



## UNIVERSITY OF KERALA

(Re-accredited by NAAC with 'A' Grade)

### **Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 31.08.2018**

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

**Members present:**

1. Prof.(Dr.) Gopinath Ravindran (*In the Chair*)  
Vice-Chancellor
2. Adv.K.H.Babujan
3. Dr.P.Rajesh Kumar
4. Dr.S.Nazeeb
5. Dr.Shaji.K
6. Sri.M.Sreekumar
7. Dr.K.B.Manoj
8. Adv.G.Sugunan
9. Sri.B.Unnikrishnan Nair
10. Sr.Shijukhan J.S
11. Sri.M.Lenin Lal
12. Sri.M.Harikrishnan
13. Dr.Latha Devi.R
14. Dr.K.R.Kavitha

**Item No.04.01. Confirmation of the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the  
Syndicate held on 11.07.2018.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 2<sup>nd</sup> Meeting of the Syndicate held on 11.07.2018 with the following modification:

**Item No.02.72** The Estimate amount shown in recommendation at Sl.No.2 be modified as Rs.1,58,00,000/- (Rs.One crore fifty eight lakh only).

(Pl.G)

Item No.02.90.A18 The following portion “and further .....of UGC” in the recommendation of the Standing Committee be deleted.

(Ac.EI)

**Additional Item No.5** Resolution be modified as follows:

Sl.No.7 Infrastructure **Development** – constitute monitoring and review committee for executing progress in Plan of action for Infrastructure under the monitoring of Standing Committee of the Syndicate on Planning and Development.

(Ac.EI/Ac.AIII/ Ac.AII/Ac.AIV/Ad.D1/Ac.D/DPD/IQAC)

Sl.No.8 Overall vision Plan to be monitored by a Committee to be chaired by the Vice-Chancellor alongwith the Standing Committee of the Syndicate on Finance **and Academics & Research and in co-ordination with IQAC and Finance Officer.**

(Ac.EI/Ac.AIII/ Ac.AII/Ac.AIV/Ad.D1/Ac.D/DPD/IQAC)

=====

**Item No.04.02 Confirmation of the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the  
Syndicate held on 30.07.2018 - reg.**

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the 3<sup>rd</sup> Meeting of the Syndicate held on 30.07.2018 with the following modifications:

Item No.03.29 The resolution be modified as follows:

1. Resolved not to proceed with the process of appointment as per notification already issued.
2. Further Resolved that the UGC be addressed seeking permission to proceed with the process of appointment in pursuance of notification already issued due to the crisis presently faced by the University on account of shortage of teaching faculty in the University Departments to guide M.Phil/ Ph.D students and also the denial of funds from State/ Central Agencies including RUSA for the same reason.

(Ad.H)

=====  
**Item No.04.03                      Appointments/Career Advancement Promotion, if any - reg.**

(Ad.H/Ad.D.II Section)

**University of Kerala, Department of Political Science – Selection and promotion of Teachers under CAS – Panel of Experts – Approval of – reg**

(VC's Sn.)

The Panel of experts for conducting selection and appointment of teachers and for promotion under Career Advancement Scheme in the Department of Political Science.

<b>Resolution of the Syndicate</b>
------------------------------------

<b>RESOLVED</b> that the panel of experts, be approved.
---

=====  
**Item No.04.04                      Request dated 12.07.2018 from Dr. G Muaraleedhara Kurup, Professor and Head (Rtd), Dept. of Biochemistry - Appointment of Director for the “Advanced Centre for Tissue Engineering” –Consideration of – reg.**

(Ad.AV)

A request has been received from Dr. G Muaraleedhara Kurup, Professor and Head (Rtd), Dept. of Biochemistry. In his request, he has stated that during his tenure of Headship of the Dept. of Biochemistry, he submitted a proposal to the Govt. of Kerala for starting a centre “Advanced Centre for Tissue Engineering” in which he was having two major, “Dept. of Biotechnology” projects and in which one patent was granted and another patent was recommended. Govt. of Kerala has approved the centre and allocated One Crore Rupees as the initial expense to start the centre. Even though he was the only faculty having expertise in that area, the former Vice Chancellor authorized Dr. Annie Abraham to start the centre. Now he has requested to appoint a Director having expertise in this field for the Centre so that the objective / aim of the Centre would be achieved.

The matter is placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b>
------------------------------------

<b>RESOLVED</b> that the Head, Department of Biochemistry be given the additional charge of the proposed Centre.
--

=====  
**Item No.04.05                      പരീക്ഷാ മൂല്യനിർണ്ണയ ക്യാമ്പിൾ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് പ്രതിഫലം നൽകുന്നത് ആഡിറ്റ് നിരകരണം സംബന്ധിച്ച്-**

(എം & സി II)

**സൂചന :-** 30.01.2018 ന് ജോയിന്റ് ഡയറക്ടർ കേരള സർവകലാശാല ഓഡിറ്റ് അയച്ച കെ.എസ്.എ.കെ.ആർ.യു. 6/ 553/ 18 നമ്പർ കത്ത്.

കേന്ദ്രീകൃത പരീക്ഷാ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ ഡ്യൂട്ടിക്കു നിയോഗിക്കുന്ന സർവകലാശാല അധ്യാപകേതര ജീവനക്കാർക്ക് ഡിഎ / റ്റി എ അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട് ആവശ്യപ്പെട്ട സ്പെഷ്യാലൈസേഷൻ മറുപടിയായി സർവകലാശാല ഫസ്റ്റ് സ്റ്റാറ്റൂട്ട് ചാപ്റ്റർ 4 (3)

പ്രകാരം റ്റിഎ/ ഡിഎ കെ എസ് ആർ ചട്ടങ്ങൾക്ക് വിധേയമായിരിക്കണമെന്ന് നിഷ്കർഷിച്ചിട്ടുണ്ടെന്നും എന്നാൽ സ്റ്റാറ്റൂട്ട് 6-3 (xxii) പ്രകാരം പരീക്ഷാ ജോലികൾക്ക് നിയോഗിക്കപ്പെടുന്ന ജീവനക്കാർക്കുള്ള പ്രതിഫലം നിശ്ചയിക്കാനുള്ള അധികാരം സിൻഡിക്കേറ്റിനാണെന്നും വ്യക്തമാക്കിയിട്ടുള്ളതിനാൽ ഈ വിഷയത്തിൽ പരസ്പര വിരുദ്ധത നിലനിൽക്കുന്ന പശ്ചാത്തലത്തിൽ സർക്കാരിൽ നിന്ന് സ്പെഷ്യാലൈസേഷൻ ലഭ്യമാക്കുന്നതിനുള്ള ഉചിതമായ തുടർ നടപടികൾ സ്വീകരിക്കാവുന്നതാണെന്നും സൂചന 1 പ്രകാരം ജോയിന്റ് ഡയറക്ടർ, കേരള സർവകലാശാല അറിയിച്ചിരിക്കുന്നു.

**കേരള സർവകലാശാല ഒന്നാം സ്റ്റാറ്റൂട്ട്, ചാപ്റ്റർ 4,**

' Terms and conditions of service of the non-teaching staff of the Kerala University (other than University Teachers) ', Part I,

Clause 3, "Travelling Allowances : The University employees, shall as regards travelling allowance be governed by the provisions contained in the Kerala Service Rules (as amended from time to time) for the time being in force".

**ചാപ്റ്റർ 6,**

' The Syndicate',

Clause 3 , "Powers and Duties",

sub clause (xxii) Powers to make arrangements for examination being conducted in accordance with the laws of the University and for the supervision of such examinations, and to fix the remuneration of all persons engaged for work in connection with the conduct of examinations.

മേൽപ്പറഞ്ഞ നിയമങ്ങളിൽ പരീക്ഷാ ജോലികൾ ഉൾപ്പെടെ എല്ലാ അനധ്യപക ജീവനക്കാർക്കും യാത്രാബത്ത (Travelling Allowances) അനുവദിക്കേണ്ടത് കേരള സർവീസസ് റൂൾസ് പ്രകാരമായിരിക്കണമെന്ന് നിഷ്കർഷിച്ചിട്ടുണ്ട്. കേരള സർവകലാശാലയുടെ പരീക്ഷാ മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ നിയോഗിക്കപ്പെടുന്ന ജീവനക്കാർക്ക് കെ.എസ്.ആർ പ്രകാരമുള്ള യാത്രാ ബത്തയാണ് അനുവദിച്ചിട്ടുള്ളത്.

മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ ജോലി ചെയ്യുന്ന അനധ്യപക ജീവനക്കാർക്ക് അവരുടെ അടിസ്ഥാന ശമ്പളത്തിനനുസരിച്ച് ദിനബത്തക്കു തുല്യമായ തുക 89 ദിവസത്തേക്ക് മാത്രം നൽകി വരുന്നു.

കേരള സർവകലാശാല ലോക്കൽ ഫണ്ട് ആഡിറ്റ് വിഭാഗം ടി വിഷയത്തിൽ നിരന്തരമായി തടസ്സ വാദം ഉന്നയിച്ചു കൊണ്ടിരിക്കുന്ന സാഹചര്യത്തിൽ 26.04.2012 ന് എം & സി/ 2/ 1555/ 2012 നമ്പർ പ്രകാരം ഇറക്കിയ സർവകലാശാല ഉത്തരവ് പ്രകാരം പരീക്ഷാ മൂല്യ നിർണ്ണയ ക്യാമ്പിൽ നിയോഗിക്കപ്പെടുന്ന അധ്യപകേതര ഉദ്യോഗസ്ഥർക്ക് നൽകുന്ന യാത്രാബത്ത/ ദിനബത്ത എന്നിവയെ 10.7.2007 ൽ ഇറക്കിയ ജി.ഒ (പി )നമ്പർ 284/ 2006/ ഫിൻ ഉത്തരവിൽ നിന്നും മാത്രമല്ല കെ.എസ്.ആറിന്റെ പരിധിയിൽ നിന്നും കൂടി ഒഴിവാക്കിയിട്ടുണ്ട്. യഥാസമയം ലോക്കൽ ഫണ്ടിനേയും എ ജി ആഡിറ്റിനേയും ഈ വിവരം അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ എ. ജി ഉന്നയിച്ച തടസ്സ വാദം നീക്കിയിട്ടുണ്ട്.

എന്നാൽ 12.01.17 ൽ കേരള സംസ്ഥാന ആഡിറ്റ് വകുപ്പ്, മൂല്യ നിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് അനുവദിക്കുന്ന ദിനബത്ത/ സ്പെഷ്യൽ അലവൻസ് ചട്ട വിരുദ്ധമാണെന്നും 10 ദിവസത്തിലധികമുള്ള ഡ്യൂട്ടിക്കും മുഴുവൻ നിരക്കിലും ദിനബത്ത അനുവദിക്കുന്നത് വീഴ്ചയായി കണ്ട് തടസ്സ വാദം ഉന്നയിച്ചിട്ടുണ്ട്. ടി തടസ്സവാദം വന്നതുമുതലുള്ള കാലയളവിൽ സമർപ്പിച്ചിട്ടുള്ള പ്രതിഫലത്തുകയുടെ ബില്ലുകളിൽ ജീവനക്കാർക്ക് മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്നതിനുള്ള പ്രതിഫലം നൽകുന്നില്ല.

ഈ അവസരത്തിൽ താഴെപ്പറയുന്ന വിഷയങ്ങളിലേക്ക് ശ്രദ്ധ ക്ഷണിക്കുന്നു.

- (i) സർവകലാശാല പരീക്ഷകൾ സമയ ബന്ധിതമായി നടത്തി ഫലപ്രഖ്യാപനം നടത്തുന്നതിന് പരീക്ഷാ ഇതര വിഭാഗങ്ങളിലെ ജീവനക്കാരുടെ സഹകരണം അത്യാവശ്യമാണ്.
  - (ii) ഒന്നിലധികം സെമസ്റ്ററുകളുടെ പരീക്ഷാ മൂല്യനിർണയത്തിന് വേണ്ടി ഒരു കേന്ദ്രീകൃത മൂല്യ നിർണ്ണയ ക്യാമ്പ് രൂപീകരിക്കുമ്പോൾ നിയോഗിക്കപ്പെടുന്ന ഉദ്യോഗസ്ഥർക്ക് 89 ദിവസത്തേക്കുള്ള ദിനബത്തക്കു തുല്യമായ തുകയാണ് നൽകുന്നത്. (മൂല്യ നിർണ്ണയ ക്യാമ്പുകൾ 89 ദിവസത്തിലധികവും കടക്കാറുണ്ട്). ഇത് U.O.NO.M & C / 2/ 1555 / 2012 dt 26.4.2012 പ്രകാരം നിയമവിധേയമാണ്.
  - (iii) പരീക്ഷാ മൂല്യനിർണ്ണയവുമായി ബന്ധപ്പെട്ട ക്യാമ്പ് ജോലികൾ അനധ്യപകരുടെ ജോലിയുടെ ഭാഗമല്ലാത്തതിനാൽ അവർക്ക് അർഹമായ ദിനബത്തയും ആനുകൂല്യങ്ങളും നൽകിയെങ്കിൽ മാത്രമേ മൂല്യ നിർണ്ണയ ക്യാമ്പുകൾ നിർബാധം നടത്തി തക്ക സമയത്ത് ഫല പ്രസിദ്ധീകരണം നടത്താൻ സാധിക്കുകയുള്ളൂ. മതിയായ ജീവനക്കാരുടെ അഭാവം പല ക്യാമ്പുകളിലും പ്രതിസന്ധി സൃഷ്ടിക്കുന്നുണ്ട്. യൂജിസി റെഗുലേഷൻസ് ഇത്തരമുള്ളതിൽ സർവകലാശാല അനധ്യപക ജീവനക്കാരുടെ മൂല്യനിർണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്നതിന് നൽകുന്ന പ്രതിഫലത്തുക നിശ്ചയിക്കുന്നതിൽ ബാധകമല്ല എന്ന് കൂടി സൂചിപ്പിക്കുന്നു.
  - (iv) സർവകലാശാലയുടെ സ്വയംഭരണാവകാശം, സിൻഡിക്കേറ്റിന്റെ അധികാരം എന്നിവയിൽ വ്യക്തതയും ഉറപ്പുമുള്ള സാഹചര്യത്തിൽ പരീക്ഷാ സംബന്ധമായ ജോലികൾക്ക് പ്രതിഫലത്തുക നിശ്ചയിക്കാനുള്ള അധികാരം സ്റ്റാറ്റൂട്ട് പ്രകാരം സിൻഡിക്കേറ്റിനായതു കൊണ്ട് ജീവനക്കാർക്ക് അർഹമായ ആനുകൂല്യങ്ങൾ നൽകുന്നതുമായി ബന്ധപ്പെട്ട് തീരുമാനമെടുക്കാവുന്നതാണ്.
  - (v) ടി തീരുമാനം സംസ്ഥാന ആഡിറ്റ് വകുപ്പിനെ അറിയിക്കേണ്ടതും മുൻകാലങ്ങളിൽ ഇതു സംബന്ധിച്ച് ഉണ്ടായ തടസ്സ വാദങ്ങൾ നീക്കാൻ അഭ്യർത്ഥിക്കേണ്ടതുമാണ്.
  - (vi) പരീക്ഷാ ഉത്തരക്കടലാസുകളുടെ എണ്ണത്തിനനുസരിച്ച് മൂല്യനിർണ്ണയ ദിനങ്ങൾ നിജപ്പെടുത്തി അടിസ്ഥാന ശമ്പളത്തിനനുസരിച്ച് പ്രത്യേക വേതനം അനുവദിക്കേണ്ടതാണ്.
- രണ്ടു വർഷത്തിലധികമായി ജീവനക്കാരുടെ കെട്ടിക്കിടക്കുന്ന പ്രതിഫലത്തുക സംബന്ധിച്ച വിഷയത്തിൽ അനുഭാവപൂർവ്വമായ തീരുമാനത്തിനായി സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു .

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Examinations and Finance.

**Item No.04.06                      Revival of Tagore Chair – Consideration of - reg.**

**(Ad. A.VI)**

Prof. V.S. Sharma (Member of the Academic Council and Senate) moved a resolution both in the Senate and the Academic Council for revival of Tagore Chair instituted in the University in the year 1961 and the Hon'ble Vice-Chancellor replied that the matter will be considered.

It may please be noted that on a thorough search in the Section (Ac.E.IV) with the available records it is seen that, as per the rules in the "Hand Book on Endowments – 1937– 2000" Page No.198 the Tagore Endowment Lectures was instituted in 03.03.1961 under a corpus of Rs.4 Lakhs out of which UGC's share was Rs.3 Lakhs and that of the University was Rs.1 Lakh. The amount is noted as invested in the SBT as fixed deposit.

But it is not clear whether any lectures were conducted and if conducted, whether any orders were issued, which Department has conducted such lectures etc.

Earlier attempts were made in the year 2010 based on a proposal submitted by Prof. V.S. Sharma. But on perusal of the file, it is understood that the main file could not be traced out then and attempts were also made to find out the F.D. Details from Cash IV, Cash I and Finance Section and these sections have reported that no records prior to 1970 were available. After that, a letter was sent on 19.07.2010 to the Manager, SBT, KUOC Branch seeking information of FD of Rs.4 Lakhs deposited under Tagore Endowment, but no reply was received.

Action was again initiated to trace the Fixed Deposit details on the basis of the resolution of the Senate and Academic Council. Accordingly, a letter was sent to the Chief Manager, SBI, KUOC Branch to trace the Fixed Deposit in respect of Tagore Endowment/ Chair. The Chief Manager vide letter dated 11.10.2017 has replied that there is no such deposit held at KUOC Branch and that the Branch was opened only in 1975. The details regarding the Fixed Deposit could not be traced yet.

Hence the matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 06.03.2018.

The recommendation of the Standing Committee was to place the matter regarding revival of Tagore Chair before the combined meeting of the Standing Committee of the Syndicate on Academics and Research and Finance.

The Syndicate at its meeting held on 24.03.2018 (Item No.33.21.D4) resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 06.03.2018.

The combined meeting of the standing committees of the syndicate on Finance and Academics and Research at its meeting held on 09/05/2018 considered the matter regarding the revival of Tagore chair and recommended the following:

- 1. To entrust the Finance Officer to trace out records related to Tagore Endowment Lectures which was constituted in 03.03.1961 under a corpus of Rs.4,00,000/- (Rupees four lakhs only).**
- 2. To authorize the Finance committee for allocating the funds required for meeting the expenses for the conduct of Tagore endowment lectures.**
- 3. To constitute a committee with the following members for the conduct of Tagore Endowment Lectures:**

- a. Head, Institute of English as Convener**
- b. Head, Department of Philosophy**
- c. Head, Department of Music.**

The syndicate at its meeting held on 10.05.2018 vide item no. 32.123.01 considered above recommendations of the combined meeting of the standing committees of syndicate on Finance and Academics and Research and resolved to defer the item.

As per the orders of the Hon'ble Vice-Chancellor, the proposal for revival of Tagore Chair is once again placed before the syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations, be approved.

**FURTHER RESOLVED** that Prof.V.S Sharma be included in the Committee as a special invitee.

=====  
**Item No.04.07 Pension Fund – Implementation of proposal in the Budget Speech 2018 -19 – Consideration of – reg.**

**(Finance II/PF)**

In order to manage the escalating pension expenses, the University has created a pension fund in the Government Treasury. An amount of ` 5,00,00,000/- (Rupees Five Crores only) each has been sanctioned and deposited under Term deposit scheme in the Government Treasury as a reserve fund during the financial years 2016-17 and 2017-18. Similarly, an amount of ` 10,00,00,000/- (Rupees Ten Crores only) has been transferred, by including in the Non Plan expenditure for the year 2018-19, and deposited in the Government Treasury towards contribution to the pension fund. In addition to the aforementioned provision, a proposal for the transfer of ` 100 Crores towards the pension fund from the Consolidated General Funds of the University has been envisaged in the Budget Speech 2018-19 and was approved by the Senate at its annual meeting held on March 16<sup>th</sup> and

17<sup>th</sup> 2018. The Finance Officer may be entrusted to transfer the funds to the District Treasury from the consolidated General Funds of the University, subject to availability of fixed deposits which will mature in the coming months.

The proposal is placed before the Syndicate for consideration and approval.

***Resolution of the Syndicate***

**RESOLVED** that the proposal be agreed to.

**Item No.04.08**                      ***Request for transfer of Smt. Sumi C D, Lecturer on contract basis at UIM, Punalur – Consideration of – reg.***

***(Ad.B.III)***

Smt. Sumi C.D, has been working as Lecturer on contract basis at UIM, Punalur since 18.06.2018. Her native place is Kalamassery in Ernakulam District. Now she has requested for a transfer from UIM Punalur to UIM, Alappuzha which is nearer to her home.

For the selection of lecturers at University Institutes of Management, a common interview was conducted on 11.05.2018 & 14.05.2018 and a common rank list was published for the same on 14.06.2018.

It may also be noted transfer of teaching faculties on contract from one institution to another is permitted in UITs and KUCTE with the consideration and approval of the Syndicate. Till date transfer of Staff of UIM has not been considered.

As per the orders of the Vice-Chancellor the request for transfer of Smt. Sumi C D, Lecturer on contract basis at UIM, Punalur is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.04.09**                      ***Water entry in the fuel line of University Vehicle-Enquiry Report Consideration of -reg.***

***(Ad.A I)***

The Mechanical Engineer vide note dated 21.07.2017 informed the Controller of Examinations that presence of water was detected in the fuel line of the University vehicle with vehicle No. KL.01 BP 7946. It is reported that around 112 ml of water was found in the diesel filter assembly of the vehicle while inspected at M/s TVS & Sons, Neeramankara on 20/07/2017 and suggested that it is a prima facie case of mixing of water from outside the fuel tank.

As per the orders of the Vice-Chancellor, Controller of Examinations directed the Mechanical Engineer to conduct an enquiry and submit the report. The Mechanical Engineer in his report dated 11.12.2017, stated that the location of the occurrence of the mixing of water into the diesel tank and the type of water (Fresh water/tap water) cannot be pin pointed scientifically. It is also stated that it can be assumed that the act of mixing of water in the fuel line was carried out as a deliberate attempt to create damage to the vehicle based on the following facts ;

1. No other vehicle in the University was reported with problem of water entry in the fuel lines, even though fuel filling is carried out from the same pump. Even if any of the fuel injection pump (these vehicles are without fuel water sensor) had suffered from water entry related problems, the same should have been manifested with in one month of occurrence. (21.07.2017).
2. The fuel tank cap and the seal on the fuel tank cap that was present in the vehicle at the time of occurrence has been retained in the vehicle. Water entry in the fuel tank of the vehicle was not reported even during the heavy showers of north east monsoon or that during the time of cyclone oakhi . Hence, the possibility of water ingress due to humidity or rain water seeping in can be ruled out beyond doubt.
3. The fuel pipes, linkages, clamps, etc. present in the vehicle at the time of incident are still being used and is found to be defect free for water entry in conditions described above.
4. Since the vehicle is fitted with stunt type fuel tank (closed fuel supply system), there is only one opening for fuel, ie the tank cap and a breather hole in cap. In this vehicle at the time of occurrence of incident all the fuel lines were intact as well as the condition of fuel tank cap was also good. The vehicle has covered more than 14,000 kilometers as on 21.07.2017.

5. The water was found in fuel tank neck, fuel tank cap indicating that water was poured from outside source preferable with an item with of almost same opening diameter or bigger diameter with respect to the fuel tank neck as manifested by the over flow. Had the diesel been contaminated from fuel pump itself, the water would have been directly pumped to the base of tank through diesel pump nozzle.
6. Since diesel being lighter than water, the water would settle at the base of the fuel tank, the chances of water from fuel pump coming in contact with the fuel tank neck, fuel tank cap is impossible during or after fuel filling.
7. There were no symptoms present in the vehicle during the time of occurrence indicating that the vehicle was driven in water logged areas.

The Mechanical Engineer in his report suggested that the drivers of the vehicle on the date of occurrence and the just previous date may be called for enquiry by higher officers of the University to ascertain the facts or enquiry may be conducted by the Security Officer. On perusal of this report, the Vice-Chancellor ordered to appoint Dr. M. Jayaprakas, Director, College Development Council as the Enquiry Officer.

Hence, Dr. M. Jayaprakas, Director, College Development Council was appointed as the Enquiry Officer to conduct a detailed enquiry in the matter of water entry in the fuel line of vehicle KL-01-BP-7946 vide U.O No. Ad.AI.2/30/17 dated 20.02.2018. The Enquiry Officer heard Mechanical Engineer, driver who carried out the fuel filling, driver who was on duty of the vehicle on 20/07/2017 and the messenger who was on duty on the vehicle and submitted the report along with the statements of Sri. Sandeep Krishnan. R, Mechanical Engineer, Sri. Sanal Kumar, Driver, Sri. T. Manoharan Nair, Driver and Sri. Thampi, messenger.

In the enquiry report, the following observations are noted;

1. The entry of water into the fuel tank occurred after the vehicle leaving the University and covering a distance of around 100 kms.
2. The technical judgment of Mechanical Engineer rules out the possibilities of entry of water like the storage tank of the fuel pump, entry of water through breather of fuel tank cap due to driving in water logged area, rain water seeping into fuel line, etc. and points out the possibility of mixing of water from outside the fuel tank.
3. The employees on duty at the time of informing the problems of the vehicle on 20.07.2017, the driver and messenger, submitted that they were quite unaware of the entry of water into the fuel tank.
4. These employees are not in service of the University at present.
5. In one of his notes, the Mechanical Engineer had stated that it could be assumed that the mixing of water was a deliberate attempt to create damage to the vehicle. But no evidence is available to identify the person/s responsible nor the motives behind such an act.
6. If things had happened as assumed by the Mechanical Engineer, it could be an act of a criminal nature, which is beyond the purview of the present enquiry.

As per the orders of the Vice-Chancellor, the enquiry report dated 30/06/2018 submitted by the Enquiry Officer (Dr. M. Jayaprakas, Director, College Development Council) along with the statements of Sri. Sandeep Krishnan. R, Mechanical Engineer, Sri. Sanal Kumar, Driver, Sri. T. Manoharan Nair, Driver and Sri. Thampi, messenger is placed before the Syndicate for consideration and appropriate recommendation.

***Resolution of the Syndicate***

**RESOLVED** to fix the liability on Sri. Sanal Kumar (Driver), Sri. T. Manoharan Nair (Driver) and Sri. Thampi (Messenger) and realize the actual expenditure incurred from them.

**FURTHER RESOLVED** that a detailed report on the total number of vehicles, year of purchase, their present status and maintenance cost for the past four years be obtained from the Assistant Engineer (Mechanical) and be placed before the next Syndicate.

**Item No.04.10**

***Minutes of the meeting with the representatives of Service Organization held on 10.07.2018 to discuss matters related to the conduct of examinations and publication of results within stipulated time – Approval of – reg.***

***(M&C.I)***

The Minutes of the meeting held on 10.07.2018 with the representatives of Service Organization to discuss matters related to the conduct of examinations and publication of results within stipulated time, is submitted for approval of the Syndicate.

**Minutes of the meeting with the Service Organizations to discuss matters related to the conduct of examinations and publication of results within stipulated time.**

**Date & Time : 10.07. 2018, 2. 30 pm**  
**Venue : Syndicate Room**

**Members present**

1. Dr. Gopinath Ravindran, Vice Chancellor
2. Dr.K.Shaji, Member, Syndicate
3. Sri.M.Sreekumar, Member, Syndicate
4. Dr.B.Unnikrishnan Nair, Member, Syndicate
5. Dr.K.B.Manoj, Member, Syndicate
6. Dr.K.R.Kavitha, Member, Syndicate
7. Adv.G.Sugunan, Member, Syndicate
8. Dr.R.Latha Devi, Member, Syndicate
9. Dr.S.Nazeeb, Member, Syndicate
10. Dr.K.Madhukumar, Controller of Examinations

**Representatives of Service Organizations**

1. Dr.N.Manoj, President, AKGCT
2. Dr.K.K.Damodaran, General Secretary, AKGCT
3. Dr.A.Suhruth Kumar, State Secretary, KGOA
4. Dr.P.N.Harikumar, General Secretary, AKPCTA
5. Dr.K.Santhosh, Vice President, AKPCTA
6. Dr.Sajeev.H, Representative, GCTO
7. Sri. Ajith Kumar.J.N., Representative, GCTO
8. Sri.Harikumar.T.G., Representative, PFCT
9. Sri. Safi Mohan.M.R., Representative, PFCT
10. Dr.Cherian John, Secretary, KPCTA
11. Sri.R.Indulal, Representative, AKPCTA
12. Sri.R.Arunkumar, Representative, KPCTA

The Vice-Chancellor chaired the meeting and the Controller of Examinations welcomed all the members of the Syndicate and the representatives of the Teachers Organizations to the meeting.

The representatives participated in the discussions and putforth suggestions on the following matters.

1. Quality of the valuation should be maintained by strictly following the norms of Centralized valuation camps.
2. Avoid delay in setting up of valuation camps and distributing answer papers to the examiners for valuation.
3. Centralized Valuation Camps should be constituted three days prior to the commencement of valuation.
4. Number of Valuation Camps may be enhanced in accordance with the examinations and number of answer papers to be valued.
5. Prevaluation board should be conducted soon after the completion of theory exams and approved scheme of valuation should be made available before the commencement of valuation.
6. Norms for valuation should be examined and revised in accordance with semester pattern examinations, including number of answerscripts to be valued on each day.
7. Remuneration for valuation shall be given through spot payment system or within a week, on completion of valuation.
8. Orders may be issued regarding the payment of remuneration to the examiners for valuation of LLB Courses.
9. Proper indexing of teachers should be done at the beginning of each academic year through online.



10. Appointment letter for valuation shall be forwarded to the examiners through the Principal concerned.
11. Initiate action against the teachers who abstain from valuation duty.
12. Complete the admission process in time, so as to conduct the examinations as per the Academic Calendar.
13. Service of Retired teachers may be used for valuation as per norms.
14. Necessary instructions may be given to the Self Financing Colleges to relieve teachers for valuation.

After detailed deliberations and in consideration of the opinion raised by the representatives of Service Organizations the following recommendations were arrived at

- **Online indexing of teachers through permanent index number (unique ID)be implemented.**
- **Prior to exam registration, Semester registration facilitating uploading of details of teachers engaging classes will be enabled from the first semester CBCSS registration 2018 admission.**
- **Steps will be taken for the timely collection of the answer books from the examination centres.**
- **Proposal for constituting four permanent valuation camps is under consideration.**
- **New proforma showing the dates from the date of issuing notification to the publication of result be maintained and complied by all sections concerned.**
- **Request for postponement of examinations scheduled, should not be entertained without genuine reasons.**
- **Remuneration to the examiners for the valuation of answer scripts of Sixth Semester CBCS/CR Degree Examinations, April 2018 to be disbursed on or before 31<sup>st</sup> July.**
- **Self Financing Colleges, from where teachers do not participate for valuation, shall be blacklisted at the time of affiliation process.**
- **Remuneration for valuation of answer scripts of LLB Courses may be revised.**
- **CV Camps shall be constituted before the commencement of valuation and regular monitoring will be done by the Members of the Syndicate.**
- **Co-ordination between Chairman, Chief Examiners and Additional Examiners be ensured for smooth conduct of Valuation camps.**
- **Remuneration for Question Paper setting be enhanced.**
- **Possibility of Online Question Bank may be considered.**
- **Possibility of including retired teachers in the panel of examiners for valuation of answer books will be considered.**
- **Valuation norms be revised in accordance with the current valuation system as per semester pattern.**
- **Action will be initiated against the teachers who do not report to the valuation camps on the first day of valuation.**
- **Meeting with the representatives of Teachers Organizations will be scheduled periodically for smooth functioning of examination system.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the meeting held on 10.07.2018 with the representatives of Teachers Service Organizations to discuss matters related to the conduct of examinations and publication of results within stipulated time, be approved.

Item No.04.11

*Minutes of the combined Meeting of the Standing Committee of the Syndicate on Students' Services & Finance-approval of -reg.*

(Ad.D.I)

The minutes of the combined meeting of the Standing Committee of the Syndicate on Students' Services & Finance held on 23.07.2018 at 10 AM at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes appended).

**Minutes of the combined meeting of the Standing Committees of the Syndicate on  
Students' Services & Finance**

Date : 23.07.2018

Time : 10.00 A.M to 11.45 A.M

Venue : Syndicate Room

**Members Present**

- |   |   |        |
|---|---|--------|
| 1. Adv.K.H.Babujan, Member Syndicate        | : | Sd/-   |
| 2. Sri. M.Harikrishnan, Member Syndicate    | : | Sd/-   |
| 3. Sri.Shijukhan J.S., Member, Syndicate    | : | Sd/-   |
| 4. Adv.G.Sugunan, Member Syndicate          | : | Sd/-   |
| 5. Dr.K.R.Kavitha, Member Syndicate         | : | Sd/-   |
| 6. Dr.B.Unnikrishnan Nair, Member Syndicate | : | Sd/-   |
| 7. Dr.K.B.Manoj, Member Syndicate           | : | Sd/-   |
| 8. Sri.M.Sreekumar, Member Syndicate        | : | Sd/-   |
| 9. Dr.S.Nazeeb, Member Syndicate            | : | Sd/-   |
| 10. Dr.P.Rajeshkumar, Member Syndicate      | : | Sd/-   |
| 11. Sri.M.Lenin Lal, Member Syndicate       | : | Absent |

**Invitees Present**

- |                                      |   |      |
|--------------------------------------|---|------|
| 1. Sri.Siddik R, Director i/c, DSS.. | : | Sd/- |
|--------------------------------------|---|------|

Committee discussed the various aspects regarding MAIPS and arrived at the following recommendations.

1. To freeze further remittances to the firm regarding balance premium of 2017 admission and premium of 2018 admission.
2. To constitute a Sub-Committee comprising the Conveners of Finance Committee, Students Services, Dr.K.B.Manoj, Member Syndicate and Dr.P.Rajesh Kumar, Member Syndicate to verify in detail about the Scheme.
3. To entrust Registrar, Finance Officer and Director, Department of Student Services to report in details regarding the implementation of the scheme along with supporting documents like Bills, vouchers, pre receipt, etc. Recommended to convene a meeting of the sub committee on 26.07.2018 at 4.30 pm. Further entrust the sub committee to convene a meeting with the authorities of the firm.
4. To keep in abeyance the circular regarding 2<sup>nd</sup> year premium remittance.

***Resolution of the Syndicate***

**RESOLVED** to discontinue proceeding with the MAIPS and continue with SGPAIS.

**FURTHER RESOLVED** to entrust the combined committees of the Standing Committee of the Syndicate on Students Services and Finance to study the matter of enhancing the benefits of SGPAIS and submit a fresh proposal.

**ALSO RESOLVED** that since the 2018 batch of students have already remitted their insurance premium of 2018 (ie., Rs.240/-) to the KUF, this amount be utilised to revamp the SGPAIS and provide a coverage for both the current and 2017 batch Students.

**ALSO RESOLVED** that since all affiliated colleges are covered by the Insurance Scheme, the premium amount be levied from the students of autonomous colleges also.

**ALSO RESOLVED** that a report be placed by the Registrar explaining how the amount was transferred to the insurance company without having executed any agreement implementing the Scheme, it is noticed that the Insurance Company has miserably failed to implement and execute the Insurance Scheme, therefore, it is resolved to entrust the Registrar to issue a notice to the Insurance Company to remit back the total amount to the University within 15 days.

**ALSO RESOLVED** that the company fails to remit the money back to the University within the stipulated time that a legal opinion be sought from the Standing Counsel to initiate steps to recover the amount from the insurance company now holding the money without effecting insurance coverage and be submitted before the above Committee.

**ALSO RESOLVED** to entrust the Standing Committee of the Syndicate on Staff, Equipment and Buildings to enquire the remittance of amount to the Insurance Company before signing the MoU.

**Item No.04.12**                      **Minutes of the Meeting of the Sub-Committee to verify in detail about Medical cum Accident Insurance Policy for Students (MAIPS) - approval of -reg.**

(Ad.D.I)

The minutes of the Sub-Committee to verify in detail about Medical cum Accident Insurance Policy for Students (MAIPS) held on 26.07.2018 at 4.30 PM at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the meeting of the Sub-Committee to verify in detail about MAIPS**

Date : 26.07.2018  
Time : 04.30 P.M to 6 P.M  
Venue : Syndicate Room

**Members Present**

1. Adv.K.H.Babujan : Sd/-  
Convener, Standing Committee on Finance
2. Sri. M.Harikrishnan : Sd/-  
Convener, Standing Committee on Students Services
3. Dr.K.B. Manoj, Member Syndicate : Sd/-
4. Dr.P.Rajeshkumar, Member Syndicate : Absent

**Invitees Present**

1. Sri.Siddik R, Director i/c, DSS. : Sd/-

The Sub-Committee recommended to convene a discussion with the authorities of the Insurance Company on the basis of the following observations:

1. All students including SC/ST students have to pay the premium at the time of admission itself. It was not as done under SGPAIS under special fees.
2. Under the Scheme students have to pay Rs.240/- per year instead of Rs.25/- under SGPAIS.
3. Service Level Agreement was not executed till date.
4. Service Level Agreement conditions are not acceptable to Sub-Committee members.

***Resolution of the Syndicate***

**RESOLVED** to discontinue proceeding with the MAIPS and continue with SGPAIS.

**FURTHER RESOLVED** to entrust the combined committees of the Standing Committee of the Syndicate on Students Services and Finance to study the matter of enhancing the benefits of SGPAIS and submit a fresh proposal.

**ALSO RESOLVED** that since the 2018 batch of students have already remitted their insurance premium of 2018 (ie., Rs.240/-) to the KUF, this amount be utilised to revamp the SGPAIS and provide a coverage for both the current and 2017 batch Students.

**ALSO RESOLVED** that since all affiliated colleges are covered by the Insurance Scheme, the premium amount be levied from the students of autonomous colleges also.

**ALSO RESOLVED** that a report be placed by the Registrar explaining how the amount was transferred to the insurance company without having executed any agreement implementing the Scheme, it is noticed that the Insurance Company has miserably failed to implement and execute the Insurance Scheme, therefore, it is resolved to entrust the Registrar to issue a notice to the Insurance Company to remit back the total amount to the University within 15 days.

**ALSO RESOLVED** that the company fails to remit the money back to the University within the stipulated time that a legal opinion be sought from the Standing Counsel to initiate steps to recover the amount from the insurance company now holding the money without effecting insurance coverage and be submitted before the above Committee.

**ALSO RESOLVED** to entrust the Standing Committee of the Syndicate on Staff, Equipment and Buildings to enquire the remittance of amount to the Insurance Company before signing the MoU.

**Item No.04.13**

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 - approval of -reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 is placed before the Syndicate for consideration and approval.

The Hon'ble Vice-Chancellor considering the recommendation of the Standing Committee of the Syndicate on Academics and Research has approved Item No.A6, A18 and C10 subject to reporting to the Syndicate.

