



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)

**Preliminary Minutes of the 5<sup>th</sup> Meeting of the  
Syndicate held on 30.10.2019**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Dr.K.G.Gopchandran
5. Adv.A.Ajikumar
6. Sri.Jairaj.J
7. Sri.R.Rajesh
8. Adv.B.Balachandran
9. Sri.Arunkumar R
10. Dr.K.B.Manoj
11. Sri.Bijukumar.G
12. Sri.Viswan Padanilam
13. Dr.B.Unnikrishnan Nair
14. Dr.M.Vijayan Pillai
15. Dr.Mathew.V
16. Dr.S.Nazeeb
17. Sri.B.P.Murali
18. Adv.G.Muralidharan Pillai
19. Sri.Mohammed Yaseen
20. Prof.K.Lalitha
21. Smt.Renju Suresh
22. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department.

**Item No.05.01.** *Confirmation of the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the  
Syndicate held on 08.08.2019 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the  
Syndicate held on 08.08.2019 with the following modifications:

Item No.02.16.B26 be read as Item No.02.09.B26

(Ac.EVI)

**Item No.02.85** The Syndicate considered the verification report by the Office of the  
Directorate of Collegiate Education with regard to the evaluation of the expression of interest (EOI)s

for the Examination Management Software and Resolved to accept the Report and to grant work order to 'M/s ITI Ltd, Palakkad' at the discounted rate of Rs.1,17,41,000/- (Rupees One crore seventeen lakh forty one thousand only) [Cost: Rs.99,50,000/- + GST @18% amounting to Rs.17,91,000/-] + any other taxes, if applicable, for the implementation of "Examination Management Software" in connection with the Project "Student Life Cycle Management System".

(Pl.A1)

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**Item No.05.02. Confirmation of the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 31.08.2019 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 31.08.2019 with the following modifications:

Item No.03.35.04 Recommendation at Sl.No.03 be modified as

3	Pass C	Rs. 800/- per year (from next Academic Year onwards)	M.Phil, Research Scholars
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(Ad.AVI)

Item No.03.53.C3 Subject be modified as 'Malayalam (Part Time)'

(Ac.EVII)

Item No.03.58.03 Recommendation be read as 'UIT Regional Centre, Pathanapuram' instead of 'UIT Regional Centre, Kollam'.

(Ad.AVII)

**Item No.03.77** Resolution be modified as RESOLVED to engage Sri.C.Mohanam, Estate Officer on contract basis for **eleven months**.

(Ad.A1)

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**Item No.05.03. Confirmation of the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 17.09.2019 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 17.09.2019.

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**Item No.05.04. Appointments/Career Advancement Promotion, if any – reg.**  
(Ad.H/Ad.D.II Section)

**Resolution of the Syndicate**

**Item No.05.04.1**

The Syndicate considered the proceedings of the Supreme Court and the opinion of the Legal Advisor, **RESOLVED** to approve the placement of Dr. Bindu R.L., Associate Professor in the Department of Education as Professor.

**RESOLVED** that the recommendation of the Meeting of the Selection Committee for considering the promotion of **Dr. Bindu R.L** from the post of Associate Professor to Professor in the Department of Education, University of Kerala under Career Advancement Scheme held on 28.05.2019, be approved.

**Item No.05.04.2**

The Panel of experts for conducting selection and appointment of Teachers and for promotion under Career Advancement Scheme in the Department of Chemistry is placed before the Syndicate for approval.

**Resolution of the Syndicate**

**RESOLVED** that the panel be approved.

**Item No.05.04.3**

The Panel of experts for conducting selection and appointment of Controller of Examinations and Finance Officer in the University of Kerala is placed before the Syndicate for approval.

**Resolution of the Syndicate**

<p><b>RESOLVED</b> to approve the panel with Adv.K.H.Babujan (Convenor, Standing Committee of the Syndicate on Finance), Adv.B.Balachandran (Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings) and an External Expert as Members.</p>
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**Item No.05.05**                      **Department of Botany- Miyawaki forest under K-DISC Project -Providing land permission – Consideration of – reg.**

**(Ad.BI)**

The Professor and Head, Department of Botany, Kariavattom has informed that K-DISC is planning to initiate a novel venture named “**Innovative Climate change Mitigation Strategy**” and he has been nominated as a member of Technical Committee, constituted by K-DISC to overlook the project. The Project aims to mitigate the climate change through rapid forest development using **Miyawaki Afforestation method** (is an afforestation method developed by Prof.(Dr).Akira Miyawaki of Japan, to create natural forests in urban areas within a period of three years irrespective of the size of land available) and they need to pilot the project in 10 locations (20 cents/site). The above said project is a model project on experimental basis for “re-building Kerala”, creating a Miyawaki forest in the University campus and will be a valuable asset and honor to the University of Kerala. In this context the Professor and Head, Department of Botany has sought permission to provide 20 cent of land in the premises of the Department of Botany to establish Miyawaki forest under K-DISC Project as an initial implementation site. The said method is successfully implemented at Puliarakkonam, Thiruvananthapuram which was planned and realized by Invis Multimedia on 31 January 2018 has a total area of 1300 square feet. Similarly, another Miyawaki forest is implemented at Kanakakunnu palace hill slope, by the Dept. of Tourism along with Nature’s Green Guardians Foundation, an NGO chaired by Prof.V.K Damodaran.

The Professor and Head, Department of Botany, Kariavattom has also informed that there will not be any financial liability to the University and there will not be any type of claim for land ownership by K-DISC

As per the orders of the Vice-Chancellor, **the proposal seeking permission to provide 20 cent of land for creating a ‘Miyawaki Forest’ in the premises of the Department of Botany** is placed before the Syndicate for the consideration.

<p style="text-align: center;"><b>Resolution of the Syndicate</b></p> <p><b>RESOLVED</b> that the proposal be agreed to.</p>
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**Item No. 05.06.**                      **Department of Communication & Journalism —Rotation of Headship — Nomination of Head of the Department— Consideration of -reg.**

**(Ad.A.VI)**

The Head, Department of Communication & Journalism, vide letter no. Adm./103/2019-20 dated 18.09.2019 has informed that his tenure of headship will expire on 30.11.2019 and has requested to take necessary steps to nominate another head for the next three years for the smooth functioning of the Department.

As per notification no. Acad L/S/2446/2011 dated 04.04.2013, amendments to the Kerala University First Statutes, 1977, Amendment No. 232, Statute 18, in Chapter 3 of the Kerala University First Statutes, 1977 be substituted as follows:

Head of the Department – The Professor, Associate Professor/ Reader or Assistant Professor incharge of the Department shall be Head of the Department. The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher of the Department. The Syndicate shall nominate the seniormost Professor as the Head of the Department for a period of three years and at the end of the three years, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/Readers as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in atleast two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the Departments where there are no

Professors or Associate Professors/ Readers, eligible for Headship, it shall be rotated among the Assistant Professors.

It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he/she shall be relieved of such responsibility for academic reasons. In such cases, the next seniormost teacher shall be the Head of the Department. The other members of the teaching staff shall work under the direction of the Head of the Department and shall assist him in the performance of his/her duties.

It may be noted that Dr. M.S.Harikumar, present Head of the Department, who was nominated as HoD w.e.f. 01.12.2016 F.N., is completing his three years tenure on 30.11.2019 A.N. At present there are four permanent teaching faculties in the Department of Communication & Journalism.

Sl.No	Name/Designation	Date of entry	Date of retirement
1.	Dr. M.S. Harikumar Assistant Professor	28.09.2012	31.05.2031 (Headship will expire on 30.11.2019)
2.	Smt. Maggie J Assistant Professor	29.09.2012	31.05.2028
3.	Sri. Suresh K.S Assistant Professor	31.03.2017	31.01.2039
4.	Dr. Lalmohan P Assistant Professor	29.03.2017	31.05.2038

In this circumstance, it may be noted that all the teaching faculties in the Department of Communication & Journalism are Assistant Professors. Smt. Maggie J and Sri. Suresh K.S, Assistant Professors in the Department of Communication & Journalism don't have a Ph.D Degree. Hence, Dr. Lalmohan P is the only Assistant Professor among the teaching faculty in the Department of Communication & Journalism, who fulfills all the eligibility criteria to become the Head of the Department.

As per the orders of the Vice Chancellor, the proposal for nominating Dr. Lalmohan P, Assistant Professor as the Head, Department of Communication & Journalism w.e.f 01.12.2019 F.N is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for nominating Dr. Lalmohan P, Assistant Professor as the Head, Department of Communication & Journalism w.e.f 01.12.2019 F.N.

**Item No.05.07. Department of Physical Education – World University Championships 2019 – Participation of students of University of Kerala – Note of Appreciation – Consideration of- reg.**

**(Ad.DI)**

The Assistant Director (i/c of Director), Department of Physical Education has forwarded a report on participation of University of Kerala in world University championships 2019.

Miss. Anitta Joseph of SD College, Alappuzha made India and University of Kerala proud by winning Gold Medal in the 4<sup>th</sup> IPF World University Power Lifting Championship held at Tartu, Estonia from 21<sup>st</sup> to 27<sup>th</sup> July 2019 in the 47 Kg category. Miss. Anitta Joseph is the first women sports person in Kerala to bag the world University title.

Miss. Aswathy.C of St.Michaels College, Cherthala also represented India to participate in the the 4<sup>th</sup> IPF World University Power Lifting Championship held at Tartu, Estonia from 21<sup>st</sup> to 27<sup>th</sup> July 2019 in the 72 Kg category and secured 27<sup>th</sup> position.

Sri. Nirmal Sabu of SN College, Chempazhanthy represented India to participate in the World University Athletic Championship held at Napoli, Italy from 8<sup>th</sup> to 14<sup>th</sup> July 2019.

The Syndicate of University of Kerala supported the participation of Miss. Anitta Joseph and Miss. Aswathy.C in the 4<sup>th</sup> IPF World University Power Lifting Championship by providing financial assistance of Rs.1,75,000/- each, which was handed over to the students by Authorities of Kerala in the presence of the Registrar at a function held at SD College, Alappuzha.

The Assistant Director(i/c of Director), Department of Physical Education has requested to place a Note of appreciation before the Syndicate to honour Miss. Anitta Joseph, Student of S D

College, Alappuzha, Miss. Aswathy.C, Student of St. Michaels College, Cherthala and Sri. Nirmal Sabu, Student of SN College,Chempazhantny.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Students Services and the Director, Department of Students Services to submit a proposal for convening the function.

**Item No.05.08**

***Change of name in the University records – Considering Gazette of India notifications and gazette notifications of other states/Union Territories – Modification of U.O. –Consideration of-reg.***

***(Ad.Misc.)***

Name Change is effected in the University records following the guidelines, vide U.O. No. Ad.Misc.2/98 dated 03.11.1999 (copy appended). Para (4) of the U.O. depicts that the verification of change of name should be done on the basis of the notification published in the Kerala Gazette and the publication of notification in the Gazette of outside states shall not be accepted. Applications were submitted by S.N. Nimlin Sahaya Magees and Archana Raju Acharya for effecting change of name in the University records, based on the gazette notifications of the state of Tamil Nadu and of the state of Maharashtra respectively.

Due to exigency in issuing orders to the aforementioned applicants, legal opinion was sought on the same. The Legal Adviser opined that “In order to effect change of name, publication in Gazette is mandatory. In the case of a person who is residing in a state other than Kerala, it is not feasible to publish the same in Kerala Gazette. In such case, copy of relevant extract of Official Gazette of other State/ Union Territory is equally acceptable. The Stipulation in para 4 of the U. O. Dated 03.11.1999 is not legal to the extent as stated above.” Also opined that there is no legal impediment in processing the above mentioned two applications on the strength of gazette notifications. Accordingly name change orders were issued to the two applicants due to exigency. The matter is reported herewith.

It may also be noted that similar queries for using Gazette of India notifications and other State/ Union Territory for effecting change of name in the University records have been received.

As per the orders of the Vice – Chancellor, the matter of using ***Gazette of India notifications and Official Gazette of other State/Union Territory as bonafide records for verification for effecting change of name in the University records, and thereby making modification in para 4 of the U. O. Dated 03.11.1999***, is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the proposal be agreed to.

**Item No.05.09**

***Central Laboratory for Instrumentation and Facilitation (CLIF) Enhancement of Remuneration of Shri.Arun L.R, Technical Assistant on Contract basis –Consideration of-reg.***

***(Ad.DIII)***

**Ref:-** Letter No.CLIF/Staff/72/2019-20 dated 10.06.2019 from the Hon.Director in-Charge, CLIF along with the request of Shri.Arun L.R, Technical Assistant on Contract basis.

Vide letter referred above, the Hon.Director in-Charge, CLIF has recommended and forwarded the request submitted by Shri.Arun L.R,Technical Assistant on Contract basis in CLIF for the enhancement of salary

In the request submitted Shri.Arun L.R, Technical Assistant on Contract basis in CLIF has informed that he was engaged to the post of Technical Assistant based on the qualifications Diploma in Electronic Engineering with two year experience. The Electronic Technician on contract basis in CLIF with similar qualification has given remuneration @ Rs.21,000/- (Rupees Twenty One Thousand only) per month as per U.O.No.Ad.AV.6717/2018 dated 17.07.2018. Hence he has requested that his remuneration may kindly be enhanced from Rs.18,000/- to Rs.21,000/-.

In this regard the following may be noted;



The Syndicate, at its meeting held on 20.06.2019 considered the proposal, vide Item No. 11.57 and resolved to refer the report to the Standing Committee of the Syndicate on Departments and Other Institutions of the University for detailed study. The Vice-Chancellor has ordered to implement the above resolution.

Accordingly the proposal for the measures to be taken for strengthening the system of DOMTEC by the Joint Registrar, Academic in consultation with the Joint Registrar, Administration was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.07.2019 for consideration and recommendation.

The Committee considered the proposal and recommended to place the matter before the Syndicate. The Syndicate, at its meeting held on 08.08.2019, vide Item No. 02.111.09, considered the recommendation and resolved to approve it. The Vice-Chancellor has ordered to implement the Syndicate resolution.

Accordingly the proposal for the measures to be taken for strengthening the system of DOMTEC by the Joint Registrar, Academic in consultation with the Joint Registrar, Administration is placed before the Syndicate for consideration.

***Resolution of the Syndicate***  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

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***Item No.05.11                      Certificate course in Arabic Typing- proposal from Head of the Department, Arabic- Consideration of-reg.***

***(Ad.AII)***

The Assistant Professor and Head, Department of Arabic, University of Kerala, Kariavattom has forwarded a proposal for starting a new course 'Certificate Course in Arabic Typing'.

The Head, Department of Arabic has forwarded the Course Details, Scheme, Syllabus and Budget estimate of the new course (appended). The Head has stated that on successful completion of the course the students will get basic knowledge about application of computer skills in Arabic Language and will be able to prepare a document in Arabic within the international standard time for typing. The Head has further stated that students who complete the course successfully have number of employment opportunities in India as well as in Middle East.

The course spans duration of 3 months (60 hours) limited to an intake of 10 students at a time and course fee has been fixed to Rs.3000/- per student. The notification for the course will be issued 4 times in a year since the course is proposed to be structured on a Self-Finance mode and the fee collected from the students will be utilized for payment of Honorarium to Course Instructor @ Rs.1000/- per student.

As per the orders of the Vice-Chancellor, the proposal submitted by the Head, Department of Arabic to start a Certificate course in Arabic Typing is placed before the Syndicate for consideration

***Resolution of the Syndicate***  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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***Item No.05.12                      Re-engagement of Sri. Ajit Kumar. A G for the post of Asst. Estate Officer in the University –Consideration of- reg.***

***(Ad.A.I)***

*Ref: Submission dated 01.08.2019 from Sri. Ajit Kumar A G*

Sri. Ajit Kumar. A G was appointed as Assistant Estate Officer on contract for a period of one year w.e.f 13.08.2018 on a monthly remuneration of Rs 17000 and a special allowance of Rs 1500 per month vide U.O Ad.A1.3.1621/18 dated 21.08.2018.

Since his tenure as Asst. Estate Officer was due for expiry on 12.08.2019, he had forwarded a submission dated 01.08.2019, requesting to consider his re-engagement as Asst. Officer with the present terms and conditions. It may be noted that Sri. Ajit Kumar. A G who was appointed as Asst. Estate Officer on contract basis was, as per the Notification issued on July 2014 in which applications were invited exclusively from Tahasildars (Rtd) who have proficiency in land conservancy. He has been continuing as Asst, Estate Officer of the University since 06.08.2014 by executing renewal contract every year.

It may be noted that Sri. A G Ajit Kumar. A G has passed 60 years of age. A policy decision was taken by the Syndicate to consider persons with age upto 65 years for engagement on contract basis for non teaching staff including sweepers and cleaners in various institutions like UITs/UIMs/KUCTEs/UCE (Minutes of the Syndicate held on 20.06.2019, Item No.11.38). In this context, as per the orders of the Hon'ble Vice – Chancellor, the request for Sri.Ajit Kumar. A G for re-engagement in the post of Asst. Estate Officer on contract basis w.e.f 14.08.2019 in tune with the decision of the Syndicate dated 20.06.2019 (Item NO. 11.38) is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to issue fresh notification for the post of Assistant Estate Officer with immediate effect.

**FURTHER RESOLVED** to re-engage Assistant Estate Officer on contract basis till the new appointment.

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***Item No.05.13                      Complaint against former Vice-Chancellor – Approaching High Court – Opinion from the Additional Chief Secretary, Home Department – Consideration of- reg.***

***(Ad.AI)***

Sri.Anvar Sha S, 5<sup>th</sup> year LLB student of Govt. Law College, Tyvm vide letter dated 09.07.2018, submitted a complaint against Dr.P.K.Radhakrishnan, the former Vice-Chancellor, University of Kerala regarding the opinion expressed by him on the revaluation of answer scripts of LLB Examinations in the Kerala Sabdham Weekly of 24<sup>th</sup> June 2018, breaching the confidentiality to be upheld in the valuation process and thereby causing extreme dent to the integrity of the University as a whole.

The Syndicate, at its meeting held on 11.07.2018 vide additional item no.1 considered the complaint from Sri.Anvar Sha.S and resolved to initiate Crime Branch enquiry against Dr.P.K.Radhakrishnan, the Former Vice-Chancellor, University of Kerala on how he got access to the said confidential data despite completion of his tenure as Vice-Chancellor. Hence a letter was sent to the Additional Chief Secretary, Home Department, Govt. Secretariat on 01.09.2018 requesting to take urgent necessary steps to initiate Crime Branch enquiry against the former Vice-Chancellor.

In reply to the letter dated 01.09.2018, the Additional Chief Secretary to the Government, Home Department vide letter dated 12.06.2019 opined that the University can initiate steps to approach Hon'ble High Court, if the action on the part of the former Vice-Chancellor has adversely affected the reputation of the institution and is against the stipulation in Kerala University First Ordinances 1978. The Vice-Chancellor has ordred to place the matter before the Syndicate. Therefore, the matter regarding approaching High Court against Dr.P.K.Radhakrishnan, the former Vice-Chancellor, University of Kerala regarding the opinion expressed by him on the revaluation of answer scripts of LLB Examinations in the Kerala Sabdham Weekly of 24<sup>th</sup> June 2018 is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to obtain the legal opinion from the Standing Counsel and initiate action accordingly.

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***Item No.05.14                      Career Advancement Scheme of UGC regulation - placement of Dr.A.Gangaprasad, Professor, Department of Botany- correction of effective date in selection committee minutes - Consideration of- reg.***

***(Ad.DII)***

The Selection Committee held on 24.06.2019 constituted to consider the promotion of Dr. A.Gangaprasad had recommended to place him in the post of Professor w.e.f. 18.11.2018, ie the date of completion of three years of service as Associate Professor under Career Advancement Scheme of UGC regulation. The Syndicate held on 18.07.2019 approved the above recommendation of the Selection Committee and University Order was issued accordingly.

Dr. A.Gangaprasad informed that his due date of promotion as Professor is 19.11.2018 ie, the next day of completion of three years of service as Associate Professor and not 18.11.2018. Hence he



has requested to correct the anomaly regarding the effective date of promotion. In order to rectify the anomaly regarding the effective date of promotion, the date as mentioned in the minutes of the selection committee ie, (18.11.2018) has to be corrected as 19.11.2018. The Vice Chancellor has ordered to place the matter before the Syndicate.

Hence the matter regarding the correction in effective date of promotion of Dr.A.Gangaprasad as Professor in the Selection Committee minutes is placed before the Syndicate for consideration and decision thereof.

***Resolution of the Syndicate***

**RESOLVED** to correct the effective date of promotion of Dr.A.Gangaprasad as Professor in the Selection Committee minutes as 19.11.2018.

**Item No.05.15**

***(1) Directions of Hon'ble High court to the University in WP(C)No. 15648/2019 filed by Mr.Karun M Suresh, 3<sup>rd</sup> year BA Communicative English student at Emmanuel College, Vazhichal- and complaint against violation of Student's Rights at the college- submitted by the student representative-proceedings -Consideration of-reg.***

***(Ac BI)***

Mr. Karun M Suresh, student of 3<sup>rd</sup> year BA Communicative English at Emmanuel College, Vazhichal submitted a complaint to the Registrar alleging that he was suspended from the college on 16/02/2019 without any valid reason. The incident which led to the suspension is as follows. On 19/12/2018, a complaint was filed before the Principal of the college alleging that the fifth semester students are involved in ragging. Two students of the petitioner's class had submitted a mass complaint to the police about the ragging by the seniors, especially the fifth semester students. Some of the fifth semester students were suspended. There was an agitation in the college, seeking action against the juniors also. The management had decided unilaterally to proceed against the 3<sup>rd</sup> semester students also. Hence the complainant was suspended on 16/02/2019, without any valid reason. According to him, the exam fee was accepted from him on 11/01/2019 even though, he was under suspension and no enquiry was conducted in the alleged incidents before and even after the suspension order.

Based on the complaint the remarks of the Principal were obtained. The Principal vide his letter dated 24/06/2019 remarked that Mr. Karun M Suresh was involved in a fight among students on 19/12/2018 and has been found guilty of serious misconduct by the enquiry commission appointed for the purpose. Yet he was permitted to appear for the University examination on 10/06/2019 and 14/06/2019. Subsequently, in a joint meeting of the college discipline committee, staff council and faculty of semester 3, BA English and Communicative English, it was unanimously decided to expel Mr. Karun M Suresh from the college since he is persistently nonchalant in the classroom and admittedly precipitated rampant violence in the campus and his presence has been found adequate enough to generate fear and insecurity among the fellow students.

In the meantime, Mr. Karun M Suresh has filed a petition WP(C)No. 15648/2019 before the Hon'ble High Court of Kerala to permit him to attend the semester examination challenging the suspension order issued to him by the college and on the representation filed by him to the University. Statement of facts in this regard has been prepared and forwarded to the Legal Section as requested by them.

The Hon'ble High Court of Kerala vide judgment dated 25/06/2019 disposing the WP(C) No. 15648/2019 filed by Mr. Karun M Suresh directed the University to take appropriate action on the representation submitted by Mr.Karun M Suresh after affording an opportunity of hearing the petitioner as well as the Principal of the college within a period of one month from the date of receipt of the copy of the judgment.

Proceedings and minutes of the hearing conducted on 20.7.19 by the Pro Vice Chancellor were forwarded to the legal section for further necessary action. In the hearing it was observed that the complainant submitted that his expulsion from the college is arbitrary and what he received is only a copy of the T.C. He has also stated that in spite of being ragged by the seniors, punishment was meted out to him. He requested that he may be permitted to continue his studies in the college or any other college in which the course is offered. The original T.C of the student was forwarded vide ltr dtd

10.7.19 to the University by the Principal stating that Mr. Karun M Suresh, expelled from the College w.e.f 17.6.19 has not received his T.C till date.

The Legal Advisor pointed out that as the Transfer Certificates was issued and the matter intimated to the University, as per Chapter 3, Clause 1 (8) of Kerala University First Ordinance 1978, the Syndicate of the University is empowered to take a resolution on the matter. The Pro Vice Chancellor also approved it and it was recommended to place the matter before the Syndicate of the University. The petitioner was intimated of the decision and it was also intimated that he is free to approach the court, if he feels so. Hence as per orders of the Vice Chancellor the matter is placed before the Syndicate for appropriate consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Students Discipline.

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***Item No.05.16                      Publishing the Photograph of CV Camp in the news paper  
Consideration of- reg.***

***(Ad. AI.)***

The photograph of the Centralized Valuation Camp in the University was published in the Mathrubhumi Daily dated 01.08.2018. The University has filed police case regarding the matter vide letter dated 02.08.2018. The Sub-Inspector, Cantonment Police Station vide letter dated 03.09.2018 informed that the photograph of the CV camp was taken by Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp and no externals entered in the camp and hence recommended to take disciplinary proceedings in the department level.

Sri. Shaji Jerome, Office Superintendent, Centralized Valuation Camp was directed to submit his explanation in the matter regarding taking the photograph of answer scripts of the University Examinations kept in the Centralized Valuation Camp and circulating the same through Social Media and publishing the same in News paper. Sri. Shaji Jerome, in his explanation dated 06.10.2018, stated that rain water was leaking through the roof of the Centralized Valuation Camp and the answer scripts were getting drenched. He wanted to bring this matter into the notice of the superior officers and hence, communicated the matter to Sri. C.K. Suresh Kumar, Section Officer, ED. XVII Section who is the General Secretary of Staff Union working in the University. In his explanation, it is stated that he has taken the photograph as requested by Sri. C.K. Suresh Kumar for informing the matter to the Controller of Examinations. He deleted the photograph after forwarding it to Sri. C.K. Suresh Kumar and totally unaware of the matter of publishing the photographs in Mathrubhumi Daily dated 01.08.2018. It is also stated that he has forwarded the image from his mobile phone only to Sri. C.K. Suresh Kumar, which can be verified by forensic data analysis and he is ready for any enquiry in this regard. It is also stated that he has informed all these matters to the Controller of Examinations on the very next day of the photograph getting published in Mathrubhumi Daily.

On perusal of the explanation submitted by Sri. Shaji Jerome, Office Superintendent, Vice-Chancellor has ordered to seek explanation from Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section and to file a fresh complaint to the police. Accordingly a fresh complaint was submitted to DGP, Police Head Quarters, TVPM on 12.11.2018. No reply has been received till date. A reminder was sent on 12.03.2019.

Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore served with a memo dated 29.10.2018 in this matter. Sri. C.K. Suresh Kumar submitted his explanation in the letter head of Kerala University Staff Union as its General Secretary. Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section was therefore directed to submit his written explanation to the memo in the capacity of Section Officer, University of Kerala, within seven days from the date of receipt of the memo vide memo dated 27.12.2018, which was received by Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section on 27.12.2018. But he has not submitted his explanation in response to this memo within the stipulated time. Hence, he was served with another memo dated 06.02.2019, directing him to submit written explanation, if any, within three days from the date of receipt of the memo (received by him on 08.02.2019), in the capacity of Section Officer, University of Kerala, on condition that failing which the matter will be proceeded with the presumption that he has no explanation to offer. In the explanation submitted after eight days from the stipulated time, it was categorically stated that he has

no information what so ever, regarding the publication of the photograph referred in the memo and the source may be investigated with the daily concerned.

As per the orders of the Vice-Chancellor, a hearing committee consisting of Dr.P.P. Ajayakumar, Pro-Vice Chancellor, Dr. S. Nazeeb, Member Syndicate, Dr. R. Rajesh Kumar, Member Syndicate and Sri. J.S. Shijukhan, Member Syndicate was constituted. The Committee heard Sri.Shaji Jerome, Office Superintendent (Hr.Gr) and Sri.C.K.Suresh Kumar, Section Officer (Hr.Gr) on 06.05.2019 at 11.30 am at the Pro-Vice Chancellor's Chamber.

Sri.Shaji Jerome admitted that he had taken the photograph of the Valuation Camp using his mobile phone, which was published in the Mathrubhumi Daily. It was stated that the said photograph was forwarded to Sri.C.K.Suresh Kumar via 'Whatsapp' for intimating the actual situation of the Valuation Camp to the Controller of Examinations for finding a solution to it and deleted the same after sending it to Sri.C.K.Suresh Kumar. It is also stated that he is ready to undergo test for lie detection and to provide his mobile phone for verification by forensic data analysis or any other method. He told that he had taken the photograph and forwarded to Sri.C.K.Suresh Kumar under the assumption that the matter would be brought into notice of the Controller of Examinations and would lead to a solution to the problems faced by the Valuation Camp. But Sri.C.K.Suresh Kumar cheated him and he was totally unaware of the publication of the said photograph in the Mathrubhumi daily. After the publication of the said photograph in the Mathrubhumi daily, he contacted Sri.C.K.Suresh Kumar. Sri.C.K.Suresh Kumar told him to state that he had not taken the photograph in the enquiry, if any, in this regard. Sri.Shaji Jerome admitted that there was a serious lapse from his part in taking the photograph of the Valuation Camp, which is a confidential area in the University and forwarding the same to Sri.C.K.Suresh Kumar. Sri.Shaji Jerome furnished written statement in this regard as directed by the hearing committee.

The committee then heard Sri.C.K. Suresh Kumar, Section Officer, ED XVII Section. Sri.C.K.Suresh Kumar told that his explanation in this matter was already given in response to the memo served to him. He added that he is the General Secretary of Staff Union and members of Staff Union communicate through the whatsapp group with him in official as well as personal matters. Sri.Shaji Jerome is also a member of Staff Union and he approached Sri.C.K.Suresh Kumar many times for getting a transfer from the valuation camp. Sri.C.K.Suresh Kumar also told that he had not asked Sri.Shaji Jerome to take the photograph of the valuation camp. Even if the said photograph was forwarded to him via whatsapp, he had not seen it and not received as a personnel whatsapp message. It is also stated that he did not remember whether he told Sri.Shaji Jerome to state that he had not taken the photograph in the enquiry, if any, in this regard. The committee completed the hearing and asked Sri.C.K.Suresh Kumar to furnish written statement in this regard. Since he has not furnished the written statement memo No.Ad.I.4/19892/2019 dated 16.06.2019 was served to him, directing to submit the written statement as directed by the hearing committee within 7 days from the date of receipt of the memo. The memo was received by him on 18.6.2019. Sri.C.K.Suresh Kumar vide submission dated 09.07.2019 (after 19 days from the date of receipt of the memo) categorically denied his role in the matter. It is also stated that he was not directed to submit any written explanation in this regard, whereas he informed the committee that he stood by the written explanation dated 12.02.2019.

As per the orders of the Vice-Chancellor, the matter was placed before the Syndicate held on 08.08.2019 (Item No.02.90) for consideration and it was resolved that the item be referred to the next Syndicate. Hence, as ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision in this regard.

***Resolution of the Syndicate***

**RESOLVED** to bar two increment of Sri.Shaji Jerome, Office Superintendent.  
**FURTHER RESOLVED** to constitute a sub-committee consisting of Convenors of Standing Committee of the Syndicate on Planning and Development & Staff, Equipment and Buildings & Dr.K.G.Gopchandran, Member Syndicate (IT Expert) to submit a report for initiating disciplinary proceedings.

**Item No.05.17**                      **Construction of Platinum Jubilee Academic Complex at Kariavattom Campus (Phase I) – Damages observed during the Kerala University Youth Festival 2019 – Revised Quantified Assessment Report submitted by the University Engineer – Consideration of – Reg.**

**(Pl.G)**

The University Engineer vide letter dated 06.03.2019 has reported that the construction of Platinum Jubilee Academic Complex for School System at Kariavattom Campus was completed in all respects on 31.12.2018 and the inauguration of the building was done by the Honourable Minister on 27.02.2019. The new name of the building is “ONV Memorial School of Indian Languages building”.

The University Engineer, vide email dated 30.03.2019, has reported that several events of Kerala University Youth Festival 2019 were conducted at the Amphi Theater of ONV Memorial School of Indian Languages building at Kariavattom, several damages were observed in the building during the Youth Festival and stated that the detailed report regarding the damages shall be submitted after the Youth Festival is over. After considering the report the University Engineer was directed to submit a quantified assessment report vide this office letter dated 02.04.2019.

M/s Crescent Constructions, the contractor of the above work, vide email dated 05.04.2019 has reported that heavy damages were caused to the building from the part of the students and they were not liable for any loss or damages sustained by misusing the building.

The University Engineer vide letter dated 02.04.2019 has submitted the quantified assessment report regarding the damages observed in the ONV Memorial School of Indian Languages building during the Kerala University Youth Festival 2019. The University Engineer has reported that the total assessed amount of damages comes to Rs.1,88,978/- (Rupees One Lakh Eighty Eight Thousand Nine Hundred and Seventy Eight Only) and stated that the building can be made functional only after the execution of these repair works.

The Syndicate at its meeting held on 12.06.2019 has considered the quantified assessment report submitted by the University Engineer and resolved to constitute a Sub-Committee consisting of Dr.K.B.Manoj, Dr.P.Rajesh Kumar and Adv.G.Sugunan, Members Syndicate to submit comprehensive report on the matter and place the report before the next Syndicate.

The Sub-Committee vide letter dated 19.06.2019 has submitted the enquiry report regarding the damages observed in the ONV Memorial School of Indian Languages building during the Kerala University Youth Festival 2019. The Syndicate at its meeting held on 08.08.2019 has considered the enquiry report submitted by the Sub-Committee and resolved to register Civil and Criminal cases in the concerned police station for the damages made in the ONV Memorial Building during the conduct of Kerala University youth Festival 2019.

Now, the University Engineer vide letter dated 25.07.2019 has reported that the Assistant Engineer II has submitted a revised quantified assessment report which comes to Rs.1,45,951/- (Rupees One Lakh Forty Five Thousand Nine Hundred and Fifty One Only), since some damages were already rectified by the original contractor. The University Engineer has also stated that the building can be made functional only after the damages occurred are rectified completely. As the Departments under the School of Indian Languages want to shift to the new building, the University Engineer has also requested to take necessary decision regarding the rectification works.

The University Engineer, vide letter dated 29.08.2019 further reported that since the revised quantified assessment amount comes to Rs.1,45,951/, the work can be executed by the following two ways.

1. Entrusting the work to the original contractor M/s Crescent Constructions on same terms and conditions of original contract by executing a supplementary agreement.
2. Inviting Tenders by publishing the tender notice.

The University Engineer has requested to issue Administrative Sanction on appropriate Head of Account so as to tender the work (as the contractor informed that he is not willing to execute the rectification works) and make the building functional at the earliest.

As per the orders of the Vice Chancellor the following matters are placed before the Syndicate for consideration.

- 1. For approval of the revised quantified assessment report amounting to Rs.1,45,951/- (Rupees One Lakh Forty Five Thousand Nine Hundred and Fifty One Only) submitted by the University Engineer, for the damages observed in the ONV Memorial School of**

**Indian Languages building, Kariavattom during the Kerala University Youth Festival 2019 .**

**2. Whether the expenditure towards the repair works may be met from non Plan funds.**

***Resolution of the Syndicate***

**RESOLVED** to meet the expenditure for the repair works from the non-plan funds.  
**FURTHER RESOLVED** to authorise the Pro-Vice-Chancellor, the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings and Sri.Mohammed Yaseen, Member, Syndicate to quantify the assessment report submitted by the University Engineer for the damages observed in the ONV Memorial School of Indian Languages building, Kariavattom during the Kerala University Youth Festival 2019.

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**Item No.05.18                      *UIT Adoor - payment of rent - revision of rent – Consideration of -reg.***

**(Ad.A.VII(A))**

The Principal reported that the UIT Adoor regional centre has been functioning in the Kaithavana complex since 2000. The rent for the building fixed at that time was Rs. 12,000/-. As per the terms of the agreement the rent fixed has to be renewed in every three years and the last revision was made in 2012. From 2015, the revision of rent is to be effected for which the owner of the building is requesting but the University has not considered the request and the amount of rent being paid is only at the existing rate from 2013. Due to this reason the owner is trying to evict the building. The Principal further stated that there is no other building in the locality for the UIT centre and a suitable building is highly necessary and till such time the centre has to be continued in the existing building.

The Principal has suggested to construct a new building in the plot owned by Registrar (University of Kerala) at Ezhukulam near Adoor. Till such time, the centre to be continued in the existing building and for payment of amount at the revised rate.

As per the Kerala Buildings (lease, standard rent and other facilities) bill 2012, 5. Rent payable : The rent payable in relation to a building shall be

- a) The rent agreed upon by the landlord and the tenant Or
- b) The standard rent fixed by the rent control court under section 8.

Provided that if the tenancy exceeds beyond a period of three years, the rent payable shall be increased by 20% in every three years. Now the rent is Rs. 29,030/- and it was given only upto 30.04.2018.

The owner of the building Sri. Geevarghese Oommen has stated that University is using the building illegally for the last 12 months and hence the University shall vacate the building within 7 days of receipt of his notice and to remit the balance amount due after informing him in writing. Otherwise he would take necessary legal steps and University would be responsible for the loss in connection with it.

**It may be noted that UIT cannot be shifted until a suitable building with required facilities is available nearby. It is learnt that there is space in the building where DOIC Pandalam is now working.**

As per Orders of the Vice-Chancellor, the matter regarding payment of rent in UIT Adoor was placed before the Standing Committee on Departments and Other Institutions. The Syndicate at its meeting held on 08.08.2019 vide item No. 02.111. additional item 7 considered the item and resolved to get legal opinion from the legal advisor and to place it before the Syndicate.

The legal Advisor has informed that the rent deed of the building has been renewed upto 30.04.2018. Though the landlord requested to get it renewed, the same was not done so far. Even if the rent deed is not renewed, the UIT being a statutory tenant, is legally bound to pay the agreed monthly rent. The letter demanding vacant possession of the building in question might be because of the non-payment of rent. In the light of non-availability any other building in the locality as well as lack of own building, it is advisable to contact the landlord and to get the rent deed renewed as per the terms and conditions mutually agreed.

As per Orders of the Vice-Chancellor, the matter regarding payment and revision of rent of UIT Adoor is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to authorise the Convenors, Standing Committees of the Syndicate on Planning and Development & Department and Other Institutions of the University and Sri.Arunkumar.R, Member Syndicate to study and submit a report regarding the payment and revision of rent of UIT, Adoor.

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**Item No.05.19**                      **Refund of Rs.47,661/- levied by the University as administrative charges from the Principal, University College- Consideration-reg.**

**(Ad.BII)**

The Principal, University College had remitted an amount of Rs.2,38,305/- (Rupees Two Lakh Thirty Eight Thousand Three Hundred and Five only) to the KUF on 09.08.2016 towards the exam fee of 126 IInd year PG students belonging to SEBC category. An amount of Rs.2,38,405/- (Rupees Two Lakh Thirty Eight Thousand Four Hundred and Five only) was again remitted by the Principal, University College inadvertently for the same purpose on 26.09.2016. Hence, the Principal has requested to refund Rs.2,38,305/- remitted to the KUF.

At present, the existing norms for refund of fee (U.O. No. AdBII/5622/06/2016 dated 24.06.2016), states that 20% administration charges will be levied for all refunds from KUF. Accordingly, as per the orders of the Vice-Chancellor, an amount of Rs.1,90,644/- (Rupees One Lakh Ninety Thousand Six Hundred and Forty Four only) was refunded to the Principal, University College, after deducting 20% administrative charges of Rs.47,661/- (Rupees Forty Seven Thousand Six Hundred and Sixty One only), from the total amount of Rs.2,38,305/- (Rupees Two Lakh Thirty Eight Thousand Three Hundred and Five only), vide U.O. No.Ad.BII/10680/08/2018 dated 26.09.2018. The matter was reported to the Syndicate held on 16.11.2018.

The Principal, University College has sought clarification for such a deduction vide letter dated 07.11.2018 & Demi-Official letter dated 14.01.2019, for which replies were given respectively.

Later, the Principal, University College, vide letter dated 12.03.2019, has mentioned that even though the fault with regard to the inadvertent remittance of the amount had occurred at his office, the amount of Rs.2,38,305/- (Rupees Two Lakh Thirty Eight Thousand Three Hundred and Five only) was the financial assistance to the SEBC students from the Government and that the deficit amount of Rs.47,661/- (Rupees Forty Seven Thousand Six Hundred and Sixty One only) cannot be claimed again from the Government. Hence, the Principal has requested to refund the said amount.

A personal hearing was conducted by the Standing Committee of the Syndicate on Finance held on 29.07.2019. Sri. Rajesh G.B., Junior Superintendent, University College appeared for the hearing on behalf of the Principal, University College and explained the circumstances in which double remittance occurred in the exam fee and requested to waive off the 20% administrative charges levied by the University for refund from KUF. The Committee, after considering all aspects recommended to refer the item to the Syndicate & the recommendation was approved by the Syndicate at its meeting held on 08.08.2019.

Hence, the matter of refund of Rs.47,661/- (Rupees Forty Seven Thousand Six Hundred and Sixty One only) which was levied by the University as 20% administration charges while refunding the erroneous remittance of Rs.2,38,305/- made by the Principal, University College, is placed before the Syndicate for consideration and appropriate recommendation.

**Resolution of the Syndicate**

**RESOLVED** to refund an amount Rs.47,661/- (Rupees Forty Seven Thousand Six Hundred and Sixty One only) as 20% administration charges by the Principal, University College, Thiruvananthapuram.

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**Item No.05.20**                      **St.Joseph's College for Women, Alappuzha - Extension of term of appointment of Dr.Sheena George as Drawing and Disbursing Officer - (eleventh term) –Consideration of- reg:**

**(Ac FIII)**

The University has already given approval to the extension of term of appointment of Dr.Sheena George, Associate Professor of English as the drawing and Disbursing officer of St.Joseph's College for Women, Alappuzha for 10 consecutive terms and the 4<sup>th</sup> to 9<sup>th</sup> term was reported to the Syndicate. The University vide letter dated 06-04-2019 has informed that no further

extension shall be granted to Drawing and Disbursing Officer who have completed more than three terms.

Now the Manager, St.Joseph's College For Women, Alappuzha has forwarded a request for the extension of term of appointment of Dr.Sheena George, Associate Professor of English as the Drawing and Disbursing Officer of the College, since the incumbent is to retire from the service in May 2020. It has further been reported that the College is midway of utilising the funds received from the Central Government, UGC and from the State Government for various infrastructural as well as academic developmental activities and Dr.Sheena George is conversant with the rules and regulations of the concerned schemes.

**Dr.Sheena George**, is not qualified for the post of Principal as per clause 4.2.0 of UGC Regulation 2010, since she is not a research guide.

The manager has requested that approval for the continuance of appointment of Dr.Sheena George as the D.D.O of the College for the remaining period up to May 2020 may be granted as a special case.

The whole matter is placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> to approve to extend Dr.Sheena George as the D.D.O of the College for another period as a special case.
<b>FURTHER RESOLVED</b> to intimate the Manager to initiate immediate steps for permanent appointment of Principals.

**Item No.05.21**      **Department of Nano Science & Nano Technology– Award of Rate contract – Supply of Chemicals and Glasswares for the year 2019-20- Consideration of-reg.**

**(Ad.B.IV)**

**Ref: 1. Letter No.KU/DNST/048/2019-20 dated 26.06.2019 from the Head-in-charge, Department of NanoScience & NanoTechnology, Kariavattom.**  
**2. Finance Endorsement No.FOS.1893/Fin.I dated 17.07.19**

The Head-in-charge, Department of NanoScience & NanoTechnology as per paper read as (1) above, has requested sanction to award rate contract with the 43 firms for the supply of chemicals and glass wares for the year 2019-20.

Sl. No	Name of Firm	Name of Local Supplier
1.	M/s.Molychem, 78/80 Babu Genu Road, Mumbai - 400002	M/s. Bio-mate T.C 42/2473(2), VNRA -85 (A) Vivekananda Nagar, Edappazhinji, Trivandrum - 695006
2.	M/s. GeNei Laboratoires Pvt Limited	
3.	M/s. Krishgen BioSystems	
4.	M/s. Chromous Biotech Pvt Limited, Bangalore	
5.	M/s. Tarsons Products Pvt Ltd, Jasmine Tower, Kolkata - 700017	
6.	M/s. Borosil Glass works Limited Khana Construction House, Mumbai-400018	
7.	M/s. Sigma Aldrich Chemicals Pvt Ltd, Bangalore – 560100	M/s. Biosys T.C 17/1286, VNRA -85 Vivekananda Nagar, Edappazhinji, Trivandrum - 695006
8.	M/s.Himedia Laboratories Pvt Ltd, 23, Vadhani Industrial Estate, Mumbai - 400086	
9.	M/s.GE Health care Life Science	
10.	M/s.Thermo Fisher Scientific India Pvt Limited	
11.	M/s.Cole-Parmer India Pvt Ltd, 403, Delphi-A, Hiranandani Business Park, Powai, Mumbai - 400076	
12.	M/s.Brand Scientific Equipment Pvt Ltd Powai, Mumbai - 400076	
13.	M/s.ProLab Marketing Pvt Ltd, New Delhi - 110066	
14.	M/s.Merck Life Science Pvt Ltd	M/s.Globe Scientific T.C.28/1095(1) Sreekanteswaram, Fort P.O, Thiruvananthapuram - 695023
15.	M/s.TCI-Tokyo, Japan	
16.	M/s. GeNei Laboratoires Pvt Limited, Bangalore	
17.	M/s.Avantor Performance Materials India Limited, 17 <sup>th</sup> Floor, Building No.5, Tower C, DLF Cyber city, Phase III, Gurgaon, Haryana, India	M/s.APJ Scientific Solutions, PGRA-5, TC No.12/208(5), Plamoodu, Pattom P.O, TVM-

		695004
18.	M/s.Accumax Lab Device Pvt Ltd, Gandhinagar, Gujarat	M/s.Ultra International, Ultra Manor, #39/1-9, Krishna Extension Hulimavu, Bangalore - 560076
19.	M/s. RCI Labscan, Thailand	
20.	M/s.Biosolve, Israel	
21.	M/s.Inorganic Ventures, USA	
22.	M/s.Brand, Germany	
23.	M/s.Sartorius, Germany	
24.	M/s.Col-Parmar Product Range(Accustandard and others)	
25.	M/s.Perkin Elmer, USA	
26.	M/s.ACE, UK	
27.	M/s.Shinwa, Japan	
28.	M/s.Silicycle Inc (R), Canada	
29.	M/s.Santai technologies, Canada	
30.	M/s.AxyGen Coring, Falcon	
31.	M/s.Qualigens	M/s.Chemical House, Palayam, Thiruvananthapuram
32.	M/s.Fisher Chemicals	
33.	M/s.Acros	
34.	M/s.Alfa Aesar	
35.	M/s.Maybridge	
36.	M/s.Axiva	M/s.Axiva Sichem Biotech, Delhi
37.	M/s.Thermo Fisher Scientific, Bangalore	M/s.Biogene, Poojappura, TVM
38.	M/s.MP Biomedicals India Pvt Ltd	M/s.Biostar Scientific Poojappura, TVM
39.	M/s.Spectrochem Pvt Ltd	M/s.Mayora Scientific Co, Papanamcode, TVM
40.	M/s. Promega Biotech India Pvt Ltd, Delhi	M/s.Chromozon Ulloor, Trivandrum
41.	M/s.DRP Molecules Pvt Ltd, Kochi	
42.	M/s.Orange	
43.	M/s.Agilent Technologies	M/s.Delta Scientific Systems,Kochi

Finance has endorsed the proposal from the Head-in-charge, Department of NanoScience & NanoTechnology for entering into rate contract with 43 firms for the supply of Chemicals and Glasswares for the year 2019-20, subject to the condition that, where the above firms are not the sole distributors of the items to be supplied, the purchase shall be placed with the lowest quotationer, giving higher discount and limiting purchase to the Budgetary provisions. As per the orders of the Vice-Chancellor, the matter was placed before the Syndicate for consideration. The Syndicate at its meeting held on 08.08.2019, vide item no.02.102 has considered the matter and resolved that the item be referred to the next Syndicate.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Purchase Committee.

**Item No.05.22**

**Request for continuing as Honorary Director of the Centre for Marine Biodiversity - Consideration of-reg.**

**(Ad.AV)**

Dr.K.Padmakumar, Professor (Retd.) has superannuated from service on 30.04.2019. Vide letter dated nil, he has stated that, he has established the Centre for Marine Biodiversity in the University during 2005 and contributed towards marine biodiversity conservation and utilization and continued as Honorary Director and also published research papers, guided research students, generated fund through external funded research projects, build infrastructure for self-sustenance, established national and international collaboration. He has also stated that he generated funds to the tune of 1 crore to establish a marine museum in the University which has not materialised till date. He has submitted that he wish to continue to contribute to the development of the centre through



organising workshops, training programmes, externally funded research projects, publish research papers and books.

He has hence requested to grant permission to continue as Director without any remuneration. The proposal for continuing Dr.K.Padmakumar as Honorary Director in Centre for Marine Biodiversity and entrusting Dr.A.Bijukumar, HOD, Department of Aquatic Biology and Fisheries to coordinate the activities of Centre and to deal the financial matters, was placed before the Standing Committee of the Syndicate on Academics and Research held on 30.07.2019.

The Syndicate at its meeting held on 08.08.2019, vide item No.02.09.D1 has resolved that the item be referred to next Syndicate.

Hence the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for continuing Dr.K.Padmakumar as Honorary Director in Centre for Marine Biodiversity and entrust Dr.A.Bijukumar, HOD, Department of Aquatic Biology and Fisheries to coordinate the activities of Centre and to deal the financial matters.

**Item No.05.23**                      ***Allotment of quarters to Sri. Anuroop B.S., Assistant, Cash-III section – Consideration of - reg.***

***(Ad.B II)***

Sri. Anuroop B.S., Assistant, Cash III Section & native of Kollam District, has submitted a request for allotment of quarters, for considering as a special case, in view of his medical history of cancer w.e.f. 2014 and is undergoing treatment at RCC. It is stated in his request that he is presently staying in a rented house at Thiruvananthapuram, the rent of which is unbearable for a cancer patient like him as he also needs to look after his huge treatment expenses. Hence, Sri. Anuroop B.S. has requested to allot quarters to him, considering this as a special case.

The Hon'ble Vice Chancellor has ordered to place the request submitted by Sri. Anuroop B.S. for allotment of quarters, as a special case, before the Syndicate. Hence the matter is placed before the Syndicate, for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve subject to availability.

**Item No.05.24**                      ***Engagement of Smt. Neethi S. Lal as Assistant Professor of Mathematics- Category change from Academic Co-ordinator to Asst. Professor Consideration of- reg.***

***(Ad.A.VII(A))***

Smt. Neethi S. Lal was working as Academic Co-ordinator at KUCTE, Kayamkulam. She has requested to engage her as Assistant Professor as she has passed MSc, MEd and NET in Education by category change. Smt. Neethi S. Lal was already included in the rank list of teachers prepared in 2015. Though she has secured only 54.6% in M.Sc Statistics, she has informed that she is eligible to get 5% reservation given to OBC (Non-Creamy Layer) as she is from Ezhava Community which is specified in the amendment of special rules of Kerala college G.O(p) No. 10/2018 HEdn dtd 13.04.2018 and as per amendment, minimum 50% marks for M.Sc degree is sufficient for appointment as Lecturer in Collegiate Education. NCTE regulation amendment 2017 also specified that reservation of SC/ST/OBC shall be as per the extant policy of the Central Government or State Government as applicable to all other categories of service in Govt. The request of Smt. Neethi S. Lal was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 16.01.2019 and the Syndicate at its meeting held on 22.01.2019 vide item No. 02.121.07 resolved to engage Smt. Neethi S. Lal as Asst. Professor in Mathematics at KUCTE, Kariavattom and Vice-Chancellor has accorded sanction to engage her. She has been directed to submit employment contract and indemnity bond. When the file with employment contract was forwarded to Finance I section for endorsement, they have requested to clarify the qualification of Assistant Professor in Mathematics as per NCTE. She joined duty w.e.f 07.03.2019 as Asst. Professor of Mathematics at KUCTE, Kariavattom.

In the NCTE regulation, based on which appointments are done in KUCTEs, qualification of Asst. Professor is specified as MSc Mathematics with 55%, M.Ed 55%. But Smt. Neethi S.Lal has

passed MSc Statistics and M.Ed Mathematics and NET in Education. But she has already been included in the ranklist of Assistant Professors of Mathematics prepared in 2015 by the then staff. UGC notification dated 18.07.2018 4.1(A) indicates the eligibility for Assistant Professor as Masters degree in concerned /relevant/allied subject.

In the meantime, Smt. Neethi S. Lal has requested that

1. her M.Ed is in Mathematics Education which means MSc Mathematics and MSc. Statistics are considered relevant subjects and
2. UGC notification dated 18.07.2018 4.1(A) indicates the eligibility for Assistant Professor is Masters degree concerned /relevant/allied subject are considered.
3. For the admission prospectus of B.Ed/admission B.Sc Mathematics/Statistics and M.Sc Mathematics/MSc Statistics are considered as in equal preference.
4. As in Kerala Public Service Commission's notification towards H.S.A Mathematics, Statistics and Mathematics are considered as in equal preference.
5. For teaching Physical Science, P.G in Electronic Science/Biochemistry are considered, also Biotechnology/Microbiology for Natural Science teaching.

She has informed that the above points are leading to an indication that Mathematics and Statistics are considered relevant subject for teaching Mathematics education, as the papers are not based on pure Mathematics/Statistics as in P.G (MSc). The paper are based on Mathematics Education.

Smt. Neethi S. Lal had already worked as Lecturer in Mathematics at KUCTE Alappuzha and Kayamkulam from 07.07.2008 to December 2014.

She has requested to grant sanction order of bond as early as possible and to release salary w.e.f. 07.03.2019 in the post of Asst. Professor. The copies of M.Ed certificate, appointment order, experience certificate, HSA notification, UGC notification etc are produced.

It may be noted that the qualification of Assistant Professor of KUCTEs as per NCTE notification 2014 was introduced in Kerala University from 2015-16 onwards when NCTE has granted recognition. In that regulation, the qualification of Asst. Professor of Mathematics is specified as MSc Mathematis with minimum 55% marks and M.Ed degree with minimum 55% marks. Smt. Neethi S. Lal has only 54.6% marks for MSc Statistics. Though she was included in the ranklist of Asst. Professor prepared in 2015 by the then staff, she could not be engaged then as her MSc marks was less than 55%. Later she has submitted request for OBC reservation of 5% relaxation of marks as she belongs to Ezhava community and she was eligible for it as per UGC notificataion and G.O(P) No.10/2018 Hedn dated 13.04.2018 and in NCTE Regulation 2017, it is specified that reservation shall be as per extant policy of Central or State Government and decision was taken to engage her as Asst. Professor of Mathematics. But as there is doubt regarding whether MSc Statistics degree holder can be considered for engaging Asst. Professor of Mathematics, clarification was sought from Ad.H, Ac.A.II and Ad.F I section.

The Chairman, Board of Studies in Mathematics (PG) and Dean Faculty of Science has stated that MSc Statistics, degree cannot be considered for the post of Asst. Professor in Mathematics in Teacher Education Institutions since MSc Statistics is not equivalent to MSc Maths course and cannot be considered as allied subject.

In this circumstance, the file was put up for orders of the Hon'ble Vice-Chancellor whether NCTE to be addressed for clarification on whether candidate having MSc Statistics degree, MEd in Mathematics Education with 55% marks and NET in Education can be considered for the post of Asst. Professor of Mathematics in Teacher Education Institutions.

The Vice-Chancellor ordered to place the matter before the Syndicate and to get clarification from NCTE. A letter was sent to NCTE for clarification of the matter (Lr.No.Ad.A.VII(A)/2019 dated 26.09.2019).

Smt. Neethi S.Lal has been working as Asst. Professor of Mathematics w.e.f 07.03.2019 and her employment contract is not yet signed. As her salary is not been released, she has requested to disburse her salary as she is struggling to travel from Kayamkulam to Kariavattom without money.

As per orders of the Vice-Chancellor, the matter regarding engagement of Smt. Neethi S. Lal as Assistant Professor of Mathematics in KUCTEs is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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**Item No.05.25.                      Budget Speech 2019-'20 Implementation – Research Results to Public Domain – Proposal –Consideration of - reg -**

**(Ad.D1)**

A proposal for **uploading Research Results in a Website**, with an outlay of **Rs.10 Lakhs** (Rupees Ten Lakhs Only) is envisaged in **Budget Speech 2019-'20**, under the Item - 'KIFFB Project for transforming Kariavattom Campus to a Centre for Excellence'.

In the meeting of the Budget Implementation Cell, held on 16.03.2019, while considering the above item, it was recommended to authorize the Director, Computer Centre in consultation with the HOD, Department of Computer Science to submit a **proposal on the item before the S/C of the Syndicate on Academics & Research**. The Syndicate at its meeting held on 28.03.2019 [*Item No.07.70*], resolved to approve the recommendation. Accordingly, Dr.Vinod Chandra.S.S, Director, University Computer Centre forwarded a proposal on the item. [Please see Annexure I]

In connection with the matter, it may be noted that, the IT Monitoring Committee, at its meeting held on 25.04.2019, had recommended to **entrust Dr.Aji.S, Assistant Professor, Department of Computer Science and the Director, Computer Centre to identify a new agency for the development of a new Software, for modernizing the Research Wing**. The Syndicate, at its Meeting held on 25.05.2019, vide Item No.09.15, resolved to approve the recommendation and **Dr.Aji.S and the Director were intimated to do the needful in this regard**. Hence, clarification was sought from the Director, University Computer Centre as to whether the proposed software for modernizing the Research Wing includes the facility for uploading Research Results in a Website also. In response, the Director has informed that, the Research Results can be uploaded in the website only after revamping the Research Portal.

The whole matter along with the proposal submitted by the Director, Computer Centre [Annexure I] was placed before the Standing Committee of the Syndicate on Academics and Research held on 30.07.2019 and the Committee referred the item to the Syndicate. The Syndicate at its Meeting held on 08.08.2019 [vide Item No.02.09.D11] has **deferred** the same.

As per orders of the Vice-Chancellor, the matter is placed again before the Syndicate for consideration

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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**Item No.05.26                      Department of Sociology– Nomination of Dr.Antony Palackal, Associate Professor as Head of the Department-Consideration of - reg:-**

**(Ad.AV)**

Dr. Pushpam M, HOD, Department of Sociology has requested to relieve her from the duties of the Headship since she is heavily constrained by personal responsibilities and also suggested Dr.Antony Palackal, Associate Professor, who is the seniormost in the Department as Head. She was put in charge of the Head of the Department of Sociology w.e.f 01.05.2019 FN. The Syndicate at its meeting held on 28.03.2019, vide item no.07.71, resolved to nominate Dr. Antony Palackal, Associate Professor, Department of Sociology, Kariavattom as Head of the Department of Sociology, University of Kerala w.e.f 01.05.2019 FN for a period of three years. In the meanwhile, Dr. Antony Palackal, Associate Professor, Department of Sociology, has informed that due to some unavoidable domestic matters, he is not in a position to take up the Headship for the coming 4-6 months. The Syndicate at its meeting held on 30.04.2019, resolved to revoke the nomination of Dr. Antony Palackal and nominated Dr. Pushpam M, Associate Professor Dept.of Sociology as Head, Dept.of Sociology w.e.f 01.05.2019 FN. Now, Dr. Antony Palackal, Associate Professor, Department of Sociology, has informed that he is relieved of those constraints and has expressed his willingness to undertake the Headship of the Department.

As per Statute 18 Chapter 3 of the Kerala University First Statutes, 1977, “ The Head of the Department shall be nominated on a rotation basis for three years starting with the seniormost teacher

of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the three year, next seniormost Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Readers as per seniority. It shall however be open to the teacher who has been nominated as the Head of the Department to make a request that he shall be relieved of such a responsibility for academic reasons. In such case the next senior most teacher shall be the Head of the Department. To become eligible for considering for Headship, a teacher has to put in at least two years of service in the concerned Department, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/ she has a minimum of 6 months service remaining till retirement. In Department where there are no Professors or Readers, the Headship shall be rotated among the Lecturers”.

In the Department of Sociology, there is no Professor. The two Associate Professors are Dr. Pushpam M and Dr.Antony Palackal. Dr.Antony Palackal joined University service as Associate Professor on 22.08.2017. He will retire only on 30.04.2024.

Hence the proposal for nominating Dr.Antony Palackal, Associate Professor as Head of the Department of Sociology, for a period of three years is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to nominate Dr.Antony Palackal, Associate Professor as Head of the Department of Sociology for a period of three years.

**Item No.05.27**                      ***UGC XI Plan grant – Installation of 11KV Substation at SH Campus Palayam – regularization of Provisional advance of Rs.50 lakh released to Sri.P.Raghavan, Joint Registrar, Academic(JR Admn Previously) – Consideration of- reg:-***

***(Pl. A)***

An amount of Rs.50,00,000/- (Rupees Fifty Lakh only) was sanctioned to Sri.P.Raghavan, Joint Registrar, Academic (JR Admn Previously) vide U.O.No.Pl.A/1505/UGC.XI.VI/CD/09 dated 31.03.2011 for the installation of 11 KV substation at SH Campus, Palayam.After the installation, on submission of bills/vouchers, the Audit Section admitted the expenditure of Rs.49,09,042/- (Rupees Forty Nine Lakh Nine Thousand Forty Two only) and directed Sri.P.Raghavan to remit the unspent balance of Rs.90,958/- (Rupees Ninety thousand Nine Hundred and Fifty Eight only) along with penal interest of Rs.35,481/- (Rupees Thirty Five Thousand Four Hundred and Eight One only) for the period 01.10.2015 to 30.11.2017.

Sri.P.Raghavan, JR Academic (previously JR, Admn) has refunded an amount of Rs.3,95,253/- inclusive of Rs.90,958/- (unspent balance) to KUF after closing the PD account related with 11 KV SubStation vide Pay in Slip No.220457 dated 28.03.2018

The Audit Section submitted the file to Kerala State Audit Department for completing the procedures related to regularisation. After verification, the Kerala State Audit Department remarked that the delay occurred in the regularisation of Provisional advance of Rs.50 lakh sanctioned for the installation of 11 KV substation is not deliberate. Hence the penal interest for the unspent balance of Rs.50 lakh can be avoided.

On the strength of Audit verification report of Audit VI Section and the Credit Verification from Cash(R) Section, the Finance I section remarked that the Provisional advance sanctioned to Sri.P.Raghavan, Joint Registrar, Administration vide U.O.No.Pl.A/1505/UGC.XI.VI/CD/09 dated 31.03.2011 may be regularised.

The regularisation may be booked under the Head of account “Part II Plan – MH-63 Miscellaneous – 7/6099 – Campus Development (UGC)” of the current year’s Budget Estimate of the University.

As per the orders of Vice Chancellor the matter of regularisation is placed before the Syndicate for consideration and recommendations.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.05.28** *Centre for Diaspora Studies-Request for funds for Research Project-Consideration of-reg.*

(Pl. A)

The Hon. Director, Centre for Diaspora Studies has submitted a proposal for research project “SOCIAL CAPITAL AND MIGRATION: A Case Study of Fisherfolks in Thiruvananthapuram” with a budget of ₹1,00,000/- (Rupees One lakh only) to be met out of the plan funds under the component , Strengthening of Centres and requested to release the amount.

As per the minutes of the meeting of the Syndicate held on 28/03/2019, an amount of ₹5,00,000/- (Rupees Five lakh only) had been allocated to Centre for Diaspora Studies under Strengthening of Centres vide item no: 07.13.15 (Annual plan 2019-20-Finalization of Allocation with regard to proposals under State Plan Grant 2019-20).

The Finance has **endorsed an amount of ₹1,00,000/- (Rupees One lakh only) to be released to Dr. M.S.Jayakumar, Director, Centre for Diaspora Studies as provisional advance towards the conduct of research project “SOCIAL CAPITAL AND MIGRATION: A Case Study of Fisherfolks in Thiruvananthapuram” against the plan fund of ₹5,00,000/- (Rupees Five lakh only) sanctioned under the scheme component ‘Strengthening of Existing Centres’ for the year 2019-20 and to provide an amount of ₹1,00,000/- (Rupees One lakh only) under “Part II-Plan -MH 49 (o) Centre for Diaspora Studies-4/1885-Development of Department(state)”, by reappropriation from “Part II-Plan-MH-63 Miscellaneous-7/6065-Implementation of plan programmes (state)” of the current year’s Budget Estimates of the University to meet the expenditure.**

As per the orders of the Vice Chancellor, the aforesaid proposal is placed before the Syndicate for consideration and recommendation.

**Resolution of the Syndicate**

**RESOLVED** that the proposal be agreed to.

**Item No. 05.29** *Installation of boards in the Senate House Building (entrance) and Kariavattom campus –Consideration of-Reg.*

(IQAC)

IQAC in its tenth meeting held on 14.10.2019 discussed the following:

**IQAC Item No.X.14: Installation of boards in the Senate House Building (entrance) and Kariavattom campus:**

Installation of the following boards in the Senate House Building (entrance) and Kariavattom campus:

- Vision and mission of the University
- Graduate Attribute of the University
- Green protocol of the University

**---IQAC Decision---: Resolved to authorize Dr. Shaji. E, Assistant Professor, Dept. of Geology (Joint Director, IQAC) to prepare the detailed contents for display including points to display and submit the same for approval to the Syndicate.**

As per the orders of the Hon’ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and approval

**Resolution of the Syndicate**

**RESOLVED** to authorise the Director and Joint Director, IQAC to submit a detailed proposals and place before the Combined Standing Committees of the Syndicate on Planning and Development & Academics and Research.

**Item No.05.30** *‘Observe car free day’ – Consideration of-Reg.*

(IQAC)

IQAC in its tenth meeting held on 14.10.2019 discussed the following:

**IQAC Item No.X.15: Observe ‘Car Free Day’:**

Observe one day in a month as ‘Car Free Day’ in order to contribute little to the drive of carbon neutral world. If possible in both the campuses, at least start with Kariavattom Campus (No

car will be running in the campus on that day, all staff, teachers and students may use public transport, University bus and cycle)

**---IQAC Decision---: The proposal was submitted by Dr. E. Shaji and resolved to refer the matter to the Syndicate for approval. Also resolved to authorize each Department to procure a bicycle for internal conveyance purpose using DDF.**

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and approval

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal in principle and to authorise the Director, IQAC and the Convenor, Standing Committee of the Syndicate on Academics and Research to submit detailed proposal by changing the title of the programme.

**Item No.05.31. UG Admission 2019 - Request received from the Principal, SD College, Alappuzha – Retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics – Consideration of - reg.**

**(Ac. H)**

A request has been received from the Principal, SD College, Alappuzha regarding retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics course.

In the letter it has been stated that the candidate Fathima Farhana N has joined for BA English in SD College, Alappuzha on 03.08.2019 after the special allotment. Later, during the spot allotment conducted on 20.08.2019, she got allotment for B. Sc. Physics in the same college. But the candidate didn't report this in the college office. She directly reported in the Department of Physics and started attending the class. Since the change of course from BA English to B. Sc. Physics was not informed in the college office, her name was not included in the B. Sc. Physics course. Hence the candidate was not included in any of the subjects in the final admit list of the college.

Now the Principal, SD College, Alappuzha has informed that there exist one vacancy for BA English and no vacancy for B. Sc. Physics.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence the request received from the Principal, SD College, Alappuzha regarding retaining the candidate Fathima Farhana N (357666) in B.Sc. Physics course is placed before the Syndicate for consideration and decision on the following.

1. Whether the candidate be transferred to BA English course in the existing vacancy.
2. Whether an additional seat be created over and above the sanctioned strength for B.Sc. Physics course since the candidate is pursuing the course from 20.08.2019.

***Resolution of the Syndicate***

**RESOLVED** to create an additional seat over and above the sanctioned strength for B.Sc Physics, SD College, Alappuzha and admit Fathima Farhana N.

**FURTHER RESOLVED** to hear the Principal and Head of the Department of Physics, SD College, Alappuzha by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.32 Department of Botany – Centre for Bio-Diversity Conservation & Establishment of a Gene Bank for Wild Ornamental Plants of Western Ghats of Kerala – Transfer of Provisional Advance sanctioned to Dr.S.Suhara Beevy, former head of the Department –Consideration of- reg.**

**(PLA1)**

An amount of ₹10,00,000/- (Rupees Ten lakh only) has been released as Provisional Advance to Dr. S. Suhara Beevy, Head, Department of Botany, vide U.O. No.14905/2019/UOK dated 21.06.2019, towards the Electrification works in the 'Biodiversity building', in connection with the implementation of the Specific Project titled 'Centre for Bio-Diversity Conservation & Establishment of a Gene Bank for Wild Ornamental Plants of Western Ghats of Kerala' in the Department, against the balance fund available under the aforementioned Scheme-component from the State Plan Grant 2017-18.

The above amount could not be claimed by Dr. S. Suhara Beevy, owing to the change in Headship vide U. O. No. Ad.AVI/2/031451/2010 dated 30.05.2019.

Therefore, Dr. T.S. Swapna, Professor and Head, Department of Botany, vide email dated 08.08.2019, requested to transfer the Provisional Advance sanctioned to Dr. S. Suhara Beevy, former Head, Department of Botany, to her, for the timely completion of the project and issue revised University Order accordingly.

The Finance has endorsed that the provisional advance of ₹10,00,000/- (Rupees Ten lakh only) sanctioned vide U.O. No.14905/2019/UOK dated 21/06/2019, to Dr. Suhara Beevy S., the former Head, Department of Botany, shall be transferred to Dr. T.S. Swapna, the present Head, Dept of Botany, due to the change in Headship, subject to Administrative Sanction and that the Finance endorsement No. FOS. 930/ Finance 1/2019 dtd.23/05/2019, shall be modified and revised U. O. shall be issued accordingly.

Subsequently, the Vice-Chancellor has ordered to place the proposal before the Syndicate.

As per the orders of the Vice-Chancellor, the proposal is placed before the Syndicate for consideration and recommendations.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal.

**Item No.05.33**

***UG Admission 2019 – Request received from candidate Sarika A (333933) and the Principal, NSS College, Pandalam - retaining of admission – Consideration of-reg.***

*(Ac. H)*

A request has been received from Sarika A (333933) and the Principal, NSS College, Pandalam regarding retaining the admission of Sarika A.

In the request submitted by the candidate, it has been stated that she got allotment for BA Malayalam course at NSS College, Pandalam under SC category and took admission there. But due to her ignorance she didn't cancel her higher option and was allotted to another college in the subsequent allotment. She didn't take admission in the newly allotted college as she didn't know the allotment. Since she was given transfer to another college, her name is not included in the final admit list of BA Malayalam Course at NSS College, Pandalam. The Principal has remarked that there exists a vacancy in BA Malayalam course under general merit quota. It has been requested that she may be retained at NSS College, Pandalam, for BA Malayalam course.

In this context, the following points may be noted.

1. After the publication of each allotment, press releases were given stating that candidates should cancel their higher options before the next allotment if they are satisfied with existing allotment. If the candidate has been allotted to higher option, he /she should compulsorily accept the new allotment.
2. E-mails were given to the Principals of all colleges after each allotment informing them to verify the list of admitted students in their College Login and Issue Transfer Certificate to the students who are currently in the "Transferred students" list in the College Login. These students are newly allotted to their higher options and hence they are not allowed to continue in their present College. No candidate may be allowed to retain in the present College if they are allotted to new College and course in their higher option. Also ensure that all students who are in the transferred list in the College Login are issued T.C. and the students may be directed to join the newly allotted college.
3. Similar requests received from three candidates Nair Arya K.C Radhakrishnan (305532), Bhoomi Devi A.R (327379) and Sukanya S (313407) were considered by the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 vide item number 39 and recommended that the requests may be considered favourably provided seats are available for the respective courses in the colleges concerned. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence, the ***request received from Sarika A (333933) and the Principal, NSS College, Pandalam for retaining her admission for BA Malayalam course at NSS College, Pandalam*** in the existing vacancy is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal.

**FURTHER RESOLVED** to hear the Principal, NSS College, Pandalam by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.34** *UG Admission 2019 – Letter received from the Principal/Regional Director, SAI, LNCPE - Permission for admission to Al Ameen E (377327), trainee of SAI RFA LNCPE at St. Xavier’s College, Thumba –Consideration of-reg.*

(Ac. H)

A letter has been received from the Principal/Regional Director, SAI, LNCPE seeking permission for admission to Al Ameen, trainee of SAI RFA LNCPE at St. Xavier’s College, Thumba, after closure of admission.

In the letter, it has been stated that the candidate Al Ameen was granted admission for BA History at St. Xavier’s College, Thumba through special order. But as he was participating in MEG Bangalore army team trails he could not take admission within the prescribed time. Now he has come back and requested that permission may be granted to take admission in the said college.

In this context, the following points may be noted.

1. The candidate was granted admission in St. Xavier’s College, Thumba for BA History course vide the minutes of the meeting of the Syndicate held on 17.09.2019 item number 04.06 by creating additional seat.
2. Letter has been sent to the Principal, St. Xavier’s College, Thumba dated 19.09.2019 regarding grant of admission to the candidate. This was informed to regional centre, SAI via telephone. The date for admission was given as 20.09.2019.
3. The candidate has now requested that considering this as a special case, he may be permitted to take admission in St. Xavier’s College, Thumba for BA History.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence, the letter received from the Principal/Regional Director, SAI, LNCPE seeking permission for admission to Al Ameen, trainee of SAI RFA LNCPE at St. Xavier’s College, Thumba, after closure of admission is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the proposal need not be agreed to.

**Item No.05.35.** *Readmission of Sri. Abhinath S to III semester First Degree Programme in Mathematics under CBCS system at T K M MCollege, Nangiarkulangara.- Consideration of –Reg.*

(AcAV)

Sri. Abhinath S, a candidate of III semester First Degree Programme in Mathematics under CBCS system (2018 admission), at TKMM College, Nangiarkulangara, has discontinued his studies during the III semester for enrolment into the Army. Unfortunately he failed to obtain selection for the same. The candidate was issued transfer certificate on 16.07.2019 on his request. Now the candidate requests for readmission to III semester during the current academic year (2019-2020) vide letter dated 19/09/2019.

The following points may be noted in this regard.

1. The classes for the third semester had commenced on 03/06/2019 as per the academic calendar.
2. The notification for III semester examination have been issued on 17/09/2019
3. As per the clause 12.15 of the regulation, students who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with the subsequent batch of students after obtaining readmission.

As per the orders of the Hon’ble Vice Chancellor, the matter is placed before the Syndicate for consideration and recommendation.

**Resolution of the Syndicate**

**RESOLVED** to accept Sl. No.3

**Item No.05.36** *ICSI – Students and members - Permission to access University Library - request –Consideration of- reg:*

(AdAV)



The Director (Academics and Training), Institute of Company Secretaries of India (ICSI) has requested to give access to the University Library to the members and students of ICSI in order to encourage them to undertake research in wide range of areas like Corporate Laws, Corporate Governance, Corporate Social Responsibility, Capital Market, Finance, International Business, Accounting, Management etc. It is also stated that, the ICSI shall provide its hundreds of publications and CS course material which can be kept in a separate shelf inside the Library for the benefit of the readers. Therefore, the Director, ICSI, has requested to accede to their request and provide membership of the University Library to the students and members of the ICSI as per norms of the University.

As per the Library rules of the University, the membership of the Library is open to the following categories only.

1. Students and teachers of the University and affiliated colleges of the University.
2. Heads of the non-teaching departments of the University.
3. Members of the Senate and the Syndicate.
4. Members of the Faculties, Boards of Studies.
5. Non-teaching staff of the University and its Departments.
6. Graduates of recognised Universities and Oriental title holders residing in Kerala, but not belonging to any of the categories mentioned in (i) to (v) above.
7. Recognized institutions.
8. Others at the discretion of the Vice-Chancellor.
9. Temporary membership:-Non-members who are desirous of consulting books, journals, thesis etc in the library may do so with the permission of the Librarian or in his absence by the senior most Library staff on duty. They will have to pay necessary fees for consultation as decided by the University from time to time. They will be issued a Temporary Membership Card on payment of necessary fee.

Hence, as per the orders of the Vice-Chancellor, the above request made by the Director (Academics and Training), Institute of Company Secretaries of India (ICSI), is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

Since it is a recognized institution. Memberships shall be granted under the category No.6

***Item No.05.37 UG Admission 2019 – Letter from the Principal, University College, Tvpm – request for grant of additional seats for PG Courses –Consideration of -reg. (Ac. H)***

A letter has been received from the Principal, University College, Tvpm regarding grant of additional seats for PG Courses in the College.

It has been stated that the following three candidates were admitted in the college during the spot admission conducted by the University on 02.09.2019.

1. Faisa N S (503585) – MA Hindi
2. Bijesh Kumar V (801146) – MA Islamic History
3. Sarath S S (514708) – MA Philosophy

But due to heavy workload connected with UG spot admission, sports council and sports hostel admission during that time, the college failed to upload the details of these candidates in the college login. Hence during the spot admission conducted by the University on 06.09.2019, the allotted seats of these candidates were reported as vacant seats and new allotments were done by the University. It has been requested that one additional seat each may be granted for MA Hindi, MA Islamic History and MA Philosophy to admit these candidates.

It may be noted that the enrollment process of the PG candidates are in progress and the first semester examination is scheduled in the month of October.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence the request received from the Principal, University College, TVPM regarding creation of one additional seat each in MA Hindi, MA Islamic History and MA Philosophy for admitting the above candidates is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** to create one additional seat each over and above as a special case for the following candidates in the University College:

1. Faisa N S (503585) – MA Hindi
2. Bijesh Kumar V (801146) – MA Islamic History
3. Sarath S S (514708) - MA Philosophy

**FURTHER RESOLVED** to hear the Principal, University College, Tvpm by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.38**

***Appointment of Registrar – request for second term – Dr.K.Mohammed Basheer – Seeking clarification from the Govt – Consideration of – reg.***

*(Ad AI)*

Dr.K.Mohammed Basheer, 'Hanan Manzil', Puthur P.O, Pallickal, Malappuram District was appointed as Registrar, University of Kerala w.e.f the FN of 01.07.2013 vide U.O No.Ad.AI.I.530-AO/2013 dated 02.07.2013. As per the U.O, the appointment is governed by Section 73 of the Kerala University Act 1974 (Act 17 of 1974) and the Statutes and Ordinance framed there under. The matter was reported to the Syndicate held on 27.07.2013 and the University Notification No.Ad.AI/530-N/2013 dated 03.08.2013 was issued in this regard. It was published in the Kerala Gazette Vol.II, No.37 dated 10.09.2013. The successful completion of his probation in the post of Registrar was declared w.e.f 01.07.2014 FN, vide U.O No.Ad.AI.I.1502 (R)/2014 dated 09.12.2014. His prior service with M.E.A.S.S College as Lecturer and as Principal has also been reckoned with the University service for service benefits vide U.O No. Ad.A1.3.138/08 dated 18.07.2018.

Dr.K.Mohammed Basheer was relieved of his duties as Registrar, University of Kerala w.e.f 20.11.2015 AN, retaining lien, to take up appointment as Vice-Chancellor, University of Calicut vide U.O No.Ad.AI.I/101/2015 dated 20.11.2015, as per the Notification No.GS3-2467/2015 dated 20.11.2015 from the Office of the Hon'ble Governor, Kerala. The relieving of Dr.K.Mohammed Basheer, Registrar was on usual terms and conditions of deputation for a period of 4 years and the matter was reported to the Syndicate held on 29.02.2016.

The Govt. Of Kerala, vide Extraordinary Gazette Vol.VIII, No.597 dated 06.03.2019 notified the promulgation by the Governor of Kerala regarding the University Laws (Amendment) Ordinance, 2019 – Ordinance No.21 of 2019.

As per the above Amendment of Act 17 of 1974 – In the Kerala University Act, 1974 (17 of 1974), in Section 12, for sub-section (1), the following sub-sections are substituted;

(I) The Registrar shall be a whole-time salaried officer of the University and shall be appointed by the Syndicate for a period of four years from the date on which he enters upon his office or till he completes the age of fifty six years whichever is earlier and on such terms and conditions as may be prescribed by the Statutes.

(I A) The person appointed as Registrar shall be eligible for re-appointment for one more period subject to the provisions in sub-section (I)

As per the special provision regarding the existing Registrars, from the date of commencement of this Ordinance, shall be deemed to have vacated their office where he has completed a period of four years or has completed the age of fifty-six years, whichever is earlier. In the case of Registrar, who has not completed a period of four years in office or fifty-six years of age shall continue to hold office up to a period of four years in office or fifty-six years of age, whichever is earlier. In the case of Registrar, appointed from other departments and who has completed a period of four years in his office or has completed the age of fifty six years whichever is earlier and has vacated his office by virtue of this Ordinance, the law relating to the service conditions applicable in his parent department shall be made applicable.

The Syndicate at its meeting held on 30.04.2019, vide special item No.6, resolved to intimate Dr.K.Mohammed Basheer, Registrar, University of Kerala, presently Vice-Chancellor, University of Calicut about the expiry of his tenure as Registrar, University of Kerala on completion of four years as on 30.06.2017 in the said post, in the light of the Ordinance issued. Dr.K.Mohammed Basheer, Registrar, University of Kerala, now on deputation as Vice-Chancellor, University of Calicut was therefore informed that his term as the Registrar, University of Kerala expired on 30.06.2017, on completion of four years vide letter No.Ad.AI.2/2019 dated 03.07.2019.

Dr.K.Mohammed Basheer vide letter dated 16.07.2019 informed that on declaration of probation in the post of Registrar, he became a full time member of the University service and the management of MEASS College, Arecode observing all the rules and regulations of Govt.of Kerala and UGC, appointed another person as Principal in the post vacated by him and hence, he lost his lien in the post of Principal. Therefore University of Kerala is his parent department at present. Further stated that the Ordinance No.21 of 2019, the University Laws (Amendments) Ordinance 2019 published in the Gazette on 06.03.2019 is prospective in nature and will operate only from 06.03.2019 and as per the provisions in the Ordinance (Amendment), a person can be appointed as Registrar for two terms and hence, has requested to give him another term as Registrar. Moreover he has requested that incase, if the request for appointment as Registrar for second term is declined, he may be given an appointment in an equivalent post in the University of Kerala having identical pay and allowances as that of Registrar when he returns from the the post of Vice-Chancellor, University of Calicut as University of Kerala is his parent dept as of now. As a continuing statement, he has also stated that otherwise he will be put to irreparable losses and damages and undue hardships at the fag end of his career affecting badly his retirement status and consequential retirement benefits.

The Vice-Chancellor ordered to seek Govt. Opinion in this matter and also to place the matter before the Syndicate. Accordingly letter No.Ad.AI.2/19493/2019 dated 02.08.2019 was sent to the Higher Education (B) Department, Govt.Secretariat seeking Govt. Opinion in this regard. No reply has been received till date.

The finance wing, University of Kerala remarked that the situation pointed out by Dr.K.Mohammed Basheer in the letter dated 16.07.2019 has arisen on account of the Ordinance Amendment and hence, suggested that the matter may be placed before the Govt. after obtaining the legal opinion.

The whole matter was placed before the Syndicate held on 08.08.2019 (Item No.02.74) and resolved to wait for the Govt. clarification.

The Hon'ble Vice Chancellor ordered to place the matter again before the Syndicate as no reply from the Govt has been received till date.

***Resolution of the Syndicate***

**RESOLVED** to authorise the Vice-Chancellor to take appropriate action as per the Government Opinion.

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***Item No.05.39                      Upgradation of the Hologram Software – Project Proposal submitted by M/s CDIT – Consideration of – reg.***

*(Ad.D1)*

In a meeting convened by the Pro-Vice-Chancellor, on 25.04.2019, with the Director, University Computer Centre, Sri.K.L James, Technical Officer (Hr.Gr) [retired], University Computer Centre and Sri.Sreejith M.P, Section Officer, IT Cell (Exams), it was recommended to **upgrade the Hologram Software purchased from M/s CDIT and to direct the Director, University Computer Centre to approach M/s CDIT for getting the details of upgradation of the Software and its cost.** The Syndicate, at its Meeting held on 25.05.2019 (Item No.09.66) resolved to approve the same and the Director, University Computer Centre was requested to approach M/s CDIT in this regard.

The Director, University Computer Centre has now forwarded the Project Proposal submitted by **M/s CDIT for upgradation of Hologram Software**, with a financial outlay of **Rs.2,58,528/-** (Rupees Two Lakhs Fifty Eight Thousand Five Hundred and Twenty Eight Only), along with their terms and conditions. M/s CDIT has requested to issue a work order for initiating the work. The Director, Computer Centre, has recommended the above Proposal for implementation.

As per orders of the Vice-Chancellor, the Project Proposal submitted by M/s CDIT for upgradation of Hologram Software is placed before the Syndicate for consideration. **[The project proposal dated 22.08.2019 submitted by M/s CDIT is appended.]**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Finance and Examinations and to invite the Director, Computer Centre.

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**Item No.05.40** *Minutes of the Meeting of the Expert Committee in connection with the implementation of the Project “Thesis Digitization -Phase II in the Kerala University Library” held on 25.09.2019 – Approval of -reg.*

(Pl.A1)

A Meeting of the Expert Committee, in connection with the implementation of the Project “Thesis Digitization - Phase II in the Kerala University Library” was held on 25/09/2019 at 4.00 pm., in the Pro-Vice-Chancellor's Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting of the Expert Committee in connection with the implementation of the Project “Thesis Digitization -Phase II” in the Kerala University Library**

Date : 25.09.2019.  
Time : 4 p.m. to 5 P.M.  
Venue : Chamber of the Pro - Vice – Chancellor.

**Members of the meeting**

- |   |        |
|---|--------|
| 1. Pro- Vice – Chancellor (Convener)  | Sd/-   |
| 2. The Director, Planning & Development   | Absent |
| 3. Dr. R. Raman Nair, former officer on Special Duty (Library),<br>Central University of Kerala | Sd/-   |
| 4. Sri. Sabarish. K, Head, e-Governance, Kerala State IT Mission                                | Sd/-   |
| 5. The Director, Computer Centre  | Absent |
| 6. The Deputy Librarian in-charge, Kerala University Library                                    | Sd/-   |
| 7. Dr. P. K. Suresh Kumar, Assistant Librarian, Kerala University Library                       | Sd/-   |

**Item No.05.40** *Kerala University Library-'Implementation of Thesis Digitization Project - Phase II'-Evaluation of the Financial Bids-reg.*

As per University Order No. P1.A1/KU Lib/Thesis Digitization/2013 dated 13/03/2015, the Vice-Chancellor had accorded sanction for entrusting the implementation of the project, “Thesis Digitization in the Kerala University Library” with “M/s BaeHAL Software Pvt. Ltd., Bangalore”, at an estimated total cost of Rs.13,99,500/- (Rupees Thirteen lakh ninety nine thousand and five hundred only) plus applicable taxes, strictly in compliance with the terms and conditions stipulated in the MOU executed on 30/05/2014.

The Syndicate at its meeting held on 03.08.2015 (Item No.9.71) reviewed the implementation of the above project and resolved to terminate the contract with the above firm and to float national level open tenders for digitizing the remaining theses, making use of the scanned documents (PDF/A) available with 'M/s. BaeHAL Software Ltd.'. After the completion of the work entrusted to 'M/s. BaeHAL Software Ltd., the Deputy Librarian (i/c), vide letter No.Nil dated 03.07.2018 had submitted a proposal for the Thesis Digitization-Phase II amounting to Rs.32,12,320/- (Rupees Thirty two lakh twelve thousand three hundred and twenty only), in accordance with the resolution of the Syndicate held on 03.08.2015. The Syndicate at its meeting held on 31.08.2018 (vide item no. 04.14.04), resolved to reconstitute the Expert Committee and also to float open tenders for the implementation of the Thesis Digitization Phase-II Project, in accordance with the financial estimate submitted by the University Librarian.

Accordingly, the Expert Committee was reconstituted vide U.O. No. Pl.A1/KU.Lib/13/Thesis Digitization dated 03.10.2018. The Expert Committee at its meeting held on 04.12.2018 evaluated the tender document and recommended to publish the tender in the government e-procurement portal with the approved tender document, in two bid system.

Accordingly e-tenders were invited in two bid system for the project and the technical bids were opened on 22.03.2019. Five firms participated in the tender, viz.

1. M/s. Informatics Publishing Ltd.
2. M/s. JIL Information Technology Ltd.
3. M/s. Kerala State Electronics Development Corporation Limited.
4. M/s. Omega Ites Solutions.
5. M/s. Prachi India Private Limited.

The Expert Committee at its meeting held on 28.03.2019 evaluated the technical bids of the above firms and recommended to invite all the five firms to conduct a demonstration of the prototype of the product.

As per the recommendation of the committee, the firms were given five sample thesis of three different languages in advance (informed to the firms vide e-mail dated 07.05.2019) & subsequently the demonstration was scheduled on 19.06.2019 (informed to the firms vide e-mail dated 15.06.2019).

Accordingly, the demonstration of the prototype of the software was conducted before the Expert Committee on 19.06.2019. The Committee observed that all the five firms quoted for the Project "Thesis Digitization- Phase II", listed above, satisfy the technical specifications put forth in the tender document. However, only 2 firms have turned up for the demonstration, viz.,

1. M/s. Informatics Publishing Ltd, Bangalore.
2. M/s. Prachi India Private Limited, New Delhi.,

inspite of giving more than one month's time (vide email dated 07.05.2019) to all 5 firms to collect the sample theses from the Kerala University Library for preparing the prototype of the software to be demonstrated before the Expert Committee, as recommended by the above Committee at its meeting held on 28.03.2019.

The Committee held on 19.06.2019 evaluated the detailed demonstration conducted by the above two firms and recommended to open the financial bids of both the firms, as they have satisfactorily demonstrated the prototype of the software in accordance with the following criteria stipulated by the Expert Committee held on 28.03.2019:

- i. Shodganga compatible prototype of the product.
- ii. Front end customization of the prototype using D-space software for creating University Institutional Repository.
- iii. Search and retrieval of corresponding pages/content based on the meta-data stored.
- iv. The scanned images (TIFF and PDF/A) of the sample theses that are digitized by the firm.

Accordingly, the financial bids of the above two firms were opened on 24.07.2019. The comparative statement of the financial bids of the technically qualified firms are detailed below:

Sl No	Page Size/No. of Pages	Informatics Publishing Limited		Prachi India Pvt Ltd	
		Rate per Digital image (Rs.) including all taxes	Total Amount (Rs.)	Rate per Digital image (Rs.) including all taxes	Total Amount (Rs.)
1.	Scanning & Image Processing of Bound volumes of theses – (3577 theses – Aprox. 10.5 lakhs pages)	0.94	9,91,200	0.5664	5,94,720
2.	Metadata creation and uploading of already digitized theses of the library in Institutional Repository in Dspace platform -2984 pages	35.40	1,05,633.60	59.00	1,76,056
3.	Verification of softcopy in CD with physical volume and convert into PDF/A, OCRing, metadata creation and upload in Shodh Ganga – 300 CD	35.40	10,620	118.000	35,400.000
4.	Installation, customization and implementation of Dspace Repository (Lumpsum)	59,000	59,000	59,000.00	59,000.00
5.	Metadata extraction, OCRing, Customization	35.40	1,26,625.80	82.60	2,95,460.20

	and uploading both in Institutional Repository and Shodhganga – 3577 theses				
6.	Support and Maintenance for one year after the warranty of one year (Lumpsum)	59,000	59,000	59,000	59,000
	<b>Total</b>		<b>13,52,079.40</b>		<b>12,19,636.20 (L1 firm)</b>

The Financial bids submitted by the above firms are placed before the Expert Committee for evaluation.

### **Recommendations of the Committee**

The Committee evaluated the Financial Bids of the technically qualified firms 'M/S Informatics Publishing Ltd, Bangalore' & 'M/S Prachi India Pvt. Ltd., New Delhi' and observed that 'M/S Prachi India Pvt. Ltd., New Delhi' is ranked as L1 for the project.

The Committee observed that 'M/s. Prachi India Pvt. Ltd., New Delhi' (The L1 firm) has quoted a very low rate (i.e., ₹ 0.5664) for the component 'Scanning & Image Processing of Bound Volumes of Theses - (3577 Theses - Approx. - 10.5 Lakh pages)' against the rate of ₹ 0.94 quoted by 'M/S Informatics Publishing Ltd, Bangalore'.

The Committee also observed that though 'M/S Prachi India Pvt. Ltd., New Delhi' has vast experience in the digitization of the documents at various institutions viz., Punjab School Education Board, Indian Institute of Advanced Study, National Council Teacher Education and other organizations like DRDO, Cabinet Secretariat, Airport Authority of India, they have no prior experience in 'Shodhganga' related projects.

The Committee recalled that the firm had demonstrated the functionalities of the prototype using a proprietary software developed by them and not using D-Space Software as stipulated in the tender document.

The Committee discussed these apprehensions with the firm and the firm assured that they have the resources and sufficient support staff including persons with library science background and regional language expertise, for the successful completion of the entire project, in accordance with the requirements put forth in the RFP of the project.

**After deliberations, the committee recommended the following:**

**1. To entrust the L1 firm 'M/S Prachi India Pvt. Ltd., New Delhi' for conducting a Pilot Project with regard to the 'Thesis Digitization Phase II', in accordance with the detailed Specifications enclosed herewith, at the Kerala University Library, using their own infrastructure (including scanners, desktops and necessary manpower), covering the digitization of 5 theses each of 8 different languages available in the University Library (i.e., Total of 40 Theses), viz.,**

- (1) Malayalam
- (2) Hindi
- (3) English
- (4) Tamil
- (5) Arabic
- (6) Sanskrit
- (7) Russian
- (8) German

**2. After the completion of the Pilot project, the firm shall conduct a comprehensive demonstration of the product, covering all the functionalities stipulated in the Tender Document, before the Expert Committee.**

**3. The Firm shall be awarded with the main project of 'Thesis Digitization Phase II' only after successfully demonstrating the functionalities of the product developed in the 'Pilot Project', before the Expert Committee.**

**4. Once the main project is awarded to the firm, after the execution of the Memorandum of Understanding with the University, the payment for the work completed in the 'Pilot Project' shall be released, in accordance with the payment terms stipulated in the MoU.**

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Planning and Development and Academics and Research.

**Specification for the Theses Digitization –Kerala University Library**

**1. SCOPE OF WORK**

Digitization of PhD theses in printed / typed, textual and graphical data in Malayalam, English, German, Russian, Hindi, Arabic, Tamil, Sanskrit or in any other Indian languages in Black & White or Colour using overhead book scanners.

- i. The scope of the work includes:
  - a. Image capture
  - b. Image processing and cleaning (editing)
  - c. Metadata creation (As per the metadata standard of Shodhganga digital repository of INFLIBNET Centre) and captioning
  - d. Convert the files in the CD into PDF/A (OCRing) (Separate file for each Chapter, title page, declaration, certificate, table of contents, , content page, list of figures, list of tables etc.)
  - e. Integration with Shodhganga, Digital Repository of INFLIBNET Centre
  - f. Upload each file in Shodhganga
  - g. The digital library created should have the facility for Full text search for languages (English, Hindi, Malayalam, Tamil, Arabic etc.) covered by the Kerala University Library Theses
  - h. Storage (digital library platform Dspace) with a customized front end (home page) and development of a solution specially for the University to achieve the full text search for all languages.
  - i. Retrieval (Searching facility)
  - j. Quality control based on standard specifications
- ii. Theses are available in Research Section of the University Library and the details will be provided by the designated officials in the section.
- iii. The firm should have the proper infrastructure facility for scanning and processing the scanned TIFF images.
- iv. Scanning and other works to be done at the Kerala University Library by installing the equipments and infrastructure at the space provided by the Library.
- v. Scanning of pages to be done in TIFF format.
- vi. Perform quality checking of every digitized image pages.
- vii. Cropping / cleaning of digitized images.
- viii. Resizing of every images with de-skew, rotate, height-width, noise-removal, margin etc. to make every image perfect and uniform in size.
- ix. OCRing of images if required for OCR compatible language books, if required.
- x. Saving OCRer files into three different formats (HTML, RTF and TXT).
- xi. Text should be Unicode supporting of all major Indian languages
- xii. Conversion of processed TIFF images into PDF/A format (Searchable) and provide OCR for word by word search
- xiii. Each scanned thesis should be compared with the original physical volume for ensuring correct pagination, cauterization, contents etc. (ie, each digitized thesis should similar in all aspects to its original physical volume)
- xiv. Preparation of metadata for each thesis in extended Dublin Core / MARC-21 standard/ Standard as per the Shodhganga Repository standard.
- xv. Each record has the fields such as Title, Researcher, Research Guide, Date Completed, Year, Keywords, Subject, Faculty (For Shodh Ganga) , Accession Number, Call Number and DOI ( For Institutional Repository)
- xvi. Rebind the physical volume of theses, if unbinding required for scanning.

**2. PHYSICAL FORMAT OF THE CONTENT FOR DIGITIZATION**

Majority of the theses are bound volumes in print or type written format and some are in CDs in .doc/docx/pdf formats. Some of them are old, fragile, deteriorating, rare and brittle and will have

charts diagrams, photographs, illustrations etc. In some cases, the pages of the theses have stain-marks and worm-marks and may have become translucent due to ageing. Proper care should be taken for handling the theses.

### 3. JOB SPECIFICATION

- i. The metadata works and indexing should be done by library professionals who are having at least degree in Library and Information Science.
- ii. The images are to be renumbered as per the page sequence. The original pagination format of each type of book / document has to be retained.
- iii. Most of the pages of the theses are in A4 size but in certain cases A3 and A5 size pages are in theses. In such cases that will be scanned and resized in A4 size for getting uniformity in the digital content.
- iv. Proper editing has to be done to the images to straighten the orientation of the content matter if there is any disorientation existing in the pages of the book / documents.
- v. The minimum resolution of the digitized images should be in 600 *dpi*. In case of certain theses, which are in precarious condition or brittle in nature, the system and processes should be well defined to ensure that there is no damage to the documents after the image capturing.
- vi. If required, the firm should have the capability to do a high-resolution scan of appropriate *dpi* and then do a loss-less compression and deliver appropriate output resolution of image as specified based on the condition of the documents subject to approval of QC.

### 4. OUTPUT SPECIFICATIONS FOR DIGITAL IMAGE

- i. The final output should be a TIFF for black and white, Gray scale or Color images format for all theses. Another output should be the PDF/A. Two copies for each document or book should be supplied in processed TIFF and PDF/A format along with the Metadata in XML format with the pages collated. Original sequence and page integrity should be maintained.
- ii. Uncompressed processed TIFF and PDF/A files should be devoid of digital noise, centering, skew, collating, and touch up (as is where is basis).
- iii. Quality policy: Quality policy should be applied to maximize readability and minimize file size.
- iv. Relevant metadata should be available in XML/ ASCII format for all digitized theses/ documents.
- v. The output images will be archived on external Hard Disc and 2 sets of Tape drives.
- vi. The firm should follow a standard naming convention for saved scans and its metadata.

### 5. STORAGE SPECIFICATIONS

- i. The format should be compatible with Shodhganga Repository. Also an institutional repository of PhD theses in Dspace shall be created in the server space provided by the Kerala University Library.
- ii. Digitized images should be archived in duplicate on reliable and best quality DVD. One DVD will be used as service copy and another one as master copy for preservation.
- iii. The data / database / web application is to be loaded in the storage area network/server as decided by the Kerala University Library.
- iv. Provision for creating backup copies of all files on servers and storage media and have an off-site backup strategy.

### 6. METADATA

- i. Metadata should be created for theses as per the specification of Shodhganga, Repository
- ii. Metadata information for each theses should have the following fields.

Sl	Fields	Scope of Work
1	Language	There are different languages on which Metadata to be prepared/ updated in English language. Languages are: English, Malayalam, Sanskrit, Tamil and other Indian Languages.
2	Title and subtitles, if any	There may be other synonymous/ related title/ subtitle of a Book/ Journal/ Newspaper which also has to be taken care of (to be entered) with the original "Title" field.
3	Researcher	Represents the "Name of the Researcher" of the Thesis..
4	Research Guide	Represents the "Name of the Researcher Guide(s)/ Research Supervisor



		(s)” of the Thesis
5	Keywords	Actually depicts the catching words, help to search the proper document easily. Five (5) to ten (10) keyword fields to be filled up
6	Subject	This is one of the most important fields of the thesis like keyword which will help user to find the right document. There are three (3) level of subject, those to be properly selected from the list provided or through chain indexing.
7	Faculty	Enter the name of the Faculty under the subject belongs
8	Department	Enter the Name of the Department of the University in which the Researcher belongs
9	Year	It actually represents the year of submission of the theses.
10	Call Number	Enter the Call number as given in the thesis (Class Number+ Book Number+ Collection Number)
11	Accession Number	Enter the Accession number as given in the thesis
12	Identifier	Digital object identification number (DOI )

#### 7. OTHER SPECIFICATIONS

- Accessibility:* Both online (through internet) and offline (through intranet)
- Indexing:* Provision for creating inverted file for researcher/ guide, title, subject, keyword indices etc..
- Search and Retrieval:* The digitized materials should support browsing, searching retrieving the contents in HTML pages. The digitized materials should be Book-marked for internal navigation.
- Printing:* Support page by page printing

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**Item No.05.41**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Students’ Discipline held on 30/09/2019 - approval of – reg.**

(SDC)

The minutes of the meeting of the Standing Committee of the Syndicate on Students’ Discipline held on 30/09/2019 is placed before the Syndicate for consideration and approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students’ Discipline held on 30/09/2019**

**Date                      :                      30/09/2019**  
**Time                      :                      2.00 pm to 6.30 pm**  
**Venue                     :                      University Senate Hall**

**Members Present**

1. Dr.K.G.Gopchandran (Convenor)                      Sd/-
2. Adv.Muralidharan Pillai G                                      Sd/-
3. Adv.B.Balachandran    Sd/-
4. Dr.K.B.Manoj    Sd/-
5. Prof.K.Lalitha    Sd/-
6. Dr.Mathew.V    Sd/-
7. Sri.Mohammed Yaseen    Sd/-
8. Sri.Jairaj . J    Sd/-
9. Sri.Arunkumar R    Sd/-

**Members Absent**

1. Dr.B.Unnikrishnan Nair
2. Smt.Renju Suresh

Out of the **44** candidates called for personal hearing, **29** candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty.

**The Recommendations of the Committee are as given in the list below :**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	<b>Joji Thomas</b>	S3 LLB Unitary Degree Course in Law, August 2019	Kerala Law Academy Law College, Thiruvananthapuram	Manuscript caught from candidate and handed over to the Additional Chief Superintendent was taken by the candidate	<b>To cancel the S3 LLB Exam of August 2019. Permitted to write the examination in next available chance for any semester exam</b>
	P5496/2019	Cand.Code : 47217551036			
2	<b>Vinayak Rajesh</b>	S6 B.Tech Civil Engg Branch, February 2019	Younus College of Engineering and Technology, Kollam	Manuscript found alongwith answersheet and answers in manuscript copied in to the answersheet (As reported by Addl. Examiner from CV Camp)	<i>Decision Pending</i>
	P5497/2019	Cand.Code : 14416124			
3	<b>Muhazin Hafis</b>	S4 B.Tech Civil Engg , July 2019	Younus College of Engineering and Technology, Kollam	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5498/2019	Cand.Code : 14416074			
4	<b>Akhil.S.P</b>	S4 Integrated B.Com LLB, March 2019	Sree Narayana Guru College of Legal Studies, Kollam	Scribbling in Answer Paper indicating Internal Marks of Candidate (As reported by Addl.Examiner from CV Camp)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	P5499/2019	Cand.Code : 15553004			
5	<b>Asha Jose</b>	III B.Com , April 2019	Christian College, Kattakkada	Copying from Calculator	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8431/2019	Reg.No.3031619 126			
6	<b>Sree Sankar.S.S</b>	III B.Com , April 2019	Christian College, Kattakkada	Writings on Hall Ticket Using Pencil	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8433/2019	Reg.No.3031619 071			
7	<b>Anugraha.K.A</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Printed Material	<b>To cancel the particular paper only . Permitted to write the examination in next available</b>
	A8434/2019	Reg.No.3031701 120			

					<b>chance for any exam</b>
8	<b>Jennifer.J</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8436/2019	Reg.No.3031701 148			
9	<b>Sajitha.S</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8439/2019	Reg.No.3031701 179			
10	<b>Sruthi.P.S</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the II B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
	A8440/2019	Reg.No.3031701 202			
11	<b>Vijo.Y</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8444/2019	Reg.No.3031701 098			
12	<b>Thomas Varghese</b>	II B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8445/2019	Reg.No.3031701 095			
13	<b>Renjith Raj.C</b>	III B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the III B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
	A8446/2019	Reg.No.3031601 144			
14	<b>Kiran.S.Raj</b>	III B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any exam</b>
	A8448/2019	Reg.No.3031601 101			
15	<b>Shiji.L</b>	III B.Com , April 2019	University College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper</b>

	A8449/2019	Reg.No.3031601 377			<b>only . Permitted to write the examination in next available chance for any exam</b>
16	<b>Adolf Antony</b>	III B.Com , April 2019	University College, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the III B.Com Exam of April 2019. Permitted to write the examination in next available chance for any exam</b>
	A8451/2019	Reg.No.3031601 010			
17	<b>Adithya Bhangi Mohanasudarsanan</b>	S4 BA English, July 2019	M.M.S.Govt Arts and Science College, Malayinkeezhu	Misbehaviour in Examination Hall (As reported by invigilator)	<b>To cancel the particular paper only . Permitted to write the examination in next available chance for any semester exam</b>
	S4654/2019	Reg.No.1301714 7017			
18	<b>Azeen Hussain.S</b>	S1 B.Com, April 2018	Govt. Sanskrit College, Thiruvananthapuram	Possession of Printed Material	<b>To cancel the S1 B.Com Exam of April 2018. Permitted to write the examination in next available chance for any semester exam</b>
	S4354/2018 (IIIrd Call)	Reg.No.0286617 2054			
19	<b>Ancy.M.J</b>	S2 B.Com ,May 2018	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy and Writings on Hall Ticket	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4367/2018 (IIIrd Call)	Reg.No.0286617 2646			
20	<b>Anas.S</b>	S6 B.Sc Mathematics, April 2019	MSM College, Kayankulam	Possession of Xerox Copy , Using Mobile Phone and Writings on Hall Ticket	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4570/2019 (IInd Call)	Reg.No.2201511 7035			
21	<b>Irshad.R</b>	S2 B.Com, May 2019	MGM College of Arts and Science, Kaniyapuram	Writings on Question Paper	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4625/2019 (IInd Call)	Reg.No.1591816 6013			
22	<b>Arya.A</b>	S5 B.Sc Physics, March 2019 (Mercy Chance)	TKM College of Arts and Science, Kollam	Writings on Handkerchief	<b>To cancel the particular paper only. Permitted to write the examination in next available</b>
	S4638/2019 (IInd Call)	Reg.No.230- 12140006			

					<b>chance for any semester exam</b>
23	<b>Aravind.D.B</b>	S2 BA English language & Literature, May 2019	VTMNSS College, Dhanuvachapuram	Writings on Back Side of Hall Ticket	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4640/2019 <b>(IInd Call)</b>	Reg.No.1301814 5037			
24	<b>Sona Fathima</b>	S1 Integrated B.Com LLB, December 2018	S.N.G.C.L.S , Kollam	Discrepancy Noted in Handwriting (Reported from CV Camp )	<i>Decision Pending</i>
	P5488/2019 <b>(IInd Call)</b>	Reg.No.4711655 3051			
25	<b>Muhammed Hashim</b>	III BA , April 2002	MSM College, Kayamkulam	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A6606/2 <b>(IInd Call)</b>	Reg.No.166352			
26	<b>Anandhu.A</b>	II B.Com, April 2019	Govt. College, Nedumangad	Possession of Manuscript	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8412/2019 <b>(IInd Call)</b>	Reg.No.3031721 005			
27	<b>Soorej.S</b>	II B.Com, April 2019	Govt.College, Kariavattom	Not Returned Answerscript bearing sl.no.77306 after the exam on 16.05.2019 as reported by the Principal	<i>Decision Pending</i>
	A8415/2019 <b>(IInd Call)</b>	Reg.No.3031602 216			
28	<b>Muhammed Shan.S</b>	II B.Com , April 2019	St.John's College, Anchal	Possession of Xerox Copy	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any exam</b>
	A8420/2019 <b>(IInd Call)</b>	Reg.No.3031640 058			
29	<b>Jibi John</b>	S1 B.Sc Mathematics, November-December 2018	University College, Thiruvananthapuram	One Page Torn from the Answerpaper (Reported from CV Camp by Additional Examiner)	<b>To cancel the particular paper only. Permitted to write the examination in next available chance for any semester exam</b>
	S4655/2019	Reg.No.220-17144054			

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved by deleting the Sl. Nos.2, 24 & 27.

**Item No.05.41.01**      ***Erroneous entry of candidate code in the answerscript and in the report of malpractice for the candidate Sri.Rahul.R.N- rectification-reg:-***

Sri. Rahul R.N (BA Economics) appeared for the first semester examination held in November 2018 at MG College, Thiruvananthapuram. The malpractice squad reported that he attempted malpractice by using reduced scripts during examination. The paper he appeared was 'Writings on Contemporary Issues' bearing the subject code EN1121. The serial number of the answer script is '421757'. The documents related to the malpractice were forwarded to the University and in the documents the register number of the candidate was noted as '15018118015'.

On receipt of the malpractice documents it was forwarded to SDC for further action. The Standing Committee of the Syndicate on Students' Discipline recommended to cancel the examination of paper EN1121 appeared by him.

The Section while intimating the above decision of the Standing Committee on Students' Discipline to the candidate, the discrepancy in the register number of the candidate was noticed. The actual register number of Sri. Rahul R N is '15018118014'. On further verification it was seen that the candidate himself has entered his candidate code erroneously in the answer book which was left unnoticed by the college. It is also pointed out in this regard that the candidate was permitted to appear for the exam provisionally by the Principal on the basis of a request submitted by the candidate wherein also the candidate code is seen wrongly entered.

Thus the candidate as well as the college officials erroneously noted the candidate code as '15018118015' and the same had been forwarded as such to the SDC. The error in the candidate code happened to be undetected by oversight. The same is regretted.

Even though the memo regarding the decision of the Standing Committee of the Syndicate on Students' Discipline was approved, it was not sent to Sri. Rahul R N since the error is reflected in all records.

**In the circumstances, the following may be considered:**

1. Without any change in the decision already taken on the malpractice case, the candidate code need to be corrected in the answer book which can be done only by the candidate.
2. The decision already taken and recorded against the earlier candidate code may be made applicable as such, under the corrected candidate code.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Students' Discipline for consideration and appropriate recommendation.

**Recommendations of the Committee :**

***The Committee considered the matter and recommended to verify whether the candidate to whom the register no.15018118015 actually belongs, was present for the first semester examination (Subject: Writings on Contemporary Issues) held in November 2018 at MG College, Thiruvananthapuram and if so verify his answerscript and report the marks scored by that candidate and place the corresponding findings alongwith the answerscript in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved.

**Item No.05.41.02**      ***The tampering found in Mark Lists forwarded by the Registrar of St.Peter's Institute of Higher Education and Research, Chennai for Verification of Genuineness against the candidates Sri.Sharon.K.Unni and Sri.Binson.T-Reg.***

Thirty applications were received from the Registrar of St.Peter's Institute of Higher Education and Research, Avadi, Chennai for verification of genuineness of Mark Lists of B.Tech candidates of University of Kerala without specifying the purpose of verification. As a reply to the query from the University regarding the purpose of verification, St.Peter's Institute informed that they are to verify the documents of students seeking migration to their institution for completion of a programme under credit system in their institution by the transfer of credits.

On verification of the thirty documents (30) received from St.Peter's Institute, the following observations were made by the concerned B.Tech tabulation sections EEII(M) and EEII(N) :

- a) These students had not passed the B.Tech Degree course,  
 b) Out of the thirty applications received , only twenty seven (27) were found to be genuine . Some irregularities were observed in the other three(3) applications related to the candidates Shajar.S, Binson.T and Sharon.K.Unni as mentioned below,  
 c) Irregularities observed with respect to the documents of the candidates Shajar.S, Binson.T and Sharon.K.Unni :

The copies of marklists submitted in respect of Sri.Shajar.S and Sri.Binson.T from St.Peter's Institute were having similarities (in serial number, candidate code(403/13412032) and branch of study of Mechanical Engg), with some contradictions to our University's regulations (wherein candidate code should be unique and serial number should not be repeated). It was found that the aforesaid candidate code rightly belongs to Sri.Binson.T (student of B.Tech, Mechanical Engg, SHM college of Engg, Kadakkal, 2013 admission) and it was confirmed that there is no candidate enrolled in the name Shajar.S in 2013 admission in Mechanical Engg by a detailed verification by the IT Cell (examination). But with regards to the copies of the marklists of Sri.Binson.T, they did not match with the details in our tabulation system as intimated by the IT Cell (examination).

Thus as these documents submitted were not found to be genuine the same was intimated to the Registrar of St.Peter's Institute of Higher Education and Research, Avadi , Chennai.

Further Sri.Binson.T submitted a separate application for verification of genuineness of his marklists (following the usual procedure), which were found to be tallying with our University records.

The copies of marklists submitted in respect of Sri. Sharon K Unni (candidate code: 411/14401049, student of B.Tech, Electrical and Electronics Engg, Govt.Engg College, Barton Hill, 2014 admission) from St.Peter's Institute of Higher Education and Research, Avadi, Chennai were found not matching with the details in our tabulation system. Hence the candidate Sri. Sharon K Unni was directed by the University of Kerala to submit the original marklists for verification. The candidate submitted the original marklists of the S4, S5 and S6 semesters only but failed to submit the original marklists of the earlier S1, S2 and S3 semesters. However the candidate has applied for additional marklists of the earlier S1, S2 and S3 semesters.

Very serious irregularities including forgery and misuse of academic documents issued from University of Kerala were observed and it was noted that credits are being transferred for completion of programme for candidates who have not passed B.Tech programme from this University. As reported by the tabulation sections, the Genuineness certificate can be issued to the failed candidates provided the application for the same is submitted remitting a fee of Rs.1000/- and the submitted documents tally with our University records. In view of the above findings, the matter was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendations.

The Standing Committee of the Syndicate on Examinations held on 08.11.2018 considered the matter and recommended to issue Genuineness Certificates to the candidates as per norms and further recommended that the matter regarding the forgery of marklists noticed in r/o Shajar.S, Binson.T and Sharon.K.Unni be referred to the Standing Committee of the Syndicate on Students' Discipline . Considering the urgency of the matter, these recommendations were approved by the Vice-Chancellor which was resolved to be noted by the Syndicate held on 16.11.2018 vide item no.07.54.10.

Candidates Binson.T and Sharon.K.Unni were called for a personal hearing before the Standing Committee of the Syndicate on Students'

Discipline based on the resolution of the Syndicate as mentioned above, however the candidate Shajar.S was not called for the same as the concerned B.Tech tabulation section EEII(N) had remarked (as mentioned above) that there is no such candidate enrolled in 2013 scheme in Mechanical Engineering branch .

The candidate Sharon.K.Unni was present for hearing on 12.02.2019. As per his written statement submitted before the Committee, he admitted that he had submitted fake fifth semester and sixth semester B.Tech marklists which were manipulated by himself and submitted in St.Peter's Institute of Higher Education and Research, Chennai .

The other candidate Binson.T informed over phone that he has not received any communication for attending the personal hearing scheduled on 12.02.2019 and hence he requested to attend the personal hearing on 13.02.2019. The committee considered his request and permitted him

to attend the hearing on 13.02.2019. The candidate was present for hearing on 13.02.2019. In his written statement submitted before the Committee, the candidate stated that he was a student of SHM College of Engineering, Kadakkal (2013-2017) and he had forwarded his B.Tech marklists to an agent in order to transfer the credits to St.Peter's Institute of Higher Education and Research, Chennai. The candidate had also stated that the agent manipulated his marklists without his permission and he was not aware of the manipulation.

The Committee after hearing both the candidates recommended that the genuineness of marklists can be issued only on submission of marklists issued by the University and to impose a fine against both the candidates Binson.T and Sharon.K.Unni for manipulating the marklists issued by the University. The committee also viewed seriously the issue related to the fake marklists forwarded from St.Peter's Institute of Higher Education and Research, Chennai for genuineness verification and hence recommended to report the matter to Higher Education Department of Government of Kerala. The recommendations of the Committee related to the personal hearing held on 12.02.2019 were initially referred by the Syndicate held on 19.02.2019 (vide item no.05.23) to the Standing Committee of the Syndicate on Examinations, however this resolution was later corrected and the above recommendations by the Committee were approved by the Syndicate held on 28.03.2019(vide item no.07.01). However the recommendations of the Committee related to the personal hearing held on 13.02.2019 were approved by the Syndicate held on 19.02.2019 (vide item no.05.23) itself.

As the quantum of fine to be imposed against Sri. Sharon K Unni and Sri.Binson.T was not fixed, a note to the Standing Committee of the Syndicate on Students' Discipline in this regard was forwarded by the concerned B.Tech tabulation sections EEII (M) and EEII (N) . The matter was placed before the Standing Committee of the Syndicate on Students Discipline held on 02.08.2019 for consideration and appropriate recommendations.

The Committee considered the earlier decisions in imposing a fine of Rs.25000 on a candidate Sri.Bobby mathews related to his forgery of the marklist (item no.06.04 of the minutes of Syndicate meeting held on 02.11.2018) issued by the University and imposing the same fine on another candidate Smt.Remya.R.Nair (item no.08.60 of the minutes of Syndicate meeting held on 30.04.2019) also related to the forgery of marklist issued by the University. Hence the Committee recommended to impose a fine of Rs.25000 each on Sharon.K.Unni and Binson.T for tampering with their B.Tech marklists issued by the University. The Syndicate held on 31.08.2019 discussed the matter in detail and observed that the earlier decisions of the cases of Sri.Bobby Mathews and Smt. Remya.R.Nair quoted have no relevance to the present case as in those earlier cases there were no intention of tampering of documents for getting personal benefits by them. The meeting observed, that in the present case Sri. Sharon K Unni and Sri.Binson.T have tampered the marklists for gaining personal benefits. The Syndicate resolved to refer the item regarding the issue related to the tampering of the marklists by Sri.Binson.T and Sri.Sharon.K.Unni to the next Standing Committee of the Syndicate on Students Discipline for further perusal.

The matter is therefore placed before the Standing Committee of the Syndicate on Students Discipline for consideration and appropriate recommendations.

**Recommendations of the Committee :**

*The Committee considered the matter and recommended to seek legal opinion from the Standing Counsel of the University on the above issue as the matter involves an institution outside the jurisdiction of this University and situated outside the state of Kerala. The Committee further recommended to place the legal opinion of the Standing Counsel in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved.

**FURTHER RESOLVED** to debar the Candidate Sri. Sharon K Unni and Sri.Binson.T permanently.

**Item No.05.41.03**

***Suspected malpractice reported in S6 B.Tech Examination, February 2019 - Sri.Vinayak Rajesh, Younus College of Engineering and Technology, Kollam - Reported by Additional Examiner from CV Camp – Reg.***



Smt.Jisha.S.V (Assistant Professor in Civil Engg.Branch, Mar Baselious College of Engineering and Technology,Nalanchira,Thiruvananthapuram) who valued the answerscripts of the sixth semester B.Tech degree examination,February 2019 (Civil Engg.Branch, Subject : Design of Reinforced Concrete Structures) has reported that a manuscript of A4 sheet paper was found attached with the answerscript with false no.452660. She has also reported that all the answers of that A4 sheet manuscript were copied in that answerscript and all other answers were perfectly written by the candidate which appear to be text book copy and hence is suspected to be a case under the purview of malpractice.The above mentioned answerscript (false no.452660) belongs to the candidate Sri.Vinayak Rajesh (Civil Engg.Branch, C and.Code.14416124, Younus College of Engineering and Technology, Kollam). He was called for personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 30.09.2019. He denied his involvement in the suspected malpractice and submitted a written statement in this regard.

**Recommendations of the Committee :**

*After hearing the candidate, the committee recommended to hear the valuer Smt.Jisha.S.V in the next Committee meeting before taking a final decision. It was also recommended to place the details of the subjectwise marks secured by the candidate Sri.Vinayak Rajesh for various semester examinations, in the next meeting of the Standing Committee of the Syndicate on Students' Discipline for verification.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved.

**FURTHER RESOLVED** to authorize the Pro-Vice-Chancellor to hear the valuer Smt.Jisha.S.V, Assistant Professor in Civil Engg.Branch, Mar Baselious College of Engineering and Technology, Nalanchira,Thiruvananthapuram.

***Item No.05.41.04 S1 Integrated B.Com LLB Examination, December 2018 - Candidate Smt.Sona Fathima, S.N.G.C.L.S. Kollam-Discrepancy noted in handwriting in the answerscript (Reported from CV Camp)-reg.***

As per the report submitted by the Additional Examiner Sri.Salimkumar.M.K (Assistant Professor,CSI Institute of Legal Studies,Parassala,Thiruvananthapuram), while valuing the answerscripts of the subject 'Legal Language and Legal Writing' of First Semester Integrated B.Com LLB exam,December 2018, one of the answerscripts bearing false no.373397 shows difference in handwriting. This answerscript belongs to the candidate Smt.Sona Fathima (Reg.No.47116553051, S.N.G.C.L.S. Kollam).The candidate was present for personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 30.09.2019. The Committee directed the candidate to write on a sheet of paper, from which it was observed that the handwriting was not matching to the handwriting in the original answerscript with false no.373397. In her statement submitted before the Committee, the candidate Smt.Sona Fathima denied having committed any sort of malpractice.

**Recommendations of the Committee :**

*The Committee after hearing the candidate recommended to keep the final decision on this issue pending.The final decision can be taken only after examining the other answerscripts of the candidate Smt.Sona Fathima related to the S1 Integrated B.Com LLB Examination, December 2018 , in the next meeting of the Standing Committee of the Syndicate on Students' Discipline.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved.

***Item No.05.41.05 Second Year B.Com Degree Examination, April 2019 - Non-submission of answerscript by the candidate Sri.Sooorej.S after the examination, as reported by the Principal, Govt.College, Kariavattom - reg.***

The Principal, Govt.College,Kariavattom had reported that the candidate Sri.Sooorej.S (Second Year B.Com Examination, April 2019, Reg.No.3031602216) had not returned the answerscript bearing serial no.77306 to the invigilator after the exam on 16.05.2019. The Principal had also reported that a complaint in this regard was filed at 5pm on that day itself at the Kazhakoottam Police Station. In view of the above, a memo dtd.20.06.2019 was sent to the candidate from the University

office directing him to surrender the said answerscript before the Controller of Examinations. In response to this memo, the candidate Sri.Soorej.S forwarded a letter dtd.28.06.2019 intimating that the said answerscript was handed over to the invigilator after the completion of this exam on that day itself.

The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 02.08.2019, however he remained absent for the same. In this context the Committee recommended to give him one more chance to attend the personal hearing in the next committee meeting. This recommendation of the Committee were placed in the Syndicate meeting held on 08.08.2019 (item no.02.72), which referred it to be placed in the next Syndicate meeting. Accordingly the above recommendation was placed in the Syndicate held on 31.08.2019 (item no.03.51) and approved.

Based on the above recommendation of the Committee the candidate was again called for a personal hearing conducted on 30.09.2019. As per his written statement submitted before the Committee, the candidate Sri.Sri.Soorej.S reiterated his earlier stand of having handed over the answerscript to the invigilator after the completion of the exam on 16.05.2019 itself.

**Recommendations of the Committee :**

*After hearing the candidate Sri.Soorej.S , the Committee recommended to keep the final decision on this issue pending and to direct the Principal, Govt.College, Kariavattom to inform the present status of the complaint filed in this regard at Kazhakoottam Police Station. The Committee also recommended to place the details of the marks secured by this candidate subject wise for all the exams written by him, in the next meeting of the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 30/09/2019, be approved.

**Item No.05.42 Minutes of the meeting of the Standing Committee of the Syndicate on Planning &Development held on 03.10.2019 - Approval of - reg.**

**(Pl.G)**

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on 03.10.2019 at 2 pm (Copy of the Minutes appended).

In order to initiate immediate action the recommendations on item number 01 has been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendations on item number 01 invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019 are placed before the Syndicate for approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019 at 02.00 pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

**Members**

- |     |   |        |
|-----|---|--------|
| 1.  | Adv.A.Ajikumar, Convener                      | Sd/    |
| 2.  | Adv.K.H.Babujan, Member, Syndicate.           | Absent |
| 3.  | Dr.S.Nazeeb, Member, Syndicate.               | Sd/    |
| 4.  | Dr.K.B.Manoj, Member, Syndicate.              | Absent |
| 5.  | Sri.B.P.Murali, Member, Syndicate.            | Sd/    |
| 6.  | Adv.Muralidharan Pillai.G, Member, Syndicate. | Absent |
| 7.  | Sri.Bijukumar. G, Member, Syndicate.          | Sd/    |
| 8.  | Sri.Jairaj. J, Member, Syndicate.             | Sd/    |
| 9.  | Dr.K.G. Gopchandran, Member, Syndicate.       | Sd/    |
| 10. | Dr. Vijayan Pillai. M, Member, Syndicate.     | Sd/    |
| 11. | Sri.Viswan Padanilam, Member, Syndicate.      | Sd/    |
| 12. | Sri.Arun Kumar. R, Member, Syndicate.         | Sd/    |

The Director (P&D), Deputy Registrar (P&D), The University Engineer, Sri.Ramesh (Assistant Executive Engineer), Smt. Bindu.A (Assistant Engineer), were also present in the meeting.

The meeting began at 02.30 pm

**Item No.05.42.01 Modernization of University Libraries- Vertical extension to Kerala University Library, Palayam –Imposing fine to the civil contractor – reg. (Pl.G)**

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs.6,55,00,000/- (Rupees Six Crore Fifty five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs 1.5 crores each has been allocated for Building (Palayam) and renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014.

The detailed estimate amounting to Rs. 2,60,00,000/- (Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015. The work was awarded to the contractor, Smt. Santhamma on 10.02.2016. The site was handed over on 29.02.2016 with a time of completion of 300 days which expired on 28.12.2016.

The meeting of the Syndicate held on 06.02.2018, vide item No.32.32.03 considered the delay occurred from the part of the consultant and the contractor in completing the work and resolved

1. To impose fine for delay to the consultant M/s Habitat Technology Group for 141 days from 25.12.2016 to 14.05.2017 for first extension.
2. To impose fine to the contractor for second extension from 15.05.2017 to the completion of work.
3. To authorize the University Engineer to arrange the electrical work required for completing the civil work like false ceiling, tiling etc on quotation basis as the amount towards this comes under the purview of the University Engineer.

Now the University Engineer vide letter No.DB1/Lib-Extn/2019-20 dated 23-09-2019 has reported the following:

Fine has been imposed to the consultant M/s Habitat Technology Group for first extension.

The Assistant Executive Engineer concerned has submitted the final bill and reported that the civil works were completed on 18.06.2018 and the work excluding false ceiling works were completed on 12.01.2018. The false ceiling work could only be carried out after executing the concealed wiring. Based on the Syndicate decision mentioned above the electrical works were carried out on quotation basis.

As per the Syndicate decision the calculation of fine is prepared as follows.

Sl No.	Particulars	Fine Calculation	Amount (Rs)
1	Being second extension 25% 300 days ie, 75 days.	15.05.2017 to 02.08.2017	1,00,000/- (Max)
2	Liquidated damages for remaining period upto 12.01.2018 ie, 163 days.	$\frac{1,26,07,978 \times 0.1 \times 163}{100 \times 7}$	2,93,585/-
<b>Total</b>		<b>: 3,93,585/-</b>	

The Assistant Executive Engineer concerned has remarked the following also,

The work was awarded to the contractor Smt.Santhamma on 10.02.2016 with a time limit of 300 days for completion. Usually time of completion of a work is calculated considering the following elements.

- Time of procurement of various approved quality materials from market at a reasonable price.
- Time for arranging skilled workers for executing the work.
- Executing various works in the order of priority.

This work in particular was a construction over the second floor of the Library building with fiber glass shingle roofing over the steel roof truss. Roof truss work and roofing items share the major part of the contract amount which comes to Rs.32,27,204/- and which is around 26.50 % of the total amount of executed works. More over all the finishing works such as plastering wall, painting, vitrified tile flooring, false ceiling, joineries etc. could be done only after providing the roof.

In addition to this, details of lift room, stair and step, construction details of Kiosk etc were received from the consultant M/s Habitat Technology Group only on 18.01.2017 (after the expiry of agreed time of completion). Volume of executed work for the construction of Kiosk work out to Rs.4,00,204/-. As such the total value of works carried out after the agreed date of completion comes around Rs.71,42,807/- (excluding stair and lift rooms works) which is about 59% of total amount of work. Since the major share of the work has been executed after the agreed time of completion, because of the delay occurred in the issuance of drawings, by the consultant, proportionate increase in the period of completion with out fine needs to be considered on justifiable grounds. Accordingly the fine amount recalculated by the Assistant Executive Engineer and forwarded by the University Engineer is detailed below.

Sl.No	Particulars	Fine Calculation	Amount(Rs)
1	Time allowed – 300 days	-----	-----
2	59% of 300 days – 177 days	-----	-----
3	177 days extension	From 01.03.2017 (date of issue of drawing) to 24.08.2017	-----
4	Second extension	75 days from 25.08.2017 to 07.11.2017	1,00,000/-
5	Liquidated damages	$\frac{1,26,07,978 \times 0.10 \times 66}{100 \times 7}$	1,18,875/-
	<b>Total</b>		<b>2,18,875/-</b>

The University Engineer has requested that the decision regarding imposing fine may be taken considering the above facts.

In these circumstances, the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Recalculation of fine to be imposed to the contractor, Smt. Santhamma in connection with the vertical extension to the Kerala University Library, Palayam.

#### **Recommendations**

1. To entrust a Sub-Committee of the Standing Committee of the Syndicate on Planning & Development comprising of Adv.A.Ajikumar, Convener (SC on P&D), Dr.S.Nazeeb, Sri.Jairaj J, Sri.Arun Kumar R (Members, Syndicate) to a conduct a hearing of the contractor and consultant of the work on 11.10.2019 at 2.30 pm in the Syndicate room.
2. To direct the University Engineer to submit a detailed report regarding the matter in the hearing.
3. To place the item before the Syndicate along with the minutes of the hearing.
4. To approve the above recommendations by the Vice-Chancellor invoking the provision under section 10 (13) of KU Act 1974.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be noted.

#### ***Item No.05.42.02 Budget Speech 2018-'19-Construction of new indoor shuttle court and waiting shed near F type quarters at Kariavattom Campus.–Reg.***

***(Ad.BI)***

As envisaged in budget speech 2018-19, the University Engineer vide letter No.DB2/ISC-WS/F/19 dated 25/07/2019, has forwarded an estimate prepared by AEE II on the construction of new indoor shuttle court and waiting shed near F type quarters at Kariavattom Campus. The total estimate cost based on 2016 CPWD DSR with a cost index of 37.93% for TVM including 12% G.S.T comes to Rs.7,80,000/- (Rupees Seven lakh and eighty thousand only). The estimate amount also includes Rs.50,000/- (Rupees Fifty thousand only) for electrical works and Rs.30,000/- (Rupees Thirty thousand only) for unforeseen items. The dimensions of the shuttle court have been verified by the Director, Physical Education. The expenditure on this regard may be debited to the head of account "Part I-non plan J works-MH 65 works non plan 10/5330 Construction and maintenance of staff quarters" provided in the current year's budget estimates of the University.

The said estimate furnished by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To approve the estimate submitted by the University Engineer amounting to Rs.7,80,000/- (Rupees Seven lakh and eighty thousand only) prepared based on 2016 CPWD DSR with a cost index of 37.93% for TVM including 12% G.S.T for the construction of Shuttle court and waiting shed near F type quarters at Kariavattom Campus.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.03**      ***Department of Chemistry– Estimate for laying tiles on the corridor of the floors and labs and work benches in the Department– approval of-reg.***

***(PLAI)***

The Government vide G.O. (Rt.) No. 973/2017/H.Edn. dated 17/06/2019 had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of Rs.27,00,00,000/- (Rupees Twenty seven crores only) with indicative Budget of Rs. 3,50,00,000/- (Rupees Three Crore fifty lakh only) for the Scheme- component ‘Infrastructure and Laboratory Development’ for the year 2019-20. An amount of Rs.13,00,000/- (Rupees Thirteen lakh only) from this provision has been allocated to the Department of Chemistry, vide Minutes of the Meeting of the Syndicate held on 28/03/2019 (Item No. 07.13.15).

Now, the Head, Department of Chemistry, vide letter no. DC/312/2019 dated 30.08.2019 has forwarded a detailed estimate amounting to ₹13,00,000/- (Rupees Thirteen lakh only), (including GST), prepared by the University Engineer, towards the civil works in connection with “Laying of tiles and painting in the Department”, based on DSR 2016 with 37.93% cost index for Thiruvananthapuram District. The estimate includes 12% GST (Rs.1,37,486/-) and lumpsum provision of Rs.16,800/- for plumbing works. The Head of the Department has requested to obtain administrative sanction for the above work, debiting expenditure from the aforementioned amount of Rs.13,00,000/- allocated to the Department under the Scheme Component ‘Infrastructure and Laboratory Development’.

In this context, the proposal is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

**Recommendation**

To approve the detailed estimate for civil works amounting to ₹13,00,000/- (Rupees Thirteen lakh only), including 12% GST (Rs.1,37,486/-) and lumpsum provision of Rs.16,800/- for plumbing works, prepared by the University Engineer, based on DSR 2016 with 37.93% cost index for Thiruvananthapuram District, in connection with Laying of tiles and painting in the Department of Chemistry.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.04**      ***Allotment of space for various Departments in the O.N.V. Memorial Building-reg.***

***(Ad.BI)***

As per the orders of the Registrar to shift the five Departments to the O.N.V Memorial Building on or before 30-09-2019, the Director, School of Indian Languages, vide letter nil dated has submitted the suggestions made at the meetings in this regard and also forwarded a list of re-arrangements to be made, for administrative sanction (Copy of the letter and the list appended). It may be noted that the earlier allotment was made on the basis of the recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.10.2018, as approved by the Syndicate on at its meeting held on 02.11.2018.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendations**

1. To approve the suggestions made at the meeting held by the Pro-Vice-Chancellor with the HoD's to rearrange the allocation of space according to the convenience of each department.
2. To revise the U.O.No.Ad.BI(3)868/2015/29 dated 01.01.2019.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.05      *Horticorn stall functioning at University Stadium premises- Extension of lease period -reg.***

***(Ad.BI)***

Horticorn stall is functioning at University Stadium premises opposite to the Public library, Thiruvananthapuram on lease rent basis w.e.f 2013 @ Rs. 3,700/- per day + applicable GST Vide letter no. 3839/P/14/HPDC/71 dated 10.01.2019, the Managing Director, Horticorn, had requested to extend the lease with the existing terms and conditions, and to reduce the rent as Horticorn being a Public sector undertaking. Thereafter, the Managing Director, Horticorn, vide letter no.3839/P/14/HPDC/1091 dt. 24.07.2019 had intimated that as the Horticorn is in severe financial crisis and they were not in a position to remit the entire lease rent for the period from 01.01.2018 to 31.12.2018, in one instalment and requested to permit them to remit the lease rent in twelve instalments. The section contacted Horticorn management over phone and later, the Managing Director, has forwarded a cheque for Rs. 14,31,530 /- (Rupees Fourteen Lakh Thirty One Thousand Five Hundred and Thirty Only) towards the rent of Horticorn stall for the period from 01.01.2018 to 31.12.2018 and the same has been credited to the KUF account.

It may be noted that the Horticorn stall presently functions at the University Stadium Premises without executing a lease deed, at a daily rent basis and the lease rent from 01.01.2019 to till date is due to the University. Also, the rent has to be renewed with effect from 01.01.2019.

The matter of lease rent reduction as required by the Horticorn and the fact that lease rent at renewed rate from 01.01.2019 was considered by the Syndicate, at its meeting held on 31.08.2019 and it was resolved to refer the item to the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation**

To extend the lease period upto December 2019 at the existing rate of Rs.3700/- per day+ applicable GST.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.06      *Department of Demography – Supply and installation of Air Conditioners – Sanction for accepting single tender – reg.***

***(PLAI)***

Sanction has been accorded by the Vice- Chancellor, vide U.O No. Pl.A1/Demo/ 4235/18 dated 02.03.2019, to approve the estimate submitted by the University Engineer amounting to Rs.1,35,000/- (Rupees One lakh thirty five thousand only), for the supply and installation of two numbers of Air Conditioners in the HOD's room of the Department of Demography.

Now, the University Engineer vide letter no. DB2/DPHY-AC/2019-20 dated 25.09.2019 has informed that tenders were invited accordingly and as no bids were received in the first tender, retenders were floated giving wide publicity through University website and publishing the tender notice in dailies having wide circulation. The retender was opened on 27.08.2019 and only a single firm "M/s. Maxsel Agencies" offered their quote amounting to Rs.1,10,880/- (Rupees One lakh ten thousand eight hundred and eighty only). The quoted amount is 5.15% below the tendered PAC of Rs. 1,16,900/- (Rupees One lakh sixteen thousand and nine hundred only). The University Engineer has also informed that the estimate was prepared based on market rate and since the amount quoted is

5.15% below the PAC, the same is reasonable. It is further informed that, as per the G.O.(P) No. 324/2015/Fin dated 30/07/2015, a single bid during re-tender shall be accepted only with the approval of a Committee.

Therefore, the University Engineer has requested sanction to accept the single bid amounting to Rs. 1,10,880/- (Rupees One lakh ten thousand eight hundred and eighty only) received from M/s. Maxsel Agencies, in connection with the "Supply, installation & commissioning of Air Conditioners, in the Department of Demography", for the speedy implementation of the work.

In this context, the matter may be placed before the Standing Committee of Syndicate on Planning and Development for consideration and recommendations.

**Recommendation**

To accept the single bid amounting to Rs. 1,10,880/- (Rupees One lakh ten thousand eight hundred and eighty only) received from M/s. Maxsel Agencies, in connection with the Supply, installation & commissioning of Air Conditioners, in the Department of Demography, as per the existing rules.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

***Item No.05.42.07 Budget Speech 2019-2020-Orchard plantation at Kariavattom Campus-reg. (Ad.BI)***

The Syndicate at its meeting held on 28.03.2019 has resolved to agree to the recommendation of the Budget Implementation cell to authorize the Joint Registrar, Campus Administration in consultation with the Director, Centre for Biodiversity, to submit a report on the implementation of the item regarding the orchard plantation at Kariavattom campus, and to place it before the meeting of the Standing committee of the Syndicate on Planning and Development.

Accordingly, the Joint Registrar Campus Administration has forwarded the proposal entitled 'Eco-restoration of Kariavattom Campus –Systematic development of an orchard of fruit bearing trees eradicating the exotic plantations', prepared by the Director, Centre for Biodiversity.

As per the orders of the Vice chancellor, the above proposal is placed before the Standing committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation**

To entrust a Sub-Committee of the Standing Committee of the Syndicate on Planning & Development comprising of Adv.A.Ajikumar, Convener (SC on P&D), Dr.S.Nazeeb, Dr.K.G. Gopchandran and Sri.BijuKumar G. ( Members, Syndicate) for site identification.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

***Item No.05.42.08 Budget Speech 2019-2020-Conservation of Ponds: Enabling of fields for cultivation – reg. (Ad.BI)***

The Syndicate at its meeting held on 28.03.2019 has resolved to agree to the recommendation of the Budget Implementation cell to authorize the Joint Registrar, Campus Administration to submit a proposal on the item regarding the Conservation of Ponds: Enabling of fields for cultivation, and to place it before the meeting of the Standing committee of the Syndicate on Planning and Development. Accordingly, the Joint Registrar Campus Administration has forwarded the proposal for the Paddy Cultivation in the existing paddy fields in the Kariavattom Campus.

As per the orders of the Vice Chancellor, the above proposal is placed before the Standing committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation**

To approve the proposal forwarded by the Joint Registrar Campus Administration, for the Paddy Cultivation in the existing paddy fields in the Kariavattom Campus.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.09      Solar Energy Campus Project -reg.**

**(Ad.BI)**

The Syndicate at its meeting held on 28.03.2019 has resolved to agree to the recommendation of the Budget Implementation cell to authorize the Joint Registrar, Campus Administration in consultation with the Electrical Engineer to submit a report on the implementation of the item regarding the Solar Energy Campus Project, and to place it before the meeting of the Standing committee of the Syndicate on Planning and Development and sanction has been accorded by the Vice Chancellor on the same.

Accordingly, the Joint Registrar Campus Administration has forwarded the proposal for the Solar Energy Campus Project.

As per the orders of the Vice chancellor the matter is placed before the Standing committee of the Syndicate on Planning and Development for consideration and appropriate recommendations.

**Recommendation**

1. To place the matter before the the Standing committee of the Syndicate on Planning and Development after obtaining a report on the matter from ANERT
2. To entrust an expert panel comprising of Dr.S.Sankararaman, Department of Nanoscience and Nanotechnology, Dr.V.Biju, Department of Physics and Dr.S.Mohammadhu Aboobakar Shibili, Department of Chemistry to study about the project and submit a report within one month.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**Item No.05.42.10      Construction of Dormitory in the fourth floor of Women's Hostel at Kariavattom Campus-reg.**

**(Ad.BI)**

The University Engineer vide letter No.DB2/SC-DORTRY/2019 dated 18.09.2019 has forwarded an estimate amounting to Rs.1,20,00,000/- (Rupees One Crore Twenty Lakhs only) for the construction of dormitory in the fourth floor of the SC Women's Hostel, prepared by the Assistant Executive Engineer II, based on the recommendation of the Hostel Monitoring Committee.

The estimate of the civil work prepared in Price Software based on 2016 DSR with a cost index of 37.93% for Thiruvananthapuram comes to Rs.1,05,00,000/- (Rupees One Crore Five Lakhs only). The estimate includes a LS provision of Rs.10,00,000/- for electrical works and Rs.5,00,000/- for providing shelves. It is also noted that the total area of the dormitory is 655 sq.m. The estimate also includes provisions for roofing G.I pre painted sheet on tubular frame work and RCC slab roof for placing water tanks on roof and solid block masonry for the walls, teak wood frames and shutters for doors, water supply and sanitary fittings etc.

The estimate amounting to Rs.1,20,00,000/- , for the above work is submitted for administrative sanction debiting the expenditure to Head of Account Part I Non Plan –J-Works-10/5310 construction and maintenance of Hostel provided in the current year's budget estimate of the University.

As per the orders of the Vice Chancellor the estimate for the aforesaid work is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**Recommendation**

To place the estimate for the construction of dormitory in the fourth floor of the Women's Hostel (funded by SC department) before the Technical Committee.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.



**Item No.05.42.11      *General maintenance work of the General hall building in the KUCTE Kulakkada–Single tender-Reg-***

**(Ad.BI)**

The University Engineer has informed that as per the U.O No. Ad.BI(1)/822/2015/030 dated 16.10.2018, an estimate amounting Rs.17,80,000/- (Rupees Seventeen lakh and eighty thousand only) was sanctioned for the renovation of buildings in KUCTE, Kulakkada. Accordingly tenders were invited with PAC Rs.16,06,840/- (Rupees Sixteen lakh six thousand eight hundred and forty only) for the said work and a single tender received from Sri.L.Thomas,Kulakkada with quoted amount of Rs.16,06,006/- (Rupees Sixteen lakh six thousand and six only), ie 0.052% below the estimate amount.

The University Engineer, has also informed that on scrutiny of the rate quoted by the contractor are on higher side for majority of items ie.more than DSR+25%, where as for some other items the offered rates are very less than the estimate rate.For eg.for schedule item No.1.04 in part-I, schedule rate as per DSR is Rs.1,03,112.2/m<sup>3</sup>, but the contractor has offered a rate of Rs.9500/m<sup>3</sup>. Butfor the same item in part-II he has offered the rate of Rs.95000/m<sup>3</sup>. In general the tender seems to be not in order. As per G.O.(P)No.54/2019/FIN dated 04.05.2019, negotiation shall be done with LI only to reduce the higher quoted rate so as to explore the possibility for bringing them within DSR+10% tolerance limit or LMR,whichever is lower. Hence a negotiation was conducted with the contractor and he informed that he is not ready to reduce his quoted rate due to hike in cost of material and labour charge in the market. Also he informed that there is a mistake happened from his part while quoting the rate in part-I for item No.1.04. As per KPWD rule, if there exist different rates for similar items in different appendix of a schedule, only the lowest rate will be applicable for all the Appendices. if so the total quoted amount falls to Rs.10,63,235/- (Rupees Ten lakhs sixty three thousand two hundred and thirty five only) which is 33.837% below the estimate rate. The University Engineer has also recommended that a negotiation shall be conducted with the contractor at the meeting of the Standing Committee.

Hence, the said single tender submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

1. Not to approve the single tender and to release EMD to the contractor as per norms.
2. To invite open quotations.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl. No.1 of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved  
**FURTHER RESOLVED** to invite re-e-tender.

**Item No.05.42.12      *ORI & MSs Library - Re-laying of the Roofing with Railway Pattern tiles- Sanction for inviting quotations, waiving tender formalities – reg.***

**(Pl.AI)**

Sanction has been accorded by the Vice-Chancellor, vide U.O.No.P1.A1/3346/ ORI&MSSL/18 dated 30/10/2018, to approve the estimate submitted by the University Engineer, prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram District (including service tax @ 10.5% for new work) for “Relaying the Roofing with Railway Pattern tiles in the ORI & MSS Library”, for an amount of `15,00,000/- (Rupees Fifteen lakh only), debiting the expenditure from the **State Plan Grant** for the year **2018-19** sanctioned to the Department, under the Scheme-component 'Infrastructure and Laboratory Development'.

Now, the University Engineer vide letter No. DB2/ORI & MSS/18 dated 26.09.2019 has informed that though e-tenders were floated for the above work, by giving wide publicity in two leading dailies, no tenders were received. Hence, retenders were floated for the same and inspite of retendering twice, no tenders were received for executing the proposed works. The University Engineer has also reported that the tiled roof of the building is leaking and urgent maintenance of the

building is required for preventing the leakage and for the timely utilization of the funds sanctioned for the same.

Therefore, considering the urgency of the situation, the University Engineer has requested sanction for inviting quotations, waiving tender formalities, for arranging the timely execution of the works with regard to "Relaying the roofing with Railway Pattern Tiles" in the ORI & MSS Library.

In this context, the proposal is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendations.

**Recommendation**

To approve the request of University Engineer for inviting quotations, waiving tender formalities, for arranging the timely execution of the works with regard to "Re-laying the roofing with Railway Pattern Tiles" in the ORI & MSS Library, considering the urgency of the situation.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, be approved.

**FURTHER RESOLVED** that the Technical Committee shall inspect the site and take appropriate action.

**ALSO RESOLVED** to entrust the Standing Committee of the Syndicate on Planning and Development and the Syndicate Members from the Kariavattom Campus to submit a proposal for revamping ORI&MSS Library.

**Item No.05.42.13      *Shifting of UIT Regional Centre, Vallakkadavu to another Building- reg;***  
**(Ad.A VII)**

UIT Regional Centre, Vallakkadavu was started functioning on 2017-2018 academic year in the Yatheem Khana Shopping Complex, Vallakkadavu. Due to the lack of basic infrastructural facilities such as computer lab, library and toilets at the centre, the students and their parents requested to change the location of the centre from Yatheem Khana Shopping Complex to another suitable place. Also, the Principal, UIT Vallakkadavu forwarded a request for shifting the centre to another convenient space in the surrounding area as the management of the complex had informed her to shift the institution to some other place. Then the Principal was instructed to find out a suitable building for functioning of the centre in consultation with the representatives of the locality and PTA members. In consequent to this, the Principal forwarded a new proposal to shift the centre to the premises of Govt. L P School, Shambuvattom, Madhavapuram, which is not functioning for years and the space is unoccupied.

As per GO.(Rt)No.3334/2019/GEDN dated 20/08/2019, sanction has been accorded by the state Government to use temporarily, the building and premises of the L P School at Madhavapuram, Shambhuvattom, for the functioning of UIT, Vallakkadavu by retaining the ownership of the abovesaid land and building in the Govt.

As per the resolution of the Syndicate held on 31.08.2019, vide special item 1, Dr.K.G.Gopchandran, Prof. K.Lalitha (Members, Syndicate) and Sri.Ramesh T.S, Assistant Executive Engineer inspected the school building on 06.09.2019 and have submitted their inspection report on it.

The Syndicate members in their report, has remarked as follows:"by considering the sympathetic conditions of the existing UIT, as an alternative, this proposal may be considered and a final decision on this may be taken after considering all the facts and the anticipated expenditure to be submitted by the Engineering section."

The Assistant Executive Engineer has pointed out that for a complete renovation, the approximate estimate cost comes 6-7 lakhs around the tiled roof class room building and also pointed out the approximate estimate for the following work as follows:

- G I sheet roof building-3-4 lakhs
- RCC roof building-1 lakh
- toilet building-4.5 lakhs
- electrification-3-4 lakhs
- temporary enclosing of compound wall-2-3 lakhs
- for cleaning purposes-50,000/-

The copies of the detailed inspection reports furnished by the Syndicate members and Assistant Executive Engineer are attached herewith.

Also, the Principal, vide letter dtd 25/09/2019, has forwarded a letter dtd 16.09.2019, of Sri. V.S. Siva Kumar, MLA, by which the MLA has informed the Principal that the fund for constructing new building, toilet complex and compound wall for the UIT in the proposed school will be made available from his Asset Development Scheme.

As per the orders of the Vice Chancellor, the inspection reports submitted by the Syndicate Members and Assistant Executive Engineer, after the site inspection of the proposed land for UIT Vallakkadavu, are placed before the Standing Committee of the Syndicate on Planning and development for consideration.

**Recommendations**

1. To entrust a Sub-Committee of the Standing committee of the Syndicate on Planning and Development comprising of Adv.A.Ajikummar, Convener (SC on P&D), Sri.Jairaj J, Dr.S.Nazeeb and Sri. B.Murali (Members, Syndicate) to visit the site, study the matter and submit a report before the Standing Committee of the Syndicate on Planning & Development.
2. To forward a request to the Government for signing a lease agreement with University of Kerala to lease out the land for a period of 33 years.

The meeting came to a close at 4.30 pm

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 03.10.2019, Sl. No.1 be approved .

**Item No.05.43. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.**

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date : 04<sup>th</sup> October 2019,  
Time : 11.00 a.m. to 12.00 noon.  
Venue : Syndicate Room, University Buildings,  
Thiruvananthapuram

**Members**

- |                                |   |        |
|--------------------------------|---|--------|
| 1. Adv. B. Balachandran        | : | Sd/-   |
| 2. Dr. S. Nazeeb               | : | Sd/-   |
| 3. Dr. K. B. Manoj             | : | Sd/-   |
| 4. Sri. Bijukumar G.           | : | Sd/-   |
| 5. Adv. A. Ajikummar           | : | Sd/-   |
| 6. Sri. B. P. Murali           | : | Sd/-   |
| 7. Adv. Muralidharan Pillai G. | : | Sd/-   |
| 8. Dr. Mathew V.               | : | Sd/-   |
| 9. Adv. K. H. Babujan          | : | Absent |
| 10. Dr. K. G. Gopchandran      | : | Absent |
| 11. Smt. Renju Suresh          | : | Absent |

**Item No. 05.43.01: Dr. Antony Palackal, Associate Professor, Department of Sociology—Protection of pay on the basis of Last Pay Certificate—reg.**

(Ad. A V)

Dr. Antony Palackal has been appointed as Associate Professor, Department of Sociology in the scale of pay of Rs.12000-18300/- (pre-revised), as per the U.O.No.Ad.AV.40169/17 dated 25.09.2017. He has joined duty in the Department w.e.f. 22.08.2017. Before joining the University of Kerala he had been working as Associate Professor, Loyola College of Social Science in the scale of pay of 37400-67100+ AGP 9000. He has requested to protect his pay at Rs. 41720+ AGP 9000 in the pay band of Rs.37400-67000+ AGP 9000 on the basis of Last Pay Certificate received from the Loyola College of Social Science.

As per Statute 12, Chapter 3, Kerala University First Statutes 1977, 'The Syndicate may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable to the post'. He has submitted the Last Pay Certificate issued by the Principal, Loyola College of Social Science.

The Syndicate at its meeting held on 08.08.2019, vide Item No.02.04 has resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to protect the pay of Dr. Antony Palackal, Associate Professor, Department of Sociology at Rs. 41720+ AGP 9000 in the pay band of Rs.37400-67000+ AGP 9000 w.e.f. 22.08.2017 on the basis of Last Pay Certificate.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

***Item No. 05.43.02: Renewal of Contract of Principal on Contract basis at UIM Kundara-reg.***

**(Ad. C)**

The tenure of Dr. S. Satheesh Kumar who was engaged as Principal on contract basis at UIM Kundara expired on 17.11.2018.

It may be noted that vide U.O No. Ad.A.VII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/UIM/KUCTE/UCES are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members:-

1. Pro-Vice Chancellor
2. Registrar
3. Convenor - Standing committee on Finance
4. Convenor - Standing committee on Staff, Equipments & Buildings
5. Convenor - Standing committee on Departments and Other Institutions

The Committee convened on 26.04.2019 at the PVC's chamber and appraised the performance of Dr.S.Satheesh Kumar, Principal on contract basis at UIM, Kundara and recommended to renew his contract for another period of one year.

Thus the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 16.05.2019 and the committee recommended to approve the proposal to renew the contract of the Principal, UIM Kundara subject to the decision of the Syndicate related to age.

