



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 4th Meeting of the Syndicate held on 08.02.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 09.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.Shaji.K
8. Sri.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.Shijukhan J.S
12. Sri.M.Harikrishnan
13. Sri.M.Lenin Lal
14. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department
15. Dr.K.R.Kavitha
16. Dr.Latha Devi.R

Item No.04.01. Confirmation of the Preliminary Minutes of the 2nd Meeting of the Syndicate held on 22.01.2019 - reg.

Item No.02.04 Referred to add "*with details of staff strength and students
strength*". (Ac.A.I)

Item No.02.14 Resolution be modified read as "*Referred to the Standing
Committee of the Syndicate on Academics and Research*". (Ad.AVII)

Item No.02.90.07 Portion printed as '*ഖണ അമഠലാശര*' be corrected read as '*JR
Academic*', '*പ്രരണരശരഠല*' be corrected as '*reconcile*' and '*രലഭ്യഠഹശലഠ
അഠാശരരശരണ സീളരഠ്യല*' be corrected as '*Centralized Admission Software*' (Ad.AVI/M&C1)

Item No.02.91.01 Resolved that the following portion be added to the
Recommendation '*considering that the single tender which has been
accepted was received on re-tendering*'. (Pl.G)

Item No.02.94.03 Agenda be modified deleting from the constitution of
Governing Board the portion included in side brackets in Clause No.3
which reads '*Preferably from teaching field*' (Ad.AVI/IQAC)

Item No.02.94. Additional Item No.1 Recommendation be corrected read as 'The Committee considered the proposal submitted by the Head, Department of Computer Science to establish Centre for Data Science **and** Information processing and recommended to agree to the proposal'.

(Ac.D)

Item No.02.101.04 The resolution be modified by adding '*and to place the report before the Combined Meeting of the Standing Committees of the Syndicate on Finance and on Examinations*'.

(Ad.AVI)

Item No.02.104 Resolution be modified read as '*Further Resolved to authorize the Director, Students Services to utilize the funds for the purpose for which it is envisaged*'.

(Ad.D1)

Item No.02.107 Addl. No.7 Resolved to modify the resolution '*to seek explanation from the Manger, MSM College, Kayamkulam relating to discrepancies in the score sheet*'.

(Ac.FII)

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Item No.04.02. Appointments/Career Advancement Promotion, if any - reg.

(Ad.H/Ad.D.II)

Resolution of the Syndicate

1. Minutes of the Meeting of the Selection Committee for Selection of Assistant Professor (Ezhava) in the Department of German, University of Kerala held on 04.02.2019

RESOLVED to approve the Minutes and further **Resolved** to offer the post of Assistant Professor, Department of German (Ezhava) to Sri.Sreekumar. K.N.

2. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.S.N.Kumar from the post of Associate Professor to Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on 02.02.2019.

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.S.N.Kumar** from the post of Associate Professor to Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on **02.02.2019**, be approved.

3. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.A.P.Pradeep Kumar from the post of Associate Professor to Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on 02.02.2019.

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.A.P.Pradeep Kumar** from the post of Associate Professor to Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on **02.02.2019**, be approved.

4. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.S.M.A.Shibili from the post of Associate Professor to Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019.

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.S.M.A.Shibili** from the post of Associate Professor to Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on **06.02.2019**, be approved.

- 5. Minutes of the Meeting of the Selection Committee for considering the grade promotion (Stage 3) of Dr.Rajesh Reghunath from the post of Assistant Professor to Associate Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on 02.02.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of (Stage 3) of **Dr.Rajesh Reghunath** from the post of Assistant Professor to Associate Professor in the Department of Geology, University of Kerala, under Career Advancement Scheme held on 02.02.2019, be approved.

- 6. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Sony George, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of **Dr.Sony George**, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019, be approved.

- 7. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Suneesh C.V, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion of (Stage 1 to Stage 2) of **Dr.Suneesh C.V**, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019, be approved.

