



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 9th Meeting of the Syndicate held on 25.05.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.K.Shaji
8. Dr.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.M.Harikrishnan
14. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department
15. Dr.K.R.Kavitha
16. Dr.R.Latha Devi

Item No.09.01. Confirmation of the Preliminary Minutes of the 8th Meeting of the Syndicate held on 30.04.2019 - reg.

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 7th Meeting of the Syndicate held on 30.04.2019 with the following modifications:

Item No.08.25 The second para of the Agenda be corrected by deleting the portion starting with 'in the light of interim order dated 12-11-2018 in WP(C) No.36752/2018(T)' and substituting 'in view of urgency'.

(Ac.F.III)

Item No.08.61 Resolution be corrected as '**RESOLVED** to agree the proposal for releasing an amount of Rs.50,00,000/- as provisional advance to Dr.A.Jayakumaran Nair, Honorary Director, Inter University Centre for Genomics and Gene Technology.

(Pl.A)

Item No.08.63 Agenda heading be corrected as "Minutes of the Meeting of the Examination Monitoring Committee held on 08.04.2019 – '**Reporting of**' – reg

(M & C1)

Item No.08.90.B24 U.O. No. be corrected as read as '*Ac.E1.A2/27345/2011 dated 07.07.2011*'.

(Ac.E1/Ac.EVI)

Item No.08.90.C4 Recommendation to be modified and read as '*to be considered in accordance with prevailing norms*'.

(Ac.EVII)

Item No.08.90.C15 U.O. No. in the Recommendation be corrected as '*U.O.No.Ac.E1.A/27345/2011 dated 07.07.2011*'.

Item No.08.90.C18 U.O. No. in the Recommendation be corrected as '*U.O.No.Ac.E1.A/27345/2011 dated 07.07.2011*'.

Item No.08.90.D3 Name in the agenda be corrected as '*Dr.Shibinu.S*'.

(Ac.EV)

Special Item 1

Also resolved modify the name of '**Student Welfare Scheme**' as '*Student Care Scheme*'

Resolution be read adding "**Rs.500/- for five year programmes (one time remittance)**".

(Ad.AVII/Ad.BIII)

Special Item 5 2nd Resolution be read as '*Further Resolved to authorise the Pro-Vice-Chancellor to initiate suitable legal measures to recover the money in consultation with the Standing Counsel and submit report.*'

(Ad.D1)

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Item No.09.02.

Appointments/Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

NIL

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Item No.09.03.

Employees Provident Fund – UIT Regional Centres- Consideration of -reg.

(Ad.A.VII/ Ad.C)

The University has received a Notice from the Employees' Provident Fund Organization on 02.05.2019 for production of necessary documents as demanded by the Enforcement Officer within 7 days of the receipt of this communication and any failure will invite penal action. It was also informed that besides, the Enforcement Officer may proceed with finalization of reports based on available information.

Sri.K.T.Thomas, Enforcement Officer, Employees' Provident Fund Organization, Regional Officer, Thiruvananthapuram, vide Letter. No. KR/TVM/EO/KTT/UIT/2015, dated 12.08.2015 has informed that the University Institute of Technologies have a statutory liability of compliance under the EPF Act and to register the Centres under the Act through OLRE by citing the following facts;

1. UITs are Educational Institutions, where the employees are not entitled to any social security benefits like PF/Pension/ESI etc., as prescribed by UGC/University of Kerala.

2. UITs are Educational/Scientific/Research/Training Institutions specified in the classes of establishments to which EPF & MP Act applies and notified by the Government of India in the Ministry of Labour No.S.O.986 dated 19.02.1982 published in Part II, Section 3, Sub-section (ii) of the Gazette of India dated the 6th May, 1982.

3. The provisions of EPF & MP Act 1952 is applicable to UITs under Section I (3) (b), the date on which the employment strength reached twenty.

In another communication No.KR/RO/TVM/F.01/Enf.1(6)/2015/3613, dated 25.08.2015 from Assistant PF Commissioner, it was informed that Dr.Shashi Tharoor, the Hon'ble Member of Parliament has forwarded a representation citing non enrollment of employees working in the Establishment. The complaint was investigated and found correct. The Institution was set up on 01.06.1995, the same way as University College of Engineering, which was brought under the purview of the Act from the date of set up.

Hence, UIT can also be brought under the Act from 01.06.1995. But after the introduction of Online Registration of Establishment [OLRE] portal, coverage in respect of Establishment can be done only after the Employer registers in the OLRE portal. Hence it was requested to register the Establishment under the OLRE for enrollment of all employees so as to enable them towards availing EPF benefit. The matter was placed before the Syndicate held on 16.07.2016 vide Item No.19.18.04, and the Syndicate resolved to constitute a Sub-Committee with the Convener, Standing Committee of the Syndicate on Finance as Chairman along with the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions, Finance Officer and the Registrar as Member to study and submit a report. The resolution of the Syndicate was informed to the Regional Provident Fund Commissioner vide Lr.No.Ad.A.VII.2.8816/2015, dated 06.08.2016.

The Sub-Committee constituted by the Syndicate on 16.07.2016 to consider the matter concerning the applicability of EPF & MP Act, 1952 to UITs after detailed deliberations took the following decisions:

1. The eligible staff on contract at UITs whose monthly remunerations is Rs.15,000/- or less, be brought under the purview of the provisions of EPF & MP Act, 1952 by enrolling them under Online Registration of Establishments [OLRE] portal with effect from the date of registration.

2. The registration be done by considering the UITs as a whole as a single unit in order to cover all the eligible employees on contract of UITs.

3. The Registrar is authorized to take care of the administrative aspects of OLRE and subsequent liaison works and the Finance Officer, to the payment of contributions as per the provisions in the Act from employees and employer.

4. The Minutes of the Sub-Committee be placed before the ensuing meeting of the Syndicate.

The Syndicate at its meeting held on 21.10.2016 & 27.10.2016 vide Item 21.28 approved the above Minutes of the Sub-Committee.

The University vide U.O.No.Ad.A.VII.2.8816/2015, dated 22.12.2016 issued implementing the resolution of the Syndicate held on 21.01.2016 & 27.10.2016. U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017 was issued sanctioning the opening of a current account in favour of Deputy Registrar (Administration III), in the SBT, Kerala University Office Campus Branch, so as to implement the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 in UITs.

The Finance Officer, the authority to take care of the payment of contribution as per the provisions in the Act from employees and employer, directed to entrust the Registration works with Smt.Uma Purushothaman S., EPF/ESI Consultant. The UIT is registered with EPF Organization with Code No.KRTVM 1654746000. As per U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017, a Current Account [Account No. 67396382773] has been opened in the SBT, KUOC Branch for the implementation of EPF Act in UITs.

U.O.No.Ad.AVII.2.8816/2015, dated 18.05.2018 was issued

(i) to bring the employees on contract at UIT Centres whose monthly remuneration is Rs.15,000/- or less under the purview of EPF & MP Act, 1952,

(ii) to deduct the amount of EPF of those employees of UITs coming under the purview of EPF & MP Act, 1952 be made effective from the salary of May 2018 onwards,

(iii) for deducting an amount equivalent 12% of monthly remuneration as employee's share and 13.16% as employer's share. Audit section be entrusted to calculate the same and the detailed statement with the deducted amount be forwarded to Ad.AVII section before 10th of every month for remittance of EPF,

(iv) the employees' share be advanced for the period from the date of enrollment of employees till 30.04.2018 from KUF as a single payment and the same be deducted from the eligible employees in eleven equal installments, and

(v) for treating arrear amount to be deducted from the salary of employees as liability to be recovered in the case of resignation/termination of the employee from service.

Due to unforeseen reasons, the deductions to the EPF could not be made effective until August, 2018. Hence, the above mentioned U.O. dated 18.05.2018 was modified and U.O. No.Ad.AVII.2.8816/15, dated 19.09.2018 was issued to deduct the amount of EPF with effect from the salary of September 2018 and to advance the arrears to EPF for the period from the coverage date till 31.08.2018.

The Enforcement Officer after her visit to UITs on 23.10.2018, vide communication No.KR/TVM/1654746/EO/SA/2018, dated 23.10.2018 has directed the University to produce records

1. Wages/Salary Register from date of set up of Centres
2. Details of employees [contract/daily wages/piece rated/part-time etc., at EPFO Regional Office, Thiruvananthapuram on 29.10.2018.

The Enforcement Officer vide Notice No.KR/TVM/1654746/EO/SA/2018/8909, dated 03.01.2019 has directed the University to produce the documents within two days of receipt of the Notice. Since no records were produced by the University, the Enforcement Officer vide Notice No.KR/TVM/1654746/EO-SA/2019, dated 06.03.2019, directed the University to produce the documents within three days.

Considering the legal opinion from the Standing Counsel rendered vide Letter No.SC/Lt.No.28/2018, dated 29.11.2018, the University vide Lr.No.Ad.A.VII.2.8816/2015, dated 11.03.2019 has informed the Enforcement Officer that the University is trying to find out an alternate scheme for the contract employees for which a further period of time about three months is required to work out a proper remedy, which is legally sustainable. Hence, three months was sought for producing the details as sought by the Enforcement Officer.

In reply to this, now, the Assistant P.F. Commissioner, vide letter dated 26.04.2019, has forwarded a notice for production of necessary documents as demanded by the Enforcement Officer within 7 days of the receipt of that communication and any failure will invite penal action. It was also informed that besides, the Enforcement Officer may proceed with finalization of reports based on available information. Legal opinion from the Standing Counsel, vide letter No. LS.3/LO-25/EPF/Gen(vii) dated 06.05.2019. Reply letter from the Registrar, drafted by the Standing Counsel, was sent to the EPF Organization on 07.05.2019 seeking one month time for finding out an alternate to EPF Scheme as it will bring a huge financial burden to the University which is a grant – in – aid institution.

As per the orders of the Vice-Chancellor, the whole matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a Committee consisting of the Convenors of the Standing Committees of the Syndicate on (1) Staff, Equipment and Buildings (2) Finance (3) Departments and Other Institutions and Syndicate Members, Adv.G.Sugunan and Dr.Latha Devi.R, along with the Finance Officer to look into the financial implications of bringing the contract employees in the UCE/UITs/ UIMs/ KUCTEs under the University Provident Fund.

FUTHER RESOLVED that the above committee shall be assisted by Smt.B.Vijayalekshmi, Deputy Registrar (Fin.) and Sri.Shijo P. Joy Mathews, Section Officer, Pension Section.

Item No.09.04

Installation of camera at the top of the University Library building – Smart city Development-Consideration of- reg.

(Ad AV)

The Deputy Librarian in charge of the University Librarian, Kerala University Library, Palayam, vide letter No.M/470/2018-19 dated 12.03.2019 has reported that permission has been sought by M/s IPE Global JLL consortium for the installation of camera at the top of the Library building as part of the Smart City Development project.

In connection with this, the University Librarian (i/c) has forwarded following remarks.

1. Library working hours is from 8.00 a.m. to 8 p.m. On working days and 2 p.m. to 8 p.m. on Sundays. Apart from this Library will be closed on all state Govt holidays. The camera kept on the top of the building can be accessed by their technicians only in the working hours of the Library.
2. The period for which the camera is to be installed has not been mentioned in the request.
3. The existence of trees around the Library building should be considered while installing camera at the top of the Library building.

The University Librarian (i/c) has requested to consider the above mentioned remarks while according sanction for the installation of camera at the top of the Library building.

As per the orders of the Vice-Chancellor, the request from the University Librarian (i/c), Kerala University Library, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorize the Registrar to obtain proper request from the Thiruvananthapuram Corporation before allocating facility.

FURTHER RESOLVED that such installation shall not in any affect the normal functioning of University Library.

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Item No.09.05 **Representation from Mr. Asif Ayoob for additional grace marks for having invited to United Nations for presenting his final year B.Tech project – withdrawal of request and connected matters – Consideration of- reg.**

(Ad.Misc)

- Ref:- (1) Item no 61 of the minutes of the meeting of the Academic Council held on 13/03/2019.
 (2) Letter from the Principal TKM College of Engineering Kollam No. P1/1/305/2018 dated 25.10.2018, forwarding the representation made by Mr. Asif Ayoob dated 15.10.2018, for award of grace marks.
 (3) Letter from the Principal TKM College of Engineering Kollam No P1/1/305/2018 dated 01.01.2019, forwarding APPEAL made by Mr. Asif Ayoob.
 (4) U.O No. Ad. D1. 1.1276/Arts/ Grace marks /2007 dated 16/02/2019.
 (5) Email dated 20/04/2019 from Mr. Asif Ayoob, addressed to the Vice-Chancellor.

The Academic Council vide paper read as (1) above, while considering the **appeal** filed by Sri Asif Ayoob, B.Tech (Civil) student of TKM Engineering College, 2014-18 batch, for the award of additional grace marks in connection with the presentation of Economically viable Housing unit for EDAM Project in the United Nations Academic Impact (UNAI) Conference “Skills & Technology Achieving Rapid Transformation: The case of Kerala”, held at UN Headquarters in New York on 10th April 2018, duly forwarded by the Principal TKM College of Engineering Kollam, resolved that,

“the 4% limit set for grace marks shall not be exceeded and further resolved to authorize the Syndicate to consider whether additional Grace marks be allowed for achievements in International events.”

(The Syndicate considered the appeal made by Mr. Asif Ayoob along with the recommendations of the Standing Committee of the Syndicate on Students Services held on 10/01/2019 and the Standing Committee of the Syndicate on Examinations held on 12/02/2019, resolved to place the matter before the Academic Council for consideration.)

Earlier, Sri. Asif Ayoob was awarded 4% grace marks (2%- S6 & 2% S7 exams) through SES, for starting an incubated company, H4H Construction company, as per order no. Ad.Misc./2/SES/43816/2018 dated 15.10.2018.

As per the existing norms of SES (Student Entrepreneurship Scheme), grace marks is awarded for starting incubated companies only and is limited to maximum of 5% in the case professional courses.

Mr. Asif Ayoob approached the University, vide his request referred as (2) above for award of additional grace marks as being granted for students for their national and International achievements in Sports /Games.

(As per the remarks from Ac. AIII & Ad.DI Sections there is no provision at present for giving grace marks provided in the existing norms and in the B. Tech regulations for presentation of projects.) Accordingly his request for additional grace marks was rejected.

As per U.O referred as (4) above, benefit of award of grace marks has been extended for students of P.G and Professional courses, who excels in the Arts segments has been fixed by enhancing the limit to 8% as in the case of Sports students w.e.f. the year 2017-18 onwards.

Mean while Asif Ayoob, vide email referred as (5) above, addressed to the Vice-Chancellor, intimated his intention to withdraw his request for award of additional Grace marks.

Even though the candidate has withdrawn his request for additional grace marks, the resolution of the Academic Council having broader view stands live, and therefore a decision is needed.

(As per the existing rules pertaining to award of grace marks, there is no provision for award of grace marks for achievements in International events for B. tech Course.)

As ordered by the Vice-Chancellor, the case of award of Grace Marks for achievements in International events is placed before the Syndicate for consideration.

Agenda Item withdrawn.

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Item No.09.06 **Publication of thesis as Book – request for permission – Consideration of - reg.**

(Ac.E.II)

Sri. Mathew C.T., Christ Bhavan, BNA-32, Bethany Nagar, Nalanchira, Tvpm has requested for permission to publish his thesis as a Book. The Research Supervisor has also recommended for the publication of the same.

Sri. Mathew C.T. was awarded Ph.D Degree in Physics on 26.12.2017 by University of Kerala for his thesis entitled “Synthesis and characterisation of nanostructured infrared transparent ceramics; Ytria (Y_2O_3), *Magnesium aluminate spinel ($MgAl_2O_4$)* and *Ytria-Magnesia ($Y_2O_3 - MgO$)*”. He claims to have developed a new material processing technique named '**Resistive coupled microwave sintering**' which is expected to have significant impact in the field of materials science. Therefore, he would like to publish his thesis as a Book and has requested for the same.

As per Statute 6(14) in Chapter 16 of the Kerala University First Statutes, 1977 “The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit”.

Therefore as per orders of the Vice Chancellor, the matter regarding the publication of the thesis of Sri. Mathew C. T. as a Book is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.09.07 **Granting of internal marks- recommendations of the Sub Committee of the Standing Committee of the Syndicate-Consideration of-reg.**

(Ac.A.IV)

The Syndicate at its meeting held on 12.05.2017 considered the recommendations of the Sub Committee of the Standing Committee of the Syndicate on Examinations and Students Discipline on granting internal marks for courses and the Syndicate approved the same. Before implementing the Syndicate resolution, the Vice-Chancellor ordered that the Sub Committee recommendations be placed before the respective Boards of Studies for consideration. As per the orders of the Vice-Chancellor the report submitted by the Sub-committee on granting internal marks for various courses offered was placed before various Boards of Studies and placed below are the recommendations of various Boards of Studies under different Faculties on the recommendations of the sub-committee report. (Sub Committee recommendations appended)

The recommendations of some of the BoS are not agreed with the subcommittee recommendations and modifications were also suggested. Certain BoS suggested to continue the existing pattern in internal marks distribution and some of the BoS agreed with the recommendations.

- The Boards of Studies under **Faculty of Social Sciences** have different opinions on the matter. However the Faculty of Social Sciences recommended that
 - a. (7) Regarding the split up marks for seminars 2 marks may be awarded for presentation and 1 mark for quality may be dispensed with.
 - b. (8) Regarding the actual marks of test papers the base should be 10 instead of 5.
 - c. (9) The provision of improvement of CA marks should not be extended to all courses.
 - d. The recommendations from 10 to 14 seem to contradict each other and lack clarity. Hence need further deliberations.
 - e. Regarding the recommendation no. 15 the internal marks once communicated to the University may be permitted change within a stipulated time and reasonable grounds as communicated by the Principal.
 - f. The word **Regular** is to be substituted by 'A' in the recommendation no.16

- g. Regarding the recommendation no. 18, for non professional UG courses 40% of the internal marks be insisted upon instead of the proposed 35%
- Majority of the Boards of Studies under the **Faculty of Oriental Studies** agreed with the subcommittee recommendation and some of them suggested certain modifications in it. But the Faculty recommended to go by the decision of the Academic Council on granting of internal marks.
 - Board of Studies under the **Faculty of Arts** accepted the recommendation except the BoS in Philosophy (Pass). They expressed their disapproval to the recommendations 6,7,8 and suggested modifications. The Faculty recommended to go by the recommendations of the Standing committee of the Syndicate on granting of Internal marks.
 - Board of Studies under the **Faculty of Science** have also suggested modifications in the recommendations of the report except the Boards Mathematics (PG), Geology (Pass & PG), Home science (Pass & PG), Geography, Microbiology, Aquatic Biology & Fisheries, they have approved the recommendations as such. BoS in Biochemistry opined to adhere to the regulations of our University.

The Faculty of Science recommended that “the Board considered all the recommendation of the Subcommittee of the Standing Committee and noticed that items 6,7 and 8 indicate only 15 marks out of the required 25 marks. So in item 8 actual marks of the Test papers may be converted to the base of 10 and another component ‘Assignments’ may be included with total 5 marks.”

- The Board of Studies in Commerce (Pass) under the **Faculty of Commerce** accepted the recommendation of the Subcommittee in to. The BoS in Commerce (PG) suggested modification that the split up of 25 marks of internal components (as dealt in item no. 6,7 & 8 of the recommendations) is to be changed as – Attendance: 5 marks, Test: 10 marks, Seminar : 5 marks, Assignment: 5 marks. The Faculty recommended the same.
 - The Boards of Studies under the **Faculty of Management Studies** accepted the recommendations.
 - Under the **Faculty of Fine Arts**, the BoS in Music (Pass), BoS in Performing and Visual Arts accepted the recommendation where as the BoS in Applied Arts recommended to follow the existing. BoS in Music (PG) approved the recommendation with a suggestion that for non professional PG courses 40% for internal marks with an aggregate of 45% for overall pass including external.
 - For **Faculty of Applied Sciences and Technology**, certain BoS agreed with recommendation while certain suggested modifications and approved. BoS in Environmental Sciences opined to follow the existing pattern
 - The BoS in Law (Pass) under the **Faculty of Law** and not accepted the recommendation.
 - The BoS in Education (Pass) under the **Faculty of Education** recommended not to change the existing criteria.

In general a majority of the BoS are in agreement only with modifications in certain clauses of the recommendations of the subcommittee.

Since the recommendations of the Boards of Studies are not uniform, it is not clear whether the Syndicate resolution may be implemented likewise or incorporating suggestions/changes recommended by the Boards of Studies.

As per the orders of the Vice- Chancellor the matter was placed before the Standing Committee of the Academic Council held on 12.02.2019 and recommended to place the matter before the Academic Council. The Academic Council at its meeting held on 13.03.2019 considered the matter vide item No. I.44 and resolved to refer the matter to the Syndicate.

Therefore the matter is placed before the Syndicate for consideration and appropriate recommendations.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Examinations.

Item No.09.08 *Modernization of Kerala University Library Phase II – Exorbitant Advance paid to M/s Habitat Technology Group -Audit query – Consideration of - Reg.*

(Pl.G)

The detailed estimate amounting to Rs 1,50,81,233/- (Rupees One Crore fifty lakh eighty one thousand two hundred and thirty three only) for the civil & electrical works submitted by the University Engineer based on CPWD 2013 rates, in connection with the Phase II works of Modernization of Kerala University Library, Palayam, Thiruvananthapuram, was approved and the work was entrusted with M/s.Habitat Technology Group, Thiruvananthapuram, vide U.O dated 06.01.2015. Sanction was also accorded to release an advance amount of Rs 30,16,247/- to M/s. Habitat Technology Group, Thiruvananthapuram towards 20% of the estimate cost of Rs.1,50,81,233/-.Accordingly, the University had executed an agreement with M/s. Habitat Technology Group, Thiruvananthapuram on 08.01.2015, as executing agency for the above work. The University Engineer has reported that the work was completed on 11.04.2016.

The University Engineer vide letter dated 14.06.2018 has reported that an advance of Rs 30,16,247/- was given to M/s Habitat Technology Group for the above work being 20% of the agreed estimated amount of Rs 1,50,81,233/-. But on completion of the work it is observed that the total executed amount comes to Rs.72,17,747/- instead of Rs.1,50,81,233/-.The advance eligible for Rs.72,17,747/- is only Rs.14,43,550/-. As such granting an advance of Rs.30,16,247/- is exorbitant (excess paid Rs.15,72,697/-).

Observing that excess payment had been made towards the above work because of the huge difference in the approved estimate (which was verified by the University Engineer) and the actual expenditure incurred, the Combined Meeting of Standing Committees of the Syndicate on Finance and Planning held on 23.08.2018 has recommended to authorize the Registrar to obtain a detailed statement and explanation from the University Engineer .

The Syndicate held on 02.11.2018 has considered the detailed report submitted by the University Engineer and resolved to approve the recommendation of the SC on P&D held on 26.10.2018, to inform the executing agency (M/s Habitat Technology Group) in writing, the strong displeasure in submitting exorbitant estimate for the work.

Further resolved that the portion of the explanation of the University Engineer that the Habitat Group should have carefully and meticulously prepared the estimate since they were being paid 6% centage charge and the Engineering unit had scrutinized the estimate only for finding any discrepancies in the rate, alone be accepted.

Also resolved to authorize the Registrar and the Finance Officer to finalize the actual financial loss incurred and to report the persons responsible for the same and to place it before the Standing Committee of the syndicate on Planning and Development.

The Standing committee of the Syndicate on Planning & Development held on 14.01.2019 considered the report submitted by the Registrar and the Finance Officer regarding the exorbitant advance paid to M/s Habitat Technology Group in connection with Modernization of Kerala University Library (Phase II) works and recommended

1. To accept the report submitted by the Registrar and the Finance officer.
2. To inform the Engineering wing in writing, the strong displeasure in that the omission or non execution of certain works were not recorded and was not put up before the authorities.
3. To release the balance amount Rs.4,93,484/- due to M/s Habitat Technology Group and close the file based on the observations that the advance paid to M/s Habitat became exorbitant since some of the items in the estimate were not executed. Even though an excess amount of Rs 14,01,782/- was paid to Habitat, they have completed 50% of civil works amounting to Rs 26,00000/- within 6 months. Also an amount of Rs.1.5 lakh has been recovered from M/s Habitat for delay in completing the work and though the work was completed on 11.04.2016, the balance amount payable to M/s Habitat has not yet been released.
4. Not to consider the interest on the advance since no mention is made of the interest in the G.O. dated 30.07.2014.

The Syndicate at its meeting held on 22.01.2019 resolved to approve the recommendations of SC on P&D at Sl.Nos.1, 2, and 3 and make the balance payments due to M/s Habitat Technology Group. Further resolved to obtain the explanation from the University Engineer for having made a

higher advance payment towards the work. For this the University Engineer vide letter dated 13.03.2019 has reported that the advance of 20% paid by University to M/s Habitat Technology Group was based on the approved estimate and as per clause 34 of MoU and the rates prevailing in the Government Order; Later M/s Habitat Technology Group have not executed some of the items in the approved estimate; thereby the scope of work changed which led to considerable savings in this work.

The Standing Committee of the Syndicate on Planning & Development held on 13.02.2019 has considered the matter regarding the interest on exorbitant advance paid to M/s Habitat Group and recommended not to consider the interest on the advance since no mention is made of the interest in the G.O. dated 30.07.2014. The Syndicate held on 13.02.2019 has resolved to approve the above recommendation.

The Syndicate held on 28.03.2019 has resolved to accept the explanation offered by the University Engineer vide letter dated 13.03.2019 and to stop further proceedings on the issue relating to higher advance payment.

Now the University Engineer vide letter dated 11.04.2019 has informed that an audit objection has been received from AG Audit (Enquiry No.3, dated 03.04.2019) which states that “ a fine for Rs,1,50,000/- was levied against M/s Habitat Technology Group University. But as per G.O.(P) No.419/11/Fin dated 04.10.2011 interest at the rate of 18% have to be levied and collected. This worked out to Rs.21.72 lakh for four years. The difference of Rs.20.22 lakh may be explained”. In this context the University Engineer has requested that if any liability is outstanding against the agency, the same may be recovered from other pending bills of the same agency. The University Engineer has also requested orders whether the outstanding amount of Rs.1,43,563/- is to be disbursed considering the audit enquiry.

In this circumstances, the Vice-Chancellor has ordered to place the above matter before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to provide details to the Govt. Auditor for retracting the audit objections.
FURTHER RESOLVED to take up the matter with Government.

Item No.09.09 Department of Sociology– Approval of Panel of Guest Lecturers- Consideration of - reg.

(Ad.AV)

The Head, Department of Sociology has requested to engage Guest Lecturers to handle the papers of specialization for MSW Course as the end semester exam for the third semester is scheduled to commence on 3rd January 2019. Because of the shortage of teachers, teachers for the specialization papers have not been assigned and hence two papers are yet to be either taught or completed and thus, unless the guest lecturer is recruited at the earliest, students will not be in position to appear for the forth coming exams.

As per the orders of Vice Chancellor, vide letter no.Ad.AV.03/52510/2019 dated 27.02.2019, notification was issued inviting application. The HOD, has conducted a walk-in-interview for preparing a list of Guest Lecturers in MSW with medical and physical specialization. The HoD, Department of Sociology has forwarded the panel of Guest Lecturers in Social Work as detailed below:-

Sl.No.	Name	Rank	Address	Qualifications
1	Smt.Sujitha T	I	Machippally House, Maikad P.O, Near KSEB Substation, Nedumbassery, Ernakulam	Master of Social Work (MSW), UGC NET
2	Smt.Kiran.C Thengamam	II	ULRA-9, Ulloor Madom, Jagathy PO, Trivandrum-14	Master of Social Work (MSW), UGC NET
3.	Smt. Arya R Chandra	III	Keraleeyam, Arumaoor, Poovar P.O,TVM	Master of Social Work (MSW), UGC NET
4	Devu V V	IV	DeviNivas, Enthivila, Olathanni, Neyyattinkara P.O,TVM	Master of Social Work (MSW), UGC NET
5	Sri. Joby John	V	TC-55/1231, Maruthoorkadavu, Karamana P.O, TVM	Master of Social Work (MSW), UGC NET
6	Sri.Samson Jose A	V	T.C 89/275, Joanne House, Vettucaud, TVM	Master of Social Work (MSW), UGC NET

7	Smt. Jasmin J	VI	Zeena Manzil, Bhagyakunnu, Edamulackal, Anchal	Master of Social Work (MSW), UGC NET
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The panel of Guest Lecturers in Social Work in the Department of Sociology, forwarded by the Head, Department of Sociology is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED that the panel of Guest Lecturers in Social Work in the Department of Sociology, be approved.

Item No.09.10 **Proposal for upgrading CACEE into a Department of Lifelong Learning and Extension and regularization of present staff-Consideration of - reg.**
(Ad.AII)

Dr. Radhamany P.M former Convenor, Standing Committee of the Syndicate on Academics and Research had submitted a detailed proposal for the upgradation of CACEE into a Department of Lifelong Learning and Extension in consultation with the Director, CACEE to be submitted to the Government as resolved by the Syndicate at its meeting held on 10.10.2017 vide item No-30.89.96

The above proposal was placed before the Syndicate on 06.02.2018 vide item No.32.24 which resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

The meeting of the Syndicate held on 24.03.2018 vide item No. 33.68.D7 resolved to forward the proposal to the Government for further necessary action.

On 12.04.2018, the proposal submitted by the Director, CACEE along with the minutes of the meeting of the Syndicate was forwarded to the Government.

The Principal Secretary, Higher Education (B) Department vide Letter No. B/49/2018 HEDN dated 30.09.2018 requested to furnish the following details to Government.

- 1) Are there similar Departments or Centres (like CACEE) in other Universities in the State or outside?
- 2) In the light of the proposed Open University, cannot it take over the role of CACEE?

The Director, CACEE vide Letter No. CACEE/5/2019 dated 07.01.2019 submitted an exhaustive report along with supportive data. (copy attached)

It may be noted that when the CACEE is being upgraded as a Centre, there needs to be clarity in the criteria of qualification of the faculty members.

As per UGC Guidelines XI Plan, introduction of Department/Centre of Lifelong learning can be started. But in the reply submitted by Dr. Supriya, Director, CACEE, there is a mention regarding regularization of staff which is uncertain as there is no provision for regularization of the contract appointments in the Centre.

As per the orders of the Vice-Chancellor, the matter regarding the upgradation of the CACEE into a Department and regularization of contract staff working there also with regard to the Government letter received was placed before the Standing Committee of the Syndicate on Department and other institutions which recommended to refer it to the Syndicate. The Syndicate at its meeting held on 28.03.2019 (item No. 07.79.02) resolved that the item be deferred.

As per orders of the Vice-Chancellor the above matter regarding the upgradation of the CACEE into a Department and regularization of contract staff working there also with regard to the Government letter received is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.09.11. **Honorarium to Sri. Siddik. R, Director-in-Charge, Department of Students Services- Consideration of - reg.**

(Ad.AII)

Sri. Siddik. R was put in the charge of Director, Department of Students Services w.e.f. 07.03.2018 vide U.O No. Ad.AII.1/2018 dated 07.03.2018.

Sri. Siddik R has now requested to sanction the provision of charge allowance in lieu of the additional duties of the Director of Students Services from 07.03.2018 vide letter dated 24.04.2018.

The Standing Committee of the Syndicate on Finance held on 30.10.2018 considered the request of Sri. Siddik. R, Assistant Professor, Department of Economics to sanction a monthly honorarium for the additional charge of the Director, Department of Students Services and recommended to defer the item.

The Committee further recommended to submit details of monthly honorarium paid in similar cases before the Committee.

The meeting of the Syndicate held on 02.11.2018 vide item No. 06.45.04 resolved that the above recommendation of the Standing Committee of the Syndicate on Finance held on 30.10.2018 be approved.

As per the remarks of Audit VI and Ad.AVII sections, monthly honorarium at Rs. 3000/- was paid to Dr. A.R Supriya, Assistant Director, CACEE for holding additional charge of Hon. Director of UIT Headquarters, Thiruvananthapuram and Dr. A. Gopikuttan, Reader and HOD, Department of Library and Information Science, Dr.Humayoon Kabir.S, Associate Professor and Head, Department of Library and Information Science and Dr. B. Mini Devi, Assistant Professor and Head (in-charge), Department of Library and Information Science were paid monthly honorarium at Rs.5000/- for holding the additional charge of Hon. Director of UIT Headquarters during various periods.

It may be noted that the scale of Pay of the Director, DSS is Rs. 16650-450-20700-500-23200. The Finance Wing has endorsed that Sri. Siddik. R, Director (i/c), DSS is eligible for charge allowance of 4% of minimum of scale of pay of the Director, DSS and applicability is limited to a period of 3 months as per rules. Finance has also remarked that the expenditure may be met from the head of account "Part I-NP-MH:12-Department of Economics-3/1015-Compensatory and other Allowances" of the current years Budget Estimates of the University.

As per orders of the Vice-Chancellor the matter of sanctioning charge allowance to Sri. Siddik. R, Director in-charge, Department of Students Services is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance for fixing suitable honorarium.

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Item No.09.12 ***Tamil-Malayalam Dictionary Project Work – Purchase of Laptop instead of Computer – Non-Compliance of the Resolution of the Syndicate to repay the amount spent for the purchase of Laptop – Consideration of-reg.***

(Ad DI)

Dr.T.Vijayalakshmi, former Head, Department of Tamil forwarded a detailed project proposal, with a financial outlay of Rs.11,46,000/-, for publishing a Tamil-Malayalam dictionary, which was not available in the market. The Syndicate at its meeting held on 06.06.2015, vide Item No 07.52.05, considered the Proposal and resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance to allot Rs.4,00,000/- (Rupees Four Lakh only) for the Tamil-Malayalam Dictionary project under the New Development Programme. Meanwhile, Dr.T.Vijayalakshmi submitted a request (dtd 10.07.2015) to grant permission to purchase a computer and printer for the project. U.O dated 07.08.2015, was issued sanctioning Rs.4,00,000/- as provisional advance for the preparation of Tamil-Malayalam Dictionary and also sanctioning the purchase of a computer and printer, with the approval of the Purchase Committee.

Dr.T.Vijayalakshmi forwarded the quotations, which were invited for the purchase of a Computer, twice, but due to defects they were not placed in the Purchase Committee. Dr.T.Vijayalakshmi purchased a Laptop instead of Computer with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the Standing Committee of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr.T.Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (*Item No: 23.16.04*) resolved to agree to the same. Accordingly, the Standing Committee of the Syndicate on Finance conducted a personal hearing of Dr.T.Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide *24.10.Additional Item No.4* resolved not to ratify the purchase and to **censure** Dr.T.Vijayalakshmi for the lapse. Accordingly, a Memo, dtd 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her.

Dr.T.Vijayalakshmi furnished an explanation (*dtd 18.04.17*) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation furnished by Dr.T.Vijayalakshmi and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd 11.07.2017 was issued.

Later, the Under Secretary, Governor's Office forwarded a petition dtd 19.08.2017, submitted by Dr. T. Vijayalakshmi, in which she requested to ratify the purchase of Laptop and also to cancel the decision of the Syndicate to censure her pertaining to that. The Petition was placed before the Syndicate at its Meeting held on 06.12.2017 (Item No.31.10) and it was resolved to ***stick to the earlier decision taken by the Syndicate***, at its meeting held on 13.06.2017. It was further resolved that a letter be send to the Hon'ble Chancellor detailing the action taken by the University and to inform that the petition sent by Dr.T.Vijayalakshmi was not forwarded through proper channel and also resolved to seek explanation from her for not having forwarded the petition through proper channel. Accordingly, a letter was forwarded to the Hon'ble Chancellor and the explanation furnished by Dr.T.Vijayalakshmi was placed before the Syndicate at its Meeting held on 10.05.2018 (Item No. 35.108).

In the meanwhile, as it was noted that, ***Dr.T.Vijayalakshmi hasn't repaid the amount spent for the purchase of laptop, as resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20)***, she was directed again, several times, to comply with the same. But, no reply has been received in this regard from her.

As per orders of the Vice-Chancellor, the above matter is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to issue notice to the incumbent as per existing rules and regulations.

Item No.09.13. *Minutes of the meeting of the newly appointed Principals on contract basis at UIT Regional Centres –Approval of - reg.*

(Ad. A.VII)

A meeting of the newly appointed Principals on contract basis was convened at the Senate Chamber at 11.30 a.m. on 21.02.2019. The Vice-Chancellor has ordered to place the minutes of the meeting in which the remarks and suggestions of the Principals incorporated, before the Standing Committee of the Syndicate on Departments and Other Institutions. Hence the minutes of the meeting of the newly appointed Principals on contract at UIT Regional Centres was placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University held on 26.04.2019.

The Committee approved the Minutes of the meeting of the newly appointed Principals at UIT Regional Centres held on 21.02.2019 and recommended to place the matter before the Syndicate for consideration of the suggestions by the Principals.

The Committee further recommended to change the designation of Lecturer on Contract to Assistant Professor (on Contract).

The Syndicate at its meeting held on 30.04.2019 considered the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University vide item No. 08.86. Additional Item No. 3 and resolved to approve it. The Vice-Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Vice-Chancellor the Minutes of the meeting of the newly appointed Principals at UIT Regional Centres is placed before the Syndicate for consideration.

Meeting of the newly appointed Principals on contract basis at UIT Regional Centres

Date	:	21.02.2019
Time	:	11.30 a. m. to 02.00 p.m.
Venue	:	Senate Chamber

Members Present:

- | | | |
|---|---|------|
| 1. Sri. M. Lenin Lal, (Convener, Standing Committee of the Syndicate on Departments & Other Institutions) | - | Sd/- |
| 2. Dr. R. Latha Devi, Member, Syndicate | - | Sd/- |
| 3. Sri. M. Sreekumar, Member, Syndicate | - | Sd/- |

- | | | |
|--|---|------|
| 4. Dr. K. Shaji, Member, Syndicate | - | Sd/- |
| 5. Dr. C. R. Prasad, (Registrar in charge) | - | Sd/- |

Absent:

1. Sri. Shiju Khan J. S., Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings.
2. Adv. K.H. Babujan, Member, Syndicate
3. Dr. B. Unnikrishnan Nair, Member, Syndicate
4. Dr. S Nazeeb, Member, Syndicate
5. Sri. M. Harikrishnan, Member, Syndicate

The meeting started at 11.30 p.m.

The meeting was presided by Dr. K. Shaji, Member, Syndicate.

Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions welcomed all the 26 newly appointed Principals of the UIT Regional Centres, the Syndicate members who were present and the Registrar in charge to the meeting. Dr. K. Shaji delivered the presidential address. Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions, Sri.M.Sreekumar, Member, Syndicate addressed the meeting.

All the 26 newly appointed Principals were given chance to introduce themselves and speak out their needs and problems faced by the Centres. All the Principals gave their valuable remarks and suggestions which are consolidated as follows.

1. The basic requirements of the Centres related to infrastructure, computers and basic amenities should be treated in an emergency mode.
2. A guideline/handbook should be issued to the Principals so as to understand the general proceedings of the UIT Regional Centres.
3. Admission to the UIT Regional Centres should be done in multiple channels like other self-financing colleges so as to ensure the local students' number.
4. The details of all the UIT Regional Centres should be updated in the University website.
5. The procedure of reimbursement of money as contingent bills should be lightened.
6. Clarification in respect of the remuneration to the Lecturers for exam valuation processes.
7. Appointment of Office staff at UIT Regional Centres.
8. Engagement of Lecturers on contract basis at the Centres.
9. Availability of maternity leave to the Staff on contract basis.
10. Enhancement of library facilities.
11. Issuance of KSRTC Travelling concession related problems of the students at the Centres.
12. The designation of Lecturers may be changed to Assistant Professor.
13. Remuneration may be given to the Lecturers for examination duty.
14. Constitution of a local development fund by enhancing fee as the Centres cannot be developed only with MP/MLA Fund.
15. Conduct of short term courses for the development of the Centres.
16. Constitution of placement cell.
17. Permission to be given to the Principals to conduct admission to the remaining seats locally after spot admission.

Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions assured the Principals that all the above problems will be considered seriously and necessary action should be taken for rectifying the issues. Then Dr. R. Latha Devi addressed the meeting and suggested that all the facilities should be used for the development of UIT Regional Centres. Vote of thanks was delivered by the Section Officer, Ad.AVII Section to all who attended the meeting.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.09.14 **Minutes of the meeting of the Examination Monitoring Committee held on 17.04.2019 - Approval of - reg.**

(M&C.I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 17.04.2019.

As per the orders of the Vice Chancellor, the minutes of the meeting of the Examination Monitoring Committee held on 17.04.2019 is submitted for approval of the Syndicate.

Minutes of the meeting of the Examination Monitoring Committee

Date : 17.04.2019
Time : 11.00 am
Venue : Vice Chancellors' Chamber

Members Present

1. Dr. V P Mahadevan Pillai	Vice Chancellor	Sd/-
2. Dr. P. Rajesh Kumar	Convener, SC on Exams	Sd/-
3. Sri. M. Sreekumar	Member, Syndicate	Sd/-
4. Dr. Mini Dejo Kappen	DPD, Additional charge of CE	Sd/-

Item No.09.14.01 **Discussion on revising the procedures adopted in the setting and scrutiny of Question papers- reg.**

The students of BA Honours Degree Programme in English Language and Literature of Government College for Women, Trivandrum has given representation on the following:

- There is a considerable increase in the marks after revaluation of papers; but the fee for applying for revaluation is not bearable by most of the students. Hence, the students has requested for transparency in the original valuation itself.
- There is repetition of questions in the same Question paper with different marks. Also, weightage is not given to certain important topics in Question papers.

It may be noted that due to lack of knowledge in the subjects of BA Honours, most of the teachers in English are not willing to value the answer scripts of BA Honours Degree in English language and literature. However, the experienced teachers from Government Colleges are entrusted with the valuation of the same. It is a fact that there is considerable increase in marks after revaluation in most cases. Answer keys of only a few subjects are made available by the EB section after examination. When the Chairman, Board of Examiners are entrusted to prepare scheme of valuation, they often complain about the non-availability of reliable text books in Government College for Women for the same. Hence, they demand more time for preparing the scheme of valuation and complain about the practical difficulties they are facing. The flaws in the syllabus and in the question papers eventually results in delay of publication of results.

It may also be pointed out that the students had given representation to the Hon'ble Vice-Chancellor in which they have requested for shifting the books of BA Honours in Kerala University Library from reference section to general browsing section.

The Honourable Vice Chancellor has ordered to place the matter before the Examination Monitoring Committee for Discussing on the revision of the procedures adopted in the setting and scrutiny of Question papers. Hence the matter is submitted before the Examination Monitoring Committee for consideration.

Recommendations of the Committee

The Committee considered the matter and recommended to convene a full Board meeting of the Board of Studies in English (Pass), Board of Studies in English (PG); including the Dean of Faculty, Convener- SC on Exams, Sri.M.Sreekumar- Member, Syndicate and Head of the Department of English (Govt. Women's College, TVPM) at Pro- Vice Chancellors' Chamber on the second week of May to discuss the whole issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 17.04.2019, be approved.

Item No.09.14.02 **Common issues relating to LLB exams**

- Delay in conduct of S4 LLB examination.
- Pending of payment to the examiners of LLB.

- Constituting LLB revaluation camps.
- Appointing external examiners for revaluation of LLB examinations.

Recommendations of the Committee

The Committee considered the whole matter and recommended to

1. *Intimate the Standing Counsel to hold a discussion on the issues related to Court Orders and conduct of LLB examinations.*
2. *Ac A III Section is entrusted to prepare the academic calender for all six semesters of 2017 Admn. and 2018 Admn. on urgent basis; follow the academic calender strictly.*
3. *Separate examinations be conducted for regular and for evening batches from 2019 Admn. onwards.*
4. *Second Semester Unitary (2017 Admn.) LLB Examination is to be notified, proposed to conduct the examination by second week of June.*
5. *First Semester Unitary (2018 Admn.) LLB Examination is to be notified, proposed to conduct the examination by first week of June.*

Resolution of the Syndicate

RESOLVED that the above recommendations, except Sl.No.3 of the meeting of the Examination Monitoring Committee held on 17.04.2019, be approved.

Item No.09.14.03 ***Fourth Semester MFA (painting) Degree Examination September 2018- External Valuation of Practical Examination- Complaint received from the teachers of College of Fine Arts, Trivandrum- reg:-***

(EG I)

The evaluation of the practical examination of IIIrd & IV semester MFA Painting, September 2018 examination had been fixed on 27th&28th November 2018 at the College of Fine Arts, Trivandrum. But due to the hindrance from the students and the Principal, the evaluation could not be held as per schedule. (copy of reports of Examiners enclosed).Moreover a complaint had been received from the students regarding the syllabus of IIIrd Semester MFA-Paper I New Media Art/Mural painting and about the conduct of evaluation by the external examiner, Sri Babu K, Sree Sankara University Kalady for the IIIrd semester MFA examination held in January 2018 in which majority of the students failed. An additional meeting of the Board of Studies was convened on 21/02/2018 and it was resolved that a fresh panel of Examiners preferably from the Institution outside the state, in respect of MFA Painting be submitted.

Accordingly a revised panel was received .Dr Sridhar Murthi, Associate Professor, Karnataka Chitrakala Parishad, Bangalore was appointed as external examiner for III sem MFA Painting, August 2018 Examination and Dr.Deepak John Mathew, Department of Design IIT, Hyderabad as external examiner for IVth Semester MFA Painting, September 2018 Examination. The evaluation date was fixed on 26th, 27th & 28th February after getting the willingness of the examiners. But Dr Sridhar Murthy later on expressed his inconvenience to attend the evaluation due to sudden ill health. Dr Deepak John Mathew insisted on conditions like being given the Air-fare tickets prior to the journey, conveyance from Airport and back, spot payment etc. which cannot be sanctioned as per the norms of the University. As a result the evaluation could not be conducted on the fixed dates.

Considering the exigency of the matter since the final semester results were already delayed, as per the instructions of the Chairman IIIrd and IVth MFA August and September 2018 examinations, Sri Sreenandan, Professor, Department of Sculpture, R.R.V.C.F.A Mavelikara, fresh evaluation dates were fixed on 6th, 7th & 8th March and valuation was conducted by the Chairman, along with the External Examiners Sri Akhiljith, Lecturer in Painting, CFA Trichur and Sri Vibin George, Lecturer in Art History, RLV College of Arts & Music, Tripunithura, who were already in the approved panel of Examiners(copies and list enclosed).The internal examiner was Sri Lal K, Professor grade II, Department of Painting, College of Fine Arts, Trivandrum. No irregularities were reported during the evaluation of the Practical works, dissertation and conduct of Viva-Voce of the IVth Semester MFA Painting, September 2018 Examination at CFA Trivandrum either from the students or the faculties of the college at that time. The marks which were submitted by the Chairman were tabulated and the results were published on 19/3/2019.

A complaint dated 21/03/2019 was later received from the teachers of the College of Fine Arts, Trivandrum with the order of the Hon'ble Pro-Vice Chancellor to place the matter before the

Examination Monitoring Committee. The complaint was about the alleged irregularities in the conduct of External evaluation of the practicals ,Dissertation & Viva –Voce of the IVth Semester MFA Painting, September 2018 Examination due to the inexperience of the External Examiners leading to liberal valuation, manipulation in the % of attendance of students and in the Internal Marks forwarded to the University. The subject of the letter being “MFA external evaluation dereliction of duty and improper conduct of the course. The external examiner appointed by the University had conducted the evaluation, as per norms on the stipulated dates and no dereliction of duty was reported as stated in the complaint.

It has been alleged that three out of five candidates did not prepare the dissertation by themselves and the students who were to be disqualified have been awarded good marks. There was no formally appointed guide and the submitted dissertations are not the products of continuous guidance, research and analysis.

In this regard, it may be noted that one of the faculties who submitted the complaint letter is a senior faculty, Sri Lal K, Professor Grade II, Painting from the same college ie College of Fine Arts, Trivandrum, who was also the internal examiner of the evaluation of practicals of IVth Semester MFA Painting. As per the regulation for IVth Semester MFA Degree Course each candidate is required to take up a project in consultation with the teacher concerned and the topic for dissertation will be approved by the Head of The Department. The practicals works and the dissertation will be jointly evaluated by the Internal & External examiners. The candidate will have to defend himself/itself in a Viva-Voce. Since the dissertations should at first be certified by the Internal guide/Head of the Department before placing the same for final evaluation, if there were any clear evidence that the dissertations were not prepared by the candidates, then the Internal examiners should not have certified and should have rejected the dissertation then itself. No complaints had been received from the faculty at that stage.

The panel of external examiners Sri Akhiljith, Lecturer in Painting, CFA Trichur and Sri Vibin George, Lecturer in Art History, RLV College of Arts & Music, Tripunithura were from the list submitted by the Board of Studies Chairman and duly approved by the Controller of Examinations. Hence the allegation that the external examiners are freshers and inexperienced to be subject experts are baseless since the examiners had been appointed for several boards of previous examinations.

The attendance statement of the students were forwarded by the Principal of the college and as per the statement all the students have 75% and above attendance to appear for the examination (copy attached). But it has been alleged that the attendance of the students are being manipulated at the college level before sending to the University. It was also stated in the complaint that the principal Professor A.S Sajith used to pressurise the teachers to change the internal marks once awarded to the students .He also manipulated the internal marks before sending to the University & the evidence would be produced as and when asked for by the University. But no complaints have been received from the students till date.

In the complaint, the teachers requested to take measures to conduct a thorough enquiry in to the serious issues and to hold back the statement of marks of IVth Semester MFA. But the results have been published on 19/03/2019 and the marklist despatched to the college. The complaint dated 21/03/2019 was received in the tabulation section on 23/03/2019.

As ordered by the Hon’ble Pro Vice Chancellor on the complaint from teachers of CFA, Trivandrum, the whole matter is placed before the Examination Monitoring Committee for appropriate recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended to conduct a domestic enquiry on the issues; the Standing Committee of the Syndicate on Examination is entrusted for the same.

The Committee also considered and recommended the following:

- *Constitute a separate Monitoring Committee to monitor the LLB, MCA, MBA courses and Examinations (as ULMC and PG Monitoring Committee).*
- *Prepare a detailed note relating to the number of students, examination centres to be allotted, number of valuation camps to be constituted, etc. of Annual Scheme Examinations and to submit the same to the Vice- Chancellor.*
- *Counter foils of all examinations is to be handed over to the tabulation sections concerned soon after false numbering to enable timely publication of results.*

- The schedule of valuation of S6 CBCSS be intimated to the examiners on or before 26.04.2019 and a press release may also be issued on the same at the earliest.
- As St. Joseph's, College, Alappuzha and SD College, Alappuzha are Counting Stations for the upcoming Parliament Election, the valuation camp at Alappuzha will be at SN College Cherthala, No change in Practical Examinations scheduled at St. Joseph's, College, Alappuzha and SD College, Alappuzha.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Examination Monitoring Committee held on 17.04.2019, be approved.

FURTHER RESOLVED that a separate Committee be constituted to deal with all examinations other than those dealt with by ULMC and PG Monitoring Committee.

Item No.09.15. Minutes of the Meeting of the IT Monitoring Committee –Approval of - reg. (Ad.D1)

As per orders of the Vice-Chancellor, the Minutes of the Meeting of the IT Monitoring Committee held on 25.04.2019, at the Pro-Vice-Chancellor's Chamber is placed before the Syndicate for consideration [Minutes Appended].

Minutes of the Meeting of the IT Monitoring Committee

Date	:	25.04.2019 (Thursday)
Time	:	3:30 P.M to 4:30 P.M.
Venue	:	Chamber of the Pro-Vice-Chancellor

Members

- | | | |
|---|---|-------------|
| 1) Dr.P.P.Ajayakumar, The Pro-Vice-Chancellor | : | Sd/- |
| 2) Dr.S.Nazeeb , Member, Syndicate | : | Sd/- |
| 3) Dr.P.Rajesh Kumar, Member, Syndicate | : | Not Present |
| 4) Dr. C.R.Prasad, The Registrar (i/c) | : | Not Present |
| 5) Dr. Mini Dejo Kappen, The Controller of Examinations (i/c) &
the Director, Planning & Development | : | Not Present |
| 6) Smt.Leju Bose, Finance Officer (Joint Registrar i/c) | : | Not Present |
| 7) Dr.Vinod Chandra S.S, The Director University
Computer Centre | : | Sd/- |
| 8) Dr.Aji.S, Assistant Professor Department
of Computer Science | : | Sd/- |
| 9) Sri.K.Unnikrishnan Nair, Joint Registrar (CBCSS) | : | Sd/- |
| 10) Smt.Sunija M Rasheed, Programmer, University
Computer Centre | : | Sd/- |
| 11) Sri.Bijayksrishna T.S, Section Officer, Finance IT Cell | : | Not Present |
| 12) Sri.Sreejith M.P, Section Officer, IT Cell (Exams) | : | Sd/- |

The Meeting commenced at 3:30 P.M. The Committee discussed the following matters in detail:-

1. **Valuation Camp Software:-** The Committee discussed the matter in detail. The Director, University Computer Centre has informed that the software will be completed by the first week of May 2019.
2. **Examination Software:-** The Director, University Computer Centre stated that a new software has to be developed and the same has not yet started.
The Committee recommended to approach the NIC for the same.
3. **Research Software:-** It was pointed out that the Research Wing has to be modernized.
The Committee recommended to entrust Dr.Aji.S, Assistant Professor, Department of Computer Science and the Director, University Computer Centre to identify an agency to develop a new Software.

4. **Finance:-** The Committee observed that, the Web Server installed at the Finance IT Cell of the University is not functioning 24 hours and hence, it is difficult for the employees to access their Salary details through this Server.

The Committee discussed the item in detail and recommended that the Server in the Finance IT Cell be shifted to the University Computer Centre.

5. **Digital Document Filing System (DDFS):**

The Committee recommended to provide one Scanner to each Assistant Registrar in the Academic and Administration Wings and to meet the expenditure for the purchase of the Scanners from the Permanent Advance of the respective Deputy Registrars concerned. The Committee also recommended to provide two Scanners to the Sections dealing with submission of Ph.D Thesis.

Resolution of the Syndicate

RESOLVED that the above observations of the Meeting of the IT Monitoring Committee held on 25.04.2019, be approved with the following modifications Sl.No.1 & 4.

Sl.No.1 Recommended to change the name of Software to '**Valuation Camp Management Software**'.

Sl.No.4 and to authorize the Finance Officer to make arrangements for 24 hours functioning of the Finance Server.

=====
Item No.09.16 ***Minutes of the meeting of the Examination Monitoring Committee held on 03.05.2019 –approval of– reg.***

(M&CI)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 03.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 03.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Resolution of the Syndicate

RESOLVED that the modification of the agenda title as Minutes of the '**Special**' Meeting of the Examination Monitoring Committee held on 03.05.2019.

Minutes of the meeting of the Examination Monitoring Committee

Date : **03.05.2019,**
Time : **11.30 am**
Venue : **Vice Chancellors' Chamber**

Members Present

- | | | | |
|-----|--------------------------|------------------------------|------|
| 1. | Dr. V.P Mahadevan Pillai | Vice Chancellor | Sd/- |
| 2. | Dr. P.P. Ajayakumar | Pro-Vice Chancellor | Sd/- |
| 3. | Dr. P. Rajesh Kumar | Convener, SC on Exams | Sd/- |
| 4. | Sri.M.Sreekumar | Member, Syndicate | Sd/- |
| 5. | Dr.R.Lathadevi | Member, Syndicate | Sd/- |
| 6. | Dr.Shaji.K | Member, Syndicate | Sd/- |
| 7. | Dr.K.B.Manoj | Member, Syndicate | Sd/- |
| 8. | Dr.B.Unnikrishnan Nair | Member, Syndicate | Sd/- |
| 9. | Dr.K.R.Kavitha | Member, Syndicate | Sd/- |
| 10. | Dr.Mini Dejo Kappen | DPD, Additional charge of CE | Sd/- |

Item no.09.16.01:- ***Complaint received from Private Registration candidates –missed attending subsidiary examination (Political Science)– BA Annual Scheme – reg:-***

(ED II)

The examination for subsidiary subject 'Political Science' (September session) of the BA Annual Scheme had been scheduled to be conducted on 21.11.2018 from 9.30 am to 12.30 pm. Ten candidates who opted St. Xavier's College, Thumba as examination centre with Political Science as one of their subsidiary subjects have submitted a complaint that they missed attending the subsidiary subject 'Political Science' due to the misinformation from the college authorities. The candidates

allege that they had reached the examination hall, which was allotted to them for previous examinations, on time. The invigilator present in that hall, where another examination was being conducted asked them to check the notice board for finding the room allotted for the examination for the subsidiary subject 'Political Science' (BA Annual Scheme). Seeing the wrong display of time in the notice board as 1.30pm to 4.30pm they approached the office staff and was also directed to check the notice board. When the candidates presented themselves in the afternoon for the examination trusting the information displayed, they were told that the examination was over.

Remarks in this regard was sought from the Principal, St. Xavier's College, Thumba and has remarked that they have clearly displayed the information regarding the examination in the notice board and since no candidate has turned up for examination, the invigilator had reported the matter to the Chief Superintendent. He further clarifies that same room which was allotted in previous examinations which was held few months back was not allotted for this particular examination but necessary arrangements had been made in another room. He also claims that no candidate had approached the Chief Superintendent or Principal seeking clarification on the time of examination. As per the clause 37, page number 57, of the Examination manual, 'the Chief Superintendent shall paste a copy of the time table and instructions to the candidates at a prominent place in the college/school and invite the attention of the candidates thereto'. The principal claims that he has done the same in this examination also.

The examination Monitoring Committee at its meeting held on 13.03.2019 vide item no. 1 considered the complaint received from the private registration candidates and recommended to conduct a hearing of the Principal/ Chief Superintendent along with all relevant documents.

Recommendations of the Committee

The Committee deferred the item to the next Examination Monitoring Committee.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 03.05.2019, be noted.

Item no.09.16.02:- Granting moderation to (a) Part time transitory candidates of Civil Engineering Branch of Sixth and Seventh Semester B.Tech Degree Supplementary Examination May 2018 (2008 Scheme) (b) Transitory candidates of Chemical Engineering Branch of Seventh Semester B.Tech Degree Examination May 2018 (2008 Scheme) - reg.

(EE.II.J)

The results of Sixth Semester and Seventh Semester B.Tech Degree Supplementary Examinations May 2018 (2008 Scheme) were published on 30.11.2018 and 04.01.2019 respectively.

The transitory candidates of Part time Civil Engineering Branch of Sixth and Seventh Semester B.Tech Degree Examinations May 2018 (2008 Scheme) and the transitory candidates of Chemical Engineering Branch of Seventh Semester B.Tech Degree Examination May 2018 (2008 Scheme) have submitted requests for granting moderation. The details including the pass percentage of the transitory and part time transitory candidates were not included in the moderation statistics generated from the SAGE software which was provided to the Chairmen concerned during the pass board meeting. Hence the moderation was not granted to the above Examinations by the Chairmen at the time of pass board meeting. Some of the candidates may pass a few subjects or even clear the B.Tech Degree Course on granting moderation. Please see the statistics attached.

In this regard, remarks of the chairmen concerned and IT Cell were sought. The chairmen remarked that there was no candidate who would pass any subjects on granting moderation as per the statistics provided to them during the pass board meeting. The IT Cell has remarked that Software may be modified to include transitory candidates in the moderation statistics report by March 30,2019 from the ensuing examinations.

Recommendations of the Committee

The Committee deferred the item to the next Examination Monitoring Committee.

The Committee considered the valuation status of various Degree examinations and recommended that

1. The details of following examiners who failed to attend the valuation camp of S2 BA/B.Sc/B.Com CBCSS/CR Degree Examinations be reported to the Directorate of Collegiate Education and Principal Secretary, Higher Education Department.
2. Sri Krishnakumar.R, Assistant Professor, University College, Trivandrum
3. Dr.Manu Ramakanth, Associate Professor, SN College, Chempazhanthy
4. Sri.Bimal Edwin, Assistant Professor, Govt. College for women, Trivandrum
5. A Section Officer/ Office Superintendent be appointed in the Centralised Data Processing Unit. Smt. Mini.P.S, Section Officer, B.Com III section be given the additional charge of the Data Processing Unit at present.
6. Explanation be sought from the AO, CV camp constituted in the Govt. Sanskrit College Trivandrum, for not reporting the valuation status of S2 Degree examinations in the Examination Monitoring Committee held on 03.05.2019.
7. The results of Second Semester BA/B.Sc/B.Com Degree examinations be published on 7th May 2019 and that of Fifth Semester Degree examinations on 13th May 2019.
8. Revaluation camps be constituted for the S5 and S6 examinations immediately after publication of results.
9. The last date of applying for revaluation be fixed within 15 days from the date of publication of results, subject to reporting to the Academic Council and same be specified in the results of S5 and S6.
10. The Second semester CBCS/CR Degree examinations be scheduled on 20, 22, 24, 27, 29, 31st May, 3, 4, 6 and 7th June 2019.
11. The classes of Third semester Degree courses be commenced from 10th June 2019.
12. The valuation camp of S6 Degree examinations be commenced from 8th May 2019.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 03.05.2019, be noted.
FURTHER RESOLVED to seek explanation from concerned Numbering Section for delay in handing over counterfoils.
ALSO RESOLVED that action be taken against the concerned persons in the CD Unit who have delayed delivery of answer books to the concerned valuation camps.
ALSO RESOLVED to entrust the Examination Monitoring Committee to take suitable action against teachers who failed the report at the valuation camps even after May 20th, 2019

Item No.09.17 **Minutes of the Meeting of the IT Monitoring Committee – Approval of-reg.**

(Ad.D1)

As per orders of the Vice-Chancellor, the Minutes of the Meeting of the IT Monitoring Committee held on 08.05.2019 at the Pro-Vice-Chancellor's Chamber is placed before the Syndicate for consideration [Minutes Appended].

Minutes of the Meeting of the IT Monitoring Committee

Date : 08.05.2019 (Wednesday)
Time : 2:30 P.M to 4 PM
Venue : Chamber of the Pro-Vice-Chancellor

Members

- | | | |
|---|---|-------------|
| 1)Dr.P.P.Ajayakumar, The Pro-Vice-Chancellor | : | Sd/- |
| 2)Dr.S.Nazeeb, Member, Syndicate | : | Sd/- |
| 3)Dr.P.Rajesh Kumar, Member, Syndicate | : | Not Present |
| 4)Dr. C.R.Prasad, The Registrar (i/c) | : | Not Present |
| 5)Dr. Mini Dejo Kappen, The Controller of Examinations
(i/c) &the Director, Planning & Development | : | Sd/- |
| 6)Smt.Leju Bose, Finance Officer (Joint Registrar i/c) | : | Sd/- |

- 7)Dr.Vinod Chandra S.S ,
The Director University Computer Centre : Sd/-
- 8)Dr.Aji.S, Assistant Professor Department of
Computer Science : Not Present
- 9)Smt.Sunija M Rasheed, Programmer,
University Computer Centre : Not Present
- 10)Sri.Bijayksrishna T.S, Section Officer, Finance IT Cell : Sd/-
- 11)Sri.Sreejith M.P, Section Officer, IT Cell (Exams) : Not Present
- The Meeting commenced at 3:00 P.M and discussed the following Items:-

Item No.09.17.01: Examining the feasibility of entrusting the development of the Examination Management Software for the University of Kerala with the NIC - reg-

The Director, University Computer Centre submitted a Report based on the meeting held on NIC on 10th and 16th April 2019, to examine the feasibility of entrusting the development of the Examination Management Software with the NIC, Kerala. The Director also submitted a Statement of the estimated cost for the project, obtained from NIC.

Recommendation:

The Proposal along with the Financial Statement [Annexure I] submitted by the Director, University Computer Centre, obtained from NIC, be recommended and forwarded to the Standing Committee on Examinations, for further action.

Resolution of the Syndicate

RESOLVED to authorize the Director, Computer Centre to arrange for a presentation by NIC and by 'Uralungal Society (IT Wing)' and similar firms in the first week of June, 2019 before the Members of the Syndicate and Subject Experts.

Item No.09.17.02 Examining the feasibility of using the Financial Management Software developed by NIC, in the University of Kerala – reg -

The IT Monitoring Committee at its Meeting held on 26.03.2019 had recommended that a team from the Finance Wing, Director, University Computer Centre and a Programmer from the University Computer Centre may visit the NIC to examine the feasibility of using their Financial Management Software in the University. Accordingly, a team from Finance Wing visited NIC on 30.04.2019. They reported before the Committee, about the details of softwares developed by NIC, running as Pilot project in CUSAT and the steps to be taken for customizing the software, if the University is willing to adopt the same.

Recommendation:

The Committee discussed the item in detail and entrusted the Director, University Computer Centre and a team from the Finance Wing to initially attend the Meeting organized by the Higher Education, which is scheduled to be held on 14th May 2019, at CUSAT, for discussing matters regarding implementation of e-governance in the Universities of Kerala .

Resolution of the Syndicate

RESOLVED to constitute a Committee consisting of Pro-Vice-Chancellor, Dr.S.Nazeeb, Member Syndicate and the Director, Computer Centre to study the feasibility of entering into a Letter of Understanding with the Calicut University on Financial Management Software.

ANNEXURE I

Students Life Cycle Management Project

Report submitted based on the meetings held with NIC on April 10 and 16, 2019, to consider the feasibility of entrusting development of Examination Management software for Kerala University to NIC Kerala.

Two meetings were conducted at NIC office premises, former on 10th April 2019 and later on 16th April 2019. First meeting was basically intended to present the software developed by NIC for managing Higher Secondary examinations to the team from Kerala University. A demonstration of major features available in software was also done by the NIC staff. Software presented mainly covered the pre examination, examination and post examination modules purely from Higher Secondary examination perspective. This was put for live use in the recently conducted examinations as well. It was understood from the demonstration that provision for Examination registration, hall

ticket, examination centre allotment, valuation management, online question paper etc. are some of the major exhaustive modules already released from NIC for this software.

But examination scenario for Kerala University is entirely different from that of Higher Secondary. University conducts examinations practically in all months and examination pattern is also entirely different for each course which itself is a stark difference from the higher secondary examination context. Also the process flow in valuation management module can in no way be related to that of higher secondary examination scenario. But NIC team had acquired strong domain knowledge of higher secondary examination scenario and hence it would not be difficult for them to envisage the process flow of the diversified examinations in the University. They had commented that the software developed for Higher Secondary can in no way be reused for University scenario and development from scratch is required to build a highly configurable system. Team NIC had also presented a presentation on the process flow of the Examination system in University before the staff for Kerala University. Suggestions from the side of KU were also noted down by them.

Considering the expertise and exposure of NIC in examination domain, their services may be considered for developing a configurable examination management product for Kerala University.

Team members from Kerala University evaluated the system are

1. Vinod Chandra S S, Director, Computer centre
2. Aji S, Assistant Professor, Department of Computer Science
3. Unnikrishnan Nair, Joint Registrar, CBCS system Examinations
4. Sunija M Rasheed, Programmer, Computer centre
5. Sreejith M, Section Officer, IT Cell Exams

(Incl. Financial proposal from NIC)

Sd/-

Dr.Vinod Chandra S.S

Director, University Computer Centre

(Financial proposal from NIC)

Kerala University

Examination Management System – Cost Estimation

1. Objective

Design and development of Examination Management System comprising the three phases of examination management – Pre Examination , In examination and Post examination with relevant academic modules .

2. Cost Estimation

1. The Cost estimate for implementation of Examination Management System is given below. This cost includes the cost of Manpower support for Software Development and Facility Management Charges. The requirements like Software Auditing, Training, infrastructure etc. are to be handled by the University. Man months required for module / expert service

	Modules / Expert Service	Man months
1	Examination Management – Pre Examination, In Examination, Post Examination, with relevant Academic modules	110
2	Service of the Domain Experts/Technology Experts	20
	TOTAL	130

2.2 Software Development charges

Manpower calculation is based on the man months required for development of various modules. Charges at each category of manpower are based on the approximate NICS rates which are likely to be revised. Various categories of the manpower to be selected, its distribution and the approximate NICS rates are given in the table below.

Manpower category	Rate in Rs.	Man months Required	Cost in Rs.
40% manpower as Assistant Programmer	40,000	52	20,80,000
30% manpower as Programmer	60,000	39	23,40,000
20% manpower as Senior Programmer	80,000	26	20,80,000
10% manpower as Domain Expert / Technology Expert Consultancy	1,20,000	13	15,60,000
		130	80,60,000

Item No. 09.18.01: *Chief Minister's appeal for contribution to CMDRF—Open letter to the Vice-Chancellor from the General Secretary, Kerala University Teacher's Organization (KUTO)—Personal hearing of the General Secretary, KUTO—reg.*

(Ad. A VI)

The Government, vide G.O (P) No.144/2018/Fin dated 11.09.2018, had made an appeal to all employees to contribute their one month's salary to the Chief Minister's Distress Relief Fund (CMDRF) in the wake of unforeseen flood occurred in the State. The Syndicate held on 31.08.2018 resolved to appeal to all staff of the University to contribute one month's salary to the CMDRF and further resolved to convene a meeting of Service Organisations of teaching and non teaching staff of the University for its Effective Implementation. The University of Kerala vide U.O No.Ad.AV. 03/6761/2018 dated 13.09.2018, has implemented the Government Order.

As directed by the Vice Chancellor, a meeting was convened on 03.08.2018 at Vice-Chancellor's Chamber to discuss the matter related to the contribution towards CMDRF with the representatives of the all recognized Service Organisations. All the representatives of the recognized Service Organisations including Kerala University Teacher's Organization (KUTO) unanimously agreed to the Vice Chancellor's appeal.

The Vice Chancellor has made an appeal dated 24.09.2018 to all the teachers and the administrative staff to participate in the efforts to rebuild Kerala by contributing one month's salary to the Chief Minister's Distress Relief Fund. The General Secretary, (KUTO), vide open letter dated 27.09.2018 to the Vice Chancellor, has raised certain questions regarding the above said appeal to contribute one month's salary to CMDRF.

The session of the Syndicate held on 28.09.2018 vide item no: 05.63. Additional item no: 01, considered the matter and resolved to authorize the Vice Chancellor to examine the letter dated 27.09.2018 from the General Secretary, KUTO and to take appropriate action, if any University rules have been violated.

On verification, it has been noted that, The General Secretary, KUTO has violated many provisions of the Kerala Government Servant's Conduct Rule 1960 (in short "the Conduct Rules") as follows:

1. By discussing the policy/action of Government in writing, the General Secretary has wilfully violated Section 60(a) of the Conduct Rules.
2. Para 3 and 12 of the letter sounds disloyalty towards Government and hence in violation of Rule 72 of the Conduct Rules. Also the General Secretary, KUTO in Para 12 of the letter has described the democratically elected Kerala Government as undemocratic.
3. The Open letter to the Vice-Chancellor sounds disrespect and impertinence.

In the light of the above, the General Secretary, KUTO vide Memo No. Ad.AVI/1/16766/CMRF/2018 dated 04.02.2019 has been directed to furnish explanation on the above matter within 15 days from the date of receipt of the Memo.

In response to the above memo the General Secretary, KUTO submitted their detailed explanation. The Syndicate held on 28.03.2019 vide Item No.07.34 considered the explanation furnished by the General Secretary, KUTO in response to the Memo dated 04.02.2019 and resolved that the explanation submitted by the General Secretary, KUTO is not satisfactory and To authorize the Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a personal hearing of the General Secretary, KUTO, in the matter.

On behalf of KUTO, Dr. Thajudeen A. S., General Secretary appeared in person before the committee. He also submitted a representation requesting consideration of their explanation dated 18.02.2019.

Having considered all the contentions of the General Secretary, KUTO, (oral as well as documentary depositions) the committee observed the following:

1. *The open letter 27.09.2018 is gross violation of Rule 60(a) of Kerala Government Servants' Conduct Rules, 1960.*
2. *The open letter sounds several instances of disrespect and disobedience to the esteemed position of the Vice-Chancellor.*

Based on the above observations, the committee expressed severe displeasure over the General Secretary, KUTO for not following the Conduct Rules and also showing disrespect towards Hon'ble Vice Chancellor.

Resolution of the Syndicate

RESOLVED that the above recommendation Sl.No.1 be corrected read as 'The content of the open letter.....'

FURTHER RESOLVED to communicate to the General Secretary, KUTO through a letter the displeasure of the Syndicate on the content of the open letter.

ALSO RESOLVED that the issue be treated as closed.

Item No.09.18.02: Suspension from service-Dr. Johnson. R, Assistant Professor, Department of Psychology, University of Kerala-reg.

(Ad. A II)

Dr. Jaseer. J, Head, Department of Psychology had complained that Dr. Johnson. R, Assistant Professor, Department of Psychology, University of Kerala behaved in a threatening and indecent manner after entering his office on 07.06.2018 at about 1.00 PM.

Later, Dr. Jaseer J., Head, Department of Psychology informed that Dr. Johnson. R, Assistant Professor, Department of Psychology entered his office on 12.07.2018 at about 10 AM and demanded him to sign certain papers recommending Dr. Johnson R. to attend a refresher course in North India. The Head has stated in his complaint that Dr. Johnson. R's behaviour exceeded all the limits and that he is unable to tolerate him again and again. He requested to kindly take immediate steps to solve the issue or permit him to relinquish his headship.

The Vice-Chancellor had therefore ordered to place Dr. Johnson.R, Assistant Professor, Department of Psychology, Kariavattom under the suspension with effect from 13.07.18 pending enquiry and to institute an enquiry headed by the Dean of the concerned faculty. Memo of charges and statement of Allegations were served to him. Dr.Johnson.R requested to afford him an opportunity to be heard before taking any provisions under the provisions of the statutes. Later, he was reinstated in service in compliance to the judgement of the Hon'ble High Court of Kerala in WP (C) 24960 2018 dated 23.10.2018 filed by Dr. Johnson. R. The judgement states that Dr. Johnson. R, "shall be reinstated subject to ongoing disciplinary action against him and the petitioner is also warned against making similar behaviour in the Department or in the University. Further, if the petitioner continues to behave in the same manner as referred in the Memo of charges, it is open for the competent authority to revoke the order of reinstatement at the appropriate time".

As per orders of the Vice-Chancellor, the matter was placed before the Syndicate (Item No.07.10) held on 16.11.2018, which resolved that the Standing Committee of the Syndicate on Staff, Equipment and Buildings be authorized to hear Dr. Johnson. R.

Dr. Johnson has filed a complaint WA.No. 96 of 2019 against the order/judgement in WP(c) 24968/2018 of High Court.

The judgement dated 21st January 2019 in the above Writ Petition is as follows:

"This Writ Appeal is disposed of making it clear that the observations made by the learned Single Judge in the judgement appealed against shall not be treated as findings entered against the appellant in any other proceedings. The disciplinary proceedings initiated and pending against the appellant shall be completed, untrammelled by any of the observations made by the Single Judge in the judgement appealed against".

Dr. Johnson R., Assistant Professor, Department of Psychology appeared in person before the committee and submitted a representation stating that all allegations levelled against him are false. Dr. Johnson R. has further stated that he was not being granted an opportunity to defend the allegations.

The Committee after considering his representation, recommended to hear his complaint at the sub-committee already constituted for conducting enquiry into the issues relating to Dr. Johnson R., Assistant Professor, Department of Psychology in connection with complaints by and against him.

Resolution of the Syndicate

RESOLVED that the matter be considered by the next Syndicate on the basis of the report to be furnished by the Enquiry Committee.

Item No. 09.18.03: Proposed amendment to Chapter XVII of the Kerala University First Ordinances 1978 regarding the post of Pool Officers – Conducting Personal Hearing of Smt. Pathmaja. B.K. - reg.

(Ad.A I)

The Syndicate at its meeting held on 06.12.2017 vide item No. 31.128.04 considered the proposal for amendment to chapter XVII of the Kerala University First Ordinance 1978 (Sl. No. 12A - Pool Officer), conducted discussion with the representatives of the different service organizations working in the University and resolved to agree to the following recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

1. To obtain legal opinion from the Standing Counsel of the University regarding proposal for amendment to chapter XVII of the Kerala University First Ordinance, 1978 related to the post of Pool Officers.
2. Place the explanation submitted by Smt. Pathmaja B.K., Section Officer (FC&D) as an item in the agenda of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Legal opinion obtained from the Standing Counsel, the explanation submitted by Smt. Pathmaja B. K., Section Officer (FC&D) and the copy of Interim order dated 07.11.2018 in WP (c) No.36177/2018(V) were placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 17.01.2019. The Committee considered, the matter and recommended to refer the legal opinion of the Standing Counsel regarding proposal for amendment to chapter XVII of the Kerala University First Ordinance, 1978 related to the post of Pool Officers and the Interim order dated 07.11.2018 from the Hon'ble High Court, on WP(C) No.36177/2018(V) filed by Smt. Abitha Beevi P., to the Syndicate.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 17.01.2019 recommended to conduct a personal hearing of Smt. Pathmaja B.K., Section Officer (FC&D) by the Standing Committee of the Syndicate on Staff, Equipment and Buildings, since her written explanation is not satisfactory.

The Syndicate held on 22.01.2019, resolved that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 17.01.2019, be approved.

Smt. Pathmaja B.K., Section Officer (FC&D) appeared in person before the committee. She admitted her guilt and tendered unconditional apology before the committee. She also submitted a representation stating that while making representation before the Chancellor, she had no intention to infringe the privilege of the Senate but only endeavoured to project their grievance.

The Committee considered the representation as well as the unconditional apology tendered by Smt. Pathmaja B.K. and recommended to warn Smt. Pathmaja B.K., Section Officer (FC&D) not to repeat such action in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 13.05.2019, be approved.

Item No.09.19 Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 16.05.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date	:	16 th May 2019
Time	:	02.00 p. m. to 5 p.m.
Venue	:	Syndicate Room, University Buildings, Thiruvananthapuram

Members

1. Adv. K. H. Babujan (Convener) : Sd/-
2. Sri. Shijukhan J. S. : Sd/-

3. Adv. G. Sugunan	:	Sd/-
4. Dr. P. Rajesh Kumar	:	Sd/-
5. Sri. M. Lenin Lal	:	Sd/-
6. Dr. S. Nazeeb	:	Sd/-
7. Dr. K. B. Manoj	:	Sd/-
8. Dr. B. Unnikrishnan Nair	:	Sd/-
9. Sri. M. Sreekumar	:	Absent

Item No.09.19.01: Payment of Income Tax on pensionary benefits Opinion of Standing Counsel on filing of Appeal – further course of action – reg.

(Accounts VI)

The Assistant Commissioner of Income Tax (TDS) Vide Letter F.No. University/SCIT (TDS), TVM/2016-17/4 dated 25.11.2016 demanded to compute TDS liability of employees by including DCRG, Commutation of pension and terminal surrender of earned leave for the financial year 2015-16 and 2016-17 to the extent provided in section 10(10)(iii) and 10(10A)(ii) and section 10(10AA)(ii) and to deduct taxes at source and to remit the Income Tax to the Central Government account as University does not come under the definition of State Government.

Consequent on the demand notice issued by the Income Tax department the Syndicate at its meeting held on 11.08.2017 Vide Item No.29.130.08 considered the recommendation of the Standing Committee of the Syndicate on Finance held on 14.07.2017 and resolved to give option to the employees either to deduct tax at source from retirement benefits or twice the amount of actual income tax be withheld and deposited in the suspense account of the University. On the basis of the above resolution UO No.Ad.AIII.2/2017 dated 13/09/2017 was issued. All the pensioners have opted to release their pensionary benefits as per Clause 1(a) of the above UO after deducting tax.

As per the orders of the Vice-Chancellor the matter related to tax including deduction of tax of previous financial years (2015-16 and 2016-17) was again placed before the meeting of the Syndicate held on 11.07.2018 and the Syndicate vide Item No.02.80 resolved “that the terminal benefits be released after deducting the Income Tax and further resolved that the tax deducted be duly remitted and the matter of refund be considered if found eligible later.”

On the orders of the Vice-Chancellor, as per the Legal Advisor’s opinion and instructions of the Tax Consultant, the tax on payments of previous financial years were deducted and the balance amounts released. The details of tax deduction of previous financial years (2015-16 and 2016-17) were also furnished to the Income Tax department as demanded by them.

The Deputy Commissioner of Income Tax (TDS), Trivandrum has issued notice dated 26.03.2019 to the University on the assessment of tax of previous financial years (2015-16 and 2016-17). In the notice of Demand under section 156 of IT Act, 1961 it is mentioned that if the University intend to appeal against the assessment, an Appeal may be filed before the Commissioner of Income Tax (Appeals) within 30 days of receipt of the notice. The Vice-Chancellor has ordered to file the Appeal in consultation with the Standing Counsel and the Tax Consultant of the University was authorized to file the Appeal. As such, the Appeal against the assessment has been filed by the Tax consultant of the University.

In the opinion forwarded by the Standing Counsel of the University it is remarked “that it was a patent error on the part of the University to concede to effect payment abruptly, stopping the legal steps initiated against the demand at the initial stage without waiting for the culmination of all the possible legal steps that could be taken against the claim for Income Tax from terminal benefits of the employees. However regarding the payments already made what can now be done at this belated stage is a matter which has to be examined carefully considering the entire developments right from the initial point of demand till now. I feel that no further payments should be made and the demands for the same should be resisted systematically and how that can be done may be examined in a meeting in which all the authorities of the University involved so far in the issue may also be required to participate for making their contributions and thus to enable the University to arrive at a proper and legally viable solution.” (Annexure I).

The opinion of the Standing Counsel and the further course of action to be initiated on the opinion received is submitted for consideration and appropriate recommendation.

The Committee considered the matter and recommended that the Vice-Chancellor may hold a meeting with Standing Counsel, Tax Consultant and a Service Consultant to discuss the matter.

Resolution of the Syndicate
RESOLVED to entrust the Standing Counsel file an appeal in the above regard.

Item No.09.19.02: *Rate of Examination fees for PG Diploma in Geriatric Counselling proposal -reg.*

(M&C.I)

The Director, Centre for Geriatric studies has forwarded proposal to conduct the examinations for the course PG Diploma in Geriatric Counselling. Accordingly, the tabulation section has proposed the rate of examination fees to be collected for the course similarly to the course PG Diploma in Geo-information Science and Technology as detailed below:

1. Theory paper - Rs.150/-
2. Marklist - Rs.100/-
3. Practical & Viva-voce - Rs.500/- (150+150+200)

(Including Field visit report & Case studies, Counselling practical and comprehensive viva-voce)

Also, the UO No.Ad A5.03/9871/2019 dated 01.04.2019 regarding 5% increase in the fees may be effected in the proposal.

The proposal was forwarded to the Finance section for endorsement and the Finance section has remarked that the matter may be placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to fix the rate of Examination Fees to be collected for the course PG Diploma in Geriatric Counselling as detailed below.

1. Theory paper - Rs.175/-
2. Marklist - Rs.125/-
3. Practical & Viva-voce - Rs.550/- (200+150+200)

(Including Field visit report & Case studies, Counselling practical and comprehensive viva-voce)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.05.2019, be approved.

Item No.09.19.03: *Fees for scrutiny of answer papers of online B.Ed examination-proposal-reg.*

(M&C.I)

The meeting convened at the CE's chamber to discuss the modalities for conducting online examinations for the Fourth semester B.Ed Degree exam April 2019 recommended that the candidates may be permitted to view their answers through the provision available in the staff login ID within a prescribed time limit after publication of result.

The tabulation section concerned has proposed that the fees for scrutiny of online results may be fixed as Rs.500/- similar to the fees for revaluation.

The proposal was forwarded to the Finance section for endorsement and the Finance section proposed an amount of Rs.300/- towards fees for scrutiny of answer sheets of B.Ed exam as the prevailing rates is Rs.100/- and remarked that the matter may be placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to entrust the Director, Computer Centre to propose a system through which the candidates of Fourth semester B.Ed Degree exam may permit to view their answers after levying a fee of Rs. 100/-.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.05.2019, be approved.

Item No.09.19.04: Tamil–Malayalam Dictionary Project Work–Proposal submitted by Dr. T. Vijayalakshmi, Assistant Professor for the Financial Year 2019-2020 – reg.

(Ad. D I)

Dr. T. Vijayalakshmi, Assistant Professor & former Head, Department of Tamil had forwarded a detailed project proposal, with a financial outlay of Rs.11,46,000/-, for publishing Tamil-Malayalam dictionary and it was placed before the Standing Committee of the Syndicate on Finance at its meeting held on 18.05.2015. The Committee noted that, the financial commitment for the project will come around Rs.10,00,000/- (Rupees Ten Lakh only). The Committee also recommended to allot Rs.4,00,000/- for the project under the New Development Programmes and the Syndicate held on 06.06.2015 (Item No.07.52.05) resolved to approve the same. Meanwhile, Dr. T. Vijayalakshmi submitted a request (dtd. 10.07.2015) to grant permission for purchasing a computer and a printer, also, for the project. U.O dated 07.08.2015, was issued sanctioning Rs.4,00,000/- as provisional advance for the preparation of Tamil-Malayalam Dictionary and also sanctioning the purchase of a computer and printer, with the approval of the Purchase Committee.

Later, Dr. T. Vijayalakshmi forwarded the quotations, which were invited for the purchase of a Computer, twice, but due to defects they were not placed before the Purchase Committee. Dr.T. Vijayalakshmi purchased a Laptop instead of Computer with the consent of the Department Council, but without getting Administrative sanction and later requested to ratify the action.

The above matter was placed before the S/C of the Syndicate on Finance, held on 05.12.2016 and the Committee recommended to conduct a personal hearing of Dr. T. Vijayalakshmi, at its next meeting. The Syndicate at its meeting held on 23.12.2016 (Item No: 23.16.04) resolved to agree to the same. Accordingly, the S/C of the Syndicate on Finance conducted a personal hearing of Dr. T. Vijayalakshmi on 09.01.2017. The Syndicate at its meeting held on 21.01.2017, vide 24.10.Additional Item No.4, resolved not to ratify the purchase and to censure Dr. T.Vijayalakshmi for the lapse. Accordingly, a Memo, dtd. 20.03.2017 was issued to her, to show cause as to why the Minor Penalty of Censure shall not be imposed upon her. Dr. T.Vijayalakshmi furnished an explanation (dtd. 18.04.17) for the same. The Syndicate, at its Meeting held on 13.06.2017 (Item No.28.20) resolved not to accept the explanation and to censure the incumbent immediately and to record the censure order in the Service Book of the incumbent and to recover the amount spent for the purchase of the Laptop from the incumbent concerned. Accordingly, a U.O dtd. 11.07.2017 was issued.

Subsequently, the Under Secretary, Governor's Office forwarded a petition dtd. 19.08.2017, submitted by Dr. T. Vijayalakshmi, in which she requested to ratify the purchase of Laptop and also to cancel the decision of the Syndicate to censure her pertaining to that. The Petition was placed before the Syndicate at its Meeting held on 06.12.2017 (Item No.31.10) and it was resolved to stick to the earlier decision taken by the Syndicate, at its meeting held on 13.06.2017. It was further resolved that, a letter be send to the Hon'ble Chancellor detailing the action taken by the University and to inform that the petition sent by Dr. T. Vijayalakshmi was not forwarded through proper channel and also resolved to seek explanation from her for not having forwarded the petition through proper channel. Accordingly, a letter was forwarded to the Hon'ble Chancellor and the explanation furnished by Dr. T. Vijayalakshmi was placed before the Syndicate at its Meeting held on 10.05.2018 (Item No. 35.108).

In the meanwhile, as it was noted that, Dr. T. Vijayalakshmi has not repaid the amount spent for the purchase of laptop, as resolved by the Syndicate at its Meeting held on 13.06.2017 (Item No.28.20), she was directed again, several times, to comply with the same. But, no reply has been received in this regard, from her. The Vice-Chancellor has ordered to place the same also before the Syndicate.

Details of Provisional Payments sanctioned towards the Tamil-Malayalam Dictionary Project work, till date, are as follows:-

#	Amount	Sanctioned vide U.O	Regularized vide U.O
1	4,00,000/-	U.O.No.Ad.D.I.2/21056/Tamil/2015, dated 07.08.2015	Not regularized
2	2,00,000/-	U.O.No.Ad.D.I.1/Tamil/31365/2016, dated 06.09.2016	Regularized. U.O.No.Ad.D.1/Tamil/50169/2016 dated 12.05.2017
3	1,00,000/-	U.O.No.Ad.D.I.1/Tamil/40949/2016,	Regularized.

		dated 16.01.2017	U.O.No.Ad.D.1.2.35134/Tamil/2017 dated 19.09.2017
4	1,00,000/-	U.O.No.Ad.D.I.1./Tamil/28160/2017, dated 19.09.2017	Regularized. U.O.No.Ad.D.I/Tamil/28160/2017 Dated 14.11.2018

Thus, in total, an amount of Rs. 8,00,000/- has been sanctioned towards the Tamil-Malayalam Diction Project work, till date.

Here, it may be noted that, she later submitted a request to enhance the budgetary allocation for the Project for the Financial Year 2018-19 (which was Rs. 10,000/-) and to sanction One Lakh Rupees, for the project work. But, it was denied, as she has not regularized the first installment of the Provisional Payment, mentioned in the above table.