The Syndicate held on 25.05.2019 considered the above matter and resolved that the item be referred to next Syndicate.

As per the orders of the Vice-Chancellor the matter was placed before the Syndicate for consideration. The Syndicate held on 12.06.2019 resolved that the renewal of contract of Principal, UIM, Kundara be considered only after the incumbent is heard by the Pro-Vice Chancellor. The hearing was conducted on 26.07.2019 at 11:00 AM at PVC's Chamber.

As per the orders of the Vice-Chancellor the matter was placed before the Syndicate for consideration. The Syndicate held on 08.08.2019 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

***The Committee considered the matter and recommended to renew the contract of Dr. S. Satheesh Kumar, Principal on Contract basis at UIM Kundara for a period of 11 months.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

**Item No. 05.43 Additional Item No. 1: UCE, Kvtm-Posting of Visiting Faculty in English on hourly basis- reg.**

*(Ad. C)*

The Principal, University College of Engineering, Kariavattom has forwarded the letter of resignation received from Smt. Alpha Manjooran, visiting faculty in English (S1 & S2 students) and has also requested to appoint a new visiting faculty in English on hourly basis in the vacant seat.

Smt. Alpha Manjooran was appointed as Visiting Faculty in English on hourly basis @Rs 1000/- per hour, subject to a maximum of Rs 15,000/- per month.

Now she has submitted resignation letter due to personal reason. The classes for the first year B.Tech degree have already been started for the academic year 2019-20 and the need of English Teacher is very necessary.

When the file was put up for orders whether a notification may be invited for the post of visiting faculty in English on hourly basis @Rs 1000/- per hour, subject to a maximum of Rs 15,000/- per month, the Vice-Chancellor ordered to place the matter before the Standing committee of the Syndicate on Staff Equipments and Buildings.

***The Committee considered the matter and recommended to notify the post of visiting faculty in English, UCE on hourly basis @ Rs. 1000/- (Rupees one thousand only), subject to a maximum of Rs. 15,000/- per month.***

***Resolution of the Syndicate***

**RESOLVED** to notify the post of visiting faculty in English, UCE on hourly basis @ Rs.750/- (Rupees Seven hundred and fifty only) subject to maximum of Rs.15,000/- per month.

**FURTHER RESOLVED** to enhance the remuneration of Visiting faculty of all departments to Rs.750/- on hourly basis subject to maximum of Rs.15,000/- per month.

**Item No. 05.43 Additional Item No. 2: Department of Geology - Request from Dr. Sajin Kumar K.S., Assistant Professor to grant permission to apply for Adjunct Faculty Position at the Michigan Technological University, USA –reg.**

*(Ad.D I)*

Dr. Sajin Kumar K.S., Assistant Professor, Department of Geology, has informed that he wishes to apply for **Adjunct Faculty** position at the Department of Geological and Mining Engineering and Sciences (GMES), **Michigan Technological University, USA**. Dr.Sajin Kumar K.S. has informed that, an Adjunct Faculty position in that Department **will help him advance the research work he is currently doing in the University of Kerala**. He has also assured that his association with GMES **will not hinder his routine work at the University of Kerala**.

He has also mentioned that, this position **doesn't need a permanent or temporary stay** there and this position **does not provide any monetary allowances** including Salary, TA/DA or any other perks. Dr. Sajin Kumar K. S. has informed that he is not in a position to provide the terms and conditions of Adjunct Faculty, as there is no call for the post.

The Adjunct Faculty position at GMES aims at doing collaborative projects, guiding students of GMES and making avenues for his students to do collaborative research at GMES. He has stated that, this application is based on his continuing research collaboration with the Faculty of GMES. He has requested to grant him permission to apply for the said post.

***The Committee considered the matter and recommended to call for a report from the Director, IQAC on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

**FURTHER RESOLVED** to grant permission to Dr.Sajinkumar. K.S, Assistant Professor for applying Adjunct Faculty Position at the Michigan Technological University, USA without affecting the workload of the department.

**Item No. 05.43 Additional Item No. 3: Approval for Updation of Guest Faculty list iDepartment of Futures Studies-reg.**

**(Ad.D I)**

The Head, Department of Futures Studies has forwarded a list of 3 names (along with their CV) to be included in the panel of Guest Faculty for engaging classes for M.Tech, M.Phil & PGDKM in the Department of Futures Studies. Now the Department has also started new programme M.Sc in Data Science. Vide U.O No.Ad.DI.2.30809/2019 dated 27/09/2019, the list was updated by including 7 new faculties. He has stated that, since the courses conducted in the department are innovative in nature and Industry oriented they depend heavily on Guest Faculty for engaging classes, so the newly submitted list of names may be approved and appended along with the earlier list and fresh orders to be issued. It may be noted that the remuneration in this regard shall be met from the budgetary head MH-33-Part I-4-1218-Wages of Contingent employees / Guest Lecturers.

**The Committee considered the matter and recommended to agree to the proposal for updating the Guest Faculty list in the Department of Futures Studies, including Smt. Lakshmi K.S., Sri. Praveen Kumar D. and Smt. Susan George.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

**Item No. 05.43 Additional Item No. 4: Career Advancement Scheme of UGC regulation - Advancement of effective date of placement - Request from Dr.Pushpam.M., Associate Professor and Head, Department of Sociology- reg.**

**(Ad. D II)**

Dr. Pushpam M., Associate Professor and Head, Department of Sociology has requested to advance the effective date of promotion to Assistant Professor (Stage 3) and to Associate Professor as per the public notice issued by the UGC regarding the extension of the date of participation in Orientation/ Refresher Course for the purpose of Career advancement.

Dr. Pushpam M. was appointed as Lecturer in the University Department of Sociology w.e.f. 06.02.2004. On completion of six years of service (without PhD) as Lecturer, she was placed as Lecturer (Senior scale) w.e.f. 06.02.2010. Eventhough she completed five years of service as Lecturer (Senior scale) on 05.02.2015, she was placed as Assistant Professor (Stage 3) only on a later date ie, 27.05.2015.(the next day of participation of refresher course which is mandatory for placement to Stage 3) and consequently to Associate Professor w.e.f. 27.05.2018 (next date of completion of three years of service as Assistant Professor (Stage 3)).

In the meantime, UGC in its 535th meeting held on 27th September 2018 extended the date for completing Orientation/ Refresher Course for the promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. A public notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 has been issued.

In this context Dr. Pushpam M. has claimed for advancement of effective date of her placement to Assistant Professor (Stage 3) from 27.05.2015 to 06.02.2015 (date of completion of five years of service as Stage 2) and as Associate professor from 27.05.2018 to 06.02.2018.

In earlier cases for the similar request from Dr. Hepsy Rose Mary and Dr. P. Jeyakrishnan, Assistant Professors of Department of Tamil for the advancement of effective date of their stage placement the Syndicate had approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to advance their effective date of promotion. Accordingly revised order with advanced date has been issued to them.

In this context as per the orders of the Vice Chancellor the matter regarding the advancement of date of placement of Dr. Pushpam M., as Assistant Professor (Stage 3) and Associate Professor is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendations thereof.

**The Committee considered the matter and recommended to call for a report from the Director, IQAC on the matter.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

**Item No. 05.43 Additional Item No. 5: Delay in issuing Special Certificate - reg.**

**(Ad. A I)**

Sri. Abhilash S. S. requested for a special certificate stating that he has not qualified Bachelor Degree, for producing before Kerala PSC. Due to the non-receipt of the said certificate, he had forwarded the copies of the documents to the Vice-Chancellor on 17.09.2018 by Registered post. It is stated in his request that an employee of the University having Mobile No.9446037160 contacted him and assured him that he will be issued Special Certificate by December 2018. He has submitted an affidavit declaring that he has not yet passed B.Com Degree from an Advocate and District Notary by October 2018. Due to non-receipt of the said certificate the applicant has again submitted a representation to the Vice-Chancellor on 04.02.2019.

In this regard the following has been submitted; Sri. Abhilash S.S. has submitted his application on 05.09.2018. The Section informed the applicant that he should produce an affidavit to the effect that he had not taken the same exam with any other centres under the University and affirmed that he had not passed the exam. On receipt of the affidavit, his application was processed and the Controller of Examinations approved draft of the certificate on 29.11.2018. Even though, the certificate was ready for issue, the same was not despatched as the applicant has not attached the self addressed stamped envelope. The certificate was kept in the section. The section concerned has stated that the applicant was contacted over phone in the First week of December, but didn't get through.

The Vice-Chancellor ordered to seek written explanation from the employees concerned and to direct them to show cause why disciplinary proceedings shall not be taken against them for dereliction of duty. Hence, Sri. Niran Sha, Assistant, ED XVII Section and Sri. C.K. Suresh Kumar, Section Officer, ED XVII - B.Com Section were directed to submit their written explanation in this regard. On perusal of their explanation, the Vice-Chancellor again ordered to seek explanation regarding the matter and resubmit within 10 days. The Vice-Chancellor having considered the explanation submitted by Sri. Niran Sha, Assistant, ED XVII Section, ordered to strictly warn Sri. Niran Sha, Assistant for the lapses from his part. Accordingly warning memo has been issued to him.

Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section has not submitted his explanation with respect to the memo dated 25.07.2019 in this regard. Hence, Vice-Chancellor ordered to conduct hearing by the Standing Committee of the Syndicate on Staff, Equipments and Buildings.

**The Committee noted that Sri. C.K. Suresh Kumar was absent for the hearing. Hence, the Committee recommended to hear Sri. C.K. Suresh Kumar, Section Officer, ED XVII Section at the next meeting.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 04.10.2019, be approved.

**Item No.05.44 Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 – Approval of- reg.**

**(Ac.BII)**

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **04.10.2019** is appended.

In view of exigency, the committee recommended that recommendations in item nos. **1, 2, 3, 4, 12, 13, 14, 15, 16, 17, 19, 21, 22, 34, 35, 38 and 39** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **04.10.2019** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

It may be noted that item No.26 and 32 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **04.10.2019** pertains to the Application for affiliation of proposed Millath College of Arts and Science and proposed Musaliar College of Arts and Science respectively.

Legal section has intimated that the Contempt Case filed by Millath Education Trust seeking affiliation for proposed Millath College of Arts and Science is posted on 15.10.2019. It may also be noted that the Musaliar Education Trust obtained court order dated 30.08.2019 directing University to take appropriate action and pass orders in the application for affiliation of the proposed Musaliar College of Arts and Science, Chirayinkeezhu within three months.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in **item Nos. 26 and 32**, subject to reporting to the Syndicate, along with the recommendations in item Nos. **1, 2, 3, 4, 12, 13, 14, 15, 16, 17, 19, 21, 22, 34, 35, 38 and 39** as recommended by the Standing Committee of the Syndicate on Affiliation of Colleges. It may also be noted that specific resolution is required for item no.37 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos. **1, 2, 3, 4, 12, 13, 14, 15, 16, 17, 19, 21, 22, 26, 32, 34, 35, 38 and 39** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **04.10.2019** is reported to the Syndicate and the recommendations on remaining items in the minutes are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate  
on Affiliation of Colleges**

Date	:	04/10/2019
Time	:	2 .00 pm to 5 pm
Venue	:	Syndicate Room, University Buildings, Palayam

**Members Present**

- |   |      |
|---|------|
| • Adv. Muralidharan Pillai. G, Member, Syndicate (Convener) | Sd/- |
| • Dr. S. Nazeeb, Member, Syndicate                          | Sd/- |
| • Dr. Vijayan pillai. M, Member, Syndicate                  | Sd/- |
| • Smt. Renju Suresh, Member, Syndicate                      | Sd/- |
| • Adv. B. Balachandran, Member, Syndicate                   | Sd/- |
| • Sri. Mohammed Yaseen, Member, Syndicate                   | Sd/- |
| • Adv. A. Ajikumar, Member, Syndicate                       | Sd/- |

**Members Absent**

- Adv. K.H Babujan, Member, Syndicate
- Sri. B.P Murali, Member, Syndicate
- Sri. R. Rajesh, Member, Syndicate
- Viswan Padanilam, Member, Syndicate

***Item No.05.44.01          Students Group Personal Accident Insurance Claim in r/o Sri.Arun (Late),  
MG College- Reg.***

***(Ad DI)***

The Director (in Charge), Department of Students Services vide paper read as (1) above has forwarded the SGPAIS application claim in r/o Sri. Arun (late), B.Sc Psychology student of MG College, Thiruvananthapuram who expired in an accident on 29.09.2015. Vide letter read as (2) above. Smt.Padmakumari.B (Mother of deceased) had submitted application and required documents for the admissibility of the SGPAIS death claim.

The Revenue Audit section on 22.07.2019, after verifying the remittance details has reported that the Principal, MG College, Thiruvananthapuram has not remitted SGPAIS premium since 2009. The Revenue Audit section has also informed that the College authorities have not yet responded eventhough repeated letters were sent in this regard and therefore the Revenue Audit section was not able to verify the admissibility of the SGPAIS claim in favour of Sri. Arun. (Late)

The Revenue Audit section and Ad.DI section has repeatedly intimated MG College authorities vide letters read as (3) above. It may also noted that the Revenue Audit Section has contacted the college authorities by phone and Section officer and Assistant had personally visited the College during the year 2017, demanding the fee remittance details.



As College has not remitted the arrears of Special Fees to KUF and failed to forward the details in this regard since 2009. The delay in the remittance procedure affects the family of the student mentally and financially though it is not a fault of theirs. The Syndicate at its meeting held on 12.06.2019, vide item no: 10.47, Special item:2, has recommended to conduct the hearing of the Colleges which failed to remit the Special Fees in connection with Students Insurance Scheme. The committee considered the matter

**The committee noted that the Principal, MG College Thiruvananthapuram has sought for time upto 31.10.2019 for furnishing details of backlog of special fee remittance to the University.**

**The committee recommended to call for all relevant information relating to remittance from college towards special fees due to the University so that the details are furnished by the college positively before 31<sup>st</sup> October 2019.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No. 05.44.02**      *Complaint from M.N.Azarudheen Ali, a former student of Christ College, Vizhinjam regarding non issuance of T.C and certificates and demand of fine for delayed payment of semester fee - by the college authorities –reg.*

*(Ac BI)*

A complaint was received from M.N.Azarudheen Ali, a former student of BCom Tourism and Travel management (2016-2019 batch) of Christ College, Vizhinjam, alleging that the college authorities refuse to return the T.C and other certificates of the candidate, citing non -payment of semester fee of Rs.19550/-, which includes illegal fine of Rs.4525/-. According to the complainant, the fee collected as fine is actually the amount to be remitted by the college to the bank, as they have availed bank loan for construction. It is alleged that when he approached the college authorities for paying the semester fee of Rs.15000/-, he was directed to remit it at Federal Bank, Vizhinjam. But the bank directed him to remit Rs.19550/- including Rs.4525/- as fine. On enquiry, the bank authorities informed him that the amount of Rs.4525/- is collected as the college has taken loan for construction of college building.

Based on the complaint, the Principal of the college was requested to offer his remarks. In the remarks of the Principal, it is stated that neither the candidate nor his parents submitted written request for T.C and other certificates. Mr Azharuddin Ali M. N. was a student of the institution pursuing B.com Tourism & Travel Management course, 2016-19 batch. Though he failed to pay the 5<sup>th</sup> and 6<sup>th</sup> semester fee, in spite of several demands, he was permitted to appear for the University exam and has completed his course. As per the request from the parents and students, the college introduced net banking/ on-line payment/ Fed bank for payment of fees. and the payment will be registered when the receipt is submitted in the college office.

Only those students who avail fee concessions can pay the fee at the college office. All other payments are strictly through bank only. Paying fee through the bank has nothing to do with any transaction that the college has with the financial institutions. It is only a modernisation scheme aimed at the convenience of the parents. In fact it has shown great results as parents do not have to entrust cash with their wards for payment of fees.

The due date and the last date to pay the fee without fine is informed to the students well in advance. Yet some students fail to pay the fee on time. Late payment of fee attracts a fine which is also informed to the students and parents well in advance. Late fee has been introduced to ensure timely payment of fee for the smooth functioning of the college. Several students made representation to the college to waive the late fee which is permitted in all those cases. Late fee system was introduced since 16<sup>th</sup> December 2018. But the final year students who had placed a request to that effect in writing, during their course of study were exempted from the late fee.

According to the Principal, Mr Azharuddin Ali M. N or his parents have not made such a request to the college authorities till date. Rather he chose other recourse for reasons best known to him. Had he made a representation to the college directly the same would have been favourably considered. The college is still unable to process his desire in the absence of such a representation.

The committee considered the complaint submitted by Mr. Azarudheen. M.N and the remarks of the Principal on it.

**The committee recommended to hear the Principal of the college and the Petitioner on 19/10/2019 at 11 am by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.03** ***PTM College of Education, Maruthoorkonam – complaint submitted by Ms. Nithu Janardhanan and other alleging that the college is withholding their certificates – reg.***

**(Ac BI)**

A complaint has been received from Ms. Nithu Janardhanan, Ms. Anjaly Joseph, Ms. Nima David and Ms. Reshma, B.Ed degree students (2017-19) batch at PTM College of Education, Maruthoorkonam, alleging that the college management is not issuing the T.C and other Certificates of the candidate. It is stated that the college authorities urge them to pay an additional amount of Rs. 10,000/- as hostel fee, failing which they will not be issued with the certificates. It is also stated that the college authorities insist on it saying that an order in this regard is existing. The students have ascertained that they have remitted fully the course fee and hostel fee.

It is further stated that they cannot join any other course since the certificates are under the custody of the college. Hence they have requested to give necessary instructions to the college authorities to issue all the certificates to them so that they can join other courses/ attend interviews.

Based on the complaint, the Principal of the college was requested to offer remarks. In reply to this the Principal, the Principal of the College has stated that the candidates, Ms. Neethu Janardhanan, Ms. Anjali Joseph, Ms. Nima David and Ms. Reshma, B.Ed students of the college during 2017-19, were inmates of PTM hostels, which is run by the college management. No due certificates from the hostel have not been submitted by these students so far. The matter was informed to the concerned students, but they have not furnished any reply. In these circumstances the college management is not able to issue the T.C.

The committee considered the matter.

**The committee recommended to hear the Principal of the college and the Petitioners on 19/10/2019 at 11 am by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr.S.Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.04** ***MGM College of Arts and Science Kaniyapuram – complaint filed by Ms. Shafna. S – reg.***

**(Ac BI)**

A complaint was received from Ms. Shafna.S, is a student of 2017 batch, MGM College of Arts and Science Kaniyapuram alleging that the college Principal is not issuing the T.C and other Certificates of the candidate. In this complaint, it has been stated that, she was a student of 2017 batch, but due to the illness of her mother she was unable to continue her studies. But now the candidate wants to pursue her studies afresh and on approaching the college, the college authorities have informed that they cannot give the certificates unless the candidate remits the dues in full. Hence the candidate has requested the help of the University to recover her certificates and TC.

Based on the complaint, the Principal of the college was requested to offer remarks. The Principal of the College has stated that the candidate has to pay admission fees and semester fees for 4<sup>th</sup> semester to avoid financial loss to the institution. The Principal has instructed the candidate to produce original fee receipt and remit the dues to obtain the TC and certificates. The candidate claims that she has remitted Rs.39,000/- and has furnished a photocopy of the receipt.

The candidate's dues are listed as follows.

Admission Fees	Rs.10,000
Semester 1	Rs. 9000
Semester 2	Rs. 9000
Semester 3	Rs. 9000
Semester 4	Rs. 9000
<b>Total dues</b>	<b>Rs. 46,000</b>

The committee considered the above matter.

**The committee recommended to hear the Principal of the college and the Petitioner on 19/10/2019 at 11 am by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.05**      ***Naipunya School of Management – complaint filed by 3<sup>rd</sup> Sem B.Com (Travel and Tourism Management) students - Mr.Arjun Shaji, Mr. Arjun Renjith, Mr.Prince Sebastian dtd 30.07.19 – alleging denial of permission to attend classes and complete course – reg.***

**(Ac BI)**

A complaint was received from Mr. Arjun Shaji, Mr. Arjun Renjith and Mr. Prince Sebastian – 3<sup>rd</sup> semester B.Com (Travel and Tourism) course students of Naipunya School of Management, Cherthala, Alappuzha alleging that the college management and a few teachers are trying to ruin their future by not permitting them to attend classes and take examinations. It is further alleged that there is a move on the part of the college to defame them and their family by spreading a fake news that they use drugs. According to them the college turned against them after they complained of the presence of worms in the filtered water used in the college.

Further Mr. Prince Sebastian, one among the complainants was beaten up by 3<sup>rd</sup> semester Hotel Management students Mr. Jibin and his friends and they broke his nose. Later Mr. Jibin was assaulted by a group from outside the campus. The management put the blame on the complainants who had no knowledge of the matter and suspended them for 5 days, without hearing them. According to them the decision was taken as per the recommendations of two faculties there who were prejudiced against them. Mr. Lijo is one among the faculty behind the suspension and threatened not to issue their T.C. Further they are not permitted to attend classes or take internal examinations even after the lapse of a month. A few of the faculty there are spreading scandals against them which affect them and their family. It is also accused that Mr. Lijo threatens them that he has kept 200 criminals ready to attack them. It is stated that even before the results of the semester exam are announced, these teachers spread the rumour that they have failed in all subjects and this has caused mental agony to their parents.

Hence, the complainants have requested the University to intervene in the matter and conduct an enquiry in the college and secure their future. They have also expressed their willingness to accept any lapse on their part and are ready to apologise for that.

Based on the complaint, the Principal of the college was requested to offer his remarks. In the remarks, the Principal of the College has stated that the College Grievance Committee conducted enquiry on the misbehavior of the complainants and submitted the report. Based on the report, the management decided to take action against the complainants, observing the rules of the University. But he has not forwarded the copy of the proceedings of the Committee to the University.

Meanwhile, the college filed WP (c) No. 22772/2019 before the Hon'ble High Court of Kerala, pleading to quash the order dtd. 14.08.19 of Kerala State Human Rights Commission in HRMP No. 5770/11/2019; directing the management of Naipunya School of Management to allow the petitioners to continue their course until further orders. The Standing Counsel forwarded the copy of the Writ Petition for furnishing Statement of Facts on the case. The case before the Human Rights Commission was between the complainants and the management of the college.

The committee considered the matter.

**The committee recommended that the Vice Chancellor may be authorised to dispose of the matter appropriately.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.06**      ***St.Jacob's Training College, Menamkulam, Kazhakuttom – Request for the reduction in Annual Administration fee - consideration of – reg.***

**(Ac BII)**

The Manager, St.Jacob's Training College, Menamkulam, Kazhakuttom vide letter dated 05.08.2019 has requested to reduce the pending annual administration fee of Rs. 9,00,000/- towards B.Ed course from the period 2014-15 to 2019-20 and to permit them to remit the dues partly. Further stated that, the dues occurred due to bad financial position and poor students strength.

As per the remarks from KUCC, the enrolment details of B.Ed students to St.Jacob's Training College, Menamkulam, Kazhakuttom from the year 2014 are as follows.

- 2014 - 98/100
- 2015 - 40/50
- 2016 - 30/50
- 2017 - 25/50
- 2018 - 50/50
- 2019 - admissions will be closed only by 7<sup>th</sup> of this month

Following may be noted in this context:

- Vide U.O No.Ac.B4/58272/2003 dated 22.07.2005, Provisional Affiliation was granted to St.Jacob's Training College, Menamkulam, Kazhakuttom during the academic year 2004-05 with permission to start the classes for the B.Ed Degree Programme during the academic year 2005-06.
- The Annual Administration fee levied from the B.Ed Colleges is Rs.1,50,000/-(Rupees One Lakh Fifty Thousand Only). But, the College had remitted the fee upto the academic year 2013-14 and has dues in annual administration fee from the academic year 2014-15 as detailed below:

Year	Amount Pending
2014-15	Rs 1,50,000/-
2015-16	Rs 1,50,000/-
2016-17	Rs 1,50,000/-
2017-18	Rs 1,50,000/-
2018-19	Rs 1,50,000/-
2019-20	Rs 1,50,000/-
Total:	Rs 9,00,000/- (Rupees Nine Lakhs only)

The Syndicate at its meeting held on 22.01.2019 considered the matter regarding the status of remittance/pending remittance of Annual Administration Fees by various affiliated self financing colleges along with the remarks of the Standing Counsel and resolved that urgent notice be sent to the colleges who have dues in remitting Annual Administration fees but have not obtained stay from Hon'ble High court of Kerala, that unless the dues are remitted before 31<sup>st</sup> March 2019 an embargo shall be placed on admissions for the year 2019-20 and public notice issued.

- Accordingly, the notices dated 13.03.2019 had been issued to the defaulted colleges including St.Jacob's Training College, Menamkulam, Kazhakuttom.
- Aggrieved with the above, the educational agency had filed writ petition no.9640/2019 in the Hon'ble High Court of Kerala but, had not obtained stay for remitting the annual administration fee to the University.

Further, another notice dated 16.07.2019 was also sent to the colleges and directed the defaulter colleges including St.Jacob's Training College, Menamkulam, Kazhakuttom to remit the pending annual administration fee up to 2019-20 academic year within 14 days of receipt of the notice.

The committee considered the the letter dated 05.08.2019 from the Manager, St.Jacob's Training College, Menamkulam, Kazhakuttom requesting to reduce the pending annual administration

fee of Rs. 9,00,000/- towards B.Ed course from the period 2014-15 to 2019-20 and to permit them to remit the dues partly.

**The committee recommended to seek the college to urgently remit the arrears of Annual Administration Fees due failing which appropriate steps will be contemplated by the University.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.07**      ***KICMA College of Arts and Science, Neyyadam – change of name to 'R.Parameswaran Pillai Memorial Arts and Science College' – request -reg. (Ac BII)***

The Convener, State Co operative Union, Kerala, vide DO Letter No.KICMA/MSc8390/18 dated 29.07.2019 addressed the Vice Chancellor and requested for granting permission for exempting them from remitting the fee for change of name of KICMA college of Arts and Science, Neyyadam to R. Parameswaran Pillai Memorial Arts and Science College, considering that the college comes under Co operative sector and is intended to provide Higher Education to common people in Neyyadam which is a Rural area.

**Following may be noted in this regard**

- The Additional Registrar- Secretary, State Co operative Union, Thiruvananthapuram vide letter dated 16.01.2019 submitted a request seeking permission for change of name of the KICMA College of Arts and Science, Neyyadam, Thiruvananthapuram to 'R.Parameswaran Pillai Memorial Arts and Science College' and submitted minutes of the meeting of the State Co-operative Union held on 08.11.2018 pertaining to the decision on change of name of KICMA College of Arts and Science, Neyyadam, Thiruvananthapuram.
- The Principal Secretary to Government vide letter dated 06.03.2019 forwarded the request of the Additional Registrar- Secretary, State Co operative Union, seeking Government permission for change of name of the KICMA College of Arts and Science, Neyyadam, Thiruvananthapuram for necessary action.
- The Syndicate at its meeting held on 11.03.2019 vide item No. 06.33.02 considered the request from the Additional Registrar Secretary, State Co operative Union, Thiruvananthapuram for changing the name of the college from KICMA College of Arts and Science, Neyyadam, Thiruvananthapuram to 'R.Parameswaran Pillai Memorial Arts and Science College' and resolved to agree to the request subject to remittance of the fee prescribed for change name of college. The decision has been communicated to the Additional Registrar Secretary, State Co-operative Union, Thiruvananthapuram vide letter dated 05.04.2019.
- On receipt of the letter from the University, the Convener, State Co operative Union requested to exempt them from remitting the mentioned fee for change of name of college.
- As resolved by the Syndicate held on 23.11.2015(item No. 12.21.06) and on the UO dated 31.12.2015 issued in this regard, the fee of Rs one lakh fixed towards change of name of college is applicable to Government, Aided and Self Financing College uniformly. Accordingly, as per the orders of the Registrar the above matter has been intimated to the Convener, State Co operative Union vide letter dated 29.06.2019.

On receipt of the said letter, the Convener, State Co operative Union, Kerala submitted the DO Letter dated 29.07.2019 addressed to the Vice Chancellor as detailed above.

The committee considered the DO Letter dated 29.07.2019 addressed to the Vice Chancellor, from the Convener, State Co operative Union, Kerala requesting to exempt them from remitting the prescribed fee for changing of name of KICMA college of Arts and Science, Neyyadam to R. Parameswaran Pillai Memorial Arts and Science College .

**The committee recommended that the Educational Agency be directed to remit the fees prescribed by the University for the purpose.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.08      *Sankar Institute of Science Technology & Management– change of name to 'R.Sankar College of Arts & Science– request reg.***

**(Ac BII)**

The Secretary, Sree Narayana Educational Society, Kollam vide letter No. SNES/160/2019 dated 19/08/2019 requested permission for changing the name of the 'Sankar Institute of Science Technology & Management' to 'R. Sankar College of Arts & Science' as the college which was granted provisional affiliation initially for the conduct of BHMCT and MBA programmes is at present offering only Arts and Science Programmes. Further, submitted resolution of Executive committee of Sree Narayana Educational Society, Kollam pertaining to the name change.

Following may be noted in this context:

- Provisional affiliation was granted during the year 2010-11 to Sankar Institute of Science Technology & Management, Chathannoor, Kollam for the conduct of BHMCT and MBA programmes.
- Thereafter, the Educational Agency submitted application for affiliation for new Arts and Science courses in the college during the year 2014-15.
- The Educational agency was directed to set apart 5 acres of land exclusively for Arts and Science programmes. The Educational Agency set apart 5 acres of land inclusive of the land set apart for BHMCT programme and requested NOC for closure of BHMCT programme and University granted the same and proceeded further with the process of affiliation of Arts and Science programmes. Thereafter, the Educational agency proceeded with the closure of MBA programme also. On obtaining sanction of AICTE and State Government for closure of the mentioned programmes, University issued formal UO granting closure for BHMCT and MBA programmes in Sankar Institute of Science Technology & Management, Chathannoor, Kollam.
- At present the college is offering only the following Arts and Science Programmes;
  - BA English Language and Literature
  - Bachelor of Management Studies (BMS)-Hotel Management
  - B Com - Commerce with Computer Application under 2(b)
  - BSc Physics
  - BSc Chemistry
- It may also be noted that, an amount of Rs 1,00,000/- (Rupees One Lakh only) has been prescribed vide UO No.Ac.B/03/2014-15 dated 31.12.2015 towards fee for change of name of college.

Also, the Educational agency has not submitted concurrence of the Government regarding the Change of Name of College.

The committee considered the request of the Secretary, Sree Narayana Educational Society, Kollam for changing the name of 'Sankar Institute of Science Technology & Management' to 'R. Sankar College of Arts & Science'

**The Committee recommended that the request for change of name of college may be agreed with, subject to the Educational Agency remitting the prescribed fees to the University, and obtaining consent of the Government.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.09      *Affiliated Colleges – Continuance of Affiliation – Re-constitution of the Subcommittee – reg.***

**(Ac BII)**

The Syndicate at its meeting held on 08.08.2019 vide item no.02.08.15 considered the matter regarding reconstitution of the Subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation and resolved to defer the matter for the time being.

The following may noted in this regard.

- The Syndicate at its meeting held on 26.08.2016 vide item no.20.27.12 resolved to constitute a sub-committee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation. Accordingly, the subcommittee was constituted and convened a meeting on 08.12.2016 and considered the matter regarding fixation of norms/guidelines for

inspection related matters relating to the continuance of affiliation of Arts & Science and other Category of Colleges such as MBA/MCA/BHMCT/LAW colleges etc. and prepared norms/guidelines for conducting inspections related to continuance of Affiliation in Self Financing colleges. The recommendations of the meeting of the subcommittee constituted to prepare norms/ guidelines for conducting inspection to consider continuance of affiliation held on 08.12.2016 were not approved by the Vice Chancellor and referred back to the Subcommittee to prepare specific norms/ guidelines in accordance with the statutory provision.

- The Syndicate at its meeting held on 10.05.2018 vide item no.35.25.02 resolved to finalise the proposal regarding continuance of affiliation and to entrust the subcommittee constituted to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation of Arts and Science and other Category of Colleges such as MBA/MCA/BHMCT/LAW colleges, for the purpose.
- The Syndicate at its meeting held on 30.07.2018 vide item no.03.21.02 considered the proposal to reconstitute the subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation of Arts & Science and other category of colleges such as MBA/MCA/BHMCT/Law Colleges etc. resolved to reconstitute the Subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation with Dr.K.Shaji as Convener, Sri.Shijukhan J.S, Dr.P.Rajesh Kumar, Sri.M.Sreekumar and Adv.K.H.Babujan as members of the Committee.
- But the Sub Committee was not convened. Mean while the term of the Syndicate had expired and now the new Syndicate came into existence. Hence it requires reconstitution of the subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation.
- The Syndicate at its meeting held on 08.08.2019 vide item no.02.08.15 considered the matter regarding reconstitution of the Subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation and resolved to defer the matter for the time being.

It may also be noted that, the Kerala State Audit Department continuously enquires about the conduct of periodical inspection for granting continuance of provisional affiliation to self financing colleges and further progress in the preparation of norms/guidelines. Moreover the BCI has insisted on surprise inspection reports.

The Committee considered the matter regarding reconstitution of the Subcommittee to prepare the norms/guidelines for the conduct of inspection to consider continuance of affiliation

**The committee recommended to constitute a subcommittee consisting of Adv. Muralidharan Pillai. G, Adv. K.H Babujan, Dr. S. Nazeeb, Dr. Vijayan Pillai. M and Adv. Aji Kumar, Members Syndicate for the purpose.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.10**

***Mannaniya College of Arts and Science, Pangode, Kallara, Thiruvananthapuram (AIDED) – Change of Complementary Subject from ‘Linguistics’ to ‘Economics’ for B.A Islamic History Course – Re constitution of team for the conduct of hearing at the college – reg.***

*(Ac BII)*

The Syndicate at its meeting held on 30.04.2019 vide item no.08.75.04 considered the request of the Principal, Mannaniya College Arts and Science, Pangode, Kallara for the change of complementary subject for B.A Islamic History Course alongwith the Government Order and workload details of both Linguistics and Economics and observed that at present there is one sanctioned post for 'Linguistics' which is left vacant since the year 2015 onwards in the college. The Syndicate resolved to conduct a hearing of the Principal and the Manager of the college in connection with the request for the change of complementary subject for B.A Islamic History Course from “Linguistics” to “Economics.”

Further, while considering the complaint submitted by a group of students at Mannaniya college of Arts and Science, Pangode, Kallara the Syndicate held on 25.05.2019 vide item No.09.72.13 resolved that a team comprising of Sri.M.Sreekumar and Dr.K Shaji, Members Syndicate be authorised to hear the Manager and the Principal on the complaint at the college, as well as on other issues relating to general discipline in the college and to submit a report. Further, resolved that the hearing of the Principal and the Manager of the college as resolved by the Syndicate held on 30.04.2019 vide item No.08.75.04 in connection with the request for the change of complementary subject for B.A Islamic History Course from 'Linguistics' to 'Economics' may also be conducted along with the mentioned hearing.

But, the hearing is yet to be conducted. Meanwhile, the term of the Syndicate had expired and Sri.M.Sreekumar and Dr.K.Shaji no longer continue to be Members, Syndicate.

The Committee considered the matter regarding the reconstitution of the team for the conduct of hearing of the Manager and Principal of Mannaniya College Arts and Science, Pangode, Kallara at the college, as resolved by the Syndicate held on 25.05.2019

**The committee recommended to conduct a hearing of the Manager and Principal of Mannaniya College Arts and Science, Pangode, Kallara at the college, by a team consisting of Adv. Muralidharan Pillai. G, Adv. Balachandran and Dr. Vijayan Pillai. M, Members Syndicate for the purpose.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.11**      ***UG Admission 2019 – Complaint received from Abhijith S (368778) – Not included in the community quota ranklist – remarks from the Principal, KSMDB College, Sasthamkotta - reg.***

***(Ac H)***

A complaint has been received from Abhijith S (368778) regarding non inclusion of him in the community quota ranklist of KSMDB College, Sasthamkotta. In the complaint, the candidate has stated that he reported for community quota registration on 16.07.2019 at KSMDB College, Sasthamcotta. When the ranklist for community quota was published, his name was not included. The candidate has submitted the proforma signed by the Principal, KSMDB College, Sasthamcotta which clearly indicates the reporting date. It has been requested that necessary steps may be taken to include his name in the community quota ranklist of BA English at KSMDB College, Sasthamcotta and may be considered in the arising vacant seat under community quota. The Online Admission Monitoring Committee at its meeting held on 01.08.2019 considered the matter and recommended to seek remarks from the Principal, KSMDB College, Sasthamcotta regarding the complaint.

The Principal, KSMDB College, Sasthamcotta has forwarded the remarks on the matter. In the letter, the Principal has stated that Abhijith S (368778) was an applicant in the college under community quota. In the hurry of uploading the UG applications (1028 numbers) in the college before 5 PM on 16.07.2019, they, inadvertently, did not enter his application. However the candidate did not enquire about the rank list till 30.07.2019 although the University published it on that day. It was on 16.07.2019 itself that the admission to UG and PG, as per the second supplementary allotment was to be completed. Apart from this, the admission section had the added work of issuing online TC, hence the error. It was only when the candidate came to the college for admission, as per the university third allotment when his application was rejected due to ineligibility to the Ex-serviceman mark, that the candidate in the community quota list. However he has secured admission to B.Sc Polymer Chemistry as per the special allotment on 02.08.2019. Considering the inadvertent error of the college admission wing, it has been requested that necessary steps may be taken to include the candidate in the community quota itself.

The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the remarks received from the Principal, KSMDB College, Sasthamcotta and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.



Committee considered the the complaint received from Abhijith S (368778) regarding non inclusion of him in the community quota ranklist of KSMDDB College, Sasthamkotta and the remarks from the Principal, KSMDDB College, Sasthamkotta

**The committee recommended that the Principal of the college be issued with a strict direction to avoid similar errors in future.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.12**      ***UG Admission 2019 – E-Mail received from the Principal, Dr. Palpu College of Arts and Science, Pangode - Permission to remit fee of Management quota candidate after closure of admission -reg.***

**(Ac H)**

An e-mail has been received from the Principal, Dr. Palpu College of Arts and Science, Pangode seeking permission to remit fee of four candidates admitted under Management quota, after closure of admission.

In the e-mail, it has been stated that four students admitted under Management quota had not remitted the University Admission fee of Rs. 1850/- before the prescribed time. Hence these students could not be included in the admit list of the College. The details of candidates are given below:

- Shafi S S (321716)                      - B.Com Insurance and Banking
- Al Sabith (343969)                    - B.Com Insurance and Banking
- Nooral Huda S I (383554)          - BA English
- Pavin S P (323241)                    - B.Com Finance

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of four candidates who has been given admission under management quota after closure of admission.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered similar requests received from other colleges and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Since similar requests from other colleges are being considered by the Standing Committee of the Syndicate on Affiliation of Colleges the Vice- Chancellor has ordered to place the request received from the Principal, Dr. Palpu College of Arts and Science, Pangode seeking permission to remit fee of four candidates admitted under Management quota, after closure of admission, before the Standing Committee of the Syndicate on Affiliation of Colleges.

Committee considered request received from the Principal, Dr. Palpu College of Arts and Science, Pangode seeking permission to remit fee of four candidates admitted under Management quota, after closure of admission.

**The committee recommended that the Principal of the college be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not institute Statutory action against the college.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.13**      ***UG Admission 2019 – Complaint received from Athira A S (348970) – levying of additional fee by the College - reg.***

**(Ac H)**

A complaint has been received from Athira A S (348970) regarding levying of additional fee by Christ College, Vizhinjam. In the complaint, it has been stated that the candidate got allotment at Christ College, Vizhinjam for BA English and Communicative English. When approached the College for admission the Principal informed that in addition to semester fee of Rs.9000/-, an

additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates. The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the matter and recommended to seek remarks of the Principal, Christ College, Vizhinjam regarding the matter and to place the remarks before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that, Ms Athira A.S., was temporarily admitted for BA English & Communicative English course and the admission fees of Rs 2000/- was remitted by the student. As she got admission in management quota in another college, TC was issued and Rs 1000/- was refunded to the student.

Committee considered complaint received from Athira A S (348970) regarding levying of additional fee by Christ College, Vizhinjam and the remarks from the Principal, Christ College, Vizhinjam

**The committee recommended that the Principal of the college be directed to appear in person before the sub committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to explain as to how the college resorted to temporary admissions, which is not permissible as per admissions norms.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.14**      *UG Admission 2019 – Complaint received from Arun Raj – levying of additional fee by the College – remarks from the Principal, Christ College, Vizhinjam - reg.*

*(Ac H)*

A complaint has been received from Mr. Arun Raj regarding levying of additional fee by Christ College, Vizhinjam. In the request it has been stated that his son got allotment at Christ College, Vizhinjam. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 11000/-, an additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates. The Online Admission Monitoring Committee at its meeting held on 01.08.2019 considered the matter and recommended to seek remarks of the Principal, Christ College, Vizhinjam regarding the same.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that, the complaint submitted by Mr Arun Raj is false, frivolous and fictitious. In this academic year 2019 for under graduate courses, a student named Mr Arun Raj is not in the allotment list of the College. As no such allotment was made, such a person did not approach the College seeking admission and the fee structure was not discussed to him nor has asked him to pay the amount. The College is not offering any course having a semester fee of Rs 11,000/-. The UG courses offered in the College are B.Com Tax, B. Com Tourism, BBA and BA Communicative English for which the semester fees for BBA, B. Com Tax and BA English is Rs 9000/- and the semester fees for B. Com Tourism is Rs 11,250/-. It is evident from itself that the allegation of the complaint is false. The College has never claimed such an amount. It has also been stated that the College is imparting a value based quality education to the student community. The is also conducting career guidance, personality development programmes personal counselling and also conduct regular model exams (providing stationery materials), industrial visits and internship programmes during their course of study. It has been stated that the complaint is ill motivated and is aimed at tarnishing and damaging the well reputed institution. Hence it has been stated that the complaint may be closed assuming the above remarks.

The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the remarks received from the Principal, Christ College, Vizhinjam and recommended to placethe same before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Committee considered complaint received from Arun Raj regarding levying of additional fee by Christ College, Vizhinjam and the remarks from the Principal, Christ College, Vizhinjam.

**The committee recommended to hear the Principal of the college and the Petitioner on 19/10/2019 by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.15**      ***UG Admission 2019 – E-Mail from the Principal, Naipunnya School of Management, Cherthala - Permission to remit fee of Management quota candidate after closure of admission -reg.***

**(Ac H)**

An e-mail has been received from the Principal, Naipunnya School of Management, Cherthala seeking permission to remit fee of Management quota candidate after closure of admission. In the e-mail, it has been stated that the college has not included Mr. Mebin Joseph in the Management Quota seats by mistake. It is only on 18.09.2019 the error was noticed. But now the college is not able to remit the admission fee of Rs. 1850/- in respect of the candidate. They have admitted 47 students in B Com Finance Course. Once rechecked, it has been found that application no. 327073 (Sneha K B) was entered twice in the Management and in the Merit spot list. On finding this double entry they deleted application No. 327073 from the Management list by issuing TC. It has been requested that permission may be granted to enter Mr. Mebin Jospheh (360509) in B. Com Finance Course list and also enable the student profile to pay his special fees.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of candidate who has been given admission under management quota after closure of admission.

The Committee considered request received from the Principal, Naipunnya School of Management, Cherthala, seeking permission to remit admission fee of the candidate who has been given admission under Management quota after closure of admission

**The committee recommended to permit the request of the college.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**FURTHER RESOLVED** to hear the Principal, Naipunnya School of Management, Cherthala by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.44.16**      ***UG Admission 2019 – Request received from Viji U (378157) forwarded by Hon'ble Minister for Higher Education – College transfer -reg.***

**(Ac H)**

Request has been received from the candidate Viji U (378157) forwarded by Hon'ble Minister for Higher Education for college transfer. The candidate got admission in NSS College, Cherthala for B.Sc Botany course. She is from Trivandrum. In the request, it has been stated that her father left the family during her childhood and her mother died of cancer before seven years. Due to her poor financial background, she cannot afford the hostel fees and other expenses. It has been requested that she may be granted admission at any of the colleges in Trivandrum.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the request to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019.

Now, the candidate has requested for college transfer after closure of admission. After closure of admission, college transfer will not be permitted in the 1<sup>st</sup> semester. Usually, college transfer is permitted only after the completion of second semester (ie to the 3<sup>rd</sup> semester). For this, candidate has to submit application in specific format forwarded by the Principals of both colleges along with specific fee.

The Committee considered request received from the candidate Viji U forwarded by Hon'ble Minister for Higher Education for college transfer in the 1<sup>st</sup> semester, after closure of admission.

**The committee recommended that the Syndicate may consider creating an additional seat for B.Sc Botany course at MG College Thriuvanathapuram, on humanitarian grounds.**

***Resolution of the Syndicate***

The Standing Committee of the Syndicate on Affiliation of Colleges considered the request of Smt.Viji U for transferring from NSS College, Cherthala to MG College, Thiruvanathapuram by creating an additional seat over and above the sanctioned strength. Meanwhile request of Smt.Viji U forwarded by the Principal Secretary, Higher Education Department was received stating that she is not willing to study the Degree Course in the academic year 2019-20. Based on the above request the Syndicate **RESOLVED** to close the matter.

**Item No.05.44.17** *UG admission 2019 – Request received from Hashim N (371520) – Denial of admission by the Principal, KSMDDB College, Sasthamcotta – reg.*

**(Ac H)**

A request has been received from Hashim N (371520) regarding denial of admission by the Principal, KSMDDB College, Sasthamcotta. In the request, it has been stated that the candidate got allotment for BA Economics course at KSMDDB College, Sasthamcotta during the spot admission held on 02.09.2019. Defect memo was issued to the candidate by the Principal citing the reason that a police case 1197/17 has been registered against the candidate by the office of the SI, Sasthamcotta. A mail regarding the same was also forwarded by the Principal. The candidate has requested that admission may be granted to him since he is only accused in the case.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

The Committee considered request received from Hashim N (371520) regarding denial of admission by the Principal, KSMDDB College, Sasthamcotta

**The committee recommended that a detailed report be sought from the Principal along with the details of the case registered against the candidate which led to the denial of admission to the petitioner, so as to allay any allegation of discrimination.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.18** *Request received from Nishana M (355015) – Admission at MSM College, Kayamkulam or TKMM College, Nangiarkulangara – reg.*

**(Ac H)**

Request has been received from the candidate Nishana M (355015) for admission at MSM College, Kayamkulam or TKMM College, Nangiarkulangara. In the request, it has been stated that the family of Nishana M is under the care and protection of Quadiriya Majlis, orphanage at Kollam. She is from poor family background and her father is a cancer patient. It has been requested that she may be granted admission for BA Malayalam course at MSM College, Kayamkulam or any course in TKMM College, Nangiarkulangara.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the request to the Standing Committee of the Syndicate on

Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Committee considered request received from the candidate Nishana M (355015) for admission at MSM College, Kayamkulam or TKMM College, Nangiarkulangara

**The committee recommended that the request need not be agreed to as the admission process is already over.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

*Item No.05.44.19 UG Admission 2019 – Letter from the Principal, Mother Theresa College, Nellikkad, Tvpm – request for ratification of excess admission done under Management quota -reg.*

(Ac H)

A letter has been received from the Principal, Mother Theresa College, Nellikkad, Tvpm regarding excess admission done under Management Quota in the College.

It has been stated that due to clerical omission, the College has admitted two candidates under Management Quota over and above the sanctioned strength. The details of the candidates are given below:

- Rony Thomas (367409) – B.Sc Physics
- Arya A J (329880) – BA English

It has been stated that there is vacancy under open merit to admit these candidates. It has been requested that the error occurred may be pardoned and the admissions made under Management Quota over and above the sanctioned strength may be ratified. It has also been requested that permission may be granted to admit the above candidates in the existing vacancies for the subjects concerned under Open merit.

It may be noted that the University have repeatedly informed the colleges not to admit candidates over and above the sanctioned strength in all communications sent to them. The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the request received from the Principal, Mother Theresa College, Nellikkad, Tvpm, regarding admissions made under Management Quota over and above the sanctioned strength in the College,

**The committee recommended that the Principal of the college be directed to appear before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, to specifically explain as to why the University shall not proceed against the college for violation of Seat Matrix.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

*Item No.05.44.20 PG Admission 2019 – Request received from Arya L (512347) – lost admission for MA Malayalam at University College, TVPM, as the authorities concerned didn't admit the candidate through admission portal-remarks from the Principal, University College, TVPM -reg.*

(Ac H)

A request has been received from Arya L (512347) regarding lost of admission for MA Malayalam course at University College, TVPM. In the request the candidate had stated that she was allotted to University College, TVPM for MA Malayalam during the first supplementary allotment, which was her first option. She took admission in the College within the prescribed time. But during the second supplementary allotment it was noticed that her admission has been lost as the College authorities had not uploaded her name in the College login. It has been requested that her admission at University College for MA Malayalam may be retained. The Online Admission Monitoring

Committee at its meeting held on 26.07.2019 considered the matter and recommended to seek remarks from the Principal, University College, TVPM regarding the matter.

The Principal, University College, TVPM, has forwarded the remarks on the matter. It has been stated that the candidate got allotment under BPL category for MA Sanskrit during the first allotment. Subsequently, she got allotment for MA Malayalam in the next allotment. But the details of admission were not entered in online by mistake. The matter was reported to the University on 20.07.2019. It has been requested that the candidate may be reconsidered for admission to MA Malayalam course at University College, TVPM, as there exists two vacancies under BPL category.

The candidate has telephonically informed that she took admission at Govt. College, Nedumangad for MA Malayalam course.

The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the remarks received from the Principal, University College, TVPM and recommended to place the same before the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Committee considered the request received from Arya L (512347) regarding lost of admission for MA Malayalam course at University College, TVPM and the remarks from the Principal, University College, TVPM

**The committee recommended that the Principal of the college be issued with a strict direction to ensure that such negligence is avoided in future.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**FURTHER RESOLVED** to hear the Principal, University College, Thiruvananthapuram by the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.44.21**

***UG /PG Admission 2019- Request received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally – Permission for fee remittance of Management Quota candidates after closure of admission -reg.***

**(Ac H)**

Request has been received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally seeking permission to remit fee of Management Quota candidates after closure of admission. In the request, it has been stated that four students Lekshmi Mohan R (514108), Jidev R S (511407) for M.Com Course, Aswin Babu (373665) and Aneesha Achankunju (801758) for BSW course could not remit the University Admission Fee of Rs. 1030/- (for PG) and Rs. 1850/- (for UG) due to some misunderstanding. But the candidates were admitted much before the last date of admission to PG and UG courses, stipulated by the University. It has been requested that permission may be granted to remit the University Admission Fee of the said candidates.

The copy of receipt of semester fees remitted by the candidates has been attached.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of candidate who has been given admission under management quota after closure of admission.

The Committee considered the request received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally, seeking permission to remit fee of candidates who have been given admission under Management quota after closure of admission

**The committee recommended that the Principal of the college be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not proceed against the college for violating admission norms.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**FURTHER RESOLVED** to authorise the Standing Committee of the Syndicate on Affiliation of Colleges to submit a proposal for fixation of fine.

**Item No.05.44.22**      *Inter Collegiate Transfer – Request from Ms. Iswarya Krishnan, III semester B.A English (FDP under CBCSS) student, NSS Arts & Science College, Perayam (Self Financing College) for transfer to III semester to Shree Vidyadhiraja College of Arts and Science, Karunagapally in the absence of vacant seat - reg.*

(Ac AIII)

Application has been received from Ms. Iswarya Krishnan, III semester student of B.A English Language & Literature (FDP under CBCSS), NSS Arts & Science College, Perayam (Self Financing College) for transfer to III semester to Shree Vidyadhiraja College of Arts and Science, Karunagapally, (Self Financing College) within the time frame stipulated in the Notification. The Principal, Shree Vidyadhiraja College of Arts and Science, Karunagapally has recommended the application and reported that there is no vacant seat available for the III semester B.A English Language & Literature course during 2019-20 to admit the candidate. The candidate who was admitted in Management quota during 2018-19 has requested to permit her to continue her studies by allowing inter college transfer to S3, because she is being constantly annoyed by an employee of a bus in which she usually travels to the parent college and her life was saved by the timely intervention of her parents. A case in this regard had been lodged at Kundara Police Station with Crime No. 2509/2018. The tabulation section has reported that the candidate had registered for the II semester examination held in January 2019 and both institutions are offering same subject combinations.

As per the norms of the Inter Collegiate Transfer for UG courses, “Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges”.

Earlier, in a similar case, the request of Sri. Induchoodan, who was admitted in the merit quota had been considered by the Syndicate and granted inter college transfer to S3, B.A English Language & Literature by creating additional seat in merit quota in the same college. This candidate also requires additional seat in the same college for the same subject.

The Committee considered the above matter.

**The committee recommended that the request may be considered by the Syndicate favourably on humanitarian grounds.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**FURTHER RESOLVED not** to agree the proposal.

**Item No.05.44.23**      *Application has been received from Mr.Muhammed Ameen S, III semester student of BBA Career Related 2(b) (FDP under CBCSS) degree course, KTCT College of Arts & Science, Kallambalam (Self Financing College) for transfer to III semester to A.J college of Science & Technology, Thonnakkal (Self Financing College) along with prescribed fee as per direction vide memo No.Ac.AIII/3/19386/2019 dated, 20.08.2019.*

(Ac AIII)

Earlier, the Vice Chancellor had considered the request of the candidate and issued orders to condone the delay in submitting application for inter college transfer. Accordingly memo was issued to the candidate. The Principal, A J College of Science & Technology, Thonnakkal has reported that there is no vacant seat to admit the candidate in the S3, BBA degree class during the Academic year 2019-20. An additional seat is required in BBA Career Related degree course S3 class at A J College of Science & Technology, Thonnakkal, in order to facilitate i/c for the candidate during 2019-20.

As per the norms of the Inter Collegiate Transfer for UG courses, "Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges". And it shall be effected within 30 days from the commencement of the semester concerned.

The classes for III Semester of UG programmes were commenced on 6<sup>th</sup> July, 2019, and examination is scheduled to be held in November 2019.

The Committee considered the request of Mr. Muhammed Ameen S, III semester student of BBA Career Related 2(b) (FDP under CBCSS) degree course, KTCT College of Arts & Science, Kallambalam (Self Financing College) for transfer to III semester, BBA degree course to A J college of Science & Technology, Thonnakkal (Self Financing College) in the absence of vacant seat during 2019-20

**The committee recommended that the request may be considered by the Syndicate favourably on humanitarian grounds.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**FURTHER RESOLVED not** to agree the proposal.

**ItemNo.05.44.24** *Travancore Arts and Science college, Madathara, Thiruvananthapuram - remarks of the Estate officer on verification of land documents-consideration of – reg.*

**(Ac BII)**

The Chairman, Travancore Educational and Charitable Society, Madathara, the educational agency of Travancore Arts & Science College, Madathara submitted applications for affiliation of new college during the academic year 2016-17.

The Government vide order dated 22.08.2016 had informed that sanction will not be accorded for starting new unaided/self financing colleges or new courses in existing colleges in the State.

Based on court orders, inspections were conducted in the said college and affiliation was denied during several instances for want of having sufficient facilities.

The Hon'ble High Court as per Judgment dated 12.03.2019 in Writ Petition nos. 26639/2018 directed the University to grant affiliation in accordance with the statutory provisions, for the academic year 2019-20 onwards subject to such conditions as they deem fit to impose and appropriate orders shall be passed within a period of one month.

Considering the mentioned court order, the Vice-Chancellor in exercise of the powers conferred under section 10(13) of the Kerala University Act 1974 granted provisional affiliation to Travancore Arts & Science College, Madathara, Thiruvananthapuram during the academic year 2019-20 on self-financing basis subject to reporting to the Syndicate and reported to the Syndicate held on 20.05.2019 (item no. 09.75.03).

Towards the fulfillment of procedural formalities of affiliation the Educational Agency submitted the required land agreement, agreeing to keep intact the land set apart for the college, which has to be registered with the concerned Sub Registrar Office. The land agreement, along with the land documents pertaining to the land set apart for the college, were forwarded to the Estate officer for verification.

The Estate officer, after verifying the land documents submitted by the Educational Agency of Travancore Arts and Science college, Madathara, Thiruvananthapuram, remarked as follows:

*"The Educational Agency of Travancore Arts and Science college, Madathara, Thiruvananthapuram has produced the upto date tax receipt from the village officer and encumbrance certificate from the SRO Palode. The proposed land for the college is having an area of 5.01 Acres. Out of this 2.75 Acres is recordically noted as wet land, where there are trees standing more than 30 years of age as per the report of Village officer vide No. 2965/19 dtd 24/07/2019 and 2.26 Acres of dry land. The Educational Agency also produced the building permit tax receipt from the Peringamala Panchayath."*

The Committee considered the the remarks of the Estate Officer on verification of the land documents pertaining to the 5 acres of land set apart for Travancore Arts and Science college, Madathara,



The committee recommended to conduct inspection in the college by a team consisting of Adv G Muraleedharan Pillai, Dr.S.Nazeeb and Smt Renju Suresh, Members Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.25**      ***Application for Affiliation of new Courses in the existing Colleges for the academic year 2020-21-reg.***

***(Ac BII)***

Applications for Affiliation of new Courses in the existing Colleges for the academic year 2020-21 have been received from the various Educational Agencies in their existing Colleges within the Statutory prescribed time limit

The following may be noted in this context.

- Statute 1 Chapter 24 of KUFSS 1977 provides that “*applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31<sup>st</sup> of August preceding the academic year in which the courses are proposed to be started.*”(ie. Before 31.08.2018 in the case of applications for the year 2019-20).
- Statute 6(1) chapter 24 of KUFSS 1977 provides that, “*all applications seeking affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December preceding the academic year during which the colleges or courses are proposed to be started*”.
- Statute 7 Chapter 24 of KUFSS 1977 provides that “*the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*”
- Statute 8 chapter 24 of KUFSS 1977 provides that “*If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.*”

The List of Applications for affiliation of new Courses / increase intake/ additional batches in the existing Colleges for the academic year 2020-21 is appended.

The following points may be noted regarding the applications for affiliation of new Courses in the existing Colleges for the academic year 2020-21.

1. The Director, Co-operative Academy of Professional Education (CAPE) requested application for affiliation of new course to be commenced in Institute of Management and Technology, Punnappra (MBA College) but submitted application for affiliation of new course in College of Engineering and Management, Punnappra under CAPE which is at present Affiliated to Kerala Technological University.
2. The Educational Agencies of following MBA colleges submitted applications for affiliation of following new courses for the year 2020-21.
  - M.S.N Institute of Management and Technology, Chavara  
B Com – Finance  
BA- English Language and Literature
  - G.Karunakaran.Memorial Co-operative College of Management and Technology, Karakulam  
B.Com Finance

It may be noted that, M.S.N Institute of Management and Technology, Chavara is at present offering two B Com programmes alongwith two MBA programmes in the college. Now the college submitted application for affiliation of another B Com programme and a BA- English programme which is a pure Arts subject.

As per the present land requirement prescribed, 5 acres of land as a single plot is exclusively required for establishment of an Arts and Science College whereas 0.5 acres in Urban Area and 1.0 acres in Rural area is required for establishment of an MBA College.

3. Certain colleges have dues in remitting application processing fees.

**The Committee considered** the details of Application for Affiliation of new Courses in the existing Colleges received for the academic year 2020-21.

**The committee recommended the following:**

1. **To intimate the Director, Co-operative Academy of Professional Education CAPE that the name of the college in which new course is sought as per the application for affiliation submitted for the year 2020-21, is College of Engineering and Management, Punnapra which is not an affiliated college of University of Kerala.**
2. **The Educational Agencies of M.S.N Institute of Management and Technology, Chavara and G.Karunakaran Memorial Co operative College of Management and Technology, Karakulam may be directed to produce proof of possessing additional 5 acres of Land required as per affiliation norms.**
3. **To proceed with the conduct of local enquiry in the colleges concerned (except in the colleges referred to in (1) and (2) above) and to refer the matter to the Syndicate for nomination of inspection teams.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**FURTHER RESOLVED**

1. to constitute a Sub-Committee consisting of Adv.G.Muraleedharan Pillai, Adv.K.H.Babujan, Dr.K.B.Manoj, Adv.B.Balachandran, Adv.A.Ajikumar, Sri.Mohammed Yaseen, Members Syndicate for inspecting the CAPE, Punnapra
2. to constitute a Sub-Committee consisting of the Adv.G.Muraleedharan Pillai, Dr.K.B.Manoj, Dr.S.Nazeeb, Adv.B.Balachandran, Adv.A.Ajikumar, Members Syndicate for inspecting the Educational Agencies of M.S.N Institute of Management and Technology, Chavara and Adv.G.Muraleedharan Pillai, Dr.S.Nazeeb, Dr.K.G.Gopchandran, Members Syndicate for inspecting the G.Karunakaran Memorial Co-operative College of Management and Technology, Karakulam.

**Item No.05.44.26**      ***Application for affiliation of proposed 'Millath College of Arts and Science' submitted by the Chairman, Millath Education trust for the year 2019-20 – pending court case - consideration of- reg.***

**(Ac BII)**

Statute 1 Chapter 24 of KUFS 1977 provides that “*applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31<sup>st</sup> of August preceding the academic year in which the courses are proposed to be started.*”(ie. Before 31.08.2018 in the case of applications for the year 2019-20).

Millath Educational Trust failed to submit Application for Affiliation of new college during the academic year 2019-20 within the statutory prescribed last date. Belated application form for affiliation was issued to the Chairman, Millath Education Trust for the year 2019-20 in compliance with the interim order dated 25.09.2018 in W.A.No.1798/2018 filed by the Educational Agency and the Educational Agency submitted Application for affiliation of proposed 'Millath College of Arts and Science', Sooranad P.O, Kollam during the academic year 2019-20 on 03.10.2018.

The Hon'ble court as per Judgment dated 04.10.2019 in W.A.No.1798/2018 had passed orders that. “*Although the last date for filing such application has ended on 31.08.2018, the application filed by the Trust on 03.10.2018 should be treated as one filed within time for considering affiliation*

*for the next academic year (2019-20). We however make it clear that the application should be considered on merit but should not be dismissed on the ground of delayed submission.”*

Statute 6(1) chapter 24 of KUFS 1977 provides that, “*all applications seeking affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December preceding the academic year during which the colleges or courses are proposed to be started”.*

The Syndicate at its meeting held on 16.11.2018 vide item no. 07.30.08 considered the applications received from educational agencies for affiliation of New Colleges including the application submitted by the Chairman Millath Education trust in respect of the proposed 'Millath College of Arts and Science' for the year 2019-20 and resolved the following:

- To obtain the views of the Government regarding application for affiliation of new colleges for the year 2019-20 submitted by educational agencies in the aided sector.
- To conduct academic audit on the applications for affiliation of new Self Financing Colleges received for the year 2019-20 including the belated application for affiliation of new college submitted by Millath Educational Trust

Accordingly, the letter dated 22.12.2018 seeking the views of the Govt. had been sent in the case of applications from Aided sector and academic audit was conducted on applications received from self financing sector.

After the completion of process of Academic Audit, the Syndicate at its meeting held on 12.06.2019 vide item no.10.54.06 resolved that for considering applications for affiliation of new colleges a concrete guidelines be formulated, incorporating the affiliation norms prescribed by the UGC as per the UGC norms 2009 along with valid observations by the Academic audit committee and Rules pertaining to the same was drafted in the Sitting of the Standing Committee of the Syndicate on Affiliation of Colleges along with the Standing Counsel held on 02.08.2019 and the same was approved by the Syndicate held on 08.08.2019 vide item No.02.107.

The Syndicate at its meeting held on 08.08.2019 vide item No. 02.77 resolved to authorize the Standing Committee of the Syndicate on Affiliation of Colleges to consider the remaining applications for affiliation of colleges/new courses, etc., received from the institutions for the academic year 2019-20 for which processing have not taken place.

Accordingly applications for affiliation of new colleges received for the year 2019-20 including the one submitted in respect of proposed 'Millath College of Arts and Science', Sooranad P.O, Kollam has been forwarded to the Estate Officer for verification of the Land documents.

Mean while, the Chairman Millath Education Trust filed CoC(C) No./2019 in W.A. No.1798/2019 alleging delay in processing application for affiliation of new college viz. 'Millath College of Arts and Science' submitted for the year 2019-20. Statement of facts has been furnished and the matter is under consideration of the Hon'ble Court.

The Estate Officer after verification of the land documents has reported the following:

*“On scrutiny of the file it is seen that the Educational Agency has produced the copy of tax receipt and photocopy of title deeds in favour of the Trust. No other records has been produced for land verification. The following are also to be submitted for verification.*

- *Prior Title Deed*
- *Tax receipt is only upto 2017-18. Uptodate tax receipt is required.*
- *A Combined site sketch showing the boundaries with Survey Nos. Included in the proposed college by the Village officer.*
- *Location, Possession certificate and Location sketch from the village officer.*
- *Upto date non encumbrance certificate of the proposed land for the college.*

*On verification of copy of the Title Deed, total area comes to 2 Hect 28.48 Ares (5 acres 64.57 cents). Out of this an extent of 22.32 ares (55.15 cents) is seen as wet land as per title deed.”*

Also initial verification report in respect of the college has also been prepared (appended).

Statute 7 Chapter 24 of KUFS 1977 provides that “*the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advice the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”*

Statute 8 chapter 24 of KUFs 1977 provides that “*If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.*”

The Committee considered the application for affiliation of the proposed 'Millath College of Arts and Science' submitted for the year 2019-20 along with land verification report of the Estate Officer and the initial verification report.

**The committee recommended to issue defect notice to the Educational Agency to urgently rectify the defects in the application.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.27**      ***Applications for affiliation of new Courses/additional batches/ permanent enhancement of seats for the academic year 2019-20 – constitution/ Re constitution of inspection commission – reg.***

**(Ac BII)**

Various Educational Agencies submitted applications for affiliation of new courses/ permanent enhancement of seats/additional batch for the years 2018-19 and 2019-20.

Statute 6(1) chapter 24 of KUFs 1977 provides that, “*all applications seeking affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December proceeding the academic year during which the colleges or courses are proposed to be started*”.

The Syndicate considered the applications within the statutorily prescribed time limit and had resolved for conduct of academic audit on applications for affiliation received for the years 2018-19 and 2019-20 from self financing sector. The Syndicate also resolved to obtain the views of the Government regarding application for affiliation received for the years 2018-19 and 2019-20 submitted by educational agencies in the Govt/aided/autonomous sector.

Accordingly, the letter seeking the views of the Govt. had been sent in the case of applications from Govt./Aided/Autonomous sector and academic audit was conducted on applications received from self financing sector. As academic audit was going on, on the mentioned applications, further processing was delayed.

It may also be noted that the Syndicate while resolving for issuing notification inviting application for affiliation for the year 2019-20, also resolved that the Educational Agencies who had submitted applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches for the year 2018-19 which are still pending, need not remit application processing fee if they submit applications for the year 2019-20, in respect of the same proposal.

After the completion of process of Academic Audit, the Syndicate at its meeting held on 12.06.2019 vide item no.10.54.06 considered the applications for affiliation of new courses/permanent enhancement of seats/Additional batches received for the years 2018-19 and 2019-20 and resolved to conduct inspection in the colleges concerned and had nominated the inspection teams comprising Members Syndicate for the purpose of conducting inspection in self financing colleges.

The inspections were conducted only in certain colleges with respect to the applications for affiliation submitted for the year 2019-20 (Details noted in appended list). The inspections are yet to be conducted in majority of the colleges as the term of the then Syndicate had expired.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.08.13 considered the matter regarding re-constitution of the inspection teams for the conduct of inspections in connection with the application for affiliation of new courses/increase in intake/additional batch submitted for 2018-19 and 2019-20 along with the letter from Sri.Saji Cheriyan, Member, Kerala Legislative Assembly requesting to take urgent necessary steps regarding sanctioning of the new courses in the College of Applied Sciences, Perissery and resolved to defer the matter for the time being.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.77 resolved to authorize the Standing Committee of the Syndicate on Affiliation of Colleges to consider the remaining applications for affiliation of colleges/ courses etc. received from the institutions for the academic

year 2019-20, for which processing have not taken place, and further resolved not to consider the applications for affiliation of new colleges/courses/permanent enhancement of seats/additional batches received for the year 2018-19 as the validity of the said applications have expired.

Hence, the list of applications for affiliation of new courses/permanent enhancement of seats/additional batches received from colleges in Govt./Aided/Self financing sector for the academic year 2019-20 is appended. It may also be noted that inspection team was not constituted in the case of colleges in Govt./aided/autonomous sector.

Statute 8 chapter 24 of KUFS 1977 provides that “*If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.*”

The Committee considered the matter regarding constitution/reconstitution of the inspection teams for the conduct of inspections (Local Enquiry), as provided in Statute 8, in connection with the application for affiliation of new courses/increase in intake/additional batches submitted for the academic year 2019-20 from the Educational Agencies of Colleges in Government/Aided/ Self Financing Sector

**The committee recommended to conduct Local Enquiry in the colleges concerned and to refer the matter to the Syndicate for nomination of inspection teams.**

***Resolution of the Syndicate***

**RESOLVED** to approve the list of constitution/reconstitution of the inspection teams for the conduct of inspections (Local Enquiry) in connection with the application for affiliation of new courses/increase in intake/ additional batches submitted for the academic year 2019-20 from the Educational Agencies of Colleges in Government/Aided/ Self Financing Sector. (Nomination of inspection team appended).

**Item No.05.44.28**      ***Sree Narayana Institute of Ayurvedic Studies & Research, Puthur, Kollam - Colleges whose affiliation had been shifted to KUHS – Request for the refund of the excess remittance of annual administration fee to the University – Remarks from Finance Section- Consideration of - reg.***

**(Ac BII)**

The Syndicate at its meeting held on 25.05.2019 vide item no.09.72.12 considered the request dated 12.03.2019 from the Secretary, Sree Narayana Health Care Society, Karimpinipuzha, Puthur, Kollam for the refund of Rs 5 lakhs remitted in excess towards annual administration fee to the University and resolved that the remarks of the Finance may be furnished on the matter.

Finance Section has furnished their remarks as follows:

- “As there is no outstanding dues including Annual Administration Fee pending to the University from Sree Narayana Institute of Ayurvedic Studies & Research, Puthur, Kollam and the Fixed Deposit of Rs.15,00,000/- (Rupees Fifteen Lakh Only) submitted by the Institute at the time of obtaining affiliation has already been released and provided there is no legal issues pending related with the college,**the payment of Rs.5,00,000/- (Rupees Five Lakh Only) to the college towards the refund of excess annual administration fee remitted to the University may be considered.**”

The following facts may be noted in this regard.

- Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam was affiliated to the University of Kerala since the academic year 2004-2005 and the affiliation of the college had been shifted to KUHS, Thrissur from the academic year 2010-11 onwards.
- The Syndicate at its meeting held on 31.01.2015 vide item No. 05.85.21 resolved that the annual administration fee to be collected from the Self-financing colleges whose affiliation had been shifted to the Kerala University of Health Sciences, Thrissur be re-fixed in accordance with the number of batches having affiliation with the University of Kerala. Permission has been obtained from the State Government for re-fixing the Annual Administration fees in accordance with the number of batches having affiliation with the University of Kerala.
- Accordingly, the annual administration fee was re-fixed in accordance with the number of

- batches having affiliation with the University of Kerala.
- The college had remitted annual administration fee in full rate (@Rs 5 Lakhs) upto the academic year 2012-13, ie. upto which the last batch of students completed their course of study in this University.
  - On proportionating, an amount of Rs 5,00,000/- (Rs 5 Lakhs only) has been remitted, in excess by the Educational Agency.
  - The Syndicate held on 30.12.2015 vide item No.14.08.09 resolved to release the Fixed Deposit of only those colleges whose affiliation has been shifted to KUHS, Thrissur which have no outstanding dues including Annual Administration fees to the University.
  - As the college had no dues in remitting Annual Administration fees/ special fees to the University, the fixed deposit of Rs, 15,00,000/- (Rupees Fifteen Lakhs only) submitted by the Educational Agency of Sree Narayana Institute of Ayurvedic Studies and Research, Puthur at the time of obtaining affiliation for the college was released.
  - The Secretary, Sree Narayana Health Care Society, the educational agency of Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam vide letter dated 12.03.2019 requested for the refund of the excess remittance of annual administration fee to the University which was considered by the Syndicate held on 25.05.2019 and resolved for obtaining remarks of Finance section.

The Committee considered the remarks from the Finance I Section on the matter regarding the refund of excess remittance of Rs. 5 Lakhs only towards annual administration fee to the University in respect of Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam.

**The committee recommended to refund the balance amount of Annual Administration Fees due to the Educational Agency of Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam.**

***Resolution of the Syndicate***

**RESOLVED** to refund the balance amount of Annual Administration Fees due to the Educational Agency of Sree Narayana Institute of Ayurvedic Studies, Puthur, Kollam as per existing norms.

**Item No.05.44.29**      ***Sree Narayana Guru College of Advanced Studies, Punalur – Re constitution of team for the conduct of inspection with respect to the application for affiliation of new courses, 2015-16 – consideration of - reg. (Ac BII)***

The Syndicate at its meeting held on 08.08.2019 vide item no.02.08.11 considered the matter regarding the reconstitution of the team for the conduct of the inspection, to ascertain compliance, in Sree Narayana Guru College of Advanced Studies, Punalur and resolved to defer the matter for the time being.

The following may be noted in this regard.

- The Standing Committee of the Syndicate at its meeting held on 19.08.2015, vide item no.03 considered the inspection reports in respect of new courses in Sree Narayana Guru College of Advanced Studies, Punalur during the academic year 2015-16 and recommended to grant provisional affiliation for BA English Language & Literature with an intake of 30 seats during 2015-16. Also recommended that three months time be granted to the college to rectify the defects pointed out by the inspection commission and to conduct another inspection in the college after three months. The above recommendation was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, and reported to the Syndicate held on 23.11.2015.
- As resolved by the Syndicate held on 06.02.2018 vide item No. 32.34.08 the University order granting provisional affiliation for B.A English Language and Literature Course in Sree Narayana Guru College of Advanced Studies, Punalur during 2015-16 was issued vide U.O No.Ac.BII/02/039361/NC/2015-16 dated 07.06.2018.
- Re-inspection was conducted and the Syndicate at its meeting held on 12.05.2017 vide item no.27.18.23 considered the reports of re-inspection conducted to verify the

rectification of deficiencies and resolved to seek explanation from the Principal, Sree Narayana Guru College of Advanced Studies, Punalur as to why the affiliation granted to new courses during 2015-16 should not be withdrawn, as the college authorities have not complied with the directions of the University to rectify the deficiencies pointed out by the inspection commission at the time of granting provisional affiliation during 2015-16.

- Accordingly, show cause notice was issued to the Principal, Sree Narayana Guru College of Advanced Studies, Punalur. The Syndicate at its meeting held on 28.09.2018 vide item no.05.51.08, considered the reply submitted by the Manager, Sree Narayana Guru College of Advanced Studies, Punalur in response to the show cause notice issued to the educational agency and resolved to conduct another inspection by a team comprising Sri.M.Sreekumar, Dr.K.Shaji and Dr.S.Nazeeb, Members, Syndicate in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies as stated in the letter submitted by the Educational agency in reply to the show cause notice. Accordingly, the inspection was conducted in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies in compliance with the defects pointed out by the inspection commission in respect of new courses sanctioned during 2015-16 and the reports were received.
- The Syndicate at its meeting held on 22.01.2019 vide item no.02.111.06 considered the reports of inspection conducted in Sree Narayana Guru College of Advanced Studies, Punalur to verify the rectification of deficiencies in compliance with the defects pointed out by the inspection commission in respect of new courses sanctioned during 2015-16 and resolved to give necessary directions to the Educational Agency of Sree Narayana Guru College of Advanced Studies, Punalur to rectify the defects pointed out by the Inspection commission and to submit compliance report on rectification within three months.
- Accordingly, the educational agency vide letter dated 02.05.2019 has submitted the compliance report and informed that the defects noted by the inspection commission have been rectified with adequate number of books in the library. Further stated that construction to provide more space for the laboratory is in progress.
- The Syndicate at its meeting held on 25.05.2019 vide item no.09.72.07 considered the compliance report dated 02.05.2019 submitted by the Educational Agency of Sree Narayana Guru College of Advanced Studies, Punalur and resolved that inspection commission consisting of Sri.M.Sreekumar, Dr.K.Shaji and Dr.R.Lathadevi, Members Syndicate may visit the college to ascertain compliance.
- But the term of the Syndicate had expired and the inspection yet to be conducted.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.08.11 considered the matter regarding the reconstitution of the team for the conduct of the inspection, to ascertain compliance, in Sree Narayana Guru College of Advanced Studies, Punalur and resolved to defer the matter for the time being

The Committee considered the matter regarding the reconstitution of the team for the conduct of the inspection to ascertain compliance in Sree Narayana Guru College of Advanced Studies, Punalur

**The committee recommended to reconstitute the inspection team with Adv G Muraleedharan Pillai, Adv. Aji Kumar, Sri. Jairaj.J and Mohammed Yaseen, Members Syndicate to conduct inspection for ensuring compliance.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.30 Applications for permanent enhancement of seats/additional batches in the existing Courses in Colleges for the academic year 2020-21 - reg.**

**(Ac BII)**

Applications for permanent enhancement of seats/additional batches in the existing Courses in Colleges for the academic year 2020-21 have been received from various Educational Agencies of existing Colleges.

Following may be noted in this regard.

- The number of seats (maximum) for various Arts and Science Courses has been standardized as noted below.

Sl. No.	UG Courses	Seats (Max)
1	B Sc	32
2	B A	40
3	B Com	40
4	BBA	40
5	BCA	40

Sl. No	PG Courses	Seats (Max)
1	M Sc	12
2	M A	20
3	M Com	20

1. The State Government vide G.O.(Ms) No.176/2019/HEDN dated 21.06.2019 accorded sanction to the Universities for enhancing the number of seats in Unaided/Self-financing College affiliated to the University from the academic year 2019-20 as below, subject to the compliance of regulations of the University and UGC on infrastructure, faculty qualifications and number etc and without prejudice to the existing number of seats.
  - Arts UG course - Upto 60 seats
  - Science UG course - Upto 40 seats
  - Arts PG course - Upto 20 seats
  - Science PG course - Upto 16 seats
2. The Vice-Chancellor considered the mentioned G.O and the requests from various colleges and decided that the enhancement of the number of seats in Unaided/Self-financing College affiliated to the University be considered from next year admission onwards.
 

Statute 1 Chapter 24 of KUFS 1977 provides that *“applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31<sup>st</sup> of August preceding the academic year in which the courses are proposed to be started.”*
3. Accordingly, various educational agencies of existing colleges have submitted the applications for permanent enhancement of seats/additional batches in the existing courses for the academic year 2020-21.
4. It may be noted the procedure of affiliation of new courses is also adopted in the case of applications for permanent enhancement of seats/additional batches in the existing courses.
 

Statute 6(1) chapter 24 of KUFS 1977 provides that, *“all applications seeking affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December preceding the academic year during which the colleges or courses are proposed to be started”.*

Statute 7 Chapter 24 of KUFS 1977 provides that *“the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.”*

Statute 8 chapter 24 of KUFS 1977 provides that *“If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”*



The Committee considered the details of Applications for increase in intake/ additional batches in the existing Courses in Colleges (list appended), received for the academic year 2020-21.

**The committee recommended to conduct local Enquiry in the colleges concerned and to refer the matter to the Syndicate for nomination of inspection teams.**

***Resolution of the Syndicate***

**RESOLVED** to approve the list of constitution/reconstitution of the inspection teams for the conduct of inspections (Local Enquiry) in the colleges concerned for the academic year 2020-21. (Nomination of inspection team appended).

**Item No.05.44.31**      ***Applications for affiliation of new colleges received for the academic year 2019-20 – along with remarks of the Estate Officer -Consideration of – reg. (Ac BII)***

Various Educational Agencies submitted applications for affiliation of new colleges for the years 2018-19 and 2019-20.

Statute 6(1) chapter 24 of KUFS 1977 provides that, “*all applications seeking affiliation shall be considered by the Syndicate not later than the 31<sup>st</sup> December preceding the academic year during which the colleges or courses are proposed to be started*”.

The Syndicate considered the applications within the statutorily prescribed time limit and had resolved for conduct of academic audit on applications for affiliation received for the years 2018-19 and 2019-20 from self financing sector. The Syndicate also resolved to obtain the views of the Government regarding application for affiliation received for the years 2018-19 and 2019-20 submitted by educational agencies in the Govt/aided/autonomous sector.

Accordingly, the letter seeking the views of the Govt. had been sent in the case of applications from Govt./Aided/Autonomous sector and academic audit was conducted on applications received from self financing sector. As academic audit was going on, on the mentioned applications, further processing was delayed.

It may also be noted that the Syndicate while resolving for issuing notification inviting application for affiliation for the year 2019-20, also resolved that the Educational Agencies who had submitted applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches for the year 2018-19 which are still pending, need not remit application processing fee if they submit applications for the year 2019-20, in respect of the same proposal.

After the completion of process of Academic Audit, the Syndicate at its meeting held on 12.06.2019 vide item no.10.54.06 resolved that for considering applications for affiliation of new colleges a concrete guidelines be formulated, incorporating the affiliation norms prescribed by the UGC as per the UGC norms 2009 along with valid observations by the Academic audit committee and the same was drafted in the Sitting of the SC on Affiliation along with the Standing Counsel held on 02.08.2019 and the same was approved by the Syndicate held on 08.08.2019 vide item No. 107.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.77 resolved to authorize the Standing Committee of the Syndicate on Affiliation of Colleges to consider the remaining applications for affiliation of colleges/courses etc. received from the institutions for the academic year 2019-20, for which processing have not been taken place, and further resolved not to consider the applications for affiliation of new colleges/courses/permanent enhancement of seats/additional batches received for the year 2018-19 as the validity of the said applications have expired.

Accordingly land verification report of the Estate officer has been obtained on the applications for affiliation of new colleges received for the year 2019-20 and Initial verification report incorporating the verification report of the Estate Officer has been prepared and appended.

Statute 7 Chapter 24 of KUFS 1977 provides that “*the Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advise the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*”

Statute 8 chapter 24 of KUFS 1977 provides that “*If the Syndicate decides to proceed with the application, it shall direct a local enquiry to be made by a competent person or persons appointed*

*by it in this behalf provided that it shall be competent for the Syndicate to dispense with the enquiry above mentioned in the case of any subject or group of subjects in which it does not, for special reasons to be recorded; consider a local enquiry necessary.”*

The Committee considered the applications for affiliation of new colleges received for the year 2019-20 along with the initial verification report prepared on each application incorporating the remarks of the Estate Officer

**The committee recommended to scrutinise all applications for affiliation of new colleges received for the year 2019-20 and to send defect memos and to proceed towards clearing defects.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.32**      *Application for affiliation of new college submitted by the General Secretary, Musaliar Education Trust, Musaliar College of Engineering, Kadakom Chirayinkeezhu for the year 2020-21 and Judgment dated 30.08.2019 - consideration of- reg.*

**(Ac B II)**

The Educational Agency, Musaliar Education Trust, Musaliar College of Engineering, Kadakom, Chirayinkeezhu has submitted an application for affiliation of a new Un Aided Arts & Science College viz. Musaliar College of Arts and Science, Chirayinkeezhu during the academic year 2020-21 within the statutorily prescribed last date, ie, on or before 31<sup>st</sup> August 2019.

Statute 6, Chapter 24, Kerala University First Statutes 1977 provides that,, “*Applications seeking Affiliation shall be considered by the Syndicate not later than 31st December, preceding the academic year during which the courses are proposed to be started*”.

Statute 7, Chapter 24, Kerala University First Statutes 1977 provides that, *The Syndicate may call for any further information which it may deem necessary before proceeding with an application, or may advice the Educational Agency that the application is premature or may decline to proceed with the application if it is satisfied that the arrangements made or likely to be made before the beginning of an academic year in which the courses are to be started for the conduct of the courses are not sufficient or suitable; or if the College has failed to observe the conditions laid down in respect of any previous affiliation.*

Following may be noted in this regard.

- The Musaliar Education Trust, Chirayinkeezhu had submitted the application for affiliation of new unaided college for the academic year 2018-19 which had undergone the process of academic audit. As academic audit was going on, on the mentioned application, further processing was delayed.
- The Syndicate at its meeting held on 08.08.2019 vide item no.02.77 considered the applications for affiliation of new colleges/courses/increase in intake/additional batch for the academic year 2018-19 and as the validity of the same had been expired by the commencement of the academic year 2019-20, resolved not to consider the application for affiliation of new colleges/courses/permanent enhancement of seats/additional batches for the academic year 2018-19 as the validity of the said applications have expired.
- Meanwhile, the educational agency has filed a writ petition No.22766 of 2019 (u) and has obtained the interim order dated 30.08.2019 from the Hon’ble High Court of Kerala directing the following.
 

*“A fresh application would be submitted without any delay. On submission of such application respondent University shall take appropriate action on it and see that orders are passed on the same in accordance with law within a period of three months. In case any defect is found in the application or on inspection, the petitioner shall be informed of the same and shall be given opportunity to rectify the same.”*
- Accordingly, the educational agency has submitted the application for affiliation of new college for the academic year 2020-21 within the statutorily prescribed time limit (ie. Before 31<sup>st</sup> of August 2019).

- 5 acres of litigation free land as a single plot is required for establishment of an Arts and Science College. The Estate Officer after verification of the land documents has reported the following:
  - *On verification of the file, it is seen that the Educational Agency has not produced the following documents*
    - (1) *A combined site sketch showing the boundaries of all the Survey Numbers with the name of land owners duly certified by the Village Officer.*
    - (2) *Tax receipt produced only up to 2017-18.*
    - (3) *Location Certificate and clear Location Sketch showing the proposed land for the Educational Agency duly signed by the Village Officer.*
    - (4) *Copy of Tandaper Register.*

*As per the copy of Title deed it is seen that, all the land are Dry Land. Total area as per Possession & Tax receipt comes to 2.18.21 Hectare (5.39 Acre). But as per sketch it comes to 2.19.21 Hectare (5.42 Acre). This should be rectified. On verification of Title deed, for an extent of 31.23 Ares (77.16 Cents) comprised in by Sy.No.560/29-1 has not been produced. The Educational Agency also produced copy of prior document which are not legible.*
  - Also initial verification report in respect of the college has also been prepared (appended).

The Committee considered the the application for affiliation of the proposed Musaliar College of Arts and Science, Chirayinkeezhu submitted for the year 2020-21 along with land verification report of the Estate Officer and the initial verification report

**The committee recommended to scrutinise the application for affiliation of proposed Musaliar College of Arts and Science, Chirayinkeezhu received for the year 2020-21 and to send defect memo and to proceed towards clearing defects.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.33**      ***UG Admission 2019- Request received from the Principal, UIT Aroor – admission to Sethulekshmi K.S (906576) in B.Com Commerce and tax Procedure and Practice –reg.***

***(Ac H)***

A request received from the Principal, UIT Aroor, regarding the admission of Sethulekshmi.K.S (906576) in B.Com Commerce and Tax Procedure and Practice in the existing vacancy in the College.

In the request it has been stated that Sethulekshmi K.S (906576) has remitted the University Admission Fee of Rs. 1850/- on 16.09.2019 for taking admission in B.Com Commerce and Tax Procedure and Practice in the College. But due to network problem, she could not produce the fee receipt on 16.09.2019 and hence her admission was denied, as the date of closure of admission for UG courses was on 16.09.2019. Now the candidate has approached the college for taking admission as she had remitted the fee within prescribed time.

The Principal, UIT Aroor, has informed that there exist vacancy for B.Com Commerce and Tax Procedure and Practice in the College and the College has no objection in admitting the candidate. The candidate has also submitted a request seeking permission to take admission in the College.

In this context it may be noted that the date of closure of admission for all UG Courses was on 16.09.2019. But the candidate has remitted the admission fee before the closure of admission.

The Vice- Chancellor has ordered to place the request of the Principal, UIT Aroor, regarding the admission of Sethulekshmi K.S (906576) in B.Com Commerce and Tax Procedure, in the existing vacancy before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the request of the Principal, UIT Aroor, regarding the admission of Sethulekshmi K.S (906576) in B.Com Commerce and Tax Procedure, in the existing vacancy.

**The committee recommended to agree with the request of the Principal UIT Aroor as the candidate remitted the admission fee before the closure of admission.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

***Item No.05.44.34 UG Admission 2019 – Letter received from the Principal, College of Applied Science, Adoor - Permission to remit fee of Management quota candidate after closure of admission -reg.***

***(Ac H)***

A letter has been received from the Principal, College of Applied Science, Adoor, seeking permission to remit admission fee of Manju G (323209) admitted under Management quota for BBA course, after closure of admission.

In the letter, it has been stated that the candidate was admitted in the BBA Course under Management quota. But she didn't remit the University Admission Fee of Rs. 1850/- before the closure of admission. Hence the candidate could not be included in the final admit list of the College.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of Manju.G, who has been given admission under management quota after closure of admission.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered similar requests received from other colleges and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Since similar requests from other colleges are being considered by the Standing Committee of the Syndicate on Affiliation of Colleges, the Vice- Chancellor has ordered to place the request received from the Principal, College of Applied Science, Adoor, seeking permission to remit admission fee of Manju G (323209) admitted under Management quota for BBA course, after closure of admission, before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered, the request received from the Principal, College of Applied Science, Adoor, seeking permission to remit admission fee of Manju G (323209) admitted under Management quota for BBA course, after closure of admission.

**The committee recommended that the Principal of the college be directed to appear for a hearing on 19/10/2019 by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate to specifically explain as to why the University shall not proceed against the college for violation of admission norms.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

***Item No.05.44.35 UG Admission 2019 – Letter received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam - Permission to remit fee of Management quota candidate after closure of admission -reg.***

***(Ac H)***

A letter has been received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam, seeking permission to remit admission fee of Keerthy Gopinath admitted under Management quota for B.Sc Physics course, after closure of admission.

In the letter, it has been stated that the candidate was admitted in the newly sanctioned course (B.Sc Physics) under Management quota on 27.08.2019. But she didn't remit the University Admission Fee Rs. 1850/- before the closure of admission, even though the college has continuously informed her to remit the same. But due to some technical reasons the candidate could not remit the amount. Hence the candidate could not be included in the final admit list of the College.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of

Keerthy Gopinath, who has been given admission under management quota after closure of admission.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered similar requests received from other colleges and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Since similar requests from other colleges are being considered by the Standing Committee of the Syndicate on Affiliation of Colleges, the Vice-Chancellor has ordered to place the request received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam, seeking permission to remit admission fee of Keerthy Gopinath admitted under Management quota for B.Sc Physics course after closure of admission, before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered the request received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam, seeking permission to remit admission fee of Keerthy Gopinath admitted under Management quota for B.Sc Physics course after closure of admission.

**The committee recommended that the Principal of the college be directed to appear for a hearing on 19/10/2019 by a sub committee consisting of Adv. Muralidharan Pillai. G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate to specifically explain as to why the University shall not proceed against the college for violation of admission norms.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

***Item No.05.44.36 UG Admission 2019 – Request received from the candidates Nabil R (315340) and Sayid Anvar S (314567) for admission at NSS Arts and Science College, Perayam, Kundara, Kollam for B.Com Finance course during the academic year 2019-20 -reg.***

***(Ac H)***

Requests have been received from two candidates Nabil R (315340) and Sayid Anvar S (314567) for admission at NSS Arts and Science College, Perayam, Kundara, Kollam for B.Com Finance course during the academic year 2019-20, after closure of admission.

In the letter, it has been stated that they got allotment for B Com Finance course at Govt. Arts and Science College, Karunagapally, Kollam, but could not take admission within the prescribed time. The candidates hail from families with poor financial background. Now the organization KANFED (Kerala Association for Non Formal Education and Development) has given their consent to sponsor them for continuing their studies. It has also been stated that there exists vacancy for B.Com Finance course at NSS Arts and Science College, Perayam, Kundara, Kollam, which is a self financing college. It has been requested that permission may be granted to them for taking admission for B.Com Finance course at NSS Arts and Science College, Perayam, Kundara, Kollam, during this academic year itself.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the candidates have requested for admission to BCom Finance course, after closure of admission.

The Chairman, KANFED has also forwarded the request of Nabil R (315340) with the consent for sponsoring further studies of the candidate at NSS Arts and Science College, Perayam, Kundara, Kollam, for B Com Finance course.

The Vice-Chancellor has ordered to place the request received from the candidates Nabil R (315340) and Sayid Anvar S (314567) for admission at NSS Arts and Science College, Perayam, Kundara, Kollam for B.Com Finance course during the academic year 2019-20, after closure of admission, and the letter received from the Chairman, KANFED forwarding their consent to sponsor the candidates for continuing their studies, before the Standing Committee of the Syndicate on Affiliation of Colleges.

The committee considered, the request received from the candidates Nabil R (315340) and Sayid Anvar S (314567) for admission at NSS Arts and Science College, Perayam, Kundara, Kollam for B.Com Finance course during the academic year 2019-20, after closure of admission, and the letter received from the Chairman, KANFED forwarding their consent to sponsor the candidates for continuing their studies.

**The committee recommended that the request need not be agreed to as the admission process is already over.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.44.37**      ***UG Admission 2019 - Request received from Bibinraj R B – Boarded out from National Defence Academy on medical grounds - admission for B. Sc. Computer Science – reg.***

**(Ac H)**

A request has been received from Bibinraj R.B, who was a cadet of National Defence Academy and boarded out on medical grounds, for admission to B. Sc. Computer Science course.

In the request it has been stated that Bibinraj R B joined National Defence Academy in January 2018. He was pursuing B.Sc Computer Science degree in Academy along with the Military Training. During the course of training, he was injured and boarded out from the academy on medical grounds in September 2019. He completed two semesters of B.Sc. Computer Science course in the academy which is recognized by the Jawaharlal Nehru University, New Delhi. It has been stated that, he wishes to rejoin defence service through CDSE after the completion of degree course. He is now 20 years old. Since the age limit for applying for CDSE is 23 years, if he couldn't join for the degree course this year, he will not be able to apply for the same. He has requested for admission at Govt. College, Kariavattom for B.Sc. Computer Science course or for degree course in any of affiliated Govt./Aided/Self financing colleges in this academic year.

In this context, the following points may be noted.

- The candidate has not registered for degree admission 2019
- Admission to all UG courses for the academic year 2019-20 has been closed on 16.09.2019.

The Committee considered the request of Bibinraj R.B, who was a cadet of National Defence Academy and boarded out on medical grounds, seeking admission to B.Sc. Computer Science course during the academic year 2019-20, after the closure of admission.

**The committee recommended to refer the matter to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** to authorise the Chairman, Boards of Studies (Pass) to verify the feasibility.

**Item No.05.44.38**      ***UG Admission 2019 - Request received from Fathimuth Shajina A (332651) – Candidate admitted in college level spot – Remittance of University fee after closure of admission – reg.***

**(Ac H)**

A request has been received from the candidate Fathimuth Shajina A (332651) forwarded by Sri. A.M. Arif, Member of Parliament, who was admitted in college level spot admission in SDV College of Arts & Science, Alappuzha, regarding remittance of University fee after closure of admission.

In the request, it has been stated that the candidate Fathimuth Shajina A (332651) has attended the college level spot admission held on 03.09.2019 under the supervision of University Observer at SDV College of Arts & Science, Alappuzha. She took admission for B.Sc. Biotechnology course but failed to remit the University fee of Rs.1850/- within the prescribed time. Hence, her admission has been lost. It has been requested that permission may be granted to remit the fee so as to continue her studies.

The Principal, SDV College of Arts & Science, Alappuzha has forwarded a letter stating that the candidate failed to remit the fee within the prescribed time due to technical reasons and has requested that the admission of the candidate be retained.

In this context, the following points may be noted.

1. The candidate Fathimuth Shajina A (332651) has attended the college level spot admission held on 03.09.2019 under the supervision of University Observer at SDV College of Arts & Science, Alappuzha. Her name was included in the admit list submitted by the University Observer.
2. The candidate took admission for B. Sc. Biotechnology course.
3. The last date to remit the University fee was 16.09.2019. The candidate lost admission since she didn't remit the prescribed University fee before the last date.

The committee considered, the request of the candidate Fathimuth Shajina A (332651) who was admitted at SDV College of Arts & Science, Alappuzha during the college level spot admission, regarding remittance of University fee after closure of admission.

**The committee recommended that the request of Smt. Fathimuth Shajina A (332651) for remittance of University fee after closure of admission be agreed to.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**Item No.05.44.39**      ***UG Admission 2019 – Request received from the candidates Nair Arya K.C Radhakrishnan (305532), Bhoomi Devi A.R (327379) and the e-mail received from the Principal, TKMM Arts & Science College, Nangiarkulangara regarding admission of Sukanya S (313407) – request for retaining of admission -reg.***

***(Ac H)***

Requests have been received from two candidates- Nair Arya K.C Radhakrishnan and Bhoomi Devi A.R and e-mail received from the Principal, TKMM Arts & Science College, Nangiarkulangara regarding admission of Sukanya S, for retaining their admission.

In the request submitted by Nair Arya K C Radhakrishnan (305532) forwarded by the Principal, NSS College, Pandalam, it has been stated that she got allotment for B.Sc Botany at NSS College, Pandalam and took admission there. But due to her ignorance she didn't cancel her higher option and was allotted to another college in the subsequent allotment. She didn't take admission in the newly allotted college. Since she was given transfer to another college, her name is not included in the final admit list of B.Sc Botany Course at NSS College, Pandalam. It has been stated that there exist one vacancy for B.Sc Botany course in the college. It has been requested that she may be retained at NSS College, Pandalam, for B.Sc Botany course in the existing vacancy.

It may be noted that during the supplementary allotment, the candidate Nair Arya K.C Radhakrishnan got allotment for B.Sc Chemistry in the same college which was her higher option. But she didn't join for B.Sc Chemistry course. Now the candidate has requested that she may be granted admission for B.Sc Botany course at NSS College, Pandalam, in the existing vacancy.

In the request submitted by Bhoomi Devi A.R (327379) forwarded by the Principal, University College, Tvpm, it has stated that she got allotment for BA Philosophy course at University College, Tvpm during the first supplementary allotment and took admission there. But due to her ignorance she didn't cancel her higher option and was allotted to another college in the subsequent allotment. She didn't take admission in the newly allotted college and continued her studies at University College, Tvpm. Since she was given transfer to another college, her name is not included in the final admit list of BA Philosophy course at University College, Tvpm. It has been requested that she may be retained at University College, Tvpm, for BA Philosophy course.

It may be noted that during the supplementary allotment, the candidate Bhoomi Devi A R got allotment for BA English course at MMS Govt. Arts & Science College, Malayinkeezhu, Tvpm, which was her higher option. But she didn't join the newly allotted college. There exists one vacancy for BA English course at MMS Govt. Arts & Science College, Malayinkeezhu, Tvpm.

In the e-mail received from the Principal, TKMM Arts & Science College, Nangiarkulangara, it has been stated that the candidate Sukanya S (313407) got allotment for B.Com Travel and Tourism course in the college during the first allotment and took admission there. But due to her ignorance she didn't cancel her higher option was allotted to Bishop Moore College, Mavelikkara, in the subsequent allotment. She didn't take admission in the newly allotted college and continued her studies in the college, even though the college had informed every student to join in their higher option within the prescribed time. Since she was given transfer to another college, her name is not included in the final admit list of B.Com Travel and Tourism course at TKMM Arts & Science College, Nangiarkulangara. It has been stated that there exist one vacancy for B.Com Travel and Tourism course in the college. It has been requested that she may be retained at TKMM Arts & Science College, Nangiarkulangara, for B.Com Travel and Tourism course in the existing vacancy.

It may be noted that during the supplementary allotment, the candidate Sukanya S got allotment for B.Com Computer Application course at Bishop Moore College, Mavelikkara, which was her higher option. But she didn't join the newly allotted college.

In this context, the following points may be noted.

- After the publication of each allotment, press releases were given stating that candidates should cancel their higher options before the next allotment if they are satisfied with existing allotment. If the candidate has been allotted to higher option, he /she should compulsorily accept the new allotment.
- E-mails were given to the Principals of all colleges after each allotment informing them to verify the list of admitted students in their College Login and Issue Transfer Certificate to the students who are currently in the "Transferred students" list in the College Login. These students are newly allotted to their higher options and hence they are not allowed to continue in their present College. No candidate may be allowed to retain in the present College if they are allotted to new College and course in their higher option. Also ensure that all students who are in the transferred list in the College Login are issued T.C. and the students may be directed to join the newly allotted college.
- It may be noted that, permission was not given to any candidates for retaining their admission in the earlier allotted college. Similar requests received before the closure of admission were not permitted and the candidates were directed to join their newly allotted colleges.

The committee considered the request received from the candidates Nair Arya K C Radhakrishnan and Bhoomi Devi A R and the e-mail received from the Principal, TKMM Arts & Science College, Nangiarkulangara regarding admission of Sukanya S, for retaining of admission, after closure of admission.

**The Committee recommended that the request of the students concerned and the Principal, TKMM Arts & Science College, Nangiarkulangara may be considered favourably, provided seats are available for the respective courses in the colleges concerned.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be noted.

**FURTHER RESOLVED** to refer the matter regarding the imposing of fine before the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.44.40**      ***UG Admission 2019 - Request received from Arun S (800700) – Admission for M.Com Finance course at Govt. Arts & Science College, Ambalappuzha – reg.***

**(Ac H)**

A request has been received from Arun S (800700), seeking admission to M. Com Finance course at Govt. Arts & Science College, Ambalappuzha.

In the request it has been stated that the candidate got allotment at Govt. College, Ambalappuzha for M.Com during the spot allotment under OEC category. But he lost his admission due to correction in index mark. In the next spot allotment, a candidate with higher mark was allotted. It has been stated that there exist one vacancy for M Com Course at Govt. College, Ambalappuzha and he may be granted admission to that vacancy.



In this context, the following points may be noted.

- The college authorities telephonically informed that there exist one vacancy for M. Com Finance course.
- Admission to all PG courses for the academic year 2019-20 has been closed on 16.09.2019.

The committee considered the request of Arun S (800700), seeking admission to M. Com Finance course at Govt. Arts & Science College, Ambalappuzha, after closure of admission.

**The committee recommended that the request may be agreed to, if any student with lesser index marks has secured admission to the programme concerned in the Govt. Arts and Science College, Ambalappuzha.**

**Further recommended that in view of the exigency, the Vice Chancellor may approve the recommendations in item Nos 1, 2, 3, 4, 12, 13, 14, 15, 16, 17, 19, 21, 22, 34, 35, 38 and 39 subject to reporting to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019, be approved.

**Item No.05.45                      *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- reg. (Ac F II)***

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 05.10.2019 at 11.00 A.M in the Syndicate Room. Due to exigency, item no. 58 has been approved by the Vice Chancellor, by invoking section 10(13) of Kerala University Act 1974, and the matter is reported to Syndicate.

All other recommendations of the Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date	:	Saturday, 5 <sup>th</sup> October, 2019
Time	:	11.00 AM to 12.45 P.M
Venue	:	Syndicate Room

**Members Present**

1. Dr.M.Vijayan Pillai
2. Dr.K.B Manoj
3. Prof.K.Lalitha.
4. Sri.R.Arun Kumar
5. Dr.B.Unnikrishnan Nair
6. Sri.Jairaj.J
7. Dr. Mathew.V

**Members Absent**

1. Sri.R.Rajesh (MLA)
2. Smt.Renju Suresh
3. Sri.B.P.Murali
4. Sri.Viswan Padanilam

**Item No.05.45.01                      *Proposal for the approval of the Placement/Promotion of Sri.Ramesh Chandran B.R as Assistant Professor stage II (with AGP 7000/-) w.e.f 18.10.2018, Department of Physics, S.N College, Sivagiri, Varkala. (Ac FIII/2/13831(3)/2019)***

The Principal, Sree Narayana College, Sivagiri,Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Ramesh Chandran B.R, Department of Physics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 18-10-2018.

The Service details of Ramesh Chandran B.R are as follows.

•Qualifications	•MSc Physics from University of Kerala in May 2005. •Qualified UGC-NET exam held on 19-06-2011.
•Date of first entry in to Service	•18-10-2012 FN
• Date of entry into continuous service	•18-10-2012
•Date of completion of six years of service as Assistant Professor with AGP 6000/-	•17-10-2018
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	•18-10-2018
•Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) RC from HRDC, University of Kerala, Kariavattom from 29-11-2016 to 19-12-2016. 2) OC from HRDC, University of Kerala, Kariavattom from 04-01-2018 to 31-01-2018.
Details of relaxation availed of	•Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 18-10-2012. He was completed six years of service as Assistant Professor with AGP 6000/- on 17-10-2018.

Since the promotion of Ramesh Chandran B.R., as Assistant Professor stage II (with AGP 7000/-) is w.e.f 18-10-2018, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that the UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 10<sup>th</sup> of April 2019, the API scores of the years 2015-16, 2016-17 and 2017-18 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017. The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16, 2016-17 and 2017-18):

Category I – 300, for which the minimum required is 240

Category II – 110, for which the minimum required is 25

Category III- 21, for which the minimum required is 10

Category II+III- 131, for which the minimum required 45

In the Minutes of the Screening Committee held on 10-04-2019, it is stated that the Committee has carefully scrutinised PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. The teacher is found qualified for promotion and hence, the committee recommends the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 18-10-2018.

On preliminary verification of the API scores secured by the teacher the scores are found as follows.

Category I – 300, Category II - 110, category III- 21 Category II+III- 131

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the

accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The section need to verify only the academic qualifications of the teacher.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Ramesh Chandran B.R, Department of Physics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 18-10-2018 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No. 05.45.02**

***Proposal for the approval of Placement/ Promotion of Smt.Resmi.S, Lecturer, Department of Physics as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/- (Stage 1-2)), w.e.f 10-01-2016, in SN College for Women, Kollam - reg.***

***(Ac F III/1/24295/2019 )***

The Principal of SN College for Women, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Resmi.S, Lecturer, Department of Physics, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/- (Stage 1-2)), w.e.f 10-01-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Smt.Resmi.S, are as follows

Qualifications	<ul style="list-style-type: none"> <li>•MSc Physics from University of Kerala – May 2005.</li> <li>•M.Phil Physics from Manonmaniam Sundaranar University on November 2007.</li> <li>•Qualified CSIR-UGC-NET in December 2009.</li> </ul>
Date of first entry into service	10-01-2011
Date of entry into continuous service	10-01-2011
L.W.A. availed	nil
Date of completion of five years of service	09-01-2016
Date of Placement as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	10-01-2016
Details of relaxation availed of	One year on account of M.Phil Degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 01-01-2013 to 28-01-2013. 2. RC in Women’s Studies (Multidisciplinary) from H.R.D.C University of Kerala, Kariavattom from 01-10-2015 to 21-10-2015.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	10-01-2016

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Resmi.S, Lecturer, Department of Physics, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/- (Stage 1-2)), w.e.f 10-01-2016 in SN College for Women, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.03** ***Proposal for the approval of Placement/ Promotion of Dr.Shelly.M.R, lecturer Department of Malayalam, as lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-) in F.M.N College, Kolla w.e.f 17.01.2011 - reg.***

**(Ac FIII/1/29190/2019 )**

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Shelly.M.R, lecturer, Department of Malayalam as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 17-01-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.Shelly.M.R, are as follows

Qualifications	<ul style="list-style-type: none"> <li>•M.A Malayalam in 1998 from Kerala University.</li> <li>•Qualified the UGC – NET examination held in June 1999</li> <li>•Ph.D in Malayalam from Kerala University on 26-09-2011.</li> </ul>
Date of first entry into service	17-01-2005
Date of entry into continuous service	17-01-2005
L.W.A. availed	Nil
Date of completion of six years of service as Lecturer	16-01-2011
Date of placement to Senior Scale	17-01-2011
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1. OC from ASC, University of Calicut from 03-06-2010 to 30-06-2010</li> <li>2. RC from ASC, University of Kerala,Kariavattom from 07-05-2005 to 27-05-2005.</li> </ol>
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	17-01-2011

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Shelly.M.R, lecturer, Department of Malayalam as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 17-01-2011 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No. 05.45.04**      **Proposal for the approval of the Placement/Promotion in respect of Aswathy.S.P Department of Chemistry, as Assistant Professor stage I to II (AGP 6000/- to 7000/-) in S.N College, Chempazhanthy w.e.f 10-10-2017-reg.**

( Ac FIII/1/27897/2019)

The Principal, Sree Narayana College, Chempazhanthy has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Aswathy.S.P, Department of Chemistry as Assistant Professor stage I to II ( AGP 6000/- to 7000/-), w.e.f 10-10-2017.

The Service details of Smt.Aswathy.S.P are as follows.

•Qualifications	•MSc Chemistry from Kerala University in 2011. •M.Phil in Chemistry in February 2013. • Qualified CSIR-UGC NET exam held on 18-12-2011.
•Date of first entry in to Service	• 10-10-2012
•Date of completion of 5 years of service as Assistant Professor stage II	• 09-10-2017
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP 7000/-	• 10-10-2017
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	•1. OC from HRDC, University of Kerala, Kariavattom from 08-06-2017 to 05-07-2017. •2. RC from HRDC, University of Kerala, Kariavattom from 30-10-2018 to 21-11-2018.
•Details of relaxation availed of	• One year on account of M.Phil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 10-10-2012 FN.She has acquired her M.Phil degree on February 2013. After availing a relaxation on account of M.Phil degree the teacher becomes eligible to be promoted as Assistant professor stage II on 10-10-2017.

Since the promotion of Smt.Aswathy.S.P, as Assistant Professor stage II (AGP 7000/-) is w.e.f 10-10-2017, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded the relevant documents, placement order,minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that the Committee has carefully scrutinised PBAS records of the work done by the candidates and their service records. The API score for various categories have been verified and the Screening Committee found that the teacher has sufficient scores in each category for the promotion to Assistant Professor stage II (AGP-7000) w.e.f 10-10-2017. The Screening Committee has awarded points for the years 2012 to 2017 as follows in aggregate.

Category I – 500, Category II -213, CategoryII+III- 266.5 and Category III-53.5

On preliminary verification, it is seen that, the teacher has secured a score of 500 under category I, for which minimum required is 400. She has also secured a score of 100 per each year for category I, for which the minimum required is 80 per year. She has secured 213 for the category II, for which minimum required is 50 per assessment period and a score of 265.5 under category II+III, for which minimum required is 90 per assessment period. For the category III, the minium required is 20, for which, she has secured a score of 52.5.

All the calculations being fully based on academic parameters, the dealing Section do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Smt.Aswathy.S.P, as Assistant Professor stage II (AGP 7000) in the Department of Chemistry in S.N College, Chempazhanchy w.e.f 10-10-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.05** ***Proposal for the approval of Placement/Promotion of Dr.Aravind Thampi, Lecturer Senior Scale, Department of Psychology as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3)), w.e.f 03-12-2013, S.N College, Chempazhanchy – reg.***

**(Ac F III/1/36179/2018)**

As per the Judgment in WP(C) No.4323/2018 dated 05-07-2018 filed by Dr.Aravind Thampi, the Court had directed the University to take a decision regarding the approval of placement/ promotion in respect of Dr.Aravind Thampi as Associate Professor. The University had granted approval to the appointment of Dr.Aravind Thampi as Senior Scale Lecturer w.e.f 03-12-2008. Only on granting approval to the placement promotion as Lecturer Selection Grade, can the University grant approval to Sri.Aravind Thampi as Associate Professor. The matter was intimated to the petitioner and the Principal has submitted the proposal for Selection Grade Lecturer accordingly. However, the original certificates of the Refresher Courses/Orientation Courses attended were not submitted by the teacher. Hence his proposal was deferred by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of the Private Colleges held on 12-02-2019 and the recommendation was approved by the Syndicate held on 19-02-2019. The teacher was then directed to submit the original certificates of the Refresher Courses/ Orientation Courses attended so that steps could be taken to grant his placement as Lecturer Selection Grade. However the Principal, S.N College, Chempazhanchy has reported that Sri.Aravind Thampi has informed that he would submit the original documents before the University of Kerala as per the verdict of the Hon'ble Court of Kerala since the issue regarding his placement is pending hearing.

Now the Principal, S.N College, Chempazhanchy has submitted the two original Refresher Course certificates for the placement/promotion of Dr.Aravind Thampi as lecturer Selection Grade.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016 .

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 informed that it has been approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Aravind Thampi are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•MA Applied Psychology from Kerala University, 1997</li> <li>•Ph.D in Behavioural Science from M.G University – 24-06-2003.</li> </ul>
Date of first entry into service	•03-12-2004
Date of entry into continuous service	•03-12-2004
Date of promotion to Lecturer Senior Scale	•03-12-2008
Date of completion of five years of service as Lecturer Senoir Scale (Assistant Professor with AGP 7000/-)	•02-12-2013
L.W.A. availed	• Nil
Details of relaxation availed of	•Already availed two years on account of Ph.D degree in the Senior Scale.

No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from Academic Staff College, Jawaharlal Nehru University from 25-08-2008 to19-09-2008 2. RC from Human Resource Development Centre, Deen Dayal Upadhyay Gorakhpur University from 28-10-2017 to 17-11-2017. 3. Special Summer School (Multidisciplinary Refresher Course) from Human Resource Development Centre University of Kerala, Kariavattom, from 14-10-2016 to 03-11-2016.
Refresher / Orientation Course due	•Nil
Proposed date of Placement / Promotion as Lecturer Selection Grade (Assistant Professor with AGP 8000/- , (Stage 2-3))	•03-12-2013

The Principal has forwarded the relevant documents for placement as Lecturer Selection Grade and entry regarding the same has been made in the Service Book. The attested copies of OC/RC attended have also been forwarded.

In the light of the above mentioned facts, the proposal regarding the placement / promotion in respect of Dr.Aravind Thampi, Lecturer Senior Scale, Department of Psychology as Lecturer Selection Grade (Assistant Professor with AGP 8000/-, (Stage 2 to 3)), w.e.f 03-12-2013 in S.N College, Chempazhanchy, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.06** *Proposal for the approval of Placement / Promotion of Dr.Shibu Joseph S T Lecturer, Department of Chemistry as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/-, (Stage 1-2)), w.e.f 17.12.2011, in FMN College, Kollam - reg.*

(Ac F III/2/30335(2)/2019 )

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Shibu Joseph S T, Lecturer, Department of Chemistry, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/- (Stage 1-2)), w.e.f 17.12.2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/ Promotion due upto 23.02.2016.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

The service details of Dr.Shibu Joseph S T are as follows

Qualifications	•Ph.D from University of Kerala on 26.09.2007 •MSc from University of Kerala in 2002
Date of first entry into service	17.12.2007
Date of entry into continuous service	17.12.2007
L.W.A. availed	Nil
Date of completion of four years of service	16.12.2011.
Date of Placement as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	17.12.2011.
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses	1. OC from ASC, University of Kerala,

attended, duration and Name of University	Kariavattom from 17.04.2009 to 14.05.2009.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- (Stage 1-2))	17.12.2011.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Shibu Joseph S T, Lecturer, Department of Chemistry, as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to AGP 7000/- (Stage 1-2)), w.e.f 17.12.2011 in FMN College, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.07**      **Proposal for the approval of Placement/ Promotion proposal of Dr.Mary Nancy.T.E, lecturer, Department of Chemistry, as lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-) in F.M.N College, Kollam w.e.f 28-01-2011 -reg.**

**(Ac FIII/1/30335(2)/2019)**

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Mary Nancy.T.E, lecturer, Department of Chemistry as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 28-01-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of Dr.Mary Nancy.T.E, are as follows

Qualifications	<ul style="list-style-type: none"> <li>•M.Sc Chemistry in 1999 from Kerala University</li> <li>•Ph.D in Chemistry from Kerala University on 30-07-2015</li> </ul>
Date of first entry into service	28-01-2005
Date of entry into continuous service	28-01-2005
L.W.A. availed	Nil
Date of completion of six years of service as Lecturer	27-01-2011
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 17-04-2009 to 14-05-2009 2. RC from ASC, University of Kerala, Kariavattom from 16-02-2008 to 08-03-2008
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	28-01-2011

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Dr.Mary Nancy.T.E, lecturer, Department of Chemistry as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 28-01-2011 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.08**      **Proposal for the approval of Placement/Promotion of Dr.Ratheesh N, Lecturer Department of Botany as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 05.01.2015, SN College, Kollam - reg.**

**(Ac FIII/2/29860/2019)**

The Principal, SN College, Kollam, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Ratheesh N, Lecturer, Department of Botany as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 05.01.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Ratheesh N are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• MSc MG University in May 1998.</li> <li>• Ph.D from Forest Research Institute on 28.11.2007.</li> </ul>
Date of first entry into service	<ul style="list-style-type: none"> <li>• 05.01.2011</li> </ul>
Date of entry into continuous service	<ul style="list-style-type: none"> <li>• 05.01.2011</li> </ul>
Date of Promotion to Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	<ul style="list-style-type: none"> <li>• 05.01.2015</li> </ul>
L.W.A. availed	<ul style="list-style-type: none"> <li>• Nil</li> </ul>
Date of completion of four years of service as Lecturer (Assistant Professor with AGP 6000/-)	<ul style="list-style-type: none"> <li>• 04.01.2015</li> </ul>
Details of relaxation availed of	<ul style="list-style-type: none"> <li>• Two years on account of Ph.D</li> </ul>
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, Kariavattom from 03.09.2015 to 30.09.2015 2.RC from HRDC, University of Kerala, Kariavattom from 06.09.2018 to 26.09.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1-2))	<ul style="list-style-type: none"> <li>• 05.01.2015</li> </ul>

On verification of the Service Book it is seen that the teacher had entered into service on 05.01.2011 F.N in S.N College, Chelannur under Calicut University. The teacher has been transferred to S.N College, Kollam on 09.06.2014.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the Placement / Promotion in respect of Dr.Ratheesh N, Lecturer, Department of Botany as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 05.01.2015, SN College, Kollam, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.09**      **Proposal for the approval of Placement/ Promotion proposal of Dr.Sheeba.S, Lecturer Senior Scale, Department of Zoology as lecturer Selection Grade (Assistant Professor with AGP 7000/- to 8000/-) w.e.f 09-12-2013 in S.N College, Kollam – reg.**

**(Ac FIII/1/29861/2019)**

The Principal Sree Narayana College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sheeba.S, Lecturer Senior Scale, Department of Zoology as lecturer Selection Grade ( Assistant Professor with AGP 7000/- to 8000/-) w.e.f 09-12-2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of Dr.Sheeba.S, are as follows

Qualifications	<ul style="list-style-type: none"> <li>•Msc Zoology in April 1994 from Calicut University.</li> <li>•Ph.D in Zoology from M.G University on 19-04-2001</li> </ul>
Date of first entry into service	09-12-2004 F.N
Date of entry into continuous service	09-12-2004 F.N
L.W.A. availed during the period of Senior Scale promotion	Nil
Date of promotion as Lecturer Senior Scale	09-12-2008
Details of relaxation availed of	Already availed two years on account of Ph.D in the Senior scale
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1. RC from ASC, University of Pondichery, from 20-12-2011 to 09-01-2012</li> <li>2. RC from ASC, University of Madras, Chennai from 23-08-2013 to 12-09-2013</li> <li>3. OC from ASC, Madurai Kamaraj University from 24-09-2008 to 21-10-2008</li> </ol>
Refresher / Orientation Course due	Nil
Date of completion of 5 years of service as Lecturer Senior Scale	08-12-2013
Proposed date of Placement / Promotion as Lecturer Selection Grade (Assistant Professor with AGP 8000/-)	09-12-2013

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Sheeba.S, Lecturer Senior Scale, Department of Zoology as lecturer Selection Grade (Assistant Professor with AGP 7000/- to 8000/-) w.e.f 09-12-2013 in S.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.10** *Proposal for the approval of Placement / Promotion of Smt.Nisha.A.P, Lecturer, Department of Botany as lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-) w.e.f 02- 06- 2013 in S.N College, Kollam - reg.*

(Ac FIII/1/29855/2019)

The Principal Sree Narayana College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Nisha.A.P, Lecturer, Department of Botany as lecturer Senior Scale ( Assistant Professor with AGP 6000/- to 7000/-) w.e.f 02-06-2013.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of Smt.Nisha.A.P, are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•Msc Genetics and plant Breeding in 1999 from Kerala University.</li> <li>•Qualified NET exam held in October 2001.</li> <li>•M.Phil in Botany from Kerala University in February 2002.</li> </ul>
Date of first entry into service	02-06-2008
Date of entry into continuous service	02-06-2008
L.W.A. availed during the period of Senior Scale promotion	Nil
Date of completion of five years of service as lecturer	01-06-2013
Date of promotion as Lecturer Senior Scale	02-06-2013
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 20-06-2009 to 17-07-2009 2. RC from ASC, University of Kerala, Kariavattom from 26-05-2011 to 16-06-2011
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Lecturer Senior scale (Assistant Professor with AGP 7000/-)	02-06-2013

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Smt.Nisha.A.P, Lecturer, Department of Botany as lecturer Senior Scale ( Assistant Professor with AGP 6000/- to 7000/-) w.e.f 02-06-2013 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

<p><b>Resolution of the Syndicate</b></p> <p><b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.</p>
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**Item No.05.45.11** *Proposal for the approval of Placement/ Promotion proposal of Dr.Sarlin P.J, lecturer Department of Zoology, as lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-) in F.M.N College, Kollam w.e.f 19-06-2012- reg.*

(Ac FIII/1/27215/2019 )

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sarlin P.J, lecturer, Department of Zoology as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 19-06-2012.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that it has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.Sarlin P.J, are as follows

Qualifications	•M.Sc Zoology in 1995 from Kerala University •Ph.D in Marine Sciences from CUSAT on 02.05.2007
Date of first entry into service	19-06-2008
Date of entry into continuous service	19-06-2008
L.W.A. availed	Nil
Date of completion of four years of service as Lecturer	18-06-2012
Date of placement to Senior Scale	19-06-2012
Details of relaxation availed of	Availed two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. Special Summer School (equivalent to an OC or RC) from ASC, University of Kerala, Kariavattom from 19-02-2013 to 11-03-2013
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/-)	19-06-2012

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Dr.Sarlin P.J, lecturer, Department of Zoology as lecturer Senior Scale (Assistant professor with AGP 6000/- to 7000/-), w.e.f 19-06-2012 in F.M.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.12** ***Proposal for the approval of Initial appointment of Assistant Professors in Chemistry in Sree Narayana Colleges – reg.***

**(Ac.FIII /2/14177/2019)**

The Principals, S.N College, Kollam S.N.C.W, Kollam, T.K.M.M College, Nangiarkulangara, S.N College, Punalur, S.N College, Chathannur have forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Chemistry.

Sl No	Name of the Assistant Professor	College	Category	Date of Joining	Remarks
1	Dr.Praveen Prakash	SN College, Kollam.	Community Merit	17.01.2019 F.N	Posted against the retirement vacancy of Smt.T.Shyma
2	Smt.Poornima Vijayan P	SN College for Women, Kollam	Open Merit	17.01.2019 F.N	Posted against the retirement vacancy of Smt.V.Amitha
3	Dr.Sree Remya T.S	SN College, Kollam.	Community Merit	17.01.2019 F.N	Posted against the retirement vacancy of Sri.K.Serji
4	Sreeja V	T.K.M.M, Nangiarkulangara	Open Merit	17.01.2019 F.N	Posted against the retirement vacancy of

					Sri.P.NandaKumar
5	Dr.Deepa J.R	S.N College, Kollam	Open Merit	17.01.2019 F.N	Posted against the transfer vacancy of Smt.Asha P.S transferred to M.P.M.M. S.N Trusts College, Shornur.
6.	Dr.Vivek B	S.N College, Kollam	Open Merit	17.01.2019 F.N	Posted against the transfer vacancy of Sri.Jiju K R transferred to M.P.M.M. S.N Trusts College, Shornur.
7.	Dr.Sumesh R.V	S.N College, Kollam	Community Merit	22.01.2019 F.N	Posted against the transfer vacancy of Smt.Smitha Sasidharan transferred to S.N College, Chengannur.
8.	Dr.Divya Dinesh	T.K.M.M College, Nangiarkulangara	Community Merit	17.01.2019 F.N	Posted against the retirement vacancy of S.Sujatha
9.	Dr.Divya Jayan	SN College, Punalur	Community Merit	17.01.2019 F.N	Posted against the transfer vacancy of Smt.Asha C.L transferred to S.N.C.W, Kollam.
10	Dr.Vidhya R.V	SN College, Chathannur.	Open Merit	17.01.2019 F.N	Posted against the transfer vacancy of Sri.S.V Manoj transferred to S.N College, Kollam.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 21-07-2017 and 31.03.2018.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post – Vinisha Valsaraj, the sixth rank holder relinquished from the Department of Chemistry in S.N College, Chathannur.
5. Minutes of the meetings of the Selection Committee held on 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> December 2018 at S.N College, Cherthala.
6. Confidential Report of the University subject experts.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
  10. Service Book of Assistant Professor
  11. Interview score sheet
  12. Rank list in the order of merit
  13. Seniority wise list of teachers in the Department
  14. Appointment order
  15. Workload statement
- 16 Government nominee - vide Government letter No.D2/395/2018/H.Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 21-07-2017 and 31.03.2018. The age of the teacher is calculated as on 01-01-2017. Ten vacancies were notified for the subject Chemistry as per notification dated 21-07-2017 and 31.03.2018. In the selection procedure Dr.Praveen Prakash occupies the first, Smt.Poornima Vijayan P second, Dr.Sree Remya T.S third, Sreeja.V fourth, Dr.Deepa J.R fifth, Dr.Vivek B seven'th, Dr.Sumesh R.V eight'th, Dr.Divya Dinesh nine'th, Dr.Divya Jayan ten'th, Dr.Vidhya R.V eleven'th rank respectively. Vinisha Valsaraj, the sixth rank holder relinquished her claim for appointment as Assistant Professor in the Department of

Chemistry in SN College, Chathannur. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Educational Agency has forwarded the minutes of the duly constituted Selection Committee.

The awarding of points for journals, books, paper presentations etc. are based on academic parameters and the dealing section has much limitations in doing the calculations. Hence the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Chemistry are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

- Dr.Praveen Prakash in SN College, Kollam, w.e.f 17.01.2019 F.N against the retirement vacancy of Smt.T.Shyma.
- Smt.Poornima Vijayan P in SNCW, Kollam, w.e.f 17.01.2019 F.N against the retirement vacancy of Smt.V.Amitha.
- Dr.Sree Remya T.S in SN College, Kollam, w.e.f 17.01.2019 F.N against the retirement vacancy of Sri.K.Serji.
- Sreeja V in T.K.M.M College, Nangiarkulangara, w.e.f 17.01.2019 F.N against the retirement vacancy of Sri.P.NandaKumar.
- Dr.Deepa J.R in SN College, Kollam, w.e.f 17.01.2019 F.N against the transfer vacancy of Smt.Asha P.S transferred to M.P.M.M. S.N Trusts College, Shornur.
- Dr.Vivek B in SN College, Kollam, w.e.f 17.01.2019 F.N against the transfer vacancy of Sri.Jiju K R transferred to M.P.M.M. S.N Trusts College, Shornur.
- Dr.Sumesh R.V in SN College, Kollam, w.e.f 22.01.2019 F.N against the transfer vacancy of Smt.Smitha Sasidharan transferred to S.N College, Chengannur.
- Dr.Divya Dinesh in T.K.M.M College, Nangiarkulangara, w.e.f 17.01.2019 F.N against the retirement vacancy of S.Sujatha.
- Dr.Divya Jayan in SN College, Punalur, w.e.f 17.01.2019 F.N against the transfer vacancy of Smt.Asha C.L transferred to S.N.C.W, Kollam.
- Dr.Vidhya R.V in SN College, Chathannur, w.e.f 17.01.2019 F.N against the transfer vacancy of Sri.S.V Manoj transferred to S.N College,Kollam

#### PROFORMA OF CHEMISTRY

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. &No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Praveen Prakash S.N College, Kollam 17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	31-12-1984 32 years	first rank, Community Merit	MSc First Class May 2008 University of Kerala. NET /JRF exam held on 21-12-2008 Ph.D 06-12-2014 University of Kerala	As per Post Adalath review statement 2002, 169 teaching hours permitting 10 + 1(Biochemistry) teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18	9 <sup>th</sup>	216	212	Posted against the retirement vacancy of Smt.T.Shy ma

					workload of 231 teaching hours.				
2.	Smt.Poornima Vijayan P SNCW, Kollam 17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	01.05.1984 32 years	Second rank Open Merit	Msc first Class May 2006 University of Kerala. Ph.D 30.05.2014 MG University (Eligibility Produced)	As per Post Adalath review statement 2002, 105 teaching hours permitting 7 teachers. As per G.O 260 75 teaching hours permitting 4 teachers As per the workload calculated by the University 2017-18 workload of 205 teaching hours.	11	217	212	Posted against the retirement vacancy of Smt.V.Amitha
3.	Dr.Sree Remya T.S S.N College, Kollam  17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	05.09.1984 32 years	Third rank Community Merit	MSc Distinction June 2007 MG University (Eligibility Produced) Ph.D with Course work 03.08.2015 CUSAT (Eligibility Produced) NET exam held on 23.12.2007	As per Post Adalath review statement 2002, 169 teaching hours permitting 10 +1(Biochemistry) teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18 workload of 231 teaching hours.	10'th	217	213	Posted against the retirement vacancy of Sri.K.Serji
4.	Sreeja V T.K.M.M, Nangiarkulangara. 17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	29.05.1981 35 years	Fourth Rank Open Merit	Msc First Class April 2003 University of Kerala. M.Tech First Class May 2005 CUSAT Ph.D 23.11.2011 University of Pune (Eligibility Produced)	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260 50 teaching hours permitting 3 teachers. As per the workload calculated by the University 2017-18 workload of 143 teaching hours.	6'th	218	213	Posted against the retirement vacancy of Sri.P.NandaKumar
5.	Dr.Deepa J.R S.N College, Kollam  17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	31.05.1977  39 years 7 months	Fifth rank Open Merit	MSc First Class 2001 University of Kerala Ph.D 06.02.2018 with Course work University of Kerala NET xam held on 19.06.2011	As per Post Adalath review statement 2002, 169 teaching hours permitting 10+1(Biochemistry) teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18 workload of 231	11'th	219	213	Posted against the transfer vacancy of Smt.Asha P.S transferred to M.P.M.M. S.N Trusts College, Shornur.

6.	Dr.Vivek B S.N College, Kollam  17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	28.05.1987 29 years 7 months	Seven'th rank Open Merit	MSc First Class May 2009 MG University (Eligibility Produced) NET / JRF 19.06.2011 Ph.D 21.07.2017 Indian Institute of Technology, Madras (Eligibility Produced)	teaching hours. As per Post Adalath review statement 2002, 169 teaching hours permitting 10+1(Biochemistry) teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18 workload of 231 teaching hours.	12'th	220	213	Posted against the transfer vacancy of Sri.Jiju K R transferred to M.P.M.M. S.N Trusts College, Shornur. (6'th rank holder Vinisha Valsaraj has furnished her relinquish ment letter)
7.	Dr.Sumesh R.V S.N College, Kollam  22-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	28.07.1981 35 years	Eight'th rank Communit y Merit	MSc Chemistry First Class April 2006 Bharathiar University (Eligibility Produced) M.Phil  December 2007 Bharathiar University (Eligibility Produced) Ph.D 29.06.2017 Madurai Kamaraj University (Eligibility Produced)	As per Post Adalath review statement 2002, 169 teaching hours permitting 10+1(Biochemistry) teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18 workload of 231 teaching hours.	13'th	220	214	Posted against the transfer vacancy of Smt.Smith a Sasidharan transferred to S.N College, Chengann ur.
8.	Dr.Divya Dinesh T.K.M.M College, Nangiarkulangar a 17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	25.05.1984 32 years	Nineth Rank Communit y Merit	MSc Chemistry First Class May 2006 MG University (Eligibility Produced) Ph.D 05.05.2015 University of Kerala	As per Post Adalath review statement 2002, 70 teaching hours permitting 4 teachers. As per G.O 260 50 teaching hours permitting 3 teachers. As per the workload calculated by the University 2017-18	7'th	220	215	Posted against the retirement vacancy of S.Sujatha retired on 31-03- 2016



					workload of 143 teaching hours.				
9.	Dr.Divya Jayan SN College, Punalur 17-01-2019 F.N  date of notification: 20-07-2017 and 31-03-2018	10.09.1983 33 years	Tenth rank Community Merit	MSc Chemistry First Class June 2007 University of Kerala Ph.D 0.04.2015 with Course Work University of Kerala	As per Post Adalath review statement 2002, 84 teaching hours permitting 5 teachers. As per G.O 260 65 teaching hours permitting 4 teachers. As per the workload calculated by the University 2017-18 workload of 153 teaching hours.	7'th	220	216	Posted against the transfer vacancy of Smt.Asha C.L transferred to S.N.C.W, Kollam.
10.	Dr.Vidhya R.V SN College, Chathannur.  17-01-2019 F.N date of notification: 20-07-2017 and 31-03-2018	01.02.1983 33 years	Eleven'th rank Open Merit	MSc Chemistry First Class May 2005 University of Kerala Ph.D 23.12.2016 University of Kerala M.Phil – 2008 University of Kerala	As per G.O 260 54 teaching hours permitting 3 teachers. As per the workload calculated by the University 2017-18 workload of 69 teaching hours for Chemistry and Industrial Chemistry.	3'rd	221	216	Posted against the transfer vacancy of Sri.S.V Manoj transferred to S.N College,Kollam.

**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.13**      ***Proposal for the approval of Initial appointment of Assistant Professors in Economics in Sree Narayana Colleges - reg.***

**(Ac.FIII /2/14136/2019)**

The Principals, Sree Narayana College, Kollam and Sree Narayana College, Cherthala have forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Economics.

Sl No	Name of the Assistant Professor	College	Category	Date of Joining	Remarks
1	Dr.Sreeja Mole S	SN College, Kollam.	Open Merit	20.12.2018 F.N	Posted against the retirement vacancy of Smt.K.Maya.
2	Dr.Rahi T.B	SN College, Kollam	Open Merit	20.12.2018 F.N	Posted against the retirement vacancy of Smt.Beena Rajan.
3	Smt.Arya P	SN College, Kollam.	Community Merit	20.12.2018 F.N	Posted against the transfer vacancy of Smt.Bipin Prabhu transferred to SN College, Nattika.
4	Sri.Gireesh V S	SN College, Cherthala.	Community Merit	20.12.2018 F.N	Posted against the retirement vacancy of Sri.C.Ajayakumar.
5	Vidya Shaji L	SN College, Cherthala.	Open Merit	20.12.2018 F.N	Posted against the retirement vacancy of Smt.P.Sherly.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 21-07-2017 and 31.03.2018.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post – NA.
5. Minutes of the meetings of the Selection Committee held on 22<sup>nd</sup> and 23<sup>rd</sup> November 2018 at S.N College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/395/2018/H.Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 21-07-2017 and 31.03.2018. The age of the teacher is calculated as on 01-01-2017. In the selection procedure Dr.Sreeja Mole.S occupies the first, Dr.Rahi T.B second, Smt.Arya P third, Sri.Gireesh V S fourth, Vidya Shaji L fifth rank respectively. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Management has forwarded the minutes of the duly constituted Selection Committee.

The awarding of points for journals, books, paper presentations etc. are based on academic parameters and the dealing section has much limitations in doing such calculations. Hence the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Economics are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

- Dr.Sreeja Mole S in SN College, Kollam, w.e.f 20-12-2018 F.N against the retirement vacancy of Smt.K.Maya.
- Dr.Rahi T.B in SN College, Kollam, w.e.f 20-12-2018 F.N against the retirement vacancy of Smt.Beena Rajan.
- Smt.Arya P in SN College, Kollam, w.e.f 20-12-2018 F.N against the transfer vacancy of Smt.Bipin Prabhu transferred to SN College, Nattika.
- Sri.Gireesh V S in SN College, Kollam, w.e.f 20-12-2018 F.N against the retirement vacancy of Sri.C.Ajayakumar.
- Vidya Shaji L in SN College, Kollam, w.e.f 20-12-2018 F.N against the retirement vacancy of Smt.P.Sherly.

PROFORMA OF ECONOMICS

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Merit	
1.	Dr.Sreeja Mole S S.N College, Kollam. 20-12-2018 F.N date of notification: 21-07-2017 &31.03.2018	15.05.1981 35 years	first rank, Open Merit	MA Economics First Class April 2003 University of Kerala. NET exam held on 26-06-2011. Ph.D 25-03-2014 University of Kerala	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers 9 Sanctioned posts.  As per the workload calculated by the University 2017-18 workload of 136 teaching hours.	4'th	207	202	Posted against the retirement vacancy of Smt.K.M aya
2.	Dr.Rahi T.B S.N College, Kollam. 20-12-2018 F.N date of notification: 21-07-2017 &31.03.2018	28-05-1982 34 years	Second rank, Open Merit	MA Economics First Class June 2004 University of Kerala. M.Phil November 2008 University of Kerala Ph.D 23-12-2016 University of Kerala	As per Post Adalath review statement 2002, 142 teaching hours permitting 9 teachers 9 Sanctioned posts. As per the workload calculated by the University 2017-18 workload of 136 teaching hours.	5'th	208	202	Posted against the retirement vacancy of Smt.Been a Rajan
3.	Smt.Arya P S.N College, Kollam. 20-12-2018 F.N	28-02-1990 26 years	Third rank, Commun	MA Economics First Class July 2012 University of	As per Post Adalath review statement	6'th	208	203	Posted against the transfer

	date of notification: 21-07-2017 &31.03.2018		ity Merit	Kerala. M.Phil May 2014 University of Kerala. NET exam held on 29-06-2014 (Undertaking of NET produced)	2002, 142 teaching hours permitting 9 teachers. 9 Sanctioned posts. As per the workload calculated by the University 2017-18 workload of 136 teaching hours.				vacancy of Smt.Bipin Prabhu transfere d to SN Colle ge, Nattika.
4.	Sri.Gireesh V S S.N College, Cherthala.  20-12-2018 F.N date of notification: 21-07-2017 &31.03.2018	03-01-1986 30 years	fourth rank, Commun ity Merit	MA Economics Second Class Class (58.33%) May 2008 University of Kerala. MA Sociology First Class December 2013 Annamalai University (eligibility produced) M.Phil in Economics August 2012 University of Madras. (Eligibility produced) NET + JRF exam held on 24-12-2011	As per Post Adalath review statement 2002, 118 teaching hours permitting 7 teachers. 7 sanctioned posts.  As per the workload calculated by the University 2017-18 workload of 133 teaching hours.	5'th	208	204	Posted against the retirement vacancy of Sri.C.Aja yakumar.
5.	Vidya Shaji L S.N College, Cherthala.  20-12-2018 F.N date of notification: 21-07-2017 &31.03.2018	07-06-1989 27 years	fifth rank, Open Merit	MA Economics First Class July 2012 University of Kerala.  NET exam held on 29.12.2013	As per Post Adalath review statement 2002, 118 teaching hours permitting 7 teachers 7 sanctioned posts. As per the	6'th	209	204	Posted ag ainst the retire ment vacancy o f Smt.P.Sh erly.

					workload calculated by the University 2017-18 workload of 133 teaching hours.				
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**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.14 Proposal for the approval of Initial appointment of Assistant Professor in Mathematics in Sree Narayana Colleges – reg.**

**(Ac.FIII /2/13222/2019 )**

The Principals, S.N College, Chempazhanthy, S.N College, Kollam and S.N.C.W, Kollam have forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Mathematics.

Sl No	Name of Assistant Professors & College	Category	Date of Joining	Remarks
1	Dr.Dhanya Shajin S.N College, Chempazhanthy.	Open Merit	28-01-2019 F.N	Posted against the Promotion vacancy of Sri.Hariprakash Promoted as Principal.
2	Sri.Ravi Varma B S.N College, Kollam.	Community	10-01-2019 F.N	Posted against the retirement vacancy of Sri.J.Sivaprasad.
3	Smt.Silpa Suresh S.N.C.W, Kollam.	Community	10-01-2019 F.N	Posted against the retirement vacancy of Smt.Leenakumari.
4	Sri.Mithun A.T S.N College, Kollam.	Community	10-01-2019 F.N	Posted against the transfer vacancy of Sri.P.V.Ajith transferred to SN College, Chempazhanthy

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post – NA.
5. Minutes of the meetings of the Selection Committee held on 26'th November 2018.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/395/2018/H.Edn

dated 20-10-2018.

### 17. Joining Report.

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. In the selection procedure Dr.Dhanya Shajin occupies the first, Sri.Ravi Varma B second, Smt.Silpa Suresh third, Sri.Mithun A.T fourth respectively. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Colleges have forwarded the minutes of the duly constituted Selection Committee.

The awarding of points for journals, books, paper presentations etc are based on academic parameters and the dealing section has much limitations in doing the calculations. Hence the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Mathematics in various S.N Colleges are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

- Dr.Dhanya Shajin in S.N College, Chempazhanthy, w.e.f 28-01-2019 F.N against the Promotion vacancy of Sri.Hariprakash Promoted as Principal.
- Sri.Ravi Varma B in SN College, Kollam, w.e.f 10-01-2019 F.N against the retirement vacancy of Sri.J.Sivaprasad.
- Smt.Silpa Suresh in S.N.C.W, Kollam, w.e.f 10-01-2019 F.N against the retirement vacancy of Smt.Leenakumari.
- Sri.Mithun A.T in SN College, Kollam, w.e.f 10-01-2019 F.N against the transfer vacancy of Sri.P.V.Ajith transferred to SN College,Chempazhanthy.

#### PROFORMA OF MATHEMATICS

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Dhanya Shajin S.N College, Chempazhanthy.  28-01-2019 F.N date of notification: 31-03-2018	19-10-1985 32 years	first rank, Open Merit	MSc Mathematics Distinction May 2008 MG University. (eligibility produced) M.Phil October 2010 CUSAT (eligibility produced) Ph.D 21-07-2016 CUSAT (eligibility	As per Post Adalath review statement 2002, 75 teaching hours permitting 5 teachers  As per the workload calculated by the University 2017-18 workload of 61 teaching hours.	4'th	212	205	Posted against the Promotion vacancy of Sri.Hari prakash Promoted as Principal.

				produced)					
2.	Sri.Ravi Varma B S.N College, Kollam.  10-01-2019 F.N date of notification: 31-03-2018	03-05-1990 27 years	Second rank, Communit y	MSc Mathematics First Class May 2012 Pondicheri University. (eligibility produced) M.Phil May 2014 University of Kerala. NET exam held on 19-06-2016	As per Post Adalath review statement 2002, 133 + 9 teaching hours permitting 9 teachers (Maths + Statistics)  As per the workload calculated by the University 2017-18 workload of 143 teaching hours	6'th	212	206	Posted against the retiremen t vacancy of Sri.J.Siva prasad retired on 31.03.201 5
3.	Silpa Suresh S.N.C.W, Kollam.  10-01-2019 F.N date of notification: 31-03-2018	25-05-1991 26 years	Third rank, Communit y	MSc Mathematics First Class with Distinction 2013 University of Kerala. NET exam held on 19-06-2016	As per Post Adalath review statement 2002, for Mathematics + Statistics, 52 + 12 teaching hours permitting 3 +1 teacher As per the workload calculated by the University 2017-18 workload of 52 teaching hours.	3'rd	212	207	Posted against the retiremen t vacancy of Smt.Leen akumari retired on 31-05- 2015
4.	Sri.Mithun A.T S.N College, Kollam. 10-01-2019 F.N date of notification: 31-03-2018	04-02-1986 31 years	Fourth rank, Communit y	MSc (Technology) Mathematics &Scientific Computing First Class October 2010 National Institute of Technology, Calicut (eligibility produced) NET / JRF exam held on 20-12-2015	As per Post Adalath review statement 2002, 133 + 9 (Maths + Statistics) teaching hours permitting 9 teachers  As per the workload calculated by the University 2017-18 workload of 143 teaching hours.	7'th	212	208	Posted against the transfer vacancy of Sri.P.V.A jith transfere dto SN College, Chempaz hanthy.

**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No. 05.45.15 S.N Colleges – Proposal for the approval of Initial appointment of Assistant Professors in Botany in Sree Narayana Colleges- reg.**

**(Ac.FIII /1/14156/2019 )**

The Principals of various S.N Colleges have forwarded proposals for approval of appointment of 3 Assistant Professors in Botany. But on verification it is found that the appointment made in S.N College For Women, Kollam are over and above the available posts and clarification has been sought to the manager , DCE and the Pricipal Secretary to Government. Hence the proposals of the following first two rank holders are verified.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1.	Sri.Vilash.V	S.N College, kollam	20-12-2018 F.N	Posted against the retirement vacancy of Sri.P.S.Santhoshlal who retired on 31-05-2016
2.	Smt.Anitha Chandran	S.N College, Cherthala	20-12-2018 F.N	Posted against the relieving vacancy of Smt.Dhanya.S who was relieved from service on 01-07-2013

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 20-07-2017 and 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 12'th &13'th November 2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/436/2016/H.Edn dated 05-06-2017 and D2/99/2018/H.Edn dated19.03.2018.

•Joining Report

The notification for the post appeared in 4 leading dailies on 20-07-2017 and 31-03-2018. The age of the teachers is calculated as on 01-01-2017. Three vacancies were notified for the subject Botany as per the notification dated 20-07-2017 and 31-03-2018. In the selection procedure Sri.Vilash.V occupies the first rank and Smt.Anitha Chandran occupies the second rank . The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended. As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010.The Government has deputed its nominee to the Selection Committee authorising appointment against three posts in various S.N Colleges.The Manager has forwarded the minutes of the duly constituted Selection Committee.



In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Botany are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. Sri.Vilash.V as Assistant Professor in Botany in S.N College, Kollam w.e.f 20-12-2018 against the retirement vacancy of Sri.P.S.Santhoshlal.
2. Smt.Anitha Chandran as Assistant Professor in Botany in S.N College, Cherthala w.e.f 20-12-2018 against the relieving vacancy of Smt.Dhanya.S.

**PROFORMA - BOTANY**

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Sri.Vilash.V S.N College Kollam 20-12-2018 F.N date of notification: 20-07-2017 and 31-03-2018	20-05-1982 34 years	first rank Community merit	M.Sc Botany first class in May 2006 Kerala University Ph.D in Botany on 16-07-2016 Kerala University (course work certificate produced)	As per Post Adalath review statement 2002, 131 hours of work load permitting 8 teachers. As per G.O 260, 34 hours of work load permitting 2 teachers. 10 sanctioned posts. As per the workload calculated by the University 2017- 18, 172 hours of workload .	8 <sup>th</sup>	203	199	Posted against the retirement vacancy of Sri.P.S.Santh oshlal retired on 31-05-2016
2	Smt.Anitha Chandran.N S.N College Cherthala 20-12-2018 F.N	22-12-1985 31 years	second rank open merit	M.Sc Botany first class in May 2008 Kerala University Ph.D in Botany on 06-02-2018 Kerala University	As per Post Adalath review statement 2002, 57 hours of work load permitting 4 teachers. As per G.O 260, 65 hours of work load permitting 4 teachers. 8 sanctioned posts As per the workload calculated by the University 2017- 18, 124 hours of workload .	6 <sup>th</sup>	204	199	Posted against the relieving vacancy of Smt.Dhanya. S on 01-07-2013

**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.16 Proposal for the approval of Initial appointment of Assistant Professors in Sanskrit in S.N Colleges – reg.**

(Ac.FIII /1/14128/2019)

The Principal, S N College, kollam has forwarded proposals for approval of appointment of the following Assistant Professors in Sanskrit.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1.	Smt.Bera.R.Uday	S.N College, Kollam	21-12-2018 F.N	Posted against the retirement vacancy of Dr.T.Leelamani.
2.	Dr.Anjaly.B	S.N College, Kollam.	20-12-2018 F.N	Posted against the retirement vacancy of Sri.P.K.Somarajan.

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 31-10-2018.
6. Confidential report of the University subject experts
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee -vide Government letter No.D2/99/2018/H.Edn dated 19.03.2018.

17. Joining Report

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teachers is calculated as on 01-01-2018. Two vacancies were notified for the subject Sanskrit as per notification dated 31-03-2018. In the selection procedure Smt.Bera.R.Uday occupies the first rank and Dr.Anjaly.B occupies the second rank respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against two

posts in S.N College, Kollam. The Manager has forwarded the minutes of the duly constituted Selection Committee.

The dealing Section has much difficulty in verifying the publication/paper presentations as the award of marks for the same is based on academic parameters. Hence the sole responsibility of the verification of the publication/paper presentations shall be vested on the subject experts.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Sanskrit are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. Smt.Bera.R.Uday as Assistant Professor in Sanskrit in S.N College, Kollam, w.e.f 21-12-2018 F.N against the retirement vacancy of Dr.T.Leelamani.
2. Dr.Anjaly.B as Assistant Professor in Sanskrit in S.N College, Kollam w.e.f 20-12-2018 F.N against the retirement vacancy of Sri.P.K.Somarajan.

**PROFORMA - SANSKRIT**

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Smt.Bera.R.Uday S.N College, Kollam 21-12-2018 F.N Date of notification: 31-03-2018	30-05-1979 38 years	first rank Open merit	B.A Sanskrit April 1999, Kerala University First rank(Vedanta main) MA Sanskrit first class in May 2001 University of Kerala. M.Phil in Sanskrit in June 2004 University of Kerala Ph.D in Sanskrit on 11-08-2017 University of Kerala	As per Post Adalath review statement 2002, 85 teaching hours permitting 5 teachers  As per the workload calculated by the University 2017-18 workload of 100 hours .	3'rd	200	195	Posted against the retirement vacancy of Dr.T.Leelamani
2	Dr.Anjaly.B 20-12-2018 F.N S.N College, Kollam Date of notification: 31-03-2018	28-04-1981 36 years	second rank Community merit	MA-Sanskrit-Vedanta second class 55.94%May 2003 Sree Sankaracharya University Eligibility certificate produced M.Phil in Sanskrit Vedanta in February 2005 Sree	As per Post Adalath review statement 2002, 85 teaching hours permitting 5 teachers  As per the workload calculated by the University 2017-18 workload of 100 hours	4'th	200	196	Posted against the retirement vacancy of Sri.P.K.Somarajan

				Sankaracharya University Eligibility certificate produced. Ph.D in Sanskrit in 2012 Sree Sankaracharya University. Eligibility certificate produced.					
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**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.17 Proposal for the approval of Initial appointment of Assistant Professors in English in S.N Colleges – reg. (Ac.FIII /I/14161/2019 )**

The Principals of various S.N Colleges have forwarded proposals for approval of appointment of Assistant Professors in English

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1.	Smt.Priyanka.M.C	S.N College, kollam	25-01-2019	Posted against the retirement vacancy of Smt.Premalatha Gopinath who retired on 31-03-2015
2.	Smt.Sruthi.N	S.N College, Kollam	28-01-2019	Posted against the retirement vacancy of Smt.G.R.Agitha who retired on 31-03-2015
3.	Smt.Athira.M.Raj	T.K.M.M College, Nangiarkulangara	25-01-2019	Posted against the transfer vacancy of Smt.Indu Balachandran transferred to S.N College, Cherthala
4.	Smt.Arsha.S.S	S.N College, Punalur	25-01-2019	Posted against the retirement vacancy of Sri.N.Krishnankutty retired on 30-04-2015

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 10'th, 11'th, 12'th & 13'th December 2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order

## 15. Workload statement

## 16. Government nominee - vide Government letter

No. D2/99/2018/H.Edn dated 19-03-2018.

