



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 6th Meeting of the Syndicate held on 11.03.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.Shaji.K
8. Sri.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department
14. Dr.K.R.Kavitha

Item No.06.01. *Confirmation of the Preliminary Minutes of the 5th Meeting of the Syndicate held on 19.02.2019 - reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 5th Meeting of the Syndicate held on 19.02.2019.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.06.02. *Appointments/Career Advancement Promotion, if any reg.*

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

RESOLVED that in the light of the Code of conduct relating to Lok Sabha Elections, and being subjudice the selection to the post of Controller of Examination need not be considered.

1. Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.S.Sankararaman from the post of Associate Professor to Professor in the Department of Optoelectronics, University of Kerala, under Career Advancement Scheme held on 01.03.2019.

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.S.Sankararaman** from the post of Associate Professor to Professor in the Department of Optoelectronics, University of Kerala, under Career Advancement Scheme held on **01.03.2019**, be approved.

2. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.K.G.Gopchandran from the post of Associate Professor to Professor in the Department of Optoelectronics, University of Kerala, under Career Advancement Scheme held on 01.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.K.G.Gopchandran** from the post of Associate Professor to Professor in the Department of Optoelectronics, University of Kerala, under Career Advancement Scheme held on **01.03.2019**, be approved.

3. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Joseph Antony from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on 07.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Joseph Antony** from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on **07.03.2019**, be approved.

4. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Suresh R from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on 07.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Suresh R** from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on **07.03.2019**, be approved.

5. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.K.M.Sajad Ibrahim from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on 07.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.K.M.Sajad Ibrahim** from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on **07.03.2019**, be approved.

6. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Shaji Varkey from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on 07.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Shaji Varkey** from the post of Associate Professor to Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on **07.03.2019**, be approved.

7. **Minutes of the Meeting of the Selection Committee for considering the promotion of Dr.Josukutty C.A from the post of Assistant Professor (Stage 3) to Associate Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on 07.03.2019.**

RESOLVED that the recommendations of the Meeting of the Selection Committee for considering the promotion of **Dr.Josukutty C.A** from the post of Assistant Professor (Stage 3) to Associate Professor in the Department of Political Science, University of Kerala, under Career Advancement Scheme held on **07.03.2019**, be approved.

8. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.A.K.Ampotti, Assistant Professor, Department of Islamic Studies, University of Kerala, under Career Advancement Scheme held on 28.02.2019.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 2 to Stage 3) of Dr.A.K. Ampotti, Assistant Professor in the Department of Islamic Studies, University of Kerala, under Career Advancement Scheme held on 28.02.2019, be approved.

9. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.M.S.Harikumar, Assistant Professor, Department of Communication and Journalism, University of Kerala, under Career Advancement Scheme held on 28.02.2019.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 1 to Stage 2) of Dr.M.S.Harikumar, Assistant Professor in the Department of Communication and Journalism, University of Kerala, under Career Advancement Scheme held on 28.02.2019, be approved.

10. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Yamuna A, Assistant Professor, Department of Opto-electronics, University of Kerala, under Career Advancement Scheme held on 01.03.2019.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 1 to Stage 2) of Dr.Yamuna A, Assistant Professor in the Department of Opto-Electronics, University of Kerala, under Career Advancement Scheme held on 01.03.2019, be approved.

11. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Subodh. G, Assistant Professor, Department of Physics, University of Kerala, under Career Advancement Scheme held on 01.03.2019.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 1 to Stage 2) of Dr.Subodh. G, Assistant Professor in the Department of Physics, University of Kerala, under Career Advancement Scheme held on 01.03.2019, be approved.

12. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Ajitha.S, Assistant Professor of Public Administration, School of Distance Education, University of Kerala, under Career Advancement Scheme held on 01.03.2019.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 1 to Stage 2) of Dr.Ajitha S, Assistant Professor of Public Administration, School of Distance Education, University of Kerala, under Career Advancement Scheme held on 01.03.2019, be approved.

Item No.06.03 Implementation of split vacation of the faculties and introduction of barcoding facility in the University – Consideration of –reg.

(Monitoring Cell)

Ref: Item No.16. of the Agenda of the Meeting convened by the Vice-Chancellor for discussing implementation of decision taken at the meeting of the Vice-Chancellor of various Universities on 04.01.2019

“വിഭജിത വെക്കേഷനും ഉത്തരക്കടലാസ് ബാർകോഡിംഗും ഏർപ്പെടുത്തണമെന്നുള്ള ഉന്നതവിദ്യാഭ്യാസ കൗൺസിൽ നിർദ്ദേശം”

The Vice-Chancellor while considering the subject matter referred to above has ordered to place the matter of implementation of split vacation of faculties and introduction of barcoding facility in the University to the fourth coming meeting of the Syndicate scheduled on 11.03.2019 for a discussion.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Academics and Research & Examinations.

Item No.06.04. Minutes of the Meeting of the Monitoring Cell held on 12.02.2019 - Approval – Reporting of – Reg.

(Pl G)

A meeting of the Monitoring Cell was held on **12.02.2019** at 02.30 p.m. The minutes of the above meeting (copy appended) was approved by the Vice-Chancellor and the Vice-Chancellor has ordered to report the matter before the Syndicate.

Hence, the minutes of the meeting of the Monitoring Cell held on **12.02.2019** is reported to the Syndicate.

Minutes of the Meeting of the Monitoring Cell held on 12.02.2019 at 02.30 p.m in the Vice Chancellor's Chamber

Members

- | | |
|--|--------|
| 1. The Vice Chancellor (in the chair) | Sd/- |
| 2. Registrar | Absent |
| 3. Dr.R. Latha Devi, Convener, SC on P&D | Sd/- |
| 4. Adv.K.H .Babujan, Convener, SC on P&D | Absent |
| 5. Director (P&D) | Sd/- |
| 6. Finance Officer | Sd/- |
| 7. University Engineer | Sd/- |

The Deputy Registrar (P&D), Sri. R.Radhakrishnan, Assistant Executive Engineer, Sri. P.T.Joseph, Assistant Executive Engineer, Sri. Shihabdeen, Assistant Executive Engineer (Electrical), Sri. Ramesh.T.S, A.E (H.Q), Smt. Bindu.A(A.E/HD), Smt.Maria.C. Verghese, Assistant Engineer (Civil), Smt. Divya Devarajan, Assistant Engineer (Civil), Sri.Sreejith.M.V, Assistant Engineer (Electrical), Riyasmon.A (A.E Electrical, SH campus) Sri.Manoj Kumar.M.S, Overseer, Smt. Syamili.S.R, Work Superintendent, Smt.Gini.C.L, Overseer. Gr.II, Smt.Aswathy.B.S, Overseer (Electrical), were also present in the meeting.

The meeting began at 02.30 p.m.

Item No.06.04.01 *The meeting considered the status of payment bills of completed works as listed below submitted by the University Engineer and following decisions regarding pending bills were taken.*

LIST OF BILLS IN UNIVERSITY ENGINEER'S OFFICE

Sl. No.	Name of work	Name of Contractor	Date of receipt of bills in University Engineer's Office	Decisions taken in the meeting
1.	Modernization of Library Phase-II	M/s.Habitat	6.03.2017	Waiting for the decision from the University
2.	Repair of floor, replacing rain water gutter, arresting leakage, partitioning and petty repair works in the old Guest House building	V. Harikumar	4.11.2017	To F.O on 18.02.2019
3.	Construction of open duct for drawing Electrical cables Phase 1 starting from in front of Post office building at Kvtm campus	N. Rajendran	24.05.2018	

4.	Construction of open duct for Drawing Electrical Cables-Phase II, Starting from end of Phase I, Kvtm	N. Rajendran	25.5.2018	To F.O on 18.02.2019
5.	Construction of open duct for drawing electrical cables phase III starting from end of phase II to next 23 m Kvtm	N. Rajendran	2.6.2018	
6.	Construction of open duct for drawing electrical cables Phase V starting from end of Phase IV to next 23.00 m Kvtm	N.Rajendran	8.6.2018	
7.	Construction of open duct for drawing electrical cables Phase IV starting from end of Phase III to next 23.00 m,Kvtm	N.Rajendran	8.6.2018	
8.	Construction of open duct for drawing electrical cables Phase VI starting from end of phase V to next 23.00, Kvtm	N. Rajendran	16.6.2018	
9.	Construction of PJAC for School system at Kvtm	M/s. Crescent construction	20.7.2018	To forward the bill to F.O on 20.02.2019
10.	Providing RCC covering slab to the open duct for drawing electrical cables in the main road side leading from Post office front side to 40 metre-Phase I	N Rajendran	7.8.2018	To forward the bill to F.O on 18.02.2019
11.	Providing RCC covering slab to the open duct for drawing electrical cables in the main road side leading from 40 metre to 80.65 m -Phase II	N Rajendran	7.8.2018	
12.	Providing RCC covering slab to the open duct for drawing electrical cables in the main road side leading from 80.65 metre to 116.65 m-Phase III	N Rajendran	7.8.2018	
13.	Providing RCC covering slab to the open duct for drawing electrical cables in the main road side leading from 116.65 metre to 153.85 m-Phase IV	N Rajendran	7.8.2018	
14.	Painting & allied works in the Faculty Guest House at SH Campus	K.Jayakumar	10.10.2018	To forward the bill to F.O on 25.02.2019
15.	Providing racks & cupboards in the newly provided self working area in the Guest House at Kariavattom	R.Sureshkumar	24.10.2018	To forward the bill to F.O on 28.02.2019
16.	Concreting small room in to common self cooking in the guest house bldg. at Kariavattom	R.Sureshkumar		To forward the bill to F.O on 28.02.2019

17.	Construction of an extension to the C.E building at SH Campus	Habitat	09.07.2018	Measurement books will be given to Habitat on 15.02.2019. R.E to be obtained from Habitat
18.	Replacing coir mat in the passage near employees association room near the old Guest House at SH	B.Sajith	14.11.2018	To forward the bill to F.O on 05.03.2019
19.	Painting and allied works in the Staff Association Hall, petty water supply repair works in the toilet near NSS, Finance, Institute of English and Faculty Guest House at SH Campus	R. Sasidharan Nair	14.11.2018	
20.	Replacing coir mat in the main passage in Old Guest House	B.Sajith	21.11.2018	
21.	Replacing coir mat in the passage near room No.5 in Old Guest House at SH campus	B.Sajith	21.11.2018	
22.	Urgent repair works in the wooden partition at room No.6 in Old Guest House	B.Sajith	21.11.2018	
23.	Electrical works for PJAC, Kvtm	Stephen Moses	24.11.2018	To forward the bill to F.O on 25.02.2019
24.	Construction of Geological Museum & Rock Garden in the Dept. of Geology	M/s.Indtech	28.11.2018	To forward the bill to F.O on 05.03.2019
25.	Repair works of drainage system and allied work in Golden Jubilee at Kariavattom RUSA	Thomas Jacob	3.12.2018	To forward the bill to F.O on 22.02.2019
26.	Providing UG cable & allied works for the construction of PJAC for School System Phase-I	Stephen Moses	5.12.2018	To forward the bill to F.O on 28.02.2019. Final payment on 05.04.2019
27.	Urgent repair works in the wooden partition in old Guest House at SH Campus	B.Sajith	7.12.2018	To forward the bill to F.O on 05.03.2019
28.	Urgent repair works to the water supply & installation in various bldg. at Kariavattom	R.Murugan	10.12.2018.	To forward the bill to F.O on 22.02.2019
29.	Providing pumping lines and other allied works in the newly constructed open well near Hymavathy Pump	Benedict Pereira	21.12.2018	Entrusted the U.E to forward the bills for final payment.
30.	Constructing balance portion of south east boundary wall in the south block at Kariavattom	Asok kumar	26.12.2018	To forward bill to F.O on 26.02.2019
31.	Urgent work for rectifying leakages through roof and spalling of ceiling concrete at Staff quarters No.B3 & C11	Rejinkumar T R	26.12.2018	To forward bill to F.O on 05.03.2019

The meeting decided that in future, final payment towards all construction works shall be done within 2 months of completion of work.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Monitoring Cell held on 12.02.2019, be noted

Item No.06.04.02 *University Engineering Unit- Requirements of technical staff – Consideration of-reg.*

(Ad.DII)

The University Engineer has informed that the workload of the Engineering unit has increased considerably since its inception and the present staff strength which is mainly filled with contract employees is insufficient for meeting all the works undertaken by the Unit. Hence requested to increase the staff strength and to fill the vacancies with regular appointments The Vice Chancellor has ordered to place the matter before the monitoring cell.

The University Engineer has submitted the details of requirements. But majority of the mentioned post are not sanctioned. From the documents available here, the posts of Assistant Executive Engineer (Electrical), Assistant Engineer (Electrical), and Audit Clerk are not seen sanctioned. Furthermore, there is only 1 post of 1st Grade Overseer (Electrical) and one post of 2nd Grade Overseer (Electrical) exist.

Earlier, when the University requested the Government for creating new posts at Engineering Unit, Government has informed that the financial position of State Government does not permit to shoulder additional burden consequent on the post creation. Hence directed to maintain "Status Quo" of posts in the Electrical wing of the Kerala University for the time being and also directed to carry out the works with staff engaged on contract basis.

The matter regarding the creation of one post Assistant Engineer (Electrical) was placed before the the Syndicate held on 16.11.2018 and Syndicate have resolved to refer the matter to the Standing Committee of the Syndicate on Staff Equipment and Buildings.

From the 5 post of Assistant Engineer (Civil), 4 are promotion posts. One post is to be filled directly with B Tech graduate. Letter has been forwarded to PWD for filling that vacancy with eligible BTech graduates on deputation basis.

As per the orders of the Vice Chancellor the request of the University Engineer for the requirements of technical staff is placed before the monitoring cell for consideration.

The meeting decided to refer the matter to the Standing Committee of the Syndicate on Planning and Development.

The meeting came to a close at 04.30 p.m

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.06.05. *Board of Studies in Electronics – Nomination of members – Reporting to the Syndicate – Reporting of – reg.*

(Ac.D)

The Vice-Chancellor in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974, nominated Sri. Suresh S and Sri. Deepu G.P, Associate Professors, Sree Ayyappa College, Eramallikkara, as additional members to the Board of Studies in Electronics with effect from 03.01.2019,subject to reporting to the Syndicate

The action taken by the Vice-Chancellor in having nominated the above two additional members to the Board of Studies in Electronics is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.06. State plan funds (18-19) - Providing additional funds by Reappropriation sanctioned by the Vice Chancellor – Reporting of -Reg:- (Pl.B)

The Vice Chancellor has accorded sanction to provide an additional amount of Rs. 13,15,000/- (Rupees Thirteen lakh fifteen thousand only) under the head of account “Part II – Plan MH 63- Misc - 7/6061-Seminars/ Conference/ Short term Courses/ Orientation Courses (State)” by reappropriation from the sub head "7/6065- Implementation of plan programs (State)" of the same major head to meet the deficit in Seminar Funds, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having accorded sanction to reappropriate the said amount into the concerned head of account is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.07 Release of funds sanctioned by the Vice Chancellor -- Reporting of -Reg:- (Pl.B)

The Vice Chancellor has accorded sanction to release an amount of Rs. 6,32,376/- (Rupees Six lakh thirty two thousand three hundred and seventy six only) received from KSCSTE, to Dr. Valsa Jacob, KSCSTE Emeritus Scientist, Centre for Evolutionary and Integrative Biology (CEIB), University of Kerala, Kariavattom from the head of account “Part III – MH 80 A – Grants from State Govt. - 9/7009 – KSCSTE – Emeritus Scientist Scheme” towards the second year grant for KSCSTE Emeritus Scientist Scheme (KESS 2016) by exercising powers vested vide section 10(13) of KU Act 1974. Accordingly U. O No. Pl.B/3460/16 dated 10.10.2018 was issued.

The action taken by the Vice Chancellor in having released the above said amount to Dr. Valsa Jacob, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.08. Construction of Platinum Jubilee Academic Complex for School System (Phase I) at Kariavattom Campus – Payment of Supervision fee to M/s.Iyer &Mahesh Architects, Thiruvananthapuram- Reporting of- reg. (Pl.G)

Based on the endorsement of Finance No.FOS.3942/Finance I/ dated: 28.01.2019., the Vice-Chancellor has accorded sanction invoking the provision under section 10 (13) of KU Act 1974, for the following.

1. To release an amount of Rs. 4,77,791/- (Rupees Four lakh seventy seven thousand seven hundred and Ninety One only) (inclusive of 18% GST) to the University Engineer for effecting payment to M/s Iyer & Mahesh, as per agreement executed, towards supervision fee for the construction of Platinum Jubilee Academic Complex against the fund sanctioned under plan 2014-15, meeting the expenditure from “Part II – Plan – MH 63 Miscellaneous – 7/6118 – Adoption of School System (State)”, of the Current year's Budget Estimates of the University.
2. To deduct the TDS @ 10% towards supervision fee and 2% TDS for GST before effecting the payment.
3. To effect the payment through treasury.

Accordingly U.O. No. Pl.G/5260/PJAC/2013 dated 11.02.2019 was issued.

Hence, the above action taken by the Vice-Chancellor, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.09 Development of Solar Cities - Payment – Sanctioned – Orders Issued - Reporting of – reg.

(Pl. A)

The University Grants Commission recommended to develop Green Campus under the programme “Development of Solar Cities' which aims at minimum 10 percent reduction in projected demand of conventional energy at the end of five years vide DO Letter No.F.91-1/2016 (Secy), UGC dated 10.3.2016. The Standing Committee of the Syndicate on Planning and Development held on 14.11.2016 recommended

- To entrust KSEB to do the energy Audit.
- To entrust ANERT to prepare the Detailed Project Report after the Energy Audit.
- To approve an amount of 5lakh in total for both of the above by meeting the requirements for funds from non-plan fund of University

The Syndicate held on 19.11.2016 resolved to approve the recommendations of the Standing committee of the Syndicate on Planning and Development.

Based on the recommendations, the Ad.DII section had issued orders to meet the expenditure for Energy Audit from the Non Plan Funds. The Bills / Vouchers submitted by KSEB were forwarded by the Joint Registrar, Campus Administration, Kariavattom to this Section, thereafter transmitted to Ad.DII section for payment. Accordingly the U.O No.Ad.DII.10041/07/2017 dated 04/2/2019 has been issued and the same was modified incorporating a deduction of TDS @2% of GST and TDS @10% of consultancy charges before effecting the payment.

Sanction was accorded by the Vice-Chancellor, subject to Reporting to the Syndicate, to the following:

(i) considering the remarks of Joint Registrar, Campus Administration that the energy audit report furnished by KSEB is inclusive of DPR and therefore does not necessitate entrusting ANERT for a separate report, payment of an amount of Rs.5,80,914/- (Rupees Five lakh Eighty Thousand Nine hundred and Fourteen only) inclusive of all taxes as per invoice No.ESCOT-04/2018 dated 23/11/2018 towards the Service Consultancy charge for conducting the detailed energy auditing and submission of energy audit report in accordance with the terms of U.O.No.Ad.DII 10041/07/2017 may be agreed to , subject to administrative sanction.

(ii) The expenditure shall be met from the Head of Account Part I – NP-MH-55(c)-Engineering subdivision No.II-4/1310-Electricity Charges” of the current year's Budget Estimate of the University.

(iii) TDS @ 2% of GST and TDS@10% for consultancy charges shall be deducted before effecting the Payment.

The action taken by the Vice- Chancellor in having sanctioned the payment is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.10 Kerala University Union 2017-18 – Extension of term of office of the Union – Reporting of – reg.

(Election)

Ref:- Representation made by Sri.Sreejith R.S, General Secretary, Kerala University Union 2017-18 dtd 27.02.2019.

Sri.Sreejith R.S, General Secretary, Kerala University Union 2017-18 has made a representation, requesting therein for the extension of the term office of the Kerala University Union until the next election of the office bearers of the Kerala University Union to conduct various programmes.

The Vice-Chancellor in exercise of powers conferred under section 10(13) of the Kerala University Act, 1974, after considering all aspects of the question of extension of the term of the Union, has granted extension of the term of Office of the University Union up to 31.05.2019.

Accordingly the term of the Kerala University Union 2017-18 has been extended upto 31.05.2019 vide notification No.Election/KUU/2017-18 dated 28.02.2019.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.11 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Item No.06.11.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Archana.P.V in Biotechnology -reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR DIAGNOSIS AND CHARACTERIZATION OF PHYTOPHTHORA COLOCASIAE CAUSING LEAF BLIGHT DISEASE OF TARO”** submitted by Smt.Archana.P.V.

Resolution of the Syndicate

RESOLVED that Smt.Archana.P.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Science and Technology.

Item No.06.11.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Athira. P in Sociology - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SOCIAL DETERMINANTS OF LIFESTYLE DISEASES AMONG MIDDLE AGED PERSONS IN URBAN KERALA”** submitted by Smt. Athira. P.

Resolution of the Syndicate

RESOLVED that Smt. Athira. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

Item No.06.11.03. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja J.S in Malayalam - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ബ്രാഹ്മണേതര പൂജയുള്ള ക്ഷേത്രങ്ങളിലെ ആചാരനൂഷ്ഠാനങ്ങൾ - തിരുവനന്തപുരം ജില്ലയിലെ തിരഞ്ഞെടുത്ത ക്ഷേത്രങ്ങളെ അടിസ്ഥാനമാക്കി ഒരു പഠനം”** submitted by Smt.Sreeja J.S.

Resolution of the Syndicate

RESOLVED that Smt.Sreeja J.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No. 06.11.04. Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Sumesh G.S in Commerce reg:- reg.

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON THE PROBLEMS OF THE SMALL SCALE RETAILERS IN THE EMERGING BUSINESS SCENARIO IN KERALA”** submitted by Shri. Sumesh G.S.

Resolution of the Syndicate

RESOLVED that Shri. Sumesh G.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No. 06.11.05. Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Harish P.M in Sanskrit - reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PARASURAMAKALPASUTRE MOKSHOPAYAH”** submitted by Shri. Harish P.M .

Resolution of the Syndicate

RESOLVED that Shri. Harish P.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

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Item No. 06.11.06 *Consideration of Examiners reports on the Ph.D thesis submitted by Dr. Baiju R. M in Dentistry -reg*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ASSESSMENT OF ORAL HEALTH AMONG ADOLESCENT CHILDREN OF KERALA”** submitted by Dr. Baiju R. M.

Resolution of the Syndicate

RESOLVED that Dr. Baiju R. M., be declared eligible for the award of the Degree of Doctor of Philosophy in Dentistry under the Faculty of Dentistry.

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Item No. 06.11.07 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Rinu Elizabeth Roy in Chemistry – reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEPENDENCY OF PROCESSING PARAMETERS ON THE PROPERTIES OF POLYMER COMPOSITES BASED ON CARBON NANOMATERIALS”** submitted by Smt. Rinu Elizabeth Roy.

Resolution of the Syndicate

RESOLVED that Smt. Rinu Elizabeth Roy., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

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Item No. 06.11.08. *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jeeja Jaya Krishnan in Botany – reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF IN VITRO CULTURE SYSTEMS IN OPHIORRHIZA MUNGOS L.VAR. ANGUSTIFOLIA (THW) HOOK.F.FOR PROPAGATION AND PRODUCTION OF CAMPTOTHECIN”** submitted by Smt. Jeeja Jaya Krishnan.

Resolution of the Syndicate

RESOLVED that Smt. Jeeja Jaya Krishnan., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

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Item No. 06.11.09 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sumesh Gopinath in Physics – reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON VARIOUS GEOPHYSICAL CHARACTERISTICS OF SOLAR WIND – MAGNETOSPHERE-IONOSPHERE SYSTEM AND FORECASTING OF RELATED PHENOMENA”** submitted by Sri. Sumesh Gopinath.

Resolution of the Syndicate

RESOLVED that Sri. Sumesh Gopinath., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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Item No. 06.11.10 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreeja R. Nair in Biotechnology – reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR ALTERATIONS IN CENTRAL NERVOUS SYSTEMS IN MOUSE MODELS OF CHIKUNGUNYA VIRUS NEUROVIRULENCE”** submitted by Smt. Sreeja R. Nair.

Resolution of the Syndicate

RESOLVED that by Smt. Sreeja R. Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 06.11.11 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jayalekshmi G. L. in Physics – reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON SOLAR ACTIVITY AND CHARACTERISTICS OF GEOMAGNETIC DISTURBANCES**” submitted by Smt. Jayalekshmi G. L.

Resolution of the Syndicate

RESOLVED that Smt. Jayalekshmi G. L., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No. 06.11.12 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Mahesh S. K in Physics – reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS, CHARACTERIZATION AND PHOTOLUMINESCENCE PROPERTIES OF EU³⁺ ION-ACTIVATED QUATERNARY PYROCHLORE OXIDE BASED RED PHOSPHORS**” submitted by Sri. Mahesh S.K.

Resolution of the Syndicate

RESOLVED that Sri. Mahesh S. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No. 06.11.13 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Reshmalakshmi C in Electronics and Communication Engineering - reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPROVED IMAGE ENHANCEMENT USING FUZZY LOGIC**” submitted by Smt. Reshmalakshmi C.

Resolution of the Syndicate

RESOLVED that Smt. Reshmalakshmi C., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

Item No. 06.11.14 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Mini George in Nursing– reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PREVALENCE OF OBESITY AND COMPARISON OF LIFE STYLE PRACTICES AMONG OBESE AND NON-OBESE CHILDREN IN SELECTED SCHOOLS OF QUILON DISTRICT**” submitted by Smt. Mini George.

Resolution of the Syndicate

RESOLVED that Smt. Mini George., be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

Item No. 06.11.15 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nancy John in Physics – reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF SNO₂ NANOPARTICLES FOR OPTICAL AND BIOLOGICAL APPLICATIONS**” submitted by Smt. Nancy John.

Resolution of the Syndicate

RESOLVED that Smt. Nancy John., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No. 06.11.16 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Malu Somaraj in Physics – reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF A- Fe_2O_3 (HEMATITE) NANOPARTICLES USING DIFFERENT CAPPING AGENTS FOR VARIOUS APPLICATIONS**” submitted by Smt. Malu Somaraj.

Resolution of the Syndicate

RESOLVED that Smt. Malu Somaraj., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No. 06.11.17 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Dhanya Jayaseelan in Biotechnology– reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPING VIRUS RESISTANCE IN CASSAVA (MANIHOT ESCULENTA CRANTZ) BY RNA INTERFERENCE**” submitted by Smt. Dhanya Jayaseelan.

Resolution of the Syndicate

RESOLVED that Smt. Dhanya Jayaseelan., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No. 06.11.18 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Meenu Mohan in Law -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ORGAN TRANSPLANTATION LAW IN INDIA: HUMAN RIGHTS PERSPECTIVE**” submitted by Smt.Meenu Mohan.

Resolution of the Syndicate

RESOLVED that Smt.Meenu Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No. 06.11.19 **Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Jishnu J R in Law reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**COPYRIGHT AND TRADEMARK ASPECTS OF SOCIAL MEDIA- AN ANALYSIS**” submitted by Shri. Jishnu J R .

Resolution of the Syndicate

RESOLVED that Shri. Jishnu J R., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

Item No. 06.11.20 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Aranya K Sasi in History - reg - - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HISTORICIZING TRANSITIONS IN DRESSING PATTERNS OF WOMEN IN TRAVANCORE-1800-1949**” submitted by Smt.Aranya K Sasi.

Resolution of the Syndicate

RESOLVED that Smt.Aranya K Sasi., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 06.11.21 Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Rajitha T in History -reg –

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**WOMEN, CIVIL SOCIETY AND FREEDOM STRUGGLE IN TRAVANCORE: A SAGA OF EMPOWERMENT**” submitted by Smt.Rajitha T.

Resolution of the Syndicate

RESOLVED that Smt.Rajitha T., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Item No. 06.11.22 Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Preetha T L in Education - reg-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECTIVENESS OF PROBLEM SOLVING MODEL IN ENHANCING SELECT MATHEMATICAL ABILITIES, SKILLS AND VALUES AMONG SECONDARY SCHOOL STUDENTS**” submitted by Smt.Preetha T L.

Resolution of the Syndicate

RESOLVED that Smt.Preetha T L., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.06.12 Inclusion of representatives from Dance Department, SST College of Music in BoS in Performing and Visual Arts– Consideration of-reg.

(Ac.D)

The Board of Studies in Performing & Visual Arts was reconstituted with **five members**, vide notification no. AcD/3/8053/2017 dated 12.04.2017. The annual meeting of the BoS in Performing and Visual Arts held on 10.01.2018 recommended to include the representatives from the Department of Dance, Sree Swathi Thirunal College of Music, TVM in Board of Studies (BoS) in Performing & Visual Arts. The Faculty of Fine Arts held on 13.03.2018 endorsed the same and the Academic Council held on 06/04/2018 resolved to approve the same vide sub item no: 4 (iv) of item no. (II) Business brought forward by the Faculties.

The statutory provisions w.r.t the constitution of Board of Studies are detailed below:

As per Section 1(3) and 4(b) in chapter 11 of the Kerala University First Statutes, 1977, '*the members of the Board of Studies shall be appointed by the Syndicate' and 'each board shall consist of not less than five and not more than eleven members.'*

As per Statute 4.(c) (ii) & (iii) in chapter 11 of the Kerala University First Statutes 1977,

- *The Board of Studies for post graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Department if any, three teachers in the subjects from Private Colleges in the State and one expert from the area of specialization or specialized Institution outside the University.*
- *A teacher should have, not less than **fifteen years** teaching experience for being nominated to a Board of Studies for under graduate courses and not less than **twenty years** of teaching experience out of which not less than ten years at the post graduate level for being nominated to the Board of Studies for post graduate courses.*

Members of the Board of Studies other than ex-officio members shall be appointed by the Syndicate.

The vacancy position of the Board of Studies in Performing & Visual Arts is as below:

UTY DEPT	GOVT COLLEGE	PVT COLLEGE	OUTSIDE EXPERT	EXPERT FROM AREA OF SPECIALIZATION
2	0 (one excess)	3	1	1

The matter was placed in the Standing Committee of the Syndicate on Academics & Research held on 10.01.2019 and the Committee recommended to refer the matter to Syndicate. The Syndicate at its meeting held on 22.01.2019 vide item no.02.100.D20 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per orders of the Vice-Chancellor, the matter regarding inclusion of representatives from Dance Department, SST College of Music in the BoS of Performing and Visual Arts is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to authorize the Vice-Chancellor to effect the nominations.

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Item No.06.13 Appointment of Lecturer in Zoology - Judgment of the Hon'ble Supreme Court in Civil Appeal No. 2645/2016 in SLP (C) No. 2525/2016 – Consideration of reg.

(Ad.H)

The Supreme Court, vide order dated 21-02-2019 in Civil Appeal No. 2645/2016 in SLP No. 2525/2016 against the Judgment in WA No.597/2014 of the Hon'ble High Court of Kerala has dismissed the appeal filed by the University. The Appeal Petition was filed by the University against the Judgment of the High Court in WA No. 597/2014 which upheld the Judgment in WP(C) No. 17607/2012 directing the University to appoint the Petitioner (Shri. Sainudeen Sahib) to the post of Lecturer in Zoology within a period of 2 months from the date of receipt of the judgment.