The action taken by the Hon'ble Vice-Chancellor in having approved the recommendations on Item No.A6, A18 and C10 is reported to the Syndicate. The recommendations on the remaining items are placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018- approval of - reg (Ac.E.I)**

Venue : Syndicate Room  
Date : 27<sup>th</sup> July, 2018  
Time : 11.00 A.M to 02.30 P.M

**Members Present**

1. Dr. S. Nazeeb (Convener)
2. Sri. M. Sreekumar
3. Dr. K.R. Kavitha
4. Dr. R. Latha Devi
5. Dr. P. Rajeshkumar
6. Dr. K. B. Manoj
7. Sri. M. Harikrishnan
8. Adv. G. Sugunan

**Members Absent**

1. Dr. B. Unnikrishnan Nair

**Item No:04.13.A1 Ph.D Research – Re-registration (Break in Research) and Change of Research Supervisor - Smt. Pushia K P – reg.**

Name : Smt. Pushia K.P.  
Subject : Economics (Full-time)  
Research Supervisor : Dr. R. Raveendran Pillai  
Research Centre : University College, Thiruvananthapuram.  
Request : 1. Re-registration after break in research occurred from January,2014.  
2. Change of Research Supervisor to Dr. Jomon Mathew, Assistant Professor, Dept. of Economics, University College, Tvpm

**Recommendation : Recommended. Further recommended to avail the remaining research period**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Pushia K.P, be approved.

**Item No:04.13.A2 Ph.D Research –Change of Research Supervisor - Smt. Raziya Beegum M. - reg**

Name : Smt. Raziya Beegum M.  
Subject : Political Science (Full-time)  
Research Supervisor : Dr. Saiful Islam.  
Research Centre : Dept. of Political Science, University of Kerala, Kariavattom.  
Request : Change of Research Supervisor to Dr. Samuel Jacob Kuruvilla, Assistant Professor, Dept. of Political Science, University of Kerala, Kariavattom.

**Recommendation : Recommended**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Raziya Beegum M, be approved.

**Item No:04.13.A3 Ph.D Research–Change of Research Supervisor- Smt. Vinny Ponnath -reg**

Name : Smt. Vinny Ponnath  
Subject : Political Science (Part-Time)

Research Supervisor : Dr. J. Prabhash  
 Research Centre : Dept. of Political Science, University of Kerala, Kariavattom.  
 Request : Change of research supervisor to Dr. Josukutty C.A., Assistant Professor, Dept. of Political Science, University of Kerala, Kariavattom, Tvpm..

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Vinny Ponnath, be approved.

**Item No:04.13.A4 Ph.D Research–Change of Research Centre - Sri. Jyothis C.S.-reg**

Name : Sri. Jyothis C.S.  
 Subject : Education (Part-Time)  
 Research Supervisor : Dr. Sindhya V., Assistant Professor, Dept. of Education, University of Kerala.  
 Research Centre : Govt. College of Teacher Education, Thycaud.  
 Request : Change of Research Centre to Dept. of Education, University of Kerala, Thycaud.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Jyothis C.S, be approved.

**Item No:04.13.A5 Ph.D Research–Cancellation of Ph.D Registration–Sri. Naseerali M.K. - Education - reg**

Name : Sri. Naseerali M.K.  
 Subject : Education (Full-time)  
 Research Supervisor : Dr. Mariamma Mathew, Associate Professor, Peet Memorial Training College, Mavelikkara.  
 Research Centre : Govt. College of Teacher Education, Thycaud.  
 Request : Cancellation of Ph.D Registration

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Naseerali M.K, be approved.

**Item No:04.13.A6 Ph.D Research- grievance against Research Supervisor submitted before the Adalat conducted on 14.05.2018 – Dept. of Optoelectronics – Hearing Note – reg**

Name : Smt. Suja J.S.  
 Subject : Optoelectronics (Full Time)  
 Research Supervisor : Dr. Yamuna A., Assistant Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom, Tvpm.  
 Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom, Tvpm.  
 Requests : Grievance against Research Supervisor.

-----  
 Name : Smt. Drishya Prakash R.  
 Subject : Optoelectronics (Full Time)  
 Research Supervisor : Dr. Yamuna A., Assistant Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom, Tvpm.  
 Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom, Tvpm.  
 Requests : Grievance against Research Supervisor.  
 -----

Name : Smt. Varsha G.S.  
 Subject : Optoelectronics (Full Time)  
 Research Supervisor : Dr. Yamuna A., Assistant Professor, Dept. of Optoelectronics,  
 University of Kerala, Kariavattom, Tvpm.  
 Co-Supervisor : Dr. Rani Pavithran  
 Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom,  
 Tvpm.  
 Requests : Grievance against Research Supervisor.

Name : Smt. Renju R.S.  
 Subject : Optoelectronics (Full Time)  
 Research Supervisor : Dr. Yamuna A., Assistant Professor, Dept. of Optoelectronics,  
 University of Kerala, Kariavattom, Tvpm.  
 Research Centre : Dept. of Optoelectronics, University of Kerala, Kariavattom,  
 Tvpm.  
 Requests : Grievance against Research Supervisor.  
**Recommendation** : ***Recommended to seek the suggestion of the Head of the Department and Dean to solve the issue. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Suja J.S, Smt. Drishya Prakash R, Smt. Varsha G.S and Smt. Renju.R.S, be noted.

**Considering the fact that research guidance is part of duty for teachers in the University Teaching Departments and that no students have been awarded Ph.D under the supervision of Dr.Yamuna.A, FURTHER RESOLVED** that notice be issued to Dr.Yamuna.A, Research Supervisor to explain why complaints are frequently being received from Research Scholars against her and why students registered under her are found discontinuing their research midway.

**ALSO RESOLVED** to entrust the Standing Committee of the Syndicate on Academics and Research to place a proposal to introduce an effective mechanism to address the grievances of Research Scholars.

**Item No:04.13.A7** ***Representation to Govt of Kerala - matter of continuation of Registration to Ph.D Programme under Faculty of Medicine in this University- reg***

**Recommendation** : ***Recommended not to address the Govt. the matter of continuation of Registration to Ph.D Programme under Faculty of Medicine in this University. Further recommended to forward the list of candidates who have passed the Ph.D Entrance examination in Faculty of Medicine and allied branches related to the year in which the candidates are not granted registration (ie, from July 2015 Session) to the Registrar, KUHS.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.A8** ***Modification of clause (ii) of U.O No. Ac.E1/2018 dated 31.05.2018- Representation of Kerala University Teachers Association (KUTA)- reg.***

**Recommendation** : ***Deferred***

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.A9**      **Conversion of Ph.D Registration from full time to part time (Teaching Faculty) & Change of Research Supervisor & Centre – Smt. Sunpriya Balachandran-reg**

Name : Smt. Sunpriya Balachandran  
 Subject : Economics (Full Time)  
 Research Supervisor : Dr. Mary George  
 Research Centre : Kerala University Library, Thiruvananthapuram.  
 Requests : 1. Conversion to Part time w.e.f. 01.08.2014 FN  
 2. Change of Research Supervisor to Dr. Jerry Alwin, Assistant Professor, Dept. of Economics, S.N. College, Varkala, Tvpm.  
 3. Change of Research Centre to Sree Narayana College, Varkala, Tvpm.

**Recommendation** :      **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Sunpriya Balachandran, be approved.

**Item No:04.13.A10**      **Ph.D Research – Change of Research Supervisor and Inclusion of Co-Supervisor – Dr. Shaila S. - reg**

Name : Dr. Shaila S.  
 Subject : Medicine (Part-Time)  
 Research Supervisor : Dr. Rajamohan K.  
 Research Centre : Govt. Medical College, Tvpm.  
 Requests : 1. Change of Research Supervisor to Dr. Saboora Beegum, Professor & Head, Dept. of Biochemistry, Govt. Medical College, Thiruvananthapuram.  
 2. Inclusion of present Supervisor Dr. Rajamohan K. as Co-Supervisor.

**Recommendation** :      **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Shaila S, be approved.

**Item No:04.13.A11**      **Ph.D Research- Change of Research Supervisor and Conversion of Ph.D Registration from full-time to part-time– Smt.Aswani R.S.- reg.**

Name : Smt. Aswani R.S.  
 Subject : Political Science (Full Time)  
 Research Supervisor : Dr. J. Prabhash  
 Research Centre : Dept. of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Requests : 1. Change of Research Supervisor to Dr. Suresh R., Associate Professor, Dept. of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram.  
 2. Conversion from Full-time to Part-time w.e.f. 20.07.2017 FN

**Recommendation** :      **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Aswani R.S, be approved.

**Item No:04.13.A12 Ph.D Research- Change of Research Supervisor and Change of Co-Supervisor--Smt.Ajitha Nath.K.G.R - reg**

Name : Smt. Ajitha Nath K.G.R.  
 Subject : Biotechnology (Full Time)  
 Research Supervisor : Dr. V.S. Sugunan  
 Co-Supervisor : Dr. A. Jayakumaran Nair  
 Research Centre : Dept. of Biotechnology, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Requests : 1. Change of Supervisor to Dr. A. Jayakumaran Nair, Assistant Professor & Head, Dept. of Biotechnology, University of Kerala, Kariavattom, Tvpm  
 2. Change of Co-Supervisor to Dr. V.S. Sugunan.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Ajitha Nath K.G.R, be approved.

**Item No:04.13.A13 Ph.D Research – Inclusion of Co-Supervisor – Smt. Archana V.- reg**

Name : Smt. Archana V.  
 Subject : Biotechnology (Full-time)  
 Research Supervisor : Dr. Boby T. Edwin, CEPCI, Kollam.  
 Research Centre : The Cashew Export Promotion Council of India (CEPCI), Kollam.  
 Requests : Inclusion of Dr. Arun A. Rauf, Assistant Professor, Dept. of Biochemistry, University of Kerala as Co-Supervisor.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Archana V, be approved.

**Item No:04.13.A14 Ph.D Registration in Computer Science – Sri. Renjith G. in July 2018 Session - reg**

Name : Sri. Renjith G.  
 Subject : Computer Science (Full-time)  
 Research Supervisor : Dr. Aji S., Assistant Professor, Dept. of Computer Science, University of Kerala, Kariavattom, Tvpm.  
 Research Centre : Dept. of Computer Science, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Requests : To consider the application submitted in July 2017 session to as that of the July 2018 Session.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Renjith G, be approved.

**Item No:04.13.A15 Conversion of Ph.D Registration from full time to part time– Smt. Shanitha.A,- Computational Biology and Bioinformatics-reg.**

Name : Smt. Shanitha A.  
 Subject : Computational Biology and Bioinformatics (Full time)  
 Research Supervisor : Dr. Achuthsankar S. Nair, Head, Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Tvpm.  
 Research Centre : Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Tvpm.



Requests : Conversion to Part-time w.e.f. 06.06.2015 FN  
**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Shanitha A, be approved.

**Item No:04.13.A16** **Ph.D Research – Change of Research Supervisor and Inclusion of additional Co-Supervisor – Smt. Sunitha P.- reg**

Name : Smt. Sunitha P.  
 Subject : Computational Biology & Bioinformatics (Full-time)  
 Research Supervisor : Dr. V.S. Sugunan  
 Co-Supervisor : Dr. Oommen V. Oommen  
 Research Centre : Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Tvpm.  
 Requests : 1. Change of Research Supervisor to Dr. Achuthsankar S. Nair, Professor & Head (i/c), Dept. of Computational Biology & Bioinformatics, University of Kerala, Kariavattom, Tvpm.  
 2. Inclusion of present Research Supervisor Dr. V.S. Sugunan as additional Co-Supervisor

**Recommendation** : **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Sunitha P, be approved.

**Item No:04.13.A17** **Grace Period for Ph.D Thesis Submission and Reallocation- Request submitted by Dr.Madhu.S.Nair, Associate Professor, Dept. of Computer Science, CUSAT- reg:-**

**Recommendation** : **Recommended that the Vice-Chancellor may be entrusted with task of resolving the issue appropriately.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.A18** **Recognition as Research Centre- P.G Dept. of Mathematics, M.G.College, Thiruvananthapuram- reg.**

**Recommendation** : **Recommended to constitute an Inspection Committee with Dr. S. Nazeeb and Sri. M. Sreekumar (Members of the Syndicate) and Dr. P. Rameshkumar (Assistant Professor, Dept. of Mathematics, University of Kerala, Kariavattom, Tvpm) as subject expert. Further recommended that this recommendation may be approved by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be noted.

**Item No:04.13.A19** **Ph.D Research – Change of Research Supervisor/ Change of Centre/ Inclusion of Co-Supervisor – Smt. Simy S. Raj - reg**

Name : Smt. Simy S. Raj  
 Subject : Electronics & Communication Engineering (Part time)  
 Research Supervisor : Dr. K.V. Purushothaman  
 Research Centre : LBS Centre for Science & Technology, Nandavanam, Tvpm.

Requests : 1. Change of Research Supervisor to Dr. P. Sreejaya, Professor, Dept. of Electrical Engineering, College of Engineering, Tvpm.  
2. Change of Research Centre to College of Engineering, Tvpm.  
3. Inclusion of present Supervisor Dr. K.V. Purushothaman as Co-Supervisor.

**Recommendation** : **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Simy S. Raj, be approved.

**Item No:04.13.A20** **Transfer of Ph.D Programme from St. Peter's University to University of Kerala - Smt. Radhika S. – reg.**

**Recommendation** : **NOT RECOMMENDED on the basis of the following grounds:**

- (i) **Smt. Radhika S., had registered for research work leading to Ph.D in 2012-13 under the purview of UGC Regulations, 2009 and provisions for relocation of women candidates is applicable only to those registered as per UGC Regulations, 2016.**
- (ii) **As per UGC Regulations, 2009 as well as UGC Regulations, 2016 the research supervisor of the candidate should be a regular faculty but in this case the proposed research Supervisor is a retired faculty.**
- (iii) **As per UGC Regulations, 2009 and UGC Regulations, 2016 the research centre should be one affiliated with this University but in this case the proposed Research Centre, College of Engineering, Thiruvananthapuram is not a centre affiliated with the University of Kerala since it has been shifted to KTU.**
- (iv) **As there is no vacancy to accommodate a research scholar with any Research Supervisor affiliated to the existing Research Centres under the Faculty of Engineering & Technology.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Radhika S, be approved.

**Item No:04.13.A21** **Conversion of Ph.D Registration from Full-time to Part-time – Smt.Chithra.S. – Education - reg**

Name : Smt. Chithra S.  
Subject : Education (Full time)  
Research Supervisor : Dr. Mariamma Mathew, Associate Professor, Peet Memorial Training College, Mavelikkara.  
Research Centre : Govt. College of Teacher Education, Thycaud, Tvpm.  
Requests : Conversion to Part-time w.e.f. 30.12.2017 AN  
**Recommendation** : **Recommended.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Chithra S, be approved.

**Item No:04.13.A22** **Request for revival of registration and grace time for submission of Ph.D thesis and change of Research Supervisor –Sri. Manoj K. - reg**

Name : Sri. Manoj K.  
Subject : History (Full time)  
Research Supervisor : Dr. M.O. Koshy  
Research Centre : Kerala University Library, Palayam, Tvpm.  
Requests : Revival of Registration and grace time for submission of thesis.

**Recommendation** : **Recommended for revival of registration. Further recommended to grant grace time for submission of thesis upto 01.09.2018.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Manoj K, be approved.

**Item No:04.13.B1**      **Application for approval as Research Supervisor in Physics – Dr. Veena Suresh Babu — reg**

Name : Dr. Veena Suresh Babu, Assistant Professor, Dept. of Physics, All Saints' College, Tvpm.  
 Subject : Physics  
 Faculty : Science  
 Facility Centre : P.G. Dept. of Physics, M.G. College, Thiruvananthapuram.  
 Request : Recognition as Research Supervisor

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Veena Suresh Babu, be approved.

**Item No:04.13.B2**      **Ph.D Research –Change of Research Supervisor and Centre – Ms. Aswathy.S -English-reg**

Name : Ms. Aswathy.S  
 Subject : English (Full-time)  
 Research Supervisor : Dr. K. Vamanan Namboothiri  
 Research Centre : Kerala University Library, Palayam, Tvpm.  
 Request : 1. Change of Research Supervisor to Dr. Sreedevi K. Nair P., Associate Professor & Head, P.G. Dept. of English, NSS College for Women, Neeramankara, Tvpm.  
 2. Change of Research Centre to All Saints' College, Tvpm.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Ms. Aswathy.S, be approved.

**Item No:04.13.B3**      **Complaints against Research Supervisor, Dr. K. Rejikumar submitted by Mr. Antony Sanoj Jerome, Mr. Safeer P.A and Mr. Sijo George -reg**

**Recommendation** : **Recommended to obtain remarks from the Principal-Mar Ivanios College, Head of the Department of Mathematics, Mar Ivanios College and the Research Supervisor Dr. K. Rejikumar.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.B4**      **Ph.D Research -Conversion of PhD Registration –Full-time to Part time-Smt.Resmi Poulouse, Mathematics- Conduct of hearing-reg**

Name : Smt. Resmi Poulouse  
 Subject : Mathematics (Full time)  
 Research Supervisor : Dr. Mary George  
 Research Centre : Mar Ivanios College, Tvpm.  
 Requests : Conversion to Part-time w.e.f. 23.08.2014 AN

**Recommendation** : **Recommended to permit on the basis of the explanation submitted after hearing.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Resmi Poulouse, be approved.

**Item No:04.13.B5** **Ph.D Research – Change of Supervisor, centre and inclusion of Co-Supervisor - Mr. Unnikrishanan.U, Part-time research scholar in Geography- reg**

Name : Mr. Unnikrishanan.U.  
 Subject : Geography (Part time)  
 Research Supervisor : Dr. Srikumar Chattopadhyay  
 Research Centre : CESS, Akkulam.  
 Requests : 1. Change of Research Supervisor to Dr. Govindaru V., Scientist E1, HOD, R and D Divn., C-DIT, Thiruvananthapuram.  
 2. Change of Research Centre to C-DIT, Thiruvananthapuram.  
 3. Inclusion of present Supervisor Dr. Srikumar Chattopadhyay as Co-Supervisor.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Mr. Unnikrishanan.U, be approved.

**Item No:04.13.B6** **Approval as Research Supervisor in Chemistry - Dr. Suja Mathai -reg**

Name : Dr. Suja Mathai, Assistant Professor, Dept. of Chemistry, Mar Ivanios College, Tvpm.  
 Subject : Chemistry  
 Faculty : Science  
 Facility Centre : Dept. of Chemistry, Mar Ivanios College, Tvpm.  
 Request : Recognition as Research Supervisor

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Suja Mathai, be approved.

**Item No:04.13.B7** **Application for recognition as research supervisor in Botany- Dr. Divya. V. Nair - reg**

Name : Dr. Divya.V.Nair., Assistant Professor in Botany, H.H.M.S.P.B. N.S.S. College for Women, Tvpm.  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : M.G. College, Thiruvananthapuram.  
 Requests : Recognition as Research Supervisor.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Divya.V.Nair, be approved.

**Item No:04.13.B8** **Ph.D Research –Change of Research supervisor and Research Centre Ms. Neelima S Saral - English- Part-time -reg**

Name : Ms. Neelima S Saral  
 Subject : English (Part-time)  
 Research Supervisor : Dr. Beena Sukumaran  
 Research Centre : S.N. College, Kollam.

Requests : 1. Change of Research Supervisor to Dr. Manoj S., Assistant Professor, Dept. of English, FMN College, Kollam.  
2. Change of Research Centre to Dept. of English, FMN College, Kollam.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Ms. Neelima S Saral, be approved.

**Item No:04.13.B9** **Ph.D Research –Change of Research supervisor and Research Centre Ms. Betty Sunny – reg.**

Name : Ms. Betty Sunny  
Subject : Philosophy (Full Time)  
Research Supervisor : Dr. S. Omana  
Research Centre : Kerala University Library, Palayam, Thiruvananthapuram.  
Requests : 1. Change of Research Supervisor to Dr. Beena Isaac, Professor & Head, Dept. of Philosophy, University of Kerala, Kariavattom, Tvpm.  
2. Change of Reseach Centre to Dept. of Philosophy, University of Kerala, Kariavattom, Tvpm.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Ms. Betty Sunny, be approved.

**Item No:04.13.B10** **Application for approval as Research Supervisor in Geology – Dr. Anil Kumar Y.—reg**

Name : Dr. Anil Kumar Y., Assistant Professor, Dept. of Geology, University of Kerala, Kariavattom, Tvpm..  
Subject : Geology  
Faculty : Science  
Facility Centre : Dept. of Geology, University of Kerala, Kariavattom, Tvpm.  
Requests : Recognition as Research Supervisor

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Anil Kumar Y, be approved.

**Item No:04.13.B11** **Ph.D Research –Change of Research Supervisor, Research Centre and inclusion of co-supervisor – Smt.Sangeetha Unnithan - reg**

Name : Smt. Sangeetha Unnithan  
Subject : Communication and Journalism (Part-Time)  
Research Supervisor : Dr. J.V. Vilanilam  
Research Centre : Kerala University Library, Palayam.  
Requests : 1. Change of Research Supervisor to Dr. M.S. Harikumar, Assistant Professor & Head, Dept. of Communication & Journalism, University of Kerala, Kariavattom.  
2. Change of Research Centre to Dept. of Communication & Journalism, University of Kerala, Kariavattom.  
3. Inclusion of present Supervisor Dr. J. V. Vilanilam as Co-Supervisor.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Sangeetha Unnithan, be approved.

**Item No:04.13.B12**      **Ph.D Research –Change of Research Supervisor and inclusion of Co-Supervisor – Smt.Nayana R - reg**

Name : Smt. Nayana R.  
 Subject : Communication and Journalism (Full Time)  
 Research Supervisor : Dr. Subhash K.  
 Research Centre : Dept. of Communication and Journalism, University of Kerala, Kariavattom.  
 Requests : 1. Change of Research Supervisor to Dr. M.S. Harikumar, Assitant Professor & Head, Dept. of Communication and Journalism, University of Kerala, Kariavattom.  
 2. Inclusion of present Supervisor Dr. Subhash K. as Co-Supervisor.

**Recommendation** :      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Nayana R, be approved.

**Item No:04.13.B13**      **Approval as Research Supervisor in Music – Dr. Bindu K.- reg**

Name : Dr. Bindu K., Assistant Professor, Department of Music, Govt. College for Women, Tvpm.  
 Subject : Music  
 Faculty : Fine-Arts  
 Facility Centre : Govt. College for Women, Thiruvananthapuram.  
 Requests : Recognition as Research Supervisor

**Recommendation** :      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Bindu K, be approved.

**Item No:04.13.B14**      **Ph.D Reesearch -Application for Extension of Period-Sri. Sarath Babu M.K and Sri. Githin V.G-Psychology- reg**

Name : Sri. Sarath Babu M.K.  
 Subject : Psychology (Full Time)  
 Research Supervisor : Dr. S. Raju,  
 Research Centre : Department of Psychology, University of Kerala, Kariavattom.  
 Requests : Extension of period of research for six months under the retired research supervisor for the successful completion of his research.

Name : Sri. Githin V.G.  
 Subject : Psychology (Full Time)  
 Research Supervisor : Dr. S. Raju,  
 Research Centre : Department of Psychology, University of Kerala, Kariavattom.  
 Requests : Extension of period of research for six months under the retired research supervisor for the successful completion of his research.

**Recommendation** :      **As per norms**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Sarath Babu M.K and Sri. Githin V.G, be approved.

**Item No:04.13.B15**      **Application for recognition as research supervisor in Mathematics- Dr. Baiju S-reg**

Name : Dr. Baiju S, Associate Professor in Mathematics, S.N.College, Punalur.  
 Subject : Mathematics  
 Faculty : Science  
 Facility Centre : Mar Ivanios College, Thiruvananthapuram  
 Requests : Recognition as Research Supervisor  
**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Baiju S, be approved.

**Item No:04.13.C1**      **Ph.D Research- Recognition as Research Supervisor in Commerce- Dr. Arun Lawrence- reg:-**

Name : Dr. Arun Lawrence, Assistant Professor, PG Dept. of Commerce, Mar Ivanios College, Thiruvananthapuram.  
 Subject : Commerce  
 Faculty : Commerce  
 Facility Centre : Mar Ivanios College, Thiruvananthapuram.  
 Request : Recognition as Research Supervisor.  
**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Arun Lawrence, be approved.

**Item No:04.13.C2**      **Ph.D Research- Conversion to Part-time- Smt. Rejitha.O-reg:-**

Name : Smt. Rejitha.O  
 Subject : Sanskrit (Full-time)  
 Research Supervisor : Dr. C. S. Sasikumar, Professor, Dept. of Sahitya, Sree Sankaracharya University of Sanskrit, Regional Centre, Thiruvananthapuram.  
 Research Centre : Kerala University Library, Palayam, Thiruvananthapuram.  
 Request : Conversion to part-time w.e.f 08/10/2010 FN.  
**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Rejitha.O, be approved.

**Item No:04.13.C3**      **Ph.D Research- Change of Research Supervisor- Sri. Baiju.D- reg**

Name : Sri. Baiju.D  
 Subject : Linguistics (Full-time)  
 Research Supervisor : Dr. M. Rama  
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Request : 1.Change of Research Supervisor to Dr. Kunjamma.S, Associate Professor and Head, Dept. of Linguistics, University of Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Baiju.D, be approved.

**Item No:04.13.C4 Ph.D Research- Recognition as Research Supervisor-Dr. Geetha.P- reg:-**

Name : Dr. Geetha.P, Associate Professor & Head, Dept. of Malayalam, M.G. College, Thiruvananthapuram.  
Subject : Malayalam  
Faculty : Oriental Studies  
Facility Centre : MG College, Thiruvananthapuram.  
Request : Recognition as Research Supervisor.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Geetha.P, be approved.

**Item No:04.13.C5 Ph.D Research- Recognition as Research Supervisor-Dr. Udayakala.C- reg:-**

Name : Dr. Udayakala.C, Assistant Professor & Head, Dept. of Malayalam, All Saints College, Thiruvananthapuram.  
Subject : Malayalam  
Faculty : Oriental Studies  
Facility Centre : Govt. College for Women, Thiruvananthapuram.  
Request : Recognition as Research Supervisor.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Udayakala.C, be approved.

**Item No:04.13.C6 Ph.D Research-Change of Research Supervisor- Smt. Nisha.K.A- reg:-**

Name : Smt. Nisha.K.A  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. C. R. Rajagopalan  
Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.  
Request : 1.Change of Research Supervisor to Dr. B. V. Sasikumar, Associate Professor & Head, Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Nisha.K.A, be approved.

**Item No:04.13.C7 Ph.D Research- Change of Research Supervisor- Smt. Jeeja Bhai.V.K- reg:-**

Name : Smt. Jeeja Bhai.V.K  
Subject : Malayalam (Part-time)  
Research Supervisor : Dr. C. R. Rajagopalan  
Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm.  
Request : 1.Change of Research Supervisor to Dr. Seema Jerome, Assistant Professor, Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.



**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Jeeja Bhai.V.K, be approved.

**Item No:04.13.C8 Ph.D Research - Change of Research Supervisor- Smt. Manju.T- reg:-**

Name : Smt. Manju.T  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. C. R. Rajagopalan  
 Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm.  
 Request : 1.Change of Research Supervisor to Dr. Sheeba M Kurian, Assistant Professor, Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Manju.T, be approved.

**Item No:04.13.C9 Ph.D Research-Change of Research Supervisor-Smt. Bindhu.J.P- reg:-**

Name : Smt. Bindhu.J.P  
 Subject : Malayalam (Part-time)  
 Research Supervisor : Dr. N. Ajith Kumar  
 Research Centre : MG College, Thiruvananthapuram.  
 Request : 1.Change of Research Supervisor to Dr. Reeja Ravindran, Assistant Professor, Dept. of Malayalam, HHMSPB NSS College for Women, Neeramankara, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Bindhu.J.P, be approved.

**Item No:04.13.C10 Ph.D Research- Change of Research Supervisor and Centre- Sri.Vinod.S-reg:-**

Name : Sri. Vinod.S  
 Subject : Malayalam (Part-time)  
 Research Supervisor : Dr. M. N. Rajan  
 Research Centre : Kerala University Library, Palayam, Thiruvananthapuram.  
 Request : 1.Change of Research Supervisor to Dr. P.S. Sreekala, Assistant Professor, University College, Tvpm (Director, Kerala State Literacy Mission).  
 2. Change of Research Centre to University College, Tvpm.

**Recommendation : Recommended to conduct hearing of the candidate and Supervisor. Further recommended that this recommendation may be approved by the Hon'ble Vice- Chancellor subject to reporting to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Vinod.S, be noted.

**Item No:04.13.C11 Ph.D Research-Change of Research Supervisor - Sri. Eldho Joy.E- reg:-**

Name : Sri. Eldho Joy.E

Subject : Library and Information Science (Part-time)  
 Research Supervisor : Dr. K. P. Vijaya Kumar  
 Research Centre : Dept. of Library and Information Science, University of Kerala  
 Request : Change of Research Supervisor to Dr. B. Mini Devi, Head of the Department, Dept. of Library and Information Science, University of Kerala, Thiruvananthapuram.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Eldho Joy.E, be approved.

**Item No:04.13.C12** **Ph.D Research- Unauthorised absence of research scholars (Hearing Conducted)-Smt. Jaba Bencilet.B, Sri. Jack Martin.M.V, Smt. Anusha.M-reg:-**

Name :Smt. Jaba Bencilet.B, Sri. Jack Martin.M.V, Smt. Anusha.M  
 Subject : Tamil  
 Facility Centre : University College, Thiruvananthapuram.  
 Request : Approval of the recommendations of the subcommittee after conducting the Hearing on 09.07.2018 at Dept. of Tamil, University College, Tvpm.

**Recommendation** : **Recommended to approve the following recommendations of the subcommittee:**

1. For extending the period of research of Sri. Jack Martin M V to one year. No further extension will be granted thereafter.
2. For considering the application of Pre-submission of Smt. Anusha M
3. For cancelling the Ph.D Registration of Smt. Jaba Bencilet B.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Jack Martin.M.V, Smt. Anusha.M and Smt. Jaba Bencilet.B, be approved.

**Item No:04.13.C13** **Ph. D Research-Recognition as Research Supervisor- Dr. K. P. Jayakumar-reg:-**

Name : Dr. K. P.Jayakumar, Assistant Professor, Dept. of Malayalam, NSS College, Cherthala.  
 Subject : Malayalam.  
 Faculty : Oriental Studies  
 Facility Centre : ICKS, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Request : Recognition as Research Supervisor.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. K.P.Jayakumar, be approved.

**Item No:04.13.C14** **Ph.D Research- Change of Research Supervisor - Sri. Shaiji.A.K, and Smt. Sarika.S- reg:-**

Name : Sri. Shaiji A.K.  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. C. R. Rajagopalan

Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom  
Request : Change of Research Supervisor to Dr. G. Padma Rao, Professor,  
Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm.

Name : Smt. Sarika.S.  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. C. R. Rajagopalan  
Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom

Request : Change of Research Supervisor to Dr. G. Padma Rao, Professor,  
Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Shaiji A.K and Smt. Sarika.S, be approved.

**Item No:04.13.C15 Ph. D Research-Change of Research Supervisor and Centre- Smt.Veena.D. and Smt. Nisha.G.- reg:-**

Name : Smt. Veena.D.  
Subject : Malayalam (Full-time)  
Research Supervisors : Dr. K. Prasannarajan  
Research Centre : Kerala University Library, Thiruvananthapuram.  
Request :1.Change of Research Supervisor to Dr. B. V. Sasikumar, Associate  
Professor, Dept. of Malayalam, University of Kerala, Kariavattom,  
Thiruvananthapuram.  
2.Change of Research Centre to Dept. of Malayalam, University of  
Kerala, Kariavattom, Thiruvananthapuram.

Name : Smt. Nisha.G  
Subject : Malayalam (Full-time)  
Research Supervisors : Dr. S. Rajasekharan  
Research Centre : Kerala University Library, Thiruvananthapuram.  
Request :1.Change of Research Supervisor to Dr. B. V. Sasikumar, Associate  
Professor, Dept. of Malayalam, University of Kerala, Kariavattom,  
Thiruvananthapuram.  
2.Change of Research Centre to Dept. of Malayalam, University of  
Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Veena.D and Smt. Nisha.G, be approved.

**Item No:04.13.C16 Ph. D Research-Extension of research period for one year for submission of thesis - Smt. Rema.K.J.- reg:-**

Name : Smt. Rema.K.J.  
Subject : Malayalam (Full-time)  
Research Supervisor : Dr. R. B. Sreekala, Assistant Professor, Dept. of Malayalam,  
Govt. Sanskrit College, Tvpm.  
Research Centre : Govt. College for women, Thiruvananthapuram.  
Request : Extension of research period for one year for submission of thesis.

**Recommendation** : **Recommended to grant extension only upto eligible grace period, ie 01.09.2018.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Rema.K.J, be approved.

**Item No:04.13.C17**      **Regular PDF-Permission for Joining PDF- Dr. Subi.H- reg:-**

Name : Dr. Subi H.  
 Subject : Tamil (Full-time)  
 Research Centre : Dept. of Tamil, University of Kerala, Kariavattom, Tvpm.  
 Request : Permission for Joining PDF  
**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Subi H, be approved.

**Item No:C.04.13.18**      **Ph.D Research-Change of Research Supervisor –**

**Smt. Vijayalekshmi.R- reg:-**

Name : Smt. Vijayalekshmi.R.  
 Subject : Sanskrit (Full-time)  
 Research Supervisor : Dr. P. Syamala Devi  
 Research Centre : Dept. of Sanskrit, University of Kerala, Kariavattom  
 Request : Change of Research Supervisor to Dr. C. A. Shaila, Associate Professor&Head, Dept. of Sanskrit, University of Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Vijayalekshmi.R, be approved.

**Item No:04.13.C19**      **Ph. D Research-Conversion to Part-time- Smt. Athira.G.J- reg:-**

Name : Smt. Athira.G.J  
 Subject : Commerce (Full-time)  
 Research Supervisor : Dr. Resia Beegam.S, Professor, Dept. of Commerce, University of Kerala, Kariavattom.  
 Research Centre : Dept. of Commerce, University of Kerala, Kariavattom, Tvpm.  
 Request : Conversion to Part-time w.e.f 08/03/2018 FN

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Athira.G.J, be approved.

**Item No:04.13.C20**      **Ph.D Research- Change of Research Supervisor – Smt. Gopika.L- reg:-**

Name : Smt. Gopika.L.  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. C. R. Rajagopalan  
 Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm  
 Request : 1.Change of Research Supervisor to Dr. B. V. Sasikumar, Associate Professor& Head, Dept. of Malayalam, University of Kerala, Kariavattom, Thiruvananthapuram.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Gopika.L, be approved.

**Item No:04.13.C21**      **Ph.D Research- Recognition as Research Supervisor-Dr. Balu.B- reg:-**  
 Name : Dr. Balu.B, Assistant Professor, School of Distance Education,  
 University of Kerala.  
 Subject : Management.  
 Faculty : Management Studies  
 Facility Centre : IMK, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Request : Recognition as Research Supervisor.  
**Recommendation** :      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Dr. Balu.B, be approved.

**Item No:04.13.C22**      **Ph.D Research-Change of Research Supervisor and Centre-Smt. Thinkal.U.S- reg:-**

Name : Smt. Thinkal.U.S  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. T. Anitha Kumary  
 Research Centre : Quilon Public Library & Research Centre, Kollam.  
 Request : 1.Change of Research Supervisor to Dr. Ajayaghosh.S, Associate  
 Professor, Dept. of Malayalam, SN College, Kollam.  
 2. Change of Research Centre to SN College, Kollam.

**Recommendation** :      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Thinkal.U.S, be approved.

**Item No:04.13.C23**      **Ph.D Research- Complaint from a research scholar in Malayalam-Smt. Leema.E- reg:-**

Name : Smt. Leema.E  
 Subject : Malayalam (Part-time)  
 Research Supervisor : Dr. Bettymol Mathew  
 Research Centre : Prof. N. Krishna Pillai Foundation, Nandavanam.  
 Request : To change the research supervisor.

**Recommendation** :      **Recommended to direct the Research Scholar to approach the Doctoral Committee for change of Research Supervisor and submit application for change of Supervisor with the recommendation of Doctoral Committee.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Leema.E, be approved.

**Item No:04.13.C24**      **Conversion to Part-time, Change of Research Supervisor and Centre, Inclusion of Co-Supervisor- Smt. Rejitha.N R-reg.**

Name : Smt. Rejitha.N R  
 Subject : Hindi (Full-time)  
 Research Supervisor : Dr. K. Sreelatha  
 Research Centre : University Campus Library, University of Kerala, Kariavattom,  
 Thiruvananthapuram.  
 Request : 1.Conversion to Part-time w.e.f 08/07/2016  
 2. Change of Research Supervisor to Dr. Latha.D, Asst. Professor,  
 Dept.of Hindi, Govt.College for Women,  
 Thiruvananthapuram.  
 3. Change of Research Centre to Govt. College for Women,  
 Thiruvananthapuram.  
 4. Inclusion of present Supervisor Dr. K. Sreelatha as Co-Supervisor.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Rejitha.N R, be approved.

**Item No:04.13.C25** **Change of Research Supervisor and Centre-**

**Smt. Geethakumari.C.S- reg:-**  
 Name : Smt. Geethakumari.C.S  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. V. S. Radhakrishnan  
 Research Centre : Kerala University Library, Thiruvananthapuram.  
 Request : 1.Change of Research Supervisor to Dr. Sunil Kumar.R, Associate Professor, Dept. of Malayalam, SN College, Kollam.  
 2. Change of Research Centre to SN College, Kollam.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Geethakumari.C.S, be approved.

**Item No:04.13.C26** **Ph.D Research- Conversion to Part-time- Sri. Manu.M-reg:-**

Name : Sri. Manu.M  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. Naushad.S, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram.  
 Research Centre : University College, Thiruvananthapuram.  
 Request : Conversion to part-time w.e.f 09/02/2018.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Sri. Manu.M, be approved.

**Item No:04.13.C27** **Ph.D Research- Change of Research Supervisor and Centre, Inclusion of Co-Supervisor- Smt. Priji.M.P. - reg.**

Name : Smt. Priji.M.P  
 Subject : Hindi (Full-time)  
 Research Supervisor : Dr. K. Sreelatha  
 Research Centre : University Campus Library, University of Kerala, Kariavattom, Thiruvananthapuram.  
 Request : 1. Change of Research Supervisor to Dr. Asha S Nair, Asst. Professor, Dept.of Hindi, NSS College for Women, Thiruvananthapuram.  
 2. Change of Research Centre to M G College, Thiruvananthapuram.  
 3. Inclusion of Dr. K. Sreelatha as Co-Supervisor.

**Recommendation : Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Priji.M.P, be approved.

**Item No:04.13.C28** **Change of Research Supervisor and Centre- Smt. Divya.R.G- reg:-**

Name : Smt. Divya.R.G  
 Subject : Malayalam (Full-time)  
 Research Supervisor : Dr. S. Shifa  
 Research Centre : Dept. of Malayalam, University of Kerala, Kariavattom, Tvpm.

Request : 1.Change of Research Supervisor to Dr. P. S Rajesh Kumar, Assistant Professor, Dept. of Malayalam, University College, Thiruvananthapuram.  
2. Change of Research Centre to University College, Thiruvananthapuram.

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018 in respect of Smt. Divya.R.G, be approved.

