



## UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

### ***Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 19.02.2019***

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 12.00 Noon

***Members present:***

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.Shaji.K
8. Sri.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.Shijukhan J.S
12. Sri.M.Harikrishnan
13. Sri.M.Lenin Lal
14. Dr.K.R.Kavitha

***Item No.05.01. Confirmation of the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the  
Syndicate held on 01.02.2019 - reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 01.02.2019.

***Item No.05.02. Confirmation of the Preliminary Minutes of the 4<sup>th</sup> Meeting of the  
Syndicate held on 08.02.2019 - reg.***

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 08.02.2019 with the following modification:

Item No.04.08.01 Resolution be modified as '**RESOLVED** that the above recommendations of the combined meeting of the Standing Committees of the Syndicate on Examinations and Standing Committee of the Syndicate on Finance, held on 28.01.2019, be approved and **FURTHER RESOLVED** to authorize the Director, Computer Centre and Dr.Aji.S, Head, Department of Computer Science to coordinate with the counterparts in MG University regarding sharing of examination software for optimum use at lesser cost, and also to ensure data safety by additional alternate storage'

(M&C)

**Item No.05.03. Appointments/Career Advancement Promotion, if any - reg.**  
(Ad.H/Ad.D.II Section)

**Resolution of the Syndicate**

- 1. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Ramesh Kumar P, Assistant Professor in the Department of Mathematics, University of Kerala,, Kariavattom under Career Advancement Scheme held on 12.02.2019.**

**RESOLVED** that the recommendations of the Screening Cum Evaluation Committee for considering the promotion of (Stage 2 to Stage 3) of **Dr.Ramesh Kumar.P**, Assistant Professor in the Department of Mathematics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 12.02.2019, be approved.

- 2. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Thalmi B, Assistant Professor in the Department of Mathematics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 12.02.2019.**

**RESOLVED** that the recommendations of the Screening Cum Evaluation Committee for considering the promotion of (Stage 2 to Stage 3) of **Dr.Thalmi**, Assistant Professor in the Department of Mathematics, University of Kerala, Kariavattom, under Career Advancement Scheme held on 12.02.2019, need not be approved.

**Item No.05.04 Academic and Examination Calendar for the year 2019-20 – Consideration of – reg.**

(Ac.D)

The Academic and Examination Calendar for various programmes as forwarded by the concerned sections have been compiled and the draft Academic and Examination Calendar for the year 2019-20 was prepared. The Committee empowered to compile the Academic and Examination Calendar, at its meeting held on 06.02.2019, considered the draft calendar and recommended to approve the same, subject to effecting the corrections suggested by the members.

The draft Academic and Examination Calendar for the Academic year 2019-20, after effecting corrections, is placed before the Syndicate for consideration (Calendar appended).

**Resolution of the Syndicate**

**RESOLVED** to refer the matter to a Committee under the Chairmanship of Pro-Vice-Chancellor and comprising of Dr.P.Rajeshkumar, Dr.S.Nazeeb, Sri.M.Sreekumar and Dr.K.B.Manoj, Members Syndicate.

**FURTHER RESOLVED** to look into problems due to delay in completing the admission process, and devise suitable steps to alleviate the situation.

**Item No.05.05. University Teaching Department – Creation of Additional Teaching Posts –Department of Futures Studies-Consideration of- reg.**

(Ad.H)

The Professor and Head, Department of Futures Studies has proposed to create four teaching positions namely:

Professor	-	1
Associate Professor	-	1
Assistant Professor	-	2

The proposed posts are reported to be essential for meeting the faculty requirement for the MSc Programme in Data Science proposed to commence from the academic year 2019-20.

As per Section 19(2) of the Kerala University Act, 1974, “Save as otherwise expressly provided in this Act, the Senate shall have the following powers, namely: (e)-to institute Professorships, Readerships, Lectureships, and such other teaching or research posts as it may deem necessary”.

As per Statute 1 of Chapter-3 of Kerala University First Statutes, 1977, “The Senate shall be competent to institute Professorships, Readerships, Lectureships and such other teaching and research posts required by the University on the motion of the Syndicate and /or on the proposals of the

Academic Council therefore endorsed by the Syndicate”.

The request of the Professor and Head, Department of Futures Studies for creation of teaching posts as proposed above is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the request be agreed to.  
**FURTHER RESOLVED** that in future such proposals be made by consolidating requests from various departments.

**Item No.05.06**                      **University Teachers Hostel- Sri.Ajanthakumar (Late), former inmate - waiving of his liabilities- Consideration of - reg.**

**(Ad.D.II)**

The Warden, Additional Men's Hostel, Kariavattom vide letter dated 17.12.2018 has reported that Sri. Ajanthakumar, former inmate of Teachers Hostel Kariavattom (Room No. 107) has died of cancer.

An amount of Rs.8,873/- (Rupees Eight thousand Eight hundred Seventy three only) and Rs.1500 (Rupees One thousand Five hundred only) remained as liability towards rent in Research Hostel, Kariavattom and Teachers Hostel, Kariavattom respectively.

The Warden has also reported that his brother, Sri. Bimal Kumar has requested to waive off his liability. Ajantha Kumar was differently abled person belonging to backward community, and his family has financial difficulties. Considering this extraordinary circumstance, the Warden has opined to consider the request of Sri. Bimal Kumar favourably.

It may be noted that on the request of Sri. Ajantha Kumar and report from the Joint Registrar, Campus Administration, Kariavattom, a room was allotted to Sri. Ajanthakumar in Teachers Hostel, Kariavattom for 6 months as a special case considering his health condition w.e.f 11.09.2018 as per the orders of the Vice-Chancellor.

Now the Vice- Chancellor has ordered to place the request of Sri.Bimal Kumar before the Syndicate. Accordingly the request of Sri. Bimal Kumar for waiving off the liabilities of Sri. Ajantha Kumar (Late), Research Scholar and former inmate of Teachers Hostel, Kariavattom is submitted before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.05.07**                      **Award of Grace marks to NCC cadets –Consideration of –reg.**

**(Ac.AV)**

*Ref:-Letter received from NCC cadets of 3(K) BN NCC dated 01.02.2019*

The NCC cadets of 3(K) BN NCC, Poojappura have stated that, the present grace marks are inadequate considering the work and time invested by the NCC cadets and also stated that the NCC cadets of other Universities in Kerala are getting more priority and marks when compared to that of Kerala University. They have forwarded the orders regarding the award of Grace marks for NCC cadets issued by MG University and Calicut University.(Copies appended).

The present guidelines for awarding Grace marks for NCC to the students of First Degree Programmes under CBCS system of our University issued vide U.O No.AcAV/1/Grace marks/2015 dated 25.02.2015 is appended.

The matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Standing Committees of the Syndicate on Examinations and Students’ Services.  
**FURTHER RESOLVED** that the Committee shall look into amending the existing norms.  
**ALSO RESOLVED** that the Director, Students Services shall also attend the Combined Standing Committee.

**Item No.05.08**                      **ബി.എഡ് ഡിഗ്രി കോഴ്സ്- റീ അഡ്മിഷനോടുകൂടിയുള്ള കോളേജ് മാറ്റത്തിനുള്ള ശ്രീ. ജിനുമോൻ വി. എസിന്റെ അപേക്ഷ- സംബന്ധിച്ച്.**

**(ഏ.സി.ഐIII)**



Dr. P. Rajeshkumar : Absent

Dr. K. R. Kavitha : Absent

**Item No. 05.10.01 Organic Vegetable Farming in Senate House & Kariavattom Campuses- Proposal from Jeevani & Vanithavedi – reg.**

**(Ad B II)**

In the Budget Speech (2018-'19), Rs.1,00,000/- (Rupees One Lakh only) was set aside for encouraging organic vegetable farming in Senate House & Kariavattom Campuses.

The Syndicate, in its meeting held on 17.04.2018, resolved to approve the recommendation of the Budget Implementation Cell held on 11.04.2018, to authorize the JR, Campus Admn., Kariavattom & Secretary, Jeevani Club to submit proposal on the item at Kariavattom Campus and S.H. Campus respectively and to place it before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Jeevani has submitted a proposal dated 22.01.2019, for establishing an Organic Vegetable Garden in 3 cents land near EF Section, S H Campus. The proposal is as detailed below:

SI No.	Item	Amount (Rs.)
1.	Earth works & irrigation facility	6,000/-
2.	Labour Charge	10,000/-
3.	Garden implements	7,000/-
4.	Fertilizers, manure, etc	10,000/-
5.	Consultancy Fee for Agricultural Clinics	6,000/-
6.	Casual Labourers for 3 months, 8 to 10 working days per month	9,000/-
7.	Fencing	2,000/-
	<b>Total</b>	<b>50,000/-</b>
	<b>(Rupees Fifty Thousand only)</b>	

Vanithavedi has expressed interest for establishing organic vegetable farming in the desolated 1 acre land in the premises of staff quarters, Kariavattom; but no proposal has been submitted.

**The Committee considered the matter and recommended to accept the proposal submitted by Jeevani for establishing Organic Vegetable Garden for Rs. 50,000/- in the land proposed by them or any other convenient/appropriate location in the Senate House Campus.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019, be approved.	

**Item No.05.10.02 Clerical Assistant- Appointment by transfer- Conducting hand writing test- Issuance of Standing Order- reg.**

**(Ad. A I)**

The method of recruitment of Clerical Assistant as per Amendment No.131, Schedule to Chapter XVII of the Kerala University First Ordinances 1978 is as follows:

Age	Not more than 35 years
Qualification	Pass in SSLC Examination (relaxable in case of those in the University Service)
Technical Qualification	Good handwriting
Method of Recruitment	By competitive test/ or interview or by promotion from the cadre of Last Grade Servants

However, now, direct recruitments are not done in case of Clerical Assistants. Hence the eligible Last Grade Servants are given promotion to the post of Clerical Assistants.

Now, Sri. Sooraj Rajan, Office Attendant, Ac. A1 Section, has submitted a request to grant him promotion to the post of Clerical Assistant, as he has completed one year of service in the University as Last Grade Servant. The following details may be noted in respect of Sri. Sooraj Rajan:

Age	20 years DOB 24.12.1998
Qualification	Passed SSLC Examination on March 2016
Technical Qualification	Good handwriting-to be ascertained

Appointment	Office Attendant with effect from 01.12.2017, vide U.O No. Ad. AII/3/17 dated 21.12.2017
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Hence, in order to grant promotion to Sri. Sooraj Rajan to the post of Clerical Assistant, hand writing test needs to be conducted.

It may be noted in this regard that the Syndicate held on 06.12.2017, vide item no. 31.128.03, resolved to entrust the Controller of Examinations to conduct a hand writing test and the same was conducted for granting promotion to Smt. Anu. P., Office Attendant to Clerical Assistant, in English and Malayalam, with a maximum mark of 20 and duration of fifteen minutes.

Hence, the matter of conducting handwriting tests in English and Malayalam, with maximum mark of 20 and duration of fifteen minutes for granting promotion to Sri. Sooraj Rajan, Office Attendant to Clerical Assistant is placed before the Standing Committee of the Syndicate on Staff, Equipments and Buildings for consideration. Further, the matter regarding issuing a Standing Order for conducting a handwriting test for promotions of Office Attendants to Clerical Assistant and entrusting the conduct of exam to the Controller of Examinations is also placed for consideration.

***The Committee considered the matter and recommended to entrust the Controller of Examinations for conducting handwriting tests in Malayalam and English for a maximum of 20 marks & duration of fifteen minutes for considering promotion of Sri. Sooraj Rajan, Office Attendant to Clerical Assistant.***

***It was also recommended that in future the Controller of Examinations may be authorized to conduct the handwriting test for similar cases and to place the matter before the committee along with the result of the test.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019, be approved.

***Item No.05.10.03      University Engineering Unit - Sri. Dileep S.S., Assistant Engineer- unauthorised absence-reg.***

***(Ad D II)***

The University Engineer has reported that Sri. Dileep S.S, Assistant Engineer (Civil) was unauthorisedly absent on intermittent days during 23.04.2018 to 22.11.2018. She has also forwarded the report of the Assistant Executive Engineer (Sub Division No II, Kariavattom).

The Assistant Executive Engineer in his report stated that he was on unauthorised absence for 54 1/2 days during the period from 23.04.2018 to 22.11.2018 and also forwarded the leave application in r/o Sri. Dileep S.S. for the period from 24.07.2018 to 28.07.2018 and 08.05.2018 to 11.05.2018. These leave applications were not recommended by the Assistant Executive Engineer or Assistant Engineer.

It may be noted that earlier he has committed the same fault, i.e. unauthorised absence for 184 days during the period from 04.04.2016 to 26.10.2017, which was regularised as LWA without Medical Certificate and one increment was barred for one year.

***The Committee considered the matter and recommended to seek explanation from Sri. Dileep S.S., Assistant Engineer (Civil) regarding unauthorised absence.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019, be approved.

***Item No.05.10.04      Career Advancement Scheme (CAS) of UGC Regulation 2010- Placement of Teachers - pre-poned the date of placement - request – reg.***

***(Ad.D II)***

Dr. P. Jeyakrishnan, Assistant Professor (stage 3), Dept. of Tamil and Dr. Hepsy Rose Mary, Assistant Professor (stage 2), Department of Tamil have forwarded requests to pre-pone their date of placement as per the public notice issued by the UGC.

Dr. P Jeyakrishnan, in his request stated that he was promoted as Assistant Professor Stage 3 under CAS of UGC 2010 Regulation w.e.f. 24/03/2016 . It is also stated that he has completed the

required five years for placement to Assistant Professor stage 3 on 28/10/2014 but attended the mandatory refresher course for the period from 03/03/2016 to 23/03/2016. Hence he was placed to Assistant professor stage 3 wef 24/03/2016 ie, the next day of completion of mandatory refresher course.

Dr. Hepsy Rose Mary, Assistant Professor (stage2), Dept of Tamil has stated that she was appointed as Assistant Professor on 25/08/2012 FN and her prior service in Collegiate Education during the period 10/12/2009 to 24/08/2012 was also reckoned . She has also stated that she had completed the required four years for placement to Assistant Professor stage 2 on 09/12/2013 but attended the mandatory refresher course during the period from 06/06/2016 to 07/11/2016. Hence she was placed to Assistant Professor Stage 2 wef.08/11/2016 i.e., the next day of completion of mandatory refresher course.

UGC issued a public notice F.No.2-16/2002 (ps)pt F1.11. dated 16.10.2018 states that, UGC in its 535 the meeting held on 27th September 2018 extended the date for completing Orientation/ Refresher course for the promotion under UGC CAS up to 31.12.2018 for all the candidates to ensure uniformity.

In this context Dr. P Jeyakrishnan, Assistant Professor, Dept. of Tamil and Dr. Hepsy Rose Mary, Assistant Professor , Dept. of Tamil have requested to take necessary steps to pre-pone their date of promotion w.e.f. 29.10.2014 and 10.12.2013 respectively.

***The Committee considered the matter and recommended to pre-pone the date of stage promotion of Dr. P Jeyakrishnan and Dr. Hepsy Rose Mary, Assistant Professors, Dept. of Tamil w.e.f. 29.10.2014 (for Stage 3)and 10.12.2013 (for Stage 2) respectively.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019, be approved.

***Additional Item No. 1***

***International Centre for Kerala Studies (ICKS), University of Kerala- sanctioning minimum pension and service gratuity to Research staff on contract basis, University of Kerala- reg.***

***(Pl. D1)***

Dr. Jayakumari Kunjamma, Dr. Ravi Varma Sanal Kumar Thampuran, Dr. M Vijayan (former research fellows in the ICKS) & Dr. B Sasidharan Pillai (presently working as research fellow in ICKS) have submitted a request dated 19.01.2019. The Research fellows have stated that they had served the ICKS for the last 26 years and have requested to grant minimum pension & service gratuity to them.

It may be noted that the ICKS was established in 1988 under plan scheme. It is not a teaching and research Department and there was no sanctioned post on and hence the appointment of the staff on contract basis were not against any of the sanctioned posts. The appointment of petitioners were purely on contract basis and they have no right for service benefit including pensionary benefits. Their appointment is on temporary basis and for a tenure of one year on monthly remuneration basis and not as per the norms of UGC or pay scale. In the appointment memo dated 25.04.2012 it is clearly specified that they have no claim for regular appointment and they were directed to execute employment contract on stamp paper worth Rs.100/- with a break of one day between the two spells of tenure of engagement. Later the Syndicate held on 20.06.2012 resolved to exempt them from executing the contract.

Based on the representation dated 19.10.2012 of the research staff of ICKS, Higher Education Department vide letter dated 19.11.2012 directed University to specify its remark on the representation and Finance III section has remarked that, a centre is predominantly funded by external funding agencies and plan funds earmarked for the specific purpose. A centre is not sanctioned with regular posts and the 'sanctioned strength' does not arise in centres. The recurring PLAN fund is intended mainly for payment of retrial benefits and life long pension in addition to the commitments on fresh regular appointments against the resultant vacancies. Similar requests received from employees of other centres who have been working for more than 10 years on Contract basis, Casual basis and Adhoc basis, were also rejected in the past, owing to the above mentioned reasons. A contrary decision may lead to a series of litigations and unwarranted commitment to the University. The matter was placed before the Standing Committee of the Syndicate on staff, equipment and

buildings held on 20.06.2013 and the Standing Committee vide item no.10 has recommended to constitute a Sub Committee to study the representation of contract Staff of ICKS. The Syndicate at its meeting held on 29.06.2013 vide item no.21.100 has resolved to approve the above recommendation. The Sub- Committee recommended to forward the request submitted by the staff of ICKS along with the relevant facts, to the Government, for favour of necessary action and the Syndicate at its meeting held on 16.11.2013 vide item no. 25.85 accepted the recommendation. The University vide letter No. Pl.D/5565/12 dated 19.12.2013 informed the Government that ICKS is not receiving any financial assistance from UGC or any other bodies other than State Plan grant and employees engaged for implementation of PLAN schemes are not eligible to be absorbed by meeting their pay and other commitments from NON-PLAN provisions and also informed the Government that the University have no objection to the research staff being retained if the Govt. takes over the schemes or can sponsor the scheme with 100% Financial assistance.

The Higher Education Department vide its reply dated 25.01.2014 requested to send a detailed proposal regarding financial commitment required to absorb contract staff of ICKS and the University has submitted a detailed letter regarding financial commitment on 11.03.2014. The Higher Education Department vide its letter No.39469/B3/12/H.Edu dated 23.05.2015 informed that they agree to regularize the contract service of Research fellows Dr. B Sasidharan Pillai, Dr. M Vijayan, Dr. Ravivarma Sanalkumar Thamburan and Field Researcher Dr. C.S. Jayakumari Kunjamma on condition that the expenditure involved due to regularization shall be met from the existing grant to the University. The Syndicate at its meeting held on 18.03.2017 vide item no. 26.19.02 resolved not to agree to the regularisation of the Research Staff working on contract basis in ICKS and further resolved to address the Government to consider sanctioning of Grant for regularization of the staff. University had communicated the above resolution of the Syndicate to the Government on 18.05.2017 vide letter no.Pl.D/5565/2012 and also requested to sanction excess fund, if Government decides to consider the regularisation of the above Contract Staff of ICKS. And Government vide letter No.B3/238/2017/HEDN dated 13.06.2018 replied that the matter of regularisation of the research staff on contract basis in the ICKS cannot be considered as per existing rules.

It may also be noted that on considering the request dated 01/07/2018 of Dr. Jayakumari Kunjamma, Dr. Ravi Varma Sanal Kumar Thampuran, Dr. M Vijayan (former research fellows in the ICKS) & Dr. B Sasidharan Pillai (presently working as research fellow in ICKS) the Principal Secretary to the Government, Finance (Education C Dept.) vide letter No.Edn.C1/110/2014/Fin-22035 dated 20.05.2018 has informed that the request for regularising the service of research staff working on contract basis in ICKS & granting minimum pension to them cannot be considered.

Dr. Jayakumari Kunjamma, Dr. Ravi Varma Sanal Kumar Thampuran, Dr. M Vijayan (former research fellows in the ICKS) & Dr. B. Sasidharan Pillai (presently working as research fellow in ICKS) has submitted a representation dated 15.09.2018 to the Hon'ble Minister of Higher Education Department and Higher Education (B) Department vide letter no.B3/259/2018/HEDN dated 10.10.2018 has forwarded the representation and directed the University to furnish an urgent report on the same. The research fellows have also submitted a request dated 19.01.2019 to the University for granting minimum pension & service gratuity to them.

***The Committee considered the matter and recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to submit a detailed report on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 11.02.2019, be approved.

***Item No.05.11 Minutes of the meeting of the Academic Audit Committee held on 22.11.2018 –approved – reporting of – reg.***

***(Ac.B II)***

The minutes of the meeting of the Academic Audit Committee held on 22.11.2018 is appended.

In view of Syndicate not in session, the Vice Chancellor has approved the recommendations in the Minutes of the meeting of Academic Audit Committee held on 22.11.2018, subject to reporting to the Syndicate.



The action taken by the Vice-Chancellor in having approved the recommendations in the Minutes of the meeting of Academic Audit Committee held on 22.11.2018 is reported to the Syndicate.

**MINUTES OF THE ACADEMIC AUDIT COMMITTEE**

**Date** : 22.11.2018  
**TIME** : 02.30 P.m. to 04.15 PM.  
**Venue** : Syndicate Room, University Buildings, Palayam

**Members Present:**

- |                                                                                                                                  |      |
|----------------------------------------------------------------------------------------------------------------------------------|------|
| 1. Dr.J.Prasad, former Vice Chancellor, Sree Sankaracharya University of Sanskrit, Kalady and present Director, SCERT (Chairman) | Sd/- |
| 2. Dr P. Mohanachandran Nair, HoD, Dept of Demography (Convener )                                                                | Sd/- |
| 3. Dr.C.Satheesh Kumar, HoD, Dept of Statistics                                                                                  | Sd/- |
| 4. Dr. T.S.Anirudhan, Professor, Dept of Chemistry                                                                               | Sd/- |

**Members Absent:**

1. Dr.Joseph Antony, HoD, Dept of Political Science

The Syndicate at its meeting held on 21.01.2017 had resolved that the application for affiliation of new colleges and courses received for the academic year 2018-19 be considered only after conducting an academic audit by Members of the Syndicate and experts, and this was also incorporated in the notification inviting applications for affiliation of new colleges 2018-19.

The Syndicate at its meeting held on 11.07.2018 vide item No. 02.85.09 resolved that the applications received for 2019-20 also will be processed only after conducting an academic audit by the University and reconstituted the team for conducting academic audit.

The first meeting of the academic audit team with Standing Committee of the Syndicate on Affiliation of Colleges held on 09.07.2018 recommended to collect various data required for framing terms of reference and the same was approved by Syndicate held on 11.07.2018 vide item no. 02.128.01.

Accordingly data were collected from Educational Agencies who submitted application for affiliation of new colleges and Existing colleges who applied for new courses and Permanent enhancement/Additional batches during the academic year 2018-19 and 2019-20.

On the basis of preliminary analysis of data collected, the committee recommended the following criteria for conducting Academic Audit.

**New Colleges**

1. Number of Feeder Institutions within 10 Km radius to assess the availability and demand of students
2. Number of Students passing out from the Feeder institutions annually to analyse the necessity of a new college to cater to the demand of students passing out.
3. Number of Colleges within 10 Km radius to assess the necessity and demand for a new college in the locality based on whether the area is rural or urban.
4. Availability of the Courses, for which affiliation is sought for by the College, in existing Colleges within 10 Km radius to assess if the course would be in demand.
5. Collect the Demographics of the local population to assess the requirement of the courses in the new proposed college.
6. Demand Ratio for courses from University admission database to analyse the courses that are in more demand for the applicants.
7. Number of other Educational Institutions run by the Management in order to assess the Capability of the Management.

**New Courses**

- Pass percentage of existing courses in the College to assess the quality of education offered by the college
- Demand Ratio for courses in the College from University admission database to analyse the courses that are in more demand for the applicants.
- 3 Number of Colleges offering the same course within 10 Km radius to assess the necessity and demand for the course in the locality.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of Academic Audit Committee held on 22.11.2018, be noted.  
**FURTHER RESOLVED** to place the Report along with the Data Collected before the Standing Committee on Affiliation of Colleges for further action.

**Item No.05.12**      **Department of Botany-Purchase of Equipments in connection with the implementation of the Specific Project titled” Establishment of Translational Research Facility in Plant Cell Clute Technology” Payment-Sanctioned –Re appropriation of Funds- Reporting of – reg.**

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, invoking the Provision under Section 10(13) of the Kerala University Act 1974, to:

- (i) Release an amount of Rs.84,220/- (Rupees Eighty four thousand two hundred and twenty only) to the Head, Department of Botany for effecting payment to the firms detailed below towards the supply of respective equipments in the Department of Botany.

Sl.No	Item	Supplier	Qty	Total
1	Vacuum Filtration Unit	M/s. Spectra Labs, Mankuzhi, Pangappara, Trivandrum	1	36,750/-
2	Micropipettes	M/s. Scientific Traders & Associates, Sreekariyam, Trivandrum.	5	20,500/-
3	pH Meter	M/s. Omega Life Science MPS Building, Alamcode, Attingal.	1	14,620/-
4	Multi type extraction apparatus	M/s. Scientific Traders & Associates, Sreekariyam, Trivandrum	1	12,350/-
<b>Total</b>		<b>Rs.84,220/- (Rupees Eighty four thousand two hundred and twenty only)</b>		

- (ii) Provide an amount of Rs.84,300/- (Rupees Eighty four thousand three hundred only) under the head of account Part II-Plan-MH-17-Department of Botany-4/6054-New Development Programmes(State)by re appropriation from the head of account ‘Part II-Plan-MH-63-Miscellaneous-7/6065- Implementation of Plan Programmes(State) of the current year’s Budget Estimate of the University.

The University Order No.Pl.A1/Bot/648/18 dated: 08/11/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by re appropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.13**      **Raman Fellowship for Post Doctoral Research for Indian Scholars in United States of America for the year 2015-2016 awarded by the UGC –Reimbursement of International airfare in respect of Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology – Reappropriation of fund - Reporting of – reg :**

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

- To release an amount of Rs. 82,043/- (Rupees Eighty Two Thousand and Forty Three Only) sanctioned by UGC to Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology towards the reimbursement of International airfare under Raman Post Doctoral Fellowship (2015-16) for Indian Scholars in USA, as per the norms of the sponsoring agency.
- To provide an additional amount of Rs. 82,100/- (Rupees Eighty Two Thousand One Hundred only) under the head of account “Part III MH 80 B – Grants from the UGC – 9/7324 – Raman Post Doctoral Fellowship” by re-appropriation from the head of account “Part III MH 80 D – Grants from other agencies – 9/7751 – Lumpsum Provision for New Research Schemes”

provided in the current year's budget Estimates of the University.

3. The expenditure regarding the disbursement of International airfare to Dr. Sajin Kumar K.S shall be met from the additional funds provided.

Accordingly UO. No. Pl.D/2661/2015 dated 31/01/2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.14.                      *Construction of Platinum Jubilee Multi purpose Indoor Court at SH Campus, Thiruvananthapuram – Rectification Works – Reappropriation of fund - Reporting of- reg.***

**(Pl.G)**

Sanction was accorded by the Vice-Chancellor, to implement the decisions of the Syndicate at its meeting held on 02.11.2018:

1. To approve the estimate amounting to Rs.7,30,000/- (Rupees Seven Lakh Thirty Thousand Only) submitted by the University Engineer for the rectification works in the Platinum Jubilee Multipurpose Indoor Court.
2. To Utilize the withheld consultancy charges from M/s Habitat Technology Group for the rectification works amounting to Rs.5,01,424/- (Rupees five lakh one thousand four hundred and twenty four only ) ( including GST), reported as balance of eligible consultancy fee by the University Engineer, to be effected from “Part II- Plan- MH 65- Works- 8/5499 –Construction of Platinum Jubilee Indoor Court (State)” of the current year's Budget Estimates of the University.
3. To carry out the balance rectification works by the contractor, free of cost.

Based on the endorsement of Finance No.FOS 3522/Finance I/dated 11.01.2019, the Vice-Chancellor has also accorded sanction invoking the provision under section 10 (13) of KU Act 1974,

1. To provide an amount of Rs.5,01,500/- (Rupees five lakh one thousand and five hundred only) under the h/a “Part II- Plan- MH 65- Works- 8/5499 –Construction of Platinum Jubilee Indoor Court (State)” by reappropriation from “Part II- Plan- MH 63- Miscellaneous - 7/6065 –Implementation of Plan Programmes (State)” of the current year's Budget Estimates of the University.
2. To meet the expenditure amounting to Rs 5,01,424/- (Rupees five lakh one thousand four hundred and twenty four only ) from the above provision.

Accordingly U.O. No. Pl.G/Indoor Court/2014 dated 28.01.2019 was issued.

Hence, the above action taken by the Vice-Chancellor, in having accorded sanction invoking the provision under section 10 (13) of KU Act 1974 is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.15.                      *State Plan Grant 2017-18- Civil works -- Hydraulic lift (for Disabled persons) in the Dept. of Computational Biology and Bioinformatics, Construction of new sump and Augmentation of water supply system at SH Campus – Reappropriation of funds – Reporting of – reg.***

**(Pl.G)**

Based on the Endorsement of Finance No. FOS.3371/Finance I/dated: 30.11.2018, sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of K.U Act, 1974

1. To provide the additional amount needed by reappropriation from “Part I – NP – MH65 works- 10/5330- Construction and maintenance of Staff Quarters (State)” to the following head of accounts as detailed below.

- Rs.8,04,400/- (Rupees eight lakh four thousand and four hundred only) to “Part II – Plan – MH65 Works-8/5480-Hydraulic lift (for disabled person) in the Department of Computational Biology & Bioinformatics (State).

- Rs.6,88,000/- (Rupees six lakh eighty eight thousand only) to Part II – Plan- MH 65 works-8/5445- Construction of new sump and augmentation of water supply(State).
2. To meet the additional expenditure towards the said two works from the above provision. Accordingly the U.O No.PI.G/3614/A.P17-18/civil works/17 dated 14.12.2018 was issued. Hence the above action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.16                      Award of Ph.D Degrees**

**(Ac.E.II/Ac.E.V)**

**Item No.05.16.01                      Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Karthika.S in Biotechnology -reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“COMPREHENSIVE ANALYSIS OF BIOFILM FORMING BACTERIAL COMMUNITIES IN CHRONIC DIABETIC ULCER AND IDENTIFICATION OF BIOFILM ASSOCIATED GENES IN ENTEROCOCCUS FAECALIS”** submitted by Smt. Karthika.S

**Resolution of the Syndicate**

**RESOLVED** that Smt. Karthika.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Science and Technology.

**Item No.05.16.02                      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Thanuja T. S in Mathematics -reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FUZZY MATHEMATICAL MODELING OF MULTI-OBJECTIVE GENETIC RULE BASED SYSTEMS”** submitted by Smt. Thanuja T.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Thanuja T. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.05.16.03                      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sasikala.V in Physics -reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“GROWTH AND VIBRATIONAL SPECTRAL CHARACTERIZATION OF SOME EFFICIENT ORGANIC NON LINEAR OPTICAL MATERIALS”** submitted by Smt. Sasikala V.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sasikala V., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.05.16.04                      Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Devi A. N in Biotechnology - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“EXPRESSION PROFILING AND FUNCTIONAL CHARACTERIZATION OF NEPHROCYSTIN IN RELATION TO SPERMATOGENESIS”** submitted by Smt. Devi A.N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Devi A. N., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.05.16.05**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Preethy Soosan Thomas- in Chemistry- reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**SYNTHESIS, CHARACTERIZATION AND BIOLOGICAL STUDIES OF SOME TRANSITION METAL COMPLEXES**" submitted by Smt. Preethy Soosan Thomas.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Preethy Soosan Thomas., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.05.16.06**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Padmaja Devi S.S. in Futures Studies - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**MODELING DISTRESS IN HEART DISEASE PATIENTS: A PSYCHO FUTURISTIC STUDY**" submitted by Smt. Padmaja Devi S.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Padmaja Devi S.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Futures Studies under the Faculty of Applied Sciences & Technology.

**Item No.05.16.07**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Chidambareswaren M in Biotechnology -reg:**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**AN INTEGRATED SYSTEMS BIOLOGY APPROACH FOR THE MOLECULAR ELUCIDATION OF PIPER NIGRUM L.-PHYTOPHTHORA CAPSICI LEONIAN PHYTOPATHOSYSTEM**" submitted by Sri. Chidambareswaren M.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Chidambareswaren M., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.05.16.08**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Simon George in Medicine reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**A CLINICAL STUDY OF DRY EYE FOLLOWING USE OF SOFT CONTACT LENS**" submitted by Sri. Simon George.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Simon George., be declared eligible for the award of the Degree of Doctor of Philosophy in Medicine under the Faculty of Medicine.

**Item No.05.16.09**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sandeep K. in Physics - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "Synthesis and characterization of titanium substituted functional ceramics" submitted by Sri. Sandeep K

**Resolution of the Syndicate**

**RESOLVED** that Sri. Sandeep K., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.05.16.10**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sumitra Shankar in Biotechnology - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**APPLICATION OF SYNTHETIC NUCLEASES FOR HPV GENE EDITING**" submitted by Smt. Sumitra Shankar

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sumitra Shankar., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

**Item No.05.16.11**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Asha Susan Chacko in Chemistry - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**SYNTHESIS AND CHARACTERISATION OF POLYMERIC MICRO/NANO MORPHOLOGIES BY SELF ASSEMBLY OF INORGANIC-ORGANIC HYBRID COPOLYMER TEMPLATES**" submitted by Asha Susan Chacko.

**Resolution of the Syndicate**

**RESOLVED** that Asha Susan Chacko., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.05.16.12**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Chithra. S in Environmental Sciences - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**CASSAVA STARCH FACTORY SOLID WASTE (THIPPI): PROSPECTS ON UTILIZATION FOR NUTRIENT RECYCLING IN CASSAVA CULTIVATION**" submitted by Smt. Chithra .S

**Resolution of the Syndicate**

**RESOLVED** that Smt. Chithra .S., be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

**Item No.05.16.13**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Meera George in Zoology - reg:-**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**PHARMACOLOGICAL EVALUATION OF PYRROSIA HETEROPHYLLA (L.) M.G PRICE; WITH SPECIAL EMPHASIS ON HEPATOPROTECTIVE AND OTHER BIOMODULATORY PROPERTIES**" submitted by Smt. Meera George

**Resolution of the Syndicate**

**RESOLVED** that Smt. Meera George., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No. 05.16.14**      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Manju S in History - reg .**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**VIOLENCE AGAINST WOMEN IN KERALA: A STUDY OF ITS CAUSES**" submitted by Smt.Manju S.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Manju S., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No. 05.16.15**      *Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Ajitha A in History - reg -*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF THE COCHIN PORT: A STUDY ON SOCIO- ECONOMIC AND ENVIRONMENTAL DIMENSIONS”** submitted by Smt.Ajitha A.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Ajitha A., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

**Item No. 05.16.16**      *Consideration of the examiners reports on the Ph.D thesis submitted by Shri.Sreedev R in Music reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“GROUP KRITIES OF MUTHUSWAMI DIKSHITAR ON LORD SHIVA – A Study”** submitted by Shri.Sreedev R.

**Resolution of the Syndicate**

**RESOLVED** that Shri.Sreedev R., be declared eligible for the award of the Degree of Doctor of Philosophy in Music under the Faculty of Fine Arts.

**Item No. 05.16.17**      *Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Jain Rani S in Commerce reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTORS' BEHAVIOUR AND INVESTMENT MANAGEMENT – A STUDY ON INDIVIDUAL INVESTORS”** submitted by Smt. Jain Rani S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Jain Rani S., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No. 05.16.18**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Lekshmi S in Malayalam - reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“പാരിസ്ഥിതിക സാഹസ്യ വിമർശനം മലയാളത്തിൽ”** submitted by Smt.Lekshmi S.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Lekshmi S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No. 05.16.19**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Reeja Y.S in Malayalam - reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“നീളയുഗം മലയാള സാഹിത്യവും”** submitted by Smt. Reeja Y.S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Reeja Y.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

**Item No. 05.16.20**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Jiyas K in Commerce - reg :-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**MICRO INSURANCE IN KERALA – AN EVALUATIVE STUDY ON LIFE INSURANCE CORPORATION OF INDIA**" submitted by Sri. Jiyas K

**Resolution of the Syndicate**

**RESOLVED** that Sri. Jiyas K., be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

**Item No.05.16.21**      **Consideration of the examiners reports on the Ph.D thesis submitted by Shri.Sampath N in Music reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**STUDY ON THE COMPOSITIONS OF TRINITY IN RAGA TODI**" submitted by Shri.Sampath N.

**Resolution of the Syndicate**

**RESOLVED** that Shri.Sampath N., be declared eligible for the award of the Degree of Doctor of Philosophy in Music under the Faculty of Fine Arts.

**Item No.05.16.22**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. S. Sherin in Biochemistry-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**MULTIFUNCTIONAL NANOPARTICLES FOR DRUG TARGETING IN ATHEROSCLEROSIS**" submitted by Sri. S. Sherin.

**Resolution of the Syndicate**

**RESOLVED** that Sri. S. Sherin., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

**Item No.05.16.23**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Malini S in Electronics and Communication.-reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**NOVEL MULTIREOLUTION TECHNIQUES FOR GRAY AND COLOR IMAGE DENOISING**" submitted by Smt. Malini S.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Malini S., be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics and Communication under the Faculty of Engineering and Technology.

**Item No.05.16.24**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Johnson Y in Electrical and Electronics Engineering -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**CONTROL AND GUIDANCE OF UNMANNED AEROSPACE VEHICLES IN FORMATION FLIGHT**" submitted by Sri. Johnson Y.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Johnson Y., be declared eligible for the award of the Degree of Doctor of Philosophy in Electrical and Electronics Engineering under the Faculty of Engineering and Technology.



**Item No.05.16.25**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Indulal S in Electrical and Electronics Engineering.-reg:-**  
(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF AN EFFECTIVE ENERGY MANAGEMENT STRATEGY FOR HYBRID ELECTRIC VEHICLES”** submitted by Sri. Indulal S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Indulal S., be declared eligible for the award of the Degree of Doctor of Philosophy in Electrical and Electronics Engineering under the Faculty of Engineering and Technology.

**Item No.05.17**      **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019 – approval of-reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019- approval of – reg.**

**Venue**               :      **Syndicate Room**  
**Date**                 :      **31 January, 2019**  
**Time**                :      **11.00 a.m to 12.30 pm.**

**Members Present**

1. Dr. S. Nazeeb (Convener)
2. Dr. K. B. Manoj
3. Dr. P. Rajeshkumar

**Members Absent**

1. Sri. M. Sreekumar
2. Dr. K.R. Kavitha
3. Dr. R. Latha Devi
4. Dr. B. Unnikrishnan Nair
5. Sri. M. Harikrishnan
6. Adv. G. Sugunan

**Item No:05.17.A1**      **Conversion of Ph.D Registration – Full-time to Part-time – Smt. Bhavila L. - reg**

**Name**                 : Smt. Bhavila L.  
**Subject**             : Sociology (Full-time)  
**Research Supervisor** : Dr. Bushra Beegom R.K., Assistant Professor, Dept. of Sociology, University of Kerala, Kariavattom.  
**Research Centre**   : Dept. of Sociology, University of Kerala, Kariavattom.  
**Request**             : Conversion to Part-time w.e.f. 27.09.2017 FN

**Recommendation       : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No:05.17.A2**      **Ph.D Research – Modification of Title – Sri. Praveen Kumar T.K. - reg**

**Name**                 : Sri. Praveen Kumar T.K.  
**Subject**             : Political Science (Part-time)  
**Research Supervisor** : Dr. L. Thulaseedharan  
**Research Centre**   : Kerala University Library, Palayam, Tvpm.

Request : Modification of present Title as “**GLOBALIZATION AND ISSUES OF LABOUR IN SPECIAL ECONOMIC ZONES: A STUDY ABOUT COCHIN SEZ**”

**Recommendation : Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No:05.17.A3** **Ph.D Research – Change of Research Supervisor and Change of Research Centre – Smt. Amala Anie John - reg**

Name : Smt. Amala Anie John  
 Subject : Economics (Full-time)  
 Research Supervisor : Dr. M. Kunhaman  
 Research Centre : Dept. of Economics, University of Kerala, Kariavattom.  
 Request : 1. Change of Research Supervisor to Dr. Christabell P.J., Assistant Professor, Dept. of Futures Studies, University of Kerala, Kariavattom.  
 2. Change of Research Centre to Dept. of Futures Studies, University of Kerala, Kariavattom.

**Recommendation : Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A4** **Conversion of Ph.D Registration from Full-time to Part-time then to Full-time (QIP) Smt. Suma L.S. – Computational Biology & Bioinformatics - reg**

Name : Smt. Suma L.S.  
 Subject : Computational Biology & Bioinformatics (Full-time)  
 Research Supervisor : Dr. Vinod Chandra S.S., Director, Computer Centre, University of Kerala, Tvpm.  
 Research Centre : Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom.  
 Request : 1. Conversion to Part-time w.e.f. 01.06.2018 FN  
 2. Conversion to Full-time (QIP) w.e.f. 14.06.2018 FN

**Recommendation : Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A5** **Conversion of Ph.D Registration Full-time to Part-time –Smt. Jesna Mohan – Computer Science & Engineering – reg.**

Name : Smt. Jesna Mohan  
 Subject : Computer Science & Engineering (Full-time)  
 Research Supervisor : Dr. Madhu S. Nair, Associate Professor, Dept. of Computer Science, CUSAT, Kochi.  
 Research Centre : Dept. of Computer Science, University of Kerala, Kariavattom.  
 Request : Conversion to Part-time w.e.f. 10.08.2018 A.N.

**Recommendation : Recommended to resubmit the matter after the U.O. regarding the conditions applicable to Part-time Ph.D Registration is issued.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A6**                      **Recognition as Research Centre – Dept. of History, Iqbal College, Peringammala -reg**

**Recommendation :**     **Recommended to constitute an Inspection Committee with Dr. S. Nazeeb, Sri. M. Sreekumar and Dr. P. Rajeshkumar (Members of the Syndicate) and Dr. Shaji A. (Assistant Professor, School of Distance Education, University of Kerala, Tvpm) as subject expert.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A7**                      **Part-time Ph.D Registration in Technology Management – July 2017 session – Smt. Minu Lalitha Madhavu, Assistant Professor, Sree Budha College of Engineering, Pattoor, Alappuzha - reg**

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A8**                      **Permission to continue as Research Supervisor of Smt. Vidya Sabu – Request from Dr. G. Radhakrishna Pillai - reg**

**Recommendation : Not Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A9**                      **Ph.D Research–Inclusion of Co-Supervisor–Smt. Jayasree M.S.- reg**

Name : Smt. Jayasree M.S.  
 Subject : Electrical and Electronics Engineering (Part-time)  
 Research Supervisor : Dr. Bindu G.R., Professor, Dept. of Electrical Engineering, College of Engineering, Tvpm.  
 Research Centre : College of Engineering, Tvpm.  
 Request : Inclusion of Co-Supervisor Dr. P. Sreejaya, Associate Professor, Dept. of Electrical Engineering, College of Engineering, Tvpm.

**Recommendation : Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.A10**                      **Ph.D Research – Grievance against Research Supervisor – submitted before the Adalat conducted on 14.05.2018 – Dept. of Optoelectronics – reg**

**Recommendation :**     **Recommended the following by considering the consent given to Smt. Varsha G.S. by Dr. R. Jolly Bose, Assistant Professor, Dept. of Physics, Govt. College, Kariavattom in order to address the grievances of the scholar, as a special case and not to be treated as a precedence.**

- 1. To grant extension of period for three years**
- 2. To permit change the Topic of Research by changing the subject to Physics and Faculty to Science.**
- 3. To change the Supervisor to Dr. R. Jolly Bose, Assistant Professor, Dept. of Physics, Govt. College, Kariavattom.**
- 4. To permit the facilities from Dept. of Optoelectronics, University of Kerala subject to the condition that Smt.**

*Varsha G.S. has to get permission each time for conducting a set of measurements/experiments from the Head of the Department of Optoelectronics by submitting a request duly recommended by the supervising teacher.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B 1**                      **Conversion of Ph.D Registration – Full-time to Part-time Ms. Renu Anna Boban – English - reg**

Name : Ms. Renu Anna Boban  
 Subject : English (Full-time)  
 Research Supervisor : Dr. B. Hariharan, Professor, Institute of English, University of Kerala, Tvpm.  
 Research Centre : Institute of English, University of Kerala, Tvpm.  
 Request : Conversion to Part-time w.e.f. 01.06.2018 AN.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B 2**                      **Recognition as Research Supervisor in Chemistry – Dr. Sarish S.- reg**

Name : Dr. Sarish S.  
 Assistant Professor, Dept. of Chemistry, NSS College, Pandalam.  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : M.G. College, Tvpm.  
 Request : Recognition as Research Supervisor

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B3**                      **Recognition as Research Supervisor in Chemistry – Dr. Sreenath.K.- reg**

Name : Dr. Sreenath K.,  
 Assistant Professor, Dept. of Chemistry, NSS College, Pandalam.  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : M.G. College, Tvpm.  
 Request : Recognition as Research Supervisor

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17. B 4**                      **Ph.D Research – Application for extension of Research period and postponement of conduct of pre-submission seminar – Smt. Renu P. John- Part-time Research Scholar, Psychology - reg**

Name : Smt. Renu P. John  
 Subject : Psychology (Part-time)  
 Research Supervisor : Dr. Immanuel Thomas  
 Research Centre : Dept. of Psychology, University of Kerala, Kariavattom.  
 Request : One year grace time for submission of thesis

**Recommendation :** *Recommended to avail grace time upto 31.05.2019. Further recommended to grant permission to postpone the conduct of Pre-submission seminar.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B5** **Recognition as Research Supervisor in Botany – Dr. Asha K.I. - reg**  
 Name : Dr. Asha K.I., Principal Scientist, Division of Crop Improvement, CTCRI, Sreekariyam, Tvpm.  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : CTCRI, Sreekariyam, Tvpm.  
 Request : Recognition as Research Supervisor

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B 6** **: Ph.D Research – Change of Research Supervisor and Centre – Ms. Athulya Thankachy V.R. – English – reg.**

Name : Ms. Athulya Thankachy V.R.  
 Subject : English (Part-time)  
 Research Supervisor : Dr. Elizabeth John  
 Research Centre : Kerala University Library, Palayam, Tvpm.  
 Request : 1. Change of Research Supervisor to Dr. Sruti Ramachandran, Assistant Professor, Dept. of English, Govt. College for Women, Tvpm.  
 2. Change of Research Centre to University College, Tvpm.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B 7** **Ph.D Research – Change of Research Supervisor – Ms. Lekshmi.V.S., Full-time Research Scholar in Biochemistry – reg.**

Name : Ms. Lekshmi V.S.  
 Subject : Biochemistry (Full-time)  
 Research Supervisor : Dr. G. Muraleedhara Kurup  
 Co-Supervisor : Dr. Arum A. Rauf  
 Research Centre : Dept. of Biochemistry, University of Kerala, Kariavattom.  
 Request : Change of Research Supervisor to Dr. Arun A. Rauf, Assistant Professor, Dept. of Biochemistry, University of Kerala, Kariavattom.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17. B 8** **: Research leading to Ph.D Degree – Modification of Title – Ms. Sucheta Sankar V. – English – reg.**

Name : Ms. Sucheta Sankar V.  
 Subject : English (Full-time)

Research Supervisor : Dr. Meena T. Pillai, Professor, Institute of English, University of Kerala, Tvpm.  
 Research Centre : Institute of English, University of Kerala, Tvpm.  
 Request : Modification of present Title as “**Women’s Travel Writings in Kerala: Discourses in Conflict**”

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.B9** : **Application for approval as Research Supervisor in Home Science – Dr. Mini Joseph - reg**

Name : Dr. Mini Joseph, Assistant Professor in Home Science, Govt. College for Women, Thiruvananthapuram.

Subject : Home Science

Faculty : Science

Facility Centre : Facility certificate not submitted

Request : Recognition as Research Supervisor

**Recommendation : Referred to Syndicate**

**Resolution of the Syndicate**

**RESOLVED** to authorise the Vice-Chancellor to consider the application for Research Guideship alongwith the recognition of Department of Home Science, Govt. College for Women, Thiruvananthapuram as Research Centre.

**Item No: 05.17.C1** : **Recognition as Research Supervisor – Faculty of Commerce – Dr. Purushothaman V.M. - reg**

Name : Dr. Purushothaman V.M., Assistant Professor of Commerce, Govt. Arts College, Tvpm.

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. Arts College, Tvpm.

Request : Recognition as Research Supervisor

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C2** : **Recognition as Research Supervisor – Faculty of Commerce – Dr. Shehnaz S.R.- reg**

Name : Dr. Shehnaz S.R., Assistant Professor, Dept. of Commerce, T.K.M. College of Arts and Science, Kollam.

Subject : Commerce

Faculty : Commerce

Facility Centre : Govt. Arts College, Tvpm.

Request : Recognition as Research Supervisor

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C3** : **Ph.D Research – Re-registration – Break in Research and conversion of registration to Part-time – Smt. Reshmi D.L. – Management – reg.**

Name : Smt. Reshmi D.L.

Subject : Management (Full-time)

Research Supervisor : Dr. Suresh Subramoniam, Associate Professor, Dept. of Business Administration, College of Engineering, Tvpm.  
 Research Centre : Dept. of Business Administration, College of Engineering, Tvpm.  
 Request : Re-registration due to discontinuance of Research and default in Research fee for more than six months

**Recommendation** : **Recommended to resubmit the matter after the U.O. regarding the conditions applicable to Part-time Ph.D Registration is issued.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C4:** **Recognition as Research Supervisor – Faculty of Oriental Studies – Dr. Ajitha Kumari O. - reg**

Name : Dr. Ajitha Kumari O., Assistant Professor, Dept. of Tamil, VTMNSS College, Dhanuvachapuram.  
 Subject : Tamil  
 Faculty : Oriental Studies  
 Research Centre : ICKS, University of Kerala, Kariavattom.  
 Request : Recognition as Research Supervisor

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C5** **Ph.D Research- Change of Research Supervisor–Sri.Jayasankar G-reg:**

Name : Sri. Jayasankar G.  
 Subject : Sanskrit (Part-time)  
 Research Supervisor : Dr. T. Devarajan  
 Research Centre : Dept. of Sanskrit, University of Kerala, Kariavattom.  
 Request : Change of Research Supervisor to Dr. C.A. Shaila, Associate Professor & Head, Dept. of Sanskrit, University of Kerala, Kariavattom.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C6** : **Ph.D Research – Re-registration – Break in Research – Sri. Jack Martin M.V. – Tamil - reg:**

Name : Sri. Jack Martin M.V.  
 Subject : Tamil (Full-time)  
 Research Supervisor : Dr. N.A. Arunagiri  
 Facility Centre : University College, Thiruvananthapuram.  
 Request : Re-registration due to discontinuance of Research

**Recommendation** : **Recommended to grant extension upto one year from the date of the resolution of the Syndicate which approved the minutes of the hearing conducted at University College.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C7** : **Ph.D Research – Change of Research Supervisor & Centre – Smt.Saritha S.L. – reg.**  
 Name : Smt. Saritha S.L.  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. S. Sudarsana Babu  
 Research Centre : Quilon Public Library & Research Centre, Kollam.  
 Request : 1. Change of Research Supervisor to Dr. Sunil Kumar R., Associate Professor, Dept. of Malayalam, S.N. College, Kollam.  
 2. Change of Research Centre to S.N. College, Kollam.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C8** : **Post Doctoral Fellowship – extension of Research period – Dr. Asalatha J. - reg**  
 Name : Dr. Asalatha J.  
 Subject : Hindi  
 Research Supervisor : Dr. Jayachandran R., Professor and Head, Dept. of Hindi, University of Kerala, Kariavattom.  
 Research Centre : Dept. of Hindi, University of Kerala, Kariavattom.  
 Request : Extension in Regular Post Doctoral Fellowship period for one more year.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C9** : **Conversion of Ph.D Registration to Part-time – Smt. Priya Mol R.V.- reg**  
 Name : Smt. Priya Mol R.V.  
 Subject : Hindi (Full-time)  
 Research Supervisor : Dr. Rakhi Balagopal, Assistant Professor, Dept. of Hindi, University College, Tvpm.  
 Research Centre : Kerala University Library, Tvpm.  
 Request : Conversion to Part-time w.e.f. 24.10.2018FN

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C10** : **Regular Post Doctoral Fellowship 2017-18– Dr.Syed Ibrahim.S.T.-reg**  
 Name : Dr. Syed Ibrahim S.T.  
 Subject : German  
 Mentor : Dr. Meena T. Pillai, Professor, Institute of English, University of Kerala, Tvpm.  
 Request : Post Doctoral Fellowship as Part-time.

**Recommendation : Not Recommended as Regulation do not permit to do PDF on part-time basis**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.



**Item No: 05.17.C11** : **Post Doctoral Fellowship – extension of Research Period – Dr. Sandhya Gopalan - reg**  
 Name : Dr. Sandhya Gopalan  
 Subject : Hindi  
 Research Supervisor : Dr. Jayachandran R., Professor and Head, Dept. of Hindi, University of Kerala, Kariavattom.  
 Research Centre : Dept. of Hindi, University of Kerala, Kariavattom.  
 Request : Extension of Regular Post Doctoral Fellowship

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.C12** : **Ph.D Research – Change of Research Supervisor and Centre – Sri. Sreekumar M. - reg**  
 Name : Sri. Sreekumar M.  
 Subject : Commerce (Part-time)  
 Research Supervisor : Dr. S. Kevin  
 Research Centre : Dept. of Commerce, University of Kerala  
 Request : 1. Change of Research Supervisor to Dr. Nithya U.S., Assistant Professor, PG& Research Dept. of Commerce, Sree Narayana College, Kollam.  
 2. Change of Research Centre to Sree Narayana College, Kollam.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D1** : **Ph.D thesis submission – Condonation – Smt. Aneesh Kumar A.L. – Botany - reg**

**(Ac. E II)**

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D2** : **Delay in submission of synopsis and thesis – condonation – Smt. Vineetha V. – Computational Biology & Bioinformatics – reg.**  
**(Ac.E.II)**

**Recommendation : Recommended to conduct a hearing with Research Scholar in the next Standing Committee of the Syndicate on Academics & Research.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D3** : **Delay in submission of synopsis and thesis – condonation – Smt. Salini S., Civil Engineering – reg.**

**(Ac.E.II)**

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D4** : *Condoning the delay in submitting Ph.D Thesis – Smt. Elizabeth Vista Paul - reg .*

(Ac.E.V)

**Recommendation :** *Recommended*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D5** : *Award of Grant to Research Journals for the year 2016-17 – reg. (Ad. Misc.)*

**Recommendation :** *Recommended to approve the recommendations of the expert committee held on 11.01.2019. Further recommended to place a note before the Finance Committee to increase the budgetary provision of grants to 10 Lakh and to award the grant of Rs.30,000/- each to the journals mentioned 1 to 4. In the case of Journal in Education the award may be granted to the institution subject to satisfying the requirements noted by the subject expert and after a report is received from him that the ISSN number given in the Journal related to that journal.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No: 05.17.D6** : *D.Sc. thesis – remuneration towards evaluation – Prof. M.K.Chandrasekharan Nair – reg .*

(Ac.E.II)

**Recommendation :** *Recommended the proposal in principle and referred to Finance Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019, be approved.

**Item No.05.18** *Implementation of revised Scheme & Syllabi for 5year Integrated BA:LLB Degree course & 3year Unitary LLB Degree course w.e.f 2018-19- Representation from Principals of various Law colleges,- conduct of Hearing- - Approval of the Minutes of the hearing –Consideration of - reg. (Ac AIII)*

The Regulations, scheme and syllabus of 3year Unitary and 5 year Integrated LLB Degree courses for implementing from the academic year 2018-19 onwards were approved by the Academic Council held on 06.04.2018 as recommended by the Board of Studies in Law (Pass) at its additional meeting held on 16.03.2018 and endorsed by the Faculty of Law at its annual meeting held on 23.03.2018.

Based on the representation from Principals of various Law Colleges, the Syndicate held on 28.09.2018 resolved that the implementation of the revised syllabi for 5 year Integrated BA:LLB and Unitary LLB Degree course in Law from the Academic year 2018-19 be kept in abeyance and the earlier syllabus be followed for 2018-19. The Syndicate further resolved to authorize the Standing Committee of the Syndicate on Academics and Research to hear the complainants and to take up the matter with the members of the Board of Studies concerned and place a proposal for bringing in a revision of syllabi to be implemented from the next academic year. The recommendations of the Syndicate was approved by the Academic Council at its meeting held on 5<sup>th</sup> October, 2018. Accordingly, orders were issued staying the implementation of the 3year Unitary Degree course in Law and 5year Integrated BA LLB Degree course w.e.f 2018-19.

The Standing Committee of the Syndicate on Academics and Research heard the complaints of the Principals of five Law Colleges at the hearing held on 25.01.2019.

The Minutes of the Hearing conducted on 25.10.2019 is placed before the Syndicate for approval (Minutes appended).

**Resolution of the Syndicate**  
**RESOLVED** to entrust the Vice-Chancellor to take appropriate action.

**Item No. 05.19**      **Protection of pay of Dr. Sheeba M Kurian, Assistant Professor, Department of Malayalam-request- Consideration of-reg.**

*(Ad.AII)*

Dr. Sheeba M Kurian joined the Department of Malayalam, University of Kerala on 08.11.2012 F.N as Assistant Professor after relieving from St. Thomas College, Thrissur as per U.O No. Ad.AII.2/018339/11 dated 21.12.2012. Now she has produced a revised LPC dated 30.10.2018 issued by the Principal, St. Thomas College, Thrissur which includes her Ph.D increment also and has requested to refix her pay from 08.11.2012 in accordance with the revised LPC.

The Finance Wing has remarked that as per the Last Pay Certificate dated 30.10.2018 issued by the Principal, St. Thomas College, Thrissur as on 07.11.2012, Dr. Sheeba M Kurian was drawing a pay of Rs. 21,170/- with AGP 6000/- as Assistant Professor. As per Kerala University First Statutes 1977, Clause 12, Chapter III, "The Syndicate may fix the starting pay of a teacher on appointment at any stage in the scale of pay applicable". Therefore the Syndicate is the authority to consider such request and fix the starting pay.

As per the orders of the Vice-Chancellor, the request of Dr. Sheeba M Kurian, Assistant Professor, Department of Malayalam, University of Kerala for protection of pay in accordance with revised LPC is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**  
**RESOLVED** that the request be agreed to.

**Item No.05.20**      **Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research—Minutes— Approval of—reg.**

*(Ad. A VI)*

The Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 11.02.2019 at 11.30 a.m. is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research**

**Date**               :       **11<sup>th</sup> February 2019**  
**Time**                 :       **11.30 a.m. to 11.45 a. m.**  
**Venue**               :       **Syndicate Room, University Buildings, Thiruvananthapuram**

**Members:**

- |                              |                                                                 |          |
|------------------------------|-----------------------------------------------------------------|----------|
| 1. Sri. Shijukhan J. S       | (Convener, S/C of the Syndicate on Staff Equipment & Buildings) | : Sd/-   |
| 2. Dr. S. Nazeeb.            | (Convener, S/C of the Syndicate on Academics and Research)      | : Sd/-   |
| 3. Adv. K. H. Babujan        |                                                                 | : Sd/-   |
| 4. Sri. M. Lenin Lal         |                                                                 | : Sd/-   |
| 5. Adv. G. Sugunan           |                                                                 | : Sd/-   |
| 6. Dr. K. Shaji              |                                                                 | : Sd/-   |
| 7. Dr. R. Lathadevi          |                                                                 | : Sd/-   |
| 8. Dr. K. B. Manoj           |                                                                 | : Absent |
| 9. Sri. M. Harikrishnan      |                                                                 | : Absent |
| 10. Dr. P. Rajeshkumar       |                                                                 | : Absent |
| 11. Sri. M. Sreekumar        |                                                                 | : Absent |
| 12. Dr. B. Unnikrishnan Nair |                                                                 | : Absent |
| 13. Dr. K. R. Kavitha        |                                                                 | : Absent |

**Item No.05.20.01**      ***Oriental Research Institute and Manuscripts Library –Creation of a Post of Assistant Professor in Tamil in ORI and Mss Library -Proposal submitted Assistant Professor and Head of Oriental Research Institute and Manuscripts Library-reg.***

**(Ad. D III)**

The Assistant Professor and Head of Oriental Research Institute and Manuscripts Library has forwarded a Proposal for Creation of a post of Assistant Professor in Tamil in ORI and Mss Library.