- 8. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Jayasree E.G, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019.**

RESOLVED that the recommendations of the Screening Cum Evaluation Committee for considering the promotion of (Stage 1 to Stage 2) of **Dr.Jayasree.EG**, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019, be approved.

- 9. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Ani Deepthi ,Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019.**

RESOLVED that the recommendations of the Screening Cum Evaluation Committee for considering the promotion of (Stage 1 to Stage 2) of **Dr.Ani Deepthi**, Assistant Professor in the Department of Chemistry, University of Kerala, under Career Advancement Scheme held on 06.02.2019, be approved.

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Item No.04.03 Minutes of the Meeting of the Sub Committee in connection with the 'Project for Transforming Kariavattom Campus to a Centre of Excellence using KIIFB Funding' held on 07/02/2019-Approval of -reg.

(PLA1)

A Meeting of the Sub Committee in connection with the 'Project for Transforming Kariavattom Campus to a Centre of Excellence using KIIFB Funding' was held on 07/02/2019 at 4.30 pm, in the Syndicate Room.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate for approval.

Minutes of the Meeting of the Sub-Committee in connection with the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding”

Date : 07/02/2019.
Time : 4.30 p.m. to 5.45 pm
Venue : Syndicate Room.

Members of the meeting

- | | |
|-----------------------------------------------------------------------------------------------------------------------------|--------|
| 1. The Vice-Chancellor | Sd/- |
| 2. The Pro-Vice-Chancellor | Sd/- |
| 3. The Registrar (i/c) | Sd/- |
| 4. Adv. K.H. Babujan, Convenor, Standing Committee of the Syndicate on Finance (Convenor). | Sd/- |
| 5. Sri. Shijukhan. J.S., Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings. | Absent |
| 6. Dr. R.Latha Devi, Convenor, Standing Committee of the Syndicate on Planning and Development. | Absent |
| 7. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research. | Sd/- |
| 8. Sri. M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University | Absent |
| 9. Dr. Shaji. K, Member, Syndicate | Absent |
| 10. Sri. M. Sreekumar, Member, Syndicate | Absent |
| 11. Dr. P. Rajesh Kumar, Member, Syndicate | Absent |
| 12. Dr. B. Unnikrishnan Nair, Member, Syndicate | Sd/- |
| 13. Dr. K. B. Manoj, Member, Syndicate | Sd/- |
| 14. Dr. K.R. Kavitha, Member, Syndicate | Absent |
| 15. Adv. G. Sugunan, Member, Syndicate | Sd/- |
| 16. Sri. Harikrishnan. M, Member, Syndicate | Absent |
| 17. Dr. K.S. Chandrasekhar, Director, Institute of Management in Kerala (Co-ordinator). | Sd/- |
| 18. The Director, Planning & Development | Absent |
| 19. The University Engineer | Sd/- |
| 20. Representatives from M/s. KITE- Dr. Sreekumar K Nair, Coordinator (PMU) | Sd/- |
| 21. Representatives from M/s. KITCO | Sd/- |

The Meeting was convened to finalize the DPR submitted by KITE through M/s. KITCO for the approval of Syndicate. The Sub-Committee approved the DPR and advised the following to be added and revise the proposal to Rs. 221.19 Crore (DPR appended):

- (i) to explore the feasibility of bringing the R&D complex (SICC IInd Phase) closer to the existing SICC building.
- (ii) to allocate an additional amount of Rs. 6 Crore for providing interiors, exhibits and instruments for the Nobel Museum.

Resolution of the Syndicate

RESOLVED to approve the recommendations of the Meeting of the Sub-Committee constituted for ‘Project for Transforming Kariavattom Campus to a Centre of Excellence using KIIFB funding held on 07.02.2019.

FURTHER RESOLVED to put on record the appreciation for the efforts put in by Adv.K.H. Babujan, Convenor, Standing Committee of the Syndicate on Finance and Prof.(Dr.) K.S. Chandrasekar, Professor and Head, Institute of Management in Kerala, Kariavattom towards facilitating the comprehensive Project Report for making the University an International Centre of Excellence.