Two posts of Lecturer in Zoology (open-1 and Muslim-1) was notified vide Notification No. Ad.H/1818/2008 dated 17-07-2008. The Selection Committee held on 08-06-2012, recommended Shri.Abdul Rasheed K (Muslim) and Shri. Sreejith P (Open) to the posts of Lecturers in Zoology. The Syndicate, at its meeting held on 20-06-2012, vide Special Item 2, considered and approved the minutes of the meeting of the Selection Committee and resolved to offer the posts to Shri. Sreejith P and Shri.Abdul Rasheed, K. Appointment letters were issued to the incumbents, but only Shri. Sreejith P joined duty within the prescribed time limit. Shri. Abdul Rasheed K did not join. It is in this context that Shri. Synudeen Sahib, who found himself as the next candidate with the highest marks under Muslim category, made claim for appointment against the said vacancy. The University was reluctant to give appointment since the Selection Committee had recommended only one candidate each from the open and Muslim category. In the absence of the recommendation of the Selection Committee, the University was of the opinion that the post should be re-notified.

The WP(C) No. 17607/2012 filed by Shri. Synudeen Sahib was disposed, vide Judgment dated 07-03-2014, in his favour with a direction to appoint him within a period of 2 months. The University filed WA No. 597/2014 against the Judgment. The High Court, vide Judgment dated 20-10-2015 dismissed the writ appeal. The advice of the Standing Counsel was obtained and it was decided to file an Appeal before the Supreme Court. Accordingly, SLP(C) No. 2525/2016 and C.A No.2645/2016 were filed. The Supreme Court vide Order dated 21-02-2019 dismissed the appeal.

As per the Kerala University First Statutes, 1977, Chapter-3,

Statute 4(3) : The recommendations of the Selection Committee shall be placed before the Syndicate which shall make the appointments.

Statute 4(4): Provided that when the Syndicate proposes to make the appointment otherwise than in accordance with the above provisions, the Syndicate shall record its reasons and submit its proposals for the sanction of the Chancellor.

Since the Supreme Court has dismissed the Civil Appeal, Shri. Synudeen Sahib has to be appointed as Lecturer in Zoology in accordance with the Judgment of the Single Bench. Since there is no recommendation of the Selection Committee to be placed before the Syndicate as per Statute 4(3) above, the judgment can be implemented only by exercising the provisions under Statute 4(4) above. (In a similar situation, when the High Court had ordered to appoint Dr. Saiful Islam as Reader in the Dept. Of Political Science, the Vice-Chancellor, in exercise of powers under 10(13) of the Kerala University Act, had appointed the incumbent after having sought the consent of the Chancellor and reported the matter to the Syndicate. This was in accordance with the legal opinion and the urgency was on account of the fact that the incumbent had filed contempt proceedings against the University).

The Order dated 21-02-2019 of the Supreme Court dismissing the Appeal filed by the University is placed before the Syndicate for consideration and decision on the compliance of the order and for permission to seek the consent of the Chancellor in accordance with Statute 4(4) of the KUFS 1977 for appointing Dr. Synudeen Sahib S (as Lecture in Zoology) who has not been recommended by the Selection Committee.

Resolution of the Syndicate

RESOLVED to entrust the Standing Counsel to advise on further legal remedies.

Item No.06.14 ***Allotment of University Stadium for Trivandrum District League Football Tournament-2019 – Consideration of-reg.***

(Ad.DI)

Sri. V Sivankutty, the Chairman, Organizing Committee, Trivandrum District Football Association vide letter has stated that **Trivandrum District League Football Tournament-2019** is scheduled to be held from 15.03.2019 to 15.04.2019 at Trivandrum. Top 13 teams like Kerala Police, SBI, KSEB, RBI etc. were participating in the event. Hence he is requested to allot the University Stadium for the above period so that top players of Kerala who are expected to play, can play without being injured. **In this context, it may be also noted that remarks of the Director, DPE is to be obtained before allotting the stadium so as to assertion the availability of the stadium.**

In the letter it is also stated that Trivandrum District Football Association has been going through a financial crisis and requested to waive the cost for using the University Stadium.

It may be noted that Syndicate meeting held on 16.05.2014 (item no. 29.129) had earlier resolved to agree to the request from Sri. V Sivankutty Ex-M L A, President, Trivandrum District Football Association for allotting the stadium to conduct the 10th G V Raja All India Football Tournament which was scheduled from 22.05.2014 to 05.06.2014 at free of rent.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to accept the criteria adopted during the previous years.

Item No.06.15 ***Govt.Arts College, Thiruvananthapuram- new course (MSc BioTechnology) sanctioned by the Government during 2019-20 –Notification issued by the Hon'ble Chancellor Consideration of - reg.***

(Ac.BII)

The Govt. of Kerala vide G.O. (Ms) No.256/2018/H.Edn.Dept. Dated 25.10.2018 accorded sanction for starting the following new P.G course MSc Bio-Technology in the Govt.Arts College Thiruvananthapuram for the academic year 2019-20.

The following facts may be noted in this regard.

- As per Statute 1, Chapter 24, KUFS 1977, the application for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31st of August proceeding the academic year in which the courses are proposed to be started.
- The Syndicate held on 22.01.2019, item No 02.65 resolved to note the action taken by the Vice Chancellor in having issued belated application form for affiliation of new PG course MSc BioTechnology for the year 2019-20, to the Principal, Govt.Arts College, Thiruvananthapuram.
- The belated application for affiliation for starting new course was issued to the Principal, Govt.Arts College, Thiruvananthapuram and the Director of Collegiate Education, has submitted the duly filled application for affiliation of MSc Biotechnology course on 17/01/2019.
- Notification no.GS6- 606/2019 dated 22.02.2019 was received from the Office of the Hon'ble Chancellor extending the period, within which the Syndicate shall consider the application for affiliation of above said course in the Govt.Arts College, Thiruvananthapuram during the academic year 2019-20, upto 20th March 2019

As per the orders of the Vice Chancellor, the notification received from the Office of the Hon'ble Chancellor extending the period, within which the Syndicate shall consider the application for affiliation of above said course in the Govt.Arts College, Thiruvananthapuram during the academic year 2019-20, upto 20th March 2019 is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to constitute an Inspection Commission consisting of Dr.B.Unnikrishnan Nair and Sri.Shijukhan J.S, Members Syndicate along with the Dr.Jayakumaran Nair.A, Head, Department of Bio-Technology, Kariavattom.

Item No.06.16 *Centre for Adult Continuing Education and Extension [CACEE] - Payment of Salary to the Staff for the month of February 2019 to March 2019 - Re- appropriation of funds - Reporting of- reg.*

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974:

1. to release an amount of Rs. 3,41,700/- (Rupees Three Lakh Forty One Thousand and Seven Hundred Only) to the Director, CACEE towards the disbursement of salary to the staff of CACEE for the period from February 2019 to March 2019.
2. to provide an additional amount of Rs. 3,41,700/- (Rupees Three Lakh Forty One Thousand and Seven Hundred Only) under the head of account "Part III MH 80 D - Grants from other Agencies - 9/7828 – Salary to staff of CACEE" by reappropriation from the sub head "9/7751-Lumpsum provision for new research schemes" provided under the same major head in the current year's Budget Estimates of the University.
3. the expenditure for disbursement of salary to the staff of CACEE shall be met from the above mentioned head of account.

Accordingly U.O. No. Pl.D/3607/2016 dated 25/02/2019 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.17 *"Bhashakkoru Dollar Award" is a joint venture of FOKANA and University of Kerala to honour the best Malayalam Ph.D thesis published in various Universities in Kerala- Reporting of-reg.*

(PRO)

1. The initial meeting of the "Bhashakkoru Dollar Award 2017" was convened at 10.30 AM on 05.11.2018 at Vice Chancellor's Chamber and was attended by Prof. (Dr.) V.P. Mahadevan Pillai (Hon. Vice Chancellor), Dr.S. Nazeeb (Member, Syndicate), Dr. R. Jayachandran (Registrar), Dr.C.R Prasad (Dean, Oriental Studies), Dr. B.V Sasikumar (Head, Department of Malayalam), Dr.Ajitha S (Public Relations Officer in- charge)
2. The board of examiners for thesis valuation consisted of Dr.Deshamangalam Ramakrishnan, Dr. C. R. Prasad and Dr. Seema Jerome.
3. The Ph.D thesis of Dr.Swapna Sreenivasan titled "Pattathuvilakathakalile Samskarika Rashtreeyam : Oru Padanam" was selected for the "Bhashakkoru Dollar Award 2017 " on the meeting held by board of examiners at Registrar's Office on 23.01.2019 at 3.00 P.M
4. The award presentation function was conducted on 29.01.2019 at Mascot Hotel. Dr.K.T. Jaleel (Hon. Minister for Higher Education) presented the award to the winner Dr.Swapna Sreenivasan (Asst. Professor, Govt. College for Women, TVPM) and her supervising guide Dr.V.K. Krishnakaimal (Associate Professor (Rtd.), Maharajas College, Ernakulam)
5. The final meeting of "Bhashakkoru Dollar Award 2017" was convened on 06.03.2019 at 5.30 P.M at Vice Chancellor's Chamber and was attended by Prof. (Dr.) V.P. Mahadevan Pillai (Hon. Vice Chancellor) Dr.S. Nazeeb (Member, Syndicate), Dr.C.R Prasad (Registrar), Dr.Ajitha S (Public Relations Officer in- charge)

6. The expenditure statement was verified by the committee and decided to report the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.18 ***Honorary Degree of D.Sc to Dr. C.N.R Rao, Dr. Jayant Narlikar and Shri.S Gopalakrishnan (Kris Gopalakrishnan)-Consideration of –reg.***
(Ac.AI)

As per the Notice No:Ac.AI /7016/1/2012 dated 25.09.2012, the Special meeting of the Senate that was scheduled on 03.10.2012 for supplication of grace for Honorary Degree of D.Sc to Dr. C.N.R Rao, Dr. Jayant Narlikar and Shri.S Gopalakrishnan (Kris Gopalakrishnan) was postponed to another date and time. Since then, no further information has been received in this regard.

As directed by the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Vice-Chancellor to intimate the awardees.

Item No.06.19. ***Department of Commerce, Kariavattom-request for providing previous Library hall of Department of Law on temporary arrangement and modification of department library –Consideration of –reg.***
(Ad.AII)

The Professor and Head, Department of Commerce, University of Kerala, Kariavattom vide letter dated 03.12.2018 has requested to provide a single room on temporary arrangement by modifying the previous library hall of Department of Law for the use of the department library. He also stated that the Department of Commerce is one of the major departments of the University of Kerala having above 75 students and 40 research scholars in M.Com, M.Phil and Ph.D programmes and 7 faculties. There are 9,000 books in the Library including reference books, text books, technical reports, Reserve Bank Bulletins etc. In addition to this, 4 daily newspapers, employment news, Thozhilvartha and 16 journals are also being subscribed. The total area of the Department Library is 600 sq.feet which is too small for arranging the shelves, racks etc. and this leads to congestion and thereby affects the library users. The Department of Commerce, had recommended the previous year for a building upstairs of their department. But the University Engineer objected to the construction of the 2nd floor due the weak basement of the department building. According to the Head, sufficient space is urgently needed for the smooth functioning of the Library.

Moreover, the Department of Commerce is expected to get sanction for M.Com Global Business Operation and two extra departmental electives from next year onwards. As a result of this the number of books and users will also increase. The Departmental Council suggests for seeking permission for temporarily providing the previous library room of the Department of Law which is vacant now, situated below the Department of Commerce Library room for avoiding the congestion.

The Department of Commerce is in urgent need of modification of the Library. The Department Council suggests that construction by using light weight materials shall be proposed as the Engineer denied a concrete construction upstairs. Considering all these facts, the Head, Department of Commerce has submitted the following proposals for consideration.

(A) Sanction may be accorded for providing the previous library hall of Department of Law urgently as a temporary arrangement for the use of the Department Library

(B) Construction of a hall using light materials on the upstairs of the Department of Commerce at the earliest. Detailed plan and estimate will be submitted immediately.

The Vice- Chancellor has ordered to place the matter before the Syndicate for exploring the possibility of unifying the libraries in schools.

As per the orders of the Vice- Chancellor, the matter regarding, providing the previous library hall of the Department of Law as a temporary arrangement and to construct a hall upstairs in the Department of Commerce by using light materials and for exploring the possibility of unifying the library in schools is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to entrust the committee consisting of the Convener, Standing Committee of the Syndicate on Planning and Development, Dr.S.Nazeeb, Sri.Leninlal, Sri.Shijukhan.J.S, Members Syndicate and the Registrar to study and report.

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Item No.06.20. *Sophisticated Instrumentation and Computation Centre (SICC), Kariavattom – Appointment of a Computer Technician on Contract basis- Consideration of –reg.*

(Ad.DIII)

The Executive Committee of SICC at its meeting held on 10.01.2019, recommended to take steps for appointing a Computer Technician on Contract basis in SICC.

Dr.Ashalatha S.Nair, Hon.Director, SICC has requested that steps may be taken to appoint a Computer Technician in SICC on contract basis as recommended by the Executive Committee.

In this regard the following may be noted

As per existing ordinance and proposed amendment there is no sanctioned post of Computer Technician in SICC.

Even if, there is no Sanctioned Post, presently one Computer Technician has been working in SICC on contract basis.

As per the orders of the Vice-Chancellor, **the recommendation of the Executive Committee of SICC for the appointment of a Computer Technician on contract basis in SICC, even if there is no sanctioned post of Computer Technician**, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to approve the proposal and to entrust the Vice-Chancellor for further necessary action and to correct the name mentioned the agenda as ‘SICC’ to be read as ‘CLIF’ (Central Laboratory for Instrumentation and Facilitation).

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Item No.06.21 *UGC Regulations 2010 and 2018 - Modifying the Statutes and Regulations –Consideration of -reg.*

(Ac.F.II)

The Government of Kerala vide D.O letter No. HEDN-C3/137/2017-HEDN dated 18.02.2019 has communicated that the University may proceed to furnish an undertaking, that the Statutes and Ordinance have been modified according to the UGC Regulations of 2010 and 2018, failing which Kerala University will not be eligible for receiving the Central Assistance under 7th UGC Pay Revision.

It may be noted that the UGC Regulations 2010 relates to the minimum qualifications for Appointment of Teachers and others Academic staffs and constitution of selection committees for the appointment of teachers. The prescription of academic qualifications relate to the Academic Council and are incorporated in the regulations of the University, whereas, the constitution of selection committees relate to Statutes. Hence by implementing UGC Regulations 2010, the University has virtually implemented both the Regulatory and Statutory amendments.

On the basis of the verdict of Hon'ble Supreme Court of India in disposing the SLP's regarding the date of application of the UGC Regulations 2010, filed by the Government of Kerala along with this University, the UGC Regulations 2010 including all Regulatory and Statutory norms are mandatorily applicable whether any material amendment has been brought to the Statutes or not. The University is absolutely following UGC Regulations 2010 in all matters relating to the Academic qualifications prescribed and the mode of selection of teachers. The selection committees prescribed in the Kerala University Statutes 1979 have since been superceded by those prescribed in the UGC Regulations 2010 in respect of the University Departments and Affiliated Colleges included under UGC Act. Based on the Academic Council resolution following the Apex Court verdict on SLPs , the University has issued an order dated 30/11/2018 effectively implementing the UGC Regulation, 2010, wef 23/02/2016.

It has to be observed at this point that all rules relating to various service conditions of teachers including age of appointment and of superannuation, pay and allowances, leave, posts

instituted in Aided Colleges, nature of appointment, re-employment etc are guided by the prevailing Government policy and Service Rules.

As mentioned in the beginning of this note, the Government has instructed that UGC Regulations 2018, may be implemented with immediate effect. The Regulations 2018, have been gazette vide Govt of India notification dated 18/07/2018.

However, details relating to the adoption of the said Regulations by the State is not forthcoming.

Therefore, the UGC Regulations, 2018 is placed before the Syndicate for consideration, in the following

1. The minimum eligibility conditions prescribed for the appointment and promotion of academic staff in the UGC Regulations 2018 be implemented in respect of the University Departments and Aided colleges, with recommendations in this regard to be made to the Academic Council

2. The service conditions of teachers be determined by the State Government as at present.

3. The Senate of the University be requested to amend the Statutes of the University to incorporate that the mode of selection of academic staff, including teachers and Principals, and the selection committees thereof as per the prevailing UGC Regulations, shall be applicable to all institutions recognized under the UGC Act.

Hence, the file is placed before Syndicate for consideration and recommendations.

Resolution of the Syndicate

RESOLVED to entrust a Committee consisting of Dr.S.Nazeeb, Dr.K.R.Kavitha, Sri.M.Sreekumar, Dr..B.Unnikrishnan Nair, Dr.P.Rajeshkumar and Dr.K.B.Manoj, Members Syndicate to make a detailed report to Academic Council.

Item No.06.22

Minutes of the meeting of the Award Committee for the Evaluation of Research Projects held on 11/01/2019 – reporting of-reg:-

(Ad.F1)

Ref: Minutes of the meeting of the Syndicate held on 03/11/2012

The meeting of the Award Committee for the Evaluation of Research Projects was held on 11/01/2019. The applications received for the 'Best Project Award 2017-2018', 'Highest grant award 2017-2018' were evaluated and recommended the following:

SL. No	Name of the Award		Name of the Faculty/ Department/ Centres	Name of the Project	Funding Agency	Amount Awarded (Rs)
1.	'Highest grant award 2017-2018'	Faculty Science and Applied Sciences & Technology	Dr.K.Padmakumar, Professor and Head, Department of Aquatic Biology and Fisheries, University of Kerala	“Evaluating Costs and Benefits of Prophylactic Health Products and Novel Alternatives on Smallholder Aquaculture Farmers in Asia and Africa (IMA Qulate)” and “Development of Alternative Sustainable Fish Feeds to Promote Human Health Using Novel Non-Conventional Indigenous Ingredients”	DBT	Rs.13,000
		'Faculty of the Departments of Social Sciences'	Nil	Nil	Nil	Nil

		'Faculty of the Departments of Arts, Humanities and Languages'	Nil	Nil	Nil	Nil
2.	'Best Project Award 2017-18'	Faculty of Science and Applied Sciences & Technology	Dr.A.Gangaprasad, Assistant Professor, Department of Botany, University of Kerala	"Conservation strategies and invitro production of anthraquinones in Gynochthodes umbellate (L.) Razafirm. & B. Bremer (Rubiaceae) – a potential dye yielding plant".	KSCSTE	30,000/-
		All other Faculties	Dr.Suresh R, Associate Professor, Department of Political Science, University of Kerala	"The Coastal Security of India: A Study on the Role of Coastal Community"	ICSSR	30,000/-
3.	'Highest Research Grant Award to Departments/ Centres, University of Kerala 2016-17'	Departments of Science and Applied Sciences & Technology	Nil	Nil	Nil	Nil
		Languages	Nil	Nil	Nil	Nil
		Social Sciences/ Arts	Nil	Nil	Nil	Nil

The minutes of the meeting of the Award Committee for the Evaluation of Research Projects for the year 2017-18 held on 11/01/2019 was approved by the Vice-Chancellor. Accordingly the UO. No. Ad.F1/Awards/2018, Dated: 23/01/2019 has been issued. The copy of the Minutes of the meeting held on 11/01/2019 and the U.O are appended.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.23. Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date : 07th March 2019
Time : 10.30 a.m. 12.00 noon.
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members

1. Adv. K. H. Babujan (Convener) : Sd/-
2. Sri. Shijukhan J. S. : Sd/-

3. Dr. K. B. Manoj	:	Sd/-
4. Dr. S. Nazeeb	:	Sd/-
5. Dr. B. Unnikrishnan Nair	:	Sd/-
6. Dr. P. Rajesh Kumar	:	Sd/-
7. Sri. M. Sreekumar	:	Sd/-
8. Adv. G. Sugunan	:	Sd/-
9. Sri. M. Lenin Lal	:	Absent

Item No.06.23.01: Unification of fee structure for three MBA programmes offered at Dept .of IMK, University of Kerala – reg.

(Ac. D)

The Head, Dept of IMK has forwarded a letter requesting to unify the tuition fee for MBA programmes offered at the Institute of Management in Kerala.

In his letter the HoD states that, IMK department is offering three MBA programmes with different fee structure. The programmes are MBA (General), MBA (Tourism) and MBA (Evening).The tuition fee for MBA (General) is Rs.9,000/- per semester and for MBA (Tourism) is Rs25, 000/- per semester. Both these programmes come under CSS stream and the disparity in tuition fee is often causing difficulties to students.

The fee structure of MBA (General) programme approved vide U.O. No.Ac. D/2/19533/2009 dtd 29.03.2010 and that of MBA (Tourism) approved vide U.O. No. Ac.D/2/29338/2010 dtd 11.06.2010 are as follows:

Description	Rate of Fees	
	MBA (General)	MBA (Tourism)
Cost of application	500	...
Admission fee	200	200
Affiliation fee	400	400
Caution Deposit	1,000	1,000
Tuition fee(per semester)	9,000	25,000
Computer fee (per semester)	500
Special Lecture fee (per semester)	1,000
Stationery fee(per semester)	200
Development fund	1,500 (per semester)	2,000 (whole)
Library fee (whole)	250	250
Course material fee(per semester)	500
Special fee(per year)	570	570
TOTAL	15,620	29,420

It may be noted that the fee structure for all PG programmes offered at the University Departments were unified and issued by CSS as per U.O. No.CSS/PG/2/2017dated 25th July, 2017.

To avoid the disparity in above mentioned fee structure for MBA (General) and MBA (Tourism), the HoD has requested to fix the tuition fee at the rate of Rs. 20,000/- per semester. But the detailed fee structure was not provided.

The Committee considered the matter and recommended to entrust the Head, IMK to submit a course wise comparative fee structure for MBA (General), MBA (Tourism) and MBA (Evening).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.02: Proposal to enhance Malpractice Enquiry Fee – reg.

(M&C I)

At present a fee of Rs.1,000/- is levied from the candidates, caught for suspected case of malpractice in University Examinations, at the time of hearing. Also an additional fine of Rs. 500/- as penalty fees on those candidates who fail to appear for the hearing on the stipulated date fixed by the University and on the consecutive dates also.

It may be noted that the above fee was fixed vide U.O. No.M&C.2/1250/2006 dtd 7.07.2006 and has not been revised till date.

In order to reduce the increase in the number of malpractice cases in the University examinations and to take strict measures against those candidates who defy the rules of the University, it is proposed

1. To enhance the enquiry fee from Rs. 1,000/- to Rs. 3,000/-.
2. To enhance the penalty fee from Rs. 500/- to Rs. 1,000/-

Considering the proposal the Finance Section remarked that the enquiry fee may be enhanced to Rs. 2,000/- and revision of fee may be considered every three years here on.

The Committee considered the matter and recommended to enhance the enquiry fee from Rs. 1,000/- to Rs. 2,000/- and the penalty fee from Rs. 500/- to Rs. 1,000/- for the candidates caught for suspected malpractice.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.03: Proposal to fix stationery charges for downloading and taking printout of Question Papers forwarded through online – reg.

(M & C I)

The Examination Monitoring Committee at its meeting held on 26.11.2018 recommended to introduce online question paper system in PG Arts and Science courses. Further the meeting of the Examination Monitoring Committee held on 4.12.2018 recommended that a meeting with the Principals of all Arts and Science Colleges, affiliated to the University, offering PG courses, may be convened to discuss the matter. Accordingly meeting with the Principals was held on 15.12.2018.

The Examination Monitoring Committee held on 28.01.2019 recommended to submit a proposal regarding the advance to be sanctioned to the colleges for meeting the expense incurred towards printing of question papers forwarded Online.

Accordingly the following proposals are submitted for consideration

1. The amount for taking printout of question paper forwarded through online be fixed as Rs.1/- per question paper, subject to a minimum of Rs.50/- (Rupees Fifty only).
2. The Principal/Chief superintendent of the college concerned should forward a duly certified statement showing the total number of candidates (registered and appeared) for the examination for which Question Papers are forwarded through Online and total number of question papers taken category wise, i.e. Regular/ Supplementary / Improvement along with the copy of the time table.
3. The amount shall be claimed in Form 31 along with a receipt from the Principal/Chief Superintendent.
4. The amount shall be claimed only after the completion of examinations in each session.

The Finance section suggested to place the matter before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the proposal and recommended to pay Rs. 2/-(Rupees two only) per question paper to the affiliated colleges for meeting the expenses incurred towards the printing of question papers forwarded to them online. The amount to be paid shall be calculated based on the number of candidates registered for the examination.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.04: Renewal of Service Contract – alternative suggestion – implementation of practice followed in Govt. Departments – reg.

(Ad.A IV)

The Service Contract of University with M/s TEATICS Ltd, Killipalam and M/s Jijo Motors, Nanthancode for the repair and maintenance of the University Vehicles expired on 23.10.2018. Assistant Engineer (Mechanical) was entrusted to invite quotation for executing fresh contracts. Assistant Engineer (Mechanical) intimated that quotation No. UV/SR/1 dtd. 17.10.2018

was hosted in the University website for the renewal of rates for the service contract for repair of the vehicles of the University. In response to this only a single quotation was received from M/s TEATICS Limited even though information was shared with various firms who have previously participated in quotations.

Considering the poor response for the quotation notice, Assistant Engineer (Mechanical) has suggested to implement the practice followed in the Govt. Departments for the repair of vehicles, in the University also so that the intricacies of yearly execution of the rate contracts with various workshops can be avoided. He has submitted the government approved rates for repair of older generation and new generation Government Vehicles issued by the PWD Mechanical Engineering Department.

Assistant Engineer (Mechanical) informed that the repair of the vehicles can be carried out at any of the workshops approved by the PWD Department on yearly basis. He has forwarded the e- gazette notification for district wise list of authorised workshops which undertake repair of Govt. vehicles for the year 2018-2019 and also furnished the following comparative statement of rates quoted by M/s TEATICS and that of the Govt. approved Workshops.

- No. of items of works for LMV where PWD rates are lower – 133
- No of items where rate quoted by M/s TEATICS are lower than PWD schedule of items – 24
- No of items in University schedule that are unavailable in PWD schedule – 74

Considering the remarks from the Assistant Engineer (Mechanical) and based on the poor response received on the quotation invited by the University, the Finance have recommended to consider the repair of University vehicles through government authorised workshops as per the existing schedule of rates applicable to government vehicles and to place the proposal before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to approve the proposal for repairing the University vehicles at Government authorised workshops as per the existing schedule of rates applicable to government vehicles.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.05: *Enhancement of remuneration - contract staff of Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom-reg.*

(Ad.F I)

The Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom vide letter dated 13/12/2018 submitted a proposal for enhancing the remuneration of the employees on contract basis in SCCPCK, Kariavattom(Flag1). The SCCPCK is funded by the Ministry of Agriculture and Farmer's Welfare, Govt. of India.

The remuneration of contract employees of Cost of Cultivation Scheme was revised last year vide U.O.No.AdF1/10637/2017 dated 24/08/2017.

The Director, SCCPCK, Kariavattom requested to enhance the monthly remuneration of the contract employees of SCCPCK as per G.O.No.112/2018/Fin Thiruvananthapuram dated 21/07/2018 as detailed below.

Designation	Existing Remuneration	Sanctioned strength	Comparable strength	Suggested revised remuneration as per G.O
Clerk/Accountant	19,950/-	1	LD Clerk	20,350/-
Clerk/Typist	19,950/-	1	LD Clerk	20,350/-
Computers	19,950/-	3	LD Clerk	20,350/-
Peon	17,325/-	1	Peon	17,675/-

The Finance section has remarked that the employees posted under the Scheme are governed by the rules and regulations of the host University. The University of Kerala has not yet implemented

the 'G.O. (P) No.112/2018/Fin dated 21/07/2018' related to the revision of remuneration of contract staff. Also remarked that decision in this regard may be taken at the administrative level adhering to the norms noted in the G.O dated 21/07/2018 .Hence the file was submitted to the Vice Chancellor for administrative sanction of the above proposal and the Vice Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to enhance the remuneration of the contract employees of Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom as detailed below, on the basis of the G.O. dated 21.07.2018.

<i>Designation</i>	<i>Existing Remuneration (in Rs.)</i>	<i>Sanctioned strength</i>	<i>Revised remuneration (in Rs.)</i>
<i>Clerk/Accountant</i>	<i>19,950/-</i>	<i>1</i>	<i>20,350/-</i>
<i>Clerk/Typist</i>	<i>19,950/-</i>	<i>1</i>	<i>20,350/-</i>
<i>Computers</i>	<i>19,950/-</i>	<i>3</i>	<i>20,350/-</i>
<i>Peon</i>	<i>17,325/-</i>	<i>1</i>	<i>17,675/-</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.06: PG & M. Tech Entrance Test 2019- enhancement of Remuneration -reg. (CSS)

The number of candidates appearing for the PG & M. Tech Enhance Test conducted by the CSS every year is above 5000. There are no other places in the Campus or affiliated colleges which can accommodate the large quantum of students, though the examination is being conducted at various sessions. Only schools like Cotton Hill GHS and St. Mary's H S School, Pattom have the right infrastructure to accommodate more than 2000 students in a session.

The School authorities are reluctant in providing the school as the centre of Entrance Examinations mainly because of the disparity between the rates paid by the University and other agencies for invigilation, for supporting staff and for additional and chief superintendent (who are mostly the staff of concerned school). They have informed the CSS officials that enhanced rates are being paid for conducting other tests. The PSC is paying them Rs.575/- for one and a quarter hours of examination whereas the University is paying Rs.400 for two hours session. The school authorities are insisting for enhancing the rates accordingly.

It is most humbly reminded that the prevailing rates of CSS Entrance Examinations have been in existence from 2010 onwards. A sum of Rs. 41,06,160/-was collected as registration fees for the PG and M. Tech Entrance Examinations in 2018. In the light of the above facts the following proposals are placed before the Hon'ble Vice Chancellor for consideration and approval.

1. Remuneration for invigilation may be enhanced from Rs. 400/- to Rs.600/- per session.
2. Remuneration of Chief Superintendent may be enhanced from Rs.750/- to Rs.1000/- per day.
3. Remuneration to supporting staff for entrance examination may be enhanced from Rs.300/- to Rs. 500/- per day.

The Committee considered the matter and recommended to enhance the remuneration of invigilators and other supporting staff for the conduct of PG Entrance examinations as detailed below.

<i>Sl. No.</i>	<i>Designation</i>	<i>Existing Remuneration (in Rs.)</i>	<i>Revised Amount (in Rs.)</i>
<i>1</i>	<i>Invigilators</i>	<i>400</i>	<i>500 per session</i>
<i>2</i>	<i>Chief Superintendent</i>	<i>750</i>	<i>1000 per day</i>
<i>3</i>	<i>Supporting Staff</i>	<i>300</i>	<i>500 per day</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.07: *Unified fee structure for the Post graduate programmes in various teaching departments- inclusion of Women's Study Unit fee in the Unified fee structure.*

(CSS)

The Revenue Audit wing of Finance considered the matter of inclusion of Women's Study Unit fee in the Unified fee structure of PG Programmes and remarked that since Women's Study Unit fee is already a component of special fee to be levied, it should be included in the Unified fee structure for Post graduate programmes. The CSS Academic Committee at its meeting held on 25.10.2018 recommended to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to include Women's Study Unit fee in the unified fee structure of PG Programmes.