**Item No.:04.13.D1** **Establishment of Departments in Criminology and Forensic Science under University of Kerala - reg .**

(Ac. D)

**Recommendation** : **Recommended to constitute a committee with Dr. S. Nazeeb as Convenor, Adv. G. Sugunan (Member Syndicate) and Heads of Departments of Political Science and Law to conduct a feasibility study.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D2** **Item No.IV-10 of Budget Speech 2018-19 - Bio Chemical Screening and Allied Risk Factors –reg.**

(Ad. A.V)

**Recommendation** : **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D3** **Proposal for up gradation of the Centre for Performing and Visual Arts to the Standard of School of Drama – Reg.**

(IQAC)

**Recommendation** : **Recommended to constitute a committee for a detailed study with the following members:**  
1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research  
2. Dr. P. Rajeshkumar, Member Syndicate  
3. Sri. M. Sreekumar, Member Syndicate  
4. Dr. R. Latha Devi, Member Syndicate  
5. Sri. M. Harikrishnan, Member Syndicate  
6. Sri. M. Lenin Lal, Member Syndicate  
7. Dean, Faculty of Fine Arts  
8. Dean, Faculty of Oriental Studies

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D4** **Proposal to start Diploma Course in Yoga & Functional Sanskrit at the Centre for Vedanta Studies – reg.**

(Ac. D)

**Recommendation** : **Recommended to constitute a committee for a detailed study with the following members:**  
1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research

2. Dr. P. Rajeshkumar, Member Syndicate
3. Sri. M. Sreekumar, Member Syndicate
4. Dr. R. Latha Devi, Member Syndicate
5. Sri. M. Hari Krishnan, Member Syndicate
6. Sri. M. Lenin Lal, Member Syndicate
7. Dean, Faculty of Oriental Studies

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D5**                      **Centre for Agroecology & Public Health at Department of Economics – Proposal for establishment – reg.**

(Ac. D)

**Recommendation**                      :                      **Recommended.**  
**Further recommended to nominate Dr. Manju S. Nair, Associate Professor, Department of Economics as the Director of the Centre.**

**Resolution of the Syndicate**

**RESOLVED** that the item be withdrawn as the same has already been approved vide item No.03.30 at the meeting of the Syndicate held on 30.07.2018.

**Item No:04.13.D6**                      **Delay in submission of synopsis and thesis – condonation- Sri. Aneesh M.R. – Geography – reg.**

(Ac.E.II)

**Recommendation**                      :                      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D7**                      **Delay in submission of synopsis and thesis – condonation- Sri. Sarun S. – Geography – reg.**

(Ac.E.II)

**Recommendation**                      :                      **Recommended**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D8**                      **Budget Speech Implementation – Development of Bilingual Bi way Encyclopedia Dictionary - reg.**

(Ad. D.I)

**Recommendation**                      :                      **Recommended to constitute a committee for a detailed study with the following members:**

1. Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research
2. Dr. K. R. Kavitha, Member Syndicate
3. Sri. Shjukhan J.S., Member Syndicate
4. Sri. M. Lenin Lal, Member Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D9**                      **Centre for Philosophical Counselling and Research' – Proposal for establishment – reg**

(Ac. D)



**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D10**                      **Manonmaniam Sundaranar Centre for Dravidian Cultural Studies– Proposal for establishment – reg.**

(Ac. D)

**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D11**                      **Proposal to start certificate course in Film Appreciation- reg.**

(Ac. D)

**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D12**                      **Proposal to start certificate course in Archival Research- reg .**

(Ac. D)

**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D13**                      **Proposal to start Diploma course in Communicative Arabic- reg**

(Ac. D)

**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D14**                      **Proposal to start Certificate Course in Functional Tamil at Department of Tamil– reg.**

(Ac. D)

**Recommendation** : **Recommended to approve the proposal subject to the remarks of the Finance.**

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D15**                      **Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (ACReM-Stem)– Proposal for establishment – reg**

(Ac. D)

**Recommendation** : **Recommended to constitute a committee for a detailed study with the following members:**

1. *Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research*
2. *Dr. P. Rajeshkumar, Member Syndicate*
3. *Dr. K. R. Kavitha, Member Syndicate*
4. *Sri. Shijukhan J.S., Member Syndicate*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D16**                      *'Centre for Rural Studies' – Proposal for establishment – reg .*  
(Ac. D)

**Recommendation**                      :                      *Recommended to approve the proposal subject to the remarks of the Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D17**                      *Proposal to start Certificate Courses at SICC- reg.*  
(Ac. D)

**Recommendation**                      :                      *Recommended to constitute a committee for a detailed study with the following members:*

1. *Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics & Research*
2. *Dr. K.B. Manoj, Member Syndicate*
3. *Sri. Shijukhan J.S., Member Syndicate*
4. *Dr. K.G. Gopchandran, Associate Professor & Head, Dept. of Optoelectronics, University of Kerala, Kariavattom.*
5. *Dr. V. Biju, Assistant Professor, Dept. of Physics, University of Kerala, Kariavattom.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No:04.13.D18**                      *Condoning the delay in submitting Ph.D thesis in respect of Smt. Vineetha T.- reg*  
(Ac. E V)

**Recommendation**                      :                      *Recommended*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Academics and Research held on 27.07.2018, be approved.

**Item No.04.14**                      *Minutes of the meeting of the Standing Committee of the Syndicate on Planning & Development held on 03.08.2018 at 11.30 a.m - Approval of - Reg.*  
(Pl.G)

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **03.08.2018 at 11.30 a.m.** (Copy of the Minutes appended).

In order to initiate immediate action the recommendations on item numbers 10, 11, 14 and 16 have been approved by the Vice-Chancellor invoking the provision under section 10(13) of KU Act 1974. Hence the action of the Vice-Chancellor in having approved the recommendations on item numbers 10, 11, 14 and 16 invoking the provision under section 10(13) of KU Act 1974 is reported to the Syndicate and all other recommendations of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **03.08.2018** are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 03.08.2018 at 11.30 a.m in the Syndicate room, University Buildings, Palayam, Thiruvananthapuram**

**Members Present:**

- |  |        |
|--|--------|
| 1. Dr. R. Latha Devi, Convener             | Sd/-   |
| 2. Adv. K.H. Babujan, Member, Syndicate.   | Sd/-   |
| 3. Sri. Shijukhan. J.S, Member, Syndicate. | Absent |
| 4. Sri.M. Lenin Lal, Member, Syndicate.    | Sd/-   |
| 5. Dr.S.Nazeeb, Member, Syndicate.         | Absent |
| 6. Sri.M. Hari Krishnan, Member, Syndicate | Sd/-   |
| 7. Dr.K.B.Manoj, Member, Syndicate         | Absent |

The Director (P&D), Deputy Registrar (P&D), University Engineer, Maya.M.R, Deputy Librarian Dr.P.K. Suresh Kumar, Assistant Librarian, Dr.H.Majeed, Assistant Librarian, Kerala University Library and R.Shaji, District Manager, HortiCorp were also present in the meeting.

The meeting began at 12.30 p.m.

***Item No.04.14.01 Establishment of Geological Museum & Rock Garden in the Department of Geology at Kariavattom Campus– Revised estimate – Remarks from ChiefEngineer, PWD Buildings – Reg.***

***(Pl.G)***

The Government, vide G.Os dated: 05.07.2012 and 26.08.2013, have accorded administrative sanction for a total amount of Rs 2 Crore (Rs 1Crore + Rs 1Crore) for the establishment of Geological Museum in the Department of Geology at Kariavattom Campus of the University.

The plan & budgetary estimate amounting to Rs.1,92,68,276.53/- (Rupees One Crore ninety two lakh sixty eight thousand two hundred seventy six and Paise fifty three only) for the above work, was approved and U.O was issued on 31.03.2014.

The revised budgetary estimate amounting to Rs 2,36,81,120/- (Rupees Two Crore thirty six lakh eighty one thousand one hundred and twenty only), as detailed below, for the above work was approved, subject to the condition that the expenditure over & above the allocation of Rs 1,60,00,000/- (Rupees One crore and sixty lakh only) set apart for civil, electrification, plumbing etc shall be met from the state allocation for Minor works and the allocation of Rs 40,00,000/- (Rupees Forty Lakh only) in the original estimate of Rs 1,92,68,276.53 for procurement of equipments, shall be met from the allocated funds only. Accordingly U.O was issued on 16.08.2014.

<b>Sl. No</b>	<b>Description</b>	<b>Amount (Rs)</b>
1	Dismantling Existing Structure (LS)	50,000
2	Geology Museum Building (Civil,plumbing,electrical) (excluding roof of rock garden)	1,34,43,000
3	Geology Museum Interior	28,95,000
4	Geology Museum Landscape	9,57,340
5	Staff Housing Co-operative society extension counter	12,80,000
6	Lead 3 star certification 10% of (1, 3, 4)	3,90,234
	<b>Total(Rs)</b>	<b>1,90,15,574</b>
7	Architectural consultancy cost 3.5%	6,65,545
8	Procurement of equipments – AV Interiors, Audio and Video Equipments, AV Chair, Table and Museum specimen	40,00,000
	Total (Rs)	2,36,81,119/-
	<b>Rounded off to (Rs)</b>	<b>2,36,81,120/-</b>

The lowest tender submitted by M/s IndTech Interiors & Contractor Pvt Ltd, Kochi at the negotiated rate of 5% above the estimate rate based on 2013 CPWD DSR with a cost index of 38% for Trivandrum, for the civil & Plumbing works was accepted and U.O issued on 22.06.2015. The work order was issued on 24.06.2015 to complete the work within 270 days from handing over the site.

The SC on P&D held on 06.10.2015, recommended to change the site of the project to the place between Campus Library and proposed Academic Complex-Phase II without any change in plan and within approved estimate and the space earmarked for Housing society to be used for Museum.

The University Engineer vide letter dated 23.11.2017 has informed that the consultant, M/s Iyer & Mahesh has submitted a revised estimate vide letter dated 23.11.2017 and stated that the revised estimate has necessitated due to the shifting of original site of the building to an alternate location after awarding the work to the contractor. The revised estimate for the civil and plumbing works including all finishes for completed building is Rs.1,51,99,858/-. The excess cost thereby comes to Rs.21,24,397/-. The AEE has remarked that due to the shifting of site quantities of some items were exceeded and hence needed the revise estimate.

The University Engineer has reported that all the other works like Geological museum interior works, landscaping and procurement of equipments are not yet tendered due to non completion of civil work by the contractor M/s Ind Tech Interiors and Contractors. The University Engineer has also stated that since the overall works has completed about 65% it is desirable to complete the work through the same contractor at his quoted rate. The estimate of the work was prepared with DSR 2013+38% cost index. Now we have adopted 2016 DSR with 44.12% cost index. Hence executing the works through the present contractor is financially beneficial to the University.

The University Engineer has forwarded the verified revised estimate amounting to Rs.1,51,99,858/- for sanction and requested to execute the same through the same contractor and to grant extension of time up to 5<sup>th</sup> February 2018 with suitable fine. Also requested to entrust the consultant to submit detailed estimate for the interior works and landscaping work.

The Standing Committee of the Syndicate on Planning and Development held on 02.02.2018 considered the revised estimate and recommended to seek expert opinion from PWD Chief Engineer, Buildings, regarding whether the revised estimate resulted from the change of site is genuine, whether there is increase in quantities, whether the procedure involves is in order etc. The Syndicate held on 06.02.2018 resolved to approve the recommendation of the Standing Committee. The PWD Chief Engineer was requested to forward his expert opinion on the above matter vide this office letter dated 26.03.2018 and reminders dated 24.04.2018, 11.06.2018 & 05.07.2018.

The University Engineer vide letter dated 26.06.2018 has informed that the electrification work for the Geological Museum was tendered on 15.09.2017 and the work order was issued to the Contractor Sri.Anandu .S on 10.11.2017 which was expired on 22.01.2018 and he has expressed his inability to complete the balance work due to the non completion of civil work. The University Engineer has also reported that the civil work was held up due to the non sanctioning of revised estimate and there is no civil work at the site during the last six months as well.

Now, the Chief Engineer, PWD Buildings vide letter dated 29.06.2018 has **informed that they are not in a position to comment on the revision in the estimate without estimate data, drawings and soil investigation report. Also informed that they don't have time to conduct an investigation in this respect and as such as the University have full fledged Engineering wing, opinion from the Engineering wing would be sufficient in this case.**

It may be noted that the estimate data has already been forwarded to the Chief Engineer and they have not informed us earlier the need to furnish drawings and soil investigation report in this connection.

In these circumstances the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

- The matter informed by the Chief Engineer, PWD, Buildings vide letter dated 29.06.2018.

#### **Recommendations**

1. To inform the Government (Minister, PWD) about the remarks of the Chief Engineer, PWD (Buildings).
2. To entrust the convener SC on P&D to engage a competent expert and obtain a second opinion on the revised estimate.
3. To entrust the convener SC on P&D to constitute a technical committee in consultation with the University Engineer.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**Item No.04.14.02      *Engineering Unit, Kariavattom – Delay on the payment of work bills – the allegations raised by the Government Electrical Contractors Association – Reg.***

**(Ad.B1)**

*Ref:1)The minutes of the meeting of the Syndicate held on 12.05.2017, item no.27.86.25*

*2)The minutes of the meeting of the Syndicate on 24.03.2018, item no. 33.66.02 & 33.67.01.*

Sri. K. Benedict Perira, Sri. T. Sunilkumar, Sri. K. Jayakumar and Sri. R. Sasidharan Nair, Contractors have expressed their grievance, vide petition dt.18.03.2015 addressed to the Vice-Chancellor, stating that the office staff of Engineering Unit at Kariavattom (ie. Sri. K. Muraly, Divisional Accountant and Sri. P. Surendran Nair, Audit Clerk) were biased on passing bills. The contractors alleged that the officers quickly passed bills of new contractors accepting bribe and set aside the bills of the petty contractors misleading the University Engineer about bill seniority.

Subsequently the University Engineer conducted an enquiry and forwarded statements from the complainant contractors and the accused Engineering Unit officials. In their statements, the contractors withdrew from their original stand expressing regrets stating that the complaint was furnished due to misunderstanding on the delay occurred in passing bills and they have no factual evidence/ knowledge regarding bribery. The Engineering Unit officials stated that the delay occurred in passing bills is due to the enhanced work load of around 250 works/year, limited staff, the delay in producing Sales Tax & Income Tax Certificates by the contractors – etc. and denied the allegation of bribery & partiality.

The University Engineer also stated that (1) the greater work load, (2) decreasing staff strength and (3) changing norms / rules for passing bills imposed by the Government / PWD affect the smooth functioning of the Engineering Unit especially on passing work bills. The University Engineer concludes that the complaint is baseless & without logic and ensured that all things are being done in the office in proper manner & as per rules.

Thereafter, the Standing Committee on Planning & Development considered the matter and had detailed discussion with the contractors, viz. Sri.Sasidharan Nair, Sri.Benedict Perera and Sri.K. Jayakumar regarding their complaint and the circumstances under which they had withdrawn their complaints. The Committee then recommended to place the following in the Standing Committee: (a) Details of all bills under Non-Plan funds from September 2014 to March 2015, (b) Details of availability of funds under Non-Plan funds at that time and (c) Date of submission of bills & date of release of payments for a detailed study. The Syndicate held on 20.06.2016 resolved to approve the recommendations of the Standing Committee of the Syndicate on Planning and Development.

The Syndicate at its meeting held on 12.05.2017 considered the complaint from Contractors on Partiality on passing work bills and the explanation of the University Engineer and resolved to constitute a subcommittee consisting of the Convener Dr.R.Lethadevi, Adv.Johnson Abraham and Adv.A.A.Rahim and entrusted the subcommittee to study the entire process of construction work – from tendering to payment of Bills. The Syndicate further resolved to include Sri.B.S.Jyothikumar, and Sri.M.K.Abdul Rahim, Members, Syndicate in the Sub-Committee. The University Engineer was directed to submit a detailed report on the entire process of construction work from tendering to payment of bills.

Meanwhile, the University Engineer has submitted a reply, vide letter dt.22.12.2017, in connection with the allegations raised by the Secretary, Government Electrical Contractors Association, forwarded to her from the office of the Vice-Chancellor. She has also attached copies of the explanations received from the Divisional Accountant and the Audit clerk who have clarified the process of passing bills and explained the delay in the processing of bills. A complaint (unsigned) on the irregularities in the functioning of the office of the University Engineer is also received

The University Engineer has informed that the allegation raised by Sri.S.Radhakrishnan, Secretary, Government Electrical Contractors Association have been examined in detail. Further, the complainant was requested to provide details to substantiate his points but he has not clarified the details of the bills which have been allegedly delayed in her office.

The University Engineer further pointed out that (1) no intentional lapse has occurred in the Engineering Unit in the processing and making payment to the Electrical Contractors (2) genuine delay in payments sometimes occurred due to the negligence on the part of contractors to accept measurements, lack of stamping on the bills, defects in Form NO.1EE for payment to the Sales Tax

Department (3) no audit objection has been prevailing regarding the delay in payments from this office (4) certain major bills which are to be met from the RUSA and other Central Government Funds have to be settled within the stipulated time, or else the funds shall get lapsed and the Government Electrical Contractors framed such instances as the surpassing of seniority of work bills (5) till last month the office had only two staff and recently two Assistants were posted to do the works relating to the bills, for ensuring promptness in payments (6) posting of 3 Audit clerks in the Account Branch may help for avoiding such complaints in future.

The Standing Committee of the Syndicate on Planning and Development held on 14.03.2018 recommended to obtain a report from the University Engineer regarding the delay of payment of work bills and the same was considered by the Standing Committee of the Syndicate on Planning & Development held on 17.03.2018 which recommended to place the matter before the subcommittee constituted to study the entire process of construction work – from tendering to payment of bills. The Syndicate, vide reference read (2) above, has resolved to agree to the recommendation of the Standing Committee.

As ordered by the Vice-Chancellor, the complaint received from Contractors alleging therein partiality on the part of Officers of Engineering Unit in passing work bills is placed before the Standing Committee of the Syndicate on Planning & Development as there exists no sub-committee now.

#### **Recommendation**

To reconstitute the subcommittee to study the entire process of construction work- from tendering to payment of bills, consisting of the Convener (SC on P&D), Convener (SC on Finance), Convener (SC on Staff, Equipment and Buildings), Convener (SC on Departments and other institutions) and Convener (SC on Students Discipline) to enquire the matter and submit a report.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**FURTHER RESOLVED** that a Monitoring Committee (Works) comprising of the above said members be constituted to monitor the progress of various works under taken by the Engineering Unit and to examine the proposals submitted by the University Engineer.

**Item No.04.14.03**      ***Construction of an extension to the existing Controller of Examinations building at SH campus, Palayam – Supply installation, testing and commissioning of 1 number of 15 passenger lift - Reg .***

***(Pl.G)***

The plan and Rough Cost Estimate amounting Rs.2,00,00,000/- (Rupees Two Crore only) submitted by the University Engineer for the construction of an extension to existing Controller of Examinations building at SH campus, Palayam, Thiruvananthapuram based on plinth area rates of CPWD 2013 (Ground floor extension with foundation for 3 floors), was approved vide U.O. No.Pl.G/3987/2014 dated 30.01.2015.

As per the U.O of Even No dated:12.07.2016, the Corrected Abstract Estimate inclusive of taxes and centage charges amounting to Rs.3,22,08,675/- (Rupees Three Crore Twenty Two lakh Eight thousand Six hundred and Seventy Five only) for the above work was approved and an agreement has been executed with M/s Habitat Technology Group as executing agency for the work on 05.08.2016. As per the work status report submitted by the University Engineer as on 19.05.2018, 65% of the work is completed.

The University Engineer vide letter dated 30.05.2018 has reported that the installation of lift in connection with the above work is not in the present scope of work of M/s. Habitat Technology Group and the lift has to be installed along with the ongoing works for making the building fully functional. As per the request of the University Engineer a meeting of the Registrar along with the University Engineer, the concerned Engineers and with M/s Habitat Technology Group was held on 19.06.2018 in the Office of the Registrar in connection with the above work. The meeting recommended to authorize the University Engineer to submit proposal for installation of lift in the building in order to place before the Standing Committee of the Syndicate on Planning & Development.

The University Engineer vide letter dated 10.07.2018 has submitted the estimate of 1 number passenger lift for 15 passengers with 2.5 m/s speed serving 3 floors with ARD. The total estimate cost comes to Rs 22,00,000/- (Rupees Twenty Two lakh only)

Hence, the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation;

- The estimate for the supply, installation, testing and commissioning of 1 number of 15 passenger lift amounting to Rs 22,00,000/- (Rupees Twenty Two lakh only) at extension to CE Building, SH Campus.

#### **Recommendations**

1. To approve the estimate submitted by the University Engineer for the supply, installation, testing and commissioning of 1 number of 15 passenger lift amounting to Rs 22,00,000/- (Rupees Twenty Two lakh only) at the extension to CE Building, SH Campus.
2. To meet the expenditure towards the above work from Non Plan funds.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

#### ***Item No.04.14.04 Kerala University Library -'Thesis Digitization -Phase II' in the Kerala University Library – Proposal for approval– reg.***

***(PLA1)***

As per University Order No. P1.A1/KU Lib/Thesis Digitization/2013 dated 13/03/2015, the Vice-Chancellor had accorded sanction for entrusting the implementation of the project, “Thesis Digitization in the Kerala University Library” with “M/s BAeHAL Software Pvt. Ltd., Bangalore”, at an estimated total cost of `13,99,500/- (Rupees Thirteen lakh ninety nine thousand and five hundred only) plus applicable taxes, strictly in compliance with the terms and conditions stipulated in the MOU executed on 30/05/2014.

The Kerala University Library is having more than 6500 thesis in hard copy which are kept in the Research section of the library. Out of which 3860 Thesis was given to M/s BAeHAL Software Pvt. Ltd., Bangalore for digitizing as first phase and only 2923 thesis were scanned and returned back in PDF format by the firm. The PDF version received from the firm were checked with the original hard copy, converting them into OCR, cutting the single PDF into various parts as per the stipulations of the INFLIBNET for uploading in the Shodhganga. This process consumes lot of time and manpower. Till now, after rectifying all defects the library has uploaded 2984 theses in the Shodhganga depository of INFLIBNET. M/s BAeHAL Software Pvt. Ltd., Bangalore has already informed that they can't proceed the work due to the cease of license.

#### **Status Report**

<b>Sl.No.</b>	<b>Item</b>	<b>Number</b>
1	Total number of Thesis handed over to BAeHAL	3860
2	Total number of scanned Thesis in PDF/A format returned back from BAeHAL	2923
3	Total number of pages in PDF/A format Thesis returned back by BAeHAL	847029 pages
4	Total number of thesis uploaded to Shodhganga	2984 (including CDs)
5	Total number of thesis in Research Section	6500
6	Remaining thesis to be scanned and digitized	3577

The Expert Committee for the project 'Thesis Digitization in the Kerala University Library' at its meeting held on 09.07.2015, reviewed the implementation of the project that has been entrusted with the firm 'M/s. BaeHAL Software Pvt. Ltd., Bangalore, and recommended the following:

1. The implementation of the ongoing project, by M/s. BaeHal Software Pvt. Ltd., does not comply with the required technical specifications of a proper thesis Digitization package, as per the guidelines specified by the UGC for 'Thesis Digitization, under the Scheme 'Sodhganga'.

2. The contract with the firm, regarding the implementation of the proposed project shall be terminated and National Level Open Tenders shall be floated for digitizing the remaining theses,

based on the Technical Specifications approved by the Committee, making use of the scanned documents (PDF/A) available with the present firm (M/s. BAeHal Software Pvt.Ltd.)

3. The updation if any, required for the earlier archive needs to be taken into consideration only after the completion of the project as per the specifications.

4. The payment to the firm for the scanned documents (PDF/A) only shall be processed, based on the certificate obtained from the Deputy Librarian (i/c) regarding the quantity and quality of the actual work (scanned documents) completed by them, so far.

The above recommendations have been approved by the Syndicate at its meeting held on 03.08.2015 (Item No. 09.71).

The Deputy Librarian-in-Charge, Kerala University Library, vide, Letter. No. M/03/2018-19 dated 04/04/2018, has informed that the firm M/s. BaeHal Software Pvt. Ltd has submitted the final bill for the scanned documents (PDF/A) and the bill has been processed for the payment. Accordingly, final payment of `86,764/- (Rupees Eighty six thousand seven hundred and sixty four only) has been effected to M/s BAeHAL Software Ltd., Bangalore towards digitization of Ph.D thesis. Thus, a total payment of `10,94,010/- (Rupees Ten lakh ninety four thousand and ten only) has been effected to M/s. BaeHaL Software Ltd., Bangalore towards the scanned documents of Ph.D Thesis.

It may be noted that the firm M/s BAeHAL Software Ltd., Bangalore had undertaken the proposed project (i.e, only the scanning of the Thesis & converting to PDF format) at the rate of `0.99 per page (i.e, `0.88 + taxes amounting to `0.11).

As per the resolution of the Syndicate, the Deputy Librarian (i/c), vide letter No. Nil dated 03.07.2018 has submitted the proposal for the Thesis Digitization-Phase II. The digitization requires high-end scanners (with optical character recognition facility) and other specialized digital technology such as image editing and indexing software. D-Space, the most popular open source digital Library software, which is already used for digitization of old and rare documents can be used for the purpose of institutional repository by making certain modifications. The average page of each thesis is 300 and these have to be scanned and converted into Portable Document Format (PDF). The Librarian has proposed two options for carrying out the project.

1. Outsource the entire work to M/s. Informatics Publishing Ltd., who has been entrusted the work of the project 'Digitization of old and rare document of the Kerala University Library' by making appropriate changes in the agreement. Since this firm is satisfactorily doing the first phase of the digitization of rare and old documents with a rate of 2.75 per page and have readily agreed to do this entire work at a lower rate of `1.2 + 18% GST per page. (i.e, `1.42 per page), which includes the following works:

Price components	Unit	Price per page (INR)
Digitization of Theses & Dissertations:		
With unbinding option	Per Page	Rs. 1.20 + 18% GST
Without unbinding option	Per Page	Rs. 2.75 + 18% GST
Installation, Customization and Implementation of DSpace Repository	Lump sum	Included in Digitization Pricing
Support & Maintenance for 1 Year		
Meta-data extraction & Upload on DSpace Repository	Per Record	Included in Digitization Pricing
Meta-data extraction & Upload on Shodhganga Portal	Per Record	Included in Digitization Pricing

2. Open Tender may be floated for the implementation of the entire project. The final selection of the agency should be done by an expert committee constituted for the purpose, consisting of the library and information science experts, digitization experts and representatives from the Kerala University Library.

The approximate financial estimate of the project for the remaining 3577 thesis (If open tenders are floated) is detailed below:

Sl. No.	Components	Unit	Total	Unit price (including GST)	Total Price
1	Scanning & Image processing (3577 thesis)	Per page	3577x300= 1073100 pages	1.80	19,31,580
2	Metadata creation and uploading the already	Per	2984	50	1,49,200



	digitized thesis in Institutional Repository, D-Space	thesis			
3	Verification of softcopy in CD with the Physical volume and converted into PDF, OCRing and uploaded in ShodhGanga and IR	Per CD	300	150	45,000
4	Installation, Customization and Implementation of Dspace Repository	Lumpsum			1,00,000
5	Metadata Extraction, OCRing, Cauterizaion and uploading (both in IR & Shodhganga)	Per thesis	3577 Thesis	20	71,540
6	Engaging the service of Library Assistants (on contract basis)	Per person	4	17,500 per month	8,40,000
7	Support & Maintenance for 1 year after warranty of one year	Lumpsum			75,000
					<b>32,12,230</b>

The Deputy Librarian has requested to allocate an amount of ₹32,12,230 for the second phase of Thesis Digitization Project. The expenditure may be met from the balance amount available from the fund sanctioned for the project 'Thesis Digitization in the Kerala University Library'.

It may be noted an amount of ₹50 lakh was sanctioned from the Government for implementing the project 'Thesis Digitization in the Kerala University Library' for the year 2013-14. Out of which an amount of Approx. ₹30 lakh has been utilized for the Phase-I project. The amount over and above the Budget allocation may be met from State Plan Grant 2019-20, by including the proposal in the Annual Plan 2019-20.

In this context, the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration of the following proposals:

1. to reconstitute the Expert Committee consisting of the Director, Planning & Development (Convenor), Dr. Achuthsankar S. Nair, Head(i/c), Department of Computational Biology & Bioinformatics, Sri. Raman Nair, former Officer on Special Duty (Library), Central University of Kerala, the Director, Computer Centre & the Deputy Librarian (i/c) by incorporating the following members also:
  - a. Shri. Sabrish.K., Head, E-governance, Kerala State IT Mission.
  - b. Dr. P. K. Suesh Kumar, Assistant Librarian, Kerala University Library.
  - c. Dr. Mehaboobullah.K., Reference Assistant, Kerala University Library
2. to entrust the work of Phase II-Thesis Digitization in the Kerala University Library to M/s. Informatics Publishing Ltd., Bangalore who has been entrusted the work of the project 'Digitization of old and rare documents of the Kerala University Library' by making appropriate changes in the agreement and based on the opinion of the External Experts in the Expert Committee on 'Thesis Digitization Project'. The firm has agreed to execute the entire work at a lower rate of ₹1.2 + 18% GST per page OR Open tender may be floated for the implementation of the entire project, in accordance with the above financial estimate for the IInd Phase of the project submitted by the University Librarian (i/c), Kerala University Library.

### **Recommendations**

1. To reconstitute the Expert Committee with the following modifications.
  - (a) To exclude Dr. Achuthsankar S. Nair, Head(i/c), Department of Computational Biology & Bioinformatics based on the report of the Director (P&D) that he has not been attending the meetings since 09.07.2015.
  - (b) To include Shri. Sabrish.K., Head, E-governance, Kerala State IT Mission and Dr. P.K. Suesh Kumar, Assistant Librarian, Kerala University Library.
2. To float Open tender for the implementation of the entire project, in accordance with the financial estimate for the IInd Phase of the project submitted by the University Librarian (i/c), Kerala University Library.

### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**Item No.04.14.05 Department of Zoology -Estimate for providing shelves and connected Civil Works in Animal Tissue culture lab of Zoology – Approval of the estimate– reg.**

**(Pl.A1)**

The Head, Department of Zoology, vide letter No.nil dated 10.07.2018 has forwarded a proposal for providing shelves and connected civil works in Animal Tissue Culture Lab of Zoology Department utilizing the fund sanctioned for the Innovative project for the year 2017-18.

The Head, Department of Zoology, has forwarded the detailed estimate submitted by the University Engineer amounting to `1,12,000/- (Rupees One lakh twelve thousand only) (Including service Tax @ 10.5%) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district.

The Head, Department of Zoology has requested to meet the expenditure for the work from the fund sanctioned for implementing the two Innovative projects, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017 for the year 2017-18. It may be noted that an amount `30,00,000/- (Rupees Thirty lakh only) has been sanctioned for the proposed Innovative projects for the year 2017-18.

As per the orders of the Vice-Chancellor, the estimate for providing shelves and connected civil works in Animal Tissue Culture Lab of Zoology Department, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations on:

1. the approval of detailed estimate of `1,12,000/- (Rupees One lakh twelve thousand only) (Including service Tax 10.5%) prepared by the University Engineer, based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for providing shelves and connected civil works in Animal Tissue Culture Lab in the Department of Zoology.
2. the expenses for the above works amounting to `1,12,000/- (Rupees One lakh twelve thousand only) may be met from the provisional advance of `30,00,000/- (Rupees Thirty lakh only) sanctioned for the two Innovative project vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017 from the State Plan Grant for the year 2017-18.

**Recommendations**

1. To approve the detailed estimate of Rs 1,12,000/- (Rupees One lakh twelve thousand only) (Including service Tax 10.5%) prepared by the University Engineer, based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district for providing shelves and connected civil works in Animal Tissue Culture Lab in the Department of Zoology.
2. To meet the expenditure for the above works amounting to Rs.1,12,000/- (Rupees One lakh twelve thousand only) from the provisional advance of Rs. 30,00,000/- (Rupees Thirty lakh only) sanctioned for the two Innovative project vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017 from the State Plan Grant for the year 2017-18.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**Item No.04.14.06 SH Campus –Maintenance to the Centre for Gandhian Studies building– Estimate- Approval – Reg.**

**(Ad.B1)**

Considering the request of the Co-Ordinator, Centre For Gandhian Studies, with regard to the maintenance works of Gandhian Studies Building, the University Engineer has submitted an estimate amounting to Rs.4,70,000/- (Rupees four lakhs and seventy thousand only) towards the repair and general maintenance of the centre for Gandhian studies building. The total estimate amount based on DSR 2016 with cost index 44.12% for Thiruvananthapuram.

The estimate includes provisions for screed concrete for over the roof top, new plastering, repair to the wall and ceiling plastering, renovation of toilets including tile work, water supply renovation work, replacing and repairing of wooden doors with new steel windows, providing 1 meter wide concrete apron around the building to protect the basement and painting of the building.

The University Engineer requested sanction to the estimate amounting to Rs.4,70,000/- (Rupees four lakhs and seventy thousand only) debiting the expenditure to appropriate head of Account.

As per the order of Hon'ble Vice-Chancellor, the estimate amounting to Rs.4,70,000/- (Rupees four lakhs and seventy thousand only) for carrying out the maintenance works to the Centre for Gandhian Studies Building is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**Recommendation**

To approve the estimate amounting to Rs.4,70,000/- (Rupees four lakhs and seventy thousand only) submitted by the University Engineer prepared based on DSR 2016 with cost index 44.12% for Thiruvananthapuram for carrying out the maintenance works to the Centre for Gandhian Studies Building.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**FURTHER RESOLVED** to call for report from the Director i/c on the functioning of the Centre for the last two years on the allegations that the Centre remains closed most of the days.

***Item No.04.14.07 Construction of Horizontal extension to the Existing Arts Block II Building for the Department of Archeology at Kariavattom - Approval of Estimates - Reg***

***(Pl.G)***

Vertical extension (second floor) to the Department of Optoelectronics building was carried out to accommodate the Department of Archeology utilizing UGC Fund.

The HoD Department of Optoelectronics vide letter dated 21.01.2017 has emphasized the shortage of space and lack of sufficient number of class rooms. The HoD also requested to allot the above space constructed for the Department of Archeology to Department of OptoElectronics and to construct a suitable building convenient to the Department of Archeology near their existing premise with the fund of Rs. 85.56 lakh (State Plan Grant) earmarked for the construction of laboratory spaces for housing equipments and for setting lab experiments for the Department of Optoelectronics.

The Combined meeting of the Faculty members of the Department of Optoelectronics and Department of Archeology held on 31.01.2017 decided to request the University to construct an additional space as horizontal extension to Arts Block II for the use of Department of Archeology with the fund of Rs. 86.56 lakh received by the University for Department of Optoelectronics (under the 4 th phase of the project entitled " Setting up of Advanced Nano photonics laboratory for Device Application" from Government of Kerala). And also that Department of Archeology is willing to exchange the space constructed for them on the 2<sup>nd</sup> floor of the Optoelectronics building for the use of Department of Optoelectronics in lieu of this, as and when the construction of the extension work in the Arts Block II with these fund is completed.

The SC on P&D on 23.02.2017 considered the matter along with the minutes of the combined meeting of the Faculty Members of the two departments held on 31.01.2017 and recommended to approve the proposal of exchange of Space between Department of Archeology and the Department of Optoelectronics as per the above minutes. The Syndicate held on 18.03.2018 resolved to agree to the above recommendation.

Earlier the University Engineer vide letter dated 20.01.2018 had forwarded an estimate amounting to Rs.48,35,00,000/- for the construction of new building for the Department of Archeology. Since the fund allocated is only Rs. 86 lakh, the University Engineer was directed to submit a revised proposal to construct an additional space as horizontal extension to Arts Block II for the use of Department of Archeology limiting the total expenditure to Rs.86 lakhs.

Now the University Engineer vide letter dated 20.07.2018 has forwarded the plan and rough cost estimate for the horizontal extension to the existing Arts Block II Building for the Department Archeology at Kariavattom, amounting to Rs. 86,00,000/- (Rupees eighty six lakh only) based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district .The University Engineer has also reported that the proposed plan is accepted by the Head of Archeology Department and provision for water supply and electrical installation are also included in this rough cost estimate.

As per the orders of the Vice-Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

- Approval of plan and rough cost estimate of Rs. 86,00,000/- (Rupees Eighty six lakh only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram for the construction of horizontal extension to the existing Arts Block II building for the Department of Archeology at Kariavattom.

**Recommendation**

1. To approve the plan and rough cost estimate submitted by the University Engineer amounting to Rs. 86,00,000/- (Rupees Eighty six lakh only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram for the construction of horizontal extension to the existing Arts Block II building for the Department of Archeology at Kariavattom.
2. To limit the expenditure to Rs. 86,00,000/- (Rupees Eighty six lakh only) and to complete the work in a time bound manner.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

***Item No.04.14.08 Kariavatom Campus – Flooring and other maintenance work in the Department of Sanskrit – Vedanta Studies –Estimate – Approval – Reg.***

***(Ad.B1)***

The Honorary Director, Centre for Vedanta Studies, has requested for the urgency of carrying out the flooring and other maintenance works in the Department of Sanskrit – Centre for Vedanta Studies, Kariavattom Campus.

Accordingly, the University Engineer prepared and submitted an estimate amounting to Rs.3,37,000/-(Rupees Three Lakhs thirty seven thousand only) based on DSR 2016 with 44.12% cost index for Thiruvananthapuram (Including service Tax 10.05%) for the aforementioned work.

The estimate amounting to Rs.3,37,000/-(Rupees Three Lakhs thirty seven thousand only) is submitted for sanction debiting the expenditure to “65 works Non-Plan(10) 5301 minor works and maintenance” provided in the University budget.

As per the order of Hon’ble Vice-Chancellor, the estimate amounting to Rs. 3,37,000/- (Rupees Three Lakhs thirty seven thousand only) for carrying out the work of flooring and other maintenance works in the Department of Sanskrit – Centre for Vedanta Studies at Kariavattom Campus is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

**Recommendation**

To approve the estimate amounting to Rs.3,37,000/-(Rupees Three Lakhs thirty seven thousand only) submitted by the University Engineer prepared based on DSR 2016 with 44.12% cost index for Thiruvananthapuram (Including service Tax 10.05%) for carrying out the work of flooring and other maintenance works in the Department of Sanskrit – Centre for Vedanta Studies at Kariavattom Campus.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

***Item No.04.14.09 Proposals (Set 2) - conduct of Seminars, Workshops etc. – permission - request for financial assistance – State Plan Funds – 2018-19-- reg:-***

***(Pl.B)***

The Budget of the State Government for 2018-19, has earmarked an amount of Rs. 27,00,00,000/- (Rupees twenty seven crore only) for the University of Kerala under the scheme “State Plan Grant”. As per the GO(Rt) no.995/2018/HEDN dated 22.05.2018, from the sanctioned total outlay of Rs.27,00,00,000/- (Rupees twenty seven crore only), an amount of Rs.1,00,00,000/- (Rupees one crore only) has been earmarked for Seminars/ Conferences/ Workshops etc., under the Budget Estimates of the University for the year 2018 - 19. An additional amount of Rs.6,00,000/- has also been provided vide U. O. No. Pl.A/Pl.B/2614/18 dated 19.07.2018 for the year 2018-19.