## 17. Joining Report

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. Four vacancies were notified for the subject English as per the notification dated 31-03-2018. In the selection procedure Smt.Priyanka.M.C occupies the first rank, Smt.Sruthi.N occupies the second rank, Smt.Athira.M.Raj occupies the third rank and Smt.Arsha.S.S occupies the fourth rank respectively. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended. As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who are or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against four posts in various S.N Colleges. The Manager has forwarded the minutes of the duly constituted Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in English are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. Smt.Priyanka.M.C as Assistant Professor in English in S.N College, Kollam  
w.e.f 25-01-2019 F.N against the retirement vacancy of Smt.Premalatha Gopinath.
2. Smt.Sruthi.N as Assistant Professor in English in S.N College, Kollam  
w.e.f 28-01-2019 F.N against the retirement vacancy of Smt.G.R.Agitha.
3. Smt.Athira.M.Raj as Assistant Professor in English in T.K.M.M College, Nangiarkulangara w.e.f 25-01-2019 F.N against transfer vacancy of Smt.Indu Balachandran transferred to S.N College, Cherthala
4. Smt.Arsha.S.S as Assistant Professor in English in S.N College, Punalur  
w.e.f 25-01-2019 F.N against the retirement vacancy of Sri.N.Krishnankutty

PROFORMA - ENGLISH

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2017	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Smt.Priyanka.M.C  S.N College, Kollam 25-01-2019 F.N date of notification: 31-03-2018	21-05-1983 34 years	first rank Community quota	M.A English Language and literature first class in November 2005 Kerala University. Qualified UGC-NET exam held on 30-12-2012 Ph.D in English on 23-12-2016 Kerala University (course work certificate produced)	As per Post Adalath review statement 2002, 250 hours of work load permitting 16 teachers. As per G.O 260, 10 hours of work load permitting 1 teacher. As per the workload calculated by the University 2017-18, 256 hours of	14'th	221	217	Posted against the retirement vacancy of Smt.Premalatha Gopinath.

					workload .				
2	Smt.Sruthi.N S.N College, Kollam  28-01-2019 F.N	23.05.1976 41 years (Ezhava, OBC)	Second rank Open quota	M.A English first class in May 2006 Annamalai University. Eligibility certificate produced. M.Phil in English from Manonmaniam Sundaranar University. Nov.2007 Eligibility certificate produced. Ph.D in English in April 2016 from Manonmaniam Sundaranar University. Eligibility certificate produced	As per Post Adalath review statement 2002, 250 hours of work load permitting 16 teachers. As per G.O 260, 10 hours of work load permitting 1 teacher.  As per the workload calculated by the University 2017-18, 256 hours of workload .	15'th	222	217	Posted against the retirement vacancy of Smt.G.R.A githa.
3	Smt.Athira. M.Raj  T.K.M.M College, Nangiarkulan gara 25-01-2019 F.N	09.07.1992 25 years	Third rank community quota	M.A English and comparative literature in May 2015. Pondichery University first class Eligibility certificate produced M.Phil in English, first position from M.G University in July 2017 Eligibility certificate produced. Qualified NET exam on 02-01-2018 (Undertaking produced) Qualified JRF- on 08-07-2018.	As per Post Adalath review statement 2002, 50 hours of work load permitting 3 teachers. As per G.O 260, 62 hours of work load permitting 4 teachers 7 sanctioned posts As per the workload calculated by the University 2017-18 , 120 hours of workload	7'th	222	218	Posted against the transfer vacancy of Smt.Indu Balachand ran transferred to S.N college, Cherthala

4	Smt.Arsha.S. S S.NCollege, Punalur 25-01-2019 F.N	19.05.1990 27 years	4'th rank Open Merit	M.A English Language and literature first class in July 2012 Kerala University Qualified NET exam held on 30-06-2013 (Undertaking produced)	As per Post Adalath review statement 2002, 50 hours of work load permitting 3 teachers. As per G.O 260, 70 hours of work load permitting 4 teachers 7 sanctioned posts As per the workload calculated by the University 2017-18 , 120 hours of workload	7'th	223	218	Posted against the retirement vacancy of Sri.N.Kris hnankutty.
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**“The Standing Committee considered the proposal and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No. 05.45.18** ***Proposal for the approval of Initial appointment of Assistant Professors in Political Science in Sree Narayana Colleges -reg***  
(Ac.FIII /2/15128/2019)

The Principals, S.N College, Kollam and S.N College, Cherthala have forwarded requests for the approval of the initial appointment of the following Assistant Professors in the Department of Political Science.

Sl No	Name of the Assistant Professors	College	Date of Joining	Category	Remarks
1	Sri.Rajesh Kuniyil	SN College, Cherthala.	17.01.2019 F.N	Community	Transfer vacancy of Sri.C.P Jithesh transferred to SN College, Chelannur.
2	Preetha G.S	SN College, Kollam	17.01.2019 F.N	Open	Releiving vacancy of Sri.Jayaprasad K relieved from service on 9.11.2015.
3	Aby T Suresh	SN College, Cherthala.	18.01.2019 F.N	Community	Transfer vacancy of Sri.V.D Radhakrishnan transferred to SN College, Kollam.

The details of Assistant Professor and the work load are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principals.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post – NA
5. Minutes of the meetings of the Selection Committee held on 28'th December 2018 at S.N College, Cherthala.
6. Confidential Report of the University subject expert

7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/395/2018/H.Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. Three vacancies were notified for the subject Political Science. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Colleges have forwarded the minutes of the duly constituted Selection Committee.

The dealing section has much difficulty in verifying the journals/paper presentations, since the verification of the same is based on academic parameters. Hence the sole responsibility the verification of the journals shall be vested with the subject experts.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professors in Political Science in various S.N Colleges are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

- Sri.Rajesh Kuniyil in S.N College, Cherthala, w.e.f 17-01-2019 F.N against the transfer vacancy of Sri.C.P Jithesh.
- Preetha G.S in SN College, Kollam, w.e.f 17-01-2019 F.N against the Relieving Vacancy of Sri.Jayaprasad K.
- Aby T Suresh in S.N College, Cherthala, w.e.f 18-01-2019 F.N against the Transfer vacancy of Sri.V.D Radhakrishnan.

#### PROFORMA OF POLITICAL SCIENCE

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Sri.Rajesh Kuniyil S.N College, Cherthala. 17-01-2019 F.N  date of notification	14.04.1983 34 years	First rank (Community Merit)	MA Politics & International Relations First Class in April 2008 MG University. (eligibility produced)	As per Post Adalath review statement 2002, 52 teaching hours permitting 3 teachers + Principal	2'nd	205	201	Posted against the transfer vacancy of Sri.C.P.Jithesh transferred to Sree Narayana



	31-03-2018			M.Phil September 2010 MG University. (eligibility produced) Ph.D in Politics &International Relations 03-02-2018 MG University. (eligibility produced)	(3 sanctioned posts)  As per the workload calculated by the University 2017-18 workload of 58 teaching hours.				Guru College, Chelannur.
2.	Dr.Preetha G.S S.N College, Kollam. 17-01-2019 F.N Date of notification 31-03-2018	30.05.1979 38 years	Second rank, (Open Merit)	MA Political Science First Class in 2006 University of Kerala.  Ph.D in Political Science 30-07-2015 University of Kerala	As per Post Adalath review statement 2002, 174 teaching hours permitting 11 teachers (11 sanctioned posts) As per the workload calculated by the University 2017-18 workload of 169 teaching hours.	8'th	206	201	Posted against the relieving vacancy of Sri.Jayapra sad.K relieved from service on 09.11.2015
3.	Sri.Aby T Suresh S.N College, Cherthala.  18-01-2019 F.N date of notification 31-03-2018	15.09.1985 32 years	Third rank in (Community Merit)	MA Politis First Class in May 2008 University of Kerala.  Qualified NET exam held on 29-06-2014 (Undertaking of NET produced)  M.Phil Political Science March 2011 University of Kerala.	As per Post Adalath review statement 2002, 52 teaching hours permitting 3 teachers +Principal (3 sanctioned posts) As per the workload calculated by the University 2017-18 workload of 58 teaching hours.	3'rd	206	202	Posted against the transfer vacancy of Sri.V.D Radhakrish nan transferred to S.N College, Kollam

**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.19**      ***Proposal for the approval of Initial appointment of Assistant Professor in Geology in Sree Narayana College, Sivagiri, Varkala - reg.***  
(Ac.FIII /2/14372/2019 )

The Principal, Sree Narayana College, Sivagiri, Varkala had forwarded request for the approval of the initial appointment of Dr.Shynu R, Assistant Professor in the Department of Geology w.e.f 20-12-2018 FN in the retirement vacancy of Sri.Mathew K Jacob.

The details of Assistant Professor and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 05-11-2018 at Sree Narayana College, Cherthala.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No.D2/395/2018/H .Edn dated 20-10-2018.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. One vacancy was notified for the subject Geology as per notification dated 31-03-2018. In the selection procedure Sri.Shynu R occupies first rank. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against various post in various S.N trust colleges. The Management has forwarded the minutes of the duly constituted Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of Dr.Shynu R, Assistant Professor in the Department of Geology w.e.f 20-12-2018 F.N in SN College, Sivagi, Varkala in the retirement vacancy of Sri.Mathew K Jacob, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

**PROFORMA OF GEOLOGY**

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Sr. Shynu R S.N College, Sivagiri, Varkala  20-12-2018 F.N date of notification: 31-03-2018	25.04.1983  35 years	first rank, Community	MSc Marine Geology First Class in May 2007 CUSAT. (eligibility produced) NET exam held on 19-06-2011 Ph.D in Marine Science November 2014 Goa University (eligibility produced)	As per Post Adalath review statement 2002, 34 teaching hours permitting 2 teachers (Two sanctioned post)	2'nd	202	198	Posted against the retirement vacancy Srio of Mathew K Jacob

**“The Standing Committee considered the proposals and recommended to approve the initial appointments”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.20 Proposal for the approval of Initial appointment of Assistant Professor in Malayalam in S.N Colleges – reg.**

**(Ac.FIII /1/14153/2019 )**

The Principals of S.N College, Kollam and S.N.C.W, Kollam have forwarded proposals for approval of appointment of one Assistant Professor in Malayalam. But on verification it is found that the appointment made in S.N College For Women, Kollam is over and above the available posts and clarification has been sought from the Manager, S.N Colleges, Kollam, DCE and the Pricipal Secretary to Government. The proposal of the first rank holder verified as follows.

Sl No	Name of the Assistant Professor	College	Date of Joining	Remarks
1.	Dr.Biju.M.S	S.N College, kollam	20-12-2018 F.N	Posted against the retirement vacancy of Sri.K.V.Sanal kumar

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 1'nd & 2'nd November 2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age

10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter  
No. D2/99/2018/H.Edn dated 19-03-2018.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. Two vacancies were notified for the subject Malayalam as per the notification dated 31-03-2018. In the selection procedure Dr.Biju.M.S occupies the first rank. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidates have acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee. The Manager has forwarded the minutes of the duly constituted Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of the following Assistant Professor in Malayalam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

1. Dr.Biju.M.S as Assistant Professor in Malayalam in S.N College, Kollam  
w.e.f 20-12-2018 F.N against the retirement vacancy of Sri.K.V. Sanal kumar

**PROFORMA OF MALAYALAM**

Sl. No.	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Comm unity	
1	Dr.Biju.M.S S.N College, Kollam 20-12-2018 F.N  date of notification: 31-03-2018	26-12-1976 41 years (Ezhava OBC)	first rank open	M.A Malayalam Language and Literature first class in May 2000 M.G University Eligibility certificate produced. Qualified UGC-NET exam held in December 1999 Ph.D in Malayalam on 16-07-2016 M.G University Eligibility	As per Post Adalath review statement 2002, 179 hours of work load permitting 11 teachers. As per the workload calculated by the University 2017-18 180 hours of workload .	9'th	201	196	Posted against the retirement vacancy of Sri.K.V.Sa nal Kumar.

				certificate produced.					
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**“The Standing Committee considered the proposals and recommended to approve the initial appointment”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.21**      ***Proposal for the approval of Initial appointment of Asst.Professor in Physical Science, in Mar Theophilus Training college, Thiruvananthapuram - reg.***

**(Ac.F1/21610/2019)**

The Educational Agency, Malankara Syrian Catholic Colleges, Thiruvananthapuram, has forwarded the proposal for the approval of the initial appointment of Dr.Neena Thomas as Assistant Professor in Physical Science, in the Mar Theophilus Training College, Trivandrum, w.e.f. 08.02.2019, in the vacancy of Dr.K.Y. Benedict, Associate Professor promoted as Principal w.e.f. 01.01.2015 .

The qualifications of the Assistant Professor is indicated in the proforma appended.

The following are the details furnished by the Educational Agency.

01. News Paper Cuttings in Original.
02. Certificate to the effect that one month time was given to the prospective candidates for submitting the applications.
03. Certificate to the effect that there are no supernumerary hand in the concerned Departments.
04. Appointment Orders in Form 1.
05. Minutes of the Selection Committee dated. 17.01.2019.
06. Confidential Report of the University subject expert(3 numbers).
07. Apportionment Statement.
08. Certificates of qualifying examinations.
09. Certificates to prove Date of Birth and age.
10. Service Book of the incumbent.
11. Government Nominee letter No.D2/130/2018/HEdn dated. 30.06.2018.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz.Mangalam (dated: 28.07.2018 ), Deepika (dated: 28.07.2018 ), The Hindu(dated. 28.07.2018) and The Indian Express (dated:28.07.2018.2018). Hence the age of the teachers is calculated as on 01.01.2018.

It may be noted that Government has given concurrence to fill up one vacancy in Physical Science vide letter No. D2/130/2018/Hedn dated. 30.06.2018. The subject expert also submitted the confidential report regarding the appointment.

As per G.O(MS) No. 164/2005 dated 02.11.2005, Government had sanctioned 11 posts in Mar Theophilus Training College, Trivandrum and the appointee Dr.Neena Thomas is in the 11<sup>th</sup> position.

As per the minutes of the meeting of the Selection Committee held on 17.01.2019 a select list of two in community merit was prepared in Physical Science.

Qualification for Assistant Professor as per NCTE Regulation 2014

a) Perspectives in Education or Foundation Courses Post Graduate degree in in Social Sciences with minimum 55% marks and M. Ed degree from a recognized university with minimum 55% marks.

OR

Post Graduate (MA) degree in Education with minimum 55% marks; and

B. Ed/B.El.Ed degree with minimum 55% marks

b) Curriculum and Pedagogic Courses Post Graduate degree in sciences/Mathematics/Social Sciences/ Languages with minimum 55% marks and M. Ed degree with minimum 55% marks.

Dr.Neena Thomas has possessed PG in Chemistry with first Class and M. Ed Degree with First Class from Mangalore University . The teacher has acquired NET and Ph. D with specialization in Education.

The appointment made by the Educational Agency is purely based on the NCTE Regulation 2014 and the incumbent possessed the required qualification as per the said regulation.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the initial appointment of Dr. Neena Thomas as Assistant Professor in Physical Science w.e.f 08.02.2019 in Mar Theophilus training college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**PROFORMA**

Proposal for the approval initial appointment of Assistant Professor in Education at Mar Theophilus Training college, Trivandrum  
Date of Notification – 28.07.2018

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2018	Rank Position and Category	Academic Qualification	Apportionment position		Remarks
					Open	Community	
1	Dr. Neena Thomas Date of Joining- 08.02.2019FN.	01.06.1981 36 years and 5 months	I <sup>st</sup> rank in community merit	1) M.Sc Chemistry, University of Kerala, April 2003, Reg No. 63501401/0112 0006, 2) M.Ed, First Class with Distinction, Manglore University, February 2006, Reg No. 040930117, Eligibility produced. 3) Ph.D in Education Kerala University, Date of Syndicate: 21.10.2016 4) NET/UGC, June 2006, Reg No. K320983. Undertaking produced	Number of sanctioned teachers-11	I <sup>st</sup> rank 11 <sup>th</sup> position	In the vacancy of Dr. K Y Benedict, Associate Professor promoted as Principal on 01.01.2015.

**“The Standing Committee considered the proposal and recommended to approve the initial appointment”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.22**      **Proposal for the approval of the Placement/Promotion of Smt.Sheeja George, Assistant Professor (AGP Rs 6000/- to 7000/-) from stage I to II in the Department of Commerce in Mar Ivanios college, Thiruvananthapuram - reg**

( Ac FI/31544/2019)

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Sheeja George, Assistant Professor, Department of Commerce from Stage I to II with AGP 6000/- to 7000/- w.e.f 21.06.2018.

The following are the details of the incumbent on verification of the service book

- a) Qualifications : MCom, NET
- b) Date of first entry into service : 21.06.2012
- c) Date of continuous service : 21.06.2012
- d) Relaxation of period availed if any on account of Ph.D/M.Phil: Nil
- e) Details of LWA availed other than on medical grounds(without MC) : Nil
- f) Details of Orientation/Refresher courses attended:
  - 1) R.C from 27.07.2018 to 16.08.2018 Human Resource Development Centre, University of Kerala, Kariavattom
  - 2) OC from 03.09.2015 to 30.09.2015 Human Resource Development Centre, University of Kerala, Karavattom
- g) Date of completion of required years of service : 20.06.2018(6 yrs)
- h) Proposed date of placement/promotion : 21.06.2018

Since the Promotion of Smt.Sheeja George, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 21.06.2018, the minimum score, stipulated in the API based PBAS as set out in the third Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that on evaluation of the credentials for promotion in respect of Smt.Sheeja George has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Smt.Sheeja George, Assistant Professor in Commerce, Mar Ivanios college, Thiruvananthapuram from Stage I to II w.e.f 21.06.2018 FN.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

- Category I -555 for which the minimum required is 480.
- Category II -70 for which the minimum required is 50.
- Category III -30 for which the minimum required is 20.
- Category II +III - 100 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt.Sheeja George, has acquired her Refresher course after the due date of promotion.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27th September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Smt.Sheeja George, Assistant Professor in Commerce from Stage I to II with AGP 6000 to AGP 7000 w.e.f 21.06.2018 6 at Mar Ivanios college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.23**      ***Proposal for the approval of the Placement/Promotion (stage I to II) of Dr.Daisy Samuel, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of Commerce Mar Ivanios college, Thiruvananthapuram.***  
( Ac FI/29525/2019)

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Dr.Daisy Samuel, Assistant Professor, Department of Commerce from Stage I to II with AGP 6000/- to 7000/- w.e.f 22.06.2016.

The following are the details of the incumbent on verification of the service book

- a) Qualifications : MCom,M. Phil, Ph.D awarded on 12.03.2013
- b) Date of first entry into service : 22.06.2012
- c) Date of continuous service : 22.06.2012
- d) Relaxation of period availed if any on account of Ph.D/M.Phil: 2 years on account of Ph.D acquired on 12.03.2013
- e) Details of LWA availed other than on medical grounds(without MC): Nil
- f) Details of Orientation/Refresher courses attended:
  - 1) OC from 03.09.2015 to 30.09.2015 Human Resource Development Centre, University of Kerala, Karavattom
- g) Date of completion of required years of service : 21.06.2016(4 yrs)
- h) Proposed date of placement/promotion : 22.06.2016

Since the Promotion of Dr.Daisy Samuel, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 22.06.2016 , the minimum score, stipulated in the API based PBAS as set out in the third Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that on evaluation of the credentials for promotion in respect of Dr.Daisy Samuel has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr.Daisy Samuel, Assistant Professor in Commerce, Mar Ivanios college, Thiruvananthapuram from Stage I to II w.e.f 22.06.2016.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

**Category I -400 for which the minimum required is 320.**

**Category II -95 for which the minimum required is 50.**

**Category III -24.5 for which the minimum required is 20.**

**Category II +III - 119.5 for which the minimum required is 90.**

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Daisy Samuel, Assistant Professor in Commerce from Stage I to II with AGP 6000 to AGP 7000 w.e.f 22.06.2016 6 at Mar Ivanios college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.



**Item No.05.45.24** *Proposal for the approval of Placement/Promotion in respect of Dr.Brijithlal N.D, Lecturer in Botany (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Bishop Moore college, Mavelikara – reg.*

(Ac.F1/29864/ 2019)

The Principal, Bishop Moore college, Mavelikara has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Brijithlal N D, Lecturer in Botany (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 04.01.2016.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc, M.Phil , Ph.D awarded on February 2011
- Date of first entry into service : 04.01.2012
- Date of continuous service : 04.01.2012
- Details of other qualifying service : Nil
  - e) Details of L W A availed other than on medical grounds (without MC) : Nil
  - f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 2 years on account of Ph.D
  - g) Details of Orientation/Refresher Courses attended : 1)O.C from 30.01.2014 to 26.02.2014  
Academic Staff College, University of Kerala – UGC
  - h) Whether any OC/RC due : Nil
  - i) Date of completion of required years of service : 03.01.2016, 4 years
  - j) Proposed date of placement/promotion : 04.01.2016, Lecturer Senior Scale  
(Re- designated as Assistant Professor with AGP 7000)

The Principal, Bishop Moore college, Mavelikara has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Brijithlal N D as Lecturer Senior Scale.

As per the Judgement dated.23.02.2016, in WP(C) No.15739/2013 the Hon'ble High Court of ordered that all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended in tune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated. 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “ incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued University Order No.Ac.FII/General/TGC-2010-2018 dated.30.11.2018 in this regard.

The promotion of Dr.Brijithlal N D is covered under 1998 regulation since the promotion date falls on 04.01.2016. On completion of 4 years of qualifying service as lecturer, the teacher is eligible to be Placed/ Promoted as lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 04.01.2016.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Dr.Brijithlal N D, Lecturer (Re-designated as Assistant Professor with AGP 6000) in Botany as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 04.01.2016 at Bishop Moore college, Mavelikara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.25**

**Proposal for the approval of Placement/Promotion in respect of Smt.Julie Thomas, Lecturer in English (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Bishop Moore college, Mavelikara**

**(Ac.F1/31011/ 2019)**

The Principal, Bishop Moore college, Mavelikara has forwarded a proposal for the approval of the Placement / Promotion in respect of Smt.Julie Thomas, Lecturer in English (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 13.09.2015.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.A, M.Phil awarded on August 2001
- Date of first entry into service : 13.09.2010
- Date of continuous service : 13.09.2010
- Details of other qualifying service : Nil
  - e) Details of L W A availed other than on medical grounds (without MC) : Nil
  - f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 1 year on account of M.Phil
  - g) Details of Orientation/Refresher Courses attended : 1) O.C from 16.07.2015 to 12.08.2015 Human Resource Development centre ,University of Kerala – UGC  
2)R.C from 22.05.2014 to 11.06.2014 Academic Staff College, University of Kerala – UGC
  - h) Whether any OC/RC due : Nil
  - i) Date of completion of required years of service : 12.09.2015, 5 years
  - j) Proposed date of placement/promotion : 13.09.2015, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Principal, Bishop Moore college, Mavelikara has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Smt.Julie Thomas, Lecturer Senior Scale.

The promotion of Smt.Julie Thomas is covered under 1998 regulation since the promotion date falls on 13.09.2015. On completion of 5 years of qualifying service as lecturer, the teacher is eligible to be Placed/ Promoted as lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 13.09.2015.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Smt.Julie Thomas , Lecturer (Re-designated as Assistant Professor with AGP 6000) in English as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 13.09.2015 at Bishop Moore college, Mavelikara is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.26**      ***Proposal for the approval of the Placement/Promotion (stage I to II) of Smt.Sini M K,Assistant Professor (AGP Rs 6000/-to 7000/-), Department ofCommerce in Mar Ivanios College, Thiruvananthapuram.***  
**( Ac FI/29527/2019)**

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Sini M K, Assistant Professor, Department of Commerce from Stage I to II with AGP 6000/- to 7000/- w.e.f 17.06.2016.

The following are the details of the incumbent on verification of the service book

- a) Qualifications : MCom, NET, M. Phil
- b) Date of first entry into service : 17.06.2011
- c) Date of continuous service : 17.06.2011
- d) Relaxation of period availed if any on account : 1 year on account of M.Phil  
of Ph.D/M.Phil acquired on March 2005
- e) Details of LWA availed other than on medical : Nil  
grounds(without MC)
- f) Details of Orientation/Refresher courses attended: 1) R.C from 13.06.2017 to 03.07.2017  
Human Resource Development  
Centre, University of Kerala,  
Kariavattom  
2) OC from 04.11.2016 to  
01.12.2016 Human Resource  
Development Centre, University  
of Kerala ,Karavattom
- g) Date of completion of required years of service : 16.06.2016(5 yrs)
- h) Proposed date of placement/promotion : 17.06.2016

Since the Promotion of Smt.Sini M K, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 17.06.2016 , the minimum score, stipulated in the API based PBAS as set out in the third Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that on evaluation of the credentials for promotion in respect of Smt.Sini M K the committee has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Smt.Sini M K, Assistant Professor in Commerce, Mar Ivanios college, Thiruvananthapuram from Stage I to II w.e.f 17.06.2016.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

- Category I -500 for which the minimum required is 400.
- Category II -146 for which the minimum required is 50.
- Category III -23 for which the minimum required is 20.
- Category II +III - 169 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt.Sini M K, has acquired her Refresher course and Orientation course after the due date of promotion.

It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27<sup>th</sup> September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Smt.Sini M K , Assistant Professor in Commerce, from Stage I to II with AGP 6000 to AGP 7000 w.e.f 17.06.2016 at Mar Ivanios college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.27**

***Proposal for the approval of the Placement/Promotion (stage I to II) of Dr.K S Anbukala, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of Tamil in Mar Ivanios college,Thiruvananthapuram. ( Ac FI/29533/2019)***

The Principal, Mar Ivanios college, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Dr.K.S. Anbukala, Assistant Professor, Department of Tamil from Stage I to II with AGP 6000/- to 7000/- w.e.f 01.10.2016.

The following are the details of the incumbent on verification of the service book

- |   |  |
|---|--|
| a) Qualifications   | : M.A, M. Phil, Ph.D acquired on<br>October 2011   |
| b) Date of first entry into service                                 | : 01.10.2012   |
| c) Date of continuous service                                       | : 01.10.2012   |
| d) Relaxation of period availed if any on account of Ph.D/M.Phil    | : 2 years on account of Ph.D on<br>October 2011  |
| e) Details of LWA availed other than on medical grounds(without MC) | : Nil  |
| f) Details of Orientation/Refresher courses attended:               | 1) RC from 04.02.2014 to<br>24.02.2014 Academic Staff<br>College, University<br>of Kerala -UGC |
| g) Date of completion of required years of service                  | : 30.09.2016(4 yrs)  |
| h) Proposed date of placement/promotion                             | : 01.10.2016   |

Since the Promotion of Dr.K.S. Anbukala, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 01.10.2016 , the minimum score, stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal , Mar Ivanios college, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It may also be noted that ,as per UGC letter dated 17.05.2001,a Ph.D holder may be exempted for not having attended one Refresher Course or Orientation Course as regards the eligibility for promotion to Senior Stage.

In the Minutes of the Screening Committee it is stated that on evaluation of the credentials for promotion in respect of Dr. K S Anbukala, the committee has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Dr. K S Anbukala, Assistant Professor in Tamil, Mar Ivanios college, Thiruvananthapuram from Stage I to II w.e.f 01.10.2016 FN.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

- Category I -450 for which the minimum required is 320.
- Category II -133 for which the minimum required is 50.
- Category III -20 for which the minimum required is 20.
- Category II +III - 153 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Dr.K.S. Anbukala , Assistant Professor in Tamil from Stage I to II with AGP 6000 to AGP 7000 w.e.f 01.10.2016 at Mar Ivanios college, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.28      *Proposal for Endorsement of Teachers in METCA Institute of Teacher Education, Chavancode-reg.***

**(AcFI/27202/2019)**

The Educational agency, *METCA Institute of Teacher Education, Chavancode* has requested to endorse the newly appointed Principal and teaching staff in various subjects.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.4500/- remitted to the University cash counter for verification of documents(Rs.500/- per teacher and Rs.1000/- for Principal).

The attested copies for the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff may be perused in the draft note to the Standing Committee of the Syndicate prepared and appended in the current file.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

i) For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.

ii) Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.

iii) Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

*The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 500/- may be levied for endorsement per teacher and Rs 1000/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)As per NCTE Norms 2014 stipulate that*

**5.2 Qualifications**

The faculty shall possess the following qualifications:

**A. Principal/HoD**

(a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and

(b) M. Ed with minimum 55% marks; and

(c) Ph. D in Education or in any pedagogic subject offered in the institution;and

(d) Eight years teaching experience in a secondary Teacher Education Institution.

**B. Perspectives in Education or Foundation Courses**

(a) Postgraduate degree in social Sciences with minimum 55% marks; and

(b) M.Ed degree from a recognised university with minimum 55% marks.

OR

(a) Postgraduate(MA) degree in Education with minimum 55% marks; and

(b) B.Ed/B.El.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.

(b) M.Ed degree with minimum 55% marks.

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/Psychology/Philosophy with 55% marks and B.Ed.BEIEd with 55% marks and three years of teaching experience in a secondary shall be considered.

The Educational agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and fee receipt Rs. 5000/- remitted to the University cash counter for verification of documents(Rs. 500/- per teacher and Rs.1000/- for Principal) and minutes of the Selection Committee. However sufficient evidence of press release advertising the vacancies has not produced.

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff are as follows.

Sl No	Name of Teacher and date of Birth	Designation	Qualifications	Remarks
1	Sri.Faziluddin A DOB: 28.11.1957 61 years	Principal w.e.f 23.04.2014	i)M.Sc Zoology, First Class, 1980 University of Kerala ii)M.Ed, First Class, August 1986 University of Kerala  <u>Teaching Experience</u> Farook Training college, 7 years as Principal and total service 27 years.	It may be noted that Sri.Faziluddin A, Principal, METCA Institute of Teacher Education, Chavancode, does not possess Ph.D degree, which is a prescribed qualification as per NCTE Regulation 2014. However as per amendment No.37 Statute 40(a) Chapter 2 of the KU first Statute 1979- Note 2 Teachers who are having approved service in the affiliated colleges shall be deemed to be qualified. Sri.Faziluddin A, has retired from Farook Training College, Calicut as Principal. As per NCTE Regulations 2008 he was qualified for being appointed as Principal.
2	Smt.Divya Damodaran DOB: 25.07.1982 36 years	Assistant Professor w.e.f 12.06.2014	i)M.Sc Physics, First Class, 2006 University of Kerala ii)M.Ed , First Class, April 2007 Manonmaniam Sundaranar University, Eligibility certificate produced. iii)NET, Roll No.R370149, December 2006 <u>Teaching Experience</u> K.P.M B.Ed Training college, from 17.11.2008 to 30.05.2014	



3	Smt.Sujath C S DOB: 29.05.1986 32 years	Assistant Professor w.e.f 06.09.2012	i)M.A Economics, Second Class 57%,May 2008, University of Kerala. ii)M.Ed, First Class, October 2011 University of Kerala.
4	Smt.Rani S Nair DOB: 02.05.1986 32 years	Assistant Professor w.e.f 06.09.2012	i)M.Sc Botany, First Class, May 2008, M.G University ii)M.Ed, First Class, 2011,University of Kerala
5	Smt.Deepa G Nair DOB: 07.05.1986 32 years	Assistant Professor w.e.f 10.06.2015	i)M.A English Language and Literature, second Class with 57.7%, 2011, University of Keralaii)M.Ed, First Class, October 2014 University of Kerala
6	Smt. Sudha P V DOB: 25.05.1972 46 years	Assistant Professor w.e.f 11.05.2016	i)M.A Philosophy, Second Class with 56%,2014, University of Kerala ii)M.Ed, First Class, May 2007, Annamalai University, Eligibility certificate produced. <u>Teaching Experience</u> K.P.M B.Ed Training college, from 17.11.2008 to 31.03.2016
7	Sri.Ajeesh V S DOB. 30.05.1984 32 years	Assistant Professor w.e.f 22.05.2017	i)M.Sc Mathematics, Second Class with 55%, August 2007, University of Kerala ii)M.Ed, First Class, August 2010 University of Kerala
8	Smt.Jasmin Asaf DOB: 21.01.1982 32 years	Assistant Professor w.e.f 21.08.2017	i)M.Sc Botany, First Class, May 2006, University of Kerala ii)M.Ed, First Class, 2010 University of Kerala iii)M.Phil in Education with 'A' Grade, May 2013, University of Kerala iv)NET, Roll No.32090011, December 2011

Hence the proposal for the approval of the Endorsement of staff List in *METCA Institute of Teacher Education, Chavancode* is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification and recommendations.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.29** *Proposal for the approval of Placement/Promotion in respect of Dr.Brilliant Rajan, Lecturer in Environmental Science (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in St.John's college, Anchal-reg.*

*(Ac.F1/31833/ 2019)*

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Brilliant Rajan, Lecturer in Environmental Science (Re designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 03.02.2016.

The following are the details of the incumbent on verification of the service book.

- a)Qualifications : Msc, M.Phil, Ph.D awarded on 23.01.2012
- b) Date of first entry into service : 03.02.2012
- c) Date of continuous service : 03.02.2012
- d) Details of other qualifying service : Nil
- e) Details of L W A availed other than on medical grounds (without MC) : Nil
- f) Relaxation of period availed, if any, on account: 2 Years on account of Ph.D of M.Phil/Ph.D
- g) Date of acquiring M.Phil/Ph.D degree and Name of University : M.Phil in August 2005 (M G University )  
Ph.D in January 2012 (M G University )
- h) Details of Orientation/Refresher Courses attended : 1)R.C from 03.09.2015 to 30.09.2015  
Human Resource Development centre, University of Kerala - UGC  
2) O.C from 01.01.2016 to 28.01.2016  
Academic Staff College, University of Kerala – UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 02.02.2016, 4 years
- k) Proposed date of placement/promotion : 03.02.2016, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Brilliant Rajan, Lecturer Senior Scale(Re-designated as Assistant Professor with AGP 7000), in the Department of Environmental Science.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr.Brilliant Rajan , opted 1998 regulation since the promotion date falls on 03.02.2016. On completion of 4 years of qualifying service as Lecturer , the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 03.02.2016.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Brilliant Rajan , Lecturer (Re-designated as Assistant Professor with AGP 6000) in Environmental Science as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 03.02.2016 at St.John's college, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.30** ***Proposal for the approval of Placement/Promotion in respect of Dr.Anila George, Lecturer in Environmental Science (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in St.John's college, Anchal- reg. (Ac.F1/31831/ 2019)***

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded a proposal for the approval of the Placement / Promotion in respect of Dr.Anila George, Lecturer in



Environmental Science (Re designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 08.02.2016.

The following are the details of the incumbent on verification of the service book.

- Qualifications : Msc, M.Phil, Ph.D awarded on 25.06.2010
- Date of first entry into service : 08.02.2012
- Date of continuous service : 08.02.2012
- Details of other qualifying service : Nil
  - e) Details of L W A availed other than on medical grounds (without MC) : Nil
  - f) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 2 Years on account of Ph.D
  - g) Date of acquiring M.Phil/Ph.D degree and Name of University : M.Phil in January 2007 (University of Kerala)  
Ph.D in June 2010 (University of Kerala)
  - h) Details of Orientation/Refresher Courses attended : 1) R.C from 09.01.2015 to 29.01.2015  
Academic Staff College, University of Kerala – UGC  
2) O.C from 01.01.2016 to 28.01.2016  
Academic Staff College, University of Kerala – UGC
  - i) Whether any OC/RC due : Nil
  - j) Date of completion of required years of service : 07.02.2016, 4 years
  - k) Proposed date of placement/promotion : 08.02.2016, Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)

The Drawing and Disbursing Officer, St.John's college, Anchal has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr.Anila George, Lecturer Senior Scale(Re-designated as Assistant Professor with AGP 7000), in the Department of Environmental Science.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr.Anila George, opted 1998 regulation since the promotion date falls on 08.02.2016. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be placed/ promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 08.02.2016.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Anila George , Lecturer (Re-designated as Assistant Professor with AGP 6000) in Environmental Science as Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000), w.e.f 08.02.2016 at St.John's college, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.31 Proposal for the approval of Initial Appointment of Assistant Professors in MSM College, Kayamkulam - reg .**

(AcFI/52790/2018)

The Educational Agency, MSM College, Kayamkulam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Chemistry.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Sri.Anvar Sadath.A	Chemistry	24.02.2016 FN	Against the retirement vacancy of Sri.K.S.Sreekumar on 31.03.2014
2	Smt.Jayalekshmi.KS	Chemistry	03.08.2016 FN	Against the retirement vacancy of Dr.S.Abdul Jabbar ON 31.03.2016

It may be noted that the Standing Committee of the Syndicate held on 17.01.2019 considered the proposals for the approval of the appointment of Assistant Professors in the Department of Chemistry, MSM College and recommended to approve the same. The Syndicate at its meeting held on 22.01.2019 resolved to approve the recommendation of the Standing Committee.

In the meantime complaints were received from many quarters regarding the awarding of marks in the score sheet. Based on the complaint, the score sheet has been verified and it is seen that the Ph.D marks of the eligible candidates are not entered in the relevant column, instead the year of Ph.D is entered as | Ph.D| for 3 candidates and | Ph.D | for 1 candidate, then misleading

| 20 | | 20 |

| 15 | | 12 |

the section to interpret the above as award of Ph.D marks. It may further be noted that the Educational Agency has forwarded the proposal for approval of appointment of Assistant Professors made in 2016, only by the end of 2018.

As per the norms governing the awarding of marks under different heads (correction approved by the Syndicate dated 22.12.2007) a candidate who holds Ph.D Degree shall be eligible for a maximum of 15 marks. If the Ph.D marks are reckoned in the score sheet of the Assistant Professors in the Department of Chemistry, the rank position will be changed.

It may be noted that the Educational Agency instead of following the above norms, has followed the 1996 norms for awarding of marks to the candidates, in which marks for Ph.D is applicable only to the candidates who possesses 'NET'.

In the light of the above facts, the matter was reported to the Syndicate. The Syndicate at its meeting held on 08.02.2019, resolved to modify the resolution "to seek explanation from the Manager, MSM College, Kayamkulam relating to discrepancies in the score sheet".

As per the Orders of the Vice-Chancellor, explanation was sought from the Manager, regarding the ambiguity in the score sheet relating to the selection of Assistant Professors in the Department of Chemistry vide letter dated 11.02.2019 and by a reminder dated 17.08.2019 .

The Manager has clarified, vide letter dated 05.09.2019, that the selection committee for the selection of Assistant Professors in the Department of Chemistry has not awarded weightage of marks to Ph.D holders in the case of those candidates not attained NET qualification during the time of application and availed the relaxation to NET in the light of their Ph.D qualification. Also stated that in the score sheet the year of award of Ph.D only has been entered in the case of candidates who availed the relaxation.

However it is understood from the letter that the Educational Agency has followed the 1996 Norms instead of the revised Norms of 2007 and not submitted the corrected score sheet. It may be noted that the explanation submitted by the Manager, Educational Agency is vague and doesnot specify the reason for resorting to 1996 norms instead of 2007 norms (ammended norms).

The proposal for the approval of appointment of Assistant Professors in Chemistry can be considered only after the discrepancy in the award of marks is rectified as otherwise the present rank position will be changed if the marks of candidate who have Ph.D qualification are reckoned.

As per the orders of the Vice-Chancellor, the proposal for the approval of Initial appointment of Assistant Professors in the Department of Chemistry, M.S.M College, Kayamkulam along with the

explanation of the Manager is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to defer the item until the discrepancies in the score sheet is rectified by the Educational Agency”**

*Resolution of the Syndicate*  
**RESOLVED** to defer the item.

**Item No.05.45.32**      ***Proposal for the approval of appointment of Dr.Nataraja Iyer.S, Associate Professor, Department of Commerce as Principal of SD College, Alapuzha-reg.***

**( AcFI/23359/2019)**

The Principal, SD College, Alapuzha has forwarded a proposal for the approval of the appointment of Dr.Nataraja Iyer.S,( letter on 31.05.2018)Associate Professor, Department of Commerce as Principal of SD College,Alapuzha w.e.f 30.04.2016 .

It may be noted that, the Manager SD College had already submitted the proposal for the approval of the appointment of Dr.Nataraja Iyer.S as Principal of the College w.e.f 30.04.2016.

But in the light of the Judgement dated 23.02.2016, in WP(C) No.15739/2013, all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010. Hence the above said proposal was returned to the Educational Agency for re-submitting the same as per UGC Regulation 2010.

As per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “ in case any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the above Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The Academic Council further resolved that, other than for appointment through Direct Recruitment, the conditions stipulated in Kerala University Act 1974, Chapter VIII Clause 57(2) (3) relating to appointment of Principals by promotions in Private Aided Colleges, through the criteria of Seniority-cum-fitness shall be valid subject to the fulfilment of academic qualifications prescribed by the UGC.

Now the Educational Agency has re-submitted the proposal for the approval of Dr.Nataraja Iyer.S , Associate Professor, Department of Commerce as Principal of the College w.e.f 30.04.2016 FN on the basis of Seniority-cum-fitness as per order dated 30.11.2018. Dr.Nataraja Iyer.S has retired on 31.05.2018. He was serving as DDO of SD College, Alapuzha w.e.f 01.04.2016 to 31.05.2018.

The Service details of Dr.Nataraja Iyer.S are as follows

Qualifications	1) M.Com, Second Class, 54.7%, University of Kerala.May 1984 2) Ph.D in commerce, University of Kerala, August 1996
Date of first entry into service	18.11.1985
Date of entry into continuous service	18.11.1985
Date of Placement/Promotion in Senior Scale	18.11.1993
Date of Placement/Promotion to Selection Grade	27.07.1998
Date of Promotion to Associate Professor	01.01.2006
Proposed date of appointment as Principal	30.04.2016

Clause 4.3.0 of U.G.C Regulations 2010 deals with the qualification of appointment of Principal which reads as:

- A Master's Degree with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) by a recognized University.( A relaxation of 5% shall be provided to the Ph.D Degree holders who have obtained their Master's level prior to 19 September 1991 )
- A Ph.D Degree in concerned/allied/relevant disciplines(s) in the institution concerned with evidence of published work and research guidance.
- Associate Professor/ Professor with a total experience of fifteen years of teaching/ research/ administration in Universities, Colleges and other institutions of higher education.
- A minimum score as stipulated in the Academic Performance Indicator(API) based Performance Indicator (API) based performance based Appraisal System,as set out in this Regulation in Appendix III for direct recruitment of Assistant Professors in colleges.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 18.11.1985. He had completed 30 years of service on 30.04.2016. He has his Masters degree in Commerce, Ph.D Degree and research guidance as per order dated UO. Ac.E.1.3.2072/96 dated 20.01.1997.

Since the appointment of Dr.Nataraja Iyer.S, as Principal of S.D College is w.e.f 30.04.2016, the minimum score stipulated in the API based PBAS as set out in the second Amendment of UGC Regulations, 2010 is applicable (U.O No.Ac.FII/General/UGC-R2010/2014/II Amendment dated 18.11.2015).

As per the data furnished, the teacher has secured the minimum score for category I,II and II+ III as stipulated in the UGC Regulation 2010 for the post of Principal during his service period.

On preliminary verification of the API scores submitted by the teacher, the scores are found as follows.

Category I-330, Category II-190, Category II+ III- 521.5 for which minimum required as per UGC Regulation 2010 for Category I, Category II and Category II + III are 75, 45 and 400 respectively.

All the calculations being based on Academic Parameters, the dealing section do have limitations in doing such calculations ensuring its accuracy and responsibility of ensuring the accuracy shall be vested with the screening committee.

Hence for the orders of the Vice-Chancellor, the proposal regarding the approval of the appointment of Dr.Nataraja Iyer.S, Associate Professor, Department of Commerce as Principal of SD College, Alapuzha, w.e.f 30.04.2016 by virtue of Seniority-cum-fitness, is placed before the Standing committee of the Syndicate on Teaching and Non- teaching staff of private colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.33**      ***Proposal for the approval of the Placement/Promotion of Dr.Sarin Thomas as Assistant Professor, Department of Commerce (AGP Rs 6000/- to 7000/-) from Stage I to II in Mar Ivanios College, Thiruvananthapuram- reg.***  
(Ac F1/29530/2019 )

The Principal,Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Dr.Sarin Thomas, Assistant Professor, Department of Commerce, from Stage I to II ( AGP 6000/- to 7000/-) , w.e.f 15.06.2017.

The following are the details of the incumbent on verification of the service book

- |  |                                     |
|--|-------------------------------------|
| a) Qualifications  | : M.Com,NET,<br>Ph.D ( 01.02.2019 ) |
| b) Date of first entry into service                              | : 15.06.2011                        |
| c) Date of continuous service                                    | : 15.06.2011                        |
| d) Details of other qualifying service                           | : NIL                               |
| e) Relaxation of period availed if any on account of Ph.D/M.Phil | : Nil                               |

f) Date of acquiring MPhil/Ph.D degree, Name of University : Ph.D on 01.02.2019, University of Kerala

g) Details of LWA availed other than on medical grounds(without MC) : NIL

h) Details of Orientation/Refresher courses attended

•O.C from 28.02.2018 to 27.03.2018 , Human Resource Development Centre, University of Kerala-UGC

•UGC Special winter school from 28.11.2014 to 18.12.2014 , Academic Staff College, University of Kerala-UGC.

i) Whether any OC/RC due : No

j) Date of completion of required years of service : 14.06.2017

k) Proposed date of placement/promotion : 15.06.2017

The Principal ,Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2016 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2016.

Since the promotion of Dr.Sarin Thomas ,as Assistant Professor stage II (with AGP 7000/-) is w.e.f 15.06.2017 the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of the UGC Regulations,2016 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

The incumbent has acquired his Orientation course after the due date of promotion. It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27 September 2018 and approved to extend the date of completing Orientation/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2011-2017.

Category I – 580 for which the minimum required is 480

Category II – 116 for which the minimum required is 50

Category III – 47 for which the minimum required is 20

Category II+ III– 163 for which the minimum required is 90

In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the candidate and his service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 15.06.2017 and hence recommended for promotion.

On preliminary verification of the API score by the section the scores are found as follows.( ie as per templates under UGC Regulations 2016 IV Amendment dated 30.11.2018).

Category I –580 Category II – 116 Category III –47 Category II+III –163 for which minimum API score required is 480, 50, 20 and 90 respectively.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

Hence as per the orders of Vice-Chancellor, the proposal for the approval of Placement/Promotion of Dr.Sarin Thomas, Assistant Professor, Department of Commerce with AGP Rs.6000/-, to AGP Rs 7000/-, (Stage I to II), Mar Ivanios College, Thiruvananthapuram w.e.f 15.06.2017 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.34 Proposal for the approval of the Placement/Promotion of Dr.Sonia Mol Joseph as Assistant Professor, Department of Chemistry(AGP Rs 6000/- to 7000/-) from stage 1 to 2 in Mar Ivanios College, Thiruvananthapuram. (Ac F1/29531/2019)**

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion of Dr.Sonia Mol Joseph, Assistant Professor, Department of Chemistry, from Stage I to II ( AGP 6000/- to 7000/-) , w.e.f 17.07.2017.

The following are the details of the incumbent on verification of the service book

- |  |  |
|--|--|
| a) Qualifications  | : M.Sc, Ph.D (27.09.2012 )                 |
| b) Date of first entry into service                                  | : 17.07.2013                               |
| c) Date of continuous service  | : 17.07.2013                               |
| d) Details of other qualifying service                               | : NIL                                      |
| e) Relaxation of period availed if any on account                    | : 2 years, Ph.D of Ph.D/M.Phil             |
| f) Date of acquiring MPhil/Ph.D degree, Name of University           | : Ph.D on 27.09.2012, University of Kerala |
| g) Details of LWA availed other than on medical grounds (without MC) | : NIL                                      |
| h) Details of Orientation/Refresher courses attended                 |  |
- O.C from 08.06.2017 to 05.07.2017 , Human Resource Development Centre, University of Kerala-UGC
  - R.C from 11.11.2014 to 01.12.2014, Academic Staff College, University of Kerala-UGC.
 

i) Whether any OC/RC due	: No
j) Date of completion of required years of service	: 16.07.2017
k) Proposed date of placement/promotion	: 17.07.2017

The Principal ,Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the promotion of Dr.Sonia Mol Joseph, as Assistant Professor stage II (with AGP 7000/-) is w.e.f 17.07.2017 the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of the UGC Regulations,2016 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2013-2017.

Category I – 400 for which the minimum required is 320

Category II – 162 for which the minimum required is 50

Category III – 76 for which the minimum required is 20

Category II+ III– 238 for which the minimum required is 90

In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the candidate and her service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 17.07.2017 and hence recommended for promotion.

On preliminary verification of the API score by the section the scores are found as follows.( ie as per templates under UGC Regulations 2016 IV Amendment dated 30.11.2018).

Category I –400 Category II – 162 Category III –76 Category II+III –238 for which minimum API score required is 320, 50, 20 and 90 respectively.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above facts, the proposal for the approval of Placement/Promotion of Dr.Sonia Mol Joseph, Assistant Professor, Department of Chemistry with AGP Rs.6000/- , to AGP Rs 7000/- ,( Stage I to II ), Mar Ivanios College, Thiruvananthapuram w.e.f 17.07.2017 is placed before the

Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.35**      ***Proposal for the approval of Placement/Promotion in respect of Dr.Jisha.S, Lecturer in Biochemistry (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Bishop Moore College, Mavelikara,– reg.***  
(Ac.FI/31015/2019)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of the placement / Promotion in respect of Dr.Jisha.S, Lecturer in Biochemistry (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 22.09.2014.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.ScPh.D ( 25.03.2009 )
  - Date of first entry into service : 22.09.2010
  - Date of continuous service : 22.09.2010
  - Details of other qualifying service : Nil
  - Relaxation of period availed, if any, on account : 2 years,Ph.D of M.Phil/Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and : Ph.D in 25.03.2009,  
Name of University : University of Kerala
- g) Details of L W A availed other than on medical : Nil  
grounds (without MC)
- h) Details of Orientation/Refresher :  
Courses attended : 1) O.C from 27.06.2014 to 24.07.2014  
Academic Staff College, University of Kerala – UGC  
2) R.C from 19.07.2013 to 08.08.2013  
Academic Staff College, University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 21.09.2014 (4 years)
- k) Proposed date of Placement/Promotion : 22.09.2014 (Re-designated  
as Assistant Professor  
with AGP 7000)

The Principal, Bishop Moore College, Mavelikara has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Jisha.S as Lecturer Senior Scale in Biochemistry.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Jisha.S is covered under 1998 Regulation since the promotion date falls on 22.09.2014. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be

placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/- ) with effect from 22.09.2014.

In the light of the above facts, proposal for the approval of the placement/ Promotion in respect of Dr.Jisha.S, Lecturer in the Biochemistry (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 22.09.2014 Bishop Moore College, Mavelikara is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.36** *Proposal for the approval of the Placement/Promotion of Smt.Susan Kurian as Assistant Professor, Department of Zoology(AGP Rs 6000/- to 7000/-) from stage 1 to 2 in Mar Ivanios College, Thiruvananthapuram.*  
(Ac F1/29523/2019 )

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Smt.Susan Kurian Assistant Professor, Department of Zoology, from Stage I to II ( AGP 6000/- to 7000/-) , w.e.f 03.11.2016.

The following are the details of the incumbent on verification of the service book

- a) Qualifications : M.Sc, NET
- b) Date of first entry into service : 03.11.2010
- c) Date of continuous service : 03.11.2010
- d) Details of other qualifying service : NIL
- e) Relaxation of period availed if any on account of Ph.D/M.Phil : Nil
- f) Date of acquiring MPhil/Ph.D degree, Name of University : Nil
- g) Details of LWA availed other than on medical grounds (without MC) : NIL
- h) Details of Orientation/Refresher courses attended

•Special Summer School from 19.02.2013 to 11.03.2013 , Academic Staff College, University of Kerala-UGC

•R.C from 27.12.2010 to 17.01.2011, Academic Staff College, University of Kerala-UGC.

- i) Whether any OC/RC due : No
- j) Date of completion of required years of service : 02.11.2016
- k) Proposed date of placement/promotion : 03.11.2016

The Principal ,Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2016 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2016.

Since the promotion of Smt.Susan Kurian is on as Assistant Professor stage II (with AGP 7000/-) is w.e.f 03.11.2016 the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of the UGC Regulations,2016 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2010-2016.

Category I – 640 for which the minimum required is 480

Category II – 198 for which the minimum required is 50

Category III – 47 for which the minimum required is 20

Category II+ III– 245 for which the minimum required is 90

It may be noted that Smt.Susan Kurian has secured minimum required API Score in all the categories as per the records.



In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the candidate and his service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 03.11.2016 and hence recommended for promotion.

Category I –600 Category II – 171 Category III –41 Category II+III –212 for which minimum API score required is 480, 50, 20 and 90 respectively.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above facts, the proposal for the approval of Placement/Promotion of Smt.Susan Kurian, Assistant Professor, Department of Zoology with AGP Rs.6000/-, to AGP Rs 7000/-, (Stage I to II ), Mar Ivanios College, Thiruvananthapuram w.e.f 03.11.2016 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.37**      ***Proposal for the approval of Placement/Promotion in respect of Dr.Prakash G Williams, Lecturer in Biotechnology (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) – reg***  
(Ac.F1/31000/2019)

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of the placement / Promotion in respect of Dr.Prakash G Williams, Lecturer in Biotechnology (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 20.09.2014.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc,Ph.D ( 13.10.2008 )
- Date of first entry into service : 20.09.2010
- Date of continuous service : 20.09.2010
- Details of other qualifying service : Nil
- Relaxation of period availed, if any, on account : 2 years,Ph.D  
of M.Phil/Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and Name of University : Ph.D acquired on 13.10.2008,  
M.S University, Thirunelveli
- g) Details of L W A availed other than on medical grounds (without MC) : Nil
- h) Deatails of Orientation/Refresher Courses attended :1) O.C from 26.04.2011 to 23.05.2011  
Academic Staff College,  
University of Kerala – UGC  
2) R.C from 02.07.2014 to 22.07.2014  
Academic Staff College,  
University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 19.09.2014 (4 years)
- k) Proposed date of Placement/Promotion : 20.09.2014 (Re-designated  
as Assistant Professor  
with AGP 7000)

The Principal, Bishop Moore College, Mavelikara has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Prakash G Williams as Lecturer Senior Scale in Biotechnology.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Prakash G Wiilliams is covered under 1998 Regulation since the promotion date falls on 20.09.2014. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 20.09.2014.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Prakash G Wiilliams, Lecturer in the Biotechnology (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale( Re-designated as Assistant Professor with AGP 7000) w.e.f 20.09.2014 at Bishop Moore College, Mavelikara is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.38** *Proposal for the approval of Placement/Promotion in respect of Dr.Santhi.W.S, Lecturer in Biotechnology ( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale ( Re-designated as Assistant Professor with AGP 7000) in Bishop Moore College, Mavelikkara –reg.*

*(Ac.F1/31004/2019)*

The Principal, Bishop Moore College, Mavelikara has forwarded a proposal for the approval of the placement / Promotion in respect of Dr.Santhi W S, Lecturer in Biotechnology (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 22.09.2014.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc, Ph.D ( 26.05.2011 )
- Date of first entry into service : 22.09.2010
- Date of continuous service : 22.09.2010
- Details of other qualifying service : Nil
- Relaxation of period availed, if any, on account : 2 years,Ph.D  
of M.Phil/Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and : Ph.D in 26.05,2011,  
Name of University : University of Kerala
- g) Details of L W A availed other than on medical : Nil  
grounds (without MC)
- h) Details of Orientation/Refresher :  
Courses attended : 1) O.C from 21.06.2013 to 18.07.2013,  
Academic Staff College, University of Kerala – UGC

2) R.C from 09.01.2015 to 29.01.2015  
Academic Staff College, University of Kerala - UGC

- i) Whether any OC/RC due : Nil  
j) Date of completion of required years of service : 21.09.2014 (4 years)  
k) Proposed date of Placement/Promotion : 22.09.2014 (Re-designated  
as Assistant Professor  
with AGP 7000)

The Principal, Bishop Moore College, Mavelikara has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Santhi W S as Lecturer Senior Scale in Biotechnology.

It may be noted that, as per UGC letter dated 17.05.2001, a Ph.D holder may be exempted for not having attended 1 Refresher Course or Orientation Course as regards the eligibility for promotion to Senior Stage, though the incumbent has attended the Refresher Course on 09.01.2015 to 29.01.2015 ie after the due date of promotion.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Santhi.W.S is covered under 1998 Regulation since the promotion date falls on 22.09.2014. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 22.09.2014.

In the light of the above facts, the proposal for the approval of the placement/ Promotion in respect of Dr.Santhi.W.S, Lecturer in Biotechnology (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 22.09.2014 at Bishop Moore College, Mavelikara IS placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.39** ***Proposal for the approval of Placement/Promotion in respect of Dr.Sooraj Kumar, Lecturer in English ( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale ( Re-designated as Assistant Professor with AGP 7000) in St. John's College, Anchal-reg.***

***(Ac.F1/31832/2019)***

The Principal, St. John's College, Anchal has forwarded a proposal for the approval of the placement/ Promotion in respect of Dr.Sooraj Kumar, Lecturer in English (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 01.11.2014.

The following are the details of the incumbent on verification of the service book.

- a)Qualifications : M.A,M.Phil, Ph.D ( July 2014 )
- b)Date of first entry into service : 01.11.2010
- c)Date of continuous service : 01.11.2010

- d) Details of other qualifying service : Nil
- e) Relaxation of period availed, if any, on account of M.Phil/Ph.D : 2 years on account of Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and Name of University : Ph.D in July 2014, Manonmaniam Sundaranar University
- g) Details of L W A availed other than on medical grounds (without MC) : Nil
- h) Details of Orientation/Refresher courses attended : 1) O.C from 01.01.2013 to 28.01.2013  
Academic Staff College,  
University of Kerala – UGC  
2) R.C from 05.10.2018 to 26.10.2018  
Human Resource Development Centre  
University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 31.10.2014 (4 years)
- k) Proposed date of Placement/Promotion : 01.11.2014 (Re-designated as Assistant Professor with AGP 7000)

The Principal, St. John's College, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Sooraj Kumar as Lecturer Senior Scale in English.

The incumbent has acquired his Refresher course after the due date of promotion. It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27 September 2018 and approved to extend the date of completing Orientation/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Sooraj Kumar is covered under 1998 Regulation since the promotion date falls on 01.11.2014. On completion of 4 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/- ) with effect from 01.11.2014.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Sooraj Kumar, Lecturer in English (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 01.11..2014 at St. John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.40** *Proposal for the approval of Placement/Promotion in respect of Fr.Johnson.G, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in St. John's College, Anchal – reg.*  
(Ac.F1/31834/2019)

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of the placement / Promotion in respect of Fr.Johnson.G, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 27.10.2011.

The following are the details of the incumbent on verification of the service book.

- a) Qualifications : M.A,M.Ed  
b) Date of first entry into service : 27.10.2005  
c) Date of continuous service : 27.10.2005  
d) Details of other qualifying service : Nil  
e) Relaxation of period availed, if any, on account of M.Phil/Ph.D : Nil  
f) Date of acquiring M.Phil/Ph.D degree and Name of University :  
g) Details of L W A availed other than on medical grounds (without MC) : Nil  
h) Details of Orientation/Refresher Courses attended : 1) O.C from 03.05.2008 to 30.05.2008  
Human Resource Development Centre  
University of Kerala – UGC  
2) R.C from 02.05.2007 to 22.05.2007  
Academic Staff College,  
University of Kerala - UGC  
i) Whether any OC/RC due : Nil  
j) Date of completion of required years of service : 26.10.2011 (6 years)  
k) Proposed date of Placement/Promotion : 27.10.2011 (Re-designated  
as Assistant Professor  
with AGP 7000)

The DDO, St. John's College, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Fr.Johnson.G as Lecturer Senior Scale in Malayalam.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Fr.Johnson.G is covered under 1998 Regulation since the promotion date falls on 27.10.2011. On completion of 6 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 27.10.2011.

In the light of the above facts, the proposal for the approval of the placement/ Promotion in respect of Fr.Johnson.G, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 27.10.2011 at St. John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.



**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.41**      ***Proposal for the approval of Placement/Promotion in respect of Sri.Jerry C Jacson, Lecturer in Botany ( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) -reg.***

***(Ac.FI/31835/2019)***

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of the placement/ Promotion in respect of Sri.Jerry C Jacson, Lecturer in Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 08.06.2014.

The following are the details of the incumbent on verification of the service book.

- a)Qualifications : M.Sc, M.Phil
- b)Date of first entry into service : 08.06.2009
- c)Date of continuous service : 08.06.2009
- d)Details of other qualifying service : Nil
- e)Relaxation of period availed, if any, on account : 1 year on account of M.Phil of M.Phil/Ph.D
- f) Date of acquiring M.Phil/Ph.D degree and Name of University : M.Phil in November 2003, University of Calicut
- g) Details of L W A availed other than on medical grounds (without MC) : Nil
- h) Deatails of Orientation/Refresher Courses attended :1) O.C from 31.10.2012 to 27.11.2012, Academic Staff College, University of Kerala – UGC  
2) R.C from 06.09.2018 to 26.09.2018 Human Resource Development Centre University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 07.06.2014 (5 years)
- k) Proposed date of Placement/Promotion : 08.06.2014 (Re-designated as Assistant Professor with AGP 7000)

The Principal, St. John's College, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Sri.Jerry C Jacson as Lecturer Senior Scale in Botany.

The incumbent has acquired his Refresher course after the due date of promotion. It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27 September 2018 and approved to extend the date of completing Orientation/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be noted that Sri.Jerry C Jacson is opted 1998 Regulation since the promotion date falls on 08.06.2014. On completion of 5 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 08.06.2014.

In the light of the above facts, the proposal for the approval of the placement/ Promotion in respect of Sri.Jerry C Jacson, Lecturer in Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 08.06.2014 at St. John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.42** ***Proposal for the Placement/Promotion in respect of Sri.Sibi C Babu, Lecturer in Mathematics( Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in St. John's College, Anchal,-reg.***

**(Ac.F1/31830/2019)**

The DDO, St. John's College, Anchal has forwarded a proposal for the approval of the placement/ Promotion in respect of Sri.Sibi C Babu, Lecturer in Mathematics (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 17.06.2014.

The following are the details of the incumbent on verification of the service book.

- a)Qualifications : M.Sc, M.Phil
- b)Date of first entry into service : 17.06.2009
- c)Date of continuous service : 17.06.2009
- d)Details of other qualifying service : Nil
- e)Relaxation of period availed, if any, on account of M.Phil of M.Phil/Ph.D : 1 year on account of M.Phil
- f) Date of acquiring M.Phil/Ph.D degree and Name of University : M.Phil in October 2007, University of Kerala
- g) Details of L W A availed other than on medical grounds (without MC) : Nil
- h) Deetails of Orientation/Refresher Courses attended : 1) O.C from 01.01.2013 to 28.01.2013, Academic Staff College, University of Kerala – UGC  
2) R.C from 21.06.2011 to 12.07.2011 Academic Staff College, University of Kerala - UGC
- i) Whether any OC/RC due : Nil
- j) Date of completion of required years of service : 16.06.2014 (5 years)
- k) Proposed date of Placement/Promotion : 17.06.2014 (Re-designated as Assistant Professor with AGP 7000)

The Principal, St. John's College, Anchal has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Sri.Sibi C Babu as Lecturer Senior Scale in Mathematics.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be noted that Sri.Sibi C Babu has opted 1998 Regulation since the promotion date falls on 17.06.2014. On completion of 5 years of qualifying service as Lecturer, the teacher is eligible to be placed/promoted as Lecturer Senior Scale (Assistant Professor with AGP 7000/-) with effect from 17.06.2014.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Sri.Sibi C Babu, Lecturer in Mathematics (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 17.06.2014 at St. John's College, Anchal is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.43**      ***Proposal for the approval of the Placement/Promotion (stage 1 to 2) of Smt.Mamitha.J.S as Assistant Professor,Department of Commerce (AGP Rs 6000/- to 7000/-) in Mar Ivanios College, Thiruvananthapuram.***  
(Ac F1/31534/2019)

The Principal,Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion of Smt.Mamitha.J.S, Assistant Professor, Department of Commerce, from Stage I to II ( AGP 6000/- to 7000/-) , w.e.f 03.06.2018.

The following are the details of the incumbent on verification of the service book

- |   |   |
|---|---|
| a) Qualifications   | : M.Com,NET,<br>M.Phil ( 2010 April )           |
| b) Date of first entry into service                                 | : 03.06.2013                                    |
| c) Date of continuous service                                       | : 03.06.2013                                    |
| d) Details of other qualifying service                              | : NIL   |
| e) Relaxation of period availed if any on account                   | : 1 year on account of<br>M.Phil                |
|   | of Ph.D/M.Phil                                  |
| f) Date of acquiring MPhil/Ph.D degree,Name of University           | : M.Phil in 2010 April,<br>University of Kerala |
| g) Details of LWA availed other than on medical grounds(without MC) | : NIL   |
| h) Details of Orientation/Refresher courses attended                |   |

•O.C from 04.01.2017 to 31.01.2017 , Human Resource Development Centre, University of Kerala-UGC

•R.C from 27.07.2018 to 16.08.2018 , Human Resource Development Centre, University of Kerala-UGC.

- |  |              |
|--|--------------|
| i) Whether any OC/RC due                           | : No         |
| j) Date of completion of required years of service | : 02.06.2018 |
| k) Proposed date of placement/promotion            | : 03.06.2018 |

The Principal ,Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

Since the promotion of Smt.Mamitha.J.S ,as Assistant Professor stage II (with AGP 7000/-) is w.e.f 03.06.2018 the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of the UGC Regulations,2010 is applicable (U.O No.Ac.FII/General/UGC-R2010/2018 dated 30.11.2018.)

The incumbent has acquired his Refresher course after the due date of promotion. It may also be noted that UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/ Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27 September 2018 and approved to extend the date of completing Orientation/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category for the period from 2013-2018.



Category I – 500 for which the minimum required is 400

Category II – 140 for which the minimum required is 50

Category III – 94 for which the minimum required is 20

Category II+ III– 234 for which the minimum required is 90

It may be noted that Smt.Mamitha.J.S has secured minimum required API score in all the categories as per the records.

In the Minutes of the Screening Committee it is stated that the Committee scrutinised PBAS records of the work done by the candidate and her service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 03.06.2018 and hence recommended for promotion.

Category I –500 Category II – 140 Category III –87 Category II+III –227 for which minimum API score required is 400, 50, 20 and 90 respectively.

All the calculations being fully, based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above facts, the proposal for the approval of Placement/Promotion of Smt.Mamitha.J.S, Assistant Professor, Department of Commerce with AGP Rs.6000/-, to AGP Rs 7000/-, (Stage I to II ), Mar Ivanios College, Thiruvananthapuram w.e.f 03.06.2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.44**

***Proposal for the approval of Initial appointment of Assistant Professors in the Department of Chemistry in St. Stephen's College, Pathanapuram -reg.***

***(Ac FII /7/19998/2019)***

The Manager, St. Stephen's College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in Department of Chemistry.

Sl. No.	Name of the Assistant Professor	Date of Joining	Remarks
1	Dr. Sunesh C. D.	06.06.2019 FN	In the retirement vacancy of Smt. Geetha Annie George
2	Dr. Sheeba Alexander	06.06.2019 FN	In the retirement vacancy of Sri. Shajan M. S.
3	Dr. Sherine Alex	06.06.2019 FN	In the retirement vacancy of Dr.Varughese P. Daniel

The Principal/Manager has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists and Eligibility Certificates
- Certificates to prove age and date of birth.
- Service book
- Joining report.
- Workload statement in the concerned department
- List of teachers in the department
- Appointment order in Form No.I
- Minutes of the Selection Committee meeting, Interview score sheet and Confidential report of Subject expert.
- Statement showing the apportionment of vacancies.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.

- Declaration to the effect that one month's time was given to the prospective candidates for applying.

The notification regarding the appointment was advertised in four major dailies as detailed below:

- Mathrubhumi dtd. 18.12.2018
- Malayala Manorama dtd. 18.12.2018
- The New Indian Express dtd. 18.12.2018
- Deccan Chronicle dtd. 18.12.2018

Statute 3 of Chapter 2 of Kerala University First Statutes 1979 reads as "For making appointments to the posts of teachers by direct recruitment, the posts shall be advertised in two English and two Malayalam daily newspapers approved by the University giving a minimum period of thirty days for the aspirants to apply." The Educational Agency advertised the notification in two English and two Malayalam daily newspapers respectively. But it is pertinent to note that English daily 'Deccan Chronicle' is not included in the approved list of newspapers by the University of Kerala.

Since the advertisement has been made on December 2018 the age of the Assistant Professor is calculated as on 01.01.2018.

The Government vide letter No. D4/241/2018/H.Edn dated 17.12.2018 has nominated Sri.Vinod G, Joint Secretary to Government to the staff selection committee for filling up of three vacancies in Chemistry in the college. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.'

Dr. Sunesh C.D. possesses the required qualifications prescribed in the UGC Regulations 2010. He was awarded 3 marks for his International Fellowship. He produced an agreement on Employment of Researcher of Pusan National University, Republic of Korea as proof for the same. He was awarded 4 marks for his paper presentations in International Seminar/ Conferences. But one of the certificates, which was awarded 2 marks by the Selection Committee, produced for the same is entirely in Korean. He was awarded 2 marks for 'Books by International Publishers'. He published a chapter in a book along with 3 other co-authors.

Dr. Sheeba Alexander possesses the required qualifications prescribed in the UGC Regulations 2010. Dr. Sheeba Alexander was placed second rank in the rank list based on open category and appointed as Assistant Professor in Open Merit. Hence, she was excluded from the rank list based on community category and Dr. Sherine Alex was placed first rank in the rank list based on community category.

Dr. Sherine Alex possesses the required qualifications prescribed in the UGC Regulations 2010. She was awarded 1.06 marks for 'Books by International Publishers'. She published a chapter in a book along with 2 other co-authors. She was awarded 1 mark for her additional PG degree. She has a M.Tech Degree in Nano Medical Sciences from Amrita Vishwa Vidyapeetham. But she has not produced eligibility certificate for the same. Even though there is a change in mark of the above Assistant Professors, the position will not be changed.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence for orders of the Vice-Chancellor whether the proposals regarding the approval of the initial appointment of following Assistant Professors in the Department of Chemistry in St. Stephen's College, Pathanapuram as detailed below is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

- Dr. Sunesh C. D. appointed as Assistant Professor in the Department of Chemistry in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Smt. Geetha Annie George.
- Dr. Sheeba Alexander appointed as Assistant Professor in the Department of Chemistry in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Sri. Shajan M. S.
- Dr. Sherine Alex appointed as Assistant Professor in the Department of Chemistry in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Dr. Varughese P. Daniel.

Proforma for Initial Appointment of Assistant Professors in Chemistry in  
St. Stephen's College, Pathanapuram  
Notification dated 18.12.2018

Sl. No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Com munit y	
1.	Dr. Sunesh C. D 06.06.2019 FN	25.05.1986 31 Years 07Months	Open Rank 1	1.Bsc Chemistry – Calicut Uty – April 2006 - 77353 -I Class 2.Msc Chemistry - Inorganic Chemistry - MG Uty – July 2009 – 010708 – EC Produced 3. M.Phil – Inorganic Chemistry - October 2010 -MG Uty - 010953 – -EC Produced 4. UGC CSIR JRF - December 2010 – 2121010074 dated 19.12.2010 5. Ph.D – Pusan Nartional University, Republic of Korea – awarded on 22 August 2014- Eligibility Certificate from Association of Indiam Universities Produced -EC from Kerala Uty	Post Adalat - 85Hours 5 Teachers GO 260 – 65 Hours 4 Teachers Total – 150 Hours 9 Teachers	6	76	49	In the retirement vacancy of Smt. Geetha Annie George

				produced					
2	Dr. Sheeba Alexander 06.06.2019 FN	10.02.1986 31 Years 10 Months	Open Rank 2	1.Bsc Chemistry – Kerala Uty – April 2006 - 413403 -I Class 2.Msc Chemistry - Kerala Uty – May 2008 –06140011 -I Class 3. M.Phil – March 2011 -Kerala Uty – 9065 – A Grade 4. Ph.D – Kerala Uty – 8933- Awarded on 23.11.2015 – UGC Regulations 2009 special certificate produced	Post Adalat - 85Hours 5 Teachers GO 260 – 65 Hours 4 Teachers Total – 150 Hours 9 Teachers	7	75	49	In the retirement vacancy of Sri. Shajan M. S.
3	Dr. Sherine Alex 06.06.2019 FN	22.01.1985 32 Years 11 Months	Community Rank 1	1.Bsc Chemistry – MG Uty – April 2005 - 510078 -I Class 2.Msc Chemistry - MG Uty – June 2007 – 70099– I Class - EC Produced 3.M.Tech Nano Medical Science – AmrithaVishwa Vidyapeetham– 28.08.2010 4.Ph.D – Indian Institute of Science – 23.06.2018- UGC Regulation 2009 special Certificate produced – EC Produced	Post Adalat - 85Hours 5 Teachers GO 260 – 65 Hours 4 Teachers Total – 150 Hours 9 Teachers	8	73	49	In the retirement vacancy of Dr. Varughese P Daniel

**“The Standing Committee considered the proposal and recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to strictly adhere with all the norms prescribed by the University relating to initial appointments of teachers henceforth. Also recommended to obtain a clarification regarding the discrepancies found in the present selection from the Management/ Subject Experts, including the issuing of notifications in the news paper Deccan Chronicle, which is not included in the University approved list of News paper”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.  
**FURTHER RESOLVED** to authorize the Vice-Chancellor to revise approved list of national dailies and modify the University Order accordingly.

**Item No.05.45.45**      ***Proposal for the approval of Initial appointment of Dr. Sheeba K. John as Assistant Professor, Department of Malayalam in St.Stephen's College, Pathanapuram – reg.***

***(Ac FII /4/19998/2019)***

The Manager, St. Stephen's College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professor in Department of Malayalam.

Sl. No.	Name of the Assistant Professor	Date of Joining	Remarks
1	Dr. Sheeba K. John.	06.06.2019 FN	In the retirement vacancy of Sri.Ajithkumar V.R.

The Principal/Manager has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists and Eligibility Certificates
- Certificates to prove age and date of birth.
- Service book
- Joining report.
- Workload statement in the concerned department
- List of teachers in the department
- Appointment order in Form No.I
- Minutes of the Selection Committee meeting, Interview score sheet and Confidential report of Subject expert.
- Statement showing the apportionment of vacancies.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.

The notification regarding the appointment was advertised in four major dailies as detailed below:

- Mathrubhumi dtd. 18.12.2018
- Malayala Manorama dtd. 18.12.2018
- The New Indian Express dtd. 18.12.2018
- Deccan Chronicle dtd. 18.12.2018

Statute 3 of Chapter 2 of Kerala University First Statutes 1979 reads as "For making appointments to the posts of teachers by direct recruitment, the posts shall be advertised in two English and two Malayalam daily newspapers approved by the University giving a minimum period of thirty days for the aspirants to apply." The Educational Agency advertised the notification in two English and two Malayalam daily newspapers respectively. But it is pertinent to note that English daily 'Deccan Chronicle' is not approved in the list of news papers approved by the University of Kerala.

Since the advertisement has been made on December 2018 the age of the Assistant Professor is calculated as on 01.01.2018.

The Government vide letter No. D4/241/2018/H.Edn dated 17.12.2018 has nominated Sri.Vinod G, Joint Secretary to Government to the staff selection committee for filling up of one vacancy in Malayalam (Open) in the college. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted

from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

•NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

*Dr. Sheeba K. John possesses the required qualifications prescribed in the UGC Regulations 2010. She was awarded 2 marks for papers in National Journals. It may be noted that the journal has no ISSN/ ISBN number. She was awarded 3.2 marks for ‘Books with National/Government Publishers.’ But it may be noted that she has published a paper in a book, which is a compilation of proceedings/ papers, presented in International Seminar. It is seen that these proceedings have ISBN Number and the teacher was awarded 2.4 marks for it. It may also be noted that she is not eligible for being awarded 3.2 marks for the category “Books with National Publishers”. If the above marks (2.4 marks) are not taken into account, her rank position in the selection list is liable to change.*

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts, and marks awarded by the screening committee may be verified by the standing committee.

Hence, the proposal regarding the approval of the initial appointment of Dr. Sheeba K. John as Assistant Professor, Department of Malayalam in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Sri. Ajithkumar V. R. is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Proforma of Dr. Sheeba K. John in Malayalam in St. Stephen’s College, Pathanapuram

*Notification dated 18.12.2018*

Sl. No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Com munit y	
1.	Dr. Sheeba K. John  Malayalam 06.06.2019 FN	31.05.1982  35 Years 07Months	Open Rank 1	1.BA Malayalam – Kerala Uty – April 2003 -82478 – I Class 2. MA Malayalam – Kerala Uty – May 2006 -04105018 – I Class 3.B.Ed – Kerala Uty – April 2007 – 1189 – I Class 4. M.Phil – Kerala Uty – October 2008 -7272- A Grade 5. Ph.D – MG Uty – 05.11.2016 - 5199 – Coursework produced- Registration order dated 09.12.2009 Produced (January 2009 session) – EC Produced – UGC	Post Adalat - 27 Hours  2 Teachers	2	72	48	In the retirement vacancy of Sri. Ajithkumar V R on 31.05.2015



Since the advertisement has been made on December 2018 the age of the Assistant Professor is calculated as on 01.01.2018.

The Government vide letter No. D2/241/2018/H.Edn dated 17.12.2018 has nominated Sri.Vinod G, Joint Secretary to Government to the staff selection committee for filling up of one vacancy in Hindi (Community Quota) in the college. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

Sl. No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position	Community	Remarks
							O P E N		
1.	Dr. Bincymol C. G Hindi 06.06.2019 FN	30.05.1980 37 Years 07 Months	Community Rank 1	1.BA Hindi – MG Uty – April 2002 -76407 -I Class 2.MA Hindi -MG Uty – June 2004 – 41765- I Class – EC Produced 3. B.Ed – MG Uty – December 2005 – 107789 – Second Class 4. M.Phil – Dakshina Bharat Hindi Prachar Sabha December 2008 -950- First Class 3.PhD Hindi -MG University-	Post Adalat - 9 Hours 1Teacher	1	71	47	In the retirement vacancy of Smt. Susamma Varghese.



				5096 - Date of Syndicate Decision- 28.05.2016 (EC produced) - course work Certificate Produced - PhD registered on 24.03.2011 - january 2010 session - UGC Regulation s 2009 Certificate Produced					
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•Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

•NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

On verification, Dr. Bincymol C. G possesses the required qualifications prescribed in the UGC Regulations 2010. *She was awarded 4 marks for ‘Books with National/Government Publishers.’ But it may be noted that she has published two chapters in book, not an entire book.*

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence for orders of the Vice-Chancellor whether the proposal regarding the approval of the initial appointment of Dr. Bincymol C. G as Assistant Professor, Department of Hindi in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Smt. Susamma Varghese may be placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendations.

Proforma of Dr. Bincymol C. G in Hindi in St. Stephen’s College, Pathanapuram Notification dated 18.12.2018

**“The Standing Committee considered the proposal and recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to strictly adhere with all the norms prescribed by the University relating to initial appointments of teachers henceforth. Also recommended to obtain a clarification regarding the discrepancies found in the present selection from the Management/ Subject Experts, including the issuing of notifications in the news paper Deccan Chronicle, which is not included in the University approved list of News paper”**



- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFSS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

Sri. Blesson Mathew possesses the required qualifications prescribed in the UGC Regulations 2010. On verification of the proposal, it is seen that he was eligible to get maximum score of 8 under category b(1) of the Preliminary Score Sheet i.e, PG/ M.Phil/ Ph.D in relevant subject/ area of specialization for his PG and M.Phil. But he was awarded only 5 scores for his M.Phil in relevant subject/ area of specialization.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence for orders of the Vice-Chancellor whether the proposal regarding the approval of the initial appointment of Sri. Blesson Mathew as Assistant Professor in the Department of Economics in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Dr. Michael Raj M is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Proforma of Sri. Blesson Mathew in Economics in St. Stephen's College, Pathanapuram  
Notification dated 19.12.2018

Sl. No	Name of Asst. Professor , Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Community	
1.	Sri. Blesson Mathew  Economics  06.06.2019 FN	16.10.1989  28 Years  02 Months	Community Rank 1	1.BA Economics – MG Uty – March 2010 - 835432 -I Class  2.MA Economics -MG Uty – April 2012 – 204365- I Class – EC Produced  3. UGC NET in Economics on 10.11.2014 – 16010422  4. M.Phil – Kerala University- September 2015 -852- A Grade	Post Adalat - 40 Hours  3 Teachers	2	76	50	In the retirement vacancy of Dr. Michael Raj M.

**“The Standing Committee considered the proposal and recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to strictly adhere with all the norms prescribed by the University relating to initial appointments of teachers henceforth. Also recommended to obtain a clarification regarding the discrepancies**



The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

Smt. Chinju Merin Abraham possesses the required qualifications prescribed in the UGC Regulations 2010. She is awarded 5 scores for or her M.Phil in relevant subject/ area of specialization. It may be noted that she took her M.Phil in Environmental Science from M.G. University. Even though there is a change in mark, the rank position will not be changed.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence, the proposal regarding the approval of the initial appointment of Smt. Chinju Merin Abraham as Assistant Professor, Department of Botany in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancy of Dr. Rajan Idiculla is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

Sl. No	Name of Asst. Professor , Department Date of Joining	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Community	
1.	Smt. Chinju Merin Abraham  Botany  06.06.2019 FN	20.01.1981  36 Years 11 Months	Community Rank 1	1. Bsc Botany – MG Uty – April 2001 - 90963 -I Class 2. Msc Botany -MG Uty – June 2004 – 61398- I Class – EC Produced 3. M.Phil – Environmental Science- October 2012 -250003 – Distinction -EC Produced 4. UGC CSIR NET in Life Sciences -21th June 2015 -315575	Post Adalat - 57 Hours  4 Teachers	4	71	48	In the retirement vacancy of Dr. Rajan Idiculla on 31.03.2015

**“The Standing Committee considered the proposal and recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to**



The Government vide letter No. D2/374/2016/H.Edn dated 27.06.2017 has nominated Smt. Latha Panicker, Additional Secretary to Government, General Manager, ANERT to the staff selection committee for filling up of one vacancy in N.S.S. College, Cherthala. Sri. Muhammed Fakrudeen Ali was appointed as Assistant Professor in the above mentioned vacancy.

Through the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017 from the Director, Department of Collegiate Education, the University has been directed to grant approval to the appointment of those Assistant Professors, whose appointments are not against vacancies specified in the Government Nominee Letter, only after getting the remarks of the Principal Secretary, Department of Higher Education / Director of Collegiate Education/ Deputy Director of Collegiate Education, in order to avoid unnecessary litigations.

University received the proposals for Initial Appointment of Dr. Sanjaneesh V.P and Dr. Anila K as Assistant Professors from the secretary, N.S.S. Colleges' Central Committee, Changanacherry from the existing rank lists without the prior concurrence from the Government. Hence, University sought the remarks of the Director, Office of the Collegiate Education vide Letter No. Ac.FII/General/ Initial Appointment/2018 dated 18.12.2018.

Now, the Government vide G.O(Rt) No.1500/2019/H.Edn dated 21.08.2019, ratified the appointments which were made with out prior concurrence of Government, subject to the approval of the University.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.'

On verification, the candidates selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

While verifying the documents of Dr. Anila K, it is found that the Selection Committee awarded 6 marks for Paper presentations in Seminar / Conference. She has six paper presentations in total, out of which three were after the date of stipulated period for application. She was awarded 12 marks for her publications, but it is seen that she was awarded marks for proceedings presented in the IV<sup>th</sup> International Conference on Kerala History. Hence Dr. Anila K, who was awarded 52 marks by the Selection Committee, is entitled to get 47 marks only. However, Sri. Sajaneesh being the first rank holder in the community merit, Dr. Anila K will retain her second position in the open merit.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

Hence the proposal regarding the approval of the Initial Appointment of the Assistant Professors in the Department of History, in various N.S.S Colleges as detailed below, IS placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

•Dr. Sajaneesh V.P appointed as Assistant Professor in N.S.S. College, Pandalam w.e.f 09.06.2018 in the retirement vacancy of Dr. B. Padmavathy Amma.

•Dr. Anila K appointed as Assistant Professor in N.S.S. College, Nilamel w.e.f 19.06.2018 in the vacancy of Smt. Thushara P. S relieved.

**PROFORMA**

Sl. No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2016	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Community	
1.	Dr. Sajaneesh V. P 08.06.2018 FN N.S.S College, Pandalam	03.03.1976 39 years 2 Months	Rank - 1 Community	1. BA - Sree Sankaracharya Uty of sanskrit – Nov. 1998 – Reg No. 2085 2.M A History - Sree Sankaracharya Uty of sanskrit - December 2000 – Reg No. 1034 - Second Class (59.5%) - EC Produced 3. M Phil History - Annamalai University - July 2008 – Reg No. 06059 – First Class – EC Produced 4. Ph.D – History – Kannur Uty – 09 June 2016 – UGC Regulations 2009 certificate produced – EC Produced	According to Post Adalath 64 Hours 4 Teachers permissible	3	196	152	In the vacancy of Dr. B. Padmavathy Amma retired.
2.	Dr. Anila K 19.06.2018 FN N.S.S College, Nilamel	01.01.1982 34 Years	Rank No. 02 – Open Merit	1. BA History - Kerala Uty-Reg No - 163028 – April 2002 – First Class 2. M.A History – Kerala Uty - Reg No. - HIS 020509/2004 – First Class 3. M.Phil History	According to Post adalath – 46 hours 3 teachers permissible	3	197	152	In the vacancy of Smt. Thushara P. S, relieved.



				– Sree Sankaracharya Uty of Sanskrit – A minus – July 2006 4. Ph.D History– Kerala Uty – Date of Award 01.03.2016 – Special certificate produced					
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**“The Standing Committee considered the proposal and recommended to be approve the initial appointments”**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.50**      **Proposal for the approval of Initial appointment of Dr. Bineesh E.K and Sri. Anandaraj. G as Assistant Professors in Sanskrit in N.S.S. Management Colleges - reg.**

*(Ac F II /43981/2018 )*

The Drawing and Disbursing Officers, NSS College, Nilamel and NSS College for Women, Neeramankara has forwarded the proposals regarding the approval of the Initial Appointment of following Assistant Professors in Sanskrit.

Sl No	Name of the Assistant Professor	Name of the college	Date of joining	Nature of vacancy
1.	Dr. Bineesh E.K	NSS College, Nilamel	12.09.2018 FN	In the vacancy of Dr T. Lalithamma, retired.
2.	Sri. Anandaraj. G	NSS College for Women, Neeramankara	05.11.2018 FN	In the vacancy of Dr C.Lalithakumari, retired.

The Drawing and Disbursing Officer has forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
- Certificates to prove age and date of birth.
- Service book of the concerned teacher with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the concerned department.
- List of teachers in the department.

The Secretary, N.S.S Colleges' Central Committee, Changanacherry, has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government
- Statement showing the apportionment

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

Mathrubhumi	dtd. 20.05.2015
Malayala Manorama	dtd. 20.05.2015
The New Indian Express	dtd. 20.05.2015

The Hindu dtd. 27.05.2015

Since the advertisement has been made on May 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

The Government vide letter No. D2/374/2016/H.Edn dated 27.06.2017 has nominated Smt. Latha Panicker, Additional Secretary to Government, General Manager, ANERT to the staff selection committee for filling up of one vacancy in Sanskrit.

Through the letter No. D4/35598/2016/Coll. Edn dated 20.06.2017 from the Director, Department of Collegiate Education, the University has been directed to grant approval to the appointment of those Assistant Professors, whose appointments are not against vacancies specified in the Government Nominee Letter, only after getting the remarks of the Principal Secretary, Department of Higher Education / Director of Collegiate Education / Deputy Director of Collegiate Education, in order to avoid unnecessary litigations.

University received the proposals for Initial Appointment of Dr. Bineesh E.K and Sri. Anandaraj. G as Assistant Professors from the secretary, N.S.S. Colleges' Central Committee, Changanacherry from the existing rank lists without the prior concurrence from the Government. Hence, University sought the remarks of the Director, Office of the Collegiate Education vide Letter No. Ac.FII/General/ Initial Appointment/2018 dated 18.12.2018.

Now, the Government vide G.O(Rt) No.1500/2019/H.Edn dated 21.08.2019, ratified the appointments which were made with out prior concurrence of Government, subject to the approval of the University.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.'

On verification, the candidates selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The Educational Agency has forwarded the certificates of the Paper presentations in Seminars/ Conferences along with the proposal for approval of initial appointment of the incumbants.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. in respect of Dr. Bineesh E.K and Sri. Anandaraj. G are shown in the proforma appended.

Hence the proposal regarding the approval of the Initial Appointment of the following Assistant Professors in the Department of Sanskrit, NSS College, Nilamel & NSS College for

Women, Neeramankara as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

•Dr. Bineesh E.K , appointed as Assistant Professor in Sanskrit, N.S.S College, Nilamel, w.e.f 12.09.2018 FN, in the vacancy of Dr T. Lalithamma, retired.

•Sri. Anandaraj. G , appointed as Assistant Professor in Sanskrit, N.S.S College for Women, Neeramankara, w.e.f 05.11.2018 FN, in the vacancy of Dr. C. Lalithakumari, retired.

PROFORMA

Sl. No	Name of Asst. Professor, Department Date of Joining	Date of birth & age as on 01.01.2015	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Com munit y	
1.	Dr Bineesh E.K Sanskrit NSS College, Nilamel  12.09.2018 FN	08.05.1984  30 Years	Rank 1 Comm unity Merit	1. BA Sanskrit- Sree Sankaracharya-University - Register No. 4091 - August 2005- I Class.- EC Produced. 2. MA Sanskrit - Sree Sankaracharya-University-Register No. 9426 - April 2007 - A Minus Grade - Eligibility Certificate Produced.- I Class (80.55 %). 3. M.Phil - Sree Sankaracharya-University - March 2010 -Register No. 1426- Eligibility Certificate produced. 4.PhD - Sree Sankaracharya-University - October 2014 - Eligibility Certificate produced.	Post Adalat- 15 Hours  1 Teacher permssible	1 <sup>st</sup>	198	153	In the retirement vacancy of Dr T. Lalithamma .
2.	Sri. Anandaraj . G Sanskrit NSS College for Women, Neeramankara.  05.11.2018 FN	06.09.1977  37 Years	Rank 2 Open Merit	1. BA Sanskrit- Sree Sankaracharya-University - Register No. 10002 - July 2001- III Class. 2. MA Sanskrit - Kerala University- Register No. 15053 - 2009 - First Class- First Rank 3. UGC -NET -Date 29.12.2013- - Register No.	Post Adalat- 6 Hours 1 Teacher permssible. According to post adalath, there is anadditional workload of 9 hours )	1 <sup>st</sup>	201	154	In the retirement vacancy of Dr C.Laithakumari.





1.	Smt. Reji J.R Political Science NSS College for Women, Neeramankara  22.10.2018 FN	24.05.1986  28 Years , 7 months	Rank 1 Comm unity Merit	1. BA Political Science- Kerala- University - Register No. 133203 - April 2006- I Class. 2. MA Political Science - Kerala- University - Register No. 54506401/06 144017 - May 2008- I Class- II Rank. 3. UGC- NET- June 2011 - Register No. 32020127.- Undertaking produced	Post Adalat- 12 Hours  1 Teacher permssibl e	1 <sup>st</sup>	200	154	In the retiremen t vacancy of Dr.S. Srilatha.
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**“The Standing Committee considered the proposal and recommended to approve the initial appointment”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.52** *Proposal for the approval of Initial appointment of Dr. Pillai Aswathy Mohan and Dr.Mary Varughese as Assistant Professors, Department of Physics in St. Stephen's College, Pathanapuram – reg.*

**(Ac FII /6/19998/2019 )**

The Manager, St. Stephen's College, Pathanapuram has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in Department of Physics.

Sl. No.	Name of the Assistant Professor	Date of Joining	Remarks
1.	Dr. Pillai Aswathy Mohan.	06.06.2019 FN	In the retirement vacancy of Sri. Jacob Thomas., retired on 31.05.2017
2.	Dr. Mary Varughese	06.06.2019 FN	In the retirement vacancy of Smt. Omana Alex, retired on 30.06.2018

The Principal/Manager has also forwarded the following supporting documents as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists and Eligibility Certificates.
- Certificates to prove age and date of birth.
- Service book.
- Joining report.
- Workload statement in the concerned department.
- List of teachers in the department.
- Appointment order in Form No.I

- Minutes of the Selection Committee meeting, Interview score sheet and Confidential report of Subject expert.

- Statement showing the apportionment of vacancies.

- News paper cuttings bearing the notification regarding the appointment.

- Certificate stating that there are no supernumerary hands and no thrown out teachers.

- Declaration to the effect that one month's time was given to the prospective candidates for applying.

The notification regarding the appointment was advertised in four major dailies as detailed below:

- Mathrubhumi dtd. 18.12.2018

- Malayala Manorama dtd. 18.12.2018

- The New Indian Express dtd. 18.12.2018

- The Deccan Chronicle dtd. 18.12.2018

Statute 3 of Chapter 2 of Kerala University First Statutes 1979 reads as "For making appointments to the posts of teachers by direct recruitment, the posts shall be advertised in two English and two Malayalam daily newspapers approved by the University giving a minimum period of thirty days for the aspirants to apply." The Educational Agency advertised the notification in two English and two Malayalam daily newspapers respectively. *But it is pertinent to note that English daily 'Deccan Chronicle' is not approved by the University of Kerala.*

Since the advertisement has been made on December 2018 the age of the Assistant Professor is calculated as on 01.01.2018.

The Government vide letter No. D4/241/2018/H.Edn dated 17.12.2018 has nominated Sri.Vinod.G, Joint Secretary to Government to the staff selection committee for filling up of two vacancies in Physics in the college. The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department, apportionment of vacancies among open merit and community merit etc. are shown in the proforma appended.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads as

- Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.

- Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.

- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.'

Dr. Pillai Aswathy Mohan and Dr. Mary Varughese possesses the required qualifications prescribed in the UGC Regulations 2010.

While verifying the documents of Dr. Mary Varughese, the following facts were found.

- 1) The Subject Experts awarded 6.34 marks for Publications, by considering the fact that equal contribution of marks for first two authors in international publication, which was recommended by the selection committee.

- 2) The Educational Agency has forwarded the certificates of the Paper presentations one International Seminar/Conferences and 4 National Seminars /Conferences at the time of notification , but no proof

is attached by the incumbant attending the 1 national seminar on Crystallography (43 A) on 28-30 March 2014. If the marks for the National seminar (1 mark) for which the proof not forwarded, is not taken into account, the difference of the total marks between Dr. Mary Varughese and the next rank holder reduces to 0.54 .

3) She was awarded 2 marks for the criteria 'Training/ field work/ workshops of less than two weeks duration'. The certificate of online certification programme (12 week course) conducted by IIT, Madras is forwarded as proof in this regard and has to be ascertained whether the above certificate programme can be catogarized in 'Training/ field work/ workshops'.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Hence for orders of the Vice-Chancellor whether the proposal regarding the approval of the initial appointment of Dr. Pillai Aswathy Mohan and Dr. Mary Varughese as Assistant Professors, Department of Physics in St. Stephen's College, Pathanapuram w.e.f 06.06.2019 FN in the retirement vacancies of Sri. Jacob Thomas and Smt. Omana Alex respectivley is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

PROFORMA

Sl. No	Name of Asst. Professor , Department	Date of birth & age as on 01.01.2018	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Community	
1.	Dr. Pillai Aswathy Mohan Physics St.Stephen's College  06.06.2019 FN	30.04.1984  33Years	Rank 1 Open Merit	1. Bsc Physics-M.G-University - 508247 - April 2005- I Class-Eligibility Certificate Produced 2. MSc Physics-Kerala University - PHY 050511 - April 2007-Distinction- 3. PhD - Kerala University - 9026 Date of award of PhD - 23.03.2016 .	Post Adalat-70 Hours 4 Teacher permssible  * As per GO 260 - 65 hours (4 teachers permissibile)  TOTAL - 8 teachers	6 <sup>th</sup>	73	48	In the retirement vacancy of Sri. Jacob Thomas
2.	Dr.Mary Varughese Physics St.Stephen's College  06.06.2019 FN	30.08.1985  32 Years	Rank 2 Open Merit	1. Bsc Physics-M.G-University - 600736 - April 2006- I Class. 2. MSc Physics-M.G University - 020611 - June 2008-Eligibility	Post Adalat-70 Hours 4Teacher permssible  * As per GO 260 - 65 hours	7 <sup>th</sup>	74	49	In the retirement vacancyof Smt. Omana Alex



				Certificate Produced. 3. M.Phil- M.G University - 020855 - Oct 2009- Eligibility Certificate Produced. 4. PhD - M.G University- Date of award of PhD - 30.06.2018- Eligibility Certificate Produced.	(4 teachers permissible) TOTAL - 8 teachers				
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**“The Standing Committee considered the proposal and recommended to approve the proposal in principle. Further recommended that the Educational Agency may be directed to strictly adhere with all the norms prescribed by the University relating to initial appointments of teachers henceforth. Also recommended to obtain a clarification regarding the discrepancies found in the present selection from the Management/ Subject Experts, including the issuing of notifications in the news paper Deccan Chronicle, which is not included in the University approved list of News paper”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.  
**FURTHER RESOLVED** to authorize the Vice-Chancellor to revise approved list of national dailies and modify the University Order accordingly.

**Item No. 05.45.53**      ***Proposal for the approval of Initial appointment of Dr. Siyad. U as Assistant Professor in Chemistry in Mannaniya College of Arts and Science, Pangode – reg.***

***(Ac F II /24660/2019 )***

The Drawing and Disbursing Officer, Mannaniya College of Arts and Science, Pangode has forwarded the proposal regarding the approval of the Initial Appointment of following Assistant Professor.

Sl No	Name of the Assistant Professor	Name of the college	Date of joining	Nature of vacancy
1	Dr. Siyad. U	Mannaniya College of Arts and Science, Pangode.	06.06.2019 FN	In the vacancy of Sri. Mujeeb Rahman. P, relieved, on 25.10.2017.

The Drawing and Disbursing Officer has forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

- Originals of the Qualifying Degrees, and mark lists.
  - Certificates to prove age and date of birth.
  - Service book of the concerned teacher with entries.
  - Joining report of the Assistant Professor concerned.
  - Workload statement in the concerned department.
  - List of teachers in the department.
7. Appointment order in Form No.I
  8. Minutes of the Selection Committee meeting and Interview score sheet.

9. News paper cuttings bearing the notification regarding the appointment.
10. Certificate stating that there are no supernumerary hands and no thrown out teachers.
11. Declaration to the effect that one month's time was given to the prospective candidates for applying.
12. Nomination letter from the Government
13. Statement showing the apportionment.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Chandrika dtd. 14.11.2018
- Madhyamam dtd. 14.11.2018
- The New Indian Express dtd. 15.11.2018
- The Hindu dtd. 14.11.2018

Since the advertisement has been made on November 2018, the age of the Assistant Professors are calculated as on 01.01.2018.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

Government nominee Sri. Ahammed Kabeer, Joint Secretary to Government, duty as Senior Finance Officer, Forest Head Quarters has also attended the interview as evident from the minutes of the Selection Committee.

It may be noted that, Dr Siyad. U is appointed as Assistant Professor in Chemistry, in the relieving vacancy of Sri. Mujeeb Rahman. P, who was appointed as Lecturer in Polymer Chemistry in the newly created post in Polymer Chemistry vide G.O ( Rt) No.1534/2009/ H.Edn dtd. 23.09.2009. However in the Govt. Nominee letter dated 05.09.2018, the Government representative is allotted to the Staff Selection Committee for filling up of one vacancy in Chemistry in Mannaniya College of Arts and Science and Dr. Siyad. U is appointed as Assistant Professor in Chemistry in the said post.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree **level** in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.’

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

While verifying the documents, it is found that the Subject Experts awarded 4.8 marks for Publications with ISSN/ISBN Numbers. On verification, it is found that the teacher is eligible to get 4.4 marks in this category . Dr. Siyad.U had paper presentations in 2 National Seminars/Conferences at the time of notification and is eligible to get 2 marks under this category.While verifying the documents, it is found that the Subject Experts awarded 1 mark for additional PG degree. On

verification, it is found that Dr. Siyad. U has an M.Tech degree in Energy and Environmental Engineering from Vellore Institute of Technology, Tamil Nadu. But no eligibility certificate has been produced.

The Educational Agency has forwarded the certificates of the Paper presentations in Seminars/ Conferences along with the proposal for approval of initial appointment of the incumbent.

It is pertinent to note that, there is no change in rank position of the incumbent, since there is a difference of more than 6 marks in the total marks awarded to the incumbent and next rank holder.

Being purely an academic assesment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. in respect of Dr. Siyad. U, are shown in the proforma appended.

Hence the proposal regarding the approval of the Initial Appointment of Dr. Siyad.U, as Assistant Professor in Chemistry, Mannaniya College of Arts and Science, Pangode w.e.f 06.06.2019 FN in the vacancy of Sri. Mujeeb Rahman. P, relieved, is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

### **PROFORMA**

Sl. No	Name of Asst. Professor , Department	Date of birth & age as on 01.01.2015	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment position		Remarks
							O P E N	Com muni ty	
1.	Dr. Siyad .U Chemistry Mannaniya a College of Arts and Science  06.06.2019 FN	25.05.1982  36 Years	Rank 1 Open Merit	1. BSc Polymer Chemistry- Kerala- University - 107025 - 2002- April- II Class 2. MSc Chemistry- Bhasratidasan- University- 2006- November - I Class - Eligibility Certificate Produced. 3. PhD - University of Quebec- Canada - Date of award of PhD - December- 2015 - Eligibility Certificate produced.	48 Hours *  ( As per post adalat conducted on November 2018. )  3 Teachers permssible	3 rd	1 4	7	In the relieving vacancy of Sri. Mujeeb Rahman.P.

				4.M-Tech- Energy & Environmental Engineering- VIT University- Year of qualifying - 2009 May- Eligibility not produced.					
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\* No post adalath for the Educational Agency as on 2002. The appointment is made in the relieving vacancy of Dr. Mujeeb Raman.P who was appointed as Lecturer in Polymer Chemistry in the newley created post in Polymer Chemistry vide G.O (Rt.) 1534/2009/H.Edn. dtd. 23.09.2009.

**“The Standing Committee considered the proposal and recommended to approve the initial appointment”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.45.54**      ***Proposal for the Workload assessment of Ayyankali Memorial Arts and Science College, Pathanapuram for the academic year 2018 -2019 – Approval reg-***

***(Ac FII/21654/2019 )***

The Principal, Ayyankali Memorial Arts and Science college, Kuryottumala, Pathanapuram has forwarded the half yearly returns of the college as on November 2018 and requested for the workload assessment for the academic year 2018-2019. It may be noted that the said college is a newly sanctioned Aided college from the Academic year 2014-15 as per G.O(MS).No.160/14/H.Edn dated 11.04.2014. The college has been provisionally affiliated to the University of Kerala during the academic year 2015-16, for the conduct of the following courses as per the Certificate No.Ac BII/01/NC/2015-16 dated 30.06.2017 from the University of Kerala.

Sl. No.	Course	Seats
1	BA English	40
2	BA Economics	40
3	B.Com	40
4	BSc Mathematics	30

Also as per the letter No.Ac BII/01/NC/2015-16 dated 30.06.2017, it has been informed that as per the scheme and Syllabus of First Degree Programme under CBCS System, the following complementary subjects are permissible for the courses in the college

**Sanctioned Courses**

- BA English with Journalism and Intellectual History of Mordern World.
- BA Economics with Mathematical Economics and Mathematics for Economic Analysis.
- BCom - Commerce ( Elective Co-operation)
- BSc Mathematics with Physics and Statistics.

Malayalam, Hindi and Sanskrit are permissible additional languages. The complementary subjects and the additional languages are permitted, subject to the availability of faculty and sanctioning of posts by the Government.

The workload is calculated in accordance with the norms laid down in Chapter XIII of the Kerala University First Ordinances, 1978. As per the Ordinance, total number of posts for each category of teachers in a College permissible shall be in accordance with the workload and staff pattern under the UGC Guidelines.

The UGC Guidelines 2010 vide Clause 15.1 and 15.2 stipulates direct teaching -learning hours should be as follows:

Assistant Professor	:	16 hours
Associate Professor and Professor	:	14 hours

Clause 15.2 of UGC Regulations 2010 reads as: 'A relaxation of two hours in the workload may, however, be given to Professors who are actively involved in extension activities and administration. A minimum of 6 hours per week may have to be allocated for research activities of a teacher.'

However the Government had insisted in letter No.28409/D1/2013/H.Edn dated 12.09.2013 and letter No.D2/126/2016/H.Edn dated 02.06.2016 that every teacher should have a workload of 16 teaching hours per week.

As per GO (MS) No.93/2018/H.Edn dated 09.05.2018 "one more post will also be eligible when the remaining workload in a particular subject is 9 hours and above "

Hence the proposal for the approval of workload assessment of Ayyankali Memorial Arts and Science College, Kuryottumala, Pathanapuram for the academic year 2018 - 2019, is placed before the standing committee of the syndicate on teaching and non-teaching staff of private colleges for consideration and recommendation.

**STATEMENT SHOWING THE ASSESSMENT OF WORKLOAD AND FIXATION OF STAFF STRENGTH OF VARIOUS TEACHING DEPARTMENTS OF AYYANKALI MEMORIAL ARTS AND SCIENCE COLLEGE, KURYOTTUMALA, PATHANAPURAM FOR THE ACADEMIC YEAR 2018 - 2019.**

Sl.No	Department	Workload Assessed
1.	English	82 hours
2.	Economics	40 hours
3.	Commerce	63 hours
4.	Mathematics	40 hours
5.	Physics	13 hours
6.	Statistics	15 hours
7.	Malayalam	13 hours
8.	Hindi	13 hours
9.	Sanskrit	13 hours
10.	Journalism	6 hours
11.	Physical Education	Below 1000 students

**“The Standing Committee considered the proposal and recommended to be approved.”**

*Resolution of the Syndicate*  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item.No .05.45.55**      *Proposal for the approval of the Placement/Promotion of Smt.Veenas C.L as Assistant Professor stage II (with AGP 7000/-) w.e.f 18-10-2017, Department of Physics in S.N College, Sivagiri, Varkala-reg.*  
(Ac FIII/2/13831(2)/2019)

The Principal, Sree Narayana College, Sivagiri,Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Veenas C.L, Department of Physics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 18-10-2017.

The Service details of Smt.Veenas C.L are as follows.

•Qualifications	•MSc Physics from University of Kerala in May 2006. •M.Phil from University of Kerala in October 2008. •Qualified UGC-NET exam held on 19-12-2010.
•Date of first entry in to Service	•18-10-2012 F.N
• Date of entry into continuous service	•18-10-2012

•Date of completion of five years of service as Assistant Professor with AGP 6000/-	•17-10-2017
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	•18-10-2017 F.N
•Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1) Special winter School from HRDC, University of Kerala, Kariavattom from 29-10-2015 to 18-11-2015. 2) RC from HRDC, University of Kerala, Kariavattom from 26-06-2018 to 16-07-2018.
Details of relaxation availed of	•One year on account of M.Phil Degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 18-10-2012. She was completed five years of service as Assistant Professor with AGP 6000/- on 17-10-2017.

Since the promotion of Smt.Veenas C.L, as Assistant Professor stage II(with AGP 7000/-) is w.e.f 18-10-2017, the minimum score stipulated in the API based PBAS as set out in the 4<sup>th</sup> Amendment of UGC Regulations, 2010 is applicable.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that the UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

In the API score sheet duly endorsed by the Screening Committee, which held on 10<sup>th</sup> of April 2019, the API scores of the years 2015-16 and 2016-17 only have been taken.

As per U.O No.Ac.FII/General/UGC-R-2010/2018 dated 30-05-2019, the Syndicate held on 01-02-2019 resolved to extend the criteria of roll out of API scores to take effect from 2015-16 onwards in view of the implementation of the UGC Regulations 2010, w.e.f 23-02-2016, in respect of University of Kerala, consequent on the shifting of implementation of UGC Regulations, 2010 to 23-02-2016 based on the Judgment of the Hon'ble Supreme Court dated 17-07-2018 in SLP(C) N.18938-18942/2017.The Academic Counsel held on 13-03-2019 considered the matter and agreed with the same.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category (2015-16 and 2016-17):

Category I – 200, for which the minimum required is 160

Category II – 70, for which the minimum required is 16.66

Category III- 19, for which the minimum required is 6.66

Category II+III- 89, for which the minimum required 30

In the Minutes of the Screening Committee held on 10-04-2019, it is stated that the Committee has carefully scrutinised PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. The teacher is found qualified for promotion and hence, the committee recommends the teacher for promotion to the post of Assistant Professor stage II (AGP-7000/-) w.e.f 18-10-2017.

On preliminary verification of the API scores secured by the teacher the scores are found as follows.

Category I – 200, Category II - 70, category III-19 Category II+III- 89

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. The section need to verify only the academic qualifications of the teacher.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Veenas C.L, Department of Physics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f

18-10-2017 in SN College, Sivagiri, Varkala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

**“The Standing Committee considered the proposal and recommended to be approved.”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item.No.05.45.56** ***Proposal for the approval of Placement/Promotion of Smt.Dhanya.S.R, Lecturer, Department of Mathematics as Lecturer Senior scale (Assistant Professor with AGP 6000/- to 7000/- w.e.f 05-01-2016, S.N College, Chempazhanthy – reg.***

***(Ac F III/1/23925/2019)***

The Drawing and Disbursing Officer, S.N College, Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Dhanya.S.R, Lecturer, Department of Mathematics as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/-) w.e.f 05-01-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016 .

The service details of Smt.Dhanya.S.R are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•Msc Mathematics from Kerala University, 2006</li> <li>•M.Phil in Mathematics from University of Kerala in January 2009</li> </ul>
Date of first entry into service	•05-01-2011
Date of entry into continuous service	•05-01-2011
Date of completion of five years of service as Lecturer (Assistant Professor with AGP 6000/-)	•04-01-2016
L.W.A. availed	• Nil
Details of relaxation availed of	•One year on account of M.Phil degree
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1. OC from ASC, University of Kerala, Kariavattom from 31-10-2012 to 27-11-2012.</li> <li>2. RC from HumanResource Development Centre, University of Kerala, Kariavattom, from 04-08-2015 to 24-08-2015.</li> </ol>
Refresher / Orientation Course due	•Nil
Proposed date of Placement / Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- , (Stage 1-2))	•05-01-2016

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement / promotion in respect of Smt.Dhanya.S.R, Lecturer, Department of Mathematics as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 05-01-2016 in S.N College, Chempazhanthy is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved.”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item.No.05.45.57**      **Proposal for the approval of Placement/Promotion of Smt.Bijila.B.R, Lecturer , Department of Mathematics as Lecturer Senior scale (Assistant Professor with AGP 6000/- to 7000/- w.e.f 27-02-2015 in S.N College, Chempazhanthy – reg.**

**(Ac F III/1/23924/2019)**

The Drawing and Disbursing Officer, S.N College, Chempazhanthy, had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Bijila.B.R, Lecturer, Department of Mathematics as Lecturer Senior Scale (Assistant Professor with AGP 6000/- to 7000/- w.e.f 27-02-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016 .

The service details of Smt.Bijila.B.R are as follows.

Qualifications	<ul style="list-style-type: none"> <li>•Msc Mathematics from Kerala University, 2005</li> <li>•M.Phil in Mathematics from University of Kerala in October 2007</li> <li>•Qualified CSIR-UGC NET exam held on 21-06-2009</li> </ul>
Date of first entry into service	•27-02-2010
Date of entry into continuous service	•27-02-2010
Date of completion of five years of service as Lecturer (Assistant Professor with AGP 6000/-)	•26-02-2015
L.W.A. availed	• Nil
Details of relaxation availed of	•One year on account of M.Phil degree
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 17-04-2012 to 14-05-2012. 2. RC from HumanResource Development Centre, University of Kerala, Kariavattom, from 20-08-2013 to 09-09-2013.
Refresher / Orientation Course due	•Nil
Proposed date of Placement/Promotion as Lecturer Senior Scale (Assistant Professor with AGP 7000/- , (Stage 1-2))	•27-02-2015

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Bijila.B.R, Lecturer, Department of Mathematics as Lecturer Senior Scale (Assistant Professor with AGP 7000/-, (Stage 1 to 2)), w.e.f 27-02-2015, S.N College, Chempazhanthy, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**“The Standing Committee considered the proposal and recommended to be approved.”**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.



**Item.No. 05.45.58      *Proposal for the approval of Initial appointment of Assistant Professor in Commerce based on the Judgment dated 05-08-2019 in WA.No.2392,2378 & 2389 of 2018 against Judgment dated 15-01-2018 in WP© No.27841/2016, 30501/2016& 24262/17 in Iqbal College, Peringamala –reg (Ac.FIII /2/3811/2016)***

A proposal for the approval of appointment of Dr.Samna.M as Assistant Professor in the Department of Commerce was forwarded by U.Abdul Shukoor, Secretary of Iqbal College, Peringammala. As per the appointment order she was appointed w.e.f 08-07-2016. A few days later Professor Muhammad Sali.M, the then said to be Secretary of the College, forwarded a representation requesting to reject the illegal application for approval in respect of Dr.Samna.M since the appointment was done by the former Secretary U.Abdul Shukoor who was ousted by the Court order on 04-04-2016. It was also informed that the rank list prepared by the former Secretary was cancelled by the executive Committee on 04-06-2016. Since the dispute regarding the Managership of Iqbal College was under the consideration of the Hon'ble Supreme Court the proposal in respect of Smt.Samna.M was kept in abeyance by the University. But it may be noted that the selection process completed by the Selection Committee constituted as per UGC guidelines is legally valid.

At this juncture the Hon'ble High Court of Kerala, vide common Judgment dated 23-02-2016 ordered that all appointments made w.e.f 18-09-2010 have to be in tune with U.G.C Regulation 2010. Hence the Secretary of the College was informed that the University was not in a position to consider the proposal of Smt.Samna.M since the same was not in tune with UGC Regulation 2010. It may be noted that the University had returned all the proposals of various Colleges which were not in tune with the UGC Regulation 2010. The Secretary was directed to authorise a person to collect the certificates of the teacher. In pursuance of the direction from the University the A.O of Iqbal College received the certificates from the University office.

Smt.Samna.M submitted a complaint that the certificates were not returned to her. In response to the complaint from Dr.Samna.M, the University sought an immediate explanation from the Manager, Iqbal College Trust, and the Manager replied that the teacher has been intimated over phone and also vide a registered letter to collect the certificates. This information was intimated to the teacher vide this office letter dated 29-07-2017.

A change in the Management/Office bearers was reported consequent to the disposal of the case regarding the managership, by the Apex Court.

The writ petitions filed by Dr.Samna.M with regard to her appointment/approval as Assistant professor in Commerce has been dismissed vide judgment dated 15-01-2018 in WP© No.27841/2016, WP© No.30501/2016 and WP© No.24262/2017 directing the respondents to return the original documents of the petitioner, which had been forwarded to the University for approval, by the then Manager. Dr.Samna.M filed a writ appeal against the said judgment.

Now as per the Judgment 05-08-2019 in WA.No.2392, 2378 & 2389 of 2018 against Judgment dated 15-01-2018 in WP© No.27841/2016, 30501/2016& 24262/17 of Hon'ble High Court of Kerala it has been stated that "We set aside the common Judgment in the writ petitions and direct the appellants' appointments to be regularised by the University, if it is otherwise proper and in tune with the Act and Statute. The Educational Agency shall forward the proposal for appointment within a period of two weeks from the date of receipt of a certified copy of the Judgment and the University shall consider the same within two months from the date of receipt. It is made clear that the appointments shall be approved from the date of their first appointment".

The details of Assistant Professor and the workload are indicated in the proforma appended. The following details and supporting documents have been furnished by the Drawing and Disbursing Officer. The copy of Kerala Kaumudi News paper cuttings have not been forwarded from the College.

1. News paper cuttings. The Hindu, The New Indian Express, and Malayala Manorama dated 26-02-2014
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 22-07-2015
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies

8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter  
No. 24918/D2/13/H.Edn dated 21-07-2014
17. Joining Report

Eventhough it has been mentioned in the minutes that the notification has appeared in four leading dailies, the originals of the same have not been submitted. The photocopies of only 3 News papers have been forwarded from the Management. The age of the teacher is calculated as on 01-01-2014 since the notification was during 2014. One vacancy was notified for the subject Commerce in the muslim merit. In the selection procedure Smt.Samna.M occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.As per post Adalath review statement there is a workload of 138 hours permitting 8 teachers+PTL+PrI.

The Principal has submitted the service Book, original certificates and other documents in respect of Samna.M clearly stating that she had joined duty on 16-08-2019.

It may be noted that as per the appointment order which was issued by the former Secretary, she has been appointed w.e.f 08-07-2016.

It may further be noted that Dr.Samna.M's name does not figure in the list of teachers as on 08-07-2016 forwarded from the College. As per the list of teachers as on 16-08-2019 she occupies the fifth position in the Department. As per the post Adalath review there are 138 hours permitting 8 teachers+Ptl+Principal. From the list of teachers submitted by the teacher it is assumed that eventhough the teacher was granted appointment w.e.f 08-07-2016 by the former Secretary, she had not worked in the College consequent to the dispute that arose regarding the managership of the College. As per the judgment the appointment has to be approved if it is otherwise proper and in tune with the Act and Statute. It is also made clear in the Judgment that the appointment shall be approved from the date of the first appointment.

It may be noted that as per the judgment the appointment is to be regularised by the University if it is otherwise in order. As per the entries in the Service Book and list of teachers forwarded from the College the teacher becomes eligible for approval only w.e.f 16-08-2019. However as per the appointment order issued, the teacher is posted w.e.f 08-07-2016.

As the dates mentioned in the appointment order and that entered in the Service Book are different a clarification was sought from the Principal, as to which was original date of appointment of the teacher.

The Principal has clarified that as per the appointment order issued by the Secretary, Iqbal College Trust, Peringammala, Dr.Samna.M was appointed as Assistant Professor in the department of Commerce on 08-07-2016 and that at the time of her initial appointment there was some dispute in the Management which was finally disposed by the Hon'ble Supreme Court of India. It has also been stated that as per the Office records Dr.Samna has formally joined in service in the College on 16.08.2019 as per the Judgment of the Hon'ble High Court of Kerala

The University is directed to consider the proposal within two months from the date of receipt of the proposal. The latest letter rectifying defects was received on 26-09-2019. As such the time limit expires on 25-11-2019.

The whole matter as to whether in the light of the verdict of the Hon'ble High Court the appointment of the teacher w.e.f 08-07-2016 be treated as approved, with the consequential benefits flowing from such appointment being allowed only w.e.f 16-08-2019, the date on which she has reported for duty in the College as per Service Book is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

**Proforma of Samna, dept of Commerce**

Sl No	Name of the teacher with subject	Date of birth and age as on 01-01-2014	Rank position	Academic Qualification	Workload in the Dept&no of teachers permissible	Position of the teacher	Apportionment position		remarks
							open	community	
1	Dr.Samna.M Commerce Iqbal College, Peringammala. Date of notification 26-02-2014	08-01-1982  31 years	1  (Community merit)	B.com Electronic data processing and Computer Applications, first class April 2002 Kerala University M.com, First class June 2004 University of Kerala B.Ed Commerce first class in April 2006 Qualified NET exam on 30-11-2011 Qualified UGC-NET/ JRF held on 26-06-2011 Ph.D in Commerce on 05-05-2015 University of Kerala	As per post adalath review 138 hours permitting 8+PTL+Prl  As per the workload fixed by the University for 2013 , 138 hours permitting 8+PTL	5'th as on 16-08-2019	24	5	Retirement vacancy of Dr.O. Wilson, Associate Professor who retired on 31-03-2014

**“The Standing Committee considered the proposal and recommended to obtain the remarks of the Standing Counsel and place the whole matter before the next Syndicate.”**

***Resolution of the Syndicate***

The Syndicate considered the verdict of the Hon'ble High Court and **RESOLVED** to treat the initial appointment of Dr.Samna M, Commerce, Iqbal College, Peringammala as approved with effect from 08.07.2016 with attendant benefits being allowed with effect from 16.08.2019.

**Item.No.05.45.59**      ***Proposal for the approval of Initial appointment of Assistant Professor in Zoology in Sree Narayana College for Women, Kollam -reg***  
(Ac.FIII /1/14358/2019)

The Principal, Sree Narayana College For Women, Kollam has forwarded a proposal for the approval of the initial appointments of the following Assistant Professor

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr. Seethal Lal.S	S.N.C.W Kollam	Zoology	20-12-2018 F.N	Transfer vacancy of Smt.Sreeja.P. Sreedha transferred to S.N College, Chempazhanthy

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Kerala Kaumudi dated 31-03-2018.
2. Certificate that one month time was given for applying

3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 14-11-2018.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter  
No. D2/99/2018/H.Edn dated 19-03-2018
17. Joining Report

The notification for the post appeared in 4 leading dailies on 31-03-2018. The age of the teacher is calculated as on 01-01-2018. One vacancy was notified for the subject Zoology. In the selection procedure Dr. Seethal Lal.S occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2010, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2010. The Government has deputed its nominee to the Selection Committee authorising appointment against one post in Zoology. The College has forwarded the minutes of the duly constituted Selection Committee.

The dealing section has much difficulty in verifying the publications/paper presentations as the award of marks for the same is based on academic parameters. Hence the sole responsibility of the verification of the publications/paper presentations shall solely be vested on the subject experts.

In the light of the above mentioned facts, the proposal for the approval of appointment of Dr. Seethal Lal.S as Assistant Professor in Zoology in Sree Narayana College For Women, Kollam w.e.f 20-12-2018 F.N in the transfer vacancy of Smt. Sreeja.P. Sreedhar transferred to S.N College, Chempazhanchy is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

#### PROFORMA OF ZOOLOGY

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2018	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Dr. Seethal Lal.S 20-12-2018 F.N Zoology S.N College for Women, Kollam	20-04-1987 30 years	First rank (open merit)	M.Sc Zoology, first class Kerala University, June 2009 M.Ed first class from Kerala University in September 2012 Ph.D in Environmental Science from	As per post adalath review 84 hours of workload permitting 5 teachers.  As per the workload	5'th	205	200	Transfer vacancy of Smt. Sreeja.P. Sreedhar, transferr

				Kerala University on 21-10-2016 Eligibility certificate certifying that Ph.D in Environmental Science is recognized as an eligible qualification for the purpose of higher studies and employment in the field of Zoology is produced. (Ph.D Course work certificate produced)	fixed by the University for 2017-18 , 88 hours				ed to S.N College, Chempazhanthy
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**“The Standing Committee considered the proposal and recommended to approve the initial appointment ”**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 05.10.2019, be approved.

**Item No.05.46**

***Minutes of the Combined meeting of the Standing Committee of the Syndicate on Academics and Research & the Standing Committee of the Academic Council held on 14/10/2019 - approval of -reg.***

***(Ac.EI)***

The Minutes of the Combined meeting of the Standing Committee of the Syndicate on Academics and Research & the Standing Committee of the Academic Council held on 14/10/2019 is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the combined meeting of the Standing Committee of the Syndicate on Academics and Research and of the Standing Committee of the Academic Council held on 14/10/2019**

Venue : Syndicate Room  
Date : 14<sup>th</sup> October, 2019  
Time : 11.00 am to 12.00 p.m.

**Members Present**

- |   |      |
|---|------|
| 1. Dr. Ajayakumar P P, Pro- Vice Chancellor (in chair)                                    | Sd/- |
| 2. Dr. S Nazeeb, Convenor,<br>Standing Committee of the Syndicate on Academics & Research | Sd/- |
| 3. Dr.K B Manoj, Member, Syndicate  | Sd/- |
| 4. Prof. K Lalitha, ”   | Sd/- |
| 5. Dr. B Unnikrishnan Nair ”  | Sd/- |
| 6. Dr. Vijayan Pillai M ”   | Sd/- |
| 7. Adv. Muralidharan Pillai G ”   | Sd/- |
| 8. Sri. Arun Kumar R ”  | Sd/- |
| 9. Sri. Jairaj J ”  | Sd/- |
| 10. Dr. B S Jamuna, Dean, Faculty of Arts   | Sd/- |
| 11. Dr. Jaya D S, Dean, Faculty of Applied Sciences & Technology                          | Sd/- |
| 12. Dr. S Anil Lal, Dean, Faculty of Engineering & Technology                             | Sd/- |
| 13. Dr. R Jayachandran, Dean, Faculty of Oriental Studies                                 | Sd/- |
| 14. Dr. Sobha B Nair, Dean, Faculty of Fine Arts  | Sd/- |
| 15. Dr. A Gangaprasad, Dean, Faculty of Science   | Sd/- |

16. Dr. R Sreekumar,	Dean, Faculty of Ayurveda & Sidha	Sd/-
17. Dr. Jemini M,	Dean, Faculty of Homeopathy	Sd/-
18. Dr. P A Muhammed Kunju,	Dean, Faculty of Medicine	Sd/-
19. Dr. Usha Sujith Nair,	Dean, Faculty of Physical Education	Sd/-
20. Dr. Shaji Varkey,	Dean, Faculty of Social Sciences	Sd/-
21. Dr. Bindu R L	Dean, Faculty of Education	Sd/-

**Item No: 05.46.01      *Ph.D Thesis submission – Sri. C. Reghunathan Nair, Research Scholar in Ayurveda – Clarification for Journal – evaluation of Ph.D thesis - reg.-***

*Sri. C. Reghunathan Nair*, a part time Ph.D scholar in Ayurveda, with effective date of registration 28/05/2012 under the guidance of Dr. M .A Shajahan, Professor & Head(Rtd), Govt. Ayurveda College, Thiruvananthapuram, has submitted the thesis on 29/05/2019. He has submitted one publication in the journal INTERNATIONAL JOURNAL OF AYUSH CASE REPORTS and two paper presentation certificates in National or International Seminars/Conferences as the pre-requisite for the submission of the thesis. But the journal INTERNATIONAL JOURNAL OF AYUSH CASE REPORTS is not included in the list of University/UGC Approved Journals.

As per the remarks from the Supervising teacher & the Dean, Faculty of Ayurveda & Siddha the above mentioned journal is a peer reviewed International e-journal with e- ISSN No. 2457-0443. The print frequency is quarterly.

As per the U.O No:AcEI/2018 dtd 13/08/2018, Ph.D Scholars shall publish one research paper in a referred journal bearing ISSN and make two paper presentations in National or International Seminars/Conferences.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the submission of Ph.D thesis with one publication bearing ISSN which is not included in University/UGC approved journals by *Sri. C. Reghunathan Nair* for the evaluation of the Ph.D thesis is placed before the combined meeting of Standing Committee of Academic Council & Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

***Recommendation:*** *Committee considered the matter regarding the submission of Ph.D thesis with one publication bearing ISSN which is not included in University/UGC approved journals by Sri.C.Reghunathan Nair for the evaluation of the Ph.D thesis in detail and recommended to constitute an expert committee to evaluate the quality of articles and the standard of journal and to submit the remarks of the said committee along with the recommendation of the Dean, Faculty of Ayurveda & Sidha before the Academic Council. Following members are nominated to the expert committee:*

1. *Director, IQAC (Convenor)*
2. *Dr. R Sreekumar, Dean, Faculty of Ayurveda & Sidha*
3. *Dr. P A Muhammed Kunju, Dean, Faculty of Medicine*
4. *Dr. A Gangaprasad, Dean, Faculty of Science*
5. *Dr. N Madhuri Devi, Professor, Dept of Salyatantra, Govt Ayurveda College, Thiruvananthapuram*
6. *Dr. S Sunilkumar, Professor, Dept of Salakyatantra, Govt Ayurveda College, Thiruvananthapuram*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined meeting of the Standing Committee of the Syndicate on Academics and Research & the Standing Committee of the Academic Council held on 14/10/2019, be approved.

**Item No.05.47.      *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18/10/2019 - approval of -reg.***

**(Ac.EI)**

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 18/10/2019 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor, by considering the recommendation of the Standing Committee of the Syndicate on Academics and Research, has approved Item No. D2 subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No. D2 is reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on  
Academics and Research held on 18.10.2019**

Venue : Syndicate Room  
Date : 18<sup>th</sup> October, 2019  
Time : 2.00 pm to 3.30 pm

**Members Present**

- |                             |      |
|-----------------------------|------|
| 1. Dr. S.Nazeeb (Convenor)  | Sd/- |
| 2. Dr. K.B.Manoj            | Sd/- |
| 3. Prof. K. Lalitha         | Sd/- |
| 4. Dr. Vijayan Pillai.M     | Sd/- |
| 5. Sri. Jairaj.J            | Sd/- |
| 6. Dr. B. Unnikrishnan Nair | Sd/- |

**Members Absent**

1. Adv. A.Ajikumar
2. Dr. Gopchandran. K.G
3. Sri. Mohammed Yaseen
4. Sri. Arun Kumar . R
5. Adv. Muralidharan Pillai .G

***Item No.05.47.A1 Ph.D Research- Request for granting Facility Centre in respect of Dr. Pramod N – History – Faculty of Social Sciences – reg***

Facility Certificate from the institution where they intend to work as research supervisor is mandatory for submitting the application. The applicant has requested to grant either Kerala University Library or International Centre for Kerala Studies as his Facility Centre.

As per U.O.No.Ac.E1/2017 dated 22.08.2017, the University has stopped granting registration with Kerala University Library as Research Centre from the July 2015 session registration.

'International Centre for Kerala Studies' has been upgraded to ' Department of Kerala Studies' as per U.O.No.Ac.D/3/Kerala Studies/2019 dated 03.04.2019.

It may also be noted that Department facilities are not open to teachers working outside the University Departments. Dr. Pramod N is working as Assistant Professor in the Department of History, VTM NSS College, Dhanuvachapuram. Even though he has requested for granting ICKS as his Facility centre, there are other research centres in History like S.N.College, Chempazhanthy / University College, Thiruvananthapuram which are affiliated to University of Kerala.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 24/08/2019 and recommended to defer the matter. The Syndicate held on 31/08/2019 vide Item No.03.53.A1 resolved to approve the above recommendation.

***Recommendation : Recommended to defer the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

***Item No.05.47.A2 Ph.D Research– Change of Research Supervisor & Change of Research Centre –Application submitted by Smt. Vidya Sabu. – reg***

Name	:	<b>Vidya Sabu</b>
Subject	:	Biotechnology (Full-Time)
Research Supervisor	:	Dr. G. Radhakrishna Pillai
Research Centre	:	N.S.S. College, Pandalam
Requests	:	1. Change of Research Supervisor to Dr. A. Helen, Associate Professor, Dept. of Biochemistry, University of Kerala, Kariavattom, TVM. 2. Change of Research Centre to Dept. of Biotechnology, University of Kerala, Kariavattom, TVM.

3. Inclusion of Dr. G Radhakrishna Pillai as Co-Supervisor.
4. Exclusion of present Co-Supervisor Dr. A. Helen.

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No.05.47.A3** *Reckoning of course work done at ISEC, affiliated to University of Mysore in respect of Smt.Anna.M, Research Scholar transferred to University of Kerala- reg.*

Smt.Anna M., Research scholar in Political Science at Dept. of Political Science, Institute of Social and Economic Change (ISEC) Bengaluru under University of Mysore has submitted a request for the transfer of her Ph.D Programme from University of Mysore to University of Kerala. Smt.Anna M. has earlier been granted Ph.D Registration in Political Science under the guidance of Prof. Supriya Roychowdhury at Dept. of Political Science, Institute of Social and Economic Change (ISEC) Bengaluru under University of Mysore vide paper read as (2) above. She has successfully completed the passed the coursework in 2017 for which she had produced certificate from ISEC.

The Syndicate at its meeting held on 30.04.2019, vide Item No. 08.90.A12, considered the request received from Smt.Anna M., for the transfer of her Ph.D Programme from University of Mysore to University of Kerala, and resolved to agree with the request, subject to the conditions laid down in Clause 5.8 in "Regulations for award of Ph.D Degree, University of Kerala 2016", if she is otherwise eligible for being registered for Ph.D Programme in University of Kerala. The Hon'ble Vice-Chancellor has ordered to implement the above resolution of the Syndicate.

Hence, the candidate has been permitted to join the Department for continuing her Ph.D Programme at the Dept. of Political Science, University of Kerala under the guidance of Dr.Shaji Varkey, Associate Professor, Dept. of Political Science, University of Kerala on production of relieving order from the present research centre, NOC from University of Mysore, Details of attendance and a report of the research conducted at ISEC signed by the research supervisor and countersigned by the Head of the Research Centre.

The candidate has submitted the above documents. She has been relieved from ISEC w.e.f. 08/07/2019 F.N and joined the Dept. of Political Science, University of Kerala, Kariavattom w.e.f. 09/07/2019 F.N as per the joining report forwarded by the Head, Dept. of Political Science.

But, in the final registration order, the coursework details of the candidate are also to be specified. Here, the candidate has been admitted for Ph.D Programme on 22/08/2016 at ISEC and has completed the Ph.D Coursework (Part A-4 papers, Part B-3 papers) and submitted the coursework certificate issued from ISEC dated 31/10/2017. And, later she has been issued the Ph.D Registration order dated 31.03.2018 from University of Mysore and her effective date of registration is on 27/07/2017.

Before granting transfer of her Ph.D Programme to University of Kerala, the Doctoral Committee held on 28.02.2019 examined her Ph.D Proposal and has forwarded the minutes of the meeting in which it is remarked that the candidate had successfully completed the course work in 2017 for which she had produced a certificate from ISEC. But, it is not seen specified that, whether the coursework done at the ISEC can be reckoned for doing research at University of Kerala.

The topic of research and the coursework details of the candidate are mentioned below for perusal:

Research topic: CHANGING DYNAMICS OF POLITICS IN KERALA: GROWTH OF RELIGIOUS (HINDU) COMMUNALISM

Course Work Details:

**Part A**

- Paper I – Methodology of Research in Social Science
- Paper II – Perspectives in Social and Economic Change
- Paper III – Basic Statistics
- Paper IV-Modern Political theory

**Part B**

- Paper V- Comparative Politics and Indian Politics



Paper VI-Political Economy  
Self Study Paper: Sangh Parivar in the Political Public Sphere: Changing Dynamics of Hindutva Politics in Kerala

**Recommendation :** *The Committee considered the above matter and recommended to place the matter before the Standing Committee of the Academic Council after obtaining remarks from IQAC.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.A4.** *Ph.D Research– Change of Research Supervisor and Inclusion of Co-Supervisor- Dr. Manjula M & Dr. Sheila Balakrishnan, Part-time research scholars in Medicine – reg*

Name : Dr. Manjula M  
Subject : Medicine (Part-time)  
Research Supervisor : Dr. M K C Nair (Rtd)  
Research Centre : Govt Medical College, Thiruvananthapuram  
Request : 1. Change of Research Supervisor to Dr. P A Mohammed Kunju, Professor & Head, Dept of Paediatric Neurology, Govt Medical College, TVM.  
2. Inclusion of Dr. M K C Nair as Co-Supervisor.

Name : Dr. Sheila Balakrishnan  
Subject : Medicine (Part-time)  
Research Supervisor : Dr. M K C Nair (Rtd)  
Research Centre : Govt Medical College, Thiruvananthapuram  
Request : 1. Change of Research Supervisor to Dr. P A Mohammed Kunju, Professor & Head, Dept of Paediatric Neurology, Govt Medical College, TVM.  
2. Inclusion of Dr. M K C Nair as Co-Supervisor

**Recommendation :** *Recommended to agree with the requests, since Dr. P A Mohammed Kunju is the Dean, Faculty of Medicine.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B1** *Ph.D Research –Change of Research Supervisor and inclusion of co-supervisor –Ms.Sudha George, Part-time research scholar in Mathematics-reg*

Name : Sudha George  
Subject : Mathematics (Part-time)  
Research Supervisor : Dr. T R Sivakumar (Rtd)  
Research Centre : Mar Ivanios College, Thiruvananthapuram  
Requests : 1. Change of Research Supervisor to Dr. D S Dilip, Assistant Professor, Dept. of Mathematics, St. John's College, Anchal  
2. Inclusion of Dr. T R Sivakumar as Co-Supervisor.

**Recommendation :** *Recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B2** *Recognition as Research Supervisor in Physics– Dr. Abraham A - reg.*

Name : Dr. Abraham A, Assistant Professor, Department of Physics, Christian College, Chengannur

Subject : Physics  
 Faculty : Science  
 Facility Centre : Department of Physics, Christian College, Chengannur  
 Request : Recognition as Research Supervisor.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B3** *Recognition as Research Supervisor in Physics– Dr. Ligi Cherian -reg*

Name : Dr.Ligi Cherian, Associate Professor, Department of Physics,  
 Christian College, Chengannur

Subject : Physics  
 Faculty : Science  
 Facility Centre : Department of Physics, Christian College, Chengannur  
 Request : Recognition as Research Supervisor.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B4** *Ph.D Research –Change of Research Supervisor, Research Centre and inclusion of co-supervisor –Ms.Shyla A M, Full-time research scholar in Mathematics- reg*

Name : Shyla A M  
 Subject : Mathematics (full-time)  
 Research Supervisor : Dr. Mathew Varkey T K  
 Research Centre: Campus Library, University of Kerala, Kariavattom, Tvpm.  
 Requests : 1.Change of research supervisor to Dr.G Suresh Singh, Professor and Head, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm  
 2. Change of research centre to Dept.of Mathematics, University of Kerala, Kariavattom,  
 3. Inclusion of Dr. Mathew Varkey T K as co-supervisor.

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B5** *Ph.D Research –Change of Research Supervisor, Research Centre and inclusion of co-supervisor –Ms.Sreena T D, Part-time research scholar in Mathematics- reg*

Name : Sreena T D  
 Subject : Mathematics (Part-time)  
 Research Supervisor : Dr. Mathew Varkey T K  
 Research Centre: Campus Library, University of Kerala, Kariavattom, Tvpm  
 Requests : 1.Change of research supervisor to Dr.G Suresh Singh, Professor and Head, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm  
 2.Change of research centre to Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm  
 3. Inclusion of present supervisor Dr. Mathew Varkey T K as co-supervisor

**Recommendation :** *Recommended to agree with the requests.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B6 Permitting additional research centre- Research Supervisors in Music, Dr.Anuradha V K and Dr.Bindu K -reg**

Dr.Anuradha V K and Dr. Bindu K Research supervisors in Music have submitted application for granting additional research centre in Dept.of Music, University of Kerala, Tvm.

Dr.Anuradha V K is currently working as Associate Professor, HoD, Dept.of Music, University of Kerala, Tvpm and Dr. Bindu K is working as Assistant Professor, Dept.of Music, University of Kerala, Tvpm. They are not the regular faculties of Dept.of Music, University of Kerala, Tvpm. **They are serving on deputation basis.** Also their facility centre is Govt.College for Women, Tvpm and granted approval as research supervisor in Music vide UO.No.Ac.E1.A1/034638/2010 dated 18/11/2010 and UO.No.Ac.EVI(3)/031830/2018 dated 22/09/2018 respectively.

The research supervisors have submitted application form, facility certificate, copy of UO granting recognition as research supervisor and remitted the required fee of Rs.315/-.

**Recommendation :** *The committee considered the above matter and recommended to grant Dept.of Music, University of Kerala, Tvm as the additional centre to Dr.Anuradha V K and Dr.Bindu K upto the expiry of their deputation period.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B7 Ph.D Research –Change of Research centre – Lakshmi C S- Full-time research scholar in Botany-reg**

Name : Lakshmi C S  
Subject : Botany (Full-time)  
Research Supervisor : Dr.R.Prakashkumar  
Research Centre: MG College,Thiruvananthapuram  
Request :Change of Research centre to JNTBGRI, Palode, Thiruvananthapuram

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B8 Recognition as Research Supervisor in Chemistry - Dr. Rahul S-reg**

Name : Dr.Rahul S, Assistant Professor, Department of Chemistry, M.G College, Thiruvananthapuram  
Subject : Chemistry  
Faculty : Science  
Facility Centre : M.G College, Thiruvananthapuram  
Request: Recognition as Research Supervisor.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.B9 Recognition as Research Supervisor in Zoology- Dr.Deepthi.G.R-reg:-**

Name : Dr. Deepthi.G.R, Assistant Professor, Dept. of Zoology, Bishop Moore College, Mavelikara  
Subject : Zoology  
Faculty : Science

Facility Centre : St.Stephens College, Pathanapuram  
 Request : Recognition as Research Supervisor  
**Recommendation :** **Recommended to agree with the request**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.C1** **Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Chandralekha B- reg**

Name : Chandralekha B  
 Subject : Tamil (Full-time)  
 Research Supervisor : Dr. Rema Devi R (Rtd)  
 Research Centre : University College, Thiruvananthapuram  
 Request : Change of Research Supervisor to Dr. Santhi P, Asst. Professor, Dept. of Tamil, Govt. College for Women, Thiruvananthapuram.

**Recommendation :** **Recommended to agree with the request.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.C2** **Ph.D Registration in Linguistics - January 2019 session – Application submitted by Smt.Urmila K -reg;**

The Head, Dept. of Linguistics, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the doctoral committee, for Ph.D registration in Linguistics for the January 2019 session, held on 26/03/2019 in respect of Smt.Urmila K along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Smt. Urmila K is working as Assistant Professor of English at University College, Thiruvananthapuram and she applied for Ph.D registration as a Part-Time candidate. She has passed MA Degree in English Language and Literature from University of Kerala in first class in the year May 2005. She has qualified UGC-NET in English in the year 2005, which is the criteria for Ph.D registration. She has submitted attested copies of all relevant documents and also submitted NOC from the Directorate of Collegiate Education.

The proposed Research Supervisor of the candidate, Dr.S A Shanavas, Associate Professor and Head, Dept. of Linguistics, University of Kerala, Kariavattom, is a regular faculty and his date of retirement is on 31/05/2024. Presently two scholars are doing research under his supervision and Smt.Urmila K has to be registered as the third candidate under his supervision. The candidate has produced the consent letter from the Research Supervisor and the Facility Certificate from the Head, Dept. of Linguistics, University of Kerala, Kariavattom.

It may be noted that the candidate has done her MA Degree in English Language and Literature and also qualified UGC-NET in English, which belongs to the faculty of Arts, but applied for Ph.D registration in Linguistics, belongs to faculty of Oriental Studies. Since no relevant UO has been found regarding the eligibility of the candidates who had done PG in English, to join Ph.D in Linguistics, remarks has been sought from the Head, Dept. of Linguistics regarding the matter. The Head, Dept. of Linguistics replied that since the candidate is a teaching faculty in English, she is eligible for registration for Ph.D in Linguistics, but no relevant orders known by him.

It may be noted that in the register available in the section, some precedence have been noticed where the scholars, who had done their PG in English, have been granted Ph.D registration in Linguistics.

Hence as per the orders of the Vice-Chancellor, the matter of eligibility of the candidate, Smt.Urmila K for Ph.D registration in Linguistics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** **The committee considered the above matter and recommended to obtain remarks from the Dean Faculty of Arts and Dean, Faculty of Oriental Studies.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.C3      Ph.D Research-Conversion of Ph.D registration to Part-Time–Application submitted by Smt. Remya L - reg;**

Name : Remya L  
 Subject : Hindi (Full-time)  
 Research Supervisor : Dr. N Shaji  
 Research Centre : S N College, Kollam  
 Request : Conversion to Part-time w.e.f 06/06/2019 FN

**Recommendation :**      **Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.C4      Post Doctoral Fellowship – application for extension in research period – falsification of documents - Dr.K Murugesan – reg;**

Dr.K Murugesan, who was a Regular Post Doctoral Fellow in Tamil at Dept. of Tamil, University of Kerala, Kariavattom, Thiruvananthapuram under the supervision of Dr.Jeyakrishnan P, Assistant Professor, Dept. of Tamil, University of Kerala, Kariavattom, Thiruvananthapuram vide UO.No.Ac.EVII(1)/2016-2017 dated 19/05/2018 for the period from 04/01/2018 to 03/01/2019, has submitted an application for extension in PDF research period

He has requested for extension in PDF research period for a period of one more year, ie; from 04/01/2019 to 03/01/2020. He has submitted a recommendation letter from the mentor along with the application in which the official seal of the mentor was ' Dr.Jeyakrishnan P, Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, University of Kerala, Kariavattom, Thiruvananthapuram'.

Later the Head, Dept. of Tamil, University of Kerala, Kariavattom has forwarded a request from the Mentor, Dr.Jeyakrishnan P. The Mentor reported that the progress of first year PDF research of Dr.K Murugesan was very poor and unsatisfactory, so he was not willing to recommend the application of the candidate for extension in PDF research period and he has directed the candidate to submit progress of work of the first year for giving consent and for signing the application for extension. The progress of the first year work is poor and Dr.K Murugesan has submitted the application for extension in research period to the University without the knowledge and consent of his Mentor. For this he has used a fake signature in place of the Mentor and used an official seal of the Mentor without his knowledge. By falsifying the documents, he tried to mislead the University.

The Mentor, Dr.Jeyakrishnan P has reported the above matter to the University and has also requested not to consider the application of Dr.K Murugesan for extension in PDF research period and relieve him from PDF at the earliest.

Considering the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 26/04/2019, the meeting of the Syndicate held on 30/04/2019 vide item No. 08.90.C13 resolved to conduct a hearing of the candidate at the next meeting of the Standing Committee of the Syndicate on Academics & Research. Communication regarding the hearing has been sent to the candidate through memo and email. But he did not appear for the hearing before the Standing Committee of the Syndicate on Academics and Research held on 30/07/2019.

Hence considering the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 30/07/2019, the meeting of the Syndicate held on 08/08/2019 vide item No.02.09.C4 resolved to conduct a hearing of Dr.K Murugesan and the Mentor and the Head, Dept. of Tamil, University of Kerala by the Standing Committee of the Syndicate on Academics and Research.

**Recommendation :**      **The committee heard Dr. Jeyakrishnan P, Mentor of Dr.K Murugesan and Dr. Hepsy Rose Mary A, Head, Dept. Of Tamil, University of Kerala and as the fellow didn't turn up for the hearing, recommended to issue a show cause memo to the fellow for**

*furnishing reasons if any, for not cancelling his PDF Registration and refunding the fellowship claimed.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.D1**     **Eric Hosbom Study Centre for promotion of Regional Historiography – Establishment of Centre - reg.**

**(Ac.D)**

The Budget Speech of 2019 - 20 of University of Kerala envisaged a study centre, in the name of famous scholar Eric Hosbom as **Eric Hosbom Study Centre for promotion of Regional Historiography** under the Department of History, and allocated Rs. 2,00,000/- (Rupees Two Lakhs only) for providing to History departments in Affiliated Colleges, for promoting regional historiography, through this study centre.

The meeting of the Budget Implementation Cell held on 16.03.2019, vide item no. I (115), recommended to authorize the HoD, Department of History to submit a proposal on the item and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research. These recommendations were considered by the Syndicate held on 28.03.2019 and approved the same, vide item no.07.70.

Dr. V. Sathish , Head, Department of History submitted the proposal to start Eric Hosbom Study Centre for the promotion of Regional Historiography.

The proposals include **Two Day National Seminar on 'Regional Historiography'** and **Five Day Workshop on Writing Local History : Methodology and Perspective**. In these academic events experts in Regional History will handle the classes and provide guidance to the participants.

The anticipated expenditure statement of Rs. 2,22,500 (Rupees Two lakh twenty two thousand and five hundred only) for the proposal is also submitted.

The Finance section remarked that the matter may be placed before the Standing Committee of the Syndicate on Academics and Research only after obtaining a revised proposal from the Head of the department, Department of History, for conducting two workshops by limiting the expenditure statement within the allocated amount of Rs. 2,00,000/- (Rupees Two Lakhs only). Hence the Head was directed to submit a revised proposal on the same.

The Head, Department of History has submitted a revised proposal limiting the expenditure within the allocated amount and requested for the permission to conduct only one workshop instead of two due to the limiting of expenditure amount to Rs. 2,00,000/- (Rupees Two Lakhs only). Also submitted the anticipated expenditure statement as follows:

For conducting Three Day Workshop on Writing Local History: Problems and Perspectives under the auspices of Eric Hosbom Study Centre for promotion of Regional Historiography

<b>Sl.No.</b>	<b>Item of Expenditure</b>	<b>Expected Expenditure</b>	<b>(Rs.)</b>
1	TA/DA/Emoluments of Resource Person	50000	
2	Pre – conference printing	15000	
3	Local Hospitality & Refreshment	120000	
4	Study Material & Stationary Items	15000	
	<b>TOTAL</b>	<b>200000</b>	<b>(Rupees Two Lakhs only)</b>

The finance section has made the following remarks on the revised proposal:

a. the revised proposal submitted by the Head of the Department may be placed before the S/C on Academics and Research.

b. As non plan funds of the University is not sufficient to meet the recurring expenses, it is suggested that additional funding from external agencies/plan funds of forth coming years may be explored for meeting the recurring expenses of the Centre.

**Recommendation :**     *The committee considered the proposal and since the centre has not yet been started, recommended to refer the matter to IQAC and to submit a detailed report in the next Standing Committee of the Syndicate on Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No: 05.47.D2      Replacement of Thesis – Ms.Elaheh Ghaedpouri in English - reg-**

Ms.Elaheh Ghaedpouri, Research Scholar in English under the guidance of Dr.Cherian John, Associate Professor, Department of English, Mar Ivanios College, Thiruvananthapuram submitted thesis entitled “From Margin to Diaspora Space: A Study of Select African American Diaspora Novels” on 01/10/2019 .

The candidate has forwarded a request for replacing the thesis which were already submitted on 01/10/2019. The candidate has mentioned in her request about the typographical errors which had occurred while submitting the hard bound copies (4) of her thesis.

Dr.Cherian John, the research supervisor of the candidate has also recommended to grant permission to the candidate to rectify the mistakes and to replace the thesis.

Hence as per the orders of the Vice Chancellor, the matter of replacing the Ph.D thesis in respect of Ms.Elaheh Ghaedpouri, Research Scholar in English is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:**      ***The Committee considered the matter and recommended to permit Ms. Elaheh Ghaedpouri, Research Scholar in English to replace the thesis within one week from the date of receipt of Memo. Considering the exigency, further recommended that this recommendation may be approved by the Hon’ble Vice-Chancellor subject to reporting to the Syndicate.***

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be noted.

**Item No: 05.47 Additional Item No. 1      The Convenor of the committee has tabled the following proposal envisaged in the Budget Speech 2019-20 for the consideration of the committee.**

**I) Proposal for providing Financial Assistance to Researchers for publishing books**

**Recommendation:**      ***The committee considered the matter and recommended to constitute a screening committee comprising the following members to formulate norms for providing the same.***

- 1. Convenor, Standing Committee of the Syndicate on Academics & Research.**
- 2. Dean, Faculty of Science**
- 3. Dean Faculty of Social Science**
- 4. Dean, Faculty of Oriental Studies**
- 5. Director, IQAC**
- 6. Chairman, CSS**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Standing Committee of the Syndicate on Academics and Research held on 18/10/2019, be approved.

**Item No.05.48      Minutes of the meeting of the Examination Monitoring Committee held on 29.08.2019 - Reporting of - reg.**

**(M&C.I)**

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 29.08.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the above meeting held on 29.08.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the Examination Monitoring Committee**

Date	:	29.08.2019
Time	:	4.30 p.m
Venue	:	Pro Vice Chancellor's chamber

**Members Present**

1. Dr.P..P.Ajayakumar	Pro Vice-Chancellor	Sd/-
2. Smt.M.Remma	DR(EB & M&C)	Sd/-
3. Smt.Preetha Gopinath	AR (EB & M&C)	Sd/-
4. Sri.Manaf.M	AR (PG)	Sd/-
5. Smt. Bindu.R	AR (Exams XII)	Sd/-
6. Sri.Noble	SO(PCVC)	Sd/-

The committee discussed the important measures to be adopted for the quick collection of answer scripts of S4 PG Degree Examinations/September 2019 by the CD Unit, speedy numbering of answer scripts by the Permanent Numbering Camp, timely sending of answer scripts for valuation of the same at valuation camps, providing relevant scheme of valuation to the C.V Camps with sufficient copies and the following recommendations were made.

- **To collect the Answer scripts of S4 P.G Degree examinations /September 2019 on a day to day basis from colleges after the completion of the exams. The entire answer scripts of the examinations being conducted on 03/09/2019 and 05/09/2019 shall be collected by 06/09/2019 and the same shall be entrusted with the Permanent numbering camp. Similarly urgent steps shall be initiated for the quick collection of the answer scrpits of the examinations being conducted on 16/09/2019, 18/09/2019 and 20/09/2019.**
- **The Section Officer, C.D Unit in consultation with the Asst.Registrar, C.D Unit shall chart/prepare a schedule containing the route map enabling the quick collection of answer scripts from various colleges immediately after the examination is over and the same shall be presented before the Pro-Vice Chancellor for approval at the earliest.**
- **The Asst.Registrar, C.D Unit shall closely follow up the process of collection of answer scripts from all the colleges/U.I.T Centres. A daily report in this regard shall be given to Controller of Examinations.**
- **The Asst.Registrar, Permanent Numbering Camp shall take urgent steps enabling the false numbering of S4 P.G answer scripts and has to ensure that the entire answer scripts are false numbered on or before the commencement of valuation of M.A and M.Sc course which will commence on 23/09/2019 and the M.Com on 25/09/2019.**
- **The Asst.Registrar, QPR shall strictly ensure that the relevant scheme of the Question papers of the examination are forwarded/furnished to the Asst.Registrar (P.G ) on a day today basis after the examinations are completed and the Asst.Registrar (P.G ) shall forward the said schemes for the consideration of the Chairmen, Board OF Examiners concerned on the same day itself. All possible efforts shall be made by the Asst.Registrar (P.G ) for making available all the schemes at the valuation camps before the date of commencement of valuation.**
- **The Asst. Registrar, Permanent Numbering Camp shall hand over the counter foils to the Central Data Processing Unit once the false numbering is completed.**
- **Urgent steps shall be initiated to provide a scanner cum printer to be installed at the M&C section in connection with the scanning related works of scheme of question papers.**
- **The Asst.Registrar (QPR) shall furnish the Q.P Code of the Question papers of the examinations to the Asst.Registrar, Permanent Numbering Camp once the examination is over for avoiding the delay in the sorting and consequent speedy false numbering of the answer scripts.**
- **The Projects/Dissertations shall also be false numbered on or before 27/09/2019.**
- **The Controller of Examinations & Deputy Registrar (EB&M&C) shall conduct inspection at the Amenity centre building, SDE Building and the newly built Annex Building near CE Building and file a report to the Pro-Vice Chancellor with regard to the allotment of the suitable venue for conducting the C.V Camp at Thiruvananthapuram for the valuation of S4 P.G. Degree Examination.**



Considering the urgency of the matter, the above recommendations of the meeting may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 29.08.2019, be noted.