Now, Dr. T. Vijayalakshmi has forwarded a Proposal for Tamil-Malayalam Dictionary, for the Year 2019-2020 and has mentioned that, Rs.4,00,000/- (Rupees Four Lakh only) is further required for the completion of this Project and has requested to sanction the same. She has also mentioned that, if the fund is not sanctioned, she will be forced to cease the Project work. She has further mentioned that, she has filed a complaint before the University Appellate Tribunal against the decision of the University to recover the amount spent for the purchase of the Laptop from her and she will not be able to regularize the first provisional payment, until final judgment of the same.

It may be seen that, only an amount of Rs. 10,000/- is earmarked in the current year's Budget Estimates of the University for the Tamil-Malayalam Dictionary Project Work.

As per orders of the Vice-Chancellor, the Proposal for the Tamil-Malayalam Dictionary for the year 2019-20, submitted by Dr. T. Vijayalakshmi, Assistant Professor, Department of Tamil and her request to sanction 4 lakh Rupees for the completion of the Project, are placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to constitute a committee to conduct an audit to evaluate the work related to compilation of Tamil-Malayalam Dictionary done by Dr. T. Vijayalakshmi, Assistant Professor, Department of Tamil.

Resolution of the Syndicate

RESOLVED to authorize the Vice-Chancellor to engage two experts, one each from Tamil and Malayalam, to evaluate the above project.

Item No.09.19.05 Request to reduce the fee levied -Yemeni students affected by war- Mr. Hussein Omar Ali Hussein Ageed- reg.

(Ac. B I)

Mr. Hussein Omar Ali Hussein Ageed, an ICCR sponsored Yemeni national who was doing MA in Linguistics at the Department of Linguistics, University of Kerala has submitted a petition to the Vice Chancellor stating that, consequent on the deadly war in his country and due to the complexities involved, the Yemeni students cannot get ICCR scholarship this year. The Yemeni students are forced to extend their stay visa by continuing their studies in India as they cannot go back to their home country in the present situation. As he wishes to continue his studies in this University by enrolling himself for PhD Programme, as a self-financing student, he has requested to reduce the fee levied for Yemeni nationals, as a special case, considering the gravity of the situation in their war-torn country. Along with his petition, he has also submitted the copy of the letter from the Cultural Attache`, Embassy of Yemen, requesting to provide all self-financing Yemeni students (those who are studying and will study) at this University, all necessary help and assistance by giving discount in fee and other charges applicable to foreign national students in this University, by treating their case as a special one. In the letter it is also stated that the letter is issued on request and that it does not involve any financial liability on the part of the Embassy of Republic of Yemen Cultural Attache`.

The rate of fee for various certificates and services, prescribed for foreign national undergoing various courses in the University, has been fixed by the former Foreign Students' Admissions Committee now renamed as CGA Executive Committee.

The Vice Chancellor ordered to place the request before the Syndicate and the Syndicate at its meeting on 28-03-19. The Syndicate considered the matter as item no. 07.83 and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

As ordered by the Vice Chancellor, the request from an Yemeni national, who was pursuing MA Linguistics course in this University and planning to do PhD in Linguistics, to grant discount to Yemeni students, in the rate of fee and other charges prescribed for foreign nationals, as a special case, considering the internal conflicts in his country, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to seek a report from the Director, Centre for Global Academics on the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.05.2019, be approved.

Item No.09.19.06. Computer Centre CAMC of Hitachi SAN Storage System Execution of three year contract with M/s.Star One IT Solution (India) Pvt. Ltd, Thiruvananthapuram - Acceptance of performance Bank guarantee from Scheduled Bank and payment of CAMC charges in Advance-Amendment to Contract conditions-reg.

(Ad.BIV (CP))

The Director, Computer Centre vide letter No:KUCC/2018/26 dated 24.01.18 has forwarded quotations for the comprehensive Annual Maintenance Contract (CAMC) for a period of 3 years for the Hitachi SAN Storage System installed at the Computer Centre for the purpose of digitization Project and CCTV footage storage. The Director, has recommended the lowest quotationer M/s Star One IT Solutions (India) Pvt. Ltd, Trivandrum who has quoted an amount of Rs.13,26,296.40/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six and forty paise only) for entrusting the CAMC. As per the orders of the Vice – Chancellor, the Director, Computer Centre was permitted to entrust the CAMC of Hitachi SAN Storage System in the Computer Centre with Star One IT Solutions (India) Pvt. Ltd, TVM for a period of 3 years with effect from the date of executing agreement in this regard, for an amount of Rs. 13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) (UO No. Ad.BIV (CP) 02.674.18 dated 26.03.2018).

The Director, Computer Centre vide letter dated 26.04.2018 has forwarded the draft copy of agreement for the CAMC with M/s. Star One IT Solutions (India) PVT., Ltd, TVM for vetting the same by the Legal Adviser of the University. The Legal Adviser has remarked that the draft agreement is legally in order but the feasibility of technical conditions has to be ascertained by the Director, Computer Centre or any other competent authority. The Director, Computer Centre in note dated 01.06.2018 has given assurance about the technical conditions mentioned in the agreement and has forwarded the agreement with the relevant documents and also the Proforma Invoice dated 01.06.2018 from M/s Star One IT Solutions (India) Private Ltd. Thiruvananthapuram, for an amount of Rs.13,26,296.40/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six and forty paise only) for making advance payment to the firm for the CAMC.

The Finance I has endorsed the proposal to entrust the CAMC with M/s Star One IT Solution (India) Pvt. Ltd, Thiruvananthapuram and to execute the agreement in this regard and has also remarked that the advance payment of Rs. 13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) to M/s. Star One IT Solution (India) Pvt. Ltd. Thiruvananthapuram, towards the CAMC for three years may be agreed to subject to Administrative Sanction and on submission of a Performance Bank guarantee of 10% of CAMC value by M/s Star One IT Solutions (India) Pvt. Ltd TVPM(Endt.FOS1175/Finance I/dated 27.06.18). The Vice Chancellor has approved the above proposals subject to reporting to the Syndicate.

The above said details were reported to the Syndicate at its meeting held on 28.09.2018 (Item No.05.50).

The draft format of Performance Bank Guarantee was forwarded by M/s Star One IT Solutions (India) Pvt. Ltd TVPM in two instances. In the first instance, the Legal Advisor has on 17.01.2019 remarked that as per the draft agreement it is mandated that the performance bank guarantee shall be from a nationalized bank and now it is seen that the second party (viz; M/s. Star One IT Solution (India) Pvt. Ltd, Thiruvananthapuram) has forwarded a format, of bank guarantee issued by HDFC Bank. The following remarks were also offered by him in this regard. The format cannot be accepted for more than one reason. First of all, HDFC Bank is not a nationalized bank. Also

the format is not proper. A letter in lieu of bank guarantee cannot be accepted. A letter dated 1.03.2019 was received from the Director Computer Centre in which he has cited that it is notified in the tender notice that performance Bank Guarantee from nationalized/ scheduled bank is necessary for executing agreement. But in vetted agreement document it is stated that performance Bank Guarantee is necessary from nationalized bank. Hence the agreement is not executed till this time. The firm informed that they can submit performance Bank Guarantee only through HDFC Bank Ltd which is a scheduled bank and has requested to take steps to accept the performance Bank Guarantee from scheduled bank also by making changes in the agreement.

In the second instance, the Legal adviser has on 22.03.2019 remarked that the Statute 3(X) of chapter 6 of KUFs of 1977 envisages that the Syndicate of the University is empowered to enter into, cancel and to carry out contracts on behalf of the University. Further, as per Statute 18(1)(h) of chapter 2 of the KUFs of 1977, it is the duty of the Registrar to sign contracts and other agreements on behalf of the University under the directions of the Syndicate. The statutory provisions make it clear that all contracts, agreements etc; have to be executed only on satisfaction of the Syndicate (or the Vice-Chancellor if the Syndicate is not in session).

The Legal Advisor has also remarked that it is seen from the file that the Syndicate ratified the stand taken by the Vice-Chancellor in having accorded sanction to M/s Star One IT Solutions India Pvt. Ltd TVPM being entrusted CAMC for three years subject to administrative sanction and submission of the performance bank guarantee and therefore it is presumed that, the agreement forwarded earlier for vetting was strictly in adherence to the above said Syndicate decision. Further it is remarked that Clause VII of the earlier agreement stipulate that the performance bank guarantee shall be from any nationalized bank, whereas the company has now furnished bank guarantee from a Scheduled Bank in accordance with the relevant conditions in the tender notice issued by the Director, Computer Centre on behalf of the University which insists bank guarantee from any nationalized/ Scheduled bank.

The Legal Adviser has concluded his remarks with the opinion that, there is no legal impediment in accepting the bank guarantee now submitted by the company after making suitable amendments in the contract subject to the satisfaction of the Syndicate/Vice-Chancellor as the case may be.

However on examination of the tender notice dated 08.12.2017 it was found that under Para 3 - General terms and conditions the sub- condition No.5 with regard to payment terms it is specified that no advance payment shall be made and has mentioned that 50% of payment to be made in each half of the financial year proportionally. And sub-Condition No.6 with regard to performance bank guarantee stipulates that the successful bidders shall execute an agreement in Rs.500/- no judicial stamp paper after submitting a performance bank guarantee of 10% CAMC Value within 30 days(from the date of acceptance of work order) from any nationalized or Scheduled bank. The PBG should valid for 3 years and 2 months. As per the above said condition, the advance payment is not to be provided to the firm. However, the finance as per endorsement No.FOS 1175/Fin I dated 27.06.2018 had given concurrence for effecting advance payment subject to administrative sanction and on submission of performance bank guarantee for a value of 10% of CAMC. On the basis of the orders of the Vice-Chancellor Subject to Reporting to the syndicate the proposal was approved and the same was entered in the draft CAMC agreement.

Clarification was sought obtained from Finance I section regarding the condition for making advance payment since the same was a deviation from the originally said conditions in the Tender Notice. The Finance has furnished the following clarifications towards the concurrence given by them for executing CAMC.

- a. The CAMC was vetted and found legally in order by the Legal Advisor and certified as technically feasible by the Director, Computer Centre. Though the advance payment clause was not mentioned in the tender notice, the same was included in the legally vetted document.
- b. As per Chapter 12, clause 16 and 17 of Store Purchase Manual, advance payments to firms holding maintenance contracts is admissible and in exceptional cases, the Departments may relax the ceiling of advance payments ensuring adequate safeguards in the form of bank guarantee from the suppliers.

- c. The request dated 25.04.2018 from M/s. Star One IT Solutions (India) Pvt Ltd, TVPM, to release 100% advance payment for payment to manufacturer for getting 3 year warranty Certificate (Flagged B)

On the basis of points (a) and (b) above, Finance had given concurrence for executing AMC with the firm.

The Finance has also observed that the firm has now submitted performance bank guarantee from a Scheduled bank and has requested to accept the same, which has been stated as acceptable by the Legal Adviser, provided suitable amendments are made in the contract subject to the approval of the Syndicate.

Further, the legal opinion for contract amendment by the Syndicate was arrived under the circumstances where the party demanded modification of a condition mentioned in the contract. Therefore it is presumed that any variations to be made in the terms of contract shall be got examined and approved by the Syndicate. It is also to be noted that apart from the present demand for including public sector bank also in the contract for submission of Performance Bank Guarantee, the proposal of making advance payment to the party as pointed in (a) above also shall be got examined and approved by the Syndicate to make the modifications valid.

The Finance has also remarked that the whole matter of executing of CAMC with M/s. Star One IT Solutions (India) Pvt. Ltd, Thiruvananthapuram may be placed before the Syndicate for consideration.

Hence, as per the orders of the Vice-Chancellor the matter of the execution of CAMC with M/s. Star One IT Solutions (India) Pvt. Ltd, Thiruvananthapuram for the Hitachi SAN storage system installed in the Computer Centre was placed before the Syndicate held on 28.03.2019 for consideration and appropriate decision in the following:

1. As per the remarks of the Legal Advisor a decision has to be taken in the matter of acceptance of Performance Bank Guarantee of 10% of CAMC value (Rs.13,26,296/- (Rupees Thirteen lakh twenty six thousand two hundred and ninety six only) from Scheduled Bank (HDFC Ltd) in accordance with the relevant condition in the Tender Notice.
2. As per the payment terms in the Tender Notice no advance payment shall be made. But a decision has to be taken in the matter of making 100% advance payment to the firm on the basis of remarks of Finance at (a), (b) & (c) on pre-page

The matter was placed before the Syndicate at its meeting held on 28.03.19 (Item No.07.77) and it was resolved that the item be referred to the Standing Committee of the Syndicate on Finance. As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance on 25.04.19. The Syndicate at its meeting held on 30.04.19 (Item No.08.72 Additional Item 07) considered the matter and resolved to agree with the recommendation of the Standing Committee of the Syndicate on Finance held on 25.04.19 to invite the Officials of M/s. Star One IT Solution (India) Pvt. Ltd, Thiruvananthapuram and the Director, Computer Centre to the Standing Committee of the Syndicate on Finance to discuss the matter.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the matter be considered by the next Syndicate on the basis of report to be furnished by the Director, Computer Centre.

Item No.09.19 Additional Item No.1: University College of Engineering, Kariavattom – Implementing an alternative to the EPF Scheme already existing –reg.

(Ad.C)

University College of Engineering, Kariavattom was established on 2001 and is operating in a self financing mode. All the teaching and non-teaching employees are appointed on contract basis and the employees on contract for more than one year w.e.f. 01.04.2011 are enrolled under the Employees Provident Fund Scheme.

The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, had forwarded a Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952 on 09.11.2018 demanding an amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy

Nine only) and warned that the amount of damages should be remitted within 15 days from the receipt of the order failing which recovery action would be taken without further notice. The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, had forwarded another Demand Notice on 12.11.2018 for interest under section 7Q of the Employees Provident Funds and Miscellaneous Provision Act 1952 demanded the payment of interest Rs.8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) owing to belated of EPF contribution of employees. The time allowed for remitting the aforementioned amount within 30 days from the date of receipt of this notice.

This office informed the Assistant PF Commissioner about the situation of the non-existence of the Syndicate which alone has legal powers under the scheme of Kerala University Act and Statutes under the same to take decisions on matter involving financial implications and hence it was requested to grant a period of 2 months for taking appropriate decision in the matter of payment demanded.

The Assistant Commissioner forwarded a letter on 6.12.2018 informing that extension of the time up to 31.01.2019 for remitting the outstanding damages under section 14B and 7Q amounting to Rs.23,73,426/- (Rupees Twenty Three Lakh Seventy Three Thousand Four Hundred and Twenty Six only) and also informed that no further extension cannot be granted in any circumstances.

As per the orders of the Hon'ble Vice- Chancellor the matter was placed before the Syndicate on its meeting held on 22.01.2019, which resolved that the matter referred to the Standing Committee of the Finance and further resolved to entrust the Standing Counsel for further legal measures in this matter. Accordingly a Writ Petition (C) No.2639 of 2019 (D) was filed before the Hon'ble High Court of Kerala. The Hon'ble High Court issued an interim order on 29.01.2019, which stayed the operations on Demand Notice from the Assistant PF Commissioner for interest under Section 7Q dated 12.11.2018 for the payment of Rs. 8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) towards interest charged at alleged belated payment made towards the PF contribution of employees, for a period of 2 months. Appeal regarding the proceedings under section 14B was filed before the Presiding Officer, Central Industrial cum Labour Court at Ernakulam to waive the payment of amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy Nine only) under the section 14B of EPF Act on 30.01.2019. Since there was delay in numbering petition and to avoid the damage that would occur to the University, a Writ Petition 3005 of 2019 (A) was filed before the Hon'ble High Court and an interim order was received on 01.02.2019 staying all further proceedings until the appellate authority considers the stay petition in the appeal subject to the petitioner depositing 15% of the contribution demanded in the Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952.

As per the orders of the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, U.O No.Ad.C . 2.49553/2019 dated 18.12.2019 was issued for the payment of an amount of Rs. 2,30,352/- (Rupees Two Lakh Thirty Thousand Three Hundred and Fifty Two only) to the Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram towards 15% of contribution demanded. The amount was remitted vide Demand Draft on 25.02.2019. The Syndicate on its meeting held on 11.03.2019, resolved that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be agreed to Interim order in WP(C) No.2639/2019(D) was issued by the Hon'ble High Court of Kerala on 01.04.2019 staying the operations of the order issued under section 7Q till 07.06.2019 and the case is posted on 04.06.2019.

In connection with this matter the Standing Counsel opined that Universities are already exempted from EPF Act and hence the University Provident Fund. University can take a policy decision to bring entire contract employees of self financing institutions under University's own PF Scheme. He opined that a comparative study be made regarding the financial advantages and disadvantages of enrolling contract employees under University's own PF Scheme with the enrolment under the scheme managed by the EPF organization. He also informed that any decision to enroll more contract staff in EPF organization should be stalled for the time being till a concrete decision in this matter is taken. A note was forwarded to Finance Officer for initiating action on the above mentioned suggestions and to work out a proper remedy regarding the enrolment of contract staff of the self financing institution under the University.

As decided by the Syndicate held on 22.01.2019 the whole matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the committee constituted to study and report issues related to payment of Income Tax on Pensionary benefits.

Resolution of the Syndicate

RESOLVED to authorize the Registrar to submit a suitable proposal in consultation with the Standing Counsel.

Item No.09.19 Additional Item No.2: Granting of retiral benefits to Smt. Annie Mascrene

(Ad. A III)

Ref: 1) *Judgement of the Hon'ble High Court dated 20.06.2017 in WP(C) No. 27174/14-V filed by Smt. Annie Mascrene.*

2) *G.O.(Rt) No.2274/18/ HEDN dated 19/12/2018 from the Higher Education (B) Department.*

Smt. Annie Mascrene joined University service as Assistant Grade II on 28.05.1977 AN. Prior to this she had put in service as LD Clerk in the office of the Chief Welfare Fund Inspector w.e.f. 12.08.1974- 31.10.1975 and as LD Auditor from 31.10.1975-28.05.1977 in the Office of the Local Fund Audit. These prior services rendered by her have been reckoned for University pensionary benefits vide U.O No. Ad. A1.1.255/94 dated 05.08.1995. While working as selection grade assistant she placed a request to permit her to go on deputation to Navodaya Vidyalaya Samiti as Socially Useful Productive Work teacher which was not agreed to, but in turn directed her to avail of LWA for the same. Consequently she continued in the Navodaya Vidyalaya Samiti on LWA w.e.f. 20.09.1989 vide U.O dated 20.09.1989 and again requested the University to treat the period of LWA as period of deputation in the Navodaya Vidyalaya Samiti. Meanwhile the Principal, JNV, Karnataka vide letter dated 03.11.1993 expressed willingness to remit the leave salary and pension contribution admissible as per rules. Accordingly vide U.O No. Ad.A1.3/2712/93 dated 24.01.1994 sanction was accorded by University of Kerala to Smt. Annie Mascrene being permitted to go on deputation in the Navodaya Vidyalaya Samiti for a period of 5 years w.e.f. 20.09.1989 subject to the usual terms and conditions. Vide U.O dated 29.03.1994 she was promoted as Section Officer w.e.f. 13.05.1992 and allowed to continue in the Navodaya Vidyalaya Samiti on deputation.

The Navodaya Vidyalaya Samiti as per letter dated 03.10.1994 requested University of Kerala to accept the technical resignation submitted by Smt. Annie Mascrene w.e.f. 31.05.1993 remitting the leave salary and pension contribution upto 31.05.1993 so as to enable her to seek permanent absorption to Navodaya Vidyalaya Samiti which was agreed to by University of Kerala vide U.O. dated 28.06.1995. The details of remittances made by the Navodaya Vidyalaya Samiti is appended.

She retired from the service of Navodaya Vidyalaya Samiti on 31.03.2012. It may be noted that the Navodaya Vidyalaya Samiti is an autonomous organization under the ministry of HRD, Government of India which is not a pensionable service. Hence consequent to her retirement from Navodaya Vidyalaya Samiti she applied for pro-rata pension benefits from University of Kerala for the period from 12.08.1974 to 01.06.1993.

The Navodaya Vidyalaya Samiti on being requested the Joint Director, Local Fund Audit has remarked- "The technical resignation of Smt. Annie Mascrene w.e.f 31.05.1993 was accepted by the University. As per KSR Part III, Rule 29(a), the pre-resignation period cannot be counted for pensionary benefits as resignation resulted in the forfeiture of the entire service rendered till date of resignation. Hence Smt. Annie Mascrene is not eligible for pensionary benefits from the University".

Upon this she filed a writ petition before the Hon'ble High Court . The hon'ble High Court in WP((C) No. 27174/14- V filed by Smt. Annie Mascrene in its judgement dated 20.06.2017 disposed of the petition directing the government to pass fresh orders after affording an opportunity of hearing to the petitioner who shall submit a supplementary representation to the Government along with a copy of the judgement. The government shall pass orders on such representation within a period of 2 months from the date of receipt of the same. Accordingly a hearing was convened on 31.08.2017 comprising the Under Secretary, Higher education (B) Department, the petitioner and the respondents.

Eventually the Government issued the G.O. dated 19.12.2018 in the strength of the G.O(P) No: 893/1978/ Fin dated 30.12.1998 which envisages that the Government employee should exercise an option within six months of absorption for either of the alternative indicated below:

- (a) Receiving the monthly Pension and DCRG already worked out, under the usual Government arrangements.
- (b) Receiving the gratuity and a lumpsum amount in lieu of pension worked out with reference to commutation tables obtaining on the date from which the pro-rata pension, gratuity etc will be disbursable.

Where no option is exercised within the prescribed period, the officer will automatically be governed by alternative (b) above. Here in this case as Smt. Annie Mascrene has not furnished any option, option (b) is applicable for her and government thereby declared that Smt. Annie Mascrene is eligible for receiving the gratuity and a lumpsum amount in lieu of pension worked out with reference to commutation tables obtaining on the date from which the pro-rata pension, gratuity etc will be disbursable and thus complying with the orders of the Hon'ble High Court.

The Committee considered the matter and recommended to comply with the direction of Government as per existing rules and regulations of the pension.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.05.2019, be approved.

Item No.09.20. Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance –Approval of—reg.

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 17.05.2019 at 12.30 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance

Date : 17th May 2019,
Time : 12.30 p.m. to 01.30 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members:

- | | | |
|--|---|--------|
| 1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance) | : | Sd/- |
| 2. Sri. Shijukhan J. S. (Convener, S/C of the Syndicate on Staff, Equipment & Buildings) | : | Sd/- |
| 3. Sri. M. Sreekumar | : | Sd/- |
| 4. Dr. S. Nazeeb | : | Sd/- |
| 5. Dr. B. Unnikrishnan Nair | : | Sd/- |
| 6. Dr. K. B. Manoj | : | Sd/- |
| 7. Dr. K. R. Kavitha | : | Sd/- |
| 8. Sri. M. Lenin Lal | : | Sd/- |
| 9. Adv. G. Sugunan | : | Sd/- |
| 10. Sri. M. Harikrishnan | : | Sd/- |
| 11. Dr. P. Rajeshkumar | : | Absent |
| 12. Dr. K. Shaji | : | Absent |
| 13. Dr. R. Lathadevi | : | Absent |

Item No.09.20.01: University Computer Centre - Appointing more Programmers and Technicians on contract basis – Request – reg.

(Ad. D I)

Dr. Vinod Chandra S.S., Director, University Computer Centre, has intimated that, due to shortage of Programmers at the Computer Centre, many developments are not considered and many are in pending stage. In this context, the Director has requested to appoint 4 more Programmers on contract basis. The Director has also informed that, as the IT Infrastructure of the University is increasing day by day, they cannot manage maintenance and services with the existing number of contract Technicians (*three*), in a time bound manner. Hence, the Director has requested to engage 3 more Technicians also on contract basis at the University Computer Centre.

Here, it may be noted that, the Director had earlier forwarded proposals for engaging 11 Programmers and 3 Technicians on contract basis at the Computer Centre and a final decision is yet to be taken on the same. The steps taken on the said Proposals are as follows:-

1. The S/C of the Syndicate on Staff, Equipment & Buildings, held on 03.07.2018, considered those proposals and recommended to entrust the Director, Computer Centre to submit a detailed Report regarding Upgradation/Development of Softwares, requirement of Technicians & Programmers etc. The Syndicate at its Meeting held on 11.07.2018 resolved to approve the same.
2. Accordingly, the Director submitted a detailed Report dated 05.09.2018, in which it was requested to engage the following staff:-
 Programmers – 12
 Senior Programmers – 3
 Web Administrator – 1
 Technicians - 3
3. In the meanwhile, a meeting with the Controller of Examinations, Director-Planning & Development and Director-University Computer Centre was convened on 26.09.2018 in the Vice-Chancellor's Chamber to discuss matters regarding engaging staff for the Project entitled *Student Life Cycle Management System (a comprehensive Examination Management System)* and it was recommended to place the aforesaid Report [dated 05.09.2018] submitted by the Director, KUCC before the next Syndicate.
4. The Syndicate, at its Meeting held on 28.09.2018, (vide Item No.05.66), considered the said Report and resolved to refer the Item to the Combined S/C's on Finance and Examinations and to invite two outside experts to be nominated by the Vice-Chancellor. The Vice-Chancellor nominated Dr. Anwar Sadath, Director, [IT@School](#), Government of Kerala and Dr. Madhu, IT Co-ordinator, MG University as External Experts, for the purpose.
5. Accordingly, the File was forwarded to the concerned Section on 15.11.2018, to place before the Combined S/C's on Finance and Examinations and they have intimated that they are convening Meetings to discuss the matter and a final decision is yet to be taken.

With regard to the new proposal, it may be noted that, the *Government strictly restricts the appointment of contract staff to exigencies and only when the requirements can't be met by re-deployment of staff within the Department*. The prevailing monthly remuneration for Technicians on contract basis is Rs.21,000/- and that of Programmers on contract basis with more than 10 years experience is Rs.28,000/- and for those Programmers with lesser experience is Rs.25,000/- .

As per orders of the Vice Chancellor, the current proposal from the Director, University Computer Centre to engage 11 Programmers and 3 Technicians on contract basis at the Computer Centre, is placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance & Staff, Equipment and Buildings for consideration and appropriate recommendations.

The Committee considered the matter & the report of the Director, Computer Centre, and noted that, there is an exigency of posting Computer Programmers and Technicians in the Computer Centre for the development of new projects as well as completion and maintenance of existing projects. The Director has also reported that 6 Programmers on contract have resigned.

Hence, the Committee recommended to post the following staff on contract basis in the Computer Centre.

- a) ***Programmers –7 (One for PRO section to update University Website)***
- b) ***Senior Programmers – 1***
- c) ***Web Administrator – 1***
- d) ***Technicians - 1***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Finance held on 17.05.2019, be approved.

Item No.09.21 Minutes of the meeting of the Online Admission Monitoring Committee held on 03.05.2019- Reporting of –reg.

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 03.05.2019 is appended. The Vice Chancellor has approved all the items in the meeting of the Online Admission Monitoring Committee held on 03.05.2019, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 03.05.2019 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20

Date : 03.05.2019
Time : 10.30 AM to 11.30 AM.
Venue : VC's Chamber

Members

- | | |
|--|--------|
| 1. Vice -Chancellor (Chairman) | Sd/- |
| 2. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/- |
| 3. Dr. P. Rajesh Kumar (Member, Syndicate) | Sd/- |
| 4. Sri. M. Sreekumar (Member, Syndicate) | Sd/- |
| 5. Dr. R. Lathadevi (Member, Syndicate) | Sd/- |
| 6. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom | Sd/- |
| 7. Dr. Vinod Chandra S.S. ,Director, Computer Centre | Sd/- |
| 8. Registrar (i/c) | Sd/- |
| 9. Smt. Meena Ashok, Joint Registrar (i/c of Online Admissions) | Sd/- |
| 10. Sri. Shijukhan (Member, Syndicate) | Absent |
| 11. Dr.S.Aji, Asst.Professor, Dept. of Computer Science, Kariavattom | Absent |

Item No. 09.21.01: Date of opening of the website for UG online admission for the academic year 2019-20.

A date may be fixed for commencement of UG online registration for the academic year 2019-20 taking into account the date of publication of Kerala Higher Secondary Examination results. Last year the registration started within a week after the publication of results of Kerala Higher Secondary examination.

The committee considered the matter and recommended to open the website on 10.05.2019. If the result is published earlier or delayed, the site may be opened within two days after the publication of results of Kerala Higher Secondary Examination.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.02: Granting of Provisional Advance for the smooth conduct of Online admissions 2019-20 – reg.

Last year a Provisional Advance of Rs.1,50,000/- [One lakh Fifty thousand only] was sanctioned for the smooth conduct of Online admissions. An additional amount of Rs. 9345 was also expended for the above purpose. This provisional advance and the additional expenditure was regularised as per UO no. Ac.H/UG-PG Online Admissions/2019, Dated 25/01/2019. This year, an amount of Rs.2,00,000/- (Two Lakhs only) may be granted as Provisional Advance for meeting the expenses in connection with the conduct of the UG /PG online admissions for the academic year 2019-20.

The committee considered the matter of granting Provisional Advance for meeting the expenses for the conduct of the UG /PG online admissions during the academic year 2019-20 and recommended that an amount of Rs.2,00,000/- [Two lakhs only] be sanctioned to Smt. Meena Ashok, Joint Registrar (i/c of Online admissions), towards Provisional Advance.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.03: Convening of Principals' meeting – reg.

A convenient date and time may be fixed for the conduct of the meeting of Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2019-20.

The Committee considered the matter and recommended to conduct the meeting of the Principals and Admission Co-ordinators of all the Affiliated Colleges in connection with the UG /PG online Admissions of the academic year 2019-20 on 11.06.2019 at 11.00AM (Govt.and Aided Colleges) and at 02.00PM (Self financing colleges and UIT's)

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

FURTHER RESOLVED that the scheduled meeting be held on 10.06.2019.

Item No. 09.21.04: Re-validation and repair of helpline numbers in the online admission section – reg.

There are three helpline numbers which the Online Section has been using over a period of time. The same are not in use at present and needs to be re-validated and repaired.

The numbers are:

1. 8281883051 (College Principals)
2. 8281883052 (Public)
3. 8281883053 (Public)

The committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.05: Working hours of the help desk/help line numbers – reg.

Fixing the working hours of the help desk/help line numbers on all working days from 10.15 AM to 01.15 PM and 02.00 PM to 05.00 PM for attending the queries in connection with the UG /PG online admissions of academic year 2019-20.

The committee considered the matter and recommended that the working hours of the help desk/help line numbers on all working days from 10.15 AM to 01.15 PM and 02.00 PM to 05.00 PM. The working hours should be published in the University admission website.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.06: SMS alert service

Last year, the SMS alert service for students registering for online admission under the University was entrusted with Refined IT Solutions and Marketing PVT Ltd. This year also they have approached University for entrusting them with the bulk SMS alert service @ the rate of Rs 14,160/- (Rs.12,000/- + GST Rs.2160/-) for one lakh SMS. A decision in this regard may be taken by the OAMC.

Kindly note that at least 4 lakhs SMS is needed for the UG and PG admissions in total.

The Committee considered the matter and recommended to entrust Refined IT Solutions and Marketing PVT Ltd. with the bulk SMS alert service for the UG /PG online

admissions of the academic year 2019-20 @ the rate of Rs 14,160/- (Rs.12,000/- + GST Rs.2160/-) for one lakh SMS.

Further recommended to sanction a maximum of 4 Lakhs SMS for UG and PG admissions in total.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.07: Weekly meeting of Online Admission Monitoring Committee (OAMC)

Day and time may be fixed for the conduct of weekly meeting of OAMC.

The Committee considered the matter and recommended to conduct the weekly meeting of OAMC on Thursdays at 3.00 PM.

The Vice-Chancellor has entrusted the Pro Vice-Chancellor to chair all further meetings of OAMC.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.08: Proposal for increasing the fee for registration for Online Admissions 2019-20 – reg.

At present, the fee for registration for UG and PG courses is as follows.

	General	SC/ST
UG	350	150
PG	400	200

For some other Universities in Kerala and for CSS of University of Kerala, registration fee is as follows.

	UG		PG	
	General	SC/ST	General	SC/ST
MG University	660	330	1100	550
Kannur University	400	250		
CSS, University of Kerala			500	250

Hence, it is proposed that an increase in registration fee may be effected as follows.

	General	SC/ST
UG	400	200
PG	500	250

It may be noted that the proposal for increase is in basic registration fee only. Additional 5% increase may be effected to this amount as per U.O. No. Ad.A5.03/9871/2019 dated 01.04.2019.

The Committee considered the matter and recommended to fix the fee for registration for online admission 2019-20 as follows. The amount is inclusive of the additional 5% increase as per U.O. No. Ad.A5.03/9871/2019 dated 01.04.2019.

	General	SC/ST
UG	420	210
PG	525	260

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.09: Request from the Principal, UIT Vallakkadavu – Levying of PTA fund from OEC Students – reg.

As per the allotment memo issued to candidates for UG/PG admission, 'the SC/ST/OEC students are exempted from paying the PTA fee on joining the allotted college'. The Principal, UIT, Vallakkadavu has stated that UIT can function only using PTA fund and no other fund is available. Hence it has been requested to take measures to exempt UIT's from the specification of levying PTA fund from OEC students.

The committee considered the request and recommended to reject the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.10: *Change the name of category BPL as Economically Backward among Forward Communities (EBFC) – reg.*

As per the prospectus for UG/PG Admission, 10% seats in Govt. Colleges and UIT's are reserved for the candidates belonging to BPL category. Only candidates belonging to Forward Communities who are Economically Backward are eligible for BPL reservation. Such candidates must produce BPL Certificate from the Village Officer/Revenue Authority/Local Body concerned along with community certificate from the competent authority. In case of failure to specify the community, the candidate shall not be eligible for reservation in the BPL category. Candidates who enjoy Communal Reservation such as SEBC, SC/ST who have BPL endorsement in the Ration Card are not eligible for BPL reservation. The name 'BPL' creates confusions among the candidates of other communities who have BPL endorsement in the ration card and they claim to consider them under BPL category.

As per the prospectus of Calicut University and MG University, the BPL category is named as Economically Backward among Forward Communities (EBFC). Hence it is proposed that necessary changes (instead of BPL-EBFC) may be included in the current year's Prospectus.

The committee considered the matter and recommended to approve the proposal.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.11: *Sports Quota Admission in Online mode – Implementation of the Syndicate resolution in the next academic year – Note received from KUCC – reg.*

The Syndicate at its meeting held on 11.03.2019 vide item no. 06.33.04 has resolved to conduct the Sports Quota admission to the UG-PG courses in Online Mode from the admission 2019. The Vice-Chancellor has ordered to implement the Syndicate resolution on 28.03.2019. Note had been given to KUCC regarding the implementation of Syndicate resolution on 29.03.2019. Two rounds of discussions have been made with KUCC officials regarding the recommendations suggested for the Sports Quota Admission on 30.03.2019 and 09.04.2019.

Now the KUCC has forwarded a note, recommending to defer the implementation of the resolution of the Syndicate regarding the conduct of Sports Quota Admission through Online Mode to the next year. KUCC has remarked the following.

1. Even after two meetings with the concerned section, there has been no decision or 100% clarity as to how to go about implementing the sports quota admission online.
2. The candidates need to upload multiple certificates belonging to any of the 31 sports quota criteria given in the Prospectus. The candidate will have the privilege to upload even participation certificates also.
3. These uploaded documents need to be digitally verified and ranked by the physical education instructor of respective colleges by clicking on each of these certificates one by one for all the candidates and for all the courses.
4. The same needs to be re verified and re ranked by the DPE by clicking on each of these certificates.
5. This will require much more time and effort from the college and DPE's part as compared to offline mode.

6. No first level discussion has been done with DPE or any other Physical education evaluators from the colleges about the proposed changes.
7. The first discussion with Ac.H section was conducted in the 1st week of April and the implementation method is yet to be fully finalized.
8. Since we are in the fourth week of April, any major changes in the software for bringing sports quota admission in the online mode may seriously affect the entire admission process.

On the remarks made by KUCC, the following points may be noted.

- a. The Vice-Chancellor has ordered to implement the Syndicate resolution on 28.03.2019.
- b. Note had been given to KUCC regarding the implementation of Syndicate resolution on 29.03.2019.
- c. Two rounds of discussions have been made with KUCC officials regarding the recommendations suggested for the Sports Quota Admission on 30.03.2019 and 09.04.2019.
- d. The section has clearly given the suggestions for implementing the Online Mode Admission for Sports Quota as given below:

Candidates who seek admission under sports quota should opt 'Sports – Yes' and select the sports event. Then the candidate should select his/her highest level of achievement from 69 Sports Achievement Criteria/norms (31 norms given in Prospectus clause 4.1.3 has been expanded to include in the website. The norms have been sent to KUCC). The corresponding certificate of achievement shall be scanned and upload in the relevant field. In case if the candidate has more than one level of achievement, the same shall be selected and the corresponding certificates shall be uploaded as a single file. The college authorities concerned shall access the applications received for them via college login and digitally verify the scanned certificates and mark the rank, based on the achievement. The application of a particular candidate who apply for various courses in the same college, need to be verified once. The ranklist thus prepared will be forwarded to the University. After this, the College cannot make any change in the ranklist. The ranklist thus received within specified time shall be verified by DPE with a panel of Physical Education teachers using a special login given to the panel of teachers and DPE. Panel can view applications college wise and course wise. They can correct or modify the ranklist forwarded by the Colleges based on achievement and may note the reason for modification/correction, if any. The ranklist thus finalized by the DPE is forwarded to the colleges concerned for conducting admission in the sports quota. The Principal can generate the allotment memo to the candidates as per this ranklist.

After the discussion, it has been decided that the KUCC shall prepare the software to implement these changes in sports quota admission. A demonstration of the model software thus prepared shall be conducted using different sample applications and after discussion with DPE, sufficient modifications if any shall be implemented and the software will be finalized.

- a. Till the fourth week of April, the KUCC has not informed regarding the lack of clarity in implementing the Syndicate resolution.
- b. Among the 31 criteria for sports admission, participation in certain sports competitions is also considered for ranking purpose. Hence the candidate shall have the privilege to upload even participation certificates also.
- c. The ranklist prepared and forwarded by the colleges is verified by a panel of experts and not the DPE alone.
- d. The offline process leads to the difficulties as the students have to submit offline applications at different colleges. The colleges have to process these applications, for verification and preparation of the ranklist. The ranklist prepared by the colleges has to be submitted to the University along with the supporting documents. These applications are verified by the panel of experts and returned along with the ranklist endorsed by the Registrar to the colleges concerned. Hence the bundles of applications from each college need to be transported to the University and the same need to be returned to the colleges concerned. This creates a lot of inconvenience in handling such huge bundles of applications for both college authorities and university officials. Also, this will lead to huge wastage of stationary.
- e. The KUCC had not at any stage informed the section regarding the need of discussion with DPE or any physical education instructors of the college.
- f. The sports quota admissions are conducted by the Principals of the colleges concerned, from the ranklist forwarded by the University to the colleges. The sports quota seats are allotted

over and above the sanctioned strength in all colleges and hence it will not affect the general allotment process.

The recommendation of KUCC is placed before the committee for consideration.

The committee considered the matter and recommended the following.

1. To conduct the Sports Quota Admission in online mode in the academic year 2019-20 itself, as per the resolution of the Syndicate held on 11.03.2019.
2. To form a sub-committee including the following members to discuss various aspects regarding the implementation of the sports quota admission in the online mode.
 - Director, Department of Physical Education, University of Kerala
 - Dr. George Thomas, Associate Prof. Dept. of Physical Education, St. Xaviers College, Thumba
 - Dr.K.Jayakumar, Associate Prof. Dept. of Physical Education, NSS College, Pandalam
 - Sri. Aji. P.L, Asst. Prof. Dept. of Physical Education, Govt.Sanskrit College, TVPM
 - Dr. Rosenicx P.K, Asst. Prof. Dept. of Physical Education, Govt. College for Women, TVPM
3. To inform the DPE to submit a proposal for implementation of Sports Quota Admission in online mode in the meeting.
4. To convene the next meeting of OAMC on 07.05.2019 at 02.00 PM and to invite the members of the sub-committee to the meeting to discuss about the proposal for implementation of Sports Quota Admission

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No. 09.21.12: Mode of payment of fee for UG-PG Admission 2019-20- reg.

At present the candidates are provided with two modes of payment for remitting the Registration fee and Admission fee for UG/PG admissions under the University – either by downloading chalan from the admission site and remitting the fee in any of the SBI branch or through online payment. The fees thus remitted are maintained in different accounts at SBI, KUOC branch and SBI Nanthancode branch. This creates trouble in reconciliation of accounts.

Hence the following proposals are submitted for consideration:

1. All transactions (online and offline) may be done through the Acc No. 67153233669, maintained at SBI, KUOC branch.
2. The mode of payment shall be made only through Online Transfer.
3. Status quo shall be maintained regarding the mode of payment of fee for UG/PG Admissions for the academic year 2019-20.

The committee considered the matter and recommended that the payment of fee for UG-PG Admission 2019-20 shall be made only through online mode.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 03.05.2019, be noted.

Item No.09.22 Minutes of the meeting of the Online Admission Monitoring Committee held on 09.05.2019 –Reporting of – Reg.

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 09.05.2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 09.05.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee
for UG/PG admissions 2019-20**

Date	:	09.05.2019
Time	:	02.30 PM to 03.30 PM.
Venue	:	PVC's Chamber

Members

1. Pro Vice -Chancellor (Chairman)	Sd/-
2. Sri. M. Sreekumar (Member, Syndicate)	Sd/-
3. Sri. Shijukhan (Member, Syndicate)	Sd/-
4. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom	Sd/-
5. Dr. Vinod Chandra S.S. ,Director, Computer Centre	Sd/-
6. Smt. Meena Ashok, Joint Registrar (i/c of Online Admissions)	Sd/-
7. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges	Absent
8. Dr. P. Rajesh Kumar (Member, Syndicate)	Absent
9. Dr. R. Lathadevi (Member, Syndicate)	Absent
10. Registrar (i/c)	Absent
11. Dr.S.Aji, Asst.Professor, Dept. of Computer Science, Kariavattom	Absent

Item No. 09.22.01: Effecting the Sports Quota Admission in Online mode – reg.

The Syndicate at its meeting held on 11.03.2019 vide item no. 06.33.04 has resolved to conduct the Sports Quota admission to the UG-PG courses in Online Mode from the admission 2019.

The Online Admission Monitoring Committee at its meeting held on 03.05.2019 has recommended to form a sub-committee to discuss various aspects regarding the implementation of the sports quota admission in the online mode. The proposal is being placed before the committee for perusal and recommendation.

1. The students can use the application number of their original registration and submit online application for Sports Quota separately.
2. Maximum 20 options may be given to students.
3. Candidates who seek admission under sports quota should opt 'Sports – Yes' and select the sports event.
4. Then the candidate should select his/her highest level of achievement from 69 Sports Achievement Criteria/norms (31 norms given in Prospectus clause 4.1.3 has been expanded to include in the website).
5. The corresponding certificate of achievement shall be scanned and uploaded in the relevant field.
6. In case if the candidate has more than one level of achievement, the same shall be selected and the corresponding certificates shall be uploaded as a single file.
7. The college authorities concerned shall access the applications received for them via college login and digitally verify the scanned certificates and mark the rank, based on the achievement. The application of a particular candidate who apply for various courses in the same college, need to be verified once. The ranklist thus prepared will be forwarded to the University. After this, the College cannot make any change in the ranklist.
8. The ranklist thus received within specified time shall be verified by DPE with a panel of Physical Education teachers using a special login given to the panel of teachers and DPE. Panel can view applications college wise and course wise. They can correct or modify the ranklist forwarded by the Colleges based on achievement and may note the reason for modification/correction, if any.
9. The ranklist thus finalized by the DPE will be submitted to the approval of the Registrar. After the approval of the Registrar, the final ranklist will be forwarded to the colleges concerned for conducting admission in the sports quota. The ranklist will also be published in the admission site.
10. The Principal can generate the allotment memo to the candidates as per this ranklist. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

The sub-committee constituted with the following members to discuss various aspects regarding the implementation of the sports quota admission in the online, participated in the OAMC and discussed the modalities.

- Director, Department of Physical Education, University of Kerala
- Dr. George Thomas, Associate Prof. Dept. of Physical Education, St. Xaviers College, Thumba
- Dr. K. Jayakumar, Associate Prof. Dept. of Physical Education, NSS College, Pandalam
- Sri. Aji. P.L, Asst. Prof. Dept. of Physical Education, Govt. Sanskrit College, TVPM
- Dr. Rosenicx P.K, Asst.Prof. Dept. of Physical Education, Govt. College for Women, TVPM

To finalize the finer details regarding the conduct of sports quota admission in online mode, the above sub committee recommended to invite Sri. Sujith Prabhakar, Asst. Prof, Dept. of Physical Education, SN College, Chempazhanthy. The committee has made the following recommendations.

1. The total applications received for sports quota admissions will be equally divided and distributed to the faculties of Physical Education Departments of various affiliated colleges for verification.
2. The verified applications thus received will be forwarded to the colleges concerned for resolving tie if any.
3. The application will then be re-submitted and a random verification will be conducted by the Director, Department of Physical Education.
4. The final ranklist after verification will be forwarded to the colleges concerned and will be published in the admission website.
5. The Principal can generate the allotment memo to the candidates as per this ranklist. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, be noted.

Item No. 09.22.02: Approval of UG Prospectus 2019

The following changes are incorporated in the UG Prospectus 2019 compared to UG Prospectus 2018. (Minutes of the meeting of the Syndicate held on 11.03.2019, item number 06.33.03, 06.33.04 and minutes of OAMC held on 03.05.2019)

- a) Age limit: The maximum age limit for admission to the UG programme shall be 23 years as on 1st June of the academic year. For SC/ST candidates, the age limit is 25 years.
- b) For Sports Quota admission, the achievement certificate received before the closure of registration of UG Programmes will only be considered for ranking in sports quota admissions.
- c) An additional weightage of 5, 10 marks will be awarded to NCC cadets holding B, C Certificates respectively in proof of their high proficiency.
- d) Candidates who passed the qualifying examination from Other Boards (Boards other than Kerala HSE, Kerala VHSE, AISSCE/CBSE, ISCE) are exempted to pay the fee for Eligibility. Such students should obtain Eligibility certificate from the University of Kerala before registration and shall submit the same to the college if he/she gets admission.
- e) Community quota and sports quota admission are to be effected in the online mode.
- f) Fee for registration for UG courses has been increased from Rs.350/- to Rs.420/- for General/SEBC candidates and from Rs.150/- to Rs.210/- for SC/ST candidates.
- g) Change of name of BPL category as EBFC (Economically Backward among Forward Communities).
- h) Mode of payment of fee is through online mode only.

The committee verified the UG Prospectus 2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, be noted.

Item No. 09.22.03: Closure/Discontinuance of courses – reg.

Ac.BII section has forwarded a note regarding closure/discontinuance of courses for the academic year 2019-20. The details are given below.

1. Closure of BA Communicative Arabic at National College, Ambalathara
2. Closure of M. Sc. Computer Science at Naipunnya School of Management, Cherthala
3. Closure of B. Sc. Electronics at SNGM Arts and Science College, Thuravoor.
4. Closure of BA Communicative English and suspension of B. Sc. Computer Science and B. Com Tourism and Travel Management at SNGM Arts and Science College, Thuravoor.

It has been stated that the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 26.04.2019 has recommended to conduct an inspection in the college in connection with the closure and suspension of courses. The decision regarding the same is pending.

5. Suspension of B. Voc. Degree programmes at St. Michael's College, Cherthala.

It has been stated that the B. Voc. Degree programmes are not to be included in the prospectus of UG admission 2019 for the time being.

The committee considered the matter and recommended that

1. **The following courses need not be included in the UG/PG Prospectus 2019 since the same have been discontinued from the academic year 2019.**
 - BA Communicative Arabic in National College, Ambalathara
 - M. Sc. Computer Science at Naipunnya School of Management, Cherthala
 - B. Sc. Electronics in Sree Narayana Guru Memorial Arts & Science College, Thuravoor
2. **To give a pop up message as "Admission will be subject to continuance of affiliation" when the candidates give the option for the following courses.**
 - BA English and Communicative English, B. Sc. Computer Science and B. Com. Commerce & Tourism and Travel Management in Sree Narayana Guru Memorial Arts & Science College, Thuravoor
 - B. Voc Software Development and B. Voc Tourism and Hospitality Management in St. Michael's College, Cherthala

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, be noted.

Item No. 09.22.04: Date for opening of Sports quota registration

The committee considered the matter and recommended that during the online registration process, the candidate can select 'YES' if he/she wishes to apply under sports quota. He/she has to opt the level of achievement in sports and also mention the sports item. The time for uploading the certificates will be intimated later. Only those candidates who upload the supporting sports achievement certificate within the prescribed time will only be considered for admission under sports quota.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, be noted.

Item No. 09.22.05: Date for opening of community quota registration

The committee considered the matter and recommended to defer the same.

Other item permitted by the Chair.
Schedule of UG Admission 2019

Date of Notification	10.05.2019
Online registration starts on	10.05.2019
Trial Allotment	30.05.2019
Closure of Registration	03.06.2019
First Allotment	04.06.2019
Second Allotment	10.06.2019
Third Allotment	14.06.2019
College Joining	17.06.2019 to 20.06.2019 (21.06.2019 & 22.06.2019 buffer dates)
Commencement of classes	24.06.2019

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 09.05.2019, be noted.

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Item No.09.23. *Board of Studies in Geography – Nomination of members – Reporting of – reg.*

(Ac.D)

The Vice-Chancellor in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, nominated Smt. Divya P and Sri. Prasad Rajendran, Assistant Professors, University College, Thiruvananthapuram, as additional members to the Board of Studies in Geography with effect from 17.04.2019, subject to reporting to the Syndicate

The action taken by the Vice-Chancellor in having nominated the above two additional members to the Board of Studies in Geography is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.09.24 *Supply, Installation and Commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS), as part of e-governance in the University – Payment to 'M/s. KELTRON– Reappropriation of Funds –Reporting of – reg.*

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate,

- (i) to release an amount of `1,47,22,287/- (Rupees One crore forty seven lakh twenty two thousand two hundred and eighty seven only) (inclusive of 18% GST and 0.5% discount on basic price) against the sanctioned amount of `1,48,00,166.52/-(Rupees One crore forty eight lakh one hundred and sixty six and paise fifty two only)(owing to deduction of cost of 4 port licence of SAN switch), to 'M/s. KELTRON' towards the payment for the 'Supply, installation and commissioning of Virtualization and Private Cloud' in connection with the implementation of File Flow Management System in the University, meeting expenditure from the Plan Fund of `1,27,91,153/- sanctioned under State Plan Grant 2013-14 for the sub-components 'University Portal and Complete e-governance' (50 Lakh) and 'Implementation of Electronic Document Management System' (50 Lakh) and the balance fund available in the e-governance project (ie. `27,91,153/-) and `19,31,134/- from State Plan Grant 2018-19 under the Innovative Project 'Next Generation Data Centre'.
- (ii) to provide an amount of `1,47,22,300/- (Rupees One crore forty seven lakh twenty two thousand and three hundred only) under the head of account 'Part II-Plan-MH63-Miscellaneous-7/6103-e-governance (State)' by reappropriation from the subhead '7/6065-

Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.

University Order No. P1.A1/e-governance/computer/18 dated 12/04/2019 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.25. *Inter University Centre for Alternative Economics under Department of Economics – Release of Rs. 25,00,000/- for implementing the activities in the Centre – Reporting of – reg:-*

(Pl. A)

The Government of Kerala vide G.O.(Rt) No. 2270/2018/H.Edn dated 18/12/2018. has sanctioned a total amount of Rs.25,00,000/- (Rupees Twenty Five lakh only) to the Inter University Centre for Alternative Economics based on the proposal furnished by the Finance Officer, University of Kerala.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate for the following,

1. to provide an amount of **Rs.25,00,000/- (Rupees Twenty Five lakh only)** under the head of account “Part II- Plan MH 63 Miscellaneous- 7/6132- Establishment of Inter University Centre for Alternative Economics (State)”, by re appropriation from the head “Part II – Plan- MH 63 Miscellaneous-7/6065-Implementation of Plan programmers (state) ” of the current year’s Budget Estimates of the University.
2. to release an amount of Rs.25,00,000/- (Rupees Twenty Five lakh only) under Project Mode, to the Hon. Director, Inter University Centre for Alternative Economics towards the implementing activities in the Centre, for the year 2018-19.

Accordingly the University Order no: **Pl.A/Pl.A1/Ac.D/3222/IUCAE dated 20.04.2019** was issued.

The action taken by the Vice Chancellor in having sanctioned the payment by re-appropriation of funds is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.26 *Dr. Savitha Pillai S, Assistant Professor under UGC FRP Scheme- Department of Physics - advancing funds from KUF for timely disbursement of monthly salary for II year – Reporting of – reg .*

(Pl.F)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to advance an amount of Rs. 7,35,000/- (Rupees Seven Lakh Thirty Five Thousand Only) from KUF and release towards the disbursement of salary of Dr. Savitha Pillai S for a period of one year w.e.f. 11.04.2019 booking the expenditure under the head of account "Part III- MH 80 B- Grants from UGC- 9/8774- UGC Faculty Recharge Programme" provided in the Budget Estimates of the University,
2. statutory deductions including income tax, at the prescribed rates shall be effected before disbursement of salary,
3. the payment shall be made to the personal account of Dr. Savitha Pillai S, No. 10620894758 of SBI, Sreekaryam, (IFS Code SBIN0070288) and
4. the balance of previously advanced amount along with the new advance shall be reimbursed immediately on receipt of actual funds from UGC.

Accordingly UO. No. Pl F/5122(1)/FRP/2017 dated 22.04.2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.27. Board of Studies in Library & Information Science – Nomination of Chairman and members – Reporting of – reg

(Ac.D)

The Vice-Chancellor in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, has

1. nominated Dr. Mini Devi B, Assistant Professor, Department of Library & Information Science, University of Kerala, as the Chairperson of Board of Studies in Library & Information Science, accepting the resignation of Dr. Humayoon Kabir S.
2. accepted the resignation of Sri. Narayanankutty N, Member, Board of Studies in Library & Information Science from the board.
3. nominated the following members to the Board of Studies in Library & Information Science

1.	Dr. A. Gopikuttan Former Prof & Head, Department of Library & Information Science, University of Kerala.	2.	Dr. V Jalaja (Former Head, Department of Library & Information Science, University of Calicut) Muralika, Chenakkal, Calicut University P.O.
3.	Dr. K P Vijayakumar (Former Head, Department of Library & Information Science, University of Kerala), 'Vivek', T.C.26/1819(1), Statue Road, TVM-1	4.	Dr. M. Chandrasekhara Professor, Department of Library & Information Science, University of Mysore
5.	Dr .G Devarajan (Former Prof & Head, Department of Library & Information Science, University of Kerala), 'Devasree', Ulloor- Prasanth Nagar Road, Medical College P. O, TVM-11.		

Notification no: Ac.D/3/4862/2019 dtd 27.04.2019 was issued in this regard, subject to reporting to the Syndicate

The action taken by the Vice-Chancellor in the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.28 UGC SAP DRSII – Institute of English – Release of funds – Reporting of– reg.

(PLA)

The UGC had released a grant – in -aid of Rs.3,72,645/-(Rupees Three lakh Seventy Two thousand Six hundred and Forty Five only) as Project Fellowship Grant to Smt.Vijayalakshmi C S and Smt.Rinu Krishna K, Project Fellows, UGC SAP (DRS II), Institute of English for the financial year 2018-2019.

Sanction was accorded by the Vice Chancellor subject to reporting to the Syndicate

1. to release an amount of Rs.3,72,645/- (Rupees Three lakh Seventy Two thousand Six hundred and Forty Five only) received from UGC towards disbursement of remuneration to Smt.Vijayalakshmi C S and Smt.Rinu Krishna K, Project Fellows, UGC SAP through Dr.B.Hariharan, Coordinator UGC SAP(DRS II), Institute of English. The expenditure in this regard shall be booked under the head of account “Part III-MH 80B – Grants from UGC – 9/7497 – Financial Assistance to Institute of English(SAP)” provided in the current year’s Budget Estimates of the University.

The U.O.No.Pl.A/1380/Eng.SAP/15 dated 24.4.2019 was issued accordingly. Hence the action of the Vice Chancellor in having sanctioned the release of funds towards disbursement of remuneration to Smt.Vijayalakshmi C S and Smt.Rinu Krishna K, Project Fellows, UGC SAP through Dr.B.Hariharan, Co ordinator UGC SAP(DRS II), Institute of English is reported to Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.29. *Ph.D Research – grievance against Research Supervisor submitted by Smt. Varsha G.S. – Dept. of Optoelectronics – Decision taken by the Syndicate – Modified – Reporting of – reg.*

(Ac.E.I)

Smt. Varsha G.S., Full-time research scholar in Optoelectronics had submitted a complaint before the Adalat conducted on 14.05.2018 by against her research Supervisor Dr. Yamuna A. who is working as Assistant Professor at Dept. of Optoelectronics University of Kerala, Kariavattom.

As per the orders of the Hon'ble Vice-Chancellor, a Hearing was conducted by the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in this regard. The Standing Committee vide Item No.6 recommended to seek suggestion of the Head of the Department and Dean to solve the issue and the above recommendation was approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.

The Head, Department of Optoelectronics has forwarded the following suggestions:

1. Explore possibilities to assign the student to Research Guides of Physics in any Research Centre who are willing and conducts research in related areas.
2. If necessary, change her subject of Research as Physics and Faculty as Faculty of Science.
3. As a special case, since she has already passed the course work examinations, she may be exempted from it.

In his letter the Head of the Department also stated that he had consulted with all three Supervisors other than Dr. Yamuna A., in the Department of Optoelectronics. They have opinioned that their topic of Research is not **Biophotonics** and the topic in which the student conducted research is not much familiar to them for supervising and providing necessary guidance. The Head of the Department stated that he also not competent enough to supervise in this area of Research.

Another request has been submitted by Smt. Varsha G.S. to avail her facility in the Department of Optoelectronics and also to change her Research Topic and Faculty. As per the orders of Hon'ble Vice-Chancellor, the Head, Department of Optoelectronics has forwarded the following remarks :

- University may consider extending facilities available in the Department of Optoelectronics to Smt. Varsha G.S. for the period for which her Ph.D Registration is effective including the period if any granted as extension by the University subjected to the following conditions:

1. She can use the facilities subjected to availability, exclusively for her Ph.D Research programme.
2. She has to get permission each time for conducting a set of measurements / experiments from the Head of the Department of Optoelectronics by submitting a request duly recommended by the Supervising Teacher.

Dr. R. Jolly Bose, Assistant Professor, Department of Physics, Govt. College, Kariavattom has forwarded his consent to supervise Smt. Varsha G.S. if the University permits the following things:

1. Allowing her to utilize the facility available in the Department of Optoelectronics for the synthesize, characterization and analysis related to her work
2. Permitting her to access library and other facilities of University of Kerala as like a research scholar under the University Departments
3. Extending the period of her research to not less than three years
4. Permitting the change of Guide, Faculty, Title and Topic change and any other things related to her thesis work.

As per the orders of Hon'ble Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019 and the committee vide Item No. A10 recommended the following as a special case and not to be treated as a precedence:

1. To grant extension of period for three years.
2. To permit to change the Topic of Research by changing the subject to Physics and Faculty to Science.
3. To change the Supervisor to Dr. Jolly Bose, Assistant Professor, Dept. of Physics, Govt. College, Kariavattom.
4. To permit the facilities from Dept. of Optoelectronics, University of Kerala subject to the condition that Smt. Varsha G.S. has to get permission each time for conducting a set of measurements / experiments from the Head, Dept. of Optoelectronics by submitting a request duly recommended by the supervising teacher.

The Syndicate at its meeting held on 19.02.2019 vide Item No. 05.17.A10 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics & Research and University Order implementing the resolution of the Syndicate in respect of Smt. Varsha G.S. was issued vide U.O. No. Ac.EI/Adalath_187092/2018 dated 19.03.2019.

Considering the request submitted by Smt. Varsha G.S. and the letter from the Research Supervisor, sanction has been accorded by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, to exclude the above mentioned Clause '4' in the U.O. dated 19.03.2019, since Smt. Varsha G.S. is a Full-time Research Scholar in the Dept. of Optoelectronics and that she can avail the facilities in the Dept. of Optoelectronics for pursuing her Research work.

Accordingly Modified U.O. has been issued vide U.O. No. Ac.EI/Adalath_187092_1/ 2018 dated 06.05.2019 and the matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.30. Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice- Chancellor- reporting of - reg-

(Ac.E.II)

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

Sl. No.	Name of the Candidate	Name of the Supervising Teacher	Subject	Faculty
1.	Anuja T. J.	Dr. A. Gangaprasad	Biotechnology	Applied Sciences and Technology
2.	Chithra M G	Dr. E. A. Sivil	Biotechnology	Applied Sciences and Technology
3.	Dr. Asha Lekshmi	Dr. T. R. Santhosh Kumar	Biotechnology	Applied Sciences and Technology
4.	Deepa V	Dr. Sreekumar S	Biotechnology	Applied Sciences and Technology
5.	Sheena Philip	Dr. V. V. Asha	Biotechnology	Applied Sciences and Technology
6.	Krupa Ann Mathew	Dr. T. R. Santhosh Kumar	Biotechnology	Applied Sciences and Technology
7.	Deepa I	Dr. T. R. Santhosh Kumar	Biotechnology	Applied Sciences and Technology
8.	Lekshmi K Edison	Dr. N. S. Pradeep and Dr. S. Shiburaj (Co-Guide)	Biotechnology	Applied Sciences and Technology
9.	Mithra M G.	Dr. M. C. Jeeva and Dr G Padmaja	Biotechnology	Applied Sciences and Technology
10.	Deepa J. M	Dr. C. G. Sudha and Dr. Sabu K K	Biotechnology	Applied Sciences and Technology
11.	Soumya A	Dr. Pradeep Kumar	Biotechnology	Applied Sciences and Technology
12.	Neethu Hari	Dr. Jayakumaran Nair	Biotechnology	Applied Sciences and Technology

13.	Nimmi Haridas	Dr. Sreekumar S Dr. C. K. Biju (Co-Guide)	Biotechnology	Applied Sciences and Technology
14.	Hiran H. L.	Dr. Manoj Changat	futures Studies	Applied Sciences and Technology
15.	Remya Reveendran	Dr. V. Biju Dr. M. Abdul Khader (Co-Guide)	Nanoscience and Nanotechnology	Applied Sciences and Technology
16.	Nelsa Abraham	Dr. Unni C	Optoelectronics	Applied Sciences and Technology
17.	Priya S	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
18.	Ananda Lakshmy K N	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
19.	Shahina Mole S	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
20.	Dr. Ansary P Y	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
21.	Gopakumar S	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
22.	Asha Sreedhar	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
23.	Dr. Radhika Rani R.K.	Dr. M. A. Shajahan	Ayurveda	Ayurveda and Siddha
24.	Neethu Raj R	Dr. P. Sreejaya	Electronics and Communication Engineering	Engineering and Technology
25.	Preethi P	Dr. Ashalatha R	Civil Engineering	Engineering and Technology
26.	Mitra D. C.	Dr. Bindhu K R	Civil Engineering	Engineering and Technology
27.	Salini S	Dr. Ashalatha	Civil Engineering	Engineering and Technology
28.	Kamala Devi V	Dr. Bisharathu Beevi	Electrical and Electronics Engineering	Engineering and Technology
29.	Asok Kumar A	Dr. Bindu G	Electrical and Electronics Engineering	Engineering and Technology
30.	Sunil B	Dr. V. R. Rajeev	Mechanical Engineering	Engineering and Technology
31.	Abhilash R	Dr. S. Anil Lal	Mechanical Engineering	Engineering and Technology
32.	Dr. Sharmad M S	Dr. Rajmohan K	Medicine	Medicine
33.	Manju K S	Dr. K. T. Shenoy and Dr L. Vijayalekshmi	Medicinal Biochemistry	Medicine.
34.	Sreelekshmi S	Dr. F. G. Benno Pereria	Aquatic Biology and Fisheries	Science
35.	Jagadeesan R	Dr. A. Gangaprasad Dr. Sam P. Mathew (Co-Guide)	Botany	Science
36.	Bijeesh C	Dr. K. B. Vrinda Dr. K. K. Pradeep (Co-Guide)	Botany	Science
37.	Greeshma Murukan	Dr. K Murugan	Botany	Science
38.	Aneesh Kumar A. L.	Dr. S. R. Suja Dr. E. A. Siril (Co-Guide)	Botany	Science
39.	Shubha S. Kumar	Dr. V. Sadasivan	Botany	Science
40.	Shamnad J	Dr. Mathew Dan	Botnay	Science
41.	Raji R. Nair	Dr. Devi Priya V	Botany	Science
42.	Christa john	Dr. T. S. Anirudhan	Chemistry	Science
43.	Prabha B	Dr. K. V. Radhakrishnan	Chemistry	Science
44.	Manasa Mohan A	Dr. T. S. Anirudhan	Chemistry	Science

45.	Jyothish Kumar T	Dr. K. B. Manoj Dr. K. Sreevalsan (Co-Guide)	Chemistry	Science
46.	Anju V	Dr. K. B. Ramesh Kumar Dr. B. Sabulal (Co-Guide)	Chemistry	Science
47.	Aparna R.S.	Dr. Sony George	Chemistry	Science
48.	Shibu Prasad S	Dr. M. R. Sudarsana Kumar	Chemistry	Science
49.	Shainy F	Dr. T. S. Anirudhan	Chemistry	Science
50.	Krishna Priya N. G.	Dr. Sithara Balan V.	Home Science	Science
51.	Thara C. M.	Dr. Sithara Balan V.	Home Science	Science
52.	Shana Harshan	Dr. Sithara Balan V.	Home Science	Science
53.	Sunoj B S.	Dr. Mathew Varkey T. K.	Mathematics	Science
54.	Rani Rajeevan	Dr. Mathew Varkey T. K.	Mathematics	Science
55.	Sreena T. S	Dr. P. Prabhakar Rao	Physics	Science
56.	Athira K V Raj	Dr. P. Prabhakar Rao	Physics	Science
57.	Aswathy R. P.	Dr. Manju G	Physics	Science
58.	Sreenath M C	Dr. I Hubert Joe	Physics	Science
59.	Jerin Susan John	Dr. D. Sajan	Physics	Science
60.	Ajesh A	Dr. Tarun Kumar Pant	Physics	Science
61.	Chitra Priya N. S.	Dr. Deepthi N Rajendran	Physics	Science
62.	Reshmi K V	Dr. E. I. Abdul Sathar	Statistics	Science
63.	Subha R Nair	Dr. C. Satheesh Kumar	Statistics	Science
64.	Mili Mohanan	Dr. Sreejith P	Zoology	Science
65.	Dafina Wilfred	Dr. M. C. Subhash Peter Dr. Valsa Jacob (Co-Guide)	Zoology	Science
66.	Indulekha R	Dr. George Thomas	Zoology	Science
67.	Divya M S	Dr. Sreeja J	Zoology	Science
68.	Indu K	Dr. S. Sainudeen Sahib	Zoology	Science
69.	Ayana Gayathri R. V.	Dr. D. A. Evans	Zoology	Science
70.	Kiran S. Kumar	Dr. Sanil George	Zoology	Science
71.	Remya Mohan	Dr. Sherly Williams E	Zoology	Science
72.	Resmi S Nair	Dr. Susha Dayanandan Dr. Beena Joy (Co-Guide)	Zoology	Science
73.	Remya Balan M	Dr. Susha Dayanandan	Zoology	Science
74.	Dhanya V	Dr. T. K. Prasad and Dr. Srikumar Chattopadyay	Geography	Science
75.	Anoop S	Dr. Rajesh Reghunath	Geology	Science

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.31 ***Self-financing Arts & Science College – Don Bosco College, Kottiyam – Appointment of the new Manager –Reporting of -reg.***

(Ac.BII)

Don Bosco College, Kottiyam, Kollam has been Provisionally Affiliated to the University of Kerala vide U.O No. Ac.B/02/039469/2014-15 dated 11.03.2015 since the academic year 2014-15.

The Member, Governing Council of Don Bosco College, Kottiyam vide letter dated 07.05.2019 has informed of the appointment of the new Manager for Don Bosco College, Kottiyam. As per the letter it has been stated that Rev.Fr.Wilson K.D was the Manager of Don Bosco College from 2014 to 2017 and Rev.Fr.Thomas Augustine.K was appointed as the Manager of the college with effect from 1st June 2017.

As per the Statute 19(2), Chapter 24, KUFS 1977, “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

In view of the above fact, the matter regarding the change of the Manager, Don Bosco College, Kottiyam is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.32 Recognition as Research Centre- P.G Dept. of Environmental Science, All Saints' College, Thiruvananthapuram- reporting of- reg.

(Ac.EI)

As per the resolution of the Syndicate meeting held on 22/01/2019 (Item No. 02.100.A11), the Inspection Committee comprising Dr. S.Nazeeb, Dr. P Rajeshkumar. (Members of Syndicate) and Dr. Jaya D S (Subject Expert) conducted the inspection of P G Department of Environmental Sciences, All Saints' College, Thiruvananthapuram on 06/03/2019 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following were the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre is in possession of minimum 3000 books and 12 Journals
3. The Centre has provided separate working facilities to individual scholars.
4. There is one approved Research Supervisor and also two faculty members have submitted application for Recognition as Research Supervisor.
5. A research committee has been constituted comprising of one approved research guide and the applicants who have applied for Recognition as Research Supervisor (letter submitted).
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

Dr. Reshma J.K and Dr. Ayona Jayadev, faculty members of the P G Department of Environmental Sciences had applied for Recognition as Research Supervisor and their requests were placed before the Syndicate meeting held on 22/01/2019 alongwith the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 10/01/2019. The above meeting vide Item No. 02.100.A12, resolved to consider the requests alongwith the inspection report of the P G Department of Environmental Sciences, All Saints' College, Thiruvananthapuram.

In the above circumstances, the inspection team recommended to approve the PG Department of Environmental Sciences, All Saints' College, Thiruvananthapuram as a recognized Research Centre of University of Kerala.

Further, Dr. Jaya D S (Subject Expert) had forwarded a statement in connection with the inspection of the expert committee regarding the facilities available at the centre at present and recommend for the recognition of said Dept. as a research centre in Environmental Sciences of the University. The following facts were detailed in the statement:-

1. One approved research guide of the University is a faculty members of the P G Department of Environmental Sciences of the college. The Principal reported that Two of the Faculty members have already applied for Recognition as Research Supervisor in this University.
2. The Dept. Library have a collection of more than 3100 books in Environmental Science.
3. They are now subscribing more than 15 journals in UGC approved/ Board of Studies in Environmental Sciences. In addition to this 20 online journals related to the subject.
4. Department has laboratory facility for Research and has a separate furnished room which can accommodate 10 research scholars is available in the Department.

The Standing Committee of the Syndicate on Academics and Research held on 07.03.2019 considered the inspection report and recommended to place it before the Academic Council for opinion, and further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate. The said committee also considered the matter of granting of Recognition as Research Supervisor to Dr. Reshma J K and Dr. Ayona Jayadev and

recommended to grant their requests, subject to reporting to the Syndicate, subject to the granting of Recognition as Research Centre to Post Graduate Department of Environmental Sciences, All Saints' College, Thiruvananthapuram. The Hon'ble Vice-Chancellor has approved the above recommendations subject to reporting to the Syndicate. . The Syndicate held on 11.03.2019 vide Item No. 06.42 noted the same.

As per the norms for granting Recognition as Reserch centre approved by the Syndicate at its meeting held on 28.06.2007, the report of the Inspection committee after consideration and approval by the Syndicate, may be placed before the Academic Council for opinion. Then the report, views of the Academic Council alongwith the recommendation of the Standing Committee of the Syndicate on Academics & Research may be placed before the Syndicate to take a final decision on the matter of granting of recognition.

Subsequently, the Hon'ble Vice-Chancellor has accorded sanction to the P.G. Department of Environmental Sciences, All Saints' College, Thiruvananthapuram being recognized as an approved Research Centre of the University of Kerala subject to reporting to the Academic Council and Syndicate. Accordingly, P.G. Department of Environmental Sciences, All Saints' College, Thiruvananthapuram has been granted recognition as an approved research centre of University of Kerala vide U.O.No.Ac.EI/A4/47222/2018 dated 25/04/2019.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.33 **Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

Item No.09.33.01 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Chithra.J.S in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**ROLE OF METASTASIS TUMOR ANTIGEN (MTA) FAMILY PROTEINS IN ENDOMETRIAL CANCER: CLINICOPATHOLOGICAL CORRELATION AND MOLECULAR FUNCTIONS**" submitted by Smt.Chithra.J.S .

Resolution of the Syndicate

RESOLVED that Smt.Chithra.J.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 09.33.02 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shinimol A. K in Zoology -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**STUDIES ON THE TAXONOMY AND ECOLOGY OF SUBFAMILY CHLOROPINAE (DIPTERA: CHLOROPIDAE) FROM INDIA**" submitted by Smt. Shinimol A.K.

Resolution of the Syndicate

RESOLVED that Smt. Shinimol A.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No. 09.33.03 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Deepa G in Zoology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**INFLUENCE OF BISPHENOL A ON OXIDATIVE STRESS AND OSMOREGULATION IN A FRESHWATER FISH, OREOCHROMIS MOSSAMBICUS**" submitted by Smt. Deepa. G.

Resolution of the Syndicate

RESOLVED that Smt. Deepa. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No. 09.33.04 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shilpa M. in Mathematics-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AXIOMATIC CHARACTERIZATION OF CENTER AND ANTICENTER FUNCTIONS OF GRAPH CLASSES**” submitted by Smt. Shilpa M.

Resolution of the Syndicate

RESOLVED that Smt. Shilpa M., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No. 09.33.05 *Consideration of Examiners reports on the Ph.D thesis submitted by Ms. Narges Mohsenitonekaboni in Mathematics- reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON SOME GRAPH THEORETICAL PARAMETERS**” submitted by Ms. Narges Mohsenitonekaboni.

Resolution of the Syndicate

RESOLVED that Ms. Narges Mohsenitonekaboni., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No. 09.33.06 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Surya B Kurup in Biochemistry- reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOCHEMICAL EFFECTS OF AVERRHOA BILIMBI LINN FRUIT EXTRACT IN DIABETES DYSLIPIDEMIA**” submitted by Smt. Surya B Kurup.

Resolution of the Syndicate

RESOLVED that Smt. Surya B Kurup., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

Item No. 09.33.07 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Krishna Priya. R- Aquatic Biology & Fisheries- reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DIVERSITY AND CHEMICAL ECOLOGY OF ENDOSYMBIONTS IN MARINE ORGANISMS**” submitted by Smt. Krishna Priya. R.

Resolution of the Syndicate

RESOLVED that Smt. Krishna Priya. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

Item No. 09.33.08 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Yamuna K Moorthy in Electronics and Communication Engineering-reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ENERGY EFFICIENT DESIGN IN COGNITIVE RADIO NETWORKS**” submitted by Smt. Yamuna K Moorthy.

Resolution of the Syndicate

RESOLVED that Smt. Yamuna K Moorthy., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No. 09.33.09 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Prebha Kumari K. S. in Civil Engineering- reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON DIRECT SHEAR BEHAVIOUR OF CEMENTITIOUS COMPOSITES**” submitted by Smt. Prebha Kumari K. S.

Resolution of the Syndicate

RESOLVED that Smt. Prebha Kumari K. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering and Technology.

Item No. 09.33.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. E. Ezhil Rajan in Computer Sciences- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INTELLIGENT TECHNIQUES FOR CONTROLLING MIXTURE RATIO OF CRYOGENIC ROCKET ENGINE IN REAL TIME**” submitted by Sri. E. Ezhil Rajan.

Resolution of the Syndicate

RESOLVED that Sri. E. Ezhil Rajan., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science under the Faculty of Applied Sciences and Technology.

Item No. 09.33.11 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreekutty M. S in Biochemistry -reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ENSETE SUPERBUM (ROXB.) CHEESMAN ATTENUATES METABOLIC AND MOLECULAR ABERRATIONS IN EXPERIMENTAL DIABETES MELLITUS**” submitted by Smt.Sreekutty.M.S.

Resolution of the Syndicate

RESOLVED that Smt. Sreekutty M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of **Science**.

Item No. 09.33.12. **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Manju K N in Hindi - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**JAGADISH CHANDRA KE UPANYAS: DALIT CHETANA KE PARIPREKSHY MEIN**” submitted by Smt.Manju.K N.

Resolution of the Syndicate

RESOLVED that Smt. Manju K N., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No. 09.33.13. **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Vineetha T in Economics - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**POVERTY AND MARGINALISATION: A STUDY OF FISHING COMMUNITY IN KERALA**” submitted by Smt. Vineetha T.

Resolution of the Syndicate

RESOLVED that Smt. Vineetha T., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No. 09.33.14. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vineeth Kumar T. V in Zoology - reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE MECHANISM OF ACTION OF SOME FROG SKIN ANTIMICROBIAL PEPTIDES**” submitted by Sri. Vineeth Kumar.T.V.

Resolution of the Syndicate

RESOLVED that Sri. Vineeth Kumar T.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No. 09.33.15. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Santhosh S. K in Zoology- reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOMONITORING OF VAMANAPURAM RIVER WITH SPECIAL REFERENCE TO AQUATIC INSECTS**” submitted by Sri. Santhosh S. K.

Resolution of the Syndicate

RESOLVED that Sri. Santhosh S.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No. 09.33.16. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Susan Rose in Civil Engineering - reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF AN OPTIMAL MAINTENANCE STRATEGY FOR LOW VOLUME ROADS**” submitted by Smt. Susan Rose.

Resolution of the Syndicate

RESOLVED that Smt. Susan Rose., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering and Technology.

Item No. 09.33.17. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Amal Kumar P in Commerce - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INNOVATIVE RETAIL BANKING: A COMPARATIVE STUDY OF PUBLIC AND PRIVATE SECTOR BANKS IN KERALA**” submitted by Sri. Amal Kumar.P.

Resolution of the Syndicate

RESOLVED that Sri. Amal Kumar P., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.09.33.18. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. V K Shobha in Management Studies- reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON EMPLOYEE ENGAGEMENT AMONG THE EXECUTIVES IN BHARAT SANCHAR NIGAM LIMITED, KERALA CIRCLE**” submitted by Smt. V K Shobha.

Resolution of the Syndicate

RESOLVED that Smt.V K Shobha., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No. 09.33.19. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Chithra Mohan. K in Management Studies - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY OF OCCUPATIONAL STRESS AMONG INDIAN LABOUR FORCE IN UNITED ARAB EMIRATES**” submitted by Smt. Chithra Mohan. K.

Resolution of the Syndicate

RESOLVED that Smt. Chithra Mohan. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No. 09.33.20. Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Sandhya.S in Commerce - reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON LABOUR PROBLEMS OF RURAL FARMERS IN KERALA**” submitted by Smt. Sandhya.S.

Resolution of the Syndicate

RESOLVED that Smt. Sandhya.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No. 09.33.21. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sanitha Beevi A in History - reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RE-READING OF KANIKKARS IN THIRUVANANTHAPURAM DISTRICT – A QUEST FROM TRIBALISM TO MODERNITY**” submitted by Smt.Sanitha Beevi A .

Resolution of the Syndicate

RESOLVED that Smt.Sanitha Beevi A., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 09.33.22. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Rajalekshmi K L in English -reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DOMINATION AND DISSENT: A GENEALOGICAL ANALYSIS OF SELECT NOVELS OF ISMAIL KADARE**” submitted by Smt.Rajalekshmi K L.

Resolution of the Syndicate

RESOLVED that Smt.Rajalekshmi K L., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No. 09.33.23 . Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Soumya R S in History - reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**REVISITING TRAVANCORE’S SOCIO-CULTURAL HISTORY AND THE IMPACT OF THE TRANSPORATION SYSTEM**” submitted by Smt.Soumya R S.

Resolution of the Syndicate

RESOLVED that Smt.Soumya R.S., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 09.33.24. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Velma Mohan in English - reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**VIEWING GENDER AND RACE THROUGH THE LENS OF PERFORMATIVITY : THE SELECT WORKS OF FLORA NWAPA, BUCHI EMECHETA AND CHIMAMANDA NGOZI ADICHIE**” submitted by Smt.Velma Mohan .

Resolution of the Syndicate

RESOLVED that Smt.Velma Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====
Item No. 09.33.25 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Nisheeda Basheer A. in Biotechnology – reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IN VITRO MUTAGENESIS IN PLECTRANTHUS VETTIVEROIDES (JACOB) N.P.SINGH & B.D.SHARMA**” submitted by Smt. Nisheeda Basheer A.

Resolution of the Syndicate

RESOLVED that Smt. Nisheeda Basheer A., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

=====
Item No. 09.33.26. **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Rany G J in Education-reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF CONTEXTUAL LEARNING ON LINGUISTIC CREATIVITY ,GRAMMAR AND ACHIEVEMENT IN ENGLISH OF ADOLESCENTS**” submitted by Smt.Rany G J.

Resolution of the Syndicate

RESOLVED that Smt.Rany G.J., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====
Item No. 09.33.27. **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Aswathy A in English - reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TEACHING OF POETRY AT THE UNDERGRADUATE LEVEL: THE EFFECTIVENESS OF MULTIMEDIA PACKAGE**” submitted by Smt.Aswathy A.

Resolution of the Syndicate

RESOLVED that Smt.Aswathy A., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====
Item No.09.33.28. **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Afseer K.P in Social Work-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PERFORMANCE INDICATORS FOR CORPORATE SOCIAL RESPONSIBILITY PROJECTS: A TOOL DEVELOPMENT STUDY**” submitted by Shri. Afseer K.P.

Resolution of the Syndicate

RESOLVED that Shri. Afseer K.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Social Work under the Faculty of Social Sciences.

=====
Item No.09. 33.29. **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Athira G. K in Chemistry- reg :-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT AND STUDIES ON STARCH BASED POLYMER MATRICES AS DELIVERY SYSTEMS FOR CURCUMIN AND SOME SELECTED DRUGS”** submitted by Smt. Athira G.K .

Resolution of the Syndicate

RESOLVED that Smt. Athira G.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

=====
Item No.09. 33.30. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya Krishnan R. V in Botany- reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CLADISTIC RELATIONSHIPS BETWEEN DIFFERENT SPECIES OF CINNAMOMUM SCHAEFFER (LAURACEAE) FROM SOUTH INDIA”** submitted by Smt. Remya Krishnan R.V.

Resolution of the Syndicate

RESOLVED that Smt. Remya Krishnan R.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====
Item No.09. 33.31. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Mudaliar Prashant Pandurang in Biotechnology- reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR STUDIES ON AUTOPHAGY IN CHIKUNGUNYA VIRUS INFECTION”** submitted by Sri. Mudaliar Prashant Pandurang.

Resolution of the Syndicate

RESOLVED that Sri. Mudaliar Prashant Pandurang., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

=====
Item No. 09. 33.32. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Rakesh Chandran S B in Physics - reg -

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON DYNAMICS OF DUST GRAINS IN THE MOON USING LUNAR PROSPECTOR SPACECRAFT DATA”** submitted by Sri. Rakesh Chandran S B.

Resolution of the Syndicate

RESOLVED that Sri. Rakesh Chandran S B., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

=====
Item No. 09. 33.33 Consideration of Examiners reports on the Ph.D thesis submitted by Sri.Saji S.K. in Physics - reg :-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS AND CHARACTERIZATION OF NANOCRYSTALLINE DIELECTRIC RARE-EARTH ALUMINATE PEROVSKITES:RAIO₃ (R=Gd, Nd, Sm, Pr, Dy)”** submitted by Sri. Saji S.K.

Resolution of the Syndicate

RESOLVED that Sri. Saji S. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

=====
Item No. 09. 33.34 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Alex Jacob.S in Tamil- reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE LIFE OF MIGRATED TAMIL CIVILIANS IN A. RANGASWAMY’S WORKS”** submitted by Sri. Alex Jacob. S.

Resolution of the Syndicate

RESOLVED that Sri. Alex Jacob. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

=====
Item No. 09. 33.35. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Susy Antony in English - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REPRESENTATIONS OF ARAB WOMEN IN SELECT FICTION ON THE MIDDLE EAST”** submitted by Smt. Susy Antony.

Resolution of the Syndicate

RESOLVED that Smt. Susy Antony., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====
Item No. 09. 33.36. Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Mohanakumaran Nair. K in Political Science- reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ELECTORAL PERFORMANCE OF THE CONGRESS PARTY IN THIRUVANANTHAPURAM DISTRICT – A CASE STUDY”** submitted by Shri. Mohanakumaran Nair. K.

Resolution of the Syndicate

RESOLVED that Shri. Mohanakumaran Nair. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Political Science under the Faculty of Social Sciences.

=====
Item No. 09.33.37. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Divyasree G P in Music reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“KRITIS IN GHANAPANCHAKA RAGAS OF VAGGEYAKARAS DURING POST TYAGARAJA PERIOD”** submitted by Smt.Divyasree G P .

Resolution of the Syndicate

RESOLVED that Smt.Divyasree G P., be declared eligible for the award of the Degree of Doctor of Philosophy in Music under the Faculty of Fine Arts.

=====
Item No. 09. 33.38. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Leena Vahid in Education reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPING A SELF-REGULATED LEARNING PACKAGE IN MATHEMATICS TO ENHANCE ACHIEVEMENT AND ON-TASK BEHAVIOR OF STUDENTS AT SECONDARY SCHOOL LEVEL”** submitted by Smt.Leena Vahid .

Resolution of the Syndicate

RESOLVED that Smt.Leena Vahid., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

=====
Item No. 09. 33.39. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Unnimaya P.S in Management Studies - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EMOTIONAL INTELLIGENCE AND WORK – LIFE BALANCE AMONG THE TEACHERS IN SELF FINANCING ENGINEERING COLLEGES IN KERALA”** submitted by Smt.Unnimaya.P.S.

Resolution of the Syndicate

RESOLVED that Smt. Unnimaya P.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No. 09. 33.40. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Durga Lekshmi G S in Education - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF AN INSTRUCTIONAL PACKAGE BASED ON ACTIVATING STRATEGIES FOR TEACHING ENGLISH AT SECONDARY SCHOOL LEVEL”** submitted by Smt. Durga Lekshmi.G.S.

Resolution of the Syndicate

RESOLVED that Smt. Durga Lekshmi G.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No. 09. 33.41. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Priya Dominic in Education reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF REFLECTIVE PRACTICE IN DEVELOPING METACOGNITIVE AWARENESS AND PROFESSIONAL”** submitted by Smt.Priya Dominic.

Resolution of the Syndicate

RESOLVED that Smt.Priya Dominic., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No. 09. 33.42. Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Anto A Paul in English - reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TOWARDS AN AESTHETICS OF EARTH: A ‘NETWORKED’ DISCOURSE ON SELECT ECO-FICTION”** submitted by Shri. Anto A Paul.

Resolution of the Syndicate

RESOLVED that Shri. Anto A Paul., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No. 09. 33.43. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anu R Kumar in English - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CROSS - CULTURAL CONCERNS AND DISLOCATED ENTITIES: PERSPECTIVES ON SELECT NOVELS OF MEIRA CHAND”** submitted by Smt. Anu R Kumar.

Resolution of the Syndicate

RESOLVED that Smt. Anu R Kumar., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No. 09. 33.44. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Dhanya M. in Economics - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DIMENSIONS OF EMPLOYMENT IN IT SECTOR IN KERALA: A STUDY BASED ON DECENT WORK INDICATORS”** submitted by Smt. Dhanya M.

Resolution of the Syndicate

RESOLVED that Smt. Dhanya M., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No. 09. 33.45. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Rema V in Malayalam - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ശ്രീനാരായണഗുരു ചരിത്രത്തിലും ജീവചരിത്രങ്ങളിലും മൂർക്കോത്തുകുമാരൻ, കോട്ടുകോയിക്കുൾ വേലായുധൻ, എം കെ സാനു എന്നിവരുടെ രചനകൾ അടിസ്ഥാനമാക്കിയുള്ള വിശകലനം.” submitted by Smt.Rema V.

Resolution of the Syndicate

RESOLVED that Smt.Rema V., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

ItemNo. 09.33.46 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Binoy Kurian in Biotechnology

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF MOLECULAR MARKERS FOR EARLY SEX IDENTIFICATION AND ANALYSIS OF GENETIC DIVERSITY AND PHYLOGENY IN CALAMUS L.(ARECACEAE)**” submitted by Sri. Binoy Kurian.

Resolution of the Syndicate

RESOLVED that Sri. Binoy Kurian., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 09.33.47 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Abha. K in Chemistry.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON LUMINESCENT MANGANESE DOPED Zn S NANOPARTICLES FOR SENSING AND BIOIMAGING**” submitted by Smt. Abha. K.

Resolution of the Syndicate

RESOLVED that Smt. Abha. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No.09.33.48 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Dhanya Chandran in Physics

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF PURE AND DOPED NANOSTRUCTURED TIN OXIDE**” submitted by Smt. Dhanya Chandran.