As per the proposal, the Oriental Research Institute and Manuscripts Library, established in 1946 is a treasure trove of Indian Culture. The Library has over 65000 works mainly of palm leaf manuscripts, in addition to paper manuscripts, copper plates, birch bark and textile. Manuscripts also include philosophy, Mimamsa, Nyaya, Mantra, Thantra, Astronomy, Vedas, Upanishad, Ayurvedic Medicine, Jyothisha, Shilpa, Srauta, Music, Smritis. Various forms of literature like Kavya, Nataka, Ithihasa, Puranas, Attakatha, Thullal and folklores are found in the Collection of ORI & Mss Library. The languages vary Sanskrit, Malayalam, Tamil, Telugu, Kannada, Hindi, Oriya, Burmese, Bengali, Indonesian etc. There are also Scripts in the Manuscripts that vary from Grantha, Nandinagiri, Vattezhuthu, Kolezhuttu, Tamil, Telugu, Malayalam, Devnagiri, Burmese, Bengali and Marathi so on.

At present the faculty strength in the Department is,

Assistant Professor	- 5 (3 Malayalam and 2 Sanskrit)
Associate Professor	- Nil
Professor	- 1

The Department of Oriental Research Institute and Manuscripts Library is a historical institution with more than 4000 Tamil Manuscripts. There is no sanctioned post of Assistant Professor in Tamil in Oriental Research Institute and Manuscripts Library. In 15.07.1985 Dr. P. Padmanabhan Thampi was appointed as Lecturer in Tamil in the post created under the VI<sup>th</sup> Five Year Plan. On his demise on 20.01.1998, Smt. O Padmakumari, wife of Dr. P. Padmanabhan Thampi was appointed as Lecturer in Tamil, under compassionate Employment Scheme, w.e.f. 16.05.2005. Dr.O. Padmakumari retired from service on 30.04.2016. Four research scholars are doing their research in Tamil Manuscriptology in this department and they have not completed their Ph.D. Moreover, the department cannot admit new scholars in Tamil Manuscriptology due to the lack of Faculty.

The absence of a faculty in Tamil will hinder the academic pursuit and research activities in Tamil manuscriptology. Hence, the post of Assistant Professor in Tamil Manuscriptology is essential in this department.

The Assistant Professor and Head of the Oriental Research Institute and Manuscripts Library has requested to do the needful for the creation of a Post of Assistant Professor in Tamil in the Department of ORI and Mss Library.

The Syndicate, at its meeting held on 02.11.2018, on consideration of the above proposal, resolved that the item be referred to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research and further resolved that similar matters be placed before the Syndicate through the concerned Standing Committee of the Syndicate.

***The Committee considered the matter and recommended to address the government for the creation of One Assistant Professor post (Tamil) in Oriental Research Institute and Manuscripts Library, Kariavattom.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 11.02.2019, be approved.

**Item No.05.21**      ***6<sup>th</sup> meeting of IQAC held on 10.01.2019 – Reporting of -Reg.***

**(IQAC)**

The sixth meeting of IQAC was held on 10.01.2019. The detailed minutes of the meeting, as approved by the Vice-Chancellor, is placed before the syndicate for reporting and consideration.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

**6<sup>th</sup> Meeting of IQAC, University of Kerala**

**Date** : **10-01-2019**  
**Day** : **Thursday**  
**Time** : **3.30 p.m.**  
**Venue** : **Syndicate Room**

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<b>Items for Consideration</b>	
VI.01	Approval of the minutes of 5 <sup>th</sup> IQAC meeting held on 27-11-2018
VI.02	Action Taken Report on decisions of the previous meeting
VI.03	Centre of Excellence
VI.04	Open Educational Resources
VI.05	Interaction with Eminent Scholars – Proposal from Department of Education
VI.06	NAAC directorate
VI.07	All India Survey on Higher Education(AISHE) 2018-19
VI.08	India Today Group-MDRA Best Universities Ranking 2019
VI.09	Opening of Savings Bank Account for Seminar/Workshops etc
VI.10	Student Feedback
VI.11	Student Satisfaction Survey
VI.12	Heritage Museum
VI.13	Evaluation of status of research centres as per UGC 2016 Regulations
VI.14	Need for Joint Director for IQAC
VI.15	Research renovation and Reforms Workshop
VI.16	AQAR submission
VI.17	New Section Officer for IQAC
VI.18	Performance Audit
VI.19	Strengthening of Centres
VI.20	Green Audit
VI.21	Workshop on SICC Instruments
VI.22	Permitting scientist with 'C' grade to act as Research guide
VI.23	Right to Service act, 2012

**Members: Present**

1. Dr. V. P. Mahadevan Pillai, Vice Chancellor (**Chairman**)
2. Dr. Ajayakumar P.P, Pro -Vice Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research
4. Dr. P. Rajesh Kumar, Convener, Standing Committee of the Syndicate on Examinations
5. Dr. C.R. Prasad, Registrar(i/c)
6. Smt. Leju Bose, Finance Officer(i/c)
7. Dr. T.S. Anirudhan, Vice - Chairman, Credit and Semester System
8. Dr. Vinod Chandra S.S., Director, Computer Centre
9. Sri. Vishnu K. P.,Chairman, Researchers' Union
10. Dr. Bivesh U.C., RO & Nodal Officer, RUSA, State Office, Thiruvananthapuram
11. Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
12. Dr. B. Hariharan, Professor, Institute of English
13. Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics
14. Dr. Joseph Antony, Associate Professor, Dept. of Political Science
15. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
16. Dr. E. Shaji, Assistant Professor, Dept. of Geology
17. Dr. S. R. Sheeja, Assistant Professor of Economics, School of Distance Education
18. Dr. S. Aji, Assistant Professor & Head, Dept. of Computer Science
19. Dr. Gabriel Simon Thattil, Director, IQAC

**Members: Absent**

1. Sri. Athul S., Chairman, Departments' Union
2. Sri. Anoop. M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt. Ltd, T4, 7<sup>th</sup> Floor, Thejaswini Building, Technopark, Thiruvananthapuram
3. Dr. A. K. Prasad, Associate Professor, Dept. of Economics

**Items for Consideration**

**Item No. VI.01: Approval of the minutes of 5<sup>th</sup> IQAC meeting held on 27-11-2018: The minutes of the meeting was circulated via email through IQAC office and the members have confirmed the same.**

**Item No.VI.02: Action Taken Report (ATR) on meeting held on 27-11-2018:**

Decision	Action Taken
<p><b>Item No. V.03: IQAC Newsletter:</b> A committee is to be constituted to publish the IQAC Newsletter.  <b>---IQAC Decision---</b>: Resolved to constitute a committee with the following members:  <b>Dr. B. Hariharan</b>, Professor, Institute of English (Convener), <b>Dr. Harikumar M.S.</b>, Asst. Prof. Department of Communication and Journalism, <b>Smt. Maggie J.</b>, Asst. Professor, Department of Communication and Journalism.</p>	<p>Intimated the committee members about the same.            Work in progress.</p>
<p><b>Item No. V.04: Approval of NAAC Directorate:</b> Proposal for NAAC Directorate placed with ten Committees with Deans as the convener and IQAC members as coordinator respectively.  <b>---IQAC Decision---</b>: Resolved to constitute NAAC directorate with ten Committees having Deans as the convener and IQAC members as the coordinator. Each committee Convener and Coordinator to nominate faculty from assigned Departments to work as members and report on the same in two weeks time.</p>	<p>Constituted ten committees and intimated all conveners and coordinators concerned. Meeting of respective committees are in progress.</p>
<p><b>Item No. V.05: Meeting of Deans and Chairpersons of Board of Studies:</b> A meeting of Deans and Chairpersons of Board of Studies is to be scheduled.  <b>---IQAC Decision---</b>: Resolved that the Decision to schedule a meeting of Deans and Chairpersons of Board of Studies be deferred</p>	<p>No action required.</p>
<p><b>Item No. V.06: Approval for Interaction with Eminent Scholars:</b> Proposal from Environmental Science Department for inviting Prof. Takashi Asaeda, Dept of Environmental Science, Saitama University, Saitama, Japan as part of Interaction with Eminent Scholars Programme. The proposal was forwarded for evaluation before the sub-committee constituted.  <b>---IQAC Decision---</b>: Resolved to approve the proposal from Department of Environmental Science for inviting Prof. Takashi Asaeda, Dept of Environmental Science, Saitama University, Saitama, Japan as vetted by the Sub-committee.</p>	<p>IQAC decision intimated to Department of Environmental Science. The Interaction session is being scheduled</p>
<p><b>Item No. V.07: Performance Audit:</b> The IQAC Director presented the proposal for performance audit in the first meeting of reconstituted IQAC held on 24.04.2018. Members discussed various ways and means through which the performance audit is to be conducted. Resolved to form a committee of experts external to the University involving experienced and renowned members with teaching and administrative experience as well, to act as performance auditors. The audit is to be undertaken once in a year based on parameters created by NAAC.</p>	<p>No action required.</p>

<p><b>---IQAC Decision---</b>: Resolved to conduct the performance audit after getting details on the academic audit proposed by Syndicate. A common audit system to be evolved..</p>	
<p><b>Item No. V.08: Chairs/Endowments established under the University-revival of-Reg.:</b> Chairs/ Endowments which were established under the university are currently non-operational  <b>---IQAC Decision---</b>: Resolved to revive the existing chairs/endowments and to initiate new endowments if any.</p>	<p>IQAC decision intimated to Departments.</p>
<p><b>Item No. V.09: Strengthening of Centres under the University-Ways and means-Reg.:</b> Centres under the University need to be strengthened.  <b>---IQAC Decision---</b>: Resolved to associate with University on Syndicate decision to study and strengthen centres under the university.</p>	<p>No action required.</p>
<p><b>Item No. V.10: Conduct of Green Audit 2018:</b> A green audit is to be conducted.  <b>---IQAC Decision---</b>: The proposal for waste management from Dr.E.Shaji, Department of Geology was discussed. Resolved to explore possibilities for waste disposal and waste management through Thiruvananthapuram Corporation intervention. Also resolved to authorize Dr.E.Shaji to work on the proposal submitted for waste management including management of Biological and Chemical waste. Green audit to be conducted after initiating the proposal. The proposal to observe water day was approved.</p>	<p>Work in progress.</p>
<p><b>Item No. V.11: Teachers Orientation on creation of E-Courses &amp; E-Contents:</b> Committee to report on action.  <b>---IQAC Decision---</b>: Resolved to invite teachers to offer e-courses under the SWAYAM platform with well programmed e-content. The possibility of using the EMRC facility of Sankshri College needs to be probed prior to the development of Video-conferencing facility at Karyavattom campus.</p>	<p>IQAC decision intimated to all faculty under teaching departments of our University, Two Faculty members have expressed interest</p>
<p><b>Item No. V.12: Submission of Annual Quality Assurance Report (AQAR):</b> AQAR for the period January 2017 to June 2018 (January to June 2017 and July 2017 to June 2018) is to be submitted before Dec 31, 2018. Committee to report on action.  <b>---IQAC Decision---</b>: The committee constituted for this purpose had compiled data on AQAR. Dr.Sheeja S., convener of the committee presented the status of compilation. The need to equip IQAC with additional staff, computers and full time Administrative officer was discussed. The Hon'ble Vice-Chancellor directed that a request on the requirements of IQAC office to be placed immediately.</p>	<p>AQAR completed and submitted to NAAC on 29<sup>th</sup> Dec 2018.</p>
<p><b>Item No. V.13: Establishment of new teaching and research Department in Geography:</b> The 4<sup>th</sup> meeting of IQAC resolved to forward the report submitted by the Chairman, BoS Geography to the Department of Geology to obtain remarks on the same. The Chairman of Department Council, Geology has submitted the remarks in this regard.  <b>---IQAC Decision---</b>: The Hon'ble Vice-Chancellor suggested that the decision may be deferred considering the need to fill up the faculty position in the existing departments.</p>	<p>No action required.</p>
<p><b>Item No. V.14: Student Feedback:</b> Feedback from students on course evaluation from various departments to be completed by 24<sup>th</sup> November 2018.  <b>---IQAC Decision---</b>: IQAC is completing the collection of student feedback on teaching and learning on courses from various</p>	<p>Intimated IQAC members to complete the collection of feedback before the Dec 31, 2018. Collection complete, but for 4 Departments</p>

<i>departments. Analysis and report submission would be completed by Dec 31, 2018. . The meeting resolved to accept the same.</i>	
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**Item No.VI.03: Centre of Excellence:**

The proposal was put forward by the Hon'ble Vice-Chancellor in the meeting of the Syndicate held on 02.11.2018(Item no. 06.39 and item no. 06.40).

In order to make our University a 'Centre of Excellence', an Expert committee has to be constituted to assess the academic quality of the University Departments, Centres and other institutions. It was resolved to refer the matter to the Standing Committee of the Syndicate on Academic and Research for submitting a detailed proposal and also to suggest retired eminent professors for being included in the expert committee.

As part of making our University a 'Centre of Excellence, a University level advisory committee has to be constituted engaging the former Vice-Chancellors, Pr-Vice-Chancellors and retired eminent professors from the University to seek inputs and advice. Resolved to authorize the Vice-Chancellor to identify former Vice-Chancellors and Pro-Vice-Chancellors seeking their consent for being included in the Advisory Committee.

<i>---IQAC Decision---: Detailed discussions were held on the nature and composition of the advisory committee. Resolved to authorize the Vice-Chancellor to identify former Vice-Chancellors and Pro-Vice-Chancellors seeking their consent for being included in the Advisory Committee. The matter to be subsequently placed before the Syndicate for approval.</i>
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**Item No.VI.04: Open Educational Resources (OER):**

The Department of Higher Education, MHRD has pointed out that due to increasing access to the internet and emergence of the open courseware movement, there arose a strong need to have a policy in the usage of Open Educational Resources under teaching and learning materials which will be made available in the public domain or via an open license, in editable digital formats to all institutions of higher learning, offering a possible solution to improve access to quality educational resources and to provide cost-efficiency in the teaching-learning process. It has been requested to forward the views on academicians, in this regard, directly to Government, MHRD under intimation to Government of Kerala in order to facilitate the formulation of a draft policy.

The meeting of the Standing Committee of the Academic Council held on 05.11.2018 recommended to refer the matter on importance of OER to IQAC for detailed study and recommendations. **(Ac AII)**

<i>---IQAC Decision---: Resolved to recommend the use of Open Educational Resources in the teaching departments wherever possible and to encourage the same.</i>
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**Item No. VI.05 Interaction with Eminent Scholars – Proposal from Department of Education:**

Department of Education plans to host DANIELS, Harry Richard John, The Professorship of Education, University of Oxford, under the scheme Interaction with Eminent Scholars. He is an eminent scholar of Education with Sociology of Education, Institutional Designs, the Offshoots of Marginalization in the environment of Education, and Vygotsky's Postulates and Implications in Education. The proposed dates are 19, 20, and 21, February, 2019. **(Appendix 1)**

<i>---IQAC Decision---: The proposal from <b>Dr. Sameer Babu M</b>, Department of Education to host Daniels, Harry Richard John was presented by him (special invitee). Resolved to refer the matter to the subcommittee constituted for this purpose.</i>
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<i>Discussions were held on the need to involve academicians of repute to interact with students, scholars and teachers of our university so as to expose our scholars and learners to better standards and improve upon our quality in teaching, learning, research and other innovative processes. .The Hon'ble Vice Chancellor suggested that all teaching Departments to be directed to explore the possibilities for inviting Eminent Scholars from outside, The proposals under Erudite scheme and Brain gain of KSHEC to be examined and Department directed to submit proposals under the same for which directions may be issued. Resolved to accept the proposal and initiate action accordingly.</i>
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**Item No. VI.06: NAAC directorate:**

The plan of action of NAAC directorate is to be discussed.

**---IQAC Decision---** *The matter was discussed and resolved to take steps to strengthen the directorate.*

**Item No.VI.07: All India Survey on Higher Education (AISHE) 2018-19**

The All India Survey on Higher Education (AISHE) for the year 201-19 has commenced from 3<sup>rd</sup> December 2018. All the institutions of higher education are required to upload the data on AISHE portal (aishe.gov.in) by 28th February 2019, which is the closing date of the survey.

**---IQAC Decision---** *Resolved to nominate to Dr.Manoj Chacko, Department of Statistics as the coordinator to upload the data.*

**Item No.VI.08 India Today Group-MDRA Best Universities Ranking 2019:**

MDRA has invited our university to participate in India Today Group-MDRA Best Universities Ranking 2019. The last date for submission of completed participation form along with supporting documents is 31st January 2019.

**---IQAC Decision---** *Resolved to nominate Dr.S.R.Sheeja, School of Distance Education as the convener and Dr.P.Sreejith, Department of Zoology and Dr.Manoj Chacko, Department of Statistics as members to complete data compilation in this regard.*

**Item No.VI.09 Opening of Savings Bank Account for Seminar/Workshops etc**

A separate savings bank account is to be opened for each seminar/workshop organized by IQAC.

**---IQAC Decision---** *IQAC has opened separate bank accounts as per directions in this regard as follows:*

*UGC-NAAC workshop awareness workshop – A/c No.38085635022*

*ICSSR –SRC research methodology workshop– A/c No. 38084506813*

**Item No.VI.10 Student Feedback Analysis:**

Reporting on feedback to Faculty and seeking action for betterment

**---IQAC Decision---** *Collection of feedback from students from all departments complete. Feedback analysis in progress.*

**Item No. VI.11 Student Satisfaction Survey**

Student satisfaction survey is to be conducted.

**---IQAC Decision---** *Resolved to undertake Student Satisfaction Survey through IQAC and seek student data for this purpose.*

**Item No. VI.12: Heritage Museum:**

The second meeting of the IQAC held on 16.07.2018 resolved to constitute a committee with Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala and Dr. Rajesh S. V., Department of Archaeology to peruse and report on the matter. The minutes of the meeting of the committee held on 07.01.2019 prepared the plan for the matter. (**Appendix 2**)

**---IQAC Decision---** *Resolved to nominate Dr.Rajesh S.V., Department of Archaeology as the convener of the committee monitoring the establishment of the heritage museum. The committee would pursue action in this regard.*

**Item No. VI.13 Evaluation of status of research Centres as per UGC 2016 Regulations:**

The Standing Committee of the Academic Council held on 08.06.2018 vide ItemNo.6 recommended that the Core Committee be entrusted to prepare the list of centres of research (excluding the University teaching Departments) in accordance with the criteria of jurisdiction as stipulated by the UGC Regulations, 2016. Also recommended that, the Dean and a subject expert nominated by the Vice Chancellor and the Chairman, Doctoral Committee along with a nominee of the Standing Committee on Research be entrusted to conduct inspection of all enlisted centres to

assess the facilities and functioning of each Research Centres and submit a report. However the Core Committee of the Standing Committee of the Academic Council was not convened hitherto.

The Standing Committee of the Academic Council held on 05.11.2018 while considering the report of the action taken on the recommendations of its meeting held on 08.06.2018 resolved that the evaluation of the status of each research centre as per UGC Regulations 2016 be referred to IQAC with a specific instruction to expedite the process and place the matter before the next Standing Committee of the Academics and Research to proceed further on this matter. (Ac EI)

**---IQAC Decision---**: Resolved to constitute a committee for this purpose with the following constitution:

1. **Dr.S.Nazeeb**, Convener, Standing Committee of the Syndicate on Academics & Research (Convener)
  2. **Dr.K.G. Gopchandran**, Associate Professor & Head, Dept. of Optoelectronics
  3. **Dr.Annie Abraham**, Director, Research
  4. **Dr.S. R. Sheeja**, Assistant Professor of Economics, School of Distance Education
  5. **Dr. Joseph Antony**, Associate Professor, Dept. of Political Science
- The committee to evaluate the status of Centre with their future plan of action and report on the same.

#### **Item No. VI.14: Need for Joint Director for IQAC**

One among the members of IQAC to be nominated as Joint Director to act as Director in the absence of the latter.

**---IQAC Decision---**: Resolved to recommend the same to the Syndicate.

#### **Item No. VI.15 Research Renovation and Reforms Workshop:**

A workshop on research renovation and reforms was suggested in the Budget, Proposal for the same was put forward. A detailed proposal was called for and the same was submitted to the Standing Committee of the Syndicate on Academics and Research. Mode of Conduct to be resolved.

(Appendix 3)

**---IQAC Decision---**: Resolved to prepare a draft on research reforms and renovation and to seek feedback from research guides on the same. The committee constituted under 13 above to be entrusted with the draft preparation

### **ITEMS FOR REPORTING**

#### **Item No. VI.16: AQAR Submission**

The Annual Quality Assurance Report (AQAR) for the period January- June 2017 and July 2017 – June 2018 were submitted to NAAC on 28<sup>th</sup> December 2018.

**---IQAC Decision---**: Noted

#### **Item No. VI.17: New Section Officer for IQAC:**

Mr. Anvar Ali Ahammed takes Charge as the Section Officer. Other IQAC requirements pending action

**---IQAC Decision---**: Noted

#### **Additional Items:**

Other items as per approved by the chair.

#### **Item no. VI.18: Performance Audit:**

The IQAC Director presented the proposal for performance audit in the first meeting of reconstituted IQAC held on 24.04.2018. Members discussed various ways and means through which the performance audit is to be conducted. Resolved to form a committee of experts external to the University involving experienced and renowned members from diverse faculty with administrative experience as well to act as performance auditors. The audit is to be undertaken once in a year based on parameters created by NAAC.

**---IQAC Decision---** *The Vice-Chancellor proposed a committee of six eminent academicians to act as auditors. The academicians to be drawn from social sciences, physical science and natural science. Discussions were held on the need for more members representing different faculty as well as the administration.*

*Resolved to authorize the Vice-Chancellor to nominate auditors for performance audit and report on the same to the Syndicate.*

**Item no. VI.19 Strengthening of Centres:**

Centres under the University need to be strengthened.

**---IQAC Decision---** *Resolved to seek status report on all centres and write to the centre directors in this regard, Centre Directors to submit report by 10 Feb. 2019. Resolved to constitute a committee to assess the performance of centres:*

- 1. Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research*
- 2. Sri.M.Lenil Lal, Convener, Standing Committee of the Syndicate on Departments and other Institutions*
- 3. Dr. A. Bijukumar, Professor, Department of Aquatic Biology and Fisheries.*
- 4. Dr. Shaji Varkey, Associate Professor, Department of Political Science*
- 5. Dr. P. Mohanachandran Nair, Professor, Department of Demography*
- 6. Dr. Hariharan, Professor, Institute of English.*
- 7. Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics*
- 8. Dr. Jayachandran R, Professor, Department of Hindi.*
- 9. Dr. Annie Abraham, Director, Research*

**Item no. VI.20: Green Audit:** A green audit is to be conducted.

**---IQAC Decision---** *Resolved to direct all departments on collection of food waste arising out of functions arranged in the departments and to make arrangements on waste management. The supplier/caterers to collect the food waste from the center after the food supply, HODs to ensure that piling of waste does not occur. The proposal to involve the local authority for waste management at the Kariavattom campus put forward by Dr.E.Shaji was approved for necessary action.*

**Item no. VI.21: Workshop on SICC Instruments:**

**---IQAC Decision---** *The Hon'ble Vice-Chancellor proposed workshop for science teachers on the use of SICC instruments to be undertaken in phases. The workshop to be initiated by IQAC through a committee consisting of the following members:*

- 1. Dr.S.Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research*
- 2. Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics*
- 3. Dr.Ganga prasad A, Assistant Professor, Department of Botany*
- 4. Dr.Subodh G, Assistant Professor, Department of Physics*
- 5. Dr.Ashalatha S Nair, Professor, Department of Botany*
- 6. Dr.S Mini, Associate Professor & Head, Dept. of Biochemistry*

**Item no. VI.22: Permitting scientist with 'C' grade to act as Research guide:**

The proposal was put forward by Dr.S.Nazeeb on permitting scientist with 'C' grade to act as research guide of University of Kerala.

*(Ac EI)*

**---IQAC Decision---** *Resolved to approve the proposal provided they have qualifications and meet other requirements as prescribed for research guides of the university.*

**Item no. VI.23: Right to Service act, 2012**

The proposal was put forward by Dr. Joseph Antony.

**---IQAC Decision---**: Resolved to conduct a workshop on the same with four technical sessions as follows:

1. Academics
2. Planning and administration
3. Examination
4. Finance

Participants to include teachers, Joint Registrars, Deputy Registrars, Assistant Registrars of our University.

Approved the minutes of the 6<sup>th</sup> meeting of IQAC.

**APPENDIX 1**  
Letter dated 05/12/2018

To  
**The Director**  
IQAC  
[Through Head of the Department]

**Sub:-** Interaction with Eminent Scholars- Proposal of Department of Education for sanctioning an Interactive Workshop of **DANIELS, Harry Richard John, The Professorship of Education, University of Oxford, reg-**

**Ref:** Guidelines and Email from IQAC, University of Kerala on 29<sup>th</sup> November, 2018. Sir,

Department of Education plans to host **DANIELS, Harry Richard John, The Professorship of Education, University of Oxford,** under the scheme *Interaction with Eminent Scholars*. He is an eminent scholar of Education with Sociology of Education, Institutional Designs, the Offshoots of Marginalization in the environment of Education, and Vygotsky's Postulates and Implications in Education. We are happy that he has agreed to come over here. The **proposed dates are 19, 20, and 21, February, 2019.**

This would be of greater significance for all the scholars, students, and Professional of Education, Psychology, Social Work, Education, Educational management, and Institutional Planning. I, therefore, humbly request you to consider our proposal, considering its broader significance.

Looking forward hearing from you,  
Thanking you,  
Sincerely,

**Dr Sameer Babu M**  
Assistant Professor of Education  
University of Kerala  
Mobil: +91 9447943244  
Email: [sameer@keralauniversity.ac.in](mailto:sameer@keralauniversity.ac.in)

#### **Budgetary Requirements:**

The proposed budget has been given below.

Sl. No.	Particulars	Amount
1	Air Travel (LHR to TRV) approx.	140,000/-
2	Local Travel	40,000/-
3	Organization Expenses	40,000/-
4	Food and Refreshment during the programmer	75,000/-
5	Lodging and others for 7 days (approx.)	75,000/-
6	Publicity and others	8,000/-
7	Honorarium 500 USD per day (or as per the rules)	1,12,500/-
8	Certificates, Mementos, and related to Delegates and Guests	10,000/-
9	Contingency and Logistic Assistance	13,000/-
10		<b>5,13,500/-</b>

**Sameer Babu M**  
Proposed Coordinator of the Programme

Minutes of the meeting of the subcommittee constituted for developing Heritage  
Museum for University of Kerala

Venue: IQAC

Date: 07-01-2019

Time: 4 pm

The meeting was convened to prepare plan for developing a Heritage Museum for University of Kerala. The following decisions were taken which needs to be approved by IQAC.

1. To create a team of professionals, researchers, faculty, Non-teaching staff and students for this purpose.
2. To entrust the term for collection of documents, photography, furniture and other assets, memoirist, trophies, moments, Curios and other relevant materials and objects.
3. To identify a location for the purpose and possibly a building for the specific purpose. (Preferably as Karyavattom campus)
4. To earmark heritage places, buildings and other structures within the University and provide an estimate for presentation of the same.
5. To identify students who have passed from the university and have excelled in their areas.
6. To prepare a list of people associated within the University who received national/International recognition.
7. To solicit those artifacts or relevant material with public or with employees or with pensioners for upkeep in the Museum.

Sd/-

Dr. K.S Chandrasekar  
Professor, IMK  
University of Kerala

Sd/-

Dr. Rajesh S.V  
Asst. Professor  
Dept. of Archaeology  
University of Kerala

***APPENDIX 3***

**PROPOSAL FOR RESEARCH RENOVATION WORKSHOP**

IQAC, University of Kerala proposes to organize a three day workshop on Research reforms with the objective of revisiting and examining the current research oriented functions and processes so as to strengthen the same and make it more quality based as well as supportive in the knowledge creation process.

**Objectives**

1. Examine the current research oriented processes under the University and identify limitations and challenges involved
2. To impart quality and better standards in research in terms of PhD, M.Phil and research projects
3. To generate enhanced interest in research and creation of intellectual property
4. To examine the possibility for creation of a Research Directorate with academic and administrative divisions under the same.

**Technical sessions**

1. Research at University of Kerala - A Retrospect
2. Strengthening research -Policies and Support Mechanisms
3. Administrative reforms and Research support
4. Research and Intellectual property
5. Patent and copy rights from research
6. Research and Consultancy
7. Research Council and Research support
8. MOUs and collaborations for research
9. ICT support and Research
10. Plagiarism

Each technical session would involve a presentation from an eminent invited speaker who is actively involved in research in an Institution of repute. This would be followed by discussion among participants. Invited speakers would be from premier Institutions like IITs, IISc, IIMs and leading universities.

Participants in the workshop would be Deans of faculties, Research guides, Research scholars, Research union representatives and administrative staff engaged in support for research.

Participation schedule will be as follows:

Participants for Technical sessions '1. Research at University of Kerala - A Retrospect', '2. Strengthening research -Policies and Support Mechanisms' and '3. Administrative reforms and Research support' would be a administrative staff from research, research guides and deans of faculties.

Participants for Technical sessions '4. Research and Intellectual property', '5. Patent and copy rights from research' and '6. Research and Consultancy' would be research guides, deans of faculties, and directors of schools.

Participants for Technical sessions '7. Research Council and Research support' and '8. MOUs and collaborations for research' would be research guides, deans of faculties, directors of schools and directors of leading research centres around Trivandrum.

Participants of '9. ICT support and Research' and '10. Plagiarism' would be research guides, deans of faculties, directors of schools, directors of leading research centres around Trivandrum, Director, Computer Centre and Administrative staff of computer centre.

Total Number of Participants

1. Deans – 11 Nos
2. School Directors – 11 Nos
3. Supervising teachers –  $30 * 6 = 180$  Nos
  - i. Humanities
  - ii. Social Science
  - iii. Natural Science and Physical Science
  - iv. Chemical Science and Technology
- 4) Research Scholars -25
- 5) Research Union – 4
- 6) Administrative staff- 6
- 7) Director, Computer Centre and Staff - 4
- 8) Directors of leading research centres around Trivandrum -15

Resource Person

RPs from leading research institutions like IITs and IISc –

RPs from UGC and ICSSR -6

RPs representing HEC -2

#### BUDGET

Item	Amount(in Rs)
Honorarium for Resource Persons	56,000/-
TA for Resource Persons	1,90,000/-
Hospitality for the Guest	75,000/-
Food	65,000/-
Printing and Stationery	22,000/-
Audio, Video recording and Photography	21,000/-
Secretarial Assistance	8,000/-
Miscellaneous	8,000/-
Total	4,45,000/-
Rs. 4,45,000/- (Four lakhs Forty Five Thousand only)	

Sd/-

Dr. S. Nazeeb,

Convenor, Standing Committee of the  
Syndicate on Academics and Research

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 6<sup>th</sup> meeting of IQAC held on 10.01.2019, be noted.

**Item No.05.22**

**Promotion to the post of Pool Officers – Consideration of - reg.**

**(Ad.A I)**

**Ref: Submission dated 03.01.2019 received from Smt. Abitha Beevi. P,  
Office Superintendent (Hr. Gr), General Despatch II Section**

The Government vide G.O (P) No. 86/2011/Fin dated 26/02/2011 and G.O (P) No.144/2011/Fin dated 30/03/2011 have ordered to dispense with the system of granting promotion to the post of Section Officer (FC&D), Section Officer (FC&D) Hr. Gr and to that of Pool Officer wef 01/02/2011 and U.O No. Ad.AI.2/451/15 dated 26/11/2015 had been issued in this regard. As per the G.O “Section Officer (FC&D), Section Officer (FC&D) Hr. Gr and Pool Officer cease to exist wef 01/02/2011. However, incumbents in these posts will continue till retirement.” In the U.O No. Ad. AI.2/451/15 dated 26/11/2015, it is clearly stated that amendment to the Ordinance shall be made separately. In the tenth pay revision order, G.O (P) No. 10/2016/Fin dated 21/01/2016, the scale of pay of the post of ‘Pool Officer’ is given with an ‘\*’ Symbol and explanation given to that is ‘The incumbents on personal scale are eligible for the scale of pay as far as these posts are concerned’. The posts “Section Officer (FC&D) and ‘Hr. Gr Section Officer (FC&D)’ are not included in the G.O (P) No. 10/2016/Fin dated 21/01/2016.

However, since University has not yet effected the formal amendment in the Ordinance, University is forced to effect promotions to the post of Pool Officer as per the directions from the Hon’ble High Court of Kerala, even though it is discontinued wef 01/02/2011 vide U.O No. Ad. AI.2/451/15 dated 26/11/2015. The Hon’ble High Court of Kerala while considering the petitions of the employees of the FC&D wing for promotion to the posts of the Pool Officer, it is clearly mentioned that ‘abolition of the post can be made only by way of an amendment to the Statute/Ordinance/Syndicate decision. The Pool Officer is covered by the provisions of the Kerala University First Ordinances, 1978. Therefore, unless the said Ordinance is amended in accordance with law, the petitioners cannot be denied promotion to the post of Pool Officers, if they are otherwise eligible. Therefore, so long as the statutory provision remains as such, the University is bound to consider the petitioners for promotion to the post of Pool Officers. In the absence of any statutory amendment, the University cannot withhold the promotion to the post of Pool Officer. The details of promotions effected to the post of Pool Officer after the issuance of U.O No. Ad. AI.2/451/15 dated 26/11/2015, discontinuing the post of Pool Officer wef 01/02/2011 is detailed below;

Sl. No	Name of the Employee promoted	Date of effect of promotion	Details of Judgment of Hon’ble High Court of Kerala
1	Sri. Sajeew.L	01.10.’14	Judgment dated 21/05/2014 in W.P.(c) No. 9276/2013 filed by Smt. Sasikala. V and others
2	Sri. Vasavan.V	01.10.’14	
3	Sri. C. Vijayakumar	01.12.’13	Judgment dated 08/12/2015 in W.P.(c) No. 29344 of 2015 (P) filed by Sri. C. Vijayakumar.
4	Smt. Sasikala.V	01.10.’12	Judgment dated 21/05/2014 in W.P.(c) No. 9276/2013 filed by Smt. Sasikala. V and others and CCC No. 1307 of 2015 filed by Smt. Sasikala. V.
5	Smt. Beena Roy	01.12.’12	
6	Sri. P. Vijayakumaran Nair	29.01.’16	Judgment dated 08/12/2015 in W.P.(c) No. 26308 of 2015 (K) filed by Sri. P. Vijayakumaran Nair.
7	Smt. S. Mini	01.08.’18	Judgment dated 18/07/2018 in W.P.(c) No. 37373 of 2017 filed by Smt. S. Mini and Sri. K.A. Nazeemudeen.
8	Sri. K.A. Nazeemudeen,	01.08.’18	
9	Smt. P. Kala	01.10.2’18	Judgment dated 05/09/2018 in W.P.(c) No. 28422 of 2018 filed by Smt. P. Kala.

While considering the WP (c) No.36177/2018(V) filed by Smt. Abitha Beevi. P & Others, the Hon’ble High Court passed an interim order dated 07.11.2018 that ‘**Abolition of post if any, will be subject to the outcome of the writ petition.**’ Meanwhile, Smt. Abitha Beevi. P vide reference cited above has requested to promote her to the post of Pool Officer. Hence, clarification from the Standing Counsel was sought in the matter through Legal Section whether Smt. Abitha Beevi. P is eligible to be promoted to the post of Pool Officer in the light of interim order dated 07.11.2018 in WP (c)

No.36177/2018(V) or her request can be considered only if any court direction is received specifically to promote Smt. Abitha Beevi. P. The Standing Counsel vide Lt.No. LS.3/LO-4/WP 36177-2018 dated 16.01.2019 was requested to render his learned opinion whether Smt. Abitha Beevi.P can be promoted in the light of the interim order dated 07.11.2018 in WP (c) No.36177/2018 or whether order from the Hon'ble Court is necessary to promote Smt. Abitha Beevi.P as in the previous cases detailed in the table. In reply to this letter, the Standing Counsel vide e-mail dated 21.01.2019 informed that

***'The steps for amendment of the ordinance have not been interdicted by the interim order and the impact of the same is only to the extent that such amendment will be subject to judicial review. Even in the absence of such an interim order the proposed amendment can be challenged at any stage and only when the Hon'ble Court finds that the amendment can not legally sustain can the persons canvassing against the same be granted any benefits including the promotion to the post of Pool Officer requested by the 1<sup>st</sup> petitioner, Smt. Abitha Beevi. In the absence of an order passed by the Hon'ble Court directing the University to grant her promotion to the post of Pool Officer, it will be quite improper and in total conflict to the stand taken by the University in this matter to grant promotion on the basis of the request made by her.'***

With regard to the amendment of the proposed amendment to Chapter XVII of the Kerala University First Ordinances 1978, regarding the post of Pool Officers the Standing Counsel opined that 'the amendment of KUFO, 1978 has been stalled not owing to any legally sustainable reasons. If the other amendments approved by the senate have any justification, equally valid and justified is the amendment proposed for Pool Officer also. The Hon'ble High Court of Kerala has only pointed out the legal infirmity of the stand taken by the University in having kept the decision regarding the post of Pool Officer on the bay when amendment was not effected. So far there is no order passed holding that the proposed amendment is legally untenable and therefore the step already initiated for amendment can be proceeded with.' and was placed before the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 17.01.2019. The Syndicate held on 22.01.2019 considered the matter and resolved to authorize the Vice-Chancellor to take appropriate action after legal scrutiny.

The Legal opinion obtained from the Standing Counsel, with regard to the interim order dated 07.11.2018 in WP (c) No.36177/2018 and the request of Smt. Abitha Beevi. P. for promotion to the post of Pool Officer are placed before the Syndicate for consideration and appropriate recommendation.

- Appendix: 1.** Request of Smt. Abitha Beevi. P. for promotion to the post of Pool Officer.  
 2. Interim order dated 07.11.2018 in WP (c) No.36177/2018.  
 3. Legal opinion obtained from the Standing Counsel.

***Resolution of the Syndicate***

**RESOLVED** to grant promotion as Pool Officer (FC&D).  
**FURTHER RESOLVED** to proceed with urgent steps to amend the Ordinances.

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**Item No.05.23.** *Minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 11/02/2019, 12/02/2019 and 13/02/2019 - approval of - reg.*

(SDC)

The minutes of the meetings of the Standing Committee of the Syndicate on Students' Discipline held on 11/02/2019, 12/02/2019 and 13/02/2019 are placed before the Syndicate for consideration and approval.

**I. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 11/02/2019**

**Date** : 11/02/2019  
**Time** : 2.00 pm to 5.30pm.  
**Venue** : University Senate Hall

**Members Present**

- |                            |      |
|----------------------------|------|
| 1. Adv.G.Sugunan(Convener) | Sd/- |
| 2. Dr.K Shaji              | Sd/- |
| 3. Sri.M.Lenin Lal         | Sd/- |



**Members Absent**

1. Dr.K.B.Manoj
2. Dr.B.Unnikrishnan Nair
3. Dr. P. Rajesh Kumar
4. Dr.K.R.Kavitha
5. Sri.M.Harikrishnan

Out of the 55 candidates called for personal hearing, 35 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith.

**I. S2 B.Sc Physics Examination August 2018 – Malpractice case of the candidate Sri.Saikrishnan.U.G. – reg.**

The Candidate Sri.Saikrishnan.U.G. (Cand.Code: 23017133031, SN College, Punalur) was reported for malpractice in S2 B.Sc Physics Examination August 2018. As per his written statement submitted before the Committee, he denied his involvement in the malpractice. He has stated that materials seized by the Malpractice Prevention Squad (printed material & manuscript) did not belong to him. The Committee, therefore, recommended to call the invigilator, Chief Superintendent and Malpractice Prevention Squad member who were on duty on that day for a personal hearing before taking a final decision on the reported incident.

**List of Malpractice Candidates Present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 11.02.2019**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	<b>Sachin Satheeshan</b> S4362/2018	S2 BA English Language & Literature, August 2018 Reg.No.13017896033	Marian College of Arts and Science, Menamkulam, Kazhakkuttom	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
2	<b>Aditya.S</b> S4363/2018	S2 B.Com, August 2018 Reg.No.15917155058	Dr.Palpu College of Arts & Science, Pangode, Kollam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
3	<b>Prasanth.V.R</b> S4365/2018	S2 B.Com,May 2018 Reg.No.02866172708	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copies	<b>Next available chance for any semester exam</b>
4	<b>Vighnesh.H</b> S4366/2018	S2 B.Com, May 2018 Reg.No.02866171665	Govt.Sanskrit College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
5	<b>Shyam.P</b> S4368/2018	S2 B.Com , April 2018 Reg.No.02866172086	Govt.Sanskrit College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
6	<b>Sruthi.S.M</b> S4371/2018	S2 B.Sc Mathematics , April 2018 Reg.No.03854171069	Govt.Arts College, Thiruvananthapuram	Writings on Hall Ticket	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
7	<b>Muhammad Gadhafi.N</b> S4374/2018	S2 B.Com ,August 2018 Reg.No.15916113058	Iqbal College, Peringamala	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
8	<b>Muneer.F.S.Khan</b> S4378/2018	S2 B.Com ,August 2018 Reg.No.15916155032	Dr.Palpu College of Arts & Science, Pangode, Kollam	Possession of Printed Material	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
9	<b>Manuel Nirmal</b> S4379/2018	S2 B.Com ,August 2018 Reg.No.15917169060	KVM College of Arts and Science College, Kokkothamangalam, Cherthala	Using Mobile Phone	<b>Next available chance for any semester exam</b>
10	<b>Sujith.U</b> S4380/2018	S2 B.Sc Mathematics , August 2018 Reg.No.22017134048	SN College Sivagiri, Varkala	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>

11	<b>Sumi.M</b> S4381/2018	S2 B.Sc Mathematics .August 2018 Reg.No.22017146007	Govt.College, Ambalapuzha	Writings on the Palm Using Pen and Writings on Hall Ticket Using Blank Refill	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
12	<b>Abhijith.A</b> S4382/2018	S2 B.Com Commerce with Computer Applications , August 2018 Reg.No.13817988001	UIT , Vallakkadavu, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
13	<b>Maneesh.A.V</b> S4383/2018	S2 B.Com, August 2018 Reg.No.15917152085	KTCT College of Arts and Science , Kallambalam, Thiruvananthapuram	Writings on back side of Hall Ticket using Pencil	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
14	<b>Preethy.P</b> S4384/2018	S2 B.Com, August 2018 Reg.No.15917152093	KTCT College of Arts and Science , Kallambalam, Thiruvananthapuram	Writings on back side of Hall Ticket using Pencil	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
15	<b>Rohith.V</b> S4385/2018	S2 B.Sc Geology , August 2018 Reg.No.21017891005	Sree Narayana Guru College of Advanced Studies, Varkala	Writings on back side of Hall Ticket using Pencil	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
16	<b>Josemon Clarence</b> S4389/2018	S2 B.Com, August 2018 Reg.No.15917146008	Govt.College, Ambalapuzha	Writings on the Palm of the Hand	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
17	<b>Nimisha.N.N</b> S4391/2018	S2 BA English Language and Literature , August 2018 Reg.No.13017144010	University College, Thiruvananthapuram	Writings on back side of Hall Ticket using Pencil	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
18	<b>Priya.S</b> S4392/2018	S2 BA English Language and Literature , August 2018 Reg.No.13017144047	University College, Thiruvananthapuram	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
19	<b>Aravind.S.S</b> S4393/2018	S2 BA English Language and Literature , August 2018 Reg.No.13016144024	University College, Thiruvananthapuram	Possession of Xerox Copies	<b>Next available chance for any semester exam</b>
20	<b>Govind.M</b> S4394/2018	S2 BA Malayalam : Language, Culture and Literature , August 2018 Reg.No.11517144021	University College, Thiruvananthapuram	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
21	<b>Aravind Darsan.S</b> S4395/2018	S2 BA Malayalam : Language, Culture and Literature , August 2018 Reg.No.11517144012	University College, Thiruvananthapuram	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
22	<b>Gopika.J</b> S4397/2018	S2 B.Com, August 2018 Reg.No.15917143029	TKMM College, Nangiarkulangara	Writings on the Hand	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
23	<b>Parvathi Krishna</b> S4398/2018	S2 B.Com, August 2018 Reg.No.15917143011	TKMM College, Nangiarkulangara	Writings on the Hand	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
24	<b>Lekshmi.L</b> S4399/2018	S2 B.Com, August 2018 Reg.No.15917143010	TKMM College, Nangiarkulangara	Writings on the Hand	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
25	<b>Arunima.S</b> S4400/2018	S2 B.Com, May 2018 Reg.No.27866172250	S.N.College, Chathanoor	Writings on Hall Ticket	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
26	<b>Mohammed Thowfeek.A</b> S4401/2018	S2 B.Com, May 2018 Reg.No.27866171057	S.N.College, Chathanoor	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
27	<b>Remya.M.Nair</b> S4402/2018	S2 MA Economics, October 2018 Reg.No.55017123018	NSS College, Pandalam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
28	<b>Sajan Sajeew</b> S4403/2018	S2 B.Com Commerce and Tax Procedure and Practice, August 2018 Reg.No.33717824030	College of Applied Science, Kundara,Kollam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>

29	<b>Sreehari.S.Kumar</b> S4406/2018	S2 B.Sc Mathematics, August 2018 Reg.No.22017133038	SN College, Punalur	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
30	<b>Saikrishnan.U.G</b> S4407/2018	S2 B.Sc Physics, August 2018 Reg.No.23017133031	SN College , Punalur	Possession of Printed Material and Manuscript	<b>Decision Pending</b>
31	<b>Yadu Nandan.S</b> S4408/2018	S1 B.Sc Bio-Technology, November 2018 Reg.No.35017108034	Govt.College Kariavattom, Thiruvananthapuram	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
32	<b>Mohammed Aslam</b> S4409/2018	S2 B.Com Commerce and Tax Procedure and Practice, August 2018 Reg.No.33716807047	National College, Ambalathara	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
33	<b>Sonu.H.S</b> S4411/2018	S2 B.Sc Electronics, August 2018 Reg.No.34017824030	College of Applied Science, Kundara,Kollam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
34	<b>Sai.S.Pillai</b> S4414/2018	S2 B.Com ,May 2018 Reg.No.02866171596	Govt.Sanskrit College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
35	<b>Gokul Sudhakar</b> S4415/2018	S1 B.Sc Mathematics, November 2018 Reg.No.22017112007	Govt.College Nedumangad, Thiruvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only . Next available chance for any semester exam</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 11/02/2019, be approved.

**II. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 12/02/2019**

**Date : 12/02/2019**

**Time : 12.00 pm to 1.15 pm.**

**Venue : University Syndicate Room**

**Members Present**

- |                            |      |
|----------------------------|------|
| 1. Adv.G.Sugunan(Convener) | Sd/- |
| 2. Dr.K Shaji              | Sd/- |
| 3. Dr.K.R.Kavitha          | Sd/- |
| 4. Sri.M.Harikrishnan      | Sd/- |

**Members Absent**

1. Dr.K.B.Manoj
2. Dr.B.Unnikrishnan Nair
3. Dr. P. Rajesh Kumar
4. Sri.M.Lenin Lal

The meeting was convened for the personal hearings related to various malpractice cases as detailed below.

**I. Mass copying reported from the centralised valuation camp – S6 B.Tech Examination May 2018 (Branch: Electrical and Electronics Engineering, Subject: Advanced Control Theory) – Reported from Younus College of Engineering and Technology, Kollam-Personal Hearing of Subject Expert and Original Examiners- reg.**

As per the second opinion obtained from the subject expert Dr.S.Ushakumari, Professor and HoD, College of Engineering, Thiruvananthapuram with regard to the mass copying mentioned above, the candidates Athira Sujathakumari (Cand.Code : 14416009), Fathima Nisam (Cand.Code:14416012) and Maheshan.M (Cand.Code : 11416019) had no involvement in the reported incident . The personal hearing of these three candidates was conducted on 25.09.2018. As per the Syndicate decision on 28.09.2018 (item no.05.80), the final decision on the mass copying in respect of these three candidates can be taken only after the personal hearing of the subject expert and the original examiners.

Accordingly they were called for a personal hearing on 12.02.2019. The subject expert Dr.S.Ushakumari and the original examiner Smt.Josy John, Asst.Professor in Electrical and Electronics Engineering, TKM College of Engineering, Kollam have expressed their inability to attend the hearing, through e-mails dated 11.02.2019 and 09.02.2019 respectively. The other original examiner Resmi.R, Asst.Professor in Electrical and Electronics Engineering, TKM College of Engineering, Kollam was present for personal hearing . After hearing her and considering the second opinion of the subject expert submitted earlier , the committee recommended to exonerate the candidates Athira Sujathakumari, Fathima Nisam and Maheshan.M from the charges of malpractice and to value their answerscripts and release their withheld examination results.

The Committee further recommended to call the invigilator on duty and the Chief Superintendent in University Exams from Younus College of Engineering and Technology, Kollam for a personal hearing with regard to the mass copying reported in S6 B.Tech Examinations May 2018 (Subject : Advanced Control Theory).

## **II. S1 M.Sc Computer Science Examination May 2018 – Malpractice – Sri.Maheshkumar.M , College of Applied Sciences, Mavelikara – Reported by original Examiner - reg.**

The original Examiner Smt.Ranjini Mupra.P, Asst.Professor, National College, Ambalathara who valued the answerscripts of the subject Algorithms and Data Structures of S1 M.Sc Computer Science Examination May 2018 had reported that answerscript bearing false no.603641 was found attached with old additional sheets which are not in use in the University Exams. The answerscript belonged to the candidate Sri.Maheshkumar.M , College of Applied Science, Mavelikara with candidate code : 65415803004. He was heard by the Committee on 14.01.2019. As per his written statement submitted on that day, he had stated that the additional sheets were supplied from the college itself. As per the Syndicate decision on 22.01.2019 (item no.02.88) the final decision on the reported incident can be taken only after hearing the Principal of the institution and the invigilator on duty on that day. Both of them were present for hearing. In their joint written statement submitted before the Committee, the Principal Sri.Unnikrishnan Nair.K and the invigilator Smt.Sreevidya.B have stated that the main answersheet and additional sheets used for writing the Examination by the candidate Sri.Maheshkumar.M were issued from the college and they submitted the proof for the same. The Committee examined the documents and was convinced that the candidate did not resort to malpractice and hence recommended to exonerate him from the charges of malpractice and to value his answerscripts and release the withheld examination results.

## **III. Documents submitted by the Registrar of St.Peter’s Institute of Higher Education and Research, Chennai for verification of Genuineness of marklists of failed candidates of B.Tech Degree Exam – Forgery of marklists noticed in respect of candidates Shajar.S, Binson.T and Sharon.K.Unni – Personal Hearing of candidates - reg.**

The personal hearing was conducted as per Syndicate decision on 16.11.2018 (item no.07.54.10). The B.Tech section concerned EEII N has remarked that there is no candidate enrolled in the name Shajar.S as mentioned above in 2013 scheme in Mechanical Engineering branch. So communication to him for attending the personal hearing was not sent. The other two candidates Binson.T and Sharon.K.Unni were called for personal hearing. The candidate Binson.T informed over phone that he has not received any communication for attending the personal hearing scheduled on 12.02.2019 and hence he requested to attend the personal hearing on 13.02.2019. The committee considered his request and permitted him to attend the hearing on 13.02.2019. The other candidate Sharon.K.Unni was present for hearing. As per his written statement submitted before the Committee, he admitted that he had submitted fake fifth semester and sixth semester B.Tech marklists which were manipulated by himself and submitted in St.Peter’s Institute of Higher Education and Research, Chennai .

The Committee after hearing him recommended that the genuineness of marklists can be issued only on submission of marklists issued by the University and to impose a fine against the candidate Sri.Sharon.K.Unni for manipulating the marklists issued by the University. The committee also viewed seriously the issue related to the fake marklists forwarded from St.Peter’s Institute of Higher Education and Research, Chennai for genuineness verification and hence recommended to report the matter to Higher Education Department of Government of Kerala.

**IV. Suspected malpractice reported in S1 and S6 B.Sc Examination April 2018 against the candidate Sri.Abhin Viswam, SN College, Chempazhanthy – Personal Hearing - reg.**

As per the report submitted by the committee constituted to conduct an enquiry into the allegations related to the conduct of examinations at SN College, Chempazhanthy, a crime has been committed by Smt.Sunithakumari, the office clerk of the institution. She deliberately took away the answerscripts of her son Sri.Abhin Viswam. The case is not found to be one which can be brought within the ambit of general malpractice cases committed by candidates and detected during the course of the examination, but is rather a case of criminal nature wherein persons other than the candidate are involved, thus warranting further investigation. The malpractice case of Abhin Viswam Reg.No.13127022, S/o Smt.Sunithakumari, should be heard by the Students Discipline Committee and necessary action must be taken. The recommendations of the Enquiry Committee were approved by the Syndicate meeting held on 28.09.2018 (vide item no.05.79.12) and resolved to register a police case to investigate into the matter. As per the Syndicate decision, the candidate Sri.Abhin Viswam was called for personal hearing. In his written statement submitted before the Committee, the candidate has stated that his mother did not discuss with him any official matter and he was not aware of the malpractice charged against him. He has also stated that it was from his friends that he came to know about the problems that occurred during his sixth semester examination. After hearing the candidate Sri.Abhin Viswam, the Committee recommended that the final decision on the reported incident can be taken subject to the outcome of the police investigation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

**III. Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 13/02/2019**

**Date** : 13/02/2019  
**Time** : 2.00 pm to 5.15 pm.  
**Venue** : University Senate Hall

**Members Present**

1. Adv.G.Sugunan(Convener) Sd/-
2. Dr.K Shaji Sd/-

**Members Absent**

1. Dr.K.B.Manoj
2. Dr.B.Unnikrishnan Nair
3. Dr. P. Rajesh Kumar
4. Dr.K.R.Kavitha
5. Sri.M.Lenin Lal
6. Sri.M.Harikrishnan

Out of the 56 candidates called for personal hearing, 33 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith. The candidate Prajina.K (candidate code : 16817377003) was reported for suspected malpractice in S2 B.Ed examination April 2018 due to discrepancy noted in her handwriting by the original valuer. As the Committee is convinced that she has not resorted to malpractice, the Committee recommended to exonerate her from the charges of malpractice. It was also recommended to value her S2 B.Ed answerbooks and release the results. The Committee further recommended to regularise the S3 B.Ed Examination written by her provisionally and to release the results.

**I. Documents submitted by the Registrar of St.Peter's Institute of Higher Education and Research, Chennai for verification of Genuineness of marklists of failed candidates of B.Tech Degree Exam – Forgery of marklists noticed in respect of candidates Shajar.S, Binson.T and Sharon.K.Unni – Personal Hearing of the candidate Sri.Binson.T - reg.**

The personal hearing was conducted as per Syndicate decision on 16.11.2018 (item no.07.54.10). The candidate Sri.Binson.T was present for hearing. In his written statement submitted

before the Committee, the candidate stated that he was student of SHM College of Engineering, Kadakkal (2013-2017). As per his statement it was stated he had forwarded his B.Tech marklists to an agent in order to transfer the credits to St.Peter's Institute of Higher Education and Research, Chennai . Sri.Binson.T has also stated that the agent manipulated his marklists without his permission and he was not aware of the manipulation.

The Committee after hearing Sri.Binson.T recommended that the genuineness of marklists can be issued only on submission of marklists issued by the University and impose a fine against the candidate Sri.Binson.T. The committee also viewed seriously the issue related to the fake marklists forwarded from St.Peter's Institute of Higher Education and Research, Chennai for genuineness verification and hence recommended to report the matter to Higher Education Department of Government of Kerala.

## **II. Second Year BA Degree Examination April 2017 – Tampering of mark list in respect of Aswathy.C.N – reg.**

The candidate Aswathy.C.N was called for personal hearing on 14.01.2019 before the Standing Committee of the Syndicate on Students' Discipline. But she was not present for the said hearing. The Committee, therefore recommended to give her one more chance for a personal hearing, before taking a final decision on the matter.

## **III. S4 B.Tech Degree Examination September/October 2018 (Subject : Structural Analysis I) – Mass copying reported from CV Camp – Centre of Examination : Hindustan College of Engineering, Arippa – reg.**

With regard to the mass copying reported as mentioned above, the Committee recommended to seek a second opinion from a subject expert on the issue, before calling the candidates involved for personal hearing.

**List of Malpractice Candidates Present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 13.02.2019**

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	<b>Rahul.R</b> A8345/2018	II BA History, April 2018 Reg.No.3041628034	M.M.N.S.S, Kottiyam	Possession of Mobile Phone	<b>To cancel the particular paper only . Next available chance for any exam</b>
2	<b>Rihan.S</b> A8347/2018	I BA English Language and Literature, April 2018 Reg.No.3041701044	University College, Tvpm	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any exam</b>
3	<b>Arun.S.B.</b> A8348/2018	I BA Malayalam, April 2018 Reg.No.3041701299	University College, Tvpm	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any exam</b>
4	<b>Shahnas.S</b> A8355/2018	III B.Com May 2018 Reg.No.3031431155	TKM College of Arts & Science, Kollam	Writings on Calculator	<b>To cancel the particular paper only . Next available chance for any exam</b>
5	<b>Thaslima.N.S</b> A8356/2018	II BA Arabic, April 2018 Reg. No. 3041638298	NSS College, Nilamel	Writings on question paper	<b>To cancel the particular paper only . Next available chance for any exam</b>
6	<b>Jasmi.S.S</b> A8357/2018	II BA Arabic, April 2018 Reg.No. 3041638263	NSS College Nilamel	Writings on candidate's left palm	<b>To cancel the particular paper only . Next available chance for any exam</b>
7	<b>Vishnu.S</b> A8360/2018	III B.Com, September 2018 Reg.No.3031542098	S.G.College, Kottarakkara	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any exam</b>
8	<b>Ajmeer Khan.M</b> A8364/2018	II B.Com, September 2018 Reg.No.3031528011	M.M.N.S.S.Kottiyam	Possession of Xerox Copies and Printed Material	<b>Next available chance for any exam</b>
9	<b>Akhil Alexander</b> A8367/2018	III B.Com, September 2018 Reg.No.3031506017	M.G.College, Thriuvananthapuram	Possession of Printed Material	<b>To cancel the particular paper only . Next available chance for any exam</b>

10	<b>Sabin.G.S</b> A8368/2018	III B.Com, September 2018 Reg.No.3031501122	University College, Thriuvananthapuram	Possession of Xerox Copy	<b>To cancel the particular paper only . Next available chance for any exam</b>
11	<b>Soumya.P</b> A8372/2019	III B.Com , October 2018 Reg.No.3031544437	MSM College, Kayamkulam	Writings on Hall Ticket	<b>To cancel the particular paper only . Next available chance for any exam</b>
12	<b>Sameena.S</b> A8373/2019	II BA October 2018 Reg.No.3041528232	MMNSS College, Kottiyam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any exam</b>
13	<b>Anoj.R.S</b> P5424/2018	S2 BBA LLB Integrated Five Year Degree , April 2018 Cand. Code: 16555019	CSI Institute of Legal Studies, Cheruvarakonam	Malpractice Reported from CV Camp (Written name of the College in the Answer Book as reported by the Valuer)	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
14	<b>Anugrahan.X</b> P5425/2018	S2 BBA LLB Integrated Five Year Degree , April 2018 Cand. Code: 16555020	CSI Institute of Legal Studies, Cheruvarakonam	Malpractice Reported from CV Camp (Written name of the Candidate in the Answer Book as reported by the Valuer)	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
15	<b>Karmachandran.P</b> P5426/2018	S2 LLM, September- October 2018 Reg.No.4184	Mar Gregorios College of Law, Nalanchira	Writings on Hall Ticket	<b>Next available chance for any semester exam</b>
16	<b>Jithu.V</b> P5428/2018	S8 B.Tech CSE Branch, October 2018 Reg.No.12404062	UCE Karivattom, Thiruvananthapuram	Possession of Xerox Copies	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
17	<b>Ajith.S.P</b> P5429/2018	S8 B.Tech EEE Branch, October 2018 Reg.No.09423002	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Xerox Copies	<b>Next available chance for any semester exam</b>
18	<b>Abhinanth.S.Kumar</b> P5431/2019	S1 BA LLB (Integrated Five Year) , December 2018 Reg.No.473-17550002	Govt.Law College, Thiruvananthapuram	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
19	<b>Sreelekshmi.C.S</b> P5432/2019	S1 MBA, July 2018 Cand.Code : 59517940069	UIM, Vadakkal	Register Number Written on Additional Sheets as Reported by the Valuer	<b>To cancel particular paper only and to value the other papers attended in this examination and to release the results. Further recommended to regularise any examination written by the candidate other than S1 MBA and to release the results. Next available chance for any semester exam.</b>
20	<b>LakshmiPriya.T.V</b> P5433/2019	S1 BA LLB (Integrated Five Year) , December 2018 Cand.Code : 47314555022	CSI Institute of Legal Studies, Cheruvarakonam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
21	<b>Meenu Manoharan</b> P5435/2019	S1 B.Ed English, November 2018 Reg.No.16518379013	Sabarigiri College of Teacher Education, Anchal,Kollam	Writings on Hall Ticket	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
22	<b>Vishnu.B</b> S4343/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.44816171208	MSM College, Kayamkulam	Possession of Manuscript	<b>To cancel the particular paper only . Next available chance for any semester exam</b>
23	<b>Nikhil.P</b> S4348/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.48816171048	S N College Cherthala	Using Mobile Phone	<b>To cancel the particular paper only . Next available chance for any semester exam</b>

24	<b>Anandakrishnan.P.M</b> S4349/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.48816171477	S N College Cherthala	Using Mobile Phone	To cancel the particular paper only . Next available chance for any semester exam
25	<b>Shufaiib.M</b> S4355/2018 (IInd Call)	S1 B.Com, April 2018 Reg.No.02866171662	Govt. Sanskrit College, Thiruvananthapuram	Possession of Printed Material	To cancel the particular paper only . Next available chance for any semester exam
26	<b>Vishnu Govindh.H.S.</b> S4360/2018 (IInd Call)	S2 B.Com, August 2018 Reg.No.15917888021	Sree Narayana Guru College of Advanced Studies, Chempazhanthy	Writings on question paper	To cancel the particular paper only . Next available chance for any semester exam
27	<b>Prajina.K</b> P5421/2018 (IInd Call)	S2 B.Ed, April 2018 Reg.No. 16817377003	PTM College of Teacher Education, Maruthoorkonam, Balaramapuram, Tvpm	Reported From CV Camp Discrepancy noted in Handwriting	To exonerate the candidate and to value the S2 B.Ed Degree Examination answerbooks and release the results. Also recommended to regularize the S3 B.Ed Degree Examination written by the candidate provisionally and to release the results.
28	<b>Mohammed Yunus Kunju</b> A8199/2018 (IIInd Call)	III B.Com, April 2018 Reg.No.3031531155	FMN College, Kollam	Possession of Mobile Phone	To cancel the particular paper only . Next available chance for any exam
29	<b>Akhila Anil</b> A8234/2018 (IInd Call)	III B.Com, April 2018 Reg.No.3031528133	MMNSS College, Kottiyam	Writings on Question Paper	To cancel the particular paper only . Next available chance for any exam
30	<b>Anandhu.G. Ponnappan</b> A8300/2018 (IInd Call)	II B.Com, April 2018 Reg.No.3031648050	SN College, Cherthala	Possession of Mobile Phone	To cancel the particular paper only . Next available chance for any exam
31	<b>Divya Krishnan</b> A8321/2018 (IIIrd Call)	III B.Com, April 2018 Reg.No.3031556131	NSS College, Pandalam	Possession of Printed Material and Xerox Copies	Next available chance for any exam
32	<b>Muhammad.P.V</b> A8334/2018 (IInd Call)	I B.Com Computer Applications, June 2018 Reg.No.3031455022	SN College, Cherthala	Writings on Hall Ticket Using Blank Refill	To cancel the particular paper only . Next available chance for any exam
33	<b>Manoj Mohan</b> P5417/2018 (IInd Call)	S5 Integrated Five Year BA LLB , July 2018 Cand.Code.47315552033	N.S.S. Law College, Kottiyam	Writings on Question Paper	To cancel the particular paper only . Next available chance for any semester exam

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 13/02/2019, be approved.