Out of Rs. 1,06,00,000, an amount of Rs. 32,40,000/- (Rupees thirty two lakhs forty thousand only) has already been allocated for various seminars in the first phase of allotment.

The details of 21 proposals received from eleven departments and 6 proposals from the Centres are furnished in the Current file.

The proposals (Set 2 – 27 proposals) for conducting Seminars/Conferences / Workshops along with request for financial assistance received from the Departments/Centres of the University are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

### Recommendation

The Committee considered the twenty seven proposals (**Set 2 - 2018-19**) submitted by University Departments/ Centres, for organizing Seminars/Conferences/Workshops etc., during 2018-18 along with the request for financial assistance and recommended to grant sanction for conducting the Seminars/Conferences/Workshops etc., with financial assistance from State Plan Funds, as stated against each proposal listed below.

Sl. No.	Proposal No.	Organising Dept/ Centre and event with Date & Organising Secretary	Person empowered to receive financial Assistance	Financial assistance recommended from State Plan Funds (₹)
1.	<b>2905</b>	<b>Botany:</b> Three day National Seminar - “Advances & Applications in Plant Science”; <b>11 – 13 December 2018</b> Dr. Rajalakshmi R., Assistant Professor	Dr. S Suhara Beevy, Associate Professor & Head, Department of Botany, University of Kerala, Karyavattom	<b>1,50,000/-</b>
2.	<b>2906</b>	<b>Botany:</b> Three day National Workshop - “Techniques for Chromosome Analysis”; <b>04 – 06 October 2018</b> Dr. Bindu R Nair, Assistant Professor	Dr. S Suhara Beevy Associate Professor & Head, Department of Botany, University of Kerala, Karyavattom	<b>90,000/-</b>
3.	<b>2967 (1)</b>	<b>Zoology:</b> Three day National Seminar - “Ecology & Conservation (NSEC 2019)”; <b>17 - 19 January 2019</b> Dr. G. Prasad, Associate Professor & Head (i/c)	Dr. G. Prasad Associate Professor & Head (i/c), Department of Zoology, University of Kerala Karyavattom	<b>1,25,000/-</b>
4.	<b>2967 (2)</b>	<b>Zoology:</b> Four day Regional Workshop - “Taxonomy of Mantids (Insect: Mantodea)”; <b>20 - 23 March 2019</b> Dr. G. Prasad, Associate Professor & Head (i/c)	Dr. G. Prasad, Associate Professor & Head (i/c), Department of Zoology, University of Kerala Karyavattom	<b>1,00,000/-</b>
5.	<b>2970 (1)</b>	<b>Zoology:</b> Five day International Workshop - “Zebra Fish an Alternative Model for Screening Drugs”; <b>20 – 24 November 2018</b> Dr. Sreejith P., Assistant Professor	Dr. Sreejith P Assistant Professor, Department of Zoology, University of Kerala, Karyavattom	<b>2,25,000/-</b>
6.	<b>2970 (2)</b>	<b>Zoology:</b> Three day International Seminar - “Recent Trends & Advancements in Regenerative Medicines & the Role of Omics & Biomarkers in Health (Fourth Edition)”; <b>04 – 06 February 2019</b> Dr. Sreejith P., Assistant Professor Dr. S.A. Hafis, Assistant DHS & Deputy Superintendent, General Hospital, Tvpm and Dr. Raj Mohan, Assistant Professor, Govt. Ayurveda College, Kannur	Dr. Sreejith P Assistant Professor Department of Zoology, University of Kerala, Karyavattom;	<b>2,50,000/-</b>
7.	<b>2976</b>	<b>V. K. Krishna Menon Study Centre for International Relations:</b> Three day National Seminar: “Maritime	Dr. Suresh R., Associate Professor & Hon. Director, V K Krishna Menon	<b>1,50,000/-</b>

		Security of India: Challenges & Policy Options”, <b>28 – 30 November, 2018</b> Dr. Suresh R., Associate Professor & Hon. Director	Study Centre for International Relations, Department of Political Science, University of Kerala, Karyavattom	
8.	<b>3053 (1)</b>	<b>Economics:</b> Three day National Workshop: “Academic Writing & Doctoral Colloquium”; <b>05 -07 December 2018</b> Dr. Anitha V., Associate Professor	Prof. Abdul Salim Head, Department of Economics, University of Kerala, Karyavattom	<b>75,000/-</b>
9.	<b>3053 (2)</b>	<b>Economics:</b> Three day National Seminar: “Water Resource Management & Sustainable Development”- <b>06 – 08 February 2019</b> Dr. Anitha V., Associate Professor	Prof. Abdul Salim Head, Department of Economics, University of Kerala, Karyavattom	<b>1,25,000/-</b>
10.	<b>3053 (3)</b>	<b>Economics:</b> Three day International Seminar: “Development & Marginality of Fisherfolks”, <b>07 – 09 January, 2019</b> Sri. Siddik R., Assistant Professor	Prof. Abdul Salim Head, Department of Economics, University of Kerala, Karyavattom	<b>1,75,000/-</b>
11.	<b>3053 (4)</b>	<b>Economics:</b> One day National Seminar: “Women & Economic Development”, <b>17 February, 2019;</b> Sri. Siddik R., Assistant Professor	Prof. Abdul Salim, Head, Department of Economics, University of Kerala, Karyavattom	<b>50,000/-</b>
12.	<b>3066</b>	<b>Arabic:</b> Three day International Conference: “Role of Value Based Education in Shaping the Personality”; <b>18 -20 February 2019</b> Sri. Noushad V., Assistant Professor	Dr. Thajudeen A S Assistant Professor & Head, Department of Arabic, University of Kerala Karyavattom	<b>2,50,000/-</b>
13.	<b>3067</b>	<b>Education:</b> Three day National Seminar: Professionalism in Teacher Education: Tracking Quality Education”, <b>17 – 19 January, 2019</b> Dr. Sindhya V., Assistant Professor	Dr. Bindu R. L Associate Professor & Head, Department of Education, University of Kerala, Thycaud	<b>1,50,000/-</b>
14.	<b>3068</b>	<b>Education:</b> Three day National Seminar: “Research in Undergraduate Courses: Trends & Practices”, <b>15 – 17 November, 2018</b> Dr. Sindhya V., Assistant Professor	Dr. Bindu R. L Associate Professor & Head, Department of Education, University of Kerala, Thycaud	<b>1,50,000/-</b>
15	<b>3081</b>	<b>History:</b> One day National Seminar: “Dr. K. K. Kusuman Commemoration Lecture & National Seminar on History of Kerala: Society & Law”, <b>18 March 2019</b> Dr. V. Sathish, Associate Professor & Head	Dr. V. Sathish Associate Professor & Head Department of History, University of Kerala Karyavattom	<b>50,000/-</b>
16.	<b>3095</b>	<b>Tamil:</b> Three day National Seminar: “Literary Theories of Tholkappiyam”: <b>11 – 19 September 2018</b> Dr. T Vijayalakshmi, Assistant Professor	Dr. T Vijayalakshmi Assistant Professor, Department of Tamil, University of Kerala	<b>1,00,000/-</b>
17.	<b>3179</b>	<b>Survey Research Centre:</b> Three day National Workshop: “Academic Writing & Research Methodology in Political Science”, <b>15 – 17 November 2018</b> , Dr. Josukutty C. A., Hon. Director & Assistant Professor	Dr. Josukutty C. A., Hon. Director, Survey Research Centre & Assistant Professor, Department of Political Science, University of Kerala, Karyavattom	<b>90,000/-</b>
18.	<b>3209</b>	<b>Biochemistry:</b> Three day National Seminar: “Recent Biochemical Approches in Therapeutics (RBAT-V), 2019”; <b>23 – 25 January 2019</b>	Dr. S. Mini, Associate Professor & Head Department of Biochemistry, University of Kerala	<b>1,50,000/-</b>

		Dr. S. Mini, Associate Professor & Head & Dr. Arun A Rauf, Assistant Professor	Karyavattom	
19.	3212	<b>UGC- Nehru Studies Centre, Political Science:</b> Three day International Seminar: "Democracy, Secularism & Nation Building: Nehru's Vision & Philosophy", <b>13 – 15 November 2018</b> Dr. Anu Unny, Hon. Director & Assistant Professor	Dr. Anu Unny Assistant Professor & Hon. Director, UGC-Nehru Studies Centre, Department of Political Science, University of Kerala, Karyavattom	<b>2,50,000/-</b>
20.	3223	<b>School of Distance Education:</b> Three day National Seminar: "The Marxist Turn: Eighty Two Years of Progressive Literature"; <b>27 – 29 September 2018</b> Dr. Rajan T. K., Assistant Professor in Hindi	Dr. K. S. Zeenath Director, School of Distance Education, University of Kerala Thiruvananthapuram	<b>1,50,000/-</b>
21.	3255	<b>Demography:</b> One day National Seminar: "Population Ageing in Kerala"; <b>01 October 2018</b> Dr. P. Mohanachandran Nair Professor & Head	Dr. P. Mohanachandran Nair Professor & Head Department of Demography University of Kerala Karyavattom	<b>50,000/-</b>
22.	3257	<b>Mathematics:</b> Three day International Conference: "Novel Trends in Pure & Applied Mathematics"; <b>22 – 24 January 2019</b> Dr. G Suresh Singh, Professor & Head	Dr. G Suresh Singh, Professor & Head Department of Mathematics University of Kerala, Karyavattom	<b>2,50,000/-</b>
23.	3258	<b>Mathematics:</b> Three day National Workshop: "Discovering the Art of Mathematics"; <b>18 – 20 December 2018</b> Smt. Manju V. N., Assistant Professor	Dr. G Suresh Singh, Professor & Head Department of Mathematics University of Kerala,	<b>90,000/-</b>
24.	3274	<b>School of Distance Education:</b> Seven day National Workshop: "Multimedia E-Content Development"; <b>12 – 18 November 2018</b> , Dr. C.A. Lal, Associate Professor of English	Dr. K. S. Zeenath Director, School of Distance Education, University of Kerala Thiruvananthapuram	<b>1,75,000/-</b>
25.	3171	<b>School of Distance Education:</b> Three day National Seminar: "Malayalathinte Ayyappa Panicker"; <b>23 – 25 October 2018</b> Dr. Suja S., Assistant Professor of Malayalam	Dr. K. S. Zeenath Director, School of Distance Education, University of Kerala Thiruvananthapuram	<b>1,50,000/-</b>
26.	3175	<b>School of Distance Education:</b> Three day International Seminar: "Quality Models in Open & Distance Learning"; <b>05 – 07 December 2018</b> Dr. P. P. Ajaykumar, Professor of English	Dr. K. S. Zeenath Director, School of Distance Education, University of Kerala Thiruvananthapuram	<b>2,00,000/-</b>
27.	3288 (1)	<b>Technology &amp; Resource Centre for Malayalam:</b> Three day Programme: "National Seminar on Application of Corpus"; <b>02 – 04 October 2018</b> Dr. S. A. Shanavas, Hon. Director	Dr. S. A. Shanavas, Hon. Director, Technology & Resource Centre for Malayalam University of Kerala Karyavattom	<b>1,50,000/-</b>

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**Item No.04.14.10 Construction of Platinum Jubilee Multi purpose Indoor Court at SH Campus, Thiruvananthapuram- Audit Objection- Reg**

**(Pl.G)**

As per U.O dated: 08.07.2014, the Plan & detailed estimate amounting to Rs.1,60,00,000/- (Rupees One Crore sixty lakh only) submitted by the University Engineer based on 2012 PWD SoR for the construction of Platinum Jubilee Multi Purpose Indoor Court at SH Campus, Thiruvananthapuram, was approved.

M/s.Habitat Technology Group, Thiruvananthapuram was appointed as Consultant for the above work, vide U.O dated:19.11.2014.

The University Engineer vide letter dated:11.03.2016 had reported that, the above work awarded to the lowest bidder Sri.R.Sureshkumar has been completed, except finishing of floor with rubberized floor tiles.

The University Engineer vide letter dated:15.10.2016 had reported that the non-standard dimensions of the post and board erected in the court had already invited attention of eminent basket ball players and media, and requested that an explanation report may be sought from Sri.G.Shankar, M/s.Habitat Technology Group, on the non-standard drawings & specifications issued for the post & board and to convene a higher level meeting to arrive at a feasible solution in the matter.

Sri. G. Shankar, M/s. Habitat Technology Group vide letter dated:25.11.2016 had informed that the international standards regarding the size of the Court and post were followed meticulously in the project and the revisions as suggested during the inspection of site conducted by the University Engineer on 26.09.2016, were also been submitted.

The members of the SC on P&D has conducted an inspection of the Indoor court on 16.12.2016 along with Sri.G.Shankar, M/s.Habitat Technology Group, Dr.G.Kishore & Technical Experts from LNCPE, Kariavattom, the Director of Physical Education, University of Kerala and the University Engineer,

The Director, Department of Physical Education, University of Kerala has submitted a report dated:07.01.2017 after arranging a Basket ball match in the Indoor Court, as recommended by the SC on P&D during the inspection. Dr.G.Kishore, Director, LNCPE, vide letter dated 20.02.2017 has submitted his observation after the inspection of the basket ball court and verification of the estimate for the electrification work. The Director has also forwarded a report prepared by the expert coach in LNCPE along with the dimension for marking the basket ball court. The above reports show that there is discrepancies in the drawings & specifications of the post & board and flooring in the indoor court.

The Syndicate held on 18.03.2017, vide Item no: 26.97.14, resolved to obtain the remarks of the consultant M/s Habitat Technology Group on the reports of Dr. G.Kishore, Director, LNCPE and The Director, Physical Education and to place the same before the next SC on P&D .The Syndicate also resolved (vide item no:26.16.29) not to release the consultancy fee to M/S Habitat Technologies Group as adverse reports are obtained from the Director LNCPE and the Director Physical Education regarding the flooring,basket ball post etc.

The SC on P & D held on 25.04.2017, considering the complaint received from Adv.Johnson Abraham, Member Syndicate that there are gross irregularities and procedural lapses in the construction work of Multipurpose Indoor Court, recommended that the matter be enquired by the Chief Technical Examiner, Finance Inspection wing of State Government. The Syndicate held on 12.05.2017, resolved to approve the above recommendation. The Syndicate also resolved to withhold the retention amount of the Contractor till all the discrepancies in connection with the construction of Multipurpose Indoor Court is settled.

The Chief Technical Examiner has submitted the enquiry report vide letter dated 12.12.2017 which states that M/s Habitat Technology Group, The University officials who have appointed the consultant for the subject work and officials of University Engineering Wing are equally responsible for the present stalemate.

The report recommended the following,

1. to arrange rectification works urgently in consultation with the Principal, LNCPE, TVPM and officials of concerned Sports Association to ensure proper functioning of the Multipurpose Indoor Court without any extra cost to the University/Government.
2. The cost of defective works, if any to be worked out by the University Engineer and shall be replaced without any extra cost to University.



3. The Registrar, University of Kerala shall furnish an Action Taken Report to the Finance inspection wing within 3 months for ensuring the Compliance.

The SC on P&D held on 02.02.2018 considered the Enquiry report of CTE, and recommended to accept the report of CTE, request the Principal, LNCPE to suggest the rectification works needed in the Multipurpose Indoor Court and to authorize the University Engineer to prepare the estimate as per the suggestion of the Principal, LNCPE as per rules. The Syndicate held on 06.02.2018, resolved to approve the above recommendation.

Subsequently the Principal, LNCPE vide letter dated 23.06.2018 has forwarded his suggestions and remedial measures for the rectification works and the same is forwarded to the University Engineer vide letter dated 02.07.2018.

Now an audit objection (audit report Para 3.39) has been obtained in this connection. The audit report states that since the University Engineering wing does not have a Structural/Architectural wing, M/s Habitat Technology Group was appointed as the consultant. The work was executed as per the drawings & specification issued by the consultant. The construction defects occurred could have been avoided if the consultant had sought expert opinion of person in sport field. Financial loss to the University has occurred due to the dereliction of duty from the part of the consultant and stated that the expenditure towards defective works shall be realised from the concerned person in the Consultancy.

Hence, the following matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation;

- The audit objection that the financial loss to the University, in connection with the Construction of Multipurpose Indoor Court has occurred due to the dereliction of duty from the part of the consultant and that the expenditure towards defective works shall be realised from the concerned person in the Consultancy.

#### **Recommendations**

1. To inform M/s Habitat Technology Group about the Audit objection and obtain their remarks on it within 15 days.
2. To direct the University Engineer to submit the estimate for rectification works within one week as per the suggestions made by the Principal LNCPE.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be noted.

**FURTHER RESOLVED** to obtain a report from the University Engineer within a week and to have a discussion with M/s.Habitat Technology Group, Thiruvananthapuram on the matter.

**ALSO RESOLVED** to obtain an explanation from the University Engineer as to why she failed to submit the report within one week as agreed upon at the Standing Committee meeting in which the University Engineer herself was present as an invitee.

#### ***Item No.04.14.11 Construction of new building for the University Press at SH Campus – Reg.***

***(Ad.B1)***

An amount of Rs.50 Lakh was allocated as first installment for the construction of a new building for the University Press and for the purchase of equipments in the budget estimate for the year 2017-18. The meeting of the budget implementation cell held on 27.04.2017 authorized the University Engineer and the Superintendent to submit a proposal on the item No.1-7 ie new building for University Press. The Syndicate held on 13.06.2017 approved the recommendations of the budget implementation cell. Based on the requirements put forward by the Press Superintendent a plan has been prepared by the UE in consultation with the Press Superintendent and a detailed estimate has been prepared for the work in PRICE software.

The proposed building is a two storied one with a total plinth area of 1212 M<sup>2</sup> and the total estimate cost works out to Rs.2,55,00,000/- (Two Crore Fifty Five Lakh Only) with a lump sum provision of Rs. 15,00,000/- for clarification work. The estimate of civil and water supply works amount to Rs.2,37,77,891/- (Rupees Two Crore Thirty Seven Lakh Seventy Seven Thousand Eight

Hundred and Ninety One Only) Rs.2,22,109/- for unseen civil works and Rs.15,00,000/- for unforeseen electrical work.

The Syndicate at its meeting held on 06.02.2018, vide item no.32.115.03 resolved to agree to the recommendation of the Standing Committee of the Syndicate on Planning & Development for a site visit by the members of Standing Committee on Planning & Development.

Accordingly, the Members of the Standing Committee on Planning and Development visited the site near the existing University Press proposed for the construction of new press building. The committee members unanimously recommended to construct a multistoried building having three or more floors in the space proposed (preferably an 'L' shaped building) after demolishing the dining hall and bus shed existing in the location. It was also recommended to provide the ground floor of the proposed building for the use of the University Press and the other floor for the Administrative Complex. The facilities of dining hall and bus shed to be reconstructed along with the new block.

The Syndicate at its meeting held on 10.05.2018 resolved to approve the report submitted by the Standing Committee of the Syndicate on Planning & Development regarding the construction of new building for the University Press at SH Campus and the Syndicate held on 11.07.2018 further resolved to undertake the construction as the part of the Budget Proposal be added after resolution.

As requested by the University Engineer, a meeting was convened in the Chamber of Registrar on 23.07.2018 to discuss the preliminary steps to be taken for the construction of a new building for the University Press at SH Campus; the University Engineer opined that there is only 1 Crore budget allocation in the current year's budget and it is not enough to fulfil the requirements of the above said proposal. The members suggested that it would be better to prepare an estimate after considering the availability of fund in current year's budget. Further, they pointed out that the foundation may be laid for a multi-storied building and more floors can be constructed according to the availability of funds in coming years. The meeting recommended the bring the matter to the kind attention of the Standing Committee of the Syndicate on Planning & Development.

As ordered by the Vice-Chancellor, the suggestions of the meeting held in the chamber of Registrar on 23.07.2018 is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

#### **Recommendations**

1. To defer the matter to the next SC on P&D.
2. To conduct a visit to the Government Press, Mannanthala by a subcommittee consisting of the Convener, SC on P&D, Convener, Departments & Other Institutions and Convener, Students services.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be noted.

**FURTHER RESOLVED** to include the University Engineer and the Superintendent, Kerala University Press in the sub-committee.

#### ***Item No. 04.14.12 Oriental Research Institute & Manuscripts Library -Estimate for Relaying the Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library– Approval of the estimate– reg.***

**(Pl.A1)**

The Head, Oriental Research Institute & Manuscripts Library, vide letter No.MSSL/1/2018 dated 30.06.2018 has forwarded the proposal for Relaying Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library utilizing the fund allocated for the Department under 'Infrastructure and Laboratory Development for the year 2018-19.

The Head, Oriental Research Institute & Manuscripts Library, has forwarded the detailed estimate submitted by the University Engineer amounting to `22,00,000/- (Rupees Twenty two lakh only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work).

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 03.07.2018 considered the proposal and allocated an amount of `7,00,000/- (Rupees seven lakh

only) under 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2018-19. It may be noted that, in the Budget Estimates of the University, an amount of `8,00,000/- (Rupees Eight lakh only) has already been earmarked for the Department for the year 2018-19. Thus, a total amount of `15,00,000/- (Rupees Fifteen lakh only) has been allocated for Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library.

Accordingly, the University Engineer, vide letter No. DB2/ORI/Kvtm/2018-2019 dated 31.07.2018 has limited the estimate to `15,00,000/- (Rupees Fifteen lakh only), by limiting the quantity of false ceiling to 374 sqm and forwarded the same for administrative sanction. The Head, Department of Oriental Research Institute & Manuscripts Library has requested to book the expenditure towards Relaying the Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library from the provision provided under 'Infrastructure and Laboratory Development' for the year 2018-19.

As per the orders of the Vice-Chancellor, the estimate for the Relaying the Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations on:

1. The approval of detailed estimate of Rs.15,00,000/- (Rupees Fifteen lakh only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work) by the University Engineer for Relaying the Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library.
2. The financial assistance of Rs.15,00,000/- (Rupees Fifteen lakh only) may be met from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19 and the same may be released as Provisional advance to the Head, Oriental Research Institute & Manuscripts Library for the timely implementation.

#### **Recommendations**

1. To approve the detailed estimate of Rs.15,00,000/- (Rupees Fifteen lakh only) submitted by the University Engineer prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work) by the University Engineer for Relaying the Roofing with Railway pattern tiles in Oriental Research Institute & Manuscripts Library.
2. To meet the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19 and the same may be released as Provisional advance to the Head, Oriental Research Institute & Manuscripts Library for the timely implementation.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

#### ***Item No.04.14.13 Department of Psychology-Estimate for the Modification of Library building of the Department – Approval of the estimate– reg.***

**(Pl.A1)**

The Head, Department of Psychology, vide letter No.Psy/Budget/168/2018 dated 26.04.2018 has forwarded the proposal for modification and extension of the library in the Department utilizing the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19.

The Head, Department of Psychology, has forwarded the detailed estimate submitted by the University Engineer amounting to `2,50,000/- (Rupees Two lakh fifty thousand only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work).

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 03.07.2018 considered the proposal and allocated an amount of `1,50,000/- (Rupees One lakh fifty thousand only) under 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2018-19. It may be noted that, in the Budget Estimates of the University, an amount of `1,00,000/- (Rupees One lakh only) has already been earmarked for the Department for the year 2018-

19. The Head, Department of Psychology has requested to book the expenditure towards the modification and extension of the library in the Department under the above provision.

As per the orders of the Vice-Chancellor, the estimate for the modification and extension of the library in the Department of Psychology, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendations on:

1. the approval of detailed estimate of `2,50,000/- (Rupees Two lakh fifty thousand only) prepared based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work) for the modification and extension of the library in the Department of Psychology.
2. the financial assistance of `2,50,000/- (Rupees Two lakh fifty thousand only) may be met from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19 and the same may be released as Provisional advance to the Head, Department of Psychology for the implementation.

#### **Recommendations**

1. To approve the detailed estimate of Rs.2,50,000/- (Rupees Two lakh fifty thousand only) prepared by the University Engineer based on DSR 2016 with cost index of 44.12% for Thiruvananthapuram district (including service Tax 10.5% for new work) for the modification and extension of the library in the Department of Psychology.
2. To meet the expenditure from the fund allocated for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19 and the same may be released as Provisional advance to the Head, Department of Psychology for the implementation.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

#### ***Item No.04.14.14      Amenity Building – Lack of Infrastructure facilities in Information Section – Reg.***

***(Ad.B1)***

Sri. M. Harikrishnan, Member, Syndicate has forwarded a letter complaining the lack infrastructure facilities in the Information Section in Amenity Centre. He pointed out that there are no any infrastructure facilities for the students and also there are no benches or chairs in the section.

He states that it is desirable to solve the delay in providing the infrastructure facilities mentioned in the plan of the Amenity Centre.

As per orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

#### **Recommendations**

1. To approve in principle the matter of providing the infrastructure facilities to Amenity Centre.
2. To direct the University Engineer to take proper measures for providing infrastructure facilities without further delay.
3. To direct the University Engineer to submit the estimate for interior works within a week.

#### ***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be noted.

#### ***Item No. 04.14.15      Amenity Centre/Front Office Complex, SH Campus – the modification works of the block allotted to SBI – Reg.***

***(Ad.B1)***

The floor finishing work was not taken up in the bank room as per Syndicate decision to provide only bare space for the bank & post office. Based on the request from the postal authorities, the Syndicate has approved the estimate for providing flooring to the post office area.

The Chief Manager, SBI, KUOC Branch has requested to execute the modification works of the portion allotted to them in the Amenity building/Front office Complex before handling over the premises.

The Bank authorities have requested to construct a room at extreme end having an appropriate area of around 250sq.ft and they also intend to keep FBR safe in the cash room and locker room with an appropriate weight on 20 tons. The structural design of this work was executed by the consultant M/s. Iyyer & Mahesh and **they remarked that the existing slab is not designed for the weight of 20 tons. In order to place the lockers, strong room has to be constructed in the area identified.**

The new requirements requested by Bank are placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

**Recommendation**

To entrust State Bank of India, SH Campus to construct the strong room as per their requirement with out causing any harm to the building.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

**Item No. 04.14.16**      ***Urgent repair and maintenance of toilets blocks, water seepages and other dilapidations in the G.V Raja Pavilion, construction of new toilet block in the University Stadium – Request for sanction to commence the works without tender procedures on account of urgency – Approval – Reg.***

***(Ad.B1)***

The Director, Department of Physical Education has requested for overall repair and maintenance of the G.V.Raja Pavilion to arrest the seepage of water from the toilet blocks attached to the University Sports Hostel functioning in the upper floors of the Pavilion Building. Construction of a new toilet block in the south west side of the University Stadium was also proposed. It was also requested to erect an incinerator in the stadium to burn the waste generated in the Stadium.

The Engineering Wing has prepared and submitted a detailed estimate amounting to Rs.34,00,000/- (Rupees Thirty Four Lakhs only) for the new toilet block, repairing works and maintenance to the G.V.Raja pavilion. The estimate prepared using Price software and imposed a cost index of 44.12%. **It may be noted that the said estimate has not been approved by the University Engineer.**

Meanwhile the Association of Indian Universities has allotted our University to host the South Zone Inter University Football (Men) tournament. About 150 University teams from South India are expected to participate in the tournament. The Tournament is tentatively scheduled to be held from 22<sup>nd</sup> to 31<sup>st</sup> October 2018. The University stadium will be the main venue of the South Zone Inter University Football (Men) tournament.

It is requesting to sanction the commencement of the repair and maintenance works in the University Stadium overlooking the tender procedures to be followed in this regard.

The estimate submitted by the Assistant Engineer and the request of the Director, Department of Physical Education to arrange the work overlooking tender procedures is placed before the Standing Committee of the Syndicate on Planning & Development for consideration

**Recommendation**

To place the detailed estimate approved by the University Engineer before the next Standing Committee of the Syndicate on Planning & Development.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be noted.

**Item No. 04.14.17**      ***University Hostel for Women, Thycaud – General Maintenance & repair – Revised estimate - Approval – Reg.***

***(Ad.B1)***

The Budget Implementation Cell, while considering “Hostel Renovation” in Budget Speech 2016-’17, recommended to authorize the University Engineer to submit a proposal / estimate for the same after consulting with the hostel wardens.

Accordingly, the University Engineer submitted an estimate amounting to Rs.55 Lakh based on CPWD 2014 DSR (with Cost Index 46.67% for Trivandrum) for general maintenance and repair to

the hostel building. The estimate provides re-plastering of walls, laying screed concrete & plastering over the roof, rectifying structural deterioration (exposed corroded bars), repairing drains around the building, repairs to toilets, laying new sewer lines, painting – etc.

Sanction has been accorded by the Vice-Chancellor to the proposal for general maintenance and repair to the University Hostel for Women, Thycaud at an estimate amounting to Rs.55,00,000/- (Rupees Fifty Five Lakh Only).

The above said work was tendered with an estimate PAC of Rs.52,64,999/- and awarded to the lowest bidder Sri.G.K.Raveendran Nair who quoted 10.11% below estimate rate and he had completed the work within the stipulated time. During the execution of work, demolishing of old lime plastering, re-plastering with cement mortar and related items exceeded the estimate quantity and hence the executed amount of the work comes to Rs.50,95,242/- and the now the payment for the work was processed by limiting to the agreed PAC of Rs.47,32,707/-

The University Engineer has submitted a revised estimate for the aforementioned work amounting to Rs.56,70,000/- against the sanctioned estimate of Rs.55,00,000/- for approval and debiting the expenditure to “65 works-10/5310/Construction and maintenance of Hostel” for effecting the balance payment to the Contractor for the completed work.

Finance opined to place the matter before the Standing Committee of the Syndicate on Planning & Development for Consideration.

The revised estimate submitted by the University Engineer towards the general maintenance and repair to the University Hostel for Women, Thycaud is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendation.

#### **Recommendation**

To approve the revised estimate submitted by the University Engineer amounting to Rs.56,70,000/- towards the general maintenance and repair to the University Hostel for Women, Thycaud.

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

#### ***Item No. 04.14.18      Conducting HortiCorp stall at University Stadium premises – Extension of period of lease – Request – reg.***

***(Ad.B1)***

HortiCorp has been conducting Haritha stall in the University Stadium premises opposite to the Public Library, Thiruvananthapuram, on daily rent basis w.e.f 2013. As per the resolution of the Syndicate at its meeting held on 18.03.2017 the lease period for Haritha stall was extended for one year w.e.f 01.01.2017 with a hike by 10% of lease rent i.e., Rs 3,630/- per day plus service tax on the following conditions:-

1. The articles shall be given to the University employees at 5% discount price.
2. The space shall not be sublet by the HortiCorp
3. Proper waste disposal measures be taken.
4. The temporary stall erecting for the aforesaid purpose shall be removed by the HortiCorp on the last day of sale itself.
5. Only vegetables shall be sold by the HortiCorp through this Haritha Stall and any other activities are not allowed.

The Managing Director, HortiCorp, vide letter dated 28.11.2017 have requested for an extension of lease period for one more year as their term of lease is expiring on 31.12.2017.

The Estate Officer on visiting the University Stadium premises has observed that in addition to the stalls of HortiCorp & Matsyafed (undergoing eviction), the following semi-permanent stalls were found:-

1. Kerala State Coconut Development Corporation
2. Vegetable & Fruit promotion council , Kerala
3. Unnamed & unused

and have suggested that urgent reports from the Director, Department of Physical Education & the Security Officer, SH Campus may be sought. He has also suggested that the proposal for extending the lease period of HortiCorp for one year w.e.f 01.01.2018 and increasing the rent @ 10%, i.e.

Rs 4,000/- (Rupees Four Thousand only) per day plus applicable GST may be considered after executing an agreement including the existing conditions.

As per the orders of the Vice-Chancellor, the proposal for extension of lease period of HortiCorp for one more year w.e.f 01.01.2018 and fixing of daily rent was placed before Syndicate held on 06.02.2018 for consideration. The Syndicate vide item no. 32.26 has resolved to invite the HortiCorp authorities for a meeting with the Standing Committee of the Syndicate on Planning and Development to discuss the matter and the Vice-Chancellor has ordered to implement the resolution.

Hence, the matter is placed before the Standing Committee of the Syndicate on Planning and Development for conducting a meeting with the HortiCorp authorities to discuss the matter.

### **Recommendations**

1. To evict the semipermanent stalls functioning in the University Stadium premises other than that of HortiCorp.
2. The other agencies to approach the University directly if they intend to start stalls.
3. To renew the lease period with HortiCorp for one more year at the rate of Rupees 3,700 /- per day + applicable GST.

The meeting came to a close at 01.45 p.m

### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development was held on 03.08.2018, be approved.

### ***Item No.04.15 Minutes of the meeting of the Online Admission Monitoring Committee held on 25.07.2018 – Reporting of – reg.***

**(Ac.H)**

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 25.07.2018 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 25.07.2018 is reported to the Syndicate.  
Ac.H / UG-PG Online Admissions / 2018-19

### **Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2018-19**

Date	:	25.07.2018
Time	:	04.00 PM to 05.30 PM
Venue	:	Syndicate Room

### **Members**

- |  |        |
|--|--------|
| 1. Vice -Chancellor (Chairman)   |        |
| 2. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/-   |
| 3. Dr. P. Rajesh Kumar (Member, Syndicate)   | Sd/-   |
| 4. Sri. M. Sreekumar (Member, Syndicate)   | Sd/-   |
| 5. Sri. Shijukhan (Member, Syndicate)  | Sd/-   |
| 6. Dr. Vinod Chandra S.S., Director, Computer Centre                                     | Sd/-   |
| 7. Smt Meena Ashok, Joint Registrar ( i/c of Online Admissions)                          | Sd/-   |
| 8. Dr. R. Lathadevi (Member, Syndicate)  | Absent |
| 9. Registrar (i/c)   | Absent |
| 10. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom                            | Absent |
| 11. Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom                     | Absent |

### ***Item No.04.15.01 Complaint received from candidates - Unauthorized access of profile and change of options – Reg.***

Three candidates who got admission in University College for various courses had submitted complaints stating that their academic details and options has been changed without their knowledge and hence they lost their admission in University College, TVPM.

The Online Admission Monitoring Committee at its meeting held on 19/07/2018 considered the matter and recommended to summon the candidates for a hearing in the special meeting of the Online Admission Monitoring Committee scheduled on 25/07/2018.

The hearing commenced on 4.15 PM.

1. Athul Balachandran: The candidate attended the hearing along with his parents. He told the hearing committee that he got admission for BA Economics at University College, Tvpm during the 4<sup>th</sup> allotment. Later some unauthorised person has logged into his profile and added two new options for supplementary allotment. Hence he got admission for BA Economics at St. Xavier's College, Thumba. He has also stated that he had registered complaint in the Cyber Cell. He informed the Committee that he was satisfied with his allotment in University College, and hence no new options were given by him. The candidate had requested that he may be considered in the arising vacancy in University College or Govt. Arts College, Tvpm for BA Economics.

The Committee opined that a major lapse has occurred on the part of the candidate, as he had not changed his password, even though the message for the same is given to the candidate whenever he log in the admission portal.

**On considering the request of the candidate, the committee recommended to retain him at University College for BA Economics Course, if vacancy exists.**

2. Muhammed Althaf - The candidate attended the hearing along with his parent. He told the hearing committee that he got admission for BA Philosophy at University College, Tvpm. Later that some unauthorised person has logged into his profile and changed his marks and hence got admission for B.Sc Zoology in the same College which was his higher option. Since his academic details were wrong he lost both his admissions. The candidate has requested that he may be retained in BA Philosophy at University College, Tvpm.

The Committee opined that a major lapse has occurred on the part of the candidate, as he had not changed his password, eventhough the message for the same is given to the candidate whenever he log in the admission portal.

**On considering the request of the candidate and since he had lost both the admissions, the committee recommended to retain him at University College for BA Philosophy Course, if vacancy exists.**

3. Ashik M M - The candidate attended the hearing along with his parent. He told the hearing committee that he got admission for BA Philosophy at University College, Tvpm. Later some unauthorised person has logged into his profile and changed his marks and hence got admission for BA English at SN College, Chempazhanthi. Since the mark was wrongly entered he lost his admission at SN College, Chempazhanthi, and defect memo was issued from the college. Hence he lost admission in both the Colleges. The candidate has requested that he may be retained in BA Philosophy at University College, Tvpm.

The Committee opined that a major lapse has occurred on the part of the candidate, as he had not changed his password, eventhough the message for the same is given to the candidate whenever he log in the admission portal.

**On considering the request of the candidate and since he had lost both the admissions, the committee recommended to retain him at University College for BA Philosophy Course, if vacancy exists.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

***Item No.04.15.02 Request received from the Principal, College of Applied Science, Karthikappally – Request to allow new registration in merit seats – Reg.***

The Principal, College of Applied Science, Karthikappally has informed that enquiries are coming from the students with high percentage of marks who have not registered for UG Admission 2018. There are vacancies for all UG courses in the college. It has been requested that permission may be granted to students to register afresh so as to enable them to get admission in the college.



The committee considered the request received from the Principal, College of Applied Science, Karthikappally and recommended to reject the request.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.03**      *Request received from Neena U V (Appln. No : 346325) – Deaf and Dumb candidate request for admission under sports quota or PWD quota at Emmanuel College, Vazhichal – Reg.*

Request has been received from Neena U V (Appln. No : 346325), Deaf and Dumb candidate requesting admission under sports quota or PWD quota at Emmanuel College, Vazhichal for B. Com Co-operation. The candidate has achievement of international level in Badminton.

**The committee considered the request received from Neena U V, deaf and dumb candidate, for admission under sports quota or PWD quota at Emmanuel College, Vazhichal, and recommended to grant the same.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.04**      *Request received from the President, Mar Thoma Boy's Home, Punalur – Admission for inmates – Reg.*

In the request, it has been stated that admission was sought for two inmates Stanley Joseph Chacko for BA History at Christian College, Chengannur and for Dilin Sunny, for B. Com Finance at St. John's College, Anchal. They have attached the copy of the certificate of registration for the institution under Juvenile Justice Act. It has been requested that the admission may be granted to the above candidates.

As per clause 4.1.1 (iv) of UG Prospectus 2018,

**Reservation for Inmates of Government Children's Home.**

**One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children's Home and Establishment as per UO.No. Ac B1/055682/2012 dated 30.04.2013.**

**The committee considered the request received from the President, Mar Thoma Boy's Home, Punalur, for admission to inmates and recommended to grant the same.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.05**      *Request received from Superintendent, Govt. After Care Home, Kollam – Admission for UG Course to Kum. Ayona. S, inmate of the home - Not registered online – Reg.*

In the request, it has been stated that Kum. Ayona S, an inmate of Govt. After Care Home, Kollam has not registered online for UG Admission, 2018. She may be granted admission at Govt. Arts & Science College, Thazhava for BA Sociology.

As per clause 4.1.1 (iv) of UG Prospectus 2018,

**Reservation for Inmates of Government Children's Home.**

**One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children's Home and Establishment as per UO.No. Ac B1/055682/2012 dated 30.04.2013.**

**The committee considered the request and recommended to grant the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

***Item No.04.15.06 Request received from Superintendent, Govt. After Care Home, Kollam – Admission to inmates – Reg.***

The Superintendent, Govt. After Care Home, Kollam has forwarded a request for admission of two inmates.