Resolution of the Syndicate

RESOLVED that Smt. Dhanya Chandran., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No. 09.33.49 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sasikumar P in Chemistry

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHYTOCHEMICAL AND BIOLOGICAL EVALUATION OF SOME SELECTED PLANTS FROM VITACEAE, DIPTEROCARPACEAE, MORACEAE AND CELASTRACEAE FAMILY**” submitted by Sri. Sasikumar P.

Resolution of the Syndicate

RESOLVED that Sri. Sasikumar P., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No. 09.33.50. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rohini K.K in Hindi-reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**BEESVIN SADI KE ANTIM DASHAK KE HINDI UPANYAS KA PRAVRITIGAT ADHYAYAN**" submitted by Smt. Rohini K.K.

Resolution of the Syndicate

RESOLVED that Smt. Rohini K.K., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No. 09.33.51. Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Binukumar B.J. in Economics - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**IMPACT OF GLOBALIZATION ON SOCIO-ECONOMIC CONDITIONS OF WOMEN CASHEW WORKERS IN KERALA**" submitted by Sri. Binukumar B.J.

Resolution of the Syndicate

RESOLVED that Sri. Binukumar B.J., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No. 09.33.52. Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Sreelekshmi R.V. in Chemistry

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**STUDIES ON PHOSPHORYLATED CASHEW NUT SHELL LIQUID PREPOLYMER MODIFIED FILLERS AS REINFORCING ADDITIVES FOR NATURAL AND SYNTHETIC RUBBERS**" submitted by Smt.Sreelekshmi R.V.

Resolution of the Syndicate

RESOLVED that Smt.Sreelekshmi R.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

Item No. 09.33.53. Consideration of the examiners reports on the Ph.D Thesis submitted by Shri.Stephen Mathew in Commerce - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**A STUDY OF RUBBER PRODUCERS - SOCIETIES IN KERALA- PERFORMANCE, PROBLEMS AND PROSPECTS**" submitted by Shri.Stephen Mathew.

Resolution of the Syndicate

RESOLVED that Shri.Stephen Mathew., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.09.34 Minutes of the meeting of the Standing Committee of the Syndicate on Planning &Development held on 15.05.2019 at 11 a.m-Approval of -Reg. (PL.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **15.05.2019 at 11a.m** (Copy of the Minutes appended).

In order to initiate immediate action the recommendations on item numbers 1, 6 and 7 have been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendations on item numbers 1, 6 and 7 invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **15.05.2019** are placed before the Syndicate for approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 15.05.2019 at 11am in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

- | | |
|--|--------|
| 1. Dr. R. Latha Devi, Convener | Sd/- |
| 2. Adv. K.H. Babujan, Member, Syndicate. | Absent |
| 3. Sri. Shijukhan. J.S, Member, Syndicate. | Sd/- |
| 4. Sri.M. Lenin Lal, Member, Syndicate. | Absent |
| 5. Dr.S.Nazeeb, Member, Syndicate. | Absent |
| 6. Dr.K.B.Manoj, Member, Syndicate | Absent |
| 7. Sri.M. Harikrishnan, Member, Syndicate | Sd/- |

The Pro-Vice-Chancellor, The Registrar, The Director (P&D), Joint Registrar (Exam), Deputy Registrar (P&D), University Engineer, Assistant Executive Engineer (Civil), Assistant Engineer (HQ), Assistant Engineer (HD), Sri.V.Sreekumar. (AE, Rtd.), Sri.Binoy D (M/s RUBCO), Sri.Nithin Sai (M/s RUBCO), Sri.Sreeraj S(M/s RUBCO), Sri.Asif Kalam (Contractor), were also present in the meeting.

The meeting began at 11.30 am

Item No.09.34.01 ***Construction of an extension to the existing Controller of Examinations building at SH campus, Palayam –Shifting of Sections to the new block-entrusting the work to M/s RUBCO- Reg.***

(Pl.G)

The Special meeting of Standing Committee of the Syndicate on Planning and Development held on 18.01.2019 has recommended to approve the Budgetary estimate submitted by M/s Habitat Group amounting to Rs.57,00,000/- (Rupees Fifty Seven Lakh Only) for the shifting of sections to the new block of C.E. building and to entrust the work to M/s Habitat Technology Group in the same terms and conditions of the existing contract (for the work of Construction of an extension to the existing CE building at SH campus, which was executed by M/s Habitat)). The meeting of the Syndicate held on 22.01.2019 has resolved to approve the above recommendations of the Standing Committee.

M/s Habitat Technology Group Vide letter dated 08.03.2019 has submitted the drawings and detailed estimate amounting to Rs 67,00,000/- with rate analysis for the proposed interior layout and supply of furniture for the extension building to the existing CE building. Sri.G.Shankar, Chairman, Habitat Technology Group has informed that they would take up the above work if only 50% of the estimate amount is given as advance. Subsequently the University Engineer vide letter dated 24.04.2019 has submitted her remarks on the above estimate.

The Syndicate held on 30.04.2019 has considered the remarks submitted by the University Engineer and resolved to approve the following recommendations of SC on P&D held on 25.04.2019.

- To entrust the work to M/s RUBCO instead of M/s Habitat Technology Group (recommended to revoke the earlier decision of the Syndicate) based on the demand of M/s Habitat for 50% advance and various objections raised by the Audit.
- To invite M/s RUBCO for presenting a proposal for the work before the next Standing Committee of the Syndicate on Planning & Development.

Hence the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- Meeting with M/s RUBCO for presenting a proposal in connection with the shifting of sections to the new block of extension to the existing CE building at SH campus.

M/s RUBCO has conducted a detailed presentation before the Committee.

Recommendations

1. M/s RUBCO is directed to submit a detailed estimate for the work on 20.05.2019 as per the suggestions made by the Committee during the presentation.
2. The University Engineer is directed to submit the estimate after proper scrutiny on or before 23.05.2019, in order to place the same before the Syndicate scheduled to be held on 25.05.2019.

Resolution of the Syndicate

RESOLVED to accept in principle the estimate of Rs.85,59,339/- submitted by M/s RUBCO. The Syndicate conducted negotiation with the team from RUBCO on the basis of which a reduction of 2.5% in the total estimate submitted by the RUBCO was agreed to, with the delivery time being reduced from 120 days to 75 days.

Item No.09.34.02

State Plan Grant - Civil works 2018-19- Finance opinion -reg.

(Pl.G)

The Syndicate held on 22.01.2019 resolved to entrust **Kerala State Housing Board (KSHB)** for the construction of building for School of Communication & Library Sciences and construction of New Hostel Building for Men & ICCR Students at Kariavattom under the State Plan Grant – Civil works 2018-19.

The revised MoU submitted by the KSHB (after making some modifications in the draft MoU, as per the remarks from University Engineer and Finance section) was forwarded to legal advisor for vetting and the legal advisor opined that the MoU is legally in order. The University Engineer vide letter dated 11.04.2019 has made certain remarks after perusing the revised MoU forwarded by KSHB.

The opinion of Finance was sought regarding the following remark of the University Engineer.

- Since KSHB is not directly executing the work a legal and Finance opinion may be taken regarding the 20% advance based on clause 12 & 14 of Annexure II of G.O(P).No. 311/14/Fin dated 30.07.2014.

The Finance section has made the following remark.

20% of estimate cost towards mobilization advance is not applicable to the agencies, which are not directly executing the works as per G.O(P) No. 311/14/Fin dated 30.07.2014. However the accredited agency, KSHB though not executing the work directly as remarked by the University Engineer has stated that the work can be executed only if adequate funds are provided. The competent authority of the University for according sanction for works being the Syndicate, entrusting the above work to KSHB has been done as per the decision of the Syndicate. However in the light of the objections raised by the AG (Audit) regarding the awarding of work to the accredited agencies without the approval of Government as stipulated in the guidelines, the awarding of work to KSHB and execution of MoU with provision for advance payment requested by the agency are against the existing guidelines of the Government.

Finance also opined that the matter may be submitted before the Standing Committee of the Syndicate on Planning & Development.

Hence as per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recommendation

20% advance shall be paid to Kerala State Housing Board as it is a deposit work (as per G.O. dated 30.07.2014).

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 15.05.2019, be approved.

Item No.09.34.03

Modernization of University Libraries - Vertical extension to Kerala University Library Palayam- Representation from contractor- reg.

(Pl.G)

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs 6,55,00,000/- (Rupees Six Crore Fifty five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs 1.5 crores each has been allocated for Building (Palayam) and for renovation respectively.

The detailed estimate amounting to Rs. 2,60,00,000/- (Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

The University Engineer, vide letter dated 18.02.2017, has reported that the work of Vertical extension to the Kerala University Library, Palayam was awarded to Smt. Santhamma on 10.02.2016. The site was handed over on 29.02.2016 with a time of completion of 300 days, which expired on 28.12.2016. The University Engineer has pointed out that the drawings related to the roof were not furnished by the Consultant in time.

The University Engineer, vide letter to the Contractor dated 30.05.2017, has directed the Contractor, Smt. S. Santhamma to complete the entire project immediately. Several meetings were conducted at site in presence of the University Librarian, Engineers concerned, M/s Habitat Technology Group (consultant) and the contractor in order to overcome certain bottle necks during execution. In the meeting held on 20.02.2017, the representative of the contractor has agreed to complete the entire work within 45 days on receipt of the roof design. The roof design was issued to the contractor on 27.02.2017 and hence, the work has to be completed on 12.04.2017.

The University Engineer, vide letter dated 12.07.2017, has informed that the concerned Assistant Executive Engineer has reported that the major delay was due to the non-issuance of drawing by the consultant during the course of execution of the work and hence, recommended to impose fine for delay to the consultant M/s Habitat Technology Group for a period of 141 days (*ie* from 25/12/2016 to 14/05/2017) as the date of completion of the work as per the agreement was 24/12/2016. It is also recommended to extend the time of completion of work up to 14/05/2017 to the contractor without imposing fine. It is also suggested to extend the time of completion up to 10/09/2017 with fine to the contractor from 15/05/2017.

The University Engineer has reported that as per the delegation of powers to the University Engineer (U.O No. Ad.A.V.1.1065/2008 dated 14.01.2008), the grace period that can be extended without fine is mentioned as 20% of the original time of completion. Hence, requested to accord sanction to extend the time of completion upto 10.09.2017 by imposing suitable fines to the consultant and to the contractor as requested in her letter dated 12.07.2017.

The meeting of the Syndicate held on 06.02.2018 had resolved to impose fine to the Contractor for second extension from 15.05.2017 to the date of completion of work.

Now the contractor, Smt.Santhamma has forwarded a letter, dated 08.04.2019 (copy appended) to the Vice-Chancellor requesting to release the fine amounting to Rs. 1 lakh recovered from them and to pass the final bill with out imposing fine as the delay in work was not due to their fault. The Vice Chancellor has ordered to place the matter before the next Standing Committee of the Syndicate on Planning & Development. The letter was forwarded to the University Engineer for obtaining remarks in this regard. The reply from the University Engineer is awaited.

As per the orders of the Vice-Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning& Development for consideration and appropriate recommendation.

- Representation from the contractor (civil works), Smt.Santhamma.S, for exemption from imposing fine.

Recommendation

Not to consider the request of the contractor for exemption from fine as the Syndicate has already resolved to impose fine to the Consultant and to the Contractor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 15.05.2019, be approved.

Item no.09.34.04 RUSA-Renovation of Old Guest House Building in the Senate House Campus -Hearing of Contractor - reg:

(Pl.D)

The renovation work of Old Guest House utilizing RUSA fund was awarded to the firm M/S.Shree Designers as per the work order No.U.E/DB/(e-GP)E21/2017-18 dated 04.11.2017 for an amount of contract of Rs.49,73,389/- ie 8% below the estimate rate as per the accompanying schedule. The work was awarded for a period of 180 days from the handing over of the site. The University

Engineer has reported that only 6% of the work was completed. The contractor was called upon in the meetings of Construction Monitoring Committee of RUSA held on 12.10.2018, 15.11.2018 and Standing Committee of the Syndicate on Planning and Development held on 26.10.2018 and neither the Contractor nor his representatives had attended the meetings.

In the mean time the University Engineer vide letter no DB1/CW.OGH.SH-E21/2018-19 dated 29.10.2018 issued a final notice to the firm M/s Shree Designers to resume the work otherwise the University will take steps to black list the firm by timely informing the details to the Kerala PWD and all other Universities /Government bodies.

The University Engineer has reported that only 6% of the renovation work of Old Guest House using RUSA fund has been completed and the matter was reported to the Standing Committee of the Syndicate on Planning & Development held on 26.10.2018.

The meeting of the Syndicate held on 02.11.2018 resolved to agree to the decision of the Standing Committee of the Syndicate held on 26.10.2018 to direct M/s.Shree Designers to complete the work before 15th December 2018 and the decision had been intimated to the firm vide letter no.Pl.D/4447/RUSA/2016 dated 28.11.2018.

During the physical verification of works by the RUSA inspection team, a meeting with the project Monitoring Unit (PMU) of RUSA including Inspection Team was held on 19.12.2018. The Inspection team after assessing the work suggested to drop the renovation work of Old Guest House at SH campus since only 6% of the work has been completed.

The Hon'ble Vice Chancellor orally ordered to summon the firm M/S.Shree Designers before the meeting of the Standing Committee of the Syndicate on Planning and Development held on 07.01.2019 at 2.30 PM, at Syndicate room, SH Campus, Palayam, Thiruvananthapuram. The Syndicate at its meeting held on 22.01.2019, resolved to direct the contractor M/s.Shree Designers to execute the work of renovation of Old Guest House in the SH campus as per the agreement and complete the work on or before 31.05.2019.

The University Engineer vide letter dated 28.03.2019 has intimated that the firm had resumed the work on 22.01.2019 and they have attended the repair of the roof of one of the blocks of old guest house building (EF section), partial external wall plastering of this block, porch and varandah near Employees Union hall, damp proof course around the EP block etc. After the repair of roof works in the front block, M/s.Shree Designers have stopped the work again and hence the target of completing the work in May 2019 cannot be achieved at this pace. The University Engineer has further served a letter by registered post to the contractor directing to resume and speed up the work by ensuring sufficient man power for completing the work as agreed.

The University Engineer also intimated that the contractor has not yet resumed the work. Based on the request of the contractor, the Assistant Executive Engineer has submitted the CC 1st and part bill of the above work to the University Engineer on 23.03.2019. The volume of work executed was considerably less as compared with the agreement schedule and the bill amount comes to Rs.3,52,000/-. The delay in execution of the work is solely due to the default of the contractor and they had not yet applied for any time extension. As such the fine amount as per PWD norms comes to Rs.3,38,190/-.

In these circumstances, the University Engineer has requested to convene a higher level meeting with the contractor and the Engineers concerned to discuss and finalise the following matters.

1. Progress of work and completion before 31.05.2019, since it is most urgent to complete the roof work before the onset of monsoon rain.
2. Granting extension of time of completion as per PWD norms after hearing the contractor regarding the delay in executing the work.
3. Rearrangement of the work through other agencies at the risk and cost of the contractor if he fails to carry out the remaining works.
4. Payment of CC 1st and part bill subject to the decision on the above matters.
5. During the physical verification of works by the RUSA inspection team, a meeting with PMU was held in the seminar hall of the Optoelectronics Department. The inspection team after assessing the above work has suggested to exclude the work from RUSA aided work since the work is progressing at a very slow pace. Hence the work has to be changed to another suitable head of account.

The University Engineer has submitted the status report of the above work in the meeting of the Monitoring cell held on 01.04.2019 and it was decided to invite the Contractor, M/s.Shree Designers to the Standing Committee of the Syndicate on Planning & Development to be held on 25.04.2019.

As per orders of the Hon'ble Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 25.04.2019 for taking an appropriate decision and recommendation, the minutes of the meeting is awaited.

The meeting of the Monitoring Cell held on 06.05.2019 (vide No Item No.5) decided to invite the Contractor, M/s.Shree Designers to the Meeting of the standing Committee of the Syndicate to be held on 15.05.2019 in connection with the work of renovation of Old Guest House Building in the Senate House Campus.

As per orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Planning and Development for taking an appropriate recommendation.

Recommendation

To refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to terminate the present contract on risk and cost basis, and to re-tender the work.

Item no.09.34.05 Setting up of HPMC Apple Juice KIOSK – Permission – reg.

(Ad.B1)

Himachal Pradesh Horticultural Produce Marketing and Processing Corporation Limited is a public sector undertaking fully owned by the Government of Himachal Pradesh and is a service oriented organization with a commitment to ensure remunerative returns to the fruit growers of the country and providing quality products at a reasonable price to the customers. It has a vast national network in almost all Airports, Hospitals, Temples, KSRTC Bus stations, Corporate Offices, Parliament Bhavan, Railway Board and major Railway Stations all over India.

The Regional Manager, HPMC, vide letter dated 14.02.2019 has requested to allot 10'x10' sq.feet space in the S.H Campus, Palayam for setting up a Apple Juice KIOSK.

The feasibility of setting up of the same may be looked into, as it is a Government Organization. It may also be noted that Apple Juice is provided in the eco-friendly glasses.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

Recommendation

To invite the Regional Manager, HPMC to the next meeting of the Standing Committee of the Syndicate on Planning & Development for discussion on the matter.

Resolution of the Syndicate

RESOLVED that the proposal be rejected.

Item no. 09.34.06 Pending Bills- Discussion with AEE -reg.

(Pl.G)

The Meeting of the Monitoring Cell held on 06.05.2019 considered the list of pending bill in the AEE's and AE's office as on 10.04.2019 submitted by the University Engineer and decided that AEE II and Retd.A.E, Sri. Sreekumar be present in the meeting of the Standing Committee of the Syndicate on Planning & Development to be held on 15.05.2019 and to give explanation in this regard.

Hence as per the orders of the Vice Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- Discussion with AEE II and Retd. AE, Sri. Sreekumar regarding the pending bills in AEE's and AE's office.

Recommendations

1. To direct the University Engineer to submit a report regarding the pending bills with Sri. V.Sreekumar (AE, Rtd.).
2. To direct V.Sreekumar (AE, Rtd.) to submit a statement regarding the pending bills with him.

3. To place the above matters before the Syndicate along with this minutes.

Resolution of the Syndicate

RESOLVED that all pending bills entrusted with Sri.V.Sreekumar, Assistant Engineer (Rtd.) by he was in services be submitted before 31.05.2019, failing which disciplinary action be initiated against the supervisory official concerned.

Item no.09.34.07 RUSA Funds - Construction of vertical Extension of (2nd floor) Science Block building at Kariavattom - fine amount to the contractor- reg: (Pl.D)

The detailed estimates of Construction of vertical Extension of (2nd floor) Science Block building at Kariavattom amounting to Rs.1,85,00,000/- (Rupees One Crore Eighty Five Lakhs Only) utilizing RUSA Funds has been approved vide U.O No.Pl.D/RUSA/2015/SB dated 27.11.2016. The work order was issued to Shri.Asif Kalam vide Letter No.UE/DB/e-GP E19/2016-17 on 24.01.2017 at a rate of Rs.1,32,73,049/- (17.19% below rate of Rs.16028316.44/-). Since the construction work was quoted at below rate, savings amount thus derived had been used for the work of septic tank and drainage system.

The contractor Shri.Asif Kalam vide letter dated 01.04.2019 intimated that the agreement was executed on 02.02.2017 and the time allowed for the completion of the work was (as per agreement condition) 120 days later it was extended to 160 days. In spite of the delay in completion of work due to some inconveniences which arose during the working hours of Lab in the building and the health issues of the contractor the work was completed only on February 2018. The additional work of septic tank and the drainage system had also been delayed due to the scarcity of building materials in the market during the flood situation in Kerala.

The contractor has also intimated that, eventhough the construction work of the SICC building was completed without any delay, the University Engineer has imposed fine amount of Rs.9,00,000/- only because of the delay in completion of additional work of septic tank and the drainage system(2% of additional work). The University Engineer has imposed a fine amount of Rs.1,50,000/- for second part bill and Rs.7,50,000/- for the final bill amount of Rs.19,00,000/- (for the balance 2% of the work).Due to financial constraints the contractor has requested a considerable reduction in the fine amount.

As per the orders of Hon'ble Vice Chancellor the matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 25.04.2019.

The Syndicate at its meeting held on 30.04.2019 vide item 08.54.09 resolved that the contractor alongwith the University Engineer, Director,CLIF(i/c) and the Assistant Engineer(i/c) of the project be heard by the Standing Committee of the Syndicate on Planning Development.

As per the orders of Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendations

1. To direct the Contractor Sri.Asif Kalam to submit a statement regarding his reasons for exemption from the fine levied for the work.
2. To direct the University Engineer to submit a report regarding the details of additional works executed by the Contractor and explanation for the difference in the estimated amount and executed amount.
3. To place the above matters before the Syndicate along with this minutes.

The meeting came to a close at 1.45 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Planning &Development held on 15.05.2019, be noted.

FURTHER RESOLVED to entrust Dr.R.Latha Devi, Adv.K.H.Babujan and Sri.J.S.Shijukhan, Members Syndicate alongwith the Finance Office to discuss the matter with Technical Committee.

Item No.09.35 **Inter Collegiate Transfer – Request from Ms. Nikhila Sajith L, II Semester BSc. Chemistry (FDP under CBCSS) student, University College, Thiruvananthapuram (Govt.) for transfer to SN College, Varkala–reg.**
(Ac.AIII)

Ms. Nikhila Sajith L, II Semester B.Sc Chemistry student admitted at University College Thiruvananthapuram during 2018-19 has requested to grant inter college transfer to III semester at SN College, Varkala due to certain circumstances. It is stated that the candidate has completed two semesters of BSc. Degree course.

As per the norms for Inter Collegiate Transfer of students for UG courses, (U.O No. Ac.D/1/2011 dated 09/06/2011) the following points may be noted,

- I. Transfer shall normally be permitted to third and fifth semesters only
- II. Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges.
- III. Duly filed up applications along with attested copies of mark list/grade card of the completed semesters and chalan for the fee remitted shall reach the Registrar, University of Kerala at least two weeks before the commencement of the semester to which admission by transfer is sought.

It may also be noted that, transfer to 3rd semester is permitted only by inviting applications through notification detailing the norms. Notification for inter collegiate transfer to III semester was issued on 13.03.2019 with last date of receipt of application to the O/o the Registrar on 30.04.2019. The applications received from the candidates before the last date are being processed. The candidate has not submitted prescribed application for inter college transfer duly recommended by the respective Principals with required fee. It is not known whether there is a vacant Merit seat in 3rd semester BSc. Chemistry class at SN College, Varkala to admit her.

She has not specified her complementary subjects at the parent college so as to confirm that the same subjects are offered at the SN College. It is not mentioned in the request whether she has registered for the II semester examinations.

The Vice- Chancellor has issued orders to place the matter before the Syndicate for consideration.

Accordingly, the request of Ms. Nikhila Sajith Ist year B.Sc Chemistry student at University College Thiruvananthapuram for Inter Collegiate Transfer to SN College, Varkala during 2019-20 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to permit the inter collegiate transfer requested for by Ms.Nikhila Sajith L, B.Sc Chemistry student of University College, Thiruvananthapuram to 3rd Semester in B.Sc Chemistry, SN College, Varkala, and **Further Resolved** to allow creation of an additional seat in that College, if necessary, to accommodate the student.

ALSO RESOLVED to allow change of centre for examination of 2nd Semester, if necessary, on the student's request.

Item No.09.36 **Report on the Audit of Accounts of University of Kerala for the year 2017-18 - Approval- Consideration of-reg.**

(OAD III)

As per Section 50(4) of the Kerala University Act (Act 17 of 1974) and in pursuance of Section 13 of the Kerala Local Fund Audit Act, 1994 and Rule 18 of the Kerala Local Fund Audit Rules 1996, the Joint Director, Kerala State Audit Department, Kerala University Audit has submitted the Audit Report for the year 2017-18 of the University of Kerala.

As per Section 15(1) of the Kerala Local Fund Audit Act of 1994, on receipt of a report under section 13, the executive authority concerned shall submit the First reply within two months of the receipt of the report or within such period as may be specified under the law governing the Local Authority.

Statute 10(4), Chapter VI of the Kerala University First Statues 1977 stipulates that the Syndicate shall publish the Accounts when audited, together with the Audit Report in the Government Gazette and forward copies of the Accounts and Audit Report of the Senate and to the Government.

After laying the Audit Report before Senate, the replies for the objections mentioned in the Audit Report shall be obtained from the concerned sections/departments and the consolidated statement of replies approved by the Syndicate is to be forwarded to the Kerala State Audit Department and Government.

In the first instance, the Audit Report received for the year 2017-18 is submitted for approval of the Syndicate for laying the same before Senate for adoption and collecting replies subsequently from the concerned Sections.

Resolution of the Syndicate

The Syndicate considered and approved the Audit Report 2017-18 for being laid before the Senate and **FURTHER RESOLVED** to authorize the Registrar and Finance Officer to consolidate audit replies and present the same before Sub-Committee consisting of the Convenors of the Standing Committees of the Syndicate on (1) Finance (2) Planning and Development (3) Affiliation of Colleges and (4) Departments and Other Institutions of the University along with Dr.B.Unnikrishnan Nair, Dr.K.B.Manoj, Dr.K.R.Kavitha and Sri.M.Harikrishnan, Members Syndicate for being forwarded to the Kerala State Audit Department and the Government.

Item No.09.37

ICMR sponsored Project “Anti or Pro-Inflammatory Effects of Dietary Pulses” by Dr. A.Helen, Associate Professor, Department of Biochemistry, University of Kerala- release of first and final instalment of 3rd year grant- Amounting to Rs.7,38,360/- Sanctioned – reporting of reg:-

(Ad.F1)

The Vice-Chancellor has sanctioned by invoking Section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.7,38,360/- (Rupees seven lakhs thirty eight thousand three hundred and sixty only) to Dr. A. Helen, Associate Professor, Department of Biochemistry, University of Kerala and Principal Investigator of the project, being the 1st and final instalment of the grant-in-aid for the 3rd year of the ICMR sponsored project, by meeting the expenditure from the head of account “Part III MH 80 D Grants from Other Agencies ‘9/7997’ “Anti or Pro-Inflammatory Effects of Dietary Pulses” provided in the current year's Budget Estimates of the University.

Accordingly U.O No.Ad.F1/3313/2013, Dated:08/05/2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.38

Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at on 16.05.2019 – approval of - reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 16.05.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date	:	16.05.2019
Time	:	12.00 Noon to 2.00 p.m.
Venue	:	Syndicate Room

Members Present:

- | | |
|---------------------------------|--------|
| 1. Sri. M. Lenin Lal (Convener) | - Sd/- |
| 2. Adv. K.H. Babujan | - Sd/- |
| 3. Dr. S Nazeeb | - Sd/- |
| 4. Sri. M. Sreekumar | - Sd/- |
| 5. Dr. K. Shaji | - Sd/- |
| 6. Dr. B. Unnikrishnan Nair | - Sd/- |

Absent:

1. Dr. R. Latha Devi
2. Sri. M. Harikrishnan

Item No.09.38.01 Extension of service as Director, CACEE – Dr. A. R. Supriya – reg.

Dr. A.R Supriya, Director, CACEE is due to retire from service on 31.05.2019 on attainment of 60 years of age. Dr. A.R. Supriya, Director, CACEE has requested that her service as Director may be extended for one more year to fulfill her tasks. She has stated that, she strived hard to bring visibility to the CACEE and to diversify its activities. New courses, new units and new projects were initiated during her Headship with considerable increase in revenue too. Some projects have already been sanctioned by the University and are on the anvil and may require some more time to be implemented.

It may be noted that, CACEE is a plan scheme established by the Government of India under its 20 point programme for eradication of illiteracy and was operative up to 31.03.1997. The CACEE is not a statutory University Department of Study and Research defined in the Statute 2 (f) chapter 1 of the Kerala University First Statutes 1977. The CACEE is neither a Department neither coming under the purview of statute 1 of Chapter 37 nor listed in Statute 2 (1) of the said chapter. CACEE which is a Self Supporting Centre under the University is permitted to conduct courses against earning. There is no sanctioned post created in the CACEE till date. It may be noted that no pensionary benefits are paid to project officers of CACEE except surrender of Earned Leave.

Dr. A.R. Supriya, Director, CACEE was allowed to continue up to the age of 60 years on the basis of the judgment of the Hon'ble High Court of Kerala on W.P (c) No. 15200/2015.

Dr. Gopinathan Pillai, Assistant Director, CACEE who retired from service on attaining the age of 56 years submitted a Special Leave Petition (Civil) No. 26880 of 2016 before the Hon'ble Supreme Court of India regarding continuing service up to the age of 60 years and the case is still pending. He had submitted a request to the University to be engaged on contract basis and the request was rejected.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the extension of service to Dr. A.R. Supriya as Director, CACEE is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

Recommendations:

The Committee considered the matter and recommended to refer the item to the Syndicate.

(Ad. A II Section)

Resolution of the Syndicate

RESOLVED not to accept the request for extension of service of the present Director, CACEE, and **FURTHER RESOLVED** to proceed as per norms.

ALSO RESOLVED to authorize the Vice-Chancellor to hand over the charge of Director, CACEE to a suitable person.

ALSO RESOLVED to notify the post.

Item No.09.38.02: KUCTE Age of teaching and non teaching staff including Principals of UITs/ KUCTEs/UCe – reg.

As per the NCTE Regulations, there is no post of Academic Co-ordinators. As per the resolution of the Syndicate held on 09.07.2015, it was resolved to protect all the existing teacher educators of 10 KUCTEs as per the revised NCTE Regulation 2014, with regard to qualification of teachers, and seniormost 10 teachers were appointed as Academic Co-ordinators. Three among them have been engaged as Assistant Professors on acquiring the required qualifications as per NCTE regulations. Now there are seven Academic Co-ordinators in various KUCTEs, Adoor, Kollam, Kulakkada, Kayamkulam, Nedumangad, Kumarapuram and Kariavattom.

It may be noted that the Vice-Chancellor has accorded sanction to limit the age of service for the contract Lecturers at UIT centres to 60 years vide U.O.No.AD.A.VII.2.6719/2011 dated 20/01/2012 based on Syndicate resolution dated 13/12/2011.

The Syndicate vide item No. 33.91.17 of its minutes dated 24/03/2018, resolved that the age of engagement of Academic Co-ordinators to be same as that of teaching staff. But no U.O is seen issued limiting the age of teaching staff of KUCTEs. The age of engagement of non teaching staff of

KUCTEs such as Library Assistant, Casual Clerk cum Typist, Casual Typist, Casual Peon, Peon/Day watchman, Night watchman and Casual sweeper is also not fixed yet.

The Standing Committee of the Syndicate on Departments & Other Institutions has recommended to fix the (1) retirement age of all staff including Principals of UITs, UIMs, KUCTEs & UCE as 60 years and (2) the service of those continuing in service after 60 years shall stand terminated at the end of the academic year or on expiry of contract whichever is earlier.

The Syndicate at its meeting held on 31.08.2018 resolved that the status quo be maintained and to refer back the item to the Standing Committee of the Syndicate on Departments & Other Institutions of the University for detailed study. The matter was again placed before the Standing Committee of the Syndicate on Departments and Other Institutions and the Standing Committee recommended referring the item to the next Syndicate. The Syndicate at its meeting held on 16/11/2018 resolved to refer back the item to Standing Committee of the Syndicate on Departments and Other Institutions.

The matter was again placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 16/01/2019 and the Syndicate at its meeting held on 22/01/2019 has considered the recommendation of the Standing Committee and resolved to bring uniformity in the upper age limit of teaching and non-teaching staff in all institutions under the preview of DOMTEC and to place the details of the present staff working in this institutions before the next Standing Committee on Departments and Other Institutions.

The details of age of the present staff working in UIT/UIM/KUCTEs are collected and as per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 26.04.2019. The Syndicate at its meeting held on 30.04.2019 resolved to defer the item to the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions.

The Age of teaching and non-teaching staff including Principal of UIT/UIM/KUCTEs/UCE is placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and appropriate recommendation as per orders of the Vice-Chancellor

Recommendations:

The Committee considered the matter and recommended to refer the item to the Syndicate.

(Ad.AVII (A) Section)

Resolution of the Syndicate

RESOLVED to defer the issue until expiry of Election Code of conduct.

ItemNo.09.38.03 LWR of Sri.George Varghese, Principal on contract, UIT Regional Centre, Mannady – reg.

Dr. George Varghese, Principal, UIT, Regional Centre, Mannady has submitted letter No. 56/2018/UIT, Mannady, dtd. 08.05.2018. Vide letter, he had requested to allow him to take LWR from 01/06/2018 to 31/08/2018 (3 months). He had enclosed a copy of medical certificate dated 02.05.18 issued by Dr. Sudhindran. S, Dept. of GI surgery, Amrita Institute of Medical Sciences and Research Centre, where in it is stated that he had underwent Liver transplantation surgery on 03.04.2018 and was discharged on 16.04.2018 and he is advised to take rest for two months.

Again vide letter no.098/2018/UIT, Mannady dated 23.08.2018, the Principal has requested to extend his leave from 01.09.2018 to 12.10.2018 alongwith a copy of medical certificate dated 07.08.2018, issued by the same Doctor mentioned in the pre para stating that he had undergone Liver transplantation surgery on 03.04.2018 and was discharged on 16.04.2018 and he has been advised to take rest for two months.

Since the period specified in the medical certificate and the period of leave requested by Dr. George Varghese didn't match, and also since the medical certificate in original was not submitted by him, he was contacted over telephone and was informed that his leave application on medical grounds cannot be processed without original medical certificate stating the period which he requires for restoration of health.

Subsequently a letter no. 026/UIT Mannady dated 21.02.2018 from Principal UIT, Regional Centre, Mannady was received in the University bearing tapal No. 46601 dated 17.10.2018, wherein it is stated that he may be allowed to take LWR from 01.03.2018 to 01.04.2018. In this letter, it is

stated that Smt. Sini Mohan, Lecturer on contract in Computer Science has agreed to take charge of Principal in his absence. Along with this letter following documents are enclosed.

1. Letter No. 056/UIT/mannady/2018 dated 08.05.2018, enclosed stating that he may be allowed to take LWR w.e.f 02.04.2018 to 10.10.2018.
2. Application for L.W.R w.e.f 01.03.2018 to 01.04.2018 on personal grounds vide letter dated 17.10.2018.
3. Application for L.W.R w.e.f. 02.04.2018 to 10.10.2018 on medical grounds.
4. Medical Certificate dtd. 16.04.2018 stating that he is fit to resume duty on 11.10.2018
5. Medical Certificate dtd. 19.09.2018 stating that he is advised to take rest from 02.04.2018 to 10.10.2018 for restoration of his normal health.

It may be noted that Dr. George Varghese was engaged as Principal on contract basis at UIT, Mannady for a period of one year w.e.f. 23.12.2017 to 22.12.2018, vide U.O.No.Ad.A.VII.2.9027/2018 dated 14.08.2018. This U.O was issued based on the resolution of the Syndicate held on 10.05.2018, vide item no. 35.112.

It is understood that during his present tenure as Principal on contract at UIT Regional Centre, Mannady, he was absent from 01.03.2018 to 10.10.2018. He has not applied leave for the period of absence and also not reported the handing over of charge of Principal to another Lecturer in time. It is only now; he has forwarded the leave application along with medical certificate in original. It may be noted that his letter dated 21.02.2018 was received in the University only on 17.10.2018 and vide this letter he had forwarded a letter bearing No. 056/UIT Mannady dtd. 08.05.2018 seeking permission to take leave from 02.04.2018 to 10.10.2018; where as University had earlier received another letter bearing No. 056/2018/UIT Mannady dated 08.05.2018 on 17.05.2018 as per tapal no. 26181 seeking permission to take leave from 01.06.2018 to 31.08.2018.

Originally, Dr. George Varghese applied for LWA w.e.f 01.06.2018 to 31.08.2018 and from 01.09.2018 to 12.10.2018 along with a copy of medical certificate from Dr. Sudhindran which states that "Dr. George Varghese underwent Liver transplantation on 03.04.2018 and advised to take rest for 3 months.

Only when Dr. George Varghese was directed to produce the original, he submitted application dtd 21.02.2018 received in University on 17.10.2018 for the period from 01.03.2018 to 01.04.2018 and from 02.04.2018 to 10.10.2018 with certificate from the Doctor dated 16.10.2018. He has also stated that Smt. Sini Mohan, Contract Lecturer in Computer Science has agreed to take charge of Principal. Even though it is stated that consent letter is attached, the same is not seen attached.

It may be pointed out that the Principal has not reported his absence from 01.03.2018 to 31.05.2018 even though he underwent transplant on 03.04.2018. Also, LWA application dated 21.02.2018 cannot be accompanied with a medical certificate dated 16.10.2018.

Meanwhile, he was granted extension of tenure w.e.f 23.12.2017, considering his performance, in his absence (as per medical certificate), by the Committee which was approved by the Syndicate on 10.05.2018.

When the above facts was brought to the notice of the Vice-Chancellor, it was ordered to grant leave after getting explanation from Dr. George Varghese, as the candidate was absent during the review of Self- Appraisal of Principals of UITs. Sri. George Varghese vide letter dated 06.03.19 has informed that he was hospitalised in the Amrita Institute of Medical Science, Kochi for Medical treatment and surgery for liver transplantation held on 03.04.2018 and hence he had applied for LWR on 02.04.2018 to 10.10.2018. So he was unable to attend the review meeting of self appraisal of Principals of UIT held on 04.05.2018 and the matter was brought to the notice of University vide letter dated 02.05.2018. But this letter is not seen received earlier in the section.

When the file was put up with explanation of Dr. George Varghese, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions.

As per orders of the Vice-Chancellor, the application for leave without remuneration of Dr. George Varghese, Principal, UIT Mannady for the period from 01.03.2018 to 01.04.2018 on personal grounds and from 02.04.2018 to 10.10.2018 on medical grounds is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to allow leave without remuneration to Sri. George Varghese, Principal, UIT Regional Centre, Mannady for a period from 01.03.2018 to 01.04.2018 on personal grounds and from 02.04.2018 to 10.10.2018 on medical grounds.

(Ad.AVII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38.04 Requests for transfer – Principals/Teachers on contract in KUCTSs – reg.

The Standing committee of the syndicate on departments and other institutions of the University held on 26.04.2019 considered the requests for transfer of staff on contract at UIT Regional centre and recommended to call for a notification for transfer in the Institutions under the DOMTEC and collect the request before 10th May 2019 and place the same before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions.

The committee further recommended to conduct a performance appraisal for all the staff on contract at UIT Regional Centres before their next engagement.

The Syndicate at its meeting held on 30.04.2019 vide item no. 08.86.06 resolved that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.04.2019 be approved.

The Vice-Chancellor has accorded sanction to implement the Syndicate resolution taken vide item no. 08.86.06 of the minutes of the meeting of the Syndicate held on 30.04.2019.

The following Principals/Teachers on contract of the KUCTEs have submitted requests for transfer as detailed below:

Sl. No	Name, Designation & Residing Place	KUCTEs Presently working	Transfer request to KUCTE and Reason
PRINCIPALS			
1.	Dr. Sheeja V.Titus, Principal, Sreekariyam	KUCTE, Kollam	KUCTE, Kariavattom Personal reason
2.	Dr. Bini C.L., Principal, Poovar	KUCTE, Kulakkada	KUCTE, Kariavattom Personal reason
TEACHERS			
1.	Dr. Jayakumari S, Asst. Professor of Perspectives in Education, Panthalam	KUCTE, Adoor	KUCTE, Kunnam Personal reason
2.	Smt. Sheeja Rani S.D., Asst. Professor of Mathematics, Parippalli.	KUCTE, Adoor	KUCTE, Kollam Personal reason
3.	Smt. Hemalatha T, Principal- in -charge & Asst. Professor of Natural Science, Pulluvila, Poovar.	KUCTE, Kayamkulam	KUCTEs, Thiruvananthapuram Health Problem (Deep Vein Thrombosis, Endometriosis & Adenomyosis)
4.	Smt. Anupama V.S, Asst. Professor of Hindi, Thirumala, Thiruvananthapuram	KUCTE, Kayamkulam	KUCTE, Nedumangad Diseases & personal difficulties
5.	Smt. Suni S.R., Asst. Professor of Perspectives in Education TamilNadu	KUCTE, Kayamkulam	KUCTE, Kumarapuram/Kariavattom Personal reason
6.	Smt. Sylasree, Asst. Professor of Natural Science & Principal-in-charge, Thevalakkara, Kollam	KUCTE, Adoor	KUCTE, Kollam/Kayamkulam Personal reason
7.	Smt. Seenu.G, Asst. Professor of Physical Education, Vithura	KUCTE, Kumarapuram	KUCTE, Nedumangad Personal reason

8.	Smt.Kavitha.S Asst. Professor of Visual & Performing Arts, Kollam	KUCTE, Kunnam	KUCTE, Kollam/Kulakkada Personal reason
9.	Smt.Saija S R, Asst. Professor of Physical Science, Kollam	KUCTE, Kunnam	KUCTE, Kollam/Kulakkada Personal reason
10.	Radha .S, Asst. Professor of Natural Science, Alappuzha	KUCTE, Kunnam	KUCTE, Aryad, Alappuzha Personal reason
11.	Sri. Murali Das J Asst. Professor of Natural Science, Kottayam	KUCTE, Kunnam	KUCTE, Kayamkulam Personal reason
12.	Smt. Neethi S Lal, Asst.Professor of Mathematics, Muthukulam	KUCTE, Kariavattom	KUCTE, Adoor/Kunnam/Alappuzha Personal reason
13.	Smt. Sheena George Asst.Professor of Persepectives in Education, Anchal	KUCTE, Kulakkada	KUCTE, Anchal Personal reason
14.	Smt. Seema C Asst. Professor of Hindi Ranni	KUCTE, Kulakkada	KUCTE,Kunnam Personal reason
15.	Smt. Savitha Kumari S, Asst.Professor of Hindi Neyyattinkara	KUCTE, Kollam	KUCTE, Nedumangad/any of KUCTE at TVPM <i>Personal, 6 years old 3 kids. (triplets); Husband working in HSST, Malappuram</i>
16.	Smt. Alli Anirudhan Asst.Professor of Natural Science & Principal-in-Charge, Chavarcode, Varkala,TVPM	KUCTE,Aryad, Alappuzha	KUCTE, Kollam, Anchal, Kariavattom/ any KUCTE at Kollam or TVPM. Personal reason
17.	Sri. George Mathew, Asst.Professor of Physical Science, Kollam	KUCTE, Aryad, Alappuzha	KUCTE, Kollam/Kulakkada Personal reason
18.	Sri. Prashanth A P Asst. Professor of Physical Education, Pattom	KUCTE, Aryad, Alappuzha	KUCTE, Kumarapuram/Kariavattom/Alappuzha itself. Personal reason
19.	Shyja J.L Asst. Professor of Malayalam Balaramapuram	KUCTE,Aryad, Alappuzha	Any KUCTEs at TVPM Personal reason
20.	Smt. Manacy H A Asst.Professor of Malayalam, Varkala	KUCTE, Adoor	KUCTE Kollam /TVPM Personal reason
21.	Smt. Lethamini S S Asst.Professor of Natural Science, Peroorkada, TVPM	KUCTE, Anchal	Any KUCTEs at TVPM Personal reason
22.	Smt. Susan George Asst. Professor of Persepectives in Education, Kottarakkara	KUCTE, Anchal	KUCTE, Adoor Health problems (vertigo)
23.	Smt. Bindu S.NairAsst.Professor of Persepectives in Education Thiruvananthapuram	KUCTE,Anchal	Any KUCTEs at TVPM Personal reason
24.	Smt.Reena A Asst.Professor of Physical Science, Arror, Anchal	KUCTE,Kulakkada	KUCTE,Anchal/Kulakkada itself Personal reason

There are no vacant post of Principals and Assistant Professors in any of the KUCTEs at present. It may be noted that a U.O. has already been issued regarding the norms of transfer (U.O.No.Ac G/2/2013 dated 5.8.2013- appended).

As per orders of the Vice-Chancellor, the matter regarding transfer of Principals and Assistant Professors in KUCTEs is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and appropriate recommendation.

Recommendations:

The Committee considered the matter and entrusted Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc.

The Committee further recommended to conduct Performance appraisal of all the staff on contract at the institutions come under DOMTEC during this academic year at the four districts which come under the jurisdiction of the University.

(Ad. A. VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38.05 *Renewal of contract of Principal on contract basis at UIM Punalur & Kundara – reg.*

The tenure of Dr.P K Sudarsanan, and Dr.S Satheesh Kumar who were engaged as Principals on contract basis at UIM Punalur and Kundara expired on 02.11.2018 and 17.11.2018 respectively.

It may be noted that vide U.O No.Ad AVII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/ UIM/ KUCTE/ UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Convenor - Standing committee on Finance
4. Convenor - Standing committee on Staff, Equipments & Buildings
5. Convenor - Standing committee on Departments and Other Institutions

The Committee convened on 26.04.2019 at the PVC's chamber and appraised the performance of Dr.P K Sudarsanan, Principal on contract UIM, Punalur and Dr.S Satheesh Kumar, Principal on contract at UIM, Kundara and recommended to renew their contract for another period of one year.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommendations:

The Committee considered the matter and recommended to approve the proposal to renew the contract of the Principals, UIM Punalur and Kundara subject to the decision of the Syndicate related to age.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the item be referred to next Syndicate.

Item No.09.38.06 *UCE, Kariavattom – Renewal of contract of Principal – reg.*

Dr.Z.A Samitha was engaged as Principal on contract basis at University College of Engineering, Kariavattom w.e.f 03.03.2018. Her tenure comes to ends on 02.03.2019.

It may be noted that vide U.O No.Ad.A VII.2.9027/2013 dated 23.06.2017, the contract services of the Principals of Self Financing Institutions in the University such as UIT/UIM/KUCTE/UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations
2. Instructional and Infrastructural development of the Institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decisions were approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principal on contract basis at UCE, Kariavattom with the following members:-

1. Pro-Vice Chancellor
2. Registrar
3. Convenor - Standing Committee on Finance
4. Convenor - Standing Committee on Staff, Equipments & Buildings
5. Convenor - Standing Committee on Departments & other Institutions

The Committee convened on 26.04.2019 at PVC's chamber appraised the performance of Dr.Z.A Samitha Principal on contract basis, UCE-Kariavattom and recommended not to renew her contract.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

Recommendations:

The Committee considered the item and recommended to renew the contract of the Principal, UCE, Kariavattom for six months or until the new Principal takes charge. The Committee further recommended to issue a fresh notification for the selection of Principal on contract basis.

(Ad. C Section)

Resolution of the Syndicate					
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.					

Item No.09.38.07 Transfer requests – staff on contract – various UIMs – reg.

As per the Minutes of the meeting of the Syndicate held on 30.04.2019, transfer requests are collected from the Lecturers on contract at various University Institutes of Management. The consolidated list of the transfer requests is as follows:

Sl No	Name & Address	Name of the place presently working	Name of the place to which transfer is sought	Date of Joining in the present centre	Reason for transfer
1.	Smt.Veena P K Devamritham, 45 CNV Nagar, Peroorkada Thiruvananthapuram	Alappuzha	Varkala	05.08.2013	Long distance
2.	Smt.Aksheena N Nirula,Vayyatte, Venjaramoodu P O, Thiruvananthapuram	Adoor	Varkala	01.08.2013	Long distance
3.	Smt.Archana Salim K.S Sadanam, Janayugam Nagar 69, Kadappakkada P O, Kollam-691008	Adoor	Kollam	24.08.2015	Long distance
4.	Smt.Gayathri S S Thiruvathira, TRA-29 Njarathala Lane,	Adoor	Varkala/Kollam	01.08.2018	Long distance

	Thittamangalam, Vattiyoorkav P O Thiruvananthapuram				
5.	Sri.Balamuraly S S Soumeya, TC 13/2778 Murinjapalm Jn, Medical College P O Thiruvananthapuram	Punalur	Varkala	11.01.2019	Long distance
6.	Sri.Sam T Mathew Kayalvarath, Puthenveedu, Chittayam, Panayam.P.O, Kollam	Punalur	Kollam/Kundara	07.04.2017	Long distance
7.	Smt.Gopika S P Puthiyaveetil, Padinjattathil, Aarampunna, Elampal P O, Punalur	Punalur	Kollam	31.08.2016	Need organizational change

The selection of lecturers at University Institute of Management is from a common interview conducted on 11.05.2018 & 14.05.2018 and a common ranklist was published for the same on 14.06.2018.

Smt.Veena V R, Lecturer on contract at UIM, Varkala who was on Maternity Leave from 13.11.2018, informed that she is not able to rejoin duty due to medical situations and tendered her resignation. So there is a vacancy existing in UIM, Varkala.

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommendations:

The Committee considered the matter and entrusted Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc.

(Ad. C Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38.08 Missing Books from Library – Department of Botany – Writing off – reg.

The Head, Department of Botany vide letter no. 12/BOT/37/2019 dated 09/04/2019 has requested to write off six books which had been found missing in the Department Library of Botany during the Stock Verification 2018-19.

Total number of books as per the Stock Verification of 2019 March is 9939. As per the U. O. No. Ad A VI/1/404/05 dated 18.01.2005 and the circular no. 27855/A3/2000/H. Edn dated 08.12.2000 from the Higher Education Department, Govt of Kerala, 0.5% of the books in circulation can be written off every year on account of loss or damage. Accordingly, the total number of books that can be written off cumulatively be about 31 [6250 books in circulation] and the loss reported during the period is only 6 books.

List of Missing Books during the Stock Verification of 2019 is detailed below:

Sl No	Acc. No.	Author	Title	Year	Price
1.	8933	Aluzio Borem	Biotechnology and Plant Breeding	2014	4260
2.	8572	Dipti P Bhatt	Research Methodology	2011	695
3.	7482	David W Mount	Bioinformatics	2000	4816
4.	5176	D M Moore	Plant Cytogenetics	1976	100
5.	3525	Bonner & Goldstan	Principles of Plant Physiology	1962	140
6.	2749	Berry R J	Genetics	1965	125

As per the orders of the Vice Chancellor, the request for writing off 6 missing books in the Department Library of Botany for the period of 2018-19 is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the item and recommended to write off the following books.

Sl No	Acc. No.	Author	Title	Year	Price
1.	5176	D M Moore	Plant Cytogenetics	1976	100
2.	3525	Bonner & Goldstan	Principles of Plant Physiology	1962	140
3.	2749	Berry R J	Genetics	1965	125

The committee further recommended to get an explanation from the Head of the Botany Department regarding the missing of the following books and report the same to the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

Sl No	Acc. No.	Author	Title	Year	Price
1.	8933	Aluzio Borem	Biotechnology and Plant Breeding	2014	4260
2.	8572	Dipti P Bhatt	Research Methodology	2011	695
3.	7482	David W Mount	Bioinformatics	2000	4816

(Ad. A.VI Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item N o.09.38.09 Shifting of UIT Regional Centre, Vallakkadavu – reg.

UIT Regional Centre, Vallakkadavu was started functioning on 2017-2018 academic year in the Yatheem Khana Shopping Complex on rent agreement for a monthly rent of Rs.10,000/- upto March 2018. Due to the lack of basic infrastructural facilities such as computer lab, library and toilets at the centre, the students and their parents requested to change the location of the centre from Yatheem Khana Shopping Complex to another suitable place. The Syndicate held on 11.07.2018 vide item no.02.98.03 considered the matter and resolved to constitute a Subcommittee consisting of Sri. M.Lenin Lal(Convener), Dr. P. Rajesh Kumar and Dr. S. Nazeeb, members, Syndicate to visit UIT Regional Centre, Vallakkadavu and to come to a consensus after discussing with the Corporation/ Local Authorities and PTA for finding a feasible solution.

Meanwhile, the Principal, UIT Vallakkadavu forwarded a request for shifting the centre to another convenient space in the surrounding area as the management of the complex had informed her to shift the institution to some other place and to pay the pending rent and electricity/water charges due to them. Then the Principal was instructed to find out a suitable building for functioning of the centre in consultation with the representatives of the locality and PTA members. In consequent to this, the Principal forwarded a proposal to shift the centre to the premises of Govt. U P School at Eanchakkal. Accordingly, letters were sent to the DPI and Mayor for seeking permission for allotting the building and space of Govt UP School Eanchakkal for the functioning of the centre. In response to the letter, the DPI vide letter dated 29.03.2019 informed that it is not desirable to allot space for UIT having elder students at the premises of Govt UP School Eanchakkal as it adversely affect the character formation of students of the school.

Now, the Principal has forwarded a new Proposal to shift the centre to the premises of Govt. L P School, Shambuvattom, Madhavapuram, which is not functioning for years and the space is unoccupied. As per the orders of the Vice Chancellor, a letter has sent to the DPI for seeking permission and the reply has not been received till date.

The Vice-Chancellor has ordered to place the proposal submitted by the Principal, UIT Vallakkadavu before the Standing Committee of the Syndicate on D&OIs of the University.

Accordingly, the proposal of shifting the building of UIT Vallakkadavu to Govt. L P School, Shambuvattom is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommendations:

The Committee considered the item and recommended to entrust Sri. M. Lenin Lal, Sri. Shiju Khan J. S., Dr. S. Nazeeb, Members, Syndicate, to visit the proposed school and to submit the report before the Syndicate.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED to authorize the Vice-Chancellor to considering the report from the Committee for further action.

Item No.09.38.10 Allotting Summer vacation to UIT Regional Centres – reg.

സർവകലാശാലയ്ക്ക് കീഴിലുള്ള യു.ഐ.ടി ഒഴികെയുള്ള കോളേജുകൾക്ക് വേനൽകാലത്ത് അവധി ലഭിക്കാറുണ്ട്. വേനൽ കൂടുന്നതിനുസരിച്ച് ആവശ്യമായ വെള്ളത്തിനും കുറവു വരുന്നു. കൂടാതെ കടുത്ത വേനലിൽ വിദ്യാർത്ഥികൾക്കും അധ്യാപകർക്കും പലതരം ശാരീരിക അസ്വാസ്ഥ്യങ്ങളും വേനൽകാലരോഗങ്ങൾ പടർന്നു പിടിക്കുന്നതിനും കാരണമാകുന്നു. ആയതിനാൽ യു.ഐ.ടികൾക്ക് വേനലവധി അനുവദിച്ചുതരണമെന്ന് കാണിച്ചുകൊണ്ട് വക്കം യു.ഐ.ടി സെന്ററിലെ വിദ്യാർത്ഥികൾ 10-04-2019ന് അപേക്ഷ നൽകിയിട്ടുണ്ട്. സർവകലാശാല അക്കാദമിക് കലർ പ്രകാരം യു.ഐ.ടി കൾക്ക് വേനലവധി ഉണ്ട്. എന്നാൽ എല്ലാ യു.ഐ.ടികളും ഇതുവരെ അനുവർത്തിച്ചു വരുന്നത് വേനൽകാലത്തും ക്ലാസ്സുകൾ നടത്തുക എന്നതാണ്.

ബഹുമാനപ്പെട്ട വൈസചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ടി വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുന്നു.

Recommendations:

The Committee discussed the matter and recommended to follow the Academic Calendar for the academic matters.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Finance and Departments and Other Institutions of the University.

Item No.09.38.11 Representation by Smt. Jayasree M., Lab Attender, UIT Regional Centre, Karuvatta – reg.

29-06-2018 ലെ U.O.No.Ad.A.VII.2.9437/2017 പ്രകാരം കരുവാറ്റ യു.ഐ.ടി പ്രിൻസിപ്പാളിന് യു.ഐ.ടി യിൽ ഒരു ലാബ് അറ്റൻഡറെ അവരുടെ ജോലിയിൽ പ്രവേശിച്ച തീയതി മുതൽ 89 ദിവസത്തേക്ക് നിയമിക്കുന്നതിനുള്ള അനുമതി നൽകിയിരുന്നു. ഇത് അനുസരിച്ച് 2018 ഏപ്രിൽ 4 മുതൽ ലാബ് അറ്റൻഡറായി ജോലി ചെയ്തുവന്നിരുന്ന ശ്രീമതി ജയശ്രീ എന്റെ ജോലിയുടെ കാലാവധി 2018 ജൂൺ 30ന് അവസാനിച്ചു. ലാബ് അറ്റൻഡറുടെ സേവനം തുടർന്നും വേണ്ടിയിരുന്നതിനാൽ പ്രിൻസിപ്പാൾ 2018 ജൂലൈ 6-ാം തീയതി, ശ്രീമതി ജയശ്രീ എന്റെ ജോലിയുടെ കാലാവധി പുതുക്കിത്തരണമെന്ന് കാണിച്ചുകൊണ്ടുള്ള അപേക്ഷ സർവകലാശാലയിൽ നൽകുകയും അവരെ ജോലിയിൽ തുടരുവാൻ അനുവദിക്കുകയും ചെയ്തു.

തുടർന്ന്, പ്രിൻസിപ്പാളിന് ഒരു ലാബ് അറ്റൻഡറെയും വാച്ച്മാനെയും ഒരു സ്ഥിരം സംവിധാനം ഉറപ്പാക്കുന്നതുവരെ താല്കാലിക അടിസ്ഥാനത്തിൽ 10000/- രൂപ മാസ ശമ്പളത്തിന് നിയമിക്കാൻ എന്നുള്ള ഉത്തരവ് 31-10-2018ൽ പുറപ്പെടുവിച്ചു (U.O.No.Ad.A.VII.2.9437/2017); ഈ ഉത്തരവ് ഉണ്ടാകുന്നതുവരെ പ്രിൻസിപ്പാൾ ശ്രീമതി ജയശ്രീ എന്റെ അറ്റൻഡൻസ് രജിസ്റ്ററിൽ ഒപ്പിടാൻ അനുവദിച്ചിരുന്നില്ല (അതായത് ജൂലൈ,ആഗസ്റ്റ്,സെപ്റ്റംബർ,ഒക്ടോബർ മാസങ്ങളിൽ).

ഇപ്പോൾ ശ്രീമതി ജയശ്രീ ഈ കാലയളവിലെ ശമ്പളം ലഭ്യമാക്കണം എന്ന് കാണിച്ചുകൊണ്ട് പ്രിൻസിപ്പാളിന് അപേക്ഷ നൽകുകയും ഈ അപേക്ഷ പ്രിൻസിപ്പാൾ സർവകലാശാലയിലേക്ക് ശുപാർശ ചെയ്യുകയും ചെയ്തിട്ടുണ്ട്..

ബഹുമാനപ്പെട്ട വൈസചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ടി അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുന്നു.

Recommendations:

The Committee considered the matter and recommended to release the salary of Smt. Jayasree M., Lab Attender, UIT Regional Centre, Karuvatta after obtaining the certification from the then Principal of the Centre that she worked at the Centre for that particular period.

(Ad.A. VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38.12 Transfer requests – Staff on contract – UIT Regional Centres – reg.

The requests for transfer from the staff on contract at various UIT Regional Centres and the review of transfer given to Smt. Sangeetha S.V., vide Office Order No. Ad.A.VII.118111/2019 dated 05.04.2019, as ordered by the Vice-Chancellor, were placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.04.2019. The Committee considered the requests for transfer of staff on contract at UIT Regional Centres and recommended to call for a notification for transfer in the Institutions under the DOMTEC and collect the request before 10th May 2019 and place the same before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions.

The Committee further recommended to conduct a performance appraisal for all the staff on contract at UIT Regional Centres before their next engagement.

In the case of review of transfer given to Smt. Sangeetha S. V., the Committee recommended to place the item to the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions along with all other transfer requests.

The Syndicate at its meeting held on 30.04.2019, vide Items No. 08.86.06, No. 08.86.07 & No. 08.86 Additional Item No. 2 of the Minutes of the meeting of the Syndicate held on 30.04.2019 considered the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University and approved the same.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the requests for transfer from the employees on contract are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee considered the matter and entrusted Sri. M. Lenin Lal, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc.

(Ad.A.VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38.13 Starting of new courses in the academic year, 2019-20 – UIT Regional Centres – reg.

The proposal for starting of B. Com. Course at UIT Regional Centre, Kottarakkara, as ordered by the Vice-Chancellor, was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.04.2019 and the Committee recommended to collect the proposal for starting new courses at all the UIT Regional Centres before 10th May 2019 and place the same before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions.

The Syndicate at its meeting held on 30.04.2019, vide item No. 08.86.05, considered the above recommendations of the SC of the Syndicate on D&OIs of the University and approved the same.

The Vice-Chancellor has ordered to implement the Syndicate resolution. Hence intimation was given to the Principals, UIT Regional Centres inviting proposals for starting new courses at their respective Centres.

The proposals forwarded by the Principals are consolidated as follows.

Sl. No.	Name of the Centre	Proposed course	No. of seats proposed
1.	UIT Varkala	BBA	40
2.	UIT Vakkom	BBA	-
		BA(Communicative English)	-

3.	Mannancherry	M.Com.	-
		M.A.(Malayalam Language & Literature)	-
		B.Com.(Co-operation)	-
4.	Mannar	B.Com.(Travel & Tourism)	45
		M.Com.(Tax)	25
5.	Sasthamcotta	M.B.A.(HRM)	-
6.	Azhoor	B.Sc.Electronics	-
		BCA	-
		BA(Communicative English)	-
		BBA	-
		M.Com.	-

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the proposals from Principals of various UIT Regional Centres regarding starting new courses in the academic year 2019-20 are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Vice-Chancellor has ordered that starting of new courses at UIT Regional Centres may be only after feasibility study.

Recommendations:

The Committee considered the matter and recommended to reject the proposal for starting of MBA(HRM) course at UIT Regional Centre Sasthamcotta and in the case of other proposals, the Committee recommended to conduct the feasibility study of starting new courses at UIT Regional Centres in the academic year 2019-20 and for that entrusted the Members, Syndicate to visit the UIT Regional Centres and submit proposals to the Syndicate as follows:

1. Vakkom, Varkala & Paravur - Dr. S. Nazeeb & Dr. P. Rajesh Kumar
2. Azhoor & Pirappancode - Sri. M. Lenin Lal & Dr. B. Unnikrishnan Nair
3. Charamangalam, Mannancherry, Mannar & Alappuzha - Adv. K.H.Babujan & Dr.K.B. Manoj
4. Adoor & Kottarakkara - Dr. K. Shaji & Sri. M. Sreekumar

(Ad.A.VII Section)

Resolution of the Syndicate

RESOLVED that the Standing Committee noted that the Inspection Commission have conducted their visits as authorized by the Vice-Chancellor in exercise the 10(13) of KU Act, 1975

FURTHER RESOLVED to authorize the Vice-Chancellor to consider the reports.

Item No.09.38.14 Starting of new UIT Regional Centre at Kalluvathukkal Panchayath High School – reg.

The District Collector, Kollam, vide the letter dated 23.03.2019, forwarded a proposal from the Chairman, Dr. A.P.J. Abdulkalam Memorial Educational & Legal Cell for starting a new UIT Regional Centre at Kalluvathukkal Panchayath High School. The Chairman stated that there are 20 vacant class rooms at the school. It is also stated that there are all amenities for starting the UIT Regional Centre there and the school is close to the National High Way.

The Vice Chancellor has ordered to place the request forwarded by the District Collector for starting a new UIT Regional Centre at Kalluvathukkal Panchayath High School before the Standing committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter regarding starting a new UIT Regional Centre at Kalluvathukkal Panchayath High School is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

The Vice-Chancellor has ordered that the proposal may be considered only after feasibility study.

Recommendations:

The Committee considered the matter and recommended to defer the proposal of starting new UIT Regional Centre at Kalluvathukkal Panchayath High School as the request forwarded by

the District Collector, Kollam from the Chairman, Dr. A.P.J. Abdulkalam Memorial Educational & Legal Cell has not been recommended by the concerned PTA and Local Self Government body.

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED not to consider the proposal for the time being

Item No.09.38 Additional Item No. 1 Career-related First Degree Programme in English and Communicative English under CBCS system 2(a) - First Semester Examination, November 2018 - CG 1121.3 'Writing on Contemporary Issues-complaint received from the Principal UIT, Pallickal, Varkala - reg.

The Principal, UIT Varkala has stated that the question paper for First Semester Career-related First Degree Programme in English and Communicative English under CBCS system 2(a) for the Examination conducted in November 2018 CG 1121.3 'Writing on Contemporary Issues', was out of syllabus. The Principal has also stated that the modified Syllabus is not available in the University website. The Principal has forwarded the representation of the students. They have requested to conduct a re-examination in the old syllabus or to conduct a liberal valuation for the paper.

The Controller of Examinations forwarded a letter to the Chairman, Board of Studies in English (Pass) to ascertain the genuinity of the complaint and the Chairman opined that the file may be placed before the University Level Monitoring Committee (ULMC) and to discuss the matter in the presence of the Chairman.

The revised Syllabus of First Degree Programme in English and Communicative English under CBCS system 2(a) was introduced with effect from 2015 admissions and the syllabus had been circulated among all concerned and uploaded in the University website on 17.07.2015. Later, Module-II of the paper CG 1121.3 'Writing on Contemporary Issues' was modified with effect from 2016 admissions vide UO.No.AcAV/2/Eng/2016 dated 23.08.2016 and the same had been circulated among all concerned and uploaded in the University website on 19.09.2016.

UIT, Varkala started functioning with effect from the Academic year 2018-19. The modified syllabus for CG 1121.3- 'Writing on Contemporary Issues' (only Module II had been modified), has been implemented w.e.f the Academic year 2016-17 and the same syllabus is continuing till now. The syllabus for 2016, 2017 and 2018 are one and the same. The Syllabus of 2015 admissions and the modified syllabus of Module II applicable from 2016 admissions of the said paper are still available in the University website.

The matter was placed before the meeting of the University Level Monitoring Committee held on 06.03.2019.

"The committee viewed the lapse from the part of the Principal, UIT Varkala seriously and recommended to seek explanation from the Principal for teaching the pre-revised Syllabus and also to place the matter along with the explanation furnished by the Principal before the Standing Committee of the Syndicate on Departments and Institutions".

The Principal, UIT Varkala has furnished the following explanations for teaching the pre-revised syllabus of CG 1121.3 'Writing on Contemporary Issues' First Semester for Career-related First Degree Programme in English and Communicative English under CBCS system 2(a).

The allegations made in the explanation are as follows:

1. The principal in charge approached the University Academic Section in person for the Syllabus and she was told to follow the Syllabus that was in the University website (2015 admission onwards).
2. The University has neither updated the changes nor intimated the institution that there was a revision of syllabus.

In this context, the following points may be noted:

- I. Syllabus of First Degree Programme in English and Communicative English under CBCS system 2(a) was introduced with effect from 2015 admissions and the syllabus had been circulated among all concerned and uploaded in the University website on 17.07.2015.
- II. Later, Module II of the paper CG 1121.3 'Writing on Contemporary Issues' was modified with effect from 2016 admissions vide UO.No. AcAV/2/Eng/2016 dated 23.08.2016 and the same had been circulated among all concerned and uploaded in the University website on 19.09.2016.

- III. UIT, Varkala started functioning with effect from the Academic year 2018-19. The modified syllabus for CG 1121.3- 'Writing on Contemporary Issues' (only Module II had been modified), has been implemented w.e.f the Academic year 2016-17 and the same syllabus is continuing till now. The syllabus for 2016, 2017 and 2018 are one and the same.
- IV. The Syllabus of 2015 admissions and the modified syllabus of Module II applicable from 2016 admissions of the said paper are still available in the University website.
- V. The complaint raised against this section is baseless. The students of 2018 admissions have to follow the syllabus of 2015 admissions for the said paper except module II, which was modified vide UO.No.AcAV/2/Eng/2016 dated 23.08.2016. The Syllabus and the U.O were uploaded in the website on 17.07.2015 and 19.09.2016 respectively and are still available in the website. The hard copies of the Syllabus and the UO were also circulated among all concerned. The UIT started functioning only w.e.f the Academic year 2018-19.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Institutions for consideration and appropriate recommendations.

Recommendations:

The Committee considered the item and recommended to refer the matter related to examination to the Standing Committee of the Syndicate on Examinations and to hear the Principal, UIT Regional Centre, Varkala for teaching the pre-revised Syllabus.

(Ac. A V Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38 Additional Item No.02 Engagement of Clerk – UIT Regional Centre, Karuvatta – reg.

The Principal, UIT Karuvatta has requested to provide urgently a clerk with computer skill to the UIT for proper functioning of the centre. He also noted that previously E- Grant works were done by a contract Lecturer who was highly loaded with class work and University examination work. Now on the introduction of new software she has to undergo training again. Therefore she informed the Principal to find out another person for clerical works. The Principal also stated that nobody else is ready to do this work. The absence of the clerk with computer skill will affect the proper functioning of UIT Karuvatta.

The Vice Chancellor has ordered to place the request of the Principal for Engagement of a Clerk at UIT Regional Centre, Karuvatta before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

Recommendations:

The Committee considered the item and recommended to authorize the Registrar to follow the decision of the Syndicate at its meeting held on 30.04.2019 in connection with the matters of allotting non-teaching staff at UIT Regional Centres.

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38 Additional Item No.03 Representation given by Self Financing College Teacher's & Staff Association (SFCTSA) – Hearing of the Principal, UIT Regional Centre, Mannar – reg.

Dr. Abdul Wahab, General Secretary, SFCTSA, has submitted a representation regarding some issues related to the UIT Regional Centres which are to be brought into the notice of the University. As per the representation, the newly appointed Principals of UIT Regional Centres shows reluctance to take responsibilities of the Centres even in the matters regarding examinations and admission procedures. It is also requested that the Principal who exceeds 65 years may be removed and new Principals may be appointed from the existing rank list. It is also stated the Principal, UIT

Regional Centre, Mannar shows caste based discrimination among the staff and hence necessary action should be taken against him.

It may be noted that at present no persons exceeding 65 years has been engaged as Principals of UIT Regional Centres and also all the candidates in the existing rank list for the selection of Principals at UIT Regional Centres got appointment.

The representation given by the General Secretary, SFCTSA, as ordered by the Vice-Chancellor, was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.04.2019.

The Committee cognized the matter and recommended to hear the Principal, UIT Regional Centre, Mannar, before the Standing Committee of the Syndicate on Departments and Other Institutions.

The Committee further recommended to issue a fresh notification for the selection of Principals on contract basis as all the candidates in the existing rank list were appointed.

The Syndicate at its meeting held on 30.04.2019, vide Items No. 08.86.08 of the Minutes of the meeting of the Syndicate held on 30.04.2019 considered the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University and approved the same. The Vice-Chancellor ordered to implement the above resolution of the Syndicate.

Accordingly the matter of hearing of the Principal, UIT Regional centre, Mannar is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

Recommendations:

The Committee heard the Principal UIT Regional Centre, Mannar. The Principal submitted a written submission to explain his part.

The Committee recommended to entrust Sri. M. Lenin Lal, Dr.K.Shaji and Dr.B. Unnikrishnan Nair to conduct a visit to the Centre and place the report before the Standing Committee of the Syndicate on Departments and Other Institutions.

The Committee further resolved to convene a meeting of the Principals of UIT Regional Centres.

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 16.05.2019, be approved.

Item No.09.38 Additional Item No.04 Shifting of UIT Regional Centre Kallara – reg.

The Principal has reported that UIT Kallara is presently functioning in a temporary shed at Ayiravalli Temple Paramukal Kallara, which has 3 class rooms and one small room. He states that as there were only 7 students in the S3 BA class it was possible to accommodate them in the small class room. But when the admission to the first year BA English & B.Com for the year 2019-20 will be completed, two more class room will be necessary for the conduct of the classes at the institution.

The Principal further states that the agreement of the existing shed where classes are conducted now will expire on February 2019, and the attempt to renew the agreement for one more year is on progress. In addition to the existing shed a new building is essential for the conduct of classes next year, as further extension of the existing shed is not possible in the present state of affairs. It has been brought to the notice that the shed where the UIT is functioning at present is not having basic infrastructure and therefore many students who were allotted to this centre didn't join last year.

It has also been pointed out that it is not safe even to keep University question papers and answer books during the conduct of University examination.

In view of the above it has been proposed to hire another building at Ayiravalli itself which is found to be suitable to accommodate two class rooms, Principal's room, office and teacher's room so that the classes in the shed as well as in the new building, until own building is constructed. The steps for constructing new building for UIT Kallara by leasing 35cents of land from the ground of Government VHSS Kallara has been initiated and it is expected that it will take atleast two years for completing the official formalities and the construction. The Principal states that with the cooperation of the building committee chaired by Hon'able MLA the rent has been negotiated to Rs.15,000/- (Rupees Fifteen Thousand only) per month. The building is two storied with vitrified flooring and the

owner has agreed to provide wash area and toilet area for the use of students and teachers. The total area of the building is 2758 sq.ft and it is a prime location expecting to invite more preference from the students of the locality. Hence the Principal has requested to accord administrative sanction to take the building on a rent for Rs.15,000/- per month for the next 11 months extendable on requirement. The willingness for the owner of the building for renting out the building is also enclosed for reference.

The above proposal of the Principal was placed before the Syndicate held on 19/02/19. The Syndicate considered the matter vide item No.05.64 Additional item No.05.04 and resolved to reject the proposal submitted by the Principal, UIT Kallara for taking another building for rent for the functioning of UIT Kallara. The Syndicate further resolved to entrust the Convener, Standing Committee on Departments and other Institution to discuss the MLA, representatives of the Local Self Government and Panchayath Authorities to find another suitable building for functioning of UIT Kallara until the construction of new building, in the land leased from the Government for this purpose is completed.

Now, the Principal vide letter dated 08/05/19 has requested to reconsider his earlier request, as there is exigency of space for the conduct of third year Degree classes in the UIT Sri. D.K Murali, MLA vide letter dated 09/05/19 has forwarded the request of the Principal and has recommended to consider his request.

The Vice-Chancellor has ordered to place the proposal submitted by the Principal UIT Kallara for taking another building for rent for the functioning of UIT Kallara, before the Standing Committee of the Syndicate on Departments and Other Institutions of University. Accordingly the matter is placed herewith for consideration.

Recommendations:

The committee considered the matter and recommended to accept the proposal of renting the proposed building for the functioning of UIT Regional Centre, Kallara only for this academic year (2019-2020) and to communicate with the MLA to find an appropriate place, free of cost, for the functioning of the UIT Regional Centre from the next academic year.

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED to address the concerned local bodies about difficulties faced by the University in running the UITs and to seek suitable and necessary assistance from their part in solving the issues.

Item No.09.38 Additional Item No.05 Proposal for strengthening DOMTEC by JR (Academic) in consultation with JR (Administration) –reg.

The Syndicate at its meeting held on 28.03.2019, vide item No. 07.70, considered the minutes of the meeting of the Budget Implementation Cell and in item No. 121, the Syndicate has authorized the Joint Registrar, Academic in consultation with the Joint Registrar, Administration to submit a proposal for the measures to be taken for strengthening the system of DOMTEC and to submit the same before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the proposal was submitted by the JR, Academic in consultation with the JR, Administration. The Vice-Chancellor has ordered to place the proposal before the Standing Committee of the Syndicate on Departments and Other Institutions.

Accordingly the above proposal is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

Recommendations:

The Committee considered the proposal submitted by the JR (Academic) in consultation with the JR (Administration) and recommended to place the proposal to the Syndicate.

(Ad.A VII Section)

Resolution of the Syndicate

RESOLVED that the matter be referred to the next Syndicate.

Item No.09.39 **Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipments & Buildings—Approval of—reg.**

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date : 17th May 2019
Time : 11.00 a.m. to 12.30 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members

Sri. Shijukhan J. S., (Convener) : Sd/-
Adv. K. H. Babujan : Sd/-
Adv. G. Sugunan : Sd/-
Sri. M. Harikrishnan : Sd/-
Dr. S. Nazeeb : Sd/-
Dr. K. R. Kavitha : Sd/-
Sri. M. Lenin Lal : Sd/-
Dr. K. Shaji : Sd/-
Dr. P. Rajeshkumar : Absent
Dr. R. Lathadevi : Absent

Item No.09.39.01: **Purchase of Language lab equipment without obtaining prior sanction of University - reg.**

(Ad. A VII (A))

The Principal, KUCTE, Kumarapuram has forwarded a request on 28/01/2019 along with three quotations towards prior sanction to purchase the language laboratory items for the year 2018-19 for Rs. 20,000/- along with contingent bill after purchasing language lab equipment. When the file was forwarded to Finance I section, they have informed that prior sanction was not obtained for the above purchase and directed to obtain explanation from Principal for non-compliance of orders of University. Subject to acceptance of explanation furnished and ratification of action taken, the proposal for payment of an amount of Rs. 20,000/- towards purchase of a laptop from M/S Logtech Infoway private Ltd for use of KUCTE, Kumarapuram may be admitted and the expense may be met from the Head of Account "Part-I-NP- MH- 66(b)"-University College of Teacher Education–Thiruvananthapuram-4/ 3995-Language Laboratory of the current years Budget Estimate of University.

The explanation was submitted by the Principal. He has stated that he has not obtained prior sanction due to lack of knowledge about it. It may be noted that, up to 2017-18, the purchase of language laboratory was met from college fund of the respective KUCTEs and later claimed the amount allocated in the budget head. In this year, the finance has orally informed that prior sanction is necessary for purchase of language lab equipment. Accordingly, the Assistants in the section were directed to inform the Principals of the respective KUCTEs regarding requirement of obtaining prior sanction for the above purchase.

The request along with the contingent bill in connection with purchase of language lab equipment (Rs.20,000/-) from the Principal, KUCTE, Kumarapuram Dr. Sunith Kumar G.N was received initially and it was forwarded to Finance I section for endorsement. When finance section objected, the Principal has been directed to forward explanation regarding the above purchase (without obtaining prior sanction of University). The Principal has submitted the explanation and when the file was put up, the Vice-Chancellor has ordered to place it before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. Though the Principals of the remaining KUCTEs have submitted request for prior sanction, the purchase could not be met as the purchase section has deferred it and pointed out some procedural error in it. The section is also dealing the purchase of this item through the purchase section for the first time in this year and the request for purchase of

language lab item was received from the KUCTEs only in February 2019 ie., at the fag end of the year.

The Committee considered the matter and recommended to instruct all KUCTEs to obtain prior sanction before effecting purchase of Language Lab Equipments.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved with addition 'officials of KUCTE, Kumarapuram' to the recommendation of the Committee.

Item No.09.39.02: രാധിക എം എന്ന വിദ്യാർത്ഥിനിക്ക് കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയത്-സംബന്ധിച്ച്. എ.ഡി.F.VII(F)

2010-11-ൽ കെ.യു.സി.റ്റി.ഇ കുമാരപുരം ബി.എഡ് സെന്ററിലെ 2-ാം സെമസ്റ്റർ വിദ്യാർത്ഥിനിയായിരുന്ന രാധിക.എം-ന്റെ അക്കാഡമിക് റെക്കോർഡ്സ് പരിശോധിക്കാതെ പ്രിൻസിപ്പൽ ഡോ. സുനിൽ കുമാർ.ജി.എൻ കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയതായി ബി.എഡ് പരീക്ഷാ വിഭാഗത്തിൽ നിന്നും അറിയിച്ചിരുന്നു. ഇത് സംബന്ധിച്ച പ്രിൻസിപ്പാളിനോട് വിശദീകരണം ആവശ്യപ്പെടുകയും, പ്രിൻസിപ്പാൾ വിശദീകരണം നൽകുകയും ചെയ്തു.

പ്രാഥമിക പരിശോധനയുടെ അടിസ്ഥാനത്തിലാണ് രാധിക. എം-ന് കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയതെന്നും (2010-11 ഫീസ് അടച്ചത് പരിശോധിച്ച ശേഷം) വീഴ്ചമുള്ള പരിശോധനയിൽ ഹാജർ മെയ് 2011 വരെ ഉള്ളൂ എന്ന് കാണുകയും ചെയ്തു എന്നും ഹാജർ പുസ്തകത്തിൽ ഒരിടത്തും രാധിക എം. കോഴ്സ് മതിയാക്കി പോയതായി രേഖപ്പെടുത്തിയിട്ടില്ലായിരുന്നുവെന്നും അറിയിച്ചു. നിലവിലുള്ള അധ്യാപകരോടും ഓഫീസ് സ്റ്റാഫിനോടും അന്വേഷിച്ചതിന്റെ അടിസ്ഥാനത്തിലാണ് കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയതെന്നും അറിയിച്ചിരുന്നു.

പ്രിൻസിപ്പാളിന്റെ വിശദീകരണം തൃപ്തികരമല്ലാത്തതിനാൽ 23/02/2019-ന് ഉച്ചക്ക് 2.30-ന് രജിസ്ട്രാറുടെ ചേംബറിൽ വച്ച് പ്രിൻസിപ്പാളിന്റെയും അക്കാഡമിക് കോ-ഓർഡിനേറ്ററിന്റെയും ഹിയറിംഗ് നടത്തുകയുണ്ടായി. ഇതിന്റെ തീരുമാനപ്രകാരം രണ്ടുപേരിൽ നിന്നും വിശദീകരണം എഴുതി വാങ്ങാൻ തീരുമാനിച്ചു. ആയതിന് പ്രകാരം 27/02/2019-ൽ കെ.യു.സി.ടി.ഇ കുമാരപുരം പ്രിൻസിപ്പാൾ വിശദീകരണം നൽകുകയായി. ടിയാൻ 2002 മുതൽ വിവിധ കെ.യു.സി.ടി.ഇ കളിൽ അധ്യാപനരംഗത്ത് സേവനമനുഷ്ഠിച്ചു വരുന്നുവെന്നും 2018 മുതൽ കായംകുളത്ത് പ്രിൻസിപ്പാളായി സേവനമനുഷ്ഠിച്ചു വരുന്നു വെന്നും 26/09/2018 മുതൽ കുമാരപുരത്തേക്ക് സ്ഥലം മാറ്റം ലഭിച്ചുവെന്നും, രാധിക എം. എന്ന വിദ്യാർത്ഥിനി 2010-11 ബാച്ചിൽ നാച്ചുറൽ സയൻസ് ഓപ്ഷണൽ പഠിച്ചുവെന്നതിന്റെ കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകണമെന്നാവശ്യപ്പെട്ട് 26/10/2018-ന് അപേക്ഷ സമർപ്പിക്കുകയും രാധിക എം നൽകിയ അപേക്ഷ പരിശോധിച്ച് വേണ്ടത് ചെയ്യുന്നതിനായി ഓഫീസിൽ ഏൽപ്പിക്കുകയും ഓഫീസിൽ നിന്നും മുഴുവൻ ഫീസ് ഒടുക്കി, കോഴ്സ് പൂർത്തീകരിച്ചുവെന്ന ഉറപ്പ് നൽകിയതിന്റെയും, രാധിക. എം വളരെ ദൂരെ നിന്നും ചെറിയ മക്കളെയും കെട്ടി വന്നതിനാൽ മാനുഷിക പരിഗണനയിൽ കോഴ്സ് സർട്ടിഫിക്കറ്റ് അനുതന്നെ അനുവദിച്ചു നൽകിയെന്ന് പ്രിൻസിപ്പാൾ രേഖാമൂലം അറിയിച്ചിരിക്കുന്നു. രാധിക.എം-ന് കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയശേഷം മറ്റു രേഖകളായ ഇന്റേണൽ മാർക്ക്, പ്രാക്ടിക്കൽ പരീക്ഷയുടെ മാർക്ക്, ഹാജർ ബുക്ക് എന്നിവ തെളിവിനായി തിരഞ്ഞുവെന്നും, ഹാജർ ബുക്കിൽ മെയ് 2011 വരെ മാത്രമെ ഹാജർ രേഖപ്പെടുത്തിയിട്ടുള്ളുവെന്നും, ഹാജർ ബുക്കിൽ ഈ വിദ്യാർത്ഥിനി ടി കോഴ്സ് ഇടയ്ക്കു വച്ച് അവസാനിപ്പിച്ചു പോയതായി ഒരു തെളിവുമില്ലായെന്നും കത്തിൽ പറയുന്നു. കൂടാതെ ഈ രേഖകൾ ഇല്ല എന്നുള്ള വിവരം സർവ്വകലാശാലയെ രേഖാമൂലം അറിയിച്ചുവെന്നും, ശ്രീ. സുനിൽകുമാർ പ്രിൻസിപ്പാളായി ചാർജെടുത്തപ്പോൾ രേഖകളൊന്നും ശരിയായ രീതിയിൽ കൈമാറിയിട്ടില്ലെന്നും, ഈ വിവരവും ടിയാൻ സർവ്വകലാശാലയെ അറിയിച്ചുവെന്നും, കെ.യു.സി.ടി.ഇ കുമാരപുരം ഓഫീസ് സ്റ്റാഫ് നൽകിയ വിശദീകരണവും കത്തിനോടൊപ്പം അടക്കം ചെയ്യുന്നുവെന്നും വിശദീകരിച്ചിട്ടുണ്ട്.

മേൽപ്പറഞ്ഞ കാരണങ്ങളാലാണ് തെറ്റ് സംഭവിച്ചതെന്നും വരുംകാലങ്ങളിൽ ഇങ്ങനെ ഒരു പിശക് സംഭവിക്കില്ലായെന്നും പ്രിൻസിപ്പാൾ രേഖപ്പെടുത്തിയിരിക്കുന്നു.

ഡോ. സുനിൽ കുമാർ.ജി.എൻ. കെ.യു.സി.റ്റി.ഇ, കുമാരപുരത്ത് പ്രിൻസിപ്പാളായി ചാർജ്ജ് ഏറ്റെടുത്തത് 26/09/2018 പൂർവ്വഹത്തിലാണ്. രാധിക. എം എന്ന വിദ്യാർത്ഥിനിക്ക് തെറ്റായി കോഴ്സ് സർട്ടിഫിക്കറ്റ് നൽകിയത് സംബന്ധിച്ച ഹിയറിംഗിന് രജിസ്ട്രാർ അനുവദിച്ച തീയതി 23/02/2019 ആണ്. 23/02/2019 വരെയും ടിയാൻ കൈമാറിയ രേഖകൾ ശരിയായ രീതിയിലല്ല എന്ന പരാതി രേഖാമൂലം അറിയിച്ചിട്ടില്ല. 23/02/2019ൽ മാത്രമാണ് ടിയാൻ കൈമാറിയ രേഖകൾ ശരിയായ രീതിയിലല്ല എന്ന ഒരു രേഖ സർവ്വകലാശാലയിൽ പ്രിൻസിപ്പാൾ സമർപ്പിച്ചിട്ടുള്ളത് (തപാൽ നം 6521-23/02/2019). 01/04/2017 മുതൽ 31/03/2018 വരെ കാലയളവിൽ, ഡോ. വിജയകുമാരിയമ്മ കെ.യു.സി.ടി.ഇ കുമാരപുരം പ്രിൻസിപ്പൽ ആയിരിക്കെ കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് ജോയിന്റ് ഓഡിറ്റർ, അവർക്കെതിരെ രേഖാമൂലം നൽകിയ പരാമർശത്തിന്റെ പകർപ്പും പ്രിൻസിപ്പാൾ ഡോ. സുനിൽ കുമാർ.ജി.എൻ ഹാജരാക്കിയിട്ടുണ്ട് (തപാൽ നം. 6522-23/02/2019).

The Committee considered the matter and noted that the Principal, KUCTE, Kumarapuram vide letter no. KUCTE/Tvpm/2019 dated 14/05/2019 informed that the Course Certificate issued to Smt. Radhika M. (Reg. No.10971022) has been cancelled.

The Committee also recommended to warn the Officials concerned not to repeat such procedure lapse.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved.

FURTHER RESOLVED to correct the recommendation as '*warn the officials concerned of KUCTE, Kumarapuram*'.

Item No.09.39.03: Representation from Contract Drivers for Regularisation of service-reg.**(Ad. A V)**

The drivers working in the University on contract basis have submitted a request to regularize their services. They have submitted that they have become age over for seeking employment in Government and are finding it very difficult to look after the family with this meagre income. The details of contract drivers and their year of entry in University service are as follows.

Sl. No.	Name & Designation	Date of Entry in Service
1.	Sathikumar S	2006
2.	Anilkumar S	2005
3.	Babu K	2007
4.	Vinod Kumar S	2009
5.	Saji S	2004
6.	Asokan A	1987
7.	Suku G	2003
8.	Sanalkumar S	2003
9.	Sunil Kumar S K	2007
10.	Sivakumar S S	1996
11.	Sanoop C S	2009

Sri. Sivakumar was engaged in an external funded project and after the project practical test was conducted for ascertaining his suitability and engaged on daily wage basis and later on converted to contract basis.

Anilkumar S. was engaged by the Administrative Wing, Kariavattom and his engagement was converted to contract basis for 2013 onwards. Sri. Asokan A. was engaged in the CACEE and is now continuing on contract basis.

Sri. Saji S., Suku G. and sanalkumar were engaged from the list forwarded from Employment Exchange and after conducting practical test and interview and the other drivers Sathikumar, Babu K., Vinodkumar S., Sunilkumar S. and Sanoop C. S. were engaged from the rank list prepared by the University. The drivers are engaged for periods of one year each and re-engaged after mandatory break.

As per G.O(MS).No.399/10/H.edn dated 18/12/2010, the appointment to all non-teaching posts in the University is entrusted with PSC.