ALSO RESOLVED to award Prof.(Dr.) K.S.Chandrasekar a letter of commendation in his capacity as coordinator KIIFB Project.

ALSO RESOLVED to rename SICC as CLIF (Central Laboratory for Instrumentation and Facilitation)

Item No.04.04 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Item No.04.04.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Salini. S in Education - reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF A COURSE MATERIAL BASED ON TRANSACTIONAL ANALYSIS FOR ENHANCING CLASSROOM INTERACTION OF SECONDARY SCHOOL TEACHERS”** submitted by Smt. Salini .S

Resolution of the Syndicate

RESOLVED that Smt. Salini .S., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

ItemNo.04. 04.02 Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Dhanya .B. Chandran in Education - reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF MULTIMEDIA LEARNING PACKAGE ON FISH PROCESSING TECHNOLOGY FOR ENHANCING ACHIEVEMENT OF VOCATIONAL HIGHER SECONDARY SCHOOL STUDENTS”** submitted by Smt. Dhanya .B. Chandran

Resolution of the Syndicate

RESOLVED that Smt. Dhanya .B. Chandran ., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.04. 04.03 Consideration of the examiners reports on the Ph.D thesis submitted by Shri.Babu. N. M in English reg -

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“READING CULTURE: THE LANGUAGE OF TELEVISION ADVERTISEMENTS IN INDIA”** submitted by Shri.Babu. N.M

Resolution of the Syndicate

RESOLVED that Shri.Babu. N.M., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.04.04.04 Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Tom Antony in Commerce - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EVALUATION OF CSR INITIATIVES- A LINKAGE BETWEEN SOCIAL WELFARE AND BUSINESS GROWTH ”** submitted by Shri. Tom Antony

Resolution of the Syndicate

RESOLVED that Shri. Tom Antony., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.04.04.05 Consideration of the examiners reports on the Ph.D thesis submitted by Smt. V.S.Sreelekshmi in Education reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“AN ANALYTICAL ASSESSMENT OF B.Ed. COURSE IN ENHANCING PEDAGOGICAL CREATIVITY, INTEREST IN SCIENCE AND ATTITUDE TOWARDS SCINENCE TEACHING AMONG PROSPECTIVE TEACHERS OF SCIENCE”** submitted by Smt.V.S.Sreelekshmi

Resolution of the Syndicate

RESOLVED that Smt.V.S.Sreelekshmi., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

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ItemNo.04.04.06 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Riyas .A in Mathematics - reg-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON HAMILTONIAN CYCLES IN CAYLEY GRAPHS OF CERTAIN GROUPS AND SEMIGROUPS”** submitted by Sri. Riyas.A

Resolution of the Syndicate

RESOLVED that Sri. Riyas.A ., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

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ItemNo.04. 04.07 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreebha A. B. in Physics - reg-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS OF EFFICIENT PHOTOPOLYMER MATERIALS FOR HOLOGRAPHIC APPLICATIONS AND FABRICATION OF HOLOGRAPHIC OPTICAL ELEMENTS TO USE IN CONJUNCTION WITH SOLAR CELLS”** submitted by Smt. Sreebha A. B

Resolution of the Syndicate

RESOLVED that Smt. Sreebha A. B., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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Item No.04.05 Thesis Submission without complying UGC Regulations, 2009-Conduct of Adalat –Approval of- reg.