**Item No.05.49** *Minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019 - Reporting of - reg.*

*(M&C.I)*

Placed below are the minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019

The action taken by the Vice-Chancellor in having approved the recommendations of the above held on 03.09.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations**

<b>Date</b>	<b>:</b>	<b>03.09.2019</b>
<b>Time</b>	<b>:</b>	<b>2.00 p.m</b>
<b>Venue</b>	<b>:</b>	<b>Pro Vice Chancellor's chamber</b>

**Members Present**

1. Dr.P..P.Ajayakumar	Pro Vice-Chancellor	Sd/-
2. Dr.Vinod Chandra	Director, Computer Centre	Sd/-
3. Smt.V.L.Syamala Devi	Joint Registrar, (Exams I)	Sd/-
4. Smt.Anitha Madhavan	Deputy Registrar (Exams VI)	Sd/-
5. Smt.Rema.M	Deputy Registrar (EB & M&C)	Sd/-
6. Sri.A.G.Santhosh Kumar	Assistant Registrar (PA to CE)	Sd/-
7. Sri.P. Harikumar	Assistant Registrar (QPR)	Sd/-

The committee considered the various issues regarding the curtailment of examination centres of B.Tech (supplementary) examinations and recommended the following:

1. *Press release to be issued regarding the commencement of B.Tech examinations.*
2. *The hall tickets of the respective examinations be downloaded by the candidates themselves.*
3. *All Engineering colleges be informed about the details of sixteen main centres and subcentres coming under these centres.*
4. *The list of sixteen approved main centres and sub centres be uploaded in the University website.*
5. *The list of main centres and sub centres be specified in every exam notification of B.Tech degree examinations.*
6. *The allotment of main centres be solely for the purpose of conduct of examinations and all other related works be continued in the sub centres as done before, maintaining the status quo.*
7. *The date of commencement of each and every examination be given in the website.*

Considering the urgency of the matter the above recommendations of the meeting may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019, be noted.

**Item No.05.50**                      **Minutes of the meeting of the SDE Monitoring Committee held on 05.09.2019 – reporting of – reg.**

(Ad.Misc)

The SDE Monitoring Committee held its meeting on 05.09.2019 (minutes appended). The Vice – Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

**Minutes of the meeting of the SDE Monitoring Committee held on 05/09/2019.**

**Venue**                      :                      **Syndicate Room, University Buildings,  
Thiruvananthapuram**

**Date**                        :                      **05/09/2019**

**Time**                        :                      **04:00 p.m.**

**Members Present:**

- 1Dr. V.P Mahadevan Pillai Vice Chancellor ( in the Chair)
- 2 Dr. P.P Ajaya Kumar Pro-Vice Chancellor
- 3Dr. Mini Dijo KappenController of Examinations (i/c)
- 4Adv. K.H Babujan, Member Syndicate
- 5Dr. S NazeebMember Syndicate
- 6 Dr. K.B ManojMember Syndicate
- 7Dr. R VasanthagopalDirector SDE
- 8Dr. ZeenathFormer Director SDE
- 9Smt. T.K Usha DeviJoint Registrar Exam II
- 10Smt. Razia A.CDeputy Registrar I Exams
- 11Sri. P HarikumarAssistant Registrar QPR
- 12Sri. Abby Abraham CyrusAssistant Registrar Exam
- 13Smt. Jayasree B.HAssistant Registrar B.A Annual
- 14Smt .Uma Devi SAssistant Registrar B.A Annual
- 15Smt .Bindu RAssistant Registrar Exam XII
- 16Sri. Rajasekharan SSuperintendent Kerala University Press
- 17 Sri. Arunkumar.SSection Officer EK I
- 18Sri. Jaffer Khan TSection Officer Ad. B IV C.P

The urgent meeting of the SDE Monitoring Committee convened by the Vice Chancellor to discuss the following issues pertaining to School of Distance Education, University of Kerala started at 04:00 p.m. at the Syndicate Room on 05/09/2019.

**(A) Undue delay in Printing and supply of Study materials to Students of SDE and connected matters.**

**(B) Postponement of Examination Schedule.**

The Vice-Chancellor addressed the meeting and briefed about the serious situation prevailing in the SDE due to *undue delay in printing and supply of Study materials to the students under SDE and consequent request for change of schedule for Examinations* under various programmes of SDE and expressed his displeasure over the present situation and sought comments of the Director SDE.

Dr. Vasanthagopal, Director SDE, said that the core issue they are facing is delay in procurement of Map litho paper for printing of Study materials. Even though requisition for purchase of paper was initiated earlier the purchase and supply of Maplitho paper delayed because of various reasons and expressed SDEs inability to handle purchase procedures with the present staff strength and requested the Chair to arrange alternative methods for procurement and supply of paper.

Adv. Babujan, Member Syndicate invited the attention of the chair and raised his apprehension about the ability of the School of Distance education to proceed with purchase of paper for printing of study materials since the portfolio entrusted with the SDE is entirely different and recommended alternative methods for purchase of paper .

Dr. Nazeeb, Member Syndicate invited attention of the Chair to the point that due to introduction of Semester System the workload of University Press as well as SDE increased manifold

and the Kerala University Press is not in a position to handle such a huge volume of work and proposed to initiate urgent alternative arrangement for printing of study materials.

The Superintendent Kerala University Press however asserted that they are capable of prompt Printing and supply of Study materials to SDE provided that the University / SDE should ensure and arrange supply of adequate quantity of Maplitho paper and other materials.

The Committee discussed in detail various issues faced by the SDE and the Chair recommended the following, ***subject to report to the Syndicate***

(a) The system of using Maplitho paper for printing of Study materials need not be followed hence forth in future and ordered to Print the study materials with the paper available with the Kerala University Press to avoid delay in printing and supply of study materials in future and entrusted the (Ad B IV C.P) to arrange purchase of paper from the Department of Stationeries, Government of Kerala, on the basis of requisition for the same provided by the Director SDE. *(However the SDE can continue with the purchase procedure for procurement of remaining requirement of 375 reams of paper, considering exigency on printing notes for S3 & S4 - UG and PG courses).*

(b) The committee further recommended rescheduling the examination as detailed. Conduct S4 examinations during the time of S3 examinations already scheduled and to postpone and reschedule S3 examinations within 15 to 20 days after completion of S3 examinations.

(c) Examinations shall be conducted during Saturdays also so as to complete the smooth conduct of examinations.

(d) Unaided / Self Financing Colleges and Schools shall be considered for conduct of University Examinations.

The Committee came to an end at 05: 30 p.m.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the SDE Monitoring Committee held on 05.09.2019, be noted.

***Item No.05.51 Minutes of the Meeting of the Sub-Committee on the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding” held on 11.10.2019 - Reporting of - Reg.***

*(Pl. AI)*

A Meeting of the Sub-Committee on the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding” was held on 11.10.2019 at 11.30 am, in the Vice - Chancellors’ Chamber.

The Minutes of the aforementioned meeting (enclosed herewith) was approved by the Vice-Chancellor, subject to reporting to the Syndicate, due to exigency.

Accordingly, the revised DPR for a total outly of Rs.150.52 Crore submitted by KSITIL (enclosed herewith) was forwarded to the Government for obtaining Administrative Sanction.

Hence, the action taken by the Vice-Chancellor in having approved the minutes, is reported to the Syndicate.

**Minutes of the Meeting of the Sub-Committee in connection with the “Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding”**

<b>Date</b>	<b>:</b>	<b>11/10/2019.</b>
<b>Time</b>	<b>:</b>	<b>11.30 a.m. to 1.15 p.m.</b>
<b>Venue</b>	<b>:</b>	<b>Vice Chancellors’ Chamber</b>

**Members at the Meeting:**

1. The Vice-Chancellor	Sd/-
2. The Pro-Vice-Chancellor	Sd/-
3. Adv. K. H. Babujan, Convenor, Standing Committee of the Syndicate on Finance.	Sd/-
4. Adv. A. Ajikumar, Convenor, Standing Committee of the Syndicate on Planning & Development.	Sd/-
5. Adv. B. Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment & Buildings.	Absent

- |   |      |
|---|------|
| 6. Dr. S. Nazeeb, Convener,<br>Standing Committee of the Syndicate on Academics and Research.       | Sd/- |
| 7. Dr. K. G. Gopchandran, Convener,<br>Standing Committee of the Syndicate on Students' Discipline, | Sd/- |
| 8. The Registrar  | Sd/- |
| 9. Dr. K. S. Chandrasekhar, Co-Ordinator, KIIFB Project   | Sd/- |
| 10. The Director, Planning and Development  | Sd/- |
| 11. The University Engineer   | Sd/- |
| 12. Representative from KITCO   | Sd/- |
| 13. Representative from KSITIL  | Sd/- |

The meeting was convened to finalize the revised proposal for (DPR) KIIFB funding to be submitted to the Government of Kerala.

The representative of M/s. KSITIL and M/s. KITCO informed the Committee to provide revised proposal to the tune of Rs. 150 Crore.

After detailed deliberations, the following recommendations were made:

1. It was proposed to present Rs. 80 Crore worth infrastructure facilities and Rs. 70 Crore worth of equipment (inclusive of AMC, operation, freight, customs and taxes if any), to the Government for Administrative Sanction.
2. It was decided to send the details of the equipment as advised by the Principal Secretary, Higher Education Department today itself (11.10.2019).
3. The firm M/s. KITCO offered to submit the preliminary infrastructure details and resubmit the proposals submitted to Government (ie..revised DPR), in consultation with KSITIL on Monday (ie., 14.10.2019)

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Sub-Committee on the "Project for Transforming Kariavattom Campus to a Centre of Excellence through KIIFB Funding" held on 11.10.2019, be noted.

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***Item No.05.52. Minutes of the meeting of the Online Admission Monitoring Committee held on 19.09.2019- Reporting of-Reg.***

***(Ac.H)***

Minutes of the meeting of the Online Admission Monitoring Committee held on 19.09.2019 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 19.09.2019, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 19.09.2019 is reported to the Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2019-20**

<b>Date</b>	<b>:</b>	<b>19.09.2019</b>
<b>Time</b>	<b>:</b>	<b>03.30 PM to 04.45 PM.</b>
<b>Venue</b>	<b>:</b>	<b>PVC's Office</b>

**Members**

- |  |        |
|--|--------|
| 1. Pro Vice -Chancellor (Chairman)                                     | Sd/-   |
| 2. Dr. Vinod Chandra S.S., Director, Computer Centre                   | Sd/-   |
| 3. Dr. S.N. Kumar, Asso. Prof., Dept. Of Geology, Kariavattom          | Sd/-   |
| 4. Smt. Meena Ashok, Joint Registrar (i/c of online Admission)         | Sd/-   |
| 5. Dr. K.B. Manoj (Member, Syndicate)                                  | Absent |
| 6. Dr. S. Aji, Asst. Professor, Dept. of Computer Science, Kariavattom | Absent |
| 7. Registrar (i/c)   | Absent |

**Item No. 05.52.01: UG admission 2019 - Letter received from the Principal Secretary to Govt. Higher Education Department – Relaxation of upper age limit to transgender candidates - reg.**

The Principal Secretary to Govt. Higher Education Department has forwarded a representation from President, Queerhythm LGBTIQ Community, Trivandrum for granting relaxation in upper age limit to transgender candidates for admission to degree courses in affiliated colleges. It has been directed to submit a report after examining the same.

As per UG Prospectus 2019, clause 2.3, “Age limit: The maximum age limit for admission to the UG programme shall be 23 years as on 1<sup>st</sup> June of the academic year. For SC/ST candidates, the age limit is 25 years”.

As per the request received from Akhil K K, transgender candidate, seeking relaxation in upper age limit for applying for UG courses, the Syndicate at its meeting held on 08.08.2019 has resolved to grant age relaxation in upper age limit for applying for UG courses as a special case considering the fact that, special attention is needed for transgender category.

**The committee considered the matter and recommended to forward a report to the Principal Secretary to Govt. Higher Education Department regarding the action taken by the University on the similar request received from transgender candidate for relaxation in upper age limit for admission to degree course in affiliated college.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.02: UG admission 2019 – Request received from Hashim N (371520) – Denial of admission by the Principal, KSMD College, Sasthamcotta – reg.**

In the request, it has been stated that the candidate got allotment for BA Economics course at KSMD College, Sasthamcotta during the spot admission held on 02.09.2019. Defect memo was issued to the candidate by the Principal citing the reason that a police case 1197/17 has been registered against the candidate by the office of the SI, Sasthamcotta. A mail regarding the same was also forwarded by the Principal. The candidate has requested that admission may be granted to him since he is only accused in the case.

**The committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.03: UG admission 2019 – Request received from Amina F (353613) – correction in index mark and grant of admission – reg.**

The candidate got allotment for BA English course at MMNSS College, Kottiyam during the spot allotment held on 06.09.2019. Defect memo was issued to the candidate from the college citing the reason that she is not eligible for special weightage of 15 marks. It has been requested that her index mark may be corrected and she may be permitted to take admission for the course.

**The committee considered the matter and recommended to grant admission to the candidate if her corrected index mark is higher than the index mark of last admitted candidate for BA English course in MMNSS College, Kottiyam.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.04: UG/PG Admission 2019 – E-mail received from candidates – Denial of participation in spot admission- reg.**

In the requests, it has been stated that the candidates who have been admitted in any college were not permitted to attend the spot admission conducted on 31.08.2019, 02.09.2019 and 06.09.2019. The candidates who were admitted in self financing colleges were also not permitted to attend the spot

admission conducted on the above said date. Hence, they were denied the chance of getting admission to their higher options and candidates with lower index marks were granted admission in Govt./Aided colleges. It has been stated that this was against the natural justice. Hence it requested that necessary steps may be taken to resolve the injustice.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.05:** *UG Admission 2019 - Request received from the Principal, MGM College of Arts and Science, Kaniyapuram – Permission to fill existing vacancies in open merit - reg.*

It has been requested that permission may be granted to fill the remaining 29 open merit vacancies in various courses in the college.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.06:** *UG Admission 2019 – E-Mail from the Principal, Naipunya School of Management, Cherthala - Permission to remit fee of Management quota candidate -reg.*

It has been stated that the college has not included Mr. Mebin Joseph in the Management Quota seats by mistake. It is only on 18.09.2019 the error was noticed. But now the college is not able to remit the admission fee of Rs. 1850/- in respect of the candidate. They have admitted 47 students in B Com Finance Course. Once rechecked, it has been found that application no. 327073 (Sneha K B) was entered twice in the Management and in the Merit spot list. On finding this double entry they deleted application No. 327073 from the Management list by issuing TC.

It has been requested that permission may be granted to enter Mr. Mebin Joseph (360509) in B. Com Finance Course list and also enable the student profile to pay his special fees.

**The committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.07:** *UG Admission 2019 – Request received from the Principal, Govt. Arts College, TVPM – Excess admission - reg.*

In the request, it has been stated that since the college didn't upload the admitted candidates in the college login within 05.09.2019, vacancy was reported for B.Com Finance and B.Sc. Physics course. During the spot admission held on 06.09.2019, two candidates were allotted to the said vacancies. Hence admission was made in excess and college has now requested that additional seats may be granted to admit the two candidates they may be transferred to any other colleges. Also requested that permission may be granted to upload the candidates in college login.

**The committee considered the matter and recommended to re allot the candidates to any college where vacancy exists. Also recommended to agree to the request of the college to include the candidates who were omitted from the admitted list of the college to the final admit list.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.08: UG Admission 2019 – SN College, Sivagiri, Varkala – Excess admission - reg.**

Requests have been received from five candidates who were allotted to SN College, Sivagiri, Varkala for BA Economics and BA Malayalam course during the spot allotment held on 06.09.2019 regarding denial of admission by the college stating that there exist no vacancy for the said courses. It has been requested that they may be granted admission in the college.

E-mail has also been received from the college stating that since due to by-election, the college was declared as holiday on 02.09.2019, 03.09.2019 & 04.09.2019. So they admitted the candidates who were allotted on 02.09.2019 through college login only on 05.09.2019. Hence vacancy was reported and the same was published in the website and allotment to the said seats was done during the spot allotment held on 06.09.2019. It has been requested by the Principal that permission may be granted to upload the candidates in college login.

**The committee considered the matter and recommended to re allot the candidates to any college where vacancy exists. Also recommended to agree to the request of the college to include the candidates who were omitted from the admitted list of the college to the final admit list.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.09: UG Admission 2019 – E-mail received from the Principal, Iqbal College, Peringammala – Permission for fee remittance -reg.**

In the request, it has been stated that while attempting to enter the admission details of Suhail N, (332249) seeking admission in Community Quota, the portal displays that he has not remitted admission fees. But he has remitted his admission fees when admitted in Travancore Arts and Science College, Madathara in Management Quota where the college has registered him afresh and using the application Number 906364. He has been issued TC from the Travancore Arts and Science College, and his details could not be entered in the admission portal of our college. It has been requested that permission may be granted to remit the University fee with respect to community quota admission.

**The committee considered the matter and recommended to effect necessary corrections and to admit the candidate in community quota.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No.05.52.10: UG Admission 2019 – E-mail received from the Principal, SG College, Kottarakkara – Failed to upload online and request to admit a candidate under community quota - reg.**

In the request, it has been stated that while verifying the final list of student admitted, two students of B. Sc Mathematics (Aslam N. T - 330324, Arathy. M - 300946) were not admitted. They were already admitted in the college earlier for other subjects, but by special allotment they got changed the subject and allotted to B. Sc Mathematics and by clerical mistake, they were omitted from the final admitted list. As there is vacancy in these courses, it has been requested that permission may be granted to admit the two students in B.Sc Mathematics.

Candidate Anju Kunjumon (317004) was admitted in the online mode in BA English and Communicative English. Now she wishes to join for B.Sc Chemistry in the Community Quota rank list. But earlier the candidate was recorded as “not joined”. So it has been requested that permission may be granted to admit the candidate in BSc Chemistry under Community Quota and to remove her from the B A English and Communicative English.

**The committee considered the matter and recommended to agree to the request of the Principal, SG College, Kottarakkara to include the candidates Aslam N. T (330324) and Arathy. M (300946) to the final admit list of the college.**

**Further recommended to agree to the request to change the status of Anju Kunjumon (317004) in the community quota admit list of B.Sc Chemistry.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No.05.52.11:** *UG /PG Admission 2019- Request received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagapally – Permission for fee remittance -reg.*

In the request it has been stated that four students Lekshmi Mohan R (514108), Jidev R S (511407) for M.Com Course, Aswin Babu (373665) and Aneesha Achankunju (801758) for BSW course could not remit the University Admission Fee of Rs. 1030/- and Rs. 1850/- due to some misunderstanding. But the candidates were admitted much before the last date of admission to PG and UG courses, stipulated by the University. It has been requested that permission may be granted to remit the University Admission Fee of the said candidates.

The copy of receipt of semester fees remitted by the candidates has been attached.

**The committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Affiliation of Colleges.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.12:** *UG Admission 2019 – Request received from Fathima T S –Kidney patient – Admission in KTCT College of Arts & Science -reg.*

In the request, it has been stated that she is under treatment at Govt. Medical College, TVPM for Chronic kidney disease. It has been requested that she may be granted admission at KTCT College of Arts & Science, Kallambala for BA English & Communicative English course.

**The committee considered the matter and recommended not to agree to the request.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.13:** *UG Admission 2019 – Request received from Sarika S (336103) – For continuing her studies at KSMDDB College, Sasthamcotta - reg.*

The candidate was admitted for BA Malayalam course at KSMDDB College, Sasthamcotta. Later she took TC from the college for taking admission for BDS course, but didn't get admission. It has been requested that she may be retained at KSMDDB College, Sasthamcotta for BA Malayalam.

**The committee considered the matter and recommended to re allot the candidates to any college where vacancy exists.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.14:** *UG Admission 2019 – Request received from Mayoorkha Thulasi (329053) – ST candidate – College transfer -reg.*

The candidate got admission in MG College, TVPM for B.Sc Zoology course. She is from tribal settlement at Kattilakuzhy. Since it is difficult to commute, it has been requested that she may be granted admission at Iqbal College, Peringammala for BA History course.

**The committee considered the matter and recommended not to agree to the request.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.



**Item No. 05.52.15: UG Admission 2019 – Request received from candidates for admission in existing vacancies - reg.**

Requests have been received from a few candidates for admission to existing vacancies in various colleges after the closure of admission.

**The committee considered the matter and recommended not to agree to the requests.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.16: PG Admission 2019 – Request received from Arun S (800700) – OEC candidate – Lost admission – reg.**

The candidate got allotment at Govt. College, Ambalappuzha for M.Com during the spot allotment under OEC category. But he lost his admission due to correction in index mark. In the next spot allotment, a candidate with higher mark was allotted. It has been requested that he may be considered for the said course under OEC category.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.17: UG Admission 2019 – Request received from Sreelekshmi S R (820789) – Lost admission – reg.**

The candidate got allotment at BJM Govt. College, Chavara for B.Sc. Zoology during the spot allotment. But she lost his admission due to correction in index mark. She didn't register for the next spot allotment. It has been requested that her allotment at BJM Govt. College, Chavara for B.Sc. Zoology may be retained.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.18: UG Admission 2019 – Request received from Viji U forwarded by Hon'ble Minister for Higher Education – College transfer -reg.**

The candidate got admission in NSS College, Cherthala for B.Sc Botany course. She is from Trivandrum. In the request, it has been stated that her father left the family during her childhood and her mother died of cancer before seven years. Due to her poor financial background, she cannot afford the hostel fees and other expenses. It has been requested that she may be granted admission at any of the colleges in Trivandrum.

**The committee considered the matter and recommended to refer the request to the Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.19: UG/PG Admission 2019 – Requests received from candidates for change of colleges/courses after closure of admission – reg.**

**The committee considered the matter and recommended not to agree to the requests.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No. 05.52.20: UG Admission 2019 – Request received from Lloyed Peter (388115) – Admission under sports quota in KSMDDB College, Sasthamcotta – reg.**

The candidate got admission under sports quota for BA Hindi at KSMDDB College, Sasthamcotta. Since he didn't have cancellation memo of previous course, the college denied the admission. It has been requested that he may be permitted to take admission.

**The committee considered the matter and recommended not to agree to the request.**

**Other items permitted by the chair**

**1. Request received from Nishana M (355015) – Admission at MSM College, Kayamkulam or TKMM College, Nangiarkulangara – reg.**

In the request, it has been stated that the family of Nishana M is under the care and protection of Quadiriya Majlis, orphanage at Kollam. She is from poor family background and her father is a cancer patient. It has been requested that she may be granted admission for BA Malayalam course at MSM College, Kayamkulam or any course in TKMM College, Nangiarkulangara.

**The committee considered the matter and recommended to refer the request to the Standing Committee of the Syndicate on Affiliation of Colleges.**

**2. Request received from the candidate Lijin L (387007) – Admission in Govt. Sanskrit College, TVPM –reg.**

The candidate has registered for general spot allotment conducted on 06.09.2019. But the online application form submitted by the candidate was of the academic year 2018-19. Hence he was not included in the ranklist. It has been requested that he may be granted admission in vacant seat for degree course.

**The committee considered the matter and recommended not to agree to the request.**

**3. Request received from the candidate Sajina S (317457) – College transfer – reg.**

In the request, it has been stated that the candidate was under treatment in RCC. She got admission for BA Economics in Sree Sankara College, Kilimanoor. As it is difficult to commute, it is requested that she may be granted admission in nearby college.

**The committee considered the matter and recommended not to agree to the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Online Admission Monitoring Committee held on 19.09.2019, be noted.

**Item No.05.53 Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

**(Legal Section)**

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.1,42,000/- [Rupees one lakh and forty two thousand only]** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction-4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2019-2020, subject to reporting to the Syndicate, U.O.No.L.S.9032/19 dated 22.08.2019 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	<b>Rs.1,42,000/-</b> (Rupees one lakh and forty two thousand only)
Tax deducted at source @ 10%	<b>Rs.14,200/-</b> (Rupees fourteen thousand and two hundred only)
Net amount payable	<b>Rs.1,27,800/-</b> (Rupees one lakh twenty seven thousand and eight hundred only)

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.54 Natural Calamities-Chief Minister's Distress Relief Fund (CMDRF)- Donation of Teaching and Non-Teaching Staff in the University-Reporting of-reg.**

**(Ad.AV)**

As per the G.O.(P)No.144/2018/Fin dated 11.09.2018, the Government have requested all employees to contribute one month's salary to the Chief Minister's Distress Relief Fund(CMDRF) in the wake of unprecedented flood that occurred in the State. A total amount of Rs.5,81,22,505/- (Rupees Five Crore Eighty One Lakh Twenty Two Thousand Five Hundred & Five only) has already been released to CMDRF, vide U.O.Ad.AV.03./6744(1)/2018 dated 30.08.2018, U.O.No.Ad.AV.03/6744(b)/2018 dated 01.10.2018, U.O.No.Ad.AV.03/6744(c)/2018 dated 13.11.2018, U.O. No. Ad.AV.03/6744(d)/2018 dated 08.03.2019, U.O.No.Ad.AV.03.6744(e)/2019 dated 18.05.2019 and U.O.No.Ad.AV.03.6744(e)/2019 dated 14.06.2019.

In continuation to the remittances already made, the Vice Chancellor has accorded sanction, subject to reporting to Syndicate, to an amount of Rs.25,00,000/- (Rupees Twenty Five Lakhs only) remitted in the Kerala University Fund(KUF) A/C no.67091089928 towards contribution from the teaching and non – teaching staff of the University and its Self Financing Institutions, being released to CMDRF by way of cheque, debiting from the head of Account “Part IV Debt and Deposits-MH-94-Suspense Account-15/8165-Chief Minister's Distress Relief Fund” provided in the current years budget estimate of the University.

University Order in this regard was issued [U.O.No.Ad.AV.03.6744 (g)/19 dated 27.08.2019. The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.55**                      ***Computer Centre – upgradation – UGC X Plan – refund of 2,23,627- Report of – reg.***

***(Pl. A)***

The UGC vide Lr.F.6-26/2005(C/T) dated 24.7.2019 demanded to refund an amount of Rs.2,23,627/- (Rupees Two lakh Twenty three thousand Six hundred and Twenty Seven only) alongwith interest in connection with the upgradation of Computer Centre of the University during X Plan Period in order to clear their audit objection raised by office of the Director General of Audit(Central Expenditure New Delhi).

Sanction was accorded by the Vice Chancellor to the following subject to reporting to the Syndicate

1. to refund an amount of Rs.2,23,627/- (Rupees Two lakh Twenty three thousand Six hundred and Twenty Seven only) (without interest) to the UGC
2. to request the UGC to waive off the penal interest, demanded by the UGC as the amount of Rs.2,23,627/- (Rupees Two lakh Twenty three thousand Six hundred and Twenty Seven only) though not admitted by the UGC was actually utilised.

The expenditure for the refund of the unspent balance to UGC shall be booked under the head of account “Part III – MH 80B – Grants from UGC – 9/7372 – Refund of unspent balance on grants sponsored by UGC” provided in the current year’s Budget Estimates of the University.

Accordingly U.O.No.Pl.A/69/05-06 dated 31.08.2019 was issued.

The action taken by the Vice Chancellor in having accorded sanction to refund the amount of Rs.2,23,627/- (Rupees Two lakh Twenty three thousand Six hundred and Twenty Seven only) demanded by UGC is reported to Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.56**                      ***Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.***

***(Legal Section)***

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.1,33,750/- [Rupees one lakh thirty three thousand seven hundred and fifty only]** towards Legal Charges incurred for 25 disposed cases, which were filed before Hon’ble High Court of Kerala, from the head of account “Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses” provided in the Budget Estimate for the

financial year 2019-2020, subject to reporting to the Syndicate, U.O.No.L.S.9032/19 dated 19.09.2019 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	<b>Rs.1,33,750/-</b> (Rupees one lakh thirty three thousand seven hundred and fifty only)
Tax deducted at source @ 10%	<b>Rs.13,375/-</b> (Rupees thirteen thousand three hundred and seventy five only)
Net amount payable	<b>Rs.1,20,375/-</b> (Rupees one lakh twenty thousand three hundred and seventy five only)

The above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.57**      ***Construction of an Extension to existing CE building at S H Campus, Palayam - Adding of GST to Bills -Remarks from Legal Advisor- Reporting of –Reg. (Pl.G)***

As per the U.O dated:12.07.2016, the Corrected Abstract Estimate inclusive of taxes and centage charges amounting to Rs.3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only) for the above work was approved. Agreement was executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016 and the site was handed over to the firm on 05.09.2016. M/s Habitat Technology Group vide letter dated 07.02.2019 has reported that they have successfully completed all the works awarded to them as per the agreement.

The University Engineer vide letter dated 08.07.2019 has reported that at the time of executing MoU between the University and M/s Habitat Group in connection with the above work, VAT scenario was in force and the VAT amount was payable to the firm by adding the same to the amount of each work bill. The University Engineer has requested for orders on whether GST is applicable in place of VAT during payments as now GST is implemented.

Legal opinion on the matter has been taken and the Legal Advisor has remarked that Legally the question of adding of GST to the bill amount would arise only in those cases where the work orders were issued after the implementation of GST. As the work order in connection with the construction of an extension to the existing CE building at SH campus has been issued very prior to the implementation of GST, the amount need not be added.

The remarks of the Legal Advisor was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Hence the above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.58.**      ***UGC – Human Resource Development Centre (UGC- HRDC), Kariavattom – conduct of Refresher Courses, Orientation Programmes and Short Term Courses and additional courses - Release of grant in aid of Rs. 32,11,626/- Dr. S. V Sudheer - Reporting of – reg : (Pl.F)***

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974, to release an amount of Rs.32,11,626/- (Rupees Thirty Two Lakh Eleven Thousand Six Hundred and Twenty Six Only), received from UGC as reimbursement for 2017-18 and on account grant 2018-19 to Dr. S. V. Sudheer, Director (on contract basis), UGC-HRDC, Kariavattom for meeting the expenses in connection with the conduct of Refresher Courses, Orientation Programme, and Short Term Courses and additional courses under the Human Resource Development Centre scheme upto 2017-18.

Accordingly UO. No. Pl.F/1188/ASC /2009 dated 05.09.2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.59.**      ***Department of Political Science – Memorandum of Understanding between University of Warsaw, Poland and University of Kerala, India-Reporting of –reg.***

**(Ac.D)**

The Head, Department of Political Science, forwarded the proposal from Prof. Jakub Zajaczowski, Director, Institute of International Relations, Faculty of Political Science & International Studies, University of Warsaw, Poland, for collaboration with University of Warsaw, Poland and renew the Memorandum of Understanding which was operational till 2017.

The Memorandum of Understanding is proposed to establish a formal understanding on cooperation and friendship which is intended to further the academic objectives of each institution and to promote better understanding between the faculty and students of both universities. The cooperation will be led by the Faculty of Political Science & International Studies of University of Warsaw and the Department of Political Science of University of Kerala. The Director, University of Warsaw has proposed cooperation with University of Kerala in the following areas:

1. Research projects, focusing especially on Asia
2. Exchange of faculty members
3. Joint research activities
4. Participation in seminars and academic meetings
5. Exchange of academic materials
6. Special short term academic programmes
7. Exchange of administrative managers/coordinators
8. Joint cultural programmes

Intellectual property rights of jointly prepared publications, curricula and other materials being results of cooperation shall be safeguarded according to legal regulations in force at both institutions.

The Memorandum of Understanding shall be effective from the date of signing and shall remain for a period of five (5) years. It may be further extended or amended with the written consent of both universities. Thus Memorandum of Understanding may be terminated by either party, subject to delivery of six-month advance notice, in writing.

The legal adviser has vetted the draft of Memorandum of Understanding and remarked that the same is legally in order.

The matter was placed before the executive committee of the Centre for Global Academics held on 28.06.2019 which recommended to agree with the proposal to renew the Memorandum of Understanding between the University of Warsaw and the University of Kerala.

The Vice Chancellor sanctioned, in exercise of the powers vested on him, under section 10 (13) of the Kerala University Act 1974, subject to reporting to the Syndicate, for executing the renewal of the Memorandum of Understanding between the University of Warsaw, Poland and University of Kerala, India, for academic cooperation for a period of five (5) years from the date of signing.

The Memorandum of Understanding was signed by the Registrar, University of Kerala on 09.07.2019.

The University Order was issued vide .No. Ac.D/1/2019 dated 03.09.2019, subject to reporting to the Syndicate.

As per the orders of the Vice Chancellor, the matter regarding the proposal for signing the Memorandum of Understanding between University of Kerala and University of Warsaw for academic cooperation is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.60.** *Centre for Cultural Studies - Dr. Meena T Pillai, Hon. Director – Permission to hand over the Charge of the Centre for Cultural Studies during Sabbatical Leave to Sri. Vishnu Narayanan, Assistant Professor, Institute of English- Administrative sanction-Action taken by the Vice-Chancellor- Reporting of -reg.*

(Ad.DIII)

**Ref:** 1) *U.O.No.Ad DIII.1.19169/2019 dated 28.06.2019*  
2) *Letter dated 13.08.2019 from Dr.Meena T Pillai, Director, Centre for Cultural Studies*

As per paper U.O read (1) above, sanction was accorded by the Vice Chancellor to Dr.Meena T Pillai, Professor, Institute of English & Hon. Director, Centre for Cultural Studies being granted Sabbatical Leave, for a period of one year, from 15.08.2019 to 14.08.2020, by protecting salary and all other service benefits, in order to avail the USIEF 2019-2020 Fulbright-Nehru Academic and Professional Excellence Fellowship to the University of California, Los Angeles and to complete a book on “Digital Feminisms”.

Vide paper read (2) above, Dr.Meena T Pillai, Hon. Director, Centre for Cultural Studies & Professor, Institute of English has informed that the charge of the Centre for Cultural Studies has been handed over to Sri. Vishnu Narayanan, Assistant Professor, Institute of English, during Sabbatical Leave.

As per U.O.No.Ad.DIII.1.27902/2019 dated 05.09.2019, sanction was accorded by the Vice-Chancellor to Sri. Vishnu Narayanan, Assistant Professor, Institute of English being permitted to take charge of the Centre for Cultural Studies, in the absence of Dr.Meena T Pillai, Hon. Director, Centre for Cultural Studies, during the period from 15.08.2019 to 14.08.2020, subject to reporting the same to the Syndicate.

Accordingly, the above action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.61** *S.N College, Chempazhanthy -Extension of term of appointment of Dr.S.R.Jitha, Associate Professor of Political Science in Sree Narayana College, Chempazhanthy as the Drawing and Disbursing Officer of the College - (eighth term ) Orders issued-reporting of- reg:*

(Ac.F.III)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.S.R.Jitha**, Associate Professor of Political Science in Sree Narayana College, Chempazhanthy as the Drawing and Disbursing Officer of the College for a period of three months from 07-09-2019 (eighth term), since the seventh term as Drawing and Disbursing Officer expired on 06-09-2019.

The Vice Chancellor has approved the further extension of term of appointment of **Dr.Jitha.S.R**, Associate Professor of Political Science as the Drawing and Disbursing Officer of S.N College, Chempazhanthy for a period of three months w.e.f 07-09-2019 (8'th term) subject to reporting to Syndicate. UO No.502/2019/UOK dated 07-09-2019 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.62** *Iqbal College, Peringammala - Extension of term of appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce as Drawing and Disbursing Officer - (sixth term ) - approved – Orders issued - reporting of- reg:*

(Ac FIII)

The Secretary, Iqbal College, Peringammala has forwarded a proposal for the approval of extension of term of appointment of Dr.U.Abdul Khalam, Associate Professor of Commerce in Iqbal College, Peringammala as the Drawing and Disbursing Officer of the College for a period of three months from 01-09-2019 (sixth term), since the fifth term as Drawing and Disbursing Officer expired on 31-08-2019.

The Vice Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment in respect of Dr.U.Abdul Khalam, Associate Professor in Commerce as the Drawing and Disbursing Officer of Iqbal College, Peringammala for a period of three months w.e.f 01-09-2019 (sixth term ), subject to reporting to the Syndicate. U.O No. 503/2019/UOK dated 07/09/2019 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.63**

***Sree Narayana College, Kollam - Extension of term of appointment of Dr.R.Sunilkumar, Associate Professor of Malayalam as Drawing and Disbursing Officer - (third term) - approved - Orders issued - reporting of-reg:***

***(Ac FIII)***

The Manager, Sree Narayana College, Kollam has forwarded a proposal for the approval of extension of term of appointment of Dr.R.Sunilkumar, Associate Professor of Malayalam in S.N College, Kollam as the Drawing and Disbursing Officer of the College for a period of three months from 01-10-2019 (third term), since the second term as Drawing and Disbursing Officer will expire on 30-09-2019.

The Vice Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment in respect of Dr.R.Sunilkumar, Associate Professor of Malayalam in S.N College, Kollam as the Drawing and Disbursing Officer of the College for a period of three months from 01-10-2019 (third term),, subject to reporting to the Syndicate. U.O No. 551/2019/UOK dated 27/09/2019 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** to intimate the Manager to initiate steps for permanent appointment of Principals.

**Item No.05.64**

***Implementation of Rain water harvesting-Kariavattom Campus-Re-charging of wells by the Ground Water Department-reporting of-reg.***

***(Ad.BI)***

The Joint Registrar, Campus Administration, Kariavattom had forwarded a copy of the letter from the District Officer, Kerala State Ground Water Department, Thiruvananthapuram, informing their willingness to implement rain water harvesting system in the Kariavattom Campus, by recharging two abandoned wells one near the Men's Hostel and other near the 'F' type Staff Quarters, by collecting rain water from the roof top of the nearby buildings at Kariavattom campus, based on the project report submitted by the Joint Registrar, Campus Administration in consultation with the Department of International and Inter University Centre for Natural Resources Management (IICNRM). It is also informed that road has to be cut for laying pipelines to the rain water recharge pits.

The Joint Registrar, Campus Administration had requested administrative sanction to recharge two wells in the Kariavattom campus under the supervision of the University Engineering Unit and the Co-ordinator, the Department of International and Inter University Centre for Natural Resources Management, as the Ground Water Department has already sanctioned the project and issued work order to the contractor.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate to re-charge two wells, one near the Men’s Hostel and other near the ‘F’ type quarters at Kariavattom Campus, as part of Rain Water Harvesting Scheme without any financial commitment to the University, under the supervision of the University Engineering Unit and the Co-ordinator, International and Inter University Centre for Natural Resources Management. U.O.No: Ad.B(I)/RWH/2019/88 dated 26.09.2019 has been issued accordingly.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.65. Reporting of admission of Sri. Gautham A.S. in the Department of Sociology, University of Kerala for M.A Sociology Programme- Reporting of -reg:**

(CSS)

Sri. Gautham A.S. was a candidate of M.A Sociology under SC Category(waiting list 2). He could not attend the interview scheduled on 07.06.2019 and was not admitted. Later he gave a request, for admission to M.A Sociology if the vacancy still existed. The classes for P.G Programmes started on 12.06.2019 and admission were closed on 24.07.2019. The matter was placed before the CSSAC for necessary recommendations. The CSS Academic Committee recommended to refer the matter to the Syndicate. The Hon,ble Vice-Chancellor ordered to admit the candidate and report the matter to the Syndicate . The Head of the Department of Sociology has admitted Sri. Gautham A.S. to M.A Sociology programme in the Department of Sociology on 05/09/2019. As per the order of the Hon’ble Vice-Chancellor, the matter is being reported to the Syndicate. Enclosed is the copy of the minutes of the CSS Academic Committee held on 20.08.2019, Item No. 3, request of Sri. Gautham A.S., and report submitted by the Head of the Department of Sociology.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.66 യൂണിവേഴ്സിറ്റി ഇൻസിറ്റിറ്റ്യൂട്ട് ഓഫ് ടെക്നോളജി പത്തിയൂർ സെന്റർ - കുമാരി സാന്ദ്ര ബി നൽകിയ പരാതി - ഹാൾ ടിക്കറ്റ് തടഞ്ഞുവച്ചത് - Reporting of - reg:**

(Ad.A.VII(A))

**സൂചന : 20.06.2019-ൽ നടന്ന സിൻഡിക്കേറ്റിന്റെ മിനിറ്റ്സ്**

രണ്ടാം സെമസ്റ്റർ പരീക്ഷ ഹാൾടിക്കറ്റ് പി.റ്റി.എ ഫണ്ട് നൽകിയില്ലായെന്ന കാരണത്താൽ തടഞ്ഞുവയ്ക്കപ്പെട്ടതായി യു.ഐ.ടി പത്തിയൂർ വിദ്യാർത്ഥിനിയായ കുമാരി സാന്ദ്ര .ബി നൽകിയ പരാതിയെ തുടർന്ന് 20.06.2019-ന് ചേർന്ന സിൻഡിക്കേറ്റ് ഇതുമായ ബന്ധപ്പെട്ടവരെ പ്രൊ-വൈസ് ചാൻസലറുടെ നേതൃത്വത്തിൽ ഹിയറിംഗിന് വിളിക്കാനും റിപ്പോർട്ട് സിൻഡിക്കേറ്റിന് സമർപ്പിക്കാനും നിർദ്ദേശിച്ചിരുന്നു.

പ്രൊ-വൈസ് ചാൻസലർ, പ്രിൻസിപ്പലിന്റെയും, ഗോപിക കൃഷ്ണ.എൽ (ഗസ്റ്റ് ലക്ചററിന്റെയും), സാന്ദ്ര. ബി (വിദ്യാർത്ഥിനിയുടെയും) വാദം കേൾക്കുകയും, രണ്ടാം സെമസ്റ്റർ വരെ കഴിഞ്ഞിട്ടും പി.ടി.എ ഫണ്ട് കൊടുക്കാതിരുന്നിട്ടും പ്രിൻസിപ്പൽ കുട്ടിക്കെതിരെ നടപടികളൊന്നും എടുത്തിട്ടില്ലാത്തതിനാലും, പരാതിയിൽ പറഞ്ഞിരിക്കുന്നപോലെ രൂപ കൊടുത്താലെ കുട്ടിയെ പരീക്ഷയ്ക്കിരുത്തു എന്ന ആരോപണം പ്രിൻസിപ്പൽ ഡോ. വി. പ്രകാശ് നിഷേധിച്ചതിനാലും, വിദ്യാർത്ഥിനിയുടെ അമ്മ 3000/- രൂപ ക്ലാസ് തുറക്കുമ്പോൾ നൽകാമെന്ന് ഉറപ്പ് നൽകിയതും പരിഗണിച്ച് പ്രിൻസിപ്പലിനും അദ്ധ്യാപികയ്ക്കും എതിരെയുള്ള സാന്ദ്ര. ബി-യുടെ പരാതിയിൽ കഴമ്പില്ല എന്ന് കാണുന്നതായി പ്രൊ-വൈസ് ചാൻസലർ ശുപാർശ ചെയ്തു.

വൈകിട്ട് 3.30-ന് ഹിയറിംഗ് അവസാനിച്ചു.

**ഉള്ളടക്കം :**

16.08.2019, 2.30-ന് പ്രൊ-വൈസ് ചാൻസലറുടെ ചേമ്പറിൽ നടന്ന ഹിയറിംഗിന്റെ മിനിറ്റ്സ്

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.



**Item No.05.67**                      **Granting permission to apply for Shastri Mobility Programme- Reporting of -reg.**

(Ac.D)

Dr. Sajin Kumar K S, Assistant Professor, Department of Geology, University of Kerala vide letter No: 53/Saj/2019 dtd: 16.08.2019 has sought permission to apply for Shastri Mobility Programme (SMP) 2019-20, called by Shastri Indo Canadian Institute. The Vice Chancellor has given permission for applying for the same subject to reporting to Syndicate.

The matter is therefore reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.68**                      **Ph.D Awarded by Hon'ble Vice Chancellor – reporting of –reg**

(Ac.E.V)

Request has been received from Mr.Alireza Kaab, Research Scholar in Commerce under the guidance of Dr.Anzer.R.N, Assistant Professor, Department of Commerce, Govt.College, Nedumangad, Thiruvananthapuram to urgently consider the matter of award of Ph.D Degree and to issue Provisional Certificate.

The Reports and recommendations of the Board of Examiners appointed to adjudicate the Ph.D thesis of the candidate was considered by the Honourable Vice- Chancellor for the award of Ph.D Degree on 19/08/2019 by invoking the powers of the Syndicate vested in him vide Section 10(13) of the Kerala University Act 1974.

The action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.69**                      **Board of Studies in Sociology (Pass)- Nomination of Chairman- Reporting of - reg:**

(Ac.D)

As per notification no Ac.D/3/8068/2017 dated 21/11/2017, Dr.Asha.V, Professor in Sociology, SDE, University of Kerala was nominated as the Chairman of Board of Studies in Sociology (Pass) w.e.f 17.11.2017 for a period of three years .ie,upto 16.11.2020.

Dr.Asha.V, Chairman, Board of Studies in Sociology (Pass) has forwarded a letter requesting to exempt her from the chairmanship of Board of Studies in Sociology (Pass) due to physical discomfort and her duties in SDE. The Vice-Chancellor nominated Dr.Antony Palackal,Associate Professor,Department of Sociology ,University of Kerala as the member and Chairman of Board of Studies in Sociology(Pass) in exercise of the powers conferred under section 10(13) of the Kerala University Act 1974 subject to reporting to the Syndicate and the Notification (no 19121/2019/UOK dated 07.09.2017)was issued.

The action taken by the Vice-Chancellor in having nominated Dr.Antony Palackal,Associate Professor,Department of Sociology ,University of Kerala is reported to the Syndicate (Copy of notification appended).

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.70**                      **Non Declaration of Probation of Dr. Sameer Babu M and Dr.Sindhya V, Assistant Professor, Department of Education, University of Kerala-Reporting of-reg.**

(Ad.AII)

The meeting of the Syndicate held on 10.02.2017 vide item No.25.02.01 decided to appoint Dr.Sameer Babu.M (Muslim Turn), Dr.Divya C Senan (Ezhava Turn), and Dr.Sindhya V(Open Turn) as Assistant Professors in the Department of Education, University of Kerala. Dr. Sameer Babu M

Joined on 22.03.2017.FN, Dr.Divya C Senan and Dr.Sindhya V joined on 18.02.2017 F.N. Administrative sanction was issued to Dr. Sameer Babu M vide U.O No.Ad.AII/3/21041/2017 dated 17.04.2017, Dr.Divya C Senan vide U.O No.Ad.AII/3/16551/2017dated 14.03.2017 and Dr.Sindhya V vide U.O No.Ad.AII/3/16550/2017 dated 15.03.2017.

The Head, Department of Education, on completion of one year of continuous service of Dr.Sameer Babu.M, Dr.Divya C Senan, and Dr.Sindhya V forwarded the requests of Declaration of Probation in the post of Assistant Professor. The matter of declaration of probation of the incumbents were palced before the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance on 05.05.2018 and committee recommended to obtain legal opinion from the Standing counsel on the matter. The meeting of the Syndicate held on 10.05.2018 vide item No.35.92.05 and item No.35.92 (Additional Item No.2) resolved that the recommendation of the combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance on 05.05.2018 be approved.

Accordingly Standing Counsel was addressed in this regard. The Standing Counsel in the letter dated 14.10.2018(appendd) opined that University should wait till the final outcome of WP(C) No.34491 of 2017 filed by Dr.Lali S and WP(C) No.10627 of 2018 filed by Sreejith B before the Hon'ble High Court of Kerala in which the appointment of Assistant Professor in the Department of Education is under challenge. The Syndicate at its meeting held on 18.06.2018, vide item No.01.03.07 resolved to inform the Standing Counsel to appraise the Hon'ble High Court of Kerala of the findings of the Sub- committee and proceed further as per the directions of the Hon'ble High Court of Kerala.

Meanwhile the Hon'ble High Court of Kerala in common judgement dated 22.08.2019 in WP(C) No.37092/2018 and WP(C) No.37805/2018 filed Dr.Sindhya V and Dr.Sameer Babu M directed the University to consider and pass orders on the question of declaration of probation in respect of petitioners within a period of one month (viz within 02.10.2019 one month of date of receipt of judgement copy)

Legal opinion from the Standing Counsel was again sought in this regard. The Standing Counsel in his letter dated 27.09.2019(appendd) firmly opined that University should await till the final outcome of WP(C) No.34491 of 2017 filed by Dr.Lali S and WP(C) No.10627 of 2018 filed by Sreejith B before the Hon'ble High Court of Kerala for declaration of probation of Dr.Sindhya V and Dr.Sameer Babu M.

In view of the opinion of the Standing Counsel the Vice-Chancellor subject to reporting to the Syndicate ordered not to declare probation of Dr.Sindhya V and Dr.Sameer Babu M in the post of Assistant Professor in view of the pendency of WP(C) No.34491 of 2017 filed Dr.Lali.S and WP(C) No.10627 of 2018 filed by Sreejith B in which the appointment of Assistant Professor in the Department of Education is under challenge and to direct the Standing Counsel to intimate the Hon'ble High Court the decision of the University.

The order of the Vice-Chancellor was communicated to Dr.Sindhya V and Dr.Sameer Babu.M in accordance with the judgement of the Hon'ble High Court of Kerala.

The decision of the Vice-Chancellor not to declare the probation of Dr.Sindhya V and Dr.Sameer Babu M in the post of Assistant Professor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.05.71 UG/PG Admission – 2019 – Date of Closure of Admission in Affiliated Colleges and Centres – Reporting of - reg.***

***(Ac.H)***

As per the minutes of the Online Admission Monitoring Committee held on 27.08.2019 approved by the Vice-Chancellor subject to reporting to the Syndicate, date of closure of UG/PG Admissions 2019 was on 05.09.2019.

The Vice-Chancellor then ordered to conduct a final centralized spot allotment on 06.09.2019 at Senate Hall, to fill remaining vacancies in various colleges. The college joining date and date of closure of admission were as follows.

College joining dates – 07.09.2019 and 16.09.2019

Date of closure of UG and PG admission 2019 – 16.09.2019

in affiliated Colleges and Centres  
The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.72 UG Admission 2019 – Admission to inmates – Reporting of - Reg.**

(Ac. H)

The requests have been received from the head of the institutions of various Government Children's Home and Establishments regarding grant of admission to inmates. The requests were placed before the Online Admission Monitoring Committee at its meeting held on 19.06.2019 and was recommended to place the same before the next meeting of the Syndicate. Since the Syndicate was not in session and considering the exigency of the matter, the Vice-Chancellor in exercise of the powers vested on him under 10(13) of the Kerala University Act of 1974 granted additional seats for admitting the inmates of Govt. After Care Home/ Govt. Poor Home in various colleges as per the provision in the UG Prospectus 2019, subject to reporting to the Syndicate.

As per clause 4.1.1 (iv) of UG Prospectus 2019, **Reservation for Inmates of Government Children's Home. One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children's Home and Establishment as per U.O.No. Ac B1/ 055682 /2012 dated 30.04.2013.**

The details of admission are given below:

**a. Inmates of Govt. After Care Home for Adolescent Girls, Kollam.**

Sl No	Name	Appln No	Course	College
1.	Vrinda S.V	371694	BA Sociology	Govt. Arts & Science College, Thazhava, Karunagapally
2.	Thaji Lekshmi	367088	B.Sc Geography	SN College for Women, Kollam
3.	Najma N	371526	BA Political Science	KSMDB College, Sasthamkotta
4.	Manju M	371597	B.Com Computer Application	MMNSS College, Kottiyam
5.	Jesna Jose	371671	B.Sc Zoology	TKM College of Arts and Science, Kollam
6.	Fousiya Thaha	371944	B.Sc Home Science	SN College for Women, Kollam
7.	Ganga B	371809	BA Political Science	SN College, Kollam
8.	Aiswarya S Anil	371788	BA English	BJM Govt. College, Chavara
9.	Sandra S	371574	B.Sc Botany and Biotechnology	SN College, Kollam
10.	Anjana Kumary	371871	BA History	SN College for Women, Kollam
11.	Sandhya Surendran	385878	BA Malayalam	SN College for Women, Kollam
12.	Nayana	384994	BA Malayalam	SN College for Women, Kollam

**b. Inmate of Govt. After Care Home, Poojappura, TVPM.**

Jibin Raj (382895) - BA Economics at Govt. Arts College, TVPM.

**c. Inmate of Sri Chitra Home for Destitute and Infirm, TVPM.**

Aparna C A (800144) - BA Sociology at MG College, TVM

Since there is no such provision for granting additional seat for PG Courses, as per PG Prospectus 2019, the request for admission received from such candidates were rejected.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.73 Department of Kerala Studies, University of Kerala-opening of new Head of Account-reporting of-reg.**

(Ad.A.II)

The International Centre for Kerala Studies was upgraded as Department of Kerala Studies as per U.O No.Ac.D/3/Kerala Studies/2019 dated 03.04.2019.

The Head –in-charge, Department of Kerala Studies, University of Kerala requested to allot a new head of account for the Department for the purpose of remitting admission fee collected from the students of newly started M.A course.

The Vice-Chancellor subject to reporting to the Syndicate sanctioned to open a new head of account “ACR 3235 Department of Kerala Studies under Part-I-Non Plan Receipts-C-Academic Departments-(e)-Faculty of Oriental Studies” in the Current Year’s Budget Estimates of the University.

Accordingly U.O No.Ad.AII.1/3703/19 dated 04.10.2019 was issued in this regard. The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.74**                      **Enhancement of one additional seat to admit Sri.Rahul Raju.R in B.Com Co operation (Self financing) at Fatima Mata National College (Autonomous), Kollam – Reporting of - reg:**

**(Ac.D)**

The Principal, Fatima Mata National College (Autonomous), Kollam has requested special sanction to re-admit Sri.Rahul Raju.R to the first semester B.Com Co operation (self financing) batch of the academic year 2019-20.The student who was originally admitted to the first semester B.Com Co-operation (self financing programme) for the academic year 2018-19 lost classes during his second semester programme owing to an accident and was in medical treatment for one month.Consequently the name of the student was deleted from the nominal roll of second semester B.Com Co-operation programme due to attendance shortage.As part of his treatment Sri.Rahul Raju.R cannot report to re admission on time and hence requested for one additional seat in the academic year 2019-20 as all seats in B.Com Co operation (Self financing) programme are filled.

Sanction has been accorded by the Vice-Chancellor to re admit Sri.Rahul Raju.R on fulfillment of all requirements towards re admission as a special case by creating an additional seat to the present B.Com Co-operation (Self financing) programme 2019-20, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the request for enhancement of one additional seat to admit Sri.Rahul Raju.R in B.Com Co operation(Self financing) at Fatima Mata National College (Autonomous), Kollam is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.75**                      **Award of Ph.D Degrees**

**(Ac.E.II/Ac.E.V)**

**Item No. 05.75.01**                      **Consideration of Examiners reports on the Ph.D thesis submitted by Dr.Gopakumar.S in Ayurveda-reg:**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF AN INSTRUMENT USING AYURVEDIC PARAMETERS FOR ASSESSING STRESS AMONG INFORMATION TECHNOLOGY PROFESSIONALS**” submitted by Dr. Gopakumar. S.

**Resolution of the Syndicate**

**RESOLVED** that Dr. Gopakumar. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

**Item No. 05.75.02**                      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sajith. R in Biotechnology-reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PROTEOMIC ANALYSIS OF DORMANT AND REACTIVATED MYCOBACTERIUM TUBERCULOSIS AND CHARACTERIZATION OF RV0474, A PUTATIVE TRANSCRIPTIONAL REGULATOR IDENTIFIED FROM REACTIVATED BACTERIUM”** submitted by Sri. Sajith. R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sajith. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

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**Item No. 05.75.03**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Rajesh. R in Biochemistry-reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOCHEMICAL STUDIES ON DRUG-DRUG INTERACTION OF ORAL ANTIDIABETIC METFORMIN”** submitted by Sri. Rajesh. R.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Rajesh. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

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**Item No. 05.75.04**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Shahina Mole.S in Ayurveda-reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECT OF A HERBAL FORMULATION IN POST MENOPAUSAL SYMPTOMS – A RANDOMISED CONTROLLED TRIAL”** submitted by Smt.Shahina Mole.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Shahina Mole.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

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**Item No. 05.75.05**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Chithra. M. G in Biotechnology**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ASSESSMENT OF DIVERSITY, QUALITY BASED SCREENING AND PROPAGATION OF SHATAVARI (ASPARAGUS RACEMOSUS WILLD)”** submitted by Smt. Chithra. M.G.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Chithra. M. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

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**Item No. 05.75.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Dr. Priya.S in Ayurveda-reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT AND VALIDATION OF A TOOL FOR MEASURING AVARANA (OCCLUSION OF BODYCHANNELS) AND ASSESSMENT OF THE EFFECT OF SELECTED AYURVEDIC ANTI AVARANA DRUGS IN METABOLIC SYNDROME”** submitted by Dr.Priya.S.

**Resolution of the Syndicate**

**RESOLVED** that Dr. Priya. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

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**Item No. 05.75.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Radhika Rani. R. K in Ayurveda- reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“VALIDATION OF THE ASSESSMENT TOOL FOR RASADHATUDUSHTI AND ESTIMATING ITS PREVALENCE IN SUBJECTS AT RISK FOR CARDIOVASCULAR DISEASES”** submitted by Smt.Radhika Rani. R.K.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Radhika Rani. R. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

**Item No. 05.75.08. Consideration of Examiners reports on the Ph.D thesis submitted by Sri.Ansary. P. Y in Ayurveda - reg:**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECT OF RASAPRAVICHARANA CIKITSA (TASTE SPECIFIC DRUG THERAPY) IN KAPHA DOMINANCE OF TAMAKASWASA (ASTHMA)”** submitted by Sri.Ansary. P.Y.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Ansary. P. Y., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of Ayurveda & Siddha.

**Item No. 05.75.09. Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Asha Sreedhar in Ayurveda-reg -**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A RANDOMIZED CONTROLLED TRIAL (RCT) TO ASSESS THE EFFECT OF COMBINATION OF MAHATIKTAKAGHRITA AND TANKANA KSHARA IN HUMAN PAPILLOMA VIRAL INFECTION”** submitted by Smt.Asha Sreedhar.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Asha Sreedhar., be declared eligible for the award of the Degree of Doctor of Philosophy in Ayurveda under the Faculty of. Ayurveda & Siddha

**Item No. 05.75.10. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Bijeesh. C in Botany - reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“TAXONOMIC STUDIES OF THE POISONOUS MUSHROOMS OF KERALA”** submitted by Sri. Bijeesh. C.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Bijeesh. C., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No. 05.75.11. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Greeshma Murukan in Botany –reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOCHEMICAL AND MOLECULAR PATHWAY OF ANTHOCYANIN PRODUCTION IN TECTONA GRANDIS LF”** submitted by Smt. Greeshma Murukan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Greeshma Murukan., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

**Item No. 05.75.12. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ajitha Kumari K. in Mathematics-reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON  $\ell$ -FUZZY LANGUAGES ASSOCIATED WITH SEMIRINGS**” submitted by Smt. Ajitha Kumari K.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Ajitha Kumari K., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

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**Item No. 05.75.13.      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreena T. S in Physics-reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND PHOTOLUMINESCENCE PROPERTIES OF EU3+ BASED RED PHOSPHORS FOR WHITE LIGHT EMITTING DIODE (WLED) APPLICATIONS**” submitted by Smt. Sreena T.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sreena T. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

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**Item No. 05.75.14.      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ganga. S in Zoology -reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDIES ON THE GROWTH REGULATORY EFFECTS OF PLANT EXTRACTS ON CALLOSOBRUCHUS CHINENSIS (COLEOPTERA:BRUCHIDAE)**” submitted by Smt. Ganga. S

**Resolution of the Syndicate**

**RESOLVED** that Smt. Ganga. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

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**Item No. 05.75.15      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Remya Mohan in Zoology -reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**REPRODUCTIVE BIOLOGY AND POPULATION DYNAMICS OF OXYURICHTHYS TENTACULARIS (VALENCIENNES, 1837) OF ASHTAMUDI LAKE, KOLLAM, KERALA**” submitted by Smt. Remya Mohan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Remya Mohan., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

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**Item No. 05.75.16      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anseena Beegom A. S. in Geology- reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HYDROGEOLOGICAL STUDIES OF MAMAM RIVER BASIN, SOUTH KERALA, INDIA**” submitted by Smt. Anseena Beegom A. S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anseena Beegom A. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

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**Item No.05.75.17      Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Susan Alexander in English – reg.**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GREEN POETICS IN THE WORKS OF W.S.MERWIN, WENDELL BERRY, GARY SNYDER, A.R.AMMONS AND DENISE LEVERTOV**” submitted by Smt.Susan Alexander .

**Resolution of the Syndicate**

**RESOLVED** that Smt.Susan Alexander., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.05.75.18**      **Consideration of the examiners reports on the Ph.D thesis submitted Shri.Nishad N - Education - reg-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF INSTRUCTIONAL STRATEGIES BASED ON ECOPSYCHOLOGICAL APPROACH FOR TEACHING GEOGRAPHY AT HIGHER SECONDARY LEVEL”** submitted by Shri.Nishad N.

**Resolution of the Syndicate**

**RESOLVED** that Shri.Nishad N., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.05.75.19**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Jeena Grace J N in English reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE APOCALYPSE MEME: A STUDY OF SELECT HOLLYWOOD MOVIES OF EARLY TWENTY - FIRST CENTURY”** submitted by Smt.Jeena Grace J N .

**Resolution of the Syndicate**

**RESOLVED** that Smt.Jeena Grace J N ., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.05.75.20**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Irin Kurikesu in Biotechnology - reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FUNCTIONAL ANALYSES OF NA<sup>+</sup>/K<sup>+</sup> ATPASE AND PLASMAMEMBRANE CA<sup>2+</sup> ATPASE (PMCAS) IN GLUTAMATE CHALLENGED MICE BRAIN”** submitted by Smt. Irin Kurikesu.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Irin Kurikesu., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.05.75.21**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sabitha S. in Computer Science and Engineering- reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PRIVACY PRESERVED ATTRIBUTE-BASED ACCESS CONTROL SCHEMES FOR SELECTIVE AND SECURE DATA SHARING IN CLOUD”** submitted by Smt. Sabitha S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sabitha S., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering and Technology.

**Item No.05.75.22**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vinod B.R. in Electronics and Communication Engineering- reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DIRECT TORQUE CONTROL TECHNIQUES FOR INVERTER FED OPEN-END WINDING INDUCTION MOTOR DRIVES”** submitted by Sri. Vinod B. R.



**Resolution of the Syndicate**

**RESOLVED** that Sri. Vinod B. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication Engineering under the Faculty of Engineering and Technology.

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**Item No.05.75.23**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aparna R. S in Chemistry -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DESIGN AND DEVELOPMENT OF FUNCTIONALIZED COPPER NANOCLUSTERS FOR FLUORESCENT SENSING AND IMAGING**” submitted by Smt. Aparna R. S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aparna R. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

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**Item No.05.75.24**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Limi Elizabeth Mathew in Biochemistry-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MOLECULAR MECHANISM OF ANTI-ATHEROGENIC EFFECT OF BETULINIC ACID AND FLUVASTATIN IN COLLAGEN INDUCED ARTHRITIS**” submitted by Smt. Limi Elizabeth Mathew.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Limi Elizabeth Mathew., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

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**Item No.05.75.25**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Bichu K L in Hindi - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SURENDRA VERMA KI RACHNAYEM: EK VISLESHNATMAK ADHYAYAN**” submitted by Sri.Bichu K L.

**Resolution of the Syndicate**

**RESOLVED** that Sri.Bichu K L., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

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**Item No.05.75.26**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anupama R in Commerce-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE ROLE OF FINANCIAL INSTITUTIONS IN THE DEVELOPMENT OF TOURISM INDUSTRY OF KERALA**” submitted by Smt. Anupama R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anupama R., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No.05.75.27**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Haneesh. P in Commerce-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**WORKING OF ORGANIC FARMING INDISTRY IN NORTH KERALA**” submitted by Sri. Haneesh. P.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Haneesh. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No. 05.75.28**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Biji Kumary P in History – reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SPACE OF WOMEN IN KERALA PLANTATIONS- A HISTORICAL QUEST FOR SOCIAL SECURITY AND EMPOWERMENT**” submitted by Smt. Biji Kumary P .

**Resolution of the Syndicate**

**RESOLVED** that Smt. Biji Kumary P., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No.05.75.29**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Simi Varghese in Communication and Journalism – reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE NATURE AND PATTERN OF MEDIA CONSUMPTION IN KERALA**” submitted by Smt. Simi Varghese.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Simi Varghese., be declared eligible for the award of the Degree of Doctor of Philosophy in Communication and Journalism under the Faculty of Arts.

**Item No.05.75.30**      **Consideration of the examiners reports on the Ph.D thesis submitted Smt.Swapna. P - Education - reg-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IDENTIFICATION OF EDUCATIONAL, VOCATIONAL AND PSYCHO-SOCIAL NEEDS AND PROBLEMS OF INMATES OF CHILDREN’S HOMES IN KERALA WITH A VIEW TO PREPARE A GUIDANCE PROFILE FOR BETTER REHABILITATION**” submitted by Smt.Swapna. P.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Swapna. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No.05.75.31**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Ms. Ohood Ali Mohammed Saif Al –Nakeeb in Linguistics-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IDEOLOGY IN QAIS GHANEM’S NOVELS: A FEMINIST STYLISTIC ANALYSIS**” submitted by Ms.Ohood Ali Mohammed Saif Al – Nakeeb.

**Resolution of the Syndicate**

**RESOLVED** that Ms.Ohood Ali Mohammed Saif Al – Nakeeb., be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

**Item No. 05.75.32**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Suntiha P in English reg -- reg-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TRANSGRESSION OF BOUNDARIES IN SELECT WORKS OF ANGELA CARTER**” submitted by Smt.Suntiha P.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Suntiha P., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No. 05.75.33**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Aparna Sreekumar in Law reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RIGHT TO MAINTENANCE FOR DEPENDENTS- NEW DIMENSIONS AND LEGAL CHALLENGES”** submitted by Smt.Aparna Sreekumar .

**Resolution of the Syndicate**

**RESOLVED** that Smt.Aparna Sreekumar ., be declared eligible for the award of the Degree of Doctor of Philosophy in Law under the Faculty of Law.

**Item No. 05.75.34**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Remesh Kumar M H in History - reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON THE CONTRIBUTION OF E.M.S NAMBOODIRIPAD TO HISTORIOGRAPHY ”** submitted by Smt.Remesh Kumar M H.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Remesh Kumar M H., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No. 05.75.35**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Sree Vidya Nair N in Education reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EFFECTIVENESS OF TEACHER ASSISTED LEARNING PACKAGE BASED ON EXPERIENTIAL LEARNING FOR ENHANCING COMMUNICATIVE COMPETENCE IN ENGLISH OF STUEDENTS AT HIGHER SECONDARY LEVEL”** submitted by Smt. Sree Vidya Nair N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sree Vidya Nair N ., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

**Item No. 05.75.36**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Suma Alexander in English reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NARRATIVISING HISTORY: TEXTUAL CONTINUUM IN THE WRITINGS OF WILLIAM DALRYMPLE”** submitted by Smt.Suma Alexander.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Suma Alexander., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No. 05.75.37**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Azad. P in Economics- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LABOUR MARKET, WELL-BEING AND PUBLIC POLICY: A STUDY OF RETURN EMIGRANTS IN KERALA FROM GULF”** submitted by Sri. Azad. P.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Azad. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No. 05.75.38**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Archana Chandran in Psychology reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**FAMILY FUNCTIONING AS A MEDIATOR IN THE RELATIONSHIP BETWEEN EMOTIONAL INTELLIGENCE AND COPING STYLE OF YOUNG ADULTS**" submitted by Smt. Archana Chandran.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Archana Chandran, be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Social Sciences.

**Item No. 05.75.39**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Syam M K in Philosophy- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**THE CONCEPT OF DASEIN: A PHILOSOPHICAL ANALYSIS**" submitted by Shri. Syam M K .

**Resolution of the Syndicate**

**RESOLVED** that Shri. Syam M K., be declared eligible for the award of the Degree of Doctor of Philosophy in Philosophy under the Faculty of Arts.

**Item No. 05.75.40**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sanitha K K in Management Studies reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**A STUDY ON EMPLOYABILITY SKILLS OF DEGREE STUDENTS IN KERALA**" submitted by Smt.Sanitha K K.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Sanitha K K., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

**Item No. 05.75.41**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Adarsh in Economics - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**AGRO-PROCESSING INDUSTRY IN KERALA : A CASE STUDY OF RUBBER**" submitted by Sri. Adarsh.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Adarsh., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No. 05.75.42**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shana Harshan in Home Science- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**DEVELOPING INTERMEDIATE PRODUCTS FROM JACK FRUIT SUITABLE FOR ENTREPRENEURS**" submitted by Smt. Shana Harshan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Shana Harshan., be declared eligible for the award of the Degree of Doctor of Philosophy in Home Science under the Faculty of Science.

**Item No. 05.75.43**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Abhisheka V. R. in Geology- reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**DELINEATION OF GROUNDWATER POTENTIAL ZONES AND WATER QUALITY ASSESSMENT OF KALLADA RIVER BASIN, SOUTH KERALA, INDIA**" submitted by Smt. Abhisheka V. R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Abhisheka V. R., be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

**Item No. 05.75.44**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Smitha Prakash in Malayalam- reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ജനപ്രിയ നാടകം മലയാളത്തിൽ പറവൂർ ജോർജിന്റെ നാടകങ്ങളെ ആസ്പദമാക്കി ഒരു പഠനം” submitted by Smt. Smitha Prakash.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Smitha Prakash., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No. 05.75.45**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Githin V. G. in Psychology- reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**EFFECT OF TRAINING ON COGNITIVE AND SOCIAL SKILL DEFICIT IN CHILDREN WITH LEARNING DISABILITY**” submitted by Sri. Githin V. G.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Githin V. G., be declared eligible for the award of the Degree of Doctor of Philosophy in Psychology under the Faculty of Science.

**Item No. 05.75.46**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anju. V in Chemistry –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHYTOCHEMICAL AND BIOMASS/BIOENERGY EVALUATION OF SELECTED EUPHORBIA SPECIES**” submitted by Smt. Anju. V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anju. V., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No. 05.75.47**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Anupama Augustine in Economics - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CIVIL SOCIETY AND STATE: ROLE OF STRATEGIC ASSOCIATION FOR SOCIAL DEVELOPMENT - A STUDY OF SICKLE CELL ANEMIA PATIENTS IN WAYANAD**” submitted by Smt. Anupama Augustine.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Anupama Augustine., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No. 05.75.48**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Linta G. Danam in Malayalam - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “കാർഷിക ജീവിതം മലയാളചെറുകഥയിൽ: തെരഞ്ഞെടുത്ത രചനകളെ ആസ്പദമാക്കി ഒരു അന്വേഷണം” submitted by Smt.Linta G. Danam.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Linta G. Danam., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No. 05.75.49**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Manasa Mohan. A in Chemistry –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FUNCTIONALISED BIOPOLYMERS/GRAPHENE OXIDE/MESOPOROUS SILICA BASED STIMULI RESPONSIVE FORMULATIONS AS DRUG CARRIERS FOR CONTROLLED AND TARGETED DELIVERY OF ANTITUMOR AND ANTIBACTERIAL AGENTS”** submitted by Smt. Manasa Mohan. A.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Manasa Mohan. A., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No. 05.75.50**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Sreejith A in Economics - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FINANCIAL INCLUSION: AN ANALYSIS OF THE ROLE OF SCHEDULED COMMERCIAL BANKS IN KERALA”** submitted by Sri. Sreejith A.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sreejith A., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No. 05.75.51**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nimisha G Pillai in Hindi-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“NARI MUKTI CHETANA KI NAYI VAICHARIKI – MAITREYI PUSHPA, RAJI SETH AUR NASIRA SHARMA KI KAHANIYON KE VISHESH SANDARBH MEIN”** submitted by Smt. Nimisha G Pillai.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Nimisha G Pillai., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No. 05.75.52**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aneesha P Chellappan in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SUPPORT MECHANISM FOR ENTREPRENEURS – A STUDY ON YOUTH ENTREPRENEURS IN KERALA”** submitted by Smt. Aneesha P Chellappan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Aneesha P Chellappan., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 05.75.53**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Shanimon S in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENTREPRENEURSHIP DEVELOPMENT AMONG DIFFERENTLY ABLED PEOPLE IN SOUTH INDIA”** submitted by Shri. Shanimon S.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Shanimon S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 05.75.54**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Chithrabindu S in Hindi-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SWAYAMPRAKASH KA KATHA SAHITHYA: EK VISHLESHANATMAK ADHYAYAN**” submitted by Smt. Chithrabindu S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Chithrabindu S., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No. 05.75.55**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Jyothish Kumar. T in Chemistry-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND CHARACTERIZATION OF GRAPHENE-TiO<sub>2</sub> NANOCOMPOSITE AND ITS ELECTROCHEMICAL APPLICATION AS SENSOR**” submitted by Sri. Jyothish Kumar. T.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jyothish Kumar. T., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No. 05.75.56**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Adabiya H in History – reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HISTORICISING THE MARITIME RELATIONS OF KOLLAM**” submitted by Smt.Adabiya H .

**Resolution of the Syndicate**

**RESOLVED** that Smt.Adabiya H., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No. 05.75.57**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Deepa. J.M in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOTECHNOLOGICAL PHARMACOLOGICAL AND PHYTOCHEMICAL INVESTIGATIONS ON TRICHOSANTHES CUCUMERINA SUBSP. VILLOSULA (COGN.) K. PRADHEEP, D.R. PANI & K. C. BHATT AND TRICHOSANTHES CUCUMERINA L. SUBSP. CUCUMERINA**” submitted by Smt. Deepa. J.M.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Deepa. J.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No. 05.75.58**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nimmi Haridas in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**BIOPROSPECTING OF SELECTED MEDICINAL PLANTS FOR ANTI-TUBERCULOSIS DRUG**” submitted by Smt. Nimmi Haridas.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Nimmi Haridas., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

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**Item No. 05.75.59**      *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sary. P.S in Aquatic Biology & Fisheries*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DIVERSITY OF MARINE ORNAMENTAL GASTROPODS OFF KERALA COAST**” submitted by Smt. Sary. P.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sary. P.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

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**Item No. 05.75.60**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Lekshmi.G in Hindi -reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MADHU KANKARIYA KE UPANYAS : BADELTHE BHARATIY SAMAJIK SANDARBH MEIN**” submitted by Smt.Lekshmi.G .

**Resolution of the Syndicate**

**RESOLVED** that Smt.Lekshmi.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

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**Item No. 05.75.61**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Preena Varghese M.S in Hindi -reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NARIVADI UPANYAS : DO HAZAR KE BAD KE SANDARBH MEIN**” submitted by Smt.Preena Varghese M.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Preena Varghese M.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

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**Item No. 05.75.62**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Mitra Abkhoo in Commerce-reg.*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**Medical TOURISM IN KERALA – AN ANALYTICAL STUDY**” submitted by Smt.Mitra Abkhoo.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Mitra Abkhoo., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

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**Item No. 05.75.63**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Raji V R in Education - reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY OF LITERARY CRATIVITY AND CLASSROOM PERFORMANCE OF ENGLISH OPTIONAL STUDENT TEACHERS**” submitted by Smt. Raji V R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Raji V R., be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

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**Item No. 05.75.64**      **Consideration of the examiners reports on the Ph.D thesis submitted by Shri. Biju Kumar S in Physical Education - reg-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“COMPARISON OF SELECTED ANTHROPOMETRIC, PHYSICAL, PHYSIOLOGICAL AND PSYCHOLOGICAL FACTORS OF MALE AND FEMALE KHO KHO PLAYERS IN THE STATE OF KERALA”** submitted by Shri. Biju Kumar S.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Biju Kumar S., be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

**Item No. 05.75.65**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Karthika A. S. in Mechanical Engineering**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A THEORETICAL INVESTIGATION OF MIXING PHENOMENA IN VORTEX FLOWS”** submitted by Smt. Karthika A.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Karthika A.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering and Technology.

**Item No.05.75.66**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Lekshmi. K. Edison in Biotechnology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MOLECULAR CHARACTERIZATION AND HETEROLOGOUS PRODUCTION OF BETA GLUCANASE FROM STREPTOMYCES SPP”** submitted by Smt.Lekshmi. K. Edison.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Lekshmi. K. Edison., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No. 05.75.67**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Rijila P.T in Commerce –reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON THE COMPETITIVE ADVANTAGE OF RETAIL FORMATS IN KERALA”** submitted by Smt.Rijila P.T.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Rijila P.T., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 05.75.68**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Raghavan P.M in Commerce -reg:- reg -**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CENTRALLY SPONSORED SCHEMES FOR RURAL DEVELOPMENT : A PERFORMANCE ASSESSMENT OF SWARNAJAYANTHI GRAM SWAROZGAR YOJANA IN NORTH KERALA”** submitted by Shri. Raghavan P.M.

**Resolution of the Syndicate**

**RESOLVED** that Shri. Raghavan P.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 05.75.69**      **Consideration of Examiners reports on the Ph.D thesis submitted by Mr.Teshome Abera Tessema in Sociology**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SIGNIFICANCE OF INDIGENOUS KNOWLEDGE FOR LIFE SKILL DEVELOPMENT: A SOCIOLOGICAL ANALYSIS OF SCHOOL CURRICULUM IN ADDIS ABABAM, ETHIOPIA**” submitted by Mr.Teshome Abera Tessema.

***Resolution of the Syndicate***

**RESOLVED** that Mr.Teshome Abera Tessema., be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

**Item No.05.76**      ***UG Admission 2019 – Request received from Viji U (378157) forwarded by Hon’ble Minister for Higher Education – College transfer – Consideration of -reg.***

***(Ac. H)***

Request has been received from the candidate Viji U (378157) forwarded by Hon’ble Minister for Higher Education for college transfer. The candidate got admission in NSS College, Cherthala for B.Sc Botany course. She is from Trivandrum. In the request, it has been stated that her father left the family during her childhood and her mother died of cancer before seven years. Due to her poor financial background, she cannot afford the hostel fees and other expenses. It has been requested that she may be granted admission at any of the colleges in Trivandrum.

The Online Admission Monitoring Committee at its meeting held on 19.09.2019 considered the matter and recommended to refer the request to the Standing Committee of the Syndicate on Affiliation of Colleges. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019.

Now, the candidate has requested for college transfer after closure of admission. After closure of admission, college transfer will not be permitted in the 1<sup>st</sup> semester. Usually, college transfer is permitted only after the completion of second semester (ie to the 3<sup>rd</sup> semester). For this, candidate has to submit application in specific format forwarded by the Principals of both colleges along with specific fee.

The matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019. The committee considered the matter and recommended to refer the request of the candidate to the Syndicate, with the proposal for transferring the candidate from NSS College, Cherthala to MG College, Tvpm by creating an additional seat over and above the sanctioned strength for B.Sc Botany course on humanitarian grounds.

In the mean time, G.O.(Rt) No.1788/19/HEdn dated 10.10.2019, Government has ordered to grant admission to Viji U at Govt. College for Women, TVPM for B.Sc Botany in the existing vacancy during the academic year 2019-20.

Hence the request received from the candidate Viji U (378157) forwarded by Hon’ble Minister for Higher Education for college transfer from NSS College, Cherthala to any of the colleges in Trivandrum, and the proposal of the Standing Committee of the Syndicate on Affiliation of Colleges for transferring the candidate from NSS College, Cherthala to MG College, Tvpm, by creating an additional seat over and above the sanctioned strength for B.Sc Botany course on humanitarian grounds, and the G.O. granting admission to the candidate at Govt. College for Women, TVPM for B.Sc Botany in the existing vacancy is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

The Standing Committee of the Syndicate on Affiliation of Colleges considered the request of Smt.Viji U for transferring from NSS College, Cherthala to MG College, Thiruvananthapuram by creating an additional seat over and above the sanctioned strength. Meanwhile request of Smt.Viji U forwarded by the Principal Secretary, Higher Education Department was received stating that she is not willing to study the Degree Course in the academic year 2019-20. Based on the above request the Syndicate **RESOLVED** to close the matter.

**Item No.05.77**                      ***KUTBSC - Department of Computer Science - Startup Proposal - AUGGEN 21- Consideration of - reg:-***

**(Pl. A)**

The Head, Department of Computer Science, has forwarded a request for permitting the students to setup a Startup company (AUGGEN 21) at the Department of Computer Science. The proposal has been recommended and forwarded by the Director, IQAC.

As per the proposal, the vision of the organization (AUGGEN 21) is to expand the scope and resolution of Artificial Intelligence and Computer Vision that redefines solutions which are committed to fair and responsible applications.

In this regard, it may be noted that, permission has been granted to Smt. Chithra Kishore (Department of Computational Biology and Bioinformatics) and Dr. V. Vipinlal (Department of Chemistry), by the Hon. Vice Chancellor to begin the start-up after signing of MoU.

As per the orders of the Vice Chancellor, the proposal submitted by the students of the Department of Computer Science, for granting permission to begin a Start up company "AUGGEN 21" is placed before the Syndicate for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to setup a Start up company "AUGGEN 21" at the Department of Computer Science submitted by the students of the Department of Computer Science.

**Item No.05.78.**                      ***KUTBSC - Department of Linguistics - Startup Proposal - LangTech Solutions- Consideration of - reg:-***

**(Pl.A)**

The Head, Department of Linguistics, has forwarded the request submitted by the Research Scholars (Team KALAVARA) of the Department of Linguistics to start a Start-up company "LangTech Info Solutions Pvt. Ltd" and for permitting space and infrastructure. The proposal has been recommended and forwarded by the Director, IQAC.

The purpose of the organization as proposed by "Team KALAVARA" is to create whatever possible and essential for Natural Language Processing and useful to the researchers, academic people as well as for industry and common men (software developers, IT peoples or people who has interest in making applications with NLP). The mission proposes to construct both the resource and technology tools for language computing.

In this regard, it may be noted that, permission has been granted to Smt.Chithra Kishore (Department of Computational Biology and Bioinformatics) and Dr.V. Vipinlal (Department of Chemistry), by the Hon. Vice Chancellor to begin the start-up after signing of MoU.

As per the orders of the Vice Chancellor, the proposal submitted by Research Scholars of the Department of Linguistics (Team KALAVARA) for providing space and infrastructure to begin the start-up company "Lang Tech Solutions Pvt. Ltd" is placed before the Syndicate for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** to grant permission to setup a Start up company "LangTech Info Solutions Pvt. Ltd" submitted by the Research Scholars (Team KALAVARA) of the Department of Linguistics.

**Item No.05.79**                      ***Request to offer courses through private registration which are not available under School of Distance Education – Policy decision - Consideration of - reg.***

**(Ac.A.II)**

The Academic Council at its meeting held on 13.03.2019, vide item no.II Subitem no.3 approved the recommendation of the meeting of the Faculty of Oriental Studies held on 27.02.2019, that PG courses which are not being offered through SDE may be offered through private registration and also to offer MA Arabic through private registration.

The Head, Department of Arabic, vide letter dated 16.07.2019 has forwarded request submitted by students to start MA Arabic through private registration and SDE.

**Courses being offered through**

School of Distance Education	Private Registration
BA Hindi	BA Hindi
BA Malayalam	BA Malayalam
BA Economics	BA Economics
BA English	BA English
B A History	BA History
BA Sociology	BA Sociology
BA Political Science	BA Political Science
-----	BA Music
-----	BA Arabic
-----	BA Tamil
-----	BA Afzal – ul - Ulama
-----	BA Sanskrit (General and Special)
-----	BA Islamic History
-----	BA Philosophy
B.Sc. Mathematics	-----
B.Sc. Computer Science	-----
B.Com	B.Com (Taxation) B.Com ( Co-operaion) B.Com (Additional Elective - Co-operation)
BBA	BBA
BCA	-----
B.LISc.	-----
School of Distance Education	Private Registration
MA Hindi	-----
MA Malayalam	-----
MA Economics	-----
MA English	-----
MA History	-----
MA Sociology	-----
MA Political Science	-----
MA Public Administration	-----
M.Sc. Mathematics	-----
M.Sc. Computer Science	-----
MBA	-----
MLISc	-----

**As per decision of the Academic Council, the following matters:**

1. framing policy decision over offering of courses through private registration which are not available under SDE and
2. Starting of MA Arabic through private registration, are placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research for detailed study.

**FURTHER RESOLVED** to discuss the matter regarding the postponed of the Examination of the School of Distance Education.

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**Item No.05.80**

***Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019 – approval of -reg.***

**(Ac.E1)**

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019 is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on  
Academics and Research held on 01.10.2019**

**Venue : Syndicate Room  
Date : 1<sup>st</sup> October, 2019  
Time : 2.00 pm to 4.30 pm.**

**Members Present**

1. Dr. S.Nazeeb (Convener)
2. Adv. A.Ajikumar
3. Dr. K.B.Manoj
4. Prof. K. Lalitha
5. Dr. Gopchandran. K.G
6. Dr. Vijayan Pillai.M
7. Sri. Mohammed Yaseen
8. Adv. Muralidharan Pillai .G
9. Sri. Arun Kumar . R
10. Sri. Jairaj.J

**Members Absent**

1. Dr. B. Unnikrishnan Nair

***Item No: 05.80.A1. Recognition as Research Supervisor in Education – Dr. Sony Mary Varghese- reg.***

Name : Dr. Sony Mary Varghese, Assistant Professor, Peet Memorial Training College, Mavelikara.

Subject : Education

Faculty : Education

Facility Centre : Mar Theophilus Training College, Nalanchira, TVM

Request : Recognition as Research Supervisor.

***Recommendation : Recommended to agree with the request***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

***Item No: : 05.80.A2 Ph.D Registration in July 2019 session– Conduct of Doctoral Committee– Nomination of subject experts in Technology Management and Microbiology – reg***

Applications for Ph.D Registration in July 2019 session in the Faculty of Applied Sciences & Technology have been submitted by Smt. Manju G. (in the subject Technology Management) and Smt. Soumya K.M. (in the subject Microbiology).

Constitution of permanent Doctoral Committee to disciplines for which there are no University Departments has been issued vide U.O. dated 19.04.2013. But no Doctoral Committees are constituted for the subjects mentioned above.

As per the Definitions in Clause 2 of the Regulations Relating to Registration for and the Award of the Degree of Doctor of Philosophy, “*In the case of subjects not offered in the University Departments, the Doctoral Committee shall consist of the Supervising Teacher (as Convener) and two experts nominated by the Syndicate of whom one shall be the Chairman of the Committee.*”

As per the orders of the Hon’ble Vice-Chancellor, matter of nominating two experts in the subjects Technology Management and Microbiology in tune with the Clause 2 of the Regulations Relating to Registration for and the Award of the Degree of Doctor of Philosophy is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

***Recommendation :***

***The committee considered the above matter and recommended to:***

***1) nominate Dr. A Jayakumar Nair, Head, Dept of Biotechnology, University of Kerala, Kariavattom as the Chairman and Dr. V S Harikumar, Chairman, BoS in Microbiology as the member of Doctoral Committee in the Subject Microbiology.***

2) *nominate Dr K. Satheesh Kumar, HoD, Futures Studies as the Chairman and Dr. K S Anil Kumar, Principal, Sree Ayyappa College, Eramalikkara as the member of Doctoral Committee in the subject Technology Management.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05. 80.A3. Relaxation of Minimum period for the submission of Ph.D Thesis– Smt.Swapna.M.S-Optoelectronics–reg.**

Request has been received from Smt. Swapna M.S who had been granted Ph.D Registration vide U.O.No.AcE1.A/118/OES/16658/2018 dated 10.08.2018 w.e.f 20.03.2018 in January 2018 session in the subject Optoelectronics (Full-time) under the guidance of Dr. S. Sankararaman, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom, duly recommended by the Supervisor for relaxation in the minimum period for the submission of her Ph.D Thesis.

In her request it is stated that she had joined the Dept. of Optoelectronics on 17.10.2016 for the M.Phil Programme, the dissertation of which was extended to the Ph.D Programme. After the submission of M.Phil thesis she had joined for Ph.D Programme. She also stated that she had successfully passed the Course Work examination and had appeared for annual progress assessment for the First Year before the Doctoral Committee.

In her request Smt. Swapna M.S. stated that till this date she had published 37 Research papers in peer reviewed journals and presented papers in 16 national / International conferences and has also applied for one patent during this period. She also stated that the University has recognized her Research contribution by giving a Certificate of Appreciation on 27.12.2017. Smt. Swapna M.S. is therefore requesting, by considering her Research output, to extend the statutory provision, of submission of thesis six months before the expiry of minimum period after Ph.D Registration and to permit her to complete the formalities for submitting Thesis.

Since the Registration of the scholar is in January 2018 session, the Research work undertaken by the scholar is governed by the Regulations for Award of Ph.D Degree, University of Kerala, 2016. As per Clause 13 of the Regulations Relating to The Registration for And the Award of the Degree of Doctor of Philosophy, *the minimum period of research required by a candidate for submission of the Thesis from the date of registration shall be two years for M.Phil/M.Ed/ M.Sc.(Research) Degree holders and three years for others.*

In the request she pointed out the Sec.9 (viii) of Chapter 23-D (Faculty of Applied Sciences), The Kerala University First Statutes, 1977, read as, *within Six months before the expiry of the prescribed minimum period after registration or any' other time afterwards, the candidate shall submit to the Registrar together with, the prescribed fee, four copies of the thesis, printed or typewritten in English (Spiral binding) embodying the result of Research carried out by him.*

Here the Registration has been granted to Smt. Swapna M.S. in January 2018 session and she comes under the purview of Regulations, 2016. As per Clause 4.2 of the UGC Regulations, 2016 and as per Clause 4.1 of the University of Kerala, Regulations 2016, **Ph.D Programme shall be for a minimum duration of three years, including course work and a maximum of six years.** The minimum research period for the M.Phil qualified scholars is not mentioned in both of these Regulations. It is mentioned only in the Regulations Relating To Registration For And The Award Of The Degree Of Doctor Of Philosophy, University of Kerala and as per clause 11[4] of the said Regulations, it is mentioned that the said Regulations will be applicable to those who register for Ph.D research from July 2009 onwards.

As per the orders of Hon'ble Vice-Chancellor, the matter of granting relaxation in the minimum period for submitting Ph.D thesis in respect of Smt. Swapna M.S., (M.Phil qualified Ph.D Scholar) who completed 1 year and 2 months of her Full-time Research in Optoelectronics is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *The Committee considered the above matter and recommended to seek the opinion of Doctoral Committee concerned and the Standing Committee of the Academic Council and to place the matter in the next Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05.80.A4. Ph.D Research– Conversion of Ph.D Registration from Full-time to Part-time – Sri. Ratheesh Kumar.M. – reg**

Name : Ratheesh Kumar. M  
 Subject : Environmental Science (Full-Time)  
 Research Supervisor : Dr. K. Anoop Krishnan  
 Research Centre : NCESS, Thiruvananthapuram  
 Request : 1. Conversion to Part-time w.e.f 09.07.2018 FN

**Recommendation : Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05. 80.A5 Ph.D Research– Conversion of Ph.D Registration from Full-time to Part-time – Sri. Prasad R – reg**

Name : Prasad R  
 Subject : Sociology (Full-Time)  
 Research Supervisor : Dr. Saji P Jacob  
 Research Centre : Dept of Sociology, Loyola College of Social Sciences, Sreekariyam, TVM  
 Request : 1. Conversion to Part-time w.e.f 06/06/2019 FN

**Recommendation : Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05. 80.A6. Minutes of the meeting convened on 19.09.2019 for streamlining the functioning of Ph.D sections - Framing of guide lines with respect to the Ph.D Registration and evaluation of Thesis formation of Research Directorate and constitution of Ph.D monitoring committee -reg**

Minutes of the meeting convened on 19.09.2019 for streamlining the functioning of Ph.D sections - Framing of guide lines with respect to the Ph.D Registration and evaluation of Thesis formation of Research Directorate and constitution of Ph.D monitoring committee -reg

A meeting chaired by Hon'ble Vice-Chancellor was held on 19.09.2019 for streamlining the functioning of Ph. D sections, discuss various issues related with the Ph. D Research (Minutes of the meeting appended).

It has been decided to place a note before the Standing Committee of the Syndicate on Academics & Research in the minutes for framing comprehensive guide lines with respect to the Ph.D Registration and evaluation of Thesis, formation of a full-time Research Directorate within the University and constitution of a monitoring committee vide item no. 3, 4 & 9 respectively in the minutes.

As per the orders of Hon'ble Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

- 1) Preparation of specific guidelines for simplifying the procedure for Ph.D Registration and evaluation of Thesis.
- 2) Formation of a Full-time Research Directorate within the University
- 3) Constitution of a Ph.D monitoring Committee.

- 4) Proposal for revision of Research fee and other allied fee including the condonation fee for late submission of thesis

**Recommendation :** *The committee considered the above matter and recommended to constitute a sub committee comprising Dr. S Nazeeb (Convener), Dr. K G Gopchandran, Dr. Vijayan Pillai M and Sri. Jairaj J, Members of the Syndicate and Dr. B S Jamuna, Dean, Faculty of Arts, Dr. Jayachandran R, Dean, Faculty of Oriental Studies and Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries (Former Dean, Faculty of Science) to submit a detailed report along with specific proposals on the above matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

- Item No: : 05. 80.A7** *Conversion of Ph.D Registration from full time to part time and then to full time in respect of Sri. Subin K S, Research scholar in Education- reg.*

Name : Subin K S  
 Subject : Education (Full-time)  
 Research Supervisor : Dr. Bindu D  
 Research Centre : Dept. of Education, University of Kerala, Thycaud, Tvpm.  
 Request : Conversion to Part-time w.e.f 06.01.2019 FN and then to full-time w.e.f 23.03.2019 AN

**Recommendation :** *Recommended to hear the Research scholar by the next meeting of the Standing Committee of the Syndicate on Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

- Item No: : 05.80.A8** *Revival of Registration- Request submitted by Smt. Lesha M S - Education-reg.*

Name : Lesha M S  
 Subject : Education (Part-time)  
 Research Supervisor : Dr. Exemmal J (Rtd)  
 Research Centre : Dept. of Education, University of Kerala, Thycaud, Tvpm  
 Request : Revival of Registration

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

- Item No: : 05.80.A9** *Ph.D Research– Change of Research Supervisor & Centre and Inclusion of Co-Supervisor– Application submitted by Smt. Deepthi S, Research Scholar in Education– reg.*

Name : Deepthi S  
 Subject : Education  
 Research Supervisor : Dr. G R Santhosh Kumar (Rtd)  
 Research Centre : Govt. college of Teacher Education, Thycaud, Thiruvananthapuram  
 Requests : 1. Change of Research Supervisor to Dr. Smitha S, Assistant Professor in Education, Sree Narayana Training College, Nedunganda, Varkala.  
 2. Change of Research Centre to Mar Theophilus Training College, Nalanchira, Tvpm  
 3. Inclusion of Dr. G R Santhosh Kumar as Co-Supervisor

**Recommendation :** *Recommended to agree with the requests*



***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

***Item No: : 05.80.A10 Extension of tenure of University JRF beyond three and a half years- Finalisation of Norms- reg***

Eligible research scholars were being granted University JRF for a tenure of first three and a half years of their research period. The Vice-Chancellor had given assurance in the meeting of the Senate held on 21/10/2017, to examine the matter of extending the tenure of University JRF given to full-time scholars from three and a half years to five years.

The Syndicate at its meeting held on 11.07.2018, vide Item No.02.82, considered the above matter along with the recommendations of the Standing Committee of the Academic Council held on 08.06.2018, vide Item No.10, and resolved that the tenure of University JRF given to Research Scholars be enhanced to five years and also be made applicable to all existing scholars.

In the light of the said decision of the Syndicate, the Standing Committee of the Academic Council held on 05.11.2018, vide Item No.3, recommended that the extension of the tenure of fellowship beyond three and a half years shall be considered only upon the positive recommendation after an assessment of the work by the Doctoral Committee, Dean and an outside expert to be nominated by the Vice-Chancellor from a panel of 3 members submitted by the supervising teacher.

The Syndicate at its meeting held on 28.03.2019, vide Item No.07.47.A17 resolved to consider only those research scholars who have been awarded University JRF for extension of tenure of the same beyond three and a half years.

As per the orders of the Hon'ble Vice-Chancellor, the U.O. regarding the enhancement of tenure of University JRF has been issued (Finance Endorsement No: FOS 1004 dated 15/05/2019) vide U.O.No.Ac.EI/A2/17871/2019 dated 15/05/2019 and as per the said U.O.,

1. The University JRF awardees who have completed the first three and a half years of research period and who are continuing their research, are eligible for extension of the fellowship for the tenure beyond three and a half years upto five years or upto the submission of thesis whichever is earlier, subject to the positive recommendation of the Doctoral Committee, Dean of the concerned faculty and the expert nominated by the Vice-Chancellor
2. The Chairman of the Doctoral Committee is entrusted with the assessment of the work done by the applicant by a board comprising of the Doctoral Committee members, Dean and the expert nominated by the Vice-Chancellor from among the panel submitted by the supervising teacher, and to forward the recommendations to University for further action.
3. The research scholars who have been awarded University JRF within the first three and a half years of research are eligible for extension of tenure of fellowship as stated above.
4. The University JRF awardees who have already completed their first three and a half years are eligible for the extension of fellowship for the tenure beyond three and a half years, with effect from the date of resolution of the Syndicate, ie, 11.07.2018, subject to the fulfillment of the conditions laid down in point(1) above.

As such several candidates who have completed their three and a half years of research and are continuing their research, had applied for the extension of fellowship. The files relating to these are in different stages. Some of the researchers have already been issued university orders in this regard. Now, the Hon'ble Vice-Chancellor has ordered to hold all the files related to extension of fellowship beyond three and a half years of research until the norms are finalised by the Standing Committee of the Syndicate on Academics and Research and approved by the Syndicate.

The Hon'ble Vice-Chancellor has ordered to include the following points for consideration by the Standing Committee of the Syndicate on Academics and Research with respect to the above matter:

1. Weightage should be given for articles published in scopus indexed journals with impact factor (minimum two papers). This should be insisted for Science scholars.
2. Articles leading to award of patents shall be preferred.
3. For Social Sciences/ Language scholars publications in journals included in the CARE List shall be preferred.
4. Presentation in national and international seminars should be mandatory.

5. Future audit objection shall be considered while finalising the norms.

As per the orders of the Hon'ble Vice-Chancellor, the matter of finalising the norms for the extension of tenure of University JRF beyond three and a half years is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

**Recommendation :** *The committee considered the above matter and recommended to constitute a sub committee comprising Dr. S Nazeeb (Convener), Dr. K G Gopchandran, Dr. Vijayan Pillai M and Sri. Jairaj J, Members of the Syndicate and Dr. B S Jamuna, Dean, Faculty of Arts, Dr. Jayachandran R, Dean, Faculty of Oriental Studies and Dr. A Bijukumar, Head, Department of Aquatic Biology and Fisheries (Former Dean, Faculty of Science) to submit a detailed report along with specific proposals on the above matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05.80.A11** *Permission to avail research facility to Dr. D A Evans- Letter forwarded by Dr. Usha Titus, Principal Secretary, Dept of Higher Education, Govt of Kerala-reg*

The Principal secretary Higher Education Department, Govt of Kerala in her D O letter dated 24.06.2019, addressed to the Vice Chancellor, has requested to examine the possibility of accommodating Dr. D.A Evans, Associate Professor (Rtd) in Zoology, University College Thiruvananthapuram in any of the following departments for the purpose of pursuing a major research project where in Dr. D A Evans is nominated as Principal investigator :

1. Dept of Zoology, University College, TVM
2. Dept of Zoology, University of Kerala, TVM
3. Any Inter University centre associated with the Research area of Dr. D A Evans (Adjunct Faculty)

The very purpose of the engagement of Dr D A Evans is to conduct a major research project in association with the scientists of JNTBGRI Palode. The sanction of the said project is pending as the designated principal investigator, Dr D A Evans is not having four years of service to complete the project. Hence the government has requested to examine possibility of accommodating him in the above mentioned departments.

In this context the following points may be considered;

1. Dr. D A Evans, being a retired faculty of Department of Zoology, University college may be permitted to continue there as an adjunct faculty for the continuance of the project. Being a Faculty of the Collegiate Education Department, Government is the competent authority for the decision in the matter.
2. Upon the request of the Principal Secretary Higher Education Department, University may consider the possibility of engaging Dr. D.A Evans as an adjunct faculty at the Department of Zoology, University of Kerala or Inter University Centre for Integrated Biology (IUCIB).
3. Dr. D A Evans being a retired faculty cannot supervise the research students as part of the said project as it is not permitted as per the UGC regulations.

As per the orders of Hon'ble Vice Chancellor the matter of examining the possibility of accommodating Dr. D.A Evans, Associate Professor (Rtd) in Zoology, University College Thiruvananthapuram in any of the departments mentioned above for the purpose of pursuing major research project in the status of Principal investigator.

**Recommendation :** *The committee considered the matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to refer the request to University College, Tvpm for favourable action.

**Item No: : 05.80.A12** *Ph.D Research–Change of Research Supervisor & Inclusion of Co Supervisor–Application submitted by Smt.Beena V- reg.*

Name : Beena V

Subject : Electrical & Electronics Engineering (Part-time)

Research Supervisor : Dr. Jayaraju M (Rtd)  
 Research Centre : College of Engineering, Trivandrum  
 Requests : 1. Change of Research Supervisor to Dr. P Sreejaya, Professor & Head,  
 Dept of Electrical Engineering, College of Engineering, TVM.  
 2. Inclusion of Dr. Jayaraju M as Co-Supervisor.

**Recommendation : Recommended to agree with the requests.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05. 80.A13 Recognition as Research Supervisor in History –Application submitted by Dr. Subhash.S-reg**

Name : Dr. Subhash S, Assistant Professor, Dept. of History, Govt. College,  
 Nedumangad, Thiruvananthapuram  
 Subject : History  
 Faculty : Social Science  
 Facility Centre : Dept. of History, University College, Thiruvananthapuram  
 Request : Recognition as Research Supervisor

**Recommendation : Recommended to agree with the request**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: : 05. 80.B1 Ph.D Registration- Ms. Lakshmi. C.S - Botany– July 2018 Session-Clarification of allocation of Co-Supervisor– in line with UGC/University of Kerala Ph.D regulation 2016 – Issuing guidelines-Remarks of IQAC-reg:-**

Ms.Lakshmi.C.S has submitted an application for PhD registration in Botany in the July 2018 Session.The Doctoral Committee has allocated Dr.R.Prakash Kumar, Scientist F, Jawaharlal Nehru Tropical Botanic Garden, Palode as the research supervisor, Dr.Neethu.S.Kumar, Assistant Professor, Dept. Of Botany, MG College, Thiruvananthapuram and Dr.K.K.Sabu, Senior Scientist E1, Jawaharlal Nehru Tropical Botanic Garden, Palode as co-supervisors.

On perusal of the documents submitted, the co-supervisor Dr.K.K.Sabu is presently supervising 7 candidates (6 fresh candidates and 1 reallocated) and co-supervising 6 candidates (5 fresh candidates and 1 reallocated). The second co-supervisor Dr.Neethu.S.Kumar is presently supervising 4 candidates (4 fresh candidates) and co-supervising 3 candidates.

University of Kerala Regulations 2016, Clause 5.3, clearly stipulates that a Professor as **Research supervisor/Co-supervisor** at any given point of time shall guide not more than 8 PhD scholars. An Associate Professor as research supervisor shall guide upto a maximum of 6 PhD scholars and an Assistant Professor as research supervisor shall guide upto a maximum of 4 PhD scholars. The UGC regulation 2016, clause 6.5, also clearly specifies “A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars. An Associate Professor and as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars.”

In view of the above said clauses it is apparently clear that a professor in his/her capacity can supervise or co-supervise only 8 research scholars at a particular point of time, an Associate Professor can supervise or co-supervise six and an Assistant Professor can supervise or co-supervise four research scholars at a given point of time.

But the Departmental Doctoral Committee while making their recommendation did not clearly ascertain, as to whether the number of research scholars being co-guided are within the limit or has been prescribed by the UGC/University of Kerala regulation 2016.

In the instant case, the Co-Supervisor Dr.K.K.Sabu (Scientist ‘E’ Grade equivalent to Associate Professor) is presently supervising 7 candidates (6 fresh candidates and 1 reallocated) and co-supervising 6 candidates (5 fresh candidates and 1 reallocated). The second co-supervisor

Dr. Neethu.S.Kumar is (Assistant Professor) presently supervising 4 candidates (4 fresh candidates) and co-supervising 3 candidates.

But as per UO.No.AcEVII/55101/2015 dated 14/05/2015 the number of research students that can be co-guided by approved research guides in departments where students pursue interdisciplinary research has been enhanced from two to five. The UGC vide letter No. F.No. 14-4/2016(PS) dated 25<sup>th</sup> July 2016 stated that “It is clarified that Institutions/Colleges who consent to appoint Co-Supervisor from outside the Department/Faculty/College/Institution because of the fact that topics are of inter-disciplinary nature and they feel that the expertise has to be supplemented from outside, the University/College/Institution may do so provided that the terms and conditions are specified by the Research Advisory Committee. It is further clarified that the Supervisor has to be from amongst the regular faculty of the host University/College/Institution and only Co-Supervisor can be appointed from outside University/College/Institution”.

Taking into consideration of the above letter it is clear that selection of Co-Supervisor is also from among the regular faculty.

The Standing Committee of the Syndicate on Academics and Research held on 10/01/2019 while considering this matter has recommended to entrust the Director, Research (Dr. Annie Abraham) to submit a detailed proposal including clarification and the same was resolved by the Syndicate held on 22/01/2019. Accordingly Letters have been forwarded to Dr. Annie Abraham dated 13/02/2019 and 16/05/2019 for the want of clarification on the matter.

Dr. Annie Abraham has submitted a proposal through her vide email letter dated 27/05/2019 stating the following:

- 1.If we are explaining the regulation word by word, as per UGC Regulation 2016 para 5.3, we have to stick on to that only and need no clarification at all, but we have to look into other matters also.
- 2.Please see that in the case of reallocation at our University, an Assistant Professor is already guiding upto 10 students, on the basis of earlier UGC Regulation explained by our University, indicating the University's autonomy. That can be applied here also, for PhD registration.
- 3.More than that the eligibility criteria, admission procedures, structure and conduct of Ph.D.program, evaluation procedures etc. are strictly followed at our University and it is on par with any premier Universities in the country. We have to be strict with such matters for better academic input.
4. Also we have to see the policies adopted by other Universities in the State, before taking a strict decision. To my understanding they have not yet touched these areas.
5. Analysing para 5.4 of UGC Regulation, it promotes inter-disciplinary research and provides space for co-guidance. Definitely we have to take a suitable decision in such cases.
6. For promoting inter-disciplinary research, enhancing productivity and to accommodate foreign students, the University has to allow the supervising teachers to co-guide at least 2 students.
7. These are all the policy decisions to be decided by higher authorities.
8. In the case of Ms.Lakshmi C.S, Dept.of Botany- July 2018 session, University can take a decision only after resolving this issue.
9. Also it shall be made clear that the co-guide can be co-opted at any time of research, if guide and student are willing and on approval of the doctoral committee.

It is pertinent to note that The Secretary, University Grants Commission while issuing general guidelines regarding 2009 regulation, has informed the Vice Chancellors of all the Universities that, some of the Universities are circumventing the provisions of UGC Minimum Standards and Procedure for Award of M.Phil./ Ph.D. Regulations, 2009 in matters related to Qualifications of Research Supervisors and the procedure for evaluation of research reports. It has been intimated by the UGC that in case of any aberration to the UGC Minimum Standards and Procedure for Award of M.Phil./Ph.D, it will be proceeded against as per the UGC Act, 1956 and the name of the University will be put in the defaulters list on the UGC website.

It may also be noted that the University shall have to issue a separate certificate to all research scholars to the effect that their Ph.D Degree has been awarded in accordance with the provisions of the UGC Regulations 2016. Hence, it is high time to issue a clear guidelines clarifying the allocation of Co-Supervisor in line with UGC/University of kerala regulation 2016.

As per the orders of the Vice-Chancellor, the detailed proposal including clarification on the matter submitted by the Director, Research was placed before the Syndicate held on 12/06/2019 for



**Item No: :05.80.B4**      **Ph.D Research - Cancellation of Ph.D registration – Mr.Srijith S- Physics - reg:-**

Name : Srijith S  
 Subject : Physics (full-time)  
 Research Supervisor : Dr.Kavitha V T  
 Co-supervisor : Dr.P R Sobhana Wariar (Rtd)  
 Research Centre : MG College, TVPM  
 Request : Cancellation of Ph.D registration

**Recommendation :**      **Recommended to agree with the request**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: :05.80.B5**      **Ph.D Research- Cancellation of Ph.D registration-Smt.Preethi P.C-Chemistry- reg:-**

Name : Preethi P.C  
 Subject : Chemistry (full-time)  
 Research Supervisor : Dr. K Santhosh Kumar  
 Research Centre : RGCB, Thiruvananthapuram  
 Request : Cancellation of Ph.D registration

**Recommendation :**      **Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: :05.80.B6**      **Ph.D Research -Conversion of full time PhD Registration to Part time and then to Full-time-Ms.Kailas, Psychology -reg:-**

Name : Ganga Kailas  
 Subject : Psychology (full-time)  
 Research Supervisor : Dr .Sonia George  
 Research Centre : Department of Psychology, Govt College for Women, Thiruvananthapuram  
 Request : Conversion to Part-time w.e.f 15.11.2018 and then to Full-time w.e.f 01.12.2018

**Recommendation :**      **The committee considered the above matter and recommended the following:**

1. Smt. Ganga Kailas is permitted to continue as a full-time research scholar in Psychology at Govt. College for Women, Thiruvananthapuram on the strength of the leave without allowance sanctioned to her from 01.12.2018 to 30.11.2021.
2. The period from 15.11.2018 to 30.11.2018 which she had worked in the Dept of Women and Child Development, Govt. of Kerala be treated as break in research.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No:05.80.B7**      **Ph.D Research–Change of Research Supervisor - Mr.Sanoop P, Full-time research scholar in Chemistry- reg**

Name : Sanoop P  
 Subject : Chemistry (Full-time)  
 Research Supervisor : Dr.Suresh C.H  
 Research Centre : CSIR-NIIST, Thiruvananthapuram  
 Request : Change of Research supervisor to Dr.Yoosaf K, Senior Scientist, CSIR-NIIST, Thiruvananthapuram.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No:05.80.B8** *Recognition as Research Supervisor in Aquatic Biology & Fisheries– Dr. P.S.Swathi Lekshmi - reg.*

Name : Dr.P.S.Swathi Lekshmi, Principal Scientist, at Vizhinjam Research Centre of CMFRI, Vizhinjam, Tvpm  
Subject : Aquatic Biology & Fisheries  
Faculty : Science  
Facility Centre : Vizhinjam Research Centre of CMFRI, Vizhinjam, Tvpm  
Request : Recognition as Research Supervisor.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No:05.80.B9** *Application for approval as Research Supervisor in English – Dr. S. Devika-reg:-*

Name : Dr. S Devika, Associate Professor of English, HHMSPBNSS College For Women, Neeramankara, Tvpm  
Subject : English  
Faculty : Arts  
Facility Centre : Department of English, All Saints' College, Tvm.  
Request : Recognition as Research Supervisor

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No:05.80.B10** *Ph.D Research –Inter-Change of Research Supervisors - Ms.Deepa M.J & Ms.Lekshmi M.R Full-time research scholars in Chemistry - reg:*

Name : Deepa M.J  
Subject : Chemistry (Full-time)  
Research Supervisor : Dr.Suneesh C.V  
Research Centre : Department of Chemistry, University of Kerala, Kariavattom, TVM  
Request : Change of Research Guide to Dr. S.M.A Shibli, Professor, Department of Chemistry, University of Kerala, Kariavattom, Thiruvananthapuram

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Name : Lekshmi M.R  
Subject : Chemistry (Full-time)  
Research Supervisor : Dr.S.M.A Shibli  
Research Centre : Department of Chemistry, University of Kerala, Kariavattom, Thiruvananthapuram  
Request : Change of Research Guide to Dr.Suneesh C.V, Asst.Professor, Department of Chemistry,  
University of Kerala, Kariavattom, Thiruvananthapuram

**Recommendation :** *Recommended to agree with the requests*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.B11      Ph.D Research- Cancellation of Ph.D registration- Smt.Vindhyasarumi A- Chemistry- reg**

Name : Vindhyasarumi A  
 Subject : Chemistry (Full-time)  
 Research Supervisor : Dr.Yoosaf K  
 Research Centre : CSIR-NIIST, Thiruvananthapuram  
 Request : Cancellation of Ph.D Registration

**Recommendation :      Recommended to agree with the request**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.B12      Complaint from the Research Supervisor in Law- Dr.Lakshmi P Nair- Reg:-**

Dr.Lakshmi P Nair, Research Director in Centre for Advanced Legal Studies & Research has submitted a complaint regarding the cadre assigned to her. She in her letter states that she had started her career in Kerala Law Academy, Law College in 1989 and till 1994 she was continuing as par-time lecturer (Assistant Professor). Thereafter she had been promoted to Associate Professor and Professor respectively in the year 2001 and 2009. She further states that, she is continuing as Research Director in Centre for Advanced Legal Studies & Research (CAL SAR) on deputation basis and her superannuation is March 2036. She added that, she has 29 years of teaching experience as well as 8 years of guiding experience and she was shocked when she came to know that she can guide only four candidates, as in the case of an Assistant Professor. A person who is a Professor and Principal (The Kerala Law Academy Law College) on deputation as Research Director being treated in the grade of Assistant Professor is unfair.

It is pertinent to note that as there is a conflict regarding the status and category of Kerala Law Academy, Law College, Thiruvananthapuram and for ascertaining the same the matter was placed before the Syndicate held on 12/05/2017 and resolved to seek advice of the Advocate General, Kerala. Letters were sent to the Advocate General, Kerala, but no reply has been received in this regard. Then the matter was placed before the Syndicate held on 11/07/2018 resolved to seek the opinion of the legal advisor. According to his opinion Kerala Law academy Law College, Thiruvananthapuram continues to be a private College as defined under Section 2(16) of the Kerala University Act 1974, ie, Private college means a college maintained by an educational agency other than the Government of the University and affiliated to the University. The Syndicate held on 28/09/2018 resolved to accept the legal opinion. Accordingly, the status of the Kerala Law Academy, law College is ascertained as **'Private College'**.

*Clause 5.1 of the Regulation for award of Ph.D Degree, University of Kerala 2016 and clause 6.1 of UGC regulation 2016 clearly stipulates that "any regular Assistant Professor/Associate Professor/ Professor alone can be recognized as a research supervisor". Clause 6.2 of UGC Regulation 2016 stipulates that "only a full-time regular teacher of of the concerned University/Institution deemed to a University /College can act as a supervisor."*

Taking into account of the above, the following points need to be considered clearly.

- Whether Dr. Lekshmi P Nair can continue as a research Supervisor as she is from a private college.
- Whether a private college teacher can be considered as regular teacher.

On verification of other records submitted by Dr. Lekshmi P Nair in a similar file, her superannuation date is mentioned as 31.03.2036 ie. at the age of 70 (her date of birth is written as 20.02.1966) which is not consistent with the provisions applicable to teachers in this regard. At present there are four research scholars doing research under her.

It may be further noted that, as per the remarks from the Ac.FI section, the University had approved the appointment as Lecturer w.e.f. 11/07/1994 vide UO.No.Ac.F.I.3159/94 dated 06/08/1994. After that no proposals for the approval of her promotion as Professor or Principal has been received in section till date. She had also been granted recognition as research supervisor in Law vide UO No.Ac.E1.A2/44630/2009 dated 07/01/2010.



On verification of the minutes of the Governing Council of Kerala Law Academy Law College, submitted by Dr.Lekshmi P Nair, it is seen that the Governing Council had decided to promote her as a Professor. As per the request submitted by her, it can be ascertained that she is presently continuing her deputation as Research Director in the Centre of Advanced Legal Studies & Research. On perusal of the documents pertaining to the Research centre it can also be observed that the Centre of Advanced Legal Studies & Research is registered purely under the Travancore – Cochin Literacy, Scientific and Charitable Societies Registration Act (Act XII of 1955).

While so, the matter regarding the continuance of research guide ship in respect of Dr.Lakshmi P Nair and continuance of the Centre of Advanced Legal Studies & Research Centre as research centre, according to the stipulations of UGC Regulation 2016 is now called into question.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 26/04/2019 and recommended to defer the item. The Syndicate held on 30/04/2019 vide item No.08.09.B21 has resolved to approve the same.

The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 18/06/2019 and 24/08/2019 recommended to defer the item to the Syndicate. The Syndicate held on 20/06/2019 and 31/08/2019 vide item Nos.11.30.B3, item No.03.53.B4 respectively had resolved to defer the item.

As per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

**Recommendation :** *Recommended to defer the above matter*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.B13** *Recognition as Research Supervisor in Botany- Dr. Jothish P.S -reg*

Name : Dr. Jothish P.S, Senior Scientist, JNTBGRI, Palode, Thiruvananthapuram  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : JNTBGRI, Palode, Thiruvananthapuram  
 Request : Recognition as Research Supervisor.

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.B14** *Application for guideship in Physics – Dr.Rakhi R B—reg:-*

Name : Dr. Rakhi R B, Assistant Professor under UGC FRP Scheme, Department of Physics, University of Kerala, Kariavattom  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : Department of Physics, University of Kerala, Kariavattom  
 Request : Recognition as Research Supervisor

**Recommendation :** *Recommended to agree with the request*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.B15.** *Conduct of Pre submission seminar-Mr.Sreekumar K G-Full time research scholar in Mathematics-reg:-*

Mr.Sreekumar K.G, a full-time research scholar in Mathematics under the guidance of Dr.Manilal K at University College, Tvpm has applied for granting permission to conduct pre submission seminar after completing two years of Full-time research.

Mr.Sreekumar K.G has completed only two years of research as on 14/07/2019.He has qualified MPhil in July 1998.Since the registration of the research scholar is in January 2017 session, his research work is governed by the Regulations for the award of Ph.D degree University of Kerala, 2016. As per clause 4.1of the said Regulations Ph.D programme shall be for a minimum duration of three years including coursework and maximum of six years.

As per clause 13 of the Regulations Relating to The Registration for and Award of the Degree of Doctor of Philosophy, *the minimum period of research required by a candidate for submission of the Thesis from the date of the registration shall be two years for MPhil/M.Ed/MSc(Research) degree holders and three years for others.*

Those scholars who come under Regulations 2009 and before with MPhil are being allowed to submit the thesis after two years from the date of registration.

The contradiction noticed in the minimum period of research for MPhil/M.Ed/MSc(Research) degree holders in the Regulations of the University and UGC Regulations 2016 needs to be clarified.

As per the orders of the Vice Chancellor, the matter regarding the contradiction in the minimum period of research for MPhil/M.Ed/MSc (Research) degree holders in the Regulations of the University and UGC Regulations 2016 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The Committee considered the above matter and recommended to seek the opinion of Doctoral Committee concerned and the Standing Committee of the Academic Council and to place the matter in the next Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C1** *Ph.D registration- Conversion of Part-time to Full-time in respect of Smt. Lijisha P-reg*

Name : Lijisha P  
Subject : Sanskrit (Part-time)  
Research Supervisor : Dr. G Ushakumary  
Research Centre : University College, Thiruvananthapuram  
Request : Conversion to Full-time w.e.f 30/03/2019 FN

**Recommendation :** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C2** *Request from the Research Supervisor for granting additional Research Centre-reg.*

Name : Dr. Anzer R N, Assistant Professor at Dept. of Commerce, Govt. College, Nedumangadu  
Subject : Commerce  
Faculty : Commerce  
Facility Centre : Government College, Attingal.  
Request : Additional facility centre at Govt. College, Nedumangadu

**Recommendation :** *Not recommended.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C3** *Ph.D Research- Modification of Title- Application submitted by Smt. Archana R S-reg.*

Name : Archana R S

Subject : Malayalam (Part-time)  
 Research Supervisor : Dr. Sainaba M  
 Research Centre : ORI & MSS Library  
 Request : Modification of Title as ഡോ.കെ.രാഘവൻപിള്ളയുടെ

മലയാളസാഹിത്യനിരൂപണവും

**Recommendation :** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C4** *Post Doctoral Fellowship – Issuance of PDF certificate – Dr.Sinu J Varghese -reg;*

An application has been received from Dr.Sinu J Varghese, Post Doctoral Fellow in Zoology at Fatima Mata National College, Kollam. Vide UO.No.Ac.EVII/2014-15 dated 26/05/2017, she has been awarded SRF for a period from 22/09/2016 to 21/09/2017 under the supervision of Dr.Mary Teresa P Miranda, Associate Professor and Head, Dept. of Zoology, Fatima Mata National College, Kollam, who is a retired faculty and Fatima Mata National College, Kollam as centre. Later she has been granted extension of period of fellowship for one more year for a period from 22/09/2017 to 21/09/2018 vide UO.No.Ac.EVII/2017 dated 12/04/2018.

As she has been awarded Ph.D in Zoology on 17/04/2018(Date of Syndicate resolution) and her research Supervisor, Dr.Mary Teresa P Miranda has been retired from service, she has been granted conversion to Post Doctoral Fellowship w.e.f. 17/04/2018 to 21/09/2018 and Change of Research Supervisor to Dr.A Akhila Thomas, Associate Professor and Head, Dept. of Zoology, Fatima Matha National College , Kollam vide UO.No.Ac.EVII/028834/2018 dated 17/09/2018.

Earlier she had requested for further extension in research period for seven months, but it was rejected by the Vice-Chancellor on the reason that the maximum duration of PDF award shall be restricted to two years and she has already completed two years of research. She has again submitted a request to reconsider the orders and requested for further extension in research period upto 31/03/2019 without any remuneration, for the successful completion of the research work, along with a medical certificate stating that her research work was affected due to some medical issues in between the research period. The Syndicate at its meeting held on 22/01/2019 has decided not to grant extension in research period beyond two year vide item.no.02.100.C24.

As per the orders of the Registrar a letter has been sent to the Head, Dept. of Zoology, University of Kerala, Kariavattom, seeking the information regarding the status of her PDF report. In the meantime, Dr.Sinu J Varghese has submitted an application for PDF certificate, in which she reported that she had submitted her PDF report on 12/03/2019. As per the remarks from the Head, Dept. of Zoology, Smt.Sinu J Varghese submitted her PDF report at Dept. of Zoology, University of Kerala on 12/03/2019. It is also reported that she has successfully completed her PDF at FMN College, Kollam and recommended to award PDF certificate.

When the matter was put up for orders on whether the PDF registration granted to Dr.Sinu J Varghese may be cancelled and the candidate be directed to refund the fellowship claimed or whether she may be issued with the PDF certificate condoning the delay in submitting PDF report, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation :** *Recommended to hear the candidate by the next meeting of the Standing Committee of the Syndicate on Academics and Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C5** *Ph.D Research-Conversion of Ph.D Registration from full-time to Part-time in respect of Soumya S -reg*

Name : Soumya S  
 Subject : Malayalam (Full-time)

Research Supervisor : Dr. Sajith Kumar S  
 Research Centre : Dept of Kerala Studies, University of Kerala, Kariavattom, TVM  
 Request : Conversion to Part-time w.e.f 16/11/2017

**Recommendation :** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C6** **Recognition as Research Supervisor –Faculty of Commerce - reg**  
 Name : Dr. R Jayaraj, Assistant Professor, Dept. of Commerce, Govt. College, Ambalapuzha  
 Subject : Commerce  
 Faculty : Commerce  
 Faculty Centre : S D College, Alappuzha.  
 Request : Recognition as Research Supervisor

**Recommendation :** *Recommended to agree with the request.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.C7** **Ph.D Research – Transfer of Ph. D programme from University of Madras to University of Kerala- Application submitted by Sri. Akhil. P – reg.**

A request has been received from Sri. Akhil. P, Full-time UGC JRF Research scholar, at Dept. of Commerce, University of Madras, Chepauk, Chennai for transfer of his Ph.D programme to University of Kerala.

He has requested to transfer his Ph.D programme for which he joined on 02/01/2018, from University of Madras to University of Kerala as his proposed research study is concentrated on banks in Kerala. Hence it is more convenient to do research in Kerala University. He also added that Dr. G. Raju, Professor and Head, Dept. of Commerce, Kariavattom is willing to guide him under his supervision.

As per clause 5.8 of the Regulations for award of Ph.D Degrees, University of Kerala, 2016 there is a provision for women candidates to transfer of Ph.D programme from one University to another. It states that “The research data, in case of relocation of the woman scholar for Ph.D. due to marriage or otherwise, shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. The scholar shall give due credit to the original Research Supervisor and the institution for the part of research already done”

But as per clause 12 of the UGC-JRF XII plan guidelines “Transfer of the Research Place should be done by University concerned under the intimation to UGC and designated agency. Transfer of Research Place will be allowed only once.

It may be noted that the candidate has not provided any documents showing his P G qualification. Hence it is not known whether he has secured his P G from a University recognised by University of Kerala. Also Dr. Raju. G, Professor and Head Dept. of Commerce has agreed to guide him only if an additional vacancy is provided to him by the University. Dr. Raju. G already has eight research scholars under his guidance which is the permissible limit of research scholars to be allotted to Professors as per the Regulations 2016.

**Recommendation :** *The committee considered the above matter and recommended to entrust the IQAC to submit a detailed report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.D1 Department of Zoology - Proposal to start PG Diploma course in Clinical Embryology- reg**

(Ac.D)

The Head, Department of Zoology, University of Kerala, has forwarded a request for starting PG Diploma course in Clinical Embryology.

A proposal to explore the possibilities to start PG Diploma in Clinical Embryology at Department of Zoology was declared in the Budget Speech 2019-20. The Syndicate at its meeting held on 28.03.2019. vide item no. 07.70.I.33 considered the matter and resolved to authorize the Head, Department of Zoology to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics & Research. The details of the proposal is as follows:

Infertility is a fast growing phenomenon worldwide due to several factors like changing lifestyle, increased stress and delayed child seeking behaviour by couples. The studies estimated that about 1 in 6 couples suffer from infertility globally. Considering the current level of structured training in this field at international level and also considering the increased demand of trained professionals in this area, there is a very strong and urgent need to train candidates in this subject and mould them in a way as to practice this field with at most dignity, respect and care to human life with strong ethical and moral principles. University of Kerala is planning to offer PG Diploma (one year) providing in- depth knowledge about the scientific basis and the issues related to clinical embryology.

1	Total intake of students	5 per year
2	Eligibility Criteria	A candidate who has passed Master's Degree in Life Sciences, Zoology, Biochemistry, Biotechnology, M.B.B.S, B.D.S and BAMS of University or an examination of other Indian Universities accepted by the Syndicate as equivalent to it is eligible.
3	Duration of the course	One year(two semesters) consisting of theories,practical classes and a project work/dissertation
4	Fees	Rs.50,000/-(Two semesters) 1st semester Rs.25,000/- 2nd semester Rs.25,000/-for getting training in IVF and ART from IVF centres in Kerala

**Financial Assessment**

a	Equipments	Rs. 3,00,000/-
b	Consumables	Rs. 1,00,000/-
c	Contingency	Rs. 1,00,000/-
d	Classroom materials and equipments	Rs. 1,50,000/-
e	Miscellaneous	Rs. 50,000/-
	Total amount	Rs.7,00,000/-

(Rupees Seven Lakhs only)

The remarks obtained from Finance I Section is, as the course is envisaged in a self financing mode and non plan funds of the University is barely sufficient to meet the recurring expenses of the University, the annual expenses for the conduct of the course shall be limited within the income generated by the way of fees.

**Recommendation :** *The committee considered the proposal to start PG Diploma course in Clinical Embryology and recommended to collect detailed report from the HoD regarding the feasibility of the course and place that report before the combined Standing Committees of Finance and Academics & Research.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No: 05.80.D2` Centre for Tourism Studies at Department of Commerce – Proposal for establishment – reg**

(Ac.D)

The Budget Speech 2019-20 of University of Kerala envisaged a Centre for Tourism Studies at the Department of Commerce for providing consultancy services in the field of tourism and to conduct research studies. The budget speech also envisaged starting of job oriented courses at the

proposed Centre. An amount of Rs 6 lakhs was allocated for the initial process of the establishment of the Centre. The meeting of the Budget Implementation Cell held on 16.03.2019 recommended to authorize the HoD, Department of Commerce to submit a proposal on the item and to place it before the Standing Committee of the Syndicate on Academics and Research. The Syndicate held on 28.03.2019, vide item no. 07.70, approved the minutes of the Budget Implementation Cell.

The Head has forwarded the proposal for the establishment of the Centre along with two certificate courses. As per remarks from the finance section, revised proposal from the Head was obtained regarding the Student intake, fees and eligibility of the courses.

The details are given below:

Name of the Course	: 1. Certificate in Hospitality Management. 2. Certificate in Participative Tourism & Responsible Tourism.
Intake	: 15 no.s each
Fee per semester	: Rs 3000/- each
Eligibility Criteria	: Pass in the Higher Secondary examination with a minimum of 50% marks under the 10+2 pattern and a minimum of one year working experience in the tourism and hospitality sector.
Duration	: One Year divided into two semesters. Each semester to have five months with four months instructional hours and one month project.

### **Budget estimates**

#### **Recurring expenditure**

Annual expenditure on remuneration for faculty	: Rs 2,40,000/-
Seminars and invited talk	: Rs 60,000/-

#### **Non recurring expenditure**

Library books and journals	: Rs 3,00,000/-
Total	: Rs 6,00,000/- (Rupees Six Lakhs each)

Remarks from finance section was again sought and the section has remarked that Rs 1,50,000/- (for each course) is needed every year towards meeting the recurring expenditure for the conduct of the course. As the internal revenue is not sufficient enough to meet the recurring expenditure of the course and considering that the course targets job seekers of the respective fields, the Head shall be requested to envisage the conduct of the course in a self financing mode limiting the expenses within the income generated by the way of fees as is done in the case of Certificate courses conducted by Centre for Cultural Studies. The allocated amount of Rs 6 lakhs shall be utilized for non recurring expenses. The Finance has also remarked that the conduct of the course may be finalized after the approval of scheme and syllabus by the Academic Council.

***Recommendation: The committee considered the proposal to start Centre for Tourism Studies at Department of Commerce and recommended to place the matter before the meeting of the Combined Standing Committee of the Syndicate on Finance and Academics & Research.***

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

### ***Item No. 05.80.D3 New course- MA in West Asian Studies at Department of Islamic Studies-reg***

(Ac.D)

A proposal to start Masters Programme in West Asian Studies at Department of Islamic Studies, was declared in the Budget Speech 2019-20 of University of Kerala and Rs 5 lakhs is allocated for the conduct of the course. The Syndicate at its meeting held on 28.03.2019 vide item no. 07.70 resolved to authorize HoD, Department of Arabic to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research. The Syndicate at its meeting held on 30.04.2019 vide item no. 08.01 resolved to correct the resolution of the above Syndicate minutes as to authorize HoD, Department of Islamic Studies to submit a proposal on the item and place before the Standing Committee of the Syndicate on Academics & Research.

The Head, Department of Islamic Studies has forwarded the proposal and the remarks from Finance was obtained in this regard. The finance has remarked to request the HoD to submit a revised proposal allocating the sanctioned fund for infrastructure requirements alongwith detailed fee

structure of the course incorporating the special fees. As the course is envisaged as a regular course, remuneration of faculties and other office expenses shall be met from the budget allocation of the department. Additional requirements under the departmental budget provisions can be allocated on request after approval of the syllabus by CSS and initiation of the course. Funds for conduct of seminar/workshop may be requested for under plan grants.

As per the remarks of the Finance, a revised proposal was obtained from the HoD and is as below:

Name of the Course	MA in West Asian Studies
Duration	2years (4semesters)
Fee Structure	Tuition Fee : Rs 5,250/- (Rs 2625/- per sem) Special Fee : 4,730/- (I year- 3725/- II year- 1005/-)
Eligibility	Any degree in Social Sciences, Humanities, Languages and Fine Arts
Intake	14 students (intake 10+ 40% increased in intake)

It may be noted that the course has **already started** with an intake of 10 students and Rs 62,500/- was collected from the students. The CSS Academic Committee held on 26/02/2019 and 06/04/2019 approved the programme and the meeting held on 03.06.2019, vide item no: 11 recommended to place the **draft syllabus** of the M.A West Asian Studies **before the Academic Council for approval.**

#### **Additional Facilities Required**

Class Rooms : 03  
Seminar Hall : 01  
Computer Lab : 01  
Faculty Rooms : 06

#### **Proposal for expenditure within the allocated amount of Rs 5,00,000/-:**

Sl.No	Items	Number required	Estimated Amount
1.	Computer, Computer Table, Computer Chair and UPS	01 each	62000/-
2.	Table & Chairs for students Rs 10,000/- per pair * 30 no.s	30 no.s each	3,00,000/-
3.	Steel table and executive chairs for faculty member Rs 15,000/- per pair*6 no.s	06 no.s each	90,000/-
4.	Steel almirah Rs 8,000/- per piece*6 no.s	06 no.s	48,000/-
		<b>Total</b>	<b>5,00,000/-</b>

The matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation: Recommended to approve the proposal for starting MA in West Asian Studies at Department of Islamic Studies, submitted by HoD, subject to the approval of Scheme and Syllabus of the programme by the Academic Council**

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> to delete the item.
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**Item No. 05.80. D4 Proposal to start PG Diploma course in Environmental Management at Department of Environmental Science- reg**

(Ac.D)

Budget speech of 2018-19 envisaged starting of PG Diploma in Environmental Management at the Department of Environmental Sciences. The Syndicate at its meeting held on 17.04.2018 vide item no. 34.02 resolved to authorize HoD, Department of Environmental Sciences to submit a proposal on the item and to place it before the Standing Committee on Academics & Research. The Head, Department of Environmental Sciences has forwarded the proposal and the details of the proposal is as below:

1	Total intake of students	25
2	Fee Structure	Rs. 7500/- per semester (A total Amount of Rs. 15000/- will be collected at the time of admission as course fee for two semesters. In addition, an amount of Rs.500/- will be remitted as semester exam fee at the end of each semester.
3	Eligibility Criteria	B.Sc degree with 55% marks for Part III in Environmental science/ Environmental Science & Environment and Water Management/ Environmental Management /Botany/ Zoology/ Life Sciences/ Forestry/ Biotechnology/ Biochemistry/ Chemistry/ Geology/ Industrial Fish & Fisheries/ Marine Biology/ Environmental Chemistry/ Microbiology (or) B.Tech/ B.E in Civil Engineering/ Mechanical Engineering/ Environmental Engineering with at least 55% marks or equivalent CGPA. Relaxation of marks similar to PG Programmes in University of Kerala will be applicable. All these degrees should be recognized by University of Kerala.
4	Space requirements and facilities available in the department	One class room of the newly constructing building will be made use of to accommodate these 25 students. For the project work in the second semester, if Lab work is needed, then the current laboratories of the department will be made available to them for such lab studies

#### Financial Assessment

a	Assistant Professor: 2 Nos. (Rs. 32,000/-per month) (Contract basis)	Rs. 7,68,000/-
b	Office Assistant: 1 No. (Rs. 18000/-month)	Rs. 2,16,000/-
c	Office expenses	Rs. 15,000/-
d	Furniture-25 chairs, two tables, two cupboards, white board, projector etc.	Rs. 2,00,000/-
	<b>Total</b>	<b>Rs. 11,99,000/-</b>

The remarks from finance section was obtained and are as follows:

1. Since the new course is proposed to be conducted at the department itself, the administrative support of the existing office personnel may be utilized.
2. Appointment of Assistant Professors (on contract) may be limited within the sanctioned strength.
3. Necessary budgetary allocations for meeting the recurring expenses towards salary of contract employees and contingent expenses will be provided under the non plan provisions of the department.

It may be noted that, the syllabus for the PG Diploma in Environmental Management has already been approved vide U.O no: Ac.AIV/3/Syll.Env/51406/2014 dtd 18.06.2014 and the **intake was approved as 10** and now as per proposal it is **25**. The Department Council held on 29/07/2019 has opined that the already approved Syllabus can be used to start the course.

**Recommendation: The committee considered the proposal to start PG Diploma course in Environmental Management at Department of Environmental Science and recommended to place the matter before the meeting of the Combined Standing Committee of the Syndicate on Finance and Academics & Research.**

#### **Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

#### **Item No. 05.80.D5      Proposal for starting Master of Science (M.S) programme in Departments – reg**

(Ac.D)

The Dean, Faculty of Applied Sciences & Technology, University of Kerala, has forwarded a letter requesting administrative sanction to start Master of Science (M.S) programme in eleven (11) departments along with the proposal for the same.

#### **The details of the proposal are as below:**

The proposed M.S programme consists of 24 months (4 semesters) Under Credit and Semester System. Total minimum credit requirement will be 60 (sixty) and one-third (20 credits) will be for theory papers / course work and two-third (40) credits will be for M.S thesis work. The candidates will have to take minimum three courses as the part of course work from a list of courses allotted/ offered against the specific M.S programme. During the first two semesters the course work is to be completed and the thesis work which starts from first semester itself, to be completed by the end of 4th semester. Those who fail to satisfy the credit requirements can appear for assessments/ examinations along with the subsequent batches. It is expected that each MS student can publish atleast one paper in Web of Science /Scopus Indexed Journal and try for applying for patents and presenting the findings in scholarly conferences.



**Eligibility Criteria (for consideration) :**

Candidate with B.E/ B.Tech or equivalent programme with four years duration can apply to pursue Direct Admission to M.S programme.

**Suggested Departments :**

- Department of Computer Science
- Department of Optoelectronics
- Department of Futures Studies
- Department of Biochemistry
- Department of Bioinformatics and Computational Biology
- Department of Biotechnology
- Department of Environmental Sciences
- Department of Aquatic Biology and Fisheries
- Department of Geology
- Department of Commerce
- Department of Management

**Adjunct Faculty :** It is proposed to have adjunct faculty in addition to regular faculty members to these Departments wherever possible to provide guidance/ teaching to the students. They can be preferably from other teaching and research Departments of the University or BSR/Emeritus or similarly placed Professors/Scientists/Engineers or Experts from Industry. A person can be approved as an Adjunct faculty member for associating with M.S programmes for a period of three years by the University.

**Mentors:** Not more than one student can enrol with a faculty/adjunct faculty as a mentor for carrying out the thesis work from a particular M.S programme batch. There can be one co-supervisor if the thesis work involves other Institutions / Industry.

**M.S Programme Committee:** Each department offering M.S.Programme will be having a M.S Programme committee consisting of the Head of the department as Chairman, all faculty members and all adjunct faculty members of the department as Members. The quorum requirement for meetings will be one half of the total strength. The minutes are to be approved by the Vice Chancellor of the University. A minimum of two meetings in each semester is proposed.

The finance section has remarked that the proposal does not indicate any sort of financial commitment. So finance section is not in a position to ascertain the expenditure associated with the implementation of the proposal.

The finance section also suggested the following observations on the proposal :

- Considering the present financial position of the University, starting M.S.Programme in eleven (11) departments in the first year itself is not feasible.
- As the non plan funds of the University is inadequate to meet the day to day activities, the proposed programme may be carried out in self financing mode.
- Exploring plan funds to meet the non recurring expenditure related to the starting of the course, shall be considered.

**Recommendation :** *The Committee considered the proposal for starting Master of Science (M.S) programme in Departments and recommended to entrust the IQAC to submit a detailed report on the matter.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D6**      *Request for extending date for registration to research leading to the award of Ph.D degree in Archaeology – submitted by Ms. Padhi Bandara Arachchillage Nilanthi Weerakkody Bandara– reg*

*(Ac.B1)*

Ms.Padhi Bandara Arachchillage Nilanthi Weerakkody Bandara, a candidate from Sri Lanka had applied for Ph.D in Archaeology, a self financing candidate on 5.10.2018.

The Syndicate held on 22.01.2019 vide item no.02.06.01 considered the recommendations of the CGA Executive committee held on 14.12.2018 and resolved to grant admission to Ph.D course in Archaeology and as per the recommendation of the Doctoral Committee held on 3.6.2019, the candidate was permitted to join vide ltr.no. Ac.B1/51784/PAM/2019 dtd 20.7.2019 within one month. Now the student has requested through E-mail dtd 29.07.2019, to give an another extension of 4 months to join the course in the college as she is presently employed at Sri Lanka and she has to go through some official procedure to get the official release which will take almost 4 months.

As per the orders of the Vice Chancellor, the request submitted by Ms. Padhi Bandara Arachchillage Nilanthi Weerakkody Bandara is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *Recommended to refer the matter to Centre for Global Academics (CGA)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D7      *Revamping of KU-TBSC – Constitution of Technical Committee***

**(Pl. A)**

A meeting was held at the Pro Vice Chancellor's Chamber on 08.05.2019 to discuss the existing problems of Kerala University Technology and Business Start-up centres (KU- TBSC). (Copy of Minutes appended).

Based on the recommendation of the meeting, a proposal incorporating the guidelines and policy documents for revamping the Kerala University Technology and Business Start-up centres (KU- TBSC) was placed before the Standing Committee of the Syndicate on Academics and Research held on 16. 05.2019. The Committee entrusted Dr. S. Nazeeb, Dr. P. Rajeshkumar and Dr. K.B. Manoj (Members of Syndicate) to study the proposal in detail, to discuss before a Technical Committee comprising the aforesaid Syndicate members, Pro Vice Chancellor( in Chair) and Technical Experts, and to place the report before the Syndicate. The Syndicate held on 25.05.2019 vide Item No. 09.49.D4 approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research.

As the term of the Syndicate expired on 25. 06.2019, the matter was placed for the orders of the Hon'ble Vice Chancellor for further course of action. The Vice Chancellor ordered to wait till the reconstitution of the Syndicate

Meanwhile Dr. Gabriel Simon Thattil, Director, IQAC ( given the charge of Director, KU – TBSC wef 20.05.2019 for four months on account of the sabbatical leave of Dr. Manoj Changat for a period of one year from 01.05.2019 to 30.04.2020) submitted the following list of three Technical Experts to be nominated to the Technical Committee.

1. Dr. Achuthsankar S Nair, Professor and Head, Department of Computational Biology and Bioinformatics.
2. Dr. K G Gopchandran, Professor and Head, Department of Optoelectronics.
3. Sri. Sanal Kumar S P, System Analyst, Department of Future Studies.

The Vice Chancellor has now ordered to place the matter before the next Standing Committee of the Syndicate on Academics and Research for nominating the members of the Technical Committee (Syndicate members and Technical Experts). The matter of nominating the members to the Technical Committee is hence placed before the Standing Committee of the Syndicate on Academics and Research for recommendation.

**Recommendation:** *The committee considered the matter of nominating members to the Technical Committee of the Kerala University Technology and Business Start-up centres and recommended to nominate the following Members in the committee:*

1. *Dr. S. Nazeeb (Member Syndicate)*
2. *Dr. K. B. Manoj (Member Syndicate)*
3. *Dr. Jairaj J. (Member Syndicate)*
4. *Director, Kerala University Technology and Business Start-up centres*
4. *Dr. Achuthsankar S. Nair, Professor and Head, Department of Computational Biology and Bioinformatics*
5. *Dr. K. G. Gopchandran, Professor and Head, Department of Optoelectronics*

**6. Sri. Sanal Kumar S P (System Analyst, Department of Future Studies)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D8. Ph.D theses submission – Clarification regarding the date of submission of theses – reg:**

*(Ac.EII)*

Smt. Thara C. M, Smt. Krishnapriya N. G and Smt. Shana Harshan, Ph.D Scholars in Home Science had submitted their theses respectively on 30.11.2017, 30.11.2017 and 22.02.2018 under Dr. Suma Divakar of Kerala Agricultural University, Vellayani, who is not a Research Supervisor under the jurisdiction of the University of Kerala. Since as per the UGC Regulation 2009, the supervising teacher should be under the jurisdiction of University of Kerala, the theses submitted by these scholars could not be sent for evaluation. Mean while the candidates approached the Hon'ble High Court of Kerala and as per the directions of the Hon'ble High Court, the theses of the three candidates were sent for evaluation.

Considering the minutes of the Adalat conducted for the purpose of evaluation of pending theses submitted without complying the UGC Regulations 2009, the Syndicate held on 08.02.2019 resolved that the date of the thesis submission shall be the date on which the candidate has resubmitted the thesis under the proposed Supervisor. The petitioners have not submitted the revised theses under the new supervising teacher. Hence there is ambiguity with regard to the date of submission of theses of these three candidates.

The meeting of the Syndicate held on 20/06/2019 has resolved to seek the remarks of the Chairman, BoS and the concerned Research Supervisor as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18-06-2019 regarding the date of submission of theses of the petitioners. As per the orders of the Hon'ble Vice Chancellor, Dr.Sithara Balan.V, the Research Supervisor and Dr.Mini Joseph, the Chairperson, BoS (Home Science) PG were addressed in this regard.

As per the reply from Dr.Sithara Balan. V, she had submitted a signed declaration on 16/04/2019 for forwarding theses as per the directions from the Hon'ble High Court and the Registrar, University of Kerala. She has suggested that this date may be considered as the date of submission of theses.

As per the reply from Dr.Mini Joseph, the date of submission of theses of these candidates should be in accordance with the decision taken by the Dean, Faculty of Science, University of Kerala. Thus the Dean, Faculty of Science was addressed in this regard as per the orders of the Registrar. As per the remarks from Dr.A. Gangaprasad, Dean, Faculty of Science, the date suggested by the new guide Dr. Sithara Balan may be considered as the date of submission of theses ie, 16-04-2019.

Hence as per the orders of the Hon'ble Vice Chancellor, the matter related to the clarification regarding the date of submission of Ph.D theses by Smt. Thara C. M, Smt. Krishnapriya N. G and Smt. Shana Harshan under the new supervising teacher Dr. Sithara Balan V along with the remarks of the Supervising teacher and the Dean, Faculty of Science is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *The committee considered the above matter along with the remarks of the present Supervising Teacher and Dean, Faculty of Science and recommended that the date of submission of theses in respect of above candidates under the new Supervisor shall be considered as the date of submission of thesis.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be modified and approved as 'the committee considered the above matter along with the remarks of the present Supervising Teacher and Dean, Faculty of Science and recommended **that the date of declaration signed by the present Research Supervisor ie., 16.04.2019 in respect of the above candidate shall be considered as the date of submission of thesis**'.

**Item No. 05.80.D9      Department of Sociology - Proposal for signing Memorandum of Understanding with Louisiana State University, USA - reg.**

**(Ac.D)**

The Head, Department of Sociology forwarded a proposal for signing Memorandum of Understanding with Louisiana State University, USA along with the draft of proposed Memorandum of Understanding.

The purpose of this agreement is to develop academic and educational cooperation, establish a collaborative program in research between the two universities and to cooperate in their mutual interest for a range of higher educational activities.

Areas of Cooperation under this agreement are as follows:

1. Conducting joint research and development project in communication, collaboration and social network
2. Cooperation in individual projects
3. Organization of lectures, symposia, international meetings, conferences and workshops
4. Exchange of researchers and students
5. Exchange of information, teaching materials, technological and scientific publications
6. Providing opportunities for professors and researchers to give lectures
7. Search for opportunities to collaborate in the future
8. To conduct field works
9. To organize ethnographic studies
10. To engage in the production of video – ethnography – Academic movie

As per the draft Memorandum of Understanding, the implementation of the same should be as follows:

The collaborative research programme will be known as World Science Project. Dr. Antony Palackal, Associate Professor, Dept. of Sociology, will be responsible in the capacity of the India Coordinator and the Principal Investigator in the implementation of this collaborative Research Project.

All programmes or activities implemented under the terms of this Memorandum of Understanding shall be carried out in mutually agreed upon terms and conditions, including the necessary budget for the program of activity, as the need may arise.

Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties.

The Memorandum of Understanding will become effective immediately after signature by both parties and remains valid for a period of 8(eight) years.

If one party plans to withdraw from the agreement, a notice in writing 3 months in advance must be given, on the understanding that any on going actions should be carried through to a successful conclusion.

The legal adviser has vetted the draft of Memorandum of Understanding with Louisiana State University, USA.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between Louisiana State University, USA and University of Kerala, India is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation : Recommended to place the matter before the Centre for Global Academics**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D10      Department of Biochemistry - Proposal for signing Memorandum of Understanding with Bioroot Exploration India (P) Ltd - reg.**

**(Ac.D)**

The Head, Department of Biochemistry forwarded a proposal for signing Memorandum of Understanding with Bioroot Exploration India (P) Ltd, Trivandrum along with the draft of proposed Memorandum of Understanding.

The purpose of this agreement is to explore and develop academic and research cooperation and conduct advanced research by mutual collaboration in the field of medical biochemistry.

Subject to availability of funds, resources and approvals from competent authority the areas of cooperation under this agreement are as follows :

1. Conduct joint research and development in the field of biotechnology (and allied areas.)
2. Cooperation in individual projects, tailor made on specific area.
3. Organization of lectures, symposia, international meetings, conferences and workshops
4. Exchange of researchers and students for better exposure to modern research procedures and equipment.
5. Exchange of information and technology and publish scientific publications jointly.
6. Providing opportunities for professors and researchers to give lectures
7. Look for new opportunities to collaborate in future.
8. To share Laboratory facilities free or on payment as the case may be.

The Memorandum of Understanding takes effect as from the date of signature by both parties and remains valid for a period of three (3) years, subject to revision /modification periodically on mutual agreement. If one party plans to withdraw from the agreement, a notice in writing must be given 3 months in advance, on the understanding that any ongoing actions should be carried through to a successful conclusion.

The legal adviser has vetted the draft of Memorandum of Understanding with Bioroot Exploration India (P) Ltd, Trivandrum.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between Bioroot Exploration India (P) Ltd, Trivandrum and University of Kerala, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation :** *The committee considered the Proposal for signing Memorandum of Understanding with Bioroot Exploration India (P) Ltd. along with the report of Legal vetting of the MoU by the Legal Advisor and recommended to approve the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D11**     *Publication of thesis as Book – request for permission – reg.*

*(Ac.EII)*

**Sri. Aneesh M.R.**, Aneesh Bhavan, Pakalkury P.O., Paively, Pallickal, Kilimanoor, Thiruvananthapuram has requested for permission to publish his thesis as a Book. The Research Supervisor, Dr.K.Mani, Principal, Govt. Victoria College, Palakkad has recommended for publication of the same.

Sri. Aneesh M.R. was awarded Ph.D degree in Geography on 12.06.2019 by University of Kerala for the thesis titled “**LAND CONVERSION AND ITS RELATED ENVIRONMENTAL CONSEQUENCES : A CASE STUDY OF THIRUVANANTHAPURAM DISTRICT**”.

Sri. Aneesh M.R. has decided to publish his thesis as book, considering the reviews of examiners and opinions/suggestions received from teachers, friends and experts.

As per statute 6(14) in Chapter 16 of Kerala University First Statutes, 1977 “The thesis, whether approved or not, shall not be published without the sanction of the Syndicate, and the Syndicate may grant permission for the publication under such conditions as it may think fit”.

