

# UNIVERSITY OF KERALA

No. EH/2016

Thiruvananthapuram

Dated: 15.02.2017

## NOTIFICATION

### PRIVATE REGISTRATION TO POST GRADUATE DEGREE PROGRAMMES (ANNUAL SCHEME) 2016-17

Applications are invited for registration as private candidates for MA/M.Com. Degree (Annual) Examinations to be held during 2017-18 (2016-17 Admission). The candidates shall submit offline application along with fee receipts and required documents before closure of registration.

#### **I ELIGIBILITY CONDITIONS AND OTHER INFORMATION:**

a. Eligibility conditions for PG Programmes

#### **1. Private Registration is introduced for**

All Post Graduate Programmes under the Faculties of Social Science, Arts, Oriental studies and Commerce and is conducted under Annual pattern.

#### **2. Eligibility for admission**

**2.1** Eligibility for admission for various Post-Graduate Programmes shall be determined strictly in accordance with the Rules, Guidelines and Regulations framed by the University from time to time.

#### **2.2 Re-admission**

Re-admission to the PG Course under Annual pattern shall be granted only in the commencement of programme every year, as notified by the University.

**2.3** Candidate shall have to cancel the prior registration and secure fresh registration, in case of change in scheme and syllabi.

#### **3. Duration**

**3.1** Normal duration of PG Degree Programme under annual pattern shall be two years.

**3.2** Examinations shall be conducted every year towards the end of academic period as specified and notified by the University.

#### **4. Re-appearance of Failed Candidates**

Candidates who fail in one paper or more papers shall be permitted to re-appear for the respective paper or papers along with the subsequent batch of candidates appearing for the University Examination.

5. Candidates who have failed in the examination shall have to re-appear only for the paper (Part I & Part II) in which they have failed to secure required minimum marks for a pass.

#### **6. Betterment of Results**

Betterment of results for obtaining higher percentage of marks shall be allowed only after securing the Degree and that too subject to the general rules followed in the University in respect of betterment of results such as, maximum of two chances for a programme.

Candidates for betterment of result shall have to take the examinations as per the Scheme and Syllabus in force.

#### **7 (a) Eligibility for PG Programmes**

1. **M.A. History** : Bachelor's Degree of Kerala University in the Faculty of Social Science, (History, Politics, Economics, Psychology, Islamic Studies, Sociology, Social Work) or a Bachelor's degree in English Language and Literature or any degree recognized as equivalent to a degree in Social Science. Science graduates are not eligible for admission.
2. **M.A. Political Science** : Bachelor's Degree of Kerala University in History, Politics, Economics, Philosophy, Psychology, Anthropology, Journalism, Business Administration, Public Administration, Geography, Islamic Studies, Sociology, Social Work, Law or Commerce or a Bachelor's degree in English Language and Literature or any degree recognized as equivalent to the above. Science graduates with 50% marks in the main subject are eligible for admission.
3. **M.A. English** : Bachelor's Degree of Kerala University with English Literature under Part III or as core Subject in a combination of subjects or Bachelor's degree in the Faculties of Arts, Science, Social Science, Oriental Studies and Fine Arts with not less than 3 Papers with an aggregate maximum of at least 300 marks for compulsory English (Part or Part II as the case may be).