Moreover the Hon'ble Lokayuktha in IA No.960/14 in complaint no.1407/09 passed orders to appoint daily wage drivers from the 386 candidates who qualified in the short list 495 candidates published by the University. The University has filed WP(C) no.32360/14 against this order. The High Court has disposed this WP(C) no.32360/14 and the University has filed WA no.1022/16 and the Hon'ble High Court has stayed all the further proceedings on ExtPI (Complaint filed by Laileswaran before Lokayuktha). Hence the daily wage/contract drivers are now continuing in the University on the basis of interim orders in A(C)no.1022/16 filed by the University before the Hon'ble High Court.

The Committee considered the matter and recommended to seek opinion of the Standing Counsel on the matter.

Resolution of the Syndicate

RESOLVED that the item be referred to next Syndicate.

Item No.09.39.04: Request from the Caretakers for regularizing their service – reg.

(Ad. A V)

The Caretakers working on contract basis in the University have requested to regularize their service in the University. The Caretakers have submitted that they all have become age-over to seek a Govt. job and therefore requested to regularize their service in the University. It is also submitted that they are working throughout for 24 hours each day. The details of their present engagement are as follows.

Sl. No.	Name	Place of Duty at Present	Date of their first engagement
1.	Jeevan R	Guest House, Kariavattom	20.11.2003
2.	Sasikumar P	Faculty Guest House, Palayam	26.07.2006
3.	Swapnaraj N	International Youth Hostel, PMG	29.11.2007
4.	Prasanth S	Faculty Guest House, Palayam	11.05.2015
5.	Sanu Radhakrishnan S.R.	Old Guest House, Palayam	14.07.2015
6.	Ansif F	International Youth Hostel, PMG	18.05.2015
7.	Arun L Ashok	Guest House, Kariavattom	18.05.2015

It may be noted that the caretakers are engaged after the following procedures.

1. Issuance of notification inviting application from candidates having a University Degree.
2. Conducting interview by the Selection Committee constituted for the purpose.
3. Publication of rank list and engagement after following communal rotation.
4. They are engaged for periods of one year each after allotting one day mandatory break.

It is pointed out that, the post of caretaker is not included in the Kerala University First Ordinances, 1978. As such at present there is no post of caretaker in the University. Moreover as per G.O.(P) No. 399/10/H dated 18/12/2010, the appointments to non-teaching posts in the University is entrusted with PSC.

The Committee considered the matter and recommended to seek opinion of the Standing Counsel on the matter.

Resolution of the Syndicate
RESOLVED that the item be referred to next Syndicate.

Item No.09.39.5:

കേരളസർവകലാശാല പ്രസ്സിൽ ലെറ്റർ പ്രസ് പ്രിന്റർമാരായി ജോലിനോക്കി വന്നിരുന്ന സീനിയർ ജീവനക്കാരുടെ സർവീസ് സംബന്ധമായ അപാകതകൾ പരിഹരിക്കുന്നതിനുള്ള നടപടി - സംബന്ധിച്ച്

(എഡി. ഡി III)

സൂചന: നമ്പർ 18156 പ്രകാരം 11.03.2019 തീയതിയിൽ കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് അസോസിയേഷൻ സമർപ്പിച്ച നിവേദനം

മേൽസൂചനപ്രകാരമുള്ള നിവേദനത്തിൽ ഉൾപ്പെട്ട വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

1. കേരള സർവകലാശാല പ്രസ്സിൽ ലെറ്റർ പ്രസ് പ്രിന്റർമാരായി ജോലിയിൽ നിന്നുവേർതിരിച്ചവർ പ്രിന്റിംഗ് ടെക്നോളജി ലോവും ഹയറും പാസ്സായവർ ആണ് . എന്നാൽ ഓഫ്സെറ്റ് പ്രിന്റിംഗ് ടെക്നോളജിയുടെ ആവിർഭാവത്തോടെ സർവകലാശാല പ്രസ്സിൽ ലെറ്റർ പ്രസ് പ്രിന്റിംഗ് നിർത്തലാക്കുകയും പ്രസ്തുത ജീവനക്കാരെ പുനർ വിന്യസിക്കുന്നതിന്റെ ഭാഗമായി 2015 ൽ ബഹു.വൈസ്ചാൻസലറുടെ അധ്യക്ഷതയിൽ കൂടിയ മീറ്റിംഗിലെ തീരുമാനം അനുസരിച്ച് പുറത്തിറക്കിയ 08.08.2015ലെ ഉത്തരവ് നമ്പർ എ ഡി.ഡി.III.123453/2015 പ്രകാരം ബൈൻഡിംഗ് യൂണിറ്റിനോട് അനുബന്ധമായി ആക്സിലറി ബൈൻഡിംഗ് യൂണിറ്റ് ആരംഭിച്ചു. പ്രസ്തുത ആക്സിലറി ബൈൻഡിംഗ് യൂണിറ്റ് രൂപീകരിക്കുമ്പോൾ ലെറ്റർ പ്രസ് പ്രിന്റർമാരുടെ, ബൈൻഡിംഗ് അനുബന്ധമായ ജോലികളിലെ പരിചയക്കറവു പരിഗണിച്ചു നോർമൽ ഔട്ട് ടേൺ മാത്രമേ ബാധകമാകുകയുള്ളൂ എന്നും അവരുടെ ഇൻക്രിമെന്റ്, പെർഫോമൻസ് അലവൻസ് തുടങ്ങിയ ആനുകൂല്യങ്ങൾ ഒന്നും തടയുകയില്ലെന്നും ഉറപ്പു നൽകിയതുമാണ്.

- 2. 08.08.2015 ലെ ഉത്തരവിന് ശേഷം സർവകലാശാല പ്രസ് സൂപ്രണ്ട് ഇൻ -ചാർജ്, സർവകലാശാല ഭരണ വിഭാഗത്തിന്റെ അനുമതിയില്ലാതെ, ബൈൻഡിങ് യൂണിറ്റിലെ പരിചയസമ്പന്നരായ ജീവനക്കാർക്ക് മാത്രം ബാധകമായിട്ടുള്ള ഔട്ട് ടേൺ, ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റിലും ബാധകമാക്കി കൊണ്ട് 13.08.2015ൽ ഒരു ഓഫീസ് ഓർഡർ ഇറക്കുകയും പ്രസ്തുത ഓർഡർ ആഡിറ്റ് പാർട്ടിയുടെ ശ്രദ്ധയിൽ പെടുത്തി ഇൻക്രിമെന്റ് നൽകുന്നത് തടയണമെന്നു കുറിപ്പ് കൊടുക്കുകയും ചെയ്തതിന്റെ അടിസ്ഥാനത്തിലാണ് ടി ജീവനക്കാർക്ക് ഇൻക്രിമെന്റ് നൽകാതെ തടയപ്പെട്ടിരിക്കുന്നത്. ഇക്കാര്യങ്ങളൊന്നും തന്നെ സർവകലാശാല രജിസ്ട്രാറോ ഭരണ വിഭാഗമോ അറിഞ്ഞിരുന്നില്ല.
- 3. ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് രൂപീകരിച്ചത് 3 ലെറ്റർ പ്രസ് പ്രിന്റർമാരെ ഉൾപ്പെടുത്തിയാണ്. ഇതിൽ ഒരാൾ 2017ൽ സർവീസിൽ നിന്നും വിരമിച്ചു. നിലവിൽ രണ്ടു പേരാണ് ഈ വിഭാഗത്തിൽ ജോലി ചെയ്യുന്നത്.
- 4. 2015ൽ ബഹു. വൈസ് ചാൻസലറുടെ അധ്യക്ഷതയിൽ കൂടിയ മീറ്റിംഗിൽ തീരുമാനിച്ചത് അനുസരിച്ചു രൂപീകരിച്ച ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് ഗവൺമെന്റ് പ്രസ് മാനുവലിൽ പറഞ്ഞിട്ടില്ലാത്തതും സർവകലാശാല ആക്ട്/ സ്റ്റാറ്റ്യൂട്ടിൽ പറഞ്ഞിട്ടില്ലാത്തതുമാണ്. സർവകലാശാല സ്റ്റാറ്റ്യൂട്ട് അനുസരിച്ചു ലെറ്റർ പ്രസ് പ്രിന്റർമാരുടെ യോഗ്യത നിശ്ചയിച്ചു ടെസ്റ്റും ഇന്റർവ്യൂ കഴിഞ്ഞു സർവീസിൽ പ്രവേശിച്ച ഈ ജീവനക്കാർക്ക്, പ്രസ് നവീകരണത്തിന്റെ ഭാഗമായി അവരുടെ യഥാർത്ഥ ജോലി നഷ്ടപ്പെടുമ്പോൾ, അവർക്കു പ്രാവീണ്യമില്ലാത്ത ജോലി ചെയ്യാൻ നിർബന്ധിതരാകുകയും, അതിനു ബൈൻഡിങ്ങിൽ വൈദഗ്ദ്ധ്യമുള്ള ജീവനക്കാരുടേതിനു തുല്യമായ ഔട്ട് ടേൺ നിശ്ചയിക്കുകയും അതിന്റെ പേരിൽ അവർക്കു നിയമപരമായി ലഭിക്കേണ്ട ആമ്പൽ ഇൻക്രിമെന്റും പെർഫോമൻസ് അലവൻസും തടഞ്ഞു വച്ചിരിക്കുന്നത് അങ്ങേയറ്റം നീതി നിഷേധവും സർവകലാശാലനിയമങ്ങൾക്ക് എതിരാണെന്നും ആരോപിക്കുന്നു.

- 5. ലെറ്റർ പ്രസ് പ്രിന്റർമാർക്കു ഔട്ട് ടേൺ നിർബന്ധമാക്കിക്കൊണ്ടു, സർവകലാശാല ഭരണ വിഭാഗം അറിയാതെ പ്രസ് സൂപ്രണ്ട് ഇൻ -ചാർജ് ഇറക്കിയ 13.08.2015ലെ ഓഫീസ് ഓർഡർ ക്രമ വിരുദ്ധവും അടിയന്തിരമായി റദ്ദ് ചെയ്യപ്പെടേണ്ടതുമാണ്. നിയമപരമായി നിലനിൽക്കപ്പെടാത്ത ഉത്തരവ് കാരണം ഉണ്ടായ അനാവശ്യമായ ഓഡിറ്റ് തടസ്സത്തിന്റെ പേരിൽ തടഞ്ഞു വയ്ക്കപ്പെട്ടിട്ടുള്ള ലെറ്റർ പ്രസ് പ്രിന്റർമാരുടെ 2016 മുതലുള്ള വാർഷിക ഇൻക്രിമെന്റ് /പെർഫോമൻസ് അലവൻസ് എന്നിവ നൽകുന്നതിന് വേണ്ട നടപടികൾ ഉണ്ടാകേണ്ടതാണെന്നും ഈ വിഷയത്തിൽ ജീവനക്കാർക്ക് നീതി ലഭ്യമാക്കുന്നതിനു വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്നും സംഘടന നിവേദനത്തിൽ ആവശ്യപ്പെടുന്നു.

മേൽനിവേദനത്തിന്മേലുള്ള പ്രസ് സൂപ്രണ്ട് ഇൻ -ചാർജിന്റെ അഭിപ്രായം ലഭ്യമാക്കിയിട്ടുണ്ട്. ആയത് ചുവടെ ചേർക്കുന്നു.

- 1. കേരള സർവകലാശാല പ്രസ്സിൽ നിലവിൽ ആരും തന്നെ ലെറ്റർ പ്രസ് പ്രിന്റർമാരായി ജോലി നോക്കി വരുന്നില്ല (മൂന്നു പേർ ലെറ്റർ പ്രസ് പ്രിന്റർ തസ്തികയിൽ തുടരുന്നവനാൽ വസ്തുതയാണ്. സർവകലാശാല പ്രസ്സിന്റെ പ്രവർത്തനം ലെറ്റർ പ്രസ് സാങ്കേതിക വിദ്യയിൽ നിന്നും ഓഫ് സെറ്റ് ലെറ്റർ പ്രസ് പ്രിന്ററിലേക്കു പരിവർത്തനം ചെയ്യപ്പെടുമ്പോൾ നിരവധി തസ്തികകൾ (മോണോ സൂപ്പർകാസ്റ്റർ ഓപ്പറേറ്റർ, കമ്പോസിറ്റർ, ഗാലി പ്രസ് മാൻ, ലെറ്റർ പ്രസ് പ്രിന്റർ തുടങ്ങിയവ) കാലഹരണപ്പെടുകയുണ്ടായി . എന്നാൽ ഓഫ് സെറ്റ് സാങ്കേതിക വിദ്യക്കനുസരണമായ തസ്തികകൾ സൃഷ്ടിക്കപ്പെട്ടിട്ടുമില്ല. തസ്തിക നഷ്ടമാകുന്ന ഘട്ടത്തിൽ ആ തസ്തികയിൽ നിലനിൽക്കുന്ന ജീവനക്കാരെ സംബന്ധിച്ച് കൈ കൊള്ളാവുന്ന നിയമാനുസൃത നടപടികളിലൊന്ന് ഇതര തസ്തികകളിൽ മാറ്റി നിയമിക്കുക എന്നതാണ്. സർവകലാശാല പ്രസ്സിൽ സാങ്കേതിക പരിവർത്തനത്തിന്റെ ഭാഗമായി തസ്തിക നഷ്ടമായ ജീവനക്കാരെ അവരുടെ നിലവിലുള്ള പ്രൊമോഷൻ സാധ്യതകൾക്ക് കോട്ടം തട്ടാതെ ഇതര മേഖലകളിൽ മാറ്റി നിയമിക്കുക എന്ന ഏറ്റവും അനുഭാവപൂർണ്ണമായ സമീപനമാണ് സർവകലാശാല അന്നേരം കൈകൊണ്ടത്. ഈ വിധം മാറ്റി നിയമിക്കപ്പെടുവാൻ നിർബന്ധിതമായ ലെറ്റർ പ്രസ് പ്രിന്റർമാരെ ഉൾക്കൊള്ളിച്ചാണ് സർവകലാശാല ഉത്തരവ് നമ്പർ എ. ഡി.ഡി.III 123453/2015, തീയതി 08.08.2015 പ്രകാരം ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് നിലവിൽ വന്നിട്ടുള്ളത്. ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റിൽ ശ്രീ.കെ.കെ പ്രസാദ്, ശ്രീ.ജെ.എസ്.ബിജു,

ശ്രീ.വി.ആർ.വിജയരാഘവൻ നായർ എന്നിവർ ഉൾപ്പെടുന്നതാണെന്നും ഔട്ട് ടേൺ സമ്പ്രദായം ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റിനും ബാധകമാണെന്നും ഈ ഉത്തരവിൽ പറയുന്നുണ്ട്.

2. സർവകലാശാല പ്രസ് നവീകരണവുമായി ബന്ധപ്പെട്ട വിഷയങ്ങൾ ചർച്ച ചെയ്യുന്നതിനായി 16.09.2014ൽ സ്റ്റാറ്റൂട്ടറി ഉദ്യോഗസ്ഥരുടെയും സർവീസ് സംഘടനാ പ്രതിനിധികളുടെയും യോഗം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ അധ്യക്ഷതയിൽ ചേരുകയുണ്ടായി. ഈ യോഗം കൈകൊണ്ട തീരുമാനങ്ങളുടെ ഭാഗമായി സർവകലാശാല പ്രസ്സിലെ വിവിധ വിഭാഗം ജോലികളുടെ ഔട്ട് ടേൺ നിർണയിച്ച്/ പുനർനിർണയിച്ച് ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. എ. ഡി.ഡി.III 123453/2014, തീയതി 26.09.2014 ലെ ഉത്തരവ് നടപ്പിലാക്കിയതിനെ തുടർന്നുള്ള സാഹചര്യങ്ങൾ വിലയിരുത്തുന്നതിനും ആവശ്യമായ തുടർ തീരുമാനങ്ങൾ കൈകൊള്ളുന്നതിനുമായി 13.07.2015നു വീണ്ടും യോഗം ചേരുകയുണ്ടായി. ഈ യോഗ തീരുമാനങ്ങളനുസരിച്ചു പുറപ്പെടുവിച്ചതാണ് 08.08.2015 ലെ ഉത്തരവ് നമ്പർ എ. ഡി.ഡി.III 123453/2015.

3. ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റിന്റെ ദൈനംദിന പ്രവർത്തന ഏകോപന മേൽനോട്ട ചുമതല നിശ്ചയിച്ചു നൽകിയതുമായി ബന്ധപ്പെട്ടിട്ടുള്ളതാണ് 13.08.2015 ലെ ഓഫീസ് ഓർഡർ. സർവകലാശാല ഉത്തരവ് നടപ്പിൽ വരുത്തുന്നതിനുള്ള സ്വാഭാവിക ആന്തരിക നടപടി ക്രമം മാത്രമാണിത്. ഇത് ക്രമപ്രകാരമുള്ളതും നിലനിൽക്കുന്നതുമാണ് .ഇതിന്റെ പകർപ്പ് ബന്ധപ്പെട്ട എല്ലാപേർക്കും പ്രദാനം ചെയ്യുകയും അവരതു കൈപ്പറ്റുകയും ചെയ്തിരുന്നു (ട്രാൻസിറ്റ് രജിസ്റ്ററിന്റെ പകർപ്പ് ഹാജരാക്കിയിട്ടുണ്ട്).

4. സർവകലാശാല പ്രസ്സിന്റെ ദൈനംദിന പ്രവർത്തനങ്ങളുടെ ആണികല്ലാണ് ഔട്ട് ടേൺ സമ്പ്രദായം. ഇത് ഗവൺമെന്റ് പ്രസ് മാനുവലിൽ നിന്നും കടം കൊണ്ടിട്ടുള്ളതും 1972 മുതൽ പ്രാബല്യത്തിലിരിക്കുന്നതുമാണ്. സർവീസിൽ പ്രവേശിക്കുന്ന ദിവസം മുതൽ (ജൂനിയർ, സീനിയർ വ്യത്യസ്തമില്ലാതെ) ഔട്ട് ടേൺ എല്ലാ ജീവനക്കാർക്കും ബാധകമാണ്. എല്ലാ ജീവനക്കാരുടെയും പ്രതിമാസ ഔട്ട് ടേൺ സ്റ്റേറ്റ് മെൻ്റ് തയ്യാറാക്കി സൂക്ഷിക്കേണ്ടതും, ജീവനക്കാർക്കിടയിൽ സർക്കുലേറ്റ് ചെയ്യേണ്ടതുമാണ്. ആഡിറ്റ് ഉദ്യോഗസ്ഥർ പരിശോധനയ്ക്കു വിധേയമാക്കുന്ന പ്രസ്സിലെ പ്രധാന രേഖകളിലൊന്നാണ് ഔട്ട് ടേൺ രജിസ്റ്റർ. പരിശോധന വഴിയാണ് നിലവിലുള്ള ആഡിറ്റ് തടസ്സം നിലവിൽ വന്നത്. (ആഡിറ്റ് തടസ്സത്തിന്റെ പകർപ്പും ഹാജരാക്കിയിട്ടുണ്ട്). ആഡിറ്റ് തടസ്സം നിലനിൽക്കുന്നതിനാലാണ് പരാമർശിക്കപ്പെട്ടിരിക്കുന്നവരുടെ വാർഷിക ഇൻക്രി മെന്റും പെർഫോമൻസ് അലവൻസും തടസ്സപ്പെട്ടിരിക്കുന്നത്.

5. ബന്ധപ്പെട്ട രേഖകൾ പരിശോധിച്ചാൽ സ്റ്റാഫ് അസോസിയേഷൻ നിവേദനത്തിൽ പരാമർശിച്ചിരിക്കുന്ന കാര്യങ്ങളുടെ വസ്തുതാ വിരുദ്ധത ബോധ്യപ്പെടാവുന്നതാണെന്നും, തനിക്കെതിരെ ഉന്നയിച്ചിരിക്കുന്ന ആക്ഷേപം (ഇൻക്രിമെന്റ് തടയുന്നതിനായി കുറിപ്പ് കൊടുത്ത് വിഷയം ആഡിറ്റ് പാർട്ടിയുടെ ശ്രദ്ധയിൽപ്പെടുത്തി എന്നത്) ഉചിതമായ അന്വേഷണ സംവിധാനം ഉപയോഗിച്ചു അന്വേഷിക്കണമെന്നും പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് അപേക്ഷിച്ചിരുന്നു. മേൽ വിഷയത്തിന്മേൽ താഴെ പറയുന്ന വിവരങ്ങൾ ദയവായി ശ്രദ്ധിച്ചാലും.

F. കേരളാ യൂണിവേഴ്സിറ്റി പ്രസ്സ് നവീകരണവുമായി ബന്ധപ്പെട്ട 16.09.2014 ൽ ബഹുമാനപ്പെട്ട വൈസ്-ചാൻസലറുടെ അധ്യക്ഷതയിൽ നടത്തിയ യോഗത്തിൻ്റെ അടിസ്ഥാനത്തിൽ 26.09.2014 ലെ ഉത്തരവ് നമ്പർ എഡി.ഡി III .1.23453/2014 പ്രകാരം ഡി.ടി.പി യൂണിറ്റ്, പ്രിന്റിംഗ് യൂണിറ്റ്, ബൈൻഡിങ് യൂണിറ്റ് എന്നീ വിഭാഗങ്ങളിലെ ജീവനക്കാർ പൂർത്തിയാക്കേണ്ട ഔട്ട് ടേൺ സമ്പ്രദായത്തിനുള്ള മാനദണ്ഡങ്ങൾ നിർണയിച്ച്/ പുനർനിർണയിച്ച് ഉത്തരവിറക്കിയിട്ടുണ്ട്.

_n) കേരളാ യൂണിവേഴ്സിറ്റി പ്രസ്സ് നവീകരണവുമായി ബന്ധപ്പെട്ട ഔട്ട് ടേൺ നിശ്ചയിക്കുന്നതിനായി 13.07.2015ൽ നടത്തിയ ചർച്ചയുടെ അടിസ്ഥാനത്തിൽ 08.08.2015 ലെ ഉത്തരവ് നമ്പർ എഡി.ഡി III.1.23453/2015 പ്രകാരം നിഷ്കർഷിച്ചിരിക്കുന്നത്, 26.09.2014 ലെ ഉത്തരവ് നമ്പർ എഡി.ഡി III.1.23453/2014 പ്രകാരമുള്ള ഔട്ട് ടേൺ മാനദണ്ഡങ്ങൾ തന്നെ ഒട്ടും മാറ്റം വരുത്താതെ ഡി.ടി.പി, പ്രിന്റിംഗ്, ബൈൻഡിങ് വിഭാഗത്തിൽ നടപ്പാക്കണമെന്നാണ്. കൂടാതെ ഈ ഉത്തരവിലെ ഖണ്ഡിക (6) പ്രകാരം ശ്രീ.കെ.കെ.പ്രസാദ്,

ശ്രീ.ജെ.എസ്.ബിജു, ശ്രീ.വിജയ രാഘവൻ നായർ എന്നീ ലെറ്റർ പ്രസ്സ് പ്രിൻ്റർമാരെ ഉൾപ്പെടുത്തി ആക്സിലറി ബൈൻഡിങ് യൂണിറ്റ് രൂപീകരിക്കണമെന്നും, പ്രസ്തുത യൂണിറ്റിനും ഔട്ട് ടേൺ സമ്പ്രദായം ബാധകമാണെന്നും നിഷ്കർഷിച്ചിട്ടുണ്ട്.

സി)നിവേദനത്തിൽ പരാമർശിച്ചിരിക്കുന്ന പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് ഇറക്കിയ 13.08.2015 ലെ ഓഫീസ് ഒർഡർ, മേൽ വിവരിച്ച 08.08.2015 ലെ സർവകലാശാല ഉത്തരവ് പ്രസ്സിൽ നടപ്പിൽ വരുത്തുന്നതിനുള്ള സാഭാവിക ആഭ്യന്തര നടപടിക്രമം മാത്രമാണെന്ന് പരിശോധനയിൽ ബോധ്യപ്പെട്ടിട്ടുണ്ട്

ഡി) സ്ഥിര ജീവനക്കാർ ഓരോ വർഷവും ഔട്ട് ടേൺപൂർത്തീകരിച്ചതായി സാക്ഷ്യപ്പെടുത്തിക്കൊണ്ട് സൂപ്രണ്ട് ഇൻ ചാർജ് സമർപ്പിക്കുന്ന റിപ്പോർട്ടിന്റെ അടിസ്ഥാനത്തിൽ മാത്രമേ ഭരണ വിഭാഗത്തിന് പ്രസ്തുത ജീവനക്കാർക്ക് വാർഷിക ശമ്പള വർദ്ധനവ് നൽകാൻ വ്യവസ്ഥയുള്ളൂ. 23.08.2018 ലെ ഉത്തരവ് നമ്പർ എഡി.ഡി III.1.40511/2018 പ്രകാരം പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് നിർദ്ദേശിക്കുന്ന യോഗ്യരായ ജീവനക്കാർക്കാണ് ഭരണ വിഭാഗം പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നത്. ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിലെ 29.03.1989ലെ ഉത്തരവ് നം .GO.Ms No.67/09/89 H.Edn പ്രകാരമാണ് ഈ ഉത്തരവിറക്കിയത്.അലവൻസ് വിതരണവുമായ എല്ലാ നിബന്ധനകളും പ്രസ്തുത ഗവണ്മെന്റ് ഉത്തരവിലേക്ക് പോലെ പ്രസ്സ് സൂപ്രണ്ട് ഇൻ ചാർജ് പ്രവർത്തിക്കണമെന്നും 23.08.2018 ലെ ഉത്തരവിൽ നിഷ്കർഷിക്കുന്നുണ്ട്.

ഡി)2015 കാലയളവിൽ പ്രസ്തുത ലെറ്റർ പ്രസ്സ് പ്രിൻ്റർമാർക്ക് വാർഷിക ശമ്പള വർദ്ധനവ് നൽകിയതിന്റെ അടിസ്ഥാനത്തിൽ, കേരളസംസ്ഥാന ആഡിറ്റ് റിപ്പോർട്ട് 2015-16 പ്രകാരം, "നിർദിഷ്ട ഔട്ട് ടേൺ പൂർത്തിയാക്കാത്ത ജീവനക്കാർക്ക് വാർഷിക ശമ്പള വർദ്ധനവ് അനുവദിക്കുന്നു" എന്ന ആഡിറ്റ് തടസ്സം നില നിൽക്കുന്നുണ്ട്.

The Committee considered the matter and recommended to entrust Sri. Shijukhan J.S., Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Dr. S. Nazeeb, Member Syndicate to conduct a discussion with affected persons and Press Superintendent to solve the issue.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved.

Item No.09.39.06: School of Distance Education – Dr. Shaji B., Lecturer on contract basis in Business Administration – renewal of contract – reg.

(Ad. B.III)

Ref: Letter no. SDE/ADMN/Renewal-Contract/2019 dated:25.04.2019 from the Director (i/c), School of Distance Education (SDE), Palayam

Dr. Shaji B., Himashylam, Ulloor, Medical College P.O., Thiruvananthapuram - 695011 was engaged as Lecturer on contract basis at School of Distance Education for a period of one year w.e.f. 11.05.2018 on a consolidated monthly remuneration of Rs.25,000/- (Rupees Twenty five thousand only). Therefore his contract period will expire on 10.05.2019. He has requested for the renewal of his contract for another period of one year. The Director (I/c), School of Distance Education has recommended and forwarded his request vide reference read above

The Committee considered the matter and recommended to grant extension of tenure to Dr. Shaji B., Lecturer on contract basis in Business Administration if otherwise eligible.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved.

Item No.09.39.07: Restructuring and revamping of Engineering Unit.

(Ad.DII)

A Sub – committee meeting under the chairmanship of the Vice Chancellor was held on 06.05.2019 for discussing the matter regarding the restructuring and revamping of University Engineering Unit.

The following proposals are put forwarded by the Sub-Committee for the revamping of Engineering Unit.

The Committee recommended to create the following posts at Engineering Unit:

1. Assistant Executive Engineer (Civil)	1
2. Assistant Executive Engineer (Electrical)	1
3. Assistant Engineer (Civil)	2
4. Assistant Engineer (Electrical)	2
5. Overseer (Civil)	1
6. Overseer (Mechanical)	1
7. Overseer (Electrical) Grade I	1
8. Overseer (Electrical) Grade II	1
9. Audit Clerk	2
10. AC (Mechanic)	1

The Committee further recommended to report the following posts remaining unfilled to PSC for direct recruitment.

1) Assistant Engineer (Civil)	1
2) Divisional Accountant	1
3) Work Superintendent (Gr. I) (promotion post of Gr. II)	2
4) Work Superintendent (Gr. II)	8
5) Overseer (Electrical) (Gr. I) (promotion post of Gr. II)	1
6) Overseer (Electrical) (Gr. II)	1
7) Plumber/Pump Operator (Hr. Gr.)	3
8) Plumber/Pump Operator	11
9) Line Helper/Line Man	3

The Committee has also made the following recommendations such as:

Promotion to the post of Assistant Executive Engineer should be from B.Tech qualified. Out of the 5 sanctioned post of Assistant Engineer (Civil) category, one post is lying vacant (B Tech qualified) and there will be an arising vacancy. Both vacancies are to be filled by direct recruitment through PSC. For promotion to the post of Assistant Engineer and Assistant Executive Engineer follow PWD pattern.

The Committee has suggested to transfer Sri. Radhakrishnan R., Assistant Executive Engineer (Civil), Sub Division- II to the Office of University Engineer.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that Assistant Engineers (Civil) with B.Tech Qualification or those with Diploma Qualification and seven years experience as Assistant Engineer only be considered for promotion to the post of Assistant Executive Engineer.

RESOLVED to fill up the present vacant position of Assistant Engineer (Civil) and next arising vacancy of Assistant Engineer (Civil) through direct recruitment through PSC.

RESOLVED that further promotion as Assistant Executive Engineer and Assistant Engineer shall be as per PWD norms.

RESOLVED to approve the proposal for creation of posts, except Sl.No.6 (Overseer (Mechanical)) which be deleted.

FURTHER RESOLVED to create one post of Architectural Assistant in the Engineering Unit with qualification B.Arch, with Government permission.

ALSO RESOLVED that the vacant posts be reported to the PSC to be filled up through direct recruitment, with post of Work Superintendent Gr.I being redesignated as Overseer Grade II and Work Superintendent Gr.II being redesignated as Overseer Grade III as per Kerala PSC/ PWD norms.

ALSO RESOLVED that the Ordinances be amended accordingly.

ALSO RESOLVED to approve the transfer of Sri.Radhakrishnan R, Assistant Executive Engineer (Civil) to Sub Division to the Office of the University Engineer.

Item No.09.39.Additional Item No. 1:***Dereliction of duty - Sri. Jithin Kumar C.A, Economic Investigator - Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom- reporting of-reg. (Ad.F)***

Sri. Jithin Kumar C.A is working as Economic Investigator in SCCPCK, Kariavattom (in Ramanthali village, Thalipparambu Taluk). The Scheme is functioning under the Department of Economics, Kariavattom funded by the Ministry of Agriculture and Farmer's Welfare, Govt. of India.

He was regularly absent from the field and committed dereliction of duty. The data collection was not carried out promptly and also he kept away from the cluster/field being allotted to him during the inspection of the Regional Supervisor. The Director, SCCPCK, Kariavattom reported the same. Therefore a Show Cause notice (dated 15/12/2017) was served to him. The Hon. Vice Chancellor considered the Statement of Defense submitted by Sri. Jithin Kumar C A and ordered to issue a Warning Memo to be more dutiful and more responsible in his duties and also noted if otherwise he will be terminated from service but he did not pay heed to the Warning Memo and continued to be irresponsible in his duties.

It may be noted that even after giving repeated instructions and memos by the Director, SCCPCK, Kariavattom he did not complete the pending works (R.R. Book updation, RT Filling and Online Data entry) for the crop year(2018-19).His laxity was reported by the Regional Supervisor and Field Officer. The Director, SCCPCK has reported that Sri. Jithin Kumar C.A is not capable of executing the duties of an Economic Investigator and his failure in submitting and uploading data in the software has adversely affected and delayed the data submission by the Scheme to the Directorate of Economics and Statistics, Ministry of Agriculture and Farmer's Welfare, Govt of India.

In this circumstance the Director, SCCPCK, Kariavattom again reported the matter and as per the orders of the Hon. Vice Chancellor a Show cause Notice (dated 09/04/2019) was again served to him with a time span of 15 days to forward the Statement of Defense if any in this regard. Sri. Jithin Kumar C A has neither turned up nor forwarded his Statement of Defense towards the Show Cause Notice served to him. Hence it was reported to the Hon. Vice Chancellor. Accordingly the Hon. Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee considered the matter and recommended to issue memo seeking reason as to why the service rendered by Sri. Jithin Kumar C.A, Economic Investigator should not be terminated.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved.

FURTHER RESOLVED to add 'to issue memo adhering to norms'

Item No.09.39.Additional Item No. 2: *Appointment by transfer from among low paid employees - Request submitted by Sri. Vishnu Chandran, Clerical Assistant – reg.***(Ad. A I)**

Sri. Vishnu Chandran, Clerical Assistant vide submission dated 05.04.2019 has requested to promote him to the post of Assistant as he has completed four years of service in the University and acquired Bachelor Degree, the basic qualification for the post of Assistant in the scheme of appointment by transfer from among low paid employees as per the Kerala University First Ordinances, 1978.

As per amendment no.233 to the Kerala University First Ordinances, 1978 '4% of the post of Assistant in the entry cadre for appointment by transfer from among low paid employees of the categories of Peon, Attender, Clerical Assistant, Binder and Roneo Operator of the University Service who possess the prescribed minimum qualification for the direct recruitment to the post of Assistant, i.e. BA, BSc, B.com Degree from any recognized University or equivalent and having four years of aggregate service in the University on the basis of seniority in the respective category. Such employees should be approved probationers in the respective cadre. If there is no low paid employees

qualified to be appointed as aforesaid, such vacancies shall be forfeited to them and it shall be filled by direct recruitment’.

The applicant, Sri. Vishnu Chandran, qualified BA Sociology from Annamalai University in May 2017, which is recognized by the University of Kerala as equivalent to BA degree in Sociology of this University. He has submitted the application for appointment by transfer on 05.04.2019. On verification of the qualifications of the Clerical Assistants in service, it is found that only one employee, *ie* Sri. Vishnu Chandran possesses BA degree (prescribed minimum qualification). The details of service as per the service book are given below;

Name of the employee	Vishnu Chandran
Date of entry in the service as Office Attendant	06.04.2015
Date of promotion to the post of Clerical Assistant	21.05.2016
Date of declaration of Probation in the post of Clerical Assistant	21.05.2017
Total completed years of service	4 years
Qualification	BA Degree

The Joint Director, KSAD in an earlier case remarked that promotion in the scheme of appointment by transfer may be granted if the requirements as per the amendment No.233 to the Kerala University First Ordinances, 1978 is satisfied.

As per the Ordinance amendment No.233

1. The applicant should possess the prescribed minimum qualification for direct recruitment, *ie* Bachelor Degree.
2. Should have four years of aggregate service in the University.
3. Promotion has to be effected on the basis of seniority in the respective category.

The applicant, Sri. Vishnu Chandran satisfies all the conditions specified in the Ordinance Amendment No.233. It may also be noted that as per Amendment no.233, it is stated that if there is no low paid employees qualified to be appointed, such vacancies shall be forfeited to them and it shall be filled by direct recruitment. Sri. Vishnu Chandran has submitted his application on 05.04.2019. Appointment by transfer to the post of Assistant was last effected on 18.08.2018 to Sri. Prasanth V.

The remarks of the finance were sought in the following;

1. Whether the request of Sri.Vishnu Chandran be considered as the 25th turn (i.e. 4% by transfer); in the existing vacancies to be reported to KPSC as there are 41 vacancies to be downgraded and reported to KPSC.

or

2. The request of Sri.Vishnu Chandran be considered in the 25th turn (i.e. 4% by transfer) after his attainment of eligible qualification for appointment by transfer as per Amendment no.233 (He has completed 4 years of service on 06.04.2019)

or

3. The request of Sri. Vishnu Chandran be considered in the existing vacancy of relieved Assistant/NJD, available which is to be reported to the KPSC.

Finance III section remarked that as per amendment No.233 to the Kerala University First Ordinances, 1978 regarding the mode of appointment, ‘If there is no low paid employees qualified to be appointed, such vacancies shall be forfeited to them and it shall be filled by direct recruitment’. Therefore Sri. Vishnu Chandran may be considered as and when 25 vacancies arise after his attainment of eligibility criteria to be appointed by transfer (*Sl. No.2*). He has attained the eligibility qualification/criteria prescribed as per amendment No.233, as on 06.04.2019. After this date, only one vacancy has been occurred (Relieving of Smt. L. Preetha Das on 09.04.2019).

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for decision as to whether the request of Sri. Vishnu Chandran, Clerical Assistant for appointment by transfer as Assistant may be considered in the 25th turn of appointment (*ie*. 4% by transfer) after his attainment of eligible qualification/criteria for appointment by transfer as per Amendment no.233, as remarked by the Finance.

The Committee considered the matter and recommended to call for a report from the Registrar on the matter. The Committee further recommended to approve the request submitted by Sri. Vishnu Chandran, Clerical Assistant in principle subject to the affirmative report furnished by the Registrar

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved and to effect the promotion as per norms.

Item No.09.39 Additional Item No. 3 Department of Malayalam Lexicon-Complaint against Malayalam Lexicon Volume IX- Report of the Enquiry Committee-Resolution of the Syndicate- details of financial Liability-reg.

(Ad. D III)

The Malayalam Lexicon Volume IX was published by the Department of Malayalam Lexicon, in 2016. Dr. C. G. Rajendra Babu was the Editor in charge (on contract basis) and Sri. N. Subash, Sri. G. Ravindran and Smt. OmanaSatheesh, P.V. were the Assistant Editors (on contract basis). In view of the complaints regarding mistakes/errors in the Malayalam Lexicon Volume IX, the Vice Chancellor has directed that further sales of the Lexicon Volume IX, be stopped with immediate effect and an enquiry Committee consisting of Dr.C.R. Prasad, Professor, Department of Malayalam, as Convener and Dr. Meena T. Pillai, Prof., Institute of English, and Dr.S.Shifa, Associate Professor, Department of Malayalam as members, was constituted to report on the complaint received against Malayalam Lexicon Volume IX.

The Syndicate, at its meeting held on 06.02.2018, vide Item No.32.33.D14, after considering the report submitted by the enquiry committee resolved that the report be accepted and also resolved to place the details of financial liability before the Standing Committee of the Syndicate on Academics and Research.

In this regard, it may be noted that the Malayalam Lexicon Volume VIII (Previous volume) was published in 2009. After a long gap of seven years, Malayalam Lexicon Volume IX was published in 2016. At present there are no Permanent Staff and 9 contract staff in the Department. The last Permanent Staff retired in 2015.

The expenditure incurred by way of salary/remuneration to permanent/temporary employees and other contingent expenses as compiled by the Annual Accounts, for each year, is as follows.

Serial No.	Financial Year	Expenditure
1.	2010-2011	Rs. 52,57,351 /-
2.	2011-2012	Rs. 44,41,736 /-
3.	2012-2013	Rs. 42,87,666 /-
4.	2013-2014	Rs. 37,18,653 /-
5.	2014-2015	Rs. 43,16,102 /-
6.	2015-2016	Rs. 42,12,628 /-
7.	2016-2017	Rs. 25,84,003 /-
	TOTAL	Rs.2,88,18,139

An amount of Rs.2,88,18,139 /- (Two Crore Eighty Eight Lakhs Eighteen Thousand one Hundred and Thirty Nine only)was incurred as expenditure by way of salary/remuneration to permanent/temporary employees and other contingent expenses for the period from 2010-2017 including Rs.3,58,995(Rupees Three Lakhs Fifty Eight Thousand Nine Hundred and Ninety five only) as printing charges. In this regard it may be noted that the only output by the Department of Malayalam Lexicon during this period was Malayalam Lexicon Volume IX, which was withdrawn, and a Dictionary of performing Arts, of which, out of 1000 copies printed only 20 copies have been sold so far.

The details of financial liability incurred, in respect of Department of Malayalam Lexicon, by way of salary/remuneration to permanent/temporary employees and other contingent expenses, for the period from 2010 to 2017 was placed before the Standing Committee of the Syndicate on Academics and Research for consideration, which, at its meeting held on 07.05.2018, recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 11.07.2018 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipments and Buildings.

The Syndicate further resolved that the Convener, Standing Committee of the Syndicate on Staff, Equipments and Buildings, the Registrar and Dr.C.R. Prasad, Dean, Faculty of Oriental Studies, be entrusted to review and report on the persons involved and the report be placed in the next Syndicate and also resolved that details of the work done and the entire plan of work currently undertaken also be included in the report.

Accordingly, the report has been submitted by the above Committee.

As opined in the report, the Enquiry Committee conducted a hearing on 12.10.2018 and heard all the employees concerned associated with the work of Malayalam Lexicon Volume IX. The Committee observed the following.

i) The work pertaining to the Ninth Volume commenced in 2009 itself and almost half of the work was completed by the end of March 2012. The whole work was completed in 2015. Thus it cannot be concluded that it was done in haste.

ii) The argument of Smt. Anitha kumari that the staff involved were inexperienced doesn't stand as it has been found that Sri. Raveendran, Sri. Subhash were all experienced in the field. However the Committee observed that Shri. Ramesh Kumar, who complained about the Editor, was inexperienced in this type of work and come across the Lexicon work only after joining this Department.

iii) Eventhough they admits the mistakes in the Ninth Volume , some of those involved opined that there were only correctable mistakes and can be corrected by appending an erratum.

iv) The Committee observed that the Computers were not secured using Passwords.

v) It is observed that mistakes could have occurred in the One to Eight Volume too and it is concluded that the work of Malayalam Lexicon has not been functioning as envisaged by the University.

vi) The Committee recommended that the action be taken against all those who were involved with the working of Ninth Volume for the defects in the Volume.

vii) Taking into account of the expenditure involved in the preparation of Ninth Volume, the Enquiry Committee leaves the following suggestions to the University.

1. To withdraw the Ninth volume OR

2. Ninth Volume be made ready for sale incorporating erratum

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the details of financial liability incurred, in respect of Department of Malayalam Lexicon, by way of salary/remuneration to permanent/temporary employees and other contingent expenses, for the period from 2010 to 2017, along with the report of the Enquiry Committee (appended) is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings, for consideration and appropriate recommendation.

The Committee considered the report of the Enquiry Committee and recommended to republish the Malayalam Lexicon Volume IX incorporating the erratum.

The Committee further recommended to realise an amount of Rs.9,00,000/- (Rupees Nine Lakhs Only [900x1000]) towards the expenditure incurred in printing XI Volume of Lexicon from the employees associated with the work of Malayalam Lexicon Volume IX.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.05.2019, be approved.

FURTHER RESOLVED to resort to necessary legal measures to recover the loss.

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Item No.09.40

Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges – Approval of -reg.

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 15.05.2019 at 02.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Wednesday, 15th May, 2019
 Time : 02.00 PM to 4.00 pm
 Venue : Syndicate Room

Members Present

1. Sri. M. Sreekumar (Convenor)
2. Dr. K. Shaji
3. Dr. K. R.Kavitha
4. Dr. K.B. Manoj
5. Dr. R. Latha Devi

Members Absent

1. Sri.Shijukhan.J.S

Item No. 09.40.01 : *Proposal for the approval of the placement/promotion of Smt.Jisha Sreedharan, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in Sree Narayana College, Chengannur w.e.f 05-01-2016.*

(Ac F III/2/613/2019)

The Standing Committee considered the proposal for the approval of the placement/promotion of Smt.Jisha Sreedharan, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in Sree Narayana College, Chengannur w.e.f 05-01-2016. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.02: *Proposal for the approval of placement/promotion of Dr.Binushma Raju as Assistant Professor (with AGP- 6000 to Assistant Professor with AGP- 7000(Stage I to Stage II) in the Department of Zoology in S.N College Sivagiri, Varkala w.e.f 06-06-2017*

(Ac FIII/2/14791(3)/2019)

The Standing Committee considered the proposal for the approval of placement/promotion of **Dr.Binushma Raju** as Assistant Professor (with AGP- 6000 to Assistant Professor with AGP- 7000 (Stage I to Stage II) in the Department of Zoology in S.N College Sivagiri, Varkala w.e.f 06-06-2017 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.03: *Proposal for the approval of placement/promotion of Sri.Bipinkumar.V, Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in the Department of Mathematics in SN College, Cherthala w.e.f 06.12.2015*

(Ac F III/1/11723/2019.)

The Standing Committee considered the proposal for the approval of placement/promotion of Sri.Bipinkumar.V, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in the Department of Mathematics in SN College, Cherthala w.e.f 06.12.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.04: *Proposal for the approval of placement/promotion of Manohar.D. Mullassery, lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in F.M.N College, Kollam w.e.f 28.01.2015 - reg.*

(Ac FIII/1/13832(1)/2019)

The Standing Committee considered the proposal for the approval of placement/promotion of Manohar.D.Mullassery, lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in F.M.N College, Kollam w.e.f 28.01.2015 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.05: *Proposal for the approval of placement/promotion of Dr.Noeline Fernandez lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in F.M.N College, Kollam w.e.f 23-12-2014*

(AcF III/2/13832(2)/2019)

The Standing Committee considered the proposal for the approval of placement/promotion of Dr.Noeline Fernandez lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection grade (Re-designated as Assistant Professor with AGP 8000) in F.M.N College, Kollam w.e.f 23-12-2014 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.06: *Proposal for the approval of placement/promotion of Smt.Morrin C, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saint's college, Thiruvananthapuram w.e.f 15.11.2013*

(Ac.F1/9388/2019)

The Standing Committee considered the proposal for the approval of placement/promotion of Smt.Morrin C,Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saint's college, Thiruvananthapuram w.e.f 15.11.2013 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.07 : *Proposal for the approval of placement/promotion of Smt.Raj Sree M.S, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saint's college, Thiruvananthapuram w.e.f 11.10.2015*

(Ac.F1/9387(a)/2019)

The Standing Committee considered the proposal for the approval of placement / Promotion in respect of Smt.Raj Sree M S, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saint's college, Thiruvananthapuram w.e.f 11.10.2015 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.08 : *Proposal for the approval of Placement / Promotion of Smt.Kukku Xavier, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Department of English in All Saint's college, Thiruvananthapuram w.e.f 14.10.2015-reg*
(Ac.F1/9387(d)/2019)

The Standing Committee considered the proposal for the approval of Placement / Promotion of Smt.Kukku Xavier, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saint's college, Thiruvananthapuram w.e.f 14.10.2015 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.09 : *Proposal for the approval of Placement/ Promotion of Dr.Dhanalekshmy.T.G, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saints' College, Thiruvananthapuram w.e.f 27.06.2012*
(Ac.F1/9719(a)/ 2019)

The Standing Committee considered the proposal for the approval of Placement / Promotion of Dr.Dhanalekshmy.T.G, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saints' College,Thiruvananthapuram w.e.f 27.06.2012 and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.10 : *Proposal for the approval of Placement/ Promotion of Dr.Lekha Rani.M.L ,Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of History in All Saints' College, Thiruvananthapuram w.e.f 26.02.2013*
(Ac.F1/9388(h)/ 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Lekha Rani.M.L, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of History in All Saints' College,Thiruvananthapuram w.e.f 26.02.2013. and **recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.11 : *Proposal for the approval of placement/Promotion of Dr.Liji Varghese, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of English in All Saints' College,Thiruvananthapuram w.e.f 12.02.2014*

(Ac.F1/9387(b)/ 2019)

The Standing Committee considered the proposal for the approval of placement/Promotion of Dr.Liji Varghese, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of English in All Saints' College,Thiruvananthapuram w.e.f 12.02.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.12 : *Proposal for the approval of placement / Promotion of Dr.Siny G Benjamin, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Zoology w.e.f 21.07.2012 in All Saints' College,Thiruvananthapuram.*

(Ac.F1/9388(c)/ 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Siny G Benjamin, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saints' College,Thiruvananthapuram w.e.f 21.07.2012 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.13 : *Proposal for the approval of Placement/ Promotion of Dr.Divya.S.R, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Physical Education in All Saints' College, Thiruvananthapuram w.e.f 20.07.2015*

(Ac.F1/9388(d)/ 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Divya.S.R, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Physical Education in All Saints' College, Thiruvananthapuram w.e.f 20.07.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.14 : *Proposal for the approval of Placement/ Promotion of Dr.Margrette Leena.V, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Physical Education w.e.f 05.01.2015 in All Saints' College,Thiruvananthapuram*

(Ac.F1/9388(b)/ 2019)

The Standing Committee considered the proposal for the approval of placement / Promotion of Dr.Margrette Leena.V , Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Physical Education w.e.f 05.01.2015 in All Saints' College,Thiruvananthapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.15 : *Proposal for the approval of Placement/ Promotion of Dr.Saji John K, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in All Saints' College, Thiruvananthapuram w.e.f 01.06.2013*

(Ac.F1/9388(e)/ 2019)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr.Saji John K, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in All Saints' College, Thiruvananthapuram w.e.f 01.06.2013 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.16 : *Proposal for the approval of Placement/ Promotion of Dr.D'Souza Pascoela Adelrich, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saints' College, Thiruvananthapuram w.e.f 11.10.2015*

(Ac.F1/9387(e) 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.D'Souza Pascoela Adelrich , Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English in All Saints' College, Thiruvananthapuram w.e.f 11.10.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.17 : *Proposal for the approval of the placement/Promotion of Dr.Anjana P S, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Physics in All Saint's College, Thiruvananthapuram w.e.f 04.11.2013*

(Ac.F1/9388(g)/2019)

The Standing Committee considered the proposal for the approval of the placement/ Promotion of Dr.Anjana P.S, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Physics in All Saint's College, Thiruvananthapuram w.e.f 04.11.2013 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.18: *Proposal for the approval of placement/ Promotion of Smt. Divya Grace Dilip, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saint's College, Thiruvananthapuram w.e.f 27.06.2013.*

(Ac.F1/9719(d)/2019)

The Standing Committee considered the proposal for the approval of Placement/Promotion of Smt. Divya Grace Dilip, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saint's College, Thiruvananthapuram w.e.f 27.06.2013. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.19: *Proposal for the approval of the placement/Promotion of Smt Sonya J Nair, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of English w.e.f 14.10.2014 in All Saint's college, Thiruvananthapuram-reg.*

(Ac.F1/9387(c)/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Smt Sonya J Nair, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of English w.e.f 14.10.2014 in All Saint's college, Thiruvananthapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.20: *Proposal for the approval of placement/Promotion of Dr.Parvathy Menon, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of History in All Saint's college, Thiruvananthapuram w.e.f 22.07.2014*

(Ac.F1/9719(d)/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Parvathy Menon, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of History in All Saint's college, Thiruvananthapuram w.e.f 22.07.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.21: *Proposal for the approval of Placement/ Promotion of Dr.Alie Molly Verghis, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Education w.e.f 05.06.2015 in Peet Memorial Training college,Mavelikara*

(Ac.F1/11842/ 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Alie Molly Verghis, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Education w.e.f 05.06.2015 in Peet Memorial Training college, Mavelikara **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.22: *Proposal for the approval of Placement/Promotion of Dr.Kala.M Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the*

*Department of Hindi in Mar Ivanios College, Thiruvananthapuram
w.e.f 01.06.2015*

(Ac.F1/12465/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Kala.M Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Hindi in Mar Ivanios College, Thiruvananthapuram w.e.f 01.06.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.23: *Proposal for the approval of Placement/Promotion of Dr.Bindu.V.S, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Zoology in M.S.M College, Kayamkulam w.e.f 01.10.2014*

(Ac.F1/12261/2019)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr.Bindu.V.S, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in M.S.M College, Kayamkulam w.e.f 01.10.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.24 : *Proposal for the approval of the placement/Promotion of Dr.Lakshmy.M Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)in the Department of Chemistry in M.S.M College, Kayamkulam, w.e.f 01.10.2014*

(Ac.F1/12268/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Lakshmy.M, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Chemistry in M.S.M College, Kayamkulam, w.e.f 01.10.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.25: *Proposal for the approval of placement/ Promotion of Dr.Sanjeev.S.R, Assistant Professor Assistant Professor with AGP-6000 to Assistant Professor with AGP-7000 (Stage I to Stage II) in the Department of Video Production in Mar Ivanios College, Thiruvananthapuram w.e.f 15.05.2017*

(Ac F1/12458/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Sanjeev.S.R, Assistant Professor Assistant Professor with AGP-6000 to Assistant Professor with AGP- 7000 (Stage I to Stage II) in the Department of Video Production in Mar Ivanios College, Thiruvananthapuram w.e.f 15.05.2017 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.26: *Proposal for the approval of placement/Promotion of Dr.Manoj.T.R, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of History in M.S.M College, Kayamkulam w.e.f 28.07.2014.*

(Ac.F1/12252/2019)

The Standing Committee considered the proposal for the approval of placement/Promotion of Dr.Manoj.T.R, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of History in M.S.M College,Kayamkulam w.e.f 28.07.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.27: *Proposal for the approval of placement/Promotion of Dr.Shy Mary Assistant Professor with AGP- 6000 to Assistant Professor with AGP- 7000 (Stage I to Stage II) in the Department of Statistics in M.S.M College, Kayamkulam w.e.f 10.02.2018.*

(Ac FI/12282/2019)

The Standing Committee considered the Proposal for the approval of placement/Promotion of Dr.Shy Mary, Assistant Professor with AGP- 6000 to Assistant Professor with AGP- 7000 (Stage I to Stage II) in the Department of Statistics in M.S.M College,Kayamkulam w.e.f 10.02.2018 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.28: *Proposal for the approval of appointment of Dr.Rosamma Philip, Associate Professor, Department of Physical Science, as the Principal in Mount Tabor Training college, Pathanapuram w.e.f. 01.04.2019 FN*

(Ac.F1/11839/ 2019)

The Standing Committee considered the proposal for the approval of appointment of Dr. Rosamma Philip, Associate Professor, Department of Physical Science, as the Principal in Mount Tabor Training College, Pathanapuram w.e.f. 01.04.2019 FN **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.29: *Proposal for the approval of Placement/ Promotion of Smt.Deepthi G Nair, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in M.S.M college, Kayamkulam w.e.f 01.10.2015*

(Ac.F1/13959/ 2019)

The Standing Committee considered the Proposal for the approval of Placement/Promotion of Smt.Deepthi G Nair, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in M.S.M college, Kayamkulam w.e.f 01.10.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.30: *Proposal for the approval of Placement/ Promotion of Dr.Biju R I, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of History w.e.f 15.02.2016 in M.S.M College, Kayamkulam.*

(Ac.F1/12279/ 2019)

The Standing Committee considered the Proposal for the approval of Placement/Promotion of Dr.Biju R I, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale

(Re-designated as Assistant Professor with AGP 7000) in the Department of History w.e.f 15.02.2016 in M.S.M college, Kayamkulam. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.31 : *Proposal for the approval of the Placement/Promotion of Dr.D Sherly, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saint's college, Thiruvananthapuram w.e.f 25.06.2013.*

(Ac.F1/9719(c)/2019)

The Standing Committee considered the Proposal for the approval of the Placement/ Promotion of Dr.D Sherly, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Zoology in All Saint's college, Thiruvananthapuram w.e.f 25.06.2013. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.32 : *Proposal for the approval of Placement/Promotion of Dr.Farook S, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Arabic in MSM College, Kayamkulam w.e.f 06.02.2016.*

(Ac.F1/12283/ 2019)

The Standing Committee considered the Proposal for the approval of Placement/ Promotion of Dr.Farook S, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Arabic in MSM College, Kayamkulam w.e.f 06.02.2016. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.33: *Proposal for the approval of Placement/Promotion of Dr.Manju L, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Biochemistry in St.Xavier's college, Thumba w.e.f 08.08.2015*

(Ac.F1/11728(b)/2019)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr.Manju L, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Biochemistry in St.Xavier's college, Thumba w.e.f 08.08.2015 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.34: *Proposal for the approval of Placement / Promotion of Smt.Meera George, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in Mar Ivanios college, Thiruvananthapuram w.e.f 02.11.2011*

(Ac.F1/13160/2019)

The Standing Committee considered the proposal for the approval of placement/Promotion of Smt.Meera George, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Zoology in Mar Ivanios college, Thiruvananthapuram w.e.f 02.11.2011 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.35: Proposal for the approval of Placement/ Promotion of Dr. Regina Sibi Cleetus, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Commerce in Mar Ivanios college, Thiruvananthapuram w.e.f 15.06.2014.

(Ac.F1/13162/2019)

The Standing Committee considered the proposal for the approval of placement/Promotion of Dr. Regina Sibi Cleetus, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Commerce in Mar Ivanios college, Thiruvananthapuram w.e.f 15.06.2014. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.36: Proposal for the approval of Placement/ Promotion of Dr.Santhoshkumar.T.K, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Malayalam w.e.f 18.07.2015 in St.Xavier's college, Thumba

(Ac.F1/11728(c)/2019)

The Standing Committee considered the proposal for the approval of Placement/Promotion of Dr.Santhoshkumar T K, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Malayalam w.e.f 18.07.2015 in St.Xavier's college, Thumba **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.37: Proposal for the approval of Placement/ Promotion of Dr.Neethu Sundaresan, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in M.S.M college, Kayamkulam w.e.f 01.10.2014

(Ac.F1/12332/ 2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Dr.Neethu Sundaresan, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry in M.S.M college, Kayamkulam w.e.f 01.10.2014 **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.38: *Proposal for the approval of Placement/ Promotion of Dr. Deepa B, as Assistant Professor with AGP 6000 to Assistant Professor with AGP-7000 (Stage I to Stage II) in the Department of Economics w.e.f 14.07.2015 FN in H.H.M.S.P.B. N.S.S. College for Women, Neeramankara*
(AcFII/ 12769/2019)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Deepa.B, as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to Stage II) in the Department of Economics w.e.f 14.07.2015 FN in H.H.M.S.P.B.N.S.S. College for Women, Neeramankara **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.39: *Proposal for the approval of Placement/ Promotion of Dr. Anila L, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000(Stage 2-3) in Department of Bio-Chemistry w.e.f 12.12.2014 FN in N.S.S. College, Nilamel*
(Ac F II/11730/2019)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Anila L, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage 2-3) in the Department of Bio-Chemistry w.e.f 12.12.2014 FN in N.S.S. College, Nilamel **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40.40: *Proposal for the approval of appointment of Dr.S.R Jitha, Associate Professor of Political Science as Principal w.e.f 21-05-2018FN in Sree Narayana College, Chempazhanthy*
(Ac FIII/1/40621/2018)

The Standing Committee considered the proposal for the approval of appointment of Dr.S.R Jitha, Associate Professor of Political Science as Principal w.e.f 21-05-2018FN in Sree Narayana College, Chempazhanthy **and recommended to defer the proposal since the matter is subjudice, pending final disposal of WP(C) No.36752/2018(T) filed by Dr.S.R Jitha.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.
Dr.Latha Devi.R, Memher Syndicate expressed her dissent.

Item No. 09.40.41: *Proposal for the approval of Placement/Promotion of Sri.Vinod C Sugathan, Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) to lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000) in the Department of Economics w.e.f 03-12-2015 in Sree Narayana College, Sivagiri, Varkala*
(Ac F III/2/14793/2019)

The Standing Committee considered the proposal for the approval of placement/ Promotion of Sri.Vinod C Sugathan, Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) to lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000) in the Department of Economics w.e.f 03-12-2015 in Sree Narayana College, Sivagiri, **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.01:

Proposal for the approval of Placement/Promotion of Dr.Rema Devi.B, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry w.e.f 03-01-2015 in Sree Narayana College, Chengannur

(Ac F III/2/610/2019)

The Standing Committee considered the Proposal for the approval of Placement/ Promotion of Dr.Rema Devi.B, Lecturer (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in the Department of Chemistry w.e.f 03-01-2015 in Sree Narayana College, Chengannur **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.02: *Proposal for the approval of the Placement/Promotion of Smt.Sunitha V R, Assistant Professor with AGP Rs 6000/- to 7000/- (Stage I to II) in the Department of Chemistry w.e.f 22.10.2016 in M.S.M college, Kayamkulam*

(Ac FI/12284/2019)

The Standing Committee considered the proposal for the approval of the Placement/ Promotion of Smt.Sunitha V R, Assistant Professor with AGP Rs 6000/- to 7000/- (Stage I to II) in the Department of Chemistry w.e.f 22.10.2016 in M.S.M college, Kayamkulam **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.03:

Proposal for the approval of the placement/Promotion of Dr.Reshma.J.K, Lecturer in Environmental Sciences (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 11.10.2015 in All Saints' College, Thiruvananthapuram

(Ac.F1/9387(h)/ 2019)

The Standing Committee considered the proposal for the approval of the placement/ Promotion of Dr.Reshma.J.K, Lecturer in Environmental Sciences (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 11.10.2015 in All Saints'College, Thiruvananthapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.04: *Proposal for the approval of the placement/Promotion of Dr.Sunita Kurur, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry w.e.f 22.07.2013 in All Saints'College, Thiruvananthapuram*

(Ac.F1/9388(f) 2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Sunita Kurur, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Chemistry w.e.f 22.07.2013 in All Saints'College, Thiruvananthapuram. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.05: Proposal for the approval of the placement/Promotion of Dr.Smitha Asok.V, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Environmental Sciences w.e.f 11.10.2015 in All Saints'College, Thiruvananthapuram

(Ac.F1/9387(g)/ 2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Smitha Asok.V, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Environmental Sciences w.e.f 11.10.2015 in All Saints'College, Thiruvananthapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.06: Proposal for the approval of the placement/Promotion of Dr.Ayona Jayadev, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Environmental Sciences w.e.f 11.10.2015 in All Saints'College, Thiruvananthapuram

(Ac.F1/9387(f)/ 2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Ayona Jayadev, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Environmental Sciences w.e.f 11.10.2015 in All Saints'College, Thiruvananthapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.07: Proposal for the approval of the placement/Promotion of Dr.Deepa.R.Pillai, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000) in the Department of Zoology w.e.f 16.07.2016 in M.S.M College, Kayamkulam

(Ac F1/12255/2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Deepa.R.Pillai , Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000) in the Department of Zoology w.e.f 16.07.2016 in M.S.M College,Kayamkulam. **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.08: Proposal for the approval of the placement/Promotion of Sri.Mahesh Kumar.V, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Mathematics w.e.f 07-01-2016 in SN College for Women, Kollam

(Ac F III/1/14796/2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Sri.Mahesh Kumar.V, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Mathematics w.e.f 07-01-2016 in SN College for Women, Kollam **and recommended to be approved.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.09: Proposal for the approval of the placement/Promotion of Smt.Prabhavathy.C, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Economics w.e.f 01-03-2015 in SN College for Women, Kollam

(Ac F III/1/15147/2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Smt.Prabhavathy C, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Economics w.e.f 01-03-2015 in SN College for Women, Kollam **and recommended to be approved.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.10: Proposal for the approval of the Placement/Promotion of Smt. Jolly Malayam as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000(Stage I to II)in the Department of English w.e.f 01.08.2018 FN in St. Stephen's College, Pathanapuram

(AcFII/ 13227/2019)

The Standing Committee considered the proposal for the approval of the Placement/Promotion of Smt. Jolly Malayam as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to II) in the Department of English w.e.f 01.08.2018 FN in St. Stephen's College, Pathanapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.11: Proposal for the approval of the placement/Promotion of Dr.Nisha Rani.D, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Botany w.e.f 20.07.2015 in St. Xavier's College, Thumba

(Ac.F1/11728(a)/2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Nisha Rani.D, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Botany w.e.f 20.07.2015 in St. Xavier's College,Thumba **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.12: Proposal for the approval of the placement/Promotion of Dr.Rekha Nair.R.L, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Political Science w.e.f 28.07.2014 in M.S.M College,Kayamkulam

(Ac.F1/12256/2019)

The Standing Committee considered the proposal for the approval of the placement/Promotion of Dr.Rekha Nair.R.L, Lecturer (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in the Department of Political Science w.e.f 28.07.2014 in M.S.M College, Kayamkulam **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.40 Additional Item No.13: Proposal for the approval of the Placement/Promotion of Smt. Blessy John, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to II) in the Department of English w.e.f 09.09.2016 FN in St. Stephen's College, Pathanapuram

(AcFII/1/13227/2019)

The Standing Committee considered the proposal for the approval of the Placement/Promotion of Smt. Blessy John, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to II) in the Department of English w.e.f 09.09.2016 FN in St. Stephen's College, Pathanapuram **and recommended to be approved**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.05.2019, be approved.

Item No. 09.41 Allotment of quarters to Sri. Maneesh R., Section Officer, Audit section – Consideration of- reg.

(Ad B II)

Sri. Maneesh R., Section Officer, Audit Section & native of Chithara, Kollam District, has submitted a request for allotment of quarters, considering as a special case, in view of his prolonged medical history. It is also requested to consider either C-1 or C-4 quarters for allotment as both are vacant and also doctors have advised him to avoid long journeys. The Vice-Chancellor has ordered to place the matter before the next Syndicate

The Joint Registrar, Campus Administration, Kariavattom has reported that Sri. Maneesh R. has applied for eligible family quarters (D-type) on 07.03.2019 and he is in 16th position in the waiting list and that one priority applicant is ahead of him in the list. It is also reported that there are no D-type or any other type of quarters vacant at present and that two special orders for allotment of quarters are pending for want of vacant quarters. The following details are reported as the status of the quarters.

Sl No	Type & Number of Quarter	Remarks
1.	C1 C4	Keys of the quarters are handed over to the Engineering Unit for maintenance.
2.	C11	Official quarters for the Warden, Womens' Hostel, attached to Ladies Hostel
3.	C13	Building behind the Security Wing, now functioning as Dept of Geoinformatics
4	E1 E5	Recently allotted to Smt. Renju R. Nair (special order) Recently allotted to Sri. Sajeev T.(special order)
5.	F33 F37	Recently allotted to Smt. Sarika S S Recently allotted to Sri. John V W

The request submitted by Sri. Maneesh R., Section Officer, Audit section along with the report submitted by the JR (Campus Admn), Kariavattom as detailed above on the present status of quarters at Kariavattom, is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to as a special case on Medical Grounds.

Item No.09.42 *Project on the 2018 Floods in Kerala Survival-Consideration of-reg.*

(Ad.AII)

The Budget Implementation Cell held on 16.03.2019 while considering the proposals envisaged in the Budget Speech 2019-20, vide item No. 63 recommended to authorize the Head, Department of Political Science to submit a proposal on a study on the Flood survival by the State during the year 2018 and place it before the Syndicate.

The meeting of the Syndicate held on 28.03.2019 approved the recommendation of the Budget Implementation Cell held on 16.03.2019, vide item No. 07.70.

The Professor and Head, Department of Political Science, University of Kerala has recommended and forwarded the proposal submitted by Dr. Shaji Varkey, Professor, Department of Political Science titled "Vulnerability and Adaptive Capacity: A study of the 2018 Floods in Kerala". The study will be completed within a period of two years from the date of sanction and the estimated total amount of study is Rs.10,00,000/- (Rupees Ten Lakhs only). As per the Budget Speech 2019-20 (Sl.No. 62) an amount of Rs.5,00,000/- (Rupees Five Lakhs only) has been earmarked for the conduct of the said study.

The detailed proposal is appended.

As per the orders of the Vice-Chancellor, the proposal submitted by Dr. Shaji Varkey, Professor, Department of Political Science is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the proposal, be agreed to.

Item No.09.43 *Minutes of the combined meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research and Examinations held on 20.05.2019 at 02.30 p.m - Approval of-Reg.*

(Pl.G)

A combined meeting of the Standing Committees of the Syndicate on Planning and Development, Academics & Research and Examinations was held on 20.05.2019 at 02.30 pm (Copy of the Minutes appended).

The minutes of the combined meeting of the Standing Committees of the Syndicate on Planning and Development, Academics & Research and examinations held on 20.05.2019 is placed before the Syndicate for approval.

Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research and Examinations held on 20.05.2019 at 02.30.PM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

1. Dr. R. Latha Devi, Convener, SC on Planning & Development	Sd/-
2. Dr.S.Nazeeb, Convener, SC on Academics & Research	Sd/-
3. Dr.P.Rajesh Kumar, Convener, SC on Examinations	Sd/-
4. Adv. K.H. Babujan, Member, Syndicate.	Sd/-
5. Sri. Shijukhan. J.S , Member, Syndicate.	Sd/-
6. Sri.M. Lenin Lal , Member, Syndicate.	Absent
7. Dr.K.B.Manoj, Member, Syndicate	Sd/-
8. Sri.M. Harikrishnan, Member, Syndicate	Sd/-
9. Dr. B.Unnikrishnan Nair, Member, Syndicate	Absent
10. Sri.M.Sreekumar, Member, Syndicate	Sd/-
11. Adv.G.Sugunan, Member, Syndicate	Sd/-
12. Dr.K.R. Kavitha, Member, Syndicate	Absent
13. Dr.K.Shaji, Member, Syndicate	Absent

The Director (Computer Centre), Deputy Registrar (P&D) and HoD, Department of Computer Science were also present in the meeting.

The meeting began at 04.pm

Item No.09.43.01 Enhancing the Quality and Excellence of the University – Upgrading University Computer Centre into an Information and Data Analytic Centre and ICT Policy Formulation – reg

The Syndicate at its Meeting held on 11.07.2018, considered the Item (Additional Item No.5) about the ***Representation from Adv.K.H.Babujan, Member, Syndicate regarding the Meeting convened by the Hon'ble Chief Minister for enhancing the Quality and Excellence of the University and the Instructions put forward to achieve the same*** and some of the resolutions were:-

- .Upgrading the University Computer Centre into a Information and Data Analytic Centre and directing the Director, University Computer Centre to submit a detailed Proposal.
- .ICT Policy Formulation by involving the University Computer Centre, experts from the Department of Computer Science, C-DIT & NIC.

Hence, the Director, University Computer Centre was requested to submit detailed proposals for the implementation of the above decisions of the Syndicate.

Accordingly, the Director forwarded a *preliminary Proposal* for upgrading of University Computer Centre into Information and Data Analytic Centre mentioning in detail about the objectives, scope, advantages etc of the new System. *The Director has also suggested to adapt Government's ICT Policy for ICT Policy formulation.*

The proposals submitted by the Director was placed before the Standing Committee of the Syndicate on Planning & Development, at its meeting held on 26.10.2018 and the Committee recommended to

- 1) refer the matter to the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research and Examinations.
- 2) invite the Controller of Examinations, the Director, Computer Centre and the Head, Department of Computer Science in the Combined Meeting.
- 3) authorize the Director, Computer Centre to submit a detailed proposal in the meeting.

The Syndicate at its Meeting held on 02.11.2018 (Item.No.06.42.04) resolved to approve the above recommendations of the Standing Committee of the Syndicate on Planning & Development.

The Director, Computer Centre has been intimated to submit a detailed Proposal in the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research and Examinations.

As per the orders of the Vice-Chancellor, the entire matter is placed before the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research and Examinations for consideration.

Recommendation

The committee considered the earlier proposal submitted by the Director, Computer Centre and recommended to adapt Government's ICT Policy for ICT Policy formulation in the University.

The meeting came to a close at 4.15 p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development, Academics & Research and Examinations held on 20.05.2019, be approved.

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Item No.09.44 *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics and Research held on 20.05.2019 at 03 p.m - Approval of -Reg.*

(Pl.G)

A Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics and Research was held on **20.05.2019 at 03 p.m** (Copy of the Minutes appended).

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics and Research held on **20.05.2019** is placed before the Syndicate for approval.

Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development, Academics & Research held on 20.05.2019 at 03.PM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

- | | |
|--|--------|
| 1. Dr. R. Latha Devi, Convener, SC on Planning & Development | Sd/- |
| 2. Dr.S.Nazeeb, Convener, SC on Academics & Research | Sd/- |
| 3. Adv. K.H. Babujan, Member, Syndicate. | Sd/- |
| 4. Sri. Shijukhan. J.S , Member, Syndicate. | Absent |
| 5. Sri.M. Lenin Lal , Member, Syndicate. | Absent |
| 6. Dr.K.B.Manoj, Member, Syndicate | Sd/- |
| 7. Sri.M. Harikrishnan, Member, Syndicate | Sd/- |
| 8. Dr. B.Unnikrishnan Nair, Member, Syndicate | Sd/- |
| 9. Sri.M.Sreekumar, Member, Syndicate | Sd/- |
| 10. Adv.G.Sugunan, Member, Syndicate | Sd/- |
| 11. Dr.K.R. Kavitha, Member, Syndicate | Absent |
| 12. Dr.P.Rajesh Kumar, Member, Syndicate | Absent |

The Deputy Registrar(P&D) was also present in the meeting.

The meeting began at 4.15pm

Item No.09.44.01 *Budget Speech 2019-'20 – Department of Botany – Establishment of fernery –Implementation -reg.*

A proposal to set up a fernery by collecting all the rare, threatened and economically potential ferns from different parts of Western Ghats, with an objective to provide scope for research under the supervision of Botany Department was envisaged in Budget Speech 2019-'20 with a Budget allocation of Rs. 5,00,000/- (Rupees Five lakh only). The Syndicate at its meeting held on 28.03.2019 resolved to authorise the Head, Department of Botany to submit a proposal on the item and to place it before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development.

The Head, Department of Botany has forwarded a proposal of cost Rs. 5,00,000/- (Rupees Five lakh and eighty four thousand only), vide letter no.25/BOT/52/2019 dated 29.04.2019 as detailed below.

Expected Expenditure for the programme

1. Plant collection : 1,00,000/-
2. Purchase of materials for Fern house : 3,45,000/-

1.	Concrete pots
2.	Concrete cement ponds
3.	Concrete display steps
4.	Mountain model for aquatic ferns
5.	Motorised misting facility
6.	Hanging pots for epiphytic ferns
7.	Humidity regulator pond
8.	Interlock pathway
9.	Hygrometer (automated)
10.	Green nets (different pore sized)

3. Miscellaneous (including purchase of sand, cowdung, labour charge etc.) : 55,000/-

Total – Rs. 5,00,000/-

As per the orders of the Vice-Chancellor, the proposal set up a fernery within the existing green house in the Department of Botany is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development.

Recommendation

To approve the proposal for setting up a fernery within the existing green house in the Department of Botany amounting to Rs. 5,00,000/- (Rupees Five lakh Only).

The meeting came to a close at 4.30 p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Academics and Research held on 20.05.2019, be approved.

Item No.09.45 *Minutes of the meeting of the Subcommittee held on 20.05.2019 at 2 p.m – Approval of-Reg.*

(Pl.G)

A meeting of the subcommittee for discussing the estimate for the Phase II work of Multipurpose Conference Hall/Seminar Hall at Kariavattom with M/s Vastushilpalaya was held on 20.05.2019 at 2 p.m (Copy of the Minutes appended)

The minutes of the above meeting of the Sub Committee held on 20.05.2019 is placed before the Syndicate for approval.

Minutes of the meeting of the Sub-Committee held on 20.05.2019 at 2 pm in the Pro-Vice Chancellor's Chamber , University building Palayam, Thiruvananthapuram

Members

- | | |
|--|--------|
| 1. The Pro Vice Chancellor | Sd/- |
| 2. Dr.R. Latha Devi, Convener, SC on P&D | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate | Absent |
| 4. HoD, Department of Architecture, CET | Sd/- |
| 5. Sri. Asharaf khan (Technical committee, member) | Sd/- |
| 6. The University Engineer | Sd/- |
| 7. Assistant Engineer | Sd/- |

The Director (P&D), DR (P&D), Sri. Jilu.K.John, Smt.Rekha Rajeev, Smt.Jyothi Mary Philip (M/s Vastushilpalaya Consultancy Pvt ltd) were also present in the meeting.

The meeting began at 3 pm.

Item No.09.45.01 *Subcommittee meeting - estimate for the Phase II work of Multipurpose Conference Hall/ Seminar Hall at Kariavattom with M/s Vastushilpalaya-Reg.*

The Committee had detailed discussion with the consultant M/s Vastushilpalaya, regarding the estimate for the Phase II work of Multipurpose Conference Hall/ Seminar Hall at Kariavattom.

The committee observed that the estimate submitted by the consultant includes high-end acoustics and audio systems, which increases the estimate considerably.

Recommendations

1. Since the Seminar hall is meant for academic purposes of the University and has the seating capacity for 240 persons only, the committee directed the consultant to submit a Revised detailed Estimate along with rate analysis, drawings and detailed measurements, on or before 15.06.2019 by reducing the rates for acoustics and audio system, avoiding individual Internet facility (as there will be free wi-fi) , providing single microphone for 2 seats etc and limiting the expenditure to Rs. 2 Crore.
 2. Directed the University Engineer to submit the verified detailed estimate along with the recommendation of technical committee.
- The meeting came to an end at 03.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the subcommittee for discussing the estimate for the Phase II work of Multipurpose Conference Hall/Seminar Hall at Kariavattom with M/s Vastushilpalaya held on 20.05.2019, be approved.

Item No.09.46 ***Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/05/2019 - approval of - reg.***

(SDC Sn)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/05/2019 is placed before the Syndicate for consideration and approval.

Item No.Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/05/2019 - Approval of - reg.

(SDC Sn)

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/05/2019

Date	:	10/05/2019
Time	:	2.00 pm to 6.00 pm
Venue	:	University Senate Hall

Members Present

Adv.G.Sugunan(Convener)	Sd/-
Dr.B.Unnikrishnan Nair	Sd/-
Dr.K.R.Kavitha	Sd/-
Sri.M.Harikrishnan	Sd/-
Sri.M.Lenin Lal	Sd/-

Members Absent

Dr.K.B.Manoj
Dr.K Shaji
Dr. P. Rajesh Kumar

Out of the 74 candidates called for personal hearing, 49 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list given below.

The Committee exonerated the following candidates as it was convinced that these candidates were not guilty in the reported malpractice cases and hence recommended to exonerate these candidates and to value their answerbooks and publish the results :

- 1.Sandhya.S (Reg.No.14016111029)
- 2.Anudev.S.V (Reg.No.25017116018)
- 3.Nithya.V (Reg.No.15017175024)
- 4.Jithin.J.S (Reg.No.15017175021)

5.Rakhi.V.S (Reg.No.33717175032)

6.Karthik.B.S (Reg.No.33215959023)

7.Harsha Das (Reg.No.15916134050)

8.Shafana.F.S. (Reg.No.15917142116)

List of Malpractice Candidates Present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 10.05.2019

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	Linu.S.Lawrence	S3 BA English Language and Literature, January 2019	Christ Nagar College, Maranalloor, Thiruvananthapuram	Writings on Question Paper and Hall Ticket	To cancel the particular paper only . Next available chance for any semester exam
	S4508/2019	Reg.No.13016825044			
2	Ambadi.B.S	S3 BA Hindi Language and Literature, January 2019	M.G.College, Kesavadasapuram, Thiruvananthapuram	Possession of Xerox Copy	Next available chance for any semester exam
	S4510/2019	Reg.No.12517118007			
3	Saja.S.J	S3 B.Sc Botany, January 2019	VTMNSS College, Dhanuvachapuram, Thiruvananthapuram	Possession of Manuscript & Writings on Hall Ticket	Next available chance for any semester exam
	S4511/2019	Reg.No.24517145035			
4	Betty	S3 B.Com, January 2019	All Saints College, Thiruvananthapuram	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
	S4512/2019	Reg.No.15916100111			
5	Sandhya.S	S3 BA History, January 2019	BJM Govt.College, Chavara,Kollam	Possession of Manuscript	To exonerate the candidate and recommended to value the answer books and to publish the results.
	S4513/2019	Reg.No.14016111029			
6	Christy Raju Alexander	S3 B.Sc Physics, January 2019	St.Stephens College, Pathanapuram, Kollam	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
	S4514/2019	Reg.No.23016140033			
7	Nazeem Nazar	S3 B.Sc Chemistry, January 2019	St.Stephens College, Pathanapuram, Kollam	Possession of Manuscript	Next available chance for any semester exam
	S4515/2019	Reg.No.23517140019			
8	Akhil.M.A	S3 B.Com Commerce with Computer Applications, January 2019	Sankar Institute of Science Technology and Management, Chathannoor, Kollam	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
	S4516/2019	Reg.No13817502005			
9	Muhammed Bilal.A.R	S3 B.Sc Bio-Technology, January 2019	MSM College, Kayamkulam	Possession of Manuscript	Next available chance for any semester exam
	S4517/2019	Reg.No.35016117028			
10	Anudev.S.V	S3 B.Sc Zoology, January 2019	MMNSS College, Kottiyam	Possession of Xerox Copy	To exonerate the candidate and

	S4518/2019	Reg.No.25017116018			recommended to value the answer books and to publish the results.
11	Dinsu Dillan S4519/2019	S3 BBA, January 2019 Reg.No.19516805013	KVVS College, Kaithaparambu, Pathanamthitta	Possession of Xerox Copy	Next available chance for any semester exam
12	Jibin.P.Jacob S4521/2019	S3 BBA, January 2019 Reg.No.19517160016	Mater Dei CMI College, Enath, Pathanamthitta	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
13	Vipin.V S4523/2019	S3 BA Economics, January 2019 Reg.No.15017117015	MSM College, Kayamkulam	Writings on Back Side of Hall Ticket	To cancel the particular paper only . Next available chance for any semester exam
14	Vishak.V S4524/2019	S3 BA Malayalm: Language, Culture and Literature, January 2019 Reg.No.11514132038	SN College , Kollam	Possession of Xerox Copy	Next available chance for any semester exam
15	Shanida.N S4526/2019	S3 BA Malayalm: Language, Culture and Literature, January 2019 Reg.No.11516132037	SN College , Kollam	Possession of Manuscript	Next available chance for any semester exam
16	Aromal.S.B S4529/2019	S3 BA Economics, January 2019 Reg.No.15017175014	Bishop Jesudasan Arts and Science College, Mulayara, Thiruvananthapuram	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
17	Nithya.V S4530/2019	S3 BA Economics, January 2019 Reg.No.15017175024	Bishop Jesudasan Arts and Science College, Mulayara, Thiruvananthapuram	Writings on Back Side of Hall Ticket & Tried to Erase It . Also Writings on Hand	To exonerate the candidate and recommended to value the answer books and to publish the result.
18	Jithin.J.S S4531/2019	S3 BA Economics, January 2019 Reg.No.15017175021	Bishop Jesudasan Arts and Science College, Mulayara, Thiruvananthapuram	Possession of Manuscript	To exonerate the candidate and recommended to value the answer books and to publish the results.
19	Midhun.S S4532/2019	S3 B.Com Commerce and Tax Procedure and Practice , January 2019 Reg.No.33717175028	Bishop Jesudasan Arts and Science College, Mulayara, Thiruvananthapuram	Possession of Xerox Copy	Next available chance for any semester exam
20	Ashish.C.V S4533/2019	S3 B.Com Commerce and Tax Procedure and Practice , January 2019 Reg.No.33717175021	Bishop Jesudasan Arts and Science College, Mulayara, Thiruvananthapuram	Possession of Manuscript	Next available chance for any semester exam
21	Rakhi.V.S	S3 B.Com Commerce	Bishop Jesudasan	Writings on	To exonerate the

		and Tax Procedure and Practice , January 2019	Arts and Science College, Mulayara, Thiruvananthapuram	Hall Ticket & Writings on Hand	candidate and recommended to value the answer books and to publish the results.
	S4534/2019	Reg.No.33717175032			
22	Karthik.B.S	S3 BCA , January 2019	UIT , Kottarakkara, Kollam	Possession of Manuscript	To exonerate the candidate and recommended to value the answer books and to publish the results.
	S4536/2019	Reg.No.33215959023			
23	Aiswarya.S.S	S3 B.Com, January 2019	Sree Sankara Vidya Peetom College, Nagaroor, Thiruvananthapuram	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
	S4538/2019	Reg.No.15916808002			
24	Shyba.A.S	S1 MA Public Administration(SDE), November 2018	TKM College of Arts and Science , Kollam	Possession of Printed Material	To cancel the particular paper only . Next available chance for any semester exam
	S4539/2019	Reg.No.32833171095			
25	Muhammed Rahees	S3 B.Sc Computer Science, January 2019	UIT Pathanapuram, Kollam	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
	S4544/2019	Reg.No.32017955020			
26	Abhishek Suradas	S3 B.Sc Computer Science, January 2019	College of Applied Science, Karthikappally, Alappuzha	Possession of Manuscript	Next available chance for any semester exam
	S4545/2019	Reg.No.32015827003			
27	Gokul.R.S	S3 BA History, January 2019	Christian College, Kattakada, Thiruvananthapuram	Possession of Xerox Copy	Next available chance for any semester exam
	S4547/2019	Reg.No.14017103006			
28	Beema.S	S3 BA Economics, January 2019	KSM DB College, Sasthamcottah	Possession of Manuscript	Next available chance for any semester exam
	S4548/2019	Reg.No.15017104048			
29	Karthika.T.S.	S3 M.Sc Botany. February 2019	Iqbal College, Peringamala	Possession of Manuscript	Next available chance for any semester exam
	S4549/2019	Reg.No.64517113009			
30	Ganesh Gopi	S5 BHM, February 2019	Snehacharya Institute of Management and Technology, Karuvatta, Alappuzha	Possession of Xerox Copy	To cancel the particular paper only . Next available chance for any semester exam
	S4550/2019	Reg.No.35316902020			
31	Gouri Krishna.L	S3 BBA, January 2019	National College, Ambalathara, Thiruvananthapuram	Possession of Manuscript	Next available chance for any semester exam
	S4553/2019	Reg.No.19517807013			
32	Harsha Das	S6 B.Com, April 2019	SN College, Sivagiri, Varkala	Writings on Calculator	To exonerate the candidate and recommended to value the answer books and to publish the
	S4554/2019	Reg.No.15916134050			

					results.
33	Mohammed Azarudeen.A	S6 B.Com, April 2019	A.J.College of Science and Technology, Thiruvananthapuram	Possession of Xerox Copies	Next available chance for any semester exam
	S4556/2019	Reg.No.15915800069			
34	Rajesh.R.S.	S6 B.Sc Bio-Chemistry, April 2019	Govt.College Kariavattom	Possession of Manuscript	Next available chance for any semester exam
	S4558/2019	Reg.No.23816108011			
35	Vishnupriya.S	S6 B.Sc Mathematics, April 2019	St.Xaviers College, Thumba, Thiruvananthapuram	Writings on Question Paper	To cancel the particular paper only . Next available chance for any semester exam
	S4559/2019	Reg.No.22016141036			
36	Aju Antony	S6 BA Economics, April 2019	St.Xaviers College, Thumba, Thiruvananthapuram	Writings on Question Paper	To cancel the particular paper only . Next available chance for any semester exam
	S4560/2019	Reg.No.15016141029			
37	Sukanya.M.D.	II BA History, September 2018	Govt.College, Nedumangadu	Writings on Back Side of Hall Ticket	Next available chance for any exam
	A8387/2019	Reg.No.3041621199			
38	Thanseel Mohammed Shereef	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	To cancel S4 B.Tech Exam Sept/Oct 2018 . Also recommended to cancel any B.Tech Semester Exam written by the candidate since the date of commencement of the S4 B.Tech Degree Exam Sept/Oct 2018. Next available chance for any semester exam
	P5463/2019	Cand.Code : 13437036			
39	Akshay.P.S	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
	P5464/2019	Cand.Code : 13437042			
40	Amina.S.A.Nahas	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
	P5465/2019	Cand.Code : 14437006			
41	Ansaf Muhammed.T.N	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -

	P5466/2019	Cand.Code : 14437010			
42	Hilal Mohammed.A	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
	P5467/2019	Cand.Code : 14437019			
43	Jaafar Shah.J.S	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
	P5468/2019	Cand.Code : 14437020			
44	Nandu Udayakumar	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
	P5469/2019	Cand.Code : 14437023			
45	Faisal Khan.A.S	S6 (Five Years) Integrated BA LLB Degree, January 2018	Govt.Law College, Thiruvananthapuram	Applied for Revaluation Result Change with Forged Memo	Matter Referred to Syndicate for Decision
	P5482/2019	Cand.Code : 11550022			
46	Nasarudheen.V.P S4353/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.12866172706	St. Xavier's College, Thumba	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
47	Shafana.F.S S4489/2019 (IInd Call)	S2 B.Com, August 2018 Reg.No.15917142116	TKM College of Arts & Science, Kollam	Writings on Hall Ticket	To exonerate the candidate and recommended to value the answer books and to publish the results.
48	Arun Kumar.A A8349/2018 (IInd Call)	I BA History, April 2018 Reg.No.3041701153	University College, Tvpm	Possession of Printed Material	To cancel the particular paper only . Next available chance for any exam
49	Sreelekshmi.P.G P5459/2019 (IInd Call)	S4 B.Tech Degree Exam (Civil Engg Branch, Sub : Structural Analysis I), September-October 2018 Cand.Code : 14422045	Hindustan College of Engineering, Aripa	Mass Copying Reported from CV Camp	To cancel S4 B.Tech Exam Sept/Oct 2018 . Also recommended to cancel any B.Tech Semester Exam written by the candidate since the date of commencement of the S4 B.Tech Degree Exam Sept/Oct 2018. Next available

					chance for any semester exam
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38	Thanseel Mohammed Shereef P5463/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 13437036	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	To cancel S4 B.Tech Exam Sept/Oct 2018 . Also recommended to cancel any B.Tech Semester Exam written by the candidate since the date of commencement of the S4 B.Tech Degree Exam Sept/Oct 2018. Next available chance for any semester exam
39	Akshay.P.S P5464/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 13437042	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
40	Amina.S.A.Nahas P5465/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 14437006	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
41	Ansaf Muhammed.T.N P5466/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 14437010	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
42	Hilal Mohammed.A P5467/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 14437019	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
43	Jaafar Shah.J.S P5468/2019	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch, Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 14437020	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported from CV Camp	- Do -
44	Nandu Udayakumar	S4 B.Tech Degree Exam (2013 scheme) (Civil Engg Branch,	Musaliar College of Engineering, Chirayinkeezhu	Mass Copying Reported	- Do -

		Sub : Fluid Mechanics II), September-October 2018 Cand.Code : 14437023		from CV Camp	
45	Faisal Khan.A.S P5482/2019	S6 (Five Years) Integrated BA LLB Degree, January 2018 Cand.Code : 11550022	Govt.Law College, Thiruvananthapuram	Applied for Revaluation Result Change with Forged Memo	Matter Referred to Syndicate for Decision
46	Nasarudheen.V.P S4353/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.12866172706	St. Xavier's College, Thumba	Possession of Manuscript	To cancel the particular paper only . Next available chance for any semester exam
47	Shafana.F.S S4489/2019 (IInd Call)	S2 B.Com, August 2018 Reg.No.15917142116	TKM College of Arts & Science, Kollam	Writings on Hall Ticket	To exonerate the candidate and recommended to value the answer books and to publish the results.
48	Arun Kumar.A A8349/2018 (IInd Call)	I BA History, April 2018 Reg.No.3041701153	University College, Tvpam	Possession of Printed Material	To cancel the particular paper only . Next available chance for any exam
49	Sreelekshmi.P.G P5459/2019 (IInd Call)	S4 B.Tech Degree Exam (Civil Engg Branch, Sub : Structural Analysis I), September-October 2018 Cand.Code : 14422045	Hindustan College of Engineering, Arippa	Mass Copying Reported from CV Camp	To cancel S4 B.Tech Exam Sept/Oct 2018 . Also recommended to cancel any B.Tech Semester Exam written by the candidate since the date of commencement of the S4 B.Tech Degree Exam Sept/Oct 2018. Next available chance for any semester exam

I. S4 B.Tech Degree Exam (Branch : Civil Engineering , Subject : Fluid Mechanics II) September/October 2018 - Mass Copying reported from CV Camp - Centre of Exam : Musaliar College of Engineering, Chirayinkeezhu - reg.

