



UNIVERSITY OF KERALA

**Preliminary Minutes of the 18th Meeting of the
Syndicate held on 01.10.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.B.Balachandran
4. Sri.Jairaj,J
5. Sri.Viswan Padanilam
6. Dr.M.Vijayan Pillai
7. Sri.Arunkumar R
8. Sri.Bijukumar.G
9. Sri.B.P.Murali
10. Dr.K.G.Gopchandran
11. Dr.S.Nazeeb
12. Dr.K.B.Manoj
13. Adv.A.Ajikumar
14. Dr.B.Unnikrishnan Nair
15. Adv.K.H.Babujan
16. Adv.G.Muralidharan Pillai
17. Prof.K.Lalitha
18. Smt. Renju Suresh

Online presence

19. Dr.Mathew.V
20. Sri.Vijayakumar. R, Joint Secretary, Higher Education Department.

Item No.18.01. *Confirmation of the Preliminary Minutes of the 16th Meeting of the Syndicate held on 14.08.2020 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 16th Meeting of the Syndicate held on 14.08.2020.

Item No.16.05 Proposal be corrected as 'protection of pay in respect of Dr.H Sylaja, Professor, Department of Psychology, University of Kerala, Kariavattom at ₹167200 in the pay band of is ₹37,400-67,000 (AGP ₹10,000/-) (Academic Level 14 – Revised) on the basis of Last Pay Certificate issued from Sree Sankaracharya University of Sanskrit, Kalady

(Ad.AII)

Item No.16.08.C14 Recommendation be corrected as to recognize Dr. Sreeja J.S, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram '**as Research Supervisor**' in the subject Malayalam

(Ac.EI)

Item No.16.71 Resolution be corrected as '**RESOLVED** to permit Sri.Nikhil. R.T, (student of Integrated Five Year B.A LL.B Degree Course) to submit the application for inter college transfer from Govt. Law College, Thiruvananthapuram to Kerala Law Academy Law College, Thiruvananthapuram (Pvt.) in the prescribed form duly recommended by the Principals of Colleges concerned.

(Ac.AIII)

Item No.16.78.13 **Recommendation be corrected as** 'considered the matter and recommended to issue a fresh notification for the post of Principal on contract basis at UIMs'.

(Ad.AVII)

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Item No.18.02. **Confirmation of the Preliminary Minutes of the 17th Meeting of the Syndicate held on 24.08.2020 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 17th Meeting of the Syndicate held on 24.08.2020 with the following modification:

Item No.17.26.03 Recommendation at Sl.No.2 be corrected as 'To count the prior service rendered by Dr. Jalaja Kumari C, Assistant Librarian (Rtd), as Librarian Grade IV in the Municipal Common Service from **28.10.1991** to 13.12.1996 along with her University Service, for pensionary benefits'.

(Ad.AVI)

Item No.17.29.03 Resolution be corrected as '**RESOLVED** that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 20.08.2020, be approved'.

(Pl.G)

Item No.17.41 Recommendation at Sl.No.(C) be modified as 'The financial power of releasing of payment of the Harithalayam Project be transferred to the Joint Registrar, Campus Administration, Kariavattom from the Deputy Registrar, Campus Administration, Kariavattom. In the report submitted by the Joint Registrar (Administration) Sl.No.(iii) be modified as 'The mandatory certifications to the effect "the work has been done satisfactorily and that the rate claimed is '**prevalent**' in this area" has been furnished by 02.8.2020'.

(Ad.B1)

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Item No.18.03. **Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 16.09.2020 -reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 16.09.2020 with the following modifications:

Item No.01.04 First Resolution at Sl.No.2 be corrected as 'to divide existing batch of 5 year Integrated BA LLB programme (sanctioned strength 100) for fresh admissions into 2 sections '**of 50 each**'.

(Ac.BII)

Item No.02.06 Resolution be added "ALSO RESOLVED to send a letter to the Principal Secretary, Higher Education Department to take necessary steps to make the special rules in the Kerala Public Service Commission for making the course M.Com Rural Management job oriented with that of the courses offered in Grama Panchayat.

(Ac.BII)

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Item No.18.04. **Appointments / Career Advancement Promotion, if any – reg.**

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate
University of Kerala, Departments of Sociology and Biotechnology – Selection and promotion under CAS and Selection Cum Screening Committee of Teachers – Additional Panel of Experts – Approval of – reg

(VC's Sn.)

As the panel of expert in **Sociology and Biotechnology** for promotion under CAS and Selection cum Screening Committee of Teachers, which was approved by the Syndicate, did not suffice, additional panels obtained from the Deans, Faculty of Social Sciences and Faculty of Applied Sciences & Technology is placed before the Syndicate for approval.

Resolution of the Syndicate
RESOLVED to approve the additional panel of experts for the above subjects.

Item No.18.05. Medical Reimbursement to Smt.Jalaja L, Radiographer, Health Centre- Consideration of - reg.

(Ad.G)

Smt.Jalaja L, Radiographer, Health Centre, has submitted an application for medical reimbursement of her husband's treatment, Sri.Sreekantan T, for "Gullian Barrie Syndrome and Systemic Hypertension" at Kims Hospital, Thiruvananthapuram, during the period from 16/10/2018 to 23/10/2018.

As per the Government Order, G.O.(Ms) No.184/2017/H&FWD dated:15/12/2017,the medical reimbursement claims in connection with the treatment of certain diseases availed from empanelled private hospitals, without reference from an Authorised Medical Attendant, can also be settled by the Administrative Departments themselves as per KGSMA Rules,1960, in consultation with Finance department, as per the ceiling limit fixed in this regard.

The Section had sought clarification from the Directorate of Health Service for reimbursing the treatment at Kims Hospital for the disease "Gullian Barrie Syndrome and Systemic Hypertension" and the Government rates of tests and medicines. Directorate of Health Service (DHS) clarified that, "Gullian Barrie Syndrome" is a life threatening disease and hence expenses as part of the clinical tests and medicines can also be reimbursed.

As per the clarification from DHS and the verification of her reimbursement application and endorsement of our Finance, it is found that she is eligible for an amount of Rs.2,25,944/- (Rupees Two Lakh twenty five thousand Nine hundred and forty four only). The Vice Chancellor has ordered that the file be placed before the Syndicate.

As ordered by the Hon'ble Vice-Chancellor, the file is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED to sanction an eligible amount of of Rs.2,25,944/- (Rupees Two Lakh twenty five thousand Nine hundred and forty four only) to Smt.Jalaja L, Radiographer, Health Centre as medical reimbursement.

Item No.18.06. Central Laboratory for Instrumentation and Facilitation (CLIF)- Request for Extension of Deputation for the Post of Instrumentation Engineer Consideration of-reg.

(Ad.DIII)

Ref:- 1. Letter No.CLIF/Staff/93/2020-21 dated 06.08.2020 from the Hon.Director in-Charge of CLIF

2.Request dated 05.08.2020 from Sri.Aneesh Mohamed A.S., Instrumentation Engineer, CLIF

As per reference cited 1st, the Hon. Director in-Charge of CLIF has forwarded the request of Sri. Aneesh Mohamed A.S., CLIF for extension of deputation in the post of Instrumentation Engineer.

Vide reference cited 2nd, Sri.Aneesh Mohamed A.S., Instrumentation Engineer on deputation basis in CLIF has requested that steps may be taken to extend his period of deputation as Instrumentation Engineer in CLIF for a further period of one year w.e.f.26.10.2020, as the present term expires on 25.10.2020.

In this regard, the following may kindly be noted.

- i) Sri. Aneesh Mohamed A.S, Assistant Engineer, KSEB Ltd, Electrical Section, Olai, Kollam has been appointed as, Instrumentation Engineer on deputation basis in CLIF for a period of one year w.e.f.26.10.2016 and his period of deputation has been extended for a further period of 3 years up to 25.10.2020, by the expiry of his deputation period.
- ii) Since the present tenure of his deputation is to expire on 25.10.2020, Sri. Aneesh Mohamed A.S, Instrumentation Engineer on deputation basis in CLIF has requested to do the needful to extend the deputation by obtaining No Objection Certificate (NOC) from

his parent Department, KSEB Ltd, Vidyuthi Bhavanam, Pattom and relevant Govt/ University Orders, as he wishes to continue as Instrumentation Engineer in CLIF on deputation basis for a further period of one year w.e.f.26.10.2020.

In this scenario, the Vice-Chancellor has ordered to place the matter before the Syndicate for appropriate decision.

Accordingly, the request submitted by Sri.Aneesh Mohamed A.S, Instrumentation Engineer on deputation basis in CLIF, to initiate necessary steps to extend the period of deputation for a further period of one year, after the expiry of the same on 25.10.2020, by obtaining consent from KSEB Ltd and from the Government is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to extent the period of deputation of Sri.Aneesh Mohamed A.S, Instrumentation Engineer in CLIF for one year w.e.f 26.10.2020 by obtaining consent from KSEB Ltd and from the Government.

Item No.18.07 ***Identifying a person for providing permanent technical support for the daily activities of the Hologram Section - Minutes of the Meeting of the Sub-Committee - Consideration of - reg .***

(Ad.D1)

The Syndicate, at its meeting held on 04.06.2020, while considering the matter regarding 'Providing technical support for daily works at Hologram Section', vide Item No.12.33.03, resolved to constitute a sub-committee comprising the following members to identify a person for providing permanent technical support for the daily activities of the Hologram Section and U.O. No.1830/2020/UOK has been issued in this regard.

- 1) Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings.
- 2) Dr.K.G.Gopchandran, Member, Syndicate.
- 3) Director, University Computer Centre.

The meeting of the Sub-Committee to discuss the matter was held on 04.09.2020.

As per orders of the Vice-Chancellor, the Minutes of the Meeting of the Sub-Committee held on 04.09.2020 is placed before the Syndicate for consideration.

Minutes of the Meeting of the Sub-Committee constituted to identify a person for providing permanent technical support for the daily activities of the Hologram Section

Date : 04.09.2020

Time : 2.00 p.m.

Venue : Syndicate Room

Members:-

- | | |
|---------------------------------------------------------------------|------|
| 1) Adv.B.Balachandran, Member, Syndicate | Sd/- |
| 2) Dr.K.G.Gopchandran, Member, Syndicate | Sd/- |
| 3) Dr.Vinod Chandra S.S, Director (i/c), University Computer Centre | Sd/- |

The Sub-Committee discussed the matter regarding providing permanent technical support for the daily activities of the Hologram Section, in detail. Considering the confidential nature of the Hologram Section, the Committee recommended that:-

1. there must be a permanent hand with technical expertise for providing technical support for daily activities of the Hologram Section
2. to transfer Dr.Jayamol Mathews, Scientific Officer, Department of Computer Science, Kariavattom to the University Computer Centre, on work arrangement basis, due to the exigencies of providing technical support for daily activities of the Hologram Section. Dr.Jayamol Mathews shall also perform other duties assigned by the Director, Computer Centre.
3. The transfer shall be effected only after posting a Programmer on contract basis at the Department of Computer Science, to assist the works hitherto handled by Dr.Jayamol Mathews, until further arrangements are made.

The Meeting came to an end at 2.30 p.m.

Resolution of the Syndicate

RESOLVED that the recommendations at Sl.Nos.1 and 3 of the Meeting of the Sub-Committee held on 04.09.2020, be approved.

FURTHER RESOLVED to transfer Dr.Jayamol Mathews, Scientific Officer, Department of Computer Science, Kariavattom alongwith the post to the University Computer Centre, due to the exigencies of providing technical support for daily activities of the Hologram Section. Dr.Jayamol Mathews shall also perform other duties assigned by the Director, Computer Centre.

Item No.18.08. Writing off missing books - Report of Annual Physical Verification of books – Consideration of - reg.

(Ad.AV)

While considering the matter of writing off missing books in the Departments, the Syndicate held on 12.06.2019, has resolved to entrust the Registrar to instruct Heads/Principals of all Depts/ Centres/ Institutions and Librarians to comply with the annual physical verification of books and submit a report. A circular No.Ad.AV.1/18846/2019 dated 23.07.2019 was forwarded to Heads/ Principals of all Depts/ Centres/Institutions and to Librarians, instructing them to comply with the said resolution. Only few Depts responded to the same. A reminder circular No. Ad.AV.1/18847/2019 dated 24.10.2019 was also forwarded to those Depts/Centres who hadn't submitted the report. Now, 24 Depts, 2 Centres, 10 KUCTEs and 10 UITs have submitted the report of annual physical verification of books.

It may be noted that, as per Govt circular No. 27855/A3/2000/H.Edn dated 08.12.2000, the maximum number of books that can be written off in a year is 0.5% of the books in circulation. The consolidated report is as follows:

Sl No	Departments/ Centres/ Institutions	Total Books	Missing	Damaged	Long Overdue	Remarks
1.	School of Distance Education	27000	953			
2.	Library and Information Science	5141	178			Total books circulated in the Dept from 1985 to 2018 is 41,400
3.	Chemistry	5334	163	90	14	
4.	Communication and Journalism	6014	115			115 books are missing during the period from 2003 April to 2013 March
5.	Russian	Not Specified	196			
6.	Mathematics	7852	42	110		
7.	Political Science	22648	59		31	The number of % of missing books is less than 0.25% of the books in circulation
8.	Linguistics	10379	44	334+41		334 books were found worn out during previous years and 41 books are in a dilapidated condition now.
9.	Environmental Sciences	2057	20		15	Number of books need to write off is 6
10.	Institute of English	1032	163	869	13	
11	Aquatic Biology and Fisheries	6119				Requested to post a Library Asst/ Security staff in order to control the loss of books through theft. Also

			430	110	49	requested to write off a total number of 589 books (430+110+49).
12.	Geology	5197	6			Total books in circulation is 1750
13.	Biotechnology	3115	1			38 books were written off in 2012
14.	Archaeology	Not specified	5			Requested to write off 5 books amounting to Rs. 1963/-
15.	Futures Studies	4613	7			Total books in circulation is 1526
16.	Botany	9939	6			
17.	Statistics	10646	5	16		
18.	German	Not Specified	5			
19.	Centre for Women's Studies	Not Specified	80			
20.	Centre for Canadian Studies	Not specified	7			
21.	KUCTE, Kariavattom	6916	325	293		
22.	KUCTE, Nedumangad	8121	3	100		Total amount collected from all books is Rs.537/-
23.	KUCTE, Kollam	Not specified	26	14		
24.	UIT Adoor	3841	289	88	17	Cost of books received from the caution deposit of students is Rs. 136/-
25.	Psychology	8173	No missing		1	
26.	Oriental Research Institute and Manuscripts Library	16838	No missing	12		
27.	Computational Biology and Bioinformatics	3518	No missing			Books in circulation - 974
28.	Zoology	5513	No missing			
29.	Music	Not specified	No missing			
30.	Computer Science	4695	No missing			
31.	Philosophy	4443	No missing			
32.	UIT Kottarakkara	Not specified	No missing			
33.	KUCTE, Kumarapuram	Not specified	No missing			
34.	KUCTE, Adoor	6938	No missing			
35.	KUCTE, Kayamkulam	7645	No missing	35		
36.	KUCTE, Kulakkada	6487	No missing			
37.	KUCTE, Alappuzha	8935	No missing			
38.	KUCTE, Kunnam	5968	No missing	172		
39.	KUCTE, Anchal	Not specified	No missing			
40.	UIT Alappuzha	5165	No missing			
41.	UIT Mannady	Not specified	No missing			
42.	UIT Mannar	615	No missing			
43.	UIT Pathiyoor	Not Specified	No missing			
44.	UIT Chengannur	Not specified	No missing			
45.	UIT Mannancheri	209	No missing			
46.	UIT Charamangalam	129	No missing			
47.	UIT Bharanickavu	Not specified	No missing			

It may be noted that, the Head, Dept of Malayalam has expressed the inconvenience in conducting the annual stock verification of Library books due to the shortage of Library staff. It may also be noted that, a reminder note along with the details of missing books submitted by the Heads/ Directors/Principals of Depts/Centres/Institutions has been forwarded to the University Librarian (i/c), KUL and Deputy Librarian (i/c), Campus Library to make a report on missing books which can be written off as per rule and also to report on fixing responsibility for remaining missing books, on the basis of the Syndicate resolution.

Hence, as per the orders of the Vice-Chancellor, the consolidated report of the annual verification of books in the University Departments/ Centres / Institutions (including the verification reports received till date), is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to send letter to all the Heads of the Department who had not submit the report of annual physical verification of books

FURTHER RESOLVED to entrust the Deputy Librarian, Kerala University Library and Campus Library, Kariavattom to submit a detailed report based on the statement submitted by the concerned Departments/ Centres/ Institutions and place same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for taking appropriate action.

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Item No.18.09 ***School of Distance Education - issuance of notification for a admission to the academic year 2020 - '21 –Consideration of-reg.***

(Ad.Misc.)

The Director, School of Distance Education, vide e-mail dated 07.09.2020 has informed that the University Grants Commission – Distance Education Bureau (UGC-DEB) has accorded sanction for Higher Educational Institutions offering programmes in the Distance mode, to admit students for the academic session 2020 - '21.

As per the Gazette of India notification dated 4th September 2020, it is stated that “ *in view of unprecedented circumstances due to COVID-19 pandemic, the Higher Educational Institutions recognised by the University Grants Commission to offer programmes in Open and Distance Learning mode till the academic session 2019-2020 to enable them to reach the prescribed quality National Assessment and Accreditation Council benchmark and had submitted an undertaking to the effect that they will attain a National Assessment and Accreditation Council score of 3.26 on a 4-point scale before the end of academic session July 2019 - June 2020, and have also submitted an application to the National Assessment and Accreditation Council till 29 February 2020, shall continue to offer programmes, already recognised for the academic session 2019-2020, in Open and Distance Learning mode for a period of one year, academic session 2020-2021, starting from July 2020.*”

As per the above clause University of Kerala is eligible for admitting candidates to the 26 programmes (13 UG & 13 PG programmes) offered through SDE for the academic year 2020- 21.

It may be noted that the Government of Kerala has announced the establishment of Open University from 2nd October, 2020 (incorporating the distance education wings of the state Universities).

As per the orders of the Vice-Chancellor a draft letter for getting clarification from the Department of Higher Education regarding the same has already been put up. It may also be noted that the admission procedures to the academic year beginning from July has to be completed by the end of September, as per the UGC–DEB guidelines.

As per the orders of the Vice–Chancellor, the matter regarding issuing notification for admission to the 26 programmes (13 UG & 13 PG programmes) of SDE is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

As per the Ordinance No.12010/Leg.G2/2020/Law dated 23.09.2020 Government had established Open University from 2nd October, 2020 incorporating Distance Education Wings of the State Universities. Based on the Ordinance the Syndicate **RESOLVED** not to issue notification for the programme offered through SDE for the academic year 2020-2021.

FURTHER RESOLVED to send letter to the Hon'ble Finance Minister and Minister for Higher Education regarding the financial loss of the University.

Item No.18.10 *Department of Physical Education – All India Inter University Championships 2019- 20 & Khelo India University Tournaments 2020 – Achievements of Teams and Students of University of Kerala – Note of Appreciation –Consideration of- reg.*

(Ad.DI)

The Assistant Director (i/c of Director), Department of Physical Education has forwarded a Report on achievements of Boxing (Women), Athletics(Men & Women), Karate (Men), Canoeing and Kayaking(Men) teams of University of Kerala in various All India Inter University Championships 2019-20. He has also forwarded a Report on achievements of teams of University of Kerala in Khelo India University Tournaments 2020.

BOXING (WOMEN)

The **Boxing (Women)** team of University of Kerala became the Champions by winning two gold medals and two silver medals in the All India Inter University Boxing (Women) Championships 2019-20 held at Chaudhary Charan Singh University, Meerut from 20th to 24th Dec 2019.

4. **Indraja.K.A** of St. Xaviers College, Thumba bagged the Gold Medal in the 75 Kg category.
5. **Anaswara.P.M** of St.Xaviers College, Thumba bagged the Gold Medal in the 81Kg category.
6. **Seethal Shaji** of St.Xaviers College, Thumba bagged the Silver Medal in the 81 Kg category.
7. **Joshmi Jose** of University College, Thiruvananthapuram bagged the Silver Medal in the 64 Kg category.

ATHLETICS (MEN & WOMEN)

The **Athletics (Men & Women)** team of University of Kerala won two gold medals and two bronze medals in the All India Inter University Athletics (Men &Women) Championships 2019-20 held at Rajeev Gandhi University of Health Science, Karnataka from 02nd to 06th January 2020.

- **Sayana.P.O** of S N College, Kollam bagged the Gold Medal in the 400 m race.

The 4 X 100 m Relay Men team bagged the Gold Medal. The team members are

- 1.**Amal Prakash** of University Department
- 2.**Mukundan. A.D** of S N College, Kollam
- 3.**Abhinav.C** of S N College, Chempazhanthy
- 4.**Bijith.K** of Mar Ivanios College, Trivandrum

1. **Aparna Roy** of Mar Ivanios College, Trivandrum bagged the Bronze Medal in the 100m Hurdles.

The 4 X 100 m Relay Women team bagged the Bronze Medal. The team members are

- 1.**Sayana.P.O** of S N College, Kollam
- 2.**Aparna Roy** of Mar Ivanios College, Trivandrum
- 3.**Mrudula Maria Babu** of Mar Ivanios College, Trivandrum
- 4.**Vaishnavi.M.S** of University Department

KARATE (MEN)

Sreehari.S of CHMM College for Advanced Studies, Chavaracode represented the **Karate (Men)** team of University of Kerala and won bronze (under 60 Kg Individual Khata) in the All India Inter University Karate (Men) Championships 2019-20 held at Sathyabhama University, Karnataka from 02nd to 06th January 2020.

CANOEING & KAYAKING CHAMPIONSHIPS

Kerala University Canoeing and Kayaking Men team bagged a total of 31 medals with **4 silver and 27 bronze** in the All India Inter University Canoeing and Kayaking championship held at M L Sukhadia University, Udaipur.

Sl NO	Name	Name of the college	C4-500 M	C1-500 M	K4-200 M	D1-200 M	D1-1000 M
1	AMAL ALI .A	Govt. College Attingal			Bronze	Bronze	Bronze
2	AKHIL .K	Govt. College Attingal	Silver	Bronze		Bronze	Bronze
3	AKHIL .B	Govt. College Attingal	Silver			Bronze	Bronze
4	AFSAL .A	Govt. College Attingal	Silver			Bronze	Bronze
5	AROMAL .Y	Govt. College Attingal			Bronze	Bronze	Bronze

6	HARIJITH BABY	Govt. College Attingal	Silver			Bronze	Bronze
7	NIKHIL ANTONY	S.D College Alappuzha				Bronze	Bronze
8	AMAL V.S	S.D College Alappuzha				Bronze	Bronze
9	ANANDHU SHAJI .S	S.D College Alappuzha			Bronze	Bronze	Bronze
10	JITHIN THOMAS	S.D College Alappuzha				Bronze	Bronze
11	ANTONY MICHAEL	S.D College Alappuzha			Bronze	Bronze	Bronze
			4	1	4	11	11

KHELO INDIA UNIVERSITY TOURNAMENTS 2020

Kerala University has emerged in the **top 13th (thirteenth) position** among the Universities of India that participated in the Khelo India University Tournaments 2020 held at KIITS, Bhuvaneshwar, Odisha from 22nd February 2020 to 01st March 2020.

- The Kerala University **Football team** bagged the **Championship**.
- The **Boxing team** emerged as the **runners up** with two gold, one silver and one bronze medal.
- In **Athletics Men & Women** championship, Kerala University bagged two gold, one silver and two bronze.
- In the **Swimming and Water polo** event Kerala University won two bronze medals.

The Assistant Director (i/c of Director), Department of Physical Education has requested to place a Note of appreciation before the Syndicate to honour the Boxing (Women), Athletics (Men & Women), Karate (Men), Canoeing & Kayaking (Men) teams of University of Kerala in various All India Inter University Championships 2019-20 and teams of University of Kerala in Khelo India University Tournaments 2020.

The Vice Chancellor has accorded sanction to place the matter before the Syndicate for consideration. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to award prize money and honor to the teams of University of Kerala in various All India Inter University Championship 2019-2020 and teams of University of Kerala in Khelo India University Tournaments 2020.

FURTHER RESOLVED to honor the winning teams of the University of Kerala in various Inter University Championship every once in a year.

ALSO RESOLVED to entrust the Director, Students' Services to submit a proposal for honouring the students who had made high achievements in Sports and Arts.

Item No.18.11. First Degree Programme in English Language and Literature under CBCS system-Request for readmission of Smt.Sreya Shankar to Sixth semester-Consideration of- reg:-

(AcAV)

Smt. Sreya Shankar was a student of First Degree Programme in English language and Literature under CBCS system at All Saint's College, Trivandrum (2013 admission), who discontinued her studies during the V semester. She had requested for readmission to VI semester of the First Degree programme in English Language and Literature during the academic year 2019-20. The candidate had registered and attended the examinations of Semesters I to V, but failed in all semesters, except S2 July 2018.

Her application for readmission could not be considered, since as per the clause 12.16 of the regulations relating to the First Degree Programmes under CBCS system, a candidate should complete the Degree Programme within 12 continuous semesters including the semester in which they have first appeared. In the case of Smt.Sreya Shankar, her course period has been completed during the academic year 2018-2019 and a memo vide no.AcAV/2/39201/2019 dated 25/11/2019 had been issued to her in this regard.

The syllabus of the First Degree Programme in English Language and Literature has been revised w.e.f 2015 admissions. On re-admission, the candidate shall appear for all the Theory and Practicals of the First Degree Programme as per the new Syllabi and the Grades scored for the Courses in the old Syllabi stand cancelled.

She has also sought the possibility of completing the sixth semester at School of Distance Education after obtaining readmission, but not possible as per norms. Moreover to pursue her studies under Private Registration stream, the candidate has to register afresh, by cancelling the courses and examination taken by the candidates in First Degree Programme under CBCS System.

In this connection, the candidate was heard on 03.07.2020 by the sub-committee constituted on the basis of the resolution of the Syndicate held on 28.4.2020 vide item no: 10.169.11.

The sub-committee has recommended not to grant readmission for Smt.Sreya Sankar to sixth semester of the First Degree Programme in English Language and Literature under CBCS system. (Minutes appended)

As per the orders of the Vice Chancellor, the recommendation of the sub-committee is placed before the Syndicate for consideration.

Minutes of the meeting of the Sub-Committee of the Standing Committee of the Syndicate on Examinations constituted to hear Smt.Sreya Sankar of 2013 admission who sought readmission to VIth semester of First Degree Programme in English Language and Literature under CBCS system

Venue : Syndicate room
Date/Time : 03.07.2020, 10.15 am

Members present

1.Dr.K.B.Manoj (Convener), Member, Syndicate	Sd/-
2.Prof.K.Lalitha, Member, Syndicate	Sd/-
3.Dr.Nazeeb.S, Member, Syndicate	Sd/-

The meeting started at 10.15 am.

Smt.Sreya Sankar of 2013 admission who sought readmission to VIth semester of First Degree Programme in English Language and Literature under CBCS system at All Saint's College, Trivandrum was personally heard. She has requested to readmit her during the academic year 2019-2020. Her course period was completed during the academic year 2018-2019.

As per clause 12.16 of the regulations relating to First Degree programme under CBCS system, a candidate should complete the Degree programme within 12 continuous semesters including the semester in which they have first appeared.

The Committee considering the above facts, recommended not to grant readmission for Smt.Sreya Sankar to VIth semester of First Degree Programme in English Language and Literature under CBCS system at All Saint's College, Trivandrum.

Resolution of the Syndicate

RESOLVED to approve the above recommendations of the meeting of the sub-committee of the Standing Committee of the Syndicate on Examinations held on 03.07.2020.

The meeting ended at 11.00 am.

Item No.18.12

Department of Geology - Appointment of Dr.Sajin Kumar K.S, Assistant Professor as Adjunct Faculty at the Department of Geological and Mining Engineering and Sciences (GMES), Michigan Technological University, USA - Report submitted by the Pro-Vice-Chancellor -Consideration of- reg. (Ad.D1.)

The Syndicate at its meeting held on 30.10.2019, while considering the request from Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology, to grant him permission to apply for the Adjunct Faculty position at Michigan Technological University, USA, resolved to grant him permission to apply for the post, without affecting the workload of the Department and to call for a report from the Director, IQAC on the matter. Sanction in this regard was issued vide U.O.No.Ad.D1.1/19748/Geo./2019 dated 26.11.2019. The Director, IQAC was requested to furnish a report on the matter.

Dr.Sajin Kumar K.S, later informed that, he applied for the Adjunct Faculty (Adjunct Assistant Professor) position at the Department of Geological and Mining Engineering and Sciences (GMES), Michigan Technological University, USA and **he got selected for the post, for two and a half years, without salary.**

Meanwhile, the Director, IQAC furnished a report on the matter. According to the report, details were sought from Dr.Sajin Kumar K.S, with regard to the matter and as per the details provided by Dr.Sajin Kumar K.S, the Adjunct Faculty position is without any monetary benefit and for joint research including guiding students. It is part of an extended MoU signed with them and the work will not affect the routine activities of the University of Kerala. The Director suggested that, under such circumstances, Dr.Sajin Kumar K.S may be permitted to act as Adjunct Faculty on temporary basis, for the purpose stated.

The Syndicate held on 14.08.2020, considered the matter, vide Item No.16.19, and resolved **to approve the Report of the Director, IQAC in principle and to entrust the Pro-Vice Chancellor to have a discussion with Dr.Sajin Kumar K.S and take appropriate action accordingly.**

Accordingly, the Pro-Vice-Chancellor held a discussion with Dr Sjin Kumar and has submitted a Report on the same.

Sanction has been accorded by the Vice-Chancellor to place the Report submitted by the Pro Vice-Chancellor before the Syndicate.

Accordingly, the Report submitted by the Pro-Vice-Chancellor on the discussion held with Dr.Sajin Kumar K.S, Assistant Professor, Department of Geology regarding his appointment as Adjunct Faculty, is placed before the Syndicate for consideration. [Report appended.]

Resolution of the Syndicate

RESOLVED to accept the Report and grant permission to Dr.Sajin Kumar. K.S, Assistant Professor to apply for Adjunct Faculty position at Michigan Technological University, USA without affecting the day to day activities of the University.

Item No.18.13. Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes – approval of -reg.

(Pl. G)

The Meeting of the Standing committee of the Syndicate on Planning and Development was held at 03.00 p.m on 04.09.2020. (COPY APPENDED). In view of the urgency in action to be taken under recommendation in item nos.04, 05 and 06, the same was approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the recommendation in item nos.04, 05 and 06 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020 is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 03.00 P.M; 04.09.2020
Venue : Syndicate Room, Senate House Campus,
Palayam

Members

- | | |
|--------------------------------------------------|------|
| 1. Adv.A.Ajikumar, Convener | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate. | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate. | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate. | – |
| 5. Sri.B.P.Murali, Member, Syndicate. | -- |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate. | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate. | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate. | Sd/- |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | -- |

11. Sri.Viswan Padanilam, Member, Syndicate.
12. Sri.Arun Kumar. R, Member, Syndicate.

Sd/-
Sd/-

The University Engineer, The Finance officer, Sri. Ramesh G.S (Assistant Executive Engineer), Sri. Manojkumar M.S (Over seer), Representatives of M/s WAPCOS Ltd.also attended the meeting.

The meeting began at 03.00.PM.

Item No.18.13.01: Kariavattom Campus- Observing Green protocol – Proposal for implementing Electric vehicles inside the campus – reg

[Ad. B I]

An amount of Rs. 25 lakh is allocated in the Budget Speech 2020-21, for observing green protocol in the Kariavattom campus by providing eco-friendly vehicles such as battery car/ autorickshaw, cycles etc in the Kariavattom campus. Accordingly a meeting has been convened by the Hon'ble Vice Chancellor on 24.06.2020, for a discussion on the same and the minutes of the meeting has been approved by the Vice Chancellor subject to reporting to Syndicate. Based on the decision taken in the meeting held on 26.06.2020, the Mechanical Engineer was requested for submitting a detailed proposal for purchasing eco-friendly vehicles, such as electric shuttle vehicle, Bicycle etc, as part of implementing Green Protocol in Kariavattom campus. Accordingly, the Mechanical Engineer, vide letter no.TW/GEN/05/2020-21 dated 03.07.2020 has forwarded the proposal for implementing Electric vehicles inside the campus as part of observing Green Protocol.

As per the orders of the Vice Chancellor, the proposal for implementing Electric vehicles inside the campus, forwarded by the Mechanical Engineer is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To agree, in principle, to the proposal in connection with purchasing eco-friendly vehicles, such as electric shuttle vehicle, Bicycle etc, as part of implementing Green Protocol in Kariavattom campus submitted by the Mechanical Engineer, vide letter no.TW/GEN/05/2020-21 dated 03.07.2020.**
- **To authorize the Mechanical Engineer to consult with the Managing Director, Kerala Automobiles Ltd. for advanced technical expertise and assistance.**
- **The Mechanical Engineer be present personally before the meeting of the Standing committee of the Syndicate on Planning and Development, prepared for discussion on the modalities for implementation of the proposal.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be approved with the following modification:
To agree, in principle, to the proposal in connection with purchasing eco-friendly vehicles, such as electric shuttle vehicle, 'Car', Bicycle etc, as part of implementing Green Protocol in Kariavattom campus submitted by the Mechanical Engineer, vide letter No.TW/GEN/05/2020-21 dated 03.07.2020.

Item No.18.13.02: Installation of Solar Power plant at Kariavattom Campus-proposal -reg

[Ad. B I]

The Syndicate at its meeting held on 28.04.2020 has resolved to approve the recommendation of the Budget Implementation Cell to authorize the Joint Registrar Campus Administration, in consultation with the University Engineer to submit a proposal for making Kariavattom campus Self sufficient in electricity and water resources and to place the same before the Standing Committee of the Syndicate on Planning and Development. Accordingly the Joint Registrar Campus Administration has submitted a report / proposal for making Kariavattom campus Self sufficient in electricity, vide letter dated 30.06.2020.

It may be noted that an amount of Rs.2Crores has been allocated in the Budget Speech 2020-21 for the solar electrification of Kariavattom campus. Also, the Syndicate at its meeting held on 30.10.2019 has considered the proposal for solar energy campus forwarded by the Joint Registrar Campus Administration and resolved to approve the recommendation of the Standing Committee of

the Syndicate on Planning and Development to place the matter before the Standing Committee of the Syndicate on Planning and Development after obtaining a report on the matter from ANERT and to entrust an expert panel comprising of Dr. Sankararaman, Department of Nano science and Nanotechnology, Dr. V Biju Department of Physics and Dr. S Mohammadhu Aboobakar Shibili, Department of Chemistry to study about the project and submit a report within one month. Thereafter, Dr. S.M.A.Shibili has requested for electricity bills for six months and Engineer's report required for the project. Accordingly, the Assistant Executive Engineer was requested for the report and vide letter no. SD1/Solar/08-01/2020 dated 13.08.2020, the Assistant Executive Engineer has forwarded the details called for by Dr.S.M.A Shibili, Professor, Dept of Chemistry and action is being taken to forward the same to Dr.S.M.A Shibili, Professor, Dept of Chemistry.

It may also be noted that as requested by the Joint Registrar Campus Administration, ANERT has been requested to submit a detailed proposal for installing Solar Power Plant at Kariavattom campus, vide letter no.12890/Admn B I/2020/UOK dated 02.07.2020 and the proposal is awaited.

As per the orders of the Vice Chancellor, the proposal towards making the Kariavattom Campus self sufficient in electricity, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATION:

Noted that response from ANERT to the request from Joint Registrar Campus Administration, for a detailed proposal for installing Solar Power Plant at Kariavattom campus, is pending.

- **To take necessary steps to issue reminder in the matter and subsequent follow up shall be made by Sr. ManojKumar, Overseer, University Engineering Unit.**
- **To constitute a subcommittee comprising Adv.K.H Babujan, Adv.Muraleedharan Pillai.G, and Sri. Gopchandran K.G, Members, Syndicate to proceed with further discussions and for finalising the proposal in this regard.**

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be approved.

FURTHER RESOLVED to include the Convenor, Standing committee of the Syndicate on Planning and Development and Campus Director, Kariavattom in the above sub-committee.

Item No.18.13.03: *Botany block building at Kariavattom- Ruined RCC column and beams- Structural repair works- Estimate-reg.*

[Ad. B I]

The University Engineer, vide letter no.DB2/Zool-maint/05-01/2020 dated 27/05/2020, has forwarded an estimate for the maintenance of the RCC columns in the exterior side of the Botany block building (car porch side of Zoology department). The estimate based on DSR 2016 with cost index 37.93 works out to Rs.3,20,000/- (Rupees Three Lakh Twenty Thousand only) for the urgent rectification of defects of the RCC structures. Major provisions included in the estimate are for providing scaffolding for working platform for attending rectification works at high locations, removing loose concrete and plastering , cleaning of reinforcement bars, applying bonding coat on surface, applying epoxy primer coat on cleaned bars, rectifying defects using SBR polymer based modified concrete and mortar, plastering the surface and painting the repaired portions etc.at on cleaned bars, rectifying defects using SBR polymer based modified concrete and mortar, plastering the surface and painting the repaired portions etc. The University Engineer also informed that that the quantities in the estimate were mostly based on anticipation since the extent of damage caused to the structures could not be ascertained exactly and hence the quantities are likely to vary during execution.

As per the orders of the Vice-Chancellor, the above said estimate amounting to Rs.3,20,000/- (Rupees Three Lakh Twenty Thousand only) forwarded by the University Engineer is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the estimate amounting to Rs.3,20,000/- (Rupees Three Lakh Twenty Thousand only) forwarded by the University Engineer, vide letter no. DB2/ Zool-maint / 05-01/2020 dated 27/05/2020 and to grant necessary administrative sanction accordingly, for the maintenance of the RCC columns in the exterior side of the Botany block building (car porch side of Zoology department),Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be approved.

Item No.18.13.04: *Draft MoU to be executed with the accredited agencies – Request from University Engineer - Stages of work to effect payment need not form part of MoU – reg.*

[Pl. G]

The meeting of the Syndicate held on 21.01.2020, considered the minutes of the meeting of the Vice-Chancellor with accredited agencies, in the presence of members of the Standing Committee of the Syndicate on Planning & Development held on 04.01.2020 and resolved to cancel the original MoU already executed with the accredited agencies in connection with the construction works entrusted to them under State Plan and execute a new one in accordance with the G.Os dated 03.08.2018 and 04.07.2019, based on the recommendation of the Technical Committee.

The University Engineer, vide letter dated 01.02.2020, had submitted a draft MoU incorporating the suggestions of the Technical Committee and reported that the draft MoU can be treated as a general one which can be applied in the case of Govt. accredited agencies.

The Legal Advisor, after vetting the draft MoU, remarked that the same is legally in order. After perusal of the MoU, finance made the following suggestions:

1. Stages of payment is to be included in the MoU, i.e., to specify the stages of work where payment is to be effected along with other payment conditions.
2. The clause 2(j) of the MoU may be modified as “The G.O (P) No.77/2019/Fin dtd 04.07.19, G.O(P) No. 118/2018/Fin dtd 03.08.18 and any subsequently issued Government orders related with the award of work with Accredited Agencies will form the part and parcel for the MoU”

Subsequently, the University Engineer reported that the modification in clause 2(j) may be incorporated. The University Engineer had also reported that the stages of work will differ for each work and hence cannot be included in the general MoU. The bar chart furnished by the accredited agencies can be attached as a separate Annexure to MoU but the finance had opined that the stages of work to effect payment should form part of the MoU, even if presented as separate annexure.

The Syndicate held on 28/04/2020, vide item No. 10.232 had considered the draft MoU to be executed with the accredited agencies and resolved to approve the draft MoU and the proposal of finance that stages of work to effect payment should form the part of MoU, even if presented as separate annexure.

Accordingly, the University Engineer, vide letter No. Pl.G/4013/Staff Quarters/2014 dated 05/08/2020, was requested to submit the details of the stages of work to effect payment related to the construction of staff quarters for the execution of MoU with WAPCOS Ltd. In response the University Engineer, vide e-mail dated 14/08/2020 has intimated that, as per clause 10 of the present GO(p) No. 77/2019/Fin dated 04/07/2019 regarding the selection & accreditation of agencies for execution of public works, it is clearly specified that no payments to the accredited agency except their centage charge can be made. The payment against the actual work done at site will only be released directly to the concerned contractor based on the bill prepared and passed for payment by the accredited agency on request of the contractor and this payment condition is incorporated in the MoU. The University Engineer has also requested to arrange a higher level meeting/discussion with the Registrar, Finance Officer, DPD, UE and accredited agency for further clarification in this matter.

In this context, the remarks of finance wing is once again sought and the finance has remarked that the remarks already offered by them stands good.

As per the orders of the Hon'ble Vice-Chancellor, the proposal of the University Engineer that the stages of work to effect payment need not form part of the general MoU to be executed with accredited agencies, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

The committee hold discussions with the representatives of WAPCOS Ltd, in the presence of the Finance officer and the University Engineer.

- **Regarding stages of payment, the provisions of G.O (P) no. 77/2019/ Fin dated 04.07.2019 and G.O (P) no. 118/2018/ Fin. shall be followed and shall proceed with executing the agreement with accredited agencies accordingly.**
- **To direct the accredited agencies to tender the work, predefining time limit for completion of each stages of work, specifically mentioning that milestone penalty will be applicable in case of delayed completion of work at each stages.**
- **To request the Vice Chancellor to approve the recommendation subject to reporting to the Syndicate, inorder to avoid further delay in executing the agreements.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-chancellor in having approved the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be noted.

Item No.18.13.05: ***Construction of an extension to the existing building of the Controller of Examinations, SH Campus, Palayam- Payment of bills submitted by M/s Habitat Technology Group - Request submitted by the University Engineer to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit - reg.***

[Pl. G]

As per the U.O No. Pl.G/3987/2014 dated:12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs.3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only) submitted by M/s.Habitat Technology Group and forwarded by the University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved. Agreement was executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016.M/s Habitat Technology Group vide letter dated 07.02.2019 has reported that they have successfully completed all the works awarded to them as per the agreement.

The University Engineer vide letter dated 24.06.2020 has reported that the above work has been completed in all respects on 31.01.2019 .The University Engineer has further reported that M/s Habitat Technology Group has commenced the work on 05.09.2016 accordingly the agreed time of completion expired on 04.03.2018. The meeting of the Syndicate held on 11.07.2018 has resolved to extend the time of completion from 05.03.2018 to 04.06.2018 without fine and from 04.06.2018 to 05.12.2018 with fine. Later the meeting of the Syndicate, held on 02.11.2018 has resolved to approve the following recommendations made by the Standing Committee of the Syndicate on Planning and Development held on 26.10.2018 considering the detailed report submitted by M/s Habitat Technology Group vide letter dated 15.10.2018 ;

1. To exempt M/s Habitat Technology Group from imposing the fine for the delay, as dereliction of duty is observed from the part of Engineering Unit in full filling the agreement condition, regarding payment of bills after considering the detailed report submitted by M/s Habitat Technology Group.
2. To execute the supplementary agreement for the extension of time of completion Accordingly U.O. was issued on 28.11.2018.

Subsequently supplementary agreement was executed between the Registrar and M/s Habitat Technology Group on 13.12.2018, extended the time of completion up to 31.01.2019 without fine.

The University Engineer has reported that the State Audit has objected the exemption of fine amount to M/s Habitat Technology Group and they have fixed liability towards the concerned staff of Engineering Unit regarding the fine (Audit Note of State Audit 2018-19 para 3-2 dated 21.05.2020). The University Engineer has further reported that the University Engineering wing is functioning as

per PWD rules and Government norms. For passing the bills, certain documents like completion certificate, Supplementary Agreement for extension of time, extra items, excess items etc. are absolutely necessary but M/s Habitat Group has failed to furnish the documents error free bill in time, which caused major delay in passing the bill. From the facts pointed out by the concerned Engineers and Officers dealing with this work no dereliction of duty has occurred from the part of Engineering Unit. Also in the completion certificate produced by M/s Habitat Group, it is informed that the delay caused in the work was due to heavy rain during the monsoon season. Therefore the University Engineer has requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

The Standing Committee of the Syndicate on Planning and Development held on 07.08.2020 has considered the request of the University Engineer and recommended to append the explanation on the matter relating to dereliction of duty from the part of Engineering Unit, submitted by the University Engineer along with the minutes and also a chronological status report of bill payment and to discuss the matter at the meeting of the Syndicate. However, the Syndicate held on 14.08.2020, while considering the above minutes has resolved to give an instruction to the University Engineer to submit the status report of the bill payment relating to the concerned work, before the next Standing Committee of the Syndicate on Planning & Development.

The University Engineer vide letter dated 07.08.2020 had submitted the statement containing the payment details in connection with the subject work up to fourth bill (copy appended), and stated that no dereliction of duty has occurred from the part of the officers of Engineering Unit. Hence it is request to reconsider the decision regarding the fine for delay of M/s. Habitat Technology Group as well as to issue a revised University Order by exempting the dereliction of duty from the part of Engineering Unit.

As per the orders of the Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

1. Status report of the bill payment in connection with the construction of an extension to the existing building of the Controller of Examinations at SH campus, submitted by the University Engineer.
2. request submitted by the University Engineer, to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in full filling the agreement condition, regarding payment of bills submitted by M/s Habitat Technology Group.

RECOMMENDATIONS:

- **Noting that the decision of the Syndicate, observing dereliction of duty on the part of Engineering unit in payment of bill to M/s Habitat technology group have been made on the basis of the contentions of the agency, vide their letter dated 15.10.2018 and subsequent discussions at the Standing Committee of the Syndicate on Planning and Development held on 26.10.2018, wherein the Engineering unit had not made factual documentation in the matter.**
- **The explanation dated 24.06.2020 and the status of payment submitted vide letter dated 07.08.2020 by the University Engineer indicates that the request of the Engineering unit to review of the decision of the Syndicate needs consideration.**
- **Recommended to constitute a subcommittee comprising of Adv. A Ajikumar (Convener, SC on P&D), Adv. K.H Babujan, Sri. Arunkumar R, Members, Syndicate to hold discussions with M/s Habitat technology group in the presence of concerned officials of Engineering unit and to make recommendations, clarifying the position in the matter.**
 - **To request the Vice Chancellor to approve the recommendation subject to reporting to the Syndicate, as the final bill payment of M/s Habitat technology group is pending and they have raised complaints at various forums.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-chancellor in having approved the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be noted.

Item No.18.13.06: State Plan Grant - Civil works 2018 -19 - Construction of School of Communication and Library Science at Kariavattom and Hostel for Men & ICCR Students at Kariavattom – Verified Estimates of KSHB submitted by the University Engineer – administrative sanction -reg.

[PL. G]

A meeting of the Vice-Chancellor with accredited agencies in the presence of the members of the SC on P&D held on 04.01.2020 has decided to direct M/S WAPCOS, KPHCC and KSHB to submit revised estimate by limiting to the estimate of State PWD, for the construction works entrusted to them under State Plan. The meeting of the Syndicate held on 21.01.2020 had approved the above decision.

Accordingly, in connection with the construction of school of communication & Library Science and Construction of new hostel for men and ICCR students, the Kerala State Housing Board (KSHB), was requested to submit the revised estimate by limiting to the estimate of State PWD/by reducing the overhead charges for the works.

The Kerala State Housing Board, vide letter No. KSHB-THU/146/2019-AEE dated 03/03/2020, had submitted the revised abstract estimates (after effecting deduction in the overhead charges) for construction of new hostel for men & ICCR students amounting to Rs. 3,19,00,000/- and construction of the building for School of Communication and Library Sciences amounting to Rs.4,54,00,000/-, and put forward the condition that, if the tender amount quoted by the contractor exceeds the estimate amount, then revised administrative sanction shall be accorded including the excess amount. The Standing Committee of the Syndicate on Planning & Development held on 03/03/2020 considered the revised estimates submitted by the KSHB and recommended to accept the conditions put forward by the KSHB and to approve the revised estimates (Abstract) submitted by KSHB for the construction of School of Communication & Library Science and Construction of new hostel for men and ICCR students. The Syndicate held on 28/04/2020 vide item No.10.156.05 had approved the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 03/03/2020.

Subsequently, the University Engineer verified the abstract estimates submitted by the KSHB and forwarded the same vide letters No. DB2/HM-ICCR/2019 dated 09/06/2020 and No. DB2/S.P.2018-19/COMM/2019 dated 10/06/2020, but the estimate amounts in the verified estimates submitted by the University Engineer were different from the actual estimates submitted by the KSHB. The details are given below:

Item Description	Total Amount in actual estimate of KSHB	Total amount in verified estimate of University Engineer
Construction of New Hostel for Men & ICCR Students	Rs. 3,19,00,000/- (Rupees Three crore nineteen lakh only)	Rs.3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only)
Construction of School of Communication & Library Sciences	Rs.4,54,00,000/- (Rupees Four crore fifty four lakh only)	Rs. 4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only)

The University Engineer, vide letters No. DB2/HM-ICCR/2019 dated 23/07/2020 and No. DB2/S.P.2018/Comm/2019 dated 23/07/2020 reported that, on verification of the detailed estimates submitted earlier by the Kerala State Housing Board (KSHB) for the construction of new hostel for men & ICCR students and construction of School of Communication and Library Sciences at Kariavattom, some discrepancies were noticed and were corrected based on DSR 2016. But the KSHB has again prepared the revised abstract estimates (after effecting deduction in the overhead charges) based on the initial detailed estimates prepared by them. Hence the revised estimates are corrected based on the detailed estimates already verified earlier. Also the LS amounts of Rs.48,537/- and Rs.29,760/- provided by the KSHB for rounding the estimates for construction of new hostel for men & ICCR students and construction of School of Communication and Library Sciences at Kariavattom, respectively have been excluded from the verified estimate.

The University Engineer had also requested to admit the verified estimate amounting to Rs.3,18,77,791/- for construction of new Hostel for Men & ICCR students and the verified estimate amounting to Rs.4,53,62,629/- for construction of School of Communication and Library Science.

The Finance vide endorsement No.FOS.1761/Finance I/dtd. 26/08/2020 has remarked that, on the basis of clarification by the University Engineer the following may be approved subject to administrative sanction:

- (i) verified estimate of KSHB submitted by the University Engineer amounting to **Rs.3,18,77,791/-** (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only) in connection with the Construction of New Hostel for Men & ICCR Students and
- (ii) verified estimate of KSHB submitted by the University Engineer amounting to **Rs. 4,53,62,629/-** (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) in connection with the Construction of School of Communication & Library Sciences.

As per the orders of the Hon'ble Vice-Chancellor, the question of granting administrative sanction on the basis of verified estimates of KSHB submitted by the University Engineer amounting to Rs.3,18,77,791/- for construction of new Hostel for Men & ICCR students and Rs.4,53,62,629/- for construction of School of Communication and Library Science are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- **To grant administrative sanction, on the basis of verified estimates of KSHB submitted by the University Engineer amounting to Rs.3,18,77,791/- for construction of new Hostel for Men & ICCR students, Kariavattom and Rs.4,53,62,629/- for construction of School of Communication and Library Science, Kariavattom**
 - **To direct the accredited agency to tender the work, predefining time limit for completion of each stages of work, specifically mentioning that milestone penalty will be applicable in case of delayed completion of work at each stages.**
- To request the Vice Chancellor to approve the recommendation subject to reporting to the Syndicate.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-chancellor in having approved the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be noted.

Item No.18.13.07: Conservation of ponds- proposal for restoration of the abandoned 'Valkinar' in the Kariavattom Campus-reg.

[Ad. B I]

A proposal for restoration of the abandoned 'Valkinar' in the Kariavattom Campus, (as envisaged in the Budget speech 2019-'20) has been submitted by Dr. Rajesh Reghunath, Co-ordinator, International and Inter University Centre for Natural Resources Management. On the matter, the University Engineer was entrusted to submit an estimate on the same. Accordingly, the University Engineer, vide letter no.DB1/Valkinar/01/2020 dated 30.07.2020, has reported that the Valkinar was abandoned many years back and is almost in a damaged condition due to the growth of trees nearby. Also, the condition of the steps in the tail portion, used to collect water, and that of the bottom of the well couldn't be ascertained as the sides of the tail portion and the well seems to be collapsed down and the earth slumps seems to have covered the structure. It is also informed that, according to Dr. Rajesh Reghunath, the Valkinar is to be conserved not only as a water resource, but also as a heritage structure / monument of the past and conservation may be done by keeping all its originality, without adding any modern technologies like cement. Hence, the University Engineer has informed that, the estimate for the works can be prepared only after fixing the methodology of conservation and the nature of works involved in it and suggested that expert opinion may be obtained regarding the methodology to be adopted. It is also suggested that, as the Engineering Unit have less expertise in these types of works and considering the heritage value of the Valkinar, the work may be entrusted with the State Archaeology Department which is dealing with the conservation of such structures in the state.

As per the orders of the Vice Chancellor, the above matter of restoration of the abandoned 'Valkinar' in the Kariavattom Campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATIONS:

•To entrust Dr. Rajesh Reghunath, Co-ordinator, International and Inter University Centre for Natural Resources Management along with the Head of the Departments of Geology and Archaeology and the University Engineer to take steps to obtain expert opinion from the State Archaeology Department regarding the methodology to be adopted for the revival of 'Valkinar' taking its heritage value into account.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 04.09.2020, be approved.

FURTHER RESOLVED to entrust the University Engineer to submit a estimate in consultation with Dr. Rajesh Reghunath, Co-ordinator, International and Inter University Centre for Natural Resources Management, Head of the Departments of Geology and Archaeology for the restoration of abandoned 'Valkinar' in the Kariavattom Campus. Also take necessary steps to protect all other 'Valkinar' in the Kariavattom Campus.

Item No.18.13.08: *Construction of septic tank and soak pit for the security office/cash counter at KVTM Campus-reg.*

[Ad.B I]

The University Engineer, vide letter No. DB2/ST-SP/20 dated 17.06.2020, has forwarded an estimate amounting to Rs.5,50,000/- (Rupees Five Lakh Fifty Thousand only) incorporating provisions for constructing a new septic tank soak pit with all essential items such as earth work excavation, demolishing concrete, CC 1:2:4, steel reinforcement, centering shuttering, RRM, brick masonry manhole etc. based on DSR 2016 with a cost index of 37.93% for TVM. The estimate also includes 12% GST amounting to Rs.58,862/- (Rupees Fifty Eight Thousand Eight Hundred and Sixty Two only). The University Engineer has also requested administrative sanction for the said work, debiting the expenditure from the head of account "65 Works Non Plan (10) 5301 minor works and maintenance".

As per the orders of the Vice-Chancellor, the aforesaid estimate is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

•To append the estimate submitted by the University Engineer, vide letter No. DB2/ST-SP/20 dated 17.06.2020 for discussions in the Syndicate.

Resolution of the Syndicate

RESOLVED to approve the estimate amounting to Rs.5,50,000/- (Rupees Five Lakhs and fifty thousand only) submitted by the University Engineer for the construction of Septic Tank and Soak Pit for the Security Office/ Cash Counter at Kariavattom Campus.

The meeting came to an end at 05.15 P.M

Item No.18.14. *Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 09.09.2020- Approval of-reg.*

(Ad A VI)

Minutes of the Meeting of the Standing Committee of the Syndicate on Finance held on 09.09.2020 is Appended.

In view of the urgency, the Vice Chancellor has approved the recommendation in Item no.01 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in Item. No.01, in the minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 09.09.2020 is reported to the Syndicate and the recommendation on remaining items in the said minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 09th September 2020, 10.30 a.m.
 Venue : Syndicate Room, University Buildings

Members present

1. Adv. K. H. Babujan (Convener)
2. Adv. B. Balachandran
3. Sri. Bijukumar G
4. Sri. B. P.Murali
5. Dr. Vijayan Pillai M
6. Dr. K.G. Gopchandran
7. Dr. S. Nazeeb

Members Absent

- 1 Adv. Muralidharan Pillai. G
- 2 Dr. B. Unnikrishnan Nair
- 3 Adv. A. Ajikumar
- 4 Dr. K.B. Manoj

Item No.18.14.01: Modernisation of the Examination Wing- reg.***(E K I)***

In the Budget Speech 2020-'21 of the University of Kerala, Rs 2.5 crore have been allocated for the modernisation of the Examination Wing by implementing Automated Storage Retrieval System (ASRS), Permanent Video Conferencing System incorporating suitable software for convening online meetings of the University officials with the Principals, Chief Superintendent, Head of Department, Teachers etc regarding academic and administrative purposes and to purchase sufficient numbers of computer systems, printers, scanners etc for the use in various sections of the Examination Wing.

Accordingly, a proposal regarding the modernisation of examination wing was prepared and submitted to the Hon'ble Vice-Chancellor. In compliance with the orders of the Hon'ble Vice-Chancellor, the proposal for the modernisation of the examination wing is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The details of the proposal are as follows:

Proposal

Statement showing the estimated cost for the modernisation of the Exam Wing

Sl No	Item	Estimate rate Approximate	No. of items	Total amount
1	Personal Computer (Windows OS)	Rs 33,200 /-	200	Rs 66,40,000 /-
2	Personal Computer (Ubuntu OS)	Rs 31,000 /-	48	Rs 14,88,000 /-
3	Laptops (Windows OS- Dell Inspiron)	Rs 49,000 /-	10	Rs 4,90,000 /-
4	Printer (low end)	Rs 17,500 /-	13	Rs 2,27,500 /-
5	Printer (High end) HP Laserjet pro (OR) Brother HL-L 6200	Rs 46,000 /- Rs 39,000	70	Rs 32,20,000 /- (or) Rs 27,30,000 /-
6	Scanner (High duty)	Rs 1,25,000 /-	2	Rs 2,50,000 /-
7	Scanner (Medium duty) (OR) Scanner (low duty)	Rs 20,000 /- Rs 7500 /-	18	Rs 3,60,000/- (or) Rs 1,35,000 /-
8	Photocopier	Rs 30,000 /-	15	Rs 4,50,000 /-
9	Toner cartridges for printers and photocopiers	Rs 10,000 /-	98	Rs 9,80,000 /-
10	UPS			Rs 2,94,500 /-

			Total	Rs. 1,44,00,000/-
II	Video Conferencing - Approximate cost			Rs. 16,00,000/-
III	Automated Storage and Retrieval System			Rs. 90,00,000/-
	Grand Total			Rs. 2,50,00,000/-

Report on modernization of the Examination Wing

Examination wing is one of the core pillar of the University and its modernization must be guaranteed for the conduct of examination, evaluation and publication of results of the Examinations in a time bound and effective manner. At present, the question papers for PG examinations are provided online and the B.Ed examinations are conducted online. The tabulation works are fully automated with software and the file monitoring in the examination wing is transferred to DDFS. The primary requisition for this is the availability of sufficient numbers of PCs. The Assistants, Section Officers, Assistant Registrars, Deputy Registrars and Joint Registrars are to be provided with personal computers to work in a time bound manner with maximum security.

The requirements for the modernization are as follows:

Sl No	Items	Requirement
1	Personal Computers	248 (Windows / Ubuntu)
2	Laptops	10 (Windows)
3	Printers	83 (Low end / High end)
4	Scanners	18 (Medium duty) 2 (High duty)
5	Photocopier	15

I. Personal Computers

The availability of sufficient number of PCs are inevitable for the modernization of the exam wing. As the tabulation works are fully automated with software and it runs on Windows platform only, the majority of the systems being purchased are to be oriented with Windows Operating System.

Also, expert opinion has to be sort on whether the DDFS runs on Windows platform.

As per the report submitted by the Kerala University Computer Center (KUCC), the rate of desktop available under Centralised Procurement and Rate Contract System (CPRCS) is as follows:

- (1) Desktop medium end – Ubuntu - Rs.30,786/-
- (2) Desktop medium end -Windows 10(Home) - Rs.33,154/-

As average estimate for the purchase of the PCs are as follows:

- PC with Ubuntu operating system @ Rs.31,000/-
- PC with Winows 10 Home operating system @ Rs.33,200/-

It may be noted that the purchase of Windows 10 Home operating system for the use in the exam wing amounting around Rs.9000/-.

From the rate of PC with pre-installed operating system available in CPRCS, it is found that the difference in price of the PC with inbuilt Windows 10 Home operating system and Ubuntu operating system is around Rs.2,500/-.

Laptops

Since valuation camps are to be set up outside the University campus i.e., in colleges, the shifting of the PC at each camp is not perpetual. It justifies the need of laptops.

As per the data collected from website, the price of laptop is as follows:

- (1) Dell Inspiron 3000 series (with Windows 10 OS) - Rs.48,599/-

The estimated amount for the purchase of laptops are as follows:

Dell Inspiron @ Rs.49,000/-

No. of laptops	10
Total amount	Rs.4,90,000/-

Printers

Apart from the processing of examination work using the tabulation software, the hardcopies of the documents such as marksheets, Provisional Certificates, Transcripts and other relevant documents are also to be taken and this justifies the need of atleast one printer in each sections.

The following must be considered during the purchase of printers.

- (1) Sections (non tabulation) which takes only a minimum number of print outs may be supplied with low/medium end printers.

- (2) The tabulation sections need to be supplied with high end printers.
- (3) The printer HP LaserJet pro supplied in the examination wing uses toner cartridge 28A which has an yield of only 3000 pages per toner. It is found that during the peak time, the toners does not last for even two weeks and providing refilled toner cartridges through the local purchase will adversely affect the working of the printers in the long run.
- (4) The latest purchase for printer made through local purchase is Brother HL-L 6200 printer @ Rs.30,680/- and its toner cartridge TN3478 amounts Rs.10,385/- which has a yield of 12,000 pages and is recommended for high end printers.
- (5) The newly purchased printers are supplied with starter toner cartridges which yields only 30-35% of the original yield.
- (6) The purchase of sufficient toner cartridges for the printers (based on model) must also be guaranteed, unless the purchase of sufficient printers is of no use.

The price of various printers obtained from websites and in the report by KUCC are as follows:

- (1) HP laserjet pro M 403 DW - Rs.45,580/- [as per websites]
 (2) Brother HL-L 6200 DW - Rs.38,790/- [as per websites]
 (3) Low end printer - Rs.17,500/- [Report from KUCC]

The estimated amount for the purchase of printers are as follows:

Low end printer @ Rs.17,500/-

No. of printers	8	10	15	20
Total amount	Rs.1,40,000/-	Rs.1,75,000/-	Rs.2,62,500/-	Rs.3,50,000/-

HP Laserjet pro M 403 dw @ Rs.46,000/-

No. of printers	75	65	55	50
Total amount	Rs.34,50,000/-	Rs.29,90,000/-	Rs.25,30,000/-	Rs.23,00,000/-

Brother HL-L 6200 printers @ Rs.39,000/-

No. of printers	75	65	55	50
Total amount	Rs.29,25,000/-	Rs.25,35,000/-	Rs.21,45,000/-	Rs.19,50,000/-

Scanners

As the file movement in the examination wing is being transformed into DDFS and the tapals received are to be scanned. Hence high end scanners in tapal sections and Deputy Registrars concerned are also be provided with low/medium end scanners.

As per the data submitted by the KUCC, the price of the scanners are as follows:

- (1) A4 sheet fed scanner (Medium duty) under CPRCS – Rs.19,987/-
 (2) Low end scanner – approx.Rs.7500/-
 (3) High speed scanner – approx.Rs.1,25,000/-

The estimated amount for the scanner are as follows:

High speed scanners for the use in tapal section @ Rs.1,25,000/-

No. of scanner	2
Total amount	Rs.2,50,000/-

Medium Duty scanners @ Rs.20,000/-

No. of scanner	18
Total amount	Rs.3,60,000/-

Low end scanner @ Rs.7500/-

No. of scanner	18
Total amount	Rs.1,35,000/-

Photocopier machines

In addition to the tabulation data, multiple copies of schemes for valuation, office orders, circulars, etc has to be taken and distributed in various section as per circumstances. Hence, atleast one photocopier machine for each Assistant Registrar is inevitable.

The estimated amount for the photocopier machines are as follows:

Sharp AR 6020 @ Rs 30,000 /-

No. of photocopier	15
Total amount	Rs.4,50,000/-

Power supply and UPS line

In addition to the purchase of PCs, printers, scanners, photocopiers etc., it has to be ensured that each sections is provided with enough power supply slots and UPS with adequate battery backup.

The technical opinion regarding this has to be obtained from the Electrical wing.

The consolidated estimate rate is as follows:

Sl No	Item	Estimate rate	No. of items	Total amount
1	Personal Computer (Windows OS)	Rs 33,200 /-	200	Rs 66,40,000 /-
2	Personal Computer (Ubuntu OS)	Rs 31,000 /-	48	Rs 14,88,000 /-
3	Laptops (Windows OS- Dell Inspiron)	Rs 49,000 /-	10	Rs 4,90,000 /-
4	Printer (low end)	Rs 17,500 /-	13	Rs 2,27,500 /-
5	Printer (High end) HP Laserjet pro (OR) Brother HL-L 6200	Rs 46,000 /- Rs 39,000	70	Rs 32,20,000 /- (or) Rs 27,30,000 /-
6	Scanner (High duty)	Rs.1,25,000 /-	2	Rs 2,50,000 /-
7	Scanner (Medium duty) (OR) Scanner (low duty)	Rs 20,000 /- Rs 7500 /-	18	Rs 3,60,000/- (or) Rs 1,35,000 /-
8	Photocopier	Rs 30,000 /-	15	Rs 4,50,000 /-
9	Toner cartridges for printers and photocopiers	Rs 10,000 /-	98	Rs 9,80,000 /-
10	UPS			Rs 2,94,500 /-
			Total	Rs.1,44,00,000/-

NB:- Price for additional toner cartridges for the whole year, installation of additional electrical supply units and UPS are not included in the list.

II. Video Conferencing System

A video conferencing system is planned to setup in the Pro-Vice Chancellors chamber for the purpose of discussions with Principals of the affiliated colleges and other stake holders. It is informed by the Computer Centre Director that the initial discussion with M/s Keltron to prepare a proposal for the video conferencing system had been conducted. The proposed system will support both the hardware and software enabled video conferencing so that we can easily setup the system for any environment. In the discussion, the M/s Keltron mentioned that it will cost around 16 Lakh and they have agreed to submit the proposal at the earliest.

III. Automated Storage and Retrieval System

The data and technical opinion regarding ASRS is awaited. The estimate cost for this is Approximately Rs. 90,00,000/- (Rupees ninety lakh Only).

Statement showing the estimated cost for the modernisation of the Exam Wing

	Sl No	Item	Estimate rate	No. of items	Total amount
I	1	Personal Computer (Windows OS)	Rs 33,200 /-	200	Rs 66,40,000 /-
	2	Personal Computer (Ubuntu OS)	Rs 31,000 /-	48	Rs 14,88,000 /-
	3	Laptops (Windows OS- Dell Inspiron)	Rs 49,000 /-	10	Rs 4,90,000 /-
	4	Printer (low end)	Rs 17,500 /-	13	Rs 2,27,500 /-
	5	Printer (High end) HP Laserjet pro (OR) Brother HL-L 6200	Rs 46,000 /- Rs 39,000	70	Rs 32,20,000 /- (or) Rs 27,30,000 /-
	6	Scanner (High duty)	Rs 1,25,000 /-	2	Rs 2,50,000 /-
	7	Scanner (Medium duty) (OR) Scanner (low duty)	Rs 20,000 /- Rs 7500 /-	18	Rs 3,60,000/- (or) Rs 1,35,000 /-

	8	Photocopier	Rs 30,000 /-	15	Rs 4,50,000 /-
	9	Toner cartridges for printers and photocopiers	Rs 10,000 /-	98	Rs 9,80,000 /-
	10	UPS			Rs 2,94,500 /-
	Total				Rs. 1,44,00,000/-
II	Video Conferencing - Approximate cost				Rs. 16,00,000/-
III	Automated Storage and Retrieval System				Rs. 90,00,000/-
	Grand Total				Rs. 2,50,00,000/-

The consolidated report regarding the modernization of the exam wing is as follows:

- (1) Availability of PC is inevitable in modernization of Exam wing. As the tabulation software runs on Windows platform only, the system provided in tabulation sections must be of Windows OS. As the exam wing is transforming into DDFS, technical opinion from the Computer centre to be sought on the compatibility of DDFS in Windows environment.
- (2) As the need of printers in each sections is inevitable, case should be taken on the speed and yield of each printer being purchased. As the newly purchased printers are supplied with starter toner with only 30-35% yield, it would be effective to purchase additional toner cartridge with each printer.
- (3) The availability of toner cartridges for the printers on yearly basis must be guaranteed.
- (4) Before providing additional PCs and printers to each sections, it is to be ensured that enough power supply slots and UPS with sufficient battery backup is provided. The technical opinions on this can be obtained from the Electrical wing.
- (5) The estimated amount calculated are as per the current market price and variation in price subject to market conditions should also be considered. Before finalising the model and firms for the purchase of the PCs, printers and photocopiers, technical opinion from Computer Centre and CLIFF may be obtained.
- (6) Buffer stocks of toner cartridges for printers and photocopiers, should be made available in the Exam store in advance for the smooth functioning of the Exam Wing.
- (7) The technical details and other relevant data regarding the Video Conferencing System may be obtained from the Computer Centre.

The Committee considered the matter and recommended the following:

1. *To invite the officials of ITI Palakkad, the implementing agency of Student Cycle Management, to the Committee for a meeting to examine whether there is any conflict in between these two proposals (Students Cycle Management and modernisation of examination wing) and to ascertain the exact quantity of computer and accessories required for the project. The Pro- Vice Chancellor may also be invited to the meeting, along with the Controller of Examinations and the Director, Computer centre.*
2. *To authorise the Controller of Examinations and the Director, Computer Centre to study and submit a report on the Automated Storage and Retrieval System.*
3. *To entrust the Controller of Examinations to submit a proposal regarding the infrastructure facilities required for the modernisation work.*

It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be noted.

Item No.18.14.02: University Health Centre - Engaging Resident Medical Officer on contract basis- Fixing of remuneration-reg.

(Ad D II)

The University Health Centre, has one sanctioned post of Resident Medical Officer. As per the Kerala University First Ordinances, 1978 the qualification of RMO should be MBBS from a

recognised University and permanent registration with the Travancore /Cochin/Kerala Medical Council. At present the post is filled on contract basis with a monthly remuneration of Rs. 40,000/- (Rupees Forty Thousand only).

The Syndicate, held on 13.03.2020, while considering the matter regarding revamping of University Health Centres, vide item no.10.129 had resolved not to give further extension to RMO currently engaged on contract basis at the Health Centre, Kariavattom and to appoint a new RMO with a monthly remuneration of Rs.1,00,000/- (Rupees One Lakh only). Further, the Syndicate resolved to provide quarters at Kariavattom Campus, free of rent for RMO, as the nature of work is residential. It was also resolved to grant one casual leave per month.

Thus, for implementation of the Syndicate resolution, when the file was forwarded to Finance section for endorsement, the Finance section has pointed out that:

1. the consolidated amount fixed for Resident Medical Officer on contract basis at the University seems to be much higher than the remuneration/ wages of government/ contract employees of other institutions. ie, the enhanced rate of remuneration of Rs.1,00,000/- fixed is more than twice the present rate of Rs.40,000/-.
2. as per the latest salary enhancement order of contract employees, G.P(p)/112/2018/Fin dated 21/07/2018 the maximum admissible monthly pay for Medical Officer is Rs. 55,825/-.
3. the scale of pay stipulated for Medical Officer as per latest pay revision order is Rs.45800-89000. In government, a person appointed as a regular employee draw only an initial pay of Rs. 57360/- after including DA(20%) HRA (Rs.2000) CCA (Rs. 400).
4. more over the consolidated monthly pay fixed for Medical Officer in various institutions under Government were also provided for reference:

i. BARC Hospital: Residential Medical Officer-Rs. 72000/- for first year, Rs.74,000/- for second year and Rs.76000/- for third year.

ii. National health mission TVM, palliative care Medical Officer-Rs.41,000/- per month.

Hence, the finance has opined that the requirement of the University and criteria taken for fixing a higher pay shall be stated separately in administrative orders so as to avoid audit objections.

Thus, when the same was reported, the Vice-Chancellor has ordered to place the matter before the Syndicate.

The Syndicate held on 30.07.2020 considered this matter and vide item no. 15.09 resolved to refer the item to the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix the remuneration of Resident Medical Officer on contract basis at the Health Centre, Kariavattom to Rs.1,00,000/- (Rupees One Lakhs) per month since the work is residential in nature and service of RMO can be utilized by University staff residing in the quarters and students residing in the University Hostels.

Resolution of the Syndicate

RESOLVED to fix the remuneration of residential medical officer on contact basis at the Health Centre, Kariavattom with Rs.72,000/- per month for the first year Rs.74,000/- for second year and Rs.76,000/- for third year.

Item No.18.14.03: Budget proposal 2019-20- Establishing Care Counselling and Testing Centre at the University Health Centre, Kariavattom- fixing remuneration of Counsellor-reg.

(Ad D II)

An amount of Rs.5 Lakh had been allotted in the Budget Speech 2019-20 for establishing the Counselling Centre at the University Health Centre, Kariavattom and for providing service of an expert female counselor at the centre. The budget implementation cell, at its meeting held on 09.01.2020 had entrusted the Head, Department of Psychology to submit a proposal for establishing the same. Accordingly, Dr. Jasseer J., Head, Department of Psychology had submitted a proposal along with the expenditure statement in which the cost of infrastructure development is mentioned as Rs.1,40,000/- and salary of counselor/psychologist is mentioned as Rs.3,60,000/- (at Rs.30,000/- per month).The proposal was approved by the Syndicate held on 28.04.2020.

Since, the amount of Rs.5 Lakhs had been allotted in the Budget Speech 2019-20, the remarks of the Finance Section was obtained on whether the same can be met from the current year's Budget

Estimates. The Finance opined that as allocation for the proposal was included in the financial year 2019-20 by including it as an item in the Budget speech and needs to be implemented using non plan funds and as non plan allocation for 2020-21 has been considerably reduced by the Government administrative sanction needs to be obtained for implementing the decision of the Syndicate, subject to availability of funds. Accordingly administrative sanction has been obtained in this regard.

Now, as a female counsellor/ psychologist needs to be appointed at the University Health Centre as part of the proposal, the endorsement of the Finance was again obtained on the remuneration to be paid to the appointee. It may be noted in this regard that, there is no full time counsellor at the health centre. However, one male, part time clinical psychologist is serving at the University Health Centre on contract basis. The finance opined that as per the latest Government order, GO(P) No. 112/2018/Fin dated 21/07/2018, for the enhancement of wages to casual/contract employees, clinical psychologist is included in category VII for which the maximum consolidated monthly pay is Rs.29,875/- for contract employees and daily wage rate is Rs. 1050/- subject to a monthly maximum of Rs.29,400/-. As per the guidelines regarding the fixation of salary to contract /casual employees, G.O(P) No.28/2016/Fin dated 26.02.2016 clause 4(V), if any amount in excess is disbursed to daily wage/ casual labourer/ contract employees, then the excess amount shall be the personal liability of the officer who makes such appointment and the person disbursing such excess remuneration. Hence, it was recommended that, the remuneration to counsellor/psychologist may be limited to the above mentioned amount.

Further, it was also observed that eventhough, the University has to follow the Government orders issued from time to time, but can consider fixing remuneration by adopting the remuneration paid by other Government organisations to similar categories with suitable annual increment (if engaged for more than a year) and get it approved by the Syndicate/Government. Also this will serve as guidelines in the future fixation of remunerations of contract staff especially in the medical/para medical staff. It was also recommended to place the proposal for fixing the remuneration of counsellor/psychologist before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix the remuneration of the Counsellor to be engaged on contract basis at the Counselling Centre of the University Health Centre, Karivattom at Rs. 29,875/- (Rupees Twenty Nine Thousand Eight Hundred Seventy Five only)per month.

The Committee further recommended to place the proposal for engaging a Counsellor at the Counselling Centre at the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

It was also recommended to nominate the Joint Registrar (Campus Administration) as the implementation officer of the project.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

FURTHER RESOLVED to fix the timing of Care Counselling and Testing Centre at the University Health Centre, Kariavattom from 09.00 a m to 04.00 pm.

Item No.18.14.04: University of Kerala-Unauthorized use of Pay-in-Slips- drain off University Funds Remedial measures initiated-reg.

(IT Cell)

Ref:- 1. Item No.07.53 of the Minutes of the Meeting of the Syndicate held on 28/12/2019.

2. Item No.12.25 of the Minutes of the Meeting of the Syndicate held on 04/06/2020.

To discuss the money drain on the Kerala University Fund due to unauthorised use of Pay-in-Slips and to chalk out mechanism to make good the loss sustained, several meetings at different levels were held. As per the recommendations of the meeting held on 19/10/2019, a special Task Force was constituted to cross-check the DCB Statement /remittance details against the Defaulters List and the Syndicate held on 28/12/2019 vide ref (1) above resolved the following:

1. The tabulation section concerned shall verify the remittance details of each candidate. The tabulation software shall be modified accordingly. Authorised the Director, Computer Center, Finance Officer and Controller of Examinations to follow up the matter.

2. Academic awards of the candidates identified as Defaulters by the team shall be issued only after making good the loss sustained to Kerala University Fund.
3. Section Officer of the concerned Tabulation section is authorised to send communication on the above point
4. Further course of action on 2 & 3 will be adjudged by the Syndicate.
5. To Authorise the Controller of Examinations to extent the help of the dealing Assistants for verifying the Defaulters list.

For further action on resolution (1) above, notes have been given to the Director, KUCC, PA to CE and PA to Finance Officer. The Director, KUCC has given remarks on the modification of tabulation software. As per the remarks, there exists separate tabulation software for different courses like B.Tech, B.Ed, CBCS,etc. Provision will have to be incorporated in all tabulation softwares and this would require extensive modifications throughout the software and the effort required would also be huge. It also states that a new project for the complete computerization of examination wing is also in pipeline and this requirement is very likely to be addressed through the new software. The copy of the details of the remarks from the Director, KUCC is appended.

As per resolution (5), the help of the Assistants of the concerned sections were extended to assist the Special Task Force to cross-check the DCB Statement/remittance details against the Defaulters List.

In obedience to the orders of the Hon'ble Vice-Chancellor, the revised report during the Financial Year 2018-19 submitted by Special Task Force regarding remittance details against the Defaulters list was placed before the Syndicate held on 04/06/2020 vide ref (2) above and the Syndicate resolved as following:

1. To refer the matter before the Standing Committee of the Syndicate on Finance for initiating further course of action.
2. To initiate immediate steps for the constitution of Finance Inspection Wing.
3. The Special Task Force shall continue the process of cross-checking remittance details against the Defaulters list for the Financial year 2017- 2018, 2019-2020.
4. To issue Certificate of Appreciation to the DCB Team Members for completing the work successfully.

For taking further action on the resolutions 2,3 and 4 above, a note has been given to Ad A1 section on 03/08/2020.

The Syndicate has resolved to refer the matter to the Standing Committee of the Syndicate on Finance for initiating further course of action. Since the Special Task Force has submitted the revised report along with the defaulters list, further action on points 2 and 3 of the resolution of the Syndicate held on 28/12/2019 can now be initiated on the basis of the final list.

The Committee considered the matter and recommended the following:

1. *To entrust the sections concerned to issue notice to the defaulters*
2. *To levy the respective examination fee from the defaulters and to impose a fine of Rs. 1600/- from them.*
3. *No service of the University shall be rendered to the defaulters till they compensate the loss incurred as above.*
4. *To entrust the sections concerned to cross check remittance details against the defaulters list, for the Financial Year 2017-18 and 2019-2020, under the supervision of the Controller of Examinations and to report the same.*
5. *The Final defaulters list for the Financial year 2018- 19 shall be prepared and placed before the Committee.*
6. *To Authorise the Controller of Examinations and the Finance Officer to submit a report on the necessity of the reopening of the Friends Counter for university fee remittance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

Item No.18.14.05: Motorized de-weeding work at Kariavattom Campus - Payment of Remuneration - reg.

(Ad B I)

The Joint Registrar Campus Administration, vide the letter no.CA/Admn/DEW/2019-20 dated 29.04.2020 has informed that three quotations were received for motorized dweeding work at Kariavattom Campus for a period of one year and out of those quotations Sri. Jayakumar N, Kulamala Puthen veedu, Aletty, Puliyarakkonam P.O Thiruvananthapuram has quoted the lowest amount of Rs.389/- (Rupees Three Hundred and Eighty Nine Only) per hour for one machine. It is also informed that on negotiation, the quotationer has agreed to lower the rate to Rs. 380/- (Rupees Three Hundred and Eighty Only) per hour for one machine.

The Joint Registrar Campus Administration has informed that the amount quoted by Sri.Jayakumar N, Kulamalaputhen veedu, Aletty, Puliyarakkonam P.O Thiruvananthapuram has been accepted, subject to ratification by the Registrar. Also the expenditure for the work can be met from the Budget Head MH: 1(b) Administrative Unit, Kariavattom 4-1210 Campus Contingencies. Also, forwarding the agreement executed by Sri. Jayakumar N., it is requested to ratify the action taken by the JR, Campus Administration in this regard, and to issue necessary orders for claiming remuneration for the motorized de-weeding work at Kariavattom Campus for one year, @Rs.380/- per hour for one machine.

On the matter, the Finance has opined that the action taken by the Joint Registrar Campus administration may be ratified by the competent authority. Also, subject to this, the proposal for payment of remuneration to Sri. Jayakumar N, lowest quotationer for motorized dweeding work at Kariavattom Campus for a period of one year w.e.f 02.03.2020 at the rate of Rs. 380/- (Rupees Three Hundred and Eighty Only) per hour for one machine , meeting the expenditure from the h/a " MH: 1(b) Administrative Unit, Kariavattom -4/1210 Campus Contingencies" ,maybe agreed to. Further the payment shall be effected on the basis of work satisfactory report furnished by the concerned authorities and subject to admissibility by the Audit section.

In addition to the above, the Finance Officer has remarked that records may be kept in detail for the work done and supervised by a competent authority. A limit (lower/upper) may be fixed for the number of hours to be worked per day/month, so that expenditure can be controlled. This may be decided and included in the agreement as an annexure.

The committee considered the matter and recommended that the proposal submitted by the Joint Registrar (Campus Administration) to engage Sri.Jayakumar N, lowest quotationer for motorized de-weeding work at Kariavattom Campus is need not be conceded to.

The Committee further recommended to entrust the Joint Registrar (Campus Administration) to purchase two de-weeding machines in accordance with provisions contained in the Store Purchase manual and Kerala Financial Code and to engage two casual laborers to operate the machine.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

ItemNo.18.14.06: 08.12.2019 ന് നടന്ന ഇന്ത്യ - വെസ്റ്റ് ഇൻഡീസ് ക്രിക്കറ്റ് മത്സരവുമായി ബന്ധപ്പെട്ട് കാര്യവട്ടം കാമ്പസിൽ പാർക്കിംഗുമായി ബന്ധപ്പെട്ട് അധിക ജോലി ചെയ്തവർക്ക് പ്രത്യേക അലവൻസ് നൽകുന്നത് - സംബന്ധിച്ച്.

(Ad B I)

08.12.2019 ന് കാര്യവട്ടം ഗ്രീൻഫീൽഡ് സ്റ്റേഡിയത്തിൽ നടന്ന ഇന്ത്യ - വെസ്റ്റ് ഇൻഡീസ് ക്രിക്കറ്റ് മത്സരവുമായി ബന്ധപ്പെട്ട് കാര്യവട്ടം കാമ്പസിൽ പാർക്കിംഗ് അനുവദിക്കണമെന്ന് തിരുവനന്തപുരം ജില്ലാ പോലീസ് മേധാവിയുടെ ആവശ്യപ്രകാരം നിശ്ചിത തുക ഈടാക്കി പാർക്കിംഗ് അനുവദിച്ചിരുന്നു. ഇതുമായി ബന്ധപ്പെട്ട് പാർക്കിംഗ് ജോലി ചെയ്യുന്നതിന് 9 ട്രാഫിക് വാർഡൻമാർ, 14 സെക്യൂരിറ്റി ഗാർഡുമാർ, സെക്യൂരിറ്റി ഓഫീസർ (i/c), സെക്യൂരിറ്റി ഓഫീസിലെ അസിസ്റ്റന്റ് എന്നിവർ അവധി ദിനമായ ഞായറാഴ്ച രാവിലെ 8.00 മണി മുതൽ രാത്രി 11.00 മണി വരെ ജോലി ചെയ്തതായി കാമ്പസ് ഭരണ വിഭാഗം ജോയിന്റ് രജിസ്ട്രാർ അറിയിച്ചിട്ടുണ്ട്. പാർക്കിംഗ് ഇനത്തിൽ 2,97,150/- രൂപ (രണ്ടു ലക്ഷത്തി തൊണ്ണൂറ്റി ഏഴായിരത്തി

ന്ററി അൻപത് രൂപ) സമാഹരിക്കുകയുണ്ടായി. സർവകലാശാല നിർദ്ദേശപ്രകാരം ഡബിൾ ഡ്യൂട്ടി ചെയ്ത 9 ട്രാഫിക് വാർഡനാർക്ക് വേതനമായി ഒരാൾക്ക് 1250/- രൂപ നിരക്കിൽ 11,250/- രൂപ നൽകുകയും ബാക്കി തുകയായ 2,85,900/- രൂപ (രണ്ടു ലക്ഷത്തി എൺപത്തി അയ്യായിരത്തി തൊള്ളായിരം രൂപ) സർവകലാശാല ക്യാമ്പ് കൗണ്ടറിൽ അടക്കുകയും ചെയ്തു. കൂടാതെ പ്രത്യേക ഡ്യൂട്ടി ചെയ്തതുമായി ബന്ധപ്പെട്ട് കാഷ്വൽ സെക്യൂരിറ്റി ഗാർഡുമാർക്ക് ടി. ദിവസം സർവകലാശാലയിൽ നിന്നും മറ്റ് വേതനം കൈപറ്റിയിട്ടില്ലെന്ന സാക്ഷ്യപത്രത്തിന്മേൽ 2 ദിവസത്തെ അനുവദനീയമായ ദിവസ വേതന തുകയായ 1,480/- (740x2) രൂപയും സെക്യൂരിറ്റി വിഭാഗത്തിലെ മറ്റു ജീവനക്കാർക്ക് ഡ്യൂട്ടി ഓഫ് അനുവദിച്ചിട്ടില്ലെന്ന പക്ഷം 2000/- രൂപയും അസിസ്റ്റന്റ് തസ്തികയിലെ ജീവനക്കാരൻ കോമ്പൻസേറ്ററി ഓഫീസ് അപേക്ഷിച്ചിട്ടില്ലെന്ന പക്ഷം 2000/- രൂപയും അനുവദിക്കാവുന്നതാണെന്നും കൂടാതെ പ്രസ്തുത വേതനം പാർക്കിംഗ് ഫീസ് ആയി സമാഹരിച്ച തുകയിൽ നിന്നും നൽകേണ്ടതാണെന്നും ഫിനാൻസ് I സെക്ഷൻ അറിയിച്ചിട്ടുണ്ട്.

പ്രസ്തുത വിഷയം 11.05.2020 ലെ ഫിനാൻസ് കമ്മിറ്റി ചർച്ച ചെയ്യുകയും കാര്യവട്ടം സെക്യൂരിറ്റി ഓഫീസറുടെ പക്കൽ നിന്നും കൃത്യവും വിശദവുമായ ഒരു റിപ്പോർട്ട് കൂടി ഉൾപ്പെടുത്തി കമ്മിറ്റി വെള്ളാനും നിർദ്ദേശിക്കുകയുണ്ടായി. ഈ ശുപാർശ 15.05.2020 ൽ കൂടിയ സിൻഡിക്കേറ്റ് അംഗീകരിക്കുകയുണ്ടായി.

ആയത് പ്രകാരം സെക്യൂരിറ്റി ഓഫീസറുടെ റിപ്പോർട്ട് പ്രകാരം ക്രിക്കറ്റ് മത്സരവുമായി ബന്ധപ്പെട്ട് രാത്രി 11 മണിവരെ പാർക്കിങ്ങ് ഡ്യൂട്ടി ചെയ്ത കാഷ്വൽ സെക്യൂരിറ്റി ഗാർഡുമാരിൽ ശ്രീ. ഓമനക്കുട്ടൻ. R, ശ്രീ. അനീൽകുമാർ. K, ശ്രീ. ആൽബർട്ട്. C, ശ്രീ. രാജേന്ദ്രൻ .B , ശ്രീ. രാജു .J , ശ്രീ. സുരേഷ് ബാബു .T , ശ്രീ. ബാഹുലേയൻ നായർ .G, ശ്രീ. R.S തസി (SH campus), ശ്രീ. പ്രഭാകരൻ. N (SH campus), ശ്രീ. ബൈജു. G (SH campus), ശ്രീ. ഹസൈൻ . N.K (SH campus) എന്നിവർ 24 (on Duty) മണിക്കൂർ ഡ്യൂട്ടിയിൽ ജോലി ചെയ്തവർ ആയിരുന്നു.

എന്നാൽ എക്സ്ട്രാ ഡ്യൂട്ടി ചെയ്ത സെക്യൂരിറ്റി വിഭാഗത്തിലെ ശ്രീ. സാബു. വി (സെക്യൂരിറ്റി ഗാർഡ്, Hr.Gr), ശ്രീ. വിശ്വനാഥൻ പിള്ള എസ്.വി (CSG), ശ്രീ.അജിത് കുമാർ. ടി.കെ (CSG) എന്നിവർ കോമ്പൻസേറ്ററി ലീവ് എടുത്തിട്ടുണ്ട്.

ശ്രീ ഹസൈൻ കുഞ്ഞു.എ (അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർ) , ശ്രീ. കൃഷ്ണകുമാർ .ജി. (അസിസ്റ്റന്റ്) എന്നിവർ കോമ്പൻസേറ്ററി ലീവ് എടുത്തിട്ടില്ല. ആയതിനാൽ അർഹതപ്പെട്ട ജീവനക്കാർക്ക് പ്രത്യേക അലവൻസ് നൽകണമെന്ന സെക്യൂരിറ്റി ഓഫീസർ അപേക്ഷിച്ചിരിക്കുന്നു.

കമ്മിറ്റി വിഷയം വിശദമായി ചർച്ചചെയ്യുകയും 08.12.2019 ന് കാര്യവട്ടം ഗ്രീൻഫീൽഡ് സ്റ്റേഡിയത്തിൽ നടന്ന ഇന്ത്യ - വെസ്റ്റ് ഇൻഡീസ് ക്രിക്കറ്റ് മത്സരവുമായി ബന്ധപ്പെട്ട് കാര്യവട്ടം കാമ്പസിൽ പാർക്കിംഗ് ഡ്യൂട്ടി നിർവഹിച്ച സർവകലാശാല ജീവനക്കാർക്ക് അവർ കോമ്പൻസേറ്ററി ലീവ് എടുത്തിട്ടില്ലെങ്കിൽ ഒരു ദിവസത്തെ വേതനം അധികമായി നൽകാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

Item No.18.14.07: Request submitted by the Head, Department of Arabic for releasing fund for conducting online course from the Budget head regarding the fund for conduct of course in the Department.

(Ad.A.II)

An amount of ₹ 130000- (Rupees one lakh thirty Thousand only) has been provided in the current years' Budget (Part I Non Plan MH 39/3950- conduct of certificate course) for the conduct of certificate course in the Department of Arabic, University of Kerala. As per letter No. Ac.D/2/127/2020 dated 09/06/2020, permission has been granted to conduct Certificate Course in Communicative Arabic & Diploma Course in Communicative Arabic through online mode. The Head has informed that, the Certificate Course in Communicative Arabic has started on July 2020 and is going on. (The proposal of expenditure is attached). The Head, Department of Arabic has requested to release an amount of ₹ 60,450/- (Rupees Sixty Thousand Four Hundred and Fifty only) towards the conduct of certificate course in Communicative Arabic from the Budget Head " Part I Non Plan MH 38/3950- conduct of certificate course" in favour of the Head.

The Committee considered the matter and recommended to place a detailed income and expenditure report for the conduct of course, before the Syndicate.

Resolution of the Syndicate
RESOLVED to approve the proposal submitted by the Head, Department of Arabic, Kariavattom for releasing the fund for conducting online course from the Budget Head.

Item No.18.14.08: കേരള സർവകലാശാല ക്യാഷ് കൗണ്ടറിലെ ജീവനക്കാർക്ക് പ്രത്യേക ബത്ത നൽകുന്നത് സംബന്ധിച്ചുള്ള പുനരഭിപ്രായം സംബന്ധിച്ച്.

(AdA V)

കേരള സർവകലാശാല ക്യാഷ് കൗണ്ടറിലെ ജീവനക്കാർക്ക് 05.01.2000 ലെ U.O.No.Ad.A.V.1.37014/99 പ്രകാരം ചുവടെ സൂചിപ്പിച്ചിട്ടുള്ള നിരക്കിൽ ബത്ത അനുവദിച്ചിട്ടുണ്ട്.

തസ്തിക	നിരക്ക് (Rs.)
അസിസ്റ്റന്റ് രജിസ്ട്രാർ (ക്യാഷ് റെസിപ്റ്റ്)	500/-
സെക്ഷൻ ഓഫീസർ	350/-
അസിസ്റ്റന്റ്	300/-
പ്യൂൺ	200/-

21.01.2016 ലെ സർക്കാർ ഉത്തരവ് നം.10/2016/ധന (സർവകലാശാലാ ജീവനക്കാരുടെ ശമ്പള പരിഷ്കരണം) പ്രകാരം സർക്കാർ ജീവനക്കാർക്ക് അനുവദനീയമായ നിരക്കിൽ മാത്രമേ സർവകലാശാലാ ജീവനക്കാർക്കും പ്രത്യേക ബത്തകൾ അനുവദിക്കാവൂ എന്ന് വ്യക്തമാക്കിയിട്ടുണ്ട്. സർക്കാർ ജീവനക്കാർക്ക് ബാധകമായ ഉത്തരവ് പ്രകാരം പണം കൈകാര്യം ചെയ്യുന്ന ജീവനക്കാർക്ക് മാത്രമാണ് പ്രത്യേകബത്ത അനുവദനീയമായിട്ടുള്ളത്.

എന്നാൽ കേരള സർവകലാശാല ക്യാഷ് കൗണ്ടറിലെ പണം കൈകാര്യം ചെയ്യുന്ന അസിസ്റ്റന്റ്മാരെക്കൂടാതെ അസിസ്റ്റന്റ് രജിസ്ട്രാർ, സെക്ഷൻ ഓഫീസർ, പ്യൂൺ എന്നീ ജീവനക്കാർക്കും പ്രത്യേകബത്ത നൽകുന്നത് തുടർന്ന് വരുന്നു.

16.06.2020 തീയതിയിലെ OAD III/ എ.ആർ 2016-17(2)/2019 കുറിപ്പിൽ പ്രത്യേകബത്ത പണം കൈകാര്യം ചെയ്യുന്ന ഉദ്യോഗസ്ഥർക്ക് മാത്രമായി പരിമിതപ്പെടുത്തുന്നതിനുള്ള നടപടി സ്വീകരിക്കേണ്ടതാണ് എന്ന് പുനരഭിപ്രായപ്പെട്ടിട്ടുണ്ട്.

ക്യാഷ് കൗണ്ടർ, കാര്യവട്ടം ക്യാമ്പസിലെ ജീവനക്കാർക്ക് 02.02.2011 തീയതിയിലെ U.O.No.Ad.AV.1/3020/2011 പ്രകാരം മുകളിൽ സൂചിപ്പിച്ചിട്ടുള്ള അതേ നിരക്കിൽ പ്രത്യേക ബത്ത അനുവദിക്കുന്നുണ്ട്.

The Committee considered the matter and recommended to continue the satus quo since every staff engaged in the University Cash Counter have the responsibility on the collected money till it is remitted in the Bank.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

Item No.18.14.09: *Valuation of answer scripts of MA/ M.Sc./ M.Com/ MSW/ MPA/ MMCJ/ MA HRM (Regular, Supplementary & Mercy Chance) Examination - proposal for enhancement in the special allowance of 20 days payable to administrative staffs posted in the valuation camp of P.G Semester Examinations – detailing the mark difference in the first and second valuation which necessitated the Third valuation - report of Controller of Examinations-reg:-*

(M&C III)

Vide note forwarded from the P.G (Semester) Sections, it is pinpointed that the process of valuation of answer scripts in the P.G., C.V Camps requires much effort and attention due to which the administrative staff works on holidays and overtime. More effort is necessitated for the entire bundling and transferring of answer scripts/projects/marksheets etc within the period of schedule of

valuation. Hence it has been requested to revise the existing rate fixed as special allowance of 20 days paid to the administrative staff posted in the valuation camp of P.G Semester Examinations to atleast 45 days.

As per the representation dated 18/10/2019 the General Secretary, Kerala University Employees' Union has represented that even though the total number of answer scripts are less for P.G Course, when compared with the U.G Semester examinations, the process of P.G valuation includes first, second and even third valuation. Hence it is suggested to fix the pay of special allowance of 30 days to the administrative staff posted in those valuation camp of P.G Semester Examinations where first, second and third valuation is undergoing and in the alternative, if there exists only First or second valuation, in such case the administrative staff posted in such valuation camp be paid with the existing rate fixed as special allowance of 20 days.

The matter regarding the request for revising of the existing rate fixed as special allowance of 20 days paid to the Administrative Officers posted in the valuation camp of P.G Semester Examinations was earlier placed before the Standing Committee of the Syndicate on Examinations held on 15/11/2019. After considering the matter the said Committee has recommended to refer the Item to the Standing Committee of the Syndicate on Finance. Vide Item No 06.62.23, of the Minutes of the Syndicate held on 22/11/2019 it has been resolved to approve the above recommendation of the Standing Committee of the Syndicate on Examinations.

There after the matter has been placed before the consideration of the Standing Committee of the Syndicate on Finance which met on 20/02/2020 and the said Committee has recommended to call for a report from the Controller of Examinations detailing the mark difference in the first and Second valuation which necessitate the third valuation in respect of the valuation of P.G semester Examinations. Accordingly the Syndicate which held on 13/03/2020 vide Item No. 10.35.08 has resolved to approve the above recommendations of the Standing Committee of the Syndicate on Finance held on 20.02.2020

Accordingly the Controller of Examinations has filed a report in this regard dated 05.08.2020 (appended).

The Committee considered the matter and recommended to constitute a Subcommittee comprising Dr. K.G. Gopchandran as Convener, Sri. Vijayan Pillai M and Sri. G. Bijukumar, Member Syndicate to study and submit a report on the matter.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

Item No.18.14.Additional Item No.01: ധനകാര്യ വകുപ്പ് -ദിവസ വേതന സുരക്ഷാ ജീവനക്കാരുടെ വേതനം സ്പെഷ്യാലൈസേഷൻ സംബന്ധിച്ച്.

(Ad A V)

കേരള യൂണിവേഴ്സിറ്റി സെക്യൂരിറ്റി സ്റ്റാഫ് അസോസിയേഷന്റെ 13.01.2020-ലെ കത്ത് പ്രകാരം, 15.12.2019ലെ U.O.No.Ad.AV.1019/2019/UOK പ്രകാരം സുരക്ഷാ ജീവനക്കാരുടെ വേതനം 725/- രൂപയിൽ നിന്നും 740/-രൂപ ആയി ഉയർത്തുകയും എന്നാൽ പരമാവധി വേതനം 20,300/- രൂപയിൽ നിന്ന് 19,980/-ആയി നിജപ്പെടുത്തുകയും ചെയ്തിട്ടുണ്ടെന്നും അറിയിച്ചിരിക്കുന്നു. കൂടാതെ , നിലവിൽ സുരക്ഷാ വിഭാഗത്തിൽ ജീവനക്കാരുടെ അംഗ്യ സംഖ്യ പരിമിതമാണെന്നും, ജീവനക്കാർ ഒരു ദിവസം അധിക സേവനം അനുഷ്ഠിക്കുവാൻ തയാറാണെന്നും, ആയതിനാൽ പ്രവൃത്തി ദിനങ്ങൾ 28 ദിവസമാക്കുവാനും അതിനനുസൃതമായ വേതനം നൽകുവാനും ആവശ്യപ്പെടുന്നു. മേൽ കത്തിനോടൊപ്പം ചേർത്തിരിക്കുന്ന 30.08.2019ലെ G.O.(P)No.119/2019/FINലെ സർക്കാർ ഉത്തരവ് പ്രകാരം, മന്ത്രിമാരുടെയും, സ്പീക്കർ, ഡെപ്യൂട്ടി സ്പീക്കർ, പ്രതിപക്ഷ നേതാവ് എന്നിവരുടെ ഓഫീസുകളിലും, അതുപോലെതന്നെ അവധി ദിവസങ്ങളിലും ജോലിചെയ്യേണ്ടതായിട്ടുള്ള മറ്റു ചില ഓഫീസുകളിലും ഡ്രൈവർ ഉൾപ്പെടെ ദിവസ വേതനടിസ്ഥാനത്തിൽ ജോലി ചെയ്യുന്നവർ ഓഫീസ് മേധാവിയുടെ നിർദ്ദേശാനുസരണം അവധി ദിവസം ഉൾപ്പെടെ മാസത്തിൽ 27ൽ അധികം ദിവസം ഔദ്യോഗിക കൃത്യ നിർവഹണം വഹിക്കേണ്ടിവരുന്ന സാഹചര്യം വരുകയാണെങ്കിൽ, ഇവർക്കു അപ്രകാരം അധികം ജോലി ചെയ്ത ദിവസങ്ങളിലെ അധിക വേതനത്തിനു മേലധികാരിയുടെ സാക്ഷ്യപ്പെടുത്തലിന്റെ അടിസ്ഥാനത്തിൽ അർഹതയുണ്ടായിരിക്കുമെന്നും ഇപ്രകാരം നൽകുന്ന അധിക

വേതനത്തിനുള്ള അർഹത ഓഫീസിൽ മേധാവി ഉറപ്പു വരുത്തേണ്ടതാണെന്നും ആയതിന്റെ പൂർണ്ണ ഉത്തരവാദി ഓഫീസ് മേധാവിക്കായിരിക്കുമെന്നും വ്യക്തമായി ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. ടി വിഷയത്തിൽ ഫിനാൻസ് വിഭാഗത്തിന്റെ അഭിപ്രായം ആരാഞ്ഞിരുന്നു. സർക്കാർ നിബന്ധനകൾക്കനുസൃതമായി ഭരണാനുമതിയോടെ കേരള സർവകലാശാലയിലും ടി ഉത്തരവ് നടപ്പിലാക്കാവുന്നതാണെന്ന് ഫിനാൻസ് വിഭാഗം സൂചിപ്പിച്ചിട്ടുണ്ട്. മേലധികാരി അധികവേതനത്തിനുള്ള അർഹത സാക്ഷ്യപ്പെടുത്തേണ്ടതാണെന്ന് ഫിനാൻസ് വിഭാഗം നിർദ്ദേശിക്കുന്നു.

പ്രസ്തുത വിഷയം 20.08.2020 നു നടന്ന സിൻഡിക്കേറ്റിന്റെ സ്ഥിരസമിതി ആയ സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ് എക്സിക്യൂട്ടീവ് ആൻഡ് ബിൽഡിങ്ങിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു. ആയതു, സിൻഡിക്കേറ്റിന്റെ സ്ഥിരസമിതി ആയ സ്റ്റാൻഡിങ് കമ്മിറ്റി ഓൺ ഫിനാൻസിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കാൻ നിർദ്ദേശിച്ചിരുന്നു. 24.08.2020 ലെ സിൻഡിക്കേറ്റ് (vide item no.17.26.04) മേൽ ശുപാർശ അംഗീകരിക്കാൻ തീരുമാനിച്ചു.

കമ്മിറ്റി വിഷയം വിശദമായി ചർച്ചചെയ്യുകയും 30.08.2019-ലെ സർക്കാർ ഉത്തരവ് G.O.(P)No.119/2019/FIN സർവകലാശാലയിൽ നടപ്പിലാക്കാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു .

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

Item No.18.14.Additional Item No.02: *Transport Wing, Kariavattom – Jeep No.KL-22-4454 – Repair and Maintenance –reg.*
(Ad B IV C P)

The Security Officer(i/c), Security Wing, Kariavattom vide letter No:13(08/Jeep/SW/ KVTM/ 2019) dated 07.03.2020 has forwarded invoices from M/s.TEATICS Ltd, Trivandrum towards the repair and maintenance of Jeep No.KL-22-4454 for a total amount of Rs.50,324/-(Rupees Fifty thousand three hundred and twenty four only) including GST and Kerala Flood CESS.

The Assistant Engineer(Mechanical) vide note dated 06.03.2020 has informed that the repair was done without obtaining prior sanction at M/s.TEATICS Ltd, Trivandrum a government approved workshop, as the rate quoted by the firm M/s.TEATICS Ltd, Trivandrum was the lowest amongst the three quotations received. The works were carried out at M/s.TEATICS Ltd, Trivandrum considering the exigency of the Security Wing operation. The firm has carried out the works in a satisfactory manner and on reasonable rates. The Assistant Engineer has requested to ratify the action and to settle payment.

The Finance has opined that after considering the remarks from Assistant Engineer, Mechanical, the action taken by him to entrust the repairing works of vehicle No.KL 22-4454 of Security Wing, Kariavattom without obtaining prior sanction may be ratified. Subject to this and on the basis of work satisfactory report from Assistant Engineer, Mechanical, payment of an amount of Rs.50,324/-(Rupees Fifty thousand three hundred and twenty four only) including GST to M/s.TEATICS Ltd, Trivandrum towards the repair and maintenance of Jeep No.KL 22-4454 may be agreed to. The expenditure may be met from the h/a “Part-I-NP-MH-1(c)-Security Wing, Kariavattom-4-3005-Maintenance of vehicle” of current years Budget Estimates of the University.

TDS @ 2% may be deducted before effecting payment.

The Committee considered the matter and recommended to ratify the action taken by the Assistant Engineer, Mechanical in entrusting the repair works of vehicle No.KL 22-4454 of Security Wing, Kariavattom with M/s.TEATICS Ltd, Trivandrum, without obtaining prior sanction from the University.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.
FURTHER RESOLVED to intimate the Assistant Engineer (Mech.) not to repeat the same in future.

Item No.18.14.Additional Item No.03: *Harithalayam Project-Vegetable Cultivation in 5 acres at Kariavattom- Proposal-Advance payment -reg.*

(Ad. B. I)

The Department of Agriculture Development and Farmers' Welfare, vide proposal no.SPOASC/109/2020 dated 26.05.2020, had submitted a proposal (Copy appended) for Vegetable cultivation in 5 acres of fallow garden land at Kariavattom Campus, amounting to Rs. 6 lakhs only. It is also mentioned that duration of project period is one year (June 2020 to May 2021) and the work executing agency is Model Agro Service Centre, Parassala.