The Committee further recommended to entrust the Finance Officer to submit a detailed proposal for unification of special fees of all UG/PG courses in affiliated colleges/university departments before the committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.08: *Service Consultant- Payment of honorarium- reg.*

(Ad. A I)

The Vice-Chancellor has directed to place the matter regarding appointment of Service Consultant on honorary basis, who is an expert in the service rules and legal matters to advise the Vice-Chancellor, Pro-Vice-Chancellor and Registrar, before the Syndicate. The Syndicate held on 16.11.2018, vide item no.07.73 resolved to agree to the same in principle. Further resolved to refer the matter regarding payment of honorarium to the Standing Committee of the Syndicate on Finance.

The remarks of Finance Section was sought in order to get an opinion regarding the rates of honorarium to be paid to the Service Consultant. Accordingly, it has been opined that a rate range of Rs.1000/- to Rs.6000/- may be considered as the admissible honorarium for Service Consultant. It was also recommended that if necessary, a report may also be obtained from other Universities.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

Item No.06.23.Additional Item No.1: *Establishment of the Centre for Marxian studies – Revised proposal – consideration of – reg.*

(Ac. D)

The Syndicate at its meeting held on 17.04.2018 vide item no: 34.02 resolved to approve the recommendation of the Budget Implementation Cell held on 11.04.2018, authorizing Dr. Joseph Antony, Associate Professor, Department of Political Science to submit a proposal for the establishment of Centre for Marxian Studies in University of Kerala and the Vice-Chancellor has ordered to place the same before the Syndicate.

The Syndicate at its meeting held on 11.07.2018 vide item no: 02.11, resolved to agree with the proposal submitted by Dr. Joseph Antony for the establishment of Centre for Marxian Studies and further recommended to refer the matter to the Standing Committee of the Syndicate on Academics & Research for detailed study and to place a report enlisting the activities of the proposed centre and its budget.

The Syndicate at its meeting held on 28.09.2018 vide item no: 05.55.D11 resolved to refer the item to the Combined Standing Committees of the Syndicate on Academics and Research & Finance.

The Combined Standing Committees of the Syndicate on Academics and Research & Finance considered the proposal for the establishment of the Centre for Marxian Studies in the University of Kerala and recommended the following modifications within the structure of the Governing Board (VII A of the proposal).

Governing Board shall comprise of 15 members, which includes:

1. The Vice Chancellor
2. Pro Vice Chancellor
3. Five representatives of Kerala University Syndicate
4. A Director (An expert or a University level teacher who teaches Marxian ideology)
5. Five reputed Marxist scholars and intellectuals (Among them, there should be at least Dalit and a woman)
6. Dean, Social Sciences
7. A student representative

The Vice-Chancellor shall be the Chairman and the Director shall be the Convener of the governing board. The Chairman presides over the meetings.

The Committee further recommended the following:

3. To appoint the following persons for the smooth functioning of the proposed centre for Marxian Studies.

- | | | |
|-------------------------|---|-------|
| 1. Director | - | 1 No. |
| 2. Librarian | - | 1 No. |
| 3. Computer Assistant - | - | 1 No. |
| 4. Casual Labour | - | 1 No. |

The service of the existing non-teaching staff of the University be utilized, on work-arrangement/ additional charge basis without affecting the duties of their parent section, for the functioning of the proposed centre.

4. To entrust Dr. S. Nazeeb, Member Syndicate and Dr. Joseph Antony, Associate Professor, Department of Political science to submit a modified proposal after incorporating the above modifications.
5. To initiate steps to purchase related books for Rs. 10,00,000/-

The Syndicate at its meeting held on 22.01.2019 vide item no. 02.94.03 recommended to approve the above recommendations of the Combined Standing Committees of the Syndicate on Academics and Research & Finance.

As such a revised proposal has been submitted by Dr. S. Nazeeb and Dr. Joseph Antony as per the above resolution of the Syndicate. (proposal appended).

The remarks of the Finance section was sought in the above matter and the remarks of the Finance are as follows:

1. The amount of Rs.10 lakhs has been allotted in the Budget speech of 2018-2019 for the establishment of the same may be utilised for the purchase of books as recommended by the Syndicate at its meeting held on 22/11/2019 vide item no. 02.94.03.
2. The revised proposal submitted may be placed before the Standing committee of the finance for consideration.
3. Necessary budgetary allocations may be provided in 2019-20 financial year as per the recommendations of the Standing Committee on Finance.

The Committee considered the matter and recommended the following:

1. ***To start Centre for Marxian Studies (CMS) in Kerala University as per the modified proposal submitted by Dr. S. Nazeeb, Member Syndicate and Dr. Joseph Antony, Associate Professor, Department of Political science.***
2. ***To limit the total expenditure to Rs. 30,00,000/- (Rupees thirty lakhs only) and to utilize the service of a permanent computer assistant in the centre instead of computer assistant on contract basis.***

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No.1 of the meeting of the Standing Committee of the Syndicate on Finance held on 07.03.2019, be approved.

FURTHER RESOLVED that an honorarium at Rs.30,000/- (Rs.Thirty thousand only) per month be fixed in respect of Director, Centre for Marxian Studies.

ALSO RESOLVED to authorize the Vice-Chancellor to initiate further steps.
ALSO RESOLVED to authorize the Vice-Chancellor to put Dr. Joseph Antony, Associate Professor, Department of Political Science in additional charge of the Director of Centre for Marxian Studies.

Item No.06.24 ഭവന നിർമ്മാണ വായ്പ എടുത്ത സർവകലാശാല ജീവനക്കാർക്ക് അവർ വായ്പ എടുത്ത സമയത്ത് ഒടുക്കിയ സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്യുന്നത് നിരാകരിച്ച സർക്കാർ തീരുമാനം - സംബന്ധിച്ച്. (Ad.BIII)

സൂചന:

1. 28.10.1972 ലെ 65-ആമത് സിന്റഡിക്കേറ്റ് യോഗത്തിന്റെ മിനിട്സ്
2. ഈ ഓഫീസിലെ കത്ത് നം. Ad.BIII.2/3312/2011 തീയതി: 21.01.2012
3. ജോയിന്റ് ഡയറക്ടർ, ലോക്കൽ ഫണ്ട് ഓഡിറ്റ്, കേരള സർവകലാശാല യിൽ നിന്നും ലഭിച്ച കത്ത് നം. LF KUA 8/107/2012 തീയതി: 24.02.2012
4. ഈ ഓഫീസിലെ കത്ത് നം. Ad.BIII.4/1902/2014 തീയതി: 23.05.2018
5. ജോയിന്റ് ഡയറക്ടർ, കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നും ലഭിച്ച കത്ത് നം. കെ.എസ്.എ.കെ.ആർ.യു.4/1029/17 തീയതി: 28.06.2018
6. ഈ ഓഫീസിലെ കത്ത് നം. എ.ഡി.ബി. III.4/1902/2014 തീയതി: 20.07.2018
7. 2016-17 സാമ്പത്തിക വർഷത്തിൽ സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്തത് നിരാകരിച്ചുകൊണ്ടുള്ള കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നുമുള്ള അറിയിപ്പ്, ആയതിന് നൽകിയ വിശദീകരണം
8. ജോയിന്റ് ഡയറക്ടർ, കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നും ലഭിച്ച കത്ത് നം. കെ.എസ്.എ.കെ.ആർ.യു.4/211/2018(2) തീയതി: 12.11.2018
9. കേരള സർക്കാർ ഉന്നത വിദ്യാഭ്യാസ വകുപ്പിൽ നിന്നും ലഭിച്ച കത്ത് നം. ബി3/202/2018/ഉ.വി.വ തീയതി: 02.02.2019

സൂചന ഒന്ന് പ്രകാരം, 28.10.1972 ലെ സിന്റഡിക്കേറ്റ് യോഗം (Item no.6), ഭവന നിർമ്മാണ വായ്പ എടുക്കുന്ന സർവകലാശാല ജീവനക്കാർക്ക് അവർ ഒടുക്കുന്ന സ്റ്റാമ്പ് ഡ്യൂട്ടി 1972-73 വർഷം മുതൽ തിരികെ നൽകാവുന്നതാണെന്ന് തീരുമാനിക്കുകയുണ്ടായി. പ്രസ്തുത തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ പിന്നീടുള്ള വർഷങ്ങളിൽ ഭവന നിർമ്മാണ വായ്പ എടുത്ത സർവകലാശാല ജീവനക്കാർക്ക് സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്ത് നൽകിയിട്ടുള്ളതുമാകുന്നു.

12.11.2009 ലെ G.O.(P) No.505/2009/Fin പ്രകാരം ഭവന നിർമ്മാണ വായ്പ സർക്കാർ ജീവനക്കാർക്ക് വീണ്ടും അനുവദിച്ചപ്പോൾ സൂചന (2) പ്രകാരം സർവകലാശാല ജീവനക്കാർക്ക് അവർ വായ്പ എടുക്കുന്ന സമയത്ത് ഒടുക്കുന്ന സ്റ്റാമ്പ് ഡ്യൂട്ടി മടക്കി നൽകാവുന്നതാണോ എന്ന കാര്യത്തിൽ ഗവണ്മെന്റ് ഓഡിറ്ററോട് ഒരു സ്പെഷ്യലിസേഷൻ തേടുകയും ആയതിന് മറുപടിയായി സൂചന (3) പ്രകാരം 28.10.1972 ലെ സിന്റഡിക്കേറ്റ് യോഗത്തിന്റെ തീരുമാന പ്രകാരം സർവകലാശാല ജീവനക്കാർക്ക് അവർ ഭവന നിർമ്മാണ വായ്പ എടുക്കുന്ന സമയത്ത് ഒടുക്കുന്ന സ്റ്റാമ്പ് ഡ്യൂട്ടി തിരികെ നൽകിപ്പോരുന്ന സർവകലാശാല നടപടി തുടരാവുന്നതാണ് എന്ന സ്പെഷ്യലിസേഷൻ ലഭിക്കുകയുണ്ടായി.

2016-17 സാമ്പത്തിക വർഷം ഭവന നിർമ്മാണ വായ്പ എടുത്ത അഞ്ച് സർവകലാശാല ജീവനക്കാർ അവർ അവർ വായ്പ എടുത്ത സമയത്ത് ഒടുക്കിയ സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്ത് നൽകണം എന്ന് അപേക്ഷിക്കുകയും പ്രസ്തുത അപേക്ഷകളിന്മേൽ തുടർനടപടി സ്വീകരിക്കുകയും ഫയൽ ഫിനാൻസ് വിഭാഗത്തിലേക്ക് അനുമതിക്കായി കൈമാറുകയുമുണ്ടായി. സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്യുന്നതിന് മുമ്പ് ഈ വിഷയത്തിൽ കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിന്റെ

അഭിപ്രായമൊ/നിരാകരണമൊ ഉണ്ടെങ്കില് അറിയിക്കുവാൻ ഫിനാൻസ് ഓഫീസർ നിർദ്ദേശിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ സൂചന (4) പ്രകാരം കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നും വിശദീകരണം തേടുകയുണ്ടായി.

ആയതിന് മറുപടിയായി സൂചന (5) പ്രകാരം കെ.എഫ്.സി. വാല്യം 1, ചാപ്റ്റർ IX - ലോൺ ആന്റ് അഡ്വാൻസസ് - ആർട്ടിക്കിള് 244 C(XXV) പ്രകാരം ഭവന നിർമ്മാണ വായ്പ മുൻകൂർ എടുക്കുന്ന സർക്കാർ ജീവനക്കാരെ സ്റ്റാമ്പ് ഡ്യൂട്ടി ഒടുക്കുന്നതിൽ നിന്നും ഒഴിവാക്കിയിട്ടുണ്ട്. സർവകലാശാല ജീവനക്കാർക്ക് ഇപ്രകാരമൊരു ഇളവ് പ്രസ്തുത ആർട്ടിക്കിളിൽ നൽകിയിട്ടില്ലാത്തതിനാലും, ഇതിനായി ചെലവാക്കുന്ന സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്യുന്നതിന് വ്യവസ്ഥകളില്ലാത്തതിനാലും ഈ വിഷയത്തിൽ സർക്കാർ അനുമതി നേടേണ്ടതാണ് എന്ന അറിയിപ്പ് കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൽ നിന്നും ലഭിക്കുകയുണ്ടായി. ആയതിന്റെ അടിസ്ഥാനത്തിൽ സൂചന (6) പ്രകാരം ഈ വിഷയത്തിൽ സർക്കാർ അനുമതി തേടുകയുണ്ടായി. അതിനുള്ള മറുപടിയായി 'ഭവന നിർമ്മാണ വായ്പ എടുത്ത സർവകലാശാല ജീവനക്കാർക്ക് വായ്പ എടുക്കുന്ന സമയത്ത് ഒടുക്കിയ സ്റ്റാമ്പ് ഡ്യൂട്ടി തിരികെ നൽകാൻ കഴിയില്ല' എന്ന വിവരം സൂചന (9) പ്രകാരം സർക്കാരിൽ നിന്നും ലഭിക്കുകയുണ്ടായി.

സൂചന (7) പ്രകാരം 2014-15 സാമ്പത്തിക വർഷം ഭവന നിർമ്മാണ വായ്പ എടുത്ത മൂന്ന് സർവകലാശാല ജീവനക്കാർക്ക് സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ് ചെയ്ത സർവകലാശാല നടപടി സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് നിരാകരിക്കുകയും സർവകലാശാല അതിനുള്ള വിശദീകരണം നൽകുകയും ചെയ്തു. അതിന്റെ അടിസ്ഥാനത്തിൽ ഭാവിയിൽ സ്റ്റാമ്പ് ഡ്യൂട്ടി റീഇംബേഴ്സ്മെന്റ് സർക്കാരിന്റെ അനുമതിയോട് കൂടി മാത്രമേ നൽകാവൂ എന്ന വ്യവസ്ഥയോടുകൂടി ഓഡിറ്റ് നിരാകരണം ഒഴിവാക്കുകയുമുണ്ടായി.

പ്രസ്തുത സാഹചര്യത്തിൽ ഈ വിഷയം സിന്ഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുവാൻ വൈസ് ചാൻസിലർ ഉത്തരവിട്ടതിന്റെ അടിസ്ഥാനത്തിൽ ടി വിഷയം സിന്ഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും തീരുമാനത്തിനുമായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.06.25 University College of Engineering, Kariavattom -payment claimed by the EPF authorities-Consideration of-reg.

(Ad.C)

University College of Engineering, Kariavattom was established on 2001 and is operating in a self financing mode. All the teaching and non-teaching employees are appointed on contract basis and the employees on contract for more than one year w.e.f 01.04.2011 are enrolled under the Employees Provident Fund Scheme.

The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, had forwarded a Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952 on 09.11.2018 demanding an amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy Nine only) and warned that the amount of damages should be remitted within 15 days from the receipt of the order failing which recovery action would be taken without further notice. The Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram, has forwarded an another Demand Notice on 12.11.2018 for interest under section 7Q of the Employees Provident Funds and Miscellaneous Provision Act 1952 demanded the payment of interest Rs.8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) owing to belated of EPF contribution of employees. The time allowed for remitting the aforementioned amount within 30 days from the date of receipt of this notice.

This office informed the Assistant PF Commissioner about the situation of the non-existence of the Syndicate which alone has legal powers under the scheme of Kerala University Act and Statues under the same to take decisions on matter involving financial implications and hence it was requested to grant a period of 2 months for taking appropriate decision in the matter of payment demanded.

The Assistant Commissioner forwarded a letter on 6.12.2018 informing that extension of the time up to 31.01.2019 for remitting the out standing damages under section 14B and 7Q amounting to Rs.23,73,426/- (Rupees Twenty Three Lakh Seventy Three Thousand Four Hundred and Twenty Six only) and also informed that no further extension cannot be granted in any circumstances.

As per the orders of the Hon'ble Vice- Chancellor the matter was placed before the Syndicate for consideration. The Syndicate on its meeting held on 22.01.2019, resolved to entrust the Standing Counsel for further legal measures in this matter. Accordingly a Writ Petition (C) No.2639 of 2019 (D) was filed before the Hon'ble High Court of Kerala. The Hon'ble High Court issued an interim order on 29.01.2019, which stayed the operations on Demand Notice from the Assistant PF Commissioner for interest under Section 7Q dated 12.11.2018 for the payment of Rs.8,37,747/- (Rupees Eight Lakh Thirty Seven Thousand Seven Hundred and Forty Seven only) towards interest charged at alleged belated payment made towards the PF contribution of employees, for a period of 2 months and the case is posted on 14.03.2019. Appeal regarding the proceedings under section 14B was filed before the Presiding Officer Central Industrial cum Labour Court at Ernakulam to waive the payment of amount of Rs.15,35,679/- (Rupees Fifteen Lakh Thirty Five Thousand Six Hundred and Seventy Nine only) under the section 14B of EPF Act on 30.01.2019. But the stay petition and appeal are yet to be numbered and posted and it may take few days for the Tribunal to consider the matter. Hence to avoid the damage that would occur to the University, a Writ Petition 3005 of 2019 (A) was filed before the Hon'ble High Court and an interim order was received on 01.02.2019 staying all further proceedings until the appellate authority considers the stay petition in the appeal subject to the petitioner depositing 15% of the contribution demanded in the Proceedings regarding the levy of damages under section 14B of the Employees Provident Funds and Miscellaneous Provision Act 1952.

As per the orders of the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate, U.O No.Ad.C.2.49553/2019 dated 18.12.2019 was issued for the payment of an amount of Rs. 2,30,352/- (Rupees Two Lakh Thirty Thousand Three Hundred and Fifty Two only) to the Assistant Provident Fund Commissioner, Employees Provident Fund Organisation Thiruvananthapuram towards 15% of contribution demanded. The amount was remitted vide Demand Draft on 25.02.2019.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.26 Minutes of the meeting of the Monitoring Committee of the University College of Engineering, Kariavattom-Approval of-reg.

(Ad.C)

The Monitoring Committee of the University College of Engineering, Kariavttom convened its meeting at the Hon'ble Vice- Chancellor's Chamber on 05.03.2019 at 2.30. pm with the Vice-Chancellor in the chair. The committee after detailed deleberation over each item in the agenda unanimously made recommendations as detailed in the minutes.

The recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019 is submitted before the meeting of the Syndicate for consideration.

Minutes of the meeting of the Monitoring Committee Of UCE,Kvtm

Venue : Vice-Chancellor's Chamber
Date : 05.03.2019
Time : 2.30 Pm

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|--|------|
| 1. Dr. V.P Mahadevan Pillai (Vice-Chancellor) chairman | Sd/- |
| 2. Dr. Ajayakumar P.P (Pro -Vice Chancellor) | Sd/- |
| 3. Dr.C.R Prasad (Registrar) Convener | Sd/- |
| 4. Sri.M.Lenil.Lal (Member Syndicate) | Sd/- |

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|---|--------|
| 5. Dr.B Unnikrishnan Nair (Member Syndicate) | Sd/- |
| 6. Adv. G. Sugunan Nair (Member Syndicate) | Sd/- |
| 7. Sri.Shijukhan J.S (Member Syndicate) | Absent |
| 8. Dr. Shaji K (Member Syndicate) | Sd/- |
| 9. The Director, IQAC | Sd/- |
| 10. The Principal,UCE, Kariavattom | Sd/- |
| 11. Smt Meena Ashok (Joint Registrar Admn) | Sd/- |
| 12. Smt. Bindu B (Deputy Registrar Admn II) | Sd/- |
| 13. Sri. Hiran G (Assistant Registrar AdmnII) | Sd/ |

Sl.No	Details of deficiencies and shortcomings submitted	Recommendations
1	<p><u>Extension of Approval of AICTE</u> AICTE had pointed out that UCE has a deficiency related to the payment of salary based on the VIth Pay Commission Report to teaching staff of the college. AICTE denied the approval of NRI seats for the academic year 2018-19 due to this deficiency. The Principal, UCE represented the college before the Standing Appellate Committee meeting conducted on 25.01.2019 at AICTE Campus, Thiruvananthapuram. The Committee recommended that the Extension of Approval for 2019-20 can be considered only if the institution implement VI th Pay Commission Report and regularise the faculty within two months, and also recommended a 50% reduction of seats in the intake for the academic year 2019-20. Lack of NRI Quota and reduction in number of seats will adversely affect the overall performance of the college. The college also approached Justice Rajendra Babu committee (Admission supervisory committee) for the approval of NRI seats. But they denied the sanction of the NRI Seats as AICTE has not approved the same. A complaint, was reported in the File Adalath to be scheduled on 26.02.2019 by the Staff of the college regarding the above matter. (Docket No. 190029 and 190030)</p>	<p>Recommended to draft a letter to AITCE intimating the inability of the University to comply with the directions to implement the VIth Pay Commission Report. University is not a profit making institution. Also to request AICTE to re-examine the decision of withdrawal of NRI seats and its recommendation to reduce 50% seats.</p>
2	<p><u>Admission for the academic year 2019-20</u> The Government of Kerala has published the date of conduct of Entrance Examination for Engineering courses during April 2019.The Syndicate held earlier resolved to conduct admission for the year 2015-16 from the list allotted by the CEE. The same procedure was followed during later years as per the orders of the Vice-Chancellor. The CEE was addressed in this matter before the admission process commences. A decision has to be taken for coming academic year also.</p>	<p>Recommended to follow the same procedure for the academic year 2019-20.</p>
3	<p><u>Shortage of teaching staff for the approval of AICTE, Filling up of Professor Post in Core subjects, Migration of Teachers: Sports, Adequate Staff etc.</u> The item was placed in the Monitoring Committee held on 16.04.2018 and recommended to refer the matter to the Standing Committee of the Syndicate on Staff Equipments and Buildings for consideration. The committee recommended to entrust the UCE Monitoring Committee to submit a concrete proposal regarding development of infrastructural and institutional facility of the UCE. The Syndicate at its meeting held on 11.07.2018 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff Equipments and Buildings. To maintain the student teacher ratio of 1:15, each branch require 16 faculty members as our student intake in each branch is 60. For the three branches we require 48 faculty members whereas the present strength is only 36. The cadre ratio as per AICTE norms is 1:2:6</p>	<p>Recommended to refer the matter to Syndicate</p>

	<p>(Professor, Associate Professor, Assistant Professor). To satisfy this clause of AICTE our immediate requirement is 1 Professor and 2 Associate Professors in each department. AICTE committee which came from Delhi had a meeting on 25th January 2019 at their office at Thiruvananthapuram and asked to explain how we can run an Engineering College with contract staff on annual basis. They also want to know about the remedial measures taken by the university in this regard. This is an important issue which need our immediate attention for obtaining AICTE approval. Vacancy of Professors in ECE, CSE and IT- one post each and they should have a Doctorate Degree with minimum 15 years teaching experience in reputed colleges. In the absence of candidates not having the prescribed qualifications of AICTE, retired professors from Government Engineering college/ Government aided Colleges can be considered. For the smooth functioning and for best academic performance the posting of Professors is very much essential. At present all the Faculty members are on contract, staff posted on ad-hoc basis for one year, renewable if both parties (employee & employer) are agreeable. At least some percentage of teaching staff must be permanent then only we will get the eligibility for applying for grants/Aids from AICTE/ UGC. The posting of a Physical Education teacher on regular or working arrangements and required space for keeping sports instruments is also needed.</p>	
4	<p><u>Additional class rooms</u> The college need two more class rooms to conduct University Examinations with out affecting the regular classes. Many a time the college have been forced to suspend some of the regular classes for providing space to conduct University examinations. If reallocation of rooms among various departments in proportion with student strength is considered we are eligible for more rooms. There was a room in our custody which can be used as a class room. That room was locked by the University and is remaining as such. If the University issue an order it can be re-used. On enquiry it is found that this room was locked long back as a result of a student clash. Sparing one more class room it will solve the space issue to some extend.</p>	Recommended to direct the Principal to open the locked class room.
5	<p><u>Providing facilities for the online examinations of KPSC, BSRB, UPSC etc</u> If the University College of Engineering can provide the available facilities (rooms and computers) on holidays for conducting various competitive examinations of external agencies we can generate an additional income. Recently one team of officers from Kerala Public Service Commission visited our facilities and offered that they are ready to avail our facilities, provide a generator support for ensuring uninterrupted power supply. This additional income will also go to the income of University.</p>	Recommended to refer the item to Syndicate.
6.	<p><u>Air Conditioning of Electronics Labs, Placement Cells, Library and Principal's Chamber</u> Air conditioning of the above rooms is pending for years in spite of decisions taken earlier. Urgent steps may be taken for air conditioning of Principal's Chamber, Hardware Lab IV, Placement Cell and Library of UCE. This item was placed the Monitoring Committee held on 16.04.2018 and recommended to authorise University Engineer (UE), Instrumentation Engineer -SICC to visit the college and submit a detailed proposal to be placed before the Standing</p>	Deferred

	Committee of the Syndicate on Planning and Development. The Syndicate at its meeting held on 11.07.2018 had resolved to approve the recommendation. Hence an intimation letter was sent to UE and IE SICC. Further developments in this matter has not been reported.	
7.	The E-tender procedure doesn't permit contract staff to initiate tender process as it is confined to permanent employees. Though the University is sanctioning fund the same is not being utilised because of the above said reason. If one such employee is posted in our college tender process will be initiated at college level and can be completed with the support of university officials.	Recommended to entrust Assistant Registrar , UCE, Kvtm to initiate and carry on the e-tendering process in consultation with concerned teaching staff of college.
8.	<u>Canteen, Parking Shed, Repainting</u> At present canteen is functioning in a temporary shed and it has been done unscientifically without any Kitchen, provision for waste disposal, proper seating facility, storage place etc. It is suggested by the canteen committee that a well furnished, hygienic and modern canteen may be constructed with ample facilities since it has been used by the entire students and staff of this campus. During holidays our facilities are being shared by the outside students coming under school of distance education. At present there is no covered space for parking of vehicles of staff and students. Ample parking space may be provided. Painting works of all the classrooms were done some five years back and the constant use even in holidays by distance education students together with our students give a shabby appearance. It is requested that steps may be taken for re-painting of the UCE Building. Now the class rooms are scattered and it is requested that the nearby classrooms are to be allotted to us for maintaining campus discipline and it is essential for a better control These items were placed in the Monitoring Committee held on 16.04.2018 recommended to entrust UE to submit a detailed proposal. Hence sent a letter to inform the same. No further steps have been taken yet.	Recommended to remind the University Engineer to provide minimum facilities as requested.
9	<u>Camera fixing</u> Fixing of cameras in identified locations is very essential to have a better campus control. Even the police officers are finding fault with us for not fixing cameras for identifying the miscreants of ragging, quarrel and manhandling among students on flimsy reasons. It is a prerequisite to fix camera for monitoring the University examinations. Camera viewing facility must be given to Principal and number of cameras may be increased to see the surroundings, office and classrooms, lab and other important places.	Recommended to entrust the Principal to identify the places for fixing camera and to submit a detailed proposal in consultation with Director, Computer Centre and Instrumentation Engineer, SICC.
10	<u>Posting of Computer Assistants</u> Steps may be taken to post at least one Computer Assistants immediately as we are not having any staff to do the present computer work.	Recommended to draft a note to Registrar for appointing one Computer Assistant.
11	<u>Permission to conduct CACEE courses of University</u> Permission may be granted to conduct Evening Courses like	Recommended to direct the Principal,

	DCA/DTP/Office automation/ Computerised accounting etc through Centre for Adult Continuing Education & Extension which will generate employment for local youth of X & XII classes. The monitoring Committee held on 16.04.2018 recommended to authorise Director, CACEE to study the feasibility of conducting evening course and to submit a report along with course structure and fees details. A letter was sent to the Director CACEE to inform the same. No further steps have been taken yet.	UCE, Kvtm to submit a detailed proposal in consultation with CACEE Director and IQAC Director.
12	<u>Frequent transfer of permanent staff</u> The frequent transfer of permanent office staff adversely affects the day to day activities. Steps may kindly be taken to ensure that their service will be ensured for a longer period.	Recommended to retain the office staff for a specific period and transfer shall be made only with the prior permission of the Vice- Chancellor.
13	<u>Disposal of Damaged furniture and E-waste</u> The unserviceable furniture and E-wastes are dumped in our limited space steps may be taken to dispose them. Other Departments are also using this place as a dumping yard of waste material and we often feel the presence of venomous reptiles and steps may be taken to avoid these wastes. The Monitoring Committee held on 16.04.2018 recommended to entrust the Joint Registrar Campus Administration to take steps to dispose damaged furniture and E -waste. No further steps have been taken yet.	Recommended that the disposal may be done as per rule.
14	<u>Office vehicle</u> This is the only one engineering college in Kerala which is not having an office vehicle. One more bus service is needed for meeting the transportation needs of students in the morning and evening. This item was placed in the Monitoring Committee of UCE held on 16.04.2018 and recommended to refer the matter to the Standing Committee of the Syndicate on Finance. A note was prepared and placed to the Finance Committee held on 24.09.2018 however the committee did not made any recommendation. Hence this item is again placed for consideration in the Monitoring Committee of UCE.	Deferred
15	<u>Complaints filed by Smt Sini. S Raj in the File Adalath (Docket No.190012,190025 and 190070)</u> Smt Sini. S Raj filed a complaint in the file adalth 2019 alleging about the engagement of Assistant Professors in University College of Engineering, Kvtm managed by the University of Kerala with fraudulently obtained ME Degree and subsequent contract renewal. She also alleged that a bogus "Kept in Abeyance" memo was issued to her on her joining duty instruction dated 01.06.2015 followed by posting some other and latest by Ms.Jeeva S and Ms.Jeeva V. R (Guest Lectures)that led her jobless. The Hon'ble Vice -Chancellor has ordered that the final decision in the petitions submitted by Sini. S.Raj can be considered only after the final judgment of Hon'ble High Court in Wp(C) 36319/2017. The adalath resolved that the Governing Body of UCE may take an appropriate decision without affecting the AICTE regulations.	The Committee considered the matter in detail and decided to wait till the final jugment in Wp(C) No. 36319/2017 filed by Smt Sumisha M.S and others and Wp(C) No. 39219 of 2017 filed by Smt. Safeera N.

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No.(1) be modified to include MLA and MP in the Committee constituted to hold discussion with AICTE.

Sl.No.3 **RESOLVED** that the item be referred to the Standing Committee of the Syndicate on

Staff, Equipment and Buildings. The Syndicate also noted that the present teacher student ratio is 1:20 instead of 1:15 as mentioned in the agenda.

Sl.No.4 **RESOLVED** that the above recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be approved.

Sl.No.5 **RESOLVED** that the above recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be approved.

FURTHER RESOLVED to agree to the allotment of facility.

Sl. No.6 **RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be noted.

Sl.No.7 **RESOLVED** that the above recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be approved

Sl.No.8 **RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

Sl. No.9, 10, 11, 13 & 15 **RESOLVED** that the above recommendations of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be approved

Sl. No.12, 14 **RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Monitoring Committee of the University College of Engineering held on 05.03.2019, be noted.