Among the eight candidates reported in the mass copying, one candidate (Roshan Naz, Reg.No.14437039) was absent for the hearing.

The Committee heard the seven candidates present for hearing. As per the second opinion from the subject expert Sri.Mohandas.C, Asst.Professor, Dept.of Civil Engineering, College of Engineering, Thiruvananthapuram, all the 8 candidates reported in the mass copying have involvement in the malpractice. The Committee after hearing the candidates present for hearing and considering the second opinion of the subject expert, found them guilty in the incident and hence recommended to cancel the whole S4 B.Tech Degree Exam written by them in September/October 2018. It was also recommended to cancel any B.Tech semester exam written by these candidates since

the date of commencement of S4 B.Tech Exam September/October 2018 and to permit them to write any semester exam in the next available chance.

The decision on the above malpractice case in respect of the candidate who was absent for the personal hearing, will be taken as and when the candidate appears for the personal hearing.

II. S4 B.Tech Degree Exam (Branch : Civil Engineering , Subject : Structural Analysis I) September/October 2018 - Mass Copying reported from CV Camp - Centre of Exam : Hindustan College of Engineering, Arippa - Hearing of the candidate Sreelekshmi.P.G.-reg.

The candidate Sreelekshmi.P.G. was one among the 25 candidates who were reported from the CV camp for mass copying in the above mentioned exam. She was absent for the personal hearing on 26.04.2019. On her request she was called for personal hearing on 10.05.2019. After hearing her and considering the second opinion from the subject expert Dr.Sajeeb.R. , Professor, Dept.of Civil Engineering, TKM College of Engineering, Kollam, found her guilty in the incident and hence recommended to cancel the whole S4 B.Tech Degree Exam written by her in September/October 2018. It was also recommended to cancel any B.Tech semester exam written by her since the date of commencement of S4 B.Tech Exam September/October 2018 and to permit her to write any semester exam in the next available chance.

III. Sixth Semester (5Year) BA LLB Degree Examinations January 2018, Application for revaluation with forged memo-Change of marks-Faisal Khan A S- reg:- { Forwarded by EG I(b) Section }

The Candidate Faisal Khan A S, Govt Law College with candidate code 11550022,had submitted a request to effect the change of revaluation for Paper III Administrative law of Sixth Semester (5Year) BA LLB Degree Examinations January 2018 along with revaluation memo showing change of marks from 28 to 35 for the paper Administrative Law.

But on verification in the tabulation software it was seen that there was no change of marks for the subject after revaluation. The remarks of revaluation section EJ 1 was sought and it was stated that the candidate had applied for the revaluation of Paper II- Interpretation of Statutes & Principles of Legislation and Paper III Administrative Law of the Sixth Semester (5Year)BA LLB Degree Examinations January 2018 and the memo showing “No change of Marks “ for the said two subjects was uploaded on 27/11/2018.The revaluation result memo dated 27/11/2018 in respect of the candidate was forwarded from the section.Since the candidate had submitted a copy of revaluation memo with the same date showing change of marks as 35 for the paper Administrative Law, the remarks of the IT cell was sought to verify if such a revaluation memo showing change of marks was downloaded from the candidate portal. The IT cell also remarked that there was no change of marks in the revaluation result for Sixth Semester (5Year)BA LLB Degree Examinations January 2018 in respect of the candidate and no such memo was uploaded and that there was all chance of manipulation which may be viewed seriously.

The candidate Faisal Khan A S was hence issued a memo dated 12/02/2019 to submit an explanation on how the change of mark was shown in the revaluation memo. In reply to the memo the candidate submitted an explanation dated 25/02/2019 stating that the revaluation result was notified in his student ID showing change of marks for Administrative Law from 28 to 35 and no change for the paper Interpretation of Statutes. When he submitted a request to the University along with revaluation memo showing change of marks he was informed that there was no change after revaluation. The next day when he checked the site his student ID showed no change status. It is very apparent from the statement that there is clear evidence of forgery and malpractice, which has been reinstated and confirmed by the Revaluation section & IT cell.

Accordingly the matter was placed before the Standing Committee of the Syndicate on Students' Discipline. The candidate Faisal Khan.A.S. was present for the personal hearing before the Committee. In his written statement submitted before the Committee he denied the allegations levelled against him in manipulating the revaluation change memo. The Committee after hearing him, recommended to refer the matter to the Syndicate for taking a decision on the referred incident.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 10/05/2019, be approved.

FURTHER RESOLVED that in Sl.No.45 the candidate Sri.Faisal Khan.A.S, S6 (Five year) Integrated BA LL.B, Govt. Law College, Thiruvananthapuram) be permanently debarred from appearing in University Examinations.

Item No.09.47 *Nomination of Head, University Department of Malayalam, Kariavattom – Consideration of- reg.*

(Ad.AII)

Dr. B.V. Sasikumar, Professor and Head, Department of Malayalam who is retiring from service on 31.05.2019 vide letter dated 16.04.2019 requested that Dr. S. Shifa, Professor, Department of Malayalam who is the next senior most in the Department may be nominated as the Head of the Department of Malayalam w.e.f. 01.06.2019.

It may be noted that the following are the teaching faculties in the Department of Malayalam,

1. Dr.C.R.Prasad, Professor
2. Dr.S.Shifa, Professor,
3. Dr.Seema Jerome, Assistant professor
4. Dr.Sheeba M. Kurian, Assistant Professor,
5. Dr.M.A.Siddeek, Assistant professor.

As per the notification Acad I./S/2446/2011 amendment No.232, the Professor, Associate professor/Reader or Assistant Professor in charge of a department shall be HOD. The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most teacher of the department. The Syndicate shall nominate the senior most Professor as the HOD for a period of 3 years and at the end of the 3 years, the next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Readers as per seniority. To become eligible for considering for headship, a teacher should possess a Ph.D degree and has to put in atleast 2 years of service in the department concerned, except in cases where there is no other teacher in the department.

Dr.C.R.Prasad, Professor Department of Malayalam and Registrar in charge vide letter dated 10/05.2019 stated that as per seniority headship rotation the of the department will be vested with him. But currently as he is engaged as Registrar in Charge of University of Kerala as well as holds additional charge of Head, Department of Kerala Studies he has requested to choose another suitable person in the present scenario.

Dr. G. Padma Rao another senior professor in the Department had already retired from service on 30.04.2019. Dr. S.Shifa, Professor, who is the next senior most of the faculty in the Department of Malayalam, possess a Ph.D degree and has 5 years of service in the department and has more than 7 years service left before retirement, thus fulfilling all criteria to take up Headship as per amendment No.232 dated 04.04.2013 to Statute 18, Chapter 3 of Kerala University First Statutes 1977.

As per orders of the Vice-Chancellor the matter of nominating Dr.S.Shifa as the Head of the Department of Malayalam w.e.f. 01.06.2019 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that Dr.S.Shifa, Professor be nominated as Head of the Department of Malayalam w.e.f. 01.06.2019 for a period of three years.

Item No.09.48 *Financial support for IQAC for Rs.5,08,000/- Consideration of- reg.*

(IQAC)

As per the minutes of the Placement Cell meeting held on 14.5.2019 in the Honourable Vice Chancellor's chamber, a detailed proposal is submitted by Dr. S. N. Kumar, Director, Placement Cell to Director, IQAC. The activities include Training Programme on Communication Skills for students and research scholars of various University Departments, Orientation for placements, Campus Recruitment, the Routine Activities of the Placement Cell etc. The proposal is for **Rs.2,56,000/- (Rupees Two Lakh Fifty Six Thousand Only)**. Also, IQAC seeks financial support for Students Skilling Programme with a budget estimate of **Rs.1,24,000/- (Rupees One lakh Twenty Four Thousand Only)** and Career Placement Cell with a budget estimate of **Rs.1,28,000/- (Rupees One lakh Twenty Eight Thousand Only)**. The detailed proposal of **Rs.5,08,000/- (Rupees Five Lakh Eight Thousand Only)** for the above three items is appended.

As ordered by the Hon'ble Vice – Chancellor, the matter is placed for the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED that the proposal from IQAC for Financial support, be approved.

Item No.09.49 **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019 - approval -reg.**

(Ac.E.I)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019

Venue : **Syndicate Room**
Date : **16th May, 2019**
Time : **10.15 a.m to 01.30 p.m.**

Members Present

- | | |
|-----------------------------|------|
| 1. Dr. S. Nazeeb (Convener) | Sd/- |
| 2. Dr. K. B. Manoj | Sd/- |
| 3. Dr. P. Rajeshkumar | Sd/- |
| 4. Adv. G. Sugunan | Sd/- |
| 5. Sri. M. Sreekumar | Sd/- |
| 6. Dr. K.R. Kavitha | Sd/- |

Members Absent

1. Dr. B. Unnikrishnan Nair
2. Dr. R. Latha Devi
3. Sri. M. Harikrishnan
- 4.

Item No:09. 49.A1 **Transfer of Ph.D programme in respect of Smt. Prasieja J K from Central University of Kerala to University of Kerala– reg**

Smt.Prasieja J K, Full-time Research Scholar , Dept. of Social Work, Central University of Kerala has submitted a request for transfer of her Ph.D programme to University of Kerala as her mother is suffering from psychiatric illness. She has stated that Doctor has prescribed supervision and care for her mother.

Ms.Prasieja.J.K had joined as a Full-Time candidate in Social Work with Reg.No. SSW071706 under the guidance of Dr.Mohan A.K, Associate Professor, Dept. of Social Work, Central University of Kerala, Periyar, Kasargod on 30.08.2017 as per order No. CUK/ACA/PhD/SW/381/16/D 3586 dated 27th September 2017. Date of DRC meeting was on 08.08.2017. Topic of Research is “Role of Laws in Social Change: An Evaluation of POCSO Act, 2012 in Kerala”.

Smt. Prasieja J K has requested for transfer of her Ph.D program as per Clause 5.8 of the Regulations for Award of Ph.d Degrees, University of Kerala2016.

Recommendation : ***Recommended to agree with the request subject to the fulfilment of the conditions laid down in clause 5.8 of Regulations for Award of Ph.d Degrees, University of Kerala2016, if she is otherwise eligible for being registered for Ph.D programme in University of Kerala as per existing rules.***

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A2 **Ph.D Research – extension of Research Period – request submitted by Smt. Chandini S. Gopi – reg.**

Name	:	Smt. Chandini S. Gopi
Subject	:	Economics (Full-time)
Research Supervisor	:	Dr. Christabell P.J.

Research Centre : Dept. of Futures Studies, University of Kerala, Kariavattom.
Request : Extension of Research period for 6 months beyond 31.05.2019

Recommendation : *Recommended to agree with the request. Further recommended to extent the time for submission of thesis up to 31.12.2019 for all candidates who have completed their maximum research period considering the representation dated 15.05.2019 by Kerala University Research Union for extension of grace time for submission of Thesis.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A3 **Conversion of Ph.D Registration full-time to part-time and then to full-time in respect of Sri. Prasad R. – reg.**

Name : Sri. Prasad R.
Subject : Sociology (Full-time)
Research Supervisor : Dr. Saji P. Jacob
Research Centre : Loyola College of Social Sciences, Sreekariyam, Tvpm.
Request : 1. Conversion to Part-time w.e.f. 01.06.2018 FN
2. Conversion to Full-time w.e.f. 30.03.2019 FN

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No. 09. 49.A4 **Ph.D Research – Change of Research Supervisor – Smt.Chandralekha C.S. – reg.**

Name : Smt. Chandralekha C.S.
Subject : Sociology (Full-time)
Research Supervisor : Dr. Asha V.
Research Centre : Dept. of Sociology, University of Kerala, Kariavattom.
Request : Change of Research Supervisor to Dr. Pushpam M., Assistant Professor, Dept. of Sociology, University of Kerala, Kariavattom.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A5 **Ph.D Registration in Biotechnology – July 2018 session – Smt.Niveditha K. – reg.**

Smt.Niveditha K, an applicant for registration in Ph.D in Bio-Technology, recommended by the Doctoral committee for registration with Dr.T.S.Swapna, Assistant Professor in Botany as supervisor and Dr.Annie Abraham, Professor in Biochemistry as Co-supervisor. The matter regarding reckoning the number of scholars that a research supervisor can guide at any given point of time as research supervisor and co-supervisor in line with UGC Regulations, 2016 is under consideration of the Syndicate and decision in this regard is pending.

Recommendation : *Recommended to issue the registration order of the candidate, if she is otherwise eligible for registration as per rules, excluding the co-supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A6 *Ph.D Research- Cancellation of Ph.D Registration – Sri. Retnakumar R.J. – Biotechnology – reg.*

Name : Sri. Retnakumar R.J.
 Subject : Biotechnology (Full-time)
 Research Supervisor : Dr. Sathish Mundayoor
 Research Centre : RGCB, Tvpm.
 Request : Cancellation of Ph.D Registration

Recommendation : *Recommended to agree with the request*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A7 *Ph.D Research – Change of Research Supervisor & Inclusion of Co-Supervisor – Smt. Bincy John – reg.*

Name : Smt. Bincy John
 Subject : Education (Part-time)
 Research Supervisor : Dr. G.R. Santosh Kumar
 Research Centre : Govt. College of Teacher Education, Thycaud, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Isaac Paul, Assistant Professor, Govt. College of Teacher Education, Thycaud, Tvpm.
 2. Inclusion of present Supervisor Dr. G.R. Santosh Kumar as Co-Supervisor.

Recommendation : *Recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A8 *Ph.D Research – Change of Research Supervisor & Research Centre – Smt. Little Helen S.B. – reg.*

Name : Smt. Little Helen S.B.
 Subject : Education (Part-time)
 Research Supervisor : Dr. V. Reghu
 Research Centre : Kerala University Library, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Giby Geevarughese, Associate Professor, Mar Theophilus Training College, Nalanchira, Tvpm.
 2. Change of Research Centre to Mar Theophilus Training College, Nalanchira, Tvpm.

Recommendation : *Recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A9 *Ph.D Research- Change of Research Supervisor – Sri. Santhosh Y. - reg*

Name : Sri. Santhosh Y.
 Subject : Economics (Full-time)
 Research Supervisor : Dr. K. C. Mathew
 Research Centre : Dept. of Economics, University College, Tvpm.
 Request : Change of Research Supervisor to Dr. Priyesh C.A., Assistant Professor, Dept. of Economics, University College, Tvpm.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A10 Ph.D Research – Change of Research Supervisor & Inclusion of Co-Supervisor – Smt. Asha Sindhu S.S. – reg.

Name : Smt. Asha Sindhu S.S.
 Subject : Education (Part-time)
 Research Supervisor : Dr. G.R. Santosh Kumar
 Research Centre : Govt. College of Teacher Education, Thycaud, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Issac Paul, Assistant Professor, Govt. College of Teacher Education, Thycaud, Tvpm.
 2. Inclusion of present Supervisor Dr. G.R. Santosh Kumar as Co-Supervisor

Recommendation : *Recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A11 Retaining Rubber Research Institute of India as Research Centre of University of Kerala – reg.

The Director, Rubber Research Institute of India [RRII], Rubber Board, Kottayam has submitted a letter dated 13.02.2019 to retain RRII as accredited Research Centre of the University for Ph.D programme. In the letter submitted, the Director RRII has stated that RRII has Regional Research Stations established across the state apart from its Research facilities at Kottayam. The Director also stated that RRII has its Regional Soil Laboratory, Adoor and Central Experiment Station (Both in Pathanamthitta District), Regional Soil Laboratory (Nedumangadu) and Development/ Extension establishments at Kottarakkara (Kollam and Thiruvananthapuram) which are situated in the geographical jurisdiction of the University, where their major R&D activities are continued.

As per Regulations for Award of Ph.D. Degrees, University of Kerala, 2016 Scientists in the Regular service in Research Laboratories of Central/State Government, located in geographical jurisdiction of University may be approved as Research Supervisors/ Co-Supervisors. As per the norms for the recognition as Research Centre, the centre should be located within the territorial jurisdiction of the University.

As per the resolution of the Syndicate, remarks of the Director, IQAC in the matter was sought. The Director, IQAC has remarked that it is not appropriate to just consider the location of the Head Office alone as it has centres across the state including centres within the jurisdiction of University of Kerala. The Director also remarked that denying recognition on conditions of jurisdiction alone does not seem appropriate in this case and if other conditions are met RRII should be treated as an approved Research Centre of University of Kerala.

Recommendation : *On the strength of the report of the Director IQAC, the committee recommended to include the Rubber Research Institute of India in the list of institutions already prepared for conducting inspection*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A12 Ph.D Research - Change of Research Supervisor, Inclusion of Co-Supervisor and Exclusion of Co-Supervisor – Smt. Sibi Joy – reg.

Name : Smt. Sibi Joy
 Subject : Civil Engineering (Part-time)
 Research Supervisor : Dr. K. Balan
 Co- Supervisor : Dr. P. K. Jayasree
 Research Centre : College of Engineering, Tvpm
 Request : 1. Change of Research Supervisor to Dr. P.K. Jayasree, Professor, Dept. of Civil Engineering, College of Engineering, Tvpm.
 2. Exclusion of present Co-Supervisor, Dr. P.K. Jayasree
 3. Inclusion of present Supervisor Dr. K. Balan as Co-Supervisor

Recommendation : *Recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A13 *Ph.D Research – Change of Research Supervisor – Smt. Nadeekha P.V. – reg.*

Name : Smt. Nadeekha P.V.
 Subject : Computational Linguistics (Full-time)
 Research Supervisor : Dr. S. Radhakrishnan Nair
 Co-Supervisor : Dr. Abdul Rahiman M.
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom.
 Request : Change of Research Supervisor to Dr. S.A. Shanavas, Associate Professor & Head, Dept. of Linguistics, University of Kerala, Kariavattom.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A14 *Ph.D Research - Conversion of Ph.D Registration Full-time to Part-time – Smt. Jesna Mohan – Computer Science & Engineering – reg.*

Name : Smt. Jesna Mohan
 Subject : Computer Science & Engineering (Full-time)
 Research Supervisor : Dr. Madhu S. Nair
 Research Centre : Dept. of Computer Science, University of Kerala, Kariavattom.
 Request : Conversion to Part-time w.e.f. 10.08.2018 AN

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A15 *Ph.D Research – Inclusion of Co-Supervisor – Smt. Veena Lalan – reg.*

Name : Smt. Veena Lalan
 Subject : Optoelectronics (Full-time)
 Research Supervisor : Dr. K. G. Gopchandran
 Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom.
 Request : Inclusion of Co-Supervisor – Dr. V.P. Mahadevan Pillai, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom. (Hon'ble Vice-Chancellor, University of Kerala)

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A16 *Vacancies reported by Dr. Vinod Chandra S.S. in Computer Science under the Faculty of Engineering & Technology – reg.*

Recommendation : *Recommended to reject the proposal of enhancing the number of research scholars to 8 on par with that of Professor as Dr. Vinod Chandra has not been promoted/appointed as Associate Professor or Professor as per the UGC guidelines in this regard*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A17 Application for Recognition as Research Centre – PAMA Institute for the Advancement of Transdisciplinary Archaeological Sciences, Thiruvananthapuram - reg:

The Director, PAMA Institute for the Advancement of Transdisciplinary Archaeological Sciences, Tvpm has submitted a request to recognize the institute as an approved research centre of University of Kerala in the subject Archaeology by remitting the required fee for Centre Recognition.

In the application form, it is stated that, PAMA is a trans-disciplinary research collective, registered as no-profit-educational Trust, to address the problems of shrinking academic vision, rigid knowledge boundaries, mechanistic career practices and fragmented scientific investigations. It is also stated that the institution aims to conduct research in inter-disciplinary mode to benefit the society on the conviction that all disciplines are inherently socially relevant knowledge domains.

As per the norms for the recognition as research centre, there should be atleast two approved research guides working as regular faculty in the centre. There are at present approved research guides in the centre. In the application form, Dr.S.V.Rajesh and Dr.G.S.Abhayan who are research guides of University of Kerala with Dept. of Archaeology as facility centre are noted as the recognized research supervisors. But, both of them are working as Assistant Professors in the University Department of Archaeology, Kariavattom and are Research Supervisors in the same Department. Certificate of consent from Dr.S.V.Rajesh has been submitted, in which consent is given to get attached with PAMA Institute. Consent letter from Dr.G.S.Abhayan has not been submitted alongwith, instead it is stated that he is out of the station in field work. The application and the supporting documents does not satisfy the requirements stipulated in Clause 10 of Regulations for Award of Ph.D Degrees, University of Kerala, 2016.

Recommendation : *Recommended not to consider the proposal now as the proposal does not conform to the existing norms and guidelines of the University for the recognition of institutions as research centre*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A18 Recognition as Research Centre to P.G. Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha & Recognition as Research Supervisors to Dr. Anil Kumar K.S. and Dr. Sreedevi S. – reg.

Name : Dr. Anil Kumar K.S., Associate Professor, P.G. Dept. of Computer Science, (Principal) Sree Ayyappa College, Eramallikkara, Alappuzha.

Subject : Computer Science

Faculty : Applied Sciences & Technology

Facility Centre : P.G. Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha.

Request : Recognition as Research Supervisor

Name : Dr. Sreedevi S., Associate Professor, P.G. Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha.

Subject : Computer Science

Faculty : Applied Sciences & Technology

Facility Centre : P.G. Dept. of Computer Science, Sree Ayyappa College, Eramallikkara, Alappuzha.

Request : Recognition as Research Supervisor

Recommendation : *Recommended to conduct inspection in the college by the inspection team comprising of Dr.S.Nazeeb, Convenor, Standing committee of the Syndicate on Academics and Research, Dr.Kavitha.K.R, Member Syndicate and Subject expert Dr.D.Muhammad Noorul Mubarak, Assistant Professor, Department of Computer Science, University of Kerala. The matter*

regarding the recognition of research supervisor in respect of Dr.Anilkumar.K.S will be considered along with the report of inspection conducted in the college. Application submitted by Dr. Sreedevi S. for Research Guideship cannot be considered as she has not fulfilled the criteria prescribed by University for same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.A19 *Extension of one day for the submission of thesis beyond the prescribed time limit after conducting Pre-submission seminar - Smt.Jesna Mohammed – reg.*

Smt.Jesna Mohammed, Research Scholar in Mechanical Engineering has requested for extension of the time of one day for the submission of thesis on expiry of stipulated three months time after the conduct of Pre-submission seminar.

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B1 *Ph.D Research - Approval as Research Supervisor in Chemistry – Dr. Tressia Alias Princy Paulose – Chemistry - reg.*

Name : Dr. Tressia Alias Princy Paulose, Assistant Professor, Dept. of Chemistry, Bishop Moore College, Mavelikkara.

Subject : Chemistry

Faculty : Science

Facility Centre : Bishop Moore College, Mavelikkara

Request : Recognition as Research Supervisor

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B2. *PhD Research- Application for Junior Research fellowship – Ms. Nandini.N J-research scholar in Music–reg:*

Name : Ms. Nandini N. J.

Subject : Music (Full-time)

Research Supervisor : Dr. Bhavana T. M.

Research Centre : Dept. of Music, University of Kerala, Thycaud, Tvpm.

Request : Regularizing the break in Full-time Research w.e.f. 18.12.2017 to 31.12.2017 (14 days)

Recommendation : **Recommended not to agree with the request as it does not conform with the existing leave rules.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B3 *Research leading to Ph.D degree - Modification of title – Ms. Meenu Venugopal - Physics– reg*

Name : Ms. Meenu Venugopal

Subject : Physics (Full-time)

Research Supervisor : Dr. Padma Kumar H.

Research Centre : Mar Ivanios College, Tvpm.

Request : Modification of present Title as **“Investigations on certain Lanthanide doped Zirconate Perovskites for optoelectronic applications”**

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B4 *Ph.D Research- Change of Research Supervisor - Smt. Renu P John, Part-time research scholar, Psychology - reg*

Name : Smt. Renu P. John
 Subject : Psychology (Part-time)
 Research Supervisor : Dr. Immanuel Thomas
 Research Centre : Dept. of Psychology, University of Kerala, Kariavattom.
 Request : Change of Research Supervisor to Dr. Jasseer J., Assistant Professor & Head, Dept. of Psychology, University of Kerala, Kariavattom.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B5 *Ph.D Research – Change of Research Supervisor, Centre and inclusion of Co-Supervisor – Ms. Rohini B.L., Full-time Research Scholar in Law – reg.*

Name : Ms. Rohini B.L.
 Subject : Law (Full-time)
 Research Supervisor : Dr. John P.C.
 Research Centre : Kerala University Library, Palayam, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Sindhu Thulaseedharan, Assistant Professor & Head, Dept. of Law, University of Kerala, Kariavattom.
 2. Change of Research Centre to Dept. of Law, University of Kerala, Kariavattom.
 3. Inclusion of present Supervisor Dr. John P.C. as Co-Supervisor

Recommendation : *Recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B6 *Ph.D Research – Inter change of Research Supervisor and Co-Supervisor and Change of Research Centre in respect of Smt. Bhagya T.C., Full-time Research scholar in Chemistry – reg.*

Name : Smt. Bhagya T.C.
 Subject : Chemistry (Full-time)
 Research Supervisor : Dr. Manoj S.V.
 Co-Supervisor : Dr. S.M.A. Shibli
 Research Centre : S.N. College, Kollam.
 Request : 1. Inclusion of Dr. Manoj S.V., Assistant Professor, S.N. College, Kollam as Co-Supervisor
 2. Change of Research Supervisor to Dr. S.M.A. Shibli, Professor, Dept. of Chemistry, University of Kerala, Kariavattom.
 3. Change of Research Centre to Dept. of Chemistry, University of Kerala, Kariavattom.

Recommendation : *Recommended to agree with the requests.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B7 **Ph.D Research – Change of Research Supervisor and Inclusion of Co-Supervisor – Smt. Anitha L., Full-time Research scholar in Chemistry – reg.**

Name : Smt. Anitha L.
 Subject : Chemistry (Full-time)
 Research Supervisor : Dr. M.R. Sudarsanakumar
 Research Centre : M.G. College, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Siji V.L., Assistant Professor, Dept. of Chemistry, All Saint's College, Tvpm.
 2. Inclusion of Dr. M.R. Sudarsanakumar as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B8 **Ph.D Research - Change of Facility Centre from University Library, Palayam, Tvpm to Mahatma Gandhi College, Tvpm – Dr. M.S. Anil Kumar - Research Supervisor in Mathematics – reg.**

Name : Dr. M.S. Anil Kumar, Associate Professor, Dept. of Mathematics, Mahatma Gandhi College, Tvpm
 Subject : Mathematics
 Faculty : Science
 Facility Centre : University Library, Palayam.
 Request : Change of Facility Centre to Mahatma Gandhi College, Tvpm.

Recommendation : **Recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B9 **Ph.D Research- Change of Research Supervisor, Centre and inclusion of Co-Supervisor – Ms. Aswathy S.S., Full-time Research scholar in Law – reg.**

Name : Ms. Aswathy S.S.
 Subject : Law (Full-time)
 Research Supervisor : Dr. John P.C.
 Research Centre : Kerala University Library, Palayam, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Sindhu Thulaseedharan, Assistant Professor & Head, Dept. of Law, University of Kerala, Kariavattom.
 2. Change of Research Centre to Dept. of Law, University of Kerala, Kariavattom.
 3. Inclusion of present Supervisor Dr. John P.C. as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B10 **Ph.D Research – Change of Research Supervisor, Centre and inclusion of Co-Supervisor – Mr. Anil Kumar N., Part-time Research Scholar in Physical Education – reg.**

Name : Mr. Anil Kumar N.
 Subject : Physical Education (Part-time)
 Research Supervisor : Dr. T.I. Manoj
 Research Centre : Kerala University Library, University of Kerala, Palayam, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. Razeena K.I., Associate Professor, Dept. of Physical Education, Iqbal College, Peringammala.
 2. Change of Research Centre to LNCPE, Kariavattom.
 3. Inclusion of present Supervisor Dr. T.I. Manoj as Co-Supervisor

Recommendation : **Recommended to agree with the requests.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.B11 **Ph.D Registration in Geography – January 2019 session – Application submitted by Smt. Meera S. Mohan – request for condonation of the delay in submitting the hard copy of the application - reg**

Smt. Meera S. Mohan an aspirant for the Ph.D Registration in Geography in the January 2019 session has submitted her application through online in the prescribed time limit, but failed to submit the hardcopy of the same with in the prescribed time, ie., 16.01.2019. The application was rejected and the candidate was informed accordingly. But the Doctoral Committee considered the candidate along with other candidates and recommended for Ph.D Registration. The candidate has requested to consider her belated application and to grant registration for Ph.D programme in Geography.

Recommendation : **The committee considered the above matter and recommended to grant registration for Ph.D programme in Geography in the January 2019 session considering the fact that the candidate has submitted the online application and prescribed fees for Ph.D programme with in the prescribed time and that Doctoral Committee had recommended her application.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C1 **Ph.D Research-Conversion of Registration from Full-time to Part-time- Smt. Sandhya M S- reg:-**

Name : Smt. Sandhya M S
 Subject : Sanskrit (Full-time)
 Research Supervisor : Dr. Sujith S.
 Research Centre : Govt. Sanskrit College, Tvpm
 Request : Conversion to Part-time w.e.f. 03.07.2018

Recommendation : **Recommended subject to existing norms.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C2 **Ph.D Research- Conversion of Registration from Full-time to Part-time- Smt. Radhika H-reg:**

Name : Smt. Radhika H.
 Subject : Sanskrit (Full-time)
 Research Supervisor : Dr. Sujith S.
 Research Centre : Govt. Sanskrit College, Tvpm
 Request : Conversion to Part-time w.e.f. 07.07.2018 A.N.

Recommendation : **Recommended subject to existing norms.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C3 Ph.D Research- Modification of Research Title- Smt. Reshma K R-reg:
 Name : Smt. Reshma K.R.
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Dominic J.
 Research Centre : University College, Tvpm
 Request : Modification of present Title as “മധ്യവർഗ്ഗ സമൂഹത്തിലെ സ്ത്രീജീവിതവിഷ്കരണം പത്മരാജൻ തിരക്കഥകളിൽ തിരഞ്ഞെടുത്ത രചനകളുടെ അപഗ്രഥനാത്മക പഠനം”

Recommendation : Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C4 Ph.D Research-Change of Research Supervisor & Centre – Sri.K.RPrabhakaran - reg:
 Name : Sri. K.R. Prabhakaran
 Subject : Malayalam (Part-time)
 Research Supervisor : Dr. N. R. Gopinatha Pillai
 Research Centre : Kerala University Library, Palayam, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. B. V. Sasikumar, Professor & Head, Dept. of Malayalam, University of Kerala, Kariavattom.
 2. Change of Research Centre to Dept. of Malayalam, University of Kerala, Kariavattom.

Recommendation : Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C5 Ph.D Research – Changing Online application for Ph.D registration in Commerce July 2017 session to January 2018 session –Smt. Gayathri S Nair – reg

Smt.Gayathri.S.Nair Research Scholar in Commerce under the guidance of Dr.Anzer.R.N, had registered for Ph.D programme in Commerce in the July 2017 session. Since she was pursuing her M.Phil studies at the last date of applying for Ph.D. registration in the July 2017 session she was not eligible for the registration in the July session. She was given registration with effect from 06.02.2018 only.

Recommendation : Recommended to shift the Ph.d registration of Smt.Gayathri.S.Nair from July 2017 session to January 2018 session as her effective date of registration is 06.02.2018

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C6 Request for extension of period of Research for submission of thesis – Smt. Dileepa S. Hari – Management – reg.
 Name : Smt. Dileepa S. Hari
 Subject : Management (Part-time)
 Research Supervisor : Dr. G. Raju
 Research Centre : I.M.K., University of Kerala, Kariavattom
 Request : Extension of period of Research upto 3 months w.e.f. 01.06.2019

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C7 *Ph.D Research-Maternity Leave-Application submitted by Smt. Saji R -reg.*
 Name : Smt. Saji R.
 Subject : Tamil (Full-time)
 Research Supervisor : Dr. Rema Devi R.
 Research Centre : University College, Tvpm.
 Request : Maternity leave for 133 days from 06.09.2018 to 18.01.2019 (Second time)

Recommendation : *Recommended to agree with the request without fellowship as per existing norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C8 *Change of Facility Centre from College of Engineering, Tvpm to International Centre for Kerala Studies (ICKS), Kariavattom – Dr. Raju G. – reg*

Name : Dr. Raju G., Associate Professor, CET School of Management, College of Engineering, Tvpm.
 Subject : Management
 Faculty : Management Studies
 Facility Centre : College of Engineering, Thiruvnanthapuram.
 Request : Change of Facility Centre to Department of Kerala Studies (Former International Centre for Kerala Studies), Kariavattom.

Recommendation : *Recommended to obtain a report from the Head (i/c) of the Dept. of Kerala Studies regarding the permission of granting facility to Dr. Raju G. in the subject Management.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.C9 *Request from Dr.C.R.Prasad, Head in Charge of Department of Kerala Studies for additional Facility Centre at the Department of Kerala Studies - reg.*

Name : Dr. C.R. Prasad, Professor, Dept. of Malayalam, University of Kerala, Kariavattom. (Registrar (i/c), University of Kerala)
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : Dept. of Malayalam, University of Kerala, Kariavattom.
 Request : To grant Dept. of Kerala Studies, University of Kerala, Kariavattom as additional Facility Centre.

Recommendation : *Recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D1 *Replacement of Thesis – Smt. Ajitha L. in History – reg.*

Smt.Ajitha.L, Research Scholar in History under the guidance of Dr.Greeshmalatha.A.P had submitted her thesis on 18.03.2019. She requests for replacement of her thesis to rectify the mistakes noted later. The supervising teacher also recommended the same.

(Ac.E V)

Recommendation : *Recommended to permit Smt. Ajitha L., Research Scholar in History to replace the thesis within one week from the date of receipt of Memo.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D2 *Starting of Incubation Centre at Kariavattom Campus – Budget Speech 2019 – 20 reg.*

Dr. Manoj Changan, Director, Kerala University Business Startup Centre (KU-TBSC) has submitted a proposal for the financial assistance of the activities of the centre for the financial year 2019-2020 amounting to Rs.20,00,000/-. An amount of Rs.20,00,000/-. (Rupees Twenty lakhs) has been allocated in the Budget Speech of the University for the financial year 2019-2020.

(Planning A)

Recommendation : *Recommended to accept the proposal in principle.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D3 *Issuing of Eligibility Certificate to M.Sc. Bioinformatics of University of Kerala as an eligible qualification for the post of Assistant Professor in Botany & Special Certificate regarding PG in Bioinformatics as an allied subject of Botany – request from Sri. Abhinand.C.S -reg.*

(Ac. A II)

The Academic Council at its meeting held on 13th March 2019 considered the above matter and resolved to approve the following recommendations of the full Board of Studies in Botany endorsed by the Faculty of Science held on 5th March 2019 :

1. Out of 10 papers in M. Sc Botany, four papers are totally absent in M. Sc Bioinformatics syllabus.
2. For the rest of six papers, only the fundamental concepts of some topics are mentioned in the Bioinformatics syllabus except the special paper on the Bioinformatics of Botany.
3. The practical content of all the papers of the three semesters in Botany are not in Bioinformatics syllabus.

Recommendation : *Recommended to implement the decision of Academic council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D4 *Kerala University Technology and Business Start-up Centre (KU-TBSC)- guidelines and policy document– reg:-*

(Planning A)

Dr. Gabriel Simon Thattil, Director, IQAC and Sanal Kumar S.P., Senior System Analyst, Department of Future Studies submitted a proposal incorporating the guidelines and policy document for revamping Kerala University Technology and Business Start up centre (KU - TBSC) as entrusted in the meeting held at Pro Vice Chancellor's Chamber on 8.5.2019 to discuss the existing problems of Kerala University Technology and Business Start-up Centres (KU-TBSC) including the functioning of start-up centres.

Recommendation : *The Committee entrusted Dr. S. Nazeeb, Dr. P. Rajeshkumar and Dr. K.B. Manoj (Members of Syndicate) to study the proposal in detail, to discuss before a Technical Committee comprising the aforesaid Syndicate members, Pro Vice-Chancellor (in chair) and technical experts and to place the report before the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D5 *Minutes of the meeting related to the finalization of prospectus, dates and other modalities of the online admission for the courses MHRM & PGDEPMA to be conducted by CACEE - note to the Standing Committee of the Syndicate on Academics & Research- reg*

(Planning D)

A meeting related to the finalization of prospectus, dates and other modalities of the online admission for the courses MHRM & PGDEPMA, to be conducted by CACEE was convened on 11.04.2019. The minutes of the meeting related to the finalization of prospectus, dates and other modalities of the online admission for the courses MHRM & PGDEPMA to be conducted by CACEE held on 11.04.2019 as approved by the Hon'ble Vice-Chancellor was placed before the committee for consideration.

Recommendation : *Recommended to forward the file regarding the conduct of courses viz. MHRM & PGDEPMA by CACEE along with the minutes of the meeting held on 11.04.2019, to the Director, School of Distance Education for remarks.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

Item No: 09. 49.D6 *Kerala University Emeritus Scheme (KUES) – Honorary Position to Retired Professors formulation and implementation of guidelines – reg.*

(Planning B)

The University Grants Commission and other national bodies like AICTE, ICAR, CSIR etc., and KSCSTE, an autonomous body of Government of Kerala, offers Emeritus Fellowships/ Scientists Schemes to highly qualified Superannuated Professors of the Universities/ Colleges to pursue research in their respective field of specialization and aid in teaching and other related works and thereby inspire and provide the necessary impetus to the University faculty/students to achieve excellence in academics and research.

The University of Kerala is yet to initiate and implement such a scheme for the outstanding scientists/academicians of the University and the Vice-Chancellor has proposed that the framework for the formulation and implementation of a “Kerala University Honorary Emeritus Scheme” for the retired Professors in the University along with the lines followed in CUSAT be drawn up and the matter was placed before the Standing Committee of the Syndicate on Academics, Research and Seminars for consideration and recommendation.

Recommendation : *The Committee considered and accepted in principle the proposal for drawing up the framework for the formulation and implementation of a “Kerala University Honorary Emeritus Scheme” for retired Professors of the University and recommended that the same be forwarded to the IQAC for submitting a detailed report for framing the modalities and other guidelines for implementing the proposal in the University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16.05.2019, be approved

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Item No.09.50. *Award of grace marks to candidates of LLB degree course- Clarification sought – period of implementation- Consideration of –reg.*

(EG I (a))

The Standing Committee of the Syndicate on Examinations at its meeting held on 8.03.2019, recommended to award grace marks to the candidates of three year Unitary consisting of six semesters

and five year Integrated LLB consisting of ten semesters to both the semesters of either of the participating year irrespective of Regular /Supplementary Examinations. The eligible percentage of Grace marks shall be based on the total maximum marks of the two consecutive semesters of either of the participating years. The total available Gracemarks shall be distributed to both semesters in a year. The permissible distribution of such Grace marks eligible shall also be confined within the courses (papers) of the two consecutive and repective semesters.

The above recommendations of the Standing Committee was approved by the Syndicate held on 11.03.2018 vide item no.06.36.04. However the period of implementation of the same was not specified in the recommendation.

The candidates from 2014 admission onwards had submitted application for effecting grace marks. Hence it is suggested that the same may be implemented from 2014 admission onwards.

The matter is placed before the Syndicate for consideration and appropriate resolution.

Resolution of the Syndicate

RESOLVED that the Award of grace marks to candidates of LLB degree course from 2014 admission onwards, be approved.

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Item No.09.51 **Short term affiliation – request received from American Institute of Indian Studies – Ms. Darshana Sreedhar Mini, Mr. Brent Howitt Otto – Reporting of - reg.**

(AcB.I)

American Institute of Indian Studies (AIIS) requested for granting short term affiliation for two Research Scholars whose details are furnished below. The responsibility of the University will be limited to extending academic courtesy only and no financial commitment involved.

Sl. No	Name	Nationality	Present status	Research Centre	Topic	Period
1	Ms. Darshana Sreedhar Mini	Indian	Doing Ph.D at University of Southern California, USA	Centre for Cultural Studies, UoK (Application recommended by the Director, Centre for Cultural Studies)	The translational Journeys of Malayalam Soft-Porn : Obscenity, Censorship and the Mediation of Desire	One year Under the guidance of Dr. Meena T Pillai, Director, Centre for Cultural Studies
2	Mr. Brent Howitt Otto	USA	Doing Ph.D at University of California, USA	Dept. of History, UoK (Application recommended by the Head, Dept. of History)	Anglo-Indians, South Asian Christianity and the Politics of Caste	One year Under the guidance of Dr. V. Sathish, Head, Dept. of History

The Vice Chancellor accorded sanction, subject to reporting to Syndicate, for granting short term affiliation to the two foreign students sponsored by the American Institute of Indian Studies, in view of the expediency expressed by the Director, Centre for Cultural Studies.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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Item No.09.52. **Minutes of the Meeting of the Meeting of the Board for Adjudication of Students' Grievances- reg.**

(Ac.BI)

Ref: **Minutes of the meeting of the Board for Adjudication of Student's Grevances held on 08.05.2019**

The Minutes of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19 has been approved by the Vice Chancellor subject to reporting to Syndicate. The matter is reported to the Syndicate. Minutes appended.

Time : 11.20 am to 12.10 pm
Date : 08-05-2019

Venue : Vice Chancellor's Chamber

Members Present

1. Vice Chancellor (in the chair)
2. Pro Vice Chancellor (as special invitee)
3. Dr K R Kavitha, Member, Senate
4. Dr. Rajesh Kumar P, Member, Senate
5. Sri. Harikrishnan, Member, Senate
6. Sri. R Siddik, DSS

Members Absent

1. Dr K B Manoj, Member, Academic Council
2. Dr B Unnikrishnan Nair, Member, Academic Council

The meeting began at 11.20 am with the Vice Chancellor extending a warm welcome to the members. Detailed discussions, on the items presented, were made by the committee and recommendations made accordingly.

Item Number 09.52.01: *Submission by Sri. Nikhil Sadiq, expelled student-IXth Semester Five Year LLB , Govt. Law College, Thiruvananthapuram--to re-admit treating dismissal period as period of punishment-reg*

The Committee discussed the matter in detail and recommended that the Principal, Govt. Law College and the petitioner Mr. Nikhil Sadiq may be heard by the Committee at its next meeting.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item Number 09.52.02: *Complaint from group of students at HHMSPB NSS College for Women- alleging harassment by the Principal-reg*

The petitions and the remarks of the Principal on the petitions were discussed in detail and it was recommended to conduct a hearing at the college from 2pm to 4pm on 14-05-19 by the SubCommittee of the BASG. The Sub Committee comprises Dr KR Kavitha, Dr.Rajesh Kumar P, Dr K B Manoj, Sri. Harikrishnan and Sri. R Siddik.

The Committee shall hear the Principal, the Discipline Committee of the College, the Sports Coach and the students. The matter may be intimated to the Principal via e-mail with the directions to put it in the Notice Board of the college, so that the students who wish to appear before the Committee can do so. It shall submit its report at the next meeting of the BASG.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item Number 09.52.03: *Complaint against expulsion from college- Mr.Abhijith S L, Semester V -BSc Computer Science student- Emmanuel College, Vazhichal-reg.*

It was recommended to direct the Principal of the college and the complainant to appear for a hearing at the next meeting of the BASG. The Principal shall be directed to bring all the relevant documents related to the entire procedure involved, including the Minutes of the Staff Council and the Enquiry Report.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item Number 09.52.04: Grievance-Mr.Sarvatmajan. A-Bsc Zoology- S.N College, Chempazhanchy-Compulsory TC issued - reg

Recommended that the Principal of the college and the complainant be directed to appear for a hearing at the next meeting of the BASG.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item Number 09.52.05: Grievance- Mr. Ajmal Nawas – S4 Computer Science-Emmanuel College-Vazhichal- permission to continue studies-reg

It was recommended to direct the Principal of the college and the complainant to appear for a hearing at the next meeting of the BASG. The Principal shall be directed to bring all the relevant documents related to the entire procedure involved, including the Minutes of the Staff Council and the Enquiry Report.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item Number 09.52.06: Complaint- Mr.Pranoy S.N - BA (CBCSS) History-Christian College-Kattakkada-denial of permission to attend classes-reg.

Recommended that the Principal of the college and the complainant be directed to appear for a hearing at the next meeting of the BASG. The Principal shall bring all the relevant documents related to the entire procedure involved, including the Minutes of the Staff Council and the Enquiry Report, for verification.

It was also decided to hold the next meeting of the Committee at 10.30 am on 17-05-2019 at the Vice Chancellor's Chamber.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Board for Adjudication of Students Grievances held on 08.05.19, be noted.

Item No.09.53 UIT Regional Centres – Approval of the new format of the Employment contract – Consideration of -reg.

(Ad. A. VII)

As per the orders of the Vice-Chancellor, 221 employees on contract basis at UIT Regional Centres were engaged for a fresh tenure of one year from 06.04.2019 for non-teaching staff and 08.04.2019 for the teaching staff. But these employees were intimated not to submit the employment contract as the Standing Counsel informed that some changes may be brought to the existing format of employment contract. Now the Standing Counsel has forwarded a new format of employment contract by changing some of the conditions in the existing format.

It may be noted that, if the new format of employment contract is approved by the Syndicate, the employees who were intimated to be engaged could submit the bond w.e.f. the date which will be decided by the syndicate. In this circumstances, a technical issue of releasing the salary of the employees during the period w.e.f. the date they were actually engaged to the date which is to be decided for the execution of bond, will arise. To overcome this issue, the Standing Counsel has proposed to issue a U.O. for disbursement of salary during the period in accordance with the terms and conditions of the previous contract.

The Vice-Chancellor has ordered to place the following matters before the Syndicate for consideration:

1. The Proposal of the Standing Counsel to issue a U.O. for disbursement of salary during the period (w.e.f. the date they were actually engaged to the date which is to be decided for the execution of bond) in accordance with the terms and conditions of the previous contract,

2. The new format of employment contract forwarded by the Standing Counsel. (Copy attached)
As per the orders of the Vice-Chancellor the above are placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED to approve the new format of the Employment contract.

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Item No.09.54 **Revamping of Official Website of University of Kerala – minutes of website updation committee for approval- Consideration of - reg.**
Ref: **Minutes of the Meeting of Website Updation Committee held on 18-05-2019**
(Ad.Misc)

As per the minutes referred to above, the Committee constituted for updation of the Official Website of the University of Kerala held on 18/05/2019 reviewed progress in connection with updation of the official Website of the University, along with the minutes of the meeting of the sub-committee meeting held on 03.05.2019 and other proposals presented before it and recommended the following.

1. To renew the picture gallery in the website with fresh quality pictures of Kariavattom and University Palayam campuses and to post a short video about the University and to engage a photographer for the task.
2. To authorise the Director Computer Centre to prepare a BETAMAX file format with a view to collect details from the HOD's of all the teaching departments of the University, for inclusion in the website.
3. To convene meeting of HOD's of all teaching departments and Directors of Centres, in a phased manner, for obtaining details to be included in the new website.
4. To depute service of an Assistant, having sufficient knowledge in handling website maintenance, in the PRO section till a Programmer is appointed.
5. To introduce a Facebook page for the University to communicate with Students/Academic community in connection with various initiatives of the University.
6. To appreciate and acknowledge the meticulous service put in by Mr. Johnson W.D, Programmer, Computer Centre, University of Kerala in connection with the ongoing revamping of the Official Website of the University of Kerala.

As, ordered by the Vice-Chancellor the matter is placed before the Syndicate for a decision.

Resolution of the Syndicate
RESOLVED to approve the above recommendations.
FURTHER RESOLVED to engage a professional photographer/ agency of repute for providing quality photographs of the University and various institutions associated with University for uploading in the website and to obtain suitable suggestions in this regard from the Director, Computer Centre.
ALSO RESOLVED to incorporate provision in the website for all stakeholders to express their opinion/ suggestions.

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Item No.09.55 **Endowment Awards 2011 & 2012 – Consideration of reg.**
(Ac. EIII.)

The work related to Endowments, Memorial Lecturers and Chairs dealt by Ac.EIV section have been transferred to Ac.EIII Section as per University Order No.Ad.AV.02/677318 dated 28/09/2018. The endowment awards upto 2010 were already distributed. The Endowment Awards for the years 2009 & 2010 were distributed together on 23/09/2016. The Endowment awards since 2011 were pending at the time of work transfer from Ac.EIV Section.

The work for the disbursal of Endowment awards 2011 & 2012 were almost completed. Meanwhile, the Director IQAC has ordered to take urgent necessary action to disburse the pending Endowment awards as it will support NAAC Accreditation.

The list of candidates eligible for various Endowment awards is attached herewith. The details of 145 Endowment Awards have been collected for the year 2011. For the year 2012, the details of a total of 146 Endowment Awards have been collected. The award function may be conducted during the first week of July/August and the rest of the awards may be distributed by the end of November 2019.

As per the orders of the Vice-Chancellor, the list of candidates eligible for various Endowment awards for the year 2011 & 2012 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to entrust the Director, Students Services for conducting Endowment Award function for 2011-2012.

FURTHER RESOLVED to authorize the Registrar to facilitate necessary steps for ensuring distribution of Endowment Awards upto 2018.

Item No.09.56 Minutes of the Meeting of the Meeting of the Executive Committee, Centre for Global Academics- reg-

(AcBI)

Ref: Minutes of the meeting of the Executive Committee of the Centre For Global Academics held on 14-05-19-reg

The Minutes of the meeting of the Executive Committee of CGA is placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE CENTRE FOR GLOBAL ACADEMICS

Time : 02.20 p.m to 3.40 pm.
Date : 14.05.2019
Venue : Vice Chancellor's Chamber

Members Present

- | | | |
|---|---|-----|
| (1) The Vice Chancellor (In chair) | - | Sd/ |
| (2) The Pro Vice Chancellor | - | Sd/ |
| (3) Dr. A. Bijukumar, Director, CGA (Convenor) | - | Sd/ |
| (4) Dr. Divya C. Senan, Asst. Director, CGA | | |
| (5) Ms. Madhurkankana Roy, Regional Director, ICCR | - | Sd/ |
| (6) Dr. E.A Siril, Asst. Professor, Dept. of Botany | - | Sd/ |
| (7) Dr. Sainaba M., Asst. Professor & Head, ORI&ML | | |
| (8) Dr. Syed Ibrahim, M.D., Palnar Transmedia, Technopark | | |
| (9) Dr. S. Resia Beegum, Professor & Head, Dept of Commerce | | |

Member Absent

- (1) Dr. S. Ajitha, Asst. Professor, SDE

The meeting began at 2.20 p.m with the Vice Chancellor addressing the members. The items in the agenda were discussed in detail and the following resolutions taken.

Item No.09.56.01 ICCR sponsored -Foreign students - Admission to various UG, PG, PhD programs 2019 -reg

The Committee discussed the recommendations made by the HODs concerned/ BOS /Dean concerned regarding the eligibility of the applicants for admission to various courses opted by them and resolved to approve the recommendations as such except Sl. No. 14 under PG Programme. In the case of sl. no.14, Ms Veronica Oliveira de Medeiros Veronica, as the HOD has recommended the CGA to verify the eligibility it was resolved to grant her admission to MA Philosophy course as a degree in any discipline is an eligible qualification to do MA Philosophy course.

Sl No.	Name	Country	Qualification	Course opted	Dept./College suggested	Recommendations of the HOD/ BOS/ Dean concerned
UG Programme						
1.	Mr. Mohammad Omar Paiman	Afghanistan	School Leaving (equivalent to Grade XII in India)	BA in Political Science	University College, Thiruvananthapuram	Eligible for admission to the UG programme as he claims Secondary School Leaving Certificate from the

						Secondary Education Department, Afghanistan
2.	Ms. Evelyn Bena Setlhare	Botswana	Botswana General Certificate of Secondary Education. Higher Diploma in Health Education Programme from the University of Botswana	BSc Biotechnology	Govt.College, Karivattom	Botswana General Certificate of Secondary Education can be considered as an eligible qualification for admission to BSc Biotechnology (2b or 2a) as the core courses are Biology, Chemistry, Physics, Computer Science and Mathematics in addition to Geography and English Language. She has successfully completed Higher Diploma course in Health Education. Hence it appears she is eligible for admission to the BSc Biotechnology (2a or 2b) programme of this University.
PG Programme						
1	Mr. Sekou Seman Bagayoko	Mali	Professional Bachelors degree in Business Organization and Management from University of Ghana (translated certificate)	Master of Social Work (MSW)	Dept. of Sociology, UoK	Eligible for admission to MSW course
2	Mr.Mohammed Taqi Royesh	Afghanistan	Secondary School Transcript submitted	Master of Social Work (MSW)	Dept. of Sociology, UoK	Eligible for admission to MSW course
3	Mr. Alim Khan Yaqoobi	Afghanistan	Student's Educational Career Transcript provided by the Ministry of Higher Education, Afghanistan	MA English	Institute of English, UoK	No adequate qualification to pursue MA programme in English Language and Literature.
4	Mr. Abdullah Faizi	Afghanistan	Same as above	MA Psychology	Dept. of Psychology, UoK	Eligible for admission to PG

						course in Psychology.
5	Mr. Didar Ahamd Mehraban	Afghanistan	Under graduation in Administration and Diplomacy	LLM	Dept. of Law, UoK	The eligibility criterion for the LLM course is 5 year LLB Degree/ 3 year LLB degree/ Annual scheme, after XII/ Graduation. The attached Certificate of the applicant shows that the name of the course is a degree on "Administration and Diplomacy", under the faculty of Law and Politics which can be considered as a degree with courses in law, but not equivalent to a 3 year/ 5 year degree programme in Law. The law content of the degree programme is very limited. Hence not found eligible for admission to PG programme in Law
6	Ms.Fati Abdramane Traore	Mali	Undergraduate	MA International Relations	Dept. of Political Science, UoK	Eligible for admission to MA Political Science (as she claims she is an undergraduate with 55 percent mark)/ Translated certificates not attached
7	Ms. Saeeda Hamidi	Afghanistan	Undergraduate (BA)	MA Public Administration	Dept. of Political Science, UoK	BA degree certificate (Department of Russian, Faculty of Languages and Literatures). As such, eligible for admn to MA PublicAdministrati on.
8	Mr. Ahmad Khalid Barzgar	Afghanistan	Undergraduate (BBA)	MBA	IMK, UoK	Eligible
9	Mr. Hamidullah Nazari	Afghanistan	Undergraduate (BA)	MBA	IMK, UoK	Eligible
10	Mr. Mohammad Zakaria	Afghanistan	Undergraduate (BA)	MBA	IMK, UoK	Eligible
11	Mr.	Afghanistan	Undergraduate	MBS	IMK, UoK	Eligible for MBA

	Mohammad Tamim Siam	n	(BBA Hons)			
12	Mr. Zmarialy Yousufi	Afghanistan	Undergraduate (BSc Finance)	MBA	IMK, UoK	Eligible
13	Mr. Jesse Odero Ombakho	Kenya	Undergraduate	MBA	IMK, UoK	Eligible
14	Ms. Veronica Oliveira de Medeiros	Brazil	BA in Legal and Social Sciences	MA Philosophy	Dept. of Philosophy, UoK	On verification of the application submitted by the applicant it seems that she has completed Bachelor Degree in Legal & Social Sciences. The eligibility has to be verified by the CGA Executive Committee.
16	Mr. Benjamim Borges Tavares	Angola	4 year Electromechanical Engineering programme	M.Tech Technology Management	Dept. of Future Studies	Eligible for admission to M.Tech Technology Management offered by the University Department as he has passed 4 year Electromechanical Engineering programme and has scored 62% marks as reported in the application.
PhD Programme						
1	Mr. Fredrick Wawire Otikey	Kenya	M.Phil in Library and Information Studies	PhD degree in Library and Information Studies	Dept. of Library and Information Science, UoK	Eligible for admission to research leading to PhD degree in Library and Information Science
2	Mr. Mohammad Reza Rafat	Afghanistan	MA Public Administration	PhD degree in Public Administration	Dept. of Political Science, UoK	Eligible for PhD admission as he secured 63.9% for MA Public Administration.
3	Mr. Hakeem Jan Muffaker	Afghanistan	MBA	PhD degree in Public Administration	Dept. of Political Science, UoK	The Dean, Faculty of Social Sciences remarked that he is qualified for PhD course in Public Administration. It is also intimated to direct the candidate to meet a supervising teacher with a proposal for the PhD programme.
4	Ms. Magret Madzivadondo	Zimbabwe	MSc in Population Studies	PhD in Demography and Population	Dept. of Demography	Eligible for admn to PhD degree in Demography. But at present there is no

				Studies		vacancy for PhD registration in the Department of Demography.
5	Mr. Allan Rudesh Samaroo	Trinidad and Tobago	MA Bharathanatyam	PhD in Dance (Bharathanatyam)/ Cultural Studies	--	No facility to do research leading to PhD degree in Dance under this University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Executive Committee of the Centre for Global Academics held on 14.05.2019, be approved.

Item No.09.56.02 Foreign students admission to MBA course – Request from TKM Institute of Management, Kollam – inspection report submitted – reg.

The Director, TKM Institute of Management (TIM), Kollam, vide letter no.TIM/DIR/KUFS/2018 dtd 27.03.2018 has informed about their experience in successfully conducting MBA course for the past 23 years which has resulted instudents from various states of our country as well as from different countries,expressing their interest in pursuing studies at TIM, Kollam.

TIM admitted foreign students sponsored by the Government of India for their MBA programme during the academic year 2015-16 and the students completed their course without approval from University of Kerala. As approval was not given by University of Kerala, TIM were not able to continue with foreign students admission for the following years. The Director requested to reconsider their request for admitting foreign students for MBA Programme, in light of the enquiries received from foreign students in this regard and the priority accorded to the State of Kerala being a destination for higher education among SAARC countries and for persons of Indian origin.

The Director requested for favourable decision from University of Kerala taking into consideration the contributions made by TKM group to professional education in Kerala, their infrastructural facilities matching international standard including an international hostel and the fact that they have been accorded minority status. The Director requested for permission to grant admission to foreign students in their institution from academic year 2018-19 onwards.

The Syndicate, at its meeting held on 11.07.2018, vide item no.02.73.01, considered the matter regarding admission of foreign students to MBA programme at TKM Institute of Management (TIM), Kollam and resolved to conduct an inspection at the College by an inspection team comprising of Dr. A. Bijukumar, Director, CGA, Dr. S. Nazeeb, Convenor, SC of the Syndicate on A & R and HoD, IMK for ascertaining instructional and infrastructural facilities available in the College for admitting foreign students, as per recommendations of the Executive Committee of the Centre for Global Academics held on 25.06.2018. The Syndicate further resolved to include Sri. M. Sreekumar, Member, Syndicate in the inspection team. Accordingly, the inspection team conducted inspection at TIM and submitted the inspection report on 05.03.2019.

The Committee discussed the report in detail. The Director, CGA requested to sign an MOU with TIM, with specific guidelines for the sharing of fee claimed from foreign students by TIM with the University. It was resolved to fix a meeting with the authorities of TIM for a detailed discussion on the modalities. A detailed proposal regarding granting of permission to TKM College shall be prepared by the Director, CGA, with inputs from the Convener, Standing Committee of the Syndicate on Academic and Research, for placing the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Executive Committee of the Centre for Global Academics held on 14.05.2019, be approved.

Item No.09.56.03 *Report-Admission to PG Programme- application from Ms.Nada Ahmad Ameen Jaradat-foreign national-reg*

The Regional Director, ICCR forwarded the application for admission to the MSc Mathematics degree course of this University, submitted by a Palestinian national, Ms. Nada Ahmad Ameen Jaradat. Her application was forwarded by the ICCR stating that the applicant would be awarded ICCR scholarship, if she is accepted for admission to the course. The application along with the supporting documents were forwarded to the HOD, Department of Mathematics for verification of the eligibility of the applicant to do MSc Mathematics course of this University.

The HOD after verifying the credentials of the candidate has reported that the Bachelor's degree secured by the candidate has covered less than 40% of Mathematics content when compared to the BSc Mathematics degree of this University and that the applicant holds a Bachelor's degree in Civil Engineering which is not an eligible qualification for admission to the MSc Mathematics programme of this University. Hence the candidate is not eligible for admission to the MSc degree course.

The Committee approved the recommendations of the HOD, Department of Mathematics not to grant admission to the applicant, as she holds a Bachelor's degree in Civil Engineering which is not an eligible qualification for admission to the Msc Mathematics Programme of this University.

Additional items

(1)Sub: Proposal to hold a Foreign Students' Meet-reg

The Director, CGA informed the Committee that a proposal to hold a Foreign Students' Meet submitted in the last financial year could not be materialised then. He requested the Committee to organize the programme during August 2019. The Committee directed the Director, CGA to submit a revised proposal for the International Students' Meet during August 2019. The meet will be conducted in association with Goethe Centum and ICCR. Dr. Syed Ibrahim, Director of the centre extended all support for the programme.

(2) Sub: Issues faced by foreign scholars in getting grievances addressed- reg

The complaints raised by the Regional Director, ICCR about the difficulties faced by a few foreign students in getting their grievances redressed promptly was discussed in detail. The Section Officer from the Research section concerned gave her an update on the status of the theses submitted by 10 foreign scholars. All the applications are in various stages of processing and the delay in some cases is caused by various reasons like correction in the panel submitted, non-remittance of fee, non-receipt of theses evaluated by all the three examiners in each case etc. It was assured that the matter will be looked into seriously and all possible efforts will be taken to speed up the procedure. Assurance was also given that the request to waive the fee due from Mr.Geoffrey Mushaija will be placed before the Syndicate for consideration and in the meantime his thesis will be sent for evaluation.The procedure for re-imburement of the fee remitted by Mr. Farzadi Yousefi is in its final stage and the amount will be released based on the intimation from the Regional Director, ICCR on the mode of payment.

It was also resolved to collect the Open defence fee now collected in instalments from foreign research scholars in lumpsum along with the fee for Thesis submission, as requested by ICCR.

The request of the Regional Director, ICCR to route all communications with the candidates through them and not to address ICCR sponsored candidates by way of communications sent directly to them was also agreed to. Henceforth all the applications submitted/correspondences made to/ by the ICCR sponsored candidates will be routed through ICCR.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Executive Committee of the Centre for Global Academics held on 14.05.2019, be approved.

Item No.09.57

Stopping Online Admission to BSc Physics and Computer Application at UIT Aroor – reg.

(Ad.A.VII(A))

The Vice-Chancellor has ordered to stop Online Admission to BSc Physics and Computer Application Programme at University Institute of Technology, Aroor, Alappuzha this year and to place the matter before the Syndicate meeting. Starting another Degree Programme can be considered.

The matter is therefore placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

FURTHER RESOLVED to allow B.Com Co-operation (Elective) (40Seats) to UIT, Aroor, Alappuzha in the place of B.Sc Physics with Computer Applications with effect from 2019-20.

Item No.09.58: *Re appropriation of funds towards the purchase of Innova Crysta VX the official vehicle of Hon'ble ViceChancellor – Reporting of – reg:*

(Ad A IV)

The Syndicate at its meeting held on 28.03.2019 vide Item No.07.67 resolved to urgently proceed towards purchasing the Toyota Innova VX car for use by the Vice-Chancellor at the Govt. rate for a total cost of Rs.18,41,574/- (Rupees Eighteen Lakhs Forty One Thousand Five Hundred and Seventy Four only) including GST.

As per the revised invoice submitted by the Assistant Engineer (Mechanical) for the total cost of the vehicle is Rs 18,63,808/ (Rupees Eighteen Lakhs Sixty Three Thousand Eight Hundred and Eight only) including 2% TDS under GST of Rs.25,187/ (Rupees Twenty Five Thousand One Hundred and Eighty Seven only).

After obtaining Administrative sanction supply order was issued with the M/s Toyota Kirloskar Motor Pvt. Ltd. Bangalore for effecting purchase of Innova Crysta VX at special Govt. rate by advance payment of Rs 18,38,621/ (Rupees Eighteen Lakhs Thirty Eight Thousand Six Hundred and Twenty One only) through RTGS to the firm.

To facilitate the payment to the Finance vide its Endorsement No FOS 445/Fin I/dtd 12.04.2019 an additional amount of Rs 7,46,600/ (Rupees Seven Lakhs Forty Six Thousand Six Hundred only) was provided under the h/a "Part INPMH1(a)General Direction4/2125Purchase of Vehicle" by re appropriation from h/a "Part INPMH63Miscellaneous8/5948 Miscellaneous of the current BE of the University.

The re appropriation made is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.59 *'Centre for Marxian studies' – proposal for nomination of Hon. Director and providing space – consideration of – regarding.*

(Ac.D)

The Syndicate at its meeting held on 11.03.2019 vide item no: 06.23 Additional Item no:1, resolved to start Centre for Marxian Studies in University of Kerala and to authorize the Vice-Chancellor to put Dr. Joseph Antony, Associate Professor, Department of Political Science, University of Kerala in additional charge of the Hon.Director of the Centre. The Syndicate also resolved that an honorarium at Rs. 30,000/- per month be fixed in respect of the Director.

Administrative sanction was given to start Centre for Marxian Studies and U.O no: Ac.D/3/CMS/2018 dtd 19.03.2019 was issued in this regard. Remarks from Finance section was sought regarding the honorarium of the Director. The finance section has remarked that as Dr. Joseph Antony is a faculty of the University, he is eligible only to receive charge allowance for the additional charge held. Considering that the maximum honorarium being paid to the Honorary Director of other centres is Rs 3000/- per month and the fact that Dr. Joseph Antony is currently a faculty of the University and drawing emoluments as such, clarification may be obtained on the matter regarding the payment of honorarium.

Meanwhile Dr S Nazeeb, Member Syndicate has now given request to nominate a Hon. Director for the Centre as Dr. Joseph Antony will be retiring soon and to provide space for office in the Kariavattom Campus Library building.

As per the orders of the Vice-Chancellor the matter regarding the nomination of new Hon. Director for Centre for Marxian Studies and to provide space for office, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to place Dr.Shaji Varkey, Professor, Dept. of Political Science as Director in charge of Centre for Marxian Studies.

FURTHER RESOLVED to allocate space on the 2nd floor of Campus Library Building, Kariavattom to accommodate the Centre.

Item No.09.60 **Shifting of Office of the University Engineer to Senate House Campus - Request –Consideration of -reg.**

(Ad.BI)

The University Engineer's office is functioning in the University Kariavattom Campus since a long time, as majority of Teaching Departments, Staff Quarters, Researcher's Hostel, Students Library etc. are located there. Construction/maintenance of all buildings and allied works are under the control of the Engineering Unit, Kariavattom. There is one Asst. Engineer (civil) office at Senate House Campus to co-ordinate the works under S.H Office and other department offices in the city.

The University Engineer, vide request dated 20-05-2019 has submitted that the University Engineer's office, Kariavattom may be shifted to Senate House Campus, Palayam on the basis of following grounds.

1. For attending meetings and discussions, the University Engineer has to travel regularly from Kariavattom to Palayam Campus and other offices viz. Public Works Department, Kerala Water Authority, Tax Department, GST Bhavan, Accountant General's Office etc.

2. All work bills are to be routed through Finance Officer.

The University Engineer also reported that the supplementary offices like Drawing Branch, Establishment Branch, Office of the Divisional Accounts Officer, Office of the HD attached to the University Engineer's office. The staff in these offices are Administrative/ Technical officers dealing with the office work only and not meant for field work. It is also assured that she will visit and oversee all the works at Kariavattom periodically as and when required, once the office is shifted to the Senate House Campus. Hence the University Engineer has requested the following.

1. Allot the first floor of the newly constructed Canteen Building for the office of the University Engineer.
2. To shift the Unistar Club, presently functioning in the first floor of the new Canteen building to the second floor.
3. Permission to execute the necessary partition work through the ongoing contract.
4. Existing cabin of the University Engineer at Kariavattom Campus may be retained for the official purpose of that Campus.

As per orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to accept the requests from the University Engineer for shifting the Office of the University Engineer from Kariavattom Campus to Main Office, Palayam along with the suggestions relating to accommodation and facilities.

FURTHER RESOLVED to shift the Office of the Mechanical Engineer also to the Senate House Campus along with the shifting of Office of the University Engineer and **ALSO RESOLVED** to entrust the Mechanical Engineer with the maintenance and repair of all Air-Conditioners in the Main Office Campus as well as Offices and Departments in the Kariavattom Campus.

Item No.09.61 **Encroachment of University land at Kariavattom by the QUEST (prior 'NEST') – eviction –Consideration of - reg.**

(Estate Officer)

An encroachment by the NEST (now 'Quest') having an area 22sq.m of in the Kariavattom campus was noticed. As per the Kerala Building Rules [Rule 57(4)] an industrial concern has to provide 7.5m as set back. The NEST did not even provide the set back and encroached the University property to an extent of 22sq.m. When action was taken by the Tahsildar to evict the encroachment, the NEST approached the Government to intervene in the matter and not to take action under the provision of the Land Conservancy Act. As directed by the then Hon'ble Chief Minister of Kerala, the IT secretary convened a meeting of the authorities of the NEST, the CEO of the Technopark and the

authorities of the University. After the discussion the Government disposed of the petition by the NEST with directions to approach the University since the University is the only competent authority to take a decision in the matter. The request of the NEST was considered by the Syndicate and decided to realise an amount of Rs.1,00,00,000/- (Rupees one Crore only).from them and the matter was placed before the Senate. The Senate, without taking any decision deferred the matter.

Later, the Quest (The successor of the NEST) requested the University to reconsider the matter and to have an amicable settlement. The Pro-Vice-Chancellor convened a meeting with the authorities of the Quest on 23.7.2016 and discussed the matter. The matter was then taken up by the University with Government as per letter number AdB1-528/95 dt 31-8-2017. The Government, vide letter no.U4/121/2017/Rev. dated 05-07-2018 issued direction to the District Collector, Thiruvananthapuram to speed up the eviction process and furnish report to the Government.

In the meanwhile The Chief Executive Officer, Technopark submitted a request on 17-08-2018 stating that Technopark was willing to give alternate land contiguous with University land to settle the issue amicably. University in this regard informed the Chief Executive Officer on 22-09-2018 that their proposal of substituting Technopark land to the University in lieu of the land encroached by the 'QUEST' could not be considered.

Based on the Government direction cited above, the University requested to the District Collector to inform the present position of the eviction process as per letter dated 22-09-2018, 02-03-2019 and 04-04-2019; but no reply has been received till date. The meeting of the Syndicate held on 28-03-2019 vide item no-07.55 resolved that “the encroachment of University land by M/s.NEST of Technopark for which a compensation was agreed to during a consultation involving Government, may be taken up urgently since the compensation amount is yet to be received by the University.” Since the University is proceeding with the action of eviction process, no action in this regard was taken.

Meanwhile the meeting on 21-05-2019 chaired by the Hon'ble Vice- Chancellor with the learned Standing Counsel and Legal Advisor of the University has decided to place the matter before the Syndicate to take further legal steps in consultation with the legal advisor.

Accordingly the subject of eviction of University land at Kariavattom encroached by M/s QUEST (prior M/s NEST) is placed before the Syndicate for decision.

Resolution of the Syndicate
RESOLVED that the matter be proceeded with legally.

Item No.09.62

ദിവസവേതന കരാറിനടിസ്ഥാനത്തിൽ പുനർനിയമനം നൽകുന്നത് സംബന്ധിച്ച്. -

Consideration of –reg.

(എഡി.എII)

കേരള സർവകലാശാല ഫിനാൻസ് ഓഫീസറുടെ ഓഫീസിൽ, ഓഫീസ് അറ്റൻഡന്റായി ജോലി നോക്കുന്ന ശ്രീ. എം. വാസുദേവൻ പിള്ള ഓഫീസ് അറ്റൻഡന്റായി 21.07.2001-ൽ ജോലിയിൽ പ്രവേശിപ്പിക്കുകയും 31.05.2019-ൽ വിരമിക്കുകയാണെന്നും വിരമിച്ചതിനുശേഷം കരാർ അടിസ്ഥാനത്തിൽ പുനർനിയമനം നൽകണമെന്നും അപേക്ഷ നൽകിയിട്ടുണ്ട്.

ഫിനാൻസ് സെക്ഷനിലെ ഓഫീസ് അറ്റൻഡന്റ്, ഫിനാൻസ് സെക്രട്ടറിയേറ്റ്, ഉന്നതവിദ്യാഭ്യാസ വകുപ്പ്, ട്രഷറി, ഡിപ്പാർട്ട്മെന്റ്, കോളേജിയറ്റ് എഡ്യൂക്കേഷൻ ഡയറക്ടറേറ്റ്, ആദായ നികുതി വകുപ്പിന്റെ വിവിധ ഓഫീസുകൾ, ജി. എസ്.ടി വകുപ്പിന്റെ വിവിധ ഓഫീസുകൾ എന്നിവിടങ്ങളിൽ യൂണിവേഴ്സിറ്റിയുടെ വിവിധ ആവശ്യങ്ങൾക്കായി പ്രധാനപ്പെട്ട രേഖകൾ/കത്തുകൾ തുടങ്ങി ബില്ലുകൾ അടക്കം കൊണ്ട് പേകേണ്ടതുണ്ട്.

ഒരു ഓഫീസ് അറ്റൻഡന്റിന്റെ അഭാവം ഫിനാൻസിന്റെ മേൽ പഠഞ്ഞ കാര്യങ്ങളെ കാര്യമായി ബാധിക്കുന്നതിനാൽ അത് പരിഹരിക്കുന്നതിലേക്ക് ആവശ്യമായ നടപടി കൈക്കൊള്ളണമെന്ന് ഫിനാൻസ് ഓഫീസർ രജിസ്ട്രാർക്ക് നൽകിയ കത്തിൽ പറയുന്നുണ്ട്.

വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻമേൽ ഈവിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED to entrust the Finance Officer to make suitable suggestions.
Dr.Latha Devi. R, Member Syndicate expressed her dissent.

Item No.09.63 Deduction of Income Tax on pensionary benefits – Consideration of- reg. (Accounts.VI)

The Assistant Commissioner of Income Tax (TDS) Vide Letter F.No. University/SCIT (TDS), TVM/2016-17/4 dated 25.11.2016 demanded to compute TDS liability of employees by including DCRG, Commutation of pension and terminal surrender of earned leave for the financial year 2015-16 and 2016-17 to the extent provided in section 10(10)(iii) and 10(10A)(ii) and section 10(10AA)(ii) and to deduct taxes at source and to remit the Income Tax to the Central Government account as University does not come under the definition of State Government.

Consequent on the demand notice issued by the Income Tax department the Syndicate at its meeting held on 11.08.2017 Vide Item No.29.130.08 considered the recommendation of the Standing Committee of the Syndicate on Finance held on 14.07.2017 and resolved to give option to the employees either to deduct tax at source from retirement benefits or twice the amount of actual income tax be withheld and deposited in the suspense account of the University. On the basis of the above resolution UO No.Ad.AIII.2/2017 dated 13/09/2017 was issued. All the pensioners have opted to release their pensionary benefits as per Clause 1(a) of the above UO after deducting tax.

As per the orders of the Vice-Chancellor the matter related to tax including deduction of tax of previous financial years (2015-16 and 2016-17) was again placed before the meeting of the Syndicate held on 11.07.2018 and the Syndicate vide Item No.02.80 resolved “that the terminal benefits be released after deducting the Income Tax and further resolved that the tax deducted be duly remitted and the matter of refund be considered if found eligible later.”

On the orders of the Vice-Chancellor, as per the Legal Advisor’s opinion and instructions of the Tax Consultant, the tax on payments of previous financial years were deducted and the balance amounts released. The details of tax deduction of previous financial years (2015-16 and 2016-17) were also furnished to the Income Tax department as demanded by them.

The Deputy Commissioner of Income Tax (TDS), Trivandrum has issued notice dated 26.03.2019 to the University on the assessment of tax of previous financial years (2015-16 and 2016-17). In the notice of Demand under section 156 of IT Act, 1961 it is mentioned that if the University intend to appeal against the assessment, an Appeal may be filed before the Commissioner of Income Tax (Appeals) within 30 days of receipt of the notice. The Vice-Chancellor has ordered to file the Appeal in consultation with the Standing Counsel and the Tax Consultant of the University was authorized to file the Appeal. As such, the Appeal against the assessment has been filed by the Tax consultant of the University.

In the opinion forwarded by the Standing Counsel of the University it is remarked “that it was a patent error on the part of the University to concede to effect payment abruptly, stopping the legal steps initiated against the demand at the initial stage without waiting for the culmination of all the possible legal steps that could be taken against the claim for Income Tax from terminal benefits of the employees. However regarding the payments already made what can now be done at this belated stage is a matter which has to be examined carefully considering the entire developments right from the initial point of demand till now. I feel that no further payments should be made and the demands for the same should be resisted systematically and how that can be done may be examined in a meeting in which all the authorities of the University involved so far in the issue may also be required to participate for making their contributions and thus to enable the University to arrive at a proper and legally viable solution.”

The whole matter was placed before the Standing Committee of Syndicate on Finance held on 16-05-2019. The Committee recommended to conduct a high level meeting with the Vice-Chancellor, Standing Counsel, Legal Advisor, Syndicate Members and other officials of the University.

Accordingly, the meeting was held on 21-05-2019 and proposed the following recommendations.

1. To review the earlier decisions of the Syndicate regarding the tax deduction on retiral benefits and to take a policy decision regarding the same.
2. To file a Writ Petition before the Hon’ble High Court on tax exemption.
3. Not to effect further tax payments on retiral benefit and to retain sufficient amount in the account of the University to meet future liability if required. For this purpose, instead of withholding twice the amount of actual income tax and depositing in the suspense account of the University as decided earlier, to retain an amount equivalent to 12% of the retiral benefits

to meet future liability, if any, and to deposit the amount as fixed deposit in SBI, KUOC Branch, in the joint names of the Finance Officer and the Pensioner. Such amounts being encashable only on termination of legal proceedings.

The matter is placed before the syndicate for consideration and appropriate resolution.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the High Level Committee Meeting and **FURTHER RESOLVED** to entrust the Registrar to proceed with the necessary legal action.

Item No.09.64 Minutes of the Meeting of the Board for Adjudication of Students' Grievances-Approval of- reg.

(Ac.B1)

Ref: Minutes of the meeting of the Board for Adjudication of Students' Grievances held on 17-05-19

The meeting of the Board for Adjudication of Students' Grievances began at 10.50 am at the Vice-Chancellor's Chamber. The meeting was convened as per the resolution taken at the meeting of BASG to hear the petitioners / Principals of the colleges in the complaints taken up by the Board at its meeting on 08-05-19 as detailed below.

- 1:Mr. Nikhil Sadiq, expelled student- IXth Semester Five Year LLB, Govt. Law College, Thiruvananthapuram --to re-admit treating dismissal period as period of punishment-
- 2:Mr.Abhijith S L, Semester V, BSc Computer Science student- Emmanuel College, Vazhichal- Complaint against expulsion from college
- 3:Mr.Sarvatmajan A-Bsc Zoology- S N College, Chempazhanchy- complaint against issuance of Compulsory TC
- 4: Mr. Ajmal Nawas – S4 Computer Science-Emmanuel College- Vazhichal- permission to continue studies
- 5:Mr.Pranoy S N- BA (CBCSS) History-Christian College-Kattakkada-denial of permission to attend classes

The Board also discussed and approved the Report of the Sub Committee of BASG who conducted an Enquiry at the HHMSPB NSS College for Women, Neeramankara on 14-05-19, as resolved by the BASG meeting on 08-05-19,(and approved by the Vice Chancellor, subject to reporting to Syndicate). The Hearing was conducted as per the complaint from a group of students at HHMSPB NSS College for Women, alleging harassment by the Principal.

The Minutes of the meeting of the Board for Adjudication of Students' Grievances held on 17-05-19 along with the Proceedings of the meeting and the Report of the Sub Committee of BASG that conducted the hearing at HHMSPB NSS College for Women, Neeramankara are placed before the Syndicate.

Minutes of the meeting of the Board for Adjudication of Students' Grievances held on 17.05.2019

Time	:	10.50 am
Date	:	17-05-2019
Venue	:	Vice Chancellor's Chamber

Members Present

Vice Chancellor (in the chair)
 Dr K B Manoj, Member, Academic Council
 Dr K R Kavitha, Member, Senate
 Dr. Rajesh Kumar P, Member, Senate
 Sri. Harikrishnan, Member, Senate
 Sri. R Siddik, DSS

Member Absent

Dr B Unnikrishnan Nair, Member, Academic Council

The meeting of the Board for Adjudication of Students' Grievances began at 10.50 am at the Vice-Chancellor's Chamber. The meeting was convened as per the resolution taken at the meeting of BASG to hear the petitioners / Principals of the colleges in the complaints taken up by the Board at its meeting on 08-05-19.

Item No.09.64.01: Submission by Sri. Nikhil Sadiq, expelled student-IXth Semester Five Year LLB, Govt. Law College, Thiruvananthapuram--to re-admit treating dismissal period as period of punishment-reg

The petitioner Mr. Nikhil Sadiq, informed via phone that he will not be attending the hearing. He did not turn up. The Principal, Govt. Law College, Thiruvnanthapuram was heard. The Principal informed that though he was a constant trouble-maker, they will abide by the decision of the University on the matter. It was also intimated that the petitioner is now employed somewhere. Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances made the following observations

The applicant is not keen on continuing his studies as he has informed through phone that he will not be attending the hearing, without giving a reason.

The Principal also orally informed that the petitioner is working somewhere outside. Hence it was resolved to accept the decision of the College Council in expelling Mr. Nikhil Sadiq from the college.

Resolution of the Syndicate

NOTED the decision of Board for Adjudication of Students' Grievances to accept the decision of the College Council in expelling Mr. Nikhil Sadiq from the college.

Item No.09.64.02: Complaint against expulsion from college- Mr.Abhijith S L, SemesterV - BSc Computer Science student- Emmanuel College, Vazhichal-reg

Mr. Abhijith S L, (SemesterV -BSc Computer Science student- Emmanuel College, Vazhichal) the petitioner was heard by the Committee. According to him he was expelled from college for no fault of his and without any reason. The management insulted and assaulted him in front of his classmates, when he asked for the reason for his suspension from the college. His expulsion from the college is unlawful as the procedure for initiating disciplinary action against students was not observed in his case. He has requested the Board to let him continue his studies in any other college.

The Principal submitted that the Staff Council unanimously took the decision to expel Abhijith.S.L from the college. As contented by the Principal, the petitioner and his father were directed to appear for a hearing on 18-09-18, but they along with the sister of another student visited the college a day ahead of the hearing and barged into his room without permission and created pandemonium over there, refusing his request not to interrupt his work. They sat there for 1 1/2 hours flouting all norms of decency and rule of law. According to the Principal, he has been expelled from the college with effect from 12-11-18, as his presence in the college will have a bad influence on his fellow students.

Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances, came to the following conclusions

- Procedural lapse is there on the part of the college. Though serious charges are now levelled against the student, he was permitted to attend classes when placed under suspension.
 - No Memo of charges or Statement of allegations was issued to the petitioner.
 - All other students, including the one who barged into the Principal's room along with Mr. Abhijith were exonerated. The petitioner alone seems to be victimised.
 - The Principal himself admitted that internal Complaints Committee is not functioning in the college. No meetings of Students' Grievance cell is conducted. Hence they don't get an opportunity to air their grievances.
- Manager also is part of discipline committee. It is the Manager of the College and not the Principal who deals with student issues in the college. The Principal himself admitted that.
- The Chairman of the Board would authorise the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a domestic enquiry at the college to ensure that the rights of students are protected at the college.
 - As the petitioner is seen victimised for no fault of his, the college may be directed to issue him transfer certificate. He may be permitted to pursue 6th Semester BSc Computer Science course at UIT Neyyattinkara, treating the matter as a special case by creating additional seat, if required.

Resolution of the Syndicate

NOTED the decision of Board for Adjudication of Students' Grievances regarding Mr. Abhijith.S.L, Semester V -BSc Computer Science student- Emmanuel College, Vazhichal and his being permitted to pursue 6th Semester BSc Computer Science course at UIT Neyyattinkara, treating the matter as a special case by creating additional seat, if required.

Item No.09.64.03 **Grievance-Mr.Sarvatmajan A-Bsc Zoology- S N College, Chempazhanthy-regarding Compulsory TC issued- as per judgment of the High Court on WP(C) no. 7653/19 -reg**

Mr. Sarvatmajan was heard first. The Chair directed him to explain the situation which led to his expulsion from the college. According to him he had an affair with the girl who filed a complaint against him and when the relation broke he had a verbal tirade with the girl and there was a commotion over there when other students interfered. He admitted to the members that he feels repentance and if given a chance to resume his studies in the college, he will not take any kind of revenge on the girl. All he wants is to continue his studies.

The Board then heard the Principal, S N College, Chempazhanthy. The Principal submitted that the girl who accused him of slapping her is not ready to withdraw her complaint and if he continues his studies there that would disrupt the peaceful atmosphere in the college. The Principal further stated that he was a bright student and has not created any other problem in the college other than this issue. The Board then heard the Principal, SN College, Chempazhanthy. The Principal submitted that the girl who accused him of slapping her is not ready to withdraw her complaint and if he continues his studies there that would disrupt the peaceful atmosphere in the college. The Principal further stated that he was a bright student and has not created any other problem in the college other than this issue. The members of BASG requested the Principal not to spoil the future of the student by issuing compulsory TC, especially when the student feels repentance on what has happened. The Principal agreed to the suggestion to issue him TC without any adverse remarks so that he can join and continue his studies in any other college.

Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances made the following observations

It will be appropriate to uphold the order of dismissal issued by the Principal. But as he feels repentance and vouches that he will not create any problem in future to the girl in question or anyone else involved in the issue and on considering the fact that his future is to be secure, he needs to be given a chance to continue his studies. As the Principal agreed to the Board to issue him a Transfer Certificate without adverse remarks, he can be permitted to continue his studies at SN College, Varkala, **by creating additional seat, if required.** The petitioner may complete necessary formalities for college transfer.

Resolution of the Syndicate

NOTED the decision of Board for Adjudication of Students' Grievances regarding Mr. Sarvatmajan A-B.Sc Zoology- S N College, Chempazhanthy and his being permitted to continue his studies at SN College, Varkala, by creating additional seat, if required.

Item No.09.64.04: **Grievance- Mr. Ajmal Nawas – S4 Computer Science-Immanuel College-Vazhichal- permission to continue his studies-reg**

The Board heard Mr. Ajmal Nawas- S4 BSc Computer Science-Immanuel College-Vazhichal- on his grievance that he has been expelled from the college without any valid reason. He submitted that the college authorities do not permit him to continue his studies in the college after he stayed away from class for 6 months due to shortage of attendance. He was directed by the college authorities to stay away for 6 months and then take re-admission. It is alleged that he was purposely denied attendance as attendance will be cut for coming late even by 5 minutes or late to class after going to toilet in the interval. As directed, when he accompanied by his mother, went to the college, after the lapse of 6 months, for taking re-admission, they were blocked at the gate. Later Mr. Sebastian, one of the teachers there came out and told them that the management has decided not to re-admit students who are "sem out". But he came to know that two girls under the same background were re-admitted. Hence he requested the Committee to permit him to continue his studies in any other college nearby his house.