1. Cibili Hubald (Appln No.800339) – BA Political Science, DB College, Sasthamcotta.
2. Athira V – (Appln No.800328) – BA History, SN College for Women, Kollam

As per clause 4.1.1 (iv) of UG Prospectus 2018,

**Reservation for Inmates of Government Children’s Home.**

**One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children’s Home and Establishment as per UO.No. Ac B1/055682/2012 dated 30.04.2013.**

**The committee considered the matter and recommended to grant as follows.**

1. Cibili Hubald (Appln No.800339) – BA Political Science, DB College, Sasthamcotta.
2. Athira V – (Appln No.800328) – BA History, SN College, Chathannur

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

***Item No.04.15.07 Request received from candidates – Admission under sports quota – Reg.***

1. Sona P S (Appln. No. 303471) – It has been stated that she could not submit her certificates during sports quota admission in the college. She may be considered for the sports quota vacancy in B. Sc. Home Science at NSS College for Women, Neeramankara.
2. Aiswarya S Anoob (Appln. No. 372452) – The candidate is a winner of State Senior Wushu Championship. Her application for sports quota admission was rejected earlier as the certificate was not countersigned by the Secretary, Kerala State Sports Council. There exists vacancy under sports quota for B. Sc Biochemistry and Industrial Microbiology, B. Sc. Home Science, B. Sc. Geography and B. Sc. Physics. It has been requested that she may be considered for the above vacancies.
3. R. Indias (Appln. No. 340895) – Volley ball player. Request for admission in any of the colleges in Trivandrum under sports quota having volley ball team.

**The committee considered the request received from candidates and recommended that the Principals of Colleges concerned may be requested to submit supplementary ranklist for filling the existing vacancies under Sports Quota if the present ranklist has been exhausted. The Supplementary ranklist may be prepared and the same may be forwarded to the University for approval.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

***Item No.04.15.08 Letter received from Sri. Lenin Lal M, Member, Syndicate – Admissions to newly sanctioned UIT’s – Reg.***

Sri. Lenin Lal M, Member, Syndicate has forwarded a letter requesting to complete the admission process in the newly sanctioned UIT’s during this academic year itself.

**The committee considered the matter and recommended to entrust the Registrar for making necessary arrangements for conducting admission in the newly sanctioned UIT’s and the spot admission to these UIT’s may be conducted on 31.07.2018.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.09** *Letter received from the Superintendent, Sri Chitra Home for Destitute and Infirm, Thiruvananthapuram – Admission to inmates – reg.*

The Superintendent, Sri Chitra Home for Destitute and Infirm, Thiruvananthapuram has forwarded the request for admission to two inmates who have passed SAY examination 2018.

1. Sujila S (Appln. No.800019) - BA History, University College, Palayam
2. Reshma Mohanan (Appln. No.800022) – BA History, Govt. College for Women, TVPM

**The committee considered the matter and recommended to grant as follows.**

1. Sujila S (Appln. No.800019) - BA History, St.Xaviers College, Thumba.
2. Reshma Mohanan (Appln. No.800022) – BA History, Govt. College for Women, TVPM

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.10** *Request received from Samson B, Admission under sports quota– Reg.*

In the request, the candidate Samson B (Appln. No.378242) has stated that his admission under sports quota to St. Xaviers College, Thumba was rejected since the validity of his sports certificates were expired. It is requested to re consider his application and to give him admission to St. Xaviers College, Thumba or any other College with foot ball team.

**The committee considered the request and recommended to reject the request.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04. 15.11** *Letter received from the Principal, Christian College, Chengannur - Admission under sports quota – Forwarding of supplementary ranklist - Reg.*

The Principal, Christian College, Chengannur has informed that there exist vacancy under sports quota for BA History. The Principal has forwarded application of Arjun Suresh for verification and preparing supplementary ranklist.

**The committee considered the matter and recommended to forward the request to the Director, Department of Physical Education for remarks.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04. 15.12** *Letter received from the Principal, St. John’s College, Anchal - Admission under sports quota – Forwarding of supplementary ranklist - Reg.*

The Principal, St. John’s College, Anchal has informed that there exist vacancy under sports quota. The Principal has forwarded application of candidates for verification and preparing supplementary ranklist.

**The committee considered the matter and recommended to forward the request to the Director, Department of Physical Education for remarks.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.13** *Letter received from the Principal, Ayyankali Memorial Arts & Science College, Kollam - Admission under sports quota – Forwarding of supplementary ranklist - Reg.*

The Principal, Ayyankali Memorial Arts & Science College, Kollam, has informed that there exist vacancies under sports quota. The Principal has forwarded application of candidates for verification and preparing supplementary ranklist.

**The committee considered the matter and recommended to forward the request to the Director, Department of Physical Education for remarks.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.14** *Letter received from the Principal, NSS College, Pandalam - Admission under sports quota – Forwarding of supplementary ranklist - Reg.*

The Principal, NSS College, Pandalam, has informed that there exists vacancy under sports quota for BA Sanskrit, BA Hindi, B.Sc Geography and B.Sc Chemistry. The Principal has forwarded a ranklist of students for admission under sports quota. It may be noted the Principal has not forwarded the documents for verification.

**The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.15** *Letter received from the Principal, NSS College of Arts & Science, Perayam - Admission under sports quota – Forwarding of ranklist - Reg.*

The Principal, NSS College of Arts & Science, Perayam has informed that there exist vacancy under sports quota for BA English. Since no candidates has taken admission under sports quota for BA English. It has been requested that the application of Akhil S may be considered for BA English course.

**The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.16** *Letter received from the Director, Backward Classes Development Department – Fee Concession for OEC candidates in Self financing Arts & Science Colleges – Reg.*

In the letter it has been stated that at present, no fee concession is being granted to students under OEC category in self financing Arts & Science Colleges. It has been requested that necessary steps may be taken by the University to inform the same to the candidates seeking admission for courses in self financing colleges through centralized allotment process.

**The committee considered the matter and recommended to defer the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.17 Request received from Arun N, Candidate who lost admission-Reg.**

The candidate is from Suryanelly, Idukki district. He got allotment for B. Com Finance Course at Govt. Arts College, TVPM during the third allotment. But he could not join the college within the prescribed time due to heavy rain in his locality. It has been requested that he may be granted admission at Govt. Arts College, TVPM

**The committee considered the request and recommended to retain the candidate at Govt. Arts College, TVPM for B. Com degree course in TLM category if vacancy exists.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.18 Request received from Anu Ajay R – Got higher option, Did not joined – Reg.**

The candidate got admission at NSS College Pandalam for B. Sc. Botany during 4<sup>th</sup> allotment. In the supplementary allotment, she got higher option at DB College, Sasthamcotta but could not joined within the prescribed time and hence lost both the admission. It has been requested that he may be granted admission at DB College, Sasthamcotta.

**The committee considered the request and recommended to retain the candidate at DB College, Sasthamcotta for B. Sc. Botany degree course if vacancy exists.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.19 Request received from M Mubeen – Adding new option – Reg.**

The candidate has requested for adding new option at UIT Neyyattinkara for B. Sc. Computer Science.

**The committee considered the request and recommended to reject the same.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.15.20 Request received from Principals of various Colleges – Request for additional seats under sports quota – Reg.**

1. SN College, Chempazhanthy  
The Principal, SN College, Chempazhanthy has forwarded the applications of 10 candidates with all documents for admission under sports quota. It has been requested that additional seats may be granted to admit these candidates.
2. VTMNSS College, Dhanuvachapuram.  
The Principal, VTMNSS College, Dhanuvachapuram has forwarded the application of Sri. Sabin Jose X, having State participation in Kabadi, with all documents for admission under sports quota. It has been requested that additional seat may be granted to admit these candidates.

**The committee considered the request and recommended to reject the same.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No. 04.15.21 Request received from Principals of various Colleges - Applications for Supplementary ranklist for sports quota admission – Reg.**

1. SN College for Advanced Studies, Chempazhanthy

2. Govt College for Women, TVPM
3. Govt Sanskrit College, TVPM

The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.

**Other items permitted by the Chair**

**Date of publication of ranklist for spot admission in UIT/Self financing/IHRD Colleges.**

- The Committee considered the matter and recommended to publish the ranklist for spot admission in UIT/Self financing/IHRD Colleges on 01.08.2018 along with the ranklist for spot admission in Govt/Aided Colleges.
- The spot admissions in UIT/Self financing/IHRD Colleges shall be conducted from 01.08.2018 to 04.08.2018.
- Admissions to the newly sanctioned 6 UIT's be conducted as spot admission on 31.08.2018 at the respective UIT centres. Press release to that effect be issued.

The committee further recommended to sanction eligible TA/DA to the University observers who are appointed for spot admission at Govt and Aided Colleges on 01.08.2018, 03.08.2018 and 04.08.2018 as per University rules.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 25.07.2018, be noted.

**Item No.04.16**

***Minutes of the meeting of the Examination Monitoring Committee held on 16.07.2018 - Reporting of - reg.***

**(M&C.I)**

Placed below is the minutes of the meeting of the Examination Monitoring Committee held on 16.07.2018.

The action taken by the Vice-Chancellor in having approved the recommendations subject to reporting to the Syndicate, due to the urgency of the matter is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date & Time : 16.07.2018, 2.00 pm to 2.30 pm  
Venue : Vice Chancellors' Chamber

**Members Present**

1. Dr. C. Ganesh	Vice Chancellor	Sd/-
2. Dr. P. Rajeshkumar	Member, Syndicate	Sd/-
3. Sri. M. Sreekumar	Member, Syndicate	Sd/-
4. Dr. K. Madhukumar	Controller of Examinations	Sd/-

The meeting discussed the current status of valuation and recommended the following

1. Election and Cash III sections may be shifted to the Finance building on or before 25<sup>th</sup> July 2018 after winding up the current CV camp of ES section functioning there.
2. The Administrative Officers should submit the status of bills for payment of remuneration to examiners for S6 CBCS/CR degree examination April 2018 to the M&C.II section to facilitate payment of remuneration on or before 31<sup>st</sup> July 2018.
3. The service of retired teachers may be utilized for completing pending valuation of S3 CBCSS English papers.
4. Urgent action may be taken against the teachers who had not even valued, the exact number of answer books of Regular candidates registered from their college, for S3 M.Com degree examination at CV Camp Kollam.
5. Bundling camp may be constituted from 30.07.2018 for distributing the answer books of S1 CBCSS/CR degree examinations March 2018, to the examiners for valuation.

**Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Vice Chancellor, subject to reporting to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Examination Monitoring Committee held on 16.07.2018, be noted.

**Item No.04.17                      Minutes of the meeting of the Examination Monitoring Committee held on 18.07.2018, 23.07.2018 & Hearing held on 19.07.2018 – Reporting of– reg. (M&C.I)**

The Examination Monitoring Committee at its meeting held on 18.07.2018 considered the Complaint submitted by the Students regarding the out of syllabus questions in the paper “The Language of Advertising” of S5 BA English and Communicative English Examination December 2017 and recommended to entrust Dr.P.Rajeshkumar, Convener, Standing Committee on Examinations and the Controller of Examinations to hear the Chairman, Chief Examiner and Additional Examiner who valued the above answer books on 19/07/2018 at 3.00pm, at CE's Chamber. The above recommendations of the Examination Monitoring Committee was approved by the Vice Chancellor subject to reporting to the Syndicate.

The hearing was conducted on 19.07.2018. The Vice Chancellor while approving the minutes ordered that considering the urgency of the situation, revaluation of the scripts shall be done without levying fee and subject to reporting to the Syndicate.

Accordingly revaluation was conducted and the status was reported to the Examination Monitoring Committee held on 23.07.2018.

The action taken by the Vice-Chancellor in having approved the recommendations of the Examination Monitoring Committee held on 18.07.2018, 23.07.2018 and hearing held on 19.07.2018 (minutes appended) subject to reporting to the Syndicate, due to the urgency of the matter is reported.

**a) Minutes of the meeting of the Examination Monitoring Committee**

Date	:	18.07.2018
Time	:	4.00 pm
Venue	:	Vice Chancellor's Chamber

**Members Present**

1.	Dr.C.Ganesh	Vice Chancellor	Sd/-
2.	Dr.P.Rajeshkumar	Member, Syndicate	Sd/-
3.	Sri.M.Sreekumar	Member, Syndicate	Sd/-
4.	Dr.K.Madhukumar	Controller of Examinations	Sd/-

**Out of syllabus questions – The Language of Advertising Paper – Fifth Semester BA English and Communicative English Exam – December 2017-reg.**

A complaint was received from Sri M.T. Jayadevan, Assistant Professor, National College, Manacaud, Students of CAS, Adoor, St.Johns College, Anchal and S.N College, Punalur regarding out of syllabus questions in the V Semester BA English and Communicative English exam – December 2017 in the subject “The Language of Advertising”. The remarks of the Chairman, Board of Studies was sought and she had opined that though the questions cannot be termed ‘out of syllabus’, the level of difficulty was too high for an average student. Considering the fact, she had recommended leniency in valuation and moderation for the students who had attempted the questions. The opinion of the Chairman BOS was conveyed to the Chairman, Board of Examiners and was considered during the prevaluation board meeting and the following decisions were taken:

1. To make the valuation of the papers extremely liberal.
2. To consider award of moderation before the release of result.

The Scheme of valuation was provided to the examiners through the AO's of the CV Camps. But on publication of result many students had failed in this paper and on receipt of complaints from the students of St.Johns College, Anchal, St.Gregorios College, Kottarakara and S.N College, Punalur, the remarks of the Chairman, Board of Examiners was sought. The Chairman has stated that he had given strict telephonic instructions to all valuation camps to make the valuation of this particular paper extremely liberal and that examiners of most of the valuation camps had followed the instructions, but it is seen that some of the examiners failed to follow the instruction and hence he has

recommended revaluation of the answer books of Language of Advertising of the students who put forward the complaint.

On perusal it is seen that 23% of the candidates have failed in the exam and no candidate have been awarded A<sup>+</sup> and A. Hence as per orders of the Vice Chancellor, the matter relating to the mass failure/ low marks of the students in the paper, The Language of Advertising of the V semester BA English & Communicative English Exam December 2017 is placed before the Examination Monitoring Committee for consideration and recommendation.

**Recommendations of Examination Monitoring Committee**

The Committee considered the matter in detail and recommended to entrust Dr.P.Rajeshkumar, Convener, Standing Committee on Examinations and the Controller of Examinations to hear the Chairman, Chief Examiner and Additional Examiner who valued the answer books of the paper “The Language of Advertising” of S5 BA English and Communicative English Exam December 2017, of the Students of St.Johns College, Anchal, SG College, Kottarakara and SN College, Punalur at 3.00 pm on 19/07/2018 at CEs' Chamber.

**b) Minutes of the hearing of the examiners of the paper “The Language of Advertising” of S5 BA English and Communicative English as recommended by the Examination**

**Monitoring Committee held on 18.07.2018 – reg**

Date & Time : 19.07.2018, 3.00 pm  
Venue : CEs' Chamber

**Members Present**

- |                     |                            |      |
|---------------------|----------------------------|------|
| 1. Dr.P.RajeshKumar | Convener, SC on Exams      | Sd/- |
| 2. Dr.K.Madhukumar  | Controller of Examinations | Sd/- |

**Teachers Present**

1. Dr.E.Krishnan Namboothiri, Chairman, S5 BA English and Communicative English, Associate Professor of English, SD College, Alappuzha.
2. Smt.Praseetha.P, Chief examiner, Assistant Professor of English, Government Arts & Science College, Kulathoor.
3. Smt.Nayana Joylal, Additional Examiner, Assistant Professor, Department of English, SN College, Punalur.
4. Smt.Asha Asok, Additional Examiner, Assistant Professor, Department of English, KNM Government College, Kanjiramkulam.

The Examination Monitoring Committee at its meeting held on 18.07.2018 considered the Complaint submitted by the Students of St.Johns College Anchal, St.Gregorious College, Kottarakara and SN College, Punalur regarding the out of syllabus questions in the paper “The Language of Advertising” of S5 BA English and Communicative English Examination December 2017 and recommended to entrust Dr.P.Rajeshkumar, Convener, Standing Committee on Examinations and the Controller of Examinations to hear the Chairman, Chief Examiner and Additional Examiner who valued the answer books of the paper “The Language of Advertising” of S5 BA English and Communicative English Exam December 2017, of the Students of St.Johns College, Anchal, SG College, Kottarakara and SN College, Punalur at 3.00pm, on 19/07/2018 at CEs' Chamber. The above recommendations of the Examination Monitoring Committee was approved by the Vice Chancellor subject to reporting to the Syndicate. Accordingly the teachers were directed to appear before the Committee for hearing.

Dr.E.Krishnan Namboothiri, Chairman submitted that in the Prevaluation board meeting decision was taken to make the valuation of that particular paper extremely liberal. The decision was included in the minutes of the board meting. Also the instruction to make the valuation extremely liberal was telephonically informed to all CV camps. However the message was not forwarded to the Chief and Additional examiners properly in the second phase of valuation in a few camps at Kollam and Trivandrum, which may be reason for poor result in a few colleges.

Smt.Praseetha.P, Chief examiner submitted that she had valued 26 papers and revalued 300 papers of the above subject. She received no instruction regarding valuation of the paper, she relied solely on the scheme of valuation supplied to her. Later she received a letter from the additional examiner Smt.Nayana Joylal informing the out of syllabus questions and the need for liberal valuation.



Smt.Asha Asok, Additional Examiner submitted that she was not informed of the out of syllabus questions and she valued fifty answer books as per the scheme of valuation provided to her. On returning the valued answer scripts to the CV camp, she received another 150 answer scripts for valuation and the chairman informed orally for extremely liberal valuation.

Smt.Nayana Joylal, Additional Examiner submitted that she had valued 250 answer scripts of the above paper and received a telephonic communication from the chairman instructing to value the papers liberally. She informed the chief examiner regarding the out of syllabus questions and also the instruction from the Chairman regarding liberal valuation.

The Committee recommended to place the matter before the Examination Monitoring Committee.

**c) Minutes of the meeting of the Examination Monitoring Committee**

Date & Time : 23.07.2018, 4.00 pm  
Venue : Vice Chancellors Chamber

**Members Present**

- |                     |                            |      |
|---------------------|----------------------------|------|
| 1. Dr.C.Ganesh      | Vice Chancellor            | Sd/- |
| 2. Dr.P.Rajeshkumar | Member, Syndicate          | Sd/- |
| 3. Sri.M.Sreekumar  | Member, Syndicate          | Sd/- |
| 4. Dr.K.Madhukumar  | Controller of Examinations | Sd/- |

**The Committee discussed the current status of valuation of all courses and recommended the following**

1. Expedite the publication of results of S3 CBCS/CR degree examinations.
2. Necessary direction may be given to speed up the pending valuation of S3 CBCS English papers.
3. Necessary steps may be taken to publish the results of Final year BA Annual scheme examinations on or before 25th July 2018 and Final year B.Com Annual scheme examination on or before 27th July 2018.
4. Additional examiners of Annual scheme examinations should not be issued more than 350 answer books for valuation.
5. Considered the revaluation status of the paper "The Language of Advertising" of S5 BA English and Communicative English degree examination December 2017 and recommended to continue with the revaluation process as per norms as ordered earlier by the Vice Chancellor and to publish the results at the earliest.

**Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Vice Chancellor, subject to reporting to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Examination Monitoring Committee held on 18.07.2018, 23.07.2018 and hearing held on 19.07.2018, be noted.

**Item No.04.18                      *Minutes of the meeting of the Online Admission Monitoring Committee held on 19.07.2018 – Reporting of – reg.***

**(Ac.H)**

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 19.07.2018 is appended. The Vice-Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 19.07.2018 is reported to the Syndicate

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2018-19**

Date : 19.07.2018  
Time : 03.00 PM to 04.00 PM  
Venue : Syndicate Room

**Members**

- |  |        |
|--|--------|
| 1. Vice -Chancellor (Chairman)   |        |
| 2. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/-   |
| 3. Dr. P. Rajesh Kumar (Member, Syndicate)   | Sd/-   |
| 4. Dr.Vinod Chandra S.S. ,Director, Computer Centre                                      | Sd/-   |
| 5. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom                             | Sd/-   |
| 6. Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom                      | Sd/-   |
| 7. Smt Meena Ashok, Joint Registrar ( i/c of Online Admissions)                          | Sd/-   |
| 8. Sri. Shijukhan (Member, Syndicate)  | Absent |
| 9. Sri. M. Sreekumar (Member, Syndicate)   | Absent |
| 10. Dr. R. Lathadevi (Member, Syndicate)   | Absent |
| 11. Registrar (i/c)  | Absent |

**Item No.04.18.01** *Letter received from the Principal, Govt. Arts and Science College, Ambalappuzha - Starting of M.Com Finance course – Reg.*

The Principal, Govt. College, Ambalappuzha has forwarded a request stating that the College has been given NOC for starting M. Com Finance course for the academic year 2018 – 19. It has been requested that a maximum class strength of 15 may be sanctioned and the same may be included in the PG Online Admission process 2018 – 19.

**The committee considered the letter received from the Principal, Govt. Arts and Science College, Ambalappuzha for starting M. Com Finance and recommended to refer the matter to Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.02** *Request received from the Principal, MSM College, Kayamkulam – Additional marginal increase of seats – Reg.*

The Principal, MSM College, Kayamkulam has forwarded a request for additional marginal increase of seats for UG courses. It has been requested that additional seats may be granted to admit the maximum number of eligible applicants from socially backward classes.

Sl. No	Subject	No. of seats allotted	Additional seats requested
1	BA Arabic	38	5
2	BA Economics	60	10
3	BA English	60	10
4	BA History	70	Nil
5	BA Malayalam	60	10
6	BA Political Science	70	Nil
7	B. Sc. Biotechnology	44	6
8	B. Sc. Botany	55	10
9	B. Sc. Chemistry	34	5
10	B. Sc. Mathematics	44	6
11	B. Sc. Statistics	44	6
12	B. Sc. Physics	44	5
13	B. Sc. Zoology	55	10
14	B. Com Finance	60	10
15	B. Com Co-operation	70	Nil

**The committee considered the request received from the Principal, MSM College, Kayamkulam for additional marginal increase of seats and recommended to refer the matter to Standing Committee of the Syndicate on Affiliation of Colleges.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.03** *Letter received from the Secretary, Quadiriyya Majlis, Kollam – Admission to inmates for UG Course – Reg.*

In the letter the Secretary, Quadiriyya Majlis, Kollam has requested for admission of two inmates for UG courses in various Aided Colleges. The Secretary has submitted the certificate of registration of the institution under Juvenile Justice (Care and Protection of Children) Act, 2015. The details of candidates and the college and courses for which the admission is sought is given below.

1. Mohammed Thahir. S (Appln. No. 304751) – BA Arabic, MSM College, Kayamkulam
2. Sahad S M (Appln. No. 304864) – BA Islamic History, TKM College, Kollam

As per clause 4.1.1 (iv) of UG Prospectus 2018,

**Reservation for Inmates of Government Children’s Home.**

**One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children’s Home and Establishment as per UO.No. Ac B1/055682/2012 dated 30.04.2013.**

**The committee considered the matter and recommended to grant the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.04** *Request received from the Principal, Ayyankali Memorial Arts & Science College, Kollam – Permission to add option for admission to community quota – Reg.*

The Principal, Ayyankali Memorial Arts & Science College, Kollam has forwarded the request of Kum. Nimisha S to add new option for taking admission under community quota. It has been stated that the candidate had applied for B. Com, BA English and BA Economics under community quota for which there exist vacancies. Since the candidate has not opted the college, admission cannot be granted. It has been requested that permission may be granted to Kum. Nimisha S to opt the college so that she can take admission under community quota.

**The committee considered the matter and recommended to grant the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.05** *Complaint received from candidates - Unauthorized access of profile and change of options – Reg.*

Three candidates who got admission in University College for various courses had submitted complaints stating that their academic details and options has been changed without their knowledge and hence they lost their admission in University College, TVPM.

1. **Athul Balachandran** – The candidate got admission for BA Economics at University College, Tvpm during the 4<sup>th</sup> allotment. In the complaint it has been stated that some unauthorised person has logged into his profile and added two new options for supplementary allotment. Hence he got admission for BA Economics at St. Xavier’s College, Thumba. The candidate has registered complaint in the Cyber Cell. It has been requested that he may be considered in the arising vacancy in University College or Govt. Arts College, Tvpm for BA Economics or in the College level spot admission.
2. **Muhammed Althaf** - The candidate got admission for BA Philosophy at University College, Tvpm. In the complaint it has been stated that some unauthorised person has logged into his profile and changed his marks and hence got admission for B.Sc Zoology in the same College which was his higher option. It has been requested that he may be retained in BA Philosophy at University College, Tvpm.
3. **Ashik M M** - The candidate got admission for BA Philosophy at University College, Tvpm. In the complaint it has been stated that some unauthorised person has logged into his profile and changed his marks and hence got admission for BA English at SN College, Chempazhanthy. Since the mark was wrongly entered he lost his admission at SN College,

Chempazhanthy, and defect memo was issued from the college. Now the candidate has lost admission in both the Colleges and it has been requested that he may be retained in BA Philosophy at University College, Tvpm.

**The committee considered the matter and recommended to summon the candidates for a hearing in the special meeting of the Online Admission Monitoring Committee scheduled on 25/07/2018.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.06 Request received from PWD candidates- reg.**

Sl no	Name of the candidate	Appln No	Request
1.	Binitha Anna Benny	338787	Got admission for BA History at All Saint's, College, Tvpm. Difficult to commute. Requests for Admission at Govt. College for Women, Tvpm for BA History.
2.	Abhisha M A Remya V	328794 388829	Got admission for BA History at VTMNSS, College, Dhanuvachapuram. Difficult to commute. Requests for Admission at KNM Govt. Arts & Science College, Tvpm for BA History. It may be noted that while adding new options for supplementary allotment, the candidate has given BA History at VTMNSS, College, Dhanuvachapuram as their new option.
3.	Sneha M R	3357678	Got admission for BA History at NSS College for Women, Tvpm during the supplementary allotment. Difficult to commute. Requests for Admission at KNM Govt. Arts & Science College, Tvpm for BA History.
4	Sifin S R	385633	Got admission for B.Com Commerce with Computer Application at Sree Ayyappa College Eramalikkara. Request for admission at KNM Govt College Kanjiramkulam.
5	Binya B U	364415	Got admission for BA Economics at SN College, Varkala. Request for subject change to BA History.
6	Aswathy S A	347698	<b>Adv.G.Sugunan, Member, Syndicate</b> has forwarded the application of Aswathy.S.A, PWD candidate who got allotment at Govt.College, Attingal. She could not take admission within the prescribed time and hence lost allotment. The candidate is deaf and dumb and it has been requested that her application may be reconsidered in further allotments. Her application was reconsidered in the supplementary allotment but didn't get admission.
7	Midhun Dev Krishna	309005	<b>Sri.C.K.Hareendran, MLA</b> has forwarded the application of Midhun Dev Krishna who is a 100% blind candidate. He got admission for BA Malayalam at MG College, TVPM. Difficult to commute. Request for college transfer to University College, TVPM.
8	Rosy Job	344638	<b>Prof. Sreekumar. M, Member, Syndicate</b> has forwarded the request of Rosy Job, PWD candidate with 50% disability got allotment at SN College for women, Kollam. Difficult to commute. Request for college transfer to BJM Govt.College Chavara.
9	Sruthikasree		Request has been received from Sruthikasree S.S, visually handicapped candidate from Tamilnadu, seeking permission to register online for degree admissions.
10	Anagha V A		Request has been received from Anagha VA, 75% visually handicapped candidate, seeking permission to register online for degree admissions. It has been requested that she may be granted admission to B. Com Finance at Sri Sathya Sai Arts & Science College, Thonnakkal.

11	Ajmalkhan A	366432	Got admission for BA Arabic at MSM College, Kayamkulam. Since his higher option was active he was transferred to DB College Sasthamcotta for BA Malayalam. The candidate has studies only Arabic till his Plus 2 level. Visually handicapped candidate with 40% disability. Request to retain at MSM College, Kayamkulam for BA Arabic.
12	Sreelekshmy U V	344134	The candidate got admission for BA Economics at University College, TVPM. She is a physically handicapped candidate with 75% disability. It has been stated that the BA Economics class room at University College is in 1 <sup>st</sup> floor and it is difficult for her to attend class. Hence it has been requested that she may be given admission to BA Political Science which is her lower option.
13	Kavya S	328651	Mentally retarded candidate with 50% disability. Didn't get admission. Request for admission at SN College, Varkala
14	S. Rajalekshmy	327948	Got admission at UIT Tholicode for B. Com Commerce with Computer Application. The candidate is dyslexic. Request for admission at NSS College for women, Neeramankara.
15	Bhuvaneswary P	377849	The candidate is non Keralite. The candidate has not opted "Differently Abled" in her online application. Request for admission under PWD category at GCW TVPM or Govt. Arts College TVPM
16	Radhika		Got admission at SN College, Chempazhanthy. Mentally retarded candidate. Request for admission at Govt. College for Women, TVPM

**The committee considered the requests received from PWD candidates and recommended that the same may be placed before the special meeting of OAMC after ascertaining the vacancies in the colleges and courses for which the candidates have requested for admission.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

***Item No.04.18.07 Request received from Nila Sreenivasan – College change – Reg.***

The candidate is from Alappuzha district. She had mistakenly given option for BA English at Govt. Arts & Science College, Kulathoor instead of Govt. Arts College, TVPM. Since the college to which she got allotment is not having hostel facility, requesting for change of college with hostel facility.

**The committee considered the matter and recommended to inform the candidate to attend college level spot admission scheduled on 01/08/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

***Item No.04.18.8 Request received from Sri. Sukumaran K, father of Sooraj S, PWD Candidate – Not registered online – Reg.***

Sri. Sukumaran K, father of Sooraj S, PWD Candidate has submitted a request seeking permission to register online for degree admission.

**The committee considered the request and recommended that the same may be placed before the special meeting of OAMC after ascertaining the vacancies in the colleges and courses for which the candidates have requested for admission.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.09**      **Request received from Kiran A J, forwarded from the office of Minister for Education – Admission to UG Courses – Reg.**

In the request, it has been stated that the candidate Anila A V (Appln.No. 389458) and Akhila A V (Appln. No.388956) has given application for admission to UG courses since 2016 but didn't get allotment so far. They belong to scheduled caste converted to Christianity (OEC). It has been requested that admission may be granted to the candidates in any of their options.

**The committee considered the matter and recommended to inform the candidate to attend college level spot admission scheduled on 01/08/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.10**      **Request received from Sooriya C S, NCC cadet – Change of College – Reg.**

The candidate got admission for BA Philosophy at NSS College for Women, Neeramankara. She is an NCC Senior Cadet. But the college doesn't have NCC Unit. Hence request for college change to GCW TVPM or University College, TVPM so that she can achieve 'C' certificate in NCC.

**The committee considered the request and recommended to inform the candidate to attend college level spot admission scheduled on 01/08/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.11**      **Request received from Aswathy V N, ST Candidate – Change of college – Reg.**

The candidate got admission for B. Com at St. John's College, Anchal which is her 1<sup>st</sup> option. She is from Agasthyavanam tribal settlement. Requesting for college transfer to Christian College, Kattakada, which is her nearest College.

**The committee considered the request and recommended to inform the candidate to attend SC/ST spot admission scheduled on 26/07/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.12**      **Letter received from the Principal, MG College, Thiruvananthapuram – Granting of additional seats under sports quota – Reg.**

In the letter, the Principal stated that since there is only one seat for each course under sports quota, they cannot admit three candidates with good sports achievements. Hence the Principal is requesting for three additional seats under sports quota for forming team for football and cricket.

**The committee considered the matter and recommended to forward the list of candidates who are admitted in the college under sports quota along with the sports events.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.13**      **Letter received from the Principal, Christian College, Chengannur – Admission under sports quota - Forwarding of supplementary ranklist– Reg.**

The Principal, Christian College, Chengannur has informed that there exist vacancy under sports quota for B. Com, BA English and BA Economics. The Principal has forwarded application of candidates for verification and preparing supplementary ranklist.

**The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.14** *Letter received from the Principal, Sri Sathya Sai Arts & Science College, Thonnakkal - Admission under sports quota – Forwarding of supplementary ranklist - Reg.*

The Principal, Sri Sathya Sai Arts & Science College, Thonnakkal has informed that there exist vacancy under sports quota for B. Com. The Principal has forwarded application of Ullas. S for verification and preparing supplementary ranklist.

**The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.15** *Request received from candidates – Admission under sports quota – Didn't register online – Reg.*

1. Abu Thahir P – Taekwondo Kerala State Medallist and National Player didn't register online as he was hospitalized. Now he is undergoing training in SAI – LNCPE, Karyavattom, Thiruvananthapuram. It has been requested that admission may be given for degree course to any of the colleges in Thiruvananthapuram so that he can continue his training.
2. C H Sonali Devi - Taekwondo Kerala State Gold Medallist didn't register online. Now she is undergoing training in SAI – LNCPE, Karyavattom, Thiruvananthapuram. It has been requested that admission may be given for degree course to any of the colleges in Thiruvananthapuram so that he can continue his training.

**The committee considered the matter and recommended to reject the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.16** *Request received from Midhulaj (Appln. No. 343649) – Admission under sports quota – Reg.*

In the request it has been stated that the candidate was included in the sports quota ranklist for BA History at NSS College, Cherthala. Due to the sudden demise of his grandfather, he could not take admission. It has been requested that he may be granted permission to take admission for BA History under sports quota at NSS College, Cherthala.

**The committee considered the request and recommended to defer the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

**Item No.04.18.17** *Letter from SN College, Kollam - Applications for Supplementary ranklist for sports quota admission – Reg.*

**The committee considered the matter and recommended to obtain the remarks of Director, Department of Physical Education.**

**Other items permitted by the Chair**

1. ***Request received from students of Annamalai University- extension of date for registration for PG Admission-reg.***

Request has been received from 30 students who have passed Degree Course from Annamalai University stating that their degree results will be published only in the first week of September.it has been requested to extend the date for registration for PG Admission.

**The committee considered the matter and recommended to reject the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

2. ***Request received from Kum. Varsha B (Appln No: 322034), forwarded by Sri. P.C George, MLA- adding new option for UG Admission 2018-reg.***

A request has been received from Kum. Varsha B (Appln No: 322034), forwarded by Sri. P.C George, MLA, for adding new option, BA Journalism and Mass Communication at Christ Nagar College, Maranalloor, Tvpm. It has been requested that permission may be granted to add new option in the profile.

**The committee considered the matter and recommended not to agree to the request and inform Sri. P.C George, MLA regarding the same and to inform the candidate to attend spot admission.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

3. ***Request received from Kum. Anjana. M – Did not remit fees- to consider in further allotments – Reg.***

In the request, it has been stated that the candidate Kum. Anjana. M (Appln.No. 365865) got allotment for BA English at DB College, Sasthamcotta, but did not remit fees. It has been requested that she may be considered in further allotments.

**The committee considered the matter and recommended to inform the candidate to attend college level spot admission scheduled on 01/08/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

4. ***Request received from Kum. Bodhi (Appln No: 309424) – Reg.***

In the request, it has been stated that the candidate Kum. Bodhi (Appln No: 309424) got allotment for BA English at NSS College for Women, Neeramankara, Tvpm. It has been stated that after revaluation her marks for English got increased by 16. Since she could not upload the marks earlier she lost her chance of admission at Govt. College for Women and All Saint's College. It has been requested that she may be given admission in any of the above Colleges.

**The committee considered the matter and recommended to inform the candidate to attend college level spot admission scheduled on 01/08/2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Online Admission Monitoring Committee held on 19.07.2018, be noted.

=====



**Item No.04.19**

*ICMR sponsored Ad-hoc project entitled "Orthopedic Tissue Engineering- Repair Injured Rabbit tendon" by Dr. Annie Abraham, Professor, Department of Biochemistry, University of Kerala as the Principal Investigator and Dr. Annie John, UGC Emeritus Professor, Department of Biochemistry, University of Kerala as Co-Investigator Implementation and release of first instalment of grant-in-aid-amounting to Rs.10,70,600/- re-appropriation of grant-Sanctioned – Reporting of – reg.*

*(Ad.F1)*

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. To implement the ICMR funded Ad-hoc project entitled "Orthopedic Tissue Engineering - Repair Injured Rabbit tendon" in the Department of Biochemistry by Dr. Annie Abraham, Professor, Department of Biochemistry, University of Kerala as the Principal Investigator and Dr. Annie John, UGC Emeritus Professor, ACTE, Department of Biochemistry, University of Kerala as Co-Investigator at a total cost of Rs.34,84,800/- (Rupees thirty four lakhs eighty four thousand and eight hundred only) for a period of three years.
2. To open a new sub head '9/9763' "Orthopedic Tissue Engineering-Repair Injured Rabbit tendon" under "Part III MH 80 D Grants from other agencies" and an amount of Rs.10,70,600/- (Rupees ten lakh seventy thousand and six hundred only) shall be provided into it by re-appropriation from "Part III-MH 80 D-Grants from other Agencies '9/7751' -Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.
3. To release an amount of Rs.10,70,600/- (Rupees ten lakh seventy thousand and six hundred only) received from ICMR being the first installment of grant-in-aid to Dr. Annie Abraham, Professor, Department of Biochemistry, University of Kerala and Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account provided in the current year's Budget Estimates of the University.

Accordingly U.O No. Ad.F1/4813/2017, Dated: 26/07/2018 is issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.20**

*SERB sponsored- MATRICS Scheme- project entitled "A Study on Certain Hyper -Poisson Related Distributions" by Dr. C. Satheesh Kumar, Associate Professor and Head, Department of Statistics, University of Kerala as the Principal Investigator - Implementation and release of first installment of the grant for the year 2018-2019- Sanctioned- amounting to Rs. 2,20,000/- re-appropriation of grant -Sanctioned – reporting of – reg.*

*(Ad.F1)*

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. To implement the SERB funded MATRICS scheme- project entitled "A Study on Certain Hyper -Poisson Related Distributions" in the Department of Statistics by Dr. C. Satheesh Kumar, Associate Professor and Head, Department of Statistics, University of Kerala as the Principal Investigator at a total cost of Rs. 6,60,000/- (Rupees six lakhs and sixty thousand only) for a period of three years.
2. To open a new sub head '9/9762' "A Study on Certain Hyper -Poisson Related Distributions" under "Part III MH 80 D Grants from other Agencies" and an amount of Rs. 2,20,000/- (Rupees two lakh twenty thousand only) shall be provided into it by re-appropriation from "Part III-MH 80 D-Grants from other Agencies '9/7751' -Lumpsum Provision for newresearch schemes" provided in the current year's Budget Estimates of the University.

3. To release an amount of Rs. 2,20,000/- (Rupees two lakh twenty thousand only) received from SERB being the first installment of the grant for the year 2018-2019 to Dr. C. Sathesh Kumar, Associate Professor and Head, Department of Statistics, University of Kerala and Principal Investigator of the project by meeting the expenditure on this account from the above said newly opened head of account in the current year's Budget Estimates of the University.