(Ac.E.III)

The Minutes of the meeting of the Adalat conducted on 07/02/2019 is placed before the Syndicate for consideration and recommendation. (Copy of the Minutes appended)

Minutes of the Meeting of the Adalat conducted for the purpose of evaluation of pending theses submitted without complying UGC Regulations, 2009

Date : 07.02.2019
Time : 10.00 am to 12.30 pm.
Venue : Syndicate Room

Members Present

- | | | |
|---------------------------------------------|---|------|
| 1. Hon'ble Vice – Chancellor (in the chair) | - | Sd/- |
| 2. Pro-Vice–Chancellor | - | Sd/- |
| 3. Registrar | - | Sd/- |
| 4. Dr. S Nazeeb (Member Syndicate) | - | Sd/- |
| 5. Sri. M Sreekumar (Member Syndicate) | - | Sd/- |
| 6. Dr. R Latha Devi (Member Syndicate) | - | Sd/- |
| 7. Dr. P Rajesh Kumar (Member Syndicate) | - | Sd/- |
| 8. Dr. Annie Abraham (Director Research) | - | Sd/- |

Members Absent

- | | |
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| 1. Dr. K R Kavitha | (Member Syndicate) |
| 2. Dr. K B Manoj | (Member Syndicate) |

3. Dr. B Unnikrishnan Nair (Member Syndicate)
4. Sri. M.Harikrishnan (Member Syndicate)
5. Adv. G Sugunan (Member Syndicate)

Item No. 04.05.01 Thesis submission without complying UGC Regulations, 2009 – pending evaluation – reg.

The Ph.D thesis submitted by Thirty candidates, which are not fully in conformity with the guidelines dated, 01/02/2016 issued by the University implementing the U G C Minimum Standards and Procedures for Award of Ph.D Degree Regulations 2009, are kept pending the evaluation process, as the U G C has not provided concurrence for any relaxation.

As an attempt to explore the possibilities for the redressal of grievances in this regard, an Adalat was conducted on 07/2/2019. All the candidates (29 candidates+ one nominee) attended the Adalat. All the candidates were addressed individually by the Adalat Committee and after hearing their grievances, the Adalat Committee put forward the following two options, out of which the candidate shall avail one, based on which the evaluation of the thesis will be started.

1. He/She is willing to change the guide and will resubmit the thesis under the new guide with immediate effect.
2. He/She will not make a claim towards the certificate to the effect that his/her Ph.D Degree awarded is as per U G C Regulations, 2009.

The proceedings of the Adalat Committee with regard to each candidate is placed below.

The Adalat Committee also made following recommendations.

- (i) The candidates who have opted for Guide change have to submit the consent from the proposed Guide, recommended by the Doctoral Committee complying with the conditions stated in the memo issued at the Adalat.
- (ii) The candidates may be exempted from fee, Application form and may be granted centre change to the centre of the proposed Supervisor, without insisting for Facility Certificate of the centre.
- (iii) The candidates may be permitted to replace the thesis after effecting the modifications as per the directions of the proposed Supervisor.
- (iv) The date of the thesis submission shall be the date on which the candidate has resubmitted the thesis under the proposed Supervisor.
- (v) The candidates who have already received the Thesis Submission Certificates shall surrender the same.

Resolution of the Syndicate

RESOLVED to agree with the recommendations of the Adalath, with the following provisions to be incorporated into the Agenda substituting Clause 1 and 2 under para 2:

1. If the candidate is willing to change the guide he/ she can resubmit the thesis under a new guide after submitting an affidavit to that effect.
2. Those candidates who have registered for Ph.D before 2009 and does not want to make any claim for certificate as per UGC Regulations 2009 shall submit an affidavit to that effect.

FURTHER RESOLVED to convene Doctoral Committee Meetings specifically to facilitate the expeditious processing of the 30 theses which are pending evaluation.

Item No.04.06 Department of Archaeology- "Setting up of Ceramic Petrology Lab"- Release of Provisional Advance for the purchase of various equipments by reappropriation of funds- reg.