**Item No.05.24** *Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019 – approval -reg.*

*(Ac.E1)*

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019- approval of - reg**

**Venue : Syndicate Room**  
**Date : 11 February, 2019**  
**Time : 10.00 a.m to 12.30 pm.**

**Members Present**

1. Dr. S. Nazeeb (Convener)
2. Dr. R. Latha Devi
3. Dr. B. Unnikrishnan Nair



## 4. Adv. G. Sugunan

**Members Absent**

1. Sri. M. Sreekumar
2. Dr. K.R. Kavitha
3. Dr. K. B. Manoj
4. Dr. P. Rajeshkumar
5. Sri. M. Harikrishnan

**Item No:05.24.D1** : **Budget Speech Implementation – Development of Bilingual Bi- way Encyclopedia Dictionary – reg**

(Ad. DI)

**Recommendation :** **Recommended to reconstitute the committee for a detailed study of the proposal with the following members:**

1. Dr. S. Nazeeb (Convenor, Standing Committee of the Syndicate on Academics & Research)
2. Dr. K.R.Kavitha, Member Syndicate
3. Sri. Shijukhan J.S., Member Syndicate
4. Sri. Lenin Lal, Member Syndicate

**Also recommended to direct the Head, Dept. of Linguistics to attend before the committee to make a presentation on the feasibility of the proposal.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019, be approved.

**Item No:05.24.D2** : **Research Collaboration – Proposal for signing MoU between Tamil Nadu Dr. J. Jayalithaa Fisheries University, Tamil Nadu and University of Kerala – reg.**

(Ac.D)

**Recommendation :** **Recommended to approve the proposal subject to legal vetting**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019, be approved.

**Item No:05.24.D3** : **Proposal to start new Masters Programme in Data Science at the Department of Futures Studies-reg .**

(Ac.D)

**Recommendation :** **Referred to Syndicate**

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No:05.24.D4** : **Instituting “ICSI SIGNATURE AWARD” to the topper in B.Com examination – entrusting Department of Student Services – reg.**

(Ac.E.III)

**Recommendation :** **Referred to Syndicate for reconsideration in the light of further conditions put forward by ICSI.**

**Resolution of the Syndicate**

**RESOLVED** to award ICSI Signature Award to the topper among the various Commerce Bachelor Degree Programmes under CBCSS (FDP) including Career Related 2(a) and 2(b) Programmes.

**FURTHER RESOLVED** to authorise the Director, Students Services to process the award.

**Item No:05.24.D5** : **Revival of Tagore Chair - reg**

(Ac. E.III)

**Recommendation:** *Recommended to introduce a reading corner in the Kerala University Library displaying the works of Rabindranath Tagore and installation of a plaque be made in the Kerala University Library in memory of his visit to Kerala. The committee recommended to convene a meeting by the members of the committee constituted for the conduct of Tagore Endowment Lecture, with the Pro-Vice-Chancellor in the Chair, to present and discuss the above suggestions and to forward a detailed proposal to be placed before the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019, be approved.

The Standing Committee of the Syndicate on Academics and Research also considered the following items in tune with the resolution of the Syndicate held on 01.02.2019 on Item No.03.24 and Item No.03.25 :

**Special Item No:05.24.D6** *Permission for foreign nationals to participate in 11<sup>th</sup> International conference – request – consideration of - reg.*

(Ad.AII)

**Recommendation:** *The Committee after hearing the Head, Department of Arabic observed that administrative lapses have occurred on the part of the Head of the Department in not submitting the application through proper channel for inviting the foreign nationals for seminars/ workshops held in the Department of Arabic.*

*The committee recommended to direct the Head of the Department to submit the applications through proper channel and to follow the administrative procedures required for participating foreign nationals in seminars / workshops, in future.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019, be approved.

**Special Item No:05.24.D7** *Conduct of International Workshop in collaboration with King Abdulla Bin Abdul Azeez center for Arabic Language, Riyad – permission sought by Department of Arabic, Kariavattom – Consideration of – reg.*

(Ad. AII)

**Recommendation:** *The committee after a detailed study of the proposal and the steps taken by the Head of the Department for the conduct of the program, recommended to direct the HoD to make a formal request before the Registrar alongwith the related documents to condone the procedural lapses that occurred while inviting foreign nationals without administrative sanction as the seminar is scheduled to be held on 18, 19 and 20<sup>th</sup> of February, 2019.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 11.02.2019, be approved.

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**Item No.05.25** *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019 – consideration of- reg.*

(Ac.B II)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **04.02.2019** is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in item no.6 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item no.6 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019 is reported to the Syndicate and the recommendation on items 1,2,3,4 and 5 in the minutes is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges**

**Date** : **04.02.2019**  
**Time** : **02.00 PM to 03.00 PM**  
**Venue** : **Syndicate Room, University Buildings, Palayam**

**Members Present**

- |                                             |      |
|---------------------------------------------|------|
| 1. Dr.K.Shaji, Member, Syndicate (Convener) | Sd/- |
| 2. Dr .P. Rajesh Kumar, Member, Syndicate   | Sd/- |
| 3. Sri.M.Lenin lal, Member, Syndicate       | Sd/- |
| 4. Sri. M.Sreekumar, Member, Syndicate      | Sd/- |
| 5. Dr.R.Lathadevi, Member, Syndicate        | Sd/- |

**Members Absent**

1. Sri. Shijukhan.J.S, Member, Syndicate
2. Adv K.H.Babujan, Member, Syndicate

**Item No.05.25.01:** *Educational Institutions under LBS – Granting the Status of Government Educational Institutions, to LBS centre for Science and Technology and Associated Institutions – Government Order and request for release of financial Guarantee by the Director, LBS Centre for Science and Technology for Women – consideration of – reg.*

(Ac. BII)

The State Government as per GO (Ms) No. 251/2018/HEDN dated 15/10/2018 has passed orders treating all Institutions under the LBS Centre for Science and Technology on par with Government Aided Colleges for certain specific purposes including the Annual Affiliation Fee to the University.

**Following may be noted in this context:**

- Provisional Affiliation was granted vide U.O. No.Ac.B/1/5520/2001 dated 17.01.2002 for LBS Institute of Technology for Women, Poojappura during 2001-2002.
- Annual Administration fees at the rate of Rs.7,00,000/- (Rs Five Lakh for B Tech courses and 2 lakhs for M Tech programmes @ Rs 1 lakh per M Tech programme) as provided in the ordinance was being levied on the college.
- As per G.O. (Ms) No. 93/2015/H.Edn dated 11.03.2015 affiliation of all Technical institutions conducting B Tech and M Tech courses have been shifted to Kerala Technological University with effect from the academic year 2015-16.
- The Syndicate at its meeting held on 30.12.2015 vide item No. 14.08.23 resolved to request the Government to take steps for the remittance of proportionate amount of annual administration fees to University of Kerala, in accordance with the number of batches having affiliation with this University, by the colleges whose affiliation have been shifted to Kerala Technological University. In spite of several reminders (8 nos) to Government, the last one being sent on 25.05.2018, no reply in this regard has been received yet.
- The Educational Agency of, LBS Institute of Science and Technology for Women, Poojappura, remitted Annual Administration fees in respect of the college upto the academic year 2015-16. Thereafter, on shifting of affiliation to KTU, the Director, LBS has not remitted Annual Administration fees to the University. The last batch of admitted students completed the course of study by March/April 2018.
- No relaxation has so far been granted to the above said college in remitting Annual Administration fees.

- Now the Director, LBS Centre for Science and Technology, submitted copy of the G.O. (Ms) No. 251/2018/HEDN dated 15/10/2018 and requested to release the Financial Guarantee for Rs 10,00,000/- (Rs Ten Lakhs only) submitted to the University towards affiliation of the LBS Institute of Science and Technology for Women, Poojappura.

Hence, in view of the GO (Ms) No. 251/2018/HEDN dated 15/10/2018 passing orders treating all Institutions under the LBS Centre for Science and Technology on par with Government Aided Colleges for certain specific purposes including the Annual Affiliation Fee to the University the following are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

1. The letter from the Director, LBS Centre for Science and Technology requesting to release the Financial Guarantee for Rs 10,00,000/- (Rs Ten Lakhs only) submitted to the University towards affiliation of the LBS Institute of Science and Technology for Women, Poojappura.
2. The matter regarding Annual Administration fee in respect of the LBS Institute of Science and Technology for Women, Poojappura during the period from 2015-16 to 2018-19 academic years.

The committee considered the letter from the Director, LBS Centre for Science and Technology requesting to release the Financial Guarantee for Rs 10,00,000/- (Rs Ten Lakhs only) submitted to the University towards affiliation of the LBS Institute of Science and Technology for Women, Poojappura.

**The Committee recommended that the financial guarantee for Rs 10,00,000/- (Rs Ten Lakhs only) in respect of LBS Institute of Science and Technology for Women, Poojappura be released only after clearing the dues towards annual administration fee for the academic years 2016-17 and 2017-18.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be approved.

**Item No.05.25.02:** *Naipunya School of Management, Alapuzha - winding up of MSc-Computer Science Course - during 2019-20 - request - reg.*

*(Ac.BII)*

Request dated 10.01.2019 has been received from the Executive Director, Naipunya School of Management for winding up of MSc Computer Science course during 2019-20 due to low intake of students.

**The following points may be noted in this regard:**

1. Provisional affiliation was granted vide UO No.Ac.B/03/040201/NC/2014-15 dated 17/10/2014 for the conduct of MSc Computer Science course in the Naipunya School of Management, Alapuzha with an intake of 10 students during 2014-15.
2. In the request, the Executive Director, Naipunya School of Management, Alapuzha, has stated that no student has been admitted to MSc Computer Science course for the last three years, and hence decided to terminate the course.
3. As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,
  - It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
  - No course of study shall be abolished in any College without the prior approval of the Syndicate.

The committee considered the request of the Executive Director, Naipunya School of Management, Alappuzha, for winding up of M.Sc Computer Science course during 2019-20, due to low intake of students.

**The committee recommended to agree to the above request from the Executive Director, Naipunya School of Management, Alappuzha, subject to remittance of the fee prescribed for closure of course of study.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be approved.

**Item No. 05.25.03: National College, Ambalathara, Thiruvananthapuram -discontinuance of BA Communicative Arabic course during 2019-20- request - reg. (Ac.BII)**

Request dated 01.01.2019 has been received from the Managing Director, National College, Ambalathara, Thiruvananthapuram, for discontinuance of B.A Communicative Arabic course during 2019-20, due to poor demand for the course and low pass percentage placed below may be seen.

**The following points may be noted in this regard:**

1. Provisional affiliation was granted vide UO No.Ac.B/03/042953/NC/2013-14 dated 15.01.2014 for the conduct of B A Communicative Arabic course in the National College, Ambalathara, Thiruvananthapuram with an intake of 30 students during 2013-14.
2. In the request the Managing Director, Manarul Huda Trust, Manacaud has stated that students were admitted for the said course from the academic year 2014 - 15 and since then the no. of candidates who are taking admission for BA Communicative Arabic Course is decreasing every year and the pass percentage of the said course is also very poor.
3. As per Statute 15, Chapter 24, Kerala University first Statutes, 1977,
  - It shall be open to a college to suspend for want of students with prior approval of the Syndicate, for a total period not exceeding one academic year, instruction in any subject or course of study in which the College is affiliated. At the end of the period of suspension, work may be resumed after intimating the Syndicate.
  - No course of study shall be abolished in any College without the prior approval of the Syndicate.

As per the remarks from the computer centre it may be noted that there are 17 students enrolled for BA Communicative Arabic Course from National College Ambalathara, Thiruvananthapuram (2018-19) (The details of registered candidates are attached)

In the light of the above, the request of the Chairman of National College, Ambalathara, Thiruvananthapuram for discontinuance of BA Communicative Arabic course during 2019-20 owing to poor demand for the course and as the admitted students are not genuinely interested in the subject is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request of the Managing Director, National College, Ambalathara, Thiruvananthapuram, for discontinuance of B.A Communicative Arabic course during 2019-20, due to poor demand for the course and low pass percentage.

**The committee recommended to agree to the above request from the Managing Director, National College, Ambalathara, Thiruvananthapuram, subject to remittance of the fee prescribed for closure of course of study.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be approved.

**Item No. 05.25.04: UG-PG Admission 2019-20. Requests for marginal increase of seats –reg (Ac.H)**

From the inception of the Centralized Allotment Process (CAP), marginal increase of seats for the UG courses was sanctioned at the rate of 30% of the sanctioned strength or as requested by the college, whichever is less subject to a maximum of 70 seats for Arts and Commerce subjects and 20% of the sanctioned strength or as requested by the college whichever is less subject to a maximum of 55 seats for Science subjects.

For PG Courses, the marginal increase was sanctioned at the rate of 30% of the Sanctioned Strength or as requested by the college whichever is less.

In the academic year 2018-19 marginal increase was given at the rate as mentioned above and an additional increase of 20% was given to Govt./Aided colleges and UIT's, on request of the colleges, as ordered by the Government. This additional increase was not given to Self Financing Colleges.

Details regarding sanctioned strength, marginal increase granted and total seats allotted for UG and PG courses during the academic year 2018-19 are given below.

Sanctioned Strength for UG Courses (Govt. Colleges)	3044
Sanctioned Strength for UG Courses (Aided. Colleges)	13749
Sanctioned Strength for UG Courses (Self Financing Colleges)	9980
Sanctioned Strength for UG Courses (UIT's)	3175
Total sanctioned strength for UG courses	<b>29948</b>
Marginal increase granted for UG courses	<b>6847</b>
Total Seats granted for UG courses	<b>36795</b>
(TLM, PWD and Sports Quota seats are over and above the sanctioned strength)	
Sanctioned Strength for PG Courses (Govt. Colleges)	921
Sanctioned Strength for PG Courses (Aided. Colleges)	1798
Sanctioned Strength for PG Courses (Self Financing Colleges)	738
Sanctioned Strength for PG Courses (UIT's)	380
Total sanctioned strength for PG courses	<b>3837</b>
Marginal increase granted for PG courses	<b>1085</b>
Total Seats granted for PG courses	<b>4922</b>
(PWD and Sports Quota seats are over and above the sanctioned strength)	

Every year, the colleges are given time to submit requests for marginal increase for various subjects. This year, the Vice-Chancellor had ordered that the requests for marginal increase from all affiliated colleges and additional marginal increase of 20% of seats from Govt./Aided Arts & Science Colleges and UIT's for the academic year 2019-20, are to be submitted before 31.01.2019. Accordingly the colleges were asked to submit the requests. Requests for marginal increase and additional marginal increase received from 140 affiliated Arts and Science Colleges by the date were consolidated and attached with this note in a tabular form.

It may be noted that the sanctioned strength for M.Sc. Physics course at Govt. Women's College, TVPM is 6 (Six). For the last three academic years, extra 10 seats were sanctioned as marginal increase and additional increase and hence the total strength became 16. This year, the Principal informed that the Department of Physics, Government College for Women, Vazhuthacaud can accommodate a maximum of 16 seats in M.Sc. Physics Course, including the Over and Above seats (Seats of PWD/ Sports/TLM Categories) and has requested for increase of 10 seats for the M. Sc. Physics course so that the strength becomes 16 including the Over and Above seats. A decision in this matter, whether the total strength sanctioned for M. Sc. Physics at Govt. Women's College TVPM may be kept as 16, including the Over and Above seats for the academic year 2019-20, is needed for the preparation of the seat matrix for the current academic year.

It has been ordered that Marginal Increase and additional marginal increase are to be finalized before the trial allotment process itself and once the seat matrix is finalized, no changes are permitted.

The Vice Chancellor has ordered to place the following matters before the Standing Committee of the Syndicate on Affiliation of Colleges.

1. Sanctioning the marginal increase for UG courses at the rate of 30% of the sanctioned strength or as requested by the college, whichever is less subject to a maximum of 70 seats for Arts and Commerce subjects and 20% of the sanctioned strength or as requested by the college whichever is less subject to a maximum of 55 seats for Science subjects for the academic year 2019-20.
2. Sanctioning the marginal increase for PG courses at the rate of 30% of the Sanctioned Strength or as requested by the college whichever is less for the academic year 2019-20.
3. Whether the additional 20% marginal increase be granted to all Govt./Aided Arts and Science Colleges and UIT's well in advance or whether to wait for orders on the same from the Government.
4. Whether to agree to the request of the Principal, Govt. College for Women, TVPM as the total strength sanctioned for M. Sc. Physics at Govt. Women's College TVPM may be kept as 16, including the Over and Above seats for the academic year 2019-20.
5. To finalize the seat matrix before trial allotment process itself and once the seat matrix is finalized, no changes be permitted.

The committee considered the above matters in detail.

**The committee recommended to**

1. **Sanction the marginal increase for UG courses at the rate of 30% of the sanctioned strength or as requested by the college, whichever is less subject to a maximum of 70 seats for Arts and Commerce subjects and 20% of the sanctioned strength or as requested by the college whichever is less subject to a maximum of 55 seats for Science subjects for the academic year 2019-20.**
2. **Sanction the marginal increase for PG courses at the rate of 30% of the sanctioned strength or as requested by the college whichever is less for the academic year 2019-20.**
3. **Additional 20% marginal increase may be granted to all Govt./Aided Arts and Science Colleges and UIT's well in advance.**
4. **To agree to the request of the Principal, Govt. College for Women, TVPM that the total allotment for M.Sc Physics does not exceed 16, including PWD and Sports.**
5. **To finalize the seat matrix before trial allotment process itself and once the seat matrix is finalized, no changes be permitted.**

**Further recommended to prepare a draft seat matrix and the same may be forwarded to colleges concerned for verification. Discrepancies if any and suggestions may be reported.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be approved.

**Item No. 05.25.05:** *Self-financing Arts and Science College - MGM College of Arts & Science, Pallinada, Kaniyapuram, Thiruvananthapuram - 2015-16 – addition of 2.510 acres of land to the existing land and the construction of College building on it – Report of inspection - Considering of - reg.*

(Ac.BII)

The Syndicate at its meeting held on 11.07.2018 vide item no. 02.85.04 considered the matter regarding conduct of inspection in MGM College of Arts & Science, Pallinada, Kaniyapuram, Thiruvananthapuram to inspect the status of addition of 2.510 acres of land to the existing land and the College building constructed on it and resolved to reconstitute the inspection team which shall comprise of Dr. P.Rajesh Kumar and Sri. M.Lenin Lal, Members, Syndicate to conduct inspection in MGM College of Arts & Science, Pallinada, Kaniyapuram, Thiruvananthapuram. Accordingly, the inspection was conducted on 24.01.2019 and the reports of inspection were received.

The following facts may be noted in this regard.

- Provisional Affiliation was granted to MGM College of Arts & Science during 2015-16 with permission to the Educational Agency to make admission during the academic year 2015-16 subject to the condition that the educational agency should set up a new pucca building in the land exclusively set apart for the establishment of the college within a period of one year. The Manager, Geevarghese Yohannan Charitable Trust informed that at the time of starting construction work in the proposed site of the College, Engineer suggested that the approved land is not suitable for multi storied building construction. So they had purchased another 2.51 acres (101.6 ares) of land adjacent to the approved site and requested to add this 2.51 acres land to the existing land and give permission to construct the College building in the new land.
- The Syndicate at its meeting held on 20.06.2016 vide item no. 18.68.24 considered the request of the educational agency of the MGM College of Arts & Science, Kaniyapuram, Thiruvananthapuram to add 2.51 acres of land to the existing land and for permission to construct the college building in the new land and resolved to obtain Legal opinion from the Legal Advisor on the matter.
- The Legal Advisor after scrutiny of the file opined that "The B. T. R. of the land in which construction of College building is proposed may be obtained and verified. The distance of the site from the Banks of the lake may also be ascertained. I shall furnish my legal opinion on getting these two important parameters. It has to be ascertained as to whether the construction will violate provisions of Kerala Conservation of Paddy Law & Wet land Act 2008 or CRZ Rules in the light of recent Supreme Court rulings".

- As suggested by the Legal Advisor, all documents pertaining to newly purchased land was forwarded to Estate Officer for verification. The Estate Officer reported the following deficiencies after the perusal of the land documents submitted by the Educational agency and suggested that the documents may be sent to Legal Advisor for his specific remarks.
  1. Educational agency was asked to produce BTR for all lands as suggested by the Legal Advisor. But they have not produced all.
  2. Educational agency may be asked to produce the land tax receipt of 2016-17 to know whether the lands were still in their hands.
  3. Encumbrance Certificate for Survey Nos. 460/12, 466/1-1-1, 466/14,466/1,466/1-2,466/5, 466/1-1 etc. were not produced.
  4. The Encumbrance Certificate which were produced were only upto 21.08.2014. Now two years have elapsed. Hence, the Educational agency may be given direction to produce upto date E.C.
  5. In the case of CRZ, the Village Officer has given certificate. In this case Legal opinion may be sought.
  6. The suitability of the land is to be verified by local inspection for the construction of building. The newly submitted records by the Educational agency may also be sent to Legal advisor for specific remarks.
- Accordingly, the file with remarks of the Estate Officer along with the land records pertaining to the newly purchased land submitted by the Educational agency was forwarded to the Legal Advisor. Meanwhile, the educational agency of the College vide letter dated 03.01.2017 alongwith photographs of the completed building informed that the construction of the College building in the additional property is complete.
- The Legal Advisor has opined that considering the fact that there is a complaint received by the University in the matter and the party has produced only certificate from the Village Officer regarding CRZ, in abundant caution pertaining to the acceptance of the proposed additional land for the construction of the College building in connection with affiliation of the MGM College of Arts & Science, Pallinada, Kadinamkulam, Kaniyapuram, the Educational Agency may be directed to furnish a registered Undertaking stating that
  1. In the event the construction of the building is adjudged to have violated provisions of CRZ or any other law for that matter in future rendering the continuance of the building untenable, the affiliation will be withdrawn by the University forthwith.
  2. The entire land ie. 5.22 acres originally submitted and 2.512 acres land additionally purchased should be dedicated for the college irrespective of the fact that a less extent is only required for the college. The registered undertaking to be filed shall include both the above lands dedicating for the College.
  3. The Educational Agency shall admit and agree that no portion of the land will be alienated or encumbered without the consent of the University.
- The Syndicate at its meeting held on 10.02.2017 vide item no.25.06.05 considered the remarks of the Estate Officer and opinion of the Legal Advisor pertaining to the acceptance of the proposed additional land for the construction of the College building and resolved to
  - To direct the educational Agency to submit the documents as required by the Estate Officer.
  - To conduct an inspection in the site by a team comprising Prof. R. Mohanakrishnan, Dr.P.Rajeshkumar, Sri.B.S.Jyothi Kumar and Sri.M.K. Abdul Rahim, Members, Syndicate to verify the following:
    1. Physical infrastructure of permanent nature.
    2. Originals of all the documents pertaining to the newly submitted land.
- The Estate Officer after verification of documents of proposed additional land submitted remarked that further steps can be initiated. The Educational Agency also submitted an undertaking as directed by the Legal Advisor.
- It may be noted that though Provisional Affiliation was granted to MGM College of Arts & Science during 2015-16, the University Order granting affiliation to the college has not been issued yet.



- The Syndicate at its meeting held on 11.07.2018 vide item no. 02.85.04 considered the matter regarding conduct of inspection in MGM College of Arts & Science, Pallinada, Kaniyapuram, Thiruvananthapuram to inspect the status of addition of 2.510 acres of land to the existing land and the College building constructed on it and resolved to reconstitute the inspection team which shall comprise of Dr.P.Rajesh Kumar and Sri. M.Lenin Lal, Members, Syndicate to conduct inspection in MGM College of Arts & Science, Pallinada, Kaniyapuram, Thiruvananthapuram. Accordingly, the inspection was conducted on 24.01.2019 and the reports of inspection were received.
- The inspection team observed that *the land documents are found genuine and the college has developed adequate infrastructural facilities.*

The committee considered the report of inspection conducted in MGM College of Arts & Science, Pallinada, Kaniyapuram, TVPM to verify the status of addition of 2.510 acres of land to the existing land and the construction of College building on it.

**The committee made the following recommendations.**

- **To accept the inspection report.**
- **To permit the Educational Agency to attach the 2.510 acres of additionally purchased land along with the 5.22 acres of land already set apart for the college and to execute the land agreement accordingly.**
- **To ratify the action of the Educational Agency in constructing college building in the additional property.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be approved.

**Item No. 05.25. 06:**      ***Submission from students-1<sup>st</sup> year Msc Chemistry – M G college- alleging compulsory collection of PTA fund-reg-***

***(Ac.BI)***

A submission has been received from from Ms.Abhirami Prasannan, Ms.Aiswarya Reshmi and Ms. Athira M -candidates for the First year Msc Chemistry degree course at MG College Trivandrum. The candidates in their submission allege that the Principal, M G College, demanded Rs 9000/- as PTA fund at the time of admission. When they intimated that they cannot afford to pay such a huge amount and that they belong to the category availing KPCR concession, the Principal responded rudely and told them that there are others out there who can afford to pay the amount. At last they were forced to agree to the demand of the Principal and their parents remitted what all money that had in hand and gave written statements that the remaining amount will be paid later. It is alleged that since the beginning of the classes, the Principal and HOD repeatedly warn them to pay the remaining amount. This harassment is affecting them and put them under mental pressure. In the submission the students has requested the Vice Chancellor to intervene in the matter and find a solution to their problem.

The Committee considered the complaint received from Ms.Abhirami Prasannan, Ms.Aiswarya Reshmi and Ms. Athira M – 1<sup>st</sup> year M. Sc. Chemistry students of the college regarding compulsory collection of PTA fund by the Principal and the Head of the Department.

**The Committee recommended to conduct hearing of the Principal and the students by the Standing Committee of the Syndicate on Affiliation of Colleges at MG College, TVPM.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 04.02.2019, be noted.

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**Item No.05.26**      ***Vacant post of Teachers in the University Departments – Reporting – Consideration of -reg.***

***(Ad.H)***

The Syndicate, at its meeting held on 22-01-2019, vide Special Item-1 had resolved that vacancies in the various teaching departments be reported.

Accordingly, the existing vacancies in the teaching departments, classified as follows are Appended.

- i) Posts vacant as on 01-06-2017 and notified in 2017 - Total 105 vacancies (with list of 10 vacancies exempted for various reasons)
- ii) Post which fell vacant w.e.f. 02-06-2017, including vacancies anticipated till 01-06-2020 – 16 vacancies.
- iii) Fresh posts approved by the Syndicate and proposed to be placed before the Senate – 48 posts.

The vacancy position in respect of teaching posts in the various teaching departments of the University are placed before the Syndicate in accordance with the resolution for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.27 വിവിധ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിലേക്ക് എ.ഓ മാറായി നിയമിക്കപ്പെടുന്നതിന് സെക്ഷൻ ഓഫീസർമാരുടെ പട്ടിക തയ്യാറാക്കുന്നത് സംബന്ധിച്ച് -**

(എം ആൻഡ് സി II)

**സൂചന :-** രണ്ട് ,അഞ്ച് സെമസ്റ്റർ സി.ബി.സി.എസ്സ്.എസ്സ് പരീക്ഷ ആഗസ്റ്റ് - ഡിസംബർ 2018 മൂല്യനിർണ്ണയ ക്യാമ്പിൽ നിയോഗിക്കപ്പെട്ട അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർ നൽകിയ നിരാകരണ കത്തുകൾ .

2018 ആഗസ്റ്റ് - ഡിസംബർ മാസങ്ങളിൽ നടന്ന രണ്ട് ,അഞ്ച് സെമസ്റ്റർ സി.ബി.സി.എസ്സ്.എസ്സ് ബി.എ, ബി.എസ്.സി, ബി.കോം/സി ആർ പരീക്ഷകളുടെ മൂല്യനിർണ്ണയ ക്യാമ്പ് നാല് ജില്ലകളിലായി പാലക്കാട് കേന്ദ്രങ്ങളിൽ 13.02.2019 മുതൽ ആരംഭിച്ചു ഉത്തരവായിട്ടുണ്ട്. വിരുവനന്തപുരം ജില്ലയിൽ ഗവ സെന്റ് ക്യാമ്പ് കോളേജ്, ഗവ ആർട്സ് കോളേജ്, പരീക്ഷ കൺട്രോളറുടെ കെട്ടിട സമുച്ചയം എന്നിവിടങ്ങളിലാണ് മൂല്യനിർണ്ണയ കേന്ദ്രങ്ങൾ ആരംഭിച്ചിരിക്കുന്നത്.

ക്യാമ്പിൽ എ ഓ മാറായി നിയമിക്കപ്പെടുന്നത് നിലവിൽ ടാബുലേഷൻ/പരീക്ഷാ വിഭാഗത്തിൽ നിന്നുള്ള ജീവനക്കാരെയാണ്. ടാബുലേഷൻ വിഭാഗത്തിലെ സെക്ഷൻ ഓഫീസർ, അസിസ്റ്റന്റ് എന്നിവരെ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ നിയോഗിക്കുമ്പോൾ ടി വിഭാഗത്തിലെ ദൈനംദിന പ്രവർത്തനങ്ങളും, ഫലപ്രഖ്യാപനവും മന്ദഗതിയിലാകാൻ കാരണമാകുന്നു.

സി.ബി.സി.എസ്സ്.എസ്സ് ഇവർ പരീക്ഷാ വിഭാഗങ്ങളിലുള്ള ജീവനക്കാരെ ക്യാമ്പിൽ നിയോഗിക്കുമ്പോൾ പോലും ക്യാമ്പിൽ പങ്കെടുക്കാനുള്ള അനുവാദം ടി ജീവനക്കാർക്ക് ലഭിക്കുന്നില്ല. മാത്രം വിഭാഗത്തിലെ ജോലിക്കു ഭംഗം വരാത്ത വിധത്തിൽ ആയിരിക്കണം ക്യാമ്പിലെ ജോലികൾ നിർവഹിക്കേണ്ടെന്നും ആവശ്യമെങ്കിൽ ഓഫീസ് പ്രവൃത്തി സമയത്തിന് പുറമെയും ക്യാമ്പ് ജോലികൾ നിർവഹിക്കേണ്ടി വന്നാൽ ഉത്തരവിൽ നിർദ്ദേശിച്ചിട്ടുണ്ട്. ക്യാമ്പ് ഡ്യൂട്ടിയിൽ നിയോഗിക്കുന്നതിനായി കൊല്ലം, ആലപ്പുഴ, പന്തളം കേന്ദ്രങ്ങളിലേക്ക് സമ്മതി പത്രം ലഭിക്കാറുണ്ടെങ്കിലും വിരുവനന്തപുരത്തു പ്രവർത്തിക്കുന്ന മൂല്യനിർണ്ണയ ക്യാമ്പിലേക്ക് എ ഓ/ അസിസ്റ്റന്റ് സ്ഥാനികയിൽ നിയോഗിക്കപ്പെടാൻ ജീവനക്കാർ ആരും സമ്മതി പത്രം നൽകിയിട്ടില്ല.

സമയ ബന്ധിതമായ പരീക്ഷാ ഫലപ്രഖ്യാപനം സർവകലാശാലയുടെ പ്രധാനവും, പ്രഥമവും ആയ ഉത്തരവാദിത്തം ആകയാൽ എല്ലാ വിഭാഗം ജീവനക്കാരുടെയും പങ്കാളിത്തം ഉണ്ടെങ്കിൽ മാത്രമേ ഫലപ്രഖ്യാപനം സാധിക്കുകയുള്ളൂ. മൂല്യനിർണ്ണയ ക്യാമ്പിൽ നിയോഗിക്കപ്പെടുന്ന എ ഓ മാർ ടി പ്രവൃത്തി ഏറ്റെടുക്കുവാൻ വിസമ്മതിക്കുമ്പോൾ പരീക്ഷാ വിഭാഗങ്ങളിൽ നിന്നും സെക്ഷൻ ഓഫീസർ വിഭാഗത്തിലുള്ളവരെ നിയോഗിക്കേണ്ടി വരുന്നു. സമ്മതി പത്രം നൽകിയിട്ടില്ല എന്ന സാങ്കേതികതം പറഞ്ഞു പലരും ക്യാമ്പ് ഡ്യൂട്ടി നിരാകരിക്കുന്നത് ക്യാമ്പ് ഡ്യൂട്ടിയിലുള്ള കാലാവധിയിലും അധ്യാപകർക്ക്

ആവശ്യമായ വിവരങ്ങൾ നൽകുന്നിനുള്ള പ്ലാൻസങ്ങൾക്കും ഇടയാക്കുന്നു. സി.ബി.സി.എസ്സ്.എസ്സ് മൂല്യനിർണ്ണയം ആരംഭിക്കുന്ന വേളകളിൽ എല്ലാം എ ഓ മാരെ നിയമിക്കുന്നിന് ഉണ്ടാകുന്ന ബുദ്ധിമുട്ടുകൾ ക്ലാർക്കിലെടുത്തു ശാശ്വതമായ പോംവഴി കണ്ടെത്തേണ്ടി വന്നു.

സർവകലാശാലയുടെ യശസ്സ് ഉയർത്തിപ്പിടിക്കേണ്ടത് എല്ലാ വിഭാഗം ജീവനക്കാരുടെയും ഉത്തരവാദിത്തം ആയിനിന്നാൽ പരിരൂപനന്തപുരം ജില്ലയിലെ മൂല്യനിർണ്ണയ ക്യാമ്പിലേക്ക് എ ഓ മാറായി സർവകലാശാലയുടെ നിലവിലുള്ള ഗ്രേഡേഷൻ ലിസ്റ്റിൽ നിന്നും സെക്ഷൻ ഓഫീസർ (ഹയർഗ്രേഡ്) മുൻപിൽ പാഴോട്ടുള്ള ജീവനക്കാരെ റൊട്ടേഷൻ അനുസരിച്ചു നിയമിക്കേണ്ടി വന്നു. മറ്റിടയായ കാര്യങ്ങൾ ഇല്ലാതെ പരീക്ഷണ വിഭാഗങ്ങളിൽ പ്രവർത്തിക്കുന്നു എന്ന കാര്യത്താൽ നാളിതുവരെ ക്യാമ്പ് ഡ്യൂട്ടികളിൽ പങ്കാളിയാകാത്ത ജീവനക്കാർ നിർബന്ധമായും മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കേണ്ടി വന്നു. ഇളവുകൾ അനുവദിക്കപ്പെടുന്നത് വൈസ് ചാൻസലറുടെ ഉത്തരവനുസരിച്ച് മാത്രമായിരിക്കേണ്ടതുമാണ്. കൂടാതെ ടാബുലേഷൻ വിഭാഗത്തിന്റെ ജോലിഭാരം ക്ലാർക്കിലാക്കി കൂടുതൽ ടാബുലേഷൻ വിഭാഗങ്ങൾ അനുവദിക്കേണ്ടി വന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവനുസരിച്ചു ടി വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

**Item No.05.28      Construction of Multipurpose seminar Hall/Conference hall at Kariavattom – Payment to M/s.Vastushilpalaya Consultancy Pvt Ltd towards Supervision fee – Consideration of -Reg.**

**(Pl.G)**

It was proposed in the Budget Speech of the University for 2013-14, to construct a Multi Purpose Conference Hall/Seminar hall at Kariavattom campus of the University. An amount of Rs 1,00,00,000/-(Rupees One Crore only) had been allocated for the construction of Platinum Jubilee multi purpose conference hall, under State Plan during 2013-14. Also amount of Rs 50,00,000/- each had been allocated during 2014-15 and 2016-17.

The meeting of the Syndicate, held on 16.11.2013 vide Item No.3(5) of the Appendix to Item No.25.44, had resolved to appoint M/s. Vastushilpalaya Consultancy Pvt Ltd, Thiruvananthapuram as the Architect consultant for the above work. Accordingly, an agreement was executed with the Firm on 19.12.2013 towards consultancy of the above work.

As per U.O No.PI.G/3854/2013 dated 31.03.2014, the Plan & Rough cost estimate amounting to **Rs. 4,10,00,000/-**(Rupees Four Crore and ten lakh only) submitted by M/s.Vastushilpalaya Consultancy Pvt Ltd, Thiruvananthapuram based on 2012 CPWD plinth area rate and the estimate for **Phase I works** for an amount of **Rs 2,00,68,524/-** (Rupees Two Crore sixty eight thousand five hundred and twenty four only) for the above construction have been approved.

The Syndicate held on 28.09.2018 vide item no. 05.15.06 resolved to release the supervision fee to all the consultants as per agreement executed.

Now the University Engineer vide letter dated 19.12.2018 has informed that M/s. Vastushilpalaya has requested for a claim of 90% of the eligible fee on the supervision charges. University Engineer has also reported that as per the report from the Assistant Executive Engineer concerned, M/s Vastushilpalaya have provided supervision when and where required and recommended to release 90% of the eligible fee at this stage. No payments against supervision charges has been made to the consultant till date. The University Engineer has also requested to accord sanction for the payment of Rs. 1,82,220/- (Rupees one lakh eighty two thousand two hundred and twenty only) ie, 90% of the eligible fee to M/s Vastushilpalaya.

Calculation statement is as follows:

Sl.No	Particulars	Amount(Rs)
1	<b>Total project cost of Phase- I (total bill amount)</b>	1,71,58,153/-
2	<b>Total supervision fee payable 1 % of total bill amount</b>	1,71,582/-
3	<b>Fee eligible now(90% of the total fee)</b>	1,54,424/-
4	<b>CGST to be deducted on TDS (1%)</b>	1,544/-
5	<b>SGST to be deducted on TDS (1%)</b>	1,544/-
	<b>CGST payable to the firm (8%)</b>	12,354/-
	<b>SGST payable to the firm (8%)</b>	12,354/-
	<b>TOTAL</b>	<b>1,82,220-</b>

The Finance vide endorsement No. FOS 3995 dated 24.01.2019 has given concurrence to release the payment of an amount of Rs.1,82,220/- (Rupees one lakh eighty two thousand two hundred and twenty only) to M/s Vastushilpalaya consultancy (P) Ltd meeting the expenditure from "Part II – Plan- MH65 works- 8/5442 – Construction of Platinum Jubilee Seminar Hall (State)", of the current year's Budget Estimates of the University.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence the matter regarding the payment of Rs.1,82,220/- (Rupees one lakh eighty two thousand two hundred and twenty only) to M/s Vastushilpalaya consultancy (P) Ltd towards 90% of the eligible supervision fee for the Phase I work of construction of Multipurpose Seminar Hall at Kariavattom Campus, meeting the expenditure from the h/a "Part II-Plan-MH 65-Works-8/5442-construction of Platinum Jubilee Seminar Hall (state) of the Current year's Budget Estimates of the University is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

=====  
**Item No. 05.29**      ***Inter University Centre for Evolutionary and Integrative Biology – Purchase of Live Cell Imaging Multimode Reader with Accessories under State Plan Fund – Payment – Sanctioned – Orders Issued–Reappropriation of Funds- Reporting of – reg:***

**(PL.A1)**

Sanction was accorded by the Vice-Chancellor, by invoking the section under 10(13) of the Kerala University Act 1974, for the following:

(i) to provide an amount of 38,84,100/- (Rupees Thirty Eight lakh Eighty Four thousand and One hundred only) under "Part II-Plan-MH 27(iii)-Centre for Evolutionary and Integrative Biology-4/6060-Starting of New Departments/Centres/Courses(State)", by reappropriation from "Part II-Plan-MH 63 Miscellaneous- 7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

(ii) to release an amount of **38,84,050/- (Rupees Thirty Eight lakh Eighty Four thousand and Fifty only)** to the Hon. Director, Inter University Centre for Evolutionary and Integrative Biology, for effecting payment towards the purchase of 'Live Cell Imaging Multimode Reader with Accessories' in the Inter University Centre for Evolutionary and Integrative Biology against the plan fund allocated for the centre for the year 2016-17.

The University Order No. **PL.A/PL.A1/3804/CEIB/New Course/15 dated 31/12/2018** was issued accordingly.

The action taken by the Vice - Chancellor in having sanctioned the payment by reappropriation of funds is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

=====

**Item No.05.30      *Liaison Officer of the University of Kerala –Consideration of - Reg.*****(Pl.A1)**

Sri Sayyid Ummer Sameer has been engaged as the Liaison Officer of the University on contract basis w.e.f 01.01.2016 till 05.01.2019 with sufficient breaks in between; the last term being six months. Among the work allotted to him include tapping of funds from UGC, Central Government and other external agencies. Sri.Sayyid Ummer Sameer, submitted a request to renew the term of his contract, vide his letter dated 6th Dec 2018. The Vice Chancellor, subject to reporting to Syndicate granted permission to Sri Sayyid Ummer Sameer to continue as Liaison Officer on contract basis for a period of 6 months w.e.f 08.01.2019. The proposal was endorsed by the Finance vide FOS.4013/ Finance I dated 17.01.2019.

Meanwhile, Smt.V K Joyce who is presently serving as the Liaison Officer, Cochin University has submitted biodata for considering her to the post of Liaison Officer of the University of Kerala. Further, Sri Sayyid Ummer Sameer has also submitted the contract agreement on 02.02.2019.

As per the orders of the Vice Chancellor, the matter was placed before the Syndicate on 08.02.2019 for consideration. The Syndicate vide Item No. 04.07 has resolved that the item be referred to the next Syndicate. Hence the matter is once again placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to keep in abeyance extension of tenure granted to the present incumbent and to refer the matter relating to appointing a new Liaison Officer to the next Syndicate.

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**Item No.05.31      *St.Joseph's College for Women, Alappuzha – Appointment of Assistant Professors in various subjects against posts not sanctioned by the Government – Consideration of –reg.***

**(AcFIII)**

The University had granted approval to the appointment of Smt.Feby Payva as the 5'th teacher in the Department of Zoology w.e.f 04-07-2012 against the retirement vacancy of Smt.Cordoza Mildred Diana in St.Joseph's College for Women, Alappuzha. It may be noted that there are only four sanctioned posts in the Department. The Government vide GO(Rt)No.1736/2017/H.Edn dated 26-09-2017 had ordered that the Deputy DCE, Ernakulam shall consider the post to which Smt.Feby Payva has been appointed in the Department of Zoology as supernumerary and appointment given to her may be approved w.e.f the date of appointment on condition that the incumbent should be accommodated in the vacancies that may arise within the four sanctioned posts and salary paid to the incumbent till absorption in permanent vacancy should be recouped from the Non – plan fund of the University.

The University Vide Letter dated 29-11-2017 had sent a letter to the Government requesting to review the decision to recover the amount incurred as expenditure towards salary to Smt.Feby Payva from the Non – Plan fund of the University. The Government has not given a reply to the same till date.

Recently, in compliance with the Judgment dated 21-11-2018 in WP(C) No. 28544 of 2018 the Deputy DCE, Ernakulam had requested the University to appear for a hearing related to approval granted to three Assistant Professors in Chemistry in St.Joseph's College for Women, Alappuzha. Granting approval to posts not sanctioned by the Government causes much hardship to the University as it leads to litigations. Hence an urgent warning letter may be sent to the Management to be more cautious in future and not make appointments against posts that are not sanctioned by the Government. The Management may also be intimated that the University shall be constrained to take stringent measures against them in future if any such appointments are made. The hearing was held on 07-02-2019 and the report of the same is awaited.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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**Item No. 05.32** *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019 at 10.30 am – Approval of – reg.*

(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning & Development was held on 13.02.2019 at 10.30 am (Copy of the Minutes appended).

In order to initiate immediate action the recommendations on item numbers 08 and 09 have been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendations on item numbers 08 and 09 and invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **13.02.2019** are placed before the Syndicate for approval.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Planning and Development held on 13.02.2019 at 10.30.AM in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram**

**Members**

- |                                            |        |
|--------------------------------------------|--------|
| 1. Dr. R. Latha Devi, Convener             | Sd/-   |
| 2. Adv. K.H. Babujan, Member, Syndicate.   | Absent |
| 3. Sri. Shijukhan. J.S, Member, Syndicate. | Absent |
| 4. Sri.M. Lenin Lal, Member, Syndicate.    | Absent |
| 5. Dr.S.Nazeeb, Member, Syndicate.         | Sd/-   |
| 6. Dr.K.B.Manoj, Member, Syndicate         | Absent |
| 7. Sri.M. Hari Krishnan, Member, Syndicate | Absent |

The Director (P&D), Deputy Registrar (P&D), University Engineer, Sri.T. Santhosh Kumar, AGM (BSNL) and Dr.V.G.Sabu, AGM (BSNL) were also present in the meeting.

**The meeting began at 11.00 am**

**Item No. 05.32 .01** *Kariavattom Campus – Supply and Installation of Split Type Air Conditioners in the Seminar Hall of newly constructed SICC Building (Ground floor) – submitting proposal and estimate – approval of – Reg.*

( Ad.B1)

The University Engineer has furnished a proposal for the Supply and installation of Split Type Air Conditioners in the Seminar Hall of Newly Constructed SICC Building (Ground Floor) at Kariavattom Campus, for an estimated amount of Rs.12,83,000/- (Rupees Twelve Lakh Eighty Three Thousand only) based on market rate.

The estimate submitted by the University Engineer includes provisions for Direct Expansion System (DX System) with 14 Nos. 2TR inverter Split ACs in the Seminar Hall, 2 Nos, ITR inverter split ACs in the two green rooms and 2 Nos.2TR inverter split ACs in the Mini Conference Hall. Necessary extra copper tube with drain pipe through CMS is also proposed. Since the unit cost and maintenance charges of Variable refrigerant flow (VRF system) is greater than DX system, individual units of sufficient capacity -(DX system) are proposed in this estimate.

The University Engineer has requested approval of the estimate amounting to Rs.12,83,000/- (Rupees Twelve Lakh Eighty Three Thousand only) for the above mentioned work.

The Finance has opined that the estimate submitted by the University Engineer for the aforesaid work may be placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

As ordered by the Vice-Chancellor, the estimate submitted by the University Engineer towards the Supply and Installation of Split Type Air Conditioners in the Seminar Hall of newly Constructed SICC Building (Ground Floor) at Kariavattom Campus for an amount of Rs.12,83,000/- (Rupees Twelve Lakh Eighty Three Thousand only) based on market rate, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendations**

1. To direct the University Engineer to place the estimate before the Technical committee.

2. To Direct the University Engineer to place all the estimates exceeding Rs.10,00,000/- in the Technical Committee and submit the same before the Standing Committee of the Syndicate on Planning & Development along with the recommendation of the Technical Committee.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32 02 EPABX, SH Campus – Proposal from BSNL.-reg.**

**(Ad.BII)**

The ISDN EPABX installed in the SH campus is periodically maintained by M/s ITI Limited. But the lines have degraded over the years and need replacement. Also the exchange had reached its maximum capacity of extensions and need an upgradation.

M/s ITI Limited vide letter dated 18.05.2018 has forwarded an estimate for upgradation of EPABX amounting to Rs 9,25,401/- (Rupees Nine lakhs twenty five thousand four hundred and one only) and telephone recabling work at an estimate of Rs 14,91,066/- ( Rupees Fourteen lakhs ninetyone thousand and sixtysix only).

The matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 18.01.2019. BSNL authorities were also invited to attend the meeting.

Based on the discussions in the meeting, BSNL has forwarded a proposal for installation and maintenance of EPABX with PRI connectivity (Voice & Data Telephone Exchange). But University of Kerala has to obtain its own internal wiring from the exchange to the endpoints concerned and has to procure its own telephone instruments.

Of the plans proposed, the lowest plan is Plan 10000 with the following specifications:

1. One-time charges
  - Refundable security deposit-Rs.10,000/-
  - Installation charges-Rs.3,000/-
2. Monthly Recurring Charges (for a single EI stream)
  - Fixed Montly charge for EI -Rs. 2,500/-
  - Plan charge - Rs. 10,000/- (Free Local + STD calls worth Rs.10,000/-)
  - Call charges for 60 SEC pulse local+STD – Rs 0.75/min
  - Call charges for 30 SEC pulse local+STD - Rs 0.80/min
  - Call charges for 1 SEC pulse local+STD – Rs 1.20/min
3. Annual Recurring Charges
  - Rent for CPE-Rs. 10,000/-
4. GST @18% extra

The Syndicate in its meeting held on 22.01.2019 (Item no: 02.106) considered the matter and resolved that the same be referred to the Standing Committee of the Syndicate on Planning and Development.

Hence the matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**Recommendations**

1. To drop the proposal for upgradation of EPABX submitted by M/s ITI and accept the proposal of BSNL's - Free EPABX Scheme with PRI (Primary Rate Interface) connectivity. In this proposed scheme BSNL will install and maintain a "Voice & Data Telephone Exchange" within the premises of University of Kerala Trivandrum. The University need not bear any cost for the installation and maintenance of EPABX, but rental charges are applicable for extension lines and PRI connectivity. The applicable tariff is Rs 60/- per month per extension line in addition to the PRI Plan charges. The minimum period of commitment is 5 years.
2. It is recommended to enhance the monthly PRI plan from the existing Plan 10000 to Plan 20000. The monthly plan charges will be Rs 20000/-. But university can utilize free calls (Local+STD) worth Rs 20000/- per month at a call charge of 70 Paise per minute (Free Talk time equivalent to 28571 minutes per month).

3. At present the PRI connectivity from EPABX from the University to the external network is established through a single E1 circuit. It can cater 30 simultaneous calls only from the PABX to external Network. It is recommended to establish the connectivity between PABX and external network with two E1 circuits, so that it become possible to handle 60 simultaneous calls between University and the external world. The Fixed Monthly Charges for one E1 circuit is Rs. 2,500/-. For maintaining two E1 circuits, the monthly cost will be amount to Rs 5000/-.
4. To agree with the onetime charges, monthly recurring charges and the annual recurring charges as in the proposal submitted by BSNL.
5. The internal telephone cabling network of the University is age old and is damaged. For ensuring reliable communication, maintaining a quality internal network is also important. The installation/maintenance of internal telecom cable network is beyond the scope of proposal submitted by BSNL. It is recommended to conduct a survey and prepare estimate for upgradation and re-cabling of existing internal telecom network of the University. It is also recommended to request BSNL to entrust this survey and estimation work to a BSNL enlisted agency.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32.03**      ***Modernization of Kerala University Library Phase II – Exorbitant Advance paid to M/s Habitat Technology Group – Interest on Advance – Reg.***

***(Pl.G)***

The Standing committee of the Syndicate on planning & Development held on 14.01.2019 considered the report submitted by the Registrar and the Finance officer regarding the exorbitant advance paid to M/s Habitat Technology Group in connection with Modernization of Kerala University Library (Phase II) works and recommended

1. To accept the report submitted by the Registrar and the Finance officer.
2. To inform the Engineering wing in writing, the strong displeasure in that the omission or non execution of certain works were not recorded and was not put up before the authorities.
3. To release the balance amount Rs.4,93,484/- due to M/s Habitat Technology Group and close the file based on the observations that the advance paid to M/s Habitat became exorbitant since some of the items in the estimate were not executed. Even though an excess amount of Rs 14,01,782/- was paid to Habitat, they have completed 50% of civil works amounting to Rs 26,00000/- within 6 months. Also an amount of Rs.1.5 lakh has been recovered from M/s Habitat for delay in completing the work and though the work was completed on 11.04.2016, the balance amount payable to M/s Habitat has not yet been released.
4. Not to consider the interest on the advance since no mention is made of the interest in the G.O. dated 30.07.2014.

The Syndicate at its meeting held on 22.01.2019 resolved to approve the recommendations of SC on P&D at Sl.Nos.1, 2, and 3 and make the balance payments due to M/s Habitat Technology Group.

It is seen that the Syndicate has not approved the recommendation **No.4** of the SC on P&D that “ Not to consider the interest on the advance since no mention is made of the interest in the G.O. dated 30.07.2014”

As per the orders of the Vice-Chancellor the above matter regarding whether to consider the interest on advance is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**Recommendation**

Not to consider the interest on the advance since no mention is made of the interest in the G.O. dated 30.07.2014.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.



**Item No. 05.32.04**      **Department of Statistics– Estimate for tiling the floor and providing grill to the Veranda opening in the Department– approval of-reg.**

**(Pl.A1)**

The Head, Department of Statistics, vide letter No.30/Stat/2019 dated 05.02.2019 submitted a proposal for providing tiling in the floor and providing grill to the veranda opening in the Department, utilizing the fund sanctioned to the Department under the scheme component 'Infrastructure and Laboratory Development' of the current years' Budget Estimates of the University.

The Head, Department of Statistics has forwarded a detailed estimate amounting to Rs.3,00,000/- (Rupees Three lakh only)(including Service Tax of 6.0%), prepared by the University Engineer, based on DSR 2016 with 44.12% cost index for Trivandrum. The Head of the Department has requested to provide administrative sanction for the above work.

An amount of Rs. 2,00,000/- (Rupees Two lakh only) has been allocated to the Department of Statistics under the Scheme component "Infrastructure and Laboratory Development", from State Plan Grant 2018-19, vide Minutes of the Meeting of the Syndicate held on 11.07.2018 (Item No. 02.86.16). Also, an amount of Rs.1,00,000/- (Rupees One lakh only) has already been allocated to the Department of Statistics in the current year's Budget Estimates of the University, under the h/a "Part II-Plan-MH24-Department of Statistics-4/1885-Development of Department(State)". The expenditure in this connection may be met from the above provision.

As per the orders of the Vice-Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

**Recommendations**

1. To approve the detailed estimate amounting to ₹3,00,000/-(Rupees Three lakh only)(including Service Tax of 6.0%) prepared by the University Engineer, based on DSR 2016 with 44.12% cost index for Trivandrum.
2. To meet the expenditure amounting to Rs.2,00,000/- (Rupees Two lakh only) from the State Plan Grant 2018-19 allocated under the Scheme component "Infrastructure and Laboratory Development" and Rs.1,00,000/- (Rupees One lakh only) from the h/a "Part II-Plan-MH24-Department of Statistics-4/1885-Development of Department(State)" allocated to the Department of Statistics in the current year's Budget Estimates of the University.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32 .05**      **Department of Bio-Technology – Detailed estimate for the construction of new building for the Department – Request for reconsidering the proposal for Financial Assistance and approval of the estimate – reg.**

**(Pl.A1)**

The Head, Department of Biotechnology, vide letter No. DBT/117/2193/19 dated 11.01.2019 has submitted a proposal for the construction of an extension to the existing building of the Department, as the Department is facing the serious problem of space constraint for research, teaching and many of its developmental activities.

The proposal was already placed before the Standing Committee of the Syndicate on Planning and Development at its meeting held on 21/12/2015. The committee considered the detailed estimate amounting to ₹3,37,50,000/- (Rupees Three crore thirty seven lakh fifty thousand only) submitted by the University Engineer for the construction of new building for the Department of Biotechnology and recommended the following:

(a) to construct the 'School of Life Sciences' as 2<sup>nd</sup> phase of Construction of Platinum Jubilee Academic Complex at Kariavattom.

(b) to utilise the amount of ₹3,37,50,000/- (Rupees Three crore thirty seven lakh fifty thousand only) set apart for the construction of new building for the Department of Biotechnology, for the foundation of 2<sup>nd</sup> phase of Academic Complex.

(c) to request M/s. Iyer & Mahesh to submit the proposal & drawing for the 2<sup>nd</sup> phase of construction of Academic Complex.

The committee also noted that as the School of Life Science which house the Biotechnology Department is already envisaged in the Platinum Jubilee Academic Complex, further additional construction of individual Departments shall be avoided.

The Syndicate at its meeting held on 30/12/2015 vide Item No.14.05.13 resolved to approve the above proposal. Accordingly the University Engineer vide letter no. Pl.A1/Bio-Tech/Civil/15 dated 19/01/2016 had been requested to initiate necessary steps regarding the matter.

Now the Head, Department of Biotechnology, has informed that it is almost unfeasible and wastage of money and resource to include all the Departments under a single building, leaving behind all the existing well established buildings. It is also pointed out that the developmental activities and further expansion of a Department like Biotechnology will be seriously hampered or will be affected negatively by confining it within the Shool building, if it is not exclusively for Biotechnology. The HoD has also remarked that all the newly established centres and Departments like Department of Computer Science, Department of Bioinformatics and Computational Biology, Department of Optoelectronics, Department of Nanoscience and Nanotechnology, Centre for Evolutionary and Integrative Biology (CEIB) etc. are provided with new independent building, separated from their corresponding schools. So a separate and independent building (not as a part of the school of Life Sciences) is very much important for further growth which diversifies the developmental activities of the Department of Biotechnology. Considering these facts and the chances of positive impacts that can be created by the developmental activities of the department, the Head, Department of Biotechnology has requested to reconsider the plan and estimate for an amount of `3,37,50,000/- (Rupees Three crore thirty seven lakh fifty thosuan only) prepared by the University Engineer, based on 2014 DSR with 42.865% cost index, for the Civil and Electricl works in connection with the construction of an extension to the existing building of the Department of Biotechnology, for approval, as it is very essential for the future needs of the Department.