**Recommendation :** *Recommended to approve the request as per existing norms.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D12**     *Proposals (Set 4) - conduct of Seminars, Workshops etc., – permission - request for financial assistance – State Plan Funds – 2019 -20 - Note to Standing Committee - reg:-*

*(Pl.B)*

**Recommendation :**

The Committee considered the proposals (Set 4 - 2019-20) submitted by University Departments/ Centres, for organizing Seminars/Conferences/Workshops etc during 2019-20

along with the request for financial assistance, and recommended to grant sanction for conducting the Seminars/Conferences/Workshops etc., with financial assistance from State Plan Funds, as stated against each proposal listed below. The Committee further recommended that

1. to minimize the expenditure for food and refreshment below 20% of total amount sanctioned
2. to make mandatory that the printing of an abstract book (for Seminars/Conferences with financial assistance – upto Rs.1,00,000/-) or compendium of extended abstract/proceedings (for Seminars/ Conferences with financial assistance above Rs.1,00,000/-)

Sl. No.	Proposal No.	Organising Dept/ Centre and event with Date & Organising Secretary	Person empowered to receive financial Assistance	Financial assistance recommended from State Plan Funds (Rs.)
1	2753 (1)	<b>Biochemistry:</b> Three day International Seminar: “Recent Biochemical Approaches in Therapeutics (RBAT-VI) 2019”; <b>11–13 December 2019</b> Dr. Mini S., Associate Professor and Head	Dr. Mini. S., Associate Professor & Head Department of Biochemistry University of Kerala Thiruvananthapuram	<b>2,25,000</b>
2	2753 (2)	<b>Biochemistry:</b> Three day National Workshop: “Small Laboratory Animal Handling”; <b>20 – 22 November 2019</b> Dr. Soumya N. P, Veterinary Surgeon	Dr. Mini. S., Associate Professor & Head Department of Biochemistry University of Kerala Thiruvananthapuram	Not considered due to lack of funds
3	2909	<b>Centre for Vedanta Studies:</b> Ten day National Workshop: “Textual Study of Dhvanyaloka - 3 <sup>rd</sup> & 4 <sup>th</sup> Udyothas”; <b>21-30 October 2019</b> Dr. C.N. Vijayakumari, Hon. Director	Dr. C. N. Vijayakumari Hon. Director, Centre for Vedanta Studies, University of Kerala, Karyavattom	Not Considered as funds were allotted to Dr.C.N. Vijayakumari in set 2 and also due to lack of funds
4	2911	<b>Aquatic Biology and Fisheries:</b> Two day National Conference: “Sustainable Ecosystems, Aquaculture, Fisheries and Fisherfolk (ANCOSEAFF, 2019)”; <b>22-23 November 2019</b> Dr. Kurian Mathew Abraham, Assistant Professor	Prof. A. Biju Kumar Professor and Head Department of Aquatic Biology and Fisheries University of Kerala Karyavattom	<b>90,000</b>
5	2935 (1)	<b>Central Laboratory For Instrumentation And Facilitation (CLIF): Three day National Workshop: “Spectral Confocal Microscope (SCM)”;</b> <b>18-20 November 2019</b> <b>Prof. (Dr.) G Prasad, Hon. Director,CLIF</b>	Prof. (Dr.) G. Prasad Hon. Director, CLIF University of Kerala, Karyavattom	<b>1,00,000</b>
6	2935 (2)	<b>Central Laboratory For Instrumentation And Facilitation (CLIF): Two day National Workshop: “TGDTA &amp; CHNS” ;</b> <b>16-17 December 2019</b> <b>Prof. (Dr.) G Prasad, Hon. Director</b>	Prof. (Dr.) G. Prasad Hon. Director, CLIF University of Kerala, Karyavattom	<b>1,00,000</b>

7	2959	School of Distance Education: Three day National Workshop: "ICT Solutions for Skill Integration in English Language Teaching", 10-12 December 2019 Dr. C. A. Lal, Professor of English	Dr. Vasanthagopal R Director, School of Distance Education, University of Kerala, Thiruvananthapuram	Not considered due to lack of funds
8	2979 (1)	Tamil: Three day National Seminar : "Comparative Studies in Tamil Language and Literature From Tradition to Modernity"; 17-19 December 2019 Dr. Hespy Rose Mary A. Assistant Professor & Head	Dr. Hespy Rose Mary A Assistant Professor & Head Department of Tamil University of Kerala, Karyavattom	Not considered due to lack of funds
9	2979 (2)	Tamil: Three Day National Seminar: "Comparative Studies on Dravidian Linguistics Literature, Culture and Folklore"; 4 - 6 December 2019 Dr. Jeyakrishnan P, Assistant Professor	Dr. Hespy Rose Mary A Assistant Professor & Head Department of Tamil University of Kerala, Karyavattom	Not considered due to lack of funds
10	2988	Law: Two day National Seminar: "Constitution of India as Envisioned by its Framers – A Re-look into its Working in its 70th Year of Adoption"; 09-10 October 2019 Dr. Sindhu Thulaseedharan, Assistant Professor and Head	Dr. Sindhu Thulaseedharan Assistant Professor & Head Department of Law University of Kerala, Karyavattom	1,00,000
11	2990 (1)	Economics: Three day International Seminar: "Fiscal Stability and State Policy"; 18-20 November 2019, Sri. Siddik R., Assistant Professor	Dr. Anitha V Professor and Head Department of Economics University of Kerala, Kvtm	3,00,000
12	2990 (2)	Economics: Two day National Seminar: "Women and Economic Development"; 30- 31 October 2019 Sri. Siddik R., Assistant Professor	Dr. Anitha V., Professor and Head Department of Economics University of Kerala, Kvtm	Not considered due to lack of funds
13	2990 (3)	Economics: Three day National Workshop: "Academic Writing and Doctoral Colloquium"; 25-27 November 2019 Dr. Anitha V., Professor and Head	Dr. Anitha V Professor and Head Department of Economics University of Kerala, Karyavattom	75,000
14	2998 (1)	Tamil: Four day National Workshop: "Tamil Malayalam Lexicography"; 12 – 15, November 2019 Dr. Hespy Rose Mary. A,	Dr. Hespy Rose Mary A Assistant Professor & Head, Department of Tamil University of Kerala, Kvtm	75,000

		<b>Assistant Professor &amp; Head</b>		
15	2998 (2)	<b>Tamil: Four day National Residential Workshop: “Tamil Literary Theory”; 22 - 25 October 2019 Dr. T. Vijayalakshmi, Assistant Professor</b>	Dr. Hespary Rose Mary A Assistant Professor & Head, Department of Tamil University of Kerala Karyavattom	<b>75,000</b>
16	2998 (3)	<b>Tamil : Three day National Seminar: “Three Day National Seminar on Gynocriticism”; 10 – 12 December 2019 Dr. T. Vijayalakshmi, Assistant Professor</b>	Dr. Hespary Rose Mary A., Assistant Professor & Head, Department of Tamil University of Kerala, Karyavattom	<b>Not considered due to lack of funds</b>
17	3002	<b>Centre for Biodiversity Conservation : Two day State Level Workshop : “Basics in Biostatistics”; 04 – 05 November 2019 Prof (Dr.) A Gangaprasad, Hon. Director</b>	Prof (Dr.) A. Gangaprasad, Hon. Director Centre for Biodiversity Conservation University of Kerala, Kvtm	<b>50,000</b>
18	3003	<b>Aquatic Biology and Fisheries : Three day International Conference: “ International Conference on Rivers for Future (RPF 2019)”; 2-4 December 2019 Dr. A. Biju Kumar, Professor &amp; Head</b>	Dr. A. Biju Kumar Professor and Head Department of Aquatic Biology and Fisheries University of Kerala Karyavattom	<b>1,25,000</b>
19	3004	<b>Aquatic Biology and Fisheries: Five day International Workshop: “ ICHTYOTAXONOMY (ITWIT 2020)”; 09 – 13 December 2019 Dr. A. Biju Kumar, Professor &amp; Head</b>	Dr. A. Biju Kumar Professor & Head Department of Aquatic Biology and Fisheries University of Kerala Karyavattom	<b>Not considered due to lack of funds</b>
20	3006 (1)	<b>Sanskrit: Eight day National Workshop: “Textual Study of Sidhanta Koumudy - Panchavritis”; 10 – 17 December 2019 Dr. C. N. Vijayakumari, Assistant Professor &amp; Head (I/C)</b>	Dr. C. N. Vijayakumari, Asst Professor & Head (I/C) Department of Sanskrit University of Kerala, Kvtm	<b>Not Considered as funds were allotted to Dr.C.N.Vijayakumari in set 2 and also due to lack of funds</b>
21	3006 (2)	<b>Sanskrit: Three day National Seminar: “Conservation and Preservation of Water and Water Management Techniques as Reflected in Ancient Sanskrit Literature” 25-27 November 2019 Dr. C.N. Vijayakumari, Assistant Professor &amp; Head (I/C)</b>	Dr. C. N. Vijayakumari, Assistant Professor & Head (I/C), Department of Sanskrit University of Kerala Karyavattom	<b>Not Considered as funds were allotted to Dr. C. N. Vijayakumari in set 2 and also due to lack of funds</b>
22	3007	<b>Environmental Sciences : Three day National Workshop: “Solid Waste Management”; 16 – 18 December 2019 Dr. Sabu Joseph, Professor</b>	Dr. Sabu Joseph, Professor & Head Department of Environmental Sciences University of Kerala	<b>Not considered due to lack of funds</b>



		<b>and Head</b>		
23	3008	<b>Russian: Three day National Seminar: “Postmodern Trends in Twenty First Century Russian Literature”;</b> 20-22 November 2019 Dr. Krishnankumar. R.S, Head	Dr. Krishnankumar. R. S Head, Department of Russian University of Kerala Thiruvananthapuram	<b>1,00,000</b>
24.	3009	<b>German: Three day International Seminar: “Diaspora, Culture and Literature - Indo -German Reflections”;</b> 15-17 January 2020 Sri.Sreekumar.K.N, Assistant Professor & Head(I/C)	Sri. Sreekumar. K. N Head in Charge, Department of German University of Kerala Thiruvananthapuram	<b>2,25,000</b>
25.	3012	<b>Commerce: Three day International Seminar: “Business Models - Goverment Borrowings and Sourcing Finance for Scaling Business Operations”;</b> 12-14 December 2019 Dr. S. Resia Beegam, Professor	Dr. G. Raju Professor and Head Department of Commerce University of Kerala Karyavattom	<b>2,50,000</b>
26.	3013	<b>Education: Three day National Seminar: “Research Culture: Refinement in Quality Assurance”;</b> 04 – 06 November 2019 Dr. Divya C Senan, Assistant Professor	Dr. Bindu R. L. Associate Professor & Head Department of Education, University of Kerala, Thiruvananthapuram	<b>90,000</b>
27.	3015 (1)	<b>Education: Seven day International Colloquium: “International Colloquium on Robust Practices and Research Modalities in Education”;</b> 09 – 15 December 2019 Dr. Sameer Babu M., Assistant Professor	Dr. Bindu R. L. Associate Professor and Head Department of Education University of Kerala Thiruvananthapuram	<b>Not considered due to lack of funds</b>
28	3015 (2)	<b>Education: Two day National Conference: “Quality Benchmarks and Professional Education - Techno-modalities, Policy Edges &amp; Outlook”;</b> 27-28 November 2019 Dr. Sameer Babu M., Assistant Professor	Dr. Bindu R. L. Associate Professor and Head Department of Education University of Kerala	<b>Not considered due to lack of funds</b>
29	3015 (3)	<b>Centre For Education Technology: Seven day National Workshop: “One Week Workshop on Design and Development of MOOCs”;</b> 07 – 13 November 2019 Dr. Sameer Babu M.,	Dr. Bindu R. L. Associate Professor and Head, Department of Education, University of Kerala	<b>2,00,000</b>

		<b>Assistant Professor</b>		
30	<b>3016 (1)</b>	<b>Hindi: Three day National Seminar: “Three Day National Seminar on Contemporary Discourses in Hindi Literature”; 14-16 November 2019 Dr. C. S. Suchith, Assistant Professor Dr. Deepak K. R, Assistant Professor</b>	Dr. R. Jayachandran Professor and Head Department of Hindi University of Kerala Karyavattom	<b>Not considered due to lack of funds</b>
31	<b>3016 (2)</b>	<b>Hindi: Three day International Conference: “International Conference of Writers from Hindi, Malayalam &amp; English”; 06 – 08 November 2019 Prof. (Dr.) Jayachandran R, Head</b>	Prof. (Dr.) Jayachandran R Professor and Head Department of Hindi University of Kerala Karyavattom	<b>2,60,000</b>
32	<b>3017 (1)</b>	<b>Computer Science: Three day National Seminar: “Second National Seminar on Machine Intelligence”; 27 – 29 November 2019 Smt. Philomina Simon, Assistant Professor</b>	Dr. D. Muhammad Noorul Mubarak Assistant Professor & Head Department of Computer Science, University of Kerala, Karyavattom	<b>75,000</b>
33	<b>3017 (2)</b>	<b>Computer Science: Three day National Workshop: “National Workshop on Computer Vision and Machine Learning”; 03 – 05 December 2019 Dr. D. Muhammad Noorul Mubarak, Assistant Professor and Head</b>	Dr. D. Muhammad Noorul Mubarak Assistant Professor & Head Department of Computer Science, University of Kerala, Karyavattom	<b>Not considered due to lack of funds</b>
34	<b>3017 (3)</b>	<b>Computer Science: Three day National Workshop: “National Workshop on Deep Learning”; 10– 12 December 2019 Dr. D. Muhammad Noorul Mubarak, Assistant Professor and Head</b>	Dr. D. Muhammad Noorul Mubarak, Assistant Professor & Head, Department of Computer Science, University of Kerala, Karyavattom	<b>80,000</b>
35	<b>3019</b>	<b>Education: Three day International Seminar: “Innovations, Human Resource and Community Development: Trends and Challenges”; 17-19 December 2019 Dr. Bindu R. L, Associate Professor and Head</b>	Dr. Bindu.R.L Associate Professor and Head Department of Education University of Kerala, Tvm	<b>Not considered due to lack of funds</b>
36	<b>3020</b>	<b>Education: Three day National Conference: “Innovative Teaching Learning Environments”; 25-27 November 2019 Dr. Bindu R. L, Associate Professor and Head</b>	Dr. Bindu.R.L Associate Professor and Head Department of Education University of Kerala	<b>Not considered due to lack of funds</b>
37	<b>3021</b>	<b>Education: Three day</b>	Dr. Bindu.R.L Associate	

		<b>National Seminar: “Responsiveness of Teacher Preparation Towards Human Rights Education”;</b> 14 – 16 November 2019 <b>Dr. Bindu D, Assistant Professor</b>	Professor and Head Department of Education University of Kerala,	<b>Not considered due to lack of funds</b>
38	3022 (1)	<b>Biotechnology: Six day National Workshop: “National Workshop on DNA Sequencing: Capillary and NGS Method with Genome Data Analysis”;</b> 28 October–02 November 2019 <b>Dr. A. Jayakumaran Nair, Head</b>	Dr. A. Jayakumaran Nair Head, Department of Biotechnology University of Kerala Karyavattom	<b>50,000</b>
39	3022 (2)	<b>Biotechnology: One day National Seminar: “One day National Seminar on Epigenetics and Human Diseases”;</b> 11 October 2019 <b>Dr. A. Jayakumaran Nair, Head</b>	Dr. A. Jayakumaran Nair Head, Department of Biotechnology University of Kerala	<b>Not considered due to lack of funds</b>
40	3023 (1)	<b>Inter University Centre for Genomics and Gene Technology (IUCGGT): Six day National Workshop: “National Workshop on Flow Cytometry”;</b> 25-30 November 2019 <b>Dr. A. Jayakumaran Nair, Hon. Director</b>	Dr. A. Jayakumaran Nair Hon. Director and Head IUCGGT, Department of Biotechnology University of Kerala, Kvtm	<b>Not considered due to lack of funds</b>
41	3023 (2)	<b>Inter University Centre for Genomics and Gene Technology(IUCGGT): One day National Seminar: “One day National Seminar on Epidemiology of Viral diseases”;</b> 18 December 2019 <b>Dr. A. Jayakumaran Nair, Hon Director</b>	Dr. A. Jayakumaran Nair Hon. Director & Head IUCGGT Department of Biotechnology University of Kerala, Kvtm	<b>25,000</b>
42	3024	<b>School of Indian Languages: Three day National Seminar: “National seminar on Current Trends in Language and Literature in India”;</b> 11 – 13 December 2019 <b>Dr. S. Kunjamma, Director</b>	Dr. S. Kunjamma , Director, School of Indian Languages University of Kerala Karyavattom	<b>1,00,000</b>
43	3032	<b>Aquatic Biology and Fisheries: Four day International Workshop: “International Workshop on Biofloc Technology”;</b> 18 – 21 December 2019 <b>Dr. Mithun Sukumaran, Assistant Professor</b>	Dr. A. Biju Kumar Professor and Head Department of Aquatic Biology and Fisheries University of Kerala Karyavattom	<b>1,00,000</b>

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on

Academics and Research held on 01/10/2019, be approved with the following modifications:				
1	2753 (1)	<b>Biochemistry:</b> Three day International Seminar: “Recent Biochemical Approaches in Therapeutics (RBAT-VI) 2019”; <b>11–13 December 2019</b> , Dr. Mini.S., Associate Professor and Head	Dr.Mini.S., Associate Professor & Head, Department of Biochemistry University of Kerala Thiruvananthapuram	<b>2,00,000/-</b>
11	2990 (1)	<b>Economics: Three day International Seminar: “Fiscal Stability and State Policy”;</b> <b>18-20 November 2019</b> , Sri. Siddik R., Assistant Professor	Dr. Anitha V Professor and Head, Department of Economics University of Kerala, Kvtm	<b>2,50,000</b>
29	3015 (3)	<b>Centre For Education Technology: Seven day National Workshop: “One Week Workshop on Design and Development of MOOCs”;</b> <b>07 – 13 November 2019</b> <b>Dr. Sameer Babu M., Assistant Professor</b>	Dr. Bindu R. L. Associate Professor and Head, Department of Education, University of Kerala	<b>1,50,000</b>

*Item No. 05.80.D13 Department of Chemistry Conduct & Financial Assistance – Six day National Workshop – “100<sup>th</sup> DAE BRNS – IANCAS National Workshop on Radiochemistry and Applications of Radioisotopes”;* 0914 December 2019  
*State Plan Funds 201920–reg:*

(Pl.B)

**Recommendation :** *The Committee considered the proposal (Set 5 - 2019-20) submitted by the Head, Department of Chemistry, University of Kerala, for organizing a six day National Workshop along with Indian Association of Nuclear Chemists and Allied Scientists- Bhabha Atomic Research Centre, (IANCAS - BARC) during 2019-20 along with the request for financial assistance, and recommended to grant sanction for conducting the six day National Workshop with financial assistance from State Plan Funds – 2019-20, detailed below. The Local hospitality expenses of the above mentioned National Workshop are permitted as per the provision of the Indian Association of Nuclear Chemists and Allied Scientists - Bhabha Atomic Research Centre (IANCAS – BARC).*

Sl. No.	Proposal No.	Dept/ Centre and event with Date & Organising Secretary	Person empowered to receive financial Assistance	Financial assistance recommended from State Plan Funds (₹)
1.	3194	<b>Chemistry:</b> Six day National Workshop: “100 <sup>th</sup> DAE BRNS – IANCAS National Workshop on Radiochemistry and Applications of Radioisotopes”; <b>09 -14 December 2019</b> Dr. Sony George Assistant Professor & Head	Dr. Sony George, Assistant Professor & Head Department of Chemistry, University of Kerala, Karyavattom	<b>1,80,000</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

*Item No. 05.80.D14 Difficulty in awarding certain Endowment Awards-reg:*

(Ac.EIII)

The work related to Endowments, Memorial Lecturers and Chairs dealt by Ac.EIV section have been transferred to Ac.EIII Section as per University Order No.Ad.AV.02/677318 dated 28/09/2018. On verification of the files related to Endowment awards, it is noted that a number of Endowments/Scholarships/ Research Endowments were not awarded during the past few years.

The awardees for certain awards cannot be traced out easily. For instance, in the case of Velli Ambalavana Munivar Memorial Muthumozhi Melvaippu Prize, a competitive examination has to be conducted, oral or written or both in Tamil on 98 out of 196 stanzas in Muthumozhi Melvaippu, from various colleges affiliated to University of Kerala. As the test was not conducted for the years 2013 to 2018, it is hard to award the prize. At present, it is not practical to conduct the said exam for the previous years. For the year 2019, the said exam was conducted and results were forwarded by the Dept.of Tamil.

In the Endowment Award function held on 15/07/2019, various awards for the years 2011 & 2012 have been distributed. For the year 2011, a total of 179 awards have been distributed and for the year 2012, a total of 186 awards have been distributed. Almost all the prizes awarded in the year 2011 & 2012 can be awarded for the years 2013 to 2018 also.

As per orders of the Vice-Chancellor, the difficulties for the disbursement of the following Endowment Awards (appended) are placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendations.

<b>ENDOWMENT AWARDS</b>			
<b>Sl. No</b>	<b>Name of Endowment</b>	<b>Eligibility Criteria</b>	<b>Practical difficulties for implementing awards</b>
1.	MSGR. Joseph Kureethadam Gold Medal (Page.No 98)	Awarded to the student who secures highest marks in Part 1 English at the Higher Secondary Examination conducted by the Board of Higher Secondary Examinations, Govt. of Kerala.	As the Pre – Degree regular course of the University of Kerala ends up with 2001 examination, the award is given to Higher Secondary (+2) candidates on the same rules. In 2012, a list of 49 candidates having the same mark were forwarded from the office of Higher Secondary Examination for this award. It is not practical to distribute the Prize Money ( Rs. 780/- for MSGR. Joseph Kureethadam Gold Medal and Rs. 150 each to three students for The Travancore University Co-operative Stores Silver Jubilee Memorial Prizes) among these 49 candidates. Not awarded in 2009 & 2010
2	The Travancore University Co-operative Stores Silver Jubilee Memorial Prizes (Page.No 99)	Awarded to the student who secures highest total marks at the Higher Secondary Examination conducted by the Board of Higher Secondary Examinations, Govt. of Kerala.	Not awarded since grading system implemented from 3/2005 Exams. As large number of students are securing A+ for all subjects, it is not practical to distribute award among the candidates. It is a <b>Charitable Endowment.</b>
3	The Cullen Arts Prize (Page.No 184)	Awarded to the student who secures highest total marks at the SSLC Examination conducted by Govt. of Kerala.	Not awarded since grading system implemented from 3/2005 Exams. As large number of students are securing A+ for all subjects, it is not practical to distribute award among the candidates. It is a <b>Charitable Endowment.</b>

4	Miss D. H. Watts Memorial Medal (Page.No 102)	Awarded to the winner of essay competition (subjects concerning the welfare of home, women, children and humanity in general) held for women candidates only.	As the corpus amount is not sufficient to conduct an essay competition, it was proposed to amend the rules and the Syndicate ((27/10/2007 item No. 96.2) resolved to recommend that the Principal, Govt. College for Women and Miss D. H. Watts Memorial Committee to furnish the details of enhancement of award amount and the existing rules for the award of the said endowment may be followed. The Principal, Govt. College for Women informed that a meeting in this regard has been held on 19/01/2008 and decided to give publicity about the matter over internet for raising fund. <b>No further details regarding the same is available</b> in the section.
5	The Muslim endowment Scholarship (Page.No 126)	Awarded annually to one male & one female students of MA Islamic History based on total marks secured at final BA Examination held immediately preceding the year.	Since it is a Scholarship Endowment, it has to be awarded only on timely basis. Suggestion: Whether it may be given from 2019-20 onwards, ensuring that the candidate is doing his PG in Kerala University itself.
6	Thoshiwo Doko Scholarship (Page.No 155)	Awarded annually to an MS.c student (MSc Physics and MSc Chemistry alternatively) based on total marks secured at final BSc Physics / BSc Chemistry Examination respectively, held immediately preceding the year.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. It is not feasible to trace the details of student with highest in BSc Physics/Chemistry who joins for MSc Physics/Chemistry. Suggestion: Whether it may be given from 2019-20 onwards, ensuring that the candidate is doing his PG in Kerala University itself.
7	Sakharam Rao Public Library Free Membership Endowment (Page.No 118)	Awarded to student of 1 <sup>st</sup> year Degree course from University College recommended by the Principal & a senior Professor of English in that College for the subscription of B Class membership in TVM Public Library.	Principal has to invite applications and a student is chosen based on following criteria Financial position of the Guardian Academic record as judged by the total marks secured in English under Part I at the preceding Higher Secondary Examination. The taste for extra & general reading The file regarding the same is not available in the section
8	Vincent Endowment scholarship (Page.No 160)	The scholarship is awarded to the student admitted to the Ist year BSc (Botany main) or the student of the Ist year MSc course in Botany preferably to the male child of the employees of Estates in Kerala.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. The rules do not specify whether the scholarship be disbursed to BSc or MSc or both.

9	H.H The Pope Scholarships (Page.No 148)	Awarded annually to one male & one female students of PG course, on the basis of financial need & academic performance. <b>(Maximum income limit is Rs. 24,000/- per annum)</b>	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. Also it is not practical to determine the financial need of the candidates with an income ceiling of Rs.24,000/- per annum.
10	The Travancore Brahmana Janasabha Prize (Page.No 233)	Awarded to a Brahmin student (Smartha, Vaishnawa or Madhwasect)who secures highest in Final BSc Examination from University College	Details regarding sub caste can not be obtained from Tabulation Section
11	Shri. Rao Bahadur Narayannan Pandalay Scholarship (Page.No 153)	Awarded annually to a poor student of Ist year M A Malayalam in any of the affiliated colleges/ Dept. of Malayalam, based on total marks secured at final BA Examination (Part III Malayalam as main subject) held immediately preceding the year. Maximum income limit is Rs. 25,000/- per annum.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. Also it is not practical to trace out candidates with an income ceiling of Rs.25,000/- per annum.
12	Anantharama Scholarship (Page.No 144)	i.One scholarship to a student of <b>Mukkani Brahmin</b> studying Pre- degree on the basis of mark secured in SSLC examination and ii. other scholarship to a student of <b>Mukkani Brahmin</b> studying BA/BSc on the basis of mark secured in Pre- degree.	Details regarding sub caste cannot be obtained from Tabulation Section. Also SSLC & Higher Secondary have been detached from University.
13	V K R Menon Memorial Scholarship (Page.No 162)	Awarded to the student who join for the I year MSc Physics of the Kerala University. The selection is based on the highest percentage of marks obtained in the BSc Physics Degree exam.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. It is not feasible to trace the details of student with highest in BSc Physics who joins for MSc Physics. Suggestion: Whether it may be given from 2019-20 onwards, ensuring that the candidate is doing his PG in Kerala University itself.
14	Dr. U sivaraman Nair Scholarship (Page.No 164)	Awarded biennially to a student of the Ist year MSc Statistics of the University Dept. of Statistics who secures the highest marks in the Part III of the BSc Examination(Statistics or Mathematics) held immediately in the preceding year.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis.
15	The Maharaja Marthanda Varma Scholarship (Page.No 124)	Awarded annually to Ist year MA History student of the University Dept. of History or any of the Colleges affiliated to the University of Kerala, on the basis of total marks secured by the candidate at the Final BA (History) Degree Examination.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. It is not feasible to trace the details of student with highest in BA History who joins for MA History Research Endowment. To be given in consultation with Tata Tea Ltd, Endowment Committee & Dean of Science. No records/ registers are seen maintained in the section regarding when it was last awarded.
16	The Kannan Devan Prize (Page.No 128)	Awarded once in 3 years to a native of Kerala State for the best scientific monograph in agriculture.	

	Kannan Devan Scholarship	Awarded to a native of Kerala State who holds a first class or second class MSc Degree in Chemistry/Physics/Botany/Zoology or Geology and are engaged in research work in Agriculture Science or other allied subjects.	Scholarship Endowment No records/ registers are seen maintained in the section regarding when it was last awarded.
17	The Maharaja Marthanda Varma Prize (Page.No 124)	Awarded biennially to a scholar/critic for the best published work in literary criticism in English (original contribution only) published in book form during the previous 2 years.	File regarding the same is not available in the section. The endowment is not awarded since 2007.
18	Hodgson Memorial Collegiate Scholarship Fund Hodgson Memorial English Literature Scholarship Hodgson Memorial Scholarship for Women (Page.No 175)	Awarded to a student of Ist Year BA English based on total marks secured in English in Higher Secondary Exam. Awarded to a woman student who obtains highest marks in English in SSLC. Tenable for 5 years	Charitable Endowment. It is not practical to trace out the student who secures highest marks in English at the +2 level and joins for BA English. It is not practical to trace out the student
19	George Oommen Memorial Scholarship (Page.No 147)	Awarded to final year (7 <sup>th</sup> semester) B.Tech student whose family Annual income is less than Rs. 15, 000/- and with the highest marks in the aggregate of 5 <sup>th</sup> & 6 <sup>th</sup> semester exam.	Difficult to trace out eligible students with family Annual income less than Rs. 15, 000/-
20	Thayil Kumaran Krishnan Vaidyar Memorial Scholarship (Page.No 157)	Awarded each year to an economically backward BAMS student of Govt. Ayurveda College, Tvm, based on financial position of parent/guardian & the performance of the students at the preceding annual exams	Economically backward candidate cannot be tracked from the available records in the section
21	Dr. Mrs. Mary Punnen Lukose Scholarship (Page.No 150)	Awarded to a BSc nursing student who is in need of financial assistance. Selection made by the Syndicate out of a panel 3 names to be recommended by a committee consisting of Principal, College of Nursing, TVM (convenor), a representative of YWCA Tvm, representavie of the federation of University Women and a nominee of the University appointed by VC.	Since it is a Scholarship Endowment, it has to be awarded only on a timely basis. Details of files are not available in the section.
22	H. H. The Maharaja of Travancore Thevaram Prize (Page.No 105)	presented to the best Thevaram Singer as judged by the result of a competitive test	TEST NOT CONDUCTED FOR THE YEAR 2013 to 2018.
23	Thiruvalluvar Memorial Prize (Page.No 107)	awarded on the basis of the results of Competitive Examination, oral or written or both, in Tamil on the Arathupal (Chapter 1-38) of the Tirukkural of Tiruvalluvar with Parimelazhagar's commentary	TEST NOT CONDUCTED FOR THE YEAR 2013 to 2018.
24	The Velliambalavana Munivar Memorial Prize (Page.No 109)	awarded on the basis of the results of a written test in Tamil on 98 out of 196 stanzas in Muthumozhi Melvaippu	TEST NOT CONDUCTED FOR THE YEAR 2013 to 2018.



25	H. H. The Maharani Sethu Parvathi Bai Prize (Page.No 131)	Awarded to a scientist in Kerala for the best scientific publication which has a direct bearing on the practical applications of scientific research in Industry or Agriculture (Alternate years). Evaluation is made by PVC two experts nominated by VC.	Research Endowment. No file regarding the same is available in the section.
26	The S. Krishna Iyer Endowment Prize (Page.No 134)	The prize shall be awarded biennially for the best research work in Chemistry by the Research Scholars/approved teachers in chemistry of the University.. Merit shall be decided on the basis of the best research publications published during the previous 3calendar years.	Research Endowment. No file regarding the same is available in the section. The prize has not been awarded since 2007
27	The K. K. Nayar Prize for outstanding Research Publication in Zoology (Page.No 135)	Awarded to the author of the best set of research papers in any branch of Zoology based on original research work conducted in India.	Research Endowment. No file regarding the same is available in the section. The prize has not been awarded since 2007
28	The Travancore University Research Endowment (Page.No 136)	Awarded to the scholar who secures highest marks among the applicants at the MSc Degree Exam of University of Kerala and have submitted their PhD Thesis for evaluation and are waiting for the award of Ph.D Degree. Scholars availing other fellowships of the University/UGC/CSIR shall not be eligible.	Research Endowment. Clarification is needed whether Scholars availing other fellowships like INSPIRE, ICSSR, KSCSTE etc are eligible for the award. Also all Scholars are availing any of the fellowships. No file regarding the same is available in the section. The prize has not been awarded since 2007
29	T. V. Krishna Iyer Endowment Prize (Page.No 132)	Awarded annually for outstanding research in Physics by Research Scholars/approved teachers in Physics of the University. Selection is on the basis of best Research thesis produced during the previous 2 years as evaluated by a panel of 3 subject experts nominated by VC	Research Endowment. No file regarding the same is available in the section. The prize has not been awarded since 2007
30	The University College Physical Society Silver Jubilee Research Prize (Page.No 133)	Awarded biennially to a teacher/ Research Scholar of the Dept. of Physics of the University College on the basis of Research papers in Physics/ Published in approved research journals in the years preceding the award.The work should be evaluated by three experts nominated by Vice Chancellor.	Research Endowment. No file regarding the same is available in the section. The prize has not been awarded since 2007
31	The Travancore University Sugars and Chemicals Prize (Page.No 137)	The award shall be made once in three years to the author of the best Scientific monograph on sugarcane or sugar chemistry submitted by an MSc graduate in Agriculture, Botany or applied Chemistry. Award shall be made on the basis of recommendations of a committee of judges nominated by VC	Research Endowment. The prize has not been awarded since 2007 No file regarding the same is available in the section.

32	Pattabhi Rama Iyer Endowment Prize (Page.No 138)	Awarded for the best 6 papers published during the previous 3 calendar years in approved research journals by research scholars/approved teachers of the university in the fields of Geology,Statistics,Chemistry,kerala Studies, environmental Sciences & English	The prize has not been awarded since 2007 The prize has not been awarded since 2007 No file regarding the same is available in the section.
33	F. X. Pereira Research Endowment Prize (Page.No 139)	Awarded for the best paper published during the previous 3 calendar years in approved research journals by research scholars/approved teachers of the university in the fields of	Research Endowment. The prize has not been awarded since 2007 No file regarding the same is available in the section.
34	Sri Chitra Research Scholarship Endowment (Page.No 140)	One scholarship to the candidate who secures highest marks in MA Music ( <b>preference for those who have published contributions showing research aptitude in the fields of Music</b> ) & One scholarship to the candidate who secures highest marks at the BFA Degree Examination( <b>scholarship will be awarded alternatively in the fields of Painting or Sculpture</b> )	Research Endowment. The prize has not been awarded since 2007 No file regarding the same is available in the section.
35	Dr. K. P. Panicker's Sastiabdapurthi Memorial Prize for Research on Kerala History(Page.No 141)	Awarded annually to the writer of the best dissertation based on original research in any aspect of Kerala History.	Research Endowment. The prize has not been awarded since 2007 No records/ registers are seen maintained in the section regarding when it was last awarded.
36	The Kerala Varma Valiakoil Thampuram Gold Medal (Page.No 142)	Awarded to the author of the best essay or thesis embodying results of research work on Ancient vedic Literature, Language, Literature or Culture.	Research Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded.
37	The Travancore Officers Association Scholarship (Page.No 158)	Awarded to a student of pre degree in University College or Govt. Womens College Tvm who secures highest marks in SSLC. Award is confined to the children of an officer in the service of State Govt..	Scholarship Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded. <b>Pre degree has been delinked from Kerala University</b>
38	Sri Chithra Prize and Maharani Sethuparvathi Bayi Prize (Page.No 143)	Sri Chithra Prize is awarded to the author of the treatise on any branch of pure, applied or technological science. Maharani Sethuparvathi Bayi Prize is awarded to the author of the best publication relating to any branch of Sanskrit literature or Hindu Philosophy.	Research Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded.
39	Alangad Samuham Scholarships (Page.No 146)	Best candidate admitted to B.Tech Order of preference Tamil Brahmin student from Parur Taluk domiciled in Kerala Tamil Brahmin Student domiciled in Kerala A Brahmin student from Kerala Student of any caste from Parur taluk Student of any caste from any place	It is not feasible to select the best candidate satisfying the conditions prescribed.

40	Parur Brahmin Samuham Scholarship (Page.No 151)	Best candidate admitted to B.Tech Order of preference Tamil Brahmin student from Parur Taluk domiciled in Kerala Tamil Brahmin Student domiciled in Kerala A Brahmin student from Kerala	It is not feasible to select the best candidate satisfying the conditions prescribed.
41	The Technology Scholarship (Page.No 156)	Awarded to the best student admitted to the first year course in Automobile engineering in Polytechnic Kalamassery.	Scholarship Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded.
42	The Meenakshi Bhaskar Memorial Scholarship (Page.No 159)	Awarded to a poor ezhava girl (annual income does not exceeds Rs.6000/-) student of pre degree in Govt. women college, Tvm who secures highest marks in SSLC. May be renewed to UG course if she joins in University College or Govt. Womens College Tvm	Scholarship Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded. <b>Pre degree has been delinked from Kerala University</b>
43	Dr. B. M. Ambady Memorial Scholarship (Page.No 165)	Awarded to an economically backward student (income certificate issued by Thahasildar) admitted to MBBS in sports quota having secured highest marks in predegree (Physics,Chemistry & Biology)	Scholarship Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded. <b>Pre degree has been delinked from Kerala University</b>
44	Sreemoolam Sattaathan scholarship (Page.No 177)	Awarded to a poor deserving Yadava student who passes the SSLC examination from Sree Mulam Shastiabdapurthi Sattanathan English High school, Shencottah and joins pre degree either in University College or Govt. Womens College Tvm.	Charitable Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded. <b>Pre degree has been delinked from Kerala University</b>
45	Thangamma Memorial Scholarship (Page.No 188)	3 Nair Girs selected on the basis of U S Scholarships exam held for pupils of Std.VIII shall be chosen for the award. They shall receive Rs.5/- amonth till they secure S.L Certificates. May be continue the scholarship for higher course of study in Govt. Womens College or at any other college or at a professional or a technical institution.	Charitable Endowment. No records/ registers are seen maintained in the section regarding when it was last awarded.

**Recommendation:** *The committee considered the difficulties pointed out in awarding certain endowment awards as detailed above along with the item No. D15 and recommended to constitute a sub-committee comprising the following Members of the Syndicate: Dr. S. Nazeeb, Adv.A.Ajikumar, Adv. Muralidharan Pillai G, Prof.K.Lalitha, Sri. Arun Kumar R, Dr.Vijayan Pillai M for detailed study and to submit the report on the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D15** *Non awarding of endowments - Bharathy Amma –Thanupilla Memorial award , Panampilli Govinda Menon Gold Medal and Training College Shastiabdapurthi Medal -reg;*

**(Ac.EIII)**

The work related to Endowments, Memorial Lecturers and Chairs dealt by Ac.EIV section have been transferred to Ac.EIII Section as per University Order No.Ad.AV.02/677318 dated 28/09/2018.

On verification of the files related to Endowment awards, it is noted that a number of Endowments/Scholarships/ Research Endowments were not being awarded during the past few years ie, from 2007 to 2010.

A note regarding the list of forty five endowments that are not being awarded were forwarded for orders of the Honourable Vice Chancellor for placing before the Standing Committee of the Syndicate on Academics and Research. On verification of the files related to endowment awards, it is seen that three more awards also could not be disbursed. These awards are Bharathy Amma –Thanupillai Memorial award , Panampilli Govinda Menon Gold Medal and Training College Shastiabdapurthi Medal.

Bharathy Amma – Thanupillai Memorial award is awarded to the student who is economically backward and secures the highest mark in B.Tech Degree Examination in Civil Engineering branch. Such economically backward candidate can not be traced out from the available records in the section.

Panampilli Govind Menon Gold Medal is awarded annually to the candidate from a private school who comes out first in B.Ed Degree examination conducted by Kerala University.

The Training college Shastiabdapurthi Medal is awarded to the best student of the Govt. Training college, Tvm, during the year as judged from the marks secured by the student at the B.Ed Degree examination taken together with the marks awarded to him for practical tests by the college. EG VI A has remarked that since grading system has been implemented from 2014 admission onwards. Also provisions regarding issuance of rank to eligible candidate has been waived off from 2014 admission. So it is not practical to trace out eligible candidate for the award

As per orders of the Vice-Chancellor, the difficulties for the disbursement of the following Endowment Awards (appended) are placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendations.

<b>ENDOWMENT AWARDS</b>			
Sl No	Name of Endowment	Eligibility Criteria	Practical Difficulties for implementing awards
1	Barathy Amma Thanupilla Memmorial award.	Awarded to the student who is economically backward and secures the highest mark in B.Tech Degree Examination in Civil Engineering branch.	Such economically backward candidate can not be traced out from the available records from the concerned section.
2	Panampilli Govind Menon Gold Medal	Awarded annually to the candidate from a private school who comes out first in B.Ed Degree Examination conducted by Kerala University.	Grading system has been implemented from 2014 admission onwards.
3	The Training College Shastiabdapurthi Medal	Awarded to the best student of the Govt. Training College Tvm, During the year as judged from the marks secured by the student at the B.Ed Degree Examination taken together with the marks awarded to him for practical tests by the College.	

**Recommendation : same as item No. D14**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D16 Memorandum of Understanding between University of Kerala and CSIR-NIIST – reg**

**(Ac.D)**

The Head, Department of Biochemistry, University of Kerala has forwarded a proposal for signing Memorandum of Understanding between CSIR-NIIST (Council of Scientific and Industrial Research - National Institute for Interdisciplinary Science and Technology) and University of Kerala.

The purpose of this Memorandum of Understanding (MoU) is to develop academic and educational cooperation, establish a collaborative program (in vivo studies) between the two institutions and to cooperate in their mutual interest for a range of higher educational activities including joint research and development projects.

Areas of cooperation under this agreement are as follows:

- a. Conducting joint research and development project
- b. Cooperation in individual projects
- c. Organization of lectures, symposia, international meetings, conferences and workshops
- d. Exchange of information, teaching materials, technological and scientific publications
- e. Providing opportunities for professors and researchers to give lectures
- f. Search for opportunities to collaborate in the future

This Memorandum of Understanding (MoU) will become effective immediately after signature by the representatives of both CSIR – NIIST and University of Kerala for a period of 5 years and is subject to revision or modification by mutual agreement.

This Memorandum of Understanding (MoU) may be amended by written agreement signed by the representatives of both institutions.

This agreement may, at any time during its period of validity, be terminated by either party upon prior notice to the other in writing not later than 3 months before termination date, provided that such termination shall not affect the completion of any program or activity underway at the time the notice of termination is given.

The Legal adviser has perused the draft MoU and opined that the same is legally in order.

The vice Chancellor, in exercise of the powers vested on him under section 10 (13) of Kerala University Act 1974, has sanctioned to sign the Memorandum of Understanding between University of Kerala and CSIR – NIIST, Pappanamcode, subject to reporting to the standing committee of the Syndicate on Academics and Research since Dr. A. Helen has requested to expedite the approval of the MoU due to urgency.

The Memorandum of Understanding is signed by Dr. C.R. Prasad, the Registrar (for University of Kerala) and Dr. P. Nishy, Head, RPBD (for CSIR – NIIST) on 20.08.2019 and the University Order was issued for the same on 03.09.2019.

As per the orders of the Vice Chancellor, the proposal for the MoU signed between CSIR – NIIST and University of Kerala is reported before the standing committee of the Syndicate on Academics and Research.

***Recommendation : The committee noted the matter regarding signing of MoU between University of Kerala and CSIR-NIIST, Pappanamcode.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved by modifying the recommendation as “The Committee ***recommended*** the matter regarding signing of MoU between University of Kerala and CSIR-NIIST, Pappanamcode”.

***Item No. 05.80. D17 Original Degree Certificate Preparation – Title in Italics - reg.***

***(Ac.EII)***

Smt: Seena Radhakrishnan. A.R a PhD holder in Environmental Sciences has been awarded PhD degree as per the Syndicate Decision dated 22/01/2019. The title of the work is “**Evaluation of agronomic, nutritional and socio-economic impacts of organic production of cassava (*Manihot esculenta* Crantz)**”. She was issued a provisional certificate on 12/02/2019. Along with the application for obtaining original degree certificate Smt: Seena Radhakrishnan. A. R has submitted a request for printing the scientific name of cassava (*Manihot esculenta*) in Italics format in the PhD original degree certificate.

Earlier while checking the test prints of some degrees it is seen that the scientific names in the titles are not typed in italics, even though the section is giving the titles in typed form separately (Incorporating italics style wherever necessary) to the Hologram section. Thus the test prints were given for correction and the Hologram section has certified that 'all the titles are printed in italics font'.

Considering the request of the candidates for printing the scientific name in italics, as per the orders of the Vice-Chancellor, the Hologram section was asked to print the degree certificate with title as given in the verification report on the basis of the University Order granting registration to the candidate. The Hologram section has informed that the software used for preparing certificates prints the entire title in Italics only.

**Recommendation :** *The committee considered the above matter and recommended to entrust the IQAC to submit a detailed report.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D18** *Ph.D Thesis submission – Dr. Roshni Anirudhan, Research Scholar in Ayurveda – Clarification for Paper Presentation - reg.-*

*(Ac.EII)*

Dr. Roshni Anirudhan a part time Ph.D candidate in Ayurveda, has submitted her thesis on 16/04/2019 under the guidance of Dr. M.A. Shajahan, Professor & Head (Rtd), Dept. of Dravyagunavijnan, Govt. Ayurveda College, Trivandrum. Smt. Roshni Anirudhan has registered for Ph.D in January 2012 session and the effective date of registration is 22/10/2012.

Dr. Roshni Anirudhan has submitted one publication in University approved journal and five Presentation Certificates in National/ International Seminar along with the thesis but has not made any paper presentation. In all these Presentation Certificates produced by her, it is mentioned that she has delivered an invited lecture, Participated as Resource Person, Speaker or Chairperson. As per the U.O No:AcEI/2018 dtd 13/08/2018, Ph.D Scholars shall publish one research paper in a referred journal bearing ISSN and make two paper presentations in National or International Seminars/Conferences.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the Paper Presentation by Dr. Roshni Anirudhan is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *Recommended to refer the matter to the Standing Committee of the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D19** *Ph.D Thesis submission – Sri. Mantosh Kumar, Research Scholar in Biotechnology – Clarification for Poster Presentation– evaluation of Ph.D thesis - reg.-*

*(Ac.EII)*

Sri Mantosh Kumar a full time Ph.D scholar in Biotechnology, with effective date of registration 14/02/2014 under the guidance of Dr. R.V. Omkumar, Scientist F, RGCB, Trivandrum has submitted the theses on 01/07/2019. He has submitted two publications in UGC approved journal bearing ISSN, one paper presentation and three poster presentation certificates along with the theses.

As per the U.O No; AcEI/2016 dtd 01/02/2016, PhD Scholars shall publish at least two research papers in a referred journal bearing ISSN before the submission of the thesis. Whereas, as per the U.O No:AcEI/2018 dtd 13/08/2018, Ph.D Scholars shall publish one research paper in a referred journal bearing ISSN and make two paper presentations in National or International Seminars/Conferences.

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the submission of Ph.D thesis with two publications in UGC approved journals bearing ISSN, one paper presentation and three poster presentation certificates by Sri. Mantosh Kumar and evaluation of the Ph.D thesis and award of Ph.D is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation :** *Recommended to refer the matter to the Standing Committee of the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D20 Ph.D thesis submission – replacing of thesis - reg.-****(Ac.EII)**

**Smt. Reshmi. S**, full time Ph.D candidate in Biotechnology under the guidance of Dr.C.G Sudha, Former Principal Scientist & Head (Rtd), JNTBGRI, Trivandrum with date of registration **23/01/2014** (UO.NO.ACE1.B1/713/BTY/10664 dated 07/02/2014) has submitted the synopsis and thesis on **31/01/2019**. Now she has requested to allow her to replace the thesis, because she could not make any follow up in her thesis due to her daughter's disease. Her daughter is suffering from generalised epilepsy (MC submitted).

As per the orders of the Hon'ble Vice Chancellor, the matter regarding the request for replacing the submitted thesis by Smt. Reshmi.S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation : Recommended to refer the matter to the Standing Committee of the Academic Council**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D21 Faculty of Commerce- reconstitution – reg.****(Ac.D)**

Faculty of Commerce, reconstituted for a period of three years vide notification no: Ac.D/2/9550/2016 dtd: 26.09.2016 w.e.f 22.09.2016, will expire on 21.09.2019.

As per Chapter IV, Clause 26 of the Kerala University Act 1974, each faculty shall consist of :  
(a) the Chairman of the Board of Studies comprised in the Faculty (ie. In this case BoS in Commerce (Pass) and BoS in Commerce (PG).

(b) two members elected from each Board of Studies and

(c) not less than five and more than ten members nominated by the Syndicate.

The matter regarding the reconstitution of Faculty of Commerce is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation : Recommended to entrust the Convener, Standing Committee of the Syndicate on Academics and Research to submit a panel for nominating members for constituting the Faculty of Commerce before the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D22 Delay in submission of synopsis and thesis – condonation- reg.-****(Ac.EII)**

Name : Aiswarya V. R

Subject : Psychology (Part-time)

Research Supervisor : Dr. Immanuel Thomas

Request : Condoning the delay of two months and three days in submitting the thesis.

**Recommendation : Recommended not to consider the request as the Research scholar is not eligible as per the existing Regulation. Further recommended to direct Smt. Aiswarya V R to apply for change of Research Supervisor.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D23 NCTE- Integrated Teacher Education Programmes (ITEP)-  
Reconstitution of the Subcommittee- reg.**

**(Ac.BII)**

The NCTE vide Gazette notification dated 28<sup>th</sup> November 2014 (Appendix -13) prescribed the Norms and Standards for 4 year integrated programme leading to B.Sc.B.Ed / B.A.BEd Degree. The Syndicate at its Meeting held on 21.01.2017 approved the NCTE proposal to start Integrated B.Ed courses in B.Ed Colleges/Centres and entrusted the Board of Studies in Education to prepare the Scheme and Syllabus of the course.

The Academic Council held on 06/04/2018 approved the Regulations, Scheme and Syllabus of four year Integrated B.Ed courses (B.Sc.B.Ed/B.A.B.Ed) and the University vide U.O. No.Ac.AIII/2/39242/In.B.Ed/2017 dated 25.05.2018 issued orders approving the same.

The Syndicate held on 16.11.2018 vide item no.07.30.09 considered the Applications for Affiliation of new Courses in the existing Colleges, received for the academic year 2019-20 and resolved to place the proposals in respect of Integrated B Ed courses (BA B Ed and B Sc B Ed) before the Standing Committee of the Syndicate on Academic and Research for conducting a detailed study on the scope of introducing Integrated B Ed programmes in Affiliated Colleges.

The Standing Committee of the Syndicate on Academics, Research and Seminar held on 10.01.2019 considered the various proposals received in respect of Integrated B Ed courses (BA B Ed and B Sc B Ed) and recommended to constitute a sub-committee with *Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics, Research and Seminar as Convener and Dr.P.Rajesh Kumar, DR.B.Unnikrishnan Nair, Sri.M.Sreekumar, Dr.K.R.Kavitha, Dr.K.B.Manoj, Members, Syndicate and Sri.Rahul.R, Associate Professor, Government College of Teacher Education, Thycaud as Members of the Sub-Committee* for conducting a detailed study on the scope of introducing Integrated B.Ed Programmes in Affiliated Colleges. The said recommendation was approved by the Syndicate held on 22.01.2019, item no. 02.100.D24.

The Syndicate at its meeting held on 22.01.2019 vide item no.02.14 considered the request for the belated application for affiliation for the Integrated Teacher Education Programme (ITEP) during 2019-20 academic year and the request for NOC of the University for affiliating the ITEP programme in the college for uploading to the NCTE and resolved to refer the matter to the Sub-committee constituted for the purpose by the Syndicate held on 22.01.2019 vide item no.02.100.D24. Thereafter, the Syndicate held on 08.02.2019 vide item no.04.01 while confirming the minutes of the meeting of the Syndicate held on 22.01.2019 (item no.02.14) modified the resolution of the Syndicate as “referred to the Standing Committee of the Syndicate on Academics, Research and Seminar.”

The Syndicate at its meeting held on 30.04.2019 vide item no. 08.90.D8 considered the various proposals received in respect of Integrated B.Ed courses once again and resolved to defer the matter for a detailed study by the subcommittee constituted by the Syndicate held on 22.01.2019 vide item no.02.100.D24. But, the Sub Committee meeting is yet to be convened. The term of the then Syndicate had expired and the new Syndicate came into existence.

The Syndicate at its meeting held on 08.08.2019 vide item no.02.09.D18 considered the matter regarding the reconstitution of the Subcommittee constituted for conducting a detailed study on the scope of introducing Integrated B.Ed Programmes in Affiliated Colleges and resolved to reconstitute the committee. But, has not nominated members of the Subcommittee.

In view of the above facts, the matter of nominating members of the Subcommittee constituted for conducting a detailed study on the scope of introducing Integrated B.Ed Programmes in Affiliated Colleges is placed before the Standing Committee of the Syndicate on Academics, Research and Seminar for consideration and recommendation.

**Recommendation : The committee considered the matter of nominating members of the Subcommittee constituted for conducting a detailed study on the scope of introducing Integrated B.Ed Programmes in Affiliated Colleges and recommended to nominate the following Members in the sub-committee:**

1. **Dr. S. Nazeeb**
2. **Sri. Jairaj J**
3. **Dr. B Unnikrishnan Nair**
4. **Dr. Vijayan Pillai M**
5. **Sri. Arun Kumar R**



6. Dr. K B Manoj

7. Sri. Rahul.R, Associate Professor, Government College of Teacher Education, Thycaud

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80. D24 Ph.D thesis Evaluation of Smt. Reshma K.R. in Malayalam- reg:-**

**(Ac.EV)**

Smt. Reshma K.R., a Research Scholar in Malayalam with effective date of registration 19/07/2012 working under the supervision of Dr. Dominic J. Kattoor, Assistant Professor, Department of Malayalam, Sree Neelakanta Govt. Sanskrit College, Pattambi, Palakkad had submitted her thesis on 30/01/2018 for the award of the Ph.D Degree in the Faculty of Oriental Studies.

After verifying the application, memo dated.27.03.18 was issued to the candidate with the direction to clear the defects within ten days from the date of receipt of the memo (copy attached). The supervising teacher had submitted the panel of adjudicators on 30.04.18. The copy of the acceptance letter from the Editor of an approved journal was submitted by the candidate on 21.11.18. The title modification order dtd.10.07.19 was received on 12.07.19 .The file was submitted for fixing priority of examiners on 15.07.2019.

Dr. Dominic J.Kattoor has contacted the Section over phone to enquire the evaluation status of the thesis submitted by Smt. Renju.R, another research scholar under his guidance. When informed of the facts, he had criticised the procedures followed in the evaluation of Ph.D thesis by the University and had insulted the authorities in bad language. Copy of the submission received from the Section Officer, AcEV Section and the message forwarded by Dr.Dominic J.Kattoor to the Registrar are appended for reference. He had also insulted the Registrar and the Hon'ble Vice Chancellor University of Kerala in that message.

The candidate and the supervising teacher of the candidate had submitted complaints to His Excellency, Governor of Kerala and the Hon'ble Minister of Higher Education, Govt. of Kerala regarding the evaluation of thesis. The research guide has attached copy of the panel in the complaint submitted (copies of the complaints are appended).

The Honb'le Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and research. Hence the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation : The committee considered the above matter and recommended to refer the matter to the Syndicate**

**Resolution of the Syndicate**

**RESOLVED** to send a memo to Dr.Dominic J. Kattoor to submit the panel of examiners within two weeks.

**FURTHER RESOLVED** to send a reminder to Dr.Dominic J. Kattoor for seeking explanation for defaming the Hon'ble Vice-Chancellor and the Registrar through whatsapp and over phone in the research section.

**ALSO RESOLVED** to place the matter alongwith the explanation before the next Standing Committee of the Syndicate on Academics and Research for further course of action.

**Item No. 05.80. D25 Representation received from the Secretary, Kerala University Research Students' Union- reg.**

**(Ac.EV)**

Representations dated, 01/08/2019 have been received from Sri. Stalin K, Secretary, Kerala University Research Students' Union 2018- 19. The Secretary has requested to consider poster presentations along with oral presentations for thesis submission. It is stated that only poster presentations for thesis submission. It is stated that only poster presentations are permitted in International Seminars outside the country.

In another representation it is requested to fix time limit for external valuation of Ph. D thesis to avoid delay in evaluation and also to take necessary steps to facilitate JRF to SRF conversion.

Considering the representation received, the Hon'ble Vice -Chancellor has orderd to place the matter before the Standing Committee of the Syndicate on Academics and Research.

**Recommendation : The committee considered and recommended to refer the matter to the Standing Committee of the Academic Council.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No. 05.80.D26      *Condoning the delay in submitting Ph.D thesis in respect of Sri. Sujith S – reg***

(Ac.EV)

Name : Sujith S  
Subject : Sanskrit (Full-time)  
Research Supervisor : Dr. Harinarayanan Mankulathillath  
Request : Condoning the delay of 2 months and 24 days in submitting the thesis

**Recommendation : Recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01/10/2019, be approved.

**Item No.05.81      *Mode of engagement of conductors who completed four years of service on daily wage basis for different tenures - conversion from daily wage basis to contract basis – request – Consideration of - reg.***

(Ad.A.V)

The conductors working in the University on daily wage basis have submitted requests for converting their mode of engagement to contract basis.

The Assistant Engineer (Mechanical) stated that the empanel type of engagement was started in the University so as to tide over the shortage of staff in the absence of permanent bus crew. Since no fresh appointments of staff were made in transport wing since 2003, over the course of many years the mode of engagement of the panel members who were engaged, on as and when required basis, turned into regular mode of engagement. The Assistant Engineer (Mechanical) also recommended that considering the service of Sri. Sudev T.R. with utmost dedication and sense of commitment, the steps may be taken for conversion of his mode of engagement from existing empanel type to one year contract. Two more conductors are also engaged on daily wage basis. Sri. Sudev T. R. was initially engaged as Casual conductor vide order No. Ad A.V.3.6161/13 dtd 09.10.2013. Now he has completed tenure of 5 years of service on daily wage basis.

Sri. Suresh Kumar T., was initially engaged as Casual conductor vide order No.Ad.C.1.44890/14 dated 01.11.2014. Now he has completed tenure of 4 years of service on daily wage basis for period of 89 days each after mandatory break.

Smt. Reeja Rasalam was initially engaged as Casual conductor vide order No.Ad.A.V.28440/15 dated 25.06.2015. Now she has completed tenure of 4 years of service on daily wage basis for period of 89 days each after mandatory break.

In the case of drivers on daily wage basis, the Syndicate, vide Additional Item No.3 of the meeting held on 10.10.2017, resolved to agree to the recommendation of the Standing Committee of the Syndicate on Staff, Equipments and Buildings to convert the mode of engagement of drivers who have completed 4 years of service, from daily wage basis to contract basis. Sanction has been accorded by the Vice-Chancellor to the mode of engagement of drivers who have completed four years of service on daily wage basis for different tenures being converted from daily wage basis to contract basis w.e.f. 25.10.2017 (U.O in this regard issued).

Hence, as per the orders of the Vice-Chancellor, the proposal for the conversion of engagement in respect of Sri. Sudev T.R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, conductors, from daily wage basis to contract basis, for a period of 11 months @ Rs. 17,420/- (ie, maximum amount payable on daily wage basis) is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.05.82.** *Sree Narayana College, Sivagiri, Varkala – Approval of appointment of Smt.Joly.A, Associate Professor and Head of the Department of Chemistry as Drawing and Disbursing Officer - (third term ) - approved - Orders issued - reporting of- reg:*

*(Ac FIII)*

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of appointment of **Smt.Joly.A**, Associate Professor and Head of the Department of Chemistry as the Drawing and Disbursing Officer of Sree Narayana College, Sivagiri, Varkala for a period of three months w.e.f 01-10-2019 (third term), since the second term as Drawing and Disbursing Officer expired on 30-09-2019.

The Vice Chancellor taking into consideration the urgency of the matter had approved the appointment in respect of Smt.Joly.A, Associate Professor and Head of the Department of Chemistry as Drawing and Disbursing Officer of Sree Narayana College, Sivagiri, Varkala for a period of three months w.e.f 01-10-2019 (third term), subject to reporting to the Syndicate. U.ONo.Ac FIII/2/11703/2019 dated 03-10-2019 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** to send one reminder to the Principal to initiate steps for permanent appointment of Principals.

**Item No.05.83** *Construction of Platinum Jubilee Academic Complex for School System (Phase I) at Kariavattom Campus - Reappropriation of fund- Reporting of- reg.*

*(Pl.G)*

Based on the endorsement of Finance No FOS 2924/Finance II/2019-20/dated 07.09.2019, the Vice-Chancellor has accorded sanction invoking the provision under section 10 (13) of KU Act 1974,

1. To provide an amount of Rs.34,22,000/- (Rupees Thirty Four Lakh Twenty Two Thousand Only) under the Head of Account “Part II – Plan – MH 63 – Miscellaneous – 7/6118 – Adoption of School System (State)” by reappropriation from the sub head “7/6065 – Implementation of Plan Programmes (State)” provided under the same major head in the current year’s Budget Estimates of the University.
2. To book the expenditure related to the Construction of Platinum Jubilee Academic Complex for School System(Phase I) at Kariavattom under the above mentioned head of account, utilizing funds from the balance amount to the tune of Rs.1,79,26,686/- (Approx.) available under the Scheme – Component “ Civil Works” from the State Plan Grant for the year 2012-13 in the Kerala University Fund.

Accordingly U.O. No. Pl.G/5260/PJAC/2013 dated 18.09.2019 was issued.

Hence, the above action taken by the Vice-Chancellor, is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.84** *Centre for Adult Continuing Education and Extension [CACEE] - Payment of terminal surrender of Earned Leave to Dr. A R Supriya, Director (Retd.), CACEE – sanctioned - Re-appropriation of funds – Reporting of – reg.*

*(Pl.D)*

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974:

1. to release an amount of Rs. 83,720/- (Rupees Eighty Three Thousand Seven Hundred and Twenty only) towards the terminal surrender of earned leave for the eligible 14 days as on 31/05/2019 in respect of Dr. A R Supriya, Director (Retd.), CACEE.
2. to provide an additional amount of Rs. 83,800/- (Rupees Eighty Three Thousand and Eight

Hundred only) under the head of account “Part III MH 80 D - Grants from other Agencies - 9/7828 – Salary to staff of CACEE” by reappropriation from the sub head “9/7751-Lumpsum provision for new Research Schemes” of the same major head provided under the current year's Budget Estimates of the University.

- the expenditure related to the disbursement of terminal surrender of Earned Leave in respect of Dr. A R Supriya, Director (Retd.), CACEE shall be met from the additional funds provided.

Accordingly U.O. No. Pl.D/3607/2016 dated 10/10/2019 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.05.85 Revamping the University Health Centre- Details of sanctioned posts at Health Centre S.H. Campus and Kariavattom -Consideration of -reg.***

**(Ad. D.II)**

The Syndicate at its meeting held on 11.07.2018 had entrusted Sri.Shijukhan J.S., then Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings to study the feasibility of developing both Health Centres at Main Office, Palayam and Kariavattom campus with the help of a Medical Practitioner.

Accordingly, Sri. Shijukhan J.S., then Convenor, Standing Committee of the Syndicate on Staff, Equipments and Buildings prepared a report with the help of Dr. Sajeew, Superintendent, District Hospital, Nedumangadu and placed it before the Syndicate held on 30.04.2019.

The Syndicate at its meeting held on 30.04.2019 approved the report submitted by Sri.Shijukhan J.S. and authorised the Standing Committee of the Syndicate on Staff , Equipment and Buildings to formulate specific steps to implement the suggestions in the report regarding improvement of facilities in Health Centres at Main Office, Palayam and Kariavattom campus.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 29.07.2019 has recommended to refer the item to the Syndicate along with details of sanctioned posts in Health Centres at Main Office, SH campus and Kariavattom.

The details regarding the posts sanctioned for University Health Centre is detailed below:

No.	Name of post	Sanctioned Strength	Permanent Staff	Contract Staff
1	Resident Medical Officer	1		Dr.Krishnaprasad@ Kariavattom
2	Lab Technician	1	Smt. Sheela S. @ Kariavattom	
3	X-Ray Technician/ Radiographer	1	Smt. Jalaja L.@ Kariavattom	
4	Pharmacist	1	VACANT	
5	Medical Attender			Smt.Vincy Sebastian @ Kariavattom to be relieved
6	Health Information Officer	1	Sri. Nazimudeen M. @ Kariavattom	
7	Resident Nurse	1	Smt. Vinoda A.K.,@ (SH Campus)	Smt. Amrutha C.V. @ (Kariavattom)
8	Clinical Psychologist			Dr. Sony M.S.(Part time basis) @Kariavattom

However in order to facilitate a fully functional Health centre catering the needs of employees and students, additional staff and facilities may be provided. The following points may be noted in this regard:

- The post of Hon. Director at the University Health Centre is lying vacant since 29.10.2014. It is highly essential that a Hon. Director may be appointed as early as possible in order to cater the needs of teachers, staff and students utilizing the funds allocated for the Health Centre.

It may be noted in this regard that in the current years Budget Estimates, the University Health Centre is allotted an amount of Rs.42,84,000/- (Rupees Forty Two Lakhs Eighty Four

Thousand only) in which the Health Centre, Thiruvananthapuram is allotted Rs.17,68,000/- (Rupees Seventeen Lakhs Sixty Eight Thousand only) and the Health Centre, Kariavattom is allocated Rs.25,16,000/- (Rupees Twenty Five Lakhs Sixteen Thousand only) for meeting contingencies. The amount includes the Pay of contract staff, Wages of contingent Employees/ Guest Lecturers, and Honorarium of Medical Officers and paramedical staff etc.

In 08.10.1975, Dr. K.N. Pai was appointed as Hon. Director with Rs.1000/- per mensem as honorarium. Later Dr. K.V. Krishnadas & Dr. Saroja Nair were appointed as Hon. Director. Dr. V. Sukumaran the senior most Doctor in the Health centre was given the charge of the Hon. Director till 31.03.2017.

2. Further appointment to the vacant sanctioned posts may be done either through direct recruitment or through deputation basis as done earlier in case of Health Information Officer, Resident Medical Officer etc. from Directorate of Health Services.

1. Resident Medical Officers were earlier appointed on an honorarium of Rs.2000/-. Later, the post of Resident Medical Officer was created vide UO dated 18.03.1995 in the pay scale 2060-60-2300-75-3200 and Dr.S.T.Vijayakumar was appointed as Resident Medical Officer w.e.f. 25.02.1995.

2. The post of Health Information Officer was created w.e.f. 21.06.1984. Sri.S. Kamaluddin was appointed as Health Information Officer on deputation basis from Directorate of Health Services w.e.f. 21.06.1984 and later absorbed as a permanent staff of the University w.e.f. 21.06.1989. Sri. M. Nazimudeen is now working as Health Information Officer. He will retire from service in 2020.

3. Smt.Vinoda A.K., is now working as Resident Nurse. She will also retire in 2020.

4. Eighteen (18) Medical/ Paramedical staff were engaged for a period of 89 days on part time basis for the year 2016-17 vide U.O. No.Ad. DIL3.UHC/2016 dated 23.06.2016. However, no extension was given later as the Local Fund Audit, Kerala State Audit in its Audit Report 2015-16 raised objection regarding the additional expenses on engaging more than sufficient staff at the University Health Centre.

3. Eventhough basic facilities for dental checkup such as dental chair, related equipments are available in the health centre, no dentist have been appointed here for making the equipments operational and useful to the beneficiaries. In contradiction to this, one Lab Technician is working on permanent post at Kariavattom, but the laboratory is bereft of basic infrastructure and equipments.

4. The request of the Administrative Officer (i/c) of the Health Centre, Palayam for engaging a Casual Labourer exclusively for the Health Centre on contract basis may also be considered.

In light of the points explained above, the matter regarding revamping the University Health Centre is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.05.86**

***Permission to undertake the Consultancy project to Dr.K.Padmakumar, former Professor & Head, Dept of Aquatic Biology & Fisheries from Adani Vizhinjam Port Pvt Ltd, Trivandrum - Request from Dr.A.Bijukumar, Professor & Head, Dept of Aquatic Biology & Fisheries, University of Kerala-Consideration of - reg:***

**(Ac.D)**

Dr.A.Bijukumar, Professor & Head, Dept of Aquatic Biology & Fisheries, University of Kerala requested permission for entering into a consultancy project 'Marine Ecological Studies for Adani Vizhinjam Port' which has been sanctioned to Dr.Padmakumar, former Director, Centre for Marine Biodiversity and former Professor & Head, Dept of Aquatic Biology & Fisheries, University of Kerala.

The objective of the investigation is to monitor the impacts of the construction of Adani Vizhinjam International Sea Port on the marine environment and comparing it with the available



University granted permission for conducting the above said B.Voc courses in St.Michael's College, Cherthala on certain terms and conditions, most important being that the Courses would be continued on aided basis, once the UGC aid ceases.

Students were admitted to B.Voc Courses in the college during 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19. Vide letter dated 13.06.2017 from UGC, the aid to St.Michaels college, Cherthala for the B.Voc courses has been extended upto 2017-18. As for 2018-19, UGC has issued public notice dated 18.10.2017, notifying that UGC schemes in rationalised form shall continue beyond 30.09.2017 and upto 31.03.2019.

The Syndicate held on 24.03.2018 vide item no.33.110.14 considered the request of the Principal, St.Michael's College, Cherthala for conducting admission for B.Voc Courses with marginal increase of 5 seats in the academic year 2018-19 and resolved that continuance of B.Voc Courses during 2018-19 without marginal increase be permitted in St.Michael's College, Cherthala. Later, as per the letter dated 05.10.2018 UGC granted approval for admitting students for B.Voc Courses in the college for the academic year 2018-19.

The Syndicate at its meeting held on 25.05.2019 considered the matter regarding the conduct of the UGC aided B.Voc Degree Programmes in St.Michael's College, Cherthala during the academic year 2019-20 in the context of non receipt of extension of approval from UGC and resolved to allow admissions to the UGC aided B.Voc programmes at St.Michael's College, Cherthala only after for the academic year 2019-20. The same fee structure shall be followed. Further resolved to direct the college to proceed further in obtaining Govt. concurrence for the continuance of course under aided stream in the event of non continuance of UGC assistance. The decision was intimated to the educational agency of the college vide letter dated 22.07.2019.

Thereafter, the Principal, St.Michael's College, Cherthala vide letter dated 26.08.2019 has submitted the approval letter dated 21.08.2019 from the UGC which states that the institutions which were running skill courses in the year 2018-19 with due approval from University Grants Commission may run the same approved courses for the academic year 2019-20 as well. No separate approval letter will be issued to the institutions in this regard. Hence, this communication may be treated as the formal approval from the UGC. The Vice-Chancellor considered the said letter from UGC and ordered to place before the Syndicate.

Hence, the matter of granting extension of approval by UGC for B.Voc Degree Programmes in St.Michael's College, Cherthala during the academic year 2019-20 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.88**

***Department of Physical Education – Conduct of Merit Day and Disbursement of Kerala University Sports Scholarships (2017-18 & 2018-19) – Consideration of - reg.***

***(Ad.DI)***

The Assistant Director (i/c of Director), Department of Physical Education has submitted a proposal to organize a function "Merit Day" to facilitate Kerala University players who won prizes in the All India Inter University tournaments and South Zone tournaments and to disburse the Sports Scholarships for the academic year 2017-18 and 2018-19. The approximate expenditure for the disbursement of Sports Scholarship is Rs. 15,00,000/- (Rupees Fifteen Lakhs only) and Rs.2,00,000/- (Rupees Two Lakhs only) for the conduct of Merit day. He has also requested permission to conduct the Merit Day at VJT Hall, Palayam.

In the Budget 2019-20, an amount of Rs.26,00,000/-(Rupees Twenty Six Lakhs only) was allotted in the Head of Account "MH.54-DPE-4-4925- Sports Scholarship" for Kerala University Sports Scholarship and an amount of Rs.2,00,000/- (Rupees Two Lakhs only) was allotted in the Head of Account "MH.54-DPE-4-3320-Merit Award" for the conduct of Merit Day.

The Finance, vide Endt.FOS No.2217/FinanceI/dtd. 02/09/2019 has endorsed that an amount of Rs.12,00,000/- and Rs.2,00,000/- may be released as provisional advances to Dr. Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education for the disbursement of Sports Scholarship for the academic year 2017-18 and 2018-19 and to meet the expenses for the conduct of Merit Day respectively.

It may be noted that the Syndicate held on 10/10/2017 vide Item No. 30.88.13 had resolved that **the scholarships will be disbursed in a function organized by the Department of Physical Education at the University Senate Hall to felicitate the winners of the Kerala University Sports Scholarships, which was implemented vide U.O No.Ad.D.1/DPE/33714/2017 dated 14.11.2017.**

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration and appropriate decision. Accordingly the matter has been placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Students Services and the Director, Physical Education to submit a proposal for the Conduct of Merit Day and Disbursement of Kerala University Sports Scholarships (2017-18 & 2018-19).

**Item No.05.89** *Academic and Examination Calendar for the year 2019-20 – Revised dates approval – Reporting of - reg.*

**(Ac.D)**

The Academic and Examination Calendar for various programmes as forwarded by the concerned sections have been compiled and the draft Academic and Examination Calendar for the year 2019-20 was prepared. The Syndicate at its meeting held on 31.08.2019 vide item no.03.78 considered the draft Academic & Examination Calendar for the year 2019-20 and resolved to approve the same with some modifications.

As the Bye Election to Kerala Legislative assembly is scheduled to be held on 21.10.2019, slight changes are again made in the (exam notification, exam commencement, CV Camp, & Publication of results) dates of S1, S3, S5 & S6 of CBCS UG programmes in Affiliated Colleges. The Vice Chancellor has approved the revised dates subject to reporting to the Syndicate. The revised dates are as follows:

Semester	Exam Notification	Exam Commencement	Exam conclusion	CV Camp	Publication of Result
S1	26.09.2019	13.11.2019	02.12.2019	13.12.2019	22.01.2020
S3	18.09.2019	22.10.2019	11.11.2019	23.11.2019	24.12.2019
S5	25.10.2019	04.12.2019	18.12.2019	06.01.2020	05.02.2020
S6	Commencement of Classes :19.12.2019				

The action taken by the Vice-Chancellor in having approved the revised dates of S1, S3, S5 & S6 of CBCS UG programmes in affiliated colleges for the Academic and Examination Calendar 2019-20 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.90** *Administrative sanction to start the Centre for Renewable Energy and Materials' at Kariavattom Campus-Reporting of -reg:*

**(Ac.D)**

The budget speech 2019-20 of University of Kerala envisaged the establishment of Centre for Renewable Energy and Materials and an amount of Rs 25,00,000/- (Rupees Twenty Five Lakhs Only) was allocated for the purpose.

Dr.SMA.Shibli, Professor, Dept of Chemistry and Dr.K.G.Gopchandran, Professor, Dept of Optoelectronics together forwarded a proposal for starting the Centre for Renewable Energy and Materials' at Kariavattom Campus with a report on the combined meeting of faculties from Dept of Physics, Chemistry, Optoelectronics and Nano Science & Nano Technology for consideration of the Vice Chancellor.

The Vice Chancellor considered the report and has given sanction for the following, subject to reporting to Syndicate:

1. to start the 'Centre for Renewable Energy and Materials' at Kariavattom Campus.
2. to constitute a council with the following members for policy making and approval.
  - i. Dr. S M A Shibli, Professor, Department of Chemistry, University of Kerala.



- ii. Dr.K.G.Gopchandran, Professor, Department of Optoelectronics, University of Kerala
  - iii. Dr.S Sankararaman, Professor, Department of Nanoscience & Nanotechnology, University of Kerala.
  - iv. Dr.A Jayakumaran Nair, Professor, Department of Biotechnology, University of Kerala
  - v. Dr. V Biju, Assistant Professor, Department of Physics, University of Kerala.
3. to recognise the centre as a Research Centre for Physics, Chemistry, Optoelectronics, Nanoscience & Technology and Biotechnology.
  4. to establish an advisory committee with the members at national level, to whom honorarium/TA/DA will be paid as and when they attend any meeting/ giving invited talks/ visiting the Centre.
  5. to appoint two experienced emeritus scientists at national level as guest faculties/visiting scientists/ visiting professors on honorarium commensurate with their credentials.
  6. to post one PDF at the beginning with higher fellowship like NPDF to kick start high quality research. The candidate should be selected by a procedure approved by the council/committee and should get the remuneration from the University at par with the NPDF appointed by the University.
  7. to post three JRFs at the beginning with a remuneration of Rs. 20,000/-, whom should be selected by a procedure approved by the Council Coordination committee. The remuneration should be met from the centre itself.

The objective of the centre should be exchange of faculties and research collaboration. The centre should focus on research in energy materials, catalytic electrodes, super capacitors, nanocatalysts and microbial fuel cells. Attempts should be made to sign MoU with premier national institutions and industries. Seminars and workshops should be arranged in the relevant fields at the center.

The Vice Chancellor has nominated Dr. S M A Shibli, Professor, Department of Chemistry, University of Kerala, as the Hon. Director of the Centre.

University Order no.Ac.D/3/19363/2019 dated 23.09.2019 was issued incorporating the above points.

The action taken by the Vice-Chancellor in having approved the proposal for starting the Centre for Renewable Energy and Materials' at Kariavattom Campus is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.05.91***

***UG/PG Admission 2019 – Conduct of hearing of Principals of various colleges –Minutes of the meeting of the sub-committee – Approval of - reg. (Ac. H)***

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the requests received from Principals of various colleges regarding remittance of admission fee after the closure of admission and conduct of excess admission and recommended that the Principals of the Colleges concerned be directed to appear for a hearing, on 19/10/2019 before a sub-committee consisting of Adv. Muralidharan Pillai G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.

Accordingly, the hearing was conducted on 19.10.2019. The Principals of Christ College, Vizhinjam, Mother Theresa College, Nellikad, College of Applied Science, Adoor and representatives of NSS Arts and Science College, Perayam, Shree Vidyadhiraja College of Arts and Science, Karunagappally and Dr. Palpu College of Arts and Science, Kallara, Pangode attended the hearing.

The sub-committee has recommended that the minutes of the hearing be placed before the ensuing Syndicate itself since the candidates need to be enrolled for the 1<sup>st</sup> semester examination. The Vice-Chancellor has ordered to place the minutes of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges may be placed before the Syndicate.

Hence, the minutes of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges is placed before the Syndicate for consideration and decision.

**Minutes of the hearing by the Sub-Committee of the Standing Committee of the Syndicate on Affiliation of Colleges**

**Date : 19.10.2019**  
**Time : 11.00AM**  
**Venue : Syndicate Room**

**Members**

- |   |        |
|---|--------|
| 1. Adv. Muralidharan Pillai G<br>(Convenor, Standing Committee of the Syndicate on Affiliation of Colleges) | Sd/-   |
| 2. Dr. S. Nazeeb (Member, Syndicate)  | Sd/-   |
| 3. Dr. Vijayan Pillai. M (Member, Syndicate)  | Sd/-   |
| 4. Sri. Mohammed Yaseen, (Member, Syndicate)  | Absent |

**Parties present:**

- |   |      |
|---|------|
| 1. Principal, Christ College, Vizhinjam   | Sd/- |
| 2. Principal, Mother Theresa College, Nellikkad   | Sd/- |
| 3. Principal, College of Applied Science, Adoor   | Sd/- |
| 4. Sri. Vishnu, Asst. Prof, Dept. of Economics,<br>NSS Arts and Science College, Perayam                        | Sd/- |
| 5. Smt. Sreelekha. S, HOD, Dept. of Commerce,<br>Shree Vidyadhiraja College of Arts and Science, Karunagappally | Sd/- |
| 6. Dr. O. Wilson, HOD, Dept. of Commerce,<br>Dr. Palpu College of Arts and Science, Kallara, Pangode            | Sd/- |

***Item No.05.91.01 Christ College, Vizhinjam.***

***Item No.05.91.01.01 UG Admission 2019 – Complaint received from Arun Raj – levying of additional fee by the College – remarks from the Principal, Christ College, Vizhinjam - conduct of hearing-reg.***

A complaint has been received from Mr. Arun Raj regarding levying of additional fee by Christ College, Vizhinjam. In the request it has been stated that his son got allotment at Christ College, Vizhinjam. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 11000/-, an additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that, the complaint submitted by Mr Arun Raj is false, frivolous and fictitious. In this academic year 2019 for under graduate courses, a student named Mr Arun Raj is not in the allotment list of the College. As no such allotment was made, such a person did not approach the College seeking admission and the fee structure was not discussed to him nor has asked him to pay the amount. The College is not offering any course having a semester fee of Rs 11,000/-. The UG courses offered in the College are B.Com Tax, B.Com Tourism, BBA and BA Communicative English for which the semester fees for BBA, B. Com Tax and BA English is Rs 9000/- and the semester fees for B.Com Tourism is Rs 11,250/-. It is evident from itself that the allegation of the complaint is false. The College has never claimed such an amount. It has also been stated that the College is imparting a value based quality education to the student community. The is also conducting career guidance, personality development programmes personal counselling and also conduct regular model exams (providing stationery materials), industrial visits and internship programmes during their course of study. It has been stated that the complaint is ill motivated and is aimed at tarnishing and damaging the well reputed institution. Hence it has been stated that the complaint may be closed assuming the above remarks.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended **to hear the Principal of the college and the Petitioner, on 19/10/2019 by a sub-committee consisting of Adv. Muralidharan Pillai G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate.**

The sub-committee heard the Principal, Christ College, Vizhinjam and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that since more than one student raised complaint against the college regarding levying of additional fee, the matter may be viewed seriously. Also, it is noted that the conduct of temporary admission in the college is against the admission norms.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.

**FURTHER RESOLVED** to send a letter to the Principal, Christ College, Vizhinjam stating that the admission to be done strictly as per the admission norms.

***Item No.05.91.01.02 UG Admission 2019 – Complaint received from Athira A S (348970) – levying of additional fee by the College – conduct of hearing -reg.***

A complaint has been received from Athira A S (348970) regarding levying of additional fee by Christ College, Vizhinjam. In the complaint, it has been stated that the candidate got allotment at Christ College, Vizhinjam for BA English and Communicative English. When approached the College for admission the Principal informed that in addition to semester fee of Rs. 9000/-, an additional amount of Rs. 20,000/- need to be paid every year. It has been requested that enquiry may be conducted against the College for levying huge amount of fee from the candidates.

The Principal, Christ College, Vizhinjam, has forwarded the remarks on the matter. It has been stated that, Ms Athira A.S., was temporarily admitted for BA English & Communicative English course and the admission fees of Rs 2000/- was remitted by the student. As she got admission in management quota in another college, TC was issued and Rs 1000/- was refunded to the student.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to explain as to how the college resorted to temporary admissions, which is not permissible as per admission norms.

**The committee recommended that the Principal may be directed to strictly comply with the G.O. regarding the fee structure for various UG/PG courses in self financing colleges as given in the Prospectus for admission. Also recommended to issue a strict warning to the Principal that all admissions may be done as per the norms for admission and also to ensure that such instances may not be repeated in the future.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.

**FURTHER RESOLVED** to refer the matter before the Standing Committee of the Syndicate on Affiliation of College for fixing the fine.

***Item No.05.91.02 UG Admission 2019 – E-Mail received from the Principal, Dr. Palpu College of Arts and Science, Pangode - Permission to remit fee of Management quota candidate after closure of admission -reg.***

An e-mail has been received from the Principal, Dr. Palpu College of Arts and Science, Pangode seeking permission to remit fee of four candidates admitted under Management quota, after closure of admission. In the e-mail, it has been stated that four students admitted under Management quota had not remitted the University Admission fee of Rs. 1850/- before the prescribed time. Hence these students could not be included in the admit list of the College. The details of candidates are given below:

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. Shafi S S (321716)       | - B.Com Insurance and Banking |
| 2. Al Sabith (343969)       | - B.Com Insurance and Banking |
| 3. Nooral Huda S I (383554) | - BA English                  |
| 4. Pavin S P (323241)       | - B.Com Finance               |

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of four candidates who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not institute Statutory action against the college.

**Dr. O. Wilson, HOD, Dept. of Commerce, Dr. Palpu College of Arts and Science, Pangode attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission.**

**The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college. The candidates may be permitted to remit the admission fee only after the remittance of penalty by the college. The committee also recommended that the amount to be levied as fine may be fixed by the Syndicate.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.+ **FURTHER RESOLVED** to admit the candidates provisionally and warn the Principal, Dr. Palpu College of Arts and Science, Pangode for violating the procedure of the admission process. **ALSO RESOLVED** to refer the matter before the Standing Committee of the Syndicate on Affiliation of College for fixing the fine.

**Item No.05.91.03**      *UG Admission 2019 – Letter from the Principal, Mother Theresa College, Nellikkad, Tvpm – request for ratification of excess admission done under Management quota -reg.*

A letter has been received from the Principal, Mother Theresa College, Nellikkad, Tvpm, regarding excess admission done under Management Quota in the College. It has been stated that due to clerical omission, the College has admitted two candidates under Management Quota over and above the sanctioned strength. The details of the candidates are given below:

1. Rony Thomas (367409) – B.Sc Physics
2. Arya A J (329880) – BA English

It has been stated that there is vacancy under open merit to admit these candidates. It has been requested that the error occurred may be pardoned and the admissions made under Management Quota over and above the sanctioned strength may be ratified. It has also been requested that permission may be granted to admit the above candidates in the existing vacancies for the subjects concerned under Open merit.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, to specifically explain as to why the University shall not proceed against the College for violation of seat matrix.

In this connection the following points may be noted:

1. The University has repeatedly informed the colleges not to admit candidates over and above the sanctioned strength in all communications sent to them.
2. As per Kerala University First Statutes, Chapter 24, Statute 31: '**Condition for admission of students:** Admission of students to every college shall be subject to the conditions prescribed by the University, and the strength of each class or subjects shall not exceed the maximum for the class or subject sanctioned by the Syndicate.

**The sub-committee heard the Principal, Mother Theresa College, Nellikkad and noted the statement given by the Principal on the matter. The sub-committee observed that there is violation in the procedure of the admission process as the college has admitted candidates over and above the sanctioned strength. Hence, for admitting these candidates, two additional seats need to be created in management quota.**

The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college. If additional seats are created to admit the candidates, the same may be considered only if the penalty is remitted by the college. The committee also recommended that the amount to be levied as fine and the sanctioning of additional seats under management quota may be decided by the Syndicate.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.

**FURTHER RESOLVED** to create two additional seats under Management Quota over and above the sanctioned strength and admit the candidates provisionally. Also warn the Principal, Mother Theresa College, Nellikkad for violating the procedure of the admission process.

**ALSO RESOLVED** to refer the matter before the Standing Committee of the Syndicate on Affiliation of College for fixing the fine.

*Item No.05.91.04. UG Admission 2019 – Letter received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam - Permission to remit fee of Management quota candidate Keerthy Gopinath (317791) after closure of admission -reg.*

A letter has been received from the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam, seeking permission to remit admission fee of Keerthy Gopinath (317791) admitted under Management quota for B.Sc Physics course, after closure of admission. In the letter, it has been stated that the candidate was admitted in the newly sanctioned course (B.Sc Physics) under Management quota on 27.08.2019. But she didn't remit the University Admission Fee Rs.1850/- before the closure of admission, even though the college has continuously informed her to remit the same. But due to some technical reasons the candidate could not remit the amount. Hence the candidate could not be included in the final admit list of the College.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of Keerthy Gopinath, who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear for a hearing, on 19/10/2019 by a sub-committee consisting of Adv. Muralidharan Pillai G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate to specifically explain as to why the University shall not proceed against the college for violation of admission norms.

**Sri. Vishnu, Asst. Prof, Dept. of Economics, NSS Arts and Science College, Perayam attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and found that the statement is not satisfactory. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission.**

**The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college. The candidate may be permitted to remit the admission fee only after the remittance of penalty by the college. The committee also recommended that the amount to be levied as fine may be fixed by the Syndicate.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.

**FURTHER RESOLVED** to admit the candidates provisionally and warn the Principal, NSS Arts and Science College, Perayam, Kundara, Kollam for violating the procedure of the admission process.

**ALSO RESOLVED** to refer the matter before the Standing Committee of the Syndicate on Affiliation of College for fixing the fine.

**Item No.05.91.05. UG /PG Admission 2019- Request received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally – Permission for fee remittance of Management Quota candidates after closure of admission – conduct of reg.**

Request has been received from the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally seeking permission to remit fee of Management Quota candidates after closure of admission. In the request, it has been stated that four students Lekshmi Mohan R (514108), Jidev R S (511407) for M.Com Course, Aswin Babu (373665) and Aneesha Achankunju (801758) for BSW course could not remit the University Admission Fee of Rs. 1030/- (for PG) and Rs. 1850/- (for UG) due to some misunderstanding. But the candidates were admitted much before the last date of admission to PG and UG courses, stipulated by the University. It has been requested that permission may be granted to remit the University Admission Fee of the said candidates.

The copy of receipt of semester fees remitted by the candidates has been attached.

It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of candidate who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear in person before the sub-committee constituted for the purpose of conducting a hearing, to be held on 19/10/2019, and to furnish reasons if any as to why the University shall not proceed against the college for violating admission norms.

**Smt. Sreelekha. S, HOD, Dept. of Commerce, Shree Vidyadhiraja College of Arts and Science, Karunagappally attended the hearing as authorized by the Principal. The sub-committee heard the faculty and noted the statement given by the Principal on the matter and accepted the same. The sub-committee observed that there is violation in the procedure of the admission process as the college has to ensure that the candidates have remitted the admission fee before granting admission.**

**The sub-committee recommended that fine may be imposed to the college on the lapse on the part of the college. The candidate may be permitted to remit the admission fee only after the remittance of penalty by the college. The committee also recommended that the amount to be levied as fine may be fixed by the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved.

**FURTHER RESOLVED** to admit the candidates provisionally and warn the Principal, Shree Vidyadhiraja College of Arts and Science, Karunagappally for violating the procedure of the admission process.

**ALSO RESOLVED** to refer the matter before the Standing Committee of the Syndicate on Affiliation of College for fixing the fine.

**Item No.05.91.06. UG Admission 2019 – Letter received from the Principal, College of Applied Science, Adoor - Permission to remit fee of Management quota candidate after closure of admission – conduct of hearing -reg.**

A letter has been received from the Principal, College of Applied Science, Adoor, seeking permission to remit admission fee of Manju G (323209) admitted under Management quota for BBA course, after closure of admission. In the letter, it has been stated that the candidate was admitted in the BBA Course under Management quota. But she didn't remit the University Admission Fee of Rs. 1850/- before the closure of admission. Hence the candidate could not be included in the final admit list of the College. It may be noted that, admission to all Degree and PG courses for the academic year 2019-20 has been closed on 16.09.2019. Now, the Principal has requested to remit the admission fee of Manju G, who has been given admission under management quota after closure of admission.

The Standing Committee of the Syndicate on Affiliation of Colleges at its meeting held on 04.10.2019 considered the matter and recommended that the Principal of the College be directed to appear for a hearing, on 19/10/2019 by a sub-committee consisting of Adv. Muralidharan Pillai G, Dr. S. Nazeeb, Sri. Mohammed Yaseen, Dr. Vijayan Pillai. M, Members, Syndicate to specifically

explain as to why the University shall not proceed against the college for violation of admission norms.

The sub-committee heard the Principal, College of Applied Science, Adoor and noted the statement given by the Principal. In the statement, the Principal has requested that the admission of the candidate may be cancelled as she has not reported to the college after taking admission. The sub-committee considered the request of the Principal and recommended to accept the same.

The sub-committee has also recommended that the minutes of the hearing be placed before the ensuing Syndicate itself.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the hearing by the sub-committee of the Standing Committee of the Syndicate on Affiliation of Colleges held on 19.10.2019, be approved. **FURTHER RESOLVED** to warn the Principal, College of Applied Science, Adoor for violating the procedure of the admission process.

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**Item No.05.92.**            ***Career Advancement Scheme of UGC Regulation- Placement of Dr.Bindu R.L., Associate Professor, Department of Education as Professor – Minutes of the meeting of the Selection Committee - placing of - Consideration of - reg.***

***(Ad.DII)***

The meeting of the selection committee for placing Dr. Bindu R.L., Associate Professor, Department of Education as Professor was held on 28.05.2019. But the minutes of the Selection Committee meeting was not placed before the Syndicate, as she was included as one among the respondents to petition for Special Leave to Appeal(Civil) No(s) 3523-3524 of 2019 in the Supreme Court of India.

As per the proceedings of the hearing on 26.08.2019, the Supreme court has made the order to delete her name Smt.Bindu R.L., Respondent no.6 from the array of parties as the petitioner herself has undertaken before the Hon'ble Supreme Court that she doesn't have a contest against the case of Respondent No.6 and 7.

The remarks of Legal section was sought on the legal impediments in placing the minutes of the Selection Committee for promoting Dr.Bindu R.L. as Professor before the upcoming meeting of the Syndicate.The Legal Advisor has opined that since the Supreme Court has deleted the Respondent no. 6 from the array, the pending of SLP (c) Nos.3523-3524/2019, is no bar for promotion if she is otherwise qualified and if there is no other case pending against her.

In light of the above, as per the orders of the Vice-Chancellor, the matter regarding the promotion of Dr. Bindu R.L., as Professor in the Department of Education is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

The Syndicate considered the proceedings of the Supreme Court and the opinion of the Legal Advisor, **RESOLVED** to approve the placement of Dr. Bindu R.L., Associate Professor in the Department of Education as Professor.

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**Item No.05.93**            ***Engaging Smt. Sreela. S & Smt. Smitha V S as Data Entry Operators on daily wages on provisional basis- Reporting of - reg.***

***(Ad.AI)***

**Ref:** (1) Interim order dated 06.06.2019 & 11.06.2019 in WP(C) No. 15459 & 15803 of 2019 of the Hon'ble High Court of Kerala filed by Smt. Smitha. V S & Smt. Sreela S  
 (2) Opinion received from the Standing Counsel dated 13.10.2019

Sanction was accorded by the Vice Chancellor to engage Smt. Sreela S, Ambalathil Veedu, Powdikonam PO, Thiruvananthapuram & Smt. Smitha V S, Smitha Bhavan, Choozha, Changa P O, Aryanad, Thiruvananthapuram as DEOs in pursuant of the Interim Order dated 06.06.2019 & 11.06.2019 in WP(C) No. 15459 & 15803 of 2019 of the Hon'ble High Court of Kerala, directing the University to appoint them until PSC hands join duty. The Standing Counsel in the letter dated 13.10.2019 tendered opinion to implement the Interim order of the Hon'ble High Court of Kerala.

As per the orders of the Hon'ble Vice Chancellor, Smt. Smitha V S and Smt. Sreela S are engaged as Data Entry Operators provisionally until PSC hands join duty. The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.94**      **Request for mercy chance- Veena V.S.- forwarded by the HoD, dept of statistics –Consideration of - reg.**

(CSS)

HoD, Dept of Statistics has forwarded a request received from Smt. Veena V.S, for a mercy chance as she could not complete the programme due to problems related to Diabetics. Smt. Veena V.S was a student of M.Sc Statistics with Reg.No.STA140515/2014-16. She has to pass one course “STA 503- Regression Analysis and Econometric Methods (Elective)” of 4<sup>th</sup> semester. Her eligible period of completion ends with June 2018.

The CSS Academic Committee in its meeting held on 15.10.2019 recommended to refer the item to the Syndicate. Short minutes enclosed.

As such a note to the Syndicate is prepared and placed below for approval.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with ‘A’ Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**

**KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue                   :      Vice Chancellor’s Chamber  
Date& Time         :      15.10.2019: 2.30p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*) Vice- Chancellor.
02. Prof. P.P. Ajayakumar, Pro- Vice - Chancellor
03. Dr. S. Nazeeb, Member, Syndicate.
04. Prof. P. Mohanacandran Nair, Vice-Chairman (CSS).
05. Prof. B.S. Jamuna, Dean, Faculty of Arts
06. Dr. R. Jayachandran, Dean, Faculty of Oriental studies
07. Dr. A. Gangaprasad, Dean, Faculty of Science.
08. Dr. R. B. Binoj Kumar, Associate Professor and Head, Dept. of Geology
09. Dr. V. Biju, Assistant Professor, Dept. of Physics.
10. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
11. Dr. P. M. Radhamany, Professor, Dept of Botany

The meeting started at 02.30 pm.

**Item No. 7:**      **Request for mercy chance- Veena V.S.- forwarded by the HoD, dept of Statistics**  
HoD, Dept of Statistics has forwarded a request received from Smt. Veena V.S, for a mercy chance as she could not complete the programme due to problems related to Diabetics. Smt. Veena V.S was a student of M.Sc Statistics with Reg. No. STA140515/2014-16. She has to pass one course “STA 503- Regression Analysis and Econometric Methods (Elective)” of 4<sup>th</sup> semester. Her eligible period of completion ends with June 2018. Her request for mercy chance is placed before the CSSAC for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to refer the item to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to approve the request of Smt. Veena V.S, for a mercy chance, for the course M.Sc Statistics (2014-16 Batch).



**Item No.05.95. Request received from Smt. Neethu Prakash for a mercy chance- Consideration of - reg.**

(CSS)

Please see the request received from Smt. NeethuPrakash forwarded by the Head of the Department for a mercy chance. Smt. NeethuPrakash was a student of M.Sc Statistics (2014-2016 batch). She has failed for two courses in the 4<sup>th</sup> semester. As per the CSS regulations, the failed courses to be passed within a continuous period of 8 semesters. Her eligible time period ends with 2018 batch. Therefore the candidate requests for a mercy chance to clear the failed courses along with the ongoing 18-20 batch.

The CSS Academic Committee in its meeting held on 20.08.2019 recommended to refer the item to the Syndicate. Short Minutes enclosed.

As such the request of the candidate is placed before the Syndicate.



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)  
**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**  
**KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 20.08.2019: 3.30p.m.

**Members Present :**

- 01.Prof. V.P. MahadevanPillai(*in the chair*) Vice- Chancellor.
- 02.Prof. P.P.Ajayakumar,Pro- Vice - Chancellor
- 03.Prof. P.Mohanacandran Nair, Vice-Chairman (CSS).
- 04.Prof. B.S Jamuna, Dean, Faculty of Arts
- 05.Dr.R.Jayachandran, Dean, Faculty of Oriental studies
- 06.Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
- 07.Dr.V.Biju, Assistant Professor, Dept. of Physics.

**Item No. 4: Request received from Smt. NeethuPrakash for a mercy chance.**

Please see the request received from Smt. NeethuPrakash forwarded by the Head of the Department for a mercy chance. Smt. NeethuPrakash was a student of M.Sc Statistics (2014-2016 batch). She has failed for two courses in the 4<sup>th</sup> semester. As per the CSS regulations the failed courses to be passes within a continuous period of 8 semesters. Her eligible time period ends with 2018 batch. Therefore she requests for a mercy chance to clear the failed courses along with the ongoing 18-20 batch. The matter is placed before the CSSAC for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to refer the item to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to approve request of Smt. NeethuPrakash for a mercy chance, M.Sc Statistics (2014-2016 batch)..

**Item No.05.96. Request for mercy chance- Aswathy. S.- forwarded by the HoD, dept of History – Consideration of –reg.**

(CSS)

The HoD, Dept of History has forwarded a request received from Smt. Aswathy.S.for a change of elective paper. SmtAswathy S was a student of M.A History with Reg. No. 8301622004 (17-19 batch). She has opted Extra Departmental Elective “Logical Reasoning” offered by Department of Philosophy. She has not written the examination due to physical problems during her first chance and failed in the supplementary examination. Now she request to opt another Extra Departmental Elective “Life Skill Education” offered by the Department of Education. The PG regulations do not give any provision for changing the elective once chosen.

The CSS Academic Committee in its meeting held on 15.10.2019 recommended to refer the item to the Syndicate. Short minutes enclosed.



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)  
**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**  
**KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 15.10.2019: 2.30p.m.

**Members Present :**

01. Prof. V.P. Mahadevan Pillai (*in the chair*) Vice- Chancellor.
02. Prof. P.P.Ajayakumar, Pro- Vice - Chancellor
03. Dr. S.Nazeeb, Member, Syndicate.
04. Prof. P.Mohanacandran Nair, Vice-Chairman (CSS).
05. Prof. B.S Jamuna, Dean, Faculty of Arts
06. Dr.R.Jayachandran, Dean, Faculty of Oriental studies
07. Dr.A.Gangaprasad, Dean, Faculty of Science.
08. Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
09. Dr.V.Biju, Assistant Professor, Dept. of Physics.
10. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
11. Dr.P.M.Radhamany, Professor, Dept of Botany

The meeting started at 02.30 pm.

***Item No.8: Request for mercy chance- Aswathy. S.- forwarded by the HoD, dept of History***

The HoD, Dept of History has forwarded a request received from Smt. Aswathy.S. for a change of elective paper. SmtAswathy S was a student of M.A History with Reg. No.8301622004 (17-19 batch). She has opted Extra Departmental Elective "Logical Reasoning" offered by Department of Philosophy. She has not written the examination due to physical problems during her first chance and failed in the supplementary examination. Now she request to opt another Extra Departmental Elective "Life Skill Education" offered by the Department of Education. The PG regulations do not give any provision for changing the elective once chosen. The matter is placed before the CSSAC for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to refer the item to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to approve the request of Smt. Aswathy.S. for a change of elective paper M.A History (17- 19 batch).

***Item No.05.97 E-Governance programme in Universities - Financial transactions through digital means - Financial module software developed by NIC- implementation - Reporting of-reg.***

***(Accounts I)***

The Govt of Kerala vide G.O (Rt) .No 793/2019 HEDN dtd 22.05.2019 has ordered that each of the Universities shall do all its financial transactions by digital means only through the Financial module software developed by NIC from 01/07/2019 and back data entry to be done for transactions already made after 31.03.2019 till 30/06/2019.

Also as directed by the Govt, a team of officers of University of Kerala attended the review meeting on implementation of e-governance in CUSAT on 14.05.2019. Further a demonstration of the software was held in University of Kerala by an officer of NIC and a workshop was conducted by Sri Ramesh Kumar.M.N, Asst Registrar, CUSAT, (who is in charge of installation of the software in CUSAT) on implementation and working of the software, to the staff of Finance wing. (Report appended).

**The Vice Chancellor in exercise of powers vested on him vide section 10(13) of KU Act 1974 has approved the proposals I to IV in the report, for effective implementation of the software.**

Accordingly U.O No Ad.AV.03/6900/2019 dated 26.07.2019 implementing the G.O incorporating the important directives approved by the Vice Chancellor and U.O AdA.1.2/1737/2019 dated 02.09.2019 constituting the Task Force in this regard have been issued.

The matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.98. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services-Approval of - reg.**

(Ad.DI)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Services held on 01.10.2019, 12.00 Noon, at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes Appended).

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services**

**Date : 01.10.2019**  
**Time : 12.00 NOON to 1.15 PM.**  
**Venue : Syndicate Room**

**Members:-**

- |  |             |
|--|-------------|
| 1) Sri. Mohammed Yaseen ( <i>Convenor</i> ), Member, Syndicate | Sd/-        |
| 2) Adv.K.H.Babujan, Member, Syndicate                          | Not present |
| 3) Adv.B.Balachandran, Member, Syndicate                       | Sd/-        |
| 4) Sri.R.Rajesh., Member, Syndicate                            | Not present |
| 5) Dr.B.Unnikrishnan Nair, Member, Syndicate                   | Sd/-        |
| 6) Prof.K.Lalitha, Member, Syndicate                           | Sd/-        |
| 7) Smt.Renju Suresh, Member, Syndicate                         | Not present |
| 8) Dr.Mathew.V, Member, Syndicate                              | Sd/-        |
| 9) Sri.Viswan Padanilam, Member, Syndicate                     | Sd/-        |
| 10) Adv.A.Ajikumar, Member, Syndicate                          | Sd/-        |
| 11) Sri.Bijukumar.G, Member, Syndicate                         | Sd/-        |

**Invitees Present**

- |                                     |      |
|-------------------------------------|------|
| 1) Sri.Siddik.R, Director(i/c), DSS | Sd/- |
|-------------------------------------|------|

The meeting commenced at 12.00 Noon and discussed the items in the Agenda and recommended as follows:

**Item No.05.98.01 Modifications to be effected-- Kerala University Youth Festival Rules 2019-- Proposal submitted by the Director (i/c), DSS-reg.**

The Director (i/c), Department of Student Services has submitted a Proposal regarding the modifications to be effected in the Kerala University Youth Festival Rules 2019-20. The Proposals are as follows.

- 1) At present, there are 100 competitive items in the Kerala University Youth Festival. The mixed colleges can participate in all the 100 items where as the Womens colleges can have only the participation for 85 items others being male only participating items. It is often seen as a disparity and injustice which prevents, very often, the Womens colleges from achieving the maximum points in the Youth Festival for bagging the title of overall championship and five event championships. The matter was repeatedly brought to the attention by the students and teachers of various Colleges. So it is suggested to institute a **SPECIAL APPRECIATION AWARD** to the **Womens college** winning the highest overall points in the KUYF 2019-20.
- 2) Necessary directions and guidelines may be framed for the participation of Students belonging to **Trans gender Community** studying in the University for **KUYF 2019-20**.
- 3) Required changes may be made in the KUYF Rules -2019 No.8. "No competition need normally be held in any item, if the number of competitors in the item is less than 2. However if the college level committee is satisfied that the standard of performance is quite high, the

student may be presented for **KUYF**. As per the rules, it is provisioned that the competition in any item can be held, if the number of competitors in the item is not less than two (2). This rule is included in the part of the rules for college level competition. But the same rule is not specifically given in the section of the rules of the University level competition and the same causes serious perplexity, in the scenario where an event having less than 3 participants. Hence, it is proposed that specified rule may be made and included in the section of the Rules for the University Level Competition also.

The Hon'ble Vice-Chancellor has ordered to place the proposal before the Standing Committee of Syndicate on Student Services. Accordingly the matter is placed before the Standing Committee of Syndicate on Student Services for consideration and appropriate recommendations.

**Recommendation:** *The Committee recommended to form a Sub-Committee to study the matter in detail. The members of the committee are Prof.K.Lalitha, Sri. Mohammed Yaseen, Sri.Viswan Padanilam, Sri.Siddik.R (Special Invitee), to study and submit a report on the proposal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 01.10.2019, be approved.

**Item No.05.98.02**      **Budget Speech 2019-20- "KAITHANGU PROJECT" –on Palliative Care— reg.**

In the Budget Speech 2019-20 of the University of Kerala, it is proposed to start a Palliative Care Project namely "KAITHANGU" with effect from the academic year 2019-20, which shall be conducted by Center for Agro-ecology and Public Health, Department of Economics, University of Kerala. An amount of Rs.5 Lakhs was envisaged in the Budget Proposal for the successful completion of the programme. The Syndicate at its meeting held on 28.03.2019, vide Item No:07.70.65 resolved to submit a proposal on the item and to place it before the meeting of Standing Committee of the Syndicate on Students' Services. Accordingly Dr.Manju.S.Nair, Director, Center for Agro-ecology and Public Health, Department of Economics, University of Kerala has submitted a proposal in this regard.

As per orders of the Vice Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Students' Services for consideration and appropriate recommendations.

**Recommendation:** *The Committee recommended to form a Sub-Committee to study and frame a Bye law on the matter. The members of the committee are Sri. Mohammed Yaseen, Adv. K.H.Babujan, Dr.Mathew.V, Adv. B.Balachandran and Special Invitees are Sri.Siddik.R, NSS coordinator, Dr.Manju.S.Nair (Hon. Director, Centre for Agroecology &Public health).*

**Resolution of the Syndicate**

**RESOLVED** to authorise Dr.Manju S. Nair, Hon.Director, Centre for Agroecology & Public Health to convene the Kaithangu Project with the consultation of IQAC.

**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Sri. Mohammed Yaseen, Adv. K.H.Babujan, Dr.Mathew.V, Adv. B.Balachandran, Members Syndicate and Special Invitees Sri.Siddik.R (Director, Students Services) and NSS coordinator for a detailed study of project Palliative Care. Revise the order relating to Kaithangu Project and Palliative Care.

**Special Item:01**      **Complaint of Students KUYF 2018-2019**

A group of students from Sri. Swathi Thirunaal College of Music, Thycaud, Trivandrum who were participants in the Kerala University Youth festival 2018-19 submitted that the final results of Keralanadanam (group) competition has not been announced. Hence, they were not able to receive the certificate which are required for claiming grace marks. So it is requested to consider the matter and to take appropriate decision at the Syndicate meeting. The Vice Chancellor ha ordered to place the matter before the Standing Committee of the Syndicate on Students' Services for consideration.

As admitted by the Chair, the request submitted by students was placed before the Standing Committee of the Syndicate on Students' Services for consideration and appropriate recommendations.

**Recommendation:** *The Committee considered the matter and recommended to refer the matter to the Sub Committee which has been constituted to study the rules of KUYF and to make necessary amendments in the Bye Law of KUYF.*

**Resolution of the Syndicate**

**RESOLVED** to approve the decision of Appellate Committee.

**FURTHER RESOLVED** to refer the item to the Standing Committee of the Syndicate on Students Services for detailed study and invite Director, DSS as a Special invitee.

**Item No.05.99.** *M.Phil admission-Allotment of seats to the Departments of Arabic and Philosophy, University College, Thiruvananthapuram-reg.*

(CSS)

The Principal, University College, Thiruvananthapuram has submitted the details of Supervising Teachers for allotment of M.Phil seats for the admission of 2019. The CSS Academic Committee recommended to approve the number of seats as given below.

1. English -2
2. Economics-6
3. Zoology -3
4. Malayalam- 5
5. Hindi- 9
6. Botany-6
7. Chemistry-8
8. Physics-3
9. History-7
10. Mathematics-4

There are only one Supervising teacher each for the Departments of Arabic and Philosophy of University College, Thiruvananthapuram. As per the clause 9.1, Post Graduate Departments of Affiliated Colleges and Research Laboratories of Central/State Government with at least Two PhD Qualified teachers/ scientists in the Department Concerned along with required infrastructure, supporting administrative and research promotion facilities as per these regulations shall be considered eligible to offer M.Phil programmes provided the other conditions specified by the University are full filled.

The CSS Academic Committee recommended to allot one seat each for the Departments of Arabic and Philosophy subject to reporting to the syndicate. Short Minutes enclosed.

The matter is reported to the Syndicate.



**UNIVERSITY OF KERALA**

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**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**

**KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue : Vice Chancellor's Chamber  
Date & Time : 15.10.2019: 2.30p.m.

**Members Present :**

1. Prof. V.P. Mahadevan Pillai (in the chair)  
Vice- Chancellor
2. Prof. P.P. Ajayakumar, Pro- Vice - Chancellor
3. Dr. S. Nazeem, Member, Syndicate.
4. Prof. P. Mohanacandran Nair, Vice-Chairman (CSS).
5. Prof. B.S. Jamuna, Dean, Faculty of Arts
6. Dr. R. Jayachandran, Dean, Faculty of Oriental studies
7. Dr. A. Gangaprasad, Dean, Faculty of Science.

8. Dr.R.B.Binojkumar, Associate Professor and Head, Dept. of Geology
9. Dr.V.Biju,Assistant Professor, Dept. of Physics
10. Dr. Aji S, Assistant Professor, Dept. of Computer Science.
11. Dr.P.M.Radhamany, Professor, Dept of Botany

**Item No.7: M.Phil Admission 2019- Final Approval of Number of seats.**

Number of seats for M.Phil programmes 2019 as per M.Phil regulations 2016 was placed before the CSS Sub-committee on Admissions held on 30.09.2019. The CSS Sub-committee on Admissions recommended to approve the number of seats for M.Phil admission 2019 of Departments of University of Kerala. In the case of University College Thiruvananthapuram the Committee recommended to approve the number of seats of the following Departments.

1. English -2
2. Economics-6
3. Zoology -3
4. Malayalam- 5
5. Hindi- 9
6. Botany-6
7. Chemistry-8
8. Physics-3
9. History-7
10. Mathematics-4

Total =53

The Subcommittee discussed the allotment of M.Phil programme for the Departments Arabic and Philosophy of University College, where only one supervising teacher is available and referred the same to the CSS Academic Committee, as it is against the clause 9.1 of M.Phil Regulations 2016.The matter is placed before the CSS Academic Committee for necessary recommendations.

**Decision Taken:-**The CSS Academic Committee recommended to approve the number of seats of M.Phil admission 2019 of Departments of University of Kerala, University College (Except Arabic and Philosophy) and Lakshmi Bai National College of Physical Education. In the case of Depts. of Arabic and Philosophy, one seat each is allotted subject to reporting to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.05.100 Department of Physical Education – Conduct of IC/IU tournaments for the year 2019-20 – I<sup>st</sup> Installment of Provisional Payment – reg.***

***(Ad.D.I)***

Dr. Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education has requested to sanction an amount of Rs.40,00,000/- (Rupees Forty Lakhs only) as I<sup>st</sup> installment of provisional payment for the conduct of IC/IU tournaments for the year 2019-20.

It may be noted that an amount of Rs.1,00,00,000/- (Rupees One Crore only) has been earmarked in the budget of the University for the year 2019-20 towards the expenses related to the conduct of IC/IU tournaments.

The Finance, vide Endt.FOS No. 2963/Finance I/dtd. 20.09.2019 has endorsed that an amount of Rs.40,00,000/- (Rupees Forty Lakhs only) may be released as I<sup>st</sup> installment of provisional advance to Dr. Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education towards meeting the expenses in connection with the conduct of IC/IU tournaments for the year 2019-20.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision

***Resolution of the Syndicate***

**RESOLVED** to sanction an amount of Rs.40,00,000/- (Rupees Forty Lakhs only) as I<sup>st</sup> installment of provisional advance to Dr. Jayarajan David.D, Assistant Director (i/c of Director),

Department of Physical Education towards meeting the expenses in connection with the conduct of IC/IU tournaments for the year 2019-20.

**FURTHER RESOLVED** to constitute a sub-Committee consisting of Sri.J.Jairaj, Adv.B.Balachandran, Sri.Arunkumar R, Prof.K.Lalitha, Members Syndicate for monitoring the IC/IU tournaments for the year 2019-20.

**Item No.05.101** *Sanctioning of Provisional Advance of Rs.2,50,000/- (Two Lakh Fifty Thousand only) to Dr.S.Shifa Professor and Head, Department of Malayalam, University of Kerala, Kariavattom for the conduct of ONV Memorial Award and Lecture- Consideration of-reg.*

(Ad AII)

The meeting of the Syndicate held on 06.02.2018 vide item No.32.33.D5 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 29.11.2017 to inform the Head, Department of Malayalam to ensure proper arrangements for the conduct of ONV Memorial Award and Lecture on 1<sup>st</sup> November every year as proposed by the Senate.

In the year 2018 provisional advance of Rs.3,00,000/- (Rupees Three Lakhs only) was sanctioned to Dr.BV Sasikumar then Head, Department of Malayalam, University of Kerala towards the conduct of ONV Memorial Award and Lecture. [**Rs.2,00,000/- (Rupees Two Lakhs only) for the conduct of Lecture and Rs.1,00,000/- (Rupees One Lakhs only) towards prize money to be issued to the winner directly by cheque, at the time of Award Ceremony**]. U.O No.Ad.AII.1/43790/2018 dated 26.05.2018 was issued in this regard.

Vide U.O No.Ad.AII/35013/18 dated 23.10.2019 four member Award Committee consisting of Dr.Deshamangalam Ramakrishnan as Chairman, Dr.S Nazeeb, Member Syndicate, Dr.S Shifa, Professor and Head, Department of Malayalam and Dr.CR Prasad, Professor, Department of Malayalam as members was constituted for the ONV memorial award for the year 2019.

Dr.S.Shifa, Professor and Head, Department of Malayalam vide letter No.F16/Misc/380/2019-20 dated 24.10.2019 requested to sanction Rs.2,50,000 (Two Lakh Fifty Thousand Only) as provisional advance for the conduct of ONV Memorial Award and Lecture for the year 2019 scheduled to held on 1<sup>st</sup> November 2019 [**Rs.1, 50,000(Rupees One Lakh Fifty Thousand only) for the conduct of Lecture and Rs 1,00,000 (Rupees One Lakh only) towards prize money to be issued to the winner of Award** ] .

The Finance Wing of the University endorsed the above request of the Head, Department of Malayalam subject to administrative sanction.

The Vice-Chancellor has ordered to place the matter in the next meeting of the Syndicate.

Hence the matter of sanctioning Rs.2,50,000/- (Two Lakh Fifty Thousand Only) as provisional advance to Dr.S Shifa, Professor and Head, Department of Malayalam, University of Kerala for the conduct of ONV Memorial Award and Lecture [**Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) for the conduct of Lecture and Rs.1,00,000 (Rupees One Lakhs only) towards prize money to be issued to the winner of Award**)] for the year 2019 is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to sanction an amount of Rs.2,50,000/- (Two Lakh Fifty Thousand Only) as provisional advance to Dr.S Shifa, Professor and Head, Department of Malayalam, University of Kerala for the conduct of ONV Memorial Award and Lecture.

**FURTHER RESOLVED** to invite the Hon'ble Chief Minister of Kerala in the award ceremony programme.

**ALSO RESOLVED** to convene a program 'ONV Kavya Sandhya'.

**Item No.05.102** *Draft Policy on Scientific Social Responsibility – Consideration of –reg. reg. (IQAC)*

IQAC in its 10<sup>th</sup> meeting held on 14.10.2019, resolved to seek approval of Syndicate on implementation of the draft policy on Scientific Social Responsibility. This is for necessary approval and action. The aims of the policy, highlights of the draft and need for SSR is as follows.

**Aims:**

1. To encourage science and technology (S&T) institutions and individual scientists in the country to proactively engage in science outreach activities to connect science with the society.
2. To harness latent potential of the scientific community for strengthening linkages between science and society, and for making S&T ecosystem vibrant.
3. To develop a mechanism for ensuring access to scientific knowledge, transferring benefits of science to meet societal needs, promoting collaborations to identify problems and develop solutions.

**Highlights of the draft:**

1. Under the proposed policy, individual scientists or knowledge workers will be required to devote at least 10 person-days of SSR per year for exchanging scientific knowledge to society.
2. It also recognises *the need to provide incentives for outreach activities* with necessary budgetary support.
3. It has also been proposed to give *credit to knowledge workers/scientists for individual SSR activities* in their annual performance appraisal and evaluation.
4. No institution would be allowed to outsource or sub-contract their SSR activities and projects.
5. *The draft defines SSR as* “the ethical obligation of knowledge workers in all fields of science and technology to voluntarily contribute their knowledge and resources to the widest spectrum of stakeholders in society, in a spirit of service and conscious reciprocity”.
6. A *central agency* will be established at DST to implement the SSR. Other ministries would also be encouraged to make their own plans to implement SSR as per their mandate.

**Need for SSR:**

When most research is being done by using taxpayers’ money, the scientific establishment has an ethical obligation of “giving back” to the society. SSR is not only about scientific impact upon society but also about the social impact upon science. SSR would therefore strengthen the knowledge ecosystem and bring efficiencies in harnessing science for the benefit of society.

As per the orders of the Hon’ble Vice-Chancellor, the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate****RESOLVED** to approve the draft policy on Scientific Social Responsibility.

=====  
**Item No.05.103. Minutes of the meeting of the Hostel Monitoring Committee held on 20.09.2019- reporting of – reg.**

*(Ad.D II)*

The minutes of the meeting of the Hostel Monitoring Committee held on 20.09.2019 as approved by the Vice-Chancellor is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE**

**Venue : Syndicate Room**  
**Date : 20.09.2019**  
**Time : 02.30 PM to 04.00 PM.**

**MEMBERS PRESENT**

- |  |   |        |
|--|---|--------|
| 1. Dr. V. P. Mahadevan Pillai, Vice-Chancellor (in the Chair)  | : | Sd/-   |
| 2. Dr. Ajayakumar P. P., Pro-Vice-Chancellor   | : | Sd/-   |
| 3. The Registrar   | : | Absent |
| 4. Adv.K.H.Babujan, Convener<br>Standing Committee of the Syndicate on Finance                             | : | Absent |
| 5. Adv. B Balachandran, Convener Standing Committee of the<br>Syndicate on Staff, Equipments and Buildings | : | Sd/-   |
| 6. Dr. Gopchandran K G, Member, Syndicate  | : | Sd/-   |
| 7. Dr. S. Nazeeb, Member, Syndicate  | : | Sd/-   |
| 8. Sri. Jairaj J, Convener, Standing Committee of the Syndicate<br>on Department & Other Institutions      | : | Sd/-   |
| 9. Sri. Mohammed Yaseen, Convener, Standing Committee<br>of the Syndicate on Students' Services            | : | Absent |



10. The Joint Registrar, Administration (Convener)	:	Sd/-
11. The Joint Registrar, Campus Administration Kariavattom	:	Sd/-
12. Dr. Vinod Chandra S S, Director KUCC	:	Sd/-
13. The University Engineer (Asst. Engineer for UE)	:	Sd/-
14. Warden, University Men's Hostel, Kariavattom (A.O. for Warden)	:	Sd/-
15. Warden, University Women's Hostel, Kariavattom	:	Sd/-
16. Warden, University Women's Hostel, Thycaud	:	Sd/-
17. Smt.Sivi Velayudhan, Computer Programmer	:	Sd/-
18. The University Union Chairman	:	Sd/-
19. The Kerala University Departments Union Chairman	:	Sd/-
20. The Kerala University Research Students Union Chairman	:	Sd/-
21. Hostel Secretaries		
Additional Men's Hostel Kariavattom	:	Absent
P.G. Men's Hostel Kariavattom	:	Sd/-
Ladies Researchers Hostel Kariavattom	:	Sd/-
Ladies Hostel (old block) Kariavattom	:	Sd/-
Ladies Hostel (new block) Kariavattom	:	Sd/-
Women's Hostel Thycaud	:	Sd/-

The Meeting started at 02.30 PM.

**Item No. 05.103.01      *Hostel admission at University Women's Hostel Thycaud - Representation from The Chairman, Kerala University Union.***

The Chairman, Kerala University Union has requested to maintain the status quo in admitting students to University Women's Hostel, Thycaud. ie; not to consider the students of Kerala University Departments at Kariavattom for allotment to University Women's Hostel Thycaud.

**Recommendations**

**The Committee considered the matter regarding the admission to University Hostel, Thycaud and recommended the following:**

- 1. to allot 30% of the total number of seats at University Women's Hostel, Thycaud to the students from Kerala University Teaching Departments and to allot the remaining seats distributing them equally between UG and PG students of Government/ Affiliated colleges for the hostel admission to the year 2019-20 .**
- 2. to include a representative from Kerala University Union in the sub committee constituted to modify the Hostel admission rules.**

**Item No. 05.103.02      *Hostel admission- Grievance from I year M.Sc Physics students - reg:***

Students of I Year M.Sc Physics – Kum. Ayushy Unnikrishnan, Kum.Asha Francis, Kum. Devika Raj B and Kum.Meritta James have stated that they have secured top ranks in the Entrance examination for admission to PG in Dept. of Physics from around 1000 students and belong to General Category. Also they are from other districts. They have complained that they have not secured admission to University Hostel as the marks of entrance examination was used for preparing ranklist which is highly illogical and department wise representation was denied. Further it is difficult for them to stay at private hostels, paying huge amount as rent.

**Recommendations**

**The Committee considered the grievance from First year M.Sc Physics students and recommended the following :**

**From next academic year onwards the allotment to University Hostels may be given considering the ratio of students from each department, so that atleast one student from each deparment gets admitted to University hostel if registered and eligible.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.03.      *Hostel admission- request from Kum. Shabna I S***

Shabna I S, student of M.Com Finance at Kariavattom campus has requested for hostel admission. The student is differently abled with 50% disability. (medical certificate attached)

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.04 Hostel admission- request from Kum. Aswathy R M**

The Head, Dept. of Communication & Journalism forwarded the request of Kum.Aswathy R M , student of MCJ for hostel admission. She is an inmate of Thanal Balashram, Mayannur, an orphanage for girls since 10.04.2010.

**Recommendations**

**The Committee considered the representation from Kum.Shabna I S and Kum.Aswathy R M and recommended to accommodate them in the quarters allotted to the Warden, Women's Hostel Kariavattom along with other students.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.05. Hostel admission- request from Kum. Pooja Prasad**

Kum.Pooja Prasad, student of B.A. History at Govt. College for Women Vazhuthacaud in her request states that she is suffering from ill health due to asthma and flat foot ( medical certificate attached ) and has requested to provide her hostel admission.

It may be noted that Kum.Pooja Prasad is a student of 2018 admission. The First allotment for UG students to University Women's Hostel,Thycaud was done on 07.07.2018 and the fifth allotment was done on 23.08.2018. However, Kum. Pooja Prasad applied for hostel admission to University Women's Hostel, Thycaud only on 02.10.2018. (Hostel Admission ID 1605078)

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.06 Hostel admission- request from Kum. Shamla K P**

Prof.Abid Hussain Thangal, MLA has forwarded the request from Kum.Shamla.K.P, student of M.Sc. Geology at Dept. of Geology at Kariavattom campus. The student in her request states that she is suffering from chronic bronchial asthma and has requested to give her hostel admission. (copy of medical certificate attached)

**Recommendations**

**The Committee considered the representation from Kum.Pooja Prasad and Kum.Shamla.K.P and recommended to inform the students to produce a certificate from the Medical Board endorsing their claim inorder to consider their request.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.07. University Hostel admission - grievance from students/ Head of Departments, Working of dormitory at University Women's Hostel, Kariavattom - reg:**

Numerous representations were received from the students/ HoDs of their respective Departments for including them in the next allotment as:

- (1) many of the students who are from other districts were not included in the allotment list (Aquatic Biology & Fisheries - 3, Dept. of Future Studies - 4, Dept. of Linguistics - 4, Dept.of Political Science-1, Dept.of Physics- 4, Dept.of Demography-1,Dept.of Botany-9).

(2) many of the students hail from financially weak background and cannot afford stay at private hostels. (**Lekshmi R Prasad, MBA , Dept. of Tamil-5, Sai Krishna, Dept. of Demography, Dept. of Commerce-3, Smt. Athira Krishnan P V (Kannur) Dept. of Hindi, Dept. of Botany-4, Dept. of History- 1 , Dept. of Zoology - 1).**

(3) many of the students who did not get admission to University Women's Hostel, Kariavattom, after first allotment have requested for considering them for allotment to University Women's Hostel, Thycaud.

(4) students from many departments complained that no students from their department were admitted (IMK, Chemistry, Malayalam).

(5) students of **Dept. of Law** represented that as their admission process was delayed the students could not apply for hostel in the first allotment process.

(4) Three students (Katta Ranjith from Telegana, Athira L and Manju R.A) of **M.Tech Computer Science** requested for hostel admission.

(5) The Head **Dept. of Sociology** forwarded the request from Gayathri Rajan, student of MSW requesting hostel admission.

(6) A few students have applied for admissions after first allotment.

(7) Many students demanded Department wise representation.

It may be noted in this regard 28 students were granted permission for extending their stay at dormitory at University Women's Hostel, Kariavattom as they were from other districts.

### **Recommendations**

Since Department wise representation was not considered during allotment of hostel accomodation during 2019 admissions, around 28 students from various Departments who are coming from far off districts such as Kozhikode, Kannur, Malappuram etc., were accommodated in a temporary dormitory at Women's Hostel, Kariavattom considering the same as special case. The Committee recommended the following :

1. The students who were given admission to the hostel, but not through allotment list published on 21.08.2019, shall be accommodated as guest for the current academic year considering this as a special case. Further recommended to constitute a committee including Joint Registrar, Campus Administration, Kariavattom, Wardens of Hostel and Hostel Secretaries to do the following and to submit a report at the earliest. : (1) to formulate the modalities to be followed while admitting these students (2) to finalise the fees to be paid by them (3) to waive the tenure prescribed for guest occupants.
2. The committee recommended to accommodate the students who were staying in hostel but not included in allotment list published on 21.08.2019, in the quarters allotted for Warden, Women's Hostel Kariavattom which is now lying vacant and in one among the two rooms allotted for Matrons.
3. Further the committee entrusted the University Engineer to carry out fencing work with tin sheet around the quarters of Warden and entrusted the JR(Campus Admn.) to monitor the same.
4. The Joint Registrar, Campus Administration is entrusted to coordinate purchase of necessary furniture and double decker bed required for accommodating these students in consultation with the Wardens of the Hostels and the University Engineer.

#### *Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

#### ***Item No. 05.103.08. University Women's Hostel Kariavattom - preparing new list of Full time cook and Kitchen helper reg:***

The Warden, University Women's Hostel, Kariavattom has informed that most of the applicants in the list of Full Time Cook/ Kitchen Helper are not responding or joining duty even after repeated intimations and this has affected the normal functioning of mess especially in emergency situations. Its was also requested to grant permission to prepare a new list with more applicants inorder to overcome such situations.

The present list of full time cook and kitchen helper have 11 and 13 applicants respectively. Out of these 6 full time cooks are presently engaged for one year and 4 kitchen helpers are engaged for 89 days contract.

#### **Recommendations**

**The Committee considered the request from Warden to grant permission to prepare a new list of Full Time Cook/ Kitchen Helper with more applicants, as the applicants in the present list are not responding or joining duty even after repeated intimations and recommended to entrust the Warden, Women's Hostel, Kariavattom to prepare new list for Full Time Cook and Kitchen Helpers in addition to the existing list.**

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

#### ***Item No. 05.103.09 Request of Kum. Hajara Jahan S for hostel admission on medical ground***

On the request of Kum. Hajara Jahan S., 1st year MA student, Department of Islamic Studies, for admission to University Hostel, the Hostel Monitoring Committee held on 02.08.2019 recommended the Resident Medical Officer to verify the medical documents and to certify and report the genuinity and gravity of the case and to take a decision on her admission accordingly.

The RMO has reported that Kum.Hajara Jahan S can't travel long distances due to chronic lumbago and that she requires hostel admission for her health and studies.

#### **Recommendations**

**The Committee recommended to give accommodation to Kum. Hajara Jahan S in the quarters allotted to the Warden, Women's Hostel Kariavattom along with other students on the strength of the recommendation of the Resident Medical Officer, Kariavattom.**

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

#### ***Item No. 05.103.10 Second Allotment-PG Hostel Admissions 2019-reg.***

The first allotment for hostel admissions was published on 21.08.2019 and after the first allotment of hostel admission the wardens have reported the following vacancy:

<b>HOSTEL</b>	<b>General</b>	<b>BPL</b>	<b>SC/ST</b>	<b>Special Cases</b>
Women's Hostel, Kariavattom (PG New Block)	5 out of 23	4 out of 39	4 out of 29	2
Women's Hostel, Kariavattom (PG Old Block)	3 out of 11	Nil	2 out of 20	2
Men's Hostel, Kariavattom	3 out of 4	Nil	1 out of 13	1
Women's Hostel, Thycaud	6 out of 14	Only 1 allotted out of 23 seats	Only 2 allotted out of 10 seats	2

The following points may be noted in this regard :

1. 25 applications has been received after 09.08.2019 requesting for rectifying their registration details including uploading address proof/ BPL Certicates/ change in hostels applied etc., in which many were rejected due to insufficient documents.

2. many students who got spot admission and registered after 09.08.2019 have applied online.

Hence, in light of the points detailed above the matter regarding allotment to the vacant seats is placed before the Committee for consideration. Further the modatlites to be followed while admitting PG students from Govt Colleges/ UG students are also placed for consideration.

#### **Recommendations**

**The Committee discussed the various modalities to be followed while granting second allotment to PG students and recommended to entrust the Pro-Vice-Chancellor to take appropriate decision in the matters pertaining to hostel admission.**

**As many students have given representations to rectify defects appeared while submitting online application, the committee recommended to give an additional time of 2 days**

to submit corrected applications / details to the students. Further, the Committee recommended to prepare a supplementary rank list including the eligible students who registered after 09.08.2019 and students requested for correction in their online application.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No. 05.103.11      *Hostel Admission Rules – Minutes of the Sub Committee- draft rules for approval***

The draft rules for admission to University Hostels including the recommendations of the Sub Committee constituted to modify hostel admission rules is placed for consideration and approval.

**Recommendations**

**On the request from the Chairman, Kerala University Union for granting more time to study the draft rules for Hostel Admissions, the Committee recommended to consider the item in the next meeting of the Hostel Monitoring Committee.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item 05.103Additional.01      *Request from Mr. Saif Saleh Mohsen Ali, Yemeni national requesting hostel admission***

Mr. Saif Saleh Mohsen Ali, student of M.Sc. Biochemistry at Kariavattom campus requested hostel admission. He is a Yemen national.

**Recommendations**

**The Committee considered the representation from Mr. Saif Saleh Mohsen Ali, M.Sc. Biochemistry, Kariavattom and recommended to grant him admission to University Men's Hostel deducting one seat from general category.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 20.09.2019, be noted.

**Item No.05.104      *Assignment of Government land in possession of the University at Akkulam for establishing Marine Museum – Surveying –Consideration of- Reg. (Estate Office)***

The Thiruvananthapuram District Panchayath had transferred an extent of 1.20 Acres of land comprised in Survey No.259 of Attipra Village and 664 of Cheruvaikkal Village through an agreement executed between the Registrar and District Panchayath President in stamp paper worth Rs.50/- on the basis of decision no.3(6) of the District Panchayath Committee held on 31-07-2004. The Syndicate meeting held on 03-12-2004 decided to take over the above land as per item no.75. The above land was officially handed over by the District Panchayath President in a public meeting held at Akkulam on 23-12-2004.

The Estate Officer on 24-07-2015 reported that there is no records available in Revenue Offices regarding the transfer of the above land by District Panchayath Thiruvananthapuram. He also reported that the said land is shown in the Village record as poramboke. He also reported that the only course of action that can be taken by the University is to address the Government stating all the above facts and request the Government to take action to assign the land in the name of Kerala University. On the basis of above report Planning Section addressed to the Secretary to Government Higher Education Department to assign the land as per letter no.PI.G/5312/2013 dated 11-09-2015. Reminders were also given to Government; but no reply was received from Government.

In this circumstance, the matter was taken up by the Estate Office with Principal Secretary to Government Revenue (U) Department on 09-03-2018 as per letter EO.9504/2016 after obtaining copy of the minutes of the District Panchayath meeting held on 31-07-2004 through RTI Act from the

Secretary District Panchayath Thiruvananthapuram and the minutes of the Syndicate held on 03.12.2004. A meeting was arranged by the Convener of the Standing Committee on Planning and Development Dr.R.Latha Devi with the Hon'ble Minister for Revenue in the Ministers office on 26.03.2018 at 3.30pm regarding the land issues of Kerala University. As per the decision of the meeting, the Kerala University submitted a formal request to the Hon'ble Minister regarding this land issue as per letter no.EO.9504/16, dated 31-03-2018. The Principal Secretary Revenue (U) Department directed the Land Revenue Commissioner to forward a detailed report in this regard as per letter no.U4-46/18/Rev dated 07-06-2018. The Land Revenue Commissioner forwarded the letter to District Collector as per letter no.LRJ.6/28575/18 and District Collector as per letter No.B8-11009/18 dated 16-09-2018 forwarded this letter to Tahsildar, Thiruvananthapuram. The Tahsildar, Thiruvananthapuram forwarded the letter to the Village Officers of Cheruvaikkal and Attipra as per letter no.B4-55043/18 dated 07-12-2018.

The Village Officers of Attipra and Cheruvaikkal inspected the site in the presence of Estate Office wing of the University. The Village Officers informed that the above land comes in two Villages and there is no specific village boundary, hence they couldn't identify the Survey number and area included in each village. They submitted detailed report to the Tahsildar, Thiruvananthapuram requesting the assistance of Taluk Surveyors to fix the village boundary and identify the Survey numbers included in the above land in each village. Subsequent to the regular follow up by the Estate Office wing, the Tahsildar, Thiruvananthapuram gave direction to the Surveyors in charge of Cheruvaikkal and Attipra village for necessary action.

The Surveyors inspected the land and submitted an adverse vague report to the Tahsildar that no part of the said land comes in Cheruvaikkal Village and the land couldn't be surveyed due to water-logging and thicket. Hence the matter was taken up by the Estate Officer with the Deputy Collector (LR) and discussed the matter. Further the Deputy Collector (LR) conducted a hearing in this regard. In the hearing held on 23-10-2019 the Deputy Collector (LR) directed the Tahsildar (LR) to measure and prepare the sketch of the said land on 30-10-2019. Also orders were given to Deputy Tahsildar (HQ) to monitor the work and submit a report along with assignment proposal on 01-11-2019 and the University was directed to make necessary arrangements for removing thicket etc in order to conduct the survey. It is understood that the removal of thicket etc may cost less than Rs.10,000/-.

As per orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to entrust a Sub-Committee consisting of Dr.S.Nazeeb, Adv.A.Ajikummar, Sri.B.P.Murali, Members Syndicate for a detailed study and submit report regarding the assignment of Government land in possession of the University at Akkulam.

**Item No.05.105**

***Endowment Awards 2013-2018- Consideration of - reg.***

***( Ac. EIII)***

The Endowment Awards for the years 2011 & 2012 were distributed on 15<sup>th</sup> July 2019 at the Senate Hall, University of Kerala, Thiruvananthapuram. Work related to Endowments, Memorial Lecturers and Chairs dealt by Ac.EIV section have been transferred to Ac.EIII Section as per University Order No.Ad.AV.02/677318 dated 28/09/2018. The Endowment awards since 2011 were pending at the time of work transfer.

The conduct of the endowment award function were entrusted to the Director, Student Services for the years 2011 and 2012 as per the Syndicate resolution dated 25/05/2019. The work for the disbursal of Endowment awards from 2013 to 2018 is progressing. Since the disbursement of endowment awards will support NAAC accreditation, the distribution of awards has to be conducted soon.

The list of candidates eligible for various Endowment awards is under process and is expected to be completed by the end of November. The details of Endowment Awards for the years from 2013 to 2018 (approximately 120 awards each year) are being collected. The endowment corpus fund and prize money is to be refixed as it is due from 2016 onwards. Work related with the fixation of corpus fund is also under process

Hence the following proposals are submitted for approval,

1. The award function may be conducted during the second week of December 2019 ie, on two consecutive days.
2. The Director, Student Services may be entrusted to conduct the endowment award function for the years from 2013 to 2018 as that of the previous years and to maintain the status quo hereafter.

As per the orders of the Vice-Chancellor, the note is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the second proposal and conduct the award function during the last week of December, 2019.

**Item No.05.106**      ***Department Development Fund – Enhanced use for developmental activities – Consideration of - reg.***

*(Ad.Misc)*

***Ref:- Other recommendations of the minutes of the meeting with HoDs and Directors of Centres convened by the Vice-Chancellor dated 14.10.2019.***

As per the minutes referred to above, the meeting convened by the Vice-Chancellor with the HoD's and Directors of Centres of the Universities of Kerala addressed criteria 7 of the NAAC Assessment format among other things for possible action on the following, before the forthcoming NAAC visit .

1. Gender equity Promotion programmes
2. Gender Sensitivity
3. Waste Management
4. Green Practices
5. Differently abled (Divyangjan) Friendliness
6. Engage with and contribute to local community.

Since the matter involves additional expenses other than budgetary allocation, it was recommended to meet the expenses in connection with the above from DDF of various departments and recommended sanction for enhanced use of DDF.

As per U.O. no. Ad.Misc.3/DDF/2012 dated 10.03.2015, the limit of expenditure that can be incurred at a time from the DDF without prior approval of the Vice-Chancellor was fixed as Rs.15,000/- (Rupees Fifteen thousand only).

As ordered by the Vice-Chancellor, the matter of enhanced use of DDF for the above purpose is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to enhance the amount of DDF to Rs.25,000/- (Rs.Twenty Five thousand only) (without prior approval of the Vice-Chancellor).

**Item No.05.107**      ***Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.***

*(Ad .A VI)*

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 23.10.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

Date & Time	:	23 <sup>rd</sup> October 2019, 10.30 a. m. to 02.30 p.m.
Venue	:	Syndicate Room, University Buildings Thiruvananthapuram

**Members Present**

1. Adv. K. H. Babujan (Convener on Chair)
2. Dr. Vijayan Pillai M.
3. Dr. K. G. Gopchandran
4. Adv. A. Ajikumar
5. Sri. Bijukumar G.
6. Adv. Muralidharan Pillai G.
7. Adv. B. Balachandran
8. Dr. S. Nazeeb

9. Dr. B. Unnikrishnan Nair

**Members Absent**

10. Dr. K. B. Manoj

11. Sri. B. P. Murali

**Item No. 05.107.01:**

**സെന്റർ ഫോർ വേദാന്ത സ്റ്റഡീസ് മുൻ ഓണററി ഡയറക്ടർ ആയിരുന്ന ശ്രീമഹേശ്വരൻ നായർക്ക് 15.04.2000 മുതൽ 02.10.2013 വരെയുള്ള ഓണററിയം അനുവദിച്ചുന്നത് സംബന്ധിച്ച്.**

(എ.ഡി.ഡി III)

സെന്റർ ഫോർ വേദാന്ത സ്റ്റഡീസിലെ മുൻ ഓണററി ഡയറക്ടർ ആയിരുന്ന വകയിൽ ശ്രീമഹേശ്വരൻ നായർക്ക് 15.04.2000 മുതൽ 02.10.2013 വരെയുള്ള കാലയളവിലേക്ക് പ്രതിമാസം 1000/(ആയിരം രൂപ മാത്രം) വീതം ഓണററിയം ഇനത്തിൽ അനുവദിച്ചു നൽകാൻ 02.11.2018 ലെ സിന്റിക്വേറ്റ് മീറ്റിംഗിൽ തീരുമാനിച്ചിരുന്നതാണ്. ടി തീരുമാനം ശ്രീ മഹേശ്വരൻ നായരെ അറിയിച്ചിരുന്നതാണ്.

എന്നാൽ ശ്രീമഹേശ്വരൻ നായർ സെന്ററിന്റെ ഓണററി ഡയറക്ടർ ആയിരുന്ന കാലയളവിലെ കണക്കുകൾ പരിശോധിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ യു.ജി.സി ഫണ്ട് വിനിയോഗവുമായി ബന്ധപ്പെട്ട് ടിയാന്റെ പേരിൽ 7,44,000/ രൂപ (ഏഴു ലക്ഷത്തി നാൽപ്പത്തി നാലായിരം രൂപ മാത്രം) യുടെ ബാധ്യത നിലവിലുള്ളതായുള്ള ഓഡിറ്റ് പരാമർശം നിലനിൽക്കെ ടിയാന് ഓണററിയം അനുവദിച്ചത് ക്രമരഹിതമാണെന്നു ചൂണ്ടിക്കാട്ടിക്കൊണ്ട് കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് വിശദീകരണം ആവശ്യപ്പെടുകയും ഓഡിറ്റ് തടസ്സം നീക്കിയതിനു ശേഷം മാത്രം ശ്രീമഹേശ്വരൻ നായർക്ക് ഓണററിയം നൽകാവുന്നതാണെന്നു ബഹു.വൈസ് ചാൻസലർ ഉത്തരവ് നൽകിയതിന്റെ അടിസ്ഥാനത്തിൽ ടി വിവരങ്ങൾ ശ്രീ മഹേശ്വരൻ നായരെ അറിയിക്കുകയും ചെയ്തിരുന്നു.

ടി വിഷയത്തിൽ കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പ് ആവശ്യപ്പെട്ട പ്രകാരം 15.03.2019 ൽ വിശദീകരണം നൽകുകയുണ്ടായി.

ശ്രീ മഹേശ്വരൻ നായർ സമർപ്പിച്ച മറുപടിയുടെ ചുരുക്കം ചുവടെ ചേർക്കുന്നു.

യു.ജി.സി ഫണ്ട് വിനിയോഗവുമായി ബന്ധപ്പെട്ട് തന്റെ പേരിൽ 7,44,000/ രൂപ (ഏഴു ലക്ഷത്തി നാൽപ്പത്തി നാലായിരം രൂപ മാത്രം) യുടെ ബാധ്യത നിലവിലുണ്ടെന്ന ഓഡിറ്റ് പരാമർശം വസ്തുതാപരമല്ല എന്നും പ്രോജക്ടിലെ വ്യവസ്ഥകൾ എല്ലാം തന്നെ കൃത്യമായി പാലിച്ചുകൊണ്ട് സംസ്കൃത മലയാള നിഘണ്ടു എന്ന മേജർ പ്രോജക്ട് താൻ പൂർത്തിയാക്കുകയും ചെയ്തവഴിത്തന്നെ തുകയായ 11,662/ (പതിനൊന്നായിരത്തി അറുനൂറ്റി അറുപത്തി രണ്ടു രൂപ മാത്രം) യു.ജി.സി യ്ക്ക് തിരിച്ചടയ്ക്കുകയും യു.ജി.സി നിബന്ധന അനുസരിച്ചു ഓഡിറ്റ് ചെയ്ത കണക്കുകളും മറ്റു രേഖകളും സഹിതം കേരളം സർവകലാശാല മുഖാന്തിരം യു.ജി.സി യ്ക്ക് സമർപ്പിക്കുകയും അതെല്ലാം അംഗീകരിച്ചുകൊണ്ട് യു.ജി.സി പ്രസ്തുത പ്രോജക്ടിന്റെ കണക്കുകൾ സെറ്റിൽ ചെയ് തിട്ടുള്ളതായും ടിയാൻ അറിയിച്ചിരിക്കുന്നു .

പ്രോജക്ടിന്റെ വ്യവസ്ഥ അനുസരിച്ചു ഓവർ ഹെഡ് ചാർജായ 59,000/രൂപയും (അൻപത്തി ഒമ്പതിനായിരം രൂപ മാത്രം) പ്രോജക്ടിന്റെ ഭാഗമായി വാങ്ങിയ കമ്പ്യൂട്ടറും പുസ്തകങ്ങളും ജേർണലുകളും താൻ വേദാന്ത പഠന കേന്ദ്രത്തിനു നൽകിയിട്ടുള്ളതായും എന്നാൽ താൻ പ്രോജക്ടിന്റെ ഭാഗമായി വാങ്ങിയവയും പിന്നീട് വേദാന്ത പഠന കേന്ദ്രത്തിനു നൽകിയതുമായ പുസ്തകങ്ങളിൽ പത്തു പുസ്തകങ്ങൾ നഷ്ടപ്പെട്ടതായി കണ്ടെത്തിയതിനെ തുടർന്ന് അതിനു തുല്യമായ തുകയായ 760/രൂപ (എഴുനൂറ്റി അറുപതു രൂപ മാത്രം) തിരികെ അടയ്ക്കുകയും തുടർന്ന് കേരള സർവകലാശാല സംസ്കൃത മലയാള നിഘണ്ടു എന്ന പ്രസ്തുത പ്രോജക്ട് ക്ലോസ് ചെയ്ത് ഉത്തരവിറക്കുകയും ചെയ്തിട്ടുള്ളതായും ശ്രീമഹേശ്വരൻ നായർ ചൂണ്ടി കാണിച്ചിട്ടുണ്ട്. ആയതിന്റെ പകർപ്പും ടിയാൻ ലഭ്യമാക്കിയിട്ടുണ്ട് .

200911 കാലത്ത് താൻ ഏറ്റെടുത്തു പൂർത്തിയാക്കുകയും ഫണ്ടിംഗ് ഏജൻസി ആയ യു.ജി.സി കണക്കുകൾ സെറ്റിൽ ചെയ്യുകയും കേരള സർവകലാശാല ക്ലോസ് ചെയ്യുകയും ചെയ്തിട്ടുള്ള പ്രോജക്ടിന്റെ പേരിൽ ഇനിയും കാലതാമസം ഉണ്ടാകാതെ 15.04.2000 മുതൽ 02.10.2013 വരെ വേദാന്ത പഠന കേന്ദ്രത്തിന്റെ ഓണററി ഡയറക്ടർ ആയിരുന്ന വകയിൽ പ്രതിമാസം 1000/രൂപ (ആയിരം രൂപ മാത്രം) നിരക്കിൽ തനിസ്തുതാവദിക്കപ്പെട്ട ഓണററിയം എത്രയും വേഗം അനുവദിച്ചു ഉത്തരവാകണമെന്നും ടിയാൻ അപേക്ഷിച്ചിരിയ്ക്കുന്നു.

**കമ്മിറ്റി വിഷയം വിശദമായി ചർച്ച ചെയ്യുകയും കേരള സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിൻറെ 30.09.2019 ലെ കത്ത് പ്രകാരം ശ്രീ മഹേശ്വരൻ നായരുടെ പേരിലുള്ള ബാധ്യതകൾ ഒഴിവാക്കിയതായി അറിയിച്ചതിൻറെ അടിസ്ഥാനത്തിൽ 15.04.2000 മുതൽ 02.10.2013 വരെയുള്ള കാലയളവിൽ പ്രതിമാസ ഓണററിയംമായി 1000/ രൂപ നൽകുവാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു**



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107.02:**                    **Enhancement of Daily Allowance (DA) to students of the University – Selected for Participation in Inter University Tournaments and Championships – Proposal .- reg.**

**(Ad. D I)**

The Director (i/c), Department of Physical Education has submitted a proposal to enhance the DA for participation of students of the University in Inter University tournaments from Rs.250/- to Rs. 500/- and DA for Inter University Camps from Rs.150/- to Rs.350/-.

Vide U.O No.Ad D1/DPE/2011-12 dtd.23.02.2012, the DA of sports persons was fixed at Rs.250/- for outside the state participation and the camp DA was fixed at Rs.150/- for within the state level participation. The Director (i/c), Department of Physical Education has informed that seven years have elapsed since the above rates were fixed.

The Finance has offered the remarks that as the rates of DA to sports person participating in Inter University tournaments and championship have not been revised since 2012, a revision in those rates may be considered equivalent to minimum DA applicable as per govt. rates of Rs.250/- for inside the state and Rs.350/- for outside the state participation.

**The Committee considered the matter and recommended to enhance the DA for the students participating in the Inter University tournaments from Rs.250/- to Rs. 450/- and in the Inter University Camps from Rs.150/- to Rs.350/-**

**Resolution of the Syndicate**

**RESOLVED** to enhance the Special Allowance for the students participating in the Inter University tournaments from Rs.250/- to Rs. 450/- and in the Inter University Camps from Rs.150/- to Rs.350/-

**Item No. 05.107 .03:**    **Enhancement of fees for revaluation of LLB answer scripts –Retaining the earlier rates – Modified U.O issued - reg:**

**(M&C I)**

The Syndicate held on 16.11.2018 vide item no.07.45, considered the proposal for revaluation of LLB answer scripts by external examiners and resolved “to enhance the remuneration for revaluation of LLB answer scripts by external examiners (Outside Kerala State) to Rs. 2000/- per day or actual valuation charges, whichever is more. Also resolved to enhance the remuneration for revaluation of LLB answer scripts by external examiners (Outside Kerala State) to Rs.100/- paper and also to levy revaluation fees at double the existing rates”.

Accordingly UO No.M&C.1.2/1884/2019 dated 22.03.2019 was issued after obtaining the concurrence of Finance.

The Vice Chancellor after considering the request of the students regarding the enhancement of fees for revaluation of LLB answer scripts, accorded sanction to retain the earlier rates of fee for revaluation still further orders, subject to reporting to the Syndicate and directed to place the matter before the next Syndicate for consideration and recommendation.

The Syndicate held on 08.08.2019 considered the above matter vide item no. 02.92 and resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

**The Committee considered the matter and recommended to enhance the fee for revaluation of LLB answer scripts from Rs. 525/- to Rs. 750/-.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107. 04:**    **Library Advisory Committee – Revision of Library Rules – reg.**

**(Ad. A V)**

The meeting of the Library Advisory Committee, 2019, held on 16.04.2019 made the following recommendations regarding the revision of Library rules.

1)The Library Deposit of Public Graduate members may be revised from Rs. 300/- to Rs. 3000/- and the annual subscription fee from Rs. 150/- to Rs. 1000/- in order to provide quality Library service and to lessen the loss of books.

2)The number of books that can be taken from the Library at a time may be restricted to one from the present two books and the period of loan will be two weeks from one month.

The Syndicate held on 25.05.2019 vide item No. 09.92 has considered the matter and resolved to approve the recommendation (1) by reducing the initial deposit to Rs. 2000/- only and further resolved not to approve recommendation (2) and U.O. was issued accordingly.

Later, a group of students has submitted a representation dated 04.07.2019 requesting to cancel the U.O. regarding the revision of Library rules and stated that the revision is unaffordable to ordinary students. Considering the request received, the Vice-Chancellor has accorded sanction to the U.O. No. Ad.AV.1/0992/19 dated 03.07.2019 regarding the revision of Library rules, being kept in abeyance until further orders.

The Syndicate at its meeting held on 08.08.2019 considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

***The Committee considered the matter and recommended to refer the item to the Syndicate along with the fee details of different categories of membership.***

<b>Resolution of the Syndicate</b>		
<b>RESOLVED</b> to approve the following fee details of different categories of membership :		
Classification		Amount (Rs.)
Membership fee for students		50
Graduate Membership	Annual Subscription	250
	Membership Deposit (refundable)	500
Teacher Membership	Annual Subscription	500
	Membership Deposit (refundable)	1000
Eminent scholar membership	Annual Subscription	500
	Membership Deposit (refundable)	3000
Institutional membership		5000
TMC General Refence (1 day)		20
TMC (3days)		50
TMC (7 days)		100

***Item No. 05.107.05: D.Sc. Degree – remuneration towards thesis evaluation – proposal for enhancement of application fee and thesis submission fee - reg.***

**(Ac. E II)**

Prof. M.K. Chandrasekharan Nair, was awarded D.Sc Degree vide Syndicate decision dated 16/11/2018. The evaluation of the D.Sc thesis was done by three examiners from Kuwait, Philadelphia, and Stockton.

The remuneration towards evaluation of the D.Sc thesis has not been provided. Since D.Sc. has been awarded after a long period, the amount of remuneration has to be revised. The old rate cannot be traced from the earlier files. At present, an amount of ? 2500/- is provided to the examiners for Ph.D thesis evaluation.

The Syndicate, at its meeting held on 19/02/2019, considered the matter regarding the revision of rates for D.Sc thesis evaluation and resolved to refer the matter to Finance Committee, as per the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019.

The Syndicate, at its meeting held on 30/04/2019, considered the above mentioned matter and resolved to authorise the Director, Research to submit a proposal for enhancing the application fee and thesis submission fee of D.Sc Degree, as per recommendations of the Standing Committee of the Syndicate on Finance held on 25.04.2019.

As such, the Director, Research has submitted the proposal for the same, incorporating her suggestions. The Director, Research has proposed that as there are three foreign examiners for evaluating the thesis and the bound volume of the thesis along with other credentials of the candidate has to be sent to the examiners, at least an amount of Rs.30,000/- (Rupees thirty thousand only) has to

be collected from the candidates as their submission fee. It is also suggested to send the thesis as well as their credentials as soft copy.

***The Committee considered the matter and recommended to levy Rs. 50,000/- as application fee from the candidate and to pay a remuneration of \$100 to external examiners for evaluation of thesis.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107 .06: Detailed report on the liabilities of Dr. V.K. Vaidyan, former Professor and Head (Rtd.), Department of Physics-reg.**

**(Planning A)**

An amount of Rs.3,25,000/- (Rupees Three lakh Twenty Five thousand only) was listed in the Liability Certificate dated 14.06.2019 in respect of Dr. V.K. Vaidyan, former Professor and Head (Rtd.), Department of Physics. Even after thorough search, Planning A section was not able to trace any details regarding the UO/payment. Further, the Audit section Kariavattom reported that no entry corresponding to this amount could be located. Hence, as per the orders of Hon.Vice Chancellor, the matter as to whether to exempt Rs. 3,25,000/- (Rupees Three lakh Twenty Five thousand only) listed in the Liability Certificate dated 14.06.2019 in respect of Dr. V.K. Vaidyan, former Professor and Head, Department of Physics from his liabilities, was placed before the Standing Committee of the Syndicate on Finance held on 20.08.2019.