(Pl.A1)

Sanction was accorded by the Vice-Chancellor to the Head, Department of Archaeology, vide letter No.Pl.A1/2912/ARC/17 dated 15/09/18, to place supply order

with the following firms, towards the purchase of respective equipment in connection with the project "Setting up of Ceramic Petrology Lab" in the Department, **based on the resolution of the Syndicate held on 31/08/2018 (Item No. 04.98.06.11):**

Sl. No.	Name of the Item	Supplier	Amount
1	Research Automated Polarising Microscope with camera and computer	M/s. Dolphin Instruments, Bangalore on behalf of M/s. Carl Zeiss Microscopy GmbH, Germany	Euro 50897.00
2	Automatic Sample Preparation Machine for thin section (Grinding & Polishing)	M/s. Censico International Pvt. Ltd., Agra on behalf of M/s. Buehler, USA	USD 72573.01
3	Research semi automated Polarising Microscope with camera and computer	M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai on behalf of Olympus Corporation, Japan	Yen 45,00,000.00
4	Automatic Point Counting Stage with complete software	M/s. Lab India Instruments Pvt.Ltd., Thane on behalf of M/s. Conwy Valley Systems Ltd., UK	GBP 8024.00
5	Routine Polarising Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producktions, Austria	Euro 18094.00
6	Routine Microscope Model Stereo Microscope		
7	Student Polarising Microscope		
8	Student Stereo Microscope		

Accordingly, the Head, Department of Archaeology, vide Letter No.KU/ARC/198/2018-19 dated 04/01/18 has requested to release an amount of Rs.1,60,99,858/- (Rupees One crore sixty lakh ninety nine thousand eight hundred and fifty eight only) as provisional advance for the purchase of equipments, as detailed below, by opening letter of credit /wire transfer:

Sl. No.	Name of the Item	Supplier	Amount	Conversion	Amount (in INR)
1	Research Automated Polarising Microscope with camera and computer	M/s. Dolphin Instruments, Bangalore on behalf of M/s. Carl Zeiss Microscopy GmbH, Germany	Euro 50897.00	$50897 \times 81.23 = 4134363.31 + (\text{CIP } 10\%) + (1\% \text{ extra for fluctuation}) = 4593277.63741$	4593278.00
2	Automatic Sample Preparation Machine for thin section (Grinding & Polishing)	M/s. Censico International Pvt. Ltd., Agra on behalf of M/s. Buehler, USA	USD 72573.01	$72573.01 \times 70.94 = 5148329.3294 + (\text{CIP } 10\%) + (1\% \text{ extra for fluctuation}) = 5719793.8849634$	5719794.00
3	Research semi automated Polarising Microscope with camera and computer	M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai on behalf of Olympus Corporation, Japan	Yen 45,00,000.00	$4500000 \times 66.66 = 2999700 + (1\% \text{ extra for fluctuation}) + (\text{CIP } 10\%) = 3332667.7$	3332667.00
4	Automatic Point Counting Stage with complete software	M/s. Lab India Instruments Pvt.Ltd., Thane on behalf of M/s. Conwy Valley Systems Ltd., UK	GBP 8024.00	$8024 \times 89.39 = 717265.36 + (1\% \text{ extra for fluctuation}) + (\text{CIP } 10\%) + \text{wire transfer charge (Rs. 5000)} = 819414.6536$	819415.00
5	Routine Polarising Microscope	M/s. Lab Equipments, Ahmedabad on	Euro 18094.00	$18094 \times 81.07 = 1466880.58 + (1\% \text{ extra for fluctuation}) + (\text{CIP } 10\%)$	1634704.00

6	Routine Microscope Model Stereo Microscope	behalf of M/s. MICROS Producktions, Austria		10%)+ wire transfer charge (Rs. 5000) = 1634704.32438	
7	Student Polarising Microscope				
8	Student Stereo Microscope				
		Total			1,60,99,858/-

The Finance has endorsed to:

(i) release an amount of Rs.1,60,99,858/-(Rupees One crore sixty lakh ninety nine thousand eight hundred and fifty eight only) as provisional advance to Dr. Rajesh S.V., Assistant Professor, Department of Archaeology towards the purchase of above equipments in connection with the "Setting up of Ceramic Petrology Lab" in the Department, against the State Plan Grant 2016-17 allocated to the Department of Archaeology, under the scheme component 'Infrastructure and Laboratory Development (Rs.1,30,00,000/-) and the additional amount of Rs.30,99,858/- (Rupees Thirty lakh ninety nine thousand eight hundred and fifty eight only) from the balance funds available under the scheme component' "Innovative Programmes and Research Projects' from the State Plan Grant 2016-17.