The Principal was also heard. The Principal explained that Mr. Ajmal Nawas has all along been highly irregular in attending classes. As a perpetual late-comer, he has already availed of two ‘‘condonations’’, during the 2nd and 3rd Semesters. He has not passed any of the examinations. His arrogant behaviour and extremely poor academic performance and the opinion of his teachers compelled the management to arrive at the resolution that he need not be permitted to pursue his studies in the college. His presence in the class will have a detrimental effect on fellow students. Hence it has been decided not to permit him to seek re-admission in the institution.

After verifying the documentary and oral evidences presented by the principal and the petitioner the Board resolved the following.

As the Board is convinced that there is serious lapse on the part of the management in ensuring the privileges and rights of students while taking disciplinary action against them, the Board feels that the future of the student should not be spoiled for ever. The student was never given a chance to express his concern and there exists no facility in the college for the students to air their grievance other than approaching the Principal. But they are not given opportunity to see the Principal. Hence the college be directed to issue Transfer Certificate to the petitioner and the petitioner may be given re-admission and college transfer to UIT Neyyattinkara, as a special case, by creating additional seat, if required. to the next S4 BSc Computer Science batch. As resolved in item number 3, the Chairman, BASG will authorise the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a domestic inspection at the college.

Resolution of the Syndicate

NOTED the decision of Board for Adjudication of Students’ Grievances directing the college to issue Transfer Certificate to the petitioner and the petitioner being given re-admission and college transfer to UIT Neyyattinkara, as a special case, by creating additional seat, if required, to the next S4 BSc Computer Science batch.

Item No.09.64.05: Complaint- Mr.Pranoy SN- BA (CBCSS) History-Christian College-Kattakkada-denialof permission to attend classes-reg

The petitioner Mr. Pranoy SN, BA (CBCSS) student at Christian College, Kattakkada, did not turn up for the hearing.

The Principal of the college submitted that the student was irregular in class and secured only 42% of attendants for the First semester CBCSS BA course and hence they could not exercise their discretionary powers to condone shortage of attendance. Every student of the the University of Kerala shall be required to complete the regular course of study prescribed by the University Regulations. No student shall be considered to have completed the regular course of study unless he has attended at least seventy five percent of the classes. He has not attended the Counselling Session on 13-09-18 (for late admissions) with respect to the importance of attending the classes. Further the candidate was not registered to the First Semester University Examination through the college, as he remitted the examination fee directly to the University, without intimation to college. Later he managed to get an interim order from the Hon’ble Lok Ayukta by misrepresenting facts. It was also submitted that the case is pending before the Hon’ble Lok Ayukta and that the attendance shortage for the First Semester was not condoned by the University.

After verifying the documentary and oral evidences submitted by the Principal, Christian College, Kattakada, the Board resolved to wait for the Hon’ble Lok Ayukta’s verdict on the matter.

Resolution of the Syndicate

NOTED the decision of Board for Adjudication of Students’ Grievances to wait for the Hon’ble Lok Ayukta’s verdict on the matter.

Item No.09.64.06: Report of the Sub Committee of BASG -enquiry at the college as per the Complaint from group of students at HHMSPB NSS College for Women- alleging harassment by the Principal-reg

The Members of BASG (Dr. Rajesh Kumar P, Dr. K B Manoj, Dr. K R Kavitha, Mr. R Siddik and Mr. Hrikrishnan M) who were entrusted with the task of conducting a hearing of the Principal, students and other stake holders at HHMSPB NSS College for Women, Neeramankara submitted a Report on the Hearing conducted at the college before the Board. The Board accepted the Report and resolved to place it before the Syndicate.

Resolution of the Syndicate

The Syndicate noted the proceedings of the Board of Adjudication of Students' Grievances and expressed displeasure at the behavior of the Principal i/c, HHMSPB NSS College for Women, Neermankara during the visit of the Inspection Commission of Syndicate Members. The Syndicate noted that the College is not maintaining documents related to CLMC, DLMC, ICC, PTA, Other Grievances Cell/ Committees.

The Syndicate **Also** noted that the Principal of the College has not submitted the documents called for by the inspection committee of the University.

The Syndicate **Resolved** to communicate its displeasure to the college Management, NSS Colleges and also intimate the same to the Director, Collegiate Education and the Principal Secretary, Higher Education.

Proceedings of the Board for Adjudication of Students Grievances on the complaint submitted by Mr. Sri. Nikhil Sadiq, Mr. Abhijith S L, Mr. Sarvathmajan A, Mr. Ajmal Nawas, Mr. Pranoy Roy S N and a group of students at HHMSPB NSS College for Women, Neeramankara; held on 17-05-19.

The meeting of the Board for Adjudication of Students' Grievances began at 10.50 am on 17-05-19, at the Vice-Chancellor's Chamber. The meeting was convened as per the resolution taken at the meeting of BASG to hear the petitioners / Principals of the colleges, in the complaints taken up by the Board at its meeting on 08-05-19, as detailed below.

- 1:Mr. Nikhil Sadiq, expelled student -IXth Semester Five Year LLB , Govt. Law College, Thiruvananthapuram--to re-admit treating dismissal period as period of punishment-
- 2:Mr.Abhijith S L, Semester V, BSc Computer Science student- Emmanuel College, Vazhichal- Complaint against expulsion from college
- 3:Mr.Sarvatmajan A-Bsc Zoology- SN College, Chempazhanchy- complaint against issuance of Compulsory TC
- 4: Mr. Ajmal Nawas – S4 Computer Science-Immanuel College- Vazhichal- permission to continue studies
- 5:Mr.Pranoy S N- BA (CBCSS) History-Christian College-Kattakkada-denial of permission to attend classes

The Board also discussed and approved the Report of the Sub Committee of BASG who conducted an Enquiry at the HHMSPB NSS College for Women, Neeramankara on 14-05-19, as resolved by the BASG meeting on 08-05-19,(and approved by the Vice Chancellor, subject to reporting to Syndicate). The Hearing was conducted as per the complaint from a group of students at HHMSPB NSS College for Women, alleging harassment by the Principal.

The proceedings are detailed below.

Item No. 1: Submission by Sri. Nikhil Sadiq, expelled student-IXth Semester Five Year LLB , Govt. Law College, Thiruvananthapuram--to re-admit treating dismissal period as period of punishment-reg

The petitioner Mr. Nikhil Sadiq, informed via phone that he will not be attending the hearing. He did not turn up. The Principal, Govt. Law College, thiruvnanthapuram was heard. The Principal informed that though he was a constant trouble-maker, they will abide by the decision of the University on the matter.It was also intimated that the petitioner is now employed somewhere. Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances made the following observations

The applicant is not keen on continuing his studies as he has informed through phone that he will not be attending the hearing, without giving a reason.

The Principal also orally informed that the petitioner is working somewhere outside. Hence it was resolved to accept the decision of the College Council in expelling Mr. Nikhil Sadiq from the college.

Item No 2: Complaint against expulsion from college- Mr.Abhijith SL, SemesterV - BSc Computer Science student- Emmanuel College, Vazhichal-reg

Mr. Abhijith S.L, (SemesterV -BSc Computer Science student- Emmanuel College, Vazhichal) the petitioner was heard by the Committee. According to him he was expelled from college for no fault of his and without any reason. The management insulted and assaulted him in

front of his classmates, when he asked for the reason for his suspension from the college. His expulsion from the college is unlawful as the procedure for initiating disciplinary action against students was not observed in his case. He has requested the Board to let him continue his studies in any other college.

The Principal submitted that the Staff Council unanimously took the decision to expel Abhijth S L from the college. As contented by the Principal, the petitioner and his father were directed to appear for a hearing on 18-09-18, but they along with the sister of another student visited the college a day ahead of the hearing and barged into his room without permission and created pandemonium over there, refusing his request not to interrupt his work. They sat there for 1 1/2 hours flouting all norms of decency and rule of law. According to the Principal, he has been expelled from the college with effect from 12-11-18, as his presence in the college will have a bad influence on his fellow students.

Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances, came to the following conclusions:

- Procedural lapse is there on the part of the college. Though serious charges are now levelled against the student, he was permitted to attend classes when placed under suspension.
- No Memo of charges or Statement of allegations was issued to the petitioner.
- All other students, including the one who barged into the Principal's room along with Mr. Abhijth were exonerated. The petitioner alone seems to be victimized.
- The Principal himself admitted that internal Complaints Committee is not functioning in the college. No meetings of Students' Grievance cell is conducted. Hence they don't get an opportunity to air their grievances.

The Manager also is part of discipline committee. It is the Manager of the College and not the Principal who deals with student issues in the college. The Principal himself admitted that.

- The Chairman of the Board would authorise the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a domestic enquiry at the college to ensure that the rights of students are protected at the college.
- As the petitioner is seen victimized for no fault of his, the college may be directed to issue him transfer certificate. He may be permitted to pursue 6th Semester BSc Computer Science course at UIT Neyyattinkara, treating the matter as a special case by creating additional seat, if required.

Item No.03 Grievance-Mr.Sarvatmajan A-Bsc Zoology- SN College, Chempazhanthy-regarding Compulsory TC issued- as per judgment of the High Court on WP(C) no. 7653/19 -reg

Mr. Sarvatmajan was heard first. The Chair directed him to explain the situation which lead to his expulsion from the college. According to him he had an affair with the girl who filed a complaint against him and when the relation broke he had a verbal tirade with the girl and there was a commotion over there when other students interfered. He admitted to the members that he feels repentance and if given a chance to resume his studies in the college, he will not take any kind of revenge on the girl. All he wants is to continue his studies. He has approached the Hon'ble High Court out of fear that he will not be able to complete his studies.

The Board then heard the Principal, S N College, Chempazhanthy. The Principal submitted that the girl who accused him of slapping her is not ready to withdraw her complaint and if he continues his studies there that would disrupt the peaceful atmosphere in the college. The Principal further stated that he was a bright student and has not created any other problem in the college other than this issue. The members of BASG requested the Principal not to spoil the future of the student by issuing compulsory TC, especially when the student feels repentance on what has happened. The Principal agreed to the suggestion to issue him TC without any adverse remarks so that he can join and continue his studies in any other college.

The Board considered the judgment dated 27-03-2019 of the Hon'ble High Court. The Hon'ble court disposed off the petition filed by Mr. Sarvatmajan against his expulsion from college leaving open the right of the petitioner to approach the Statutory Board. All questions raised in the writ petition are left open. The University shall take steps to see that the complaint, if any, received from the college is placed before the Board for expeditious consideration.

Considering the oral as well as documentary evidences adduced at the hearing, the Board for Adjudication of Students' Grievances made the following observations:

It will be appropriate to uphold the order of dismissal issued by the Principal. But as he feels repentance and vouches that he will not create any problem in future to the girl in question or anyone else involved in the issue and on considering the fact that his future is to be secure, he needs to be given a chance to continue his studies. As the Principal agreed to the Board to issue him a Transfer Certificate without adverse remarks, he can be permitted to continue his studies at SN College, Varkala, **by creating additional seat, if required.** The petitioner may complete necessary formalities for college transfer.

Item No.04: Grievance- Mr. Ajmal Nawas – S4 Computer Science-Emmanuel College-Vazhichal- permission to continue his studies-reg

The Board heard Mr. Ajmal Nawas- S4 BSc Computer Science-Emmanuel College-Vazhichal- on his grievance that he has been expelled from the college without any valid reason. He submitted that the college authorities do not permit him to continue his studies in the college after he stayed away from class for 6 months due to shortage of attendance. He was directed by the college authorities to stay away for 6 months and then take re-admission. It is alleged that he was purposely denied attendance as attendance will be cut for coming late even by 5 minutes or late to class after going to toilet in the interval. As directed, when he accompanied by his mother, went to the college, after the lapse of 6 months, for taking re-admission, they were blocked at the gate. Later Mr. Sebastian, one of the teachers there came out and told them that the management has decided not to re-admit students who are "sem out". But he came to know that two girls under the same background were re-admitted. Hence he requested the Committee to permit him to continue his studies in any other college nearby his house.

The Principal was also heard. The Principal explained that Mr. Ajmal Nawas has all along been highly irregular in attending classes. As a perpetual late-comer, he has already availed of two "condonations", during the 2nd and 3rd Semesters. He has not passed any of the examinations. His arrogant behaviour and extremely poor academic performance and the opinion of his teachers compelled the management to arrive at the resolution that he need not be permitted to pursue his studies in the college. His presence in the class will have a detrimental effect on fellow students. Hence it has been decided not to permit him to seek re-admission in the institution.

After verifying the documentary and oral evidences presented by the principal and the petitioner the Board resolved the following.

As the Board is convinced that there is serious lapse on the part of the management in ensuring the privileges and rights of students while taking disciplinary action against them, the Board feels that the future of the student should not be spoiled for ever. The student was never given a chance to express his concern and there exists no facility in the college for the students to air their grievance other than approaching the Principal. But they are not given opportunity to see the Principal. Hence the college be directed to issue Transfer Certificate to the petitioner and the petitioner may be given re-admission and college transfer to UIT Neyyattinkara, as a special case, by creating additional seat, if required. to the next S4 BSc Computer Science batch. As resolved in item number 3, the Chairman, BASG will authorise the Standing Committee of the Syndicate on Affiliation of Colleges to conduct a domestic inspection at the college.

Item No.05 Complaint- Mr.Pranoy S N- BA (CBCSS) History-Christian College-Kattakkada- denialof permission to attend classes-reg

The petitioner Mr. Pranoy SN, BA(CBCSS) student at Christian College, Kattakkada, did not turn up for the hearing.

The Principal of the college submitted that the student was irregular in class and secured only 42% of attendants for the First semester CBCSS BA course and hence they could not exercise their discretionary powers to condone shortage of attendance. Every student of the the University of Kerala shall be required to complete the regular course of study prescribed by the University Regulations. No student shall be considered to have completed the regular course of study unless he has attended at least seventy five percent of the classes. He has not attended the Counselling Session on 13-09-18 (for late admissions) with respect to the importance of attending the classes. Further the candidate was not

registered to the First Semester University Examination through the college, as he remitted the examination fee directly to the University, without intimation to college. Later he managed to get an interim order from the Hon'ble Lok Ayukta by misrepresenting facts. It was also submitted that the case is pending before the Hon'ble Lok Ayukta and that the attendance shortage for the First Semester was not condoned by the University.

After verifying the documentary and oral evidences submitted by the Principal, Christian College, Kattakada, the Board resolved to wait for the Hon'ble Lok Ayukta's verdict on the matter.

Item No.06: Report of the Sub Committee of BASG -enquiry at the college as per the Complaint from group of students at HHMSPB NSS College for Women-alleging harassment by the Principal-reg

The members of BASG (Dr. Rajesh Kumar P, Dr. K B Manoj, Dr. K R Kavitha, Mr. R Siddik and Mr. Hrikrishnan M)who were entrusted with the task of conducting a hearing of the Principal, students and other stake holders at HHMSPB NSS College for Women, Neeramankara submitted a Report on the Hearing conducted at the college before the Board. The Board accepted the Report and the Report shall be placed before the Syndicate.

Resolution of the Syndicate

NOTED the proceedings.

Item No.09.65 Minutes of the meeting of the Hostel Monitoring Committee held on 10.05.2019 - approval -reg.

(Ad.D.II)

The Minutes of the meeting of the Hostel Monitoring Committee held on 10.05.2019 is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue	:	Pro-Vice-Chancellor's Chamber
Date	:	10.05.2019
Time	:	10.30 AM to 12.45 PM.

MEMBERS PRESENT

1. Prof. Ajayakumar P. P.
Pro-Vice-Chancellor (In the Chair) : Sd/-
2. Adv.K.H.Babujan, Convener
Standing Committee of the Syndicate on Finance : Absent
3. Sri. Shijukhan, Convener Standing Committee of the
Syndicate on Staff, Equipments and Buildings : Absent
4. Sri. M.Lenin Lal, Convener, Standing Committee
of the Syndicate on Dept.&Other Institutions : Sd/-
5. Dr.K.R Kavitha, Member, Syndicate : Sd/-
6. Dr. P. Rajesh Kumar, Member, Syndicate : Absent
7. Dr. S. Nazeeb, Member, Syndicate : Sd/-
8. Sri. M. Harikrishnan Convener, Standing Committee
of the Syndicate on Students' Services : Sd/-
9. The Registrar : Absent
10. The University Engineer, Asst. Executive Engineer (i/c) : Sd/-
11. The University Union Chairperson : Absent
12. Warden (i/c), University Men's Hostel, Kariavattom : Sd/-
- 13 Warden (i/c), University Women's Hostel, Kariavattom : Sd/-
14. Warden, University Women's Hostel, Thycaud : Sd/-
15. The Joint Registrar, Campus Administration, Kariavattom : Sd/-
16. The Joint Registrar, Administration (Convener) : Sd/-
17. Vinod Chandra S S, Director KUCC, Hostel Secretaries : Sd/-

18. J.S. Bhagavathi, LH New Block	:	Sd/-
19. Sini Daniel, LH old Block	:	Sd/-
20. Shimjil Kannan, PG Mens Hostel	:	Sd/-
21. Maya K, LRH	:	Sd/-
22. Subina K, University Womens Hostel	:	Sd/-

Item No. 09.65 .01 Action Taken Report

The committee in detail discussed the Action Taken Report.

The Warden, Women's hostel Thycaud requested to engage one more cook. Now two cooks are already engaged.

The Hostel secretary, women's hostel Kariavattom has requested to purchase two study tables and to repair the damaged tables.

The Administrative Officer, Men's Hostel Kariavattom reported the fee due that amounts to around Rupees Eight Lakhs.

Recommendations

1. Revamping of Hostel admission procedure

The Committee recommended to make necessary updation in the software to provide the allotment list, system generated. The dealing section shall forward the vacancies reported by the Wardens to the Computer Centre for generating the allotment list and waiting list. The candidates registered upto 28th of every month are to be included in the updated allotment list that to be published on 29th of every month. The Hostel admission prospectus should be published in the website.

Regarding the reservation criteria, following suggestions are recommended by the Committee.

1. For BPL Students: 45% reservation of the total rooms available.
2. General Category: 30% reservation
3. SC/ ST : 20% reservation
4. Application from outside Kerala : 5% reservation

For the redressal of anomalies regarding the online hostel admission procedure, the Hostel Monitoring Committee recommended to constitute a committee with the Pro-Vice-Chancellor, Director, Computer Centre , Convenor, Standing Committee of the Syndicate on Students' services and the Wardens- Men's hostel and Research Hostels. It was also recommended to prepare a prospectus with regard to admission to University hostels, and publish it online.

There is no change in the admission criteria for M.Phil and Ph.D students. Five Percentage of the seats in the Men's Research hostels shall be reserved for Foreign students.

2. Resident cook at Women's Hostel Thycaud

The Committee has recommended to seek the remarks of Finance Section regarding the financial commitment consequent on engaging one more cook.

3. Purchase of Furniture

The committee recommended to entrust the JR (Campus Admn.) to forward the specification of the table in consultation with the Warden, Women's hostel Kariavattom. The Warden, Women's hostel Kariavattom is entrusted for the maintenance of the damaged tables by meeting the expenditure from the permanent advance.

The committee recommended to entrust the Joint Registrar (Administration) to locate furnitures (chair, table) that are kept in the cellar of Senate House campus for maintenance.

The Store Keeper (i/c), General store is entrusted to list and report the stock regarding the unused furnitures (including mattresses) dumped in the cellar.

Regarding the purchase of 15 cots to Additional Men's Hostel Kariavattom, the committee recommended to place the item before the purchase committee as per the specification of cots forwarded by the JR (Campus Admn.)

The committee recommended to purchase 100 plastic chairs (50 armed, 50 armless) at Women's Hostel Thycaud.

4. Purchase of Seven Water purifier cum cooler (large size, steel machine)

Regarding the purchase of seven water purifier cum coolers (5 at Kariavattom and 2 at Thycaud) the committee entrusted the Instrumentation Engineer, SICC for fixing the specification. The JR (Campus Admn.) shall be entrusted to proceed with the tender procedure after obtaining the specification from Instrumentation Engineer, SICC.

5. Installation of Iron Box in common areas in Women's Hostel

Entrusted the Wardens Women's hostels to purchase iron boxes and install in a common area based on the need. (2 iron boxes each for three women's hostels)

6. Sanctioning of Permanent advance to Wardens, University Hostels for meeting the contingency.

The committee has recommended to request the Standing Committee of the Syndicate on Finance for sanctioning a permanent advance of Rs.10000/- to each warden for meeting the contingencies in each hostel.

7. Fee dues at Men and Women Hostels Kariavattom

The Wardens are directed to convene a general body meeting once in a month to discuss the matter regarding remittance of fee and report the progress periodically thereby ensuring the payment of fee dues. Every effort needs to be taken for collection of fees.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Hostel Monitoring Committee held on 10.05.2019, be approved except the reservation criteria proposed for admitting students in the Hostel and **RESOLVED** to maintain the status quo in the matter.

Item No. 09.65 .02 Rescheduling of Women's Hostel timing- request from inmates of University Women's Hostel Thycaud

The inmates of University Women's Hostel Thycaud submitted a representation to the Vice Chancellor to extend the entry time upto 8.00 pm.

The Higher Education Department issued an order to extend the entry time upto 9.30pm in the Women's Hostel under Universities/College. The file in this regard is already put up for orders of the V.C. For implementing the Government order.

Recommendation

The Hostel Monitoring Committee recommended to implement the Government order to verbatim

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having implemented the Government Order.

Item No. 09.65 .03 Request from Athira S S, student of M.Sc. Demography seeking admission to University Women's Hostel Kariavattom

The Head, Dept. Of Demography vide his letter dated 25.03.2019 forwarded the request from Athira S S, student of M.Sc Demography seeking admission to University Women's Hostel citing some serious family issues. The Vice-Chancellor ordered to accomodate this student to Women's Hostel Kariavattom till 15.04.2019 and to place this matter in the Hostel Monitoring Committee.

The admission to the University hostels are through online. Athira S S registered for hostel admission on 26.04.2019. To be eligible for admission to the hostels, the minimum distance from the residence of the candidate to the college is 40Km. The resident place of this candidate is Kuttichal, the distance of which is below 40Km from Kariavattom Campus. At present there are thirty one students in the waiting list of PG students to University Hostel for women Kariavattom.

Recommendation

The Hostel Monitoring Committee recommended to consider the online application submitted by the candidate as per existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 10.05.2019, be approved.

Item No. 09.65 Additional Item 1 Unauthorised occupants at Men's Research Hostel Kariavattom

P. Manesh, Secretary SFI Kerala University Campus Unit Committee submitted a complaint to the Vice Chancellor regarding the unauthorised occupants in Additional Men's Hostel Kariavattom.

Dr. Rajesh S.V., Warden, Men's Hostel Kariavattom submitted an e-mail complaint to the Vice Chancellor on improper behaving of Mr. Manesh S. towards him regarding the guest accommodation in the Researcher's Hostel.

In the meeting, the Warden Men's Hostel Kariavattom stated that there is no unauthorised occupants there.

Recommendation

The committee entrusted the Warden to inspect the hostel and submit the report regarding the presence of unauthorised occupants in the hostel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 10.05.2019, be approved.

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Item No.09.66 *Upgradation of the Hologram Software and extension of service of Sri.K.L.James, retired Technical Officer (Hr.Gr), University Computer Centre on contract basis for smooth functioning of the Hologram Section – Consideration of- reg -*

(Ad.DI)

A meeting with Dr.Vinod Chandra S.S, Director, University Computer Centre, Sri.K.L James, retired Technical Officer (Hr.Gr), University Computer Centre and Sri.Sreejith M.P, Section Officer, IT Cell (Exams) was chaired by the Pro-Vice-Chancellor in his Chamber on **25.04.2019** and made the following recommendations :-

- 1. To upgrade the Hologram Software purchased from M/s CDIT. The Director, KUCC has been directed to approach M/s CDIT for getting the details of the upgradation of Software and its cost.**
- 2. To explore the provision for extension of service of Sri.K.L James, retired Technical Officer (Hr.Gr), University Computer Centre for a period of one year (on contract basis) for the smooth functioning of the Hologram Section.**

Here, it may be noted that, earlier, the Director, University Computer Centre submitted a request for engaging Sri.K.L.James as Technical Officer on contract basis in the Computer Centre, for a period of one year or till a permanent hand is appointed [whichever is earlier], after his retirement on 30.04.2019 and the same was placed before the Syndicate at its Meeting held on 28.03.2019 (Item No 07.11) and it was resolved that:-

- **the request of Sri.K.L.James be rejected.**
- **to make alternative arrangements to fill the post on contract basis, consequent on his retirement.**
- **to look into whether any extension of tenure consequent on retirement has been given any other employee in the University.**

The Vice-Chancellor ordered to circulate the above resolution of the Syndicate to look into whether any extension of tenure consequent on retirement has been given to any other employee in the University and to report the same to the Vice-Chancellor. Accordingly, the sections concerned were requested to furnish the details. The details furnished by them, are as follows:-

1. Dr.S.V.Sudheer, Director, UGC-HRDC retired on 30.06.2016, but continued in the post till 31.12.2017. As per the University Notification No.P.R.080/2018 dated 10.04.2018, he was again appointed as Director on contract basis for a period of one year, which ended on 31.03.2019. As per U.O.No.AdAII/1/1/19 dated 29.03.2019 the term of Dr.S.V.Sudheer, Director, UGC-HRDC has been extended for six months w.e.f 02.04.2019.
2. Sri.K.B.Prakasan, who retired from service as Electrician (Grade I) on 31.05.2017 was engaged as Electrician on contract basis for a period of one year w.e.f 13.07.2017. On expiry of this contract period, he has been engaged for one more year w.e.f 17.07.2018.

As per orders of the Hon'ble Vice-Chancellor, the following proposals are placed before the Syndicate for consideration and appropriate decision:-

- A. upgrading the Hologram Software purchased from M/s CDIT and entrusting the Director, University Computer Centre to approach M/s CDIT for getting the details of upgradation of the Software and its cost.

- B. extending the service of Sri.K.L James, retired Technical Officer (Hr.Gr), University Computer Centre, for a period of one year, on contract basis for the smooth functioning of the Hologram Section

Resolution of the Syndicate

RESOLVED to approve the proposal with the tenure of appointment of Sri.K.L. James, retired Technical Officer (Hr.Gr), on contract basis being fixed as six months only and on condition that he should train others in printing Hologram affixed sheets.

FURTHER RESOLVED to obtain assistance in C-Dit regarding training of others.

Item No.09.67

University Placement Cell - Proposal for financial assistance for the period from May 2019 to March 2020 –Consideration of- reg -

(Ad.D1)

In the Meeting of the University Placement Cell, held on 14.05.2019, while considering the proposal submitted by Dr.S.N.Kumar, Convenor, University Placement Cell, for financial assistance towards the activities of the Cell during 2019-20, it was recommended to entrust the Convenor, University Placement Cell to submit a revised proposal for the same to the Director, IQAC immediately.

On the basis of the above, the Convenor submitted a revised financial proposal for activities of the University Placement Cell for the period from May 2019 to March 2020 [Annexure I], amounting to **Rs.2,56,000/-** [Rupees Two Lakh and Fifty Six Thousand Only] to Dr.Gabriel Simon Thattil, Director, IQAC. The Director has recommended and forwarded the proposal, after examining the same.

As per orders of the Vice-Chancellor, the above proposal [Annexure I] is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the resolution of the Item No.09.48 be perused.

ANNEXURE I

Proposal for Financial Assistance for the activities of the University Placement Cell for the period May 2019 – March 2020

A tentative list of programmes with estimated expenditure for their conduct under the University Placement Cell for the **period May 2019 –Mar. 2020** is given; also included is the envisaged expenditure for routine functioning of the cell.

1. Training Programme on Communication Skills for students and research scholars of various University Departments:

Coverage: Speaking, Listening, writing, comprehension, presentation skills

Duration of Programme: 15 days- 2 batches; classes between 3.30 and 5.30 pm at Kariavattom campus

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Honorarium for Resource Person: Rs 2000 / session of 2 hrs	60,000
b	Travel support for resource persons	30,000
c	Documentation	10,000
d	Miscellaneous: (announcements, mementos, messenger charges, refreshments etc.)	10,000
Total(Rupees One lakh ten thousand only)		1,10,000

A registration charge of Rs 250/- (Rupees Two hundred fifty only) is to be collected from each participant; a maximum of 50 participants will be allowed. The registration amount thus collected will be remitted to KUF.

2. Orientation for placements:

Coverage: Civil Service, Defence Service, Banking Service, Kerala Public Service, Union Public Service.

Beneficiaries: The beneficiaries will be students and research **scholars** of the University departments

Total No. of sessions: 10

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Honorarium for Resource Person: Rs.3000/ per session	30,000
b	Travel support for resource persons	20,000
c	Documentation	5,000
d	Miscellaneous: :(announcements, mementos, messenger charges, hall arrangement, refreshments etc.)	5,000
Total (Rupees Sixty thousand only)		60,000

3. Campus Recruitment:

It is planned to organize Campus Recruitments in which our students/former students can participate so as to get selected by companies invited by the Placement Cell.

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Hiring of vehicle for recruiters	20,000
b	Hospitality expenses	10,000
c	Documentation	5,000
c	Miscellaneous: :(Hall arrangement, messenger charges, publicity material, brochure, refreshments etc)	3,000
Total (Rupees Thirty eight thousand only)		38,000

4. For the Routine Activities of the Placement Cell:

Routine activities include communicating with companies/organizations/institutions, meeting officials, meeting of placement cell representatives, CEO's, HR personnel, visiting Placement Centres of other institutions, interaction with students etc.

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Hiring of vehicle by Convenor for meeting company HR's	15,000
b	TA/DA for official work	5,000
c	Stationery including photocopying charges	5,000
d	Hospitality expenses	5,000
e	Placement brochure-e brochure (designing and printing)	15,000
e	Misc.:(messenger charges, publicity material, brochure) Total amount	3,000
Total (Rupees Forty eight thousand only)		48,000

Grand Total Envisaged Expenditure for the Period July.2019-March, 2020:

Sl.No	Item	Amount (Rs)
1	Training / Orientation Programme for students of various Depts.	1,10,000
2	Orientation for placements	60,000
3	Campus recruitment	38,000
4	Routine Activities	48,000
Grand Total : (Rs. Two lakh fifty six thousand only)		2,56,000

Sd/-

S N KUMAR

Convenor, University Placement Cell

Trivandrum,
14.5.2019.

Item No.09.68

Request for granting permission for film shooting at the University premises – Consideration of- reg.

(Ad.BI)

A request dated 14.05.2019 has been received from the Production Manager, Maniyanpilla Raju Productions for granting permission for settings and shooting works of the several important sequences of the film 'Finals' at Kariavattom Campus on 19.05.2019 and 20.05.2019 respectively.

Vide letter no.CA/Admn/20/205/2019 dt 24.04.2019 the Joint Registrar Campus Administration has opined that being an academic campus the normal functioning of the campus may get disrupted if shooting is permitted in the campus.

It may be noted that during 2017, Ashirvad Cinemas were not permitted for film shooting at Department of Aquatic Biology & Fisheries, Kariavattom and in 2018 August Cinemas were permitted to shoot the film at Student Centre compound with a daily rent of Rs.18000/-

Vice Chancellor has permitted Maniyanpilla Raju Productions to do the settings and shooting works of the film at Kariavattom campus, on 19.05.2019 and 20.05.2019 respectively with a rent of Rs.15000/-, on conditions that no inconvenience is caused to the beneficiaries of the University, no damage is caused to the University properties, no waste is disposed in the campus, and the counters if any installed are removed immediately after the function. Further, Green Protocol is to be observed in the Campus during the above period and it shall be ensured that the campus is left undisturbed as it was before the shooting.

As some stipulations like Green Protocol exist in the Kariavattom Campus, the Vice Chancellor has ordered to place the matter of granting permission for film shooting at Kariavattom campus before the syndicate for policy decisions.

As per the orders of the Vice Chancellor the permission granted on 19.05.2019.& 20.05.2019 to Maniyanpilla Raju Productions is reported to Syndicate and the policy decision on granting permission for film shooting in the University premises ie, at Kariavattom campus, Senate House campus and other campuses and also to fix the reasonable charges for the same is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to permit film shooting in the Kariavattom Campus for levying fees @ Rs.25,000/- per day.

FURTHER RESOLVED to levy security deposit of Rs.10,000/- only for ensuring green protocol and cleanliness and to prevent destruction of University property.

ALSO RESOLVED to entrust the Joint Registrar, Campus Administration, Kariavattom and the Assistant Security Officer, Kariavattom Campus with supervision.

ALSO RESOLVED that shooting shall be allowed only on holidays.

Dr.Latha Devi.R, Member Syndicate, expressed her dissent.

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Item No.09.69 Naming of University Students Amenity Centre as “K.R.Narayanan Memorial Students’ Amenity Centre”–Consideration of- Reg.

(Ad.BI)

In the Budget Speech 2019-2020, it was announced to name University Students Amenity Centre at S.H Campus as “K.R.Narayanan Memorial Students’ Amenity Centre” to commemorate the Alumini/former student of University of Kerala who attained the highest position in the country – Rashtrapathi.

The minutes of the meeting of the Budget Implementation Cell held on 16.03.2019 has considered the case and recommended to place the same before the Syndicate for a decision. The Syndicate held on 28.03.2019 has approved the Minutes of the Budget Implementation Committee.

As the formal inauguration of Students’ Amenity Centre is scheduled by the end of May or first week of June, a decision in this regard has to be taken urgently.

The Syndicate at its meeting held on 30.04.2019 considered the matter and it has resolved that the item be referred to the next meeting of the Syndicate.

Hence, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to next Syndicate.

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Item No.09.70 University College of Engineering, Kariavattom – Implementing an alternative to the EPF Scheme already existing –reg.

(Ad.C/ Ad.AVII)

University College of Engineering, Kariavattom was established on 2001 and is operating in a self financing mode. All the teaching and non-teaching employees are appointed on contract basis

and the employees on contract for more than one year w.e.f 01.04.2011 are enrolled under the Employees Provident Fund Scheme.

The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, had forwarded a Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952 on 09.11.2018 demanding an amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy Nine only) and warned that the amount of damages should be remitted within 15 days from the receipt of the order failing which recovery action would be taken without further notice. The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, had forwarded an another Demand Notice on 12.11.2018 for interest under section 7Q of the Employees Provident Funds and Miscellaneous Provision Act 1952 demanded the payment of interest Rs. 8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) owing to belated of EPF contribution of employees. The time allowed for remitting the aforementioned amount within 30 days from the date of receipt of this notice.

This office informed the Assistant PF Commissioner about the situation of the non-existence of the Syndicate which alone has legal powers under the scheme of Kerala University Act and Statutes under the same to take decisions on matter involving financial implications and hence it was requested to grant a period of 2 months for taking appropriate decision in the matter of payment demanded.

The Assistant Commissioner forwarded a letter on 6.12.2018 informing that extension of the time up to 31.01.2019 for remitting the out standing damages under section 14B and 7Q amounting to Rs.23,73,426/- (Rupees Twenty Three Lakh Seventy Three Thousand Four Hundred and Twenty Six only) and also informed that no further extension cannot be granted in any circumstances.

As per the orders of the Hon'ble Vice- Chancellor the matter was placed before the Syndicate on its meeting held on 22.01.2019, which resolved that the matter referred to the Standing Committee of the Finance and further resolved to entrust the Standing Counsel for further legal measures in this matter. Accordingly a Writ Petition (C) No.2639 of 2019 (D) was filed before the Hon'ble High Court of Kerala. The Hon'ble High Court issued an interim order on 29.01.2019, which stayed the operations on Demand Notice from the Assistant PF Commissioner for interest under Section 7Q dated 12.11.2018 for the payment of Rs. 8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) towards interest charged at alleged belated payment made towards the PF contribution of employees, for a period of 2 months. Appeal regarding the proceedings under section 14B was filed before the Presiding Officer, Central Industrial cum Labour Court at Ernakulam to waive the payment of amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy Nine only) under the section 14B of EPF Act on 30.01.2019. Since there was delay in numbering petition and to avoid the damage that would occur to the University, a Writ Petition 3005 of 2019 (A) was filed before the Hon'ble High Court and an interim order was received on 01.02.2019 staying all further proceedings until the appellate authority considers the stay petition in the appeal subject to the petitioner depositing 15% of the contribution demanded in the Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952.

As per the orders of the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, U.O No.Ad.C. 2.49553/2019 dated 18.02.2019 was issued for the payment of an amount of Rs. 2,30,352/- (Rupees Two Lakh Thirty Thousand Three Hundred and Fifty Two only) to the Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram towards 15% of contribution demanded. The amount was remitted vide Demand Draft on 25.02.2019. The Syndicate on its meeting held on 11.03.2019, resolved that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be agreed to. Interim order in WP(C) No.2639/2019(D) was issued by the Hon'ble High Court of Kerala on 01.04.2019 staying the operations of the order issued under section 7Q till 07.06.2019 and the case is posted on 04.06.2019.

In connection with this matter the Standing Counsel opined that Universities are already exempted from EPF Act and hence the University Provident Fund. University can take a policy decision to bring entire contract employees of self financing institutions under University's own PF Scheme. He opined that a comparative study be made regarding the financial advantages and disadvantages of enrolling contract employees under University's own PF Scheme with the enrolment

under the scheme managed by the EPF organization. He also informed that any decision to enroll more contract staff in EPF organization should be stalled for the time being till a concrete decision in this matter is taken. A note was forwarded to Finance Officer for initiating action on the above mentioned suggestions and to work out a proper remedy regarding the enrolment of contract staff of the self financing institution under the University.

A meeting was convened in the presence of the Standing Counsel on 21.05.2019. In that meeting the Standing Counsel opined that the University has to take a decision regarding a new PF Scheme for the contract employees/ a Scheme under UPF given to regular employees of the University, in consideration with the provisions of the EPF Act and General Provident Fund (Kerala Rules) and the matter may be referred to the Syndicate to study the feasibility of the same.

As per the orders of the Vice-Chancellor the whole matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to constitute a Committee consisting of the Convenors of the Standing Committees of the Syndicate on (1) Staff, Equipment and Buildings (2) Finance (3) Departments and Other Institutions and Syndicate Members Adv.G.Sugunan and Dr.Latha Devi.R, alongwith the Finance Officer to look into the financial implications of bringing the contract employees in the UCE/ UITs/ UIMs/ KUCTEs under the University Provident Fund.

FUTHER RESOLVED that the above committee shall be assisted by Smt.B.Vijayalekshmi, Deputy Registrar (Fin.) and Sri.Shijo P. Joy Mathews, Section Officer, Pension Section.

Item No.09.71 ***Proposal for Installing the Portrait of Dr. P.K Radhakrishnan, former Vice Chancellor in the Senate Hall –Consideration of- reg.***

(Ad.BI)

After cessation of the tenure of the Vice Chancellorship, it is customary to keep the portrait of all Vice Chancellors in the University Senate Hall. The portraits of former Vice Chancellors upto Dr.A Jayakrishnan have already been erected in the Senate Hall. The four year term of the Vice Chancellorship of Dr. P.K Radhakrishnan was completed on 22nd February of 2018. Formal approval of Syndicate is required for portraying the picture of Dr.P.K. Radhakrishnan, former Vice Chancellor and also to finalize the artist to do this work and the remuneration payable to him.

Vide letter dated 15.05.2019 Sri. R.S.Madhu, a Senior Artist has informed that he has painted majority of the portraits adorning the walls of the Senate Hall, including that of the Founder Vice Chancellor and Pro Chancellor of the University and recently painted and supplied the portrait of Mahatma Gandhi, installed in the Syndicate room at a cost of Rs.25,000/-. Hence Sri. R.S.Madhu has requested to consider him as the artist if any proposal for painting the portrait of the former Vice Chancellor is pending for approval.

As per the orders of the Vice-Chancellor the matter of installing the portrait of Dr.P.K. Radhakrishnan, former Vice Chancellor and considering Sri.R.S Madhu as the artist for the same is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to authorize the Vice-Chancellor to entrust Sri.R.S Madhu for installing the portrait of Dr.P.K. Radhakrishnan, former Vice Chancellor.

Item No.09.72 ***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019 –Approval of- reg.***

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **20.05.2019** is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in item nos.10 and 16 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos. 10 and 16 in the minutes of the meeting of the Standing Committee of the Syndicate on

Affiliation of Colleges held on 20.05.2019 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate
on Affiliation of Colleges**

Date : 20.05.2019
Time : 12.00 Noon
Venue : Syndicate Room,
University Buildings, Palayam

Members Present

- | | |
|---|------|
| 1. Dr.K.Shaji, Member, Syndicate (Convener) | Sd/- |
| 2. Sri.M.Lenin lal, Member, Syndicate | Sd/- |
| 3. Sri. M.Sreekumar, Member, Syndicate | Sd/- |
| 4. Sri. Shijukhan.J.S, Member, Syndicate | Sd/- |
| 5. Adv K.H.Babujan, Member, Syndicate | Sd/- |
| 6. Dr.R.Lathadevi, Member, Syndicate | Sd/- |
| 7. Dr .P. Rajesh Kumar, Member, Syndicate | Sd/- |

Item no. 09.72.01 : Request for affiliation of new B.Voc Courses in Sree Ayyappa College, Eramallikkara during the academic year 2018-19 – reg.

(Ac. BII)

The University vide U.O No. Ac.AIV/2/48615/IV.D.(II).4/2018 dated 07.05.2019 approved the Scheme and Syllabus of the B.Voc Cyber Security Degree Programme with effect from 2019 admission.

The following may be noted in this regard.

- The Principal, Sree Ayyappa College, Eramallikkara, submitted the approval letter issued by the UGC for starting the following courses in the college during the academic year 2018-19 with permission for admitting 50 students per course and appoint faculty and staff as per the provisions of NSQF Guidelines.
 1. B.Voc Cyber Security
 2. B.Voc Food Processing & Management
- The Syndicate at its meeting held on 28.09.2018 vide item no.05.51.10 considered the approval sanctioned by the UGC for the above mentioned B.Voc Courses in Sree Ayyappa College, Eramallikkara during the academic year 2018-19, with permission for admitting 50 students per course and appoint faculty and staff as per the provisions of NSQF Guidelines, along with the request of the Principal seeking permission to start the courses during 2018-19 and resolved that further action, in respect of the B Voc courses sanctioned by the UGC during the academic year 2018-19, may be initiated after approval of Scheme and Syllabus for the said B.Voc Courses by the University.
- It may be noted that among the above mentioned B Voc programmes, the University has approved the Scheme and Syllabus for B.Voc Cyber Security with effect from 2019 admission.

Following regarding the procedure being followed for sanctioning UGC aided programmes may also be noted:

- Normal Affiliation process as provided in Chapter 24 of KUFS 1977 was not being followed in the case of UGC aided courses.
- No formal application is issued to UGC aided courses and government concurrence is not sought.
- Provisional Affiliation is granted to the UGC aided courses in affiliated colleges based on the report of inspection commission constituted for assessing the instructional and infrastructural facilities provided in the respective colleges for the commencement of courses.

While following the above procedure, issue arises when the Educational Agency proceeds to continue with the programme after the cessation of UGC aid and without obtaining sanction of the Government in continuing in Aided mode.

In the context of approval of scheme and syllabus for B.Voc Cyber Security with effect from 2019 admission, the committee considered the request dated 26.07.2018 from the Principal, Sree

Ayyappa College, Eramallikkara, seeking affiliation of UGC aided B.Voc Cyber Security Degree Programme.

The committee observed that the State Government as per GO(Ms) No. 126/2019/HEDN dated 08.05.2019 passed orders that in order to improve the quality in Higher Education Sector, only colleges with NAAC score of 2.5 and above will be allowed B Voc from the year 2019-20 onwards and the NAAC score in respect of Sree Ayyappa College, Eramallikkara is 2.43.

The Committee recommended that the request for UGC Aided B.Voc Cyber Security programme in Sree Ayyappa College, Eramallikkara cannot be considered for the time being as the college at present does not satisfy the NAAC score requirement prescribed by the state Government as per the GO(Ms) No. 126/2019/HEDN dated 08.05.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72 02: *St.Michael's College, Cherthala – Extension of B.Voc Degree Programme for the academic year 2019-20 – reg.*

(Ac.BII)

Provisional affiliation was granted vide U.O dated 07.12.2015, to St.Michael's College, Cherthala for conducting the following B.Voc courses during the academic year 2014-15.

- Tourism and Hospitality Management – 50 seats
- Software Development – 50 seats

University granted permission for conducting the above said B.Voc courses in St.Michael's College, Cherthala on certain terms and conditions, most important being that the Courses would be continued on aided basis, once the UGC aid ceases.

Students were admitted to B.Voc Courses in the college during 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19. Vide letter dated 13.06.2017 from UGC, the aid to St.Michaels college, Cherthala for the B.Voc courses has been extended upto 2017-18. As for 2018-19, UGC has issued public notice dated 18.10.2017, notifying that UGC schemes in rationalised form shall continue beyond 30.09.2017 and upto 31.03.2019.

The Syndicate held on 24.03.2018 vide item no.33.110.14 considered the request of the Principal, St.Michael's College, Cherthala for conducting admission for B.Voc Courses with marginal increase of 5 seats in the academic year 2018-19 and resolved that continuance of B.Voc Courses during 2018-19 without marginal increase be permitted in St.Michael's College, Cherthala. Later, as per the letter dated 05.10.2018 UGC granted approval for admitting students for B.Voc Courses in the college for the academic year 2018-19.

Admissions to the said programmes are also done through the Centralised allotment process of the University. Registration for admissions to UG programmes through the centralised allotment process of the University has already been commenced. The Educational agency so far has not submitted the Extension of approval of UGC to the said courses for the year 2019-20 academic year.

It may be noted that, if the UGC assistance ceases and as the government so far has not approved the course as an aided one, the programme will be in a self financing mode. It may be noted that the Senate at its meeting held on 02/08/2002 has passed resolution not to approve unaided courses in Government/ Aided colleges.

The committee considered the matter regarding the conduct of the UGC aided B.Voc Degree Programmes in St.Michael's College, Cherthala during the academic year 2019-20 and observed that the college has pleaded for continuation of course on account of High demand and has also committed to continue the programme inspite of the additional burden, in anticipation of favourable consideration of the Government in converting the programme to Aided Stream.

The Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to allow admissions to the UGC aided B.Voc Programme at St.Michael's College, Cherthala only for the academic year 2019-20. The same fee structure shall be followed.

FURTHER RESOLVED that the College be directed to proceed further in obtaining Government concurrence for the continuance of Course under aided stream in the event of the non-continuance of UGC assistance.

Item no. 09.72.03: Application for affiliation of new Colleges 2016-17 – Grace International Academy, Punalur, Travancore Arts & Science College, Madathara, IMDR, Thiruvananthapuram- Requests for granting affiliation- reg

(Ac B II)

The Educational Agencies of proposed Grace International Academy, Punalur & proposed Travancore Arts & Science College, Madathara vide letter dated 13/05/2019 has stated that they had obtained several favourable court verdicts and the last one directing University to grant affiliation within one month was received on 12/03/2019. Further stated that inspite of getting a specific order directing to grant affiliation received two months back, the University has deliberately not done anything to comply with the court order and also the centralized allotment process of the University has already commenced. Also stated in the letter that, they had no option other than to move a contempt petition for deliberately ingoring court orders dated 12/03/2019.

As per the letter dated 14/05/2019 from the Educational Agency of IMDR College of Advanced Studies, Purushothamgiri it has been stated that the period specified by the Hon'ble court as per the judgment dated 12/03/19 in Wp (c)No. 28706/2018 filed by them had expired. So far no action has been taken by the University till date. As the process of online admission for UG programmes for the year 2019-20 has also commenced, Educational Agency requested to consider their matter, expeditiously so as to include them in the UG online admission for the year 2019-20.

The following facts may be noted in this regard.

- i) The educational agencies of the following proposed colleges submitted applications for affiliation of new colleges during the academic year 2016-17.
 6. Grace International Academy, Punalur (WP(C) No.26639/2018)
 7. Travancore Arts & Science College, Madathara (WP(C) No.27234/2018)
 8. IMDR College of Advanced Studies, Purushothamgiri (WP(C) No.28706/2018)
- j) The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State. The Hon'ble High Court in its judgment dated 21.12.2016 quashed the Government order dated 22.08.2016 and ordered to reconsider the applications submitted by the petitioners in the light of the respective University Statutes, in accordance with law.
- k) Based on court orders, inspections were conducted in the said colleges and affiliation was denied during several instances for want of having sufficient facilities.
- l) The educational agencies of the above said proposed colleges had again approached the Hon'ble High Court by filing writ petition nos. 26639/2018, 27234/2018 and 28706/2018.
- m) The Chairman, Travancore Educational and Charitable Society, Kallambalam, Thiruvananthapuram the Secretary, Institute of Management Development and Research (IMDR), Thiruvananthapuram and the Managing Trustee, Palakkunnathu Foundation, Edappally has submitted the judgment of the Hon'ble High Court dated 12.03.2019 in Writ Petition nos. 26639/2018, 27234/2018 and 28706/2018 *directing the University to grant affiliation in accordance with the statutory provisions, for the academic year 2019-20 onwards subject to such conditions as they deem fit to impose and appropriate orders shall be passed within a period of one month* and has requested for favourable orders on the matter.
- n) The Syndicate at its meeting held on 28.03.2019 vide item no.07.69, considered the judgment of the Hon'ble High Court dated 12.03.2019 in Writ Petition nos.26639/2018, 27234/2018 and 28706/2018 with respect to the application for affiliation for new colleges for the academic year 2016-17 submitted by the Chairman, Travancore Educational and Charitable Society, Kallambalam, the Secretary, Institute of Management Development and Research (IMDR), Thiruvananthapuram and the Managing Trustee, Palakkunnathu Foundation, Edappally and *resolved to authorize the Standing Counsel to seek reprieve from the Hon'ble High Court of Kerala till the end of the Election Code of Conduct to proceed further in the matter.*
- o) The said resolution was intimated to the Legal Section vide note dated 02.04.2019 and the Standing Counsel vide letter dated 09.04.2019 has informed that the implementation of the judgment dated 12.03.2019 in WP(C) Nos. 26639/2018, 27234/2018 and 28706/2018 is a matter which requires clarification from the Hon'ble High Court as to whether the model code

of conduct issued by the Election Commission would cause a hurdle or not. Hence, suggested that it would be proper and legal to file a petition seeking clarification on the matter from the Hon'ble High Court of Kerala.

- p) The Vice- Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974 has ordered to file a clarification petition on the matter as suggested by the Standing Counsel and action has been taken accordingly, and the same was reported to the Syndicate held on 30/04/2019.

The Committee observed that considering the exigency of the matter, the Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974 granted provisional affiliation as per provision of Statute 12, Chapter 24, Kerala University First Statutes, 1977 to the following colleges with courses and intake as mentioned.

'Travancore Arts & Science College, Madathara, Thiruvananthapuram'

- B.Com – Commerce with Computer Application under 2(b) - (40 seats)
- B.Com(Elective-Finance) - (40 seats)
- BA English Language & Literature - (40 seats)

'IMDR College of Advanced Studies(I-CAS), Purushothamgiri, Cheriyakonni'

- B.Com(Elective-Finance) - (40 seats)
- B.Com – Commerce & Tax Procedure & Practice under 2(a) - (40 seats)
- BBA - (40 seats)

'Grace International Academy, Punalur'

- B.Com – Commerce with Computer Applications under 2(b) - (40 seats)
- BBA - (40 seats)
- B Com (Elective -Finance) - (40 seats)

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be noted.

Item no. 09.72.04: ***Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada, Trivandrum – Application for affiliation of additional batch for BHMCT Course for the academic year 2019-20 – reg.***

(Ac.BII)

The Manager & Director, Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada submitted the following and requested for the further process of their application for affiliation of one additional batch for the BHMCT Course submitted for the academic year 2019-20:

- AICTE Approval dated 30.04.2019 for the extension of BHMCT Degree Programme offering in the college with an intake of 120 students during the academic year 2019-20.
- G.O.(Rt)No.587/2019/HEDN dated 16.04.2019 granting administrative sanction for extension of approval for an intake of 120 students for BHMCT Degree Programme in Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada during the year 2018-19.

The following facts may be noted in this regard.

1. Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal has been affiliated to the University of Kerala since the year 2006, offering the Bachelor of Hotel Management & Catering Technology (BHMCT) Course with an intake of 60 students on self-financing basis.
2. The Principal, Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal has submitted the application for affiliation of an additional batch of 60 students for BHMCT Course for the academic year 2019-20 within the statutory prescribed time limit.
3. The Syndicate at its meeting held on 11.07.2018 had resolved that the application for affiliation of new colleges and courses received in respect of self-financing colleges for the academic year 2019-20 be considered only after conducting an academic audit by Members of

the Syndicate and experts, and this was also incorporated in the notification invited applications for affiliation of new colleges/courses 2019-20.

4. The process of academic audit has been completed and the application submitted by the college was also considered by the academic audit committee. The Academic Audit committee has not made any specific recommendations on applications of additional batches. The final report of academic audit committee will be placed before the Standing Committee of the Syndicate on Affiliation of Colleges.
5. Meanwhile, the State Government vide order no.G.O.(Rt)No.587/2019/HEDN dated 16.04.2019 accorded *administrative sanction* for extension of approval for an intake of 120 students for BHMCT Degree Programme in Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada during the year 2018-19. *NOC is yet to be received.*
6. AICTE vide order dated 30.04.2019 has granted extension of approval for BHMCT Degree Programme offering in the college during the academic year 2019-20 for an intake of 120 students.
7. So far the educational agency has not obtained the Administrative sanction/NOC from the state Government for additional batch for BHMCT Degree Programme for the academic year 2019-20.

The committee considered the request of the Manager, Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada for the affiliation of an additional batch for BHMCT Course for the academic year 2019-20 along with the AICTE Approval for an intake of 120 students during 2019-20 and the administrative sanction issued by the State Government for an intake of 120 students during 2018-19 for the BHMCT Degree Programme in the college.

The committee observed that the State Government as per GO (Rt. No.748/2019/HEDN dated 13/05/2019 has modified the GO (Rt)No.587/2019/HEDN dated 16.04.2019 to the effect that the extension of approval sanctioned is for 60 seats and not for 120 seats.

The Committee recommended the following:

1. **To comply with the Government direction.**
2. **To consider the application for affiliation of additional batch for BHMCT programme for the year 2019-20 submitted by the Educational Agency of Lourdes Matha Institute of Hotel Management and Catering Technology, Kuttichal, Kattakada, along with other applications for affiliation received for the year 2019-20 on which further processing is to be done based on the report of the academic audit committee.**

Resolution of the Syndicate

RESOLVED to conduct an Inspection.

Item no. 09.72.05: *Mar Gregorios College of Arts & Science, Punnapra Alappuzha – Judgment dated 19.12.2018 -from the Hon’ble High Court of Kerala in WP(C) No.35143/2018 filed ssby the College – Inspection report - consideration of – reg*

(Ac.BII)

The Syndicate at its meeting held on 22.01.2019 vide item no.2.11.10, considered the judgment dated 19.12.2018 from the Hon’ble High Court in WP(C) No.35143/2018 filed by Mar Gregorios College of Arts and Science, Punnapra, Alappuzha along with the request of the College to reconsider the application for affiliation of new courses submitted during the academic year 2016-17 and resolved to conduct an inspection in the college by a team comprising Dr.K.Shaji, Sri.M.Sreekumar and Dr.R.Latha Devi, Members, Syndicate. Accordingly, inspection was conducted in the college and the report of the inspection was received.

The following facts may be noted in this regard.

- Provisional affiliation was granted Vide U.O no. Ac.B/02/040724/2014-15 dated 03.03.2015 to Mar Gregorios College of Arts and Science, Punnapra, Alappuzha from the academic year 2014-15.
- The educational agency had submitted an application for affiliation of the following new courses in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha during the academic year 2016-17.

- B.Com Finance & Taxation
 - B Com Elective Co-operation
 - B.Sc Psychology
 - BBA
 - M.Com Finance
- The Syndicate at its meeting held on 16.07.2018 vide item no.19.17.02, considered the reports of local enquiry conducted in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha and resolved to issue Letter of Consent to the College.
- Accordingly, Letter of Consent was issued to Mar Gregorios College of Arts and Science, Punnapra, Alappuzha to proceed with starting of the following new Courses in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha during the academic year 2016-17.
- BCom Elective Finance
 - BCom Elective Co-operation
 - MCom Finance
- The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State.
- The educational agency had filed a writ petition WP(C) no 30187/2016 in the Hon'ble High Court for granting affiliation for new courses in the college.
- The Syndicate at its meeting held on 24.03.2018 vide item no.33.110.19 considered the letter dated 13.10.2017 from the Manager, Mar Gregorios College of Arts & Science, Punnapra, Alappuzha submitting the judgment of the Hon'ble High Court in WP(C) no 30187/2016 filed by the college and requesting the sanction of three courses (B.Com – Finance, B.Com Co-operation and M.Com Finance) for which the University had issued LOC during 2016-17 and resolved to reject all applications except those having court directive.
- As there had not been any favourable decision from the part of the University, Educational Agency filed WP(C) No.35143/2018 in the Hon'ble High Court of Kerala.
- The Manager, Mar Gregorios College of Arts & Science, Punnapra Alapuzha vide letter dated 04.01.2019 has submitted the judgment dated 19.12.2018 from the Hon'ble High Court of Kerala in WP(C) No.35143/2018 filed by the College and has requested to reconsider the application for affiliation of new courses submitted during the academic year 2016-17. As per Judgment the Hon'ble court has directed that ***“the University shall take the application into its logical conclusion before the commencement of the next academic year.”***
- The Syndicate at its meeting held on 22.01.2019 vide item no.2.111.10, considered the judgment dated 19.12.2018 from the Hon'ble High Court in WP(C) No.35143/2018 filed by Mar Gregorios College of Arts and Science, Punnapra, Alappuzha along with the request of the College to reconsider the application for affiliation of new courses submitted during the academic year 2016-17 and resolved to conduct an inspection in the college by a team comprising Dr.K.Shaji, Sri.M.Sreekumar and Dr.R.Latha Devi, Members, Syndicate.
- Accordingly, inspection was conducted in the college and the report has been received. The inspection commission has observed the following facts.

“There are only 309 (Three Hundred and Nine only) books of Commerce related subjects and 1931 (One Thousand Three Hundred and thirty One books in total. But, the Principal, has agreed to purchase more books soon. They showed an invoice of the purchase of 128 books only. The college has sufficient infrastructural facilities. Further, recommended to place before the Standing Committee of the Syndicate on Affiliation of Colleges”

The committee considered the report of inspection conducted in Mar Gregorios College of Arts and Science, Punnapra, Alappuzha with respect to the application for affiliation of new courses for the academic year 2016-17.

The Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the next Standing Committee of the Syndicate on Affiliation of Colleges.

Item no. 09.72.06: St.Marys College, Mulavana – Provisional affiliation granted during 2015-16- Reply to Show cause notice – reg.

(Ac.BII)

The Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Marys College, Mulavana vide letter dated 24/04/2019 has submitted the reply to the Showcause Notice issued on the basis of the resolution of the Syndicate held on 22/01/2019 vide item no. 02.111.07.

The following may be noted in this regard:

- Provisional affiliation was granted to the St. Mary's College, Mulavana, Kundara, Kollam for the academic year 2015-16 for the conduct of following courses with the intake noted, provided that the Educational Agency shall rectify the deficiencies pointed out by the inspection commission and fulfill the remaining procedural formalities of affiliation.

B A English Language and Literature - 30 seats

B. Com Elective Finance - 40 seats

Towards fulfillment of procedural formalities of affiliation, the Educational Agency remitted the prescribed fees for obtaining affiliation for a new college, submitted the financial guarantee and the required agreements including the land agreement that is to be registered with the concerned Sub Registrar office. Subsequently the Educational Agency submitted the compliance report on rectification of the defects noted by the inspection commission.

The Estate Officer, after verifying the Schedule of Property incorporated in the Land Agreement submitted by the Educational Agency of St.Marys College, Mulavana has remarked some defects in the land area.

Following pertaining to the inspections conducted in the college may be noted:

- In connection with application for affiliation of new courses for the academic year 2016-17, local enquiry was conducted in the College and the inspection team had reported that the College is in a pathetic condition and recommended to explore the possibility of withdrawing the affiliation granted to the college, if they are not improving the infrastructure within a specific period which is to be decided by the Syndicate.
- The Syndicate at its meeting held on 16.07.2016 vide item no. 19.07.02 considered the reports of Local Enquiry and resolved to conduct a hearing with the Management. Hearing was conducted and the Syndicate at its meeting held on 26.08.2016 vide item no. 20.72 resolved to accept the explanation submitted by the Management and to conduct a further inspection to verify if the infrastructural and institutional facilities have been rectified.
- The Syndicate at its meeting held on 23.12.2016 vide item no.23.17.05 resolved to extend the provisional affiliation granted to the College till 2017 March and to conduct further inspection with subject experts before June 2017 to see whether the condition of the Library have improved or not.
- The inspection was conducted by the team nominated by the Syndicate held on 11.08.2017 vide item no.29.132.27 and the Syndicate at its meeting held on 06.12.2017 vide item no.31.14.30 considered the reports of inspection and recommended to direct the Management to rectify the defects noted and to conduct another inspection after three months to verify whether the defects have been rectified.
- The Educational Agency was informed of the decision of the Syndicate vide letter dated 04.01.2018 and was directed to rectify the defects and submit Compliance Report. The Compliance Report was submitted only on 08.06.2018.

The Syndicate held on 11.08.2018 vide item no.02.85.13 considered the following with respect to St.Marys College, Mulavana

- the verification report of Estate Officer on the Schedule of Property submitted along with the fresh Land Agreement by the Educational Agency of St.Marys College, Mulavana.
- The Educational Agency may be asked to clarify/rectify the discrepancies noted by the Estate Officer.

- Constitution of inspection team to conduct the re-inspection in St. Mary's College, Mulavana to verify the rectification of defects effected by the College Authorities as claimed vide compliance report dated 08.06.2018.
- The Syndicate resolved to conduct an inspection in St.Mary's College, Mulavana in connection with the matters noted at (1) and (3) above and to depute the Estate Officer to accompany the inspection team in connection with the verification on the issue at (1) above.
- Accordingly inspection was conducted in the College and the reports of inspection were received.

Inspection reports

	Remarks
Members, Syndicate	<ul style="list-style-type: none"> • The proposed area includes Dry and Wet lands. About 2 acres and 53.81 cents of land out of total 6 acres and 10.51 cents which had been proposed by the Educational Agency, is Wet land. • Recommended to give 3 months time to make alternative arrangements and to produce records to prove lands as Dry land or substitute with other Dry land. • As far as the library facilities are concerned, more books have to be purchased. Accession and Issue Registers have been maintained. A Librarian holding a certificate course has been appointed.
Estate Officer	<ul style="list-style-type: none"> • The Educational Agency has submitted the records of 2.47.07 Hectares of land (6 acres and 10.51 cents) comprised in 29 Survey numbers in Pavithreswaram Village of Kundara Taluk. On verification of the records and certificates submitted by the Educational Agency, it is seen that an extent of 1.44.3 Hectares (3 Acres and 56.44 Cents) of land are seen as Dry land and 1.02.76 Hectares (2 Acres and 53.81 cents) of land is seen as Wet land. • On inspection of the site it is seen that the proposed area are included as Dry and Wet lands. The Educational Agency has informed that they have converted some area into Dry land. But the Educational Agency has not produced any records to prove it as Dry land. The members of Syndicate has given direction to the Educational Agency to produce records to prove the above lands as Dry Land or substitute with other Dry Land to show the required land for the start up of the new college.

- The Syndicate at its meeting held on 22/01/2019 vide item no. 02.111.07 considered the reports of inspection conducted in Conducted in St.Mary's College, Mulavana and resolved to issue show cause notice to the Educational Agency to show cause as to why the provisional affiliation granted to St.Mary's College, Mulavana should not be withdrawn as per the provision under Statute 14, Chapter 24 of KUFS 1977.
- Accordingly, the Show cause notice was issued and the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Mary's College, Mulavana vide letter dated 24/04/2019 submitted the reply to the Showcause Notice issued mentioning the following:

It has been stated that the charitable society owns 11.08 acres of land of which five (5) acres of land is dry and the remaining is originally wet land, a portion of which measuring 02.5 acres of land has been converted into dry land in the year 2003 and application has been filed before the authority for regularization in accordance with the provisions of Kerala paddy and wet Land Conservation Ordinance, 2018. Further undertook that necessary steps will be initiated to purchase adjacent land of adequated measurement within a period of one year to comply with the land requirements of the University.

The committee considered the reply to the Showcause Notice submitted by the Secretary, Patriarch Elias Charitable Society, Kundara, Kollam, the Educational Agency of St.Marys College, Mulavana.

The Committee recommended to grant time upto 31st of March 2020 to fulfill the land requirement adhering to norms relating to WET land, failing which fresh admissions for the year 2020-21 need not be allowed.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72. 07: *Sree Narayana Guru College of Advanced Studies, Punalur – Re-inspection with respect to the application for affiliation of new courses, 2015-16 – compliance report– consideration of -reg.*

(Ac.BII)

The Manager, the Sree Narayana Trusts, Kollam, the educational agency of Sree Narayana Guru College of Advanced Studies, Punalur vide letter no.SNT/PNR 1083 dated 02.05.2019 submitted the compliance report on rectification of defects pointed out by the re-inspection commission, as required by the Syndicate held on 22.01.2019 vide item no.02.111.06.

The following may be noted in this regard.

- The Standing Committee of the Syndicate at its meeting held on 19.08.2015, vide item no.03 considered the inspection reports in respect of new courses in Sree Narayana Guru College of Advanced Studies, Punalur during the academic year 2015-16 and recommended to grant provisional affiliation for BA English Language & Literature with an intake of 30 seats during 2015-16. Also recommended that three months time be granted to the college to rectify the defects pointed out by the inspection commission and to conduct another inspection in the college after three months. The above recommendation was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, and reported to the Syndicate held on 23.11.2015.
- As resolved by the Syndicate held on 06.02.2018 vide item No. 32.34.08 the University order granting provisional affiliation for B.A English Language and Literature Course in Sree Narayana Guru College of Advanced Studies, Punalur during 2015-16 was issued vide U.O No.Ac.BII/02/039361/NC/2015-16 dated 07.06.2018.
- Re-inspection was conducted and the Syndicate at its meeting held on 12.05.2017 vide item no.27.18.23 considered the reports of re-inspection conducted to verify the rectification of deficiencies and resolved to seek explanation from the Principal, Sree Narayana Guru College of Advanced Studies, Punalur as to why the affiliation granted to new courses during 2015-16 should not be withdrawn, as the college authorities have not complied with the directions of the University to rectify the deficiencies pointed out by the inspection commission at the time of granting provisional affiliation during 2015-16.
- Accordingly, show cause notice was issued to the Principal, Sree Narayana Guru College of Advanced Studies, Punalur. The Syndicate at its meeting held on 28.09.2018 vide item no.05.51.08, considered the reply submitted by the Manager, Sree Narayana Guru College of Advanced Studies, Punalur in response to the show cause notice issued to the educational agency and resolved to conduct another inspection by a team comprising Sri.M.Sreekumar, Dr.K.Shaji and Dr.S.Nazeeb, Members, Syndicate in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies as stated in the letter submitted by the Educational agency in reply to the show cause notice. Accordingly, the inspection was conducted in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies in compliance with the defects pointed out by the inspection commission in respect of new courses sanctioned during 2015-16 and the reports were received.
- The Syndicate at its meeting held on 22.01.2019 vide item no.02.111.06 considered the reports of inspection conducted in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies in compliance with the defects pointed out by the inspection commission in respect of new courses sanctioned during 2015-16 and resolved to give necessary directions to the Educational Agency of Sree Narayana Guru College of Advanced Studies, Punalur to rectify the defects pointed out by the Inspection commission and to submit compliance report on rectification within three months.
- The defects noted by the inspection commission were as follows.
 - The institution does not have adequate space and furniture in the library.

- Library has to be upgraded with more books, journals and infrastructural facilities including internet.
- The educational agency vide letter dated 22.02.2019 was directed to rectify the mentioned defects and to submit the compliance report on rectification within three months.
- Accordingly, the educational agency vide letter dated 02.05.2019 has *submitted the compliance report and informed that the defects noted by the inspection commission have been rectified with adequate number of books in the library. Further stated that construction to provide more space for the laboratory is in progress.*

As per the orders of the Vice-Chancellor, the compliance report dated 02.05.2019 submitted by the educational agency of Sree Narayana Guru College of Advanced Studies, Punalur is placed before the Standing Committee of Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the above matter.

The Committee recommended that inspection commission consisting of Sri.M.Sreekumar, Dr.K.Shaji and Dr. R Lathadevi, Members Syndicate may visit the college to ascertain compliance.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72.08: *Snehacharya Institute of Management and Technology, Karuvatta – Application submitted by the college for affiliation of two additional batch (120 students) for BHMCT Course for the academic year 2019-20 – reg.*
(Ac.BII)

The Hon'ble High Court of Kerala vide Interim Order dated 03.05.2019 in WP(C) NO.13004/2019(A) has directed the University **to consider Ext P1 application (application for affiliation of additional batch) and pass orders in accordance with law, within a period of one month. (copy of the order received on 04.05.2019).** The Director, Snehacharya Institute of Management and Technology, Karuvatta vide letter dated 04.05.2019 has submitted the Extension of Approval by AICTE for BHMCT course for the academic year 2019-20 with an intake of 180 students and copy of the interim order dated 03/05/2019 and requested to process the application for additional batch at the earliest.

The following facts may be noted in this regard.

- Snehacharya Institute of Management and Technology, Karuvatta, Alappuzha has been Provisionally Affiliated to the University of Kerala since the year 2008, as a self-financing college offering Bachelor of Hotel Management & Catering Technology (BHMCT) Course with an intake of 60 students.
- It may be noted that the educational agency had submitted application for affiliation of two additional batches (120 students) for the academic year 2019-20.
- The Syndicate at its meeting held on 11.07.2018 had resolved that the application for affiliation of new colleges/ courses/permanent enhancement of seats/Additional batch received in respect of self-financing colleges for the academic year 2019-20 be considered only after conducting an academic audit by Members of the Syndicate and experts, and this was also incorporated in the notification inviting applications for affiliation of new colleges/courses, 2019-20.
 - *The final report on academic audit on the application for affiliation of new colleges/courses for the academic years 2018-19 and 2019-20 will be placed in the ensuing Standing Committee of the Syndicate on Affiliation of Colleges.*
- It may be noted that, the process of affiliation of new courses is also adopted in the case of permanent enhancement of seats and additional batch.
- The Director, Snehacharya Institute of Management and Technology, Karuvatta vide letter dated 30.04.2019 has submitted the Extension of Approval by AICTE for BHMCT course for the academic year 2019-20 with an intake of 180 students. It may be noted that AICTE has

granted approval to the college for the conduct of BHMCT Course with an additional intake of 120 students (i.e., two additional batch).

- As per statute 9, Chapter 24, Kerala University First Statutes 1977, after considering the report of the local enquiry, if any, and after making any further enquiry as it may deem necessary, the Syndicate shall decide after considering the report of the local enquiry and also after ascertaining the views of the Government whether the affiliation be granted or refused, either in whole or in part.
- The Educational Agency so far has not obtained concurrence from the state Government for the additional seats.
- Meanwhile, the educational agency had filed writ petition no.13004/2019 (A) and had obtained interim order dated 03.05.2019. It has been directed the University **to consider Ext P1 application and pass orders in accordance with law, within a period of one month.**

The committee considered the request of the Director, Snehacharya Institute of Management and Technology, Karuvatta for the further process of application for affiliation of two additional batches (120 students) for the academic year 2019-20 alongwith the Interim Order dated 03.05.2019 in WP(C) NO.13004/2019.

The Committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to conduct an Inspection.

Item no. 09.72.09: Application for affiliation of new colleges and courses received for the academic year 2018-19 and 2019-20 – minutes of the meeting of the Academic Audit committee – consideration of – reg.

(Ac.BII)

The Syndicate at its meeting held on 21.01.2017 had resolved that the application for affiliation of new colleges and courses received for the academic year 2018-19 be considered only after conducting an academic audit by Members of the Syndicate and experts, and this was also incorporated in the notification inviting applications for affiliation of new colleges 2018-19.

The Syndicate at its meeting held on 11.07.2018 vide item No. 02.85.09 resolved that the applications received for 2019-20 also will be processed only after conducting an academic audit by the University and reconstituted the team for conducting academic audit.

The first meeting of the academic audit team with the Standing Committee of the Syndicate on Affiliation of Colleges held on 09.07.2018 recommended to collect various data required for framing terms of reference and the same was approved by Syndicate held on 11.07.2018 vide item no. 02.128.01. Accordingly data were collected from Educational Agencies who submitted application for affiliation of new colleges and Existing colleges who applied for new courses and Permanent enhancement/Additional batches during the academic year 2018-19 and 2019-20.

The meeting of the academic audit Committee held on 22.11.2018, on the basis of preliminary analysis of data collected, recommended the following criteria for conducting Academic Audit.

New Colleges

- Number of Feeder Institutions within 10 Km radius to assess the availability and demand of students
- Number of Students passing out from the Feeder institutions annually to analyse the necessity of a new college to cater to the demand of students passing out.
- Number of Colleges within 10 Km radius to assess the necessity and demand for a new college in the locality based on whether the area is rural or urban.
- Availability of the Courses, for which affiliation is sought for by the College, in existing Colleges within 10 Km radius to assess if the course would be in demand.
- Demographics of the local population to assess the requirement of the courses in the new proposed college.
- Demand Ratio for courses from University admission database to analyse the courses that are in more demand for the applicants.
- Number of other Educational Institutions run by the Management in order to assess the Capability of the Management.

New Courses

- Pass percentage of existing courses in the College to assess the quality of education offered by the college
- Demand Ratio for courses in the College from University admission database to analyse the courses that are in more demand for the applicants.
- Number of Colleges offering the same course within 10 Km radius to assess the necessity and demand for the course in the locality.

The recommendation in the minutes were approved by the Vice Chancellor invoking section 10(13) of KU Act 1974 subject to reporting to the Syndicate and reported to the Syndicate held on 19/02/2019 item No.05.11. The Syndicate further resolved to place the report along with data collected before the Standing committee on Affiliation of Colleges for further action.

Accordingly, the Academic Audit Committee met on 25.04.2019 analysed the data collected and arrived at certain general conclusions and offered specific remarks on individual requests.

The committee considered the minutes of the meeting of the Academic Audit Committee held on 25.04.2019.

The committee recommended that the general conclusions reached by the Academic Audit committee may be accepted, and specific remarks on individual requests for affiliation may not be considered since it is beyond the scope of terms of reference of the Academic Audit committee and fell within the purview of the Syndicate as per provisions of Chapter 24 of Keral University Fist Statutes, 1977.

Further recommended that the applications for affiliation for new colleges/ course/ permanent enhancemnet of seats received during the academic year 2018-19 and 2019-20 be considered, in the light of the general conclusions of the Academic Audit Committee, by a sub committee consisting of Dr.K.shaji, Dr. R Lathadevi, Sri Shijukhan J.S, Sri.M.Sreekumar and Dr.P.Rajeshkumar, Members Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72.10: UG-PG Admission 2019-20 – Marginal increase of seats in Government/ Aided Colleges – reg.

(Ac.H)

From the inception of the Centralized Allotment Process (CAP), marginal increase of seats for the UG courses was sanctioned at the rate of 30% of the sanctioned strength or as requested by the college, whichever is less subject to a maximum of 70 seats for Arts and Commerce subjects and 20% of the sanctioned strength or as requested by the college whichever is less subject to a maximum of 55 seats for Science subjects. For PG Courses, the marginal increase was sanctioned at the rate of 30% of the Sanctioned Strength or as requested by the college whichever is less.

In the academic year 2018-19 marginal increase was given at the rate as mentioned above and an additional increase of 20% was given to Govt./Aided colleges and UIT's, on request of the colleges, as ordered by the Government. This additional increase was not given to Self Financing Colleges.

Every year, the colleges are given time to submit requests for marginal increase for various subjects. This year, the Vice-Chancellor had ordered that the requests for marginal increase from all affiliated colleges and additional marginal increase of 20% of seats from Govt./Aided Arts & Science Colleges and UIT's for the academic year 2019-20, are to be submitted before 31.01.2019. Accordingly the colleges were asked to submit the requests. Requests for marginal increase and additional marginal increase received from all 140 affiliated Arts and Science Colleges by the date were consolidated and was placed before the Syndicate at its meeting held on 19.02.2019 vide item no. 05.25.04 and resolved to sanction the marginal increase and finalize the seat matrix before trial allotment process and once the seat matrix is finalized, no changes be permitted. Also resolved to prepare a draft seat matrix and the same may be forwarded to the colleges concerned for verification.

As per the above resolution of the Syndicate, seat matrix has been prepared and the same has been forwarded to the colleges for verification. On verification some of the colleges have reported that marginal increase may be granted as they have not submitted the request within the prescribed time.

When the matter was placed before the Online Admission Monitoring Committee at its meeting held on 16.05.2019, it has been recommended that marginal increase may be granted within the statutory limit or as per the request of the colleges whichever is less. Further recommended to place the request for marginal increase received from Govt./Aided colleges for the academic year 2019-20 before the Standing Committee of the Syndicate on Affiliation of Colleges again for consideration. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

In this context, the following points may be noted.

- The requests for marginal increase received from colleges for this academic year is different from that of 2018-19.
- Some colleges has requested for lesser number of seats as marginal increase when compared to 2018-19 academic year for some courses and some colleges has requested for increase in number of seats.
- As per the resolution of the Syndicate held on 19.02.2019 vide item no. 05.25.04, marginal increase of seats for the UG courses was sanctioned at the rate of 30% of the sanctioned strength or as requested by the college, whichever is less subject to a maximum of 70 seats for Arts and Commerce subjects and 20% of the sanctioned strength or as requested by the college whichever is less subject to a maximum of 55 seats for Science subjects. For PG Courses, the marginal increase was sanctioned at the rate of 30% of the Sanctioned Strength or as requested by the college whichever is less. An additional 20% marginal increase was also granted to Govt./Aided Arts and Science Colleges and UIT's, on request of the colleges for UG and PG courses.

The committee considered the above matter.

The Committee recommended to conduct inspection in Govt. Women's College, Tvpm and Malayinkil Madhavakavi Memorial Arts and Science college by a team comprising Dr.P.Rajesh Kumar and Sri ShijuKhan.J.S, Members Syndicate in connection with the request for marginal increase submitted by the colleges for the year 2019-20.

Further recommended to refer the matter to the Online Admission Monitoring Committee for a detailed Study.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72.11: *Inter College Transfer along with re-admission to 3rd semester B.Com Course (CBCSS career related course) – request from 3 students of CHMM College for Advanced Studies - reg.*

(Ac.A III)

Three students of CHMM College for Advance Studies, Chavaracod took admission to B.Com Degree Course (Commerce and Tax Procedure and Practice) and completed the course upto second semester and registered for the examinations. They had to discontinue the course in the 3rd semester due to a car accident that occurred near the college resulting in the tragic death of a college mate. The college authorities refused to readmit them in the college and they applied for TC at the behest of the Principal

A hearing was conducted by the University in the presence of the Vice-Chancellor, and it was resolved to accept action taken by the Principal in issuing TC to the students and considering the fact that the parent college is unwilling to accommodate them, recommended to secure admission in some other college to continue their studies as done by one among the co-accused.

The students have submitted a request to permit them to take re-admission along with inter college transfer to UIT Kallara, as they could not get admission in any of the self financing colleges for persuing further studies and the Vice-Chancellor has approved the same.

The Principal, UIT Kallara, in his letter dated 21.01.2019 informed that it is not feasible to admit them in the running 3rd semester as the B.Com 3rd semester exam were scheduled from 28.01.2019 onwards and the students have reported very late and cannot fulfill the conditions related to minimum 75% attendance and internal evaluation of their performance, which are mandatory to present them for the examination. The students belongs to 2015/16 scheme and the students can be permitted readmission to the next 3rd semester to commence in June 2019 (2018 scheme). In the new

scheme there are partial shuffling of papers in various semester other than those they have attended and new papers were added in the 2nd semester which they have not studied. He is willing to admit them on compassionate grounds and requested to issue a revised order.

As per the transfer norms of 1st degree CBCS programme, transfer is permitted only between colleges of identical category, ie. Between government and aided, self financing to self financing. Transfer between UIT are permitted on separate norms. Transfer between self financing colleges and UIT's are not permitted.

The syllabus of career related first degree programme in commerce and Tax Procedure and Practice under CBCS system 2 (a) has been revised with effect from 2018 admissions. As per the guidelines of readmission 'the candidate shall appear for all the theory and practicals of the programme as per the new syllabi and the grades scored for the courses in the old syllabi stands cancelled. The candidates can be readmitted to the course on the above conditions only.

As per the orders of the Vice-Chancellor the request of Sr. Mohammed Afzal R, Mr. Nafsal F and Mr. Jimshad J for readmission to 3rd semester B.Com (Commerce & Tax Procedure and Practice) at UIT Kallara, by way of inter college transfer during 2019-20 in the vacant seats available is placed before the Standing Committee of the Syndicate on Affiliation of College for consideration and recommendations.

The committee considered the above matter.

The Committee recommended to agreed to the proposal for re-admission strictly adhering to norms.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item No 09.72.12: *Sree Narayana Institute of Ayurvedic Studies & Research, Puthur, Kollam - Colleges whose affiliation had been shifted to KUHS – Request for the refund of the excess remittance of annual administration fee to the University – reg.*

(Ac.BII)

The Secretary, Sree Narayana Health Care Society, Karimpinipuzha, Puthur, Kollam, the educational agency of Sree Narayana Institute of Ayurvedic Studies & Research, Puthur, Kollam vide letter dated 12.03.2019 has requested for the refund of the excess remittance of Rs 5 lakhs towards annual administration fee to the University.

The following facts may be noted in this regard.

- Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam was affiliated to the University of Kerala since the academic year 2004-2005 and the affiliation of the college had been shifted to KUHS, Thrissur from the academic year 2010-11 onwards.
- The Syndicate at its meeting held on 31.01.2015 vide item No. 05.85.21 resolved that the annual administration fee to be collected from the Self-financing colleges whose affiliation had been shifted to the Kerala University of Health Sciences, Thrissur be re-fixed in accordance with the number of batches having affiliation with the University of Kerala. Permission has been obtained from the State Government for re-fixing the Annual Administration fees in accordance with the number of batches having affiliation with the University of Kerala.
- Accordingly, the annual administration fee was re-fixed in accordance with the number of batches having affiliation with the University of Kerala.
- The college had remitted Annual Administration fees upto the academic year 2012-13 during which the last batch of students completed their course of study in this University and hence had no dues in remitting annual administration fees. Revenue Audit Section also had clarified that the college has no dues towards special fees.
- The Syndicate held on 30.12.2015 vide item No. 14.08.09 resolved to release the Fixed Deposit of only those colleges whose affiliation has been shifted to KUHS, Thrissur which have no outstanding dues including Annual Administration fees to the University. Accordingly, vide letter dated 19.05.2016, the fixed deposit of Rs, 15,00,000/- (Rupees

Fifteen Lakhs only) submitted by the Educational Agency of Sree Narayana Institute of Ayurvedic Studies and Research, Puthur at the time of obtaining affiliation for the college was released.

- Now, the Secretary, Sree Narayana Health Care Society, the educational agency of Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam vide letter dated 12.03.2019 has requested for the refund of the excess remittance of annual administration fee to the University.
- It may be noted that they had remitted the annual administration fee in full i.e, @ Rs.5,00000/- upto the academic year 2012-13.
- The Syndicate held on 22.01.2019, item No. 02.113.02 considered the matter regarding outstanding dues towards University and balance to be refunded in respect of colleges whose affiliation has been shifted to KUHS and resolved that legal opinion from the standing Counsel be sought, on the basis of a detailed note to be furnished to him on the matter, regarding the feasibility of recovery from financial guarantee furnished by the respective colleges in the context of continuing audit objection.

The Standing Counsel furnished his legal opinion as follows:

- *“Regarding the arrears of administration fees there are some cases pending before the Hon’ble High Court of Kerala. In the case of colleges which have not filed cases apportioned arrears of Administration Fees can be recovered. Prior notice may be send before effecting recovery if there is any condition expressly provided for the same in the financial guarantee.”*
- The Syndicate at its meeting held on 30.04.2019 vide item no.08.75.08 considered the said legal opinion of the Standing Counsel and resolved that the University may, on account of the lien on the Fixed Deposit receipts maintained by the respective colleges, recover the dues of Annual Administration fees from the said deposit as per the Legal Advice offered by the Standing Counsel. Further, notice may be sent to all defaulting colleges prior to recovery procedure.

The Committee considered the request of the Secretary, Sree Narayana Health Care Society, Karimpinipuzha, Puthur, Kollam for the refund of the excess remittance of Rs 5 lakhs towards refund of annual administration fee to the University

The Committee recommended that the remarks of the Finance may be furnished on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72.13: Grievance submitted by students-Mannania College-Pangode- reg

(Ac BI)

An anonymous complaint has been received from a group of students at Mannania College alleging that there is no one to manage the college as the Principal and the Superintendent are absconding as they are involved in a police case. The students allege that practically no classes are conducted in the college.

In this connection, it may be noted that the file regarding the criminal case filed against the Principal and the Superintendent are pending with the Academic F2 section. Action is being taken as ordered by the Vice Chancellor, as per the letter received from the Deputy Superintendent of Police, Trivandrum, Crime Branch (Rural).

The committee considered the complaint submitted by a group of students at Mannania college.

The Committee recommended that a team comprising of Sri.M.Sreekumar and Dr.K Shaji, Members Syndicate be authorised to hear the Manager and Principal on the complaint at the college, as well as on other issues relating to general discipline in the college and to submit a report.

Further, recommended that the hearing of the Principal and Manager of the college as resolved by the Syndicate held on 30.04.2019 vide item No.08.75.04 in connection with the

request for the change of complementary subject for B.A Islamic History Course from 'Linguistics' to 'Economics' may also be conducted along with the mentioned hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item no. 09.72. 14: Mar Ivanios College, Thiruvananthapuram – Application for affiliation of new Courses for the academic year 2019-20 – Reports of inspection – consideration -of - reg.

(Ac.BII)

The Syndicate at its meeting held on 30.04.2019 vide special item no.3 resolved to constitute a Sub-committee consisting of Sri.M.Sreekumar, Sri.Shijukhan.J.S, Adv.G.Sugunan and Dr.S.Nazeeb, Members, Syndicate alongwith subject experts to conduct an urgent inspection of Mar Ivanios College, Thiruvananthapuram on 7th May 2019 in connection with the application for commencement of M.Phil Programme and applications for new courses. Accordingly, the inspection was conducted in the college and the reports have been received.

The following facts may be noted in this regard.

- Mar Ivanios College, Thiruvananthapuram, a private aided college affiliated to this University since 1949 has been granted autonomous status with effect from the academic year 2014-15.
- The educational agency had submitted the application for affiliation of the following programmes for the academic year 2019-20 within the prescribed time limit.
 - B.A-Analytical Economics
 - B.Sc-Computer Science
 - B.A Communicative English
 - M.A –Economics
 - M.Phil-Physics
 - M.Phil-Mathematics
- The Principal, Mar Ivanios College, Thiruvananthapuram vide letter no.228/MIC/2019 dated 16.04.2019 and letter no.229/MIC/2019 dated 16.04.2019 has requested to complete the procedures of the University regarding the affiliation of the new Courses based on the already submitted application for affiliation of new courses for the academic year 2019-20.
- The Syndicate at its meeting held on 30.04.2019 vide special item no.3 resolved to constitute a Sub-committee consisting of Sri.M.Sreekumar, Sri.Shijukhan.J.S, Adv.G.Sugunan and Dr.S.Nazeeb, Members, Syndicate alongwith subject experts to conduct an urgent inspection of Mar Ivanios College, Thiruvananthapuram on 7th May 2019 in connection with the application for commencement of M.Phil Programme and applications for new courses.

Accordingly the inspection has been conducted and reports received. The following are the recommendations made by the inspection commission.

Inspection Team	Recommendations
Members, Syndicate	<ul style="list-style-type: none"> • The College has sufficient infrastructural and instructional facilities to start One Degree Programme-B.A.English & Communicative English. • Insufficient library books for Computer Science • For starting M.Phil Course,being a research degree, approved research supervisors are required. At present no Govt.Aided M.Phil Programmes were sanctioned by the Govt. As such those are to be conducted in Self-financing mode. No approved research supervisors are there to conduct the programmes in Self-financing mode. The proposed research supervisors are working under aided college. Hence, recommended not to grant affiliation for M.Phil Programme
Subject Experts	
1. Dr.Subodh G Prof.& Head Dept.of	<ul style="list-style-type: none"> • Facilities are available for starting M.Phil Course However the programme is offered in Self-financing mode & there are no

	Physics	faculty members available with guideship to guide M.Phil students
2.	Dr.Gladston Raj,Asst. Prof Govt.College,Nedumangad	<ul style="list-style-type: none"> • College has necessary facilities to conduct B.Sc Computer Science Course. • Labs are well equipped. • Library has sufficient books to conduct the course • Qualified teachers were get appointed
3.	Dr.G.Suresh Singh Prof. & Head Dept of Mathematics	<ul style="list-style-type: none"> ➤ The College has good library facilities ➤ Computer Lab with internet access & class room with sufficient space ➤ The research Centre of the college contains two approved research guides of their own & five more from other colleges. Hence, they have all facilities to conduct a M.Phil course in Mathematics.
4.	Dr.B.S.Jamuna Prof. & Head Instituite of English	B.A.English & Communicative English Degree Course can be sanctioned
5.	Dr.Abdul Salim Prof.& Head Dept of Economics	<ul style="list-style-type: none"> • Good infrastucture & library • The management of the college did not submit any document for affiliation to B.A.Analytical Economics & M.A. Economics.Hence they are not recommended

The committee considered the reports of the inspection conducted in respect of new (UG, PG and M Phil) programmes in Mar Ivanios College, Nalanchira for the year 2019-20.