The minutes of the meeting of the Standing Committee of the Syndicate on Finance was placed before the Syndicate held on 31.08.2019. The Syndicate resolved to release the full pension to Dr. V.K. Vaidyan, Professor and Head (Rtd.), Department of Physics with immediate effect (A note has been forwarded to Ad. AIII Section and Account VI B for implementing the resolution). Further Resolved to submit a detailed report on the outstanding liabilities against Dr. V K Vaidyan, Professor and Head (Rtd.), Department of Physics, Kariavattom and to place the same in the next meeting of the Standing Committee of the Syndicate on Finance. The detailed report is briefed below. Also resolved to release the full pension to Dr. Dhevendaran K, Prof (Rtd.), Department of Aquatic Biology and Fisheries, Kariavattom with immediate effect and submit a detailed report on the outstanding liabilities against him, and to place the same in the next meeting of the Standing Committee of the Syndicate on Finance (A note has been forwarded to Ad AIII section and Account VI B for implementing the resolution).

Dr. V.K. Vaidyan, former Professor and Head, Department of Physics retired from service on 31.03.2007. As per the liability Certificate issued to Dr. K. Vaidyan, (L C Ad.A.III.1/LC/949/07 dated 02.04.2009) 28 payments were pending to be regularised.

A meeting was held on 28.01.2019 at Vice Chancellor's Chamber to discuss the matters for releasing the pensionary benefits. The meeting recommended to furnish (Sl.No.1) an updated report of the liabilities against Dr. V.K. Vaidyan by Planning A Section. Accordingly a thorough search was done by Planning A Section. The section was able to collect 20 Nos. of regularization orders from Planning A and A1 sections and forwarded the same to Ad.A III section.

In continuation another meeting was held again on 06.02.2019 at Vice Chancellor's chamber to discuss the current status of the liabilities. In the meeting Planning A section presented the status and the Head, Department of Physics requested more time to collect bills and vouchers regarding the payments which were not regularized.

Based on the meetings, Ad AIII section issued a new Liability Certificate on 14.06.2019 according to which the following payments need to be regularized.

Sl. No.	U.O. No and date	Amount
1	Pl.A3/7361/2000 dated 07.07.2001- Purchase of Digital Source Meter	Rs.2,20,800/-
2	Pl.A.2/9134/01dated 30.10.2001 - servicing and replacement of service components in the material science lab	Rs.25,000
3	Pl.A.2/9353/01 dated 10.11.2001- Purchase of consumables for the Vacuum Coating UPl.A/Phy/05nits of the materials Science lab	Rs.90,000
4	Pl.A2/325/03-04 dated 31.3.2004 - Purchase of equipments	Rs.6,95,764/-

5	Pl.A/3724 dated 26.12.2005 - Repair of pulsed ND7AG LASER	Rs.50,000/-
6	Pl.A/Phy/05	Rs.3,25,000/-

The present status of the aforesaid payments is listed below.

Sl. No.	U.O.No and date	Amount	Status
1	Pl.A3/7361/2000 dated 07.07.2001- Purchase of Digital Source Meter	Rs.2,20,800/-	Eventhough the amount was released to Dr. V.K. Vaidyan, the said amount was refunded to KUF on 29.06.2010. Considering this refund, sanction was accorded by the Vice Chancellor to regularise the same on the strength of Finance endorsement. UO No.Pl.A3/7361/2000 dated 21.08.2019 was issued by Planning A section for submitting the nil bills for regularisation.
2	Pl.A.2/9134/01dated 30.10.2001 -servicing and replacement of service components in the material science lab	Rs.25,000	Bills and vouchers were not submitted by Dr. V.K. Vaidyan as per the report of Audit. File not traceable in Planning A section
3	Pl.A.2/9353/01 dated 10.11.2001- Purchase of consumables for the VaccumCoating Units of the materials Science lab	Rs.90,000	Bills and vouchers were not submitted by Dr. V.K. Vaidyan as per the report of Audit
4	Pl.A2/325/03-04 dated 31.3.2004- Purchase of equipments	Rs.6,95,764/-	Bills for Rs.4,89,134/ submitted. UO issued for <b>Partial regularization</b> of Rs.4,89,134/- and the balance amount of Rs.2,06,630/- fixed as liability.
5	Pl.A/3724 dated 26.12.2005 Repair of pulsed ND7AG LASER	Rs.50,000/-	Bills and vouchers were not submitted as per the report of Audit File not traceable in Planning A section
6	Pl.A/Phy/05	Rs.3,25,000/-	Detailed report briefed below.

U.O. No.Pl.A/Phy/05 dated nil (Sl. No. 6) Although Planning A Section carried out a thorough search to locate the U.O, no such U.O has been found. A meeting was held on 08.7.2019 at Vice Chancellor's Chamber to discuss the matters for releasing the pensionary benefits to Dr. V.K. Vaidyan. In the meeting Audit Wing Kariavattom also reported that no entry for the said amount was found in the relevant registers. The meeting hence recommended to issue a revised Liability Certificate based on the report from Audit Wing, Kariavattom and Planning A Section.

Accordingly the Cash and Audit Sections of Palayam and Kariavattom were requested to check the registers and to ensure whether the said amount had been released to Dr.V.K. Vaidyan, former Professor and Head (Rtd.), Department of Physics.

- The Cash Section, Palayam reported that they are unable to trace out the details of the payment made to Dr. V.K. Vaidyan, former Professor and Head, Department of Physics during 2005-008 due to the non availability of the details of bills submitted for the purpose.
- The Audit Sections (Audit V, Audit VI) reported that the amount of Rs. 3,25,000/- (Rupees Three lakh Twenty Five thousand only) is not seen released to Dr. V.K. Vaidyan.
- The Accounts Section, Kariavattom reported that on verification of available Cheque Registers during 2005-2008, the details of amount of Rs.3,25,000/- (Rupees Three lakh Twenty Five thousand only) released to Dr. V.K. Vaidyan could not be traced. They also informed that no such bill was submitted during that period after cross verification with the concerned Audit Section.

The Finance Officer has suggested to take necessary action based on the minutes of the meeting held on 08/07/2019 and the report furnished by Planning A section.

The detailed report on the liabilities of Dr. V. K. Vaidyan, former Professor and Head (Rtd.), Department of Physics is hence placed before the Standing Committee of the Syndicate on Finance for recommendation as to whether to exempt Rs. 3,25,000/- (Rupees Three lakh Twenty Five thousand only) listed in the Liability Certificate dated 14.06.2019.

*The Committee considered the matter and recommended the following:*

- 1. To issue revised liability certificate to Dr. V.K. Vaidyan.*
- 2. To conduct a thorough search to find out the relevant documents regarding the payment of Rs. 3,25,000/- to Dr. V.K. Vaidyan and if found, the amount may be fixed as liability.*
- 3. To release the pensionary benefits after deducting the revised liabilities.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107.07:** *Refund of Rs. 10,900/- remitted by Smt. Nimmy Mathew remitted towards fee for Mercy chance exam-reg.*

*(Ad. B II)*

Smt. Nimmy Mathew, M.A. English student of SDE (2012 admission) has applied for Mercy Chance Examination wrongly, instead of applying for supplementary exam and paid Rs. 10,900/- on 24.05.2019 at the Cash Counter for the purpose of Mercy Chance examination. The notification for said supplementary exam was not released then. The student has requested to refund the amount of Rs.10,900/- as it remains unutilized.

As per the existing guidelines for refund (U.O. No.AdBII/5622/06/2016 dated 24.06.2016), refund of fee under extreme conditions will be considered only if there is fault on the part of the University and that exemption from the same will be considered for refunds specifically approved by the Vice-Chancellor after considering merit. In the case of Smt. Nimmy Mathew, as the candidate herself has applied and paid the fees wrongly, there seems to be no fault on the part of the University.

The AR (PGNS) has suggested to consider the matter favourably after getting concurrence from the Finance, as the fee for mercy chance was enhanced w.e.f. 08.03.2019 & that Rs.10,900/- is a pretty large amount for a student to pay. The Finance has remarked that refund of fee cannot be recommended in this case, as the fault lies entirely on the part of the candidate and that the Vice-Chancellor can take decision on granting exemption as per the guidelines.

*The Committee considered the matter and recommended to authorise the Vice Chancellor to take a decision regarding the refund of Rs.10,900/- remitted by Smt. Nimmy Mathew for mercy chance examination.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107 .08:** *Complaint against Dr. Binu B.L., former Principal, KUCTE Anchal- Utilisation of various funds-reg.*

*(Ad.A.VII (A))*

Dr. Nisha S Dharan, Principal, KUCTE Anchal has forwarded a complaint against Dr. Binu B.L the former Principal, on utilisation of various funds of KUCTE, Anchal. Dr. Binu B. L. was the former Principal of KUCTE, Anchal and she was relieved from duty w.e.f. 03/07/2018 as per Syndicate resolution dated 18/06/18 and vide memo dated 04/07/2018. Dr. Binu B. L. was directed to handover the key and all the documents related to the Centre to Smt. Sindhu B. S., Principal in Charge. The present Principal Dr. Nisha S Dharan was posted at KUCTE Anchal in July 2018.

After verifying the documents handed over by Dr. Binu B. L., the present Principal has reported the following complaints against Dr. Binu B. L., and requested to take necessary steps to conduct a detailed enquiry regarding utilisation of various funds.

- 1) Cheques returned by Co-operative Bank Anchal

The Cheque to withdraw a total amount of Rs. 10,426/- (Cheque no.s- 007993, 007995 to 007998) was returned by the Co-operative Bank, Anchal. An amount of Rs. 2,000/- vide cheque No. 007994 is seen withdrawn. The dates written in the Cheques is seen corrected (copy attached). It is learnt that the amount withdrawn is meant to give to electrician.

- 2) Misappropriation of registration fee collected along with application for BEd admission 2016-18.

On verification, it is seen that 101 students of 2016-18 have submitted application of BEd, but only 94 DDs is seen credited to KUF as entered in the Fee Fund register. On detailed verification, it is seen that the DDs submitted by those 7 students who have applied and not taken admission is the same as that attached to the application of 7 students who got admission later through spot admission. The registration fee of Spot Admitted students is received in Cash (Rs. 250/-each) and no entry is seen anywhere in this regard. Details of students and DD Nos furnished.

- 3) Non-deposition of College Amenity Fund in Bank.

It is seen that the CAF meeting has not been convened after 07/10/2014 and the accounts not convinced to members. An account was opened in the name of Dr. Binu B.L., alone and Rs.75,000/- was deposited for the year 2016-18 and 2017-19 instead of Rs.1,00,000/- The balance amount was kept at hand and seen remitted to Press.

A decision to withdraw an amount of Rs. 10, 000/- is seen in the minutes of CAF dated 17/08/2015 but the minutes is seen signed by Dr. Binu B L., alone. The other member's name is written but one of the member Smt. Sindhu B. S., was not in service at that period. It is also informed that serious lapse is seen in the handling of CAF account after the reopening of the College in 2015.

- 4) Amount spent for the purchase of curtain and sound system for new auditorium without obtaining prior sanction of University.

An amount of Rs. 50,000/- was withdrawn on 22/01/16 (Cheque No. 1447) Rs. 25,000/- on 29/01/2016 (Cheque No. 1448) and Rs. 85,000/- on 03/02/2016 (Cheque No. 1449) from CDC Fund for purchase of curtain and sound system for new auditorium without obtaining prior permission of University. The quotations of work done and the income and expenditure statement are not recorded in the subsequent minutes of CDC.

It may be noted that sanction shall be obtained from the Registrar for expenditure approved by the committees constituted for the purpose.

In addition to the above, Rs. 500/- and Rs. 1000/- has been collected from various organisations, societies and from teachers, non-teaching staff and from students. But no receipt is given and the account in this connection is not convinced to the teachers or students till date. Rs. 50,000/- is seen deposited on 28/03/2017 without making any entry in the CDC minutes. The quotations of work done is not available and the accounts of receipt and expenditure not entered in subsequent minutes.

- 5) Non-deposition of College Alumni Association fund in Bank

An amount of Rs. 100/- each is seen collected from old students to form College Alumni Association (receipt given), but no account is seen opened in this regard. The former Principal Dr. Binu B L., has kept the amount Rs. 5,600/- at College.

As per guidelines of utilisation of PTA fund, the Principal is permitted to spend an amount of Rs. 5,000/- from PTA fund without getting prior sanction from the University to meet the day to day expense. Further spending amounting to Rs. 5,000/- shall be made only after the presentation of the previous expenditure statement.

As per U.O.No.AcG/2/2014, dated 12.02.2014, the ceiling amount for one time expense to be withdrawn by the Principals of KUCTEs is fixed as Rs. 5000/- and it is also directed to obtain prior permission of the University for expending amount higher than the permissible amount.

As per guidelines issued from University all the accounts concerning money matters except CAF (College Amenity fund) in the College shall be submitted to audit by the Audit wing of the University keeping in view of the norms, rules and regulations of the University and the Principal should strictly comply the guidelines issued regarding the collection and utilisation of University Fund, College Development Fund and College Amenities fund. Sanction shall be obtained from the Registrar for spending the amount approved by the Committees designed for the same.

The Principal, KUCTE, Anchal has informed that a decision to withdraw an amount of Rs.10,000/- is seen in the minutes of College Amenity Fund and an amount, of Rs 50,000/- and Rs.85,000/- is seen withdrawn from College Development Fund for purchase of curtain and sound system for new auditorium. Prior permission is not seen sought from University in this regard.

As per orders of the Vice-Chancellor, the complaint against Dr. Binu B.L., former Principal, KUCTE, Anchal regarding utilisation of fund was placed before the syndicate. The Syndicate at its meeting held on 16.11.2018 vide item no.07.09 resolved to entrust the Finance inspection wing for inspection on the matter and to submit a report. Accordingly, the file was forwarded to Finance Inspection Wing. The Finance Inspection Wing has now forwarded the special inspection report based on the inspection conducted on 11.02.2019, 12.02.2019 and 16.12.2019 (attached) and the following observations are made.

- 1.The allegations raised in the complaint forwarded by the Principal KUCTE Anchal vide letter No.KUCTE/Ad.C/186/08/2018 dated 13.08.2018 are seen to be true.
- 2.The Joint Director, Kerala State Audit Department, Kerala University Audit has issued the audit note of the Centre for the financial year 2017-18. The report has a detailed remark about the DD Duplication incident.
- 3.All the alleged misappropriations have started after the retirement of the Administrative Officer, as there was no other permanent staff who is liable in the institution to handle the day to day office affairs. It is evident that all records/registers and financial transaction were regular and proper during the period when Administrative Officer was acting in the position.
- 4.Proper guidelines and constant monitoring of CDC and CAF guidelines is lacking.
- 5.Lack of proper guidelines for the functioning of Alumni Associations in the institutions run by University.
- 6.PTA Vice President is supposed to be a parent of a student who pursue a course of study in the respective centre. But here it is observed that the former PTA Vice President was not a parent of any student who studied in the Centre. A single person was seen holding the post for more than three years consecutively.
- 7.Receipt books are handled carelessly, against the financial principles laid down in KFC Article 7 and 8. For example, in receipt book No. 5 Receipt No. 1448-1476 are issued on 11.07.2016. 1477 to 1481 are given on 13.07.2016 and 1482 and 1483 are ageing dated as 11.07.2016, 1484 is given on 19.07.2016, 1485 to 1489 are dated as 11.07.2016.

The Kerala State Audit Department vide Audit note to the Principal, KUCTE, Anchal (after auditing 2017-18) has directed the Principal to take the following steps. Immediate steps to be taken to control and co-ordinate cash book and other registers of the centre.

- 1.The service of permanent staff to be made available.
- 2.The details of DD registration fee in fee register and the details of DD given to Kerala University is not matching. It is essential to take immediate verification and further action in the issue.
- 3.After the time bound successful completion of admission procedure, a way to purposely include/exclude the eligible person is seen adopted.
- 4.Eventhough the admissions are restricted to 50 seats, the vacancy positions are not reported promptly to the University.
- 5.Out of the 101 students admitted, DD of only 94 students were submitted to the University. The audit does not consider this action as not only to misappropriate the amount.
- 6.University has not ascertained the correctness of applications and documents related to DD in previous years.

Dr. Binu B.L. (former Principal, KUCTE, Anchal) is one of the applicant for the post of Principal on contract basis in KUCTEs. As the inspection on the complaint against Dr. Binu B. L. was pending, the selection Committee recommended to take a final decision in the application of Dr. Binu B. L. only on the receipt of the inspection report of Finance Inspection Wing. The Finance Inspection Wing report is now received and the Vice-Chancellor has ordered to bring the matter to the notice of the selection committee constituted for the same (in another file).

When the observations of the Inspection report was put up for perusal and orders of the Vice-Chancellor, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the syndicate on Finance. Accordingly, the matter was placed before the Standing Committee of the Syndicate on Finance held on 03.06.2019 and the Syndicate at its meeting held on 12.06.2019 vide item no.10.06.01 has resolved to conduct a personal hearing of Dr. Binu B. L. by the Standing Committee of the Syndicate on Finance. The copy of complaint against Dr. Binu B. L. and special inspection report shall be served to her before the hearing. Also resolved to direct Dr. Nisha S.

Dharan, present Principal of KUCTE, Anchal and members of Finance Inspection Wing of University to be present at the time of hearing.

**Dr. Binu B.L., former Principal, KUCTE Anchal appeared in person before the Committee and was heard in the presence of Dr. Nisha S. Dharan, present Principal of KUCTE, Anchal and members of Finance Inspection Wing of the University.**

**Dr. Binu B.L. agreed to remit the Registration Fee collected along with the applications (Rs 250/- each) for B.Ed Admission 2016 - 2018, in respect of the seven students who were admitted during spot admission to KUF. Dr. Binu B.L also submitted a written explanation denying all other allegations raised against her.**

**After detailed discussion the committee recommended to refer the item to Syndicate for taking decision.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

The Syndicate observed serious lapse on the part of Dr.Binu.B.L, former Principal, KUCTE Anchal and PTA President who held the post even after the completion of the programme undergone by his kid.

**FURTHER RESOLVED** to impose a fine of Rs.5000/- Dr. Binu B.L., former Principal, KUCTE Anchal.

**Item No. 05.107 .09:**

**അടൂർ - യു ഐ എം - കെ എസ് ഇ ബി പുറപ്പെടുവിച്ച അന്തിമ നിർണ്ണയ ഉത്തരവ് പ്രകാരം പിഴ ഒടുക്കുന്നത് - സംബന്ധിച്ച്**

**(Ad C)**

കെ എസ് ഇ ബി യുടെ ഏഴംകളും ഇലക്ട്രിക്കൽ സബ്സിവിഷൻ ഉദ്യോഗസ്ഥർ അടൂർ യു ഐ എം പരിശോധന നടത്തി അധിക ലോഡ് അനധികൃതമായി കണ്ടുകൂട്ടിയത് ഉപയോഗിക്കുന്നതായി കണ്ടെത്തുകയും 90,955/- രൂപ (തൊണ്ണൂറായിരത്തി തൊള്ളായിരത്തി അമ്പത്തഞ്ച് രൂപ) അധിക ചാർജ്ജ് ഈടാക്കുന്നതിനുള്ള താത്കാലിക നിർണ്ണയ ഉത്തരവ് പുറപ്പെടുവിക്കുകയും ചെയ്തു. പരാതിയുണ്ടെങ്കിൽ ഏഴ് ദിവസത്തിനകം അറിയിക്കണമെന്നും അറിയിച്ചിരുന്നു. രജിസ്ട്രാറുടെ നിർദ്ദേശപ്രകാരം ഒരു മാസത്തെ കാലാവധി ആവശ്യപ്പെട്ട് കെ എസ് ഇ ബിക്ക് കത്ത് നൽകുകയും അടൂർ യു ഐ എം പ്രിൻസിപ്പലിനോട് വിശദീകരണം ആവശ്യപ്പെടുകയും ചെയ്തു. പ്രിൻസിപ്പലിന്റെ മറുപടിയിൽ എം ബി എ എന്ന പ്രൊഫഷണൽ കോഴ്സിലെ വിദ്യാർത്ഥികൾക്ക് വേണ്ടുന്ന സൗകര്യങ്ങൾ പി ടി എ യുടെ സഹായത്താൽ നൽകി എന്നത് മാത്രമേ പ്രിൻസിപ്പൽ എന്ന നിലയിൽ ചെയ്തിട്ടുള്ളൂ എന്നും അതൊരു പിഴവായി കണക്കാക്കരുതെന്നും അപേക്ഷിച്ചിട്ടുണ്ട്.

അതിനെ തുടർന്ന് ഏഴംകളും ഇലക്ട്രിക്കൽ സബ്സിവിഷനിൽ വച്ച് 25.07.2019 ന് ഒരു ഹിയറിങ് നടത്തി. ഹിയറിങ്ങിൽ സർവകലാശാലയുടെ അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ) ഉം അടൂർ യു ഐ എം പ്രിൻസിപ്പലും പങ്കെടുത്തു. അസിസ്റ്റന്റ് എഞ്ചിനീയർ (ഇലക്ട്രിക്കൽ)ന്റെ റിപ്പോർട്ട് പ്രകാരം യു ഐ എം സർവകലാശാലയുടെ കീഴിൽ പ്രവർത്തിക്കുന്ന വിദ്യാഭ്യാസ സ്ഥാപനമായതിനാൽ താരിഫ് LT VI Fൽ നിന്നും LT VI Aയിലേക്ക് മാറ്റണമെന്ന് അഭ്യർത്ഥിച്ചുകൊണ്ടു ഏഴംകളും ഇലക്ട്രിക്കൽ സബ്സിവിഷൻ അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയർക്ക് കത്ത് അയച്ചു.

01.08.2019ൽ വീണ്ടും നടന്ന ഹിയറിങ്ങിൽ സർവകലാശാല അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയറും പ്രിൻസിപ്പലും പങ്കെടുക്കുകയുണ്ടായി. ഇതിന്റെ അടിസ്ഥാനത്തിൽ സാശ്രയ സ്ഥാപനമായതിനാൽ താരിഫ് കുറയ്ക്കാൻ കഴിയില്ലെന്ന് അറിയിക്കുകയും ആദ്യം നിർണ്ണയിച്ച അധിക ചാർജ്ജ് **60,554/-** രൂപയായി (അറുപതിനായിരത്തി അഞ്ഞൂറ്റി അമ്പത്തി നാല് രൂപ) കുറച്ചു അന്തിമ നിർണ്ണയ ഉത്തരവ് **07.08.2019** തീയതിയിൽ പുറപ്പെടുവിച്ചു. ഉത്തരവ് തീയതി മുതൽ **30** ദിവസത്തിനകം തുക ഒടുക്കണമെന്നും നിർദ്ദേശിച്ചു. ഇത് സംബന്ധിച്ച ആക്ഷേപമുള്ള പക്ഷം തുകയുടെ 50% ഒടുക്കി ഈ ഉത്തരവ് തീയതി മുതൽ 30 ദിവസത്തിനകം അപ്പീൽ നൽകണമെന്നും അറിയിച്ചു. ആയത് പ്രകാരം അസിസ്റ്റന്റ് എക്സിക്യൂട്ടീവ് എഞ്ചിനീയറുടെ അഭിപ്രായം ആരാഞ്ഞപ്പോൾ ഹിയറിങ്ങിൽ ഹാജരാക്കിയ രേഖകളുടെ അടിസ്ഥാനത്തിൽ അധിക ചാർജ്ജ് കുറവ് ചെയ്ത് തന്നിട്ടുണ്ടെന്നും മറ്റ് രേഖകളൊന്നുമില്ലാത്തതിനാൽ അപ്പീൽ കൊണ്ട് യാതൊരു പ്രയോജനവും ഉണ്ടാകാൻ സാധ്യതയില്ലെന്നും അറിയിച്ചു. അതിനു ശേഷം പ്രോവൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഫിനാൻസ് വിഭാഗത്തിന്റെ അഭിപ്രായം ആരാഞ്ഞപ്പോൾ അധിക തുക ഭരണാനുമതിയോടുകൂടി അനുവദിക്കാവുന്നതാണെന്നും തുടർന്നും ഇങ്ങനെയുള്ള ബുദ്ധിമുട്ടുകൾ ഒഴിവാക്കുന്നതിനായി കണ്ടുകൂട്ടിയ ലോഡ് 23 KW ആയി ഉയർത്തുന്നതിനുള്ള നടപടിക്രമങ്ങൾ വേഗത്തിൽ പൂർത്തിയാക്കണമെന്നും നിർദ്ദേശിച്ചിട്ടുണ്ട്. അന്തിമ നിർണ്ണയ



ഉത്തരവ് പ്രകാരമുള്ള 30 ദിവസത്തെ കാലാവധി അവസാനിച്ചിരിക്കുന്ന സാഹചര്യത്തിൽ വൈദ്യുതി വിചേരിക്കുന്നതുൾപ്പെടെയുള്ള നടപടിക്രമങ്ങൾ ഒഴിവാക്കുന്നതിന് പിഴ തുക എത്രയും പെട്ടെന്ന് അടയ്ക്കേണ്ടതായിട്ടുണ്ട്.

***The Committee considered the matter and recommended the following:***

- 1. To remit the electricity charge immediately.***
- 2. To hear the Principal, UIM Adoor on the matter.***
- 3. To initiate steps to increase the connected load to 23KW.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

***Item No. 05.107.10: Report regarding the outstanding liabilities against Dr.K. Dhevendaran, Professor, Department of Aquatic Biology and Fisheries-reg.***

***(Ad A. III)***

Dr. K. Dhevendaran, Professor and Head, Department of Aquatic Biology and Fisheries retired on 30.04.2008 was granted provisional pension amounting to Rs. 16,240/- (Rupees Sixteen thousand two hundred and forty only) per month w.e.f. 08.05.2012 vide U.O dated 02.07.2012 on account of the unsettled provisional advances/ grand in-aids amounting to Rs. 1,29,14,065/- (Rupees One crore twenty nine lakh fourteen thousand and sixty five only) drawn by him as per Liability Certificate dated 12.07.2010.

It may be noted that, vide U.O dated 04.02.2019, his pension benefits were regularized and released withholding an amount of Rs. 5,99,272/- (Rupees Five lakhs ninety nine thousand two hundred and seventy two only) from his DCRG and Commutation of Pension, on account of the unsettled provisional advances drawn by him. Later vide U.O No.Ad.AIII.1/Rels.w.hld. DCRG/028718/2019 dated 25.05.2019, an amount of Rs.50,606/- (Rupees Fifty thousand six hundred and six only) was released from the withheld portion of DCRG on account of the dropping of the audit objection.

Consequent to the Audit objection raised vide Audit report dated 21.07.2008, para V(1) and (2) and reported as outstanding liability against Dr. K. Dhevendaran being dropped, in the light of the revised liability certificate dated 14.06.2019, an amount of Rs. 2,60,891/- (Rupees Two lakh sixty thousand eight hundred and ninety one only) was released from the withheld portion of DCRG in r/o Dr. K.Dhevendaran vide U.O dated 20.07.2019.

It may be noted that as per liability certificate dated 14.06.2019, liability amounting to Rs.2,87,775/- (Rupees Two lakh eighty seven thousand seven hundred and seventy five only) still remain unsettled. Hence the whole amount of commutation of pension of Rs.2,69,272/- (Rupees Two lakh sixty nine thousand two hundred and seventy two only) and Rs.18,503/- (Rupees Eighteen thousand five hundred and three only) from DCRG to this effect are being withheld. As and when the pending liabilities are reportedly settled, the withheld portion of pensionary benefits shall be released.

***The Committee considered the matter and recommended to release the withheld portion of pensionary benefits to Dr. K. Dhevendaran as and when the pending liabilities are settled.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

***Item No. 05.107.11: Hike in the remuneration of the Yoga Instructor – Request from Professor and Head, Department of Philosophy, University of Kerala, Kariavattom – reg.***

***(Ad A. II)***

On the basis of the request from the Professor and Head, Department of Philosophy, University of Kerala, Kariavattom, Sri. Ramachandran Nair P was engaged as Yoga Instructor to conduct the training programme for the Second semester PG students of departmental elective and extra departmental elective (PHI-E-425-Philosophy of Yoga and Meditation and PHI-X-421-Yoga Philosophy and Practice) during the period from 26.06.2019 to 08.07.2019, vide U.O

No.Ad.AII.1/21584/2019 dated 06.08.2019. The course consists of 20 hours of Lecture class and 20 hours of training classes. The Yoga Instructor was engaged on hourly basis @ Rs.250/- (Rupees two hundred and fifty only) per hour limited to a maximum of Rs.5000/- (Rupees five thousand only).

The Professor and Head, Department of Philosophy, University of Kerala, Kariavattom has also requested to take immediate steps to increase the remuneration of the Yoga Instructor to Rs.750 per hour.

*The Committee considered the matter and recommended to enhance the remuneration for Yoga Instructor engaged in the Department of Philosophy to Rs. 400/- per hour, limited to maximum of Rs. 12,000/- per month, from the next academic year onwards.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107.12:** *Appointment of Mechanic on Contract basis in the Department of Psychology and fixation of salary of Mechanic on contract basis-request- reg.*

*(Ad A. II)*

The Head, Department of Psychology, University of Kerala, Kariavattom vide letter dated 05.08.2019 informed that Smt. Vimala Kumary G.S. , Mechanic in the Department had retired from University service on 31.05.2017 and since then the post is lying vacant. It has also been stated the Teachers and the students find it difficult to conduct practical classes and examinations without the assistance of a Mechanic. The Head, Department of Psychology has requested to take necessary steps to engage Smt. Vimala Kumary G.S., former Mechanic in the Department of Psychology on a contract basis till a permanent employee takes up the charge and the Head has also requested to take necessary steps for appointing a permanent Mechanic in the Department of Psychology.

The Meeting of the Syndicate held on 31.08.2019 vide item No.03.45 resolved to appoint another person on contract basis as Mechanic in the Department of Psychology, Kariavattom. Further resolved to re-engage Smt. Vimala Kumary G. S. former Mechanic on contract basis till a new Mechanic is appointed. The Meeting of the Syndicate also resolved that the fixation of salary of Mechanic on contract basis shall be placed before the next Standing Committee of the Syndicate on Finance.

*The Committee considered the matter and recommended to engage Smt. Vimala Kumary G. S. as Mechanic in the Department of Psychology on daily wage basis and to take steps to report the vacancy of the post to Kerala Public Service Commission for making new appointment.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107 13:** *Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara -Enhancement of Honorarium of Hon. Director, Prof. K C Chithrabhanu – reg.*

*(Ad. A IV)*

Prof. K.C. Chithrabhanu (C-24 Archana Nagar, Pongumood, Medical College, Thiruvananthapuram) was appointed as the Hon. Director of Raja Ravi Varma Centre of Excellence for Visual Arts, RRVCEVA, Mavelikkara on a monthly honorarium of Rs. 25,000/- (Rupees Twenty Five Thousand only) following the decision of the Syndicate held on 20.06.2012. Later as per the decisions of the Syndicate, his monthly honorarium was enhanced two times and finally as per Syndicate Resolution dated 12.09.2013, his honorarium was enhanced to Rs 40,000/- from Rs 30,000/- w.e.f. 19.07.2013.

Again his tenure was extended five times, for one year each, on a monthly honorarium of Rs 40,000/- (Rupees Forty Thousand only). The Honorarium is not enhanced since 21.07.2014.

Prof. K.C. Chithrabhanu, vide his letter dtd. 30.09.2016, had requested to enhance his honorarium from Rs 40,000/- to Rs 60,000/-.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance for consideration. The Committee considered the matter and

recommended that the item be kept in abeyance. The Syndicate held on 21.01.2017 vide Item No. 24.10.03 resolved that the above recommendation of the Standing Committee of the Syndicate on Finance be agreed to.

Again the Hon. Director had submit a request letter to enhance his honorarium from 40,000/- to 60,000/-. As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance again. The committee considered the matter and recommended that not to agree to the request for the time being. The Syndicate held on 10.10.2017 vide Item No. 30.88.08 resolved that the above recommendation of the Standing Committee of the Syndicate on Finance be approved.

Now the Hon. Director, RRVCEVA, Mavelikkara has submitted a fresh request which states that he has been working as Honorary Director of RRVCEVA since July 2012. He had been drawing an honorarium of Rs 40,000/- w.e.f.19.07.2013. He also says that over the years, the living cost as well as miscellaneous expenses have gone up considerably high. He wishes to point out that the University had enhanced the salary of contract employees w.e.f.01.04.2017, but unfortunately, it has not been extended to him.

The Director also says that he wishes to add that he had taken initiative in introducing a new professional course; Batchelor of Design (B.Des) at the Kerala Institute of Fashion Technology (Govt. of Kerala) affiliated to the University. (The course has been designed at par with that of B.Des of NIFT). He also says that the NAAC Team which visited the Centre had appreciated the vision and mission of the Centre.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance. The committee considered the matter and recommended to consider the proposal after starting the new courses proposed at the centre and the details of the income and expenditure statement shall also be furnished.

Now the income and expenditure statement is furnished by the Director is attached as Annexure 1.

Regarding the starting of the new courses the director state that once it is shifted to spacious building they hope to start more professional job oriented long term and short term courses in diverse areas of visual arts.

Year	No: of students
2015-2017	7
2016-2018	12
2017-2019	1
2018-2020	3

The Syndicate held on 08.08.2019 vide Item No. 02.15 Additional Item No.7 resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

***The Committee considered the matter and recommended to authorise Dr. K.G. Gopchandran and Dr. Vijayan Pillai M., Members Syndicate to study the matter and submit a report on the same.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**FURTHER RESOLVED** to submit a detailed report regarding the development of the Centre by the above Committee.

***Item No. 05.107.14:***

***Department of Islamic Studies- Approval of Panel of Visiting faculty in Islamic History and fixing the remuneration-reg.***

**(Ad. A II)**

Dr. A.K. Ampotti, Assistant Professor and Head, Department of Islamic Studies, University of Kerala, Kariavattom in the letter dated 05.08.2019 has forwarded a panel consisting of three persons to be engaged as Visiting Faculty for Islamic History in the Department of Islamic Studies . The persons in the panel are well-versed in Islamic History and have contributed immensely to the

subject in one way or other. The Department Council held on 26.06.2019 has recommended the said panel of Visiting Faculty. The panel is as follows:

<b>PANEL OF VISITING FACULTIES FOR ISLAMIC HISTORY</b>		
1	Prof. Abdul Samad	Formerly Head, Department of Islamic History, University College, Thiruvananthapuram. (Sabeel, TC.1/5882, Vadakkumbhagam, Kazhakootom, Thiruvananthapuram.
2	Dr. Muhammed Poozhikkuth	Formerly Professor, Government College, Malappuram (PK House, Manneangara Road, Karuvambaram P.O, Manjeri, Malappuram-676123.
3	Dr. Abdul Rahman H	ALIF, Chullimanoor P. O., Nedumangadu, Thiruvananthapuram-695541

The following are the Faculty strength in the Department of Islamic Studies:

Assistant Professor : sanctioned post- 03, vacant 01 (from April 2017 onwards)

Associate Professor : sanctioned post -Nil

Professor : sanctioned post -01. (vacant from 2003 onwards)

The Student strength for various courses/classes in the Department are as follows:

- 1) MA Islamic History I year (Semester 2) 2018 admission – 05
- 2) MA Islamic History I year (Semester 1) 2018 admission – 11
- 3) MA West Asian Studies I year (Semester 1) 2019 admission-10
- 4) M.Phil Degree Course in Islamic History 2018-01
- 5) Ph.D Degree Course in Islamic History -08

The Finance Wing of the University has remarked that the remuneration of the faculties may be fixed as per the prevailing rates in other departments of the same faculty and a proposal to that effect may be placed before the Standing Committee of the Syndicate on Finance for consideration.

It may be noted that there is a panel of Guest Lecturers engaged in the Department and there are no Contract Lecturers in the Department.

The meeting of the Syndicate held on 31.08.2019 vide item No.03.47 and item No.03.61 resolved to appoint Dr. S. Sharafudeen as Visiting Professor in the Department of Islamic Studies with remuneration of Rs.1000 per day (engage minimum 2 hours) subject to a maximum of Rs.20000/- per month and to appoint Ambassador Dr. M.K. Bhadrakumar and Sri. Stanly Johny, the International Affairs Editor at “ The Hindu” as Visiting Faculties in the Department of Islamic Studies at a remuneration of Rs.2000/- per day respectively.

It may be noted that both the above appointments were made at the Department of Islamic Studies not specifically for the newly started MA Degree course in West Asian Studies even though the Head had requested specifically for the MA West Asian Studies.

***The Committee considered the matter and recommended to pay Rs.1,000/- per hour limited to one hour per month to the visiting faculties engaged in the Department of Islamic Studies and to refer the matter of approval of panel of Visiting Faculties, to the Standing Committee of the Syndicate on Academics and Research.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved with the modification as ‘pay **Rs.750/-** per hour to the Visiting Faculties engaged in the Department of Islamic Studies subject to a maximum of Rs.15,000/- per month’.

**Item No. 05.107.15:**

***Institute of English -Centre for English Language Teaching Enhancement of Remuneration of Resource Persons engaged in the Certificate Courses Conducted by the Centre in the Self-financing mode -reg.***

***(Ad. D III)***

The Hon. Director, Centre for English Language Teaching, Institute of English has informed the following;

- i The Centre for English Language Teaching has been conducting Certificate Courses in the Self-financing mode. The remuneration of Rs. 300/- per hour for Resource Persons had been very meagre.

ii The fees collected from 30 students is @ Rs. 2,500/- per candidate. There is also an amount of Rs. 2,00,000/- which is allocated for self supporting courses in the Budget.

Hence the Hon. Director, Centre for English Language Teaching has requested that the remuneration of the Resource Persons may be enhanced to Rs.,750/-(Rupees Seven Hundred and Fifty only) per hour.

In this regard the following details may be noted;

- i) Academic level of the programme offered - PG
- ii) Duration of the Course - 3 Months (75 Hours)
- iii) Eligibility of Admission to each course - Degree in any subject
- iv) Revenue generated and expenditure incurred for the last 3 batches –

<i>Name of the Course and duration</i>	<i>Revenue generated by way of fees</i>	<i>Expenditure incurred</i>
Certificate Course in Spoken English Skill Development, December 2018-March 2019	29 Students x Rs.2500 = Rs.72,500/-	Rs.35,808/-

<i>Name of the Course and duration</i>	<i>Revenue generated by way of fees</i>	<i>Expenditure incurred</i>
Certificate Course in Communication Skills in English, October 2017-January 2018.	27 Students x Rs.2500 = Rs.67,500/-	Rs.29,708/-
Certificate Course in Spoken English Skill Development, January 2017-April 2017	16 Students x Rs.2500 = Rs.40,000/-	Rs.31,170/-

v) Total number of Resource Persons engaged: 25 Resource Persons for each course.

In response to the above Finance has remarked the following:

i)As per the U.O.No.Ad.AII.3/36545/16 dated 11.05.2017, the existing rate of remuneration of Guest Lectures for the PG Course is Rs.500/- (Rupees Five Hundred only) per hour.

ii)The same rate is therefore recommended to the Resource Person engaged in the Certificate Courses offered by CELT in the Institute of English. Also recommended to place the matter before the Standing Committee of the Syndicate on Finance.

***The Committee considered the matter and recommended to pay remuneration of Rs.500/- per hour, limited to a maximum of Rs.18,000/- per month, to the resource persons engaged in the conduct of certificate courses offered by CELT, Institute of English, at par with the existing rate of remuneration to guest lecturer for the PG courses.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved with the modification as ‘pay remuneration of **Rs.750/-** per hour, limited to a maximum of Rs.18,000/- per month, to the resource persons engaged in the conduct of certificate courses offered by CELT, Institute of English, at par with the existing rate of remuneration to guest lecturer for the PG courses’.

***Item No. 05.107.16: Department of Tamil - Platinum Jubilee Celebration - Proposal –reg.***

**(Ad. D I)**

Dr. Hepsy Rose Mary A., Head, Department of Tamil, has informed that the Department of Tamil established in 1944, has completed 75 years and the Department Council has decided to celebrate its Platinum Jubilee elaborately throughout the year by conducting various events. The HOD has submitted a detailed proposal for the celebration [please see Annexure I]. In the proposal, the HOD has mentioned about the programmes they plan to conduct as part of the celebration, on a Budget Estimate of Rs.17,75,000/- (Rupees Seventeen Lakh, Seventy Five Thousand Only). The HOD has also mentioned that, they are expecting Rs.2 Lakhs from the Alumni. The HOD has requested to grant permission and to sanction Rs.15,75,000/- for celebrating the Platinum Jubilee of the Department.

Here, it may be seen that, there isn't any Non Plan Fund and Plan Fund earmarked for the above purpose, in the current year's Budget Estimates of the University.

The Finance Wing has remarked that, the HOD should have submitted a detailed proposal in the last year for consideration and including the same in the Plan proposals for 2019-2020. Meeting the entire expenditure from Non Plan Funds of the university is not acceptable considering the present financial position of the University. The Finance has put forth the following suggestions in this regard:-

- 1) As per the Budget Estimate submitted by the HOD an amount of Rs.4 lakh is requested to conduct the Platinum Jubilee Celebration (Item No.1 of the proposal) and the HOD has also stated that an amount of Rs.2 lakh can be collected from alumni. Hence sanctioning the balance amount of Rs.2 lakh needed to conduct the celebration can be considered.
- 2) All other items in the proposal may be combined and submitted as a fresh proposal to Planning A section for forwarding to Government for sanctioning Plan Funds of 2020-2021.

**The Committee considered the matter and recommended the following:**

1. To sanction Rs. 1,50,000/- (Rupees one Lakh Fifty Thousand only) to the Head, Department of Tamil to conduct the inaugural ceremony of the Platinum Jubilee Celebrations of the Department.
2. To entrust the Head, Department of Tamil to submit a detailed proposal for one year long platinum jubilee celebrations in consultation with Director, IQAC and the Convener, Standing Committee of the Syndicate on Finance.
3. To include the proposal for additional financial requirements in the next year plan proposals.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved with the modification at recommendation No.2 delete the portion '*and the Convener, Standing Committee of the Syndicate on Finance*' and add in the recommendation No.3 '*To include the proposal for additional financial requirements in the next year plan proposals if any.,*

**Item No. 05.107.17:** *Examination fee for BBA Degree Course under Credit & Semester System in the School of Distance Education (2018)-reg.*

(Ac. A IV)

The first batch of BBA Semesterised scheme of SDE was admitted during the academic year 2018-2019. The tabulation section has requested to fix the examination fee for BBA first degree programme under Credit and Semester system (CSS) in the School of Distance Education (2018 Admission) and forwarded a proposal given below.

Sl. No.	Description	First Appearance	Subsequent Appearance
1	Fee for each Theory Paper	150	150
2	Mark List	100	100
3	C.V. Camp	200	200
4	Registration Fee for Subsequent Appearance after the completion of the Course	-	100
5	Project Work	150	150

The above proposal has forwarded to Finance section for remarks. The Finance section remarked that the proposal for fixing of BBA examination fee (SDE) is to be placed before the Standing Committee of the Syndicate on Finance for consideration. It is also noted that the above proposal rate of examination fee prepared in accordance with the revised examination fee for BBA Degree through Private Registration.

As per the orders of the Honorable Vice Chancellor, the matter regarding the examination fee for BBA first degree programme under Credit and Semester system (CSS) in the School of Distance Education (2018 Admission), is place before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

**The Committee considered the matter and recommended to refer the item to the Syndicate, along with a report from the Director, School of Distance Education.**

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No. 05.107. 18: Enhancement of Remuneration of Daily Wage Employees-reg.****(Ad. A V)**

As per the Government Order no.81/2019/Fin dated 09/07/2019, the Government have enhanced the remuneration to different categories of employees appointed on daily/contract basis w.e.f 01.07.2019. The Finance has remarked that the proposal for enhancement of remuneration to daily wage employees may be placed before the Standing Committee of Syndicate on Finance.

In the earlier enhancement, in accordance with the Government Order dated 21.07.2018, minimum rate fixed by the Government was sanctioned for posts which are not mentioned in the G.O.

The Offset Printers in the University Press have raised complaint against their present wages. On this, the Superintendent (i/c), University Press has opined that, there is vast difference between the post of Printer and Offset Printer. There is difference in qualification for the two post in the Kerala University First Ordinance on the basis of qualification and technical expertise, production target connected with the post and Offset Printer is eligible for a higher wages. Since the post is not included in the Government Order, they are paid the minimum daily wage as per the G.O. The Superintendent (i/c) has recommended that they are eligible for wages under Category V of the G.O ie, 830/-per day (Maximum admissible Rs. 22,410/- per month)

The details of posts, present remuneration and the Government rate of daily wage employees as per G.O dated 09.07.2019 are as follows;

Sl. No.	Category	Existing Rate (Rupees per day)	Enhanced corresponding rate fixed by Govt.	Maximum Admissible (per month) [Enhanced]
1.	Casual Labourer in Animal House	645/-	660/-	17,820/-
2	Casual Labourer in Pro-Vice-Chancellors official residence	645/-	660/-	17,820/-
3	Casual Labourer	645/-	660/-	17,820/-
4	Cook in Vice-Chancellors official residence	645/-	660/-	17,820/-
5	Conductor	645/-	660/-	17,820/-
6	Class IV (Retired employees)	645/-	660/-	17,820/-
7	Workers in University Press	645/-	660/-	17,820/-
8	Cleaner	645/-	660/-	17,820/-
9	Salesman	645/-	660/-	17,820/-
10	Marker/Grounds man	645/-	660/-	17,820/-
11	Library Boy/Girl	645/-	660/-	17,820/-
12	Oiling Assistant	645/-	660/-	17,820/-
13	Night watchman/ Day watchman/ Peon	645/-	660/-	17,820/-
14	Sweeper	645/-	660/-	17,820/-
15	Groundsman	645/-	660/-	17,820/-
16	Gardener	645/-	660/-	17,820/-
17	Casual Security staff at UIM	645/-	660/-	17,820/-
18	Live Models	645/-	660/-	17,820/-
19	Lift Operator	645/-	660/-	17,820/-
20	Traffic Warden	645/-	660/-	17,820/-
21	Photostat Operator	645/-	660/-	17,820/-
22	Indexing Assistant	645/-	660/-	17,820/-
23	Caretaker	645/-	660/-	17,820/-
24	Section Cutter	645/-	660/-	17,820/-
25	Mechanic	645/-	660/-	17,820/-
26	Librarian	645/-	660/-	17,820/-
27	Lab Technician	645/-	660/-	17,820/-
28	Index Composer	645/-	660/-	17,820/-
29	Office Assistant at UIM	645/-	660/-	17,820/-
*30	Offset Printer in University Press	645/-	660/- or 830/-	17,820/- or 22,410/-

31	Computer Operator/Junior Programmer	645/-	660/-	17,820/-
32	Driver	700/-	715/-	19,305/-
33	Lab Attender	645/-	660/-	17,820/-
34	Binder	645/-	660/-	17,820/-
35	Curator	645/-	660/-	17,820/-
36	Warden	645/-	660/-	17,820/-
37	Office Attender	645/-	660/-	17,820/-
38	Laboratory Assistant	645/-	660/-	17,820/-
39	Electrician	645/-	660/-	17,820/-
40	Pump Operator	645/-	660/-	17,820/-
41	Clerk	645/-	660/-	17,820/-
42	Data Entry Operator	725/-	740/-	19,980/-
43	Security Guard	725/-	740/-	19,980/-
44	Draftsman/Oversear	645/-	660/-	17,820/-
45	Computer Assistant	645/-	660/-	17,820/-
46	Computer Operator	645/-	660/-	17,820/-
47	Nurse	645/-	660/-	17,820/-
48	Garden maistries(Botany)	645/-	660/-	17,820/-
49	Casual Typist	645/-	660/-	17,820/-
50	Binder in Kerala University Press	725/-	740/-	19,980/-
51	*Casual Typist(KUCTEs)	710/-	740/-	19,980/-
52	*Casual Library Assistant (KUCTEs)	710/-	740/-	19,980/-

\*As per U.O.No.Ad.AV.6736/18 dated 06.08.2018, the remuneration of Casual Typist(KUCTEs) and casual Library Assistant(KUCTEs) have been enhanced to Rs.710/-per day subject to a maximum of Rs18000/-per month. However one year has elapsed after last enhancement.

It may also be noted that, the enhancement of wages of contract employees as per the G.O(P).no.112/2018/Fin dated 21/07/2018 was considered by the Syndicate dated 08.08.2019. The implementation of the resolution of the Syndicate decision is in process. The Finance section has also remarked that, two enhancements in the same financial year is not practical. Hence, the Government Order no.81/2019/Fin dated 09/07/2019, enhancing the remuneration of contract employees shall be considered in the coming financial year.

**The Committee considered the matter and recommended to enhance the remuneration of the daily wage employees in accordance with the G.O No.81/2019/Fin dated 09.07.2019.**

**Further recommended to pay Rs.660/-per day, limited to 17,820/- per month to the Offset printer in the University Press (Sl. No.30).**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107.19: University Youth Festival held at Kariavattom Campus payment of wages – reg.**

**(Ad A.V)**

The Security Officer (i/c), Kariavattom has reported that Sri. Abhilash N. Kumar and Smt. Mayadevi B., traffic wardens have under taken additional duties on 26.03.2019 to 30.03.2019 from 7 PM to 10 PM in connection with University Youth Festival held at Kariavattom Campus. The Security Officer (i/c) has also certified the same.

The Finance has opined that since there is no special rate for additional duty for traffic warden at Government level, they may be paid remuneration at 20% increased rate of the daily wages calculated per hour, for each extra hour of duty under taken by them. They are now being paid @ Rs.645/- per day.

Hence, as per the orders the Vice Chancellor the proposal for the payment of additional wages as suggested by the Finance, @ 20% increased rate of the daily wages calculated per hour, for each extra hour of duty undertaken by traffic wardens in connection with University Youth Festival held at



Kariavattom Campus is placed before the Standing committee of the Syndicate on Finance for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to pay remuneration at 20% increased rate of the daily wage calculated per hour, for each extra hour of duty under taken by the traffic wardens in connection with the University Youth Festival held at Kariavattom Campus.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**FURTHER RESOLVED** to equate the remuneration of Traffic Warden with the remuneration of Police Department (Traffic Warden).

**Item No. 05.107.20:**

***Department of Psychology - Purchase of Test Materials from Pearson India Education Services Private Ltd, Bangalore - without approval of the Purchase Committee - Request for ratification of the action and regularising the payment to the firm - reg.***

***(Ad. A II)***

Dr. Jasseer J., Assistant Professor and Head, Department of Psychology, University of Kerala, Kariavattom vide letter dated 16.06.2018 requested to release an amount of Rs.4,00,000/- (Rupees four lakh only) which was earmarked in the budget estimates for the Year 2018-19 as Provisional Advance to meet the expenses associated with the conduct of M.Phil Course in Learning Disabilities in the Department. Vide U.O No.Ad AIL.I/030191/18 dated 06.09.2018, an amount of Rs.2,00,000/- ((Rupees two lakhs only) was released to Dr. Jasseer J., Assistant Professor and Head, Department of Psychology as first installment of the provisional advance for the above purpose which includes purchase of Equipments and Test materials for an anticipated amount of Rs.1,50,000/-(Rupees one lakh fifty thousand only), on the condition that the purchase of equipments and test materials for the course costing above Rs.15,000/- (Rupees fifteen thousand only) shall be placed before the Purchase Committee for consideration and the second installment of advance shall be released only after regularization of the First installment drawn. As informed by the Head of the Department vide letter dated 12.06.2019 the Department decided to spend the amount in proportion to the original proposal put forward to the University, and in that way only Rs. 75,000/- (Rupees seventy five thousand only) was utilized for the purchase of test materials and equipments. Further stated that as more than half of the financial year was already over by the time the amount was released, it was decided to expedite the process of purchase of test materials to enable to regularize the amount sanctioned and to claim the remaining amount before the lapse of the financial year. The utility of the test material with the learning disabled children visiting the Department was also another consideration for speeding up the process of purchase of the item viz; Test of Every day Attention for Children (TEA-Ch2) from M/s Pearson India Education Services Pvt Ltd, Bangalore for an amount of Rs. 67,813/-(Rupees Sixty Seven Thousand Eight Hundred and Thirteen only). According to the Head, M/s. Pearson Education Services Private Ltd, Bangalore is the sole distributor/proprietor and stockist of the product in India and hence it was not possible to invite quotes for the product from any other suppliers. On the basis of these considerations, the Department decided to place a purchase order for the item with this firm without waiting for approval from the Purchase Committee. The item was supplied by the firm and the payment was made accordingly.

The University Audit raised objections for regularization of the first installment and as per the objection slip dated 14.06.2019, issued by the Assistant Registrar, Audit, University of Kerala the item related to the purchase of the equipment costing above Rs.15,000/-(Rupees fifteen thousand only) should have been placed before the Purchase Committee for consideration. As prior permission of the committee has not been sought for the above action of the Head needs to be ratified. As a result the first installment provisional advance amount of Rs. Two lakh could not be regularized and the second installment of the provisional advance was also not sanctioned.

The Head, Department of Psychology, University of Kerala, Kariavattom has requested to condone their failure to get prior sanction from the Purchase Committee of the University before placing the purchase order and to take steps to regularize the payment made to the firm. The Head has also submitted an undertaking that for all future transactions exceeding Rs 15,000/- he shall seek approval from the Purchase Committee before placing purchase order.

As per the orders of the Vice-Chancellor the matter was placed before the Standing Committee of the Syndicate on Finance. The Standing committee of the Syndicate on Finance held on 20.08.2019 recommended to conduct a hearing of the Head, Department of Psychology on the matter and to resubmit the proposal with the minutes of the minutes of the Department Council which took the decision to spend the amount of Rs. 75,000/- (Rupees Seventy Five Thousand only) for the purchase .The syndicate meeting held on 31.08.2019 approved the recommendations of the Standing Committee of the Syndicate on Finance and further resolved to sanction the provisional advance on specific individual proposals only to HoDs/Directors.

Accordingly the Head, Department of Psychology, University of Kerala forwarded minutes(append) of the Department Council held on 26.10.2018 which took the decision to spend the amount of Rs. 75,000/- (Rupees Seventy Five Thousand only) for the purchase of test materials and equipments from M/s Pearson Education Services Private Ltd, Bangalore.

As per the orders of the Vice-Chancellor the whole matter along with the minutes of the Department Council which took the decision to spend the amount of Rs. 75,000/- (Rupees Seventy Five Thousand only) for the purchase is placed before the Standing Committee of the Syndicate on Finance for hearing the Head, Department of Psychology, University of Kerala and for consideration and recommendation on the matter.

***The Committee heard Dr. Jasseer J., Assistant Professor and Head, Department of Psychology.***

***Dr. Jasseer J., also submitted a written explanation on the matter, stating that the mistake committed on the purchase of test materials for the Department was due to the ignorance of the Store Purchase Manual and the purchase procedures of the University and ensuring that in future, purchases will be made after following all these guidelines.***

***Having considered the explanation, the committee recommended to ratify the action taken by Dr. Jasseer J., in purchase of Test Materials from the Pearson India Education Services Private Ltd, Bangalore, the sole distributor of the product, without obtaining prior sanction from the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**FURTHER RESOLVED** to give strict warning to Dr. Jasseer J., Assistant Professor and Head, Department of Psychology not to repeat in future.

***Item No. 05.107Additional.01***

***Non- regularisation of Provisional advance sanctioned to Colleges Towards Conduct of Examinations-reg.***

**(CA Section)**

The following Colleges were not functioning have not regularised the provisional advances sanctioned to them for the conduct of Examinations.

Name of College	Exam/Year	Amount
P A Aziz college of Engineering & Technology, Karakulam	May/June 2013	60,000/-
	Nov/Dec 2013	75,000/-
Travancore Engineering College, Oyoor, Kollam	May/June 2009	25,000/-
H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta	Jan 2006	3,000/-
MAET B.Ed Training College, Nettayam	April 2006	2,500/-

In the case of non-regularisation of provisional advance sanctioned to the Principal, P.A Aziz college of Engineering & Technology, Karakulam, the Syndicate at its meeting held on 11.03.2019 had approved the recommendation of the Standing Committee of the Syndicate on Examinations held on 08.03.2019 to authorise Legal Adviser to initiate legal proceedings against the authorities of the College. Legal Adviser Section vide note dated: 14.08.2019 has remarked that the Learned Legal Adviser has *prima facie* observed that, there is only limited scope in succeeding a suit for realization of the amount sanctioned to the Principal PAACET, Karakulam as institution of such a suit is barred by section 5 of Limitation Act, 1963. However, the Legal Adviser has assured that, he will explore all possibilities including recovery under Revenue Recovery Act to realize the amount from the

Principal. The Vice Chancellor had ordered to place the remarks of the Legal Adviser before the Standing Committee of the Syndicate on Finance.

In the case of non regularisation of provisional advance sanctioned to H.H. Marthoma Mathews II Training College, Adoor, Pathanamthitta & Travancore Engineering College, Ooor, Kollam were placed before the Standing Committee of the Syndicate on Examinations held on 26.08.2019. The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Finance along with similar cases. The Syndicate at its meeting held on 31.08.2019 resolved to issue a notice to regularise the provisional advance sanctioned to the H. H. Marthoma Mathews II Training College, Adoor, Pathanamthitta & Travancore Engineering College, Ooor, Kollam and also resolved to realize the outstanding amount from the security deposit of the Colleges in case they did not regularise the provisional advance.

In the case of MAET B.Ed Training College, Nettayam, the academic section, on enquiry has remarked that The Educational Agency of MAET B.Ed Training College, Nettayam, vide letter dated: 31.08.2019 has intimated that they have closed down the institution after completion of last batch w.e.f. 31.03.2017. But, University so far has not granted closure for the mentioned College.

Considering the decision of the Syndicate held on 31.08.2019, a notice has been issued to the Management, Travancore Engineering College, Ooor, Kollam and to the Management, H. H. Marthoma Mathews II Training College, Adoor, Pathanamthitta.

It may be noted that some colleges which are still functioning under University of Kerala have not regularised the provisional advance sanctioned. Some of the Colleges have reported that they are not able to trace the bills and have requested to regularise the provisional advance sanctioned. The non-regularisation of provisional advances sanctioned to these Colleges is also a matter to be viewed seriously as it also invites objection by the Audit.

Under these circumstances the following matter is placed before the Standing Committee of the Syndicate on Finance for consideration and decision.

I) The non-regularisation of provisional advances sanctioned towards conduct of Examinations of  
 a) P A Aziz college of Engineering & Technology, Karakulam b) Travancore Engineering College, Ooor, Kollam c) H. H. Marthoma Mathews II Training College, Adoor, Pathanamthitta  
 d) MAET B.Ed Training College, Nettayam  
 and

II) The non-regularisation of provisional advances sanctioned to those Colleges which are still functioning under University of Kerala of which some have even reported that they are not able to trace the bills and vouchers.

*The Committee considered the matter and recommended the following:*

1. *To seek Legal Opinion from the Standing Counsel regarding the measures to be taken to recover the provisional advances sanctioned to colleges which are now closed.*
2. *To issue notice to the Managers of Educational Agencies/Principal of Colleges which are still functioning, stating that the non-regularisation of provisional advances shall be treated as liability and strict measures shall be taken to recover the amount.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**FURTHER RESOLVED** to place the matter alongwith the report of the Standing Counsel to the next Standing Committee of the Syndicate on Finance.

**Item No.05.107 Additional.02: Department of Kerala Studies, University of Kerala-Booking the expenditure from 03.04.2019 to 08.08.2019 under the Major Head “49(b) International Centre for Kerala Studies” under Part I/PartII –reg.**

(Ad AII)

The meeting of the Syndicate held on 08.08.2019 vide item No.02.94 resolved to open a new major head by name “MH 35(ii)-Department of Kerala Studies” under “Part I Non-Plan-C-Academic Departments” under non plan Expenditure portion in the Budget Estimates of the University and to provide an amount of `Rs 32,23,000/- (Rupees Thirty Two Lakh Twenty Three Thousand Only) from the head of account “Part I Non-Plan Major head 63- Miscellaneous -8/5948-Miscellaneous in the

current year's budget estimates of the University by re appropriation. Accordingly University order No.Ad.BII.02/3703-19/2019 dated 09.08.2019 was issued in this regard.

The International Centre for Kerala Studies (ICKS) was upgraded as Department of Kerala Studies as per U.O No. Ac. D/3/Kerala Studies/2019 dated 03.04.2019 and U.O regarding opening new major head was issued on 09.08.2019 as detailed above.

The Head in charge of Department of Kerala Studies vide letter dated 03.10.2019 requested that the expenditure of Department of Kerala Studies between 03.04.2019(i.e. date of up gradation of International Centre for Kerala Studies to Department of Kerala Studies) to 08.08.2019((i.e. date prior to issue of University order No.Ad.BII.02/3703-19/2019 dated 09.08.2019 opening of a new major head for of Department of Kerala Studies) be ratified as they have already met the expenditure related to the new department under the Head " Part I –NP –E 49(b) International Centre for Kerala Studies" and " Part II –Plan –E 49(b) International Centre for Kerala Studies" in respect of ICKS and Head in charge further informed that the Audit Section, Kariavattom objected the bills submitted by the Department including contingent salary bills.

The Finance wing of the University in this regard remarked following

- 1.As the orders related to incurring of expenditure for the new department has been issued on a later date, the action taken by booking the expenditure related to the new department under the Major Head "49(b) International Centre for Kerala Studies"(old Head of Account) under part I/Part II for the period from 03.04.2019 to 08.08.2019 may be ratified
- 2.All non plan expenditure related to new department wef 09.08.2019 may be booked under the new head of Account "MH35(ii) Department of Kerala Studies"
- 3.No expenditure shall be booked under the head of account " 49(b) International Centre for Kerala Studies" under plan/non plan wef 09.08.2019
- 4.Separate plan proposals, in consultation with Planning section, may be forwarded to Finance for Plan expenditure.
- 5.Expenditure on contingent/contract employees drawing salary from "MH 49(b) International Centre for Kerala Studies" under plan/non plan shall be booked under the respective heads in the new Major Head for the Department wef 09.08.2019

(The assent from the Hon'ble Chancellor is still pending regarding upgradation of International Centre of Kerala Studies to Department of Kerala Studies)

The Vice-Chancellor considered the matter and ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence as per the orders of Vice Chancellor action taken by the Head in charge by booking the expenditure related to the new department (Department of Kerala Studies,) under the Major Head "49(b) International Centre for Kerala Studies"(old Head of Account) under part I/Part II for the period from 03.04.2019 to 08.08.2019 is placed before the Standing Committee of the Syndicate on Finance for ratification

*The Committee considered the matter and recommended to ratify the action taken in having booked the expenditure related to the new department under the Major Head "49(b) International Centre for Kerala Studies" (old Head of Account) under part I/Part II for the period from 03.04.2019 to 08.08.2019 since the orders related to incurring of expenditure of the new H/a created for the purpose of the Department of Kerala Studies has been issued on a later date.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.

**Item No. 05.107Additional.03 Provisional Advance to Dr. Ajitha S., PRO (in-charge) for conducting special convocation – reg.**

**(PRO)**

It has been decided to convene a special convocation function on 10.12.2019 to award the Honorary Degree of Doctor of Science (D.Sc) to Dr.C.N.R Rao, noted [solid state](#) and [materials](#) chemist. In order to meet the various expenses in connection with the special convocation an amount of Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only) may be sanctioned to Dr. Ajitha S, PRO (in-charge). The anticipated list of expenditure has been prepared and appended herewith for perusal.

*The Committee considered the matter and recommended to sanction an amount of Rs.3,50,000/- (Rupees Three Lakh and Fifty Thousand only) to Dr. Ajitha S., PRO (in-charge) to meet expenses in connection with the special convocation function to be convened to award the Honorary Degree of Doctor of Science (D.Sc) to Dr.C.N.R. Rao, noted solid state and materials chemist.*

**Resolution of the Syndicate**

**RESOLVED** to sanction an amount of Rs.4,50,000/- (Rupees Four Lakh Fifty Thousand only) to Dr. Ajitha S., PRO (in-charge) for meeting the expenses in connection with the special convocation function.

**Item No.05.107Additional.04 Meet the Scholar 2019-'20 -52 Enlightening Talks for Transformational Learning –reg.**

**(IQAC)**

IQAC in its special meeting held on 16.10.2019 resolved to approve the lecture series entitled 'Meet the Scholar'. The proposal on the same is as attached:

**Objectives**

1. Creating awareness on issues of concern in the domain of learning and research, which have high-end societal implications
2. Promoting dialogue and sharing of thoughts on the chosen topics.
3. Developing a positive attitude that promotes transformational learning

The lectures are to be organized on topics of contemporary relevance where learning and research gets linked with societal issues that would demand policy support and action for wider interventions. Invited speakers would be academicians or experts of repute who are eminent in their chosen area with well studied experiences and observations such that sharing would impart qualitative change.

We propose 52 such lectures, one in a week, commencing from mid November 2019. Each lectures to be organized and coordinated by one of our teaching Departments or Centres with an inter-disciplinary approach so as to include teachers and students of other Departments as well.

**Guidelines**

1. Venue: - Seminar Halls in the Kariavattom Campus or Palayam Campus
2. Duration: - 60 to 90 minutes (with atleast 20 min for Question and Answers), proposed time: *After 3 p.m.*
3. Proposals (one each from a Department/Centre) to be forwarded to IQAC indicating
  - Theme
  - Name of the Speaker
  - Interdisciplinarity
  - Social Implications
  - Probable week identified
  - Outcome envisaged
4. Video recording of the session is mandatory
5. Post presentation review report to be submitted

**Budget**

IQAC seeks a budgetary support of Rs. 10 lakhs (Rupees Ten Lakhs Only) for the 52 lectures.

A committee with the following constitution would scrutinize the proposal for approval. The committee consists of:

1. Prof. P. P. Ajayakumar, Pro-Vice-Chancellor (Convenor)
2. Prof. K. G. Gopchandran, Member , Syndicate
3. Prof. Gabriel Simon Thattil, Director, IQAC

A budget of Rs.10 lakh may be approved for the programme.

***The Committee considered the matter and recommended to approve the proposal. The Financial assistance in this regard may be released as and when specific proposals are received.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 23.10.2019, be approved.



by condoning the delay.
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**Item No. 05.108.02: Department of Biochemistry-Request for a Permanent Veterinarian in the Animal House-reg.**

**(Ad. A V)**

The HOD has stated that in the Biochemistry Department, a Permanent Veterinary Surgeon is the need of the hour in the Animal House facility, for guiding and teaching the researchers in conducting animal experimentations. Presently, veterinarians in Kerala University are working on deputation basis from the Department of Animal Husbandry, Government of Kerala. It is also stated that, as per the instructions by CPCSEA, dated 01.02.2009, all establishments registered under CPCSEA should have a Permanent/full time veterinarian for ensuring proper care and well being of Laboratory Animals.

Hence, the HOD, Department of Biochemistry has requested to absorb Dr. Soumya N.P., the present veterinarian who is on deputation from Animal Husbandry Department, to a permanent post in the Kerala University for guiding and teaching the researchers in conducting animal experiments.

The prescribed method of recruitment for the appointment of Veterinary Doctor as per Serial No.61 of Chapter XVII of Kerala University First Ordinance, 1978 is **I** by recruitment on the basis of merit by inviting application by advertisement in the Press or **II** by deputation. In the University the usual procedure followed for the appointment of Veterinary Doctor is on deputation basis from the Animal Husbandry Department. There is no provision in the Kerala University Ordinance to absorb a Veterinary Doctor, appointed on deputation basis to a permanent post.

**The Committee considered the matter and recommended the following.**

1. **The request of the HoD, Department of Bio Chemistry to absorb Dr. Soumya N.P., the present veterinarian on deputation to the permanent post in the Department of Bio Chemistry may not be agreed to.**
2. **The usual procedure followed for the appointment of Veterinary Doctor on deputation basis from Animal Husbandry Department may be continued.**
3. **Steps may be initiated to report the vacancy of the post of Veterinary Doctor to Kerala Public Service Commission.**

**Resolution of the Syndicate**

<b>RESOLVED</b> that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.10.2019, be approved by deleting the recommendation at No.3.
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**Item No. 05.108 .03: Institute of English – Request for issuing a fresh Notification for the selection of Contract Lectures- Reg.**

**(Ad. D III)**

Dr. B.S. Jamuna, Professor & Head, Institute of English, vide paper read above, has informed the following.

i) Smt. Reshma Sultan Saleem, Lecturer on Contract basis, Institute of English was relieved of her duties on 03.08.2019. Smt. Gayathri S., the next Candidate in the existing rank list was issued a Memo on 20.08.2019 to join in the above vacancy but she has not joined duty, till date.

ii) The vacancy arose due to the retirement of Dr. Jayasree G. S., Professor on 30<sup>th</sup> April 2019 has not been filled so far.

Dr. B. S. Jamuna, Professor & Head, Institute of English has remarked that the only candidate remaining in the existing rank list (Sri. Sandeep Shetty, Rank IX) does not have the competency to handle the M.A, M.Phil & PGDEC programmes of the Institute of English.

In this context, Dr. B.S. Jamuna, Professor & Head, Institute of English has requested that steps may be initiated to issue a fresh notification for the selection of lectures on contract basis, in the Institute of English at the earliest, since the routine work of the department has been suffering with the absence of adequate faculty members.

In this regard the following may be noted.

1) The sanctioned strength of Assistant Professor in the Institute of English is eight and three posts are vacant. At present one contract lecturer is working in the Institute of English, based on the

interview conducted on 10.07.2017.

2) There is an existing rank list of lecturers on Contract basis in the Institute of English, based on the interview held on 10.07.2017, in which one more candidate (Sri. Sandeep Shetty, Rank IX) remains to be called for.

***The Committee considered the matter and recommended to terminate the existing rank list and to initiate steps to notify the post of lecturer on contract basis in the University Institute of English.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.10.2019, be approved.

***Item No. 05.108 .04: Institute of English – Permission to organize Guest Lecturers for the courses - Forwarding the panel of Guest Faculty for administrative sanction- reg .***

***(Ad. D III)***

Dr. B.S. Jamuna, Professor & Head, Institute of English, vide paper read above, has informed the following.

i) There is a shortage of teachers in the University Institute of English, as Dr. G. S. Jayasree retired on 30.04.2019, Dr. Meena T Pillai is on Sabbatical leave from 15.08.2019 to 14.08.2020 and a contract lecturer Smt. Reshma Sulthan Saleem was relieved w.e.f 03.08.2019.

ii) In addition to the MA and MPhil programmes, the Institute of English organises an Advanced Post Graduate Diploma in English for Communication (evening course).

iii) Due to shortage of Faculty, it was decided at the Department Council to organise Guest Lectures for the courses and a panel of Guest Faculty, that includes eminent professors and subject experts in the field, was approved.

Dr. B.S. Jamuna, Professor & Head, Institute of English has forwarded a panel of Guest Faculties comprising 51 members (Copy appended) and sought approval of the following proposal for remuneration to them.

*Professor @ Rs.1000/- per hour*

*Associate Professor @ Rs.750/- per hour*

*Assistant Professor @ Rs.600/- per hour*

It has been requested that permission may be granted to organise Guest Lectures for the courses at the Institute of English.

While considering the proposal for remuneration to Guest Faculties, the Vice Chancellor has remarked that, instead of fixing different rates for different levels of teachers, fix a uniform remuneration which is higher than the existing rate, which shall be applicable to other Departments.

It may be noted that the sanctioned strength of total teaching faculties in the Institute of English is 10 (Assistant Professors-8, Associate Professor-1 & Professor-1). At present, there are six teaching faculties, including one lecturer on contract basis.

***The Committee considered the matter and recommended the following***

***1. The panel of visiting faculties as forwarded by the HoD, University Department of English may be approved.***

***2. The proposal for fixing the remuneration to the visiting faculties may be referred to the Standing Committee of the Syndicate on Finance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 28.10.2019, be approved with the modification at recommendation No.1 as 'The panel of ***Guest Faculties*** as forwarded by the HoD, ***Institute of English*** may be approved'.

**FURTHER RESOLVED** to fix the remuneration of Guest Faculty at Rs.750/- per hour (irrespective of category) subject to a maximum of Rs.15,000/- per month.

***Item No.05.109. Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019 at 12.30 p.m - Approval of -Reg.***



(Pl.G)

A Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held on **23.10.2019** at **12.30 p.m.** (Copy of the Minutes appended).

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on **23.10.2019** is placed before the Syndicate for approval.

**Pl.G/ SC on P&D/2019**

**Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019 at 12.30 pm to 01.15pm in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

**Members**

- |  |        |
|--|--------|
| 1. Adv.A.Ajikumar, Convener                      | Sd/-   |
| 2. Adv.K.H.Babujan, Member, Syndicate.           | Sd/-   |
| 3. Dr.S.Nazeeb, Member, Syndicate.               | Sd/-   |
| 4. Dr.K.B.Manoj, Member, Syndicate.              | Sd/-   |
| 5. Sri.B.P.Murali, Member, Syndicate.            | Absent |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/-   |
| 7. Sri.Bijukumar. G, Member, Syndicate.          | Sd/-   |
| 8. Sri.Jairaj. J, Member, Syndicate.             | Sd/-   |
| 9. Dr.K.G. Gopchandran, Member, Syndicate.       | Sd/-   |
| 10. Dr. Vijayan Pillai. M, Member, Syndicate.    | Sd/-   |
| 11. Sri.Viswan Padanilam, Member, Syndicate.     | Sd/-   |
| 12. Sri.Arun Kumar. R, Member, Syndicate.        | Absent |
| 13. Adv.B.Balachandran, Member, Syndicate.       | Absent |
| 14. Dr.B.Unnikrishnan Nair, Member, Syndicate.   | Absent |

The Director (Computer Center), University Engineer, Sri.Ramesh (Assistant Executive Engineer, Engineering Unit), Smt. Bindu.A (Assistant Engineer, Engineering Unit), Reshmi Nair R, Chief Manager(KUOC Branch) were also present in the meeting.

The meeting began at 2.15 pm

***Item No: 05.109.01 Budget Speech 2019-'20 Implementation – M-Governance & E-payment Project – Proposal – reg -***

(Ad D1)

A proposal for implementing M-Governance and E-payment facility in the University, with an outlay of **Rs.10 Lakhs** (Rupees Ten Lakhs Only) is envisaged in Budget Speech 2019-'20, under the Item '**KIFFB Project for transforming Kariavattom Campus to a Centre for Excellence**'. It intends to provide details of all services of the University, through a Mobile Application and to make all monetary transactions, including remittance of Fees, online.

In the meeting of the Budget Implementation Cell, held on 16.03.2019, while considering the above item, it was recommended to authorize the Director, Computer Centre in consultation with HOD, Department of Computer Science to submit a **proposal on the item and to place it before the Combined Meeting of Standing Committees of the Syndicate on Finance and Planning & Development.** The Syndicate at its meeting held on 28.03.2019 [Item No.07.70 (Sl.No.78)], resolved to approve the said recommendation.

Accordingly, Dr.Vinod Chandra.S.S, Director, University Computer Centre has forwarded a detailed proposal for the same. In the proposal, the Director has mentioned that **M-Governance can be entrusted to a startup company and that e-Payment is successfully implemented in the University.**

As per orders of the Hon'ble Vice-Chancellor, the entire matter along with the proposal [Annexure I] submitted by the Director, University Computer Centre, for implementing M-Governance and E-payment facility in the University, is placed before the **Combined Meeting of the Standing Committees of the Syndicate on Finance and Planning & Development**, for consideration and appropriate recommendation.

**ANNEXURE I**

M-Governance and E-payment Project

### A Mobile Application for Kerala University Students

Kerala University have students in academic Institutions across the south part of Kerala State. These institutional facilities are available to the students for shaping their educational career. Among these institutions there are more than 5 lakhs stake holders, mainly students. Are these students getting correct information and support? They may or may not get a proper service from their parent institutions while studying or after completion of the course. Also we have no records regarding their issues and corrective mechanisms. How can these organisations help them in availing the student services? A proper monitoring of student's grievance will improve the quality of service. A student can raise his/her doubt, grievance or complaint regarding their study or certificate. We can achieve this goal through a mobile application (MobApp).

Today, M-governance and smart phones are very common to all. People expecting their required services through mobile applications via M-governance. So, a 'Mob App' for the students is a corrective option for the registration and monitoring their grievances or doubts.

A registered candidate who is a student of any institution under the Kerala State Higher Education is considered as a stake holder of this application. The candidate can download the "For the Students" mobile application from Google Play store and install it in his/her smart phone. He/she is able to register a complaint, grievance, doubt or suggestion through this application irrespective of the institution.

The 'For the Students' is a mobile application, so there is no registration process is required. The mobile number itself is automatically registered while implementing in the mobile phone. The 'For the Students' can be extendable to the students for more service like knowing their results, admission status etc. This application creates unified umbrella in Kerala University.

M-Governance can be entrusted to a startup company.

### Complete Online Payment System

In our continuous drive to go digital, the University of Kerala this year was able to successfully implement and launch the online payment system for its various stakeholders. With the help of SBIPay (a payment aggregator service offered by State Bank of India), we were able to realize this dream. To get started, the Computer Centre recently introduced the online payment system for a pilot project related to recruitment of Professors, Associate Professors and Assistant Professors into various University departments. All the registered applicants have been able to remit their registration fees online using Net Banking, Debit Cards, Credit Cards, and other online payment methods. The success of this project has paved the way for introducing online payment system in other major projects as well like admission, examination etc. The online payment system gives fully online support to all stakeholders for any payment to the University Finance.

Payment is successfully implemented in University.

### Recommendation

The Committee had detailed discussion with the Director, Computer Centre, considered the report of the Director, Computer Centre that M-Governance and E-Payment System have been successfully implemented in the University and recommended to accept the report.

#### Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019, be approved.

### **Item No: 05.109.02      SBI, KUOC-Execution of registered lease deed for the new premises at the Students' Amenity Building- reg.**

**(Ad BI)**

The Chief Manager SBI KUOC Branch, vide letter dt.31/07/2019, has informed that the rent for their new premises at the Students' Amenity Building at Rs.40996/- (Rupees Forty Thousand Nine Hundred and Ninety Six Only) plus applicable GST, per month is to be approved by the regional office, for which clarification is needed on the following;

- As per terms and conditions of the lease deed dt.24/03/2007, the lease deed was executed for a period of 10 years wef 01/08/2006 with 15% enhancement in rent every 3 years. No advance rent was paid. The new lease deed can be executed for 10 years with 25% enhancement in rent every 5 years.

- In 2007 the lease executed was not registered. But now long term lease has to be registered. As per Bank's terms, registration expenses and stamp charge has to be shared between licensor and licensee in 50:50 basis.
- The bank is willing to execute the lease from 01/08/2019.

It may be noted that the SBI is currently remitting a rent of Rs.11407/- per month and the deed executed on 01/08/2006 has expired on 31/07/2016. As the SBI was to move on to the new premises, the lease deed was not renewed and the same rent as on 31/07/2016 is being paid per month, till date. Hence a substantial amount is due to the University on account of the non-increase in the rent. Also, the rent of Kariavattom SBI building is increased by 25% every three years, as per the agreement executed with them.

The Syndicate at its meeting held on 08.08.2019 has considered the matter and resolved that the item be referred to the combined meeting of the Standing Committee of the Syndicate on Planning and Development & Finance.

As per the orders of the Vice Chancellor, the matter of executing registered lease deed for the new premises of SBI, KUOC branch is placed before the combined meeting of the Standing Committees of the Syndicate on Planning and Development & Finance for consideration and appropriate recommendations.

#### **Recommendations**

The Committee had detailed discussion with the Chief Manager, KUOC Branch of the SBI.

1. To execute registered lease deed for 9 years with initial rent Rs.40996/- + applicable GST per month and a 40% increase in every 3 years.(the rent after 3 years - Rs.57394/- ,after 6 years – Rs.80352/-)
2. To collect the arrear amount of rent from 01.08.2016 to the date of new agreement, ie 15% of Rs 11407/- per month.
3. To fix the rent for ATM @ Rs.25,000/- + applicable GST per month from the date of installation of the ATM at the students amenities building at SH Campus and at the same conditions as for the Bank building.

The meeting came to a close at 3.30 pm.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on **23.10.2019**, be approved.

**Item No.05.110** *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 24.10.2019 at 10.30 a.m - Approval of - Reg.*

*(Pl.G)*

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **24.10.2019 at 10.30 a.m** (Copy of the Minutes appended).

All recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019** are placed before the Syndicate for approval.

#### **Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 24.10.2019 at 10.30 am in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

#### **Members**

- |  |        |
|--|--------|
| 1. Adv.A.Ajikumar, Convener                      | Sd/-   |
| 2. Adv.K.H.Babujan, Member, Syndicate.           | Sd/    |
| 3. Dr.S.Nazeeb, Member, Syndicate.               | Sd/    |
| 4. Dr.K.B.Manoj, Member, Syndicate.              | Absent |
| 5. Sri.B.P.Murali, Member, Syndicate.            | Absent |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/    |
| 7. Sri.Bijukumar. G, Member, Syndicate.          | Sd/    |
| 8. Sri.Jairaj. J, Member, Syndicate.             | Absent |

- |  |        |
|--|--------|
| 9. Dr.K.G. Gopchandran, Member, Syndicate.   | Sd/    |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | Absent |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | Absent |
| 12. Sri.Arun Kumar. R, Member, Syndicate.    | Sd/    |

The Deputy Registrar (P&D), The University Engineer, The Estate Officer, Sri.Ramesh (Assistant Executive Engineer), Smt. Bindu.A (Assistant Engineer), Sri.Rajesh V.M. (AEE,KWA), Sri.Rahul. R (AE, KWA) and Sri.R.Suresh Kumar (contractor) were also present in the meeting.

The meeting began at 10.45 am

***Item No. 05.110.01 Installation of metal fencing in the area of the University which is used for parking purpose in Greenfield stadium – Remarks of the Estate officer – reg:-***

***(PI G)***

The meeting of the Monitoring Cell held on 01.04.2019 has directed the University Engineer to submit an estimate for the installation of metal fencing in the area of University which is used for parking purpose in Green Field Stadium in consultation with the Estate Officer in order to place it before the next SC on P&D.

The University Engineer vide letter dated 02-05-2019 has informed that the Registrar along with the Estate Officer, University Engineer and AEE(II) had visited the Green Field Stadium and in the meeting the Estate Officer had produced the documents regarding the transfer of this area (in lease) to the Green Field Stadium authority for using it for parking purpose of the Stadium, along with the original agreement executed with them. University Engineer has also opined that there is no need for University to provide metal fencing along the periphery of the area in which parking space is proposed, since this is a leased out land and also requested to forward the decision regarding whether to prepare the estimate or not.

The meeting of the Monitoring Cell held on 06.05.2019 has considered the matter and decided to entrust the Registrar to submit remarks on the report forwarded by the University Engineer and place it before the SC on P&D scheduled to be held on 15.05.2019.

Considering the matter the Registrar has ordered to place the report of the University Engineer before the Standing Committee on P&D.

The Standing Committee of the Syndicate on planning and Development held on 29.08.2019 has recommended to seek the remarks of the Estate Officer and to place the matter at the next Standing Committee of the Syndicate on Planning & Development. The Syndicate held on 31.08.2019 resolved to approve the same.

The Estate Officer has submitted remarks vide Note no.EO.46501/2017/013 dated 27.09.2019 as detailed below:

An extent of 5.92 acre of land leased out for the parking area of Greenfield Stadium is situated in the North Block of Karyavattom Campus. It shares its southern boundary with KHRI and eastern boundary with the main approach road to the Stadium. The Western and Northern sides ( the boundary in subject ) of the parking area shares its boundary with the corporation road which was widened as per the decision of Senate on 19.11.2014, to 6-8 meters by releasing University Land during the event of the National Games.

As per the decision of the meeting with the NGS officials, the responsibility for the construction of compound wall along this boundary of the leased out land( from National Highway to LNCPE) is of NGS. When the NGS started fencing work along this boundary, the University informed to stop the work since the boundary stones were lost during the widening/tarring of the road, any attempt to construct fencing along unclear boundary would lead to loss of University land.

It is to be noted that the University has already requested the Tahsildar (LR), Thiruvananthapuram to fix the boundaries of the whole area in North Block Campus and it is under process.

Considering the above mentioned points it may be appropriate that the construction of compound wall may be carried out through NGS after fixing the boundary points.

Hence the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**The committee had detailed discussion with the Estate Officer.**

### **Recommendations**

1. To entrust the Estate Officer to fix the boundaries of the area as early as possible in consultation with the Revenue Department, Government of Kerala.
2. To place the matter regarding the remittance of rent to the University by the Green Field Stadium Authorities as per the agreement executed, before the Standing Committee of the Syndicate on Finance.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019**, be approved.

**Item No. 05.110.02      *Construction of new Over Head Water tank near Botany Department at Kariavattom Campus - Extension of Time of Completion-Request from KWA-Reg.***

**(PIG)**

The University Engineer, vide letter dated 19.05.2015 has informed that the existing main overhead tank near Botany Department which was constructed 50 years back with 2 Lakh Litre capacity (approximately) is in a very dilapidated condition. In some areas the concrete had fallen down and the reinforcement bars are exposed. If the structure become unstable, the tank will burst out which will result in mishap by washing away the entire Botany campus. Also water is leaking through the crack causing loss of water as well as contamination of water. The University Engineer has requested to take an appropriate decision to construct a new water tank of 3 Lakh litre capacity.

The Joint Registrar (Campus Administration), vide letter dated 13.05.2016 has informed that the Chief Engineer, Kerala water Authority expressed their willingness to give all their assistance and expertise to construct a new tank and has requested to take urgent steps in consultation with Kerala Water Authority to erect a new overhead water tank in the North block Campus, Kariavattom.

The Chief Engineer (Southern region), vide letter dated 10.01.2017, has informed to remit the abstract estimate amount of Rs. 186 Lakh for the work and that the detailed estimate could be prepared only after getting approved design from the design wing of KWA (WASCON).

The Syndicate, held on 18.03.2017, vide item No.26.97 has resolved to agree to the recommendation of the Standing Committee of the Syndicate on Planning & Development held on 07.03.2017 to authorize the Registrar to entrust the work to Kerala Water Authority to complete the work in time bound manner (within one year). Accordingly U.O was issued on 27.04.2017 to deposit an amount of Rs.1,86,00,000/- (Rupees One crore eighty six lakh only) to Kerala Water Authority in two instalments of Rs.1,00,00,000/- (Rupees One crore only) and Rs.86,00,000/- (Rupees Eighty six lakh only).

The Syndicate held on 11.07.2018 has resolved to approve the draft agreement submitted by Kerala Water Authority to execute the work as depository work and to approve the estimate submitted by Kerala Water Authority amounting to Rs.1,59,00,000/- (Rupees One crore and fifty nine lakh only) based on 2016 DSR with 44.12% cost index for Thiruvananthapuram for the above work meeting the expenditure from State Plan Grant.

The Executive Engineer, KWA vide letter dated 04.08.2018 has forwarded the original agreement along with an estimate amounting to Rs.1,58,00,000/- (Rupees One Crore Fifty Eight Lakh Only) and the same had been forwarded to the University Engineer for verification as the approved estimate had been for Rs.1,59,00,000/-. The University Engineer vide email dated 17.08.2018 has reported that there are variation in quantity and rate for certain items in the previous estimate and opined to get a clarification report from KWA. Subsequently the Executive Engineer, KWA vide letter dated 29.08.2018 has confirmed that the estimate amount of Rs.1,58,00,000/- (Rupees One Crore Fifty Eight Lakh Only) approved by the Chief Engineer (SR), KWA is final.

The Syndicate held on 31.08.2018 has considered the Preliminary minutes of the Syndicate held on 11.07.2018 and approved the same with a modification on Item No. 02.72 that the estimate amount for the construction of new Over Head Water Tank near Botany Department at Kariavattom be modified as Rs.1,58,00,000/- (Rupees One Crore Fifty Eight Lakh Only) and agreement was executed with Kerala Water Authority on 31.08.2018 to execute the work as depository work with time of completion 12 months from the date of execution of agreement.

As per the audit encasement sheet dated 09/2018 an amount of Rs.1,00,00,000/- (Rupees One Crore Only) has been deposited to Kerala Water Authority as first installment and as per the status report of the University Engineer the work commenced on 15.03.2019.

The Executive Engineer, KWA vide letter dated 08.08.2019 has informed that an agreement for the construction of new Over Head Water Tank near Botany Department at Kariavattom was executed between the University Of Kerala and Kerala Water Authority with a time of completion of 12 months but the site was handed over on 15.03.2019 and the work was started on 16.03.2019, therefore requested to extend the time of completion for the above work up to 15.03.2020.

In reply to this, the University Engineer vide letter dated 01.10.2019 has remarked that the agreement for the construction of new 3 lakh litre capacity Over Head Water Tank and 3 lakh litre capacity sump near Botany Department at Kariavattom was executed with KWA on 31.08.2018 and as per clause IV of the agreement, the work shall be completed within 12 months from the date of execution of the agreement, thus the time allotted for this project expired on 30.08.2019.

The University Engineer has reported that the site for the above work was handed over to KWA on 15.03.2019 after getting permission from the Registrar. In this regard the Executive Engineer, KWA has informed that the contractor to whom the work was awarded by KWA has commenced the work on 16.03.2019 and the period of work allotted is 10 months, thus the proposed date of extension requested by KWA is up to 15.03.2020 and considering the commencement of work and period of completion awarded to the contractor, the University Engineer has recommended to extend the Time of Completion up to 15.01.2020 and requested to take suitable decision regarding the extension of time with or without fine after holding a discussion with the Kerala Water Authority officials and also requested to take stringent measures to speed up the work and complete the same at the earliest.

As per the orders of the Vice Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- Extension of time of completion for the construction of new Over Head Water Tank and Sump near Botany Department at Kariavattom.

**The committee had detailed discussion regarding the matter with the officials of Kerala Water Authority.**

**Recommendation**

To extend the time of completion for the construction of new Over Head Water Tank and Sump near Botany Department at Kariavattom upto 15.01.2020 without fine and to complete the work in time bound manner.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019**, be approved.

***Item No. 05.110.03***

***Modernization of University Libraries- Vertical extension to Kerala University Library Palayam- Representation from contractor- reg. (Pl.G)***

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs 6,55,00,000/- (Rupees Six Crore Fifty five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs 1.5 crores each has been allocated for Building (Palayam) and for renovation respectively.

The detailed estimate amounting to Rs.2,60,00,000/- (Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

The University Engineer, vide letter dated 18.02.2017, has reported that the work of Vertical extension to the Kerala University Library, Palayam was awarded to Smt. Santhamma on 10.02.2016. The site was handed over on 29.02.2016 with a time of completion of 300 days, which expired on 28.12.2016. The University Engineer has pointed out that the drawings related to the roof were not furnished by the Consultant in time.

The University Engineer, vide letter to the Contractor dated 30.05.2017, has directed the Contractor, Smt. S. Santhamma to complete the entire project immediately. Several meetings were

conducted at site in presence of the University Librarian, Engineers concerned, M/s Habitat Technology Group (consultant) and the contractor in order to overcome certain bottle necks during execution. In the meeting held on 20.02.2017, the representative of the contractor has agreed to complete the entire work within 45 days on receipt of the roof design. The roof design was issued to the contractor on 27.02.2017 and hence, the work has to be completed on 12.04.2017.

The University Engineer, vide letter dated 12.07.2017, has informed that the concerned Assistant Executive Engineer has reported that the major delay was due to the non-issuance of drawing by the consultant during the course of execution of the work and hence, recommended to impose fine for delay to the consultant M/s Habitat Technology Group for a period of 141 days (*ie* from 25/12/2016 to 14/05/2017) as the date of completion of the work as per the agreement was 24/12/2016. It is also recommended to extend the time of completion of work up to 14/05/2017 to the contractor without imposing fine. It is also suggested to extend the time of completion up to 10/09/2017 with fine to the contractor from 15/05/2017.

The University Engineer has reported that as per the delegation of powers to the University Engineer (U.O No. Ad.A.V.1.1065/2008 dated 14.01.2008), the grace period that can be extended without fine is mentioned as 20% of the original time of completion. Hence, requested to accord sanction to extend the time of completion upto 10.09.2017 by imposing suitable fines to the consultant and to the contractor as requested in her letter dated 12.07.2017.

The meeting of the Syndicate held on 06.02.2018 had resolved to impose fine to the Contractor for second extension from 15.05.2017 to the date of completion of work.

Now the contractor, Smt.Santhamma has forwarded a letter, dated 08.04.2019 (copy appended) to the Vice-Chancellor requesting to release the fine amounting to Rs. 1 lakh recovered from them and to pass the final bill with out imposing fine as the delay in work was not due to their fault.The Vice Chancellor has ordered to place the matter before the next Standing Committee of the Syndicate on Planning & Development. The letter was forwarded to the University Engineer for obtaining remarks in this regard. The reply from the University Engineer is awaited.

As per the orders of the Vice-Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- Representation from the contractor (civil works), Smt.Santhamma.S, for exemption from imposing fine.

#### **Recommendation**

To entrust a Sub-Committee of the Standing Committee of Syndicate on Planning & Development comprising of Adv.A. Ajikumar (Convener,SC on P&D), Dr.S.Nazeeb and Sri Arun Kumar R (Members, Syndicate) to study the matter and to finalize the amount of fine to be imposed to the contractor and the consultant.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019**, be approved.

**Item No. 05.110.04**

***Construction of Platinum Jubilee Academic Complex at Kariavattom Campus (Phase I) – Yard Development and Land Scaping - Negotiation with the lowest quoted contractor – Reg***

**(P.I.G)**

Plan & detailed estimate amounting to Rs 11,86,53,000/- (Rupees Eleven Crore eighty six lakh fifty three thousand only) based on 2013 CPWD rates for the Phase I Construction of Platinum Jubilee Academic Complex at Kariavattom Campus (School of Indian languages) was approved, vide U.O dated:11.11.2014.

M/s Iyer & Mahesh Architects, was appointed as Architect consultant and the work was executed through M/s Crescent Construction Company, Thiruvananthapuram.

The new name of the building is “ONV Memorial School of Indian Languages building”.

The meeting of the Syndicate held on 06.02.2018 has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Planning and Development held on 28.11.2017 as follows

- 1.To approve the revised estimate amounting to Rs.12,89,18,872/- (Rupees Twelve Crore Eighty Nine Lakh Eighteen Thousand Eight Hundred and Seventy Two Only) forwarded by the University Engineer for the construction of Platinum Jubilee Academic Complex at Kariavattom.
- 2.To execute the additional work amounting to Rs. 92,20,001/- (Rupees Ninety Two Lakh Twenty Thousand and One Only) through the existing contractor M/s Crescent construction Company at the same terms and conditions of original contractor considering the financial benefit to the University .
- 3.To execute the works of Yard Development , Car park and internal road amounting to Rs. 30,00,000/- (Rupees Thirty Lakh Only) by inviting separate Tender.
- 4.To execute the work of Elevator (20 passengers)with ARD amounting to Rs.30,00,000/- (Rupees Thirty Lakh Only)including 3 years free service and by collecting rates for 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> after the guaranteeperiod.
- 5.To complete the work within 3 months from the sanctioned date of revised estimate.
- 6.To execute the additional electrical work amounting to Rs.5,00,000/- (Rupees Five lakh only) (approx) through the same electrical contractor at his quoted rate of 16.889% below estimate, limiting the expenditure to the estimate PAC of Rs.38,83,168/-

Accordingly U.O. dated 26.03.2018 was issued.

Now, the University Engineer vide letter dated15.10.2019, has reported that e tenders were invited for the Yard development and land scaping for the Platinum Jubilee Academic Complex for School system at Kariavattom and in response following quotations were received:

Sl.No	Nameof Contractor	Rank	Amount quoted
1	Sri.R.Sureshkumar	L1	Rs.35,76,947/-
2	Sri.V.Hari kumar	L2	Rs.36,87,575/-

out of which Sri.R.Sureshkumar had quoted the lowest amount of Rs.35,76,947/-. The tendered PAC of the work is Rs.28,26,649/-. Hence the amount quoted comes to 26.54% above the PAC amount. The rate quoted by lowest contractor Sri.R.Sureshkumar for item no:1.01-1.03,1.05,1.07,1.08,1.12,1.13,1.14,1.16,1.18 and 1.19 were found higher than the estimate rate.

As per G.O. (p) No.54/2019/Fin dated 04.05.2019 a negotiation was conducted by the University Engineer with the lowest quoted Contractor, Sri.R.Sureshkumar to reduce high quoted rates so as to explore possibility for bringing them with DSR +10% tolerance limit or LMR whichever is lower and the contractor vide letter dated26.08.2019 had expressed his unwillingness to reduce his rate of item no.5(rubble masonry) due to the difficulty in obtaining rubble and due to the high price of rubble.The contractor had reduced the rates of item nos. 1.01, 1.05, 1.08, 1.12, 1.13, 1.14, 1.16 and 1.18, therefore the total agreed PAC comes to Rs.34,56,057/- against tendered PAC of Rs.28,26,649/-, ie 22.27% above the tendered PAC. The rates of item nos.1.05, 1.08, 1.12, 1.13, 1.16 and 1.19 are high quoted rates (HQR), ie the contractor had quoted more than 25% of DSR for the corresponding items.

The University Engineer has also reported that the consultant M/s Iyer & Mahesh had recommended to conduct a further negotiation with the L1 contractor Sri.R.Sureshkumar so as to reduce the quoted rates to maximum extent. Also the shifting of the departments to the ONV memorial building is going on and the development of yard and land scaping should be executed urgently. Hence, the University Engineer has requested to conduct a further negotiation with the lowest quoted contractor from this office before sanctioning the tender.

As per the orders of the Vice Chancellor the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

Further negotiation with the lowest quoted Contractor, Sri.R.Sureshkumar in connection with the work of Yard development and Land scaping in the Platinum Jubilee Academic Complex for School of Indian Languages at Kariavattom,

### **Recommendation**

The committee conducted negotiation with the contractor, Sri.R.Sureshkumar and accepted the lowest tender submitted by him for the work of Yard development and Land scaping in the Platinum Jubilee Academic Complex for School of Indian Languages at Kariavattom, at the negotiated rate of 15.27% above the tendered PAC.



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019**, be approved.

**Item No. 05.110.05** *Technical Committee meeting held on 27.09.2019 at Engineering Unit –Minutes forwarded by the University Engineer – Approval – Reg.*

**(Pl.G)**

Sanction was accorded by the Vice-chancellor to constitute the Technical Committee with the following members vide U.O dated 15.12.2018.

1. The University Engineer
2. Sri.Baby John, Retired Chief Engineer, PWD (Buildings)
3. Sri.Mohanan, Retired Spdt. Engineer, PWD (Electrical)
4. Sri. Asharaf Khan, Assistant Executive Engineer, Municipal Engineering (LSGD)
5. Instrumentation Engineer, University of Kerala

Also the University Engineer was authorized to convene the Technical Committee meeting.

Now the University Engineer, Email dated 17.10.2019, has forwarded the Minutes of the Technical Committee meeting held on 27.09.2019 at Engineering Unit.

As per the orders of the Vice-chancellor, the minutes of the meeting of the Technical Committee held on 27.09.2019 at Engineering Unit, Kariavattom is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

1. To reconstitute the technical committee with the Convener, SC on P&D as the chairman of the committee and including Dr.K.G. Gopchandran, Member, Syndicate as IT expert.

2. Following recommendations on the minutes of the technical committee held on 27.09.2019 have been made by the committee:

Item No.01 - recommendations (1) & (2) accepted.

Item No.02 – recommendations (1) & (2) accepted.

Item No.03 – recommendations (1), (2) & (3) accepted

- to revise the estimate including provision for ramp instead of staircase.

Item No.04 – recommendations accepted.

Item No.05 - recommendations (1), (2) & (4) accepted.

- warranty for 3 years shall be insisted for PCB.

Item No.06 – recommendations be kept in abeyance.

- to direct the University Engineer to obtain structural stability report from CET.

- also to obtain report from CET, on whether light weight construction is feasible over the political science building.

- to meet the expenditure towards CET for the purpose from non plan funds.

Item No.07&08 - recommendations accepted.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 24.10.2019, be approved by modifying the recommendation No.1 as 'To **invite** the Technical Committee Members in the Standing Committee of the Syndicate on Planning and Development for expert opinion.

**Item No. 05.110 Additional.01** *M/s.Jainum Food & Waste projects Pvt Ltd - Solid Waste Management proposal for Residential Complex, Townships, SEZ, Government or Private Institutions -reg.*

**(Ad.BI)**

M/s Jainum Food & Waste Projects Pvt.Ltd, vide e-mail dated 15.07.2019, has informed that the firm has rich experience in the field of Municipal Solid Waste Management and has executed over 60 projects across India with capacities up to 1500 tons per day. They have installed various organic waste processing machines with capacity ranging from 25Kg to 10 ton per day converting the otherwise harmful organic waste to compost and the Organic Compost post stabilization and screening can be used in farms, gardens etc.

They have specified the locations where the Organo Units of the firm have been installed and the products and services offered. The firm has ensured completely hygienic and eco-friendly disposal of Solid Organic Waste & has requested to contact them for further information about their products and service.

In this context, it may be noted that, a proposal for establishing a Bio-Park near the University Canteen for the solid waste management in Senate House campus, under plan fund is awaited from Suchitwa Mission, Government of Kerala. Also, the Bio-gas plant installed at the Women's Hostel, Kariavattom Campus is not functioning at present.

As per the orders of the Vice Chancellor the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

#### **Recommendations**

1. To keep the matter in abeyance.
2. To obtain a proposal from Suchitwamission for making the Biogas plant installed at the Women's Hostel, Kariavattom functional.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 24.10.2019, be approved.

#### ***Item No.05.110Additional.02 Oriental Research Institute and manuscripts Library – Estimates for the constructing new vehicle shed and renovation work of Portico and toilet in the Department– approval of -reg.***

***(Pl.AI)***

The Government vide G.O. (Rt.) No. 973/2017/H.Edn. dated 17/06/2019 and 1727/2019/Hedn. dated 30/09/2019 had issued Administrative Sanction for the Implementation of Plan Proposals for a total outlay of Rs.29,00,00,000/- (Rupees Twenty nine crore only) with indicative Budget of Rs. 3,50,00,000/- (Rupees Three Crore fifty lakh only) for the Scheme-component 'Infrastructure and Laboratory Development' for the year 2019-20. An amount of Rs.10,00,000/- (Rupees Ten lakh only) from this provision has been allocated to the Oriental Research Institute and Manuscripts Library, vide Minutes of the Meeting of the Syndicate held on 28/03/2019 (Item No. 07.13.15).

Now, the Head, Oriental Research Institute and Manuscripts Library, vide letter no. Mssl/97/2019 dated 22.07.2019 has forwarded;

- a) a detailed estimate for an amount of ₹5,30,000/- (Rupees Five lakh thirty thousand only), (including 12% GST), prepared by the University Engineer, towards the civil works in connection with "Providing a new vehicle shed for the Department", based on DSR 2016 with 37.93% cost index for Thiruvananthapuram District. The estimate includes 12% GST (Rs.56,224/-) and lumpsum provision of Rs. 5,240/- for unforeseen items.
- b) a detailed estimate for an amount of ₹1,49,000/- (Rupees One lakh forty nine thousand only), (including 12% GST), prepared by the University Engineer, towards the civil works in connection with "Renovation work for the portico and maintenance of toilet in the Department", based on DSR 2016 with 37.93% cost index for Thiruvananthapuram District. The estimate includes 12% GST (Rs.15,953/-) and lumpsum provision of Rs. 107/- for unforeseen items.

The Head of the Department has requested to obtain administrative sanction for the above works, debiting expenditure from the aforementioned amount of Rs.10,00,000/- allocated to the Department under the Scheme Component 'Infrastructure and Laboratory Development'.

In this context, the proposal is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

#### **Recommendation**

To entrust a Sub-Committee of the Standing Committee of Syndicate on Planning & Development comprising of Adv.A. Ajikumar (Convener, SC on P&D), Adv.Muralidharan Pillai.G and Sri Arun Kumar R (Members, Syndicate) to visit the site before finalizing the matter.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate

on Planning and Development held on 24.10.2019, be approved by incorporating Sri.J.Jairaj and Prof.K.Lalitha, Members Syndicate in the Sub-Committee for visiting the site.

**Item No.05.110Additional.03** *Providing networking arrangements at the office, Library & Computer Lab of Kerala University Study & Research Centre, Alappuzha - Evaluation of quotations forwarded by the Assistant Executive Engineer – reg.*

**(Ad.BII)**

The Assistant Executive Engineer was entrusted with the work related to the networking arrangements to provide internet facility in Computer Lab, Library and Office of the Study & Research Centre, Alappuzha. The work includes network wiring to the 58 computer points in the Computer Lab, Library & Office, providing low current rack, 24 port patch panel 19", position cable management panel, 24 port & 16 port network switches & allied works.

Considering the exigency, local quotations were invited by the Assistant Executive Engineer, for an estimate rate of Rs. 1,81,361/- (Rupees One Lakh Eighty One Thousand Three Hundred and Sixty One only). Accordingly, 3 quotations were received from local tenderers, as detailed below:

(i) A. Sankara Pillai [10% above estimate rate]

Jaladhara Electricals, Ambalathumukku

(ii) A. Sreekumaran Nair, [7% above estimate rate]

Manayil Electricals, Pangappara

(iii) Raveendra Power Links, [15% above estimate rate]

Kizhakkumbhagam, Kazhakkootam

The Assistant Executive Engineer has recommended to accept the quotation received from Sri. A. Sreekumaran Nair, at a negotiated rate of Rs.1,80,161/- (Rupees One Lakh Eighty Thousand One Hundred and Sixty One only).

As ordered by the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

To accept the quotation received from Sri. A. Sreekumaran Nair, at a negotiated rate of Rs.1,80,161/- (Rupees One Lakh Eighty Thousand One Hundred and Sixty One only) for providing networking arrangements at the office, Library & Computer Lab of Kerala University Study & Research Centre, Alappuzha.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on **24.10.2019**, be approved.

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**Item No.05.111.** *State Plan Grant - Civil works 2018-19- Construction of School of Communication and Library Science at Kariavattom and Hostel for Men & ICCR Students at Kariavattom – Estimates along with the recommendation of Technical Committee- Consideration of -reg.*

**(Pl.G)**

The Syndicate held on 22.01.2019 resolved to entrust **Kerala State Housing Board (KSHB)** for the construction of building for School of Communication & Library Sciences and construction of New Hostel Building for Men & ICCR Students at Kariavattom under the State Plan Grant – Civil works 2018-19, considering their willingness to take up the works at a centage charge 4.5%+GST @ 18%.

Vide E-mail dated 25.03.2019, the Kerala State Housing Board has forwarded the project report and detailed estimate for the two works entrusted with them. The University Engineer, vide letter dated 14.05.2019, has forwarded the verified estimate and reported as follows:

**1. Construction of School of Communication and Library Science at Kariavattom**

The estimate was prepared based on DSR 2016 with a cost index of 44.12% for Thiruvananthapuram. Since the prevailing cost index is 37.93% for Thiruvananthapuram, the matter was informed to KSHB officials and the estimate was resubmitted by them accordingly. The estimate is prepared for the ground floor only with a plinth area of 1616.5 m<sup>2</sup>. The estimate includes

Building works

Rs. 33260905/-

Water supply & Sanitary works	Rs. 1041692/-
Septic tank for 100 users	Rs. 436991/-
Rain water harvesting	Rs. 677037/-
Development works	Rs. 2658634/-
Electrical works(LS)	Rs. 2500000/-
<b>Total</b>	<b>Rs.40575262/-</b>

The estimate submitted by KSHB includes 4.5% centage charge, 18% GST on centage charge and 12% GST on works. Thus the total estimate comes to **Rs. 4,77,00,000/-**(Rupees Four crore seventy seven lakh only).

## 2. Construction of Hostel for Men & ICCR Students at Kariavattom

The estimate was prepared based on DSR 2016 with a cost index of 44.12% for Thiruvananthapuram. Since the prevailing cost index is 37.93% for Thiruvananthapuram, the matter was informed to KSHB officials and the estimate was resubmitted by them accordingly. The estimate is prepared for the ground floor only with a plinth area of 1199.38 m<sup>2</sup>. The estimate includes

Building works	Rs. 19829711/-
Kitchen Block	Rs. 5400189/-
Water supply & Sanitary works	Rs. 835225/-
Septic tank for 100 users	Rs. 435600/-
Electrical works(LS)	Rs. 2000000/-
<b>Total</b>	<b>Rs.28500727/-</b>

The estimate submitted by KSHB includes 4.5% centage charge, 18% GST on centage charge and 12% GST on works. Thus the total estimate comes to **Rs 3,35,00,000/-**(Rupees Three crore thirty five lakh only)

As requested by the University Engineer, finance opinion on the centage charge and GST has been sought. The Finance opined that the centage charge quoted by KSHB is not in excess, as per the G.O(P) No. 95/2017/Fin dtd 25.07.2017. As per the remarks of the tax consultant, the GST rate applicable to centage charge is 18% and for works it is 12%.

The Finance also remarked that clarification on exemption on centage charges, applicable, if any, for specific institutions/bodies, may be obtained from KSAD. Accordingly, a letter has been forwarded to the Joint Director, KSAD on 25.06.2019. The reply is awaited.

It may be noted that the University, vide letter dated 27.06.2019, has requested the Government to ratify the action taken by the University of Kerala in having entrusted the work to accredited agency without prior sanction of the Government (based on Syndicate decision on 30.04.2019), as it is learnt that approval of Government has to be obtained for entrusting the civil works to accredited agencies as per G.O(P)No.311/14/Fin dated 30.07.2014.

Also the KSHB, vide letter dated 15.05.2019 has informed that the Technical Sanction of the above works shall be issued by the KSHB after getting Administrative Sanction from the University.

The Standing Committee on P&D held on 29.07.2019 considered the estimate for the construction of building for School of Communication & Library Sciences at Kariavattom (ground floor only) amounting to Rs. 4,77,00,000/- (Rupees Four crore seventy seven lakh only) and estimate for the construction of Hostel for Men & ICCR students at Kariavattom (ground floor only) amounting to Rs.3,35,00,000/- (Rupees Three crore thirty five lakh only) and recommended to authorize the University Engineer to place the estimates before the Syndicate along with the recommendation of Technical Committee. The Syndicate held on 08.08.2019 resolved to approve the same.

The University Engineer has forwarded the minutes of the Technical Committee held on 27.09.2019 in which the **Technical Committee members recommend that there is no need of verification of the estimate through technical Committee as the Technical sanction is under the scope of the accredited agencies and the correctness of the estimate lies with the accredited agencies i.e. the Technical sanctioning authority.** The SC on P&D held on 24.10.2019 considered the recommendation of the Technical Committee and recommended to accept the same.

Hence as per the resolution of the Syndicate the matter of approval of estimates for the construction of building for School of Communication & Library Sciences at Kariavattom (ground floor only) amounting to Rs.4,77,00,000/- (Rupees Four crore seventy seven lakh only) and for the construction of Hostel for Men & ICCR students at Kariavattom (ground floor only) amounting to

Rs 3,35,00,000/- (Rupees Three crore thirty five lakh only), along with the above recommendation of the Technical Committee is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED to entrust the Standing Committee of the Syndicate on Planning and Development to visit the site before finalizing the estimates.**

=====  
**Item No.05.112. Minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019 –Modification Reporting of - reg.**

**(M&C.I)**

Minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019 – was approved by the Vice Chancellor, subject to reporting to the Syndicate.

The Vice Chancellor after perusing the clarification from Dr (Exams VI), has accorded sanction for the following changes.

- The term ‘main centre’ be changed to ‘examination centre’ and term ‘sub centres’ be changed to ‘colleges allotted’ in the minutes.
- In clause (6), ‘all other related works be continued in the sub centres as done before, maintaining the status quo’ be replaced by ‘all tabulation work shall be continued in the sections as done before, maintain the status quo’

The action taken by the Vice-Chancellor in having approved the modification in the minutes of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019, subject to reporting to the Syndicate is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting convened to discuss the various issues in connection with the curtailment of examination centres of B.Tech (supplementary) examinations held on 03.09.2019, be noted.**

=====  
**Item No.05.113 First Degree Programme under CBCS System – Implementation of Prof. B. Hridayakumari Committee Report – Refund of unspent balance to the Kerala State Higher Education Council (KSHEC) – Sanctioned - Reporting of – reg :**

**(Pl.D)**

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974:

1. To refund an amount of Rs.7,97,281/- (Rupees Seven Lakh Ninety Seven Thousand Two Hundred and Eighty One only) to the Kerala State Higher Education Council (KSHEC) being the unutilized amount from the grant-in-aid received from the KSHEC, for the implementation of Prof. Hridaya Kumari Committee report on CBCS System.
2. The Expenditure in this regard shall be booked under the head of account “Part III- MH 80 D - Grants from Other Agencies - 9/7776 - Refund of Unspent balance of Grants Sponsored by Other Agencies” provided in the current year's Budget Estimates of the University.
3. The amount shall be drawn by the Registrar, University of Kerala on the strength of a certificate of payment and paid by way of Demand Draft in favour of the Finance Officer, The Kerala State Higher Education Council, payable at Thiruvananthapuram.

Accordingly U.O. No. Pl.D/CBCSS/2019-20 dated 19/10/2019 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.**

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**Item No.05.114. Scholar in Residence Programme under Erudite Scheme – Visit of Prof. Eric J .Wolanski– Release of financial assistance to Dr.Salom Gnana Thanga.V, Professor, Department of Environmental Sciences, University of Kerala – reporting of -reg :**

**(Pl.D)**

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs. 4,74,545/- (Rupees Four Lakh Seventy Four Thousand Five Hundred and Forty Five only) to Dr.Salom Gnana Thanga.V, Professor (Coordinator, Erudite Scheme), Department of Environmental Sciences, University of Kerala, Kariavattom, towards the reimbursement of the expenditure incurred for the conduct of the Scholar in Residence Programme under Erudite scheme involving Prof. Eric J.Wolanski, Adjunct Professor, James Cook University, Australia at the Department of Environmental Sciences, University of Kerala for the period from 12-03-2019 to 21-03-2019, adhering to the norms of the sponsoring body.
2. The Expenditure shall be met from the head of account “Part–III– MH 80 D–Grants from Other Agencies – 9/7880 – Scholar in Residence Programme under Erudite Scheme” provided under the current year's Budget Estimates of the University.

Accordingly U.O. No. Pl.D/3693/Erudite/2018 dated 11.10.2019 was issued.

The above action taken by the Vice Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.115 Release of Provisional payment of Rs.19,86,902/- to Smt. Sobha K, University Engineer for making progressive payments/ final payments against running contracts utilizing RUSA fund and ratification on the utilization of interest -Consideration of-reg:**

**(Pl. D)**

As per the decision of the Syndicate held on 08/08/2019, vide item no.02.86 communication was sent to RUSA seeking ratification on the action taken by the University in having utilized the accrued interest amount of Rs.66,99,932/- (Rupees Sixty Six Lakh Ninety Nine Thousand Nine Hundred and Thirty Two only) in the RUSA account for the purchase, construction and renovation works utilizing RUSA fund.

RUSA Kerala, vide e-mail dated 14/08/19 has forwarded the clarification e-mail dated 08/08/19 from RUSA – Resource Centre, MHRD on utilization of accrued interest.It has been clarified that the funds accrued through interest and other receipts can be utilized for recurring nature of interventions approved under the same component for which funds had been released to the respective institutions/State.It has also been informed from the RUSA office that regarding carrying out of Audit and incurring expenditure for the same it may be submitted that the Govt. procedure as followed in the other similar State Government projects may be followed.

The Finance I section has remarked that considering the resolution of the Syndicate held on 08.08.2019 the clarification received from RUSA be reported to the Syndicate for consideration and further course of action may be taken based on the decision of the Syndicate.

The Syndicate at its meeting held on 08.08.2019 vide item No.02.86 has also resolved to release the balance amount of Rs.19,59,922/- (Rupees Nineteen Lakh Fifty Nine Thousand Nine Hundred and Twenty Two Only) remaining unutilized in the RUSA account to Smt.Sobha.K, University Engineer as provisional advance for making progressive payments /final payments against running contracts utilizing RUSA funds may be kept in abeyance until a clarification is received from RUSA authorities regarding the ratification on the action taken by the University in having utilised the accrued interest amount of Rs.66,99,932/- ( for the period from 30.11.2015 to 25.09.2018) in the RUSA account for the purchase,construction and renovation works utilizing RUSA fund.

The RUSA, Kerala vide email dated 29.08.2019 has forwarded a letter dated 04.07.2019 and informed to engage a Chartered Accountant and to audit all the accounts of RUSA I funds. It has also

been informed that the audit fee shall be met from the interest accrued in the RUSA account of the University.

Since no fund is available with the University Engineer for the expenditure towards the works utilizing RUSA fund, the University Engineer vide letter dated 30.09.2019 has forwarded CC No.II and final bill for the work Light roofing of Arts BlockII building at Kariavattom in favour of contractor, Sri.M.Abdul Rasheed for Rs.62,533/- (Rupees Sixty Two Thousand Five Hundred and Thirty Three Only) duly passed and countersigned by the Finance officer for making payment to the contractor.

As on 23.10.2019 there is a balance amount of Rs.19,86,902.50/- (Rupees Nineteen Lakh Eighty Six Thousand Nine Hundred Two and Fifty Paise Only) remaining unutilised in the RUSA account (interest credited on 25.09.2019 = Rs.14,976/-, Interest earned from provisional advance drawn by the University Engineer=Rs.12,004/-)

As per Detailed project report approved by the RUSA states that the excess amount over and above the RUSA assistance will be met from the University funds.

As per the orders of Hon'ble Vice Chancellor the following matters are placed before the Syndicate for consideration and appropriate decision.

- **the clarification regarding the utilisation of interest received from RUSA authorities is reported to the Syndicate.**
- **Whether the balance amount of Rs.19,86,902/- (Rupees Nineteen Lakh Eighty Six Thousand Nine Hundred and Two Only) remaining unutilised in the RUSA account may be released to the University Engineer as provisional advance for making progressive payments/ final payments against running contracts utilizing RUSA funds after receiving the interest amount from the University Engineer.**
- **Whether the excess amount over and above the RUSA assistance may be met from KUF.**

*Resolution of the Syndicate*

**RESOLVED** to approve the proposals.

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**Item No.05.116.      *Budget Speech 2019-'20 Implementation – Arranging Video Conferencing facilities with Affiliated Colleges – Proposal – Consideration of reg -***  
*(Ad.D1)*

A proposal to arrange Video Conferencing facility in the University for exchanging academic and exam related matters with University Departments and Affiliated Colleges of the University, with an outlay of **Rs.15 Lakhs** (Rupees Fifteen Lakhs Only), is envisaged in Budget Speech 2019-'20 of the University. As per the Budget Speech, the Affiliated Colleges have to make the arrangements for the same, themselves.

In the meeting of the Budget Implementation Cell, held on 16.03.2019, while considering the above item, it was recommended to authorize the Director, Computer Centre to submit **a proposal on the item before the S/C of the Syndicate on Planning & Development.** The Syndicate at its meeting held on 28.03.2019 [*Item No.07.70*], resolved to approve the said recommendation.

Accordingly, Dr.Vinod Chandra.S.S, Director, University Computer Centre had forwarded a proposal for arranging Video conferencing facility in the University [please see Annexure I]. The said proposal was placed before the Standing Committee of the Syndicate on Planning and Development, at its meeting held on 29.07.2019 and the Committee recommended to invite the Director, University Computer Centre in the combined meeting of the Standing Committees of the Syndicate to discuss the Proposal. The Syndicate at its meeting held on 08.08.2019 (vide item no.02.39.13), resolved to approve the above recommendation.

As per orders of the Vice-Chancellor, the proposal for arranging Video conferencing facility in the University [Annexure I] submitted by the Director, University Computer Centre is placed before Syndicate for consideration.

*Resolution of the Syndicate*

**RESOLVED** that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development & Finance.



**ANNEXURE I****8. Video Conference facility in affiliated colleges**

A software based solution of Video Conference (VC) facility can be equipped in the University with a remote access from the departments and affiliated colleges. The University can offer a software based solution to the affiliated colleges and all government departments. Most of the Government organisations and affiliated colleges have a user end VC facility. From the RUSA project government colleges are equipped VC user end facility. The service point side (MCU) like University need to set up a Server based VC facility as a software solution.

Any affiliated college, government department, university department or connectivity from the foreign university can be connected by the use of their VC user-end equipment. We are providing a software based Master Control Unit that act as a service provider.

We have a studio floor at one-end that can utilize a VC user-end connect at Kariavattom. Multiple users can be plugged into this VC MCU facility for multi-mode conference, e-learning discussions etc. We need to purchase VC user-end equipment for the departments only. Affiliated colleges will purchase the user-end equipment as their own and can be connected to our MCU.

As the part of Kerala University Video Conferencing project it is required,

VC Room: - The digital studio (under construction) at Kariavattom can be utilized. One point is to be set up at Palayam campus

VC endpoint: Each department/ affiliated college need to purchase and set up VC Server: We have a server for setting up VC facility.

Connectivity: We have strong Internet/ Intranet connectivity VC Software (MCU) with Licence: We need to purchase

For a complete implementation of Video Conference facility in all departments and affiliated colleges, a proposal has been submitted in KIFB. Approximate cost for implementing the project is Rs. 2 Cr. But the budget speech indicates Rs.15 lakhs for this implementation. We can purchase two user-end units, one at Palayam and other at Kariavattom. The unit at Palayam can be implemented at Vice Chancellor's room and other unit can be installed at e-content development studio (under construction). For multiple connections, MCU is required. It costs around more than 25 lakhs for the basic equipment and license fee per users (MG University purchased an MCU which costs approximately 1.5 crores. The full project can only be successful through KIFB project.

Yours faithfully,

Sd/-

Dr.Vinod Chandra S.S

Director

Univesity Computer Centre

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**Item No.05.117                      *Minutes of the Meeting of the Sub Committee on Student Care Scheme held on 24.10.2019 – Approval of -reg -***

**(Ad.D1.)**

As per orders of the Vice-Chancellor, the Minutes of the Meeting of the Sub Committee on Student Care Scheme held on 24.10.2019 is placed before the Syndicate for consideration. [Minutes appended]

**Minutes of the Meeting of the Sub Committee on Student Care Scheme**

<b>Date</b>	<b>:</b>	<b>24.10.2019</b>
<b>Time</b>	<b>:</b>	<b>12.00 P.M</b>
<b>Venue</b>	<b>:</b>	<b>Syndicate Room</b>

**Members:**

- |   |   |             |
|---|---|-------------|
| 1. Adv.K.H.Babujan,Member, Syndicate                      | : | Sd/-        |
| 2. Sri.Viswan Padanilom, Member, Syndicate                | : | Not Present |
| 3. Sri. Mohammed Yaseen, Member, Syndicate                | : | Sd/-        |
| 4. Sri.Siddik R, Director, Department of Student Services | : | Not Present |

The Sub Committee on Student Care Scheme approved the proposal towards '**University Student Care Scheme**' submitted by the Director, DSS in principle and recommended to place the same before the Syndicate. [Proposal appended.]



**Resolution of the Syndicate**

**RESOLVED** to authorize the Hon'ble Vice-Chancellor, Adv.K.H.Babujan, Adv.A.Ajikumar, Dr.S.Nazeeb, Members Syndicate for implementing the proposal 'University Student Care Scheme' with necessary modifications.

**FURTHER RESOLVED** to legally vet the modified proposal and authorize the Vice-Chancellor to implement the '**University Student Care Scheme**' accordingly.

**Item No.05.118**

**PhD Awarded by Hon'ble Vice- Chancellor -reporting of – reg**

**(Ac. EV)**

Request has been received from **Mr. Wurok Chan Malith**, Research Scholar in Sociology under the guidance of Dr. Sobha B Nair, Professor (Rtd.), Department of Sociology, University of Kerala to urgently consider the matter of award of Ph.D Degree and to issue Provisional Certificate.

The reports and recommendations of the Board of Examiners appointed to adjudicate the Ph.D thesis of the candidate was considered by the Honourable Vice - Chancellor for the award of Ph. D Degree on 19/09/2019 by invoking the powers of the Syndicate vested in him vide Section 10(13) of the Kerala University Act 1974 .

The action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.119**

**PhD .Awarded by Hon'ble Vice- Chancellor -Reporting of – reg-**

**(Ac. EV)**

Request has been received from **Mr. Essayas Taye Lemma**, Research Scholar in Management Studies under the guidance of Dr. K.S. Chandrasekar, Professor of Management, Institute of Management in Kerala, University of Kerala to urgently consider the matter of award of Ph.D Degree and to issue Provisional Certificate.

The reports and recommendations of the Board of Examiners appointed to adjudicate the Ph.D thesis of the candidate was considered by the Honourable Vice - Chancellor for the award of Ph. D Degree on 19/09/2019 by invoking the powers of the Syndicate vested in him vide Section 10(13) of the Kerala University Act 1974 .

The action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.120**

**University Institute of Technology – Pathiyoor Regional Centre – Re – appropriation of Funds –Consideration of - Reg.**

**(Ad A VII (A))**

The Principal, University Institute of Technology, Pathiyoor Regional Centre has requested to re – appropriate necessary amount for the head of account “ 4/1218 – Wages of Contingent Employees/ Guest Lecturers” vide letter no. PTYR No. 66.08.2019 dated 27.08.2019.

It may be noted that

1. In the head of account “Part I – NP – MH – 67 (a) (i) – Institute of Technology, Regional Centre, Pathiyoor, Kayamkulam – 4/1218 – Wages of Contingent Employees/ Guest Lecturers” the allotted amount is of Rs.10,00,000/- (Rupees ten lakhs only) and Rs.9,57,200/- (Rupees nine lakhs fifty seven thousand and two hundred only) was utilized till August 2019 and Rs.42,800/- (Rupees forty two thousand eight hundred only) is remaining as on 02.09.2019.

2. B.A. Communicative English and B.Com. Computer Application are the courses offered at UIT Pathiyoor (Students are for Ist, IInd and IIIrd Year). There are 17 Guest Lecturers and 2 casual employees working at UIT pathiyoor, claiming from the the head of account “ Part I – NP – MH – 67 (a) (i) – Institute of Technology, Regional Centre, Pathiyoor, Kayamkulam – 4/1218 – Wages of Contingent Employees/ Guest Lecturers”.The amount already allocated is insufficient to meet the expense.

3. No Contract Lecturers are there at UIT Pathiyoor, except Principal.

4. Remuneration for the Guest Lecturers from the month of October 2018 are claiming from this Financial Year.

The Finance II Section has remarked that an **Additional amount of Rs. 20,00,000/- ( Rupees twenty lakhs only) may be provided under the head of account "Part I – NP – MH – 67 (a) (i) – Institute of Technology, Regional Centre, Pathiyoor, Kayamkulam – 4/1218 – Wages of Contingent Employees/ Guest Lecturers" by re – appropriation from the head of account " Part I – Non Plan – MH 63 – Miscellaneous – 8/5948 – Miscellaneous" provided in the current years' Budget Estimates of the University**, vide Endorsement No. FOS 2925/ Fin II/ 2019 – 20/ dtd: 20.09.2019.

The Hon'ble Vice – Chancellor has ordered to place the matter of re – appropriation of fund at UIT Pathiyoor before the Syndicate.

As per the orders of the Hon'ble Vice – Chancellor, the matter regarding re – appropriation of fund at UIT Pathiyoor is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the matter regarding re – appropriation of fund at UIT Pathiyoor, be approved.

**Item No.05.121**                      **Minutes of the hearings conducted by the Standing Committee of the Syndicate on Examinations held on 15.10.2019-approval of-reg.**

(M&C)

The minutes of the hearings conducted by the Standing Committee of the Syndicate on Examinations held on 15.10.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the hearings conducted by the Standing Committee of the Syndicate on Examinations**

**Date & Time : 15.10.2019 , 11.00am**  
**Venue : Syndicate Room**

**Members Present**

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
3.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
4.	Sri.Jairaj.J	Member Syndicate	Sd/-
5.	Dr.Mathew.V.	Member Syndicate	Sd/-
6.	Prof.K.Lalitha	Member Syndicate	Sd/-
7.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-
8.	Sri.Arunkumar R	Member Syndicate	Sd/-
9.	Dr.S.Nazeeb	Member Syndicate	Sd/-

**Members Absent**

1.	Adv.K.H.Babujan	Member Syndicate	
2.	Sri.Mohammed Yaseen	Member Syndicate	
3.	Sri.Bijukumar.G.	Member Syndicate	

**Item no. 05.121.01:- BSc (CBCS) – Internal mark correction in Sixth Semester April 2019 (BSc Zoology)-**

(CBCS BSc II)

The Principal, BJM Govt. College, Chavara vide mail dated 21/05/2019 has forwarded the letter from the HOD Department of Zoology informing that some accidental errors occurred in the internal marks of 6<sup>th</sup> semester BSc Zoology and forwarded the list showing the uploaded CE mark and correct CE marks of Sixth semester April 2019 in respect of five students of Department of Zoology.

As per the orders of the CE, the Principal was requested to submit the split up of CE marks of the students as mentioned in the mail forwarded.

A copy of the letter to the Principal, BJM College, Chavara forwarded by the HOD in charge of Department of Zoology seeking permission to forward the split up of CE marks of students have been mailed along with the copy of the split up marks wherein it has been mentioned about correction of CE marks of all students of Zoology. The signatures of all students were not seen therein and subjects were also seen wrongly entered and the same has not been forwarded by the Principal.

Later, as requested, the HOD in charge of the Department has submitted the hard copy of CE marks on 25/05/2019 without the signature of all students and also without any letter from the Principal, after publication/uploading of S6 result. The results of 5 students alone were kept as withheld as per the earlier letter submitted and the results of other students were released.

Meanwhile request has been submitted by the students of Zoology which was not forwarded by the Principal stating the discrepancy noted in the entry of their CE marks uploaded and requested to clear the discrepancy which also included the five result withheld cases.

In the wake of the large scale correction requested, the CE has ordered to release the withheld results of five candidates also accepting the CE mark originally submitted and accordingly the results of the five candidates were released and their draft mark list were uploaded.

Vide letter dated 27/05/2019 the Principal has also forwarded the rectified internal marks of 6<sup>th</sup> semester BSc Zoology along with the explanation received from the HOD of Zoology and the affidavit submitted by the 5 students to release their result taking into consideration the already uploaded internal marks and the same was placed before the Standing Committee of the Syndicate on Examinations held on 03/06/2019 and the Standing Committee recommended as follows,

- (1). To approve the already uploaded CE mark.
- (2). To entrust the Principal to ascertain the genuinity of the action taken by the head of the Department in charge in uploading the internal marks.
- (3). To resubmit the CE mark with the signature of all students.
- (4). To conduct a hearing of the Principal, Head of the Department in charge and Tutor and the above recommendation was approved by the Syndicate held on 12/06/2019.

Based on the Syndicate decision vide letter dated 15/07/2019, the matter was informed to the Principal BJM Government College Chavara and was requested to furnish a clarification with regard to the genuinity of the action taken by the HOD in charge in uploading the internal mark. Accordingly vide letter dated 29/07/2019 the Principal has forwarded his reply (copy attached).

Further it may be noted that the corrected CE marks with signature of all students had been forwarded by the Principal earlier itself and the matter was mentioned in the Standing Committee of the Syndicate on examination held on 03/06/2019 itself.

**Recommendations of the Committee**

*The Committee heard the Principal, BJM Government College, Chavara, HOD in charge, Department of Zoology and the tutors and written statements regarding the matter were obtained from them. After considering the statement submitted by the HOD, the committee recommended to issue a strong warning to the HOD for his grave negligence in not having made use of the existing mechanism defined in CBCS regulations namely DLMC & CLMC to address the grievance of the students and to report the matter to the Director of Collegiate Education.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.10.2019, be approved.

**Item no. 05.121.02:-**

***S6 BA CBCS Degree Examination, April 2014 – Attendance Shortage beyond condonable limit-results withheld - Representation from Smt.Thasneem S.M and two others - Consideration of - reg.***

***(CBCS BA II)***

Smt.Thasneem S.M, Smt.Saranya S., and Smt.Noufiya Mol B., pursued B.A degree course in History at Government College for Women, Thiruvananthapuram during 2011-14.

The candidates registered for their regular chance of appearance for sixth semester during April 2014 and attended the examination. But the fact was that the candidates possessed only 28% attendance during the said semester which is far beyond even the condonable limit of 10 days granted twice in a course period.

Noting the shortage of attendance, the results of the candidates are withheld due to their ineligibility for attending the examination.

Aggrieved by the decision, the candidates submitted complaint before the University and also the Hon'ble Lok Ayukta during March, 2016. The Syndicate at its meeting held on 23.03.2016 considered the direction of the Lok Ayukta to consider the matter and resolved not to agree to the

request since it is against CBCS regulations. The decision was informed to the candidate and the Hon'ble Lok Ayukta.

The candidates again approached the University, vide representation dated 07.03.2017, where in the remarks of the principal was again sought and in response it was informed that the candidates concerned did not utilize the chances for attending the 6<sup>th</sup> semester again to satisfy the required attendance during the subsequent years (2014 to 2017) inspite of repeated directions and reminders by the college authorities.

As per clause 6.1 of CBCS regulations, the normal duration of the first degree program shall be 3 years consisting of 6 semesters and no student shall be allowed to complete the programme by attending more than 12 continuous semesters. Accordingly the time limit prescribed for the candidates ended on April 2017, within which they did not care to seek readmission to S6, in the light of the decision earlier taken by the Syndicate.

Later the candidates, Smt Thasneem S.M., has approached the State Youth Commission and the commission vide Letter dated 08/12/2017 has forwarded the proceedings of the hearing conducted in the matter and as per the conclusion, only the Syndicate, of the University of Kerala can consider the issue and that too on humanitarian grounds, for which the petitioners shall approach the Registrar, University of Kerala.

Accordingly the candidates, Smt.Thasneem S.M., and Smt.Saranya S., had submitted a representation dated 16.02.2018 to the Registrar.

As per orders of the Hon'ble Vice-Chancellor the matter was placed before the Syndicate at its meeting held on 10.05.2018 and it was resolved that the students be heard by the Standing Committee of the Syndicate on Examinations.

Accordingly the Standing Committee of the Syndicate on Examinations heard the complaints.

In the light of the observation of serious lapse on the part of the Principal, the HoD and the Tutor, that inspite of shortage of attendance they have registered the above candidates for the examination, issued halltickets, permitted the candidates to write the examination and also forwarded CE marks of the above candidates to the University, the Standing Committee recommended to seek explanation from the Principal, HoD and Tutor for the lapse noted. The Syndicate held on 31/08/2018 vide item no.04.44.03 considered and approved the above recommendation of the standing committee.

In response to the explanation sought from the Principal, Govt College for Women, Vazhuthacadu has forwarded the explanation obtained from tutors and HoD for consideration. The following points in the explanation may kindly be noted.

1. The candidates had a total attendance of 28% only for sixth semester.
2. The students were irregular without eligible reason of explanation and followed habitual absence.
3. Necessary warnings were given to candidates.
4. The practice followed then was registration were being done during the middle of each semester and submission of attendance after the end of the semester.
5. These students were given the benefit of said procedure and on humanitarian grounds allowing them to make up the shortage of attendance during the remaining period.
6. The students again were offered opportunity to repeat the semester along with junior batch but instead they pleaded for manipulating the attendance.
7. All the facts have been presented before the University, the Lok Ayukta and the Kerala Youth Commission.
8. The college authorities had given opportunity to make up the attendance during the remaining period and also tried to guide the students to repeat the semester.

Eventhough the college has made an attempt to justify their action of having registered the candidates for University exams claiming that registration is done during the middle of the semester, it is not true and is baseless as there always existed an academic calendar for CBCS and exams were notified only one month in advance to the proposed date of ESE.

As ordered by the Hon'ble Vice Chancellor the explanation sought from the Principal, Govt College for Women, was placed before the Standing Committee of the Syndicate on Examinations

The Standing Committee considered the matter and recommended the following –

- To allow the candidates to take readmission to Sixth Semester BA CBCS Degree Course for compensating the shortage of attendance as a special case subject to reporting to the

Academic Council, since the time limit prescribed for the candidates to complete the programme as per the Regulations ended on April 2017.

- To hear the Principal, the Head of the Department(History) and the Tutor concerned for giving exam registration to these ineligible candidates.
- To modify the examination registration software by giving provision to enter the percentage of attendance during the registration process.

The Syndicate at its meeting held on 11.03.2019 vide item no.06.36.03 considered and approved the above recommendations of the Standing Committee.

Accordingly necessary directions to seek readmission were given to the candidates and the IT cell has been instructed to take necessary action to modify the examination software.

**Recommendations of the Committee**

*The Committee heard the tutors and obtained written statements from them. The Principal, Government College for Women and HOD, Department of History were not present for the hearing. The committee recommended to close the case and to drop further proceedings since the University had already taken a decision to readmit the students to sixth semester BA CBCSS degree course as per the resolution of the Syndicate held on 11/03/2019.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.10.2019, be approved.

**Item no. 05.121.03:-** *Complaint received from Smt.Akhila.S, student of M.Sc Physics, Mahatma Gandhi College, Thiruvananthapuram - against Dr.Bindu R G, Faculty, Department of Physics-reg.*

**(Ac BI)**

A complaint was received from Smt.Akhila.S., M.Sc Physics student of Mahatma Gandhi College, Thiruvananthapuram dated 15/09/2017 against Dr.Bindu R.G, Faculty, Department of Physics, Mahatma Gandhi College, Thiruvananthapuram stating that Dr.Bindu R.G changed the original marks awarded to her and some other students in the internal CA marks (M.Sc Physics S4) duly signed at the first instance and uploaded another marks to the University. The complaint also stated that Dr.Bindu R G conducts private tuition and earns a good amount of money in addition to the salary as Faculty in UGC scale.

As ordered by the Hon'ble Vice-Chancellor, the Principal, Mahatma Gandhi College, Thiruvananthapuram was repeatedly urged to offer his remarks on the complaint. No remarks has so far been received. Meanwhile, the Secretary, NSS Colleges Central Committee forwarded a copy of the memo of charges and statement of allegations served to Dr.Bindu R.G based on the complaint submitted by Smt.Akhila S to the management.

As per the memo of charges, Dr.Bindu R.G changed the original marks awarded to the compliant and some other students (which was duly signed by the students) and uploaded another mark sheet to the University. It is also stated that Dr.Bindu R.G takes private tuitions. In the report submitted by the Principal to the NSS colleges Central Committee, it is reported that there was discrepancy between the duly signed CE marks before uploading and the CE marks forwarded to the University. As directed by the Principal, the Department Level Monitoring Committee" (DLMC) considered the matter and requested Dr.Bindu R G to rectify the discrepancy which she refused and hence the issue had to be brought before CLMC. There also Dr.Bindu R G was reluctant to change her stand.

Following are the allegations against Dr.Bindu R G Stated in the Memo

- 1.Failure to perform academic duties such as assessment, guidance, invigilation etc.
- 2.Failure to conform to the Rule 17 of Chapter 2 of Kerala University First Statutes 1979 (restriction of other activities)
- 3.Refusal to carry out the decisions by appropriate administrative or academic bodies.

She has also been directed to show cause why disciplinary proceedings shall not be taken against her as contemplated in the Act & Statutes of the Kerala University and other rules in force within 15 days of the receipt of the memo of charges and statement of allegations dated 14/03/2018.

Even though the Principal has forwarded the memo of charges issued to the teacher by the management, as per the complaint submitted to the management by Smt.Akhila S, he has not offered

his remarks demanded by the University. In the covering letter from the NSS Colleges Central Committee forwarding the copy of Memo to the teacher, it is stated that the same is forwarded to University for information.

The standing Committee of the Syndicate on Affiliation of Colleges held on 26/06/2018 and 30/06/2018 considered the above matter and recommended to refer the matter to PG monitoring Committee.

The Syndicate, at its meeting held on 11/07/2018, considered the matter as item no.02.85.12 and approved the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges.

The PG monitoring committee, at its meeting held on 08/10/2018 considered the matter as item no.03 and recommended to resubmit the file incorporating all details regarding the external marks (later corrected as internal marks) awarded and uploaded to the University in respect of Ms. Akhila S in the next PG Monitoring Committee.

**Recommendations of the Committee**

*The Committee heard the Principal, Mahatma Gandhi College, Thiruvananthapuram, Dr. Bindu R G, Faculty, Department of Physics Smt. Akhila S, student of M.Sc Physics and obtained written statements from them. After considering the statements the committee recommended to retain the internal marks already awarded to the student for S4 M.Sc Physics examination. Further recommended that the Principal be requested to ensure that DLMC & CLMC is more effective in addressing the grievances of the students.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.10.2019, be approved.

**Item no. 05.121.04:-**

***Anomaly noted in the M.Sc Chemistry Final Year Tabulation Sheet/ Marklist of April 2001 Examination – Smt. Smitha Darsini S.S - Conduct of Hearing -reg.***

***(EG II)***

Smt. Smitha Darsini S.S was a candidate of M.Sc Chemistry Degree at S N College, Kollam during 1999-2001. She appeared for the first year examination in April 2000 with Reg.No 7063 and secured 114/400 marks only for theory papers and 265/300 for practical examination (Pass minimum the theory examination is 160/400). She appeared for the first year supplementary examination held in April 2001 with Reg. No. 32156 but failed again in the examination securing only a total marks of 141/400 for the theory examination.

In the final year examination in April 2001 with Reg. No. 42113, the candidate passed the final year exam securing 163/400 for the theory examination, 271/300 for the practical examination (Total marks 434/700). But in the final year tabulation sheet the first year (failed) marks was wrongly carried over, as 441/700 and the candidate was declared as passed in first class with total marks 875/1400. In this case the first year mark should not have been carried over to the second year tabulation sheet since the candidate failed in the first year examination.

The mistake was noticed when the candidate applied for the additional marklist of the first year. It may be noted that even though the total marks of first year alone is what is required to be carried forward to the second year sheet, with such columns being left blank in the first year sheets, it can only be presumed that a mistake has occurred, where the total marks of first year written exam viz. 141 happened to be carried over as '441' in the column prescribed for the entry of first year marks. No first year exams are seen conducted by the University in between to suspect whether the candidate had subsequently scored such marks to be carried forward for classification. The mistake even though grave seems to be inadvertent.

It is very pertinent to note that even though the mistake is on the part of the University, the candidate cannot deny the fact that she was well aware of the error that had crept in, as she had neither been issued with any marklist showing the first year total mark as '441' nor the total marks comes to '441' when the marks of the two components viz. theory and practical contained in either of the two marklist issued to her are summed up. The fact is simply that the candidate decided herself to take advantage of the inadvertent mistake on the part of the University. The fact that the genuineness of

the degree certificate has also been subsequently confirmed by the University take matters more to the advantage of the candidate.

The candidate, by virtue of the erroneous certificate issued in the year April 2001 had gone for higher studies/employment and revoking the same now do have legal implications. The University however also cannot think of awarding free marks under any circumstances.

Decisions taken recently in two similar cases of erroneous tabulation viz.of LLB and Bsc (Annual) exams, to maintain status quo and to conduct special exams for the two candidates, the results of which are to be deemed as the results of the original exams in which they were once declared passed are also recalled in the present context. The decisions were taken after giving an opportunity to the candidates for being heard by the Standing Committee on Exams and also obtaining their consent.

In this case if re-examination is conducted for the candidate and she secures a minimum of 160 marks for theory exams the candidate will pass the examination in first class then causing no change in the current status of her result. The matter was placed before the Standing Committee of the Syndicate on Examination on 11/01/2019 and the Committee recommended to hear Smt. Smitha Darsini S.S. The Syndicate at its meeting held on 22/01/2019 vide item no.02.96.15 resolved that the above recommendations of Standing Committee be approved.

**Recommendations of the Committee**

*The Committee heard Smt. Smitha Darsini S.S and obtained written statement from her. After considering the inconvenience caused to the student due to a grave mistake from the part of the University, the Committee recommended to conduct special examination for the first year as per the scheme/syllabus studied by the candidate which shall be deemed as the examination of April-2001 for all purposes.*

***Resolution of the Syndicate***

**RESOLVED** to authorize the Standing Committee of the Syndicate on Examinations to study the matter in detail and place the report before the next Standing Committee.

**Item no. 05.121.05:-**

***Holding of answerscript of 6 BA/B.Sc/B.Com students (S4 July 2017 Examinations) for over a year by the TKM College of Arts and Science, authorities – publication of results stalled – decision of the Syndicate to hear the then Principal and Chief Superintendent – reg:-***

***(CBCSS B.Sc. IV)***

Six BA/B.Sc./B.Com students of T K M College of Arts and Science, Kollam who have failed to register for their S4 paper 'Readings in Literature' (QP Code – C 3763) held on 12<sup>th</sup> July 2017 was permitted to take the examinations by the Principal provisionally on humanitarian grounds. The principal has informed that the matter was promptly intimated to the university over telephone.

However even though the examination was held on 12.07.2017, the college authorities took a year to send those answerscripts to the University for valuation. The principal, T K M College of Arts and Science, Kollam has offered his apologies for the inordinate delay in sending the said answerscripts to the University.

The university has arranged for the valuation of those six answerscripts. However the results of Four BA/B.Sc. Candidates could not be released as the college has failed to enter the CE marks of those students during the stipulated time for entry of CE marks. The results of Two B.Com students were only released.

The matter was taken up with the T K M College of Arts and Science authorities and they have sent the CE marks of those four BA/B.Sc. Students. But on verification of the CE marks received from the college, it was found out that the marksheet doesn't bear the signatures of candidates which is mandatory. The matter was again taken up with the principal requesting him to send the CE marksheets bearing the signatures of the candidates towards publication of the results. The University had sent repeated letters, e-mails and reminders to T K M college authorities to forward the CE marksheets of four BA/B.Sc. Students with their signatures, without any response.

On account of the non-co-operation from the TKM College of Arts and Science, the University is not in a position to publish the S4 BA/BSc results of the students namely Muhsin Bastin

N(250/15142022), U. Ashik (250/15142038) and Unaize A(141/15142056) of the examination held on July 2017.

More than the matter of non-submission of CE marks, the lapse on the part of the college in not forwarding the answerscripts of the six provisionally admitted candidates and holding them at the college for almost a year is the matter to be looked into with the gravity it deserves. All the six candidates provisionally admitted for the paper 'Readings in Literature' of S4 July 2017 examination were regular candidates of the college at the time of the examination. Their answerbooks of all subsequent exams of the same semester were forwarded from the college which clearly indicates the receipt of their halltickets. However the answerbooks of the particular examination for which the six candidates were provisionally admitted, somehow happened to be in the college without being sent to the University.

**Recommendations of the Committee**

*The Committee noted and expressed displeasure on the absence of the then Principal and Chief Superintendent of TKM College of Arts & Science, Kollam as hearing was not conducted and recommended to hear them in the next meeting of the Standing Committee.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.10.2019, be approved.

**FURTHER RESOLVED** to refer the matter to the Committee for fixing the penalty

**Item no. 05.121.06:-** *Anomaly noted in the answer scripts of Second Semester BBA Degree Examinations – August, 2018 – University Institute of Technology, Thenmala - conduct of hearing – reg:*

**(ESI)**

CVC II Section had reported a discrepancy pertaining to ten candidates of UIT, Thenmala for Second Semester BBA Degree Examination held in August, 2018. The candidates had written the subject “BM 1241 – Marketing Management” with two sets of question papers with QP codes E - 4590 & E – 4620 on the same date i.e. 22.10.2018. The QP with code E – 4590 was meant for 2014 – 2016 admission candidates while E – 4620 was for 2017 admission candidates. Based on the absentee statement forwarded from the college, the candidates were of 2016 admission (improvement) & 2015 admission (Supplementary) and they ought to have written the paper with QP code E – 4590.

As per the orders of the CE, an explanation was sought from the Principal, UIT, Thenmala for the discrepancy as to how the same candidates had written the subject “BM 1241 – MM” with two sets of QP viz E-4620 & E – 4590 on the same day and at the same time. Accordingly, Smt.Salini K, Senior lecturer in Computer Science on contract basis who was the Principal in charge of UIT, Thenamala had stated that the QP with Code E-4620 was mistakenly distributed to the candidates. Later the fault was realized and the correct QP with code E-4590 was distributed at 3.00 pm, providing the students with a time of 3 hrs for completing the paper. Both set of answer scripts were packed and sent to the university with good intention. Though the matter was of very serious nature having utmost importance, it was not intimated to the University by the Principal.

On thorough checking of the answer books, it was noted that

- The answer books with QP code 4620 which was wrongly written and was claimed to be collected by 3.00 pm consists of additional sheets attached on almost all the answer books and the bundle was received in the University on 29.10.2018.
- The answer books claimed to be written with correct QP code (E-4590 ) contains no additional sheets and the ink in ten answer books seems to be different and the bundle was received in the University only on 03.11.2018.

Inorder to resolve the issue, the matter was brought to the notice of the Honorable Vice Chancellor and as per the orders of the Honorable Vice Chancellor it was placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

The Syndicate at its meeting held on 30.04.2019 resolved to

- Withhold the results of Second Semester BBA Degree Examination, August 2018 of those ten candidates.
- Hear the Principal and Chief Superintendent in charge of the Examination.



It is pointed out that as the file was originated from CVC II section, the tabulation section was unaware of the issue. The orders of the Vice Chancellor to implement the above resolutions is found to be dated 03/06/2019 and by that time the results of Second Semester were published which was on 07/05/2019.

**Recommendations of the Committee**

*The Committee heard the Chief Superintendent in charge of the examinations, UIT, Thenmala and obtained written statement from her. The Committee noted and expressed displeasure on the absence of the Principal and recommended to hear the Principal in the next meeting of the Standing Committee. The Committee also recommended that the second semester BBA degree examination, August 2018 attempted by the 10 candidates be cancelled and they be directed to appear afresh for the examination.*

**Resolution of the Syndicate**

**RESOLVED** to hear the Principal and Chief Superintendent of UIT, Thenmala by the Standing Committee of the Syndicate on Examinations with immediate effect.

**FURTHER RESOLVED** to constitute a Sub-Committee consisting of Adv.B.Balachandran, Sri.Jairaj.J, Prof.K.Lalitha, Members Syndicate for a detailed enquiry regarding the matter.

**ALSO RESOLVED** to authorise the Hon'ble Vice-Chancellor to take appropriate action based on the report of the Sub-Committee.

**Item no. 05.121.07:-**

***S1 English and Communicative English- November 2018- CG 1121.3 Writing on Contemporary Issues- Representation received from students and the Principal UIT, Varkala-reg:-***

**(ES III)**

A representation has been received from the Principal and the students of S1 English and Communicative English, UIT Varkala to consider their S1 paper, "CG 1121.3 - Writing on Contemporary Issues" for liberal valuation or to conduct special examination for them in the old syllabus. It was stated that the Principal in charge had collected the syllabus for the paper (2015 admn onwards) as per the direction from the Academic section and the guest faculty completed the portions accordingly. On the day of examination they found that majority of the questions for the paper (QP code F-1996) were out of syllabus and then only they noticed the change in syllabus.

As opined by the Chairman, BOS in English (Pass), the request was placed before the ULMC. The Committee viewed the lapse from the part of the Principal, UIT Varkala seriously and recommended to seek explanation from the Principal for teaching the pre revised syllabus and also to place the matter along with the explanation from the Principal before the Standing Committee of the Syndicate on Departments and other Institutions.

**Recommendations of the Committee**

*The Committee heard the Principal UIT, Varkala and obtained written statement from him. The Committee recommended that the Principal be authorised to arrange classes to teach the changed module of CG 1121.3 of S1 as per the revised syllabi to enable the students to appear for the ensuing S1 examination in their improvement chance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 15.10.2019, be approved.

**FURTHER RESOLVED** to give strict warning to the Principal UIT, Varkala.

**Item No.05.122**

***Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.10.2019-Approval of-reg.***

**(M&C)**

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.10.2019 is submitted before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee on Examinations**

**Date & Time : 01.10.2019, 10.00am**  
**Venue : Syndicate Room**

**Members Present**

1. Dr.K.B Manoj

Convener

Sd/-

2. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
3. Dr.Vijayan Pillai M	Member Syndicate	Sd/-
4. Sri.Jairaj.J	Member Syndicate	Sd/-
5. Sri.Mohammed Yaseen	Member Syndicate	Sd/-
6. Dr.Mathew.V.	Member Syndicate	Sd/-
7. Prof.K.Lalitha	Member Syndicate	Sd/-
8. Dr.S.Nazeeb	Member Syndicate	Sd/-
9. Sri.Bijukumar.G.	Member Syndicate	Sd/-
10. Sri.Arunkumar R	Member Syndicate	Sd/-

**Members Absent**

- Adv.K.H.Babujan Member Syndicate
- Dr.K.G.Gopchandran Member Syndicate

***Item no. 05.122.01:- Conduct of University examinations in College of Engineering, Thiruvananthapuram – reg.***

***(EE II J)***

The Chief Superintendent of CET has informed vide Lr.No. CET/KU/2019/02 dated 23/07/2019 that the teachers of CET are fully engaged in handling the courses from 1<sup>st</sup> of August to 15<sup>th</sup> of December and from 15<sup>th</sup> of January to 15<sup>th</sup> of May every year and will be running short of classrooms as well as invigilators for the conduct of Kerala University examinations. They requested to synchronize the schedule of conducting of Kerala University examinations with that of regular examinations of APJAKTU or to find another suitable centre for the smooth conduct of supplementary examinations of the Kerala University.

**Recommendations of the Committee**

*The Committee considered the matter regarding the conduct of University examinations in College of Engineering, Thiruvananthapuram and recommended to entrust the Controller of Examinations to take appropriate decision on the matter in consultation with the authorities of APJAKTU.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 01.10.2019, be approved.