It may also noted that, the Model Agro Service Centre, Parassala, vide letter no. Nil dated 21.07.2020, has requested to sanction Rs.3 Lakhs only as first instalment for executing the said work.

The Committee considered the matter and recommended the following:

1. ***to entrust Dr. Ganga Prasad, Programme Co-ordinator, Harithalayam Project to submit a revised proposal limiting the expenditure to Rs. 3,00,000/- (Rupees Three Lakhs only)***
2. ***to execute MoU with Model Agro Centre, Parassala for conducting the work.***
3. ***to release an amount of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only) to Model Agro Centre, Parassala as first instalment for executing the work.***
4. ***To authorise the Finance Officer to suggest a proper Head of Account from which the amount is to be met.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 09.09.2020, be approved.

The meeting came to an end at 1.00 pm

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Item No.18.15. *Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research --Approval—reg.*

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 09.09.2020 at 01.00 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research

Date & Time : 09th September 2020, 01.00 p.m.
Venue : Syndicate Room, University Buildings,
Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research)
3. Sri. Bijukumar G
4. Dr. Vijayanpillai M
5. Dr. K. G. Gopchandran
6. Prof. K. Lalitha

Members absent

1. Sri. Jairaj J
2. Dr. B. Unnikrishnan Nair
3. Dr. K. B. Manoj
4. Sri. Muhammed Yaseen
5. Adv. A. Ajikumar
6. Adv. Muralidharan Pillai. G
7. Sri. Arunkumar R
8. Sri. B. P. Murali
9. Adv. B. Balachandran

Item No.18.15.01: Budget Speech 2020-2021-Centre for Renewable Energy-proposal Consideration-reg

(Ac.D)

The budget speech 2019-20 of University of Kerala envisaged the establishment of 'Centre for Renewable Energy and Materials' and an amount of Rs 25,00,000/- (Rupees Twenty Five Lakhs Only) was allocated for the purpose. Administrative sanction was accorded vide U.O. No.Ac.D/3/19363/2019 dated 23.09.2019 for starting the centre with Dr.SMA Shibli, Professor, Dept of Chemistry, University of Kerala as the Hon. Director of the centre. As per U.O. No.Ac.D/2/19363/2019 dated 23.12.2019, Rs 25,00,000/- was sanctioned as provisional advance to Dr.SMA Shibli, Hon. Director of the centre for the establishment of the Centre.

Now the Budget Speech 2020-21 of University of Kerala allocated an amount of Rs.50,00,000/- (Rupees Fifty lakh only) for the smooth functioning of 'Centre for Renewable Energy and Materials. The Syndicate at its meeting held on 28.04.2020 vide item no 10.239.1 considered the proposals envisaged in the Budget Speech 2020-2021 and resolved to authorize HoD, Dept of Chemistry in consultation with HoD's of Dept of Physics, Dept of Optoelectronics and Dept of Nano Science to submit a proposal in order to place the same before the Combined Standing Committees of the Syndicate on Academics & Research and Finance as per the recommendations of the Budget implementation cell held on 27.04.2020.

Dr. S.M.A.Shibli, Hon.Director, 'Centre for Renewable Energy and Materials' has forwarded a detailed proposal approved by the council of Centre for Renewable Energy and Materials which met on 26.06.2020. The focus points are a) Microbial Fuel Cells, b) Sodium Ion Batteries, c) Hydrogen – Oxygen Fuel Cells and d) Super Capacitors.

The detailed proposal is as follows

Item	Description	Amount
Man power	4 number of project Associates. They will engage in Materials Development and Process Evaluation	Rs.12,00,000/-
Minor Equipments	Tube furnace, Coin Cell Fabrication set, Hot air drying oven, Autoclaves, Ultrasonicator, Microbalance, Hot plate with magnetic stirrer, Microscope, Pumping and Spray System for electroplating and Metal Cutting and Blending machine	Rs.24,00,000/-
Consumables	Chemicals, Glass wares and other fabrication materials, cost of gases	Rs.6,00,000/-
Analyses and Data processing		Rs.2,00,000/-
UPS and Computer Accessories		Rs.2,00,000/-
Lab set-up and Contingencies		Rs.4,00,000/-
Total(Rupees Fifty Lakhs)		Rs.50,00,000/-

The Committee considered the matter and recommended to accept the proposal in principle.

The Committee further recommended the following:

- 1. To place a detailed proposal regarding man power requirements before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.***
- 2. To place the proposal for purchase of equipment with technical specifications, in accordance with provisions contained in the Store Purchase Manual and Kerala Financial Code, before the Purchase Committee***
- 3. To entrust the Engineering Unit to setup a Lab for the Centre for renewable energy and materials.***

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 09.09.2020, be approved by modifying the recommendation at Sl.No.3 as 'to entrust the Engineering Unit to take estimate for the setup of lab for the Centre for renewable energy and materials and place the same before the Standing Committee of the Syndicate on Planning and Development'.

Item No.18.15.02: Budget Speech 2020 -'21 – Item no. 11 – IQAC Projects and proposals – reg.

(Ad.Misc.)

The budget speech 2020 - '21 has envisaged a proposal for the enrichment of Internal Quality Assurance Cell (IQAC). The Syndicate at its meeting held on 28.04.2020, vide item no. 10.239, I.11, resolved to authorize the Director, IQAC to submit a proposal towards the implementation of the same and the proposal to be placed before the combined standing committee of the Syndicate on Academics & Research and Finance (proposal is appended herewith)

The Committee considered the matter and recommended to accept the proposal submitted by the Director, IQAC.

Considering the special situation of Covid-19 Pandemic, the Committee further recommended to conduct the programmes in online mode and to change into offline mode, once the normal academic year starts.

The meeting came to an end at 1.45 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 09.09.2020, be approved.

Item No.18.16. Minutes of the meeting of the Hostel Monitoring Committee held on 03.07.2020 – Reporting of - reg:

(Ad.DII)

The meeting of the Hostel Monitoring Committee was held on 03.07.2020.

In the meeting, Item no.1, the draft rules for admission to University Hostels were placed before the Committee for approval and many drastic changes in the admission procedure were recommended by the Committee. example, it was recommended to obtain a preference list from the Head of the Departments for admitting the most eligible students, but the criteria for the same has not been detailed. For preparing a common ranklist the index mark must be brought to a common denomination.

Further, the Administrative Officers have also informed that the new fee schedules may be included in the norms as the same will be included as prospectus in website and the Director, Computer Centre has also forwarded a note on security auditing of the software by an external agency. It may also be noted that as once the rules have been finalised and software for the same is developed, any further modification or major change may be avoided for at least 5 years.

Further, the recommendation to Item no. 5 of Hostel Monitoring Committee was to levy Rs 1112/- as hostel fees from Mx Ahlad. may also be reconsidered. It may be noted that the monthly fee of Rs 325/- is being levied from inmates of University Men's Hostel and levying Rs.1112/- from a transgender might raise legal implications in light of the directions from the Supreme Court and the Transgender Policy.

Therefore, in light of the above points explained, the Vice-Chancellor, has approved the minutes except item nos. 1 and 5.

Hence, the minutes of the meeting of the Hostel Monitoring Committee held on 03.07.2020 is reported to the Syndicate except item no. 1 and 5 as the Vice-Chancellor has directed to place the same again before the Hostel Monitoring Committee.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Date	:	03.07.2020
Time	:	04.00 PM
Venue	:	Senate Chamber

MEMBERS PRESENT

- | | |
|---------------------------------------------------------------|------------|
| 1. Dr. V. P. Mahadevan Pillai, Vice-Chancellor (in the Chair) | Sd/- |
| 2. Dr. Ajayakumar P.P, Pro-Vice-Chancellor | . : Absent |
| 3. The Registrar | : Sd/- |

4. Adv.K.H.Babujan, Convener, Standing Committee of the Syndicate on Finance : Sd/-
5. Adv. B Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipments and Buildings : Absent
6. Dr. Gopchandran K G, Member, Syndicate : Sd/-
7. Dr. S. Nazeeb, Member, Syndicate : Sd/-
8. Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Department & Other Institutions : Sd/-
9. Sri. Mohammed Yaseen, Convener, Standing Committee of the Syndicate on Students' Services : Absent
10. The Joint Registrar, Administration (Convener) : Sd/-
11. The Joint Registrar, Campus Administration, Kariavattom (i/c) : Sd/-
12. Director (i/c), KUCC : Sd/-
13. The University Engineer : Sd/-
14. Warden, University Men's Hostel, Kariavattom : Sd/-
15. Warden, University Women's Hostel, Kariavattom : Sd/-
16. Warden, University Women's Hostel, Thycaud : Sd/-
17. Smt.Sivi Velayudhan, Computer Programmer : Sd/-
18. The University Union Chairman : Sd/-
19. The Kerala University Departments Union Chairman : Sd/-
20. The Kerala University Research Students Union Chairman : Absent
21. Hostel Secretaries
 - Additional Men's Hostel Kariavattom : Absent
 - P.G. Men's Hostel Kariavattom : Sd/-
 - Ladies Researchers Hostel Kariavattom : Sd/-
 - Ladies Hostel (old block) Kariavattom : Absent
 - Ladies Hostel (new block) Kariavattom : Absent
 - Women's Hostel Thycaud : Absent
22. Sri. Ramesh G.S., Asst. Executive Engineer : Sd/-

The meeting started at 04.00pm

Item No.18.16.01 : Hostel Rules Modification-draft Rules for approval-reg.

The draft rules for admission to University Hostels including the recommendations of the Sub Committee constituted to modify hostel admission rules was placed for consideration and approval before the Hostel Monitoring Committee held on 20.09.2019. The Committee vide item no. 11 recommended to consider the item in the next meeting of the Hostel Monitoring Committee, as the Chairman, Kerala University Union requested for granting more time to study the draft rules for Hostel Admissions. Further the item was placed before the HMC held on 30.11.2019 and was deferred to the next meeting for consideration.

Hence the draft rules for Hostel Admission is placed before the Committee for approval.

RECOMMENDATIONS

The Committee after detailed discussion, made the following suggestions to be included in the draft.

4.3 : Allotment Norms

The minimum number of students to be allotted hostel accommodation from each PG Degree course shall be based on the sanctioned strength of each course as detailed below:

<i>No. of students</i>	<i>Seats reserved</i>
<i>1-14</i>	<i>1</i>
<i>15-24</i>	<i>2</i>
<i>25-34</i>	<i>3</i>
<i>35-44</i>	<i>4</i>

Each Head of the Department shall prepare a preference list of students who have applied for admission to hostels through online portal, for each course offered at their Department, after verifying the eligibility for same. Based on available vacancy an allotment list shall be prepared by the section concerned and uploaded in the website after getting approved by the Registrar.

50 seats among the total number of seats of PG students shall be reserved for 2nd year students in the Waiting list.

20 % of seats shall be reserved for SC/ST students.

10 seats shall be reserved for students under compassionate grounds. (Physically challenged & Orphan)

Orphan candidates shall be considered for hostel admission only on production of the certificate issued from Social Welfare Department. Top priority shall be given to those candidates. Those candidates having a disability of 40% and above shall only be considered for hostel admission on compassionate grounds provided they produce certificate issued by the Medical Board. Top priority shall be given to those candidates.

4.3.2 : All Single rooms of M.Phil students at the Researchers' hostel shall be converted to double so as to accommodate more students. However rooms for Research Scholars shall be of single occupancy.

The criteria for admission of Ph.D students shall be as per the seniority of application for hostel admission. (ie; on a first come first served basis)

Ph.D scholars shall vacate room on completion of 5 years. Further extension shall not be entertained.

M.Phil students shall be admitted following the same procedure as for PG students.

5.3 : Permission of Hostel Warden is necessary for accommodating a guest upto 5 days. Stay of guest for more than two lapse of 5 days needs explicit sanction of the Registrar.

The Committee further recommended to:

- entrust the University Engineer to follow up the tender procedure for extension of hostel buildings for accommodating 100 more students.
- include provision for students to pay the hostel fee online.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Hostel Monitoring Committee held on 03.07.2020, be approved.

FURTHER RESOLVED to add following in the Clause 4.3 '10 seats shall be reserved for students under compassionate grounds. (Physically challenged & Orphan)'. If these seats are vacant allot the same to the Students of the weaker sections identified by the Syndicate.

Item No.18.16.02: Complaint submitted by Dr. Indu K V, Warden (i/c) University Hostel for Women, Kariavattom-reg.

Dr. Indu K V, the then Warden (i/c) , University Women's Hostel, Kariavattom had reported that some unhealthy practices such as drug abuse, making group video calls and viewing unwanted videos are prevalent among some of the inmates and forwarded copy of complaints from other inmates regarding this. The Warden, also complained about the bad behavior from hostel secretaries. The Vice-Chancellor approved the recommendation of the Pro-Vice-Chancellor to discuss the issues mentioned by the Warden in the Hostel Monitoring Committee and to form special squads in the HMC to conduct lightning inspections day and night to curb such practices.

Therefore, the issues mentioned by the then Warden, Dr. Indu K.V is placed before the Committee for discussion and appropriate recommendation.

Further, the constitution of the special squads for conducting lightning inspections during day and at night, to curb such practices may also be considered.

RECOMMENDATIONS

The Committee entrusted the Registrar to inspect and submit a report on the issues mentioned by the then Warden, University Hostel for Women, Kariavattom, Dr. Indu K V in the next meeting of the Hostel Monitoring Committee.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 03.07.2020, be noted.

Item No.18.16.03: Ph.D - Hostel accommodation - request from Sri. Jayaraj M.S. - reg.

The Head, Dept. of Botany has forwarded the request of Sri. Jayaraj M S, research scholar at Dept. of Botany, University of Kerala requesting hostel accommodation for a period of one year as he has to work overnight at the laboratory for submitting the thesis within the stipulated period. He took admission in 2016 and on 06.11.2019 he applied online for hostel accommodation. His application

(ID:1614425) was rejected as the distance from his place of residence (Nedumangad) to hostel is less than 40 Km. As per hostel rules, to be eligible for hostel admission, the minimum distance from the residence of the applicant to hostel shall be 40 Km.

Hence the matter regarding granting hostel accommodation to Sri. Jayaraj MS until he submits thesis, is placed before the Committee for consideration.

RECOMMENDATIONS

The Committee recommended not to consider the request

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 03.07.2020, be noted.

Item No.18.16.04 : Hostel admission to transgender students - fixing norms reg:

Mx. Ahlad E.P, doing MA Degree Course at Department of Political Science and a transgender student staying at University Hostel for Men, Kariavattom had requested for providing him convenient hostel accommodation and favourable conditions for studying, as he is in transformation stage from Male to Female and finds it difficult to stay at Men's Hostel. The Hostel Monitoring Committee held on 30.11.2019, vide item no.1, considered his request and recommended to allot him accommodation in the Teacher's Hostel, Kariavattom and further recommended to place the matter regarding granting allotment of rooms to transgenders before the Syndicate in-order to fix the norms to be followed. It was also recommended that fees to be levied in case of transgender students may be decided by the Syndicate after getting remarks from the Finance.

Thus remarks of Finance was sought and the Finance opined that, the Hon'ble Supreme Court of India vide judgement dated 15 April 2014 had directed the Central and State Governments to extend all help to the Transgenders by considering them as OBCs for the purpose of education and employment in order to lead a life with dignity in society. The University of Kerala, vide transgender policy had also decided to provide hostel facilities to transgender students at subsidised rates. The Finance Section also suggested to consider the direction of the Hon'ble Supreme Court of India vide Judgment referred above and the transgender policy of University of Kerala formulated based on the above judgement, while fixing the fees to be levied from transgender students for accommodation in hostels.

It may be noted that at present the monthly fee of Rs.325/- is being levied at the University Men's Hostel, Kariavattom and an amount of Rs.1000/- along with a service charge Rs.112/- is being levied at University Teacher's Hostel, Kariavattom. In case of admission to hostels, students are classified into three categories and given admission in General/ BPL/SC-ST categories in the ratio 3:5:2. Meanwhile, the Warden, University Men's Hostel, Kariavattom has informed that Mx.Ahlahd has been allotted room at Teachers' Hostel, Kariavattom and food is being provided from the mess of University Men's Hostel, Kariavattom. It was further requested to clarify the fee to be levied from Mx. Ahlahd and cancellation of the membership at University Men's Hostel, Kariavattom.

As ordered by the Vice-Chancellor, the following points regarding fixing norms to be followed while allotting rooms to transgender students and levying fees from them was placed before the Syndicate for consideration:

1. fee to be levied from Mx.Ahlahd and other transgender students if admitted to University Hostels in future.
2. on the membership at University Men's Hostel, Kariavattom.
3. on the norms to be followed while admitting transgender students, including the number of seats to be reserved for such students in each hostel, provision for accommodation and food during their transition phase.

The Syndicate resolved to intimate Mx.Ahmad to remit the fees in the University Men's Hostel Kariavattom and further resolved to refer the item to the Hostel Monitoring Committee for fixing norms.

It may be noted in this regard that Universities such as Punjab University, Pondicherry University MSU etc has taken steps to either waive hostel fee/ provide free hostel accommodation for transgender students as part of their transgender policy.

Thus the matter regarding fixing norms to be followed while admitting transgender students, including the number of seats to be reserved for such students in each hostel, provision for accommodation and food during their transition phase.

RECOMMENDATIONS

1. The Committee recommended to direct Mx. Ahmad to remit the mess fee and pay the rent of Teachers' Hostel.

2. The Committee recommended to refer the matter regarding fixing norms to be followed while admitting transgender students to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 03.07.2020, be noted.

FURTHER RESOLVED to constitute a sub-committee consisting of Dr.S.Nazeem, Dr.K.G. Gopchandran, Members Syndicate for fixing the norms to be followed while admitting transgender candidate in the Hostel.

Item No.18.16.05 : Complaint regarding unauthorized occupants at Men's hostel, Kariavattom

Complaint dated 10.03.2020 has been received from the Kerala University Departments Union alleging that there are unauthorized occupants namely Sri.Akhilesh, Sri.Adarsh, Sri.Shibin and Sri.Shahin at PG Men's hostel and Researchers' hostel, Kariavattom. A report was sought from the Warden, Men's hostel Kariavattom and the Warden reported that the persons mentioned in the complaint were earlier inmates in the hostel and their rooms have been vacated when their course period was completed. It is also ensured that they are not having food from the mess. The warden also requested to conduct an enquiry by the Security Officer on whether these persons visits the hostel during night time. The Pro-Vice-chancellor has ordered to place the matter before the Hostel Monitoring Committee.

Hence, the matter has been referred to the Hostel Monitoring Committee.

RECOMMENDATIONS

The Committee recommended to entrust the Warden to inspect and submit a report on the complaint regarding unauthorized occupants at Men's Hostel, Kariavattom.

Resolution of the Syndicate

RESOLVED to take necessary steps to vacate all the Research Scholars from the Research Hostel who had completed their research period ie., 5 years or after submission of thesis whichever is earlier.

FURTHER RESOLVED to give a period of one month time for vacating.

Item No.18.16.Additional Item : Request from All Kerala Research Students Union

(AKRSA)

The Convener, All Kerala Research Scholars' Association had requested to waive off the Mess fee for about hundred students (PG & Research) who were not able to go to their houses during the lock down period and were staying in the hostels at Kariavattom campus.

The remarks of the Wardens were obtained in this regard and the Administrative Officer, University Hostel for Women, Thycaud reported that there were no inmates in the hostel from 21.03.2020. The Warden, University Hostel for Women, Kariavattom reported that there were 28 inmates at the hostel from 24.03.2020 to 31.05.2020 and an amount of **Rs.1,21,066/-** had been spent for conducting the mess during the lockdown period. The Warden, University Hostel for Men, Kariavattom reported that there were 68 inmates at the hostel from 24.03.2020 to 31.05.2020 and an amount of **Rs.3,12,602/-** had been spent for conducting the mess during the lockdown period.

It may be noted in this regard that, the mess fee is calculated using dividing system and the required amount from the PD account is advanced for conducting mess. Later, the same is recouped on payment of fees by the students. If the mess fee is waived completely, the same has to be met by University. Both wardens opined that additional financial commitment on the part of University by waiving mess fee completely during the lockdown period may be avoided.

The Finance has remarked that the complete waiving off of mess fees for research scholars during the lockdown period need not be entertained and either adequate time (by postponement) may be given to the scholars to remit their fees or their dues may be collected in equal instalments. While considering the matter, the Vice-Chancellor, has ordered to place it before the Hostel Monitoring Committee for consideration.

RECOMMENDATIONS

The Committee recommended to refer the matter regarding waiving off mess fee during lockdown period to the Syndicate.

Resolution of the Syndicate

RESOLVED to remit the mess fee of the Scholars during the lockdown period in three equal instalments.

The meeting came to an end by 6:00 pm.

Item No.18.17. Minutes of the fifteenth meeting of IQAC held on 13.08.2020- Reporting of-reg.

(IQAC)

The fifteenth meeting of IQAC was held on 13th August 2020 at 11 a.m. in the online mode with Prof.V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor as the Chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Item No. XIII.01: Approval of the minutes of 14th meeting of IQAC held on 01.07.2020 and Special meeting of IQAC held on 13.07.2020:

The minutes of the meeting were circulated via email through IQAC office and the members have confirmed the same.

Item No. XIII.02: Action Taken Report on decisions of the 14th meeting of IQAC held on 01.07.2020 and Special meeting of IQAC held on 13.07.2020:

Decision	Action Taken
Action Taken Report on decisions of the 14th meeting of IQAC held on 01.07.2020	

<p>Item No.XIV.03: Filing of revised IQA to NAAC: Filing of Fresh IQA to NAAC including data for the year 2019-20, as approved by the Syndicate. NAAC extension of timeline for filing SSR based on covid lockdown.</p> <p>---IQAC Decision---: Resolved to confirm the date of the filing revised IQA on the basis of reply from NAAC on date within which the revised IQA is to be filed. Also resolved to provide numbers to each classroom in the campus. Dr. K. S. Chandrasekar, Campus Director to coordinate on this. Non-teaching staff, students and Research Scholars are to be involved in the NAAC accreditation process. Prof. Jayachadran R. made a presentation on the students of SSR uploading. The Hon'ble Vice-Chancellor suggested inclusion of more faculty members in the committees formed.</p>	
<p>Item No.XIV.04: Budget Speech 2020-21- Proposal - PDF and Scholar in Residence:</p> <p>---IQAC Decision---: The following proposals are submitted for administrative sanction:</p> <ol style="list-style-type: none"> 1. Scholar in Residence Program 2. PDF for Globally renowned Eminent Researchers 3. IQAC projects and proposals 4. Meritorious research Achievements – Cash Awards 5. Start Up research grant for new teachers 6. School adoption and village adoption as part of SSR 7. Meet the Scholar Lecture Series 8. Travel through Nobel Winners 9. Professional training for teachers <p>Resolved to place the proposals on Post Doctoral Fellowship for Globally Renowned Distinguished Researchers and Scholar in Residence Program before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.</p>	Proposals submitted for administrative sanction.
<p>Item No.XIV.05: Starting of Department of Forensic Science</p> <p>Sri. Loknath Behra IPS, the DGP and State Police Chief has forwarded a request and Syllabus for establishing a Department of Forensic Science in the University of Kerala.</p> <p>---IQAC Decision---: The matter is being taken up in the Syndicate for a new course on Forensic Science and Criminology, no action is required at this stage.</p>	No Action
<p>Item No.XIV.06: Higher Education – Letter received from Sri. R P. Ajithkumar forwarded by the Principal Secretary to Government, Higher Education Department</p> <p>A letter has been received from the Principal Secretary to Government, Higher Education Department, along with a copy of the letter from Sri. R. P. Ajithkumar regarding suggestions for improving the Higher Education sector.</p> <p>---IQAC Decision---: Resolved to intimate Sri. R. P. Ajithkumar about the steps taken in this regard.</p>	In progress.
<p>Item No.XIV.07: Issuance of PDF Certificate – Dr.Hareesh S R</p> <p>An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram.</p> <p>---IQAC Decision---: Resolved not to issue the PDF special certificate based on the University regulations.</p>	IQAC decision intimated to Registrar.

<p>Item No.XIV.08: Extension of Research & S. R. F A request has been submitted by Smt. Rohini S., full time research scholar in Malayalam for extending her period of research. ---IQAC Decision---: Resolved to approve the request of the candidate. The Hon'ble Vice-Chancellor suggested changes in the SRF grant such that publication requirements be included.</p>	<p>IQAC decision intimated to Registrar.</p>
<p>Item No.XIV.09: Issuance of Post Doctoral Fellowship certificate to Dr. Biju V. C., Dept. of Computational Biology A letter has been received from Prof. Achuthsankar S. Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V. C. ---IQAC Decision---: Resolved not to approve issue of certificate of PDF based on the University regulations. Dr. Biju V. C. has not pursued this PDF through any of the approved schemes under the purview of University of Kerala and has not attended any of the selection process for PDF approved by the University of Kerala. The details regarding his eligibility for doing PDF is not available with the University as reported by the Registrar, University of Kerala. The details of application for PDF through University of Kerala as Research Centre and selection as per clause 8.1 of regulations are not available as noted by the Registrar. The Hon'ble Vice-Chancellor expressed the opinion that the University regulations for awarding PDF certificates for such candidates need to be examined.</p>	<p>IQAC decision intimated to Registrar.</p>
<p>Item No.XIV.10: Intellectual Property Rights Information Centre- Kerala (IPRICK)- Request for furnishing Departmental needs. ---IQAC Decision---: Resolved to circulate among the teaching Departments.</p>	<p>Circulated among teachers</p>
<p>Item No.XIV.11: MOOC - KU Padasala- Preparation of Online Content Every department is requested to create online content for at least one course under any of the programmes currently offered in the department. 11 departments have submitted the details of online content to be developed. ---IQAC Decision---: Resolved to send reminder to the pending departments to submit details of online content to be developed for MOOC courses and to authorize the Hon'ble Pro-Vice-Chancellor to nominate members for a review committee to examine quality and suitability of the MOOC courses.</p>	<p>In progress.</p>
<p>Item No. XIV.12: Workshop for teachers on syllabus revision for OBE IQAC and CSS organized a training workshop for the faculty members of university departments, as per the schedule below: GROUP I: 09 June 2020: Science and Technology GROUP II: 10 June 2020: Social Sciences GROUP III: 11 June 2020: Arts and Humanities/Languages ---IQAC Decision---: Noted</p>	<p>No action.</p>

<p>Item No.XIV.13: Item No. XIV.13: K-DISC - Launch of the YIP program for 2020-2023 K-DISC launched the YIP program for 2020-2023. A meeting (video conference) is proposed to be scheduled at 11.30am on 3rd of July 2020 via Microsoft Teams. ---IQAC Decision---: Resolved to authorize Dr. E. Shaji, Joint Director, IQAC to attend the meeting.</p>	<p>Dr. E. Shaji, Joint Director, IQAC attended the meeting through online video conferencing.</p>
<p>Item No.XIV.14: Availability of Director, IQAC and Joint Director, IQAC in Palayam Campus ---IQAC Decision---: Resolved to make available the services of Director, IQAC and Joint Director, IQAC in Palayam Campus on a full time. A room to be allotted in Faculty Guest House in Palayam Campus for Director, IQAC. A vehicle to be hired for the travel purpose of Director, IQAC.</p>	<p>In progress</p>
<p>Item No.XIV.15: Services of Language teachers for Content editing for SSR ---IQAC Decision---: The services of English language teachers to be sought for editing content for qualitative matrix of NAAC SSR. The committee consists of :</p> <ul style="list-style-type: none"> • Dr. P. P. Ajayakumar, Pro-Vice-Chancellor (Chairman) • Dr. B. Hariharan, Professor and Head, Institute of English • Dr. B. S. Jamuna, Dean, Faculty of Arts • Dr. Meena T. Pillai, Professor, Institute of English • Dr. Lal C. A., Professor of English, SDE 	<p>No action</p>
<p>Item No.XIII.16: Reckoning of coursework for Ph.D of Smt. Anna M. ---IQAC Decision---: The IQAC Director had called for a review and re-examination of the decision not to approve the course work of Smt. Anna M. Based on the request and regulations in this regard the matter was placed before IQAC and resolved to approve her course work as it was as per UGC guidelines.</p>	<p>No action</p>
<p>Item No. XIV.17: NAAC accreditation – Compilation of SSR Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate University of Kerala was not satisfied with the progress in compilation of Self Study Report (SSR) for NAAC accreditation. ---IQAC Decision---: Resolved to further strengthen the compilation process by including more members and inclusion of a Syndicate member to monitor data compilation under each criteria.</p>	<p>No action</p>
<p>Action Taken Report on decisions of the Special meeting of IQAC held on 13.07.2020</p>	
<p>Item No.1 Online training proposal for Learning Management System (LMS) A Special IQAC Meeting to discuss the online training proposal for Learning Management System LMS IQAC Decision: The meeting discussed in detail the proposal submitted for online training with 15 sessions (90 minutes each), to be provided to the entire faculty members of the University Departments to strengthen LMS. University of Kerala had made it mandatory to adopt LMS under CSS from 2019 onwards and we have provided several introductory training sessions on the relevance and use of the same. However, most of the teachers are yet to adopt the same. Considering the significance of LMS based on the online teaching learning methods being adopted and its relevance for the accreditation process there was a need to urgently put LMS in to practice. The Hon'ble Vice Chancellor and Hon'ble Pro Vice Chancellor spoke on the need to adopt the same at the earliest. Members expressed apprehensions on whether we can take it up now considering the SSR preparations for NAAC in progress and the preparedness of the teachers for the same so also on the duration of each session After detailed discussion, it was resolved to approve the training proposal for the first week of August 2020 in the online mode. It was also resolved to conduct the training program in association with HRDC, University of Kerala and to examine the possibility to conduct the program as an orientation course/ refresher course under the MHRD training format</p>	<p>Online LMS training is in progress</p>

RESOLVED that the action taken by the Vice-Chancellor in having approved the Action Taken Report on decisions of the 14th meeting of IQAC held on 01.07.2020, be noted.

Item No.XV.03: Filing of revised IIQA to NAAC

NAAC has provided the following responses on our queries on incorporate data including the year 2019-2020 and Lockdown in Trivandrum

- *The Assessment period is dependent on the date of submission of IIQA. As you have submitted the IIQA on 29/02/2020 the assessment period is from 2014-15 to 2018-19. With the present IIQA you will not be able to include the data of 2019-20 in the assessment period.*
- *After being completely ready with all the documents to submit SSR/after complete reopening of your institution, please raise the issue/query through your portal , so that we can give extension for the submission of SSR after the proper approval from our competent authority (Please mention the exact dates from which date to which date you need extension for submission of SSR)*

---IQAC Decision---

Resolved to go ahead with compilation and preparation of SSR as the per the IIQA filed on 29.02.2020 taking advantage of the lockdown grace period, however a further study would be undertaken on the possible advantage which University of Kerala would have if fresh IIQA is filed and its impact on the possible grade. Based on the outcome from the study, a final decision is to be made within two weeks time.

Item No.XV.04: Conducting webinar series in collaboration with IQAC – Request from Kerala University Research Students’ Union (KURSU)

KURSU submitted the request for conducting a series of webinar lectures in collaboration with IQAC. (**Appendix I**)

---IQAC Decision---: *Resolved to approve the same. IQAC Director suggested that the proposal should be final in terms of Resource Persons, Participants and objectives. As suggested by Dr. S. Nazeeb, Member, Syndicate detailed report on the outcome from the Webinar including recording of proceedings and possible publication of findings is to be obtained from the organisers. Dr. P. P. Ajayakumar, Hon’ble Pro-Vice-Chancellor stated that the recording of Webinar proceedings and outcome publication was important.*

The Hon’ble Vice-Chancellor suggested to reinstate the following programmes which were approved and subsequently postponed due to the Covid Pandemic, Programmes:

1. *Meet the Scholar lecture series*
2. *Academic Summit*
3. *Performance Audit(University Level Academic Audit)*

Prof. K. G. Gopchandran, Member, Syndicate suggested that considering the SSR uploading and NAAC preparedness, IQAC members and NAAC Directorate should be spared from all other activities and should be engaged in the assessment process alone. Dr. S. Nazeeb suggested that the proposals need not be kept pending and a committee (not involving IQAC members and NAAC Directorate members) to be constituted for each programme with the Pro-Vice-Chancellor as its convener for the conduct. Resolved to approve the same.

Item No.XV.05: Installation of Automatics Hand Sanitizer Machine- Request from Kerala University Departments’ Union (KUDU)

KUDU submitted the request for Installation of Automatics Hand Sanitizer Machine in University departments and other offices/centres/wings. (**Appendix II**)

---IQAC Decision---: *Resolved to approve the same with the suggestion put forward by Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd to seek inputs from HLL Life Care Ltd on the nature of sensors that can be used. With regard to funding, the outcome of the discussion need to be put forward in the form of a proposal by the Department Students’ Union along with financials involved. This proposal would be placed before the Syndicate for approval.*

Item No.XV.06: Invitation to Conduct webinar on SEBI- Investor Awareness e-Program for University of Kerala

Sri. Raghunandan Pattanaik, National Trainer & Resource Person – BFSI, Bhubaneswar submitted an invitation for Conducting Webinar on SEBI- Investor Awareness e-Program for Faculty, Staff & Administrative dept. (**Appendix III**)

---IQAC Decision---: Resolved to approve the same.

Item No.XV.07: Activation of Centres:

The following centres need to have new Centre Directors and we need to look at inactive the functioning of inactive centres

- Centre for Educational Technology
- Centre for Rural Studies
- Centre for Philosophical Counselling
- Inter University centre for Malayalam language
- Tagore Chair

---IQAC Decision---: Dr. S. Nazeeb, Member, Syndicate stated that the Syndicate had resolved to nominate Hon'ble Pro-Vice-Chancellor to study and report on the functioning of all centres under the University. The Pro-Vice-Chancellor would report on the same to the Syndicate and the Syndicate would take and appropriate decision in this regard. IQAC Director stated that regulatory bodies as well as national level agencies are frequently asking for reports on the functions and status of specialised centres which were being referred to IQAC. There is a need to have active centres if such reports have to be submitted. Resolved that no action is required at present.

Item No.XV.08: Budget for preparing Geo tag photos- Proposal from CDIT

C-DIT forwarded the Budget for preparing Geo tag photos as part of SSR preparation. (**Appendix IV**)

---IQAC Decision---: Resolved to approve the budget

Item No.XV.09: Oxford University Press - online presentation on access of journals

Oxford University is providing digital access to all its digital library resources. A presentation on the proposal is requested for.

---IQAC Decision---: Resolved to approve the proposal and fix up the date for presentation based on the convenience of Hon'ble Vice-Chancellor.

Item No.XV.10: Webinar on NAAC Assessment and Accreditation

IQAC in association with NAAC, Bengaluru organized a Webinar entitled NAAC Assessment and Accreditation on 8th July 2020(**Appendix V**)

---IQAC Decision---:Noted

Item No.XV.11: Online presentation on YIP of KDISC

An online presentation on Young Innovators' Program of KDISC was organised on 1st August 2020 (Saturday) at 4.30 p.m. for all teachers, research scholars and facilitators. Dr. Shaji E, coordinated on behalf of University of Kerala and Mr. Manu Devasy, DIC coordinator on behalf of KDISC.

---IQAC Decision---: Noted

Item No.XV.12: ASAP Greenrooms for Life skills - Two Day Online Skill Acquisition Session

As part of the implementation of ASAP Green Room for Transformative Learning, a joint initiative of the University of Kerala and Additional Skill Acquisition Programme (ASAP) of Government of Kerala a two day online Skill Acquisition Session was organized for the research scholars and PG students of the University of Kerala. The online sessions were held on 05 & 06 August 2020 through the Google Meet Licensed Platform of the University of Kerala. Two hour sessions were organized on both days from 10.30 am to 12.30 pm. Sri. Jijoy Joseph, ASAP Trainer was the resource person selected for handling online training sessions. A communication to this effect was given in advance to all heads of the Department, University of Kerala for ensuring the participation of students.

In the training programme there were 250 participants which was the permissible limit in the online platform. The resource person succeeded in communicating very effectively using PPT. There were serious discussion and positive responses from the participants. In the first day the topic handled was Identifying Ourselves in a New World where as in the second day it was Re-defining Skill in Post Covid 19. The services of the trainer was provided by ASAP, Kerala. The full video of the sessions were recorded and shared to IQAC, University of Kerala.

---IQAC Decision---: Noted

Item No.XV.13: Online Training under LMS, conduct of valedictory function and issue of certificates

---IQAC Decision---: Noted

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the fifteenth meeting of IQAC held on 13th August 2020, be noted.

Item No.18.18. Minutes of the meeting of the Online Admission Monitoring Committee held on 04.09.2020-Reporting of –reg.

(Ac.H)

The Minutes of the meeting of the Online Admission Monitoring Committee held on 04.09.2020 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, as per 10.13 of the Act, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 04.09.2020 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for

UG/PG admissions 2020-21

Committee No: 6 Date: 04.09.2020 Time: 11.00 AM Venue: Syndicate Room

Members

- | | |
|----------------------------------------------------------------------------------------------------------|----------|
| 1. Pro Vice - Chancellor (Chairman) | : Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | : Sd/- |
| 3. Dr. Vijayan Pillai. M (Member, Syndicate) | : Sd/- |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | : Sd/- |
| 5. Sri. Jairaj. J (Member, Syndicate) | : Sd/- |
| 6. Dr. K. B. Manoj (Member, Syndicate) | : Sd/- |
| 7. Director, Computer Centre | : Sd/- |
| 8. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) | : Sd/- |
| 9. Deputy Registrar (In charge of Online Admissions) | : Sd/- |
| 10. Dr. B. Unnikrishnan Nair (Member, Syndicate) | : Absent |
| 11. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) | : Absent |
| 12. Dr. Aji S (Assistant Professor, Dept. of Computer Science) | : Absent |
| 13. Registrar | : Absent |

Item No.18.18.01. Request for extension of last date of UG registration – Letter from the Regional Director, NIOS – reg.

In the letter, it has been stated that the April, 2020 public examination of NIOS rescheduled to 17th July, 2020 was cancelled due to the present Covid-19 pandemic situation. Accordingly, the declaration of result of April, 2020 Public Examination also much delayed. Further, results of some of the registrants have been held up due to different reasons. About 18,000 learners have certified in the Senior Secondary course from the State of Kerala and seek higher admissions in different colleges in the state. Under this circumstance, it has been requested to extend the last date of admission of UG programmes up to 2nd week of September, 2020 for giving an opportunity to NIOS pass outs for completing the admission formalities in the colleges under the University.

The committee considered the matter and recommended to inform the Regional Director, NIOS that the last date for registration for UG programme under the University has been extended to 09.09.2020.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.02. Sports Quota Admission – Including Karate in the approved list of sports disciplines considered for sports quota admission – Order from the Hon’ble High Court of Kerala - reg.

The Hon’ble High Court of Kerala vide WP (C) No. 17183/2020 considered the petition filed by Raghav S and Athul C S for including Karate as one of the sports events in the online admission portal of the University and ordered to consider and dispose the representation in accordance with law, as expeditiously as possible and at any rate within a period of thirty days from the date of receipt of copy of this judgment.

It may be noted that a similar request given by Sri. Dileep A M to include KARATE in the admission process of the University prior to last date of application for the Degree admission was considered at the meeting of the OAMC held on 17.08.2020 along with the following remarks of the Director, Department of Physical Education.

“Karate was not suggested or recommended to be conducted by any of the affiliated colleges in the Fixture meeting 2019 and hence has not been approved in the list of sports items for 2019-20. It may be noted that it is not mandatory that University of Kerala conduct all Sports events approved by Association of Indian Universities and Kerala State Sports Council.” Considering the remarks, the committee recommended to reject the request.

The Committee observed that as per the existing norms for sports quota admission, only 38 items are considered for admission under sports quota. The sports items that are to be considered for admission are decided at the fixture meeting that are being held every year. Karate was not suggested or recommended to be conducted by any of the affiliated colleges in the Fixture meeting 2019 and hence has not been approved in the list of sports items for 2019-20. The same list is considered for the admission to the academic year 2020-21 also. It is not mandatory that University of Kerala conduct all Sports events approved by Association of Indian Universities and Kerala State Sports Council. Since the last date for registration for UG admission 2020 is on 09.09.2020, Karate cannot be included in the admission portal at this stage.

However, the committee recommended that inclusion of Karate as one of the sports events for admission under the University be considered if the event is figured in the next fixture meeting of the Department of Physical Education.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.03. Anomaly in calculation of index marks for BA English – Request received from Ananthu T S (635976) – reg.

In the request, it has been stated that the candidate had passed higher secondary examination with English literature and Communicative English among his optional subjects (Part III). While calculating the index mark for BA English, only mark of General English (Part I) are being considered. The marks scored in optional English under part III are not included in the calculation. In all other subjects, marks gained in respective optional are considered for index mark calculation. Due to this anomaly in the calculation process, students with English optional are not getting preference for BA English admission. Hence it is requested that the anomaly may be rectified.

The Committee considered the matter and recommended to refer the same to the Board of Studies (English).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.04. Anomaly in calculation of index mark for candidates passed Kerala Higher Secondary examination – Request received from Olivia S S – reg.

In the request, it has been stated that for the candidates who have passed higher secondary examination through various boards in Kerala, the total marks for plus 1 and plus 2 are taken for calculation of index mark while applying for UG programmes. But in the case of CBSE students, the marks obtained at the plus 2 level only is considered. In the case of a Kerala HSE passout, if the mark of plus 1 is lower and that of plus 2 is higher, when the aggregate is considered for index mark calculation, the percentage will be lower. But, CBSE students are at advantage since their plus 2 marks only are considered for degree admission. It has been requested that the anomaly may be rectified and the plus 2 mark may only be considered for index mark calculation for candidates who have passed Kerala Higher Secondary examination.

The committee considered the matter and recommended to reject the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.05. Admission to Differently Abled candidate - Concern on Medical Board Certificate – reg.

Request has been received from a parent regarding admission of Differently abled candidate. In the request, it has been stated that his daughter Meenakshi.S.Thambi (602688) has applied for 'BA Honours in English Language and Literature in 'Govt. College for Women, Vazhuthacaud' under 'Differently abled Category'. The candidate is 'Partially Hearing Impaired' by birth. For admission under Differently Abled category, certificate of the medical board certifying not less than 40% disability is necessary.

As per the certificate issued by KIMS Hospital, Thiruvananthapuram, the candidate has 44% hearing disability and the authorities of Medical College; Thiruvananthapuram has referred the candidate to the Medical Board. They were also informed that eventhough the percentage is given as 44 in the report, audiogram values can fluctuate. This can be 'more or less' than 44%.

Considering the above facts it has been requested that the candidate may be considered for admission under 'Differently Abled Category' on humanitarian basis.

Also, enquiries from other candidates have been received stating their disability certificate has been expired and they are not able to obtain new certificate since the Medical Board is not convening due to Covid 19 pandemic.

The Committee considered the matter and recommended to inform the candidate that if she get allotment under Differently Abled category, it is necessary to submit the Disability Certificate at the time of admission. Also recommended to condone a grace period of six months for those candidates where the validity of the certificates has already been expired. The matter may also be brought to the attention of the Government that the Medical Board is not being convened due to Covid 19 pandemic and hence causing difficulty to the disabled candidates for obtaining certificates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.06. Representation from Anglo Indian Youth Movement – To include Anglo Indian Community for Educational reservation - reg.

In the request, it has been stated that the students from the Anglo Indian community are denied educational reservation across various Universities in Kerala. For professional courses, 3% reservation is given to Latin Catholic & Anglo Indian. But for Arts & Science courses, Anglo Indians are not considered under any reservation category and are considered as General. Since Anglo Indians are not considered as forward community, they are not availing EWS reservation also. Hence, it is requested that they may be either granted educational reservation along with Latin Catholics or they may be included in EWS category list.

It may be noted that as per the SEBC list from Backward Class Development Department, Anglo Indians are not included for educational reservation in Arts & Science colleges.

The Committee considered the matter and noted the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.07 Schedule of allotment and admission for UG programmes – reg.

1	Closure of Registration	09.09.2020 (05.00PM)
2	First Allotment	11.09.2020 (05.00PM)
3	Second Allotment	18.09.2020 (05.00PM)
4	College joining	22.09.2020 to 05.10.2020 (buffer date – 06.10.2020)
5	Third Allotment	08.10.2020 (05.00PM)

The committee considered the schedule of allotment and admission for UG programmes and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.08. UG Admission 2020-Draft Schedule of Admission – reg.

	FN	AN
22.09.2020	BA Economics	BA Arabic
	BA Sanskrit (Special Nyaya)	BA Sanskrit (Vyakarana)
		B.Sc. Polymer Chemistry
		BCA
23.09.2020	BA English Language and Literature	BA English and Communicative English
	BA Sanskrit (Jyotisha)	BA Honours in English Language and Literature
		BA Islamic History
		BA Journalism and Mass Communication
		BA Sanskrit
		BA Sanskrit (Sahitya)
		B.Sc Environmental Science and Environment and Water Management
BSW	B.Sc. Psychology	
24.09.2020	B.Com (Elective - Finance)	BA Sanskrit (Vedanta)
	B.Com	BA Sociology
	BA Tamil	BA Philosophy
25.09.2020	BA Hindi	BA History
	BA Malayalam and Mass Communication	B.Com Commerce & Tourism and Travel Management

	B.Com Commerce & Tax Procedure and Practice	B.Com (Elective - Insurance and Banking)
	B.Com (Elective - Travel and Tourism)	B.Sc. Electronics
	BMS Hotel Management	
	B.Sc. Chemistry and Industrial Chemistry	
	B.Com Commerce & Hotel Management and Catering	
28.09.2020	BA Malayalam	BA Political Science
	B.Com Commerce with Computer Application	B.Sc. Computer Science
		B.Sc. Home Science
29.09.2020	B.Sc. Biochemistry	B.Com (Elective - Computer Application)
	B.Sc. Geology	B.Sc. Statistics
		B.Sc. Physics & Computer Application
30.09.2020	B.Sc. Chemistry	B.Com (Elective - Cooperation)
	B.Sc. Biotechnology	B.Sc. Biochemistry and Industrial Microbiology
		B.Sc. Geography
01.10.2020	B.Sc. Mathematics	B.Sc. Physics
05.10.2020	B.Sc. Botany	B.Sc. Zoology
	BBA	B.Sc. Botany and Biotechnology

The committee considered the matter and recommended to approve the schedule.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.09. Schedule for BA Music Admissions – reg.

Proposed schedule for BA Music admissions is submitted for approval.

Last date of submission of print outs of online application to the college		09.09.2020
Date of aptitude test	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	14.09.2020 to 17.09.2020
	SN College for Women, Kollam	18.09.2020 to 24.09.2020
	Govt. College for Women, Thiruvananthapuram	25.09.2020 to 30.09.2020
Publication of final ranklist		03.10.2020
Date of Interview	H.H. Maharani Sethu Parvathi Bai NSS College for Women, Neeramankara	05.10.2020
	SN College for Women, Kollam	06.10.2020
	Govt. College for Women, Thiruvananthapuram	07.10.2020

The committee considered the schedule for BA Music admission and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.10. UG Admission 2020 - Verification of applications for sports quota admission and schedule for admission under sports quota – reg.

The committee considered the matter and recommended to entrust the Director, Department of Physical Education for submitting schedule of dates and panel of teachers for conducting the verification of sports achievement certificates.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.11. UG Admission 2020 - Schedule for community quota admission – reg.

The committee considered the matter and recommended to defer the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.12. Convening of Principal's meeting – reg.

The committee recommended the following schedule for convening of Principal's meeting.

16.09.2020

10.00AM – Govt./Aided Colleges of Thiruvananthapuram

02.00PM - Govt./Aided Colleges of Kollam, Alappuzha and Pathanamthitta

17.09.2020

10.00AM and 12.00 Noon – Self Financing Colleges

02.00PM – UIT's

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.13. PG Admission 2020 – Date for opening website for registration – reg.

The committee considered the matter and recommended to open the site for registration for PG Admission for the academic year 2020-21 on 15.09.2020.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.14. Approval of prospectus for admission to PG programmes for the academic year 2020-21 – reg.

The committee considered the Prospectus for admission to PG Programmes for the academic year 2020-21 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.15. PG Admission 2020 – Request from 3rd year BA English (Honours) candidates - Giving priority to BA English (Honours) graduates for admission to MA English in Govt. College for Women, Thiruvananthapuram – reg.

In the request, it has been stated that the BA English (Honours) course was structured so as to enable the students to have an in-depth knowledge of the English language and the marking scheme, syllabus as well as pattern of examination is designed to meet this demand. As a matter of fact, the scoring too is entirely different (and considerably low) from the regular BA English Degree students. Keeping this in mind, the Kerala University has already enabled the students to claim a 3% weightage while applying for PG courses in Kerala University. With the current scenario, the same seems to be inadequate and BA English (Honours) graduates are at disadvantage while applying for PG courses in the University. Hence, it is requested to give them priority for MA English course at the Government College for Women, Thiruvananthapuram where they did their UG programme.

The Committee considered the matter and recommended to reject the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

Item No.18.18.16. Note from Ac.AIII - Admission to B.Ed courses through online mode – reg.

B.Ed/ M.Ed admission procedures are done by the respective Colleges as per the Prospectus for admissions issued by the University (offline) from 2015 admissions onwards. Earlier, the online admission procedures were done by LBS. There are several complaints reported regarding the admissions done by Colleges. As per the Prospectus of these courses, the Principals of the Colleges are personally responsible for verification of documents at the time of admission. The colleges often submit the documents to the tabulation section just before the first semester registration without proper eligibility and this has lead to many legal procedures. Upto 2018 admission procedures of M.Ed/B.Ed courses were dealt by Ac.G section and the section had submitted a proposal of starting online admission procedure for B.Ed/ M.Ed courses, but due to lack of Software the matter was kept pending.

The Director of KUCC, was requested to offer remarks on the feasibility of starting B.Ed/ M.Ed admissions through online mode. He had requested to arrange for recruitment of one to two additional resources for software development at least two months before the scheduled commencement of online registration for B.Ed./M.Ed courses.

The Syndicate at its meeting held on 21.01.2020 vide item no. 09.14.13 considered the matter regarding starting B.Ed/M.Ed admission through online mode and resolved to appoint one computer Programmer in KUCC on contract basis for developing Software for B.Ed/ M.Ed online admission procedures.

Later, the Syndicate at its meeting held on 15.05.2020 considered the matter regarding the conduct of B.Ed admission through online mode and resolved to entrust the Director, Computer Centre to explore the feasibility to implement the admission for B.Ed courses through online mode from the academic year 2020-21. The Director, Computer Centre submitted the report in the Online Admission Monitoring Committee at its meeting held on 18.05.2020. In the report, it has been stated that the Computer Centre will implement the software for online registration of candidates for B.Ed admissions, and publish the ranklist of registered candidates based on the rules laid down in the prospectus. The colleges shall conduct the admission strictly based on the ranklist published by the University under various quotas and upload the admitted students list online. In the case of M.Ed admissions, it is seen that there are only two M.Ed programmes offered by the University with limited number of applicants and hence requested to defer the online admission for M.Ed programmes till a future date. The report was approved by the Syndicate at its meeting held on 04.06.2020 vide item no. 12.28.03.

Now, the Director of KUCC has reported readiness for conducting B.Ed admissions through online mode this year itself based on the existing eligibility conditions. Subsequently, depending upon the options provided by the candidates, a ranklist shall be prepared and the same will be shared with the participating colleges, strictly based on the rules laid out in the Prospectus. However the Principal

of the College will be responsible for the verification of certificates and relevant documents before granting admission to such candidates.

Hence decision may be taken on the following

1. To start B.Ed admission Procedure through Online mode.
2. To fix an amount as Registration fees.
3. To allot an email id and contact number for B.Ed online admission to include in the Prospectus.

The Vice Chancellor has ordered to place the matter before the Online Admission Monitoring Committee for consideration and recommendation.

The committee considered the matter and recommended the following.

1. **To start B.Ed admission procedure through online mode.**
2. **The fee for registration shall be as follows.**
 - **For General / SEBC candidates: Rs. 600/-**
 - **For SC/ST candidates: Rs. 300/-**
3. **After completion of the registration process, the total number of applicants (course wise) may be forwarded to the colleges concerned.**
4. **The colleges shall forward the seat matrix to the University within one week after the total number of applicants is received.**
5. **The college will be provided with a college login and password for admitting the candidates who are eligible.**
6. **The Principal shall ensure that the candidates are eligible at the time of admission itself.**
7. **The qualifying certificates and all other necessary documents shall be forwarded to the University within 15 days from the date of closure of admission.**
8. **After completing the verification, the enrolment of the eligible candidates will be done within a period of one month. Only such candidates will be permitted to appear for the examination.**

All the above recommendations shall be included in the Prospectus for B.Ed admission also.

Also, the Computer Centre may ensure that the process of admission shall be as per the above recommendations.

The committee also recommended that the Pro-Vice Chancellor may be entrusted to decide on which section be engaged to execute the work of B.Ed. Online Admissions.

The meeting came to an end at 12.30 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 04.09.2020, be noted.

FURTHER RESOLVED to issue notification for B.Ed Admission 2020-2021 on 01.10.2020 and to open the admission portal on 05.10.2020.

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Item No.18.19. Centre for Canadian Studies- Renewal of Annual Membership with Shastri Indo-Canadian Institute for 2020-21-Reporting of- Reg.

(Ad.Misc)

Dr. Hariharan B., Director, UGC Area Study Centre for Canadian Studies & Professor, Institute of English vide letter no. CCS/SICI/Mem/ 20 dated 05.08.2020, had requested payment of Rs.50,000/- (Rupees Fifty thousand only) towards fee for renewal of annual Membership with Shastri Indo-Canadian Institute, for the year 2020-'21. The UGC Area Study Centre for Canadian Studies, University of Kerala has been a member of the India Council of the Shastri Indo-Canadian Institute since 2005.

The membership of our University in SICI has made a possibility to establish academic linkages between Universities in Canada and India. The SICI continues to sponsor many of our national and international conferences. The University was represented in the Executive Committee, the decision making body of SICI, for a period of two years. Many of faculty and students of this University have been recipients of Canadian fellowships administered by the SICI.

The Finance, vide endorsement FOS 1731/Finance I dated 19.08.2020 has agreed to the payment of Rs.50,000/- (Rupees Fifty thousand only) towards the fee for renewal of annual membership for the year 2020-'21. The expenditure shall be met from 'Part 1-NP-MH 63 Miscellaneous 8/5945- contributions and subscriptions' provided in the current year's budget estimates of the University.

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, *to pay an amount of Rs. 50,000/- (Rupees Fifty thousand only) to Dr.B.Hariharan, Director, UGC Area Study Centre for Canadian Studies & Professor, Institute of English towards the renewal of annual membership for the year 2020-'21 with Shastri Indo-Canadian Institute, New Delhi and issued University Order vide no. Ad.Misc. 2709/2020/UOK dated 26.08.2020 towards the same.*

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.20. KSCSTE Fellowship -Payment of 3rd year grant in respect of Ms.Indu G, Research scholar, Department of Geology-Reporting of-reg

(Ac.EIII)

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,50,000/- (Rupees Three Lakh Fifty Thousand Only) towards the 3rd year grant of KSCSTE Fellowship to Ms.Indu G, research scholar of the Department of Geology, University of Kerala.

Accordingly, Sanction has been accorded by the Vice-Chancellor *for the payment and release of 3rd year grant of KSCSTE Fellowship of Rs. 3,50,000/- (Rupees Three Lakh Fifty Thousand Only) to Ms.Indu G, research scholar of the Department of Geology, University of Kerala as per the norms of the sponsoring authority*, subject to reporting to the Syndicate. UO No. AcEIII.2/6054/ KSCSTE/2020 dated 18/08/2020 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.21. CLIF-AMC of XRD System- sanctioned-reporting of – reg.

(Ad.BIV)

Sanction was accorded by the Vice-Chancellor to the Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom being permitted *to entrust the Annual Maintenance Contract of the D8 ADVANCE DA VINCI X - Ray Diffractometer System installed in CLIF with M/s Bruker India Scientific Private Limited, Mumbai for a period of one year from 01.04.2020 to 31.03.2021, for an amount of Rs.1,70,500/- (Rupees One lakh seventy thousand and five hundred only)+ GST, on the basis of recommendation from the Director, CLIF, meeting the expenditure from the h/a "Part I-NP- MH:59(e)- CLIF- 4/3020 -Maintenance of equipment of the current year's BE of the University, deducting TDS @ 2% while effecting payment.* Accordingly U.O no. 2552/2020/UOK dated 17.08.2020 has been issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.22. SDE-Loading of Postage stamps in the franking machine- reporting of - reg.

(Ad.BIV)

Sanction has been accorded by the Vice-Chancellor to the Director, School of Distance Education being permitted *to purchase service postage stamps for loading the franking machine*

installed in the School of Distance Education in five equal installments of Rs.100,000/- (Rupees One lakh only) amounting to a total of Rs.5,00,000/-(Rupees Five lakh only) meeting the expenditure from the h/a'Part:I-NP-MH:48-School of Distance Education-4-1300-Postage', provided in the current years Budget Estimate of the University. Accordingly U.O No.2508/2020/UOK dated 17.08.2020 has been issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.23 *NSS Programme Coordinator - Additional charge to Dr. Shaji A., Professor of History, School of Distance Education - extension of tenure - reporting to the Syndicate – Reporting of- reg.*

(Ad.A.V)

Sanction was accorded by the Vice Chancellor, subject to reporting to Syndicate, *the tenure of Dr. Shaji A., Professor of History, School of Distance Education, University of Kerala as Programme Coordinator, NSS (additional charge) being extended for a further period of one year from 05.08.2020 to 04.08.2021.*

Accordingly U.O No.2666/2020/UOK dated 24.08.2020 was issued.

As per the orders of Hon.Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.24 *KSCSTE sponsored project entitled “Micro RNA 9 regulation of neuroregeneration: a potential therapeutic strategy for ischemic stroke” by Dr. Rajanikant G.K, Associate Professor, School of Biotechnology, National Institute of Technology, Calicut as Principal Investigator and Dr. S.M.A.Shibli, Associate Professor, Department of Chemistry, University of Kerala as the Co-Investigator- Refund of unspent balance – amounting to Rs. 5,91,204/- -sanctioned – reporting of -reg:*

(Ad.F1)

The KSCSTE has sanctioned Rs. 5,50,000/- (Rupees five lakh and fifty thousand only) to Dr.S.M.A. Shibli, Associate Professor, Department of Chemistry, University of Kerala and Co-Investigator of the project entitled “Micro RNA 9 regulation of neuro regeneration: a potential therapeutic strategy for ischemic stroke” as the first installment of financial assistance under the head ‘Equipment’ for the purchase of ‘Multipurpose Cooling Centrifuge’.

Now Dr.S.M.A. Shibli has informed that he could not complete the process of purchase of ‘Multipurpose Cooling Centrifuge’ within the stipulated time period owing to the technical problems arised during inviting the bid. Hence, the KSCSTE has directed to refund the amount with accrued interest.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

- a. *to refund an amount of Rs.5,91,204/- (Rupees five lakh ninety one thousand two hundred and four only) to KSCSTE being the unspent balance of the amount sanctioned under the head 'Equipment' for the purchase of 'Multipurpose cooling centrifuge' for the KSCSTE sponsored project entitled "Micro RNA-9 regulation of neurogeneration :a potential therapeutic strategy for ischemic stroke" implemented by Dr.Rajanikant.G.K, Associate Professor, School of Biotechnology, NIT, Calicut as Principal Investigator and Dr.S.M.A. Shibli as Co- Investigator.*
- b. *to meet the expenditure from the head of account “Part III MH 80 A Grants from State Government– '9/7110' – Refund of unspent balance of grants on schemes sponsored by Government of Kerala ” provided in the current year's budget estimates of the University.*

- c. *The amount shall be drawn by the Registrar on the strength of a certificate of payment and paid by way of a Demand Draft in favour of the "Member Secretary, KSCSTE".*

Accordingly U.O No.Ad.F1/2991/2016, dated :04/08/2020 is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

- Item No.18.25** *SERB sponsored MATRICS scheme project entitled "Axiomatics of Betweenness in Discrete Structures" by Dr. Manoj Changat, Professor, Department of Futures Studies, University of Kerala- Release of IInd year grant - amounting to Rs.2,20,000/-sanctioned – reporting of -reg:*

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

1. *To release an amount of Rs.2,20,000/- (Rupees two lakhs twenty thousand only) to Dr. Manoj Changat, Professor, Department of Futures Studies, University of Kerala and Principal Investigator of the project being the second year grant-in-aid for the SERB MATRICS scheme project by meeting the expenditure from the head of account "Part III- MH 80D- grants from Other Agencies -9/9766"- "Axiomatics of Betweenness in Discrete Structures" provided in the current year's Budget Estimates of the University.*
2. *To permit the Principal Investigator to transfer the amount to the SB account opened for the project.*
3. *To utilize the funds in strict adherence to the norms of the sponsoring body.*
4. *To transfer institutional overhead charges, if any, to the DDF as per the approved rates of the sponsoring body.*

Accordingly U.O No.Ad.F1/3430/2017, dated :18/08/2020 is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

- Item No.18.26** *SERB sponsored MATRICS scheme Project entitled "A Study on Certain Hyper Poison Related Distribution" by Dr. C.Satheesh Kumar, Associate Professor, Department of Statistics, University of Kerala – Release of second installment –amounting to Rs. 2,20,000/- sanctioned – Reporting of - reg:*

(Ad.F1)

The Vice- Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974.

1. *To release an amount of Rs.2,20,000/- (Rupees two lakh and twenty thousand only) to Dr.C.Satheesh Kumar, Associate Professor, Department of Statistics, University of Kerala and Principal Investigator of the project being the second installment of grant for the financial year 2019-2020 for the MATRICS Scheme project, by meeting the expenditure from the head of account "Part III MH 80 D- Grants from Other Agencies""9/9762""A Study on Certain Hyper Poisson Related Distribution "provided in the current year's Budget Estimates of the University.*
2. *To permit the Principal Investigator of the project to transfer the amount to the SB account opened for the project.*
3. *To utilize the funds in strict adherence to the norms of the sponsoring body.*
4. *To transfer institutional overhead charges if any, to the DDF as per the approved rates of the sponsoring body.*

Accordingly U.O No.Ad.F1/3588/2017, Dated: 13/08/2020 is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.27 *Inter University Centre for Teachers Education (IUCTE), Regional Institute of Education Mysuru (RIEM) sponsored project entitled “A Study on the academic self concept and goal orientation of prospective teachers” by Dr. Sameer Babu.M, Assistant professor, Department of Education, University of Kerala- Release of first installment - amounting to Rs.1,50,000/- sanctioned – reporting of -reg:*

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

1. *To implement the IUCTE, RIEM sponsored project entitled “A Study on the academic self concept and goal orientation of prospective teachers” to the Department of Education by Dr. Sameer Babu.M, Assistant professor, Department of Education, University of Kerala as the Principal Investigator at a total cost of Rs. 2,00,000/- (Rupees two lakh only) for a period of 6 months.*
2. *To open an new sub head ‘9/9798’ “A Study on the academic self concept and goal orientation of prospective teachers” under “Part III-MH 80-D” ‘Grants from other Agencies’ and an amount of Rs.1,50,000/- (Rupees one lakh fifty thousand only) shall be provided under it by re appropriation from the sub head “9/7751- Lumpsum provision for new Research Schemes” of the same major head provided in the current year’s Budget Estimates of the University.*
3. *To release an amount of Rs.1,50,000/- (Rupees one lakh fifty thousand only) received from IUCTE, RIEM being the first installment of financial assistance to Dr. Sameer Babu. M, Assistant professor, Department of Education, University of Kerala and Principal Investigator of the project by meeting the expenditure on this accounts from the above said newly opened head of account in the current year’s Budget Estimates of the University.*
4. *To permit the Principal Investigator of the project to open a new SB account at SBI, KUOC Branch to operate upon the accounts of the project.*

Accordingly U.O No.Ad.F1/3176/2019, dated : 13/08/2020 is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.28 *KSCSTE – SRS sponsored project entitled “Functional Magneto dielectric Materials for Microwave applications” by Dr. Subodh.G, Assistant Professor, Department of Physics, University of Kerala- Release of IInd year grant - amounting to Rs.3,70,060/- -sanctioned – reporting of reg:*

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974.

1. *To release an amount of Rs. 3,70,060/- (Rupees three lakh seventy thousand and sixty only) received from KSCSTE, being the second year grant for the KSCSTE-SRS project by meeting the expenditure on this account from the head of account “Part III-MH 80A-grants from State Government-9/7260 ‘Functional Magneto- Dielectric Materials for Microwave applications” provided in the current year’s Budget Estimates of the University.*
2. *To permit the Principal Investigator to transfer the amount to the SB account opened for the project.*
3. *To utilize the funds in strict adherence to the norms of the sponsoring body.*
4. *To transfer institutional overhead charges, if any, to the DDF as per the approved rates of the sponsoring body.*

Accordingly U.O No.Ad.F1/1466/2015, dated: 18/08/2020 is issued.
The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.29 **Association of Indian Universities- Payment of Rs.59,000/- as Annual Subscription for the year 2020-21-reporting of- reg:**

(Ac.D)

The Secretary General, Association of Indian Universities has forwarded a letter for payment of Annual subscription for the year 2020-2021. The Finance has endorsed **the payment vide Finance Endorsement No.FOS 1298/ Finance.I/dtd 03.07.2020. Sanction has been accorded by the Vice-Chancellor, for the payment of Rs.59,000/-(Rupees Fifty Nine Thousand only) including 18% GST to Association of Indian Universities towards annual subscription fee for the year 2020-2021 subject to reporting to the Syndicate. The amount shall be paid through e-payment in favour of the Association of Indian Universities through ECS/ RTGS.** University order No.Ac.D/2/21690/2020 dated 21.08.2020 was issued.

The action taken by the Vice Chancellor sanctioning an amount of Rs.59,000/-(Rupees Fifty Nine Thousand only) towards annual subscription to AIU for the year 2020-2021 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.30 **T.K.M.M College, Nangiarkulangara – Approval of appointment of Dr.Vinod Haridas, Assistant Professor in Botany as Drawing and Disbursing Officer - (first term) - approved - Orders issued - reporting of- reg:**

(Ac.F.III)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of appointment of **Dr.Vinod Haridas**, Assistant Professor of **Botany** as Drawing and Disbursing Officer of **T.K.M.M College, Nangiarkulangara** for a period of three months from 03-06-2020 (first term), against the transfer vacancy of Dr.P.P.Sharmila.

The Vice Chancellor taking into consideration the urgency of the matter had approved **the appointment in respect of Dr.Vinod Haridas, Assistant Professor of Botany as Drawing and Disbursing Officer of T.K.M.M College, Nangiarkulangara for a period of three months w.e.f 03-06-2020 (first term)**, subject to reporting to the Syndicate. U.O No.AcFIII/1/15598/2020 dated 26-06-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.31 **Sree Narayana College, Cherthala – approval of appointment of Dr.Shaji.P.N, Associate Professor of Commerce as Drawing and Disbursing Officer - (first term) - approved - Orders issued - reporting of- reg:**

(Ac.F.III)

The Manager, Sree Narayana College, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.Shaji.P.N**, Associate Professor of **Commerce** in S.N College, Cherthala as the Drawing and Disbursing Officer of the College for a period of three months from 01-04-2020 F.N, for the first term in the retirement vacancy of Dr.Manoj.K.B, the Principal of the College.

The Vice Chancellor taking into consideration the urgency of the matter had approved the *appointment in respect of Dr.Shaji.P.N, Associate Professor of Commerce in S.N College, Cherthala as the Drawing and Disbursing Officer of the College for a period of three months with effect from 01-04-2020 F.N, for the first term* subject to reporting to the Syndicate. U.O No.AcFIII/1/2020 dated 04-05-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.32 *Sree Narayana College, Sivagiri, Varkala – Approval of appointment of Dr.K.C.Preetha, Associate Professor in Physics as Drawing and Disbursing Officer – (third term) - approved - Orders issued - reporting of- reg:*

(Ac.F.III)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.K.C.Preetha**, Associate Professor of **Physics** as Drawing and Disbursing Officer of Sree Narayana College, Sivagiri, Varkala for a period of three months from 03.08.2020, since the second term as Drawing and Disbursing Officer expired on 02-08-2020.

The Vice Chancellor taking into consideration the urgency of the matter had approved *the extension of term of appointment of Dr.K.C.Preetha, Associate Professor of Physics as Drawing and Disbursing Officer of Sree Narayana College, Sivagiri, Varkala for a period of three months, for the third term, w.e.f 03-08-2020*, subject to reporting to the Syndicate. U.O No.Ac FIII/1/1453/2020 dated 12-08-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.33 *TKMM College Nangiarkulangara - Approval of appointment of Dr.Sharmila P P, Associate Professor in Physics as the Drawing and Disbursing Officer of the College (fourth term) - Orders issued - reporting of- reg:*

(Ac.F.III)

The Manager, S.N Colleges, Kollam has forwarded a proposal for the approval of appointment of Dr.Sharmila P P, Associate Professor in Physics as the Drawing and Disbursing Officer of TKMM College Nangiarkulangara for the fourth term for a period of three months from 01-04-2020.

The Vice Chancellor had approved *the appointment in respect of Dr.Sharmila P P, Associate Professor in Physics as the Drawing and Disbursing Officer of TKMM College Nangiarkulangara for a period of three months w.e.f 01-04-2020 (fourth term)* subject to reporting to the Syndicate. UO No.1412/2020/UOK dated: 25.05.2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.34 *St.Joseph's College for Women, Alappuzha - approval of appointment of Dr.Rita Latha D'coutho, Associate Professor in Commerce as the Drawing and Disbursing Officer for the second term for a period of three months w.e.f 01.09.2020 F.N –Orders issued- reporting of- reg:*

(Ac.F.III)

The Manager, St.Joseph's College for Women, Alappuzha has forwarded a request for the approval of extension of term of appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the Drawing and Disbursing Officer, for the second term w.e.f 01.09.2020 F.N.

The Vice-Chancellor had approved ***the extension of term of appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the Drawing and Disbursing Officer of St.Joseph's College for Women, Alappuzha, for the second term, for a period of three months w.e.f 01-09-2020***, subject to reporting to the Syndicate. UO No.2739/2020/UOK dated: 26.08.2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.35 ***Christian College, Chengannur – Extension of term of appointment of Dr. Johnson Baby as Drawing and Disbursing Officer- (fifth term & sixth term) – approved – Orders issued-reporting of-reg.***

(Ac.F.III)

The Manager, Christian College, Chengannur has forwarded a proposal for the approval of extension of term of appointment of Dr. Johnson Baby, Associate professor of Zoology as the Drawing and Disbursing Officer of the College for periods of three months each from 01-04-2020 (fifth term), and 01-07-2020 (sixth term).

The Vice-Chancellor taking into consideration the urgency of the matter had approved the ***extension of term of appointment in respect of Dr. Johnson Baby, Associate Professor of Zoology as the Drawing and Disbursing Officer of Christian College, Chengannur for periods of three months each w.e.f 01-04-2020 (fifth term) and 01.07.2020 (sixth term).*** U.O No.Ac FIII/1/12081/2020 dated 12.05.2020 for the fifth term and UO No.Ac FIII/2/12371/2019 dated 06.08.2020 for the sixth term in this regard have been issued accordingly.

The matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.36 ***Loading of franking machine for the use in Examination General Despatch section for Rupees five lakh- reporting of-reg.***

(EK I)

Sanction was accorded by the Hon'ble Vice-Chancellor, subject to the reporting to the Syndicate, ***for loading of franking machine worth Rs 5,00,000/- (Rupees five lakh only) for use in the Examination General Despatch section*** and University Order No.EK.1/15013/1/2020-'21 dated 24/08/2020 was issued, accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.37 ***Ph.D Research – Re registration - Smt. Shereen. K - Part-time research scholar in Physical Education-Reporting of - reg:-***

(Ac.EVI)

Smt.Shereen. K, a part- time research scholar in Physical Education has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Shereen. K Physical Education Part-time	U.O.No.Ac.E1.B2/29061/2011 Dt.31/03/2012, w.e.f 07/02/2012	Research Supervisor Dr.Usha S Nair Centre LNCPE, Kariavattom, Tvpam.	Re-registration with effect from the date of expiry of previous registration ie, from 07/06/2012.

Based on the application for Re registration submitted by Smt. Shereen K, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to **Smt. Shereen. K being granted re - registration w.e.f. date of expiry of previous registration ie, from 07/06/2012.**

The U.O granting re registration was issued vide No.2303/2020/UOK dated 15/07/2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.38. **KSCSTE – “Back to Lab Programme” of Women Scientist Division - Project entitled - “Phyto Mining (Bio- Ore Mining)- A Green Novel Strategy for the management of Hyper Accumulators ” by Dr. Dhanya G - Post Doctoral Fellow-Release of first year grant – Reporting to Syndicate – reg .**

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. **To release an amount of Rs.4,72,400/- (Rupees Four Lakh Seventy Two Thousand Four Hundred only), the 1st year grant received from KSCSTE to Dr.Dhanya G, KSCSTE 'Back to Lab' PDF, Department of Botany, University of Kerala through the Head, Department of Botany, University of Kerala, as per the norms of the sponsoring body.**
2. **The Expenditure in this regard shall be met from the head of account “Part III MH 80A – Grants from State Govt.- 9/7003 KSCSTE Fellowships” provided in the Current Year's Budget Estimates of the University.**

Accordingly U. O No Pl.D/1445/2018 dated 17/08/2020 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.39. **Online annual meetings of the Faculties in Arts, Oriental Studies, Social Sciences and Science-convened- reporting of-reg.**

(Ac.AII)

The annual meetings of the Faculties in Arts, Oriental Studies, Social Sciences and Science have been convened through online mode on 14-08-2020, 17-08-2020,13-08-2020 and 17-08-2020 respectively, with the technical support of the KUCC, as per the orders of the Vice-Chancellor, subject to reporting to the Syndicate and the minutes of the meetings have been submitted before the meeting of the Academic Council held on 27-08-2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.40. Modernization of Kerala University Library Palayam, Thiruvananthapuram (Phase II works) – Payment to the Executing Agency, M/s.Habitat Technology Group, Thiruvananthapuram – Reappropriation of fund – Reporting of- reg. (Pl.G)

Based on the endorsement of Finance, No.FOS.1013/Finance II/ 20-21 dated: 23.06.2020, the Vice-Chancellor has accorded sanction invoking the provision under section 10(13) of KU Act, 1974 subject to reporting to the Syndicate,

1. *To provide an amount of Rs.7,56,700/- (Rupees Seven Lakh Fifty Six Thousand and Seven Hundred Only) under the Head of Account “Part II – Plan – MH65 Works – 8/5427 – Modernization of University Library (State)” by re-appropriation from the head of account - “Part II – Plan -MH 63 Miscellaneous – 7/6065 – Implementation of Plan Programmes (State)” provided in the current year’s Budget Estimates of the University.*
2. *To meet the expenditure related to the payment due to M/s Habitat Technology Group, Thiruvananthapuram from the above mentioned head of account.*
3. *To release the amount from Kerala University Fund.*

Accordingly U.O. No.Pl.G/4980/2009 dated 12.08.2020 was issued.

Hence, the above action taken by the Vice-Chancellor, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.41. Construction of Platinum Jubilee Academic Complex for School System (Phase I) at Kariavattom Campus – Reappropriation of fund – Reporting of- reg. (Pl.G)

Based on the endorsement of Finance, No. FOS 1098/Finance II/2020-21/dated 25.06.2020, the Vice-Chancellor has accorded sanction invoking the provision under section 10 (13) of KU Act 1974, for the following.

1. *To provide an amount of Rs.1,46,55,000/- (Rupees One Crore Forty Six Lakh Fifty Five Thousand Only) under the Head of Account “Part II – Plan – MH 63 – Miscellaneous – 7/6118 – Adoption of School System (State)” by reappropriation from the sub head “7/6065 – Implementation of Plan Programmes (State)” provided under the same major head in the current year’s Budget Estimates of the University.*
2. *To book the expenditure related to the Construction of Platinum Jubilee Academic Complex for School System (Phase I) at Kariavattom under the above mentioned head of account, utilizing funds from the balance amount available under the Scheme – Component “ Civil Works” from the State Plan Grant for the year 2012-13 in the Kerala University Fund.*
3. *To meet the expenditure related to the Construction of Platinum Jubilee Academic Complex for School System (Phase I) at Kariavattom from the provision provided and all pending payments related to the project shall also be cleared in the current financial year, itself.*

Accordingly U.O. No. Pl.G/5260/PJAC/2013 dated 12.08.2020 was issued.

Hence, the above action taken by the Vice-Chancellor, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.42. SERB sponsored MATRICS Scheme project entitled “A Study on Geometric Vitality Function of Ordered Random Variables” by Dr.E.I. Abdul Sathar, Associate Professor, Department of Statistics, University of Kerala- Implementation and release of financial assistance for the 1st year – amounting to Rs. 2,20,000/- -sanctioned – reporting of- reg:

(Ad.F1)

The Vice- Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974.

1. *to implement the SERB funded MATRICS Scheme project entitled "A Study on Geometric Vitality Function of Ordered Random Variables" in the Department of Statistics by Dr.E.I. Abdul Sathar, Associate Professor, Department of Statistics, University of Kerala as the Principal Investigator, at a total cost of Rs. 6,60,000/- (Rupees six lakh sixty thousand only) for a period of 36 months.*
2. *to open a new sub head '9/9796' "A Study on Geometric Vitality Function of Ordered Random Variables" under "Part III-MH 80D-Grants from other Agencies" and an amount of Rs.2,20,000/- (Rupees two lakh twenty thousand only) shall be provided into it by re-appropriation from "Part III-MH 80D- Grants from other Agencies '9/7751' -Lumpsum provision for New research Schemes" provided in the current year's Budget Estimates of the university.*
3. *to release an amount of Rs.2,20,000/- (Rupees two lakh twenty thousand only) received from SERB being the first installment of the grant-in-aid for the year 2019-2020 to Dr.E.I.Abdul Sathar, Associate Professor, Department of Statistics, University of Kerala and Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account in the current year's Budget Estimates of the university.*

Accordingly U.O No.Ad.F1/2174/2019 dtd 02/06/2020 was issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.43. *ICSSR sponsored IMPRESS scheme Research Project entitled "Households Drinking Water and Sanitation in Urban Kerala" by Dr. Anitha. V, Professor, Department of Economics, University of Kerala – Implementation and release of first installment – amounting to Rs. 3,60,000/- sanctioned – Reporting of - reg:*

(Ad.F1)

The Vice- Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act 1974.

- a) *to implement the ICSSR sponsored IMPRESS scheme project entitled "Households Drinking Water and Sanitation in Urban Kerala" to the Department of Economics by Dr.Anitha V, Professor, Department of Economics, University of Kerala as the Principal Investigator at a total cost of Rs.9,00,000/- (Rupees nine lakh only) for a period of 24 months.*
- b) *To open a new sub head '9/9795' "Households Drinking Water and Sanitation in Urban Kerala" under 'Part III MH 80D- 'Grants from Other Agencies' and an amount of Rs.3, 60,000/- shall be provided under it by reappropriation from the sub head '9/7751'- 'Lumpsum Provision for New Research Scheme' of the same major head provided in the current year's Budget Estimates of the University.*
- c) *To release an amount of Rs.3,60,000/- (Rupees Three lakh and Sixty thousand only) received from ICSSR being the first installment of Grant-in-aid to Dr.Anitha,V, Professor, Department of Economics, University of Kerala and Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account in the current year's Budget Estimates of the University.*

Accordingly U.O No.Ad.F1/2537/2019, Dated: 03/07/2020 is issued.

The Action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.44. KSCSTE – “Back to Lab Programme” of Women Scientist Division - Dr. Sunitha S.S - Post Doctoral Fellow- Release of first year grant- Report to the Syndicate-reg:

(Pl.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

- **To release an amount of Rs. 8,84,400/- (Rupees Eight Lakhs Eighty Four Thousand Four Hundred Only) received from KSCSTE to Dr. Sunitha S.S, KSCSTE ' Back to Lab' PDF, CEIB, University of Kerala through Dr. Benno Pereira F.G, Assistant Professor, Department of Zoology, University of Kerala towards the disbursement of 2nd installment of 2nd year grant, as per the norms of the sponsoring body**
- **The Expenditure in this regard shall be met from the head of account under “Part III MH 80A – Grants from State Govt.” 9/7751 Role of mitochondrial K-ATP channel in neuroprotection in Parkinson’s disease model and its therapeutic response to the plant, Withania somnifera and Morus alba” provided in the Current Year's Budget Estimates of the University.**

Accordingly UO. No. Pl.D/2546/2017 dated 11/08/2020 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.45. University Additional Men’s Hostel, Kariavattom - Purchase of Cots – Payment- Sanction- Reporting of – reg.

(Ad.BIV)

Sanction has been accorded by the Vice-chancellor *to make payment of an amount of Rs.1,71,574/- (Rupees One lakh Seventy one thousand five hundred and seventy four only) including GST and Kerala Flood CESS to M/s.Kerala SIDCO, Trivandrum towards the cost of 15 numbers of Anjili Wood Cots for use in the University Additional Men’s Hostel, Kariavattom, meeting the expenditure from the Head “Part I-NP-MH-I(a)- General Direction- 4-2105- Purchase of Furniture” provided in the current year's Budget Estimate of the University.*

Accordingly, U.O.No.Ad.BIV.CP.02.20 dated 12.06.2020 was issued.

The action taken by the Vice Chancellor is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.46 Inter University Centre for Alternative Economics (IUCAE)- Nomination of new Hon.Director- Reporting of-reg:

(Ac.D)

Prof.Abdul Salim.A, Hon.Director, Centre for Alternative Economics (IUCAE) has forwarded a letter requesting to relieve him from the charges of the Director, IUCAE as his tenure ends on 30.06.2020 and to nominate Mr.Siddik.R,Assistant Professor, Dept of Economics as the new Director of the Centre. Sanction has been accorded by the Vice Chancellor for nominating Siddik.R as the new Director of the Centre and U.O .No.2333/2020/UOK dated 30.07.2020 was issued. The action taken by the Vice-Chancellor having *approved the request from Prof.Abdul Salim.A for nominating Mr.Siddik.R, Assistant Professor, Dept of Economics as new Hon.Director of the Centre, IUCAE* is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.47 **Extension of Deputation as Additional Private Secretary in the personal staff of the Hon'ble Minister for Revenue & Housing – Sri.R.Rajnarayan, Assistant Registrar (Hr.Gr) – Reporting of-reg.**

(Ad.AI)

Ref: Letter dated 20.08.2020 from the Private Secretary to the Hon'ble Minister for Revenue & Housing, Govt of Kerala, forwarding the request from Sri. R. Rajnarayan, Assistant Registrar (Hr.Gr)

Sri. R. Rajnarayan was relieved of his duties as Section Officer (Hr.Gr), University of Kerala w.e.f 11.07.2016 AN to take up appointment as Additional Private Secretary in the personal staff of the Hon'ble Minister for Revenue & Housing, Govt. of Kerala on deputation basis for a period of one year under usual terms and conditions of deputation. The period of his deputation extended thrice following the approval of the Hon'ble Minister. Sri. R. Rajnarayan's term of deputation in the last instance was expired on 10.07.2020.

Sri. R. Rajnarayan had been promoted to act as Deputy Registrar w.e.f 19.06.2020 vide U.O No.Ad.A1.4/7404/2020 dated 19.06.2020 in between. However he has been reverted to the post of Assistant Registrar (Hr.Gr) following the rejoining of Smt. Sabitha, Deputy Registrar, ES & Revaluation on expiry of leave vide U.O dated 25.08.2020

Vide reference cited above, the Private Secretary to the Hon'ble Minister for Revenue & Housing has requested to extend Sri. R Rajnarayan's period of deputation for the fifth consecutive time w.e.f 11.07.2020 following the approval by the Minister.

Sanction has therefore been accorded by the Hon'ble Vice Chancellor **to Sri. Rajnarayan.R, Assistant Registrar (Hr.Gr) to extend his period of deputation as Additional Private Secretary in the personal staff of the Hon'ble Minister for Revenue & Housing, Govt. of Kerala on deputation basis for a period of one year w.e.f 11.07.2020 under usual terms and conditions of deputation** subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.48 **Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

Item No.18.48.01. **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nisha N.D. in Demography - reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**WOMEN EMPOWERMENT: DETERMINANTS AND CHALLENGES**" submitted by Smt. Nisha N.D.

Resolution of the Syndicate

RESOLVED that Smt. Nisha N.D., be declared eligible for the award of the Degree of Doctor of Philosophy in Demography under the Faculty of Science.

Item No.18.48.02. **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sunil B. in Mechanical Engineering -reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**DRY WEAR AND FRICTION CHARACTERISTICS OF AL-SI-CU- NI PISTON ALLOYS**" submitted by Sri. Sunil B.

Resolution of the Syndicate

RESOLVED that Sri. Sunil B., be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering and Technology.

Item No.18.48.03. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shilpa Narayanan in Zoology – reg.

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PHYSIOLOGICAL RESPONSE OF AIR-BREATHING FISH (ANABAS TESTUDINEUS BLOCH) TO AMMONIA DURING STRESS”** submitted by Smt. Shilpa Narayanan.

Resolution of the Syndicate

RESOLVED that Smt. Shilpa Narayanan., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.18.48.04. Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Rani. S in Pharmaceutical Sciences - reg.

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PHARMACOGNOSTICAL, BIOCHEMICAL, PHARMACOLOGICAL AND MICROBIOLOGICAL STUDIES OF SELECTED MARINE SPONGES”** submitted by Smt.Rani.S.

Resolution of the Syndicate

RESOLVED that Smt. Rani. S., be declared eligible for the award of the Degree of Doctor of Philosophy in Pharmaceutical Sciences under the Faculty of Medicine.

Item No.18.48.05 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeragi R.G in Library & Information Science reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“RESEARCH PRODUCTIVITY OF INDIA ON NEUROSCIENCE: A SCIENTOMETRIC STUDY”** submitted by Smt. Sreeragi R.G.

Resolution of the Syndicate

RESOLVED that Smt. Sreeragi R.G., be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the Faculty of Arts.

Item No.18.48.06 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Soumyarani G.L in Library & Information Science reg:-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SCIENTIFIC RESEARCH PRODUCTIVITY IN KERALA: A SCIENTOMETRIC STUDY BASED ON INDIAN SCIENCE ABSTRACTS”** submitted by Smt. Soumyarani G.L.

Resolution of the Syndicate

RESOLVED that Smt. Soumyarani G.L., be declared eligible for the award of the Degree of Doctor of Philosophy in Library & Information Science under the Faculty of Arts.

Item No.18.48.07 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Archana V S in Malayalam - reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ഏഴാച്ചേരിക്കവിതകളിലെ ആധുനികപ്രവണതകൾ - പ്രമേയം, ബിംബകല്പന എന്നിവയെ മുൻനിർത്തി ഒരു പഠനം”** submitted by Smt. Archana V S.

Resolution of the Syndicate

RESOLVED that Smt. Archana V S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.18.48.08 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. K.V Ranjitharani in Hindi -reg:- (Ac. EV)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DR. S. THANKAMONI AMMA KA MOULIK AUR ANOODIT SAHITYA**” submitted by Smt. K V Ranjitharani .

Resolution of the Syndicate

RESOLVED that Smt. K.V Ranjitharani .., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.18.48.09 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Salu P.R in Hindi -reg:-*

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DO HAZAR KE BAD KE HINDI UPANYASON MEIN AADIVAASI JEEVAN KI ABHIVYAKTI**” submitted by Smt. Salu P.R.

Resolution of the Syndicate

RESOLVED that Smt. Salu P.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.18.48.10 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rejitha O in Sanskrit-reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NYAYARATNA OF MANIKANTHA MISRA – A STUDY**” submitted by Smt. Rejitha O.

Resolution of the Syndicate

RESOLVED that Smt. Rejitha O., be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

Item No.18.48.11 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Priyanka R in Hindi - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SHIVANI KE UPANYASON MEIN SAMAJIK CHETANA: EK VISLESHANATMAK ADHYAYAN**” submitted by Smt. Priyanka R.

Resolution of the Syndicate

RESOLVED that Smt. Priyanka R., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

Item No.18.48.12 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Chithra R V in Malayalam - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**മുടിപ്പുരകൾ : പുരാവൃത്തം ആചാരം, അനുഷ്ഠാനം വെള്ളായണി മുടിപ്പുരയെ കേന്ദ്രമാക്കി ഒരു പഠനം**” submitted by Smt. Chithra R V.

Resolution of the Syndicate

RESOLVED that Smt. Chithra R.V., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.18.48.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rajee R in Malayalam - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**വ്യക്തിയും സമൂഹവും പി കേരവദേവീദി എം ടി വാസുദേവൻ നായരുടെയും തിരഞ്ഞെടുത്ത നോവലുകളിൽ**” submitted by Smt. Rajee R.

Resolution of the Syndicate
RESOLVED that Smt. Rajee R., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.18.48.14 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Arun Raj J.R in Physical Education-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PSYCHOLOGICAL PROFILES AND PHYSICAL FITNESS STATUS OF STATE LEVEL PLAYERS IN COMBAT SPORTS**” submitted by Shri. Arun Raj J.R.

Resolution of the Syndicate
RESOLVED that Shri. Arun Raj J.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Physical Education under the Faculty of Physical Education.

Item No.18.48.15 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Amala Anie John in Economics - reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DYNAMICS OF EDUCATION - EMPLOYMENT LINKAGES**” submitted by Smt. Amala Anie John.

Resolution of the Syndicate
RESOLVED that Smt. Amala Anie John., be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

Item No.18.48.16 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ambily P C in Malayalam- reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ചിംഗപദവി നവീനസംസ്കാരത്തിൽ തിരഞ്ഞെടുത്ത കഥകളെ ആസ്പദമാക്കി ഒരു പഠനം**” submitted by Smt. Ambily P.C.

Resolution of the Syndicate
RESOLVED that Smt. Ambily P C., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.18.48.17 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rani R in Tamil - reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STYLISTICS STUDY IN AINGURUNOORU**” submitted by Smt. Rani R.

Resolution of the Syndicate
RESOLVED that Smt. Rani R., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Item No.18.48.18 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Bejoy Abraham in Computer Science and Engineering - reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**COMPUTER AIDED DIAGNOSIS AND GRADING OF PROSTATE CANCER FROM MRI USING MACHINE INTELLIGENCE TECHNIQUES**” submitted by Sri. Bejoy Abraham.

Resolution of the Syndicate

RESOLVED that Sri. Bejoy Abraham., be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering and Technology.

Item No.18.48.19 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Keerthy Suresh in Geology –reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**GEOLOGY AND GEOMORPHOLOGY OF DHALA CRATER, MADHYA PRADESH, INDIA**” submitted by Smt. Keerthy Suresh.

Resolution of the Syndicate

RESOLVED that Smt. Keerthy Suresh., be declared eligible for the award of the Degree of Doctor of Philosophy in Geology under the Faculty of Science.

Item No.18.48.20 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja S Nayar in English - reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE POLITICS OF GENDER IN THE NOVELS OF MEENA ALEXANDER, SHAUNA SINGH BALDWIN AND GITA HARIHARAN**” submitted by Smt. Sreeja S Nayar.

Resolution of the Syndicate

RESOLVED that Smt. Sreeja S Nayar., be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts .

Item No.18.48.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Krishnakumar N.M. in Biotechnology**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMMUNOMODULATORY AND ANTIOXIDANT POTENTIAL OF MORINDA UMBELLATA L.–A TRADITIONALLY IMPORTANT MEDICINAL LIANA**” submitted by Sri.Krishnakumar N.M.

Resolution of the Syndicate

RESOLVED that Sri. Krishnakumar N.M., be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.18.48.22 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Seethal G. S in Zoology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ROLE OF MATRIX METALLOPROTEINASES(MMPS) IN ION, TRANSPORT DURING STRESS AND EASE RESPONSES IN CLIMBING PERCH (ANABAS TESTUDINEUS BLOCH)**” submitted by Smt. Seethal G.S.

Resolution of the Syndicate

RESOLVED that Smt. Seethal G.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.18.48.23 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. J. Nirmala Jeya Rani in Botany-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MOLECULAR CHARACTERIZATION AND PHYTOCHEMICAL ANALYSIS OF SELECTED MEMBERS OF THE GENUS JASMINUM L. FROM KERALA**” submitted by Smt. J. Nirmala Jeya Rani.

Resolution of the Syndicate

RESOLVED that Smt.J.Nirmala Jeya Rani., be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

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Item No.18.48.24 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sujitha P. C in Zoology**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DIVERSITY AND ECOLOGY OF BUTTERFLIES IN SHENDURNEY WILDLIFE SANCTUARY WITH SPECIAL REFERENCE TO THE ENDEMIC BUTTERFLY PARANTIRRHOGA MARSHALLI WOOD-MANSON (SATYRINAE, NYMPHALIDAE, LEPIDOPTERA)**” submitted by Smt. Sujitha P.C.

Resolution of the Syndicate

RESOLVED that Smt. Sujitha P.C., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

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Item No.18.48.25 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Dhanya P. in Zoology-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**STUDY ON THE INFESTATION OF COPEPOD, PARASITES ON SELECTED COMMERCIALY, IMPORTANT FISHES OF KAYAMKULAM BACKWATER, KERALA**” submitted by Smt. Dhanya. P.

Resolution of the Syndicate

RESOLVED that Smt. Dhanya. P., be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

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Item No.18.48.26. **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Preethi P in Civil Engineering-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CAPACITY ANALYSIS AND PERFORMANCE EVALUATION OF SIGNALIZED INTERSECTIONS**” submitted by Smt. Preethi P.

Resolution of the Syndicate

RESOLVED that Smt. Preethi P., be declared eligible for the award of the Degree of Doctor of Philosophy in Civil Engineering under the Faculty of Engineering & Technology.

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Item No.18.48.27 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ranjith B.P in Mechanical Engineering – reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS AND ANALYSIS OF BIO-DIESEL FROM VEGETABLE OILS**” submitted by Sri. Ranjith B.P .

Resolution of the Syndicate

RESOLVED that Sri. Ranjith B.P., be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering and Technology.

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Item No.18.48.28. **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Stella Jose- in Nursing reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HEALTH RELATED QUALITY OF LIFE OF CHILDREN WITH CEREBRAL PALSY AND ITS DETERMINANTS**” submitted by Smt. Stella Jose.

Resolution of the Syndicate

RESOLVED that Smt.Stella Jose., be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

Item No.18.48.29. Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Krishnakumar T.S in Mechanical Engineering -reg

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“INVESTIGATIONS ON THE HEAT TRANSFER CHARACTERISTICS OF NANOFUIDS”** submitted by Sri. Krishnakumar T.S.

Resolution of the Syndicate

RESOLVED that Sri. Krishnakumar T.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Mechanical Engineering under the Faculty of Engineering and Technology.

Item No.18.49 Ph.D Research – Re-registration – Application submitted by Smt.Anupama V, Research Scholar in Economics– reg.

(Ac.EI)

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for re-registration of Ph.D. research due to the defaulted payment of Ph.D. research fee for more than 6 months and there is no break in her research work.

The details of the Research Scholars are as follows:

Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration	Research Supervisor & Centre	Requests	Remarks
Smt. Anupama V Economics -Part Time U.O.No.AcE1.B2/29027/2011 dated 12.03.2013 w.e.f. 28.06.2012	<u>Research Supervisor:</u> Dr.V.R. Prabhakaran Nair Assistant Professor, Dept. of Economics, S.D.College, Alappuzha. <u>Centre:</u> Kerala University Library, Palayam, Tvpm.	Re-registration from the date of expiry of previous registration i.e. w.e.f. 28.06.2012	Re-registration w.e.f. 28.06.2012. Default from 1 st Year. Paid fine of Rs.9060/- Receipt No. OP1114261 dated 25.05.2020

The candidate has submitted the following required documents for considering the application for re-registration.

8. The application is to be recommended and forwarded by the research Supervisor, HOD and DC Chairman
9. Re-registration fee of Rs.1050/- for (Full-Time) and Rs.2100/- for (Part-Time) candidates (Original Chalan).
10. Detailed fees statement duly countersigned by the supervising teacher.
11. Payment of defaulted fee along with fine.
12. Copy of registration order.
13. Certification duly endorsed by the Research Supervisor & Head of the Research Centre, stating no discontinuance has occurred during the research work.

Sanction has been accorded by the Vice -Chancellor, subject to reporting to the Syndicate, to the above mentioned research scholar being permitted to re-register as break in registration of Ph.D. research occurred due to the default in payment of research fee for more than 6 months and as there is no break in her research work.

Consequently U.O has been issued vide No. 2838/2020/UOK dated 14.09.2020 Research Scholars and research centres have to remit prescribed fees to the University periodically. It has come to the notice that some research scholars are continuing their research without paying the research fee prescribed by the University even while availing research fellowship from the University

or other agencies. In some cases, research break occurs and the student leaves the institution without submitting the thesis nor remitting the prescribed fees. The loss of University revenue in this manner is alarming. The HOD/Directors/Heads of Research centres are also being addressed in this regard.

The Hon'ble Vice- Chancellor, while taking note of the above matter has ordered to direct the Head of the University Departments, Directors/Principals of all research centres to take immediate steps to clear the default in payment of research fee if any, of all research scholars who are continuing their research at their Department /Centre and to arrange an inspection by the Finance Officer in all research centres to check if there is any default of fee remittance by the research scholars and research centres and report the matter directly to the Vice- Chancellor in every financial year. As per the orders letter to the Head of the University Departments, Directors/ Principals of all research centers has been sent and note to the Finance Officer has been forwarded.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.50 ***Complaint received from Dr.Resmi R.R - Awarding of marks in the Interview-Consideration of-reg.***

(Ac.FI)

A complaint has been received from Dr.Reshmi R R, a candidate who appeared in the interview for the appointment of Assistant Professor in Environmental Science in St.John's College, Anchal. She has alleged that there were only two candidate for the interview and the Selection Committee has unfairly awarded marks to the other candidate even though she was more qualified.

It may be noted that the award of marks is a discretionary power of the Selection Committee and this authority vested in Selection Committee, conducting a personal interview, cannot be disputed.

The University is in receipt of several complaints alleging unfair and unjust award of marks by the Selection Committees. In this context it is worth noting, that all colleges are to have Halls / Class rooms equipped with close circuit cameras. It may be considered if it be made mandatory that all interviews by selection committees be made subject to audio visual recording with the stipulation that the recordings be preserved for a period of one year, and a certification in this regard be made mandatory for approval of appointments.

To facilitate this, the Educational Agencies may be directed to arrange for audiovisual recording of the proceedings of selection committees.

As per the orders of the Vice-Chancellor the above matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges.

Item No.18.51 ***Additional meeting of the Faculty of Management Studies-online mode-reporting of-reg.***

(AcAIV)

Additional meetings of the Board of Studies in Business Management (Pass) and Business Management (PG) was held on 30th June 2020. The Dean, Faculty of Management Studies had consented to convene an additional meeting of the Faculty of Management Studies through online mode considering COVID 19 Pandemic.

Permission had been granted by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, ***to conduct the Additional meeting of the Faculty of Management Studies through online mode and the meeting was conducted online on 13.08.2020 using Google meet.Action being taken on the various recommendations of the BoS and the Faculty of Management Studies.***

This matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.52. Ph.D research- Request for a new date to conduct pre submission seminar-Smt. Niranjana Nair.P - English-Reporting of-reg:

(AcE.VI)

Smt.Niranjana Nair.P, a Full-time research scholar in English at All Saints' College, Tvpm under the guidance of Dr.Vidya Rajagopal has submitted a request for a new date to conduct pre submission seminar which is duly endorsed by the research supervisor and Chairman Doctoral Committee. She was granted permission to conduct pre submission seminar vide UO. No.982/2019/UOK dated: 09/12/2019 with Dr.Raji B Nair, Associate Professor of English, Sree Sankaracharya University of Sanskrit, Regional Centre, Vanchiyoor as external expert.

Details of the applicant is shown below:

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Niranjana Nair P English Full-time	U.O.No.Ac.E1. B/714/ENG/119 42/2014 Dt.13/01/2015, w.e.f :27/08/2014.	<u>Research Supervisor</u> Dr.Vidya Rajagopal <u>Centre</u> All Saints' College, Tvpm.	Permission granted to conduct pre submission seminar on a new date at the Institute of English, University of Kerala with subject expert already nominated by the Vice-Chancellor vide UO.No. 982/2019/UOK dated: 09/12/2019 availing the grace time for submission of thesis upto 30/09/2020 as specified in the UO. No.2744/2020/UOK dated:27/08/2020.

Based on the request submitted by Smt.Niranjana Nair P, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, *to Smt. Niranjana Nair P being granted permission to conduct pre submission seminar on a new date with the subject expert already nominated, availing the grace time for submission of thesis upto 30/09/2020.* The intimation memo in this regard was issued to the candidate vide No.AcEVI(1)/32215/2019/UOK dated: 09/09/2020.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.53 NAAC Accreditation - Regarding part time appointment of Computer Assistant – Consideration of-reg.

(IQAC)

The minutes of the meeting of NAAC Directorate Convenors and Coordinators held on 11.09.2020, recommended for the following.

Based on the requirements put forward by the Convenors under NAAC Directorate, we require the services of three Computer Assistants to work for 30 days in connection with compilation of data and uploading of SSR for NAAC accreditation. Kindly grant permission to the Convenors to appoint Computer Assistants with the necessary proficiency. The appointed Computer Assistants would work for a period not exceeding 30 days (based on requirement) on a wages of Rs. 800/- (Rupees Eight Hundred Only) per day. The request is forwarded for approval.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Syndicate for consideration and approval.

Resolution of the Syndicate

RESOLVED to appoint three Computer Assistants for a period not exceeding thirty days (based on the requirement) on existing wages of the University.

Item No.18.54. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- reg.

(Ac.F.II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 14.09.2020 at 02.00 P.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Monday, 14th September, 2020
Time : 02.00 P.M.
Venue : Syndicate Room

Members Present

1. Dr. M.Vijayan Pillai
2. Sri. B. P. Murali
3. Sri. R. Arun Kumar
4. Dr. B.Unnikrishnan Nair

Members Absent

1. Sri. Jairaj J.
2. Dr. Mathew V.
3. Sri.Viswan Padanilam
4. Sri.R.Rajesh (MLA)
5. Smt.Renju Suresh
6. Dr.K.B Manoj
7. Prof. K. Lalitha

The meeting started at 02.00 PM

Item No.18.54.01 Mount Tabor Training College, Pathanapuram – Proposal for the Placement/ Promotion (stage I to II) of Sri.Jijan E K, Assistant Professor of Education (English)(AGP Rs 6000/- to 7000/-) - Approval of – reg:

(15646/Ac F I/2020/UOK)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the Placement / Promotion in respect of Sri.Jijan E.K, Assistant Professor of Education (English) from Stage I to II with AGP 6000/- to 7000/- w.e.f 09.02.2015.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.A, M.Ed, NET
Date of first entry into service	09.02.2009
Date of continuous service	09.02.2009
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	Nil
Details of L W A availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher	i) O.C from 01.12.2010 to 27.12.2010 attended Academic Staff College, Kannur University - UGC ii) R.C from 06.11.2014 to 26.11.2014 Academic Staff College, Bharathiar University - UGC
Whether any OC/RC due	Nil
Date of completion of required years of service	08.02.2015 , 6 years
Proposed date of placement/promotion	09.02.2015 as Assistant Professor with AGP 7000

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the Placement/ Promotion in respect of Sri.Jijan E K, Assistant Professor with AGP 7000/- as per U G C Regulation 1998.

On completion of 6 years of qualifying service as Assistant Professor with AGP 6000/- , the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 7000/-with effect from 09.02.2015.

In the light of the above facts the proposal for the approval of the placement/ promotion in respect of Sri.Jijan E.K, Assistant Professor with AGP 6000 in the Department of English as Assistant Professor with AGP 7000, w.e.f 09.02.2015, at Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.02 ***Mount Tabor Training College, Pathanapuram – Proposal for the Placement/ Promotion (stage I to II) of Smt.Surya Chandramohan, Assistant Professor (AGP Rs 6000/- to 7000/-) of Education (Social Science) - Approval of – reg.***

(Ac.F1/15669/2020)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the Placement / Promotion in respect of Smt.Surya Chandramohan, Assistant Professor of Education (Social Science) from Stage I to II with AGP 6000/- to 7000/- w.e.f 11.02.2015.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.A, M.Ed, NET
- Date of first entry into service : 11.02.2009
- Date of continuous service : 11.02.2009
- Details of other qualifying service : Nil
- Relaxation of period availed, if any, on account : Nil
of M.Phil/Ph.D
- Details of L W A availed other than on medical : Nil
grounds (without MC)
- Details of Orientation/Refresher : 1)O.C from 03.04.2010 to 30.04.2010
Courses attended Academic Staff College, University of Kerala - UGC
2)R.C from 28.05.2013 to 17.06.2013
Academic Staff College, University of Kerala - UGC

- j) Whether any OC/RC due : Nil
- k) Date of completion of required years of service : 10.02.2015 , 6 years
- l) Proposed date of placement/promotion : 11.02.2015 as Assistant Professor with AGP 7000

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Smt.Surya Chandramohan, Assistant Professor with AGP 7000/- as per UGC Regulation 1998.

On completion of 6 years of qualifying service as Assistant Professor with AGP 6000/- , the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 7000/-with effect from 11.02.2015.

In the light of the above facts the proposal for the approval of the placement/ promotion in respect of Smt.Surya Chandramohan, Assistant Professor in Education(Social Science) as Assistant Professor with AGP 7000, w.e.f 11.02.2015 , at Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.03 ***Mount Tabor Training College, Pathanapuram – Proposal for the Placement/Promotion (stage I to II) of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) from Stage I to II with AGP 6000 to 7000 - Approval of – reg:***

(Ac.FI/15663/2020)

The Principal, Mount Tabor Training College, Pathanapuram has forwarded a proposal for the approval of the Placement/ Promotion in respect of Dr. Remya Stanley, Assistant Professor of Education (Mathematics) from Stage I to II with AGP 6000/- to 7000/- w.e.f 09.02.2015.

The following are the details of the incumbent on verification of the service book.

- Qualifications : M.Sc,M.Ed, NET, Ph D (Acquired on 02.11.2018)
- Date of first entry into service : 09.02.2009
- Date of continuous service : 09.02.2009
- Details of other qualifying service : Nil
- Relaxation of period availed, if any, on account of M.Phil/Ph.D : Nil
- Details of L W A availed other than on medical grounds (without MC) : Nil
- Details of Orientation/Refresher : 1)O.C from 05.01.2011 to 01.02.2011 Courses attended ASC, University of Kerala - UGC
2) R.C from 28.05.2013 to 17.06.2013 Academic Staff College, University of Kerala - UGC
- j) Whether any OC/RC due : Nil
- k) Date of completion of required years of service : 08.02.2015 , 6 years
- l) Proposed date of placement/promotion : 09.02.2015 as Assistant Professor with AGP 7000

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Principal, Mount Tabor Training College, Pathanapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr. Remya Stanley, Assistant Professor with AGP 7000/- as per U G C Regulation 1998.