The Committee recommended to grant provisional affiliation as per Statute 12 Chapter 24 of KUFS 1977 only to BA English and Communicative English with an intake of 40 seats during 2019-20 in Mar Ivanios College, Nalanchira.

Resolution of the Syndicate

RESOLVED not to allow M.Phil Courses.

FURTHER RESOLVED to grant provisional affiliation to BA English and Communicative English (40 seats), B.Sc Computer Science (32 Seats) only.

Item no. 09.72.15: *Educational Institutions under CAPE-Granting Status of Government Educaional Institutions to CAPE & Associated Instituions-Government Order - Consideration - reg.*

(Ac.BII)

The Government as per GO (Rt) No.199/2019/Co-op dated 14/03/2019 has sanctioned grant of status of Government Educational Institutions to Co-operative Academy of Professional Education & its institutions on par with Government Aided Colleges for certain specific purposes including the Annual Affiliation Fee to the University. The Director, Instituite of Management & Technology Punnapra has submitted copy of the said GO & requested to inform the matter regarding remittance of Annual Administration fees for the year 2019-20

Following may be noted in this context

- Provisional Affiliation was granted vide UO No.Ac.B/01/39967/2009 dated 18.01.2010 for Instituite of Management & Technology Punnapra during 2019-20
- Annual Administration fees at the rate of Rs.1,00,000/-as provided in the ordinance was being levied on the Colleges
- The College has no dues in remitting the said amount to the University upto the year 2018-19
- On the basis of the similar GO (GO(Ms) No 55/2017/H.Edn dtd 14.02.2017) issued by the State Government in respect of the Colleges under IHRD, the Syndicate held on 12.05.2017 vide item No.27.18.03 resolved to exempt all self financing Colleges coming under IHRD affiliated to University of Kerala from paying Annual Administration fees from 2017-18 onwards.

The committee considered the GO (Rt) No 199/2019/Co-op dtd 14/03/2019 sanctioning grant of status of Government Educational Institutions to Co-operative Academy of Professional Education & its institutions on par with Government Aided Colleges for certain specific purposes including the Annual Affiliation Fee to the University along with the letter from the Director, Institute Management & Technology Punnapra.

The Committee noted that the Government colleges do not levy fees from students, but colleges managed by IHRD and CAPE run on self financing mode and levy fees. The committee recommended to review the exemption already granted to colleges managed by IHRD from paying Annual administration fees and to make suitable communication to the Government in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be approved.

Item No. 09.72.16: *Complaint against expulsion from college - Mr. Jayakrishnan and Mr. Mohammed Rafi- SD College Alappuzha-reg .*

(Ac BI)

Mr. Jayakrishnan NJ, candidate for 3rd year BSc Zoology degree course at SD College Alappuzha and Mr. Mohammed Rafi Third Year BA Economics student of the same college submitted separate applications to the Vice Chancellor alleging that both were expelled from the college. The copy of the complaints are appended.

Mr. Mohammed Rafi alleges that he was expelled from the college for giving complaint against Mr. Anilkumar, a staff member of the college, for his rude behaviour against a girl student.

Mr. Jayakrishnan alleges that he was expelled from the college without observing the procedures laid down for taking disciplinary action against students. The applicant in his submission dated nil states that though he was dismissed from the college for fighting against the autocratic attitude of the Principal, he was later re-admitted. As he has submitted a complaint against the Principal to the Vice Chancellor, the Principal sent his TC to the University as directed by the Registrar. Hence, it is requested that the TC may be issued to him as he has to join for another course.

It may be noted that as per the complaint submitted by Mr. Jayakrishnan and Mr. Mohammad Rafi to the Vice Chancellor, the report from the Principal was obtained on the matter. The Principal reported that Mr. K Anil Kumar who was in charge of the conduct of the MSc Botany Viva Voce exam was physically assaulted in presence of the Principal by Mr. Mohammed Rafi. As per the Enquiry Report submitted by the Enquiry Committee constituted for the purpose, he was expelled from the college. (No Enquiry Report is forwarded to the University)

It is also stated that Mr. Jayakrishnan was placed under suspension twice. He was reinstated first time after conducting enquiry. According to the Principal he has continuously misbehaved with the staff there and on one occasion a staff who is a heart patient was not permitted to go home and he made him sit in the college for long. He has barged into the classroom on another occasion, disrupted the classes and talked ill of a faculty there. Further he assembled other students and staged a dharna in front of the office of the Principal whereby causing 10 minutes delay in starting the University exams. It is further stated that he has misbehaved to lady faculty and to a staff of the college and used expletive words against them. An enquiry commission was constituted to look into the complaints submitted by the said staff against him. The College Council discussed the report of the committee and resolved to expel him from the college. The petitioner is already "semester out".

As the report was forwarded without the TC and other documents as envisaged in the KUFO 1978, the Principal was requested to observe the formality in submission of Transfer Certificate of expelled students to the University. However he has now forwarded the TCs of the two students without the report of the College Council, Enquiry Commission etc.

Meanwhile, Mr. Jayakrishnan submitted another request to the Vice Chancellor requesting to issue his Transfer Certificate to him as he has to continue his studies elsewhere.

As per Chapter 3, Clause 1(8) of the Kerala University First Ordinances 1978, "If any student is expelled from any College maintained by or affiliated to the University, intimation of the fact of expulsion with a statement of the reasons thereof shall be given forthwith by the Principal to the parent or guardian of the student, and to the Syndicate. Intimation to the Syndicate shall be

accompanied by the transfer certificate of the student. The Syndicate on the application of the student or his parent or guardian may, after making such enquiry as it deems proper, deliver the certificate to the student or his parent or guardian with necessary endorsement or withhold it temporarily or permanently”.

The committee considered the complaint submitted by Mr. Jayakrishnan and Mr. Muhammed Rafi against their expulsion from college along with the remarks of the Principal, SD College, Alappuzha and the request submitted by Mr. Jayakrishnan to issue his Transfer Certificate so that he can pursue his studies elsewhere.

The committee recommended to accept the TC issued to Mr. Jayakrishnan.M.J and Mr. Muhammed Rafi and further recommended to release the TC of the concerned students with endorsement, on request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019, be noted.

Item No. 09.72.17: *Intercollege Transfer to the Fourth Semester B.A. Hindi Language and Literature Course From SD College Alappuzha to Government Women's College, Thiruvananthapuram- Request from Haritha Thilakan – reg-*
(Ac AIII)

Haritha Thilakan who secured admission to the SD College Alappuzha during 2017-18 in Merit seat has requested for college transfer to allow her continue her studies from fourth semester at the Government Women's College, Thiruvananthapuram. In her request she has stated that she is 100% blind and she is not getting proper support from the college and hence would not be able to complete her course. She has stated that she was issued TC from the college during Third semester due to certain problems. The tabulation section has stated that the candidate registered for third semester examination in January 2009.

The inter college transfer application has been recommended by the Principals of both the colleges. There is one vacant seat in Hindi BA in Womens College.

As per norms for inter college transfer for UG courses

1. Transfer is normally allowed only to third and fifth semesters
2. Death of parents
3. Acute Health related issues

The committee considered the above request.

The committee recommended to refer the matter to the Syndicate.

In view of the exigency, the committee recommended that recommendations in item Nos. 10 and 16 may be approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974.

The meeting came to an end at 3:00 pm.

Resolution of the Syndicate

RESOLVED to approve the inter college transfer of Haritha Thilakan on medical grounds.

Item No.09.73 *Provisional affiliation to the three proposed colleges – Grace International Academy, Punalur, IMDR College of Applied Sciences, Purushothamgiri and Travancore Arts and Science College, Madathara during the academic year 2016-17 - Reporting of - reg.*

(Ac. BII)

The educational agencies of the following proposed colleges submitted applications for affiliation of new colleges during the academic year 2016-17.

1. Grace International Academy, Punalur (WP(C) No.26639/2018)
2. Travancore Arts & Science College, Madathara (WP(C) No.27234/2018)
3. IMDR College of Advanced Studies, Purushothamgiri (WP(C) No.28706/2018)

The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State. The

Hon'ble High Court in its judgment dated 21.12.2016 quashed the Government order dated 22.08.2016 and ordered to reconsider the applications submitted by the petitioners in the light of the respective University Statutes, in accordance with law.

Based on court orders, inspections were conducted in the said colleges and affiliation was denied during several instances for want of having sufficient facilities.

The educational agencies of the above said proposed colleges had again approached the Hon'ble High Court by filing writ petition nos. 26639/2018, 27234/2018 and 28706/2018.

The Chairman, Travancore Educational and Charitable Society, Kallambalam, Thiruvananthapuram, The Secretary, Institute of Management Development and Research (IMDR), Thiruvananthapuram and the Managing Trustee, Palakunnathu Foundation, Edappally have submitted the judgment of the Hon'ble High Court dated 12.03.2019 in Writ Petition nos. 26639/2018, 27234/2018 and 28706/2018 *directing the University to grant affiliation in accordance with the statutory provisions, for the academic year 2019-20 onwards subject to such conditions as they deem fit to impose and appropriate orders shall be passed within a period of one month* and has requested for favourable orders on the matter.

The Syndicate at its meeting held on 28.03.2019 vide item no.07.69, considered the judgment of the Hon'ble High Court dated 12.03.2019 in Writ Petition nos.26639/2018, 27234/2018 and 28706/2018 with respect to the application for affiliation for new colleges for the academic year 2016-17 submitted by the Chairman, Travancore Educational and Charitable Society, Kallambalam, the Secretary, Institute of Management Development and Research (IMDR), Thiruvananthapuram and the Managing Trustee, Palakunnathu Foundation, Edappally and *resolved to authorize the Standing Counsel to seek reprieve from the Hon'ble High Court of Kerala till the end of the Election Code of Conduct to proceed further in the matter.*

The Standing Counsel vide letter dated 09.04.2019 has informed that the implementation of the judgment dated 12.03.2019 in WP(C) Nos. 26639/2018, 27234/2018 and 28706/2018 is a matter which requires clarification from the Hon'ble High Court as to whether the model code of conduct issued by the Election Commission would cause a hurdle or not. Hence, suggested that it would be proper and legal to file a petition seeking clarification on the matter from the Hon'ble High Court of Kerala.

The Vice- Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act, 1974 has ordered to file a clarification petition on the matter as suggested by the Standing Counsel and action has been taken accordingly, and the same was reported to the Syndicate held on 30/04/2019.

The Educational Agencies of proposed Grace International Academy, Punalur & proposed Travancore Arts & Science College, Madathara vide letter dated 13/05/2019 have stated that they had obtained several favourable court verdicts and the last one directing University to grant affiliation within one month was received on 12/03/2019. Further stated that inspite of getting a specific order directing to grant affiliation received two months back, the University has deliberately not done anything to comply with the court order and also the centralized allotment process of the University has already commenced. Also stated in the letter that, they had no option other than to move a contempt petition for deliberately ingoring court orders dated 12/03/2019.

As per the letter dated 14/05/2019 from the Educational Agency of IMDR College of Advanced Studies, Purushothamgiri it has been stated that the period specified by the Hon'ble court as per the judgment dated 12/03/19 in Wp (c)No. 28706/2018 filed by them had expired. So far no action has been taken by the University till date. As the process of online admission for UG programmes for the year 2019-20 has also commenced, Educational Agency requested to consider their matter, expeditiously so as to include them in the UG online admission for the year 2019-20.

Considering the exigency of the matter, the Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974 granted provisional affiliation as per provision of Statute 12, Chapter 24, Kerala University First Statutes, 1977 to the following colleges with courses and intake as mentioned.

'Travancore Arts & Science College, Madathara, Thiruvananthapuram'

- B.Com – Commerce with Computer Application under 2(b) - (40 seats)
- B.Com(Elective-Finance) - (40 seats)

- BA English Language & Literature - (40 seats)
- ‘IMDR College of Advanced Studies(I-CAS), Purushothamgiri, Cheriyakonni ’**
- B.Com(Elective-Finance) - (40 seats)
- B.Com – Commerce & Tax Procedure & Practice under 2(a) - (40 seats)
- BBA - (40 seats)
- ‘Grace International Academy, Punalur’**
- B.Com – Commerce with Computer Applications under 2(b) - (40 seats)
- BBA - (40 seats)
- B Com (Elective -Finance) - (40 seats)

The action taken by the Vice-Chancellor in having granted Provisional Affiliation to new self-financing Colleges - Grace International Academy, Punalur, IMDR College of Advanced Studies, Purushothamgiri and Travancore Arts and Science College, Madathara for the conduct of the above mentioned courses with intake as noted during the academic year 2019-20 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.74 *Snehacharya Institute of Management & Technology, Karuvatta – Application for affiliation of new B.Voc Course for 2018-19 –Interim order dated 12.04.2019 in Contempt of Court case no.857/2019 filed by the College – Legal Opinion – Consideration of - reg.*

(Ac.BII)

The Standing Counsel vide letter dated 18.05.2019 has submitted the legal opinion on the matter regarding the *further action to be initiated on the application for affiliation of new B.Voc Course for the academic year 2018-19 submitted by Snehacharya Institute of Management & Technology, Karuvatta on the basis of the interim order dated 12.04.2019 in contempt of Court Case No.857/2019, as the mentioned application is under consideration of the Academic Audit Committee.*

The following facts may be noted in this regard.

1. The Syndicate at its meeting held on 24.03.2018 vide item no.33.110.11 considered the request from various Educational Agencies including Snehacharya Institute of Management & Technology, Karuvatta for the issue of belated application forms for affiliation of new college/new course for the academic year 2018-19 and resolved not to consider the requests. Hence, belated application was not issued to the Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta.
2. The educational agency vide letter dated 04.05.2018 submitted Letter of Approval from AICTE dated 04.04.2018 in respect of the B Voc Course under Hotel Management Programme with food Processing specialization and again requested for belated application for affiliation for the said programme.
3. The Educational Agency approached Hon'ble High Court of Kerala and obtained judgment dated 27.06.2018 in WP(C) No.15872/2018 directing that *“In the light of the facts and circumstances, the Chancellor shall take appropriate decision after adverting to the directives of AICTE produced as Exts.P11 and 12 on the request of the petitioner in terms of Section 56 of the Kerala University Act within a period of one month from the date of receipt of a copy of this judgment”*.
4. The Chancellor's Office vide Order dated 25.07.2018 has directed the University to re-consider that application submitted by the Director, Snehacharya Institute of Management & Technology seeking affiliation to start B.Voc Hotel Management and Catering Technology after adverting to the directives of AICTE (Ext P.11 & P.12 of WP(C) No. 15872/2018) and adhering to the relevant provisions in the Act/Statutes/ Ordinances/ Regulations of the University, expeditiously.
5. The Standing Committee of the Syndicate held on 26.07.2018 vide item no.10 considered the matter regarding issue of belated application form to the Director, Snehacharya Institute of Management & Technology, Karuvatta for the year 2018-19, to be forwarded to the

Hon'ble Chancellor for extension of time and recommended to issue same. **The above recommendation was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate and reported to the Syndicate held on 30.07.2018 vide item no.03.21.10.**

6. Accordingly, belated application for affiliation for starting new course was issued to Snehacharya Institute of Management & Technology, Karuvatta and the Director has submitted the filled in Application dated 30.07.2018 for Affiliation of the B.Voc Course.
7. The University vide letter dated 02.08.2018 requested the Honourable Chancellor to grant extension of time for consideration of the above application for affiliation of the new course for the academic year 2018-19 and **the Hon'ble Chancellor vide notification No.GS6-2778/2018 dated 07.08.2018 granted extension of time upto 31st August 2018 within which the Syndicate shall consider the above application.**
8. The Syndicate at its meeting held on 16.11.2018 vide item no.07.30.01 considered the details on approval of Scheme and Syllabus, Nature of Course and Land, submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta and resolved that further processing of application for affiliation of B Voc Hotel Management and Catering Technology submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta, for the year 2018-19, may be done after the conduct of academic audit on the said application.
9. Meanwhile, the College had filed contempt of Court Case No.857/2019 in the Hon'ble High Court of Kerala and obtained interim order dated 12.04.2019 stating that ***"The University shall forward their proposal in terms of under section 56 of the Kerala University Act, to the Chancellor without any delay. It is open for the University, to place their view in regard to granting affiliation before the Chancellor. It shall be done within a period of six weeks."***
10. The Syndicate at its meeting held on 30.04.2019 vide item no.08.75.17 resolved to obtain Legal Opinion from the Standing Counsel on further action to be initiated on the application for affiliation of new B.Voc Course for the academic year 2018-19 submitted by Snehacharya Institute of Management & Technology, Karuvatta on the basis of the interim order dated 12.04.2019 in contempt of Court Case No.857/2019, as the mentioned application is under consideration of the Academic Audit Committee.
11. The Standing Counsel vide letter dated 18.05.2019 has forwarded his legal opinion on the said matter as follows.

"The Hon'ble High Court of Kerala as per judgment dated 27.06.2018 had directed the Chancellor, University of Kerala to take appropriate decision in the representation submitted by Snehacharya Educational Agency invoking powers under Section 56 of Kerala University Act within a period of one month.

Alleging inaction, the educational agency thereafter preferred Contempt of Court Case No.857 of 2019. In the said case, the High Court on 12.04.2019 had directed the University to forward their proposal in terms of Section 56 to the Chancellor without delay and observed that it was open for the University to place their views in this regard.

In fact, even prior to the said interim order, the Syndicate of the University had taken steps for issuance of application for affiliation to the educational agency following a communication in this regard from the Chancellor's Office. Extension of time for consideration of the said application was sought from the Chancellor and as per the notification No.GS6-2778/2018 dated 07.08.2018 the same was granted.

Details were called for from the educational agency regarding the scheme and syllabus, nature of course and land now in possession from the educational agency. Thereafter, the Syndicate resolved to process the application for affiliation taking into account the details furnished by the educational agency after completing the process of academic audit . Now, the academic audit committee seeks to place its report before the next Standing Committee of the Syndicate on Affiliation of Colleges.

Since, the directions contained in the interim order dated 12.04.2019 in the Contempt of Court Case have already been complied with by the University, the further steps taken by the University for consideration of the application for affiliation submitted by Snehacharya Institute of

Management & Technology, Karuvatta has to be brought to the notice of the Hon'ble High Court by way of an affidavit.”

It may also be noted that, the report of the Academic Audit Committee was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 20.05.2019 and the recommendations of the committee is to be placed before the ensuing Syndicate.

In view of the above facts, the legal opinion dated 18.05.2019 forwarded by the Standing Counsel on the matter regarding the further action to be initiated on the application for affiliation of new B.Voc Course for the academic year 2018-19 submitted by Snehacharya Institute of Management & Technology, Karuvatta is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED to conduct an inspection.

Item NO.09.75 മുളളുവിള - കേരള സർവ്വകലാശാലയുടെ ഭൂമി കൈയ്യേറ്റം - സംബന്ധിച്ച്. (Estate Office)

കേരള സർവ്വകലാശാലയുടെ കാര്യവട്ടം കാമ്പസ് സൗത്ത് ബ്ലോക്കിന്റെ പടിഞ്ഞാറ് ഭാഗത്ത് മുളളുവിള എന്ന സ്ഥലത്ത് സർവ്വകലാശാല വക സ്ഥലം കൈയ്യേറിയെന്നും ആയത് സ്ഥല പരിശോധന നടത്തി റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിനും രജിസ്ട്രാർ 07-03-2019-ന് വാക്കാൽ നിർദ്ദേശിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ എസ്റ്റേറ്റ് ഓഫീസർ സ്ഥല പരിശോധന നടത്തി അന്നേ ദിവസം തന്നെ റിപ്പോർട്ട് സമർപ്പിക്കുകയുണ്ടായി. ഈ സ്ഥലത്തുള്ള കൈയ്യേറ്റം സർവ്വകലാശാലയുടെ അപേക്ഷ പ്രകാരം താലൂക്ക് തഹസീൽദാർ താലൂക്ക് സർവ്വേയർ മുഖേന സർവ്വകലാശാലയുടെ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ സാന്നിധ്യത്തിൽ അതിർ അളന്നു തിരിച്ച് അതിർത്തി കല്പിച്ച് സ്ഥാപിച്ച് 11-01-2017 -ലെ സി3/25015/2016-ാം നമ്പർ പ്രകാരം ഉത്തരവ് പുറപ്പെടുവിച്ചിട്ടുള്ള താണെന്നും ടി ഭാഗം ഉയർന്ന പ്രദേശമായതിനാൽ സർവ്വകലാശാലയുടെ അതിരിനോട് ചേർന്നു വരുന്ന സ്വകാര്യ വ്യക്തിയുടെ ഭൂമിയിൽ നിന്നും മുൻപിനാലെ തന്നെ ഉദ്ദേശം 25 അടി താഴ്ചയിൽ മണ്ണ് നീക്കം ചെയ്തതായും അതുകൊണ്ട് സർവ്വകലാശാലയുടെ ഭൂമി ഇടിഞ്ഞു വീഴുകയും ഇത്തരത്തിൽ ഇടിഞ്ഞു വീണ മണ്ണ് സ്വകാര്യ വ്യക്തി JCB ഉപയോഗിച്ച് നീക്കം ചെയ്ത് ടിയാന്റെ ഭൂമി നിരപ്പാക്കിയതായി കാണുന്നുവെന്നും എന്നാൽ താലൂക്ക് സർവ്വേയർ പുന: നിർണ്ണയിച്ച് സ്ഥാപിച്ച അതിർത്തി കല്ലുകൾ നിലവിലുണ്ടെന്നും കൂടുതൽ കൈയ്യേറ്റം നടന്നിട്ടില്ലായെന്നും എന്നാൽ മുൻപിനാലെ സർവ്വകലാശാല ഭൂമിയുടെ അതിരിനോട് ചേർന്നുള്ള മണ്ണ് നീക്കം ചെയ്തുകൊണ്ടാണ് യൂണിവേഴ്സിറ്റിയുടെ ഭൂമിയിലെ മണ്ണ് ഇടിഞ്ഞു വീഴാൻ ഇടയായതെന്നും അതുകൊണ്ട് ഏകദേശം 55 മീറ്റർ നീളം വരുന്ന ഭാഗത്ത് സംരക്ഷണ ഭിത്തി നിർമ്മിച്ച് സർവ്വകലാശാലയുടെ ഭൂമി സംരക്ഷിക്കുന്നതിനുള്ള നടപടി സ്വീകരിക്കുന്നത് ഉചിതമായിരിക്കുമെന്നും എസ്റ്റേറ്റ് ഓഫീസറുടെ 07-03-2019-ലെ റിപ്പോർട്ടിൽ പരാമർശിച്ചിട്ടുണ്ട്.

എന്നാൽ ഈ വിഷയത്തിൽ കാര്യവട്ടം കാമ്പസിലെ ജോയിന്റ് രജിസ്ട്രാർ ഭൂമി കൈയ്യേറ്റം ഉണ്ടായെന്നും അതിരുകൾ നശിപ്പിച്ചുവെന്നും അതിരുകളിൽ കോൺക്രീറ്റ് ചെയ്ത് സ്ഥാപിച്ച സർവ്വേ കമ്പികള് ഇളക്കിമാറ്റിയെന്നും റിപ്പോർട്ട് ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ 11-03-2019-ന് ചേർന്ന സിൻഡിക്കേറ്റ് മീറ്റിംഗിൽ എസ്റ്റേറ്റ് ഓഫീസറെ വിളിച്ചു വരുത്തി വിശദീകരണം ആരാവുകയുണ്ടായി. തുടർന്ന് ഈ വിഷയത്തിൽ കാര്യവട്ടം ജോയിന്റ് രജിസ്ട്രാർ, എസ്റ്റേറ്റ് ഓഫീസർ, യൂണിവേഴ്സിറ്റി എഞ്ചിനീയർ, സെക്യൂരിറ്റി ഓഫീസർ എന്നിവർ നേരിട്ട് സംയുക്ത പരിശോധന നടത്തി ഇതിനെ സംബന്ധിച്ച് സംയുക്ത റിപ്പോർട്ട് സമർപ്പിക്കാനും ഈ വിഷയത്തിൽ നിയമപരമായി സ്വീകരിക്കാൻ കഴിയുന്ന നടപടികളെ സംബന്ധിച്ച് റിപ്പോർട്ട് സമർപ്പിക്കുവാൻ എസ്റ്റേറ്റ് ഓഫീസർക്കും സിൻഡിക്കേറ്റ് നിർദ്ദേശം നൽകുകയുണ്ടായി. അതിൻ പ്രകാരം 12-03-2019-ന് സംയുക്ത പരിശോധന നടത്തി സംയുക്ത പരിശോധന റിപ്പോർട്ടും നിയമപരമായി സ്വീകരിക്കാവുന്ന നടപടി സംബന്ധിച്ച എസ്റ്റേറ്റ് ഓഫീസറുടെ റിപ്പോർട്ടും 14-03-2019-ന് സമർപ്പിച്ചു.

പരാമർശ വിഷയമായ സ്ഥലത്ത് തിരുവനന്തപുരം തഹസീൽദാറുടെ സി.3/25015/16-ാം നമ്പർ ഉത്തരവ് പ്രകാരം അതിർത്തി പുന:നിർണ്ണയിച്ചു കോൺക്രീറ്റിൽ 25 മില്ലി മീറ്റർ കനമുള്ള കമ്പി സ്ഥാപിച്ചത് ഇപ്പോഴും നിലവിലുണ്ടെന്നും സർവ്വകലാശാലയുടെ വക ഭൂമിയിൽ കൈയ്യേറ്റം നടന്നിട്ടില്ലായെന്ന് പരിശോധനയിൽ ബോധ്യപ്പെടുവെന്നും ടി സ്ഥലത്ത് ഇടിഞ്ഞു വീണ മണ്ണ് നീക്കം ചെയ്തതായി കാണപ്പെട്ട മണ്ണിന്റെ അളവ് ഏകദേശം 210 ക്യൂബിക് മീറ്റർ വരുന്നതാണെന്നും ആയതിന് നിലവിലുള്ള പിഡബ്ല്യുഡി ഷെഡ്യൂൾ ഓഫ് റേറ്റ്സ് പ്രകാരം ക്യൂബിക് മീറ്ററിന് 191.83 രൂപ നിരക്കിൽ ഒട്ടാകെ 38,366/- രൂപ വരുന്നതാണെന്നും ടി സ്ഥലത്തിന്റെ തെക്ക് ഭാഗത്ത് ഉദ്ദേശം 20 മീറ്റർ വരുന്ന ഭാഗത്ത് വ്യാപകമായ മണ്ണിടിച്ചിൽ ഉണ്ടെന്നും ഇനിയും വ്യാപകമായി മണ്ണിടിച്ചിലുണ്ടായാൽ ജീവഹാനി ഉൾപ്പെടെയുള്ള ദുരന്തം

Member Absent

- | | |
|---------------------------|------------------|
| 1. Adv.K.H.Babujan | Member Syndicate |
| 2. Dr.B.Unnikrishnan Nair | Member Syndicate |

Item No.09.76.01 *Action taken report of the Standing Committee of the Syndicate on Examinations held on 08.03.2019– reg.*

(M & C I)

Recommendations of the Committee

The Committee considered the Action taken report of the Standing Committee of the Syndicate on Examinations held on 08.03.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the Action taken report of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.09.76.02 *Request for conduct of MA (Previous/Final) /MHRM – Mercy Chance Examination- Reg*

(Ac.A II)

Sanction was accorded for the conduct of Mercy Chance examinations of PG Courses (Previous/Final) as detailed below.

Sl No	Course	Scheme/Admission	Remarks
1	MSc.Mathematics (IDE)	2002 Scheme	U O No: Ac.AII/1/Mercy Chance/2018 dated 01/10/2018
2	MSc.Mathematics	1989 Scheme	
3	MSc. Chemistry	1992 Scheme	
4	MSc.Computer Science	2003 Scheme	
5	M. Com. (SDE)	1996 Scheme 2002 Scheme	UO No:AcAII/1/Mercy Chance/2019 dated 04/01/2019
6	MA Sociology (SDE)	1984 Admission 1989 Scheme 1996 Scheme	
7	MA Economics (SDE)	1997 Admn	
8	MA English (SDE)	1992 Scheme 2003 Admission onwards	
9	M A Malayalam (SDE)	1998 New Scheme 2001 New Scheme	
10	M A Hindi (SDE)	1993 Scheme 1995 Scheme	
11	M A Arabic (SDE)	2006 scheme	
12	PGDEPMA (SDE)	1995 Scheme	

The Examination branch has informed that notification in this regard will be issued shortly. Requests to grant Mercy Chance for examination of more PG courses are received as detailed below:

1. MA History (2000 Scheme)
2. MA Political Science(1994 Scheme)
3. MA Economics(2002 Scheme)
4. MHRM(2008 Admission-SDE)(2003 Scheme)

Recommendations of the Committee

The Committee considered the matter and recommended to grant one mercy chance examination for the following subjects, subject to reporting to the Academic Council.

Sl.No	Subjects	Scheme
1	MA History	2000
2	MA Political Science	1994
3	MA Economics	2002

4	MHRM (2008 Admission-SDE)	2003
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.03 *Preserving/Retaining of answer scripts of the Annual Scheme BA/B.Sc/B.Com Examinations in CV Camps after valuation - proposals - reg (EJ II)*

At present, the answer scripts of Annual Scheme BA/B.SC/B.Com Examinations after valuation are being kept under the custody of the Chief Examiners of the respective examinations. When the answer scripts are demanded for Revaluation, the Chief Examiners show reluctance to hand over the answer scripts to the concerned revaluation sections on time. This has been a major reason for delay in publishing the results of revaluation being experienced by EJ II & EJ V Sections, which are dealing with the revaluation of Annual Scheme BA/B.Sc/B.Com Degree Examinations. The Chief Examiners express their inconvenience to return the answer scripts by citing excuses like either they are out of station or non-availability of persons to help them to retrieve the papers from the bundle. So normally it takes more than two months for them to return the answer scripts. Due to this the respective revaluation results cannot be given on time. It may be noted that the answer scripts after valuation are being kept in the custody of Chief Examiners on account of lack of proper storage facilities in our office. Some of the examiners are least vigilant about the answer scripts and hence most of the answer papers were returned either in torn out condition and some were found to be even misplaced too. There are instances wherein the students who come for the scrutiny of Annual Scheme BA/B.SC/B.Com Examinations express their grievance regarding the improper handling of answer scripts. The student community may perceive it as irresponsible behaviour on the part of the employees of the University Office contrary to facts.

Therefore, the following proposals may be considered for preserving/ retaining answer scripts of the Annual Scheme BA/B.SC/B.Com Examinations after valuation.

1. The valuation of Annual Scheme BA/B.SC/B.Com Examinations may be carried out in Centralized Valuation Camps as is in the case of other Semester Examinations.
2. If it is not feasible, it may be conducted as Home Valuation and after Home Valuation the Chief Examiners may be given strict instruction that the answer scripts should be returned to the CV Camp.
3. The same may be preserved/retained in the CV Camp for a considerable period of time as necessary.

Recommendations of the Committee

The Committee considered the matter and recommended that the valued answerscripts shall be returned to the CV camp. The feasibility of storing the answerscripts in the ground floor of SDE building may be looked into in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.04 *B.Arch Degree Course – 2006 admission – Request for a mercy chance to appear for the B.Arch Examinations– reg.*

(Ac.A III)

A request has been received from Sri. Deepu D, a failed candidate of B.Arch Degree Course (2006 admission) under 2003 Scheme for granting a mercy chance to appear for the failed subjects of B.Arch Degree Examination.

As per the regulation of B.Arch Degree course 2003 Scheme ' A candidate shall complete the program and pass all examinations within ten years since his/her first admission to the B.Arch program. Later it has been extended to 12 years.

Recommendations of the Committee

The Committee considered the matter and recommended to grant one mercy chance examination for B.Arch Degree course (2006 admission), subject to reporting to the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.05 *Suspected malpractice reported in S1 and S6 B.Sc Exams, April 2018 against the candidate Sri.Abhin Viswam, S.N.College, Chempazhantny – reg.*

(SDC)

The candidate Sri. Abhin Viswam (Reg.No.13127022, S.N.College, Chempazhantny) was reported for suspected malpractice in the S1 and S6 B.Sc Examinations, April 2018. The enquiry team comprising of Dr.P.Rajeshkumar (Convenor, Standing Committee of the Syndicate on Examinations), the Syndicate members Dr.K.Shaji and Sri.M.Sreekumar, Joint Registrar (CBCSS) and Deputy Registrar (EB and M&C Sections), constituted to enquire into the allegations of malpractice at S.N.College,Chempazhantny, observed that a crime has been committed by Smt. Sunithakumari (office clerk of the institution). She deliberately took away the answerscripts of her son Sri.Abhin Viswam. The case is not found to be one which can be brought within the ambit of general malpractice cases committed by candidates and detected during the course of the examination, but is rather a case of criminal nature wherein persons other than the candidate are involved, thus warranting further investigation. The enquiry committee recommended that the malpractice case of Sri. Abhin Viswam (Reg.No.13127022, S/o Smt.Sunithakumari), be heard by the Students Discipline Committee and necessary action to be taken. The recommendations of the Enquiry Committee were approved by the Syndicate meeting held on 28.09.2018 (vide item no.05.79.12) and resolved to register a police case to investigate into the matter. As per the Syndicate decision, the candidate Sri.Abhin Viswam was called for personal hearing on 12.02.2019 before the Standing Committee of the Syndicate on Students' Discipline. In his written statement submitted before the Committee, the candidate has stated that his mother did not discuss with him any official matter and he was not aware of the malpractice charged against him. He has also stated that it was from his friends that he came to know about the problems that occurred during his sixth semester examination. After hearing the candidate Sri.Abhin Viswam, the Standing Committee of the Syndicate on Students' Discipline recommended that the final decision on the reported incident can be taken subject to the outcome of the police investigation. The recommendations of the Standing Committee on Students' Discipline has been considered by the Syndicate meeting held in 19.02.2019 (item no.05.23) and resolved that the item be referred to the Standing Committee of the Syndicate on Examinations. The matter is therefore referred to the Standing Committee of the Syndicate on Examinations for consideration and appropriate recommendations.

Recommendations of the Committee

The Committee considered the matter and recommended to debar the student for 3 years until March 2022 and not to allow the same centre to the candidate in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item no.09.76.06 *Correction in CA marks of first semester B.Ed. Degree Examination (2017-19 batch), December 2017 – Explanation from the Tutor, Sri. John Walsakom L.B., St. Thomas Training College, Mukkolakkal – reg.*

(EG VI B)

The result of the first semester B.Ed. Degree Examination, December 2017 was published on 19/05/2018. After publishing the result, a request dated 23/05/2018 was received from the Principal, St. Thomas Training College, Mukkolakkal, regarding the rectification of internal marks uploaded by the college authorities themselves for the above said examination.

The Principal from St. Thomas Training College, Mukkolakkal has given the explanation that the internal marks of Physical education (Paper 07) has been wrongly entered by the college as out of 25 instead of 50 for all candidates of the college. The Principal apologized for the wrong entry of marks by the college. Also it is requested to take necessary steps to make the provision of including the internal marks out of 50, so that it doesn't affect the students in any manner.

The matter was placed before the Standing Committee of the Syndicate on Examinations and Students Discipline held on 09.07.2018, and the Committee recommended to hear the tutor, the head of the Department (Physical Education) and the Principal of St. Thomas Training College, Mukkolakkal. The same was approved by the Syndicate at its meeting held on 11.07.2018, vide item no. 02.134.08.

As per the direction of the Syndicate, the Principal, St. Thomas Training College, Mukkolakkal appeared before the Standing Committee held on 25.09.2018 and submitted a written apology requesting to condone the error which had occurred due to oversight and informed that the tutor who had given the marks obtained a government appointment and was now posted in Malappuram. The Committee considered the apology and recommended to convert the internal marks of all the candidates out of 50 (which was given out of 25).

It was further recommended to hear Sri. John Walsakom L.B., the then tutor, Physical Education Department, St. Thomas Training College, Mukkolakkal, who had submitted the internal marks of candidates out of 25 instead of 50. The Syndicate at its meeting held on 28.09.2018, vide item no 05.79.03 approved the same.

Sri. John Walsakom L.B. was absent for hearing at the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2019. The committee considered the matter and recommended to forward a letter to the Principal, St Thomas Training College, Mukkolakkal to obtain the explanation from Sri. John Walsakom L.B., within fifteen days from the date of receipt, failing which suo moto decision will be taken from the part of the University.

The meeting of the Syndicate held on 22.01.2019, vide item no 02.96.09, approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 11.01.2019.

As directed, the Principal, St Thomas Training College, Mukkolakkal has submitted the letter of explanation of Sri. John Walsakom L.B, regarding the correction in CA marks of first semester B.Ed Degree Examination, December 2017.

Recommendations of the Committee

The Committee considered the matter and recommended to accept the explanation of Sri. John Walsakom L.B, Former Tutor, St.Thomas Training College, Mukkolakkal. Further recommended to issue warning to the Principal not to repeat such incidents in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.07 Wrong opening of question paper cover – S5 B.Sc CBCSS Degree Examination, November 2016 at Sree Ayyappa College, Eramallikara-reg

(M&C I)

The Principal, Sree Ayyappa College, Eramallikara vide e-mail dated 23.12.2016 had informed that the question papers with code no MM1545 core course VIII, Abstract Algebra-I & MM1545 Computer Programming I of S5 B.Sc Mathematics CBCSS Degree Examination, November 2016 scheduled on 03.01.2017 was wrongly opened on 23.12.2016.

The Hon'ble Vice Chancellor had ordered

1. To cancel the above examination scheduled on 03.01.2017 (MM 1545(2014 Admn) core course VIII, Abstract Algebra-I & MM1545(2013 Admn) Computer Programming I) and issuance of press release in this regard.
2. To recall the question paper of the above examinations distributed to other Exam centers.
3. To conduct the above examination on a convenient date suggested by the Controller of Examinations with fresh set of question paper.
4. Impose a fine on the College Principal/ Chief Superintendent.

Accordingly re-examination was conducted on 03.01.2017 with fresh set of question papers.

An amount of Rs.67,180/- is to be levied from the Chief Superintendant, Sree Ayyappa College, Eramallikara towards the actual expenses incurred for conducting re-examination as detailed below:

Question paper setting including Scrutiny	- Rs. 4,000/-
Conduct of examination at the centres	- Rs. 16,940/-
Printing of question paper	- Rs. 4,800/-
Transportation of examination materials	- Rs. 41,440/-
Total	- Rs. 67,180/-

The Vice Chancellor ordered that the matter regarding levying of actual expenses incurred for conducting re-examination from the Chief Superintendant, Sree Ayyappa College, Eramallikara may be placed before the Standing Committee of the Syndicate on Examinations.

Recommendations of the Committee

The Committee considered the matter and recommended to constitute a Sub- Committee comprising Dr.P.Rajeshkumar, Convener, SC on Exams, Sri.M.Sreekumar, Member, Syndicate, Adv.G.Sugunan, Member, Syndicate and the Controller of Examinations to examine the matter regarding imposing fine and to submit a report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.08 ***Wrong opening of question paper cover – Final year BA Sociology Degree Examination, April 2018 at S D College, Alappuzha- reg***

(M&C I)

The Chief Superintendant, S D College, Alappuzha vide e-mail has informed that the question paper of Final year BA Sociology Degree Examination April 2018 “Paper IV- Indian Society- Problems and Challenges” scheduled on 16.04.2018 was wrongly opened on 12.04.2018.

The Hon'ble Vice Chancellor ordered

1. To cancel the Final year BA Sociology Degree Examination scheduled on 16.04.2018 (Paper IV- Indian Society- Problems and Challenges)
2. To recall the question paper of the above examinations distributed to other Exam centers.
3. To conduct the above examination on a convenient date suggested by the Controller of Examinations with fresh set of question paper.
4. To levy actual expense incurred for conducting the above examinations from the Chief Superintendent, S D College, Alappuzha.

Accordingly, re-examination was conducted on 17.05.2018.

A letter was issued to the Chief Superintendent, S D College, Alappuzha intimating and directing to remit the actual expenses amounting to Rs.96,635/- incurred for conducting re-examination of paper IV of Final year BA Sociology Degree Examination, April 2018.

In response to the above, the Chief Superintendent vide letter dated 01.03.2019 has replied that the College is the prime zone for the conduct of all exams from apart from the regular semester examinations, which includes private and categorical examinations. He has admitted the mistake committed by opening the Question paper wrongly and requested to re-consider the penalty imposed on him considering the modest and unperturbed conduct of examinations till date.

The Principal, S D College Alappuzha vide letter dated 27.02.2019 has stated that it was the examination of Final year BA Sociology, April 2018 for Private registered students and the number of students registered was less unlike the major subjects. The College is conducting many Private examinations allotted by the University and most of these courses are not offered by the College and it affects the regular classes due to allotment of teachers and classrooms for the same. The Principal also requested to reduce the amount of Rs.96,635/- on humanitarian consideration.

The requests of the Chief Superintendent and the Principal, S D College, Alappuzha was submitted for consideration of the Vice Chancellor.

Recommendations of the Committee

The Committee considered the matter and recommended to constitute a Sub- Committee comprising Dr.P.Rajeshkumar, Convener, SC on Exams, Sri.M.Sreekumar, Member, Syndicate,

Adv.G.Sugunan, Member, Syndicate and the Controller of Examinations to examine the matter regarding imposing fine and to submit a report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.76.09 Common guidelines for course code for University Level programmes-consideration-reg

(Ac.A IV)

The Standing Committee of the Academic Council at its meeting held on 17th December 2018, vide item no 22, while considering the matter of course code and subjects for each semester of Post-Graduate Diploma programme in Molecular Diagnostics, opined that the Course code of University level programmes henceforth shall indicate the level of the programme (*For example, UG programmes shall be at level – 3 and 311 will represent the corresponding 1st semester 1st paper at the UG Level and the PG level shall be represented by 5*). Since, Post-Graduate Diploma Programme in Molecular Diagnostics is sought after post graduation, hence the level be identified as 6th Level. Accordingly, the Course Structure and Scheme of Evaluation of Post-Graduate Diploma Programme in Molecular Diagnostics, was recommended to be modified.

The Standing Committee of the Academic Council also recommended to place common guidelines in this regard before the Academic Council.

The annual meeting of the Faculty of Applied Sciences and Technology held on 08th March 2018, while considering the item regarding syllabus of MSc Biotechnology in the minutes of the annual meeting of the BoS in Biotechnology (PG), observed course code shall be in a uniform pattern for PG courses in affiliated colleges similar to that in the University Departments. In this regard, a letter was sent to the Dean, Faculty of Applied Sciences and Technology vide Letter No. Ac.AIV/2/48730.IV.B.I/2018 dt 14.06.2018 for forwarding proposals in this regard.

As per the existing pattern, for First Degree Programmes under CBCSS, course code of subjects starts with two alphabets representing name of programme, followed by four digits starting with 1, which indicates First Degree Programmes. The second digit is from 1 to 6, indicates the corresponding semesters; the third numeral indicates the type of course as follows:

<u>Code Number</u>	<u>Representing course</u>
0	: Audit courses
1	:Language/ Additional Language
2	: Foundation Course
3	: Complementary Course
4	: Core Course
5	: Open Course
6	: Elective courses
7	: Vocational Courses

For example **CH 1341**,

CH represents course in Chemistry◇

1First degree programme◇

3 Third semester◇

4Core Course◇

11◇st course of the core course in that semester

Course codes given to English and Additional language courses are:

.1 BA/B.Sc.◇

.2 B.Com.◇

.3 Career Related Programmes◇

For example **EN 1111.3** is the first semester English Language course for Career Related Programmes.

In the case of PG programmes, the course code starts after 2 alphabets representing the course and then followed by 3 digits. For most of the MA/MSc programmes the first digit is 2. The second digit represents the semester and the third digit represents corresponding paper. In the case of elective

papers, an alphabet or a digit is added after the code. But certain programmes have difference in course code i.e. for MCA, MSc Computer Science, M.Sc. Biotechnology etc.

For B.Ed. programmes the course code starts with EDU then followed by digits 01, 02, 03 so on which represents the papers in each semester. In the course code the digits after decimal Home science) For M.Ed. programmes the course code are abbreviations of the subject name. For B.Tech Programmes the first two digits in the course code represents the scheme and the following digits specify the semester. LLB degree could not have any specific subject code except for languages which are MN, HN, FRN (French). LLM degree do not possess any subject code English 13 Malayalam, 2 that varies from 1 to 13 represents papers for 13 stream of B.Ed programmes (i.e. 1

As per the orders of the Vice Chancellor, the matter was placed before the meeting of the Academic Council for consideration. The meeting held on 13.03.2019 considered the matter vide item no. I.43 and resolved that the existing system shall continue for the time being and also resolved to entrust the Standing Committee of the Syndicate on Examinations to conduct a detailed study of the matter.

Recommendations of the Committee

The Committee considered the matter and recommended to constitute a Sub- Committee comprising Convener, SC on Exams, Director, Computer Centre and the Controller of Examinations to study the matter in detail and to submit a report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item no.09.76.10 Proposal for the purchase of vehicle for use in the Examination wing - reg (M&C I)

The lack/scarcity of sufficient vehicles in the Examination wing often causes extreme difficulties for the smooth functioning of the Examination related works. In order to overcome such difficulties, the presently used 3 vehicles of the University including the one allotted to Controller of Examinations may be replaced with 3 new vehicles for the use of Examination wing.

It may be noted that an amount of Rs.24 lakhs has been provided in the Budget Speech 2019-2020 of University of Kerala towards purchase of 3 new vehicles for the use of Examination wing.

The matter regarding purchase of 3 new vehicles for use in the Examination wing as proposed in the Budget Speech 2019-2020 is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations of the Committee

The Committee considered the matter and recommended to purchase Maruti Ciaz for Controller of Examinations and 2 Bolero carriage vehicles for the use of Examination wing and to place the matter before the Purchase committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 16.05.2019, be approved.

Item No.09.77 Minutes of the meeting of the Examination Monitoring Committee held on 14.05.2019- reporting of - reg.

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 14.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 14.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date	:	14.05.2019
Time	:	3.30 pm
Venue	:	Pro-Vice Chancellors' Chamber

Members Present

1. Dr. P.P. Ajayakumar	Pro-Vice Chancellor	Sd/-
2. Dr. P. Rajesh Kumar	Convener, SC on Exams	Sd/-
3. Sri.M.Sreekumar	Member, Syndicate	Sd/-
4. Dr. Mini Dejo Kappen	DPD, Additional charge of CE	Sd/-

Item No.09.77.01 *Granting moderation to (a) Part time transitory candidates of Civil Engineering Branch of Sixth and Seventh Semester B.Tech Degree Supplementary Examination May 2018 (2008 Scheme) (b) Transitory candidates of Chemical Engineering Branch of Seventh Semester B.Tech Degree Examination May 2018 (2008 Scheme) - reg.*

(EE II J)

The results of Sixth Semester and Seventh Semester B.Tech Degree Supplementary Examinations May 2018 (2008 Scheme) were published on 30.11.2018 and 04.01.2019 respectively.

The transitory candidates of Part time Civil Engineering Branch of Sixth and Seventh Semester B.Tech Degree Examinations May 2018 (2008 Scheme) and the transitory candidates of Chemical Engineering Branch of Seventh Semester B.Tech Degree Examination May 2018 (2008 Scheme) have submitted requests for granting moderation. The details including the pass percentage of the transitory and part time transitory candidates were not included in the moderation statistics generated from the SAGE software which was provided to the Chairmen concerned during the pass board meeting. Hence the moderation was not granted to the above Examinations by the Chairmen at the time of pass board meeting. Some of the candidates may pass a few subjects or even clear the B.Tech Degree Course on granting moderation. Please see the statistics attached.

In this regard, remarks of the Chairmen concerned and IT Cell were sought. The chairmen remarked that there was no candidate who would pass any subjects on granting moderation as per the statistics provided to them during the pass board meeting. The IT Cell has remarked that Software may be modified to include transitory candidates in the moderation statistics report by March 30,2019 from the ensuing examinations.

As ordered by the Vice-Chancellor, the above matter is placed before the Examination Monitoring Committee for consideration and recommendation.

Recommendations of the Committee

The Committee considered the item and recommended to convene a Pass Board meeting again with the corrected statistics in order to take appropriate decision on the award of moderation, as the statistics submitted earlier was erroneous.

The Committee considered the valuation status of various Degree Examinations and recommended

- *To initiate action against the teachers of Government and Aided colleges who have not reported in the valuation camp of BA/B.Sc/ B.Com CBCSS/CR Exams April 2019 and to impose fine on the management of Self financing colleges for not participating their teachers in the camp valuation.*
- *The upper age limit of 65 years be relaxed for appointment of examiners for valuation of Annual Scheme.*

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Examination Monitoring Committee held on 14.05.2019, be noted.

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Item No.09.78 **കേരള** **പഠനവിഭാഗത്തിൽ** **കരാർ** **അടിസ്ഥാനത്തിൽ**
അദ്ധ്യാപകരെ നിയമിക്കുന്നത്- സംബന്ധിച്ച്.

(എഡി.എ)

2018-19 വർഷത്തെ കേരള സർവകലാശാല ബഡ്ജറ്റിൽ അന്തർദേശീയ കേരള പഠനകേന്ദ്രത്തെ പഠനവകുപ്പായി ഉയർത്തുമെന്ന് പറഞ്ഞിരുന്നു. 11.04.2018-ൽ കൂടിയ ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ സെൽ ഐറ്റം

നമ്പർ VIII-4 പ്രകാരം ഐ.സി.കെ. എസ് ഡയറക്ടറെ ഒരു പ്രോപ്പോസൽ സമർപ്പിക്കാനും ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഉപസമിതിയായ അക്കാദമിക് ആന്റ് റിസേർച്ചിൽ സമർപ്പിക്കാനും നിർദ്ദേശിച്ചു കൊണ്ട് തീരുമാനം എടുത്തു. ബഡ്ജറ്റ് ഇംപ്ലിമെന്റേഷൻ കമ്മിറ്റിയുടെ റെക്കമെന്റേഷൻ 17.04.2018-ൽ കൂടിയ സിൻഡിക്കേറ്റ് മീറ്റിംഗിന്റെ 34.02.01 ഐറ്റുമായി അവതരിപ്പിക്കുകയും ഈ നിർദ്ദേശം അംഗീകരിക്കുകയും ചെയ്തു. ആയതിൻ പ്രകാരം 16.11.2018-ൽ കൂടിയ സിൻഡിക്കേറ്റ് 07.76 നമ്പറായി പരിഗണിക്കുകയും അന്തർദേശീയ കേരള പഠനകേന്ദ്രത്തെ ഡിപ്പാർട്ട്മെന്റ് ഓഫ് കേരള സ്റ്റഡീസ് ആയി ഉയർത്തുവാനും തീരുമാനിച്ചു.

11.03.2019-ൽ (ഇനം നമ്പർ 06.27) ചേർന്ന സിൻഡിക്കേറ്റ് യോഗത്തിൽ ഡോ. സി. ആർ പ്രസാദിന് പ്രഫസർ, മലയാള പഠനവിഭാഗം, കേരള സർവ്വകലാശാല, കാര്യവട്ടം, കേരള പഠനകേന്ദ്രത്തിന്റെ തലവന്റെ ചാർജ് നൽകാനും തീരുമാനിച്ചു.

03.04.2019-ലെ AcD/3/Kerala Studies/2019 നമ്പർ ഉത്തരവ് അനുസരിച്ച് കേരള സ്റ്റഡീസ് എന്ന ഡിപ്പാർട്ട്മെന്റ് തുടങ്ങുന്നതിനുള്ള ഭരണാനുമതിയും നൽകിയിട്ടുണ്ട്. നിലവിൽ അദ്ധ്യാപക തസ്തിക സൃഷ്ടിക്കുകയോ, ഏതെല്ലാം കോഴ്സുകൾ ആരംഭിക്കണമെന്നോ അതിൽ പറയുന്നില്ല.

11.04.2019-ൽ കേരള പഠനവിഭാഗം മേധാവിയും സർവ്വകലാശാല റജിസ്ട്രാർ ഇന്-ചാർജ്ജുമായ ഡോ.സി.ആർ.പ്രസാദ് നൽകിയ അപേക്ഷയിൽ 2019 മുതൽ ആരംഭിക്കുന്ന എം.എ കോഴ്സിന് ക്ലാസെടുക്കുന്നതിനായി രണ്ട് അദ്ധ്യാപകരെ കരാർ അടിസ്ഥാനത്തിൽ നിയമിക്കുകയോ മലയാള പഠനവിഭാഗത്തിൽ നിന്നും റിട്ടയർ ചെയ്ത രണ്ട് അദ്ധ്യാപകരുടെ സേവനം പ്രയോജനപ്പെടുത്തുകയോ ചെയ്യണമെന്ന് ആവശ്യപ്പെടുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻമേൽ പ്രഫസറും കേരള പഠനവിഭാഗം മേധാവിയുമായ ഡോ. സി. ആർ. പ്രസാദ് നൽകിയ, കേരള പഠനവിഭാഗത്തിൽ 2019 മുതൽ ആരംഭിക്കുന്ന എം.എ കോഴ്സിന് പഠിപ്പിക്കുന്നതിന് രണ്ട് അദ്ധ്യാപകരെ കരാർ വ്യവസ്ഥയിൽ നിയമിക്കുകയോ മലയാള വിഭാഗത്തിൽ നിന്നും വിരമിച്ച രണ്ട് അദ്ധ്യാപകരുടെ സേവനം പ്രയോജനപ്പെടുത്തുകയോ ചെയ്യണമെന്നു ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to authorize the Vice-Chancellor to proceed towards appointing two retired Professors to the Department Kerala Studies in order to facilitate the starting of new academic programs.

FURTHER RESOLVED to depute Dr.C.R.Prasad, Professor, Department of Malayalam as the Head, Department of Kerala Studies.

Item No.09.79 DST sponsored “Promotion of University Research and Scientific Excellence (PURSE- Phase II) Programme” – Change of Co-ordinatorship -Sanctioned-Reporting of-reg.

(Ad.F1)

The DST sponsored Promotion of University Research and Scientific Excellence (PURSE-Phase II) Programme has been implemented in the University under the Co-ordinatorship of Dr. Ashalatha S Nair, Professor Department of Botany, University of Kerala, Kariavattom.

Dr. Ashalatha S Nair, Professor Department of Botany, University of Kerala, Kariavattom has submitted her resignation of her Co-ordinatorship, DST, PURSE Programme, owing to superannuation of her service on 31st May 2019 vide paper read as (2) above.

Sanction has therefore been accorded by the Vice-Chancellor to the following:

1. to transfer the Co-ordinatorship of DST sponsored “Promotion of University Research and Scientific Excellence (PURSE-Phase II) Programme” to Dr.G.Prasad, Professor, Department of Zoology, Kariavattom and Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom.
2. nominated the following Faculty members as Assistant Directors to assist Dr.G.Prasad, Department of Zoology, University of Kerala for monitoring and managing the activities of CLIF and PURSE (Phase II).
 - Dr.G.Subodh, Assistant Professor, Department of Physics, University of Kerala.
 - Dr.A.P.Pradeep Kumar, Associate Professor, Department of Geology, University of Kerala.
 - Dr.K.Satheesh Kumar, Assistant Professor, Department of Futures Studies, University of Kerala.
3. to transfer all accounts/liabilities related to the “Promotion of University Research and Scientific Excellence (PURSE- Phase II) Programme” to the proposed new Co-ordinator.

Accordingly U.O No.Ad.F1/PURSE/Phase II/2016, Dated:21/05/2019 was issued. The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.80 UCE Kvtm -Deficiency report of AICTE- Meeting with the Hon'ble Minister for Higher Education-Consideration of-reg:-

(Ad.C)

The Hon'ble Minister for Higher Education had convened a meeting in his Chamber on 27.03.2019 at Government Secretariat, Thiruvananthapuram to discuss about the deficiencies reported by AICTE regarding the granting of approval for the academic year 2019-20 in UCE, Kvtm. The AICTE had pointed out that the extension of Approval for the academic year 2019-20 can be considered only if the institution implement the VI th Pay Commission Report of AICTE and regularise the faculty and if not, there will be a 50% reduction of seats in the intake for this year . They had also withdrawn the admission to NRI seats quoting same reason. The AICTE had given two months time for curing this deficiency.

The Syndicate at its meeting held on 11.03.2019 considered the matter and resolved to sent a letter to AICTE intimating the inability of the University to comply with the directions of AICTE and also to request to re- examine the decision of withdrawal of NRI seats. The Syndicate further resolved to include MLA and MP in the committee constituted to hold discussion with AICTE.

The Hon'ble Minister for Co-operation Tourism and Devaswoms also attended the meeting. The Registrar on behalf of the University, the Principal, Representatives of PTA, Teaching and Non Teaching Staff and Students attended the meeting. A detailed discussion was made and the Ministers suggested following points to be considered by the University .

1. University shall form a Co- operative society similar to one in the Mahathma Gandhi University and the Engineering College shall be managed by this society. The Hon'ble Minister also directed to affiliate the Engineering College to Kerala Technological University. Five acres of land in the Kariavattom Campus to be earmarked for the College itself.
2. University shall work out a Pay structure for the contract staff of the college in tune with VI th Pay Commission report of AICTE. University has already issued orders granting scale of Pay and other allowances to the contract staff of B.Ed Centers under this University. There must be one or two permanent staff in the Core subjects.
3. University must allocate an amount in the budget to clear the deficiencies reported by the AICTE. The University shall submit a revised proposal to KIIFB for allotting an amount of Rupees 15 Crores for the development of the college.
4. The Principal Secretary, Higher Education shall hold discussion with AICTE authorities.

As per the orders of the Vice-Chancellor the matter was placed before the Syndicate for consideration. Among the items above, the Syndicate at its meeting held on 28.03.2019 vide item No. 07.74 had resolved to initiate steps to facilitate the scheduled discussion by the Principal Secretary, Higher Education with AICTE authorities, on behalf of the University. Thus a letter was sent to the Principal Secretary, Higher Education on 27.04.2019 intimating the above decision and requested to take necessary steps to avoid coercive action in this regard. No decision were made on the other items mentioned above in the wake of Model Code of Conduct for General Election to Lok Sabha 2019.

The Principal Secretary, Higher Education Department has forwarded the minutes of the meeting held on 27.03.2019 at the Chamber of Minister, Higher Education, Government Secretariat, Thiruvananthapuram and has directed to take necessary action in the suggestions put forward in the meeting.

AICTE , vide letter dated 29.04.2019 for the Extension of Approval for the Academic Year 2019-20 in University College of Engineering, Kariavattom has reduced the total intake of 50% in each branch and the intake approved for the Year 2019-20 is only 33 (sanctioned strength -66) in each branch informing a deficiency that, the teaching faculty in the college are not being paid as per the VI th Pay Commission. AICTE has also informed to submit the compliance of the deficiencies mentioned above to the Regional Office within a period of six months from the date of issuance of this letter failing which the council shall initiate strict action as defined in Approval Process Handbook 2019-20 during the subsequent academic year.

The Common Allotment Process 2019 for admission to Professional Degree Courses , Kerala 2019 will commence in the month of June 2019 and hence Commissioner for Entrance Examination has informed to furnish the details of courses, No.of seats and document relating to the approval of Central Regulatory Body within 25.05.2019.

Considering the legal opinion of Standing Counsel a letter was send to AICTE authorities on 14.05.2019 pointing out that the reduction of seats and deprival of NRI seats if implemented would hamper the process initiated at the instance of the Government and in the interest of all concerned, and requested to withdraw reduction of seats and deprival of NRI seats for the academic year 2019-20.(Copy of the legal opinion appended)

As per the orders of the Vice - Chancellor the matter is again placed before the Syndicate for consideration.

Resolution of the Syndicate

1. The Syndicate noted that the AICTE has reduced the number of seats in the University College of Engineering by 50% and Resolved to challenge the AICTE order legally and authorize the Standing Counsel to take necessary legal steps immediately.
2. Further Resolved to admit students in all the 33 seats in each branch from Merit Category (satisfying all norms regarding reservation of seats) and to register the same with KEAM on this day itself, in order to help the students. Management seats shall reinstated as and when additional seats provided by AICTE.
3. In order to improve the quality of teaching further in the College, the Syndicate Resolved to engage Retired Senior Professors in Engineering, one in each branch.

Item No.09.81 *Approval of panel of Guest Lecturers-request from Head, Department of Islamic Studies-reg.*

(Ad.All)

The Head, Department of Islamic Studies, University of Kerala, Kariavattom vide letter dated 21.05.2019 has forwarded a panel of Guest Lecturers for approval to be engaged as Guest Lecturers in the Department of Islamic Studies for taking classes in West Asian Studies.

The HOD has stated that, the classes of the newly sanctioned M.A Degree programme in West Asian Studies will be starting from the middle of June 2019. A number of 3 Guest Lecturers to be engaged initially for one year. The panel of Guest Lecturers and their curriculum vitae forwarded by the Head, Department of Islamic Studies is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the panel of Guest Lecturers submitted by the Head, Department of Islamic Studies.

Item No.09.82 *Minutes of the Meeting of the Students Accident Insurance Scrutiny Board- Consideration of - reg.*

(Ad. DI)

The minutes of the meeting of the Students Accident Insurance Scrutiny Board on Students Services held on 08.05.2019, 04:00 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes Appended)

**MINUTES OF THE MEETING OF THE
STUDENTS ACCIDENT INSURANCE SCRUTINY BOARD**

Date : 08.05.2019
Time : 04.00 P.M
Venue : Syndicate Room

MEMBERS PRESENT

- | | | |
|---|---|-------------|
| 1. Sri. M.Harikrishnan, Convenor, Standing Committee of the Syndicate on Students Services (Chairman) | : | sd/- |
| 2. Smt. Leju Bose, The Finance Officer (i/c), University of Kerala | : | sd/- |
| 3. Sri. Vasudevan Nair Legal Advisor, University of Kerala | : | Not Present |
| 4. Dr. Krishnaprasad, The Resident Medical Officer, University Health Centre | : | sd/- |
| 5. Sri. Siddik R, The Director (i/c) Department of Students Services | : | sd/- |

The meeting of the Students Accident Insurance Scrutiny Board scrutinised the admissibility of each claim (death/accident claims) under SGPAIS and made specific recommendation in each case as follows:

1	Accident Death Claim (Road Accident, died on 12.10.2017) in respect of Ms.Geethu G Nair , 3 rd Sem, BBA (2016-17) student of UIT, Pirappancode, Thiruvananthapuram	The Committee recommended to sanction an amount of Rs. 3lakhs Death Claim to the legal heir after producing required documents by Sri. Gopakumar.R(Father of the deceased)
2	Accident Death Claim (bike accident, died on 19.05.2018) in respect of Sri.Achu Pradeep , Bsc, Computer Science (2015-16) student of UIT, Pathanapuram, Kollam.	The Committee recommended to sanction an amount of Rs. 3lakhs Death Claim to the legal heir after producing required documents by Smt.Anithakumary (Mother of the deceased)
3	Accident Claim (met with an accident on 18.01.2019) in respect of Sri.Sidharth Murali BBA, 6 th Sem, (2016-19) student of UIT, Adoor, Pathanamthitta.	The Committee recommended to sanction an amount of Rs.15000/- as Accident Claim to the Student after producing required documents.

The meeting concluded at 5.15 P.M.

Resolution of the Syndicate

RESOLVED to release the assistance to the eligible beneficiaries.
FURTHER RESOLVED to authorise the Vice-Chancellor to constitute a Sub-Committee for formulating suitable measures to use balance amount in the funds for the benefit of students.
ALSO RESOLVED to approve the report submitted by the Pro-Vice-Chancellor on MAIPS and the Syndicate observed that there was severe lapse on the part of officials concerned, and further resolved to obtain legal opinion on the basis of the report.

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Item No.09.83 Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services- Approval of - reg.

(Ad.DI)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Services held on 13.05.2019, 11.30 AM, at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services

Date : 13.05.2019
Time : 11.30 A.M
Venue : Syndicate Room

Members:-

- | | |
|--|-------------|
| 1. Sri. M.Harikrishnan (<i>Convenor</i>) Member, Syndicate | Sd/- |
| 2. Sri.Shijukhan J.S, Member, Syndicate | Sd/- |
| 3. Adv.G.Sugunan, Member, Syndicate | Sd/- |
| 4. Dr.K.R.Kavitha, Member, Syndicate | Sd/- |
| 5. Dr.B.Unnikrishnan Nair Member, Syndicate | Not present |
| 6. Adv.K.H.Babujan, Member, Syndicate | Not present |

Invitees Present

- | | |
|------------------------------------|------|
| 1 Sri.Siddik.R, Director(i/c), DSS | Sd/- |
|------------------------------------|------|

The meeting commenced at 11.30 AM and discussed the items in the Agenda and recommended as follows:

ItemNo:09.83.01 Budget Speech 2019-'20 Implementation – “Constitutional Literacy in all Campuses” – reg

The committee recommended to select 30 Colleges for convening lecture series. Inviting experts in Law & Constitution, Human Rights activists. An amount of Rs.15,000/- per College shall be allocated.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 13.05.2019, be approved

Item No:09.83.02: Starting Student Palliative Clubs in all Affiliated Colleges in co-operation with National Service Scheme (NSS) – reg -

The committee recommended to conduct the programme in cooperation with the NSS. A team of 30 volunteers (20 from NSS+10 from College Union) shall be selected from each institution, under the supervision of Programme Coordinators from selected colleges. Proposed to provide training in Palliative Care in all the 104 colleges including Govt, Aided and Self financing Institutions which are having NSS Units. District level workshops are to be conducted in association with KAITHANGU in 4 districts at the first instance. In four districts 10 students from each units are to be selected. Training Programme in Trivandrum, Kollam, Alapuzha-Pathanamthitta shall be provided by KAITHANGU. The Director, DSS and the Programme Coordinator NSS shall monitor the activities and give adequate directions. An amount of Rs.5000/- shall be given to each unit as seed money, from the 5 Lakhs allocated for the Programme. Inaugural function shall be conducted by NSS Coordinator during the last week of June preferably after UG admission at Govt. Womens College, Trivandrum, inviting Health Minister (CM if available). Unit inauguration shall be convened in collaboration with Local bodies.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 13.05.2019, be approved.

FURTHER RESOLVED to conduct the inaugural function at Kayamkulam.

ItemNo: 09.83.03 Conduct of Lecture Series under UGC Nehru Study Centre–Budget Speech 2019-20(item No.54) reg

The committee recommended to conduct lectures in 10 selected colleges, 10 eminent persons shall be invited to conduct the lecture series. Inauguration of the programme shall be conducted at SD College, Alappuzha. The proposed institutions for the conduct of the programme are as follows.

1. Political Science Department, University of Kerala
2. University College, Trivandrum
3. SN College, Chempazhanthy
4. SN College, Cherthala
5. Govt. College, Attingal
6. St. John's, Anchal
7. NSS, Panthalam
8. All Saints College, Trivandrum
9. KUCTE, Nedumanagad
10. SD College, Alappuzha.

Public interactive Lecture at SD college, Alappuzha and Public talk in Kollam district shall also be conducted based on the topic.

An amount of Rs.25000/- is allocated towards each programme. The programme shall have a duration of 3 hours (1 hour lecture + 2 hour interactive session).

The Director, DSS, Convener Student Services, HOD Political Science, the Director Nehru Study Center shall monitor the programme and prepare a panel of guests to be invited.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 13.05.2019, be approved

ItemNo:09.83.04 Request for releasing SAF [Poor Students Scholarships] for the year 2017-18– reg -

The committee recommended to intimate colleges who have not remitted the Special Fees and to disburse SAF Scholarship there after.

The Meeting concluded at 1.15 PM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 13.05.2019, be approved

Item No. 09.84 *തിരുവിതാംകൂർ സർവ്വകലാശാലയിൽ നിന്നും ശ്രീ. വി.ഡി. ജോർജ്ജ് കരസ്ഥമാക്കിയ ബി.റ്റി ഡിഗ്രിയുടെ ഡ്യൂപ്പിക്കേറ്റ് സർട്ടിഫിക്കറ്റ് ടി യാൾക്ക് ലഭ്യമാക്കിയത് സിൻഡിക്കേറ്റിനെ അറിയിക്കുന്നത് സംബ-*

(ഇ.ജി. VI)

ശ്രീ .വി.ഡി. ജോർജ്ജ് (റിട്ടയേർഡ് ഡി.ഇ.ഒ) ബി.റ്റി (ബാച്ചിലർ ഓഫ് ട്രെയിനിംഗ്) ഡ്യൂപ്പിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് ലഭ്യമാക്കുന്നതിലേക്കായി 05.07.2018 ൽ സമർപ്പിച്ച അപേക്ഷയിൻ പ്രകാരം ഇ.ജി. VI വിഭാഗത്തിൽ നിന്നും 1953 ഏപ്രിൽ, ഗവൺമെന്റ് ട്രെയിനിംഗ് കോളേജ്, തൃശ്ശൂർ (യൂണിവേഴ്സിറ്റി ഓഫ് ട്രാവൻകൂർ) നിന്നും 518 രജിസ്റ്റർ നമ്പർ പ്രകാരം ബാച്ചിലർ ഓഫ് ട്രെയിനിംഗ് ഡ്യൂപ്പിക്കേറ്റ് ഡിഗ്രി തയ്യാറാക്കുകയുണ്ടായി.

ട്രാവൻകൂർ സർവ്വകലാശാലയുടെ സർട്ടിഫിക്കറ്റ് ആയതിനാൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ അംഗീകരിച്ച ഡ്യൂപ്പിക്കേറ്റ് ബി.റ്റി ഡിഗ്രി സർട്ടിഫിക്കറ്റ് ശ്രീ. വി.ഡി. ജോർജിന് കൈമാറുന്നതിനെ സംബന്ധിച്ച 19.02.2019-ൽ നടന്ന സിൻഡിക്കേറ്റ് തീരുമാനം നടപ്പിലാക്കുന്നതിനായി ഫയൽ സമർപ്പിച്ചിരുന്നു.

ഇതിൻ പ്രകാരം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ ടിയാളുടെ സർട്ടിഫിക്കറ്റ് സ്പീഡ് പോസ്റ്റ് വഴി അയച്ചു കൊടുക്കാനും ടി വിവരം സിൻഡിക്കേറ്റിനെ അറിയിക്കാനും ഉത്തരവായിരുന്നു. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം ശ്രീ. വി.ഡി. ജോർജിന് സ്പീഡ് പോസ്റ്റ് വഴി 08.05.2019 ൽ പ്രസ്തുത ബി.റ്റി സർട്ടിഫിക്കറ്റ് അയച്ചു കൊടുത്തിട്ടുണ്ട്.

പ്രസ്തുത വിവരം ബഹുമാനപ്പെട്ട സിൻഡിക്കേറ്റിനെ അറിയിക്കുന്നതിനായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No. 09.85 *Minutes of the meeting to discuss rules to be revised in the Examination Manual regarding scrutiny and revaluation of answer scripts – Approval of –reg.*

(M&C.I)

The minutes of the meeting to discuss rules to be revised in the Examination Manual regarding scrutiny and revaluation of answer scripts held on 20.05.2019, is submitted for approval of the Syndicate.

Minutes of the meeting to discuss rules to be revised in the Examination Manual regarding scrutiny and revaluation of answer scripts

Date : 20.05.2019
 Time : 12.30 pm
 Venue : Vice-Chancellor's Chamber

Members Present:

- | | |
|---|------|
| 1. Dr. V. P. Mahadevan Pillai, Hon'ble Vice-Chancellor (in the Chair) | Sd/- |
| 2. Dr. P. P. Ajayakumar, Pro- Vice-Chancellor | Sd/- |
| 3. Dr. K. C. Sunny, Dean, Faculty of Law | Sd/- |
| 4. Dr. P. Rajesh Kumar, Convenor, Standing Committee on Exams | Sd/- |
| 5. Prof. M. Sreekumar, Member, Syndicate | Sd/- |
| 6. Dr. S Nazeeb, Member, Syndicate | Sd/- |
| 7. Dr. Mini Dejo Kappen, Controller of Examination i/c | Sd/- |

The following decisions were taken in the meeting:

1. It was decided to impose fine on the examiners for huge variation in marks with regard to First valuation and revaluation; to be enhanced to Rs.5000/- (Rupees five thousand only) for all examinations (20% and above). A fine of Rs.5000/- (Rupees five thousand only) to be imposed on the examiner, if the same is repeated. The repetitive occurrence of such a practice

for the third time may invite a penalty of Rs. 10,000/-. Examination Manual, Chapter VIII; clause 17.f be suitably amended.

2. Only online application is entertained for revaluation for all examinations including the applications received even after the due date with fine and super fine. Appropriate modifications in the software be made to implement the same.
3. Time schedule as contained in the Examination Manual be modified as follows:
 - Notification for revaluation of answer scripts and time for apply online:10 days
 - Processing of applications, forwarding the statements to tabulation sections for furnishing details of examiners, time to be given to CV II section for forwarding answer scripts: 10 days
 - Conduct of revaluation camps and publication of results:10 days
 - In the case of those candidates who have applied for both scrutiny and revaluation, the maximum time for releasing the results is 40 days from the date of publication of results.
4. In the case of revaluation, only one revaluation be allowed and the second and third revaluation be discontinued. Examination Manual, Chapter VIII; clause 17. c & e be suitably amended. The marks obtained in the single revaluation shall be taken as final marks.
5. The revaluation of answer scripts of all the examinations be carried out by conducting Centralised Valuation (CV) camps.
6. In the case of revaluation of LLB examinations, the services of teachers from the Government/ Aided and State/ Central universities outside Kerala University within the State be sought to streamline the process apart from the teachers from outside the State.
7. Centralized valuation camps to be constituted for all examinations.
8. Air fare as TA may be granted to those teachers who are called for revaluation of answer scripts of LLB examinations from outside the State.
9. Assistant Registrar (EB) shall attend the pre-valuation board in order to attend the queries raised on the QP concerned.

The Meeting came to a close at 01.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting to discuss rules to be revised in the Examination Manual regarding scrutiny and revaluation of answer scripts held on 20.05.2019, be approved.

FURTHER RESOLVED to appoint a Senior College Teacher as Camp Officer in each Valuation Camp.

ALSO RESOLVED to authorize the Examination Monitoring Committee to fix the duties and responsibilities of the Camp Officer.

Item No.09.86 ***Minutes of the Meeting of the Placement Cell – Consideration of - reg -***
(Ad.D1)

As per orders of the Vice-Chancellor, the Minutes of the Meeting of the Placement Cell held on 14.05.2019 at the Syndicate Room is placed before the Syndicate for consideration. [Minutes Appended]

Minutes of the Meeting of the University Placement Cell

Date : 14.05.2019(Tuesday)
Time : 2:00 P.M to 4.30 pm.
Venue : Syndicate Room

Members:

- | | | |
|---|---|-------------|
| 1. Dr.V.P.Mahadevan Pillai, The Vice- Chancellor (Chairman) | : | Sd/- |
| 2. Dr.P.P.Ajayakumar, The Pro-Vice-Chancellor | : | Not Present |
| Dr.S.Nazeeb, Convener, Standing Committee of the
Syndicate on Academics & Research | : | Sd/- |
| 4. Adv.K.H.Babujan, Member, Syndicate | : | Not present |
| 5. Dr. C.R.Prasad, The Registrar (i/c) | : | Sd/- |
| 6. Dr.Ampotti A.K, The Director (i/c), College Development Council | : | Sd/- |
| 7. Dr.Vinod Chandra S.S, The Director, University Computer Centre | : | Sd/- |
| 8. Dr.Gabriel Simon Thattil, The Director,
Internal Quality Assurance Cell (IQAC) | : | Sd/- |

9. Dr.S.N.Kumar, Convenor, (Professor, Department of Geology) : Sd/-

The Meeting Commenced at 3:00 P.M and discussed the Report on the Activities of the University Placement Cell during 2018 (Annexure I). It was recommended to include all the activities of the cell from January 2018 to April 2019 in the report. The Proposal for Financial Assistance for the activities of the University Placement Cell for the period from July 2019 to March 2020 (Annexure II) submitted by Dr.S.N.Kumar, Convenor, University Placement Cell was discussed in detail and recommended the following:-

1. To entrust the Director, IQAC to direct each Department to prepare e-brochure, highlighting the courses, skill, expertise, facilities etc. in their respective Departments and to issue Certificates to those faculty who are engaged in this venture. It was further recommended that the following faculties be entrusted, initially, to prepare e-brochure for their Departments :-
 1. Dr.M.C.Subash Peter, Professor, Department of Zoology.
 2. Sri.Siddik R, Assistant Professor, Department of Economics
 3. Dr..Shaji, E ,Assistant Professor, Department of Geology
 4. Dr. M S Jayakumar, Assistant Professor, Department of Sociology
2. To provide add-on courses to students based on the requirements of companies in Technopark and other industries. It was recommended to entrust the Convenor, Placement Cell to discuss with the Company officials and CEO of Technopark and to submit a Proposal on the same. The Chairmen, Board of Studies of various departments are to be sensitized on including relevant industry-related job-oriented courses as part of their Post-graduate and M.Phil. programmes during their syllabus revision exercise.
3. To entrust the Director, IQAC to submit a proposal on MOOC courses in different disciplines with the help of Dr K Satheesh Kumar, Coordinator, MOOC Courses & Associate Professor, Department of Futures Studies.
4. To entrust the Convenor, University Placement Cell to take necessary steps to conduct Training Programmes in Communication Skills, especially in English Communication, for students and researchers. It is to be ensured that the maximum number of participants for the Training Programmes does not exceed 50 in a batch. It was also recommended to collect a Registration Fee, for Training Programmes organized by the University Placement Cell, @Rs.250/- from each participant and to remit the same to KUF.
5. To entrust the Convenor to organize Orientation programmes to sensitize the students on career opportunities in Civil, Defence, Banking, Maritime Services etc., and the opportunities provided by Union Public Service Commission and Kerala Public Service Commission.
6. To provide clerical assistance and other administrative support for the smooth running of the activities of the Placement Cell by the IQAC office.
7. Try to organize campus recruitments for students of departments. This may be done by clubbing students of 2 or 3 departments.
8. Entrusted the Convenor to give a revised proposal for financial assistance from the University, to the Director, IQAC immediately.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the Placement Cell held on 14.05.2019, be approved.

ANNEXURE I

Report on the Activities of the University Placement Cell in 2018

The University Placement Cell conducted a number of programmes for the benefit of students of University departments and a UIT during 2018. Brief description of the activities of the cell is given in the following sections:

q) Training for the B.Sc. students of UIT, Kuravankonam:

Dr S N Kumar, Convenor, University Placement Cell made a presentation on “Campus Interview” for the B.Sc. Computer Science and B.Sc. Electronics students of UIT, Kuravankonam on 9.3.2018. More than 30 students attended the programme. The students were guided how to attend the campus selection programme for the recruitment of software professional for the reputed software company, WIPRO, organized by a college in Trivandrum. Three of the students were short listed for the interview.

r) **Training for the Post-graduate students and Research Scholars of the Department of Library and Information Sciences:**

Dr S N Kumar, Convenor, University Placement Cell made two presentations on “How to Prepare A Resume ” and “How to Face Interviews” for the Post Graduate students and research Scholars of the Department of Library and Information Sciences on 16.3.2018. 29 students participated in the programme. It was well received by the students Indu V R, Director, Prizite Academy, Trivandrum made two presentations on “Effective Communication” and “Group Discussion” for the students and research Scholars of the same department on 20.3.2018. A total of 29 students participated in the programme. There was very good participation of students in the Mock Group Discussion.

s) **Training for the Post-graduate students and Research scholars of various Departments in Kariavattom Campus:**

Indu V R, Director, Prizite Academy, Trivandrum engaged a session on “Effective Communication” and “Group Discussion” for the Post Graduate and M.Phil. students and Ph.D Scholars of the Departments of Computer Science, Demography, Environmental Sciences, Geology, Futures Studies, Optoelectronics, Maths, Statistics and Psychology on 27.3.2018 in the seminar hall of the Department of Geology . 53 students participated in the programme. The interactive session at the end of the session was very good.

t) **Training for the Post-graduate students and Research scholars of various Departments in Kariavattom Campus:**

Sri R Krishnan, a well-known trainer in English language engaged a session on “Tips on answering questions in English Language in Competitive Examinations” for the Post Graduate and M.Phil. students and research Scholars of the Departments of Computer Science, Demography, Environmental Sciences, Geology, Futures Studies, Optoelectronics, Maths, Statistics and Psychology on 28.3.2018 in the seminar hall of the Department of Geology . The 25 students who participated in the highly interactive programme were made to do some exercise. The students requested the Convenor of placement cell to arrange more such sessions.

u) **Power Point presentation at the University Level Induction Programme:**

The Convenor made a 10 minute Power Point presentation before the newly joined Post-Graduate students and their parents in the Induction Programme held at the Senate Hall on 26.9.2018. He highlighted the importance and functioning of the University Placement Cell. The presentation was well received by the students and parents.

v) **Compilation of Data on Placements for the Chacellor’s Award and NIRF for 2017-18**

The Honourable Vice Chancellor directed the Convenor, University Placement Cell to compile the data on Placements in the University Departments for the period **2017-2018 for the preparation of report for Chacellor’s Award and NIRF**. Accordingly the Convenor, with the help of Heads of University departments and the Director, IQAC, collected, compiled and forwarded the datato the Vice chancellor’s office and concerned authorities.

w) **Programme on “Career Opportunities in Biosciences”**

The Department of Botany and the University Placement Cell jointly organized a one-day programme on **Career Opportunities in Biosciences on 29.11.2018** in the seminar Hall of the Department of Botany. The participants from the Departments of Botany, Zoology and Biotechnology were welcomed by Dr SuharaBeevy S, Associate Professor & Head, Department of Botany. Smt. Indu V R, Director, Prizite Academy Pvt Ltd, Thiruvananthapuram gave a lecture on **Resume Preparation and Interview Tips**, which was followed by a fruitful interactive session. Dr M R Sudarsanakumar, former Principal, M G College, Trivandrum made a presentation on **“Research Opportunities in Science”**. He explained the various opportunities for getting fellowships and employment, especially in Biological Sciences, both in India and abroad. This was followed by a number of queries from participants. In the afternoon session Smt. RinaVivekanandan, CEO, iScribes India, gave a lecture on **“Employability”**. She stressed the need for diversification from conventional fields and getting trained in areas like Big Data Analysis. The programme came to an end with the vote of thanks by Dr Swapna T.S, Associate Professor, Department of Botany. The students and researchers were very much benefitted from the programme.

Sd/-

S N KUMAR

Convenor, University Placement Cell

ANNEXURE II**Proposal for Financial Assistance for the activities of the University Placement Cell for the period July 2019 –March. 2020**

A tentative list of programmes with estimated expenditure for their conduct under the University Placement Cell for the **period July 2019 –Dec. 2020** is given; also included is the envisaged expenditure for routine functioning of the cell.

1. **Training / Orientation Programme for students of various University Departments:**

Five such programmes are planned

Beneficiaries: The participants expected are Post graduate students, M.Phil. Scholars and Researchers from Departments of the University. **Duration** of each Programme: One Day/Half Day.

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Honorarium for Resource Person: Rs 1500 / session of 1.5 hrs	15,000
b	Hiring of vehicles	10,000
c	Stationery for participants	6,000
d	Refreshments	15,000
e	Hall arrangement including audiovisual facility	10,000
f	Miscellaneous: (announcements, mementos, messenger charges, Documentation etc.)	8,000
Total (Rs Sixty four thousand only)		64,000/-

2. **Invited Lectures/Mock Interview Sessions/Interactive Sessions:**

Speakers/Resource Persons: The invited speakers will be experienced professionals/placement directors of reputed institutions from different parts of the country, who will deliver lectures/ interact with students on the various avenues of employment. Middle level professionals will also be invited to motivate our students.

Beneficiaries: The beneficiaries will be students of the University departments

Total No. of sessions: 5

Envisaged Expenditure:

Sl.No	Item	Amount (Rs)
a	Honorarium for Resource Person: Rs.3000/ per session	15,000
b	Hiring of vehicle	8,000
c	Stationery	4,000
d	Refreshments for participants and faculty	6,000
e	Miscellaneous: :(announcements, mementos, messenger charges, hall arrangement, documentation etc.)	5,000
Total (Rs Thirty eight thousand only)		38,000

3. **Campus Recruitment:**

It is planned to organize Campus Recruitments where our students/former students can participate so as to get selected by companies invited by the Placement Cell.

Envisaged Expenditure:

Sl.No.	Item	Amount (Rs)
a	Hiring of vehicle	5,000
b	Stationery including photocopying charges	3,000
c	Hospitality expenses	10,000
e	Miscellaneous: :(Hall arrangement including audio-visual facilities, messenger charges, publicity material, brochure, documentation etc)	10,000
Total (Rs Twenty eight thousand only)		28,000

4. **For the Routine Activities of the Placement Cell:**

Routine activities include communicating with companies/organizations/institutions, meeting officials, meeting of placement cell representatives, CEO's, HR personnel, visiting Placement Centres of other institutions, interaction with students etc.

Envisaged Expenditure:

Sl. No.	Item	Amount (Rs)
a	Hiring of vehicle for meetings	8,000
b	TA/DA for official work	4,000
c	Stationery including photocopying charges	6,000
e	Providing Refreshments for visiting officials	3,000
e	Misc.:(messenger charges, publicity material, brochure) Total amount	4,000
Total(Rs Twenty five thousand only)		25,000

Grand Total Envisaged Expenditure for the Period July.2019-March, 2020:

Sl. No	Item	Amount (Rs)
1	Training / Orientation Programme for students of various Depts.	64,000
2	Invited Lecture Series	38,000
3	Campus recruitment	28,000
4	Routine Activities	25,000
Grand Total : (Rs. One lakh fifty five thousand only)		1,55,000

Sd/-

S N KUMAR

Convenor, University Placement Cell

Trivandrum,
6.5.2019.

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Item No.09.87 **Minutes of the meeting of the Examination Monitoring Committee held on 07.05.2019– reporting of – reg.**

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 07.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 07.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date : **07.05.2019**
Time : **1100 am**
Venue : **Syndicate Room**

Members Present

- | | | |
|------------------------|------------------------------|--------|
| 1. Dr. P. Rajesh Kumar | Convener, SC on Exams | Sd/- |
| 2. Sri.M.Sreekumar | Member, Syndicate | Sd/- . |
| 3. Dr.Mini Dejo Kappen | DPD, Additional charge of CE | Sd/- |

The Committee urged the need for immediate publication of results of S6 BA/BSc/B.Com CBCSS/CR degree examinations April 2019 and recommended the following:

- Daily monitoring of the work shall be done scrupulously and details of the teachers who have not reported in the valuation camps shall be forwarded to the Controller of Examinations and the Syndicate Members in charge of the camp, from 13th May 2019 onwards.*
- Centralised valuation of the answerscripts shall be made mandatory.*
- Scheme of valuation of all question papers shall be made available to the teachers on the first day of valuation itself without fail.*
- The AO shall ensure the co-ordination of the Chairman, Chief Examiners and Additional Examiners for the smooth conduct of the camp.*
- Provisional advance shall be sanctioned to AO to meet the expenses related to the camp.*
- The Chairman shall collect the remuneration bills of the additional examiners and the Chief examiners and hand over it to the AO after proper authentication.*
- On completion of 80% valuation in the camp, the matter may be reported to M&CII section. The Audit team of the University shall be made available to visit the camp in order to process the remuneration bills.*

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 07.05.2019, be noted.

Item No.09.88 **Minutes of the meeting of the Examination Monitoring Committee held on 09.05.2019– reporting of – reg.**

(M&C I)

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 09.05.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 09.05.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

Minutes of the meeting of the Examination Monitoring Committee

Date : 09.05.2019,
Time : 03.30 pm
Venue : Syndicate Room

Members Present

- | | | |
|-------------------------|------------------------------|------|
| 1. Dr. P. P. Ajayakumar | Pro Vice-Chancellor | Sd/- |
| 2. Sri.M.Sreekumar | Member, Syndicate | Sd/- |
| 3. Dr. Mini Dejo Kappen | DPD, Additional charge of CE | Sd/- |

The Committee considered the valuation status of S6 BA/BSc/B.Com CBCSS/CR degree examinations April 2019 and recommended the following:

1. *Requests for exemption from valuation camp duty received from teachers shall be entertained only if the same are properly endorsed by the respective Principals and accompanied with all supporting documents.*
2. *The S2 BA/BSc/B.Com CBCSS/CR examinations proposed to commence on 20.05.2019 be postponed to 22.05.2019.*
3. *As St. Joseph's College for Women, Alappuzha and SD college, Alappuzha are counting centres for Lok Sabha Elections 2019, the S2 BA/BSc/B.Com CBCSS/CR examinations on 22.05.2019 in the above colleges be conducted at the nearby schools.*

The Committee further recommended that steps shall be taken to publish the results of S6 Annual BA/B.Com examinations April 2019 soon.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 09.05.2019, be noted.