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Item No.06.27 *International Centre for Kerala Studies – Upgradation of the Centre to Department of Kerala Studies– starting of new programmes-Administrative sanction - consideration of – reg.*

(Ac D)

The Budget of the University for the financial year 2018-2019 envisaged the proposal for the upgradation of the International Centre for Kerala Studies (ICKS) to the status of a University Department and entrusted the Director to submit specific proposals for the same as resolved by the Syndicate at its meeting held on 17.04.2018 vide item No.34.02.01 (Budget speech item No.9, VIII(4)).

As such Dr. C.R.Prasad, Hon.Director of the International Centre for Kerala Studies submitted a proposal for the upgradation of the centre to the status of a University Department which includes a proposal for starting an M.A M.Phil Integrated course and detailed estimates for the utilization of Rs.3 Lakh allocated in the Budget for the above mentioned purpose.

The Syndicate at its meeting held on 16.11.2018 considered the proposal submitted by the Hon.Director and approved the same. In pursuance to the decision of the Syndicate, the matter regarding the upgradation of the International Centre for Kerala Studies to a University Department was placed before the Senate at its meeting held on 18.02.2019 and 19.02.2019 vide item No.20 for approval of the senate and for making necessary amendments in the statutes.

Dr. C.R. Prasad, Hon. Director of the Centre, vide his letter dated 01.03.2019, has now submitted a proposal to start a new Post Graduate programme Viz. M.A Kerala Studies (Literature, Culture and Journalism) in the new Department of Kerala Studies instead of M.A M.Phil Integrated course envisaged in the proposal submitted by the Director and as approved by the Syndicate. The details of the programme are as follows:

Basic qualification	:	B.A Malayalam
Course duration	:	4 Semesters
Tuition fee (per semester)	:	Rs.5000/-plus other fees as applicable to other PG courses offered in other University Departments
Intake proposed	:	15

The Hon.Director has requested to accord administrative sanction for starting the above programme and has also requested to post him as a permanent faculty in the new Department of Kerala Studies. As ordered by the Vice-Chancellor, the proposal submitted by the Hon.Director for starting Post Graduate programme Viz. M.A Kerala Studies (Literature, Culture and Journalism) in the new Department of Kerala Studies, instead of M.A M.Phil Integrated course and the proposal for posting him as a permanent faculty in the department is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.
FURTHER RESOLVED to rename the title of program by including '*Media*' instead of '*Journalism*'
ALSO RESOLVED to put Dr.C.R.Prasad, Professor, Department of Malayalam in charge of Head, Department of Kerala Studies.

Item No.06.28 *International Centre for Sree Narayana Guru Studies - Minutes of the review meeting of the activities to be conducted at Varanappalli - consideration of –reg.*

(Ac.D)

'International Centre for Sree Narayana Guru Studies' was established vide U.O No.Ac.D/3/8215/2018 dtd 19/01/2019. As primary activities for the year 2018-2019, six places (Varkala, Aruvippuram, Chempazhanthy, Kollam, Kalavamkode, Varanappalli) of significance related to the life of Sree Narayana Guru were identified for conducting lectures, seminars and study camps. A review meeting of the activities to be conducted at Varanappalli was conducted on 27/02/2019 at 11 A.M in the Syndicate room.

The minutes of the above review meeting as approved by the Vice Chancellor is placed before the Syndicate for consideration. (Minutes appended)

Resolution of the Syndicate

RESOLVED to ensure that a comprehensive documentation of all the programmes is done.
FURTHER RESOLVED that a draft report of the Document be produced for proper evaluation before final publication.
ALSO RESOLVED that the document be released in December, 2019 at a suitable function organized for the purpose.

Item No.06.29 *Minutes of the combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 08.03.2019 at 10.30 a.m –Approval of – Reg.*

(Pl.G)

A combined meeting of the Standing Committees of the Syndicate on Planning and Development was held on 08.03.2019 at 10.30 a.m (Copy of the Minutes appended.)

The minutes of the combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance held on 08.03.2019 is placed before the Syndicate for approval
Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 08.03.2019 at 10.30.AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Members

1. Dr. R. Latha Devi, Convener, SC on P&D	Absent
2. Adv. K.H. Babujan, Convener, SC on Finance.	Sd/-
3. Sri. Shijukhan. J.S , Member, Syndicate.	Absent
4. Sri.M. Lenin Lal , Member, Syndicate.	Sd/-
5. Dr.S.Nazeeb , Member, Syndicate.	Sd/-
6. Dr.K.B.Manoj, Member, Syndicate	Absent
7. Sri.M. Harikrishnan, Member, Syndicate	Absent
8. Dr. B.Unnikrishnan Nair, Member, Syndicate	Sd/-
9. Sri.M.Sreekumar, Member, Syndicate	Absent
10. Adv.G.Sugunan, Member, Syndicate	Sd/-
11. Dr.P.RajeshKumar, Member, Syndicate	Absent

The Director (P&D), Deputy Registrar (P&D)and the University Engineer were also present in the meeting.

The meeting began at 12.00 pm

Item No.06.29.01 ***Release of Consultancy Charges for the Preliminary Project Report & Master Plan for Upgradation of Kerala University Campus at Kariavattom, submitted by M/s. HITES- Remarks from the University Engineer- Consideration of-reg.***

(PLA1)

The Syndicate at its meeting held on 06.02.2018 (Item No.32.86) resolved to conduct a negotiation with M/s. HITES by a team consisting of the members of the Finance Committee, Registrar, Finance Officer, Director (Planning & Development) and the Co-ordinator, KIIFB Project for finalizing the amount quoted by M/s. HITES for the preparation of Preliminary Project Report and Master Plan for the upgradation of Kerala University Campus at Kariavattom. Accordingly, the proposed meeting held on 28.02.2018 negotiated with M/s. HITES and recommended to reduce the rate quoted to `12,00,000/- (Rupees Twelve Lakh only) excluding GST from the original quote of `20,00,000/-+ GST for the preparation of Preliminary Project Report and Master Plan for upgradation of Kerala University Campus at Kariavattom[scope covers Survey, Master Planning, Zoning, Preliminary Project Report along with the Cost Estimate based on Plinth Area Rate(PAR) for obtaining Administrative Sanction(AS)] after deletion of 3D walkthrough from the scope and deleting the Overheads and profit. The Syndicate at its meeting held on 24.03.18 (Item No. 33.93) resolved to approve the above recommendations.

Also the Syndicate at its meeting held on 24.03.2018 (Item No.33.94) resolved to release an amount of `12,00,000/- (Rupees Twelve Lakh only) + GST to M/s. HITES after receiving the Preliminary Project Report and Master Plan duly endorsed by the University Engineer.

Accordingly, M/s.HITES vide letter No.HLL/HITES/BD/KU/2017-18/950 dated 26.06.2018 submitted the Preliminary Project Report & Master Plan and requested to release the Consultancy Fee due to them.

Accordingly, vide letter dated 28.06.2018 and subsequent reminder dated 18.07.2018, the University Engineer has been requested to verify the Preliminary Project Report and Master Plan submitted by M/s. HITES and forward a verification Report for the same. The University Engineer vide letter No.DB2/Master Plan/HLL/2018/-2018 dated 31.08.2018 has informed that the matter of release of payment to M/s. HITES for the preliminary work done by them may be decided at higher level after approval of Preliminary Project Report and the Master Plan prepared by them. It may be noted that the Syndicate at its meeting held on 06/02/2018 (Item No.32.31) has already resolved to approve the draft PPR submitted by M/s. HITES for the upgradation of Kerala University Campus at Kariavattom.

The matter along with the reply received from the University Engineer was placed before the Standing Committee of the Syndicate on Planning & Development held on 06.09.2018 and the Committee resolved to refer the matter to the Standing Committee of the Syndicate on Finance. This recommendation was approved by the Syndicate at its meeting held on 28.09.2018 (Item No. 05.14.02).

The Standing Committee of the Syndicate on Finance at its meeting held on 30.10.2018 recommended to place the matter before the combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development. This recommendation was approved by the Syndicate at its meeting held on 02.11.2018 (Item No. 06.45. Additional Item 01).

Hence the matter is placed before the combined meeting of the Standing Committees of the Syndicate on Finance & Planning and Development for consideration and recommendations.

Recommendation

To release an amount of Rs.12,00,000/- (Rupees Twelve Lakh only) + GST to M/s.HITES towards consultancy fee for the preparation of Preliminary Project Report and Master Plan for upgradation of Kerala University Campus at Kariavattom.

Resolution of the Syndicate

RESOLVED that the item be referred to the next meeting of the Syndicate.

Item No.06.29.02 *University Stadium at PMG – Re-construction of Basket Ball Court – submitting of estimate – Reg.*

(AdB1)

The University Engineer has furnished a proposal for the reconstruction of Basket Ball Court in the University Stadium which was included in the budget speech for the year 2018-19. The expenditure anticipated for the work was Rs.75,00,000/- (Rupees Seventy Five Lakhs only) out of which Rs.40 Lakh was provided in this budget year itself. As per the budget speech the balance fund required will be provided in the subsequent year.

As directed by the Vice-Chancellor, the matter has been discussed by the University Engineer with the Director, Physical Education. According to the suggestion of the Director, an estimate has been prepared for the work and the estimate report emphasizes the salient features of the project. Total estimate amount is based on DSR 2016 with cost index 44.12% and works out to Rs.85,00,000/- (Rupees Eighty Five Lakhs only).

It is requested to open a new Head of Account for meeting the expenditure in this regard and it is proposed that the Director, Physical Education may be called for a meeting before finalizing the project.

As ordered by the Vice-Chancellor, the **estimate** submitted by the University Engineer for the aforementioned work is placed before the combined meeting of the Standing Committee on Planning & Development and Finance for consideration and recommendation.

Recommendation

To approve the estimate for the reconstruction of Basket Ball Court in the University Stadium except that of the roofing as it is observed that it is not desirable to construct roofing in the open stadium.

Resolution of the Syndicate

RESOLVED to entrust the Vice-Chancellor to take appropriate action.

Item No.06.29.03 *Supply, Installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS) as part of e-governance in the University – Issuing of Revised Work Order- Reg.*

(Pl.A1)

The Government vide G.O(Rt.)No.56/2013/H.Edn. dated 02/03/2013 has accorded Administrative Sanction for the implementation of the project 'Complete e-Governance in the University' at an estimated cost of Rs. 5 Crore as per the U.O. No. Pl.A1/2673/e-Governance/13 dated 18/03/2013. A University level Implementation and Monitoring Committee was constituted for monitoring the project with the Director, Computer Centre as the Project co-ordinator.

Subsequently, the Government vide G.O. (Rt.) No. 424/2018/HEdn dated 06/03/2018 decided to entrust M/s. Keltron for implementing File Flow Management System (FFMS) as part of the e-Governance project in the Universities, at the approved rates detailed therein.

The UIMC at its meeting held on 07/04/2018 recommended the purchase of FFMS Type I from M/s. Keltron for an amount of Rs. 52,66,356/- and accordingly Work Order was issued to M/s. Keltron vide Letter Number Pl.A1/e-governance/UIMC/13 dated 04/06/18.

The UIMC also considered the observations of the project co-ordinator that the purchase and virtualization of servers and High speed scanners are highly essential for the smooth implementation of FFMS and recommended to purchase servers, virtualization software and High Speed Scanners at an estimated total cost of Rs. 100 lakh.

The Syndicate at its meeting held on 11/07/18 (Item No. 2.131) considered the financial bid amounting to Rs.1,48,74,539.23/-(with 18% GST) of the lowest quoted (Technically qualified) firm 'M/s. Keltron' for the project 'Virtualization and Private Cloud in connection with the implementation of FFMS in the University' and observed that on producing Essentiality Certificate, GST will be reduced to 5%. In this context, M/s. Keltron was recommended to furnish a revised quote with maximum possible discount, including reduction in price on account of submission of Essentiality Certificate (ie. @ 5% GST) and this revised quote with 0.5% discount on the base rate of products offered by M/s. Keltron, amounting to Rs.1,31,69,640/- was approved by the Syndicate (ie. inclusive of price reduction of 13% GST, subject to furnishing of Essentiality Certificate).

Accordingly, work order was issued to M/s. Keltron for the 'Supply, Installation and Commissioning of Virtualization and Private Cloud' in connection with the implementation of FFMS in the University, at a total cost of Rs.1,31,69,640/- (Rupees one crore thirty one lakh sixty nine thousand six hundred and forty only), vide letter number Pl.A1/e-governance/Computer/18 dated 06/08/18.

It may be noted, that this work order amounting to Rs. 1,31,69,640/-(Rupees one crore thirty one lakh sixty nine thousand six hundred and forty only) was issued to M/s. Keltron, based on the recommendation of the Syndicate that GST will be reduced to 5% on production of Essentiality Certificate by the University.

But the tax consultant has opined that for the goods purchased, which does not come under the purview of Research purpose, GST has to be paid @18% of the base rate. Hence the revised rate for the above project amounts to Rs. 1,48,00,166.52/-(Rupees One crore forty eight lakh one hundred and sixty six & fifty two paise only) (inclusive of 0.5% discount on the base rate).

As per the orders of the Vice-Chancellor, the proposal was placed before the Syndicate for consideration and the Syndicate at its meeting held on 19.02.2019 vide Item No. 05.37, resolved to refer the matter to the Standing Committee of the Syndicate on Planning & Development.

Accordingly, the matter is placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance & Planning and Development for consideration whether, a revised work order may be issued to M/s. Keltron towards the 'Supply, Installation and commissioning of Virtualization and Private Cloud, in connection with the implementation of File Flow Management System (FFMS) as part of e-governance in the University', at a total cost of Rs. 1,48,00,166.52/-(Rupees One crore forty eight lakh one hundred and sixty six & fifty two paise only) (which is inclusive of GST@18% and the discount of 0.5% on the base rate of the products, as offered by the firm).

Recommendation

To issue revised work order to M/s.Keltron towards the 'Supply, Installation and commissioning of Virtualization and Private Cloud', in connection with the implementation of File Flow Management System (FFMS) as part of e-governance in the University, at a total cost of Rs.1,48,00,166.52/- (Rupees One crore forty eight lakh one hundred and sixty six & fifty two paise only) (which is inclusive of GST@18% and the discount of 0.5% on the base rate of the products, as offered by the firm).

The meeting came to a close at 12.30 p.m

Resolution of the Syndicate

RESOLVED that the above recommendations of the combined meeting of the Standing Committees of the Syndicate on Planning and Development held on 08.03.2019, be approved.

Item No.06.30

Appointment of Liaison Officer of the University of Kerala- Consideration of - reg.

(Pl. A)

Sri Sayyid Ummer Sameer has been engaged as the Liaison Officer of the University of Kerala on contract basis w.e.f 01.01.2016 till 05.01.2019 with sufficient breaks in between; the last term being six months. Among the work allotted to him include tapping of funds from UGC, Central Government and other external agencies. Sri.Sayyid Ummer Sameer, submitted a request to renew the term of his contract, vide his letter dated 6th Dec 2018. The Vice Chancellor, subject to reporting to Syndicate granted permission to Sri Sayyid Ummer Sameer to continue as Liaison Officer on contract basis for a period of 6 months w.e.f 08.01.2019. The proposal was endorsed by the Finance vide FOS.4013/Finance I dated 17.01.2019 for renewal.

Meanwhile, Smt.V.K Joyce who is presently serving as the Liaison Officer, Cochin University has submitted biodata for considering her to the post of Liaison Officer of the University of Kerala. Further, Sri Sayyid Ummer Sameer has also submitted the contract agreement on 02.02.2019.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate held on 08.02.2019 for consideration. The Syndicate vide Item No. 04.07 has resolved that the item be referred to the next Syndicate.

The meeting of the Syndicate held on 19/02/2019 vide item No.05.30 has resolved to keep in abeyance, extension of tenure granted to the present incumbent and to refer the matter relating to appointing a new Liaison Officer to the next Syndicate.

Hence the matter is once again placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the item be deferred to the next Syndicate.

Item No.06.31 **Reappropriation of funds towards the purchase of official vehicle of the Vice Chancellor Consideration of-reg.**

(Ad.BII)

The Syndicate at its meeting held on 19.02.2019 (item No. 05.60.13.03) resolved to purchase a new official vehicle for the Vice-Chancellor, Toyota Innova Crysta GX-7S MT-Diesel model for a total acquisition cost of Rs.16,23,930/- (Rupees Sixteen Lakh Twenty Three Thousand Nine Hundred and Thirty only). Further, it was resolved that additional accessories, if necessary, so as to meet the middle model (VX Variant), may also be purchased.

But, M/s Toyota Kirloskar Motor Pvt Ltd had submitted an invoice for an amount of Rs.13,39,232/- (Rupees Thirteen Lakh Thirty Nine Thousand Two Hundred and Thirty Two only) inclusive of the transportation charges & GST against Rs 13,51,609/- which was earlier furnished by the Assistant Engineer (Mechanical). Hence, Finance has recommended that the proposal for purchase of Toyota Innova Crysta GX-7S MT-Diesel model @ Rs. 13,39,232/- (Rupees Thirteen Lakh Thirty Nine Thousand Two Hundred and Thirty Two only) may be agreed to.

The Finance has also recommended to provide an amount of Rs. 2,72,321/- (Rupees Two Lakh Seventy Two Thousand Three Hundred and Twenty One only) as provisional advance to Sri. Sandeep Krishnan R., Assistant Engineer (Mechanical) for meeting the expenses towards road tax, insurance, accessories and other incidental charges for effecting the purchase.

The expenditure in this regard is to be met from the Head of Account, "Part I-NP-MH 1(a)-General Direction-4/2125-Purchase of Vehicle". But as the funds provided under the same is insufficient to meet the said expenses, Finance has recommended to provide an amount of Rs.11,70,600/- (Rupees Eleven Lakhs Seventy Thousand and Six Hundred only) additionally under "Part I-NP-MH1(a)-General Direction-4/2125-Purchase of Vehicle" by reappropriation from "Part I-NP-MH 63-Miscellaneous- 8/5948-Miscellaneous" provided under the current year's Budget Estimate of the University.

Under these circumstances, as ordered by the Hon'ble Vice-Chancellor, the matter regarding reappropriation of funds for the purchase of the said official vehicle is placed before the Syndicate for consideration.

Resolution of the Syndicate
RESOLVED that the proposal be agreed to.

Item No.06.32 **G.Karthikeyan Memorial Award for Best College Union - 2015- 2016, 2016 - 2017 & 2017-2018 – reporting of – reg:-**

(Ad.Misc)

Ref:-1. Minutes of the meeting of the Sub Committee constituted for scrutinizing applications, held on 19-02-2019, approved by the Vice-Chancellor.

2. U.O No Ad. Misc.2/BIC/15-16/46934/19 dated 02.03.2019

The Vice –Chancellor in exercise of powers conferred under Section 10 (13) of the Kerala University Act, 1974, considered and approved the recommendations made by the Sub Committee constituted for scrutinizing applications received for G. Karthikeyan Memorial Award for Best College Union 2015-2016, 2016-2017 & 2017-2018, accordingly U.O issued.(The copy of the minutes of the Sub Committee held on 19-02 2019 and referred as (1) above is appended.)

The committee recommended the following;

Sl. No	Name of College Union recommended for 'G. Karthikeyan Memorial Award for the Best College Unions'	Year of Award	Award
1.	Govt. Engineering College, Barton Hill, Thiruvananthapuram	2016	Rs. 25,000/-
2.	Sree Narayana College, Chathannur	2017	Rs. 25,000/-

3.	Kerala University Research Students Union, Kariavattom, University of Kerala	2018	Rs. 25,000/-
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As ordered, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.33 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019- consideration of - reg.

(Ac.B II)

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019 is appended.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019 is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date : 08.03.2019
Time : 10.00 AM to 10.45 AM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

- | | | |
|----|--|------|
| 1. | Dr.K.Shaji, Member, Syndicate (Convener) | Sd/- |
| 2. | Dr .P. Rajesh Kumar, Member, Syndicate | Sd/- |
| 3. | Sri.M.Lenin lal, Member, Syndicate | Sd/- |
| 4. | Sri. Shijukhan.J.S, Member, Syndicate | Sd/- |
| 5. | Adv K.H.Babujan, Member, Syndicate | Sd/- |

Members Absent

- | | | |
|----|-------------------------------------|------|
| 1. | Sri. M.Sreekumar, Member, Syndicate | Sd/- |
| 2. | Dr.R.Lathadevi, Member, Syndicate | Sd/- |

Item No.06.33.01 Sree Narayana Guru Memorial Arts & Science College, Thuravoor, Alapuzha – Request for the Closure of the B.Sc Electronics Course with retrospective effect from the academic year 2017-18 and waiving of Annual Administration Fee for the academic year 2017-18- reg.

(Ac.BII)

The Principal, Sree Narayana Guru Memorial Arts & Science College, Thuravoor Alapuzha vide letter dated 15.01.2019 has requested for the closure of the B.Sc Electronics Course with retrospective effect from the academic year 2017-18 and waiving of Annual Administration Fee for the academic year 2017-18.

The following may be noted in this regard.

- Provisional affiliation was granted vide UO No.Ac.B/03/036711/NC/2012-13 dated 05.08.2013 for the conduct of B.Sc. Degree Programme in Electronics in the SNGM Arts and Science College, Thuravoor, Alappuzha with an intake of 30 students during 2012-13.
- As requested by the Educational Agency, suspension of B.Sc Electronics Degree course in the Sree Narayana Guru Memorial Arts and Science College, Thuravoor during the academic year 2016-17 was sanctioned vide U.O No.Ac.B II/03/22013/2016 dated 29.08.2016.
- Resumption of B.Sc Electronics Degree course in Sree Narayana Guru Memorial Arts and Science College, Thuravoor during the academic year 2017-18 was sanctioned vide UO No.Ac.BII/03/21094/2017 dated 30.05.2017.

4. As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,
 - (a) It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
 - (b) No course of study shall be abolished in any College without the prior approval of the Syndicate.
5. The Syndicate at its meeting held on 11.08.2018 vide Item no. 02.85.03 considered the request from the Principal, SNGM Arts and Science College, Thuravoor, Alappuzha for suspension of the B.Sc Electronics course in the college during 2018-19 for want of students for the course and observed that the UG online admission process for the year 2018-19 has already commenced and recommended to defer the item till the closure of UG Online Admissions.
6. The Syndicate at its meeting held on 28.09.2018 vide Item no. 05.51.15, considered the request of the Principal, SNGM Arts and Science College, Thuravoor, Alappuzha for the suspension of the B.Sc Electronics Course for the academic year 2018-19 along with the remarks from KUCC and resolved to grant suspension for B.Sc Electronics Course in SNGM Arts and Science College, Thuravoor, Alappuzha during the academic year 2018-19 subject to remittance of the prescribed fee of Rs.10,000/-for granting suspension of course of study.
7. Accordingly, the Principal, SNGM Arts and Science College, Thuravoor, Alappuzha has remitted Rs.10,000/- the prescribed fee for the suspension of course of study.
8. Vide U.O No. Ac.BII/03/026037/2019 dated 05.02.2019, the suspension of B.Sc Electronics Course in SNGM Arts and Science College, Thuravoor, Alappuzha during the academic year 2018-19 was granted.
9. Meanwhile, the Principal, SNGM Arts and Science College, Thuravoor, Alappuzha vide letter dated 15.01.2019 has requested for the closure of the B.Sc Electronics Course from the academic year 2017-18 and waiving of Annual Administration Fee for the academic year 2017-18.
10. It may be noted that the college had remitted the Annual Administration Fee for B.Sc Electronics Course for the academic year 2017-18 and they have no dues in the Annual Administration Fee upto the academic year 2018-19.

The Committee recommended to agree to the request of the Principal, Sree Narayana Guru Memorial Arts & Science College, Thuravoor, Alapuzha for the closure of the B.Sc Electronics Course with retrospective effect from the academic year 2017-18, subject to remittance of prescribed fee for the closure of the course of study.

Further recommended to reject the request of the Educational Agency for waiving the Annual Administration Fee for the academic year 2017-18.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.02 ***KICMA College of Arts and Science, Neyyardam – change of name to 'R.Parameswaran Pillai Memorial Arts and Science College' – request reg. (AcBII)***

The Additional Registrar Secretary, State Co operative Union, Thiruvananthapuram vide letter No. KICMA/ASC/148/2018 dated 16.01.2016 submitted a request regarding change of name of the existing Self financing College KICMA College of Arts and Science, Neyyardam, Thiruvananthapuram to 'R.Parameswaran Pillai Memorial Arts and Science College' . It has been requested to take necessary steps for the change of name of the college.

It may be noted that, KICMA College of Arts and Science, Neyyardam has been provisionally affiliated to the University of Kerala since the year 2014. In the request it has been stated that the State Co- operative Union Administrative committee held on 08-11-2018 decided to change the name of the college as mentioned above.

It may also be noted that, vide UO No.AcB/03/2014-15 dated 31.12.2015 the educational agency has to remit the prescribed fee of Rs.1,00,000/- (Rupees One Lakh only) towards change of name of college. In this case the Educational Agency has not remitted the same.

The committee recommended to agree to the above request from the Additional Registrar Secretary, State Co operative Union, Thiruvananthapuram for changing the name of the college from KICMA College of Arts and Science, Neyyadam, Thiruvananthapuram to 'R.Parameswaran Pillai Memorial Arts and Science College', subject to remittance of the fee prescribed for change of name of the College.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.03 UG-PG Online Admission – 2019 – Proposals for revision of UG/PG Prospectus for the academic year 2019-20 – reg.

(AcH)

The registration for First Degree Programme for the academic year 2019-20 may commence in the month of May, immediately after the publication of plus two results. The registration for admission to various PG programmes may commence immediately after the publication of final semester degree examination results. Before the commencement of said process, the Prospectus for UG and PG Admission 2019-20 need to be finalized. The Prospectuses issued in previous years are not valid for the year 2019. Hence it is advisable to include certain modifications/addition in the current year's prospectus.

The proposal for revision of prospectus is detailed below.

1. **Age limit for UG Admission** – As per UG prospectus, no upper age limit has been specified for UG admission in affiliated colleges. Hence some colleges were facing problems regarding the over aged candidates seeking admissions there. During the last year admission, there was a complaint from a candidate regarding denial of admission in SN College, Kollam due to over age.

As per the UG Prospectus 2018 of Kannur University, the maximum age limit for admission to the UG programme shall be 23 years as on 1st June of the academic year. For SC/ST candidates, the age limit is 25 years. Hence it is proposed that the above age limit followed by Kannur University be implemented here also.

2. **Reservation of seats in SF Colleges** – As per UG/PG prospectus, the reservation criteria that is being followed in self financing Arts and Science colleges is given below.

50% of the seats shall be filled by the management, by candidates of their choice, observing the prescribed eligibility conditions.

The remaining 50% seats will be filled on the basis of merit as follows.

SC	ST	Open Quota (including SEBC)
15%	5%	Remaining seats after SC/ST quota

There are no specific norms for seat break up for Open and SEBC quota in self financing colleges. Also, since no fee concession is being granted, to SC/ST candidates in self financing colleges, they are reluctant to take admission as they cannot afford the higher tuition fee levied there. Hence a large number of seats lay vacant in self financing colleges even after repeated allotments.

As per the UG/PG Prospectus 2018 of Kannur University, MG University and Calicut University, the below reservation pattern is being followed for self financing colleges.

“In Unaided colleges and Self financing programmes conducted in Aided colleges, 50 % of the total seats shall be filled by the management from among candidates of their choice provided they satisfy the eligibility conditions. The remaining seats (50%) shall be distributed and filled as detailed below”.

Distribution of 50% seats ear marked under Merit category	% of Reservation
Open Quota	65
Scheduled Caste	8
Scheduled Tribe	2
Ezhava	9
Muslims	8

Latin catholic other than Anglo Indians	2
Other Backward Christians	1
Other Backward Hindus	5

If the above mentioned reservation criteria are followed, more candidates may get admitted in the open category and the number of seats that are lying vacant can be minimized.

3. **Period of achievement certificate for sports quota admission** – As per UG Prospectus, one seat over and above the sanctioned strength is reserved for Sports candidates in each subject for the First Degree Programme. In addition to these seats, two additional seats, over and above the sanctioned strength, shall be created for allotment exclusively for Sports candidates in First Degree Programme in each Arts & Commerce subjects. For securing admission to UG programmes under Sports Quota, including readmission, the performance of the candidate during the preceding two years/ Higher Secondary Level shall be considered.

For First Post Graduate Degree Programme, one seat shall be given for sports persons over and above the sanctioned strength in each subject. For securing admission to PG programmes under Sports quota, including readmission, the performance of the candidate during the preceding three years shall be considered.

The validity of sports achievement certificate is not specifically mentioned in prospectus. It is just mentioned as “preceding two years/ Higher Secondary Level”. This leads to some complications during the verification of sports quota applications, since there is no specific norm about the period upto which the achievement certificates need to be considered.

As per the UG/PG Prospectus 2018 of Kannur University, “the sports achievements in two academic years (i.e. from 01st June to 31st May) just previous to the year of selection alone shall be considered. However, in the case of competitions, which are not organized annually, the immediate previous competitions shall be considered”.

Hence the period of achievement in sports for sports quota admission may be included in the UG and PG prospectus.

4. **Weightage for NCC ‘B’ and ‘C’ certificates** - As per UG Prospectus, the benefit of bonus marks (15 marks) for purposes of admission can be earned by the candidates who have attended either N.S.S. or N.C.C during the higher secondary level. No additional weightage is given to NCC cadets holding ‘B’ or ‘C’ certificates.

As per the UG Prospectus 2018 of Kannur University, ‘an additional weightage of 5 or 10 marks will be awarded to NCC cadets holding B or C Certificates respectively’. As per the UG Prospectus 2018 of MG University, ‘an additional bonus mark of 5 to ‘B’ Certificate holders in proof of their high proficiency’.

As per PG prospectus 2018, Five (5) marks each for certificate holders of National Service Scheme [NSS]/ National Cadet Corps [NCC] for participation in NSS/NCC at the Degree level. Candidates who achieved ‘C’ Level certificate in NCC before Degree also shall be given 5 marks weightage for indexing/ ranking since ‘C’ Level Certificate is the highest level of Certificate given to the students. No additional weightage is given to NCC cadets holding ‘B’ certificate.

Hence an additional weightage of 5 or 10 marks to NCC cadets holding ‘B’ or ‘C’ Certificates respectively may be given in proof of their high proficiency.

5. **Deduction of fee for eligibility for ‘Other Board Candidates’** - On securing admission in the case of UG programmes, the candidate has to pay University fee of Rs. 1525 (for general and SEBC candidates) or Rs.840 (for SC/ST candidates). This include fee for Eligibility of Rs.200. The candidates who passed the qualifying examination from Boards other than HSE/CBSE/ISCE has to submit eligibility certificate at the time of admission. Such students are also remitting the fee for eligibility along with the admission fee. Hence they are forced to pay the fee for eligibility twice. Hence it will be better if **fee for eligibility is exempted for ‘Other Board’ students**. Also give the instruction that ‘Other Board’ students should submit eligibility certificate at the time of admission itself and this should be ensured by the college authorities.