4. **M.A. Economics** : Bachelor's Degree of Kerala University in Economics, Mathematics or Statistics or any degree recognized as equivalent thereto. Science graduates in subjects other than Mathematics or Statistics are not eligible for admission.
5. **M.A. Malayalam** : Bachelor's Degree of Kerala University with Malayalam Literature under Part III or B.A./B.Sc. Degree with Malayalam under Part II with an aggregate maximum of at least 300 marks for Malayalam & any degree recognized as equivalent here to.
6. **M.A. Hindi** : Bachelor's Degree with Hindi Literature under Part III or its equivalent. B.A./B.Sc. Degree with Hindi under Part II with an aggregate maximum of at least 300 marks for Hindi
7. **M.A. Sociology** : Bachelor's degree in any subject in the faculties of Arts, Science, Social Science, Commerce and laws & B.Tech Degree or its equivalent. BCA degree recognized by University of Kerala and B.F.Sc. Degree of Kerala Agricultural University are also eligible for admission to the course. Bachelor's degree in Oriental faculties (Malayalam, Hindi, Sanskrit, Tamil, Arabic etc.) and in the faculty of Fine Arts are not eligible for admission.
8. **M.A. Public Administration** : Bachelor's degree in any discipline with 45% marks.
- 9, 10 & 11. **M.A. Sanskrit (General)/MA Tamil/M.A. Arabic** : Graduates with relevant Language under Part III Main or as Part II additional Language (Except Commerce graduates) (50% in Part II for Arabic)
12. **M.A. Islamic History** : Any graduation, preference / weightage to be given to BA Islamic History.
13. **M.A. Philosophy** : Bachelor's degree in any discipline.
14. **M.Com** : BBA, BBS, BBM & B.Com. Degrees of Kerala University or the NDC Examination of All India Council for Technical Education or any other degree recognized as equivalent there to. The liberalized Scheme of Calicut University is not recognized by University of Kerala.

NB : Students who have qualified from the National Open School New Delhi and BA/B.Com. Degree of Calicut University under liberalized scheme are not eligible for admission to any of the above courses.

- (b). Candidates who are not matriculates of this University should apply for matriculation in the prescribed form remitting the fee.

- c. Candidates who have passed degree examination other than Kerala University should apply for recognition in the prescribed form with fee. They should also forward the Migration Certificate from the University/Board from where they have passed the qualifying examination. Candidates from calicut University need out apply for recognition.
- d. Candidates who have passed degree from University of Kerala need to submit original degree certificate, Original and attested copy of 10<sup>th</sup> & 12<sup>th</sup> pass certificate and original T.C. along with the application for Private Registration & required fee.
- e. Candidates seeking Private Registration should apply for registration to the concerned examination on time. If the candidate fails to register for the examination by remitting the examination fee during the relevant years, the Private Registration granted stands discontinued. The candidate should register afresh after cancelling the discontinued portion of Private Registration.
- f. The maximum duration for completing a programme of study is restricted to Y + 2 Years for annual programmes where 'Y' stands for the normal or minimum duration prescribed for completion of the programme.

## II. Prescribed Fee

SL. No.	Name of Examinations	For Registration	For Affiliation	Cost of Downloaded application	Matriculation Fee Rs.	Recognition Fee Rs.
1.	PG Private Registration (Whole Registration)	1500/-	400/-	100/-	100/-	300/-
2.	Second Year P.G. Registration	1000/-	400/-	-	-	-

- III.** i. Candidates can remit the fee either at the University Cash Counter or “Friends & Janasevanakendrams or through a Demand Draft drawn in favour of the Finance Officer, University of Kerala, Thiruvananthapuram payable at Thiruvananthapuram from SBT/SBI/State Co-operative banks. Money orders/Treasury chalan / Postal Orders will not be accepted. Add Rs10/- as service charge for every DD if the payment mode is through Demand Draft. In the case of down loaded application, add Rs. 40/- each additionally.
- ii. Candidate's name and purpose of remittance should be written on the reverse side of the Demand Draft.
- iii. Separate chalan or DD should be for Registration, matriculation, recognition, eligibility and cancellation (if applicable).
- iv. The address furnished in the DD/ Chalan should be the permanent home address of the candidate and should be identical with that shown in the application and envelope for returning the PRM and certificates.
- v. In the case of bulk remittances, separate ledger sheets should be prepared for each purpose and such remittance should be completed at least 3 days prior to the last date notified by the University. Bulk remittance with more than hundred chalans will be accepted only in the forenoon session on working days.