It may be noted that this proposal was not included in the Annual Plan proposals for the year 2019-20, (which has been forwarded to the Government for Administrative Sanction) against which a total provision of Rs. 29 Crore has been announced in the Budget Speech for the year 2019-20.

As per the orders of the Vice-Chancellor, the proposal is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendations.

#### **Recommendations**

To include the estimate in the new budget proposal of the University.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32.06**      ***Kariavattom campus – Supply, installation, testing and the commissioning of Fire fighting system for AICTE certification- expert opinion- reg.***

**(AdB1)**

Considering the matter the Vice-Chancellor has ordered to place it directly before the next SC on P&D.

#### **Recommendation**

1. To direct the University Engineer to place the matter before the Technical Committe.
2. To direct the University Engineer to convene the Technical Committee at the earliest.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32.07**      ***Repair and general maintenance at NSS building at SH campus- reg***

**(AdB1)**

Considering the matter the Vice-Chancellor has ordered to place it directly before the SC on P&D on 13.02.2019.

#### **Recommendation**

To direct the University Engineer to execute the work waving tender formalities by inviting quotations.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No. 05.32.08      *Enhancement of monthly remuneration of Audit Clerk of Accounts Branch in the Engineering Unit – reg .***

(Ad.AV)

The University Engineer vide letter dated 12.02.2019 to the Hon'ble Vice-Chancellor requested for enhancement of monthly remuneration of Audit Clerk of Accounts Branch in the Engineering Unit and the Vice-Chancellor has ordered to place the matter directly before the SC on Planning and Development on 13.02.2019.

**Recommendation**

To refer the matter to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to enhance the remuneration Rs.20,000/-

**Item No. 05.32.09      *Framing of delegation of Powers of the Assistant Executive Engineers in the Engineering Unit - reg.***

(Ad.AV)

The University Engineer vide letter dated 13.02.2019 to the Hon'ble Vice-Chancellor requested for framing of delegation of powers of the Assistant Executive Engineers in the Engineering Unit and the Vice-Chancellor has ordered to place the matter directly before the SC on Planning and Development on 13.02.2019.

**Recommendation**

To refer the matter to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.  
**FURTHER RESOLVED** to incorporate University Engineer also.

**Item No.05.32.10      *Beautification of University Walls –Reg.***

(Ad.B1)

The Vice-Chancellor has ordered to place the matter directly before the SC on P&D on 13.02.2019.

**Recommendation**

To constitute a subcommittee consisting of Dr.R. Latha Devi, Convener (SC on P&D), Dr.S.Nazeeb (Member Syndicate) and Sri. ShijuKhan J.S.(Member Syndicate) to study the feasibility of the proposal and to submit the report at the earliest.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No.05.32.11      *Establishment of a Museum on History of University of Kerala at the Travancore University Heritage Building occupied by Department of Publications – reg.***

(Ad.B1)

The Vice-Chancellor has ordered to place the matter directly before the SC on P&D on 13.02.2019.

**Recommendation**

To constitute a subcommittee consisting of Dr.R. Latha Devi, Convener (SC on P&D), Dr.S.Nazeeb (Member Syndicate) and Sri. ShijuKhan J.S.(Member Syndicate) to study the feasibility of the proposal and to submit the report at the earliest.

**The meeting came to a close at 12.15 p.m**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 13.02.2019, be approved.

**Item No.05.33**                      **Centre for Agroecology & Public Health- Re-appropriation of fund allocated for the centre –Consideration of -reg:**

(Ac.D)

Dr.Manju.S.Nair, Hon.Director, Centre for Agroecology & Public Health, University of Kerala requested to re- appropriate the funds allocated for Centre for Agroecology & Public Health vide letter no.nil dated 10.01.2019.

The Budget Speech 2018-19 of University of Kerala envisaged a Centre for Agroecology and Public Health and allocated Rs.7,00,000/- (Rupees Seven lakhs only) for the establishment of the centre. Administrative sanction was accorded to start the centre vide U.O.No.Ac.D/3/027153/2018 dated 07.08.2018. As per the said U.O, Rs.1,20,000/- (Rupees One Lakh Twenty Thousand Only) is earmarked for remuneration to research assistant @Rs.15,000/- per month. The distribution of amount is as follows.

Sl. No.	Items	Estimated Expenditure Rs
1	Infrastructure (including furnishing, equipments, computer, reprographic facilities etc.)	2,00,000
2	Remuneration to research assistant (@15,000/- per month)	1,20,000
3	Internship for two months (@ 10000 per month for five students)	1,00,000
4	Documentation and printing of reports	75,000
5	Workshops	1,00,000
6	Contingency	50,000
7	Travel Allowances	55,000
	<b>Total</b>	<b>7,00,000</b>

As per U.O.No.Ac.D/1/16622/2018 dated 03.09.2018, permission was granted for the implementation of the European Union project titled “Nextfood-Educating the next generation of professionals in the agrifood system” under the Centre for Agroecology & Public Health, University of Kerala as an extension of the international collaboration with Norwegian University of Life Sciences,Norway. Vide this U.O, Centre for Agroecology & Public Health has recruited a Research Assistant under the above mentioned project and the Research Assistant employed for the project is adequate to run the activities of the centre also.

Dr.Manju.S.Nair, Hon.Director, Centre for Agroecology & Public Health, University of Kerala has submitted a proposal for purchasing library books for the centre by re-appropriating the fund allocated for providing remuneration to the research assistant proposed to be employed under the Centre for Agroecology & Public Health.

As per orders of Vice-Chancellor, the matter regarding the re-appropriation of fund for purchasing library books is placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> that the above proposal be agreed to.
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**Item No.05.34**                      **Allotment of quarters to Smt. Eleeswa Devassy T., Assistant & Sri.Shajahan.M., Audit clerk on contract basis, Engineerig Unit – Consideration of- reg.**

(Ad B II)

**A. Smt. Eleeswa Devassy T.**

Smt. Eleeswa Devassy T., Assistant, Accounts II section has submitted a request for allotment of quarters by giving her priority as an intercaste married employee. Smt. Eleeswa Devassy T. is an applicant for E-type quarters with seniority position 56 and also two priority applicants are ahead of her in the seniority list.

But, at present, as per the combined rules for allotment of residential quarters at Kariavattom (clause 7.5 of U.O. No. AdBII/1/10673/09/2018 dated 01.10.2018), priority is given only to wives of Jawans, officers who are physically handicapped, officers whose dependants are mentally challenged and employees belonging to SC & ST classes.”

According to the clause 28 of the said U.O., “Rules/norms existing in the Government may be followed in cases where more clarifications are required.”

Rules for allotment & occupation of Government Servants' Quarters in Kerala, 2006 (clause IV & V) states that priority should be given to Government servants who have entered into intercaste marriage (to be certified by a Revenue Officer not below the rank of a Tahsildar or by Misra Vivaha Sangham) and to Ex-Service men NGOs (to be proved by certificate from competent authority).

But, the provision for priority of intercaste married couples and to ex-service men NGOs are not included in the U.O.

The Joint Registrar, Campus Administration, Kariavattom has reported that intercaste married couple and ex-service men NGOs had not been included in the priority category as the subcommittee of the Syndicate on allotment of quarters has approved only three categories of priority. The Joint Registrar, Campus Administration, Kariavattom has also informed that the case of priority to intercaste married employee and to ex-service men NGOs may be incorporated in the U.O. after obtaining administrative sanction.

**B. Sri. Shajahan M. (Audit clerk on contract basis, Engineerig Unit)**

Sri. Shajahan M., who is a native of Anchal, is working as Audit clerk on contract basis and has requested for allotment of quarters as he has to travel 150 km to and fro by road.

The Joint Registrar, Campus Administration, Kariavattom has reported that Sri.Shajahan M., being a contract staff is not eligible for quarters and that there is no precedent case of allotment of family quarters to a contract staff.

The Joint Registrar, Campus Administration, Kariavattom has also informed that in an exceptional case, Matron of Women's Hostel (on contract basis) who was an occupant of Warden's quarters in the absence of Warden and when the Warden took charge, the Matron was evicted from the Warden's quarters and was allotted 'F' type quarters on humanitarian grounds.

Under these circumstances, the Hon'ble Vice Chancellor has ordered to place the cases of allotment of quarters to Smt. Eleeswa Devassy T. & Sri. Shajahan M. before the Syndicate.

Hence the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to consider the request in the light of Kerala Government Guidelines giving preference to inter caste married couples in allotment of Staff Quarters.

**FURTHER RESOLVED** to incorporate this as policy in University Guidelines.

**Item No.05.35**      ***Recognition as Research Centre- P.G Dept. of Chemistry, St.John's College, Anchal- Nomination of subject expert in the inspection team-reporting of- reg.***

**(Ac.EI)**

An application had been forwarded by the Principal, St.John's College, Anchal to recognize the P.G. Dept. of Chemistry of the institution as an approved research centre of University of Kerala.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 10.01.2019 and recommended to constitute an Inspection Committee with Dr.S.Nazeeb, Dr.R.Latha Devi (Members of the Syndicate) and Dr.Sony George (Assistant Professor, Dept. of Chemistry, University of Kerala, Kariavattom) as subject expert. The Syndicate held on 22.01.2019 resolved to approve the above recommendation. The inspection was scheduled to be conducted on 14.02.2019. Later, Dr.Sony George has informed his inconvenience to visit the centre on the said date. In this context, the Hon'ble Vice-Chancellor has nominated Dr.S.M.A.Shibli, Professor, Dept. of Chemistry, University of Kerala to the inspection team as the subject expert, subject to reporting to the Syndicate.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.36**      ***Recognition as Research Centre- P.G Dept. of Commerce, St.Gregorios College, Kottarakara- Nomination of subject expert in the inspection team- reporting of- reg.***

**(Ac.EI)**

An application had been forwarded by the Principal, St.Gregorios College, Kottarakara to recognize the P.G. Dept. of Commerce of the institution as an approved research centre of University of Kerala.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 13.11.2018 and recommended to constitute an Inspection Committee with Dr.S.Nazeeb, Sri.M.Sreekumar and Dr.R.Latha Devi (Members of the Syndicate) and Dr.R.Vasanthagopal (Assistant Professor, School of Distance Education, University of Kerala, Tvpm) as subject expert. The Syndicate held on 16.11.2018 resolved to approve the above recommendation. The inspection was scheduled to be conducted on 14.02.2019. But, Dr.R.Vasanthagopal, the expert nominated for inspection has informed his inconvenience to visit the centre on the said date. In this context, the Hon'ble Vice-Chancellor has nominated Dr.Balu.B, Assistant Professor, School of Distance Education, University of Kerala to the inspection team as the subject expert, subject to reporting to the Syndicate.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.37.      *Supply, Installation and commissioning of Virtualization and Private Cloud in connection with the implementation of File Flow Management System (FFMS) as part of e-governance in the University–Issuing of Revised Work Order- Consideration of- Reg.***

**(Pl. A1 )**

The Government vide G.O (Rt.) No. 56/2013/H.Edn. dated 02/03/2013 has accorded Administrative Sanction for the implementation of the project 'Complete e-Governance in the University' at an estimated cost of Rs. 5 Crore as per the U.O. No. Pl.A1/2673/e-Governance/13 dated 18/03/2013. A University level Implementation and Monitoring Committee was constituted for monitoring the project with the Director, Computer Centre as the Project co-ordinator.

Subsequently, the Government vide G.O. (Rt.) No. 424/2018/HEdn dated 06/03/2018 decided to entrust M/s. Keltron for implementing File Flow Management System (FFMS) as part of the e-Governance project in the Universities, at the approved rates detailed therein.

The UIMC at its meeting held on 07/04/2018 recommended the purchase of FFMS Type I from M/s. Keltron for an amount of Rs. 52,66,356/- and accordingly Work Order was issued to M/s. Keltron vide Letter Number Pl.A1/e-governance/UIMC/13 dated 04/06/18.

The UIMC also considered the observations of the project co-ordinator that the purchase and virtualization of servers and High speed scanners are highly essential for the smooth implementation of FFMS and recommended to purchase servers, virtualization software and High Speed Scanners at an estimated total cost of Rs. 100 lakh.

The Syndicate at its meeting held on 11/07/18 (Item No. 2.131) considered the financial bid amounting to Rs.1,48,74,539.23/- (with 18% GST) of the lowest quoted (Technically qualified) firm 'M/s. Keltron' for the project 'Virtualization and Private Cloud in connection with the implementation of FFMS in the University' and observed that on producing Essentiality Certificate, GST will be reduced to 5%. In this context, M/s. Keltron was recommended to furnish a revised quote with maximum possible discount, including reduction in price on account of submission of Essentiality Certificate (ie. @ 5% GST) and this revised quote with 0.5% discount on the base rate of products offered by M/s. Keltron, amounting to Rs.1,31,69,640/-was approved by the Syndicate (ie. inclusive of price reduction of 13% GST, subject to furnishing of Essentiality Certificate).

Accordingly, work order was issued to M/s. Keltron for the 'Supply, Installation and Commissioning of Virtualization and Private Cloud' in connection with the implementation of FFMS in the University, at a total cost of Rs.1,31,69,640/- (Rupees one crore thirty one lakh sixty nine thousand six hundred and forty only), vide letter number Pl.A1/e-governance/Computer/18 dated 06/08/18.

It may be noted, that this work order amounting to Rs. 1,31,69,640/-(Rupees one crore thirty one lakh sixty nine thousand six hundred and forty only) was issued to M/s. Keltron, based on the recommendation of the Syndicate that GST will be reduced to 5% on production of Essentiality Certificate by the University.

But the tax consultant has opined that for the goods purchased, which does not come under the purview of Research purpose, GST has to be paid @18% of the base rate. Hence the revised rate for the above project amounts to Rs.1,48,00,166.52/- (Rupees One crore forty eight lakh one hundred and sixty six & fifty two paise only) (inclusive of 0.5% discount on the base rate).

In the light of the opinion of the tax consultant, the Vice-Chancellor has ordered to place the proposal before the Syndicate.

As per the orders of the Vice-Chancellor, the proposal is placed before the Syndicate for consideration whether, a revised work order may be issued to M/s. Keltron towards the 'Supply, Installation and commissioning of Virtualization and Private Cloud, in connection with the implementation of File Flow Management System (FFMS) as part of e-governance in the University', at a total cost of Rs.1,48,00,166.52/- (Rupees One crore forty eight lakh one hundred and sixty six & fifty two paise only) (which is inclusive of GST@18% and the discount of 0.5% on the base rate of the products, as offered by the firm).

**Resolution of the Syndicate**  
**RESOLVED** that the matter be referred to the Standing Committee of the Syndicate on Planning and Development.

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**Item No.05.38**                      **7<sup>th</sup> meeting of IQAC held on 13.02.2019 –Reporting of -Reg.**

**(IQAC)**

The seventh meeting of IQAC was held on 13.02.2019. The detailed minutes of the meeting, as approved by the Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

IQAC resolved to approve the recommendations of the sub-committee on Interaction with Eminent Scholars and proposal from Committee on “Infrastructure and Learning Resources” of the NAAC Directorate for budget allocation of Rs.3 Crores (Rupees Three Crores Only) for Campus Infrastructure Maintenance. The matter is specially reported to the Syndicate

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

**Minutes**

**7<sup>th</sup> Meeting of IQAC, University of Kerala**

Date: **13-02-2019** Day: **Wednesday** Time:**4.30 p.m.** Venue: **Syndicate Room**

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Item No.	Items
<b>Items for Consideration</b>	
VII.01	Approval of the minutes of 6 <sup>th</sup> IQAC meeting held on 27-11-2018
VII.02	Action Taken Report on decisions of the previous meeting
VII.03	Interaction with Eminent Scholar- Proposals from various teaching Departments
VII.04	Graduate Attributes (GAs) and Undergraduate Learning Outcomes
VII.05	Constitution of Counseling and Legal clinic for students and teachers
VII.06	Celebration of Science Day
VII.07	Annual Interdisciplinary Academic Meet (AIAM 2K19)
VII.08	Convene meeting of ‘Centre for Academic and Industrial Collaboration’
VII.09	Mobile App for teachers
<b>Items for Reporting</b>	
VII.10	Interaction with Nobel Laureate Prof. Ada E. Yonath
VII.11	Research Council meeting held on 28.01.2019
VII.12	Proposal for budget allocation of Rs.3 Crores (Rupees Three Crores Only) for Campus infrastructure maintenance
VII.13	Idea Day
VII.14	Meeting with Programme Coordinator of Mahatma Gandhi National Council of Rural Education(MGNRCE):

VII.15	File Adalath – Letter from Higher Education Department
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**Members: Present**

1. Dr. V. P. Mahadevan Pillai, Vice Chancellor (**Chairman**)
2. Dr. Ajayakumar P.P, Pro -Vice Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academics & Research
4. Dr. P. Rajesh Kumar, Convener, Standing Committee of the Syndicate on Examinations
5. Dr. C.R. Prasad, Registrar(i/c)
6. Dr. T.S. Anirudhan, Vice - Chairman, Credit and Semester System
7. Dr. Vinod Chandra S. S., Director, Computer Centre
8. Sri. Shimjil Kannan, Chairman, Departments' Union
9. Sri. Stalin R., Chairman, Researchers' Union
10. Dr. A.K. Prasad, Associate Professor, Dept. of Economics
11. Dr. B. Hariharan, Professor, Institute of English
12. Dr. KG. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics
13. Dr. S. Mini, Associate Professor & Head, Dept. of Biochemistry
14. Dr. E. Shaji, Assistant Professor, Dept. of Geology
15. Dr. S.R. Sheeja, Assistant Professor of Economics, School of Distance Education
16. Dr. S. Aji, Assistant Professor & Head, Dept. of Computer Science
17. Dr. Gabriel Simon Thattil, Director, IQAC

**Members: Absent**

1. Smt. Leju Bose, Finance Officer(i/c)
2. Dr. Bivesh U.C., RO & Nodal Officer, RUSA, State Office, Thiruvananthapuram
3. Sri. Anoop. M. Ambika, CEO & Managing Director, Cognub-Decision Solutions Pvt. Ltd, T4, 7<sup>th</sup> Floor, Thejaswini Building, Technopark, Thiruvananthapuram
4. Dr. K.S. Chandrasekhar, Professor & Head, Institute of Management in Kerala
5. Dr. Joseph Antony, Associate Professor, Dept. of Political Science

**ITEMS FOR CONSIDERATION**

**Item No. VII.01: Approval of the minutes of 6<sup>th</sup> IQAC meeting held on 10-01-2018:** The minutes of the meeting was circulated via email through IQAC office and the members have confirmed the same.

**Item No.VII.02: Action Taken Report (ATR) on meeting held on 10-01-2019:**

Decision	Action Taken
<p><b>Item No.VI.03: Centre of Excellence:</b> The proposal was put forward by the Hon'ble Vice-Chancellor in the meeting of the Syndicate held on 02.11.2018(Item no. 06.39 and item no. 06.40). In order to make our University a 'Centre of Excellence', an Expert committee has to be constituted to assess the academic quality of the University Departments, Centres and other institutions. It was resolved to refer the matter to the Standing Committee of the Syndicate on Academic and Research for submitting a detailed proposal and also to suggest retired eminent professors for being included in the expert committee. As part of making our University a 'Centre of Excellence, a University level advisory committee has to be constituted engaging the former Vice-Chancellors, Pr-Vice-Chancellors and retired eminent professors from the University to seek inputs and advice. resolved to authorize the Vice-Chancellor to identify former Vice-Chancellors and Pro-Vice-Chancellors seeking their consent for being included in the Advisory Committee.</p> <p><i>---IQAC Decision---</i>: Detailed discussions were held on the nature and composition of the advisory committee. Resolved to authorize the Vice-Chancellor to identify former Vice-Chancellors and Pro-Vice-Chancellors seeking their consent for being included in the Advisory Committee. The matter to be subsequently placed before the Syndicate for approval.</p>	<p>File put up for orders of Hon'ble Vice-Chancellor for nominating former Vice-Chancellors and Pro-Vice-Chancellors.</p>



<p><b>Item No.VI.04: Open Educational Resources (OER):</b> The Department of Higher Education, MHRD has pointed out that due to increasing access to the internet and emergence of the open courseware movement, there arose a strong need to have a policy in the usage of Open Educational Resources under teaching and learning materials which will be made available in the public domain or via an open license, in editable digital formats to all institutions of higher learning, offering a possible solution to improve access to quality educational resources and to provide cost-efficiency in the teaching-learning process. The meeting of the Standing Committee of the Academic Council held on 05.11.2018 recommended to refer the matter on importance of OER to IQAC for detailed study and recommendations.</p> <p><i>---IQAC Decision---: Resolved to recommend the use of Open Educational Resources in the teaching departments wherever possible and to encourage the same.</i></p>	<p>IQAC decision intimated to section concerned.</p>
<p><b>Item No. VI.05: Interaction with Eminent Scholars – Proposal from Department of Education:</b> Department of Education plans to host DANIELS, Harry Richard John, The Professorship of Education, University of Oxford, under the scheme Interaction with Eminent Scholars. He is an eminent scholar of Education with Sociology of Education, Institutional Designs, the Offshoots of Marginalization in the environment of Education, and Vygotsky’s Postulates and Implications in Education. The proposed dates are 19, 20, and 21, February, 2019.</p> <p><i>---IQAC Decision---: The proposal from Dr. Sameer Babu M., Department of Education to host Daniels, Harry Richard John was presented by him (special invitee). Resolved to refer the matter to the subcommittee constituted for this purpose. Discussions were held on the need to involve academicians of repute to interact with students, scholars and teachers of our university so as to expose our scholars and learners to better standards and improve upon our quality in teaching, learning, research and other innovative processes. .The Hon’ble Vice Chancellor suggested that all teaching Departments to be directed to explore the possibilities for inviting Eminent Scholars from outside, The proposals under Erudite scheme and Brain gain of KSHEC to be examined and Department directed to submit proposals under the same for which directions may be issued. Resolved to accept the proposal and initiate action accordingly.</i></p>	<p>In Progress. 9 more proposals received from various teaching departments <b>(Item No.VII.03)</b></p>
<p><b>Item No. VI.06: NAAC directorate:</b> The plan of action of NAAC directorate is to be discussed.</p> <p><i>---IQAC Decision---: The matter was discussed and resolved to take steps to strengthen the directorate.</i></p>	<p>First meeting of all committees of NAAC Directorate convened except for two committees. The proposal from committee on Governance, Leadership and Management forwarded to Heads of the department for action <b>(Appendix VI)</b></p>
<p><b>Item No.VI.07: All India Survey on Higher Education (AISHE) 2018-19</b> The All India Survey on Higher Education (AISHE) for the year 2018-19 has commenced from 3rd December 2018. All the institutions of higher education are required to upload the data on AISHE portal (aishe.gov.in) by 28th February 2019, which is the closing date of the survey.</p> <p><i>---IQAC Decision---: Resolved to nominate to Dr. Manoj Chacko, Department of Statistics as the coordinator to upload the data.</i></p>	<p>In Progress in CDC section</p>

<p><b>Item No.VI.08: India Today Group-MDRA Best Universities Ranking 2019:</b> MDRA has invited our university to participate in India Today Group-MDRA Best Universities Ranking 2019. The last date for submission of completed participation form along with supporting documents is 31st January 2019.</p> <p><i>---IQAC Decision---</i>: Resolved to nominate <b>Dr. S. R. Sheeja</b>, School of Distance Education as the convener and <b>Dr. P. Sreejith</b>, Department of Zoology and <b>Dr. Manoj Chacko</b>, Department of Statistics as members to complete data compilation in this regard.</p>	<p>Last date of application extended to 7<sup>th</sup> Feb, 2019. Application submitted on 6<sup>th</sup> Feb 2019.</p>
<p><b>Item No.VI.09: Opening of Savings Bank Account for Seminar/Workshops etc</b> A separate savings bank account is to be opened for each seminar/workshop organized by IQAC.</p> <p><i>---IQAC Decision---</i>: IQAC has opened separate bank accounts as per directions in this regard as follows: UGC-NAAC workshop awareness workshop – A/c No.38085635022 ICSSR –SRC research methodology workshop– A/c No. 38084506813</p>	<p>No action required.</p>
<p><b>Item No.VI.10: Student Feedback Analysis:</b> Reporting on feedback to Faculty and seeking action for betterment</p> <p><i>---IQAC Decision---</i>: Collection of feedback from students from all departments complete. Feedback analysis in progress.</p>	<p>In progress</p>
<p><b>Item No. VI.11: Student Satisfaction Survey</b> Student satisfaction survey is to be conducted.</p> <p><i>---IQAC Decision---</i>: Resolved to undertake Student Satisfaction Survey through IQAC and seek student data for this purpose.</p>	<p>In progress</p>
<p><b>Item No. VI.12: Heritage Museum:</b> The second meeting of the IQAC held on 16.07.2018 resolved to constitute a committee with Dr. K.S. Chandrasekhar, Professor &amp; Head, Institute of Management in Kerala and Dr. Rajesh S. V., Department of Archaeology to peruse and report on the matter. The minutes of the meeting of the committee held on 07.01.2019 prepared the plan for the matter.</p> <p><i>---IQAC Decision---</i>: Resolved to nominate <b>Dr. Rajesh S.V.</b>, Department of Archaeology as the convener of the committee monitoring the establishment of the heritage museum. The committee would pursue action in this regard.</p>	<p>In progress</p>
<p><b>Item No. VI.13: Evaluation of status of research Centres as per UGC 2016 Regulations:</b></p> <p>The Standing Committee of the Academic Council held on 08.06.2018 vide ItemNo.6 recommended that the Core Committee be entrusted to prepare the list of centres of research (excluding the University teaching Departments) in accordance with the criteria of jurisdiction as stipulated by the UGC Regulations, 2016. Also recommended that, the Dean and a subject expert nominated by the Vice Chancellor and the Chairman, Doctoral Committee along with a nominee of the Standing Committee on Research be entrusted to conduct inspection of all enlisted centres to assess the facilities and functioning of each Research Centres and submit a report. However the Core Committee of the Standing Committee of the Academic Council was not convened hitherto.</p> <p>The Standing Committee of the Academic Council held on 05.11.2018 while considering the report of the action taken on the recommendations of its meeting held on 08.06.2018 resolved that the evaluation of the status of each research centre as per UGC Regulations 2016 be referred to IQAC with a specific instruction to expedite the process and place the matter before the next</p>	<p>IQAC decision conveyed to section concerned.(Ac.EI)</p>

<p>Standing Committee of the Academics and Research to proceed further on this matter.</p> <p><b>---IQAC Decision---</b>: Resolved to constitute a committee for this purpose with the following constitution:</p> <ol style="list-style-type: none"> <li>1. <b>Dr. S. Nazeeb</b>, Convener, Standing Committee of the Syndicate on Academics &amp; Research (Convener)</li> <li>2. <b>Dr. K. G. Gopchandran</b>, Associate Professor &amp; Head, Dept. of Optoelectronics</li> <li>3. <b>Dr. Annie Abraham</b>, Director, Research</li> <li>4. <b>Dr. S. R. Sheeja</b>, Assistant Professor of Economics, School of Distance Education</li> <li>5. <b>Dr. Joseph Antony</b>, Associate Professor, Dept. of Political Science</li> </ol> <p>The committee to evaluate the status of Centre with their future plan of action and report on the same.</p>	
<p><b>Item No. VI.14: Need for Joint Director for IQAC</b> One among the members of IQAC to be nominated as Joint Director to act as Director in the absence of the latter.</p> <p><b>---IQAC Decision---</b>: Resolved to recommend the same to the Syndicate.</p>	File put up for action.
<p><b>Item No. VI.15 Research Renovation and Reforms Workshop:</b> A workshop on research renovation and reforms was suggested in the Budget, Proposal for the same was put forward. A detailed proposal was called for and the same was submitted to the Standing Committee of the Syndicate on Academics and Research. Mode of Conduct to be resolved.</p> <p><b>---IQAC Decision---</b>: Resolved to prepare a draft on research reforms and renovation and to seek feedback from research guides on the same. The committee constituted under 13 above to be entrusted with the draft preparation</p>	IQAC decision informed to the committee constituted.
<p><b>Item no. VI.18: Performance Audit:</b> The IQAC Director presented the proposal for performance audit in the first meeting of reconstituted IQAC held on 24.04.2018. Members discussed various ways and means through which the performance audit is to be conducted. Resolved to form a committee of experts external to the University involving experienced and renowned members from diverse faculty with administrative experience as well to act as performance auditors. The audit is to be undertaken once in a year based on parameters created by NAAC.</p> <p><b>---IQAC Decision---</b>: The Vice-Chancellor proposed a committee of six eminent academicians to act as auditors. The academicians to be drawn from social sciences, physical science and natural science. Discussions were held on the need for more members representing different faculty as well as the administration. Resolved to authorize the Vice-Chancellor to nominate auditors for performance audit and report on the same to the Syndicate.</p>	File put up for orders of the Hon'ble Vice-Chancellor for nominating auditors.
<p><b>Item no. VI.19: Strengthening of Centres:</b> Centres under the University need to be strengthened.</p> <p><b>---IQAC Decision---</b>: Resolved to seek status report on all centres and write to the centre directors in this regard, Centre Directors to submit report by 10 Feb. 2019. Resolved to constitute a committee to assess the performance of centres:</p> <ol style="list-style-type: none"> <li>1. <b>Dr. S. Nazeeb</b>, Convener, Standing Committee of the Syndicate on Academics &amp; Research</li> <li>2. <b>Sri. M. Lenil Lal</b>, Convener, Standing Committee of the</li> </ol>	In progress.

<p><i>Syndicate on Departments and other Institutions</i></p> <p>3. <b>Dr. A. Bijukumar</b>, Professor, Department of Aquatic Biology and Fisheries.</p> <p>4. <b>Dr. Shaji Varkey</b>, Associate Professor, Department of Political Science</p> <p>5. <b>Dr. P. Mohanachandran Nair</b>, Professor, Department of Demography</p> <p>6. <b>Dr. Hariharan</b>, Professor, Institute of English.</p> <p>7. <b>Dr. K.G. Gopchandran</b>, Associate Professor &amp; Head, Dept. of Optoelectronics</p> <p>8. <b>Dr. Jayachandran R</b>, Professor, Department of Hindi.</p> <p>9. <b>Dr. Annie Abraham</b>, Director, Research</p>	
<p><b>Item no. VI.20: Green Audit:</b> A green audit is to be conducted.</p> <p><b>---IQAC Decision---</b>: Resolved to direct all departments on collection of food waste arising out of functions arranged in the departments and to make arrangements on waste management. The supplier/caterers to collect the food waste from the center after the food supply, HODs to ensure that piling of waste does not occur. The proposal to involve the local authority for waste management at the Kariavattom campus put forward by Dr. E. Shaji was approved for necessary action.</p>	<p>IQAC decision conveyed to all HODs.</p>
<p><b>Item no. VI.21: Workshop on SICC Instruments:</b></p> <p><b>---IQAC Decision---</b>: The Hon'ble Vice-Chancellor proposed workshop for science teachers on the use of SICC instruments to be undertaken in phases. The workshop to be initiated by IQAC through a committee consisting of the following members:</p> <ol style="list-style-type: none"> <li>1. <b>Dr. S. Nazeeb</b>, Convener, Standing Committee of the Syndicate on Academics &amp; Research</li> <li>2. <b>Dr. K.G. Gopchandran</b>, Associate Professor &amp; Head, Dept. of Optoelectronics</li> <li>3. <b>Dr. Ganga prasad A.</b>, Assistant Professor, Department of Botany</li> <li>4. <b>Dr. Subodh G.</b>, Assistant Professor, Department of Physics</li> <li>5. <b>Dr. Ashalatha S Nair</b>, Professor, Department of Botany</li> <li>6. <b>Dr. S. Mini</b>, Associate Professor &amp; Head, Dept. of Biochemistry</li> </ol>	<p>Informed Dr. Ashalatha S. Nair, Director, SICC about the same for action</p>
<p><b>Item no. VI.22: Permitting scientist with 'C' grade to act as Research guide:</b> The proposal was put forward by Dr. S. Nazeeb on permitting scientist with 'C' grade to act as research guide of University of Kerala.</p> <p><b>---IQAC Decision---</b>: Resolved to approve the proposal provided they have qualifications and meet other requirements as prescribed for research guides of the university.</p>	<p>IQAC decision conveyed to section.(Ac.EI)</p>
<p><b>Item no. VI.23: Right to Service act, 2012</b> The proposal was put forward by Dr. Joseph Antony.</p> <p><b>---IQAC Decision---</b>: Resolved to conduct a workshop on the same with four technical sessions as follows:</p> <ol style="list-style-type: none"> <li>1. Academics</li> <li>2. Planning and administration</li> <li>3. Examination</li> <li>4. Finance</li> </ol> <p>Participants to include teachers, Joint Registrars, Deputy Registrars, Assistant Registrars of our University.</p>	<p>In progress.</p>

**Item No.VII.03: Interaction with Eminent Scholar- Proposals from various teaching Departments:** The following proposals were received from various teaching Departments.

Sl. No	Department/ Teacher	Name of Scholar	Proposed Date for Pgm	Amount (Rs.)	Amount approved by evaluation committee
1	Environmental Science- Dr. Sabu Joseph	Prof. Takashi Asaeda, Japan	04-06 February 2019	184000.00	184K (150K released as provisional advance)
2	Education, Dr.Sameer Babu	Professor Harry Daniels (Japan)	18-20 February 2019	184000.00	85K + Actual travel + lodging
3	Zoology (2 Proposals), Dr. Sreejith P.	Farid A. Badria (Egypt) –		455000.00	85K + Actual travel + lodging
		Subhash C. Chauhan, University of Tennessee		480000.00	85K + Actual travel + lodging
4	English (2 Proposals) Dr.B.S. Jamuna	A. Joseph Dorairaj (Tamil Nadu) & Udaya Kumar (New Delhi)		77000.00	77K
5	Optoelectronics, Dr. K.G. Gopchandran	Murukesan Vadakke Matham, Singapore		148000.00	148K
6	Geology, Dr E. Shaji	Prof. M. Santosh, Japan	28 <sup>th</sup> March 2019	50000.00	50K
7	Chemistry (2 Proposals) HoD -Dr. Sony George	Dr. Natesan Ramamoorthy (Mumbai)	18-20 March 2019	67500.00	55K
		Madhava B Mallia, Mumbai	18-20 March 2019	60000.00	55K
<b>Total(Approx.)</b>				18 Lakhs	10 Lakhs

The above proposals were evaluated by the Sub-committee constituted for this purpose and the remarks of the evaluation committee are appended (**Appendix I**).

**---IQAC Decision---** Resolved to recommend the same for action under the scheme.

**Item No.VII.04: Graduate Attributes (GAs) and Undergraduate Learning Outcomes: .**

The Governing body and Executive body meetings of the KSHEC approved the appended GAs and Undergraduate Learning Outcomes and urged all the Universities to finalize GAs and notify them in the University website. The appended Gas and Undergraduate Learning outcomes are duly approved by Joint Registrar (Academic) and Vice-Chairman, Credit & Semester System (**Appendix II**).

**---IQAC Decision---** Resolved to notify the GAs in the University website. The Honorable Vice Chancellor noted the request from KSHEC to train teachers on Outcome Based Curriculum design and Teaching Methods. The BOS members trained by KSHEC need to act as trainers for other teachers in the University, this recommendation was approved.

There was reference to low participation and involvement of members of BOS in the Board activities.

**Item No. VII.05: Constitution of Counseling and Legal Clinic for students and teachers:**

The CSS academic committee in its meeting dated 07-01-2019 referred the Constitution of Counseling and Legal Clinic for students and teachers to IQAC for implementation. (**Appendix III**)

**---IQAC Decision---** Resolved to recommend the constitution of a Counseling and Legal Clinic for students and teachers. The Counseling Centre to function under the Health Centre. The University Syndicate to take appropriate action in this regard.

**Item No. VII.06: Celebration of Science Day:**

Dr. A. Biju Kumar, Dean, Faculty of Science vide his letter No. DFS/Science Day/IQAC/Pro/1 dated 1<sup>st</sup> February 2019 informed that the Syndicate has decided to celebrate National Science Day with a week -long celebration including all the Departments on the last week of February 2019. He has also informed that the Hon'ble Vice-Chancellor directed him to submit a proposal to IQAC in this regard.

Accordingly, Dr A. Biju Kumar has submitted a proposal to IQAC for the conduct of a Science week celebrations with the following budget,

Sl. No.	Item	Amount (in Rs.)
1	TA and Local hospitality for invited speakers	50,000
2	Honorarium and mementos, awards	20,000
3	Printing of brochures (Programme brochure and University Brochure)	25,000
4	Audio-visuals and publicity	35,000
5	Workshop on science writing	30,000
6	Refreshments (inaugural session and common volunteers)	20,000
7	Miscellaneous expenses	20,000
	<b>TOTAL (Rupees Two Lakhs only)</b>	<b>2,00,000</b>

The proposal has two levels of programmes:

- Department-level programmes including open-houses, public lecture, workshops etc.
- Common programmes including inauguration and competition workshops etc.

**---IQAC Decision---**: Resolved to approve the Science Day celebration proposal put forward, the common program to take place on February 27 and 28, 2019.

**Item No.VII.07:Annual Interdisciplinary Academic Meet (AIAM 2K19):**

As discussed in the Research Council meeting held on 28.01.2019, IQAC proposes to initiate a School-level Academic meet "AIAM- 2K19". The appended guidelines were sent to School Directors with a request to forward proposals, IQAC would provide financial assistance up to Rs 25 000 for a School under the scheme (**Appendix IV**).

**---IQAC Decision---**: Resolved to approve the proposal for action. Hon'ble Member of the Syndicate, Dr. P. Rajesh Kumar suggested the need to specify the guidelines on Interdisciplinary element under a Faculty.

**Item No.VII.08: Convene meeting of 'Centre for Academic and Industrial Collaboration':**

A meeting of Centre for Academic & Industrial Collaboration is to be convened to initiate action on the same (**Appendix V**).

**---IQAC Decision---**: Resolved to convene the meeting of the Centre. Also, resolved to examine the possibilities for student skill enhancement through short term training and internship programs. The Honorable Vice Chancellor suggested the need for training on software applications like SAP. The Centre to examine areas for action in this regard.

**Item No.VII.09: Mobile App for teachers: A mobile app for teachers is to be developed.**

**---IQAC Decision---**: Dr. Aji. S., Assistant Professor & Head, Dept. of Computer Science, put up a proposal on a Mobile App for teachers to record data on Publications, Seminar presentations, Awards, PhDs and so on . The App would have Linkage to the University website and would facilitate centralized capturing of data for compilation purposes. The App would be developed by our Alumni from the Computer Science Department and would be made available at concessional rate. The quoted cost was Rs. 83, 000/- (Rupees Eighty three Thousand Only), a lower rate need to be negotiated. Resolved to approve the same

**ITEMS FOR REPORTING**

**Item No. VII.10 :Interaction with Nobel Laureate Prof. Ada E. Yonath:**

Internal Quality Assurance Cell (IQAC), University of Kerala hosted an interactive session with **Ada E. Yonath, Nobel Laureate in Chemistry** under the scheme **Interaction with Eminent Scholar** on 4<sup>th</sup> February 2019 (Monday) at 12.30 p.m., at Sonata Hall, Mascot Hotel, Thiruvananthapuram.

**---IQAC Decision---**: The session was well attended and appreciated. IQAC to bring up a comprehensive report on the activity.

**Item No. VII.11: Research Council meeting held on 28.01.2019 – details relating to IQAC:**

A meeting of Research Council was held on 28.01.2019 to discuss the plan of action. The following tasks were assigned to IQAC during the meeting.

- Direct faculty to prepare project proposals as Principal Investigators or Co-Investigators, Departments to identify Research Institutions with whom they can collaborate and probe the possibility for an MOU.
- Each Department has to identify an eminent scholar for interaction (Erudite Scheme, KSHEC) or by their own means
- To review research journal published by the Departments and initiate steps to make it online
- To invite proposals from School Directors for School-level Academic meet "AIAM-2K19"(inform School Directors)

**---IQAC Decision---** Resolved to approve the action

**Item No. VII.12: Proposal for budget allocation of Rs.3 Crores (Rupees Three Crores Only) for Campus infrastructure maintenance:**

Based on the recommendation of the NAAC directorate, committee on Infrastructure and Learning Resources, a proposal for budget allocation of Rs.3 crores is placed before the Registrar for Campus infrastructure maintenance and upkeep.

**---IQAC Decision---** The subcommittee presented the proposal to campus maintenance and up keep, considering the upcoming NAAC visit.

Resolved to seek Budget allocation of Rs 3 crores for Campus Face lift and maintenance as recommended by the Committee.

**Item No. VII.13: Idea Day:** Idea day 2019 (February 25, 2019) an initiative of Kerala University Technology Business Startup Centre (KU-TBSC) is to be conducted for all the Research scholars, M.Phil. scholars and PG students in our University. They can pitch their ideas before expert panel from Kerala Startup Mission (KSUM) and receive mentor-ship and funding up to Rs. 2 lakhs. There is an additional grant up to 7 Lakhs for ideas with prototypes and prototypes with a customer base

**---IQAC Decision---** Resolved to observe February 25, 2019 as IDEA day as a joint initiative of Kerala University Technology Business Startup Centre (KU-TBSC) and Kerala Startup Mission (KSUM). Prof. Manoj Changot to coordinate the event.

**Item No.VII.14: Meeting with Programme Coordinator of Community Engagement Programme of MHRD by Mahatma Gandhi National Council of Rural Education**

(MGNRCE): IQAC Director met Ms. Shamily, Programme Coordinator of MGNRCE on 06.02.2019

**---IQAC Decision---** Expression of Interest from teaching departments to start Community Engagement Programmes would be sought. This would be informed to the Programme Coordinator of MGNRCE for necessary action.

**Item No.VII.15: File Adalath – Letter from Higher Education Department:** The Hon'ble Minister for Higher Education Department has instructed to convene a file Adalath at University of Kerala on 26-02-2019 at 10.00 am to take appropriate action on files which are pending for long time in the University.

**---IQAC Decision---** IQAC has initiated steps for the file Adalath. Grievances from students, research scholars, teachers, managers and college principal can be registered on the University website upto 19.02.2019. Link:<https://www.keralauniversity.ac.in/adalath-hr-ed/home-page>.The grievances are being taken up on a daily basis for action at the appropriate decision points. Arrangements are being made for the Adalath on 26.02.2019 in which the Hon'ble Minister for Higher Education will participate.

Approved the minutes of the 7<sup>th</sup> meeting of IQAC.

Sd/-

**Director**

Internal Quality Assurance Cell  
University of Kerala

Sd/-

**Chairman**

Internal Quality Assurance Cell  
University of Kerala

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 7<sup>th</sup> meeting of IQAC held on 13.02.2019, be noted.

**Item No.05.39**      ***Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of - reg.***  
**(Ac F II)**

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 12.02.2019 at 10.30 A.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

**Day** : **Tuesday,**  
**Date** : **12<sup>th</sup> February, 2019**  
**Time** : **10.30 AM to 12.30 P.M**  
**Venue** : **Syndicate Room**

**Members Present**

1. Sri. M. Sreekumar (Convenor)
2. Dr. K. Shaji
3. Dr. K.B. Manoj
4. Dr. K. R.Kavitha

**Members Absent**

1. Dr. R. Latha Devi
2. Sri.Shijukhan.J.S

<b>Item No</b>	<b>File No.</b>	<b>Proposals</b>	<b>Recommendations</b>
1	AcFI/53047/2018	Proposal for the approval of the placement/promotion of <b>Smt.Siji K Mary</b> , Assistant Professor in the Department of Chemistry (with AGP 6000 to 7000) from Stage I to II in Bishop Moore college, Mavelikara w.e.f 28.02.2017	Approved
2	Ac.F1/1/53411/ 2018	Proposal for the approval of the placement/promotion of <b>Sri.Ashok kumar M.G</b> , Lecturer in Mathematics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in S.D college, Alappuzha w.e.f 30.06.2012.	Approved
3	Ac.F1/1/39867/ 2018	Proposal for the approval of Placement/Promotion of <b>Dr.John Jacob</b> , Lecturer in Physics (Re- designatd as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Mar Ivanios college, Thiruvananthapuram w.e.f 01.06.2015	Approved
4	Ac.F1/1/53409/ 2018	Proposal for the approval of Placement/Promotion of <b>Dr. Sanjai V.N</b> , Lecturer in Botany (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-	Approved



		designated as Assistant Professor with AGP 7000) in S.D college, Alappuzha w.e.f 24.06.2013.	
5	Ac.FI/53048/2018	Proposal for the approval of Placement/Promotion of <b>Smt.Anusha Das</b> , Assistant Professor in the Department of English ( with AGP 6000 to 7000) from Stage I to II in Bishop Moore college, Mavelikara. w.e.f 04.01.2018.	Approved
6	Ac.F1/53410/ 2018	Proposal for the approval of Placement/Promotion of <b>Smt.Lekshmi.S</b> , Lecturer in Physics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in S.D college, Alappuzha w.e.f 14.02.2012	Approved
7	Ac.F1/52785(d)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Dr.SreeVrinda Nair.N</b> Lecturer in Education, (Malayalam), (Re- designatd as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as 7000) in NSS Training College, Pandalam w.e.f 01.06.2012.	Approved
8	Ac.F1/52785(f)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Dr.Vinodkumar.K</b> , Lecturer in Physical Education (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in NSS Training College, Pandalam w.e.f 31.12.2013.	Approved
9	Ac.FI/54054/2018	Proposal for the approval of the Placement/Promotion of <b>Smt.Sajini Deena Mathew</b> , Assistant Professor in the Department of Malayalam from stage 1 to 2 (with AGP 6000 to 7000/-) in Bishop Moore college, Mavelikara w.e.f 28.02.2017.	Approved
10	Ac.F1/52785(c)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Smt. Lakshmi A</b> , Lecturer in Education (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale(Re-designated as Assistant Professor with AGP 7000) in N.S.S Training college, Pandalam w.e.f 06.03.2012	Approved
11	Ac.F1/52785(g)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Dr.Padma Priya P V</b> , Lecturer in Education (Natural Science) (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000)in N.S.S Training college, Pandalam w.e.f 09.03.2015.	Approved
12	Ac.F1/52785(b)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Dr.Ranjidevi S</b> , Lecturer in Education (Physical Science) (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in N.S.S Training college, Pandalam w.e.f 08.03.2015	Approved
13	Ac.F1/52785(h)/ 2018	Proposal for the approval of the Placement/Promotion of <b>Dr.Sreelekha L</b> , Lecturer in Education (Social Science) (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant	Approved

		Professor with AGP 7000) in N.S.S Training college, Pandalam w.e.f 03.03.2014.– reg.	
14	AcFIII/1/21553/ 2016	Letter from the DCE regarding the approval of appointment and disbursement of salary in respect of Smt.Krishna Sree.R.S and Smt.Saranya Babu, Assistant Professors in Physics in SN Colleges	Committee noted the decision of the DCE.
15	AcFIII/1/692(2)/ 2019.	Proposal for the approval of Placement/ Promotion of <b>Dr.Sreeja.T</b> , Lecturer in the Department of Chemistry(Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 in T.K.M.M College, Nangiarkulangara w.e.f 03-01-2015	Approved
16	AcFIII/1/692(5)/2019.	Proposal for the approval of Placement/ Promotion of <b>Dr.Sheela.S</b> , Lecturer, Department of Zoology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000 in T.K.M.M College, Nangiarkulangara w.e.f 25-02-2014.	Approved
17	AcFIII/1/692(1)/2019.	Proposal for the approval of placement/ Promotion of <b>Sri.Rajeev S.R</b> , Lecturer Senior Scale in the Department of Economics (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in T.K.M.M College, Nangiarkulangara w.e.f 06-12-2014	Approved
18	AcFIII/1/692(4)/ 2019	Proposal for the approval of Placement/ Promotion of <b>Dr.Preeth.M</b> , Lecturer, Department of Statistics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 in T.K.M.M College, Nangiarkulangaraw.e.f13-03-2014,	Approved
19	AcFIII/1/692(3)/ 2019.	Proposal for the approval of placement/ Promotion of <b>Smt.Renjini.S</b> Lecturer, Department of Mathematics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000 in T.K.M.M College, Nangiarkulangara w.e.f 05-01-2016.	Approved
20	AcFIII/2/692(6)/ 2019	Proposal for the approval of placement/ Promotion of <b>Dr.Vinod Haridas</b> , Lecturer Senior Scale in the Department of Botany (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in T.K.M.M College, Nangiarkulangara w.e.f 14-03-2014	Approved
21	AcFIII/1/1559(2)/2019.	Proposal for the approval of placement/ Promotion of <b>Dr.B.Hari</b> , Lecturer Senior Scale in the Department of Zoology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/- ) in Sree Narayana College, Kollam w.e.f 02-12-2013	Approved
22	AcFIII/2/1559(3)/2019	Proposal for the approval of placement/ Promotion of <b>Dr.Sulekha B.T</b> , Lecturer Senior	Approved

		Scale in the Department of Zoology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in Sree Narayana College, Kollam w.e.f 03-12-2013	
23	AcFIII/2/1557/2019	Proposal for the approval of placement/Promotion of <b>Dr.Rijith.S</b> , Lecturer, Department of Chemistry (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in SN College, Kollam w.e.f 04-03-2014	Approved
24	AcFIII/2/1559/2019	Proposal for the approval of placement/Promotion of <b>Dr.S.V Manoj</b> , Lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in SN College Kollam w.e.f <b>13.12.2013</b> .	Approved
25	AcFIII/1/1559(4)/2019.	Proposal for the approval of placement/Promotion of <b>Dr.Laiju.S.,</b> Lecturer Senior Scale in the Department of Psychology(Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in SN College Kollam w.e.f 03.12.2013	Approved
26	AcFIII/2/1226/2019	Proposal for the approval of placement/Promotion of <b>Smt.Aswathy.R</b> , Lecturer, Department of Economics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in SN College for Women, Kollam w.e.f 09-12-2010	Approved
27	AcFIII/2/1225/2019	Proposal for the approval of placement/Promotion of <b>Dr.Lekshmi V.S</b> , Lecturer, Department of Malayalam, (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in SN College for Women, Kollam w.e.f 01-03-2014	Approved
28	AcFIII/1/53936/2018.	Proposal for the approval of placement/Promotion of <b>Dr.Sunila Abhraham</b> , Lecturer Senior Scale in the Department of Physics (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in Christian College, Chengannur w.e.f 15-08-2013.	Deferred
29	AcFIII/1/53934/2018	Proposal for the approval of placement/Promotion of <b>Dr.Vinoy Thomas</b> , Lecturer Senior Scale in the Department of Physics (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/- ) in Christian College, Chengannur w.e.f 01-06-2013	Approved
30	AcFIII/1/53939/2018	Proposal for the approval of placement/Promotion of <b>Dr.R.JayaKrishnan</b> , Lecturer, Department of Physics (Re- designated as	Approved

		Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Christian College, Chengannur w.e.f 24-09-2013	
31	AcF III/1/53936/2018.	Proposal for the approval of placement/ Promotion of <b>Dr.Jyothi Kanchan.A.S</b> , Lecturer, Department of Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000)Christian College, Chengannur w.e.f 04-01-2012	Approved
32	AcFIII/1/53937/ 2018	Proposal for the approval of placement/ Promotion of <b>Dr.Biju Thomas</b> Lecturer, Department of Political Science (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in Christian College, Chengannur w.e.f 02-01-2012	Approved
33	AcFIII/1/53938/ 2018	Proposal for the approval of placement/ Promotion of <b>Dr.Annies Joseph</b> Lecturer, Department of Zoology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in Christian College, Chengannur w.e.f 03-01-2012	Approved
34	AcFIII/1/53933/ 2018.	Proposal for the approval of placement/ Promotion of <b>Smt.Jessy Abraham</b> , Lecturer Senior Scale in the Department of <b>Malayalam</b> (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in Christian College, Chengannur w.e.f 22-09-2014	Approved
35	AcFIII/1/53935/ 2018.	Proposal for the approval of placement/ Promotion of <b>Smt.Suby Elizabeth Oommen</b> , Lecturer, Department of <b>Economics</b> (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in Christian College, Chengannur w.e.f 02.01.2013	Approved
36	AcFIII/2/714/ 2019.	Proposal for the approval of placement/ Promotion of <b>Dr.Babitha G.S</b> , Lecturer, Department of Zoology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in Sree Narayana College, Sivagiri, Varkala w.e.f 25-02-2014	Approved
37	AcFIII/2/713/ 2018.	Proposal for the approval of placement/ Promotion of <b>Dr.Henalal.S</b> , Lecturer, Department of Malayalam (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in Sree Narayana College, Sivagiri, Varkala w.e.f 23-12-2014.	Approved
38	AcFIII/2/3027/ 2019.	Proposal for the approval of placement/ Promotion of <b>Sri.Ansu A.T</b> Lecturer Senior Scale in the Department of Computer Science (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP	Approved

		8000/-) in SN College, Cherthala w.e.f 30.12.2010.	
39	AcF III/1/3022/2019.	Proposal for the approval of placement/ Promotion of <b>Dr.T.V.Ushadevi</b> , Lecturer Senior Scale in the Department of Economics (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in SN College, Cherthala w.e.f 09.12.2013	Approved
40	AcFIII/2/3024/ 2019.	Proposal for the approval of placement/ Promotion of <b>Dr.Resmi V</b> , Lecturer Senior Scale in the Department of Zoology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in SN College, Cherthala w.e.f 03.12.2013.	Approved
41	<b>AcFIII/2/53422/ 2018</b>	Proposal for the approval of placement/ Promotion of <b>Dr.Pearl Augustine</b> , Lecturer, Department of Chemistry, (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in St.Michael's College, Cherthala w.e.f 02-11-2014.	Approved
42	<b>AcFIII/2/53425/2018</b>	Proposal for the approval of placement/ Promotion of <b>Dr.Manoj.P</b> , Lecturer, Department of Chemistry (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in St.Michael's College, Cherthala w.e.f 02-11-2014	Approved
43	AcFIII/1/2623/ 2019	Proposal for the approval of placement/ Promotion of <b>Dr.Uthara Soman</b> , Lecturer, Department of Sociology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in S.N College, Chempazhanthy w.e.f 25-02-2014	Approved
44	AcFIII/1/2620/ 2019	Proposal for the approval of placement/ Promotion of <b>Dr.Asha.S.Kumar</b> Lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in S.N College, Chempazhanthy w.e.f 06-12-2013	Approved
45	<b>AcFIII/2/2622/ 2019</b>	Proposal for the approval of placement/ Promotion of <b>Dr.S.Suja</b> , Lecturer Senior Scale in the Department of Chemistry (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/- ) in S.N College, Chempazhanthy w.e.f 06-12-2013	Approved
46	AcFII/40707/2017	Proposal for revision of date of Placement/ Promotion of <b>Dr.Anitha S.</b> as Assistant Professor (AGP- 6000 to AGP- 7000) from Stage I to Stage II, Department of Personnel Management in Loyola College of Social Sciences, Sreekariyam w.e.f 09.02.2015 FN	Approved

47	AcF II/1939/2019.	Proposal for the approval of Placement/Promotion of <b>Dr. Asha V.G</b> , Lecturer, Department of Zoology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in N.S.S. College, Nilamel w.e.f 05.06.2011 FN,	Approved
48	AcFII/026390/ 2018	Proposal for revision of date of Placement/Promotion of <b>Dr. Chithra V</b> as Assistant Professor (AGP- 6000 to AGP- 7000) from Stage I to Stage II in the Department of Chemistry in N.S.S College, Pandalam w.e.f 12.12.2016 FN	Approved
49	AcFII/3018/2019.	Proposal for the approval of Placement/Promotion of <b>Smt. Dhanya M</b> , Lecturer, Department of Economics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 ) in M. G. College, Thiruvananthapuram w.e.f 18.11.2015 FN	Approved
50	AcFII/032302/2018	Proposal for the approval of Placement/Promotion of <b>Sri. Binukumar B. J</b> , Assistant Professor in the Department of Economics from Stage I to II (with AGP 6000 to AGP 7000) in N.S.S College, Nilamel w.e.f 05.03.2018 FN	Approved
51	AcF II/3018/2019	Proposal for the approval of Placement/Promotion of <b>Dr.Harikumar S</b> , Assistant Professor in the Department of History from Stage I to II (with AGP 6000 to AGP-7000) in M.G. College, Thiruvananthapuram w.e.f 16.12.2014 FN	Approved
52	AcFII/028622/ 2018	Proposal for revision of date of Placement/Promotion of <b>Dr. Kishore Ram</b> , Assistant Professor in the Department of English (AGP- 7000 to AGP- 8000) from Stage II to Stage III, in M.M.N.S.S College, Kottiyam w.e.f 21.02.2014 FN	Approved
53	AcF II/3020/2019.	Proposal for the approval of Placement/Promotion of <b>Smt. Latha G. Nair</b> , Lecturer in the Department of History (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in M.G. College, Thiruvananthapuram w.e.f 29.10.2013 FN	Approved
54	AcFII/52403/2018.	Proposal for the approval of Placement/Promotion of <b>Dr.Leena K.R</b> Lecturer, Department of Philosophy (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in N.S.S. College for Women, Neeramankara w.e.f 10.02.2015 FN.	Approved
55	AcFII/29808/ 2018	Proposal for the approval of Placement/Promotion of <b>Dr. Maheswari.S</b> Lecturer Senior Scale in the Department of Hindi (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in N.S.S. College for Women, Neeramankara w.e.f 14.07.2013 FN	Approved

56	AcFII/2304/2019.	Proposal for the approval of Placement/ Promotion of <b>Dr. Mini.M.Nair</b> , Lecturer in the Department of Economics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in M. G. College, Thiruvananthapuram, w.e.f 03.01.2011 FN	Approved
57	AcFII/40708/2017	Proposal for the approval of revision of date of Placement/ Promotion of <b>Dr. Prakash Pillai R</b> as Assistant Professor (AGP-6000 to AGP-7000) from Stage I to Stage II, in the Department of Personnel Management in Loyola College of Social Sciences, Sreekariyam w.e.f 07.02.2015 FN	Approved
58	AcF II/2303/2019	Proposal for the approval of placement/ Promotion of <b>Dr. Ram Kumar. R</b> Lecturer in the Department of Mathematics (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000 in M.G College, Thiruvananthapuram w.e.f 01.11.2010 FN	Approved
59	AcFII/54759/ 2018.	Proposal for the approval of Placement/ Promotion of <b>Smt. Geetha R. Nair</b> , Lecturer in the Department of Botany, (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000 in N.S.S. College, Nilamel w.e.f 18.01.2011 FN	Approved
60	Ac F II/506/2019	Proposal for the approval of Placement/ Promotion of <b>Sri.Sanoop S</b> , Assistant Professor in the Department of Economics, from Stage I to II (with AGP 6000 to AGP 7000) in V.T.M.N.S.S College, Dhanuvachapuram w.e.f 03.08.2018 FN	Approved
61	Ac F II/1939/2019.	Proposal for the approval of Placement/ Promotion of <b>Dr. Sreeja B. R</b> , Lecturer in the Department of Hindi, (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 ) in N.S.S. College, Nilamel w.e.f 07.12.2013 FN	Approved
62	Ac F II/2303/2019.	Proposal for the approval of Placement/ Promotion of <b>Dr. Vineetha K</b> Lecturer in the Department of Statistics, (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 ) in M.G College, Thiruvananthapuram w.e.f 31.12.2013 FN	Approved
63	AcFII/52399/2018	Proposal for the approval of Placement/ Promotion of <b>Dr. Vinitha Mohan</b> Lecturer Senior Scale in the Department of Philosophy (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in N.S.S. College for Women, Neeramankara w.e.f 28.10.2013F.N	Approved
64	Ac.FII/22632/ 2017	Proposal for the approval of Placement/ Promotion of <b>Smt. N. Jayasree</b> , Lecturer Senior Scale in the Department of Mathematics	Approved

		(Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in V.T.M.N.S.S College, Dhanuvachapuram w.e.f 10.11.2014 F.N	
65	Ac F II/3014/2019.	Proposal for the approval of Placement/Promotion of <b>Smt. Jessykutty M. Jose</b> , Lecturer in the Department of English (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000) in M. G. College, Thiruvananthapuram w.e.f 17.12.2015 FN.	Approved
66	AcFII/2306/2019.	Proposal for the approval of Placement/Promotion of Dr. Lakshmi Priya N, Lecturer in the Department of English (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) in M. G. College, Thiruvananthapuram w.e.f 15.12.2010 FN	Approved
67	AcFII/ 52402/2018	Proposal for the approval of Placement/Promotion of <b>Dr. S Sreekala Devi</b> . Lecturer Senior Scale in the Department of Philosophy (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in N.S.S. College for Women, Neeramankara w.e.f 29.10.2013 FN.	Approved
68	Ac F II/2310/2019.	Proposal for the approval of Placement/Promotion of <b>Dr.Praveen Kumar.B.R</b> , Lecturer in the Department of Botany (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re- designated as Assistant Professor with AGP 7000 ) in M.G. College, Thiruvananthapuram w.e.f 22.12.2014 FN	Approved

#### ADDITIONAL ITEMS

Additional Item No	File No.	Proposals	Recommendations
1	AcFIII/2/3720/2019.	Proposal for the approval of placement/Promotion of <b>Dr.Regis.R</b> , Lecturer Senior Scale in the Department of Zoology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in S.N College, Chempazhanthy w.e.f 06-12-2015	Approved
2	Ac FIII/1/3732/2019.	Proposal for the approval of placement/Promotion of <b>Smt.Manju.S.V</b> , Lecturer in the Department of Commerce (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re-designated as Assistant Professor with AGP 7000/-) in S.N College, Chempazhanthy w.e.f 06-12-2010	Approved
3	AcF III/1/3728/2019.	Proposal for the approval of placement/Promotion of <b>Dr.Anjana.R</b> , Lecturer in the Department of Psychology (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re-designated as Assistant	Approved



		Professor with AGP 7000/-) in S.N College, Chempazhanthy w.e.f 11-07-2015	
4	AcFIII/1/36179/2018.	Proposal for the approval of placement/ Promotion of <b>Dr.Aravind Thampi</b> , Lecturer Senior Scale in the Department of Psychology (Re-designated as Assistant Professor with AGP 7000) to Lecturer Selection Grade (Re-designated as Assistant Professor with AGP 8000/-) in S.N College, Chempazhanthy w.e.f 03-12-2013.	Deferred for want of original Certificates of OC/RC
5	Ac F II/4540/2019	Proposal for the approval of Placement/ Promotion of <b>Dr. Sakthi Babu R.L</b> , Assistant Professor in the Department of Zoology, from Stage I to II (with AGP 6000 to AGP- 7000) in M.G College, Thiruvananthapuram w.e.f 28.06.2010 FN	Approved
6	Ac F II/611/2019.	Proposal for the approval of Placement/ Promotion of <b>Dr Baiju P. Jose</b> , Assistant Professor in the Department of Physical Education, from Stage I to II (with AGP 6000 to AGP- 7000) in St. Cyril's College, Adoor w.e.f 04.03.2013 FN.	Approved
7	Ac.F1/52785(e)/2018	Proposal for the approval of placement/ Promotion of <b>Smt.Tara.S.Nair</b> , Lecturer in the Department of Education (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re-designated as Assistant Professor with AGP 7000/-) in NSS Training College,Pandalam w.e.f 27.01.2012	Approved
8	Ac.F1/1/4148/2019	Proposal for the approval of placement/ Promotion of <b>Dr.Selwin Joseyphus R</b> , Lecturer in the Department of Chemistry (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re-designated as Assistant Professor with AGP 7000/-) in Mar Ivanios college, Thiruvananthapuram w.e.f 22.06.2015.	Approved
9	Ac.FI/1/53052/2018	Proposal for the approval of placement/ Promotion of <b>Dr.Nair Anoop Chandrashekharan</b> , Assistant Professor in the Department of English, from Stage I to II (with AGP 6000 to AGP- 7000) in Bishop Moore College,Mavelikara, w.e.f 16.08.2014	Approved
10	Ac.F1/1/4146/2019	Proposal for the approval of placement/ Promotion of <b>Dr.Suju C Joseph</b> , Lecturer in the Department of Chemistry (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re- designated as Assistant Professor with AGP 7000/-) in Mar Ivanios college, Thiruvananthapuram w.e.f 01.06.2015	Approved
11	Ac.F1/1/4147/2019	Proposal for the approval of placement/ Promotion of <b>Dr.Suja Mathai</b> , Lecturer in the Department of Chemistry (Re- designated as Assistant Professor with AGP 6000) to Lecturer Senior scale (Re-designated as Assistant Professor with AGP 7000/-) in Mar Ivanios college, Thiruvananthapuram w.e.f 06.06.2015	Approved

**Resolution of the Syndicate**

**Resolved** that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 12.02.2019, be approved.

**Item No. 05.40** *Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services – Approval – reg.*

(Ad.D1)

The Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services held on 15.02.2019, at 3:00 P.M in the Syndicate Room is placed before the Syndicate for consideration and approval. [Minutes appended]

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services**

**Date** : 15.02.2019  
**Time** : 03.00 P.M to 4:30 P.M  
**Venue** : Syndicate Room

**Members:-**

- |                            |                              |   |             |
|----------------------------|------------------------------|---|-------------|
| 1) Sri. M.Harikrishnan     | (Convenor) Member, Syndicate | : | Sd/-        |
| 2) Sri.Shijukhan J.S,      | Member, Syndicate            | : | Not present |
| 3) Adv.G.Sugunan,          | Member, Syndicate            | : | Sd/-        |
| 4) Dr.K.R.Kavitha,         | Member, Syndicate            | : | Not present |
| 5) Dr.B.Unnikrishnan Nair, | Member, Syndicate            | : | Sd/-        |
| 6) Adv.K.H.Babujan         | Member, Syndicate            | : | Sd/-        |

The meeting commenced at 3:00 P.M

**Item No. 05.40.01:** *Allotment of A/C and non A/C Halls -University Students Centre – reg -*

Please see that various organizations like University Pensioners' Associations, NGO Unions, Students Unions outside the University departments etc. were seeking permissions to conduct their programmes in A/C or non A/C halls at free of cost. Some of the Departments of the University were also seeking permission to conduct their Seminar at the A/C hall at free of cost.