(ii) open a new sub head "7/6056- Setting up of Ceramic Petrology Lab, Department of Archaeology (State)" under "Part II-Plan-MH-63-Miscellaneous" and to provide an amount of Rs.1,60,99,900/- (Rupees One crore sixty lakh ninety nine thousand nine hundred only) under it, by reappropriation from the head of account 'Part II-Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.

The Vice- Chancellor has ordered to place the matter before the next meeting of the Syndicate.

Hence, the aforementioned proposal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

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Item No. 04.07 Liaison Officer of the University of Kerala-Consideration of-reg.

(P.L.A)

Sri Sayyid Ummer Sameer has been engaged as the Liaison Officer of the University on contract basis w.e.f 01.01.2016 till 05.01.2019 with sufficient breaks in between; the last term being six months. Among the work allotted to him include tapping of funds from UGC, Central Government and other external agencies. Sri. Sayyid Ummer Sameer, submitted a request to renew the term of his contract, vide his letter dated 6th Dec 2018. The Vice Chancellor, subject to reporting to Syndicate granted permission to Sri Sayyid Ummer Sameer to continue as Liaison Officer on contract basis for a period of 6 months w.e.f 08.01.2019. The proposal was endorsed by the Finance vide FOS.4013/Finance I dated 17.01.2019.

Meanwhile, Smt. V.K Joyce who is presently serving as the Liaison Officer, Cochin University as submitted biodata for considering her to the post of Liaison Officer of the University of Kerala. Further, Sri Sayyid Ummer Sameer has also submitted the contract agreement on 02.02.2019.

The matter is hence placed before the Syndicate for consideration.

Resolution of the Syndicate

Item Deferred.

FURTHER RESOLVED that the item be referred to the next Syndicate.

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Item No.04.08 Minutes of the combined meeting of the Standing Committee of the Syndicate on Examinations and Finance held on 28.01.2019- Approval of – reg.

(M&C.I)

The minutes of the combined meeting of the Standing Committee of the Syndicate on Examinations and Standing Committee of the Syndicate on Finance, held on 28.01.2019 is submitted for approval of the Syndicate

Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance

Date : 28.01.2019
Time : 2.00 pm
Venue : Syndicate Room

Members Present

1. Dr.P.Rajeshkumar	Convener, SC on Exams	Sd/-
2. Adv.K.H.Babujan	Convener, SC on Finance	Sd/-
3. Sri.M.Sreekumar	Member, Syndicate	Sd/-
4. Dr.K.Shaji	Member, Syndicate	Sd/-
5. Dr.S.Nazeeb	Member, Syndicate	Sd/-
6. Adv.G.Sugunan	Member, Syndicate	Sd/-

Members Absent

1. Dr.B.Unnikrishnan Nair	Member, Syndicate
2. Dr.K.R.Kavitha	Member, Syndicate
3. Sri.Shijukhan.J.S	Member, Syndicate
4. Sri.M.Lenin Lal	Member, Syndicate
5. Dr.K.B.Manoj	Member, Syndicate
6. Dr.R.Lathadevi	Member, Syndicate

Item No.04.08.01 Implementing the Plan Project titled “Student Life Cycle Management System” & Undertaking Automation in the University of Kerala on Project Mode – Report for appointing more Technicians & Programmers on contract basis – reg.