On completion of 6 years of qualifying service as Assistant Professor with AGP 6000/- , the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 7000/-with effect from 09.02.2015.

In the light of the above facts the proposal for the approval of the placement/ Promotion in respect of Dr. Remya Stanley , Assistant Professor of Education (Mathematics) with AGP 6000 as Assistant Professor with AGP 7000, w.e.f 09.02.2015, at Mount Tabor Training College, Pathanapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.04 **All Saints' College, Thiruvananthapuram - Proposal for the approval of Placement/ Promotion of Dr.Udayakala C, as Assistant Professor with AGP-7000 Stage I to II - Department of Malayalam- reg.**

(12743/Ac F I/2020/UOK)

The Principal, All Saints' College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Udayakala C, Department of Malayalam as Assistant Professor with AGP- Rs 7000/-, Stage I to II w.e.f 01.08.2016 FN.

The Service details of Dr.Udayakala C are as follows:

- Qualifications : M A , NET, Ph D(awarded on 18.08.2011)
- Date of first entry into service : 01.08.2012
- Date of continuous service : 01.08.2012
- Details of other qualifying service : Nil
- Details of L W A availed other than on medical : Nil grounds (without MC)

14. Relaxation of period availed, if any, on account of M.Phil/Ph.D : 2 years on account of Ph.D

15.Details of Orientation/Refresher :

- 1) OC from 06.06.2013 to 03.07.2013 , from ASC, University of Kerala- UGC
- 2) RC from 09.09.2015 to 29.09.2015 from Human Resource Development centre,

University of Kerala- UGC

- Whether any OC/RC due : Nil
- Date of completion of required years of service : 31.07.2016, 4 years
- Proposed date of placement/promotion : 01.08.2016, Assistant Professor with AGP 7000

On verification of the Service Book of Dr. Udayakala C, it is found that the teacher had entered into service as Lecturer on 01.08.2012. She had completed his four years of service as Assistant Professor Stage I on 01.08.2016 for being promoted as Assistant Professor (Stage II).

The Principal, All Saints' College, Thiruvananthapuram has forwarded the relevant documents, placement order, Self Appraisal Proforma for three years, minutes of the Selection Committee and API Score sheet based on PBAS for one year with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) w.e.f 01.08.2016 FN. It may be noted that the Principal, All Saints' College, Thiruvananthapuram has submitted the minutes of the Screening Committee which is signed by only two members (Dr.Deepa M(Principal) and Prof.S Shifa) of the screening committee and has informed that the third member was unable to sign the minutes as he had met with an accident. .

Since the appointment of Dr.Udayakala C, Assistant Professor (Stage II) is w.e.f 01.08.2016, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable.(U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 , onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No.Ac FII/ General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category	Minimum score required	Score
Category I	80(proportionate)	100
Category II	12.5(proportionate)	63
Category III	5(proportionate)	72.4
Category II +III	22.5 (proportionate)	135.4

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Dr.Udayakala C, Assistant Professor in Malayalam from Stage I to II with AGP 6000 to AGP 7000 w.e.f 01.08.2016 FN, at All Saints' College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<i>Resolution of the Syndicate</i>	
RESOLVED	that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.05 *SD College, Alapuzha- Proposal for the Placement/Promotion of Dr.Maya.B Nair, Assistant Professor in Zoology with AGP 6000/- to AGP 7000/-, (Stage I to II) Approval of – reg:-*

(Ac F1/45577/2019/UOK)

The Principal, SD College, Alapuzha has forwarded a proposal for the approval of the placement/ Promotion in respect of Dr.Maya B Nair, Assistant Professor in Zoology with AGP 6000/- to Assistant Professor with AGP 7000/-, (Stage I to II), w.e.f 10.02.2010.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.Sc, Ph.D in Biochemistry(31.05.2004)
Date of first entry into service	10.02.2006
Date of continuous service	10.02.2006
Details of other qualifying service	Nil
Relaxation of period availed, if any, on account of M.Phil/Ph.D	2 years on account of Ph.D
Date of acquiring M.Phil/Ph.D degree and Name of University	Ph.D on 31.05.2004, MG University
Detaila of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher Courses attended	1) O.C from 01.04.2008 to 28.04.2008, Academic Staff College, University of Kerala-UGC
Whether any OC/RC due	Nil
Date of completion of required years of service	09.02.2010 (4 years)
Proposed date of Placement/Promotion	10.02.2010 (Re-designated as Assistant Professor with AGP 7000/-)

The Principal, SD College, Alapuzha has forwarded all supporting documents necessary for the approval of the placement/Promotion in respect of Dr.Maya B Nair as Assistant Professor in Zoology with AGP 7000/-

It may be noted that ,as per UGC letter dated 17.05.2001,a Ph.D holder may be exempted for not having attended 1 Refresher Course or Orientation Course as regards the eligibility for promotion to Senior Stage.

As per the Judgement dated 23.02.2016, in WP(C) No.15739/2013 all appointments made w.e.f 18.09.2010 had to be intune with UGC Regulations 2010 irrespective of whether the University Acts or the Statutes are amended intune with the UGC Regulation 2010 or not, in view of its adoption by the State of Kerala w.e.f 18.09.2010 as per Government Order dated 10.12.2010.

Now as per the Supreme Court order dated 17.07.2018, in SLA No.18938-18942/2017, “incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes”. The Academic Council held on 05.10.2018 noted the Judgement of the Hon'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulations 2010 and resolved that the said regulations shall be treated as implemented in the University with effect from 23.02.2016 and University has issued UO No.Ac.F II/General/UGC-R-2010/2018 dated 30.11.2018 in this regard.

The promotion of Dr.Maya B Nair is covered under 1998 Regulation since the promotion date falls on 10.02.2010. On completion of 4 years of qualifying service as Assistant Professor, the teacher is eligible to be placed/promoted as Assistant Professor with AGP 7000/- with effect from 10.02.2010.

In the light of the above facts, the proposal for the approval of the placement / Promotion in respect of Dr.Maya B Nair, Assistant Professor in Zoology with AGP 6000/- to Assistant Professor with AGP 7000/- (Stage I to II), w.e.f 10.02.2010 at SD College, Alapuzha is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.06 ***Christ Nagar College of Education, Chavarapuram, Thiruvananthapuram – Proposal for the Endorsement of Teachers in Christ Nagar College of Education, Chavarapuram, Thiruvananthapuram-Approval of-reg. (Ac FI/43345/2019)***

The Principal, Christ Nagar College of Education, Chavarapuram, Thiruvananthapuram has requested to endorse the newly appointed teaching staff in various subjects.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.3850/- remitted to the University cash counter for verification of documents(Rs 1050/- for Principal and Rs.525/- per teacher).

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff may be perused in the draft note to the Standing Committee of the Syndicate prepared and appended in the current file.

Orders are issued accordingly. As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

- For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.
- Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 525/- may be levied for endorsement per teacher and Rs 1050/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)

As per NCTE Norms 2014 stipulate that

5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

- Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and
- M. Ed with minimum 55% marks; and
- Ph. D in Education or in any pedagogic subject offered in the institution; and
- Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

- Postgraduate degree in social Sciences with minimum 55% marks; and
- M.Ed degree from a recognised university with minimum 55% marks.

OR

- Postgraduate (MA) degree in Education with minimum 55% marks; and
- B.Ed/B.EI.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

- Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.
- M.Ed degree with minimum 55% marks.

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/ Psychology/ Philosophy with 55% marks and B.Ed, BEIED with 55% marks and three years of teaching experience in a secondary shall be considered.

It may be noted that Dr.M.S.Geetha, Principal, Christ Nagar College of Education has only 50% marks in MA Degree. But according to Clause 3.5.0 in UGC Regulation 1998 a relaxation of 5% may be provided, from 55% to 50% of the marks to the Ph.D degree holders who have passed their Master's degree prior to 19.09.1991.

On verification of the documents it is found that the teaching staff possessed the required qualification as stipulated in the NCTE Regulation.

In the light of above facts, the proposal for the endorsement of the appointment of the teaching staff in Christ Nagar College, Chavarapuram, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.07 **Christian College, Kattakkada – Proposal for the Placement/Promotion of Dr.Jiji Joseph, Assistant Professor, Department of Botany from Stage I- II (AGP 6000 to7000) - Approval- reg.**

(AcFII/15634/2020)

The D.D.O, Christian College, Kattakkada has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Jiji Joseph, Assistant Professor, Department of Botany from stage I to II (AGP 6000 to 7000/-), w.e.f 03.06.2017 F.N.

The Service details of Dr.Jiji Joseph are as follows.

Qualifications	<ul style="list-style-type: none"> • Ph.D in Botany – Manonmaniam Sundaranar University(Eligibility Certificate produced) – August 2012 • M.Sc in Botany- University of Kerala – April 2002
Date of first entry in to Service	03.06.2013 F.N
Date of entry into continuous service	03.06.2013 F.N

L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	03.06.2017 F.N.
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 25.06.2015 to 15.07.2015. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor w.e.f 03.06.2013 F.N in Christian College, Kattakkada and the appointment was approved by the University of Kerala vide U.O No. AcFV/48265/2013 dated 29.04.2014. She has completed four years of service (Since two years exemption, as she was awarded Ph.D) on 03.06.2017 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The D.D.O, Christian College, Kattakkada has forwarded the relevant documents, placement order, minutes of the Screening Committee and PBAS of the incumbent as per UGC Regulations 2018 option A for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 18.02.2020 at 02.00 PM at Christian College, Kattakkada. The Committee has scrutinized the PBAS records of the teacher and found that the incumbent has attained the grade, required for the respective promotion.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Jiji Joseph, Assistant Professor, Department of Botany, Christian College, Kattakkada from Stage I to II (AGP 6000/- to 7000/-) w.e.f 03.06.2017 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.	

Item No.18.54.08 **M.G. College, Thiruvananthapuram- Proposal for the approval of Placement/ Promotion of Dr. Lakshmi Priya N, Assistant Professor, Department of English, from Stage II to III- Approval – reg.**
(Ac F II/17534/2020)

The Principal, M.G College, Thiruvananthapuram, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Lakshmi Priya N, Assistant professor , Department of English from Stage II to III(AGP 7000 to 8000/-) w.e.f 15.12.2015 FN.

The service details of Dr. Lakshmi Priya N are as follows.

Qualifications	MPhil - University of Kerala in 2004 Ph.D - University of Kerala in 2014
Date of first entry into service	15.12.2005 FN
Date of entry into continuous service	15.12.2005 FN
L.W.A. availed	Nil
Date of placement as Assistant Professor with AGP 7000/-	15.12.2010 FN
Proposed date of placement Assistant Professor with AGP 8000/-	15.12.2015 F.N
Required years of service for Proposed Promotion	5 years

No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 05.10.2018 to 26.10.2018 [OC from Academic Staff College, University of Kerala, Kariavattom from 09.11.2007 to 06.12.2007 & RC from, Academic Staff College, University of Kerala, from 04.02.2014 to 24.02.2014 (applicable to Stage I to II)]
Refresher / Orientation Course due	Nil

On verification of the Service Book of Dr. Lakshmi Priya N, it is found that the teacher had entered into service as Lecturer on 15.12.2005 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kottayam vide office Order No. B3-5626/10 dated 04.10.10. She was promoted as Assistant Professor Stage II w.e.f 15.12.2010 and the University has approved the promotion vide U.O No. Ac FII/2306/2019 dated 20.05.2019. She had completed her five years of service on 15.12.2015 for being promoted as Assistant Professor (Stage III).

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The Principal, M.G College, Thiruvananthapuram has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998, of the incumbent.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Lakshmi Priya N, Assistant Professor, Department of English, M.G College, Thiruvananthapuram from Stage II- III w.e.f 15.12.2015 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendations.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.09

S.G. College, Kottarakkara -Proposal for the approval of Placement/ Promotion of Smt. Pinky Abraham, Assistant Professor, Department of Chemistry, from Stage I to II - Approval – reg. (Ac F II/12049/2020)

The Principal, St.Gregorios College, Kottarakkara, had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Pinky Abraham, Assistant Professor, Department of Chemistry, from Stage I to II (AGP 6000 to 7000) w.e.f 16.07.2018 FN

The service details of Smt.Pinky Abraham, are as follows.

Qualification	* M.Sc- University of Kerala -April 2003
Date of first entry into service	16.07.2012FN
Date of entry into continuous service	16.07.2012FN
L.W.A. availed (other than on medical grounds)	Nil
Required years of service for Proposed Promotion	6 years

Date of placement Assistant Professor with AGP 7000/- (Stage 1-2)	16.07.2018 FN
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC-ASC, University of Kerala, from 27.06.2014 to 24.07.2014. 2. RC from HRDC, University of Kerala, Kariavattom from 09.01.2018 to 29.01.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of Smt.Pinky Abraham , it is found that the teacher had entered into service as Assistant Professor with AGP 6000 w.e.f 16.07.2012 FN and it was approved by Kerala University vide U.O No.Ac FV/43949/2012 dtd. 25.01.2013. She had completed her six years of service on 16.07.2018 FN.

The Principal, has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the years 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 09.03.2020 at 11.00 AM at St.Gregorios College, Kottarakkara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category I- 495 marks, Category II- 193 marks, Category II+III - 239 marks and Category III- 46 marks. The committee evaluated the submitted PBAS proforma of Smt.Pinky Abraham, Assistant Professor in Chemistry, verified the original documents and found that the candidate acquired the required API score in all the categories in the assessment period and recommended the placement of Smt.Pinky Abraham, from Assistant Professor Stage 1 to 2, w.e.f 16.07.2018 FN

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Pinky Abraham, Assistant Professor, Department of Chemistry, St.Gregorios College, Kottarakkara from Stage I to II (AGP 6000 to 7000) w.e.f 16.07.2018 FN, may be placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.10 *FMN College, Kollam - Placement / Promotion proposal of Dr.Sarau Devi A, Department of Chemistry as Assistant Professor with AGP 7000/- to 8000/-, (Stage 2-3)- Approval – reg.*

(Ac FIII/1832/2020/UOK)

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sarau Devi A, Department of Chemistry, as Assistant Professor with AGP 7000/- to 8000/-, (Stage 2-3), w.e.f 02.06.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23.02.2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Sarau Devi A are as follows.

Qualifications	MSc from University of Kerala in April 1993. Ph.D from University of Kerala on 25.03.2014
Date of first entry into service as lecturer	02.06.2003
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	02.06.2009

L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP 7000/-	01.06.2014
Date of Placement Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 05.11.2005 to 02.12.2005. 2. RC from ASC, University of Kerala, Kariavattom from 17.11.2006 to 07.12.2006. 3. RC from ASC, University of Kerala, Kariavattom from 04.03.2014 to 24.03.2014. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the ministry of Human Resource Development and it has been certified that the exam was held on 30.03.2019
Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	02.06.2014

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course after being placed as Assistant Professor Stage 2. The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

It may be noted that the teacher has attended an online refresher course, the duration of which has not been specified. It has been certified that the exam for the same has been conducted on 30.3.2019. It has to be ascertained whether the said course can be taken into account for granting placement/ promotion to the teacher.

As per the orders of the Vice-Chancellor, the proposal for approval of the Placement/ Promotion in respect of Dr.Sarau Devi A, Department of Zoology, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) in FMN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

<i>Resolution of the Syndicate</i>
RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.18.54.11 *F.M.N College, Kollam - Placement/ Promotion proposal of Dr.Apsara.A.P, Department of Chemistry, Assistant Professor Stage II with AGP 7000/- to Assistant Professor Stage III with AGP 8000/- -Approval – reg.*
(Ac FIII/19467/2020/UOK)

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Apsara.A.P, Assistant Professor Stage II with AGP 7000/, Department of Chemistry to Assistant Professor Stage III with AGP 8000/-w.e.f 02-06-2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.Apsara.A.P, are as follows

Qualifications	<ul style="list-style-type: none"> • M.Sc, 1995 from Calicut University • Qualified UGC-CSIR-NET held on 23-06-2002. Ph.D in Chemistry from University of Kerala on 14-05-2012
Date of entry into service as Lecturer	02-06-2003
L.W.A. availed	Nil
Date of placement to Assistant Professor Stage II	02-06-2009
Date of completion of 5 years of service in Assistant Professor Stage II	01-06-2014
Date of placement to Assistant Professor Stage III	02-06-2014
Details of relaxation availed of	nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala Kariavattom from 08-02-2006 to 07-03-2006 2.RC from ASC, University of Kerala, Kariavattom from 09-06-2008 to 30-06-2008. 3. Special Winter School (equivalent to ac OC/ RC from ASC, University of Kerala, Kariavattom from 28-11-2013 to 18-12-2013. 4. The teacher has submitted an Online Refresher Course Certificate conducted by the Ministry of Human Resource Development and it has been certified that the exam was held on 30-03-2019.
Proposed date of Placement/ Promotion to Assistant Professor Stage III with AGP 8000/-)	02-06-2014

The due date for promotion is on 02.06.2014. The teacher has attended an online Refresher Course and the exam for the same was held on 30.03.2019. As per UGC Regulations 1998, the teacher has to attend two Refresher Courses after being placed as Assistant Professor Stage 2.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

It has to be ascertained whether the Online Refresher Course Certificate conducted by the Ministry of Human Resource Development certifying that the exam was held on 30-03-2019 is valid for being considered for promotion. Further the duration of the course is not mentioned in the Certificate.

As per the orders of the VC, the proposal for approval of the Placement/Promotion in respect of DrApsara, A.P. Department of Chemistry, in FMN College, Kollam as Assistant Professor with AGP 7000/- to AGP 8000/- (Stage 2-3) in FMN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

<p>Resolution of the Syndicate</p> <p>RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.</p>

Item No.18.54.12

St.Joseph's College for Women, Alappuzha - Proposal for the Placement/ Promotion of Dr.Rejimol Jose, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2)- Approval – reg.

(Ac FIII/32441/2019/UOK)

The Principal, St.Joseph's College for Women, Alappuzha, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Rejimol Jose, Department of Malayalam as Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 20-09-2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Rejimol Jose are as follows.

Qualifications	<ul style="list-style-type: none"> • M.A Malayalam, University of Kerala in May 2000. • Qualified NET exam held on December 1999. • Ph.D in Malayalam on 16.07.2016 from MG University.
Date of first entry into service	20-09-2005
Date of entry into continuous service	20-09-2005
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor with AGP 6000/-	1.19-09-2011
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. OC from ASC, University of Kerala, Kariavattom from 21-02-2008 to 19-03-2008. 2. RC from HRDC University of Kerala, Kariavattom from 24-01-2019 to 14-02-2019.
Proposed date of Placement/ Promotion as Assistant Professor with AGP 7000/-, (Stage 1-2)	<ul style="list-style-type: none"> • 20-09-2011

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulations 1998, the teacher has to attend one Orientation Course and one Refresher Course for being placed from stage 1 to 2.

Eventhough the promotion date of the teacher falls on 20-09-2011, the teacher has attended the Refresher Course due only in 2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Rejimol Jose, Department of Malayalam in St.Joseph's College for Women, Alappuzha as Assistant Professor with AGP 7000/-, (Stage 1 to 2) w.e.f.20.09.2011 (**due date of promotion**) or w.e.f 15.2.2019 (**after completion of RC**)is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

Resolution of the Syndicate
RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.18.54.13 Proposal for the Placement/ Promotion of Dr.Rubin Jose A.S, Department of Botany, Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3), in FMN College, Kollam - Approval – reg.

(Ac F III/30484/2019/UOK)

The Principal of FMN College, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor with AGP 7000/- to AGP 8000/-, (Stage 2-3)), w.e.f 27.01.2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved that the UGC Regulation 2010 shall be treated as implemented in the University w.e.f 23-02-2016. The teachers have also been allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The service details of Dr.Rubin Jose A.S are as follows

Qualifications	<ul style="list-style-type: none"> • MSc from University of Kerala in 1995. • M.Phil from University of Kerala in June 1998. • Ph.D from University of Kerala on 20.02.2004
Date of first entry into service	27.01.2005 F.N
Date of entry into continuous service	27.01.2005
Date of Placement as Assistant Professor with AGP 7000/- (Stage 1-2)	27.01.2009
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor with AGP7000/- (Stage 1-2)	26.01.2014
Date of Placement as Assistant Professor with AGP 8000/- (Stage 2-3)	27.01.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. OC from ASC, University of Kerala, Kariavattom from 12.05.2005 to 08.06.2005. 2. RC from ASC, University of Kerala, Kariavattom from 19.09.2005 to 10.10.2005. 3. RC from HRDC, University of Kerala, Kariavattom from 11.07.2019 to 24.07.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	27.01.2014.

The Principal had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

It may be noted that as per UGC Regulations 1998, the teacher has to attend two Refresher Course for promotion to Assistant Professor with AGP 8000/- (Stage 2-3). Eventhough the teacher has attended two Refresher Courses, one of them has been acquired only in July 2019.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

Since the teacher has acquired one of the courses on 24.07.2019 the eligible date for promotion falls on 25.07.2019 only.

In the light of above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Rubin Jose A.S, Department of Botany, as Assistant Professor stage III (AGP 7000/- to 8000/-), in FMN College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.18.54.14 ***F.M.N College, Kollam – Proposal for the Placement/ Promotion of Smt.Sindhu.V, Department of Mathematics, Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- - Approval – reg. (Ac FIII/1/44819(2)/2019)***

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Sindhu.V, Department of Mathematics, Assistant professor with AGP6000/- to Assistant Professor with AGP 7000/- w.e.f 04-02-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal for placement/promotion as per UGC Regulations 1998.

The service details of Smt.Sindhu.V, are as follows

Qualifications	16.M.Sc Mathematics from Kerala University in 2006 17.M.Phil Mathematics from Kerala University in April 2010 18.Qualified CSIR-UGC NET exam held in June 2010
Date of first entry into service	04-02-2011
Date of entry into continuous service	04-02-2011
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor Stage I	03-02-2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from HRDC, University of Kerala, Kariavattom from 22-04-2015 to 19-05-2015 2. RC-Summer School(multidisciplinary) from HRDC, University of Kerala, Kariavattom from 09-07-2019 to 22-07-2019(14 days)
Proposed date of Placement / Promotion to Assistant Professor with AGP 7000/-)	04-02-2016

The teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 12-06-2019 to 25-06-2019. The duration of the course is only 14 days. The date of promotion of the teacher falls on 02-02-2016 whereas the teacher has acquired the RC only in June 2019 ie, on a much late date after her promotion.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

As such the teacher is eligible to be promoted as Assistant Professor stage II with AGP 7000/- only w.e.f 23-07-2019, provided the RC of 14 days duration can be taken into account.

The matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

Resolution of the Syndicate
RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.18.54.15 *F.M.N College, Kollam - Placement/ Promotion proposal of Smt.Ann Varghese, Department of Mathematics, Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- in - Approval – reg. (Ac FIII/1/44819/2019)*

The Principal, Fatima Mata National College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Ann Varghese, Department of Mathematics to Assistant professor with AGP 7000/- w.e.f 02-02-2016.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal for placement/promotion as per UGC Regulations 1998.

The service details of Smt. Ann Varghese, are as follows

Qualifications	19.M.Sc Mathematics from Cochin University of Science and Technology in 2008 20.M.Phil Mathematics from Kerala University in April 2010 21. Qualified CSIR-UGC NET exam held in June 2010
Date of first entry into service	02-02-2011
Date of entry into continuous service	02-02-2011
L.W.A. availed	Nil
Date of completion of five years of service as Assistant Professor Stage I	01-02-2016
Details of relaxation availed of	One year on account of M.Phil degree
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 01-01-2015 to 28-01-2015 2. RC from HRDC, University of Kerala, Kariavattom from 12-06-2019 to 25-06-2019 (14 days)
Proposed date of Placement/ Promotion to Assistant Professor with AGP 7000/-)	02-02-2016

The teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 12-06-2019 to 25-06-2019. The duration of the course is only 14 days. The date of promotion of the teacher falls on 02-02-2016 whereas the teacher has acquired the RC only in June 2019 ie, on a much late date after her promotion.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

As such the teacher is eligible to be promoted as Assistant Professor stage II with AGP 7000/- only w.e.f 26-06-2019, provided the RC of 14 days duration can be taken into account.

The matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation

The Standing Committee considered the proposal and recommended to refer the item to the Syndicate.

Resolution of the Syndicate	
RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.	

Item No.18.54.16 *Sree Narayana College for Women, Kollam -Proposal for the approval of the Placement/Promotion of Smt.Parvathy.A.V, Department of Economics to Assistant Professor stage II (with AGP 7000)-reg*

(Ac F III/16085/2020/UOK)

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Parvathy.A.V, Department of Economics to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 08-10-2018.

The Service details of Smt.Parvathy.A.V are as follows.

Qualifications	MA Economics from Kerala University in 2010. Qualified UGC- NET exam held on 26-06-2011
Date of first entry in to Service	08-10-2012F.N
Date of entry into continuous service	08-10-2012F.N
Date of completion of required period of service	07-10-2018
L.W.A availed without medical ground	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	08-10-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from HRDC, University of Kerala, Kariavattom from 12-06-2019 to 25-06-2019

	2.OC from HRDC, University of Kerala Kariavattom from 08-06-2017 to 05-07-2017.
Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 08-10-2012 F.N. She has completed six years of service on 07-10-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, Smt.Parvathy.A.V, is eligible to be placed to Assistant Professor Stage-II (with AGP 7000/-) w.e.f 08-10-2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 12-06-2019 to 25-06-2019. The teacher is eligible for promotion only w.e.f 26-06-2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018.

The matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations, 2018.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.	

Item No.18.54.17 *Sree Narayana College for Women, Kollam -Proposal for the approval of the Placement/Promotion\ of Dr.Deepak Nand, Department of Physics from Assistant Professor Stage I (AGP 6000/) to Assistant Professor Stage II (AGP 7000/-), -reg.*

(Ac F III/16090/2020/UOK)

The Principal of S.N College for Women, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Deepak Nand, Department of **Physics** from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-) w.e.f **17.10.2016**.

The Service details of **Dr.Deepak Nand** are as follows.

Qualifications	M.Sc Physics from University of Kerala in November 2004. Ph.D from University of Utrecht, Netherlands on 26.10.2011.
Date of first entry in to Service	17-10-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor with AGP 6000/-	16-10-2016
Date of Placement to Assistant Professor with AGP 7000/-	17-10-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 04-11-2016 to 01-12-2016. 2. RC from HRDC, University of Kerala, Kariavattom from 25-11-2015 to 15-12-2015.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 17.10.2016 F.N and hence, recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 17.10.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of **Dr.Deepak Nand**, Department of **Physics** from **Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-)**, w.e.f **17.10.2016** in **S.N College for Women, Kollam** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.18 ***S.N College for Women, Kollam - Proposal for the approval of the Placement/Promotion of Dr.Prasanth S, Department of Physics from Assistant Professor Stage I (AGP 6000/-) Assistant Professor Stage II (AGP7000/-), -reg.***

(Ac F III/16082/2020/UOK)

The Principal of S.N College for Women, Kollam had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Prasanth S, Department of Physics from Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-), w.e.f 17.10.2016.

The Service details of **Dr.Prasanth S** are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Sc Physics from Vikram University, Ujjain in 2005. • Ph.D from Hemwati Nandan Bahuguna Garhwal University in 2011.
Date of first entry in to Service	17-10-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 4 years of service as Assistant Professor with AGP 6000/-	16-10-2016
Date of Placement to Assistant Professor with AGP 7000/-	17-10-2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, Jawaharlal Nehru Technological University Hyderabad from 17.07.2017 to 05-08-2017. 2. OC from HRDC, University of Hyderabad from 11-08-2016 to 07-09-2016.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A with the recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 17.10.2016 F.N and hence, recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 17.10.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/ Promotion of **Dr.Prasanth S**, Department of **Physics** from **Assistant Professor Stage I (AGP 6000/-) to Assistant Professor Stage II (AGP 7000/-)**, w.e.f **17.10.2016** in **S.N College for Women, Kollam** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.19 ***T.K.M.M College, Nangiarkulangara - Proposal for the approval of the Placement/Promotion of Dr.Tintu R to Assistant Professor stage II (with AGP 7000/-), Department of Physics- reg.***

(Ac F III/15648/2020/UOK)

The Drawing and Disbursing Officer, T.K.M.M College, Nangiarkulangara had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Tintu R, Department of Physics to Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 17.10.2016.

The Service details of Dr.Tintu R are as follows.

• Qualifications	MSc Physics from MG University of Kerala in July 2006. Qualified UGC-NET exam held in 19.06.2011. Ph.D from CUSAT on 30.01.2012
Date of first entry in to Service	• 17.10.2012 F.N
Date of entry into continuous service	• 17.10.2012
L.W.A availed	• Nil
Details of relaxation availed of	• Two years on account of Ph.D
Date of completion of four years of service as Assistant Professor with AGP 6000/-	• 16.10.2016
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 17.10.2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	Special Winter School from HRDC, University of Kerala, Kariavattom from 29.10.2015 to 18.11.2015. (equivalent to an OC/RC) RC from Science Academies from 01.05.2017 to 14.05.2017

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee duly constituted as per UGC Regulations 2010.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I - 400, for which the minimum required is 320
 Category II - 180, for which the minimum required is 33.3
 Category III – 145.5, for which the minimum required is 13.3
 Category II+III- 325.5, for which the minimum required 60

In the Minutes of the Screening Committee held on 14.02.2020, it is stated that after verifying the necessary forms and documents produced before the committee, the applicant is found eligible to be placed to Assistant Professor Stage 2 with AGP 7000/ w.e.f 17-10-2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Tintu R, Department of Physics, Assistant Professor stage I to II (with AGP 6000/- to 7000/-), w.e.f 17.10.2016, in T.K.M.M College, Nangiarkulangara is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.20 **Sree Narayana College for Women, Kollam- Proposal for the approval of the Placement/Promotion of Smt.Jisha.S, Department of Zoology to Assistant Professor stage II (with AGP 7000/-)- reg.**

(Ac FIII/1/16088/2020)

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Jisha.S, Department of Zoology to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 10-10-2018.

The Service details of Smt.Jisha.S are as follows.

Qualifications	Msc Zoology from Kerala University in May 2008. Qualified CSIR-UGC NET exam held on 19-06-2011
Date of first entry in to Service	10-10-2012F.N
Date of entry into continuous service	10-10-2012F.N
Date of completion of required period of service	09-10-2018
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	10-10-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. RC from HRDC, University of Kerala, Kariavattom from 06-09-2018 to 26-09-2018 2. OC from HRDC, University of Kerala Kariavattom from 02-11-2017 to 29-11-2017.
Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 10-10-2012F.N. She has completed six years of service on 09-10-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary data and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, Smt.Jisha.S, is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f 10-10-2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts. In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Jisha.S, as Assistant Professor stage II (with AGP 7000/-) in the Department of Zoology, Sree Narayana College for Women, Kollam, w.e.f 10-10-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.21 Sree Narayana College for Women, Kollam - Proposal for the approval of the Placement/Promotion of Smt.Prabha Jyothi.P.S, Department of Physics to Assistant Professor stage II (with AGP 7000/-) -reg.

(Ac FIII/1/16098/2020)

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Prabha Jyothi.P.S, Department of Physics to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 19-10-2017.

The Service details of Smt.Prabha Jyothi.P.S are as follows.

Qualifications	Msc Physics from Kerala University in April 2001. Qualified CSIR-UGC NET exam held on 19.06.2011. M.Phil in Photonics from Kerala University in January 2004
Date of first entry in to Service	• 19-10-2012F.N
Date of entry into continuous service	• 19-10-2012F.N
Date of completion of required period of service	• 18-10-2017
L.W.A availed	• Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 19-10-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala, Kariavattom from 08-06-2017 to 05-07-2017 2. RC from HRDC, University of Kerala Kariavattom from 09-01-2018 to 9-01-2018.
22.Details of relaxation availed of	One year on account of M.Phil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 19-10-2012F.N. She has acquired her M.Phil degree in January 2004. After availing one year relaxation on account of M.Phil degree, She has completed five years of service on 18-10-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, Smt.Prabha Jyothi.P.S, is eligible to be placed to Assistant Professor Stage-II (with AGP 7000/-) w.e.f 19-10-2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts. In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Prabha Jyothi.P.S, as Assistant Professor stage II (with AGP 7000/-) in the Department of Physics, Sree Narayana College for Women, Kollam, w.e.f 19-10-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.22 **Sree Narayana College, Punalur -Proposal for the approval of the Placement/Promotion of Sri.Shibu.T, Department of History to Assistant Professor stage II (with AGP 7000/-) -reg.**

(Ac FIII/1/19270/2020)

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Shibu.T, Department of History to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 12-10-2016

The Service details of Sri.Shibu.T are as follows.

Qualifications	MA History from Kerala University in 2002 Qualified UGC- NET exam held on 29-06-2008. M.Phil in History Kerala University in February 2005
Date of first entry in to Service	• 12-10-2011FN
Date of entry into continuous service	• 12-10-2011FN
Date of completion of required period of service	• 11-10-2016
L.W.A availed	• nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 12-10-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala Kariavattom, from 14-10-2014 to 10-11-2014. 2. RC from HRDC, University of Kerala Kariavattom, from 23-07-2018 to 13-08-2018.
23.Details of relaxation availed of	• One year on account of M.Phil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 12-10-2011FN. He has acquired M.Phil degree in February 2005. He has completed five years of service on 11-10-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 214 for category II+III for which the minimum required is 20/Assessment period. The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, Sri.Shibu.T is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 12-10-2016 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts. In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri.Shibu.T, as

Assistant Professor stage II (with AGP 7000/-) in the Department of History, S.N College, Punalur, w.e.f 12-10-2016 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.23 SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.Poornima R, Assistant Professor (AGP Rs.7000/- to 8000/-), Department of Hindi stage (II to III), -reg.

(Ac F1/14469/2020)

The Principal of S D College, Alappuzha had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Poornima R, Department of Hindi as Assistant Professor with AGP 8000 w.e.f 19.06.2018 .

The Service details of Dr.Poornima R are as follows.

Qualifications : M.A from CUSAT in 2002
Ph D from CUSAT awarded in 30.09.2008

Date of first entry in to Service : 19.06.2009

L.W.A availed : Nil

Details of relaxation availed of : Nil

Date of Placement to Assistant Professor (Senior Scale) : 19.06.2013

Date of completion of 5 years of service as Assistant Professor : 18.06.2018
(Senior Scale with AGP 7000)

Date of Placement to Assistant Professor with AGP 8000 : 19.06.2018

Number of refresher Courses or Orientation Courses attended :

1. Special Winter School, Programme from HRDC, duration and name of University
University of Kerala, Kariavattom from 30.11.2017 to 20.12.2017.

Refresher/ Orientation Course due : Nil

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher has satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 50/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verification it is found that the teacher has obtained following scores

Category I -Good

Category II – 115

Category III -89

Category II +III -204 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Poornima R, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to III), Department of Hindi w.e.f 19.06.2018 at S D College, Alappuzha is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

Item No.18.54.Additional 01 : ***METCA Institute of Teacher Education Chavancode – Proposal for the Endorsement of Teacher in METCA Institute of Teacher Education Chavancode-Approval-reg-(21710/Ac F I/2020/UOK)***

The Principal, METCA Institute of Teacher Education Chavancode has requested to endorse the newly appointed teaching staff in Physical Education.

The Educational Agency has forwarded the supporting documents like proforma, ID proof, Photograph, attested copies of the qualifying certificates and chalan receipts for Rs.525/- remitted by online payment method for verification of documents(Rs.525/- per teacher).

The attested copies of the qualifying certificates attached with the proforma has been verified with the Original documents and the verification report of the Teaching Staff may be perused in the draft note to the Standing Committee of the Syndicate prepared and appended in the current file.

As per amendment No.37, Statute 40 (a), Chapter 2 of the Kerala University First Statutes 1979 stipulate “Conditions of Service of Teachers in Unaided Colleges.”

For making appointment of Teachers including Principal in unaided Colleges, the selection shall be made after giving due publicity.

- Age: The maximum age for a teacher in the Unaided College shall be sixty five (65) years.
- 1. Approval of appointment: Approval of every appointment to the teaching post in Unaided Colleges shall be made by the Syndicate subject to satisfying the conditions specified in these statutes.

Note:1 All Teachers of Unaided Colleges affiliated to the University shall possess the qualifications prescribed in the Regulations relating to qualification of Teachers except the stipulation that they should pass the eligibility test for Lectures conducted by the UGC, CSIR or similar tests accredited by the UGC.

Note:2 Teachers who are having approved service in Affiliated Colleges shall be deemed to be qualified.

The Syndicate at its meeting held on 27.08.2016 vide Item No.20.26.02 resolved to endorse the staff list provided by the Unaided training Colleges, after proper verification of certificates and documents. A fee of Rs 525/- may be levied for endorsement per teacher and Rs 1050/- for Principal as per the decision of the Syndicate dated 26.07.2007(Item No.21) on the basis of the interim direction of the Hon'ble High Court in WP(C) No.14911/2007(A)

As per NCTE Norms 2014 stipulate that

5.2 Qualifications

The faculty shall possess the following qualifications:

A. Principal/HoD

- (a) Post Graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks; and
- (b) M. Ed with minimum 55% marks; and
- (c) Ph. D in Education or in any pedagogic subject offered in the institution; and
- (d) Eight years teaching experience in a secondary Teacher Education Institution.

B. Perspectives in Education or Foundation Courses

- (a) Postgraduate degree in social Sciences with minimum 55% marks; and
- (b) M.Ed degree from a recognised university with minimum 55% marks.

OR

- (a) Postgraduate(MA) degree in Education with minimum 55% marks; and
 (b) B.Ed/B.El.Ed. Degree with minimum 55% marks.

C. Curriculum and Pedagogic Courses

(a) Post graduate degree in Sciences/Mathematics/Social Sciences/Languages with minimum 55% marks.

(b) M.Ed degree with minimum 55% marks.

of the Syndicate on Teaching and Non Teaching Staff of Private

Desirable: Ph.D degree in Education with subject specialisations.

[Note: In case B and C put together, for two faculty positions, a postgraduate degree in Sociology/Psychology/Philosophy with 55% marks and B.Ed. BEIED with 55% marks and three years of teaching experience in a secondary shall be considered.

Hence the proposal for the approval of the Endorsement of staff List in **METCA Institute of Teacher Education Chavancode** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for verification and recommendations.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 14.09.2020, be approved.

The meeting came to a close at 03.00 P.M

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Item No.18.55. Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020 is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 24th September 2020, 2.30 p.m.
 Venue : Syndicate Room, University Buildings,
 Thiruvananthapuram.

Members Present

1. Adv. B. Balachandran (Convener)
2. Dr. S. Nazeeb
3. Adv. Muralidharan Pillai G.
4. Adv. A. Ajikumar
5. Sri. Bijukumar G
6. Dr. K. G. Gopchandran
7. Prof. K. Lalitha

Members Absent

1. Adv. K. H. Babujan
2. Sri. B.P Murali
3. Dr. K.B. Manoj
4. Dr. Mathew V
5. Smt. Renju Suresh

Item No.18.55.01: Kerala University Department of Publications-Appointment of the Director in the Department of Publications- Request-reg

(Ad.D.III)

- Ref:- 1.Request dated 01.06.2020, submitted by Sri.Joe Joseph, former Director, Department of Publications, University of Kerala
 2. Note No. KUDP/20-21dated 09.06.2020 from the Department of Publications.
 3.Item No.15.26 of the Syndicate held on 30.07.2020

As per reference cited 1st, Sri Joe Joseph, Former Director, Department of Publications has requested to engage him as the Director, Department of Publications, University of Kerala on Contract basis by considering the following;

- a) He had been working as the Director, Department of Publications, University of Kerala for about 8 years. He retired from service on 31.05.2020.
- b) Although he had approached the Hon. High Court for the extension of his retirement age to 60 years, the Hon. Court disposed the case on 29.05.2020 without accepting his pleading.

As per reference cited 2nd the Administrative Officer, Kerala University Department of Publications has informed that since the Director, Kerala University Department of Publications retired from service on 31.05.2020, the smooth functioning of the department has not been possible and there are several matters that requires the attention of the Director such as Printing of text books for various University Courses, forwarding of Contingent Bills, Decision regarding paper for printing of books, issuing of NLC/LC to Sri Joe Joseph, Director (Retired) and to Smt. Lali, Clerical Assistant (Retired) from the Department.

It may be seen that the post of the Director, Department of Publications is a very crucial and unique one and cannot be kept vacant indefinitely. Urgent steps need to be taken to appoint a Director for the Publication Department.

In this regard the following points may be noted.

- i) As per U.O.No.Ad.DIII.2.53724/2012 dated 04.12.2012 Sri Joe Joseph was appointed as the Director, Department of Publications, University of Kerala w.e.f. 06.11.2012.
- ii) Sri Joe Joseph had filed a case against the University challenging his retirement from service at the age of 56. The University had taken the stand that the Director, Department of Publications being a non-teaching post had to retire at the age of 56 and not at 60, as in the case of teachers in the University.
- iii) The Hon'ble High Court had dismissed his Petition on 29th May 2020 and upheld the stand of the University. In this context appointing Joe Joseph on Contract could weaken the above stand of the University and could find itself in an embarrassing situation, if Sri. Joe Joseph files an appeal against the verdict in the Hon'ble High Court.
- iv) here is no precedence of contract appointment to the post of Director, Department of Publications. Charge of Director was handed over to Assistant Director in the previous instance. However at present there are no permanent employees in the post of Assistant Director or Publication Officer.
- v) Also in the scenario of the Director, Department of Publications being engaged on Contract basis, the service conditions including remunerations needs to be fixed.

As per the orders of the Vice-Chancellor, the request of Sri Joe Joseph, former Director, Department of Publications, University of Kerala, to appoint him as the Director, Department of Publications, on contract basis was placed before the Syndicate for a final decision.

The Syndicate at its meeting held on 30.07.2020, vide item referred (3) above, considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The Committee noted that the Syndicate held on 24.08.2020, vide additional item no. 1 has resolved to initiate action to engage a person as Director in the Department of Publications, on contract basis. Hence the Committee recommended not to consider the request of Sri. Joe Joseph, former Director, Department of Publications, University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved.

Item No.18.55.02 : Leave Without Allowance-Sri.Arun Raj, Assistant, Accounts X Section -reg. (Ad.G)

Sri.Arun Raj, Assistant, Accounts X Section, was granted Leave without Allowance without Medical Certificate for 86 days from 06/03/2020 to 30/05/2020 with permission to suffix 31/05/2020 vide UO No. Ad.G 1/9650/2020 dt:10/03/2020. On 25.05/2020, via email, he had intimated that he was then in Tamil Nadu with his wife who is studying in the IIT Chennai Campus. He further added

that he was planning to rejoin duty on 01/06/2020 and because of very serious Covid 19 emergency situation there, he was unable to come outside the IIT Campus, Chennai. In the same email itself, he further requested LWA for 80 days from 31/05/2020 to 18/08/2020. Meanwhile, Sri. Arun Raj got permission to travel from Chennai to Kerala and reached Kollam on 11/06/2020. As directed by the Health Department, he had undergone home quarantine till 30/06/2020 and due to containment zone situation near to his home and triple lockdown in Thiruvananthapuram Corporation limit he could not turn up in time to rejoin in the University Office, Palayam. Now he has requested to permit him to rejoin duty on 21/07/2020 after considering the days from 31/05/2020 to 20/07/2020 as LWA without affecting his period of probation.

Sri.Arun Raj, Assistant, has not completed his probation yet. As per the Kerala Service Rules 86A, 88, 'Non Permanent employees with less than 3 years service are eligible to LWA upto 3 months at a time' and if the period of leave exceeds more than 90 days, that employee has to rejoin as fresh entrant to the service and to undergo fresh probation. Sri.Arun Raj, Assistant has completed this 90 days leave without allowance on 03/06/2020. This may adversely affect his seniority in service. Therefore, the file was submitted for the orders of the Vice Chancellor as to whether he can be given the benefits of unusual and unprecedented situation that arose out of Covid 19 pandemic situation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to treat the period of Sri.Arun Raj, Assistant, Accounts X Section (31/05/2020 to 20/07/2020) as LWA without affecting period of probation, as a special case considering the situation of Covid-19 Pandemic.

Item No.18.55.03: Implementation of proposals of the Expert Committee—reg.

(Ad.AVI)

As per orders of Pro-Vice Chancellor the following Proposals of the Expert Committee (appended) is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate decision.

Sl.No.	Proposals
1.	Central laboratory for instrumentation & Facilitation (CLIF)
2.	ORI & Manuscript Library
3.	The Department of Malayalam Lexicon
4.	Astronomical Observatory
5.	Modernisation of Administration & Institutions
6.	Centre for Academic & Professional Training (C-APT)
7.	Public Relations Division
8.	Department of Publications
9.	Kerala University Computer Centre (KUCC)

The Committee considered the matter and recommended that the Syndicate may constitute an expert committee, each to monitor the “Modernization of Administration and Institutions” and “Malayalam Lexicon”.

The Committee further recommended to entrust the sections concerned to implement the recommendations of the Expert Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved.

FURTHER RESOLVED to constitute an expert committee consisting of Adv.Jyothi Choodan (Special Secretary, Law (Rtd.)) as Convenor, Adv.N.Janardhanan Pillai, Assistant Registrar (Retired), University of Kerala and Smt.Leju Bose, Joint Registrar (Rtd.), University of Kerala to monitor the modernisation of Administration and Institutions.

ALSO RESOLVED to place the proposal for fixing the honorarium of expert committee before the Standing Committee of the Syndicate on Finance.

Item No.18.55.04: Engaging Sri.M.Vasudevan Pillai-retired employee-on daily wage basis reg. (Ad. A II)

Sri.M .Vasudevan Pillai was engaged as casual labourer for 89 days from 28.06.2019 and he continued (as per orders of the Vice-Chancellor) till 27.06.2020. Now he has requested that he may be engaged on daily wages and the Finance Officer has recommended his engagement as he is very sincere and efficient in his duties. The matter of re-engagement was placed before the meeting of the Syndicate vide item No.16.04 dated 14.08.2020 & the Syndicate resolved to place the matter before the Syndicate on Staff, Equipment & Buildings.

The Committee considered the matter and recommended to refer the item to the Syndicate along with details on the matter.

Resolution of the Syndicate

RESOLVED to re-engage Sri.M .Vasudevan Pillai as casual labourer on daily wages for a period of one year.

FURTHER RESOLVED not to grant further extension.

Item No.18.55.05: Non attendance at Office-request from the Director, RRCEVA, Mavelikkara - Reg.

(Ad.A IV)

The Director, RRCEVA, Mavelikkara vide letter dated 12.06.2020 stated that he could not attend the Office after 24- March -2020 due to lock down. Since he crossed 65 years of age, the existing rule of Covid-19, doesn't permit him to travel outside and requested to offer directions with this regard to record attendance.

The file was forwarded for the remarks of Finance and they opined that: a decision may be taken at the administrative level considering the terms and conditions of engagement of the Director, Raja Ravi Varma Centre and On the basis of GO (P)No.75/2020/FIN dtd. 8/06/2020, eligible wages can be fixed to all contractual/ daily wage/ casual staff who are unable to come to office due to COVID 19 restrictions.

He has stated that he is managing and co-ordinating the official matters related to the routine functioning of the Centre from Thiruvananthapuram as the Administrative Officer cannot travel between Mavelikkara and Thiruvananthapuram due to lack of Public transport. It is added that he is co-ordinating the official matters related to conducting of B.F.A, M.F.A, B.Des and M.V.A Examinations.

It may be noted that Prof.K.C.Chithrabhanu was appointed as the Director of RRCEVA for a period of one year on 17.07.2012 and his tenure was extended for five times with monthly remuneration of Rs 40000/-. The Hon'ble Vice-Chancellor approved the extension of service of Prof.K.C.Chithrabhanu, Director, RRCEVA for another one year as his tenure of engagement ended on 25.06.2020.

The Syndicate held on 14.08.2020 considered the matter regarding the attendance of the Director, Raja Ravi Varma Centre of Excellence in Visual Arts, Mavelikkara and resolved to place the matter before the Standing Committee of the Syndicate on Staff Equipment & Buildings.

1. ***The Committee considered the matter and recommended that due to Covid 19 Pandemic restrictions, Director, Raja Ravi Varma Centre of Excellence in Visual Arts, Mavelikkara may be exempted from recording attendance in the Office.***
2. ***The Committee further recommended to initiate steps to engage a new Director at Raja Ravi Varma Centre of Excellence in Visual Arts, Mavelikkara once, the current tenure of Prof.K.C.Chithrabhanu is over.***

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.2 of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved.

FURTHER RESOLVED that the Director, Raja Ravi Varma Centre of Excellence in Visual Arts, Mavelikkara should record attendance in the Centre.

Item No.18.55.06: Provision of allowing Teacher membership to the permanent teachers of self-financing colleges under IHRD – reg.

(Ad.AV)

The University Librarian (i/c), KUL, vide letter No. M/86/2020-21 dated 23.06.2020, has stated that, she had received a request from Smt. Lakshmi P.B.S, Principal, College of Applied Science, Kalanjoor for teacher category membership in University Library claiming that she has been officiating under IHRD, a State Govt Establishment, in the rank of Professor since 1996 in the scale of pay Rs. 68,700-110400/-. The University Librarian (i/c) has pointed out the following facts regarding teacher category membership.

Teachers in self financing colleges are normally not permanent and hence University has no control over them. The Heads of the Depts and the Principals shall insist on permanent teachers under them for a non- liability certificate from the University Library at the time of their transfer or retirement.

The teachers of self-financing colleges and institutions have the provision of taking graduate membership.

As per existing system, the Library authority was handicapped to give teaching membership to her, since teacher category membership is given only to the permanent teachers of the aided colleges and as per existing rules membership is open to the students and teachers of the University and affiliated colleges, which was framed before the establishment of self financing colleges or Institutions.

It may be noted that, as detailed in the Guidebook issued by the University Library (Rule 2. iii) (a)), the membership of the library is open to the following categories.

1. Students and teachers of the University and affiliated colleges.
2. Heads of the non-teaching Depts of the University.
3. Members of the Senate.
4. Members of the Syndicate.
5. Members of the Faculties, Boards of Studies
6. Non-teaching staff of the University and its Depts.
7. Graduates of recognized Universities and Oriental title holders residing in Kerala, but not belonging to any of the categories mentioned in 1 to 6.
8. Recognized institutions
9. Others at the discretion of the Vice-Chancellor.

Therefore, the University Librarian(i/c), has requested to take appropriate decision on the provision of allowing teacher category membership to the permanent teachers working in the IHRD institutions affiliated to the University of Kerala under the condition that the Principals or Head of the Institutions of IHRD shall insist on the teachers under them for a non-liability certificate from the Kerala University Library at the time of their transfer or retirement (before their last pay is disbursed).

The Committee considered the matter and recommended to issue teacher category membership to the permanent teachers working in the IHRD institutions affiliated to the University of Kerala on condition that, the Director, IHRD and the Principals of the Respective Institutions shall ensure that the teacher produce a non-liability certificate from the Kerala University Library at the time of their transfer or retirement. The Director, IHRD shall be communicated accordingly, by the University Librarian.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved by correcting the word '*permanent teachers*' as '*regular teachers*'.

Item No.18.55.Additional Item No.01: Shifting of quarters w.r.t. Sri. Varun Krishnan R., Assistant, Campus Library, Kariavattom- reg.

(Ad. B.II)

Sri. Varun Krishnan R., Assistant, Campus Library, Kariavattom & occupant of D7 quarters, has stated in his request that the tiled D7 quarters is dilapidated and its dusty nature make it completely unfit for stay. His 1-1/2 year-old daughter is suffering from Recurrent Respiratory Infection due to prolonged exposure to such unpleasant atmosphere (Medical Certificate produced). Hence, it is requested to allot him any other quarters with concrete roofing, on special sanction basis.

As per the rules for allotment of quarters, "in cases where such shifting is found necessary on specific grounds, the Vice-Chancellor may allow such shifting after calling for reports from the Security Officer/UE/JR".

The JR, Campus Admn, Kariavattom has forwarded a report of the University Engineer regarding the present status of D-7 quarters allotment of quarters, considering as a special case. It is stated in the report that the ceiling planks provided at the roof of the said quarters have a few gaps allowing entry of dust into the hall, bedroom and kitchen area, and further that, intermittent entry of civets also worsens the situation. The UE has also remarked that considering the situation, it would be preferable to allot any other concrete-roofed quarters to Sri. Varun Krishnan R. as dust entry will prevail in most of the tile-roofed quarters.

The Committee considered the matter and recommended to allot another quarters with concrete roofing to Sri. Varun Krishnan R, Assistant, Campus Library, Kariavattom, if available, based on the report of the University Engineer.

The Committee further recommended to entrust the University Engineer to carry out the repair works of the D7 quarters to make it inhabitable.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved.

Item No.18.55.Additional Item No.2: Department of Computer Science--Urgent Faculty requirement - Appointment of Lecturers on contract basis--reg.

(Ad. D.I)

The HOD, Department of Computer Science has requested to appoint three Lecturers on Contract basis (letter dated 29.07.2020). It is stated that, Department of Computer Science is running two mainstream PG Programs – M.Sc Computer Science and M.Tech Computer Science with specialization in Digital Image Computing. From this academic year (2020-2021) onwards, they are starting third PG Program, M.Sc. Computer Science with specialization in Artificial Intelligence. Apart from these PG programs they have M.Phil Computer Science with specialization in Machine Intelligence and Ph.D programs. It is also stated that, by the introduction of M.Sc. Computer Science with specialization in Artificial Intelligence and conducting three mainstream PG programs with a total intake of 71+ students. The Head, Department of Computer Science has requested to appoint 3 Lecturers on Contract basis in addition to the existing four Contract Lecturers and 4 permanent staffs.

The total sanctioned Faculty strength of the Department is 7.The HoD stated that now the Department has only 1 Professor, 1 Associate Professor and 2 Assistant Professors as permanent faculties since one post is on work arrangement to other duty.

Four contract lectures were engaged in the Department during the year 2019-20.The HOD has requested to re-engage the Lecturers on Contract basis and Joining memo has been served for re-engagement for 3 contract Lecturers as per the orders of the Pro Vice Chancellor. The term of Contract of Smt.Rhythu.N.Raj, Lecturer on Contract basis expired on 25/08/2020.

Dr.Vinod Chandra S.S. has joined the Department of Computer Science as Professor on 11.06.2020 FN. The sanctioned strength of the Department is 7 and after the joining of Dr. Vinod Chandra S.S., the total faculty would be 8 including the contract lecturers, which has exceeded the sanctioned strength, the re-engagement in respect of Smt Rythu N Raj, Lecturer on Contract is not processed, pending further orders from the competent authority.

Hence the request of the HoD for appointment of additional contract Lecturers was submitted for orders. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

It may also noted that The HoD, Department of Computer Science has forwarded the latest workload of the Department (Letter dated:13.08.2020). It is stated that, as the new M.Sc. Course is starting, it would be practically impossible, unless at least 5 Contract Lecturers with required qualification be appointed at the earliest. Hence it is requested to appoint 5 Contract Lecturers in addition to the existing staff strength for the smooth functioning of the Department.

The Committee considered the matter and recommended to engage five contract lecturers with required qualification through a walk-in interview in the Department of Computer Science.

Resolution of the Syndicate

RESOLVED to engage three contract lecturers with required qualification through a walk-in interview in the Department of Computer Science.

Item No.18.55.Additional Item No.03:

Appointing Sri.Jayakumar P, Clerical Assistant (Rtd) as Caretaker on temporary basis - reg

(Ad. A.II)

The Pro-Vice-Chancellor has expressed his interest to appoint Sri. Jayakumar P, Jaya Bhavan, Malayinkeezhu P O, Thiruvananthapuram 691 571 as Caretaker for his service in his office until his term of appointment gets over. Sri. Jayakumar P (aged 65 years), Clerical Assistant (Rtd) was re-engaged as casual labourer on daily wage basis for a period 89 days in the PVC's Office w.e.f 18.08.2014 and he continued till 09.09.2020. The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The proposal for appointing Sri. Jayakumar P, (Rtd), Jaya Bhavan, Malayinkeezhu P O, Thiruvananthapuram 691 571, as Caretaker on temporary basis is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to refer the item to the Syndicate along with a detailed report on the provisions for appointing Caretakers to the VC & PVC.

Resolution of the Syndicate

RESOLVED to re-engage Sri. Jayakumar P, (Rtd), Jaya Bhavan, Malayinkeezhu P.O, Thiruvananthapuram 691 571, as casual labourer on daily wages for a period of one year.

FURTHER RESOLVED not to grant further extension.

Item No.18.55.Additional Item No.04:

Contract period of Casual Labourers – another extension –reg.

(PCVC)

The meeting of the Syndicate held on 04.06.2020 vide Item No. 12.33.08 has resolved to approve the recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings which held on 01.06.2020, to engage the following eight Casual Labourers for another term of 89 days in the CVC I/ CVC II Sections.

Sl. No.	Name	Roll Number
1	Shibu S.	R. 5866
2	Vinod V.	R. 6199
3	Mahesh Kumar R.	R. 6250
4	Kishore Kumar R.L.	R. 6275
5	Shyne S.	R. 6376
6	Anilkumar A.	R. 24
7	Sreelatha K.	R. 6218
8	Kalavathi P.	R. 45

Those Casual Labourers joined CVC I/II Sections and started working from 10.06.2020, as per the Syndicate decision. The contract period of those Casual Labourers expired on 06.09.2020. Along with other Casual Labourers and regular staff of the Section those experienced eight Casual Labourers worked every day, even during the lock down period.

The timely dispatch of Sixth Semester CBCSS BA/B Sc./B Com. and CR answer scripts to the Valuation Camps for valuation and its corresponding results happened only because of the timely intervention of those Casual Labourers, as they attended office duty even on holidays and also during out-of-office hours.

In between we have shifted our office from Annexure Building to the SDE Building at University Campus. The transfer of items such as answer scripts and counter foils, which are confidential in nature, those works were entrusted with those Casual Labourers.

Now we are in the midst of processing answer papers of PG Examinations, S4 CBCSS examinations, BA/BSc/BCom (SDE and Annual Scheme) and other various UG/PG Examinations, the posting of those experienced Casual Labourers for another term will be handy. Since these results are to be published in a time frame the whole process of receiving bundles from CD Unit, sorting those bundles examination / semester / code wise, dismantling the bundles and distributing it among Assistants, false numbering, detaching the counterfoils, packing and later distribution for valuation camps has to be done cautiously and in war footing.

The Committee considered the matter and recommended to re-engage eight Casual Labourers working in the CVC I / CVC II Sections for another tenure of 89 days and no further extension shall be given after the termination of this period.

.Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 24.09.2020, be approved.

Item No.18.55.Additional Item No.05:

Request for rejoining duty- Smt. Soumya S, Assistant-reg.

(Ad.A I)

Smt. Soumya S, Assistant, vide submission dated 06.08.2020 & 26.08.2020 has requested to permit her rejoin duty on expiry of leave. She was granted Earned Leave for 38 days from 02.03.2020 to 08.04.2020 with permission to prefix 01.03.2020 & suffix 09.04.2020 to 12.04.2020 vide U.O No. Ad.AG1/9119/L/2020

On expiry of leave, she was about to rejoin duty on 13.04.2020. However, as per her submission dated 06.08.2020, she was stranded in Salem on 13.04.2020 due to the Covid 19 pandemic, from where interstate transit was not permitted. Moreover, she is pregnant and due to ailing health conditions, she was not in a position to travel by road to Trivandrum to rejoin duty. Smt. Soumya returned to Kerala by availing traveling pass from Tamil Nadu Govt on 02.07.2020. She has then completed 14 days of Home /Institutional quarantine followed by another 14 days observation for which, she has produced a medical certificate from a Govt. M.O dated 18.07.2020.

Smt. Soumya S, in her submission dated 06.08.2020 has requested to permit her rejoin duty on expiry of her leave, pardoning her absence from 13.04.2020 to 06.08.2020 due to the Covid induced lock down.

Meanwhile, Smt. Soumya S, Assistant was requested to produce necessary medical certificates in order to substantiate her claim that she had ailing conditions due to pregnancy. She, however didn't produce the medical certificate, but produced the medical documents with regards to her treatment for pregnancy in a hospital in Tamil Nadu. As per her submission, the medical certificate couldn't be collected from the hospital in Tamil Nadu due to the restrictions imposed because of the lockdown.

The committee considered the matter and recommended to refer the item to the Syndicate.

.Resolution of the Syndicate

RESOLVED to treat the period of Smt.Soumya. S, Assistant (13.04.2020 to 06.08.2020) as LWA without affecting period of probation, as a special case considering the situation of Covid-19 Pandemic.

The meeting came to an end at 3.30 p.m

Item No.18.56.

Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research --Approval—reg.

(Ad.AVI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 24.09.2019 at 3.30 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Academics & Research

Date & Time : 24th September 2020, 3.30 p. m.
 Venue : Syndicate Room, University Buildings,
 Thiruvananthapuram

Members Present

1. Adv. B.Balachandran (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
2. Dr. S.Nazeeb (Convener, S/c of the Syndicate on Academics & Research)
3. Sri.Bijukumar G
4. Adv.Muralidharan Pillai G
5. Dr. K.G.Gopchandran
6. Adv. A.Ajikumar
7. Prof. K.Lalitha
8. Sri.Jairaj J

Members Absent

1. Sri.Arunkumar R
2. Adv. K.H.Babujan
3. Dr. Mathew V
4. Dr. K.B.Manoj
5. Smt. Renju Suresh
6. Sri. Mohammed Yaseen

Item No.18.56.01: Proposal of uploading regulations as a single referral document in the University website – reg.

(Ac.A II)

The proposal of uploading regulations and maintaining it incorporating future modifications as single referral document in the website was placed before the Academic Council held on 06.09.2019 and the Academic Council resolved to authorise the Director, Computer Centre to update the Archives Section in the website by uploading former syllabi and question papers.

The Director, Computer Centre remarked that the sections can digitize and upload the documents in parallel to the routine work providing sufficient manpower, preferably computer Assistants and access to High speed scanners available at the existing branches or by providing new high speed scanners.

Each academic section possess large volumes of documents for digitization and only the relevant one needed for future reference need be digitized and uploaded in the website which shall be sort out by the sections concerned.

By consolidating the remarks of Assistant Registrar's of all Academic branches, a draft proposal relating to digitisation of documents was submitted for consideration of the Hon'ble Vice Chancellor.

A new section [Digitisation section (Acad.) may be constituted:

Man power : One section officer / Pool officer and two Computer Assistants.

Infrastructure : Three computers, two high speed scanners with auto document feeder facility.

Duties of Digitisation section

I. [DAILY TASK] : Scanning of physical files, on daily basis, on demand from the 14 Academic sections, so as to facilitate the sections to continue action through DDFS.[this will help in encouraging the use of DDFS] [the documents shall be forwarded by sections preparing it ready for quick scanning, removing pins, tags etc]

II. [BASIC FUNCTION] : Scanning of documents such as old syllabus, regulations etc. From the 14 academic sections for archiving in server/ uploading in the official website. [The documents need be forwarded as in the existing condition].

Method of Workload assessment

- A. While forwarding documents for scanning indent in the following format shall be insisted.

Name of the section : -----
 Nature of document to be scanned : -----
 Purpose : DDFS/ Archiving in server/ uploading in site.
 Total no. of pages [If bulk document without proper numbering,
 approx shall be noted]

Counter signature of authorities concerned. [S.O/ A.R/ D.R]

B. A register shall be maintained in the digitization section in the following format.

Date	Name of Computer Assistant	No. of documents scanned			Initials of supervisory officers
		Physical files	Archives	Others	

Counter signature of authorities concerned [S.O / A.R / D.R]

As per orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics & Research held on 12.05.2020 and the Committee recommended to refer the same to the combined meeting of the Standing Committee of the Syndicate on Academics & Research and staff, Buildings & Equipments. The Syndicate at its meeting held on 15.05.2020 resolved to approve the above recommendation of the Standing Committee of the Syndicate on Academics & Research.

Hence the proposal of formation of a new section for digitization of documents with manpower, infrastructure and modus operandi as mentioned above is placed before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and staff, Buildings & Equipments for consideration and appropriate recommendations.

The Committee considered the matter and recommended to entrust the Section Officer concerned to upload University Orders, regulations and relevant documents in the website.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 24.09.2019, be approved.

The meeting came to an end at 4.00 p. m.

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Item No.08.57. Minutes of the Selection Committee meeting of appraisal of Performance of Principal of KUCTEs for re-engagement- Reporting of- reg.

(Ad.A.VII(A))

The Minutes of the Selection Committee meeting held on 08.09.2020 for appraisal of Performance of Principals of KUCTEs (Contract basis) for re engagement approved by the Vice Chancellor is reported to Syndicate.

MINUTES OF SELECTION COMMITTEE FOR APPRAISAL OF PERFORMANCE OF PRINCIPAL ON CONTRACT BASIS IN KUCTEs

Venue : PVC's Chamber
 Date : 08.09.2020
 Time : 3.00 P.M.

Members Present :

1. Dr. P.P Ajayakumar (in-chair), Pro-Vice Chancellor : Sd/-
2. Adv.B Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipments and Buildings : Sd/-
3. Sri. J, Jairaj, Convener, Standing Committee of the Syndicate on Departments & Other Institutions of the University : Absent
- 4 . Dr. Bindu R L, Dean, Faculty of Education : Sd/-
5. Dr. C.R. Prasad, Registrar (in-charge) : Sd/-

Principals present :

- | | | |
|-------------------------------------------------------|---|------|
| 1. Dr. Bini C L, Principal, KUCTE, Kulakkada | : | Sd/- |
| 2. Dr. Nisha S Dharan, Principal, KUCTE, Anchal | : | Sd/- |
| 3. Dr. SunithKumar G N, Principal, KUCTE, Kumarapuram | : | Sd/- |
| 4. Dr. Sheeja V Titus, Principal, KUCTE, Kollam | : | Sd/- |
| 5. Dr. Renuka Sonny L R, Principal, KUCTE, Nedumangad | : | Sd/- |

The meeting of the Selection Committee for Performance Appraisal of Principals of KUCTEs commenced at 03.00 pm at Pro-Vice-Chancellor's chamber.

The committee appraised the performance of the incumbents based on the criteria fixed by the Syndicate, the self appraisal details submitted by the Principals and the presentation made by them before the committee.

Accordingly, the committee recommended to renew the contract of the following Principals. (Recommendation of the committee attached.)

1. Dr. Bini C L
2. Dr. Nisha S Dharan
3. Dr. Sunith Kumar G N
4. Dr. Sheeja V Titus
5. Dr. Renuka Sonny L R

The meeting came to an end at 04.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Selection Committee meeting of appraisal of Performance of Principal of KUCTEs for re-engagement held on 08.09.2020, be noted.

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Item No.18.58. *Minutes of the meeting of the Budget Implementation Cell held on 08.09.2020 – approval of –reg.*

(Ad.Misc)

The minutes of the meeting of the Budget Implementation Cell held on 08.09.2020, is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Budget Implementation Cell

Date & Time	:	08.09.2020. 3.00 p.m
Venue	:	Pro – Vice Chancellor's Chamber

Members Present:-

1. Dr. P. P. Ajayakumar , Pro Vice - Chancellor (in the chair)
2. Adv. K.H. Babujan, Convenor, S/C of the Syndicate on Finance
3. Dr. S. Nazeeb, Convener, S/C of the Syndicate on Academics & Research
4. Adv. A. Ajikumar, Convener, S/C of the Syndicate on Planning & Development
5. Registrar (i/c)
6. Finance Officer
7. Director, IQAC
8. Director, Research
9. Director, Planning and Development
10. Director (i/c), Computer Centre

Members absent:-

1. Convenor, S/C of the Syndicate on Departments & Other Institutions of the University
2. The Controller of Examinations

The committee began its meeting at 3.00 p.m and considered the budget speech 2020 - '21 items and discussed the present status of the proposals. The committee recommended the following:

Budget Speech Item no.	Item	Recommendation
1.	Scholar in Residence Program	To conduct the programme through online platform
2.	Young Scientist Summit – Y Star	To conduct the programme through online platform

24.	Community Laboratory and Distribution Unit	To issue necessary orders to place a board in front of the proposed site for Community Laboratory and Distribution Unit
28.	Making Kariavattom Campus Self Sufficient in Electricity and Water resources	Hon. Director, Inter-University Center for Geospatial Information Science and Technology (IUCGSIST) in consultation with the Department of Geology and UE to submit a detailed report on the effective utilisation of water resources in Kariavattom Campus
55.	Establishment of Dept of Gandhian Studies and Dept of Women Studies	Director, IQAC to submit a detailed proposal and the same to be placed before the Syndicate
58.	Video Content Collection - 'KU ഹാസ്യങ്ങൾ'	The matter regarding nominating a Director may be placed before the Syndicate
66.	Construction of Vice Chancellors Office Annex Block at Palayam	The matter may be kept in abeyance and further recommended to entrust the Registrar in consultation with University Engineer to submit a detailed report on effective usage of space and buildings according to the needs in the Senate House Campus and the same to be placed before the Syndicate
64.	Enhanced Facilities in Students Amenity Centre	To be placed before the next S/C of the Syndicate on Planning & Development
65.	Installation Water Purifier and Cooler at Kariavattom campus and Palayam Campus	To entrust the Electrical Engineer to submit the proposal
67.	Beautification of Palayam Campus	UE to submit a report in consultation with College of Engineering, Thiruvananthapuram (CET)
71.	Employees Training	Registrar to study the feasibility of conducting the training session through online platform
92.	Construction of Guest house at Palayam Campus	Registrar in consultation with University Engineer to submit a detailed report on the same and to be placed before the S/C of the Syndicate on Planning & Development
99.	Fixing of of Low Voltage problem at Karyavattom Campus	Assistant Engineer (Electrical) to submit a proposal
103.	Review of University Statutes and Regulations and the ACT	To place the matter before the Syndicate
105.	Construction of Multi utility Complex at Kariavattom	U E to submit a report and the same to be placed before the Syndicate
107.	University Gate Arches for the Two campuses at Kariavattom	UE is entrusted to call for expression of interest for designing the same
111.	Meet the Scholar Lecture Series	To expedite the feasibility of conducting the programme through online platform
113.	Travel through Nobel Winners	To expedite the feasibility of conducting the programme through online platform

The committee further recommended to send reminders to all officers concerned who have not submitted proposals/detailed specifications so far.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Budget Implementation Cell held on 08.09.2020, be approved with the following modifications:

Budget Speech Item No.58 to nominate Prof.Lal.C.A, Professor (English), SDE as Honorary Director of KU ക്യാമ്പസിലെ

Budget Speech Item No.103 to constitute an expert committee consisting of Adv.Jyothi Choodan (Special Secretary, Law (Rtd.)) as Convenor, Adv.N.Janardhanan Pillai, Assistant Registrar (Retired), University of Kerala and Smt.Leju Bose, Joint Registrar (Rtd.), University of Kerala for detailed review of University Statutes, Regulations and Act.

The meeting came to an end at 6.00 p.m.

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Item No.18.59. *Sree Narayana College, Chathannur – Approval of Appointment of Dr.M.S.Latha, Associate Professor of Chemistry as Drawing and Disbursing Officer - (third term) - approved - Orders issued - reporting of- reg.*

(Ac.F.III)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Dr.M.S.Latha**, Associate Professor of **Chemistry** as Drawing and Disbursing Officer of Sree Narayana College, Chathannur for a period of three months from 05-08-2020, since the second term Drawing and Disbursing Officer expired on 04-08-2020.

The Vice Chancellor taking into consideration the urgency of the matter had approved the extension of term of appointment in respect of **Dr.M.S.Latha**, Associate Professor of **Chemistry** as Drawing and Disbursing Officer of Sree Narayana College, Chathannur for a period of three months w.e.f 05-08-2020, subject to reporting to the Syndicate. U.O No.Ac FIII/1/1454/2020 dated 27-08-2020 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges to fix the criteria for giving extension of DDO and intimate the same to the Manager, Educational Agencies accordingly.

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Item No.18.60. *Engaging of Economic Investigator in SCCPCK, Kariavattom on daily wage basis- ratification –Consideration of- reg.*

(Ad.FI)

The Ministry of Agriculture, Co-operation and Farmers Welfare is implementing a very important Central Sector Scheme “Comprehensive Scheme for Studying the Cost of Cultivation of Principal Crops in India. This scheme is implementing in Kerala through University of Kerala since the beginning.

The Department of Economics is the Nodal Agency for implementation of the scheme. Under the scheme information is collected to generate the estimates of the Cost of Cultivation and Cost of Production of the principal crops in India which form the basis for determination of minimum support prices being decided by the Government of India. The Government of India provides 100% funds as grants in aid to meet the expenses towards salary of the officers/staff engaged at various levels and also to meet other contingency expenses under the scheme.

Ministry has also intimated that the vacant posts at different levels has been affecting the quality as well as timely completion of the work.

The post of Economic Investigator is regular and at present the scheme has a strength of 30 Economic Investigators sanctioned by the Ministry of Agriculture, Government of India. The Economic Investigators are posted in 30 selected villages in the state for collecting data by cost accounting method. So the post of Economic Investigator cannot be kept vacant for a long. In this regard the sponsoring body has issued instructions to the implementing agencies to fill up vacancies without delay.

Now in SCCPCK one post is vacant due to the termination of Sr. Jithin Kumar and another vacancy will be created from April 2020 due to retirement. Actions are being initiated for appointing Economic Investigator.

In the meantime, Director, SCCPCK has informed that as per the direction given by Smt. Vandana Agarwal, Senior Economic and Statistical Adviser, Directorate of Economics and Statistics (DES), Ministry of Agriculture and Farmers Welfare, Government of India in the Video Conference for all states held on 16.06.2020, a fresh set of samples for the new block period 2020-23 are to be completed by the month of July 2020.

Director has also informed that due to Covid-19 and consequent lock down the work has been delayed for these months. It is also stated that the process of selection of the candidate in the vacant post will take time.

Therefore, considering the emergency one candidate on daily wage basis was posted in the Elappully village of Palakkad Taluk (in the vacant cluster) for starting listing work (survey) soon and for the data collection thereafter till the next appointment.

Accordingly Smt. Sarala M S, Padinjakkara House, Thenur (P.O), Parli, Palakkad-678612 was engaged w.e.f 22.06.2020 in Elappully cluster on daily wage basis.

Hence the Director has requested to ratify the action taken by her for the engagement of Smt. Sarala M S on daily wage basis @ Rs.740/- per day, including Saturdays w.e.f 22.06.2020 for a period of six months or till the next appointment would take place. The expenditure in this regard will be met from Scheme funds.

Finance has endorsed the proposal for the engagement subject to administrative sanction for 6 months w.e.f 22.06.2020 with remuneration of Rs.740/- per day (equivalent to that of Data entry Operator) adhering the rules prescribed by the DES, Ministry of Agriculture and Farmers Welfare, Government of India.

Vice Chancellor has ordered to place the matter before the Syndicate.

Hence the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to ratify the action taken by the Director, SCCPCK, Kariavattom for the engagement of Smt. Sarala M S on daily wage basis @ Rs.740/- per day, including Saturdays w.e.f 22.06.2020 for a period of six months or till the next appointment.

FURTHER RESOLVED to intimate the Director, SCCPCK, Kariavattom that in future all recruitment should be done through University.

Item No.18.61. *Budget Speech 2020-21-Phase II Works of the E.M.S Memorial Multipurpose Seminar Hall at Kariavattom Campus-Reporting of - reg.*
(AdB1)

In the Budget Speech, 2020-21(Item No. 98) an amount of Rs.2,00,00,000/- (Rupees Two Crores Only) be set apart for the completion and installation of modern amenities in the Multipurpose Hall under construction at Kariavattom Campus which shall be commissioned as E.M.S Memorial Multipurpose Seminar Hall.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate for ***utilizing the amount of Rs. 2,00,00,000/- (Rupees Two Crores Only) allocated in the Budget Speech 2020-21, for the completion of work and installation of modern amenities in the E.M.S. Memorial Multipurpose Seminar Hall under construction at Kariavattom Campus.The expenditure in this regard shall be met from the Head of Account "Part 1-Non Plan-MH-63-Miscellaneous 8/6028-New Development Programmes" of the current year's budget estimates of the University.*** U.O.No. 19375/Admn B1/2020/UO dated. 30.06.2020 has been issued to this effect.

As per the orders of the Vice Chancellor the aforesaid matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.62. Approval of panel of examiners – Reporting of – reg .**(Ac.EV)**

The Vice Chancellor in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the **Panel of Examiners towards the evaluation of Ph.D Thesis**. The details are given below:

SI No.	Name	Subject	Supervising Teacher(s)
1	Sreeja J	Sanskrit	Dr. Sujith S
2	Deepa Narayanan	Malayalam	Dr. S Nazeeb
3	Kiran Mohan M	Malayalam	Dr. G. Padma Rao
4	Vijayasree A	Malayalam	Dr. G. Padma Rao
5	Anitha Kumari K S	Malayalam	Dr. S Gopalakrishna Pillai
6	Shajeena S	Sanskrit	Dr.C. S Sasikumar
7	Priya R	Commerce	Dr. S. Nataraja Iyer
8	Deepa R S	Hindi	Dr. Latha D (Guide) Dr.C.J.Presanna Kumari (Co-guide)
9	Thanuja Majeed A	Sanskrit	Dr. C A Shaila
10	Vishnu R S	Hindi	Dr. Jayasree B
11	Hyma Rajan	Malayalam	Dr.T. K Santhoshkumar
12	Divya S	Commerce	Dr. Zajo Joseph
13	Selva Kumar R	Tamil	Dr. Hepsy Rose Mary A
14	Jins Varkey	Economics	Dr. Jomon Mathew
15	Sangeetha S	Commerce	Dr. S Resia Beegam
16	Murugeswari M	Tamil	Dr. Hepsy Rose Mary A
17	Shibu A S	Economics	Dr. V Nagaraja Naidu
18	Soumya A R	Economics	Dr. G L Arunjilal
19	Mahalakshmy P	Tamil	Dr. Hepsy Rose Mary A
20	Lekshmipriya J A	Malayalam	Dr. Shooba K S
21	Arun J G	Malayalam	Dr. Selvamony K B
22	Deepthi K S	Economics	Dr. R Santhosh
23	Shyla Hameed	Economics	Dr. Abdul Salim A
24	Vijithra M	Tamil	Dr. K Manickaraj
25	Kumari Amutha R S	Tamil	Dr. K Manickaraj
26	Shylaja S	Tamil	Dr. K Manickaraj
27	Sangeetha Unnithan	Communication & Journalism	Dr. M S Harikumar (Guide), Dr. J V Vilanilam (Co-guide)
28	Ambika T R	Sanskrit	Dr. Sujith S
29	Renuka M	Sanskrit	Dr. Sujith S
30	Sumitha R	Commerce	Dr.Resia Beegam. S
31	Haris M	Commerce	Dr.T.Subhash
32	Harish M	Commerce	Dr.S.Nataraja Iyer
33	Aneesh A.S	Commerce	Dr.Gabriel Simon Thattil
34	Rajeev R.R	Commerce	Dr.T.Rajesh
35	Subramonian P	Commerce	Dr.G.Raju
36	Beena.M	Commerce	Dr.T.Rajesh
37	Sujith S	Sanskrit	Dr.Harinarayanan Mankulathillath
38	Bineesh B	Commerce	Gracious J
39	Berny B Raj	Commerce	Gracious J
40	Ansa A	Hindi	Dr.R.Jayachandran
41	Priyamol R.V	Hindi	Dr.Rakhil Balagopal
42	Saranyamol V.S	Commerce	Dr.S.Sajeev
43	Lissy Bennet	Commerce	Dr.K.Anil Kumar
44	Geethulekshmi R	Sanskrit	Dr.S.Malini
45	Renu Sree S	Commerce	Dr.Vinod A.S

46	Mahesh M.S	Commerce	Dr.R.Vasanthagopal
47	Juvairiya V	Commerce	Dr.K.S.Suresh Kumar
48	Anagha A.S	Hindi	Dr.Indu K.V
49	Sruthi S.G	Commerce	Dr.Raju G
50	Prasanth S Pai	Commerce	Dr.K.Anil Kumar

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.18.63. *Releasing pensionary benefits to Dr. Mohammed Basheer K., DCDC (Rtd)-
Consideration of- reg.***

(Pension)

Dr. Mohammed Basheer K., DCDC retired from University on 31/05/2020 was sanctioned pensionary benefits vide U.O. No. Ad AIII.1/5267/2020 dated 27/08/2020. The disbursement of the same is pending as the pensioner has not reported in person for getting thumb impression and signature on the Pension Payment Order, which is the usual procedure followed in the case of retired employees.

Dr. Mohammed Basheer K. vide request dated 07/09/2020 has reported that he has joined as Professor, Department of Arabic in the University of Assam w.e.f 12/08/2020. Due to the present scenario of the spread of the Pandemic Covid 19, it is requested that since he is not able to report in person to this office for further formalities, the process of taking thumb impression and signature may be waived in his case. He has assured that he will comply with further formalities once the pandemic situation is over. He has also submitted a Life Certificate dated 09/09/2020 for necessary action.

It may be noted that in the present pandemic situation several queries are being received in the pension wing whether pensionary benefits can be released by waiving the usual formality of reporting in person for getting thumb impression and other formalities.

Since a policy decision has to be taken in general the Legal Advisor's opinion was sought in this regard, and it was opined that since there is no enabling provision seen in pension rules mandating thumb impression, it is only just and proper that, such requirement be released considering current pandemic scenario. Insisting on the same will be detrimental to the health of the retiring employees as they will have to appear in person.

Thus, waiver of the said procedural requirement is permissible taking into consideration of the current pandemic situation. Submission of Life Certificate would be sufficient to sanction and authorize the disbursal of pensionary benefits. The waiver of thumb impression considering the present pandemic scenario can be revived when the situation becomes normal.

The Hon'ble Vice Chancellor has ordered to place the matter before the Syndicate. Hence in the present pandemic situation, the matter of disbursement of pensionary benefits to Dr. Mohammed Basheer K and other pensioners in similar situation on the strength of the Life Certificate and completing the pending formalities at the earliest is placed before the Syndicate for consideration and appropriate resolution.

Resolution of the Syndicate

RESOLVED to release the pensionary benefits to Dr. Mohammed Basheer K, DCDC (Retired) after getting thump impression and signature on the pension payment order, as per the existing procedure of the University.

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**Item No.18.64. *Enhancement of retirement age - from 58 to 60 - staff of Population
Research Centre (PRC) - Consideration of -reg:***

(Ad.F1)

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India. PRC Kerala follows the rules and regulations of the host institution and abide by the service rules of Kerala State Government. Staff of PRC Kerala hence do not come under the Statutory Pension Scheme. They are enrolled in the Contributory Provident Fund Pension Scheme (EPFO) since 1988 and their employer's contribution is being given by the Ministry of

Health and Family Welfare, Govt of India and the age of retirement of PRC staff was fixed at 58 years. Now the Director(i/c), Population Research Centre, Kariavattom has forwarded a representation received from the PRC staff, to the Hon Vice Chancellor, requesting to take necessary steps to enhance the retirement age from 58 years to 60 years.

The Director (i/c), PRC, Kerala has informed that the Kerala Government vide GO(P) No.20/2013/Fin dated Thiruvananthapuram 07.01.2013 has implemented the National Pension Scheme presently for the State Government employees. The age of retirement of staff of Government of Kerala who do not come under the Statutory Pension Scheme is now 60 years. The age of superannuation of the other state Government staff like that of the Kerala State Council for Science, Technology and Education (KSCSTE), an autonomous body under the Ministry of Science and Technology, Kerala, enrolled in EPFO is 60 years. In this context the staff of PRC Kerala has requested to enhance the age of superannuation to 60 years considering the fact that enhancing the age of retirement do not have any financial implications to the State Government or the University of Kerala as the centre is fully funded by the Ministry.

The Finance section has opined to obtain the remarks from the Ministry hence the above request was forwarded to the Ministry .The Ministry vide Letter No.Z-14012/09/19-Stats (PRC) e-8044178 dated 31/12/2019 has directed to offer the remarks/recommendations of the host University as the PRC is governed by the rules and regulations of the University of Kerala.

The matter was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings and the Syndicate held on 13/03/2020 and the syndicate vide item No.10.128.03 resolved that the University has no objection to enhance the retirement age from 58 to 60 years if the funding agency (Ministry of Health and family Welfare) agree to accept the same. This matter was intimated to the Ministry. Then the Ministry requested to provide Kerala University's order for enhancement in the age of retirement from 58 to 60 years.

The Ministry vide letter dated 01/07/2020 has intimated that PRCs are governed by the rules of their host Universities. So it will not be possible on their part to raise the retirement age of PRC staff of Kerala. However, the University may consider the enhancement of retirement age as per their rules in vogue. This has the approval of the competent authority.

The Vice Chancellor has ordered to place the matter before the Syndicate. Hence the matter is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

=====
Item No.18.65. *Combined meeting of the Standing committees of the Syndicate on Planning and Development & Academics and Research– Minutes – Approval of -reg.*

(Pl. G)

The minutes of the meeting of the Combined meeting of the Standing committees of the Syndicate on Planning and Development & Academics and Research held at 4.30 P.M on 25.09.2020 (COPY APPENDED), is placed before the Syndicate for approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT & ACADEMICS AND RESEARCH

Date and Time : 25.09.2020: 04.30 P.M
 Venue : Senate HALL,
 Senate House Campus, Palayam.

Members

- | | |
|--------------------------------------------------|------|
| 1) Adv.A.Ajikumar, Convener | Sd/- |
| 2) Adv.K.H.Babujan, Member, Syndicate. | --- |
| 3) Dr.S.Nazeeb, Member, Syndicate. | Sd/- |
| 4) Dr.K.B.Manoj, Member, Syndicate. | Sd/- |
| 5) Sri.B.P.Murali, Member, Syndicate. | Sd/- |
| 6) Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/- |
| 7) Sri.Bijukumar. G, Member, Syndicate. | Sd/- |

- | | |
|----------------------------------------------|------|
| 8) Sri.Jairaj. J, Member, Syndicate. | Sd/- |
| 9) Dr.K.G. Gopchandran, Member, Syndicate. | Sd/- |
| 10) Dr.Vijayan Pillai. M, Member, Syndicate. | Sd/- |
| 11) Sri.Viswan Padanilam, Member, Syndicate. | --- |
| 12) Sri.Arun Kumar. R, Member, Syndicate. | Sd/- |
| 13) Prof. K.Lalitha | Sd/- |

Item No.18.65.01: *Establishment of Community Laboratory and Marketing Division - Proposal /Estimate-Reg.*

[Ad. B I]

As envisaged in Budget Speech 2020-21(item No.24), an amount of Rs.30 Lakh (Rupees Thirty Lakh only) has been earmarked for the establishment of Community Laboratory and its Marketing Division in Kariavattom Campus. In this context, the Professor, Dr. A. Gangaprasad, Department of Botany, Kariavattom vide letter dated. 14.05.2020, has forwarded a project proposal/ estimate amounting to Rs.30,00,000/- (Rupees Thirty Lakh only) for the establishment of Community Laboratory and its Marketing Division. (Copy appended) as per the decision of the Syndicate held on 28.04.2020, vide item. no. 10.239. Dr. A. Gangaprasad, Department of Botany has requested that the sanctioned amount for the said project may be released to Prof. Mini, Head, Department of Biochemistry.

As per the orders of the Vice-Chancellor, the project proposal/estimate amounting to Rs. 30 Lakh (Rupees Thirty Lakh only) submitted by Dr. A. Gangaprasad, Department of Botany, is placed before the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To approve the project proposal amounting to Rs.30 Lakh (Rupees Thirty Lakh only) submitted by Dr. A.Gangaprasad, Department of Botany for the establishment of Community Laboratory and its Marketing Division in Kariavattom Campus Budget Speech 2020-21(item No.24)

Resolution of the Syndicate

RESOLVED that the above recommendations of the Combined meeting of the Standing committees of the Syndicate on Planning and Development & Academics and Research held on 25.09.2020, be approved.

FURTHER RESOLVED to place the detailed proposal before the Standing Committee of the Syndicate on Planning and Development.

Item No.18.65.02: *Proposal submitted by Dr.A.K.Ampotti, Associate Professor& Head, Department of Islamic Studies on "The Digital Archives of the South"- An Audio- Visual Documentation Unit for the Department of Islamic Studies reg.*

[Ad. A II]

The Budget Speech of the University 2020-21, vide item No. 46 , has proposed to establish "Digital Archives of the South" in the Library of the Department of Islamic and west Asian Studies and has allocated an amount of ₹ 5,00,000/- (Rupees Five Lakh only). The meeting of the Budget Implementation Cell held on 27/04/2020 has entrusted the HoD, Department of west Asian Studies to submit a proposal in this regard and to place the proposal on the meeting of the combined Standing Committees of the Syndicate on academics & Research and Planning & Development. The meeting of the Syndicate held on 28/04/2020, vide item No. 10.239, has approved the same.

Now Dr. A.K.Ampotti, Associate Professor & Head, Department of Islamic Studies has submitted a detailed proposal via Email on 22/06/2020 along with budget estimate of ₹ 5,35,949/- (Rupees Five Lakh Thirty Five Thousand Nine Hundred and Forty Nine only). But only an amount of ₹ 5,00,000/- (Rupees Five Lakh only) has been allocated for the proposed project "The Digital archives of the South" in the Budget Speech. The proposal is as follows.

"THE DIGITAL ARCHIVES OF THE SOUTH" - An Audio Visual Documentation Unit for the Department of Islamic Studies the Department of Islamic Studies proposes a project to develop an audio -visual and documental archives that preserves and digitalizes manuscripts, books and audio-visual documents, under the theme of "The Digital Archives of the South". The Department has already started a new course on West Asian Studies which links Kerala's everyday life with the West Asian region. Through this initiative the Department can begin research collaborations with various organizations and institutions of academic repute. The imitative also focus on voice archive, folks, art forms, manuscripts and inscriptions of Kerala Linkages with the Arab world. The Budget Estimate is as follows.

Sl. No.	Particulars	Amount in INR
1.	Video camcorder - HC-MDH 3GW 6.03 MP Full HD (Panasonic)	65,000
2.	Tripod DTR 550LW for Video Camcorder (Digital)	2,500
3.	Digital Multifunction Laser Printer MF244DW (Canon)	25,199
4.	External Hard Disc 2 TB (Seagate)	8,000
5.	Laptop Apple Mac Book Air 13- inch 8GB RAM 128 GB (storage) 1.6GHz intel core i5	99,900
6.	DSLR Camera D5300 24.2 MP Diital still Camera (Nikon)	34,950
7.	NIKON Lenas AF-S Micro 40MM	19,450
8.	Nikon Telephoto Lens Nikon AF-P OX Nikkar 7-300 mmp	24,950
9.	Sony voice Recorder - ICD PX240 MP3 4GB	5,000
10.	Sound System - iBall Taran Classic Multimedia Speaker	6,500
11.	Smart TV 32 inch 4H LED (Samsung)	25,000
12.	Desktop TV 32 inch 4 HD LED (Samsung)	2,000
13.	Ear Headphones (JBL)	4,000
14.	Room well furnished with A/C	1,00,000
15.	Projector Epson EH TW 650	65,000
16.	Document scanner with smart OCR CZUR ET 16 Plus	48,000
	TOTAL	5,35,949/-

As per the Orders of the Vice-Chancellor, the proposal submitted by Dr. A.K.Ampotti, Associate Professor & Head, Department of Islamic Studies is placed before the Combined Meeting of the Standing Committees of the Syndicate on Academics & Research and Planning & Development.

RECOMMENDATIONS:

- **To authorise Director, IQAC to prepare a detailed report on the basis of the proposal submitted by Dr. A.K.Ampotti, Associate Professor & Head, Department of Islamic Studies to establish "Digital Archives of the South" in the Library of the Department of Islamic and west Asian Studies on the basis of Budget Speech of the University 2020-21 (item No. 46).**

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendations of the Combined meeting of the Standing committees of the Syndicate on Planning and Development & Academics and Research held on 25.09.2020, be approved.

The meeting came to an end at 04.40 P.M

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Item No.18.66.

Career-related First Degree Programme in Environmental Science & Environment and Water Management under CBCS system discrepancies in the credits of Language Course in English for all Career-related 2(a) programmes and erroneous entry of credits of core courses in the 4th semester- Consideration of- reg.

(Ac.AV)

Smt.Nikhila Babu who have completed Career-related First Degree Programme in Environmental Science & Environment and Water Management under CBCS system 2(a) (2016 admission) has requested to issue a corrected consolidated grade sheet where the credit points of core papers found to be incorrect.

On verification of the consolidated mark list of the candidate the total credit for the 3rd and 4th semester is noted as 20 & 23 and total credit for language course in English is 13. But in the syllabus of Environmental Science & Environment and Water Management, revised w.e.f 2015 admission same is noted as 19 & 22 and total credit for language courses in English is 12. As per the syllabus of First Degree Programme in English revised w.e.f 2015 admission credit allotted to language courses in English for all Career-related 2(a) programmes is 4 each for I, III and IV semesters and 3 for II semester and total credit is 15. Same errors were occurred in the syllabus of language courses in English for all Career-related 2(a) programmes, revised w.e.f 2019 admissions.

“As per the Regulations relating to the First Degree programmes under CBCS system credit allotted for language courses in English is 3 per course and total credit is 12”.

As per the remarks of the IT cell (Exams) credits of Language Courses in English incorporated in the CBCS software is 4 for III semester and 3 each for I, II and IV thus making total credits to 13 instead of 12. This is being followed from 2015 admission onwards for all Career-related 2(a) programmes, which is against the Regulations.

The Chairman, Board of Studies in English (pass) has recommended to change the credits of language courses in English for all Career-related 2(a) programmes in the syllabus revised w.e.f 2015 and 2019 admissions as 3 credit per semester. The Dean, Faculty of Arts endorsed the above recommendation of the Chairman.

In the above circumstances, if the corrections recommended by the Chairman as endorsed by the Dean is made in the syllabus w.e.f 2015 admissions, it may affect the results of all Career-related programmes from 2015 to 2018 admission.

The JR (CBCS) has pointed out erroneous entry of credits of 4 core courses in the 4th semester Career-related First Degree Programme in Environmental Science & Environment and Water Management under CBCS system in the CBCS software from 2015 admission onwards. It is understood that the above mistake is visibly a technical error and nothing to do with revision/ modification of the syllabus.

The Standing Committee of the Academic Council vide Item.No.25 at its meeting held on 28.09.2020 recommended to seek urgent remarks of the Dean, Faculty of Applied Sciences and Technology and the Dean, Faculty of Arts and place the same before the next meeting of the Syndicate.

The Dean, Faculty of Applied Sciences and Technology remarked that **“the discrepancies noticed in the credits of four papers of 4th semester B.Sc Degree Programme in Environmental Science & Environment and Water Management under CBCS system from 2015 admissions may be corrected as per the approved syllabi. These corrections may be effected from the current batch (2017-20) and their results may be published accordingly. Further remarked that in the case of B.Sc 2015 and 2016 admissions, the candidates who have already passed out, the matter of effecting the above changes, recalling the marklists and certificates already issued may be examined by the authorities considering practical difficulties”.**

The Dean, Faculty of Arts remarked that **“the credits of the language course in English for career-related First Degree Programme 2(a) programme in Environmental Science & Environment and Water Management under CBCS system in the software is not in accordance with the regulations, *status quo* shall be maintained from 2015 to 2018 admissions and the credit scheme of 3 for each semester shall be followed from 2019 admission onwards”.**

As per the orders of the Vice-Chancellor the above matter is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED to authorise the Vice-Chancellor to implement the above remarks of the Dean, Faculty of Applied Science and Technology subject to reporting to the Academic Council.

FURTHER RESOLVED to authorise the Vice-Chancellor that the remarks of the Dean, Faculty of Arts be approved for 2017 admission subject to reporting to the Academic Council.

ALSO RESOLVED to place the remarks of the Dean, Faculty of Arts regarding 2015 and 2016 admission candidates before the Academic Council.

Item No.18.67. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 15.09.2020-Approval of-reg.

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020 is placed before the Syndicate for consideration and approval.

Considering the urgency, Item no.s D3 and D21 was placed before the Syndicate meeting held on 16.09.2020 vide Item No.6.

The Hon'ble Vice-Chancellor, by considering the recommendation of the Standing Committee of the Syndicate on Academics and Research, has approved Item No. B7 subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No.B7 is reported to the Syndicate. The recommendations on the remaining items is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH HELD ON 15.09.2020**

Venue	:	Syndicate Room
Date	:	15 th September, 2020
Time	:	02.00 pm

Members Present

- | | |
|--------------------------------|------|
| 1. Dr. S.Nazeeb (Convenor) | Sd/- |
| 2. Dr. Gopchandran. K.G | Sd/- |
| 3. Prof. K. Lalitha | Sd/- |
| 4. Dr. Vijayan Pillai.M | Sd/- |
| 5. Sri. Arun Kumar. R | Sd/- |
| 6. Dr. B. Unnikrishnan Nair | Sd/- |
| 7. Adv. Muralidharan Pillai .G | Sd/- |
| 8. Adv. A. Ajikumar | Sd/- |
| 9. Sri. Jairaj.J | Sd/- |
| 10. Dr. K.B.Manoj | Sd/- |

Member Absent

Nil

Item No:18.67.A1 Ph.D Research –Conversion of Ph.D Registration from full time to part time in respect of Smt. Athulya S. Patric, Research Scholar in Economics - reg.

Name	: Smt. Athulya S.Patric
Subject	: Economics (Full-time)
Research Supervisor	: Dr. G.L. Arunjilal
Research Centre	: Govt. College for Women, Vazhuthacaud, Tvpm
Request	: Conversion to Part-time w.e.f 18.07.2019 FN

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A2 Ph.D Registration in Computer Science under Faculty of Engineering & Technology - Request for inclusion of vacancies under Dr.Vinod Chandra.S.S –reg

Notification for Ph.D Registration in July 2020 session having vacancies in various subjects were issued inviting online application from eligible candidates during the period from 01.07.2020 to 15.07.2020.

As reported by the Chairman Doctoral Committee in Computer Science under the faculty of Applied Sciences & Technology, 8 vacancies in the subject Computer Science were included in the above notification for Ph.D Registration. Thereafter Dr. Vinod Chandra S S, research supervisor in Computer Science under Faculty of Engineering & Technology has requested to include the vacancies under him that arose as a result of his appointment as Professor at Dept of computer Science, University of Kerala, Kariavattom.

Dr.Vinod Chandra SS had been given Research Guideship in the subjects Computer science under the Faculty of Engineering and Technology with Dept. of Computer science, University of Kerala and also in the Subject Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology with Dept. of Computational Biology and Bioinformatics as research centre. As per the UGC guidelines, being a Professor, Dr.Vinod Chandra S S could supervise a total of 8 regular candidates.

The affiliation of all the courses and colleges under faculty of Engineering & Technology had been shifted to APJ Abdul Kalam Technological University (initially Kerala Technological University) which came into existence on May 21, 2014. The applications and requests received in previous years years for the Ph.D registration in the Faculty of Engineering and Technology were rejected as per the resolution of the Syndicate meeting held on 30.04.2019 vide Item No. 08.90.A21 and the candidates were informed accordingly. However the University has not taken any formal decision to stop the fresh registration of the candidates under the Faculty of Engineering and Technology. It may be noted that the candidates registered prior to 2014 were continuing in University of Kerala and they are proceeding their research as in the case of other candidates.

It may also be noted that only Dept of Computer Science, University of Kerala, Kariavattom & LBS Centre for Science & Technology are the research centres under University of Kerala are offering Ph.D Programme in Computer Science under faculty of Engineering & Technology. Also at present the doctoral committee in Engineering subjects is not in force, instead the Dean of Faculty of Engineering & Technology is entrusted to look after the academic requirements of existing research scholars in lieu of Doctoral Committee

As per the orders of Hon'ble Vice-Chancellor the request of Dr.Vinod Chandra S.S for including the vacancy under him to guide students in the subject Computer science under the Faculty of Engineering and Technology, in the notification issued for Ph.D registration in JULY 2020 session, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to direct Dr. Vinod Chandra S S to apply formally for Recognition as Research supervisor in the subject Computer Science under the faculty of Applied Sciences & Technology.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A3 Ph.D Research –Change of Research Supervisor – Application submitted by Sri. Godwin V P, Research Scholar in Economics– reg.

Name : Sri. Godwin V P
 Subject : Economics (Part-time)
 Research Supervisor : Dr. R. Raveendran Pillai (Rtd)
 Research Centre : University College, Thiruvananthapuram
 Request : Change of Research Supervisor to Dr. Rony Thomas Rajan, Assistant Professor, Dept. of Economics, University College, Tvpm.

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A4 *Ph.D Research- Change of research Supervisor - Smt. Aswathy A L, Research Scholar in Computer Science & Engineering- reg*

Name : Smt. Aswathy A L
 Subject : Computer Science & Engineering (Part-time)
 Research Supervisor : Dr. Madhu S Nair
 Research Centre : Department of Computer Science, University of Kerala, Kariavattom, TVM
 Request : Change of Research Supervisor to Dr.Vinod Chandra S.S, Professor, Department of Computer Science, University of Kerala, Kariavattom, TVM

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A5 *Ph.D Research-Change of Research Supervisor, Change of Research centre and Inclusion of Co-Supervisor–Application submitted by Sri. Pradeep M -Mechanical Engineering-reg.*

Name : Sri. Pradeep M
 Subject : Mechanical Engineering (Part-time)
 Research Supervisor : Dr. R Ramesh Kumar (Retired faculty)
 Research Centre : VSSC ,Trivandrum
 Requests : 1). Change of Research Supervisor to Dr. S Anil Lal, Professor, Dept of Mechanical Engineering, College of Engineering, TVM.
 2). Change of Research centre to College of Engineering, Trivandrum
 3). Inclusion of Dr. R Ramesh Kumar as Co-Supervisor.

Recommendation : Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A6 *Recognition as Research Centre- P.G Dept. of Commerce, St. Gregorios College, Kottarakara- reg.*

An application has been forwarded by the Principal, St.Gregorios College, Kottarakara to recognize the P.G. Dept. of Commerce of the institution as an approved research centre of University of Kerala. The required fee for Centre Recognition, Rs.10,500/- (Rupees Ten Thousand Five Hundred only) had been remitted.

In the application form, it is mentioned that four recognized research supervisors are employed in the institution and two research supervisors are there in the Commerce Department. A statement on the aims and objectives of the Institution has been submitted alongwith the application. As per the procedure for the recognition as research centre, an inspection committee has to be constituted with two members of the Syndicate and a subject expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of the Hon'ble Vice-Chancellor, the Syndicate at its meeting held on 16.11.2018, vide item No. 07.68.A6, has considered the matter regarding the recognition of P.G. Dept. of Commerce, St. Gregorios College, Kottarakkara, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 13.11.2018, and resolved to constitute an inspection commission to verify the institutional and infrastructural facilities available in the Department.

The inspection was conducted on 14.02.2019 by a commission comprising Dr. S. Nazeeb, Sri. M. Sreekumar, Dr. Latha Devi (the then Members of Syndicate) and Dr. Balu B., (Assistant Professor, School of Distance Education) as the subject expert. The inspection commission recommended not to grant recognition to the P.G. Dept. of Commerce, St. Gregorios College, Kottarakkara and the matter was intimated to the Principal.

Later the Principal has submitted a request to reconsider the application and to re-inspect the centre as they are awaiting the NAAC peer team in this academic year since they have made all the rectifications pointed out by the inspection team. The requisite undertaking as stipulated in the norms for recognition as Research Centre (Clause 6 and 7) have also been submitted along with the request. The matter of re-inspection of P.G. Dept. of Commerce in St. Gregorios College, Kottarakkara, was placed before the Standing Committee of the Syndicate on Academics and Research held on 16.11.2019. The committee considered the matter vide item No.A8 and recommended to constitute an inspection commission comprising Dr. S. Nazeeb, Adv. Muralidharan Pillai G, Prof. K. Lalitha, Members of the Syndicate and Dr. G. Raju, Professor, Dept. of Commerce, University of Kerala as subject expert. Further recommended to conduct the inspection in the above college on 25.11.2019. The Syndicate at its meeting held on 22.11.2019, considered the matter along with the above recommendation of the Standing Committee, and resolved to approve the same.

Subsequently, the inspection has been conducted at P.G. Dept. of Commerce, St. Gregorios College, Kottarakkara, on 25.11.2019 and the inspection commission recommended to approve the said institution as a recognized Research Centre of University of Kerala. Two approved Research Supervisors of University of Kerala are present in St. Gregorios College, Kottarakkara, Dr. Suman Alexander, Principal and Dr. Sumi Alex, Asst. Professor & HoD, PG Dept. of Commerce. Both of them have submitted their own declarations to shift their research centre from Devaswom Board College, Sasthamcotta and Mar Ivanios College, Thiruvananthapuram respectively, to the Dept. of Commerce in St. Gregorios College, Kottarakkara, in the event that the latter is permitted a Research Centre by the University of Kerala.

The Syndicate at its meeting held on 28.12.2019, vide item No. 07.63.A11, has considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics & Research and the inspection report and recommended to seek opinion of Academic Council in this regard.

The Academic Council at its meeting held on 04.03.2020 has considered the matter vide item No. 03 and resolved to accept the report of the inspection commission.

Hence, as per the orders of Hon'ble Vice-Chancellor matter of granting recognition of P.G. Dept. of Commerce, St. Gregorios College, Kottarakkara is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to recognize P.G. Dept. of Commerce, St. Gregorios College, Kottarakkara as approved Research Centre of University of Kerala on the strength of the inspection report and the opinion of Academic council in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A7 Ph.D Research- Request for permission to supervise research scholars in the subject Computer Science under the faculty of Applied Science & Technology-Dr. Vinod Chandra S S-reg.

Dr. Vinod Chandra S.S, Professor, Dept of Computer Science, University of Kerala also the Director, Kerala University Computer Centre has submitted a request to permit him to supervise research scholars in the subject Computer Science under the faculty of Applied Science & Technology.

Dr.Vinod Chandra SS had been given Research Guideship in the subjects Computer science under the Faculty of Engineering and Technology with College of Engineering Trivandrum and also in the Subject Computational Biology and Bioinformatics under the Faculty of Applied Science and Technology with Dept. of Computational Biology and Bioinformatics as research centre. As per the UGC guidelines, being a Professor, Dr.Vinod chandra S S could supervise a total of 8 regular candidates.

Upon his request the Academic Council meeting held on 05/10/2018 vide Item No. 1.03 resolved to permit him to continue as research supervisor attached to the Dept of Computer Science, University of Kerala, Kariavattom and the Hon'ble Vice Chancellor has approved the resolution of the

Academic Council. Dr. Vinod Chandra S S was intimated the matter vide letter dated 03/12/2018. Now he has requested to permit him to supervise research scholars in the subject Computer Science under the faculty of Applied Science & Technology also with the same centre ie at Dept of Computer Science, even though he is not an approved research supervisor in Computer science under the faculty of Applied Sciences & Technology.