***Item no. 05.122.02:- B.Arch (2013 Scheme)- Award of Grace Mark in respect of Sri.Anoop Joseph Varghese-Delay in claim – reg.***

***(EE II B)***

Sri. Anoop Joseph Verghese, a candidate of B.Arch (2013 Scheme) from College of Architecture, Thinavila, Thiruvananthapuram vide letters forwarded by the Director of Student Services has requested to award his Grace Mark in connection with the Arts achievements in Kerala University Youth Festival. The details are as follows:

Semester	Academic Year	Last date for raising claim	Request from the Director received	Claim raised by the candidate
Fourth Semester	2015 – 16	31/05/2017	24/07/2019	01/08/2019
Fifth Semester	2015 – 16	31/05/2017	24/07/2019	01/08/2019

The claim for Grace Mark has been submitted by the candidate after the time limit stipulated vide Clause No. 5 of U.O. No. Ad.DI.1.1276/Arts/Gracemarks/2007 dated 07/09/2007 (ie. 'Grace Marks shall be awarded to the candidate on the basis of his/her performance in the respective academic year. The student shall claim the Grace Marks within one year after the end of the academic year').

**Recommendations of the Committee**

*The Committee considered the matter regarding the delay in claim for grace marks in r/o Sri. Anoop Joseph Verghese and recommended to condone the delay in claim for grace marks considering the precedent (resolution of the Syndicate held on 30.04.2019, item no 08.71.08), and to award grace marks, if otherwise eligible as per norms and rules.*

**Resolution of the Syndicate**  
**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.03:-** *Request for award of grace marks after expiry of the eligible period-representation from Sri.SHIBINDAS.Y.A - B.Com Computer Application student at Vigyaan College of Applied Sciences Kattakada from 2014-2017-reg.*

(ES II)

Sri.Shibindas Y.A was a candidate of B.Com Degree Course in Computer Application during the period 2014-2017. He has not passed the B.Com CA Degree Examination pending semester V.

As per Letter No.NSS/KU/GM-VCKT-2/2017 dtd 06/06/2017 from the NSS Programme Co-ordinator Sri.Shibindas Y.A. is eligible for grace marks of 2% each for 5<sup>th</sup> and 6<sup>th</sup> Semesters as detailed below:

Name & College	Reg.No	% of Grace mark Recommended	Eligible marks to be distributed.	Eligible Period of Grace Mark
SHIBINDAS Y.A Vigyaan College of Applied Sciences Kattakada	138-	2%	12	2015-2016
	14826034	2%	12	2016-2017

It is specifically noted by the Programme Co-ordinator that the period of eligibility for the gracemark in r/o Sri.Shibindas Y.A is 2015-2016/2016-2017. As per the norms relating to award of grace marks, the time limit for effecting grace marks in r/o Sri.Shibindas Y.A ended on 31/05/2018, which was subsequently extended upto 20/03/2019 as per the University notification. However, the candidate has represented for effecting grace marks only on 04/06/2019 which is after the expiry of his period of eligibility. In view of this the candidate was informed that his request for effecting Grace marks cannot be considered.

Subsequently, the candidate and his mother again represented that as he has only one pending paper in Semester V viz; –‘Fundamentals of Income Tax’. He shall secure a pass- minimum if he gets the benefit of gracemarks for his appearance in November 2016(12 marks-> 23+12) whereby he can pass the B.Com CA Degree Examination.

It was further requested that the delay in submitting application for effecting grace marks may be condoned and he may be awarded the benefit of grace mark.

**Recommendations of the Committee**

*The Committee considered the matter regarding the delay in claim for grace marks in r/o Sri. Shibindas.Y and recommended to condone the delay in claim for grace marks considering the precedent (resolution of the Syndicate held on 30.04.2019, item no 08.71.08), and to award grace marks, if otherwise eligible as per norms and rules.*

**Resolution of the Syndicate**  
**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.04:-** *Non-availability of lab facilities-Postponement of second semester B.Sc Physics and Computer Application (Physics Lab) Practical exam at UIT Vellarada -reg.*

(ES VI)

The Principal, UIT Vellarada vide letter referred above had requested to postpone the second semester B.Sc Physics and Computer Applications (CBCSS CR) Physics Lab practical examination due to the non - implementation of lab facilities in their centre. As per the letter from the Principal, B.Sc Physics and Computer Application programme was started at the UIT in the year 2017-2018 and the centre also got permission from the University for purchasing the lab equipments for Physics Lab. As stated, the purchase needed to be retendered due to the non-receipt of sufficient quotations and the process of examining the new quotations is currently in progress. In such circumstances the practical examinations can be conducted only after the purchase of lab equipments for setting up of the lab and proper practical sessions are given thereafter to the students. The Principal has stated that

it will take atleast three months time for this procedure to be completed and has therefore requested to extend the practical examination up to 3 months.

The Second semester CBCSS (CR) B.Sc Physics and Computer Applications degree written examinations were completed in the month of July and the Chairman of the programme proposed to conduct the practical exams on 8<sup>th</sup> of August 2019. The Controller of Examinations approved the conduct of the practical examination on 8th of August in all the colleges except UIT, Vellarada and the exams are now over.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended that the matter may be proceeded as per the decisions to be taken on the file in action at Ad.AVII section regarding the shifting of the candidates to a nearby college.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 01.10.2019, be approved.

**Item no. 05.122.05:-** *Change in CE marks of Second Semester CR-CBCSS B.Com Computer Applications/August 2018-Request from the Principal, UIT Pathanapuram-Revised statement of CE Marks-reg.*

**(ES IX)**

An e-mail was received from the Principal,UIT, Pathanapuram on 12.07.2019 stating that a clerical mistake had crept in while uploading the CE marks of Second Semester Career Related B.Com Computer Applications(2017 Admns) held in August 2018. The result, of S2 B.Com CA examination/August 2018 has already been published on 15.5.2019. The Principal in his letter no. UIT/PTPM/72/2019, dtd 22.05.2019 has stated that the guest lectures of the institute had uploaded the CE marks without considering the directions of the University and the principal had submitted the revised CE marks statement. The Principal has requested to rectify the disparity in CE marks and to effect the revised CE marks.

Asper the U.O.No. M&C. 1.2/1782/2017, dated 27.05.2017, Clause 6, "The internal marks once communicated to the University will not be permitted to be modified on any grounds and any correction in internal marks reported after publication of results shall be reported to the Standing Committee of the Syndicate on Examination and Students' Discipline."

**Recommendations of the Committee**

*The Committee considered the matter of effecting the correction in the CE marks as requested by the Principal, UIT Pathanapuram and recommended to extend the benefit of revised CE marks to the students and to conduct a hearing of the Principal and the teachers concerned on 15.10.2019, by the Standing Committee of the Syndicate on Examinations with all supporting documents.*

***Resolution of the Syndicate***

**RESOLVED** not to consider the request of the Principal, UIT, Pathanapuram and to hear the Principal and Teachers concerned by the Standing Committee of the Syndicate on Examinations with all supporting documents.

**Item no. 05.122.06:-** *Awarding gracemarks to the candidate who have participated in the flood relief efforts in the academic year 2018-2019-reg.*

**(CBCSS B.Com III)**

The Villuvandi Kalalaya Union representing the candidates of St.Cyril's College, Adoor has requested for granting gracemarks for their participation in the flood relief efforts. They have informed that their College was designated as a flood relief camp on those days and along with the officials and other candidates of University of Kerala they had worked day and night to alleviate the hardships and the sufferings of the people mainly in Chengannur and thereby they missed some of the classes.

The Candidates also claim that some other Universities like Kerala Technical University has already granted gracemarks for the candidates who have participated in the flood relief efforts.

However, granting of gracemarks pose some practical difficulties even though the efforts of the candidates in the relief activities is to be duly acknowledged.

The following facts need to be looked into:

1. A competent recommending authority is to be identified.
2. A mechanism to identify and certify the participation of each candidate in the flood relief efforts is to be formulated.
3. The quantum of grace marks to be awarded to each candidate is to be examined
4. If awarded, whether gracemarks can be extended to the Improvement/ Immediate Supplementary chance.

It is to be noted that the only recent instance where the Government have directed the University to grant grace marks is for the volunteers in the National Games hosted by our state, which was implemented.

Recently, APJ Abdul Kalam Technological University has issued an order by Proceedings No.KTU/ASST(ACADEMIC)/2936/2017 dated 23/08/2018 for awarding grace marks to the eligible students for their participation in flood relief efforts. The Syndicate of KTU has approved the proposal of awarding grace marks to the eligible students of the affiliated institutions of the University who were actively involved in various rehabilitation activities of flood affected areas by treating that as participation in state level community outreach activities representing the University.

Also, decision was taken to award the grace marks to all eligible students admitted during the academic year 2015-16, 2016-17 and 2017-18 subject to the following guidelines.

1. Only bona-fide, regular candidates are eligible for the award of grace marks
2. The marks shall be awarded for the end semester examinations conducted by the University.
3. The marks that can be awarded to the candidate is 25% of the marks scored by the candidate in each course.
4. The maximum marks that can be awarded to a student for a course for all activities put together shall not exceed 10% of the maximum marks prescribed for the course.
5. Transfer of marks from one paper to another shall not be permitted. Fractions of marks if any, while computing shall be discarded.
6. Transfer of marks from one semester to another semester shall not be permitted.
7. The marks shall be awarded for all theory papers/courses/subjects for which the University conducts End Semester Examination.
8. The grace marks shall not be awarded to a student for Practical/Lab/Viva Voce/ Internal Assessment/ Seminar etc even though she/he fails for the same.
9. This grace marks shall be awarded for the regular and supplementary examinations to be conducted during the end of current semester (August to December 2018). Grace marks shall not be awarded for subsequent examinations.
10. The request for grace marks shall be submitted to the Controller of Examinations through the Principal along with all relevant documents, within the time limit prescribed by the University. The request for grace marks received after the time limit shall not be entertained on any account.

It is to be noted that the recommending authority has not been specified in the University order.

Similarly, in Mahatma Gandhi University, a University Order has been released as No.488/EA II/2/243/2018/Examination dated 27/10/2018. The Syndicate on examinations of MG University has recommended to consider 10 days as working days for those candidates who have joined in the flood relief efforts during the time period of 16 August 2018- 15 September 2018, if they submit a declaration forwarded by the Panchayat President, Municipal Chairman or Village Officer.

**Recommendations of the Committee**

*The Committee considered the matter regarding the request of the Villuvandi Kalalaya Union for granting grace marks for their participation in the flood relief efforts and recommended to refer the matter to the combined committee comprising of the Standing Committee of the Syndicate on Academics & Research and the Standing Committee of the Academic Council authorized by the Academic Council to harmonise the system of awarding grace marks under CSS and CBCSS.*

***Resolution of the Syndicate***

**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.07:- Request from Sanjay Varghese for award of Grace Marks in the Second supplementary appearance-reg.**

**(CBCS B.Sc V)**

The candidate **Sanjay Varghese** with candidate code **250-15136028** who is a student of **St. Michaels College, Cherthala** had submitted a request for the award of Grace Marks to his S1 and S2 semesters. As per the order No. DPE/Grace Marks/May 2019 dated 29/05/2019 of the Director of Department of Physical Education and the orders of the Controller of Examination dated 27/07/2019 obtained thereon; he is eligible for 12 % Grace marks for his performance in Sports for the year 2015-16 ie, semesters S1 & S2.

The candidate had requested for adding the Grace marks to course **CH 1131.3 – Theoretical Chemistry** of his Second Supplementary Chance in January 2018 so that he will pass the course and thereby pass the Degree Programme. However since the marks secured by the candidate in **Regular appearance (3 marks)** and **Improvement/First Supplementary appearance (7 marks)** do not satisfy the criterion of Minimum ESE marks of 10% ( 8 marks ), it is not possible as per the existing norms to add Grace marks to this course for Regular and First Supplementary appearances for which alone grace marks can be added.

The candidate had scored **22 marks in the Second Supplementary appearance** in Jan 2018 and has requested to add the Grace marks to this appearance. However Grace Marks cannot be granted to any appearances other than the Regular and Improvement/First Supplementary appearances as per the University Rules and this was intimated to the candidate.

Since this is the only paper that is to be cleared by the candidate for securing the Degree, the candidate has again submitted a request to consider his contribution towards Sports and award the Grace marks to his Second Supplementary appearance. The candidate has also claimed that he had already joined PG studies in a University at Singapore anticipating a favourable consideration by the University as the benefit of grace marks was denied as the marks of First Supplementary exam(7 marks) was **1(one) mark short** of the minimum requirement.

**Recommendations of the Committee**

***The Committee considered the matter regarding the award of grace marks in the second supplementary appearance in r/o Sri. Sanjay Varghese and recommended to award grace marks, if otherwise eligible as per norms and rules considering the precedent (Resolution of the Syndicate held on 11.03.2019, item no 06.36.06).***

***Resolution of the Syndicate***

**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.08:- Granting of grace marks-Sri.Anandu,S (2014-2017 batch) candidate - B.Sc Botany,SN College,Kollam-request to condone the delay-reg.**

**(CBCS B.Sc II)**

Shri Anandu,S BSc Botany candidate of SN College, Kollam (2014 admission) with candidate code 245-14132002 has submitted a request to effect the gracemarks for the exams of all semesters (S1 to S6) which he appeared during the period of study(2014-2017) claiming that he could not submit the application /grace mark recommendations for adding grace marks within the stipulated time due to his entry into Indian Army w.e.f 14.09.2017 .A certificate regarding his joining the Army is also submitted to substantiate the claim.

As per rules the time limit allowed for 2014-2017 batch students for effecting the grace mark was upto 31.05.2018 only. However,due to the delay in the conduct of exams and also the publication of results of various exams of Nov /Dec 2017 and April/May 2018 sessions,for which also the 2014 admission batch students were eligible to claim grace marks,the time limit for claiming grace marks was extended upto 20.03.2019. A press release was also issued regarding the extension granted. However the candidate Shri.Anandu, S has failed to place the claim for gracemarks within this extended timelimit also.

The Group Commander, NCC Kollam has forwarded the application alongwith the supporting documents for granting grace marks in r/o Anandu, S for the academic year 2014 to 2017. On verification of the student history, it is found that the student has not completely passed all the semesters of the programme and the gracemarks,if added would help him secure a pass in certain semesters/courses though not the programme as a whole.. In the circumstances the Hon'ble Vice-

Chancellor has ordered that the request of the candidate be placed before the Standing Committee of the Syndicate on Examinations for consideration.

**Recommendations of the Committee**

*The Committee considered the matter regarding the request to condone the delay in submitting the application for claiming the NCC gracemark of S1 to S6 for the examinations during the period 2014-2017 submitted by the candidate Anandu,S of BSc Botany,SN Kollam and recommended to condone the delay in claim for grace marks considering the precedent(Resolution of the Syndicate held on 28.03.2019, item no 07.78.01) and to award grace marks, if otherwise eligible as per norms and rules.*

**Resolution of the Syndicate**  
**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.09:-**

**രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷ, ഏപ്രിൽ 2019 □ CAമാർക്ക് അപ്ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത പരിഹരിക്കുന്നത് സംബ : (EG VI A)**

2018-2020 അധ്യയന വർഷത്തെ രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷ 26.04.2019 മുതൽ 10.05.2019 വരെ നടക്കുകയും പരീക്ഷാഫലം 22.07.2019 ന് പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു. തുടർന്ന് 29.07.2019 തീയതി കെ.യു.ടി.സി.ഇ ആദ്യ കോളേജിലെ പ്രിൻസിപ്പൽ രണ്ടാം സെമസ്റ്റർ ഇന്റർണൽ മാർക്ക് അപ്ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത പരിഹരിക്കുന്നത് സംബന്ധിച്ച അപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി. ആയതിൽ പ്രസ്തുത കോളേജിലെ വിദ്യാർത്ഥികളുടെ ( 2018 -2020 ബാച്ച്) രണ്ടാം സെമസ്റ്റർ പരീക്ഷയിലെ ഹെൽത്ത് ആൻഡ് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ (EDU 07) എന്ന വിഷയത്തിന് CA മാർക്ക് എന്റർ ചെയ്തപ്പോൾ പരമാവധി 50 മാർക്കിനപകരം 25 മാർക്കിൽ തെറ്റായി എന്റർ ചെയ്തതായി പരാമർശിക്കുന്നു. മാർക്ക് എന്റർ ചെയ്തപ്പോൾ ഉണ്ടായ പിഴവിൽ പ്രിൻസിപ്പൽ ക്ഷമാപണം നടത്തിയിട്ടുണ്ട്. കൂടാതെ കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നുണ്ടായ പിഴവ് പരിഹരിക്കാൻ ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്നും ആവശ്യപ്പെട്ടിട്ടുണ്ട്.

ബി.എഡ് പരീക്ഷയുടെ ഹാൾടിക്കറ്റ് ഓൺലൈനായി ഫോർവേഡ് ചെയ്യുമ്പോൾ തന്നെ പ്രസ്തുത സെമസ്റ്റർ CA മാർക്ക് രേഖപ്പെടുത്താനുള്ള ലിങ്ക് നിശ്ചിത ദിവസത്തേക്ക് കോളേജിൽ ലഭ്യമാകുന്നതാണ്. ഓൺലൈനായി രേഖപ്പെടുത്തിയ CA മാർക്കിന്റെ ലിസ്റ്റ് സെമസ്റ്ററിലെ അവസാന പരീക്ഷയ്ക്ക് ശേഷം സർവകലാശാലയിൽ സമർപ്പിക്കേണ്ടതാണ്. അപ്രകാരം പ്രിൻസിപ്പലും വിദ്യാർത്ഥികളും ഒപ്പ് വച്ച രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷയുടെ CA മാർക്കിന്റെ പകർപ്പ് പ്രസ്തുത കോളേജിൽ നിന്നും 10.05.2019 തീയതി സർവകലാശാലയിൽ ലഭ്യമാക്കിയിട്ടുണ്ട്.

സർവകലാശാല ഉത്തരവ് (നം: M&C1.2/1782/2017 തീയതി 27.08.2017) പ്രകാരം ഇന്റർണൽ മാർക്ക് സമർപ്പിച്ചുകഴിഞ്ഞാൽ യാതൊരു വിധത്തിലുള്ള തിരുത്തലുകളും വരുത്തുവാൻ പാടുള്ളതല്ല. ഏതെങ്കിലും വിധത്തിലുള്ള തിരുത്തലുകൾ ആവശ്യമെങ്കിൽ എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുന്പാകെ റിപ്പോർട്ട് ചെയ്യേണ്ടതാണ്.

**Recommendations of the Committee**

*The Committee considered the above matter and recommended to extend the benefit of revised CE marks to the students and to conduct a hearing of the Principal and the teachers concerned on 15.10.2019, by the Standing Committee of the Syndicate on Examinations with all supporting documents.*

**Resolution of the Syndicate**  
**RESOLVED** not to consider the request of the Principal, KUCTE, Aryad and to hear the Principal and Teachers concerned by the Standing Committee of the Syndicate on Examinations with all supporting documents.

**Item no. 05.122.10:-**

**Awarding Grace mark for sports for the second supplementary chance S1 March 2018 CBCS BCom Degree Examination -request from Smt. Aiswarya K.V.(159- 15132002) -reg :- (CBCS B.Com)**

The Hon'ble Minister of Higher Education has forwarded a request of Smt. Aiswarya K.V. (159-15132002) dtd. 10.07.2019, a candidate of Sree Narayana College, Kollam for awarding Grace marks for sports in the S1 CBCS BCom Degree Examination (second supplementary chance) March 2018. The candidate was awarded eligible grace marks for first semester regular examination held

during January 2016 excluding those papers for which she failed to receive the minimum requisite of 10% marks (8 marks). She had not registered and attended the immediate improvement chance examination in December 2016. Later during January 2018 she appeared for the first semester examination (second supplementary chance) but had failed for the two subjects which she had registered. Now she has requested to reallocate the eligible Grace mark to her first semester second supplementary chance, so that she could pass the examination and complete the programme in order to pursue higher studies.

Being aware of the rule that minimum 10% marks is required to add grace marks, the candidate had already got the total eligible grace marks of S1 added to the remaining eligible papers of S1, January 2016 (Regular) examination.

As per her request, she was not able to attend the improvement exam on December 2016 due to the busy practice schedule for her upcoming sports event. No documents proving her engagement during the days of immediate supplementary examination ie, 10.01.2017 to 23.01.2017 have been submitted. The existing rules do not permit the award of grace mark to the second supplementary chance.

In the representations submitted to the Hon'ble Minister for Higher Education, the candidate claims that with an intention to continue her pursuits in the field of sports she had already joined the BPEd.course in Kannur University expecting grace marks and thereby a pass in the Bcom. Degree Programme which she shall have to discontinue if otherwise.

**Recommendations of the Committee**

***The Committee considered the matter regarding the request in r/o Smt. Aiswarya K.V. for re-distributing and awarding grace mark to her second supplementary chance of the CBCS BCom Degree Examination January 2018 and recommended to award grace marks, if otherwise eligible as per norms and rules considering the precedent(Resolution of the Syndicate held on 11.03.2019,item no 06.36.06).***

***Resolution of the Syndicate***

**RESOLVED NOT** to consider the proposal.

**Item no. 05.122.11:- CACEE—Request to allow revaluation of answer books of all courses conducted by CACEE-reg.**

(PI.D/CACEE)

The Director (i/c), CACEE vide letter No. CACEE/138/19 dated 25/07/2019 has forwarded a complaint received from the Secretary, CACEE Students Association where in, it is requested to conduct revaluation for the P. G Diploma in Counselling Psychology Examination conducted on March 2019. The Director (i/c), CACEE in this regard has informed that as per the existing regulations followed by CACEE, there is only single valuation for all the examinations conducted by the CACEE and suggested that revaluation may be allowed for all the courses conducted by the CACEE levying Rs.500/- (Rupees. Five Hundred only) as revaluation fee for each paper. The Director has suggested the following modification as detailed below :

<b>Existing Practice</b>	<b>Modification sought by the Director</b>	<b>Remarks</b>
No Provision for revaluation of answer scripts of CACEE Examinations.	Revaluation may be permitted for all the courses conducted by the CACEE levying Rs.500/- as revaluation fee for each paper.	Lack of provision for revaluation of CACEE exams is according to the recommendation of the meeting of Expert Committee of CACEE dated 21/04/2012 that revaluation may not be permitted for CACEE courses and scrutiny may be permitted following the University regulations, which is approved by the Syndicate held on 20/06/2012 vide item no. 10.71.

CACEE presently conducts PG Diploma and Certificate courses and the exams are conducted by CACEE itself. As per the guidelines for revaluation of answer books of University Examinations prescribed in the Exam Manual (Page no: 99):

1. Applications for revaluation of answer scripts shall be considered only for Examinations other than Post-graduate examinations (Annual Scheme), Practical examinations and Examinations for which there is provision for double valuation.



2. There shall be provision for revaluation of answer scripts of Post Graduate Examinations of courses conducted by the IDE.
3. **There shall be no provision for revaluation of answer scripts of Diploma and Certificate Examinations.**

**Recommendations of the Committee**

*The Committee considered the matter regarding the proposal to allow revaluation of answer scripts of CACEE Examinations put forth by the Director (i/c), CACEE and recommended to agree to the request of the Director (i/c), CACEE in principle. Further recommended to entrust the Board of Examiners (CACEE) to submit a detailed proposal regarding the same including the fee to be levied, before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** Not to agree the proposal.

**Item no. 05.122.12:- Regularisation of S6 April 2019 examination registration of the candidates of Ayyankali Memorial Arts & Science College Kuryottumala, Punalur-reg- (CBCSS BCom III)**

At the time of verification, the Sixth Semester Candidates of Ayyankali Memorial Arts & Science College, Kuryottumala were not found registered for S6 examination. The IT cell remarked that the registration of BA English, BA Economics and B Com courses of the college was only at lecturer level and of B Sc Mathematics was at the Principal level.

On intimation, the Principal vide Letter dtd 23.03.2019 has expressed regret on the error occurred and requested permission to complete the process of registration. It has also been assured that such error will not be repeated in future. As per UO No.M&C.1.2/1840/2018 dated 11.07.2018 Rs. 600/- be charged as fine for submission of application prior to 10 days of the scheduled date of commencement of examination for which no prior sanction from the Controller of Examinations is required and Rs.1000/- be charged as penalty in addition to normal fee for submission of examination applications within ten days and up to three days prior to the commencement of examination with the sanction from the Controller of Examinations.

As per VI semester exam notification, examinations were originally scheduled to commence on 01.04.2019 and only 9 days were left as on 23.03.2019 for the commencement of exams which brings the penalty to Rs.1000/- per candidate. Eventhough the exams were postponed to commence from 04.04.2019 initially and then to 08.04.2019, such dates are normally not reckoned for extending relaxations in the fine to be levied for late applications. There were 107 candidates and the fine would go up @ Rs.400/- (from Rs.600/- to Rs.1000/-) per candidate if the request is treated as to be within 10 days to the exam reckoning the original date for the exams.

The Principal has informed that all teachers of the college are guest faculty working on a nominal advance salary and the college is also unable to raise PTA fund like other colleges as most of the students come from lower socio economic back ground .

The Honourable Vice Chancellor after considering the request has ordered to levy one third of the penalty as applicable in the case of 20 candidates of Mathematics as their registration was at the Principal level and to collect a fine @ Rs. 600/- from 107 candidates and to admit them provisionally and to place the matter before the Standing Committee on Examinations for a final decision. Subsequently the college authorities remitted the above fine on 23.03.2019 and the candidates have been provisionally registered for S6 examination, and their Provisional hall tickets have been uploaded.

As per the orders of the Honourable Vice-Chancellor, the matter of levying fine/regularization of provisional admission granted was placed before the Standing Committee of Syndicate on examination for consideration and appropriate recommendations. The committee considered the matter and recommended to impose fine as per rules for the late registration of Sixth Semester CBCS Degree examination, April 2019, which was approved by the Syndicate on 30/04/2019 (item No.08.71.42)

On intimating the decision, the Principal vide letter dated 17/07/2019 has again expressed the inability to remit the balance amount due to the following reasons

1. AKMAS College is situated in Kuryottumala Tribal settlement.

2.All the teaching faculties are guest lecturers and at the beginning of every academic year faculties are selected after terminating the existing ones. Hence most of the teachers who are in service during the academic year 2018-2019 are not in service now.

3.They have remitted an amount of Rs. 600 per candidate on 23.03.2019, which was ten days prior to the postponed exam dates (04.04.2019)

4.Guest Lecturers are given only a nominal salary as advance by Manager and they have not got government approval.

The Principal has requested to reconsider the resolution of the Syndicate in the light of the above facts.

**Recommendations of the Committee**

***The Committee considered the above matter and recommended to implement the resolution of the Syndicate held on 30.04.2019 (Item No.08.71.42) imposing fine as per rules for the late registration of Sixth Semester CBCS Degree examination, April 2019.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 01.10.2019, be approved.

Considering the exigency, the recommendations on item no 7 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate.

***Item No.05.123***

***All Saint's College,Thiruvananthapuram – T.K.M College of Arts and Science,Kollam – St. John's College,Anchal – Karmela Rani Training College, Kollam extension of term of DDO's order issued-Reporting of - reg:-***

***(Ac.FI)***

On request of the Manager, All Saint's College,Thiruvananthapuram, sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Dr.Caroline Beena Mendez, Associate Professor in Physics w.e.f 01.04.2019 FN (ninth term), w.e.f 01.07.2019 FN (tenth term) and w.e.f 01.10.2019 FN (eleventh term), for three months each, subject to the reporting to the syndicate and U.O No Ac FI/1/43400/2019 dated 29.03.2019 , U.O No.Ac.FI/1/43400/2019 dated 05.07.2019 and U.O No.Ac.FI /33766/2019 dated 15.10.2019 was issued accordingly.On request of the Manager, T.K.M College of Arts and Science, Kollam sanction has been accorded by the Vice-Chancellor for the approval of extension of term of the appointment as DDO in respect of Smt.S.Shajitha, Assistant Professor in Islamic History w.e.f 01.04.2019FN ( fourth term ) for three months, subject to the reporting to the Syndicate and U.O No.Ac.FI/41892/2018 dated 02.04.2019 was issued accordingly.

On request of the Manager, T.K.M College of Arts and Science, Kollam sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of the appointment as DDO in respect of Dr.Smitha.P.G, Associate Professor in English w.e.f 14.08.2019 FN (first term)for three months subject to the reporting to the syndicate and U.O.No Ac FI/469/2019/UOK dated 31.08.2019 was issued accordingly.

On request of the Manager, St.John's College, Anchal sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of the appointment as DDO in respect of Dr.George Thomas P, Associate Professor in Commerce w.e.f 02.09.2019 FN (first term) for one month subject to the reporting to the syndicate and U.O No.Ac.FI/471/2019/UOK dated 31.08.2019 was issued accordingly.

On request of the manager ,St. John's College,Ancha sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of the appointment as DDO in respect of Rev. Fr. Johnson.G , Assistant Professor in Malayalam, w.e.f 02.10.2019 FN (sixth term), for three months subject to the reporting to the syndicate and U.O .No .Ac.FI/33786/2019 dated 14.10.2019 was issued accordingly.On request of the Manager, Karmela Rani Training College, Kollam sanction has been accorded by the Vice-Chancellor for the approval of the extension of the term of the appointment as DDO in respect of Dr.Sanil Sebastian, Associate Professor in Physical Education, w.e.f 01.10.2019 (fourth term) for three months subject to reporting to the syndicate and U.O No.Ac.FI/31409/2019 dated 03.10.2019 was issued accordingly.

The above appointment of DDO's is reported to the Synticate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.124**      **Senate House Campus – Landscaping at the left side of the K.R Narayanan Memorial Students’ Amenity Centre- Advance Payment – Reporting of - reg.**

**(AdB1)**

The contract for landscaping works of land with an approximate area of 6025 Sqft at the left side of the K.R Narayanan Memorial Students’ Amenity Centre was awarded to M/s Garden Palace, Poovar Thiruvananthapuram @ Rs.35/- (Rupees Thirty Five only) per Square feet+ GST, by executing agreement, dated 07.05.2019.

As per the agreement, 50% of the total amount shall be paid in advance and the charges for the contract work shall be paid on the basis of the work assessment report from the University Engineer. Accordingly, the University Engineer, vide letter dated 03.09.2019 has reported that the firm M/s Garden Palace, Poovar, Thiruvananthapuram has done the landscaping work of a total area of 657.02m<sup>2</sup>(7070 sq.ft) satisfactorily and as claimed by the firm, 50% of the total amount required for laying grass near the Amenity building may be considered. Even though the total area assessed by the University Engineer is 657.02m<sup>2</sup> (7070sq.ft), the quantum of work is limited to an approximate area of 6025 Sqft as per the agreement.

The Finance, vide endorsement No. FOS 2992/Finance I dated 20.09.2019, has recommended to sanction 50% of the total amount required for landscaping 6025 Sq.ft.@35 /- ie, Rs.1,05,438/- (Rupees One Lakh Five Thousand Four Hundred and Thirty Eight Only) exempting GST, as advance to M/s Garden Palace, Poovar, Thiruvananthapuram, on the basis of invoice submitted by the firm and clarification given by Sri. Prasad C.S, Garden Palace, Poovar, Thiruvananthapuram.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to M/s Garden Palace, Poovar, Thiruvananthapuram, being paid an amount of Rs.1,05,438/- (Rupees One Lakh Five Thousand Four Hundred and Thirty Eight Only) as advance charges for the landscaping works of land at the left side of the K.R Narayanan Memorial Students’ Amenity Centre. University Order no. AdB1 (2)833/2015/002/90 dated 05.10.2019 has been issued accordingly.

As per the orders of the Vice Chancellor the above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.125**      **Electrical works for Alteration to the SEM Lab allotted for XRF in CLIF building under Department of Geology at Kariavattom Campus- Consideration of -Reg.**

**(Ad.B1)**

As per the U.O.No:Ad.B1.248/2019/UOK an estimate amounting to Rs.2,77,529/- (Rupees Two lakh seventy seven thousand five hundred and twenty nine only) has been sanctioned for the alteration works of the SEM Lab allotted for XRF in CLIF building under Department of Geology at Kariavattom Campus.The University Engineer has informed that tenders were invited accordingly for the civil works and electrical works separately and a single tender for electrical work from Sri.P.Rajeshkumar at 13.12% below the estimate rate was received.The University Engineer has reported that the schedule for the work is based on SOR 2012 for electrical works and the rate quoted is reasonable.

Hence, the said single tender submitted by the University Engineer is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.05.126                      Service Tax Liability – Notice Served on University - Consideration of-  
reg.**

**(Ac.BII)**

The Directorate of Goods and Service Tax has served a Show Cause Notice on University fixing a liability of Rs 1,43,69,882/- towards arrears of Service Tax due, interest and penalty during the period from April 2014- June 2017.

The above Show Cause notice has been served on the University consequent to the collection of Data by the Intelligence Unit of the Directorate relating to the affiliation fee, annual administration fee and allied fees levied by the University from private Unaided colleges.

While providing the data called for, the University had maintained that it was a statutory Grant In Aid Institution catering to the Higher Education needs of the people residing in the area under its territorial jurisdiction, as part of the constitutional obligation on the Government. Further it was also clarified that the fee levied is only towards ensuring earnestness of purpose on the part of such Educational Agencies only and does not serve to meet even a portion of the actual expenditure incurred by the University towards providing its services to the students presented from the college.

It is understood that the liability claim is on account of Service Tax due on the above mentioned fees levied by the University from Private Unaided colleges which is deemed liable for levy of Service Tax from 11-07-2014 as intimated to the Finance Officer by the Tax Consultant of the University. Under the exemption clause that is still existing 'Services relating to admission to, or conduct of examination by, such institution' is exempted from Service Tax. As an affiliating University, no student can be directly presented for University examinations other than through an affiliated institution. It follows that affiliation and annual administration fee also form part of the above mentioned exemption clause. It also appears that unless the exemption clause is made applicable, affiliation/annual administration fee can be held liable for GST for the period commencing from July 2017 onwards.

The Directorate of Goods and Service Taxes offers a Legacy Dispute Resolution Scheme under which the Directorate offers an opportunity for relief to those institutions which had failed to discharge its Tax obligations by filing an amnesty application before the Directorate under the Scheme. But, such an amnesty application would tantamount to the University admitting its liability, though for the time being may entail in reduction of the present claims.

The above mentioned facts have been communicated to the Standing Counsel by the Legal Section, and it is understood that the Standing Counsel has also raised apprehension relating to the University opting for amnesty. It is also understood that he is of the opinion that the University may immediately hold consultations with similarly placed other Universities in Kerala, which are also finding themselves in the same predicament.

The University of Kerala has already communicated its concerns to the State Government through letters addressed to the Hon'ble Minister for Higher Education and the Hon'ble Minister for Finance requesting the intercedence of the State Government in this matter of grave implication to the University.

However, as the matter relating to service Tax is incorporated in the Central List of the Constitution, the possibility of obtaining a General policy decision exempting the Statutory Grant In Aid Universities from Service Tax/GST liability may be explored with the Union Ministry of Finance.

In view of the above mentioned facts, and especially the opinion of the Standing Counsel advising caution against any action on the part of the University admitting its liability to Service Tax/GST the issue is brought to the attention of the Syndicate for decision as to whether

1. the Registrar of the University may hold an immediate consultative meeting with all other Universities in the State, attended by the learned Standing Counsel as well as an Expert in the matter to deliberate on a possible Legal solution.

2. The Central Ministry on Finance may be addressed immediately through the State Government/Member of Parliament/Central Minister bringing the plight of Statutory Universities in Kerala and to seek the imposition of a moratorium on the levy of Service Tax/GST on affiliation and annual administration fees levied by Statutory Universities.

OR

to resolve the issue by opting for the amnesty offered by the Directorate of Goods and Service Tax availing of reduction in current liabilities, and to proceed towards constituting a Tax Cell in the

University for assessment of Heads of Accounts with Tax liability as per GST list and to monitor remittance of Taxes under the Advice of the Tax consultant.

**Resolution of the Syndicate**

**RESOLVED** to approve the above proposal at Sl. No.(1) and (2) Also Resolved to consult the matter with the Standing Counsel and to entrust a Tax Consultant for initiating further proceedings.

**Item No.05.127**                      **Govt. Sanskrit College, Thiruvananthapuram – belated application issued for M Phil Sanskrit Course for the academic year 2019-20 – Reporting of -reg.**

(Ac.BII)

The State Govt. vide G.O. (Ms) No.335/2019/H.Edn.Dept. Dated 09/10/2019 accorded sanction for starting new M Phil Sanskrit course in Govt. Sanskrit College Thiruvananthapuram for the academic year 2019-20.

The Govt. Sanskrit College Thiruvananthapuram had not submitted application for affiliation of new M Phil Sanskrit course during 2019-20 within the statutorily prescribed time limit. Hence the Principal had requested for issuing application for affiliation for new M Phil course sanctioned by the Govt. during 2019-20.

The Vice Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act 1974 considered the Govt.Order dated 09/10/2019 and decided to issue belated application form for affiliation of new M Phil course (Sanskrit) for the year 2019-20, to the Principal, Government Sanskrit College, Thiruvananthapuram. Accordingly the application was issued.

The action taken by the Vice Chancellor in having issued belated application for new M phil Sanskrit course in Govt Sanskrit College, Thiruvananthapuram for the academic year 2019-20 is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.128**                      **Don Bosco College, Kottiyam (Self-financing Arts & Science College) & St.Gregorios College, Kottarakkara (Aided) – Appointment of the new Managers - reporting of -reg.**

(Ac.BII)

Educational Agencies of following affiliated colleges reported the change of Manager of the colleges concerned to the University:

- The Secretary, Don Bosco Non-Formal Technical education Society, Umayanallor P.O, Kottiyam has informed that Rev.Fr.Boby Kannezhathu was appointed as the Manager of Don Bosco College, Kottiyam with effect from 24 May, 2019 in lieu of Rev.Fr.Thomas Augustine.K who expired on 07/07/2019.
  - The Manager, St. Gregorios College, Kottarakkara has informed of the appointment of Rev. Fr. Baby Thomas as the Manager of the college with effect from 01 October, 2019 in lieu of Sri.Mathews Mar Theodocius.

As per the Statute 19(2), Chapter 24, KUFS 1977, “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

In view of the above fact, the matter regarding the change of the Manager, of Don Bosco College, Kottiyam and St. Gregorios College, Kottarakkara is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.129**                      **Refund of excess amount of fee collected from foreign research scholar – Mr. Farzad Yousefi- Reporting of- reg.**

(AcBI)

**Ref: 1. Additional Item no. 5 of the CGA Executive Committee meeting held on 29.07.2019**  
**2. Item No.03.56 Additional item No.5 of the meeting of the Syndicate held on 31.08.2019**

The meeting of the CGA Executive Committee held on 29.07.2019 considered as Additional Item No. 5, the extempore request made by the Regional Director, ICCR, regarding the issue related to the refund of excess fee collected from Mr. Farzad Yousefi, a foreign research scholar; and resolved to place the matter before the Syndicate, as the resolution of the Syndicate to refund the excess amount collected from him by the research section concerned, has not yet been implemented.

On request, the Ad.BII section has reported that steps were initiated to transfer the amount to the account of Mr. Farzad Yousefi, but the account status was shown as closed and could not be processed. Hence as per the orders of the V C, the amount of Rs. 4092/- has been transferred to the bank account of Ms. Somayya Keighobadi Lemjiri in favour of Farzad Yousefi (as intimated by the regional director ICCR) on 04.10.2019

As the issue is settled the matter is treated as closed and as per orders of the Vice Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.130**      ***Framing rules and regulations in relation with autonomous colleges under University of Kerala –Consideration of- reg:***

***(Ac.D)***

Govt.Principal Secretary,Higher Education Dept,Thiruvananthapuram has forwarded a letter requesting the details to be adopted while framing rules and regulations in connection with working of Autonomous Colleges since there is some obfuscation about the working of autonomous colleges and the Govt has received many complaints about the same.

With regard to the request,the Deputy Registrar (Acad I) has opined that a body of experts nominated by the Syndicate or the Syndicate itself may constitute a draft policy on the issue relating to autonomous colleges, for submitting the same to the office of the Principal Secretary,Higher Education Dept,Thiruvananthapuram.

It may be noted that the University level Committee to monitor the functioning of Autonomous Colleges reconstituted vide U.O No.Ac.D/2/8208/2018 dated 06.09.2018 has expired after the election of new Syndicate and hence a new committee has to be reconstituted.

The matter regarding framing rules and regulations in relation with autonomous colleges under University of Kerala is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.05.131**      ***Lincoln University College, Malaysia- Academic Partnership with University of Kerala-Consideration of-reg.***

***(Ac.D)***

Dr. Amiya Bhaumik, Vice Chancellor, Lincoln University College, Malaysia, vide email dtd: 14.10.2019 has expressed the willingness of Lincoln University College to enter into collaboration with University of Kerala in Doctoral and Post -doctoral Research and Joint Supervision, Collaborative Research projects, Students Exchange, Study abroad and twinning programmes, Faculty exchange, joint conferences, seminars and publications, cultural exchange etc.

In response to the email of Dr. Amiya Bhaumik, the Vice Chancellor, University of Kerala, has arranged a meeting on 31.10.2019 at 11.00 am with Dr. Amiya Bhaumik alongwith Dr. Jyothish Kumar, CEO, UNINOUR Academic services, the representative of Lincoln University College and Prof. Jose James former Registrar, M G University, Kottayam, Kerala for the meeting.

Dr. Amiya Bhaumik, requests necessary action to sign a preliminary agreement on the following topics:

1. Joint PhD and Post Doctoral Programmes
2. Course sharing and Credit Transfer
3. Starting of short term skill/career certificate and diploma programmes

4. Joint Projects, Assignments and Collaborative Studies.
5. Joint Publications Articles, Journals and Books
6. Joint patents and research projects
7. Exchange of Faculty and Students
8. Joint Conferences, Seminars , Workshops
9. Supportive activities for International Accreditations
10. Cultural and Sports Exchange and organising joint programmes/event.

The Vice Chancellor, has ordered to place the matter before the Syndicate for consideration. The matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

***Item No.05.132 Request from Sri.Hrishi Gopan for granting one additional seat in BSc. Psychology at Fatima Mata College, Kollam-Consideration of-reg.***

**(Ac.D)**

Sri. Hrishi Gopan(Admn.No.66938), who was a 4<sup>th</sup> semester student in B.Sc Psychology of Fatima Mata College(Autonomous), Kollam has requested for issuance of necessary orders for re-admission to the BSc. Psychology programme in the same college since he could not appear for the 4<sup>th</sup> semester examination due to shortage of attendance owing to spinal injury treatment. The medical certificate which is submitted with the request letter, shows that the student was suffering from IVDP and the doctor recommended to take rest for 75 (Seventy Five) days with effect from 5<sup>th</sup> February 2019.

In the case of aided /affiliated colleges, Online Monitoring Committee constituted to monitor the admission will consider the matter and recommends for allotment of additional seats if necessary subject to the approval of the Vice-Chancellor.

Since Fatima Mata College is an Autonomous College, the online monitoring committee cannot consider the request from Sri. Hrishi Gopan.

The Vice-Chancellor has ordered to place the request from Sri.Hrishi Gopan before the Syndicate for consideration. The matter is placed for consideration of Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to create an one additional seat in B.Sc Psychology at Fatima Mata College, Kollam over and above and admit Sri.Hrishi Gopan.

***Item No.05.133 Request from Prof.Shulan Zhang, Shandong University, China for doing research in Kerala University – Short term Affiliation-Consideration of- : reg.***

**(Ac.D)**

Dr.K.M.Sajad Ibrahim, Professor & Head, Dept of Political Science,University of Kerala has forwarded a letter from Prof.Shulan Zhang,Shandong University, China, for permission to do research in Kerala University.The University of Kerala has signed an MoU (Framework of Agreement) with the Shandong University as per order No.Ac.D/2/19174/2019 dated 03.08.2019 and the visit is scheduled as part of the agreement signed and details are mentioned below

His details are mentioned below:

Sl No.	Name	Nationality	Present Status	Research Centre	Topic	Period
1	Prof.Shulan Zhang,	China	Dr.and Professor, School of Political Science and Public Administration, Shandong University	Department of Political Science, University of Kerala	Thoughts and Practice of the Left Wing in South Asia	4months (09.12.19 to 07.03.20)

It may be noted that in the case of teachers who need short term affiliation, it was decided in the Executive meeting of the CGA held on 02.07.2016 not to levy affiliation fee from teaching Faculty provided that he/she shall conduct lectures for students and Faculties concerned.

As per orders of the Vice-Chancellor the following points are placed before the Syndicate for consideration.

1. A Certificate of Affiliation and Letter of invitation may be issued to Prof.Shulan Zhang, Shandong University, China for doing research of 4 months duration at Department of Political Science, University of Kerala
2. Affiliation fee may not be levied from Prof.Shulan Zhang, on the condition that he shall conduct classes for students and faculty concerned in consultation with Head, Department of Political Science, University of Kerala.

***Resolution of the Syndicate***

**RESOLVED** to approve the above proposal.

**Item No.05.134**                      ***Misappropriation of University Funds - Suspension of Sri.N.Ashok, Section Officer (Hr. Gr.) – Consideration of-Reg.***

***(Ad. AI)***

While holding the post of Section Officer (Hr.Gr.), Ad B II section in 2009, Sri.N.Ashok, was given the additional charge as Nodal Officer for the work related to the automation of Academic, Administration, Planning and Finance branches. Sri.K.A.Hashim, the then Registrar was granted the provisional advance of Rs.86,79,000/- (Rupees Eighty Six Lakhs and Seventy Nine Thousand Only) for this project. He entrusted Sri.N.Ashok with the maintenance of additional charge of automation. No cash book or cheque register was maintained for the P D account.

The Syndicate at its meeting held on 12-02-2014 vide item no. 16 considered the matter and resolved the following;

1. Leave the matter to an external agency for further enquiry as per the procedure.
2. Lodge a formal complaint with the police.
3. Conduct a detailed enquiry by the Finance Officer on all funds handled by Sri.K.A.Hashim during his tenure as Registrar.

It was also resolved to

- Direct the officers, concerned to keep the cheque books in the safe custody of the authorized signatory.
- Direct the officers to maintain cash book, cheque issue register, etc., properly.

The Finance officer submitted report to the Vice-Chancellor pointing out various instances of mishandling of P D account of Sri.K.A.Hashim, the then Registrar. The Finance Officer reported the following;

‘It is suspected that an amount in tune of Rs.37,63,700/- (Rupees Thirty seven lakh sixty three thousand and seven hundred only) was misappropriated including a sum of Rs.2,20,600/- (Rupees Two lakh twenty thousand and six hundred only) drawn as per Cheque no. 14078 dated 16-03-2011 for which there was no sanction nor there was any beneficiary details. Finance Officer remarked that there is every reason to suspect that Rs.24,21,618 (Rupees twenty four lakhs twenty one thousand and six hundred and eighteen only) together with the interest earned in the account Rs. 5,96,377/- (Rupees five lakhs ninety six thousand and three hundred and seventy seven only) and credited by bank was withdrawn as cash prior to 14-03-2011. It appears that the Section Officer is prima facie responsible for this. According to the Finance Officer, the Section Officer was in full knowledge of the facts and admitted it before the Finance Officer and other authorities that he alone was responsible for the lapses.’

As the matter involved suspected serious misappropriation of public money, the Finance Officer recommended detailed enquiry.

Considering the report submitted by the Finance officer the Syndicate constituted a subcommittee with Sri.B.S.Jyothikumar, Sri.R.S.Sasikumar and Prof.P.Reghunath, Members of the Syndicate to enquire and submit a report to the Syndicate on the matter. The findings of the committee are as follows;

‘Sri.N.Ashok, admitted the aforesaid lapses before the committee and submitted a written statement. He agreed to remit the missing money to KUF and make good the monetary loss and sought for pardoning him.’

The Syndicate on 12-02-2014 resolved to suspend him pending enquiry. He is still under suspension. He received subsistence allowance from the University from February 2014 to March 2015.



Considering the explanation submitted by Sri.N.Ashok, the Vice-Chancellor appointed and Dr.M.Jayapraks, Director, College Development Council as the Enquiry Officer to enquire the matter. The enquiry report dated 09-06-2015 was placed before the Syndicate. The Syndicate held on 30-07-2015 considered the report and referred it to the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings and Finance for detailed study and report. The minutes of the item of the combined committee was not approved by the Vice-Chancellor and he referred it back to the Standing Committee of the Syndicate for specific recommendations. The recommendation of the combined committee to seek a detailed report from the Standing Counsel on the persons involved in this case and further action to be taken in this regard was approved by the Syndicate on 26-08-2016.

The Standing Counsel forwarded his reply on 20-04-2017 with the following remarks;

‘There is absolutely no legal infirmity in the enquiry proceedings and the findings stand unchallenged till date. Hence disciplinary action against the delinquent employee Sri.N.Ashok, based on the findings in the enquiry report has to be taken without any further delay as there is no legal hindrance for initiating the same. The delinquent employee has admitted his lapses and has not even made an attempt to raise any contention to involve any other person for the liability of the entire amount found to have been misappropriated. The fact that he has also specifically informed his preparedness to remit Rs.37,63,600/- has to be taken as a proof for admission of his liability. However, the involvement of the officer holding the pivotal role in the administration of the University viz, the Registrar considerably dilutes the gravity of the acts, omissions/lapses on the part of Sri.N.Ashok.

To what extend, Sri.K.A.Hashim, the former Registrar was involved and whether any other person is also involved in the misappropriation are all matters to be revealed in the investigation of the criminal case already registered. It was also suggested that the University can consider the possibility of taking up the matter with the Home Department of the State Government to entrust the investigation of the criminal case with a Special Investigation Team without any further delay.’

He has also stated that the proposal of the Syndicate to submit a detailed report is unworkable and legally untenable particularly in the backdrop of the criminal case pending”.

The Audit of Accounts of the Special Audit Party of the AG, for the year 2015-16 vide Audit enquiry no. 44 sought clarification in matters such as not reporting the matter to Vigilance Department, whether he was paid subsistence allowance from the university, etc. Sri. N. Ashok, Section Officer (Hr.Gr.) under suspension was paid subsistence allowance from February 2014 to March 2015.

As per the resolution of the Syndicate held on 26-08-2016, the Standing Counsel on 26-11-2016 was requested to submit a detailed report on the persons involved in the alleged financial irregularities and to render his opinion.

The Syndicate at its meeting held on 11-08-2017 vide item no. 29.131.04 resolved to approve the following recommendations of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipments and Buildings & Finance held on 22-07-2017;

- To accept the departmental enquiry report submitted by Dr.M.Jayaprakas, Director, College Development Council.
- To serve a copy of the report to Sri.N.Ashok, Section Officer (Hr.Gr.) under suspension.
- Based on the legal opinion, the committee further recommended to address the Home Department of the State Government to entrust the investigation of the pending criminal case on. 0459 dated 11-04-2014 with a Special Investigation Team to complete the investigation in a time bound manner.

Accordingly, the enquiry report was forwarded to Sri.N.Ashok vide memo dated 21-12-2017 after obtaining remarks of the Legal Advisor. However the same was returned undelivered marked as “Addressee left”. Also the Ad B I section has informed that letters were sent to the Principal Secretary, Home Department, Government of Kerala requesting to entrust the investigation of the pending criminal case with a special investigation team to complete the investigation in a time bound manner.

The Syndicate held on 24.03.2018 considered the matter and resolved to initiate penal action as per rules in consultation with Legal Adviser. Hence, Legal Adviser vide note dated 25.04.2018 was requested to furnish learned opinion in this matter. Note dated 15.10.2018 and 25.01.2019 were

forwarded to Legal Adviser's Section requesting to treat the matter as most urgent and to offer specific remarks regarding the rules to be followed for initiating penal action against Sri. N. Ashok, Section Officer (Hr. Gr) under suspension. No direction has been received from the Legal Adviser in this regard so far.

The Ad B II section informed that as per the resolution of the Syndicate held on 21-02-2014, the matter was intimated to the Additional Chief Secretary to Government, Higher Education Department on 10-03-2014 and a formal complaint was forwarded to the Cantonment Police Station and based on that FIR no. 0459 dated 11-04-2014 was filed. A copy of the report of the Finance Officer and the enquiry committee was forwarded to the office of the Circle Inspector, Cantonment circle on 16-04-2014. DO letter dated 24.03.2018 was sent to Smt. Subrata Biswas, IAS, Secretary, Home Department in this regard. Govt. Additional Secretary was addressed in this matter vide letters dated 21.07.2018 and 01.12.2018. City Police Commissioner vide letter dated 14.12.2018 was requested to take necessary steps to speed up the enquiry in this matter. University have not received any further intimation from the Government or the Police in this regard.

The Kerala State Audit Department vide Audit Requisition No. K.S.A.K.R.U/19/2018-19 dated 17.08.2019 sought clarification in the matter of suspension of Sri. N.Ashok, that whether the suspension is reviewed or not.

As per Government rules, the period for which an officer can be kept under suspension, pending completion of disciplinary proceedings initiated against him is six months under normal circumstances. In exceptional cases, where it is not possible to adhere to this time limit, the authority who placed the officer under suspension should report the facts to the next higher authority and the latter should review the case with special reference to the reasons for the delay and issue orders either continuing or cancelling the suspension order as per circular No. 8261/C1/79 dated 28.11.1979 and 3737/80/Vig. dated 12/03/1981. Hence, it appears that even if the authority who placed the officer under suspension and the higher authority are the same, a review may be appropriate to continue the suspension citing the reason that criminal procedure is pending against him.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

***Item No.05.135 Minutes of the meeting of the Centre for Academic and Industrial Collaboration (CAIC) – Approval of – reg.***

***(Ac.D)***

The meeting of the Centre for Academic and Industrial Collaboration (CAIC) is conducted on 29th October 2019 at 11 am in Pro Vice Chancellor's Chamber.

Minutes of the meeting of the Centre for Academic and Industrial Collaboration (CAIC)

Venue	:	Pro Vice Chancellor's Chamber
Date	:	29.10.2019
Time	:	11 am

1	Pro- Vice -Chancellor (Chairman,CAIC)	Sd/-
2	Adv.K H Babujan, Convenor, S/C on Finance	Absent
3	Dr. S Nazeeb, Convenor, S/C on Academics and Research	Absent
4	Adv. Ajikumar, Convenor, S/C on Planning &Development	Absent
5	•Prof. Annie Abraham (Hon. Director,CAIC)	Sd/-
6	•Smt. Bindu P (Assistant Director,CAIC)	Sd/-
7	•Dr. Unnikrishnan, Associate Vice-President,HLL Life Cre Ltd.	Sd/-
8	Mr. Binu Jacob,CEO &MD, Experion Technologies.	Absent
9	Dr. Johny Johnson, School of Management &Business Studies, MG University	Sd/-
10	Dr. Rajesh Reghunath, Assistant Professor, Department of Geology, University of Kerala	Sd/-
11	Dr.Ganga Prasad,Associate Professor,Department of Botany,University of Kerala	Sd/-
12	Dr. Benno Pereira,Assistant Professor,Department of Zoology,University of Kerala	Sd/-
13	•Dr.E.Shaji,Director(i/c), IQAC (Special Invitee)	Sd/-
14	•Dr.A.Biju Kumar, Vice Chairman,CSS (Special Invitee)	Absent

- 15 •Mr.Dinesh P Thampi, Secretary of CEOs,G Tech (Special Invitee) Sd/-  
 16 •Dr.Bindu R L, Dean, Faculty of Education (Special Invitee) Sd/-

The meeting of the Centre for Academic and Industrial Collaboration held on 29.10.2019 considered the following Agenda:

- Reporting on the progress of the centre.
- UGC-STRIDE – Status reporting
- Concept of note - action plan
- Discussion with CEO's of Technopark
- Workshop on curriculum reforms
- Any other item permitted by the chair.

The committee considered the various aspects of the academic and industrial collaboration with respect to the agenda of the meeting and recommended the following :

- To conduct a workshop with CSS to incorporate industrial component and internship programme in curriculum.
  - To introduce a centre to facilitate the need for translation of documents for companies under School of Foreign Languages.
  - To include Mr. Dinesh P Thampi, Secretary, G-Tech as a permanent member in the Centre for Academic and Industrial Collaboration (CAIC)
  - To provide link in the university site for Academic-Industry Collaboration.
- The meeting came to an end at 12.30 pm.

As per orders of the Vice-Chancellor, Minutes of the meeting of the Centre for Academic and Industrial Collaboration (CAIC) is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that above recommendation of the meeting of the Centre for Academic and Industrial Collaboration (CAIC) held on 29.10.2019, be approved.

**FURTHER RESOLVED** to invite the Director, IQAC and Director, CGA in the Centre for Academic and Industrial Collaboration (CAIC) Meeting .

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**Item No. 05.136                      *Minutes of the 24<sup>th</sup> meeting of the Purchase Committee for the year 2019 placing before the Syndicate- Approval of-reg.***

***(Ad.B.IV)***

The Minutes of the 24<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 24.10.2019 is placed before the Syndicate for approval.

Due to exigency, Item No.24.01 has been approved by the Hon.Vice-Chancellor subject to reporting to the Syndicate.

**MINUTES OF THE 24<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Day	:	Thursday
Date	:	24.10.19
Time	:	10.00 A.M
Venue	:	Pro-Vice- Chancellor's Chamber

**Chairman**

Pro-Vice-Chancellor : Sd/-

**Members**

- |  |   |        |
|--|---|--------|
| 1. Adv.K.H.Babujan,<br>Convener SC of the syndicate on Finance | : | Sd/-   |
| 2. Adv.K.Ajikumar, Member, Syndicate                           | : | Sd/-   |
| 3. Dr. K.G.Gopchandran, Member, Syndicate                      | : | Sd/-   |
| 4. Dr.S.Nazeeb, Member, Syndicate                              | : | Absent |
| 5. Adv.B.Balachandran, Member,Syndicate                        | : | Sd/-   |
| 6. Adv.G.Muralidharan Pillai, Member, Syndicate                | : | Sd/-   |
| 7. Dr. K.B. Manoj, Member,Syndicate                            | : | Absent |
| 8. Sri.Arunkumar.R, Member, Syndicate                          | : | Sd/-   |
| 9. The Registrar   | : | Absent |

10. The Finance Officer	:	Sd/-
11. The Director, Planning & Development	:	Absent
12. The Director, Computer Centre	:	Sd/-
13. The Instrumentation Engineer	:	Absent

**Officers Present**

•Joint Registrar, Administration	:	Sd/-
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***Item No: 05.136. 24.01 Proposal for the purchase of Purchase of UPS- DOIC (Study and Research Centre), Alappuzha***

The Syndicate at its meeting held on 08.08.2019(Item No.02.104.21.03) resolved to agree to purchase three numbers of UPS directly from M/s.Keltron for use in the DOIC (Study and Research Centre), Alappuzha.

Accordingly, proforma invoice was obtained from M/s.Keltron for 3 numbers of 5 KVA Online UPS of brands Hykon and IgaTech as per the specification provided by the Director, Computer Centre for use in the DOIC (Study and Research Centre), Alappuzha. The details are as follows;

Sl. No.	Items	Rate (per unit)	Total (including GST)
1.	Hykon 5KVA Online Double conversion IGBT/120V Online UPS with 10 numbers of 12V 150AH Exide SMF Batteries,3 years comprehensive onsite warranty for UPS and battery	Rs.2,12,420/-	Rs.6,37,260/- L2
2.	IGA TECH 5KVA/120V IGBT with 10 numbers of 12V 130AH Quanta SMF Batteries, 3 years comprehensive onsite warranty for UPS and battery	Rs.1,56,060/-	Rs.4,68,180/- L1

The Director, Computer Centre has verified the proforma invoice from M/s.Keltron, Trivandrum and remarked that both UPS satisfy the requirement and recommended to consider the lowest price quoted for the purchase (The purchase of 3 numbers of IGA TECH 5KVA/120V online UPS for a total amount of Rs.4,68,180/-(Rupees Four lakhs sixty eight thousand one hundred and eighty only).

The Finance has remarked that the proposal for the purchase of 3 numbers of 5 KVA Online UPS for use in the DOIC (Study and Research Centre), Alappuzha may be placed before the Purchase Committee for approval.

As per orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

***The committee considered the matter and recommended to purchase 3 numbers of 5 KVA Online UPS IGA TECH make 5KVA/120V UPS from M/s.Keltron, Trivandrum for a total amount of Rs.4,68,180/-(Rupees Four lakhs sixty eight thousand one hundred and eighty only) for use in the DOIC (Study and Research Centre), Alappuzha.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the 24<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 24.10.2019, be noted.

***Item No:05.136. 24.02 Proposal for the implementation of wi-fi connectivity at the District Office cum Information Centre & Study Centre, Alappuzha Evaluation of single bid received – reg.***

The Syndicate, at its meeting held on 12.06.2019 resolved to accept the report submitted by the Registrar with regard to the transformation of DOIC & Study Centre, Alappuzha to a Sub-Centre of University of Kerala. As a part of it, it was resolved to provide wi-fi connectivity at DOIC & Study Centre, Alappuzha. The Instrumentation Engineer & the Director, KUCC had forwarded the specifications/requirements for the same.

Accordingly, quotations were invited vide quotation notice dated 02.08.2019. As no quotations were received, the same was re-tendered. In reply to the re-tender notice dated 21.08.2019, M/s Quinze Technologies Pvt Ltd., Kochi alone has submitted their bid for an amount of

Rs.1,88,260/-(Rupees One Lakh Eighty Eight Thousand Two Hundred and Sixty only) towards providing wi-fi connectivity at the DOIC & Study Centre, Alappuzha, as detailed below:

Sl. No.	Item	Qty	Rate	GST	Amount (Rs)
1	Wi-fi Access Point Brand: TP Link Model:EAP-225	4 Nos	6,177.97	1,112.03	29,160
2	8 Port Gigabit Ethernet POE Switch Brand: T P Link Model: SG1008D	1 No	4,567.80	822.20	5,390
3	CAT 6 Cable Brand: Molex (305Mtrs x 3)	3 Box	5,627.12	1012.88	19,920
4	CAT6 cabling charges including capping casing, PVC pipe, accessories	915 mtrs	118.64	21.36	1,28,100
5	4U Network Rack Brand:Netrack Rack with front glassdoor with lock & key PDU-6 plug 5A-1 No Cantilever shelf-1 No Single fan-1 No Hardware pack -1No (10)	1 No	4,822.03	867.97	5,690
<b>Grand Total</b>					<b>Rs.</b>
<b>Rupees One Lakh Eighty Eight Thousand Two Hundred and Sixty only</b>					<b>1,88,260/-</b>

M/s Quinze Technologies Pvt Ltd., Kochi has also provided 1 year comprehensive warranty for all the products and services.

The Director, Computer Centre verified the quotation received and has stated that it satisfies the specifications specified in the tender notice.

The Finance has recommended to place the quotation received from M/s Quinze Technologies Pvt Ltd., Kochi, before the Purchase Committee.

As ordered by the Vice-Chancellor the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

***The committee considered the matter and recommended to implement wi-fi connectivity from M/s Quinze Technologies Pvt Ltd., Kochi for an amount of Rs.1,88,260/-(Rupees One Lakh Eighty Eight Thousand Two Hundred and Sixty only) and negotiation conducted with the firm and the firm has agreed to provide warranty for a period of 3 years for the above said equipments to be installed at the DOIC (Study and Research Centre), Alappuzha.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 24<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 24.10.2019, be approved.

**Item No: 05.136.24.03**

***Proposal for the Purchase of Plastic Moulded Degree Despatch Tubes and Gummed Address Label Sticker University Office – Exam Stores – reg.***

Quotations were invited for the purchase of 35,000 numbers of Plastic Moulded Degree Despatch tubes (250mm length & 50 mm diameter, cylindrical in shape, one end cap) and 35,000 numbers of Gummed Address Label Stickers including top, bottom and middle stickers for the use in the various Examination sections of the University. The details of quotations received are as follows;

**1.Degree Despatch Tube – 35,000 numbers**

Sl. No.	Name of Firm	Amount quoted	Remarks
1.	M/s. Skill Tech Metal Fabrication, Thiruvananthapuram	Rs.14/- per tube	<b>L4</b>
2.	M/s. K.M.Offset Printers, Thiruvananthapuram	Rs.13.50/- per tube	<b>L3</b>
3.	M/s. Hare Ram Agencies & Suppliers, Thiruvananthapuram	Rs.11.80/- per tube Including GST	<b>L2</b>
4.	M/s.Kerala State Co-operative Consumer's federation Limited, (Triveni)Trivandrum	Rs.9.49/- per tube Including GST	<b>Lowest L1</b>

**2.Gummed Address Label Stickers – 35,000 numbers**

Sl. No.	Name of Firm	Amount quoted	Remarks
1.	M/s.K.M.Offset Printers, Trivandrum	Rs.10.40/- per set	<b>L4</b>
2.	M/s.Kerala State Co-operative Consumer's federation Limited, (Triveni)Trivandrum	Rs.2.65/- per set	<b>Lowest L1</b>
3.	M/s.Karniz Packs LLP, Cochin	Rs.3.31/- per set	<b>L2</b>
4.	M/s. Hare Ram Agencies & Suppliers, Thiruvananthapuram	Rs.8.85/- per set	<b>L3</b>
5.	M/s.Sreelekshmi Offset Printers, Trivandrum	Rs.10.80 per set	<b>L5</b>

**M/s.Kerala State Co-operative Consumer's federation Limited, (Triveni)Trivandrum,** has quoted the lowest rates for the purchase of 35,000 numbers of Plastic Moulded Degree Despatch tubes (250mm length & 50 mm diameter, cylindrical in shape, one end cap) @ Rs.9.49/- per tube for a total amount of Rs.3,32,150/- (Rupees Three lakhs thirty two thousand one hundred and fifty only) including GST and for the purchase of 35,000 numbers of Gummed Address Label Stickers including top, bottom and middle stickers @ Rs.2.65/-per set for a total amount of Rs.92,750/- (Rupees Ninety two thousand seven hundred and fifty only) including GST.

The purchase of 35,000 numbers of Plastic Moulded Degree Despatch tubes (250mm length & 50 mm diameter, cylindrical in shape, one end cap) and Gummed Address Label Stickers including top, bottom and middle stickers would amount to a total cost of **Rs.4,24,900/- (Rupees Four lakh twenty four thousand and nine hundred only) including GST.**

The expenditure may be met from head of account "Part I – Non-Plan – MH-2-Examinations-4-2915- Stationery and Printing" provided in the current year's Budget Estimates of the University.

The Finance has issued concurrence for the purchase subject to the approval of Purchase Committee.

The matter is placed before the Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase 35,000 numbers of Plastic Moulded Degree Despatch tubes (250mm length & 50 mm diameter, cylindrical in shape, one end cap) for a total amount of Rs.3,32,150/- (Rupees Three lakhs thirty two thousand one hundred and fifty only) including GST and Gummed Address Label Stickers including top, bottom and middle stickers for a total amount of Rs.92,750/- (Rupees Ninety two thousand seven hundred and fifty only) including GST from the lowest quoted firm M/s.Kerala State Co-operative Consumer's federation Limited, (Triveni), Trivandrum amounting to a total of Rs.4,24,900/- (Rupees Four lakh twenty four thousand and nine hundred only) including GST.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 24<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 24.10.2019, be approved.

**FURTHER RESOLVED** to entrust the Convenor, Standing Committee of the Examinations to explore the possibility for the alternate of plastic moulded tubes for dispatching Degree Certificates.

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**Item No.05.137 Minutes of the 22<sup>nd</sup> and 23<sup>rd</sup> meeting of the Purchase Committee for the year 2019-Approval of-reg.**

**(Ad.B.IV)**

The Minutes of the 22<sup>nd</sup> (Plan-fund) and 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019 is placed before the Syndicate for approval.

Due to exigency, Item No.23.07 & Additional Item No.23.01 has been approved by the Hon.Vice-Chancellor subject to Reporting to Syndicate.

**MINUTES OF THE 22<sup>ND</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR**

Day : Thursday  
Date : 26.09.19  
Time : 11.00 A.M  
Venue : Pro-Vice- Chancellor's Chamber

**Chairman**

Pro-Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, Convener SC of the Syndicate on Finance : Sd/-
2. Adv.K.Ajikumar, Member, Syndicate : Absent
3. Dr. K.G.Gopchandran, Member, Syndicate : Sd/-
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member, Syndicate : Absent
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Sd/-
7. Dr. K.B. Manoj, Member, Syndicate : Sd/-
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Absent
12. The Director, Computer Centre : Absent
13. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Deputy Registrar, Admn IV : Sd/-
3. Deputy Registrar, Planning and Development : Sd/-
4. Assistant Registrar, Administration(I) : Absent
- Dr.E.A.Siril, Department of Botany : Sd/-
5. Dr.G.Prasad, Department of Zoology : Sd/-
6. Dr.Achuthsankar S.Nair, Department of Computational : Sd/-
7. Biology & Bioinformatics
8. Dr.Subodh.U, Department of Physics : Sd/-
9. Dr.Sibi.K.S, Department of Physics : Sd/-
10. Dr.Hepsy Rose Mary, HOD, Department of Tamil : Sd/-

**Vendors Present**

1. S.Vivekananda, Anton Paar India Pvt Ltd
2. Amrendra Kumar, Keysight Tech, Bangalore

***Item No:05.137. 22.01 Proposal for the purchase of Monocular Microscope – Department of Botany --reg***

The Head, Department of Botany, vide Letter No.14/Bot/319/2019 dated 01/08/2019, has submitted a proposal for the purchase of Monocular Microscope in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from seven suppliers for the purchase of Monocular Microscope, along with the Quotation Notice dated 03/07/2019 & the Minutes of the Technical Evaluation Committee held in the Department on 19/07/19, recommending the purchase. The Head also furnished the certificate regarding compliance with the provisions of SPM/KFC. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Monocular Microscope : 10 No**

Sl. No	Firms Quoted	Specifications	Unit Rate (Rs.)	Tax	Total rate (in Rs)	Remarks
1	Lawrence & Mayo, Ernakulam	Make: LM Model:52-1602	14,910/- (GST Inclusive)		1,49,100/-	<b>The Technical Committee has remarked that even though the make and model is not same as specified in the quotation Notice, the quality of the quoted company (Lawrence &amp; Mayo-52-1602) is equal to the specifications given in</b>

						<b>the quotation notice. Hence, Recommended for purchase by the HOD</b>
2	Universal Agencies, Thrissur	Make: Labomed Model: CXL	14,940/-	7,470/- (GST @5%)	1,56,870/-	
3	Chemkem, Tamil Nadu	Make: Magnus Model: MLX-MPlus	33,110/-	59,598/- (GST @18%)	3,90,698/-	
4	First Source Laboratory, Hyderabad	Make: Optika Model: B-155	40,600/-	20,300/- (GST @5%)	4,26,300/-	
5	Genuine Scientific Instrument, Trivandrum	Make: Mag Master Model: SM 100	16,558/-		1,65,580/- (GST inclusive)	
		Make: Magnus Model: MLX-MPlus	20,800/-		2,08,000/- (GST inclusive)	
6	Ultra Instrument, Secunderabad	Make: Optika Model: B-65	22,733/-		2,27,330/- (GST@5% inclusive)	
7	Micro Instrument, Amballa Cant	Make: Miko Model: Mi-xcl	10,200/-	18,360/- (GST @18%)	1,20,360/-	<b>Rejected by the Head, as make and model is not in compliance with the requirements</b>

The Head, Department of Botany, has recommended the firm 'Lawrence & Mayo, Ernakulam', for the purchase of 10 numbers of Monocular Microscope in the Department, for a total amount of Rs.1,49,100/- (Rupees One lakh forty nine thousand and one hundred only).

The Expenditure in this connection may be booked from the h/a 'Part II- Plan- MH-17- Department of Botany -4/1885 Development of Department (State)' of the current years Budget Estimates.

The Finance Officer has recommended that the proposal for the purchase of 10 numbers of Monocular Microscope in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended to purchase 10 numbers of Monocular Microscope in the Department of Botany, from 'M/s. Lawrence & Mayo, Ernakulam', for a total amount of Rs.1,49,100/- (Rupees One lakh forty nine thousand and one hundred only), including GST and additional flood CESS, if applicable. Also recommended the Head to explore the possibility of effecting the above purchase @ 5% GST, subject to the furnishing of Essentiality Certificate by the University*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137. 22.02**

**Proposal for the purchase of Refrigerator and Electronic Balance – Department of Botany –reg.**

The Head, Department of Botany, vide Letter No.14/Bot/247/2019 dated 26/06/2019 has submitted a proposal for the purchase of Refrigerator and Electronic Balance in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from three suppliers for the purchase of Refrigerator & ten suppliers for the purchase of Analytical Balance, along with the Quotation Notice dated 02/04/2019, the Minutes of the meeting of the Technical Committee held on 03/06/19 & the Department council meeting held on 07/06/19 in the Department, recommending the purchase. The Head has also furnished the certificate regarding compliance with the provisions of SPM/KFC. The Comparative Statement of quotations, in this regard is detailed below:



**Name of the Item: Refrigerator : 1 No**

Sl. No	Firms Quoted	Specifications	Unit Rate (Rs.)	Total rate (in Rs)	Remarks
1	Scientific Systems, New Delhi	Make: LG Model:	69,813/- +GST (GST @18% extra)	82,379.34/- (Inclusive of GST @18%)	
2	Unique Scientific, Trichur	Make: LG Model:	63,900/-(GST @5% inclusive)	63,900/- (Inclusive of GST @ 5%)	
3	Quarks Engineering (Pvt) Ltd, Pvt Ltd, Kanjikode	Make:Samsung Model: RT39M5538S8/TL	60,000/- (GST @18% inclusive)  53,389.83/- (@ GST 5%)	60,000/- (Inclusive of GST @18%) 53,389.83/- (Inclusive of GST @5%)	<b>Recommended for purchase by the HOD</b>

The Head, Department of Botany, has recommended the firm '**Quarks Engineering (Pvt) Ltd, Pvt Ltd, Kanjikode**', for the purchase of Refrigerator in the Department for a total amount of **Rs. 60,000/- (Rupees Sixty thousand only), inclusive of 18% GST.**

**Name of the Item: Analytical Balance : 1 No**

Sl. No	Firms Quoted	Specifications	Unit Rate (Rs.)	Total rate (in Rs) Inclusive of tax	Remarks
1	Sparkle Scientific Solutions	Make: Shimadzu Model: AUX320	1,82,00/- Discount 30% = 54,600/- Total – Rs. 1,27,400/- +1,500 (Transportation) + 23,202 (GST 18%) = 1,52,102/- @ 5%= 1,35,345/-	1,52,102/- (@ 18% GST)  1,35,345/- (@ 5% GST)	
2	Unique Scientific, Trichur	Make:Scale Tec Model: ALN	83,970/- (@ 5% GST)	83,970/- (@ 5% GST)	
		Make: Shimadzu Model: AUX320	1,35,480/- (@ 5% GST)	1,35,480/- (@ 5% GST)	
		Make: Shimadzu Model: AP324X	1,44,900/-(@ 5% GST)	1,44,900/- (@ 5% GST)	
3	Vertex Entreprises, Kovilpatti	Make: Shimadzu Model: AUX320	Total – Rs. 1,27,400/-+ 22,932 (GST 18%) + 2000 (Transportation Charge)= 1,52,332/- Total – Rs. 1,27,400/-+ 6,370, (GST 5%) + 2000 (Transportation Charge @ 5%= 1,35,770/-	1,52,332/- (@ 18% GST)  1,35,770/- (@ 5% GST)	
4	Calgon Scientific, Kochi	Make: AXIS Model: ALN 320 G	76,100/-(@ 5% GST)	76,100/-(@ 5% GST)	
5	Mx Rady, New Delhi	Make:Scale Tec Model: ALN	60,800/- + 18% GST	71,744/- (GST @ 18%) 63,840/- (@ 5% GST)	<b>Recommended for purchase by the HOD</b>
6	EiE Instruments Pvt Ltd, Ahmedabad, Gujarat	Make: Shimadzu Model: AUX320	2,04,000/- + 18% GST	2,40,720/- (GST @ 18%)	

7	Lab Agencies, Cochin	Make: Shimadzu Model: AUX320	1,63,800 + 29,484 (GST @18% ) + 4956 (installation charge)	1,98,240/-(GST @ 18%)	
8	Universal Agencies, Thrissur	Make: ACZET Model: CY 324 C	1,08,900/- + 5,445/- (GST 5%)	1,14,345/-(@ 5% GST)	

The Head, Department of Botany, has recommended the firm 'Mx Rady, New Delhi', for the purchase of Analytical Balance in the Department for a total amount of **Rs.71,744/- (Rupees Seventy One thousand seven hundred and forty four only)(@ 18% GST).**

The Head, Department of Botany has recommended the following firms for the purchase of Refrigerator and Electronic Balance in the Department, at a total cost of Rs.1,31,744/- (Rupees One lakh thirty one thousand seven hundred and forty four only) :

Sl.No	Items	Selected Firms	Rate Inclusive of Taxes (Rs.) (GST @18%)
1	Refrigerator	Quarks Engineering (Pvt) Ltd, Pvt Ltd, Kanjikode	60,000/-
2	Electronic Balance	Mx Rady, New Delhi	71,744/-
Total – Rs. 1,31,744/- (Rupees One lakh thirty one thousand seven hundred and forty four only)			

The Finance Officer has remarked that the proposal for the purchase of Refrigerator and Electronic Balance in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Expenditure in this connection may be booked from the h/a 'Part II- Plan- MH-17- Department of Botany -4/1885 Development of Department (State)' of the current years Budget Estimates.

In this context, the proposal is placed before the Purchase Committee, for consideration.

***The Committee considered the matter and recommended to purchase 'Scale Tec Make : ALN Model' Electronic Balance from M/s Mx Rady, New Delhi for an amount of Rs.71,744/- (Rupees Seventy one thousand seven hundred and forty four only), inclusive of taxes and one number of 'Samsung Make: RT39M5538S8/TL Model' Refrigerator from M/s. Quarks Engineering (Pvt) Ltd., Kanjikode for an amount of Rs. 60,000/-(Rupees Sixty thousand only), inclusive of taxes and Flood CESS, if applicable. It is further recommended to pursue the possibility of obtaining the tax rebate (@5% GST), on producing Essentiality Certificate from the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

***Item No:05.137.22.03 Proposal for the purchase of Rotary Vacuum evaporator and Ice flaking Machine – Department of Computational Biology & Bioinformatics --reg***

The Head, Department of Computational Biology & Bioinformatics, vide Letter No.DCB/Admin/151/19-20 dated 22/07/19, has submitted a proposal for the purchase of Rotary Vacuum evaporator and Ice flaking Machine in the Department. The Head, has invited quotations by publishing the Quotation Notice No. DCB/Admin/122/19-20 dated 24/06/19 in the University Website.

The Head, has forwarded the Quotations obtained from three suppliers for the purchase along with the Minutes of the Department Council meeting held in the Department on 26/06/19, recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Item No.1: Name of the Item: Rotary Vacuum evaporator :1 No**

Sl. No	Firms Quoted	Particulars	Rate Inclusive of Taxes (Rs.)	Total Rate (Rs.) (Inclusive of 12% GST)	Remarks
1	Genuine Scientific Instruments	Rotary Vacuum evaporator + Vacuum pump			<b>Recommended for purchase by the HOD</b>

	Trivandrum	Make: Rotavap Model: PBU 6D	1,22,132/-	1,22,132/-	
2	Scientific Survey Instruments, Ernakulam	Rotary Vacuum evaporator+ Vacuum pump	2,14,200/-	2,14,200/-	
3	Scientific Entreprises, Kochi	Rotary Vacuum evaporator+ Vacuum pump Make: Superfit Model: PBU 6D	1,22,400/-	1,22,400/-	

The Head, Department of Computational Biology & Bioinformatics, has recommended the firm '**M/s. Genuine Scientific Instruments Trivandrum**' for the purchase of one number of Rotary Vacuum evaporator in the Department, for an amount of **Rs.1,22,132/- (Rupees One lakh twenty two thousand one hundred and thirty two only)(Inclusive of 12% GST)**.

**Name of the Item:Ice Flaking Machine: 1 No**

Sl.No	Firms Quoted	Specifications	Unit Rate (Rs.)	Total rate (in Rs)	Remarks
1	Genuine Scientific Instruments Trivandrum	Make: Rotavap Model: Flake	2,42,000/-	2,42,000/-	
2	Scientific Survey Instruments, Ernakulam	Make: LG Model:	1,96,000/-	1,96,000/-	
3	Scientific Entreprises, Kochi	Make: LabLine Model: LMIF 30	1,12,000/-	1,12,000/-	<b>Recommended for purchase by the HOD</b>

The Head, Department of Computational Biology & Bioinformatics, has recommended the firm '**M/s. Scientific Entreprises, Kochi**', for the purchase of one number of Ice flaking Machine, for a total amount of **Rs.1,12,000/- (Rupees One lakh twelve thousand only)**, in the Department.

The Head, Department of Computational Biology & Bioinformatics, has recommended the following firms for the purchase of corresponding items:

Sl.No	Firms Recommended	Items	Unit	Rate ( 1no)
1	M/s. Genuine Scientific Instruments, Trivandrum	Rotary Vacuum evaporator	1	1,22,132/-
2	M/s.Scientific Entreprises, Kochi'	Ice flaking Machine	1	1,12,000/-
Total 2,34,132/- (Rupees Two lakh thirty four thousand one hundred and thirty two only)				

The Expenditure may be booked under the h/a 'Part II- Plan- MH-34- Department of Computational Biology & Bioinformatics-4/1885 Development of Department (State)' of the Current Years Budget Estimates.

The Finance Officer has remarked that the proposal for the purchase of one number Rotary Vacuum evaporator and Ice flaking Machine in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

***The Committee considered the matter and recommended to purchase one number 'Rotavap make : PBU 6D model' Rotary Vacuum Evaporator from M/s. Genuine Scientific Instruments, Trivandrum for an amount of Rs.1,22,132/-(Rupees One lakh twenty two thousand one hundred and thirty two only), inclusive of taxes and one number of 'LabLine Make : LMIF 30 Model' Ice Flaking Machine from M/s. Scientific Entreprises, Kochi for an amount of Rs.1,12,000/-(Rupees One lakh twelve thousand only), inclusive of taxes for use in the Department of Computational Biology & Bioinformatics. Also recommended the Head to explore the possibility of effecting the above purchase @ 5% GST, subject to the furnishing of Essentiality certificate by the University.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**Item No.05.137. 22Additional Item No.: 01:- Proposal for the purchase of various equipments in connection with the implementation of the Specific Project “Microwave Materials Laboratory - Phase I”- Department of Physics**

The Head, Department of Physics, vide Letter No. Phy /235/2018-19 dated 27/11/18 & Letter No. Phy /333/2019 dated 02/03/19, has submitted a request for inviting e-tenders for the purchase of following equipments, in the Department, meeting the expenditure from the amount of 2.5 Crore sanctioned to the Department, for the ‘Specific Project’- ‘Microwave Material Laboratory- Phase I’ under State Plan Grant 2018-19:

- (i) Vector Network Analyzer.
- (ii) Microwave Synthesizer.
- (iii) BET Surface area Analyzer.
- (iv) Nano Particle Size & Zeta Potential Analyzer.

**Item No.1 Purchase of Vector Network Analyzer (Re-Tender ID-2018\_KU\_282397\_1)**

Open tender was invited through e-procurement under two bid system for the Purchase of Vector Network Analyser, with the orders of the Registrar on 20/12/2018 & the technical bids were opened on 24/01/2019.

Four bidders participated in the tender Viz:

- (I) Innovate Instruments, Thiruvananthapuram.
- (ii) Scientific Enterprises, Kochi.
- (iii) I Square systems, Coimbatore.
- (iv) Rhode and Schwarz India, Pvt Ltd, New Delhi.

After the Technical & Financial Evaluation, the Head, Department of Physics, vide Letter No. Phy/336/2019 dated 06/03/19 cited has submitted the evaluation report on the financial bid along with the minutes of the meeting of the Department Council held in the Department on 06/03/19, recommending the purchase from the firm ‘M/s. Rhode and Schwarz India, Pvt Ltd, New Delhi’, at a total cost of Rs. 66,83,071/- (Rupees Sixty six lakh eighty three thousand & seventy one only).

Subsequently, the Head, vide Letter No. Phy/90/2019 dated 07/06/19 cited, informed that, on the basis of the concern raised by Experts in the Microwave Characterization Field & other qualified bidders over the accuracy and reliability of material characterization using the set up provided by ‘M/s Rhode Schwartz, New Delhi’, the firm was invited to conduct a demonstration of their measurement set up before the Technical Experts. However, it was found that the set-up provided by the above firm is unable to give accurate and reliable permittivity and permeability values for tested materials. Accordingly, the Technical Committee meeting held on 30/05/2019 in the Department, observed that the above firm doesn't comply with the materials measurement as per the tender specifications and therefore recommended to invite fresh tenders with certain modifications in the specifications. The Head, has also forwarded the Minutes of the above meeting for reference.

Accordingly, as per the orders of the Vice Chancellor, the purchase was re tendered on 19/06/19 with modified Specifications and the Technical Bids were opened on 03/07/19:

Three bidders participated in the tender Viz:

- (I) Innovative Instruments, Thiruvananthapuram.
- (ii) Keysight Technologies, Bangalore.
- (iii) Isquare Systems, Coimbatore.

The Technical bids of the aforementioned firms were forwarded to the Head, vide email dated 03/07/19, for evaluation and the Head, vide Letter No. Phy/166/2019 dated 02/08/19 forwarded the Minutes of the Technical Committee Meeting held in the Department on 01/08/19, recommending to open the financial bids of all the three firms. Accordingly, the financial bids of the firms were opened on 08/08/19 & forwarded to the Head for evaluation. Subsequently, the Head, Department of Physics, vide Letter No. Phy/174/2019 dated 16/08/19 cited has submitted the evaluation report on the financial bids, along with the minutes of the meeting of the Department council held in the Department on 16/08/19, recommending the purchase. The Head has also certified that all provisions and procedures as per Store Purchase Manual/Kerala Financial Code has been followed for the purchase.

**Item No. 1 Vector Network Analyser & accessories:**

Sl. No	Firms	Specifications	Rate in (Rs.)		Total (in Rs)	Remarks
			Network Analyzer	Optional Accessories		
1	M/s Innovative Instruments, Thiruvananthapuram.	Make:Keysight Model:N5234B-200	94,000,00/-	5,02,460/-	10,397,583/- (including GST @5%)	
2	<b>M/s Keysight Technologies, Bangalore.</b>	<b>Make:Keysight Model:N5234b-200</b>	<b>91,72,379/-</b>	<b>4,99,500/-</b>	<b>1,01,55,473/- [96,71.879/- + 4,83,594/- (GST @5%)]</b>	<b>L1 firm Recommended by the Head</b>
3	Isquare Systems, Coimbatore.	Make:PNA Model:N5234b-200	1,46,94,249/-	25,60,000/-	18,116,962/- (including GST @5%)	
Amount- Rs. <b>1,01,55,473/-</b> (Rupees one crore one lakh fifty five thousand four hundred and seventy three only)						

The Head, Department of Physics, has recommended the firm **M/s Keysight Technologies, Bangalore**, for the purchase of Vector Network Analyser in the Department, at a total cost of Rs.**1,01,55,473/-** (Rupees one crore one lakh fifty five thousand four hundred and seventy three only).

**Item No. 2 : Purchase of Microwave Synthesizer (Re-Tender ID-2019 KU 285121 1)**

Open tender was invited through e-procurement under two bid system for the Purchase of Microwave Synthesizer, with the orders of the Registrar & the technical bids were opened on 02/07/2019. Due to insufficient number of tenders, it was retendered on 05/07/19 and the Technical Bids were opened on 19/07/19.

Two bidders participated in the tender Viz.,

- (i) Anton Paar India Pvt Ltd, Gurgaon.
- (ii) BVN Instruments, Chennai.

The Technical bids were forwarded to the Head, vide email dated 20/07/19, for evaluating the Technical Specifications offered by the firms. The Head, vide Letter No. Phy/166/2019 dated 02/08/19 cited forwarded the Minutes of the Technical Committee held in the Department on 01/08/19, recommending to open the financial bids of all the above firms. Accordingly, the financial bids of the firms were opened on 08/08/19 & forwarded to the Head for evaluation. Subsequently, the Head vide Letter No. Phy/174/2019 dated 16/08/19 cited, has submitted the evaluation report on the financial bid along with the Minutes of the Meeting of the Department Council held in the Department on 16/08/19, recommending the purchase. The Head has also certified that all provisions and procedures as per Store Purchase Manual/Kerala Financial Code have been followed for the purchase.

The Comparative statement in this regard is detailed below:

**Item No2: Microwave Synthesizer**

Sl. No	Firms	Specifications	Rate in (Rs.)	Total (in Rs)	Remarks
1	<b>M/s Anton Paar, India Pvt Ltd, Gurgoan</b>	<b>Make: Monowave Model:400</b>	<b>Rs. 17,64,426/- [Rs. 15,63,534 + Rs.39,389/- (reaction Vessel C10 pakage) + Rs. 5474/- (Snap Caps:20 pcs) + Rs.3009/- (Silicone Septum: 20Nos.) + Rs. 2690/- (STIR bar PTFE :10pcs) + Rs.2510/- (STIR bar Oval:10 pcs) + Rs. 63,800/- (High Speed 1 HP compressor with valve) + GST @ 5% amounting to Rs.84,020/-] + Rs. 8500/-</b>	<b>19,10,004/- (including GST @5% for the equipment &amp; accessories and GST @18% for freight &amp; warranty)</b>	<b>L1 firm Recommended by the Head</b>

			(freight Charge) + Rs. 1,14,871/- (warranty upto 3 years) + GST @18% amounting to Rs. 22,207/-		
2	M/s BVN Instruments, Chennai	Make: Monowave Model:450	35,45,000/- (Including Accessories) + 40,000/- (Installation charges) + 1,79,250/- [GST (@5%)]	37,64,250/- (inclusive of GST @5%)	
Amount- Rs. 19,10,004/- (Rupees Nineteen lakh ten thousand & four only)					

The Head, Department of Physics, has recommended the firm **M/s Anton Paar India Pvt Ltd, Gurgaon**, for the purchase of **Microwave Synthesizer** in the Department, at a total cost of Rs. 19,10,004/- (Rupees Nineteen lakh ten thousand & four only).

**Item No. 3 : Purchase of BET Surface Area Analyzer (Re-Tender ID-2019 KU 285086 1)**

Open tender was invited through e-procurement under two bid system for the Purchase of BET Surface area Analyzer, with the orders of the Registrar & the technical bids were opened on 02/07/2019. Due to insufficient number of tenders, it was retendered on 05/07/2019 and the Technical Bids were opened on 19/07/19.

One bidder participated in the tender viz.,

(I) Anton Paar India Pvt Ltd, Gurgaon.

The Technical bids were forwarded to the Head vide email dated 20/07/19, for evaluating the Technical Specification offered by the firms. The Head, vide Letter No. Phy/166/2019 dated 02/08/19 forwarded the Minutes of the Technical Committee Meeting held at the Department on 01/08/19, recommending to open the financial bid of the above firm. Accordingly, the financial bid of the firm was opened on 08/08/19 & forwarded to the Head for evaluation. Subsequently, the Head, Department of Physics, vide Letter No. Phy/174/2019 dated 16/08/19 cited has submitted the evaluation report on the financial bid, along with the minutes of the meeting of the Department council held in the Department on 16/08/19, recommending the purchase. The Head, has also certified that all provisions and procedures as per Store Purchase Manual/Kerala Financial Code has been followed for the purchase. The detailed quote in this regard is enumerated below:

**Item No. 3 BET Surface area Analyzer**

Sl. No.	Firms	Specifications	Rate in (Rs.) BET Surface area Analyzer	Total (in Rs)	Remarks
1	M/s Anton Paar, India Pvt Ltd Gurgaon	Make: Novatouch Model:LX4	Rs. 29,14,321/- [(Rs.22,90,987/- + Rs. 28,478/- (Surface area reference material) + Rs. 1,55,190/- (Vaccum Pump Assembly)+ Rs.1,05,889/- (He/N2 gas cyclinder + regulators + nuts)+ 1,20,000/- (UPS 5KVA with 2hr back up)+ 75,000/- (Printer and computer) +GST @ 5% amounting to Rs. 1,38,777/-] + Rs.15,000/- (Freight) + GST @18% amounting to 2700/- + Rs.1,72,828/- (Warranty for three years) + GST @ 18% amounting to 31,109/-	31,35,958/- (including GST @5% for the equipment & accessories and GST @18% for freight & warranty)	L1 firm Recommended by the Head
Amount- Rs. 31,35,958/- (Rupees Thirty one lakh thirty five thousand nine hundred and fifty eight only)					

The Head, Department of Physics, has recommended the firm **M/s Anton Par India Pvt Ltd, Gurgaon**, for the purchase of **BET Surface area Analyzer** in the Department, at a total cost of Rs. 31,35,958/- (Rupees Thirty one lakh thirty five thousand nine hundred and fifty eight only).

**Item No. 4. Purchase of Nanoparticle Size & Zeta Potential Analyzer.**

Open tender was invited through e-procurement under two bid system for the Purchase of Nanoparticle size & Zeta Potential Analyzer, with the orders of the Registrar & the technical bids were opened on 03/07/2019.

Three bidders participated in the tender Viz.,

(i) M/s Anton Paar India Pvt Ltd, Gurgaon.

- (ii) M/s Arotek Scientific Instruments Pvt Ltd  
 (iii) M/s Horiba India Pvt Ltd

The Technical bids were forwarded to the Head, vide email dated 03/07/19, for evaluating the Technical Specifications offered by the firms. The Head, vide Letter No. Phy/166/2019 dated 02/08/19 forwarded the Minutes of the Technical Committee Meeting held in the Department on 01/08/19, recommending to retender the purchase, as more clarification is required regarding the specifications offered and that a new tender with some improvements/ clarifications is necessary.

The Head, Department of Physics, has recommended the following firms for the purchase of corresponding items in the Department, at a total cost of **Rs.1,52,01,435/- (Rupees One Crore fifty two lakh one thousand four hundred and thirty five only):**

Sl.No	Items	Firm	Amount (in Rs)
1	Vector Network Analyzer	M/s Keysight Technologies, Bangalore.	Rs.1,01,55,473/- (Inclusive of 5% GST)
2	Microwave Synthesizer	M/s Anton Par India Pvt Ltd., Gurgoan	Rs.19,10,004/- (including GST @5% for the equipment & accessories and GST @18% for freight & warranty)
3	BET Surface area Analyzer	M/s Anton Par India Pvt Ltd., Gurgoan	Rs. 31,35,958/- (including GST @5% for the equipment & accessories and GST @18% for freight & warranty)
<b>Total- Rs. 1,52,01,435/- (Rupees One Crore fifty two lakh one thousand four hundred and thirty five only)</b>			

The Expenditure in this connection may be met from the amount of 2.5 Crore sanctioned to the Department for implementing the Specific Project "Microwave Materials Laboratory- Phase I", under State Plan Grant 2018-19.

The Finance has recommended that the proposal for the purchase of Vector Network Analyzer, Microwave Synthesizer and BET Surface Area Analyzer in connection with the implementation of Specific Project 'Microwave Materials laboratory – Phase I' at Department of Physics, may be placed before Purchase Committee along with the evaluation report of technical committee for approval and if approved, supply order may be placed accordingly.

#### **Recommendations:**

**1. The Committee negotiated with the firm M/s Keysight Technologies, Bangalore., the L1 firm with regard to the purchase of Vector Network Analyzer in the Department of Physics and the firm agreed to provide a total discount of 12% on the basic price quoted for the equipment + Accessories (Special offer valid till October 25<sup>th</sup>).**

**In this context, the Committee recommended to effect the purchase of Vector Network Analyzer (Make:Keysight : Model:N5234b-200) in the Department of Physics, from 'M/s Keysight Technologies, Bangalore', at the discounted rate of Rs. 89,36,815.97/-(Rupees Eighty Nine lakh thirty six thousand eight hundred and fifteen and nine seven paise only) [(Base Price = Rs. 85,11,253.30/ + Rs. 4,25,562.665/- (GST @ 5%), (i.e. total discount of Rs. 12,18,657/-, including GST)], subject to availability of funds.**

**2. The Committee negotiated with the firm M/s Anton Par India Pvt Ltd., Gurgoan, the L1 firm with regard to the purchase of Microwave Synthesizer in the Department of Physics and the firm agreed to provide a total discount of Rs. 2,53,778/- on the basic price quoted for the equipment + Accessories [Rs.1,30,407/-(for the equipment & accessories + waiving off the Warranty price of Rs. 1,14,871/- & freight Charge of Rs. 8500/-)].**

**In this context, the Committee recommended to effect the purchase of Microwave Synthesizer (Make: Monowave : Model:400) in the Department of Physics, from 'M/s Anton Par India Pvt Ltd., Gurgoan', at the discounted rate of Rs.16,27,498.95/-(Rupees Sixteen lakh Twenty seven thousand four hundred and ninety eight and nine five paise only) [(Base Price = Rs. 15,49,999/ + Rs. 77499.95/-(GST @ 5%), (i.e. total discount of Rs. 2,82,505/-, including GST)], subject to availability of funds..**

**3. The Committee negotiated with the firm M/s Anton Par India Pvt Ltd., Gurgoan, the L1 firm with regard to the purchase of BET Surface area Analyzer in the Department of Physics and the firm agreed to provide a total discount of Rs. 3,61,873/- on the basic price quoted for the Equipment + Accessories.**

In this context, the Committee recommended to effect the purchase of BET Surface area Analyzer (Make: Novatouch : Model:LX4) in the Department of Physics from 'M/s Anton Par India Pvt Ltd., Gurgoan', at the discounted rate of Rs. 27,55,991.55/- (Rupees Twenty seven lakh fifty five thousand nine hundred and ninety one and fifty five paise only) [(Base Price for the Equipment + Accessories = Rs. 24,13,671/- + Rs. 1,20,683.55/-(GST @ 5%)+ Rs. 15,000/-(Freight charges) + Rs. 1,72,828/-(Warranty for three years)+ Rs. 33,809/-(GST @ 18% for freight & warranty), (i.e. total discount of Rs.3,79,966.45/-, including GST)], subject to availability of funds.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No.05. 137.22 Additional Item No.: 02 Proposal for the purchase of five numbers of Desktop Computers in the Department- Department of Tamil**

With reference to The Resolution of the Syndicate held on 22/01/2019. (Item No.02.125.10.04) & Letter No.Pl.A1/3995/Tamil/18 dated 16/02/2019, sanction was accorded by the Vice- Chancellor to the Head, Department of Tamil, to place supply order with the firm 'M/s. Quinze Technology Pvt Ltd, Kochi' for the purchase of four numbers of Desktop Computers in the Department, at a total cost of Rs.1,50,950/- (One lakh fifty thousand nine hundred and fifty only).

Now, the Head, vide Letter No.83/Tam/19-20 dated 21/06/2019 has informed that the firm 'M/s. Quinze Technology Pvt Ltd, Kochi' is not willing to supply the above items at the quoted rates, owing to non availability of the quoted model. Subsequently, the second lowest firm 'M/s. Sri Sai Cad Centre' agreed to supply the item in the Department, at the same rate offered by the L1 firm. But on Verification by the SICC, it was found that the items supplied were not in compliance with the specifications stipulated in the tender document and therefore the items were returned.

Thereafter, the Head had invited fresh quotations for the purchase, vide quotation notice dated 01/04/2019 and the quotations received were evaluated by the Instrumentation Engineer and he has remarked that no firms satisfy the required specifications and hence recommended to purchase five numbers of Desktop Computers from 'M/s. Keltron, Trivandrum', in accordance with the approved rates detailed in the G.O.(Rt) No.128/2019/ITD dated 29/06/19.

Therefore, the Head, vide Letter No.83/Tam/19-20 dated 21/06/2019 has forwarded the quotation obtained from 'M/s Keltron, Thiruvananthapuram', towards the purchase of five desktop computers in the Department in accordance with the approved rates detailed in the G.O.(Rt) No.128/2019/ITD dated 29/06/19, along with the Minutes of the Meeting of the Department council held in the Department on 17/06/2019, recommending the purchase. The detailed quote, in this regard is enumerated below:

**Name of the Item: Desktop Computers (5 No:)**

Sl.No	Items	Qty	Rate	Amount (in Rs.)
1	Desktop Medium End Win 10 Home: (Item No. 3 of the G.O.)	5	32,875/-	<b>1,64,375/-</b>
	Grand Total			<b>1,64,375/-</b>
( One lakh sixty four thousand three hundred and seventy five only)				

The Head, Department of Tamil, has recommended the firm 'M/s Keltron, Thiruvananthapuram' for the purchase five numbers of Desktop Computers in the Department, at a total amount of Rs.1,64,375/- (One lakh sixty four thousand three hundred and seventy five only), in accordance with the G.O.(Rt) No.128/2019/ITD dated 29/06/19.

It may be noted that an amount of Rs.1,50,000/- (Rupees One lakh fifty thousand only) has been allocated to the Department of Tamil under the Scheme-component 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2018-19, vide Minutes of the Meeting of the Syndicate held on 11/07/18. (Item No.02.86.16). The expenditure in this connection may be met from this provision.

The Finance has recommended that the proposal for the purchase of five numbers of Desktop Computers for use in the Department of Tamil from 'M/s. Keltron' through CPRCS Portal, may be placed before Purchase Committee for approval and if approved, supply order may be placed accordingly.



In this context, the proposal is placed before the purchase for consideration.

*The Committee considered the matter and recommended to purchase five numbers of Desktop Computers in the Department of Tamil, from 'M/s Keltron, Thiruvananthapuram' (through <http://cprcs.kerala.gov.in>), for a total amount of Rs.1,64,375/- (One lakh sixty four thousand three hundred and seventy five only), in accordance with the G.O. (Rt.) No.128/2019/ITD dated 29/06/19., including GST and additional flood CESS, if applicable.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**Item No: 05.137.22 Additional.03:- Consideration for the purchase of various items in the Department- Department of Zoology**

The Head, Department of Zoology, vide Letter No.Zool/Animal House/2019 dated 28/06/19, has submitted a proposal for the Purchase of various items for use in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

**1. Name of the Item: Utility Stand Service Trolley:1 No**

The Head, has forwarded the Quotations obtained from three suppliers for the purchase of Utility Stand Service Trolley along with the minutes of the Expert Committee held in the Department on 28/05/2019 recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Utility Stand Service Trolley:1 No**

Sl.No	Firms Quoted	Specifications	Rate (for 1)	Remarks
1	Sree Saastha Ltd, Trivandrum	40x40x95	36,700/-	
2	Genuine Scientific Instruments, Trivandrum	40x40x95	26,950/-	<b>L1 (Reccommended by the Head)</b>
3	J S Scientific suppliers, Kollam	40x40x95	32,500/-	

The Head, Department of Zoology, has recommended the firm 'M/s. Genuine Scientific Instruments, Trivandrum, for the purchase of One Utility Stand Service Trolley in the Department, at a total amount of Rs.26,950/- (Rupees Twenty six thousand nine hundred and fifty only).

**2. Name of the Item: Platform Trolley:1 No**

The Head, has forwarded the Quotations obtained from three suppliers for the purchase of Platform Trolley along with the minutes of the Expert Committee held in the Department on 28/05/2019 recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Platform Trolley:1 No**

Sl.No	Firms Quoted	Specifications	Rate (for 1)	Remarks
1	Sree Saastha Ltd, Trivandrum	120x70x85 cm	25,950/-	
2	Genuine Scientific Instruments, Trivandrum	48''x28''x34'6''	20,060/-	L1 (Reccommended by the Head)
3	J S Scientific suppliers, Kollam	120x70x85 cm	24,500/-	

The Head, Department of Zoology, has recommended the firm 'M/s. Genuine Scientific Instruments, Trivandrum, for the purchase of Platform Trolley in the Department, at a total amount of Rs. 20,060/- (Rupees Twenty thousand & sixty only).

**3. Name of the Item: Rack for Animal house:5 No**

The Head, has forwarded the Quotations obtained from six suppliers for the purchase of five numbers of Rack for Animal house, along with the minutes of the Expert Committee held in the Department on 28/05/2019 recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Rack for Animal house: 5 No**

Sl.No	Firms Quoted	Specifications	Rate (for 1)	Rate (for 5)	Remarks
1	Sree Saastha Ltd, Trivandrum	150x55x175cm	90,600/-	4,53,000/-	
2	Genuine Scientific	40x40x95	63,900/-	3,19,500/-	

	Instruments, Trivandrum				
3	Choice Furniture Industries, Kadalundi	150x55x175cm	24,570/-	1,22,850/-	L1 (Recommended by the Head)
4	J S Scientific suppliers, Kollam	40x40x95	72,000/-	3,60,000/-	
5	Coastal Industries, Kozhikode	150x55x175cm	25,600/-	1,28,000/-	Tax not mentioned
6	Medical and Visual Technologies, Trivandrum		24,000/- + 1200/- (GST @ 5%) = 25,200/-	1,26,000/-	

The Head, Department of Zoology, has recommended the firm 'M/s. Choice Furniture Industries, Kadalundi, for the purchase of nos of **Rack for Animal house** in the Department, at a total amount of Rs. 1,22,850/- (Rupees One lakh twenty two thousand eight hundred and fifty only).

#### 4. Name of the Item: Procedure Table :1 No

The Head, has forwarded the Quotations obtained from seven suppliers for the purchase of Procedure Table, along with the minutes of the Expert Committee held in the Department on 28/05/2019, recommending the purchase. The Comparative Statement of quotations, in this regard is detailed below:

#### **Name of the Item: Procedure Table :1 No**

Sl.No	Firms Quoted	Specifications <b>Procedure Table</b>	Rate (for 1)	Remarks
1	Sree Saastha Ltd, Trivandrum	SS304 170x80x95	65,000/-	
2	Genuine Scientific Instruments, Trivandrum	SS304 170x80x95	54,860/-	
3	Choice Furniture Industries, Kadalundi	170x80x95 304 Grade steel	33,210/-	(Recommended by the Head)
4	J S Scientific suppliers, Kollam	SS304 170x80x95	63,500/-	
5	AST Meditech, Alappuzha	AST PT 01 304 Grade Steel	18,200/- + 3276/- (GST 18%) = 21,476/-	L1 firm
6	Coastal Industries, Kozhikode	170x80x95 304 Grade steel	35,400/-	
7	Medical and Visual Technologies, Trivandrum	170x80x95 304 Grade steel	30,000/- + 1500/- (GST @ 5%) = 31,500/- 30,000/- + 5400 (GST 18%) = 35,400/-	

The Head, Department of Zoology, has recommended the firm 'M/s. Choice Furniture Industries, Kadalundi, for the purchase of Procedure Table in the Department, at a total amount of Rs. 33,210/- (Rupees Thirty three thousand two hundred and ten only).

#### 5. Name of the Item: Lab bench:7 No

The Head, has forwarded the Quotations obtained from seven suppliers for the purchase of Lab bench, along with the minutes of the Expert Committee held in the Department on 28/05/2019, recommending the purchase. The Comparative Statement of quotations, in this regard, is detailed below:

#### **Name of the Item: Lab bench:7 No**

Sl.No	Firms Quoted	Specifications	Rate (for 1)	Rate (for 7 nos)	Remarks
1	Sree Saastha Ltd, Trivandrum	60x20, SS202-58x182	49,990/-	3,49,930/-	
2	Genuine Scientific Instruments, Trivandrum	60x20, SS202-58x182	46,900/-	3,28,300/-	

3	J S Scientific suppliers, Kollam	60x20, SS202-58x182	52,000/-	3,64,000/-	
4	Choice Furniture Industries, Kadalundi	58x18(202 grade)	34,940/-	2,44,580/-	
5	Coastal Industries, Kozhikode		37,000/-	2,59,000/-	
6	AST Meditech, Alappuzha	AST LT 99	16,500/- +2970/-(GST @ 18%) = 19,470/-	1,36,290/-	L1 (Reccommended by the Head)
7	Medical and Visual Technologies,Trivandrum		30,500/- +5490(GST @ 18%) =38,430/-	2,51,930/-	

The Head, Department of Zoology, has recommended the firm 'M/s.AST Meditech, Alappuzha, for the purchase of Lab bench in the Department, at a total amount of Rs.1,36,290/- (Rupees One lakh thirty six thousand two hundred and ninety only).

**6. Name of the Item: Stainless steel Stool :14 No**

The Head, has forwarded the Quotations obtained from seven suppliers for the purchase of 14 nos of Stainless steel Stool, along with the minutes of the Expert Committee held in the Department on 28/05/2019, recommending the purchase. The Comparative Statement of quotations in this regard, is detailed below:

**Name of the Item: Stainless steel Stool :14 Nos**

Sl.No	Firms Quoted	Specifications	Rate (for 1)	Rate (for 14)	Remarks
1	Sree Saastha Ltd, Trivandrum	SS Stool, 14 inch and 18 inch height	6800/-	95,200/-	
2	Genuine Scientific Instruments, Trivandrum	14 inch and 18 inch height	4150/-	58,100/-	
3	Coastal Industries, Kozhikode	14 inch and 18 inch height	1690/-	23,660/-	
4	J S Scientific suppliers, Kollam	14 inch and 18 inch height	6100/-	85,400/-	
5	AST Meditech, Alappuzha	AST SSS001 AST Meditech	1,681.5/-	23,541/-	
6	Choice Furniture Industries, Kadalundi	14 inch and 18 inch height	1590/-	22,260/-	L1(Reccommended by the Head)
7	Medical and Visual Technologies,Trivandrum	14 inch and 18 inch height	1900/-+ GST @ 18% =342	31,388/-	

The Head, Department of Zoology, has recommended the firm 'M/s. Choice Furniture Industries, Kadalundi, for the purchase of 14 numbers of Stainless steel Stool in the Department, at a total amount of Rs. 22,260/- (Rupees Twenty two thousand two hundred and sixty only).

The Head, Department of Zoology has recommended the following firms for the purchase of corresponding items:

Sl.No	Item	Recommended Firm	Unit	Amount (in Rs.)
1	Utility Stand Service Trolley	Genuine Scientific Instruments, Trivandrum	1	26,950/-
2	Platform Trolley	Genuine Scientific Instruments, Trivandrum	1	20,060/-
3	Rack for Animal house	Choice Furniture Industries, Kadalundi	5	1,22,850/-
4	Procedure Table	Choice Furniture Industries, Kadalundi	1	33,210/-
5	Lab bench	AST Meditech, Alappuzha	7	1,36,290/-
6	Stainless steel Stool	Choice Furniture Industries, Kadalundi	14	22,260/-
Total – 3,61,620/- (Rupees Three lakh sixty one thousand six hundred & twenty only)				

The Expenditure in this connection may be booked to the h/a ' Part II- Plan- MH - 27(i) - Department of Zoology - 4/1885 Development of Department (State)' of the current years budget estimates.

The Finance has recommended that the proposal for the purchase of aforementioned items for use in the Department of Zoology may be placed before purchase committee for approval and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations: The Committee considered the proposal and recommended to effect the purchase of the following items from the corresponding firms in the Department of Zoology, at a total cost of Rs.3,61,620/- (Rupees Three lakh sixty one thousand six hundred & twenty only), on the basis of the justification furnished by the Head, for rejecting the Lowest Quoted firm(L1 firm) and accepting the L2 firm with regard to the purchase of 'Procedure Table (Item No. 4)' :**

Sl.No	Item	Recommended Firm	Unit	Amount (in Rs.)
1	Utility Stand Service Trolley	Genuine Scientific Instruments, Trivandrum	1	26,950/-
2	Platform Trolley	Genuine Scientific Instruments, Trivandrum	1	20,060/-
3	Rack for Animal house	Choice Furniture Industries, Kadalundi	5	1,22,850/-
4	Procedure Table	Choice Furniture Industries, Kadalundi	1	33,210/-
5	Lab bench	AST Meditech, Alappuzha	7	1,36,290/-
6	Stainless steel Stool	Choice Furniture Industries, Kadalundi	14	22,260/-
<b>Total – 3,61,620/- (Rupees Three lakh sixty one thousand six hundred &amp; twenty only)</b>				

**Also recommended the Head to explore the possibility of effecting the above purchase @ 5% GST, subject to the furnishing of Essentiality certificate by the University.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137. 22. Additional. 04:- Proposal for the purchase of Hot Air Oven & Liquid Nitrogen Container in connection with the implementation of Innovative project titled 'Establishment of Translational Research Facility in Plant - Cell Culture technology Phase III' in the Department - Department of Botany**

The Head, Department of Botany, vide Letter No.22/Bot/507/2019 dated 29/03/2019, has submitted a proposal for the purchase of Hot Air Oven and Liquid Nitrogen Container in the Department, in connection with the implementation of Innovative project titled 'Establishment of Translational Research Facility in Plant Cell Culturetechnology- Phase III'. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

**Item No. 1 - Hot Air Oven:**

The Head, has forwarded the Quotations obtained from three qualified suppliers for the purchase of Hot Air Oven along with a copy of the Quotation Notice & the Minutes of the Technical Committee meeting held in the Department on 21/03/19, recommending the purchase. The Head, has also certified that all provisions and procedures as per Store Purchase Manual/Kerala Financial Code has been followed for the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item:Hot Air Oven: 1 No**

Sl.No	Firms Quoted	Specifications	Unit Price (in Rs)	GST	Rate Inclusive of Taxes (Rs.)	Remarks
1	Ultra Instruments, Secunderabad	Make: LABWIT Model: XRD-7080	1,33,769/-	6,688/- (@5%)	1,40,457/-	
2	Universal Agencies, Thrissur	Make:Memmert Universel Oven Model: UN 75	1,89,000/-	34,020/- (@18%)	2,23,020/-	

3	Genuine Scientific Instruments, Trivandrum	Make: GELSTAN Model: 1012 Economy	45,600/-	2,280/- (@5%)	47,880/-	<b>Recommended for purchase by the HOD</b>
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The Head, Department of Botany, has recommended the firm '**Genuine Scientific Instruments, Trivandrum**' for the purchase of Hot Air Oven in the Department, for a total amount of **Rs. 47,880/- (Rupees Forty seven thousand eight hundred and eighty only)**.

**Item No. 2 -Liquid Nitrogen Container:**

The Head, has forwarded the Quotations obtained from five suppliers for the purchase of Liquid Nitrogen Container along with a copy of the Quotation Notice & the Minutes of the Technical Committee meeting held in the Department on 07/03/19, recommending the purchase. The Head, has also certified that all provisions and procedures as per Store Purchase Manual/Kerala Financial Code has been followed for the purchase. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Liquid Nitrogen Container (20 L, 10L & 1.5 L): 1 No**

Sl. No.	Firms Quoted	Specifications	Unit Price (in Rs)	GST	Rate Inclusive of Taxes (Rs.)	Remarks
1	Scientific Entreprises, Kochi	Make: IBP Model: BA - 20, BA 11.6, BA- 1.5	31,695/- (for 20.5 Ltr) + 21,975/- (for 11.6 Ltr) + 12,075/- (for 1.5 ltr)	Inclusive of 5% GST	65,745/- (Inclusive of 5% GST)	
2	Unique Scientific, Thrissur	Make:IBP Model:BA II	16,998/- (for 20.5Ltr) + 28,980/- (for 11.6Ltr) + 45,000/- (for 1.5 ltr)	849.9/- (GST @ 5%) 1449/- (GST @ 5%) 2,250/- (GST @ 5%)	95,527/- (Inclusive of 5% GST)	
3	<b>Bio Equip, Bangalore</b>	<b>Make: INOX Model: IX20, IR 10, IX 2</b>	<b>28,275/- + 19,200/- +10,575/-</b>	10,449/- (GST @ 18%) <b>2902.5 (GST @ 5%)</b>	68,499/- <b>60,953/-</b>	<b>Recommended for purchase by the HOD</b>
4	Genuine Scientific Instruments, Trivandrum	Make: Cryseal Model: IX20, IR 10, IX 2	14,860/- (for 1.75 Ltr each) + 24,460/- (for 10.5 Ltr each) + 23,290/- (20.5 Ltr each)	3,130.5/- (GST @5%)	65,741/-	
5	Geno Biosciences Pvt ltd, Noida	Make: BT	31,115/- (for 1.75 Ltr each) 53,335/- (for 10.5 Ltr each) 80,000/- (20.5 Ltr each)	29,601/- (GST @ 18%)	1,94,051/-	
				8223/- (GST @ 5%)	1,72,673/-	

The Head, Department of Botany, has recommended the firm '**M/s.Bio Equip, Bangalore**', for the purchase of Liquid Nitrogen Container in the Department, for a total amount of **Rs. 60,953/- (Rupees Sixty thousand nine hundred and fifty three only)**.

**The Head, Department of Botany has recommended the following firms for the purchase of the corresponding Items:**

Sl.No	Items	Selected Firms	Rate Inclusive of Taxes (Rs.)
1	Hot Air Oven	Genuine Scientific Instruments,	47,880/-

		Trivandrum	
2	Liquid Nitrogen Container	Bio Equip Inc, Bangalore	60,953/-
Total – 1,08,833/- (One lakh eight thousand eight hundred & thirty three only)			

The Finance Officer has remarked that the proposal for the purchase of Hot Air Oven and Liquid Nitrogen Container in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

An amount of Rs. 52,00,000/- (Rupees Fifty two lakh only) has been allocated to the Department of Botany for the Innovative Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology- Phase III' under the State Plan Grant for the year 2018-19. The expenses in this connection may be met from this provision.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations: The Committee considered the proposal and recommended to effect the purchase of the following items from the corresponding firms, in the Department of Botany, at a total cost of Rs. 1,08,833/- (One lakh eight thousand eight hundred & thirty three only), inclusive of 5% GST:**

Sl.No	Items	Selected Firms	Rate Inclusive of Taxes (Rs.)
1	Hot Air Oven	Genuine Scientific Instruments, Trivandrum	47,880/-
2	Liquid Nitrogen Container	Bio Equip Inc, Bangalore	60,953/-

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

***Item No:05.137.22.Additional.05***

***Proposal for the purchase of Arch type Mist Chamber in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plant for Western Ghats of Kerala in the Department - Department of Botany***

The Head, Department of Botany, vide Letter No.14/Bot/Equi/45/2019 dated 22/04/2019, has submitted a proposal for the 'Setting up of an Arch type Mist Chamber with timer controlled misting facility' in connection with the implementation of the specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from three suppliers for the purchase along with the Minutes of the Technical Evaluation Committee held in the Department on 01/03/19 & the Minutes of the Department Council held in the Department on 05/03/19, recommending the purchase and the Quotation notice dated 15/09/2018. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Arch type Mist Chamber with timer controlled misting facility : 1 No**

Sl. No	Firms Quoted	Items	Specifications	Rate Inclusive of Taxes (Rs.)	Total Rate (in Rs.)	Remarks
1	Poljo Vypar Kendra (P) Ltd, Thrissur	Mist Chamber	12mLx9mw=108m <sup>2</sup>	1,58,008.00/- (18% GST)	1,98,896/-	<b>Lowest Quote Recommended for purchase by the HOD</b>
		Irrigation System with Installation charges	750 ltr, 1HP	40,887.84/- ( GST 12%)		
2	Amal Distributors, Thrissur	Mist Chamber	12mLx9mw=108m <sup>2</sup>	1,24,685/-	2,14,185/-	
		Irrigation System with	750 ltr, 1HP	89,500/-		

		Installation charges				
3	Balachandran KK, Thrissur	Mist Chamber	12mLx9mw=108m <sup>2</sup>	1,41,586/-	2,36086/-	
		Irrigation System with Installation charges & Transportation charges	1HP momonoblock pump set	94,500/-		

The Head, Department of Botany, has recommended to entrust the firm '**Poljo Vypar Kendra (P) Ltd, Thrissur**, for the setting up of Arch type Mist Chamber with timer controlled misting facility' in the Department for a total amount of **Rs. 1,98,896/- (Rupees One lakh ninety eight thousand eight hundred and ninety six only)** .

The Finance Officer has remarked that the proposal for the purchase of Arch type Mist Chamber in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

An amount of Rs. 130 lakh has been allocated for the Project 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department of Botany', under the Scheme component Specific Projects of the State Plan Grant 2017- 18. The expenses in this connection may be met from this provision.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations: The Committee considered the proposal and recommended to entrust the 'Setting up of Arch type Mist Chamber with timer controlled misting facility' in the Department of Botany, with 'M/s 'Poljo Vypar Kendra (P) Ltd, Thrissur', at a total amount of Rs.1,98,896/- (Rupees One lakh ninety eight thousand eight hundred and ninety six only).**

**Also recommended the Head to explore the possibility of effecting the above purchase @ 5% GST, subject to the furnishing of Essentiality certificate by the University.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137 .22Additional.06**

*Proposal for the purchase of Stereo Zoom Microscope in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala in the Department - Department of Botany*

The Head, Department of Botany, vide reference Lr.No.22/Bot/383/2018 dated 14/02/19 cited, has submitted a proposal for the purchase of Stereo Zoom Microscope in connection with the implementation of the specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants of Western Ghats of Kerala' in the Department. Due to insufficient numbers of qualified quotations for the first time, it was retendered as per the remarks of the Finance.

Accordingly, **after retendering**, the Head, vide Lr. No.14/Bot/Equip/465(a)/2018 dated 14/02/19, has forwarded the Quotations obtained from two suppliers for the purchase, along with the Minutes of the meeting of the Department Council held in the Department on 18/03/19 recommending the purchase. Minutes of the meeting of the Technical Evaluation Committee held in the Department on 15/03/19 and the Quotation notice dated 06/03/2019. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Stereo Zoom Microscope: 1 No**

Sl.No	Firms Quoted	Specifications	Base Rate	Rate Inclusive of Taxes (Rs.)	Remarks
1	Ants Lifecare Solutions LLP, Kochi	Make: Leica Model: EZ4	3,21,186.441/-	3,37,245.763/- (GST 5 %) 3,79,000/-	

				(GST 18%)	
2	Bions Medical Systems Pvt Ltd, Kochi	Make: Leica Model: EZ4	2,65,333.33/-	2,78,600/- (GST 5%)	<b>Lowest Quoted. Recommended by the Head</b>

The Head, Department of Botany, has recommended the firm 'M/s.Bions Medical Systems, Kochi', for the purchase of Stereo Zoom Microscope for a total amount of Rs.2,78,600/- (Rupees Two lakh seventy eight thousand & six hundred only), inclusive of GST @ 5%.

The Finance Officer has remarked that the proposal for the purchase of Stereo Zoom Microscope in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

An amount of Rs. 130 lakh has been allocated for the Project 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants of Western Ghats of Kerala' in the Department of Botany', under the Scheme component 'Specific Projects' of the State Plan Grant 2017- 18. The expenses in this connection may be met from this provision.

In this context, the proposal is placed before the Purchase Committee, for consideration.

**Recommendations: The Committee considered the proposal and recommended to effect the purchase of 'Stereo Zoom Microscope' in the Department of Botany, from 'M/s 'Bions Medical Systems, Kochi', at a total amount of Rs.2,78,600/-(Rupees Two lakh seventy eight thousand & six hundred only),inclusive of GST @ 5% .**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the 22<sup>nd</sup> (Plan-fund) Purchase Committee held on 26.09.2019, be approved.

**MINUTES OF THE 23<sup>rd</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Day : Thursday  
Date : 26.09.19  
Time : 11.00 A.M  
Venue : Pro-Vice- Chancellor's Chamber

**Chairman**

Pro-Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.K.Ajikumar, Member, Syndicate : Absent
3. Dr. K.G.Gopchandran, Member, Syndicate : Sd/-
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member,Syndicate : Absent
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Sd/-
7. Dr. K.B. Manoj, Member,Syndicate : Sd/-
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Absent
12. The Director, Computer Centre : Absent
13. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Deputy Registrar, Admn IV : Sd/-
3. Deputy Registrar, Planning and Development : Sd/-
4. Assistant Registrar, Administration(I) : Absent
- Dr.E.A.Siril, Department of Botany : Sd/-
5. Dr.G.Prasad, Department of Zoology : Sd/-



6. Dr.Achuthsankar S.Nair, Department of Computational : Sd/-  
 7. Biology & Bioinformatics  
 8. Dr.Subodh.U, Department of Physics : Sd/-  
 9. Dr.Sibi.K.S, Department of Physics : Sd/-  
 10. Dr.Hepsy Rose Mary, HOD, Department of Tamil : Sd/-

**Vendors Present**

1. S.Vivekananda, Anton Paar India Pvt Ltd  
 2. Amrendra Kumar, Keysight Tech, Bangalore

**Item No: 05.137.23.01:-** *Consideration of the Action taken report of the 19<sup>th</sup> meeting of Purchase Committee (Non Plan Fund) held on 18.06.2019 and 21<sup>st</sup> meeting of Purchase Committee (Non Plan Fund)held on 02.08.2019*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No: 05.137.23.02** *Proposal for the purchase of Printing Ink – Kerala University Press -reg*

The Superintendent (i/c), Kerala University Press has forwarded quotations received for the purchase of 500kg Printing Ink(Black) for use in the University Press as follows;

**ITEM : OFFSET PRINTING INK(BABY BLACK) – 500kg**

Sl No.	Company/Firm	Price Rate (per kg) including GST
1.	M/s.Hare Ram Agencies & Suppliers, Trivandrum	Rs.308/- L3
2.	M/s.Quilon Paper Mart, Trivandrum	Rs.285/- L1
3.	M/s. Kelvin General Trading LLP, Trivandrum	Rs.295/- L2

The Superintendent, Kerala University Press has recommended to purchase 500 kg of offset Printing Ink (Baby Black) from the lowest quoted firm M/s.Quilon Paper Mart, Trivandrum at a unit price of Rs.285/- inclusive of GST and for a total amount of Rs.1,42,500/-(Rupees One lakh forty two thousand and five hundred only) meeting the expenditure from the head of account “Part I-NP-MH-56-University Press-4-2260-Ink, Grease, Toner” provided in the current year’s Budget Estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase 500 kg of offset Printing Ink (Baby Black) from the lowest quoted firm M/s.Quilon Paper Mart, Trivandrum at a unit price of Rs.285/- inclusive of GST and for a total amount of Rs.1,42,500/-(Rupees One lakh forty two thousand and five hundred only) including GST.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No: 05.137.23.03** *Proposal for the purchase of RA-1 size paper and Art card- Department of Publications Sanction - reg.*

The Director, Department of Publications has requested for providing necessary administrative sanction for purchase of 500 reams of 60 GSM RA-1 printing paper (61 x 86cm) and 220 GSM White Art Card (56 x 71cm) along with the proposal from Controller of Stationery Department Government of Kerala indicating the estimates for purchase.

As per the Controller of Stationery, Government of Kerala, the purchase of 500 reams of 60 GSM RA-1 size printing paper (61 x 86cm) would approximately cost Rs.6,00,000/-(Rupees Six lakhs only) and for 20,000 numbers of 220 GSM White Art card (56 x 71 cm) would approximately

Rs.1,80,000/- (Rupees One lakh Eighty thousand only) and has further remarked that an administrative sanction from the university may be provided to them, in this regard, for effecting the supply of of the above said items.

The Finance has suggested to place the proposal for the purchase of 500 reams RA 1 size Maplitho paper (61 x 86cm) and 2000 numbers of (40 reams) 220 GSM White Art card (56 x 71 cm) from the Stationery Department for use in the Department of Publications may be placed before the purchase Committee for approval.

The purchase may be effected from the head "Part I-NP-MH 52-Department of Publication - 4-2805-Printing charges (Including cost of paper)" of the current year Budget Estimates of the University.

As per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

***The committee considered the matter and recommended to purchase 500 reams of RA 1 size Maplitho paper (61 x 86cm) and 2000 numbers (40 reams) of 220 GSM White Art card (56 x 71 cm) from the Stationery Department for use in the Department of Publications.***

***Resolution of the Syndicate***

**RESOLVED** to purchase 500 reams of RA 1 size Maplitho paper (61 x 86cm) and **20000 numbers** (40 reams) of 220 GSM White Art card (56 x 71 cm) from the Stationery Department for use in the Department of Publications

**FURTHER RESOLVED** to read *Maplitho paper (61 x 86cm) and 2000 numbers of (40 reams)* as *Maplitho paper (61 x 86cm) and 20000 numbers of (40 reams)* in the Agenda Note and in the recommendation.

**Item No:05.137. 23.04**

***Proposal for the Supply of Chemicals, Glasswares and other Sundry Laboratory Items-Award of Rate Contract – Department of Biotechnology***

***The Head, Department of Biotechnology has forwarded proposals along with original quotations for entering into rate contract for supply of chemicals, Glassware and other Sundry Laboratory items for use in the Department of Biotechnology;***

Sl. No.	Name of Company / Firm with Address	Name of Local Supplier / Distributors with address	Rate Contract Proposal Number and Date
1.	M/s. Avra Synthesis Private Limited, Hyderabad	M/s. Chemical House, TC-14/2099/6, Mispah, Medas Lane, University P O, Palayam, Thiruvananthapuram	No. RC/S/20/19-20 Dated 04.04..2019
2.	M/s. ThermoFisher Scientific India Pvt. Ltd.		No. Nil Dated 09..04..2019
3.	M/s. Axiva Sichem Biotech, Delhi		No. ASB/RC/P/19-20/013/P Dated 04..04..2019
4.	M/s. Molychem, Mumbai	M/s. Bio Mate, TC 42/2473(2) VNRA – 85(A), Vivekananda Nagar, Edapazhanji, Trivandrum 695006	No. MC/RC Dated 15..05..2019
5.	M/s. Chromous Biotech Pvt Limited, Bangalore		No. Nil Dated 26..04..2019
6.	M/s. Borosil Glass Works Limited		No. Nil Dated 01..04..2019
7.	M/s. Tarsons Products Private Limited		No. Nil Dated 01..04..2019
8.	M/s. GeNei Laboratories Pvt Limited		No. Nil Dated 01..04..2019
9.	M/s. KrishgenBiosystems		No. Nil Dated 01..04..2019
10.	M/s. Himedia Laboratories Pvt. Limited, Mumbai		No. ILE/TVM/RC-003/19-20 Dated 20..04..2019
11.	M/s. Central Drugs House Pvt. Limited, New Delhi	M/s. The Industrial & Laboratory Equipment Co. PB No. 5701, Killipalam Junction, Thiruvananthapuram 695 036	
12.	M/s. High Purity Laboratory Company, Mumbai		
13.	M/s. Alfa Aesar, Imported		
14.	M/s. Borosil Glass Works Limited, Chennai		
15.	M/s. Tarson Products Pvt. Ltd, Kolkata		

16.	M/s. Amkette Analytics Limited, Mumbai		
17.	M/s. PCI Instruments, Mumbai		
18.	M/s. Laxbro, Mumbai		
19.	M/s. Sartorius, Pal Life Science, Coleparmer & etc		
20.	M/s. Finar Chemicals, Gujarat		
21.	M/s. ThermoFisher Scientific, Invitrogen Bioservices India Pvt Ltd, Bengaluru	M/s. Biogene, TC 17/271, CRA – 217, M K Road, Chadiyara, Poojappura P O, Thiruvananthapuram	No. BIO/1920/031 Dated 29..04..2019
22.	M/s. Qiagen India Pvt. Ltd., 39, Samyak Tower, Pusa Road, New Delhi		No. BIO/1920/023 Dated 29..04..2019
23.	M/s. RCI Labscan Limited, Thailand		
24.	M/s. Biosolve, Israel		
25.	M/s. Accustandard, (Col-Parmer) USA		
26.	M/s. Shinwa, Japan		
27.	M/s. Inorganic Ventures, USA		
28.	M/s. Brand, Germany		
29.	M/s. Sartorius, Germany		
30.	M/s. PerkinElmer, USA		
31.	M/s. Silicycle Inc®, Canada		
32.	M/s. Ace, UK Riki Global, Cole Parmer		
33.	M/s. Santai Technologies, Canada, M/s Colepalmer	M/s. Ultra International, Ultra Manor, 1 <sup>st</sup> Floor, # 39/1-9, Krishna Extension Hulimavu, Bangalore	No. UI/RC-KUBIOTECH/2019-20 Dated 05..04..2019
34.	M/s. Origin Diagonostics and Research, 3 <sup>rd</sup> Floor, Priyanka Eye Hospital, Vavvakvu, Karunagapalli.	M/s. Origin Diagonostics and Research, 3 <sup>rd</sup> Floor, Priyanka Eye Hospital, Vavvakvu, Karunagapalli.	No. Nil, Dated 20..04..2019
35.	M/s.Genaxy Scientific Pvt. Ltd. 155-156, C Block, Community centre, Plot 32 to 57 New Delhi	M/s. Biostar Scientific, TC 17/271(7), M K Road, Chadayira, Poojappura P O, Thiruvananthapuram	No. UOK/RC/2019-2020/MK/SA/027 Dated 06..05..2019
36.	M/s. Sigma Aldrich Chemicals Pvt Ltd.		No. SACPL/AL/1943606002 Dated 21..05..2019
37.	M/s. HiMedia Laboratories Pvt Ltd.	M/s. Biosys	No. RC-80/2019-2020 Dated 15..05..2019
38.	M/s. Brand Scientific Equipment Pvt Ltd	TC 17/1286, VNRA – 85, Vivekananda Nagar, Edappazhanji, Thiruvananthapuram.	No. Nil Dated 05..06..2019
39.	M/s. Thermo Fisher Scientific India Pvt Ltd		No. Nil Dated 01..04..2019
40.	M/s. Cole-Parmer India Pvt Ltd		No. Nil Dated 01..04..2019
41.	M/s. GE Healthcare Life Science, M/s. Prolab Marketing Pvt Ltd		No. Nil Dated 01..04..2019
42.	M/s. Agilent Technologies, Stratagene	M/s. Delta Scientific Systems, Door No. 52/2852, Maplachery Road, Near Vytila Junction, Kochi	No. RC/DSS/06/2019-2020 Dated 25..04..2019
43.	M/s. Merk Life Science Pvt. Ltd.,		
44.	M/s. GeNei Laboratories Pvt Ltd., Bangaluru	M/s. Globe Scientific, TC 28/1288-1, Sreekandeswaram, Fort P O, Thiruvananthapuram	No. GS/KU-Biotechnology/01/19 Dated 22..04..2019
45.	M/s. TCI – Tokyo, Japan		
46.	M/s. Tulip Diagnostics (P) Ltd., a PerkinElmer company, Verna, Goa	M/s. Alchemy Lab Solutions, 34/840-1, Karuvelil Road, Edappally, Kochi	No. Nil Dated 28..03..2019
47.	M/s. Eppendorf India Limited, Plot No. 18,19,20, Ambit Park Road,	M/s. Eppendorf India Limited, Plot No. 18,19,20, Ambit Park	No. EPP/2019//RC/KL-06 Dated 29..04..2019

	SIDCO Industrial Estate, South Phase, Ambattur, Chennai.	Road, SIDCO Industrial Estate, South Phase, Ambattur, Chennai	
48.	M/s. Abdos	M/s. Proteogen Biosciences (India) Pvt Ltd., #3C – 1003, 3 <sup>rd</sup> Cross, 1 <sup>st</sup> Bolck, HRBR Layout, Banaswadi, Bengaluru	No. PBS/RC/KL/017/2019-20 Dated 15..04..2019
49.	M/s. Bioline		
50.	M/s. Brand		
51.	M/s. Halyard		
52.	M/s. Sorenson		
53.	M/s. Corning		
54.	M/s. SISCO Research Laboratories Pvt. Ltd, Chakala, Andheri East, Mumbai	1. M/s. Associated Scientific Company, Aiswarya Towers, SS Kovil Road, Thampanoor, Thiruvananthapuram 2. United Scientific & Education Suppliers (P) Ltd., Santhinagar Shopping Complex, Press Road, Thiruvananthapuram	No. SRL/14/RC/362/2019-20 Dated 16..04..2019
55.	M/s. Riviera Glass Pvt. Ltd., Chandivil, Andheri East, Mumbai.	M/s. Spectra Labs, SP III/744(1), Mankuzhi, Pangappara P O, Thiruvananthapuram	No. RGPL/RC/2019-2020 Dated 06..05..2019
56.	M/s. ThermoFisher Invitrogen Bioservices India Pvt Ltd	M/s. Biovision, Poickattussery, Chengamanadu P O, Nedumbassery, Kochi	No. BKRC-19-20/18 Dated 30..04..2019
57.	M/s. Accumax Lab Devices Pvt. Ltd., 228/1/4, Dantali Industrial Estate, Gota –Vadsar Road, Dantali, Gujarat.	M/s. A P J Scientific Solutions, PGRA-5, T C No. 12/208(5), Plamoodu, Pattom P O, Thiruvananthapuram	No. Nil Dated 06..06..2019
58.	M/s. Avantor Performance Materials India Limited, 17 <sup>th</sup> Floor, Building No 5, Tower C, DLF Cyber City, Phase III, Gurgaon, Haryana, India		No. APLM(KER)/43/2019-2020 Dated 01..04..2019
59.	M/s. Shiv Dial Sud & Sons,(supertek) 23, Industrial Estate, Ambala Cantt. (Supertek)	M/s. Manthri Global Technologies, No. 102, Swathy Nagar Lane 1, Peroorkkada P O, Thiruvananthapuram	No. MGT/RC/2019-20/S-011 Dated 20..05..2019
60.	M/s. DSS Takara Bio India Pvt. Ltd, A-5, Mohan Co-Operative Indl. Estate, Mathura Road, New Delhi	M/s. Helixpro Shajeer Complex, Thottikal Jn, Punnammoodu Jn, Varkala, Trivandrum	No. Nil Dated 22..05..2019
61.	M/s. Takara Bio Inc. (Japan)		
62.	M/s. Clontech, USA		
63.	M/s. Cellartics		
64.	M/s. Macherey Nagel, Germany		
65.	M/s. Axygen	M/s. GenKrom, Trivandrum	No. Ourcls/k.u.Biotechnology/19-20 Dated 22..04..2019
66.	M/s. Corning Life Sciences		
67.	M/s. Falcon		
68.	M/s. Abdos Labtech Private Limited, Unit No. 721, 7 <sup>th</sup> Floor, DLF Tower – A, DDA Dist. Centre, Jasola, New Delhi	M/s. Mayora Scientific Co., TC/53/1916(2)(3)(4), 1 <sup>ST</sup> Floor, Balanda Building, Pappanamcode, Thiruvananthapuram	No. Autho/00017/19-20 21 Dated 23..05..2019
69.	M/s. Priya Laboratories BRERA 96, Kala Kaumudi Road, Medical College P O, Thiruvananthapuram	M/s. Priya Laboratories BRERA 96, Kala Kaumudi Road, Medical College P O, Thiruvananthapuram	No. PLR 13 Dated 18..06..2019
70.	M/s. Kemi	M/s. Medihouse, TC 1/418(20), First Floor, Medi Plaza, Medical College P O,	No. MHTV/02721/2019-20 Dated 26..04..2019
71.	M/s. Nice/Spectrum		
72.	M/s. Kanton		

73.	M/s. Glasil/Atmos	Trivadrum	
74.	M/s. Borosil		
75.	M/s. Thermo Fisher Scientific India Pvt Ltd	M/s. Calgon Scientific Co., Vinayaka, Ponekkara, AIMS P O, Edappally, Kochi	No. Nil Dated 20..04..2019
76.	M/s. Glassco Laboratory Equipments Pvt. Ltd., Manglai P O, Khudda Kalan, Ambala Cantt, Haryana		No. Nil Dated 23..04..2019
77.	Ms. Pall India Pvt. Ltd., Bengaluru, Karnataka		No. Nil Dated 20..04..2019
78.	M/s. Abdos Labtech Pvt. Ltd., Unit No. 721, 07 <sup>th</sup> Floor, DLF Tower, New Delhi		No. CS/RCPROPOSAL/2019-20/11 Dated 20..04..2019
79.	M/s. Filtros India, Plot No. 136/1, Ramsinghpura, Bass, Sanganer, Jaipur		No. Nil Dated 23..04..2019
80.	M/s. Maggenome Technology Solutions Pvt. Ltd., Plot No. 153, 01 <sup>st</sup> Floor, 01 <sup>st</sup> Main Road, Industrial Estate, Perungudi, Chennai	M/s. Mirandus Technologies Solutions Pvt. LTD., tc No. 28/1838, Palthinkara, H. No. TENRA-22, Thycaude P O, Trivandrum	No. Nil Dated 09..04..2019
81.	M/s. Genetix Biotech Asia Pvt. Ltd., 71/1, 01 <sup>st</sup> Floor, Shivaji Marg, New Delhi	M/s. Siva Management Services (SMS), Palathinkara, TC 24/606, H No. TENRA-22, Thycaud, Trivandrum	No. Rate-contract/GTX/2019-2020/KE08 Dated 10..04..2019
82.	M/s. Promega Biotech India Private Limited, Unit No. S-114, Salcon Aurum, Jasola District Centre, New Delhi	M/s. Chromozon, TC 1/50, Thushara, Ulloor Aakkulam Road, Medical College P O, Trivandrum	CZ/RC/19-20/4 Dated 26..04..2019
83.	M/s. DRP Molecules Pvt. Ltd, Kinfra Hi-Tech Park, Kalamassery		
84.	M/s. Orange		
85.	M/s. Magnum Glass Works, V/333-C, Abraham Tharakan Road, Eramalloor, Alappuzha Dist	M/s. Magnum Glass Works, V/333-C, Abraham Tharakan Road, Eramalloor, Alappuzha Dist	MGW:RC:KU:865:2019-20 Dated 07..05..2019
86.	M/s. Spectrochem Pvt. Ltd., H O 221, Anand Bhuvan, 17, Babu Genu Road, 02 <sup>nd</sup> Floor, Princess Street, Mumbai	M/s. Mayora Scientific Co., TC 53/1916(2), Balanda Building, Pappanamcode, Thiruvananthapuram	No. SPL/BLR/RC/015/2019-20 Dated 09..04..2019
87.	M/s. Omsons (Narindra Scientific Industries, Unit 1#1085/5, Kanta Complex, Old Allu Godown, Ambala Cantt, Haryana,	M/s. Vertex Enterprises, No. 3, Girigori Street, R D Complex, Opp: Surya Pharmacy & Clinic, Pammal, Chennai.	No. Nil Dated 10..05..2019
88.	M/s. GA Instruments Pvt Ltd., Narayana Mudali Street, 1 <sup>st</sup> Floor, Chennai		
89.	M/s. Pallav Chemicals & Solvents Pvt. Ltd., Shiv Shakti, Industrial Estate, Andheri Kurla Road, Mumbai		
90.	M/s. Polylab		
91.	M/s. Axiva Sichem Biotech, C 22, Ambey Garden, Libasapur, Samaypur Extension Industrial Area, Delhi	M/s. Sparkle Scientific Solutions, B 18, Pankaj Villa, Near Corporation Zonal Office, Vellayani Jn., Nemom, Trivandrum	No. Nil Dated 11..05..2019
92.	M/s. Geno Biosciences Pvt. Ltd SECTOR#57, Noida-201301	M/s. Scientific Solutions, TC 43/491(35) TMNA # 21, Trimoorthy Nagar, Vallakadavu P O, Thiruvananthapuram	No. GBPL/RC/2019-20/015 Dated 23..04..2019

93.	M/s. Imperial Life Sciences Pvt. Ltd, 463, Pace City II, Sector – 37, Gurgaon, Haryana	M/s. Biomall, K P 11/661, H No. 71, Puliyoor Gardens, Nalanchira P O, Trivandrum	No. ILS/GUR/UOK- BioTech/RC/2019-20 Dated 15..04..2019
94.	M/s. Indigenous DNA Pvt. Ltd., No. 11/61-A, Ayisha Tower,I II Floor, Vandikaran Street, Guindy, Chennai	M/s. Biostar Scientific, TC 17/271/7, CRA-217, M K Road, Chadiyara, Poojappura P O, Thiruvananthapuram	No. BSS/1920/24 Dated 15..05..2019
95.	M/s. MP Biomedicals India Pvt. Ltd, Plot: C-57/3, TTC Industrial Area, Pawane Village, Navi Mumbai		No. BSS/1920/15 Dated 15..05..2019

The Head, Department of Biotechnology requested sanction for award of rate contract with 95 firms for the supply of Chemicals and Glasswares for the year 2019-20, subject to the condition that, where the above firms are not the sole distributors of the items to be supplied, the purchase shall be placed with the lowest quotationer, after analyzing competitive quotations and the commitment over the proposal may stand restricted to the appropriation. The expenditure may be met from the head of account "Part I-NP-Mh-30-Department of Biotechnology-4/1870-Chemicals and Glassware" provided in the current year Budget Estimates of the University.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

***The committee considered the matter and recommended to enter into rate contract with the 95 firms as detailed in the proposal for the supply of Chemicals, Glasswares and other sundry laboratory items in the Department of Biotechnology***

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the 23 <sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137. 23.05 Proposal for the Purchase of Photocopier toners –University Press- -sanction-reg.**

The Press Superintendent (in-charge), University Press vide letter referred above has forwarded quotations received for the purchase of three numbers of toners for use in the Toshiba e-studio 4508 A digital Photocopier installed in the Press, the details of which are furnished below;

**Item: Toner cartridge(Toshiba e-studio 4508 A photocopier machine)**

Sl. No.	Firm	Rate in Rs. (per toner) including Tax	Remarks by Superintendent (in-charge), University Press
1	M/s Cannlinks, Trivandrum	8260/- L1	M/s Cannlinks, Tvpml(L1) is not an authorized sales and service partner for sale and after sales service, supply of original/ genuine consumables of TOSHIBA branded multifunctional printers. M/s Global systems(L2) was the supplier of the photocopier (Toshiba), installed at the Press and the firm has produced authorization letter to substantiate their credibility to supply of original/genuine consumables of TOSHIBA branded multifunctional printers <b>L2 RECOMMENDED</b>
2	M/s Global Systems Trivandrum	9440/- L2	
3	M/s Fillmark, Cochin	9980/- L3	

The Superintendent(in-charge), University Press has requested for purchasing **03** numbers of toner cartridge(Toshiba e-studio 4508 A) from M/s Global Systems, Thiruvananthapuram, the second lowest quoted firm @ Rs.9,440/- amounting to a total of Rs. 28,320/-(Rupees Twenty eight thousand three hundred and twenty only) including tax and to enter into **rate contract** with M/s Global Systems, Trivandrum for the supply of the same at same rate for use in the University Press, for a period of one year from the date of first purchase. The expenditure on the above proposal may be met from "Part I-NP-MH-56-Kerala University Press-4-2260-Ink, Grease,Toner" as provided in the current year's Budget Estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase committee.

As per orders of the Vice-Chancellor, the proposal for the purchase of three numbers of toners for use in the Toshiba e-studio 4508 A digital Photocopier installed in the Kerala University Press is placed before the Purchase Committee for consideration

*The committee considered the matter and recommended to purchase 03 numbers of toner cartridge(Toshiba e-studio 4508 A) from M/s.Cannlinks, Trivandrum, the lowest quoted firm @ Rs.8,260/- amounting to a total of Rs.24,780/-(Rupees Twenty four thousand seven hundred and eighty only) including tax and to enter into rate contract with M/s Cannlinks, Trivandrum for the supply of the same at same rate for use in the University Press, for a period of one year from the date of first purchase. The Committee also recommended to entrust the Instrumentation Engineer, CLIF for verifying the genuineness of the Toner to be supplied by the firm.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137.23.06**

**Proposal for the Purchase of Office Stationery for the Year 2019-2020 – University Office Sanction - reg.**

The Store Keeper General Stores and Store Keeper, Exam Stores have forwarded consolidated requirement list for the purchase of office stationery for use in the respective stores for the year 2019-2020. Accordingly proforma invoice has been obtained from Kerala State Co-operative Consumers Federation, Triveni Department Store, Thiruvananthapuram and based on the same consolidated list of item requirement and its rates are prepared and tabulated as follows;

**Stationery Item requirement – General Store**

Sl.No.	Name of Item	Qty	Rate	Amount
1	Gum 150 ml	200 numbers	24.00	Rs.4,800.00
2	Gum 700 ml	200 numbers	58.00	Rs.11,600.00
3	Paper Weight (Rubber)	20 numbers	36.00	Rs.720.00
4	File board (with printing)	4000 numbers	27.00	Rs.1,08,000.00
	File board(with printing) FS size	-	27.00	-
5	Gem clip (28mm steel)	500 packets	20.00	Rs.10,000.00
6	Single Punch	150 numbers	72.00	Rs.10,800.00
7	Stamp pad (medium size)	50 numbers	47.00	Rs.2,350.00
8	Stamp pad ink 60ml(Purple)	100 numbers	49.00	Rs.4,900.00
9	Stamp pad ink 60ml (Red)	20 numbers	49.00	Rs.980.00
10	Stapler pin	1200 packets	6.00	Rs.7,200.00
11	Stapler Machine	200 numbers	37.00	Rs.7,400.00
12	Tag (15 cm)	1200 numbers	18.00	Rs.21,600.00
13	Country Twine	1000 balls	20.00	Rs.20,000.00
14	English Twine	300 balls	40.00	Rs.12,000.00
15	Envelope with printing (Small)	1,50,000 numbers	.95	Rs.1,42,500.00
16	Envelope with printing (medium)	1,00,000 numbers	1.20	Rs.1,20,000.00
17	Envelope with printing (Big)	25,000 numbers	3.25	Rs.81,250.00
18	Photocopier A4 (80GSM)	4000 packets	220.00	Rs.8,80,000.00
19	Rubber band	10 kg	220.00	Rs.2,200.00
20	Wonder tape (3 inches)	150 numbers	38.00	Rs.5,700.00
21	Red Stamp pad (medium)	20 numbers	46.00	Rs.920.00
22	Cloth lined cover (FS size) with printing	5000 numbers	10.00	Rs.50,000.00
23	Card Board (A4 size)	500 numbers	7.00	Rs.3,500.00
24	Brown paper (91x117cm 85 GSM)	10 reams	3,250.00	Rs.32,500.00
25	Azure Laid Ledger paper double Foolscape (90 GSM)	500 reams	1,375.00	Rs.6,87,500.00
26	Waste Basket	50 numbers	100.00	Rs.5,000.00
27	Carbon Paper (Pencil)	25 packet	170.00	Rs.4,250.00
28	Calculator	100 number	420.00	Rs42,000.00
29	Cutting Sword	-	250.00	-
30	Question paper cover	-	9.25	-
31	Photocopier Paper (FS)	100 packet	260.00	Rs.26,000.00
32	Pin sheet	100 sheets	20.00	Rs.2,000.00
33	Card board (FS) size	-	8.00	-
34	Mark Book cover(Original)	-	2.50	-
35	Mark Book cover (Duplicate)	-	2.50	-

36	Photocopier A3 (80GSM)	50 packets	440	Rs.22,000.00
			<b>Total</b>	<b>Rs.23,29,670/-</b>

**Stationery Item requirement – Exam Store**

Sl.No.	Name of Item	Qty	Rate	Amount
1	Gum 150 ml	300 numbers	24.00	Rs.7,200.00
2	Gum 700 ml	300 numbers	58.00	Rs.17,400.00
3	Paper Weight (Rubber)	10 numbers	36.00	Rs.360.00
4	File board (with printing)	-	27.00	-
	File board(with printing) FS size	4000 numbers	27.00	1,08,000.00
5	Gem clip (28mm steel)	300 packets	20.00	Rs.6,000
6	Single Punch	100 numbers	72.00	Rs.7,200.00
7	Stamp pad (medium size)	50 numbers	47.00	Rs.2,350.00
8	Stamp pad ink 60ml(Purple)	-	49.00	-
9	Stamp pad ink 60ml (Red)	-	49.00	-
10	Stapler pin	1500 packets	6.00	Rs.9,000.00
11	Stapler Machine	100 numbers	37.00	Rs.3,700.00
12	Tag (15 cm)	1000 numbers	18.00	Rs.18,000.00
13	Country Twine	5000 balls	20.00	Rs.1,00,000.00
14	English Twine	600 balls	40.00	Rs.24,000.00
15	Envelope with printing (Small)00	10,000 number	.95	Rs.9,500.00
16	Envelope with printing (medium)	25,000 numbers	1.20	Rs.30,000.00
17	Envelope with printing (Big)	5,000 numbers	3.25	Rs.16,250.00
18	Photocopier A4 (80GSM)	3000 packets	220.00	Rs.6,60,000.00
19	Rubber band	15 kg	220.00	Rs.3,300.00
20	Wonder tape (3 inches)	-	-	-
21	Red Stamp pad (medium)	-	-	-
22	Cloth lined cover (FS size) with printing	20000 numbers	10.00	Rs.2,00,000.00
23	Card Board (A4 size)	-	-	-
24	Brown paper (91x117cm 85 GSM)	25 reams	3,250.00	Rs.81,250.00
25	Azure Laid Ledger paper double Foolscape (90 GSM)	150 reams	1,375.00	Rs.2,06,250.00
26	Waste Basket	25 numbers	100.00	Rs.2,500.00
27	Carbon Paper (Pencil)	20 packet	170.00	Rs.3,400.00
28	Calculator	10 number	420.00	Rs.4,200.00
29	Cutting Sword	20 number	250.00	Rs.5,000.00
30	Question paper cover	70,000 numbers	9.25	Rs.6,47,500
31	Photocopier Paper (FS)	750 packet	260.00	Rs.1,95,000.00
32	Pin sheet	150 sheets	20.00	Rs.3,000.00
33	Card board (FS) size	50,000	8.00	Rs.4,00,000
34	Mark Book cover(Original)	5,000	2.50	Rs.12,500
35	Mark Book cover (Duplicate)	5,000	2.50	Rs.12,500
36	Photocopier A3 (80GSM)	-	-	-
			<b>Total</b>	<b>Rs.27,95,360/-</b>

The purchase of the abovesaid items for Exam Store and General Store would amount to a total of **Rs.51,25,030.00/- (Rupees Fifty one lakhs twenty five thousand and thirty only)** inclusive of taxes. The expenditure for the above said items may be met from two head viz; “Part I –NP-MH1(a) – General Direction-4-2925- Printing and Stationery” for General Store and “Part I –NP-MH2 – Examinations -4-2915- Stationery and Printing” for Exam Store provided in the current year’s Budget Estimates of the University.