**IV. LAST DATE FOR SUBMISSION OF APPLICATIONS**

<b>Without fine</b>	<b>With fine of Rs. 500/-</b>
25.02.2017	28.02.2017

**V. General Information**

- a. Application for Registration, matriculation, Recognition, Eligibility Certificate etc can be obtained either from the forms section at the University Office, Thiruvananthapuram – 34 or from the District/Taluk Information Centres of the University of Kerala. If the application form is to be sent by post, the request form should be accompanied by a self addressed stamped envelope and the cost of application form paid by way of Kerala University Pay – in Slip/Friends Janasevanakendrams or Demand Draft drawn in favour of the Finance Officer, University of Kerala from SBI / SBT/State Co-operative banks. The request should be addressed to the Section Officer, Forms Section, University of Kerala, Thiruvananthapuram – 695034.
- b. Special care should be taken by the candidates to forward all the required documents included in the list of enclosures with the Private Registration application, fastened firmly with all the enclosures.

- c. A self addressed (Home address only) stamped envelope (A4 Size) with sufficient amount of stamp should be forwarded with the application.
- d. Applications with all documents should reach the University Office on or before the last date notified. Fee remitted before the last date prescribed alone will not be considered as a claim for acceptance of application.
- e. All defective/incomplete applications will be summarily rejected.
- f. Defective applications should be resubmitted rectifying defects with in one year from the date of the memo with a fine of ₹ 500/- If the rectified defective applications are returned after one year but with in the course duration, a fine of ₹ 700/- and after the completion of the course, a fine of ₹ 2000/- per year has to be remitted.
- g. Laminated certificates shall be delaminated before submission.
- h. Contact No. (Land line /Mobile) of the candidate shall be provided in the application.

## **VI PG Degree – Main Offered**

- 1. MA History
- 2. MA Political Science
- 3. MA Economics
- 4. MA Sociology
- 5. MA Public Administration
- 6. MA Islamic History
- 7. MA Philosophy
- 8. MA English
- 9. MA Malayalam
- 10. MA Hindi
- 11. MA Sanskrit (General)
- 12. MA Tamil
- 13. MA Arabic
- 14. M.Com.

## **VII Original Documents to be submitted along with Private Registration Application.**

- 1. Application form for Private Registration.
- 2. Application form for Recognition (for those who took Degree of any other University or Outside Kerala except Calicut University).
- 3. Application form for matriculation (for those who are enrolling under Kerala University for the First time).

4. Application form for Eligibility Certificate (Original Eligibility Certificate issued from Kerala University should be submitted by the candidates who have passed their Degree from any other University or Outside Kerala).
5. Fee Receipt (University Pay – in – Slip or Friends Counter Receipt or Demand Draft) drawn in favour of “The Finance Officer, University of Kerala” drawn on SBT Payable at Service Branch, Thiruvananthapuram or SBI Main Branch, Thiruvananthapuram or State Co-operative Branch, Head Office, Thiruvananthapuram.
6. Original Degree marklists and Original Degree Certificate.
7. Transfer Certificate- Original
8. Migration certificate for those who have passed Degree from any other University or Outside Kerala.
9. A self addressed A4 Size cover with sufficient stamps affixed on it to return the certificates.
10. An attested copy of SSLC / THSCE/ICSE/CBSE (Secondary School) marklists/pass certificate.
11. An attested copy of +2 certificate (pass certificate)

Note : If the Original T.C. is lost the candidate shall submit Duplicate TC along with an affidavit from a First Class Judicial magistrate or a Notary Public to the effect that. “The original T.C has been irrecoverably lost and it has not been used for any other purpose and this affidavit is sworn to be produced before the authorities of University of Kerala for concellation/Registration”.

Sd/-

**CONTROLLER OF EXAMINATIONS**

To

1. Public Relations Officer (for press release)
2. PS to VC/PVC
3. P.A. to C.E./Registrar/F.O./D.R. Finance/D.R. Cash
4. Academic - AC. All, AC. AIII, AC. AIV, AC.C and AC.L Sections.
5. AR – Cash Receipt /MA/M.Com.
6. Joint Registrar (Exams. II)
7. Deputy Registrar (Exams.) MA/M.Com.
8. Store Keeper - Exam Store/General Store
9. Reception Officer/Enquiry
10. All District/Taluk Information Centres of the University.
11. “FRIENDS” (Janasevana Kendram)
12. Forms Section
13. Stock File/File Copy.