

UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A++' Grade)

38039/Ad BIV A/2023/UOK

29.06.2023

QUOTATION NOTICE

Competitive Quotations are invited from the **authorized dealers/suppliers within Kerala State**, for entering into **Rate Contract for a period of one year**, for the supply of Original Ink Cartridges (Pitney Bowes Franking Ink Cartridge - 793-5SB) for the Franking Machine installed at the Despatch Sections of the University Office, Palayam.

Conditions

1. **Supporting Document (Authorization letter) should be enclosed along with the Quotation stating that the firm is an Authorized dealer/supplier.**
2. **Suppliers should ensure the supply of Genuine/OEM Toners.**
3. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
4. **Suppliers who have not maintained the quality will be blacklisted.**
5. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
6. Payment will be made only after the supply of the items at our own site.
7. The undersigned reserves the right to accept/reject any quotation without assigning any reason.

The sealed quotations along with **Authorization letter including all technical specification of the quoted product** should be addressed to "**The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034**", superscribing as "**Quotations for entering into Rate Contract for a period of one year, for the supply of Original Ink Cartridges (Pitney Bowes Franking Ink Cartridge - 793-5SB) for the Franking Machine, installed at the Despatch Sections of the University Office, Palayam**". The last date of receipt of quotations is at 3.00 PM on 20.07.2023. The quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

Prof. (Dr.) K S Anil Kumar
Registrar