As per the orders of Hon'ble Vice-Chancellor the Request for permission to supervise research scholars in the subject Computer Science under the faculty of Applied Science & Technology submitted by Dr. Vinod Chandra S S is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the request of Dr. Vinod Chandra S S and recommended to direct him to apply for recognition as Research supervisor in the subject Computer Science under the Faculty of Applied Sciences & Technology through proper channel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A8 Part Time Ph.D registration - Teaching and non-teaching staff at NISH - reg.

The Executive Director of National Institute of Speech and Hearing (NISH) has forwarded a request letter to include both the teaching and non-teaching staff at NISH for registering part time Ph.D programme from this academic year onwards.

They have attached a [letter](#) from Sri. Biju Prabhakar, Secretary to Government Stating that staff of NISH are not being permitted to enroll for the part time Ph.D programme offered by the University of Kerala as per the U.O. dated 06.05.2019. He has informed that NISH is an autonomous Organisation under the Department of Social Justice and that the staff engaged on contract basis in NISH are their regular staff.

The following points may be perused:

1. As per UO dated 06.05.2019, clause (g), Lecturers working on contract basis in KUCTE, UIT, UIM and self-financing colleges affiliated to the University are eligible for part-time Ph.d registration provided they have service of 5 academic years.
2. As per the affiliation records the affiliation status of the NISH is that of a Self-financing college and hence the contract teachers working there having 5 academic years experience are eligible for part-time registration **but not the non-teaching staff.**
3. The earlier request of the Executive Director of the NISH to include the institution under the category (f) in the UO dated 06.05.2019, *Faculty Members working on regular basis in the Quasi-State Govt. institutions within the State* are eligible for part-time Ph.d registration, was rejected considering their affiliation status and the same was informed to the Executive Director.

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding the **request of the Executive Director, NISH to permit both the teaching and non-teaching staff of the institution to do part-time research in the light of the letter from the Secretary to Government, Dept. of Social welfare to consider the request as a special case** is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

Recommendation: The committee considered the above matter and recommended not to consider the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A9 Recognition as Research Supervisor in Political Science- Dr.Girish Kumar R-reg:-

Name : Dr. Girish Kumar R, Professor, Department of Political Science, University of Kerala, Kariavattom

Subject : Political Science
 Faculty : Social Science
 Facility Centre : Department of Political Science, University of Kerala, Kariavattom
 Request : Recognition as Research Supervisor in Political Science

Recommendation: Recommended to recognize Dr. Girish Kumar R, Professor, Department of Political Science, University of Kerala, Kariavattom as Research Supervisor in the subject Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.A10 Recognition as Research Supervisor in Political Science- Dr. Arun Kumar K-reg:-

Name : Dr. Arun Kumar K, Assistant Professor, Department of Political Science, University of Kerala, Kariavattom.

Subject : Political Science

Faculty : Social Science

Facility Centre : Department of Political Science, University of Kerala, Kariavattom

Request : Recognition as Research Supervisor in Political Science

Recommendation: Recommended to recognize Dr. Arun Kumar K, Assistant Professor, Department of Political Science, University of Kerala, Kariavattom as Research Supervisor in the subject Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B1 Conversion of mode of Ph.D Registration-Full-time to part-time-request submitted by Mr.Najibul Hoque- Physical Education-after obtaining remarks from IQAC-reg.

Mr.Najibul Hoque, a full-time research scholar in Physical Education under the guidance of Dr.Jose T P at LNCPE, Kariavattom, Tvm, has submitted a request for converting the mode of Ph.D registration from Full-time to part-time as he is working as a research fellow on contract in SAI.

As per the Doctoral Committee recommendation held on 21/08/2017, he has been granted Full-time Ph.D registration vide UO.No.Ac.EVI(1)/717/PED/16257/2018 dated 05/03/2018, w.e.f. 05/02/2018.

Mr.Najibul Hoque had submitted a request on 16/01/2019, for permitting him to convert the mode of Ph.D registration to Part-time, wherein he stated that though he had been working as a research fellow under SAI, the Doctoral committee has recommended him as a Full-time research scholar. Later a verbal meeting of the same committee asked him to convert it into Part-time mode so that he submitted a request along with NOC from SAI, LNCPE.

It is to be noted that as per notification in July 2017 session, Part-time Ph.D registration is restricted only to regular teachers under various disciplines in University teaching Departments/ Centres & Govt/Aided colleges within the jurisdiction of the University of Kerala. Hence a letter was sent to the Dean, Faculty of Physical Education seeking clarification on the recommendation already made in respect of Mr.Najibul Hoque.

Dr.Usha S Nair, Dean, Faculty of Physical Education, has forwarded her remarks stating that Mr.Najibul Hoque had been granted Full-time Ph.D registration in Physical Education by the Doctoral committee held on 21/08/2017, since he was not eligible for Part-time as per University guidelines. He had been working as a research fellow on contract in SAI and the research scholar is not eligible for Part-time Ph.D.

Mr.Najibul Hoque joined as a full-time research scholar while he was working as a research fellow on contract basis in SAI. As per existing rules, if an employed candidate wishes to do Ph.D, he has to either avail leave from the sanctioning authority (or relieve from the job) and later can apply for conversion to Part-time after completion of one year of Full-time research. In this case he was not

actually eligible for Full-time Ph.D registration at all. Neither the candidate nor the research supervisor had informed about his job to the University. The candidate was working as a research fellow under SAI in the research centre itself. The candidate has not applied for University fellowship. On enquiring telephonically about the circumstances that led to such a recommendation, the Dean had remarked that the topic of research and project work done by the research scholar are not related. Full-time mode was recommended since the candidate was not eligible to be registered as a Part-time research scholar as per notification for registration to the Ph.D programme.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the syndicate on Academics & Research held on 06/06/2019 .The Syndicate held on 12/06/2019 considered the matter vide item no.B8.10.30 and resolved to entrust the doctoral committee to submit a detailed report on the matter with specific proposals as per rules.

Accordingly a letter dated 08/07/2019 had been sent to Dr.Usha Sujit Nair, the DC Chairman. Since no reply had been received, a reminder letter dated 02/09/2019 was sent to her. In the reply letter she stated that “*since Mr.Najibul Hoque was appointed as a research fellow for SAI LNCPE on contract he was not eligible to be registered as part time as per the guidelines of University of Kerala. That’s the reason he had to be registered for PF.D as Full time. His area of research was different from the topic he had taken for his Ph.D thesis. His tenure as Research Fellow was over in June 2019.As per the order No.Ac.E1/A4(2)/2019 dated 06/05/2019 he was not eligible to register as part time . The Committee only followed the eligibility conditions prescribed by the University of Kerala*”.

As per the orders of the Vice Chancellor, the matter along with the remarks of DC Chairman was again placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations and the **Syndicate held on 13/01/2020**, vide item No.08.76.B4, had been recommended to **refer the matter to IQAC for detailed study and to submit a report in this regard.**

Accordingly the matter was placed before the **IQAC meeting held on 06/03/2020** and decided to constitute a committee comprising of Dr.Aji.S, Asst.Professor, Dept.of Computer Science and Dr.A Biju Kumar, Prof& Head, Dept.of Aquatic Biology & Fisheries. The committee considering the matters that (1) the request of the candidate has not been forwarded by the DC in the prescribed format. (2) The candidate is not eligible for conversion to part time registration as per rules, since he is working as a project fellow. (3)The Dean, Faculty of Physical Education remarked that his Ph.D topic and the project in which he is working are not the same. In these circumstances, the committee resolved that the request by Mr.Najibul Hoque for converting his Ph D registration to part-time mode may not be approved.

As per the orders of the Vice Chancellor, the report from IQAC on the matter regarding conversion of registration from Full-time to Part-time in respect of Mr.Najibul Hoque is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: The committee considered the matter regarding conversion of registration from Full-time to Part-time in respect of Sri. Najibul Hoque along with the report from IQAC and recommended that the Pro-Vice-Chancellor may hear the research scholar.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B2 **Ph.D Research - Request for permitting guide change and extension of research period, modification of title of thesis and Complaint reporting plagiarism against the Research Scholar- Mathematics -reg:-**

Smt.Oleena S.H, granted full-time Ph.D registration in Mathematics vide UO.No. AC.E1.B3/713/MAT/10484 dated.01/01/214 w.e.f.11/11/2013 at University Library, Palayam under the guidance of Dr.T.R Sivakumar, Associate Professor (Rtd) Mar Ivanios College, Thiruvananthapuram, has submitted a request on 10th October 2018, for permitting her to change the guide and to grant an extension of period of research up to six months. The research supervisor Dr.T.S Sivakumar retired from service on 31.03.2018, but as per the provision of the UO No.Ac.E1/2016 dated 01.02.2016 (Clause 9.2) he could have continued as a research supervisor up to

31.03.2019. By noticing this, remark was sought from Dr.T.S Sivakumar on the request of the candidate for guide change. In reply to this, Dr.T.S Sivakumar has stated that he had no objection in guide change of Smt.Oleena S.H.and therefore he submitted NOC.

Smt.Oleena S.H in her request letter stated that, her work was almost completed. But the research supervisor is not willing to correct her thesis work, therefore she could not conduct the pre-submission seminar and even though she had requested NOC from the research supervisor, he refused the same and therefore she has submitted her application for guide change.

Meanwhile Dr.S.Savithri, Chief Scientist of CSIR-NIIST and wife of Dr.T.R Sivakumar has sent an email complaint to Registrar, Vice-Chancellor and Dr.A Bijukumar (Dean of Science), regarding the plagiarism of the research work done by Smt.Oleena S.H. It is alleged that the papers published by Smt.Oleena S.H are copied from the thesis results of Dr.V Hema who had worked as a research student of Dr.S.Savithri, and submitted the thesis in CUSAT. She has adduced certain proof to substantiate her claim. Dr.T R Sivakumar has also forwarded an email letter along with the copy of the complaint letter to Dr.Bijukumar.A for taking necessary action.

Dr.A Bijukumar, the Dean faculty of Science has submitted a letter to the Registrar, stating that Dr.T.S Sivakumar and Dr.S Savithri had forwarded a complaint letter to him regarding the plagiarism done by Smt.Oleena S.H wherein he has sought opinion from the subject expert Dr.G Suresh Singh, Professor & Head, Dept. of Mathematics, University of Kerala, Kariavattom and Dr.KSatheeshkumar, Assistant Professor, Dept. of Futures Studies, University of Kerala, Kariavattom and he observed that this case is a strong case of plagiarism.

The Dean had suggested to call for a meeting to directly hear the supervising teacher and student on this matter and to constitute a committee comprising Dean(Faculty of Science), Director of Research, Head, Dept. of Mathematics, University of Kerala and an External expert (he suggested Dr.Anilkumar C.V, Professor, Indian Institute of Space Science & Technology, Thiruvananthapuram), and Syndicate member in charge of Research to study the matter and to hear the concerned.

As per the order of the Hon'ble Vice-Chancellor the above matter was placed before the Standing Committee of Syndicate on Academics & Research held on 10.01.2019 and the Committee recommended to approve the proposal submitted by the Dean. The recommendation of the committee was approved by the Syndicate held on 22.01.2019.

The hearing was conducted on 14/03/2019 at 3.00 pm at the Syndicate Room and all the members suggested by the Dean except Dr.Anilkumar C.V, IIST, Thiruvananthapuram were present. The minutes of the hearing is appended. As per the minutes, Dr.T.R Sivakumar and Dr.Savithri was asked to offer their remarks and Smt.Oleena was asked to submit the details for substantiate her claim. Smt.Oleena S.H had submitted her explanation regarding the plagiarism, which is appended separately. But, Dr.Savithri and Dr.Sivakumar have not forwarded their reply.

In the explanation and request submitted by the Smt.Oleena S.H it is mentioned that her topic of research was "A Study on the effect of mass transfer and heat transfer on a rotating Cylinder using discrete element method" and she has changed her work as directed by the research supervisor, Dr.T.R Sivakumar. But it may be noted that no application had been received from the candidate for change of topic of research. But in the letter forwarded she has requested for title modification. From the explanation and letter forwarded it is not clear whether there is any change in the topic of research. As per the order of the Registrar, the Chairman, Doctoral, Committee was requested to offer his remarks on whether Smt.Oleena S.H had undergone any change in the topic of research. In his reply the Chairman, Doctoral Committee stated that guide change may be permitted to Smt.Oleena S.H, but she has not mentioned anything about the topic of the research.

The Syndicate held on 22/11/2019 vide item No.06.61.B-20 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 16/11/2019 to defer the matter for detailed study. *The matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 07/01/2020 and the committee recommended obtaining specific report from the Chairman Doctoral Committee with respect to the title and topic. The Syndicate held on 19/01/2020 vide item No.08.76.B-10 has resolved to approve the same.*

The work report submitted by Oleena S.H on 05/03/2020 was forwarded to the Chairman Doctoral Committee for specific report. In his report Chairman, Doctoral Committee stated that “*after verification, it was found that before September 2017 her work was on ‘The Effect Of Mass Transfer And Heat Transfer On A Rotating Cylinder’ and after September 2017, her work was on ‘the effects of Collision Of Sphere On A Plane Surface’ and although the method she had used for her study in both the period were same, it is clear that she has changed her work area*”.

As per the orders of the Vice Chancellor, all the above matters is placed before the Standing Committee of the Syndicate on Academic and Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to obtain suitable suggestions on the matter from the Chairman, Doctoral Committee in Mathematics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B3 Ph.D Research- Cancellation of Ph.D registration - Ms.Sreeja P-Mathematics- reg:-

Ms.Sreeja P, a Part-time Ph.D scholar in Mathematics has submitted a request to cancel the PhD registration granted to her. She was registered as a Full time Ph D research scholar under the guidance of Dr.V Madhukumar Mallayya at Dept.of Mathematics, Mar Ivanios College, Tvpm vide U.O.No.Ac.E1.B1/5497/2011 dated 21/11/2011 w.e.f 03/11/2011. She was granted conversion to Part-time mode w.e.f.07/10/2013 FN vide UO.No.A.E1.C1/046541/2013 dated: 06/01/2014.

The candidate mentioned the reason for cancellation is the retirement of her research supervisor. Her research period stands expired on 02/11/2019. Also she has submitted a certificate from the Principal, Mar Ivanios College , Tvpm in which stated that she was a recipient of KSCSTE Research Fellowship 2010 and she availed the fellowship only upto 5/10/2013 and had been relieved on her request.

A letter was send to KSCSTE for obtaining the remarks on whether the candidate has to be refunded any amount claimed by her. In reply to the letter, submitted a certificate from Dr.C Arunan, Principal Scientist & Head, Basic Science Division, KSCSTE, Tvpm dated: 08/06/2020, wherein stating that the fellow has relinquished the KSCSTE fellowship w.e.f. 05/10/2013, as she joined as substitute Lecturer in Govt.College for Women, Tvpm and since she has submitted the relevant document, the Council has no objection in relieving her from the KSCSTE Research Fellowship Programme.

Details of the candidate is shown below.

Details of the candidate, Subject, Full-time/Part-time	Name of Guide & Research centre	Request	Remarks
Smt.Sreeja P Mathematics (Part-time) UO.No.Ac.E1.B1/5497/ 2011 dated: 21/11/2011, w.e.f. 03/11/2011 (The research period expired on 02/11/2019)	Research Supervisor: Dr. V Madhukumar Mallayya, Professor (Retd.), Mar Ivanios College, Tvpm. Centre Mar Ivanios College, Tvpm	Cancellation of Ph.D registration	1) Remitted the requisite fee of Rs.210/- 2) She has availed the fellowship only upto 5/10/2013 and has been relieved on her request. 3) Submitted a certificate from Dr.C Arunan, Principal Scientist & Head, Basic Science Division, KSCSTE, Tvpm dated: 08/06/2020, wherein stating that the fellow has relinquished the KSCSTE fellowship w.e.f. 05/10/2013, as she joined as substitute Lecturer in Govt.College for Women, Tvpm and since she has submitted the relevant document, the Council has no objection in relieving her from the KSCSTE Research Fellowship Programme.

Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

As per the orders of the Vice Chancellor, the matter of cancellation of PhD Registration in respect of Smt.Sreeja P is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations

Recommendation: The committee considered the request of Smt. Sreeja P and recommended to cancel her Ph.D Registration in the subject Mathematics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B4 Ph.D Research - Leave for Joining Spouse - Saranya S -Botany- reg:

Smt.Saranya S, a full-time research scholar in Botany who had been granted Ph.D registration under the guidance of Dr.Remakanthan A at University College, Tvpm vide U.O. N.o.AcEVI(1)/117/BOT/15349/2017 dated 31/08/2017 with effect from 14/08/2017 has submitted an application for leave for joining spouse from 01/08/2019 to 31/01/2020 ie for six months. The research supervisor has certified that she has not availed leave for joining spouse earlier.

As per U.O.N.o.Ac.E1.A1.870/2007 dated 02/08/2010, a research scholar may be permitted to avail leave without fellowship for joining spouse for a maximum period of six months at a stretch during the tenure of research. **The candidate has already availed six months leave for joining spouse and submitted application for leave for joining spouse duly endorsed by research supervisor and Chairman Doctoral Committee.**

As per the orders of Hon'ble Vice-Chancellor, the matter of granting leave for joining spouse in respect of Saranya S is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The committee considered the above matter and recommended to grant leave for joining spouse to Smt. Saranya S from 01/08/2019 to 31/01/2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B5 Approval as Research Supervisor in Botany- Dr. Shiburaj. S-reg:-

Name : Dr. Shiburaj .S, Professor, Department of Botany, University of Kerala, Kariavattom

Subject : Botany

Faculty : Science

Facility Centre : Department of Botany, University of Kerala, Kariavattom

Request : Recognition as Research Supervisor in Botany

Recommendation: Recommended to recognize Dr. Shiburaj S, Professor, Department of Botany, University of Kerala, Kariavattom as Research supervisor in the subject Botany.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B6 Ph.D Research- Applications for Medical Leave, Maternity Leave, Third Year University JRF and Relinquishment of University JRF- Smt.Aswathi K B-Music-reg:

Smt. Aswathi K B, a full-time research scholar in Music under the guidance of Dr.Bindu.K has submitted applications for Medical Leave, Maternity Leave, Third Year University JRF and Relinquishment of University JRF in the prescribed format with all relevant documents. The details are furnished below:

Name & details of the candidate	Request	Remarks
<p>Aswathi K B Music (Full-time) UO.No.Ac.EVI/116/MUS/ 13870/2017 dated: 20/02/2017, w.e.f.16/01/2017</p> <p>Research supervisor: Dr.Bindu K, Assistant Professor, Dept.of Music, University of Kerala, Thycaud, Tvpm (Date of superannuation: 31/05/2024)</p> <p>Centre: Dept.of Music, University of Kerala, Thycaud, Tvpm</p>	<p>1). Medical Leave w.e.f. 26/07/2018 to 15/09/2018(ie, 52 days) without fellowship.</p> <p>2).Maternity Leave w.e.f. 16/09/2018 to 27/01/2019 (ie, 135 days) with fellowship.</p> <p>3). Third Year University JRF w.e.f. 16/01/2019 to 16/02/2019 @ Rs.11000/-</p> <p>4). Relinquishment of University JRF w.e.f. 16/02/2019 AN. She relieved from the research centre Dept.of Music, University of Kerala, Tvpm on 16/02/2019 to join as High School Music Teacher at GVHSS Vattenad, Palakkad on 18/02/2019</p>	<p>1)Submitted medical certificate for Medical Leave and certificate from the research supervisor stating that she has not taken medical leave before and recommended to grant medical leave w.e.f. 26/07/2018 to 15/09/2018.</p> <p>2). Submitted medical certificate for Maternity leave and certificate from the research supervisor stating that this is her first maternity leave during the course of her research period</p> <p>3). Submitted undertaking from the research supervisor for third year University JRF, copy of second year University JRF and work report</p> <p>4). For relinquishment of University JRF the candidate has submitted the following documents (1) joining report (2) relieving order (3) appointment order (4) NOC</p>

As per leave rules applicable to the research scholars vide UO.No.Ac.EVI(1)/47152/2016 dtd 01/09/2016, 'Medical leave shall be granted for 60 days without fellowship in instalments if necessary'. The candidate is requesting for 52 days of medical leave w.e.f 26/07/2018 to 15/09/2018.

As per leave rules applicable to the research scholars vide UO.No.Ac.E1.A1.870/2007 dtd: 02/08/2010, 'Women research scholars such as JRF, SRF and PDF shall be eligible for maternity leave, with fellowship, for a period of 135 days only once during the tenure of their research period'. The candidate is requesting for 135 days of maternity leave w.e.f 16/09/2018 to 17/01/2019 .

The application has been recommended by her research supervisor and the Chairman Doctoral Committee.

She submitted application for conversion also. The application for conversion mode of Ph.D registration from full time to part time can be granted only after issuing the order regarding relinquishment of University JRF.

As per the orders of the Vice Chancellor, the matter of granting

1. Medical leave w.e.f 26/07/2018 to 15/09/2018 (ie, 52 days) without fellowship
2. Maternity leave w.e.f.16/09/2018 to 27/01/2019 (ie, 135 days) with fellowship
3. Third Year University JRF for the period of 16/01/2019 to 16/02/2019 @ Rs.11000/- (Eleven thousand only) per month as she is eligible for the same as per U.O. No. Ac.E1.A/Bud.Sp.16/2016 dated 05/10/2016 as she has not qualified UGC-NET. And
4. Relinquishment of University JRF w.e.f. 16/02/2019 AN in respect of Smt.Aswathi K B is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations

Recommendation: Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B7 Ph.D Research- Request for extension of time for Ph D submission-Smt. Reny Skaria-English-reg:

Smt.Reny Skaria, a part-time research scholar in English under the guidance of Dr. Cherian John at Mar Ivanios College, Tvpm has submitted a request for extension of time for Ph D thesis submission.

She has been granted registration to do Ph D vide UO. No.Ac.E1.B3/13538/2012 dated: 26/09/2012, w.e.f. 30/07/2012. Her research period expired on 29/07/2020. She is requesting for extending the research period for one year due to medical reasons and her research supervisor recommended for the same. Submitted medical certificates also. She has not applied for pre submission seminar yet.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and research for consideration and appropriate recommendation

Recommendation: The committee considered the above matter and recommended that the general extension of time granted up to 30.09.2020, in case of all research activities except new registration, be extended upto 30.11.2020.

Further recommended that the Vice-Chancellor may approve the above recommendation in exercise of the provisions contained in section 10(13) of the Kerala University Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be noted.

Item No:18.67.B8 Application for approval as Research Supervisor in Botany – Dr.Cinthy Christopher-reg:-

Name : Dr.Cinthy Christopher, Assistant Professor, Department. of Botany, All Saint's College, Thiruvananthapuram

Subject : Botany

Faculty : Science

Facility Centre : Department of Botany, Christian College, Kattakada, Thiruvananthapuram

Request : Recognition as Research Supervisor in Botany

Recommendation: Recommended to recognize Dr.Cinthy Christopher, Assistant Professor, Department of Botany, All Saint's College, Thiruvananthapuram as Research supervisor in the subject Botany.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B9 Ph.D Research- Cancellation of Ph.D registration- Sharihan E.K, Zoology-reg:-

Smt.Sharihan E.K , a Full-time Ph.D scholar in Zoology has submitted a request to cancel the PhD registration granted to her. She has registered as a Full- time research scholar under the guidance of Dr. Anisha G.S, Assistant Professor & Head, Department of Zoology, Govt. College for women, Thiruvananthapuram. As per the request, Smt.Sharihan E.K has requested to cancel her registration on personal ground. As per the records maintained in this section, it has been noted that Smt.Sharihan E.K is a UGC-JRF holder. On verification, it was reported from the concerned section that she has not claimed any fellowship amount yet. Hence the matter of refund of fellowship does not arise. The details of the candidate is shown below:

Details of the candidate, Subject Full-time/Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Smt. Sharihan E.K Zoology Full-time U.O No. Ac.EVI/ 119/ ZOO/ 19183/ 2019 dtd.29/08/2019 w.e.f.15/07/2019	Research Supervisor : Dr. Anisha G.S, Assistant Professor Department of Zoology, Govt. College for women, Thiruvananthapuram Centre: Govt. College for women, Thiruvananthapuram	Cancellation of Ph.D registration	The guide and Head of the Research Centre have recommended for cancellation of Ph.D registration.

Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

As per the orders of the Vice Chancellor, the matter of granting cancellation of Ph.D Registration in respect of Smt. Sharihan E.K is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

Recommendation: The committee considered the request of Smt. Sharihan E K to cancel her Ph.D Registration in the subject Zoology and recommended agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B10 Ph.D Research –Change of Research Supervisor –Ms.Anusree R Nair, Part-time-research scholar in English- reg:-

Name : Smt. Anusree R Nair
 Subject : English (Part-time)
 Research Supervisor : Dr.G.S Jayasree(Retired)
 Research Centre : Institute of English, University of kerala, Palayam
 Request : Change of research supervisor to Dr.B. Hariharan, Professor & Head, Institute of English, University of kerala, Palayam.

Recommendation: Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B11 Application for approval as Research Supervisor in Mathematics- Dr. Chithra M R-reg

Name : Dr. Chithra M R , Assistant Professor, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm
 Subject : Mathematics
 Faculty : Science
 Facility Centre : Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm.
 Request : Recognition as Research Supervisor in Mathematics

Recommendation: Recommended to recognize Dr. Chithra M R , Assistant Professor, Dept.of Mathematics, University of Kerala, Kariavattom, Tvpm as Research Supervisor in the subject Mathematics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B12 Ph.D Research- Request for extension of time for Ph D submission- Smt. Vijayalekshmi V-English-reg:

Smt.Vijayalekshmi V, a part-time research scholar in English at S.N College, Kollam, under the guidance of Dr. Nair Anup Chandrasekharan, has submitted a request letter dated 01.07.2020 for extension of time for Ph D thesis submission for six months.

She was granted registration to Ph D vide U.O.No.Ac.E1.B3/26432/2011 dated:31/03/2012, in Full -time mode w.e.f. 15/02/2012. She has been granted conversion of mode of Ph.D registration from Full-time to Part-time w.e.f. 23/01/2015 vide UO No.Ac.EVI(1)/28958/2015 dated:22/01/2016. Candidate's Part-time research period stands expired on 14/02/2020. She is requesting for an extension of research period to six more months for submitting her thesis. Her pre submission seminar was conducted on 22nd June 2020 and the Doctoral Committee has suggested to revamping the thesis and rewriting. The Committee was also recommended reappearing for the pre submission seminar after incorporating the changes. So she is requesting for the period of six months extension for submitting her thesis.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and research for consideration and appropriate recommendation.

Recommendation: Same as in the recommendation in item no. B7

Resolution of the Syndicate

RESOLVED that the general extension of time granted up to 30.09.2020, in case of all research activities except new registration, be extended upto 30.11.2020.

Item No:18.67.B13 Approval as Research Supervisor in Chemistry – Dr.Remya R-reg:-
Name : Dr. Remya R, Assistant Professor in Chemistry, St.Gregorious College, Kottarakkara, Kollam.

Subject : Chemistry
Faculty : Science
Facility Centre : St.John's College, Anchal
Request : Recognition as Research Supervisor in chemistry

Recommendation: Recommended to recognize Dr. Remya R, Assistant Professor in Chemistry, St.Gregorious College, Kottarakkara as Research Supervisor in the subject Chemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B14 Approval as Research Supervisor in Chemistry – Dr.Francis Chacko-reg:-
Name : Dr.Francis Chacko, Assistant Professor in Chemistry, St.Gregorious College, Kottarakkara, Kollam

Subject : Chemistry
Faculty : Science
Facility Centre : St.John's College, Anchal
Request : Recognition as Research Supervisor in Chemistry

Recommendation: Recommended to recognize Dr. Francis Chacko, Assistant Professor in Chemistry, St.Gregorious College, Kottarakkara as Research Supervisor in the subject Chemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B15 Ph.D Registration in Music - July 2019 session - Shwetha R Mohan-reg:

The Head, Dept.of Music, University of Kerala, Vazhuthacaud, Thycaud, Tvpm has forwarded the minutes of the meeting of the doctoral committee held on 03/012020 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	FT/PT	Centre	Research Supervisor
20926	SHWETHA R MOHAN	FT	Department of Music, University of Kerala, Thycaud, Thiruvananthapuram	Dr. BINDU. K, Associate Professor, Dept.of Music, University of Kerala, Thycaud, Thiruvananthapuram

While verifying the application, it was noted that Ms.Shwetha R Mohan was working as Guest Lecturer since 2017 in S N College for Women, Kollam and now she submitted relieving order from the Principal, S N College for Women, Kollam.

QUALIFICATIONS

- MA Degree in Music with B+ grade(CGPA-6.89) from University of Calicut- June 2014
- Submitted eligibility certificate from University of Kerala.
- Qualified UGC NET -10/07/2016
- The eligibility test taken for admission to Ph.D is UGC NET.
- Submitted attested copies of certificates
- Submitted OBC NCL certificate and facility certificate from the Dept.of Music, University of Kerala, Thycaud, Tvpm.

RESEARCH SUPERVISOR

Dr.Bindu K, is a regular faculty, currently serving as Associate Professor, Dept.of Music, University of Kerala, Vazhuthacadu, Thycaud, Tvpm on deputation basis who has facility at Govt. College for Women, Tvpm. Further she has been granted additional facility at Dept.of Music, University of Kerala, Vazhuthacaud, Thycaud, Tvpm. At present there are no candidates pursuing research under her guidance. She gave consent to five candidates in this session. Shwetha R Mohan is to be registered as the fifth candidate under her guidance. Submitted consent and proforma. The date of superannuation is on: 31/05/2024.

It is noted that the doctoral committee for registration to PhD, July 2019 session was held on 03/01/2020 ie ; after the notification of January 2020 session. It may also be noted that since the candidate has applied for registration in full time mode confusion may arise in the wake of new regulations relating to University JRF. Hence, It is to be clarified the matters whether such applications recommended late can be accepted and how to consider the new regulations for University JRF in this type of cases. It may also be noted that the Ph.D registration in respect of Swetha R Mohan is pending. All other eligibility requisites are fulfilled by the candidate.

Recommendation: The committee considered the above matter and recommended to grant Ph.D Registration to Smt. Shwetha R Mohan in the subject Music, considering the precedence of granting Ph.D Registration to 3 candidates whose applications had been recommended by the same Doctoral Committee meeting held on 03.01.2020.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B16 ശ്രീമതി നയന പ്രകാശ് മ്യൂസിക് വിഷയത്തിലെ ഗവേഷണവുമായി ബന്ധപ്പെട്ടത്

മ്യൂസിക് വിഷയത്തിൽ ഗവേഷണം നടത്തുന്നതിനായി ശ്രീമതി. നയന പ്രകാശ്, ജൂലൈ: 2019 സെഷനിൽ അപേക്ഷിക്കുകയും തുടർന്ന് 03.01.2020 ല് കൂടിയ ബന്ധപ്പെട്ട ഡോക്ടറൽ കമ്മിറ്റിയാൽ ശുപാർശ ചെയ്യപ്പെടുകയും യോഗ്യത രേഖകള് പരിശോധിച്ചതിൽ നിന്നും ടിയാരിക്ക് മ്യൂസിക് വിഷയത്തിലെ ഗവേഷണത്തിന് യോഗ്യത ഉണ്ടെന്ന് കണ്ട് 13.03.2020 ല് സർവകലാശാലയിൽ നിന്നും മ്യൂസിക് വിഷയത്തിൽ ഗവേഷണത്തിൽ പ്രവേശിക്കുന്നതിലേക്കായി കത്ത് അയക്കുകയും, തുടർന്ന് 20.05.2020 ല് ടിയാരി ഗവേഷണം തുടങ്ങിയതായി അറിയിച്ചു കൊണ്ട്, തിരുവനന്തപുരം സർക്കാർ വനിതാ കോളേജിലെ പ്രിൻസിപ്പാള് 20.05.2020 ലെ കത്ത് മുഖാന്തിരം അറിയിച്ചിട്ടുണ്ട്.

എന്നാൽ, നിർദ്ദിഷ്ട ഗവേഷണ മാർഗ്ഗരശകയും, നിലവിലെ ഡോക്ടറൽ കമ്മിറ്റി അധ്യക്ഷയുമായ ഡോ. ശോഭ ബി. നായർ (അസോസിയേറ്റ് പ്രൊഫസർ & ഹെഡ്) 31.03.2020 ല് തന്റെ ഔദ്യോഗിക കാലാവധി അവസാനിച്ച് സർക്കാർ സർവ്വീസിൽ നിന്നും വിരമിച്ചതിന് ശേഷമാണ് ശ്രീമതി. നയന എസ് പ്രകാശ് ടിയാരിയുടെ മാർഗ്ഗ ദർശനത്തിൽ ഗവേഷണത്തിനായി പ്രവേശിച്ചത് എന്നത് കാണാൻ കഴിയുന്നു. കാവിഡ്-19 (കൊറോണ വൈറസ്) വ്യാപനം തടയുന്നതിന് മുന്നോടിയായി സർക്കാർ ഏർപ്പെടുത്തിയ ചില നിബന്ധനകളാണ് ടിയാരിക്ക് യഥാസമയം ഗവേഷണത്തിന് പ്രവേശിക്കാൻ കഴിയാത്തത് എന്നത് അനുമാനിക്കാവുന്നതാണ്.

ജൂലൈ-19 സെഷനിൽ അപേക്ഷിച്ച മ്യൂസിക് വിഷയത്തിലെ മറ്റൊരു വിദ്യാർത്ഥിയുടെ (അപർണ്ണ) ഇതേ ഗവേഷണ മാർഗ്ഗരശകയുടെ ഫയൽ ബഹു: വെംസ് ചാൻസിലറുടെ ഉത്തരവുമായി കൈമാറിയിട്ടുണ്ട്.

ജൂലൈ 2019-ല് അപേക്ഷ നല്കിയ മ്യൂസിക് വിഷയത്തിലെ എല്ലാ വിദ്യാർത്ഥികള്ക്കും ഏകദേശം ആറുമാസം കഴിഞ്ഞാണ് (03.01.2020) ഡോക്ടറൽ കമ്മിറ്റി കൂടിയത് എന്നത് വ്യക്തമാണ്. മറ്റു രേഖകളുടെ പരിശോധനയിൽ നിന്നും മ്യൂസിക് വിഷയത്തിലെ താൽക്കാലിക ചുമതല ഉണ്ടായിരുന്ന ഡോക്ടറൽ കമ്മിറ്റി അധ്യക്ഷയായ ഡോ. പുഷ്പം എം വിരമിച്ച ഒഴിവിലേക്ക് പുതിയ അധ്യക്ഷയും ഗവേഷണ മാർഗ്ഗ ദർശകയുമായ ഡോ. ശോഭാ ബി. നായർ ചുമതലയോറ്റുമായി ഉണ്ടായ ഔദ്യോഗിക കാലതാമസം ആണ്, 03.01.2020 ല് ടി ഡോക്ടറൽ കമ്മിറ്റി നടന്നത് എന്നതും വ്യക്തമാണ്.

മ്യൂസിക് വിഷയത്തിൽ അവശേഷിക്കുന്ന ഗവേഷണ മാർഗ്ഗരശകരുടെ ഗണ്യമായ അഭാവം നിമിത്തം നിലവിലെ നാമമാത്രമായ സർവ്വീസ് ഉള്ളവർക്കും ഗവേഷണ വിദ്യാർത്ഥികളെ പരമാവധി ഗവേഷണാനുമതി നല്കുന്ന രീതിയാണ് സ്വീകരിച്ച് പോരുന്നത്.

ആയത് ബന്ധപ്പെട്ട വിഷയത്തിൽ ഗവേഷണം ആഗ്രഹിക്കുന്ന വിദ്യാർത്ഥികളെ നിലവിലെ യു.ജി.സി/സർവകലാശാല ചട്ടങ്ങളുടനീക്കം ഗവേഷണം പൂർത്തിയാക്കുന്നതിന് വഴി ഒരുക്കുന്നു.

മേൽ സാഹചര്യത്തിൽ 2016 യു.ജി.സി. റെഗുലേഷൻ നിഷ്കർഷിക്കുന്ന കുറഞ്ഞ ഗവേഷണ കാലയളവ് 3 വർഷം (പരമാവധി 6 വർഷം) ആയതിനാൽ, കുറഞ്ഞത് എത്ര വർഷം സർവ്വീസ് അവശേഷിക്കുന്ന ഗവേഷണ മാർഗ്ഗദർശകർക്ക് പുതിയതായി ഗവേഷണ വിദ്യാർത്ഥികളെ ആനുവദിക്കാം എന്ന കാര്യത്തിലും ശ്രീമതി. നയനാ പ്രകാശ്, ശ്രീമതി. അപർണ എന്നിവരുടെ പി.എച്ച്.ഡി. രജിസ്ട്രേഷനായുള്ള അപേക്ഷയിന്മേലും, ഉചിതമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനുമായി, വെംസ് ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം സിന്ഡിക്കേറ്റിന്റെ ഉപസമിതിയായ അക്കാഡമിക് ആന്റ് റിസർച്ച് കമ്മിറ്റിയുടെ പരിഗണനയായി സമർപ്പിക്കുന്നു.

Recommendation: The committee considered the above matter and recommended to direct the Chairman, Doctoral Committee in Music to re-allocate the research scholar under a regular faculty.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No:18.67.B17 Application for approval as Research Supervisor in Philosophy – Dr.Balamurali P B-reg

Name : Dr.Balamurali P B, Assistant Professor, Department of Philosophy, University of Kerala, Kariavattom, Tvpm
 Subject : Philosophy
 Faculty : Arts
 Facility Centre : Department of Philosophy, University of Kerala, Kariavattom, Tvpm
 Request : Recognition as Research Supervisor in Philosophy

Recommendation: Recommended to recognize Dr.Balamurali P B, Assistant Professor, Department of Philosophy, University of Kerala, Kariavattom, Tvpm as Research Supervisor in the subject Philosophy.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B18 Application for approval as Research Supervisor in Mathematics – Dr. Sunil Kumar R-reg

Name : Dr. Sunil Kumar. R, Assistant Professor, Dept.of Mathematics, BJM Govt. College, Chavara, Kollam
 Subject : Mathematics
 Faculty : Science
 Facility Centre : Dept.of Mathematics, University College, Tvpm
 Request : Recognition as Research Supervisor in Mathematics.

Recommendation: Recommended to recognize Dr. Sunil Kumar. R, Assistant Professor, Dept.of Mathematics, BJM Govt. College, Chavara, Kollam as Research Supervisor in the subject Mathematics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B19 Ph.D Research- Cancellation of Ph.D Registration-Smt.Biji. M- Chemistry-reg:-

Smt.Biji.M, a Full-time Ph.D research scholar in Chemistry and UGC-JRF holder whose details are given below has submitted an application to cancel the PhD registration granted to her. She stated that she cannot continue the research work due to family responsibility, so she requested to cancel her Ph.D Registration. The research supervisor and the Chairman, Doctoral Committee have Recommended the application.

As Per Kerala University First Ordinances 1978 Chapter XII `Research Studies and Award of Fellowships`- Clause 27 stipulates that a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate. The Syndicate may, in cases where permission has been granted for resigning or discontinuing the work, require the holder to refund the whole amount of the stipend drawn by him or any portion thereof or may waive the recovery of the amount received by the Fellow.

Smt.Biji M is a UGC-JRF holder. As per the remarks from Ac.EIV section Smt.Biji M has availed the fellowship and HRA upto 30.09.2018 and she has not yet received any excess amount of fellowship. The details of the candidate is shown below:

Details of the candidate, Subject, Full-time/Part-time	Name of Guide & Research centre	Request	Remark
Biji.M Chemistry Full-Time UO.NO.Ac.EVI(2)/ 717/CHE/15991/2017 dtd.28/12/2017 w.e.f.21/12/2017	Research Supervisor Dr.S.Anas, Assistant Professor, Dept.of Chemistry T.K.M C.A.S, Kollam Centre T.K.M.College of Arts & Science, Kollam	Cancellation of Ph.D registration	The guide, Head of the Research Centre and HoD have recommended for cancellation of Ph.D registration. Remitted fee of Rs.260/-

As per the orders of the Vice Chancellor the matter of cancellation of Ph.D Registration in respect of Smt.Biji M is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The committee considered the request of Smt. Biji M to cancel Ph.D Registration granted to her in the subject Chemistry and recommended to agree with the request.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B20 Approval as Research Supervisor in Zoology - Application submitted by Dr.Praveen Kumar P.P -reg

Name : Dr.Praveen Kumar.P.P, Assistant Professor, Dept. of Zoology, Govt. College for Women, Thiruvananthapuram

Subject : Zoology

Faculty : Science

Facility Centre : Govt. College for Women, Tvm

Request : Recognition as Research Supervisor in Zoology

Recommendation: Recommended to recognize Dr.Praveen Kumar.P.P, Assistant Professor, Dept. of Zoology, Govt. College for Women, Thiruvananthapuram as Research Supervisor in the subject Zoology.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B21 Application for change of Research centre and change of Faculty - Research Scholars in Physics under the research supervision of Dr. Sam Solomon- reg:

Athira S, Shijin A and Varun S L, the three full-time research scholars in Physics under the research supervision of Dr.Sam Solomon, have applied for change of their Research Centre from Department of Physics, Mar Ivanios College, Thiruvananthapuram to Department of Optoelectronics, University of Kerala, Kariavattom and the *faculty from Science to Applied Science and Technology.*

Dr.Sam Solomon, former Associate Professor and Research supervisor in Physics, Mar Ivanios College, Nalanchira, has recently joined as a Professor of Optoelectronics in University of Kerala, Kariavattom and has also acquired guideship in the subject Optoelectronics, subsequent on his appointment to Department of Optoelectronics, Kariavattom.

In this connection it may be noted that, Shijin A and Varun S L were issued University Orders for Ph.D registration under Dr Sam Solomon with Mar Ivanios College as centre and Athira S was issued joining letter on 30/01/2020 for joining research in Mar Ivanios College, Thiruvananthapuram. She has submitted joining report from the Principal, Mar Ivanios College, Thiruvananthapuram stating that she has joined for Ph.D research w.e.f. 18/02/2020. Since she has not submitted attested copy of original M.Phil certificate, Registration order was not been issued yet.

It is pertinent to note that, the research scholars mentioned above, have joined for Ph.D in the subject **Physics which comes under the "faculty of Science"** and has applied for changing the faculty to **"Applied Science and Technology"**. The subject **Physics** come under the **"Faculty of Science"** and the subject **Optoelectronics** come under the **"Faculty of Applied Science"**. The chairman, Doctoral Committee in Physics has not given any specific remarks on the recommendation for change of centre/subject/faculty.

It may also be noted that Dr.Sam Solomon has no facility for research guidance in Physics neither at the Department of Physics, University of Kerala, Kariavattom nor at the Department of Opto-electronics, University of Kerala, Kariavattom.

Usually change of Research centre will be permitted to a research scholar to the same facility centre of the research supervisor in order to perform their research activities jointly. It is important to note that, the regulation relating to research leading to Ph.D degree however, is silent with regard to the change of faculty from the other.

As per the orders of the Vice-Chancellor the matter regarding the change of their Research Centre from Department of Physics, Mar Ivanios College, Thiruvananthapuram to Department of Optoelectronics, University of Kerala, Kariavattom and the faculty from Science to Applied Science and Technology in respect of Athira S, Shijin A and Varun S L, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The Committee considered the above matter and recommended to permit Smt. Athira S, Sri. Shijin A and Sri. Varun S L, Research scholars in the subject Physics to continue their research under the guidance of Dr.Sam Solomon, after changing the Faculty, subject and the Research centre, if they are otherwise eligible, considering the fact that the change is requested within 1 year of joining for research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B22 Application for approval as Research Supervisor in English– Dr.Chitra Thrivikraman Nair-reg

Name : Dr.Chitra Thrivikraman Nair, Assistant Professor of English, University College, Tvpm

Subject : English

Faculty : Arts

Facility Centre : Department of English, University College, TVM

Request : Recognition as Research Supervisor in English

Recommendation: Recommended to recognize Dr.Chitra Thrivikraman Nair, Assistant Professor of English, University College, Tvpmas Research Supervisor in the subject English.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B23 Ph.D Research-Request from Mr. Ajai P Krishna regarding submission of thesis and a Complaint submitted by the Principal, LNCPE, Kariavattom regarding the misconduct of Ajai P Krishna -Physical Education-reg:

Mr. Ajai P Krishna, a part-time research scholar in Physical Education has submitted a request regarding the submission of his thesis which may be seen. He is currently working as Assistant Professor in Physical Education, Govt.College, Idukki.

The candidate has been granted registration to do Ph.D vide UO.No.Ac.E1.B3/12162/2012 dated: 03/10/2012, w.e.f. 10/09/2012 under the guidance of Dr. T I Manoj at LNCPE, Kariavattom, Tvpm and then change of research supervisor to Dr. Razeena K I, Associate Professor, Iqbal College, Peringammala has been granted vide UO.No. 212/2019/UOK dated: 11/07/2019. His research period is valid upto 02/10/2020.

In the request he stating that after preparing his thesis he went to the research centre LNCPE, Kariavattom for collecting the forwarding letter from the Head of the Institution as a part of the submission process, then they refused to do so citing the clause that " part time research scholars working/residing outside the Head quarters of the supervising teachers shall spend a period of at least six months at a stretch or in not more than three instalments at the centre of research before they are allowed to submit the thesis". Also stating that neither he nor anybody else pointed out this clause throughout his research period until 23rd of June 2020 when he approached to the research centre for forwarding letter. He convincing that he has successfully finished thesis writing, pre submission seminar and all other requirements other than the above mentioned clause. As it was not a deliberate mistake from his side he is very much willing to correct it now, He is ready to spend six months at the research centre or make a condonation fee or whatever the University is asked to do. He is humbly requesting to consider his case seriously and permit him to submit the thesis as early as possible.

In the meantime, Dr. G Kishore, Principal, LNCPE, Kariavattom, Tvpm has submitted a complaint against Mr. Ajai P Krishna regarding his misconduct which may also be seen.

In the complaint, Dr.G Kishore pointing out that, on 23/06/2020, 4.15 pm , Mr.Ajai P Krishna barged into his chamber directing him to forward his Ph.D thesis to the University of Kerala instantly without obtained any prior permission or appointment. He was shouting in an impolite, indecent and contemptuous manner asking to forward his thesis forthwith. When requested to leave the room, he threatened that he will not leave the chamber till his demand was met and he forcefully occupied a seat and started arguing belligerently in a loud pitch in an impolite and undisciplined way. It was forcefully with a lot of pressure and persuasion the staff could send him out of the room. The action on the part of Mr.Ajai P Krishna was unbecoming of a part-time research scholar as well as that of a Govt.servant and also as an academic faculty. His rowdy like behaviour was totally against all ethics. The Principal is reporting this matter for further appropriate action.

It may be noted that the relevant clause regarding attendance of a part time research scholar is pointed on the third para of the registration order itself.

As per the orders of the Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the above matter and recommended to hear Sri. Ajai P Krishna, Research scholar and Dr. G Kishore , Principal, LNCPE, Kariavattom by the Pro-Vice Chancellor and to submit the report before the Standing Committee of the Syndicate on Academics & Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B24 Ph.D Registration in Botany in r/o Sruthy S Nair - July 2019 session- reg.

Ms.Sruthy S Nair, has submitted an application for the Ph.D registration in July 2019 Session and the Doctoral Committee meeting held on 15/10/2019 had recommended the application with research supervisor as Dr. E.A Siril, Associate Professor, Dept of Botany, University of Kerala, Kariavattom. Due to lack of vacancy with the proposed research supervisor Dr.E.A Siril, the candidate was directed to approach the Doctoral Committee for the change of research supervisor.

In the meantime a letter received from Dr.E A Siril showing his willingness to supervise Ms.Sruthy S Nair along with his revised proforma. In the latest proforma submitted by the research supervisor, he has mentioned his designation as *Professor*. Hence he can guide maximum of 8 research scholars as per UGC regulation 2016. At the same time, the Syndicate has been resolved to exclude the two research scholars under the Co-Supervision of Dr. E.A.Siril (As per U.O.No.1369/2020/UOK dated 22/05/2020 and U.O.N.o.1371/2020/UOK dated 22/05/2020 respectively). Hence the remaining regular vacancy of the proposed research supervisor is four. Ms. Sruthy S Nair is to be registered as the fifth candidate under his supervision. The date of superannuation of the proposed Research Supervisor as 28.02.2030, The details of the Candidate is shown below:

Student ID.	Name	FT/PT	Centre	Research Supervisor
20903	SRUTHYS NAIR	Full Time	Department of Botany, University of Kerala, Kariavattom	Dr.E.A SIRIL

Details of Candidate

- 1) M.Sc Botany, B Plus, December 2015, M.G University (CGPA-3.11x25 =77.75 %)
- 2) Eligibility test taken for Ph.D Registration is GATE 2019. Life Science, Valid from March 17,2019 to March 16, 2022

As per the orders of the Hon'ble Vice-Chancellor, the above matter is placed before the Standing Committee of the Academics and Research for consideration and appropriate recommendations

Recommendation: The committee considered the above matter and recommended to grant Ph.D Registration to Smt. Sruthy S Nair in the subject Botany, considering the promotion of the proposed research supervisor, Dr.E.A Siril as Professor.

<i>Resolution of the Syndicate</i> RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67. B25 Re-allocating research scholars of late Dr.Kamarudeenkunju-letter from the Chairman, Doctoral Committee reg:-

Dr.Swapna T.S, Head, Department of Botany vide letter dated 06.01.2020 has informed the sad demise of Dr.Kamarudeenkunju.M. The six research scholars who were working under the research supervisor of late Dr.Kamarudeenkunju.M. has to be reallocated to the existing teaching faculty. As per the suggestion of Department Council supernumerary seats may be sanctioned for each teaching faculty to accommodate these students in addition to the existing research scholars, since these students have to utilize the facilities of the Department of Botany for successful completion of their research work.

The Syndicate at its meeting held on 13/03/2020 had resolved to entrust the Department Doctoral Committee in Botany to re-allocate the research scholars of late Dr. Kamarudeenkunju M, to eligible Research supervisors and Co-supervisors (if necessary) as supernumerary candidates. As per the resolution of the Syndicate held on 13/03/2020 vide Item No.10.34.B5, Doctoral Committee Chairman was informed to re-allocate research scholars of late Dr.Kamarudeenkunju to eligible research supervisors and co-supervisors (if necessary) as supernumerary candidates.

A letter dtd 19/06/2020 was received from Doctoral Committee Chairman along with Doctoral Committee minutes intimating about the re-allocation of research scholars to eligible research supervisors and requested to issue new registration order for the research scholars and another letter dated 02/07/2020 was received from the Doctoral Committee Chairman forwarding a list of new co-supervisors for the above said research scholars and requested to include the existing co-supervisors in the new registration order for the candidates.The details is as follows.

Name of research scholars	Name of research supervisors	Name of Co-supervisors
1.Namitha L H	Dr.S Suharabeevy	No Co-guide
2.Vishnu B	Dr.E A Siril	No Co-guide
3.Arun R Pillai	Dr.E A Siril	Dr.K K Sabu, JNTBGRI
4.Soorya S	Dr.T S Swapna	Dr.K K Sabu, JNTBGRI

5.Anusha S	Dr.A Gangaprasad	Dr.Anilkumar, JNTBGRI
6.Reshma M Das	Dr.P M Radhamany	Dr.Anilkumar, JNTBGRI

It may be noted that the DC recommendation is silent with regard to the reallocation of Co-Supervisors.

It may also be noted that the Academic Council in its meeting held on 04.03.2020, while considering the relevant portion of UGC regulation on vide item No-18, it has been resolved that, "to proceed as per UGC regulation only, that the maximum permissible research scholars in respect of Professor, Associate Professor, and Assistant Professor be kept to 8,6,4 respectively. except for supernumerary seats. All the above said research scholars come under the purview of UGC regulation 2016. It may also be noted that the maximum permissible strength, as per UGC regulation 2016, has already attained to all these research supervisors mentioned above.

As per the orders of Hon'ble Vice-Chancellor the matter about the re-allocation of the above said research scholars is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation

Recommendation: The committee considered the above matter and recommended to reallocate the research scholars of late Dr. Kamarudeenkunju under the regular supervisors suggested by the Doctoral Committee in Botany as supernumerary candidates as special case.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B26 **Ph.D Research –Change of Research Supervisor, inclusion of co-supervisor and change of research centre–Geetha R Nair, Part-time-research scholar in Botany- reg:-**

Name : Smt.Geetha R Nair
 Subject : Botany (Part-time)
 Research Supervisor : Dr.M Jayasree (Retired)
 Co-Supervisor : Dr. S R Suja
 Research Centre : MG College, TVM
 Requests :1.Change of research supervisor to Dr.S R Suja, Senior Scientist, Entomedicine & Ethnopharmacology Division JNTBGRI, palode.
 2. Inclusion of present research supervisor Dr.M Jayasree as Co-supervisor
 3. Change of research centre to JNTBGRI, Palode, Tvpm.

Recommendation: Recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B27 **Application for approval as Research Supervisor in Biochemistry – Dr.Viji Vijayan —reg:-**

Name : Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom
 Subject : Biochemistry
 Faculty : Science
 Facility Centre : Department of Biochemistry, University of Kerala, Kariavattom
 Request : Recognition as Research Supervisor in Biochemistry

Recommendation: Recommended to recognize Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom as Research Supervisor in the subject Biochemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.B28 **Application for approval as Research Supervisor in Biochemistry – Dr.Janeesh P A —reg:-**

Name : Dr.Janeesh P A, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom
 Subject : Biochemistry
 Faculty : Science
 Facility Centre : Department of Biochemistry, University of Kerala, Kariavattom
 Request : Recognition as Research Supervisor in Biochemistry

Recommendation: Recommended to recognize Dr.Janeesh P.A, Assistant Professor, Department of Biochemistry, University of Kerala, Kariavattom as Research Supervisor in the subject Biochemistry.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No. 18.67.B29 **Request for extension of grace period for the submission of thesis with research supervisor retired - Aswathy B A - research scholar of Geology - reg:-**

Dr. P Prabhakar Rao, CSIR - Emeritus Student, Former Chief Scientist and Head, Materials Science and Technology Division has submitted a request for granting extension of grace period for the submission of his student Aswathy B A as a Guide upto September 30, 2020.

In his request letter, *Dr.Prabhakar Rao* is presently continuing as CSIR Emeritus Student in the same institute CSIR-NIIST. He has left with one student Aswathy B A due for the Ph.D thesis submission. Due to COVID pandemic situation from March 2020, the institute labs are closed and she left to her home town. Now only she came to the institute after lockdown relaxations, and started doing some pending characterizations and compilation of the results and subsequently writing the thesis. As planned they could not able to do the Ph.D submission within the stipulated time.

As per clause 9.2 of UO.No.Ac.E1/2016 dated 01/02/2016, the Research supervisors who retire from service on attaining superannuation from 2015-2016 academic year onwards shall be permitted to continue the guidance for one year from the date of retirement to complete the research work of the then existing research. In the instant case the research supervisor had retired from his regular service on 30/04/2019 and as per the provision of the above said UO he can continue his guideship only upto 30/04/2020.

UO regarding permission to conduct pre-submission seminar in respect of Aswathy B A (UO No.2455/2020/UOK) was issued on 12/08/2020. The research period of scholar will expire only on 10/01/2021.

As per UO No.2744/2020/UOK dated 27/08/2020, considering the continuing situation of COVID - 19 pandemic, all academic activities related to research has been extended upto 30/09/2020.

As per the orders of the Vice Chancellor, the matter of extension of grace period for the submission of thesis with Aswathy B A with retired research supervisor Dr.P Prabhakar Rao is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The committee considered the above matter and recommended to extend the grace period for the submission of thesis under Dr.P Prabhakar Rao by availing the general extension granted for all research activities due to pandemic situation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C1 **Recognition as Research Supervisor –Faculty of Commerce – reg**

Name : Dr. Hari Kumar. P.N, Professor, Dept. of Commerce, University of Kerala, Kariavattom
 Subject : Commerce
 Faculty : Commerce

Facility Centre : Dept. of Commerce, University of Kerala, Kariavattom
Request : Recognition as Research Supervisor in Commerce

Recommendation: Recommended to recognize Dr. Hari Kumar.P.N, Professor, Dept. of Commerce, University of Kerala, Kariavattom as Research Supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C2 Recognition as Research Supervisor – Dr.Rajendran B - Faculty of Management Studies – reg.

Please see the application for Recognition as Research Supervisor submitted by Dr.Rajendran.B which is duly recommended by the HoD and Chairman BOS (PG). The applicant is serving as Principal at Kerala Institute of Tourism and Travel Studies which is a self financing MBA college affiliated to University of Kerala. Appointments in self financing institutions are not approved by the University. He had applied for recognition as research supervisor earlier with the same qualification along with facility centre at IMK, University of Kerala, Kariavattom. But, the University departments will not be provided as facility centre to teachers of affiliated colleges ie, who are not working as teachers in the University Departments. Hence the application for granting recognition as research supervisor submitted by Dr. Rajendran B was rejected and returned.

Also as per UO NoAc.EI/AI/29038_1/2017 dated 09.02.2018 teachers who are working in quasi-government institutions cannot be granted recognition as research supervisors. It may also be noted that application submitted by Dr.Rajendran.B while he was working as Additional Director and Associate Professor at KICMA which is also another self financing college was placed before the Standing Committee of the Academic Council and it was recommended that the application need not be considered since the applicant is not a regular teacher granted approval by the University.Now Dr.Rajendran B has again submitted another application for granting recognition as research supervisor recommended by the Chairman Doctoral Committee. But as per the existing norms the application cannot be considered.

As per the orders of Hon'ble Vice-Chancellor the matter of granting Recognition as Research Supervisor to Dr. Rajendran B is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee considered the above matter and recommended to consider the application submitted by Dr.Rajendran B, Principal at Kerala Institute of Tourism and Travel Studies (KITTS) for recognition as Research supervisor in the subject Management, if he is otherwise eligible, considering the scarcity of research supervisors in the subject and that KITTS is a fully Govt controlled institution.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C3 Re-Registration after break in Research - Smt.Athulya A -reg;

Name : Smt.Athulya A
Subject : Hindi (Full-time)
Research Supervisor : Dr.Rajan T K
Research Centre : Dept. of Hindi, University of Kerala, Kariavattom
Request : Re-Registration after break in research occurred from 01/04/2019

Recommendation: Recommended to grant Re-registration after break in research occurred from 01.04.2019 and to reckon the period of research done before discontinuance as eligible Research period.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C4 *Ph.D registration- Conversion of Ph.D registration to Part-time in respect of Sri. Siva Prasad. R -reg.*

Name : Sri. Siva Prasad. R
 Subject : Commerce (Full-time)
 Research Supervisor : Dr. Gabriel Simon Thattil
 Research Centre : Dept. of Commerce, University of Kerala, Kariavattom
 Request : Conversion to Part-time w.e.f 29/02/2020 AN

Recommendation: Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C5 *Recognition as Research Supervisor –Faculty of Commerce – Dr. Sangeetha Vincent- reg.*

Name : Dr. Sangeetha Vincent, Assistant Professor, Dept. of Commerce, FMN College, Kollam.
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : FMN College, Kollam
 Request : Recognition as Research Supervisor in Commerce

Recommendation: Recommended to recognize Dr. Sangeetha Vincent, Assistant Professor, Dept. of Commerce, FMN College, Kollam as Research Supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C6 *Recognition as Research Supervisor –Faculty of Oriental Studies- Dr. Girish M P- reg.*

Name : Dr. Girish M P, Asst. Professor at Dept.of Sanskrit Jyothisha, Govt. Sanskrit College, Thiruvananthapuram
 Subject : Sanskrit
 Faculty : Oriental Studies
 Facility Centre : Govt. Sanskrit College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Sanskrit

Recommendation: Recommended to recognize Dr. Girish M P, Asst. Professor at Dept.of Sanskrit Jyothisha, Govt. Sanskrit College, Thiruvananthapuram as Research Supervisor in the subject Sanskrit.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C7 *Recognition as Research Supervisor –Faculty of Oriental Studies – Dr. Sudheesh O S - reg.*

Name : Dr. Sudheesh O S, Assistant Professor at Dept.of Sanskrit Jyothisha, Govt. Sanskrit College, Thiruvananthapuram
 Subject : Sanskrit
 Faculty : Oriental Studies
 Facility Centre : Govt.Sanskrit College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Sanskrit

Recommendation: Recommended to recognize Dr. Sudheesh O S, Assistant Professor at Dept.of Sanskrit Jyothisha, Govt. Sanskrit College, Thiruvananthapuram as Research Supervisor in the subject Sanskrit.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67. C8 **Ph.D Research – Re-Registration & Modification of Title– Application submitted by Smt. Umathankachi S– reg.**

Name : Smt. Umathankachi S
 Subject : Management (part-time)
 Research Supervisor : Dr. Ajit Prabhu V
 Research Centre : IMG, Thiruvananthapuram.
 Requests : 1. Re-Registration from the date of expiry of previous registration ie., w.e.f 30.06.2014
 2. Modification of Title as “A Study on the Service Quality of Life Insurance Corporation of India with reference to the Kerala State”.

Recommendation: Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C9 **Conversion of Ph.D registration from Full time to Part-time in respect of Smt. Anusree V - reg.**

Name : Smt. Anusree V
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. Sunil Kumar R
 Research Centre : SN College, Kollam.
 Request : Conversion to Part time w.e.f 21/06/2018

Recommendation: Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C10 **Conversion of Ph.D registration from Full time to part-time, in respect of Smt. Jubina Beegum S - reg.**

Name : Smt. Jubina Beegum S
 Subject : Malayalam (Full-time)
 Research Supervisor : Dr. E Banargy
 Research Centre : University College, Thiruvananthapuram.
 Request : Conversion to Part time w.e.f 06/06/2019 FN

Recommendation: Recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C11 **Recognition as Research Supervisor – Faculty of Commerce - Dr. Satheesh Babu. A. T- reg.**

Name : Dr. Satheesh Babu. A. T, Assistant Professor, Dept. of Commerce, Govt. Arts College, Thiruvananthapuram.
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : Govt. Arts College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Commerce

Recommendation: Recommended to recognize Dr. Satheesh Babu. A. T, Assistant Professor, Dept. of Commerce, Govt. Arts College, Thiruvananthapuram as Research Supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C12 **Recognition as Research Supervisor – Faculty of Oriental Studies - Dr. Herman P J - reg.**

Name : Dr.Herman P J, Associate Professor, Dept. of Hindi, University of Kerala, Kariavattom

Subject : Hindi

Faculty : Oriental Studies

Facility Centre : Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram

Request : Recognition as Research Supervisor in Hindi

Recommendation: Recommended to recognize Dr.Herman P J, Associate Professor, Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram as Research Supervisor in the subject Hindi.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C13 **Recognition as Research Supervisor – Faculty of Oriental Studies - Dr.Leena B L- reg**

Name : Dr.Leena B L, Assistant Professor, Dept. of Hindi, University of Kerala, Kariavattom,

Subject : Hindi

Faculty : Oriental Studies

Facility Centre : Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram

Request : Recognition as Research Supervisor in Hindi

Recommendation: Recommended to recognize Dr.Leena B L, Assistant Professor, Dept. of Hindi, University of Kerala, Kariavattom as Research Supervisor in the subject Hindi.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.C14 **PDF Research – Complaint against Dr.Sini Raj and Dr.Suja J, PDF Scholars in Commerce – reg;**

A complaint against the PDF Scholars in Commerce, Dr.Sini Raj and Dr.Suja J has been received from some Research Scholars of University of Kerala (names not mentioned). In the complaint it is alleged that the above mentioned PDF Scholars have been working as guest faculty in Dept. of Commerce at Bishop Jesudasan CSI Arts and Science College, Mulayara, Thiruvananthapuram since June 2019.

As per the regulations for the award of PDF 2016, the PDF shall be carried only on Full-Time basis and persons drawing any other emoluments are not eligible. Hence as per the orders of the Vice-Chancellor a report was sought from the Head, Dept. of Commerce, University of Kerala regarding alleged contractual engagement of the above scholars at Bishop Yesudasan CSI Arts and Science College, Mulayara, Thiruvananthapuram.

The Head, Dept. of Commerce, University of Kerala has reported that as per the attendance register, which is the only dependable document available in the department, Dr.Suja J had availed 9 days of casual leave, 10 days of duty leave and 17 days of LWA on medical ground and Dr.Sini Raj had availed duty leave from 29/10/2019 to 26/11/2019 and was absent for 39 more days from 09/04/2019 to 17/01/2020. Moreover it is also reported that they are unaware of the contractual engagement of these candidates.

Consequently, the file was forwarded to the EB V section, to verify whether the above scholars were included in the list of teachers in Commerce forwarded from the Bishop Jesudasan CSI Arts and Science College, Mulayara, Thiruvananthapuram. As per the remarks from EB V section

Dr. Suja.J and Dr. Sini Raj S are included in the list of teachers in Commerce forwarded from Bishop Jesudasan CSI Arts and Science College, Mulayara during the academic year 2019-2020. It may be noted that both these candidates were doing Post Doctoral Fellowship in Commerce at Dept. of Commerce, University of Kerala from April 2019 onwards. Dr. Sini Raj S has joined as Regular Post Doctoral Fellow w.e.f 09.04.2019 and her mentor is Dr.C.Ganesh. Her period of fellowship is valid upto 08.04.2020. Smt.Suja.J has joined as Bridge Post Doctoral fellow w.e.f 08.04.2019 and her period is valid upto 07.04.2020.Her mentor is Dr.S.Resia Beegam. As per the remarks from EB V section they are serving as guest lecturers at Bishop Jesudasan CSI Arts and Science College, Mulayara from June 2019 onwards.

As per the PDF regulations Post Doctoral Fellowship shall be carried only on full time basis and persons drawing any other emoluments are not eligible. This is specified in the notification also.Thus as per the said regulations the candidates are not eligible to continue as Post Doctoral Fellows.

When the file was put up for orders, the Hon'ble Vice-Chancellor has ordered to place the matter regarding the eligibility of Dr.Sini Raj S and Dr.Suja J to continue as Post Doctoral Fellows, before the Standing Committee of the Syndicate on Academics and Research.

The Syndicate at its meeting held on 15/05/2020 vide item.no.11.44.C 14 has resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research to hear the candidates , Dr.Sini Raj S and Dr.Suja j, PDF Scholars in Commerce.

Sanction has been accorded by the Vice-Chancellor to conduct the hearing at the next Standing Committee of the Syndicate on Academics & Research.

Recommendation: The committee heard Dr.Sini Raj S and Dr.Suja J and recommended to obtain clarification from the Principal, Bishop Yesudasan CSI Arts and Science College, Mulayara, Thiruvananthapuram.

Further recommended that all Post Doctoral Fellows and Full-time research fellows should not be working anywhere and their attendance at the centre should be monitored.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No. 18.67.C15 Issuance of PDF Certificate – Dr.Hareesh S R -reg;

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram. The candidate was granted Regular PDF in Malayalam vide UO.No.Ac.EVII/2017-18(1) dated 05/07/2019 under the supervision of Dr.C.R Prasad, Professor, Dept. of Malayalam, (The Head in Charge, Dept. of Kerala Studies) University of Kerala for the period from 20/04/2019 to 19/04/2020 .

He has submitted Completion certificate from the Head, Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram, stating that he has submitted the PDF report at the centre on 31/12/2019.

Dr. Hareesh S.R has submitted a request dated 20.08.2019 to permit him to continue his Post Doctoral Research on part- time basis as he has joined as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis.As per clause 13.2 of the regulations for the award of post doctoral fellowship, University of Kerala"The Post Doctoral Fellow shall not engage in any employment , either full time or part time during the tenure of fellowship".Hence his request was not considered and the matter was communicated to the candidate vide Memo No. Ac.EVII /2019 dt 03/10/2019.

It may also be noted that in a similar file Dr.Ansi Rahila Post Doctoral Fellow in Commerce was not granted permission for joining duty as Assistant Professor at Al-Ameen College,Edathala Aluva during her PDF research period as per the said clause. Later her request for submitting PDF report before completing the minimum period of six months was also rejected according to the clause 12.2 of the regulations.

The Director, Dept. of Kerala Studies, University of Kerala has reported that Dr.Hareesh S R has relieved from the PDF research on August 2019 for joining as a teacher at Sree Sanakaracharya University of Sanskrit, Kalady on contract basis. He has completed only 4 months PDF research at the centre. However he has submitted his PDF report on 31/12/2019.

It may be noted that as per clause 12.2 of the Regulations for the award of Post Doctoral Fellowship 2016 "The University/Department shall not issue certificate of any kind to the post doctoral fellow, who has not engaged in the specific tasks assigned by the mentor for a minimum of six months at the Department and /or has not published scholarly publications/books/produced patent".

When the file was put up for orders the Hon'ble Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C 17 has resolved to obtain a detailed report from the IQAC on the above matter.

The 14th meeting of the IQAC, University of Kerala has resolved not to issue the PDF certificate to Dr.Hareesh S R, based on the University Regulation.

As per the orders of the Vice Chancellor the matter of issuance of PDF certificate in respect of Dr.Hareesh S R is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to obtain remarks from the Research Supervisor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67. D1 Clarification on Tagore Endowment Lectures- reg.

(Ac.EIII)

The work related to Endowments, Memorial Lecturers and Chairs dealt by Ac.EIV section have been transferred to Ac.EIII Section as per University Order No.Ad.AV.02/677318 dated 28/09/2018.

As per rules in the "Hand Book on Endowments – 1937 – 2000" the Tagore Endowment Lectures was instituted in 03.03.1961 under a corpus of Rs.4 Lakhs out of which UGC's share was Rs.3 Lakhs and that of the University was Rs.1 Lakh. The amount is noted as invested in the SBT as fixed deposit. **The main aim is to conduct a series of five lectures by eminent scholars nominated by the Vice-Chancellor.** It may be noted that on verification of the file it is seen that in 2010, the nomenclature was misspelt as Tagore Chair instead of Tagore Endowment Lecture instituted in 1961.

Cash IV section has reported that FD in connection with Tagore Endowment Lectures has been located in the SBI, KUOC Branch Term Deposit Advice with A/c No.38095899083 dated 30/11/2018 (w.e.f 25/11/2018) for Rs. 19,70,882/- which will mature on 25/11/2019 with Maturity Value of Rs.21,06,286/-.

Pro-Vice Chancellor has remarked that previous records refer to both Tagore Chair and Tagore Endowment Lectures. Recently University Syndicate decided to constitute Tagore Niketan. For clarification, the same may be placed before the Standing Committee of the Syndicate on Academics and Research,

1. Whether Tagore Niketan is constituted abolishing Tagore Chair
2. The funds for Tagore Endowment Lectures be shifted to Tagore Niketan.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing committee of the Syndicate on Academics & Research for consideration and appropriate recommendations

Recommendation: The Committee considered the above matter and recommended to entrust the Pro-Vice-Chancellor to examine and report.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D2 Establishment of Centre for Translation under School of English and Foreign Languages-reg:

(Ac.D)

The Budget Speech 2020-2021 of University of Kerala envisaged starting of 'Centre for Translation' under School of English and Foreign Languages. An amount of Rs 10 lakh (Rupees Ten Lakh only) has been earmarked for the establishment of the Centre.

The Budget Implementation Cell at its meeting held on 27.04.2020 vide item no:57 recommended to authorize the Head, Department of German, to submit a proposal on the item and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research. The Syndicate at its meeting held on 28.04.2020 vide item no:57 resolved to approve the recommendations of the Budget Implementation Cell.

The Head, Department of German has submitted the proposal for the establishment of Centre for Translation. The aims, objectives and financial requirements for the proposed centre is as below:

Aims and Objectives

1. To install highly advanced CAT (Computer Aided Translation) tools (softwares) for enabling the technical, scientific and literary translations from German, Russian, Arabic into English and regional languages.
2. To translate the scientific and technical documents from German and Russian into English.
3. To translate the scientific and research articles in German and Russian into English.
4. To equip the students with advanced translation techniques for enabling them to get employment in MNCs.
5. To function as a connecting link between German, Russian, Arabic cultures and Malayalam and other Indian cultures through the translations of the literary works.
6. To start consultancy services of technical translations to corporate worlds, the scientific communities and the public in turn it helps to create jobs and revenues.
7. To nurture and develop young talented translators in both literary and technical translations.

Proposal for the Budget Allocation

Budget Allotted - 10,00,000(Ten lakhs only)

Financial Requirement - ₹12,83,308/-

1.Recommended Intel Core i5 Processor fast and high performance computers+UPS - ₹2,63,165+15000 = ₹2,78,165/-

2.SDL-TRADOS software(CAT TOOLS)and Training - ₹1,75,000/-

3.Technical Dictionaries of German, Russian and Arabic, DUDEN Series and Langenscheidt (german) - ₹2,50,000/-

4.Office Settings - ₹180,143/-

a.Computer Tables

b.Office Table

c.Computer Chairs

d.A3 Size Printer, Scanner cum Xerox Machine

e.Electrical components

5.Five Day Workshops/Training/Seminars - ₹2,00,000/-

6.Travel allowance - ₹1,00,000/-

7.Contingency - ₹1,00,000/-

ITEM	QUANTITY	AMOUNT
High- End Branded Desktop with		52,633X5 Nos
Computer chairs SIDCO NYLE-FH-4025	50NOS	6840+18% GSTX5 Nos=₹40,356/-
Office Table RUBCO	1Nos	₹8000/-
Executive High Back Revolving Chair SIDCO	1Nos	₹11,868/-
Steel Cabinet with Four Fixed Shelves 198x90x48cmSIDCO	1Nos	₹9,399/-
Contingency		₹1,00,000/-
Travel allowance Five Day Workshop/ Training/ Seminars Outcome -Translations of literary texts of German	2Nos	₹1,00,000/- ₹2,00,000/-
Grant Total		₹12,83,308/-

The proposed expenditure has exceeded by Rs. 2,83,308/-. While considering the proposal recurring expenses and appointment of guest faculty may be considered.

As per orders of the Vice Chancellor the matter regarding the establishment of Centre for Translation under School of English and Foreign Languages and the nomination of Honorary Director is placed before the Standing Committee of the Syndicate on Academics and Research for consideration

Recommendation: The Committee considered the above matter and recommended to agree with the proposal in principle.

Resolution of the Syndicate

RESOLVED to agree with the proposal in principle and to place the same before the Combined Standing Committees of the Syndicate on Finance & Academics and Research for initiating further course of action.

Item No: 18.67.D3 Prospect of Conducting PhD Entrance Examination 2020 – Outbreak of Covid-19 - reg

(Ac.BI)

The notification for the PhD entrance examination for the year 2020 has been published as per order no Ac.B1/2/Ph D entrance/2020 dated 22.01.2020. Consequent to that, more than 1200 Ph D aspirants applied through the online portal and submitted their applications along with the supporting documents to the University within the time stipulated as on 21.03.2020.

The outbreak of Covid-19 pandemic, followed by unexpected lockdown led to an adjournment of application verification, which is being an initial step for conducting the entrance exam. In the wake of complete lockdown following a partial release from the last week of May 2020, verification process gets resumed. Upon verification it was found that, in addition to keralites, students from outside the State were also included among the list of applicants, some of them belonging to most affected areas in the country. In this situation, it will be a challenge before the University to conduct the exam by following the Covid-19 protocol formulated by the government, otherwise the feasibility of conducting entrance exam via online have to be checked.

It may be noted that the facility to issue defect memo has not been activated in the online portal, even though the technical issue has been informed to the concerned persons telephonically.

It may also be noted that the number of applicants in this year has become twice compared to that of previous years which also includes final year candidates who were attending the final semester classes. As per the Ph D entrance notification 2020, it was notified that the final semester candidates are not eligible to apply for the exam since there required a minimum percentage criteria consolidating all the four semesters. The Syndicate at its meeting held on 15.05.2020 vide item no.11.44.D13 resolved to allowed final semester candidates to apply for PhD entrance examination in principle and further resolved to obtain a report from IQAC regarding the modalities to be followed in implementing the proposal. The Statutory date for registration for PhD will be over on 15.07.2020. The prospect of conducting the entrance before the statutory date is not feasible in this limited period of time.

In this context it may be noted that the proposal to allow final semester candidates to appear for Ph.D Entrance would benefit only students of the University of Kerala, since eligibility certificate is a must for other students. This can lead to allegation of unfair treatment.

As per the orders of the Vice Chancellor, the prospect of conducting Ph D entrance examination for the year 2020 after lockdown and also to appoint a programmer expert aid to support full time process till the last is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate consideration and recommendation.

Recommendation: The Committee considered the matter and recommended to expedite the conduct of Ph.D Entrance Examination 2020, keeping in view the stipulations of Covid-19 pandemic, and to explore the feasibility of allotting more venues for conducting the examination.

The committee considered the exigency on the matter and further recommended to place the above recommendations made by the committee, before the Syndicate at its meeting scheduled to be held on 16.09.2020.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be noted.

Item No: 18.67.D4 Centre for Philosophical Counselling and Research - Continuation in the post of Director-Request from Dr.Beena Isaac-reg

(Ac.D)

Centre for Philosophical Counselling and Research was established vide U.O No.Ac.D/3/026803/2018 dated 30.10.2018. As per [U.O.No.Ac.D/3/026953-1/2018 dated 15.12.2018](#), Dr.Beena Isaac was nominated as the Hon.Director of the Centre for Philosophical Counselling and Research. She has requested to continue in the post as Hon. Director, Centre for Philosophical Counselling and Research of the Dept of Philosophy, University of Kerala after her retirement on 31st May 2020 as per the recommendation of the Department Council held on 18.03.2020.

The Vice-Chancellor, has ordered to place the request from Dr.Beena Isaac, Professor & Head, Dept of Philosophy to continue in the post as Hon. Director, Centre for Philosophical Counselling and Research after her retirement before the Standing Committee of the Syndicate on Academics & Research for consideration.

The matter is placed before the the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant permission to Dr.Beena Isaac, Professor & Head (Rtd.), Dept of Philosophy to continue in the post as Hon. Director, Centre for Philosophical Counselling and Research for a period of one year.

Item No: 18.67.D5 Proposal for a new MA in Women's Studies (interdisciplinary) at the Institute of English- reg.

(Ac.D)

Dr. Meena T Pillai, Professor, Institute of English, University of Kerala has forwarded a request for starting a new course- *MA in Women's Studies (interdisciplinary)*. Instead of beginning another MA in English Studies or Literary Studies, this would be a unique and innovative course. The teachers from other disciplines could also offer women and gender oriented papers to be considered. There is a UGC Net Exam in Women Studies and all the concerned faculty from different departments could sit down to draft a syllabus that would partly consider the UGC mandates.

This distinct course focuses on the history of women's movements in the state of Kerala, the economic impact of women's labour, the Psychology of patriarchal power, women and popular culture, etc. The HoD of the Institute of English could be nodal officer to bring such a course into fulfilment, creating a pool from other departments, of teachers who are interested in Women and Gender Studies.

As per orders of the Vice Chancellor, the proposal from Dr. Meena T Pillai for starting MA in Womens Studies (Interdisciplinary) is placed before the Standing of the Syndicate on Academics & Research for consideration.

Recommendation: The Committee considered the above matter and recommended to defer the matter for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D6 Starting of new course M Sc Computer Science(Artificial Intelligence) at the Dept of Computer Science, University of Kerala-Proposal - Consideration -reg:.

(Ac.D)

The Budget Speech 2020-'21 of University of Kerala envisaged starting a new **M.Sc programme in Computer Science, Specialization in Artificial Intelligence and allocated an amount of Rs.8,00,000/-**(Rupees Eight lakhs Only) for the same. The meeting of the Budget Implementation Cell held on 27.04.2020 considered the proposal envisaged in the Budget Speech 2020-'21 and authorized the Head, Dept of Computer Science, University of Kerala to submit a proposal in order to place the proposal before the Standing Committee of the Syndicate on Academics & Research. The Syndicate at its meeting held on 28.04.2020 vide item no 10.239.I.39 resolved to approve the recommendations of the Budget Implementation Cell held on 27.04.2020.

The Head, Dept of Computer Science, University of Kerala has forwarded a proposal for starting a new programme, M.Sc Computer Science(Artificial Intelligence) at the Dept of Computer Science, University of Kerala. Artificial Intelligence(AI) is expected to have enormous impact in addressing many of the greatest societal challenges that we face today. It is expected that, it will help to improve the quality of life of citizens both at home and at work. In addition, it will contribute greatly to increasing industrial competitiveness across all sectors, including small and medium sized enterprises and non tech industries.

The details of the proposal forwarded by the HoD, Department of Computer Science are as below:

Objective of the Course:

1. To develop specialist knowledge and experience in the development of Artificial Intelligent Systems
2. Solve and automate the projects/case studies based on Machine Learning and AI research
3. To give graduates an introduction to industrial - style methods of analysis, design, implementation, testing and documentation in developing automated and intelligence systems with the cutting edge technology
4. To provide graduates with great flexibility through extensive choices of electives to respond to rapidly changing industry needs as well as their interests

Nature of the Course

The proposed course will be having four semesters in two years, (4th semester for AI based project) with an intake of 20 students

Eligibility

First class Bachelors Degree with not less than 60% marks in Computer Science/ Computer Applications/ Electronics/ Any other degree in Science with Computer Science or Computer Applications as major components or an equivalent Degree recognized by the University of Kerala.

Fee Details

The fee details for M.Sc Computer Science(with specialization in Artificial Intelligence) are given below. (based on the revised fee structure of M.Sc courses w.e.f.03/06/2019)

Sl No	Description	Amount (In rupees)
1	Admission fee	105
2	Tuition fee per semester	2500
3	Library fee	105
4	Affiliation fee	450
5	Stationery fee	160
6	Internet and Audiovisual fee	105
7	University Union fee	60
8	Department Union fee	160
9	Magazine fee	105
10	Sports affiliation fee	75
11	Sports and athletic fee	265
12	Student Aid fund	30
13	Medical Inspection fee	25
14	Student care fund(per year)	100

15	DDF	1000
16	Caution Deposit	500
17	PTA Fund	100
18	Lab fee(per course)	2000
19	Women's Study Unit	15
20	Exam fee-Theory paper	150
21	mark list	15
22	Practical paper	200
23	Project/Thesis	250
24	Viva	150

The budget estimates forwarded by the HoD is as follows

1. Development & furnishing of the infrastructure facilities

Sl.No	Purpose	Amount
1	Furnishing of classroom	Rs.3,00,000/-
2	Maintenance of existing classroom	Rs.1,00,000/-
	Total	Rs.4,00,000/-

2. Appointment of the Visiting Professors /(Guests/ Contract Lectures) for two year

Sl.No	Purpose	Amount(per year)	Amount for 2 years
1	Remuneration for visiting faculty	Rs.6,00,000/-	Rs12,00,000/--
2	Remuneration of contract faculty (2 faculty for Rs 35000 per month)	8,40,000/-	16,80,000/-
	Total		28,80,000/-

3. Setting up of High End Lab for Computationally Intensive AI Projects

Purchase of High End Work Stations ; Rs.20,00,000/-System Specifications for setting up Artificial Intelligence and Machine Vision Lab

Sl. No	Model and Specifications	Quantity	Total Price
1	Model : HP Z4 Workstation	1(2.75lac x 1)	Rs.2,75,000/-
2	Model: Dell G5 Desktop	12(1.25 lacx 12)	Rs.15.00.000/-
3	Furnishing and Setting up of Lab		Rs1,27,000/-
3(i)	Computer Table	13(4000 x 13)	Rs 52,000/-
3(ii)	Chair	13 (3500 X13)	Rs 45,500/-
	Total amount for High End Lab		Rs19,99,500
	Grand Total		Rs.52,79,500/-

As per the orders of the Vice Chancellor, the proposal for starting new programme M.Sc Computer Science(Specialization in Artificial Intelligence) is placed before the SC of the Syndicate on Academics & Research for consideration.

Recommendation: The Committee considered the above matter and recommended to place the matter before the Combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research to consider the financial estimate submitted by the HoD, Dept of Computer Science and for finalizing the fee structure of the course.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

FURTHER RESOLVED to intimate the Head, Department of Computer Science to submit the proposal for the fee structure of M.Tech Course and place the same before the Combined Standing Committee of the Syndicate on Finance and Academics & Research.

Item No: 18.67.D7 *Transfer of Directorship of Survey Research Centre -Appointment of Dr. Nithya N R as the new Director - requests of Dr. Nithya N R and Dr. Josukutty C A – reg.*

(Ad.AII)

The Dr.Suresh R, Professor & Head, Department of Political Science, University of Kerala informed that, the meeting of the Department Council held on 05/06/2020 has unanimously decided to rotate the Directorship of various Centres/Chairs coming under the Department among the Faculty Members.

Dr.Suresh R informed that Dr. Nithya N R, Assistant Professor was suggested as the new Director of Survey Research Centre replacing Dr. Josukutty C A, Associate Professor and requested take necessary action.

Accordingly, the Vice Chancellor ordered to appoint Dr.Nithya N R, Assistant Professor, Department of Political Science as the new director of Survey Research Centre. Vide U.O No 2029/2020/UOK dated 02/07/2020 (copy appended) was issued in this regard.

However, Dr. Josukutty C A, Associate Professor has informed through his letter dated 06/07/2020 that, the decision of the Department Council was to hand over the charge only by the end of this financial year ie., 31/03/2021. Also, this decision was made on his request regarding the completion of ongoing projects and settlement of bills. Handing over the charge in the midway will affect the smooth completion of ongoing projects and final settlement of bills. He has also informed that, he did not know, why the Head made such a decision contrary to what was decided in the Council meeting. Therefore, he has requested to permit him to continue as the Director of Survey Research Centre till 31.03.2021.

Also, Dr. Nithya N R, the new Director, through her letter dated 07/07/2020, has requested for extension of time to assume charge as the Director, of Survey Research Centre till 31/03/2021. Since she has joined the Department as Assistant Professor on 23/03/2020, the work now assigned is relatively new to her and have to put in a great deal of work for the preparation of study materials. As a Research Guide of Calicut University, she has some urgent commitments to her Research Students during the coming six months. She also added that, the Department Council held on 05/06/2020 has considered the request of Dr. Josukutty CA, regarding allowing him as the Director till 31/03/2021.

With regard to transfer of charge, the minutes of the Department Council Meeting contains the following sentence. "*Dr. Nithya R will take the charge of the Survey Research Centre from Dr. Josukutty C.A*".

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding transfer of Directorship of Survey Research Centre is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation

Recommendation: The Committee considered the above matter and recommended to permit Dr. Josukutty CA, Associate Professor, Department of Political Science to continue to hold the Directorship of Survey Research Centre up to 31.03.2021 and then hand over the charge to Dr. Nithya N R, Assistant Professor, Department of Political Science.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D8 Request submitted by Dr. Divya C Senan, Assistant professor, Department of Education, University of Kerala, for seeking permission for admission in M.Tech (Education technology) course at NIIT University Rajasthan reg.

(Ad.AII)

NIIT University, a state University of the Government of Rajasthan, covered under section 2 (f) of the UGC Act, has offered admission to a 2 year M.Tech (Education Technology) programme to Dr. Divya C Senan, Assistant Professor of the Department of Education, with a merit scholarship of INR 1,00,000/- per academic year. The programme is offered to In-service teachers and working professionals, with eligible qualification and aims at building the ICT competence of teachers and creating par excellence educators. The programme is offered through online mode after 6pm on all working days with an internship of 15 days every year

Dr. Divya C.Senan, Assistant Professor has informed that, she will be able to attend the classes without affecting her normal academic and professional activities and the 15 days internship can be undertaken making use of her eligible leaves/ vacations. And has requested to grant permission to accept the offer for admission in M.Tech ET programme at NIIT University, Rajasthan. (Course details appended)

As per the orders of the Vice-Chancellor, the request of Dr. Divya C Senan, Assistant Professor, Department of Education, regarding the permission for admission in M.Tech (Education technology) course at NIIT University Rajasthan is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: *The Committee considered the above matter and recommended to permit Dr. Divya C Senan, Assistant professor, Department of Education, University of Kerala, for taking admission to M.Tech (Education technology) course at NIIT University Rajasthan through online mode, without detrimental to her normal functioning as Assistant professor, Department of Education, University of Kerala.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D9 Department of Hindi – proposal for PG Diploma Course - reg-

(Ac.D)

The Head, Department of Hindi, University of Kerala via email dated 10/08/2020 has submitted a proposal for starting a new Post Graduate Diploma Course in Department of Hindi.

The Budget Speech 2020-21 of the University of Kerala, vide item no.44 envisaged the idea to start a post graduate diploma course in Department of Hindi having job opportunities in the different institutions of our country, as per the request of the Department of Hindi and allocated an amount of ₹3,00,000/- (Rupees three lakh only) for the same.

The Syndicate held on 28.04.2020, vide item no. 10.239.(44) recommended to authorize the Head, Department of Hindi to submit the proposal for the same before the S/C of the Syndicate on Academics & Research, as per the recommendations of the meeting of the budget implementation cell held on 27.04.2020.

The details of the proposal are given below:

*Title: Post Graduate Diploma in Translation, Administrative Drafting and Reporting in Hindi

*Eligibility: Pass in any degree with Hindi as one of the subject

*Fee structure: ₹7000/- (Rupees seven thousand only) per year

*Scheme of Examination for Post Graduate Diploma in Translation Administrative Drafting and Reporting in Hindi

	External	Total
PAPER I Development of Hindi as Official Language	100	100
Paper II Correspondence and Secretarial Practice	100	100
Paper III Principles of Translation	100	100
Paper Iv Translation - Practice	100	100
Paper V Journalism : Theory and Practice	100	100
Paper VI Project / Record work on Translation and Viva-voce	75 25	100
	Total	600

As per the orders of the Vice Chancellor the proposal for starting a new course Post Graduate Diploma in Translation, Administrative Drafting and Reporting in Hindi submitted by the Head, Department of Hindi is placed before the standing committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to refer the matter to the combined meeting of the Standing Committee of the Syndicate on Finance and the Standing Committee of the Syndicate on Academics & Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D10 Hon. Directorship of Centers under Department of Political Science – consideration of - reg.

(Ac.D)

The Head, Department of Political Science has given a request to rotate the Hon. Directorships of various Centers under the Department of Political Science, among the Faculty members. The following names are suggested by the Department Council held on 05.06.2020.

Sl. no	Name of the Centre	Present Hon. Director	Name suggested by the Department Council
1.	Centre for Latin American Studies	Dr. Shaji Varkey	Dr. Samuel J Kuruvilla, Assistant Professor
2.	V K Krishnamenon Study Center for International Relations	Dr. R Suresh	Prof. Gireesh Kumar R

The matter was placed in the meeting of the Syndicate held on 17.07.2020. The Syndicate vide item no: 14.04, resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research.

As per orders of the Vice Chancellor, the matter regarding nomination of new Hon. Directors of the Centres under the Department of Political Science is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to agree with the suggestion made by the Department council held on 05.06.2020 regarding the rotation of Hon. Directorship of the centres under Dept of Political Science, University of Kerala.*

Resolution of the Syndicate

RESOLVED to agree with the suggestion made by the Department council held on 05.06.2020 regarding the nomination of Hon. Directorship of the centres under Dept of Political Science, University of Kerala.

Item No: 18.67.D11 Academic Collaboration between Dept of Physics, University of Kerala and Dept of Materials Engineering, Indian Institute of Science (IISc), Bangalore - Request from Dr. Sibi. K.S, Head, Dept of Physics, University of Kerala for endorsing a Memorandum of Understanding (MoU) -reg:

(Ac.D)

Dr. Sibi. K.S, Assistant Professor & Head, Department of Physics, University of Kerala has forwarded a proposal for endorsing a Memorandum of Understanding (MoU) as part of academic collaboration with Department of Materials Engineering, Indian institute of Bangalore(IISc).

The purpose of this MoU is to develop academic and educational co operation, establish a collaborative program in photovoltaics between the two Parties and to co operate in their mutual interest for a range of higher educational and research activities.

Areas of Cooperation

Subject to the availability of funds, resources and approval of the authorized representatives, both institutions agree to develop the following collaborative activities

1. Conducting joint research and development projects
2. Cooperation in individual projects
3. Organization of lectures, symposia, international meetings, conferences and workshops
4. Exchange of researchers and students
5. Exchange of information, teaching materials, technological and scientific publications
 - a. Providing opportunities for professors and researchers to give lectures
 - b. search for opportunities to collaborate in the future
 - c. To share Laboratory facilities
6. Seek joint funding from various sources for the cooperation under this MoU, publish papers and generate and protect intellectual Property (IP) benefitting both the Parties.

Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties. The parties will designate one officer each who will develop and co ordinate specific programmes or activities between them.

This MoU will be valid for 5 years from the date of execution of this MoU. The Legal Adviser, University of Kerala has perused the Draft MoU and opined that the same is legally in order and advised to verify the feasibility of terms stated in the same by a competent authority, since practicality of terms of an undertaking is as relevant as its legality.

As per the orders of the Vice Chancellor, the academic collaboration between Dept of Physics, University of Kerala and Dept of Materials Engineering, Indian Institute of Science (IISc), Bangalore is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: The Committee considered the above matter and recommended to agree with the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D12 **Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem) -Reallocation of the amount sanctioned in the non-plan budget 2020-21 -reg.**

(Ad. DI)

An amount of **Rs.8,00,000/- (Rupees Eight Lakh only)** has been allocated to Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem) in the **Non-Plan H/A 'MH: 49(y)-4/3925- Lumpsum Provision'** of the budget estimates 2020-21. Hence Dr.Sreejith.P, Honorary Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem) and Assistant Professor, Department of Zoology, has requested to re-allocate the amount in the respective sub heads as detailed in his request for the convenient and easy utilisation of the amount.

The Finance wing remarked that as the Government has considerably reduced the Non plan Grant allocation for the current financial year, the University needs to curtail the non plan expenses accordingly. Keeping this in mind, the Hon. Director may be requested to submit proposals that are indispensable in nature for consideration in the current financial year. The balance requirement can be considered once additional funds are allocated for the current year.

The Vice Chancellor has ordered to place the request before the Standing Committee of the Syndicate on Academics & Research. Accordingly the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation (**Copy of request appended**).

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED to agree with the request as per existing norms and rules.

FURTHER RESOLVED to intimate the Hon. Director, Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem) to submit a detailed proposal and place the same before the Standing Committee of the Syndicate on Finance.

Item No: 18.67.D13 **Introduction of industry based courses in the curriculum of UG programmes in the Universities in Kerala -Higher Education (J) Department- reg.**

(Ac. AV)

Hon'ble Chief Minister convened a meeting on 14.08.2019 with the Vice-Chancellor's of APJ Abdul Kalam Technological University, Cochin University of Science and Technology, Director of Indian Institute of Information Technology and Management Kerala, CEO, ICT Academy, Kerala and stakeholders of industry in the state to explore the ways in which the curriculum of the Universities are to be modified or adapted to suit the emerging needs of digital industry, which continues to be the major employment provider for students graduating from the institutions in Kerala.

The Government have directed the Universities to take necessary steps to enable the launch of industry based courses at the earliest as per the G.O (Rt) No.584/2020/HEDN dated 05.05.2020. Copy of the G.O is attached.

As per orders of the Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to refer the matter to IQAC for detailed study and to submit a feasibility report on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D14 *Department of Geology – Implementation of the Innovative Project titled “Monitoring and Evaluation (M&E) study on the water resources of Kandalloor, Alappuzha District, Thrikkadavoor, Kollam District and Kudavoor Village, Trivandrum District: A village adoption scheme of the University of Kerala”- Request for extending the period of the Project up to 31.03.2021- Reg*

(Planning AI)

As per the U. O. No. 885/2019/UOK dated 30.11.2019, an amount of ₹14,40,000/- (Rupees Fourteen lakh and forty thousand only) had been released as provisional advance to Dr. E. Shaji, Assistant Professor, Department of Geology (Principal Investigator) towards the implementation of the Innovative Project “Monitoring and Evaluation (M&E) study on the water resources of Kandalloor, Alappuzha District, Thrikkadavoor, Kollam District and Kudavoor Village, Trivandrum District: A village adoption scheme of the University of Kerala”, against the financial assistance sanctioned under State Plan Grant for the year 2019-20, in two installments of Rs. 9,00,000/- (Rupees Nine lakh only) and Rs.5,40,000/- (Rupees Five lakh forty thousand only) respectively.

The Assistant Professor, Department of Geology, vide email dated 10/08/2020, informed that the first instalment of Rs.9,00,000/- (Rupees Nine lakh only) towards the implementation of the above project has been credited to his PD account. He has further informed that as it is a field based project, it is difficult to start the field work and sample collection at present, due to the rapid spread of "Covid-19 pandemic" and can only be started when the current situation attributed to the pandemic is subsided. Hence the Assistant Professor, Department of Geology (Principal Investigator) has requested **sanction to extend the period** of the above Project, **up to 31.03.2021**.

Hence, the proposal for extending the period of the Innovative Project titled “Monitoring and Evaluation (M&E) study on the water resources of Kandalloor, Alappuzha District, Thrikkadavoor, Kollam District and Kudavoor Village, Trivandrum District: A village adoption scheme of the University of Kerala”, sanctioned vide U. O. No. 885/2019/UOK dated 30.11.2019, up to 31st March 2021, in the wake of the conditions attributed to the Covid-19 pandemic, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to extend the period of the project up to 31.03.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D15 *Academic Collaboration between CSIR- NIIST and University of Kerala (Departments of Biochemistry, Botany, Zoology and Physics)- Request from Dr.Sibi.K.S,Assistant Professor & Head,Dept of Physics for signing a Memorandum of Understanding (MoU) with CSIR-NIIST, Thiruvananthapuram -reg:*

(Ac.D)

Dr.Sibi.K.S, Assistant Professor & Head, Dept of Physics, University of Kerala has forwarded a proposal and a draft MoU as part of industrial collaboration with CSIR-NIIST, Thiruvananthapuram.

The CSIR – NIIST and Departments of Biochemistry, Botany, Zoology and Physics would like to start collaboration in various areas of research interest including detailed scientific analysis of different medicinal plants and formulations which are used in Ayurveda and traditional medicine for

preservation of health and treatment of various ailments , value addition on their products, EMI shielding, high frequency dielectrics, electro chemical measurements and endeavour to submit project proposals jointly to funding agencies like DST, DBT, CSIR, ICMR, AYUSH etc.

Responsibilities of University of Kerala

a) Department of Biochemistry

UoK will share the materials and associated knowledge of selected plants and its formulation for research by CSIR-NIIST after scrutiny of associated knowledge and the final selection of the plant extract will be made in consultation with CSIR – NIIST

b) Department of Zoology

Laboratory support for the research, including necessary instruments and technical manpower. Supply and maintenance of biological materials where required and feasible.

c) Department of Botany

UoK will share the materials and associated knowledge of selected plants for research by CSIR-NIIST after scrutiny of associated knowledge and the final selection of the plant will be made in consultation with CSIR – NIIST. Provide facilities for doing lab experiments other than phytochemical works like systematics, conservation strategies, etc

d) Department of Physics

Department of Physics will synthesize the various functional materials and share the material and associated knowledge for research by CSIR – NIIST after completing characterization of the materials. Final selection for various applications will be done in consultation with CSIR – NIIST.

External funding for the project

During the tenure of the project, CSIR – NIIST and UoK will submit joint proposals for funding from external funding agencies for strengthen the activities under the project.

This MoU will remain in effect for three years from the date of signature. The Legal Adviser perused the Draft MoU and opined that the same is legally in order and advised to verify the feasibility of terms stated in the same by a competent authority, since practicality of terms of an understanding is as relevant as its legality.

As per the orders of the Vice Chancellor, the proposal for research collaboration with CSIR – NIIST is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: The Committee considered the above matter and recommended to agree with the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D16 Ph.D. thesis submission –Matriculation/Recognition Certificates due– Smt. Anitha J.K. – Ph. D. scholar in Environmental Sciences- Reg.-

(Ac.EII)

Please see the request received from Smt. Anitha J.K., part time Ph D candidate in Environmental Sciences under the guidance of Dr. Sabu Joseph, Professor and Head, Department of Environmental Sciences, University of Kerala, who has submitted her thesis for the award of the Ph D Degree in the Faculty of Applied Sciences and Technology on 31.12.2019.

Smt. Anitha J.K. has completed her Post Graduation from Annamalai University in the year 1986; she has to submit Matriculation/Recognition Certificates for the same. But the candidate has informed that she has joined for a P.G Diploma Course in Marketing Management in University of Kerala in the year 2000-2001 through the School of Distance Education and at that time she had submitted all the documents for registration as a rematriculate of Kerala University and that the copy of the same could not be retrieved from the Directorate of Distance Education. Also stated that on completion of P.G Diploma Course, School of Distance Education issued Transfer Certificate to her and the same was submitted for admission to Ph D Degree. Copies of the Provisional Certificate, Mark list and Rank Certificate of the P.G. Diploma Course along with the copy of Eligibility Certificate (for M.Sc. Geology from Annamalai University) were submitted by the candidate. Later, a

Course Certificate issued from the School of Distance Education, University of Kerala was submitted by the candidate as a proof that she had been a student of P.G. Diploma Course which is issued by the School of Distance Education upon her request; she had requested to take necessary action to adjudicate the thesis submitted without any further delay considering the said Course Certificate as a proof for her rematriculation in Kerala University. Her supervising teacher had recommended and forwarded the request.

The section has sought remarks from the EF sections, EG V section and the School of Distance Education for clearing the ambiguity regarding the same. According to the remarks from *EF II sections*,

The qualifying examination for the candidate for doing Ph.D. is her P.G Course. In order for the candidate to come back to this University and join for a course, she needs to be re-matriculated and the qualifying degree from other university is to be recognized; but so far the candidate has not submitted the application for the same.

According to *EG V section*,

The re-matriculation, qualifying certificate verification, etc. of SDE students are done by the SDE itself, remarks from the School of Distance Education needs to be obtained. Afterwards, remarks from *the SDE* is obtained, which is as follows,

Smt. Anitha J.K. was a student of the School of Distance Education for P.G. Diploma in Marketing Management during the academic year 2000-01 and has issued a course certificate to the candidate certifying the same for the purpose of pursuing her higher studies.

It may be noted that from any of the above remarks it is not evident that the candidate had re-matriculated to this University and the qualifying degree from Annamalai University was recognized and recognition orders issued. The Course Certificate from the School of Distance Education only mentions that she was a student of P.G. Diploma in Marketing Management Course. A course certificate cannot be considered in lieu of Matriculation and Recognition Orders.

As per the orders of the Registrar, Smt. Anitha J.K. has submitted her original P.G. Diploma mark list for verification. It can only be presumed that it was issued after re-matriculating.

As per the orders of the Hon'ble Vice Chancellor, the request from Smt. Anitha J.K., research scholar in Environmental Sciences to consider the Course Certificate as a proof for her re-matriculation and recognition in Kerala University and to take necessary action to adjudicate the thesis submitted by her without any further delay is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee recommended that Smt. Anitha J K can be considered as rematriculated considering the fact that she has produced the original PG Diploma marklist and the course certificate issued by University of Kerala.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D17 Ph. D. Degree Certificate- Faculty of Ayurveda and Siddha - Hologram Degree- Format approval- Reg.-

(Ac.EII)

The application for obtaining original Degree certificate in respect of Ph. D. holders in the subject Ayurveda under the Faculty of Ayurveda and Siddha was processed and forwarded to the Hologram section for obtaining the test print. In reply, the section has informed that the Hologram section has not prepared a Ph.D. Degree certificate in the subject Ayurveda under the Faculty of Ayurveda and Siddha and hence the Ph. D. Degree format for the same is not available in the Hologram section.

Thus a format of Ph. D. Degree certificate for the subject Ayurveda under the Faculty of Ayurveda and Siddha similar to the Ph. D. Degree certificate in other subjects has been prepared and when processed, the Hon'ble Vice- Chancellor has ordered to place the matter before the Syndicate with certain changes in the salutation part so as to address the transgender candidates also.

As it was learned that similar steps have been taken in the examination wing also, the file was forwarded to *examination wing* to get remarks regarding the present status of the same. As per the remarks obtained,

1. No format change in the UG and PG degree certificates of Ayurveda has been made.
2. The formats of FDP CBCSS Programmes have already been approved making them transgender compatible and the changes are
 - a. add salutation to the name namely, Mr./ Ms./ Mx for male/ female/ transgender respectively
 - b. to replace he/she in the existing format with “the candidate”

Also it is remarked that this can be uniformly followed in all programmes/ courses and a common date can be fixed for implementing the same in the University so that all degree certificates printed thereafter reflect the change.

Afterwards remarks of the Director, Computer Centre was obtained as to whether the changes can be incorporated in the Degree certificate. According to him,

1. Academic certificates are issued to indicate the academic achievements of persons, it is not a document to identify the gender of the person. The practice followed till now in the preparation of academic certificates of Kerala University is to use the name of the candidate without using the gender titles like Mr./ Ms./ Mx. This is the way followed by most universities.
2. The title Mx. is a gender neutral title used by people who do not want to identify themselves as male or female. But issuing certificates to them by classifying them as Mx. can lead to complications as this can be considered as an invasion of the privacy of people.
3. Currently new certificates use the term “the candidate” while the old formats use the term “he/she”. Both are now used in certificates.
4. If gender titles are necessary this is to be typed before the name of the person while preparing certificates. While storing data in computer, the title is also stored as the name of the person. This can be a problem while searching the data for genuineness verification of certificates at later stage.
5. Already the Hologram system use 370 different degree formats. Replacing “he/she” with “the candidate” in the existing formats with effect from a certain date means adding 370 new formats thereby making the total formats to 740. Identifying the correct degree format required will be difficult.

Later, remarks of the Hologram section was sought in this regard and according to the section,

- i. salutations Mr./ Ms./ Mx. are not used before names in any certificates prepared at that section.
- ii. majority certificate formats use “he/she” in the body. Some new certificate formats created in the years from 2015 onwards use “the candidate” instead of “he/she” in the body.

Thus the Examination wing, Director- Computer Centre and the Hologram section has given remarks which are not unanimous in nature.

Hence a decision is to be taken to frame a format for the Ph D Degree certificate for the Faculty of Ayurveda and Siddha (issuing for the first time through Hologram section) in such a way that

1. use the salutation Mr./ Ms./ Mx. be used before the name of the candidate (at present no degree from this University is using this salutation)
2. use “the candidate” instead of “he/she” (at present some degrees use this format)
3. if any of the above (1) or (2) is incorporated in the format for the Ph D Degree certificate for the Faculty of Ayurveda and Siddha, then modification of the Ph. D. Degree certificate format for all Faculties accordingly from a fixed specified date.
4. the format of Ph. D. Degree certificate of other faculties be followed in the case of “Ayurveda and Siddha” also.