Accordingly U.O No. Ad.F1/3588/2017 , Dated: 19/07/2018 is issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.21**                      ***Provisional Payment of Fifth and Final Instalment of Rs.5,00,000/- to KUU from the Budget Estimate of 2018-19 – Reporting of – reg.***

(Ad.D1)

Ref:U.O No AdD1.2/DSS/033446/2018 dated 27.07.2018

Vide U.O referred above sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to **Sri.Siddik R., Director i/c, Department of Students Services being paid Rs.5,00,000/- (Rupees Five Lakh Only) as the Fifth & Final Instalment of Provisional Payment of Kerala University Union 2017-18 for conducting various activities of the Union from the fund allotted under the Budget Estimate of 2018-19.**

As per orders of the Vice-Chancellor the above matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.22**                      ***Department of Biotechnology– Proposal for the purchase of Freeze Drier/ Lyophilizer in connection with the Implementation of the Innovative Project titled 'Screening of Tree Varieties available in Kerala for Anti Cancer Molecules'– Provisional payment - Reappropriation of funds- Reporting of-Reg.***

(Pl. A1)

Sanction was accorded by the Vice-Chancellor to implement the resolution of the Syndicate held on 10/05/2018(Item No. 35.71.03.09) by invoking the provision under Section 10(13) of Kerala University Act 1974, as detailed below:

- I. To provide an amount of Rs.9,13,300/- (Rupees Nine lakh thirteen thousand three hundred only) under the head of account 'Part II-Plan-MH-30-Department of Biotechnology-4/6054-New Development Programmes (State)' by reappropriation from the head of account 'Part II–Plan-MH-63-Miscellaneous -7/6065-Implementation of Plan Programmes (State)' of the current years' Budget Estimates of the University.
- II. To release an amount of Rs.9,13,250/- (Rupees Nine lakh thirteen thousand two hundred and fifty only) to Dr. A. Jayakumar Nair, Head, Department of Biotechnology as provisional advance for effecting the purchase of Freeze Drier/Lyophilizer along with one year AMC (exclusive of parts) after the standard warranty of 13 months from the date of invoice, free of cost, from M/s. Mas-Tek instruments Company, Bangalore.

University Order No. P1.A1/11375/Bio-tech/1490/18 dated 10/07/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.23** *Inter-University Centre for Advanced Materials Research (IUCAMR)  
Purchase of UV-Visible NIR Spectrophotometer-Provisional Advance  
Sanctioned – Reappropriation of funds – Reporting of – reg.* (Pl.A1)

Sanction was accorded by the Vice-Chancellor to implement the resolution of the Syndicate held on 10/05/18(Item No. 35.71.03.10) by invoking the provision under Section 10(13) of Kerala University Act 1974 as detailed below:

1. To release an amount of `36,55,000/- (Rupees Thirty six lakh fifty five thousand only) as provisional advance to Dr. T.S. Anirudhan, Co-ordinator, Inter-University Centre for Advanced Materials Research (IUCAMR) for effecting the purchase of UV-Visible NIR Spectrophotometer from M/s. Perkin Elmer (India) Pvt. Ltd., Chennai on behalf of their principal firm 'M/s. Perkin Elmer Singapore Pte Limited, Singapore' at a total cost of USD 43000.00 by opening irrevocable Letter of Credit.
2. To provide an additional amount of `7,55,000/- (Rupees Seven lakh fifty five thousand only) under the Head of account 'Part II- Plan-MH-63-Miscellaneous-7/6058-Establishment of Inter-University Centre for Advanced Materials Research (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current years' Budget Estimates of the University.

University Order No. P1.A1/IUCAMR/2017 dated 05/07/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.24** *DHR sponsored 'Start-up-Grant' under HRD Scheme project entitled "Evaluate the disruption of cholesterol homeostasis on hair follicle cycling and stem cell function in alopecia" by Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala as the Principal Investigator and Dr. Hafis.H, Deputy Superintendent, General Hospital, Thiruvananthapuram as Co- Investigator-Implementation and release of grant for the first year amounting to Rs.1586000 – reappropriation of grant– Sanctioned – Reporting of – reg.*

(Ad.F1)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10 (13) of Kerala University Act, 1974.

1. To implement the DHR funded project entitled "Evaluate the disruption of cholesterol homeostasis on hair follicle cycling and stem cell function in alopecia" in the Department of Zoology by Dr. Sreejith. P, Assistant Professor, Department of Zoology, University of Kerala as the Principal Investigator and Dr. Hafis.H, Deputy Superintendent, General Hospital, Thiruvananthapuram as Co-Investigator at a total cost of Rs.28,91,100/- (Rupees twenty eight lakh ninety one thousand and one hundred only) for a period of three years.
2. To open a new sub head '9/9272' "Evaluate the disruption of cholesterol homeostasis on hair follicle cycling and stem cell function in alopecia" under "Part III MH 80C Grants from Government of India" and an amount of 15,86,000/- (Rupees fifteen lakh and eighty six thousand only) shall be provided into it by re-appropriation from "Part III-MH 80 D-Grants from other Agencies '9/7751' - Lumpsum Provision for new research schemes" provided in the current year's Budget Estimates of the University.
3. To release an amount of Rs. 15,86,000/- (Rupees fifteen lakh and eighty six thousand only) received from DHR being the grant for the first year to Dr. Sreejith. P, Assistant Professor, Department of Zoology, University of Kerala and Principal Investigator of the project by meeting the expenditure on this account from the

**above said newly opened head of account in the current year's Budget Estimates of the University.**

Accordingly U.O No. Ad.F1/5431/2017 , Dated:18/07/2018 is issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.25**      ***Department of Physics – Implementation of the Specific Project titled 'Microwave Materials Laboratory- Phase I'– Constitution of Technical Committee – Approved –Reporting of – Reg.***

***(Pl.A1)***

The Government vide G.O.(Rt) No. 995/2018/H.Edn. dated 22/05/2018 had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of `26,94,00,000/- (Rupees Twenty six crore ninety four lakh only) with indicative Budget of `2,50,00,000/- (Rupees Two crore fifty lakh only) for the project proposal "Microwave Materials Laboratory- Phase I' submitted by the Department of Physics under the sub component 'Specific Projects' for the year 2018-19. Accordingly, the Vice-Chancellor has approved the detailed scheme wise split up of the proposals amounting to `26,94,00,000/- (Rupees Twenty six crores ninety four lakhs only), subject to reporting to the Syndicate.

The Head, Department of Physics, vide letter No. Phy/109/2017-18 dated 16.08.2018 has informed that, various equipments are to be purchased in connection with the implementation of the project and has requested sanction to constitute a Technical Committee with a panel of external experts for drafting the specifications of the equipment and evaluation of the technical & financial bids to be received in connection with the proposed purchases. The Head has also forwarded a panel of members with external experts to be included in the Committee.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to constitute a Technical Committee for framing the specifications and evaluation of the technical and financial bids, to be received in connection with the purchase of the various equipment, consisting of the following members:

- (i) Dr. V. Biju, Assistant Professor, Department of Physics, University of Kerala.
- (ii) Dr. Sibi. K. S., Assistant Professor, Department of Physics, University of Kerala.
- (iii) Dr. Subodh. G., Assistant Professor & Head, Department of Physics, University of Kerala.
- (iv) Dr. K. G. Gopachandran, Associate Professor & Head, Department of Optoelectronics, University of Kerala.
- (v) Dr. K. P. Surendran, Scientist, Materials Science and Technology Division, CSIR-NIIST, Pappanamcode, Trivandrum.
- (vi) Dr. H. Sreemoolanathan, Scientist Engineer G and Head Ceramics Division, VSSC, Trivandrum.

University Order No. Pl.A1/3131/Phy/18 Thiruvananthapuram, Dated 26/07/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having accorded sanction to constitute the Technical Committee, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.26**      ***Allocation of financial assistance to Kerala University Departments Union and enhancement of grant-in-aid to Kerala University Staff Recreation Club-Reappropriation of funds– Reporting of -reg.***

***(Ad B II)***

As per the budget speech 2018-'19, the Kerala University Departments Union was allotted Rs. 2,00,000/- (Rupees Two Lakhs only) as financial assistance and the grant-in-aid to Kerala University Staff Recreation Club was enhanced to Rs. 50,000/- (Rupees Fifty Thousand only)

Sanction has therefore been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the following:

**(I) Financial assistance to Kerala University Departments Union**

- (i) To provide an amount of Rs. 2,00,000/- (Rupees Two Lakhs only) as financial assistance to Kerala University Departments Union.
- (ii) To open a new subhead "9/3412-Grants to Kerala University Departments Union" under the Major Head "Part I-Non-Plan-MH 64(a)-Grants" and an amount of Rs. 2,00,000/- (Rupees Two Lakhs only) being provided under the newly created subhead by reappropriation from "Part I Non Plan-MH-63-Miscellaneous-8/6028-New Development Programmes" provided in the current year's budget estimates of the University.

The expenditure related to the activities of Kerala University Departments Union may be met from the above head of account.

**(II) Grant-in-aid to Kerala University Staff Recreation Club**

- (i) To enhance the grant-in-aid for Kerala University Staff Recreation Club from Rs.35,000/- to Rs.50,000/- (Rupees Fifty Thousand only)
- (ii) To provide an additional amount of Rs. 15,000/- (Rupees Fifteen Thousand only) under "Part I-Non Plan-MH 64(a)-Grants-9/3415-Grants to University Staff Recreation Club" by reappropriation from "Part I-Non Plan-MH 63-Miscellaneous-8/6028-New Development Programmes" provided in the current year's Budget Estimates of the University.

The expenditure related to the activities of University Staff Recreation Club may be booked under the above head of account.

The U.O. No. AdBII/10645/07/2018 dated 26.07.2018 has been issued accordingly.

The matter is reported to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.27**

***University Office Canteen – Payment of charges for refreshments – sanctioned- orders issued –Reporting of - reg.***

***(Ad B II)***

Sri. G. Suresh Kumar, Contractor, University Office Canteen has submitted vouchers amounting to Rs.3,21,032/- (Rupees Three Lakhs Twenty One Thousand and Thirty Two only) towards charges of refreshments supplied to official meetings of the University office for the periods from 19.08.2016 to 31.12.2017.

The Syndicate in its meeting held on 23.03.2016 resolved that a monthly recovery of electricity charges be made in excess of Rs. 3700/- for University Canteen, Palayam; Rs 900/- & Rs. 1000/- for canteen and cafeteria in the Kariavattom Campus w.e.f 01.04.2016.

The Finance has recommended to recover an amount of Rs. 65,576/- (Rupees Sixty Five Thousand Five Hundred and Seventy Six only) being the electricity charges in excess of Rs. 3700/- (from June 2017 to April 2018) and rent (from June 2017 to April 2018) vide endorsement No. FOS 1354/Finance I/ dated 06.07.2018.

Sanction has therefore been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the payment of of ₹ 2,55,456/- (Rupees Two lakhs Fifty Five Thousand Four Hundred and Fifty Six only) to Sri. G. Suresh Kumar, contractor, University Office Canteen, after deducting Rs. 65,576/- (Rupees Sixty Five Thousand Five Hundred and Seventy Six only) being electricity charges in excess of Rs. 3700/- (from June 2017 to April 2018) and rent (from June 2017 to April 2018) from the bill amount of Rs. 3,21,032/- (Rupees Three Lakhs Twenty One Thousand and Thirty Two only) towards refreshment charges for the period from 19.08.2016 to 31.12.2017 as admitted by the Audit and U.O No. Ad.BII/10639/07/2018 dated 19.07.2018 has been issued in this regard.

The matter is reported to the Syndicate

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.28** *Peet Memorial Training College, Mavelikara – T.K.M College of Arts and Science, Kollam – Sree Narayana Training College – Nedunganda-Bishop Moore College, Mavelikara- All Saints’ College, Thiruvananthapuram extension of term of appointment of DDO’s-order issued - Reporting of – reg.*

**(Ac.F.I)**

On request of the Manager, Peet Memorial Training College, Mavelikara sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Dr.Jibby George, Associate Professor in Education (Mathematics) w.e.f 18.03.2018 FN (9<sup>th</sup> term) for three months subject to reporting to the Syndicate and U.O No.Ac.F1/1/028546/2018 dated 12/06/2018 was issued accordingly.

On request of the Chairman, T.K.M college of Arts and Science, Kollam, sanction has been accorded by the Vice-Chancellor for the approval of extension of the terms of appointment as DDO in respect of Sri.Hashimudeen.A, Associate Professor in Economics w.e.f 01.06.2018 FN to 30.06.2018 (13<sup>th</sup> term) for one month subject to reporting to the Syndicate and U.O.No.Ac.F1/025426/2018 dated 22.05.2018 was issued accordingly.

On request of the Manager, Sree Narayana Training College, Nedunganda sanction has been accorded by the Vice-Chancellor for the approval of extension of the term of appointment as DDO in respect of Dr.Rany S, Associate Professor in Natural Science w.e.f 01.06.2018 FN (5<sup>th</sup> term) for three months subject to reporting to the Syndicate and U.O No.Ac.F1/028824/2018 dated 14.06.2018 was issued accordingly.

On request of the Manager, Bishop Moore College, Mavelikara sanction has been accorded by the Vice-Chancellor for the approval extention of the term of appointment as DDO in respect of Dr.Jacob Chandy, Associate Professor in Zoology w.e.f 01.07.2018FN (6<sup>th</sup> term) for three months subject to reporting to the Syndicate and U.O No.Ac.F1/1/025783/2018 dated 11.06.2018 was issued accordingly.

On request of the Manager, All Saint’s College, Thiruvananthapuram, sanction has been accorded by the Vice-Chancellor for the approval of extension of the terms of appointment as DDO in respect of Dr.Caroline Beena Mendez, Associate Professor in Physics w.e.f 01.07.2018 FN (6<sup>th</sup> term) for three months each subject to reporting to the Syndicate and U.O No.Ac.F1/1/031718/2018 dated 02.07.2018 was issued accordingly.

The above appointment of DDO’s is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.29** *Dr. Abhijna U.G, Research Fellow of The Kerala State Council for Science, Technology and Environment [KSCSTE] under Best Paper Award Scheme – Release of 2<sup>nd</sup> year contingent grant - re-appropriation of funds - Reporting of -reg .*

**(Pl.D)**

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs. 50,000/- (Rupees Fifty Thousand only) towards the Best Paper Award Contingency Grant for the second year to Dr. Abhijna U.G, Research Fellow, Department of Aquatic Biology and Fisheries, Kariavattom through the Head, Department of Aquatic Biology and Fisheries, Kariavattom, as per the norms of the sponsoring body.
2. To open a new sub head “9/7239 – *Biomonitoring of Veli – Akkulam Lake using Aquatic Insects*” under the head of account of “Part III MH 80A – Grants from State Govt.” and an amount of Rs. 50,000/- (Rupees Fifty Thousand only) shall be provided into it through re-appropriation from the head of account “Part III MH 80D – Grants from Other Agencies - 9/7751 Lumpsum Provision for New Research Schemes” provided in the Current Year’s Budget Estimates of the University.
3. The Expenditure in this regard shall be met from the above provision.  
Accordingly U.O. No. Pl.D/1403/2015 dated 23/07/2018 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.30**      **Providing of Additional funds by reappropriation for conducting Seminar, Conference & Workshop – Sanctioned –Reappropriation of Funds – Reporting of – reg.**

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, invoking the section under 10(13) of the Kerala University Act 1974, for providing an amount of Rs.6,00,000/- (Rupees Six lakh only) additionally under the head of account “Part II-Plan-MH-63-Miscellaneous-7/6061- Seminar, Conference and Short term courses, Orientation courses, etc.(State)” by reappropriation from the head of account “Part II–Plan –MH –63- Miscellaenous-7/6065-Implementation of Plan Programmes (State)” of the current years' Budget Estimates of the University, for utilizing towards the expenditure in connection withthe conduct of Seminar, Conference and Workshops by various Departments/Institutions/Offices under the University. The University Order No. P1.A1/Pl.B/2614/18 dated 19/07/2018 was issued accordingly

The action taken by the Vice- Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.31**      **Department of Physics–Purchase of various equipments in connection with the implementation of the Specific Project titled '2D Materials Laboratory at the Department of Physics'-Provisional Payment- Sanctioned– Reappropriation of Funds –Reporting of – reg.**

(Pl.A1)

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

(i) To release an amount of `1,90,82,008/- (Rupees One crore ninety lakh eighty two thousand and eight only) as provisional advance to Dr. Subodh. G., Head, Department of Physics for effecting the purchase of equipments as detailed below (Item No.1-3 only), by opening irrevocable Letter of Credit for Items 1 & 3, in the Department of Physics in connection with the implementation of the specific project '2D Materials Laboratory at the Department of Physics' from the fund of `1.80 Crore sanctioned by the Government for the project and the balance amount from the fund allocated under 'Infrastructure and Laboratory Development' for the year 2017-18.

Sl. No.	Item	Supplier	Total( )
1.	Raman Spectrometer	M/s. Laser Spectra Services on on behalf of their principal firm M/s. Horiba France SAS, France Total discount=Euro 2,200.00)	Euro 1,21,458.00 (`97,16,640/- @ Euro= `80)
		6% for customs and fluctuations in currency	`5,82,998
		<b>Total</b>	<b>`1,02,99,638/-</b>
2	Impedance Analyser	M/s. Innovative instruments Inc., Trivandrum	`40,15,742/-
		6% for customs duty	`2,40,945/-
		<b>Total</b>	<b>`42,56,687/-</b>
3	FTIR Spectrometer	M/s. Anatek Services on behalf of their principal firm M/s. Jasco International Co. Ltd., Japan	Yen 69,92,000.00 (`42,69,512/- @Yen=`0.61)
		6% for customs duty	`2,56,171
		<b>Total</b>	<b>`45,25,683/-</b>
4	Shield effect	M/s. Innovative instruments Inc., Trivandrum	`15,43,750/-

	measurement system	Freight charges	`35,000
		6% for customs duty	`92,625
		Total	`16,71,375/-
5	Hydraulic press with heating facility	M/s. Plastomek	`6,07,021/-
		Total	`2,13,60,404/-

(ii) To provide an amount of `1,90,82,100/- (Rupees One Crore Ninety lakh eighty two thousand and one hundred only) under the head of account 'Part II-Plan-MH-22(i)-Department of Physics-4/1950-Equipment (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous -7/6065-Implementation of Plan Programmes (State)' of the current years' Budget Estimates of the University.

(iii) To entrust the Head, Department of Physics to place supply order with the corresponding firms as detailed above for the purchase of Shield effect measurement system and Hydraulic Press with heating facility (Item No. 4 & 5), as per the resolutions of the Syndicate held on 10.05.2018.

University Order No. P1.A1/3369/Phy/17 dated 16/07/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.32                      Reappropriation of funds sanctioned by the Vice Chancellor - Reporting of – reg.**

**(Pl.F)**

The Vice Chancellor has accorded sanction for reappropriating an amount of Rs. 6,12,700/- (Rupees Six lakh twelve thousand and seven hundred only) into the head of account "Part III – MH 80B–Grants from UGC–9/7494–Centre for Canadian Studies –Area Studies Programme" for releasing the grant, received from the UGC as grant- in aid for 2017-18, to Dr. B. Hariharan, Hon. Director, Centre for Canadian Studies under Area Study Programme, from the head of account "Part III – MH 80 D – Grants from Other Agencies – 9/ 7751 – Lumpsum provision for new research schemes" by exercising powers vested vide 10(13) of KU Act 1974. Accordingly U.O No. Pl.F/4321/14 dated 07.06.2018 was issued.

The above action taken by the Vice Chancellor in having reappropriated the aforesaid amounts into the concerned head of account and released the financial assistance to the Centre are being reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.33                      Release of grant-in-aid, received from UGC, to UGC HRDC- Reporting of – Reg.**

**( Pl.F)**

The Vice-Chancellor has accorded sanction for releasing an amount of Rs.29,01,488/- (Rupees twenty nine lakh one thousand four hundred eighty eight only), received from UGC as reimbursement for the year 2015-16 towards the grant-in-aid for the conduct of Orientation Programme, Refresher Courses and Short term courses under the scheme Human Resource Development Centre, to the UGC- Human Resource Development Centre (UGC- HRDC), by exercising powers vested vide 10(13) of KU Act 1974. Accordingly U.O No. Pl.F/1188/ASC/2009 dated 04.06.2018 was issued.

The action taken by the Vice Chancellor in having released the above said amount to the UGC-HRDC as grant-in -aid from UGC is reported to the Syndicate.



**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.34                      Reappropriation of funds sanctioned by the Vice Chancellor - Reporting of – reg.**

**(Pl.B)**

The Vice Chancellor has accorded sanction for opening a new head "Part III -MH 80 A- Grants from State Government- 9/7266- National Conference on Discrete and Computational Mathematics" for releasing the grant in aid of Rs.80,000/- (Rupees Eighty thousand only), received from KSCSTE as reimbursement, to Smt. Manju V.N, Assistant Professor, Department of Mathematics by reappropriating the same into the newly opened head of account from "Part III -MH 80 D- Grants from Other Agencies - 9/7751- Lumpsum provision for new research schemes" by exercising powers vested vide 10(13) of KU Act 1974. Accordingly U.O no. Pl.B/4397/17 dated 16.07.2018 was issued.

The above action taken by the Vice Chancellor in having reappropriated the aforesaid amount into the concerned head of account is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.35                      Reappropriation of funds sanctioned by the Vice Chancellor - Reporting of – reg.**

**(Pl.B)**

The Vice Chancellor has accorded sanction for reappropriating an amount of Rs. 1,50,000/- (Rupees One lakh fifty thousand only) into the head of account " Part III -MH 80 A- Grants from State Government - 9/7245 - International Conference on Statistics for Twenty - First Century" for releasing the grant- in- aid received from KSCSTE for the International Conference, to Dr. C. Sathesh Kumar, Associate Professor and Head, Department of Statistics, University of Kerala from the head of account "Part III -MH 80 D- Grants from Other Agencies - 9/7751- Lumpsum provision for new research schemes" by exercising powers vested vide 10(13) of KU Act 1974. Accordingly U.O No. Pl.B/3282(B)/17 dated 13.07.2018 was issued.

The above action taken by the Vice Chancellor in having reappropriated the aforesaid amount into the concerned head of account is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.36                      International Centre for Kerala Studies-Allocation of funds to the various Heads of account under the Budget Estimates of the University for the year 2018-19-Administrative sanction-accorded- reappropriation of funds – Reporting of – reg.**

**(Pl.A1)**

Sanction was accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974:

(i) To reappropriate an amount of `17,50,000/- (Rupees Seventeen lakh fifty thousand only) from the head of account 'Part II-Plan-MH-63-Miscellaneous -7/6065- Implementation of Plan Programmes (State)' and provide the same under the following sub heads of the head of account 'Part II-Plan-MH-49(b)-International Centre for Kerala Studies' in the current years' Budget Estimates of the University.

<b>Part II-Plan-MH-49(b)-International Centre for Kerala Studies</b>		
<b>E-code</b>	<b>Detailed Head</b>	<b>Amount</b>
4/1220	Office Expenses and Miscellaneous (State)	50,000
4/1845	Books and Journals (State)	3,50,000
4/1885	Development of Department (State)	50,000

4/2180	Publication of Scholarly Works (State)	1,00,000
4/3330	Research Fellowships (State)	3,00,000
4/3675	Field Researchers (State)	1,00,000
4/3685	Field work Expenses (State)	20,000
4/3775	Editorial Associates (State)	15,000
4/4095	Honorarium (State)	15,000
4/4125	Visiting Professors and Fellows (State)	1,00,000
4/5839	Documentation of Art Forms (State)	2,00,000
4/6061	Seminar (State)	4,50,000
	<b>Total</b>	<b>17,50,000/-</b>

University Order No. P1.A1/ICKS/1755/18 dated 05/07/2018 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the amount by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.37**      **Ph.D Research- Cancellation of Ph.D registration-Ms.Savithri.N.V-Music – reporting of -reg:-**

(Ac.EVI)

Dr.Saji.S, Assistant Professor of Music, Govt. College for Women, Thiruvananthapuram research supervisor of Ms.Savithri.N.V had submitted a request to relinquish the guidship of

Ms.Savithri.N.V as there is no progress in her research work. As per the minutes of the meeting of the Syndicate held on 24/03/2018,the research scholar has been intimated to refund the availed amount of University JRF and she has refunded the availed amount of Rs.74800/-

The details of the candidate is shown below

Details of the candidate, Subject , Full-time/Part-time	Name of Guide & Research centre	Request
Ms.Savithri.N.V Part-time Music U.ONo.AcE1.B3/5824/2011 dated 30/07/2012, w.e.f 07/06/2012 (Full time registration) Converted to part-time w.e.f 18/07/2013	<b>Guide:</b> Dr.Saji.S Assistant Professor of Music, Govt. College for Women, Thiruvananthapuram <b>Centre:</b> Govt. College for Women, Thiruvananthapuram	Cancellation of Ph.D registration

Cancellation of registration would create a vacancy under the research supervisor which would help granting registration to a new candidate. Hence, giving due consideration to the urgency of the matter, the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, has granted cancellation of the Ph.D registration of Ms.Savithri.N.V and the U.O granting cancellation has been issued vide No.Ac.EVI(3)/32289/2018 dated 13/07/2018 in this regard.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.38**      **Department of Music – Approval of additional Panel of Guest Lecturers - Consideration of – reg.**

(Ad. AV)

Dr. B Hariharan, Head-in-charge, Dept. of Music has forwarded an additional panel for engaging as Guest Lecturers in Music, as detailed below for approval:

1. Prof. Ayamkudi Mani – Rtd. Lecturer, S.S.T College of Music, Trivandrum
2. Prof. C S Jayaram – Rtd. Professor, S.S.T College of Music, Trivandrum
3. Prof. M N Savithri - Rtd. Professor, S.S.T College of Music, Trivandrum
4. Prof. P Subramanyam – RLV College, Ernakulam
5. Prof. Govindan Namboodiri – Principal, RLV College, Ernakulam
6. Dr. B Pushpa - Rtd. Professor, Dept. of Music, University of Kerala

7. Dr. Bhavana T M, Rtd. Associate Professor, S N College for Women, Kollam
8. Smt. P Renu, Guest Lecturer, S.S.T College of Music, Trivandrum

The usual procedure for appointing Guest Lecturers begins with, the concerned Head of the Department forwarding a request for the permission to notify for Guest Lecturers. The Department will then notify through PRO Wing and conduct interview and forward the list to this section and they are appointed as Guest Lecturers only after the approval of the list by the Syndicate. But in this case, the Head, Dept. of Music, has forwarded the panel of eminent personalities in Music, in the light of U.O No.Ad.AVI/1/373/2002 dated 15.06.2002, for engaging Guest Lecturers in the various Departments, in exceptional cases, the retired teachers and teachers working in the University Departments may be appointed with prior sanction from the University.

The additional panel of Guest Lecturers in the Dept. of Music, forwarded by the Head, Dept. of Music is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the additional panel of Guest Lecturers in the Dept. of Music as detailed above, be approved.

**Item No.04.39**                      ***University Engineering Unit-Duties and responsibilities of Staff of different branches that come under the purview of Engineering Unit- suggestions from the University Engineer - Consideration of - reg.***

*(Ad.D.II)*

Adv.Johnson Abraham, former member of Syndicate vide a letter raised the need of revamping the University Engineering Unit. In the letter he has stated that the University of Kerala has its own Engineering Unit, but all of the Engineering works are outsourcing and this make unnecessary expenditure of fund. Hence he calls for the revamping of the University Engineering Unit by including the staff with experience in relevant field and good qualification.

On receiving the letter the report of the University Engineer has been sought in this regard. University Engineer has reported about the present status of the employees working at University Engineering Unit along with the additional staff required for the Engineering Unit for smooth functioning. She has also suggested the duties and responsibilities assigned for staff at the Engineering Unit as an annexure.

It may be noted that in the case of additional staff requirements, the Government of Kerala has been addressed for post creation several times. But the Secretary to Government Higher Education (B) Department informed recently that the present financial position of the State Government does not permit to shoulder additional burden consequent on the post creation.

The Vice Chancellor has ordered to place the Annexure of the report submitted by University Engineer regarding duties and responsibilities of Staff of different branches of Engineering Unit before the Syndicate.

The University Engineer has mentioned the duties and responsibilities of non technical staff and branches such as Technical Branch/Drawing Branch, Finance Branch/Accounts Branch, Establishment Branch and Drivers. It may be noted that Ad DII section is concerned only with the technical staff of Engineering Unit.

Hence the suggestions of the University Engineer regarding the duties and responsibilities of Staff of different branches coming under the purview of Engineering Unit are placed before the Syndicate for consideration and appropriate decisions thereof.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Monitoring Committee (Works).

**Item No.04.40**                      ***Award of Ph.D Degrees***

*(Ac.E.II/Ac.E.V)*

**Item No.04.40.01**                      ***Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Reshma L R in Chemistry-reg.***

*(Ac.E.II)*

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MACROSCOPICALLY ORDERED STARCH BASED HYDROGELS FOR ANTIMICROBIAL APPLICATIONS**” submitted by Smt. Reshma L R.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Reshma L.R., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science .

**Item No.04.40.02**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Nisha.P in Biochemistry - reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“BIOCHEMICAL STUDIES OF MUSA PARADISIACA INFLORESCENCE IN EXPERIMENTAL DIABETES MELLITUS”** submitted by Smt. Nisha P

**Resolution of the Syndicate**

**RESOLVED** that Smt. Nisha P., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

**Item No.04.40.03**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Hari Prasad.S in Chemistry – reg.**

**(Ac.E.II)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS, CHARACTERIZATION AND ENVIRONMENTAL APPLICATIONS OF NANO SIZED POLYOXOMETALATES”** submitted by Sri. Hari Prasad S.

**Resolution of the Syndicate**

**RESOLVED** that Sri. Hari Prasad S., be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.04.40.04**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Liji L in Hindi –reg.**

**(Ac.E.V)**

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SAMAKALEEN MAHILA UPANYASAKARON KE HINDI UPANYAS: BADALTHY PRAVRITHIYON KE SANDARBH MEIN”** submitted by Smt. Liji L.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Liji L., be declared eligible for the award of the Degree of Doctor of Philosophy in Hindi under the Faculty of Oriental Studies.

**Item No.04.41**      **Annual Accounts 2017-18- Consideration of – reg.**

**(Accounts II)**

As per Section 48, Kerala University Act 1974, the Annual Accounts of the University shall be prepared under the direction of the Syndicate and shall be submitted to the Government for Audit.

As per Para 10, Chapter 6 of the Kerala University First Statutes, 1977, Syndicate shall consider the Annual Accounts of the University and place it before the Senate for approval, at the Annual meeting.

Accordingly the draft Annual Accounts of the University for the Financial Year 2017-18 is placed before the Syndicate for approval.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.04.42**      **Ph.D Research – Cancellation of Ph.D registration – Reporting of - reg.**

**(Ac.E.VII)**

Dr.C S Suchith, Research Supervisor to three candidates who had been granted registration to do Ph.D research vide UO noted against their names, had requested to remove them from his guidance as there was no progress in their research work, so that he can accommodate three fresh candidates.

Sanction has therefore been accorded by the Vice-Chancellor subject to reporting to the Syndicate to cancel the Ph.D registration of the following research scholars.

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Supervisor & Research Centre	Requests Granted
<b>Renjini G B</b> Ac.E1.B.3/21500/06 dated 09/03/2007 w.e.f 17/01/2007	Hindi Full-time	<b>Supervisor:</b> Dr.C S Suchith <b>Centre:</b> Govt.College for Women Thiruvananthapuram	Cancellation of Ph.D registration
<b>Prathibha V K</b> Ac.E.1.B.3/2318/07 dated 19/09/2007 w.e.f 19/07/2007	Hindi Full-time	<b>Supervisor:</b> Dr.C S Suchith <b>Centre:</b> Govt.College for Women Thiruvananthapuram	Cancellation of Ph.D registration
<b>Sreedevi V</b> Ac.E.1.B.3/2318/07 dated 19/09/2007 w.e.f 19/07/2007	Hindi Full-time	<b>Supervisor:</b> Dr.C S Suchith <b>Centre:</b> Govt.College for Women Thiruvananthapuram	Cancellation of Ph.D registration

The cancellation of Ph.D registration of the above candidates was granted vide UO.No.Ac.EVII/28568/2017 dated 17/04/2018.

The matter is reported to the Syndicate.

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.43**

**Category change to Assistant Professors in KUCTEs - Enhancement of Tuition fee- Consideration of - reg**

(Ac. G)

Seven guest lectures and one academic co-ordinator have requested for category change to Assistant Professors on contract basis in KUCTEs. The Syndicate vide item No. 33.91.12 of its meeting held on 24/03/2018 resolved to consider the requests of one Academic co-ordinator and seven Guest lecturers for category change to Assistant Professors on contract basis subject to seniority as per their request. It is also resolved to consider other requests from Academic Co-ordinators/ Guest lecturers received till the date of the Syndicate. Smt. Deepa V, Academic co-ordinator at KUCTE Adoor has also submitted request for category change to Assistant Professor on contract basis on 20/03/2018, before the date of Syndicate.

When the above category change is forwarded to Finance-I section for endorsement, they remarked that the special Audit Party of AG for 2015-16 had observed that the university BEd centres under self financing sector are functioning at loss and suggested measures such as enhancement of tuition fee to mitigate the loss. The Finance had already suggested an increase in tuition fee of Rs.12,000/- per annum per candidate to bridge the deficit and the matter of enhancement of fee was placed before the Syndicate. A subcommittee was constituted by the Syndicate held on 06/12/2017 to study and submit proposal to initiate remedial measures with Adv. K.H Bahujan (Convenor), Sri.M.Sreekumar and Sri. B S Jyothikumar as members and entrusted to study the facts and to submit a proposal including the measures to be taken to mitigate the loss from the KUCTEs pointed out by the Special Audit Party. But the subcommittee has not submitted the report.

Meanwhile the annual accounts of the University continues to show working loss of Rs.1,20,12,684/- (Rupees One Crore Twenty Lakhs Twelve Thousand Six Hundred and Eighty Four only) in 2016-17 and Rs. 80,59,898/- (Rupees Eighty Lakh Fifty Nine Thousand Eight Hundred and Ninety Eight only) in 2017-18 (Provisional accounts) in respect of KUCTEs. With the implementation of the Syndicate decision regarding category change to Assistant Professors, the additional financial commitment per annum will increase by Rs. 8,61,120/- (Rupees Eight Lakh Sixty One Thousand One Hundred and Twenty only) and with sanctioning of category changes of a similar nature, a proportionate increase will be there, adding to the working loss.

Consequent to the Govt. policy decision of disbursement of both Non plan and plan funds directly through Treasury, all payments relating to self financing academic programme, unless self

sustainable, are met from the internal revenue generated by the University and any additional financial commitment will only add to the financial crunch presently faced by the University. Hence the Finance suggested to take urgent steps to enhance the tuition fees of KUCTEs

The Present Fee structure of BEd admission in KUCTE is as detailed below

Sl. No.	Fee	I Year	II Year
1.	Tuition fee	Rs.25,000/- to be paid in two instalments of Rs.15,000/- in the first semester and Rs.10,000/- in the second semester	Rs.25000/- (liable to be revised) to be paid in two instalments of Rs.15,000/- in the third semester and Rs.10,000/- in the fourth semester
2.	Special Fee	Rs.2300/-	Rs.2300/-
3.	Caution Deposit	Rs.500/-	0
4.	Affiliation Fee	Rs.500/-	0
5.	MAIPS Insurance	Rs.240/-	240
	<b>Total</b>	<b>Rs.28,540/-</b>	<b>27,540/-</b>

The OAD section has also requested to inform further developments on Audit objection regarding measures taken to mitigate loss of self financing BEd Centres.

Meanwhile, the Vice-Chancellor has accorded sanction to implement the Syndicate decision dated 24/03/2018 and ordered to bring to the notice of the Syndicate regarding nonsubmission of report by the subcommittee on raising tuition fee. The seven guest lecturers and two Academic Co-ordinators were engaged as Assistant Professors on contract based on the orders of the Vice-Chancellor.

The whole matter is placed before the Syndicate for consideration.

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that Sri.M.Leninlal, Member Syndicate be included in the sub-committee in place of Sri.B.S.Jyothikumar, Former Member Syndicate and to entrust the sub-committee to submit the report to be placed before the next Syndicate.	

**Item.No.04.44** *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 06.08.2018 – Approval – reg.*

*(M&C.I)*

Placed below is the Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 6.08.2018. Considering the urgency of the matter recommendations on item nos 12, 14, 19, 21 and 24 was approved by the Vice Chancellor, subject to reporting to the Syndicate.

Action taken by the Vice Chancellor in having approved the recommendations on item nos 12, 14, 19, 21 and 24 is reported and recommendations on the rest of the items are submitted for approval of the Syndicate.

**Meeting of the Standing Committee of the Syndicate on Examinations**

Date & Time : 6.08.2018, 11.30 am  
Venue : Syndicate Room

**Members Present**

1.	Dr.P.Rajesh Kumar	Convener	Sd/-
2.	Sri.M.Sreekumar	Member Syndicate	Sd/-
3.	Adv.K.H.Babujan	Member Syndicate	Sd/-
4.	Dr.R.Lathadevi	Member Syndicate	Sd/-
5.	Dr.K.R.Kavitha	Member Syndicate	Sd/-
6.	Dr.S.Nazeeb	Member Syndicate	Sd/-
7.	Adv.G.Sugunan	Member Syndicate	Sd/-

**Members Absent**

1.	Dr.B.Unnikrishnan Nair	Member Syndicate
2.	Dr.K.B.Manoj	Member Syndicate
3.	Dr.Shaji.K	Member Syndicate

**Item No.04.44.01**      *20% or more difference in revalued marks – Hearing of the Re valuers for 20% or more variation of marks between original valuation and revaluations - reg.*

(EJ V)

After the completion of Revaluation of the Fifth Semester CBCSS BA Degree Examination, November 2015 and that of the Sixth Semester CBCSS BA Degree Examination, April 2016, 20% or more difference in the revalued marks from the original marks was noticed in the case of 139 candidates of Fifth Semester and 40 candidates of Sixth Semester respectively. The detailed lists incorporating the above were placed before the following meeting of the Standing Committee of the Syndicate on Examinations & Students Discipline.

The Committee at its meetings held on 29.04.2017, 14.07.2017, 26.10.2017 & 27.04.2018 heard the Original valuers and Re valuers for 20% or more variation of marks between original valuation and revaluation in more than two papers valued by him/her.

On the basis of hearing, the Committee recommended to give a warning letter to the examiners to be more vigilant during valuation and the Re valuers were directed to strictly adhere to the scheme of valuation. Dr. Godwin S K, was absent for the hearing held on 27.04.2018, hence the Committee recommended to hear him in the next meeting.