In this context, it may be noted that as per the U O No. Ad D I/48568/11 dt 06.07.2012, the A/C hall shall be allotted to University Departments only for its academic programmes. The hall can be rented out to students at 20% discount after obtaining sanction from the Registrar. The A/C hall can be allotted to students with the special sanction of the Registrar. The non A/C hall can be allotted to the students for conducting Academic Programmes, seminars etc. free of rent under special sanction from the Registrar. But the U O was silent about permission for other organizations. Now the Registrar has ordered to modify the U O for allotment of A/C or non A/C halls.

Accordingly the file is submitted for orders, whether, the following may be placed before the Standing Committee of Students Services,

1. A/C hall may be permitted to students of the Department for their Academic programmes, seminars etc. at 20% discount after obtaining sanction from the Registrar.

2. Non A/C hall may be permitted **with free of rent** for students of the Department for their Academic programmes, seminars etc. after obtaining administrative sanction.

3. A/C hall may be permitted to all other organizations with modified rent (as per U O No. Ad D I/48568/11 dt 05.01.2018) as detailed below.

Rent : Rs. 9,440  
 Caution Deposit : Rs. 2,000  
Cleaning Charges : Rs. 590  
 Total : Rs. 12,030/-

4. The non A/C hall may be permitted to all other organizations with modified rent (as per U O No. Ad D I/48568/11 dt 05.01.2018) as detailed below.

Rent : Rs. 4,720  
 Caution Deposit : Rs. 1,000  
Cleaning Charges : Rs. 590  
 Total : Rs. 6,310/-

**Recommendations:**

To allot A/C and Non-A/C Halls of the University Students Centre, free of cost, levying cleaning charges to the University Departments for its academic programmes.

the Pensioners' Organizations of the University, under special sanction from the Registrar.

To allot A/C and Non-A/C Halls of the University Students Centre to the students of Affiliated Colleges of the University, by collecting Cleaning Charges and 50% of the Rent.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Services held on 15.02.2019, be approved.

**Item No. 05.40.02: Department of Student Services – Suggestions from the Director for amending the Kerala University Youth Festival Rules – reg -**

Dr.Siddik R, Director (Assistant Professor i/c), Department of Student Services has forwarded the following proposal of suggestions regarding certain amendments to be made in the Kerala University Youth Festival Rules – 2019:-

**Suggestion No.1:**

**Amendment of Rule No.20**

Rule No.20 of the Kerala University Youth Festival Rules – 2018 is provisioned as following  
*The First, Second and Third prizes for different items shall be awarded on the basis of the following formula.*

*The average marks awarded by the 3 judges shall be the norm for the award of first, second and third prizes, Generally the variation of the mark awarded by different judges shall not be greater than 20 % If (of the three marks awarded by the three judges) the difference between the highest and the lowest marks awarded exceeds 20% the highest or the lowest as the case may be shall not be considered, instead the average of the two marks, the difference between which does not exceed 20 % shall be taken.*

*“But in case the difference between the marks awarded by three different judges is greater than 20% the two marks with the minimum difference (though more than 20%) shall be taken as the basis, and the average of the two marks taken”.*

The above rule provisions for the process of deletion of marks in case of the difference exceeds 20% between the highest and the lowest marks. This particular norm had been often challenged by many of the participants and they levelled complaints against the genuineness and credibility of the results announced based on this particular rule. Also it can't be denied the probability of committing tabulation errors even in certain cases while applying this rule.

Considering the above facts, favourable decision may be made on the following suggestion.

**Rule No.20 may be cancelled and the same has to be replaced as “ The total marks of the 3 judges shall be the norm for the awards of first, second and third prizes”.**

**Suggestion No.2:**

**Rule No. 26** provisioned as following.

*There shall be no overwriting in the scoring sheets presented by the judges. Corrections, if any, shall be fully signed by the concerned judge. After the events, the judges shall present the scoring sheets to the stage managers appointed by the steering-cum-appellate committee for tabulating the marks awarded and announcing the result.*

Very often some of the Judges of the Youth Festival had made serious comments against the credibility of the results tabulated and announced by the Stage Managers. It is regretting to say that sometimes those judges shared their views as there is some manipulations behind the results, with the participants of the events concerned. In such times, the organisers of the festival had to take huge efforts to convince the participants about the genuineness of the results and to defend the unbecoming behaviour and propaganda made by those judges.

**To avoid the above unhealthy practice, the rule number 26 of the Kerala Youth Festival may be added with the following norm.**

**“The tabulation and announcement of the results shall be in the presence of the judges concerned of each event”** **Suggestion No.3:** Excitingly the Kerala University Youth Festival with a number of 95 competition events is scheduled for a period of 5 days. But 4 events more have been added by University as per UO cited (2) and the total number of events is 99 this year onwards.

Comparing the number of events and excess number of participants the above period is too small to conduct the festival in a smooth way. It causes for the tight time schedule competition and it is forced to extend the competition schedule to over night or even up to the dawn of the next day. It also causes serious inconveniences and problems regarding the conduct of the festival both for the participants and organizers of the festival.

**As far as the above fact is concerned, the Director suggested that the period of 5 days may be rescheduled to 6 days for the smooth conduct of the festival.**

**Suggestion No.4:**

**Rule No. 14** provisioned the powers of the Steering Cum Appellate Committee to entertain the complaints regarding the conduct of the festival. And as rule No. 15 the Appellate Committee shall be competent to take a final decision in the matter.

But it is to be noted that as per the rule the Appellate Committee consists of the following members.

1. The Pro-Vice Chancellor (Chairman)
2. Three members of the Syndicate nominated by the Vice-Chancellor of whom one shall be the student member in the Syndicate.
3. Chairman and General Secretary of the Kerala University Union.
4. Dean of Fine Arts.
5. The Director of Student Services (Convener)

**In this context, the Director suggested that necessary provision may be made to include the judges concerned in the Steering cum Appellate Committee to hear the student participants on their complaints and to come to the final decision on the same.**

**Recommendations:**

1. **To cancel the Rule No.20 of the Kerala University Youth Festival and to replace the same as**

*“The average of the total marks awarded by the 3 judges shall be the norm for the award of first, second and third prizes”.*

2. **To add the following norm in the Rule No.26 of the Kerala University Youth Festival:-**

*“The tabulation and announcement of results shall be in the presence of all the three or atleast one judge of the concerned event.”*

3. **The Committee further recommended that, the Minimum and Maximum Marks to be awarded for an item be limited to 20 and 80 respectively.**

***Resolution of the Syndicate***

**RESOLVED** that among the above recommendations of the Standing Committee of the Syndicate on Students’ Services held on 15.02.2019, suggestion no.2 only be approved.

**FURTHER RESOLVED** to modify the proposed amendment by adding that ‘the respective tabulation sheets of the event concerned be countersigned by all judges’.

***Item No. 05.40.03: Department of Student Services – Anti-Drug Campaign in campuses – Proposal –reg -***

Dr.Siddik R, Director (Assistant Professor i/c), Department of Student Services had forwarded a proposal for conducting Anti-Drug Campaign in the Departments and Affiliated Colleges of the University of Kerala, with a target capital of Rs.7 lakhs.

The above proposal submitted by the Director was placed before the Standing Committee of the Syndicate on Students Services, at its Meeting held on 07.07.2018 and it was recommended to conduct programmes related to Anti-Drug Campaign in campuses as mentioned in the proposal. The Committee recommended to ensure the co-operation of the Excise Department, Health Department, NSS units and other Government organizations and agencies which can provide positive support to the programme. The committee also opined that awareness programmes be conducted for teachers to identify the victims of drugs. The Committee entrusted the Convener, Standing Committee on Students Services and the Director i/c, Department of Student Services to control all these programmes.

The Syndicate at its Meeting held on 30.07.2018 (Item No.03.03.02) resolved to approve the above recommendations of the Standing Committee of the Syndicate on Students Services.

The Convenor, Standing Committee of the Syndicate on Students Services has now intimated that, the Anti-Drug Campaign was not conducted, due to the worst flood which hit Kerala during that period and has requested to place the matter before the next Meeting of the Standing Committee of the Syndicate on Students Services.

**Recommendation:**

- 1) **To conduct the Anti-Drug Campaign in 70 Campuses including UITs and UIMs, with an outlay of Rs.10,000/- (Rupees Ten Thousand only) per Campus.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Services held on 15.02.2019, be approved.

**Item No. 05.40.04: Budget Speech 2018-'19 Implementation – Self-Defence Training Programme – reg -**

A proposal for organizing a Karatte Training Programme in a Campus in the Thiruvananthapuram District, with an outlay of Three lakh Rupees, is envisaged in the Budget Speech 2018-'19. The Convenor, Standing Committee of the Syndicate on Students Services has requested to place the matter in the next meeting of the Standing Committee of the Syndicate on Students Services.

**Recommendation:**

1. **To entrust the Director (i/c), Department of Physical Education to initiate steps in the current Financial Year itself for the conduct of Self-Defence Training Programme in Campuses and to organize a Pilot training programme in one Women's College each, in three different districts.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students' Services held on 15.02.2019, be approved.

**Item No.05.41 Mar Ivanious College,Thiruvananthapuram - Bishop Moore college, Mavelikara -All Saints's college,Thiruvananthapuram, -St.Xaviers College, Thumba- extension of term of DDO's order issued- Reporting of -reg:-**

**(Ac.FI)**

On request of the Manager, Mar Ivanious College, Thiruvananthapuram sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Dr.K.I.Georgee, Associate Professor in Commerce w.e.f 01.01.2019 FN(fourth term) for three months subject to reporting to the Syndicate and U.O No.Ac.FI/1/54042/2018 dated 26.12.2018 was issued accordingly. On request of the manager, Bishop Moore College, Mavelikara sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Dr.Jacob Chandy, Associate Professor in Zoology w.e.f 01.01.2019 FN (eighth term), for three months subject to reporting in the Syndicate and U.O No Ac.FI/1/40104/2018 dated 21.12.2018 was issued accordingly. On request of the manager, St.Xaviers College, Thumba sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of the appointment as DDO in respect of Fr(Dr).Dasappan.V.Y, Associate Professor in Latin w.e.f 01.05.2018FN (ninth term),w.e.f 01.08.2018FN(tenth term),w.e.f 01.11.2018FN (eleventh term) and w.e.f 01.02.2019FN( twelfth term ) for three months each subject to reporting to the Syndicate, U.O No.Ac.FI/1/08400/2018 dated 27.04.2018,U.O No.Ac.FI/1/08400/2018 dated 26.07.2018,U.O No.Ac.FI/1/46042/2018 dated 01.11.2018and No.Ac.FI/1/46042/2018 dated 30.01.2019 respectively was issued accordingly. On request of the manager, All Saint's college, Thiruvananthapuram sanction has been accorded by the Vice-Chancellor for the approval of the extension of the term of the appointment as DDO in respect of Dr. Caroline Beena Mendez, Associate Professor in Physics w.e.f 01.10.2018 FN (eighth term) for three months subject to the reporting to the syndicate and U.O No.Ac.FI/1/43400/2018 dated 01.01.2019 was issued accordingly.

The above appointment of DDO's is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.42 തിരുവിതാംകൂർ സർവകലാശാലയിൽ നിന്നും ശ്രീ വി ഡി ജോർജ്ജ് കരസ്ഥമാക്കിയ ബി.റ്റി ഡിഗ്രി (518/ഏപ്രിൽ 1953) നൽകുന്നത് സംബന്ധിച്ച്**

**(ഇ.ജി.VI/ബി.എഡ്)**

ശ്രീ.വി.ഡി. ജോർജ്ജ് (റിട്ടയേർഡ് ഡി.ഇ.ഒ), ബി.റ്റി (ബാച്ചർ ഓഫ് ട്രെയിനിംഗ്) ഡിഗ്രിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് ലഭിക്കുന്നതിലേക്കായി 05.07.2018-ൽ സമർപ്പിച്ച അപേക്ഷയിൽ പ്രകാരം ഇ.ജി. VI വിഭാഗത്തിൽ നിന്നും 1953 ഏപ്രിൽ, ഗവണ്മെന്റ് ട്രെയിനിംഗ് കോളേജ് തൃശൂരിൽ (യൂണിവേഴ്സിറ്റി ഓഫ് ട്രാവൻകൂർ) 518 രജിസ്റ്റർ നമ്പർ പ്രകാരം ബാച്ചർ ഓഫ് ട്രെയിനിംഗ് ഡിഗ്രി പൂർത്തിയാക്കിയ രജിസ്റ്റർ കണ്ടെത്തുകയുണ്ടായി.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ 17.08.2018-ൽ ഡിഗ്രിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് നൽകാൻ ഉത്തരവായിട്ടുണ്ട്. ട്രാവൻകൂർ സർവകലാശാലയുടെ ഡിഗ്രി ആയതിനാൽ Chairperson BoS in Education, Dean Faculty of Education അംഗീകരിച്ച ഡിഗ്രി ഫോർമാറ്റ് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ 01.10.2018-ൽ അംഗീകരിച്ചിട്ടുണ്ട്. അതിൻ പ്രകാരം ശ്രീ. വി.ഡി. ജോർജ്ജിന് ബി.റ്റി (ബാച്ചർ ഓഫ് ട്രെയിനിംഗ്) ഡിഗ്രിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് 26.11.2018-ൽ 0544458 എന്ന നമ്പർ പ്രകാരം തയ്യാറാക്കുകയുണ്ടായി.

ട്രാവൻകൂർ സർവകലാശാലയുടെ സർട്ടിഫിക്കറ്റ് ആയതിനാൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ അംഗീകരിച്ച ഡിഗ്രിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് എപ്രകാരം ലഭ്യമാക്കണമെന്നുള്ള നിർദ്ദേശത്തിനായി സമർപ്പിച്ച ഫയലിന്മേൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലർ, വി.ഡി. ജോർജ്ജിന്റെ പ്രായവും താല്പര്യവും കണക്കിലെടുത്ത് ഉചിതമായ രീതിയിൽ ഡിഗ്രിക്കേറ്റ് ഡിഗ്രി സർട്ടിഫിക്കറ്റ് അദ്ദേഹത്തെ ഏൽപ്പിക്കുന്നതിനുള്ള നടപടി ഉടൻ ഉണ്ടാകണമെന്ന് ഉത്തരവായിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഫയൽ ബഹുമാനപ്പെട്ട സിന്റിക്ക്കേറ്റ് മുമ്പാകെ സമർപ്പിക്കുന്നു

**Resolution of the Syndicate**

**RESOLVED** that the Degree shall be personally handed over to the candidate by the Committee comprising of Vice-Chancellor and Pro-Vice-Chancellor alongwith the Syndicate Members at the residence of the candidate.

**FURTHER RESOLVED** that a letter of appreciation shall be awarded to the Assistants and Section Officer concerned for the exemplary work.

**Item No.05.43 Providing Kitchen Utensils and furniture in the New Canteen Building SH Campus, Palayam -Consideration of - Reg.**

**(Pl.G)**

An amount of Rs.100 Lakh was allocated for the construction of a new Canteen Building at SH Campus, Thiruvananthapuram under UGC XII Plan – General Development Assistance - 2<sup>nd</sup> Instalment - Campus Development. The approved estimate amount was Rs.1,07,20,000/-

The Syndicate, at its meeting held on 16.11.2013, had resolved to appoint M/s. S Squared Architects Pvt Ltd, Thiruvananthapuram as Consultant Architect for the above project and accordingly an agreement was executed by the University with the firm on 07.12.2013, towards consultancy.

The University Engineer vide letter dated 10.02.2016 had reported that the construction works both civil and electrical are over.

The University Engineer vide letter dated 25.07.2016 has reported that M/s.S Squared Architects, the consultant for the above work has submitted an estimate for furniture and kitchen equipments. UE has verified the estimate and forwarded the details as tabulated below:

Sl.No	Particulars	Amount(Rs)
Part I	Stainless Steel Chair- <b>88 nos</b> , S S table in various size- <b>24 nos</b> .	4,30,200/-
Part II	Kitchen Utensils(Tea and Service area-6 nositem, kitchen area-16 nos, wash area-4 nos. And store area-3 nos(except chest freezer).	6,81,900/-
	Unforseen Items (LS)	13,000/-
	<b>Total</b>	<b>11,25,000/-</b>

The Estimate amounts to **Rs.11,25,000/-** (Rupees eleven lakhs and twenty five thousand only) including LS provision of **Rs 13,000/-** (Rupees thirteen thousand only) for unforeseen items based on prevailing market rate.

The estimate for installation of furniture and kitchen equipments in the new canteen building at SH Campus submitted by the University Engineer was considered by the Standing Committee of the Syndicate on Planning & Development held on 23.09.2016. The SC on P&D had detailed discussion with the members of Canteen Advisory Committee and recommended the following.

7. The matter of approval of estimate for providing kitchen utensils and furniture in the new canteen be kept in abeyance.
8. To invite the Managing Director/ representative of the executive body of the Indian Coffee house for discussion/negotiation regarding the rate in presence of the members of the Standing Committee of the Syndicate on Planning & Development.

The Syndicate held on 21.10.2016 and 27.10.2016 has resolved to agree to the above recommendation of the SC on P&D.

It may please be noted that now, as per the Syndicate decision tenders are invited for running new canteen and the related actions are in progress.

Now the Vice Chancellor has ordered to place the matter regarding providing kitchen utensils and furniture in the new canteen before the Syndicate.

Hence the estimate for installation of furniture and kitchen equipments in the new canteen building at SH Campus submitted by the University Engineer amounting to **Rs.11,25,000/-** (Rupees eleven lakhs and twenty five thousand only) including LS provision of **Rs 13,000/-** (Rupees thirteen thousand only) for unforeseen items is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the above proposals be approved.

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**Item No.05.44.**                      ***Dr.D.S Kothari Post Doctoral Fellowship of UGC –Dr. Prince S Godson-travel grant for International Conference at Perth, Australia– Sanctioned – Reappropriation of fund - Reporting of – reg :***

**(Pl.D)**

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974:

1. to release an amount of Rs.90,698/- (Rupees Ninety Thousand Six Hundred and Ninety Eight Only) received from SERB, towards the reimbursement of travel grant to Dr. Prince S Godson, Former UGC- Dr.D.S Kothari Post Doctoral Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom through the Head, Department of Environmental Sciences as per the norms of the sponsoring body for having attended the International Conference held at Perth, Australia from 03.09.2018 to 06.09.2018.
2. to provide an additional amount of Rs.90,700/- (Rupees Ninety Thousand and Seven Hundred only) under the head of account “Part III MH 80 D – Grants from other Agencies – 9/7911 – Travel Grant” by re-appropriation from the subhead “9/7751 – Lumpsum provision for new research schemes” of the same major head provided in the current year's Budget Estimates of the University.
3. to meet the expenditure related to the release of travel grant, from the provision provided above.

Accordingly UO. No. Pl.D/2723/2015 dated 12/02/2019 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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**Item No. 05.45**                      ***Minutes of the meeting of the Standing committee of the Syndicate on Finance held on 07.02.2019- Approval of -reg.***

**(Ad.B1)**

Minutes of the meeting of the Standing committee of the Syndicate on Finance held on 07.02.2019 (Special Meeting) is placed before Syndicate for consideration.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE**  
**ON FINANCE (Special Meeting)**

Venue : Syndicate room  
 Date : 07.02.2019,  
 Time : 3.00 pm to 4.30 pm.

**Members present:-**

- |                             |      |
|-----------------------------|------|
| 1. Advt. K.H.Babujan        | Sd/- |
| 2. Sri. G.Sugunan           | Sd/- |
| 3. Sri. B.Unnikrishnan Nair | Sd/- |
| 4. Dr. K.B.Manoj            | Sd/- |
| 5. Dr. S.Nazeeb             | Sd/- |

***Item No:05.45.01 Space allotment to Kerala State Archives Department for establishing an International Archives and Research Centre at University Campus, Kariavattom- reg.***

The Director, Kerala State Archives Department, Directorate of Archives, Nalanda, Trivandrum has informed that, in the budget speech of 2018-19, the Hon'ble Finance Minister of Kerala has announced a grant of Rs. 15 crore for the I<sup>st</sup> installment to establish an International Archives and Research Centre for the proper conservation of palm leaf records which had been kept in the custody of Kerala State Archives Department.

In the mean time the Minister suggested that the space at the University Kariavattom Campus may be suitable for the purpose and the proposal requires one to five acres space for setting up of such a centre.

Thereafter the Estate Officer remarked that, there is no provision for allotment of such space at Kariavattom Campus to Kerala State Archives Department because as per UGC regulation a specified space is fixed for each department and courses conducted at Kariavattom Campus and also the land in hand is inadequate to start new department and courses at the campus.

Further, the syndicate, at its meeting held on 11-07-2018 has considered the matter and resolved to entrust a Committee with Adv. K.H. Babujan, Dr. S. Nazeeb, Dr. R. Lathadevi, and Sri. Shijukhan, Members Syndicate to discuss the modalities with the HoD, Political Science and the HoD, History and submit a report within ten days to be forwarded to the Government.

അതിൻപ്രകാരം പ്രസ്തുത വിഷയത്തിൽ 13.08.2018-ാം തീയതിയിൽ കാര്യവട്ടം ക്യാമ്പസിലെ എസ്. ഐ.സി.സിയിൽ ബഹു.വൈസ് ചാൻസിലറുടെ അധ്യക്ഷതയിൽ ചേർന്ന യോഗത്തിലെ നിർദ്ദേശങ്ങളിലേക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

**നിർദ്ദേശങ്ങൾ**

1. വിദ്യാർത്ഥികളുടെ പഠന ഗവേഷണത്തിനുകൂടി സഹായകമായ ആർക്കൈവ്സ് വകുപ്പിന്റെ ഗവേഷണ കേന്ദ്രം സർവകലാശാലയുടെ കാര്യവട്ടം ക്യാമ്പസിൽ സ്ഥാപിക്കുന്നതിനുള്ള അനുമതി നൽകണമെന്ന് കമ്മിറ്റി ശുപാർശ ചെയ്തു.
2. മ്യൂസിയം കാര്യവട്ടം ക്യാമ്പസിന്റെ പൊതുഭാഗമായി നിൽക്കുന്ന തരത്തിൽ പ്രത്യേക ചുറ്റുമതിൽ ഇല്ലാതെ ക്യാമ്പസിലെ മാനുസ്ക്രിപ്റ്റ് ലൈബ്രറിക്ക്കും മലയാളം ഡിപ്പാർട്ട്മെന്റിനും മധ്യത്തിലുള്ള സ്ഥലത്ത് നിർമ്മിക്കുന്നതിനുള്ള അനുമതിയാണ് നൽകേണ്ടത്.
3. കെട്ടിടം പണിയുന്ന സ്ഥലത്തിനു മാത്രമുള്ള ലീസ് എഗ്രിമെന്റ് നൽകണം.
4. മ്യൂസിയത്തിന് ഓറിയന്റൽ റിസർച്ച് ഇൻസ്റ്റിറ്റ്യൂട്ട് ആന്റ് ലൈബ്രറിയുടെ കെട്ടിട മാതൃകയിലുള്ള കെട്ടിട രൂപകൽപനയാണ് അഭികാമ്യമെന്ന് കമ്മിറ്റി വിലയിരുത്തി.
5. ഈ മ്യൂസിയത്തിന്റെ ഗവേണിംഗ് ബോഡിയിലും മോണിറ്ററിംഗ് കമ്മിറ്റിയിലും സർവകലാശാല അധികൃതർക്ക് അർഹമായ പ്രാതിനിധ്യം നൽകണം.
6. സർവകലാശാല പഠനവിഭാഗത്തിലെ P.G/M.Phil/PH.D വിദ്യാർത്ഥികൾക്ക് അവരുടെ പഠന ഗവേഷണത്തിനു വേണ്ട സൗകര്യം ഈ മ്യൂസിയത്തിൽ ഉറപ്പാക്കണം.

പ്രസ്തുത യോഗാനന്തരം കേരള സംസ്ഥാന ആർക്കൈവ്സ് വകുപ്പ് ഡയറക്ടർ 14.08.2018-ാം തീയതിയിലെ ആർ. എം.2-719/2017 എസ്.എ നമ്പർ കത്ത് പ്രകാരം പ്രസ്തുത കേന്ദ്രം നിർമ്മിക്കുന്നതിന് ഒരേക്കറോളം (60,000 sq.ft. അടിസ്ഥാന നിലയായി നിർമ്മിക്കുന്നതിന്) വരുന്ന സ്ഥലം ആവശ്യമായി വരുമെന്ന് പ്രതിപാദിച്ചിരിക്കുന്നു.

The Syndicate, at its meeting held on 28.09.2018, considered the above suggestions and resolved that the request from the Director, Kerala State Archives Department be agreed to.

In the meantime, a mistake was noticed in the Minutes of the meeting. Instead of recording Archives Museum, it was recorded as Archives Research Centre as originally communicated by Archives Department. The mistake was reported to Hon'ble Vice-Chancellor and the Minutes was corrected accordingly subject to Reporting to Syndicate.



The Archives Department was informed of the resolution of the Syndicate, granting permission to permit to construct a Building for Archives Museum under lease agreement as per the terms and condition stipulated in the meeting held on 13.08.2018. The Archives Department forwarded a draft MOU for approval.

Before forwarding draft MOU to legal sanction for vetting the following points were noted by the section.

1. Lease Agreement (Draft) is for the construction of Building Complex to house International Archives Study Centre and Heritage Museum. But the recommendation of the Sub Committee held at SICC, Kariavattom presided over by the Hon'ble Vice-Chancellor on 13.08.2018 was to establish a 'Museum' for study and research of PG/M.Phil/PhD students.
2. Since the permission is given on lease basis, the lease period and lease rent are not specified. If it is free of cost, that also is silent in Syndicate meeting Resolution.
3. Name of the Centre is to be finalized without affecting the reputation of present Oriental Research Institute and Manuscript Library.
4. Allotting of 1 Acre land is also be reviewed.

**The Committee considered the matter and made the following recommendations**

1. Lease agreement may be restricted to an area of which the Building Complex is proposed to be constructed.
2. All facilities offered by Archives Centre shall be available to students in the Kariavattom Campus at free of cost.
3. A token amount Rs.101/- (Rs. One hundred and one only) may be fixed as lease rent per year.
4. The Centre shall function within the security norms of the University Security Wing.
5. Period of Lease shall be 99 years which can be renewed subject to mutual agreement by both the parties.
6. The name of the Centre shall be International Archives Centre and Heritage Museum.

A meeting may be convened in the presence of Vice-Chancellor with Convener, Standing Committee of the Syndicate on Academics and Research, Convenor, Standing Committee of the Syndicate on Finance, Registrar, and Director, Kerala State Archives Department.

***Resolution of the Syndicate***

**RESOLVED** to approve, subject to specific provisions being incorporated in the MoU.  
**FURTHER RESOLVED** to hold discussion concerned authorities in Government.

**Item No.05.46                      *Giftng University land to IFFK-Petition-Report sought by the Hon'ble Governor- Reporting of - reg.***

*(Ad.BI)*

The Principal Secretary to Government, Sports & Youth Affairs (A) Department vide letter No. A1/217/2018/S & YA dated 22.12.2018 has requested to allot 2 ½ Acres of land to construct permanent venue (festival complex) for IFFK in the proximity of Green Field Stadium, Kariavattom.

This land falls inside the 37 Acres of land already allotted to construct Greenfield Stadium on lease for 15 years of which lease rent has not been remitted for the last few years by the lessie.

Allotment of such land may complicate and weaken the University's position on realization of the default lease amount and the University would be forced to take legal action in future. Further, University's land holdings were adversely depleted over many years (512 Acres reduced to 359 Acres of which 37 Acres given on lease to construction of Green Field Stadium) due to allotment of land for the purposes which are unrelated to the University's primary objective.

Preservation of University's land is essential to comply the minimum compulsory requirement of land for establishing new departments of emerging branches of study in future.

The Upgradation of Kariavattom campus and the university to an institution of eminence, utilizing KIIFB assistance is under implementation. Further, Department of Physical Education, presently functioning as a non-teaching department is intending to start PG, M.Phil and Research Programs in Physical Education, for which Green Field Stadium and its proximate areas are essentially required.

The Senate of the University held on 1<sup>st</sup> & 2<sup>nd</sup> July, 2016 had rejected the proposal of allotment of University land at Kariavattom to APJ Abdul Kalam Technological University of Kerala due to the aforesaid reasons.

Based on the above, the University's inability to allot the required land for construction of a permanent venue for IFFK at Kariavattom was conveyed vide letter No.Ad.BI (2)848/2015/002 dated 31.01.2019 to the Principal Secretary to Government, Sports & Youth Affairs Department, Government of Kerala, Thiruvananthapuram.

In the meantime a copy of a mail which was originally addressed to the Hon'ble Chancellor was received from the General Secretary, KUTO requesting to initiate necessary action to prevent the present Syndicate (interim body of Syndicate which exercises all powers of the Senate and Syndicate vide ordinance no. 58 of 22.12.2018), which is not an elected body to override the decision of the elected Senate which rejected the request of the land by Kerala Technological University and resolved that no such request be entertained in future. The e-mail of KUTO was defamatory in nature since the matter was not included in the agenda of the meeting of the Syndicate held on 22.01.2019 and hence explanation was sought from the Secretary, KUTO why such mail was given to the Chancellor which may affect to the reputation of the University authorities in the general public.

Further, the Principal Secretary to Governor, vide letter dated 25.01.2019, has forwarded a copy of the said e-mail of the Secretary, KUTO and sought a report for submission to the Hon'ble Chancellor. Accordingly a report on the whole topic, till date, has been submitted.

The above matter reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**FURTHER RESOLVED** to intimate Chancellor about his being wrongly informed relating to various issues in the University by certain persons with malafied intentions.

**ALSO RESOLVED** to take stringent action against proponents of misinformation campaign.

**Item No.05.47**

***Land allotment for the establishment of a permanent campus for Kerala State Higher Education Council in Kariavattom Campus of the University of Kerala-Reg.***

***(Ad.BI)***

A letter has been received from the Principal Secretary to Government (letter no. HEDN-C3/183/2018-HEDN dated 21/01/2019), Higher Education(c) Department regarding allotment of land for the establishment of a permanent campus for Kerala State Higher Education Council.

The Principal Secretary, Higher Education(C) Department has referred the letter no. KSHEC A6/301/VC-Drct/2018 dated 26/04/2018 from the Vice-Chairman, Kerala State Higher Education Council and informed that the Government has approved in principle, the matter of allotment of one acre of land in Kariavattom Campus of the University of Kerala for building a multi storied building for the Kerala State Higher Education Council.

**Following points may be noted in this regard.**

- 1) The Senate is the supreme authority to deal with the properties (immovable) viz land, buildings etc. The Senate at its meeting held on 1<sup>st</sup> and 2<sup>nd</sup> July 2016 has reiterated not to spare any area of land of University to any agency while disposing the demand for land for constructing Head Quarters of APJ Abdulkalam Technical University of Kerala.
- 2) Most of the major Universities in India viz Calcutta University, Banaras Hindu University, Guwahati University, Madura Kamaraj University, Annamalai University, Bhopal University Calicut University, Aligad Muslim University etc. have more than 500 acres of land but our land holding reduced to 359 acres from 512 acres due to allotment of land to Technopark, LNCPE, Govt.College Kariavattom, KHRI etc.
- 3) University plans to upgrade the Kariavattom Campus as "Centre of Excellence" and the University as "Potential to Excellence" by utilizing KIIFB's assistance.
- 4) We have plan to develop University College of Engineering and teacher education Centre as Institutions of Eminence. To implement the same and to set up separate campuses for these institutions more land is needed.
- 5) The present land holding is not sufficient to start new departments based on demand in future. UGC has given direction, to start new courses based on the requirement and demand, other than the conventional courses.

- 6) In a similar case, for allotting land for constructing permanent Venue for IFFK at Kariavattom, the Govt. of Kerala has been informed of the University's inability to entertain the request.

As per the orders of the Vice –Chancellor, the matter is placed before the Syndicate for Consideration

***Resolution of the Syndicate***

**RESOLVED** that the above proposals be agreed to.

**Item No.05.48**      ***Remuneration to Question Paper setters – Provisional payment to Dr.K.Madhukumar, Controller of Examinations – first instalment of Rs.1,50,00,000/- (Rupees One crore fifty lakhs only) for the year 2018-19 - Reporting of - reg.***

*(M&C I)*

Sanction has been accorded by the Vice-Chancellor for an amount of Rs. 1,50,00,000/- (Rupees One crore and fifty lakhs only) being paid to Dr.K.Madhukumar, Controller of Examinations, as first installment of provisional advance towards payment of remuneration to the Question paper setters for the year 2018-19, subject to reporting to Syndicate. Accordingly UO No. M&C.I.3/1841/2018 dtd. 20.07.2018 for sanctioning the amount of Rs.1,50,00,000/- (Rupees One crore fifty lakhs only) to the Controller of Examinations.

After effecting the payments, the Controller of Examinations has submitted the relevant bills/vouchers (Sl. No. 1 – 3009) which have been duly audited. As per the report of Audit IV (a) section a total sum of Rs.1,49,98,850.50/- (Rupees One crore fourty nine lakhs ninety eight thousand eight hundred and fifty and fifty paisa only) was expended towards payment to the question paper setters and the unspent balance amount of Rs.1,150/- (Rupees One thousand one hundred and fifty only) was remitted to KUF vide chalan No. 209499 dated 14.01.2019 which has been verified by the cash(R) Section.

Sanction has therefore been accorded by the Vice-Chancellor to the first instalment of Provisional advance of Rs.1,50,00,000/- (Rupees One crore fifty lakhs only) towards remuneration to the Question Paper setters for the year 2018-19 sanctioned to Dr.K.Madhukumar, Controller of Examinations being regularized and UO no.M&C.I.3/1841/2019 dtd:31.01.2019 was issued accordingly.

As per the orders of the Hon'ble Vice Chancellor the whole matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.49**      ***Minutes of the meeting of the Examination Monitoring Committee held on 28.01.2019 - Reporting of - reg.***

*(M&C.I)*

Placed below is the minutes of the meeting of the Examination Monitoring Committee held on 28.01.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 28.01.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date : 28.01.2019  
Time : 3.30 pm  
Venue : Pro Vice Chancellors' Chamber

**Members Present**

1. Dr.P.P.Ajayakumar	Pro Vice Chancellor	Sd/-
2. Dr.P.Rajesh Kumar	Convener, SC on Exams	Sd/-
3. Sri.M.Sreekumar	Member, Syndicate	Sd/-
4. Dr.K.Madhukumar	Controller of Examination	Sd/-

***The Committee discussed the result status of various degree examinations and recommended the following***

1. The valuation of S2 & S5 CBCS/CR degree exams August 2018 and December 2018 may be conducted by suspending regular classes for seven working days from 25.02.2019.
2. The results of the above examinations be published as follows  
S2 on or before 18th March 2019 and S5 on or before 30th March 2019.
3. ICT enabled tabulation from all valuation camps.
4. Nine Valuation camps may be constituted at  
Thiruvananthapuram- 2 CV camps each at Government Womens College & Government Sanskrit College  
Kollam - 2 CV camps at SN College, Kollam and One CV camp at KUCTE, Thevally  
Alappuzha - One CV camp at SD College, Alappuzha  
Pandalam - One CV Camp at NSS College, Pandalam
5. Entrusted the Members, Syndicate to monitor the valuation camps.
6. The Colleges be reminded to upload the absentee statements on the day of examination itself.
7. To submit a proposal regarding the advance to be sanctioned to the colleges for meeting the expense incurred towards printing of question papers forwarded Online.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 28.01.2019, be noted.

***Item No.05.50 Minutes of the meeting of the Sub Committee constituted to examine the feasibility of sharing software solutions with M.G University held on 6.02.2019 – Approval of - reg.***

*(M&C I)*

The minutes of the meeting of the Sub Committee constituted to examine the feasibility of sharing software solutions with MG University, held on 6.02.2019 is submitted before the Syndicate for approval.

**Minutes of the meeting of the Sub Committee constituted to examine the feasibility of sharing software solutions with MG University**

**Date : 6.02.2019**  
**Time : 12.00 pm**  
**Venue : Syndicate Room**

**Members Present**

- |                         |                                |      |
|-------------------------|--------------------------------|------|
| 1. Dr.P.P.Ajayakumar    | Pro Vice Chancellor            | Sd/- |
| 2. Dr.P.Rajeshkumar     | Convener, SC on Exams          | Sd/- |
| 3. Dr.K.Madhukumar      | Controller of Examinations     | Sd/- |
| 4. Dr.Vinod Chandra.S.S | Director, KUCC                 | Sd/- |
| 5. Dr.Madhu,            | IT Co-ordinator, MG University | Sd/- |

As the part of “Student Life Cycle Management” project, the sub committee suggested to

1. A triparty agreement may be executed among MG University, Software development agency associated with MG University, selected by the Kerala Government Startup mission and the Kerala University. Explore the possibilities of sharing the software between Kerala University and MG University. Customization of existing software may be entrusted to the software development agency (already engaged at MG University). The sharing of software and IT resources between the Universities will benefit the Universities financially and also help time bound implementation of the project.
2. Explore the possibilities of sharing DR (Disaster Recovery) resources between the two Universities.

3. The development of additional modules required for Kerala University may be entrusted with the software development agency associated with the MG University. By sharing the software between the Universities, the development cost incurred for the proposed Student Life Cycle Management project will be reduced.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the Sub Committee constituted to examine the feasibility of sharing software solutions with MG University, held on 6.02.2019, be approved with the Report

**FURTHER RESOLVED** to entrust the Vice-Chancellor to whole discussion with his counter part MG University and fix modalities for this.

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***Item No.05.51                      Rotation of Headship in the Department of Linguistics, Kariavattom – Reporting of-reg.***

***(Ad DI)***

Ref: .U.O No.Ad.D.I./Ling./1063/2019 Dated 30.01.2019.

Vide U.O refered as above, Sanction been accorded by the Vice-Chancellor to Dr. S A Shanavas, Associate Professor being nominated as the Head of the Department of Linguistics, University of Kerala, Kariavattom for a period of three years w.e.f. 04.02.2019, subject to reporting to the Syndicate.

The above matter is reported before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

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***Item No.05.52                      Cancellation of M.Phil Admission in Islamic History in University College, Thiruvananthapuram – Consideration of-reg.***

***(CSS/Admn 1)***

Ref:- *Request from Khadeeja H. forwarded from the Office of Hon'ble Vice-Chancellor*

Please see the request from Khadeeja H. forwarded by the Hon'ble Vice Chancellor (Appendix 1). Admission to M.Phil Programme in University College, Thiruvananthapuram was done according to the number of seats and seats matrix forwarded by the Principal. The allotment of M.Phil seats is to be done strictly in accordance with the UGC regulations 2016. But in the case of Islamic History one seat was allotted which is against the UGC regulations 2016. The CSS Academic Committee in its meeting held on 13.12.2018 recommended to obtain an explanation from the Principal, University College, in hard copy and entrusted the Vice Chairman, CSS to submit a detailed report to the Standing Counsel to get a legal opinion regarding the allotment of M.Phil seat done by the Principal, University college, to the Department of Islamic History which is against the UGC regulations of 2016.

The Standing counsel opined that the allotment of seat in the Department of Islamic History is seen to be in violation of the UGC Regulations, 2016 and hence the admission granted is also treated as a legally unsustainable step and has to be cancelled. Since any subsequent ratification by any authority from a prior date when there was no supervising teacher as stipulated in the UGC Regulations, 2016 cannot also legally sustain at this stage, nothing can be done to save the admission illegally made. The matter was placed before the CSS Academic Committee held on 18/01/2019 for necessary recommendations.

The CSS Academic Committee agreed to the opinion of Legal Advisor and recommended that the Principal, University College, Thiruvananthapuram be directed to cancel the admission given to the candidate in M.Phil Islamic History by issuing a cancellation memo, under intimation to the Vice Chairman, CSS on or before 21.01.2019. The Committee also entrusted the Registrar, University of Kerala to warn the Principal, University College, for violating the UGC Regulations. Accordingly the admission given to Smt. Khadeeja.H. is cancelled by the Principal, University College, Thiruvananthapuram (copy of the cancellation memo enclosed ).The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate. Hence the matter is placed before the Meeting of the Syndicate to be held on 19.02.2019.

**Resolution of the Syndicate**  
**RESOLVED** to cancel the registration.

**Item No. 05.53**      **Shifting of quarters allotted to Dr. Seema Jerome, Assistant Professor, Dept of Malayalam, Kariavattom campus –Consideration of- reg.**

**(Ad B II)**

Dr. Seema Jerome, Assistant Professor, Dept of Malayalam, Kariavattom campus, who is an occupant of quarters No. C-6, has submitted a request for shifting the quarters to A or B type, in view of the dilapidated condition of the present quarters.

It is stated in the request that, Dr. Seema Jerome is staying with two daughters and her husband is out of station. It is also mentioned that the wall & ceiling of the quarters is damaged, making it unfit for stay. But the same has not been verified by the University Engineer.

It is also claimed that Dr. Seema Jerome belongs to intercaste marriage category.

Rules for allotment & occupation of Government Servants' Quarters in Kerala, 2006 (clause IV & V) states that priority should be given to Government servants who have entered into intercaste marriage (to be certified by a Revenue Officer not below the rank of a Tahsildar or by Misra Vivaha Sangham) and to Ex-Service men NGOs (to be proved by certificate from competent authority); but the same is not included in the U.O regarding allotment of quarters. The matter is placed before the Syndicate for consideration as a separate file.

It is also learnt that currently no 'A' or 'B' type quarters are vacant. The Joint Registrar, Campus Administration, Kariavattom has reported that quarters No. C-4 has been vacated and the same is under verification process. It may also be noted that, another application for shifting of quarters under 'C' type is pending [present quarters of the applicant is unfit for stay].

Under these circumstances, the Hon'ble Vice Chancellor has ordered to place the case of shifting of quarters in respect of Dr. Seema Jerome, Assistant Professor, Dept of Malayalam, before the Syndicate.

Hence the matter is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** to consider the request in the light of Kerala Government Guidelines giving preference to inter caste married couples in allotment of Staff Quarters.  
**FURTHER RESOLVED** to incorporate this as policy in University Guidelines.

**Item No.05.54**      **Minutes of the Meeting of the Committee constituted for the Tagore Endowment Lectures – Approval of – reg.**

**(Ac.E.III)**

A meeting of the Committee constituted for Tagore Endowment Lectures was held on 12/02/2019 at Pro- Vice – Chancellor's Chamber, University of Kerala, at 11.00 am.

The committee has recommended to place the minutes in the Syndicate.

As per the Orders of the Vice- Chancellor, the minutes of the Meeting of the Committee constituted for Tagore Endowment Lectures held on 12/02/2019 is placed before the Syndicate for approval and recommendations. (Minutes of the Meeting is appended).

**Minutes of the Meeting of the Committee constituted for the Tagore Endowment Lectures**

Date	:	12/02/2019
Time	:	11.00 am
Venue	:	Pro-Vice- Chancellor's Chamber

**Members Present**

1. Dr. B S Jamuna, (Head, Institute of English & Convenor)      Sd/-
2. Dr. Beena Isaac, (Head, Dept.of philosophy)                      Sd/-
3. Dr. V S Sharma (Special Invitee)                                      Sd/-

A meeting of the Committee constituted for Tagore Endowment Lectures was held at Pro- Vice- Chancellor's chamber. The recommendations of the Committee are as follows.

1. To conduct Tagore Lecture Seires by inviting eminent personalities like Dr. Kapila Vatsyayan, Gour Chandra Saha, Sopan Majoomdar etc in the current financial year itself. Also to include Dr. V S Sharma.
2. To publish the works of Tagore by University.
3. To celebrate Tagore Jayanthi of this year (7<sup>th</sup> May 2019). As part of it, a three day programme which include, lectures on Tagore, cultural programmes like Drama, Dance, Music etc based on Rabindra Music and works of Tagore at Senate Hall are to be organized. Also to create Tagore Corner in University Library.
4. To entrust the University librarian to submit the list of works of Tagore & Works On Tagore available in the Library at present. Also to submit the list of books which are not available in the Library including translational works.
5. Organzie inter collegiate Drama comptetions based on the works of Tagore.
6. To place the minutes of this meeting in the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to authorise the Vice-Chancellor to conduct the Tagore Lecture Series

**FURTHER RESOLVED** to assign Convenorship of the programme to Dr.B.S.Jamuna, Head, Instt. of English, University of Kerala, Palayam.

**Item No.05.55**                      ***Shortage of Assistants- Consideration of-reg.***

**(Ad.A1)**

Many sections are facing acute shortage of assistants. It may be noted that after effecting promotions to various posts, there is a vacancy of 59 Assistants as detailed below:

1. 29 -Selection Grade Assistants promoted as Section Officers vide U.Os dated 02.02.2018 and 16.08.2018.
2. 12 Selection Grade Assistants promoted as Section Officers vide U.O dated 13.02.2019.
3. 10 vacancies of Assistants are kept vacant as per interim order dated 27.07.2017 in the case filed by those from the ranklist existed prior to PSC list.
4. 8 vacancies of Assistants are kept aside as per direction from the Standing Counsel vide letter dated 05.12.2018 in the case filed by PH employees who were formerly working in the University on daily wages.

On seeking advice from the Standing Counsel, whether the vacancies mentioned in points 1 and 2 may be downgraded and reported to Kerala Public Service Commission, it was opined that the specific orders from the High Court must be sought before downgrading those vacancies.

As per the remarks from Ad.C section 27 assistants have availed maternity leave from September 2018 onwards. Hence necessary steps has to be taken to avoid an administrative vacuum.

Therefore, the matter regarding the shortage of assistants faced by the sections is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** to authorise the Registrar to distribute assistants among various section in a rationalised manner.

**FURTHER RESOLVED** to authorise the Standing Committee of the Syndicate on Staff, Equipment and Buildings to study the matter in detail.

**Item No.05.56**                      ***Report of the Registrar – Status of procurement of Computers and Peripherals to UIT's and KUCTE's –Reporting of-Regd.***

**(Monitoring Cell)**

**Ref:-Item No: 03.18.01 of the minutes of the Syndicate held on 01.02.2019.**

The Syndicate while considering the item No. referred to above in connection with a complaint regarding in delay in procurement of computers and other articles to UIT's and KUCTE's resolved to entrust the Registrar to submit a report to the next meeting of the Syndicate .

Accordingly a report submitted by the Registrar, copies appended here with, is placed below for consideration of the Syndicate.

**Report of the Registrar – Status of procurement of Computers and Peripherals to UIT’s and KUCTE’s –Regd:**

**Ref:-** Item No: 03.18.01 of the minutes of the Syndicate held on 01.02.2019.

The Syndicate vide item no referred to above, entrusted the Registrar to look into the matter of delay in procurement and supply of Computer and peripherals to UIT’s/ KUCTE’s and to submit a report. Accordingly the following is submitted.

**Purchase of Computers to UIT’s**

On going through the details it is seen that sanction has already been accorded to purchase 108 nos. of Computers to fifteen (15) UIT’s vide U.O No. Ad.B. IV(C.P) 01.880.18 dated 15.10.2018.

On the basis of the resolution of the Syndicate meeting held on 24.03.2018, it was decided to forward the proposal for the purchase of 108 numbers of Computers for use in various 15 UIT centres including UIT HQ unit from M/s.Keltron, Thiruvananthapuram on the basis of G.O.GS(MS)No.24/2017/ITD dated 18.11.2017 and also to recommend to obtain the proforma invoice from M/s.Kerala SIDCO with regard to the purchase of basic furniture in UIT Centres and further resolved to purchase 30 number of Wooden Desk and Benches, 2 numbers of Steel Almira and 3 tables and chairs for teaching staff.

**I. In the case of Computer purchase the following steps were followed**

A. Specification was obtained from the Director, Computer Centre in line with the specification available as rate contract in central procurement portal of M/s. Keltron

B. The registration procedures were completed in the portal and specifications were uploaded and proforma invoice was generated for the purchase of computer @ Rs.29,488/- per unit for a total amount of Rs. 31,84,704/- for 108 number of computers. The syndicate at its meeting held on 31.08.18 recommended to purchase 108 number of computers for a total amount of Rs. 31,84,704/- (Rupees Thirty One lakhs Eighty Four thousand Seven Hundred and four Only) for use in 15 UIT centres inclusive of UIT HQ Unit.

C. Advance payment of Rs. 31,84,704/- (Rupees Thirty One lakhs Eighty Four thousand Seven Hundred and four Only) was sanctioned vide U.O No: Ad.BIV.CP.01.880.18 dated 15.10.18. However on the basis of mail dated 12.12.18 M/s. Keltron has informed that as the validity of the rate contract with OEMs/Vendors has expired resulting in the process of inviting fresh tenders and as a result the rates of computer was increased vide G.O.(Rt).No.298/2018/ITD dated 22.11.2018 and thus an additional amount of Rs.2,81,016/- (Rupees Two lakh eighty one thousand and sixteen only) has to be credited also as advance payment to the KSITM/TSB account opened for the purpose. The said advance payment of Rs.2,81,016/- was credited to the KSITM/TSB account vide U.O. No.Ad.BIV.CP.01.680.18 dated 07.01.2019.

D. The details of the requirement, payment of Rs. 31,84,704/- (Rupees Thirty One lakhs Eighty Four thousand Seven Hundred and four Only), additional payment of Rs.2,81,016/- (Rupees Two lakh eighty one thousand and sixteen only) and consignment details as to where computers have to be delivered etc; was also uploaded in the Centralized Online Procurement Portal of Keltron and work order was placed with M/s.Keltron and the same is pending approval.

**The section has contacted the officials of M/s Keltron several times over telephone to speed up the pending approval procedures and a letter Ad.BIV.CP.02.19 dated 11.02.2019 was also sent to M/s.Keltron informing the matter. Unfortunately, they have not responded to it till date.**

**II. Purchase of Computers for various KUCTE’s**

On the basis of the details of infrastructure facilities required in various KUCTE’s forwarded by the Ac.G section for the conduct of online examination 2018 for B.Ed programme altogether **35 numbers of Computers and 35 number of UPS** are required to be purchased for the 6 KUCTE’s. The details of KUCTE’s and their requirement of Computers and UPS are as follows;

The requirement for 35 numbers of Computer and 35 numbers of UPS for use in KUCTE’s were uploaded in the Centralised Online procurement rate contract portal of Keltron. Accordingly, the invoice for 35 numbers each of Computer and UPS has been generated separately viz; an amount of Rs.1,24,775/- (Rupees One lakh twenty four thousand seven hundred and seventy five only) towards the cost of 35 numbers 600 VA UPS and an amount of Rs.12,47,925/- (Rupees Twelve lakhs forty seven thousand nine hundred and twenty five only) towards the cost of 35 numbers of Desktop Computers amounting to a total of Rs.13,72,700/- (Rupees Thirteen lakhs seventy two thousand seven hundred only) for the whole purchase. An amount of Rs.25,00,000/- (Rupees Twenty five lakhs only)



is allotted in the budget speech for 2018-19 towards purchase of computer and related study equipments at KUCTE's.

**The Syndicate at its meeting held on 22.01.2019 resolved to agree to purchase the above said items.** The file has been put up for orders of the Hon. Vice-Chancellor to implement the Syndicate Resolution.

All Items were placed before the purchase committee for consideration.

### **III. In the case of purchase of furniture for various UIT's Centre**

A. A proposal for the purchase of furniture for use in the eleven newly created UIT centres was received from Ad.AVII section. The syndicate at its meeting held on 24.03.2018 resolved to obtain proforma invoice from M/s. Kerala SIDCO Ltd. TVM to purchase basic furniture for the newly created UIT's and further resolved that each centre may be provided 30 numbers of Wooden desks, 30 numbers of wooden benches, 2 numbers of steel almirah, 3 numbers of Tables and 3 numbers of Chairs for the teaching staff. A proforma invoice for a total amount of Rs.35,01,251/- (Rupees Thirty Five lakh one thousand two hundred and fifty one only) was obtained from M/s. Kerala SIDCO Ltd., TVM for 330 numbers of Wooden desks, 330 numbers of wooden benches, 22 numbers of steel almirah, 33 numbers of Tables and 33 numbers of Chairs for use in the eleven newly created UIT centres. The syndicate at its meeting held on 10-05-2018 resolved to agree to the recommendations of the 4<sup>th</sup> meeting of the purchase committee (non-plan fund) held on 04.05.2018 to purchase furniture for a total amount Rs.35,01,251/-(Rupees Thirty Five lakh one thousand two hundred and fifty one only) from M/s. Kerala SIDCO Ltd. TVM based on the proforma invoice obtained from them.

B. As per the Orders of the Vice –Chancellor, supply order Letter No. Ad.B IV (CP).01.737/UIT-18 dated 06.06.2018 was placed with M/s. Kerala SIDCO Ltd. TVM for the supply of Furniture i.e 30 numbers of Wooden desks, 30 numbers of wooden benches, 2 numbers of steel almirah, 3 numbers of Tables and 3 numbers of Chairs each to the eleven newly created UIT Centres namely UIT Vallakadavu, UIT Kallara, UIT Malayinkeezhu, UIT Mannancherry, UIT Muthukulam, UIT Charamangalam (Muhamma), UIT Pathiyoor, UIT Kanjiramkulam, UIT Azhoor, UIT Ittiva, UIT Tholicode, for a total amount of Rs.35,01,251/- (Rupees Thirty Five lakh one thousand two hundred and fifty one only). Accordingly the firm supplied the above mentioned items to all the eleven newly created UIT centres namely UIT Vallakadavu, UIT Kallara, UIT Malayinkeezhu, UIT Mannancherry, UIT Muthukulam, UIT Charamangalam (Muhamma), UIT Pathiyoor, UIT Kanjiramkulam, UIT Azhoor, UIT Ittiva, UIT Tholicode. In forwarding the bills and stamped pre-receipts submitted by the firm the Principals of the respective centres had certified that the furniture viz. 30 numbers of Wooden desks, 30 numbers of wooden benches, 2 numbers of steel almirah, 3 numbers of Tables and 3 numbers of Chairs each were received in good condition and taken into stock and have also requested to release the payment to the firm. On consolidation of the bill amounts of various bills submitted by the firm it is found that M/s. Kerala SIDCO Ltd., Thiruvananthapuram had supplied the whole item at an amount of Rs. 35,01,256/- (Rupees Thirty Five lakh one thousand two hundred and fifty six only) as against the quoted amount of Rs. 35,01,251/- (Rupees Thirty Five lakh one thousand two hundred and fifty one only) . The payment was effected vide UO NO:Ad.BIV(CP).01.680.18 dated 17.10.18 and the matter was reported to the Syndicate.

### **IV. Purchase of furniture for six UIT's (Bharanickavu, Paravur, Aroor, Varkala, Kazhakuttom, Chengannur)**

The proposal has been placed in the Purchase Committee held on 15.02.2019 and the approved minutes is awaited.

The purchase of computer and peripherals are mooted through Centralized Online procurement Portal of Keltron and the indifferent attitude of Keltron is causing much delay in completion of computer installation.

It may be noted that purchases through the Government Portal when placed with Keltron which it turns routes it through Kerala State I.T Mission whose Officers are not helpful by their attitude even when personally contacted with our request. Therefore it is recommended that the Syndicate in consultation with the Government of Kerala may initiate appropriate steps to offset these grey areas which pose impediments in the general purchase procedure.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above report be accepted.