As per the orders of the Hon'ble Vice- Chancellor the whole matter related to the framing of format of the Ph D Degree certificate for the Faculty of Ayurveda and Siddha is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to follow the existing format of Ph.D Degree certificate

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D18 *Complaint received from the office of the Governor – Petition submitted by Dr. Dominic J Kattoor against the existing rules for Ph. D thesis evaluation reg:-*

(Ac. EV)

A letter has been received from the Governor's office forwarding along with a petition from Dr. Dominic J Kattoor, Research Guide in Malayalam, to furnish a consolidated report for submitting to the Chancellor.

Dr. Dominic J Kattoor, Asst. Professor in Malayalam, Sree Neelakanta Government Sanskrit College, Pattambi, Palakkad and Research Guide in the University of Kerala, has complained about the inadequacies of the existing rules and guidelines for evaluating the Ph D thesis and thereby adversely affecting the future prospects of the Ph D scholars. He has alleged that the University has not evolved any basic norms as to the number of Professors needed to be adjudicators for evaluation of Ph D thesis and many a time theses are kept in cold storage and panels rejected arbitrarily.

In this regard the following may be noted.

Smt. Renju. R, a research student in Malayalam under the supervision of Dr. Dominic J Kattoor had submitted her thesis on 31.01.2018. The panel of examiners for the evaluation of the Ph.D thesis submitted by him was forwarded to the Hon'ble Vice Chancellor for fixing the priority of examiners. The Hon'ble Vice Chancellor ordered to resubmit the panel including professors from University Departments. Dr. Dominic J Kattoor has contacted the Section over telephone to enquire about the evaluation status of the thesis submitted by Smt. Renju R. When informed of the facts, he had criticised the procedures followed in the evaluation of Ph D thesis by the University and had insulted the authorities in bad language.

As per the resolution of the Syndicate on 31.08.2019, letters have been sent to the Director, Collegiate Education and Principal Secretary, Higher Education Department requesting to take appropriate action on the misconduct of Dr. Dominic J Kattoor. Dr. Dominic J Kattoor was also directed to submit an explanation for defaming the Hon'ble Vice Chancellor and Registrar through Whatsapp and over phone in the research section. He was directed to resubmit the panel of examiners for evaluation of Ph D theses of Smt. Renju R & Smt. Reshma K.R under his guidance as the confidentiality of the same has been destroyed by enclosing the panel in the petitions submitted by him to the higher authorities.

It may be noted that for the evaluation of theses the Research Supervisor submit a panel comprising of 12 examiners. If the panel is in violation of the existing rules, the Research Supervisor will be requested to resubmit the panel. Dr. Dominic J Kattoor was requested to resubmit the panel as it was lacking adequate number of Professors from University Departments.

The University insists on inclusion of Professors to maintain high standard in the evaluation process. The various guidelines pertaining to the award of Ph D Degree is framed in tune with the Regulations in force. ie, UO No. Ac. E V/01/6504/18 dated:19/12/2018 (appended).

There has been no other complaints from any of the Research Supervisors in Malayalam regarding the submission of panel or inclusion of Professors in the panel. The apprehension raised by Dr. Dominic J Kattoor about scarcity of Professors in Malayalam is baseless. Dr. Dominic J Kattoor has since resubmitted a panel. The priority of examiners in respect of Smt. Renju. R and Reshma K.R were fixed by the Vice Chancellor on 16.03.2020 and 27.04.2020 respectively and the evaluation process of these candidates has been initiated. The syndicate held on 13.01.2020 resolved to entrust the Registrar to give suitable administrative reply to the explanation submitted by Dr. Dominic J Kattoor.

As per the orders of Hon'ble Vice Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to entrust the officials concerned to submit report to the Governor immediately. Further recommended to refer the matter to the Syndicate for taking suitable action against Dr. Dominic J Kattoor.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D19 Smt. Kavitha R Nair, Research Scholar in Malayalam – Conduct of Open Defence - Change of Convenor- reg:-

(Ac. EV)

Smt. Kavitha R Nair, Research Scholar in Malayalam under the supervision of Dr.B Balanandan, Sel. Gr. Lecturer (Rtd.), Department of Malayalam, University College, Thiruvananthapuram had submitted her thesis on 30/11/2017 for the award of the Ph.D Degree in the Faculty of Oriental Studies. On receipt of the recommendations from the three adjudicators the file was put up for nominating chairman from among the three examiners for conducting open defence of the candidate. Accordingly the Chairman has been nominated by the Hon'ble Vice- Chancellor. In the mean time Dr. B Balanandan, the supervising teacher has expressed his inconvenience in conducting the open defence of his candidate stating that he is 65 years old and due to Covid-19 related lockdown and the prohibition of travel from Kasargode to Thiruvananthapuram. He further requested to entrust the responsibilities of the Convenor of the Open Defence to Dr .M A Siddeeqe, Assistant Professor, Department of Malayalam, University of Kerala. It may be noted that previously in a similar case the responsibility of the Convenor of the open defence was entrusted to Head of the Department. However there is no procedure of appointing another faculty as convenor of Open Defence. As per U.O No.AcE1.A4/2020 dtd. 05/06/2020 the deans on the faculty concerned HOD/Chairman, doctoral Committe and the Research Supervisor has been permitted to participate in the Open Defence through online if necessary.

As per the order of the Honb'le Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee considered the above matter and recommended to entrust the Chairman, Doctoral Committee in Malayalam to make alternative arrangement as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D20 Original Degree Certificate preparation of Ph. D Candidates in Sanskrit- reg:-

(Ac. EV)

While processing applications for Original degree Certificates in Sanskrit it is found that the Hologram section was unable to print some notations in the title of the Ph. D work (Text print appended herewith). Also Hologram Section has orally informed that some software modification is needed to prepare the degree Certificate, which has notations incorporated in the title.

As per the orders of Registrar remarks were sought from the Director, Computer Centre. According to the Director of Computer Centre, "The Software used for certificate preparation at the Hologram Section is developed by the C-DIT. Hence modification of any kind can only be done by them". The notations in the title are not just dots or dashes those are Sanskrit letters. Since these are not available in the Keyboard of Computers, these cannot be typed by a Computer Operator.

As per the orders of Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee considered the above matter and recommended to entrust the Director, KUCC to take necessary arrangements in this regard immediately.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D21 Thesis Submission- Smt. Aiswarya V.R.– Ph. D. Scholar in Psychology- Proceedings of Hearing- Reg.-

(Ac. EII)

As per the orders of the Hon'ble Vice Chancellor, the Proceedings of the hearing of Smt. Aiswarya V.R, Research Scholar in Psychology and her Research Supervisor, Dr. Immanuel Thomas by the Pro-Vice-Chancellor at his chamber on 22.06.2020 at 3.00 pm is appended for consideration and recommendation of the Standing Committee of the Syndicate on Academics and Research.

Proceedings of the Hearing by the Pro- Vice Chancellor

Smt. Aiswarya V.R., part time Ph.D. candidate in Psychology under the guidance of Dr. Immanuel Thomas, Professor (Rtd.), Dept. of Psychology, University of Kerala with effective date of registration **20/01/2016** (UO.NO.Ac.E.VI(2)/715/PSY/13178/2015, dated 31/12/2016) had submitted the synopsis and thesis on **31/08/2019**. Her pre-submission seminar was conducted on **29/03/2019** and she was supposed to submit the synopsis and thesis on or before **28/06/2019**, within the stipulated period of 3 months after conducting the pre-submission seminar. She had requested to condone the delay of **two months and three days** in submitting the synopsis and thesis with the support of medical certificate and the request had been strongly recommended by the supervising teacher.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research. The meeting of the Syndicate held on **30.10.2019** vide item no. 05.80. D22 resolved that the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 01.10.2019 be approved that the request cannot be considered as Smt. Aiswarya V.R is not eligible for condonation as per the existing regulation. And also directed to apply for change of Research Supervisor and to resubmit the thesis. As per the memo no. Ac.E.II/4/29965/19, dated 20.12.2019 the Syndicate Resolution on the matter was informed to the candidate and to her research supervisor.

Afterwards, the candidate as well as the research supervisor gave requests to withdraw the decision of the Syndicate to make guide change and allow to be under the supervision of Dr. Immanuel Thomas and to take steps to adjudicate the thesis without further delay. As per the orders of the Hon'ble Vice- Chancellor, the matter was again placed before the Standing Committee of the Syndicate on Academics and Research held on 18.02.2020. The meeting of the Syndicate held on **13.03.2020** vide item no. 10.34. D15 resolved to entrust the Pro-Vice-Chancellor to take appropriate decision in the matter in accordance with the existing rules and precedence (if any) in this regard, on the basis of the recommendation of the Standing Committee of the Syndicate on Academics and Research. Accordingly, the Pro-Vice Chancellor ordered to hear the candidate and the supervising teacher at his chamber on **22.06.2020** at 3.00 pm.

According to Dr. Immanuel Thomas, **Smt. Aiswarya V.R. had successfully completed her research work within a period of just 3 years and what remained was the finalization of the report incorporating the suggestions made at the pre-submission seminar; which she could not complete within the stipulated period of 3 months. He states that the direction from the part of University to resubmit the thesis under a new supervisor is illegal as the whole research work of Smt. Aiswarya V.R. was done under his supervision; and is unethical to allow a person to claim credit for research without making any significant contribution in the work. Dr. Immanuel Thomas has requested to accept the thesis submitted by Smt. Aiswarya V.R. under his guidance.**

According to Smt. Aiswarya V.R., she had successfully completed her research work within the period allowed by the University and what remained during the permitted ninety days after pre-submission seminar was some clerical works like typing, draft, binding, etc; she took only three years and seven months for completing the research work and for submitting the thesis. As a research scholar she could not accept the direction by the University to change the research supervisor and resubmit the thesis under the new supervisor who is not at all related to the thesis, since the work has already been completed under Dr. Immanuel Thomas who had given all the support and suggestions for completing the research work on time; such a direction is unethical. Moreover, she has pointed out that in the wake of pandemic COVID 19, University has given time extension for research scholars to submit their thesis. Smt. Aiswarya V.R. has requested to give humanitarian concern in her issue and to accept her thesis without guide change.

A similar case to this could be traced pertaining to Smt. Anupama S, Department of Psychology coming under Ac E V section. In this case also condonation is required for 3 months 10 days. The only difference is that in the case of Anupama, the research supervisor Dr. Raju S misled the dealing section by giving a wrong declaration about the date of his superannuation which was entered as 31.03.2018 instead of 31.03.2017. Two theses of Smt. Anupama S. have gone for valuation and 2 reports received; whereas, the theses of Smt. Aiswarya V.R. remains in the section as received.

Later, we have proceeded in the case of Smt. Anupama S. as and when some of the research scholars pointed out the discrepancy regarding the date of superannuation of Dr. Raju S. It was placed before the Standing Committee of the Syndicate on Academics and Research, Standing Committee of the Academic Council and the sub-committee of the Standing Committee of the Syndicate formed for studying the matter for submitting a detailed report. The final decision in this regard is awaited. In the current scenario the final decision in the case of Smt. Anupama S. can be adopted for Smt. Aiswarya V.R. also. Moreover, it is desirable to make a one time settlement in these two cases.

Recommendation: The committee considered the matter along with the Proceedings of the Hearing by the Pro- Vice Chancellor and made the following recommendations:

Since the Pre-submission seminars of Smt. Aiswarya V.R. and Smt. Anupama S., Research Scholars in the subject Psychology, under the supervisions of Dr. Immanuel Thomas and Dr. Raju S. respectively, were conducted before the lapse of grace time allotted to the Research Supervisors, the matter regarding the condonation of late submission of the above Research Scholars may be considered favorably as special case.

The committee considered the exigency on the matter and recommended to place the recommendation made by the committee on this items, before the Syndicate at its meeting scheduled to be held on 16.09.2020.

Resolution of the Syndicate

RESOLVED to defer the item for the time being.

Item No: 18.67.D22 Publication of Ph.D thesis in respect of Dr. Praveen P in Economics –reg:- (Ac.EV)

Dr. Praveen P, who was awarded Ph.D Degree in Economics (Reg. No. 6048) on 20/06/2019 has requested to permit him to publish his Ph.D thesis titled “Higher Education in Kerala : A Comparative Cost Analysis of Graduate level Technical Education under Public and Private Sector” As per the Statute 9(11) of Chapter 13 - Faculty of Social Sciences of KUFS 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

The matter regarding the granting of permission for the publication of the thesis of Dr. Praveen P is placed before the Standing Committee of the Syndicate on Academics Research and Seminar for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to agree with the request as per the existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Item No: 18.67.D23 NIMS- Child Development Studies Centre -request for sanctioning four P.G. Diploma courses -reg

(Ad AII)

The former Vice-Chancellor, Kerala University of Health and Allied Sciences (KUHAS) and the present Director, Child Development Research Centre (CDRC) NIMS Medicity, Neyyattinkara, Thiruvananthapuram, Dr.M.K.C.Nair has submitted a representation, where in, it was stated that the NIMS foundation Neyyattinkara is very much interested in starting the following P.G. Diploma courses at NIMS- CDRC in collaboration with CACEE, University of Kerala. [Dr.M.K.C.Nair pioneered the research at the Child Development and Research Centre (CDRC) started the programme at the CDC] in collaboration with Kerala University. Dr. M.K.C Nair has requested to start

1. P.G. Diploma in Developmental Neurology (PGD-DN)
2. P.G. Diploma in Adolescent Paediatrics (PGD-AP)

3. P.G. Diploma in Health Science Research (PGD-HSR)
 4. P.G. Diploma in Child Adolescent and Family Counselling (PGDCAFC) at NIMS.
- It may be noted that CACEE has been conducting the above mentioned courses in collaboration with the Child Development Centre (CDC), Medical College, Thiruvananthapuram after executing an MoU.

The request of the Director, Child Development Studies Centre (CDSC), NIMS Medicity, Neyyattinkara, Thiruvananthapuram was placed the CACEE Monitoring Committee for CACEE held on 20.08.2020 vide item no.3 and the committee resolved to refer the matter to Standing Committee on Academics and Research Committee of the Syndicate. It may be noted that CACEE is conducting continuing education and extension courses in affiliated colleges and in other educational agencies. As a part of essential outreach programmes CACEE has been running courses in Central Jail and Correctional Home, Poojappura, HLL Management Academy (HMA), Kowdiar, Thiruvananthapuram and moreover we have already sanctioned programmes for Kerala Magical Academy, Poojappura. If programmes are sanctioned to NIMS – CDS, Neyyattinkara, Thiruvananthapuram it may be noted that CACEE will have substantial financial benefit and at the same time it will be an additional outreach programme. The matter is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate recommendation.

Recommendation: The committee considered the above matter and recommended to obtain a detailed report from the Standing Committee of the Academic Council and IQAC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 15/09/2020, be approved.

Meeting came to an end at 04.00 pm

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Item No.18.68. Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes - approval of-reg.

(Pl. G)

The Meeting of the Standing committee of the Syndicate on Planning and Development was held at 2.30 P.M on 25.09.2020. (Copy Appended). In view of the urgency in action to be taken under recommendation in item no.02,08,10 and 15, the same was approved by the Vice-Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice-Chancellor in having approved the recommendation in item no. 02, 08, 10 and 15 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 25.09.2020 is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date : 02.30 P.M
Time : 25.09.2020
Venue : Senate Hall, Senate House Campus, Palayam

Members

- | | |
|--------------------------------------------------|------|
| 1. Adv.A.Ajrikumar, Convener | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate. | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate. | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate. | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate. | Sd/- |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate. | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate. | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate. | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate. | Sd/- |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate. | Sd/- |
| 11. Sri.Viswan Padanilam, Member, Syndicate. | --- |
| 12. Sri.Arun Kumar. R, Member, Syndicate. | Sd/- |

Item No. 18.68.01 Oriental Research Institute and Manuscripts Library–Budget Speech – 2020- 21 – Proposal for Renovation of Manuscript Library – reg.

[Ad. B I]

Ref:- 1. Item No.14.14 of the Minutes of the Meeting of the Standing committee of the Syndicate on Planning and Development held on 26.06.2020

2. Item No.14.14.03 of the Minutes of the Meeting of the Syndicate held on 17.07.2020

In the Budget Speech 2020-21 (Item No.1-Budget Item No.116), it is envisaged to renovate the Department of Oriental Research Institute and Manuscript Library and to allocate Rs.25 Lakhs for the said purpose.

The Meeting of the Budget Implementation Cell, held on 27.04.2020, recommended to authorize the Head, Department of ORI & MssL to submit a proposal for the renovation of the Department of ORI & MssL., in consultation with the Director, IQAC and to place the proposal before the Standing Committee of the Syndicate on Planning and Development and the Syndicate at its meeting held on 28.04.2020 (vide Item No.10.239 of the Minutes) has approved the above recommendation.

Accordingly, the Head of the Department of Oriental Research Institute and Manuscript Library, has submitted a proposal and a statement of estimated expenditure, as detailed below;

1. The Department of ORI&MssL has a wide variety of Collection of Manuscripts. In order to make the Library more attractive, the Front door of the Library may be replaced with a glass door, so that the visitors can have a glimpse of the interior of the Library and also a glass showcase be made for the Library.
2. Arrangements for smart class room. The Head of the Department of ORI & MssL has requested that permission may be given to HOD for executing the work from outside agency, if possible, after calling tender.
3. CCTV be fixed at the Department and 24 hours Security be provided to the Department.
4. Ceiling of upstairs of the Department needs repair and necessary steps may be taken to solve the problem at the earliest.
5. The floor of the Department be polished and painting be done in the whole Department.
6. The Department has totally 6 permanent faculty members. Steps may be taken to furnish their faculty room with Curtains, tables, Chairs and almirahs. Computer or Laptop may be provided for each faculty.
7. Renovation of HOD's room with Air-Conditioning
8. Provision for Projector and Audio Recorder for Seminar Hall of the Department and the Seminar Hall may be furnished with Bamboo Curtains.
9. General Library and Office room may be furnished with curtains and needs sufficient tables and almirahs.
10. The Department has valuable Paintings such as Portraits of Mahakavi Kumaranasan,Ulloor S.Pameswara Iyer, C.V.Raman and others.These paintings are very old and in a decimating condition. Steps may be taken to restore the paintings.
11. Maintenance of the Toilets .(The Head has informed that they had already submitted the proposal for repairing Toilets duly the approved estimate provided by the University Engineer during the Financial Year 2019-20 and the Order in this regard has not been issued yet) .
12. The Department Portico may be floor tiled.
13. Renovation of the garden.
14. Ladders for the Library

Anticipated Expenditure

SL. No.	Particulars	Amount(Rs)
1	Glass door to the Library/ Floor Polishing/ Painting of the Department	10 Lakhs
2	Air Conditioning of HOD's room	1.5 Lakh
3	Arrangement of Smart class room	1 Lakh
4	Fixing of CCTV	2 Lakh
5	Computers or Laptops for faculties with Printer	5 Lakh
6	Projector/Audio Recorder/Bamboo curtains in the Seminar Hall	2 Lakh

7	Restoration of portraits of Eminent Personalities.	2 Lakh
8	Ladders in big size for Manuscripts Library(6 nos)	1 Lakh
9	Glass Showcase for Manuscripts Library	50,000/-
Total : 25 Lakhs (Rupees Twenty Five Lakhs only)		

The Standing committee of the Syndicate on Planning and Development at its meeting held on 26.06.2020 considered the proposal submitted the Head, Department of ORI & MssL in connection with the Renovation of the Department of ORI & MssL and noting the need for discussion with the Head of the Department, Department of ORI & MssL and recommended to defer the item to the next meeting ensuring the presence of the Head of the Department.

The Syndicate at its meeting held on 17.07.2020 resolved to approve the above recommendation of the Standing committee of the Syndicate on Planning and Development.

Accordingly as per the orders of the Vice-Chancellor, the proposal submitted by the Head of the Department of ORI& MssL, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- **To prepare a detailed estimate for the civil and electrical works by the University Engineer and other items by the Instrumentation Engineer on the basis of the proposal submitted by the Head of the Department of ORI& MssL to renovate the Department of Oriental Research Institute and Manuscript Library on the basis of Budget Speech 2020-21 (Budget Item No.116).**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.02 *Extension to the existing Controller of Examinations building at SH campus, Palayam –Shifting of Sections to the new block- Minutes of the meeting of the subcommittee constituted to hold discussion with M/s RUBCO - Approval of -reg*

[Pl.G]

Ref: Item.no. 12.53.04 of the minutes of the meeting of the Syndicate held on 04.06.2020.

As per U.O dated: 12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs.3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only) submitted by M/s.Habitat Technology Group, verified and forwarded by the University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved and the work was completed.

As per U.O dated: 21.06.2019 the work of interior layout and supply of furniture for the new block of the Controller of Examination's building at SH Campus, Palayam to M/s RUBCO and the estimate amounting to Rs.83,45,356/- (Rupees Eighty Three Lakh Forty Five Thousand Three Hundred and Fifty Six Only) arrived after negotiation held by the Syndicate with M/s RUBCO towards internal furnishing related to the shifting of sections to the new block of the Controller of Examination's building at SH Campus, Palayam and the delivery time being reduced from 120 days to 75 days was approved.

The University Engineer vide letter dated 04.05.2020 has requested to finalize the decisions in the following matters at the earliest.

- Resuming the work by M/s.RUBCO.
- Executing interior works proposed for the numbering camp entrusted with M/s RUBCO in the new premise (SDE building). Please note that certain furniture were already fitted by M/s RUBCO in the present numbering Camp (Controller of Examination's Building).these are to be shifted to new premise.
- Extension of time of Completion for a period of 30 days from the date of resuming of work subject to approval of (ii)above, to M/s RUBCO for the stoppage period without imposing fine.
- Allotment of space in the Ground floor of the new block of Controller of Examinations building where the numbering camp is presently working.

The Standing Committee of the Syndicate on Planning & Development held on 01.06.2020 has considered the above matters and recommended to convene a meeting with the Members of the Syndicate Adv.A Ajikumar (Convener SC on P&D), Dr.K.B. Manoj (Convener SC on Exam), Sri.B.P. Murali and Sri.Bijukumar G (Members, Syndicate) to hold a discussion with M/s RUBCO in connection with the Shifting of sections to the new block of the Controller of Examinations building at SH Campus Palayam. The Controller of Examinations to be present in the meeting.

Accordingly the subcommittee hold discussions with M/s RUBCO, in the presence of the Controller of Examinations, on 04.09.2020 and the minutes of the meeting is appended herewith.

As per the orders of the Vice-Chancellor, the Minutes of the meeting of the subcommittee constituted to hold discussion with M/s RUBCO held on 04.09.2020 in connection with the Shifting of sections to the new block of the Controller of Examinations building at SH Campus Palayam matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To approve the recommendations of the subcommittee constituted to hold discussion with M/s RUBCO held on 04.09.2020:**
 - a) **To grant extension of time to M/s RUBCO, without any fine, as the work was stopped as demanded by the University in connection with shifting of False numbering Unit from the ground floor of annexe building to the old SDE building.**
 - b) **To give instructions to M/s RUBCO to complete the remaining work within 30 days of intimation from this office to resume the work.**
- c) **The sections being shifted to the ground floor of annexe building shall utilize the furniture presently used by those sections.**
- d) **The Assistant Executive Engineer (Electrical) be entrusted to make necessary rearrangement of electrical fittings as per the observations of the sub committee**
- e) **The University Engineer be authorized to invite quotations for providing 25 fans and to take necessary steps for installation at suitable points in the building facilitating smooth functioning of the sections.**
 - **To approve the proposal, recommended by the subcommittee, dated 04.09.2020 submitted by the Controller of Examinations relating to shifting of sections to the new annexe building, and to initiate necessary steps for implementation of requirements in the proposal like providing of drinking water facility, software etc. through proper administrative channel.**
 - **To complete the shifting process in a time bound manner, giving M/s RUBCO 30 days for completion of work from date of intimation and a further 15 days for the University administrative set up to complete the shifting process.**
 - **To request the Vice Chancellor to approve the recommendations, subject to reporting to the Syndicate, in order to initiate actions at the earliest.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be noted.

Item No. 18.68.03 *Renovation works of the building of the Kerala University Staff Housing Co- operative Society at SHCampus – Estimate – reg.*

[Ad. B I]

The University Engineer, vide letter dated. 29.05.2020, had submitted an estimate amounting to Rs.13,60,000/- (Rupees Thirteen Lakh Sixty Thousand only) for the work of renovation of the building housing Kerala University Staff Housing Co-operative Society at SH Campus.

The Syndicate at its meeting held on 14.08.2020 has considered the aforesaid matter and resolved to invite the office bearers of the Governing bodies of both Co-operative Societies for a discussion, before the next meeting of the Committee.

As per the orders of the Vice-Chancellor, the matter of holding the above discussion is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

The committee noted that office bearers of the Kerala University Staff Housing Co-operative Society only are present for discussions and accordingly hold discussions with them. The committee took note of the statements of the office bearers of the society explaining the aim of establishment of the society and its business and the present status of dilapidated condition of building in which its office works. The committee sought possibility of meeting the expenditure for renovation of the building by the societies itself for which the office bearers expressed their helplessness in the matter.

•Expressing the concern of the committee towards the matters of welfare of the staff recommended to identify a suitable vacant space suitable for shifting of the office of the Kerala University staff Housing Co- operative Society and to hold further discussions to explore any possibility of providing support in the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.04 Preventive Maintenance, Wiring for the Light and Fan Points at Corridor, Toilets in the New Valuation Camp at Old SDE, SH Campus, Palayam-Proposal / Estimate-reg.

[Ad. B I]

As envisaged in the Budget Speech, 2020-21, vide item.no. 97, Rs. 75 Lakhs has been earmarked for starting new Valuation Camp and other works related to valuation camp.

Accordingly, the University Engineer vide letter dated. 07.09.2020 has forwarded an estimate prepared by the Assistant Executive Engineer (Ele) amounting to Rs.2,75,937/- (Rupees Two Lakh Seventy Five Thousand Nine Hundred and Thirty Seven only) for the work of preventive maintenance, wiring for the light and fan points at corridor, of the toilets in New Valuation Camp at Old SDE at SH Campus.The estimate is prepared based on DSoR 2016 with cost index 37.93% on PRICE Software.

The University Engineer has informed that the estimate includes supply and wiring, ceiling fans points, light points, combined plug points, supply and installation of ceiling fans, preventive maintenance of faulty ceiling fans and lighting fixtures, electrification of toilets, providing plug points for computers etc.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 2,75,937/- (Rupees Two Lakh Seventy Five Thousand Nine Hundred and Thirty Seven only) submitted by the University Engineer for the work of preventive maintenance, wiring for the light and fan points at corridor of the toilets in New Valuation Camp at Old SDE building at SH Campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

•To approve the estimate amounting to Rs.2,75,937/- (Rupees Two Lakh Seventy Five Thousand Nine Hundred and Thirty Seven only) submitted by the University Engineer for the work of preventive maintenance, wiring for the light and fan points at corridor of the toilets in New Valuation Camp at Old SDE building at SH Campus, on the basis of Budget Speech, 2020-21, vide item.no. 97, and to grant administrative sanction accordingly, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.05 Budget Speech,2020-21-Renovation of Animal House in the Department of Bio-Chemistry at Kariavattom Campus-Estimate-reg.

[Ad. B I]

As envisaged in the Budget Speech, 2020-21, vide item.No. 80, Rs. 25 Lakh only has been earmarked for the renovation works of the Animal House in the Department of Bio-Chemistry at Kariavattom Campus.

Accordingly, the University Engineer, vide letter dated. 07.09.2020 has forwarded an estimate amounting to Rs.16,00,000/- (Rupees Sixteen Lakh only)prepared in PRICE software based on DSR 2016 with cost index 37.93% for Trivandrum, including 12% GST for the renovation of Animal House in the Department of Bio-Chemistry at Kariavattom Campus.

The University Engineer has informed that the major works included in the estimate are demolishing the cracked walls near to the feeding room (long wall in the East and West side) and providing the new foundation in random rubble masonry using solid block, refixing the removed jally work, demolishing the existing sinks (which are leaking and not properly functional) in both the sides of the feeding room and constructing new sinks and tiles with ceramic wall tiles, demolishing the brick work in feeding room and providing feed store room, including aluminium fabrication work to bifurcate the feeding room, providing separate dressing room in animal feed store room and constructing a new soak pit etc..

As per the orders of the Vice-Chancellor, the aforesaid estimate amounting to Rs. 16,00,000/- submitted by the University Engineer for the renovation of the Animal House in the Dept. of Bio-Chemistry at Kariavattom Campus is placed before the standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

•To approve the estimate amounting to Rs. 16,00,000/- submitted by the University Engineer for the renovation of the Animal House in the Dept. of Bio-Chemistry at Kariavattom Campus based on Budget Speech, 2020-21, item.No. 80., and to grant administrative sanction accordingly, as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.06 *Modernization of University Libraries - Vertical extension to Kerala University Library, Palayam - Electrification works – Execution of the electrical work at the risk & cost of the original contractor. Sri.Ajayakumar D - Note submitted by the University Engineer – reg.*

[Pl. G]

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs.6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of R.1.5 crores each has been allocated for building (Palayam) and renovation respectively. M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014.

The detailed estimate amounting to Rs. 2,60,00,000/- (Rupees Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015. As requested by the University Engineer revised Administrative Sanction for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) have been issued vide U.O. dated 31.12.2018.

With respect to the vertical extension of Kerala University Library, Palayam the following regarding the electrical work and installation of lift may be noted:

(a) Electrical Work

The civil work was awarded to the contractor, Smt. Santhamma on 10.02.2016. The site was handed over on 29.02.2016 with a time of completion of 300 days which expired on 28.12.2016. The electrical work was tendered and agreement was executed with the contractor, Sri. Ajayakumar. D on 20.12.2016. Even though the agreement was executed on 20.12.2016, the site was handed over to the Contractor only on 02.08.2017 (through registered post). The delay in handing over site was

due to the non-completion of civil work and non issuance of drawing by the consultant M/s Habitat Technology Group. M/s Habitat Technology Group the Consultant for this work has issued the roof frame drawing only on 01.03.2017. Hence, the contractor had requested to cancel the tender.

The meeting of the Syndicate held on 06.02.2018, vide item No. 32.32.03 considered the delay occurred from the part of the consultant and the contractor in completing the work and resolved:

- To Impose fine for delay to the consultant M/s Habitat Technology Group for 141 days from 25.12.2016 to 14.05.2017 for first extension.
- To impose fine to the contractor for second extension from 15.05.2017 till the completion of work.
- To obtain legal opinion for termination of agreement executed with the electrical contractor.
- To authorize the University Engineer to arrange the electrical work required for completing the civil works like false ceiling, tiling etc on quotation basis, as the amount towards this comes under the purview of the University Engineer.
- Based on the opinion of the Legal Advisor, the electrical contractor Sri. Ajayakumar D was terminated vide office proceedings of the University Engineer dated 01.08.2018. On 11.08.2018 the contractor forwarded a lawyers notice for refund of the Security Deposit. After the termination of the Electrical contractor Sri. Ajayakumar D, the work was re-tendered fixing with last date as on 22.10.2019. In response 3 tenders were received
 1. Sri. Sreekumar.P - Quoted amount Rs.8,24,625/-
 2. Sri. Stephen Moses - Quoted amount Rs.8,78,040/-
 3. S.L. Electricals - Quoted amount Rs.9,96,566/-

As per the decision of the Syndicate held on 17/07/2020 vide item No.14.14.01, the University Engineer had submitted a detailed note to place before the Syndicate in respect of execution of the electrical work at the risk & cost of the original contractor. Sri. Ajayakumar D (copy of the note is appended for perusal). The University Engineer had cited the decisions of the Syndicate held on 15/05/2020, vide item No.11.74, regarding the matter of imposing fine to the contractor in connection with construction of vertical extension to University Library. The following were the decisions of the Syndicate held on 15/05/2020, vide item No.11.74:

- The time of completion may be extended from 25/12/2016 to 24/08/2017 without fine, since the delay was due to the non issuance of drawings by the consultant M/s. Habitat Technology Group.
- The time of completion from 25/08/2017 to 12/01/2018 may be extended with fine of Rs.1,50,000/- to the contractor.
- The time of completion from 31/01/2018 to 18/07/2018 may be extended without fine considering the delay in arrangement of allied electrical work in quotation basis.

Hence, the University Engineer had requested that the risk and cost of the original contractor Sri. Ajayakumar D may be considered in accordance with the Syndicate decision regarding the extension of time of completion of civil work executed by the contractor Smt. S. Santhamma.

The Syndicate held on 14/08/2020, vide item No. 14.43.12 has resolved:

- To accept the negotiation with Sri. Stephen Moses, Electrical contractor i.e, to reduce a further 1% resulting in an amount 6.2% below the estimate pack of Rs.9,26,221/- and to award the work to Sri. Stephen Moses as per the negotiated rate.
- To append the note from the University Engineer in respect of execution the electrical work at the risk & cost of the Electrical Contractor. Sri. Ajayakumar D., for consideration of the Syndicate, noting that the risk and cost of Sri. Ajayakumar D shall be avoided, considering the fact that the delay was caused due to the lapse from the part of Consultant and civil contractor and they have been already penalized for the lapse.

The Syndicate held on 24.08.2020, vide item No.17.23 has considered the note submitted by the University Engineer, in respect of execution of the electrical work at the risk & cost of the Electrical Contractor. Sri. Ajayakumar D and resolved that the item be referred to the Standing Committee of the Syndicate on Planning & Development.

(b) Installation of Lift

The University Engineer vide letter No. DB1/LIFT-lib/2019-20 dated 05.08.2020 has reported that, in response to the invitation of tenders for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library, 3 tenders

were received, among which the tender for approved make M/s Omega Elevators had quoted Rs.14,75,000/- (Rupees Fourteen Lakh Seventy five Thousand only) against the estimate amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) (The details of tender submitted by the firm are appended). In the tender it is mentioned that the comprehensive maintenance contract for 3 years have to be carried out by the firm itself at their own cost and the rate quoted by M/s Omega towards AMC for 4th, 5th and 6th year are as follows:

•Quoted rate of Omega towards AMC for 4 th year	-	Rs. 59,000/-
•Quoted rate of Omega towards AMC for 5 th year	-	Rs. 65,000/-
•Quoted rate of Omega towards AMC for 5 th year	-	Rs. 71,500/-
Total	-	Rs. 1,95,500/-

Hence, the total amount including AMC for first three year + paid AMC for 4th, 5th & 6th year comes to Rs. 16,70,500/- (Rupees Sixteen Lakh Seventy Thousand and five Hundred only) [Rs. 14,75,000/- + Rs. 1,95,500/-]

The University Engineer has also remarked that, the company has pointed out some clarifications regarding the lift shaft details in the tender notification. The door specification mentioned in the tender document is 800 mm x 2000 mm whereas the actual size as per IS is 700 mm x 2000 mm. The car size mentioned is 950 mm width x 1150 mm depth whereas the size mentioned by the company is 900 mm width x 1175 mm depth and it is also mentioned that if there is plumb out in the lift shaft, then required chipping work is to be done at the risk and cost of the University.

The University Engineer has also reported that, as per IS for 6 passenger lift, car cabin entrance is 700 mm door width and the car size is 1100 mm x 1000 mm and when the lift shaft size is bigger than the recommended size suitable number of RS Joints/channels including deeper brackets shall be provided so as to obtain the required size. The entrance width of lower size as well as higher size are permitted upto 100 mm subject to a minimum of 700 mm. The lift shaft, lift pit etc. at the University library was constructed years back and there may be chances of deviation from the prevailing standard size. Anyhow, six passenger lift can be installed after making certain modifications in the shaft.

The University Engineer has requested to conduct a negotiation with the lift company M/s Omega Elevators regarding the modifications and the rates quoted by them, since the rate quoted by them for the AMC is beyond prevailing rate. If they do not relent, re-tendering of the SITC of the lift for 6/8 passengers can be pursued.

Hence, as per the orders of the Hon'ble Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- Detailed note submitted by the University Engineer in respect of execution the electrical work in the vertical extension of Kerala University Library at the risk & cost of the Electrical Contractor. Sri. Ajayakumar D.
- The matter of negotiation with the lift company M/s Omega Elevators regarding the modifications and the rates quoted by them for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library.

RECOMMENDATIONS:

- **To drop the matter relating to execution the electrical work in the vertical extension of Kerala University Library at the risk & cost of the Electrical Contractor. Sri. Ajayakumar D noting that the delay in handing over site was due to non-completion of civil work by the civil contractor and non issuance of drawing by the consultant M/s Habitat Technology Group and fine has already been levied from both parties for the lapse.**
- **Noting that the representative present before the committee expressed his inability to hold the negotiation discussion recommended to inform M/s Omega Elevators to assign a senior official for negotiation and to schedule the same during the next meeting of the committee.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.07 **Repair and general maintenance and providing light roofing at Staff Quarters (A1 to A6) at Kariavattom Campus-Estimate- reg.**

[Ad. B I]

The University Engineer, vide letter No.DB2/KVTM-QTRS/A type/2020 dated 25.06.2020, has informed that the estimate for the general maintenance/repair including providing light roofing over the terrace of staff quarters and providing a MS stair to terrace was prepared and placed before the Technical Committee held on 27.09.2019 for consideration and recommendation. But on consideration of the estimate the Technical Committee has recommended not to provide light roofing and stair considering the stability of aspects of the old building. The Syndicate at its meeting held on 30.10.2019(item No.05.110.05) to obtain structural stability report from the CET and the experts from the CET was inspected some quarters building ('C' type) and recommended to provide light roofing truss over the RCC terrace for reducing the spalling of concrete. Since no structural documents are available in the University, they have also recommended that the provision of MS stair to the terrace can be suggested only after a verification of reinforcement and its spacing provided in the slabs. The concerned Assistant Executive Engineer is entrusted for the making necessary arrangements for verification of reinforcement spacing through the CET.

Accordingly, the University Engineer has forwarded an estimate for the repair/general maintenance works to the A1 to A6 quarters including provision for providing light roofing over the terrace(except stair/ladder to the terrace). The estimate is prepared in PRICE software based on DSR 2016 with 37.93% cost index. The estimate consist of all the essential items for the proper repair/maintenance work including painting. The total estimated cost comes to Rs.60,30,000/-(Rupees Sixty Lakhs and Thirty Thousand only) and the said estimate was placed before the Technical Committee held on 24.06.2020 and it is recommended to approve the same.

As per the orders of the Vice-Chancellor, the estimate submitted by the University Engineer is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

Noted that the estimates of only 'A' type quarters only is available for consideration whereas repair and general maintenance of other types are also equally important. Also noted the statement made by the University Engineer that the estimates of 'A' type quarters is prepared as a first stage process considering the feasibility of executing the work in a phased manner.

•Expressing the need for equal consideration, recommended that the estimate of 'C' type quarters also be prepared immediately and both the estimates ('A' and 'C' type quarters) shall be placed before the next meeting of the committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.08 **Department of Optoelectronics-Setting up of an Advanced Nanophotonics Laboratory for Device Applications-Proposal for Extending the tenure of the Service Engineer (Operator) appointed for operating the instrument "FESEM"-Consideration of - reg.**

[Pl. A I]

As per the [University Order No. P1.A1/2707/Nanophotonics Lab/13 dated 25/06/2013](#), sanction was accorded to the Head, Department of Opto-electronics for effecting the purchase of "FESEM (Field Emission Scanning Electron Microscope) and accessories" in the Department, in connection with the implementation of the project "Setting up of an Advanced Nanophotonics Laboratory for Device Applications-Phase I", at an estimated cost of ₹1,98,25,500/- (Rupees One crore ninety eight lakh twenty five thousand and five hundred only), from 'M/s FEI Company of USA, PTE Ltd., Singapore' through 'M/s Icon Analytical Equipment Pvt. Ltd., Bangalore' and to appoint a Service Engineer (Operator) for operating the above equipment from the same firm, for a period of one year, at a total cost of ₹3,00,000/- (Rupees Three Lakh only).

Accordingly, after effecting the purchase of the aforementioned equipment, the Professor & Head, Department of Opto-electronics had appointed a Service Engineer (Operator) for operating the “FESEM & EDAX”, from “M/s Icon Analytical Equipment Pvt. Ltd., Bangalore”, for a period of one year with effect from 02/06/2014, at a consolidated salary of ₹3,00,000/- (Rupees Three Lakh only) per annum. The tenure of proposed Service Engineer (Operator) was extended for another year with effect from June 2015 and July 2016 at a consolidated salary of ₹3,00,000/- (Rupees Three Lakh only), vide U.O. No.P1.A1/2707 /Nanophotonics Lab/13 dated 17/04/2015 and U.O. No. P1.A1/2707/Nanophotonics Lab/13 dated 18/08/2016 respectively. The Service Engineer was again re-engaged from 20/07/2017 to 19/07/2018 at a consolidated salary of Rs. 3,89,400/- (Rupees Three lakh eighty nine thousand four hundred only), including GST @ 18%, vide U.O. No. P1.A1/2707/Nanophotonics Lab/13 dated 14/09/2017 and from 20.07.2018 to 19.07.2020, vide U. O. of even number dated [26.05.2018](#).

As the tenure of the operator had ended on 19.07.2020, the Head, Department of Opto-electronics, vide Letter No. KU/OPTO/102/2020-21 dated 24.06.2020, forwarded the offer received from the firm 'M/s. Icon Analytical Equipment Pvt. Ltd., Bangalore' towards service charges for the “Onsite Support” of the system “Nova Nano Sem 450 (FESEM)” for a period of three years from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (Rs. 14,81,700/- +GST @ 18%), as detailed below:

Sl. No.	Year	Base Rate(in Rs.)	Total amount (inclusive of GST @ 18%) (in Rs.)
1	2020-21	4,47,700/-	5,28,286/-
2	2021-22	4,92,400/-	5,81,032/-
3	2022-23	5,41,600/-	6,39,088/-
Total			17,48,406/-

In this context, it may be noted that the Govt. vide G. O. (Rt.) No. 1159/2015/H. Edn. dated 23/05/2017 had accorded Administrative Sanction for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II" in the Dept. of Optoelectronics at a total cost of Rs. 2,00,00,000/-, under State Plan Grant for the year 2014-15.

From this provision an amount of Rs. 1,22,00,000/- was released to the Head, Dept. of Optoelectronics for effecting the purchase of various equipment in the Dept., in connection with the implementation of the above project, vide [U.O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 05/07/2017](#).

The above provisional advance was regularized vide U. O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 18/08/2018 and at the time of regularization, an amount of Rs. 43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only) was refunded to KUF vide [Challan No. 2859 dated 28.06.2018](#), towards the unspent balance in connection with the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department.

The Head, Department of Optoelectronics has requested sanction for appointing the “Service Engineer(operator)”, for operating the “FESEM” in the Department, for the period from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (Rs.14,81,700/- +GST @ 18%) and to release an amount of Rs.5,28,286/- (4,47,700 + Rs. 80,586/- GST@18%) for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards remuneration of the "Service Engineer" for the first year, debiting the expenditure from the aforementioned amount refunded to KUF.

In this context, the following proposals are placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and recommendations:

1. Extending the tenure of the "Service Engineer" for operating the FESEM (Nova NanoSEM 450) installed in the Department of Opto-electronics, from 'M/s. Icon Analytical Equipment Pvt. Ltd.', for a period of three years from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (i.e. Rs. 14,81,700/- +GST @ 18%).

2. releasing an amount Rs. 5,28,286/- (i.e.Rs.4,47,700+Rs. 80,586/-GST@18%) to the Head, Department of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards remuneration of the "Service Engineer" for the first year(i.e. from 20/07/2020 to 19/07/2021).

3. Debiting the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs.43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Dept. of Optoelectronics, for the year 2014-15.

RECOMMENDATIONS:

•To constitute a sub committee comprising the Convener, Standing committee of the Syndicate on Planning and Development, Dr.K.G. Gopchandran, Member, Syndicate and the Head, Department of Optoelectronics to consider the matter relating to “Service Engineer(operator)”, for operating the “FESEM” in the Department, for the period from 20.07.2020 to 19.07.2023 and to explore the possibility of holding negotiation with 'M/s. Icon Analytical Equipment Pvt. Ltd.' and to place the matter before the ensuing meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be noted.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Member Syndicate to have a detailed discussion for the appointment of Service Engineer for operating the FESEM (Nova NanoSEM 450) installed in the Department of Opto-electronics.

Item No. 18.68.09 *Senate House Campus - Shifting of NSS Section to the first floor of the newly constructed University Canteen Building– request - reg.*

[Ad. B 1]

The Programme Co-ordinator, NSS, vide note dated 03-07-2020 has informed that the NSS Section presently functioning in an old building, adjacent to the new Canteen, is badly affected by rain and other extreme weather conditions and hence the files cannot be preserved safely. More over, snakes are entering inside the office room frequently.

Hence, the Programme Co-ordinator, NSS has requested to take necessary steps to shift the Section, conveniently to the first floor of the new University Canteen Building.

It may be noted that, the valuation camp of Semester-I B.Sc Exam – November 2019, is continuing in the proposed space.

As per the orders of the Vice- Chancellor, the request for shifting of NSS Section to the first floor of the new Canteen Building is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

•To take steps to prepare a consolidated report on the space constrains of the administrative set up of University covering all the branches, through collection of details from the branch heads, and to submit before a sub committee comprising Conveners of , Standing Committee of the Syndicate on Planning and Development & Staff, Equipments and Buildings, Dr. S Nazeeb, Sri. Bijukumar, G, Members, Syndicate for finalizing the report, with immediate priority, for rearrangement as per demand.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.10 *Department of Opto-electronics – Proposal for entering into an AMC for the equipment 'FESEM (Nova Nano SEM450 (Quantax200)) excluding EDS'- Consideration of - reg.*

[Pl. A 1]

As per the [University Order No. P1.A1/2707/Nanophotonics Lab/13 dated 25/06/2013](#), sanction was accorded to the Head, Department of Opto-electronics for effecting the purchase of “FESEM(Field Emission Scanning Electron Microscope) and accessories” in the Department, in connection with the implementation of the project “Setting up of an Advanced Nanophotonics Laboratory for Device Applications-Phase I”, at an estimated cost of ₹1,98,25,500/- (Rupees One

crore ninety eight lakh twenty five thousand and five hundred only), from 'M/s FEI Company of USA, PTE Ltd., Singapore' through 'M/s Icon Analytical Equipment Pvt. Ltd., Bangalore'.

As the warranty of the above equipment expired on 30.03.2017, the AMC for the "FESEM (excluding EDS unit)" was entrusted with the supplier firm 'M/s Icon Analytical Equipment Pvt. Ltd.' for a period of one year from 01.04.2017 to 31.03.2018, at a total cost of ₹2,36,000/- (Rupees Two lakh and thirty six thousand only) including GST, Vide U.O. No. Pl.A1/1899/Opto/17 dated 24.10.2017.

Subsequently, an amount of ₹5,45,160/- (Rupees Five lakh forty five thousand one hundred and sixty only) was released to 'M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai' towards renewal of the AMC for the "FESEM (excluding the EDS unit)", for the 2nd year (2018-19) & 3rd year (2019-20) together, with effect from 01.04.2018 vide [U.O. No.Pl.A1/1899/Opto/17 dated 26.05.2018](#), after executing an agreement on a Non Judicial Stamp Paper, covering all the terms and conditions of the AMC.

Now, the Head, Department of Optoelectronics, vide Letter No. KU/OPTO/03/2020-21 dated 24.06.2020, informed that the AMC for the equipment "FESEM (NNS 450 excluding EDS (Quantax))" had expired on 31.03.2020 and that for the smooth working of the instrument by ensuring utmost and appropriate care, entering into an AMC for three more years is highly essential.

Therefore, the Head has forwarded an offer submitted by the supplier firm "M/s. Icon Analytical Equipment Pvt Ltd., Chennai" for entering into an AMC for the above equipment, for a period of three years from 01.04.2020 to 31.03.2023, at a total cost of ₹10,39,580/- (Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (₹8,81,000/-+₹1,58,580/-GST@18%), as detailed below:

Sl. No.	Year	Base Rate(in Rs.)	Total amount (inclusive of GST @ 18%) (in Rs.)
1	2020-21	2,66,200/-	3,14,116/-
2	2021-22	2,92,800/-	3,45,504/-
3	2022-23	3,22,000/-	3,79,960/-
Total			10,39,580/-

In this context, it may be noted that the Govt. vide G. O. (Rt.) No. 1159/2015/H. Edn. dated 23/05/2017 had accorded Administrative Sanction for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II" in the Dept. of Optoelectronics at a total cost of Rs. 2,00,00,000/-, under State Plan Grant for the year 2014-15.

From this provision an amount of Rs. 1,22,00,000/- was released to the Head, Dept. of Optoelectronics for effecting the purchase of various equipment in the Dept., in connection with the implementation of the above project, vide [U.O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 05/07/2017](#).

The above provisional advance was regularized vide U. O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 18/08/2018 and at the time of regularization, an amount of Rs. 43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only) was refunded to KUF vide [Challan No. 2859 dated 28.06.2018](#), towards the unspent balance in connection with the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department.

The Head, Department of Optoelectronics has requested sanction for entering into an AMC for the equipment "FESEM(Nova Nano SEM450) excluding EDS (Quantax200)", with "M/s. Icon Analytical Equipment Pvt Ltd., Chennai" for a period of three years from 01.04.2020 to 31.03.2023, at a total cost of Rs. 10,39,580/- (Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (i.e. Rs. 8,81,000/-+Rs. 1,58,580/- (GST@18%)) and to release an amount of Rs. 3,14,116/- (i.e. ₹2,66,200 + GST @ 18% amounting to ₹47,916/-) for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards Annual Maintenance Contract charges for the first year (i.e. from 01/04/2020 to 31/03/2021), debiting the expenditure from the aforementioned amount refunded to KUF.

In this context, the following proposals are placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and recommendations:

1. Entering into an Annual Maintenance Contract for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", with 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' for the period from 01.04.2020 to 31.03.2023(three years), at a total cost of Rs.10,39,580/-(Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (i.e. Rs. 8,81,000/- + GST@18% amounting to ₹1,58,580/-).
2. releasing an amount ₹3,14,116/-(Rupees Three lakh fourteen thousand one hundred and sixteen only)(i.e. ₹2,66,200 + GST @ 18% amounting to ₹47,916/-) to the Head, Dept. of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards Annual Maintenance Contract charges for the first year(i.e. from 01/04/2020 to 31/03/2021).
3. Debiting the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs. 43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Dept. of Optoelectronics, for the year 2014-15.

RECOMMENDATIONS:

•To constitute a sub committee comprising the Convener, Standing committee of the Syndicate on Planning and Development, Dr.K.G. Gopchandran, Member, Syndicate and the Head, Department of Optoelectronics to consider the matter of entering into an Annual Maintenance Contract for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", with 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' and allied matters and to place the matter before the ensuing meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be noted.

Item No. 18.68.11 Renovation of Old Guest House-Audit observations - reg.

[Pl. D]

The renovation work of Old Guest House, Senate House Campus utilizing RUSA fund was awarded to the firm M/s Shree Designers, Cochin as per the work order No. UE/DB [e.GP]E 21/2017-18 dated 04.11.2017 for an amount of contract of Rs. 49,73,389/- (Rupees Forty Nine Lakh Seventy Three Thousand Three Hundred and Eighty Nine Only) ie. 8% below estimate rate as per the accompanying schedule. The site was handed over to the contractor with a time of completion of 180 days. The agency executed a few quantities of items and ceased to continue the work inspite of repeated reminders. The contractor had not responded to any of the communications from the University, but vide letter dated 07.01.2020 had intimated his willingness to resume the work. But only a few items of the work had been executed and had abandoned the work.

During the Physical verification of works by the RUSA inspection team, after assessing the work, the inspection team suggested to drop the renovation of Old Guest House, SH Campus from the RUSA fund since the contractor had completed only 6% of the work.

The Syndicate at its meeting held on 25.05.2019 resolved to terminate the contract on the risk and cost of the agency and to rearrange the balance work on re-tender.

An amount of Rs. 3,00,00,000/- (Rupees Three Crore Only) has been provided under the h/a "Part I -NP-MH 65 works-10/5341-New Building/works" in the current year's budget estimate of the University and has suggested that the expenditure to the tune of Rs.55,00,000/-(Rupees Fifty Five Lakh only) towards the renovation of the old Guest House may be booked under the same. Since the Non Plan fund is dealt by the Ad BI section, the work of renovation of Old Guest House was transferred to Ad BI section.

In the mean time the Kerala State Local Fund Audit has pointed out certain irregularities in the renovation work of Old Guest House, SH campus. The irregularities are as follows:

- EMD is not imposed and the duration of the certificate for the security Deposit is w.e.f 23.08.2017 to 22.11.17 only.
- Though only 6% of the work is completed till now, neither any legal action is taken against the firm nor it is blacklisted.

- The Engineering wing had informed the University, vide letter No.UE/DB1/CW.OGH.SH-E.21/2017-18 dated 06.03.2018, that the firm had not started the work even after handed over the site and completed 45 days. But it is improper that the Engineering Unit has not taken any action.
- The site was handed over on 13.12.2017 with a time limit of 180 days. The agreement would have been terminated with the firm as per PWD manual section 2116.2, 2116.2.1 and impose termination amount since the agency had not completed the work in the stipulated time. The Engineering wing hasn't taken any action as per the PWD manual. But during this period bill for another work, which was executed vide UE/DB/e-Gp)E12/2017-18 dated 27.10.2017, has been issued to Shree Designers on 16.05.2018 marking no dues.This is irresponsibility on the part of the Engineering Unit.
- It is lapse on the part of the Engineering wing that the fund from RUSA is not utilised in time. Action must be taken against the firm and the Engineering wing for the said fault. As per the Syndicate decision dated 25.05.2019 it has resolved to terminate the existing contract on risk and cost basis and to re-tender the work. Immediate action is requested regarding this matter.

The University Engineer has forwarded a reply to the Audit objection .

- Since the firm has got the certificate of exemption for the EMD at the period of tender, exemption was allowed.
- The Syndicate at its meeting held on 25.05.2019 resolved to terminate the contract on the risk and cost basis and rearrange the balance work on re- tender.
- Letter has been submitted to the Registrar requesting to take action against the contractor
- The agreement has been terminated. The bill of Rs. 3,43,198/- (Rupees Three Lakh Forty Three Thousand One Hundred and Ninety Eight only) was prepared and kept at the office. This amount can be credited to the KUF seeking legal opinion.
- It has been requested to allow sufficient fund by re- appropriation for the re- tender process. Legal opinion was sought regarding this matter. The Legal Advisor, vide letter dated 14.08.2020 has remarked the following:
- M/s. Shree Designer committed breach of contract and abandoned the site also after carrying out a portion of work entrusted. The contractor has not seen issued any notice showing reasons to abandon the site as well has not made any claim till this date. No notice is also been issued from the University to the contractor.
- It is seen that the University Engineer has assessed the quantum of work done by the contractor. Before re-tendering the work notice should be issued to the contractor forfeiting the amount, as well as stating that the work will be re-tendered at his risk and the loss which the University may incur thereto will be recovered from him.
- Blacklisting the contractor can be done after re -tendering the work and assessing the loss which the University may incur.

As per the orders of the Hon'ble Vice- Chancellor, the audit observation regarding the renovation of Old Guest House, the reply from the University Engineer and the remarks of the Legal Advisor in this matter are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

- To accept the legal advice dated 14.08.2020:**
 - a) to issue notice to M/s. Shree Designer for having committed breach of contract and abandoned the site after carrying out a portion of work entrusted.
 - b) to issue notice to the contractor, before re-tendering the work, forfeiting the amount, as well as stating that the work will be re-tendered at his risk and the loss which the University may incur thereto will be recovered from him.
- Steps be taken from the administrative part to open new Head of account and for issuance of administrative sanction as per norms so as to facilitate retender and subsequently the University Engineer shall be authorised to retender the work.
- To initiate steps for blacklisting the contractor, after re -tendering the work and assessing the loss which the University may incur.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.12: Budget Speech 2019-2020 - Eco restoration/Orchard Plantation at Kariavattom Campus- revised proposal- Status report on Harithalayam Project- reg.

[Ad.B I]

An amount of Rs.35,00,000/- (Rupees Thirty Five Lakh Only) was allocated in the Budget Speech 2019-20, for the project of eco restoration/ orchard plantation at Kariavattom, for an area of 10 acres of land at Kariavattom. The Syndicate at its meeting held on 28.03.2019 had recommended to authorize the JR Campus Administration in consultation with the Director, centre for Biodiversity to submit a report on the implementation of orchard plantation and to place it before the meeting of Standing Committee of the Standing Committee of the Syndicate on Planning and Development.

The Syndicate at its meeting held on 14.08.2020 has considered the revised proposal/estimate amounting to a total of Rs.26,00,000/-(Rupees Twenty Six Lakh Only) ie. Rs. 14,00,000/- (Rupees Fourteen Lakhs Only) for the layout of land for planting, labour charges for planting, purchase of planting materials etc. and Rs.12,00,000/-(Rupees Twelve Lakh Only) for fencing the area, construction of work shed and providing water supply arrangements etc. for orchard plantation in two acres of land opposite to the Centre for Performing and Visual Arts, forwarded by the Director, CBC, and resolved to prepare and place a status report having updated position and review of the ongoing efforts under Harithalayam Project, before the next meeting and to invite Dr. A Gangaprasad, Hon. Director & Professor, Centre for Biodiversity Conservation (CBC) to the said meeting for discussion. Accordingly, the Director & Professor, Centre for Biodiversity Conservation (CBC) has forwarded a detailed report from 05.06.2020 to 20.09.2020, on the Harithalayam project.

As per the orders of the Vice Chancellor, the report forwarded the Director, Centre for Biodiversity Conservation (CBC) is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATIONS:

Noted the status report on the Harithalayam project from 05.06.2020 to 20.09.2020 forwarded by the Director & Professor, Centre for Biodiversity Conservation (CBC).

•To call for a more feasible and detailed proposal for the project of eco restoration/ orchard plantation at Kariavattom.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.13 University Hostels for Women at Kariavattom Campus-Installation of Sewage Treatment Plant - Discussion with Suchitwa Mission - reg.

[Ad.B I]

As per the request of the Joint Registrar, Campus Admn, the University Engineer had conducted a visit and reported that the sewage water is flooded around the septic tanks behind the University Hostels for Women at Kariavattom Campus. There are 5 septic tanks in total for the women's hostels building including PG Women's Hostel, Research Women's Hostel and SC funded Women Hostels consist of total number of 506 inmates. The University Engineer has suggested that installation of Sewage Treatment Plant (STP) is a permanent solution for the hostels with technical support of Department of Environmental Science and from other Govt. Departments like pollution control board. Also, the Kerala State Pollution Control Board has informed that for campuses with built up area more than 20,000m² STP shall be provided.

It may be noted that in the budget speech 2020-21 (Item. No.100) Rs. 60 Lakhs has been earmarked for the construction of Sewage Treatment Plant at Kariavattom, on supervision of the State Environmental Department.

The Syndicate held on 13.01.2020 has considered the matter and resolved to entrust the University Engineer to take immediate steps on war foot basis to prevent the overflowing of sewage water behind the University Hostels for Women at Kariavattom Campus. And further resolved to entrust the University Engineer to get an expert opinion and submit an estimate for the construction of Sewage Treatment Plant.

Accordingly, the University Engineer, vide letter dated. 12.02.2020 has informed that earth pits were made behind the hostel building to collect the overflowing of Sewage as a temporary measure. Meantime, as per the request of the Joint Registrar, Campus Admn, the experts from Centre for Management Development (CMD) has inspected the site and submitted a project report. Total project cost estimated by CMD is Rs.91,00,000/-

The meeting held on 10.03.2020 at Pro-Vice-Chancellor's Chamber to discuss about the construction of STP, recommended to entrust the CMD to submit the concept documents including detailed estimate and other relevant documents. Accordingly, CMD authorities were requested to submit the details on 25.05.2020.

In the meantime, the University Engineer vide letter dated. 05.05.2020 has suggested some measures to avoid overflowing of tanks during the forthcoming monsoon season and the matter has been placed before the Standing Committee of the Syndicate on P&D.

The Director, Centre for Management Development, vide letter dated. 25.06.2020 has requested to issue a formal work order stating the terms of reference for the assignment of installation of Sewage Treatment Plant at Kariavattom Campus.. It may be noted that, work order can be issued only after the approval of the Estimate.

The Standing Committee of the Syndicate on P&D at its meeting held on 07.08.2020 has considered the above request and recommended to agree in principle to the proposal, for Installation of Sewage Treatment Plant (STP) at Kariavattom Campus as a permanent solution for the sewage waste from hostels, and to proceed further inviting the co-operation of the University Department of Environmental Sciences and the expertise of Kerala Suchitwa Mission for the construction of STP.

The Syndicate at its meeting held on 14.08.2020 has resolved to approve the aforesaid recommendations and further resolved to invite the higher officials of the Kerala Suchitwa Mission in the forthcoming meeting of the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice Chancellor, the matter of holding the discussion with the higher officials of Kerala Suchitwa Mission is placed before the Standing committee of the Syndicate on Planning and Development .

RECOMMENDATIONS:

The committee hold discussions with the representative of Kerala Suchitwa Mission wherein the willingness of the Kerala Suchitwa Mission was expressed to prepare Detailed Project Report on demand from the part of University.

•To take steps to address Kerala Suchitwa Mission for Detailed project report for Installation of Sewage Treatment Plant (STP) also seeking how much contribution can be extended by the Kerala Suchitwa Mission in the project.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.14 *Construction of coffee shops with FM radio facility at SH Campus, Palayam and at Kariavattom Campus- Clarification on the Syndicate resolutions – reg.*

[Ad. B I]

The Budget estimates 2019-'20 had earmarked Rs.10 lakhs for establishing coffee shops with FM radio facility in front of Campus Library, Kariavattom and K.R. Narayanan Memorial Amenity Centre, Palayam. The Syndicate at its meeting held on 21.01.2020 had authorized Dr.S.Nazeeb and JR (Campus Admn.) to find a suitable place and to entrust Dr.Mahesh, Dept.of Architecture, T.K.M College of Engineering, Kollam. The JR (Campus Admn.) had suggested that the above said work can be done under BOT basis and a tender may be invited in this regard. The Standing Committee of the Syndicate on Planning and Development, held on 04.03.2020 considered the above matter and recommended to approve the proposal for Rs.10 lakhs for setting up of coffee shops with FM radio facilities in front of Amenity Centre, Palayam and Campus Library, Kariavattom and to entrust the Registrar to hold a discussion with Co-operative Societies in the University. The Syndicate at it's meeting held on 28.04.2020, vide item no.10.158.01, resolved to approve the said recommendation.

Also, the University Engineer, vide letter no.DB2/CW-Coffee-Counter/1024/2020 dated 29.02.2020 had forwarded an estimate for the construction of 2 Nos. of coffee counter (one near the tree adjacent to the transformer at SH Campus Palayam & other near campus Library at Kariavattom Campus) as envisaged in the Budget speech 2019- '20(item No.88). The total estimated cost based on DSR 2016 with 37.93% cost index comes to Rs.20,00,000/-(Rupees Twenty Lakh only) including Rs. 2 lakhs for electrical work(LS) and Rs.2.80 Lakh for providing furniture(LS). The estimate also includes 12% GST. The University Engineer had also informed that the above estimate had been placed before the Technical Committee meeting held on 27.02.2020 and following recommendations were made:

1. to approve the sites, ie near campus Library at Kariavattom and near the tree adjacent to the transformer near Amenity building at SH Campus, Palayam.
2. to approve the estimate amounting to Rs.20 Lakh.
3. that the Assistant Executive Engineer(El) may be entrusted to prepare and submit the detailed estimate of the Electrical work, before issuing Technical sanction.

The Standing Committee of the Syndicate on Planning and Development, held on 04.03.2020 considered the above matter along with the proposal detailed in the agenda of item no.10.158.01 and recommended to approve the recommendations of the Technical Committee and the Syndicate at it's meeting held on 28.04.2020, vide item no.10.158.05, resolved to approve the same.

It may be noted that, although the proposal of arranging/constructing coffee shops with FM radio facility at SH Campus and Kariavattom Campus, on BOT basis was approved by the Syndicate, vide item no.10.158.01, an estimate for Rs. 20Lakhs for the same was approved, vide item no.10.158.05. Hence, orders of the Vice-Chancellor were received to implement the resolution at item no.10.158.05. Accordingly, the file was forwarded to Finance section for endorsement on the estimate and the Finance has sought clarification on whether any decision has been taken to drop the proposal amounting to Rs.10 Lakh.

As per the orders of the Vice-Chancellor, the remarks of the Finance is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATIONS:

•To proceed as per the decision of the Syndicate, vide item no.10.158.01 and 10.158.05, approving the proposal of arranging/constructing coffee shops with FM radio facility at SH Campus and Kariavattom Campus, on BOT with a total estimate of Rs. 20Lakhs.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved.

Item No. 18.68.15 *Shifting of Online Admission Section to Amenity Centre building- reg.*

[Ac. H]

The Online Admission section is presently functioning at University Health Centre Building. The section deals with UG & PG Admissions in the affiliated Colleges and UIT's. The section functions with one Assistant Registrar, two section officers, two assistants and six assistants in work arrangement.

Now work related to B.Ed. Online admission has also been assigned to the section with additional staff. The section was permitted to function in the present building temporarily from April 2020. With the present strength of staff and work schedule, we are facing difficulty to carry on with the work. Due to lack of space we are not even able to transfer all our shelves to the present office. Hence it is requested that the conference room at the first floor of Amenity Centre Building may be allotted to online admission section permanently. There is also high speed internet facility available on site.

The Vice Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Planning and Development.

Hence the matter regarding shifting of Online Admission section permanently to the Amenity Centre building is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and decision.

RECOMMENDATIONS:

- To grant permission to temporarily allot the space earmarked for food court in the Amenity Centre building and the sub committee constituted to prepare report on the measures to rectify the space constraints of University administrative set up, shall consider the case with top priority as the section deals with the whole admission process which include interaction with a large public.
- To request the Vice Chancellor to approve the recommendations, subject to reporting to the Syndicate, in order to initiate actions at the earliest.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be noted.

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to inspect the site suggested by the Joint Registrar (Admn.) and to take appropriate action accordingly.

ALSO RESOLVED to entrust the University Engineer to prepare and submit the estimate for renovating Old Enquiry Building.

Item No. 18.68.16 *Setting up of Theatre Classrooms in the departments of the University- dimensions & facilities of the classrooms proposed - reg.*

[Ad. B II]

The Syndicate, at its meeting held on 15.05.2020, resolved to approve the proposal towards the modernization of 43 departments utilizing the Chancellor's Award/2014-15 Prize Money and to initiate immediate steps for implementing the same. Accordingly, an Expert Committee was constituted for finalizing the specifications for Theatre Classrooms and Smart Classrooms in the teaching departments of the University. A meeting of the Committee was held on 12.08.2020, agreed to find the number of classrooms exactly required for theatre classroom and smart classroom separately and members of the Committee were entrusted to visit few institutions already equipped with such facilities to assess the requirements in detail.

The meeting of the Syndicate held on 14.08.2020, resolved to approve the same.

The University Engineer has put forward the proposal including the identified classrooms proposed for theatre classrooms and smart classrooms, its dimensions, etc., and Dr. Aji S. has forwarded the proposal regarding the technical specifications of items required. The details are as follows:

PROPOSED THEATRE CLASS ROOMS IN THE UNIVERSITY OF KERALA							
Sl. No:	Department	Room No:	Floor	Dimension (metres) (LxW)		Height (metres)	Area (m ²)
				L	W		
1	Malayalam	60/61	SF	12.85	7.65	3.60	98.30
2	Tamil	59	SF	9.50	6.43	3.60	61.09
3	Linguistics	85	TF	7.00	6.28	2.75+roof	43.96
4	Sanskrit	35	FF	7	6.2	3.6	43.40
5	Hindi	13	GF	7	6.45	3.6	45.15
6	IMK	2.18	GF	11.77	6.2	3.05	72.974
7	Law	LH- 1 (215)	FF	17.6	6	3.05	105.6
8	Commerce	2 nd M.com finance	FF	11.75	6.05	3.05	71.0875
9	Political Science	Latin American Studies	GF	16.14	6.1	3.4	98.454
10	Sociology	Seminar hall	SF	9	6.1	3.4	54.9
11	Economics	203	FF	9	6.1	3.4	54.9
12	ORI	Seminar hall	FF	8.3	5.6	False ceiling	46.48
13	Islamic Studies	101	GF	10.3	4.8	3.5	49.44

14	Archaeology	New Block	GF	9.3	6.12	3.5	56.916
15	Dept. Zoology	MSc I/II Semester	SF	9.15	9	3.5	82.35
16	History	Seminar hall	BF	12.25	6.1	2.45	74.725
17	SDE	L- 22	SF	15.3	6.1	3.5	93.33
18	Arabic	Seminar hall	FF	9.45	6	3.4	56.7
19	Philosophy	Seminar hall	FF	8.3	5.25	3.1	43.575
20	Journalism	Class room I	SF	9.15	8.95	3.45	81.8925
21	Botany	MSc final	GF	9.1	5.9	3.45	53.69
22	Kerala Studies	DKS - 13		4.4	12	3.45	52.8
23	Chemistry	MSc. Junior Class room (No number)	SF	11.76	5.15	3.60	60.56
24	Physics	Auditorium	GF	11.90	10.25	5.30 (ave)	121.98
25	Bio chemistry	Seminar hall (302)	SF	20.83	7.22	3.05	150.39
26	Computer science	Seminar hall	SF	11.67	7.65	2.6(false ceiling)	89.28
27	Statistics	Lecture Hall-2	GF	7.65	6.1	3.6	46.665
28	Geology	Seminar hall	GF	12	7.6	3.6	91.2
29	Bio Technology	Seminar hall	FF	11.55	6.3	3	72.765
30	Demography	Seminar Hall	GF	8.7	7.75		67.425
31	Psychology	Class room 2	SF	9	7.6	3.6	68.4
32	Mathematics	Lecture Hall-1	SF	9	7.6	3.6	68.4
33	Aquatic Biology	Auditorium	GF	21.87	8.7	3.6	190.269
34	Future Studies	Class room- 2	SF	9.18	5.75	3.6	52.785
35	Environmental science	18	SF	13.65	6	false ceiling	81.9
36	Opto electronics	F35	FF	12.4	6.13	3.6	76.012
37	Bio Informatics	Class room	GF	7.9	5	3	39.5
38	Dept. of Education	Seminar Hall	FF	14.5	9.25	4.5	134.125
39	Dept of Music	Auditorium	GF	13.66	7.24	5	98.8984
				7.94	4.2		33.348
		Total					132.2464
40	Library Science	Class room	FF	9	5.4	4.5	48.6

In addition to the interior furnishing, electrical and AC works in the rooms, the following general works are required for proper completion.

1. Minor civil modification works are required as per site condition.
2. Painting touch-ups are required after this work.
3. Structural Repairing/plastering repair also required wherever necessary
4. Concealing of the existing conduits is required for getting better aesthetical appearance
5. Considering the additional load requirements, it is essential to enhance the capacity of the transformers and LT panels in the substation.
6. Panels in some of the departments are to be modified, considering its dilapidated condition.

Further as per the meeting of the Syndicate held on 14.08.2020, a team including some of the Expert Committee members as well as technical experts, viz, Dr. R.Jayachandran, Dr. Aji S., Smt. K. Sobha and Sri. Ramesh T.S, visited the College of Engineering, Thiruvananthapuram and Mahatma Gandhi University, Kottayam to study about the facilities provided at the theatre classrooms in these institutions.

Thereafter, the team has put forth the suggestions as per the requirement of the University, the University Engineer & Dr. Aji S. have submitted the suggestions as follows:

- Flooring:- Stepped flooring using wooden platforms to provide theatre effect and finished with fixed synthetic nylon wool carpet and lecture platform.
- Wall paneling:- Emulsion paint over wall putty and acoustic fabric as done in CET
- False ceiling:- with perforated gypsum board
- Furniture:- Seasoned melamine finished hard wood tables and benches of curved shape, fixed type each unit having seating capacity 3nos, and with comfortable back rest
- Air conditioning with split AC dual inverter type

- LED ceiling lighting
- Wooden shelf for storage
- All concealed conduit work for electrification, networking and audio and video cabling etc.
- Window curtains with venetian roller blinds.
- Wall fans

Minimum Specification of the Hardware

Item	Description
Digital Podium	21.5"Full HD (1920 x 1080). 10-point projected capacitive touch technology. Hardness surface. Stable bookstand design, Enhanced viewing comfort. Iron structure with aluminum coated body. Swivel Caster Wheel. Windows 10 OS with writing pen. Intel Core i5 9400 F Desktop Processor. 4GB RAM. inbuilt Ahuja PA Gooseneck Microphone (585 mm GM-615)
Camera	Full HD PTZ Camera 10x + Optical Zoom with audio recording Full HD Camcorder, All Channel 1080N/720P Recording
Microphone	Microphone Wireless Lapel: High quality Dual UHF Wireless microphone system with selectable channels designed for superior vocals & speech reproduction. Frequency response 50Hz – 15 KHz, Polar Pattern (Hand mic) Cardioid. Output Balanced XLR/ Unbalanced ¼" Jack
Audio - video processor	Digital Mixer 6 Channel: Provides echo cancellation, and noise reduction with advanced voice processing. Automatically blocks unwanted background noise such as paper rustling or keyboard rattle. Video Encoder 4K60 4:2:0, H.264 supporting PoE. AVC Support — H.264/MPEG-4 & AAC codec, Streaming Support — Multicast, Unicast, RTP over RTSP
DLP Projector	Ultra Short Throw DLP Projector, 1-Chip DLP Display System, 1280x800 WXGA native chip resolution, 3500 Lumens, Native 16:10 Aspect Ratio, 10000:1 Contrast Ratio, 80-100" Projection Size, Ceiling Mountable, 20W Built-In Speaker

At the same time, the Director i/c, KUCC has recommended that hardware items such as encoder, video mixer/switch, recorder, and the single-point controller can be replaced with a single MCU based Video Conference System, which will be more effective and less expensive. The Director i/c, KUCC has also opined that the Innovation Challenge for Development of a Video Conferencing Solution under the Digital India Initiative, as announced by the Ministry of Electronics & Information Technology, may be implemented to serve the purpose.

As per the orders of the Vice-Chancellor, the dimensions and facilities of the classrooms proposed, as submitted by the University Engineer and Dr. Aji S., and the minutes of the Expert Committee held on 24.09.2020 are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and further recommendation.

RECOMMENDATIONS:

•To approve the space identified by the expert committee in the 40 teaching departments and to authorise the Registrar to take necessary steps to invite Expression of Interest for implementation of Theatre Classrooms and Smart Classrooms in the teaching departments of the University on the basis of the dimensions and facilities of the classrooms proposed by the University Engineer and Dr. Aji S., Director i/c, KUCC and as per the particulars in minutes of the Expert Committee held on 24.09.2020.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 25.09.2020, be approved by correcting as Dr.Aji.S, Associate Professor, Department of Computer Science.

The meeting came to an end at 04.25 P.M

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Item No.18.69 *RUSA –Renovation/Infrastructure- Regularisation of Provisional payment of Rs.19,86,902/- drawn by Smt.Sobha.K, the University Engineer for making progressive payments /final payments against running contracts – ratification of excess amount-Consideration of- reg.*

(Pl.D)

An amount of Rs.19,86,902/-(Rupees Nineteen Lakh Eighty Six Thousand Nine Hundred and Two Only) remaining unutilised in the RUSA Account was sanctioned as provisional advance to Smt.Sobha.K, University Engineer for making progressive payments/final payments against running contracts utilizing RUSA fund vide UO No. Pl.D/5026/Prov. Ad./2017 dated 15.11.2019.

The University Engineer, vide letter No. UE/PA/RUSA/Prov. Ad.2020 dated 12/05/2020 has submitted the bills and vouchers & Statement of expenditure towards regularisation of provisional payment and has stated that an amount of Rs. 3484/- (Rupees Three Thousand Four Hundred Eighty Four only) credited as interest by the bank has also been expended and thus an amount of Rs.19,90,386/- (Rupees Nineteen Lakh Ninety Thousand Three Hundred and Eighty Six only) has been expended against the four bills. The University Engineer has requested to ratify the action for expending the interest amount and regularise the amount of Rs.19,90,386/- (Rupees Nineteen Lakh Ninety Thousand Three Hundred and Eighty Six only) (Rs.19,86,902/- + Rs. 3484/-).

Sanction has been accorded by the Hon'ble Vice Chancellor, to regularise the provisional advance of Rs.19,86,902/-(Rupees Nineteen Lakh Eighty Six Thousand Nine Hundred and Two Only) released to Smt.Sobha.K, the University Engineer as provisional advance for making progressive payments/final payments against running contracts utilizing RUSA funds and UO No. Pl.D/5026/Prov.Ad./2017 dated 18.09.2020 has been issued.

As per the orders of Hon'ble Vice Chancellor, the *matter regarding the ratification of the action of the University Engineer in expending the excess amount of Rs.3484/- (Rupees Three Thousand Four Hundred Eighty Four only) which was credited by SBI as interest* is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No. 18.70. *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 25.09.2020-Approval of-reg.*

(M&CI)

The minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 25.09.2020 is placed before the Syndicate for approval (Minutes appended).

Minutes of the meeting of the Standing Committee of the Syndicate on Examinations

Date & Time : 25.09.2020, 11.00 a.m.
Venue : Senate Hall

Members Present

• Dr. K. B. Manoj	Convener	Sd/-
• Dr. Vijayan Pillai M.	Member Syndicate	Sd/-
• Sri. Jairaj.J	Member Syndicate	Sd/-
• Prof. K.Lalitha	Member Syndicate	Sd/-
• Sri. Bijukumar.G.	Member Syndicate	Sd/-
• Sri.Arunkumar R	Member Syndicate	Sd/-
• Adv.Muralidharan Pillai G	Member Syndicate	Sd/-

Members Absent

24. Dr.Mathew.V.	Member Syndicate
25. Dr.S.Nazeeb	Member Syndicate
26. Adv.K.H.Babujan	Member Syndicate
27. Dr.K.G.Gopchandran	Member Syndicate
28. Dr.B.Unnikrishnan Nair	Member Syndicate

Officers Present

Dr.N.Gopakumar	Controller of Examinations	Sd/-
Sri.K.Unnikrishnan Nair	Joint Registrar(CBCSS)	Sd/-

Item No. 18.70. 01:- B.Tech Degree Course (2008 Scheme), Improvement of sessional Marks – request of Sri. Ram Narayan Girish . Reg.-

(Ac.AIII)

Sri. Ram Narayan Girish, B.Tech (2008 Scheme) student of Mohandas College of Engineering and Technology, Anad, Thiruvananthapuram, had passed the end semester University exam of Dynamics of Machinery (Semester 6) with 45 marks in the regular chance but secured only 27 marks for Continuous assessment. As per norms the improved sessional marks is to be added only to the marks obtained in subsequent appearance. At the time of notification he was awaiting the decision of the Academic Council whether the improved sessional marks may be added to the pass mark of regular chance examination. As there has been no change in the decision, he has now requested for submitting application for sessional improvement of Semester 6 paper, Dynamics of Machinery.

As per the notification No. Ac.AIII/4/2019 dated 30/09/2019, it was specified that no further chance for improvement shall be granted for 2008 Scheme. But similar request submitted by Sri. Bejoy. K. Jose was placed before the Standing Committee of the Syndicate on Examinations held on 19/03/2020 and the committee recommended that the delay on part of the candidate for applying for improvement of sessional marks be condoned and this was approved by the Syndicate held on 28/04/2020.

Recommendations : *The request of Sri. Ram Narayan Girish for the improvement of sessional marks of B.Tech Degree Course (2008 scheme) for the paper Dynamics of Machinery (Semester 6) after the last date of the notification is agreed to, by considering the precedence of Sri. Bejoy K. Jose which was granted by the Syndicate held on 28.04.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

Item No. 18.70. 02:- Enhancement of search fee for old degree certificates and marklists - Proposal-reg.

(M&C I)

The Syndicate at its meeting held on 13.03.2020 vide item no 10.35.15 considered the proposal for the enhancement of search fee for degree certificates and marklists and resolved to enhance the search fee for old degree certificates and marklists as detailed as below and UO No.M&C.I.2/1951/2020 dated 06.06.2020 was issued regarding this.

Clarification has sought regarding this UO and many questions are arising seeking explanation whether the search fee is applicable for 0-1 year or not. As per UO, upto 2 years search fee is Rs.250. So all candidates should remit the requisite fee. So file is forwarded for clarification and proposals are made as follows.

Search fee for degree certificates

0-1 year	No search fee
1- 2 years	Rs.250/-
2-5 years	Rs.500/-
5-10 years	Rs.2000/-
10-15 years	Rs.3000/-
15-20 years	Rs.4000/-
20-25 years	Rs.5000/-
25-50 yeras	Rs.7500/-
Above 50 years	Rs.10000/-

Search fee for additional marklist (per part/per semester)

Marklist Additional copies (search fee) (Per Part/ Semester)	
0-6 months	No search fee
6 months – 1 year	Rs.50/-
1-5 years	Rs.100/-
5-10 years	Rs.200/-
After 10 years	Rs.400/-

Recommendation: *The Committee referred the item of clarification with regard to the enhancement of search fee for old Degree certificates and marklists to the Standing Committee of the Syndicate on Finance after obtaining the remarks of the Finance Officer.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

Item No. 18.70. 03:- നിലമേൽ എൻ.എസ്.എസ് കോളേജിൽ 15/06/2020 ൽ നടന്ന ബി.എ.പരീക്ഷയിൽ ചോദ്യപേപ്പർ മാറി നൽകിയതു സംബന്ധിച്ച്

(CBCS BA III)

ആറാം സെമസ്റ്റർ ബി.എ (സി.ബി.സി.എസ്) പരീക്ഷകൾ 2020 ജൂൺ മാസം 3-ാം തീയതി മുതൽ സർവ്വകലാശാല നടത്തുകയുണ്ടായി. ജൂൺ 8-ാം തീയതി നടത്താൻ തീരുമാനിച്ചിരുന്ന പരീക്ഷ, എം.ജി കോളേജിൽ (കോഴ്സ് കോഡ് - 1644 നു കീഴിലുള്ള മലയാളം, ഇംഗ്ലീഷ്, ഹിസ്റ്ററി, ഇക്കണോമിക്സ്, ഹിന്ദി, സോഷോളജി എന്നീ വിഷയങ്ങൾ) അതിനു മുൻപ് നടന്ന പരീക്ഷാ ദിവസം (06/06/2020) കമ്പ്യൂട്ടർ പേപ്പർ മാറി പൊട്ടിച്ചതിനാൽ അന്നേ ദിവസത്തെ പരീക്ഷ 15-ാം തീയതിയിലേക്ക് മാറ്റി വയ്ക്കുകയുണ്ടായി. ഇതിനു വേണ്ടി എല്ലാ കോളേജുകളിലേയ്ക്കും പുതിയ കമ്പ്യൂട്ടർ പേപ്പറുകളും ബന്ധപ്പെട്ട മുന്നറിയിപ്പുകളും യഥാസമയം സർവ്വകലാശാലയിൽ നിന്നും നൽകിയിരുന്നു. നിർഭാഗ്യവശാൽ ജൂൺ 15-ാം തീയതിയിൽ എൻ.എസ്.എസ് നിലമേൽ കോളേജിൽ പരീക്ഷ നടന്നപ്പോൾ (കോഴ്സ് കോഡ് 1644 നു കീഴിലുള്ള മലയാളം, ഇംഗ്ലീഷ്, ഹിസ്റ്ററി, ഇക്കണോമിക്സ് വിഷയങ്ങൾ) കോളേജ് അധികാരികൾ പുതിയ ചോദ്യപേപ്പർ നൽകേണ്ടതിനു പകരം 8-ാം തീയതി നടക്കേണ്ടിയിരുന്ന (മാറിപ്പൊട്ടിച്ചത്) ചോദ്യപേപ്പറുകളാണ് വീണ്ടും തെറ്റായി നൽകിയത്. പുതിയ ചോദ്യ പേപ്പറുകൾ സർവ്വകലാശാല കോളേജിന് കൃത്യമായി നൽകിയിരുന്നു.

ഇക്കാര്യങ്ങളെല്ലാം പ്രതിപാദിച്ചു കൊണ്ടുള്ള ഫയൽ പരിശോധിച്ച ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ മൂന്ന് കാര്യങ്ങൾക്ക് ഉത്തരവ് നൽകുകയുണ്ടായി.

1. ജൂൺ 15-ാം തീയതി നിലമേൽ കോളേജിൽ നടത്തിയ പരീക്ഷ റദ്ദാക്കുക.
2. പുതിയ പരീക്ഷ നടത്തുന്നതിനുള്ള ഉത്തരവ്.
3. ഈ വിഷയത്തിൽ പിഴ ചുമത്തുന്നതു സംബന്ധിച്ചുള്ള നടപടികൾക്ക് സിൻഡിക്കേറ്റിന്റെ പരീക്ഷ വിഭാഗം സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുക.

മേൽ ഉത്തരവ് (1,2) പ്രകാരം ജൂൺ 15-ാം തീയതി എൻ.എസ്.എസ് നിലമേൽ കോളേജിൽ നടത്തിയ മേൽപറഞ്ഞ സി.ബി.സി.എസ്.എസ് ബി.എ പരീക്ഷകൾ റദ്ദാക്കുകയും ടി വിഷയങ്ങളുടെ പുന:പരീക്ഷ 10/08/2020 ന് പ്രസ്തുത കേന്ദ്രത്തിൽ വച്ച് നടത്തുകയുണ്ടായി. ടി പരീക്ഷകളുടെ ഉത്തരകടലാസുകൾ പ്രത്യേകമായി മൂല്യനിർണ്ണയം നടത്തി വരുന്നു.

Recommendation: *The Committee considered the issue of wrong opening of question papers at N.S.S. College, Nilamel and recommended to entrust the Convenor, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to assess the quantum of loss to the University and to place a report along with the report as per the resolution of the Syndicate held on 26.06.2020 before the Standing Committee of the Syndicate on Examinations. It was further recommended to hear the Principal and the Chief Superintendent of the college thereafter.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

Item No. 18.70. 04:- Missing of Answer Script of Third Semester B.Ed Degree Examinations, October 2019 – Smt. Ragi Raj M G –reg

(EG VI A)

Smt. Ragi Raj M.G, a candidate of B.Ed English Course with Register Number 165-17352017, from Fathima Memorial Training College, Pallimukku, Kollam had registered and appeared for the Third Semester B.Ed Degree Supplementary Examination of the paper EDU 13 – Emerging Trends and Practices in English Education, held on October 2019. During tabulation it was noticed that the counter foil of the answer script and respective mark of the candidate was not received in the Section. On enquiry, the College authorities produced the records showing the transfer of the said answer script to the University and the records in the CD Unit also showed the receipt of the same and onward transmission to the false numbering camp. It is learnt that, as per the orders of the Controller of Examinations, earnest efforts were made by the false numbering unit and the answer scripts couldn't be traced out yet.

Meanwhile the candidate informed that she had applied for scrutiny of answer scripts (not for revaluation) of her regular appearance for the same paper in time on 12.02.2019 and no reply for the same has been received. As she hadn't received any reply for the same, she had registered and appeared for the supplementary examination held on October 2019. The pending result of the said paper alone is required for the award of B.Ed Degree to the Candidate. Upon orders, the file was forwarded to the revaluation Section and it has been informed that the scrutiny intimation was sent to the PRO Section on 08.03.2019 and as the revaluation results of the said Examinations was published on April 2019, the papers were disposed after six months.

Recommendations: The Committee considered the above matter and recommended the following:

- 1. Re-Examination be conducted urgently for the candidate for the third semester B. Ed Degree supplementary Examinations of the paper EDU 13 – Emerging Trends and Practices in English Education in the context of missing answer scripts.***
- 2. The Assistant Registrar and Office Superintendent of the PCVC section be heard in connection with the missing of the said answer scripts by the subcommittee comprising the Convenor, Standing Committee of the Syndicate on Examination, Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings, Sri. B.P. Murali, Dr. Vijayan Pillai M. and Adv. Muralidharan Pillai G., Members of Syndicate.***
- 3. Steps may be taken for the formation of four numbering sections as per the resolution of the Syndicate at the earliest to streamline the functioning of PCVC section.***
- 4. In future, immediate steps be taken for conducting re-examinations in such cases by approval of Controller of Examinations, Pro Vice-Chancellor and Vice-Chancellor and report the same to the Syndicate.***

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.No.1 to 3 of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved by modifying Sl.No.4 as 'In future, immediate steps be taken for conducting re-examinations in such cases by approval of the ***Vice-Chancellor, Pro-Vice-Chancellor, Controller of Examinations and Convenor, Standing Committee of the Syndicate on Examinations*** and report the same to the Syndicate'.

Item No. 18.70. 05:- B.Arch (2013 scheme) - Binu Priya of Bishop Jerome Institute seeking permission to repeat Semester 9 after doing Semester 10. reg.

(Ac.AIII)

The Principal, Bishop Jerome institute, Kollam vide letter no.BJI/722/2020, dated 11/02/2020 has requested to permit Binu Priya, bonafide student of the institution pursuing her B.Arch course (2015 – 2020 batch) to attend semester 10 of the course in advance before attending semester 9. The candidate had failed to secure minimum marks in her S 9 thesis Jury and consequently was not eligible to be promoted to S 10. Since she belongs to the last batch of B.Arch students of the University she is desirous of attending S 10 and to repeat S 9 after the S 10 as there is no junior batch.

The candidate had registered upto Semester 8 and not registered for Semester 9. It may be noted that she belongs to the final batch of students of the B.Arch course under the University ie, 2015 admission. 'As per the B.Arch degree Course manual (2013 scheme) a student who could not get minimum marks for jury even after re - evaluation has to repeat the course work for the paper along with the next regular batch'.

The students are eligible to undergo Practical training of semester 10 only after successfully clearing 9th Semester. As this course has been shifted to KTU and there is no regular batch, as a special case many students have been permitted to repeat 9th semester along with 10th semester. But in this case the candidate is requesting to attend S 10 and to repeat S 9 after the S 10. The Chairperson, Board of Studies in Engineering (Pass – I) has remarked that this may be treated as a special case since this student belongs to the last batch of 2013 Scheme and though it cannot be recommended as per existing norms, amendment of existing rules is recommended. She has also forwarded the report submitted by the member, BoS (Architecture Department) in connection with this case. The Dean, Faculty of Engineering and Technology has approved the remarks of the expert and the recommendation of the Chairperson, BoS.

Recommendations: The Committee recommended to agree to the recommendation of the Board of Studies in this regard and the matter be referred to the Standing Committee of the Academic Council.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

Item No. 18.70. 06:- BA English Language and Literature-Request for attending the viva-voce part, Spoken English (Oral Examination) for Paper VI-English for Communication-2005 admission- after completion of the course-reg.

(Ac AII)

Sri.Roymon S, candidate of BA Degree Course in English Language and Literature during the Academic year 2005-2008 from MSM College, Kayamkulam has requested through RTI, whether he can attend the viva voce part ie., Spoken English (Oral Examination) for Paper VI English for Communication alone or to appear for all the main papers.

As per scheme and syllabus for BA English Language and Literature 2005 admissions, Paper VI -English for communication has two parts, ie., written examination part for 75 marks and Spoken English (Oral Examination) part for 25 marks. The tabulation section, concerned reported that the candidate has not attended the viva voce part during the course period.

As per clause 6(iii) -Pass minimum of the regulations relating to BA Degree examination, A candidate for the Degree of Bachelor of Arts shall be declared to have passed the examination in PART III-Optional subjects-of the examination, if he obtains 35% of the marks for each division of the examination. In the case of candidates taking part III as a whole, the pass minimum will be 35 per cent of the marks for that part subject to a minimum of 30 per cent for each division.

A candidate securing 35 per cent of the marks in any one division but failing to qualify for a pass in Part III will be declared to have passed that division in which he gets 35 per cent. He can complete Part III by appearing for the division in which he failed and securing 35 per cent of the marks in that division.

AS per clause 7-Divisions of the Examination - of the regulations relating to BA Degree Examination,

Divisions of the Examination under Part III-Optional subjects - shall be as follows:

Division (a): All papers including practicals, if any, under the main section.

Division (b):All papers including practicals and record marks, if any, under Subsidiary Section.

Since the candidate had written all the main papers I to VI except viva and has scored 202 marks (The Minimum marks needed to pass in Main paper is 210) , the Chairman, Board of Studies in English (Pass) has recommended to place the matter before the ULMC for adequate and appropriate action.

The Dean, Faculty of Arts has recommended to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendation: The request for attending the viva-voce part of the candidate is rejected as per Clause 7 – Divisions (a) and (b) of the regulations relating to BA Degree Examination.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

Item No. 18.70.07:- **Post Graduate Diploma in Medical Law Ethics and Human Rights (PGDML) and Post Graduate Diploma in Patent Law (PGDPL) Printing of Diploma Certificates - reg:-**
(EG I)

The Post Graduate Diploma in Patent Law (PGDPL) and Post Graduate Diploma in Medical Law Ethics & Human Rights (PGDML) courses were started in 2018. The exams were held in May / June, 2018. Generally the Diploma Certificates issued by the University are printed in the University Press and these certificates are signed by the Controller of Examinations. PGDML and PGDPL being new courses fresh Diploma Certificates have to be printed. The Section had earlier put up a proposal for printing the Diploma Certificates at the Hologram Section by following the same procedure for the preparation of Degree Certificates, subsequent of a complaint on low quality mutilated Certificate of Diploma in Cyber Law and Cyber Security received from a candidate. The proposal was approved by the Controller of Examinations on 10.10.2018. Hence the draft formats of PGDPL and PGDML approved by the Chairman, Board of Studies, Dean, Faculty of Law and endorsed by the Registrar and Controller of Examinations have been forwarded to Hologram Section for printing. But the Hologram Section remarked that they can prepare only such certificates which are signed by the Hon'ble Vice Chancellor and returned the file for getting the approval of the Hon'ble Vice Chancellor.

When the file was submitted for orders, the Hon'ble Pro Vice Chancellor proposed that it will be better to adopt a common pattern for all Certificates issued by the University and that the matter may be placed before the Standing Committee of the Syndicate on Examinations. The Standing Committee of the Syndicate on Examinations considered the matter at its meeting held on 26.02.2020 and recommended to refer the matter to the Syndicate. The Syndicate at its meeting held on 28.04.2020 resolved to entrust the Director Computer Centre and Dr. K.G Gopachandran, Member Syndicate to study the feasibility of the hologram in the Post Graduate Diploma Certificates and submit a detailed report before the standing Committee on the Syndicate on Examinations.

The Director Computer Centre has reported that adopting a common format for certificate preparation will be helpful for all the stake holders. The hologram section is preparing the certificates of PG Diploma in Intellectual Property Rights which are signed by the Hon'ble Vice Chancellor of the University.

The Syndicate Member Dr.K.G Gopachandran has recommended to include hologram in the certificates to be issued for PG diploma holders. However a decision on the signatory on PG diploma certificates is to be decided by the Syndicate. Regarding the pattern of the certificates, all PG diploma certificates issued from the University should be in the same format. It is recommended to make this effective at the earliest for ensuring the authenticity of these certificates.

Recommendation: Referred the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that all Post Graduate Diploma Certificates issued from the University should be in the same format and must be signed by the Controller of Examinations.

Item No. 18.70.08:- **2019 ഡിസംബർ മാസം നടത്തിയ അഞ്ചാം സെമസ്റ്റർ സി ബി സി എസ് എസ് -ബി കോം പരീക്ഷ- മൂന്ന് ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയ വേളയിൽ നഷ്ടപ്പെട്ടത് - സംബന്ധിച്ച്**

(M&C II)

2019 ഡിസംബർ മാസം നടത്തിയ അഞ്ചാം സെമസ്റ്റർ സി ബി സി എസ് എസ് -ബി കോം പരീക്ഷയുടെ മൂല്യനിർണ്ണയത്തിനായി കൊല്ലം തേവള്ളി ബി എഡ് കോളേജിൽ ആരംഭിച്ച ക്യാമ്പിൽ നിന്നും കൊട്ടാരക്കര സെന്റ് ഗ്രിഗോറിയോസ് കോളേജിലെ ഗസ്റ്റ് അധ്യാപകന് 14.02.2020 ന് Fundamentals of Income Tax (ചോദ്യ കോഡ് -H-6332) വിഷയത്തിന്റെ 100 ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയത്തിനായി നൽകുകയുണ്ടായി .

ചീഫ് എക്സാമിനർ ടൈലോൺ മുഖേന അഡീഷണൽ എക്സാമിനർ നേരിട്ട് തനിക്ക് കൈമാറിയ നൂറ് ഉത്തരക്കടലാസിൽ തുടർച്ചയായ 3 ഉത്തരക്കടലാസുകൾ കാണാനില്ലെന്ന് ക്യാമ്പ് എ ഓ യെ അറിയിച്ചു . അഡീഷണൽ എക്സാമിനർ ഉത്തരക്കടലാസ് ചീഫിന് കൈമാറിയ വേളയിൽ പ്രസ്തുത വിവരം ചീഫിനെയോ, ക്യാമ്പ് എ ഓ യെ അറിയിച്ചിട്ടില്ല. ചീഫ് എക്സാമിനർ നൽകിയ വിവരമനുസരിച്ച് അഡീഷണൽ എക്സാമിനർക്ക് നൽകിയ ഉത്തരക്കടലാസുകളുടെ വിവരം പരിശോധിച്ചപ്പോൾ കൃത്യമായും 100 ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റിയതായി ബോധ്യപ്പെട്ടു. ചീഫ് എക്സാമിനറിനോടും അഡീഷണൽ എക്സാമിനറിനോടും വീട്ടിലും കോളേജിലും ഉത്തരക്കടലാസുകൾ ലഭ്യമാണോ എന്ന് പരിശോധിക്കുന്നതിന് ആവശ്യപ്പെട്ട തനുസരിച്ച് ഉത്തരക്കടലാസുകൾ കണ്ടെത്താൻ കഴിഞ്ഞിട്ടില്ലെന്ന് അഡീഷണൽ എക്സാമിനർ കത്ത് മുഖേന അറിയിച്ചു. ക്യാമ്പിൽ നിന്ന് ടി ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റിയിട്ടില്ലെന്ന് അഡീഷണൽ എക്സാമിനർ അറിയിച്ചു എന്ന വിവരണത്തോടെ ചീഫ് എക്സാമിനർ ക്യാമ്പ് എ ഓക്ക് കത്ത് നൽകിയിട്ടുണ്ട്. ക്യാമ്പ് എ ഓ നൽകിയ കുറിപ്പിന്റെ അടിസ്ഥാനത്തിൽ ടി വിദ്യാർത്ഥികളുടെ വിവര ശേഖരണം നടത്തുകയും ഫല പ്രഖ്യാപന വേളയിൽ മൂന്ന് വിദ്യാർത്ഥികളുടെ മാർക്കുകൾ ലഭ്യമല്ല എന്ന് ടാബുലേഷൻ വിഭാഗം അറിയിക്കുകയും ചെയ്തിട്ടുണ്ട് .

2020ൽ നടത്തിയ ആറാം സെമസ്റ്റർ സി ബി സി എസ് ബി. കോം പരീക്ഷ ഫലപ്രഖ്യാപനം നടന്നു കഴിഞ്ഞ സാഹചര്യത്തിൽ ടി വിദ്യാർത്ഥികളുടെ അഞ്ചാം സെമസ്റ്റർ സി ബി സി എസ് എസ് - ബി കോം നടക്കാത്തതിനാൽ ആറാം സെമസ്റ്റർ ഫല പ്രഖ്യാപനം നടത്താൻ കഴിയാത്ത സാഹചര്യമാണ് .

Recommendation: The Committee considered the above matter and recommended the following:

- 2. ***Re-Examination be conducted urgently for the candidates for the paper Fundamentals of Income Tax in the context of missing answer scripts.***
- 3. ***The Chief Examiner, Principal and the Guest Lecturer concerned be called for a hearing by the subcommittee comprising the Convenor, Standing Committee of the Syndicate on Examination, Sri. B.P. Murali, Dr. Vijayan Pillai M. and Adv. Muralidharan Pillai G.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

FURTHER RESOLVED to place a proposal for fixing the rate of fine before the Standing Committee of the Syndicate on Finance.

Item No. 18.70. 09:- Fifth and Sixth Semester B.A & B.Sc (Mathematics) Degree Examinations (SDE), March 2020 – enabling of CE mark entry – reg. (AR-BA/B.Sc(Annual))

The CE mark entry of fifth and sixth semester BA & B.Sc (Mathematics) Degree Examinations (SDE), March 2020 were not completed by the SDE with in the stipuated time 15 days from the last examination which is the time allowed for uploading CE marks as per U.O No.M & C 1.2/1797/2017 dt. 29.08.2017 and accordingly the date for the same had ended in July 2020. It has now been requested by the SDE to open the portal for online updation of CE marks of fifth and sixth semester Examinations. It has also been informed that the SDE could not upload the marks online as per the dates sets for the same due to the circumstances induced by the outbreak of Covid 19 pandemic and the consecutive lockdown.

In order to facilitate the process of tabulation the Controller of Examinations was requested to issue necessary orders to open SDE portal for mark entry by the Director S D E. The Controller of Examination has opined that though a fine of Rs.5000/- is to be levied for delay in uploading CE marks, considering the covid situation and the subsequent lockdowns the opening of portal for mark entry this time without fine may be considered.

Recommendations: The Committee considered the above matter and recommended the following:

- 1. ***Open the portal immediately for entering CE marks, by the Director, SDE for all SDE UG courses***
- 2. ***The matter of levying a fine of Rs.5000/- for delay in uploading CE marks in the context of Covid-19 pandemic be referred to the Syndicate.***

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.1 of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

FURTHER RESOLVED to entrust the Director, SDE to submit the details of CE marks uploaded in the portal within the stipulated time and place the same before the next Syndicate.

Item No. 18.70.10:- Conduct of First Semester CBCSS/CR Exam-2019-Dereliction of duty from the part of Camp Administrative Officer - Explanation - reg

(Ad.AI)

Smt. K.Geethakumari, Section Officer (Hr. Gr), Ad.E Section was posted as the Administrative Officer of Camp -3, functioning at the second floor of the Amenity centre, for conducting the valuation of answer scripts of first Semester CBCSS/CR Exam-2019 vide Office Order No. M&C II/1/2517/2020 dated 06.03.2020. After receiving the said order, she has not made necessary arrangements for starting valuation process by receiving the list of Examiners from EB Section. There is dereliction of duty on her part in conducting the camp, *ie* receiving the answer script bundles from the valuation camp and making further arrangements for the smooth conduct of the camp. She has not communicated her difficulties taking charge of the camp to the Controller of Examinations in time. Hence, she was issued with memo of charges dated 29.06.2020 for dereliction of duty, directing to submit her written explanation within 14 days from the date of receipt of the memo. The memo was received by her on 01.07.2020. As per the direction given in the memo, the explanation has to be submitted on or before 14.07.2020 AN. She has submitted her explanation 25.08.2020.

In her explanation, it is stated that she has received the Office Order No.M&CII/1/ 2517/2020 dated 06.03.2020, posting her as the Administrative Officer of the valuation camp and started preparations to take charge of the camp. Meanwhile she had some physical problems and she communicated her difficulties to the Controller of Examinations on 13.03.2020, along with the copy of medical certificate. It is stated that it is advised by the doctor that exposure to dust will make her physical condition worse. It is also stated that she has to look after her 82 year old mother and 54 year old mentally retarded brother. Hence, it will be difficult to discharge the camp duties properly. It is requested to drop the disciplinary proceedings against her.

Recommendation: *The Committee observed that there is dereliction of duty from the part of Smt. K. Geethakumari, Section Officer (Hr. Gr.) Ad.E Section, while posted as Administrative Officer of CV Camp concerned. It was recommended to issue a warning to the officer not to repeat such instances in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 25.09.2020, be approved.

FURTHER RESOLVED to exclude Smt. K. Geethakumari, Section Officer (Hr. Gr.), Ad.E Section from the Camp duty.

The meeting came to an end at 12.30 p.m.

Item No.18.71 IUCML-creating a website for co ordinating the existing and upcoming activities in the Inter University Centre for Malayalam Language – Consideration of- reg:-

(Pl.A)

The Inter University Centre for Malayalam Language (IUCML) was instituted at the Department of Malayalam under the scheme Innovative Programme/New Developmental Programmes vide U.O no: AcD/1/80165/2014 dated 26/03/2014. A budget provision of Rs.98,80,500/- (Rupees Ninety eight lakh Eighty thousand and Five hundred only) was allocated under Plan funds for instituting IUCML (recommendation of Standing Committee on Planning, Development and Administrative Reforms dated 07/12/2013 and approved by Syndicate held on 18/12/2013).

The splitup of the Budget provisions is as under:

Sl.no.	Project Components	Amount (Rs.)
1	Collection of Research Publications	17,00,000
2	Early Printing Library	10,00,000
3	Collection of Historical Journals	10,00,000
4	Collection of Malayalam Movies	10,00,000
5	Heritage Museum	10,00,000
6	Renovation of Seminar Hall	12,75,000
7	Modernisation of Library	11,30,000
8	Equipment for the Centre	17,75,000
	TOTAL	98,80,500

The subcomponent "Collection of Research Publications" as per the proposal submitted by Head, Department of Malayalam on 18.11.2013 is intended to collect the details of Ph.D and M.Phil thesis in the area Language/ Literature/ Culture of the University of Kerala.

The itemwise splitup of the subcomponent Collection of Research Publication is attached below:

Sl no	Description	Amount
1	Remuneration to Research Scholars @ 16,000/- per month for a period of 3 years	Rs. 11,52,000/-
2	TA & DA	Rs. 4,50,000/-
3	Expenditure for unforeseen items	Rs. 25,100/-
4	Purchase of two laptops	Rs. 72,900/-
	TOTAL	Rs. 17,00,000/-

Expenditure details of IUCML is attached at the end. (Appendix I).

The present Director of IUCML, Dr. Sheeba M Kurian has requested to give sanction for creating a website for coordinating the existing and upcoming activities in the Inter University Centre for Malayalam Language (IUCML).(Proposal attached - Appendix II). The total budget proposed by the Director is Rs. 1,00,000/-

Domain	Rs. 2000/-
Websserver for 3 year	Rs.10000/-
Software Development	Rs.50000/-
Home Page designing	Rs.13000/-
Data Entry 1 month	Rs.20000/-
Unforseen	Rs.5000/-
Gross amount	Rs.100000/-

The primary objectives of the Website as envisaged by the Director are

29. Make available the PhD thesis which have been collected so far
5. Provide information of ongoing PhD/MPhil researches on Malayalam Language, Literature and Culture in various Universities
6. Provide space to upload the thesis for the researchers doing research in Malayalam Language , Literature and Culture and those who have obtained PhD so far and in this way, It can be mould the website a large database related to Malayalam researches
 1. Coordinate Malayalam related research activities in various Universities

After perusing the proposal, the Finance section has remarked that the expenses related to 'Website creation' is not included in the component "Collection of Research Publications". Hence the request for "creating a website for co ordinating the existing and upcoming activities in the Inter University centre for Malayalam Langauge for an anticipated expenditure of Rs.1,00,000/- may be placed before the S/C of Syndicate on Planning and Development for consideration.