6. **Community quota admission** – In the case of forward community colleges, 10% of total seats are reserved for students belonging to the respective community. In backward community colleges, 20% seats are reserved as community quota. The seats under community quota in Aided Colleges are filled by the colleges concerned on the basis of merit and on the basis of community certificate issued by the Revenue Authorities/Parish Priest/any other Competent Authority. All

admissions to Community Quota (including the vacant seats of SC converted in case of Aided Backward colleges with Minority status) are effected from the Community Quota Ranklist prepared and published in the colleges. The students have to submit the printouts of their online application along with the community certificate issued by the competent authority concerned to the colleges of their own choice. The college prepares the ranklist on the basis of merit and on the basis of community certificate. On the basis of the said ranklist, admissions are effected at the college level.

In this process of admission, the following difficulties are involved.

- a. The students have to submit offline applications at different colleges.
- b. The colleges have to process these applications, for verification and preparation of the ranklist.
- c. The ranklist thus prepared at the college level is not approved by the University and hence the University is unaware whether the prepared ranklist is strictly followed for admission or not.

As per UG/PG prospectus of Calicut University, the candidates seeking admission to the community quota in aided colleges should register in CAP. University will prepare and forward a list of such candidates to colleges concerned. Candidate included in the list has to report the college on the date prescribed for considering him/her in the community rank list and the colleges will admit the candidates based on the merit from this rank list.

In order to overcome the difficulties faced during community quota admission, the following proposal are submitted for perusal.

1. The Community Quota admission may be effected in online mode. The students can use the application number of their original registration and submit online application for Community Quota separately.
2. Maximum 20 options may be given to students.
3. From the applications submitted, the University shall prepare ranklist of the eligible candidates and the same will be forwarded to the colleges concerned.
4. The students can download allotment memo as is done for other merit or reservation seats and the original certificate verification is done at the college level.
5. No applications will be entertained after the last date.

The committee considered the Proposals for revision of UG/PG Prospectus for the academic year 2019-20 and made the following recommendations.

1. the maximum age limit for admission to the UG programme shall be 23 years as on 1st June of the academic year. For SC/ST candidates, the age limit is 25 years.
2. To maintain status quo in the reservation criteria being followed for admission to UG/PG Programmes in Self –Financing colleges.
3. The achievement certificates received before the closure of registration of UG/PG programmes will only be considered for ranking in sports quota admission.
4. an additional weightage of 5 or 10 marks may be granted to NCC cadets holding ‘B’ or ‘C’ Certificates respectively for UG/PG Admissions in proof of their high proficiency.
5. To exempt the “Other Board” candidates from remitting the fee for eligibility along with admission fee for UG Admission.
6. To accept the proposal submitted for community quota admissions for UG/PG Programmes.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.04 ***UG-PG Online Admission – 2019 – Proposal for the conduct of Sports Quota Admission – reg.***

(AcH)

For the First Degree Programme, one seat over and above the sanctioned strength is reserved for Sports candidates in each subject. In addition to these seats, two additional seats, over and above the sanctioned strength, shall be created for allotment exclusively for Sports candidates in First Degree Programme in each Arts & Commerce subjects. For the First Post Graduate Degree Programme, one seat is reserved for sports persons over and above the sanctioned strength in each subject. Admissions to such seats are made by the Principal, from the ranklist prepared at the college level. The students have to submit the printouts of their online application along with the certificates

of achievement to the colleges of their own choice. The college prepares the ranklist as per the norms for admission to the seats reserved under Sports Quota and the same will be forwarded along with the applications to the University for verification. Verification is done by a panel of experts and the ranklist thus finalized is endorsed by the Director, Dept. of Physical Education and formal approval is given by the Registrar. On the basis of the said ranklist, admissions are effected at the college level.

In this process of admission, the following difficulties are involved.

- a. The students have to submit offline applications at different colleges.
- b. The colleges have to process these applications, for verification and preparation of the ranklist. The ranklist prepared by the colleges has to be submitted to the University along with the supporting documents. These applications are verified by the panel of experts and returned along with the ranklist endorsed by the Registrar to the colleges concerned. Hence the bundles of applications from each college need to be transported to the University and the same need to be returned to the colleges concerned. This creates a lot of inconvenience in handling such huge bundles of applications for both college authorities and university officials. Also, this will lead to huge wastage of stationary.
- c. After handing over the ranklist to the college, the University is unaware whether the ranklist approved by the University is strictly followed for admission or not.
- d. Every year, Kerala State Sports Council nominates their trainees for admission to First Degree programmes. The University has to create a good number of seats to accommodate these candidates. The achievements of these candidates are not verified at the University level and these candidates are not included in the ranklist at college level.
- e. At the later stage of admission, if sports quota seats are lying vacant, it is a usual practice that the Principal, recommend and forward the request of any candidate along with the certificate of achievement who approach the college, to consider him/her to the vacant seat. Thus the college takes the privilege of finalizing application of a particular candidate to the vacant seat in a particular programme. This affects the chance of eligible candidates as public notification is not issued for such vacancies.

It may be noted that the sports seats for UG and PG are over and above the sanctioned strength.

In order to overcome the difficulties faced during sports quota admission, the following proposal are submitted for perusal.

1. The Sports Quota admission may be effected in online mode. The students can use the application number of their original registration and submit online application for Sports Quota separately.
2. Maximum 20 options may be given to students.
3. Scan and upload their certificate of achievement in sports in the hierarchical order ie, as per norms for admission to the seats reserved under Sports Quota for UG and PG courses. (Clause 4.1.3 of UG Prospectus 2018 and Clause 3.1.3(A) of PG Prospectus 2018)
4. The online application for sports quota admissions are to be verified by the DPE and ranklist of the eligible candidates be prepared by the University.
5. The students can download allotment memo as is done for other merit or reservation seats and the original certificate verification is done at the college level.
6. Kerala State Sports Council may be requested to inform their trainees or nominees to apply in the online mode within the stipulated time. No offline application may be entertained either from candidates or from Sports Council.
7. No applications will be entertained after the last date.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the proposal for sports quota admission in affiliated Arts & Science Colleges and recommended to accept the proposal submitted with the following modification.

The online application for sports quota admissions thus received will be verified at the College level and the ranklist will be forwarded to the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.05 Report on streamlining the conduct of Examinations and publication of results of LLB Degree Courses-Syndicate Resolution - reg:-

(EG 1(b))

The Standing Committee of the Syndicate on examination at its meeting held on 25/09/2018 Vide Item No 05.79.17 considered the report on streamlining the conduct of examinations and publication of results of LLB degree courses and recommended that the matter regarding non-participation of teachers for valuation from NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam be referred to the Standing Committee of the Syndicate on Affiliation of Colleges for necessary actions.

The Syndicate at its meeting held on 28/09/2018 resolved that the recommendations of the Standing Committee of the Syndicate on Examinations be approved.

The 5Year Integrated BA LLB/BCom LLB/BBA LLB Degree Courses are offered at the six law colleges including NSS Law College, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam. For cases of non-reporting of teachers for valuation duty at the C.V camp, the results of the particular examinations of those colleges were withheld and later released after getting the orders from Hon'ble Vice Chancellor. Accordingly the results of the Fourth semester 5 Year Integrated LLB degree Examination February 2018 of NSS Law college, Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam were withheld and explanations were sought from the Principals. The Principal NSS Law College ,Kottiyam vide letter No 115/exam/NSSL/18 dtd 24/09/2018 gave an assurance that all the teachers assigned for valuation duty from the college in the ongoing and forthcoming LLB examinations will be relieved for attending the duty without fail and requested that the results be released at the earliest. The Principal Sree Narayana Guru College of Legal Studies, Kollam vide letter No 285/SNGCL/2018-19 dated 24/09/2018 informed that new faculties have been appointed and in future will be participating in the valuation. The results of the two colleges were subsequently released on the basis of the explanation given by the principals as per the orders of Hon'ble Vice Chancellor.

The teachers of the colleges participated in the valuation of the subsequent examinations ie Ninth Semester March 2018, Seventh Semester May 2018, Fifth Semester July 2018 and Tenth Semester August 2018. But the scarcity of examiners for the non-law papers of Seventh and Fifth Semesters were acutely felt due to paucity of the faculties in the colleges and later overcome after outsourcing from other Arts and science colleges. It is pointed out that although the names of the teachers of the colleges are given in the list of examiners, as forwarded by the Principals of the respective colleges, very often these examiners do not report for valuation and on query it is learned that they are unwilling to travel to Trivandrum or would have crossed the stipulated age for valuation duty or would have proceeded on long leave or already resigned from the colleges. When the college authorities are directed to depute substitutes or deploy other teachers in the vacancies for valuation duty, they refuse to oblige. This has resulted in undue delay in the completion of valuation. The NSS Law College Kottiyam is not adhering to the list of teachers forwarded by them. The College has forwarded a list of teachers who have already resigned or on long leave, but still continuing on the rolls of the college without informing the University. The University has been able to publish the results only with the sole co-operation of the teachers of other Law colleges and Arts and Science Colleges.

When the results of the colleges, who do not provide sufficient teachers for valuation, are withheld as a measure of taking action against the erring colleges, they produce declarations and assurances stating that they would relieve the teachers in time for the rest valuation. Eventually orders are given to release the results and the colleges are not effected. The same process is repeated for the next valuation also. Such prevalence has affected the smooth functioning of the Valuation camps & the timely publication of results. Unless strict action is initiated against the erring colleges, the situation is never going to change and the credibility of the examination system would be at stake. Hence it is proposed that annual affiliation may be sanctioned after ensuring the wholehearted participation of the colleges in the valuation duties.

The committee considered the report on streamlining the conduct of Examinations and publication of results of LLB Degree Courses and recommended to conduct a hearing of the Principals, NSS Law College Kottiyam and Sree Narayana Guru College of Legal Studies, Kollam, by the Standing Committee of the Syndicate on Affiliation Of Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.06 ***NSS College, Cherthala – Complaint against the Principal – filed by Ms. Ancy Alexander – Report of domestic enquiry - reg.***

(AcBI)

Ms. Ancy Alexander, BA History Student, NSS College, Cherthala vide her petition dated 27.11.2017 submitted a complaint about the repeated harassment she faced from the Principal due to an untoward incident occurred on 05.07.2017, on which a senior student of the college, Mr. Anand Manikantan misbehaved to her using abusive words and also assaulted her in public while she was returning from the college by bus. The incident being a ragging case, the Principal issued orders for an enquiry and suspended Mr. Anand Manikantan for fourteen days pending enquiry.

According to the complainant, after the enquiry, all matters got derailed and the Principal started harassing her unreasonably and tarnished her image among the classmates by quoting unrealistic events. The petitioner alleged that the Principal supported Mr. Anand Manikantan unilaterally by readmitting and providing attendance to him for the suspension period. Such actions of the Principal pushed her to depression and she even thought of committing suicide. The remarks of the Principal was obtained on the complaint and the matter was placed before Syndicate held on 06.02.2018.

As per the resolution of the Syndicate, at its meeting held on 06.02.18 in item no.32.05, the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 08.11.2018 at the Syndicate Room heard the parties concerned.

The members of the Standing Committee of the Syndicate on Affiliation of Colleges recommend for a domestic enquiry at the college by the members of the Syndicate, comprising Dr. K. Shaji, Mr. M. Sreekumar and Mr. Harikrishnan which was approved by the Syndicate held on 16.11.2018 (item no. 07.35). Dr. K. Shaji and Sri. M. Sreekumar - the members of the Inspection Committee conducted an enquiry at NSS College, Cherthala on 31.01.2019 and submitted a report on the inspection conducted, the copy of which is appended for perusal.

The Committee considered the report of domestic enquiry conducted in the NSS College, Cherthala, on the complaint submitted by Ms. Ancy Alexander, against the Principal, and recommended to accept the report and to give a strict warning to the Principal on her rude remarks against the complainant.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.07 ***Complaint received from Sri. K.M. Raju (F/o Sri. Nakulan, II B.A Economics) against the Principal, TKMM College, Nangiarkulangara – reg.***

(AcBI)

A complaint dated 12.10.2017, was received from Sri. K.M. Raju (F/o Sri. Nakulan, II year B.A Economics student of TKMM College, Nangiarkulangara) against the Principal, TKMM College, Nangiarkulangara.

In the complaint Sri. K.M. Raju alleges that the Principal, without any reason, shows discriminatory and revengeful attitude towards his son, Sri. Nakulan. Sri. Nakulan was attacked by some students inside the college on 03.10.2017 and the Principal did not take any action against the guilty but enjoyed watching it. It is further alleged that the Principal insulted Sri. Nakulan by calling his caste name.

The remarks of the Principal was obtained on the matter and the Principal denied all the allegations stated in the complaint. According to her, she is not the kind of person who takes

vengeance on any of her students and never shows discrimination towards Nakulan or anyone in the college. She has always tried to settle the disputes between students amicably in consultation with the people concerned. No incident has occurred on 03.10.2017 as stated in the complaint and the allegation that she insulted Sri. Nakulan by calling his caste is not true. College Council conducted an enquiry on the complaint by Sri. Raju (Father of Sri. Nakulan) by constituting a Committee and could find no evidence to prove the allegations in the complaint.

The Principal has stated that she never showed any discrimination towards students on the basis of caste and requested not to take any action against her as the complaint is baseless.

As per the orders of Vice Chancellor, the complaint of Sri. K.M. Raju and the remarks of the Principal, TKMM College, Nangiarkulangara on it were placed before Standing Committee of the Syndicate on Affiliation of Colleges for consideration. The Syndicate, at its meeting held on 24.03.18, resolved to approve the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges, to hear the petitioner and the Principal, TKMM College.

As per the resolution of the Syndicate, a hearing was conducted by the Standing Committee of the Syndicate on Affiliation of Colleges on the complaint dated 12.10.2017 submitted by Sri. K.M. Raju (F/o Sri. Nakulan, II year B.A Economics student at TKMM College, Nangiarkulangara) against the Principal.

The complainant did not turn up for the hearing. The complaint was against Dr. S.B Sreejaya, the former Principal of TKMM College. As she got retired from service with effect from April 2018, the current Principal, Dr. Shirly P Anand attended the hearing. The Principal explained that the accusation was against the former Principal of the college. As per the records available in the college, it is seen that an enquiry was conducted by the College Council on the incident leading to the complaint and the Council reported that it is true that there was a student agitation in the college but the allegation of harassment based on caste against the Principal is fake. No such incident has happened. She has submitted a written statement reiterating the said facts.

As the complainant's hearing could not be conducted, as he was absent, members decided to grant one more chance to him for appearing for a hearing at the college, by the members of the Syndicate, comprising Dr. K. Shaji, Mr. M. Sreekumar and Mr. Harikrishnan. The recommendation of the Committee was approved by the Syndicate on 16/11/2018 vide item no.07.36.

Subsequently, Dr. K. Shaji & Mr. M. Sreekumar, the members of the Committee visited the college on 31/01/2019 and submitted a report stating that the Committee could not conduct the hearing of the complainant at the college, as the complainant was absent. The Committee further recommended to place the matter before the Standing Committee on Affiliation of Colleges.

The Committee considered the report of domestic enquiry conducted in the TKMM College, Nangiarkulangara, on the complaint submitted by Sri. K.M. Raju, against the Principal, and recommended to drop further proceedings on the complaint as the complainant has not turned up for hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.08 *NSS College, Cherthala – Complaint received from Sri. Ananthu Rameshan, College Union Chairman against the Principal – report of domestic enquiry - reg.*

(AcBI)

Mr. Ananthu Rameshan, College Union Chairman, NSS College, Cherthala submitted a complaint alleging that the Principal, Dr. P Jayasree has an antagonistic attitude to the students and that she violates rules and regulations of the college and restricts the activities of College Union. It was also alleged that the Principal had not taken steps to grant money as advance from PTA fund for the activities of the College Union in time. The complaint was submitted when he was the College Union Chairman for the academic year 2017-18.

The remarks of the Principal was obtained on the complaint and the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 15.03.2018.

As per the resolution of the Syndicate, at its meeting held on 24.03.2018 in item no. 33.110.06, approving the recommendations of the Standing Committee, a hearing of the parties

concerned was conducted by the Standing Committee of the Syndicate on Affiliation of Colleges, at the Syndicate Room on 16.11.2018.

As Mr. Ananthu Rameshan was absent for the hearing, the members of the Standing Committee decided to recommend for a domestic enquiry at the college by the members of the Syndicate, comprising Dr. K. Shaji, Mr. M. Sreekumar and Mr. Harikrishnan which was approved by the Syndicate on 16.11.2018 as item no 07.37. Dr. K. Shaji and Sri. M. Sreekumar - the members of the Enquiry Committee visited the College on 31.01.2019, and conducted a hearing. Then also the complainant Mr. Ananthu Rameshan was absent for the hearing. The members submitted their report on the inspection, the copy of which is appended for perusal.

The Committee considered the report of domestic enquiry conducted in the NSS College, Cherthala, on the complaint submitted by Sri. Ananthu Rameshan against the Principal, and recommended to drop further proceedings on the complaint as the complainant has not turned up for hearing.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.33.09 *Compulsory TC issued-Ajay T.I, History 3rd Semester-Sree Narayana College, Chempazhanthy -reg.*

(AcBI)

The Principal Sree Narayana College, Chempazhanthy vide letter dated 11.01.2019 intimated that Sri. Ajay T.I (Ad.No:43506) student of 3rd Semester History class has been expelled from the college w.e.f 10.01.2019 as he was found guilty of using filthy and unparliamentary language against his teacher/ tutor while the class was going on. It was reported that based on the complaint received from the teacher, he was suspended w.e.f 18/09/2018. Sri. Ajay T.I confessed his guilt and submitted a written statement before the Enquiry Committee on 11/10/2018. Based on the suggestions given by the College Council, Enquiry Committee and GSCASH, it was decided to expel the student from the College with immediate effect and compulsory TC has been issued to Sri. Ajay T.I w.e.f 10/01/2019.

As the Principal's letter was devoid of details and the original T.C of the candidate, the Principal, Sree Narayana College, Chempazhanthy was requested to furnish the Original Transfer Certificate of the candidate along with a report on the situation which led to the expulsion of the student from the College as stipulated in Kerala University First Ordinances, 1978. In reply to the letter the Principal has forwarded the Transfer Certificate of the candidate along with a report from the GSCASH which had converted itself into an Internal Complaints Committee to inquire into the complaint of a female member of the faculty and the copy of the minutes of the meeting of the College Council.

It is reported that on 17/09/2018, while 3rd hour class of Smt. Liji L.T (Assistant Professor of History) was progressing, a scuffle between students happened outside the department. Smt. Liji L.T requested the students to enter the class and tried to stop the fight between the students. The students ignored her request and continued the fight till the police arrived at the scene. The teacher refused to give permission to those students who were involved in the fight and to those who tried to barge inside the class. Sri.Ajay T.I, one of the student involved in the scuffle, verbally abused her, using filthy and unparliamentary expletive words, in front of the whole class, mostly comprising of girl students.

Smt. Liji L.T submitted a complaint to the Principal, in writing, detailing the incident and requested to take disciplinary actions against Sri. Ajay T.I . Subsequently he was suspended w.e.f 18/09/2018. Enquiry was conducted on 11/10/2018, Sri. Ajay T.I confessed and gave a written statement to that effect based on the suggestions given by the College Council and the Enquiry Committee, Mr. Ajay T.I was expelled from the College with immediate effect and the TC has been issued w.e.f 10/01/2019.

As per Chapter 3, Clause1(8) of the Kerala University First Ordinances 1978, "*If any student is expelled from any College maintained by or affiliated to the University, intimation of the fact of expulsion with a statement of the reasons thereof shall be given forthwith by the Principal to the parent or guardian of the student, and to the Syndicate. Intimation to the Syndicate shall be accompanied by the transfer certificate of the student. The Syndicate on the application of the student*

or his parent or guardian may, after making such enquiry as it deems proper, deliver the certificate to the student or his parent or guardian with necessary endorsement or withhold it temporarily or permanently”.

In this case, neither the parent/guardian nor the student has submitted an application in this regard. Further in the letter dtd. 11.01.2019, forwarded by the Principal intimating the expulsion of the student from the College, it is stated that Compulsory Transfer Certificate has been issued to Mr. Ajay T.I w.e.f 10.01.2019. However he has forwarded the T.C to this office along with other documents vide letter dtd 01.02.2019.

The committee considered the Compulsory Transfer Certificate issued in respect of Sri.Ajay.T.I, forwarded by the Principal, Sree Narayana College, Chempazhanthy, and recommended to issue the same to the candidate on request after proper endorsement.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08.03.2019, be approved.

Item No.06.34 **Amendment to Kerala University (Conditions of Service of Teachers and members of Non- Teaching Staff) First Statutes, 1979, intune with UGC Regulations, 2010 –Consideration of-reg.**

(Ac.L)

The Syndicate at its meeting held on 18/03/2017 vide item no. 26.24.01 considered and resolved to agree with the recommendations of the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges held on 03/02/2017 regarding proposed amendment in Kerala University (Conditions of Service of Teachers and members of Non- Teaching Staff) First Statutes, 1979, in tune with UGC Regulations, 2010..

As per the decision of the meeting of the Syndicate held on 28/09/2018 vide item no. 05.53.01 and item no. 05.73 resolved to place the whole matter regarding the implementation of UGC Regulations 2010 before the Academic Council.

The meeting of the Academic Council held on 5/10/2018 vide item no. 96 considered and resolved that the effective date of implementation of UGC Regulations 2010, shall be treated as implemented in the University w.e.f 23/02/2016, the date of judgement of the Hon’ble High Court of Kerala

The existing provisions of the Kerala University (Conditions of Service of Teachers and members of Non- Teaching Staff)- First Statutes, 1979, will prevail except the amendments proposed in tune with UGC Regulations, 2010.

The amendment proposal to the Kerala University (Conditions of Service of Teachers and members of Non- Teaching Staff) First Statutes, 1979, in tune with UGC Regulations is as follows:

AMENDMENT PROPOSAL-1

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 4 the title “Constitution of Selection Committee for appointment” may be substituted as :

“Constitution of Selection Committee Quorum of meetings”.

AMENDMENT PROPOSAL-2

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, under Statute 4 “Constitution of Selection Committee Quorum of meetings” the provisions numbered as clause 5.0.0 to 6.8.0 as per the UGC Regulations 2010 may be substituted.

The UGC has evolved the following guidelines on: (a) Constitution of Selection Committees for selection of Assistant Professor, Associate Professor, Professor, Assistant Librarian, Deputy Librarian, Librarian, Assistant Director of Physical Education and Sports, Deputy Director of Physical Education and Sports and Director of Physical Education and Sports; and (b) specified selection procedures for direct recruitment and Career Advancement Schemes Regulations for teachers and other academic staff in universities and colleges

Selection Committee Specifications:

Assistant Professor in the University:

(a) The Selection Committee for the post of Assistant Professor in the University shall have the following composition.

1. The Vice Chancellor shall be the Chairperson of the Selection Committee.
 2. Three experts in the concerned subject nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 3. Dean of the concerned Faculty, wherever applicable
 4. Head/Chairperson of the Department/School.
 5. An academician nominated by the Visitor/Chancellor, wherever applicable.
 6. An academician representing SC/ ST/ OBC/ Minority/ Women/ Differently- abled categories to be nominated by the Vice Chancellor or Acting Vice Chancellor, if any of the candidates representing these categories is the applicant and if any of the above members of the selection committee do not belong to that category.
- (b) At least four members, including two outside subject experts shall constitute the quorum.

Associate Professor in the University

- (a) The Selection Committee for the post of Associate Professor in the University shall have the following composition:
1. Vice Chancellor to be the Chairperson of the Selection Committee.
 2. An academician who is the nominee of the Visitor/Chancellor, wherever applicable.
 3. Three experts in the concerned subject/field nominated by the Vice Chancellor out of the panel of names approved by the relevant statutory body of the university concerned.
 4. Dean of the faculty, wherever applicable.
 5. Head/Chairperson of the Department/School.
 6. An academician representing SC/ST/OBC/ Minority/ Women/ Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.
- At least four members, including two outside subject experts, shall constitute the quorum.

Professor in the University

The composition of the Selection Committee for the post of Professor in the University shall be similar in composition as that for the post of Associate Professor set out in Clause 5.1.2 above.

Assistant Professor in Colleges including Private Colleges:

- (a) The Selection Committee for the post of Assistant Professor in Colleges including Private Colleges shall have the following composition:
1. Chairperson of the Governing Body of the college or his/her nominee from among the members of the, Governing body to be the Chairperson of the Selection Committee.
 2. The Principal of the College.
 3. Head of the Department of the concerned subject in the College.
 4. Two nominees of the Vice Chancellor of the affiliating university of whom one should be a subject expert. In case of colleges notified/declared as minority educational institutions, two nominees of the Chairperson of the college from out of a panel of five names, preferably from minority communities, recommended by the Vice Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college, of whom one should be a subject expert.
 5. Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the university concerned. In case of colleges notified/declared as minority educational Institutions,- two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the College out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the College.
 6. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

- b. To constitute the quorum for the meeting, five of which at least two must be from out of the three subject-experts shall be present.
- c. For all levels of teaching positions in Government colleges, the State Public Services Commissions/ Teacher Recruitment Boards must invite three subject experts for which the concerned University, be involved in the selection process by the State PSC.
- d. For all **levels** of teaching positions in Constituent college(s) of a university, the selection **committee** norms shall **be** similar to that of the posts of departments of the university.

Associate Professor in Colleges including Private Colleges

(a) The Selection Committee for the post of Assistant Professor in Colleges including Private Colleges shall have the following composition:

1. The Chairperson of the Governing Body or his or her nominee, from among the members of the Governing body to be the Chairperson of the Selection Committee.
2. The Principal of the College.
3. The Head of the Department of the concerned subject from the college.
4. Two University representatives nominated by the Vice-Chancellor, one of whom will be the Dean of College Development Council or equivalent position in the University, and the other must be expert in the concerned subject. In case of Colleges notified/ declared as minority educational institutions, two nominees of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university from the list of experts suggested by the relevant statutory body of the college of whom one should be a subject expert.
5. Two subject-experts not connected with the college to be nominated by the Chairperson of the governing body of the college out of a panel of five names recommended by the Vice Chancellor from the list of subject experts approved by

^ the relevant statutory body of the university concerned. In case of colleges notified/declared as minority educational Institutions, two subject experts not connected with the University to be nominated by the Chairperson of the Governing Body of the College out of the panel of five names, preferably from minority communities, recommended by the Vice Chancellor from the list of subject experts approved by the relevant statutory body of the College.

6. An academician representing SC/ST/OBC/ Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

(b) The quorum for the meeting should be five of which at least two must be from out of the three subject -experts

College Principal

(a) The Selection Committee for the post of College Principal shall have the following composition:

1. Chairperson of the Governing Body as Chairperson.
2. Two members of the Governing Body of the college to be nominated by the Chairperson of whom one shall be an expert in academic administration.
3. One nominee of the Vice Chancellor who shall be a Higher Education expert. In case of Colleges notified/declared as minority educational institutions, one nominee of the Chairperson of the College from out of a panel of five names, preferably from minority communities, recommended by the Vice-Chancellor of the affiliating university of whom one should be a subject expert.
4. Three experts consisting of the Principal of a college, a Professor **and an** accomplished educationist not below the rank of a Professor {to be nominated by the Governing Body of the college) out of a panel of six experts approved by the relevant statutory body of the university concerned.
5. An academician representing SC/ST/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the selection committee do not belong to that category.

- b. At least five members, including two experts, should constitute the quorum.
- c. All the selection procedures of the selection committee shall be **completed** on the day of the selection committee meeting itself, wherein, minutes are **recorded** along with the scoring proforma and recommendation made on the basis of **merit with** the list of selected and waitlisted candidates/Panel of names in order of **merit**, duly signed by all members of the selection committee.
- d. The term of appointment of the college principal shall be FIVE years **with** eligibility for reappointment for one more term only after a similar selection committee process.

Selection Committees for the posts of Directors, Deputy Directors, Assistant Directors of Physical Education and Sports, Librarians, Deputy Librarians and Assistant Librarians shall be the same as that of Professor, Associate Professor and Assistant Professor respectively, except that the concerned expert in Physical Education and Sports or Sports Administration or Library, practicing Librarian/Physical Director, as the case may be, shall be associated with the Selection Committee as one of the subject experts.

SELECTION PROCEDURES:

The overall selection procedure shall incorporate transparent, objective and **credible** methodology of analysis of the merits and credentials of the applicants **based on** weightages given to the performance of the candidate in different **relevant dimensions** and his/her performance on a scoring system proforma, based on **the Academic** Performance Indicators (API) as provided in this Regulations in **Tables I to IX** of Appendix III.

In order to make the system more credible, universities may assess **the ability for** teaching and/ or research aptitude through a seminar or lecture in **a class room situation** or discussion on the capacity to use latest technology in teaching **and research at the** interview stage. These procedures can be followed for both direct **recruitment and CAS** promotions wherever selection committees are prescribed in **these Regulations**.

The Universities shall adopt these Regulations for selection **committees and selection** procedures through their respective statutory **bodies incorporating the Academic** Performance Indicator (API) based Performance **Based Appraisal System (PBAS) at the** institutional level for University Departments and their Constituent colleges/ **affiliated** colleges (Government/Government-aided/Autonomous/ Private Colleges) to **be followed** transparently in all the selection processes. An indicative PBAS template proforma for direct recruitment and for Career Advancement Schemes (CAS) based on API based PBAS shall also be sent separately by the UGC to the universities. The universities may adopt the template proforma or may devise their own self-assessment cum performance appraisal forms for teachers in strict adherence to the API criteria based PBAS prescribed in these Regulations.

In all the Selection Committees of direct recruitment of teachers and other academic staff in universities and colleges provided herein, an academician representing Scheduled Caste/Scheduled Tribe/OBC/Minority/Women/Differently-abled categories, if any of candidates representing these categories is the applicant and if any of the members of the selection committee do not belong to that category, shall be nominated by the Vice Chancellor or Acting Vice Chancellor of the University, and in case of a college Vice Chancellor or Acting Vice Chancellor of the University to which the college is affiliated to. The academician, so nominated for this purpose, shall be one level above the cadre level of the applicant, and such nominee shall ensure that the norms of the Central Government or concerned State Government, in relation to the categories mentioned above, are strictly followed during the selection process.

- (i) Besides the indexed publications documented by various discipline-specific databases, the University concerned shall draw through committee(s) of subject experts and ISBN/ ISSN experts: (a) a comprehensive list of National/ Regional level journals of quality in the concerned subject(s); and (b) a comprehensive list of Indian language journals/ periodicals/ official publication volumes of language bodies and upload them on the University website which are to be updated periodically.
- (ii) In respect of Indian language publications, equivalence in quality shall be prescribed for universities located in a State by a Co-ordination Committee of experts to be constituted by the Chancellor of the concerned State University.

- (iii) At the time of assessing the quality of publications of the candidates during their appointments/promotions, the selection committees shall have to be provided with the above two lists which could be considered by the selection committees along with the other discipline-specific databases.
- (iv) The UGC shall constitute a Committee as soon as practicable, in so far as acceptability of the (list of) Indian language journals so developed by Universities/ States, to arrive at equivalence in quality of such publications with otherwise accepted and recognized journals.

The process of selection of Associate Professor should involve inviting the bio-data with the duly filled Performance Based Appraisal System (PBAS) proforma developed by the respective universities based on the API criteria provided in this Regulation and template separately provided. Without prejudice, to the requirements provided for selection of Associate Professor under this Regulation, the prescription of research publications for promotion from the post of Assistant Professor to Associate Professor in colleges shall be as follows:

- a. For those who possess a Ph.D. Degree, a minimum of one publication made during the period of service as Assistant Professor;
- b. for those with a M.Phil. Degree, a minimum of two publications made during the period of service as Assistant Professor; and
- c. for those without Ph.D. or M.Phil, degree, at least three publications during the period of service as Assistant Professor.