**Item No.05.57 Finance Officer-Appointment- Consideration of-reg.****(Ad. AI)**

On resignation of Sri.P.K.Raju, former Finance Officer, University of Kerala, the Syndicate held on 06.02.2018 resolved to notify the appointment of Finance Officer on deputation and further resolved to get the opinion of the Government on the matter of appointment of Finance Officer as the appointment to non-teaching staff of the University is given to Kerala Public Service Commission vide GO(MS)No.399/10/H.Edn dated 18.12.2010.

Hence the vacancy to the post of Finance Officer on deputation basis was notified on 28.03.2018 and letter to the Government was sent on 23.03.2018. However no response from the Government has been received yet. There were five applicants and the Selection Committee held on 16.07.2018 observed that as it is not proper to conduct interview for a single candidate, the vacancy has to be renotified. The same was renotified on 20.07.2018. In response 3 applications were received and the interview for the post of Finance Officer on deputation was held on 03.10.2018. However, the Selection Committee found none suitable.

Hence, the same was renotified on 24.10.2018 and in response 4 applications were received. Meanwhile, the Syndicate held on 22.01.2019, vide item no.1 resolved to initiate steps to make appointments to the various posts which are lying vacant or will be vacant in near future due to superannuation, including the post of CE and FO.

Therefore the following are placed before the consideration of the Syndicate:

1. The course of action to be taken towards the four applications received on renotification dated 24.10.2018 to the post of Finance Officer on deputation basis.
2. The matter regarding appointment to the post of Finance Officer, as the appointment to the non-teaching staff of Universities is given to Kerala Public Service Commission vide GO(MS)No.399/10/H.Edn dated 18.12.2010.

**Resolution of the Syndicate****RESOLVED** that the item be deferred.**Item No.05.58 Audit of Accounts of University of Kerala- Remittance of pending Audit Fee- Consideration of-reg.****(Ad. AI)**

The Joint Director vide letter no. KSAKRU.5/526/2017 dated 03.08.2018 has requested to remit an amount of Rs.5,29,27,875/- ie, pending audit charges for the period 2013 to 2017 to be paid by the University as per Audit Report 2016-17.

It may be noted in this regard that the request for waiving of Audit charges in respect of the University, was forwarded to the Principal Secretary to Government, Higher Education Department as per Syndicate decision vide item no.30.88 additional item no.2 of 10.10.2017. However, the same was declined by the Government, citing relevant rules of Kerala Local Fund Audit Act 1994, viz:

19. Payment of charges for audit: -

- (1) The charges for audit of accounts under this Act shall be paid by the local authority concerned at such rates as may be fixed by the Director with the approval of the Government.
- (2) The Government may, by general or special order, exempt a local authority from the liability to pay audit charges under sub-section (1), either wholly or in part,
- (3) If the audit charges due under sub-section (1) is not paid with in one year from the date of its becoming due, Government may adjust the same from the grant or other sums, if any, payable to such local authority.
- (4) Where a local authority does not pay the audit charges within one year from the date of its becoming due and where no grant or other sum is payable by the government to the local authority, the amount of audit charges may be recovered from the local authority, as if it were arrears of public revenue due on land, under the provisions of the Kerala Revenue Recovery Act, 1968(15 of 1968), for the time being in force.

Therefore the following proposals are placed before the Syndicate for consideration:

A. Whether the Government may be requested to waive off the Audit charges (Rs.5,29,27,875/-) due to be remitted by the University as per Audit Report 2016-17.

OR

B. Whether the Government may be requested to grant permission to pay the pending Audit Charges (Rs.5,29,27,875/-) in equal instalments.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance to conduct discussions with concerned authorities in Government.

**Item No.05.59                      *Kariavattom Campus – Replacing acacia trees with indigenous trees – Consideration of - Reg.***

***(EO.[Ad.B1])***

As part of a social forestry drive, acacia saplings were planted in one acre of land in the Kariavattom Campus during 1990s. But now, the acacia trees have invaded and almost engulfed the whole campus hampering the growth of other indigenous/fruit trees and causing health hazard to the entire campus community.

Considering the success of replacing acacia with indigenous trees during 2015 in one acre of land at Kariavattom Campus (with the financial support of Kerala State Bi-diversity Board), the Joint Registrar, Campus Admn. [JR(CA)] informed that the Social Forestry Division (SFD) agreed to take up the project for total replacement of acacia with indigenous trees in the Kariavattom Campus with the following terms: (a) SFD will undertake the work without incurring any financial liability to the University (b) SFD will upkeep and maintain the planted seedings for at least 3 years, (c) as a pilot project 25 hectares area earmarked will be taken up for planting and (d) the University is to see the acacia thickets are extracted from the earmarked area. The JR (CA) suggested to earmark the 25 hectares (61.78 Acres) of land from the Department of Aquatic Biology upto the area opposite to the Department of Malayalam.

The Syndicate on 23-12-2016 resolved (item: 23.14.05) to agree in principle, to the recommendations of the Standing Committee on Planning & Development (SC on P&D) to conduct a meeting with the competent authority from SFD and further resolved to implement the same at the earliest after ensuring all norms for felling of trees. Accordingly the meeting of SC on P&D held on 17-01-2017 recommended to authorize the JR (CA) to take steps for evaluation of acacia trees & site clearance in consultation with SFD, to do e-tendering for the disposal of acacia trees – etc. As per the Syndicate resolution (item 23.14.05), the Vice-Chancellor approved the minutes and accorded sanction to implement the recommendations of the SC on P&D.

The JR (CA) informed (vide letters dt. 24-03-2017 & 02-06-2017) that numbering of trees was done by engaging local labourers & de-weeding machines and necessary steps were taken for valuation of 1810 nos of acacia trees and 990 nos of small firewood trees (having no timber value) through SFD. Subsequently, the SFD furnished valuation (letter dt. 15-7-2017) having an amount of Rs.1,01,39,025/- (Rupees One Crore One Lakh Thirty Nine Thousand and Twenty Five only) for the acacia trees and Rs.33,660/- (Rupees Thirty Three Thousand Six Hundred and Sixty for the firewood (Total Rs.1,01,72,685/-).

The Syndicate meeting on 06-02-2018 resolved to agree to the recommendations of the SC on P&D (held on 28-11-2017 subsequent to the inspection visit on 08-11-2017) to initiate tender proceedings for the disposal of acacia trees through auction cum e-tender and to invite local quotations for the disposal of firewood. The JR(CA) informed (vide letter dt. 20-03-2018) that as per present rules regarding e-tender, there is no provision to conduct auction cum e-tender and as per observations of the Kerala State Audit Department (KSAD) in the Audit Report 2014-15, the power of auctioning is bestowed on the Estate Officer with advice from the Legal Advisor and Standing Counsel of the University. Based on this letter, the Vice-Chancellor ordered to entrust the task with the Estate Officer. In this matter the KSAD clarified (vide letter 23-05-2018) that (a) direction of Legal Advisor and Standing Counsel are not required in this regard and (b) on direction of the Estate Officer, the University Administrative Wing can take steps as per rules for the disposal of trees through auction.

Accordingly, the clarification of the KSAD and directions of the Estate Officer were intimated to the JR(CA) vide letter dt. 12-06-2018. Subsequently, the JR (CA) again requested to entrust execution of the tender proceedings to the Estate Officer, vide letter dt. 19-06-2018.

As per orders of the Hon'ble Vice-Chancellor, the matter of entrusting the above said tender proceedings and allied matters to Joint Registrar (Campus Administration) was placed before the Syndicate on 11-07-2018. The Syndicate resolved to entrust the Estate Officer under the supervision of the Joint Registrar, Campus Administration, Kariavattom to immediately execute the work and expedite the same for completion within a week. During implementation of the decision it was noticed that the valuation received from the Social Forestry Division (SFD) was not signed by the authorised officer and the valuation was done around one year ago. Hence SFD was requested to inform whether effect any changes in the valuation and to authenticate the valuation statement. Subsequently SFD authenticated the valuation statement and informed that the possibility of change in valuation was less.

In the meanwhile the Joint Registrar (CA), Kariavattom requested to include the firewood also in the e-tender process for the Acacia trees as a single lot. Accordingly, the work was e-tendered in the Govt.website on 05-11-2018; but only two tenders were received. As per recommendation of the Finance Officer the work was re-e-tendered in the e-tender website of the Kerala Govt. on 27-11-2018; but no tender was received.

On enquiry after two consecutive nonaccomplishment, it was understood that the Govt. of Kerala has given special sanction to the Forest Department to e-tender their timber through MSTC Ltd (Govt. of India PSU). When contacted MSTC Ltd, they demanded 3% of the tender amount as service charge (plus 18% of service charge as GST) while they charge only 0.8% from the Forest Department. Since the additional expenditure of Rs.2,20,000/- may invite audit objection by executing the e-tender at a higher service fee, MSTC Ltd was requested to provide the service to the University also at 0.8% rate. But no reply has been received till date.

Now the Joint Registrar (CA), Kariavattom has noted that (a) the lower rate of 0.8% is provided only to the Forest Department considering their volume of sale and (b) the amount set apart by the Social Forestry Division in the current financial year for planting indigenous trees may get lapsed.

As ordered by the Hon'ble Vice-Chancellor, the request of the Joint Registrar (Campus Administration), Kariavattom to grant Administrative sanction to execute the e-tender through the website of Ms. MSTC Ltd by remitting service charge @ 3% of the tender amount (plus GST @ 18% of service charge) is placed before the Syndicate for decision.

***Resolution of the Syndicate***

**RESOLVED** to authorise to execute the tender as proposed through the website of M/s.MSTC

**Item No.05.60** *Minutes of the 12<sup>th</sup> and 13<sup>th</sup> meeting of the Purchase committee for the year 2019 placing before the Syndicate- Approval of -reg.*

*(Ad.B.IV)*

The Minutes of the 12<sup>th</sup> (Plan-fund) and 13<sup>th</sup> (Non-plan-fund) meeting of the Purchase Committee held on 15.02.2019 is placed before the Syndicate for approval.

**I. MINUTES OF THE 12<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR**

Day	:	Friday
Date	:	15.02.2019
Time	:	3.00 P.M
Venue	:	Pro-Vice- Chancellor's Chamber

**Chairman**

Pro-Vice-Chancellor : Sd/-

**Members**

- |                                                               |   |        |
|---------------------------------------------------------------|---|--------|
| 1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance | : | Sd/-   |
| 2. Sri. M. Lenin Lal, , Convener SC of the syndicate on       | : |        |
| 3. Departments and Other Institutions of the University       | : | Absent |

4. Dr. S. Nazeeb, Convener SC of the syndicate on Academics and research : Sd/-
5. Dr.K. Shaji, Member, Syndicate : Absent
6. Dr. K.B Manoj, Member,Syndicate : Absent
7. Dr. R. Latha Devi, Member, Syndicate : Absent
8. Dr. B. Unnikrishnan Nair, Member,Syndicate : Sd/-
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Sd/-
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Deputy Registrar, Planning and Development : Sd/-
3. Assistant Registrar, Administration(I) : Sd/-
4. K Padmakumar, Department of Aquatic Biology : Sd/-
5. Dr.S.SankaraRaman, Department of Opto Electronics : Sd/-
6. Dr Suneesh.C.V, Department of Chemistry : Sd/-
7. Dr Manju S Nair, Department of Economics : Sd/-
8. Dr Z A Samitha : Sd/-
9. Smt Anu Antony, University College of Engineering : Sd/-
10. Dr.A.GangaPrasad, , Department of Botany : Sd/-
11. Dr.A Jayakumaran Nair., Department of Bio Technology : Sd/-
12. Sandeep Krishnan R, AE, Mechanical : Sd/-
13. Sri.Gireesakumar.J, Section Officer, Ad.AIV : Sd/-

**Vendors Present for negotiation**

1. Shri P Valentine, Inkarp Instruments Pvt.Ltd : Sd/-

***Item No:05.60.12.01 Consideration of the Action taken report of the 6<sup>th</sup> meeting of the Purchase Committee held on 10.08.2018, 8<sup>th</sup> meeting of the Purchase Committee held on 01.11.2018, 10<sup>th</sup> meeting of the Purchase Committee held on 16.01.2019-reg***

**Committee approved the action taken report**

***Resolution of the Syndicate***

**RESOLVED** that the Action Taken Report of the 6<sup>th</sup> meeting of the Purchase Committee held on 10.08.2018 and 8<sup>th</sup> Meeting of the Purchase Committee held on 01.11.2018, 10<sup>th</sup> meeting of the Purchase Committee held on 16.01.2019, be approved.

***Item No.05.60.12.02 Consideration for the purchase of Electronic Speckle Pattern Interferometer (without Breadboard)– Department of Optoelectronics -Reg.***

Sanction was accorded by the Vice- Chancellor to constitute a Technical Committee for drafting the specifications of the equipment Electronic Speckle Pattern Interferometer (without Breadboard), vide U.O. No. Pl.A1/1896/Opto/18 dated 25/04/2018.

Subsequently, open tender was invited through e-procurement under two bid system for the supply of Electronic Speckle Pattern Interferometer (without Breadboard) based on the technical specification approved by the aforementioned Technical Committee. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, only one bidder participated for the tender Viz

(I) Holmarc Opto- Mechatronics Pvt. Ltd, Kochi

The Technical Committee (held on 23/07/18) evaluated the technical bid submitted by the firm and recommended to open the financial bid, as the firm satisfies the technical specifications. Now, the Head, Department of Optoelectronics has submitted the evaluation report on the financial bid, along with the minutes of the meeting of the Department council held in the the Department on 16/11/18 recommending the purchase. The Financial bid in this regard is detailed below:

**Item No1: Electronic Speckle Pattern Interferometer (without Breadboard) & Accessories**

Sl. No	Firms	Make/ Model	Total	Total Amount (in Rs.)	Tax [@ 18%]	TOTAL (In Rs.)	Remarks
1	M/s. Holmarc Opto-Mechatronics Pvt. Ltd, Kochi	Make: Holmarc	Rs. 4,85,000	5,35,000/-	96,300/-	Rs. 6,31,300/-	Recommended by HOD
			Rs. 50000		26,750/- @ 5% GST on producing Essentiality Certificate	Rs. 5,61,750/-	

The Head, Department of Optoelectronics, has recommended the firm M/s. Holmarc Opto-Mechatronics Pvt. Ltd, Kochi, for the purchase of Electronic Speckle Pattern Interferometer (without Breadboard) & Accessories at a total cost of Rs. 6,31,300/- (Rupees Six lakh thirty one thousand and three hundred only).

The Expenditure may be booked under the h/a 'Part II- Plan- MH-29- Department of Optoelectronics-4/1885 Development of Department (State)' of the current years Budget Estimates.

The Finance Officer has recommended that the purchase of Electronic Speckle Pattern Interferometer (without Breadboard) & Accessories may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The Finance has also remarked to entrust the HoD to furnish essentiality certificate to obtain GST exemption as per invoice (GST @ 5%).

It has also been recommended to invite the selected firm for a negotiation before the Committee.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee observed that inspite of e-tendering twice only M/s. Holmarc Opto-Mechatronics Pvt. Ltd, Kochi has quoted for the item Electronic Speckle Pattern Interferometer (without Breadboard) & Accessories and hence recommended to purchase one number of Electronic Speckle Pattern Interferometer (without Breadboard) & Accessories at the discounted rate of Rs.5,18,950 +GST @ 5% (3% discount on basic price) from M/s Holmarc Opto-Mechatronics Pvt.Ltd,Kochi.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60.12.03 Consideration for the purchase of Muffle Furnace in the Department of Chemistry - reg.**

The Head, Department of Chemistry, vide Letter No.DC/4/29/2019 dated 25/01/2019, has submitted a proposal for the purchase of Muffle Furnace in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from ten suppliers for the purchase of Muffle Furnace along with the Quotation Notice and the Minutes of the Department Council Meeting held in the Department on 25/01/2019, recommending the purchase. The Department Council recommended that the six firms do not satisfy the technical specifications. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Muffle Furnace: 1 No**

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes 18% (Rs.)	Remarks
1	Leads India Laboratory Equipment Co. , Tamil Nadu	Make:Leads Labtherm	2,36,000/- 2,10,000/- (@ 5%) on producing essentiality certificate	<b>Recommended for purchase by the HOD.</b>
2	Metrex Scientific Instruments Pvt, Ltd, New Delhi	Make: Matrex Model:MF-14P	2,83,200/-	
3	Murhopye Scientific Company, Karnataka	Make:	8,37,800/-	
4	Genuine Scientific Instruments, Trivandrum	Make: Rotek	5,40,000/-	

The Head, Department of Chemistry, has recommended the firm '**Leads India Laboratory Equipment Co., Chennai, Tamil Nadu**' for the purchase of Muffle Furnace in the Department of Chemistry, for a total amount of Rs. 2,36,000/- (Rupees Two lakh thirty six thousand only).

The Finance Officer has recommended that the proposal for purchase of Muffle Furnace in the Department of Chemistry, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

***The Committee considered the matter and recommended to purchase one number of Muffle Furnace from M/s Leads India Laboratory Equipment Co., Tamil Nadu for a total cost of Rs.2,10,000/ including 5%GST.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

***Item No.05.60.12.04***

***Consideration for the Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator in the Department of Chemistry***

The Head, Department of Chemistry, vide Lr No. DC/4/11/2019 dated 10/01/2019 has forwarded a proposal for the purchase of Rotary Evaporator with vacuum pump and chiller circulator in the Department.

Open tender was invited through e-procurement under two bid system for the Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator, on 05/10/2018.

The technical committee held on 23/11/18 at the Office of the Head, Department of Chemistry, evaluated the technical bids provided by the six firms and remarked that the quote provided by Inkarp Instruments Pvt, ltd, Trivandrum is the sole technically qualified quote and recommended for re-tender as sufficient number of qualified bids were not received.

Accordingly, re-tender was published for the Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator, on 05/12/2018.

The technical committee held on 31/12/18 at the Office of the Head, Department of Chemistry, evaluated the technical bids provided by the five firms and remarked that the quote provided by Inkarp Instruments Pvt, ltd, Trivandrum only satisfies the technical specifications and recommended to open the price bid of the above firm.

The financial bid was opened and evaluated by the committee.

***Item No1: Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator***

Sl. No	Firm	Items	Make/Model	Total	Remarks
1	M/s.Inkarp Instruments Pvt, ltd, Trivandrum	Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator (G3)	Make : Hei Vap Silver6 package Model: Hei Vap Value Digital	• Rs. 4,91,350/- (EURO 6200) (6200x 79.25= 4,91,350/-)	Recommended by HOD

The Head, Department of Chemistry, has recommended the firm 'M/s.Inkarp Instruments Pvt, Ltd, Trivandrum' for the purchase of Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator at a total cost of Rs. 4,91,350/- (Rupees Four lakh ninety one thousand three hundred & fifty only).

The Expenditure may be booked from the h/a ' Part II- Plan- MH-18- Department of Chemistry-4/1885 Development of Department (State)' of the current years Budget Estimates.

The Finance Officer has recommended that the proposal for the Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

It has also been recommended to invite the selected firm for a negotiation before the Committee.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended for the Supply, Installation and commissioning of Rotary Evaporator with vacuum pump and chiller circulator at the discounted rate of EURO 6150 discount of EURO 50 from M/s.Inkarp Instruments Pvt, ltd, Trivandrum .The firm also agreed to clear the consignment including customs duty and supply to the department of Chemistry without any additional cost.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60. 12.05:-**                    **Consideration for the Purchase of spares for Repairing of equipments in the Department of Aquatic Biology & Fisheries– reg.**

The Head, Department of Aquatic Biology & Fisheries vide Letter dated 16.01.2019, has requested sanction for an amount of Rs. 2,26,844/-, for Purchase of spares towards the repair and maintenance of equipments as detailed below:

Sl. No	Name of the Equipment	Amount (Rs.)
1	Systronics UV Vis spectrophotometer AV -2701	184,080/-
2	2 Shimadzu Balances AVW 1200 and TXB 4201L	42,804/-
Total		2,26,884/-

The HoD has forwarded the quotations obtained from the firms '**M/s Systronics (India) Ltd, Trivandrum**' the sole manufacturer and authorised party to provide service and spares for the Double beam UV-VIS Spectrophotometer and '**M/s Synergy Techno Support & Solutions, Maharashtra**', an authorised firm providing maintenance, repair and calibration of Shimadzu Precision Balances and has requested sanction for entrusting the maintenance work to the above firms.

The Finance Officer has recommended that the Purchase of spares towards the repair and maintenance of the equipments from the sole manufacturers as detailed above may be placed before the Purchase Committee for approval.

If approved, work may be entrusted with the sole manufacturers and the payment effected against the unutilised funds under 'Infrastructure and Laboratory Development', as per Orders of the Honourable Vice- Chancellor.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended to purchase the spares for the equipments in the Department of Aquatic Biology & Fisheries viz Systronics UV Vis spectrophotometer AV -2701 @ Rs.1,84,080/- and 2 Shimadzu Balances AVW 1200 and TXB 4201L @ Rs.42,804/- amounting to a total cost of Rs.2,26,884/- (Rupees Two lakhs twenty six thousand eight hundred and eighty four only) from M/s Systronics (India) Ltd, Trivandrum' the sole manufacturer and authorised party to provide service and spares for the Double beam UV-VIS Spectrophotometer and 'M/s Synergy Techno Support & Solutions, Maharashtra', an authorised firm providing maintenance, repair and calibration of Shimadzu Precision Balances respectively.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60. 12.06**                    **Consideration for the Purchase of Tissue Culture Racks with tray in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department- Department of Botany reg.**

The Head, Department of Botany, vide Letter No.22/Bot/371/2018 dated 08/02/2019 has submitted a proposal for the purchase of Tissue Culture Racks with tray in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.



The Head, has forwarded the Quotations obtained from three suppliers for the purchase along with the Minutes of the Department Council held in the Department on 04/02/19 and the Quotation notice dated 09/10/2018. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Tissue Culture Racks with tray: 1 No**

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes (Rs.)	Remarks
1	Biostar Scientific, Trivandrum	Make: ELS Model:	2,57,452/- (18% GST)	
2	MediHouse Laboratory Supplies & Surgicals, Trivandrum	Make:KEMI Model: KTCR – M4 SP	100777.90/- (18% GST)	<b>Recommended for purchase by the HOD</b>
3	Leads India, Chennai	Make :SP Bioengineering Model:	1,20,525.20/- (18% GST) 1,07,247/- (5% GST)	

The Head, Department of Botany, has recommended the firm 'MediHouse Laboratory Supplies & Surgicals, Trivandrum', for the purchase of Tissue Culture Racks with tray for a total amount of **Rs.1,00,778/- (Rupees One lakh seven hundred & seventy eight only)**.

An amount of Rs. 130 lakh has been allocated for the Project 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' of the Department of Botany, under the Scheme component Specific Projects for the year 2017- 18. The expenses in this connection may be met from this provision.

The Finance Officer has recommended that the proposal for purchase of Tissue Culture Racks with tray in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended to purchase one number of Tissue Culture Racks with tray in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department of Botany for a total cost of Rs.1,00,778/- including 18%GST (Rupees One lakh seven hundred & seventy eight only) from the firm M/s MediHouse Laboratory Supplies & Surgicals, Trivandrum.. The committee further recommended that the Head, Department of Botany has to explore the possibility of effecting the purchase @ 5% GST subject to furnishing of essentiality certificate by the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60. Additional itemNo.01 Consideration for the purchase of Chemiluminescence Imaging system in the Department -Department of Bio-Technology - reg.**

The Head, Department of Bio-Technology, vide Email dated 27/01/2017, had submitted a proposal for the purchase of Chemiluminescence Imaging system in the Department. Accordingly, open tender was invited for the purchase of Chemiluminescence Imaging system in the Department, through e- procurement system under two bid system on 08/02/17.

Due to insufficient number of qualified bidders for the first time, the Head, Department of Bio-Technology, vide Email dated 26/06/2018 from the Head, has submitted a proposal to re-tender the purchase with revised Technical Specifications so as to ensure wider participation in the Tender.

Accordingly, the purchase was retenderd on 26/07/2018 & the technical bids were opened on 15/10/2018.

The Head, Department of Bio-Technology, vide Email dated 14/01/2019 from the Head, has forwarded the evaluation report on the Technical Bids by the Technical Committee held in the Department on 10/01/2019, consisting of:

(i) Dr. T R Santhoshkumar, Rajiv Gandhi Centre for Biotechnology, Thiruvanthapuram.

- (ii) Dr. Kannan S, Regional Cancer Centre, Thiruvanthapuram.  
 (iii) Dr. Sankararaman, Professor, Department of Nano Science and Nanotechnology.  
 (iv) Dr. A. Jayakumaran Nair, Department of Biotechnology, University of Kerala.

The Committee observed that the technical bid offered by all the firms satisfies the technical specifications and recommended to open their financial bids.

Accordingly, the Financial Bids were opened and forwarded to the Director for evaluation.

The Head, has submitted the Financial Bid evaluation report of the Technical Committee held in the Department on 28/01/2019. The comparative Statement of Financial Bids in this regard is detailed below:

**Name of the Item: Chemiluminescence Imaging system**

Sl. No	Firms Quoted	Specifications	Price ( Rs)	Taxes (Rs.)	Total (inclusive of tax)	Remarks
1	BioRad Laboratories India Pvt. Ltd, Chennai	Make: Biorad Model: ChemiDoc MP	USD 27954 (27954 x 71.42 = 19,96,474.68/-)		19,96,474.68/-	<b>L2</b>
2	Eppendorf India Ltd, Chennai	Make:Viber Fusion Solo S auto	20,95000/-	1,04,750/-	21,99,750/-	<b>L3</b>
3	INEXUS BioTtech Pvt.Ltd, Chennai	Make:azure Biosystems USA Model: Azura C 500	USD 41,710/- ( 41,710 x 71.42 = 29,78,928/-)	USD 600 ( 600x71.42= 42,852/-)	30,21,780.20/-	<b>L4</b>
4	Inkarp Instruments, Trivandrum	Make:LI COR Model: Odeyssey FC	USD 27670 ( 27670 x 71.42 = 19,76,191.40/-)		19,76,191.40/-	<b>L1 Recommended for purchase by the HOD.</b>

The Head, Department of Bio-Technology, has recommended the purchase of Chemiluminescence Imaging system in the Department from the firm 'M/s LI -COR Inc USA' through the supplier firm 'M/s Inkarp Instruments, Trivandrum' for an amount of USD 27670 [ ie.. Rs.19,76,191.40/- (Rupees Nineteen lakh seventy six thousand one hundred and ninety one & forty paise only) @ Rs. 71.42 per USD] for the purchase of Chemiluminescence Imaging system in the Department.

The Technical Committee also remarked that the L1 firm may be called for negotiation of price as well as to specify the terms and conditions and clarify whether the quoted price include the custom duty clearance and transportation upto Department. It is also needed to clarify whether the instrument provided with a suitable branded computer with necessary software for image acquisition and analysis, an UPS of 3.5 KVA and AMC after 3 years of warranty should be free of cost except for the spare parts if needed. If these terms and conditions are not satisfied, the L2 bid by 'M/s.BioRad, Chennai' has to be treated as L1 and shall be considered for the purchase and installation of Chemiluminescence Imaging system in the Department of Bio-Technology.

The Finance Officer has recommended that the lowest quoted firm may be invited for negotiations and proposal for purchase of Chemiluminescence Imaging system in the Department of Bio-Technology, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended to purchase Chemiluminescence Imaging system at a discounted rate of USD 27500/- discount of USD 170.00 from the firm 'M/s LI -COR Inc USA' through the supplier firm 'M/s Inkarp Instruments, Trivandrum'. The firm also agreed to clear the consignment including customs duty and supply to the department of Bio-Technology without any additional cost.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60. Additional item No.02 Consideration for the purchase of Laminar Flow Air Cabinet, Electronic Balance & Digital Camera in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department of Botany – reg.**

The Head, Department of Botany, vide reference cited, has submitted a proposal for the purchase of Laminar Flow Air Cabinet, Electronic Balance & Digital Camera in connection with the implementation of the specific project 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department. The Head has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from ten suppliers for the purchase of Laminar Flow Air Cabinet, nine suppliers for the purchase of Electronic Balance & four suppliers for the purchase of Digital Camera, along with the Minutes of the Department Council held in the Department on 19/11/18 recommending the purchase, the evaluation report of the technical committee constituted for evaluating the bids for the purchase of DSLR Camera and the Quotation notice dated 15/01/2018. The Comparative Statement of quotations, in this regard is detailed below:

**Name of the Item: Laminar Flow Air Cabinet : 1 No**

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes (Rs.)	Remarks
1	Universal Agencies, Thrissur	Make: TANCO Model: PLT-270	1,45,140/-	
2	Spectra labs, Panganpara, Trivandrum	Make:Beston Model:HR2036	64,090/-	<b>Recommended for purchase by the HOD</b>
3	Sandeep Instruments & Chemicals, New Delhi	Make :SANCO Model:SAN149	87,320/-	
4	Ast Meditech, Allapuzha	Make:AST Meditech Model:ASTLAF3	71,980/-	
5	Labard InstruChem Pvt Ltd	Make :LABARD Model:LILAF-57	1,28,000/- ( @5% GST)	
6	Leads India, Chennai	Make :SP Model:HAC 202040 STD	82,530/- (5% GST) 92,748/- (18% GST)	
7	Cleanair, Chennai	Make :Cleanair Model:CAH1200	1,29,800/-	
8	Unique Scientific, Trichur	Make :Rotek Model:RI-42	69,450/-	
9	Genuine Scientific Instruments, Trivandrum	Make :KEMI Model:KLF-3SS	74,222/-	
10	Alpha Linear, Bangalore	Make:Alpha Linear Model:2422-H	1,45,140/-	

The Head, Department of Botany, has recommended the firm '**Spectra labs, Panganpara, Trivandrum**', for the purchase of Laminar Flow Air Cabinet for a total amount of **Rs. 64,090/- (Rupees Sixty four thousand & ninety only)**.

**Name of the Item: Electronic Balance : 1 No**

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes (Rs.)	Remarks
1	Universal Agencies, Thrissur	Make: ACZET Model:CY224C	79,473/-	
2	Hallmarks Mechatronics , Kochi	Make:Sartorius Model:BSA224S-CW	99,120/-	

3	Sandeep Instruments & Chemicals, New Delhi	Make :ACZET Model:9016	76,700/-	
4	Varun Scales, Bangalore	Make:Shimadzu Model:ATX224	73,514/-	
5	Scientific Enterprises,Kochi	Make:Shimadzu Model:ATX224	57,100/- (@ 5% GST)	
6	Unique Scientific, Trichur	Make :Wensar Model:MAB 220T	59,745/-	
7	Calgon Scientific, Edappaly	Make :Scale Tec Model:SAB 224CL INCAL	55,903/-	<b>Recommended for purchase by the HOD</b>
8	Genuine Scientific Instruments, Trivandrum	Make :Shimadzu Model:ATX224	60,837.26/-	
9	Shiv Scientific, Tirunelveli	Make :Wensar Model:MAB 220T	57,230/-	

The Head, Department of Botany, has recommended the firm '**Calgon Scientific, Edappaly**', for the purchase of Electronic Balance for a total amount of **Rs. 55,903/- (Rupees Fifty five thousand nine hundred & three only)**.

**Name of the Item: Digital Camera : 1 No**

Sl. No	Firms Quoted	Specifications	Rate Inclusive of Taxes (Rs.)	Remarks
1	Unique Scientific, Trichur	Make: Canon Model:EOS5D	3,69,300/-	
2	Babas Trivandrum	Make: Canon Model:EOS5D	2,90,000/-	<b>Recommended for purchase by the HOD</b>
3	Electronic trade Link, Trivandrum	Make: Canon Model:EOS5D	2,98,980/-	
4	Videolgy, New Delhi	Make: Canon Model:EOS5D	3,15,555/-	

The Head, Department of Botany, has recommended the firm '**Babas Trivandrum**', for the purchase of Digital Camera for a total amount of **Rs. 2,90,000/- (Rupees Two lakh ninety thousand only)**.

The Head, Department of Botany, has recommended the following firms for the Purchase of corresponding equipments for a total amount of Rs.4,09,993/- (Rupees Four lakh nine thousand nine hundred and ninty three only), in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department, from the State Plan grant for the year 2017-18:

Sl.No	Firms Recommended	Items	Rate ( 1no)
1	Spectra labs, Panganpara, Trivandrum	Laminar Flow Air Cabinet	64,090/-
2	Calgon Scientific, Edappaly	Electronic Balance	55,903/-
3	Babas Trivandrum	Digital Camera	2,90,000/-
Total 4,09,993/-,( Rupees Four lakh nine thousand nine hundred and ninty three only)			

An amount of Rs.130 lakh has been allocated for the Project 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' of the Department of Botany, under the Scheme component Specific Projects for the year 2017- 18. The expenses in this connection may be met from this provision.

The Finance Officer has recommended that the proposal for purchase of Laminar Flow Air Cabinet, Electronic Balance & Digital Camera in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild

ornamental plants for Western Ghats of Kerala' in the Department, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

*The Committee considered the matter and recommended to purchase one number each of Laminar Flow Air Cabinet @ Rs.64,090/- from M/s Spectra labs, Panganpara, Trivandrum, Electronic Balance @ Rs. 55,903/- from M/s Calgon Scientific, Edappally and Digital Camera @ Rs.2,90,000 from M/s Babas Trivandrum amounting to a total cost of Rs. 4,09,993/- (Rupees Four lakh nine thousand nine hundred and ninety three only) in connection with the implementation of specific project titled 'Centre for Biodiversity Conservation & Establishment of Gene Bank for Wild ornamental plants for Western Ghats of Kerala' in the Department of Botany. The committee further recommended that the Head, Department of Botany has to explore the possibility of effecting the purchase @ 5% GST subject to furnishing of essentiality certificate by the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 12<sup>th</sup> (Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**MINUTES OF THE 13<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE  
TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PAN PLAN SECTOR**

Day : Friday  
Date : 15.02.2019  
Time : 3.00 P.M  
Venue : Pro-Vice- Chancellor's Chamber

**Chairman**

Pro-Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance : Sd/-
2. Sri. M. Lenin Lal, , Convener SC of the syndicate on Departments and Other Institutions of the University : Absent
3. Dr. S. Nazeeb, Convener SC of the syndicate on Academics and research : Sd/-
4. Dr.K. Shaji, Member, Syndicate : Absent
5. Dr. K.B Manoj, Member,Syndicate : Absent
6. Dr. R. Latha Devi, Member, Syndicate : Absent
7. Dr. B. Unnikrishnan Nair, Member,Syndicate : Sd/-
8. The Registrar : Absent
9. The Finance Officer : Sd/-
10. The Director, Planning & Development : Sd/-
11. The Director, Computer Centre : Sd/-
12. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Deputy Registrar, Planning and Development : Sd/-
3. Assistant Registrar, Administration(I) : Sd/-
4. K Padmakumar, Department of Aquatic Biology : Sd/-
5. Dr.S.SankaraRaman, Department of Opto Electronics : Sd/-
6. Dr Suneesh.C.V, Department of Chemistry : Sd/-
7. Dr Manju S Nair, Department of Economics : Sd/-
8. Dr Z A Samitha : Sd/-
9. Smt Anu Antony, University College of Engineering : Sd/-
10. Dr.A.GangaPrasad, , Department of Botany : Sd/-
11. Dr.A Jayakumaran Nair., Department of Bio Technology : Sd/-
12. Sandeep Krishnan R, AE, Mechanical : Sd/-

13. Sri.Gireesakumar.J, Section Officer, Ad.AIV : Sd/-

**Vendors Present for negotiation**

I.Shri P Valentine, Inkarp Instruments Pvt.Ltd : Sd/-

**Item No.05.60.13.01** *Consideration of the Action taken report of the 5<sup>th</sup> meeting of the Purchase Committee held on 27.07.2018, 7<sup>th</sup> meeting of the Purchase Committee held on 10.08.2018, 9<sup>th</sup> meeting of the Purchase Committee held on 01.11.2018, 11<sup>th</sup> meeting of the Purchase Committee held on 16.01.2019-reg*

The Committee approved the action taken report

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the Action taken report of the 5 <sup>th</sup> meeting of the Purchase Committee held on 27.07.2018, 7 <sup>th</sup> meeting of the Purchase Committee held on 10.08.2018, 9 <sup>th</sup> meeting of the Purchase Committee held on 01.11.2018, 11 <sup>th</sup> meeting of the Purchase Committee held on 16.01.2019, be approved.	

**Item No.05.60.13.02** *Consideration for the purchase of UPS, Air Conditioner Microcontroller Trainer Kit, Desktop Computers and Anti virus protection– University College of Engineering, Kariavattom Sanction – reg.*

The Principal, University College of Engineering, Kariavattom has forwarded quotations for the purchase of 2 numbers of 5 KVA UPS, 2 numbers of Air Conditioner and 8 numbers of Microcontroller Trainer Kit, 20 numbers of Desktop Computer and 20 number Antivirus Protections as part of renovation of the labs in University College of Engineering, which was approved by the syndicate in its meeting held on 24.03.2018. The details of quotation are as follows

Micro-Controller Trainer Kit (8 numbers)

<b>Micro-Controller Trainer Kit (8 numbers)</b>				
Sl.No.	Name of Firm	Item & Quantity	Total Amount	Remarks
1.	M/s.Smek Scientific Medical Equipments (Kerala) Pvt Ltd, Cochin	a.Microcontroller Trainer Kit	Rs.65,840/- (including GST)	Warranty not mentioned
		b. IBM Keyboard Interface	Rs.7,680/- (including GST)	
2.	M/s.V-Tech Instrumentation (India) Private Limited, Kochi	a.8051 Microcontroller Trainer Kit (8 numbers)	Rs.79,600/- (including GST)	Warranty one year
		b. 101 keys PCAT/PS 2 Keyboard (8 numbers)	Rs.5,400/- (including GST)	
3.	M/s.Scientific Enterprises, Cochin	a.Microcontroller Trainer Kit (8 numbers)	Rs.64,360/- (including GST)	Warranty one year
		b. IBM Keyboard Interface (8 numbers)	Rs.7,520/- (including GST)	
4.	M/s.Synergy Technical Systems, Cochin	a.Microcontroller Trainer Kit	Rs.40,320/- No separate GST	Warranty one year
		b. IBM Keyboard Interface	Rs.4,320/- No separate GST	
5.	M/s.Barathi Enterprises, Chennai	a.Microcontroller Trainer Kit (8 numbers)	Rs.65,608/- (Including GST @18%)	Warranty one year
		b. IBM Keyboard Interface (8 numbers)		
6.	M/s.Excel Technologies, U.P	a.Microcontroller Trainer Kit (8 numbers)	Rs.61,832/- (Including GST)	Warranty one year
		b. IBM Keyboard Interface (8 numbers)	Rs.1,888/- (Including GST)	
<b>UPS:2 No:s</b>				
7.	M/s.Aar-em Electronics Pvt Ltd,	a.6 KVA Online (1Ph-1Ph) UPS, 120 V, Exide make 12/42AH (16	Rs.2,60,000/-	Warranty

	Pune	Numbers) 42 AH SMF Batteries & other accessories (2 numbers)	(GST 18% Extra)	(3 years)
8.	M/s.LATTA Innovations Pvt Ltd	a. Resq 6 kva 1 phase to phase Resq make online UPS( two number) 60 minute battery set(Quant/Exide/Rocket SMF) with rack & Accessories	Rs.2,35,967/- (Including GST)	Warranty 36 months
		b. 6KVA 1 phase to phase consoul finch 11 make online UPS 60 minute battery set(Quant/Exide/Rocket SMF) with battery rack & Accessories	Rs.2,56,263/- (Including GST)	
9.	M/s. Hykon India Pvt Ltd, TVM	a.5 KVA Online Double Conversion IGBT Pure SineWave UPS, 120 V, 10 Numbers 42 AH SMF Batteries set (2 numbers)	Rs.1,41,000/- (GST 18% extra) <b>L1</b>	Warranty (3 years)
		a.5 KVA Online Double Conversion IGBT Pure Sine Wave UPS, 120 V10 Numbers 65 AH SMF Batteries set (2 numbers)	Rs.1,69,000/- (GST 18% extra) <b>L3</b>	
10.	M/s.Electronics & Controls Power Systems Pvt Ltd, Cochin	5 KVA Online UPS 120 VDC with batteries (Exide/Quanta/HBC) (2 numbers)	Rs.1,54,000/- (GST Extra 18%) <b>L2</b>	Warranty 36 months or for both UPS and Batteries
11.	M/s.Star Enterprises, Kochi	Online UPS system with isolation transformer 192 VDC model "keptek", 12V 42 AH SMF Rocket Battery (32 No:s)	Rs2,27,400/- (including GST 18% of UPS & 28% of Battery) <b>L4</b>	Warranty 3 years for battery and UPS
<b>Air Conditioner &amp; Stabilizer (2No:s)</b>				
12.	M/s.Maxsel Agencies, Kollam	1.LG ITR Inverter 3 star AC (2 numbers) 2. V-Guard 4KV Stabilizer (2 numbers) 3. Installation Charges	Rs.73,000/- (Including GST)	Warranty-One year for full machine & Additional Four year compressor <b>L1</b>
13.	M/s.Sathyan's Radios, Kollam	LG ITR Inverter AC (2 numbers) 2. 4KV Stabilizer (2 numbers) 3. Installation Charges	Rs.78,200/- (Tax details not mentioned)	Warranty not mentioned <b>L3</b>
14.	M/s.Cool Palace Home Appliances, TVM	LG ITR Inverter AC (2 numbers) 2. V-Guard Stabilizer (2 numbers) 3. Installation Charges	Rs.75,800/- (Tax details not mentioned)	Warranty not mentioned <b>L2</b>

**Desktop Computers and Antivirus Protection (20 No:s)**

1.	M/s.McCann Info Solution, Mumbai	a. Desktop Computers with accessories (20 numbers) HP slimline 290 P0061	Rs.7,00,000/-
		b. Kaspersky Antivirus Protection (20 numbers)	Rs.5,500/-
			Rs.7,05,500/- (including GST)
2.	M/s.TimeNet Solutions, TVM	a.Desktop Computers with accessories (20 numbers) Lenovo V520	Rs.7,57,560/-
		c. Kaspersky Antivirus Protection (20 numbers)	Rs.6,300/- Rs.7,63,860/- (including GST)

3.	M/s.PowerCMS Technology, TVM	a.Desktop Computers with accessories (2 numbers) HP slimline PC	Rs.7,59,000/-
		b. Kaspersky Antivirus Protection (20 numbers)	Rs.6,800/-
			Rs.7,65,800/- (including GST)
4.	M/s.Geetha Monitors Pvt Ltd, TVM	a.Desktop Computers with accessories (2 numbers) HP 280G3	Rs.8,95,620/-
		b. Antivirus Protection (20 numbers) kaspersky	Rs.5,720/-
			Rs.9,01,340/- (including GST)
5.	M/s.NPR Networks, TVM	a.Desktop Computers with accessories (2 numbers) Lenovo V 520	Rs.7,95,438/-
		b. Antivirus Protection (20 numbers)	Rs.6,420/-
			Rs.8,01,858/- (including GST)

The Principal, University College of Engineering recommended to purchase the following from the below said firms

Sl.No.	Items	Name of firm	Amount
1.	Microcontroller Trainer Kit (8 numbers)	M/s.Scientific Enterprises, Kochi	Rs.71,880/- (including GST) <b>L3</b>
2.	5 KVA UPS (2 numbers)	M/s.Hykon India Pvt Ltd, TVM	Rs.1,66,380/- (including GST) <b>L1</b>
3.	Inverter split AC + VGuard 4 KV Stabilizer + Installation charges (2 numbers)	M/s.Maxsel Agencies, Kollam	Rs.73,000/- (including GST) <b>L1</b>
4.	Desktop Computer and Kaspersky Antivirus Protection (20 numbers)	M/s.McCann Info Solutions, Mumbai	Rs.7,05,500/- (including GST) <b>L1</b>
<b>Total – 10,16,760/- (Rupees Ten lakh sixteen thousand seven hundred and sixty only)</b>			

On the basis remarks of Finance, clarification on the following points were sought from the Principal, University College of Engineering;

- The rate quoted by Barathi Enterprises, Chennai is inclusive of the keyboard and the same is not accepted.
- Disqualifying a firm, based on their location is not permissible unless specified in the Quotation notice. Justification for rejection of the particular firm may be submitted.
- Certification of the Principal that all the purchase procedures have been followed while inviting quotations.

For the above queries, the Principal, University College of Engineering has furnished the following clarifications

(a)& (b) Although the quotations submitted by the firms namely, M/s.Bharathi Enterprises, Chennai and M/s.Excel Technologies, Noida satisfied our requirements as specified in the quotation notice and the rates quoted therein were reasonable, the reason for rejection of these quotations is the farness of these firms from our location. Any delay in arranging for the repair work & maintenance of these equipments in the event of their failure will adversely affect our academics and the consequent loss will no longer be able to be compensated.

(c) The principal has certified all the purchase procedures while inviting quotations.

An amount of Rs.10,00,000/- (Rupees Ten lakhs only) has been allotted in the Budget speech 2017-18 towards the renovation of Labs of the University College of Engineering. The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase Microcontroller Trainer Kit (8 numbers) from M/s.Scientific Enterprises, Kochi for an amount of Rs.71,880/- (Rupees Seventy one thousand eight hundred eighty only) including GST, 5 KVA UPS (2 numbers) from M/s.Hykon India Pvt Ltd, TVM for an amount of Rs.1,66,380/- (Rupees One lakh sixty six***



*thousand three hundred and eighty only) including GST, Inverter split AC + VGuard 4 KV Stabilizer + Installation charges (2 numbers) from M/s.Maxsel Agencies, Kollam for an amount of Rs.73,000/-(Rupees Seventy three thousand only) including GST and Desktop Computer and Kaspersky Antivirus Protection(20 numbers) from M/s.McCann Info Solutions, Mumbai for an amount of Rs.7,05,500/-(Rupees Seven lakhs five thousand and five hundred only) including GST amounting to a total cost of Rs.10,16,760/-(Rupees Ten lakhs sixteen thousand seven hundred and sixty only). The additional amount of Rs.16,760/- may be met from the Department Development Fund*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60.13.03 Consideration for the Replacing the official vehicle of the Vice Chancellor – Purchase of a new vehicle – proposal submitted by the Assistant Engineer (Mechanical) – reg:**

The Assistant Engineer (Mechanical) has pointed out that the official vehicle of the Hon'ble Vice Chancellor bearing Registration No.KL 01 AW 5672 is a 2009 make Toyota Corolla Altis G petrol variant was purchased on 19 th October 2009. The vehicle has covered more than 1,36,900 Kilometers as on date.The following repairs were undertaken in the vehicle in the previous year.

<b>Invoice No</b>	<b>Date</b>	<b>Kilometer</b>	<b>Amount</b>	<b>Repair Reason</b>
GSJ18- 16350	22/12/18	133655	Rs.23379	Break
GSJ18-17827	22/12/18	133657	Rs.20155	Clutch
GSJ18-12412	12/09/18	130432	Rs.11266	Periodic Service
GSJ18-15091	01/12/17	126404	Rs.6611	Battery
GSJ18-13969	13/11/17	125905	Rs.39231	AC/shock Absorber
GSJ18-07643	16/06/17	121811	Rs.21725	Periodic Service

Since the vehicle is more than nine years old the chances for unforeseen complaints are more considering the fair wear that has occurred in the vehicle as part of running for 1,35,000 kilometers. The front ball joints of the vehicle were found to be shaking slightly during the last periodic service, the suspension system of the vehicle is due for a major overhaul soon.

Hence AE(Mech) suggested that the vehicle may be shifted to the general pool and a new vehicle be purchased for use of Vice Chancellor.

AE(Mechanical) also informed that the vehicle falling under the same segment or category (Executive – A4 Segment) of existing vehicle Corolla Altis G are Skoda Octavia, Hyundai Elantra, Tyota Corolla Altis and Volksagen Jetta. These models are available in open market but not available in the GeM Portal, whereas vehicles falling under the category of SUV (Spot Utility Vehicles) which are in the same price band of Toyota Corolla Altis that are available in GeM portal are listed below.

Sl.No	Manufacturer	Model	Variant	GeM Price
1	TAT MOTORS	HEXA	XT 7 Seater BS4 2D	Rs. 13,88,156/-
2	MAHINDRA	XUV 500	W9 7 Seater BS4 2WD	Rs.13,61,945/-
3	TOYOTA	INNOVA CRYSTA	2.4 G 7 SEATER BS4 2WD	Rs. 13,39,232/-

AE (Mechanical) collected the proforma invoice from the above three manufactures through email for GeM rate and is appended for reference. The following would be the approximate acquisition cost of the vehicles.

<b>Acquisition Cost Comparative Statement.</b>			
<b>Model</b>	<b>Mahindra XUV 500</b>	<b>Toyot Innova Crysta</b>	<b>TATA HEXA</b>
<b>Gem price</b>	Rs.1,332,309.00	Rs.1,342,985.00	Rs.1,363,065.73
<b>Transportation+ GST</b>	Rs.29,635.52	Rs.8,624.00	Rs.25,090.27
<b>Total Cost</b>	<b>Rs.1,361,944.52</b>	<b>Rs.1,351,609.00</b>	<b>Rs.1,388,156.00</b>
<b>Road tax@10%</b>	Rs.136,194.45	Rs.135,160.90	Rs.138,815.60
<b>Insurance from SID</b>	Rs.40,000.00	Rs.40,000.00	Rs.40,000.00
<b>Registration</b>	Rs.2,160.00	Rs.2,160.00	Rs.2,160.00

<b>Accessories</b>	Rs.85,000.00	Rs.85,000.00	Rs.85,000.00
<b>Misc expenses</b>	Rs.10,000.00	Rs.10,000.00	Rs.10,000.00
<b>Grand Total</b>	<b>Rs. 1,635,298.97</b>	<b>Rs.1,623,929.90</b>	<b>Rs.1,664,131.60</b>

AE (Mechanical) suggested that the Toyota Innova Crysta vehicle which is available on GeM is the base variant of the model, the variants of Tata Hexa XT and Mahindra XUV 500 W9 are the top variants of the respective models. The Mahindra XUV and Toyota Innova Crysta are available only in white colours whereas Tata Hexa is available in multiple colours.

വ്യയനിയന്ത്രണ നടപടികൾ സംബന്ധിച്ച ഗവൺമെന്റ് ഓർഡർ നം66/2018.ധന തീയതി 17.04.2018 അനുസരിച്ച് വകുപ്പ് മേധാവികൾ പോലീസ് നിയമനിർവഹണ ഏജൻസികൾ ,തദ്ദേശസ്വയംഭരണ സ്ഥാപന അധ്യക്ഷന്മാർ, ഗ്രാൻഡ് ഇൻ എയ്ഡ് സ്ഥാപനങ്ങളുടെ മേധാവികൾ എന്നിവർക്ക് മാത്രമേ സ്വന്തമായി വാഹനം വാങ്ങിക്കാൻ പാടുള്ളൂ.

The Comparative Statement of the technical specification and features of the vehicles are furnished by AE(Mechanical) are listed below.

<b>Generic Parameters</b>	<b>MAHINDRAXUV W9</b>	<b>INNOVACRYSTA (TOYOTA)(GX -7S - MT- DIESEL)</b>	<b>TATA HEXA XT 4X2 7 SEATER</b>
Vehicle Engine Capacity (cc)	2179	2393	2179
Type of Fuel	Diesel	Diesel	Diesel
Vehicle Emission Complaine	BS-IV	BS-IV	BS-IV
Vehicle Colour type	Both solid and metallic	Metallic	Both solid and metallic
Colour of the vehicle	WHITE	SUPERWHITE	ARIZONABLUE, BLUE SILVER WHITE SKY GREY BRONZE
Vehicle Mileage (declared by OEM as certified by Test Agency under Rule 115of CMVR 1989) (in KM/Litre)	15.4	15.1	14.24
Engine Gradeability (Degree)	15	14	13
Air Conditioning	with	with	with
Engine BHP@rpm	<a href="#">155bhp@3750</a> RPM	147 bhp@3400 RPM	153.5 bhp @ 4000 RPM
Engine Torque (Max.) @rpm (N-m@rpm)	360 Nm @ 1750 - 2800 rpm	343NM @ 1400 ~2800 RPM	400 NM @1750-2500 RPM
Number of Cylinders in Engine	4	4	4
Type Of Vehicle Bod	Monocoque	Chassis Frame	Chassis Frame
Seating Capacity	7	7	7
Fuel Tank Capacity (Ltrs)	70 liter	55 liter	60 liter
Ground Clearance (mm)	160 mm	167 mm	200 mm
Wheel Base	2700 mm	2750 mm	2850 mm
Boot Space (ltrs)	93 liter	300liter	495 liter
Kerb weight	1835 Kg	1815 Kg	2181 Kg
Gross Vehicle Weight	2510 Kg	2430 Kg	2806 Kg
Type of Vehicle Tyre	Radial Tubeless	Tubeless	Tubeless
Size Of Tyre	P235/65 R17	205/65	235/55 R19
Vehicle Transmission System	Manual	Manual	Manual
No. of Speed/ Forward Gears	6	5	6

Type of Wheel drive	Two Wheel drive (Front Wheel)	Two Wheel Drive (Rear Wheel)	Two Wheel Drive (Rear Wheel)
Drive Axle	Front	Rear	Rear
Type of Steering	Power	Power	Power
Turning Radius (mm)	5600 mm	5400 mm	5750 mm
Vehicle Brake ABS Fitted	Yes	Yes	Yes
Front Vehicle Brake	Disc Brake	Disc Brake	Disc Brake
Rear Vehicle Brake	Disc Brake	Drum Brake	Disc Brake
Vehicle Air Intake System	TurboCharged	TurboCharged	TurboCharged
Driver Airbag	Yes	Yes	Yes
Battery Make	Multiple OEMs	EXIDE	Multiple OEMs
Vehicle Gradeability (in Degrees)	15	14	13
<b>Performance Parameters</b>			
Warranty Time	36 month	36 month	36 month
Battery Warranty	24 month	12 month	12month
Warranty Distance (in KM) (If not unlimited during warranty period)	100000 kms which ever is eariler	100000 kms which ever is eariler	100001 kms which ever is eariler
No of Free Services	3	3	3
Low Fuel warning Light	Yes	Yes	Yes
<b>Constructional Parameters</b>			
No.of Doors (Nos.)	5	5	5
Length of Vehicle Body	4585 mm	4735 mm	4788 millimeter
Width of Vehicle Body	1890 mm	1830 mm	1900 mm
Height of Vehicle Body	1785 mm	1795 mm	1785 mm
Type of Wheel	Alloy Wheel	Alloy Wheel	Alloy Wheel
Size of Wheel	17 inch	16 inch	19 inch
ssCentral Locking	Yes	Yes	Yes
Co -Driver Airbag	Yes	Yes	Yes
Side Airbag Rear	No	No	Yes
Rear seatbelt	Yes	Yes	Yes
Leather Seats	No	No	No
Day & Night View Mirror	with	with	With
<b>Price</b>			
<b>Model</b>	<b>Mahindra XUV 500</b>	<b>Toyota Innova Crysta</b>	<b>TATA HEXA</b>
<b>Gem price</b>	Rs.1,332,309.00	Rs.1,342,985.00	Rs.1,363,065.73
<b>Transportation+ GST</b>	Rs.29,635.52	Rs.8,624.00	Rs.25,090.27
<b>Total Cost</b>	<b>Rs.1,361,944.52</b>	<b>Rs.1,351,609.00</b>	<b>Rs.1,388,156.00</b>
<b>Road tax@10%</b>	Rs.136,194.45	Rs.135,160.90	Rs.138,815.60
<b>Insurance from SID</b>	Rs.40,000.00	Rs.40,000.00	Rs.40,000.00
<b>Registration</b>	Rs.2,160.00	Rs.2,160.00	Rs.2,160.00
<b>Accessories</b>	Rs.85,000.00	Rs.85,000.00	Rs.85,000.00
<b>Misc expenses</b>	Rs.10,000.00	Rs.10,000.00	Rs.10,000.00
<b>Grand Total</b>	<b>Rs. 1,635,298.97</b>	<b>Rs.1,623,929.90</b>	<b>Rs.1,664,131.60</b>

As per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration and proper recommendation.

*The Committee considered the matter and recommended to purchase a new official vehicle for Vice-Chancellor, Toyota Innova Crysta GX-7S MT-Diesel model for a total cost of Rs.16,23,930/- (Rupees Sixteen lakhs twenty three thousand nine hundred and thirty only). The committee further recommended that additional accessories if necessary so as to meet the middle model (VX Variant) may also be purchased.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60.13.04****Consideration for the purchase of HP 28A Toner Cartridge – Examination wing - University Office– reg.**

EK-1 section has forwarded note regarding the purchase of 28 A toners, and it is anticipated that approximately 50 number of toners are required to replace HP 28A toners in the newly installed printers in Examination wing of the University. In order to initiate the purchase procedures, proforma Invoice was invited from M/s.Keltron, Thiruvananthapuram the suppliers of HP 403 dn Printer which is under warranty period. Accordingly the firm has forwarded a proforma invoice for an amount of Rs.7,871/-(including 18% GST) per toner cartridge(CF 228 A). The Purchase of 50 number of toners would amount to Rs.3,93,550/-(Rupees Three lakhs ninety three thousand five hundred and fifty only).

The expenditure for the above said purchase amounting to Rs.3,93,550/- (Rupees Three lakhs ninety three thousand five hundred and fifty only) may be met from head of account “Part I-NP-MH 2-Examination -4-2915-Stationery and Printing” provided in the current year Budget Estimates of the University.

The Finance has issued concurrence subject to the recommendations of the purchase committee.

The proposal is placed before the Local Purchase Committee, for consideration.

**The Committee considered the matter and recommended to purchase 50 numbers of HP 28A toners for use in the HP 403 dn Printer installed in the Examination wing at a total cost of Rs.3,93,550/- (Rupees Three lakhs ninety three thousand five hundred and fifty only) inclusive of 18% GST from M/s.Keltron**

EK-1 section has forwarded note regarding the purchase of 28 A toners, and it is anticipated that approximately 50 number of toners are required to replace HP 28A toners in the newly installed printers in Examination wing of the University. In order to initiate the purchase procedures, proforma Invoice was invited from M/s.Keltron, Thiruvananthapuram the suppliers of HP 403 dn Printer which is under warranty period. Accordingly the firm has forwarded a proforma invoice for an amount of Rs.7,871/- (including 18% GST) per toner cartridge (CF 228 A). The Purchase of 50 number of toners would amount to Rs.3,93,550/- (Rupees Three lakhs ninety three thousand five hundred and fifty only).

The expenditure for the above said purchase amounting to Rs.3,93,550/- (Rupees Three lakhs ninety three thousand five hundred and fifty only) may be met from head of account “Part I-NP-MH 2-Examination -4-2915-Stationery and Printing” provided in the current year Budget Estimates of the University.

The Finance has issued concurrence subject to the recommendations of the purchase committee.

The proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase 50 numbers of HP 28A toners for use in the HP 403 dn Printer installed in the Examination wing at a total cost of Rs.3,93,550/- (Rupees Three lakhs ninety three thousand five hundred and fifty only) inclusive of 18% GST from M/s.Keltron

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60.13.05****Consideration for the purchase of Toners 88 A, 324 & 326 – Rate Contract- University Office– reg.**

Quotations were invited vide QN Ad.BIV.CP.01.733.118 dated 15.12.18 for rate contract for the supply of 88A, 324 and 326 make toners (original/compatible) for use in various sections of the University. The details of Quotations received are as follows;

**I. Toner Cartridge 88 A**

Sl. No.	Firm	Model	Amount (including GST 18%)
1.	M/s.Cartridge World, Bangalore	88 A Cartridge world brand	Rs.1,121/-
2.	M/s.Amaze Tech, Trivandrum	HP 88 A Original	Rs.4,070/-
		88 A Compatible (image king)	Rs.780/-

3.	M/s.Equalz Tech, Trivandrum	88 A Original	Rs.4,480/-
		Compatible	Rs.570/-
4.	M/s.Oxyfoss, Trivandrum	88 A Original	Rs.5,250/-
		Compatible	Rs.3,100/-
5.	M/s.Vinayaka Systems, Trivandrum	88 A Original	Rs.4,250/-
		Compatible (Image king)	Rs.850/-
6.	M/s.CyberKing Technologies Pvt Ltd, Trivandrum	HP 88 A Original CC 388 AC	Rs.3,573/-
7.	M/s.CannLinks, Trivandrum	88 A Original	Rs.4,790/-
		88 A Compatible	Rs.950/-
8.	M/s.Fountain Stationers, Mumbai	HP 88 A Original	Rs.2,359/-
		LT make with 1 year warranty compatible	Rs.589/-

### II. Toner Cartridge 326

Sl. No.	Firm	Model	Amount (Including GST 18%)
1.	M/s.Catridge World, Bangalore	326 Catridge world brand	Rs.1,121/-
2.	M/s.Amaze Tech, Trivandrum	Canon 326	Rs.4,090/-
		326 Compatible (image king)	Rs.790/-
3.	M/s.Equalz Tech, Trivandrum	Original Cartridge 326	Rs.4,630/-
		326 Compatible	Rs.670/-
4.	M/s.Oxyfoss, Trivandrum	326 Original	Rs.5,600/-
		326 Compatible	Rs.3,100/-
5.	M/s.Vinayaka Systems, Trivandrum	Original 326 Canon	Rs.4,300/-
		326 Compatible (Image king)	Rs.875/-
6.	M/s.CyberKing Technologies Pvt Ltd, Trivandrum	Original Canon 326 Black	Rs.4,436/-
7.	M/s.CannLinks, Trivandrum	326 Original	Rs.4,800/-
		326 Compatible	Rs.1,000/-
8.	M/s.Fountain Stationers, Mumbai	Canon 326 original make	Rs.2,359/-
		LT make with 1 year warranty compatible	Rs.620/-

### III. Cartridge 324

Sl.No.	Firm	Model	Amount (Including GST 18%)
1.	M/s.Catridge World, Bangalore	324 Catridge world brand	Rs.2,419/-
2.	M/s.Amaze Tech, Trivandrum	Canon 324 Original	Rs.9,990/-
		Cartridge 324 (image king)	Rs.1,690/-
3.	M/s.Equalz Tech, Trivandrum	324 Original	Rs.10,170/-
		Compatible	Rs.1,950/-
4.	M/s.Oxyfoss, Trivandrum	Original 324	Rs.13,200/-
		324 Compatible	Rs.5,700/-
5.	M/s.Vinayaka Systems, Trivandrum	Original canon 324	Rs.10,300/-
		Toner 324 (Image King)	Rs.1,900/-
6.	M/s.CyberKing Technologies Pvt Ltd, Trivandrum	Original Canon 324 Black	Rs.10,300/-
7.	M/s.CannLinks, Trivandrum	Original 324 catridge	Rs.10,350/-
		324 Compatible	Rs.2,000/-
8.	M/s.Fountain Stationers, Mumbai	Canon original make	Rs.5,899/-
		LT make with 1 year warranty compatible	Rs.2,359/-

The Director, Computer Centre has remarked that toner cartridge with 'original' make can be accepted for the original category of cartridges, compatible cartridges with 'Image King' brand can be accepted for the compatible category of cartridges and toners of other brands or no brands specified may be rejected.

Seven number out of eight quotations are qualified. The details are as follows;

Sl. No.	Firm	88 A	326	324
1.	M/s.Amaze Tech, Trivandrum	HP 88 A Original Rs.4,070/- (including GST)	Canon original Rs.4,090/- (including GST) <b>L2</b>	Canon original Rs.9,990/- (including GST) <b>L2</b>
2.	M/s.Equalz Tech, Trivandrum	Rs.4,480/- (including GST)	Rs.4,630/- (including GST)	Rs.10,170/- (including GST)
3.	M/s.Oxyfoss, Trivandrum	Rs.5,250/- (including 18% GST)	Rs.5,600/- (including 18% GST)	Rs.13,200/- (including 18% GST)
4.	M/s.Vinayaka Systems, Trivandrum	HP 88A Rs.4,250/- (Tax included)	Canon 326 Rs.4,300/- (Tax included)	Rs.10,300/- (Tax included)
5.	M/s.CyberKing Technologies Pvt Ltd, Trivandrum	HP 88A Rs.3,573/- (18% GST) <b>L2</b>	Canon Rs.4,436/- (18% GST)	Canon Rs.10,300/- (18% GST)
6.	M/s.CannLinks, Trivandrum	HP 88 A Rs.4,790/- (including GST)	Rs.4,800/- (including GST)	Rs.10,350/- (including GST)
7.	M/s.Fountain Stationers, Mumbai	HP 88 A Rs.2,359/- (18% GST) <b>L1</b>	Canon Rs.2,359/- (18% GST) <b>L1</b>	Canon Rs.5,899/- (18% GST) <b>L1</b>

**Toner Cartridge Compatible (Image king brand)**

Sl.No.	Firm	Toner 88 A	Toner 326	Toner 324
1.	M/s.Amaze Tech, Trivandrum	Rs.780/- (GST including) <b>L1</b>	Rs.790/- (GST including) <b>L1</b>	Rs.1,690/- (GST including) <b>L1</b>
2.	M/s.Vinayaka Systems, Trivandrum	Rs.850/- (Tax including)	Rs.875/- (Tax including)	Rs.1,900/- (Tax including)

The lowest quoted qualified firms for the purchase of original /compatible make toner cartridges are as follows;

Sl.No.	Item	Firm	Amount per toner (including GST)
1.	88 A original	M/s.Fountain Stationers, Mumbai	HP 88 A Rs.2,359/- (18% GST)
2.	326 original	M/s.Fountain Stationers, Mumbai	Canon Rs.2,359/- (18% GST)
3.	324 original	M/s.Fountain Stationers, Mumbai	Canon Rs.5,899/- (18% GST)
4.	88 A compatible (Image king brand)	M/s.Amaze Tech, Trivandrum	Rs.780/- (GST including)
5.	326 compatible (Image king brand)	M/s.Amaze Tech, Trivandrum	Rs.790/- (GST including)
6.	324 compatible (Image king brand)	M/s.Amaze Tech, Trivandrum	Rs.1,690/- (GST including)

It may be noted that the authorised dealers of HP, M/s.Cyberking Technologies Pvt Ltd, Thiruvananthapuram, the second lowest quotationer for 88 A original toner has submitted a list of unauthorized suppliers of HP. The list includes the lowest quoted firm for 88A, 324 and 326 toners original, M/s.Fountain Stationer, Mumbai

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

**The committee considered the matter and recommended to purchase 10 numbers each of 88A, 326,324 compatible (Image King Make) toner from the lowest quoted firm M/s. Amaze Tech, Trivandrum @ Rs. 780/-, Rs.790/- and Rs. 1690/- (Including GST) respectively and to purchase Canon 324 original cartridge from the lowest quoted firm M/s. Fountain Stationers, Mumbai @ Rs.5899/- (Including GST) and after analysing the satisfactory level both technically and at user end level the rate contract may be made in to effect.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

**Item No.05.60 Additional item No.01 Consideration for the purchase of Furniture –Newly created UIT centres – reg.**

The Ad.AVII section has informed that the Syndicate at its meeting held on 11.07.2018 (vide Item o.02.98.06 and 02.138) resolved to start 6 new UIT centers at Paravur, Aroor, Bharnickavu, Chengannur, Kazhakuttom and Varkala and the Principals-in-charge of these centres have requested to provide basic furniture items for the use of the Centres. The consolidated list of requirement of furniture as requested by various UIT Centres are as follows;

UIT Regional Centre	Bharanickavu	Paravur	Aroor	Varkala	Kazhakuttom	Chengannur
Wooden Desk	30	-	25	30	40	50
Wooden Bench	30	50	25	30	40	50
White Board	2	-	-	-	2(Black - 1)	-
Office Table	2	20	15	6	8	15
Office Chair	15	20 (Steel S Type)	15	10	10	15
Almirah	14(Out of which 1-Steel, 10 – Steel with front glass doors)	10(6 – steel with locker, 4 – without locker)	7	6(with Glass window for Library - 4)	5(One with Locker Facility)	15
Computer Table	1	30	10	-	-	1
Table	2(Large – 1, Medium -1)	-	7(Without drawer)	-	1	-
Rack	Steel with slotted angle - 1	-	5	Steel - 6	-	Office Rack - 10
Stool	10	-	10	-	-	-
Chair	S Type - 10	Plastic armless – 50 Computer chair cushion with arm - 20	Plastic - 50			Plastic - 100

The consolidated item wise requirement of various furniture are as follows;

Sl.No.	Furniture	Quantity
1.	Wooden Desk	175 numbers
2.	Wooden Bench	225 numbers
3.	White Board	3 numbers
4.	Black Board	1 number
5.	Office Table	66 numbers
6.	Office Chair	85 numbers
7.	Almirah	57 numbers
8.	Computer table	42 numbers
9.	Table	10 numbers
10.	Rack	22 numbers
11.	Stool	20 numbers
12.	Chair	230 numbers

The current requirement of furniture is considered for 6 UIT Centres started during 2018-19 academic year. In the budget speech (2018-19) the mention was for starting 10 new UIT Centres and the amount of Rs.60,00,000/- (Rupees Sixty lakhs) earmarked as per the budget speech is towards the purchase of computer and furniture for all UIT and UIM under the University.

The finance has remarked that purchase may be effected from M/s.SIDCO/RUBCO based on the requirements.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

***The committee considered the matter and recommended to purchase the following items from M/s.SIDCO for use in the UIT Centres as detailed below;***

UIT Regional Centre	Bharanickavu	Paravur	Aroor	Varkala	Kazhakuttom	Chengannur
Wooden Desk	25	-	25	25	25	25
Wooden Bench	25	50	25	25	25	25
White Board	2	-	-	-	2(Black - 1)	-
Office Table	2	3	3	3	3	3
Office Chair (Steel S Type)	5	5	5	5	5	5
Almirah	1-Steel with locker, 4 – Steel with front glass doors	3 – steel with locker, 2 – steel without locker	3 – steel with locker	1-steel with locker 2- Steel with front glass doors	1- Steel with Locker 2-steel without locker	1-steel with Locker 2-steel without locker
Computer Table	1	15	10	-	-	1
Rack Steel with slotted angle	1	-	3	3	-	3
Stool	10	-	10	-	-	-
Plastic armless Chair	-	30	30	-	-	30

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

***Item No.05.60.Additional Item No.02 Consideration for the purchase of Computer, Camera and LCD Projector – Centre for Agroecology and Public Health–reg.***

Ac.D section has forwarded request along with quotations from the Director, Centre for Agroecology and Public Health, Department of Economics for the purchase of Desktop Computer, Camera and LCD Projector for use in the Centre.

The details of quotations are as follows;

**1. Desktop Computers**

Sl.No.	Firms	Brand/Model	Amount & Remarks
1.	M/s.Sri Sai Cad Centre, Trivandrum	HP slim 290 –p006 in Desktop PC Warranty 3 years	Rs.34,800/- + Rs.2,700/- per unit for MS Office Rs.37,500/- <b>L1</b> (Including GST)
2.	M/s.Absolut Technologies, Trivandrum	Acer Veriton Desktop computer MS office Home and Student Warranty 3 years	Rs.43,064.10 <b>L3</b> (Including GST)
		HP Desktop PROG1 MT MS office Home and Student Warranty 3 years	Rs.49,666.20/- (Do not satisfy specification based on remarks of SICC, Instrumentation Engineer)



3.	M/s.Zigma Solutions, Trivandrum	Acer Veriton VT Desktop computer Warranty 3 years	Rs.42,008/- <b>L2(Including GST)</b>
4.	M/s.EasyStore, Trivandrum	HP 290 -P0058 IL Warranty 3 years	Rs.47,400/- <b>L4 (Including GST)</b>

### 2.LCD Projector

Sl.No.	Firms/Company	Brand/Model	Amount & Remarks (28% GST)
1.	M/s.RS infotech, Cochin	Epson EBX 05	Rs.35,448/- <b>L1</b> Projector warranty -2 years Lamp warranty - 1yr/1000hrs
2.	M/s.Absolut Technologies, Trivandrum	Epson EB 530 + Power Cable(10 m), HDMI Cable (10 m), VGA Cable (10 m)	Rs.45,440/- + Rs. 4991/- =Rs.50,431/- <b>L4</b>
3.	M/s.Zigma Solutions, Trivandrum	Epson EBX 05	Rs.39,936/- <b>L3</b> Warranty 2 years 10,000 hrs lamp
4.	M/s.Genuine Scientific Instruments, Trivandrum	Epson EBX 05	Rs.36,950/- <b>L2</b> Warranty 2 years 10,000 hrs lamp
		Epson EB S41	Rs.29,850/- Warranty 2 years 10,000 hrs lamp <b>( do not satisfy)</b>
5.	M/s.Electronic Trade Links, Trivandrum	Panasonic PT LX-300	Rs.35,280/- <b>(do not satisfy)</b> warranty
		Epson EBX 05	Rs.35,448/- <b>L1</b> (Tax details not specified) warranty 2 years
6.	M/s.Sri Sai Cad Centre, Trivandrum	Dell P318 s Projector with 3200 lumens	Rs.26,880/- <b>(Do not satisfy)</b>

### Warranty Details of qualified quotation of LCD Projectors

Sl.No:	Company /Firm	Make/Model	Warranty Details
1.	M/s.RS infotech, Cochin	Epson EBX 05	Projector-2 years Lamp- 1 year or 1000 Hrs
2.	M/s.Absolut Technologies, Trivandrum	Epson EB 530	Projector-2 years Lamp- 1 year or 1000 Hrs
3.	M/s.Zigma Solutions, Trivandrum	Epson EBX 05	Projector-2 years Lamp- 1 year or 10000 Hrs
4.	M/s.Electronic Trade Links, Trivandrum	Epson EBX 05	2 years
5.	M/s.Genuine Scientific Instruments, Trivandrum	Epson EBX 05	Projector-2 years Lamp- 1 year or 1000 Hrs

### 3.Camera

Sl.No.	Firms/Company	Brand/Model	Amount & Remarks (Including GST)
1.	M/s.Anand Photonics, Delhi	1.Sony Alpha 6500 accessories 2.Tripoid stand + Head with 3 axis movement	Rs.1,24,000/- (Do not consider since accessories not specified base on remarks of Instrumentation Engineer, SICC)

2.	M/s.Babas, Trivandrum	1.Sony ILCE A6500 (with Accessories (2year warranty)	Rs.1,04,000/- +
		2. Manfrotto 290 AB 3 wayHead Tripoid	Rs.14,500/- Rs.1,18,500/- <b>L1</b>
3.	M/s.Vigneswara Traders, Trivandrum	a.Sony ILCE A 6500 with 18.135 kit (with accessories)	Rs.1,10,000/- + Rs.15,550/-
		b.Manfrotto 290AB 3way Tripoid Head	Rs.1,25,550/- <b>L3</b>
4.	M/s.Computer World, Trivandrum	a.Sony ILCE A 6500 with 18.135 kit (with accessories)	Rs.1,11,300/- (Tax details not mentioned) + Rs.15,950/-
		b.Manfrotto 290AB 3way Tripoid Head	Rs.1,27,250/- <b>L4</b>
5.	M/s.Electronic Trade Links, Trivandrum	a.Sony Alpha ILCE 6500m with 18.135 mm	Rs.1,09,495/- + Rs.13,995/- Manufacturer's warranty
		b.Tripoid stand + Head with 3 axis movement-Manfrotto 290AB Tripoid	Rs.1,23,490/- <b>L2</b>

M/s. Sri Sai Cad Centre, Trivandrum is the lowest quoted form for the purchase of HP slim 290 p006in Desktop PC for an amount of Rs.34,800/- + Rs.2,700/- per unit for MS office 2016 additional for computer with same specification) totalling to Rs.37,500/- (Rupees Thirty seven thousand and five hundred only). For the purchase of LCD projector two firms have quoted the same viz; the lowest M/s.R.S Infotech, Cochin for Epson EBX05 for an amount of Rs.35,448/- (Rupees Thirty five thousand four hundred and forty eight only). However the Instrumentation Engineer has remarked that the specification is satisfied if the firm provide USB cable. The other firm M/s.Electronic Trade Links, Trivandrum has also quoted the same amount of Rs.35,448/- (Rupees Thirty five thousand four hundred and forty eight only) for Epson EBX 05 model LCD Projector. But there needs to be a clarification whether it is inclusive of GST.For the purchase of Camera the lowest quoted firm is M/s.Babas, Trivandrum for Sony ILCE A 6500 model Camera with Accessories and Montroffo 290 AB 3way Head Tripoid @ Rs.1,04,000/- & Rs.14,500/- respectively for a total amount of Rs.1,18,500/- (Rupees One lakh eighteen thousand and five hundred only).

The total amount for the purchase mentioned

i.e., a. Desktop Computer	-	Rs.37,500/-
b. LCD Projector	-	Rs.35,448/-
c.Camera	-	Rs.1,18,500/-

**Rs.1,91,948/-**

**(Rupees One lakh ninety one thousand nine hundred and forty eight only)**

The Ac.D section has informed that, an amount of Rs.7,00,000/- has been allotted for establishing Centre for Agroecology and Public Health, of which Rs.2,00,000/- has been provided to meet infrastructure development.The above said expenditure may be met from the head of account "Part I-NP-MH-63-Miscellaneous-8-6028-New Development Programmes"

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

*The committee considered the matter and recommended to purchase One number each of HP make Slim 290-P006 model Desktop Computer with MS Office from the lowest quoted firm M/s Sri Sai Cad Centre, Trivandrum for a total amount of Rs. 37,500/- (Rupees Thirty Seven Thousand and Five Hundred Only), Epson EBX-05 make LCD Projector from the lowest quoted firm M/s Electronic Trade Links, Trivandrum for a discounted rate of Rs. 35,000/- (Rupees Thirty Five Thousand Only) and Sony ILCE A6500 camera (with Accessories) with 2 years warranty and Manfrotto 290 AB 3 way Head Tripoid for a total cost of Rs.1,18,500/- ( Rupees One lakh eighteen thousand and five hundred only) from the lowest quoted firm M/s Babas, Thiruvananthapuram. The expenditure for the above said purchase totaling to Rs. 1,91,948/- (Rupees One lakh ninety one thousand nine hundred and forty eight only) may be met from the amount intended for*

*infrastructure development provided under the head of account "Part I-NP-MH-63-Miscellaneous-8-6028-New Development Programmes".*

***Additional Item 3:-Consideration for the Purchase of Computer and Peripherals - DOIC, Alappuzha reg.***

Ad.AV section has forwarded proposal for purchase of Computers and Peripherals namely 5 KVA online UPS, Photocopier, Highspeed Printer for use in the DOIC, Alappuzha. The specification for the same was forwarded by the Director, Computer Centre vide letter dated 14.11.2018. The Director, has also remarked that the upgrading of DOIC, Alappuzha involves different civil electrical works, aluminium fabrication, false ceiling etc. Hence the Computer and Peripherals can only be installed after completing the above said works

An amount of Rs.10,00,000/- allocated in the budget speech 2018-19 for the upgradation of Kollam and Pandalam District Information Centre re-allocated for the development of ICT facility at DOIC, Alappuzha

The Finance has remarked that the requisite number number of Computer and Peripheral may be purchased as per the specification furnished by the Director, KUCC and also remarked that it may be purchased from the existing rate contract with M/s.Keltron.

The matter is placed before the Purchase Committee for consideration.

***The committee considered the matter and recommended to purchase 30 number of Desktop Computer, 3 numbers of UPS, 1 number of Photocopier and 1 number of Highspeed Printer through the Centralized Online Procurement Rate contract Portal of M/s.Keltron***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 13<sup>th</sup> (Non-Plan-fund) meeting of the Purchase Committee held on 15.02.2019, be approved.

***Item No.05.61 Joint Director for IQAC-Consideration of-Reg.***

***(IQAC)***

***Ref:- Minutes of the Sixth meeting of the IQAC held on 10.01.2019***

The Sixth meeting of the IQAC held on 10.01.2019 resolved to recommend the Syndicate on the nomination of one among the members of IQAC as Joint Director to act as Director in the absence of the latter.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to nominate Dr.E.Shaji, Dept. of Geology, Member IQAC as Joint Director, IQAC.

***Item No.05.62 Minutes of the hearing conducted by the Standing Committee of the Syndicate on Affiliation of Colleges as per the grievance submitted by Mr. Rahul H S and his fater Mr. P.S. Harikumar against the Expulsion of Mr. Rahul from the Kerala Law Academy law College – Consideration of – reg.***

***(Ac B1)***

***Ref: Item no.07.03.16 of the Minutes of the meeting of the Syndicate hel on 16.11.18***

The Minutes of the hearing conducted by the Standing Committee of the Syndicate on Affiliation of Colleges, as per the resolution of the Syndicate referred above, is appended for approval of the Syndicate.

**Minutes of the Hearing of the Principal, Enquiry Officer and Mr. Rahul H S-Kerala Law Academy Law College on Expulsion of Mr. Rahul from college by the Standing Committee on Affiliation of Colleges**

**Date : 30-01-19**

**Time : 11.45 am to 12.30pm.**

**Venue : Syndicate Room**

**Members Present**

- (1) Dr Shaji K, Convener, Standing Committee on Affiliation of Colleges
- (2) Dr. Letha Devi. R, Member Syndicate

- (3) Adv.K H Babujan, Member, Syndicate
- (4) Dr. P Rajesh Kumar, Member Syndicate
- (5) Mr. Shijukhan J S, Member Syndicate
- (6) Mr. M Lenin Lal, Member Syndicate
- (7) Mr. M Sreekumar, Member Syndicate
- (8) Principal, Kerala Law Academy Law College
- (9) Ms. Ajitha Nair, Asst.Professor, Kerala Law Academy Law College
- (10) Mr. Rahul H S

At first the Principal and the Enquiry Officer were heard. The Convener requested the Principal to express his stand on the matter of expulsion of Mr. Rahul H S-Semester 8, B Com LLB student at Kerala Law Academy Law College. The Principal re-iterated their earlier stand that the college will not re-admit Mr. Rahul H S and put forward the following reasons for that.

- Mr. Rahul has committed a major offence and a crime case is still pending with the Local Police Station.
- The assault was a life- threatening one and the victim was in comma for 3 days and had to be admitted in ICU for days.
- The parent of the victim requested the Principal to provide security to his ward inside the campus, fearing further attack.
- Mr. Rahul is a constant trouble maker. Disciplinary action was initiated against him in the past also.
- The victim who still suffers from head ache after the assault was reportedly threatened by Mr. Rahul against returning to college.
- The classmates of the victim are still against Mr. Rahul and they may retaliate if he comes back to college.

The members of the Committee when asked about the possibility of a re-thinking to give him one more chance on humanitarian grounds, the Principal replied that the incident leading to the expulsion of Mr. Rahul is unheard of in the history of the college. It has affected the students a lot.

The classmates of the victim are really agitated and if Mr. Rahul is re-admitted to the college that will disturb the otherwise peaceful atmosphere of the college.

The Enquiry Officer Ms. Ajitha Nair also supported the Principal stating that though she is sympathetic to Rahul she does not want to compromise the discipline of the college by giving him a second chance.

The Principal gave a written statement also.

Mr. Rahul H S was also heard. According to him he was one among the many students who fought inside the college campus. The fight was the result of a wrangle between seniors and juniors and he happened to be in it but has not committed any crime as accused of. There were around 20 students involved in the issue but action was taken only against him. The statements given in the FIR and that in the report of the college do not tally. No one informed him of his suspension from the college. When he went to the college, the authorities there told him he would be exonerated if he gives a letter of apology. He gave the submission under the belief that he would be permitted to attend classes. He has submitted a written statement before the Committee also requesting to give him a chance to complete his studies in the college. He requests to consider his future on humanitarian grounds and vouches that he would not create any problem in future, in case he is re-admitted. He has also expressed his regret over the fact that the incident had a negative impact on the reputation of the college.

The members tried to convince him of the situation, the grave nature of his action and the impact it had on the students and the college. The University is bound to follow its rules and regulations. The college has taken a unanimous decision based on evidences and statements of others. **Considering all these aspects the Committee recommended to accept the decision of the College Council to expel Mr. Rahul HS, Semester 8, BCom LLB student of Kerala Law Academy Law College. However considering the future of the petitioner, the Committee took a lenient view that it has no objection in permitting him to seek admission in any other college, as per rules.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges, on the Hearing of the Principal, the Enquiry Officer and Mr. Rahul H.S, be approved.

**Item No.05.63** *Complying orders of instruction in Interim Order -WP(C).No.40134 of 2018 filed by Ms.Shana Harshan and others before the Hon'ble High Court of Kerala – to be taken up in the meeting of the Syndicate scheduled on 19/02/2019- Decision shall be taken to approve Govt. College for Women as a research centre – Consideration of-reg:-*

(Ac.EVI)

The Hon'ble High Court in Interim Order dated 13.02.2019 in WP(C).No.40134 of 2018 filed by Ms.Shana Harshan and others has instructed the University that “ *The Syndicate in the ensuing meeting itself shall take a decision to approve the Govt. College for Women as a Research Centre*”. (to be scheduled on 19/02/2019)

The Court in the interim order has stated that the dispute in this writ petition can also be resolved, if the Assistant Professors available in the Home Science department of the Govt. College for Women express their willingness to act as research supervisor to the petitioners. In this circumstances, it is necessary to ascertain the willingness of Dr.Sithara Balan.V, Assistant Professor and Dr.Mini Joseph, Assistant Professor in Home Science to act as research supervisors to the petitioners. The learned Government Pleader is directed to get instructions from the Principal of Govt. College for Women, Tvpm. The Principal of Government College for Women, Tvpm is suo motu impleaded as an additional fourth respondent to the learned Government Pleader.

It is to be noted that, an Inspection committee constituted earlier by the Syndicate, rejected the proposal of the Principal, Govt. College for Women, Thiruvananthapuram for considering their Department of Home Science as one of the approved Research Centre under this University after attaching another applicant for guideship Smt.Bhagya.D, Assistant Professor of Home Science, St.Joseph College, Alappuzha. It may also be noted that Dr.Sithara Balan.V, Assistant Professor, Dept of Home Science, Govt. College for Women, Thiruvananthapuram is the one and only approved research supervisor in the subject Home Science whose facility centre at Campus Library, Kariavattom. Dr.Mini Joseph of the same college has now submitted an application for granting recognition as an approved research supervisor without having a facility certificate which will be considered in the meeting of the Syndicate to be held on 19/02/2019.

As per the orders of the Vice-Chancellor the matter along with the copy of interim order dated 13/02/2019 in WP(C).No.40134 of 2018 filed by Ms.Shana Harshan and others is placed before the Syndicate for consideration .

***Resolution of the Syndicate***

**RESOLVED** to consider the application for Research Supervisor ship alongwith rectification report received from the College relating to availability of facility in the College for recognizing department of Home Science as a Research Centre.

**FURTHER RESOLVED** to file a review petition before the Hon'ble High Court of Kerala on WP (C) No.40134/2018 since as per provisions of Statutes the Syndicate is authorised make a recommendation to the Academic Council only, and status of research centre can be conferred only on the basis of the assent of the Academic Council.

**Item No.05.64** *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at 02.00 p.m. on 15.02.2019 – Approval of – reg.*

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held at 02.00 p.m. on 15.02.2019 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

**Date : 15.02.2019**

**Time : 02.00 p.m. to 04.00 p.m.**  
**Venue : Syndicate Room**

**Members Present:**

- |                                 |   |      |
|---------------------------------|---|------|
| 1. Sri. M. Lenin Lal (Convener) | - | Sd/- |
| 2. Sri. M. Sreekumar            | - | Sd/- |
| 3. Dr. K. Shaji                 | - | Sd/- |
| 4. Adv. K.H. Babujan            | - | Sd/- |
| 5. Sri. M. Harikrishnan         | - | Sd/- |
| 6. Dr. B. Unnikrishnan Nair     | - | Sd/- |

**Absent:**

- |                      |
|----------------------|
| 1. Dr. R. Latha Devi |
| 2. Dr. S Nazeeb      |

**Item No.05.64.01 UCE, Kvtm Complaint from Smt. Maniyamma, Mother of Simi Charly, Assistant Professor on contract basis against Smt. Al Sameera, Assistant Professor on contract basis –reg.**

**(Ad.C)**

A Complaint was received from Smt Maniyamma, Stuthi, Pallipparambil, Devapalan Nagar 67, Peroorkada P.O, Tvpm-5, mother of Smt Simi Charly, Assistant Professor on contract basis in the Department of Electronics and Communication in University College of Engineering, Kariavattom against Smt Al-Sameera, Assistant Professor on contract basis in the same Department in UCE, Kariavttom.

The complainant has alleged that Smt. Al Sameera intruded into her house and tried to seize some documents kept in her house by her daughter. Smt Al- Sameera also made unnecessary scenes in front of the house amidst the neighbours and also called police for her help. The complainant was summoned to the Peroorkada Police Station for handing over the documents kept in her house. The complainant has requested to take necessary action against this teacher who had caused mental harassment to her.

Earlier several complaints were received against Smt.Al-Sameera, in which the meeting of the Syndicate held on 02.05.2018 had conducted a hearing and resolved to issue a warning memo to her. During the hearing Smt Al-Sameera was directed to furnish a written statement stating that she will not act against the academic credibility of the college in future and she submitted the same.

As per the orders of the Vice-Chancellor the file was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 12.11.2018 for consideration and recommendation. The committee considered the matter and recommended to get explanation from Smt Al Sameera and place before the next meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Syndicate at its meeting held on 16.11.2018 vide item No. 07.78.08 had resolved to approve the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 12.11.2018.

Accordingly explanation was sought from Smt Al Sameera and in her reply dated 17/01/2019 she has stated that the complaint is purely based on personal conflicts and grudges and not related to the academic credibility of the college. She has submitted that she had gone to complainant's house for taking RTI documents to attend a hearing before State Information Commission on 10.08.2018. Since the complainant refused to respond, she called the police for help. She has also stated that Simi Charly and her mother are lodging complaints to mentally harass her and are challenging to expel her from the job, and hence strict action may be taken against Simi Charly.

Hence the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendations:**

***The committee considered the item and recommended to hear both Smt. Al-Sameera and Smt. Simi Charly by the next Standing Committee on Departments and Other Institutions.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

**Item No.05.64.02**      **UITs – Request for purchase of Computer, Printer etc. for newly started centres – 2018-19 – reg.**

**(Ad.A.VII)**

The meeting of the Standing Committee of the Syndicate on D&OIs of the University held on 24-09-2018 considered the request for sanctioning computer, printer, etc. for the proper functioning of the newly started UIT Centres at Paravur, Aroor, Bharanickavu, Chengannur, Varkala and Kazhakuttom and observed that 108 computers are being purchased for the use of UITs and therefore recommended to meet the demand for computers from the newly started UITs from the above stock. The meeting of the Syndicate held on 28-09-2018 vide Item No. 05.81.08 resolved to approve the above recommendations of the Standing Committee.

But, it may be noted that sanction was accorded to purchase 108 computers vide U.O. No. Ad.B.IV (CP).01.880.18 dated 15-10-2018 as per the recommendation of the meeting of the Standing Committee of the Syndicate on D&OIs held on 05-05-2017, on the basis of the proposal submitted in 2016, which was approved by the Syndicate meeting held on 12-05-2017 vide item No.27.91.02 and the 108 computers are earmarked for the use of UIT Centres and UIT HQ section as detailed below.

Sl. No.	UIT Centre	No. of computers
1	Adoor	10
2	Alappuzha	10
3	Neyyattinkara	10
4	Thiruvananthapuram	6
5	Kollam	10
6	Pathanapuram	10
7	Pirappancode	5
8	Yeroor	10
9	Kottarakara	10
10	Thenmala	1
11	Sasthamcotta	10
12	Karuvatta	10
13	Mukhathala	3
14	Mannar	2
15	UIT HQ	1

Since the 108 computers are earmarked for the use of UIT centres as detailed above, the Vice-Chancellor has ordered to direct the Principals of newly started six UIT Centres to inform the actual requirement of computer and accessories for each Centre and to place the same before the meeting of the Standing Committee of the Syndicate on Departments and other institutions of the University for consideration.

The consolidated list of the requirements that have been forwarded by the Principals of six newly started UIT Centres is given below.

SL. NO.	UIT CENTRE	COURSES	COMPUTER	5 KVA UPS	PRINTER	PHOTO COPIER	SCANNER	LCD PROJECTOR	UPS (600 VA)
1	Paravur	B.Com (CA)	25	1 (with 10 Exide Battery)	2 (Laser)		1		2
		BBA							
2	Aroor	B.Sc Physics with CA	12 & 1 Laptop	1 (3 KV)	2	2	1	1	1
		B.Com (Tax)							
3	Bharanickavu	B.Com (Tax)	3		1	1	1	1	3
		BBA							
4	Chengannur	B.Com (Tax)	2		2		2		2
		BBA							
5	Kazhakuttom	B.Com (Tourism)	2		1				1
		B.Com (Tax)							
6	Varkala	BA (Comm.)	2		1	1	1		2

	English)							
	B.Com (Tax)							

As ordered by the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Departments and other institutions of the University for consideration and appropriate recommendation.

**Recommendations:**

*The committee considered the item and recommended to place the matter regarding the requirement of computers from the UITs started during 2018-19 as well as 2017-18 before the Syndicate.*

*The Committee further recommended to collect the total requirements of computer and accessories from all the UIMs and KUCTEs for placing before the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64.03 Engaging Computer Lab Instructor on temporary basis – UIT Regional Centre, Muthukulam – reg.***

***(Ad.A.VII)***

UIT Regional Centre, Muthukulam was one among the eleven UIT Regional Centres which were established during the academic year 2017-2018 vide U.O.No. Ad.A.VII.2.9405/2017 dated 21/08/2017. The Centre offers B.Sc. Computer Science and B. Com. Computer Application courses which demand computer based practicals. The procedure for sanctioning computers and other related infrastructural facilities to the centres which were constituted in the academic years of 2017-2018 and 2018-2019 has not yet been completed.

At present, a computer lab with five rented computers has been set up at the Centre for the practical and two computers were sanctioned from Muthukulam Grama Panchayath and M.L.A. Fund. Hence the Principal, UIT Regional Centre Muthukulam has informed that the service of a Computer Lab Instructor is required for the smooth functioning of the Centre.

The Syndicate in its meeting held on 10/05/2018 considered the proposal for engaging Computer Lab Instructors at UIT Regional Centres, Kanjiramkulam and Tholicode vide item No. 35.101.Additional Item No.2 and resolved to entrust the Principals of the two UIT Regional Centres to expend a sum of amount equal to the remuneration given to the Computer Lab Instructors at these UIT Regional Centres per month for engaging persons locally as Computer Lab Instructors, as per the requests forwarded by them and to issue a fresh notification for the selection of Computer Lab Instructors for filling the present and upcoming vacancies for the post at UIT Regional Centres.

The notification inviting applications for the post of Computer Lab Instructors, on contract basis, at various UIT Regional Centres, was issued vide notification No. Ad.A.VII.1.822/2018 dated 11/12/2018. The last date prescribed for submitting the application was on 24/12/2018 and 75 applications has been received by the last date. The engaging of Computer Lab Instructors on contract basis can be done only after the completion of the selection process.

The Vice Chancellor has ordered to place the matter of engaging Computer Lab Instructor locally on temporary basis at UIT Regional Centre, Muthukulam before the Standing Committee of the Syndicate on D&OIs.

Accordingly, the proposal of engaging Computer Lab Instructor locally on temporary basis at UIT Regional Centre, Muthukulam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendations:**

*The committee considered the matter and recommended to entrust the Principal, UIT Muthukulam to engage a Computer Lab Instructor locally on temporary basis and to expend an amount equal to the remuneration given to the remuneration fixed for Computer Lab Instructors on contract basis for this purpose until alternate arrangements are made.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.



**Item No.05.64 Additional Item No.01 University College of Engineering Kariavattom-Complaint against Non- teaching staff- reg.**

**(Ad. C)**

Anonymous complaints were received from a group of first year students and a person claiming as an employee in UCE-Kvtm against the non-teaching staff and the functioning of the college. The Principal UCE-Kvtm was directed to forward an explanation after conducting a preliminary enquiry regarding the complaints and she submitted a report on the same. She had reported that explanations were sought from the individuals mentioned in the complaint and statements were obtained from first year students and all of them have denied the allegations. The Principal reports that the letters are anonymous and since there are no proofs it may be due to some personal grudges. The Principal also forwarded complaints against bus conductors of the college received by the Joint Registrar, Campus Administration, Kariavattom, along with explanations from the conductors.

Written complaints were received from Smt.Dr.Asha. B,(Assistant Librarian), UCE-Kvtm and Smt.Sujatha.C (Casual Labour) in the college against Sri.Rajesh Mohan (Assistant). The Pro-Vice Chancellor had orderd to conduct hearing by the Internal Complaints Committee on the complaint received from Smt.Sujatha C (Casual Labour) and the hearing was held on 28.01.2019. Report of the hearing is yet to be received.

As per the orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommendations:**

***The committee considered the item and recommended to hear all the staff concerned including the Principal, UCE by the next Standing Committee on Departments and Other Institutions.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

**Item No.05.64 Additional Item No.02 Engaging Sri. SareeshMadhu as Lecturer in Computer Science on contract basis at UIT Regional Centre, Malayinkeezhu – reg.**

**(Ad. A VII)**

Sri. Sareesh Madhu was intimated vide Memo No.Ad.A.VII.2.9434/2017 dated 30/06/2018 to report before the Principal, UIT Regional Centre, Malayinkeezhu as Lecturer in Computer science on contract basis within 15 days on receipt of Memo and to execute an employment contract cum indemnity agreement at the time of joining duty. It is understood that he had joined duty on 04/07/2018 and the employment contract executed by him along with other documents were forwarded by the Principal on 10/07/2018. Subsequently on 17/07/2018, the Principal has forwarded a complaint submitted by eight BCA students that the lecture delivered by Sri. Sareesh Madhu, the newly engaged Lecturer in Computer Science lacks clarity. The Principal has endorsed the above complaint. Accordingly the execution of the employment contract submitted by Sri. SareeshMadhu was kept in abeyance. The Principal was directed to conduct the hearing of both the teacher and the students, who have lodged the complaint and report the matter. The report forwarded by the Principal and the explanation submitted by Sri. Sareesh Madhu were brought to the notice of the Registrar. The Registrar ordered to instruct the Principal to intimate the plight of the students to Sri. Sareesh Madhu. The Principal was instructed to issue him a warning as he had submitted that the complaint from the students was because of his rigorous approach of his teaching style and therefore to change his teaching style in more acceptable way that would cater the need of the students of UIT Regional Centre Malayinkeezhu. It was also instructed to get an undertaking from Sri. Sareesh Madhu so as he would not be prejudiced to the students who complained against him and to ensure that no student shall be affected adversely in future in this connection. Sri. Sareesh Madhu vide letter dated 21-12-2018 submitted an undertaking that he will change his teaching style and would never been prejudiced

to any student in the institution.

In the meanwhile, the same students re-iterated their complaint against Sri. Sareesh Madhu, vide their letter dated 14/01/2019, alleging that he lacks clarity in his teaching and that they are not able to cope up with the teaching methods of the said teacher. Moreover the students have also informed that his behaviour towards them also is not satisfactory. According to them he has not changed his teaching style/ behavioural approach till date despite the measures so far taken by the Principal/University authorities.

The Vice Chancellor viewed the matter seriously and ordered to place the same before the Standing committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter regarding engaging Sri. SareeshMadhu, as Lecturer in Computer Science on contract basis at UIT Regional Centre Malayinkeezhu and the complaint received against him is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendations:**

*The committee recommended to entrust the Convener, Standing Committee on Departments and Other Institutions and Dr. K. Shaji, Member, Syndicate to hold a discussion with the students of UIT Malayinkeezhu, Sri. Sareesh Madhu, Lecturer in Computer Science on contract and the Principal, UIT Malayinkeezhu and to place the recommendations before the next Standing Committee on Departments and Other Institutions*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64 Additional Item No.03 Conducting MSW Programme in UIT Regional Centres – reg.***

The meeting of the Syndicate held on 11-08-2017 vide item No. 29.138.09 resolved to start MSW Programme in UIT Centres, Pirappancode and Alappuzha with an intake of 20 students in each Centre and also resolved to levy 15,000/- as semester fee. But, there were no students admitted for the Programme in the academic year 2017-18.

In the Provisional rank list prepared based on the Entrance Examination, Group Discussion and Personal Interview for admission to the MSW Programme for academic year 2018-19, there are only two candidates available for the UIT Centre, Pirappancode and three candidates available for the UIT Centre, Alappuzha.

In this context the following facts may be noted in this regard:

1. The weekly instructional hours allotted for the MSW Programme as per current Scheme and Syllabus is 24 hrs and another 15 hrs are allotted for Field Work. The maximum weekly instructional hours for the Lecturers, on contract basis in UIT Centres is fixed as 16. Hence, one teaching staff, on contract basis should be engaged in the first year and the remaining teaching hours have to be handled by Guest Lectures.
2. Conducting classes for 2 or 3 students for a course by deploying two teaching staff on contract basis on a monthly remuneration of 23,000/- each and as Guest Lecturers is found to be uneconomical.

In this scenario, the remarks from the Principals of UIT Centres, Pirappancode and Alappuzha on the feasibility of conducting the Programme in the current academic year was sought. The Principal, UIT Centre, Pirappancode intimated the practical difficulty in conducting a professional Course like MSW with two students, as it deals with a major portion of Field work in Syllabus. The Principal, UIT Centre, Alappuzha remarked that the candidates couldn't produce the certificates in time due to the unexpected flood that had affected the area and more candidates would have turned up if a spot admission was conducted. He also opined that though it is not viable to conduct the Course with the current strength of three students, there are possibilities to get more students in the ensuing years.

It may be noted that the selection process of lecturers for MSW courses has yet not completed. No notification for the post of contract lecturers has been issued. The selection committee for the selection process was constituted with Vice-Chancellor, The Convener, Standing Committee on

Staff, Equipment & Building, The Registrar, The Director, DOMTEC and Smt. Bushra Beegom R.K., Subject expert as members. But no meeting has been convened for fixing the norms for the selection of lecturers on contract basis in Social Work at UITs.

It may be noted that a representation from a candidate in the rank list has been received requesting to start the MSW Programme at the UIT Centres at the earliest or to make any arrangements to admit him to MSW Course conducted in any other institution.

The Vice-Chancellor has ordered to place the matter regarding feasibility of conducting the MSW Programme in UIT Centres, Pirappancode and Alappuzha before the Syndicate for consideration. The Syndicate at its meeting held on 22.01.2019 vide item no. 02.23 of the minutes resolved to refer the matter before the Standing Committee of Syndicate on Departments and Other Institutions. The Vice-Chancellor has ordered to implement the above resolution. Accordingly the matter of conducting MSW course in UIT Regional Centres is placed before the Standing Committee on Departments and Other Institutions for consideration.

**Recommendations:**

*The committee considered the matter and cognized the non-feasibility of conducting MSW course during the current academic year and recommended to make all necessary arrangement for the conduct of the course at UIT Pirappancode and UIT Alappuzha from the next academic year.*

*The Committee observed that it was due to unforeseen events, the conduct of course during 2017-19 was hindered and therefore recommended that the five candidates in the rank list, prepared for the academic year 2018-19(i.e., 2 - UIT Pirappancode & 3 - UIT Alappuzha) be offered seat in the batch starting during next academic year, if they are accepted for the same.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64 Additional Item No.05.04***

***Shifting of UIT Regional Centre, Kallara to a rented building – reg.***

**(Ad. A.VII)**

The Principal has reported that UIT Kallara is presently functioning in a temporary shed at Ayiravalli Temple Paramukal Kallara, which has 3 class rooms and one small room. He states that as there were only 7 students in the S3 BA class it was possible to accommodate them in the small class room. But when the admission to the first year BA English & B.Com. for the year 2019-20 will be completed, two more class room will be necessary for the conduct of the classes at the institution.

The Principal further states that the agreement of the existing shed where classes are conducted now will expire on February 2019, and the attempt to renew the agreement for one more year is on progress. In addition to the existing shed a new building is essential for the conduct of classes next year, as further extension of the existing shed is not possible in the present state of affairs. It has been brought to the notice that the shed where the UIT is functioning at present is not having basic infrastructure and therefore many students who were allotted to this centre didn't join last year. It has also been pointed out that it is not safe even to keep University question papers and answer books during the conduct of University examination.

In view of the above it has been proposed to hire another building at Ayiravalli itself which is found to be suitable to accommodate two class rooms, Principal's room, office and teacher's room so that the classes in the shed as well as in the new building, until own building is constructed. The steps for constructing new building for UIT Kallara by leasing 35 cents of land from the ground of Government V.H.S.S. Kallara has been initiated and it is expected that it will take atleast two years for completing the official formalities and the construction. The Principal states that with the co-operation of the Building committee chaired by Hon'ble MLA Sri. D.K. Murali, the rent has been negotiated to Rs.15,000/- (Rupees Fifteen Thousand only) per month. The building is two storied with vitrified flooring and the owner has agreed to provide wash area and toilet area for the use of students and teachers. The total area of the building is 2758 sq. ft and it is in a prime location expecting to invite more preference from the students of the locality. Hence the Principal has requested to accord administrative sanction to take the building on a rent for Rs. 15,000/- (Rupees Fifteen Thousand only) per month for the next 11 months extendable on requirement. The willingness from the owner of the building for renting out the building is also enclosed for reference.

The above matter was brought to the notice of the Vice Chancellor and it was ordered to place the proposal submitted by the Principal UIT Kallara for taking another building for rent for the functioning of UIT Kallara, before the Standing Committee of the Syndicate on Departments and Other Institutions of University. Accordingly the matter is placed herewith for consideration.

**Recommendations:**

*The Committee considered the matter and recommended to reject the proposal submitted by the Principal, UIT Kallara for taking another building for rent for the functioning of UIT Kallara.*

*The Committee further recommended to entrust the Convener, Standing Committee on Departments and Other Institutions to discuss the M.L.A., representatives of the Local Self Government and the Panchayath Authorities to find another suitable building for functioning of UIT Kallara until the construction of new building, in the land leased from the Government for this purpose, is completed.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64 Additional Item No.05 Representation of Smt. Hemalatha .T., General Secretary, AKUCTE – the various requirements of contract staff at KUCTEs – reg.***

**(Ac. G)**

The representation from Smt. Hemalatha. T, General Secretary, Association of Kerala University College of Teacher Educators regarding the various requirements of contract staff may please be seen. She has informed that the 10 B.Ed colleges had been working since 1990 directly under University of Kerala. The colleges are keeping up the merit and the staff have tried to improve the physical environment of the college with M.P and M.L.A fund.

Most of the Staff working in these institutions are overaged and they are not in a position to get permanent job. They depend on the remuneration they are getting from the institution to meet their livelihood. Hence she has requested to take necessary favourable steps to ensure them a secure future.

The various requirements of the contract staff of KUCTEs are as detailed below.

1. To assure permanent job.
2. Pay Revision based on experience
  - a) those staff who have more than 20 experience be given the minimum pay of staff at Government, Aided institutions.
  - b) those staff who have 15 to 20 years experience be given an increase in pay of Rs. 7000/-.
  - c) those staff who have 10 to 15 years experience be given an increase in pay of Rs. 5000/-.
  - d) those staff who have 8 to 10 years experience be given an increase in pay of Rs. 3000/-.
1. The contract period of the present teaching faculty be fixed as 5 years.
2. P.F be implemented to teaching faculty.
3. 6 months Maternity Leave to be sanctioned.
4. Casual Leave to be increased to 20.
5. The representation of teachers in KUCTEs be ensured in the Board of studies and Academic Staff Council based on qualification and experience.
6. Teachers in KUCTEs be considered to the post of Co-ordinating Chairman, Chairman of Practical Examination Board.
7. The representation of teachers in KUCTEs be ensured for the post of chairman in Exam valuation camps.
8. The teachers be included in the curriculum revision and Revision of Syllabus.
9. Fund be sanctioned for International and National Seminars.
10. To conduct time bound refresher and orientation courses.
11. To improve the computer facility of KUCTE for smooth conduct of fourth semester online exam.
12. To implement the norms of transfer.
13. To fix retirement age as 65.

The following points may also be noted.

The pay of Principal and teaching faculty are fixed based on the Scale of Pay fixed by University in accordance with Government Order issued from Government (G.O. No. (MS No.) 110/2015/HEdn dated 20/03/2015 with annual increment.

The basic pay of Principal is fixed as Rs. 28,500/- in the scale of pay Rs. 24,040/— Rs.38,840/- w.e.f 01/04/2016 and that of teachers is Rs. 22,920/- in the scale of pay Rs. 18,740/- to Rs.33,680/- without NET/PhD and those teachers with NET/PhD is Rs.23,480/- in the scale of pay Rs.19,240-Rs.34,500/-.

It is learnt that a file regarding maternity leave of teaching staff of UCE, UIT, KUCTE etc, is initiated at Ad AVII section.

Now the teaching staff of KUCTEs are eligible for 12 days casual leave and their period of contract for re-engagement is one year with a mandatory break.

A proposal to purchase computers, (35 computer and 35 UPS) was already forwarded to Ad BIV (CP) section as per specification given by Director, Computer Centre. The Ad B IV section has informed that they have initiated the purchase process. Instructions were given to the Principals of KUCTEs to arrange required computers and UPS to conduct online exam March 2019 as the exam section has requested to provide 26 computers per centre for smooth conduct of exam in 2 batches on rental basis and to meet the expense from CDC fund of the Centre.

The file was forwarded to Finance I section for remarks. The finance has remarked that:

1. As per the instruction No.3 of the circular No.48/2015/Fin dated 13.05.2015 all regular appointments shall be made through PSC. The person appointed on contract basis has no claim for regularisation under any circumstances. Under para 3 of G.O.(P) No. 28/2015/Fin dated 26/02/2016, the appointment of any person on daily wages on contract does not entitle such person for being regularised in Government Service.
2. As per the above said G.O, the authority for enhancing/revising contract pay is the Finance Department, Govt. Of Kerala. Such revision will be the discretion of the Government.
3. Para 4 of the above said circular states that the period of appointments shall not be beyond a period of one year at a time in the case of contractual appointments.
4. GPF Rules are applicable to permanent employees only, therefore contract employees cannot be a member of Kerala University Provident Fund. Legal opinion may be sought for including such employees in provident fund scheme other than KUPF, if applicable, understanding rules.

It is also remarked that in order to attain recognition for the KUCTE's from NCTE, Government had issued concurrence for fixing pay scales for teaching faculty of the college of Teacher Education of the University. As such any revision in the above scale of pay can be executed only with the sanction of the Higher Education Department. While granting concurrence, Government have stipulated certain conditions which are to be strictly adhered to. One of the stipulation is that of financial assistance from the Government which is 'Zero'. Therefore while envisaging revision of pay, the financial status of the centers which are running at a huge loss may be considered. The annual accounts of the Centres for the past 3 years are furnished below.

Year	Receipts (in crores)	Expenditure (in crores)
2015-16	1,33,62,495/-	2,05,74,318/-
2016-17	2,52,08,298/-	3,72,20,982/-
2017-18 (provisional)	2,61,00,000/-	3,85,00,000/-

The remarks of Finance section is appended.

It may be noted that the Syndicate at its meeting held on 22/01/2019 has resolved to enhance tuition fee of KUCTEs from Rs. 25,000/- to Rs. 30,000/- and the minutes is put up for implementation orders of the Vice-Chancellor.

As per the orders of the Vice-Chancellor, the various requirements of contract staff of KUCTEs is placed before the Standing Committee on Departments and Other Institutions

**Recommendations:**

*The committee considered the item and recommended to entrust the Convener, Standing Committee on Departments and Other Institutions and Sri. M. Sreekumar, Member, Syndicate to conduct a detailed study on the demands contained in the representation submitted by Smt.*

**Hemalatha T., General Secretary, AKUCTE and to submit the report.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

**Item No.05.64 Additional Item No.06: Request of Dr. Jayakumary. S, Smt. Yamuna. R and Smt. Kumari Sobha A.R, Guest Faculties at KUCTE, Kunnam, Adoor and Kayamkulam for category change– reg. (Ac. G)**

Dr. Jayakumary.S has requested to engage her as Assistant Professor at KUCTE, Adoor, Kayamkulam or Kunnam by category change as she has passed MA Sociology with 60.9% in May 2018 and has M.Ed in Science Education and Educational Technology (first class). She has passed NET, Mphil and PhD in Education also. The qualification prescribed for Asst. Professor by NCTE is 55% in MA Sociology and 55% in M.Ed. She has informed that there are vacancies of Assistant Professors at KUCTE Adoor, Kayamkulam and Kunnam and requested to engage her in any of these centers preferably KUCTE, Kunnam.

Another request is received from Smt. Yamuna .R, Guest Faculty in General Education at KUCTE Adoor showing her willingness to join as Academic Co-ordinator at KUCTE Kunnam.

It may be noted that the requests of Smt. Suni. S.R, Smt. Anitha.S and Dr. Jayakumari.S was already placed before the Standing Committee of the Syndicate on Departments and Other Institutions and on Finance (held on 11/01/2019) and the syndicate at its meeting held on 22/01/2019 resolved to engage Smt. Suni S.R, Academic Co-ordinator, KUCTE, Nedumangadu and Smt. Anitha. S, Academic Co-ordinator, KUCTE, Kulkkada as Assistant Professors at KUCTE, Kayamkulam and Kunnam respectively by category change based on seniority. Thus, now there exists vacancy of Academic Co-ordinator at KUCTE Nedumangadu and another at KUCTE Kulakkada in addition to already existing vacancies at Anchal, Alappuzha & Kunnam.

Smt. Kumari Sobha A.R has also requested to change her as Academic Co-ordinator at KUCTE, Kunnam.

The details of vacancy position are as given below.

Name	Present Post	Requested for	Existing Vancany of Academic Co-ordinators	Arising Vacancy of Asst. Professors
Smt. Yamuna R	Guest Faculty, KUCTE, Adoor	Academic Co-ordinator, KUCTE, Kunnam	Kunnam, Anchal, Alappuzha, Nedumangadu, Kulakkada	
Dr. Jayakumary S	Guest Faculty, KUCTE, Kunnam	Asst. Professor, KUCTE, Kunnam/ Adoor/ Kayamkulam		Asst. Professor at KUCTE, Adoor
Smt. Kumari Sobha A.R	Guest Faculty, KUCTE, Kayamkulam	Academic Co-ordinator, KUCTE, Kunnam	Alappuzha, Anchal, Nedumangad, Kulakkada, Kunnam.	

There arises a Financial Commitment of Rs. 15,920/- due to the above category change.

The Finance I Section has already reported in another file that the KUCTEs are in loss as per the report of the Special Audit Party.

It may be noted that the Syndicate at its meeting held on 22/01/2019 has resolved to enhance the tuition fee of B.Ed course in KUCTEs from Rs. 25,000/- to Rs. 30,000/- and to redeploy the teachers in Performing Arts and Physical Education after conducting performance evaluation such that each teacher shall hold the charge of three KUCTEs. The said minutes is put up for implementation orders of the Hon'ble Vice Chancellor.

As per orders of the Vice-Chancellor, the requests of Dr. Jayakumari.S, Dr. Yamuna R and Smt. Kumari Sobha A.R for category change is placed before the Standing Committee of the

Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

**Recommendations:**

***The Committee considered the matter and to grant category change as follows.***

<i>Name</i>	<i>Present Post</i>	<i>Changed category as</i>	<i>New Centre</i>
<i>Smt. Yamuna R</i>	<i>Guest Faculty, KUCTE, Adoor</i>	<i>Academic Co-ordinator</i>	<i>KUCTE, Kunnam</i>
<i>Dr. Jayakumary S</i>	<i>Guest Faculty, KUCTE, Kunnam</i>	<i>Assistant Professor</i>	<i>KUCTE, Adoor</i>
<i>Smt. Kumari Sobha A.R</i>	<i>Guest Faculty, KUCTE, Kayamkulam</i>	<i>Academic Co-Ordinator</i>	<i>KUCTE, Anchal</i>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64 Additional Item No.07 Institute of Cooperative Management – Enhancement of MBA Semester share amount from Rs 4.00 lakhs to Rs 5.0 lakhs – reg .***

Institute of Cooperative Management is one of the Extension Centres of the University of Kerala for conducting MBA programme since 2003- 2004 onwards. The course is conducted based on an MoU between the University and the ICM, Poojappura, which is renewed every year. At the beginning an amount of Rs 2.5 lakhs was granted as share amount for conducting the MBA for one Semester. Later, based on the request from the Director, ICM, Poojappura the share amount was enhanced to 3.00 lakhs w.e.f 2009 and 4.00 lakhs w.e.f. 2013 batch. Last revision in the share amount of ICM was on 2013-2014. There are 50 students per batch and Rs 25,000/- is charged per student per semester.

The Director, ICM,Poojappura has informed that all the expenses including faculty remuneration, stationery, electricity, computer lab, honararium to Coordinator, assistants, and staff etc has to be met from the provided semester fee share. Also the expenditure towards the honorarium to guest faculty, salary paid to two contract faculty members, electricity expenses, water expenses etc have been increased significantly. Therefore it is difficult for them to meet all the expenses from the provided share amount.

It may also be noted that the previous request from the Director, ICM,Poojappura to enhance the semester fee share amount to 5.00 lakhs per semester from 2015-17 batch onwards just as their sister concern ICM,Kannur which is an extension centre of the University of Kannur which has been receiving Rs 5.00 lakhs per semester as share amount from 2012-13 onwards was placed before the Standing Committee of the Syndicate of Departments and Other Institutions of the University and the Committee subsequently recommended to defer the request and the Syndicate held on 30.12.2013 had approved the same.

In this context, the Director, ICM,Poojappura has requested to enhance the Semester share amount from the existing rate of Rs 4.00 lakhs to Rs 5.00 lakhs per semester from 2017 -19 batch onwards. Also the MoU for the current batch is to be signed.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and the committee recommended to entrust the Convenor, Standing Committee of the Syndicate on Departments & Other Institutions of the University, Dr. B. Unnikrishnan Nair, Member, Syndicate and the Director, DOMTEC to study the matter in detail and to submit the report. The Syndicate at its meeting held on 28.09.2018 has resolved to approve the above recommendations of the Standing Committee of the Syndicate on Departments & Other Institutions of the University. The resolution of the Syndicate was intimated to the members of the committee and they have submitted the inspection report which states that the Institute has been providing good facilities to the students and hence the request of the Director, ICM, Poojappura for enhancing the share amount from Rs 4.00 lakhs to Rs 5.00 lakhs is genuine and thus the committee recommended for the enhancement of share amount from Rs. 4 lakh per semester to Rs.5 lakh per semester.

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments & Other Institutions for consideration and appropriate recommendations

**Recommendations:**

**The Committee accepted the report and recommended to enhance the MBA Semester share amount from Rs.4,00,000/- to Rs.5,00,000/- per semester w.e.f. 2018-19.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.64 Additional Item No.08 Report on Staff – Strength and work load – UIT Regional Centre, Thiruvananthapuram.***

The meeting of the Syndicate held on 01.02.2019 resolved to that the Principal, UIT Regional Centre, Thiruvananthapuram be sought to provide the details of staff and student strength and to authorize the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and report within one week. The Vice-Chancellor ordered to implement the above resolution and place the report before the Standing Committee on Departments and Other Institutions.

Accordingly the report regarding the total student strength, teaching staff strength and the work load pertaining to B.Sc. (Computer Science) and B.Sc. (Electronics) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and recommendation.

**Recommendations:**

**The Committee considered the report submitted by the Registrar on the details of Staff, Student strength and work load at UIT Regional Centre, Thiruvananthapuram and recommended to transfer Smt. Jitha Thankachi, Lecturer in Computer Science on contract basis at UIT Regional Centre, Kollam against the vacancy arised due to the transfer of Smt. Rose Cherian to UIT Regional Centre, Kanjiramkulam.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 15.02.2019, be approved.

***Item No.05.65 Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 12.02.2019 – Approval of - reg.***

***(M&C I)***

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 12.02.2019 is submitted for approval of the Syndicate.