As per the orders of the Vice Chancellor, the proposal for "Creating a website for coordinating the existing and upcoming activities in IUCML" is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Finance, Academic and Research & Planning and Development.

Item No.18.72. Minutes of the Meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020 - approval of - reg.

(AcBI)

The Minutes of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, is submitted for approval of the Syndicate.

The Minutes of the meeting appended.

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF THE CENTRE FOR GLOBAL ACDEMIC

DAY : WEDNESDAY
DATE : 16.09.2020
TIME : 10.30 AM
VENUE : SENATE CHAMBER

Members Present:

- | | |
|--------------------------------------------------------------------------|------|
| 1. Vice-Chancellor (in the Chair) | Sd/- |
| 2. Pro-Vice-Chancellor | Sd/- |
| 3. Dr. Sabu Joseph, Director, CGA | Sd/- |
| 4. Dr. Christabell. P.J, Asst. Professor, Dept. of Future Studies | Sd/- |
| 5. Shri. Sreekumar K.N., Asst. Professor and Head (i/c), Dept. of German | Sd/- |
| 6. Dr. A. Bijukumar, HOD, Aquatic Biology | Sd/- |

The meeting began at 10.30 AM. The following items were discussed & recommendation made.

Item No.18.72.01 Establishment of the Chinese Study Centre – reg.

(AcD)

The matter of establishing Chinese Study Centre was placed before the Executive Committee of the Centre for Global Academics for consideration. The CGA committee at its meeting held on 04.12.2019, considered the proposal and authorised the Director, CGA for more discussions with General Secretary, India China Friendship Association, TVM and to submit a report in the next meeting. The Syndicate at its meeting held on 28.12.2019, vide item no: 07.07.Additional 01, resolved to approve the recommendations of the meeting of the Executive committee of the CGA.

A meeting was held with the Director, CGA and the representatives of India China Freindship Association on 03.01.2020. The Director, CGA has forwarded the report and is appended.

The committee considered the matter and recommended to place the matter before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.02 Department of Biochemistry - Proposal for signing Memorandum of Understanding with University of Colorado, USA - reg.

(AcD)

The Head, Department of Biochemistry has forwarded a proposal for signing Memorandum of Understanding with University of Colorado along with the draft of proposed Memorandum of Understanding.

The details of MoU

30. Purpose of the Agreement

To explore and develop academic and research cooperation and conduct advanced research by mutual collaboration in the field of biochemical mechanisms in diabetes in age- associated diseases in order to achieve our mutual interest in academic and advanced research activity.

Areas of Cooperation

1. Research
2. Organisation of Lectures, Symposia, International meetings, Conferences and Workshops
3. Program and Scholarship Collaboration
4. Exchange of Information and Technology

5. Short term visit of faculty between two institutions

31. **Duration**

This MoU will be valid for 5 years from the date of signature of the last Party to sign it. If one party plans to withdraw from the agreement, it must give notice in writing 3 months in advance, on the understanding that any ongoing actions should be carried through to a successful conclusion.

32. **Institutional Coordination**

The Parties will each designate a Coordinator to serve as an institutional representative who will be responsible for the establishment and development of the specific projects and programmes convened by the institutions.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and University of Colorado, USA

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.03 Department of Botany – Memorandum of Understanding between University of Kerala, India and EDO University, Nigeria – reg.

(AcD)

Dr. Swapna T S, Professor and Head, Department of Botany has forwarded a letter no. 22/BOT/Schemes/2019 dated 16.01.2020 along with a proposal for signing Memorandum of Understanding between University of Kerala, India and EDO University IYAMHO EDO STATE, Nigeria. Draft MoU is also enclosed.

As per the draft of Memorandum of Understanding, the purpose of the agreement is to formally express the mutual wish of University of Kerala, India and EDO University IYAMHO EDO STATE, Nigeria to develop collaborative teaching, research and exchanges between students, teachers, researchers and staff.

Areas of Cooperation

1. Exchange of information in the field of teaching, teaching practices and research.
2. Development of scientific research programmes in fields of common interests
3. Development of joint curriculum and methodologies in teaching and research
4. Organising joint conferences, workshops, professional development programmes, training programmes, etc.
5. Promotion of exchanges of teachers, researchers, and other members of staff to participate in different teaching, research and professional training activities
6. Invitation of teachers and researchers to participate in seminars, conferences, courses and meetings on research themes of common interest
7. Promotion of exchange programmes for students for a study, training or research period (the modalities will be defined in a specific student exchange agreement)
8. Co-direction or co-supervision of doctoral theses
9. Joint scientific publications on common interest suggested by either of the two parties

The agreement will be valid and in effect for a period of three (3) years from the date of signing. If one party plans to withdraw from the agreement, it must give notice in writing six months in advance, on the understanding that any ongoing actions should be carried through to a successful conclusion.

The Legal Adviser has vetted the draft Memorandum of Understanding and remarked that the same is legally in order.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and EDO University, Nigeria.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.04 ***Academic Collaboration between Dept. of Statistics, University of Kerala, and Dept. of Biostatistics and Epidemiology, Rutgers's School of Public Health Rutgers, The State University of New Jersey, Newark, New Jersey, USA – consideration – reg.***

(AcD)

Dr.K.S.Chandrasekar, Director, Centre for Global Academics (CGA), University of Kerala has forwarded a proposal from Dr.Satheesh Kumar, Professor & Head, Dept of Statistics, University of Kerala for endorsing a Memorandum of Understanding (MoU) as part of academic collaboration with Dept of Biostatistics and Epidemiology,Rutger's School of Public Health Rutgers,The State University of New Jersey, Newark, New Jersey, USA-

The purpose of this MoU is to promote scholarly exchange/faculty exchange, cooperation and student exchange between Dept of Statistics, University of Kerala and the Dept of Biostatistics and Epidemiology, Rutgers's School of Public Health Rutgers, The State University of New Jersey, Newark, New Jersey, USA

The primary responsibility of each faculty exchange shall be scholarly activity, including research, in collaboration with colleagues at the host institution. Unless otherwise specified, the exchange have no formal classroom teaching responsibilities at the host institutions. The host institutions bears no financial responsibility for scholars visiting their institution under this agreement. Any graduate and/or undergraduate students participating in this program must be nominated by the sending University and accepted by the host University in accordance with its admission procedures and regulations. The total number of participants in any one year will be determined in consultation between the two institutions.

The MoU will be effective for a period of three years from date of signing the MoU.

The Legal Advisor perused the draft MoU and opined that the same is legally in order

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and Dept. of Biostatistics and Epidemiology, Rutgers's School of Public Health Rutgers, The State University of New Jersey, Newark, New Jersey, USA

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.05 ***Academic Collaboration between Dept. of Education, University of Kerala and Faculty of Education, University of Malaya, Kuala Lumpur- Request from Dr. Sameer Babu.M, Dept. of Education, University of Kerala for endorsing a Memorandum of Understanding (MoU)- reg.***

(AcD)

Prof.Bindu.R.L, Head, Department of Education, University of Kerala has forwarded a proposal from Dr.Sameer Babu.M, Dept of Education, University of Kerala for endorsing a Memorandum of Understanding (MoU) as part of academic collaboration with Faculty of Education, University of Malaya, Kuala Lumpur, Malaysia

The purpose of this MoU is to promote scholarly exchange/faculty exchange and joint research activities between Faculty of Education, University of Malaya, Kuala Lumpur and Dept of Education, University of Kerala. Exchange of publications, reports and other academic materials and information are included as part of this MoU.

This MoU will be valid for 5 years from the date of execution of this MoU. The Legal Advisor, University of Kerala has perused the draft MoU and opined that the same is legally in order.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and Faculty of Education, University of Malaya, Kuala Lumpur, Malaysia.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.06 *MoU between State Agency Spanish Council for Scientific Research M.P. through National Museum of Natural Sciences of Madrid, Spain and University of Kerala, India- reg.*

(AcD)

Dr. Anil Kumar Y, Assistant Professor, Department of Geology, University of Kerala has forwarded a proposal for signing MoU with State Agency Spanish Council for Scientific Research M.P. Through National Museum of Natural Sciences of Madrid, Spain. Draft MoU is also attached with the letter.

Dr. Anil Kumar Y informed that Dr. Luis Sanchez Munoz, Scientist, National Museum of Natural Sciences, Madrid, Spain has planned to visit the Department of Geology during February 18-28, 2020 and expressed the wish of his institution to sign a MoU with the University of Kerala under the banner ' Interaction with Eminent Scholars' during his visit.

Dr. Anil Kumar Y assured that the experience of this faculty will definitely help the current research field of petrology of Geology Department.

The details of the proposed MoU is as follows:

* Title: Memorandum of Understanding between State Agency Spanish Council for Scientific Research M.P. through National Museum of Natural Sciences of Madrid, Spain and University of Kerala, India.

* Collaborative Activities:

33. Exchange of academic and research staff
34. Exchange of students
35. special projects

* Term : This MoU will be valid for a period of five (5) years from the date of last signature. It may be terminated by either party giving six (6) months written notification to other party.

The Legal Adviser has vetted the draft Memorandum of Understanding and remarked that the same is legally in order.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and State Agency Spanish Council for Scientific Research M.P. through National Museum of Natural Sciences of Madrid, Spain.

The Committee further recommended to explore the possibilities of exchange of exhibits between the parties.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.07 *Request from Dr.Sabu Joseph, Head, Dept of Environmental Sciences for endorsing a Memorandum of Understanding (MoU) with Leibniz Centre for Tropical Marine Research (ZMT), Bremen, Germany- consideration- reg:*

(AcD)

Dr.Sabu Joseph, Professor & Head, Department of Environmental Sciences, University of Kerala, has forwarded a letter along with Memorandum of Understanding (MoU) for signing an MoU with Leibniz Centre for Tropical Marine Research (hereinafter referred to as ZMT), Bremen, Germany.

The purpose of this MoU is

7. to promote a general scientific co operation between both institutions, covering research, education and training in the fields of tropical marine ecology, coastal management and biogeochemistry, and other related fields of oceanography
8. to co-operate in particular within the frameworks of education and training being pursued and planned by the two institutes.

The main objective is to encourage the training of scientists in the fields of tropical marine, coastal and fisheries ecology, coastal management, and other related fields through joint research, formal courses, lectures and exchange of faculty and students.

General aim of this MoU between UoK and ZMT is to advance scientific education and training within the frame of research project to be pursued jointly by UoK and ZMT, where feasible graduate students shall be jointly supervised while working on joint research projects.

Two sets of MoU signed by the Director, ZMT is forwarded to University of Kerala and this MoU will be valid for a period of five years, after which this MoU will be automatically extended for a further period of five years. The Legal Advisor has vetted the draft MoU and opined that the same is legally in order.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and Leibniz Centre for Tropical Marine Research (ZMT), Bremen, Germany-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.08 Department of Arabic – Memorandum of Understanding between University of Kerala, India and University of Fallujah, Iraq – reg.

(AcD)

The Head, Department of Arabic has forwarded a proposal for signing Memorandum of Understanding between University of Kerala, India and University of Fallujah, Iraq. Draft MoU is also enclosed.

The details of the draft Memorandum of Understanding are as follows:

Aim: to develop and solidify cooperation in cultural and academic areas, based on mutual respect and equality.

Areas of Cooperation:

- 1.Exchange of Faculties and Staff
- 2.Exchange of Information
- 3.Exchange of students
- 4.Exchange of Counseling
- 5.Participating in academic events that are of common interest
- 6.Conducting joint conferences and specialized seminars
- 7.Training and development programs for faculty and staff members
- 8.Activating a visiting professor exchange program in all academic disciplines
- 9.Activating MSc/PhD supervisor exchange program and encouraging the participation of professors in MSc / PhD panels.

Entry Visa: The visa shall be granted according to the valid legislations in both countries.

Confidentiality: All documents related to this Memorandum of Understanding shall be treated as confidential. Disclosure of those without prior written consent of the Party owning such information shall not be allowed.

Financial Expenses: The financial and administrative matters shall be agreed upon by direct contact between the two parties. Each party shall afford travel expenses for its delegates. The host party shall only afford the accommodation fees.

Dispute Settlement: Disputes arising from the MoU interpretation shall be settled by direct coordination between the contracting parties. In the absence of an amicable settlement, the dispute shall be settled through the formation of a coordination committee in this respect. If the committee fail to settle the dispute, the MoU shall be terminated.

Validity: The MoU shall enter into the force from the date of signing and remains for a period of 5 years. And renewable for a similar period unless either party shall provide a written notice of termination to the other party six (6) months prior to MoU expiry.

The Legal Adviser has vetted the draft Memorandum of Understanding and remarked that the same is legally in order.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and University of Fallujah, Iraq without any financial liabilities between the parties.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72.09 Department of Physics - Proposal for signing Memorandum of Understanding with University of Lisbon, Portugal - reg.

(AcD)

The Head, Department of Physics has forwarded a proposal for signing Memorandum of Understanding with University of Lisbon, Portugal along with the draft of proposed Memorandum of Understanding.

The details of the proposal are furnished below:

* **Purpose of this agreement** : to develop academic and educational cooperation, establish a collaborative program in research between the two universities and to cooperate in their mutual interest for a range of higher educational activities.

* **Areas of Cooperation** :

1. Conducting joint research and development project
2. Cooperation in individual projects
3. Organization of lectures, symposia, international meetings, conferences and workshops
4. Exchange of researchers and students
5. Exchange of information, teaching materials, technological and scientific publications
6. Providing opportunities for professors and researchers to give lectures
7. Search for opportunities to collaborate in the future
8. To share Laboratory facilities

* **Implementation**

- All programmes or activities implemented under the terms of this Memorandum of Understanding shall be mutually agreed upon in writing, including the necessary budget for the program of activity, as the need may arise.
- Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by the parties.
- The parties will designate one officer each who will develop and coordinate specific programs or activities between them.

* **Duration and renewal of agreement**

The Memorandum of Understanding will become effective immediately after signature by both parties and will be valid for a period of 5(five) years and is subject to revision or modification by mutual agreement.

* **Termination of Agreement**

This agreement may, at any time during its period of validity, be terminated by either party upon prior notice to the other in writing not later than 4 months before termination date, provided that such termination shall not affect the completion of any program or activity underway at the time the notice of termination is given.

* **Approval**

In agreement with the above terms of participation, the authorized representatives of the Department of Geographic Engineering, Geophysics and Energy, University of Lisbon and the Department of Physics, University of Kerala, hereby affix signatures.

The legal adviser has vetted the draft of Memorandum of Understanding with University of Lisbon, Portugal and remarked that the same is legally in order. And he suggested to verify the feasibility of terms stated in the same by a competent authority, since practicality of terms of an undertaking is as relevant as its legality.

The committee considered the matter and recommended for signing the Memorandum of Understanding between University of Kerala and University of Lisbon, Portugal

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72 Additional 01

Centre for Cultural Studies, University of Kerala - collaboration with the School of Media & Communication Manipal University, Dubai reg:-

Dr.Meena T.Pillai Director, Centre for Cultural Studies, University of Kerala has submitted a proposal that could generate revenue to Kerala University by conducting online classes in collaboration with the School of Media & Communication Manipal University ,Dubai .They are offering remuneration for online classes 3 hour/week for 12 weeks for which faculty from Centre for cultural studies is solicited.

The committee considered the matter and recommended to refer the matter to the Standing committee of Syndicate on Research and Academics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.72 Additional .02

Request from Mr. Saif Saleh Mohsen Ali, foreign student, II year M.Sc Biochemistry, Dept. of Biochemistry, University of Kerala, from Yemen to transfer SII Scholarship under studying in India plan for the year 2020-21 from GITAM (Deemed to be University) to University of Kerala. – reg:

Mr. Saif Saleh Mohsen Ali, II Year M.Sc Biochemistry student, University of Kerala, has submitted an application for transferring the SII scholarship awarded to him under Studying in India Plan, Govt. of India from the allotted Institute ie, Gandhi Institute of Technology and Management (GITAM) Vishakhapattanam, Andhra Pradesh to University of Kerala. He has stated that since he has completed his Ist year here in Kerala University it is very difficult to discontinue from here and to join fresh at GITAM University, Andhra Pradesh to avail the scholarship. Hence he requests to forward a letter from our University to ‘Study in India’, EDCIL (India) Ltd. Noida, Uttar Pradesh requesting to transfer the scholarship to Kerala University for the remaining period of study.

The committee considered the matter and recommended to refer the matter to the Syndicate.



**Convener
CGA Executive Committee**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Executive Committee of the Centre for Global Academics held on 16.09.2020, be approved.

Item No.18.73

Minutes of the meeting of the University Level Monitoring Committee (ULMC) - reporting of - reg.

(Ac AV)

The minutes of the meeting of the University Level Monitoring Committee (ULMC) held on 15th September 2020 approved by the Vice-Chancellor is reported to the Syndicate.

The minutes of the meeting is appended.

Minutes of the Online meeting of the University Level Monitoring Committee (ULMC)

Venue	:	Pro-Vice-Chancellor's chamber
Date/Time	:	15/09/2020, 11:00 am
1. Pro-Vice-Chancellor (in the chair)		Sd/-
<u>Members Presernt</u>		
2.Dr.Vijayan Pillai. M, Member, Syndicate		Sd/-
3.Sri.Jairaj.J, Member,Syndicate		Sd/-
4.Sri.Pradeepkumar.K, Member, Academic Council		Sd/-

5.Dr.Jayachandran.R, Dean, Faculty of Oriental Studies Sd/-

Officer Present

6. The Director, CDC (convenor) Sd/-

The meeting started at 11:15 am. The following items were taken up for discussion.

Item No.18.73.01 Award of two academic credits and prizes to the participants of Swachh Bharath Summer Internship Programme – 2018 - consideration of – reg

The Committee considered the matter and approved the recommendation of Internal Quality Assurance Cell (IQAC) [considering the merit of the case and the achievement for a social cause, the winners in Swachh Bharath Summer Internship scheme of University may be awarded two additional academic credits as per the UGC direction vide letter dated 23.03.2018 and also recommended that a copy of this letter is to be obtained and verified prior to the decisions]. Further recommended to place the matter before the Academic Council.

Item 2: BA English Language & Literature under Annual Scheme - Request for special certificate received from the candidate, Smt. Annie.J.P -reg- (Ac.AII section)

The Committee considered the matter and declined to accede to the request for special certificate of Smt. Annie.J.P as it is against norms. Further recommended to entrust the Pro-Vice-Chancellor to hear the candidate. The meeting ended at 12:00 P.M.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the University Level Monitoring Committee (ULMC) held on 15th September 2020, be noted.

Item No.18.74 Department of Tamil- Appointment of Dr.Percilla as Assistant Professor in the LC category- Withdrawal of Community Certificate by the Tahsildar- vacating stay orders-Consideration of-reg.

(Ad H)

Smt.Percilla, A. was appointed as Lecturer in Tamil against the vacancy reserved for LC/AI community vide appointment letter dated 27-01-2017. The applicant had produced a Non Creamy Layer Certificate dated 19-04-2013 issued by the Village Officer, stating that she belongs to the Christian Latin Catholic community and that she does not belong to the category of Creamy Layer. It is on the strength of this certificate that she was appointed against the post reserved for LC/AI community. Smt. Helen Rita, the next eligible candidate in the rank list has challenged the claim of Smt. Percilla A. for a post which was reserved for LC/AI community, pointing out that she has already availed the benefits of reservation as Christian Parayan while undergoing Mphil and Ph.D. While the Writ Petition no.23830 of 2017 filed by her in this regard was pending before the Hon'ble High Court, the Tahsildar, Devikulam has, after considering the report of the concerned Deputy Tahsildar, verification of the documents and orally examining Smt.Percilla found that, she is not eligible to claim Christian Latin Catholic Community Certificate and that she actually belongs to Christian Community converted from Hindu Parayan Community. **The Non Creamy Layer Certificate issued by Village Officer, KDH Village on 19-04-2013 certifying her as belonging to Latin Catholic Community has therefore been cancelled. The Tahsildar, in his proceedings, has also observed that she has availed reservation benefits of Christian Parayan Community for getting admission to M.Phil Course of the University of Kerala in 2013.**

In the meantime, Smt. Percilla.A. has filed a writ petition No. 33182/2018 before the Hon'ble High Court seeking relief to stay the operation of the proceedings of the Tahsildar. The interim stay order granted by the High Court was later vide order dated 18.01.2019 extended until further orders. Also Dr. Percilla A has completed her probation period and has requested for declaration of probation. The Standing Counsel was requested to offer his opinion with regard to the declaration of probation of the teacher. The Standing Counsel has requested to inform whether a petition to vacate the stay order has to be filed and to furnish a copy of the report of the Tahsildar alongwith relevant details.

The matter was placed before the Syndicate at its meeting held on 31.08.2019. The Syndicate, vide item no.03.06 considered the matter and has resolved to submit a copy of the report/proceeding of the Tahsildar to the Standing Counsel and to authorize him to vacate the stay order of the Hon'ble High Court on writ petition No.3318/2018 filed by Dr. Percilla.A.

The Standing Counsel vide Lr. No. TA/SC-LO-39/2020, dated 29.08.2020 (copy appended) has pointed out that, the petitioner Helen Rita has not challenged the NCL certificate issued to Smt. Percilla, and also the order of the Tahsildar, cancelling the NCL certificate is not seen pursued in her writ petition. The University could have taken initiative in cancelling the appointment fully relying on the order of Tahsildar, if there was no dispute regarding the document issued by the Tahsildar. But the said document is under challenge before the Hon'ble Court. Hence the University can at best only canvass for an early hearing of the matter and not file a petition to get the stay vacated as such a step would reflect a prejudiced approach. The Standing Counsel has advised to file a petition for early hearing which alone would be appreciated by the Hon'ble Court.

The opinion of the Standing Counsel to file a petition for an early hearing of the case, instead of filing a petition for vacating the stay, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to accept the opinion of the Standing Counsel and initiate action accordingly.

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Item No.18.75 **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020 - approval of-reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020 is placed before the Syndicate for consideration and approval. (Minutes appended)

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH HELD ON 25.09.2020**

	Venue	:	Syndicate Room
	Date	:	25 th September, 2020
<u>Members Present</u>	Time	:	03.30 pm
• Dr. S.Nazeeb (Convenor)			Sd/-
• Dr. Gopchandran. K.G			Sd/-
• Adv. A. Ajikumar			Sd/-
• Dr. Vijayan Pillai.M			Sd/-
• Sri. Arun Kumar. R			Sd/-
• Adv. Muralidharan Pillai .G			Sd/-
• Dr. K.B.Manoj			Sd/-
• Sri. Jairaj.J			Sd/-

Member Absent

- Dr. B. Unnikrishnan Nair
- Prof. K Lalitha

Item No:18.75.A1 **Ph.D Research – Change of Research Supervisor – Application submitted by Dr. Bindu P, Research Scholar in Medicine– reg**

Name : Dr. Bindu P
Subject : Medicine (Part-time)
Research Supervisor : Dr. K.T. Shenoy (Rtd)
Research Centre : Govt. Medical College, Thiruvananthapuram
Request : **Change of Research Supervisor** to Dr. Thomas Iype, Professor and Head, Dept. of Neurology, Govt. Medical College, Tvpm

Recommendation: Recommended to agree with the request

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75.A2 Recognition as Research Supervisor in Sociology- Application submitted by Dr.Sandhya R S-reg

Name : Dr. Sandhya R S, Professor, Dept. of Sociology,
University of Kerala, Kariavattom

Subject : Sociology

Faculty : Social Sciences

Facility Centre : Department of Sociology, University of Kerala, Kariavattom

Request : Recognition as Research Supervisor in Sociology

Recommendation : **Recommended to recognize Dr. Sandhya R S, Professor, Dept. of Sociology, University of Kerala, Kariavattom as research supervisor in the subject Sociology.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75.A3 Ph.D Registration in Political Science- January 2019 Session- reg.

The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 20.05.2019 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the Applicant		Details of the Research Supervisor	
Name	Abhilash T	Name	Dr. Suresh R
Subject/ Faculty	Political Science/ Social Sciences	Designation	Professor, Dept of Political Science, University of Kerala.
Full-Time/ Part-Time	Part-time	Date of Superannuation	31/03/2022
Basic Qualification	MA Degree in Politics and International Relations (April 2006) with B Plus grade (Percentage Equivalence = 55-64) from MG University. Eligibility certificate submitted.	Ordinal Status of the applicant	To be registered as the 7 th research scholar
Eligibility Criteria	UGC- NET (June 2010) in Political Science. Date of qualifying NET is 8 th October 2010	Whether within the prescribed limits	Yes
Additional Qualifications, if any	NA	Research Centre	Dept of Political Science, University of Kerala, Kariavattom.

He has submitted the following documents and his application is in order:

1. Research registration fee of Rs.580/- (Original chalan)
2. Consent letter and Proforma of the proposed Research supervisor.
3. Facility Certificate from the proposed Research centre.
4. Attested copies of MA Degree Certificate & Marklist.
5. Attested copy of M.A Eligibility Certificate.
6. Attested copy of UGC NET Certificate.
7. NOC from the Employer.

Sri. Abhilash T has been issued joining letter regarding Ph.D registration in Political Science vide letter No.Ac.E1/A3/119/POL/19380/2019 dated 23.09.2019. The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the joining report in respect of the candidate in which it is stated that the candidate has joined for research w.e.f. 11.03.2020 FN, which

is not within the permissible time limit of joining for research, ie, one month from the date of issuance of joining letter(upto 22.09.2019)

Here, the candidate has submitted an explanation for the delay in joining for research via e-mail duly endorsed by the Research Supervisor and Head of the Department. In the explanation letter its is stated that he was unable to join for research within one month from the joining letter due to some serious health issues. The research supervisor has also forwarded an undertaking regarding the progress of work done by the candidate that he has completed his preliminary survey on the research topic and the progress of his work is satisfactory.

As per the orders of the Hon'ble Vice- Chancellor, the matter of inordinate delay in joining in the research centre (One month from the date of issuance joining letter ended on 22.09.2019, but he has joned in the research centre on 11.03.2020 FN),ie 171 days in respect of Sri. Abhilash T is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations

Recommendation: The committee considered the above matter and recommended to condone the delay of 171 days occurred in joining for research, considering the reasons stated by the applicant and to issue registration order w.e.f the date of joining as reported by the head of the research centre.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75.A4 Ph.D Registration in Education in r/o Smt. Anuja V S– July 2019 Session - reg.

The Head, Dept. of Education, University of Kerala, Thycaud has forwarded the [minutes](#) of the meeting of the Doctoral Committee held on 30.11.2019 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name & ID	Anuja.V.S, Assistant Professor of Perspectives in Education on contract basis, KUCTE, Nedumangad. (21194)	Name	Dr. Ancy A S
Subject/ Faculty	Education/ Education	Designation	Assistant Professor, Mar Theophilus Training College, Nalanchira, Tvpm.
Full-Time/ Part-Time	Part-time (NOC submitted)	Date of Superannuation	31/05/2036
Basic Qualification	M Ed Degree (May/June 2004) with first class (68.7%) from University of Mysore. Eligibility certificate submitted.	Ordinal Status of the applicant	To be registered as the 2nd research scholar
Eligibility Criteria	UGC NET in the subject Education held on 20th June 2004.	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	Mar Theophilus Training College, Nalanchira, Tvpm.

The above mentioned candidate has more than five years of teaching experience and she is eligible to apply for part time Ph.D registration as per “clause g” of the U.O dated 06.05.2019 which reads that “Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing colleges affiliated to the University are eligible for part time Ph.D registration provided they have service of 5 academic years”.

The above U.O stipulates that in each section , the Part-time registration shall be limited to 25% of the available vacancies in each subjects except for teachers working on regular basis in teaching departments/ centres of the University and those teachers working on regular basis in Govt/Aided colleges including those under DTE/DME within the state.

The HoD, Education had forwarded only 13 eligible applications duly recommended by the Doctoral Committee for granting Ph.D registration in the subject Education against the reported number of 33 vacancies during July 2019 session. Out of these 13 candidates, 8 candidates belongs to the 25% category as per U.O. No.Ac E I/A4(2)/2019 dated 06.05.2019. The HoD has forwarded 8 applications for Part-time Registration belonging to the above mentioned category, which is within the 25% (8.25) limit of the total reported vacancies (ie,33) during July 2019 session. The lesser number of candidates recommended for Full-time registration may be due to the non availability of sufficient no. of applicants or due to lack of eligible candidates.

The Chairman Doctoral Committee has certified that Smt. Anuja V S, the candidate seeking part time Ph.D registration of Ph.D in the subject Education comes under the limit of 25% of the available vacancies in the July 2019 session as per U.O.No.Ac.E1/A4(2)/2019 dated 06.05.2019. She has submitted all the required documents prescribed by the University Regulation and her application is otherwise in order.

In the above case, the Vice- Chancellor has observed that out of the 33 vacancies reported in the July 2019 session, only 13 eligible applications (5 full-time and 8 part-time) had been forwarded to University with the recommendation of Doctoral Committee. ie., 20 vacancies were lying vacant. There is a possibility of carry forwarding these 20 vacancies to the next session. As such the total vacancies reported in the next session ie., January 2020 session may include these 20 vacancies and newly arised vacancies. As the total number of vacancies increases the number of Part-time vacancies coming under the 25% category may also increase proportionately. The possible outcome of the above situation is that the number of part-time candidates increase in a higher proportion in every session.

The matter of granting part time Ph.D registration in Education in the July 2019 session in respect of Smt. Anuja V S was placed before the Syndicate held on 14.08.2020 vide iten No.16.93 for Consideration as per the orders of the Hon'ble Vice- Chancellor and resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting part time Ph.D registration in Education in the July 2019 session in respect of Smt. Anuja V S is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

Recommendation : *The committee considered the above matter and recommended to grant Part-time Ph.D registration in Education to Smt. Anuja V S, as she is within the limit of 25% of the total reported vacancies during July 2019 session as per the U.O dated 06.05.2019.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75.B1 *Ph.D Research –Change of Research Supervisor and inclusion of Co-Supervisor – Sri.Renjith R, Full-time- Research scholar in Communication & Journalism- reg:-*

Name : Sri.Renjith R
 Subject : Communication & Journalism (Full-time)
 Research Supervisor : Dr.Subhash K (Retired)
 Research Centre : Dept. of Communication & Journalism, University of Kerala, Kariavattom
 Requests : 1. **Change of Research Supervisor** to Dr.Lalmohan P, Assistant Professor, Dept of Communication & Journalism, University of Kerala, Kariavattom
 2. Inclusion of present supervisor Dr. Subhash K as Co-Supervisor

Recommendation : *Recommended to agree with the requests*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.B2 Request to continue as research supervisor in Geography - Dr.Prasad T.K-reg:-

Dr.Prasad T.K, research supervisor in Geography has submitted a request to allow him to continue as research supervisor in this University as he has been appointed as Associate Professor in the Dept. of Geography of Kannur University w.e.f .26/06/2020. He is requesting to permit him to continue as the research supervisor in Kerala University by considering the shortage of recognised research supervisors in the subject Geography in the University of Kerala.

It may be noted that, Dr.Prasad T.K had been granted guideship in Geography when he was at Govt, College, Kariavattom with facility centre as Dept. of Geography, University College, Thiruvananthapuram (vide UO.NO.Ac.EVI(2)/ 39990/2018 dated.19/11/2018.). Subsequently, the Doctoral Committee in Geography, had recommended and allotted four fresh research scholars and three reallocated research scholars to Dr.Prasad T.K. The details are listed below in tabular column.

Following scholars (under 2016 regulation) doing research under Dr.T.K Prasad.

Sl.no	Name	F/P	Research Centre	Effective date of registration
1	Athira B	F/T	University College, Thiruvananthapuram	09/07/2019
2	Meera S Mohan	F/T	University College, Thiruvananthapuram	09/07/2019
3	Drisy M Murali	F/T	University College, Thiruvananthapuram	05/04/2019
4	Abdul Razak	F/T	University College, Thiruvananthapuram	05/04/2019

Following three scholars (2009 regulation) are reallocated to Dr.Prasad T.K

Sl.No	Name	F/P	Research centre	Effective date of registration
1.	Mereena C .S	P/T	University College, Thiruvananthapuram.	17/03/2014
2.	Jayalekshmy S.S	F/T	University College, Thiruvananthapuram.	19/08/2013

The Guide Change application of another scholar Rafeeqe M.K under Dr.Prasad T.K was placed in the Syndicate held on 14/08/2020 and the syndicate has resolved to grant his request.

All the above six scholars have also submitted their requests to permit them to continue research under the guidance of Dr T K Prasad by considering the scarcity of guides in the subject Geography.

Details of research supervisors in Geography at present is as follows:

Sl. No.	Name	Centre	Number of scholars doing research	Date of Superannuation
1	Dr.Rubeena T.A Asst.Professor	University College, Thiruvananthapuram	4	31/07/2034
2	Dr.Jayalekshmy V.K Asst.Professor	University College, Thiruvananthapuram	4	01/03/2031
3	Dr.Govindaru Scientist E1	C-Dit Thiruvananthapuram	one reallocated candidate	30/04/2021

It is important to note that, Clause 6.5 of UGC regulation 2016, clearly stipulates that, "A Research Supervisor/Co-supervisor who is a Professor, at any given point of time, cannot guide more than three (3) M.Phil. and Eight (8) Ph.D. scholars. An Associate Professor and as Research Supervisor can guide up to a maximum of two (2) M.Phil. and six (6) Ph.D. scholars and an Assistant Professor as Research Supervisor can guide up to a maximum of one (1) M.Phil. and four (4) Ph.D. scholars."

It is pertinent to note that the Academic Council in its meeting held on 04.03.2020, while considering the relevant portion of UGC regulation on vide item No-18, it has been resolved that, "to proceed as per UGC regulation only, that the maximum permissible research scholars in respect of Professor, Associate Professor, and Assistant Professor be kept to 8,6,4 respectively. except for supernumerary seats. All the above said four research scholars mentioned in the tabular column first,

come under the purview of UGC regulation 2016. It may be further noted that there is no University Order pertaining to UGC regulation 2016, to allocation of supernumerary seats on reallocation basis.

From the above points is clear that, Dr. Prasad T.K can no longer continue as a Research Supervisor of this University as he is now working in Kannur University, which is against clause 6.2 of the UGC regulation. Scarcity of research supervisors in Geography to reallocate the research scholars presently doing research under him may also be considered.

As per the order of the Hon Vice Chancellor the matter is placed before the standing committee of the syndicate on academics and research for consideration and appropriate recommendation.

Recommendation : The committee considered the above matter and recommended to obtain proposal on the matter from the Chairman, Department Doctoral Committee in Geography.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75. B3 Approval as Research Supervisor in Physics- Application submitted by Dr.Deepa K.G –reg

Name : Dr. Deepa K.G, Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom

Subject : Physics

Faculty : Science

Facility Centre : Department of Physics, University of Kerala, Kariavattom

Request : Recognition as Research Supervisor in Physics

Recommendation : Recommended to recognize Dr. Deepa K.G, Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom as research supervisor in the subject Physics.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.B4 Change of Facility Centre from TKM College of Arts & Science, Kollam to University College, Thiruvananthapuram - Dr.Renjith R - Research Supervisor in Physics -reg:

Dr.Renjith R, Research supervisor in Physics in TKM College of Arts & Science, Kollam, has submitted an application for change of his facility centre from TKM College of Arts & Science, Kollam to University College, Thiruvananthapuram.

Dr.Renjith R, regular faculty working as Assistant Professor, Central Polytechnic College, Vattiyoorkavu, Thiruvananthapuram was granted recognition as research supervisor in Physics with facility at TKM College of Arts & Science, Kollam vide UO.No.Ac.EVI(4)/39982/2018 dated 24/11/2018.

The following are the requirements for applying for change of facility centre.

1. Application form.
2. UO granting recognition as research supervisor
3. NOC from the present centre (with list of existing research supervisors)
4. Facility certificate from the proposed centre
5. Fee for Centre change, Rs.315/-

The research supervisor has submitted NOC from TKM College of Arts & Science, Kollam, a certificate from the Principal, TKM College of Arts & Science, Kollam stating that the college has five research guides excluding Dr.Renjith R and facility certificate from University College, Thiruvananthapuram and remitted Rs.315/- as fee for change of facility Centre. Currently no research scholars are pursuing research under Dr.Renjith R. The date of superannuation of Dr.Renjith R is on 31/05/2047.

It may be noted that, as per clause 6.2 of UGC regulation 2016 clearly stipulates that, 'only a full-time regular teacher of the concerned University/Institution Deemed to be a University/ College can act as a supervisor.

In the instant case, Dr. Ranjith R had applied for guideship in Physics when he was working as Assistant Professor of Physics at T.K.M Arts and Science College, Karikode, Kollam. The UO for recognition as Research Supervisor in the subject Physics had been issued to him with facility as TKM College of Arts and Science.

In the application submitted by Dr. Renjith R for Change of facility centre, it can be ascertained that, he is presently working as Assistant Professor of Physics at Central Polytechnic College, Vattiyorkavu, Thiruvananthapuram which is not an affiliated college of this University. On perusal of records, he had not been allotted to any of the research scholars to pursue research with him.

It may also be noted that, the applicant is now come under the staff of DCE (Directorate of Collegiate Education)

As per the orders of the Vice-Chancellor the matter of granting change of facility centre from TKM College of Arts & Science, Kollam to University College, Thiruvananthapuram in respect of Dr. Renjith R, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The Committee considered the above matter and recommended to change the facility centre in respect of Dr. Renjith R, Assistant Professor, Central Polytechnic College, Vattiyorkavu, Thiruvananthapuram from TKM College of Arts & Science, Kollam to University College, Thiruvananthapuram.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.B5 Application for Ph.D Registration January 2020 Session-Chemistry- Athira Mani-reg:-

The Head, Dept. of Chemistry, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the doctoral committee held on 09.06.2020 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate as per the following details.

Student ID	Name	FT/PT	Centre	Research Supervisor
21819	Athira Mani	Full Time	Dept. of Chemistry, University of Kerala, Kariavattom	Dr.T.S Anirudhan

Details of the candidate

M.Sc Chemistry-2018, First Class, Kerala University

M.Phil Chemistry -November 2019, University of Kerala- Submitted grade card and Provisional certificate .

M.Phil Degree certificate pending.

Submitted consent and proforma of the research supervisor and Facility certificate.

Research Supervisor :- Dr.T.S Anirudhan, Professor (Retd) is currently working as UGC-BSR Faculty fellow (UGC-Basic Science Research Faculty fellowship scheme-2019) at Department of Chemistry, University of Kerala w.e.f 01/04/2019 vide UO.NO.Pl.B1/1491/2019 dated.09/04/2019 .Currently four research scholars is pursuing research under him in the UGC-BSR Scheme. Athira Mani is to be registered as the fifth research scholar under him. His date of superannuation is 31.03.2019 whereas the BSR faculty scheme will be valid up to 01.04.2022.

As per UO.NO.Pl.F/1491/2019 dated.07.05.2019 Vice-Chancellor has granted permission to Dr.T.S Anirudhan to supervise a minimum of five stipendary candidates according to the UGC guidelines.

While considering the application of four scholars in July 2019 session, the Syndicate held on 28/12/2019 vide item B-19 has resolved to grant Ph.D Registration to Sri.Rajeev M.R, Manjusha.V, Suriya R and Lekshmi G.S with Dr.T.S Anirudhan, Professor (Retd), BSR faculty fellow, Dept. of Chemistry, University of Kerala, Kariavattom as the research supervisor, if these

candidates are otherwise eligible for Ph.D Registration under University of Kerala and also subject to the guidelines of UGC-BSR Faculty Fellowship Scheme 2019.

It may be noted that the tenure of UGC-BSR fellowship is **three years**, without scope for extension, after superannuation. Dr.T.S Anirudhan has joined in the fellowship on **01.04.2019**. So the fellowship scheme will be valid up to 01.04.2022.

As per UGC/University regulation 2016 the minimum period of research is three years.

As per the orders of the Hon'ble Vice-Chancellor the matter of granting Ph.D registration in Chemistry, January 2020 session to Ms.Athira Mani under the guidance of Dr.T.S Anirudhan, UGC-BSR faculty, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to grant Ph.D registration in Chemistry in January 2020 session to Smt. Athira Mani under the guidance of Dr.T.S Anirudhan, UGC-BSR faculty.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.B6 Approval as Research Supervisor in Aquatic Biology & Fisheries- Application submitted by Dr.S M Raffi –reg

Name : Dr. S M Raffi, Associate Professor , Dept.of Aquatic Biology & Fisheries,
University of Kerala, Kariavattom,
Subject : Aquatic Biology & Fisheries
Faculty : Science
Facility Centre : Department of Aquatic Biology & Fisheries, University of Kerala, Kariavattom

Request : Recognition as Research Supervisor in Aquatic Biology & Fisheries

Recommendation : Recommended to recognize Dr.S M Raffi, Associate Professor, Dept.of Aquatic Biology & Fisheries, University of Kerala, Kariavattom, in the subject Aquatic Biology & Fisheries.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: B7 Ph.D Research –Change of Research Supervisor and inclusion of Co-Supervisor – Smt. Sreedevi P, Full-time- Research scholar in Chemistry-reg:-

Name : Smt. Sreedevi P
Subject : Chemistry (Full-time)
Research Supervisor : Dr. Luxmi Varma (Retired)
Research Centre : NIIST, Thiruvananthapuram
Requests : 1. **Change of Research Supervisor** to Dr.Kaustabh Kumar Maiti, Principal Scientist at CSIR-NIIST, Thiruvananthapuram.
2. Inclusion of present supervisor Dr. Luxmi Varma as Co-Supervisor

Recommendation : Recommended to agree with the requests

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75. C1 Issuance of Post Doctoral Fellowship Certificate to Dr.Biju V C – Request from Prof.Achuthsankar S Nair-reg

A letter has been received from Prof. Achuthsankar S Nair, Head, Dept. of Computational Biology and Bio Informatics, University of Kerala, Kariavattom requesting to issue PDF certificate to a Post Doctoral Fellow, Dr. Biju V C as per clause 9.11 and clause 12.2 of regulations for the award of Post doctoral fellowship, University of Kerala (UO No. Ac.EVII/2016 date 31/05/2016). Clause

9.11 states that “Performance of the post doctoral fellow, in the presentation and discussion, shall be evaluated and reported to the University by the board consisting of Faculty Dean, HOD and mentor concerned.” As per clause 12.1 “The University shall issue the certificate of satisfactory completion of fellowship only on receipt of favourable recommendations from the board referred to in clause 9.11 of these regulations.”

It may be noted that Dr. Biju V C has done PDF research during the period from 20/04/2017 to 19/04/2019 under the SIUCEB project which was not under the purview of post doctoral programme offered by University of Kerala. He has also not attended any of the selection procedures for the PDF offered by the University of Kerala. Moreover the details regarding the eligibility of the candidate for doing Post doctoral research was also not available. Hence the said request was rejected and was returned along with the documents forwarded.

Later Prof. Achuthsankar S Nair has forwarded another letter to reconsider his request along with the minutes of meeting of performance valuation and PDF report of Dr. Biju V C. In this letter Dr. Achuthsankar S. Nair has also stated that the decision to reject the request seems to have ignored definition of ‘fellowships’ and ‘Post Doctoral Fellow’ vide clause 2.7 and 2.8 and ‘Applicability’ as per clause 3 of the Regulations for the award of University PDF.

As per clause 2.7, “Fellowship means financial support provided to the scholar and includes the University fellowship and those offered by the State and the National level funding agencies such as NCERT, ICAR, ICSSR, ICMR, KSCSTE, DBT, MHRD, CSIR, AICTE and UGC, SERBs fast track scheme/back to lab scheme and KSCSTE’s women Scientist scheme/ Back to lab scheme and other similar Schemes for Post Doctoral Research”.

As per clause 2.8, “Post Doctoral Fellow means the scholar, who has completed Doctoral level research and been awarded degree/awaiting the results after submission of thesis and pursuing independent, self managed, full-time research work based on an approved proposal, in collaboration with a mentor, in accordance with the provisions laid down in these regulations and/or the guidelines of the external funding agency concerned”.

He has also cited clause 3 of the regulations according to which “These regulations shall be made applicable to all Post Doctoral Fellows funded by external agencies such as those mentioned in clause 2.7 of these regulations, in so far as they are not inconsistent with the guidelines of the respective funding agencies”.

As per the letter from Prof. Achuthsankar S Nair, SIUCEB project is not a routine project and it is administrated by the executive committee chaired by the Hon’ble Vice Chancellor. It is also stated that Dr. Biju V C has brought laurels to the University by his research which has been published in 75 years old journal in USA and it would be unfortunate and highly demotivating to consider this case as not offered by the University.

In the notification inviting application for PDF under SIUCEB project (State Inter University Centre of Excellence in Bioinformatics), published in the web page of Dept. of Computational Biology and Linguistics, it is mentioned that ‘the terms and condition of appointment of PDF shall be as per PDF regulation of University of Kerala, 2016. It may also be noted that the complete selection procedure of PDF under the said project was conducted by the Department of Computational Biology and Bioinformatics.

As per clause 8.1 of the regulation, the selection of Post Doctoral Fellows shall be carried out by the selection committee consisting of Faculty Deans concerned, HoDs concerned and Director of Research. As per clause 8.3, the selection shall be based on a maximum of 25 marks spread over in two components, (i) performance in presentation before the selection committee (maximum 15 marks) and (ii) research papers published / patent application published (maximum 10 marks @ 2 marks for each paper/patent application). It may be noted that Dr. Biju V C has not attended any of the selection committee procedures as per the said clause.

When the file was put up for orders, the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research. By considering the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020, the Syndicate at its meeting held on 13/03/2020, vide item.no.10.34.C12, has resolved to obtain a detailed report and specific recommendation from IQAC.

The 14th meeting of IQAC held on 01/07/2020, resolved “not to approve issue of certificate of PDF based on the University regulations. Dr. Biju V.C. has not pursued this PDF through any of the approved schemes under the purview of University of Kerala and has not attended any of the selection process for PDF approved by the University of Kerala. The details regarding his eligibility for doing PDF is not available with the University as reported by the Registrar, University of Kerala. The details of application for PDF through University of Kerala as Research Centre and selection as per clause 8.1 of regulations are not available as noted by the Registrar. The Hon’ble Vice-Chancellor expressed the opinion that the University regulations for awarding PDF certificates for such candidates need to be examined.” A report of IQAC(No.IQAC/2020 dated 30/07/2020) also received regarding the above matter.

As per the orders of the Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter along with the recommendation and detailed report from IQAC and recommended not to approve issue of certificate of PDF based on the University regulations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.C2 Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Karthika Ramakrishnan - reg.

Name : Smt. Karthika Ramakrishnan
 Subject : Commerce (full-time)
 Research Supervisor : Dr. Sudhir. J. S (Rtd)
 Research Centre : Iqbal College, Peringammala, Thiruvananthapuram
 Requests : 1. Change of Research supervisor to Dr. G. Raju, Dean & Professor, Dept. of Commerce, University of Kerala, Kariavattom
 2. Change of Research centre to Dept. of Commerce, University of Kerala, Kariavattom

Recommendation : Recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.C3 Recognition as Research Supervisor –Faculty of Commerce – Dr. Sreedevi S R- reg.

Name : Dr. Sreedevi. S. R, Assistant Professor, Dept. of Commerce, Govt. Arts College, TVM
 Subject : Commerce
 Faculty : Commerce
 Facility Centre : Govt. Arts College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Commerce

Recommendation : Recommended to recognize Dr. Sreedevi. S. R, Assistant Professor, Dept. of Commerce, Govt. Arts College, TVM as research supervisor in the subject Commerce.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.C4 Extension of research period for submission of thesis - reg.

A request has been submitted by Smt. Rohini S, full time research scholar in Malayalam for extending her period of research. The candidate has joined as a Full time research scholar at Dept. of Kerala Studies w.e.f 17/11/2014 as per UO.No.Ac.E1.C/714/MAL/11556 dated 03/12/2014. Her full time research period had expired on 16/11/2019.

The candidate's fellowship has been converted to UGC JRF w.e.f 15/06/2015. Since her area of research is an innovative one in Malayalam & because of the inadequacy of previous studies, she faced difficulties in data collection. Hence she had not submitted the SRF viva within the stipulated time. As per UO.No.AcE1/A4/8438/2019 dated 20/06/2019, the candidate can avail grace time upto 31/12/2019. But the UGC fellowship period of the above candidate is upto 14/06/2020. Hence the candidate has requested to extend her research period for one more year. There is a precedence whereby Sri Rajesh.S, research scholar in Geology and RGNF awardee was granted research period extension till the end date of fellowship or date of submission of theses whichever is earlier.

As per the orders of the Vice-Chancellor, the above matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 18/02/2020. The Syndicate held on 13/03/2020 vide item no. 10.34.C6 approved the recommendations of the Committee to obtain a detailed report and specific recommendations from the IQAC.

The IQAC held on 01/07/2020 vide Item No.XIV.08 resolved to approve the request of the candidate. The Vice Chancellor also suggested to make changes in the SRF grant such that publication requirements are also included. The candidate has requested to extend her period of research to one more year.

As per the orders of the Vice-Chancellor, the decision of the IQAC is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation : *The committee considered the above matter and recommended to agree with the request of Smt. Rohini S on the strength of the recommendation of the IQAC meeting held on 01.07.2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.C5 *Change of Facility Centre – Dr.S R Jayasree -reg;*

An application has been received from Dr.Jayasree S R, Professor, Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram. She was recognized as Research Guide by the University of Kerala as per the UO.No.Ac.E1.A2/032803/08 dated 13/11/2008 and the Facility Centre assigned to her was M G College, Thiruvananthapuram, since she was an Assistant Professor at M G College, Thiruvananthapuram. She has requested to change of Facility centre from M G College, Thiruvananthapuram to Dept of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram, her present work station.

Name, Designation and Guideship order no.	Centre	Request
Dr.S R Jayasree Professor, Dept. of Hindi University of Kerala, Kariavattom, Thiruvananthapuram (UO.No.Ac.E1.A2/032803/08 dated 13/11/2008)	M G College Thiruvananthapuram	Change of Facility Centre to Dept. of Hindi University of Kerala Kariavattom

She has submitted the Facility certificate from the Head, Dept. of Hindi, University of Kerala, Kariavattom and NOC from the Principal, M G College, Thiruvananthapuram and remitted the required fee of Rs.315/- for Change of Centre.

As per the orders of the Vice-Chancellor, the matter of granting Change of Facility Centre in respect of Dr.S R Jayasree is be placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *Committee considered the above matter and recommended to change the facility centre in respect of Dr. S R Jayasree, Professor, Dept. of Hindi, University of Kerala, Kariavattom, Thiruvananthapuram from M G College, Thiruvananthapuram to Dept. of Hindi, University of Kerala, Kariavattom.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75.C6 ***Recognition as Research Supervisor –Faculty of Malayalam – Dr. Sabu H-reg.***
 Name : Dr. Sabu H, Assistant Professor, Dept. of Malayalam, University College, TVM
 Subject : Malayalam
 Faculty : Oriental Studies
 Facility Centre : University College, Thiruvananthapuram
 Request : Recognition as Research Supervisor in Malayalam
Recommendation : ***Recommended to recognize Dr. Sabu H, Assistant Professor, Dept. of Malayalam, University College, TVM as research supervisor in the subject Malayalam.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75. D1 ***Vice – Chancellor’s Conference dated 05.08.2020.***

(IQAC

The video Conference of Vice Chancellors on the impact of COVID-19 on Higher Education Sector was held on 9th and 10th of July 2020 with the Hon’ble Chancellor Shri. Arif Mohammed as the Chairperson. The meeting resolved to constitute Committees of the Vice Chancellors to give recommendations on modalities to undertake the joint research by two or more Universities.

As directed by the Hon’ble Vice-Chancellor, the following proposal on the actionable recommendations of the meeting was placed before the Syndicate:

1) *Common Degree Programmes in the online mode*

Common Degree Programmes in the online mode can be conceived only when it is distinct and unique from SWAYAM under MHRD. Identification of such courses needs to come through a brainstorming session to take place under each Faculty initially with the following terms of reference:

- Potential for such programmes in the online learning mode.
- Identification of unique resources and specialised expertise that can be tagged for sharing under such programmes.
- Programme title, Structure and specialisation.
- The target group for online learning.
- Instructional design with curriculum frame
- University regulations on award of Degree
- The faculty under which the programme can be accommodated.
- Need based customisation

The outcome from each Faculty meet to be studied in detail by an expert committee constituted for this purpose.

2) *Sharing of courses*

The proposal on sharing of courses can be considered under CSS as an Elective Course offered by teaching departments. Such Electives to be identified on the basis of expertise and resources within the department which are matched with deficiencies in other Universities of the State. The objective would be to help students to bridge the gap in the learning programme through an add on elective from outside the University.

Each teaching department may identify such course electives and list them out as Offered for other universities. There should be a general agreement in the form of an MoU among Universities on credits awarded as well as credit transfer. University of Kerala need to discuss and evolve a strategy on accommodating credits earned by students through courses from other Universities. This should be discussed in the CSS Committee meeting in order to formulate a policy in this regard.

3) *Joint Degree Programmes*

The proposal to offer joint programmes by Universities in Kerala can be considered after an in depth analysis and study of the possibilities of the same. Such programmes may be considered where sharing of unique resources (Laboratory Equipments) and specialised expertise (Faculty) of different universities could be synergised and leveraged for quality outcomes through creation of innovative programmes. Such programmes should be categorised as Specialised Innovative Masters Programme (SIMP) with well focused Graduate Attributes and Programme Specific Outcomes. The objective would be:

- Sharing of high and rare resources.
- Sharing of high end specialised expertise of faculty.

At the first level University of Kerala has to convene a combined meeting of the Deans Council, Research Director, CSS Vice – Chairman and Convenor of the Standing Committee of the Syndicate on Academic and Research. The terms of reference would include:

- Potential for such programmes.
- Identification of unique resources and specialised expertise that can be tagged for sharing under such programmes.
- Programme title, Structure and specialisation.
- The target group.
- Instructional design with curriculum frame.
- University regulations on award of degree.
- The faculty under which the programme can be accommodated.

The matter was placed in the meeting of the Syndicate held on 14.08.2020. The meeting resolved to approve the proposal in principle and referred the matter to the Standing Committee of the Syndicate on Academics and Research for detailed discussion.

As directed by the Hon'ble Vice – Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The Committee considered the above matter and recommended to obtain a detailed proposal from IQAC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75. D2 Condoning the delay in submitting Ph.D thesis in respect of Sri.Vishnu K.P ***- reg:-***

(Ac.EV)

The Pre-Submission Seminar of Shri. Vishnu K.P, full-time research scholar in Management Studies under the guidance of Dr. Ajitha.S, Assistant Professor, School of Distance Education, University of Kerala was conducted on 03/10/2019 whose effective date of registration to the Ph.D course is 19/12/2015(Reg. No. 6763). He should have submitted his thesis on or before 02/01/2020 but he has submitted the thesis only on 25/06/2020.

According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee.

Shri. Vishnu K.P, has not submitted his thesis within three months from the date of presubmission seminar and a delay of 5 months and 23 days has occurred. He has forwarded a request stating that due to some medical issues, he was not able to complete the thesis work within the original time frame. Hence he has requested to condone the delay in the submission of thesis (letter appended). A medical certificate from Resident Medical Officer, University Health Centre, Kariavattom, Thiruvananthapuram is also attached and in which it is certified that Shri. Vishnu K.P is a known case of migraine and is undergoing treatment for the same.

The matter of condoning the delay in submitting the thesis is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation : *The Committee considered the above matter and recommended to condone the delay occurred in submitting Ph. D Thesis in respect of Sri. Vishnu K P.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No:18.75. D3 *First Degree Programme in BA (Tamil) -conduct of workshop for revision of Syllabus into OBE pattern – reg.*

(Ac.AII)

Dr. K. Manickaraj, Chairman, Board of Studies in Tamil(Pass) has submitted a proposal for conducting two day workshop on 12th and 13th November 2020 at the Department of Tamil, University College, Palayam for revision of syllabi of the First Degree Programme in BA (Tamil) to OBE pattern together with the Budget estimate of Rs. 65000/-.

As per the orders of the Hon' ble Vice Chancellor, the above matter is placed before the Standing Committee on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the above matter and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No: 18.75.D4 *Nomination of Board of studies in 36 subjects-reg.*

(Ac.D)

The following boards of studies will expire as detailed below:

Sl.No.	BOS	Date of Expiry
1.	Zoology (pass)	02.10.2020
2.	Zoology (PG)	02.10.2020
3.	Commerce (pass)	02.10.2020
4.	Commerce (PG)	02.10.2020
5.	Philosophy (pass)	27.10.2020
6.	Philosophy (PG)	27.10.2020
7.	Physics (pass)	27.10.2020
8.	Physics (PG)	27.10.2020
9.	Mathematics (pass)	27.10.2020
10.	Mathematics (PG)	27.10.2020
11.	Geology (pass)	27.10.2020
12.	Geology (PG)	27.10.2020
13.	Geography	27.10.2020
14.	Botany (pass)	27.10.2020
15.	Botany (PG)	27.10.2020
16.	Political Science (pass)	27.10.2020
17.	Political Science (PG)	27.10.2020
18.	History (pass)	27.10.2020
19.	History (PG)	27.10.2020
20.	Economics (pass)	27.10.2020
21.	Economics (PG)	27.10.2020
22.	English (pass)	27.10.2020
23.	English (PG)	27.10.2020
24.	Statistics (pass)	27.10.2020
25.	Statistics (PG)	27.10.2020
26.	Musi c(PG)	27.10.2020
27.	Psychology (pass)	16.11.2020

28.	Psychology (PG)	16.11.2020
29.	Sociology (pass)	16.11.2020
30.	Sociology (PG)	16.11.2020
31.	Hindi (pass)	16.11.2020
32.	Hindi (PG)	16.11.2020
33.	Malayalam (pass)	16.11.2020
34.	Malayalam (PG)	16.11.2020
35.	Chemistry (pass)	16.11.2020
36.	Chemistry (PG)	16.11.2020

The statutory provisions w.r.t the constitution of BoS are detailed below.

As per Statute 4.(c) (ii) & (iii) in chapter 11 of the Kerala University First Statutes 1977,

- *The Board of Studies for post graduate courses in a subject and the Board of Studies in a subject for which there is only one Board, shall consist of two outside experts, two teachers in the subject from Government Colleges, three teachers from the University Department if any, three teachers in the subjects from the Private Colleges in the State and one expert from the area of specialization or specialized Institution outside the University.*
- *A teacher should have, not less than **fifteen years** teaching experience for being nominated to a Board of Studies for under graduate courses and not less than **twenty years** of teaching experience out of which not less than ten years at the post graduate level for being nominated to the Board of Studies for post graduate courses.*

Members of the Board of Studies other than ex-officio members shall be appointed by the Syndicate.

As approved by the Vice Chancellor the matter regarding the reconstitution of 36 Board of Studies is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: The committee considered the above matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Academics & Research to submit a proposal in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No. 18.75.D5 Ph.D thesis Submission in r/o Smt Jayasree. S, Research Scholar in Library & Information Science - Approval for correction of pages - reg:- (Ac.EV)

Smt Jayasree. S, a Research Scholar in Library & Information Science working under the Supervision of Dr. Mini Devi, Assistant Professor & HOD, Department of Library & Information Science, University of Kerala has submitted her thesis on 30/12/2019 and has cleared all the defects on 17/08/2020. Now the candidate has forwarded a request to correct the misplaced pages in Appendix I and Appendix II in her 4 thesis. Dr. Mini Devi, the Research Supervisor of the candidate has also recommended to grant permission to the candidate to rectify the mistakes. The Vice Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Academics and Research. Hence the matter is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The committee considered the above matter and recommended to permit Smt. Jayasree S to replace her thesis within 7 days from the date of receipt of the intimation regarding the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No. 18.75.D6 Nominating the Convener for conducting the Open Defence Examination of Smt. Smithi Mohan J.S - reg:-

(Ac.EV)

Dr. Sanil. V, Professor, Department of Humanities & Social Sciences, IIT, New Delhi has been nominated as the Chairman for conducting the Open Defence Examination of Smt. Smithi Mohan J.S, Research Scholar in English under the guidance of Dr. G.S Jayasree, Professor & Head (Rtd), Institute of English, University of Kerala. Accordingly the Open Defence was scheduled on 17/07/2020. However due to the declaration of lockdown, the Open Defence could not be conducted.

Now through a request forwarded by Dr. B. Hariharan, Head, Institute of English, Dr. G.S Jayasree, Supervising teacher of Smithi Mohan J.S expressed her inconvenience in conducting the Open Defence of her candidate. In her request it is stated that as she has been diagnosed with Bell's Palsy and have been advised total rest for a period of six months. Hence requested to entrust the responsibilities of the convener of the Open Defence to any of the Senior Professor in Institute of English to conduct the Open Defence of Smt. Smithi Mohan J.S without further delay. It may be noted that in a similar case the responsibility of the Convener of the Open Defence was entrusted to the Head of the concerned Department.

The Vice Chancellor has ordered to place the above matter before the Standing Committee of the Syndicate on Academics and Research. Hence the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

Recommendation : *The committee considered the above matter and recommended to entrust the Chairman, Doctoral Committee in English to make alternative arrangement as per existing norms.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No.: 18.75.D7 Manonmaniam Sundaranar Centre for Dravidian Cultural Studies Proposal for Rs.40,000/- consideration -reg:

(Ac.D)

An amount of Rs.4 lakhs was allocated in the Budget Speech 2019-20 for the infrastructure development of Manonmaniam Sundaranar Centre for Dravidian Cultural Studies.

The Director has forwarded a proposal dated 26.11.2019 for the infrastructure development of the Centre and fund allocated in the budget speech proposed to be used for purchase of the following furniture and equipments.

Sl.No	Item	Quantity	Amount
1	Table (wood)	10	1,50,000/-
2	Chairs (wood)	10	1,00,000/-
3	Chairs (Plastic)	30	15,000/-
4	Shelves big size with Glass	2	25,000/-
5	Table fans	4	20,000/-
6	Purchase of Books/ Periodicals/ Journals		50,000/-
7	Start an Website and Online journal (Dravidian Cultural Studies)	20,000/-	
8	Initial Expenses for Starting Certificate in Tamil, Kannada, Telugu (Self financing Courses)	20,000/-	
	TOTAL		4,00,000/- (Rupees Four Lakhs only)

The Syndicate at its meeting held on 13.03.2020 vide item no.10.35.06 considered the proposal and resolved to approve Sl.No 1 to 6 (for Rs.3,60,000/-) of the proposal as per the recommendations of the Standing Committee of the Syndicate on Finance held on 20.02.2020. The Syndicate also resolved to place Sl.No 7 & 8 of the proposal (for Rs.40,000/-) at the next Standing Committee of the Syndicate on Academics & Research.

Sl.No 7 & 8 of the proposal (for Rs.40,000/-) submitted on Standing Committee of the Syndicate on Finance held on 20.02.2020 is as follows:

SI No	Item	Amount
1	Start an Website and Online journal(Draavidian Cultural Studies)	20,000/-
2	Initial Expenses for Starting Certificate in Tamil,Kannada,Telugu(Self financing Courses)	20,000/-
	TOTAL	Rs.40,000/- (Rupees forty Thousand only)

As per the orders of the Vice Chancellor, the proposal (remaining amount for Rs 40,000/-) is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The committee considered the above matter and recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Item No.18.75.D8 **M A Degree Programme in Tamil Language and Literature- conduct of workshop for revision of syllabus in to OBE pattern- regarding.**

(Ac.AII)

Dr.P. Jeyakrishnan, Chairman, Board of Studies in Tamil(PG) has submitted a proposal for conducting two day workshop in the month of November 2020 at the Department of Tamil, University of Kerala, Kariavattom for revision of syllabi of MA Degree Programme in Tamil Language and Literature into OBE pattern together with the Budget estimate of Rs. 70000/-

As per the orders of the Hon'ble Vice Chancellor, the above matter is placed before the Standing Committee on Academics and Research for consideration and appropriate recommendation.

Recommendation : *The committee considered the above matter and recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Standing Committee of the Syndicate on Academics & Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020, be approved.

Meeting came to an end at 05.15 pm

Item No.18.76 **Minutes of the meeting of the Examination Monitoring Committee held on 15.09.2020-Approval of- reg.**

(M & C I)

The Vice-Chancellor has approved the minutes of the meeting of the Examination Monitoring Committee held on 15.09.2020.

As per orders of the Vice-Chancellor, the minutes of the meeting of the Examination Monitoring Committee held on 15.09.2020 is placed before the Syndicate for approval.

Minutes of the Meeting of the Examination Monitoring Committee

Date : 15.09.2020
Time : 03.30 p.m
Venue : Senate Hall

Members Present

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J.	Member, Syndicate	Sd/-
•Adv. Balachandran B.	Member, Syndicate	Sd/-
•Dr. M. Vijayan Pillai	Member, Syndicate	Sd/-
•Dr. S. Nazeeb	Member, Syndicate	Sd/-
•Dr. B. Unnikrishnan Nair	Member, Syndicate	Sd/-
•Sri. Bijukumar G.	Member, Syndicate	Sd/-

Officers Present

•Smt. S.J. Sunitha	Joint Registrar (Exams I)	Sd/
•Smt. T.K. Ushadevi	Joint Registrar (Exams II)	Sd/-

Item No.18.76.01 **Valuation of answer scripts of Third Semester B.Tech (Regular, 2018 Admission) Degree Examination/ January - February 2020 – covid - 19 circumstances-entrusting the answer scripts to the examiners by bundling - Home valuation - note – reg: (EB IV)**

Vide Item No: 05.156, the Examination Monitoring Committee which held on 22/10/2019 considered the matter regarding the conduct of the valuation of the answer scripts of combined First and Second Semester B.Tech Degree Examination of University College of Engineering (2018 admission) and has recommended to conduct a 3 day valuation camp including Saturday and Sunday for valuation of S1S2 (2018 scheme) B.Tech examination of UCEK, with Additional Examiners from unaided Engineering colleges and Chief Examiners from Government Colleges. It was further recommended that the Joint Registrar (Exams I) shall submit a proposal before the Examination Monitoring Committee for enhancing the remuneration to the examiners for valuing S1S2 (2018 scheme) B.Tech examination of UCEK.

Vide Item No: 05.156.01, the Syndicate which met on 30.10.2019 has resolved that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.10.2019, be approved with the following modification that to conduct a 3 day valuation camp including Saturday and Sunday for valuation of S1S2 (2018 scheme) B.Tech examination of UCEK, with Additional Examiners from unaided Engineering colleges and Chief Examiners from Government/ Aided Colleges and has further resolved to send a letter to the Principal Secretary, Higher Education regarding the matter.

The Hon'ble Vice-Chancellor has earlier accorded sanction for the conduct of the valuation of the Third Semester B.Tech Degree Examination/January -February 2020, of University College of Engineering (2018 admission) Karyavattom, and all the valuation of the forthcoming examinations of the 2018 Admission, pertaining to the above college, be done by following the above process/pattern as adopted in the case of the valuation of S1S2 (2018 scheme) B.Tech examination of UCEK in terms of the Syndicate resolution.

Amid the coronavirus outbreak, pointing out that social distancing measures can help to reduce COVID 19 transmission, the Chairmen Board of Examiner, Computer Science Prof. Rejimoan.R, Dept of Computer Science, and Prof. Ganesh N ,Engineering Mathematics, College of Engineering, Thiruvananthapuram via emails dated 29/07/2020, has suggested that the answer scripts may be bundled in the valuation camp and the same may be entrusted with the examiners enabling Home valuation. He also informed of the practical difficulty of the examiners in reporting at the valuation camp for collecting the answerscripts for valuation on taking into account of the present situation of COVID 19 transmission. Similar requests in this context has been made by other chairmen, BoE informally.

Hence as Ordered by the Hon'ble Vice-Chancellor, the matter regarding the question of entrustment of answer scripts pertaining to the Third Semester B.Tech Degree Examination /January -February 2020 of University College of Engineering (2018 admission) with the examiners by bundling the same from the Valuation camp is placed before the Examination Monitoring Committee for consideration.

Recommendation : The Committee considered the matter along with the suggestions put forward by the Chairmen Board of Examiners and recommended to entrust the answer scripts pertaining to the third semester B.Tech. Degree Examinations / January-February 2020 of University College of Engineering (2018 admission) with the examiners by bundling the same from valuation camp.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 15.09.2020, be approved.

Item No.18.76.02 പിരപ്പൻകോട് UIT-യിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച്.

പിരപ്പൻകോട് UIT-യിൽ നടക്കുന്ന പരീക്ഷാ ക്രമക്കേട് സംബന്ധിച്ച് പരീക്ഷാ കൺട്രോളർക്ക് വന്ന പരാതി വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം എക്സാം മോണിറ്ററിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും സിന്റിക്കേറ്റ് അംഗങ്ങളായ ശ്രീ.ജയരാജ് ജെ-യും, പ്രൊഫ.കെ.ലളിതയും അടങ്ങുന്ന ഒരു സബ്കമ്മിറ്റി രൂപീകരിച്ച് അവർ നൽകുന്ന റിപ്പോർട്ട് അടുത്ത പരീക്ഷാ നിരീക്ഷണ കമ്മിറ്റിക്ക് മുൻപാകെ സമർപ്പിക്കുവാനും തീരുമാനമായി. അതിൻപ്രകാരം 22.01.2020-ന് കമ്മിറ്റി പിരപ്പൻകോട് UIT സന്ദർശിക്കുകയും എല്ലാവരിൽനിന്നും ലഭിച്ച വിവരങ്ങളടങ്ങിയ റിപ്പോർട്ട് സമർപ്പിച്ചിട്ടുണ്ട്. (Appendix 1)

വൈസ്-ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം റിപ്പോർട്ട് എക്സാം മോണിറ്ററിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

Recommendation: *The committee considered the matter along with the report submitted by the Sub-committee and recommended the following:*

- *The committee accepted the findings of the Sub-Committee that no irregularity was noticed on the conduct of examinations and alleged exam related issues at UIT, Pirappancode.*
- *The findings and suggestions of the sub-committee other than conduct of examinations (2) and (3) be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.*

Resolution of the Syndicate
RESOLVED to withdraw the item alongwith the report submitted by the Sub-Committee.

Item No.18.76 Additional 1 *The committee considered the issue of the postponement of S8, B.Tech Examinations at University College of Engineering in the context of Covid-19 pandemic.*

Recommendation: *The committee recommended to conduct Eighth Semester, B.Tech Examinations from 22.09.2020 onwards and to entrust the Controller of Examinations to take appropriate steps in this regard, without overlapping the schedule of Fourth Semester examinations.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 15.09.2020, be approved.

Item No.18.76. Additional 2 *The committee discussed in detail the conduct of various pending examinations.*

Recommendation: *The committee recommended to entrust the Pro Vice-Chancellor to take appropriate steps for preparing Academic Calender to expedite the conduct of various examinations.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 15.09.2020, be approved.
FURTHER RESOLVED to obtain report from the Director, College Development Council prepared based on the periodical reports received from the affiliated colleges, while preparing the Academic Calendar.

The Meeting came to an end at 04.30 pm

Item No.18.77 *Dr.Mohanakumar.T - Former Lecturer on Contract in Library & Information Science - School of Distance Education- Payment of Remuneration-reg:-*

(Ad BIII)

Dr.Mohanakumar.T was engaged as Lecturer on Contract in Library & Information Science at School of Distance Education w.e.f. 07.12.2018, on a precondition that his contract period will expire on the completion of one year from the date of his appointment or till the appointment of a faculty following the due selection process, whichever is earlier, as per UO Ad.BIII/42449/2018/UOK dated 22/01/19. Therefore his contract period expired on 06.12.2019.

However he continued there as Lecturer (on contract) anticipating extension of his contract for another term and also requested for contract renewal through proper channel. Meanwhile a new rank list came into force with effect from 05.12.2019, following due selection process. The first rank holder was offered appointment vide memo Ad B.III.2/SDE-5002/2016 dated 03.01.2020, who joined duty w.e.f 09.01.2020. The new appointment from the fresh Rank list served as a virtual termination for Dr.Mohanakumar.T as his appointment was bound to be valid only till the appointment of a new faculty by following due selection process. Hence a communication in this regard was forwarded to the Director, requesting to relieve Dr.Mohanakumar.T as and when the new appointee reports for duty. Accordingly he was relieved w.e.f 08.01.2020, while his request for reappointment was under consideration.

In this situation, the Director, School of Distance Education, vide letters dated 07.01.2020 and 31.01.2020 informed that the name of Dr.Mohanakumar.T had already been uploaded in the UGC-DEB portal as teaching faculty along with the new appointee, as the service of two teaching faculties were required to operate UG and PG Course as per UGC Guidelines. The Director also requested to retain Dr.Mohanakumar.T for this year by putting on map his vast experience and his proficiency in operating management softwares.

The matter was then, as per the orders of the Honourable Vice-Chancellor, considered by the Meeting of the Standing Committee of the Syndicate of Staff, Equipments and Building at its meeting held on 06.05.2020 and recommended to engage Dr.Mohanakumar.T as Lecturer on Contract in Library & Information Science at School of Distance Education till 31.05.2020 and to terminate his engagement w.e.f 31.05.2020 A.N. The Committee further recommended to engage a candidate from existing Rank list from 01.06.2020, if necessary.

The Meeting of the Syndicate held on 15.05.2020 vide item No.11.26.01 resolved to approve the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Building held on 06.05.2020. The incongruousness as regards the period of engagement was then pointed out and clarified at the time of Minutes implementation.

Now the Director, School of Distance Education in his letter dated 03.09.2020 has requested to release the pending remuneration entitled by Dr.Mohanakumar.T, corresponding to the period of service rendered him at School of Distance Education as contract Lecturer w.e.f 09.12.2020 to 08.01.2020 at the rate of 30000/- per month. As there is no point in executing an Employment bond retrospectively and also by taking into consideration the relatively shorter period of engagement, the file was submitted for administrative sanction of the Vice-Chancellor for releasing the remuneration without executing an Employment Contract. The Vice-Chancellor on perusing the file ordered to place the matter for the consideration of Syndicate.

Hence, as per the orders of the Honourable Vice-Chancellor, the matter is placed for the consideration of the Syndicate and decision.

Resolution of the Syndicate

RESOLVED to verify and correct the period of service rendered by Dr.Mohankumar. T, Lecturer on Contract in Library & Information Science, School of Distance Education and place the same before the next Syndicate.

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Item No. 18.78. *Request from the Principal, Loyola College of Socical Sciences to exclude the conduct of entrance exam to MSW/MAHRM courses during 2020-21 Clarification in the decision taken – Consideration of -reg.*

(Ac.BI)

The Principal, Loyola College of Social Sciences, Sreekaryam vide letter dated 23.09.2020 has requested to exclude the conduct of entrance exam for admission to MSW/MAHRM courses in the college for the academic year 2020-21 and to grant required permission to conduct the selection process based on interview and group discussion either through Google Meet or Zoom or any other

platforms, under the supervision of the University due to the present situation (spread of Covid 19 pandemic). The weightage calculation for final rank list proposed by the college authorities is as follows:

Degree marks	-	50%
Interview	-	25%
Group Discussion	-	25%

It has also been requested to increase the number of subject experts nominated by the University from the following disciplines – Sociology, Social work and Management for the smooth conduct of the GD and Personal interview.

Earlier, the request from the Principal dated 11.08.2020 along with the suggestion proposed by the Chairman, BOS, Social Work endorsed by the Dean, School of Social Science, University of Kerala was placed before the Syndicate held on 14.08.2020(Item No.16.68). The Suggestions were as follows:

Division of Weightage of marks for final rank list

- Degree marks weightage 40% (subject to a maximum of 30 marks)
- Online Entrance Test in the form of multiple choice quiz 30%
- Online Group discussion 15%
- Online Interview 15%

Modalities for the conduct of online test

The Entrance test may be conducted as an online quiz (taking the test from home) with the following specifications:

- Multiple choice questions with no negative marks
- The platform recommended is gnomio.com (<https://www.gnomio.com/>), a free version of Moodle.
- The duration of the test shall be 20 minutes.
- Candidates shall answer the questions within the stipulated time.
- The number of questions asked shall be large(for example, 50 questions in 20 minutes.). This way, the time at the disposal of candidate is reduced to the minimum. (to reduce malpractices like prompting). The College shall be permitted to decide the number of questions to be asked.
- Randomization of questions could also be done that each candidate gets the question in different order). This further reduces the chance of malpractice.
- No effort is required for valuation as the software provides the result soon after the test.

It may be noted that the Syndicate at its meeting held on 14.08.2020 considered the matter vide item no.16.68 and resolved that **to exclude the conduct of entrance exam for admission to MSW/MAHRM courses in the Loyola College of Social Sciences, Sreekaryam for the academic year 2020-21 as per the remarks of the Chairman,BoS, Social Work and the Dean, School of Social Sciences subject to reporting to the Academic Council and the decision has been implemented by the Vice Chancellor.**

But later a disparity has been noticed in the minutes of the Syndicate held on 14.08.2020 (item no.16.68) and the remarks of the Chairman BoS and the Dean in this regard. Therefore the Hon'ble Vice Chancellor has ordered to obtain new remarks from chairman, BoS and the Dean and to place the matter before the next Syndicate.

Accordingly the Chairman, BoS has informed that he is fully agreed with the proposal by the Principal Loyola College of Social Sciences submitted on 23.09.2020 pertaining the mode of conduct of the entrance exam for admission to MSW/MAHRM courses in the Loyola college for the academic year 2020-21.

Hence as per the orders of the Vice Chancellor, the matter regarding the mode of conduct of entrance exam for admission to MSW/MAHRM courses in the Loyola college for the academic year 2020-21 as suggested by the Principal which has been endorsed by the **Chairman, BoS and the Dean** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the mode of conduct of entrance examination to MSW/ MAHRM Courses in the Loyola College for the academic year 2020-2021 as suggested by the Principal, endorsed by the Chairman, Boards of Studies, Social Work and the Dean, School of Social Sciences.

Item No.18.79 Recognition as approved Research Centre – Dept. of Physics, Govt. College, Kariavattom– Consideration of- reg:

(Ac.EI)

An application has been forwarded by the Principal, Govt. College, Kariavattom to recognize the Department of Physics of the institution as an approved research centre of University of Kerala. Department profile, biodata of department faculties, details of research publications are also enclosed. The required fee for Centre Inspection Rs. 2100/- and fee for Centre Recognition Rs. 11,025/- have been remitted.

As per the application submitted, two teachers of the Dept. of Physics are approved research supervisors of the University of Kerala. Dr. Jolly Bose R., (U.O. No. Ac.EVI(4) /45767/2017 dated 06.04.2018) with facility centre as Govt. College for Women, Vazhuthacaud, Tvpm and Dr.Santhosh.G. (U.O.No. Ac.EVI(4)/41304/2016 dated 26.05.2017), with facility centre as University College, Tvpm. Both of the Supervisors have submitted separate undertaking, in which it is stated that they are willing to change their Facility Centres to Dept. of Physics, Govt. College, Kariavattom in the event of approval as Research Centre of University of Kerala.

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

The Syndicate at its meeting held on 13/03/2020, vide item no.10.34.A13 has considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an inspection committee comprising Dr. S. Nazeeb (Convenor), Dr. Gopchandran K.G., Sri. Jairaj (Members of Syndicate) and Dr. Sibi K.S., Asst. Professor and Head, Dept. of Physics, University of Kerala (subject expert)

The Inspection team visited Dept. of Physics, Govt.College, Kariavattom on 23/09/2020 at 2.00 p.m. and has reported that the centre satisfies all requirements and recommended to grant recognition to the said Department.

As per the orders of Hon'ble Vice-Chancellor the report of the inspection committee is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to recognise the Department of Physics, Govt College, Kariavattom as approved research centre of the University of Kerala on the strength of the inspection report.

Item No.18.80 Replacing acacia trees with indigenous trees at Karivattom Campus-engaging excavator for clearing the land-ratification of the act of inviting quotations without following tender formalities-Consideration of - reg.

(Ad.B1)

The Joint Registrar Campus Administration was directed to clear and make the land suitable for the project of replacing Acacia trees with indigenous trees Kariavattom on or before 30th June 2020, vide letter no. AdBI(2)/836/2015/005 dated 23.06.2020. In response to the letter, the Joint Registrar Campus Administration, vide letter no.CA.Admn/1a/168/2020 dated 18.09.2020 has informed that as per the direction from the PVC, in a meeting in connection with the inauguration of Harithalayam Project, the Assistant Executive Engineer was directed to invite quotations for engaging excavator for clearing the land for replacing Acacia trees with indigenous trees, as there was not enough time for following tender formalities. Accordingly, quotations had been invited for engaging JCB for excavations and out of quotations received, M/s C.M Constructions and Earth Movers Mylamoodu, Aruvikkara, Thiruvananthapuram has quoted the lowest rate. As ordered by the

Registrar, the provisional work order was given and the works were completed on 28.07.2020. The payment was made to the firm after verification of the bills by the Assistant Executive Engineer and pre audit verification by the Audit VI section. In the pre audit verification report, the Finance Officer has stated that the act of inviting quotations without following tender formalities, may be ratified, if necessary.

In view of the opinion of Finance Officer, the Joint Registrar Campus Administration has requested to place the matter of ratifying the act of inviting quotations without following tender formalities to engage JCB for clearing the land for planting indigenous trees, as the work had to be completed urgently, before the Syndicate.

As per the orders of the Vice Chancellor, the *matter of ratifying the action taken by the Assistant Executive Engineer in having invited quotations without following tender formalities, to engage JCB for clearing the land for planting indigenous trees, as the work had to be completed urgently*, is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

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Item No.18.81 **UGC – Human Resource Development Centre (UGC- HRDC) – Release of ₹15,00,000/- – advance towards the conduct of Courses in anticipation of receiving grant-in-aid from UGC – reporting of – reg:-**

(Pl.F)

The Director, UGC-HRDC, Karyavattom, *had requested for an advance amount of ₹15,00,000/- (Rupees fifteen lakhs only) towards the conduct of courses, in anticipation of UGC grant - in – aid, vide letter No. UGC-HRDC/62/2020 dated 24.02.2020. Hence, the Vice Chancellor has accorded sanction for releasing an amount of ₹15,00,000/- (₹10,00,000/- as 1st instalment and ₹ 5,00,000/- as 2nd instalment in the first week of July 2020) to Dr. S. V. Sudheer, Director, UGC – HRDC, Karyavattom as advance in anticipation of release of grant- in -aid from UGC by exercising powers vested vide Section 10(13) of KU Act 1974. The expenditure shall be from the head of account “Part II – Plan – MH 59(g) – UGC Human Resource Development Centre – 4/1200 –Activities” of the current year's Budget Estimates of the University.*

Accordingly U.O. No. Pl.F/1188/ASC /2009 dated 18.06.2020 was issued.

The action taken by the Vice Chancellor in having released the above said amounts to the UGC-HRDC is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No. 18.82. **Kerala Financial Code - Authority to conduct Surprise inspection in PSUs, LSGIs, Co-operative Institutions, Autonomus Bodies, Universities, Grant-in-aid Institutions etc by Finance Department, Government of Kerala- Implementation- reporting of -reg.**

(Ad AV)

As per G.O.No.59/2020/Fin dated 14.05.2020, Government of Kerala have delegated to the *Finance (Inspection Non-Technical) Department, the authority to conduct inspection (both surprise and routine) in Universities. Sanction was accorded by the Vice Chancellor, subject to reporting to the Syndicate for the implementation of the aforementioned G.O in the University.*

Accordingly Circular No.357/Admn AV/2020/UOK dated 08.09.2020 was issued. As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.18.83 *Commencement of Online classes for B.P.Ed (Two year) and MPE courses - Lakshmibai National College of Physical Education -Reporting of - reg. (Ac.A.IV)*

Dr. Usha S. Nair, Academic in- charge, Lakshmibai National College of Physical Education, Karivattom, who is also the Dean, Faculty of Physical education, University of Kerala has forwarded a letter requesting to grant permission for the conduct of online classes for the B.P.Ed. (2 Year) third semester and MPE Final year from August 2020 in the light of outbreak of COVID 19 pandemic. As per the scheme of courses, attendance is mandatory.

Permission has been granted by the Vice-Chancellor *to conduct the online classes for B.P.Ed. (2 Year) third semester and MPE Final year, subject to reporting to the Syndicate. The matter was intimated accordingly to the Principal, LNCPE, Kariavattom* vide letter No. 18781/AcAIV/2020/UOK dated 26.08.2020.

The matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.18.84 *Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020 – approval - reg. (Ad.A.VII)*

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 18.09.2020 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY

Date : 18.09.2020
Time : 10.30 a.m.
Venue : Senate Chamber

Members

- | | | |
|-------------------------------|---|--------|
| • Sri. J. Jairaj | - | Sd/- |
| • Adv. K. H. Babujan | - | Absent |
| • Sri. B. P. Murali | - | Sd/- |
| • Adv. G. Muralidharan Pillai | - | Sd/- |
| • Sri. R. Rajesh | - | Absent |
| • Dr. S. Nazeeb | - | Sd/- |
| • Adv. B. Balachandran | - | Sd/- |
| • Dr. K. G. Gopchandran | - | Absent |
| • Dr. M. Vijayan Pillai | - | Sd/- |
| • Smt. Renju Suresh | - | Sd/- |
| • Sri. Viswan Padanilam | - | Absent |

Item No.18.84.01 *UIT Regional centre Malayinkeezhu- Request of the Principal for granting permission to conduct interview for the selection of Guest lecturers at the centre- reg.*

The Principal UIT Regional Centre, Malayinkeezhu, vide letter no. UIT/MLN/35/2020 dated 17-06-2020, has requested for granting permission to conduct interviews for the selection of guest lecturers at the centre, for the following subjects, as there is a shortage in the number of teaching faculty for various subjects as a result of resignations and maternity leave.

Sl. No.	Subject	No. of Guest Lecturers required
1.	Computer Science	2
2.	Electronics	1
3.	Commerce	1

Since contract lecturers in computer science are being provided from existing ranklist, the request for engaging guest lecturers in Computer Science may not be entertained.

As per the orders of the Vice Chancellor, the request of the Principal for permission to conduct interview for the selection of Guest lecturers in Electronics and Commerce at the centre is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for Consideration and recommendation.

Recommendations:

The Committee considered the matter and recommended to fill the vacancy of Lecturer in Computer Science from the existing rank list and to permit the Principal, UIT Regional Centre, Malayinkeezhu to start the procedures for engaging Guest Lecturers in Electronics and Commerce.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84.02

മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അദ്ധ്യാപകർക്ക് ആ ദിവസങ്ങളിൽ യൂണിവേഴ്സിറ്റി നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യ നിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് സംബന്ധിച്ച:-

ഉന്നത വിദ്യാഭ്യാസ (ഡി) വകുപ്പിന്റെ 14.06.2019തീയതിയിലെ G.O.(Rt)No.963/2019/HEDN നമ്പർ ഉത്തരവ് പ്രകാരം മൂല്യ നിർണ്ണയം അദ്ധ്യാപനത്തിന്റെ ഭാഗം തന്നെ ആണെങ്കിലും അതിഥി അദ്ധ്യാപകർക്ക് ലഭിക്കുന്ന പ്രതിഫലം വളരെ തുച്ഛമായതിനാൽ മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന കോളേജ് വിദ്യാഭ്യാസ വകുപ്പിന് കീഴിലുള്ള അതിഥി അദ്ധ്യാപകർക്ക് ആ ദിവസങ്ങളിൽ യൂണിവേഴ്സിറ്റി നൽകുന്ന ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യ നിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡയറക്ടർക്ക് അനുമതി നൽകിയിരിക്കുന്നു.

ഇതുമായി ബന്ധപ്പെട്ട വസ്തുതകൾ താഴെ ചേർക്കുന്നു.

- സർക്കാർ മേഖലയിലെ അതിഥി അദ്ധ്യാപകരുടെ ശമ്പളം കണക്കാക്കുന്നത് ദിവസ വേതനാടി സ്ഥാനത്തിലാണ്.
- എന്നാൽ UIT കളിലെ അതിഥി അദ്ധ്യാപകരുടെ ശമ്പളം കണക്കാക്കുന്നത് അവർ ക്ഷാമപ്പെടുത്തുന്ന മണിക്കൂറിനടിസ്ഥാനത്തിലാണ്.
- പരീക്ഷ മൂല്യ നിർണ്ണയത്തിന് UIT യിലെ അതിഥി അദ്ധ്യാപകർക്ക് പ്രത്യേക വേതനം നൽകുന്നുണ്ട്. പ്രസ്തുത വിഷയം 26.02.2020എക്സാമിനേഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു. UIT യിലെ അതിഥി അദ്ധ്യാപകർക്ക് ഹാജർ സർട്ടിഫിക്കറ്റിന്റെ അടിസ്ഥാനത്തിൽ മൂല്യ നിർണ്ണയത്തിനുള്ള പ്രതിഫലം ഒഴിവാക്കി പകരം ശമ്പളം അനുവദിക്കുന്നതിന് കമ്മിറ്റി ശുപാർശ ചെയ്തു. 28.04.2020ലെ സിൻഡിക്കേറ്റ്, UIT യിലെ അതിഥി അദ്ധ്യാപകർക്ക് മൂല്യനിർണ്ണയത്തിനുള്ള ശമ്പളം അനുവദിക്കുന്നത് തത്യാത്തിൽ അംഗീകരിക്കാവുന്നതാണെന്നും കൂടാതെ പ്രസ്തുത വിഷയം ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷൻസിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ച വിശദമായ റിപ്പോർട്ട് സമർപ്പിക്കേണ്ടതാണെന്നും തീരുമാനമെടുത്തു. ബഹു വൈസ് ചാൻസലർ, സിണ്ടിക്കേറ്റിന്റെ ഈ തീരുമാനം നടപ്പാക്കുവാൻ ഉത്തരവിട്ടു .

ബഹു വൈസ് ചാൻസലറുടെ നിർദ്ദേശ പ്രകാരം മേൽ വിഷയം സിണ്ടിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്പെക്ഷൻസ് സംബന്ധിച്ച സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു .

Recommendations:

- 1. The Committee considered the matter and recommended to give remuneration to the Guest Lecturers in UIT Regional Centres who attend valuation duty at the rate of ₹1,200/- (Rupees One Thousand Two Hundred only) per day.**

2. The Committee further recommended that Guest Lecturers of UIT Regional Centres are to be assigned for valuation duty as per norms.

(Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl.No.2 of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

FURTHER RESOLVED to refer the recommendation at Sl.No.1 before the Standing Committee of the Syndicate on Finance for consideration.

Item No.18.84.03 *UIT Regional Centre Pirappancode – Request of Smt.Sounya C.S., contract lecturer in Commerce at the Centre, for granting maternity leave for 6 months – reg.*

The Principal UIT Regional Centre, Pirappancode has forwarded the maternity leave application received from Smt.Sounya C S, contract Lecturer in Commerce at the centre.

The details of the proposal are as follows.

Name & Designation	Present Tenure	Leave Period Applied for
Smt. Sounya C.S, Lecturer in Commerce on contract	02.06.2020 to 01.05.2021	23.07.2020 to 18.01.2021

The following facts may be noted:

1. As per the Syndicate decision (held on 10.05.2018 - item no. 35.101.05), the staff on contract at UIT/UIM/KUCTE/UCE is eligible for three months maternity leave.
2. Smt. Sounya C S, Lecturer in Commerce on contract, Pirappancode has requested for 6 months Maternity Leave.
3. The matter for finalizing the modalities in connection with the ML of contract staff is under the consideration of the Standing Committee of the Syndicate on Finance.

As the general rule for granting Maternity Leave is not yet finalized, the request of Smt.Sounya C S, Contract Lecturer UIT Pirappancode for granting Maternity Leave for the above mentioned period is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University, for consideration.

Recommendations:

The Committee considered the matter and recommended to grant leave without remuneration on medical grounds w.e.f 23.07.2020 to 18.01.2021 by terminating her contract with the University for the above mentioned period. (Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84.04: *University Diary/Annual Planner, 2021 Printing of – reg.*

The Section officer, Dept. of Publications has informed that the preparation works of printing University Diary/ Annual Planner 2021 need to be started soon. Every year University of Kerala releases its University Diary/Annual Planner in the second week of December, of the preceding year.

In 2018, Secret section of Finance Department, Govt. of Kerala has issued a Circular vide no. 108/2018/Fin dated 22/11/2018, which says that no diary shall be printed by any of the institutions like Grant in-Aid establishments, Boards and Corporations. If any institution print Diary, the responsibility shall be fixed with the Head of that institution along with printing cost. In the light of the financial restrictions imposed by the Government due to the impact of COVID 19, the above mentioned Govt. Circular deserves high importance. Since the above Circular is in force, any decision taken by the University in connection with the matter shall be subject to audit verification of the Kerala State Audit Department (KSAD).

In the light of this Government Circular, in 2018, the University changed its decision to print the University Diary and resolved to publish 5000 copies of Annual Planner 2019 excluding details relating to fees levied for various purposes and incorporating six days on every single sheet (ie; three days per page).

In 2019, the Syndicate at its meeting held on 30.10.2019 vide Item No: 05.144.09, considered the matter regarding printing of University Diary for the year 2020, and resolved to print and publish 5000 copies of the University Planner 2020 with the same specifications accepted for printing University Diary 2018, without the part of 'Rate of Fees'. As per U.O.No. Ad.Misc.2/UTY Planner 2020/2019 dated 05.11.2019 the University published 5000 copies of the Annual Planner as resolved by the Syndicate.

The U.O. containing the details of specifications, provisional payment & other decisions taken for the printing of Annual Planner 2020 is also appended for reference.

As per the orders of the Vice-Chancellor, the matter of printing University Diary/Annual Planner 2021 is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University for consideration & appropriate recommendation.

Recommendations:

The Committee considered the matter and recommended to refer the item to the Syndicate.

(Ad. Misc. Section)

<i>Resolution of the Syndicate</i>	
RESOLVED to print and publish 5000 copies of the University Planner 2021 with the same specifications accepted for printing University Diary, without the part of 'Rate of Fees'.	

Item No.18.84 .05 : Department of Statistics – Panel of Guest Lecturers submitted by the HOD – Approval of - reg

Dr.C.Satheesh Kumar, Professor and Head, Department of Statistics, has submitted a Panel of Guest Lecturers for the Department of Statistics and has requested to approve the same, for the smooth conduct of the academic programmers in the Department, by utilizing the service of the experts in the panel. The panel submitted by the HOD is as follows:

#	Name	Educational Qualifications	Designation
1	Dr. Krishnan.N	Ph.D., M.Sc.	Professor (Rtd), Department of Mathematics, University College, Palayam
2	Dr. Dileep Kumar	Ph.D., M.Sc.	Assistant Professor, Department of Mathematics, NSS College, Cherthala
3	Dr. A. Noufal	Ph.D., M.Sc.	Assistant Professor, Department of Mathematics, CUSAT
4	Dr. Varghese Abraham	Ph.D., M.Phil., B.Ed, M.Sc.	Associate Professor (Rtd), Department of Mathematics, Mar Ivanious College, Thiruvananthapuram
5	Dr. Madhu.S.Nair	Ph.D., M.C.A., M.Tech.	Associate Professor, Department of Computer Science, CUSAT
6	Dr. Binu.V.S	Ph.D., M.Sc.	Associate Professor, Department of Biostatistics, NIMHANS, Bangalore
7	Dr. B. Binukumar	Ph.D., M.Sc.	Associate Professor, Department of Biostatistics, NIMHANS, Bangalore
8	Mr. Somashekar Pillai	M.Sc.	Associate Professor & Head, Department of Statistics, University College, Palayam
9	Dr. N.V.Sreekumar	Ph.D., M.Phil., M.Sc.	Associate Professor, Department of Statistics, Arts College, Thiruvananthapuram
10	Dr. Rajukrishnan	Ph.D., M.Sc.	Former Associate Professor & Head, Department of Statistics, Govt. Women's College, Thiruvananthapuram
11	Dr. K.K.Jose	Ph.D., M.Phil. M. Sc.	Principal (Rtd), ST. Thomas College, Pala (Former Professor & Head, Central University, Rajasthan)
12	Dr. N.Unnikrishnan Nair	Ph.D., M.Phil., M. Sc.	Former Vice-Chancellor of CUSAT and Professor & Head, Department of Statistics, CUSAT
13	Dr. G.Arivarigan	Ph.D., D.Sc, PGDHED, M.Sc.	Former Professor and Head, Department of Statistics, Madurai Kamaraj University (Emeritus Professor of MS University, Tirunelveli)

14	Dr. S.M. Sunoj	Ph.D, M.Phil., M.Sc.	Professor & Syndicate Member, CUSAT, Kochi
15	Dr. Rajesh.G.	Ph.D, M.Phil, M. Sc	Associate Professor & Head, CUSAT, Kochi
16	Dr. Balakrishnan.N	Ph.D, M.Phil, M.Sc.	Professor, CUSAT, Kochi
17	Dr. Asha Gopalakrishnan	Ph.D., M. Phil., M. Sc.	Professor, CUSAT, Kochi
18	Dr.K.R.Muraleedharan Nair	Ph.D., M.Phil., M. Sc.	Professor (Rtd), CUSAT, Kochi, (Former Controller of Examination, CUSAT & KUFOS, Kochi)
19	Dr. K. Jayakumar	Ph.D., M.Phil., M.Sc.	Professor & Head, Department of Statistics, Calicut University
20	Dr. M.Manoharan	Ph. D., M. Sc.	Professor & Former Registrar, Calicut University
21	Dr. C.Chandran	Ph.D., M.Phil., M.Sc.	Professor & Former Head, Department of Statistics, Calicut University
22	Dr. Jobby.K.Jose	Ph. D., M. Phil., M. Sc.	Associate Professor & Head, Department of Statistics, Kannur University
23	Dr. Jacob.T.M	Ph. D., M. Sc.	Associate Professor, Nirmala College, Moovattupuzha
24	Dr. Sebastian George	Ph.D., M.Phil., M. Sc.	Associate Professor, St. Thomas College, Pala
25	Dr. Mathai.A.M	Ph. D., M. Sc.	Centre for Mathematical & Statistical Science, Thrissur, (Emeritus Professor, McGill University, Canada)
26	Dr. Bindhu Krishnan	Ph. D., M. Sc.	Associate Professor, Department of Statistics & Data Science, Jain University, Kochi
27	Dr. G.Lesitha	Ph. D., M. Phil., M. Sc.	Former UGC Emeritus Scientist & Former Professor & Head, Department of Statistics, University of Kerala
28	Dr. Yageen Thomas	Ph.D., M.Phil., M. Sc.	Former UGC Emeritus Scientist & Former Professor & Head, Department of Statistics, University of Kerala
29	Dr. K.Kalyanaraman	Ph.D., M. Phil., M. Sc.	Former Reader, Department of Statistics, University of Kerala
30	Dr. E.V. Gijo	Ph.D., M.Tech., M.Sc.	Professor, ISI Bangalore
31	Dr. Vinu C.T.	Ph.D.(Statistics), M. Phil, M.Sc.	Assistant Professor, IIM, Tiruchirappalli
32	Dr. Kalyan Das	M.Sc., Ph.D., P.D.F.	Professor, IIT Mumbai
33	Mr.Halek Kumar Suresh	M.Sc., PGDM	Associate Data Scientist, "Skoruz" Technologies Private Ltd, Bangalore
34	Mr. Zubin Abraham.V	M.Tech.	Lead-AI Engineer, Cognub Decision Solutions, Technopark, Thiruvananthapuram
35	Mr. B.S.N.Prakash	M.Sc.	AI Engineer, Cognub Decision Solutions, Technopark, Thiruvananthapuram
36	Mr. Nithin Mathew	M.Sc.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
37	Mrs. Aswathy.S	M.Sc.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
38	Mr. Krishnakumar.K.P	M.Sc.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
39	Mr. Hiransha.M	M.Tech,	AI Engineer, Cognub Decision Solutions, Technopark, Thiruvananthapuram
40	Mrs. Revathy Shivan	M.Sc.	Data Analyst, Cognub Decision Solutions, Technopark, Thiruvananthapuram
41	Mr. Vivek.M.Vijay	M.Sc.	Data Analyst, Cognub Decision Solutions, Technopark, Thiruvananthapuram
42	Mrs. Anulekha.P.V	M.Sc The Committee considered the matter and recommended to refer the item to the Syndicate.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram

43	Mr. Bijin.K.C	M.Sc.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
44	Mrs. Binitha.S	M.C.A.	Project Manager - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
45	Mr. Yadhu Krishnan	M.Sc.	Team Lead - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
46	Mrs. Neethu Babu	M.Sc.	SAS programmer - Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
47	Mr. Bipin Vijayan	M.Sc.	Senior SAS programmer- Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram
48	Mrs. Sumi Cheriyan	M.Sc.	SAS programmer – Clinical Services, Cognub Decision Solutions, Technopark, Thiruvananthapuram

The Department of Statistics offers the following:-

- M.Sc. in Statistics
- M.Sc. in Applied Statistics and Data Analytics (Started w.e.f 2019)
- M.Phil in Statistics
- Ph.D

The present details of teaching faculties in the Department are as follows:-

Post	Sanctioned Strength	Present Strength		No: of contract staff
		Direct Recruitment	Promoted through CAS	
Assistant Professor	5	2	Nil	1 contract lecturer
Associate Professor	3	Nil	1	Nil
Professor	Nil	Nil	2	Nil
Total	8	5		1

Here, it may be seen that, at present, there is a vacancy of 3 teaching faculties in the Department and one lecturer has been engaged in the Department on contract basis. The HOD has submitted another request for engaging two more contract lecturers in the Department and the same is being processed.

It may be seen that, an amount of Rs.3,00,000/- (Rupees Three Lakhs Only) is earmarked towards the Wages of Contingent Employees/Guest Lecturers of the Department of Statistics in the current year's Budget Estimates of the University.

As per U.O.No.Ad.AV.03.6909/2019 dated 16.11.2019, the prevailing remuneration for Guest Lecturers in the University for PG Courses is as follows:-

Qualification	Rate / Hour	Ceiling per month
With NET / Ph.D	Rs.500/-	Rs.24,000/-
Without NET/ Ph.D	Rs.450/-	Rs.20,000/-

It may also be noted that, at present, the Department of Statistics does not have an approved panel of Guest lecturers.

As per orders of the Hon'ble Vice-Chancellor, the panel of Guest Lecturers for the Department of Statistics, submitted by the Head of the Department, is placed before the Standing Committee of the Syndicate on Departments & other Institutions for consideration and appropriate recommendation.

Recommendation :

The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academics & Research.

(Ad. D I Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 .06 :Enhancement of remuneration to locally engaged lab attender - Clarification in the date from which the salary be enhanced - reg.

The remuneration to the staff on contract & locally engaged employees in the various Self-Financing Institutions was enhanced vide U.O. No. Ad. A V.03.6909/2019 dated 16.11.2019 w.e.f. 01.09.2019. Though the remuneration to the locally engaged peon, watchman and sweeper is similar to that of lab attender before the enhancement, salary hike of locally engaged lab attender is not mentioned in the above U.O. Hence as per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance held on 11.05.2020 for consideration.

The Committee recommended to pay remuneration to locally engaged lab attender @ ₹10,500/- and the same was approved by the Syndicate at its meeting held on 15.05.2020 (Item No. 11.32.13). The Vice-Chancellor has ordered to implement the Syndicate resolution and accordingly U.O. No. 1866/2020/UOK dated 24.06.2020 was issued regarding the enhancement of remuneration to the locally engaged lab attender at UIT Regional Centres. .

While submitting the contingent bill for disbursement of wages to Lab Attender, Audit VI section has raised objection that "the with effect date has not been specified in the sanction part of the UO" and the same was intimated to the section.

It may be noted that the U.O. No. Ad. A V.03.6909/2019 dated 16.11.2019 was applicable to the staff w.e.f. 01.09.2019 and consequent to this, the enhancement of remuneration to the locally engaged lab attender was sanctioned.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for clarification in the matter, ie; from which date the enhanced remuneration may be disbursed to the locally engaged lab attender.

Recommendations:

The Committee considered the matter and recommended to approve the proposal of disbursal of enhanced remuneration to the locally engaged lab attender @ the rate of 10,500/- per month w.e.f. 01.09.2019. (Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84.07 :Proposal for Library automation in the University of Kerala Study and Research Centre Alappuzha, University Study Centre Pandalam and University Study Centre Kollam - reg.

The Syndicate held on 04.06.2020, vide additional item No. 2, has considered the proposal for Library automation in the Kerala University Study and Research Centre Alappuzha, Pandalam and Kollam, submitted by Sri. R. Arun Kumar, Member Syndicate, and resolved to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Hence, as per the orders of the Vice-Chancellor, the proposal (copy appended) for Library automation in the Kerala University Study and Research Centre Alappuzha, Study Centre Pandalam and Study Centre Kollam, submitted by Sri. R. Arun Kumar, Member Syndicate (Received from the Assistant Librarian Gr.II, Study Centre, Pandalam , also in charge of KUSRC Library, through the University Librarian (i/c), KUL) is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation :

The committee considered the matter and recommended to approve the proposal of library automation in the University of Kerala Study and Research Centre Alappuzha, University Study Centre, Pandalam and University Study Centre, Kollam in principle and refer the matter to the Syndicate for constituting a committee to conduct a feasibility study.

(Ad. A V Section)

Resolution of the Syndicate

RESOLVED to conduct a feasibility study for the implementation of KOHA Software for library autotmations in the Kerala University Study and Research Centre, Alappuzha, University Study Centres at Pandalam & Kollam.

