

UNIVERSITY OF KERALA
(Abstract)

University Examinations – Search fee for Degree Certificates and Marklists – Revised – Sanctioned–Orders issued.

MONITORING AND CO-ORDINATION I SECTION

No.M&C.I/1986/2020

Dated, Thiruvananthapuram, 22.01.2021

- Read:-
1. U.O. No. M&C.I.2/1951/2020 dated 06.06.2020
 2. Item No. 10.35.15 of the Minutes of the Meeting of the Syndicate held on 13.03.2020
 3. Item No. 18.70.02 of the Minutes of the Meeting of the Syndicate held on 01.10.2020
 4. Item No. 21.66.08 of the Minutes of the meeting of the Syndicate held on 29.12.2020
 5. Finance Endorsement No. 3879/Finance I dated 22.01.2021

ORDER

The Syndicate at its meeting held on 13.03.2020, vide paper read as (2) above, resolved to enhance the search fee for old degree certificates and marklists. Subsequently University Order was issued vide paper read as (1) above. The Syndicate at its meeting held on 01.10.2020, vide paper read as (3) above, considered the matter of clarification on levying the search fee up to two years, along with the recommendation of the Standing Committee of the Syndicate on Examinations and resolved to refer the matter to the Standing Committee of the Syndicate on Finance after obtaining the remarks from the Finance Officer.

The Standing Committee of the Syndicate on Finance at its meeting held on 21.12.2020 considered the matter and recommended that search fee shall not be levied for degree certificates and marklists of the applications received within a period of one year and six months respectively from the date of publication of result and/or if the above period falls between March 2020 and August 2020, considering the special case of Covid-19 lockdown restrictions. The Syndicate at its meeting held on 29.12.2020, vide paper read as(4) above, resolved to approve the above recommendation of the Standing Committee. The revised search fee for old degree certificates and marklists are as follows:

Search fee for Degree Certificates

Upto 1 Year	No Fee
1 – 2 Years	Rs. 250/-
2 – 5 Years	Rs. 500/-
5 – 10 Years	Rs. 2000/-
10 – 15 Years	Rs. 3000/-
15 – 20 Years	Rs. 4000/-
20 – 25 Years	Rs. 5000/-

Search fee for additional marklist (per part/per semester)

Upto 6 Months	No Fee
6 Months to 5 Years	Rs. 50/-
5 – 10 Years	Rs. 200/-
After 10 Years	Rs. 400/-

Sanction has therefore been accorded by the Vice Chancellor to revise the search fees as detailed above as per the resolution of the Syndicate.

Finance has endorsed the same vide paper read as (5) above.

University Order read as (1) above stands revised to this extent.
Orders are issued accordingly.

Sd/-
Dr.N.Gopakumar
CONTROLLER OF EXAMINATIONS

To

1. PS to VC/PVC
2. PA to Registrar/CE/FO
3. Joint Registrars (Exams)
4. Deputy Registrars (Exams / Finance / Audit)
5. PRO / Help Desk
6. Stock file/File Copy

Forwarded by Order



Section Officer

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