Provided that in so far as teachers in Universities are concerned, three publications shall be required to be submitted for all the three categories mentioned above for consideration of promotion from Assistant Professor to Associate Professor.

Provided further that such publications shall be provided to the subject experts for assessment before the interview and the evaluation score of the publications provided by the experts shall be factored into the weightage scores while finalizing the outcome of selection by the selection committee.

The process of selection of Professor shall involve inviting the bio-data with duly filled Performance Based Appraisal System (PBAS) proforma developed by the respective universities based on the API criteria based PBAS set out in this Regulation and reprints of five major publications of the candidates.

Provided that such publications submitted by the candidate shall have been published subsequent to the period from which the teacher was placed in the Assistant Professor stage-II.

Provided further that such publications shall be provided to the subject experts for assessment before the interview and the evaluation of the publications by the experts shall be factored into the weightage scores while finalizing the outcome of selection.

In the case of selection of Professors who are from outside the academic stream and are considered under Clause 4.1.0 (B), the universities' statutory bodies must lay down clear and transparent criteria and procedures so that only outstanding professionals who can contribute substantially to the university knowledge system are selected in any discipline as per the requirements.

The Academic Performance Indicator (API) scoring system in the process of selection of Principal shall be similar to that of directly recruited College Professors. In addition; the selection committee shall assess the following dimensions with the weightages given below:

- a. Assessment of aptitude for teaching, research and administration (20%);
- b. Ability to communicate clearly and effectively (10%);
- c. Ability to plan institutional programmes, analyze and discuss curriculum development and delivery, research support and college development/ administration (20%);
- d. Ability to deliver lecture programmes to be assessed by requiring the candidate to participate in a group discussion or exposure to a class room situation by a lecture (10%); and
- e. Analysis of the merits and credentials of the candidates on the basis of the Performance Based Appraisal System (PBAS) proforma developed by the affiliating University based on these Regulations (deduced to 40% of the total API score).

In the selection process for posts involving different nature of responsibilities in certain disciplines/areas, such as Music and Fine Arts, Visual arts and Performing arts, Physical education

and Library, greater emphasis may be laid on the nature of deliverables indicated against each of the posts in these Regulations which need to be taken up by the concerned institution while developing API based PBAS proforma for both direct recruitment and CAS promotions.

The Internal Quality Assurance Cell (IQAC) shall be established in all Universities/Colleges as per the UGC/ National Assessment Accreditation Council (NAAC) guidelines with the Vice Chancellor, as Chairperson (in the case of universities), and Principal, as Chairperson (in case of colleges). The IQAC shall act as the documentation and record-keeping Cell for the institution including assistance in the development of the API criteria based PBAS proforma using the indicative template separately developed by UGC. The IQAC may also introduce, wherever feasible, the student feedback system as per the NAAC guidelines on institutional parameters without incorporating the component of students' assessment of individual teachers in the PBAS.

While the API:

- a. Tables I and III of Appendix III are applicable to the selection of Professors/ Associate Professors /Assistant Professors in universities and colleges;
- b. Tables IV, V and VI of Appendix III are applicable to Directors/ Deputy Directors/ Assistant Directors of Physical Education and Sports; and
- c. Tables VII, VIII and IX of Appendix III are applicable to Librarians/ Deputy Librarians and Assistant Librarians for both direct recruitment as well as Career Advancement Promotions, the ratio/ percentage of minimum requirement of category-wise API Score to each of the cadres shall vary from those for university teachers and for UG/PG College Teachers, as given in these Tables of Appendix-III,

The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the above cadres, either through direct recruitment or through Career Advancement Schemes Regulations, shall be similar. However, since teachers recruited directly can be from different backgrounds and institutions, Table II(c) of

Appendix III provides norms for direct recruitment of teachers to different cadres, while Tables II (a) and Table II(b) provide for CAS promotions of teachers in universities and colleges respectively, which accommodate these differences.

In order to remedy the difficulties of collecting retrospective information and to facilitate the implementation of these regulations from 31-12-2008 in the CAS Promotion, the API based PBAS will be progressively and prospectively rolled out. Accordingly, the PBAS based on the API scores of categories I and II as mentioned in these tables is to be implemented for one year, initially based on the existing systems in universities / colleges for one year only with the minimum annual scores as depicted in Table II (a) and II (b) for university and college teachers, or by Librarian/Physical Education and Sports cadres as depicted in Tables V(a) and V (b), Tables VIII(a) and VIII (b) respectively. This annualized API scores can then be compounded progressively as and when the teacher becomes eligible for CAS promotion to the next cadre. Thus, if a teacher is considered for CAS promotion in 2010, one year API scores for 2009-10 alone will be required for assessment. In case of a teacher being considered for CAS promotion in 2011, two years average of API scores for these categories will be required for assessment and so on leading progressively for the complete assessment period. For Category III (research and academic contributions), API scores for this category will be applied for the entire assessment period.

A teacher who wishes to be considered for promotion under CAS may submit in writing to the university/college, with three months in advance of the due date, that he/she fulfils all qualifications under CAS and submit to the university/college the Performance Based Appraisal System proforma as evolved by the concerned university duly supported by all credentials as per the API guidelines set out in these Regulations. In order to avoid delays in holding Selection Committee meetings in various positions under CAS, the University/College should immediately initiate the process of screening/selection, and shall complete the process within six months from the date of application. Further, in order to avoid any hardships, candidates who fulfill all other criteria mentioned in these Regulations, as on 31 December, 2008 and till the date on which this Regulation is notified, can be considered for promotion from the date, on or after 31 December, 2008, on which they fulfill these eligibility conditions, provided as mentioned above.

Candidates who do not fulfill the minimum score requirement under the API Scoring System proposed in the Regulations as per Tables II (a and b) of Appendix III or those who obtain less than

50% in the expert assessment of the selection process will have to be re-assessed only after a minimum period of one year. The date of promotion shall be the date on which he/she has successfully got re-assessed.

The Selection Committee specifications as delineated in Clauses 5.1.0 to 5.1.7 are applicable to all direct recruitments of Faculty Positions and Career Advancement promotions of Assistant Professor to Associate Professor and to that of Associate Professor to Professor. N

CAS promotions from a lower grade to a higher grade of Assistant Professor shall be conducted by a "Screening cum Evaluation Committee" adhering to the criteria laid out as API score in PBAS in the Tables of Appendix-III.

The "Screening cum Evaluation Committee" for CAS promotion of Assistant Professors/ equivalent cadres in Librarians/Physical Education from one AGP to the other higher AGP shall consist of:

For University teachers:

- a. The Vice Chancellor as the Chairperson of the Selection Committee;
- b. The Dean of the concerned Faculty;
- c. The Head of the Department /Chairperson of the School; and
- d. One subject expert in the concerned subject nominated by the Vice Chancellor from the University panel of experts.

For College teachers:

- a. The Principal of the college;
- b. Head of the concerned department from the college;
- c. Two subject experts in the concerned subject nominated by the Vice-Chancellor from the university panel of experts;

The quorum for these committees in both categories mentioned above shall be three including the one subject expert/ university nominee need to be present.

The Screening cum Evaluation Committee on verification/evaluation of API score secured by the candidate through the 'PBAS' methodology designed by the respective university based on these Regulations and as per the minimum requirement specified, (a) in Tables II and III for each of the cadre of Assistant Professor; (b) in Tables V and VI for each of the cadre of Physical Education and Sports; and (c) in Tables VIII and IX for each of the cadre of Librarians shall recommend to the Syndicate/ Executive Council /Board of Management of the University about the suitability for the promotion of the candidate(s) under CAS for implementation.

All the selection procedures outlined above, shall be completed on the day of the selection committee meeting, wherein the minutes are recorded along with PBAS scoring proforma and recommendation made on the basis of merit and duly signed by all members of the selection committee in the minutes.

CAS promotions being a personal promotion to the incumbent teacher holding a substantive sanctioned post, on superannuation of the individual incumbent, the said post shall revert back to its original cadre.

The incumbent teacher must be on the role and active service of the Universities/ Colleges on the date of consideration by the Selection Committee for Selection/ CAS Promotion.

Candidates shall offer themselves for assessment for promotion, if they fulfill the minimum API scores indicated in the appropriate API system tables by submitting an application and the required PBAS proforma. They can do so three months before the due date if they consider themselves eligible. Candidates who do not consider themselves eligible can also apply at a later date. In any event, the university concerned shall send a general circular twice a year calling for applications for CAS promotions from eligible candidates.

In the final assessment, if the candidates do not either fulfill the minimum API scores in the criteria as per PBAS proforma or obtain less than 50% in expert assessment, wherever applicable, such candidates will be reassessed only after a minimum period of one year.

- (a) If a candidate applies for promotion on completion of the minimum eligibility period and is successful, the date of promotion will be from that of minimum period of eligibility.

- b. If, however, the candidates find that he/she fulfills the eligibility conditions at a later date and applies on that date and is successful, his/her promotion will be effected from that date of application fulfilling the criteria.
- c. If the candidate does not succeed in the first assessment, but succeeds in the eventual assessment, his/her promotion will be deemed to be from the later date of successful assessment.

STAGES OF PROMOTION UNDER CAREER ADVANCEMENT SCHEME OF INCUMBENT AND NEWLY APPOINTED ASSISTANT PROFESSORS/ ASSOCIATE PROFESSORS/ PROFESSORS

Entry level Assistant Professors (Stage 1) would be eligible for promotion under the Career Advancement Scheme (CAS) through two successive stages (stage 2 and Stage 3), provided they are assessed to fulfill the eligibility and performance criteria as laid out in Clause 6.3. of this Regulation.

An entry level Assistant Professor, possessing Ph. D. Degree in the relevant discipline shall be eligible, for moving to the next higher grade (stage 2) after completion of four years service as Assistant Professor.

An entry level Assistant Professor possessing M.Phil. Degree or post-graduate Degree in professional courses, approved by the relevant statutory body, such as LL.M. / M.Tech., etc. shall be eligible for the next higher grade (stage 2) after completion of five years service as Assistant Professor.

An entry level Assistant Professor who does not have Ph.D. or M.Phil, or a Master's Degree in the relevant professional course, shall be eligible for the next higher grade (stage 2) only after completion of six years service as Assistant Professor.

The upward movement from the entry level grade (stage 1) to the next higher grade (stage 2) for all Assistant Professors shall be subject to their satisfying the API based PBAS conditions laid down by the UGC in this Regulation.

Assistant Professors who have completed five years of service in the second grade (stage 2) shall be eligible, subject to meeting the API based PBAS requirements laid down by these Regulations, to move up to next higher grade (stage 3).

Assistant Professors completing three years of teaching in third grade (stage 3) shall be eligible, subject to the qualifying conditions and the API based PBAS requirements prescribed by these Regulations, to move to the next higher grade (stage 4) and to be designated as Associate Professor.

Associate Professor completing three years of service in stage 4 and possessing a Ph.D. Degree in the relevant discipline shall be eligible to be appointed and designated as Professor and be placed in the next higher grade (stage 5), subject to (a) satisfying the required credit points as per API based PBAS methodology provided in Table I-III of Appendix IV stipulated in these Regulations, and (b) an assessment by a dulyconstituted selection committee as suggested for the direct recruitment of Professor.

Provided that no teacher, other than those with a Ph.D., shall be promoted or appointed as Professor.

In the case of Associate Professors in Colleges, promotion to the post of Professor under CAS shall be further subject to Clause 6.5.1 .and 6.5.2 of this Regulation.

Ten percent of the positions of Professors in a university, with a minimum of ten years of teaching and research experience as professor either in the pre-revised scale of Professor's pay or the revised scale pay will be eligible for promotion to the higher grade of Professorship (stage 6), on satisfying the required API score as per Tables I and II through the PBAS methodology stipulated in these Regulations through a duly constituted Expert committee, and such teachers promoted to the higher grade shall continue to be designated as 'Professor'. As this AGP elevation for Professor is applicable to only university departments, additional credentials are to be evidenced by:

- a. post-doctoral research outputs of high standard;
- b. awards / honours /and recognitions;
- c. Additional research degrees like D.Sc, D.Litt., LID, etc.; patents and IPR on products and processes developed / technology transfer achieved in the case of teachers in science and technology.

The selection is to be conducted by the university by receiving duly filled PBAS proformas from eligible professors based on seniority, three times in number of the available vacancies in each faculty. In case the number of candidates available is less than three times the number of vacancies,

the zone of consideration will be limited to the actual number of candidates available. The assessment process shall be through an Expert-Committee evaluation of all credentials submitted as stipulated in Table-II (A) of Appendix-III for teachers in University departments. No separate interview need to be conducted for this category.

Discretionary award of advance increments for those who enter the profession as Associate Professors or Professors with higher merit, high number of research publications and experience at the appropriate level, shall be within the competence of the appropriate authority of the concerned University or recruiting institution based on the recommendations of selection committee(s) while negotiating with individual candidates in the context of the merits of each case, taking into account the pay structure of other teachers in the faculty and other merit- specific factors. Discretionary award of advance increments is not applicable to those entering the profession as Assistant Professor/ Assistant Librarian/ Assistant Director of Physical Education and Sports and to those who are entitled for grant of advance increments for having acquired Ph.D., M. Phil, M.Tech., etc. However, those entering service as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports with post-doctoral teaching/research experience after Ph.D. and proven credentials may be eligible for discretionary award of advanced increments to be decided and recorded by the selection committee in its minutes.

PROFESSORS IN UNDER GRADUATE AND POST GRADUATE COLLEGES:

- (i) Ten percent of the number of the posts of Associate Professor in an Under Graduate College shall be that of Professors and shall be subject to the same criterion for selection /appointment as that of Professors in Universities,
Provided that there shall be no more than one post of Professor in each Department;
Provided further that one-fourth (25%) of the posts of Professor in Under Graduate Colleges shall be directly recruited or filled on deputation by eligible teachers and the remaining three-fourths (75%) of posts of Professors shall be filled by CAS promotion from among eligible Associate Professors of the relevant department of the Under Graduate College.
For avoidance of doubt, it is clarified that sanctioned posts include the posts approved under both direct recruitment and CAS promotion.
- (ii) Identification of posts of Professor in an Under Graduate College for being filled through direct recruitment/ deputation shall be carried out by the affiliating/concerned University acting in consultation with the College. Where the number of posts of Professor worked out as a percentage of the number of posts of Associate Professor for CAS promotion or direct recruitment / deputation is not an integer, the same shall be rounded off to the next higher integer.
- (iii) The selection process is to be conducted by the university by receiving PBAS proformas from eligible Associate Professors based on seniority and three times in number of the available vacancies. In case the number of candidates available is less than three times the number of vacancies, the zone of consideration will be limited to the actual number of candidates available. The selection shall be conducted through the API scoring system with PBAS methodology and selection committee process stipulated in these Regulations for appointment of Professors. For direct recruitment of the 25% of the posts, the 'Rota-Quota system shall be followed starting with promotions and the direct recruitment quota shall be rotated in an alphabetical order.

There shall be one post of Professor in each Department of a Post-Graduate College which shall be subject to the same criterion for selection/ appointment as that of Professors in Universities, provided that one-fourth (25%) of the posts of Professor shall be filled on deputation/ direct recruitment from among eligible teachers and the remaining three-fourths (75%) of posts shall be filled through merit promotion from among the eligible Associate Professors in the relevant department of the Post-Graduate college. Identification of posts of Professor in a Post-Graduate College for being filled through direct recruitment/deputation shall be carried out by the affiliating/ concerned University acting in consultation with the College. The decision regarding whether the posts of professor will be for CAS promotion or direct recruitment/deputation shall be within the competence of the University acting in consultation with the College. Where the number of posts of professor for CAS promotion or direct recruitment / deputation worked out as a percentage of the

total number of posts in a Post Graduate College is not an integer, the same shall be rounded off to the next higher integer.

The selection process is to be conducted by the university by receiving PBAS proformas from eligible Associate Professors based on seniority and three times in number of the available vacancies. In case the number of candidates available is less than three times the number of vacancies, the zone of consideration will be limited to the actual number of candidates available. The selection shall be conducted through the API scoring system with PBAS methodology, selection committee process stipulated in these Regulations for appointment of Professors. For direct recruitment of the 25% of the posts, the 'Rota-Quota System' shall be followed starting with promotion and the direct recruitment quota shall be rotated in an alphabetical order.

STAGES OF PROMOTION UNDER THE CAREER ADVANCEMENT SCHEME FOR ASSISTANT LIBRARIANS, ETC.

Assistant University Librarian/ College Librarian in the entry level grade, possessing Ph.D. in Library Science, after completing service of four years in the lowest grade, if otherwise eligible as per API scoring system and PBAS methodology laid down by the UGC in these Regulations, shall be eligible for the higher grade (stage 2).

Assistant Librarian / College Librarian in the entry level grade, not possessing Ph.D. but only M.Phil, in Library Science, after completing service of five years in the lowest grade, if otherwise eligible as per API scoring system and PBAS methodology laid down by the UGC in these Regulations, shall become eligible for the next higher grade (stage 2).

Assistant Librarian/ College Librarian in the entry level grade, without the relevant Ph.D. or M.Phil, after completing six years in the lowest grade, if otherwise eligible as per API scoring system and PBAS methodology laid down by the UGC in these Regulations, shall become eligible for the next higher grade (stage 2).

On completion of service of five years, Assistant Librarian (Sr. Scale)/ College Librarian (Sr. Scale) shall be eligible for the post of Deputy Librarian/ equivalent posts and being placed in the next higher grade (stage 3), subject to their fulfilling other conditions of eligibility (such as Ph.D. Degree, etc. for Deputy Librarian) as per API scoring system based PBAS methodology laid down by the UGC for CAS promotion in these Regulations. They shall be designated as Deputy Librarian/ Assistant Librarian (Selection Grade) / College Librarian (Selection Grade), as the case may be.

After completing three years in the above grade, Deputy Librarians /equivalent positions shall move to the next higher grade (stage 4), subject to fulfilling other conditions of eligibility as per API scoring system and PBAS methodology laid down by the UGC for CAS promotion in these Regulations.

STAGES OF PROMOTION UNDER CAREER ADVANCEMENT SCHEME FOR PHYSICAL EDUCATION AND SPORTS PERSONNEL

Assistant DPE&S in the entry level grade/College DPE&S, at the entry level grade, possessing Ph.D. in Physical Education, after completing service of four years in the entry level stage (stage 1), and if otherwise eligible as per API scoring system and PBAS methodology prescribed by the UGC for CAS promotion in these Regulations, shall become eligible for the next higher grade (stage 2).

Assistant DPE&S/College DPE&S in the entry level grade, possessing M.Phil, in Physical Education, after completing service of the five years in the entry level stage (stage 1), and if otherwise eligible as per API scoring system and PBAS methodology prescribed by the UGC for CAS promotion in these Regulations, shall become eligible for the next higher grade (stage 2).

Assistant DPE&S/ College DPE&S in the entry level grade, without the relevant Ph.D. and M.Phil, shall, after completing service of six years as Assistant DPE&S/College DPE&S in the entry level stage, and if otherwise eligible as per API scoring system and PBAS methodology prescribed by the UGC for CAS promotion in these Regulations, shall become eligible for the next higher grade (stage 2).

After completing service of five years in the second stage and subject to satisfying API scoring system and PBAS methodology prescribed by the UGC in these Regulations, Assistant DPE&S (Senior Scale) / College DPE&S (Senior scale) shall be promoted to the next higher grade (stage 3). They shall be designated as Deputy DPE&S/ Assistant DPE&S (Selection Grade) / College DPE&S (Selection Grade), as the case may be.

After completing service of three years in stage 3 and subject to satisfying API/ scoring system and PBAS methodology prescribed by the UGC in these Regulations, Deputy DPE&S/ Assistant DPE&S (Selection Grade) College DPE&S (Selection Grade) shall move to the next higher grade (stage 4). They shall continue to be designated as Deputy DPE&S/Assistant DPE&S (Selection Grade)/ College DPE&S (Selection Grade).

The Schedule annexed to these Regulations outlines the Pay scales, Designations and stages of promotions under CAS of incumbent and newly appointed teachers and equivalent positions in the Library and Physical Education and Sports cadres in Central Universities and colleges there under and Institutions deemed to be Universities whose maintenance expenditure is met by the UGC.

The Government Nominee shall be included in the Selection Committee for initial appointments and all direct recruitments of Teachers including Principals in Private Aided Colleges. The restrictions and conditions prescribed above shall be applicable for the colleges/institutions recognized under the UGC Act. In respect of all other Colleges the existing provisions of the Statutes will be applicable.

AMENDMENT PROPOSAL- 3

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 6 “Selection Committee for Teaching Staff of Private Engineering Colleges” and Statute 7” Quorum for Meetings of the Selection Committee in Private Engineering Colleges” may be deleted.

Statute 6 “Selection Committee for Teaching Staff of Private Engineering Colleges” may be deleted.

Statute 7 “ Quorum for Meetings of the Selection Committee in Private Engineering Colleges” may be deleted.

AMENDMENT PROPOSAL- 4

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 11 “First Appointment of a Teacher“ may be modified as follows:

“The first Appointment of a Teacher in a Private Arts/ Science College shall be as prescribed in the UGC Regulations from time to time”.

AMENDMENT PROPOSAL-5

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 12 “Age limits for Direct Appointment“ may be modified as follows:

The age limit for direct appointment of teachers shall be governed by D.O letters, Circulars and Government Orders issued by the Government in tune with UGC Regulations from time to time”.

AMENDMENT PROPOSAL-6

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 17 “**Restriction of other Activities**“ the following may be added:

I. TEACHERS CODE OF PROFESSIONAL ETHICS AND THEIR RESPONSIBILITIES:

Whoever adopts teaching as a profession assumes the obligation to conduct himself/ herself in accordance with the ideal of the profession, A teacher is constantly under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

Teachers should :

- (i) Adhere to a responsible pattern of conduct and demeanour expected of them by the community;
- (ii) Manage their private affairs in a manner consistent with the dignity of the profession;
- (iii) Seek to make professional growth continuous through study and research;
- (iv) Express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
- (v) Maintain active membership of professional organizations and strive to improve education and profession through them;

- (vi) Perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
- (vii) Co-operate and assist in carrying out functions relating to the educational responsibilities of the college and the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university and college examinations, including supervision, invigilation and evaluation; and
- (viii) Participate in extension, co-curricular and extra-curricular activities including community service.

II. TEACHERS AND THE STUDENTS Teachers should:

- (i) Respect the right and dignity of the student in expressing his/her opinion;
- (i) Respect the right and dignity of the student in expressing his/her opinion.
- (ii) Deal justly and impartially with students regardless of their religion, caste, political, economic, social and physical characteristics;
- (ii) Recognize the difference in aptitude and capabilities among students and strive to meet their individual needs;
- (iv) Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare;
- (v) Inculcate among students scientific outlook and respect for physical labour and ideals of democracy, patriotism and peace;
- (vi) Be affectionate to the students and not behave in a vindictive manner towards any of them for any reason;
- (vii) Pay attention to only the attainment of the student in the assessment of merit;
- (viii) Make themselves available to the students even beyond their class hours and help and guide students without any remuneration or reward;
- (ix) Aid students to develop an understanding of our national heritage and national goals; and
- (x) Refrain from inciting students against other students, colleagues or administration.

III. TEACHERS AND COLLEAGUES

Teachers should:

- (i) Treat other members of the profession in the same manner as they themselves wish to be treated;
- (ii) Speak respectfully of other teachers and render assistance for professional betterment;
- (iii) Refrain from lodging unsubstantiated allegations against colleagues to higher authorities; and
- (iv) Refrain from allowing considerations of caste, creed, religion, race or sex in their professional endeavour.

IV. TEACHERS AND AUTHORITIES:

Teachers should:

- (i) Discharge their professional responsibilities according to the existing rules and adhere to procedures and methods consistent with their profession in initiating steps through their own institutional bodies and/or professional organizations for change of any such rule detrimental to the professional interest;
- (ii) Refrain from undertaking any other employment and commitment including private tuitions and coaching classes which are likely to interfere with their professional responsibilities;
- (iii) Co-operate in the formulation of policies of the institution by accepting various offices and discharge responsibilities which such offices may demand;
- (iv) Co-operate through their organizations in the formulation of policies of the other institutions and accept offices;
- (v) Co-operate with the authorities for the betterment of the institutions keeping in view the interest and in conformity with dignity of the profession;
- (vi) Should adhere to the conditions of contract;
- (vii) Give and expect due notice before a change of position is made; and
- (viii) Refrain from availing themselves of leave except on unavoidable grounds and as far as practicable -with prior intimation, keeping in view their particular responsibility for completion of academic schedule.

V. TEACHERS AND NON-TEACHING STAFF:

- (i) Teachers should treat the non-teaching staff as colleagues and equal partners in a cooperative undertaking, within every educational institution; and
- (ii) Teachers should help in the function of joint staff-councils covering both teachers and the non-teaching staff.

VI. TEACHERS AND GUARDIANS

Teachers should:

- (i) Try to see through teachers' bodies and organizations, that institutions maintain contact with the guardians, their students, send reports of their performance to the guardians whenever necessary and meet the guardians in meetings convened for the purpose for mutual exchange of ideas and for the benefit of the institution.

VII. TEACHERS AND SOCIETY

Teachers should:

- (i) Recognize that education is a public service and strive to keep the public informed of the educational programmes which are being provided;
- (ii) Work to improve education in the community and strengthen the community's moral and intellectual life;
- (iii) Be aware of social problems and take part in such activities as would be conducive to the progress of society and hence the country as a whole;
- (iv) Perform the duties of citizenship, participate in community activities and shoulder responsibilities of public offices;
- (v) Refrain from taking part in or subscribing to or assisting in any way activities which tend to promote feeling of hatred or enmity among different communities, religions or linguistic groups but actively work for National Integration.

All Code of Conduct as prescribed by the UGC Regulations from time to time is applicable to all teachers of the colleges/institutions recognized under the UGC Act.

AMENDMENT PROPOSAL-7

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 22 “Scale of Pay“ may modified as follows:

The Scale of pay in Private/Aided Colleges shall be determined by the pay revision orders and notification issued by the MHRD, Government of India from time to time”

AMENDMENT PROPOSAL-8

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 23 “Increments “- the following may be added together with the existing provisions of the Statutes.

The Rate of Increment shall be determined by the UGC Pay Revision Orders and notification issued by the MHRD, Government of India from time to time”.

AMENDMENT PROPOSAL-9

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 25 “Grant of Leave” may be modified by adding the following with the existing provisions.

“The conditions prescribed for granting of all types of leave shall be governed by the orders of the Government from time to time and in accordance with the provisions of KSR and other rules framed by the Government in line with the UGC Regulations”.

AMENDMENT PROPOSAL-10

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 31 “Payment of Honorarium” may be modified as the follows:

The teachers in Private Aided Colleges who are put in charge of duties of Principal shall be granted an honorarium which are determined by the Government of Kerala from timeto time”.

AMENDMENT PROPOSAL-11

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 34(1)“Seniority List” the following may be added as the last sentence :

The inter-se seniority in a direct recruitment shall be determined by the rank position in the rank list published by the Educational Agency”.

AMENDMENT PROPOSAL-12

“That, in Chapter 2 “Conditions of Service of Teachers in Private Colleges”, Statute 40(a)“Conditions of service of teachers in Unaided Colleges” the following may be added :

The qualification of Principals appointed in Unaided Colleges shall be the same as the qualifications for the appointment of Principals as prescribed in UGC Regulations issued from time to time”

AMENDMENT PROPOSAL-13

“That, in Chapter 3 “Conditions of Service of Teachers in Private Colleges”, Statute 41 “Qualification for Appointment”.may be modified as follows:

The non-clerical staff like Library/Laboratory Assistants, Gasmen/Specimen Collectors, Last Grade Staff who have five year service with S.S.L.C and have passed appropriate test and obtained qualifications prescribed by the Government from time to time.”

The above amendment proposal to the Kerala University (Conditions of Service of Teachers and members of Non- Teaching Staff)_ First Statutes, 1979, in tune with UGC Regulations, 2010 is laid before the Syndicate as envisaged under section 23(iii) of the Kerala University Act, 1974.

Resolution of the Syndicate

RESOLVED that the necessary amendments be made to the Kerala University First Statutes, 1979.

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Item No.06.35 **Visit of Chinese delegates - Reporting of- reg.**

(VC’s Office)

Mr.Zhiang Jianxian, Counsellor and Mr.Li Qianqing, Third Secretary, Department of Culture and Education along with Dr.k.Gopi Achari, General Secretary, India China Friendship Association (ICFA), Kerala visited the University of Kerala on 23.02.2019. They also visited ORI and MSS Library, Kariavattom and had discussion with the faculty members. They put on record their appreciation for the initiative University for preserving the ancient manuscripts collected from various parts of the country. They also suggested manuscripts and ancient documents regarding the Chinese trade with Kerala centuries ago also be included in the collections of ORI.

They expressed willingness to co-operate with the University of Kerala in research and academic exchange programmes and have evinced keen interest to sign MOU with leading Chinese Universities by our University. They also offered all assistance to start Diploma/PG programmes in Mandarin and has also offered to send Visiting Professors from China for the same.

The high level delegation also enquired the possibilities of sending Chinese students to Kerala University and remarked that more than 20,0000 students form Indian are studying in China while very few number(less than 2000) students come to Indian for study. Student exchange programme as well as faculty exchange programme has also been discussed by the team.

The delegation suggested that the University of Kerala may initiate steps with the Embassy of China at New Delhi, after observing all formalities.

As directed by the Hon’ble Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

FURTHER RESOLVED to authorize the Vice-Chancellor to explore the possibilities of further co-operation with Chinese Universities in Emerging Fields of Science and Technology and in Language Learning.

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Item No.06.36 **Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.03.2019 – Approval of - reg.**

(M&C.I)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 08.03.2019 is submitted for approval of the Syndicate

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date : **08.03.2019, .**
Time : **10.30 am**
Venue : **Syndicate Room**

Members Present

- | | | |
|---------------------------|------------------|------|
| 1. Dr.P.Rajeshkumar | Convener | Sd/- |
| 2. Dr.K.Shaji | Member Syndicate | Sd/- |
| 3. Dr.K.R.Kavitha | Member Syndicate | Sd/- |
| 4. Adv.G.Sugunan | Member Syndicate | Sd/- |
| 5. Dr.B.Unnikrishnan Nair | Member Syndicate | Sd/- |
| 6. Dr.S.Nazeeb | Member Syndicate | Sd/- |
| 7. Adv.K.H.Babujan | Member Syndicate | Sd/- |

Members Absent

- | | |
|--------------------|------------------|
| 1. Dr.K.B.Manoj | Member Syndicate |
| 2. Dr.R.Lathadevi | Member Syndicate |
| 3. Sri.M.Sreekumar | Member Syndicate |

Item No.06.36.01- എം .എ /എം. എസ് . [7 എം .കോം (ഐ മസ്റ്റർ സ്കീം) - മേഴ്സി ചാൻസ് അനുവദിക്കുന്നത് -] ബന്ധിച്ച്.