Item No. 18.84 .08 : **രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷ ,ഏപ്രിൽ 2019 - CA മാർക്ക് അപ്ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത പരിഹരിക്കുന്നത് സംബ :**

2018-2020 അധ്യയന വർഷത്തെ രണ്ടാം സെമസ്റ്റർ ബി.എഡ് ഡിഗ്രി പരീക്ഷ 26.04.2019 മുതൽ 10.05.2019 വരെ നടക്കുകയും പരീക്ഷാഫലം 22.07.2019 ന് പ്രസിദ്ധീകരിക്കുകയും ചെയ്തു. തുടർന്ന് 29.07.2019 തീയതി കെ.യു..സി.ടി.ഇ ആദ്യം കോളേജിലെ പ്രിൻസിപ്പൽ രണ്ടാം സെമസ്റ്റർ ഇന്റർണൽ മാർക്ക് അപ്ലോഡ് ചെയ്തതിൽ ഉണ്ടായ അപാകത പരിഹരിക്കുന്നത് സംബന്ധിച്ചഅപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി. ആയതിൽ പ്രസ്തുത കോളേജിലെ വിദ്യാർത്ഥികളുടെ (2018 -2020 ബാച്ച്) രണ്ടാം സെമസ്റ്റർ പരീക്ഷയിലെ ഹെൽത്ത് ആൻഡ് ഫിസിക്ക് എഡ്യൂക്കേഷൻ (EDU 07) എന്ന വിഷയത്തിന് CA മാർക്ക് എന്റർ ചെയ്തപ്പോൾ പരമാവധി 50 മാർക്കിനപകരം 25 മാർക്കിൽ തെറ്റായി എന്റർ ചെയ്തതായി പരാമർശിക്കുന്നു. മാർക്ക് എന്റർ ചെയ്തപ്പോൾ ഉണ്ടായ പിഴവിൽ പ്രിൻസിപ്പൽ ക്ഷമാപണം നടത്തിയിട്ടുണ്ട്. കൂടാതെ കോളേജ് അധികൃതരുടെ ഭാഗത്തു നിന്നുണ്ടായ പിഴവ് പരിഹരിക്കാൻ ആവശ്യമായ നടപടികൾ സ്വീകരിക്കണമെന്നും ആവശ്യപ്പെട്ടിട്ടുണ്ട്.

ബി.എഡ് പരീക്ഷയുടെ ഹാൾടിക്കറ്റ് ഓൺലൈനായി ഫോർവേഡ് ചെയ്യുമ്പോൾ തന്നെ പ്രസ്തുത സെമസ്റ്റർ CA മാർക്ക് രേഖപ്പെടുത്താനുള്ള ലിങ്ക് നിശ്ചിത ദിവസത്തേക്ക് കോളേജിൽ ലഭ്യമാകുന്നതാണ്. ഓൺലൈനായി രേഖപ്പെടുത്തിയ CA മാർക്കിന്റെ ലിസ്റ്റ് സെമസ്റ്ററിലെ അവസാന പരീക്ഷയ്ക്ക് ശേഷം സർവകലാശാലയിൽ സമർപ്പിക്കേണ്ടതാണ്. അപ്രകാരം പ്രിൻസിപ്പലും വിദ്യാർത്ഥികളും ഒപ്പ് വച്ച രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷയുടെ CA മാർക്കിന്റെ പകർപ്പ് പ്രസ്തുത കോളേജിൽ നിന്നും 10.05.2019 തീയതി സർവകലാശാലയിൽ ലഭ്യമാക്കിയിട്ടുണ്ട്.

സർവകലാശാല ഉത്തരവ് (നം: M&C1.2/1782/2017 തീയതി 27.08.2017) പ്രകാരം ഇന്റർണൽ മാർക്ക് സമർപ്പിച്ചുകഴിഞ്ഞാൽ യാതൊരു വിധത്തിലുള്ള തിരുത്തലുകളും വരുത്തുവാൻ പാടുള്ളതല്ല. ഏതെങ്കിലും വിധത്തിലുള്ള തിരുത്തലുകൾ ആവശ്യമെങ്കിൽ എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുമ്പാകെ റിപ്പോർട്ട് ചെയ്യേണ്ടതാണ്.

അപ്രകാരം പ്രസ്തുത വിഷയം 30.10.2019-ൽ നടന്ന എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി പരിഗണിക്കുകയും അനുബന്ധ രേഖകളുമായി കോളേജ് പ്രിൻസിപ്പാളിനെയും ബന്ധപ്പെട്ട അധ്യാപകരെയും സിൻഡിക്കേറ്റിന്റെ എക്സാമിനേഷൻ സ്റ്റാന്റിംഗ് കമ്മിറ്റി മുൻപാകെ ഹിയറിങ് നടത്തുവാൻ തീരുമാനിക്കുകയും 19.03.2020 ൽ നടന്ന മീറ്റിംഗിൽ പ്രിൻസിപ്പാളിനെയും ബന്ധപ്പെട്ട അധ്യാപകനെയും ഹിയറിങ് നടത്തുകയും ചെയ്തു. തുടർന്ന് 28.04.2020-ൽ നടന്ന സിൻഡിക്കേറ്റ് യോഗം (Item No.10.209.01) പുതുക്കിയ മാർക്ക് വിദ്യാർത്ഥികൾക്ക് നൽകുവാനും ഫിസിക്ക് എഡ്യൂക്കേഷൻ അസിസ്റ്റന്റ് പ്രൊഫസ്സർ പ്രശാന്ത് എ.പി. യ്ക്കെതിരെ ഉചിതമായ നടപടികൾ സ്വീകരിക്കാൻ സിൻഡിക്കേറ്റിന്റെ സർവകലാശാലാ ഡിപ്പാർമെന്റുകളുടേയും മറ്റുസ്ഥാപനങ്ങളുടേയും ഉപസമിതിയെ ചുമതലപ്പെടുത്തുകയും ചെയ്തു .

രണ്ടാം സെമസ്റ്റർ ബി എഡ് ഡിഗ്രി പരീക്ഷയുടെ ഇന്റർണൽ മാർക്ക് കൃത്യമായി നൽകാത്തത് സംബന്ധിച്ച വിഷയത്തിന്മേൽ ഉചിതമായ ശിപാർശക്കായി സിൻഡിക്കേറ്റിന്റെ സർവകലാശാല ഡിപ്പാർമെന്റുകളുടേയും മറ്റുസ്ഥാപനങ്ങളുടേയും ഉപസമിതി മുൻപാകെ സമർപ്പിക്കുന്നു.

Recommendation:

The Committee considered the matter and recommended to condone the mistake and warn the teacher of Health & Physical Education.

(EG VI (A) Section)

Resolution of the Syndicate

RESOLVED to impose fine to Sri.Prasanth A.P, Assistant Professor, Physical Education, KUCTE Aryad for uploading the CE Marks wrongly.

FURTHER RESOLVED to refer the matter to the Standing Committee of the Syndicate on Finance for fixing the rate of fine.

Item No.18.84 .09 UIM Adoor-renewal of contract of Librarian-hearing-reg

Smt.Thara C Varghese was engaged as Librarian on contract basis at UIM, Adoor for a period of one year w.e.f 06.04.2019 on a monthly remuneration of Rs.16,500/-(Rupees Sixteen thousand and Five hundred only). Her contract expired on 05.04.2020. Hence the Principal(i/c), UIM, Adoor has forwarded the request from Smt.Thara C Varghese for the renewal of her contract for another period of eleven months.

The Performance Appraisal committee evaluated the performance of Smt.Thara C Varghese, verified the documents submitted and recommended to renew the contract on the condition to assist the Principal and also work for the development of Library and should improve rapport with students.

Sanction was thus accorded by the Pro-Vice Chancellor to engage Smt.Thara C Varghese as Librarian on contract basis at UIM, Adoor, for a period of eleven months w.e.f 07.04.2020 (giving break on 06.04.2020) on a consolidated salary of Rs.18,500/-(Rupees Eighteen thousand and Five hundred only) per month on the condition to assist the Principal and also work for the development of Library and should improve rapport with students. Hence the contract renewal memo was issued to Smt.Thara C Varghese intimating the engagement and was directed to submit a self declaration to this effect.

The Principal (i/c) has forwarded the joining report, Medical Fitness certificate, Self declaration and Employment contract in respect of Smt. Thara C Varghese, Librarian on contract basis. In self declaration she has stated that she has done every job given by the Principal sincerely but did not get any consideration from the Principal. She has maintained the Library properly. But the Principal (i/c) has remarked that the allegations stated in her explanation are baseless and she has always disassociated with the Principal and all other staff members of the Institute. The students of various batches have made a number of oral complaints about the non-cooperative and rough behaviour of the Librarian to the Principal and the then Principal had warned her orally in different occasions.

The Vice Chancellor has ordered that before approving the Contract agreement, the Principal and the Librarian may be heard before the Standing Committee of the Syndicate on Departments and other Institutions. Hence the hearing.

Recommendations : **The Committee heard the Principal, UIM Adoor and the Librarian at the Centre. The Committee directed the Librarian to submit a self declaration for her fresh engagement.**

The Committee further recommended to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and a staff from the concerned administration section to visit the Centre to enquire the issues arised with the functioning of library.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 10 :UIM Alappuzha - Delay in remittance of caution deposit to KUF-2017-19 batch – consideration of clarification from Principal-reg:-

The Principal, UIM, Alappuzha has forwarded the requests of students of 2017-19 batch for the refund of caution deposit and has requested to refund the caution deposit of 81 students in 2017-19 batch @ Rs.2,000/- each amounting to Rs.1,62,000/- (Rupees One Lakh sixty two thousand only). The Principal has also certified that there are no outstanding dues against them.

It may be noted that the caution deposit of 81 students in 2017-19 batch of UIM, Alappuzha amounting to Rs.1,62,000/- (Rupees One Lakh sixty two thousand only) @ Rs.2,000/- each was remitted directly to KUF (A/c no. 38120388255) on 11/02/2019 vide cheque no. 330953 dated 19/01/2019. Hence the File was forwarded to Finance I section for endorsement. The Finance I section has remarked that the Principal, UIM, Alappuzha had remitted the caution deposit of 2017-19 batch students amounting to Rs.1,62,000/- (Rupees One Lakh sixty two thousand only) to KUF vide cheque no. 330953 only on 14/02/2019 and a clarification may be obtained from the Principal, UIM, Alappuzha regarding the delay in remittance of this amount to KUF. The Principal, UIM, Alappuzha

has clarified vide letter dated 16.06.2020 that at the time of admission of 2017-19 batch some teachers were given charge as Principal for this institute and they failed to remit the amount in time. On December 2018 Smt.Sumina Haneeph got the charge and she had remitted the caution deposit by January 2019 itself. The delay happened is also regretted by the Principal, UIM, Alappuzha. However the matter was submitted for the orders of the Vice Chancellor. The Vice Chancellor has ordered to place it before the Standing Committee of the Syndicate on Departments and other institutions of the University.

Hence, the clarification from the Principal, UIM, Alappuzha regarding the delay in remittance of caution deposit to KUF -2017-19 batch is placed before the Standing committee of the Syndicate on Departments and other institutions for consideration and recommendation.

Recommendations :

The Committee considered the matter and recommended to refund the amount remitted to KUF Account as caution deposit of students of 2017-19 batch of UIM Alappuzha and to warn the concerned teachers strongly for the delay.

(Ad. C Section)

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.	

Item No.18.84 .11 :University Institute of Technology - Regional Centre, Aroor - Panel of Guest Lecturers - approval - reg.

- Ref:** 1. Letter No. UITARR223/20120 dated 23.06.2020 received from the Principal, University Institute of Technology, Regional centre, Aroor.
2. Letter No. 7949/2020/UOK dated 29.02.2020.

The Principal, University Institute of Technology, Regional Centre, Aroor, has directed to invite applications for the post of Guest Lectures in Commerce, English, Hindi, Malayalam and Computer Science, through notification in all dailies and to forward the rank list of the candidates after conducting the interview, for the approval of the University, along with their bio-data, copies of qualifying certificates, mark lists and eligibility certificates, if applicable, vide reference read as (2) above.

The Principal, University Institute of Technology, Regional Centre, Aroor has forwarded the above said documents of the candidates to be included in the panel of Guest Lecturers for Commerce, vide reference read as (1) above.

The details are as follows:

Sl. No.	Rank No.	Name and Address of the Candidate	Qualification	Remarks
1	1	Anziya A Ashraf Ajeesha Manzil (H) Chandiroor PO Cherthala, Alappuzha	M.Com - I Class, University of Kerala, NET (Commerce)	Nil
2	2	Asokan D Pangaparambil House Varanam PO, Alappuzha	M.Com-II Class - 57.81%, University of Kerala, NET (Commerce)	Nil
3	3	Unnikrishnan R Therozhil, Udayanapuram PO Vaikom, Kottayam	M. Com - I Class - MG University	Eligibility Certificate Produced

Hence, as per the orders of Hon'ble Vice - Chancellor, the matter regarding the inclusion of above said candidates in the panel of Guest Lecturers in Commerce, as and when required, at UIT Aroor, is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

Recommendation :

The Committee considered the matter and recommended to include the above mentioned candidates in the panel of Guest Lecturers at UIT Regional Centre, Aroor.(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 .12 :Appointment of Sweeper cum Cleaner locally on Casual Basis in UIT Adoor - reg.

The Syndicate at its meeting held on 10.10.2017 (Item No. 30-94-09) has resolved to agree the recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 25.09.2017, that Smt. Salini B, Sweeper on Contract basis, UIT Adoor be engaged as Lab Attender on contract basis at UIT Adoor. A UO was issued from Ad A VII Section to engage Smt.Salini.B. Sweeper on Contract, UIT Adoor as Lab Attender on contract basis at UIT, Adoor w.e.f 01/01/2018 till 31/03/2018 on a monthly remuneration of Rs 12500/-(UO No.Ad A VII. 2. 9433/2017 dated 01.01.2018).

The Principal, UIT Adoor Regional Centre has forwarded a letter for the appointment of Sweeper cum Cleaner locally on casual basis, and informed that Smt. Salini B, Sweeper cum Cleaner on contract, UIT Adoor has been changed the designation as Lab Attender on contract basis at UIT Adoor w.e.f 01.01.2018 and therefore the post of Sweeper cum Cleaner is vacant at the centre. The Principal has requested the sanction to engage a person as Sweeper cum Cleaner locally on casual basis at the earliest as their service is very essential.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions. Accordingly, the request forwarded by the Principal, UIT Adoor to engage a person as Sweeper cum Cleaner locally on daily wages in the vacant post is placed before the Standing Committee of Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation :

The Committee considered the matter and recommended to engage a person as sweeper locally on a consolidated remuneration of ₹10,500/- per month.

(Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 .13 : KUCTE, Nedumangad- Request of Smt. Renuka Sonny L.R, Principal- Availed leave without handing over charge - Explanation – reg.

The Principal, KUCTE, Nedumangad has informed that she could not attend the college from 25.06.2020 - 16.07.2020 due to unavoidable and unexpected personal matters. She has requested to grant her leave for 22 days from 25.06.2020 to 16.07.2020.

It may be noted that, at first instance, Dr. Renuka Sonny L.R, Principal, KUCTE, Nedumangad has informed her leave from 25.06.2020 to 03.07.2020 only through e-mail and she took leave without handing over the charge. As the B Ed exam started on 29.06.2020, the University had to make last minute arrangements for conducting the exams. Later she has submitted request for extending leave from 04.07.2020 to 16.07.2020 due to unavoidable and unexpected personal affairs.

As per the orders of Registrar, Dr. Renuka Sonny L R, Principal, KUCTE, Nedumangad has submitted explanation for availing leave for 22 days from 25.06.2020 to 16.07.2020. She has informed that, she has submitted the application for leave through her husband and he put the application form in a box kept in front of the office of the Registrar, after informing the matter to PA to the Registrar. She has also informed that she was forced to take leave due to unexpected and unavoidable personal matters at home and she gave leave application for a period of nine days from 25.06.2020 to 03.07.2020 .She states that the situation has not been sorted out during that period and she gave another application for extending leave for a period of 13 days from 04.07.2020 to 16.07.2020.

She has also informed that in her home, her mother is aged and have a daughter studying for B Tech and her intention was to sort out the personal matters without hindering official matters. She told this was the main reason why she gave leave letters at proper time without any lapse.

She has requested to sanction leave for 22 days from 25.06.2020 to 16.07.2020 and apologize for the inconvenience of the University due to her leave which is unexpected and unavoidable to her.

As per the letter dated 17.07.2020, she has informed that she rejoined and took charge as the Principal in KUCTE, Nedumangad on the FN of 17.07.2020 after availing leave till 16.07.2020.

It may be noted that the number of casual leave eligible for teachers in KUCTEs are twelve per year and the number of LWA for teachers is only fifteen vide U.O.No.Ad.AV.2.6174/2013 dated 11.11.13.

As per Orders of the Vice-Chancellor, the matter regarding the request of Smt. Renuka Sonny L.R, Principal, KUCTE, Nedumangad- Availed leave without handing over charge - explanation -reg is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations :

The Committee considered the matter and recommended to hear Smt. Renuka Sonny.L.R., Principal, KUCTE, Nedumangadu before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84.14 : KUCTE- Nedumangad- Request for the post of DTP operator or Clerk – reg.

As per the letter No. 52/CTE/NDD/2020-21 dated 18.06.2020, the Principal, KUCTE, Nedumangad has informed that KUCTE, Nedumangad does not have a Clerk cum Typist or Academic Co-ordinator. The Principal states that lots of work present in the college and requested to take necessary steps to appoint either a DTP operator or a Clerk in the college at the earliest.

It may be noted that Casual Typists are engaged in KUCTEs on daily wage basis and they are being paid a remuneration of Rs.660/- per day subject to a maximum permissible amount of Rs. 17,820/-

As per Orders of the Vice-Chancellor, the matter regarding the request for Data Entry Operator /Clerk in KUCTE, Nedumangad is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

Recommendations :

The Committee considered the matter and recommended to consider the request as a part of establishment of DOMTEC.

(Ad. A VII (A) Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No. 18.84 .Additional Item 01 : കാട്ടായിക്കോണം യു ഐ ടി സെന്ററിലെ കോമേഴ്സ് അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി.എസിനെതിരെ പ്രിൻസിപ്പലിന്റെ പരാതി -ഹിയറിങ്ങ് നടത്തുന്നത്- സംബന്ധിച്ച്

കാട്ടായിക്കോണം യു.ഐ.ടി റീജിയണൽ സെന്ററിലെ പ്രിൻസിപ്പൽ, 01/02/2020 തീയതിയിലെ, UIT/KKM/Adm/189/20 നമ്പർ കത്ത് മുഖേനെ ടി സെന്ററിലെ കോമേഴ്സ് വിഭാഗത്തിലെ കോൺടാക്ട് അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി എസിനെതിരെ താഴെ പറയും പ്രകാരം പരാതി നൽകിയിരിക്കുന്നു.

- ടൈം ടേബിൾ മാറ്റിയെഴുതി, രാവിലെയും ഉച്ചയ്ക്ക് ശേഷവും ക്ലാസുകൾ ഉണ്ടായിരുന്ന അധ്യാപകരോട് ക്ലാസുകൾ തുടങ്ങുന്ന സമയത്തു മാത്രം എത്തിയാൽ മതിയെന്ന് നിർദ്ദേശിക്കുകയും അധ്യാപകരെ ഓഫീസ് ജോലികളിൽ നിന്നും പൂർണ്ണമായും ഒഴിവാക്കി പ്രിൻസിപ്പലിന് എതിരായി തിരിക്കുകയും ചെയ്യുന്നു.

- സ്മാർട്ട് ബോർഡും മാർക്കർ പേനയും പ്രൊജക്ടറും വാട്ടർ പ്യൂരിഫയറും ഉടൻ വേണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് വിദ്യാർത്ഥികളെ കാമ്പസ്സിന് പുറത്തിറക്കി സമരം ചെയ്യിച്ചു.
- യു ഐ ടി യിൽ നടന്ന കല്ലെറിയൽ തുടങ്ങി എല്ലാ അച്ചടക്ക ലഘുന പ്രവർത്തനങ്ങൾക്കും പിന്നിൽ സ്വപ്ന ടീച്ചറാണെന്നു പ്രിൻസിപ്പൽ ആരോപിച്ചിരിക്കുന്നു.

പള്ളിക്കൽ സെന്ററിൽ, സ്വപ്ന ടീച്ചർ, പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയിരുന്നപ്പോൾ ഇംഗ്ലീഷ് പ്രീ റിവൈസ്ഡ് സ്കീം മാറ്റി പഠിപ്പിച്ചതിന്റെ പേരിൽ വിദ്യാർത്ഥികൾ എക്സാം റീ അപ്പീയർ ചെയ്യേണ്ടി വന്നിട്ടുള്ളതായി പ്രിൻസിപ്പൽ സൂചിപ്പിച്ചിരിക്കുന്നു. മാത്രമല്ല, സ്വപ്ന ടീച്ചർ ജോലി ചെയ്തിരുന്ന ആലപ്പുഴ, കൊട്ടാരക്കര, പള്ളിക്കൽ, വക്കം സെന്ററുകളിൽ പ്രശ്നങ്ങൾ ഉണ്ടാക്കിയതായി അറിഞ്ഞുവെന്നും പ്രിൻസിപ്പൽ രേഖപ്പെടുത്തിയിട്ടുണ്ട്. ഓഫീസ് ജീവനക്കാരുടെയും വിദ്യാർത്ഥികളുടെയും ഇടയിൽ വേർതിരിവ് ഉണ്ടാക്കി യു.ഐ.ടി.യുടെ പ്രവർത്തനത്തെ അവതാളത്തിലാക്കുന്ന ഈ രീതി അംഗീകരിക്കാനാവാത്തതിനാൽ സ്വപ്ന ടീച്ചറെ സെന്ററിൽ നിന്നും മാറ്റുന്നതിന് വേണ്ട നടപടികൾ സ്വീകരിക്കണമെന്ന് പ്രിൻസിപ്പൽ അപേക്ഷിച്ചിരിക്കുന്നു.

മേൽ വിഷയം 04.06.2020ന നടന്ന സിൻഡിക്കേറ്റിൽ വയ്ക്കുകയും (ഐറ്റം നം.12.45) സിൻഡിക്കേറ്റ്, വിഷയം ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രിക്ഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് വിടാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

ബഹു.വൈസ് ചാൻസലറുടെ നിർദ്ദേശപ്രകാരം, മേൽ പരാതി, 11.08.2020ന നടന്ന സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്ട്രിക്ഷൻ സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയിൽ വയ്ക്കുകയും, കമ്മിറ്റി, സെന്ററിലെ പ്രിൻസിപ്പലിനെയും സെന്ററിലെ കരാർ അധ്യാപികയായ ശ്രീമതി സ്വപ്ന വി എസിനെയും ഹിയർ ചെയ്യണമെന്ന് ശുപാർശ ചെയ്യുകയും ചെയ്തു. 14.08.2020ന നടന്ന സിൻഡിക്കേറ്റ് (ഐറ്റം നം 16.78.11), കമ്മിറ്റിയുടെ ശുപാർശ അംഗീകരിക്കുകയും ബഹു.വൈസ് ചാൻസലർ മേൽ തീരുമാനം നടപ്പിലാക്കാൻ അനുമതി നൽകുകയും ചെയ്തു.

ആയതനുസരിച്ചു ടി പരാതിയിന്മേൽ പ്രിൻസിപ്പലിന്റെയും ശ്രീമതി സ്വപ്ന വി എസിന്റെയും ഭാഗം കേട്ടുകൊണ്ട് അനന്തര നടപടികൾ കൈക്കൊള്ളുന്നതിനായി കമ്മിറ്റിയ്ക്ക് മുൻപാകെ വിഷയം സമർപ്പിക്കുന്നു.

Recommendations :

The Committee heard the Principal, UIT Regional Centre, Kattayikonam and Swapna V. S., Lecturer in Commerce at the Centre and recommended to treat the matter as closed. (Ad. A VII Section)

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 Additional Item .02 :Leave without remuneration above permissible limit – Request of Smt. Sonia Merin Jose, Lecturer in Business Management on Contract basis, UIT Regional Centre, Sasthamcotta – reg.

Smt. Sonia Merin Jose, Lecturer in Business Management on Contract basis at UIT Regional Centre, Sasthamcotta, requested for sanctioning leave without remuneration for 31 days w.e.f. 03-03-2020 to 02-04-2020 on personal grounds. The Principal, UIT Regional Centre, Sasthamcotta recommended it.

The following points may be noted:

- Leave Without Remuneration beyond the permissible limit (15 days during the tenure of engagement) can be granted only on the basis of genuine grounds like medical treatment (clause no. 3 in UO Ad.AV.2/6174/2013 dated 11.11.2013).
- As per the orders of the Registrar, Smt. Sonia Merin Jose was directed to produce sufficient documents for the grounds on which she requested for LWR for 31 days.
- Now, vide letter dated 05-08-2020, forwarded her medical certificate.
- It is stated in the certificate that she has been under treatment for low backache for the period from 03-03-2020 to 02-04-2020 and the period of absence of duty on this period is necessary for the restoration of her health.

The Vice Chancellor has ordered to place the matter of granting the requested leave without remuneration in respect of Smt. Sonia Merin Jose, Lecturer in Business Management on Contract basis at UIT Regional Centre, Sasthamcotta, **for 31 days w.e.f. 03-03-2020 to 02-04-2020** before the Standing Committee of the Syndicate of Departments and Other Institutions of the University.

Accordingly, the matter is placed before the Standing Committee of the Syndicate of Departments and Other Institutions of the University for Consideration.

Recommendations :

The Committee considered the matter and recommended to grant Leave without remuneration to Smt. Sonia Merin Jose for a period from 03.03.2020 to 02.04.2020. (Ad. A VII Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 .Additional Item.03 :KUCTE, Kunnam – Re induction of Malayalam option – reg.

The principal in charge has stated in her letter No 96.KUCTEK/2020-2021 dated 10-09-2020 that currently there are five options in KUCTE Kunnam ie Hindi, Mathematics, Natural science, Physical science and, Social science. During all the admissions students are making so many enquiries and demands for Malayalam as optional. Moreover the principal in charge has also informed that Malayalam optional was there in KUCTE Kunnam till 2014.

The principal in charge has requested to consider the re induction of Malayalam option in KUCTE Kunnam

As per Orders of the Vice-Chancellor, the matter regarding the re-induction of Malayalam option in KUCTE Kunnam is placed before the Standing Committee of the Syndicate on Departments and Other Institutions.

Recommendation :

The Committee considered the matter and recommended to transfer the Malayalam option from KUCTE Kariavattom to KUCTE Kunnam and the Hindi option of KUCTE Kunnam be transferred to KUCTE Kariavattom. (Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

Item No.18.84 Additional Item .04 :KUCTE, Kumarapuram – Dr.P.K.Somarajan, Asst. Professor of Sanskrit - disbursement of salary – reg.

Dr. P.K.Somarajan, Asst. Professor of Sanskrit has submitted a request. He has informed that he has joined duty w.e.f April 17th 2019 and has been working there in that capacity till April 16th 2020 and his salary for the period from 17th April 2019 to 16th April 2020 has not been paid so far because of technical reasons which are not in his capacity to resolve. He has requested to release the arrear salary as early as possible.

It may be noted that as per the minutes of the meeting of the Syndicate held on 15.06.2020 item no. 11.36. Additional 04, recommendation be corrected as ‘The committee considered the report and recommended to terminate the contract of Dr. Somarajan and transfer Dr. Latha as serious administrative lapse occurred from the part of them in handling the complaint of students’.

As per the orders of Vice-Chancellor, a termination memo w.e.f. 03.08.2020 has been issued on 07.08.2020 based on the complaint received from Sri. Shibu C, PTA Vice-President, KUCTE, Kumarapuram against Dr. P K Somarajan.

It may be noted that Dr.P K Somarajan has already been submitted the employment contract cum indemnity bond for a period of 1 year from the date of joining ie. 17.04.2019 - 16.04 2020 as per the memo no. Ad AVII(A)/13528/2019 dated 10.05.2019. But now the employment contract is executing only for 11months.

As per orders of the Vice-Chancellor, Dr. P.K Somarajan, Asst. Professor of Sanskrit – disbursement of salary - KUCTE, Kumarapuram is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for the consideration and recommendation.

Recommendation :

The Committee considered the matter and recommended to disburse the salary pending to Dr. P. K. Somarajan, Assistant Professor of Sanskrit, KUCTE Kumarapuram. As regarding the salary of non contract period and the days not recommended by Principal the decision be taken by the Syndicate. (Ad. A VII (A) Section)

Resolution of the Syndicate

RESOLVED to disburse the salary pending to Dr. P.K. Somarajan, Assistant Professor of Sanskrit, KUCTE Kumarapuram upto the date of termination.

Item No.18.84 Additional Item.05: Starting of B.Ed. Sanskrit at KUCTEs of Kollam District-Request-reg.

A few Graduate and Post graduate students with Sanskrit as optional subject, of DB College, Sasthamcotta, had submitted a representation to the Hon'ble Vice Chancellor that only 13 seats (3 seats at Govt College, Thycaud and 10 seats at KUCTE, Kumarapuram)_are annually allotted for B.Ed in Sanskrit optional, under this University while more than thousand students are waiting annually to take admission to the same. Also complained that only 4 students from this University got admission in the current academic year out of more than 500 students who passed BA and MA in Sanskrit. Since B.Ed degree is mandatory for all Teachers at UP, HS and HSS levels, they have requested to start B.Ed in Sanskrit at KUCTEs of Kollam District.

The matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 30.06.2020 and the committee considered the matter and recommended to authorize the Standing Committee of the Syndicate on Departments and Other Institutions of the University to consider the request after ascertaining the Sanskrit seats available at present in various KUCTEs, whether all seats are filled up and if necessary facilities are available, in case, additional batches/seats are required. The Syndicate at its meeting held on 17.07.20 had approved the recommendations.

As per the reports received from the tabulation sections, currently only two Training Colleges under this University are offering B.Ed Courses in Sanskrit optional.

- KUCTE, Kumarapuram admit 50 students (one unit) each year for five optional subjects including Sanskrit and 10 seats are allotted for each Optional subject.
- Govt. Training College, Thycaud also admit 50 students each year, but 11 (eleven) Optional subjects including Sanskrit are offered. Therefore, only 4-5 seats are allotted for each optional subject.

However, if there is shortage of applicants in any optional, that seat is allotted to any other optional subject according to the number of applicants.

The Principals of KUCTEs in Kollam district have submitted their reports (appended) regarding the feasibility of starting additional batches. The Principal of KUCTE, Kulakkada has informed that the necessary Physical facilities are available in the college, in case, additional batches are granted. The Principals of KUCTE, Kollam and KUCTE Anchal have informed the limited facilities of the College (only 8 & 5 class rooms available respectively) which suggests difficulty in accommodating additional batches .

As ordered by the Vice Chancellor, the request of the Sanskrit students of DB College, Sasthamcotta along with the reports from the Principals of KUCTEs (Kollam, Kulakkada and Anchal) regarding availability of facilities in case additional batches /seats are granted, are placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration and appropriate recommendation.

Recommendation :

The Committee considered the matter and recommended to conduct a feasibility study of starting of B.Ed. Sanskrit course at KUCTEs in Kollam district and entrusted the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Adv. G. Muralidharan Pillai, Member, Syndicate for the conduct of feasibility study.

(Ac. A III Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 18.09.2020, be approved.

The meeting came to an end at 02.00 p.m.

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**Item No.18.85. DOMTEC- Report submitted by Sri.J.Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC - Consideration of-
reg.**

(Ad. A VII)

The Syndicate at its meeting held on 15.05.2020, vide Item No. 11.36.06, resolved to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to have a comparative study of the report submitted regarding DOMTEC by Dr. K. S. Chandrasekhar, Professor, IMK and the proposal for strengthening DOMTEC submitted by Joint Registrar (Academic) in consultation with Joint Registrar (Administration) and place the detailed report before the Syndicate.

The Vice-Chancellor ordered to implement the Syndicate resolution and accordingly Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University was intimated the same.

Now, Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University has submitted the report. The Vice-Chancellor has ordered to place the matter before the Syndicate.

Accordingly the report submitted by Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC (Appended) is placed before the Syndicate for consideration.

REPORT OF THE SUB-COMMITTEE CONSTITUTED FOR STUDYING THE PROPOSAL FOR STRENGTHENING DOMTEC SUBMITTED BY JR(ACADEMIC) IN CONSULTATION WITH JR(ADMINISTRATION)

The minutes of the meeting of the Syndicate held on 13.01.2020 resolved to authorize Adv.B. Balachandran, Prof. K.Lalitha and Sri. G. Bijukumar, Members Syndicate to study the proposal for strengthening DOMTEC submitted by the JR Academic in consultation with JR Administration.

Further the Syndicate entrusted the convener, Departments and other Institutions to refer the reports of various committees that studied and presented in respect to Domtec and to make the report concrete

In addition to the report of the subcommittee mentioned above the additions are presented in bold in the recommendations

- The engagement of a Director under DOMTEC is essential for strengthening the infrastructure facilities and to ensure the quality of education in the institutions.
- The Director, DOMTEC will be a person having academic and administrative experience. The Qualifications will be fixed by the Selection Committee.
- An executive council for Domtec comprising of the Pro Vice Chancellor as chairman and conveners of the standing committees of Departments and other institutions, Finance, Staff and equipments, Affiliation, Finance officer, and director Domtec maybe constituted.**
- The council should meet once in a month and approve the financial, administrative and academic matters on a time bound manner and report to the standing committee of the Syndicate on Departments and other institutions**
- The present workload of the Sections coming under DOMTEC, ie, Ad. A VII, Ad. A VII (A) & Ad. C sections, be placed before the Stnding Committee of the Syndicate on Staff, Equipment and Buildings.
- Vehicle is to be provided for DOMTEC.
- A team including Syndicate members for inspection, monitoring and development in district level may be constituted.
- A developmental committee should be created in each Centre including the local bodies and authorities. The guidelines for the creation of the same shall be provided from the University.

- The service of an experienced contract staff having degree qualification is to be given for doing the clerical and office works in UITs.
- The sections coming under DOMTEC may be arranged under a single umbrella.
- Requests from the Centres be routed through and recommended by the Director, DOMTEC.
- Steps should be taken for participating students in co-curricular activities in collegiate level competitions.
- Necessary facility shall be made available to conduct online examination in the institutions with the help of MP/MLA/LSG.
- **A separate P D Account maybe created for DOMTEC**
- **An institution development fund maybe collected from students at the time of admission and utilized purely for the development of the institution.**
- **The duties and responsibilities of the director DOMTEC shall be as follows**
 - A Overall supervision of the academic and administrative matters of the DOMTEC institutions**
 - B Convening the meeting of the executive council and reporting to it, the functions of the institutions.**
 - C Executing the decisions of the executive council with proper follow-ups**
 - D Keep a good liaison with the heads of the institutions and report to the executive council**
- **17 The service of a qualified Physical Education teacher and arts teacher maybe made avail at least on a cluster basis for the institutions under DOMTEC, for this the service of teachers in the nearby teacher education centres can be availed to manage at least a minimum of these activities**
- The following matters should be placed and discussed in detail by the Standing Committee of the Syndicate on Department and Other Institutions of the University.
 - Provision of own building for institutions under DOMTEC
 - Appointment of Guest Lecturers and its modalities.
 - Uniformity in renewal of staff on contract
 - Transfer and posting of faculty to be done before the commencement of an academic year.
 - Introduction of online payment of salary to the daily wage employees and Guest lecturers.
 - Introduction of punching to Principals/teachers/non-teaching staff/students in order to ensure quality of education and discipline.
 - Constitution of grievance cell for students and teachers under DOMTEC.
 - Lack of financial support from University for improving the infrastructural facilities.
 - Delay in supply of furniture, computers and other accessories.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University

Item No.18.86 ***Engaging Software Testers on contract basis & conducting Annual IT Audit - Remarks furnished by the Director(i/c), University Computer Centre - reg –***

(Ad.D1)

The Syndicate, at its meeting held on 28.04.2020, while considering Item No.10.162 regarding 'Importance of Software Testing / Relevance of Software Testers in Kerala University' had resolved to authorize the Registrar for :-

- Recruitment of Programmers and Software Testers.
- Conducting Annual IT Audit.

Accordingly, the Director (i/c), University Computer Centre, was requested to clarify the number of Testers and extra Programmers to be recruited and the steps to be taken for conducting the Annual IT Audit.

In response, the Director (i.c), has informed that,

36. Considering the current volume of development, at least **four testers** may be recruited, out of which two may be placed at KUCC and others at IT Cell (Exams).
37. One Senior Programmer and extra five Programmers, so as to fill the vacancies due to recent resignations and non joining of staff in the recent recruitment drive, will be sufficient to carry out the software development activities of Computer Centre. [It may be seen that Interview has already been conducted for appointing one Senior Programmer & 5 Programmers on contract basis at Computer Centre.]
38. Steps for auditing Tabulation Software for regular courses have been entrusted to C-DAC. **The Director(i/c) has recommended that, an IT Policy may be formulated which would be a major breakthrough for the University and has mentioned that, successful auditing of IT Services can be achieved only if a strong IT Policy is defined.**

Here, it may be seen that, the Director(i/c) has suggested that, at least 4 Testers on contract basis (2 for KUCC and 2 for IT Cell (Exams)) have to be engaged to carry out the testing activities. **But, the post of Tester does not exist in KUFO 1978 nor in Government Orders regarding remuneration of daily wage / contract appointment.** Hence, concurrence of the Government needs to be obtained before fixing the category. The Salary & Qualifications for the post also needs to be fixed. It may also be seen in this regard that, the Government strictly restricts the appointment of contract staff to exigencies.

As per orders of the Vice-Chancellor, the matters regarding appointing testers on contract basis [2 testers at Computer Centre and 2 testers at IT Cell (Exams) on contract basis] and framing IT Policy for University, as suggested by the Director, University Computer Centre is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be deferred.

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Item No.18.87. Minutes of the 5th and 6th meeting of the Purchase Committee for the year 2020-21 –Note to the Syndicate- Approval of -reg-

(Ad.B IV)

The Minutes of the 5th (Non-Plan-fund) and 6th (Plan-fund) meeting of the Purchase Committee held on 26.09.2020 is placed before the Syndicate for approval.

I. MINUTES OF THE 5TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM NON-PLAN SECTOR

Day	:	Saturday
Date	:	26.09.2020
Time	:	10.30 A M
Venue	:	Senate Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.K.Ajikumar, Member, Syndicate : Sd/-
3. Dr. K.G.Gopchandran, Member, Syndicate : Sd/-
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member, Syndicate : Sd/-
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Absent
7. Dr. K.B. Manoj, Member, Syndicate : Absent
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Sd/-
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-(Online)

Officers Present

- Deputy Registrar, AdmnIV : Sd/-
- S.Rajasekharan, Superintendent(i/c) : Sd/-

Item No.18.87. 01.01: *Action Taken report of 1st Purchase Committee held on 01.06.2020 and 3rd Purchase Committee held on 11.08.2020*

Resolution of the Syndicate
RESOLVED that the Action Taken report of 1 st Purchase Committee held on 01.06.2020 and 3 rd Purchase Committee held on 11.08.2020, be approved.

Item No.18.87. 01.02 *Consideration for the Purchase of Art Paper 130 GSM and Art Card 300 GSM-sanction- University Press - Printing of Annual Report- reg*

The Press Superintendent, Kerala University Press has forwarded proposal for purchasing Art Card and Art Paper for printing of Annual Report 2019 after inviting quotations. The quotation details are as follows;

I. ITEM : Art paper(58.5 x 91cm, 130GSM) Qty- 42reams

Sl. No.	Firm	Description/ Item	Rate in Rs. per eams	Remarks
1.	M/s.Aswin Paper Company, Trivandrum	Art Paper (128GSM)	Rs.2681/-	Lowest - Total amount to be paid Rs.1,12,602/-
2.	M/s.Shreesiva paper Mills Private Ltd, Ernakulam	Art Paper (128 GSM)	Rs.2705/-	
3.	M/s.SreeLakshmi Narayana Papers, Ernakulam	Art Paper (128 GSM)	Rs.2740/-	

II. ITEM : Art Card(58.5 x 91cm, 300GSM) Qty- 150 numbers

Sl.No.	Firm	Rate in Rs.per card	Remarks
1.	M/s. Aswin Paper Company, Trivandrum	12.57	Lowest - Total amount to be paid Rs.1,885.50/-
2.	M/s.Shreesiva paper Mills Private Ltd, Ernakulam	12.68	
3.	M/s. SreeLakshmi Narayana Papers, Ernakulam	12.85	

The Superintendent, Kerala University Press has requested to purchase above said items from the lowest quoted firm, meeting the expenditure from the head of account "Part I-NP-MH-1(a)-General Direction-4-2925-Printing and Stationery" provided in the current year's Budget Estimates of the University.

The Finance has remarked that the proposal for the purchase of Art card and Art paper for use in the University press for printing of Annual Report 2019, may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor, the matter is placed before Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase 42 reams of Art paper (58.5 x 91cm, 130GSM) and 150 numbers of Art Card(58.5 x 91cm, 300GSM) for an estimate amount of Rs.1,14,487.50/-(Rupees One Lakh Fourteen Thousand Four Hundred and Eighty Seven and Fifty paise Only) from the lowest quoted firm M/s Aswin Paper Company, Thiruvananthapuram, for printing the Annual report of 2019 by the Press of University Office, meeting the expenditure from the head of account "Part I-NP-MH-1(a)-General Direction-4-2925-Printing and Stationery" provided in the current year's Budget Estimates of the University.

The Committee further entrusted the Superintendent(i/c), University Press to place a proposal in the next Purchase Committee detailing the annual requirement of special quality paper for printing purposes of IQAC, PRO etc. for the year 2021-2022 after assessing requirements from

the Departments and Sections concerned of the University. It was reiterated that the practice of purchasing of paper and other items at the nick of time should be discouraged.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87.01.03:- **Consideration for the Purchase Portable Autoclave, Air Oven, Vacuum Oven, Hot Plate with Stirrer and Heating Mantle with Stirrer (1 each) - Department of Opto Electronics reg**

The Head, Department of OptoElectronics vide letter no.KU/OPTO/62/2019-20 dated 17.02.2020 has forwarded quotations received from seventeen firms for the **Purchase of one number each of Portable Autoclave, Air Oven, Vacuum Oven, Hot Plate with Stirrer and Heating Mantle with Stirrer** as follows;

Sl. No.	Name of Firm	PORTABLE AUTOCLAVE a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve.	AIR OVEN a) Capacity: 147 – 150 Litre b) Temp range: Ambient +5°C to 250°C. c) Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning.	VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch d)With vacuum pump	HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range:50-500°C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring
1	M/s.Gen uine Scientific Instruments, Trivandrum	AUTOCLAVE PORTABLE KEMI/ROTEK-1No. a) Dia x Height : 300x 300 mm b) Body: S.S c) KW: 2 d) Capacity: 20Ltr e)Warranty: 1 year Cost + GST @ 5%: Rs.14175.00 Spec not matching	HOT AIR OVEN BOTTOM HEATED (THERMOSTATIC) KEMI/ROTEK Option –I a) Chamber size : 450 x 450x 450 mm b) No. of shelves:2 c) Watts:1200 d) Ltr .Approx: 95 e) Warranty: 1 year Cost +GST @ 5%: Rs.27405.00 Spec not matching HOT AIR OVEN Option –II a) Chamber size : 450 x 450x 600 mm b) No. of trays:3 c) Watts:1200 d) Ltr Approx: 125 e) Warranty: 1 year	Not Quoted	HOT PLATE WITH STIRRER Make: Remi a)Max. Stirring quantities - 10L b)Heating temperature range: upto 550 °C c)Stirring speed range from 100 to 1500 rpm d)external temperature sensor PT1000 e) Warranty:1 year Cost +GST @ 5%: Rs. 41580.00	HEATING MANTLE WITH STIRRER Model: RHM - 02 a)Watts: 200 W b)Capacity : 500ml d) Fitted with energy regulator e)Warranty: 1 Year Cost +GST @ 5%: Rs.2835.00 Spec not matching

			Cost +GST @ 5%: Rs.34495.00 Spec not matching			
2	M/s.Universals Agencies, Thrissur	BIOCHEM SS AUTOCLAVE PRESSURE COOKER -1No. a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve. e)Warranty: 1 year Cost + GST @ 5%: Rs.24570.00	(a)ROTEK HOT AIR OVEN BOTTOM HEATED a) Capacity: 95 Litre(Approx.) b) Temp range: Ambient +5°C to 200°C. c)Control accuracy: ±1°C. d)No. of Shelves:2 e) Digital temperature controller with timer, alarms and auto tuning. f)Warranty: 1 year Cost + GST @ 5%: Rs.32445.00 Spec not matching (b) YORCO HOT AIR STERILIZER (OVEN) a) Capacity: 125 Litre b) Temp range: Ambient +5°C to 250°C. c) Control accuracy: ±0.1°C. d) No. of Shelves:3 e)Adjustable Overshoot Alarm &Heater cut off. f)Warranty: 1 year Cost + GST @ 5%: Rs.77490.00 Spec not matching	ROTEK VACUUM OVEN RECTANGULAR a)Temperature range - 50 to 200 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 106mbar(27 in Hg) d) Chamber size – 12.2x5.3x8 inch e)With Rocker oil free vacuum pump f)Warranty: 1 year Cost + GST @ 5%: Rs.97808.00	ANTECH LCD DIGITAL MAGNETIC HOTPLATE STIRRER a)Max. Stirring quantities – 20L b)Heating temperature range: Room temp-340 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Warranty: 1 year Cost + GST @ 5%: Rs.33075.00 Spec not matching	ROTEK HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring e)Warranty: 1 year Cost + GST @ 5%: Rs.7812.00
3	M/s.Tech nology Exchange Services Pvt.Ltd, Ahmedabad, Gujarat	PORTABLE AUTOCLAVE-1No. a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker	AIR OVEN a) Capacity: 147 – 150 Litre b) Temp range: Ambient +5°C to 250°C. c)Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning	VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.141750.00	HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range: 50 - 500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Holding Rod,	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring e)Warranty: 1

		cum purge valve. e)Warranty: 1 year Cost + GST @ 5%: Rs.67725.00	f)Warranty: 1 year Cost + GST @ 5%: Rs.39900.00		Boss Head Clamp, & Support Rod f)Warranty: 1 year Cost + GST @ 5%: Rs.81900.00	year Cost + GST @ 5%: Rs.29925.00
4	M/s. Quality Agencies, TVM	PORTABLE AUTOCLAVE-1No. a) Capacity: 15 Litre b) Working temperature:121 °C c) Operating pressure:15PSI d) Construction: Aluminium e)Safety : (i)CE marked pressure valves, Lid locks, steam &vacuum release valve f)Warranty: 1 year Cost + GST @ 5%: Rs.34705.00	AIR OVEN a) Capacity: 150 Litre b) Temp range: Ambient +5°C to 250°C. c) Convection Type: Forced Air Circulation d) The control panel is conveniently locked when closed. A heat-resistant silicon rubber provides a durable and effective seal. e)Warranty: 1 year Cost + GST @ 5%: Rs.84950.00	VACUUM OVEN a)Temperature range - 5 to 200 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 13.7x13.7x13.7 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.77123.00 Spec not matching	HOT PLATE WITH STIRRER a)Vessel Capacity - up to 10L b)Heating temperature range: Ambient - 350 °C c)Stirring speed range from 50 to 1500 rpm d)With temperature sensor PT100 e)Warranty: 1 year Cost + GST @ 5%: Rs.57950.00	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 1L b) Rota Mantle fitted with PMDC motor and provided with variable speed control, digital display of speed, remaining time and temperature. c)Warranty: 1 year Cost + GST @ 5%: Rs.7500.00
5	M/s. Sapphire Scientific Supplies, Edappally	PORTABLE AUTOCLAVE-1No. a) Capacity: 15 Litre b) Working temperature:121 - 140 °C c) Operating pressure:15PSI d) Construction: Aluminium e)Safety : (i)CE marked pressure valves, Lid locks, steam &vacuum release valve f)Warranty: 1 year Cost + GST @ 5%: Rs.32300.00	AIR OVEN a) Capacity: 150 Litre b) Temp range: Ambient +5°C to 250°C. c)Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) No. of Shelves:2 f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning f)Warranty: 1 year Cost + GST @ 5%: Rs.89500.00	VACUUM OVEN a)Temperature range - 50 to 150 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 13.7x13.7x13.7 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.76300.00 Spec not matching	HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range: Ambient - 550 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Support stand & clamp f)Warranty: 1 year Cost + GST @ 5%: Rs.58800.00	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500ml b) Rota Mantle fitted with PMDC motor, soft touch key for setting speed, timer& temperature. Digital display of working speed, remaining time and percentage of heating capacity c)Warranty: 1 year Cost + GST @ 5%: Rs.8250.00
6	M/s. Scientific	ATLAS PORTABLE	AIR OVEN a) Capacity: 147-150	VACUUM OVEN a)Temperature	HOT PLATE WITH	HEATING MANTLE

	Medical Equipments, Cochin	AUTOCLAVE-1No. a) With manual timer b) No vacuum breaker c)Warranty: 1 year Cost + GST @ 5%: Rs.8200.00 Spec not matching	Litre b) Temp range: Ambient +5°C c)Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) No. of Shelves:2 f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning f)Warranty: 1 year Cost + GST @ 5%: Rs.31395.00	range - 50 to 250 deg b)Inner chamber material - Stainless steel c) Maximum vacuum :- 760 mm Hg d) Number of shelves: 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.108070.00	STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range:50-500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod f)Warranty: 1 year Cost + GST @ 5%: Rs.41580.00	WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Independent control for heating and stirring c)Warranty: 1 year Cost + GST @ 5%: Rs.8480.00
7	M/s. Calgon Scientific Co., Kochi	AUTOCLAVE PORTABLE -1 No Automatic with digital Display Model:# 7407PAD Make: Equitrom a) Working Chamber Size : 30 x 23cm(12 x 9")/ 16 Ltr b)Dressing drum: ø27 x 22cm (11 x 9") c) Heater : 1.8KW d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve. e) A Digital, preset Temperature Controller(121°C) cum Timer (20 minutes). f) Warranty: 1 year Cost +GST @ 5%: Rs.27255.00	AIR OVEN – Forced Convection Model: #7051-150 Make: Equitron a)Capacity: 150Ltr b) Temp range: Ambient +5 to250 c) Uniformity: ±2.0 at 100 d) shelves:2 e) Automatic cut off of heater & blower when door opened. f) Warranty: 1 year Cost +GST @ 5%: Rs.81200.00	VACUUM OVEN Make: Rotek Instruments a)Temperature range - Ambient +5 to250 b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 13.7x13.7x13.7 inch f) Warranty: 1 year Cost +GST @ 5%: Rs.73020.00 Vacuum Pump Portable vacuum Pumps oil free air compressors with Teflon Diaphragm Make: Riviera Cost +GST @ 5%: Rs.18650.00 Total cost Rs.91670.00 Spec not matching	HOT PLATE WITH STIRRER Magnetic Stirrer with hot plate Model: C-MAG HS 7 Package Make: IKA a)Max. Stirring quantities - 10L b)Heating temperature range: 50 - 500 °C c) speed range from 100 to 1500 rpm d) Ext. temperature sensor: ETS – D5 e)Holding Rod, Boss Head Clamp, & Support Rod f) Warranty:1 year Cost +GST @ 5%: Rs.47990.00	HEATING MANTLE WITH STIRRER Make: Glassco Cat No.1500.EU.03 a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring c) Warranty: 1 Year Cost +GST @ 5%: Rs.6350.00
8	M/s. Dinesh Scientific	PORTABLE AUTOCLAVE-1No.	AIR OVEN a) Capacity: 147 – 150 Litre	VACUUM OVEN a)Temperature range - 50 to 250	HOT PLATE WITH STIRRER	HEATING MANTLE WITH

	,Haryana	<p>a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve. e)Warranty: 1 year Cost + GST @ 5%: Rs.124740.00</p>	<p>b) Temp range: Ambient +5°C to 250°C. c)Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning f)Warranty: 1 year Cost + GST @ 5%: Rs.61740.00</p>	<p>deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.93240.00</p>	<p>a)Max. Stirring quantities - up to 10L b)Heating temperature range: 50 - 500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod f)Warranty: 1 year Cost + GST @ 5%: Rs.34440.00</p>	<p>STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring e)Warranty: 1 year Cost + GST @ 5%: Rs.19740.00</p>
9	M/s. Chopson Engineering CO, Delhi	<p>PORTABLE AUTOCLAVE-1No. a) Capacity: 50 Litre, b) Temperature range:121deg.cel c) Pressure range:15psi d) Insulation wall: Single Wall e)Warranty: Not mentioned Cost + GST @ 18%: Rs.154440.00</p>	<p>AIR OVEN a) Body Material: Stainless Steel b) Temp range: Ambient +50°C to 200°C. c)Voltage:380 V d) Weight: Up to 100 kg e)Warranty: Not mentioned Cost + GST @ 18%: Rs.76440.00</p>	<p>VACUUM OVEN a)Temperature range - 50 to 130 deg b)Capacity:12L , 24L ,40L c) Voltage:220V d) Frequency: 50Hz e)Inner dimensions – 30x30x30cm f)With vacuum pump g)Warranty: Not mentioned Cost + GST @ 18%: Rs.115440.00</p>	<p>HOT PLATE WITH STIRRER a)Capacity - 2 L b)Stirring Volume:0-2 L c)Stirring speed range from 0 to 1250 rpm d)Warranty: Not mentioned Cost + GST @ 18%: Rs.42640.00</p>	<p>HEATING MANTLE WITH STIRRER a)Material: ABS Plastic b)Energy regulator: Yes c)Warranty: Not mentioned Cost + GST @ 18%: Rs.24440.00</p>
10	M/s. Max Electronics Chandigarh	<p>PORTABLE AUTOCLAVE-1No. a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety</p>	<p>AIR OVEN a) Capacity: 147 – 150 Litre b) Temp range: Ambient +5°C to 250°C. c) Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. e) Digital PID</p>	<p>VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: Not</p>	<p>HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range: 50 - 500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other</p>	<p>HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for</p>

		valve, manual exhaust valve and vacuum breaker cum purge valve. e)Warranty: Not mentioned Cost + GST @ 18%: Rs.168221.00	temperature controller with timer, alarms and auto tuning f)Warranty: Not mentioned Cost + GST @ 18%: Rs.83261.00	mentioned Cost + GST @ 18%: Rs.125741.00	Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod f)Warranty: Not mentioned Cost + GST @ 18%: Rs.46445.00	heating and stirring e)Warranty: Not mentioned Cost + GST @ 18%: Rs.26621.00
11	M/s. Singhs Scientific, Ambala cantt Traders	PORTABLE AUTOCLAVE-1No. a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve. e)Warranty: 3 year(Onsite) Cost + GST @ 18%: Rs.217285.00	AIR OVEN a) Capacity: 147 – 150 Litre b) Temp range: Ambient +5°C to 250°C. c)Control accuracy: ±0.5°C. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. g) Digital PID temperature controller with timer, alarms and auto tuning h)Warranty: 3 year(Onsite) Cost + GST @ 18%: Rs.107545.00.00	VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 3 year(Onsite) Cost + GST @ 18%: Rs.162415.00	HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range: 50 - 500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT1000 e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod f)Warranty: 3 year(Onsite) Cost + GST @ 18%: Rs.59991.00	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring e)Warranty: 3 year(Onsite) Cost + GST @ 18%: Rs.34385.00
12	M/s. Amkette Analytics Ltd, Mumbai	Not quoted	Not quoted	VACUUM OVEN a)Temperature range - 50 to 200 deg b) Maximum vacuum – 760 mm Hg c) Number of shelves – 1 d) Chamber size – 12x12x10.8 inch e)With vacuum pump f)Warranty: 1 year Cost + GST @ 5%: Rs.153562.50	MAGNETIC STIRRER WITH HEATER a)Max. Stirring quantities - 20L b)Heating temperature range: Room Temperature - 550 °C c)Stirring speed range from 200 to 2200 rpm d)Warranty: 1 year Cost + GST @ 5%: Rs.33862.50 Spec not matching	Not quoted

13	M/s. Widsons Scientific Works , New Delhi	PORTABLE AUTOCLAVE-1No. a) Capacity: 15 – 16 Litre, b) Press & turn” system for closing the lid instead of fly nut assembly. c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes). d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve e)Warranty: 1 year Cost + GST @ 5% : Rs.23992.50	AIR OVEN a) Capacity: 147 – 150 Litre b) Temp range: Ambient +5°C to 250°C. c)Control accuracy: $\pm 0.5^\circ\text{C}$. d) Uniformity: ± 2.0 at 100.0°C e) Minimum 2 No. of Shelves with adjustable height. f) Automatic cut off of heater & blower when door opened. e) Digital PID temperature controller with timer, alarms and auto tuning f)Warranty: 1 year Cost + GST @ 5%: Rs.38325.00	VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.92925.00	HOT PLATE WITH STIRRER a)Max. Stirring quantities - up to 10L b)Heating temperature range: 50 - 500 °C c)Stirring speed range from 100 to 1500 rpm d)With temperature sensor PT100 e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod f)Warranty: 1 year Cost + GST @ 5%: Rs.22575.00 Agree to supply Temp Sensor PT 1000 (ref. Email dtd. 03-01-2020)	HEATING MANTLE WITH STIRRER a)Heating Mantle Capacity – 500 ml b)Maximum Temperature – 400° C c)Maximum RPM of the stirrer – 750 RPM d)Independent control for heating and stirring e)Warranty: 1 year Cost + GST @ 5%: Rs.6510.00
14	M/s. Mansha Vacuum Equipments Pvt.Ltd Bangalore	Not Quoted	Not Quoted	VACUUM OVEN a)Temperature range - 50 to 250 deg b)Inner chamber material – Stainless steel c) Maximum vacuum – 760 mm Hg d) Number of shelves – 2 e) Chamber size – 12x12x16 inch f)With vacuum pump g)Warranty: 1 year Cost + GST @ 5%: Rs.378000.00	Not Quoted	Not Quoted
15	M/s. Unique Scientific , Trichur	PORTABLE AUTOMATIC AUTOCLAVE a) Capacity: 16 Litre, b) Press & turn”	HOT AIR OVEN a) Capacity: 150 Litre b) Temp range: Ambient +5°C to 200°C. c)Control accuracy:	VACUUM OVEN a)Temperature range - 50 to 200 deg b)Inner chamber material –	HOT PLATE WITH STIRRER 1.NEUTATION a)Max. Stirring	HEATING MANTLE WITH STIRRER 1.REMI a)Heating

		<p>system for closing the lid instead of fly nut assembly.</p> <p>c) A Digital, preset Temperature Controller (121°C) cum Timer (20 minutes).</p> <p>d) Lid should fitted with pressure gauge, safety valve, manual exhaust valve and vacuum breaker cum purge valve.</p> <p>e)Warranty: 1 year Cost + GST @ 5%: Rs.29997.00</p>	<p>±0.2°C.</p> <p>d) No. of Shelves : 2</p> <p>e) Automatic cut off of heater & blower when door opened.</p> <p>f)Digital PID temperature controller with timer, alarms and auto tuning</p> <p>g)Warranty: 1 year Cost + GST @ 5%: Rs.84270.00</p>	<p>Stainless steel</p> <p>c) Maximum vacuum – 760 mm Hg</p> <p>d) Chamber size – 12x12x12 inch</p> <p>e)With vacuum pump</p> <p>f)Warranty: 1 year Cost + GST @ 5%: Rs.77760.00</p> <p>Spec not matching</p>	<p>quantities – 20L</p> <p>b)Heating temperature range: Ambient - 550 °C</p> <p>c)Stirring speed range from 200 to 2200 rpm</p> <p>d)With temperature sensor PT1000</p> <p>e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod</p> <p>f)Warranty: 1 year Cost + GST @ 5%: Rs.35970.00</p> <p>2.DLAB LED</p> <p>a)Max. Stirring quantities – 10L</p> <p>b)Heating temperature range: Up to 550 °C</p> <p>c)Stirring speed range from 0 to 1500 rpm</p> <p>d)With temperature sensor PT1000 & Clamp</p> <p>e)Other Required Accessories: Holding Rod, Boss Head Clamp, & Support Rod</p> <p>f)Warranty: 1 year Cost + GST @ 5%: Rs.36450.00</p>	<p>Mantle Capacity – 1 L</p> <p>b)Maximum RPM of the stirrer – 1200 RPM</p> <p>c)Warranty: 1 year Cost + GST @ 5%: Rs.6999.00</p> <p>1.ROTEK</p> <p>a)Heating Mantle Capacity – 500ml</p> <p>b)suitable to stirrer & heat , contents in round bottom flasks.</p> <p>c)Warranty: 1 year Cost + GST @ 5%: Rs.7350.00</p>
16	M/s.Ants Innovations Pvt Ltd, Tane	Not quoted	<p>HOT AIR OVEN</p> <p>a) Capacity: 150 Litre</p> <p>b) Temp range: Room Temperature to 200°C.</p> <p>c)Control accuracy: ±1°C.</p> <p>d) No. of Shelves : 3</p> <p>e)Warranty: 1 year Cost + GST @ 5%: Rs.78750.00</p>	<p>VACUUM OVEN</p> <p>a)Temperature range-0 to 250 deg</p> <p>b)Inner chamber material – Stainless steel</p> <p>c)Maximum vacuum – 760 mm Hg</p> <p>d) Chamber size – 12x12x16 inch</p>	Not quoted	Not quoted

				e)With vacuum pump f)Warranty: 1 year Cost + GST @ 5%: Rs.111300.00		
17	M/s. Manthri Global Technologies, TV M	Not quoted	Not quoted	Not quoted	HOT PLATE WITH STIRRER a) Max. Stirring quantities- up to 10L b)Heating Temperature range: up to 550 deg.cel c)stirring speed range from 0 to 1500rpm d) other required accessories : Holding rod. Boss head clamp & support rod e) Warranty : 1 year Cost + GST @ 5%: Rs.45150.00	Not quoted

The Head, Department of Opto Electronics has forwarded proposal for the the Purchase of **1.** one number of Portable Autoclave for an amount of Rs.23,992.50 including GST @ 5% from the M/s. Wisdons Scientific Works, New Delhi, **2.** Air Oven for an amount of Rs.31,395 including GST @ 5% from the M/s. Scientific Medical Equipments, Cochin, **3.** Vacuum Oven for an amount of Rs.92,925 including GST @ 5% from the M/s. Wisdons Scientific Works, New Delhi, **4.** Hot Plate with Stirrer for an amount of Rs.22575 including GST @ 5% from the M/s. Wisdons Scientific Works, New Delhi and **5.** Heating Mantle with Stirrer for an amount of Rs.6,350 including GST @ 5% from the M/s. Calgon Scientific Co., Kochi at a total cost of Rs.1,77,237.50/-(Rupees One lakh seventy seven thousand two hundred and thirty seven and fifty paise only)(including GST @ 5% against Essentiality and DSIR certificate), meeting the expenditure from the Head "Part I-MH-29-Department of Optoelectronics-Non Plan-4-1225-Laboratory Contingencies" of the current year's Budget Estimates of the year.

The Finance has remarked that the proposal for the purchase of one number each of portable Autoclave, Air Oven, Vacuum Oven, Hot Plate with stirrer and Heating Mantle with stirrer for use in the Department of Opto-electronics may be placed before the purchase committee for approval

As per the orders of the Vice-Chancellor the matter is placed before Purchase Committee for consideration and appropriate recommendation.

The committee considered the matter and recommended to purchase one number each of the following items from the firms noted against their names:

Sl no:	Name of the Item	Name of the Firm	Amount (including GST)
1	Portable Autoclave	M/s. Wisdons Scientific Works, New Delhi	Rs. 23,992.50/-
2	Air Oven	M/s Scientific Medical Equipments, Cochin	Rs. 31,395/-
3	Vacuum Oven	M/s. Wisdons Scientific Works, New Delhi	Rs. 92,925/-
4	Hot Plate with Stirrer	M/s Wisdons Scientific Works, New Delhi	Rs. 22,575/-
5	Heating Mantle with Stirrer	M/s Calgon Scientific company, Cochin	Rs. 6,350/-

The total cost of the above items amounts to Rs.1,77,237.50/- (Rupees One Lakh Seventy Seven Thousand Two Hundred and Thirty Seven and Fifty Paise Only), meeting the expenditure from the Head "Part I-NP-MH-29-Department of Optoelectronics-Non Plan-4-1225-Laboratory Contingencies" of the current year's Budget Estimates of the year.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87. 01.04:- Consideration for the Purchase of Preservatives Department of Oriental Research Institute & Manuscript Library - sanction

The Head, Oriental Research Institute & Manuscript Library, Kariavattom vide letter No.MSSL/208/2020 dated 09.01.2020 & No. ORI & MSSL /32/2020 dated 22/06/2020 has forwarded proposal for the purchase of Lemon grass Oil, Preservatives & Other Goods for use in the department after inviting quotations, as follows:

Item no: 1 -Lemon grass oil **Quantity – 46Ltr**

Sl. No	Firm	Rate per litre	Total payable amount including tax	Remarks
1.	M/s.Sarabhai Scientific Supplies, Trivandrum	Rs.720 + 18% GST L1	Rs.33120 + 18% GST + 1% FCESS = Rs.39413/-	FCess quoted. The firm may be requested to submit bills in B2B format while placing supply order
2.	M/s.Lab House, Trivandrum	Rs.1200 GST included L3	Rs.55,200/-	
3.	M/s.Sreerag Enterprises, Trivandrum	Rs.960 + 18% GST L2	Rs.44160 + 18% GST = Rs.52,108.8	

Item no: 2 : Preservatives & Other Goods

Sl. No.	Item	Qty	Name of the Firm		
			M/s.Sarabhai Scientific Supplies, Trivandrum	M/s.Lab House, Trivandrum	M/s.Sreerag Enterprises, Trivandrum
1.	Brush 62mm	55	Rs.9900	Rs.13750	Rs.12650
2.	Brush 50mm	30	Rs.4020	Rs.5400	Rs.4500
3.	Petri Dish	50	Rs.11300	Rs.14000	Rs.12500
4.	Face Mask	1000	Rs.6000	Rs.7000	Rs.8000
5.	Forceps	40	Rs.880	Rs.1280	Rs.1080
6.	Scissors SS 5"	40	Rs.4800	Rs.7200	Rs.6000
7.	Thread	32kg	Rs.6400	Rs.8960	Rs.8000
8.	Isopropyl Alcohol-2.5ltr (Molychem)	36	Rs.39960	Rs.45000	Rs.46800
Net Amount			Rs.96,742/- L1	Rs.1,02,590/- L2	Rs.1,15,500/- L3

Total amount (Item 1 & 2)

Sl no:	Name of the Firm	Amount
1	M/s Sarabhai Scientific Supplies, Trivandrum	Rs. 1,36,155/- L1
2	M/s Lab House, Trivandrum	Rs. 1,57,790/- L2
3	M/s Sreerag Enterprises, Trivandrum	Rs. 1,67,608.8/- L3

The Finance has remarked that the proposal for the purchase of preservatives for use in the ORI & MSS Library, Kariavattom may be placed before the Purchase Committee for approval.

As per the orders of the Hon'ble Vice Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase 46 litres of Lemon Grass Oil and Preservatives & other goods for a total amount of Rs.1,36,155/-(Rupees One Lakh Thirty Six Thousand One Hundred and Fifty five Only)from the lowest quoted firm M/s. Sarabhai Scientific Supplies, Thiruvananthapuram for use in the Oriental Research Institute & Manuscript Library, Kariavattom, meeting the expenditure from the Head "Part I-NP-MH-41-4/5735-Collection and Preservation of MSS" of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87. 01.05:- Consideration for the Purchase of Laptop for Department & Developer Student Club-University College of Engineering -reg.

The Principal, University College of Engineering vide letter no.UCE/ADMN/PURCHASE dated 20.08.2019 has forwarded a proposal for purchasing 05 numbers of Medium end-Windows 10 Home laptop from M/s.Keltron, Thiruvananthapuram through CPRCS Portal of KSITM for a total amount of Rs.1,38,610/- as per the specification obtained from Instrumentation Engineer, CLIF. GST details was not mentioned while generating proforma invoice. Hence the price included Flood CESS also. The Principal was informed to forward a fresh proforma invoice with GST details.

The Assistant Professor, University College of Engineering on behalf of Principal, UCE vide email dated 21.06.2020 has forwarded proforma invoice for purchasing laptop with change in specification as detailed below;

Proforma invoice details	Description	Rate	Quantity	Value
TVM/ITBG/PI/RC/18424/20-21 dated 16.06.2020	Laptop medium end-Ubuntu	Rs.22,703/-	05	Rs.1,13,515/-

The Principal, University College of Engineering has intimated that Ubuntu based OS is robust, fast and secure. Further Ubuntu is free and upgrades are provided free of cost. Based on the explanation provided by the Principal, University College of Engineering, the Instrumentation Engineer, CLIF, Kariavattom vide letter dated 22.09.2020 has recommended to provide Ubuntu based OS to the Laptops, which are to be purchased for use at University College of Engineering, Kariavattom.

The Finance has remarked that the proposal for the purchase of 5 numbers of Laptop-medium End Ubuntu through CPRCS Portal of M/s.Keltron for use in the Department and Developers Student CLUB in UCE, may be placed before the purchase committee for approval.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase 5 numbers of Laptop-medium End Ubuntu through CPRCS Portal of M/s.Keltron amounting to Rs.1,13,515/- (Rupees One Lakh Thirteen Thousand Five Hundred and Fifteen Only) for use in the Department and Developers Student CLUB in University College of Engineering, Kariavattom meeting the expenditure from the Head "Part I-NP-MH-68-4-1930-Equipment" of the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87. 01.06:- Consideration for the Purchase of Lab Equipments- Centre for Renewable Energy and Materials -Provisional Advance-reg

The Director, Centre for Renewable Energy and Materials vide reference (1) above has submitted proposal for the purchase of Lab Equipments for use in the Centre. As per U.O. read as (2) above an amount of Rs.25, 00,000/-(Rupees Twenty five lakhs) was sanctioned as provisional

advance for the establishment of the Centre. The following equipments are required for the Centre and their purchase has been initiated by inviting quotations against the specifications as approved in the Council meeting vide reference read as (3) above.

Item No. 1. FLIR Thermal Imaging Camera with Image Storage and IR Lamp

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR	Remarks
1.	THE PRIME POWER CONTROLS (BID1) Coimbatore	FLIR-MODEL C2	1,33,500 + 18% GST + 2% extra freight	Rs. 1,60,200	L3 2 years standard warranty and Laptop 1 year warranty
2.	JESCO SYSTEMS (P) LIMITED (BID2) Chennai	FLIR MODEL -C2	1,25,900 + 18% GST	Rs. 1,48,562.00 + extra freight charge	L2 2 years full product warranty and Laptop 1 year warranty
3.	Vamara Techware (BID3) Coimbatore	FLIR MODEL C2	1,04,400 + 18% GST	Rs. 1,23,192.00	L1 Recommended 2 years full product warranty and Laptop 1 year warranty

Item No. 2. Rectifier

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR	Remarks
1.	A-1. PRODUCTS (BID1), Thrissur	Rectifier	4,50,000 + 18% GST	Rs. 5,31,000 + freight charge	L ₃
2.	COCHIN SCIENTIFIC (BID2), Ernakulam	Rectifier	2,76,000 + 18% GST	Rs. 3,25,680.00	L ₁ Recommended
3.	MOHITE ELECTRONICS PVT. LTD. (BID3) Pune	Rectifier	3,60,000 + 18% GST	Rs. 4,24,800.00 + packing charge + freight charge	L ₂

Item No. 3. Filtration, Pumping and Spray System for Electroplating, Etching and Developing (Three Channel)

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR (3 units)	Remarks
1.	A-1. PRODUCTS (BID1) Thrissur	Filter unit	45,000 + 18% GST (for each unit)	Rs. 159300.00 + transportation charge	L ₄
2.	COCHIN SCIENTIFIC (BID2)	Filter unit	60,000 + 18% GST (for 3 units)	Rs. 70,800.00	L ₁ Recommended
3.	FINE RHODIUM (BID3) Mumbai	Filter unit	75,000 + 18% GST + 3000 Packing (for 3 units)	Rs. 91,500.00	L ₂
4.	POOJA FABRICATIONS (BID4)	Filter unit	78,000 + 18% GST + 2500 freight charge	Rs. 94540.00	L ₃

Item No. 4. Coating Thickness Guage

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR (including all taxes)	Remarks
1.	Vamara Techware (BID1)	Coating Thikness Tester EXTECH-CG206 (HSN Code-9030)	23,100 + 18 % GST	Rs. 27,258.00	L₁ Recommended Warranty-2 years
2.	Russell Technologies India Pvt. Ltd. (BID3)	Coating Thikness Guage Model: TM550FN Make: TMTECK	51,800.00	Rs. 51,800.00	L₃
3.	JESCO E SYSTEMS (P) LIMITED (BID4)	Coating Thikness Tester EXTECH-CG206 (HSN Code-9025)	31,070 + 18% GST + 1% extra freight	Rs 36,973.00	L₂

Item No. 5. IR thermometer

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR	Remarks
1	Vamara Techware (BID1)	EXTECH – 42545 (HSN Code-9025) Thermometer Infrared Heavy Duty Series	26,625 + 18 % GST	Rs. 31,418.00	L₁ Recommended Warranty -3 years
2.	MOHANLAL GHANSHYAM DAS (BID2)	MGW Infrared Thermometer	3,500 + 18 % GST	Rs. 4,130.00	-
3.	PRANAV FUTURETECH HNICS (BID3)	IR Thermometer	32,500 + 18 % GST	Rs. 38,350.00	L₃ Six months guarantee
4.	AGARAM (BID4)	Alla France Thermo Meter Model 92000-014-ca	30,000 + 18 % GST	Rs. 35,400.00	L₂

Item No. 6. Hydrothermal Bomb Heating Unit

Sl. No.	Firms	Brand and Model	Price including GST & extra charges	Total Price in INR	Remarks
1.	PRANAV FUTURETECH NICS (BID1)	“PFTECHNICS” Hydrothermal Bomb Heating Unit	78,500 + 18% GST	Rs. 92630.00	L₁ Recommended

2.	INDFURR (BID2)	“INDFURR” Hydrothermal Bomb Heating Unit	82,400 + 18% GST	Rs. 97232.00	L ₂
3.	PERFECT INSTRUMENTS (BID3)	“PERFECT” Hydrothermal Bomb Heating Unit	84,700 + 18% GST + 4% freight charges	Rs. 103334.00	L ₃

The Finance has remarked that the proposal for the purchase of above said Lab Equipments for use in the Centre for Renewable Energy and Materials, may be placed before the Purchase Committee for approval.

As per the orders of the Vice-Chancellor the matter is placed before Purchase Committee for consideration and appropriate recommendation.

The committee considered the matter and recommended to purchase Lab Equipments from the lowest quoted firms for use in the Centre for Renewable Energy and Materials as detailed below:

<i>S/no:</i>	<i>Name of the Item</i>	<i>Name of the Firm</i>	<i>Amount</i>
1	<i>Flir Thermal imaging camera with image storage and IR Lamp</i>	<i>Vamara Techware, Coimbatore</i>	<i>Rs.1,23,192/-</i>
2	<i>Rectifier</i>	<i>Cochin Scientific, Ernakulam</i>	<i>Rs. 3,25,680/-</i>
3	<i>Filtration Pumping and Spray System for Electroplating, Etching and Developing (3 channel)</i>	<i>Cochin Scientific, Ernakulam</i>	<i>Rs. 70,800/-</i>
4	<i>Coating Thickness Guage</i>	<i>Vamara Techware, Coimbatore</i>	<i>Rs. 27,258/-</i>
5	<i>IR Thermometer</i>	<i>Vamara Techware, Coimbatore</i>	<i>Rs. 31,418/-</i>
6	<i>Hydrothermal Bomb Heating Unit</i>	<i>Pranav Future Technics, Palakkad</i>	<i>Rs. 92,630/-</i>

The expenditure may be met from the Head of account “Part I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes” provided in the Budget Estimates of the University for the year 2019-20.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 5 th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87.01.07:- Consideration for the Purchase of Laptop for Population Research Centres (PRC)-Requests for University sanction – reg

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The PRC, Kerala is administered by University of Kerala.

In the wake of lockdown due to Covid -19 in India the Ministry of Health and Family Welfare, Govt of India has started webinars, Meetings, trainings, and Workshop online under the work at home initiative . All the staff in the PRC are requested to attend such classes. Currently 50% office attendance is the state’s mandate. The most recent training organised by PRC, IEG, New Delhi required PRC s to install R Studio version1.2.5042 exe in the computers. This is not possible with the computers/laptops available. . Similarly more programmes are being intimated like trainings in SAS, SPSS and STATA which requires computers with higher specification as detailed below. These packages need specifications more or equal to intelcore i5 and are essential for high dimensional data analysis.

More over every year PRC, Kerala is assigned with work outside Kerala. During 2019-20 PRC staff were assigned 55 districts spread over 8 states in India for quick monitoring works in health institutions under NHM PIP Monitoring. The time frame of report submission is one week from the completion of survey and as such they are forced to do analysis and report writing works simultaneously with their field work.

In order to facilitate the same, each staff is to be provided with a laptop compatible to the requirements. Also the present mode of trainings and work assigned requires sufficient number of laptops with better specifications.

The PRC staff meeting held on 25/05/2020 has discussed the matter in detail and observed

the following:

“They have an unspent balance of Rs. 2,00,000/-(Rupees Two Lakhs only) in the recently completed project titled ‘Longitudinal Ageing Study in India(LASI)’, undertaken by PRC granted by IIPS , Mumbai and the budget estimate of the said project has a provision for purchasing laptop under the head’ Organisational Expense’. Considering the urgency, the meeting recommended to seek University sanction to purchase three laptops with the Specification approved by the Instrumentation Engineer, CLIF, University of Kerala.

Hence the Director (i/c) has requested to grant sanction for purchasing three laptops with specification approved by the Instrumentation Engineer, CLIF, University of Kerala utilizing the unspent balance in the LASI Project.

The Finance section, while endorsing the proposal has remarked that the purchase shall be effected through Keltron .The Vice Chancellor has ordered to place the matter before the Central Purchase Committee as endorsed by the Finance.

Accordingly, the matter is placed before the Central Purchase Committee for consideration and appropriate recommendation.

The committee considered the matter and recommended to place the purchase proposal of three laptops with specification in line with the item available in the CPRCS portal of M/s Keltron as forwarded by the Instrumentation Engineer, CLIF in the next Purchase Committee.

Resolution of the Syndicate

RESOLVED to defer the proposal and authorise the Pro-Vice-Chancellor to hear the Director, PRC, Kariavattom regarding the purchase of Laptop utilising the budget estimate of the project under the head ‘Organisational Expense’.

Item No.18.87.01.08:- Consideration for the Purchase of Furniture-CLIF-reg

The Director, CLIF has forwarded proposal for the purchase of various Furniture items from M/s ARTCO Ltd. ,Trivandrum for equipping CLIF seminar hall at a total cost of **Rs.2,53,831/- (Rupees Two Lakh fifty three thousand eight hundred and thirty one only).**

The details are as follows;

Sl. no	Item Description	Amount
1.	Teak wood podium 120x60x40 cm with projected brass letters of University emblem (1 no.)	38358.26
2	Teak wood conference Hall High back arm chair (Special type Executive chair with cushioned seat and back (6 nos.)	101775
3	Teak wood Teapoy with Teak wood Plank top of size 120x60x45 (5nos.)	70800
4	Steel Computer table with Keyboard 18MM Novaan top steel cupboard 4"x 2"x2.5"(20 G	6867.60
5	Computer chair special type with push back type manual lifting with arm (1no.)	8224.60
6	Hard wood single cot with Plywood top 190x90x45 cm (1no.)	9043.52
7	Single Cot Mattress (1no.)	5900
8	Bed sheet with pillow (1no.)	1062
9	Delivery charge	11800
	Total (including GST)	2,53,831/-

The Finance remarked that the above proposal for purchase of various items for equipping CLIF Seminar hall may be placed before Purchase Committee subject to compliance with para 4 of G.O dated 05.02.2020. The Artisans Development Co-operative LTD.has vide its letter No.GEN/ARTCO/MKG/03/663/2020-21 dated 22.09.2020 have stated that they distribute items of Furniture manufactured by their Artisans in their own units.

As per the orders of the Vice-Chancellor the matter is placed before Purchase Committee for consideration and appropriate recommendation.

The committee considered the matter and recommended to purchase various furniture items for an estimate amount of Rs.2,53,831/-(Rupees Two Lakh Fifty Three Thousand Eight Hundred and Thirty One Only) from M/s ARTCO Ltd.,Thiruvananthapuram for equipping the CLIF Seminar Hall.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87. 01.Additional Item No: 01.01:

Audit Section - Purchase of two Heavy Duty High Speed Dot Matrix Printer- Sanction -reg

The Audit section has requested to purchase two printers of the specification **Heavy Duty High Speed Dot Matrix Printer (Lipi 2280)** for executing their routine activities of taking the print out of salary statements, deduction reports and Income Tax Statements. Competitive quotations were invited from vendors, the details are as follows:

Sl. No.	Firms	Model	Unit price	Total(including 18% GST)
1.	M/sCannLinks, Thiruvananthapuram	Heavy Duty High Speed Dot Matrix Printer :Lipi 2280 (Warranty1 year)	Rs.1,18,700/-	Rs.2,37,400/- L1
2.	M/s Exodus Systems, Thiruvananthapuram	Heavy Duty High Speed Dot Matrix Printer:Lipi 2280 (Warranty1 year)	Rs.1,38,060/-	Rs.2,76,120/- L2
3.	M/sQuarks Engineering Pvt Ltd, Palakkad	Heavy Duty High Speed Dot Matrix Printer :Lipi 2280 (warranty not specified)	Rs.1,48,090/-	Rs.2,96,180/- L3

The Instrumentation Engineer, CLIF, Kariavattom has recommended that all the three quotations are acceptable and has suggested to obtain the software compatibility of the aforesaid printer. The programmer working at the Finance section has remarked that the High Speed Dot Matrix Printer (Lipi 2280) is compatible with the Pay Roll software.

The Finance section has remarked to place the proposal for the purchase of two printers of the specification **Heavy Duty High Speed Dot Matrix Printer (Lipi 2280)** for use in the Audit sections, before the Purchase Committee for approval.

The expenditure may be debited to the head of account "part I- NP-MH-1(a)- General Direction-4- 2925-Printing & stationery" provided in the current year's Budget Estimates of the University.

As per the orders of the Hon'ble Vice- Chancellor, the matter is placed before the Purchase Committee for consideration

The Committee considered the matter and recommended to purchase two numbers of Heavy Duty High Speed Dot Matrix Printer (Lipi 2280) with 1 year warranty from the lowest quoted firm M/s.Cannlinks, Thiruvananthapuram @ Rs.1,18,700/- amounting to a total cost of Rs.2,37,400/- (Rupees Two lakhs thirty seven thousand and four hundred only) including 18% GST for use in the Audit section of the University, meeting the expenditure from the head of account "part I- NP-MH-1(a)- General Direction-4- 2925-Printing & stationery" provided in the current year's Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 5th (Non-Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

II. MINUTES OF THE 6TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM PLAN SECTOR

Day	:	Saturday
Date	:	26.09.2020
Time	:	10.30 A M

Venue : Senate Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.K.Ajikumar, Member, Syndicate : Sd/-
3. Dr. K.G.Gopchandran, Member, Syndicate : Sd/-
4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
5. Adv.B.Balachandran, Member,Syndicate : Sd/-
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Absent
7. Dr. K.B. Manoj, Member,Syndicate : Absent
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Sd/-
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Sd/-(Online)

Officers Present

1. Deputy Registrar, AdmnIV : Sd/-
2. S.Rajasekharan, Superintendent(i/c) : Sd/-

Item No.18.87.02.01:- *Action Taken report of 2nd Purchase Committee held on 01.06.2020 and 4th Purchase Committee held on 11.08.2020*

Resolution of the Syndicate

RESOLVED that the Action Taken report of 2nd Purchase Committee held on 01.06.2020 and 4th Purchase Committee held on 11.08.2020, be approved.

Item No.18.87.02.02:- *Consideration for the Proposal of Next Generation Sequencing (NGS) Service- "Transcriptome sequencing of Boerhavia diffusa" in the Department, in connection with the Implementation of the Specific project "Sequencing/Profiling of Kerala based Plants/ Plant Products"- Department of Computational Biology and Bioinformatics-reg.*

The Head, Department of Computational Biology and Bioinformatics, vide Letter No. DCB/459/Admn/19-20 dated 20/03/2019 has submitted a proposal for the "Next Generation Sequencing (NGS) Service (Transcriptome sequencing of Boerhavia diffusa)" in the Department, in connection with the Implementation of the Specific project "Sequencing/ Profiling of Kerala based Plants/Plant Products".

The Head has forwarded the quotation notice and the original quotations, along with the Minutes of the Department Council meeting held in the Department on 13/03/20, recommending the purchase.

The comparative statement of quotations in this regard, is enumerated below:

Item (De novo RNA sequencing of Boerhavia diffusa) (9 Samples)

Sl. No	Firms	Sample	Total	GST @18%	Grand Total (in Rs)	Remarks
1	Eurofins Genomics India pvt ltd, Bangalore, Karnataka	9	2,70,000/-	48,600/-	3,18,600/-	L1 Recommended by the Head
2	Agrigenome Labs, Pvt Ltd, Kochi	9	2,88,300/-	51,894/-	3,40,194/-	L2
3	SciGenom Labs Pvt Ltd, Kochi	9	3,78,000/-	68,040/-	4,46,040/-	L3

4	Vision Scientific, Angamaly	9	3,96,000/-	71,280/-	4,67,280/-	L4
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The Head, Department of Computational Biology and Bioinformatics, has recommended the firm "M/s. Eurofins Genomics India Pvt. Ltd., Bangalore, Karnataka", for entrusting the "Next Generation Sequencing (NGS) Service (De novo RNA sequencing of Boerhavia diffusa)" in the Department, at a total cost of Rs. 3,18,600/- (Rupees Three lakh eighteen thousand six hundred only).

It may be noted that, an amount of Rs. 64 Lakh has been sanctioned to the Department of Computational Biology and Bioinformatics, for the implementation of the Specific Project "Sequencing/ Profiling of Kerala based Plants/Plant Products", under State Plan Grant for the year 2019-20, vide G.O. (Rt.) No.973/2019/Hedn dated 17/06/19. Hence, the expenses in this connection may be met from this provision.

The Finance Officer has remarked that the proposal for the "Next Generation Sequencing (NGS) Service- Transcriptome sequencing of Boerhavia diffusa" in connection with the Implementation of the Specific project "Sequencing/ Profiling of Kerala based Plants/Plant Products", in the Department of Computational Biology and Bioinformatics, may be placed before the Purchase Committee for approval. If approved, work order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendation:

The Committee considered the matter and recommended to entrust "M/s. Eurofins Genomics India Pvt. Ltd., Bangalore, Karnataka", with the "Next Generation Sequencing (NGS) Service (De novo RNA sequencing) of Boerhavia diffusa" in the Department of Computational Biology and Bioinformatics, at a total cost of Rs. 3,18,600/- (Rupees Three lakh eighteen thousand and six hundred only), inclusive of GST@18%, debiting the expenditure from the financial assistance of Rs. 64 Lakh sanctioned to the Department, for the implementation of the Specific Project "Sequencing/ Profiling of Kerala based Plants/Plant Products", under State Plan Grant for the year 2019-20.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 6th (Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87.02.03:- Consideration for thePurchase of Wooden Furniture- Department of Malayalam

The Head, Department of Malayalam, vide Letter No. F16/Misc/636/2019-20 dated 19.02.2020, has submitted a proposal for the purchase of following items for use in the Department, by utilizing the State Plan Grant 2019-20 sanctioned to the Department, under the Scheme component 'Infrastructure and Laboratory Development':

1. Executive Visitors Chair-10 Nos.
2. Wooden Chair without arm- 6 Nos.
3. Executive Visitors Chair Rev MB-10 Nos.
4. Round Table 48"-1No.

The Head has forwarded the quote obtained from 'M/s RUBCO, Kannur', for the purchase of Wooden furniture in the Department, in accordance with the approved rates detailed in the [G.O. \(Rt.\) No.45/2019/SPD dated 28/10/2019](#). The Head has also forwarded the Minutes of the Department Council meeting held on 20.01.2020, recommending the proposed purchase.

The detailed quote in this regard is enumerated below:

Item No. 1:Wooden Furniture

Sl. No	Item	Qty (in Rs.)	Unit Rate (in Rs.)	Amount (in Rs.)	Total (in Rs.)	Transportation Charges	GST	Unloading Charges	Grant Total (in Rs.)
1	Executive Visitors Chair	10	6,269/-	62,690/-	1,49,845/-	12,002.58/-	29,132.57/- (@18%)	5,139.68/-	1,96,120/-
2	Wooden	06	2,716/-	162,96/-					

	Chair without arm								
3	Executive Visitors Chair Rev MB	10	6,269/-	62,690/-					
4	Round Table 48"	01	8,169/-	8,169/-					

The Head, Department of Malayalam has requested sanction to effect the purchase of "Wooden furniture" in the Department from 'M/s RUBCO, Kannur', at a total cost of Rs. **1,96,120/- (Rupees One lakh ninety six thousand one hundred and twenty only)**.

It may be noted that, an amount of Rs. 3,00,000/- has been allocated to the Department of Malayalam under the Scheme component "Infrastructure and Laboratory Development", from the State Plan Grant for the year 2019-20, vide MoM of the Syndicate held on 28/03/2019 (Item No. 07.13.15). Therefore, the Expenditure in this connection may be booked under this provision.

The Finance Officer has remarked that the proposal for the purchase of "Wooden furniture" for use in the Department of Malayalam, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendation:

The Committee considered the matter and recommended to purchase various items of "Wooden furniture" in the Department of Malayalam, from 'M/s RUBCO, Kannur', at a total cost of Rs.1,96,120/-(Rupees One lakh ninety six thousand one hundred and twenty only), including GST @18% and unloading & transportation charges, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 6th (Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87.02.04:- Consideration for the Purchase of two LCD Projectors Department of Physics

The Head, Department of Physics, vide Letter No. Phy/374/2019-20 dated 10/03/20, has submitted a proposal for the purchase of two LCD Projectors in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from eight suppliers for the purchase of two LCD Projectors, along with the evaluation report on the quotations from the Instrumentation Engineer, CLIF.

The Instrumentation Engineer has remarked that the firm 'M/s.Quarks Engineering, Palakkad', doesn't satisfy the specifications stipulated in the quotation notice. Subsequently, as the firm 'Future Eyes Infotech, Trivandrum' has not furnished the clarifications sought by the Instrumentation Engineer (ie.. regarding Ceiling mounted kit and accessories), the Head has recommended to reject the quotation submitted by the firm.

The Head, has also forwarded the Minutes of the Department Council meeting held in the Department on 13/03/20, recommending the purchase.

The Comparative Statement of quotations, in this regard is detailed below:

Sl. No	Firms Quoted	Specifications	Unit Rate (Rs.)	GST (in Rs)	KFC@ 1%	Total	Qty	Total (in Rs)	Remarks
1	KM Technologies, Kottayam	Make:Epson Model:EB-2155W	98,000/-	Inclusive	Inclusive	98,000/-	2	2,09,780/- (1,96,000/- + 13780/- (for accessories	L3. Warranty 2 years for projector & one year for

								s))	lamp .
2	ITPCOS, Trivandrum	Make:Epson Model:EB-2155 W	1,19,565/-	Inclusive	Inclusive	1,19,565/-	2	2,39,130/-	3 year Warranty for LCD Projector and 1 year warranty for Lamp
3	Divya Business Systems, Trivandrum	Make:Maxell Model:EW5001	73,800/-	20,664/-		94,464/-	2	1,88,928/-	L2. Warranty 2 years for projector & one year for lamp .
4	Genuine Systems, Trivandrum	Make:Epson Model:EB-2155W	1,05,600/-	Inclusive	Inclusive	Inclusive	2	2,11,200/- + Accessories extra.	Warranty 2 years for projector & one year for lamp
5	Cann Links, Trivandrum	Make: Epson Model:EB-2155W	1,08,360/-	Inclusive	Inclusive	Inclusive	2	2,16,720/-	
		Make:Maxell Hitachi Model MC EW 5001	85,785/-	Inclusive	Inclusive	Inclusive	2	1,83,470/ (1,71,570/- + 11,900/- for accessories)	L1 Recommended by the HoD. Warranty 2 years for projector & six months for lamp
		Make:Maxell Hitachi Model MC EU 5001	1,07,715/-	Inclusive	Inclusive	Inclusive	2	2,15,430/-	
6	Sanvir Technologies, Thrissur	Make: Epson Model:EB-L510U	1,77,688/-	49,752/-	Inclusive	2,27,440/-	2	4,54,880/-	Warranty 2 years for projector & one year for lamp

Name of the Item: LCD Projector : 2 Nos

The Head, Department of Physics, has recommended the firm 'M/s. Cann Links, Trivandrum' for the purchase of two 'LCD Projectors' in the Department (Make: Maxell Hitachi: Model MC EW 5001), at a total amount of Rs. 1,83,470/- (Rs. 1,71,570/- + Rs. 11,900/- for accessories), inclusive of GST @28%.

The Expenditure in this connection may be debited from the State Plan Grant 2019-20 sanctioned to the Department, under the scheme component 'Infrastructure and Laboratory Development'. The Finance Officer has remarked that the proposal for the purchase of two LCD Projectors in the Department of Physics, may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

Hence, the proposal is placed before the Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to effect the purchase of two 'LCD Projectors(Make: Maxell Hitachi: Model MC EW 5001)' in the Department of Physics from the lowest bidder 'M/s. Cann Links, Trivandrum', at a total cost of Rs. 1,83,470/- (Rs. 1,71,570/- + Rs. 11,900/- for accessories), inclusive of GST @28%, debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 6th (Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

Item No.18.87.02.06:- *Consideration for the Supply and Installation of Polarizing Microscope with camera and software - Department of Geology*

The Head, Department of Geology, vide letter No.313/4B/GOL/2019 dated 20/09/2019, forwarded the technical specifications for the purchase of "Polarizing Microscope with camera and software" in the Department, utilizing the State Plan Grant 2019-20 sanctioned under the Scheme-component "Infrastructure and Laboratory Development" and requested to invite e-tenders for the proposed purchase.

Accordingly, open tender through e-procurement (under two bid system) was invited for the "Supply and Installation of Polarizing Microscope with camera and software in the Department", with the orders of the Registrar, on 31/10/2019 and the technical bids were opened on 10/12/19.

Five firms quoted for the purchase, viz.,

- (i) M/s IR Technology Pvt. Ltd., Trivandrum.
- (ii) M/s Radical Scientific Equipments, Kochi.
- (iii) M/s Crescent Lab equipments, Trivandrum.
- (iv) M/s Shivas Lab equipment supplies, Trivandrum.
- (v) M/s. Bions Medical Systems Pvt Ltd, Kochi.

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Geology, for Technical Evaluation vide email dated 10/12/2019. Subsequently, the Head, vide letter No. 455/4B/Gol/2020 dated 13/01/2020 had forwarded the Evaluation Report on the Technical Bids and remarked that the bid submitted by 'M/s Bions Medical Systems Pvt. Ltd.' only is in compliance with all the technical specifications stipulated in the quotation notice.

Thus, due to the non-availability of three technically qualified bidders in the first tender, it was **re-tendered on 01/02/2020** & the technical bids were opened on 19/02/2020.

Five firms quoted for the purchase, viz.,

- (i) M/s IR Technology Pvt. Ltd., Trivandrum.
- (ii) M/s Radical Scientific Equipments, Kochi.
- (ii) M/s Crescent Lab equipments, Trivandrum.
- (iv) M/s Shivas Lab equipment supplies, Trivandrum.
- (v) M/s. Bions Medical Systems Pvt Ltd.

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Geology, for Technical Evaluation vide email dated 19/02/2020. Subsequently, the Head forwarded the Evaluation Report on the Technical Bids, dated 05/03/2020 and remarked that the bid submitted by 'M/s Bions Medical Systems Pvt. Ltd.' only is in compliance with all the technical specifications stipulated in the quotation notice.

Thereafter, the financial bid of the technically qualified firm was opened on 08/03/2020 and forwarded to the Head for evaluation vide email dated 08/03/2020 and the Head vide Letter No 498/4B/Gol/2020 dated 11/03/2020 cited, forwarded the minutes of the Department Council meeting held in the Department on 11/03/2020, recommending the purchase of "Polarizing Microscope with camera and software", from the firm '**M/s. Bions Medical Systems Pvt. Ltd., Kochi**'.

The comparative statement of quotations in this regard is detailed below: Sl.No	Firm	Make and Model	Unit (in Rs.)	Price	GST and Customs Duty (in Rs.)	Total Amount (in Rs.)	Grant Total (in Rs.)	Remarks
1	Bions Medical	Make:Leica Model: DM27	9,97,500/-	+	High Sea/Air Sale Agreement	10,57,500/-	10,57,500/-	Recommended by the

	Systems pvt Ltd, Kochi.	00P	60,000/- (Local Supply - Desktop, 4GB RAM, 1TB HDD, 1GB Graphics Card, Core i5 64 Bit, Windows 10)	has to be executed with the University. For High Sea Sale, the customs duty will be 5.5% and GST will be 0%. For enabling the reduction in Customs Duty and GST, customer should provide DSIR and Essentiality Certificate. (However, as per the " Delivery and Installation Clause " in the Tender Document, the Delivery and installation of the Equipment shall be made at the Dept. of Geology without any additional cost (including documentation , demurrage, customs Duty, clearance and Transportatio n Charges).			Head. Three years warranty.
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The Head, Department of Geology, has recommended the firm '**M/s. Bions Medical Systems Pvt. Ltd., Kochi**', for the purchase of **one "Polarizing Microscope with camera and software (Leica -Make, DM 2700 P - Model)"** in the Department, at a total cost of Rs. 10,57,500/- (Rupees Ten lakh fifty seven thousand five hundred only).

The Expenditure in this connection may be debited from the **State Plan Grant** sanctioned under the Scheme -component "Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under SPG 2018-19 and 2019-20)", for the year **2020-21**.

The Finance Officer has remarked that the proposal for the purchase of **one "Polarizing Microscope with camera and software (Leica -Make, DM 2700 P - Model)"** in the Department of Geology, may be placed before the Purchase Committee for approval and to invite the "L1 firm" for a negotiation before the Committee. If approved, supply order may be issued accordingly. In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendation:

1)The Committee negotiated with the representative from the supplier firm 'M/s. Bions Medical Systems Pvt. Ltd., Kochi' (the sole technically qualified firm in the re-tender), with regard to the purchase of "Polarizing Microscope with camera and software" in the Department of Geology. However, the firm informed that they had already offered a very special price for this

item at the time of retendering. It is also informed that there has been an increase of 9.5% in the per EURO currency exchange rate, from the rate that was prevailing at the time of submitting their bids and hence there is no scope for further discount on the quoted rate. However, as a goodwill gesture, the firm agreed to supply the item at the Discounted rate of Rs. 10,47,500/- (Rupees Ten lakh forty seven thousand five hundred only) (i.e. total discount of Rs. 10,000/-).

In this context, the Committee recommended to effect the purchase of "Polarizing Microscope with camera and software (Leica -Make, DM 2700 P - Model)" in the Department of Geology, from 'M/s. Bions Medical Systems Pvt. Ltd., Kochi', at the discounted rate of Rs. 10,47,500/- (Rupees Ten lakh forty seven thousand & five hundred only), (inclusive of all taxes, documentation, demurrage, customs Duty, clearance and Transportation Charges), debiting the expenditure from the State Plan Grant 2019-20 sanctioned to the Department under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 6th (Plan-fund) meeting of the Purchase Committee held on 26.09.2020, be approved.

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Item No.18.88. *Consideration of the Minutes of the Meeting of the University Level Implementation and Monitoring Committee (e-governance Committee) held on 25/09/2020 – Approval of - reg.*

(PLA1)

A meeting of the University Level Implementation and Monitoring Committee, for discussing the proposal for releasing the balance payment (final 20%) due to M/s KELTRON, towards the implementation of FFMS Software and the AMC Charges on account of the Software, was held on 25/09/2020 at 2 p.m., in the Senate Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration

Minutes of the Meeting of the University Level Implementation and Monitoring Committee
("e-governance Committee")

Venue	:	Senate Chamber
Date	:	25.09.2020
Time	:	2 p.m.

Members at the Meeting:

- | | |
|------------------------------------------------------------------------------------|------|
| 1. The Vice-Chancellor (Chairman) | Sd/- |
| 2. The Pro-Vice-Chancellor | Sd/- |
| 3. Adv. K. H. Babujan, Convener,
Standing Committee of the Syndicate on Finance | Sd/- |
| 4. Adv. A. Ajikumar, Convener,
Standing Committee of the Syndicate on P&D | Sd/- |
| 5. The Registrar(i/c) (Director(P&D)) | Sd/- |
| 6. The Finance Officer | Sd/- |
| 7. DR, EB & M&C (for The Controller of Examinations) | Sd/- |
| 8. The Director, Planning and Development | Sd/- |
| 9. The Director, Computer Centre (Project Co-ordinator) | Sd/- |
| 10. Smt. Sivi Velayudhan, (Nodal Officer) | Sd/- |
| 11. Representatives from M/s KELTRON | |
| a. Sri. Riyas Thangal P. S., AM, SWG. | Sd/- |
| b. Smt. Rajani Vinod, SDW. | Sd/- |

Agenda:

The Government vide G.O. (Rt.) No. 56/2013/H. Edn. dated 02.03.2013, had accorded Administrative Sanction for the implementation of the e-Governance Scheme in the University, at an estimated cost of Rs. 5,00,00,000/- (Rupees Five crore only). Also, as per the U.O. No. P1.A1/2673/E-

Governance/13 dated 18/03/2013, a University Level Implementation and Monitoring Committee was constituted for monitoring the implementation of the Project.

Thereafter, the Government vide G.O. (Rt) No. 424/2018/H.Edn. dated 06.03.2018, had accorded sanction to issue Work Order to M/s. KELTRON for the implementation of File Flow Management System (FFMS) in Universities under Higher Education Department, at the rates detailed therein, after executing the common framework agreement with M/s. KELTRON, appended with the G.O. and as per the specific requirement of the concerned University.

Accordingly, the University level Implementation and Monitoring Committee at its meeting held on 07.04.2018, recommended the purchase of FFMS software Type I from M/s. KELTRON for an amount of Rs. 52,66,536/- (Rupees Fifty two lakh sixty six thousand five hundred and thirty six only), in accordance with the G.O. (Rt) No. 424/2018/H.Edn. dated 06.03.2018, meeting the expenditure from the balance fund available in the e-governance project, as detailed below:

Sl.No	Item	Price (GST inclusive)
1	FFMS software for Type I University	31,86,000
2	Hosting Charge in External cloud for Type I University	4,14,916
3	Training Charge for 80 employees (1 week)	1,38,305 x 4 batch = 5,53,220
4	Hand Holding Charge	304,27 x 2 x 12 = 7,30,080
5	AMC for Type I University	3,82,320
	Total	52,66,536/-

The Committee also recommended to execute the MoU, in accordance with the G.O. dated 06.03.2018, after Legal Vetting. The Syndicate at its meeting held on 10.05.2018, vide Item No. 35.24, resolved to approve the above recommendation of the Committee. Accordingly, the Memorandum of Understanding with M/s. KELTRON for implementing the project 'File Flow Management System' was executed on 01/06/2018 and Work Order was issued to the firm vide Lr. No. Pl.A1/e-governance/UIMC/13 dated 04/06/2018.

As per the payment terms stipulated in the MoU, 40% of the total Project cost should be released as advance payment to the firm, 20% payment within 3 months after successful implementation, 20% payment within 3 months after successful training and the final 20% payment within next 3 months after review by the e-Governance Committee.

Subsequently, a total amount of Rs. 39,07,376/- (Rupees Thirty nine lakh seven thousand three hundred and seventy six only) was released to M/s. KELTRON, towards 40% advance payment and 20% each of the 2nd and 3rd instalment, in connection with the Implementation of File Flow Management System (Type I) in the University, vide U. O. No. Pl.A1/e-governance/UIMC/13 dated 12/09/2018 and even number dated 26/08/2019.

Thereafter, M/s KELTRON vide Lr. No. ITBG/SWG/KU/190318/825 dated 18/03/2019, had forwarded the Invoice amounting to Rs. 9,76,844/- (excluding AMC charges), towards the balance payment (final 20%) due to them, in connection with the "Supply and implementation of the FFMS Software in the University.

However, the final 20% payment can be released to the firm only after a review of the implementation of FFMS Software, by the e-Governance Committee (UIMC).

Subsequently, M/s KELTRON vide Lr. No. ITBG/SWG/KU/190717/231 dated 17/06/2019, had forwarded the Invoice amounting to Rs. 3,82,320/-, towards AMC Charges for the FFMS Software for one year w.e.f 18/07/2019.

Meanwhile, the tenure of the two "Supporting staff ("Handholding support") posted by M/s KELTRON in connection with the implementation of FFMS Type-I in the University, was extended for another year w.e.f 1.07.2019, @ Rs. 30,427/- for one staff, per month, vide U.O. No. 405/2020/UOK dated 03/02/2020.

Also, M/s. Ospyn Technologies Pvt. Ltd., the firm implementing the FFMS Software on behalf of M/s KELTRON, vide e-mail dated 7/05/2020, informed that it's been more than one year since they had successfully completed FFMS for the Kerala University and requested to clear the pending payments including AMC charges for the current year.

Subsequently, the current status regarding the implementation of the FFMS in the University, was sought from the Nodal Officer, e-Governance project and the Nodal Officer has remarked the

following:

39. DDFS has commenced on June 16 2018. So the AMC may start from June 17 2019.

40. M/s KELTRON have given training for 140 master trainers from all the Departments, including Examinations.

41. Users creation for all the Departments are completed except for Centres.

42. Digital Signature has been incorporated in the Software. But it is tested and used only by the Director Computer Centre and Planning.

43. All the change requests received through ffmsuok@gmail.com were done and informed to the person who send mail.

The details of implementation are enumerated below:

Departments	Implementation Status
Engineering Wing	Pending (Permanent Staff are created)
CLIF(SICC)	Implemented
Administration Department	Implemented
CSS	Implemented
Campus Library	Implemented
16 Faculty centers	Pending(Decision Pending)
6 Hostels	Mens and womens Kvtm done
Security Wing	Implemented
College of Engineering	Implemented
Health Centre	Pending
Finance	Implemented
Press	Implemented(Not yet started)
Publications	Implemented
Planning	Implemented
KUCC	Implemented
DCDC	Implemented
RTI	Implemented
PRO	Implemented
NSS	Implemented
IQAC	Implemented
Library (Palayam)	Implemented
Physical Education	Implemented
Academic	Implemented
Administration	Implemented
Registrar section	Implemented
SDE	Implemented
LEGAL	Implemented
Examination	Only IT Cell,EB,M&C Section
Student Service	Implemented
Health Centre(Palayam)	Not yet data received.
44 Teaching Departments	Implemented

In this context, the following proposals are placed before the University Level Implementation and Monitoring Committee, for consideration:

1. Release of the balance payment (final 20%) due to M/s KELTRON, amounting to Rs.9,76,844/- (excluding AMC charges), in connection with the "Supply and implementation of the FFMS Software in the University", debiting the expenditure from the balance amount available in the financial assistance sanctioned by the Govt., for implementing the e-Governance Scheme in the University.
2. Release of the AMC Charges due to M/s KELTRON for the FFMS Software, for one year w.e.f 18/07/2019, amounting to Rs. 3,82,320/-, debiting the expenditure from the balance amount available in the financial assistance sanctioned by the Govt., for implementing the

e-Governance Scheme in the University.