(Ad.D.I)

In connection with **Automating Examination Management Process**, actions were initiated at different levels. The Syndicate held on 10.05.2018, vide Item No.35.100.10 considered the ‘**Report on Workshop on Examination Reforms & Automation of Examination Wing**’ and resolved that “**Automation in the University of Kerala** be undertaken on project mode by appointing **8 Software Programmers and 4 Test Engineers** for the purpose on a consolidated project salary of **Rs.30,000/-** per month”. The Controller of Examinations had directed to take necessary action in this regard.

A **Selection Committee** was constituted as per the request from the Director, Computer Centre for engaging the following staff on contract basis for implementing the **Plan Project Proposal** titled “**Student Life Cycle Management System**” [with an indicative Budget of **Rs.1,50,00,000/- (Rupees One Crore Fifty Lakh Only)**] and directed to take necessary steps for the appointment.

Sl.No	Post	No	(Consolidated monthly remuneration proposed by the Director, Computer Centre for the post)
1	Senior Software Engineer	2	(Rs.60,000/-)
2	Test Lead	1	(Rs.60,000/-)
3	Software Engineer	8	(Rs.40,000/-)
4	Test Engineer	4	(Rs.40,000/-)

The **Higher Education Department** has already initiated steps for implementing **e-Governance Scheme in Universities** with a main focus on Centralized Admission Process and a **Complete Examination Software for all Universities**. The Director intimated that, *there was no further communication from the Government* in this regard and that there is no effective movement in the development of Software by Higher Education through NIC.

Hence, *clarification has been sought from the Higher Education Department*, whether, Automation of Examination Management process is included in the e-Governance Scheme for Universities or whether in-house development of Examination Management System [SLCM], as proposed by the Director, University Computer Centre need to be considered. Reply yet to be received.

The Director, UCC suggested that the matter regarding selection of any one of the following Proposals for **automation of Examination Management Process**, may be placed before the Syndicate and duplication in implementation be avoided:-

- (a) The Project titled **"Student Life Cycle Management System"** [a comprehensive Examination Management System] under **State Plan Fund**, with an indicative Budget of Rs.1,50,00,000/- (*Rupees One Crore Fifty Lakh Only*).
- (b) **Proposal approved by the Syndicate** held on 10.05.2018 [Item No.35.100.10] for **Automation in the University of Kerala**.
- (c) Development of Examination Software by NIC, as part of the **e-governance Scheme** of Higher Education Department.

With regard to the Proposals, the following points may also be noted :-

- The **Government strictly restricts the appointment of contract staff to exigencies and only when the requirements can't be met by re-deployment of staff within the Department**. [*G.O.(P)No.28/2016/Fin dated 26.02.2016, G.O.(P) No.56/2017/Fin dated 28.04.2017 & G.O.(P)No.66/2018/Fin dated 17.04.2018*].
The sanctioned strength of Programmers at Computer Centre is **4**. At present **4** Permanent Programmers & **7** Programmers on contract basis are working at the Computer Centre and **4** Programmers on contract basis are there in the IT Cell(Exams).
- As per the G.O dtd 26.02.2016 if any, contract engagement has been made to **any position other than that exactly specified in the G.O**, then *Sanction of the Government after consultation with the Finance Department shall be obtained before fixing the category*.
The posts Software Engineer, Senior Software Engineer, Test Engineer & Test Lead are not mentioned in the above G.O.
- if any **amount is disbursed** to contract employees **in deviation from the provisions mentioned in the G.O**, then *such excess remuneration shall be the personal liability of the officer who makes such appointment and the person disbursing such excess remuneration*.

The present monthly remuneration for Programmers of the Computer Centre with more than 10 years experience is **Rs.22,000/-** and for the others is **Rs.20,000/-** .

As per G.O.(P)No.83/2018/Fin dated 06.06.2018 the monthly remuneration of contract Programmers with M.Tech/ME/B.Tech/BE/MCA has been enhanced to **Rs.29,700/-** and a new category called 'Senior Programmer' has been created for Computer Programmers having 2 or more years of experience, with a consolidated monthly remuneration of **Rs.33,925/-**. But, it is yet to be implemented in the University.