Item No.09.89 **Minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Student Services held on 16.05.2019 – Approval of -reg.**

(M&C.I)

The minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Student Services held on 16.05.2019 is submitted for approval of the Syndicate.

Combined meeting of the Standing Committee of the Syndicate on

Examinations and Student Services

Date : 16.05.2019
Time : 12.30 pm
Venue : Syndicate Room

Members Present

- | | | |
|---------------------|-----------------------|------|
| 1. Dr.P.Rajeshkumar | Convener, SC on Exams | Sd/- |
|---------------------|-----------------------|------|

2.	Dr.K.R.Kavitha	Member Syndicate	Sd/-
3.	Adv.G.Sugunan	Member Syndicate	Sd/-
4.	Dr.K.B.Manoj	Member Syndicate	Sd/-
5.	Sri.Siddik.R	Director, Student Services	Sd/-

Members Absent

1.	Sri.M.Harikrishnan	Convener, SC on Student Services
2.	Adv.K.H.Babujan	Member Syndicate
3.	Dr.B.Unnikrishnan Nair	Member Syndicate
4.	Sri.M.Sreekumar	Member Syndicate
5.	Dr.R.Lathadevi	Member Syndicate
6.	Dr.S.Nazeeb	Member Syndicate
7.	Dr.K.Shaji	Member Syndicate

Item no. 09.89.01:- Award of Grace marks to NCC cadets -reg

The NCC cadets of 3(K) BN NCC, Poojapura have stated that the present grace marks are inadequate considering the work and time invested by the NCC cadets and also stated that the NCC cadets of other Universities in Kerala are getting more priority and marks when compared to that of Kerala University. They have forwarded the orders regarding the award of Grace Marks for NCC cadets issued by MG and Calicut University.(Copies appended).

The matter was placed before the Syndicate held on 19.02.2019 and the Syndicate resolved that the item be referred to the Combined Standing Committees of Syndicate on Examinations and Students' Services. Further resolved that the committee shall look into amending the existing norms and also resolved that the Director Students' Services shall also attend the Combined Standing Committee.

The present guidelines for awarding Grace marks for NCC to the students of First Degree Programmes under CBCS system of our University issued vide U.O No.AcAV/1/Grace marks/2015 dated 25.02.2015 is as follows:

Consolidated Guidelines for awarding Grace marks for achievements in NCC – Kerala University.

1. Grace marks shall be awarded to Under Graduate Programmes under CBCS system.
2. Grace Marks can be given for all the courses of the semester programme in a year. For semester programme the percentage shall be based on the total maximum marks of either of the two semesters. The total available Grace Marks can be distributed for both semesters in a year. This has been modified w.e.f 2013 admissions as follows:

“The total eligible percentage of grace marks shall be given for both the semesters separately to students for their performance in Sports/Arts/NCC/NSS and the permissible distribution of such grace marks eligible shall also be confined within the courses (papers) of the respective semesters”.

3. In the case of semester Programmes the academic year shall be from 1st June to 31st May.
4. Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the Grace Marks within one year after the end of the academic year but prior to the issue of Degree Certificate (eg. The claim for 2013-14 shall be made before 31st May 2015).
5. Only regular bonafide students shall be eligible for Grace Marks.
6. Grace Marks shall be awarded for one additional chance including improvement and also to courses of the supplementary examinations in the next immediate chance only. This includes readmitted candidates also. In awarding Grace Marks to the supplementary examinations it shall be given only to the courses of the performing year of the candidate and at the same percentage applicable there to in the performing year.
7. Grace Marks shall be given for the written examinations. But if the marks of a candidate are below the required minimum for a pass in internal/viva/practicals, Grace Marks can be redistributed to these to get only a pass.
8. Grace marks can be redistributed enabling the candidate to get a pass in the examination in a course (s) among the whole range of examinations in the performing year.

9. Grace Marks awarded shall not be considered for ranking and the total marks after awarding Grace Marks shall be 1 (one) mark less than the total marks of the third rank / position. But the grace marks awarded will not be considered for issuing position certificate.

10. Deaf and Dumb candidates with disability of 40% or above on production of a Medical Certificate obtained from a Medical Board are only eligible to receive the grace marks for Sports performance.

11. In the case of NCC Cadets application with all relevant documents and attested copies of certificates for Grace marks shall be submitted through the Group Commander, NCC Group by the institution and forwarded to the Controller of Examinations after proper recommendations of eligible grace marks.

Award of Grace Marks to the NCC Cadets at Graduate Level Examinations under CBCS System

1. YEP (Youth Exchange Programme) - 7%

2. Representing RDC/Parade - 5%

3. TSC/Nau Sainik Camp/Vayu Sainik Camp, Independence Day – 4%
Camp - Sports & Games at Delhi

4. Certificate Holders

'B' Certificate – 2%	Only one of the Two
'C' Certificate – 3%	

5. Attending Centrally Organized Camps / ATC, CATC, CAWTC -1%

6. The cadet should attend 75% of the NCC activities of the year.

7. The said grace marks are subject to a maximum of 10%

8. Course wise distribution shall be followed and grace marks secured need not be awarded to a student if he/she secures less than 5% of the maximum marks for the theory course.

As per U.O No.AcAV/1/Grace marks/2015 dated 22.01.2016,

“The total eligible percentage of grace marks shall be given for both the semesters separately to students for their performance in Sports/Arts/NCC/NSS and the permissible distribution of such grace marks eligible shall also be confined within the courses (papers) of the respective semesters”.

The guidelines issued by MG University and Calicut University for the same are appended.

As per the orders of the Vice-Chancellor, the matter is placed before the Combined Standing Committees of the Syndicate on Examinations and Students' Services for consideration.

Recommendations of the Committee

The Committee considered the matter and recommended to award grace marks to NCC candidates at par with MG University. Further recommended that the period of consideration for granting grace marks for final year Degree students who participate in Zonal/National Level Youth Festival be extended to one year after completion of the course enabling them to claim the grace marks either in the final year or in the first year of their PG course.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Student Services held on 16.05.2019, be approved.

Item No.09.90

Minutes of the Meeting held in the chamber of Pro- Vice Chancellor on 20.05.2019 – Maintenance/ Construction of SBI building, Kariavattom – Consideration of -reg.

(Ad.BI)

The Minutes of the Meeting held in the chamber of Pro-Vice Chancellor on 20.05.2019, at 3.30pm, in accordance with the Resolution of the Syndicate held on 30.04.2019, to discuss the maintenance/ construction of new building for SBI Branch in Kariavattom Campus, is placed before the Syndicate for approval. (the Minutes is appended)

Minutes of the Meeting held in the chamber of Pro-Vice Chancellor on 20.05.2019, at 3.30pm to discuss the maintenance /construction of new building for SBI Branch, Kariavattom.

Members:

1. Dr.P.P.Ajayakumar, Pro-Vice Chancellor (in the chair)

Sd/-

2. Dr.S.Nazeeb, Member Syndicate

Sd/-

3. Registrar	Sd/-
4. The Joint Registrar(Campus Administration)	Sd/-
5. University Engineer	Sd/-
6. Smt.Jayasree, Chief Manager, Regional Business Office III (SBI)	Sd/-
7. Smt.Ushakumari, Civil Engineer, Administrative Wing (SBI), Trivandrum	Sd/-
8. Shri.Nikhil Sasidharan, Branch Manger, SBI, Kariavattom Campus	Sd/-

The Manager, SBI expressed his concern about the dilapidated condition of the bank building. The University Engineer has informed that a comprehensive estimate for the maintenance of SBI building has already been submitted to the Registrar. The same has been considered by the Syndicate on 30.04.2019 and resolved to explore the possibility of urgently shifting SBI, Kariavattom to new site temporarily and further resolved to authorize Dr.S.Nazeeb, Member Syndicate and Registrar to hold discussions with the SBI authorities to avail loan facility for constructing a new building to house the Branch as part of the proposed Utility Centre. The following **recommendations** were made on the matter:

- (1) to construct a 3 storeyed building in the North Campus facing the National Highway with a built up area of 2500 sqft.
- (2) the construction of the Ground floor may be executed by SBI for their purpose at their own cost in BOT system and on lease agreement basis.
- (3) the University may construct the 1st and 2nd floor utilizing the University fund.
- (4) the building may be constructed within one year after the execution of the agreement
- (5) the minimum rectification work of present SBI building may be executed by the Engineering Wing within one month.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting in accordance with the Resolution of the Syndicate held on 30.04.2019, to discuss the maintenance/construction of new building for SBI Branch in Kariavattom Campus held on 20.05.2019, be approved.

Item No.09.91

Proposed amendment to Chapter XVII of the Kerala University First Ordinances 1978 regarding the post of Pool Officers – implementation- Consideration of - reg

(Ad.A1)

Ref: - 1.Minutes of the meeting of the syndicate held on 22.01.2019; Item No.02.101.02

2.Minutes of the meeting with the Standing Counsel held on 21.05.2019; Item No.13

The Syndicate at its meeting held on 06.12.2017 vide item No. 31.128.04 considered the proposal for amendment to chapter XVII of the Kerala University First Ordinance 1978 (Sl. No. 12A - Pool Officer), conducted discussion with the representatives of the different service organizations working in the University and resolved to agree to the following recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

1. To obtain legal opinion from the Standing Counsel of the University regarding proposal for amendment to chapter XVII of the Kerala University First Ordinance, 1978 related to the post of Pool Officers.
2. Place the explanation submitted by Smt.Pathmaja. B.K, Section Officer (FC&D) as an item in the agenda of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Standing Counsel opined that ***‘the amendment of KUFO, 1978 has been stalled not owing to any legally sustainable reasons. If the other amendments approved by the senate have any justification, equally valid and justified is the amendment proposed for Pool Officer also. The Hon’ble High Court of Kerala has only pointed out the legal infirmity of the stand taken by the University in having kept the decision regarding the post of Pool Officer on the bay when amendment was not effected. So far there is no order passed holding that the proposed amendment is legally untenable and therefore the step already initiated for amendment can be proceeded with.’***

Meanwhile considering the WP (c) No.36177/2018(V) filed by Smt. Abitha Beevi. P & Others, the Hon’ble High Court passed an interim order dated 07.11.2018 that ***‘Abolition of post if any, will be subject to the outcome of the writ petition.’*** Smt. Abitha Beevi. P, submitted a request

for promoting her to the post of Pool Officer, as Smt. Kala.P, Pool Officer retired on 31.12.2018. With reference to her request for promotion, legal opinion was sought from the Standing Counsel, in the light of this interim order. The Standing Counsel vide e-mail dated 21.01.2019 informed that *'The steps for amendment of the ordinance have not been interdicted by the interim order and the impact of the same is only to the extent that such amendment will be subject to judicial review. Even in the absence of such an interim order the proposed amendment can be challenged at any stage and only when the Hon'ble Court finds that the amendment cannot legally sustain can the persons canvassing against the same be granted any benefits including the promotion to the post of Pool Officer requested by the 1st petitioner, Smt. Abitha Beevi. In the absence of an order passed by the Hon'ble Court directing the University to grant her promotion to the post of Pool Officer, it will be quite improper and in total conflict to the stand taken by the University in this matter to grant promotion on the basis of the request made by her.'*

The Legal opinion obtained from the Standing Counsel, the explanation submitted by Smt.Pathmaja. B.K, Section Officer (FC&D) and the copy of Interim order dated 07.11.2018 in WP (c) No.36177/2018(V) are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 17.01.2019. The Committee considered, the matter and recommended to refer the legal opinion of the Standing Counsel regarding proposal for amendment to chapter XVII of the Kerala University First Ordinance, 1978 related to the post of Pool Officers and the Interim order dated 07.11.2018 from the Hon'ble High Court, on WP(C)No.36177/2018(V) filed by Smt. Abitha Beevi.P, to the Syndicate.

The Syndicate held on 22.01.2019, resolved that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 17.01.2019, be approved.

Further Resolved to authorize the Vice-Chancellor to take appropriate action after legal scrutiny.

As per the Minutes of the meeting with the Standing Counsel held on 21.05.2019 it has been resolved to place the proposal for amendment in the Ordinance in respect to the post of Pool Officer before the Syndicate.

The following amendment proposal may be placed before the Syndicate for consideration.

The post of Pool Officer cease to exist w.e.f 01.02.2011. However the incumbents in this post will continue till retirement.

The part of the schedule to be amended in the Kerala University first Ordinances,1978 is shown below.

AMENDMENT PROPOSAL

"That, the following be inserted under serial numbers 12A in the schedule given to the ordinance 3 of Chapter XVII, "Scale of pay, qualification etc., of various post in the University of the Kerala University First Ordinances 1978:"

"The post of Pool Officer cease to exist w.e.f 01.02.2011. However the incumbents in this post will continue till retirement".

Accordingly amendment to Ordinance 3 of Chapter XVII, "Scale of pay, qualification etc., of various post in the University of the Kerala University First Ordinances 1978:" may be placed before the Syndicate as envisaged under Section 23(ii) of the Kerala University Act, 1974 for consideration and adoption.

Resolution of the Syndicate

RESOLVED that the above Amendment proposal, be approved.

Item No.09.92.

Library Advisory Committee – Revision of Library Rules - Consideration of -reg:

(Ad AV)

The meeting of the Library Advisory Committee, 2019, held on 16.04.2019 made the following recommendations regarding the revision of Library rules.

1. The Library Deposit of Public Graduate members may be revised from Rs. 300/- to Rs. 3000/- and the annual subscription fee from Rs. 150/- to Rs. 1000/- in order to provide quality Library service and to lessen the loss of books.
2. The number of books that can be taken from the Library at a time may be restricted to one from the present two books and the period of loan will be two weeks from one month.

It was also recommended to place the above recommendations before the Syndicate for approval and implementation.

As per the orders of the Vice-Chancellor, the above mentioned recommendations of the Library Advisory Committee, is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to approve the recommendation No.1 by reducing initial deposit Rs.2000/- only and **Further Resolved** not to approve Recommendation No.2.

Item No.09.93 ***UG/PG Admission 2019 – Effecting Sports Quota Admission in online mode – Suggestions received from Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam –Consideration of- reg.***

(Ac.H)

The Syndicate at its meeting held on 11.03.2019 vide item no. 06.33.04 has resolved to conduct the Sports Quota admission to the UG-PG courses in Online Mode from the admission 2019.

The Online Admission Monitoring Committee at its meeting held on 03.05.2019 has recommended to form a sub-committee to discuss various aspects regarding the implementation of the sports quota admission in the online mode. The proposal is being placed before the committee for perusal and recommendation.

1. The students can use the application number of their original registration and submit online application for Sports Quota separately.
2. Maximum 20 options may be given to students.
3. Candidates who seek admission under sports quota should opt ‘Sports – Yes’ and select the sports event.
4. Then the candidate should select his/her highest level of achievement from 69 Sports Achievement Criteria/norms (31 norms given in Prospectus clause 4.1.3 has been expanded to include in the website).
5. The corresponding certificate of achievement shall be scanned and uploaded in the relevant field.
6. In case if the candidate has more than one level of achievement, the same shall be selected and the corresponding certificates shall be uploaded as a single file.
7. The college authorities concerned shall access the applications received for them via college login and digitally verify the scanned certificates and mark the rank, based on the achievement. The application of a particular candidate who apply for various courses in the same college, need to be verified once. The ranklist thus prepared will be forwarded to the University. After this, the College cannot make any change in the ranklist.
8. The ranklist thus received within specified time shall be verified by DPE with a panel of Physical Education teachers using a special login given to the panel of teachers and DPE. Panel can view applications college wise and course wise. They can correct or modify the ranklist forwarded by the Colleges based on achievement and may note the reason for modification/correction, if any.
9. The ranklist thus finalized by the DPE will be submitted to the approval of the Registrar. After the approval of the Registrar, the final ranklist will be forwarded to the colleges concerned for conducting admission in the sports quota. The ranklist will also be published in the admission site.
10. The Principal can generate the allotment memo to the candidates as per this ranklist. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

The sub-committee constituted with the following members to discuss various aspects regarding the implementation of the sports quota admission in the online, participated in the OAMC and discussed the modalities.

- Director, Department of Physical Education, University of Kerala
- Dr. George Thomas, Associate Prof. Dept. of Physical Education, St. Xaviers College, Thumba
- Dr. K. Jayakumar, Associate Prof. Dept. of Physical Education, NSS College, Pandalam
- Sri. Aji. P.L, Asst. Prof. Dept. of Physical Education, Govt. Sanskrit College, TVPM

- Dr. Rosenicx P.K, Asst.Prof. Dept. of Physical Education, Govt. College for Women, TVPM

To finalize the finer details regarding the conduct of sports quota admission in online mode, the above sub committee recommended to invite Sri. Sujith Prabhakar, Asst. Prof, Dept. of Physical Education, SN College, Chempazhanthy. The committee has made the following recommendations.

1. The total applications received for sports quota admissions will be equally divided and distributed to the faculties of Physical Education Departments of various affiliated colleges for verification.
2. The verified applications thus received will be forwarded to the colleges concerned for resolving tie if any.
3. The application will then be re-submitted and a random verification will be conducted by the Director, Department of Physical Education.
4. The final ranklist after verification will be forwarded to the colleges concerned and will be published in the admission website.

The Principal can generate the allotment memo to the candidates as per this ranklist. The verification of the original certificates is done at the college level. If the certificates are bogus, the Principal can deny the admission.

In the mean time, Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam who is a member of sub-committee formed to discuss implementation of the sports quota admission in the online mode has forwarded the following suggestions for Sports Quota Admission.

- The college shall give a maximum of 5 game/sport as their preference.
- In order to strengthen the existing team(s) in a college or to build a new team, out of the three seats reserved for sports persons in the arts and commerce subjects, the option shall be given to the college to admit two candidates of minimum district level representation, if any, for each subjects from the preferred game/sport of the college.
- The candidates selected by the Sports Authority of India (SAI) and Kerala State Sports Council for various sports hostels to strengthen the Kerala University team(s) in different disciplines, the approved list submitted by the respective authorities through the Director of Physical Education, University of Kerala shall be granted admission in additional seats, if not admitted in the regular seats reserved for sports persons.

The Online Admission Monitoring Committee at its meeting held on 24.05.2019 considered the above matter and recommended to place before the next meeting of the Syndicate

Hence, the suggestions forwarded by Dr. K. Jayakumar, Asso. Prof. Dept of Physical Education, NSS College, Pandalam regarding the sports quota admission is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Online Admission Monitoring Committee

Item No.09.94

Allotment of quarters to Sri. Saju T., Assistant, EG I(a) section, to Smt. Seema S.K, Assistant, Audit VI section, & to Smt. Lekshmi S, Assistant, EEIJJ section – Consideration of-reg.

(Ad B II)

A. Sri.SajuT

Sri. Saju T., Assistant, now working in EPABX Section & native of Parassala, has undergone kidney transplant surgery on 30.11.2018 and was advised bed rest for 3 months and to avoid long journey. Sri. Saju T. has requested to allot the next vacant E type quarters on special sanction basis.

The Joint Registrar, Campus Administration, Kariavattom has reported that Sri. Saju T is currently at 115th position in the waiting list and that one priority applicant is ahead of him in the list.

B. Smt. Seema S K

Smt.Seema S K, Assistant, Audit VI section, in her request for quarters, has stated that her aged father (dependent) is suffering from respiratory ailments and that it is difficult to reach hospital in emergency situations as her husband is working abroad and her children are small. Hence, Smt. Seema S K has requested to allot quarters on special sanction basis, also in view of high rent for finding alternate residential accomodation.

The Joint Registrar, Campus Administration, Kariavattom has reported that Smt. Seema S K is currently at 83rd position in the waiting list.

C. Smt. Lekshmi S

Smt. Lekshmi S, Assistant, EIII section & native of Kottarakkara, is staying at a rented house with high rent which is unaffordable for her and hence has requested to allot quarters.

The Joint Registrar, Campus Administration, Kariavattom has reported that Smt. Lekshmi S is currently at 60th position in the waiting list.

The Joint Registrar, Campus Administration, Kariavattom has also informed that there are neither E-type nor F-type quarters vacant at present and one special order for allotment of E-type quarters is pending for want of vacant quarters.

The Hon'ble Vice Chancellor has ordered to place the requests of allotment of quarters submitted by Sri. Sajju T, Smt. Seema S K & Smt. Lekshmi S. before the Syndicate.

Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above requests, be agreed to.

Item No.09.95

Huge amount demanded by Kerala Water Authority as water charge for the period the water meter bearing consumer no:CGB/154/N was reported as faulty – for consideration - reg.

(Ad.B II)

The Kerala Water Authority forwarded a demand notice on 13.12.2018 demanding for an amount of ₹10,49,651/- (Rupees Ten Lakh Forty Nine Thousand Six Hundred Fifty One only) towards the reassessed water charge for the period from 21.07.2018 to 13.12.2018 during which the water meter in respect of consumer no:CGB/154/N was found as faulty. On verification of the records maintained in the section it was found that the University has paid the amount demanded by the KWA time to time during the aforementioned period. A satisfactory clarification from the KWA, as to how they have arrived such a huge amount as watercharges during the period which the watermeter was reported as faulty and whether the amount already paid by the University corresponding the demand notice issued earlier by the KWA against the above consumer number has been adjusted to the present bill, were not obtained. In the meantime KWA has now issued a Notice dated 2.5.2019 for disconnecting the above said consumer number (CGB/154/N) for non-payment of water charges. The file was submitted to the Vice Chancellor for orders on the further course of action to be taken in this matter. The Vice Chancellor ordered to place the matter before the next Syndicate for consideration. Accordingly the following facts are brought to the notice of the Syndicate.

- It may be noted that the KWA issued a notice on 11.05.2018 stating that the water meter in respect of no:CGB/154/N has to be replaced. Accordingly, the KWA was requested to replace the water meter vide letter no:47341/2018/UOK dated 06.12.2018.
- The KWA vide letter no:KWA/s-II/PTA/REV/2018 dated 20.12.2018 intimated that in accordance with the registration for change of water meter on 13.12.2018, an amount of ₹9,121/- (Rupees Nine Thousand One Hundred Twenty One only) has to be paid. The water meter was running slow from July 2017 onwards and the bill in accordance with the lesser consumption recorded by the meter was issued. The average consumption for the period during which the meter was running slow was re-assessed as **1500 KL** and an amount of ₹ 10,40,530/- was demanded accordingly. Further they have requested to remit a total amount of ₹ 10,49,651/- (i.e. ₹ 10,40,530 + ₹ 9,121). On receipt of this communication from KWA, the following clarification were sought vide letter no:Ad BII/12/2018 dated 24.12.2018:

(i) the reason for not informing the fault in the meter in July 2017 itself.

(ii) whether any fine or surcharge is included in the water charge ₹ 10,49,651/-

(iii) the additional amount to be paid excluding the charges in the previous bill dated 24.11.2018.

- The KWA, vide letter no:KWA/S-II/PTR/REV/2019 dated 10.01.2019 replied that,

(i) the consumption of water according to the reading recorded during the period from July 2017 to September 2017 was 154.5 KL was assumed that the above reading was corresponding to the consumption of water in the connection. But the reading between September 2017 & March 2018 was below 20 KL and hence it was reported as the meter was faulty.

(ii) only water charges has been included in the demand of amount ₹ 10,40,530/-. Surcharge has been included in the bills in respect of 9/18, 11/18 & 12/18.

(iii) a bill for ₹ 11,942/- was given on 24.11.2018. the re-assessed bill, consequent to the registration for consumer service for change of water meter w.e.f. July 2017 was given vide Bill no:42924629 dated 13.12.2018.

On perusal of the records available in this section with regard to the bills & payment in respect of consumer no:CGB/154/N, the following facts are noticed:

Sl. No.	Bill Number	Bill Date	Water Charge	Adj-Amount	Dues	Surcharge	Fine	Total Amount demanded	Total Amount paid	Remarks / Payment effected vide
1	29334220	19.09.17	10664	62412				73076	73076	U.O No.Ad.B II/13265/ 10/2017 dtd 06.10.17
2	31074732	20.11.17	554					554	554	U.O No.Ad.B II.2/13298/ 12/2017 dtd 04.12.17
3	32781590	19.01.18	404					404	404	U.O No.Ad.B II.2/10506/ 01/2018 dtd 03.02.18
4	34617444	20.03.18	404					404	404	U.O No.Ad.B II.2/10586/ 04/2018 dtd 18.04.18
5	36490431	21.05.18	404		404			828		No bill was received
6	38263419	18.07.18	2944		828		34	3806	3402	U.O No.Ad.B II.2/10669/ 09/2018 dtd 07.09.18
7	40123028	22.09.18	2944		3402	735	154	7235	2944	U.O No.Ad.B II.2/10692/ 10/2018 dtd 11.10.18
8	42149830	24.11.18	2944		7235	1470	293	11942	4707	U.O No.Ad.B II.2/10745/ 12/2018 dtd 21.12.18
	TOTAL	21262	62412	11869	2205	481	98249	85491		

- Accordingly, it is seen that a total amount of Rs. 85,491/- (Rupees Eighty Five Thousand Four Hundred Ninety One only) as detailed above, has been paid to KWA during the period from 21st July 2017 to 13th December 2018 (i.e., during the period which the water meter was reported as faulty). But the reply given by KWA, vide letter dated 10.01.2019 mentioned above, does not tally with the records maintained in this section.
- It may be further noted that the AE (HQ) has remarked that it has been observed that the consumption during 05.03.2019 to 25.04.2019 (51 days) has been found as 3205 KL, which in turn denotes that a monthly consumption had risen upto 1885.29 KL. He has further remarked that the present consumption of water is more than that is re-assessed by the KWA.
- In this context, it may be noted that the consumption during 31.03.2017 to 22.05.2017 was 1373 KL (meter reading of May 2017 is 49357 & meter reading of March 2017 is 47984 as per the bill given by KWA). Accordingly, the consumption per month during March 2017 to May 2017 can be calculated as 686.5 KL only. But during the period from 22.05.2017 to

20.07.2017, the consumption was recorded as 3123 KL (meter reading July 2017 is 52480 & meter reading May 2017 is 49357) ie the consumption per month during July 2017 to May 2017 can be taken as 1561.5 KL. According to the reassessment by KWA, the average consumption is taken as 1500 KL per month. It may be noted as the tariff calculator given in the official website of KWA, the tariff for 1500 KL is Rs. 59,150/- which means the water charge for 17 months (i.e., during July 2017 to December 2018) will amount to only Rs. 10,05,550/-

- A total amount of Rs.85491/-(Rupees Eighty five thousand four hundred and ninety one only) has been paid towards water charges & additional charges during the period of July 2017 to December 2018. It is also not clear from the communication received from the KWA whether this amount has been adjusted to the present demand forwarded by them. It may also be noted that if the KWA had intimated the status of the water meter on time and if they have issued demand notice promptly the amount demanded would have been remitted by the University within the time-limit prescribed.
- The matter being thus it was proposed to address KWA seeking further clarification on the amount demanded by them vide bill No. 42924629 dated 13.12.2018 towards the re-assessed water charges and also to seek extension of one month time for the payment, on the event of the notice issued by the KWA on 2.5.2019 for disconnecting the above said consumer number (CGB/154/N) for non-payment of water charges. At this juncture the Vice Chancellor ordered to place the matter before the Syndicate for consideration

Accordingly the matter of the demand from the KWA amounting to ₹ 10,49,651/-(Rupees Ten Lakh Forty Nine Thousand Six Hundred Fifty One only) towards the reassessed water charge for the period from 21.07.2018 to 13.12.2018 during which the water meter in respect of consumer no:CGB/154/N was found as faulty is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approach Hon'ble Minister for Water Resources for redressal of grievance.

Item No.09.96 : *Academic and Examination Calendar for the year 2019 -20 corrections- Consideration of – reg.*

(Ac.D)

The meeting of the Syndicate held on 30.04.2019 has resolved to approve the draft Academic and Examination Calendar for the Academic year 201920 (Itemno.08.43). The committee empowered to compile the Academic and Examination Calendar,at its meeting held on 18.05.2019 before despatching the calendar to Kerala University Press for printing recommended to effect some corrections in the calendar with regard to commencement of dates for PG and UG (CBCSS) programmes and made some modifications as suggested by the members in the draft Academic and Examination Calendar for the year 201920.

The draft Academic and Examination Calendar for the Academic year 2019 20, after effecting corrections and suggestions made by the members of the committee is placed before the Syndicate for consideration (Draft Calendar appended).

Resolution of the Syndicate

RESOLVED that the item be referred to the specially constituted Committee on Examination due to be held on 29.05.2019.

Item .09.97: *Issuing certificates through online- Reporting of - reg:*

(Ac.A IV)

The Director, Computer Centre has submitted a report to the Vice Chancellor, on progress regarding online services in the University of Kerala. In the report it has been stated that the certificates and services viz. Matriculation, Eligibility, Recognition, Equivalence, Hall Ticket, Condonation, Semester wise Mark Lists, Revaluation Memo, Consolidated Mark Lists, Provisional Certificates, Course Certificates, Re-admission, College Transfer, University Transfer, Migration, Medium of Instruction are aimed to be implemented through online in three phases. As per the orders of the Vice-Chancellor, sanction was given to implement the issuance of certificates through online, subject to reporting the Syndicate. A U.O. was issued in this regard vide U.O. No. Ac.AIV/2/18723/2019 dt 23.05.2019.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.09.98 **UIT Regional Centre Sastamcotta - Administrative Sanction for Construction of new building - reg.**

(Ad.A.VII)

The Chief Engineer, Public Works Department, vide letter no. CE/BL/PL1/KLM/3606/2018 dated 29-08-2018, requested to accord administrative sanction of the University for the work of construction of new building for UIT Sastamcotta in accordance with the requirements submitted by the then Principal Prof. Sudhakaran Pillai A.S. and requested to communicate it with PWD Office for arranging the work and attached the detailed estimate amounting to ₹ 500 Lakhs for the above said work prepared based on the current DSR. The nature and necessities of the work are well explained in the estimate report and it is also remarked that total amount under the head of account for the year 2018-19 is ₹ 2,50,00,000/- (Head of Account 4202-01-203-99).

But, at time of receipt of estimate, no records regarding the property or Construction of building for Sastamcotta was found as maintained in the records kept in University. The only record available in this matter was a letter dated 22-03-2018 from Sri. K. S. Gopakumar, former member Syndicate, stating willingness of a person to transfer 30 cents of a property in favour of Registrar University of Kerala and seeking the copy of Adhaar and photo for purpose of registration.

Therefore as per the orders of the Registrar, the file was forwarded to Estate Officer for remarks whether any property has been transferred to the University for the purpose of constructing building for UIT Sastamcotta. The Estate Officer remarked that there are no records or any details available in the Estate Office regarding the property transferred to UIT Sastamcotta for the construction of the building. Also Estate officer has remarked that it was informed by Sri. K. S. Gopakumar, former member Syndicate that all the details are available with Sri. Sudhakaran Pillai A. S., the Principal, UIT Pathanapuram who hold the additional charge in UIT, Sastamcotta.

A letter was sent to the Principal on 08-11-2018 vide letter No. Ad.A.VII.19241/ 2018(1) for furnishing the original deed and other relevant documents like tax receipt etc. in respect of the property donated by Sri. Gopalakrishna Pillai to the University for the UIT Regional Centre, Sastamcotta

The then Principal Sri. Sudhakaran Pillai A.S., UIT, Sastamcotta vide letter no. UIT/SAT/160/18 dated 24-10-2018 has forwarded the attested photocopy of the title deed (Doct.No. 770/2018 of SRO, Sastamcotta) executed by Sri. K.R. Gopalakrishna Pillai in favour of the Registrar, University of Kerala for UIT Sasthamcotta. Later the Principal Dr. K. Rajendran vide letter dated 19-11-2018 has forwarded the original gift deed (No. 770/2018) and vide letters dated 03-01-2019 and 30-03-2019 has forwarded the Original Tax receipt, Location Certificate, Sketch of the land and Thandaper details. All the documents including Original deed is kept in the safe custody of the Registrar.

The Vice Chancellor has ordered to place the matter for according administrative sanction for the work related to construction of new building for UIT Sastamcotta before the next meeting of the Syndicate .Accordingly the matter is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED to accord administrative sanction to the construction of new building.

Item No.09.99 **Minutes of the meeting of the subcommittee constituted for the redressal of anomalies regarding the online hostel admission procedure held on 21.05.2019 and draft prospectus- Consideration of -reg.**

(Ad.DII)

The Hostel Monitoring Committee held on 10.05.2019 recommended to constitute a Subcommittee for the redressal of anomalies regarding the online hostel admission procedure, with the Pro-Vice-Chancellor, Director, Computer Centre , Convener, Standing Committee of the Syndicate on Students' services, the Wardens- Men's hostel and Research Hostels as members. The Hostel

Monitoring Committee also recommended to prepare a prospectus with regard to admission to University hostels.

Accordingly the meeting of the Sub-committee held on 21.05.2019 discussed in detail about the restructuring of the online hostel admission procedure and finalize the prospectus submitted by the Director, KUCC.

It may be noted that the *Hostel Monitoring Committee held on 10.05.2019 had recommended to reserve 5% of seats in Men's Research Hostel, Kariavattom to Foreign students. This may also be included in the prospectus.*

The Vice Chancellor has ordered to place the matter before the Syndicate.

Accordingly the minutes of the meeting of the subcommittee alongwith draft prospectus for admission to University hostels is placed before the Syndicate for approval.

<p>Resolution of the Syndicate RESOLVED not to consider reservation for foreign students at present.</p>

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Item No. 09.100 *Conduct of Open Defence Examination via Video Conferencing- request from Ms.Hoda Jashan - Iranian Research Scholar- Consideration of - reg. (Ac.EV)*

Ms. Hoda Jashan, Iranian Research Scholar in Commerce under the guidance of Dr. Gabriel Simon Thattil, has submitted her thesis on 08/10/2015. All the three adjudicators had forwarded the evaluation reports in favour of the candidate. Among them Dr. Chinnaih, Professor and Head, Department of Management Studies, Madurai Kamaraj University, Madurai was nominated as the Chairman on 27/04/2016 for conducting the Open Defence Examination of the candidate. The nomination was intimated to the Chairman, the Dean of the Faculty of Commerce, the Head of the Department of Commerce and the Research Supervisor vide letter No.Ac.EV/1/6703/15 dated, 27/04/2016. Since the Chairman, supervising teacher and the Head of the Department of Commerce haven't responded to the intimation, the Open Defence Examination has been kept in abeyance. The candidate has later forwarded a request dated, 05/10/2017 for the conduct of the Open Defence via online. The request of the candidate was rejected and the same was communicated vide letter No.Ac.EV/1/6705/15 dated, 28/10/2017.

The candidate again requested permission to conduct the Public Viva Voce via Video Conferencing. She has stated in her request that she had returned to Iran on expiry of her research visa and the Indian Embassy in Iran has declined to issue her visa to attend the Ph.D Viva Voce. Dr.Shashi Tharoor (M.P, Lok Sabha, Thiruvananthapuram) has also forwarded the representation received from Ms. Hoda Jashan requesting permission to attend her Public Viva Voce and the Open Defence via Video Conferencing. The request of the candidate was considered by the Syndicate at its meeting held on 10/05/2018 (Item No. 35.65) and resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research. The Standing Committee of the Syndicate on Academics and Research held on 26/06/2018 has considered the request and recommended to entrust the Director, Research to submit a detailed proposal. The Syndicate held on 11/07/2018 has resolved to approve the recommendation of the Standing Committee vide item No. 02.90.D9.

The Director of Research has forwarded a proposal after examining the matter alongwith the remarks from Supervising Teacher and the Director, Computer Centre, University of Kerala. The Director Research has opined that "Our University lack a Video Conferencing System to conduct Online Open Defence Examination in a befitting manner. On considering the future of the student the Open Defence of Ms.Hoda Jashan can be conducted via Skype, as an individual case. Skype conference call with a three way video communication is preferred than two way, as the audience can also participate".

The proposal of the Director, Research was placed before the Standing Committee of the Syndicate on Academics and Research held on 10/01/2019. The recommendation of the Standing Committee of the Syndicate on Academics and Research to entrust IQAC to submit a detailed report exploring the feasibility of the report submitted by the Research Director was approved by the Syndicate meeting held on 22/01/2019 (Item No.02.100.D18).

The Director, IQAC vide letter dated 24/04/2019 has recommended to conduct the Public Viva Voce and Open Defence for Ms. Hoda Jashan in the Online Skype mode with three way Video Communications as recommended by the Director Research. He has stated that the Public Viva Voce

on the Ph.D Work of Ms.Hoda Jashan is due from 2015 and to treat the matter as most urgent. Considering the above, The Vice Chancellor has ordered to place the matter before the Syndicate.

The matter regarding the conduct of the Open Defence Viva Voce of Ms.Hoda Jashan Iranian Research Scholar in Commerce via Online Skype Mode with Three way Video communications as recommended by the Director, IQAC and the Director, Research is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the proposal be agreed to.

Item No.09.101 Minutes of the meeting of the Syndicate Sub Committee held on 09.05.2019 to look into the functioning of the office of the Assistant Engineer (Mechanical) –Approval of-Reg.

(Ad A IV)

Minutes of the meeting of the Syndicate Sub Committee held on 09.05.2019 to look into the functioning of the office of the Assistant Engineer (Mechanical) is placed before the Syndicate for consideration. (Minutes appended)

അസിസ്റ്റന്റ് എഞ്ചിനീയർ, മെക്കാനിക്കലിന്റെ ഓഫീസിന്റെ പ്രവർത്തനങ്ങൾ മെച്ചപ്പെടുത്തുന്ന തിരുവേലിയുള്ള സിൻഡിക്കേറ്റ് ഉപസമിതിയുടെ മിനിറ്റ്സ്

വേദി - സിൻഡിക്കേറ്റ് മുറി
 സമയം - 2.15 P.M തീയതി 09.05.2019

താഴെ പറയുന്ന അംഗങ്ങൾ സന്നിഹിതരായിരുന്നു.

- | | | |
|---|---|--------|
| 1. ഡോ.എസ്.നസീബ്, സിൻഡിക്കേറ്റ് അംഗം | - | Sd/- |
| 2. അഡ്വ.ജി.സുഗുണൻ, സിൻഡിക്കേറ്റ് അംഗം | - | Sd/- |
| 3. ഡോ.പി.രാജേഷ്കുമാർ, സിൻഡിക്കേറ്റ് അംഗം | - | Absent |
| 4. ശ്രീ.ഷിജുഖാൻ.ജെ.എസ്, സിൻഡിക്കേറ്റ് അംഗം | - | Sd/- |
| 5. ഡോ.സി.ആർ.പ്രസാദ്, രജിസ്ട്രാർ | - | Sd/- |
| 6. സന്ദീപ്കൃഷ്ണൻ.ആർ, അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) | - | Sd/- |
| 7. ആദർശ്.റ്റി.എച്ച്. സെക്ഷൻ ഓഫീസർ, ഇ.കെ.II സി.ഡി.യൂണിറ്റ് | - | Sd/- |
| 8. ജാഹർഖാൻ.റ്റി. സെക്ഷൻ ഓഫീസർ, എ.ഡി.ബി.IV സി.പി. | - | Sd/- |
| 9. ഗിരീശകുമാർ.ജെ, സെക്ഷൻ ഓഫീസർ, എ.ഡി.എIV | - | Sd/- |

സർവ്വകലാശാലയുടെ കീഴിലുള്ള വിവിധ വാഹനങ്ങളുടെ നിലവിലെ, സ്ഥിതി അറ്റകുറ്റപ്പണികൾ, അംഗീകൃത വർക്കുചോപ്പ് എന്നവയുമായി ബന്ധപ്പെട്ട കാര്യങ്ങൾ സംബന്ധിച്ച യോഗത്തിൽ താഴെ പറയുന്ന സർവ്വകലാശാല വാഹനങ്ങളെ കുറിച്ചുള്ള വിശദമായ ചർച്ച നടന്നു.

- KBT 8090** - 32 വർഷം പഴക്കം ഉള്ള ബസ്. 3 വർഷമായി ഗൃഹേജിലാണ്. ലേലം ചെയ്യാനുള്ള നടപടിക്രമങ്ങൾ കാര്യവട്ടം ട്രാൻസ്പോർട്ട് വിഭാഗത്തിൽ ആരംഭിച്ചിട്ടു്.
- KL 01C 2235** - 26 വർഷം പഴക്കം ഉള്ള ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊരിക്കലും.
- KL 01 D 3119** - 25 വർഷം പഴക്കം ഉള്ള ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊരിക്കലും.
- KL 01 N 2627** - 20 വർഷം പഴക്കം ഉള്ള ബസ് CF Testനു വേിയുള്ള അറ്റകുറ്റപ്പണികൾ M/s.TEATICS ൽ നടന്നുകൊരിക്കലും.
- KL 01 BE 6755** - 7 വർഷം പഴക്കം ഉള്ള ബസ്
- KL 01 AM 7066**-13 വർഷം പഴക്കം ഉള്ള ബോലേറോ ഇപ്പോഴും സർവീസ് നടത്തിക്കൊരിക്കലും.
- KL 01 AC 929** - 15 വർഷം പഴക്കം ഉള്ള യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് കോളേജ് ഉപയോഗിക്കുന്ന ബസ്, 3 മാസമായി സർവീസ് നടത്തുന്നില്ല. CF Testനു വേിയുള്ള അറ്റകുറ്റപ്പണികൾ M/s.TEATICS ൽ നടന്നുകൊരിക്കലും.
- KL 01 BA 2848** - 8 വർഷം പഴക്കം ഉള്ള യൂണിവേഴ്സിറ്റി എഞ്ചിനീയറിംഗ് കോളേജ് ഉപയോഗിക്കുന്ന ബസ്. ഇപ്പോഴും സർവീസ് നടത്തിക്കൊരിക്കലും. അറ്റകുറ്റപ്പണികൾ ചെയ്യുന്നത് M/s.TVS Iyergar and Sons Pvt Ltd.
- KL 22 4454** - 12 വർഷം പഴക്കം ഉള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ജീപ്പ്. 3 ലക്ഷം കിലോമീറ്റിൽ കൂടുതൽ ഓടി. സർവീസ് കോൺട്രാറ്റിലുള്ള ജിജോമോട്ടേഴ്സ് ഇപ്പോൾ പ്രവർത്തിക്കാത്തതിനാൽ എല്ലാ അറ്റകുറ്റപ്പണികളും M/s.TEATICS ലാണ് നടത്തുന്നത്.

10. **KL 22 A 458** - 11 വർഷം പഴക്കമുള്ള ബൊലേറോ ഇപ്പോഴും സർവീസ് നടത്തുന്നു, അവസാന അറ്റകുറ്റപ്പണികൾ നടത്തിയത് M/s.TVS Iyergar and Sons Pvt Ltd ൽ ആണ്. അറ്റകുറ്റപ്പണികൾ അംഗീകൃത വർക്ക്ഷോപ്പിലും M/s.TEATICS ലും നടത്താൻ.
11. **KL 01 AX 4237** - 9 വർഷം പഴക്കമുള്ള PRC ഉപയോഗിക്കുന്ന ടവേർ അറ്റകുറ്റപ്പണികൾ നടത്തുന്നത് ദീൽ മോട്ടോഴ്സിൽ ആണ്.
12. **KL 01 B 9724** - 26 വർഷം പഴക്കമുള്ള ജിയോളജി വിഭാഗത്തിന്റെ ടെമ്പോ സർവീസ് നടത്തുന്നു റായിരുന്നില്ല. ഈ വാഹനത്തിനുപകരം ജിയോളജി ഡിപ്പാർട്ട്മെന്റിന് വേണ്ടി പുതിയ ഫോഴ്സ് ട്രാവലർ വാങ്ങുകയും ടി വാഹനം ഭരണവിഭാഗത്തിന്റെ ഉപയോഗത്തിനും കൂടി ഉപയോഗപ്പെടുത്തിവരുന്നു.
13. **KL 01 AD 8553** - 14 വർഷം പഴക്കമുള്ള എൻ.എസ്.എസ്-ന്റെ അമ്പാസിഡർ കാർ വാഹനം ഇപ്പോൾ സർവീസ് നടത്തുന്നില്ല എൻ.എസ്.എസ്-ന്റെ ഫ് ഉപയോഗിച്ച് വാങ്ങിയ വാഹനം വിൽക്കാനുള്ള തുടർനടപടികൾ സ്വീകരിക്കണമെന്ന് യോഗത്തിൽ അഭിപ്രായപ്പെട്ടു.
14. **KL 01 AW 4045** - 17 വർഷം പഴക്കമുള്ള CACEE ഉപയോഗിക്കുന്ന വാഹനം. ഇപ്പോഴും സർവീസ് നടത്തുന്നു M/s.TEATICS ൽ അറ്റകുറ്റപ്പണികൾ ചെയ്യുന്നു.
15. **KL 01 AC 6982** - 15 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ബൊലേറോ ഇപ്പോഴും സർവീസ് നടത്തുന്നു
16. **KL 01 AQ 311** - 12 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനം. വാഹനം വിൽക്കുന്നതിനായി PWD വാല്യൂ അസസ്മെന്റ് നടത്തികഴിഞ്ഞു.
17. **KL 01 AS 2609** - 11 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനം. ഡിസംബർ 2018 മുതൽ സർവീസ് നടത്താൻ പറ്റുന്ന അവസ്ഥയിൽ അല്ല, വാഹനത്തിന്റെ ക്രാഷ് ഓഫ്റ്റ് ഒടിഞ്ഞു പോയെന്നും എൻജിൻ വർക്ക് വേണമെന്നും ഇതിനായി 60,000/- രൂപ ആകുമെന്നും അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) അറിയിച്ചു. വാഹനം 4 ലക്ഷം കിലോമീറ്ററിലധികം ഓടിയിട്ടു്.
18. **KL 01 AS 6429** - 11 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാഹനമാണിത്. 2018 ജനുവരി മുതൽ വാഹനം ഓടിക്കാൻ പറ്റുന്ന അവസ്ഥയിൽ അല്ല. 3 ലക്ഷം കിലോമീറ്റിൽ അധികം ഓടിയ വാഹനം വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ ആരംഭിച്ചിട്ടു്.
19. **KL 01 AW 7960** - 9 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ബൊലേറോ M/s.TVS Iyergar and Sons Pvt Ltd, Kollam വർക്ക്ഷോപ്പിൽ അറ്റകുറ്റപ്പണികൾക്കായി നൽകിയിരിക്കുകയാണ്. മെയ് 2 നാണ് ഡീസൽ പൈപ്പ് പൊട്ടി വാഹനം വർക്ക് ഷോപ്പിൽ ആയത്.
20. **KL 01 AY 9104** - 8 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ CEയുടെ ഔദ്യോഗിക വാഹനമാണ്. 30.04.2019 മുതൽ സർവീസ് നടത്തുന്നില്ല. വാഹനത്തിനു പകരം മറ്റൊരു വാഹനം വാങ്ങാനുള്ള നടപടികൾ EK II ൽ നടന്നുവരുന്നു.
21. **KL 01 BA 244** -8 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിന്റെ ട്രാവലർ ഇപ്പോഴും സർവീസ് നടത്തുന്നു.
22. **KL 01 T 4149** - 18 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ കാർ ജനറൽ പുള്ളിൽ ഉപയോഗിച്ചിരുന്നതാണ്. നിലവിൽ ഓടുന്നില്ല. പകരം ഒരു Ertiga VDi വാങ്ങിയിട്ടു്. വാഹനം വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ അവസാനഘട്ടത്തിലാണ്.
23. **KL 01 AL 6265** - 13 വർഷം പഴക്കമുള്ള അമ്പാസിഡർ കാർ ജനറൽ പുള്ളിൽ ഉപയോഗിച്ചിരുന്നതാണ്. നിലവിൽ എൻ.എസ്.എസ്-ന് അനുവദിച്ചു നൽകിയിരിക്കുന്നു വിൽക്കാനുള്ള നടപടിക്രമങ്ങൾ അവസാന ഘട്ടത്തിലാണ്. വാഹനത്തിനു പകരം ഒരു Ertiga VDi വാഹനം വാങ്ങി.
24. **KL 22 9774** - 11 വർഷം പഴക്കമുള്ള ബൊലേറോ ജനറൽ പുള്ളിൽ ഉപയോഗിക്കുന്നതാണ്. സർവീസ് നടത്തുന്നു്.
25. **KL 22 9755** - 11 വർഷം പഴക്കമുള്ള ബൊലേറോ ജനറൽ പുള്ളിൽ ഉപയോഗിക്കുന്നതാണ്. സർവീസ് നടത്തുന്നു്.
26. **KL 01 AW 5672** - 9 വർഷം പഴക്കമുള്ള ടോയോട്ട കോറോള ആൾട്ടിസ് കാർ ബഹു.വൈസ് ചാൻസലറുടെ ഔദ്യോഗിക വാഹനം ആണ്. വാഹനത്തിന് പകരം ടോയോട്ട ഇനോവ ക്രിസ്റ്റ VX വാങ്ങാൻ സബ്ജെക്ട് ഓഫീസർ നൽകിയിട്ടു്. KL01 AW 5672 ജനറൽ പുള്ളിലേക്ക് നൽകാൻ തീരുമാനം ആയിട്ടു്. 07.05.2019 മുതൽ വാഹനം M/s.Nippon Toyoto യിൽ A/c യുടെ അത്യാവശ്യ പണികൾ ചെയ്യുന്നതിനായി നൽകിയിരിക്കുകയാണ്.
27. **KL 01 BA 1705** - 8 വർഷം പഴക്കമുള്ള ഫോഡ് ഫിയസ്റ്റ കാർ രജിസ്ട്രാറുടെ ഔദ്യോഗിക വാഹനം ആണ്. ഇപ്പോഴും ഉപയോഗിച്ചു വരുന്നു.
28. **KL 01 BP 7946** - 5 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ ബൊലേറോ ഇപ്പോഴും സർവീസ് നടത്തുന്നു്.
29. **KL 01 BP 7828**-5 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ ബൊലേറോ ഇപ്പോഴും സർവീസ് നടത്തുന്നു്.

- 30. **KL 01 BS 91** - 4 വർഷം പഴക്കമുള്ള ബോട്ടണി വിഭാഗത്തിന്റെ ബൊലേറോ ഇപ്പോഴും സർവ്വീസ് നടത്തുന്നു.
- 31. **KL 01 BV 3337** - 3 വർഷം പഴക്കമുള്ള മാരുതി സിയാസ് കാർ പ്രോ വൈസ് ചാൻസലറുടെ ഔദ്യോഗിക വാഹനമാണ് ഇപ്പോഴും ഉപയോഗിച്ചുവരുന്നു.
- 32. **KL 01 BR 1707** - 4 വർഷം പഴക്കമുള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ബൈക്ക് നിലവിൽ സർവ്വീസ് നടത്തുന്നു.
- 33. **KL 01 BR 1862** -4 വർഷം പഴക്കമുള്ള കാര്യവട്ടം സെക്യൂരിറ്റി വിഭാഗത്തിന്റെ ബൈക്ക് നിലവിൽ സർവ്വീസ് നടത്തുന്നു.
- 34. **KL 01 BW 6807** - 5 വർഷം പഴക്കമുള്ള ബസ് സർവ്വീസ് നടത്തുന്നു.
- 35. **KL 01 CD 7933** - 1 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാൻ സർവ്വീസ് നടത്തുന്നു.
- 36. **KL 01 CD 7963** - 1 വർഷം പഴക്കമുള്ള CD യൂണിറ്റിലെ വാൻ സർവ്വീസ് നടത്തുന്നു.
- 37. **KL 01 CH 4819, KL 01 CH 4851** - 9 മാസം പഴക്കമുള്ള Ertiga VDi വാഹനങ്ങൾ ജനറൽ പുള്ളിൽ ഉപയോഗിച്ചുവരുന്നു. **KL 01 T 4149, KL 01 AL 6265** എന്നീ വാഹനങ്ങൾക്ക് പകരമാണ് ഈ ൪ Ertiga വാഹനങ്ങളും വാങ്ങിയിരിക്കുന്നത്.
- 38. **KL 01 CH 9743** - 7 മാസം പഴക്കമുള്ള ജിയോളജി ഡിപ്പാർട്ട്മെന്റിനും ജനറൽ പുള്ളിനുമായി വാങ്ങിയ **13 + D ഫോഴ്സ് ട്രാവലർ**

സർവ്വീസ് നടത്തിക്കൊരിക്കലുമില്ലാത്ത എല്ലാ വാഹനത്തിന്റെ ചെറുതും വലുതുമായ അറ്റകുറ്റപ്പണികൾ കമ്പനിയുടെ അംഗീകൃത സർവ്വീസ് സെന്ററുകളിലല്ല നടത്താറുള്ളത് എന്ന് അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) അറിയിച്ചു.

ഓരോ വാഹനങ്ങളേയും പറ്റിയുള്ള വിശദമായ ചർച്ചക്ക് ശേഷം വാഹനങ്ങളുടെ ബില്ലുകൾ തീർപ്പാക്കുന്നതിൽ കാലതാമസം വരുന്നതായി അസിസ്റ്റന്റ് എഞ്ചിനീയറുടെ, (മെക്കാനിക്കൽ) പരാമർശം ഉണ്ടായി. വാഹനങ്ങളുടെ അറ്റകുറ്റപ്പണികളുമായി ബന്ധപ്പെട്ട് ബില്ലുകളുടെ വേഗത്തിലുള്ള തീർപ്പാക്കലിന് സർവ്വകലാശാല ഭരണ വിഭാഗത്തിലുള്ളതു പോലെ ഒരു PD അക്കൗണ്ട് എക്സമിനേഷൻ വിഭാഗത്തിനും നൽകണമെന്ന് അസിസ്റ്റന്റ് എഞ്ചിനീയർ, (മെക്കാനിക്കൽ) നിർദ്ദേശിക്കുകയായി. തുടർന്ന് കമ്മിറ്റി താഴെ പറയുന്ന നിർദ്ദേശങ്ങൾ നൽകുകയായി

1. അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ സേവനം പാളയം ഓഫീസിൽ മുഴുവൻ സമയവും ഉണ്ടാകുന്നതിനായി ട്രാൻസ്പോട്ട് വിഭാഗം കാര്യവട്ടം ക്യാമ്പസിൽ നിന്ന് പാളയം ഓഫീസിലേക്ക് മാറ്റണം.
2. അസിസ്റ്റന്റ് എഞ്ചിനീയർ മെക്കാനിക്കലിന്റെ സാങ്കേതിക നൈപുണ്യം സർവ്വകലാശാലയ്ക്ക് ലഭ്യമാക്കുന്നതിന് കഴിയുന്നില്ല. അത്യാവശ്യമായ നടപടികൾ രജിസ്ട്രാർ സ്വീകരിക്കണം..
3. നിലവിൽ വാഹനങ്ങളുടെ അറ്റകുറ്റപ്പണികൾ അംഗീകൃത വർക്ക്ഷോപ്പുകൾക്ക് പുറത്ത് നൽകുന്നത് ഒഴിവാക്കിയേ തീരൂ. എന്നാൽ വളരെ അത്യാവശ്യമായ ഘട്ടങ്ങളിൽ ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥരുടെ ഉത്തരവ് പ്രകാരം അത്തരം സർവ്വീസ് ഉപയോഗിക്കാം.
4. പീരിയോഡിക്കൽ സർവ്വീസ് നടത്തുവാൻ നിഷ്കർഷിച്ചിരിക്കുന്ന കിലോമീറ്ററിനുള്ളിൽ തന്നെ വാഹനം സർവ്വീസ് ചെയ്യുന്നതായി ബോധ്യപ്പെട്ടിട്ടില്ല
5. വാഹനം വാങ്ങുന്നതുൾപ്പെടെയുള്ള കാര്യങ്ങളിൽ ഗുരുതരമായ കാലതാമസം വരുന്നതായി യോഗം വിലയിരുത്തി.
6. ബില്ലുകൾ സമയബന്ധിതമായി തീർപ്പാക്കുന്നതുമായി ബന്ധപ്പെട്ടതുൾപ്പെടെയുള്ള ഭരണപരമായ കാര്യങ്ങളിൽ വാഹനങ്ങളുടെ ഡ്രൈവർമാരുടെ സേവനങ്ങളും ഉപയോഗപ്പെടുത്തേതു്.

അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ ഓഫീസിന്റെ പ്രവർത്തനം കാര്യക്ഷമമാക്കുന്നതിനും നടപടികൾ സ്വീകരിച്ചേ തീരൂ.

യോഗനടപടികള് 4.15 P.M -ന് അവസാനിച്ചു.

അനുബന്ധം

1. അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ ഓഫീസിൽ പരിഷ്കരണങ്ങള് നടപ്പിലാക്കുന്നതിനായി അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) സമർപ്പിച്ച റിപ്പോർട്ട്.
2. സർവ്വകലാശാല വാഹനങ്ങള് സംബന്ധിക്കുന്ന അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ റിപ്പോർട്ട്.
3. ഡ്രൈവർമാരുടെ പ്രധാന ചുമതലകൾ നിശ്ചയിക്കുവാൻ വേണ്ടി അസിസ്റ്റന്റ് എഞ്ചിനീയർ (മെക്കാനിക്കൽ) ന്റെ അഭിപ്രായങ്ങൾ.

സർവകലാശാല ഡ്രൈവർമാരുടെ പ്രധാന ലക്ഷ്യം സുരക്ഷിതമായ യാത്രകൾ ഒരുക്കുകയെന്നതാണ് .ഇതിനായി ഡ്രൈവിംഗ് ആയാസരഹിതവും ആസ്വാദ്യകരവും അപകടരഹിതവുമായതുകേണ്ടതുണ്ട്, ഒപ്പം പരമാവധി ഇന്ധനക്ഷമത കൈവരിക്കാനും കഴിയണം. യാത്രക്കാർക്ക് ഭയരഹിതവും ആയാസരഹിതവുമായി വാഹനത്തിൽ കഴിയാൻ സഹായിക്കുന്നതും ഡ്രൈവർ തന്നെയാണ്. അതുകൊണ്ട് തന്നെ യാത്രക്കാരുടെ യാത്രാവശ്യത്തിലെ ഏറ്റവും പ്രധാന ഘടകം ഡ്രൈവറായി മാറുന്നു .

പ്രധാന ചുമതലകൾ

1. വാഹനത്തിലെ യാത്രക്കാരുടെ രക്ഷയ്ക്കും സുഖത്തിനും സഹായകരമായ വിധത്തിലും മറ്റ് റോഡുപയോഗക്കാർക്ക് മതിയായ പരിഗണനയും പരിരക്ഷയും നൽകിയും അപകടങ്ങൾ ഉണ്ടാകാത്തതരത്തിലും പരമാവധി ഇന്ധനക്ഷമത ലഭ്യമാകത്തക്ക രീതിയിലും വാഹനം ഓടിക്കുക.
2. ഡ്രൈവർമാർ ഡ്യൂട്ടിക്ക് ഹാജരാകുമ്പോൾ സാധുതയുള്ള ഡ്രൈവിംഗ് ലൈസൻസും ബാഡ്ജും ഒപ്പം കരുത്തേണ്ടതാണ് .ലൈസൻസ് കാലാവധിയിൽ പുതുക്കിയുണ്ടെന്ന് ഉറപ്പുവരുത്തുകയും ആയത് മേലുദ്യോഗസ്ഥരെ ബോധ്യപ്പെടുത്തേണ്ടതുമാണ് .
3. ഡ്യൂട്ടിക്ക് ഹാജരാകുമ്പോൾ സർവകലാശാല നിഷ്കർഷിച്ചിട്ടുള്ള യൂണിഫോം ധരിച്ചിരിക്കണം. ഏതെങ്കിലും കാരണത്താൽ യൂണിഫോം ധരിക്കാതെ വാഹനമോടിക്കേണ്ടി വന്നാൽ ആയത് ലോഗ് ബുക്കിൽ രേഖപ്പെടുത്തേണ്ടതും കൺട്രോളിങ് ഓഫീസറെ സാക്ഷ്യപ്പെടുത്തേണ്ടതുമാണ്.
4. യാത്ര പുറപ്പെടാൻ ചുമതലപ്പെടുത്തിയിരിക്കുന്ന സമയത്തിന് കുറഞ്ഞത് അരമണിക്കൂർ മുൻപെങ്കിലും വാഹനം പാർക്ക് ചെയ്തിരിക്കുന്ന സ്ഥലം/ ഗ്യാരേജിൽ എത്തിയിരിക്കണം. വാഹനം യാത്രക്ക് സജ്ജമാണോയെന്ന് പരിശോധിച്ച് ഉറപ്പുവരുത്തുകയും വേണം.
5. ഒരു ദിവസത്തെ ഡ്യൂട്ടിക്ക് മുൻപും ശേഷവും കൺട്രോളിങ് ഓഫീസറെ നേരിൽ കണ്ട് അടുത്ത ഡ്യൂട്ടിയെ കുറിച്ച് ബോധവാനായിരിക്കണം. ലോഗ് ബുക്ക് കൃത്യമായി അതാത് ദിവസം തന്നെ കൺട്രോളിങ് ഓഫീസർ സാക്ഷ്യപ്പെടുത്തിയിരിക്കണം.
6. ഡ്യൂട്ടിക്ക് ഹാജരായി കഴിഞ്ഞാൽ ഓടിക്കേണ്ട വാഹനത്തിന്റെ താക്കോൽ, ലോഗ് ബുക്ക് എന്നിവ ബന്ധപ്പെട്ട സെക്ഷനിൽ നിന്നും കൈപ്പറ്റേണ്ടതാണ്.
7. തുടർന്ന് അനുവദിച്ചിരിക്കുന്ന വാഹനത്തിന്റെ പ്രാഥമിക പരിശോധന നടത്തേണ്ടതാണ്
 - a. വാഹനത്തിന്റെ അകവും പുറവും വൃത്തിയാണെന്നു ഉറപ്പുവരുത്തുക, ആവശ്യമെങ്കിൽ വൃത്തിയാക്കുക
 - b. ഇന്ധന ടാങ്കിൽ ഇന്ധനം എത്രയുണ്ടെന്ന് ഉറപ്പുവരുത്തുക.തുടർന്നുള്ള യാത്രകൾക്ക് ഇന്ധനം പര്യാപ്തമാണോ എന്ന് ഉറപ്പുവരുത്തുക .
 - c. ടയർ പ്രഷർ ,ടയറിന്റെ കണ്ടീഷനുകൾ ,സ്പെയർ വീൽ ടയർ മാറ്റുവാൻ ഉള്ള ടൂൾകിറ്റ് എന്നിവ കൃത്യമാണെന്ന് ഉറപ്പുവരുത്തുക .
 - d. കൂളിങ് ,ഡീസൽ എന്നിവയുടെ ലീക്ക് പരിശോധിക്കുക ,ഫാൻ/ ഡ്രൈവ് ബെൽറ്റുകൾ പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - e. ബ്രേക്ക് സിസ്റ്റം തൃപ്തികരമാണോ എന്ന് ഉറപ്പുവരുത്തുക
 - f. ലൈറ്റുകൾ-ഹെഡ്ലൈറ്റുകളും പാർക്ക് ലൈറ്റുകളും ഇൻഡിക്കേറ്ററുകളും ബ്രേക്ക് ലൈറ്റുകളും ഡിപ്പർ സിച്ച് ,വൈപ്പർ ,മുതലായവയും പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - g. A/C യുള്ള വാഹനമാണെങ്കിൽ A/C യുടെ പ്രവർത്തനമുറപ്പുവരുത്തുക.
 - h. റിയർവ്യൂ മിററും സൈഡ് വ്യൂ മിററും പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക. വാതിലുകൾ, ഡോർ ലോക്കുകൾ, പവർ വിൻഡോകൾ, സീറ്റ് ബെൽറ്റുകൾ എന്നിവ പ്രവർത്തനക്ഷമമാണോ എന്ന് ഉറപ്പുവരുത്തുക.
 - i. വാഹനത്തിന്റെ പെയിന്റിനു / ബോഡിപാർട്ട്സിനു കേടുപാടുകൾ ഇല്ലെന്നു ഉറപ്പുവരുത്തുക.
 - j. വാഹനത്തിന് കേരള സർവകലാശാല/RTO നിയമങ്ങൾ നിഷ്കർഷിച്ചിരിക്കുന്ന രീതിയിലുള്ള ബോർഡുകൾ ഉണ്ടോയെന്ന് ഉറപ്പുവരുത്തുക.

പ്രാഥമിക പരിശോധനയിൽ എന്തെങ്കിലും തകരാർ ശ്രദ്ധയിൽ പെട്ടാൽ അത് ഡ്രൈവർക്ക് പരിഹരിക്കാവുന്നതാണെങ്കിൽ പരിഹരിക്കുക. അല്ലാത്തപക്ഷം കൺട്രോളിങ് ഓഫീസറെയും മെക്കാനിക്കൽ എഞ്ചിനീയറെയും വിവരമറിയിക്കുക

ഡ്യൂട്ടിക്കിടയിൽ ഡ്രൈവർ ഒരു കാരണവശാലും വാഹനത്തിനുള്ളിലോ, വാഹനത്തിനു പുറത്തോ പുകവലിക്കുകയോ നിരോധിക്കപ്പെട്ട മറ്റു ലഹരി പദാർത്ഥങ്ങളോ ഉപയോഗിക്കരുത്. മദ്യപിച്ച് ഡ്യൂട്ടി ചെയ്യുന്നതും ഡ്യൂട്ടിക്കിടയിൽ മദ്യപിക്കുന്നതും ഗുരുതരമായ കുറ്റകൃത്യമാണ്. മറ്റു ലഹരിപദാർത്ഥങ്ങളും (പാൻമസാല,വെറ്റിലമുറുക്ക് പോലുള്ളവ) അനുവദനീയമല്ല. ഇവയൊന്നും വാഹനത്തിൽ സൂക്ഷിക്കുവാനും പാടുള്ളതല്ല . മേൽസൂചിപ്പിച്ച ഏതെങ്കിലും വസ്തു ഉപയോഗിച്ച് ഡ്യൂട്ടി ചെയ്യുന്നവെന്നോ ഡ്യൂട്ടിക്കിടയിൽ ഉപയോഗിക്കുന്നവെന്നോ എന്ന്

മേലധികാരി/ യാത്രക്കാർ/സഹയാത്രികൻ ബോധ്യപ്പെട്ടാൽ ശിക്ഷണ നടപടികൾ മെക്കാനിക്കൽ എഞ്ചിനീയർക്കോ മറ്റു കൺട്രോളിങ് ഉദ്യോഗസ്ഥർക്കോ സ്വീകരിക്കാവുന്നതാണ്.

വേഗത നിയന്ത്രണങ്ങൾ പാലിക്കേണ്ടതുണ്ട്. സർവകലാശാല വാഹനങ്ങൾക്ക് മോട്ടോർ വെഹിക്കിൾസ് ഡിപ്പാർട്ട്മെന്റ് അനുവദിച്ചിട്ടുള്ള വേഗത നിയന്ത്രണങ്ങൾ കൃത്യമായി പാലിക്കണം , അല്ലാത്തപക്ഷം പിടിക്കപ്പെട്ടാൽ ശിക്ഷണ നടപടികൾ സർവകലാശാല സ്വീകരിക്കുന്നതായിരിക്കും.

വാഹനമോടിക്കുമ്പോൾ ഡ്രൈവർ യാതൊരു കാരണവശാലും മൊബൈൽ ഫോണോ, മൊബൈൽ ഫോണിൽ അധിഷ്ഠിതമായ വസ്തുക്കൾ(ബ്ലൂ ടൂത്ത് ഹെഡ് സെറ്റ്, വയേർഡ് ഹെഡ് സെറ്റ്, വൈഫൈ ഉപകാരങ്ങൾ) ഒന്നും പ്രവർത്തിപ്പിക്കാൻ പാടുള്ളതല്ല.

12. ഓരോ വാഹനത്തിന്റെയും ഉത്തരവാദിത്തം ഓരോ ഡ്രൈവർക്ക് എന്ന നിലയിൽ അനുവദിച്ച ക്രമപ്പെടുത്തിയിരിക്കുന്നു, പ്രസ്തുത വാഹനത്തിന്റെ ഉത്തരവാദിത്തം വാഹനത്തിൽ പോസ്റ്റ് ചെയ്തിരിക്കുന്ന ഡ്രൈവറിൽ മാത്രം നിക്ഷിപ്തമായിരിക്കും
13. രണ്ടാഴ്ചയിൽ ഒരിക്കൽ കൃത്യമായി ഗിയർബോക്സ്, ഡിഫറൻഷ്യൽ ഹൗസിങ് ഓയിൽ ലെവൽ എന്നിവ ചെക്കചെയ്യേണ്ടതും ആവശ്യമെങ്കിൽ ടോപ്പ് അപ്പ് ചെയ്യേണ്ടതുമാണ്, ഇത് കൂടാതെ ആവശ്യമുള്ള ഗ്രീസിങ്ങും നടത്തിയിരിക്കണം
14. വാഹനത്തിൽ വരുന്ന എല്ലാ ന്യൂനതകളും കൺട്രോളിങ് ഓഫീസർ മുഖേന മാത്രം മെക്കാനിക്കൽ എഞ്ചിനീയറെ അറിയിക്കേണ്ടതാണ്
15. വാഹനം സർവീസ് ചെയ്യാനായി കൊടുക്കുമ്പോൾ പ്രത്യേക പരിഗണന കൊടുക്കേണ്ട കാര്യങ്ങളെക്കുറിച്ച് അവ ബോധ്യപ്പെടുത്തുകയും ആവശ്യമെങ്കിൽ സ്വന്തം മേൽനോട്ടത്തിൽ സർവീസ് ഉറപ്പുവരുത്തുകയും ചെയ്യുക.
16. പ്രത്യേക തകരാറുകളാൽ വാഹനം റിപ്പയർ ചെയ്യാൻ കൊടുക്കുമ്പോൾ മേലധികാരി ആവശ്യപ്പെടുന്ന പക്ഷം വാഹനങ്ങളുടെ റിപ്പയറിനു മേൽനോട്ടം വഹിക്കുക.
17. വാഹനത്തിന്റെ ടൂൾസും സ്പെയർപ്ലൂം സംരക്ഷിക്കേണ്ടത് ഓരോ ഡ്രൈവർമാരുടെയും ഉത്തരവാദിത്തമാണ്.
18. വാഹനങ്ങളുടെ ഇന്ധനം, ലൂബ്രിക്കേറ്റിംഗ് ഓയിൽ എന്നിവയുടെ കണക്കുകൾ കൃത്യമായി സൂക്ഷിക്കേണ്ടതാണ്.
19. കേരള ഫിനാൻഷ്യൽ കോഡ് പ്രകാരം ഓരോരുത്തരും ലോഗ്ബുക്ക് കൃത്യമായി എഴുതി സൂക്ഷിക്കേണ്ടതാണ്.
20. വാഹനം കൈപറ്റുമ്പോൾ അതുമായി ബന്ധപ്പെട്ട രേഖകൾ (രജിസ്ട്രേഷൻ സർട്ടിഫിക്കറ്റ്, ഇൻഷുറൻസ് പേപ്പർ, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, ഓപ്പറേറ്റോഴ്സ് മാനുവൽ, പൊല്യൂഷൻ സർട്ടിഫിക്കറ്റ് എന്നിവ സാധ്യതയുള്ളതാണ്) ഉണ്ടെന്ന് ഉറപ്പുവരുത്തുക.
21. വാഹനം തിരികെ വാങ്ങുമ്പോൾ അതുമായി ബന്ധപ്പെട്ട രേഖകൾ (രജിസ്ട്രേഷൻ സർട്ടിഫിക്കറ്റ്, ഇൻഷുറൻസ് പേപ്പർ, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, ഓപ്പറേറ്റോഴ്സ് മാനുവൽ)ഉണ്ടെന്ന് ഉറപ്പുവരുത്തുക.
22. വാഹനങ്ങളുമായി ബന്ധപ്പെട്ട അറ്റകുറ്റപ്പണികൾ, ചാർജുകൾ, കി.മീ എന്നിവ ലോഗ്ബുക്കിൽ രേഖപ്പെടുത്തേണ്ടതാണ്.
23. ഇൻഷുറന്റ്സ് സർട്ടിഫിക്കറ്റ്, റെജിസ്റ്ററേഷൻ സർട്ടിഫിക്കറ്റ്, ഫിറ്റ്നസ് സർട്ടിഫിക്കറ്റ്, ഇന്ധനക്ഷമതാ സർട്ടിഫിക്കറ്റ്, തുടങ്ങിയവയുടെ പകർപ്പുകൾ ലോഗ്ബുക്കിൽ സൂക്ഷിക്കേണ്ടതാണ്.
24. ലോഗ്ബുക്കിൽ അതാതു മാസത്തിലെ വാഹനത്തിന്റെ ഇന്ധന ഉപയോഗത്തിന്റെ സംക്ഷിപ്തം തയ്യാറാക്കേണ്ടതാണ്.(opening k.m, closing k.m, total kilometer covered in the month, fuel purchase, consumption, closing balance)
25. വാഹനച്ചുമതലയുള്ള ഉദ്യോഗസ്ഥന്റെ നിർദ്ദേശപ്രകാരം മാത്രം ടിപ്പുകൾ, യാത്രക്കാർ, കയറ്റാവുന്ന സാധനങ്ങൾ എന്നിവ നിശ്ചയിക്കേണ്ടതാണ്. പ്രധാനമായും സ്റ്റേഷനറി സാധനങ്ങൾ നീക്കം ചെയ്യുമ്പോൾ വാഹനങ്ങൾക്കു കേടുപാടുകൾ സംഭവിക്കുന്ന രീതിയിൽ വാഹനം ഓവർലോഡ് ചെയ്യുവാൻപാടുള്ളതല്ല. ആവശ്യമെങ്കിൽ അനുവദനീയമായ നിലയിൽ ലോഡ് ചെയ്ത ഒന്നിലധികം ടിപ്പുകൾ നടത്തേണ്ടതാണ്. ഒരു ടിപ്പ് അധികമോടിക്കുന്നതാണ് ഓവർലോഡ് ചെയ്ത വാഹനത്തിനു അപകടം സംഭവിക്കുന്നതിനേക്കാളും നല്ലത് എന്ന് ഓർത്തിരിക്കണം
26. ടാക്സ്, ഫിറ്റ്നസ്, ഇൻഷുറൻസ്, പൊല്യൂഷൻ ടെസ്റ്റ്, ഇന്ധനക്ഷമതാ ടെസ്റ്റ്, ഇവയെല്ലാം മുൻകൂട്ടി ഉദ്യോഗസ്ഥനെ അറിയിക്കേണ്ടതും കാലാവധി അവസാനിക്കുന്നതിനു മുൻപ് തന്നെ പുതുക്കിവാങ്ങേണ്ടതുമാണ്.

27. വാഹന ഇൻഷുറൻസ് സർട്ടിഫിക്കറ്റ് കാലാവധി തീരുന്നതിന്റെ ഒരാഴ്ച മുൻപ് തന്നെ പുതുക്കി വാങ്ങേണ്ടതാണ് .അതിനായി ഒരു മാസം മുൻപ് തന്നെ അപേക്ഷകൾ ബന്ധപ്പെട്ട വകുപ്പിൽ സമർപ്പിക്കേണ്ടതാണ്.
28. മേലുദ്യോഗസ്ഥന്റെ നിർദ്ദേശപ്രകാരം ആവശ്യമെങ്കിൽ അധിക ഡ്യൂട്ടികൾ ചെയ്യേണ്ടതാണ്.
29. പ്രൈവറ്റ് അത്രേയ്ക്ക് മൂലമുണ്ടാകുന്ന അപകടങ്ങളുടെ നഷ്ടപരിഹാരങ്ങൾ അതതു പ്രൈവറിൽ നിന്നും ഈടാക്കുന്നതാണ് .(സമീരം ജീവനക്കാർക്കും താൽകാലിക ജീവനക്കാർക്കും ബാധകം).

Resolution of the Syndicate
RESOLVED that the item be referred to the next Syndicate.

Item No.09.102 **Minutes of the Combined meeting of the Standing Committees of the Syndicate on Academic & Research and Departments & Other Institutions of the University held at on 24.05.2019 – approval - reg.**

(Ad.A.VII)

A Combined meeting of the Standing Committees of the Syndicate on Academic & Research and Departments & Other Institutions of the University was held on 24.05.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON ACADEMIC & RESEARCH AND DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY

Date	:	24.05.2019
Time	:	04.00 p.m.
Venue	:	Syndicate Room

Members Present:

- | | | |
|--|---|------|
| 1. Sri. M. Lenin Lal (Convener, S/C on D&OIs) | - | Sd/- |
| 2. Dr. S Nazeeb(Convener, S/C on Academic & Research)- | - | Sd/- |
| 3. Adv. K.H. Babujan | - | Sd/- |
| 4. Sri. M. Sreekumar | - | Sd/- |
| 5. Dr. K. Shaji | - | Sd/- |
| 6. Dr. B. Unnikrishnan Nair | - | Sd/- |
| 7. Sri. M. Harikrishnan | - | Sd/- |
| 8. Dr. K. R. Kavitha | - | Sd/- |
| 9. Dr. K. B. Manoj | - | Sd/- |
| 10. Adv. G. Sugunan | - | Sd/- |

Absent:

1. Dr. R. Latha Devi

Item No. 09.102 **Centre for Biodiversity Conservation-Establishment of a gene bank for wild ornamental plants of Western Ghats of Kerala and establishment of a germplasm conservatory for economically important plant species of the Andaman and Nicobar Islands and their sustainable utilization- Budget Speech `19 - 20 - Financial Assistance to the Centre - reg.**

The Centre for Biodiversity Conservation has been established vide U.O. No. Ac D/3/026953/2018 dated 03.10.2018 at Department of Botany, Kariavattom. A proposal for giving financial aid of Rupees Twenty Five Lakhs to the Centre for Biodiversity Conservation was envisaged in the Budget Speech 2019-20. The Syndicate at its meeting held on 28.03.2019 resolved to authorize the Director, Biodiversity Centre, to submit a proposal and to place it before the Combined Meeting of the Standing Committee of the Syndicate on Academics and Research & Departments and other Institutions.

Dr. A. Gangaprasad, Hon. Director, Centre for Biodiversity Conservation has submitted a proposal for financial aid to the Centre for Biodiversity Conservation for conducting the specific projects ‘Centre for Biodiversity Conservation and establishment of a gene bank for wild ornamental plants of Western Ghats of Kerala and establishment of a germplasm conservatory for economically

important plant species of the Andaman & Nicobar Islands and their sustainable utilization, along with item wise budget for the next year as detailed below.

Sl. No.	Items	Amount	Total
1.	Man Power Post Doctoral Fellow/ Research Associate (2 Nos) @ 18,000/- month from July 2019 to March 2020, 9 months	3,24,000/-	3,24,000/-
2	Lab Infrastructure development	14,00,000/- 14,00,000/-	
3	Contingency Including labour charges (2 Casual Labourers @Rs. 630/day	3,24,000/-	3,24,000/-
4	Consumables	4,00,000/-	4,00,000/-
5	Travel	50,000/-	50,000/-
	Total	25,00,000/-	

5. Justifications for manpower

Two Post Doctoral Fellow/ Research Associate would be needed to carry out the establishment of plants collected from Western Ghats as well as from Andaman Nicobar Islands and standardize the regeneration protocols using conventional and non conventional methods. The man power also utilized for breeding of wild ornamental to produce novel hybrids and also phytochemical and pharmacological evaluation of medicinal plants collected from Andaman Nicobar Islands which leads to quality publications/ patenting.

One Fellow will be assigned to wild ornamental project and second fellow will be assigned to the Andaman project.

2. Justifications for Lab infrastructure

As part of the establishment of Centre Biodiversity Conservation, a building is under construction. For the infrastructure development of the laboratory which includes laboratory tables, air conditioners for culture room and incubation room and other infrastructure will be met from the infrastructure head.

• Justifications for Contingencies

Contingency will be used to meet the expenses on stationery, engaging casual labours for the proper maintenance of the established plants in the field. Contingencies will also be required to pay for repair and maintenance of equipment and other unforeseen and unavoidable incidental expenses.

4. Justifications for consumables

The consumables proposed include chemicals/ solvent are essentially needed for media preparation for mass multiplication of target species, exploitation of active compounds, extraction secondary compounds, phytochemical and pharmacological evaluation etc. Other consumable items like clay pots, poly bags, cow dung, sand, manure etc essential for hardening and establishment of the plants collected from wild.

• Justifications for Travel

The plants selected for the study are confined to special environment in the forest of Western Ghats and forest areas of Andaman & Nicobar Islands.. So extensive travelling is involved for the collection of plant materials. Attending meeting, seminar/ symposia, visit to other institution for scientific discussion. In this regard the budget quoted towards travel is justified.

As per orders of the Vice Chancellor, the proposal for financial aid to the Centre for Biodiversity Conservation for conducting the specific projects is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations:

The Committee considered the proposal and recommended to approve it.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Academic & Research and Departments & Other Institutions of the University was held on 24.05.2019, be approved.

Item No.09.103 Service Tax – Details sought by the Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence, Thiruvananthapuram-opinion of the University Tax Practitioner – reg.

(Ac. BII)

The Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence, Thiruvananthapuram Unit vide letter dated 14.03.2019 sought the details of monthwise amount of affiliation fee, institution registration fee and financial guarantee received from October 2013 to June 2017. In reply, the following details have been forwarded to the Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence vide letter dated 08.04.2019.

1. List of Self financing colleges affiliated to the University of Kerala and courses offered in the colleges during 2013-2017.
2. Details pertaining to rate of Initial affiliation fee, Annual Administration fee and Financial Guarantee collected from the affiliated self financing colleges.

Again vide letters dated 05.04.2019 and 13.05.2019 the Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence, Thiruvananthapuram sought monthwise amounts of affiliation fee, Institution registration fees, financial guarantee and faculty training fee received for the period from April 2014 to June 2017.

Following may be noted in this context:

a. The Syndicate at its meeting held on 22.01.2019 vide item no.02.113.01 resolved to enhance the fees levied for various purposes related to affiliation for colleges/courses. Among the fees, the annual administration fee is collected annually and remaining all are one-time remittance subject to requirement.

b. On the basis of the receipt of letter from the Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence, Thiruvananthapuram Unit, Sri.Thomaskutty. P.C, the University Tax Consultant vide letters dated 20.04.2019 and 15.05.2019 was requested to furnish his views on the following matters.

1. Whether the statutory Universities are treated as service organization for the purpose of service tax.
2. If so, the rates applicable to the fees related to affiliation/annual administration.

c. Now the Tax Practitioner offered his remarks as follows:

“A similar kind of notice was issued to this office earlier and the Financial Officer was appeared before the Intelligence Officer as well as the Commissioner of Service Tax (appeals). The Commissioner of Service Tax (appeals) issued a favourable decision stating that affiliation/annual administration fees are not liable to service tax. The order was issued in favour of the University not to collect service tax citing the similar decision made in favour of MG University, Kottayam. The Department of service Tax opted for a second appeal to Tribunal. The decision on the same is pending and there may be a chance where the decision may be favour to University, if at all it may be a reverse decision the rate applicable shall be 18%. “

It may also be noted that University is not levying any fees in the head affiliation fee. Instead the fees are initial affiliation fees to be remitted at the time of obtaining affiliation for a new college or new programmes in an existing college. Annual Administration fees to be remitted annually by all self Financing colleges.

As per the orders of the Vice Chancellor, the request from the Senior Intelligence officer, Directorate General of Goods and Service Tax Intelligence, Thiruvananthapuram seeking monthwise amounts of affiliation fee, Institution registration fees, financial guarantee etc along with the remarks of the University Tax Practitioner is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to give suitable reply to the GST authorities and further resolved to proceed legally in the pattern followed by MG University.

Item No.09.104 New PG Programmes: Detailed Fee structure – Approval of -reg.

(CSS)

The meeting of the CSS Academic Committee with HoDs offering new PG programmes held on 26.02.2019 recommended to approve the starting of New PG programmes as detailed below from 2019 admission onwards.

1. MA West Asian Studies
2. MA Malayalam, Kerala Padanam, Madhyama Padanam
3. M.Com (Global Business Applications)
4. M.Sc Biodiversity Conservation.
5. M.Sc Applied Statistics and Data Analytics
6. M. A Public Administration
7. M.Sc Data Science.

As per the orders of the Hon'ble Vice Chancellor, the detailed fee structure for each programmes is placed before syndicate for approval.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance to be held on 03.06.2019.

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Special Item 1

The Syndicate authorize the Convenor, Standing Committee of the Syndicate on Finance to fix the remuneration/ sitting fee for Members of Technical Committee invited from outside.

(Ad.B1)

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Special Item 2

The Syndicate considered the inspection reports and Resolved to allow the following courses at UITs.

1. UIT Kottarakara B.Com (Elective - Computer Application)
2. UIT Paravoor BA Communicative English

(Ad.AVII/ Ac.H)

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Special Item 3

The Syndicate Resolved to allow the request of LL.B Students for Mercy Chance provided they are otherwise eligible.

(Ac.AIII)

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Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
25.05.2019



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 10th Meeting of the Syndicate held on 12.06.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.S.Nazeeb
4. Dr.P.Rajesh Kumar
5. Dr.B.Unnikrishnan Nair
6. Dr.K.B.Manoj
7. Sri.M.Sreekumar
8. Adv.G.Sugunan
9. Adv.K.H.Babujan
10. Dr.K.Shaji
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.M.Harikrishnan
14. Dr.K.R.Kavitha

Item No.10.01. *Confirmation of the Preliminary Minutes of the 9th Meeting of the Syndicate held on 25.05.2019 - reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 9th Meeting of the Syndicate held on 25.05.2019 with the following modifications:

Item No.09.01 The Syndicate considered the resolution of its meeting held on 30.04.2019 (Item No.08.14) to delete the portion "**FURTHER RESOLVED** that the University may approach the Government in Higher Education Department in the matter relating to the service benefits due to Dr.K.Madhukumar, Controller of Examinations (Retired)".

(Ad.A.I)

Item No.09.18.01 Resolution be corrected as "RESOLVED that the above recommendation Sl.No.1 be corrected as 'the content of the open letter **dated**, 27.09.2018.

(Ad.AVI)

Item No.09.19 **RESOLVED** that the resolution be corrected to read as "to entrust the Standing Counsel to file a Writ Petition before the Hon'ble High Court of Kerala".

(Ad.AVI)

Item No.09.38 Additional Item No.4 The resolution be modified and read as “Resolved to approve the recommendations of the Standing Committee of the Syndicate of Departments and Other Institutions of the University held on 16.05.2019 and **FURTHER RESOLVED** to address the concerned local bodies about difficulties based by the University in running the UITs and seek suitable and necessary assistance from their part in solving the issues”.

(Ad.AVII)

Item No.09.39.07 Resolved that the Minutes be corrected to read as follows with the 2nd resolution being modified:

“**RESOLVED** that Assistant Engineers (Civil) with B.Tech Qualification or those with Diploma Qualification and seven years experience as Assistant Engineer only be considered for promotion to the post of Assistant Executive Engineer.

RESOLVED to fill up the present vacant position of Assistant Engineer (Civil) through direct recruitment of PSC.

RESOLVED that further promotion as Assistant Executive Engineer and Assistant Engineer shall be as per PWD norms.

RESOLVED to approve the proposal for creation of posts, except Sl.No.6 (Overseer (Mechanical)) which be deleted.

FURTHER RESOLVED to create one post of Architectural Assistant in the Engineering Unit with qualification B.Arch, with Government permission.

ALSO RESOLVED that the vacant posts be reported to the PSC to be filled up through direct recruitment, with post of Work Superintendent Gr.I being redesignated as Overseer Grade II and Work Superintendent Gr.II being redesignated as Overseer Grade III as per Kerala PSC/ PWD norms.

ALSO RESOLVED that the Ordinances be amended accordingly.

ALSO RESOLVED to approve the transfer of Sri.Radhakrishnan R, Assistant Executive Engineer (Civil) to Sub Division to the Office of the University Engineer”.

(Ad.DII)

Item No.09.53 Resolution be modified by adding “Further Resolved to implement the revised format of employment contract from 01.07.2019 onwards, with the existing format being valid till the above date for all purposes.

Also Resolved that the revised format of employment contract be made applicable for all engagements and appointments on contract basis including teaching and non-teaching categories in the University Departments/ UCE/UITs/ UIMs/ KUCTEs/ Other Institutions, with the period of contract being limited to eleven months only in each instance.

(Ad.AVII)

Item No.09.56.01 The list of ICCR Sponsored Foreign Students for admission to PG Programmes the following details be incorporated against Sl.No.15

Sl.No.15	Mr.Frank Bernard Mlangalanga	Tanzania	BA in Co-operative Management and Accounting	M.Com	Department of Commerce, UoK	Eligible for admission to M.Com Programme
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(Ac.B1)

Special item 3 Resolution be modified to incorporate “LL.B Students 2012 readmission (Unitary) (3 year)”.

(Ac.AIII)

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