3. Extending the tenure of the two "Supporting staff" ("Handholding support") posted by M/s KELTRON, in connection with the implementation of FFMS Type-I in the University, for one more year w.e.f 01/07/2020, for the successful completion of the project and streamlining the system, debiting the expenditure from "Non-plan" funds.

Observations:

The Committee reviewed the status of the implementation of FFMS in the University by M/s KELTRON.

The Nodal Officer presented a detailed report to this effect before the Committee.

However, during the discussions, the Committee observed that 'M/s KELTRON' has not incorporated the provision for 'Digital Signature Certificates' and 'Biometric Authentication' for the higher Officials of the University in the FFMS software.

The Committee also observed that, though directions to this effect were issued by the Hon'ble Vice Chancellor (almost 15 months ago), the firm has not incorporated the same in the software, citing technical reasons that do not come under the purview of the University, as the firm has been entrusted with the implementation of the software considering their status as a 'TSP'.

The Committee further observed that none of the top officials from 'M/s KELTRON' had attended the meeting, to furnish sufficient explanations to the clarifications sought by the Committee and that the official who had attended the meeting on behalf of the firm was a complete novice and had no sufficient powers to take any decision in this matter.

Also observed that the following important projects of the University, entrusted with the M/s KELTRON, have not been completed satisfactorily/commenced within the stipulated time limit and the same were handled by M/s KELTRON in an irresponsible manner:

1. Biometric Attendance System
2. CCTV system
3. Digital Content Creation Lab & e-learning solutions.

Recommendations:

1. After deliberations, the Committee expressed their strong dissatisfaction with the performance of 'M/s KELTRON' in connection with implementation of the above projects entrusted with them, including the FFMS software implementation and recommended to address the firm accordingly.

2. to release the pending payments including 'AMC' charges to 'M/s KELTRON', on account of the FFMS software implementation, only after addressing all the concerns of the University with regard to the implementation of the above projects.

3. to convene a meeting with the Higher Officials from 'M/s KELTRON' for discussing all the issues hampering the successful implementation of the above projects.

The meeting came to an end by 3.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the University Level Implementation and Monitoring Committee held on 25/09/2020, be approved.

Item No.18.89.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30/09/2020 – Approval of- reg.

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30/09/2020 appended, is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges

Date and Time : 30.09.2020 10.00 A.M

Venue : Senate Hall, University Buildings, Palayam

Members Present

1. Adv. Muralidharan Pillai. G, Member, Syndicate (Convener)

Sd/-

2. Dr. S. Nazeeb, Member, Syndicate	Joined Online
3. Dr. Vijayan Pillai. M, Member, Syndicate	Joined Online
4. Adv. B. Balachandran, Member, Syndicate	Sd/-
5. Adv. A. Ajikumar, Member, Syndicate	Sd/-
6. Adv. K.H Babujan, Member, Syndicate	Sd/-
7. Smt. Renju Suresh, Member, Syndicate	Sd/-
8. Sri. B.P Murali, Member, Syndicate	Sd/-
9. Sri.Arunkumar.R, Member, Syndicate	Sd/-
10. Sri. Viswan Padanilam, Member, Syndicate	Sd/-

Members Absent:

1. Sri. R. Rajesh, Member, Syndicate

Item No.18.89.01: Kumbalathu Sankupillai Memorial Devaswom Board College - UGC aided programmes – 2020- 21 – request for sanction – consideration of –reg. (Ac.BII)

The Principal, Kumbalathu Sankupillai Memorial Devaswom Board College has informed that the UGC has sanctioned following three programmes in the college during 2020-21 under NSQF.

- B Voc in Food Processing and Management
- B Voc in Software Development
- Post Graduate Diploma in Goods and Services Taxation

It may be noted that among the courses approved by the UGC there is no approved scheme and Syllabus for the PG Diploma programme in the University.

Also it is mentioned in the letter that the last date for uploading the student details to UGC site is 31.10.2020. Hence, requested to take urgent steps to grant affiliation for the three courses at the earliest.

The procedure that was being followed in the case of sanctioning UGC Aided programmes is as follows:

- No formal application form for affiliation is issued to UGC Aided programmes.
- Provisional Affiliation is granted to UGC aided programmes in affiliated colleges based on the report of the inspection commission constituted for assessing the infrastructural and instructional facilities provided in respective colleges for commencement of courses.
- An assurance to the effect that 'the courses will be continued even after the UGC assistance ceases' will be obtained from the Educational agency concerned.
- The Educational Agency is also directed to approach the Government for obtaining its approval for conversion of the course to aided stream on cessation of UGC assistance.

It may also be noted that UGC aided B Voc programmes were sanctioned in St. Michael's College, Cherthala and Mar Ivanios college, Nalanchira during 2014 and on cessation of UGC aid, the College authorities of St. Michael's College, Cherthala requested permission for conducting the programme in unaided mode which was denied by the University based on the Senate resolution not to sanction unaided programmes in aided colleges. State Government so far has not granted the programmes in aided mode in the college. Now on receipt of extension of UGC assistance to the college during 2020-21, the Syndicate granted permission to the college to continue the courses. Mar Ivanios college, Nalanchira discontinued the programmes on cessation of UGC aid.

In this context it has to be noted that unless the State Government is willing to continue the programmes in the Aided Sector after the expiry of UGC sponsorship, the same will happen again. The possibility of a claim by the UGC to refund the grant sanctioned already also looms large in the context of the discontinuance of these programmes.

Regarding the PG Diploma Programme the admission criteria as well as the prospects for higher education and employment have to be clarified.

The committee considered the request from the Principal, Kumbalathu Sankupillai Memorial Devaswom Board College seeking affiliation for three programmes sanctioned by the UGC in the college during 2020-21 (B Voc in Food Processing and Management, B Voc in Software Development and Post Graduate Diploma in Goods and Services Taxation).

The committee recommended that inspection of college be conducted by a team comprising Adv.G.Muralidharan Pillai (Convener), Dr.K.B.Manoj and Dr.Vijayan Pillai.M, members Syndicate and Subject Experts concerned. Further recommended that proceedings on the affiliation of courses may be conducted in accordance with the Statutory provisions and precedent, if any.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30/09/2020, be approved with subject experts Dr.Gladston Raj, Associate Professor, Govt. College, Nedumangad and Sri.Premchand.J, Senior Lecturer, IHMCT, Kovalam.

FURTHER RESOVLED to intimate the Principal, Kumbalathu Sankupillai Memorial Devaswom Board College to submit the scheme and syllabus of PG Diploma Programme to the University for initiating further course of action.

Item No.18.89.02: *Request for affiliation of more new courses in affiliated colleges of the University on the basis of applications submitted for affiliation of new courses for 2019 - '20 and 2020-'21 - reg*

(Ac.BII)

Applications from various colleges for affiliation of new courses for 2019-'20, 2020-'21 were considered and the Syndicate resolved for conduct of Local enquiry. Accordingly the Local enquiry was conducted and based on the report of the inspection commission, the Syndicate held on 15.06.2020 resolved to seek views of the Government, as required in Statute 9 Chapter 24 of KUFs 1977, in respect of the courses/permanent enhancement of seats/ additional batches for which the inspection team had made favourable recommendation.

Based on the views sought by the University, the State Government vide order dated 26.08.2020 granted Administrative sanction for the University recommended courses in unaided Colleges. Final inspection by a team comprising subject Expert and Members Syndicate was conducted in the colleges concerned in respect of the courses for which the State Government has granted administrative sanction for its commencement and the reports were considered by the Syndicate held on 16.09.2020 and resolved to grant provisional affiliation for the courses as per recommendation of the inspection commission.

Following colleges have now requested to grant affiliation to more courses applied by them, vide their application for affiliation for 2019-'20/2020-'21, in addition to the already sanctioned new programme, during 2020-21.

Sl. No:	College	Already sanctioned programmes in the colleges.	Additional Course (s) requested	Recommendation of the Local enquiry team which was considered for recommending courses to Government.
1	Don Bosco College	Course MSW -20 seats Permanent Enhancement B Com Commerce with Computer Application under 2(b) - 5 seats BA English Language and Literature – 5 seats	BSW	The college has sufficient infrastructural and instructional facilities to start MSW course. Recommended to start MSW course Not recommended the other courses requested by the college, since the college lacks the infrastructural and instructional facilities to run the courses.
2	CHMM College for Advanced Studies, Metcaland, Chavaracode	Course B.A. English – 50 seats Permanent Enhancement B.Com. Co-operation - 5 seats B.Com Commerce and Tourism and Travel Management – 5 seats	BSW M.A. English	Classrooms and other facilities are available for starting one programme. Existing programmes were also considered. Based on classroom facilities and other infrastructural facilities available it is recommended to start B.A. English programme.

3	Christ Nagar College, Maranalloor	<p><u>Course</u> B.Sc. Psychology – 30 seats</p> <p><u>Permanent Enhancement</u> B.A. English Language & Literature - 5 seats B Sc- Physics with Computer Application – 5 seats</p>	B.A. Economics with Mathematics M.Sc. Computer Science M.Sc. Mathematics	Infrastructural facilities are available in the college for starting one more programme. Recommended to start BSc. Psychology programme.
4	Mar Chrysostom College of Arts & Science	<p><u>Course</u> BCA – 30 seats</p> <p><u>Permanent Enhancement</u> BA -English – 5 seats B.Com Commerce with Computer Application under 2(b) – 5 seats</p>	MA - English Language and Literature	The College has enough facilities both infrastructural and instructional to start BCA alone. Recommended for affiliation of new course in BCA as facilities are available. But not recommended for B.Com Finance, BA Journalism and Mass Communication, B.Sc Physics, MA English, MCom Finance and Taxation, Bcom Finance, BSc Physics, BSc Psychology, MA English Language and Literature.
5	Marian College of Arts & Science	<p><u>Course</u> M.Com – 20 seats</p>	1. B.Sc. Zoology 2. B.Sc. Geography	The team inspected the class rooms and other amenities provided to the students and found that the classroom and other facilities available in the college is found to be the minimum requirement for the existing courses. But the authorities of the college pointed out some extra class room facilities which can be utilized for the courses requested. The team verified the facilities and observed that it will be suitable for one new course only - MCom It is a developing unaided College in the coastal area. The team suggested to the authorities to provide a good seminar hall and upgrade the library and other laboratory facilities.

The committee considered the requests received from the Educational Agencies of the above colleges seeking affiliation for more programmes in addition to the already sanctioned programmes with respect to application for affiliation of new courses for the year 2019-20 and 2020-21.

The committee recommended that such requests may be considered on the basis of proposed notification regarding New Generation courses to be issued by the Government, and that a request in this regard be forwarded to Government to consider such applications also.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 30/09/2020, be approved.

Item No.18.89.03: *Application for affiliation of new B Com programme in G.Karunakaran Memorial Co-operative College of Management, Kakkode, Azhicode, Thiruvananthapuram (MBA College) – NOC from AICTE & letter from KUHS – reg.*

(Ac BII)

G. Karunakaran Memorial Educational Society had submitted an application for affiliation of a new B Com Finance programme for the academic year 2020 – '21 in their Management College - G. Karunakaran Memorial Co-operative College of Management, Kakkode.

The Syndicate at its meeting held on 30.10.2019, vide item no.05.44.25 considered the application and resolved to direct the Educational Agency to produce proof of possessing additional five acres of land required as per affiliation norms for starting an Arts course. Also resolved to constitute a sub committee comprising Adv G.Muralidharan Pillai, Dr.S.Nazeeb and Dr.K.G Gopchandran, Members Syndicate for inspecting the college.

On intimation, the Educational Agency produced a few documents which were verified by the Estate Officer and reported that the Educational Agency has in possession a total of **7 acres 71.64 cents** of land of which 4 acres 26.19 cents had been set apart for Nursing college and **2 acres 46.73 cents** of land for MBA college, leaving the educational agency with only **98.76 cents** of free land. Here, it may be noted that the land requirement for an MBA college is only 1 acre of land in rural area and 50 cents in urban area.

Consequently, the Principal, Co-operative College of Nursing, run by the same Educational Agency and the Director, G. Karunakaran Memorial Co-operative College of Management and Technology sent separate requests to release excess land under certain survey numbers so as to use the excess land from both for the purpose of starting the new B.Com course. But on verification of the survey numbers and land documents by the Estate Officer, there was found to be a mismatch in the survey numbers of land apportioned for each college, which were asked to be released. The Estate officer also remarked, *“the Educational Agency may be informed to approach the KUHS for releasing the excess land pledged for the nursing college and to provide a statement from KUHS detaining the survey numbers and extend of land being retained for the Nursing College and Survey numbers and extend of land being released.”*

In the meantime, the Member Secretary of G. Karunakaran Memorial Educational Society submitted an Undertaking stating that the society will purchase an additional 83 cents of land holding the survey no: 280/4, lying adjacent to the campus from an NRI, Mr. Sharafudheen H., the sale deed of which will be registered within September 30, 2020.

The Syndicate held on 17.07.2020 considered the matter and resolved to release excess land in respect of MBA college, after ascertaining the exact survey numbers. It was also resolved to release the land agreement executed by the Educational Agency in favour of University of Kerala while affiliating the Nursing College, so as to enable the Agency to obtain necessary permission of KUHS to utilise the excess land for the new course. Accordingly, the College was intimated to submit the exact survey numbers of the excess land to be released from that earmarked at present for the MBA college along with a line sketch incorporating the survey numbers. The Director was also intimated to specify the exact survey numbers relating to the excess land in respect of the Nursing College.

Thereafter, the Director, G. Karunakaran Memorial Co-operative College of Management, Kakkode, furnished the **NOC from AICTE, copy of a letter from The Registrar, KUHS to the Principal of Co-operative College of Nursing, and an undertaking from the Member Secretary** of G.Karunakaran Memorial Educational Society along with location sketches.

The NOC from AICTE states that the actual requirement as per Approval Process Handbook 2020 – 21 is only one acre of land and 547 Sq.m of instructional area. It also states that, the Approval Process Handbook 2020 – 21 provides a clause to the extend that *“The Institution may be conduct any Academic Course(s) of other Regulatory body using existing facilities, or by creating additional facilities as per the provisions laid down in the norms and standards of the respective Regulatory Bodies without affecting the quality of education prescribed by both Regulatory Bodies after taking NOC from the Council.”* Further, it is noted in the NOC that the Scrutiny Committee of AICTE, constituted for the purpose has observed that G. Karunakaran Memorial Co-operative College of Management and Technology having a total land area of 3.32 acres of land at its possession and ownership and a total built up area of 1120 Sq.m. for conducting one batch of MBA programme, affiliated to University of Kerala, has an excess built up area of 573Sq. m. and 2.32 acres of excess land.

Invoking the provisions above, AICTE has given NOC to the Educational Agency for starting the new course by utilizing the vacant built - up area of existing AICTE approved MBA course, without affecting the quality of education prescribed by the regulatory bodies.

Quoting NOC, the Director of G. Karunakaran Memorial Co-operative College of Management and Technology, in his letter has stated that the vacant built up area of the existing college and the existing facilities (including the total land of 3.32 acres used for MBA) can be used for the new course. He has also enclosed a few locations sketches.

As for the permission from KUHS for utilization of excess land, the letter from the Registrar, KUHS entrusts the management of the college to take a decision regarding utilization of excess land ensuring that the required land for nursing college as per KUHS and Indian Nursing Council norms exist.

In the **Undertaking from the Member Secretary** of G. Karunakaran Memorial Educational Society, it is affirmed that the society's land (survey no: 274/7, 274/2-1, 274/5, 274/4 274/6, 274/3, 853/2009) is exclusively meant for the activities of the proposed B.Com (Finance) course along with MBA. Separate location sketches demarcating the land for various purposes are also enclosed.

The Estate Officer i/c has noted the following after verifying the documents:

- *The Director of G.Karunakaran Memorial College of Management & Technology at Kakkode, vide letter no.DIR/CCMT/214/20 dated 27/07/2020, submitted three sketches issued by the Village Officer of Aruvikkara, vide no.1777/2020 dated 28/7/2020, showing land apportioned for (1) MBA College alone (40.43are ie.0.999acre), (2) Combined MBA & B.Com College (190.79are ie.4.7145acre) and (3) Nursing College (121.47are ie 3.0015acre).*
- *First of all, it may be noted that the request is not from the Member Secretary of the Educational Agency (EA) "G. Karunakaran Memorial Educational Society"; but the request is from Director of an institution under that society. Since both are different entities, authority of the requestor on apportioning other land holdings of the EA (ie. Nursing College) need to be ascertained.*
- *Secondly, in the copy of letter from AICTE (vide F.No.10-11/07/30/MBA/ 006/02 dt.03/07/20200) produced by the requestor, the AICTE has provided No Objection to utilize vacant built-up area for other educational purposes. It is to be ascertained whether the No Objection exempts the MBA College from maintaining the minimum requisite 1acre land also.*
- *Thirdly it may be noted that as per the sketch the land apportioned for the MBA college has a minor deficiency of 0.0386 ares (ie, 41.55 Sq.foot). If the University agrees with this apportioning of land, necessary steps need to take through the respective files for cancelling the registered land agreements of the MBA college and the Nursing college and to register new land agreements for the colleges. Also an administrative decision is required on considering the undertaking submitted by the Educational Agency that the society will purchase additional 83 cents of land in Sy:No.280/4 adjacent to the campus with in 30/09/2020.*
- *Fourthly, the exact break-up area of land that is earmarked for the Nursing College, MBA College & the proposed MBA & B.Com College is not clearly submitted, except in the newly provided line sketch. The records of land in survey numbers which are noted in the newly submitted three sketches are the same which were already perused by the Estate Officer, vide Land Verification Report dated 11-03-2020. As per the new sketches, the total land holdings of the EA is still 312.26are (ie. 7.7161acre). After setting apart 121.47are (ie.3.0015) for the Nursing College, the EA will have only 190.79are (ie.4.7145acre) for the combined MBA & B.Com College. If the University insists that the MBA Course should have separate land, then the proposed B.Com College will have only 150.36are (ie. 3.7145acre). Considering these facts, it is evident that the EA do not have sufficient 5acres of land for the B.Com College, evenafter the 1acre land required for MBA Course is combined with the B.Com college.*

Further, the Member Secretary of G.Karunakaran Memorial Educational Society has now also requested an extension of the time period for the purchase of 83 cents of land, which was assured

earlier to be done within 30.09.2020, as the owner of said land being an NRI was unable to return home in August 2020, as expected.

The committee considered the documents submitted by the Director, G. Karunakaran Memorial Co-operative College of Management, Kakkode, and the report of the Estate Officer on it, the recent request from the Member Secretary of G.Karunakaran Memorial Educational Society seeking extension of time for purchase of additional 83 cents of land along with the application for affiliation of the new course, B.Com Finance, in existing G. Karunakaran Memorial Co-operative College of Management and Technology (MBA College).

The committee recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED to send defect memo to the Educational Agency for rectifying the defects.

Item No.18.89.04: ***Self Financing B.Ed Colleges – Recognition Withdrawal Order received from NCTE- reg.***

(Ac BII)

The NCTE, Southern Regional Committee vide Orders dated 17.09.2020 has intimated that in exercise of the powers vested u/s 17(1) of the NCTE Act, 1993 the Southern Regional Committee withdraws the recognition granted to the following four Training Colleges for conducting B.Ed course of two years duration w.e.f the next academic session, i.e, 2020-21.

- Karmala Rani Training College, Kollam (AIDED)
- Iqbal Training College, Daivappura, Peringammala (UNAIDED)
- Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam (UNAIDED)
- St.Jacob’s Training College, Menamkulam, Kazhakoottam (UNAIDED)

The order also permits Educational Agencies for preferring appeal within a period of 60days.

Following facts may be noted in this regard.

- Iqbal Training College, Daivappura, Peringammala and St.Jacob’s Training College, Menamkulam, Kazhakoottam (Self Financing colleges) have been provisionally affiliated to the University of Kerala since the year 2005 and Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam, Thiruvananthapuram (Self Financing college) has been provisionally affiliated since the year 2006. The colleges have been offering B.Ed Degree Courses with an intake of **50 students**.
- Karmala Rani Training College, Kollam (AIDED) has been provisionally affiliated to the University of Kerala since the year 1960 and the college has been offering B.Ed Degree Courses with an intake of 100 students and M.Ed Degree Course with an intake of 12 students.
- It may be noted that the three Unaided colleges have dues in remitting their annual administration fee to the University from the year as stated below and they had filed writ petition before the Hon’ble High Court in connection with the remittance of the said fee and the same are pending before the Hon’ble High Court of Kerala.
- Iqbal Training College, Daivappura, Peringammala – from 2010-11
- Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam - from 2009-10
- St.Jacob’s Training College, Menamkulam, Kazhakoottam – from 2014-15

Among the mentioned colleges, Iqbal Training College and Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam had obtained interim stay order from the Hon’ble court from remitting Annual Administration fees. Though writ was filed, St.Jacob’s Training College is yet to receive interim stay order from the Hon’ble court.

The grounds mentioned by the NCTE for the withdrawal of the recognition granted to the colleges are detailed below.

•	Name of college	Grounds for the withdrawal of recognition
9	Karmala Rani Training College, Kollam	The institution has not shifted its institution to own permanent building which is a violation of the NCTE Regulations 2002 3(C). The institution has not submitted latest staff list duly

		approved by the Registrar, Affiliating University.
	Iqbal Training College, Daivappura, Peringammala	<ul style="list-style-type: none"> The LUC submitted by the institution do not show the purpose of Land for educational purpose The institution has submitted photocopy of Building Plan instead of Original Blue-prints. The Built –Up area is not adequate as per Building Plan for 2 basic units of B.Ed Programme. The site plan submitted by the institution which is not approved by the competent authority The institution has submitted staff list which is not approved by the Registrar, affiliating University.
	Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam	<ul style="list-style-type: none"> The institution has submitted a computerized copy of Non-Encumbrance certificate which is in regional language. Notarised English Translated copy of the same not submitted by the institution. The Multi-purpose area, Total Built-up area and site-area are not mentioned in the Building plan. A notarized copy of the Site plan submitted not approved by the Competent Authority. In BCC, Date of inspection is not mentioned. The institution has not submitted certified copy of registered land. However, the institution has submitted notarized copy of land document which are not legible. Staff list is not approved by the Registrar-in-charge, University of Kerala vide dated nil.
	St.Jacob’s Training College, Menamkulam, Kazhakoottam	<ul style="list-style-type: none"> Staff list is not approved by the Affiliating body. There are deficiencies in the faculty list also. <i>(It may be noted that “the NCTE order mentions annual intake of two units in the college where as University permitted only one Unit”)</i> At the time of Recognition, building plan is differ from the latest building plan received on 15.01.2020 in response to final show cause notice.

- In the case of Karmela Rani Training college, in Para 6 of the NCTE order it is stated that it has been decided to withdraw the recognition granted to Karmela Rani Training College for conducting **B Ed and M Ed course wef 2020-21** on grounds mentioned in SI No.1 above. Whereas in Para 7 it is mentioned that the SRC withdraws the recognition granted to Karmela Rani Training College for conducting **B Ed course** of two year duration with an intake of 1 unit w.e.f next academic session.

2.As per Statute 14, Chapter 24, Kerala University first Statutes, 1977, *the Syndicate shall have the power at any time after due enquiry to withdraw or suspend for a definite period the affiliation granted to a College, provided that before taking such action the Syndicate shall inform the management of the College concerned of the findings after the enquiry and shall allow it an opportunity of making such representation as it may deem fit and shall record its opinion on the representation so made.*

The committee considered the orders received from the NCTE withdrawing the recognition granted to Karmala Rani Training College, Kollam (AIDED), Iqbal Training College, Daivappura, Peringammala (UNAIDED), Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam (UNAIDED) and St.Jacob’s Training College, Menamkulam, Kazhakoottam (UNAIDED) for conducting B.Ed course of two years duration w.e.f the next academic session, i.e, 2020-21.

The Committee recommended to refer the matter to the Syndicate. Further recommended that the Notification for B.Ed admissions 2020-21 be issued on 01.10.2020.

Resolution of the Syndicate

RESOLVED not to include four colleges (Karmala Rani Training College, Kollam (AIDED), Iqbal Training College, Daivappura, Peringammala (UNAIDED), Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam (UNAIDED) and St.Jacob's Training College, Menamkulam, Kazhakoottam (UNAIDED)) for conducting B.Ed Course of two years duration for the academic year 2020-2021. This decision is subject to disposal of final verdict of Hon'ble High Court.

FURTHER RESOLVED to issue Notification for B.Ed admissions 2020-21 on 01.10.2020.

The meeting came to an end at 11:15 am.

Item No.18.90. Minutes of the Meeting of the Combined Standing Committee of the Syndicate on Student Services and Finance –Approval of - reg.

(Ad.DI)

The minutes of the meeting of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, 04.00 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval.(Minutes Appended).

Minutes of the Meeting of the Combined Standing Committee of the Syndicate on Student Services and Finance

Date : 25.09.2020 Time : 4.00 PM

Venue : Syndicate Room

- | | | |
|-----|----------------------------------------------|----------|
| 1. | Prof.K.Lalitha, Member, Syndicate | : Sd/- |
| 2. | Adv.K.H.Babujan, Member, Syndicate | : Sd/- |
| 3. | Adv.B.Balachandran, Member, Syndicate | : Absent |
| 4. | Sri.R.Rajesh., Member, Syndicate | : Absent |
| 5. | Dr.B.Unnikrishnan Nair, Member, Syndicate | : Sd/- |
| 6. | Smt.Renju Suresh, Member, Syndicate | : Sd/- |
| 7. | Dr.Mathew.V, Member, Syndicate | : Absent |
| 8. | Sri.Viswan Padanilam, Member, Syndicate | : Absent |
| 9. | Adv.A.Ajjikumar, Member, Syndicate | : Sd/- |
| 10. | Sri.B.P.Murali, Member, Syndicate | : Sd/- |
| 11. | Adv.Muralidharan Pillai.G, Member, Syndicate | : Sd/- |
| 12. | Dr.S.Naseeb, Member, Syndicate | : Sd/- |
| 13. | Dr.Vijayan Pillai.M, Member, Syndicate | : Sd/- |
| 14. | Dr.K.G.Gopchandran, Member, Syndicate | : Sd/- |
| 15. | Dr.K.B.Manoj, Member, Syndicate | : Sd/- |
| 16. | Sri.Bijukumar.G, Member, Syndicate | : Sd/- |

Invitees Present

- | | | |
|-----|----------------------------------|--------|
| 17. | Sri.Siddik.R, Director(i/c), DSS | : Sd/- |
| 18. | Dr.Raja Varier, | : Sd/- |
| 19. | Centre for Performing Arts | |
| 20. | Dr.Antony Palackal | : Sd/- |
| | Head, Dept of Sociology. | |
| 21. | Dr. Jayarajan David.D | : Sd/- |
| | Director(i/c),DPE | |

The meeting commenced at 4.00 PM and discussed the items in the Agenda and recommended as follows:

Item No.18.90.01 Budget Speech 2020-21-- Rs.6,00,000/-- "Seminars and Lectures to develop Social Commitment and Obligation"--Department of Student Services—reg.

In the Budget Speech 2020-21, it was proposed to conduct Seminars and Lectures to

develop Social Commitment and Obligation in students which was proposed to conduct at 15 Centres by inviting eminent personalities in various sectors of the society. An amount of ₹ 6,00,000 (Rupees Six Lakh only) was allocated for this proposal.

The Syndicate at its meeting held on 28.04.2020, Minutes of the Budget implementation cell vide item no:10.239.1.26 has resolved to entrust the Director (i/c), Department of Student Services to place a proposal before the Combined Standing Committee of the Syndicate on Student Services and Finance. The Director (i/c), Department of Student Services has placed a proposal in detail.

Accordingly the proposal is placed before the Combined Standing Committee of the Syndicate on Student Services and Finance for consideration and appropriate recommendations.

Recommendation: The Committee considered the matter and recommended to approve the proposal and to initiate steps to conduct the program on online mode considering the existing Covid 19 Pandemic situation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, be approved.

Item No.18.90.02 Budget Speech 2020-21-- Rs.10,00,000/-- "Training in Art and Literature"—Learning to revive and Foster Art Culture and Literature"-- Department of Student Services-reg.

In the Budget Speech 2020-21, it was envisaged to impart Training in the fields of Art and Literature to the students of the Affiliated Colleges of the University. with a view to mould talented students in to skilled artists and litterateurs under the aegis of University of Kerala. It was proposed to conduct training sessions under the Department of Student Services in coordination with Kerala University Union and Union of affiliated Colleges . An amount of ₹ 10,00,000 (Rupees Ten Lakh only) was allocated for this purpose.

The Syndicate at its meeting held on 28.04.2020, considered the Minutes of the Budget implementation cell vide item no:10.239.1.27 and resolved to entrust the Director (i/c), Department of Student Services to place a proposal before the Combined Standing Committee of the Syndicate on Student Services and Finance. The Director (i/c), Department of Student Services has placed a proposal in detail.

Accordingly the proposal is placed before the Combined Standing Committee of the Syndicate on Student Services and Finance for consideration and appropriate recommendations

Recommendation: The Committee considered the matter and recommended to approve the proposal and to go ahead with the process of selecting the Students for the programme. Also recommended to explore the possibility of online training in view of Covid Pandemic and to start direct training when the situation improves.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, be approved.

Item No.18.90.03 Budget Speech 2020-21- Conduct of Travelling Theatre - Proposal from Director (i/c),Centre for Performing and Visual Arts, University of Kerala -reg

In the Budget speech of 2020-21 an amout of Rs 7,00,000/-(Rupees Seven Lakh only) was allocated for the conduct of a Travelling Theatre on socially relevant theme at affiliated colleges of the University.

The meeting of the Budget implementation cell held on 27.04.2020 recommended to authorize the Director (i/c), Centre for Performing and Visual Arts in consultation with Director, DSS to submit a proposal before the combined Standing committee of the Syndicate on Student Services & Finance. The meeting of the Syndicate held on 28.04.2020 vide item No.10.239 resolved to approve the recommendation of the Budget implementation cell.

Accordingly, the Director (i/c), Centre for Performing and Visual Arts has submitted a proposal for the Conduct of the play by the traveling theatre on the life of Mahathma Ayyankali.The Play will be scripted by Sri.Francis T Mavelikkara and will be directed by Dr.Raja Varier, Director-

in-Charge, Centre for Performing and Visual Arts.

Expenses to the tune of Rs 7,00,000/- (Rupees Seven Lakh only) for the Play Production of Travelng Theatre submitted by the Director (i/c), Centre for Performing and Visual Arts is appended.

As per orders of the Vice-Chancellor the proposal submitted by the Director (i/c), Centre for Performing and Visual Arts for the Conduct of the traveling theatre on the life of Mahathma Ayyankali along with Anticipatory Expenses for the Play Production of Traveling Theatre is placed before the combined Standing committee of the Syndicate on Student Services & Finance for consideration and decision.

Recommendation: The Committee considered the matter, and recommended to approve the proposal and to go ahead with the programme once the Covid situation improves.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, be approved.

Item No.18.90.04 Budget Speech 2020-21 - Holding of Sports Carnival – Proposal - reg.

In the Budget Speech 2020-21 of the University, it has been proposed to conduct a Sports Carnival of those Eminent sports persons who attains notable achievements in the field and students at Trivandrum and an amount of Rs.10,00,000/- (Rupees Ten Lakh only) has been allocated in the budget for the conduct of the same.

The Syndicate held on 28.04.2020, vide Item No.10.239.1.94, has resolved to obtain a proposal for conducting Sports Carnival from the Director, Department of Physical Education and to place the same before the Combined Standing Committee of the Syndicate on Student Services and Finance. The Director (i/c), Department of Physical Education, has submitted a detailed proposal for conducting Sports Carnival.

As per the orders of the Vice Chancellor, the proposal for conducting Sports Carnival 2020, submitted by the Director (i/c), Department of Physical Education, is placed before the Combined Standing Committee of the Syndicate on Student Services and Finance for consideration and appropriate recommendation.

Recommendation: The Committee considered the matter and recommended to approve the proposal and to go ahead with the programme with the improvement of Covid situation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, be approved.

Item No.18.90.05 Budget Speech 2020-21- Aid for students Camp for MSW Program – reg.

In the Budget Speech 2020-21, an amount of Rs.1,00,000/- (Rupees One Lakh only) has been earmarked as "Aid for students Camp for MSW Program".

The Budget Implementation Cell held on 27.04.2020 recommended to entrust the Head, Dept. of Sociology to furnish a detailed proposal on the item, as envisaged in the Budget Speech and to place it before the Combined Meeting of the Standing Committee on Student Services & Finance. The Syndicate held on 28.04.2020, vide item No.10.239, has approved the said recommendation.

Accordingly, as per the orders of the Vice - Chancellor, the proposal with an estimate of Rs.1,34,000/- (Rupees One lakh thirty four thousand only), submitted by the Head, Department of Sociology, towards "Aid for students Camp for MSW Program" is placed before the Combined Meeting of the Standing Committee on Students Services & Finance, for consideration and appropriate recommendation.

Recommendation: The Committee considered the matter and recommended to approve the proposal and to conduct the programme once the Covid situation improves. The Committee further recommended to seek co-operation of Centre for Performing Arts in the cultural programme conducting as part of the students camp.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the

Syndicate on Student Services and Finance held on 25.09.2020, be approved.

Item No.18.90.06 Budget Speech 2020-21--"Mahathvathinoppam"Programme -Department of Student Services— reg

In the Budget Speech 2020-21, it was to proposed to conduct a programme namely "Mahathvathinoppam", in selected Colleges affiliated to the University, for introducing eminent personalities, and their speeches before the students. An amount of ₹ 10,00,000 (Rupees Ten Lakh only) was allocated for this proposal and entrusted the Director, Department of Student Services to conduct the programme.

The Syndicate at its meeting held on 28.04.2020, Minutes of the Budget implementation cell vide item no:10.239.1.13 has resolved to entrust the Director (i/c), Department of Student Services to place a proposal before the Combined Standing Committee of the Syndicate on Student Services and Finance. The Director (i/c), Department of Student Services has placed a proposal in detail on 30.06.2020.

Accordingly the proposal is placed before the Combined Standing Committee of the Syndicate on Student Services and Finance for consideration and appropriate recommendations.

Recommendation: The Committee considered the matter and recommended to approve the proposal and to conduct the program on online mode considering the existing Covid 19 Pandemic situation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Standing Committee of the Syndicate on Student Services and Finance held on 25.09.2020, be approved.

The Meeting concluded at 5.00 PM.

Item No.18.91 Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services- Approval of -reg.

(Ad.D1)

The minutes of the meeting of the Standing Committee of the Syndicate on Students' Services held on 25.09.2020, 3.30 PM, at the Syndicate Room is placed before the Syndicate for consideration and approval.(Minutes Appended).

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Services.

Date : 25.09.2020 Time : 3.30 PM

Venue : SyndicateRoom

Members:-

- 1) Prof.K.Lalitha,Member, Syndicate (convenor) : Sd/-
- 2) Adv.K.H.Babujan,Member, Syndicate : Sd/-
- 3) Adv.B.Balachandran,Member, Syndicate : Absent
- 4) Sri.R.Rajesh.,Member, Syndicate : Absent
- 5) Dr.B.UnnikrishnanNair,Member,Syndicate: Sd/-
- 6) Smt.RenjuSuresh,Member,Syndicate: Sd/-
- 7) Dr.Mathew.V, Member, Syndicate : Absent
- 8) Sri.Viswan Padanilam, Member, Syndicate: Absent
- 9) Adv.A.Ajikumar, Member, Syndicate : Sd/-
- 10) Sri.Bijukumar.G, Member, Syndicate : Sd/-
- 11) Sri.Siddik.R, Special Invitee : Sd/-

The meeting commenced at 3.30 PM and discussed the items in the Agenda and recommended as follows:

Item No.18.91.01 Kerala University Youth Festival 2020--Conducting Quiz Competition-- Complaint from Rekshith A.J and Vishnumahesh A.S,University College, Thiruvananthapuram--reg.

Sri.Rekshith A.J and Sri.Vishnumahesh A.S students of University College, Thiruvananthapuram, has submitted a complaint regarding the Final result of Quiz Competition during Kerala University Youth Festival 2020. It is stated that the Quiz Competition was conducted in accordance with the norms fixed by the Quiz Master. The

competition ended without any technical faults and they were declared as the Winners of the Competition (University College, Thiruvananthapuram). The complainant submitted this request as per the report from the newspaper regarding the re conduct of the Quiz Competition. It is also stated that they had represented the University in various competitions and bagged many achievements resulting in receiving awards from the Government. . The complainants has requested not to conduct the Quiz competition again as this will create uncertainty and insecurity in their academic career. Hence it is requested not to conduct the Quiz Competition again and to take further necessary actions in this regard [Copy of the Complaint appended]. The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendations.

As per orders of the Hon'ble Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Student Services for consideration and appropriate recommendations.

Recommendations: The Committee considered the matter and recommended to cancel the results of Quiz Competition as per the decision of the appellate Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Students' Services held on 25.09.2020, be approved.

FURTHER RESOLVED to entrust the Director, Students' Services to take necessary steps to declare the winner of Kerala University Youth Festival 2020 by calculating the total points excluding the points of the quiz competition referred above and to identify the winner by tossing if there is a tie in the total score. The Trophy shall be shared by either of the team in equal period of time.

The Meeting concluded at 3.45 PM.

Item No.18.92

Department of Optoelectronics- Constitution of Technical Committee for inspecting the existing the EDAX system and exploring the feasibility of the purchase a new EDAX under buyback policy in the Department- Consideration of- reg.

(Pl.A1)

A total amount of Rs.1,98,25,500/- (Rupees One crore ninety eight lakh twenty five thousand and five hundred only) was released to the Head, Department of Optoelectronics as provisional advance vide U.O No Pl.A1/2707/Nanophotonics lab/12 dated 25/06/2013, for the purchase of following equipments, by opening an irrevocable Letter of Credit:

1: Supply of Nove Nano SEM 450 with accessories from M/s. FEI Company of USA(S.E.A) PTE Ltd.,Singapore at a total cost of 2,20,000 Euro.

2 : Energy Dispersive X Ray Spectrometer QUANTAX 200 with X Flash (R) 6 from M/s. Gabriele Maeurer, Bruker Nano GmbH, Germany at a total cost of 40,000 USD.

Now, the Head, Department of Optoelectronics, vide Letter No. KU/OPTO/99/2020-21 dated 22/06/2020, has informed that the "**Energy Dispersive X Ray Spectrometer QUANTAX 200 with X Flash (R) 6**" attached to the "**FESEM**" purchased from "**M/s. Gabriele Maeurer, Bruker Nano GmbH, Germany**" (Item No 2) is not functioning properly and the Company Service Engineer upon inspection has reported that the "EDS Window" of the equipment is completely corroded and requires replacement. The Head also forwarded the "Inspection Report" furnished by the 'Company Service Engineer' and the estimated cost for repairing the equipment. As per the estimate, the repairing charge amounts to above Rs.17 lakh (ie.. EURO 20000.00) and the Head has further informed that the buyback offer given by the company for new "EDAX system" with 15 months warranty, amounts to about Rs. 23 lakh only.

It may noted that an amount of Rs.1,22,00,000/- (Rupees One crore twenty two lakh only) was released as provisional advance to Dr. K.G. Gopchandran, former Head, Department of Optoelectronics, for effecting the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department, in connection with the "Setting up of an Advanced Nanophotonics Laboratory- Phase II", vide U.O.No.Pl.A1/2707/Nanophotonics Lab- PhaseII/14 dated

05/07/2017. Subsequently, at the time of regularization of the above advance, an amount of Rs.43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only) was refunded to KUF vide Challan No. 2859 dated 28.06.2018, towards the unspent balance in connection with the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department.

Accordingly, the Head, has requested to:

(i) utilize the unspent balance of Rs. 43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only), available in the KUF by way of refund, in connection with "Setting up of an Advanced Nano photonics Laboratory- Phase II", sanctioned under State Plan Grant 2014-15 for the purchase of a new "EDAX system" in the Department.

(ii) constitute a Technical Committee consisting of the following members for inspecting the existing "EDAX system" and exploring the feasibility of the purchase of a new "EDAX System" under buyback policy, if necessary and if so, for framing the specifications of the new "EDAX System" and evaluating the Technical Bids submitted by the firms up on e- tendering:

- (i) Dr. Prabhakararao, Chief Scientist, CSIR, NIIST.
- (ii) Dr. S. Sankararaman, Professor, Department of Optoelectronics.
- (iii) Dr. K. G. Gopchandran, Professor & Head, Department of Optoelectronics.
- (iv) Dr. Sam Solomon, Professor, Department of Optoelectronics.
- (v) Dr. Yamuna A., Assistant Professor, Department of Optoelectronics.

The Vice-Chancellor has ordered to place the proposal before the Syndicate for consideration.

In this context, as per orders of the Vice-Chancellor, the following proposals are placed before the Syndicate for consideration:

- (i) **utilizing the unspent balance of Rs.43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only), available in the KUF by way of refund, in connection with "Setting up of an Advanced Nanophotonics Laboratory-Phase II", sanctioned under State Plan Grant 2014-15, for the purchase of a new "EDAX system" in the Department, under buyback offer, by inviting e-tenders for the same.**
- (ii) **constituting a Technical Committee consisting of the following members for inspecting the existing "EDAX system" and exploring the feasibility of the purchase of a new "EDAX System" under buyback policy, if necessary and if so, for framing the specifications of the new "EDAX System" and evaluating the Technical Bids submitted by the firms up on e- tendering:**
 - (i) **Dr. Prabhakararao, Chief Scientist, CSIR, NIIST.**
 - (ii) **Dr. S. Sankararaman, Professor, Department of Optoelectronics.**
 - (iii) **Dr. K. G. Gopchandran, Professor & Head, Department of Optoelectronics.**
 - (iv) **Dr. Sam Solomon, Professor, Department of Optoelectronics.**
 - (v) **Dr. Yamuna A., Assistant Professor, Department of Optoelectronics.**

Resolution of the Syndicate

RESOLVED that the above proposal at Sl.No.2 be approved.

FURTHER RESOLVED to seek opinion of the Finance Wing for utilising the unspent balance of Rs.43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only), available in the KUF by way of refund, in connection with "Setting up of an Advanced Nanophotonics Laboratory- Phase II", sanctioned under State Plan Grant 2014-15, for the purchase of a new "EDAX system" in the Department, under buyback offer.

ALSO RESOLVED to submit a detailed proposal regarding the same by the Head, Department of Opto-electronics, Kariavattom.

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Item No.18.93.

Consideration of the Minutes of the Meeting of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment

“FESEM” installed in the Department of Opto-electronics, held on 29.09.2020- reg.

(Pl.A1)

A meeting of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment “FESEM” installed in the Department of Opto-electronics, was held on 29/09/2020 at 4 p.m., in the Syndicate Room, based on the recommendations of the Standing Committee of the Syndicate held on 25/09/2020 (Item No. 10).

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the meeting of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment “FESEM” installed in the Department of Opto-electronics

Date : 29.09.2020.
Time : 4.00 PM
Venue : Syndicate Room.

Members of the meeting

- | | |
|----------------------------------------------------------------------|------|
| 1. Adv. A Ajikumar, Member, Syndicate. | Sd/- |
| 2. Dr. K. G. Gopchandran, Member, Syndicate | Sd/- |
| 3. Dr. S. Sankararaman, Head, Department of Optoelectronics | Sd/- |
| 4. The Director, Planning & Development. | Sd/- |
| 5. Smt. Sonal Bhattacharjee, M/s. ICON Analytical Equipment Pvt Ltd. | Sd/- |
| 6. Smt. Jahar Raychaudhuri, M/s. ICON Analytical Equipment Pvt Ltd. | Sd/- |

AGENDA:

As per the University Order No. P1.A1/2707/Nanophotonics Lab/13 dated 25/06/2013, sanction was accorded to the Head, Department of Opto-electronics for effecting the purchase of “FESEM (Field Emission Scanning Electron Microscope) and accessories” in the Department, in connection with the implementation of the project “Setting up of an Advanced Nanophotonics Laboratory for Device Applications-Phase I”, at an estimated cost of ₹1,98,25,500/- (Rupees One crore ninety eight lakh twenty five thousand and five hundred only), from ‘M/s FEI Company of USA, PTE Ltd., Singapore’ through ‘M/s Icon Analytical Equipment Pvt. Ltd., Bangalore’.

As the warranty of the above equipment expired on 30.03.2017, the AMC for the “FESEM (excluding EDS unit)” was entrusted with the supplier firm ‘M/s Icon Analytical Equipment Pvt. Ltd.’ for a period of one year from 01.04.2017 to 31.03.2018, at a total cost of ₹2,36,000/- (Rupees Two lakh and thirty six thousand only) including GST, Vide U.O. No. P1.A1/1899/Opto/17 dated 24.10.2017.

Subsequently, an amount of ₹5,45,160/- (Rupees Five lakh forty five thousand one hundred and sixty only) was released to ‘M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai’ towards renewal of the AMC for the “FESEM (excluding the EDS unit)”, for the 2nd year (2018-19) & 3rd year (2019-20) together, with effect from 01.04.2018 vide U.O. No.P1.A1/1899/Opto/17 dated 26.05.2018, after executing an agreement on a Non Judicial Stamp Paper, covering all the terms and conditions of the AMC.

Now, the Head, Department of Optoelectronics, vide Letter No. KU/OPTO/03/2020-21 dated 24.06.2020, informed that the AMC for the equipment “FESEM (NNS 450 excluding EDS (Quantax))” had expired on 31.03.2020 and that for the smooth working of the instrument by ensuring utmost and appropriate care, entering into an AMC for three more years is highly essential.

Therefore, the Head has forwarded an offer submitted by the supplier firm “M/s. Icon Analytical Equipment Pvt Ltd., Chennai” for entering into an AMC for the above equipment, for a period of three years from 01.04.2020 to 31.03.2023, at a total cost of ₹10,39,580/- (Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (₹8,81,000/-+₹1,58,580/-GST@18%), as detailed below:

Sl. No.	Year	Base Rate (in Rs.)	Total amount (inclusive of GST @ 18%) (in Rs.)
1	2020-21	2,66,200/-	3,14,116/-
2	2021-22	2,92,800/-	3,45,504/-
3	2022-23	3,22,000/-	3,79,960/-

	Total	10,39,580/-
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In this context, it may be noted that the Govt. vide G. O. (Rt.) No. 1159/2015/H. Edn. dated 23/05/2017 had accorded Administrative Sanction for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II" in the Dept. of Optoelectronics at a total cost of Rs. 2,00,00,000/-, under State Plan Grant for the year 2014-15.

From this provision an amount of Rs. 1,22,00,000/- was released to the Head, Dept. of Optoelectronics for effecting the purchase of various equipment in the Dept., in connection with the implementation of the above project, vide U.O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 05/07/2017.

The above provisional advance was regularized vide U. O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 18/08/2018 and at the time of regularization, an amount of Rs. 43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only) was refunded to KUF vide Challan No. 2859 dated 28.06.2018, towards the unspent balance in connection with the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department.

The Head, Department of Optoelectronics has requested sanction for entering into an AMC for the equipment "FESEM(Nova Nano SEM450) excluding EDS (Quantax200)", with "M/s. Icon Analytical Equipment Pvt Ltd., Chennai" for a period of three years from 01.04.2020 to 31.03.2023, at a total cost of Rs. 10,39,580/- (Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (i.e. Rs. 8,81,000/-+Rs. 1,58,580/- (GST@18%)) and to release an amount of Rs. 3,14,116/- (i.e. ₹2,66,200 + GST @ 18% amounting to ₹47,916/-) for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards Annual Maintenance Contract charges for the first year(i.e. from 01/04/2020 to 31/03/2021), debiting the expenditure from the aforementioned amount refunded to KUF.

In this context, the following proposals were placed before the Standing Committee of the Syndicate on Planning & Development, for consideration:

1. Entering into an Annual Maintenance Contract for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", with 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' for the period from 01.04.2020 to 31.03.2023(three years), at a total cost of Rs.10,39,580/-(Rupees Ten lakh Thirty nine thousand Five hundred and eighty only) (i.e. Rs. 8,81,000/- + GST@18% amounting to ₹1,58,580/-).
2. releasing an amount ₹3,14,116/-(Rupees Three lakh fourteen thousand one hundred and sixteen only)(i.e. ₹2,66,200 + GST @ 18% amounting to ₹47,916/-) to the Head, Dept. of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards Annual Maintenance Contract charges for the first year(i.e. from 01/04/2020 to 31/03/2021).
3. Debiting the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs. 43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Dept. of Optoelectronics, for the year 2014-15.

The Standing Committee at its meeting held on 25/09/2020(Item No. 10), recommended to constitute a Sub- committee comprising the Convener, Standing committee of the Syndicate on Planning and Development, Dr. K. G. Gopchandran, Member, Syndicate and the Head, Department of Optoelectronics to consider the matter of entering into an Annual Maintenance Contract for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", with 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' and allied matters and to place the matter before the ensuing meeting of the Syndicate.

The above recommendation have been approved by the Vice-Chancellor, invoking the provision under Section 10(13) of the KU Act 1974.

Recommendations of the Sub-committee:

The Sub-committee negotiated with firm regarding the rates offered by them towards AMC Charges for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", for the period from 01.04.2020 to 31.03.2023 (three years) and the firm agreed to enter into an AMC with the University at the discounted rates detailed below:

Sl.No.	Year	Base Rate (in Rs.)	Total amount (inclusive of GST @ 18%) (in Rs.)
1	2020-21	2,42,000/-	2,85,560/- (Same as last year-i.e. 2019-20)
2	2021-22	2,54,100/-	2,99,838/- (increase by 5%)
3	2022-23	2,66,800/-	3,14,824/- (increase by 5%)
		Total	9,00,222/-

In this context, the Committee recommended the following:

1. to enter into an Annual Maintenance Contract for the equipment "FESEM (Nova Nano SEM 450), excluding EDS (Quantax200)", with 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' for the period from 01.04.2020 to 31.03.2023 (three years), at a total cost of Rs. 9,00,222/- (Rupees Nine lakh two hundred and twenty two only) (i.e. Rs. 7,62,900/- + GST@18% amounting to ₹1,37,322/-).

2. to release an amount ₹2,85,560/- (Rupees Two lakh eighty five thousand five hundred and sixty only)(i.e. ₹2,42,000 + GST @ 18% amounting to ₹43,560/-) to the Head, Dept. of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards Annual Maintenance Contract charges for the first year(i.e. from 01/04/2020 to 31/03/2021).

3. to debit the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs. 43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Dept. of Optoelectronics, for the year 2014-15.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment "FESEM" installed in the Department of Opto-electronics, held on 29/09/2020, be approved.

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Item No.18.94 . *Supply of two "10G Fibre Channel Switches (CISCO Nexus 3524x, 24 10 G Ports)" and one "SAN Switch (CISCO MDS 9148S 16G FC Switch)" in the Computer Centre – Release of payment to the supplier firm-consideration of - reg.*

(PLA1)

Supply Order was issued to the firm 'M/s. Star One IT Solutions (India) Pvt. Ltd.', for the supply of two "10G Fibre Channel Switches (CISCO Nexus 3524x, 24 10 G Ports)" and one "SAN Switch (CISCO MDS 9148S 16G FC Switch)", at a total cost of ₹20,17,849.56/- (Rupees Twenty lakh seventeen thousand eight hundred and forty nine & Paise fifty six only), including GST @18%, for use in the University of Kerala, vide Letter No. 28438/2019/UOK dated 24.02.2020 based on the recommendations of the Purchase Committee held on 05/02/2020(Additional Item No. 28.01).

After effecting the purchase, the firm forwarded the bills/vouchers amounting to ₹20,17,849.56/- (Rupees Twenty lakh seventeen thousand eight hundred and forty nine & Paise fifty six only) along with stamped pre-receipt and requested to sanction the payment due to them. Necessary "Stock entry Certificate" and Inspection Report of the Director, Kerala University Computer Centre has also been made available in the file.

On the basis of installation report from Director, Computer Centre and stock entry certification, the Finance has endorsed the following, vide **Endt. FOS. 2177/FINANCE I/2020 dated 28/09/2020:**

1. *proposal for payment of an amount of Rs. 20,17,849/- (Rupees Twenty lakh seventeen thousand eight hundred and forty nine only) to 'M/s. StarOne IT Solutions (India) Pvt. Ltd.,Trivandrum ' towards the supply of two "10G Fibre Channel Switches (CISCO Nexus 3524x, 24 10 G Ports)" and one "SAN Switch (CISCO MDS 9148S 16G FC Switch)", for use in the Kerala University Computer Centre, against the balance fund available under State Plan grant sanctioned for the year 2018-2019.*
2. *to open a new Sub-head "7/6091-purchase of Fibre Channel Switch for Computer Centre (State)" under the Major Head "Part II-Plan-MH 63 Miscellaneous".*

3. *to provide an amount of Rs. 20,17,900/- under the above h/a by re-appropriation from the Sub -head" 7/6065-Implementation of Plan Programmes(State)" of the same MH of the current year's BE of the University.*

The above proposal endorsed by the Finance, was put up for obtaining Administrative Sanction and the Vice-Chancellor has ordered to place the same before the Syndicate for consideration.

In this context, the aforementioned proposal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposals be agreed to.

- Item No.18.95** *Consideration of the Minutes of the Meeting of the Sub-committee for negotiating the rates offered towards "Onsite Support" for the equipment "FESEM" installed in the Department of Opto-electronics, held on 29.09.2020- reg.*

(P1.A1)

A meeting of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment "FESEM" installed in the Department of Opto-electronics, was held on 29/09/2020 at 4 p.m., in the Syndicate Room, based on the recommendations of the Standing Committee of the Syndicate held on 25/09/2020 (Item No. 8).

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the meeting of the Sub-committee for negotiating the rates offered towards "Onsite Support" (Service Engineer) for the equipment "FESEM" installed in the Department of Opto-electronics

Date : 29.09.2020.
Time : 4.00 PM
Venue : Syndicate Room.

Members of the meeting

- | | |
|----------------------------------------------------------------------|------|
| 1. Adv. A Ajikumar, Member, Syndicate. | Sd/- |
| 2. Dr. K. G. Gopchandran, Member, Syndicate | Sd/- |
| 3. Dr. S. Sankararaman, Head, Department of Optoelectronics | Sd/- |
| 4. The Director, Planning & Development. | Sd/- |
| 5. Smt. Sonal Bhattacharjee, M/s. ICON Analytical Equipment Pvt Ltd. | Sd/- |
| 6. Smt. Jahar Raychaudhuri, M/s. ICON Analytical Equipment Pvt Ltd. | Sd/- |

AGENDA:

As per the University Order No. P1.A1/2707/Nanophotonics Lab/13 dated 25/06/2013, sanction was accorded to the Head, Department of Opto-electronics for effecting the purchase of "FESEM(Field Emission Scanning Electron Microscope) and accessories" in the Department, in connection with the implementation of the project "Setting up of an Advanced Nanophotonics Laboratory for Device Applications-Phase I", at an estimated cost of ₹1,98,25,500/- (Rupees One crore ninety eight lakh twenty five thousand and five hundred only), from 'M/s FEI Company of USA, PTE Ltd., Singapore' through 'M/s Icon Analytical Equipment Pvt. Ltd., Bangalore' and to appoint a Service Engineer (Operator) for operating the above equipment from the same firm, for a period of one year, at a total cost of ₹3,00,000/- (Rupees Three Lakh only).

Accordingly, after effecting the purchase of the aforementioned equipment, the Professor & Head, Department of Opto-electronics had appointed a Service Engineer (Operator) for operating the "FESEM & EDAX", from "M/s Icon Analytical Equipment Pvt. Ltd., Bangalore", for a period of one year with effect from 02/06/2014, at a consolidated salary of ₹3,00,000/- (Rupees Three Lakh only) per annum. The tenure of proposed Service Engineer (Operator) was extended for another year with effect from June 2015 and July 2016 at a consolidated salary of ₹3,00,000/- (Rupees Three Lakh only), vide U.O. No. P1.A1/2707 /Nanophotonics Lab/13 dated 17/04/2015 and U.O. No.

P1.A1/2707/Nanophotonics Lab/13 dated 18/08/2016 respectively. The Service Engineer was again re-engaged from 20/07/2017 to 19/07/2018 at a consolidated salary of Rs. 3,89,400/- (Rupees Three lakh eighty nine thousand four hundred only), including GST @ 18%, vide U.O. No. P1.A1/2707/Nanophotonics Lab/13 dated 14/09/2017 and from 20.07.2018 to 19.07.2020, vide U. O. of even number dated 26.05.2018.

As the tenure of the operator had ended on 19.07.2020, the Head, Department of Optoelectronics, vide Letter No. KU/OPTO/102/2020-21 dated 24.06.2020, forwarded the offer received from the firm 'M/s. Icon Analytical Equipment Pvt. Ltd., Bangalore' towards service charges for the "Onsite Support" of the system "Nova Nano Sem 450 (FESEM)" for a period of three years from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (Rs. 14,81,700/- +GST @ 18%), as detailed below:

Sl. No.	Year	Base Rate (in Rs.)	Total amount (inclusive of GST @ 18%) (in Rs.)
1	2020-21	4,47,700/-	5,28,286/-
2	2021-22	4,92,400/-	5,81,032/-
3	2022-23	5,41,600/-	6,39,088/-
		Total	17,48,406/-

In this context, it may be noted that the Govt. vide G. O. (Rt.) No. 1159/2015/H. Edn. dated 23/05/2017 had accorded Administrative Sanction for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II" in the Dept. of Optoelectronics at a total cost of Rs. 2,00,00,000/-, under State Plan Grant for the year 2014-15.

From this provision an amount of Rs. 1,22,00,000/- was released to the Head, Dept. of Optoelectronics for effecting the purchase of various equipment in the Dept., in connection with the implementation of the above project, vide U.O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 05/07/2017.

The above provisional advance was regularized vide U. O. No. Pl.A1/2707/Nanophotonics Lab-Phase II/14 dated 18/08/2018 and at the time of regularization, an amount of Rs. 43,36,798/- (Rupees Forty three lakh thirty six thousand seven hundred and ninety eight only) was refunded to KUF vide Challan No. 2859 dated 28.06.2018, towards the unspent balance in connection with the purchase of "Solar Simulator with QE Measurement setup" and "Spectrofluorometer" in the Department.

The Head, Department of Optoelectronics has requested **sanction for appointing the "Service Engineer(operator)", for operating the "FESEM" in the Department, for the period from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (Rs. 14,81,700/- +GST @ 18%) and to release an amount of Rs. 5,28,286/- (4,47,700+Rs. 80,586/-GST@18%) for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards remuneration of the "Service Engineer" for the first year, debiting the expenditure from the aforementioned amount refunded to KUF.**

In this context, the following proposals were placed before the Standing Committee of the Syndicate on Planning & Development, for consideration:

1. Extending the tenure of the "Service Engineer" for operating the FESEM(Nova NanoSEM 450) installed in the Department of Opto-electronics, from 'M/s. Icon Analytical Equipment Pvt. Ltd.', for a period of three years from 20.07.2020 to 19.07.2023, at a total cost of ₹17,48,406/- (Rupees seventeen lakh forty eight thousand four hundred and six only) (i.e. Rs. 14,81,700/- +GST @ 18%).
2. releasing an amount Rs. 5,28,286/- (i.e. Rs. 4,47,700+Rs. 80,586/-GST@18%) to the Head, Department of Optoelectronics, for effecting advance payment to 'M/s. Icon Analytical Equipment Pvt. Ltd., Chennai' towards remuneration of the "Service Engineer" for the first year(i.e. from 20/07/2020 to 19/07/2021).
3. Debiting the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs.43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Dept. of Optoelectronics, for the year 2014-15.

The Standing Committee at its meeting held on 25/09/2020(Item No. 8) recommended to constitute a Sub-committee comprising the convener, Standing Committee of the Syndicate on

Planning & Development, Dr. K. G. Gopchandran, Member, Syndicate and the Head, Department of Optoelectronics to consider the matter relating to "Service Engineer (operator)", for operating the "FESEM" in the Department, for the period from 20.07.2020 to 19.07.2023 and to explore the possibility of holding negotiation with 'M/s. Icon Analytical Equipment Pvt. Ltd.' and to place the matter before the ensuing meeting of the Syndicate.

The above recommendations have been approved by the Vice-Chancellor, invoking the provision under Section 10(13) of the KU Act 1974.

Recommendations of the Sub-committee:

The Sub-committee negotiated with firm regarding the rates offered by them towards Extending the tenure of the "Service Engineer" for operating the FESEM (Nova NanoSEM 450), installed in the Department of Opto-electronics and the firm put forth an **alternate proposal as detailed below, which would be more beneficial to the University:**

"University of Kerala shall take over and handle all necessary official and commercial formalities (appointment and salary as per University rules) of the 'operator' directly effective from 1st of Jan 2021. The contract between ICON and University will be cancelled automatically from 1st Jan 2021.

However, for the interim period from 20th Jul 2020 to 31st Dec 2020, ICON will support on operator service and an order and payment for the interim period will be given by University. The rate for operator service will be same as that of the last year's value of Rs.4,07,000.00 + GST @ actuals. ICON will send a quote for the same for the period of 20th Jul 2020 to 31st Dec 2020."

In this context, the Committee recommended:

- 1. to place the above proposal before the Syndicate for consideration.**
- 2. to Debit the expenses in this connection from the balance amount available in the State Plan Grant (i.e. Rs.43,36,798/-, by way of refund to KUF), sanctioned for the implementation of the Scheme-component "Setting up of Nanophotonics Lab-Phase II", in the Department of Optoelectronics, for the year 2014-15.**

Resolution of the Syndicate

RESOLVED that the above recommendations at Sl.No.2 of the Sub-committee for negotiating the rates offered towards AMC Charges for the equipment "FESEM" installed in the Department of Opto-electronics held on 29/09/2020, be approved.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Dr.K.G.Gopchandran, Member Syndicate to have a detailed discussion for the appointment of Service Engineer for operating the FESEM (Nova NanoSEM 450) installed in the Department of Opto-electronics.

Item No.18.96 Kerala University Administrative Training Programme-Commencement of the classes-Consideration of-reg:

(Ad. B. III)

The Kerala University Administrative Training Centre has been established vide UO.No.1705/2020/UoK dated 15.06.2020. A Training Committee was constituted for the smooth conduct of the programme with the following members vide UO.No.1924/2020/UoK dated 26.06.2020.

1. Adv.K.H.Bahujan, Member of Syndicate
2. Adv.B.Balachandran, Member of Syndicate
3. De.K.G.Gopichand, Member of Syndicate
4. Sri.G.Biju Kumar, Member of Syndicate
5. Dr. V. Mathew, Member of Syndicate
6. Dr. C.R. Prasad, Registrar

It has also been resolved to nominate Sri. P.P.Thomas, Assistant Registrar (Hr.Gr) (Admn I) as Co-ordinator of the programme and Rs.1,00,000/- (Rupees One Lakh only) has been sanctioned to meet the expenses towards the conduct of the training programme.

It has been suggested to start the Administrative Training Programme on 19.10.2020 in the Senate Hall with a total strength of 50 employees, adhering to Covid protocol and without detriment to office duties. The training programme is scheduled 1/2 day on each day for a period of 5 days in the first phase. Assistants of Admn, Acad & Finance may be given training in October/ November 2020 as it will give sufficient time to employees in Exam wing to clear all the works - publication of Results, issuance of marklist, provisional certificate, etc.

The proposal for starting Administrative Training Programme on 19.10.2020 is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED that the approve the proposal for starting Administrative Training Programme on 19.10.2020 in the Senate Hall with a total strength of 50 employees, adhering to Covid protocol and without detriment to office duties.

Item No.18.97 ***Department Of Opto-Electronics -Repair of furniture -Re-appropriation of funds –Consideration of-reg.***

(Ad BII)

The HOD, Department of Opto-Electronics has informed that the fund provided under the budget head " Repair of Furniture"Part I -NP MH -29-Department of Opto-Electronics -4/2105-Repair of furniture" is insufficient to meet the requirements for the remaining period of the current year's budget estimates of the University.It is also informed that ,the repair of furniture,not within the ambit of the University Order No: Ad.B.II.02/10845-19/2014 dated 19.09.2019 , has been carried out through SIDCO .The HOD has hence requested sanction for the said re-appropriation and repair works .

The Finance II section has recommended to provide ₹75,000/-(Rupees Seventy Five Thousand only) additionally under "Part I Non Plan -MH 29 Department of Opto-Electronics -4/2105 Repair of Furniture"by re-appropriation from the subhead "4/2270 Gas Charges " under the same major head in the current year's budget estimates of the University.

Hence, as per the orders of the Vice-Chancellor, the matter of above -said re-appropriation and ratification of the action taken by the HOD in having entrusted the repair of furniture in the Department of Opto-Electronics, not within the ambit of the University Order No: Ad.B.II.02/10845-19/2014 dated 19.09.2019 with M/s SIDCO is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the re-appropriation of providing ₹75,000/- (Rupees Seventy Five Thousand only) additionally under "Part I Non Plan -MH 29 Department of Opto-Electronics - 4/2105 Repair of Furniture"by re-appropriation from the subhead "4/2270 Gas Charges " under the same major head in the current year's budget estimates of the University.

FURTHER RESOLVED to entrust the Head, Department of Opto-electronics to submit a detailed proposal for the repair works of the furniture before the Purchase Committee.

Item No.18.98 ***UIT Veli- Sanctioning of Fund for the maintenance work of the buildings- approval of finance endorsement-Consideration of-reg.***

(Ad A VII)

The request of the Principal, UIT Veli(Vallakkadavu) to grant an amount for the rennovation and repairing work at Veli, Sambhuvattom Govt. L P School (the place where UIT Veli is currently working) was placed before the Syndicate held on 15.06.2020. In that meeting, Syndicate resolved to constitute a sub-committee to convene a meeting with the local bodies to discuss the matter regarding the shifting of UIT Vallakkadavu to the new building. After that, the Syndicate, held on 30.07.2020, vide item no.15.02- Confirmation of the Preliminary Minutes of the 13th Meeting of the Syndicate held on 15.06.2020,has modified the resolution taken vide item no.13.28, dtd 15.06.2020 as:**further resolved to allocate an amount upto Rs.2 lakhs for the maintenance work of the building.**

The Vice Chancellor has ordered to implement the above resolution of the Syndicate. Accordingly, the file was forwarded to finance II section for endorsement and allocating the amount

from a suitable head.

Finance Section, vide Endt No FOS 2025/Finance II/2020-21, remarked that, the decision taken by the Syndicate at its meeting held on 30.07.2020, vide item No 15.02 (modification of Item No 13.28 of the Syndicate minutes of 15.06.2020) may be implemented. An additional amount of Rs.2,00,000/-(Rupees Two Lakhs Only) may be provided under the head of account "Part I -Non-Plan-MH 67-1 Institute of technology, Head quarters Unit-4/5240 Maintenance of Building" by re-appropriation from the sub head "4/3925-Lumpsum provision" provided under the same major head in the current year's Budget Estimates of the University. The expenditure related to the proposed maintenance work of the building at UIT veli may be met from the provision provided above. The amount may be sanctioned as provisional advance to the University Engineer for payments related to the maintenance works. All statutory recoveries may be effected before admitting actual claims."

Now, the Vice Chancellor has ordered to place the matter of approval of the finance endorsement for sanctioning the amount of Rupees Two Lakhs by re-appropriation, for the maintenance works of the UIT Veli, before the Syndicate. Accordingly, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to approve the finance endorsement for sanctioning the amount of Rupees Two Lakhs by re-appropriation, for the maintenance works of the UIT Veli.

Item No.18.99 *ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യ വാല്യത്തിന്റെ പുനഃപ്രസിദ്ധീകരണം - ഭരണാനുമതി സംബന്ധിച്ച് -*

(Ad.Misc.)

ശ്രീ ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യ വാല്യത്തിന്റെ പുനഃ പ്രസിദ്ധീകരണം സംബന്ധിച്ച നടപടികൾ എടുക്കുന്നതിനും അതിന്റെ പുനഃ ക്രമീകരിച്ച എസ്റ്റിമേറ്റ് സമർപ്പിക്കുന്നതിനുമായി രജിസ്ട്രാറെ ചുമതലപ്പെടുത്തിക്കൊണ്ടു 20.06.2019 ലെ സിൻഡിക്കേറ്റ് യോഗം ഐറ്റം നമ്പർ 11.54 പ്രകാരം തീരുമാനം എടുത്തിട്ടുണ്ടായിരുന്നു. അതിൻ പ്രകാരം നമ്പർ Ad.Misc.2/KUDP-Printing/20562/2019 തീയതി 26.07.2019 പ്രകാരം സർവകലാശാല നടപ്പാക്കൽ ഉത്തരവ് ഇറക്കിയിട്ടുണ്ടായിരുന്നു. പ്രസ്തുത തീരുമാനപ്രകാരം കൃതികളുടെ സമാഹരണം പൂർത്തിയാക്കിയിട്ടുണ്ട്. ഇതു സർവകലാശാല പ്രസ്സിൽ അച്ചടിക്കുന്നതിനായി രണ്ടു ലക്ഷത്തി അയ്യായിരം (2,05,000/-) രൂപയുടെ ഏകദേശചെലവ് കണക്കാക്കി പ്രസ് സൂപ്രണ്ട് സമർപ്പിച്ചിട്ടുണ്ട്. അത് താഴെ പറയും വിധമാകുന്നു;

Size of the Book	:	D1/8 th
No. of Pages	:	978
No. of Copies	:	1000
Paper	:	70 gsm, Mapilitho (white)
Binding	:	Full Rexine with machine sewing
Flap	:	In art paper with multicolour printing
Total Cost	:	2,05,000/- (approximate)

പ്രസ്തുത വിഷയം പരിശോധിച്ച ഫിനാൻസ് വിഭാഗം കേരളസർവകലാശാല പ്രസ് സൂപ്രണ്ട് സമർപ്പിച്ച എസ്റ്റിമേറ്റ് ഭരണാനുമതിക്കായി സമർപ്പിക്കാവുന്നതാണെന്നു കുറിപ്പ് നൽകുകയും ചെയ്തിട്ടുണ്ട്.

പ്രസ്തുത വിഷയത്തിൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം **ശ്രീ ഇളംകുളം കുഞ്ഞൻപിള്ളയുടെ സമാഹരിച്ച കൃതികളുടെ ആദ്യ വാല്യത്തിന്റെ പുനഃ പ്രസിദ്ധീകരണത്തിനായി രണ്ടു ലക്ഷത്തി അയ്യായിരം (2,05,000/-) രൂപയുടെ ഭരണാനുമതി നൽകുന്ന വിഷയം** സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചു കൊള്ളുന്നു.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.18.100 *Construction of an extension to the existing building of the Controller of Examinations, SH Campus, Palayam- Payment of bills submitted by M/s Habitat Technology Group - Request submitted by the University Engineer to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit -Consideration of-reg.*

(P.I.G)

As per the U.O No. Pl.G/3987/2014 dated:12.07.2016, the Corrected Abstract Estimate inclusive of Taxes & Centage charges amounting to Rs 3,22,08,675/- (Rupees Three Crore twenty two lakh eight thousand six hundred and seventy five only)submitted by M/s.Habitat Technology Group and forwarded by the University Engineer for the work of construction of an extension to the existing building of the Controller of Examinations at SH campus was approved. Agreement was executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016.M/s Habitat Technology Group vide letter dated 07.02.2019 has reported that they have successfully completed all the works awarded to them as per the agreement.

The University Engineer vide letter dated 24.06.2020 has reported that the above work has been completed in all respects on 31.01.2019.The University Engineer has further reported that M/s Habitat Technology Group has commenced the work on 05.09.2016 accordingly the agreed time of completion expired on 04.03.2018. The meeting of the Syndicate held on 11.07.2018 has resolved to extend the time of completion from 05.03.2018 to 04.06.2018 without fine and from 04.06.2018 to 05.12.2018 with fine. Later the meeting of the Syndicate, held on 02.11.2018 has resolved to approve the following recommendations made by the Standing Committee of the Syndicate on Planning and Development held on 26.10.2018 considering the detailed report submitted by M/s Habitat Technology Group vide letter dated 15.10.2018

1. To exempt M/s Habitat Technology Group from imposing the fine for the delay, as dereliction of duty is observed from the part of Engineering Unit in full filling the agreement condition, regarding payment of bills after considering the detailed report submitted by M/s Habitat Technology Group.
2. To execute the supplementary agreement for the extension of time of completion Accordingly U.O. was issued on 28.11.2018.

Subsequently supplementary agreement was executed between the Registrar and M/s Habitat Technology Group on 13.12.2018, extended the time of completion up to 31.01.2019 without fine.

The University Engineer has reported that the State Audit has objected the exemption of fine amount to M/s Habitat Technology Group and they have fixed liability towards the concerned staff of Engineering Unit regarding the fine (Audit Note of State Audit 2018-19 para 3-2 dated 21.05.2020). The University Engineer has further reported that the University Engineering wing is functioning as per PWD rules and Government norms. For passing the bills, certain documents like completion certificate, Supplementary Agreement for extension of time, extra items, excess items etc. are absolutely necessary but M/s Habitat Group has failed to furnish the documents error free bill in time, which caused major delay in passing the bill. From the facts pointed out by the concerned Engineers and Officers dealing with this work no dereliction of duty has occurred from the part of Engineering Unit. Also in the completion certificate produced by M/s Habitat Group, it is informed that the delay caused in the work was due to heavy rain during the monsoon season. Therefore she has requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

The Standing Committee of the Syndicate on Planning and Development held on 07.08.2020 has considered **therequest of the University Engineer and recommended to append the explanation on the matter relating to dereliction of duty from the part of Engineering Unit, submitted by the University Engineer along with the minutes and also a chronological status report of bill payment and to discuss the matter at the meeting of the Syndicate.** However, the Syndicate held on 14.08.2020, while considering the above minutes has resolved to give an instruction to the University Engineer to submit the status report of the bill payment relating to the concerned work, before the next Standing Committee of the Syndicate on Planning & Development.

The University Engineer vide letter dated 07.08.2020 had submitted the statement containing the payment details in connection with subject work up to fourth bill (copy appended) and stated that no dereliction of duty has occurred from the part of the officers of Engineering Unit.the payment to M/s. Habitat Technology Group and the request of University Engineer for exemption from the dereliction of duty from the part of Engineering Unit Hence it is requested to requested to reconsider the decision regarding the fine for delay of M/s Habitat Technology Group as well as to issue a revised U.O. by exempting the dereliction of duty from the part of Engineering Unit.

The Standing Committee of the Syndicate on Planning & Development held on 04.09.2020 has considered the **request submitted by the University Engineer to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit and made the following decision.**

- Noting that the decision of the Syndicate, observing dereliction of duty on the part of Engineering unit in payment of bill to M/s Habitat technology group have been made on the basis of the contentions of the agency, vide their letter dated 15.10.2018 and subsequent discussions at the standing committee of the Syndicate on planning and development held on 26.10.2018, wherein the Engineering unit had not made factual documentation in the matter.
- The explanation dated 24.06.2020 and the status of payment submitted vide letter dated 07.08.2020 by the University Engineer indicates that the request of the Engineering unit to review of the decision of the syndicate needs consideration.
- To constitute a subcommittee comprising of Adv. A Ajikumar (Convener, Sc on P&D), Adv. K.H Babujan, Sri. Arunkumar R, Members, Syndicate to hold discussions with M/s Habitat technology group in the presence of concerned officials of Engineering unit and to make recommendations, clarifying the position in the matter.

Accordingly, a meeting of the Sub-Committee, constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations, was convened on 29/09/2020.

The subcommittee noticed the statement submitted by the Engineering Unit regarding the date of submission of bill, date of rectification of deficiencies in the bill, actual payment date and also the absence of Divisional Accountant for a prolonged period and recommended that a separate report of the sub committee be appended and be placed before the ensuing meeting of the Syndicate.

Accordingly, the Minutes of the meeting of the Sub-Committee, constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations, held on 29/09/2020 is placed before the Syndicate for consideration and decision.

Minutes of the meeting of the subcommittee constituted to consider the request to review of the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of

Examinations

Date : 29.09.2020
Time : 3.00 p.m
Venue : Senate Hall, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Convener	Sd/-
Adv. K. H Babujan, Member, Syndicate.	Sd/-
Sri. Arunkumar R, Member, Syndicate.	Sd/-

The subcommittee was constituted by the Standing committee of the Syndicate on Planning and Development at its meeting held on 04.09.2020. The sub committee was entrusted to consider the request to review the decision of the Syndicate observing dereliction of duty from the part of Engineering Unit in connection with the payments relating to the construction of annexe building of Controller of Examinations.

The sub committee noted the following facts:.

- The decision of the Syndicate, observing dereliction of duty on the part of Engineering unit in payment of bill to M/s Habitat technology group have been made on the basis of the contentions of the agency, vide their letter dated 15.10.2018 and subsequent discussions at the standing committee of the Syndicate on planning and development held on 26.10.2018, wherein the Engineering unit had not made factual documentation in the matter.

•The explanation dated 24.06.2020 and the status of payment submitted vide letter dated 07.08.2020 by the University Engineer indicates that the request of the Engineering unit to review of the decision of the syndicate needs consideration.

Inorder to consider the contentions of the Engineering Unit, in detail before holding discussion with M/s Habitat technology group, the sub committee made interactions with the University Engineer and the officials of the Engineering unit.

• The Chronological details of the stages of payment of bill presented by the Engineering Unit was also considered by the sub committee.

The subcommittee noticed the statement submitted by the Engineering Unit regarding the date of submission of bill, date of rectification of deficiencies in the bill, actual payment date and also the absence of Divisional Accountant for a prolonged period and recommended that a separate report of the sub committee be appended and be placed before the ensuing meeting of the syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the sub-committee Meeting held on 29.09.2020, be approved.

The meeting came to an end at 4.00 PM

Item No.18.101

Fee structure of M.S.c Computer Science (with specialization in Artificial Intelligence)-Consideration of-reg.

(CSS)

The fee details for the new course, M.Sc. Computer Science (with specialization in Artificial Intelligence) are appended below. The same was placed before the CSS Academic Committee for recommendations. The CSS Academic Committee in its meeting held on 24.09.2020 vide item no.04 recommended to adopt M.Tech fee structure for the new course M.Sc Computer Science with specialization in artificial intelligence and to place the matter in the next meeting of the Syndicate.

As such the matter is placed before the Syndicate.

Fee structure of M.S.c Computer Science (with specialization in Artificial Intelligence)

The fee Details for M.Sc Computer Science (with specialization in Artificial Intelligence) are given below.

SL No	Description	Amount (in Rs)
1	Admission Fee	200
2	Tuition Fee (per semester)	8500
3	Library Fee	500
4	Affiliation Fee	450
5	Stationary Fee	1000
6	Computer Lab fee	2000
7	University Union Fee	120
8	University Department Union Fee	160
9	Magazine Fee	105
10	Sports Affiliation Fee	150
11	Sports and Athletic Fee	265
12	Student Aid Fund	60
13	Medical inspection Fee	50
14	Student Care Fund	200
15	Internet & Audio Visual Fee	105
16	Women's Study Unit	30
17	Caution Deposit	4000
18	DDF	2500
19	PTA Fund	100
20	Exam Fee-theory paper	150
21	Mark List	50
22	Practical Paper	200

23	Project / Thesis	250
24	Viva	150

Resolution of the Syndicate

RESOLVED that the item be referred to the Combined Standing Committees of the Syndicate on Finance & Academics and Research.

Item No.18.102 ***Inter College Transfer to III semester FDP under CBCSS- Late applications/ Requests-Consideration of-reg.***

(Ac.AIII)

Smt.Muneera Beevi N.N, BCom Finance, Smt. Aparna K.R, BSc Electronics and Sri.Muhammed Ashik Ali R, BCom Tax Procedure &Practice, submitted application duly recommended by the Principals for Inter college transfer to III semester, FDP under CBCS System during the academic year 2020-21 to various colleges after the last date notified by the University. The Notification for inter collegiate transfer to III semester was issued on 02.06.2020 with last date to submit application being 30.06.2020. Later it was extended upto 10.08.2020 based on requests from the candidates of S3. . All the applications received upto this date is under process. The classes for the III sem of UG Programme commenced on 01.07.2020.

As per the norms of the Inter Collegiate Transfer for UG courses, Section 'A' (U.O No. Ac.D/1/2011 dated 09/06/2011) syndicate

- **Transfer shall normally be permitted to third and fifth semesters only**
- **Transfer shall be effected within 30 days from the commencement of the semester concerned.**
- **Transfer of student shall be made purely on the basis of the vacancies reported from the Colleges.**

The Vice- Chancellor has issued Orders to place the matter before the Syndicate for consideration.

Accordingly, the applications received from Smt. Muneera Beevi N N, BCom Finance, Smt. Aparna K R, BSc Electronics and Sri. Muhammed Ashik Ali R, BCom Tax Procedure &Practice for inter college transfer to III Semester, to various colleges during the academic year 2020-21 after the extended last date notified is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to consider the applications of Smt.Muneera Beevi.N.N, B.Com Finance, Smt.Aparna K.R, BSc Electronics and Sri. Muhammed Ashik Ali R, B.Com Tax Procedure & Practice for inter college transfer to III Semester, to various colleges during the academic year 2020-21 as a special case, considering the situation of Covid 19 Pandemic.

Item No. 18.103 ***Snehacharya Institute of Management & Technology, Karuvatta – Supreme Court order received – consideration of – reg.***

(Ac.BII)

The Director, Snehacharya Institute of Management & Technology, Karuvatta submitted application for affiliation for following courses/ additional batch in existing BHMCT programme in the college during the years as mentioned:

1. B Voc Food Processing (2018-19)
2. B Voc Travel and Tourism (2019-20)
3. 2nd Additional Batch of 60 students for BHMCT programme [existing strength 120] (2019-20)

The University inspection commission that visited the college noticed that the educational Agency made available sufficient class rooms by making alterations in the existing structure. Hence affiliation for additional courses and 2nd additional batch were denied by the University. It may be noted that the affiliation of above mentioned courses were under consideration of various courts of Law.

The application for affiliation of the above mentioned courses/additional batch submitted for the year 2020-21 was not proceeded with as the issue was under consideration of various courts.

Regarding 2nd additional batch of BHMCT programme and B Voc Food Processing

Though the educational Agency obtained favourable order for granting affiliation for the **2nd additional batch of BHMCT programme and B Voc Food Processing** from the Hon'ble High court of Kerala, University filed SLP before the Hon'ble Supreme Court.

Now the Hon'ble Supreme court of India vide order dated 30.09.2020 has passed orders that *“taking into consideration the submissions made by the learned counsel appearing for the University of Kerala and in the light of the Report submitted by the Chief Engineer, Public Works Department (Buildings) dated 25.09.2020, pursuant to order passed by the court on 22.09.2020, the University is now willing to grant affiliation to the respondent Institute for the academic year 2020-21.”*

Stating the above, the Hon'ble court disposed of the SLPs and pending applications.

Regarding B Voc Degree programme in Travel and Tourism

It may be noted that the Hon'ble High court of Kerala vide order dated 19.07.2019 in WP © No. 18068 of 2019 filed by the Educational Agency had ordered that *after a decision is taken on the Scheme and Syllabus, the University shall conduct an inspection and forward the report to the petitioner. Deficiencies if any found in the inspection shall be intimated to the petitioner and sufficient time shall be given for rectification of the same, in accordance with law.*

The Scheme and Syllabus of the mentioned programme was approved by the University vide UO dated 27.05.2020. Further action was not proceeded with, as the structural stability of the Building under question, was under consideration of the Hon'ble Supreme Court of India.

The Educational Agency vide E-Mail dated 01.10.2020 submitted copies of the court orders, AICTE approval for the year 2020-21 and requested affiliation for the B Voc programmes and 2nd additional batch for BHMCT programme.

The AICTE vide order dated 30.04.2020 granted extension of approval to the college for the conduct of following courses with intake as mentioned.

1. **B Voc Food Processing** - 30
2. **B Voc Travel and Tourism-** 60
3. **BHMCT** - 180

In view of the order dated 30.09.2020 of the Hon'ble Supreme Court of India and the order dated 19.07.2019 in WP © No. 18068 of 2019 of the Hon'ble High court of Kerala, the request of the educational agency seeking affiliation for B Voc Food Processing, 2nd Additional Batch of 60 students for BHMCT programme and B Voc Travel and Tourism programmes in the college along with the AICTE approval order submitted by the educational Agency is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges to verify the judgement of the Hon'ble Supreme Court and take appropriate action accordingly.

Item No.18.104

Department of Sociology - Appointment of Dr. M.S. Jayakumar as Assistant Professor - Judgment to re-work the selection –Consideration of reg.

(Ad.H)

The Writ Petitions WP(C) Nos. 20055/2012, 21902/2012, 2951/2013 were filed by Dr.J.N.Merlin and Dr. Jyothi S Nair, against the selection of Dr. M.S.Jayakumar as Assistant Professor in Sociology. The selection was conducted against one 'Open' vacancy on 3rd & 4th August 2012 on the basis of the Notification issued in year 2011. The Selection Committee recommended two candidates for the post viz. Dr.M.S.Jayakumar and Dr. J.N.Merlin. The candidate ranked-1 (Dr.M.S.Jayakumar) was appointed. The second rank holder, viz. Dr. J.N.Merlin and another candidate Dr. Jyothi S Nair, had thereafter challenged the selection on the grounds that the selection was not in conformity with 2010 Regulations. The Writ Petitions were disposed vide judgment dated 01-02-2017, with the following direction to the University to

're-work the Ext.P6 score sheet after awarding appropriate marks to the petitioners, strictly in accordance with the UGC Regulations 2010 and issue consequential order of appointment on the basis of the ranked list prepared in accordance with the reworked score sheet. Orders shall be passed by the 1st respondent University within a period of two months from the date of receipt of a copy of this judgment. Till orders are so issued, status quo as on today shall be maintained'.

The Writ Appeals WA Nos. 1713/2018 and 1792/2018 filed by the University and WA Nos.805/2017, 806/2017 and 807/2017 filed by Dr. Jayakumar M.S. were dismissed vide Judgment dated 16-03-2020. The University was therefore bound to comply with the judgment or to go for appeal against the judgment. The Standing Counsel had advised that it may not be proper for the University to file Review Petition or SLP before the affected teacher initiates any proceedings. Immediately after Dr. M.S. Jayakumar files Review Petition/SLP, the University too can take the same step canvassing for the protection of the appointment.

Accordingly, Dr. M.S. Jayakumar had filed Review Petitions before the High Court which has now been reported by him as having been rejected. He has reported that steps are being taken to file SLP before the Supreme Court. He has therefore requested not to take further action to implement the judgment of the Division Bench and has sought the support of the University to defend and protect his appointment. A copy of the judgment in the Review Petition is yet to be received.

The Standing Counsel has in his letter dated 01-10-2020, informed that the Review Petitions filed by the University as well as by Dr. M.S. Jayakumar has been dismissed on 30-09-2020. If we decide to comply with the judgment, the teacher concerned will have to go out of service. A contempt case no. 1461/2020 has been filed against the Registrar by Dr. Merlin JN, the petitioner. To avert the consequences of the contempt case, either an SLP has to be filed before the Supreme Court or implement the common judgment in the writ appeals. This being a policy matter, the appropriate authority may take a decision without any delay.

In view of the above, the matter of whether

- a) the University is required to initiate steps for filing SLP before the Supreme Court or
- b) to implement the judgment (by re-working the selection and terminating the service of Dr. M.S. Jayakumar) is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to file an appeal before the Hon'ble Supreme Court against the judgement of the writ appeals and Review Petitions filed by the University.

FURTHER RESOLVED to authorise the Standing Counsel to initiate immediate steps to file SLP before the Hon'ble Supreme Court regarding the matter.

Item No.18.105 ***University of Kerala Alumni Association (UKAA) – Reconstitution of revised Memorandum of Association, Bye-Laws, Regulations, panel of Patrons, Advisory Committee, Executive Committee and Office bearers – Reporting of- reg***

(Ac.D)

A general meeting of the University of Kerala Alumni Association (UKAA) was held online (Google Meet) at 5.30 pm on June 29, 2020, at the Senate Hall, University of Kerala.

The revised Memorandum of Association, Regulations, and Bye-Laws of the Association, and the panel of Patrons, Advisory Committee, Executive Committee and Office bearers presented in the meeting by Dr.R.Vasanthagopal, Coordinator, UKAA were approved in the meeting.

The administrative sanction has been accorded by the Vice Chancellor to revised Memorandum of Association, Regulations, and Bye-Laws of the Association, and the panel of Patrons, Advisory Committee, Executive Committee and Office bearers of University of Kerala Alumni Association (UKAA), in exercise of the powers conferred under section 10(13) of the Kerala University Act, 1974. The U.O (u.o.no. Ac.D/1/14266/2019 dated 29.09.2020) has been issued. (Appendix - I)

The action taken by the Vice-Chancellor in having reconstituted revised Memorandum of Association, Regulations, and Bye-Laws of the Association, and the panel of Patrons, Advisory

Committee, Executive Committee and Office bearers of University of Kerala Alumni Association (UKAA) is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above proposal, be noted.

Item No.18.106 *Fatima Mata National College (Autonomous), Kollam- Disciplinary action taken against Sri.Adarsh.S, B.Sc Botany (V sem), Student - Hearing of the Principal, FMN College, Kollam and the petitioner Sri.Adarsh.S – Consideration of-reg:*

(Ac.D)

- Ref: 1. Minutes of the meeting of the subcommittee constituted by the Syndicate held on 22.09.2020 (Appendix 1)
2. Minutes of the meeting of the subcommittee constituted by the Syndicate held on 25.09.2020(Appendix 2)

The Principal, FMN College (Autonomous), Kollam has forwarded a letter along with transfer certificate in r/o Sri.Adarsh.S to University of Kerala requesting to forward the transfer certificate to Adarsh.S since he did not claim the letter along with the transfer certificate within seven days forwarded to him by the College authorities.

Sri.Adarsh.S, 5th sem B.Sc Botany student at FMN behaved improperly inside the College destructing the materials and attacking Sri.Cyril Antony(Lab Assistant, Botany Dept, FMN College) on 21.10.2019 and college authorities suspended the student based on the inspection conducted by a committee comprising of five members in the college.The College Council held on 14.11.2019 decided to remove the student's name from the nominal roll and to issue the transfer certificate, but the student did not receive the same.

Sri.Adarsh.S was directed to submit his explanation pertaining to the circumstances under which his name was deleted from the nominal roll and Sri.Adarsh.S has submitted his explanation vide letter dated 20/02/2020.

The Syndicate at its meeting held on 15.05.2020 vide item no.11.39.43 considered the matter and resolved that the Principal of the College and the Petitioner Sri.Adarsh.S may be heard by the Sub Committee as per the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.05.2020.

As per the decision of the Syndicate, the subcommittee of the Syndicate consisting of members Adv. G Muraleedharan Pillai, Dr. M Vijayan Pillai, Sri.Arunkumar R, Sri. Jairaj J, Prof. K Lalitha, Adv. A Ajikumar conducted hearing with the Principal, FMN College, HoD, Dept of Botany, FMN College, Sri.Cyril Antony and Adarsh.S, student on 22.09.2020 and 25.09.2020 and the minutes of both meeting are appended(Appendix 1 & 2).

On detailed hearing of Principal, FMN College, Adarsh.S, student, HoD, Dept of Botany and Cyril Antony, Lab Assistant FMN College on whom the alleged manhandling occurred the Subcommittee of the Syndicate recommended for the readmission of Sri.Adarsh.S,fifth semester B Sc botany Programme at FMNC in the current academic year

As per orders of the Vice Chancellor, recommendations of the Subcommittee of the Syndicate along with minutes of the meetings held on 22.09.2020 &25.09.2020are placed before the Syndicate for consideration.

Minutes of the First meeting of the Sub Committee constituted by the Syndicate held on 22.09.2020 for hearing disciplinary action against Sri. Adarsh S, B Sc Botany (V sem) student, Fathima Matha National College (Autonomous), Kollam

Date: 22.09.2020

Venue : Senate Hall

Members Present

- Adv.G Muraleedharan Pillai - Sd/-
- Dr.M.Vijayan pillai - Sd/-
- Adv.A.Ajikumar - Sd/-

- Sri.Arunkumar.R - Sd/-
- Sri.Jairaj.J -Sd/-
- Prof.K.Lalitha - Sd/-

Parties Present

- 1.Adarsh.S -Petitioner - Sd/-
- 2 Principal, FMNC,Kollam - Sd/-

The first meeting of the Sub Committee constituted by the Syndicate considered the matter regarding action taken by Fatima Mata National College (Autonomous), Kollam against Sri.Adarsh.S, B.Sc Botany(V sem) student was held on 22.09.2020,10.30 am in the Senate Hall.

The Hearing started at 10.30 am

Sri.Adarsh.S, who was expelled from Fatima Mata National College (Autonomous), Kollam on charges of misbehaviour with Syril Antony, Lab Attender in the College appeared at first before the committee and submitted that the allegations raised against him by the College are baseless and infact he has been man handled by Syril Antony infront of second year degree students and requested to pardon any thing in advertent from his side due to the attitude of the authorities in this matter and submitted a written statement in this regard.

The Principal, Fatima Mata National College (Autonomous), Kollam appeared before committee submitted that Sri.Adarsh.S has been expelled from the college based on the recommendation of inspection constituted by a committee comprising of five members in the college constituted to enquire about the alleged incident happened on 21.10.2019. It is also informed that a petition regarding the incident has been filed in the local Police station thereafter.

The Principal also requested before the committee to hear Sri.Syryl Antony, Lab Attender and HoD, Dept of Botany before finalysing the hearing procedure.

Based on the request of the Principal, Fatima Mata National College (Autonomous), Kollam, the committee recommended to continue hearing on 25.09.2020 with HoD, Dept of Botany and Sri.Syryl Antony, Lab Attendar, Fatima Mata National College (Autonomous), Kollam before finalysing the decision in subject matter.

The hearing came to an end at 12 PM.

Minutes of the meeting of the Sub Committee constituted by the Syndicate held on 25.09.2020 for hearing disciplinary action against Sri. Adarsh S, B Sc Botany (V sem) student, Fathima Matha National College (Autonomous), Kollam

Members Present

- Adv. G Muraleedharan Pillai - Sd/-
- Dr. M Vijayan Pillai - Sd/-
- Sri. Arunkumar R - Sd/-
- Sri. Jairaj J - Sd/-
- Prof. K Lalitha - Sd/-

Member Absent

- Adv. A Ajikumar

Parties Present

- Sri. Christy Clement, Asst.Professor - Sd/
(On behalf of the Principal, FMNC, Kollam)
- Smt. Nirmala Jeyarani, Head,
Department of Botany, FMNC, Kollam - Sd/-
- Sri. Cyril Antony, Lab Attender - Sd/-
- Sri. Adarsh S - Sd/-

The second meeting in continuation of the hearing regarding the disciplinary action against Sri. Adarsh. S, was held on 25.09.2020, 12 PM in the Senate Hall.

As per the request of the Principal, FMNC, Kollam on the first hearing meeting held on 22.09.2020 Smt. Nirmala Jeyarani, Head, Department of Botany, FMNC, Kollam and Sri. Cyril Antony, Lab Attender, FMNC, Kollam was requested to present before the hearing committee for recording their statements regarding the issue.

The hearing started at 12.15 PM

Sri. Cyril Antony, Lab Attender, Botany lab has reiterated the fact that Sri. Adarsh S has attacked him on 21.10.2019 in front of the Department lab without any reason or provocation from his side. Being an employee in the college for last 31 years he has not involved in any single issue with the students in the college and hence this incident made him to complain the same before the college authorities which ultimately lead to the expulsion of the student from the college. He has also filed a complaint regarding the incident in the local police station also very soon after the incident.

Sri. Cyril Antony has also submitted that at this juncture he has no ill feeling or complaint against Sri. Adarsh S, since the student had made several apologies to him after the incident.

Smt. J Nirmala Jeyarani, Head, Department of Botany submitted that Sri. Adarsh S was a bright student in the Department till the end of second year and his character changed suddenly in the final year of his study causing the issue leading to his expulsion from the college. It is also submitted that misbehaviour to any staff in the college whether teaching or non teaching from the side of students cannot be tolerated in the college

After the hearing of the Head, Department of Botany and Sri. Cyril Antony, the Committee decided to hear Sri. Adarsh S once again before finalising the hearing procedure.

Sri. Adarsh S submitted that any inadvertent behaviour from his side with regard to the issue may be pardoned and excused so that he can continue with his studies, and he will be more careful in the future to avoid such situations. It is also submitted that he will abide all rules and regulations of the college with due diligence on his reinstatement.

After hearing all the concerned parties with regard to the incident the committee observed that;

- An untoward incident was happened on 21.10.2019 in front of the Department of Botany between Sri. Adarsh S and Sri. Cyril Antony.
- In the enquiry report dated 12.11.2020 submitted by the college it is mentioned that the act of student resulted in the damage of properties of the college. But neither the same has been reported in the local police station nor the student has been fined in the matter.
- An year has been elapsed since the happening of the incident causing loss of one year in the educational career of the student.
- The committee does not encourage any breach in the code of conduct laid down by the College for the students.

The Findings of the Committee based on abovementioned observations is detailed as follows;

1. Fathima Matha National College, Kollam is an autonomous education institution having separate syllabus for degree programmes compared with other affiliated colleges under the University of Kerala making it impossible to transfer the student to any other affiliated college,
2. Sri Adarsh S, has suffered an year in his career during the pendency of proceedings,
3. The College authorities and Sri. Cyril Antony, the complainant in the issue has accepted the apology statement submitted by Sri. Adarsh S before the Committee.
4. Considering the age and future of the student a second chance must be given to him for correcting himself.

Based on above mentioned observations and findings the Committee recommends for the readmission of Sri. Adarsh S, in the Vth semester, B sc Botany Programme at Fathima Matha National College in the current academic year.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Sub Committee held on 22.09.2020 and 25.09.2020, be approved.

FURTHER RESOLVED to grant readmission to Sri. Adarsh S, in the Vth semester, B sc Botany Programme at Fathima Matha National College in the current academic year.

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**Item No.18.107 *Recruitment of a Hon.Director in centre for Marxian Studies-
 Consideration of-reg.***

(Ac.D)

Ref: *Minutes of the meeting of the selection committee to recruitment held on 22.09.2020*

The meeting of the Syndicate held on 13.03.2020 resolved to authorise the Pro Vice Chancellor for constituting the the Selection Committee for the appointment of Hon.Director in the Centre for Marxian Studies.Subsequently the Pro Vice Chancellor has forwarded a proposal for the Selection Committee with members detailed as follows;

- 1.Pro Vice Chancellor
- 2.Convenor,Standing Committee of the Syndicate on Finance
- 3.Convenor,Standing Committee of the Syndicate on Staff,Equipment and Buildings
- 4.Convenor,Standing Committee of the Syndicate on Academics and Research
- 5.The Dean,Faculty of Social Sciences
- 6.The Registrar.

A preliminary meeting of the selection committee to discuss the qualifications and essential criteria for recruitment to the post of Hon.Director, in the Centre for Marxian Studies was held under the chairmanship of thePro Vice Chancelloron 22.09.2020 at Pro Vice Chancellor's chamber.After detailed deliberations, the committee finalized the following qualifications and Essencial criteria for the recruitment to the post of Hon.Director in Centre for Marxian Studies;

1.Qualifications/Essential Criteria	<ul style="list-style-type: none"> • Applicant should be an eminent scholar/outstanding professional established in the field of Marxian Studies and research who has made significant contributions to the knowledge in this disipline,to be substantiated by credentials. • Have a postgraduate degree in Social Sciences/Arts subjects from a reputed /recognized institution from India or abroad. • Possess a minimum of 20 years experience in the research/publication in the field of Marxian Studies. • The applicant should be below 65 years of age on last date of submission of application.
2.Desirable Criteria	<ol style="list-style-type: none"> 44. Ph.D in Social Ssiences/Arts subjects 45. Retired Professors/Associate Professor's in Social Sciences/Arts Faculty <ul style="list-style-type: none"> • Strong written and spoken communication skills.The recruitment is on contract basis .
3. Remuneration and Entitiement	46. As per the decision of Syndicate

The committee recommended for entrusting the recruitment procedure to Ad.AII Section.

As per the orders of the Vice Chancellor, the matter regarding recruitment of Hon.Director in centre for Marxian Studies is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Selection Committee for the recruitment of Hon.Director in centre for Marxian Studies held on 22.09.2020, be approved.

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Item.No. 18.108 Recognition as Research Supervisor –Faculty of Oriental Studies – Consideration of- reg.

(Ac.E.VII)

An application duly recommended by the Head of the Institution and Chairman BOS (PG) has been received from the following Ph.D holder who is working as '**Regular Faculty**' in the Dept. of Hindi, Govt.Sanskrit College, Thiruvananthapuram for recognition as Research Supervisor. The details are as follows.

Name of the Applicant	Subject in which Guideship has been sought	Educational Qualification	Details of Experience
Dr.Manoj N Age- 45 Years, Associate Professor, Dept. of Hindi Govt.Sanskrit College	Hindi (Faculty of Oriental Studies)	Ph.D (Hindi) – M G University	He has been working in the Collegiate Education Department since 18/03/2005. Presently he is working as Associate Professor at

Thiruvananthapuram (Regular Faculty) (Date of Retirement- 31/05/2031)	Facility Centre University College Thiruvananthapuram	(Under Faculty of Language and Literature) Date of award: (21/10/2003)	Govt.Sanskrit College Thiruvananthapuram He has 15 years of teaching experience (Experience certificate submitted)
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Details of Publications

1. One publication named “AZGAR VAJAHAT KI KUTHE, SHER AUR PANDA KAHANIYON MEIN PARISTHITIK CHINTHAN” in the Journal of **Bharatha Patrika** , February 2019. (ISSN:2277-5471)
2. One publication named “BHARATEEY BAHUBHASHIKATHA KI PRAKRITHI AUR VISHESHATAYEIN” in the Journal of **Bharatha Patrika**, May-June 2019 (ISSN : 2277-5471)

(The Chairman of the P.G.Board of Studies has certified that Bharatha Patrika is a UGC approved Journal)

As per the regulations, the following are the requisites for considering the application for recognition as Research Guide:

1. Ph.D Degree (as per UGC regulations,2016 Ph.D in concerned subject) is mandatory.
2. As per Clause 5.1 of the University of Kerala Regulations - 2016, Any regular Professor of the University/approved research centre with at least five research publications in refereed journals, approved by the UGC/ University and any regular Associate/Assistant Professor of the University/approved research center with a Ph.D. degree and at least two research publications in refereed journals, approved by the UGC/ University, may be recognized as Research Supervisor.
3. Two publications in approved journals after the award of Ph.D degree.
4. Facility certificate from the institution where they intend to work as guide.
5. The applications are to be forwarded by the respective heads of institution, duly recommended by Chairman, Board of Studies (PG).
6. Guideship fee of Rs.1,050/-(Rupees One thousand and Five Hundred only).
7. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
8. Two years teaching experience mandatory for granting Guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
9. Two or more years post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting Guideship.
10. Applicant will be eligible for Guideship only one year after the award of Ph.D degree. He satisfies all the necessary requisites.

He has been working in the Collegiate Education Department since 18/03/2005. Presently he is working as Associate Professor at Govt.Sanskrit College, Thiruvananthapuram. He has 15 years of teaching experience. He is a Ph.D holder from M G University and he has submitted the self attested copy of eligibility certificate of Ph.D from University of Kerala.

As per the orders of the Vice-Chancellor, the application for recognition as Research Supervisor in respect of Dr.Manoj N is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to recognize Dr.Manoj N, Associate Professor, Department of Hindi, Govt.Sanskrit College, Thiruvananthapuram as Research Supervisor in the subject Hindi.

Additional Item 1

Request Dr.M.Vijayan Pillai, Member Syndicate - Initial Appointment of Assistant Professors – re-consideration of the items of the Syndicate held on 14.08.2020 – reg.

(Ac.FII)

The Syndicate considered the request of Dr.M.Vijayan Pillai, Member Syndicate and the Government Order Nos.G.O.(MS) Nos.93/2018/H.Edn. dated 09.08.2018 and G.O.(MS)

Nos.313/2020/H.Edn. dated 11.09.2020 and RESOLVED to reconsider the following items of the Syndicate held on 14.08.2020:

1. Item No.16.10.03 *M.S.M college, Kayamkulam- Proposal for Initial Appointment of Assistant Professors in Malayalam - Approval – reg*
RESOLVED to approve the initial appointment of Dr.Sreeja.R as Assistant Professor in Malayalam at M.S.M College, Kayamkulam.
 2. Item No.16.10.05 *Christian College, Chengannur – Proposal for the Initial appointment of Assistant Professor in History - approval – reg.*
RESOLVED to approve the initial appointment of Sri.Abey Thomas as Assistant Professor in History in Christian College, Chengannur w.e.f 01.11.2019.
 3. Item No.16.10.Additional Item 4 *M.S.M College, Kayamkulam - Proposal for Initial Appointment of Assistant Professors in Mathematics - Approval – reg.*
RESOLVED to approve the initial appointment of Smt.Aparna. R as Assistant Professor in Mathematics at M.S.M college, Kayamkulam
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Registrar i/c

Pro-Vice-Chancellor

Vice-Chancellor

University Buildings,
Thiruvananthapuram,
01.10.2020



UNIVERSITY OF KERALA

**Preliminary Minutes of the 19th Meeting of the
Syndicate held on 23.10.2020**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Sri.B.P.Murali
5. Sri.Jairaj.J
6. Sri.Arunkumar R
7. Dr.K.B.Manoj
8. Dr.B.Unnikrishnan Nair
9. Sri.Viswan Padanilam
10. Adv.G.Muralidharan Pillai
11. Dr.M.Vijayan Pillai
12. Dr.Mathew.V
13. Dr.K.G.Gopchandran
14. Adv.B.Balachandran
15. Sri.Bijukumar.G
16. Adv.A.Ajikumar

*Item No.19.01. Confirmation of the Preliminary Minutes of the 18th Meeting of the
Syndicate held on 01.10.2020 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 18th Meeting of the Syndicate held on 01.10.2020 with the following modifications:

Item No.18.56 Date in the agenda note and resolution be corrected as '24.09.2020' instead of '24.09.2019'.

(Ad.AVI)

Item No.18.68.14 Recommendation be corrected as 'To proceed as per the decision of the Syndicate, vide item no.10.158.05, approving the proposal of arranging/constructing coffee shops with FM radio facility at SH Campus and Kariavattom Campus, with a total estimate of Rs. 20Lakhs'.

(Pl.G)

Item No.18.85 Resolution be modified as 'to constitute a sub-committee consisting of Adv.K.H.Babujan, Adv.B.Balachandran, Dr.S.Nazeeb, Adv.G.Muraleedharan Pillai, Sri.J.Jairaj, Dr.M.Vijayan Pillai, Members Syndicate and all Statutory Officers for studying the report submitted by the Convenor, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

(Ad.AVII)

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