A meeting with the Controller of Examinations, Director-Planning & Development and Director-University Computer Centre *recommended that the detailed Report dated 06.09.2018, submitted by the Director, Computer Centre for appointing more Technicians & Programmers on contract basis in the Computer Centre may be placed before the Syndicate*. The above mentioned Report was submitted by the Director, Computer Centre in accordance with the resolution of the Syndicate at its Meeting held

on 11.07.2018 [Item No.02.83.01 & Additional Item No.02.83.08.03], while considering his requests to engage more Technicians & Programmers on contract basis at the Computer Centre.

The Syndicate, at its Meeting held on 28.09.2018, while considering the entire matter (vide Item No.05.66), resolved that the Item be referred to the Combined Standing Committees of the Syndicate on Finance and Examinations and to invite two outside experts to be nominated by the Vice-Chancellor. The Vice-Chancellor has ordered to implement the above Resolution of the Syndicate and has nominated Dr.Anwar Sadath, Director, IT@School, Government of Kerala and Dr.Madhu, IT Co-ordinator, MG University as External Experts for the purpose.

Recommendations of the Combined Committee

The Committee discussed the matter with the experts viz Dr.Anwar Sadath, Director, IT@School, Government of Kerala and Dr.Madhu, IT Co-ordinator, MG University. A detailed discussion regarding the software available with KUCC and the requirement for automation of Examination Management Process was made and observed the possibility of integrated software system for the University.

The Experts opined the possibility of sharing the software currently used by MG University, developed by Startup. Also suggested that the existing software can be integrated by developing interfaces.

Recommended to explore the feasibility of sharing the software used by MG University for the above purpose. Further entrusted Dr.P.Rajeshkumar, Convener, SC on Exams, Controller of Examinations and Director, Computer Centre to submit a detailed report including legal and financial aspects in this regard, in consultation with Dr.Anwar Sadath, Director, IT@School, Government of Kerala and Dr.Madhu, IT Co-ordinator, MG University before the Syndicate.

Resolution of the Syndicate

RESOLVED to authorize the Director, Computer Centre and Dr.Aji.S, Head, Department of Computer Science to coordinate with the counterparts in MG University regarding sharing of examination software for optimum use at lesser cost, and also to ensure data safety by additional alternate storage.

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Additional Item No.1

RESOLVED to ensure that the Heads of Language departments are aware of the proposed allotment of space for various Departments in the Language Complex in coordination with the concerned Heads of Departments.

(Ad.B1)

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Additional Item No.2

RESOLVED to proceed with the appointment of a PRO on contract basis, with present PRO in charge continuing till such appointment.

Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
08.02.2019



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 5th Meeting of the Syndicate held on 19.02.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 12.00 Noon

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.Shaji.K
8. Sri.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.Shijukhan J.S
12. Sri.M.Harikrishnan
13. Sri.M.Lenin Lal
14. Dr.K.R.Kavitha

***Item No.05.01. Confirmation of the Preliminary Minutes of the 3rd Meeting of the
Syndicate held on 01.02.2019 - reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 3rd Meeting of the Syndicate held on 01.02.2019.

***Item No.05.02. Confirmation of the Preliminary Minutes of the 4th Meeting of the
Syndicate held on 08.02.2019 - reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 4th Meeting of the Syndicate held on 08.02.2019 with the following modification:

Item No.04.08.01 Resolution be modified as '**RESOLVED** that the above recommendations of the combined meeting of the Standing Committees of the Syndicate on Examinations and Standing Committee of the Syndicate on Finance, held on 28.01.2019, be approved and **FURTHER** RESOLVED to authorize the Director, Computer Centre and Dr.Aji.S, Head, Department of Computer Science to coordinate with the counterparts in MG University regarding sharing of examination software for optimum use at lesser cost, and also to ensure data safety by additional alternate storage'

(M&C)