The Finance has remarked that the proposal for the purchase of Stationery items for use in the University Office for the year 2019-20 from Kerala State Co-operative Consumers Federation, Triveni Department Store, Thiruvananthapuram may be placed before the purchase Committee for approval.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration.



*The committee considered the matter and recommended to purchase Stationery items from Kerala State Co-operative Consumers Federation, Triveni Department Store, Thiruvananthapuram for an amount of Rs.51,25,030.00/- (Rupees Fifty one lakhs twenty five thousand and thirty only) inclusive of taxes for use in the University Office for the year 2019-20.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137. 23.07 Proposal for the Purchase of Furniture - Study Centre, Alappuzha sanction-reg**

The Assistant Librarian i/c of University Librarian, Kerala University Library has forwarded of Proforma invoice from M/s Kerala SIDCO for purchasing furniture in connection with modernization of the Study & Research Centre Alappuzha. Details are as follows;

Sl. No	Item	Qty.	Rate	Amount (in Rs.)
1	Anjili Wood Plain Table (180 x 90 x 75cm)	03	9112	27336
2	Anjili Wood Armless chair plank Seat & Reaper back	18	2605	46890
3	Hard wood Computer Table with Sliding Keyboard and Wooden Top (105 x 60 x 75cm)	06	8176	49056
4	Steel cabinet with Glass Door (198 x 90 x 48cm 20 G)	05	10374	51870
5	Computer Chair with Arm	06	3704	22224
6	Steel Slotted Angle Iron rack (180 x 90 x 38cm, 20 G)	01	4558	4558
7	Steel Visitors Chair with Cushion Seat & Back	03	3132	9396
8	Anjili Wood Front Office Table	01	40750	40750
			Total	Rs.2,52,080/-
			GST @ 18%	Rs.45,374.40/-
			Cess @ 1%	Rs.2,520.80/-
			Grand Total	Rs.2,99,975/-

The purchase of furniture would amount to Rs.2,99,975/- (Rupees Two lakhs ninety nine thousand nine hundred and seventy five only) including GST @ 18% and Cess @ 1%

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to take immediate necessary action for the purchase of furniture in connection with modernization of the Study & Research Centre Alappuzha from M/s Kerala SIDCO, Thiruvananthapuram for an amount of Rs.2,99,975/- (Rupees Two lakhs ninety nine thousand nine hundred and seventy five only) including GST @ 18% and Cess @ 1% .*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

**Item No:05.137. 23.Additional 01 Proposal for the Installation of CCTV cameras at Dr.K.R.Narayanan Memorial Students Amenity Centre, S.H.Campus – reg.**

As per the Note referred (1) above, CCTV cameras needs to be installed at Dr.K.R.Narayanan Memorial Students Amenity Centre, S.H.Campus, for strengthening the security parameters in the centre. M/s Keltron vide letter no.KECM/SSG/F1-3539/2019-20/635 dated 05.09.2019 has submitted a proposal amounting to ₹ 1,73,776/- (Rupees One Lakh Seventy Three Thousand Seven Hundred and Seventy Six only) towards the installation of CCTV cameras at Dr.K.R.Narayanan Memorial Students Amenity Centre, S.H.Campus as detailed below:

Charges for supply of Items							
Sl. No.	Item	Qty	Unit Price (₹)	Total Price (₹)	GST 18% (₹)	Flood Cess 1% (₹)	Total Amount

1	4 MP full HD WDR varifocal IR Network Bullet Camera	3	11,529	34,587	6,225.66	345.87	41,159
2	4 MP full HD WDR fixed IR Network Dome Camera	3	4,647	13,941	25,09.38	139.41	16,590
3	8 channel NVR	1	6,471	6,471	1,164.78	64.71	7,701
4	Hard Disk(6 TB)	1	13,647	13,647	2456.46	136.47	16,240
5	8 port PoE Switch	1	10,588	10,588	1905.84	105.88	12,600
6	6U Rack	1	4,706	4,706	847.08	47.06	5,601
7	Power cable	40m	45	1,800	324	18	2,142
8	PVC conduits	130m	42	5,460	982.8	54.6	6,498
9	Network UTP cable	270m	20	5,400	972	54	6,426
10	1 KVA LI UPS with 1 hour backup	1	15,294	15,294	2,752.92	152.94	18,200
11	22" LED Monitor	1	6,667	6,667	1200.06	66.67	7,934
12	Electrical Accessories	1	5,952	5,952	1,071.36	59.52	7,083
<b>Charges for Installation of Items</b>							
1	IP IR Cameras	6	357	2,142	385.56	21.42	2,549
2	8 channel NVR	1	417	417	75.06	4.17	497
3	8 Port PoE switch	1	417	417	75.06	4.17	497
4	6U Rack	1	417	417	75.06	4.17	497
5	Power cable	40m	21	840	151.2	8.4	1,000
6	PVC conduits	130m	20	2,600	468	26	3,094
7	Network UTP cable	270m	20	5,400	972	54	6,426
8	1 KVA LI UPS with 1 hour backup	1	556	556	100.08	5.56	662
9	22" LED Monitor	1	389	389	70.02	3.89	463
10	Testing and Commissioning Charges	1	8,333	8,333	1,449.94	83.33	9,917
<b>Grand Total</b>							<b>1,73,776</b>

The Instrumentation Engineer, CLIF has approved the above proposal submitted by M/s Keltron.

M/s Keltron has also demanded 50% advance payment along with the purchase order, 30% against material delivery and balance amount after installation and commissioning of the CCTV system.

Based on the recommendations of Finance the Hon'ble Vice Chancellor has ordered to place the proposal before the Purchase Committee. Hence, the matter is placed before the Purchase Committee for consideration.

*The committee considered the matter and recommended to take immediate necessary action for the installation of CCTV cameras at Dr.K.R.Narayanan Memorial Students Amenity Centre, S.H.Campus from the M/s.Keltron, Thiruvananthapuram for an amount of Rs.1,73,776/-(Rupees One Lakh Seventy Three Thousand Seven Hundred and Seventy Six only) and to make 50% advance payment along with the purchase order, 30% against material delivery and balance amount after installation and commissioning of the CCTV system.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the 23<sup>rd</sup> (Non-plan-fund) meeting of the Purchase Committee held on 26.09.2019, be approved.

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**Item No.05.138                      University Office – Reappropriation of Fund – Reporting of - reg.**

**(Ad B II)**

The Audit V section had requested to provide an amount of Rs. 15,83,000/-(Rupees Fifteen Lakh Eighty Three Thousand only) additionally under "Part I NP MH:2 –Examinations – 4/1215 – Pay of Contract Staff" as the fund is insufficient under the same to meet the expenses for the remaining period of the current financial year.

The Finance has endorsed the proposal for reappropriating an amount of 15,83,000/-(Rupees Fifteen Lakh Eighty Three Thousand only) under the head of account "Part I NP MH:2 –

Examinations – 4/1215 – Pay of Contract Staff” from “Part I NP MH:63 – Miscellaneous – 8/5948 – Miscellaneous” provided in the current years budget estimates of the University.

Sanction was accorded by the Hon'ble Vice-Chancellor subject to report to the Syndicate to the re-appropriation proposal and U.O.No.Ad.BIL.2/10839-19/2018 dated 17.08.2019 was issued.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.139**

**Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice- Chancellor- reporting of-reg-**

**(Ac.E.II)**

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	Vineetha. V	Dr. Achuthsankar S Nair	Applied Sciences and Technology	Computational Biology & Bioinformatics
2.	Sunitha P	Dr. Achuthsankar S Nair	Applied Sciences and Technology	Computational Biology & Bioinformatics
3.	Salini S	Dr. Ashalatha. R	Engineering and Technology	Civil Engineering
4.	Helen Basil	Dr. B. Nageswara Rao	Engineering and Technology	Aerospace Engineering
5.	Sijin K.S	Dr. Anjana. R	Science	Psychology
6.	Sheril Elizabeth Jose	Dr. Bindu P Nair	Science	Psychology
7.	Lija Arun	Dr.Unni. C	Engineering and Technology	Electronics and Communication Engineering
8.	Beena A. O	<b>Guide</b> Dr. N.Vijayakumar <b>Co-guide</b> Dr.Sakuntala S. Pillai	Engineering and Technology	Electronics and Communication Engineering
9.	Jayarenjini N	Dr. Unni. C	Engineering and Technology	Electronics and Communication Engineering
10.	Zhenia Gopalakrishnan	Dr. Reghuram K. Nair	Science	Physics
11.	Alex Ratus	Dr. Daizy Philip	Science	Physics
12.	Aneesh S	Dr. S. Sijikumar	Science	Physics
13.	Seema C. S	Dr. Prince P.R	Science	Physics
14.	Maria Emmanuel	Dr.S.V.Sunilkumar	Science	Physics
15.	Sumi A.R	Dr. N. K Sajeevkumar	Science	Statistics
16.	Bindu S.S	Dr.K. E Reby Roy	Engineering and Technology	Mechanical Engineering
17.	Jesna Mohammed	Dr. K.E Reby Roby	Engineering and Technology	Mechanical Engineering
18.	Arun. M	Dr. Jose Prakash. M	Engineering and Technology	Mechanical Engineering
19.	Ranjith B. P	Dr. K.Krishnakumar	Engineering and Technology	Mechanical Engineering
20.	Ajeena Beegom A.S	Dr. M.S Rajasree	Engineering and Technology	Computer Science and Engineering
21.	Manju S Nair	Dr. M. S Rajasree	Engineering and Technology	Computer Science and Engineering
22.	Limnaraj B. P	Dr.Mary George	Science	Mathematics
23.	Anitha. R	Dr. P.G. Biju	Science	Biochemistry
24.	Paul Raj C. S	Dr. K. Saraswathy Devi	Science	Biochemistry
25.	Lekshmi V. S	Arun A Rauf	Science	Biochemistry

26.	Jasmine Peter	Dr.A.Helen	Science	Biochemistry
27.	Ajitha Nath K.G.R	<b>Guide</b> Dr. A. Jayakumar Nair <b>Co- Guide</b> Dr. V. S. Sugunan	Applied Sciences & technology	Biotechnology
28.	Jeeshma N. P	<b>Guide</b> Dr. Shiburaj. S <b>Co-Guide</b> <b>Dr.N.S</b> <b>Pradeep</b> Dr.N.S Pradeep	Applied Sciences & technology	Biotechnology
29.	Nandu T. G	<b>Guide</b> Dr.Shiburaj. S <b>Co-Guide</b> Dr. K. B. Rameshkumar	Applied Sciences & technology	Biotechnology
30.	Gayathri. V	<b>Guide</b> Dr. Shiburaj. S <b>Co -Guide</b> Dr. Hari. B	Applied Sciences & technology	Biotechnology
31.	Lakshmi M. L	Dr. S.Sreeja	Applied Sciences & Technology	Biotechnology
32.	KrishnaKumar N.M	<b>Guide</b> Dr. S.R.Suja <b>Co- Guide</b> Dr. P.G Latha	Applied Sciences & technology	Biotechnology
33.	Nomesh Yadu	Dr. Pradeep Kumar. G	Applied Sciences & technology	Biotechnogy
34.	Tapas Pradhan	Dr. S. Asha Nair	Applied Sciences & technology	Biotechnology
35.	Hima. S	Dr. Satheesh Kumar	Applied Sciences & technology	Biotechnology
36.	Meenu Vasudevan	Dr.G.S Vinod Kumar	Applied Sciences & technology	Biotechnology
37.	Gayathry C. P	Dr. Sithara Balan. V	Science	Home Science
38.	Neethu Raj. P	Dr. M. K. Anil	Science	Aquatic Biology & Fisheries
39.	Sreerekha.R	Dr.K. Padmakumar	Science	Aquatic Biology & Fisheries
40.	Nisha K.J	Dr. K. Harsha Kumar	Medicine	Dentistry
41.	Asha K.V	<b>Guide</b> Dr.Saboora Beegum <b>Co- Guide</b> <b>Dr.Vijayakumar. KS</b>	Medicine	Nursing
42.	Stella Jose	Dr. Premaletha	Medicine	Nursing
43.	Aswathy K. L	Dr.P.A. Mohammed Kunju	Medicine	Nursing
44.	Shaila. S	<b>Guide</b> Dr.Saboora Beegum <b>Co- Guide</b> Dr. Rajamohanan	Medicine	Medicine
45.	Shyam Sankar. S	Dr.Manoj Changat	Applied Sciences & technology	Futures Studies
46.	Muhammed Yoosuf	Dr.K.R.Gopidas	Science	Chemistry
47.	Soorya.S	Dr.Jayasree E.G	Science	Chemistry
48.	Nebu John	Dr.Sony George	Science	Chemistry
49.	Aswathy. L	<b>Guide</b> Dr.T.S.Anirudhan <b>Co- Guide</b> Dr.I.G.Shibi	Science	Chemistry
50.	Anantha krishnan.R	Dr.K.B Ramesh Kumar	Science	Chemistry
51.	Saritha.S.R	Dr.M.R.Sudarsana kumar	Science	Chemistry

52	Chithra Sekhar.V	Dr.T.S. Anirudhan	Science	Chemistry
53	Divya.V	Dr.V.L Pushpa	Science	Chemistry
54	Aswathy. L	<b>Guide</b> Dr.T.S.Anirudhan <b>Co- Guide</b> Dr.I.G.Shibi	Science	Chemistry
55	Joly.A	Dr.M.S.Latha	Science	Chemistry
56	Ragin Ramdas	Dr.Santhosh Kumar.K.S	Science	Chemistry
57	Asha.A	Dr.S.Suma	Science	Chemistry
58	Sivakala.S	<b>Guide</b> Dr.Asha S. Kumar <b>Co- Guide</b> Dr.J.D Sudha	Science	Chemistry
59	Manoj Kumar. A	<b>Guide</b> Dr.C.K.Pradeep <b>Co- Guide</b> Dr.K.B.Vrinda	Science	Botany
60	Ponni T.G	Dr.Ashalatha S Nair	Science	Botany
61	Rakesh K.V	Dr.Ashalatha S Nair	Science	Botany
62	Anju Sudhakaran	Dr. William Decruse	Science	Botany
63	Manza M.M	<b>Guide</b> Dr.A.Remakanthan <b>Co- Guide</b> Dr.Oommen P Saj	Science	Botany
64	Princy P.S	Dr.A.Gangaprasad	Science	Botany
65	Stephin.S	<b>Guide</b> Dr.A.Gangaprasad <b>Co- Guide</b> Dr.Sam P Mathew	Science	Botany
66	Shiji P.C	Dr.E.A.Siril	Science	Botany
67	Renji R Nair	Dr.A.Gangaprasad	Science	Botany
68	Midhu C.K	Dr.K.Satheesh Kumar	Science	Botany
69	Aju B. Y	<b>Guide</b> Dr.Rajalekshmi <b>Co- Guide</b> Dr.Mini.S	Science	Botany
70	Krishna R Nair	Dr.Ashalatha S Nair	Science	Botany
71	Kavitha K.J	Dr.D.A. Evans	Science	Zoology
72	Pradeep Kumar	Dr.D.A. Evans	Science	Zoology
73	Gayathri R	<b>Guide</b> Dr.M.C Subash Peter <b>Co- Guide</b> Dr.Valsa Jacob	Science	Zoology
74	Sawmiya Udayan	Dr.Sreeja.J	Science	Zoology
75	Anarkkaly.M	<b>Guide</b> Dr.Manju K.G <b>Co-Guide</b> Dr.A.K.Cicily Kutty	Science	Zoology
76	Susan Kurien	<b>Guide</b> Dr.Leenamma Joseph <b>Co- Guide</b> Dr.V.S.Josekumar	Science	Zoology
77	Binsy M Kesavan	Dr.S.Amina	Science	Zoology
78	Moly.B	Dr.S.Amina	Science	Zoology

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No:05.140**      **Departments and Sections at Senate House Campus and Kariavattom Campus and Minutes of the meeting held on 26-10-2019 to discuss the matter related with the interior works in the Controller of Examinations Annex Building and shifting of Sections including Numbering Camp-Approval of-reg.**

**(Ad.B1)**

Minutes of the meeting held on 25-10-2019 to discuss the matter related with Shifting of Departments and Sections at Senate House Campus and Kariavattom Campus and Minutes of the meeting held on 26-10-2019 to discuss the matter related with the interior works and shifting of Sections including Numbering Camp in the Controller of Examination Building is placed before the Syndicate for consideration.

AdB1(3)/2019

**Minutes of the meeting held to discuss the matter related with the shifting of Departments and Sections at Senate House Campus and Kariavattom Campus**

Date : 25.10.2019  
Time : 2.30 PM  
Venue : PVC's Chamber

**Members Present:**

- |   |       |
|---|-------|
| 1. Dr. P.P Ajayakumar, Pro-Vice-Chancellor (in the chair)   | Sd/-  |
| 2. Dr. K.G Gopchandran, Member, Syndicate   | Sd/-  |
| 3. <b>Dr. S. Nazeeb</b> Member, Syndicate   | Sd/-  |
| 4. <b>Dr. C.R Prasad</b> Registrar (i/c)  | Sd/-  |
| 5. <b>Dr. R. Vasanthagopal</b> Director, SDE  | Sd/-  |
| 6. <b>Dr.P. Jeyakrishnan</b> Hon.Director,<br>Manonmaniam Sundaranar Centre for Dravidian Cultural Studies. | Sd/-  |
| 7. <b>Dr. N. Suresh</b> , Hon.Director, Centre for Translation and Translation Studies                      | Sd/-. |
| 8. <b>Dr. Seema Jerome</b> , Director, Inter University Centre for Malayalam Language                       | Sd/-  |
| 9. <b>Dr. M.A Siddeek</b> , International Centre for Sree Narayana Guru Studies.                            | Sd/-  |

The meeting discussed the matter of shifting of some of the Sections and offices at Senate House Campus and Kariavattom University Campus and has made the following recommendations.

1. The space occupied by Department of Hindi may be allotted to the Office of Credit and Semester System (CSS).
2. The Seminar Hall of Department of Hindi may be modernized and equipped with current requirements by Human Resource Development Centre (HRDC) shall be provided as a Common Seminar Hall for Credit and Semester System (CSS), Sree Narayana Centre for Social Change and Inter University Centre for Malayalam Language (IUCML) and HRDC. Also a room in the same floor may be provided to Centre for Translation and Translation Studies.
3. The present space occupied by Credit and Semester System (CSS) may be provided to National Service Scheme (NSS) University Department Office until an alternate arrangements being made.
4. School of Distance Education at Senate House Campus may be shifted to the space occupied by the Department of Malayalam and Department of Linguistics in the Old Oriental Language Block.
5. Centre for Vedanta Studies retains their space as such.
6. International Centre for Kerala Studies may be shifted to First and Second floor of Department of Tamil and Department of Sanskrit.
7. The Department of Arabic may be shifted to the Library Hall vacated by International Centre for Kerala Studies. The next portion of the upstairs of that building may be provided to Manonmaniam Sundaranar Centre for Dravidian Cultural Studies.
8. EK II CD Unit Sections in old Audit building, CD unit in General Store, Permanent numbering camp in Controller of Examinations Extension building and Valuation Camps functioning in different

buildings may be shifted to present School of Distance Education building immediately after shifting School of Distance Education to Kariavattom University Campus.

The meeting came to an end at 4.50 PM

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the meeting related with Shifting of Departments and Sections at Senate House Campus and Kariavattom Campus held on 25-10-2019, be approved.

**Minutes of the meeting held to discuss the matter related with the interior works in the Controller of Examinations Annex building**

Date : 26.10.2019  
Time : 2.30 PM  
Venue : PVC's Chamber

**Members Present:**

- |   |      |
|---|------|
| 1. <b>Dr. P.P Ajayakumar</b> , Pro-Vice-Chancellor, (in the chair)                  | Sd/- |
| 2. <b>Dr. C.R Prasad</b> , Registrar (i/c)  | Sd/- |
| 3. <b>Dr. Mini Dejo Kappen</b> , Director, Planning and Development                 | Sd/- |
| 4. <b>Smt. K. Sobha</b> , University Engineer                                       | Sd/- |
| 5. <b>Sri. Vinod Chandra</b> , Director, Computer Centre.                           | Sd/- |
| 6. <b>Sri. Ramesh T.S</b> , Assistant Executive Engineer, Engineering Head Quarters | Sd/  |
| 7. <b>Sri. Noble B.S</b> , S.O., CVC- I   | Sd/- |
| 8. <b>Sri. Chandrasekharan Nair</b> , Asst. Ex. Engineer (Ele.)                     | Sd/- |

University Engineer informed in the meeting the difficulties found for the implementation of the interior works entrusted with M/S RUBCO based on the following facts.

1. As the Valuation Camp is functioning in the Second floor of the building, the interior work could not be done in the area.

2. Numbering Camp is functioning in the Ground floor of the building in almost all working days including holidays. Hence it is difficult to fabricate and locate furniture as per approved plan

3. There is a proposal to shift the Numbering Camp and Valuation Camp to the SDE building and if so the work executing in the area allocated for Numbering Camp in the Ground floor need to be reconsidered.

Based on the above report, the Pro-Vice-Chancellor, Registrar and Controller of Examination visited the building and evaluated the work. After the visit the following recommendation were taken.

1. The matter of shifting of numbering camp and valuation camp to the School of Distance Education Building is under consideration and the forthcoming Syndicate is considering the matter. Hence further work in the numbering camp has to be stopped till 15.11.2019 for finalization of the matter of shifting by the Syndicate.

2. The University Engineer is entrusted to carry out the required additional electrification work as per the interior layout in each floor through quotation basis.

3. The Asst. Ex. Engineer (ele.) is entrusted to inspect the Controller of Examination buildings and the CE's annex building and to furnish an estimate for the standardization of panel as per the present condition.

4. The Instrumentation Engineer is entrusted to furnish the proposal for the network connectivity in the new extension building.

The meeting came to an end at 4.00 PM

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting related with the interior works and shifting of Sections including Numbering Camp in the Controller of Examination Building held on 26-10-2019, be approved.

Item No.05.141.

***UG Admission 2019 – Request received from the Principal, Grace International Academy, Punalur – Extension of date for enrolment of candidates - reg.***

(Ac. H)

A request has been received from the Principal, Grace International Academy, Punalur for extension of date for enrolment of candidates.

In the request, it has been stated that the college is a newly affiliated institution started during the academic year 2019-20. The college had completed the admission process and verification of admitted list of students within the stipulated time. But due to inexperience, the college could not complete the enrolment process within the last date.

It has been requested that the college may be permitted to complete the enrolment process and candidate code generation.

The Director, KUCC has informed that the online enrollment process and candidate code allocation is closed and registration for S1 examination has been opened.

The Vice- Chancellor has ordered to place the matter before the Syndicate.

Hence, the request received from the Principal, Grace International Academy, Punalur for extension of date for enrolment of candidates is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to approve the request for extension of date for enrolment of candidates in the Grace International Academy, Punalur.

**FURTHER RESOLVED** to hear the Principal, Grace International Academy, Punalur by the Standing Committee of the Syndicate on Affiliation of Colleges.

=====  
**Item No.05.142**      ***Consideration of award of honorary Ph.D to Dr. Scaria Zacharia –  
Consideration of- reg:-***

***(Ac.EV)***

Dr. B. Iqbal, Member, Kerala State Planning Board and Former Vice Chancellor, University of Kerala has forwarded a recommendation dated 13/05/2019 to the Hon'ble Vice-Chancellor requesting to consider Dr. Scaria Zacharia for the award of honorary Ph.D in recognition of his valuable contributions in the field of Malayalam Language and Literature.

The detailed Biodata of Dr. Scaria Zacharia, his Employment History, Education, Honors and Fellowships received, List of Publications (books, articles, presentations & invited lectures), Teaching experience, Experience as Research Supervisor etc., is also forwarded along with the recommendation.

The Chapter 28 of the Kerala University First Statutes, 1977 mentions about the award of Honorary Degrees. As per Statute 1, Person on whom Honorary Degrees may be conferred is as follows.

**On the recommendation of the Syndicate, an honorary degree may be conferred on distinguished persons approved by the University who, by reason of their eminent position and attainments or by virtue of their contribution to learning or eminent services to the cause of education are fit and proper persons to receive such a degree subject to the condition that such recommendation is accepted by not less than two-thirds of the members present at a meeting of the Senate and is confirmed by the Chancellor.**

As per Statute 5 the degrees that can be conferred as Honorary Degrees are the following.

- a) Doctor of Science D.Sc.
- b) Doctor of Letters D.Litt.
- c) Doctor of Laws LL.D.

Considering the recommendation of Dr.B.Iqbal, the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

The recommendation of Dr. B.Iqbal, Member, Kerala State Planning Board and Former Vice Chancellor, University of Kerala to consider Dr. Scaria Zacharia for being awarded honorary Ph.D in recognition to the valuable contributions given by him in the field of Malayalam Language and Literature was placed before the Standing Committee of the Syndicate on Academics and Research held on 06/06/2019 and the committee has referred the item to the Syndicate. The Syndicate at its meeting held on 12/06/2019 has deferred the item. Hence the above case is placed for the consideration of the Syndicate held on 08/08/2019. The Syndicate at its meeting held on 08/08/2019 resolved to refer the item to the next Syndicate.



**Resolution of the Syndicate**

**RESOLVED** that the Item be deferred.

**Item no.05.143**      **Snehacharya Institute of Management & Technology, Karuvatta - Application for affiliation of B.Voc Food Processing Course for 2018-19 and for affiliation of 2<sup>nd</sup> additional batch in BHMCT Course for 2019-20 – Judgment dated 26.10.2019 from the Hon’ble High Court – Consideration of- reg.**

**(Ac.BII)**

The Hon’ble High Court of Kerala Vide judgment dated 26.10.2019 in W.A Nos. 2120 & 2124 of 2019 against the judgment 26.09.2019 in WP(C) Nos.23782/2019(W) and WP(C) 23783/2019(W), filed by Snehacharya Institute of Management & Technology, Karuvatta, passed the following.

*“This court is of the considered opinion that the reasons mentioned by the university W.A Nos.2120 & 2124/2019 -17-in declining the affiliation for additional intake of students with respect to courses of BHMCT and B.Voc (Food Processing), for which affiliation was obtained by the 1st respondent institution, are unsustainable. Consequently we do not find any ground to interfere with the findings rendered in the impugned common judgment of the Single Judge. Hence **the above writ appeals deserve no merit and the same are accordingly dismissed.**”*

Following may be noted in this regard.

- The Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta submitted application for affiliation for (1) two additional batches(120 students) in BHMCT programme and (2) a new B.Voc programme during the years 2019-20 and 2018-19 respectively.
- In compliance with the interim order dated 12.04.2019 in contempt of Court Case No.857/2019, inspection was conducted in the college and the Syndicate held on 20.06.2019 considered the report of inspection conducted in Snehacharya Institute of Management and Technology, Karuvatta and resolved to grant only one additional batch (60) in BHMCT Course from the academic year 2019-20.
- In compliance with the judgment dated 16.07.2019 and 18.07.2019 from the Hon’ble High Court in WP(C) Nos.17988/2019 and 13004/2019(A) filed by the college, the Vice-Chancellor has decided to institute an urgent inspection of the facilities available in Snehacharya Institute of Management & Technology, Karuvatta for commencing new B.Voc programme as well as for the second additional batch for BHMCT programme. Accordingly, the inspection was conducted in the college and reports were received.
- The defects noted by the inspection commission were intimated to the educational agency and was directed to rectify the mentioned deficiencies and to submit compliance report so that University can conduct another inspection within the stipulated time as directed by the Hon'ble Court vide judgment dated 16.07.2019 and 18.07.2019 from the Hon’ble High Court in WP(C) Nos.17988/2019 and 13004/2019(A).
- The Director, Snehacharya Institute of Management & Technology, Karuvatta submitted the compliance report on rectification of defects, including non availability of sufficient class rooms, noted by the inspection commission with respect to the application for affiliation of B.Voc Food Processing Course and for 2<sup>nd</sup> additional batch in BHMCT Course claiming that they have rectified/clarified all the deficiencies pointed out by the inspection commission.
- The Standing Committee of the Syndicate on Affiliation of Colleges held on 16.08.2019 considered the above said compliance report and recommended to conduct another inspection, in pursuance of the judgment of the Hon'ble High Court of Kerala, in the Snehacharya Institute of Management & Technology, Karuvatta by a team comprising Adv. K.H Babujan, Dr.K.B.Manoj and Adv. A. Ajikumar, Members, Syndicate and to depute Assistant Executive Engineer (Civil), Sri. Ramesh T.S. to assist the inspection commission. **The recommendation was approved by the Vice-Chancellor, subject to reporting to the**

**Syndicate and reported to the Syndicate held on 31.08.2019.** Accordingly, the inspection has been conducted and reports received.

- As the inspection team has not made favourable recommendation, the Vice-Chancellor, in exercise of powers vested under Section 10(13) of KU Act, 1974, ordered to reject the application for affiliation of B.Voc Food Processing Course for 2018-19 and that of 2<sup>nd</sup> additional batch in BHMCT Course for 2019-20 in Snehacharya Institute of Management & Technology, Karuvatta. The same was reported to the Syndicate held on 31.08.2019.
- The Hon'ble Court vide judgment dated **26.09.2019 in WP(C) No.23782 and 23783 of 2019** filed by Snehacharya Institute of Management & Technology, Karuvatta directed the University as follows.

*“The University has no power to decline an affiliation, once approval is granted by AICTE on the ground of lack of infrastructural facilities. Thus, the writ petitions are allowed. **The University is directed to grant affiliation in accordance with the University regulations within one week from the date of receipt of a copy of this judgment.**”*

- The Vice-Chancellor considered the said judgment dated 26.09.2019 and ordered to file appeal against the judgment in WP(C) Nos.23782/2019(W) and WP(C) 23783/2019(W) filed by Snehacharya Institute of Management & Technology, Karuvatta.
- Now, the Director, Snehacharya Institute of Management & Technology, Karuvatta vide e-mail dated 28.10.2019 has forwarded the judgment dated 26.10.2019 in the WA No. 2120 of 2019 dismissing the appeal filed by the University from the Hon'ble High Court of Kerala and requested to consider the application for affiliation of second additional batch for BHMCT programme and for B Voc food Processing programme based on Judgment dated 26.09.2019 in WP(C) Nos.23782 and 23783 of 2019.

In view of the above facts, the judgment dated 26.10.2019 of the Hon'ble High Court of Kerala in the WA No. 2120 & 2124 of 2019 dismissing the appeal filed by the University against the judgment dated 26.09.2019 in WP(C) Nos.23782/2019(W) and WP(C) 23783/2019(W) filed by Snehacharya Institute of Management & Technology, Karuvatta, along with the request of the Educational Agency to consider the application for affiliation of second additional batch for BHMCT programme (60 seats) and for B Voc food Processing programme(25 seats) based on Judgment dated 26.09.2019 in WP(C) Nos.23782 and 23783 of 2019 , is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to file an appeal against the Writ Appeal WP(C) Nos.23782/2019(W) and WP(C) 23783/2019(W) filed by Snehacharya Institute of Management & Technology, Karuvatta in the Hon'ble Supreme Court.

**Item No.05.144**      ***Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at on 30.09.2019-Approval of-reg.***

***(Ad.A.VII)***

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 30.09.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

**Date**                   :       **30.09.2019**  
**Time**                    :       **10.00 A.M.**  
**Venue**                 :       **Syndicate Room**

**Members**

- |                      |   |        |
|----------------------|---|--------|
| 1) Sri. J. Jairaj    | - | Sd/-   |
| 2) Ad. K. H. Babujan | - | Absent |

- |                                |   |        |
|--------------------------------|---|--------|
| 3) Sri. B. P. Murali           | - | Sd/-   |
| 4) Adv. G. Muralidharan Pillai | - | Sd/-   |
| 5) Sri. R. Rajesh              | - | Absent |
| 6) Dr. S. Nazeeb               | - | Sd/-   |
| 7) Adv. B. Balachandran        | - | Sd/-   |
| 8) Dr. K. G. Gopchandran       | - | Absent |
| 9) Sri. Mohammed yaseen        | - | Sd/-   |
| 10) Dr. M. Vijayan Pillai      | - | Sd/-   |
| 11) Smt. Renjusuresh           | - | Sd/-   |

**Item No.05.144.01: Request for transfer – Principals/Teachers on contract in KUCTEs – reg.**

The Standing committee of the syndicate on departments and other institutions of the University held on 26.04.2019 considered the requests for transfer of staff on contract at UIT Regional centre and recommended to call for a notification for transfer in the Institutions under the DOMTEC and collect the request before 10<sup>th</sup> May 2019 and place the same before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions.

The committee further recommended to conduct a performance appraisal for all the staff on contract at UIT Regional Centres before their next engagement.

The Syndicate at its meeting held on 30.04.2019 vide item no. 08.86.06 resolved that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 26.04.2019 be approved.

The Vice-Chancellor has accorded sanction to implement the Syndicate resolution taken vide item no. 08.86.06 of the minutes of the meeting of the Syndicate held on 30.04.2019.

The following Principals/Teachers on contract of the KUCTEs have submitted requests for transfer as detailed below:

Sl. No.	Name, Designation & Residing Place	KUCTEs Presently working	Transfer request to KUCTE and Reason
<b>PRINCIPALS</b>			
1.	Dr. Sheeja V.Titus, Principal Sreekariyam	KUCTE, Kollam	KUCTE, Kariavattom a) aged parents b) husband working in Tamil Nadu c) 2 small kids d) Long journey
2.	Dr. Bini C.L., Principal Poovar	KUCTE, Kulakkada	KUCTE, Kariavattom a) Old aged mother under her care b) Time consuming journey
<b>TEACHERS</b>			
1.	Dr. Jayakumari S, Asst. Professor of Persepectives in Education, Panthalam	KUCTE, Adoor	KUCTE, Kunnam a) Personal reason b) Time consuming journey
2.	Smt. Sheeja Rani S.D., Asst. Professor of Mathematics, Parippalli.	KUCTE, Adoor	KUCTE, Kollam a) Personal reason b) Long journey
3.	Smt. Hemalatha T, Principal- in –charge & Asst. Professor of Natural Science, Pulluvila, Poovar.	KUCTE, Kayamkulam	KUCTE, Thiruvananthapuram Health Problem (Deep Vein Thrombosis, Endometriosis & Adenomyosis) a) 80 year old mother b) 8 year old girl child c) Husband is in Dubai
4.	Smt. Anupama V.S, Asst. Professor of Hindi, Thirumala, Thiruvananthapuram	KUCTE, Kayamkulam	KUCTE, Nedumangad a) Long journey should be avoided b) Diabetic, heart & liver disease- under treatment c) 2 daughter studying on 10 <sup>th</sup> & 1 <sup>st</sup> standard

			d) Cancer patient mother / medical certificate attached
5.	Smt. Suni S.R., Asst. Professor of Persepectives in Education TamilNadu	KUCTE, Kayamkulam	KUCTE, Kumarapuram/ Kariavattom a) Back pain b) Aged maternal aunt
6.	Smt.Sylasree, Asst. Professor of Natural Science& Principal-in- charge, Thevalakkara, Kollam	KUCTE, Adoor	KUCTE, Kollam/Kayamkulam a) 84 year old mother in a state of deterioration following a cerebral stroke. b) Time consuming journey
7.	Smt.Seenu.G, Asst. Professor of Physical Education, Vithura	KUCTE, Kumarapuram	KUCTE, Nedumangad a) 2 small kids (4 & 1 year old) b) Take care of old aged parents.
8.	Smt.Kavitha.S Asst. Professor of Visual & Performing Arts, Kollam	KUCTE, Kunnam	KUCTE, Kollam/Kulakkada a) Long journey b) 6 year old girl child
9.	Smt.Saija S R, Asst. Professor of Physical Science, Kollam	KUCTE, Kunnam	KUCTE, Kollam/Kulakkada a) Small child b) Long journey
10.	Radha .S, Asst. Professor of Natural Science, Alappuzha	KUCTE, Kunnam	KUCTE, Aryad, Alappuzha a) 2 child – 6.5 & 3.5 years
11.	Sri. Murali Das J Asst. Professor of Natural Science, Kottayam	KUCTE, Kunnam	KUCTE, Kayamkulam Personal reason
12.	Smt. Neethi S Lal, Asst.Professor of Mathematics, Muthukulam	KUCTE, Kariavattom	KUCTE, Adoor/Kunnam/Alappuzha Personal reason
13.	Smt. Sheena George Asst.Professor of Persepectives in Education Anchal	KUCTE, Kulakkada	KUCTE, Anchal a) look after aged parents & family
14.	Smt. Seema C Asst. Professor of Hindi Ranni	KUCTE, Kulakkada	KUCTE,Kunnam a) Father with lung disease b) Heart patient mother c) 4 year old kid d) Husband abroad
15.	Smt. Savitha Kumari S, Asst.Professor of Hindi Neyyattinkara	KUCTE, Kollam	KUCTE, Nedumangad/any of KUCTE at TVPM Personal, 6 years old 3 kids (triplets); Husband working in HSST, Malappuram
16.	Smt. Alli Anirudhan Asst.Professor of Natural Science & Principal-in- Charge, Chavarcod, Varkala, TVPM	KUCTE,Aryad, Alappuzha	KUCTE, Kollam,Anchal,Kariavattom/any KUCTE at Kollam or TVPM. a) Long journey
17.	Sri. George Mathew, Asst.Professor of Physical Science, Kollam	KUCTE,Aryad,Alappuzha	KUCTE,Kollam/Kulakkada a) Long journey (200 km)
18.	Sri. Prashanth A P Asst. Professor of Physical Education, Pattom	KUCTE, Aryad, Alappuzha	KUCTE, Kumarapuram/ Kariavattom/ Alappuzha itself Personal reason
19.	Shyja J.L Asst. Professor of Malayalam, Balaramapuram	KUCTE,Aryad, Alappuzha	Any KUCTEs at TVPM a) Long journey
20.	Smt. Manacy H A	KUCTE, Adoor	KUCTE Kollam /TVPM

	Asst.Professor of Malayalam, Varkala		a) Personal reason b) Long journey
21.	Smt. Lethamini S S Asst.Professor of Natural Science, Peroorkada, TVPM	KUCTE, Anchal	Any KUCTEs at TVPM a) Personal reason
22.	Smt. Susan George Asst. Professor of Perspectives in Education, Kottarakkara	KUCTE, Anchal	KUCTE, Adoor Health problems (vertigo) a) Swelling & disc complaints b) Severe pain in hands & disc c) Long journey should be avoided
23.	Smt. Bindu S.Nair Asst.Professor of Perspectives in Education Thiruvananthapuram	KUCTE,Anchal	Any KUCTEs at TVPM Personal reason a) Treatment for sun burn b) Aged parents c) Look after daughter
24.	Smt.Reena A Asst.Professor of Physical Science, Aror, Anchal	KUCTE,Kulakkada	KUCTE,Anchal/Kulakkada itself Personal reason

There are no vacant post of Principals and Assistant Professors in any of the KUCTEs at present. It may be noted that a U.O. has already been issued regarding the norms of transfer (U.O.No.Ac G/2/2013 dated 5.8.2013- appended)

The Standing Committee of the Syndicate on Departments & Other Institutions held on 16.05.2019 considered the matter and entrusted Sri.M.Leninlal, Convenor, Standing Committee of the Syndicate on Departments & other Institutions of the University to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, workload etc. and the committee further recommended to conduct performance appraisal of all the staff on contract at the institutions come under DOMTEC during this academic year at the four districts which come under the jurisdiction of the University.

The Syndicate at its meeting held on 25.05.2019 vide item no. 09.38.04 resolved that the above recommendation of the standing Committee of the Syndicate on Department and other Institutions of the University held on 16.05.2019 be approved

The Syndicate meeting held on 12.06.2019 vide item no. 10.60 and vide item no.10.60 dated 20.06.2019 considered the proposal of transfer and resolved to approve the proposed transfer of teaching staff of various KUCTEs subject to some modification.

a) Natural Science

1. Hemalatha.T to Kumarapuram.
2. Sylasree to Alappuzha
3. Alli Anirudhan to Kariavattom .
4. Lasha M.S from Kariavattom to Kollam.
5. Latha K.G from Kumarapuram to Adoor.
6. Sheenu G.S to Kayamkulam.

b) Perspectives in Education

1. Jayakumari.S to Kunnam
2. Radha.S to Alappuzha
3. Susan George to Adoor
4. Sheena George to Anchal
5. Suni S.R to Kumarapuram
6. Sinimol V.M to Kulakkada
7. Hima.H to Kayamkulam.

c) Mathematics

1. Sheeja Rani S.D to Kollam
2. Simi.T to Adoor

d) Physical Science

1. Saija S.R to Kulakkada

2. Reena A to Anchal
3. Deepthi.S to Kunnam
4. Jyothis to Kollam.

The Hon'ble Vice Chancellor has agreed to the request of Smt. Letha K.G, Asst. Professor of Natural Science, KUCTE, Kumarapuram to retain her on the strength of medical certificate.

The Syndicate meeting held on 18.07.2019 vide item no. 01.19 considered the proposal of the transfer and resolved that the statusquo be maintained and the matter be referred to the next Standing Committee of the Syndicate on Departments and other Institutions of the University.

As per orders of the Vice-Chancellor, the matter regarding transfer of Principals and Assistant Professors in KUCTEs is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration and appropriate recommendation.

**Recommendations:**

*The Committee considered the item and recommended to constitute a sub-committee for reviewing the norms for transfer in the UITs/UIMs/KUCTEs/UCF under the University. The Sub committee consists of the following members.*

- 1) *Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University.*
- 2) *Adv. G. Muralidharan Pillai, Member, Syndicate*
- 3) *Dr. M. Vijayan Pillai, Member, Syndicate*
- 4) *Dr. S. Nazeeb, Member, Syndicate*

(Ad. A VII (A) Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.02      UIT Regional Centre, Bharanickavu – Appointment of Guest Faculties – reg.***

The Principal, University Institute of Technology, Bharanikav Regional Centre has requested to approve and ratify the forwarded panel of Guest Lecturers w.e.f 01.07.2019 as the classes for the I Semester degree programme started on 24.06.2019, vide letter No. UIT Bharanikavu 93/2019 dated 16.07.2019.

Please note the following:

1. No. of Teaching Faculties at UIT Bharanikav:
  - a. Guest Lecturer in Malayalam – 1
  - b. Guest Lecturer in Commerce – 2
  - c. Guest Lecturer in English -1
  - d. Guest Lecturer in Mathematics – 1 ( Placed before the Standing Committee on Departments and Other Institutions of the University)
  - e. Contract Lecturer in Business Management – 1 (joined on 29.07.2019)
2. The Classes running at UIT Bharanikav:
  - a. B. Com Commerce Tax Procedure and Practice – S1 and S3
  - b. BBA – S1 and S3

Hence, in order to conduct the smooth classes, the 3 guest lecturers in Commerce and Business Management in the panel were appointed by the Principal w.e.f 01.07.2019 and requested to ratify this action.

The panel of Guest Lecturers along with the necessary documents forwarded by the Principal, UIT Bharanikav are detailed below.

Sl. No.	Name of the Subject	Name and Address of the Candidate	Educational Qualification	Remarks
1	Commerce	Vishnu Priya C R Chunthalootherayil, Bharanikav South, Pallikkal PO, Kattanam - 690503	M. Com - I Class – University of Kerala	Appointed on 01.07.2019

2	Commerce	Anil Kumar L KanjiravilayilPuthenveedu, Karimulackal, Komalloor PO, Alappuzha PO	M. Com - II Class – 61.27% – University of Kerala	Appointed on 01.07.2019
3	Commerce	Vijayalakshmi R VijiBhavanam, Muthukulam North Choolatheruvu PO Alappuzha	M. Com – I Class – Annamalai University - Eligibility Certificate Produced	Appointed on 01.07.2019
4	Commerce	Bismi S Preeth House Cheravally, Kayamkulam PO	M. Com _ I Class – University of Kerala	Nil
5	Commerce	Sruthi S Sruthilayam, Iverkalanaduvil, Puthanambalam PO, Kollam	M. Com _ I Class – University of Kerala, NET	Nil
6	Commerce	Sherin S Koyickal House, SVM PO Karunagapally Kollam	M. Com _ I Class – University of Kerala, NET	Nil
7	Business Management	Dr. PraleenaAbey Jose Maniparambil, Pallickal PO, Kattanam - 690503	MBA – I Class – Kerala University, NET, P hD	Appointed on 01.07.2019
8	Business Management	Anoop Devan S Padmavilasam, Puthupally South, Alappuzha - 690527	MBA – Noorul Islam University _ I Class - Eligibility Certificate Produced	Appointed on 01.07.2019
9	Business Management	JwalaJithendran Athulyam, Melood PO Adoor - 691554	MBA – MG University _ I Class	Appointed on 01.07.2019

As per the Orders of the Hon’ble Vice – Chancellor, the matter regarding the appointment of Guest Faculties at UIT Bharanikav is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration and appropriate recommendations on the following matters.

1. The action taken by the Principal, UIT Bharanikav by appointing 6 Guest Lectures (1 -3 & 7 -8) at the center, may be ratified and UO for their engagement may be issued w.e.f 01.07.2019

2. The Candidates from 4 to 6 may be included in the panel of Guest Lecturers at UIT Bharanikav, as and when required.

**Recommendations:**

*The committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Bharanickavu.*

*(Ad.A VII (A) Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.03 Missing of television at Competency Training Centre classroom – reg.**

തുടർവിദ്യാഭ്യാസ വ്യാപനകേന്ദ്രത്തിന്റെ കാര്യവട്ടത്തുള്ള കോംപിറ്റൻസി ട്രയിനിംഗ് സെന്ററിന്റെ ക്ലാസ്സ് മുറി, സെന്റർ ഫോർ ട്രാൻസ്ലേഷൻ ആന്റ് ട്രാൻസ്ലേഷൻ സ്റ്റഡീസ് ഹോണററി ഡയറക്ടർ ഡോ.സുരേഷ് അവർകൾക്ക് ക്ലാസ് നടത്തുവാൻ 2016-ൽ താൽകാലികമായി അനുവദിക്കുകയും അന്നുമുതൽ ഉപയോഗിക്കുകയും ചെയ്തു വരുന്നു. CACEE സ്റ്റാഫ് ഡ്രൈവർ ശ്രീ.അശോകനും, മൂന്ന് നാല് ജോലിക്കാരും ഈ കേന്ദ്രത്തിൽ, ക്ലാസ്സ്മുറികൾ വൃത്തിയാക്കുന്നതിനായി 04.06.2018-ൽ പോയപ്പോൾ, ക്ലാസ്സ് മുറിയിൽ സ്ഥാപിച്ചിരുന്നു 46” സാംസംഗ് ടെലിവിഷൻ (വില 66500/-രൂപ) കാണാനില്ലായിരുന്നു എന്നും ഈ വിവരം കാര്യവട്ടം ക്യാമ്പസ് സെക്യൂരിറ്റി വിംഗിലും, CACEE ഡയറക്ടറേയും അറിയിച്ചിരുന്നു ഇതിനെ തുടർന്ന് CACEE ഡയറക്ടർ അവിടെ ക്ലാസ്സ് നടത്തിയിരുന്ന ഡോ.സുരേഷിനോട് വിശദീകരണം ചോദിക്കുകയും, ഈ വിഷയം ക്യാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ ജോയിന്റ് രജിസ്ട്രാർ, കാര്യവട്ടം ക്യാമ്പസ് സെക്യൂരിറ്റി ഓഫീസർ എന്നിവരെ രേഖാമൂലം അറിയിക്കുകയും ചെയ്തു.

സെന്റർ ഫോർ ട്രാൻസിലേഷൻ ആന്റ് ട്രാൻസിലേഷൻ സ്റ്റഡീസ് ഡയറക്ടർ ഡോ.സുരേഷ് 26.06.2018-ൽ നൽകിയ മറുപടിയിൽ, 2016-ൽ ക്ലാസ്സ് ഉപയോഗിക്കാൻ തുടങ്ങിയ കാലത്ത് ടി.വി ഭിത്തിയിൽ ഫ്രെയിമിൽ ഉറപ്പിച്ചുള്ളതായും, അത് ഡിസ്കണക്ട ചെയ്തിട്ടുള്ളതായും 2017 തുടക്കത്തിൽ ടി.വി ഫ്രെയിമിൽ നിന്ന് ഇളക്കി കൊടുപോയിരിക്കുന്നതായും ശ്രദ്ധയിൽപ്പെട്ടിരുന്നു. പാലയത്തെ ഓഫീസിൽ നിന്ന് CACEE യുടെ ജീവനക്കാർ വന്ന് പലദിവസങ്ങളിൽ, വരികയും ഈ മുറിയും, ഈ കെട്ടിടത്തിലെ മറ്റ് മുറികളും തുറക്കുകയും അതിലുള്ള സാധനങ്ങൾ മാറ്റിവയ്ക്കുകയും, കൊടുപോവുകയും, കൊടുവരികയും ചെയ്തിരുന്നതായും കൂടാതെ താൻ ഈ സെമിനാർ ഹാളിന്റെ സൂക്ഷിപ്പുകാരൻ അല്ലെന്നും, ഓദ്യാഗികമായോ, വാക്കലോ തനിക്ക് അങ്ങനെ ഒരു പദവി നൽകിയിട്ടില്ലെന്നും മേൽപറഞ്ഞ ക്ലാസ്സ് നടത്തുവാനായി താത്കാലികമായി വാക്കാൽ മാത്രം അനുവാദം കൊടുത്തിട്ടുള്ളത് എന്നും പ്രൊഫസർ സുരേഷ് അവകാശപ്പെട്ടിട്ടുണ്ട്.

രേഖാമൂലമാണ് ക്ലാസ്സ് മുറിക്കെമാറിയതെന്നും, പ്രൊഫസർ സുരേഷ് താക്കോൽ സ്വീകരിച്ച്, ഉപയോഗിച്ച് വരുന്നതിനാൽ പൂർണ്ണ ഉത്തരവാദിത്വം അദ്ദേഹത്തിനാണെന്നും ടി.വി നഷ്ടപ്പെട്ടങ്കിലും അക്കാര്യം CACEE യെ അറിയിക്കുകയോ കാര്യവട്ടം സെക്യൂരിറ്റി വിംഗിലോ, ക്യാമ്പസ് അഡ്മിനിസ്ട്രേഷൻ ജോയിന്റ് രജിസ്ട്രാറോ അറിയിക്കുകയോ ചെയ്തിട്ടില്ലെന്നും CACEE ഡയറക്ടർ 27.06.2018-ൽ രജിസ്ട്രാർക്ക് എഴുതിനൽകിയിട്ടുണ്ട്. 07.07.2018ന് രജിസ്ട്രാർ മുൻപാകെ ഹിയറിംഗിന് CACEE ഡയറക്ടർ വന്നപ്പോൾ ഒരു പ്രസ്താവന സമർപ്പിക്കുവാൻ രജിസ്ട്രാർ ആവശ്യപ്പെട്ടിരുന്നു. 18.07.2018-ൽ ഡയറക്ടർ പ്രസ്താവന നൽകുകയും അതിന്റെ ചുരുക്കം ഇപ്രകാരമായിരുന്നു.

1. CTC-യിൽ ക്ലാസ്സ് നടത്താൻ അനുവദിച്ചു കൊടുത്ത മുറിയുടെ താക്കോൽ ഡോ.സുരേഷ് രേഖാമൂലം കൈപറ്റിയിട്ടുണ്ട്.
2. CACEE കൊടുത്ത താക്കോലും പുട്ടും കാണാതായി എന്ന് റിപ്പോർട്ട് ചെയ്തതിനുശേഷം പുതിയപുട്ടും താക്കോലും ഉപയോഗിച്ചുവരുന്നു. താക്കോൽ CACEE ക്ക് തന്നിട്ടില്ല. അവർതന്നെ ഉപയോഗിക്കുന്നു.
3. ഡോ.സുരേഷിന് കൊടുത്ത മുറി പിന്നീട് CACEE തുറക്കുകയോ, ഉപയോഗിക്കുകയോ ചെയ്തിട്ടില്ല. എന്നാൽ CACEE ഈ മുറി ഉപയോഗിക്കുന്ന എന്ന ധാരണ വരുത്താൻ ബോധപൂർവ്വമായ ശ്രമം നടക്കുന്നുവെന്ന് ഡോ.സുരേഷിന്റെ വിശദീകരണത്തിൽ വ്യക്തമാണ്.
4. ഡോ.സുരേഷും അദ്ദേഹത്തിന്റെ സ്റ്റാഫും ഈ സെമിനാർ ക്ലാസ്സ് ും തുടർച്ചയായി ഉപയോഗിക്കുന്നു എന്ന് കാര്യവട്ടം സെക്യൂരിറ്റി ഓഫീസറുടെ രജിസ്റ്റർ പരിശോധിച്ചാൽ വ്യക്തമാക്കുന്നതാണ്.
- 5.ടി.വി. കാണാതായിട്ട് ഇതുവരെയും CACEE യിൽ റിപ്പോർട്ട് ചെയ്തിട്ടില്ല

ഈ കാലയളവിൽ CACEE ഡയറക്ടർ ഡോ.എ.ആർ.സുപ്രിയ ആയിരുന്നു. അവർ നഷ്ടപ്പെട്ട ടി.വി.ക്ക് 66,500/- രൂപ വിലയുള്ളതാണെന്നും, ഓഡിറ്റ് ഒബ്ജക്ഷൻ വരാൻ സാധ്യതയുണ്ടെന്നും എത്രയും വേഗം ഈ വിഷയത്തിൽ ഒരു തീരുമാന ഉണ്ടാകണമെന്നും ഡയറക്ടറുടെ ചാർജ്ജ് വഹിക്കുന്ന പ്രൊഫസർ (ഡോ)കെ.എസ്.സുരേഷ് കുമ്മാർ ആവശ്യപ്പെട്ടു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ 66,500/- രൂപ വിലയുള്ള ടി.വി. നഷ്ടപ്പെട്ട ഈ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആന്റ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations:**

*The Committee considered the matter and recommended to hear Dr. N. Suresh, Honorary Director, Centre for Translation and Translation Studies and Smt. A. R. Supriya, Former Director, CACEE before the Standing Committee of the Syndicate on Departments and Other Institutions*

*(Ad. A II Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.04 Re-Printing of books – reg.**

The Director department of Publication vide letter under reference requested for necessary administrative sanction reprinting the text books for the 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and 6<sup>th</sup> semester language courses of BA, B.Sc, B.Com Degree Programme as detailed below and requested to entrust the University press to print and supply the same.

Book Name and Code	Semester	No. of Copies needed
ഗദ്യമാലിക (Malayalam) – ML 1211.1 Additional Language-II	IInd Semester – CBCSS BA, B.Sc	10,000
സർഗഭാരതി (Malayalam) – ML 1211.2 Additional Language-II	IInd Semester – CBCSS B.Com	5,000
ഉത്തരകാവ്യ കാന്തി	IV th Semester Core Course XIII	1,000



Samaj Sudharak Kabir Das	IInd Semester	1,000
Glimpses of Literature EN 1411.1, EN 1411.2, EN 1411.3	IV th Semester	10,000
Bouquet of Stories EN 1411.1, EN 1411.2, EN 1411.3	IV th Semester	10,000

As per the orders of Vice Chancellor the matter is placed before Standing of the Syndicate on Departments and other Institution for consideration and recommendation.

**Recommendations:**

*The Committee considered the item and recommended to forward the proposal of re-printing of text books along with a detailed statement of the availability of the books already printed and the student strength to the Syndicate.*

(AC. A IV Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.05 UIT Regional Centre Pathanapuram – Request for re- appropriation – reg.***

The Principal, UIT Regional Centre, Pathanapuram vide letter dated 12.06.2019 has requested to provide an additional amount of ₹ 24, 79,000.00/- (Rupees Twenty Four Lakh and Seventy nine Thousand only) for payment of Contingent Employees / Guest Lecturers at the centre for the financial years 2018- 2019 and 2019-2020. An amount of ₹ 11, 35,000.00/- (Rupees Eleven Lakh Thirty five Thousand only), provided additionally under the head of 4-1218- Wages of Contingent Employees/ Guest Lecturers, was lapsed in the last financial year. The budget allocation for the h/a”4-1218-Wages of Contingent Employees/ Guest Lecturers” of the UIT Regional Centre, Pathanapuram for the academic year 2019-2020 is only ₹ 6, 00,000.00/-(Six Lakh only). The balance remained in this account is only ₹ 4, 35,400.00/-(Rupees Four Lakh Thirty five Thousand and Four Hundred only), which is not sufficient to meet the expenditure for the current financial year and there is no sufficient funds in any accounts of this centre to meet this expenditure. The only possibility to meet this expenditure is from the UIT Head Quarters account 4- 3925- Lump sum provision and the budget allocation for this account is ₹ 50, 00,000.00/-(Rupees Fifty Lakh only) in the current financial year.

In spite of a re- appropriation of a fund of ₹ 11, 35,000.00/-(Rupees Eleven Lakh Thirty five Thousand only) to the h/a concerned has been made vide U.O. No.Ad.BII.02/3052/19/3/2019 dated 08.03.2019; the centre didn't utilize the amount sanctioned for the financial year 2018-2019. The Principal, UIT Pathanapuram has not forwarded the monthly work statements of Guest Lecturers in time and the work statements forwarded from the centre were always found defect. The Principal also engaged Guest Lecturers without obtaining prior sanction from the University and the delay from the Principal to clarify his procedure leads to the delay in issuance of the engagement orders of the Guest Lecturers at the centre.

Now an endorsement was made from the Finance II Section by providing an additional amount of ₹ 12, 40,000.00/-(Rupees Twelve Lakh and Forty Thousand only) under the head of account “Part I- NP- MH 67(g) – Institute of Technology Regional centre, Pathanapuram – 4/1218 – Wages of Contingent Employees/Guest Lecturers” by reappropriation from the head of account “ Part I – NP – MH(67)(a) Institute of Tecchnology Head Quarters Unit – 4/3925 – Lumpsum Provision” provided in the current year's Budget Estimates of the University. The Finance section has also remarked that, as the Principal engaged Guest Lecturers without obtaining prior sanction from the University, disbursement of salary to those concerned shall only be considered after obtaining necessary ratification orders in this regard.

**The Vice Chancellor has ordered to place the matter before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.**

**Recommendations:**

*The Committee considered the matter and recommended to hear the Principal, UIT Regional Centre, Pathanapuram*

(Ad. A. VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.06 Shifting of UIT Regional Centre, Malayinkeezhu -reg.**

UIT Regional Centre, Malayinkeezhu was started in the academic year 2017-18 in LPGS School Malayinkeezhu with two UG Courses, ie, B.C.A. and B.Com Computer Application. There were only two class rooms and an office room. As the facilities were inadequate to accommodate the nearly admitted students in the academic year 2018-19, the Principal has requested for permission to shift the centre to a nearby building (Panchayath Guest House), on a monthly rent basis at Government rate.

Hence an Inspection Committee was formed with Convener, Standing committee on Department and other institutions and Director, DOMTEC as members of the Committee.

Dr.Jubily Navaprabha, Director of DOMTEC and Sri. M. Lenin Lal, Convenor, Standing committee on Department and other institutions visited the centre on 17-07-2018 and permitted them to proceed. and forwarded the inspection report to the University on 28-01-2019.

The Principal has stated that two letters were sent to the University for granting permission for shifting but there was no written permission received.

With students newly admitted for the last academic year, the shortage of class rooms (as examination dates were announced and syllabus to be covered within the concerned period) and other lack of facilities necessitated the urgent shifting to the said building, Panchayat Guest House, Near MMS Govt.College, Malayinkeezhu, only with oral permission from the University. So they shifted to the said building on November 2018.

Now the Principal has requested to take appropriate steps to give them a sanctioned order for shifting to the above mentioned building for UIT, Malayinkeezhu Centre and also for sanction an amount for paying rent to the Panchayat. But, there is no provision (no budget head for rent) for paying rent in the current budget.

The Vice Chancellor has ordered to place the above matter before the next meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration.

**Recommendations:**

**The Committee considered the matter and recommended to communicate with the Local Self Government Authorities to provide a place, free of cost, to accomodate UIT Regional Centre, Malayinkeezhu.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.07 Printing of Books – reg.**

കേരളം സർവകലാശാല പ്രകാശന വിഭാഗം ഡിറ്റക്ടറുടെ കത്ത് ശ്രദ്ധിച്ചാലും. മലയാളം (പാസ്റ്റ്) ബോർഡ് ഓഫ് സ്റ്റഡീസിന്റെ ചെയർമാൻ, 2018 -ഇൽ നിലവിൽ വന്ന സിലബസ് പ്രകാരം നാലാം സെമസ്റ്റർ ബി. എ. മലയാളം കോഴ്സിന് താഴെ പറയുന്ന പുസ്തകങ്ങൾ പ്രസിദ്ധീകരിക്കുവാൻ ആവശ്യപ്പെട്ടിട്ടുണ്ട്. ആയതിനാൽ ഈ പുസ്തകങ്ങൾ പ്രസിദ്ധീകരിക്കുന്നതിനുള്ള ഉത്തരവ് നൽകണമെന്നും പുസ്തകങ്ങൾ എത്രയും പെട്ടെന്ന് പ്രിന്റ് ചെയ്തു പ്രകാശന വിഭാഗത്തിന് കൈമാറുന്നതിന് പ്രസ് സുപ്രണ്ടിനെ ചുമതലപ്പെടുത്തണമെന്നും പ്രേകസന വിഭാഗം ഡയറക്ടർ അപേക്ഷിച്ചിരുന്നു.

Book Name and code	Semester	No. of copies needed
ഉദയഭാരതി - ML 1411	BA Degree Programme CBCSS 4 <sup>th</sup> Semester	2000
നിരൂപണഭാരതി - ML 1442	BA Degree Programme CBCSS 4 <sup>th</sup> Semester	2000

വൈസ്-ചാൻസലോറിന്റെ ഉത്തരവ് പ്രകാരം ടി വിഷയം പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations:**

*The committee considered the matter and recommended to approve the proposal of printing of books.*

*(AC. A IV Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.08: *Publication of the monograph on “Kovilan” under the series “Malayalam Men of Letters”- Request for sanction –Reg.***

The Director, Department of Publications, vide letter referred to above, has informed that the Department has undertaken a project “*Malayalam Men of Letters*” and the project envisages the preparation and publication of Monographs of major writers in Malayalam from early days to the present.

The objective of the project is to prepare literary biographies of the writers so as to familiarise ordinary readers with their life and works and their place in the evolution and development of Malayalam Literature.

The Director, Department of Publications has forwarded a copy of letter submitted by *Dr. Ajayapuram Jyothishkumar (Member, Advisory Board (Malayalam), Sahithya Academy)* with a proposal to write the biography of Kovilan and requested to print and publish 1000 copies of the book, by the University, under the series, Malayalam Men of Letters.

The Superintendent (i/c), University Press has informed that the printing of the said book can be executed at the University Press.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University, for consideration.

**Recommendations:**

*The Committee considered the item and recommended to place the matter before the Standing committee of the Syndicate on Academics & Research.*

*(Ad. Misc. Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.09: *University Diary, 2020 - Printing of - reg.***

The Director, Department of Publications, vide ref. above, has informed that the works related to printing of University Diary 2020 is to be started urgently so as to enable the releasing of the Diary by the end of 2<sup>nd</sup> week of December 2019. The Director has hence requested to take necessary steps to :“*Constitute a sub-committee of the Standing Committee of the Syndicate on Departments and Other Institutions of the University to consider the matter relating the printing of Diary 2020 and to monitor the progress of the works*”.

Last year, the Finance Dept. Govt. of Kerala, vide letter no. 108/2018 Fin. dtd. 22/11/2018, has informed that no diary shall be printed by the Institutions like Grant-in-aid institutions, Boards and corporations for upcoming years. Hence the University changed its decision to print the University Diary and resolved to print Annual Planner 2019 excluding details of fees to be levied for various purposes and incorporating six days on every single sheet (i.e., three days per page).

As per order no. Ad.Misc./2/AP 2019 /2018 dated 25/01/2019, the University printed 5000 (five thousand only) copies of the Annual Planner 2019. The Govt. order noted above stands live. Hence any decision taken by the University in connection with the matter shall be subject to audit verification of the Kerala State Audit Department (KSAD).

Further to note that, the Diary of the University of Calicut contains the Telephone Directory with details of all telephone numbers of the various branches and sections of the University, copy of relevant page is appended. This model may be considered here also for effective daily use of the employees.

The U.O. containing the details of specifications, provisional payment & other decisions taken for the printing of Annual Planner 2019 is also appended for reference.

As per the orders of the Vice-Chancellor, the matter of printing University Diary 2020 is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration & appropriate recommendation.

**Recommendation:**

The Committee considered the proposal for printing University Diary 2020 and recommended **to print diary similar to that of 2017.**

The Committee further recommended to place the proposal before the Syndicate for fixing the number of copies to be printed.

The Committee also recommended to print pocket diary.

The Committee further recommended to examine the feasibility of sponsorship by the SBI, KUOC Branch for printing the diary and recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions and the Director, Department of Publications to discuss the matter with the SBI authorities.

(Ad.Misc)

***Resolution of the Syndicate***

**RESOLVED** to approve the proposal for printing the University Planner 2020 similar that of 2018 without rate of fees.

**FURTHER RESOLVED** to print 5000 copies of University Planner 2020.

***Item No.05.144.10 Renewal of Contract of Principal on Contract basis at UIM Adoor - reg***

The tenure of Dr.K Ramachandran, who was engaged as Principals on contract basis at UIM Adoor expired on 15.05.2019.

It may be noted that vide U.O No.Ad.AVII.2.9027/2013 dated 23.06.2017, the contract services of the principals of Self Financing Institutions in the University such as UIT/ UIM/ KUCTE/ UCEs are to be renewed annually and continuance of the same shall be subject to the appraisal of their performance by competent bodies based on the following criteria.

1. Performance of the students in the University Examinations.
2. Instructional and Infrastructural development of the institution.
3. General discipline of the institution.
4. Co-curricular activities of the institution.
5. Career related programmes and placement of students.

The above decision was approved by the Syndicate at its meeting held on 12.05.2017.

Accordingly a Committee was constituted for the Performance Appraisal of Principals on contract basis at UIMs with the following members :-

1. Pro-Vice Chancellor
2. Registrar
3. Adv K H Babujan, Member Syndicate
4. Dr K B Manoj, Member Syndicate
5. Dr K G Gopchandran, Member Syndicate

The Committee convened on 30.08.2019 at the PVC's chamber and appraised the performance of Dr.K Ramachandran, Principal on contract basis, UIM, Adoor and recommended to renew their contract for another period of eleven months w.e.f 17.05.2019.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

**Recommendation:**

The Committee considered the item and recommended to renew the contract of Dr. K. Ramachandran for a period of eleven months w.e.f. 17.05.2019.

The Committee further recommended to convene a meeting of the Admission Monitoring Committee of the UIMs in connection with the disparity of Centre strength.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.11***

***Transfer requests of Principals of University Institutes of Management -reg:-***

Dr. P.K Sudarsanan, Principal on contract basis at UIM Punalur and Dr. Satheesh Kumar S, Principal on contract basis at UIM, Kundara have requested for transfer to University Institute of Management, Kollam in the existing vacancy of Principal on contract basis.

Dr. P.K Sudarsanan is being engaged as Principal on contract basis at UIM, Punalur for eleven months w.e.f 05.11.2018. The renewal of engagement of Dr S Satheesh Kumar, Principal on contract basis at UIM, Kundara is under process.

Dr. P.K Sudarsanan, Principal on contract basis had joined at UIM Alappuzha on 03.11.2017 and got transferred to UIM Punalur on 22.12.2017 and has completed about 2 years of service. The date of joining of Dr. Satheesh Kumar S, Principal on contract basis at UIM, Kundara is 16.11.2015 and he has completed about 4 years of service.

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

**Recommendation:**

***The Committee considered the request and recommended to defer the item.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.Additional 01***

***Renewal of Rent Agreement of University Institute of Management, Kundara - reg***

The University Institute of Management, Kundara was accommodated in the first floor of the building no.943 B, J J Mall, Perinad, Kollam owned by Sri B Rajasenan w.e.f 15th July 2009. Later the second floor was also occupied w.e.f 1<sup>st</sup> August 2010. The rent agreement was executed annually. The present rent agreement of the first floor and second floor of the building expired on 14.07.2019 and 31.07.2019 respectively.

The Principal, UIM, Kundara has forwarded the request from Sri. Rajasenan B, owner of the building, to renew the rent agreement for another period of one year w.e.f 15.07.2019 in the existing rate of Rs. 21,505/- (Rupees Twenty one thousand five hundred and five only) per month for first floor and w.e.f 01.08.2019 in the existing rate of Rs.20,240/- (Rupees Twenty thousand two hundred and forty only) per month for second floor.

In compliance with the order of Vice – Chancellor, requests for providing rent free premises for conducting MBA course near Kundara were sent to Sri.N.K Pemachandran MP, Smt. Mercykuttyamma, MLA and Hon'ble Minister of Fisheries and Harbour Engineering and Sri.Anilkumar, President, Perinad Grama Panchayath.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of Syndicate on Departments and other Institutions for consideration.

**Recommendation:**

***The Committee considered the matter and recommended to approve the renewal of rent agreement for a period of one year to the buildings that houses UIM, Kundara.***

***The Committee further recommended to get a detailed report from the Principal, UIM Kundara regarding the possibility of shifting UIM, Kundara to a building without rent.***

(Ad.C)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.Additional 02: Payment of rent – UIT Regional Centre, Vallakkadavu- reg.***

The Syndicate held on 11/08/2017 resolved to start the functioning of UIT Centre, Vallakkadavu in YatheemKhana Shopping Complex, Vallakkadavu on a monthly rent of Rs.10,000/-, till the Corporation of Thiruvananthapuram hand over the proposed land and building to the University.

The rent agreement was executed with the University, by the President, YatheemKhana Committee for the period w.e.f 01-09-2017 to 31/03/2018 on a monthly base rent of Rs.10,000/-.

The Principal-in-charge of UIT Centre, Vallakkadavu, had intimated that the centre needs more space to accommodate the new batch of students in the academic year 2018-19 and requested to

revise the monthly rent in order to rent out the building. Also she had requested to enhance the monthly rent to Rs.20,000/- and TDS and to execute a new rent agreement for a period of one year w.e.f 01-04-2018.

Considering the request, the Syndicate held on 10-05-2018 resolved to enhance the rent of UIT Vallakkadavu to 20,000/- from 01-07-2018 to 31-03-2019.

Since the admission for the academic year 2018-2019 was not made at the centre, additional space was not allotted by the YatheemKhana Committee and hence no orders in connection with the enhancement of rent was issued. After March 2018, agreement for rent is not seen renewed.

Now, the Principal, UIT Vallakkadavu, vide letter dated 22/02/2019, has informed that “the agreement expired in March of 2018 and no rent has been paid to the trust since April 2018, as the agreement was not renewed. Other expenses like electricity charges too has not been met with. So the YatheemKhana Committee has asked to clear the dues at the earliest”and has requested to take necessary steps to clear the pending dues (including electricity and water charges) and also renew the agreement with incorporating the rent for 2 additional rooms.

The matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 07.06.2019 and the Committee recommended to refer the item to the Syndicate. The Syndicate at its meeting held on 12.06.2019, vide item no.10.58.01, considered the matter, but resolved not to be proceeded with the admission to 2019-20.

Since the minutes is silent on the matter of rent paid to UIT Vallakkadavu, as per the orders of the Vice Chancellor, the request for renewing the rent agreement from 1<sup>st</sup> April 2018 for clearing the pending dues of rent and releasing the rent to YatheemKhanaCommittee is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation:**

***The Committee considered the matter and recommended to renew the rent agreement for YatheemKhana Complex which accommodates UIT Regional Centre, Vallakkadavu at a monthly rent of Rs. 10,000/- (Rupees Ten Thousand only) w.e.f. 01.04.2018 for a period of eleven months and also for the current academic year.***

(Ad.A VII Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144Additional.0 3 Representation from contract lecturer – Department of computer Science – Dissimilarity in salary pattern – reg.***

The Head, Department of Computer Science has forwarded a representation from Ms. Aswathy.A L, Lecturer on Contract basis (M.Tech& GATE qualified), Department of Computer Science, she has been taking classes mainly for PG and Research students in the department since 2013. It is stated that the Contract Lecturer with M.tech qualification are treated differently. The Teachers in the University College of Engineering (running AICTE approved Graduate Programmes) getting more salary than the Teachers in Department (running AICTE approved Post Graduate Programmes). Hence the Head, Department of Computer Science has requested to favorably settle the dissimilarity in the salary pattern of the Contract Lecturers.

**Department**

Designation	Qualification	Experience less than 10 years	Experience of 10 years & above
Lecturers with PhD/ NET	PG+NET/PhD	32000	
Lecturers	PG/MPhilM.Tech	23000	
Department of Computer Science/ Department of Optoelectronics	M.Tech	27000	

**University College of Engineering**

Designation	Qualification	Experience less than 5 years	Experience less than 5-10 years	Experience less than 10-15 years	Experience less than 15-20 years
Assistant Professor	M Tech	26000	33000	34000	36000

The Finance has remarked that the remuneration applicable to the contract faculties of University departments have been fixed based on their qualification. For those having NET/P.hD, it is Rs.32.000/- irrespective of their teaching experience. In case of University College of Engineering (UCE) , contract faculty engaged as Assistant Professor whose basic qualification is M.Tech, are paid remuneration in 4 slabs taking into account of their teaching experience. As such enhancing the remuneration, considering the teaching experience rendered for the teaching faculty if made effective, has to be applicable to all the other departments and cannot be limited to those conducting Engineering and Technology discipline alone, therefore it is not recommended. The present pay structure being implemented , based on the decision of Syndicate, any changes in the existing pattern is subject to the decision of the Syndicate. Hence the dissimilarity in the salary pattern between the faculty possessing M.Tech Degree in the Department and University College of Engineering (UCE) may be placed before the Standing Committee of Syndicate for consideration and appropriate recommendation.

As per orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Department and other Institutions for consideration.

**Recommendation:** *The committee considered the matter and recommended to refer it to the Standing Committee of the syndicate on Finance.*

(Ad.D1)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

***Item No.05.144.Additional 0 4***

***UG Admission 2019- Letter received from the Principal, UIT Vellarada- conduct of spot admission and refund of fee - reg.***

Request has been received from the Principal, UIT, Vellarada for conducting spot admission and refund of fee to students who took TC before closure of admission. In the letter it has been requested that while conducting spot admission for UIT's it is advisable to engage the staff of UIT Headquarters or UIT centres so that the candidates can be given more information regarding the UIT centres. It has also been requested that a zone wise centralised spot admission may be conducted exclusively for UIT's. The Principal, has also stated that as per the letter dated 29.07.2019 received from the Govt. Secretary, Higher Education Dept, it has been stated that all colleges are directed to refund the amount in full remitted by the candidate if he/she took T.C from the College before the closure of admission. The fees may be levied only from such candidates who take permanent admission in the College. This may adversely affect the functioning of the UIT's and hence requested that the University Order regarding permitting temporary admission in UIT's may be issued.

In this context, the following points may be noted.

1. The Online Admission Monitoring Committee at its meeting held on 14.08.2019 has recommended to conduct region wise spot admission to all affiliated colleges and centres from 17.08.2019 to 24.08.2019.
2. The Online Admission Monitoring Committee at its meeting held on 27.08.2019 has recommended to conduct College level Spot Admission for UIT's and Self Financing colleges (UG and PG courses) by deputing University officials.
3. Also, direction was given to the Principals of all UIT's to conduct college level spot admission for the remaining vacancies before 05.09.2019.

The Online Admission Monitoring Committee at its meeting held on 14.08.2019 considered the letter received from the Principal, UIT, Vellarada and recommended to place the same before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The minutes was approved by the Vice-Chancellor subject to reporting to the Syndicate.

Hence, the request received from the Principal, UIT, Vellarada for conducting spot admission by engaging the staff of UIT Headquarters or UIT centres and refund of fee to students who took TC before closure of admission is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.



**Recommendation:**

*The committee considered the matter and recommended to refer it to the Standing Committee of the syndicate on Finance.*

*(Ac.H)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 05:**                    **Centre for Adult Continuing Education & Extension (CACEE) - 'Teachers' Training in Yoga and Meditation' (Yoga TTC) course – request from the students of Yoga TTC to write the Examinations in Malayalam - reg**

The proposal to start the course “Teachers' Training in Yoga and Meditation”(Yoga TTC) in the Centre for Adult Continuing Education & Extension (CACEE), submitted by the Director, CACEE was placed before the Standing Committee of the Syndicate on Academics & Research held on 07.05.2018. The Syndicate at its meeting held on 10.05.2018 vide Item No. 35.125.D3, resolved to agree to the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 07.05.2018 to approve the proposal for the implementation of the course “Teachers' Training in Yoga and Meditation” in CACEE. Accordingly sanction had been accorded by the Hon'ble Vice-Chancellor to conduct the course “Teachers' Training in Yoga and Meditation” in CACEE, vide U.O No. Pl.D/2288/2018 dated 01/06/2018.

The Director, CACEE, vide letter No. 124/TTC yoga/CACEE/19 dated 08/07/2019 forwarded a request dated 04/07/2019 received from the Yoga TTC students of

CACEE in which they had put forward the following suggestions:

1. to permit them to write the Yoga TTC course examinations also in Malayalam, as some of them have already prepared for exams using notes in Malayalam language (for subjects like Philosophy and Anatomy).

2. to print names on the Certificates.

3. to add total hours of the course on the Certificate (300 Hours as per the syllabus).

4. to initiate steps for getting recognition for the course by Kerala Sports Council.

5. to initiate steps for getting recognition for the course by Kerala PSC.

As per the proposal of Yoga TTC course, approved by the Syndicate (meeting held on 10.05.2018, item no. 35.125.D3), the medium of examinations for Yoga TTC course is English and essential qualification is Plus Two/Pre- Degree in any discipline recognized by the University of Kerala.

The Director, CACEE, with regard to the request of the Yoga TTC students, has remarked that, printing names and adding total hours of the course on the Certificates of Yoga TTC course are not practical. The Director, CACEE has also informed that, a letter had already been sent to the Kerala Sports Council, through the Registrar, for getting its recognition for the course. The Director CACEE, has requested to grant permission to the students of Yoga TTC course of CACEE to write the Yoga TTC course examinations also in Malayalam language.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30/07/2019. The Committee considered the item and recommended to invite the Director, CACEE to the next meeting for fetching his remarks. The meeting of the Syndicate held on 08/08/2019 vide item no. 02.111 has resolved to approve the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The above resolution of the Syndicate has been communicated to the Director, CACEE vide letter No. Pl.D/2288/2018 dated 20/09/2019.

The matter regarding permitting the students of Yoga TTC course of CACEE to write the Yoga TTC course examinations in Malayalam language, is therefore placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.



**Recommendation:**

*The Committee considered the item and accepted the request in principle and recommended to place the matter in the Standing Committee of the Syndicate on Academics & Research for modifying the scheme.*

(PLD)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 0 6                      Appointment of Smt. AmoonSulthana as guest lecturer at UIT Regional Centre,Thiruvananthapuram- reg.**

The Principal, vide letter No.UIT/TVPM/868/2018 dated 12/11/2018, forwarded a request to include Smt. AmoonSulthana in the panel of Guest Lecturers subsequent to the selection in the interview conducted at the centre on 09.11.2018. In that letter, he had stated that, Smt. Amoon Sulthana has been selected for appointment as Guest lecturer in Electronics in the vacancy of Smt. DanyaRadhakrishnan, Lecturer in Electronics who had got medical leave and requested to approve the provisional list for appointment.

Consequent to this letter, she was included in the panel of Guest Lecturer in Electronics at the centre vide U O No. Ad.A VII.1.9105/2013 dtd 22/02/2019 and as per this order, the approval of AmoonSulthana for engagement is from the date of U.O (22.02.2019).

Now, the Principal, vide letter No.UIT/TVPM/928/2018 dated 17.04.2019, has stated that, Smt. AmoonSulthana was working in the centre as guest lecturer in electronics from 12/11/2018 till 17/12/2018, in the vacancy of Smt.DhanyaRadhakrishnan, Contract lecturer in Electronics, who was on medical leave then. Since, the approval order was issued dated 22/02/2019, she would not to be eligible to claim the remuneration for the classes that she took since it was prior to the date of sanctioning order. Hence, the Principal has requested to take necessary steps to release the remuneration of Smt. AmoonSulthana for the classes she took.

The following are the facts:

1. Amoon Sulthana has worked only for a period from 12.11.18 to 17.12.18 in UIT, Thiruvananthapuram.
2. The Principal, in his letter dtd 12.11.18, didn't mention the appointment date.
3. So, approval is from the date of U.O (ie.22.02.19).
4. The Principal, vide letterdtd 17.04.19, has furnished the circumstances, under which he appointed her on12.11.18.
5. In order to claim her salary, the U.O should be revised.

*The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions.*

*As per the orders the Vice Chancellor, the matter of revising the panel order is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.*

**Recommendation:** *The committee considered the matter and recommended to condone the mistake from the part of the Principal and referred the matter of release of salary to Smt. Amoonsulthana to the Standing Committee of the syndicate on Finance.*

(Ad.AVII)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 07: യു ഐ ടി തിരുവനന്തപുരത്തെ കമ്പ്യൂട്ടർ ലാബ് ഇൻസ്ട്രക്ടറായ ശ്രീ. എസ്. ശ്യാം കുമാറിന്റെ ശമ്പള കുടിശ്ശിക- സംബന്ധിച്ച്**

യു ഐ ടി പിരപ്പൻകോടിലെ കമ്പ്യൂട്ടർ ലാബ് ഇൻസ്ട്രക്ടറായിരുന്ന (കോൺടാക്ട്) ശ്രീ. എസ്. ശ്യാം കുമാറിന്റെ (നിലവിൽ യു ഐ ടി തിരുവനന്തപുരത്തു ജോലി ചെയ്തു വരുന്നു) കരാർ കാലാവധി 20.09.2017നു അവസാനിച്ചിരുന്നു. തുടർന്ന് ടിയാൻ, കരാർ പുതുക്കിക്കൊണ്ടുള്ള അറിയിപ്പ് ഇല്ലാതെ തന്നെ, ബ്രേക്കിന് ശേഷം (21,22ബ്രേക്ക്, 23,24ഹോളിഡേ) 25.09.2017നു ജോലിയിൽ പ്രവേശിച്ചു.

അന്നത്തെ വൈസ് ചാൻസലർ, യു ഐ ടി കളിലെ കരാർ നിയമനങ്ങൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷൻ വഴി നടത്തുന്നതിനുള്ള സാധ്യതകളെക്കുറിച്ച് റിപ്പോർട്ട് തേടുവാൻ നിർദ്ദേശിച്ചതിനാൽ ശ്രീ. എസ്. ശ്യാം കുമാറിന്റെ കരാർ പുതുക്കുന്നതിനുള്ള അപേക്ഷ പരിഗണിച്ചിരുന്നില്ല. എന്നാൽ കരാർ പുതുക്കിയ ഉത്തരവ് ഇല്ലാതെ തന്നെ ടിയാൻ 25.09.2017 മുതൽ ജോലി ചെയ്തു വന്നിരുന്നു. ശേഷം, വൈസ് ചാൻസലർ ഇദ്ദേഹത്തിന്റെ കരാർ 27.11.2017 മുതൽ 3 മാസത്തേക്ക് പുതുക്കി നൽകി. ആയതിനാൽ 27.11.2017 മുതൽക്കുള്ള ശമ്പളമാണ് അദ്ദേഹത്തിനു ലഭിക്കുന്നത്.

25.09.2017 മുതൽ 26.11.2017 വരെയുള്ള കാലയളവിൽ ജോലി ചെയ്തവനും അതിനാൽ ടി കാലയളവിലെ ശമ്പളം നൽകണമെന്നും ആവശ്യപ്പെട്ടു ടിയാൻ അപേക്ഷകൾ സമർപ്പിക്കുകയും വൈസ് ചാൻസലർ കരാർ പുതുക്കി നൽകിയത് 27.11.2017 മുതലായതിനാൽ അതിനു മുൻപുള്ള ശമ്പളം നൽകാൻ കഴിയില്ല എന്ന മറുപടി പ്രസ്തുത അപേക്ഷകൾക്ക് നൽകുകയും ചെയ്തിരുന്നു. 26.09.2019 നു നടത്താനിരിക്കുന്ന ഫയൽ അദാലത്തിൽ ശ്യാം കുമാർ പ്രസ്തുത കാലയളവിലെ ശമ്പളം ആവശ്യപ്പെട്ട് പരാതി നൽകിയിട്ടുണ്ട്.

വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം മേൽ വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് സ്മാർട്ട് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു .

**Recommendation:**  
*The Committee considered the matter and recommended not to consider the request of Sri. Syamkumar S.*

(Ad.AVII)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 08 Inter UIT Transfer of students- Request from Sri.Hafis S.M. - reg.**

Sri. Hafis S.M., Baith-Al-Hafis, Cullen Road, Vazhicherry, Alappuzha – 688001, who was a student of B.Com. Travel and Tourism Management course at S.N.G.M. Arts & Science College submitted a request to transfer him from the college to UIT Regional Centre, Mannancherry for the third semester of the same course.

The facts are as follows:

1. Circular inviting Inter UIT Transfer of third semester UG courses was issued vide letter No. Ad.A.VII.2.7022/2014 dated 25.06.2019 as per the orders of the Registrar.
2. According to the notification eight students from various UIT Regional centres and Sri. Hafis S. M., Baith-Al-Hafis, Cullen Road, Vazhicherry, Alappuzha – 688001 from S.N.G.M. Arts & Science College submitted application for inter UIT transfer.
3. Considering the requests, six students from various UIT Regional Centres are transferred according to their choice. The requests from three students including Sri. Hafis S. M., were not considered, as the requests are not submitted as per the norms fixed according to the U.O. No.Ad.A.VII.2.4545/2006 dated 29.09.2009.
4. **Transfer of students in UIT Regional Centres is done according to the U. O. No. Ad.A.VII.2.4545/2006 dated 29.09.2009(U.O. attached).** According to this U.O., there is no prescribed rules for transferring students **from a college to UIT Regional Centre** and therefore, sanction hasn't been accorded by the Registrar for transferring Sri. Hafis S. M., to the Centre, which he requested.
5. Now, Sri. Hafis S. M., submitted another request to reconsider his request for transfer as he obtained TC from the college in which he studied without knowing the rules and regulations of transfer of students.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the above matter is placed before the Standing Committee of the Syndicate on Departments and other institutions of the University for consideration and appropriate recommendation.

**Recommendation:**  
*The committee considered the matter and recommended to consider the request of Sri. Hafis S.M. for inter UIT transfer as per the existing norms only.*

*The Committee further recommended to consider his request, if he applies for re-admission to the College.*

(Ad.AVII)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 09 Request of Sri. Kannan K. S. , Lecturer on contract, UIT Regional Centre, Charamangalam – reg.**

Sri. Kannan KS, Lecturer on Contract basis, University Institute of Technology, Charamangalam Regional Centre has submitted a complaint before File Adalath vide Docket no. 1900617.

**Complaint No. 1** – The Designation of teaching faculty in UIT’s is “Lecturer”, where as the designation of similar post in regular colleges is “Assistant Professor”. The nomenclature of various teaching posts in colleges has been changed based on UGC guidelines, the State Higher Education Department issued a GO, stating that there would be only three designations in Universities and Colleges henceforth – Assistant Professors, Associate Professors and Professors. Hence, it is kindly requested to change the designation of UIT Lecturers accordingly.

The issue raised by Sri. Kannan KS, Lecturer on Contract basis is already under the consideration of Syndicate and Standing Committee of the Syndicate on Department and O.00t.her Institutions of the University. But the final decision is not yet evolved.

**Complaint No.2** – Salaries of UGCNET Holders: For the past many years teaching faculty at UITs has been awarded additional pay of Rs. 2000/- for those faculty who qualify the UGC – NET exam. Based on a salary revision order in recent year, the additional pay of Rs. 2000was reduced to Rs. 1000/-. Considering the salary of UGC – NET and Ph D. holders in a regular collges is very nominal. Hence, it is earnestly requested to provide atleast a moderate salary for UGC-NET, and Phd holders at UIT Colleges.

The matter is also under consideration of the Syndicate. The Syndicate has referred the matter of enhancement of monthly remuneration to the employees (contract/ daily wages) as per the implementation of GO (P) No. 112/2018/Fin dated 21.07.2018 to the next combined meeting of the Standing committee of Syndicate on Finance and on Departments and Other Institutions of the University.

**Complaint No. 3** – Encouragement for journal /publication/ research work for UIT faculty. Kindly provide additional duty leave, salary incentives for UIT faculty for enriching their skills through journal publication/ research work.

The Hon’ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, when the matter was placed before the preview meeting of the Adalath.

As per orders of the Vice Chancellor, the file is placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendation.

**Recommendation:** *The Committee considered the item and recommended to defer the item.*

(Ad.AVII(a) )

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved.

**Item No.05.144.Additional 10: Department of Biotechnology - Appointment of two more teachers on contract basis - reg.**

The Head, Department of Biotechnology has requested to take necessary steps for engaging two more teachers on contract basis for handling contact theory classes and practicals in specific areas of the subject.

The Head has stated that, in addition to teaching, the Department is conducting project works of students from other colleges and Universities and conducting training programmes and extension activities involving theory classes and practicals. The Head has also informed that, due to the lack of teaching faculty, the Department has not yet started the two new courses (M.Sc. Bioprocess Technology &M.Phil Biotechnology) which was proposed in the Budget Speech of Financial Year

2018-19. It may be noted that, the Department of Biotechnology is offering one P.G Course (M.Sc. Biotechnology) and one P.G. Diploma Course (P.G Diploma in Molecular Diagnostics) and the total intake for P.G.Course is 15 and for P.G.Diploma is 10.

The faculty position in the Department of Biotechnology is detailed below:

Sl. No.	Post	Sanctioned Post	Filled Post	Vacant post	Contact Teachers	Guest Teachers
1.	Professor	0	0	0	3	1
2.	Associate Professor	1	0	1		
3.	Assistant Professor	1	1	0		

The proposal for the creation of following permanent posts in the Department of Biotechnology is under the consideration of the Government.

Sl. No.	Post	Proposed No.
1.	Professor	1
2.	Associate Professor	1
3.	Assistant Professor	3

As per orders of Vice Chancellor , the matter of engaging two more teachers on contract basis in the Department of Biotechnology is placed before the Standing Committee of the Syndicate on Departments and other Institutions, for consideration and appropriate recommendation.

**Recommendation:**

*The committee considered the item and recommended to appoint two more Assistant Professor on contract as per the recommendation of the HOD, Department of Computer Science.*

(Ad.AVI)

The meeting came to a close at 12.30 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30.09.2019, be approved by correcting 'Department of Computer Science' as 'Department of Biotechnology'.

**Item No.05.145. Wages of Contingent Employees/Guest Lecturers in the UIT Centre Azhoor - Re-appropriation of Funds –Reporting of –reg.**

(Ad.A.VII)

The Finance section, while endorsing the proposal for payment of Rs 3,45,000/- ( Rupees Three Lakh Forty five Thousand only) towards remuneration to the Guest Lecturers at the UIT Centre Azhoor, has remarked that "an amount of Rs.4,40,000/-(Rupees Four Lakh Forty thousand only) may be provided additionally under the h/a "Part I NP MH:67(u) - Institute of Technology, Regional centre, Azhoor – 4/1218-Wages of Contingent Employees/Guest Lecturers" from the major head Part 1-NP MH.67(a) Institute of Technology, Head Quarters Unit 4-3925- Lumpsum Provisions" of the current years Budget estimate of the University. The expenditure on the above may be met from this provision.

It may be noted that the Budget allocation for the h/a "4-1218-Wages of Contingent Employees/ Guest Lecturers" of the UIT Regional Centre, Azhoor in the academic year 2019-20 is only 10,00,000/- which is not sufficient to meet the expenditure for the financial year as the Centre is running only with the service of Contingent Employees/Guest Lecturers.

Hence an amount of minimum Rs 4,40,000/- (Rupees Four Lakh Forty thousand only) was requested to be re-appropriated to the h/a "4-1218-Wages of Contingent Employees/Guest Lecturers" from the MH.67(a) Institute of Technology, Head Quarters Unit 4-3925- Lumpsum Provisions" provided in the current years budget estimate of the University. Due to insufficient funds, the remuneration to the guest faculties at this centre is pending from January 2019.

The Vice chancellor, in exercise of the power vested on him, vide section 10 (13) of the Kerala University Act 1974, has approved this proposal for re appropriation subject to report to the syndicate.

Accordingly the matter is reported to the syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.05.146                      *Engaging of Sri. Sareesh Madhu, Lecturer in Computer Science on contract, UIT Regional Centre, Muthukulam – Consideration of-reg.***

**(Ad.A.VII.)**

Sri. Sareesh Madhu was intimated vide Memo No. Ad.A.VII.2.9434/2017 dated 30.06.2018 to report before the Principal, UIT Regional Centre, Malayinkeezhu as Lecturer in Computer Science on contract basis within 15 days on receipt of Memo and to execute an employment contract at the time of joining duty. According to this he had joined duty on 04.07.2018 and the employment contract executed by him along with other documents were forwarded by the Principal on 10.07.2018. Subsequently, **on 17.07.2018, the Principal forwarded a complaint submitted by eight BCA students that the lecture delivered by Sri. Sareesh Madhu lacks clarity.** The Principal had endorsed the above complaint. Accordingly the execution of the employment contract submitted by Sri. Sareesh Madhu was kept in abeyance. The Principal was directed to conduct the hearing of both the teacher and the students, who have lodged the complaint and report the matter. The report forwarded by the Principal and the explanation submitted by Sri. Sareesh Madhu were brought to the notice of the Registrar. The Registrar ordered to instruct the Principal to intimate the plight of the students to Sri. Sareesh Madhu. **The Principal was instructed to issue a warning as he had submitted that the complaint from the students was because of his rigorous approach of his teaching style and therefore to change his teaching style in more acceptable way that would cater the need of the students of UIT Regional Centre Malayinkeezhu.** It was also instructed to get an undertaking from Sri. Sareesh Madhu so as he would not be prejudiced to the students who complained against him and to ensure that no student shall be affected adversely in future in this connection. Sri. Sareesh Madhu vide letter dated 21.12.2018 submitted an undertaking that he will change his teaching style and would never be prejudiced to any student in the institution.

In the meanwhile, **the same students re-iterated their complaint against Sri. Sareesh Madhu, vide letter dated 14.01.2019, alleging that he lacks clarity in his teaching and they are not able to cope up with the teaching methods of the said teacher.** Moreover the students has also informed that his behaviour towards them also is not satisfactory. According to them he has not changed his teaching style /behavioural approach till date despite the measures so far taken by the Principal/University authorities. **The Vice-Chancellor viewed the matter seriously and ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University and hence it was placed on its meeting held on 15.02.2019.**

The Committee considered the matter and recommended to entrust Sri. M. Lenin Lal, Convener, Standing Committee on Departments & Other Institutions of the University and Dr. K. Shaji, Member, Syndicate to hold a discussion with the students of UIT Regional Centre, Malayinkeezhu, Sri. Sareesh Madhu and the Principal and to place the recommendations before the next meeting of the Standing Committee. The Syndicate at its meeting held on 19.02.2019 vide Item No. 05.64 Additional Item 02 approved the above recommendation. The Vice-Chancellor has ordered to implement the Syndicate resolution and the matter was intimated to the persons authorised vide letter No. Ad. A. VII.2.847/2018 dated 03.04.2019. The report has yet not been submitted.

Meanwhile, Sri. Sareesh Madhu filed his complaint of non-disbursal of salary in the file adalath and as per the decision taken in the file adalath held on 26.02.2019 and as per the orders of the Vice-Chancellor, payment of remuneration from 04.07.2018 to 16.07.2018 at the rate of Rs.20,000/- (Rupees Twenty thousand only) and at the revised rate of Rs. 22,000/- (Rupees Twenty Two Thousand only) per month w.e.f. 17.07.2018 to 31.03.2019 was released on submission of contingent bill claiming wages for work done along with the attendance statement by the Principal, UIT Regional Centre, Malayinkeezhu meeting the expenditure under Part I – NP – M)H 67(z) – Institute of Technology, Regional Centre, Malayinkeezhu – 4/1218 – Wages of Contingent Employees / Guest Lecturers of the current year's Budget Estimates of the University.

The Finance section on 03.05.2019 has remarked that **“the issuance of administrative order engaging Sri. Sareesh Madhu as Lecturer on contract basis at UIT Regional Centre, Malayinkeezhu must be considered pending decision of the recommendation of the S/C on D&OIs of the University approved by the Syndicate held on 19.02.2019, after obtaining the remarks of the Legal Advisor regarding the viability of belated execution of the Employment contract cum Indemnity Bond in respect of Sri. Sareesh Madhu, who was initially engaged w.e.f. 04.07.2018. The**

**Finance section further remarked that further engagement of Sri. Sareesh Madhu beyond 03.07.2019, is subject to the decision of the Syndicate on the pending complaints.”**

In the meantime, **Sri. Sareesh Madhu was transferred to UIT Regional Centre, Muthukulam w.e.f. 01.07.2019 as per the resolution of the Syndicate at its meeting held on 12.06.2019(Item No. 10.66), vide Office Order No.Ad.A.VII.2.9413/2017 dated 29-06-2019.**

The Principal, UIT Regional Centre Muthukulam, vide letter No. UIT Muthukulam 87/2019 dated 27.07.2019 forwarded the joining report and renewal request of Sri. Sareesh Madhu. **The renewal request is not in the usual format and it is neither recommended by the Principal nor in proper format.**

Now the Principal UIT Regional Centre, Muthukulam forwarded a complaint, vide letter No. UIT Muthukulam 98/2019 dated 06.08.2019, placed in the CF, **regarding the misbehaviour and insubordination of Sri. Sareesh Madhu. The Principal, UIT Regional Centre, Muthukulam has informed that during one month period of service, Sri. Sareesh Madhu created so much problems including misleading other contract staff he is regularly coming late from the beginning itself and in taking classes he is very irresponsible and so many complaints are received from the students regarding his behaviour and mode of teaching. He is not in the habit of submitting the Log Book. As he neglected the Principal’s direction to submit the log book in time, a special notice was issued to him demanding the submission of the Log Book. Initially he received it by putting his signature on notice page, but later he scorred off his signature in front of the Principal itself. The copy of the notice page was attached with the complaint of the Principal. His misbehaviour and insubordination makes lots of problems for the smooth conduct of academic activities in the Centre.**

**It may be noted that the Principal as well as the students of UIT Regional Centre Malayinkeezhu raised similar complaint against Sri. Sreesh Madhu and after the remedial measures taken by the University Authorities, he behaving in the same way. The Principal, UIT Regional Centre, Muthukulam stated that during his discussion with Sri. Sareesh Madhu, he demanded “Being a leader of contract lecturer’s Organisation I have so many Privileges and responsibilities”.**

With respect to the complaints raised by the Principal, UIT Regional Centre, Muthukulam, the Registrar has ordered to suspend the service of Sri. Sareesh Madhu w.e.f.07.09.2019 until further orders and that was intimated to the Principal and Sri. Sareesh Madhu vide letter No.Ad.A.VII.2.847/2018 dated 07.09.2019.

It may also be noted that his salary from 01.04.2019 upto 03.07.2019 has yet not been disbursed due to the lack of execution of employment contract and he is continuing at UIT Regional Centre Muthukulam at present without renewal or any official intimation from the University.

When the file was submitted for orders regarding the course of action to be taken in respect of the complaints raised against Sri. Sareesh Madhu so as to release his pending salary and to get a final decision, the Vice-Chancellor has ordered to place the entire matter before the Syndicate.

Accordingly the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.05.147 Request for Re- appropriation of funds- UIT Kattayikonam – Consideration of -reg.**

**(Ad.A.VII)**

The Principal, UIT Regional Centre, Kattayikonam, vide letter No.UIT/KKM/108/2019 dated 22.07.2019, has requested to provide an additional amount of **₹ 10,00,000.00/- (Rupees Ten Lakh only)** for payment ofContingent Employees/ Guest Lecturers at the centre for the financial year 2019-2020. The details of proposal are as follows:

Allotted amount in MH 67(a)(x) 4/1218 (2019-2020)	Rs.10,00,000/-
Amount spent for contingent employees & wages of guest lecturers	Rs.6,81,800/-
Balance Amount	Rs.3,18,200/-
Amount proposed for contingent employees=1,80,000(Rs.30000* 6 months)+ for guest lecturers=8,10,000(Rs.15,000*9 guest lecturers*6 months)	Rs.9,90,000/- (Rs.10,00,000/-approx.)

Since, most of the faculty members of the centre are guest lecturers, the amount is not sufficient to meet the expenditure for the current financial year and there is no sufficient funds in any accounts of the centre to meet this expenditure. Hence, the Principal requested to re-appropriate the abovesaid amount from a suitable head of account.

Now, an endorsement was made from the Finance II Section by **providing an additional amount of ₹ 5,24,000.00/-(Rupees Five Lakh and Twenty four Thousand only) under the head of account “Part I- NP- MH 67(a)(x) – Institute of Technology Regional centre, Kattayikonam – 4/1218 – Wages of Contingent Employees/Guest Lecturers” by reappropriation from the head of account “ Part I – NP – MH(63)-Miscellaneous-8/5948-Miscellaneous” provided in the current year’s Budget Estimates of the University.**

The Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly, the matter of re-appropriation of the fund at UIT Kattayikonam is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** to approve the above proposal.

**Item No.05.148 കേരളസർവ്വകലാശാല വിദൂരവിദ്യാഭ്യാസവിഭാഗത്തെ സംബന്ധിച്ച് ഒക്ടോബർ 23 നു കേരളകൗമുദി ദിനപത്രത്തിൽ "നോട്ടു നല്ലാൻ പേപ്പറില്ല: വിദൂരവിദ്യാഭ്യാസ പരീക്ഷമാറ്റി കേരള" എന്ന തലക്കെട്ടിൽ വന്ന വാർത്ത സംബന്ധിച്ച്:**

(SDE)

വിദൂരവിദ്യാഭ്യാസവിഭാഗത്തെ സംബന്ധിച്ച് കേരളകൗമുദിയിൽ വന്ന ഈ വാർത്ത വസ്തുതാവിരുദ്ധവും തെറ്റിദ്ധാരണപരത്തുമാണ്. മൂന്നും നാലും ബിരുദ ബിരുദാനന്തര ക്ലാസുകൾ സമയബന്ധിതമായി പൂർത്തിയാക്കിയിട്ടുണ്ട്. മൂന്നാം സെമസ്റ്ററിന്റെ പഠന സഹായികൾ ഇതിനോടകം തന്നെ പൂർണ്ണമായി വിതരണം ചെയ്തിട്ടുണ്ട്. മൂന്നാം സെമസ്റ്റർ ബിരുദ പരീക്ഷകൾ ഒക്ടോബർ 26 വ്യാഴം അവസാനിക്കുകയും ചെയ്തു. നാലാം സെമസ്റ്ററിലെ ഏതാനും പഠന സഹായികൾ മാത്രമേ വിതരണം ചെയ്യാനുള്ളൂ. അവയുടെ അച്ചടി യൂണിറ്റിന് പ്രസ്സിൽ പുരോഗമിക്കുകയാണ്. നവംബർ 8നു ഇവ മുഴുവനായും വിദൂരവിദ്യാഭ്യാസവിഭാഗത്തിൽ വിതരണത്തിനായി നൽകുമെന്ന് പ്രസ്സ് സൂപ്രണ്ട് ഇതിനോടകം അറിയിച്ചിട്ടുണ്ട്. ഇതനുസരിച്ച ഡിസംബർ രണ്ടാം വാരത്തോടെ നാലാം സെമസ്റ്റർ ബിരുദാനന്തര പരീക്ഷകൾ നിശ്ചയിക്കുന്നതിനുള്ള കറിപ്പ് പരീക്ഷ വിഭാഗത്തിനു കൈമാറിയിട്ടുണ്ട്. യാഥാർത്ഥ്യം ഇതായിരിക്കെ ബന്ധപ്പെട്ടവരോട് അന്വേഷിക്കാതെ തെറ്റായ വാർത്ത നൽകിയതിലുള്ള പ്രതിഷേധം അന്ന് തന്നെ കേരളകൗമുദി ഉൾപ്പെടെ ഉള്ള പത്രമാധ്യമങ്ങളെ അറിയിക്കുകയും അതിനെ തുടർന്ന് കേരളകൗമുദി "നാലാം സെമസ്റ്ററിലെ പഠന സഹായികളുടെ അച്ചടി പുരോഗമിക്കുന്നു" എന്ന തലക്കെട്ടിൽ ഒരു രണ്ടു കോളം വാർത്ത അടുത്തദിവസം പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു. കേരളകൗമുദി വർത്തയ്ക്കെതിരെ ദേശാഭിമാനി ഒക്ടോബർ 24നു "വിദൂരവിദ്യാഭ്യാസ വിഭാഗത്തെ കരിവാരിത്തേക്കരുത്" എന്ന ശീർഷകത്തിൽ വിദൂരവിദ്യാഭ്യാസവിഭാഗം നൽകിയ പ്രതിഷേധക്കുറിപ്പ് വിശദമായി പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു.

ഏറ്റവും പ്രതിജ്ഞാബദ്ധമായി പ്രവർത്തിക്കുന്ന വിദൂരവിദ്യാഭ്യാസ വിഭാഗം ദുർബലരുടെയും പാർശ്വവൽക്കരിക്കപ്പെട്ടവരുടെയും ഉന്നതവിദ്യാഭ്യാസത്തിനുള്ള ഏകാന്ത്രയമാണ്. അതിനെ കരിവാരിത്തേക്കുന്ന ഈ നടപടി സമൂഹത്തിലെ മുഖ്യധാരയിലില്ലാത്ത ബഹുഭൂരിപക്ഷം ഉന്നതവിദ്യാഭ്യാസ മേഖലയിൽ പ്രവേശിക്കാതിരിക്കാനാണോ എന്നും സംശയിക്കുന്നതായും വിദൂരവിദ്യാഭ്യാസ വിഭാഗം നൽകിയ പ്രതിഷേധ കുറിപ്പിൽ പ്രതിപാദിച്ചിട്ടുണ്ട്.

**Resolution of the Syndicate**  
**RESOLVED** to constitute a Sub-Committee consisting of Sri.B.P.Murali, Sri.Jairaj. J, Adv.Ajikumar. A, Members Syndicate to enquire and report regarding the matter.

**Item No.05.149 Providing the candidates to view the detailed marklists in the Student profile - of Btech Degree candidates 2008-2012 admission (2008 Scheme)-- reg:-**

(EE II K)

Ref: 1. Notification No.Ac.AIII/4/2019 dtd 30.09.2019

As per the notification vide ref (1), the candidates of 2008-2012 admission (2008 Scheme) who have completed five years after joining the course and not scored 40 marks in the university theory papers can improve their sessional/CA marks of even and odd semesters of Btech Degree courses and the last date for submitting the application is 2<sup>nd</sup> November 2019. Now, the candidates

have requested to make provision to view their marks so that they can use this opportunity to improve their Sessional marks.

As per the 2008 regulation, the candidates of Btech Degree course 2008-2012 admission (2008 Scheme) have the provision to view their grades only in their student profile, not their detailed marks. But, the facility is available for 2013 Scheme candidates. The candidates have to apply for detailed marklist remitting an amount of Rs.525/ per appearance to know their Internal /ESA marks. Since the 2008 scheme candidates may have many appearances they find it very difficult to afford such huge expense. Hence the facility of providing the view of theory and internal marks from student login may be extended to 2008 scheme candidates also, exclusively for applying for sessional improvement permitted under the notification referred.

In obedience to the orders of the Hon'ble Vice-Chancellor, the matter is placed before the syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to reject the proposal.

***Item No.05.150                      KUCTE – Re- engagement of Asst. Professors in various KUCTEs–  
Releasing of salary-Reporting of-reg.***

*(Ad.AVII(A))*

The period of contract of most of the Asst. Professors in KUCTEs expired on 17.07.2019.

The Syndicate at its meeting held on 25.05.2019 vide item no. 09.38.04 considered the Requests for transfer- Principals/Teachers on contract in KUCTEs and resolved to entrusted Sri M. Lenin Lal, Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University, to go through the transfer requests from various staff on contract and submit a proposal of transfer to the Syndicate in consultation with the dealing sections by considering the present vacancy position, work load etc. and further resolved to conduct Performance appraisal of all the staff on contract at the insitutions come under DOMTEC during this academic year at the four districts which come under the jurisdiction of the University.

The Pro-Vice-Chancellor has ordered to re-engage the existing teachers for a period of 11 months and to conduct the appraisal at the end of this academic year, as it will take time to fix the criteria for the same and will badly affect the functioning of the KUCTEs, if teachers are not re-engaged.

Meanwhile the Vice-Chancellor has ordered to release salary of Assistant Professors in KUCTEs up to 31.08.2019 (whose term has already expired)in connection with onam subject to reporting to Syndicate. Accordingly U.O. for release of salary was issued on 07.09.2019.

As per orders of Vice-Chancellor, the matter regarding release of salary of Assistant Professors is reported to Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.05.151                      KUCTE – Re- engagement of Asst. Professors of Visual Performing Arts  
and Physical Education-Performance Appraisal-Reporting of – reg.***

*(Ad.AVII(A))*

The period of contract of most of the Asst. Professors of Visual Performing Arts & Physical Education in KUCTEs expired on 17.07.2019.

As per the minutes of the meeting of the Syndicate held on 22.01.2019 vide item no.02.90.09, it was resolved that

1. The annual tuition fee for the B.Ed programme be Enhance from Rs.25,000/- to Rs.30,000/-. The fee shall be collected in two installments for each year ie, Rs.13,000/- and Rs.17,000/-in first and second semesters respectively.

2. The teachers in Performing Arts be re-deployed so that each teacher shall hold the charge of three KUCTEs, after conducting the performance evaluation of the teachers in Performing Arts and Physical Education.



As per the minutes of the meeting of the Syndicate held on 08.08.2019, vide item no. 02.111.06, it was resolved to constitute an evaluation committee to conduct a performance evaluation of Visual Performing Arts Lecturers and Physical Education Lecturers.

The evaluation committee for Physical Education includes Adv. K H Babujan, Smt. Renju Suresh, Adv. A Ajikumar, Member Syndicate and Director, Physical Education Department.

The evaluation committee for Visual & Performing Arts include Adv. K H Babujan, Smt. Renju Suresh, Adv. A Ajikumar and two subject experts (one each from Music & Drama) nominated by the Syndicate.

Meanwhile Smt.Divyasree G P, Asst. Professor, Visual Performing Arts, KUCTE, Kollam has requested to release their salary from July 2019 to August 31<sup>st</sup> 2019 before onam as most of their earlier engagement expired on 17.07.2019.

The Vice-Chancellor has accorded sanction to release salary of Assistant Professors of Visual Performing Arts and Physical Education at the existing rates up to 31.08.2019 pending decision of the Syndicate on Performance Appraisal. Accordingly, U.O was issued for release of salary on 05.09.2019.

As per orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted

**Item No.05.152      *Employees Provident Fund – UIT Regional Centres- Withdrawal of U.O.s – Consideration of - reg.***

*(Ad.A.VII)*

It had been informed from the EPF Organisation through various communications that the University Institute of Technology Regional Centres have a statutory liability of compliance under the EPF Act and to register the Centres under the Act through OLRE in the same way as University College of Engineering, which was brought under the purview of the Act from the date of set up.

The matter was placed before the Syndicate held on 16.07.2016 vide Item No.19.18.04, and the Syndicate resolved to constitute a Sub-Committee with the Convener, Standing Committee of the Syndicate on Finance as Chairman along with the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions, Finance Officer and the Registrar as Members to study and submit a report.

The Sub-Committee constituted by the Syndicate on 16.07.2016 to consider the matter concerning the applicability of EPF & MP Act, 1952 to UITs, after detailed deliberations, took the following decisions:

1. The eligible staff on contract at UITs whose monthly remuneration is Rs.15,000/- or less, be brought under the purview of the provisions of EPF & MP Act, 1952 by enrolling them under Online Registration of Establishments [OLRE] portal with effect from the date of registration.

2. The registration be done by considering the UITs as a whole as a single unit in order to cover all the eligible employees on contract of UITs.

3. The Registrar is authorized to take care of the administrative aspects of OLRE and subsequent liaison works and the Finance Officer, to the payment of contributions as per the provisions in the Act from employees and employer.

4. The Minutes of the Sub-Committee be placed before the ensuing meeting of the Syndicate.

The Syndicate at its meeting held on 21.10.2016 & 27.10.2016 vide Item 21.28 approved the above Minutes of the Sub-Committee.

The University vide U.O.No.Ad,A.VII.2.8816/2015, dated 22.12.2016 issued implementing the resolution of the Syndicate held on 21.01.2016 & 27.10.2016. U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017 was issued sanctioning the opening of a current account in favour of Deputy Registrar (Administration III), in the SBT, Kerala University Office Campus Branch, so as to implement the Employees' Provident Fund and Miscellaneous Provisions Act, 1952 in UITs.

The Finance Officer, the authority to take care of the payment of contribution as per the provisions in the Act from employees and employer, directed to entrust the Registration works with Smt.Uma Purushothaman S., EPF/ESI Consultant. The UIT is registered with EPF Organization with Code No.KRTVM 1654746000. As per U.O.No.Ad.BII/13131/03/2017, dated 04.03.2017, a Current

Account [Account No. 67396382773] has been opened in the SBT, KUOC Branch for the implementation of EPF Act in UITs.

U.O.No.Ad.AVII.2.8816/2015, dated 18.05.2018 was issued

(i) to bring the employees on contract at UIT Centres whose monthly remuneration is Rs.15,000/- or less under the purview of EPF & MP Act, 1952,

(ii) to deduct the amount of EPF of those employees of UITs coming under the purview of EPF & MP Act, 1952 be made effective from the salary of May 2018 onwards,

(iii) for deducting an amount equivalent 12% of monthly remuneration as employee's share and 13.16% as employer's share. Audit section be entrusted to calculate the same and the detailed statement with the deducted amount be forwarded to Ad.AVII section before 10th of every month for remittance of EPF,

(iv) the employees' share be advanced for the period from the date of enrollment of employees till 30.04.2018 from KUF as a single payment and the same be deducted from the eligible employees in eleven equal installments, and

(v) for treating arrear amount to be deducted from the salary of employees as liability to be recovered in the case of resignation/termination of the employee from service.

Due to unforeseen reasons, the deductions to the EPF could not be made effective until August, 2018. Hence, the above mentioned U.O. dated 18.05.2018 was modified and U.O. No.Ad.AVII.2.8816/15, dated 19.09.2018 was issued to deduct the amount of EPF with effect from the salary of September 2018 and to advance the arrears to EPF for the period from the coverage date till 31.08.2018.

The Enforcement Officer after her visit to UITs on 23.10.2018, vide communication No.KR/TVM/1654746/EO/SA/2018, dated 23.10.2018 has directed the University to produce records

1. Wages/Salary Register from date of set up of Centres

2. Details of employees [contract/daily wages/piece rated/part-time etc., at EPFO Regional Office, Thiruvananthapuram on 29.10.2018.

Considering the legal opinion from the Standing Counsel the University has informed the Enforcement Officer that the University is trying to find out an alternate scheme for the contract employees for which a further period of time about three months is required to work out a proper remedy, which is legally sustainable. Hence, three months was sought for producing the details as sought by the Enforcement Officer.

The Standing Counsel, vide letter dated 04.06.2019, opined to start a separate PF for the contract staff under the University. The whole matter including his opinion was placed before the meetings of the Syndicate held on 12.06.2019 (Item No. 10.65) & the Senate held on 13.06.2019 and the proposal of instituting a separate UPF Scheme for coverage of all contract employees working in the various institutions under University, adhering to the provisions of the Kerala University Act and Statutes subject to legal vetting and the matter was intimated to EPFO vide letter No. Ad.A.VII.2.8816/2015 dated: 12/07/2019

Now, the Assistant P.F. Commissioner (Enforcement) has issued a summons for hearing the Registrar and the Director, UIT on 14.11.2019 at 11 A.M. As per the orders of the Vice-Chancellor, a copy of the summons was forwarded to the Standing Counsel for his remarks. Now, vide letter dated 29.10.2019, the standing Counsel has opined as follows:

***“The stand taken in the PF matter has to be re-iterated while responding to the present summons also. Despite the same we have to attend the enquiry fixed on 14.11.2019 as already we had applied for registration of certain UITs in addition to the UCE for which contributions as well as other payments are being paid presently.***

***The fact that we have formulated a separate scheme in view of the mandates of Section 16(1) (c) of the PF Act should be clearly stated and we have to request the EPF Authority to cancel the erroneous and legally unsustainable registration. A decision to that effect may be taken by the appropriate authorities of the University and intimated to the PF Authority immediately. Such intimation may not be delayed any further as the submissions to be made in the 7A enquiry proposed to be held on 14.11.2019 should be based on the same.”***

The Vice-Chancellor has ordered to place the matter along with the remarks of the Standing Counsel before the Syndicate for consideration. Therefore, the whole matter is placed before the Syndicate for cancelling the decisions taken by the Syndicate held on 21.10.2016 & 27.10.2016 vide

Item 21.28 for instituting PF for the staff on contract at UIT Regional Centres and the U. O.s (U.O.No.Ad.A.VII.2.8816/2015 dated 22.12.2016, U.O.No.Ad.AVII.2.8816/2015 dated 18.05.2018, U.O.No.Ad.AVII.2.8816/15 dated 19.09.2018) issued for the institution of the same.

**Resolution of the Syndicate**

Since the University has implemented the UPF Scheme for coverage of all contract employees working in the various institutions under University, the Syndicate **RESOLVED** to request the EPF authority to cancel the erroneous and legally unsustainable registration.

**FURTHER RESOLVED** to intimate the matter to the EPF authorities with immediate effect.

**Item No. 05.153**                      **KUCTE – Re- engagement of Asst. Professors of Visual Performing Arts and Physical Education-Performance Appraisal-Consideration of-reg.**

*(Ad.AVII(A))*

The period of contract of most of the Asst. Professors of Visual Performing Arts & Physical Education in KUCTEs expired on 17.07.2019.

As per the minutes of the meeting of the Syndicate held on 22.01.2019 vide item no.02.90.09, it was resolved that

1. The annual tuition fee for the B.Ed programme be Enhance from Rs.25,000/- to Rs.30,000/-. The fee shall be collected in two installments for each year ie, Rs.13,000/- and Rs.17,000/-in first and second semesters respectively.

2. The teachers in Performing Arts be re-deployed so that each teacher shall hold the charge of three KUCTEs, after conducting the performance evaluation of the teachers in Performing Arts and Physical Education.

As per the minutes of the meeting of the Syndicate held on 08.08.2019, vide item no. 02.111.06, it was resolved to constitute an evaluation committee to conduct a performance evaluation of Visual Performing Arts Lecturers and Physical Education Lecturers.

It is also resolved that the evaluation committee for Physical Education includes Adv. K H Babujan, Smt. Renju Suresh, Adv. A Ajikumar, Member Syndicate and Director, Physical Education Department.

The evaluation committee for Visual & Performing Arts include Adv. K H Babujan, Smt. Renju Suresh, Adv. A Ajikumar and two subject experts (one each from Music & Drama) nominated by the Syndicate.. The above subject experts are not nominated by the Syndicate. Hence the performance evaluation cannot be done.

Meanwhile Smt.. Divyasree G P, Asst. Professor, Visual Performing Arts, KUCTE, Kollam has requested to release their salary from July 2019 to August 31<sup>st</sup> 2019 before onam as most of their earlier engagement expired on 17.07.2019. The Vice-Chancellor has ordered to release salary of Assistant Professors in KUCTEs up to 31.08.2019 (whose term has already expired) in connection with onam subject to reporting to Syndicate. Accordingly U.O. for release of salary was issued on 24.10.2019. But the salary for the rest of the month is pending as re-engagement was not done.

As per orders of the Vice-Chancellor, the nomination of subject experts of music & drama for conducting performance evaluation and release of salary of Asst. Professor of Visual & Performing Arts and Physical Education are placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to nominate the following subject experts for conducting performance evaluation

1. The Head, Department of Music
2. The Director, Physical Education
3. Sri.Raja Warriar, Hon. Director, Centre for Performing & Visual Arts

**Item No.05.154**                      **State Plan Grant - Civil works 2019-20 – Estimates along with recommendation of Technical Committee- Consideration of -reg.**

*(Pl.G)*

The Government vide G.O.(Rt.) No.973/2019Hedn dated 17.06.2019, has issued Administrative Sanction for the Annual Plan 2019-20 of the University, for a total outlay of Rs.29 Crore. Out of Rs.29 Crore, an amount of Rs.75,00,000/- (Rupees Seventy five lakh only) has been allocated for the Scheme – component ‘Civil Works/New Building’.

The meeting of the Syndicate held on 28.03.2019, vide Item No.07.13.15, has already resolved to allocate a total amount of Rs.2.75 Crore for the following Civil Works under State Plan Grant 2019-20. The Syndicate has also allocated an amount of Rs.2.85 Crore specifically for the project 'Microwave Materials Laboratory-Phase II' under the scheme component, Specific Projects, and from this total allocation an amount of Rs.200 lakh is required for the construction of a building for the proposed Microwave Material lab (including clean room facility), as per the detailed estimate furnished by the University Engineer and approved by the Working Group meeting of the Government.

<b>Sl. No</b>	<b>Civil Works</b>	<b>Amount in lakhs (Rs.)</b>
1.	Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus.	50
2.	Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus.– Phase I	100
3.	Construction of two floors for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II	45
4.	Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus -Phase I	80
	<b>Total</b>	275
	<b>Civil Work - Specific Projects</b>	
1.	Construction of a new Building for Microwave Material Laboratory (including clean room facility) for the Department of Physics at Kariavattom Campus.	200

The University Engineer vide letter dated 15.05.2019 has already submitted the detailed estimate in PRICE software based on 2016 DSR with 37.93% cost index for Thiruvananthapuram for the works listed as 1,3,4 and for the Specific Project listed (1) above. With regard to the work listed as (2) above the University Engineer has furnished a brief proposal with financial implications and vide email dated 29.04.2019 has requested to entrust the work listed as (2) to a consultant by inviting expression of interest or to an accredited agency approved by the Government.

The Standing Committee of the Syndicate on Planning & Development held on 29.07.2019 has considered the following estimates and proposal

1. Estimate amounting to Rs.1,60,00,000/- (Rupees One crore and Sixty lakh only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus which comprise lump sum for electrical works (Rs.32,70,000/-) and to execute the Phase I works amounting to Rs.50,00,000/- (Rupees Fifty Lakh Only) comprising First floor and all structural components and plastering works of First Floor.
2. Estimate amounting to Rs.94,00,000/- (Rupees Ninety Four lakh Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, which comprise lump sum for electrical works (Rs.9,46,433/-) and lump sum for retaining wall (Rs.4,00,000/-) and to execute all structural components of first floor including first floor roof slab for an amount of Rs.45,00,000/- (Rupees Forty Five Lakh only).
3. Estimate amounting to Rs.3,72,40,000/- (Rupees Three Crore Seventy Two Lakh and Forty Thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index is 37.93% for Trivandrum, including GST 12% for the Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at Kariavattom Campus which comprise lump sum for electrical works (Rs.27,58,400/-) and unforeseen items (Rs.1,600/-) and to execute the Phase I works for an amount of Rs. 80,00,000/- (Rupees Eighty Lakh Only) comprising Ground floor, earth work, foundation, all structural components, finishing works up to ground floor roof level and first floor stair room.
4. Estimate amounting to Rs.2,00,00,000/- (Rupees Two Crore Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum,

including GST 12% for the Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus which comprises lump sum for electrical works (Rs.15,00,000/-) and unforeseen items (Rs.3,70,000/-).The estimate includes Ground floor Earth work, foundation, all structural components, finishing works up to ground floor roof level and first floor stair room.

- (a) Proposal submitted by the University Engineer for Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus amounting to Rs.2,10,00,000/- (Rupees Two Crore Ten Lakh only) which includes civil works for acoustic treatments, false ceiling and modification works for air conditioning (Rs.62,00,000/-), Permanent seating arrangement with acoustic property (Rs.48,00,000/-), Public addressing system and modification in electrical works (Rs.27,00,000/-), Supply and installation of HVAC system and associate works (Rs.53,00,000/-) and Renovation & alteration works in the existing building including finishing, painting etc.(Rs.20,00,000/-)
- (b) Whether the work is to be executed through a consultant by inviting expression of interest or to an accredited agency approved by the Government.

The committee recommended the following,

- a) To direct the University Engineer to place the four estimates before the Syndicate along with the recommendation of the Technical Committee.
- b) To authorize the Registrar to invite expression of interest for the work for Providing Air Conditioning System, proper acoustic and Public Addressing System in the Golden Jubilee Auditorium in the Kariavattom Campus.

The Syndicate held on 08.08.2019 has resolved to approve the above recommendations of the Standing Committee.

Now, the University Engineer vide email dated 17.10.2019 has forwarded the minutes of the meeting of Technical Committee held on 27.09.2019. The Standing Committee of the Syndicate on Planning & Development held on 24.10.2019 considered the minutes of the Technical Committee.

Sl No.	Name of work	Recommendation of the Technical Committee held on 17.10.2019	Recommendation of the SC on P&D held on 24.10.2019
1	Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus.	Sri Mohanan P, Member, Technical Committee, suggested to reduce the LS provision for electrification to Rs.20 lakh, which includes electrification in first floor and the AC on labs. •To place the estimate amounting to Rs.1,47,30,000/- by reducing the LS provision for electrification to Rs.20,00,000/- instead of Rs.32,70,000/- provide in the original estimate before the Syndicate for approval.	Recommended to accept .
2	Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus– Phase II	After inspection ofsite, the members suggested to provide a toe wall as per site condition instead of retaining wall proposed and the amounts to Rs.4 lakhs earmarked for retaining wall can be used for toe wall and landscaping in the front portion Recommended to approve the estimate amounting to Rs.94,00,000/- which includes civil, plumbing, sanitary, toe wall cum landscaping, electrification and installation of AC units in labs.	Recommended to accept.
3	Construction of a Horizontal extension to the existing Building in the Department of Bio-technology at	1.To include the items of anti termite treatment in the estimate for the new buildings for which a lumpsum provision of Rs.2,00,000/- be added to the estimate. 2.Since the building is designed for two floors, it is suggested to avoid lift provision shown in	Recommended •To accept (1), (2) &(3) •To revise the estimate including

	Kariavattom Campus	the drawing. The provision is not included in the estimate and recommended to exclude the same in the drawings and estimate report. 3.Recommended to approve the estimate amounting to Rs 3,74,40,000/- in which Rs.27,58,400/- is earmarked for electrification which includes building electrification as well as laying of cable from substation to the proposed building and anti termite treatment.	provision for ramp instead of staircase.
4	Construction of a new Building for Microwave Material Laboratory in the Department of Physics at Kariavattom Campus	1. To include Anti termite treatment item in the estimate 2. The estimate to be modified with the actual site condition against LS provision given for some of the items 3. To place the estimate to be placed in the next Technical Committee with the modifications.	Rerecommended to accept

In this context, the following estimates with the above recommendations of the Technical Committee held on 17.10.2019 are placed before the Syndicate for consideration.

1. Estimate amounting to Rs.1,47,30,000/- (Rupees One crore Forty Seven Lakh Thirty Thousand only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of a Vertical extension to the existing Building for the Department of Nanoscience & Nanotechnology at Kariavattom Campus, which comprise lump sum for electrical works (Rs.20,00,000/-)and to execute the Phase I works amounting to Rs.50,00,000/- (Rupees Fifty Lakh Only) comprising First floor and all structural components and plastering works of First Floor.
2. Estimate amounting to Rs.94,00,000/- (Rupees Ninety Four lakh Only) submitted by the University Engineer prepared in accordance with DSR 2016 with cost index 37.93% for Trivandrum, including GST 12% for the Construction of first floor for the Biodiversity building in the Department of Botany at Kariavattom Campus – Phase II, which comprise lump sum for electrical works (Rs.9,46,433/-) and lump sum for toe wall & Landscaping (Rs.4,00,000/-) and to execute all structural components of first floor including first floor roof slab for an amount of Rs.45,00,000/- (Rupees Forty Five Lakh only).

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

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**Item No. 05.155      *Clarification on Syllabus of Language Course for Bvoc - Career Related First Degree Programme (2019 admission Onwards) - Consideration of- reg.***

**(Ac.AIV)**

The Scheme and Syllabus of additional language courses / foundation courses in English under CBCS System had been revised vide U.O. No AcAV/1/English/2019 dated 12.06.2019. A request has been received from the Principal, St. Michael's College, Cherthala to modify the U.O for including BVoc Courses as well in the list of courses specified in the order. As per the above U.O cited language courses for first Semester and second semester B.A /BSc/ BCom 2 (a) and 2 ( b) courses are Language Skills and English for Career respectively. It is noted that BVoc Courses was not included in the above list. The Chairman , Board of Studies in English Pass remarked that the additional meeting of Board of Studies in English Pass held on 30<sup>th</sup> August 2019 recommended that the syllabus framed for First Degree Pogramme for BVoc and Career Related 2 ( b) programme is the same, Sem I :EN 1111.4 Language Skills and Sem II : EN 1211.4 English for Career. ( 2019 admission Onwards). The Dean, Faculty of Arts verified and endorsed the remarks of Chairman. As per the orders of the honourable Vice – Chancellor the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

**Item No.05.156**      **Minutes of the meeting of the Examination Monitoring Committee held on 22.10.2019-Approval of-reg.**

**(M&C I)**

The minutes of the meeting of the Examination Monitoring Committee held on 22.10.2019 is submitted before the Syndicate for approval

**Minutes of the Examination Monitoring Committee**

Date & Time      :      22.10.2019, 02.30 AM  
Venue                :      Pro Vice Chancellor's Chamber

**Members present**

1. Dr.P.P.Ajayakumar	Pro-Vice Chancellor	Sd/-
2. Dr.K.B.Manoj	Member Syndicate	Sd/-
3. Dr.Vijayan Pillai.M.	Member Syndicate	Sd/-
4. Sri.Jairaj.J.	Member Syndicate	Sd/-
5. Dr.S.Nazeeb	Member Syndicate	Sd/-
6. Sri.Bijukumar.G.	Member Syndicate	Sd/-
7. Adv.B.Balachandran	Member Syndicate	Sd/-
8. Mini Dejo Kappen	Controller of Examinations	Sd/-
	(In -Charge)	

**Members absent**

1. Dr.B.Unnikrishnan Nair Member,Syndicate

**Item No.05.156.01:**      **Delay in starting valuation camp of SIS2(2018 scheme) of University College of Engineering, Kariavattom – reg.**

**(EIIH)**

The valuation camp of Combined First & Second semester of University College of Engineering,Kariavattom(2018 Scheme)has not yet started..The lab exams(Practical) were conducted from 17/09/2019 to 20/09/2019.The theory examination concluded on 20/05/2019 and even after 5 months,the panel of examiners is not received.The third semester examination of this batch has to be scheduled soon.Urgent steps need to be taken regarding the valuation of 2018 scheme SIS2 regular candidates of University College of Engineering,Kariavattom.

The matter of non availability of panel of examiners was placed before the Examination Monitoring Committee held on 14/10/2019 as reported by the EB IV section.The minutes of the meeting is awaited.The matter of delay in starting the valuation camp of University College of Engineering S1 & S2(2018 Scheme)is placed for consideration.

**Recommendations of the Committee**

***The Committee considered the matter and recommended to conduct a 3 day valuation camp including Saturday and Sunday for valuation of SIS2 (2018 scheme) B.Tech examination of UCEK, with Additional Examiners from unaided Engineering colleges and Chief Examiners from Government Colleges. Further recommended that the Joint Registrar (Exams I) shall submit a proposal before the Examination Monitoring Committee for enhancing the remuneration to the examiners for valuing SIS2 (2018 scheme) B.Tech examination of UCEK.***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.10.2019, be approved with the following modification:

The Committee considered the matter and recommended to conduct a 3 day valuation camp including Saturday and Sunday for valuation of SIS2 (2018 scheme) B.Tech examination of UCEK, with Additional Examiners from unaided Engineering colleges and Chief Examiners from Government/ **Aided** Colleges.

**FURTHER RESOLVED** to send a letter to the Principal Secretary, Higher Education regarding the matter and **ALSO RESOLVED** to engage retired teachers for valuation.

**Item no.05.156.02: വിഷയം : CE സെക്ഷൻ III യുടെ പ്രവർത്തന റിപ്പോർട്ട്.**

(CE III)

പരീക്ഷ വിഭാഗം മേധാവിയുടെ പേരസണൽ അസ്സിസ്റ്റന്റിന്റെ കീഴിൽ സർവകലാശാലയുടെ കീഴിലുള്ള കോളേജുകളിൽ ദൈനംദിനമുള്ള ഉത്തരക്കടലാസുകളുടെ ഉപയോഗം സംബന്ധിച്ച നിയന്ത്രണത്തിനും നിരീക്ഷണത്തിനുമായി 29.08.2019 - ലെ Ad.A.1.2/ 1739/2019 നമ്പരായുള്ള ഉത്തരവ് പ്രകാരം CE സെക്ഷൻ III എന്ന പേരിൽ സെക്ഷൻ രൂപീകൃതമായി. ഒരു സെക്ഷൻ ഓഫീസർ, ഒരു അസിസ്റ്റന്റ്, ഒരു കമ്പ്യൂട്ടർ അസിസ്റ്റന്റ് എന്നിവർ ചേർന്നതാണ് സെക്ഷൻ.

സെക്ഷൻ രൂപീകരിച്ച അന്ന് തന്നെ എല്ലാ പരീക്ഷാ കേന്ദ്രങ്ങളിലേക്കും നിശ്ചിത ഫോമിൽ നിലവിലുള്ള ഉത്തരക്കടലാസുകളുടെ വിവരങ്ങൾ നൽകാൻ ആവശ്യപ്പെട്ട് ഇമെയിൽ ആയി അറിയിപ്പ് നൽകി. വളരെ കുറച്ചു കോളേജുകളിൽ നിന്ന് മാത്രമേ മറുപടി ലഭിച്ചുള്ളൂ. ആയതിനാൽ 03.09.2019 എല്ലാ പരീക്ഷാ കേന്ദ്രങ്ങളിലേക്കും ഉത്തരക്കടലാസുകളുടെ വിവരങ്ങൾ നൽകാൻ ആവശ്യപ്പെട്ട് ഓർമ്മ കുറുപ്പ് നൽകി.

ഏതൊക്കെ കോളേജുകളിൽ എന്നൊക്കെ പരീക്ഷ നടക്കുന്നു എന്നറിയാൻ എല്ലാ ടാബുലേഷൻ വിഭാഗത്തിൽ നിന്നും തയാറാക്കുന്ന ചോദ്യപേപ്പർ സ്റ്റേറ്റ് മെന്റിന്റെ ഒരു പകർപ്പ് (ഓൺലൈൻ & ഓഫ് ലൈൻ) CE III വിഭാഗത്തിന് കൂടെ നൽകാൻ എല്ലാ ടാബുലേഷൻ വിഭാഗത്തെയും അറിയിക്കാൻ ബന്ധപ്പെട്ട ജോയിന്റ് രജിസ്ട്രാർമാർക്ക് കുറിപ്പ് നൽകി. കൂടാതെ പരീക്ഷകൾ മാറ്റിവെക്കുകയോ പുനഃക്രമീകരിക്കുകയോ ചെയ്യാൻ പ്രസ്തുത വിവരങ്ങൾ CE-III വിഭാഗത്തിനും കൈമാറുവാൻ CE-I സെക്ഷന് കുറിപ്പ് നൽകി.

എന്നാൽ ബികോം (ആനവൽ), ബിഎഡ് സെക്ഷനുകളിൽ നിന്നല്ലാതെ വേറെയൊരിടത്തു നിന്നും പ്രസ്തുത വിവരങ്ങൾ ലഭിക്കാത്തതിനാൽ, എല്ലാ ടാബുലേഷൻ വിഭാഗങ്ങളും ഇത് കർശനമായി പാലിക്കണം എന്ന് നിർദ്ദേശം നൽകുവാനും അത് പാലിക്കുന്നുണ്ടോ എന്ന് ഉറപ്പ് വരുത്തുവാനും 17.10.2019-ന് പരീക്ഷാ വിഭാഗം ഡെപ്യൂട്ടി രജിസ്ട്രാർമാർക്ക് കുറിപ്പ് നൽകി.

കോളേജുകളുടെയും ഡിപ്പാർട്ട്മെന്റ്, യു.ഐ.ടി, യു.ഐ.എം, കെ.യു.സി.ടി.ഇ, മറ്റുള്ള പരീക്ഷാ കേന്ദ്രങ്ങളുടെയും വിവരങ്ങൾ ബന്ധപ്പെട്ട സെക്ഷനുകളിൽ നിന്നും ലഭ്യമാക്കി ക്രമീകരിച്ചുകൊണ്ടിരിക്കുന്നു. അപ്രകാരം ഉത്തരക്കടലാസുകളുടെ വിവരകണക്കുകൾ ശേഖരിച്ചു വരുന്നു. ഇതുവരെ ശേഖരിച്ച വിവരങ്ങൾ ചുവടെ ചേർക്കുന്നു.

#	വിഭാഗം	ആകെ	ലഭിച്ചത്
1	ഗവണ്മെന്റ്	19+2*+7^=28	5
2	എയിഡഡ്	48+1*+1^=50	19
3	അൺഎയിഡഡ്	122+36*+42^=200	66
4	ഡിപ്പാർട്ട്മെന്റ്	44	1
5	യു.ഐ.ടി	34	9
6	യു.ഐ.എം	7	3
7	കെ.യു.സി.ടി.ഇ	10	2
8	മറ്റുള്ളവ	2+	
			105

\* എഞ്ചിനീയറിംഗ്

^മെഡിക്കൽ

#ഇതിൽ മെഡിക്കൽ കോസ്റ്റ് (മെഡിക്കൽ കോളേജുകൾ നല്ലിംഗ് കോളേജുകൾ മുതലായവ) നടത്തുന്ന കോളേജുകൾക്ക് ഇമെയിൽ ഐഡി ലഭ്യമല്ലാത്തത് കാരണം അറിയിപ്പ് കൊടുത്തിട്ടില്ല.

ഇതിനിടെ സെക്ഷന്റെ സുഗമമായ പ്രവർത്തനത്തെ ബാധിക്കുന്ന ചില കാര്യങ്ങളും ഉണ്ടായി. 05.09.2019-ലെ Ad.A.1/ 2019 നമ്പരായുള്ള ഉത്തരവ് പ്രകാരം ഇവിടുത്തെ ഒരു അസിസ്റ്റന്റിനെ മാറ്റി പുതിയ ഒരാളെ നിയമിച്ചു. ഹോളോഗ്രാം സെക്ഷനിലെ അത്യാവശ്യ പ്രകാരം ഓണാവധി കഴിഞ്ഞു ഇവിടുത്തെ കമ്പ്യൂട്ടർ അസിസ്റ്റന്റിനെ 30.09.2019 വരെ ജോലി ക്രമീകരണത്തിന്റെ ഭാഗമായി അവിടെ നിയമിച്ചു. 24.09.2019-ലെ Ad.A.1/ 2019 നമ്പരായുള്ള ഉത്തരവ് പ്രകാരം ഇവിടുത്തെ അസിസ്റ്റന്റിനെ മാറ്റി അയാൾ ഏതു സെക്ഷനിൽ നിന്നാണോ മാറി വന്നത് ആ സെക്ഷനിൽ തന്നെ പുനർനിയമിച്ചു. ഒരു കമ്പ്യൂട്ടർ അസിസ്റ്റന്റിന്റെ ഭാഗിക സേവനം മാത്രമാണ് ഈ സെക്ഷനിൽ ലഭ്യമായത് എന്നും സെക്ഷന്റെ സുഗമമായ പ്രവർത്തനങ്ങൾക്ക് അസിസ്റ്റന്റ്/കമ്പ്യൂട്ടർ അസിസ്റ്റന്റ് - മാരുടെ സ്ഥിരമായ സേവനം അത്യാവശ്യമാണെന്നും തുടരെ തുടരെയുള്ള മാറ്റങ്ങൾ ഈ സെക്ഷന്റെ പ്രവർത്തനങ്ങളെ സാരമായി ബാധിച്ചിട്ടുണ്ട് എന്നും അടിയന്തിരമായി വേണ്ട നടപടികൾ സ്വീകരിക്കുകയും ചെയ്യണമെന്നും മേലധികാരികളെ അറിയിച്ചു. നാളിതുവരെ നടപടി ഒന്നും ഉണ്ടായില്ല. 28.09.2019-ന് കമ്പ്യൂട്ടർ അസിസ്റ്റന്റിനെ ഹോളോഗ്രാം സെക്ഷനിലെ അധിക ജോലിയിൽ നിന്നും വിടുതൽ ചെയ്തു.



**Recommendations of the Committee**

*The Committee considered the matter and recommended to issue strongly worded reminders to the colleges who have not furnished the report on the stock of answerscripts, stating the consequences of non-furnishing the same. Further recommended that the verification team for accounting the answerscripts kept in all Colleges shall visit the colleges and acquire data in the prescribed format at the earliest.*

*Additional item: Request for postponing the first semester B.Ed examination received from students of Iqbal Training College, Peringammala – reg.*

The first year students of Iqbal Training College, Peringammala have requested to postpone the first semester B.Ed examination scheduled on 6.11.2019 stating that they have not received enough working days for completing the portions prescribed in the syllabus. The matter was placed before the Examination Monitoring Committee.

**Recommendations of the Committee**

*The Committee considered the matter and recommended not to agree to the request of the students to postpone the first semester B.Ed examination.*

*The committee also recommended the following:*

- 1. To convene the passboard meeting of chairmen, Board of Examiners of PG subjects for which the entry of marks have been completed.*
- 2. Viva-Voce for all subjects of PG examinations be conducted in a single day from next session onwards.*
- 3. Data cell to be strengthened with 20 to 25 computer assistants for entry of marks.*
- 4. The forthcoming S2 UG valuation camp be conducted in the first floor of the new canteen building.*
- 5. Four distribution centres be allotted for S2 UG valuation camps, namely Govt Arts College, Thiruvananthapuram, University College, Thiruvananthapuram, SN College, Kollam and the second floor of the new canteen building.*

Considering the urgency of the matter, the above recommendations of the meeting may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.10.2019, be approved.

**Item No.05.157** *Minutes of the meeting of the Examination monitoring Committee held on held on 25.10.2019-Reporting of-reg.*

*(M&C I)*

Placed below are the minutes of the meeting of the Examination monitoring Committee held on held on 25.10.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Committee held on 25.10.2019, subject to reporting to the Syndicate due to the urgency of the matter is reported .

**Minutes of the meeting of the Examination Monitoring Committee**

Date & Time: 25.10.2019, 12.30 p.m

Venue: Pro Vice Chancellor's chamber

**Members Present**

- |                       |                       |      |
|-----------------------|-----------------------|------|
| 1. Dr.P.P.Ajayakumar  | Pro Vice-Chancellor   | Sd/- |
| 2. Dr.K.B.Manoj       | Convener, SC on Exams | Sd/- |
| 3. Sri.Jairaj.J       | Member,Syndicate      | Sd/- |
| 4. Adv.Balachandran.B | Member,Syndicate      | Sd/- |

**Officers Present**

- |                            |                       |      |
|----------------------------|-----------------------|------|
| 1. Sri.K.Unnikrishnan Nair | Joint Registrar(CBCS) | Sd/- |
|----------------------------|-----------------------|------|

**Members Absent**

- |                         |                  |
|-------------------------|------------------|
| 1. Dr.Vijayan Pillai.M. | Member,Syndicate |
| 2. Dr.S.Nazeeb          | Member,Syndicate |

3. Sri.Bijukumar.G. Member,Syndicate  
4. Dr.B.Unnikrishnan Nair Member,Syndicate

The committee discussed the need for changing the schedule in the PG Academic calendar and recommended the following.

- (1) S2 PG classes shall commence on 01.11.2019 and S1 PG examination shall commence on 25.11.2019.  
(2) The notification for S1 PG examination shall be issued on 30.10.2019 with the following dates.

- October 30- November 2: Exam registration without fine
- November 3,4,5: Exam registration with Fine
- November 6,7: Exam registration with superfine

(3) All colleges shall be informed about the commencement of S2 PG classes and S1 PG exams via email urgently.

The Committee also recommended the following.

- (1) S1 UG CBCSS/CR examinations shall commence on 13.11.2019.  
(2) The notification for S1 UG CBCSS/CR shall be issued with the following dates.

- October 28-31: Exam registration without fine
- November 1,2,3: Exam registration with Fine
- November 4,5: Exam registration with superfine

Considering the urgency of the matter, the above recommendations of the meeting may be approved by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Committee held on 25.10.2019, be noted.

**Item No.05.158**      ***Minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 15.10.2019- Reporting-reg.***

***(M&C.I)***

In compliance with the judgment of the Hon'ble High Court in WP(C).No.22527 of 2019 filed by Krishnalal.B, the Combined meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 15.10.2019 considered the representation of the petitioner dated 12.07.2019 and heard the petitioner and obtained written statement from him. The Committee recommended to stick on to the decision of the Syndicate held on 30.04.2019 as the decision was taken based on the recommendations of the Standing Committee of the Syndicate on Students Discipline after examining the report of an expert committee appointed, and also noted that the student was not able to produce any convincing documents at the time of hearing.

In view of exigency(to comply with the order of Hon'ble High Court in WP(C) No: 22527 of 2019), the minutes was approved by the Vice Chancellor, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 15.10.2019, subject to reporting to Syndicate is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Combined meeting of the Standing Committee of the Syndicate on Examinations and Students Discipline held on 15.10.2019, be noted.

**Item No.05.159**      ***Reconstitution of sub-Committee to examine the matter regarding imposing fine on colleges on wrong opening of question paper covers- Consideration of- reg:***

***(M&C I)***

The Syndicate at its meeting held on 25.05.2019 vide item no.09.76.07, considered the matter regarding levying of actual expenses incurred for conducting re-examination from the Chief Superintendents, Sree Ayyappa College, Eramallikara due to wrong opening of question paper cover

of S5 B.Sc CBCSS Degree Examination, November 2016 at Sree Ayyappa College, Eramallikkara and resolved to constitute a Sub-Committee comprising Dr.P.Rajeshkumar, Sri.M.Sreekumar, Adv.G.Sugunan (Members, Syndicate) and the Controller of Examinations to examine the matter regarding imposing fine and to submit a report.

As the tenure of the above members of the Syndicate has expired, the committee has to be reconstituted with members from the new Syndicate.

As per the orders of the Vice-Chancellor, the matter regarding re-constitution of sub-committee to examine the matter regarding imposing fine on colleges on wrong opening of question paper covers is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to constitute a Sub-Committee consisting of Dr.K.B.Manoj, Dr.M.Vijayan Pillai, Sri.Arunkumar.R, Members Syndicat to examine the matter regarding imposing fine on colleges on wrong opening of question paper covers.

**Item No.05.160      *Application for affiliation of proposed 'Millath College of Arts and Science', Kollam for the year 2019-20- inspection report - consideration of- reg.***

***(Ac.BII)***

Belated application form for affiliation of new college was issued to the Chairman, Millath Education Trust during the academic year 2019-20 in compliance with interim order dated 25.09.2018 in W.A.No.1798/2018 filed by Millath Educational Trust .

The Hon'ble court as per order dated 04.10.2019 in W.A.No.1798/2018 passed orders that *"Although the last date for filing such application has ended on 31.08.2018, the application filed by the Trust on 03.10.2018 should be treated as one filed within time for considering affiliation for the next academic year (2019-20). We however make it clear that the application should be considered on merit but should not be dismissed on the ground of delayed submission."*

The Syndicate at its meeting held on 16.11.2018 vide item no. 07.30.08 considered the applications received from educational agencies for affiliation of New Colleges including the belated application submitted by the Chairman Millath Education Trust and resolved to conduct academic audit on the applications for affiliation of new Self Financing Colleges received for the year 2019-20.

Accordingly, academic audit was conducted on applications received from self financing sector. After the completion of process of Academic Audit, the Syndicate at its meeting held on 08.08.2019 vide item No. 02.77 resolved to authorize the Standing Committee of the Syndicate on Affiliation of Colleges to consider the applications for affiliation of colleges/new courses, etc., received from the institutions for the academic year 2019-20 for which processing have not taken place.

Meanwhile, the Chairman Millath Education Trust filed Cont.Case(C) No.1653/2019 in W.A.No.1798/2019 alleging delay in processing application for affiliation of new college viz. 'Millath College of Arts and Science' submitted for the year 2019-20.

The application for affiliation of proposed 'Millath College of Arts and Science' for the year 2019-20 was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.10.2019 along with the land verification report of the Estate Officer and the initial verification report and the committee recommended to issue defect notice to the Educational Agency to urgently rectify the defects in the application. The recommendation was approved by the Vice Chancellor, subject to reporting to the Syndicate.

The Hon'ble High Court as per interim order dated 15.10.2019 in Cont.Case(C) No.1653/2019 filed by Millath education Trust has directed *University to consider the documents submitted by the Educational Agency in response to the defects intimated by the University, conduct inspection in the proposed 'Millath College of Arts and Science' and take appropriate decision towards implementing the orders of the court in W.A No. 1798 of 2018 within a period of two weeks ( the two weeks time will expire by 04/11/2019)* It is also mentioned in the interim order that the case is listed on *31.10.2019*.

The Educational agency submitted additional documents to the University on 22.10.2019.

In compliance with the direction of the Hon'ble court, the Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974 considered the documents submitted by the Educational Agency and nominated inspection team comprising Dr.S.Nazeeb, Adv.G.Muralidharan Pillai and Adv.A.AjiKumar Members Syndicate to conduct inspection in the proposed 'Millath College of Arts and Science', Kollam. Also deputed Estate Officer to assist the inspection team.

Accordingly the inspection was conducted and reports of inspection received.

**Site Inspection Report**

*“An Inspection was conducted on 28/10/2019 in the proposed site of 'Millath College of Arts and Science' at Sooranad by Adv.Muralidharan Pillai. G, Dr. Nazeeb. S, Adv. Ajikumar G, Syndicate Members and Estate Officer of the University, vide letter No. Ac BII/02/14506/2019 dated 26/10/2019.*

*The team inspected the Proposed 'Millath College of Arts and Science', Sooranad with the documents submitted by the Educational Agency. As per the possession certificate, an extent of 2.27.98 Hectares (5 Acre 63 cents) of land comprised in 38 Re Survey Numbers in Sooranad Village is seen under is seen under the possession of the Educational Agency. Out of this an extent of 91.27 Ares (2 Acres 26 cents) of the land is seen wet land and the balance of 1.36.71 Hectares (3 Acre 38 cents) is Dry land as per the possession certificate issued by the Village Officer of Sooranad. On Physical verification of the proposed site by the inspection team, it is revealed that the above mentioned land is Wet land.*

*More over a B Ed College is also seen functioning in the above land and the land set apart for the proposed college has not been demarcated. 5 acres of land is required for establishing an Arts and Science College. It is seen that only an extent of 4 Acre 86 cents is made available for the proposed college.*

*In this circumstances stated above it is reported that there is no sufficient land for starting up a new college as per the normes of the Kerala University. “*

Hence, the action taken by the Vice Chancellor in having nominated the inspection team to conduct inspection in proposed 'Millath College of Arts and Science', in exercise the powers vested under the section 10(13) of KU Act 1974 is reported to the Syndicate and the reports of inspection conducted in the proposed 'Millath College of Arts and Science' in respect of the application for affiliation of the proposed college submitted for the year 2019-20 is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

As per the Inspection Report there is no sufficient land for starting up a new college as per the norms of the Kerala University ie., 4 Acre 86 cents of which 2 Acres 26 cents is wet land. The Syndicate considered the report and **RESOLVED** to reject the application for affiliation of 'Millath College of Arts and Science', Kollam for the year 2019-20.

**Registrar i/c**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
30.10.2019



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)

**Preliminary Minutes of the 6<sup>th</sup> Meeting of the  
Syndicate held on 22.11.2019**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Muralidharan Pillai
5. Dr.K.G.Gopchandran
6. Sri.Jairaj.J
7. Adv.A.Ajikumar
8. Sri.R.Rajesh
9. Sri.Arunkumar R
10. Dr.Mathew.V
11. Dr.B.Unnikrishnan Nair
12. Dr.K.B.Manoj
13. Sri.Bijukumar.G
14. Dr.M.Vijayan Pillai
15. Sri.Viswan Padanilam
16. Dr.S.Nazeeb
17. Sri.B.P.Murali
18. Adv.B.Balachandran
19. Prof.K.Lalitha
20. Smt.V.Vigneshwari, IAS, Director of Collegiate Education
21. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department.

*Item No.06.01. Confirmation of the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 30.10.2019 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 30.10.2019.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the next Syndicate.