**Recommendations of the Standing Committee**

*The Committee heard Dr.Godwin.S.K, Assistant Professor of Economics, Govt College for Women, Vazhuthacaud, Thiruvananthapuram and recommended to give a warning letter to Dr.Godwin.S.K to strictly adhere to the scheme of valuation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.02**      *Akhil J.S- LL.B- three year course student- Studied two courses simultaneously at Annamalai University and Kerala University – Regarding.*

(EG I A)

Shri. Jaison V Johnson filed a petition dated.02.02.2017 alleging that Shri. Akhil J.S had undergone two courses simultaneously, namely B A Malayalam and Mass Communication at St. Xavier's College, Thumba and B A Sociology from the Annamalai University as an IDE candidate during 2011-2016 period as follows:-

University	Annamalai	Kerala
Course Period	2011-2014	2013-2016
Course	BA Sociology	BA Malayalam & Mass Communication.
Details of Examinations Appeared	I year- May 2012	---
	II year- May 2014 (Supplementary- May 2015)	I sem- January 2014, II sem- July 2014, III sem- November 2014.
	III year – May 2014 (Supplementary- May 2015)	IV sem- June 2015, V sem.- November 2015, VI sem- Not Regd./ Not Appeared.

During 2013-2015 period, Shri. Akhil J S had undergone II Year and III Year BA Sociology in 2014 and 2015 respectively at Annamalai University and I Semester ( January 2014), II Semester ( July 2014), III Semester ( November 2014), IVSemester ( June 2015), V Semester ( November 2015) simultaneously at Kerala University. Later Shri. Akhil J S has cancelled his course registration after his Fifth Semester Examinations of November 2015.

The Principal, Kerala Law Academy Law College, Thiruvananthapuram was asked to submit the original documents such as Degree Certificate, Transfer Certificate, Course Certificate, Marklists issued from the Annamalai University and the Eligibility Certificate issued from the University of Kerala.

The Honourable Vice Chancellor has ordered to permit the appearance of Shri. Akhil. J.S as “PROVISIONALLY ADMITTED” on the strength of academic eligibility to seek admission to LLB three year Unitary Degree course by the virtue of BA Degree qualified from Annamalai University

which is recognised by the University of Kerala and he was registered for the first semester Unitary Degree course. Also ordered to conduct a detailed enquiry on the irregularity in having undergone two courses of two Universities simultaneously and to publish the results of the LL.B examinations taken by him subject to the outcome of the enquiry.

The Standing Committee of Syndicate on Examinations and Students' Discipline at its meeting held on 24.11.2017, recommended to hear Shri.Akhil.J.S, in the next meeting. Further recommended that the Principal, St. Xavier's College, Thumba may be directed to submit the TC submitted by Shri. Akhil J S, at the time of admission to BA Malayalam & Mass Communication Degree Course at St. Xavier's College, Thumba in the year 2013. The Principal, St, Xavier's College, Thumba submitted the TC issued by St. Johns Model HSS, Nalanchira, submitted by Sri. Akhil J S at the time of admission to BA Malayalam & Mass Communication Degree Course at St. Xavier's College, Thumba in the year 2013.

The Candidate informed his inability to attend the hearing held on 24.04.2018 and 7.05.2018. The Standing Committee of the Syndicate on Examinations and Students Discipline held on 07.05.2018 considered the same and recommended to direct Sri. Akhil J.S to appear before the committee without fail to avoid further course of action against him by the University.

**Recommendations of the Standing Committee**

*The Committee heard Sri.Akhil.J.S and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the matter be treated as closed, since the candidate has admitted his misake and has already cancelled his B.A Malayalam & Mass Communication Degree Course registration with this University.

**Item No.04.44.03**      ***S6 BA CBCS Degree Examination, April 2014- Attendance Shortage beyond condonable limit-results withheld - Representation from Smt.Thasneem S.M and others - Consideration of - reg.***

***(CBCS BA II)***

Smt.Thasneem.S.M, Smt.Sarnya.S., and Smt.Noufiya Mol.B., pursued B.A degree course in History at Government College for Women, Thiruvananthapuram during 2011-2014. The candidates registered for their regular chance of appearance for sixth semester during April 2014 and attended the examination. But the actual fact was that the candidates possessed only 28% attendance during the said semester which is far beyond even the condonable limit of 10 days in a semester.

Noting the shortage of attendance, the results of the candidates were withheld. Aggrieved by the decision, the candidates submitted complaint before the University and also the Hon'ble Lok Ayukta during March 2016. The Syndicate at its meeting held on 23.03.2016 considered the direction of the Lok Ayukta to consider the matter and resolved not to agree to the request since it is against CBCS regulations. The decision was informed to the candidate and the Honble Lok Ayukta.

The candidates again approached the University, vide representation dated 07.03.2017, where in the remarks of the principal was again sought and in response it was informed that the candidates concerned did not utilize the chances for attending the 6<sup>th</sup> semester again to satisfy the required attendance during the subsequent years (2014 to 2017) inspite of repeated directions and reminders by the college Authorities.

As per clause 6.1 of CBCS regulation, the normal duration of the first degree program shall be 3 years consisting of 6 semesters and no student shall be allowed to complete the programme by attending more than 12 continuous semesters. Accordingly the time limit prescribed for the candidates ended on April 2017.

Now the candidates, Thasneem. S.M., has approached the State Youth Commission and the commission vide Letter dated 08/12/2017 has forwarded the proceedings of the hearing conducted in the matter and as per the conclusion, only the Syndicate, of the University of Kerala can consider the issue and that too on humanitarian grounds, for which the petitioners shall approach the Registrar, University of Kerala.

Accordingly the candidates, Smt.Thasneem.S.M., and Smt.Saranya.S., had submitted a representation dated 16.02.2018 (not signed). The Hon'ble Vice-Chancellor considered the request and ordered to place the matter before the Syndicate. The Syndicate at its meeting held on 10.05.2018 resolved that the students be heard by the Standing Committee of the Syndicate on Examinations.



**Recommendations of the Standing Committee**

*The Committee heard Smt.Thasneem.S.M., Smt.Saranya.S and Smt.Noufiya Mol.B and observed serious lapse on the part of the Principal, HoD and Tutor, that in spite of shortage of attendance they have registered the above candidates for the examination, issued hall ticket and also permitted the candidates to write the examination and also forwarded CE marks of the above candidates to the University. Hence recommended to seek explanation from the Principal, HoD and Tutor for the lapse noted above.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.04      *CBCS B.Sc. Fourth Semester Examination July 2017 – belated forwarding of B.Sc.Botany answer scripts from NSS College, Cherthala – reg:-***  
**(CBCS B.Sc I)**

The results of Sri. Venugopala Prabhu, Sri.Kiran Karthikeyan and Sri.Roshith M B from NSS College Cherthala of B.Sc Botany S4 July 2017 Examination were published as 'passed in parts' on the assumption that they were absent for some of the papers. Later, on enquiry it was found that the answer scripts of the above candidates were retained in the college without being forwarded to the University for valuation. The above mentioned students were admitted provisionally for the S4 examinations since they had shortage of attendance. After receiving the statement from the condonation section that the attendance shortage is within the condonation limit, their hall tickets were released on-line in July 2017 itself, which could be downloaded only by the Principal for distribution.

After the release of hall tickets the answer scripts are to be forwarded immediately to the University by the Principal but, the college has failed to do so. The answer scripts (total 10 numbers) of the above candidates were received in the University office by 24.04.2018 only. The Hon'ble Vice Chancellor has ordered that the matter of delayed submission of answer scripts by the college and accordingly the matter of undertaking valuation be placed before the Standing Committee on Examinations as the matter has already appeared in the print media

The Standing Committee held on 07-05-2018 recommended to forward the answer scripts for valuation and further recommended to hear the Chief Superintendent, NSS College ,Cherthala in the next meeting. The recommendations were approved by the Syndicate held on 10-05-2018 (Item No: 35.100.09). The valuation process of the said answer scripts were over and the results were published on 16.05.2018.

**Recommendations of the Standing Committee**

*As the Chief Superintendent, NSS College, Cherthala was not present for the hearing, the Committee recommended to defer the item.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.05      *Suspected Malpractice committed by Smt. Sathyabhama. R using additional sheets of University of Kerala for BA Exam of Calicut University – Hearing of the Principal – Reg.***

**(M&C.I)**

The Controller of Examinations, University of Calicut, reported the malpractice committed by Smt.Sathyabhama.R, who was a candidate registered through School of Distance Education of the University of Calicut. Smt. Sathyabhama had written the III Semester BA examination at Co-Operative College, Tvpm (tutorial), an examination sub-centre of the University of Calicut. She had committed malpractice by using two additional answer sheets of University of Kerala with Serial No.s 375638 Y and 375639 Y.

A meeting of the Standing Committee on Examinations of the University of Calicut, held on 25.11.16 considered this case and constituted an Enquiry committee to enquire the issue. The committee found that the candidate misused the additional sheets of Kerala University during the exam and the candidate has admitted the charges.

The Store-keeper (Exam store), informed that 31 sheets 375620 Y to 375650 Y were issued to Govt. Sanskrit College, Trivandrum on 26.09.2013 from the 'Y' series answer sheets starting from 375001 Y to 376000 Y.

The Principal, Govt. Sanskrit College was requested to furnish the usage of additional sheets starting from Sl. No. 375620 Y to 375650 Y to whom was it was issued, specifically mentioning the dates and subjects of the examinations. In response to the letter, *the* Principal, Govt. Sanskrit College has forwarded the reply received from the then Principal, Dr. Geetha. N.K, informing that she started working as Principal with effect from 02.04.2013, and the charge of Examinations was entrusted to Dr. K.P. Rajeev, who expired while in service.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committees of the Syndicate on Examinations & Students Discipline held on 22.9.2017. The Committee considered the matter and observed that the reply submitted by the Principal, Government Sanskrit College is not satisfactory and recommended that a detailed report may be sought from the Principal.

Accordingly, the Principal, Govt. Sanskrit College was directed to submit a detailed report, the Principal replied to consider the letter already forwarded from Govt. Sanskrit College. It may be noted that unless the co-operation of the authorities of the college is received, further investigation on the matter is not possible.

The Standing Committee of the Syndicate on Examinations and Students Discipline at its meeting held on 05.03.2018 considered the matter regarding suspected malpractice reported against Smt.Sathyabhama R for using additional sheets of Kerala University for exam at Calicut University and recommended that the present Principal, Govt. Sanskrit College, Thiruvananthapuram may be directed to appear before the Standing Committee with the Stock Register of answer books, additional sheets utilized in the college and other supporting documents. The Syndicate at its meeting held on 24.03.2018 vide Item No. 33.92.17 resolved to approve the same.

**Recommendations of the Standing Committee**

*The Committee heard Dr.Geetha.N.K, the then Principal and Dr.Sudheesh O.S, Government Sanskrit College, Thiruvananthapuram and recommended to conduct domestic enquiry to examine the documents in the college with the following members Dr.B.Unnikrishnan Nair, Dr.S.Nazeeb and Adv.G.Sugunan.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.06** *Complaint submitted by the Principal, UIT Vakkom against Smt.Senjula.P, Lecturer – Hearing -reg.*

**(M&C.I)**

The Principal, UIT Vakkom had alleged that Smt. Senjula.P, Lecturer on contract basis, Dept of Computer Science, facilitated the students to do malpractice in the University examinations. He warned the teacher accordingly. However inspite of his warning, Smt.Senjula.P continued her attitude in the next examination also. Hence he has requested to take necessary action in this regard. A teacher becoming an accomplice in exam malpractice is a serious issue. The Hon'ble Vice Chancellor has ordered to initiate disciplinary action against the teacher based on the complaint received from the Principal.

Accordingly the Standing Committee of the Syndicate on Examinations considered the matter and recommended to hear Smt.Senjula.P, Lecturer on contract basis, Dept of Computer Science, UIT Vakkom. The Syndicate at its meeting held on 10.05.2018 vide item no.35.23.10 resolved to approve the same.

**Recommendations of the Standing Committee**

*The Committee heard Smt.Senjula.P, Lecturer on contract basis, Dept of Computer Science, UIT Vakkom and recommended to conduct domestic enquiry in the college with the following members Dr.P.Rajeshkumar, Dr.R.Lathadevi, Dr.K.R.Kavitha and Adv.G.Sugunan.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.07**      **Missing of answer books of B.Tech degree examination 2013 – Hearing Sri.Shaji Jerome– reg.**

**(M&C.I)**

CV II section reported that 16 answer books of various B Tech Degree examinations held in 2013, were not able to be traced and these answer books must have been present in the bundles lost/destroyed due to constant shifting of CVII and CV III sections to different venues, some bundles destroyed by termites and rats and some bundles were completely destroyed by rain water when they were stocked in OAD section. Thorough search had been done by CVII section several times. Due to non availability of these answer books of 2013 B.Tech exam, hundreds of answer books were kept pending disposal.

The Sub Committee of the Standing Committee of the Syndicate on Examinations and Students Discipline, considered the matter and recommended

1. To conduct a hearing of the then Section Officer, CV II/III Section regarding missing of answer books of B.Tech degree Examinations.
2. To visit the concerned spaces available for storing answer books.
3. To entrust the Deputy Registrar Revaluation/CV section to submit a concrete proposal incorporating the methods to improve the storing of answer books without getting destroyed or misplaced and without shifting the bundles.

The Sub Committee heard the following officers and analyzed the present scenario of storing of answer books after valuation.

- Shri.Ahmed Khan.I, Assistant Registrar, Revaluation
- Shri.Sajeev.N, Pool Officer, Tapal Section
- Smt.Elsy.P.M, Officer Supdt, Tapal Section
- Smt.Lekshmi.S.S, Office Supdt, CV II Section

On the basis of visiting the cellar and hearing the staff, the Committee noted callousness from the part of the Officers concerned, who are responsible to keep the answer books in tact. Hence the Committee recommended

1. To give directions to all officers concerned to keep the answer books in a systematic manner with proper records.
2. To keep the valued answer books in polyurethane bags.
3. To dispose the answer books which were kept, pending disposal of this case.

The Syndicate at its meeting held on 21.01.2017 vide item no.24.16.07 resolved to approve the above recommendations of the Standing Committee and further resolved to issue a memo to show cause why disciplinary action should not be taken against the officials concerned. Accordingly memo was issued to the Officers concerned. The reply to the memo submitted by the Officers was considered by the Standing Committee of the Syndicate on Examinations and Students Discipline, as the reply submitted by the officers were not found satisfactory the Committee referred the matter to the Syndicate.

The Syndicate at its meeting held on 10.10.2017 vide item no.30.92.04 resolved to bar one increment without cumulative effect for the employees in service and seek legal opinion regarding the retired employee on fixing the liability. Accordingly Sri.Shaji Jerome and Smt.Ely.P.U Office Supdt were imposed with the minor penalty of baring one increment without cumulative effect.

Sri.Shaji Jerome submitted a requested stating that no personal was hearing was conducted before imposing the punishment on him. Hence requested to waive off the minor penalty imposed on him. Smt.Elsy P.U also requested to waive off the minor penalty imposed on her. The Standing Committee of the Syndicate on Examinations and Students Discipline at its meeting held on 5.03.2018 considered the matter and recommended to hear Sri.Shaji Jerome and not to consider the request submitted by Smt.Elsy.P.U. The Syndicate vide item no.33.92.20 resolved to approve the same.

**Recommendations of the Standing Committee**

*The Committee heard Sri.Shaji Jerome and recommended to refer the item to the Syndicate for decision.*

**Resolution of the Syndicate**

**RESOLVED not to consider** the appeal submitted by Sri.Shaji Jerome, Office Superintendent and to proceed with the current decision.

**Item No.04.44.08** കൊല്ലം ടി.കെ.എം കോളേജ് കേന്ദ്രത്തിൽ നടന്ന നാലാം സെമസ്റ്റർ ബി.കോം സി.ബി.സി.എസ്.എസ് ജൂൺ 2017 ഉത്തരക്കടലാസ് മഴ വെള്ളം ചോർന്നൊലിച്ച് ഉത്തരങ്ങൾ മാഞ്ഞു പോയ നിലയിൽ പകരം നമ്പറിന് ക്യാമ്പിലെ ഉത്തരവാദികളായ ഉദ്യോഗസ്ഥരെ വിചാരണ ചെയ്യുന്നത് സംബന്ധിച്ച്.

(M&C.II)

പകരം നമ്പറിന് വിഭാഗത്തി സൂക്ഷിച്ചിരുന്ന ഫാൾസ് നമ്പർ ചെയ്ത നാലാംസെമസ്റ്റർ ജൂൺ 2017 ലെ ഉത്തരക്കടലാസുകൾ മഴ വെള്ളം ചോർന്നൊലിച്ച നിലയിൽ കാണപ്പെടുകയും, ഒരു വിദ്യാർഥിയുടെ നാലാം സെമസ്റ്റർ ഉത്തരക്കടലാസിലെ അക്ഷരങ്ങൾ, രജിസ്റ്റർ നമ്പർ ഉൾപ്പെടെ പൂർണ്ണമായും മാഞ്ഞു പോയ നിലയിലാണു്. ആയതിനാൽ ടി പേപ്പർ മുഖ്യ നിർണ്ണയം നടത്താൻ സാധിക്കാത്ത അവസ്ഥയിലാണു്.

സെൻട്രൽ ക്യാമ്പിലെ പകരം നമ്പറിന് വിഭാഗത്തിൽ മഴ സമയത്തു കെട്ടിടത്തിന്റെ മേൽക്കൂരയിൽ നന്നും അകത്തേക്ക് മഴ വെള്ളം കയറി, ഉത്തരക്കടലാസുകൾ നനയുകയാണെന്നും, കെട്ടിടത്തിന്റെ അറ്റകുറ്റപ്പണികൾ അടിയന്തിരമായി ചെയ്യണമെന്നും കാണിച്ചുകൊണ്ട് 2017 ജൂൺ, സെപ്റ്റംബർ മാസങ്ങളിൽ എഞ്ചിനീയറിംഗ് വിഭാഗത്തിന് കുറിപ്പ് കൊടുത്തിട്ടുണ്ടായിരുന്നു. അവധി ദിവസങ്ങളിൽ ചെയ്ത കനത്ത മഴയിൽ ഉത്തരക്കടലാസുകൾ സൂക്ഷിച്ചിരുന്ന സ്ഥലത്ത് വെള്ളം കയറുകയും, ഉത്തരക്കടലാസുകൾ നനയുകയും ചെയ്തു. തൊട്ടടുത്ത പ്രവർത്തിദിവസത്തിൽ തന്നെ നന്നു് ഉത്തരക്കടലാസുകൾ ഉണക്കിയെടുത്തു എങ്കിലും ഒരു ഉത്തരക്കടലാസുമാത്രം അക്ഷരങ്ങൾ മാഞ്ഞുപോയ നിലയിൽ കാണപ്പെട്ടതായും, അസിസ്റ്റന്റ് രജിസ്ട്രാർ പകരം നമ്പറിന് വിഭാഗം അറിയിച്ചിട്ടുണ്ട്.

ഉത്തരക്കടലാസുകളുടെ സ്റ്റോക്ക് രജിസ്റ്ററിന്റെ പരിശോധനയിൽ പ്രസ്തുത ഉത്തരക്കടലാസ് കൊല്ലം ടി.കെ.എം കോളേജിൽ 3833 എന്ന ചോദ്യപേപ്പർ കോഡിൽ പരീക്ഷ എഴുതിയ നാലാം സെമസ്റ്റർ ബി.കോം (സി.ബി.സി.എസ്.എസ്.) ജൂൺ 2017 വിദ്യാർഥിയുടേതാണെന്ന് അസിസ്റ്റന്റ് രജിസ്ട്രാർ പകരം നമ്പറിന് വിഭാഗം അറിയിച്ചിട്ടുണ്ട്. കൂടാതെ ഉത്തരക്കടലാസുകൾ നന്നു് ചെയ്തതുമായി ബന്ധപ്പെട്ട വിശദവിവരണം 13.11.2017 തീയതി എഞ്ചിനീയറിംഗ് വിഭാഗത്തിന് പകരം നമ്പറിന് വിഭാഗത്തിൽ നിന്നും നൽകിയിട്ടുണ്ടായിരുന്നു.

**Recommendations of the Standing Committee**

*The Committee heard Smt.P.Maheswari, the then Assistant Registrar, Permanent Numbering Camp and recommended for a physical verification of the Numbering camp by the members of the Standing Committee on examinations and to identify a new place exploring the possibility of shifting the camp. Further, entrusted the Convener, SC on Examinations to submit a detailed report regarding the same after examining all the documents relating to renovation.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.09** ബിരുദാനന്തര ബിരുദ കോഴ്സുകൾക്ക് (ആമ്പൽ സ്കീം) മേഴ്സി ചാൻസ് അനുവദിക്കുന്നത് സംബന്ധിച്ച്.

(Ac.A.II)

10.10.2017 ൽ ചേർന്ന യോഗം, ബിരുദാനന്തര ബിരുദ കോഴ്സുകൾക്ക് മേഴ്സി ചാൻസ് അനുവദിക്കുന്നതിനുള്ള നിർദ്ദേശം പരിഗണനക്ക് സമർപ്പിക്കുന്നതിനായി ആവശ്യപ്പെട്ടിരുന്നു. ആയതിൻപ്രകാരം ബിരുദാനന്തര ബിരുദ കോഴ്സുകൾക്ക് (ആമ്പൽ സ്കീം) മേഴ്സി ചാൻസ് അനുവദിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് ലഭിച്ച അപേക്ഷകളുടെ വിശദ വിവരം ചുവടെ ചേർക്കുന്നു.

വിഷയം	പ്രവേശനം നേടിയ വർഷം	സ്കീം
മാത്തമാറ്റിക്സ് (IDE), (Annual)	2003,2005	2002
മാത്തമാറ്റിക്സ് (Annual)	1994	1993
കെമിസ്ട്രി (Annual)	1997,1998,1999	1992

കമ്പ്യൂട്ടർ സയൻസ് (IDE)	2004	2003
-------------------------	------	------

കമ്മിറ്റിനോട്ടിൽ പ്രതിപാദിച്ചിട്ടുള്ള കോഴ്സുകളുടെ സ്കീമിൽ കാലാവധിയെക്കുറിച്ച് പരാമർശിച്ചിട്ടില്ല.

**Recommendations of the Standing Committee**

*The Committee considered the above proposal and recommended to grant Mercy Chance as per norms subject to reporting of the Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.10      Bsc Nursing Degree Course- III year (2006 Scheme) -permission to accept revised internal assessment marks -reg.**

**(Ac.A.III)**

The Academic Council at its meeting held on 06.04.2018 (Item No. 2) considered the request of Ms. Pushiya Manohar, III year Bsc. (2008-12 batch, 2006 scheme) Nursing student of Vijaya College of Nursing Kottarakara, to accept the revised internal marks of two failed papers of III year. The Regulations of Bsc. Nursing do not define the provisions and procedure to reappear for the internal component to attain a pass. The college authorities considering her request and future had conducted special coaching and several retests on both the subjects and awarded 30/50 and 14/25 respectively for the two papers ie, Child Health Nursing, and Nursing Research & Statistics. The Chairperson, BoS in Nursing (Pass) proposed to accept the revised internal marks since the candidate secured 80% attendance and passed the theory papers and the Dean Faculty of Medicine endorsed the same.

The Academic Council considered the above matter and resolved to obtain clarification from the Vijaya College of Nursing, Kottarakara as to how the re-assessment of this internal component was done, for which no provision exists in the Regulations. The Principal, Vijaya College of Nursing, vide letter dated 12.06.2018 has informed that Ms. Pushiya Manohar had obtained failed internal marks in Child Health Nursing, and Nursing Research & Statistics at the first time (Regular attempt). On considering her future and family situation she has been given special coaching and conducted several retests in the failed subjects and she has shown improvement. The Principal has requested to kindly accept the explanation by considering the above said marks.

The Academic Council has also resolved to authorize the standing Committee of the Syndicate on Examinations for framing common guidelines for re-assessment of internal examination for which minimum marks for a pass is prescribed but no mode of re-assessment is prescribed. The following courses have minimum internal marks and no mode of re-assessment is prescribed in the respective Regulations.

1. BFA (4year) – Specialization      Applied Art, Sculpture, Painting -minimum 30% for internal
2. MFA (2year)      Painting, Sculpture      -minimum 40%for internal
3. BASLP and MASLP Degree courses

50% marks in internal assessments of individual subjects and 50%marks in internal clinical evaluation (Clinical assessment, client contact hours and internal viva) will only be allowed to appear for University examinations of the respective semester. Three stages of re-assessment process are done at the college to improve the internal marks before forwarding the marks to the University so as to enable all the candidates to register for University examinations.

**Recommendations of the Standing Committee**

*The Committee recommended to accept the revised internal marks of two failed papers of Ms. Pushiya Manohar, III year Bsc. Nursing student of Vijaya College of Nursing Kottarakara(2008-12 batch, 2006 scheme). Further recommended for re-assessment of internal examination for which minimum marks for a pass is prescribed but no mode of re-assessment is prescribed.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No. 04.44.11      *Representation from B.Sc Nursing Students 2006, 07, 08 and 09 batches for a Mercy Chance to clear the Course-reg.***

**(Ac.A.III)**

B.Sc Nursing students of 2006, 2007, 2008 and 2009 batches of this University who have yet to clear the Course have submitted a representation to allow them a Mercy chance to clear the Course.

As per the Regulations of B.Sc Nursing Course (2006), the maximum period to complete the Course successfully should not exceed 8 years. The chances of candidates of 2006, 2007, 2008 and 2009 batches were completed in 2014, 2015, 2016, 2017 respectively.

Academic Council at its meeting held on 05.10.2015 resolved to conduct supplementary examinations of the courses shifted to KUHS upto the year 2020, subject to chance restriction stipulated by the respective Regulations. Indian Nursing Council, however had given their consent for the conduct of mercy chance examination to 2006, 2007, 2008 admissions on a condition that “it should be treated as one time measure and no precedence will be as quoted”.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to request the Nursing Council to extend the benefit of mercy chance to 2009 admission candidates also and one more chance to 2006, 2007 and 2008 candidates.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item no.04.44.12      *LL.B Degree Course (5year and 3year)- Proposal for provision of Internal improvement --reg.***

**(Ac.A.III)**

The Syndicate at its meetings held on 21.10.2016 and 27.10.2016 resolved to entrust the Board of Studies in Law (Pass) to submit a proposal for provision for sessional improvement for 3year and 5year LLB courses. The matter was placed before the Board of Studies but was not considered favourably and the Academic Council at its meeting held on 15.04.2017 resolved to agree in Principle to extend the provision for improvement of internal assessment to the LLB students and entrusted the Board of Studies to propose the terms and conditions for implementing the same.

It may be noted that as per the Regulations of (2002-5year) & (2004-3 year) “No candidates shall be permitted to appear in any LLB examination after a period of five years from the date of completion of the course”. As per this candidates upto 2007 admission of 5 year course and upto 2010 of 3 year course come under the purview of mercy chance. Candidates of 2008, 09, 10 of 5 year course will have to wait till 2019, 20, 21 respectively to become eligible to do internal improvement if mercy chance students alone are considered for internal improvement. Similarly for 2011-13 schemes the time limit to complete the course for Unitary degree course (3year) is six years from the date of admission and Integrated 5year LLB course is 10 years from the date of admission. Five year students of 2011 admission will have to wait till 2021 for mercy and 3 year 2018 onwards to become eligible for doing internal improvement.

**Draft Guidelines for improvement of internal assessment to the LLB students (Mercy chance) (2011 Scheme and Prior to 2011)**

- a) Provision for improvement of Internal Assessment will be available only for failed candidates who have completed the course of Unitary Degree Course in Law (3year) and Integrated 5year LL.B Degree Courses ( BA, BCom and BBA) 2002 (5year) & 2004 (3year) respectively and attending the examinations under mercy chance.
- b) Students shall have only one opportunity in respect of the whole papers of the whole semesters taken together.
- c) Improvement is allowed in respect of all components other than attendance.
- d) The marks, a student secured for attendance will be carried forward and added with the improvement marks of the other three components.
- e) The students who intend to improve their marks shall apply to the University in the prescribed form after remitting the prescribed fee. The application shall be routed through the Principal, concerned with his /her recommendation. The Principal shall recommend and forward application only if the student is found eligible as per the present guidelines.

- f) The students who have already completed the course registered and attended all semester examinations under mercy chance should apply within six months from the date of issue of University order permitting improvement.
- g) The students shall attend afresh the University examinations of the paper(s) in which he/she has improved the internal assessment. The earlier marks secured by the candidates (internal and University examinations) in the concerned paper(s) will stand canceled on registration to the University examinations after completion of the internal improvement.
- h) On getting university order permitting individual application for improvement, the Principal concerned should take appropriate steps to enable students to do improvement by assigning the required faculty.
- i) Under no circumstances, belated applications will be entertained.

For 2011 scheme:-

The provision of improving internal marks of LL.B Degree Courses shall be incorporated in the clause 8 (e) of the Regulations of Three year Unitary Degree Course in Law and 5year Integrated LL.B Degree Courses (BA, BCom and BBA) respectively by modifying the sentence "There shall be no chance to improve either the internal assessment marks or written examination marks" in the existing clause to "There shall be no chance to improve the written examination marks". "The internal marks can be improved as per the norms issued vide U O. No.Ac.AIII/3/FoL/IV-A-6/2017 dated 01.11.2017 and U O No. Ac.AIII/3/mod/IVA-6/2018 dated 15.05.2018 respectively.

For prior to 2011

Since the Regulations (Prior to 2011) is silent on the provisions of improvement of internal marks, it shall be made applicable to all the students who have completed the course under this Scheme.

Recommendations of the Standing Committee

*The Committee considered the matter and recommended to constitute a Sub Committee comprising Dr.P.Rajeshkumar, Sri.M.Sreekumar and the Controller of Examinations to study the Guidelines for improvement of internal assessment to the LLB students and to submit a report.*

*Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be noted.

**Item no.04.44.13**      **Fixation of rate of remuneration in respect of the conduct of University (theory and practical) examinations of BFA and MFA degree course-reg:**  
(EK I)

The University had not fixed separate rates towards the remuneration for conduct of practical exams of BFA/MFA degree courses in respect of 'model charges' and 'material cost' and such claims were long pending. As there existed a huge disparity between the fee collected and the cost claimed for the conduct of the exam by the colleges, the S/C of the Syndicate on Examinations and Students' discipline recommended to enhance the fees collected from the candidates. Accordingly the fee for practical exams were enhanced to Rs.500/- vide U.O. No: Ac.AIV/3/BFA/MFA Exam Fee/2017, Dt:03-10-2017.

Now, in the light of this order, the rates for the conduct of the University examinations are to be fixed which may be reviewed when the jury mode of exam is implemented. In order to simplify the processing of bills and to settle the claims quickly, it is proposed that a per candidate rate of Rs.400/- may be allotted to the exam centres for the conduct of I and IV sem BFA and for all semesters of MFA examinations (theory and practicals). It may be noted that there is no University Exam for the II and III year BFA Degree course.

Recommendations of the Standing Committee

*The Committee considered the matter and recommended to sanction the above proposal.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

***Item no.04.44.14 Fourth Semester PG Examination, July 2018 - Postponement of Exam – (EG XI A)***

As per the Academic Calendar the S4 PG Examination was scheduled to begin on 30-07-2018. However as per the request of the candidates the examination was postponed to 10-08-2018 and the last date for submission of project was also postponed to 07-09-2018. The revised timetable was uploaded in the website. The students have again given representation to postpone the Examination, as the Third Semester PG Examinations were over only by 15-03-2018 and this late schedule of Third Semester Examinations and valuation camps for Teachers have led to the loss of regular classes and hence they have not been able to complete their Project and Practical classes. Hence they have alleged that they had received only 35 working days. As per the Academic Calendar, the number of working days are 90, but they have stated that the number of working days will not be 60 even if the working days are counted till the day before the commencement of Exams. The Hon.VC has ordered to place this complaint before the Standing Committee of the Syndicate on examinations.

As per the Academic Calendar, in each semester classes are to be engaged atleast for 90 working days or 450 hours. Any deficiency in this shall be made good either by conducting classes on holidays/Saturdays or engaging extra classes on working days so that the minimum working hours (450) shall be completed.

Meanwhile a complaint No.787/18C dated 19-7-2018 has been filed by Sri Rahul R before the Honourable Lok Ayukta seeking relief for the postponement of examination and extension of the date submission of project/dissertation. Representation has also been received from a group students requesting for no further postponement of examinations.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to reschedule the fourth semester PG exams from 17<sup>th</sup> August 2018 onwards and the date of submission of project submission to the University may be postponed to 14th September 2018.*

***Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be noted.

***Item No.04.44.15 Issuance of Special Certificate and I year M.Sc Marklist to Smt. Smitha Darsini S.S. reg:-***

***EG II***

Smt. Smitha Darsini S.S, candidate from S.N. College, Kollam had applied for her additional mark list of I year M.Sc marklist with Reg. No. 7063/April 2000. While verifying the tabulation sheet of the exam concerned, it was noticed that she had not passed the theory papers with the given Reg. No. On further verification, it is understood that she had attended the 1<sup>st</sup> year Supplementary exam along with her final year regular exam held in April 2001. She appeared for her supplementary exam held in April 2001 with Reg No: 32156, but did not pass the exam. In this exam she secured a total mark of 141/400 for theory papers and the result is very clearly marked in the tabulation sheet as “failed”. Candidate did not mention this reg. no. in her request.

In the final year tabulation sheet of April 2001, she appeared for the exam with Reg. No: 42113 and the mark secured is 163/400 for II year Theory papers, 271/300 for II year Practical/ Record/ Viva-Voce exams and the first year mark carried forward is entered as 441/700 (1<sup>st</sup> year Theory Mark+Practical Mark). The result of the candidate is classified as First Class with a Grand total of 875/1400. The reg.no. from which the mark carried over is not mentioned in the tabulation sheet.

The candidate submitted a copy of her final year marklist and Degree Certificate with Reg.No:42113/April 2001. In her request she stated that she did not receive her 1<sup>st</sup> year marklist.



Nothing has been mentioned about the withholding of marklist in the tabulation sheet concerned. Hence it is assumed that the marklists should have been forwarded to the concerned Exam Centre along with that of the other candidates. The candidate attended the Supplementary exam and hence it is understood that she received the 1<sup>st</sup> year marklist with reg.no. 7063/April 2000.

The details of marks secured by the candidate is appended herewith in tabular form.

**Details of Marks secured by Smt. Smitha Darsini S.S. for I & II year M.Sc Degree Exam**

Reg. No./Year	Theory Exam		Practical Exam/ Record/ Viva-Voce		Marks carried forward from I year (Theory+ Practical)	Grand Total I year +II year (Theory + Practical)	Moderation
	Marks secured	Pass minimum	Marks secured	Pass minimum			
I M.Sc 7063/April 2000	114/400	160/400	265/300	120/300	---	Nil (Failed)	A maximum of 14 marks as moderation for a pass (to get a maximum of 160 marks or a paper minimum of 25 marks for theory paper)
I M.Sc 32156/ April 2001(Supplementary Exam)	141/400	160/400	-----	-----	----	Failed	A moderation of 13 marks subject to a maximum of 5 marks for a paper minimum
II M.Sc 42113/April 2001	163/400	160/400	271/300	120/300	441/700	875/1400	

First Class - 840

Second Class - 760

Third Class - 560

**Recommendations of the Standing Committee**

*The Committee considered the matter and entrusted the Controller of Examinations, Joint Registrar CBCS exams and Joint Registrar PG exams to enquire into the matter and submit a detailed report to the Standing Committee.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.16 Request for Grace Mark – reg.**

(CSS)

Ghamdan Abdulkader Ayed Alshamiri, a Yemeni National and a candidate of MBA Degree programme (MGT 1505043) 2015-2017, in the IMK, has failed for two papers during the programme. He had taken two supplementary chances but failed in both the attempts. As per his letter, he had returned to his country and finds it impossible to return to India.

He has requested to grant grace marks for these two papers in order to pass the same and successfully clear the programme. As per the regulations of the CSS, there is no provision for granting grace marks as requested by the candidate to make him pass the above course.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that the request of the candidate need not be considered.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.17**      **Request to appear for IV year LL.B (5year) Degree Examination (Prior to 1998 Admns-mercy chance**

(EG I)

Smt.Sudha Nair.S candidate of LL.B (5year) degree course during 1989-1994 from Kerala Law Academy Law College, Thiruvananthapuram, in her submission to the Vice-Chancellor stated that she had passed all the examinations except the Part II of the IV year LL.B examination and also requested to grant one more chance to appear for the same. A mercy chance examination for IV<sup>th</sup> year LL.B (5 year) (Prior to 1998 Admns) had already been conducted from 31.05.2017 onwards and the result of the same was published on 05.01.2018. While considering the request of the candidate the Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to grant mercy chance to candidates of Prior to 1998 Admns subject to reporting to Academic Council.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.18**      **Complaint regarding distributing the question paper SK 1111.1 Drama and Prose (2013 Admission Onwards) for I semester BA Degree CBCS Examination to 2017 admn candidates in Govt.Sanskrit College, Thiruvananthapuram.**

(EB VII)

A complaint was received from the Principal, Govt. Sanskrit College, Thiruvananthapuram along with a representation from the candidates of first sem BA Degree CBCSS 2017 admissions stating that the questions of the paper SK 1111.1 Drama and Prose (2013 Admn Onwards) forwarded by the CE's office for the I Semester BA(CBCS) Degree Examination held in 28th March 2018 are totally from outside the syllabus and the students could not answer it properly.

The syllabus of additional language course for 2017 admissions for BA/BSc programmes has not been revised and the change is only for the Career related courses. The question paper for the examination concerned was given as per the syllabus. Clarification in this matter was sought from the Academic section and also from the Principal, Govt. Sanskrit college, Thiruvananthapuram as to whether the additional language that was taught in the college for 2017 admission students is that of the syllabus implemented in 2013 or not.