(Ac.AII)

പിജി റെഗുലേഷൻ പ്രകാരം, ബിരുദാനന്തര ബിരുദതലത്തിൽ കോഴ്സ് കാലാവധിക്കുള്ളിൽ (2 വർഷം) വിജയിക്കാൻ സാധിക്കാത്ത പേപ്പറുകൾക്ക് തുടർന്നുള്ള രണ്ടു വർഷത്തിനുള്ളിൽ വീണ്ടും എല്ലാ താൽ അവസരം നൽകാറുണ്ട് . പ്രസ്തുത അവസരത്തിലും വിജയിക്കാൻ കഴിയാത്തവർക്ക് മേഴ്സി ചാൻസ് മുഖേനയേ തുടർന്ന് പരീക്ഷ എല്ലാ താൽ സാധിക്കുകയുള്ളൂ. അത്തരത്തിൽ ബിരുദാനന്തര ബിരുദ കോഴ്സുകൾക്ക് (സെമസ്റ്റർ സ്കീം) മേഴ്സി ചാൻസ് അനുവദിക്കണമെന്നാവശ്യപ്പെട്ടുകൊണ്ടു നിരവധി അപേക്ഷകൾ ലഭിച്ചിട്ടുണ്ട്. അവയുടെ വിശദവിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു .

വിഷയം	പ്രവേശനം നേടിയ വർഷം	സ്കീം
ഇംഗ്ലീഷ്	2009,2012 2013,2014	2006 2013
ഫിസിക്സ്	2004,2005 2009,2010,2011,2012,2013	2001 2009
കമ്പ്യൂട്ടർ സയൻസ്	2006 2012 2013	2006 2011 2011
സൈക്കോളജി	2010,2012	2009
എം.കോം	2004 2006,2012,2013	2001 2005
പൊലീമർ കെമിസ്ട്രി	2007 2008	2006 2008
കെമിസ്ട്രി	2002 2011,2012 2013	2001 2009 2013
മാത്തമാറ്റിക്സ്	2007,2008,2010,2012 2013,2014	2005 2013
അനാലിറ്റിക്കൽ കെമിസ്ട്രി	2012,2013	2009
എക്കണോമിക്സ്	2001 2010,2011	2001 2005

	2013,2014	2013
ബോട്ടണി	2010,2012	2006
സ്റ്റാറ്റിസ്റ്റിക്സ്	2012	2010
പബ്ലിക് അഡ്മിനിസ്ട്രേഷൻ	2013	2006
പൊളിറ്റിക്കൽ സയൻസ്	2013	2006
മലയാളം	2013	2013
സൂവോളജി	2014	2007
ജിയോഗ്രഫി	2011	2007
മ്യൂസിക്	2013	2010

പട്ടികയിൽ പ്രതിപാദിച്ചിട്ടുള്ള വിഷയങ്ങളിൽ എം .എ സ്. സി കെമിസ്ട്രി (2012 അഡ്മിഷൻ,2009 സ്കീം), എം.എ സ്.സി മാത്തമാറ്റിക്സ് (2007അഡ്മിഷൻ,2005 സ്കീം), എം .എ സ്. സി ഫിസിക്സ്(2011 & 2012 അഡ്മിഷൻ,2009 സ്കീം), എം .എ എക്കനോമിക്സ് (2010 & 2011അഡ്മിഷൻ,2005 സ്കീം) ,എം .എ സ്. സി കമ്പ്യൂട്ടർ സയൻസ് (2012അഡ്മിഷൻ,2011 സ്കീം), എം .എ സ്.സി ബോട്ടണി (2012അഡ്മിഷൻ, 2006 സ്കീം) എന്നിവയ്ക്ക് U.O NoAc.AII/2/13/2017 dt 27.06.2017.പ്രകാരം മുൻപ് മേഴ്സി ചാൻസ് അനുവദിച്ചിട്ടുണ്ട്.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to grant one mercy chance examination for the following subjects, subject to reporting to the Academic Council.

Subject	Year of Admission	Scheme
English	2009,2012	2006
	2013,2014	2013
Physics	2004,2005	2001
	2009,2010,2011,2012,2013	2009
Computer Science	2006	2006
	2012	2011
	2013	2011
Psychology	2010,2012	2009
M.Com	2004	2001
	2006,2012,2013	2005
Polymer Chemistry	2007	2006
	2008	2008
Chemistry	2002	2001
	2011,2012	2009
	2013	2013
Mathematics	2007,2008,2010,2012	2005
	2013,2014	2013
Analytical Chemistry	2012,2013	2009
Economics	2001	2001
	2010,2011	2005
	2013,2014	2013
Botany	2010,2012	2006
Statistics	2012	2010
Public Administration	2013	2006
Political Science	2013	2006
Malayalam	2013	2013
Zoology	2014	2007
Geography	2011	2007
Music	2013	2010

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No06.36.02- Non- regularisation of Provisional payment sanctioned to P.A Aziz College of Engineering and Technology (PAACET), Karakulam towards conduct of examinations-reg

(CA)

An amount of Rs 60000/- (Rupees Sixty thousand only) and Rs 75000/- (Rupees Seventy five thousand only) was sanctioned as provisional payment to the Principal, P.A Aziz College of Engineering and Technology (PAACET), Karakulam, for the conduct of B.Tech examinations May/June 2013 and Nov/Dec 2013 respectively. As per the procedure, after the exams the provisional advance has to be regularised by submitting the bills and vouchers. But the college has not taken any steps till date to regularise the amount. Though several letters were sent to the Principal of the College requesting to regularise the amount, no reply has been received, and as such, the provisional payment is still pending regularisation.

The Academic section, on enquiry has remarked that the State Government vide GO(Ms) No.93/2015 dated 11/3/2015 has accorded sanction to disaffiliate the institutions imparting education in Engineering and technology in the state and affiliate them to Kerala Technological University from the academic year 2015-16 onwards allowing the institutions to continue affiliation in the existing Universities for existing courses till the already admitted students complete their course of study. As per the G.O all the technical institutions in the state conducting B.Tech and M.Tech courses have shifted to Kerala Technological University from Academic Year 2015-16

The Academic section has further remarked that in view of various orders issued during October 2015 by the Chairman Admission Supervisory Committee for Professional Colleges in Kerala and the State Government and the withdrawal of approval to the college by AICTE, the University Vide U.O.No.Ac.BII/03/031688/2015 dated 17/10/2015 and U.O No.Ac.BII/03/031688/2015 dated 28.10.2015, shifted the entire students of the then continuing batch of students of PAACET, (S5 and S7) to other affiliated colleges. It may be noted that Audit is raising serious Objections repeatedly for not regularising the provisional payment.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to authorize the Legal Advisor to initiate legal proceedings against the authorities of the college for the non -regularization of provisional advance of an amount of Rs 60000/- (Rupees Sixty thousand only) and Rs.75000/- (Rupees Seventy five thousand only) sanctioned to the Principal, P.A Aziz College of Engineering and Technology (PAACET), Karakulam, for the conduct of B.Tech examinations May/June 2013 and Nov/Dec 2013 respectively.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.03 S6 BA CBCS Degree Examination, April 2014-Attendance Shortage beyond condonable limit-results withheld - Representation from Smt.Thasneem S.M and two others - Consideration of - reg.

BA II

Smt.Thasneem.S.M, Smt.Saranya.S., and Smt.Noufiya Mol.B., pursued B.A degree course in History at Government College for Women, Thiruvananthapuram during 2011-2014.

The candidates registered for their regular chance of appearance for sixth semester during April 2014 and attended the examination. But the actual fact was that the candidates possessed only 28% attendance during the said semester which is far beyond even the condonable limit of 10 days granted twice in a course period.

Nothing the shortage of attendance, the results of the candidates are withheld due to their ineligibility for attending the examination.

Aggrieved by the decision, the candidates submitted complaint before the University and also the Hon'ble Lok Ayukta during March, 2016. The Syndicate at its meeting held on 23.03.2016 considered the direction of the Lok Ayukta to consider the matter and resolved not to agree to the request since it is against CBCS regulations. The decision was informed to the candidate and the Hon'ble Lok Ayukta.

The candidates again approached the University, vide representation dated 07.03.2017, where in the remarks of the principal was again sought and in response it was informed that the candidates concerned did not utilize the chances for attending the 6th semester again to satisfy the required attendance during the subsequent years (2014 to 2017) inspite of repeated directions and reminders by the college Authorities.

As per clause 6.1 of CBCS regulations, the normal duration of the first degree program shall be 3 years consisting of 6 semesters and no student shall be allowed to complete the programme by attending more than 12 continuous semesters. Accordingly the time limit prescribed for the candidates ended on April 2017, within which they did not care to seek readmission to S6, in the light of the decision earlier taken by the Syndicate.

Now the candidates, Thasneem. S.M., has approached the State Youth Commission and the commission vide Letter dated 08/12/2017 has forwarded the proceedings of the hearing conducted in the matter and as per the conclusion, only the Syndicate, of the University of Kerala can consider the issue and that too on humanitarian grounds, for which the petitioners shall approach the Registrar, University of Kerala.

Accordingly the candidates, Smt.Thasneem.S.M., and Smt.Saranya.S., had submitted a representation dated 16.02.2018.

As per orders of the Hon'ble Vice-Chancellor the matter was placed before the Syndicate at its meeting held on 10.05.2018 and it was resolved that the students be heard by the Standing Committee of the Syndicate on Examinations.

Accordingly the Standing Committee of the Syndicate on Exams heard the complaints.

In the light of the observation serious lapse on the part of the Principal, HOD and Tutor, that inspite of shortage of attendance they have registered the above candidates for the examination, issued halltickets,permitted the candidates to write the examination and also forwarded CE marks of the above candidates to the University, the Standing Committee recommended to seek explanation from the Principal, HOD and Tutor for the lapse noted. The Syndicate held on 31/08/2018 vide item no.04.44.03 considered and approved the above recommendation of the standing committee.

In response to the explanation sought from the Principal, Govt College for Women, Tvm has forwarded the explanation obtained from tutors and HOD for consideration. The following points in the explanation may kindly be noted.

1. The candidates had a total attendance of 28% only for sixth semester.
2. The students were irregular without eligible reason of explanation and followed habitual absence.
3. Necessary warnings were given to candidates.
4. The practice followed then was registration were being done during the middle of each semester and submission of attendance after the end of the semester.
5. These students were given the benefit of said procedure and on humanitarian grounds allowing them to make up the shortage of attendance during the remaining period.
6. The students again were offered opportunity to repeat the semester along with junior batch but instead they pleaded for manipulating the attendance.
7. All the facts have been presented before the University Lok Ayukta and Kerala Youth Commission.
8. The college authorities had given opportunity to make up the attendance during the remaining period and also tried to guide the students to repeat the semester.

Eventhough the college has made an attempt to justify their action of having registered the candidates for University exams claiming that registration is done during the middle of the semester, it is not true and is baseless as there always existed an exam calendar for CBCS and exams were notified only one month in advance to the proposed date of ESE. The matter of having issued the hall tickets, permitted them to appear for the exams and uploaded the CE marks done by the college cannot stand justifiable in anyway.

Recommendations of the Standing Committee

The Committee considered the matter and observed that the candidates appeared for the sixth semester examination April 2014 without securing the minimum attendance required.

The Committee recommended to allow the candidates to take readmission to Sixth semester BA CBCS Degree Course for compensating the shortage of attendance, as a special case, subject to reporting to the Academic Council, since the time limit prescribed for the candidates to complete the programme as per the Regulations ended on April 2017.

Further recommended to hear the Principal, the Head of the Department (History) and the Tutor concerned for giving exam registration to these three ineligible candidates.

Also recommended to modify the examination registration software by giving provision to enter the percentage of attendance during the registration process.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.04 Awarding of NSS Grace Marks to LL.B Unitary (3Year) & Integrated (5Year) Candidates- Discrepancies- Regarding.***(EG I (a))***

The LL.B tabulation sections are following specific orders, viz, Ad.DI/23.21/NSS/2016, dated, 16/01/2017, and Ad.DI.1.37.97/Grace Marks/09 dated, 05/09/2011 and 11/04/2017 for awarding NSS Grace Marks to students who have participated in National Service Scheme activities. Grace Marks are given to the participating year irrespective of regular and supplementary examinations. Two conditions, namely (1) and (3) contained in U.O No. Ac. AV/1/Grace Marks/2015 dated, 23/08/2016, are incorporated in the U.O No. Ad. DI/23.21/NSS/2016 dated, 16/01/2017.

The U.O No. Ac. AV/1/Grace Marks/2015 dated, 23/08/2016 is issued exclusively for the First Degree Programme under CBCS System with recommendations of the University Level Monitoring Committee (ULMC), but LL.B (3 Year Unitary and 5 Year Integrated) courses will not come under the purview of this order. In addition to that 'Eligible Year for Grace Grade' is also stated in the intimation letter of eligibility of Grace Marks received from the Programme Coordinator.

Awarding of Grace Marks can be given for all the papers/parts/subjects of two eligible consecutive semesters out of two participating years. Total available Grace Marks can be distributed for both semesters of the eligible year. On the contrary on the basis various University Orders on distribution of Grace Marks, the LL.B students are getting the benefits of Grace Marks only for one semester, ie, 2% of maximum mark of one semester and it is distributed in two semesters of an academic year.

As per the orders of the Honorable Vice Chancellor, the entire matter is placed before the Standing Committee of the Syndicate on Examinations to:

1. issue University Order exclusively for LL.B, Three Year (Unitary) and Five Year (Integrated), courses stating the guidelines for eligible Grace Marks to NSS volunteers/NCC cadets/Sports/Arts.
2. delete "**either of** "from the guidelines (clause 2) from the Ad.DI.1.37.97/Grace Marks/09 dated, 05/09/2011 and 11/04/2017 and to modify as "*In the case of three year Unitary LL.B consisting of six semesters and five year Integrated LL.B consisting of ten semesters, while following the existing norms, NSS Grace Marks/ (NCC/Sports/Arts) shall be awarded to both the semesters of either of the participating year irrespective of Regular/Supplementary Examinations. The eligible percentage of Grace Marks shall be based on the total maximum marks of the two consecutive semesters of either of the participating years. The total available Grace Mark shall be distributed to both semesters in a year.*" "The permissible distribution of such Grace Marks eligible shall also be confined within the courses (papers) of the two consecutive and respective semesters."

Recommendations of the Standing Committee

The Committee considered the matter and recommended to award grace marks, to the candidates of three year Unitary LL.B consisting of six semesters and five year Integrated LL.B consisting of ten semesters, to both the semesters of either of the participating year irrespective of Regular/Supplementary Examinations. The eligible percentage of Grace Marks shall be based on the

total maximum marks of the two consecutive semesters of either of the participating years. The total available Grace Mark shall be distributed to both semesters in a year. The permissible distribution of such Grace Marks eligible shall also be confined within the courses (papers) of the two consecutive and respective semesters.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.05 *Awarding of NCC Gracemark -in third and fourth Semester–Request from Smt. Akhila T - CBCS B.Sc. (Physics) Degree Course- reg.*

B.Sc I

Smt. Akhila T, (candidate code 230-13122002) BSc. Physics student (2013-2016) from NSS College Cherthala in her request dated 20-12-2018 claims that she had submitted an application for awarding gracemarks of NCC for third and fourth semesters on 26/03/2017 but has not been processed.

On verification, the tabulation section could not trace out her application/order of gracemarks. The candidate was informed of the matter and she had submitted a new application with attested copies of order on 20-12-2018. According to the existing guidelines for awarding gracemarks, the student should claim the gracemarks within one year after the end of the academic year but prior to the issue of Degree Certificate and hence the fresh request was rejected as no proof to substantiate the claim of having submitted the request could be produced /located.

The candidate again sent an email dated 17.01.2019 claiming that she had submitted the gracemark application on right time and had not been effected yet. It may also be noted that on verification the other students in her gracemark order had been awarded gracemarks after receiving their applications on time.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to condone the delay in submitting the application for awarding gracemarks and to grant the eligible grace marks as per the request of the candidate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.06 *Award of Grace Mark (Physical Education) i/r of Shielda. A.P, B.Sc Physics and Computer Application Candidate of Govt. College Kariavattom with Reg.No.32813108 027-reg.*

(ES VI)

Smt. Shielda. A.P a candidate of B.Sc Physics and Computer Application, Govt. College Kariavattom, during 2013-16, vide requests dated 20.06.2018, 11.07.2018 and 04.08.2018, has requested for award of grace mark eligible for her excellence in sports activities. She has represented University in All India Inter University Athletics Championships for '3' consecutive years.

As per the letters No.DPE/GM/2015-16 dt. 04.06.2016 and 04.07.2016 from the DPE, the candidate was eligible for award of grace mark, for her excellence in sports, in all the semesters.

However she failed to score a minimum of '10%' marks for certain papers in the written exam as stipulated in clause 14 (3) of the Regulation for Award of Grace Marks for achievement in sport/Arts/NSS/NCC.

The exam details of the candidate is given below.

Semester 1	Jan 2014	Regular	Eligible	<i>Except one paper as she couldn't score minimum mark of 8(10%)</i>
Semester 1	Jan 2015	Supplementary	Not eligible	Absent in the examination
Semester 1	Dec 2016	III Supplementary	Not eligible	Third supplementary
Semester 2	July 2014	Regular	Eligible	<i>Except one paper as she couldn't score minimum mark of 8</i>
Semester 2	July 2017	III-Supplementary	Not eligible	

Semester 2	July 2018	IV-Supplementary	Not eligible	Absent in the examination
Semester 3	Nov 2014	Regular	Eligible	
Semester 4	June 2015	Regular	Eligible	<i>Except one paper as she couldn't score minimum mark of 8</i>
Semester 4	July 2017	II-Supplementary	Not Eligible	
Semester 5	Nov 2015	Regular	Eligible	
Semester 6	Apr 2016	Regular	Eligible	

The candidate failed to submit her application for award of grace marks on time. She had completed her course during 2013 to 2016. As per the existing practice maximum time allowed to apply for grace marks is fixed as one year after the completion of the course taken, which also expired on 2017.

As per U.O. No.Ac.AV/1/Grace marks/2015 dt.25.02.2015, “Grace Mark shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The Student shall claim the Grace marks within one year after the end of the academic year but prior to issue of Degree” and “Grace Mark shall be awarded for one additional chance including improvement and also to courses of the supplementary examinations in the next immediate chance only.

The candidate could not register for the improvement examinations of S2 and S4 in the next immediate chance because she was engaged with sports activities. It may be noted that the Director (i/c), Dept of Physical Education, vide letters No.DPE/Admn./PC-1/July/2018 dt.02.07.2018 and 11.07.2018 has recommended to consider the belated request favourably, stating that the candidate was pre-occupied with sports activities at the time the improvement/first supplementary exams of the semester 2 conducted during July 2015 & July 2016 and also of semester 4 first supplementary examination of July 2016 and has stated that the Candidate attended the improvement examinations of S2 & S4 held during 2017 as her **first reappearance**.

As per the student history of the Candidate, she has scored minimum marks for adding the grace marks for all semesters except S1. She could not score the required mark for S1- Mathematics: Complex Numbers, Differentiation and Theory Equations, and had obtained only '5' marks for the said paper at her regular appearance and was absent at the immediate supplementary chance.

Therefore even if the belated request is considered favourably and grace marks are added she will remain as a failed candidate pending pass in one paper of I-semester for which she had secured only less than the minimum requirement of 10% marks (8 marks) (regular-5 marks, I- supplementary-absent, II- supplementary 4 marks).

Since the guidelines with regard to award of grace marks does not permit to consider a belated request, and also the award of grace mark to the second/third supplementary chances, the following are required to be considered for the award of Grace marks to Shilda A.P, as per her request.

1. Whether the delay in submitting the request for the award of grace marks after completing the course in 2016 be condoned.
2. If (a) is agreed to whether the grace marks is to be granted to the third supplementary exam of S2 and second supplementary exam of S4 as requested.
3. Whether the minimum requirement of 10% marks (8 marks) also is to be waved to enable the candidate to secure a pass in semester- I and there by qualify for the degree.

Recommendations of the Standing Committee

The Committee considered the matter and recommended to condone the delay in submitting the application for awarding grace marks and to award the grace marks to the third supplementary examination of Second semester and the second supplementary examination of Fourth Semester. Further recommended to conduct a special examination for the first semester to enable the candidate to secure the minimum marks required for the award of grace marks.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.07 **Claiming of advance amount for the Conduct of University Examinations at College of Fine Arts, Thiruvananthapuram- request - reg. (EC III)**

The Fine Arts courses are dealt with in two Colleges namely College of Fine Arts, Thiruvananthapuram and Raja Ravi Varma College of Fine Arts, Mavelikkara.

The Chief Superintendent, College of Fine Arts, Thiruvananthapuram has requested for provisional advance for the conduct of March 2019 University Examinations.

Advances were sanctioned to Colleges for the conduct of Examinations till 2015. Some of the Colleges have defaulted in submitting the bills for regularisation. The non-regularisation of advances has invited serious remarks from the Local Fund Audit, Accountant General Audit and Public Accounts Committee of the Kerala Legislative Assembly. Hence, the advance system was dispensed with, and the Principals of Colleges were directed to claim the actual expenditure after the Examinations were over.

The major part of expenditure for Fine Arts Examinations is towards cost of materials. Appropriate rates were not fixed for cost of materials and hence the bills submitted by the College of Fine Arts, Thiruvananthapuram could not be processed. Considering the above facts and as per the request from the College of Fine Arts, Thiruvananthapuram, advances were sanctioned to the College in 2017 and 2018. Later, U.O No EK1/1804/2018 dated 31.05.2018 and U.O No EK1/1804/2018 dtd 16.11.2018 were issued for settling claims and as such provisional payments of the College has been regularised.

In the case of Raja Ravi Varma College of Fine Arts, Mavelikkara, advances paid during the period from 2010 to 2015 could not be regularised as the College has not submitted the bills till date in spite of repeated requests. Moreover, the College had not requested for any advance in 2017 and 2018.

Both the Colleges have now requested for Provisional Advance for conducting Examinations in March 2019. As the rates has been fixed as per U.O No EK1/1804/2018 dtd 16.11.2018, the requests were not considered and the matter has been intimated to both the Colleges.

The Chief Superintendent, College of Fine Arts, Thiruvananthapuram has informed vide letter dated 27.02.2019 that the rates fixed by the University vide U.O No EK1/1804/2018 dtd. 16.11.2018 is insufficient to meet the actual expenditure towards the conduct of Examinations and has requested for a higher amount as Provisional Payment (ie, as per the rate, the amount admissible for 91 students will be 91*Rs.400/-=Rs.36400/- but the Chief Superintendent has reported that the actual expenditure will be nearly Rs.68,000/-).

Recommendations of the Standing Committee

The Committee considered the matter and recommended that

1. *Provisional Advance need not be sanctioned to both colleges.*
2. *The actual expenditure claimed after the Examinations @ Rs.400/- per candidate be enhanced to @ Rs. 500/- per candidate.*
3. *A hearing of the Principal and the Chief Superintendent of Raja Ravi Varma College of Fine Arts, Mavelikkara since they have not regularize the provisional advance sanctioned from 2010 onwards.*
4. *A detailed report regarding the number of candidates registered, fee collected for various purposes and the expense incurred for the conduct of examinations in both colleges be placed before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.36.08 **Retaining the EJI section for the smooth conduct of revaluation of LLB examinations – reg.**

(EJ I)

As per the recommendations of the Standing Committee of the Syndicate on Examinations at its meeting held on 25-09-2018, which was approved by the Vice-Chancellor subject to reporting to the Syndicate, the EJ I section has been converted into PV Camp-K (Valuation Camp at Kollam) and the revaluation works dealt with EJ I section were distributed to EJ VII and EJ X sections. Both the

sections, at present, take care of the revaluation works of B.Tech examinations including the works of EJ IV section which was merged with the other sections recently.

EJ I section has been dealing the revaluation works of LLB, B.Ed, B.PEd, B.Pharm, B.Sc Nursing, BFA, B.Des courses. The work being reallocated to the sections was done without any logic and not in consultation with the officers of revaluation sections. Even semester courses and odd semester courses of 5 year and 3 year LLB courses are assigned without paying heed to the sequence of the examination which may clash with the existing workload of these sections. Though, the revaluation of B.Tech regular examinations are over on account of the switchover to KTU, the number of candidates applying for revaluation for the supplementary courses will be higher for some more time.

Therefore, the following practical considerations may be examined for retaining the EJ I section as at present:

1. The irrational split up of revaluation work of LLB examinations is disrupting the tight schedule of various stages of revaluation process.
2. The target dates given in the directions of Hon. High Court of Kerala and Hon. Lokayuktha have to be scrupulously followed for which the present set up is an impediment.
3. The notifications of LLB examinations are now dependent on the release of revaluation results of examination concerned which makes the revaluation process of LLB examinations critical for both tabulation as well as revaluation of answer scripts.
4. Most of the courses which had been allotted to EJ I section were live courses.
5. The revaluation process of LLB examinations is quite different from other courses as the answer scripts are being sent to revaluers outside the state and there are 69 subjects and lack of sufficient teachers for the work is another issue.
6. Keeping back of EJ I section is necessary to take up timely and efficient follow up action of the process which is confidential in nature.
7. The number of answer scripts of LLB revaluation alone in addition to the other courses being currently dealt in EJ I section is as follows.

5 year LLB – I to VIII semester, and Integrated, IX and X	–	3900
3 year LLB- I to VI semester	-	1900

In this connection, it may be noted that the redistribution of work has already been implemented and the works were assigned to the sections concerned as per UO No. A.1.4.CVC/18 dated 13-12-2018. However, the works related to the revaluation of answer scripts of other courses being dealt in EJ I section such as B.PEd, B.Pharm, B.Sc Nursing, BFA, and BASLP have not been redistributed so far to any other section.

The Deputy Registrar (III) has remarked that one section from among the private registration sections (EA 14, 15, 16) may be shifted and converted as PV Camp at Kollam. The same may be considered as a viable solution to address the issue concerning the reinstatement of EJ I section.

That being the case, retaining EJ I section is proposed to be advantageous for the smooth functioning of revaluation of LLB and other courses by keeping confidentiality and unity in direction and bringing the whole process under a single system as being the case.

Recommendations of the Standing Committee

The Committee considered the matter and recommended that the item be deferred.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 08.03.2019, be approved.

Item No.06.37 ***Minutes of the meeting held on 28.02.2019, to discuss about the additional Facilities to be provided in the Amenity Building –Approval of-reg.***
(Ad.BI(1))

The minutes of the meeting held on 28.02.2019, to discuss the request of SBI & Post Office authorities for providing additional facilities in Amenity Building and the proposal to allot a space for Federal Bank ATM, is placed before the Syndicate for consideration and for appropriate decision.

Minutes of the Meeting held to discuss the request of SBI and Post Office for providing additional facilities in the area allotted to them in the Amenity Building and to discuss the request of Federal Bank to provide a space for installing ATM Counter.

**Venue : Senate House Campus, Palayam
Date : 28.02.2019
Time : 10AM**

Members:

- | | |
|---|------|
| 1 .Dr.R.Lathadevi, Convenor, Standing Committee of the Syndicate on Planning & Development | Sd/- |
| 2. Shijukhan. J.S, Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings. | Sd/- |
| 3. Registrar | Sd/- |
| 4. University Engineer | Sd/- |
| 5. The Joint Registrar (Admn) | Sd/- |
| 6. Chief Manager, SBI | Sd/- |
| 7. Senior Superintendent of Post Offices | Sd/- |
| 8 .Representatives of M/s Iyer & Mahesh | Sd/- |
| 7. The Chief Manager, Federal Bank | Sd/- |

A site inspection was conducted jointly by the Registrar, Convenor (P&D), University Engineer, Joint Registrar (Admn), Representatives of M/s Iyer & Mahesh and Post Office, SBI and Federal Bank Authorities.

The SBI officials requested to provide 80sqft area in the right end corner of front passage for installing ATM Counter and to provide a toilet in the common area in the first floor exclusively for SBI. It was also requested to give permission to demolish two walls for constructing strong room. The Structural Engineer of M/s Iyer & Mahesh opined that the infill walls can be demolished since the walls are non structural members. Structural Engineer of M/s Iyer & Mahesh opined to construct an additional slab to the Strong room.

The Post Office authorities requested to provide an exclusive toilet and some additional facilities such as Counter, Washbasin, attached toilet, sub Postmaster's cabin(half partition), Grill for windows for security, provision for embedding cash chest and Adequate electrical points/provision for ceiling fans.

The Federal Bank Authorities requested to provide an area in the extreme left end of the building (8ftx8ft) for installing their ATM Counter.

Recommendations of the committee are as follows:

- (1) Recommended to provide 80sqft area in the right end corner of front passage to SBI for installing ATM without disturbing the aesthetics of the building and to provide a toilet in the common area in the First floor exclusively for SBI.
- (2) Recommended to permit SBI to demolish the walls for the construction of strong room and to permit SBI to construct an additional slab for Strong room, without affecting the existing structures and further recommended that all other work requested by SBI shall be executed by themselves.
- (3) **Recommended to give one of the common toilets in the Ground floor to the Post Office and further recommended that their request for providing additional facilities in the area allotted to them in the Amenity Building, shall be considered by the Syndicate for appropriate decision.**
- (4) Recommended to provide space to Federal Bank for installing their ATM counter at the extreme left end of the Amenity Building (8ftx8ft) without affecting the ramp and aesthetics of the Building.
- (5) recommended to entrust the University Engineer for fixing the rent of ATM Counters(SBI & Federal Bank).

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting held on 28.02.2019, to discuss the request of SBI & Post Office authorities for providing additional facilities in Amenity Building and the proposal to allot a space for Federal Bank ATM, be approved.

Item No. 06.38 **Minutes of the 14th and 15th meeting of the Purchase Committee for the year 2019 placing before the Syndicate- For Approval-reg.**

(Ad.B IV)

The Minutes of the 14th (Plan-fund) and 15th (Non-plan-fund) meeting of the Purchase Committee held on 08.03.2019 is placed before the Syndicate for approval.