**Minutes of the meeting of the Standing Committee of the Syndicate on Examinations**

**Date & Time: 12.02.2019, 10.30 am**

**Venue: Syndicate Room**

**Members Present**

1. Dr.P.Rajeshkumar	Convener	Sd/-
2. Dr.K.Shaji	Member Syndicate	Sd/-
3. Sri.M.Sreekumar	Member Syndicate	Sd/-
4. Dr.K.R.Kavitha	Member Syndicate	Sd/-
5. Adv.G.Sugunan	Member Syndicate	Sd/-
6. Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-

**Members Absent**

1. Dr.K.B.Manoj	Member Syndicate
2. Dr.R.Lathadevi	Member Syndicate
3. Dr.S.Nazeeb	Member Syndicate
4. Adv.K.H.Babujan	Member Syndicate



**Item No. 05.65 .01:- Conduct of Mercy Chance – B. Sc Degree Course under annual scheme (prior to 2010 admissions ) – Permission to failed candidate to write part III Main and Subsidiary Examinations –reg.**

**(Ac.A.II)**

A number of candidates of annual scheme B. Sc Examinations (prior to 2010 admissions) have requested that they may be given an additional chance to write the B.Sc Examination for Main & Subsidiary subjects.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to grant one mercy chance examination for Main & Subsidiary subjects, to the failed candidates of B. Sc Degree Course under annual scheme (prior to 2010 admissions), subject to reporting to the Academic Council.*

***Resolution of the Syndicate***

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .02:- Conduct of Examinations at University College of Engineering - reg**

**(EE II H)**

The University College of Engineering, Kariavattom is the only Engineering college now with Regular batches under University of Kerala from 2015 onwards. All the other 43 colleges have been affiliated to the Kerala Technological University from 2015 onwards.

The Pass Percentage of the College is low at present, which need to be improved when the current batch of 2013 Scheme (2015 admission) is ready for the Eighth Semester April/May 2019 examination and the following batches in the ensuing years.

**Recommendations of the Standing Committee**

*The Committee observed the matter seriously. For initiating remedial measures the Committee recommended to refer the matter to the Monitoring Committee for University College of Engineering.*

***Resolution of the Syndicate***

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65.03:- Representation from Mr. Asif Ayoob for grace marks for having invited to United Nations for presenting his final year B.Tech project – Appeal – reg.**

**(Ad.Misc)**

A representation has been received from Sri. Asif Ayoob, 2014-18 batch B.Tech (Civil) student of TKM Engineering College, for the award of grace marks in connection with the presentation of Economically viable Housing unit for EDAM Project in the United Nations Academic Impact (UNAI) Conference “ Skills & Technology Achieving Rapid Transformation: The case of Kerala”, held at UN Headquarters in New York on 10<sup>th</sup> April 2018.

Sri. Asif Ayoob had forwarded the documents in connection with his presentation, including a letter of Appreciation from the District Collector, Kollam, Certificate of Merit awarded by the Govt. of Kerala & Certificate of Honour by UNAI. The request of the student was forwarded by the Principal, TKM college of Engineering, Kollam. The District Collector, Kollam has also forwarded a recommendation letter in this regard. The request of the Student has been recommended by the faculties of the Civil Engineering Dept., TKM College of Engineering, Kollam.

Sri. Asif Ayoob had been already awarded 4% gracemarks through SES, for starting an incubated company, H4H Construction Company (2%- S6 & 2% S7 exams) as per order no. Ad.Misc./2/SES/43816/2018 dated 15.10.2018. As per the existing norms of SES (Student Entrepreneurship Scheme), grace marks is awarded for starting incubated companies only.

As per remarks of Ac.AIII & Ad.DI Sections there is no provision for giving grace marks as per existing norms and B.Tech regulations for presentation of projects.

**Recommendations of the Standing Committee**

*The Committee observed that there is no provision to grant grace marks, for outstanding performance of the students in International level and startup projects. The same shall be considered*

positively. Hence recommended to refer the matter to Academic Council for positive decision.

***Resolution of the Syndicate***

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .04:- Correction in CA mark in respect of the candidate Smt.Subija B.S with candidate code 51516144020 (MA Malayalam Language & Literature) – reg.**

**(EG XI C)**

Smt.Subija B.S a student of University College Thiruvananthapuram has passed first, second and fourth semester PG examinations conducted in Feb 2017, Aug 2017 and Aug 2018 respectively and failed for third semester Examination of March 2018. The candidate has passed for all the three papers except for paper ML 233- Classical Sanskrit Literature & Grammar, (CA mark 4, ESA mark 35 Total 39). The pass minimum for each paper in PG semester examination is 50 and there is no pass minimum for CA marks. Even though there is no provision for improvement of CA mark, the college has submitted the revised CA mark in which it is corrected as 15 instead of 4.

The HoD, Dept of Sanskrit, University college stated that while forwarding the CA mark of Smt. Subija, the concerned tutor who gave CA mark as 4 was on leave. So she conducted test paper only for that student and entered the CA mark as 15. She was not aware of the fact that there is no provision for improvement of CA mark in PG semester system. The clarification given by HoD Rtd, University College reveals that the candidate had not submitted the assignments for getting CA marks within the prescribed time limit.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that the revised CA mark in respect of Smt.Subija.B.S need not be considered as there is no provision for the same. Further recommended to direct Smt.Subija.B.S to reappear for the paper ML 233- Classical Sanskrit Literature & Grammer of Third semester examination.*

***Resolution of the Syndicate***

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .05:- First Semester BA LLB Degree Examinations April 2015, Irregular award of moderation-software modification-request to change the result status-Krishna Ajay-S.N.G College, Kollam – Resolution of the Syndicate-Implementation – reg**

**(EG I B)**

The candidate Krishna Ajay of BA LLB Degree Course from S.N.G College, Kollam, submitted a request to the Controller of Examinations to change the result status in the First Semester marklist, which is shown as failed in the semester. The candidate Krishna Ajay had appeared for the First Semester BA LLB Degree Examination in March 2014(regular Chance) and passed in P-II only out of 5 papers. In April 2015 she appeared for supplementary examination registering only two papers that is Paper IV& Paper V instead of 4 papers. She passed in paper IV only. But due to irregular award of 2 marks moderation to paper V the result was shown as passed for paper V also.

The candidate at that time had failed in two papers for which she did not register in April 2015 examination and hence she is not eligible for moderation, since moderation is awarded to enable a semester pass only as per the Regulation for LLB degree examination. In this case subject moderation was given by the software erroneously and the candidate passed Paper V. But the candidate did not approach the University to correct the result status at that time.

The Syndicate at its meeting held on 16/11/2018 vide Item No-07.34 resolved that a special examination be conducted for the candidate without levying fee and also to publish the result at the earliest. Accordingly the candidate was informed to apply for the special exam scheduled on 14/12/2018, but did not respond. The Syndicate further resolved to refer the matter regarding the lapse to the Standing committee of the Syndicate on examination.

Meanwhile the candidate Krishna Ajay filed a WP(c) No 38698/2018 before the Hon'ble High

Court and the Hon'ble High Court vide Judgement dated 11/12/2018 ordered that a special examination be conducted for the paper "Law of Tort Including Motor Vehicle Accident Consumer Protection Laws" for the petitioner Krishna Ajay within two weeks and the result declared within one month from the date of holding such examination. In compliance with the Judgement, a special examination was conducted on 07/01/2019 and the result declared on 23/01/2019. The candidate secured 56 marks for the paper and passed the subject with a total of 70 marks after adding the CA 14 marks.

**Recommendations of the Standing Committee**

The Committee noted the matter.

**Resolution of the Syndicate**

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .06:- B.Ed Degree Course – Request for Mercy chance Examination for Second semester (2013 scheme) and for First and Second semesters (2004 scheme) - reg.**

**(EG VI B)**

Some candidates of B.Ed Degree Course have submitted requests for conducting Mercy chance examination for Second semester (2013 scheme) and for First and Second Semester (2004 scheme). These candidates have to clear one or two papers of their respective Semesters.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to grant one mercy chance examination, for Second semester (2013 scheme) and for First and Second semesters (2004 scheme), subject to reporting to the Academic Council.*

**Resolution of the Syndicate**

Resolved that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .07:- Minutes of the meeting of the Sub Committee constituted to study the introduction of Question Bank held on 24.01.2019- approval of – reg**

**(M&C.I)**

The minutes of the meeting of the Sub Committee held on 24.01.2019, constituted to study the introduction of Question Bank, is placed before the Standing Committee of the Syndicate on Examinations for approval.

**Minutes of the meeting of the Sub Committee constituted to study introduction of Question Bank- reg**

**Date & Time : 24.01.2019, 3.30 pm**  
**Venue : C E's Chamber**

**Members Present**

1. Dr.P.Rajeshkumar	Convener	Sd/-
2. Dr.K.Madhukumar	Controller of Examinations	Sd/-
3. Dr.Vinod Chandra.S.S	Director, Computer Centre	Sd/-

**Sub:- Implementation of Budget Speech 2018 - 2019-preparation of Question Bank –reg.**

**CE Section I**

In the Budget Speech of 2018–2019, several suggestions have been made for the modernisation of examination wing of the University. Steps are being taken for the total computerisation of Examination Wing from the issuance of the notification to the publication of results. In the Budget Speech, it is mentioned that Online Question Bank system may be introduced with the support of teachers of the University/Colleges. It is also suggested to implement Online sending of question papers to the examination centres for the conduct of the University examinations.

The Online sending of question papers was introduced in the University. It is proposed to conduct the First Semester M.A./M.Sc./M.Com./MSW/MPA Degree Examinations commencing from January 2019 by sending online question papers. The software for sending online question papers was developed by Kerala University Computer Centre and it is running successfully. A mock test was

conducted for the First Semester M.A./M.Sc./M.Com./MSW/MPA Degree Examinations on 10<sup>th</sup> January 2019 and 50 colleges participated in it.

For introducing Question Bank System, necessary software has to be developed. Work in this regard has already been initiated. The development of the Web portal for Question Bank has not been completed so far. After completing the Web portal, a work shop has to be conducted for all the stake holders of the Question Bank for its implementation.

An amount of Rupees ten lakhs was allotted in the budget speech for developing the software for the Question Bank and conducting orientation training/work shop for the teachers and staff of the Examination wing.

The Standing Committee of the Syndicate on Examinations held on 11.01.2019 considered the matter and recommended to approve the proposal and to issue notification for two bid tendering process. Further recommended to constitute a Sub committee comprising of Dr.P.Rajesh kumar, Convener, SC on Examinations, Controller of Examinations and Director, KUCC to study and submit the technical specification details. The above recommendations of the Committee was approved by the Vice Chancellor subject to reporting to the Syndicate.

#### **Recommendations of the Sub Committee**

The Sub Committee observed that the main object of the Question Bank is to prepare large number of questions on a particular subject as per the pattern prescribed by the Board of studies of the subject concerned. Making it helpful to the students and teachers. Also discussed the measures to be adopted to implement the same in a secure manner.

The Committee noted that technical requirements cannot be defined specifically, hence recommended to invite open Expression of Interest from interested parties engaged in similar work for implementation of Question Bank.

#### **Recommendations of the Standing Committee**

*The Committee considered the recommendations of the Sub Committee and recommended to consider the proposal along with the proposed project 'STUDENT LIFE CYCLE MANAGEMENT SYSTEM'*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

#### ***Item No. 05.65 .08:- Missing of answer scripts – cases reported – reg***

**(M&C.I)**

The Examination Monitoring Committee at its meeting held on 1.01.2019 recommended that the cases relating to missing of answer books in various degree examinations may be reported before the Standing Committee of the Syndicate on Examinations.

The above recommendations of the Committee was approved by the Vice Chancellor subject to reporting to the Syndicate, the same was reported to the Syndicate held on 22.01.2019.

Accordingly the cases regarding missing of answer books of various degree examinations as reported by the Deputy Registrars concerned is as follows

#### **Cases related to missing of answer books**

Sl. No	Course	Semester, Month & Year of exam	No of answer scripts missing	Section
1	BA Annual	Part II, April/May 2018	15	EE VII
2	BA CBCS	S1 December 2016	10	CBCS BA II
3	M.Sc Physics	S1 May 2018	1	EG III
4	B.Des	S5, January 2018	1	EG I
5	BA English and communicative English	S3, December 2017	2	ES III
6	B.Sc CBCS	S5 December 2017	2	CBCS B.Sc VI
7	MASLP	S4 July 2018	9	EE III
8	B.Tech	S1 S2 April 2018	5	EE II R

**Case 1:- Part II Hindi Paper II – Poetry and Grammar - April 2018 – QP code E 3672 - 15 papers missing reg:-**

**(EE VII)**

A submission has been received on 25.09.2018 from Dr. Sudha A.S. Asst. Professor, Department of Hindi, University College, Trivandrum that from the 694 papers given for valuation for the First year Part II Hindi Paper II (QP code E 3672) , 15 papers of false numbers from 266186 to 266200 were found missing. She is an additional examiner of Part II Hindi valuation camp of April 2018. She had been given five bundles of 694 papers of Part II Hindi Paper II false No. from 265901 to 266594 for valuation via CD unit.

False numbering, counterfoil detaching and bundling of answer scripts were done by the PCV camp. The answer scripts were bundled using bundling machine and the range of false number, question paper code and subject of the examination were mentioned in the bundle statement for each of the bundle. The examiner had been given five bundles and the reported missing papers had to be in the second bundle. The section had checked the continuity of the bundles with bundle statement prepared by the CV camp and despatched the answer scripts to the additional examiner Dr. Sudha A.S. via CD unit on 10.09.2018. As soon as the additional examiner reported about the missing of answerscripts on 25.09.2018, section had contacted all the additional examiners of Hindi Panel via telephone and asked to check whether the missing answerscripts were misplaced on the bundles handed over to them and they had reported that no such additional answerscripts were found in the bundles given to them.

On 18.12.2018 Joint Registrar Examinations II had directed CV camp to furnish the details of false numbering on the day which the false numbering of Hindi Paper II had done. The AR, PCVC remarked that the false numbering of S1 B.Tech 2008 scheme, S1 CBCSS January 2018 and B.Com Annual had been done along with BA Annual Part II Paper II Hindi. The section had inquired with the concerned sections about the missing papers and was reported that no such answerscripts were reported by the additional examiners. Even though the section had conducted thorough search the missing answerscripts could not be traced out.

*Deputy Registrar (Exams I.)*

Enquiry into this matter was done as per the orders of the CE but the missing answerbooks were not found. The counterfoils of the same were teared along with the answerbooks of the same bundle by the staff of the PCV Camp.

On re-assuring with the examiner telephonically, about the missing answerscripts, she told that she always checks the first and last false numbers of the answerscripts in the bundle before valuing. She informed the University on the same day itself when the last 15 numbers of answerscripts were missing in the second bundle given to her. The false numbering, tearing of counterfoils and bundling of answerscripts are done by the staff of PCV camp. The tabulation section only receives and dispatches those bundles to the concerned valuers.

The work of tearing the counterfoils is not assigned to a particular person hence, the person who teared the counterfoils of those missing papers is not known. If the duties in the camp are assigned in an ordered way, then such situation can be avoided or solved in a timely manner.

The result of Part II examination of these 15 candidates are withheld. Also the notification of the Second year Part I and II supplementary examination has been published on 19.12.2018 -

**Joint Registrar (Exams II.)**

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the same to the Syndicate.*

**Case 2:- S1 BA CBCS degree exam December 2016- KNM College of Arts and Science, Kanjiramkulam- non availability of counterfoils of candidates who opted Hindi as Additional Language- reg**

**(CBCS BA II)**

On publication of results of S1 BA CBCS Degree Exam, December 2016 it was noted that the counterfoils of ten candidates from KNM College of Arts and Science, Kanjiramkulam who opted Hindi as Second Language had not been received for tabulation.

The permanent CV camp was contacted in the matter and the details of counterfoils provided by them had not matched with the necessary counterfoils to be obtained. Further they had informed that they are not in a position to provide specific details but suggested to go for a search using candidate codes in the CBCS and ES wing.

Accordingly search was made in these wing based on candidate codes (13016153001 to 13016153010) but not found any result. It may be noted that further delay in settling the issue will

adversely affect the candidates as their S6 exams are to be scheduled during April 2019.

It seems, the matter can be considered to be as answer script missing, since neither the counterfoils are received nor the permanent CV camp is in a position to provide the specific details including the false numbers allotted to the said answer scripts.

The Examination Monitoring Committee at its meeting held on 01.01.2019 recommended that the cases relating to the missing of answer books in various examinations be reported before the SC on Examinations.

**Recommendations of the Standing Committee**

*The Committee considered the matter and noted that the candidates have registered for the supplementary examinations. The Committee recommended to refer the matter to the Syndicate.*

**Case 3:- Missing of answer book of S1 M.Sc Degree Examination May 2018- reg**

**(EG III)**

The matter of missing counterfoil came to light when the candidate approached the section asking about his result. The candidate belongs to 2014 admission batch. The candidate Anu.J.P had written the First Semester Exam of M.Sc Physics which was held on May 2018 from Government College, Kariavattom. He had written only Classical Mechanics paper. (QP Code – 5648).

On enquiry about the attendance of the candidate, the college authorities forwarded the answer script forwarding statement of the bundle. As all the counterfoils received in the section were entered and there were no counterfoils to be found, a file was generated and forwarded to CD unit to check the whereabouts of the bundle.

The CD Unit has remarked that they have handed over three bundles from Government College, Kariavattom to Permanent CV Camp. The Permanent CV camp have forwarded the range of false numbers allotted to answer books of Government College, Kariavattom with code No.5648.

On verification, the above said false numbers were entered and the results of those numbers were published. Still the details of the missing counterfoil were not known. Hence the college authorities were asked to furnish the details of bundles with code 5648 forwarded to the University. They forwarded a mail stating that there were 3(three only) bundles of same code and the third bundle consisted of a single answer paper which belongs to the candidate. With this information the file is forwarded to Permanent CV camp to get the details of the counterfoil.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the same to the Syndicate.*

**Case 4:- Non receipt of answerscript-S<sub>5</sub> B.Des Degree Examination January 2018 after valuation by External Examiner- reg:-**

**(EG I)**

The Fifth Semester B.Des Examination January 2018 was held from 08/01/2018 to 17/01/2018. The section had despatched '47' Answer Scripts of the Fifth Semester B.Des Examination January 2018 bearing false number 34030 to 34076 of the subject "History of Design & Fashion" for valuation to Shri. Amalendhu.S.P, Asst Professor, NIFT, Kannur on 06/06/2018 along with a forwarding letter stating the number of Answer Books & the False Number series. But after the evaluation the section received only '46' Answer Books from the said examiner on 19/07/2018 and the Answer book bearing false number 34030 was missing. The external examiner had neither intimated the discrepancy during the receipt of Answer Books nor while returning the same after valuation.

The matter was intimated to the examiner and his reply was received on 29/09/2018 stating that the Answer Book bearing false number 34030 was missing in the Answer books delivered to him and the Answer Books with false number 34031 to 34076 were evaluated and returned to the University. The matter was reported to the Controller of Examinations and as per orders received a letter was formally sent to the examiner on 22/11/2018 to furnish an explanation in this regard. In his reply dated 03/12/2018 it was stated that due to the busy schedule at NIFT he couldn't notice that he did not receive that Answer Book with false number 34030 at the time of receipt, and happened to see the discrepancy only while submitting the marks to University.

The candidate has passed in all the other four subjects out of total 5 Theory Papers. But she has failed in the Practical paper "Fashion Illustration & Design –III" which is '1' mark short to secure

a pass and is eligible for a moderation of '5' mark to secure a pass if the candidate clears the missing theory paper. The regular Fifth semester B.Des Examination commenced on January 7, 2019.

As per the orders of the Hon'ble VC, the matter was placed before the Examination Monitoring Committee. The Examination Monitoring Committee at its meeting held on 01.01.2019 recommended that

A special examination deemed to be regular appearance be conducted for the candidate without levying fee on 14.01.2019 and the result of which shall be published within a week.

The matter is to be placed before the Standing Committee on Examinations

The Vice Chancellor has approved the recommendation subject to reporting to the Syndicate.

The first recommendation has been implemented. The candidate has appeared for the Special Examination held on 14/01/2019 and the result was published on 24/01/2019. The candidate has passed the Paper VI "History of Design & Fashion" and the Fifth Semester B.Des Degree Examination. The marklist of the candidate is also prepared and sent to the College.

**Recommendations of the Standing Committee**

*The Committee recommended to hear Shri. Amalendhu.S.P, Asst Professor, NIFT, Kannur. Further recommended that the officers concerned should ensure proper follow up after forwarding the answer books for valuation until receipt of the same.*

**Case 5:- Career Related First Degree Programme under CBCSS – S3 BA English & Communicative English Exam December 2017 – Reading Fiction – Missing answer scripts – Complaint submitted by Abhilash.R.Nair – report furnishing – reg.**

**(ES III)**

Sri.Abhilash.R.Nair, candidate code 14807011 and Sri. Sreedharsh.L.R, candidate code 14807023 of BA English & Communicative English of National College, Ambalathara had submitted complaints regarding the non-publication of S3 December 2017 result of the paper 'Reading Fiction'. The file regarding the case was circulated among all the ES sections and CBCSS sections, but the counterfoils could not be traced out.

The file was then forwarded to CD Unit for getting the details of collection of bundles bearing the question paper code of the subject 'Reading Fiction', S3 December 2017 from National College, Ambalathara. The CD unit had reported that 4 bundles were taken from the college bearing the said question paper code and were transferred to Permanent CV Camp for false numbering. Although 4 bundles were found received by the Permanent CV camp, they had reported that only 3 had been false numbered. ie, the bundle containing the answerscripts of the said candidates is missing.

It may also be noted that the college authorities had furnished a copy of the Bundle Acknowledgement slip and also a copy of the statement accompanying the answerscripts which clearly show that the answerscripts of the said candidates had been forwarded to the University through CD Unit.

As per the orders of the Controller of Examinations, the officers of the CE section had conducted a thorough search in the Permanent CV camp, but could not trace out the bundle that contain the answerscripts of the said candidates.

It may also be noted that the above candidates have subsequently registered for the ongoing S3 examination January 2019(Paper - 'Reading Fiction') and as per the report from the Principal, National College, Ambalathara, they have appeared for the same.

The Vice Chancellor after examining the matter regarding missing answerscripts of 'Reading Fiction' paper of S3 exam December 2017 of the candidates Sri.Abhilash.R.Nair and Sri. Sreedharsh.L.R has ordered that a proposal for the conduct of special examination for the candidates without levying fee be placed before the Standing Committee of the Syndicate on Examinations.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the same to the Syndicate.*

**Case 6:- S5 CBCS B.Sc Degree Examinations, December 2017-Missing of answerscripts - Complaint received from Binu T M and Vishnu P Vasu, S.D College, Alappuzha – reg:-**

**(CBCS B.Sc VI)**

Binu. T. M with candidate code 22014125009 and Vishnu P Vasu with candidate code 22014125056, both of B.Sc Mathematics programme at SD College Alapuzha, had registered and appeared for their supplementary S5 CBCS B.Sc Examination, December 2017. The result of the said examination was published on 18.06.2018 and the candidates have complained that their result for the paper MM1541 Real Analysis I has not been published.

On verification, it is found that the said examination was conducted on 19.12.2017 with QP code 2585 and the answer scripts were collected from the College in two bundles on 17.01.2018 by the CD Unit. The CVC II section has remarked of having received only one bundle with QP code 2585 from the CD Unit, which they have false numbered. The counterfoils were also received for false number entry. On further clarification sought, the CD Unit has claimed that one bundle of QP code 2582 mentioned in the transit register, the receipt of which has also been acknowledged by the PCV Camp section, is a mistake and is actually of QP code 2585, as no exams with QP code 2582 were conducted by the University. It has subsequently been confirmed from the QPR section that the QP 2582 remain unused and therefore the probability of receiving an answer book bundle with code 2582 is remote and the claim of CD unit of having made a mistaken entry seems to have some ground. The CVC II section has asserted that they are in receipt of only one bundle of QP code 2585 but has not given any details of the contents of the bundle with QP code 2582, which they have received as per the transit records.

On verification of the copy of the absentee statement forwarded by the Principal, it is seen that apart from the answer books of the two complainants, the bundle also contained three other answer books thus taking the missing number to five, even though there are no complaints till date from the remaining three candidates.

The two candidates are of 2014 – 17 admission. Binu. T. M has passed only the 4<sup>th</sup> semester and Vishnu P Vasu has passed 1 – 4 semesters. Binu. T. M has to pass one more paper other than Real Analysis - I in the 5<sup>th</sup> semester. Vishnu P Vasu has only Real Analysis - I to pass in 5<sup>th</sup> semester.

The candidates had filed an RTI enquiring the status of this case to which a reply was given stating that the process is in progress in the relevant sections and that a reply would be given when the details are available.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the same to the Syndicate.*

**Case-7:- IV Semester MASLP (CBCSS) Degree Examination, July 2018 - Valuation - Non-receipt of marks and valued answerbooks -Reg.**

**(EE III)**

The IV Semester MASLP (CBCSS) Degree Examination was conducted in July 2018 and the answerbooks were despatched for first valuation as per the list of examiners provided. Nine answerbooks in the subject 'Fluency Disorders' were despatched to Dr. Swapna.N, Reader in Speech Pathology, Department of Speech Language Pathology, AIISH, Mysore, on 15/09/2018.

The answerbooks and marks have not been received back in this section after valuation till date. Instead a remuneration bill claimed by Dr. Swapna.N for valuation of the papers along with a receipt of a parcel sent through Professional Courier was received in the section on 24/10/2018. The section has been trying to track the bundles sent by the examiner since then. On contacting Dr. Swapna.N, she had informed that she had sent the answerbooks after valuation on 04/10/2018, the receipt of which had been received. On further enquiry about the missing of answerbooks, it was informed that the consignment of the Courier service (Professional Courier) in which the parcel of valued answerbooks contained had met with an accident and had been lost irrecoverably. The Courier service has not informed the matter officially.

The Chairman Dr. Saumya Sundaram stated that she had contacted the examiner Dr. Swapna.N and she informed that on the day of sending the answerbooks through the Courier service there was an accident and due to heavy rain, some of the consignment could not be retrieved by the Courier, which she could learn from the Courier service when contacted personally.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that reexamination may be conducted for the above candidates, without levying fee, at the earliest. Further recommended to obtain Legal opinion, to initiate Legal proceedings against the Courier Service (Professional*



Courier).

**Case 8:- Anomaly noticed in the number of answer scripts forwarded from Rajadhani Institute of Engineering and Technology –Result pending due to non-receipt of answer scripts of five candidates –reporting – reg:-**

**(EE II R)**

The result of S1&S2 B.Tech degree examination April 2018 in respect of the candidates (1)Asif Mohammed N (candidate code: 13428021), (2) Kannan S R (candidate code: 13428031) ,(3) Midhun C Senan (candidate code:13428033) (4) Noufal A (candidate code: 13428038) and (5) Vishnu Prasad S (candidate code: 13428059) of Rajadhani institute of Engineering and Technology, Attingal could not be published as their counter foils were not received from CV camp.

The CV camp had reported that they have received the said paper enclosed in 3 bundles (41+24+16) and that the number of answer scripts enclosed was found to be only 81 instead of 86 as mentioned in the absentee statement. However the CV camp failed to inform about the anomaly in the number of answer scripts received, either to the Principal, RIET or the tabulation section on time whereby prompt action regarding the anomaly could not be taken up by the tabulation section.

Room wise attendance statement including the signature of the candidates present in RIET for the said paper on that day was also sought from the college. On cross checking it was seen that :

1. 86 candidates were present for the said paper and hence total number of answer scripts forwarded has to be 86 as mentioned in the absentee statement.
2. The signature of the said five candidates were seen included, confirming that they had written the said examination.

In a similar case of S1 CBCS B Com Degree Examination March 2018 the Examination Monitoring Committee held on 19/11/2018, recommended to conduct a special examination for the subject without levying fee. Therefore a special examination may be conducted in this case also.

The above matter was placed before the Examination monitoring committee held on 1-1-19 and the committee recommended to refer the matter to the standing committee of the syndicate on Examination. The said recommendation was approved by the Hon'ble Vice Chancellor subject to reporting to the syndicate.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the same to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**FURTHER RESOLVED** to authorise the Standing Committee of the Syndicate on Examination and the Controller of Examinations to submit a report on missing answerscripts.

**Item No. 05.65 .09 Conduct of University Examinations through online question paper system – Submitting of report- reg.**

**(CE Sn)**

The Examination Monitoring Committee has recommended to introduce online question paper system in PG Arts and Science courses and the recommendation was approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.

The First Semester M.A./M.Sc./M.Com/MSW/MPA Degree Examinations starting from 6<sup>th</sup> February 2019 was conducted by sending online question papers. 83 affiliated colleges including UIT centres are offering PG Courses in the University. The report on conduct of the University Examinations by sending question paper online is placed below.

**REPORT SUBMITTED ON CONDUCT OF THE UNIVERSITY EXAMINATIONS  
BY SENDING QUESTION PAPER ONLINE**

The Examination Monitoring Committee has recommended to introduce online question paper system in PG Arts and Science courses and the recommendation was approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate. U.O. was issued for the conduct of online question paper system for the PG courses (U.O. No. M&C I.2/1873/2019 dated 31.01.2019).

It was decided to conduct the First Semester M.A./M.Sc./M.Com/MSW/MPA Degree Examinations starting from 6<sup>th</sup> February 2019 by sending online question papers. 83 affiliated colleges

including UIT centres are offering PG Courses in the University.

The conducting of online examinations and sending online question papers are done through the web application portal developed by the University Computer Centre for the above purpose. The technical support for the conduct of examination is given by the KUCC.

Meeting of the Principals of the PG colleges chaired by the Hon'ble Vice-Chancellor was convened on 15<sup>th</sup> December 2018. The Pro-Vice-Chancellor and the Registrar also attended the meeting. The requirements for enabling the online sending of question papers were intimated. There should be minimum two desktop PCs with the operating Systems Windows 8 or Higher/Ubuntu 14.04 or Higher with processor 1Ghz or higher and RAM 4GB or higher internet connection with 2Mbps or higher is required with Java 8 and Adobe PDF reader. High speed printer & High end UPS for ensuring power supply.

Accordingly Mock tests were conducted for downloading the question papers at the colleges on 11<sup>th</sup> January 2019, 21<sup>st</sup> January 2019, 31<sup>st</sup> January 2019. The technical problems faced during the mock tests were cleared by the KUCC. The colleges which faced problems in the registration and defects in login issues were addressed and a team of two members one from examination wing and one from KUCC were visited the colleges to rectify the defects for the conduct of examination. The Final Mock test was conducted on 4<sup>th</sup> February 2019.

The First Semester M.A./M.Sc./M.Com/MSW/MPA Degree Examinations were scheduled on 6<sup>th</sup>, 8<sup>th</sup>, 11<sup>th</sup>, 13<sup>th</sup> and 18<sup>th</sup> February 2019. The examination of 6<sup>th</sup>, 8<sup>th</sup> and 11<sup>th</sup> February 2019 were conducted successfully. Nearly 13 colleges reported minor logging issues in the web portal on the first day of examination. The defects were cleared by the KUCC and the Examination wing within minutes. There is no logging or downloading issues reported in the examinations conducted on 8<sup>th</sup> and 11<sup>th</sup> February 2019. The examinations were conducted successfully in these three days. All the colleges co-operated for the successful conduct of the examination.

The University is conducting examinations by sending question papers online. The examinations of the University Teaching Departments and also of the affiliated colleges for the courses - BASLP, MASLP, B.Ed. Special Education, M.Ed. Special Education, BHMCT, B.P.Ed., M.P.E., B.Sc. Computer Science (Hearing Impaired), BFA (Hearing Impaired), B.Com. (Hearing Impaired) and MCA Degree Examinations are being conducted by sending online question papers.

The forthcoming examinations of the Third Semester MA/M.Sc./M.Com/MSW/MPA Degree Examinations commencing from 22<sup>nd</sup> February 2019 onwards will also be conducted by sending question papers online.

In this context, it is suggested

- 1) The B.Ed. Degree Examinations commencing from April 2019 be conducted through online question paper system since the Fourth Semester B.Ed. Degree Examinations of 2015 Scheme is conducted online as per the Academic Regulation.
- 2) The B.Tech. colleges were delinked from the University and the University has to conduct only supplementary examinations for the failed candidates of B.Tech. Degree course in 2008 and 2013 schemes. Hence, the examinations of B.Tech. Degree Courses may also be shifted to the Online question paper system.

**Recommendations of the Standing Committee**

The Committee considered the matter and recommended to appreciate the officers involved in the successful implementation of Online question paper system in PG semester examinations. Further recommended that Online question paper system may be extended to more courses having minimum number of candidates.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

Item No. 05.65.10:-

അഞ്ചാം സെമസ്റ്റർ യൂണിറ്ററി എൽ.എൽ.ബി പരീക്ഷ മെയ് 2018 -  
മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത അധ്യാപകർക്ക് ദിനബത്ത  
അനുവദിക്കുന്നത്

(M&C.II)

അഞ്ചാം സെമസ്റ്റർ യൂണിറ്ററി എൽ.എൽ.ബി പരീക്ഷ മെയ് 2018 ന്റെ മൂല്യനിർണ്ണയ ക്യാമ്പ് പരീക്ഷ കൺട്രോളറുടെ കെട്ടിട സമുച്ചയത്തിൽ 24-09-2018 മുതൽ ആരംഭിച്ചു. മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത അധ്യാപകരുടെ ബില്ലുകൾ ഓഡിറ്റ് ചെയ്തു ലഭിച്ചപ്പോൾ 10 രൂ ദിവസത്തെ ദിനബത്തയായി 250/- രൂപ മാത്രമാണ് അനുവദിച്ചിരിക്കുന്നത്. 14-06-2018 ലെ എം&സി.1.2/1834/2018 ഉത്തരവ് അനുസരിച്ചു എല്ലാ ആർട്സ് & സയൻസ് കോളേജ് അധ്യാപകർക്കും യു.പി മൂല്യനിർണ്ണയത്തിനായി 10 രൂ ഉത്തര കടലാസിന് 30/- രൂപ നൽകിവരുന്നു. 20 ഉത്തര കടലാസുകൾ 10 രൂ ദിവസം മൂല്യനിർണ്ണയം നടത്തുന്നതായിട്ടും ആയതിനു 200/- രൂപ ആകെയും നാനൂറു രൂപ ദിനബത്ത ഉൾപ്പടെ 600/- രൂപ എന്നതിനാൽ 10 രൂ ഉത്തരകടലാസിന് 30/- രൂപ നിരക്കിൽ എല്ലാ ഗവ: / എയ്ഡഡ് / സ്വാശ്രയ കോളേജ് അധ്യാപകർക്ക് നൽകിവരുന്നു. ടി സാഹചര്യത്തിൽ മൂല്യനിർണ്ണയ കേന്ദ്രത്തിൽ ഹാജരായി കേന്ദ്രീകൃത സംവിധാനത്തിൽ മൂല്യനിർണ്ണയം നടത്തുന്ന ലോ കോളേജ് അധ്യാപകർക്ക് മാത്രം 2016 ലെ ശമ്പള പരിഷ്കരണ ഉത്തരവ് അനുസരിച്ചു അടിസ്ഥാന ശമ്പളത്തിന്റെ നിരക്കിൽ ദിനബത്ത നൽകുന്നത് അധ്യാപകരുടെ പങ്കാളിത്തം കുറയുന്നതിന് കാരണമാകുന്നു. 2016 ലെ ശമ്പള പരിഷ്കരണ ഉത്തരവ് വരുന്നതിനു മുമ്പ് മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്നതിന് അധ്യാപകർക്ക് അടിസ്ഥാന ശമ്പള ഭേദമന്യേ 250/- രൂപ വീതം നൽകി വന്നിരുന്നു. പുതിയ നിരക്കിലുള്ള യു.പി.സി ശമ്പള പരിഷ്കരണ ഉത്തരവ് നിലവിൽ വരാത്തതിനാൽ കേരള സർക്കാരിന്റെ ശമ്പള പരിഷ്കരണ ഉത്തരവ് പ്രകാരം അടിസ്ഥാന ശമ്പള നിരക്കിൽ അധ്യാപകർക്ക് ദിനബത്ത നിശ്ചയിക്കുന്നതിനു നിലവിൽ രണ്ടു തരത്തിൽ ഉള്ള പ്രതിഫല വിതരണത്തിന് കാരണമാകുന്നു. ആയതിനാൽ കേന്ദ്രീകൃത മൂല്യനിർണ്ണയ സംവിധാനത്തിൽ പങ്കെടുക്കുന്ന ലോ കോളേജ് അധ്യാപകർക്കും 400/- രൂപ ദിനബത്ത ലഭിക്കത്തക്ക വിധത്തിൽ ഉത്തരവ് ഉണ്ടാകേണ്ടതാണ്. കൂടാതെ നിലവിൽ ഉള്ള സർവകലാശാല ഉത്തരവ് അനുസരിച്ചു ചെയർമാൻ ഫീസായി ഓരോ സെമസ്റ്ററിനും 4000/- രൂപ വീതം നൽകി വരുന്നു. എന്നാൽ 100 വിദ്യാർത്ഥികളിൽ താഴെ മാത്രം പരീക്ഷ എഴുതുന്ന ചില സെമസ്റ്ററുകൾക്കും (പ്രയർ സ്കീം / സ്പ്പ്ലിമെന്ററി / മേഴ്സി ചാൻസ്) നാലായിരം രൂപ വീതം ചെയർമാൻ ഫീസ് നൽകുന്നത് സർവകലാശാലക്ക് സാമ്പത്തിക ബാധ്യത സൃഷ്ടിക്കുന്നുണ്ട്. ആയതിനാൽ 100 വിദ്യാർത്ഥികളിൽ താഴെ മാത്രം പരീക്ഷ എഴുതുന്ന സെമസ്റ്ററുകൾക്കു ചെയർമാൻ ഫീസായി 1500/- രൂപ നിരക്കിൽ നൽകേണ്ടതാണ്.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that the remuneration for valuation of LLB and LLM Degree Courses may be fixed as that of remuneration for valuation of UG and PG semester examinations. Further recommended that TA may be granted, subject to eligibility. Also recommended that a proposal to enhance remuneration other than valuation may be placed before the Standing Committee.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No. 05.65 .II:- Three year LLB Degree course (1998 scheme) Degree Course (1999 admissions) – mercy chance to the failed candidate – Request – reg.**

**(Ac.A.III)**

Sri. Manikantan S, a student of 1999 admission of 3 year LLB Degree course (1998 scheme) in Govt. Law College, Thiruvananthapuram, who could not successfully complete the examinations has now requested to grant him a mercy chance to appear for the failed papers, at the ensuing examinations. He had passed all papers except Part I of the II year.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to grant one mercy chance examination to the failed candidates of Three year LLB Degree course (1999 admissions), subject to reporting to the Academic Council.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Examinations held on 12.02.2019, be approved.

**Item No.05.66                      *Minutes of the meeting of the Examination Monitoring Committee held on 05.02.2019 - Reporting of - reg.***

***(M&C I)***

Placed below are the minutes of the meeting of the Examination Monitoring Committee held on 05.02.2019.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 05.02.2019, subject to reporting to the Syndicate due to the urgency of the matter, is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date : 5.02.2019,  
Time : 12.30 pm  
Venue : Pro Vice Chancellors Chamber

**Members Present**

- |    |                   |                           |      |
|----|-------------------|---------------------------|------|
| 1. | Dr.P.P.Ajayakumar | Pro Vice Chancellor       | Sd/- |
| 2. | Dr.P.Rajesh Kumar | Convener, SC on Exams     | Sd/- |
| 3. | Sri.M.Sreekumar   | Member, Syndicate         | Sd/- |
| 4. | Dr.K.Madhukumar   | Controller of Examination | Sd/- |

**Item No. 05.66.01:-                      *Delay in publication of results of S4 CBCSS degree examination July 2018-reg***

The results of S4 CBCS Degree Examination July 2018 was originally scheduled to be published on 15.12.2018. Necessary directions were given to the officers to achieve the target.

Eventhough the Practical examinations were over by 30.11.2018, the Chairman BoE failed to forward the marklist of Practical examinations conducted in about 30 colleges in 3 subjects. The matter of non receipt of practical marks was reported by the sections concerned only on 18.12.2018. Later the Chairman BoE was requested to forward the marks immediately. On receipt of the same the result was tabulated accordingly.

The results of S4 B.Sc was published on 19.12.2018 that too withholding more than 2000 marks, apart from those withheld due to non receipt of practical marks. The Joint Registrar has reported lapse on the part of the Assistant/Section Officer/Assistant Registrar of the sections in not reporting the matter timely, which led to the late publication of results and the same has been endorsed by the CE, who has also noted lapse on the part of the Administrative Officer of the CV camp concerned in not taking timely action in distributing the answer books and collection of markbooks.

**Recommendations of the Examination Monitoring Committee**

*The Committee considered the matter and recommended hearing of the then Section Officers of B.Sc CBCS Tabulation Sections and the Administrative Officer, B.Sc valuation camp, Thiruvananthapuram by the Pro Vice Chancellor.*

***The Committee discussed the result status of various degree examinations and recommended the following***

1. The valuation of S2 & S5 CBCS/CR degree exams August 2018 and December 2018 may be rescheduled to commence from 18th to 26th February 2019 without suspending the regular classes.
2. Duty leave shall be sanctioned only upto 26th February 2019 and 7th March 2019 to the Additional Examiners and Chief Examiners respectively for the valuation of the above examinations.

Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Hon'ble Vice Chancellor subject to reporting to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the item be deferred.

**Item No.05.67**      **Minutes of the meeting of the Examination Monitoring Committee held on 06.02.2019 - Reporting of - reg.**

**(M&CI)**

The minutes of the meeting of the Examination Monitoring Committee held on 06.02.2019 is submitted for approval of the Syndicate.

**Minutes of the meeting of the Examination Monitoring Committee**

**Date : 6.02.2019,**  
**Time : 3.30 pm**  
**Venue : Pro Vice Chancellors Chamber**

**Members Present**

1.	Dr.P.P.Ajayakumar	Pro Vice Chancellor	Sd/-
2.	Dr.P.Rajesh Kumar	Convener, SC on Exams	Sd/-
3.	Sri.M.Sreekumar	Member, Syndicate	Sd/-
4.	Dr.K.Madhukumar	Controller of Examination	Sd/-

The Committee discussed the conduct of First Semester PG examination February 2019 at 83 centres, for which question papers were forwarded Online. The Controller of Examinations reported that no complaint has been received from any centre regarding downloading question paper or taking copy of the same. Hence the Committee recommended to appreciate the officers involved in the successful implementation of Online question paper system in PG semester examinations.

**Resolution of the Syndicate**  
**RESOLVED** that the item be deferred.

**Item No.05.68**      **Reckoning of Prior Service in r/o Dr. K. Madhukumar, Controller of Examinations-Reporting of -reg.**

**(Ad.AI)**

**Ref: U.O. No. Ad.A1.42567/19 dated 14.02.2019**

Sanction was accorded by the Vice-Chancellor to the period of service put in by **Dr. K. Madhukumar**, Controller of Examinations, University of Kerala in the Collegiate Education Department, Government of Kerala from 04.03.1982 to 30.03.2012 being reckoned as qualifying service along with the Kerala University Service for pensionary benefits, condoning the delay in submitting the application for the same, subject to reporting of the matter to the Syndicate.

Accordingly U.O. No. Ad.A1.42567/19 dated 14.02.2019 was issued. Copy of the U.O is appended.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction, as detailed above, be noted.

**Item No.05.69.**      **Reporting of Vacancies of Computer Assistants Gr.II – Consideration of-reg.**

**(Ad.AI)**

Filling up of Computer Assistants Gr. II vacancies in the University has been done in different phases. Since September 2017, 15 + 01 (Relieving vacancy) (Total 16 vacancies)) reported in the last phase in which 11 candidates have joined, one (Ms. Firoja K) has applied for extension of joining till 15.02.2019. An another candidate has submitted consent letter for treating her turn as NJD (Not joining ditty) as she wouldn't like to join in the service. The rest of the three candidates who didn't join University service, has not applied for extension nor responded to the appointment memo. Smt. Sabitha K who was advised dated 17.08.2018 and Smt. Ganga R J, who was advised dated 10.12.2018

also didn't join.

The following is the tabulated list of candidates who had not joined till date.

Sl. No	Advice No	Name of Candidates
1	SI No: 34 (RIB (2) 14342/16/GW dated 17.08.18)	Smt. Sabitha K
2	05 (RIB (2) 14342/16/GW dated 10.12.2018 )	Smt. Ganga R J
3	07 (RIB (2) 14342/16/GW dated 19.12.2018)	Smt. Sumaiya. M B
4	08 (RIB (2) 14342/16/GW dated 19.12.2018)	Smt. Shinto E T
5	09 (RIB (2) 14342/16/GW dated 19.12.2018)	Smt. Remya P
6	10 (RIB (2) 14342/16/GW dated 19.12.2018)	Smt. Jayanthi K

However, it may please be noted that there is a contempt of court case filed by Sri. J Gopakumar dated 06.11.2018 (COC 174/2019) University of Kerala as the respondent in the wake of the order dated 07.11.2017 WP(C) No. 28792 of 2016. The Petitioner alleges that the University reported vacancy of LD Typist in the guise of the post of Computer Assistant Gr. II to Kerala Public Service Commission (KPSC) claiming that the respondent has not redesignated the same.

The ranklist of Computer Assistants is going to expire in the middle of this year. A representation is put forwarded by the Rank holders of the Computer Assistants Gr. II . It states that out of 138 sanctioned posts of Computer Assistants available in the University, only 98 are appointed, rest of the 40 vacancies remain unfilled.

It may also be noted that 105 vacancies of Computer Assistant Gr. II are reported to KPSC till date, after downgrading vacancies from Computer Assistant Grade I, Computer Assistant (Senior Grade) and Computer Assistant (Selection Grade). 33 vacancies in the post of Computer Assistant (Selection Grade) not downgraded to the entry cadre. It is seen that the same can be downgraded subject to taking of administrative /policy decision in this regard. But the post of Office Superintendent cannot be downgraded since the same is a supervisory post that involves change of nature of duty.

In the lights of facts mentioned above, the note is being forwarded for the consideration of the Syndicate on whether,

1. To seek opinion from the Legal section (Standing Counsel) on further course of action in the wake of the contempt of Court case initiated by Sri. J Gopakumar
2. To accord sanction to consider the request of the Rank holders of Computer Assistant for reporting of vacancies by downgrading after getting legal opinion from the Standing Counsel.

***Resolution of the Syndicate***

**RESOLVED** to obtain remarks of the Standing Counsel immediately on the matter and to refer this opinion to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

**Item No.05.70.**

***Sankar Institute of Science Technology and Management, Chathannoor, Kollam- Issuance of University order regarding change of Management and grant of provisional affiliation for the conduct of the new courses during the academic year 2015-16.-Consideration of-reg.***

**(Ac.BII)**

The Secretary, Sree Narayana Educational Society, Kollam submitted the Registered land Agreement towards fulfillment of procedural formalities of affiliation of the Arts and Science courses in the Sankar Institute of Science Technology and Management, Chathannoor, Kollam.

The Vice Chancellor has ordered that the issuance of University order regarding the change of Management of Sankar Institute of Science Technology and Management, Chathannoor, Kollam from R.Sankar Charitable Society to Sree Narayana Educational Society, Kollam and the grant of provisional affiliation for the conduct of the following courses with intake mentioned in Sankar Institute of Science Technology and Management, Kollam during the academic year 2015-16 as per provision under Statute 12, Chapter 24, Kerala University First Statutes 1977 be placed before the Syndicate.

- BA English Language & Literature - 30 seats
- Bachelor of Management Studies (BMS)-Hotel Management - 30 seats

- BCom Commerce with Computer Application - 40 seats

**Following may be noted in this context:**

- Initially, Sankar Institute of Science Technology and Management, Kollam was granted provisional affiliation during the year 2011-12 for the conduct of MBA and BHMCT programmes.
- The Syndicate at its meeting held on 09.07.2015 vide item No. 08.09.20 resolved to grant provisional affiliation to BA English Language & Literature (30 seats), B Sc Hotel Management and Catering Science (30 seats) and B Com Commerce with Computer Application (40 seats) in Sankar Institute of Science Technology and Management, Kollam during the academic year 2015-16 subject to the fulfillment of procedural formalities of affiliation and rectification of defects if any pointed out by the Inspection commission.
- Provisional affiliation for Arts and Science course was granted in the college subsequent to closure of BHMCT programme in the college.
- The Syndicate held on 23.11.2015 vide item No. 12.13.01 resolved that a fresh agreement agreeing to keep intact the 6 acres of land comprising the one acre of land already set apart for MBA College and the 5 acres of land (inclusive of the 2.5 acres of land earlier set apart for the BHMCT course) set apart for the conduct of Arts and Science courses be executed between the Educational agency and the University, with the concerned Sub Registrar office and to direct the Educational Agency to submit Fixed Deposit for Rs.5,00,000/- (Rs. Five Lakhs only) towards financial guarantee for the conduct of Arts and Science courses in the college.
- Thereafter, there had been change in Management of Sankar Institute of Science Technology and Management, Chathannoor, Kollam. The Educational Agency has informed that R Sankar Charitable Society, Kollam ceased functioning and assets and liabilities of R Sankar Charitable Society, Kollam were handed over to the Sree Narayana Educational Society, Kollam.
- The Syndicate held on 20.06.2016 vide item No. 18.68.06 considered the request of the Educational Agency seeking permission for closure of existing MBA course in the college for want of students for the course from 2014-15 and resolved to grant NOC for closure of existing MBA course in the Sankar Institute of Science Technology and Management, Chathanoor, Kollam so as to enable the Educational Agency to obtain approval of the AICTE for closure of MBA course and that the financial guarantee of Rs 5,00,000 lakhs (Rs five lakhs only) fixed towards financial guarantee for Arts and Science courses in the Sankar Institute of Science Technology and Management shall be adjusted from the Financial Guarantee of Rupees 10 lakhs/- remitted by the college authorities at the time of obtaining affiliation for the Sankar Institute of Science Technology and Management, Chathanoor, Kollam for conducting MBA and BHMCT courses, in view of the fact that BHMCT course has already been closed and in view of the recommendation to grant NOC for MBA above.
- The Syndicate held on 20.06.2016, item No. 18.68.07 considered the matter regarding change of Management of Sankar Institute of Science Technology and Management, Chathannoor, Kollam from R.Sankar Charitable Society to Sree Narayana Educational Society, Kollam and noted the same. Further resolved that the Secretary, Sree Narayana Educational Society, Kollam shall execute the land agreement in respect of the 5 acres of land set apart for the conduct of new Arts and Science courses in the Sankar Institute of Science Technology and Management, Chathannoor, Kollam.
- The Syndicate held on 12.05.2017 vide item No. 27.18.16. resolved to agree to the request of the Secretary, Sree Narayana Educational Society for closure of MBA programme in Sankar Institute of Science Technology and Management from the academic year 2016-17, subject to the remittance fees prescribed for closure of a course and to return the FD for Rs.10 lakh kept under safe custody, on submission of FD for Rs.Five lakh towards financial guarantee for Arts and Science college.
- University order granting closure for BHMCT and MBA programmes have already been issued.

- The Educational Agency has already submitted the FD for Rs.Five lakh towards financial guarantee for Arts and Science college. Consequent to the change of Management of the college, delay occurred in Registration of the land agreement with concerned Sub Registrar office, by the Educational Agency.
- Vide U.O No.Ac.AIV/3/BMS HM/2017 dated 17.08.2017, the University had sanctioned the change the nomenclature of the B.Sc Hotel Management and Catering Science Degree to Bachelor of Management Studies(BMS)-Hotel Management and to incorporate the necessary changes in the nomenclature in the approved scheme and syllabus.

Now the Educational Agency submitted the registered agreement agreeing to keep intact such area of land as required to comply with the statutory requirements for the grant of affiliation of the Sankar Institute of Science Technology and Management, Chathannoor, Kollam and thereby fulfilled the procedural formalities of affiliation of Arts and Science programmes in Sankar Institute of Science Technology and Management, Chathannoor, Kollam.

Hence as per orders of the Vice-Chancellor the issuance of University order regarding the change of Management of Sankar Institute of Science Technology and Management, Chathannoor, Kollam from R.Sankar Charitable Society to Sree Narayana Educational Society, Kollam and the continuance of provisional affiliation for the conduct of the following courses with intake mentioned in Sankar Institute of Science Technology and Management, Kollam from the academic year 2015-16 under the new educational agency Sree Narayana Educational Society, Kollam as per provision under Statute 12, Chapter 24, Kerala University First Statutes 1977 is placed before the Syndicate for consideration and decision.

- BA English Language & Literature - 30 seats
- Bachelor of Management Studies (BMS)-Hotel Management - 30 seats  
(As mentioned in the above said U.O)
- BCom Commerce with Computer Application - 40 seats

**Resolution of the Syndicate**

**RESOLVED** that the item be deferred to the next meeting of the Syndicate.

**Item No.05.71:** യു.ജി.സി 2006 ശമ്പളപരിഷ്കരണ കുടിശ്ശിക വിതരണം- സംബന്ധിച്ച് - Consideration of-reg.

(Finance II)

**സൂചന:** KURTU 24/01/2019 ന് വൈസ്ചാൻസിലർക്ക് സമർപ്പിച്ച കത്ത്

യു.ജി.സി 2006 ശമ്പള പരിഷ്കരണത്തോടനുബന്ധിച്ചുള്ള ശമ്പള കുടിശ്ശിക വിതരണം ചെയ്യാൻ സർക്കാരിൽ നിന്നും ലഭിച്ച തുകയുടെ വിവരം താഴെ കൊടുക്കുന്നു.

- 1) ആദ്യഗഡു: Rs.4,57,39,980/-
- 2) രണ്ടാം ഗഡു: Rs.7,11,44,400/-

ആദ്യഗഡു തന്നെ 1/01/2006 മുതൽ 30/06/2007 വരെയുള്ള I Phase കുടിശ്ശിക വിതരണം ചെയ്യാനായിരുന്നു. I Phase കുടിശ്ശിക വിതരണം ചെയ്യാൻ സർവകലാശാലയ്ക്ക് Rs. 5,72,65,944/- ആവശ്യമായിരുന്നു. സർക്കാരിൽ നിന്നും Rs.4,57,39,980/- കിട്ടിയപ്പോൾ സർവകലാശാല Rs.4,77,32,237/- വിതരണം ചെയ്തു. രണ്ടാം ഗഡു തന്നെ II Phase ഉം III Phase ഉം കുടിശ്ശിക വിതരണം ചെയ്യാനായിരുന്നു. II Phase കാലയളവ് 01/07/2007 മുതൽ 30/06/2008 വരെയും കാലയളവ് 01/07/2008 മുതൽ 30/06/2009 വരെയും ആയിരുന്നു. II Phase കുടിശ്ശിക വിതരണം ചെയ്യാൻ Rs.3,98,93,361/- ഉം III Phase കുടിശ്ശിക വിതരണം ചെയ്യാൻ Rs.4,36,43,828 ഉം ഉൾപ്പെടെ ആകെ Rs.8,35,37,189/- ആവശ്യമായിരുന്നു. എന്നാൽ സർവകലാശാലയ്ക്ക് ലഭിച്ചത് Rs.7,11,44,400/- മാത്രമായിരുന്നു. പക്ഷെ സർവകലാശാല Rs.7,14,77,186/- വിതരണം നടത്തി. എന്നാൽ സർക്കാർ 2018 മാർച്ച് മാസത്തെ സർവകലാശാലയുടെ നോൺ പ്ലാൻ ഗ്രാന്റിൽ നിന്നും Rs. 7,11,44,400/- തിരച്ചെടുത്തു. ഫലത്തിൽ സർവകലാശാലയ്ക്ക് ആകെ ലഭിച്ചത് 4,57,39,980/- മാത്രമാണ്. സർവകലാശാല വിതരണം നടത്തിയത് Rs.11,92,09,423/- ആണ്. സർവകലാശാലയുടെ സ്വന്തം ഫണ്ടിൽ നിന്നും ചെലവാക്കിയത് Rs.7,34,69,443/- ആണ്. IVth Phase കാലയളവ് 01/07/2009 മുതൽ 28/02/2010 വരെയാണ്. ഇത് വിതരണം ചെയ്യുന്നതിന് ആവശ്യം Rs.2,85,65,889/- ആണ്. ഇതിനോടൊപ്പം സർവകലാ



ശാലയുടെ സ്വന്തം ഫണ്ടിൽ നിന്നും ചെലവാക്കിയതും ഇനിയും ബില്ലുകൾ സമർപ്പിച്ചിട്ടില്ലാത്ത ആളുകളുടെ (I Phase ഉം II & III Phase ഉൾപ്പെടെ) കുടിശ്ശിക വിതരണം ചെയ്യുന്നതിനായും ആകെ Rs.12,36,29,042/- (പന്ത്രണ്ട് കോടി മുപ്പത്തി ആറ് ലക്ഷത്തി ഇരുപത്തിയൊൻപതിനായിരത്തി നാൽപ്പത്തി രണ്ട് രൂപ) ആവശ്യമുണ്ടെന്നാണ് കണക്കാക്കിയിരിക്കുന്നത്. ഈ ആവശ്യത്തിനായി നിരവധി തവണ ഉന്നതവിദ്യാഭ്യാസ വകുപ്പിലേക്കും കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡയറക്ടർക്കും കത്തുകൾ നൽകുകയും പ്രിൻസിപ്പൽ സെക്രട്ടറി (ഫിനാൻസ് & ഉന്നതവിദ്യാഭ്യാസ വകുപ്പ് നേരിട്ട് ബോധിപ്പിക്കുകയും ചെയ്തിട്ടുണ്ട്. സംസ്ഥാന സർക്കാർ യു.ജി.സി പേരിവിഷൻ കിടിശ്ശികക്ക് പ്രത്യേക തുക അനുവദിക്കാത്ത സാഹചര്യത്തിൽ സർവ്വകലാശാലയുടെ നോൺപ്ലാൻ ഗ്രാന്റിൽ നിന്നും അത് വിതരണം ചെയ്യാൻ ഭാവിയിൽ വലിയ ഓഡിറ്റ് ഒബ്ജക്ഷൻ ഇടയാക്കുന്നതാണ്. യു.ജി.സി 2010 ഗൈഡ് ലൈൻസിൽ പറഞ്ഞ പ്രകാരമുള്ള സ്റ്റാറ്റ്യൂട്ട് ഭേദഗതികൾ സർവ്വകലാശാല വരുത്തിയാൽ മാത്രമേ കേന്ദ്ര സർക്കാർ സംസ്ഥാന സർക്കാരിന് കുടിശ്ശികയ്ക്കുള്ള പണം നൽകൂ എന്നാണ് ഹയർ എഡ്യൂക്കേഷൻ സെക്രട്ടറി ഒരു മീറ്റിങ്ങിൽ പറഞ്ഞിട്ടുള്ളത്. യു.ജി.സി പേരിവിഷൻ കുടിശ്ശികയ്ക്കുള്ള പണം ഉടൻ അനുവദിച്ച് തരണമെന്ന് സർക്കാരിനോട് അഭ്യർഥിക്കാവുന്നതാണ്. വൈസ്- ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണനക്ക് സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

**RESOLVED** that the item be deferred to the next meeting of the Syndicate.

**Additional Item No.1**

The Syndicate resolved to approve the resolution moved by Dr.S.Nazeeb, Member Syndicate to name the building constructed at Kariavattom Campus for the proposed School of Languages as ‘ONV Memorial School of Indian Language Building’ as promulgate in the budget speech.

(Pl.G)

**Additional Item No.2**

The Syndicate Resolved to issue notification immediately inviting applications from qualified candidates for appointment of Controller of Examination, University of Kerala on deputation basis.

(Ad.A1/ PRO)

**Additional Item No.3**

Dr.S.Nazeeb, Member Syndicate expressed his serious concern on the inordinate number of items added to the Agenda after despatch to the Members. The other Members of the Syndicate also expressed their concern that they were deprived of the opportunity to be conversent with the matters under consideration by the Syndicate.

**RESOLVED** that all Agenda items shall be placed before the Syndicate with recommendation of the Combined Meetings of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & on Finance.

**FURTHER RESOLVED** that additional items shall be added to the Agenda after despatch to Members only under specific orders of the Vice-Chancellor on very urgent issues.

(Ac.A1)

**Registrar i/c**

**Pro-Vice-Chancellor**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
19.02.2019



## UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

### ***Preliminary Minutes of the 6<sup>th</sup> Meeting of the Syndicate held on 11.03.2019***

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### ***Members present:***

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Sugunan
5. Sri.M.Sreekumar
6. Dr.K.B.Manoj
7. Dr.Shaji.K
8. Sri.B.Unnikrishnan Nair
9. Dr.P.Rajesh Kumar
10. Dr.S.Nazeeb
11. Sri.M.Lenin Lal
12. Sri.Shijukhan J.S
13. Sri.Vijayakumar.R, Joint Secretary, Higher Education Department
14. Dr.K.R.Kavitha

***Item No.06.01. Confirmation of the Preliminary Minutes of the 5<sup>th</sup> Meeting of the  
Syndicate held on 19.02.2019 - reg.***

***(Ac.A.I)***

The Syndicate considered and approved the Preliminary Minutes of the 5<sup>th</sup> Meeting of the Syndicate held on 19.02.2019.

#### ***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the next Syndicate.