

UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A++' Grade)

15481/Admn B IV/2020/UOK

QUOTATION NOTICE

Competitive Quotations are invited from interested vendors in Thiruvananthapuram, for entering into rate contract for the supply of Toners / Cartridges for Sharp MxM 265 Nv model Photocopier for use in the Ac. A I Section of the University of Kerala for a period of one year.

Conditions

1. The invitation is open for competent & reputed manufacturers / authorised distributors / Agency for the supply of Toners / Cartridges for one year on rate contract basis and **supporting documents (Authorization letter) should be enclosed along with the Quotation stating that the firm is an Authorised dealer/supplier.**
2. **Rate quoted should be including all taxes and other charge. GST % details should be mentioned(GST No. of University: 32AAAJU0328F1ZJ)**
3. Toner model, yield details should be mentioned. The vendor shall produce a self-certified Authorised Sales & Service Certificate from the principal manufacturer of the machine.
4. Complaints with the items supplied should be rectified/ replaced to the satisfaction of the University by the suppliers at their own cost.
5. Item should be supplied within 2 days from the date of order. Payment will be made only after the supply of the item at our own site.
6. The undersigned reserves the right to reject /accept any quotation without assigning any reason.

The sealed quotations should be addressed to the undersigned superscribing "**Quotations for entering into rate contract for the supply of Toners/Cartridges for Sharp Mx-M 265 Nv model Photocopier**". Last date of receipt of quotation is at **03.00 pm on 23.08.2023**. The quotations will be opened at 3.30 pm on the same day in presence of vendors then present.

Prof. (Dr.) K S Anil Kumar