I. MINUTES OF THE 14TH MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR

Day : Friday
Date : 08.03.2019
Time : 10.00 A.M
Venue : Pro-Vice- Chancellor's Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance : Sd/-
2. Sri. M. Lenin Lal, , Convener SC of the syndicate on
3. Departments and Other Institutions of the University : Sd/-
4. Dr. S. Nazeeb, Convener SC of the syndicate on Academics
and research : Sd/-
5. Dr.K. Shaji, Member, Syndicate : Sd/-
6. Dr. K.B Manoj, Member, Syndicate : Absent
7. Dr. R. Latha Devi, Member, Syndicate : Absent
8. Dr. B. Unnikrishnan Nair, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Sd/-
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-

Officers Present

1. Joint Registrar, Administration : Sd/-
2. Assistant Registrar, Administration (I) : Sd/-
3. Dr.Lekshmi.M, Technical Assistant : Sd/-
Department of Environmental Science

Item No.06.38:14.01 **Consideration for the purchase of PCR Thermal Cyler in the Department– Department of Environmental Sciences.**

The Head, Department of Environmental Sciences, vide Letter No.49/DPD/ENS/2018-19 dated 19/02/2019, has submitted a proposal for the purchase of PCR Thermal Cyler in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from seven suppliers for the purchase of PCR Thermal Cyler along with the Quotation notice, KFC Certificate & Minutes of the Technical Committee held in the Department on 12/02/19 recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

Name of the Item: PCR Thermal Cyler : 1 No

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes (Rs.)	Remarks
1	The Industrial & laboratory Equipment, Trivandrum	Make:HIMEDIA Model:LA1015 Prima 96PLUS	3,06,600/- (GST 5%)	
2	Scientific Solutions, Trivandrum	Make: Mini AMP Model: A37835	2,25,000- (GST 5%)	
3	Sciencetechs, Calicut	Make: Invitrogen miniAmp plus Model:A37835	2,50,000- (GST 5%)	
4	Biovision, Kochi	Make: Invitrogen	2,00,000/-(GST	Recommended

		miniAmp plus Model:A37835	5%)	for purchase by the HOD.
5	Unique Scientific, Trichur	Make:Labman Model:PCR 9602-G	2,67,900/- (inclusive of GST) (GST 5%)	
6	Crescent lab equipments, Aluva, Ernakulam	Make:Biorad Model:1861096	2,52,000/- (inclusive of GST)(GST 5%)	
7	Delta Scientific Systems, Kochi	Make:Agilent Model:G8800A	2,25,750/- (GST 5%)	

The Head, Department of Environmental Sciences has recommended the firm '**M/s Biovision, Kochi**' for the purchase of PCR Thermal Cycler in the Department for a total amount of Rs. 2,00,000/- (Rupees Two lakh only).

he Expenditure may be booked from the h/a ' Part II- Plan- MH-31- Department of Environmental Sciences-4/1885 Development of Department (State)' of the Current Years Budget Estimates.

The Finance Officer has recommended that the proposal for the Purchase of PCR Thermal Cycler in the Department of Environmental Sciences may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

The committee considered the matter and recommended to purchase one number of PCR Thermal Cycler of Make: Invitrogen miniAmp plus Model:A37835 from the lowest quoted firm 'M/s Biovision, Kochi', for a total amount of Rs.2,00,000/- (Rupees Two Lakh only) including GST @ 5% , for use in the Department of Environmental Science.

Resolution of the Syndicate
RESOLVED that the above recommendations of the 14th (Plan-fund) meeting of the Purchase Committee held on 08.03.2019, be approved.

II. MINUTES OF THE 15TH MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR

Day : Friday
Date : 08.03.2019
Time : 10.00
Venue : Pro-Vice- Chancellor's Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance : Sd/-
2. Sri. M. Lenin Lal, , Convener SC of the syndicate on
3. Departments and Other Institutions of the University : Sd/-
4. Dr. S. Nazeeb, Convener SC of the syndicate on Academics
5. and research : Sd/-
6. Dr.K. Shaji, Member, Syndicate : Sd/-
7. Dr. K.B Manoj, Member,Syndicate : Absent
8. Dr. R. Latha Devi, Member, Syndicate : Absent
9. Dr. B. Unnikrishnan Nair, Member,Syndicate : Absent
10. The Registrar : Absent
11. The Finance Officer : Sd/-
12. The Director, Planning & Development : Sd/-
13. The Director, Computer Centre : Sd/-
14. The Instrumentation Engineer : Sd/-

Officers Present

1. Joint Registrar, Administration : Sd/-
2. Assistant Registrar, Administration(I) : Sd/-

3. Dr.Lekshmi.M, Technical Assistant : Sd/-
Department of Environmental Science

Item No.06.38.15.01:- Consideration for the purchase of IT Equipment- University Office, Senate Chamber

The Director, Computer Centre has furnished specifications for Desktop Computer (Branded), LCD Projector and VGA splitter box for the Senate Chamber based on the meeting with the Vice-Chancellor on 06.02.2019. The Hon'ble Vice-Chancellor has directed to take steps for immediate tendering of the proposal. Accordingly, quotations were invited vide Quotation Notice No. Ad.BIV.CP.02.19.01 and No. Ad.BIV.CP.02.19.02 dated 12.2.2019 for the LCD Projector & VGA Splitter Box and Desktop Computer respectively. The details of the quotations are as furnished below;

1. LCD Projector

Sl.No	Firm	Model	Amount	Remarks
1.	M/s.Medical and Visual Technologies Pvt Ltd, Trivandrum	Epson EB S 41	Rs.27,525.12/- (including GST @ 28%)	Not satisfying the specification
		Epson EB X 05	Rs.35,072/- (including GST @ 28%) L3	Satisfying the specification 2 years for projector and 1 year/1000 hrs for lamp
		Sony VPL EX 430	Rs.34,432/- (including GST @ 28%) L1	Satisfying the specification 3 years for projector and 500 hrs/6 months for lamp
2.	M/s.R.S Infotech, Cochin	Epson EB X 05	Rs.34,450/- (including GST @ 28%) L2	Satisfying the specification 2 years for projector and 1 year/1000 hrs for lamp
		Sony VPL EX 430	Rs.36,928/- (including GST @ 28%) L4	Satisfying the specification 2 years for projector and 1 year/1000 hrs for lamp
3.	M/s.CannLinks, Trivandrum	Epson EB X 05	Rs.37,280/- (including GST) L5	Satisfying the specification 2 years for projector and 6 months for lamp

2. VGA Splitter

Sl.No	Firm	Model	Amount	Remarks
1.	M/s.Medical and Visual Technologies Pvt Ltd, Trivandrum	VGA Splitter (1:2)	Rs.1,416/- (including GST @ 18%) L2	Satisfying the specification As per manufacturer terms and conditions
		Metric Switches	Rs.2,90,000/- 18% GST extra	Not recommended by the Director, Computer Centre
2.	M/s.R.S Infotech, Cochin	VGA Splitter	Rs.805/- L1 (including GST @ 18%)	Satisfying the specification

3. HDMI Splitter

Sl.No	Firm	Model	Amount	Remarks
1.	M/s.Medical and Visual Technologies Pvt Ltd, Trivandrum	HDMI Splitter (1:2)	Rs.1,416/- (including GST @ 18%) L2	Satisfying the specification As per manufacturer terms and conditions
2.	M/s.R.S Infotech, Cochin	HDMI Splitter	Rs.1,062/- (including GST @ 18%) L1	Satisfying the specification

4.Desktop Computer

Sl.No	Firm	Model	Amount	Remarks
1.	M/s.Metro Systems, Trivandrum	Acer 6864	Rs.32,147/- L1	Satisfying the specification (3 years warranty)
2.	M/s.Global Track Technologies Pvt Ltd, Trivandrum	Acer Veriton	Rs.34,043/- L3	Satisfying the specification (3 years warranty)
3.	M/s.AmazeTech, Trivandrum	Dell Desktop PC	Rs.35,900/- L4	Satisfying the specification (3 years warranty)
		Acer Desktop PC	Rs.33,900/- L2	Satisfying the specification (3 years warranty)

The Director, Computer Centre has verified the quotations and remarked that

1. The LCD Projector model Epson EB S 41 is not satisfying the specification . The models EB X05 and VPL EX 430 satisfy the specifications
 2. Both VGA splitter and HDMI splitter may be purchased
 3. All models quoted for Desktop Computers satisfy the specification requirements.
- The Finance has remarked to place the purchase proposal before the Purchase Committee for approval.

The matter is placed before the Purchase Committee for consideration.

The committee considered the matter and recommended to purchase one number each of LCD Projector of Model: Sony VPL EX 430 from the lowest quoted firm M/s.Medical and Visual Technologies Pvt Ltd, Trivandrum for a total cost of Rs. 34,432/- (Rupees Thirty four thousand four hundred and thirty two only)(including GST @ 28%), VGA Splitter and HDMI Splitter from the lowest quoted firm M/s.R.S Infotech, Cochin for a total cost of Rs. 805/- (Rupees Eight hundred and five only)(including GST @ 18%) and Rs.1,062/-(Rupees One thousand and sixty two only) (including GST @ 18%) respectively and Desktop Computer Acer 6864 make from the lowest quoted firm M/s.Metro Systems, Trivandrum for a total cost of Rs. 32,147/-(Rupees Thirty two thousand one hundred and forty seven only) including 18% GST for use in the Senate Chamber, University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendations of the 15th (Non-plan-fund) meeting of the Purchase Committee held on 08.03.2019, be approved.

Item No.06.38.15.02:- Consideration for the purchase of Laser Printer for affixing Signature of the Vice-Chancellor in Degree Certificates - Sanction-reg

A HP laser M604DN Printer was purchased in April 2016 from M/s.Comsol Pvt Ltd, Trivandrum for use in the Vice-Chancellor's Office for affixing the signature of the Vice-Chancellor in the Degree Certificates. M/s.Comsol Pvt Ltd, Trivandrum has provided 4 years warranty for the printer. But the machine is presently malfunctioning and the procedures regarding the repair of the same is being processed. As a large number of Degree certificates were pending to affix the Vice-Chancellor's signature, considering the exigency a printer with the following specifications as forwarded by the Director, Computer Centre was purchased on January 2019 as a standby, from M/s NPR Networks, Trivandrum

Specification

Monochrome Single Function Laser Printer
 35 PPM or above speed
 1200 x 1200 dpi resolution
 Duplex, Networking standard, USB connectivity
 A4, Legal media, Plain, recycled and thick media
 Memory-512 MB or high
 Duty cycle – 75,000 page/month
 Linux, Windows compatible
 Supported paper weights-60 to 200 GSM
 Standard and bypass trays
 Warranty – 1year

The Hon'ble Vice-Chancellor directed to purchase a Heavy Duty Printer having higher configuration for affixing the signature of the Vice-Chancellor in the Degree Certificates, as the current printer being used in the section purchased from M/s.NPR Networks, Trivandrum is not up to the mark. Accordingly, quotations were invited as per the following specifications given by the Director, Computer Centre vide Quotation Notice No.Ad.BIV.CP.01.730.19 dated 16.02.2019. The details of specification are given below;

Specifications for Monochrome Single Function Laser Printer

Print Speed : 50 PPM

Resolution: 1200 x 1200 dpi

Duplex : standard

Connectivity: High speed USB connectivity

Media Sizes: A4, Legal, thick .Recycle

Memory : 1 GB

Paper tray: Standard , Bypass

Compatible OS: Linux, Windows

Duty Cycle: 200,000 pages/month

Media weight: 60 to 200 GSM

Warranty: 1 year

The quotations received are as detailed below;

Sl.No.	Firm/ Company	Model/make	Total Amount	Remarks
1.	M/s.AmazeTech, Trivandrum	HP laserjet Enterprise M607dn	Rs.1,17,900/- (18% GST including)	Warranty as per manufacturers policy L3
2.	M/s. M.R. Communications, Trivandrum	HP Laserjet Enterprises M 607 Printer	Rs.1,55,000/- (all inclusive)	Tax percentage and warranty are not mentioned L6
3.	M/s. Hands Technologies, Trivandrum	HP laserjet Enterprise M607dn	Rs.1,48,000/- (all inclusive)	1 year warranty and tax percentage not mentioned L5
4.	M/s. Metro Systems, Trivandrum	Canon LBP 351X	Rs.97,777/- (18% GST including)	L2 1 year warranty
5.	M/s. Star Computers, Trivandrum	Canon LBP 351X	Rs.87,320/- (18% GST including)	L1 1 year warranty
6.	M/s.NPR Networks, Trivandrum	HP Laserjet Enterprises M 607 dn Printer	Rs.1,38,735/- (18% GST including)	L4 1 year warranty
7.	M/s.Global Track Technologies Pvt Ltd, Trivandrum	HP Enterprises 608 dn	Rs.1,44,904/- (including GST)	Not satisfies the specification

The Technical Officer has remarked that all the models can print in paper sheets having thickness upto 199GSM. Taking into consideration, the presence of Hologram stamp and the embossed emblem in certificate sheets, the requirement is specified as 200 GSM. Hence this parameter is not satisfied by all.

The Director, Computer Centre has remarked that a technical opinion from Instrumentation Engineer, SICC may also be obtained. Further it is remarked that the printers specified here is 199 GSM (upto) just 1 GSM ahead. The previous printers for the same use have no such issues (upto 199 GSM).

The Instrumentation Engineer opined that the offer from M/s.Global track for HP M608 dn shall not be accepted as they have mentioned its memory as 512 MB against 1GB. Other offers do not satisfy the media weight on crisp value as they quoted upto 199GSM against 200GSM mentioned in quotation notice and 199GSM is a standard rating for these printers. In practical, these printers can

print on 200GSM papers and the offers are claiming it. Hence it can be considered for printing the certificates on paper with 200GSM or less.

The Finance has remarked to place the purchase proposal before the Purchase Committee for approval.

The matter is placed before the Purchase Committee for consideration.

Considering the remarks from the lowest and second quoted firms (M/s.Star Computers, Trivandrum and M/s.Metro System, Trivandrum) that they cannot provide a printer for immediate demonstration and the remarks from the Vice-Chancellor's Office that they are satisfied with the previous model : HP Laserjet Enterprises M 604 dn which was being used for the purpose of affixing the signature of the Hon'ble Vice-Chancellor in Degree Certificates, the committee recommended to purchase HP Laserjet Enterprise M 607 dn from the third lowest quotationer M/s.AmazeTech, Trivandrum for a total amount of Rs.1,17,900/-(Rupees One lakh seventeen thousand and nine hundred only) including 18% GST for use in the Vice-Chancellor's Office.

Resolution of the Syndicate
RESOLVED that the above recommendations of the 15th (Non-plan-fund) meeting of the Purchase Committee held on 08.03.2019, be approved.

Item No.06.38.15.03 **Consideration for the purchase of four numbers of Laptop Computer Centre- Sanction-reg**

The Director, Computer Centre was permitted to purchase three numbers of HP make Laptop from M/s. Techno world, Trivandrum vide reference no: (2) & (3) above. But vide reference no (4) above it was informed that M/s. Techno world, Trivandrum cannot supply the Laptop at the quoted prize due to the variation in the dolar rate in the international market and there by a hike in the price of Laptops. Hence the Director requested sanction for inviting fresh quotations. Accordingly, the Director, Computer Centre has forwarded the quotations received vide Quotation Notice No: KUCC/2019/47 dated 15.02.2019 for the purchase of 4 numbers of Laptop for use in the centre, the details of which are tabulated below;

Sl. No.	Company	Brand/Model or make	Quantity (in Number) and Rate per unit	Price (including 18% GST)	Remarks
1.	M/s.Digital Signage Systems Tvpm	HP 348 G4 Laptop	4 Rs.62,764	Rs.2,51,056	Warranty 3 Year onsite with 1 year ADP Recommended
2.	M/s. Disc Brains@work	HP 348 G4 Laptop	4 Rs.63,796	Rs.2,55,184(Amount Includin Addl warranty for 3 years is Rs.2,59,980)	Warranty 1 Year
3.	M/s. Exodus Systems, Tvpm	HP 348 G4 Laptop	4 Rs.65,500	Rs.2,62,000	Warranty 3 Year

The Director Computer Centre has recommended to purchase the above item from the lowest quoted firm M/s.Digital Signage Systems, Tvpm for an amount of Rs.2,51,056/- (Rupees Two lakhs fifty one thousand and fifty six only) meeting expenditure from the head "Part I-NP-MH 53-Computer Centre-4-1995-Computer Accessories and Stationery" provided in the current year's Budget Estimates of the University.

The Finance has remarked to place the purchase proposal before the Purchase Committee for approval.

The matter is placed before Purchase Committee for consideration.

The committee considered the matter and recommended to purchase 4 numbers of Laptop (Model : HP 348 G4 Laptop) from the lowest quoted firm M/s.Digital Signage Systems, Thiruvananthapuram for an amount of Rs.2,51,056/-(Rupees Two lakhs fifty one thousand and fifty six only) including 18% GST for use in the Computer Centre.

Resolution of the Syndicate
RESOLVED that the above recommendations of the 15th (Non-plan-fund) meeting of the Purchase Committee held on 08.03.2019, be approved.

Item No.06.39 **Purchase of 108 number of computers for use in the various UIT centres - Reporting of –reg.**

(Ad.BIV)

A requirement list of Desktop Computers for use in various UIT Centres was proposed by Ad.AVII section. The proposal was placed before the Standing Committee of the Syndicate on Departments and other Institutions of University held on 05.05.2017 and the committee recommended to sanction the computers to the UIT Centers if the requirement of each centre is 10 or below. The Syndicate at its meeting held on 12.05.2017 vide agenda item No:27.91.02 has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of University held on 05.05.2017. It was also resolved that the sub-committee constituted for the feasibility study of starting new courses at UITs be entrusted to make a report of the requirement of computers based on the infrastructure available at each centre and any requests for computers above ten numbers will be sanctioned according to the report of the sub-committee. Based on the report and as per the resolution of the Syndicate the requirement of computers for each centre has been restructured and a total number of 108 computers is proposed to be procured for use in 15 UIT centres as detailed below:

SI No:	Name of UIT Centre	Requirement as per decision of Syndicate
1.	Adoor	10
2.	Alappuzha	10
3.	Neyattinkara	10
4.	Thiruvananthapuram	6
5.	Kollam	10
6.	Pathanapuram	10
7.	Pirappancode	5
8.	Yeroor	10
9.	Kottarakkara	10
10.	Thenmala	1
11.	Sasthamcotta	10
12.	Karuvatta	10
13.	Mukhathala	3
14.	Mannar	2
15.	UIT HQ	1
Total – 108 Computers		

The Syndicate at its meeting held on 31.08.2018 vide agenda item no:04.98 Additional item no: 01 resolved to agree to the recommendations of the 7th meeting of the Purchase Committee to purchase 108 number of computers @ Rs.29,488/- amounting to a total of Rs.31,84,704/- inclusive of all taxes & service charges from M/s.Keltron through the centralized online procurement portal developed by KSITM/KELTRON.

In accordance with the guidelines issued vide G.O. (Rt)25/2018/ITD dated 01.02.2018 and as indicated in the proforma invoice, the total value of the product was to be transferred in advance to the KSITM TSB Account opened for this purpose, at the time of placing the supply order.

Sanction has accorded by the Vice-Chancellor for the following;

1. To procure 108 numbers of Desktop Computers with Ubuntu Operating System @ Rs.29,488/- at a total cost of Rs.31,84,704/- (Rupees Thirty one lakhs eighty four thousand seven hundred and four only) inclusive of all taxes and service charges from M/s.Keltron, Thiruvananthapuram through the centralised online procurement portal developed by KSITM/KELTRON for use in the fifteen UIT Centres as detailed above.
2. To place Supply order with M/s.Keltron, Thiruvananthapuram for the purchase of total 108 numbers of Computers and for the payment of the total cost of Rs.31,84,704/- (Rupees Thirty one lakhs eighty four thousand seven hundred and four only) as advance payment to be credited to the KSITM TSB Account opened for this purpose. (The payment to be made from KUF Account number 37751873251 (self financing institutions))

3. The expenditure on this account from the head “Part I-NP-MH-67(a)-Institute of Technology Head Quarters Unit-4/1930-Equipment” provided in the current year’s Budget Estimates of the University

Accordingly, supply order was placed with M/s.Keltron and an amount of Rs.31,84,704/ (Rupees Thirty one lakhs eighty four thousand seven hundred and four only) was credited to the TSB Account opened for the purpose vide cheque no.659337/23.10.2018. Meanwhile, consequent to revision in unit rates of Desktops to Rs.32,090/- as informed vide Government Order G.O.(Rt) No.298/2018/ITD dated 22.11.2018, the details of additional amounts to be paid in advance to the KSITM TSB account opened for the purpose on account of the above purchase of Desktop Computer was informed vide email dated 12.12.2018 from M/s.Keltron. As such, a total amount of Rs.2,81,016/-(Rupees Two lakh eighty one thousand and sixteen only) was to be paid to the said account in advance towards the additional cost of 108 numbers of Desktops for use in the various UIT Centres.

Sanction was accorded by the Vice-Chancellor subject to reporting to Syndicate for the payment of the consolidated additional amount of Rs.2,81,016/- (Rupees Two lakh eighty one thousand and sixteen only) to the said KSITM TSB account in advance towards the supply of 108 numbers of Desktop Computers (with Ubuntu OS) for use in the various UIT Centres.

Accordingly, an amount of Rs. 2,81,016/-(Rupees Two lakh eighty one thousand and sixteen only) was credited to the TSB Account opened for the purpose vide cheque no.659515/21.01.2019. The transaction details (Rs.31,84,704/- and Rs.2,81,016/-)and consignee details were uploaded in the centralized online procurement portal of M/s Keltron for the approval of work order on 24.01.2019. As the work order pending approval letter no: Ad.BIV(CP).02.2019 dated 11.02.2019 and Letter no: Ad.BIV(CP).01.730.18 dated 21.02.2019 were sent to M/s Keltron and the Domain Expert of Kerala State IT mission respectively informing the matter. The details of UTR number was also sent to Kerala State IT mission vide email dated 22.02.2019. the work order was since been approved by the KSITM on 01.03.2019.

As per the orders of the Hon’ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

Item No.06.40 Purchase of RA1 Size paper-Procurement of Paper from the stock of Stationery Dept, Govt of Kerala- Consideration of -reg.

(Ad.BIV)

As per the minutes of the meeting of the Syndicate held on 22.01.19 (Additional Item No 0.4), the syndicate resolved to agree to purchase RA-1 size paper either from M/s.HNL or Stationery Department, Government of Kerala from their procured stock of paper by effecting payment of cost of paper and service charges in case of exigency. The Store keeper, Examination store has informed the urgent requirement of 3000 reams of RA-1 size paper (2000 reams for Examination store and 1000 reams for General store). The stationery department assured that 2000 reams of paper can be supplied to the University at the rate of Rs.1149/-per ream for RA-1 size paper (60 GSM, 15.7kg) from their already procured stock of paper in the Department. However in the case of the above viz; procurement of paper directly from their already procured stock, the paper will not be supplied by the Department to the University, but University has to collect the same from the Stationery Department store located near P.M.G Junction, Thiruvananthapuram. Therefore, in addition to the cost of paper, transportation, loading and unloading charges are to be met by the University. The rate for loading is found to be Rs.500/- per tonne as known unofficially from stationery department, which amounts to Rs.32,000/- approximately as total charges for loading and unloading for 2000 reams for RA-1 size paper. There lies the possibility of using University vehicle for transporting the procured paper.

As per the order of the Vice Chancellor, the proposal to purchase 2000 reams of RA-1 size paper from procured stock of paper in the Stationery Department, Government of Kerala @ Rs.1149/- per ream and additional cost of labour charges for loading, unloading and transportation is placed before the Syndicate for consideration.

Recommendation : *Recommended to place before the Academic Council for opinion. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07.03.2019, be noted.

Item No: A 19 : **Recognition as Research Supervisor in Environmental Sciences – Dr. Ayona Jayadev & Dr. Reshma J.K. – reg.**

Name : Dr. Ayona Jayadev, Assistant Professor, Dept. of Environmental Sciences, All Saints' College, Tvpm.
 Subject : Environmental Sciences
 Faculty : Applied Sciences & Technology
 Facility Centre : P.G. Dept. of Environmental Sciences, All Saints' College, Tvpm.
 Request : Recognition as Research Supervisor

 Name : Dr. Reshma J.K., Assistant Professor and Head, Dept. of Environmental Sciences, All Saints' College, Tvpm.
 Subject : Environmental Sciences
 Faculty : Applied Sciences & Technology
 Facility Centre : P.G. Dept. of Environmental Sciences, All Saints' College, Tvpm.
 Request : Recognition as Research Supervisor

Recommendation : *Recommended subject to granting of recognition to Dept. of Environmental Sciences, All Saints' College, Tvpm as Research Centre. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07.03.2019, be noted.

Item No.06.43 : **Leave Travel Concession – Temporary stoppage to University Employees – reconsideration – Reporting of - reg.**

(Ad B.III)

The Leave Travel Concession was introduced to the State Government Employees and Teachers vide G.O (P) No.713/2012/Fin dated 31.12.2012 as recommended by the 9th State Pay Revision Commission and the Guidelines/Rules in respect of the LTC Scheme was issued vide G.O.(P) No.5/2013/Fin dated 02.01.2013.

As per the Government Orders, LTC Scheme was introduced to the Employees of the University of Kerala vide U.O No.Ad AV.1.6118/2013 dated 08.05.2013 and Circular No. Ad B.III.1/LTC-1951/2013 dated 02.08.2013.

Accordingly, 41 (Forty One only) employees have so far availed LTC.

Later, it was informed, vide Letter No. B4/714/2014/H.Edn dated 25.04.2016 that LTC facility cannot be extended to all Universities in the State as all Universities are relying on Government for their Non – Plan expenditure and the Government is facing Financial Crunch.

Vide Letter No. Ad B.III.1/LTC – 5206/2016 dated 04.06.2016, the University had requested the Government to retain the facility of LTC Scheme to the University Employees as part of the 9th Pay Revision Commission and stopping the facility for University Employees may be re-considered.

But, it was informed vide letter no. B4/714/2014/H.Edn dated 03.10.2016 that the Government sticks to its earlier stand that the LTC facility cannot be extended to the University Employees.

In the University Budget Speech 2018-19, it was decided to communicate with the Government to reinstate LTC Scheme to the University Employees as per the rules and regulations of the Government. The University has allocated Rs.25,000,00/- in its Budget Estimates to reinstate LTC Scheme and to close the previous balances.

The Syndicate in its meeting held on 17.04.2018, decided to approach the Government for reinstating the LTC Scheme, for University Employees.

Accordingly, letter no. Ad B.III.1/LTC – 5206/2016 dated 23.06.2018 and vide letter no Ad.B.III.1/ 5206/2016 dated 01.12.2018 (reminder), was sent to Government of Kerala for sanction to extend the LTC scheme to the University Employees in accordance with the terms and conditions stipulated by the Government.

Now, Vide Letter no. B3/214/2018/HEDN dated 27.12.2018, Government of Kerala has informed that the Government had already rejected the request to extend the LTC facility to the employees of Universities as all Universities are relying on Government for their non plan expenditure and Government is facing financial crunch and as the financial crunch is not alleviated, Government sticks to the earlier stand that our request to extend the LTC facility to the employees of Universities cannot be considered.

The Hon'ble Vice – Chancellor has issued orders to report the matter to the Syndicate.

Hence, the file regarding the matter to reinstate leave travel concession to University Employees, is reported to the Syndicate. (copy of the letter to the Government and reply received from the Government is appended).

Resolution of the Syndicate

RESOLVED that the item be referred to the next meeting of the Syndicate.

Item No.06.44

Request by Smt. Rose Cherian to review of transfer – Consideration of - reg.

(Ad.A.VII)

As per the Syndicate resolution taken vide Item No # 03.18.02 of the Minutes of the meeting of the Syndicate held on 01.02.2019, office order No. Ad. A VII. 2.9413/2017 dated 01.03.2019 was issued for transferring Smt. Rose Cherian, Lecturer in Computer Science on contract basis from UIT Thiruvananthapuram to UIT Kanjiramklam. Now vide representation dated 01.03.2019, Smt. Rose Cherian has requested to cancel the above transfer and retain her at UIT Thiruvananthapuram itself due to her domestic inconveniences owing to her husband's illness and education of her children.

It may be noted that the Syndicate at its meeting held on 19.02.2019 has resolved to transfer Smt. Jitha Thankachi, Lecturer in Computer Science on contract, UIT Kollam to UIT Thiruvananthapuram in the vacancy arised due to the transfer of Smt. Rose Cherian to UIT Kanjiramkulam vide Item No # 05.64 Additional Item No # 08 of the Minutes of the meeting.

The Vice-Chancellor has ordered to place the above request submitted by Smt. Rose Cherian before the Syndicate. Accordingly the matter is placed before the Syndicate consideration and recommendation.

Resolution of the Syndicate

RESOLVED to retain Smt.Rose Cherian, Lecturer in Computer Science at UIT, Thiruvananthapuram and to transfer and post Smt.Sangeetha, Lecturer in Comptuer Science, to UIT Kanjiramkulam.

Additional Item No.1

The Syndicate Resolved to explore the possibility of installing speed breakers on the National Highway, on both sides of the main entrance to University Campus, Kariavattom.

(Ad.B1)

Additional Item No.2

The Syndicate Resolved to undertake the maintenance and painting of Research Hostel at Kariavattom on war footing and entrusted the University Engineer to take necessary urgent steps in this regard.

(Ad.DII)

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Additional Item No.3

The Syndicate Resolved to allow DDO postings in Aided Colleges beyond a tenure of three months only upto June, 2019.

FURTHER RESOLVED that the all Aided College Managements be instructed to appoint regular Principals before the commencement of next academic year.

(Ac.FII)

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Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
11.03.2019



UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

Preliminary Minutes of the 7th Meeting of the Syndicate held on 28.03.2019

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Dr.S.Nazeeb
4. Dr.P.Rajesh Kumar
5. Dr.B.Unnikrishnan Nair
6. Dr.K.B.Manoj
7. Adv.G.Sugunan
8. Adv.K.H.Babujan
9. Sri.M.Sreekumar
10. Sri.Shijukhan J.S
11. Sri.M.Lenin Lal
12. Sri.M.Harikrishnan
13. Dr.K.R.Kavitha
14. Dr.R.Latha Devi

*Item No.07.01. Confirmation of the Preliminary Minutes of the 5th Meeting of the
Syndicate held on 19.02.2019 - reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 5th Meeting of the Syndicate held on 19.02.2019.

Item No.05.02 Sl.No.2 Resolution be modified as '**RESOLVED** to approve the recommendations of the Screening Cum Evaluation Committee **not to** consider the proposal for promotion of (Stage 2 to Stage 3) of **Dr.Thalmi**, Assistant Professor in the Department of Mathematics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 12.02.2019'.

(Ad.D.II)

Item No.05.23 Resolution be modified to read as "Resolved to approve the recommendations of the Standing Committee of the Syndicate on Students Discipline held on 12.02.2019 the items 1, 2 and 3, be approved and further Resolved to refer the item No.4 to the Standing Committee of the Syndicate on Examinations.

(SDC)

Item No.05.32.01 Resolution be modified to delete 'lower limit of 10 lakhs set for forwarding estimate to Technical Committee'.

Further Resolved that only those estimates with specific requisition of the Standing Committee of the Syndicate on Planning and Development be placed before the Technical Committee.

Also Resolved that the Members of the Technical Committee be invited to the Meeting of the Standing Committee of the Syndicate on Planning and Development, if required.

Also Resolved that the remuneration to the Members who so participate be fixed by the Standing Committee of the Syndicate on Finance.

(Ad.B1)

Item No.05.47 Resolution be modified '**RESOLVED** that the above points be communicated to the Principal Secretary, Higher Education (C) Department and to the Vice-Chairman, Kerala State Higher Education Council'.

(Ad.B1)

Item No.05.60.Additional Item No.02 Resolution be added '**RESOLVED** that the above recommendations of the 13th (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved'.

(Ad.BIV(CP))

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Item No.07.02. Confirmation of the Preliminary Minutes of the 6th Meeting of the Syndicate held on 11.03.2019 - reg.

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 6th Meeting of the Syndicate held on 11.03.2019.

Item No.06.27 Resolved that the name of the Course mentioned in the agenda note be read as 'MA Malayala Sahithyam, Kerala Padanam, Madhayama Padanam' instead of 'M.A Kerala Studies (Literature, Culture and Journalism).

(Ac.D)

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