The Principal in the reply letter has attached the remarks of the HoD, Dept. of Nyaya and the faculty teacher who had taught the additional language, blaming each other without admitting the mistake happened. The HoD, Dept of Nyaya had remarked that the additional language is common for all streams -Nyaya, Vedanta, Sahithya, Vyakarana & Jyothisha and is therefore dealt with in the Nyaya and Sahithya departments. It is also stated that the department of Nyaya has given no instruction to teach the language course with a different syllabus. As a retort to it, Dr.Shyma, Asst.Professor, Dept of Sahithya has stated in her letter that it is the HoD, Dept Of Sahithya who had given her the portions of Language Course to teach the students and she has done only her duty.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that re examination may be conducted for the candidates of Government Sanskrit College. The expense incurred for conducting reexamination may be levied from the persons responsible for the lapse. Further recommended that the Principal and the HoDs concerned may be directed to appear for a personal hearing before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.19** *ആറാം ബിഎ/ബിഎസ്.സി/ബി.കോം/സി.ആർ (സി.ബി.സി.എസ്.എസ്.) പരീക്ഷ ഏപ്രിൽ 2018 -ഡോ.ഗോപകുമാരൻ നായർ പ്രഫസർ യൂണിവേഴ്സിറ്റി കോളേജ് തിരുവനന്തപുരം മൂല്യനിർണ്ണയക്യാമ്പിൽ ഹാജരാകാത്തത് സംബന്ധിച്ച്.*

*(M&C.II)*

മെയ് 2018 ൽ നടന്ന ആറാം ബിഎ/ബിഎസ്.സി/ബി.കോം/സി.ആർ (സി.ബി.സി.എസ്.എസ്.) ഉത്തരക്കടലാസിന്റെ മൂല്യനിർണ്ണയത്തിനായി വിമൺസ്കോളേജിൽ ആരംഭിച്ച മൂല്യനിർണ്ണയക്യാമ്പിൽ യൂണിവേഴ്സിറ്റികോളേജിലെ ഡോ.ഗോപകുമാരൻ നായർ പ്രൊഫസർ & ഹെഡ് ചരിത്ര വിഭാഗം ക്യാമ്പിൽ പങ്കെടുക്കുകയോ അധ്യാപന ജോലിയുടെ ഭാഗമായി മൂല്യനിർണ്ണയം നടത്തുകയോ ചെയ്തതിന്റെ അടിസ്ഥാനത്തിൽ സർവ്വകലാശാലയിൽ നിന്ന് 6.6.2018 ന് ഒരു ഓർമ്മപ്പെടുത്തൽ കത്ത് അയക്കുകയുണ്ടായി. പ്രസ്തുത കത്തിന് മറുപടിയായി ടി അധ്യാപകൻ മൂല്യനിർണ്ണയം ഒഴികെ കോളേജിലെ ജോലികളെല്ലാം അദ്ദേഹത്തിന്റെ ബാധ്യതയും ഉത്തരവാദിത്വവും ആണെന്ന് അറിയിച്ചു കൊണ്ട് ഇമെയിൽ സന്ദേശം സർവ്വകലാശാലക്ക് നൽകുകയുണ്ടായി അത്യന്തം നിരുത്തരവാദിത്വമായി അദ്ദേഹം മൂല്യനിർണ്ണയ ജോലികളെ സമീപിക്കുകയും അദ്ദേഹത്തിന് മൂല്യനിർണ്ണയവുമായി ബന്ധപ്പെട്ട യാതൊരു അറിയിപ്പുകളും തുടർന്ന് നൽകരുതെന്നും സർവ്വകലാശാലക്ക് താക്കീത് നൽകിയിരിക്കുന്നു

**Recommendations of the Standing Committee**

*The Committee considered the matter and observed gross dereliction of duty on the part of the examiner Dr.Gopakumaran Nair, University College, Thiruvananthapuram for not carrying out valuation as part of duty as stipulated in the U.O No.M&C.I.2/1800/2017 dtd 6.11.2017. Further recommended to report the matter to the Principal Secretary, Higher Education Department for initiating disciplinary action against him, and the copy of the same may be forwarded to DCE.*

***Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate.***

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be noted.  
**FURTHER RESOLVED** that the 2<sup>nd</sup> Recommendation of the Standing Committee be modified as “Further Recommended to report the matter to the Director, Collegiate Education citing the relevant portion of the Kerala University Act”.

**Item No.04.44.20** *SHM Engineering College, Kadakkal – Malpractice case reported by Squad Members – reg.*

*(M&C.I)*

Dr. Sheeba.S, Convener, MPS, Kollam District has submitted a report regarding the malpractice done at SHM Engineering College, Kadakkal during the Fourth Semester B.Tech supplementary Examination held on 09.05.2018. It was stated that while squad members entered the examination hall, one of the students came out of the hall and booked the door for watching the squad. Another student along with the Invigilator were putting the manuscript/photocopies of text books inside the bag. Six students were caught for malpractice and the bag full of photocopies and manuscripts were also seized from the examination hall. The Convener also recommended to debar all the candidates appeared for the examination on 09.05.2018 at SHM Engineering College.

The Controller of Examinations directed Sri. Santhosh Kumar.A.G, PA to CE and Sri.P. Harikumar, AR (QPR) to visit SHM College of Engineering, Kadakkal, Kollam and submit a report on the conduct of examination at the centre.

In the report submitted they have pointed out various irregularity in conducting University Examinations. They have reported that no proper arrangements were made for the conduct of University Examinations in the College by the Principal. The mode of conduct of Examinations at the college may be viewed seriously and necessary directions may be given to the college authorities.

In the meantime, the Director, the Principal and the Chief Supdt. of SHM Engineering College, Kadakkal were directed to appear for a hearing on 21.05.2018 and the Controller of Examinations heard them.

**Recommendations of the Standing Committee**

The Committee considered the matter and recommended to cancel the examination centre at SHM College of Engineering, Kadakkal and the candidates of the College may be permitted to write the examination at the nearby centres.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.21      Reconstitution of Sub Committees of the Standing Committee of the Syndicate on Examinations- reg.**

**(M&C.I)**

Sub Committees of the Standing Committee of the Syndicate on Examinations were constituted to discuss various examination related matters. As the period of Syndicate expired and the new Syndicate reconstituted, the Sub Committees may also be reconstituted. The details regarding the Sub Committees are listed below

Sl.No	Sub Committee Constituted	Members
1	To study and finalize the Examination Manual of Autonomous Colleges	Sri.M.Sreekumar (Convener) Dr.P.Rajeshkumar Adv.A.A.Rahim Dr.R.Lathadevi Sri.B.S.Jyothikumar Dr.K.Shaji Controller of Examinations
2	To study the proposal submitted by the Vice Chairman CSS regarding implementation of Online evaluation of answer scripts in CSS Exams	Sri.M.Sreekumar (Convener) Dr.P.Rajeshkumar Adv.A.A.Rahim Dr.R.Lathadevi Sri.B.S.Jyothikumar Dr.K.Shaji Controller of Examinations Vice Chairman CSS Director, Computer Centre
3	To Study introduction of more security features in the degree certificates issued by the University	Sri.M.Sreekumar (Convener) Dr.P.Rajeshkumar Adv.A.A.Rahim Controller of Examinations Director, IQAC, Director, Computer Centre and two experts suggested by the Director, Computer Centre.
4	To study the regulations and frame guidelines for granting condonation.	Sri.M.Sreekumar(Convener) Sri.K.S.Gopakumar, Dr.R.Lathadevi Dr.K.Manickaraj

**Recommendations of the Standing Committee**

The Committee considered the matter and recommended to reconstitute the sub committees as follows

Sl.No	Sub Committee Constituted	Members
1	To study and finalize the Examination Manual of Autonomous Colleges	Dr.P.Rajeshkumar(Convener) Sri.M.Sreekumar Dr.K.R.Kavitha Dr.R.Lathadevi Dr.S.Nazeeb Dr.K.Shaji Controller of Examinations
2	To study the proposal submitted by the Vice-Chairman CSS regarding implementation of Online evaluation of answer scripts in CSS Exams	Dr.P.Rajeshkumar(Convener) Dr.K.B.Manoj Adv.G.Sugunan Dr.R.Lathadevi

		Dr.S.Nazeeb Dr.K.Shaji Controller of Examinations Vice Chairman CSS Director, Computer Centre
3	To Study introduction of more security features in the degree certificates issued by the University	Dr.P.Rajeshkumar (Convener) Adv.G.Sugunan Dr.B.Unnikrishnan Nair Controller of Examinations Director, IQAC, Director, Computer Centre and two experts suggested by the Director, Computer Centre.
4	To study the regulations and frame guidelines for granting condonation.	Dr.P.Rajeshkumar(Convener) Dr.K.B.Manoj Dr.R.Lathadevi Dr.K.R.Kavitha

***Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be noted.

***Item No.04.44.22 Clarification sought regarding remuneration to examiners for LLB/LLM degree course.***

***(M&C.I)***

Dr.A.Suhruth Kumar, State Secretary, KGOA in his representation to the Controller of Examinations had stated that the order issued for payment of remuneration to the examiners for valuation of answer books does not specify the rate of remuneration for LLB (UG) and LLM (PG) courses and also no specification regarding the number of papers to be valued by each examiner as part of duty. It is suggested that the number of papers to be valued by each examiner as part of duty may be fixed as 60 for LLB (UG) and 15 for LLM (PG) courses.

At present the examiners of LLB/LLM degree courses are paid remuneration at the rate of Rs.10/- per paper for UG courses and Rs.15/- per paper for PG courses and eligible TA/DA as per pay revision order revised from time to time.

After implementing valuation as part of duty of examiners, the remuneration for valuation of answer books had been fixed as

#### **UG COURSES**

1. Additional Examiners for U.G. Examinations will be paid Rs.30/- per paper (including all allowances) with the condition that a minimum of Rs. 500/- shall be paid.
2. Chief Examiners will be paid Rs.6.50/- per paper (including those revalued and re-checked and including all allowances) with the condition that a minimum of Rs.600/- shall be paid.
3. Deputy Chairpersons will be paid Rs.300/- more than highest paid additional examiner under him/her.
4. Chairpersons will be paid Rs.4000/- as Chairperson's fee and Rs.1/- per paper in excess of total of 4000 papers for all examinations under his/her chairpersonship.
5. Teachers who draw their salaries in the UGC Scheme may be paid remuneration after deducting remuneration for 75 papers for Non-science subjects and for 65 papers for Science subjects @ Rs.10/- per papers for UG Courses.

#### **PG COURSES**

1. Examiners of Postgraduate examinations will be paid Rs.36/- per paper as remuneration subject to a minimum of Rs.500/-.
2. Examiners who receive their salaries under the UGC Scheme shall evaluate 30 papers in Non-science subjects and 25 papers in Science subjects as part of duty. They shall be paid remuneration after deducting the remuneration for 30 papers in Non-science subjects and 25 papers in Science subjects @ Rs. 15/- per paper.

3. Deputy Chairpersons will be paid Rs.300/- more than the highest paid examiner under him/her.
4. Chairpersons will be paid a Chairperson's fee of Rs.4000/-.

Clarification sought on whether

- UO regarding rate of remuneration fixed to all UG, PG courses may be extended to LLB and LLM courses also.

**OR**

- The Present system of remuneration of Rs.10/- per paper for UG courses and Rs.15/- per paper for PG courses and eligible TA/DA as per pay revision order revised from time to time may be continued for LLB /LLM degree courses.
- Number of papers to be valued by the teachers who draw UGC scale of Pay may be fixed as 60 for LLB (UG) courses and 15 for LLM (PG) courses.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that*

- *The Present system of remuneration of Rs.10/- per paper for UG courses and Rs.15/- per paper for PG courses and eligible TA/DA as per pay revision order revised from time to time may be continued for LLB /LLM degree courses.*
- *Remuneration fixed for UG courses may be extended to B.Tech and B.Ed courses also.*
- *Number of papers to be valued by the teachers who draw UGC scale of Pay may be fixed as 60 for LLB (UG) courses, 15 for LLM (PG) courses, 60 for B.Tech and 50 for B.Ed.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.23** *Levying of penalty for not complying the three level verification process in time for Sixth and Seventh Semester M.Tech Part time (2013 Scheme – Regular and Supplementary) Degree Examinations June 2018 online registration – reg.*

**(EE II)**

The last date for online registration for Sixth and Seventh Semester M.Tech Part time (2013 Scheme) Degree Examinations June 2018 with superfine of Rs.125/- was 16.06.2018 and the last date for submission of Thesis to the University was 30.06.2018. As per the Regulation relating to M.Tech (PT - 2013 Scheme) Degree Course there is no written examination for Sixth and Seventh Semester, only submission of thesis.

The College authorities failed to comply the three level verification process of online applications in time. The Professor and Head (Evening Degree Courses), College of Engineering, Trivandrum requested to complete online registration and to condone the delay.

The Hon. Vice Chancellor ordered to complete the verification process and to place the matter before the Standing Committee of the Syndicate on Examinations regarding levying of penalty for not complying the three level verification process in time.

**Recommendations of the Standing Committee**

*The Committee considered the matter and observe that the College authorities failed to comply the three level verification process of online applications in time and hence recommended to levy fine as per norms*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.24** *Request to improve CE marks for getting minimum aggregate (SGPA) after having passed the CE part.*

**(CBCS B.Com)**

Sri. Sachin S Prasad CBCS B Com Candidate of SN College, Kollam and his father Sri. Siva Prasad. R have requested to give a chance to better the internal marks of First Semester

Examinations, so that the candidate could achieve an SGPA of 1.5 which is required for passing S<sub>1</sub> Semester, thereby enabling him to get a course pass.

He is a special category candidate having 94% hearing disability. The candidate appeared for I<sup>st</sup> Semester Regular examination in December 2012, in which he passed for all subjects except 'Managerial Economics'. He managed to secure 'D' Grade for 'Managerial Economics' in the next supplementary chance held in January 2014. Even though the candidate managed to secure separate minimum in CE and ESE for all courses of the first semester individually, he failed the semester since he could not achieve an SGPA of 1.5 which is the minimum required for semester pass. The candidate has cleared all other semesters of the programme. In his further appearance of the I<sup>st</sup> semester, supplementary examination held in August 2016 also, the candidate failed to get through.

It has been decided to grant Mercy chance for CBCS candidates of 2011 admission. Regarding 2012 admission candidates, their last chance exam for S<sub>2</sub> and S<sub>4</sub> are in the year 2018 the examinations of which are now being conducted. The matter of granting Mercy Chance can be considered after the results of the above examinations are also published, which the above candidate can also make use of, the mercy chance when granted where also he is eligible to claim Grace Mark of 25% of the ESE marks to attain the pass mark being a deaf and dumb candidate.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended that as a special case Sri. Sachin S Prasad may be granted grace marks as per the order U.O.No.EA.I/1000/2017 dtd 13.12.2017 for S1 examination. Further recommended that the date of implementation of the said U.O regarding special concession by way of grace marks to differently abled candidates may be revised retrospectively so that the candidate who had requested for the same gets benefited.*

***Considering the urgency of the matter the recommendations on this item may be approved by the Vice Chancellor subject to reporting to the Syndicate.***

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be noted.

**Item No.04.44.25      S6 B.Sc Physics Practical Examination- Complaint submitted by External Examiners – reg.**

**(M&C.I)**

Sri.Anilkumar. K.M, Asst Prof MSM College, Kayamkulam and Sri.Sreekanth.J.Varma, Asst Professor, SD College, Alappuzha, who were appointed as external examiners for conducting S6 B.Sc Physics Practical examination at NSS College Cherthala had complained that the Principal NSS College Cherthala had informed them that only Junior teachers are handling Physics department and they are not competent for conducting proper theory and practical classes and requested them to submit a report stating that the performance of the candidates in the practical examination was very poor.

During the afternoon session of the practical examination, the candidates informed them that the Principal warned the candidates stating that the external examiners reported to him that the performance of the candidates in the morning session practicals was very poor and they were awarded low marks. The Principal mis-led the candidates and revealed the confidentiality of the work. Hence it is requested to enquire into the matter and take necessary action.

On the basis of the allegations raised by the external examiners the Controller of Examinations ordered to obtain a detailed report from the Principal, NSS college, Cherthala. The Principal in her reply denied the allegations detailed in the complaint and has admitted that sufficient number of lab classes were not given to the students.

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to hear the Principal, NSS College, Cherthala and the examiners Sri.Anilkumar, K.M, Asst Prof MSM College, Kayamkulam and Sri.Sreekanth.J.Varma, Asst Professor, SD College, Alappuzha.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.44.26**      ***The status of remuneration pending to the Examiners and the staff posted in the valuation camp from 2014 onwards along with the objections raised by the Finance Wing – reg.***

***(M&C.II)***

The remuneration to Examiners from April 2014 to October 2015 were done by e-payment mode. Most of the A.O's have settled the claim of remuneration of the teachers except six persons before the objections regarding the payment in connection with part of duty from October 2015 to April 2016 as raised by the Finance wing. The payment from the permanent advance of Deputy Registrars concerned had been done till April 2016. After April -2016, no payments were done to the Examiners in connection with the dilemma created because of the "part of Duty".

The file regarding pending remuneration of Administrative Staff has been forwarded to be placed before the Syndicate for perusal on 28.07.2018. A total of seventy files (approximate) were pending in the M & C II Sections waiting for the clearance of objection raised by the Kerala State Audit Department.

The details of pending bills to both teachers and Administrative Staff are detailed below:

1. PG 2014 to 2017
2. UG Annual 2016
3. CBCSS/CR 2015 to 2018
4. M.Tech 2016
5. B.Tech 2014 to 2018
6. LLB 2016 to 2018
7. B.Ed 2016 to 2018
8. MBA 2017 to 2018

**Recommendations of the Standing Committee**

*The Committee considered the matter and recommended to refer the matter to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 6.08.2018, be approved.

**Item No.04.45**      ***KNM Govt.Arts & Science College, Kanjiramkulam - Provisional Affiliation granted to M.Com Finance Course during the academic year 2018-19 – Reporting of – reg.***

***(Ac.BII)***

The State Govt. vide G.O. (Ms) No.164/2018/H.Edn.Dept. dated 12.07.2018 accorded sanction for starting new M.Com Finance course in KNM Govt.Arts & Science, Kanjiramkulam for the academic year 2018-19.

The following facts may be noted in this regard.

- The Govt. Arts & Science College, Kanjiramkulam had not submitted application for affiliation of new courses during 2018-19 within the statutorily prescribed time limit but has requested for issuing application for affiliation for new courses sanctioned by the Govt. during 2018-19.
- The Vice Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974, decided to issue belated application forms for affiliation of new course for the academic year 2018-19 to the Govt. Arts & Science College, Kanjiramkulam for which new course had been sanctioned by the State Government for the year 2018-19. Accordingly, belated application for affiliation for starting new course was issued and the Director of Collegiate Education submitted the filled in Application for Affiliation of the course sanctioned by the Government.
- The Hon'ble Chancellor vide Notification no.GS6 – 2624/2018 dated 25.07.2018 extended the period, within which the Syndicate shall consider the application for affiliation of new M.Com Finance Course in KNM Govt. Arts & Science College, Kanjiramkulam during the academic year 2018-19, upto 31<sup>st</sup> August 2018.
- The meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 26.07.2018 vide item no.12 considered the Notification no.GS6 – 2624/2018 dated 25.07.2018 received from the Office of the Hon'ble Chancellor and recommended to conduct inspection in Govt. College, Kanjiramkulam. **The above recommendation was approved by the Vice-**



**Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action.**

- **Accordingly, inspection was conducted in KNM Govt. Arts & Science College, Kanjiramkulam with respect to the application for affiliation of new course for the academic year 2018-19 and the reports of inspection were received.**
- **The Vice-Chancellor in exercise of the powers vested under section 10(13) of KU Act 1974, considered the reports of inspection with respect to the application for affiliation of new course for the academic year 2018-19 in KNM Govt. Arts & Science College, Kanjiramkulam and decided to grant provisional affiliation as per statute 12, Chapter 24, KUFS 1977 for M.Com Finance course with an intake of 20 seats for the academic year 2018-19 in the College.**

The action taken by the Vice Chancellor, in having granted provisional affiliation as per Statute 12, Chapter 24 of KUFS 1977, for M.Com Finance course with an intake of 20 seats for the academic year 2018-19 in KNM Govt. Arts & Science College, Kanjiramkulam is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.46** *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges Approval of – reg.*  
(Ac.F.II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018 at 11.00 A.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Date	:	Thursday, 09 <sup>th</sup> August, 2018
Time	:	11.00 AM to 1.00 PM
Venue	:	Syndicate Room

**Members Present**

1. Sri. M. Sreekumar (Convenor)
2. Dr. K. Shaji
3. Dr. K R Kavitha
4. Dr. K B Manoj
5. Dr. R Latha Devi
6. Sri. Shijukhan S

**Item No.04.46.01** *Proposal for the approval of endorsement of newly appointed Principal Dr. Santhi S. Rajan in K P M B.Ed Training College, Cheriavelinalloor – reg.*

(Ac.F.I)

The Standing Committee considered the proposal for the approval of endorsement of newly appointed Principal Dr.Santhi S. Rajan in KPM B.Ed Training College, Cheriavelinalloor and **recommended** to approve the endorsement.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.02** *Proposal for the approval of re-appointment of Smt. Celine P.C. as Assistant Professor in Department of English – reg.*

(Ac.F.I)

The Standing Committee considered the proposal for the approval of re-appointment of Smt. Celine P.C. as Assistant Professor in Department of English and **recommended** to defer the

proposal to the next standing committee, for want of clarification regarding the sustainability of claim for re-appointment on the basis of provisions in the Kerala University Acts/statutes.

**Resolution of the Syndicate**

**RESOLVED** that approval be granted to the re-appointment of Smt. Celine P.C. as Assistant Professor in Department of English, St.Xavier's College, Thumba w.e.f 01.06.2018.

**Item No.04.46.03**      **Proposal for the approval of Placement/ Promotion in respect of Dr.K.Narayanan, Lecturer in Sanskrit (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) at S. D. College, Alappuzha –reg.**  
(AcFI)

The Standing Committee considered the proposal for the approval of Placement/ Promotion in respect of Dr. K. Narayanan, Lecturer in Sanskrit (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 01.06.2010 at S.D. College, Alappuzha and **recommended** to approve the proposal.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.04**      **Proposal for the approval of Placement/ Promotion in respect of Dr. S. Ajayakumar, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) at S. D. College, Alappuzha –reg.**  
(Ac.F.I)

The Standing Committee considered the proposal for the approval of of Placement/ Promotion in respect of Dr. S. Ajayakumar, Lecturer in Malayalam (Re-designated as Assistant Professor with AGP 6000) to Lecturer Senior Scale (Re-designated as Assistant Professor with AGP 7000) w.e.f 15.02.2010 at S.D. College, Alappuzha and **recommended** to approve the proposal.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.05**      **Proposal for the approval of Initial Appointment of following Assistant Professors in the Department of History in Iqbal College, Peringammala – reg.**

(Ac.F.III)

1. **Dr. Radhika B. C. appointed as Assistant Professor in the Department of History in Iqbal College, Peringammala w.e.f 01.06.2018 in the retirement vacancy of Dr.A.Abdul Vaheed, Associate Professor who had retired on 30.04.2014A.N**
2. **Dr. Sajeer S. appointed as Assistant Professor in the Department of History in Iqbal College, Peringammala w.e.f 01.06.2018 in the vacancy of Smt.A.Sajna relieved on 19.05.2014 AN to join in the post of Lecturer in History in the Department of History, University of Kerala**

The Standing Committee considered the proposal for the approval of Initial Appointment of following Assistant Professors in the Department of History in Iqbal College, Peringammala

1. Dr. Radhika B. C. appointed as Assistant Professor in the Department of History in Iqbal College, Peringammala w.e.f 01.06.2018 in the retirement vacancy of Dr.A.Abdul Vaheed, Associate Professor who had retired on 30.04.2014A.N
2. Dr. Sajeer S. appointed as Assistant Professor in the Department of History in Iqbal College, Peringammala w.e.f 01.06.2018 in the vacancy of Smt.A.Sajna relieved on 19.05.2014 AN to join in the post of Lecturer in History in the Department of History, University of Kerala and **recommended** to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.06**      **Proposal for the approval of Initial Appointment of Fr.Titus Augustine and Sri.Sam Johnson as Assistant Professors in English in St. Michael's College, Cherthala –reg.**

(Ac.FIII)

The Standing Committee considered the proposal for the approval of Initial Appointment of following Assistant Professors in English in St. Michael's College, Cherthala

1. Fr.Titus Augustine as Assistant Professor in English in St.Michael's College, Cherthala w.e.f. 19-02-2014 FN in the retirement vacancy of Smt.Shyla Madona.
2. Sri.Sam Johnson as Assistant Professor in English in St.Michael's College, Cherthala w.e.f 02-07-2014 in the retirement vacancy of Sri.Francis Zelma Queeine. and **recommended** to approve the initial appointments of Fr. Titus Augustine (in the light of the Judgement dated 02/07/2018 in WP(C) No. 14063 of 2016) and Sri. Sam Johnson, subject to the condition that, financial liabilities, if any, due on the appointment of Sri. Sam Johnson, shall be borne by the Management.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.07**      **Proposal for the approval of Initial Appointment of Dr. Viji A.R. as Assistant Professor in the Department of Botany w.e.f 01.06.2018 FN in the retirement vacancy of Dr. M.M. Shajivaz in Iqbal College, Peringammala –reg.**

(Ac.FIII)

The Standing Committee considered the proposal for the approval of Initial Appointment of Dr. Viji A.R. as Assistant Professor in the Department of Botany w.e.f 01.06.2018 FN in the retirement vacancy of Dr. M.M. Shajivaz in Iqbal College, Peringammala and **recommended** to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.08**      **Proposal for the approval of Placement/ Promotion of Dr. Hima R. as Assistant Professor (AGP- 6000 to AGP- 7000) Stage I to Stage II, Department of Botany in Iqbal College, Peringammala –reg.**

(Ac.FIII)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Hima R as Assistant Professor (AGP- 6000 to 7000/-) Stage I to Stage II, Department of Botany w.e.f 22.06.2011 FN in Iqbal College, Peringammala and **recommended** to approve the proposal. Further recommended to reconsider all the pending placement/promotion on the basis of the Judgement of the Hon'ble Supreme Court on the SLP No. 18938-18942/2017 filed by the state government and the university, and to re consider the proposals/promotion during the period, on the basis of UGC Regulations 1998.

**Resolution of the Syndicate**

**RESOLVED** that the item be withdrawn.

**Item No.04.46.09**      **Reviewing of theof Placement/ Promotion granted to Smt. Leena. P.Pai Department of English, SD College, Alappuzha as Selection Grade lecturer – reg.**

(Ac.FIII)

The Standing Committee considered to review the Placement/ Promotion granted to Smt. Leena. P. Pai Department of English, SD College, Alappuzha as Selection Grade lecturer and **recommended** to defer the item for the time being.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.10**      **Proposal for the approval of assessment of Workload and fixation of Staff Strength in All Saint's College, Thiruvananthapuram – reg.**

(Ac.FI)

The Standing Committee considered the proposal for the approval of assessment of Workload and fixation of Staff Strength in All Saint's College, Thiruvananthapuram and **recommended** to approve the proposal for fixation of staff strength as follows.

**WORKLOAD ASSESSMENT AND FIXATION OF STAFF STRENGTH**  
**FOR THE YEAR - 2017-2018**

Sl No	Subject	Total workload	Number of teachers permissible
1	English	231 hrs	14
2	Malayalam	36 hrs	2
3	Hindi	31	2
4	French	18	1
5	Economics	46	3
6	Political Science	12	1(Single faculty)
7	History	52	3
8	Mathematics	52	3
9	Statistics	9	1(Single faculty)
10	Physics	78	4 + Principal
11	Chemistry	109	7
12	Botany	75	5
13	Zoology	75	5
14	Communicative English	60	4
15	Environmental Science	65	4
16	Commerce	201	12+1 part time law teacher
17	Physical Education	Above 1000 students	2 One lady teacher shall be appointed since the no.of lady students exceeds '400'

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.11**      **Proposal for the approval of Initial Appointment of Dr. Ajayan T as Assistant Professor in the Department of History w.e.f 06.11.2017 FN in D B College, Sasthamcotta in the relieving vacancy of Dr.P. Jinimon.**

(Ac.FII)

The Standing Committee considered the proposal for the approval of Initial Appointment of Dr. Ajayan T as Assistant Professor in the Department of History w.e.f 06.11.2017 FN in DB College, Sasthamcotta in the relieving vacancy of Dr.P. Jinimon.and **recommended** to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.12**      **Proposal for the approval of assessment of Workload and fixation of Staff Strength in the newly sanctioned Aided College, B.J.C.S.I. Arts and Science College, Mulayara – reg.**

(Ac.FII)

The Standing Committee considered the proposal for the approval of assessment of Workload and fixation of Staff Strength in the newly sanctioned Aided College, B.J.C.S.I. Arts and Science College, Mulayara and **recommended** to approve the proposal for staff fixation as follows.

Sl.No	Department	Total Workload	Staff Strength Permissible
1.	English	23 hours	1 teacher
2.	Malayalam	8 hours	1 teacher(single faculty)
3.	Hindi	8 hours	1 teacher(single faculty)
4.	B Com	16 hours	1 teacher
5.	Economics	7 hours	Guest Faculty
6.	Psychology	3 hours	Guest Faculty
7.	Statistics	3 hours	Guest Faculty
8.	Mathematics	3 hours	Guest Faculty
9.	German *	4 hours	Guest Faculty

\*It is understood that there is no student for German in the college now, as German is second language which is not allowed for B Com Commerce and Tax Procedure and Practice under 2 (a).

Further recommended that, as per the Government order dated 12/06/2018 and the letters from the Dy. Directors of Collegiate Education, a meeting of the standing committee may be convened on the first week of September 2018, to discuss the matters relating to staff fixation and workload Adalath in Private Aided Colleges.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No.04.46.13**      ***Directions to Educational Agencies regarding the Initial Appointment of Assistant Professors – Issuing a Circular - reg.***

(Ac.FII)

The Standing Committee considered the proposal and **recommended** to approve the circular.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.01**      ***Proposal for the approval of Placement/ Promotion of Dr. Bettymol Mathew as Assistant Professor (AGP- 6000 to AGP-7000) Stage I to Stage II, Department of Malayalam in N.S.S College for Women, Thiruvananthapuram – reg.***

(Ac.FII)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Bettymol Mathew as Assistant Professor (AGP- 6000 to AGP- 7000) Stage I to Stage II, Department of Malayalam w.e.f 07.06.2015FN in N.S.S College for Women, Thiruvananthapuram and **recommended** to approve the proposal.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.02**      ***Proposal for the approval of Placement/ Promotion of Dr. Asha S. Nair as Assistant Professor (AGP- 7000 to AGP- 8000) Stage II to Stage III, Department of Hindi in N.S.S College for Women, Thiruvananthapuram –reg.***

(Ac.FII)

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Asha S. Nair as Assistant Professor (AGP- 7000 to AGP- 8000) Stage II to Stage III, Department of Hindi w.e.f 09.07.2013 FN in N.S.S College for Women, Thiruvananthapuram and **recommended** to approve the proposal.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.03**

**Proposal for the approval of Placement/ Promotion of Dr. Reeja Ravindran as Assistant Professor (AGP- 6000 to AGP-7000) Stage I to Stage II, Department of Malayalam in N.S.S College for Women, Thiruvananthapuram –reg.**

**(Ac F II)**

The Standing Committee considered the proposal for the approval of Placement/ Promotion of Dr. Reeja Ravindran as Assistant Professor (AGP- 6000 to AGP- 7000) Stage I to Stage II, Department of Malayalam w.e.f 01.06.2013 FN in N.S.S College for Women, Thiruvananthapuram and **recommended** to approve the proposal.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.04**

**Proposal for the approval of Initial Appointment of Dr. Dhanya L as Assistant Professor, Department of Hindi in K.S.M.D.B. College, Sasthamcotta w.e.f 18.01.2018 FN in the vacancy of Dr. Jayasree Ramakrishnan, Associate Professor of Hindi retired on 31.03.2015 - reg**

**(Ac FII)**

The Standing Committee considered the proposal for the approval of Initial Appointment of Dr. Dhanya L as Assistant Professor, Department of Hindi in K. S. M. D. B. College, Sasthamcotta w.e.f 18.01.2018 FN in the vacancy of Dr. Jayasree Ramakrishnan, Associate Professor of Hindi retired on 31.03.2015 and recommended to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.05**

**Proposal for the approval of Initial Appointment of Dr. Aneesh V. Appu as Assistant Professor, Department of Psychology in M. G. College, Thiruvananthapuram with effect from 13.06.2018 FN in the retirement vacancy of Dr. N. Adithi - reg.**

**(Ac.FII)**

The Standing Committee considered the proposal for the approval of Initial Appointment of Dr.Aneesh V. Appu as Assistant Professor, Department of Psychology in M.G. College, Thiruvananthapuram with effect from 13.06.2018 FN in the retirement vacancy of Dr. N. Adithi and **recommended** to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Additional Item No.04.46.13.06**

**Proposal for the approval of Initial Appointment of Dr. Rinu Sam.S, Assistant Professor, Department of Physics w.e.f 11.01.2018 FN in the retirement vacancy of Sri.T.S. Joy in St.Gregorios College, Kottarakara -reg.**

**(Ac.FII)**

The Standing Committee considered the proposal for the approval of Initial Appointment of Dr. Rinu Sam.S, Assistant Professor, Department of Physics w.e.f 11.01.2018 FN in the retirement

vacancy of Sri. T.S. Joy in St.Gregorios College, Kottarakara and **recommended** to approve the initial appointment.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 09.08.2018, be approved.

**Item No. 04.47** *Minutes of the meetings of the Standing Committee of the Syndicate on Student's Discipline held on 03/08/2018 and 04/08/2018-approval of – reg.*  
(SDC)

The minutes of the meetings of the Standing Committee of the Syndicate on Students 'Discipline held on 03/08/2018 and 04/08/2018 are placed below may be seen. The minutes are to be placed before the Syndicate for consideration and approval.

**(A) Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 03/08/2018**

Date : 03/08/2018  
Time : 2.00 P.M to 5.30 P.M  
Venue : Deans Room

**Members Present**

- |    |                          |      |
|----|--------------------------|------|
| 1. | Adv.G.Sugunan (Convener) | Sd/- |
| 2. | Sri. M.Harikrishnan      | Sd/- |
| 3. | Sri.M.Lenin Lal          | Sd/- |

**Members Absent**

1. Dr. P. Rajesh Kumar
2. Dr. B. Unnikrishnan Nair
3. Dr.K Shaji
4. Dr.K.B.Manoj
5. Dr.K.R.Kavitha

Out of the 64 candidates called for personal hearing, 45 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith.

The Committee recommended to exonerate the candidates Akhil.S.S. (Reg.no.3041604005, II year BA Examination, April 2018, Govt.College for Women, Thiruvananthapuram), Thoufeeq.M.M. (Reg.no.1429168, III year B.Com Examination, March/April 2018, S.N.College, Kollam) and Ajmal Khan (Reg.no.3031643003, II year B.Com Examination, April 2018, St.Stephen's College, Pathanapuram) as the committee was convinced that these candidates did not resort to malpractice and hence recommended to value their answer scripts and release the results.

**List of Malpractice Candidates Present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 03.08.2018**

Sl No.	Name & File Number	Register Number & Year	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	Noufal.N.S S4291/2018 (IInd Call)	S1 BA History, January 2018 Reg.No.14017113061	Iqbal College, Peringamala,Tvp m	Possession of Printed Material	To cancel the particular paper only November /December 2018
2	Akhil.S S4305/2018 (IInd Call)	S1 BA Mass Communication and Journalism, January 2018 Reg.No.129-17132055	SN College, Kollam	Possession of Manuscript	November /December 2018
3	Teena Job S4307/2018	S6 B.Sc.Physics and Computer Applications, April 2018 Reg.No.32814132006	SN College, Kollam	Possession of Manuscript	Next available chance for any semester exam
4	Benny.B	S6 B.Tech ECE Branch,	Lourdes Matha	Possession of	Next available chance for

	P5335/2018 (IInd Call)	May 2018 Cand.Code.13413025	College of Science and Technology, Kuttichal, Tvpm	Manuscript	any semester exam
5	Shilpa.V.S. A7006/2016 (IIIRD Call)	III B.Com, March-April 2016 Reg.No.906374	Govt.College for Women, Vazhuthacaud, Tvpm	Possession of Manuscript	September/October 2018
6	Manju V. A7088/2016 (IVth Call)	III BA, March/April 2016 Reg. No. 67712	Govt. Arts College, Thycaud	Possession of Printed Notes	September/October 2018
7	Vishnu Asokan A8169/2018 (IInd Call)	II B.Com, September 2017 Reg. No. 3031508046	SN College, Chempazhanthy	Possession of Xerox copy	September/October 2018
8	Muhammed Muhsin.I.S A8179/2018	II BA History, April 2018 Reg.No.3041621047	Govt. College , Nedumangad, Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
9	Amal.T.M A8181/2018	II BA Sociology, April 2018 Reg.No.3041604220	Govt. College for Women, Tvpm	Possession of Manuscript	Next available chance for any exam
10	Akhil.S.S A8182/2018	II BA History, April 2018 Reg.No.3041604005	Govt. College for Women, Tvpm	Possession of Notebook	To Exonerate the candidate and recommended to value the answer books and release the result
11	Shajan.D A8185/2018	I BA History, March/April 2018 Reg.No.3041602037	Govt.Sanskrit College, Tvpm	Possession of Xerox Copy	Next available chance for any exam
12	Praveen.S A8186/2018	I BA Sociology, March/April 2018 Reg.No.3041602281	Govt.Sanskrit College, Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
13	Akhil.M.S.Nair A8188/2018	I BA Economics, March/April 2018 Reg.No.3041602224	Govt.Sanskrit College, Tvpm	Possession of Manuscript	March/April 2019
14	Prem.A.S A8189/2018	I BA English Language & Litt, March/April 2018 Reg.No.3041742026	SG College, Kottarakkara	Possession of Mobile Phone	Next available chance for any exam
15	Aravind.A.R. A8190/2018	II BA History, March/April 2018 Reg.No.3041681016	BJM Govt.College, Chavara	Possession of Xerox Copy	Next available chance for any exam
16	Thoufeeq.M.M A8191/2018	III B.Com, March/April 2018 Reg.No.1429168	SN College, Kollam	Writings on question paper	To Exonerate the candidate and recommended to value the answer books and release the result
17	Alben Denzil A8192/2018	III B.Com, March/April 2018 Reg/No.3031529038	SN College, Kollam	Possession of Xerox Copy	Next available chance for any exam
18	Jisha.P.G A8193/2018	II BA Economics, April 2018 Reg.No.3041644260	MSM College, Kayamkulam	Possession of Manuscript	Next available chance for any exam
19	Algesh.R A8194/2018	II BA Economics, April 2018 Reg.No.3041644227	MSM College, Kayamkulam	Possession of Xerox Copy	To cancel the particular paper only . Next available chance for any exam
20	Gopika Gopan.J A8195/2018	II BA English Language & Litt, April 2018 Reg.No.3041621226	Govt.College, Nedumangad	Possession of Manuscript	Next available chance for any exam
21	Afinan.S A8198/2018	III B.Com, April 2018 Reg.No.3031531018	FMN College, Kollam	Possession of Xerox Copy	To cancel the particular paper only . Next available chance for any exam
22	Suffin.N	III B.Com, April 2018	FMN College,	Possession of Two	To cancel the particular



	A8201/2018	Reg.No.3031531258	Kollam	Mobile Phones	paper only . Next available chance for any exam
23	Abdul Hameed Azeez A8202/2018	III B.Com, April 2018 Reg.No.3031531004	FMN College, Kollam	Possession of Xerox Copy	Next available chance for any exam
24	Antony Dalphin A8203/2018	III B.Com, April 2018 Reg.No.3031531065	FMN College, Kollam	Possession of Xerox Copy	Next available chance for any exam
25	Rohit.C.Mohan A8204/2018	III B.Com, April 2018 Reg.No.3031531201	FMN College, Kollam	Possession of Xerox Copy	Next available chance for any exam
26	Rony Issac A8205/2018	III B.Com, April 2018 Reg.No.3031531204	FMN College, Kollam	Possession of Xerox Copy	Next available chance for any exam
27	Muhammed Thaha.A A8206/2018	III B.Com, April 2018 Reg.No.3031531169	FMN College, Kollam	Possession of Xerox Copy & Manuscript	Next available chance for any exam
28	Mohammed Suhail.Z A8207/2018	III B.Com, April 2018 Reg.No.3031531154	FMN College, Kollam	Possession of Xerox Copy & Printed Material	Next available chance for any exam
29	Anas.K A8208/2018	III B.Com, April 2018 Reg.No.3031531061	FMN College, Kollam	Possession of Xerox Copy & Ran Away With Hall Ticket From The Exam Hall As Reported by Malpractice Prevention Squad	March/April 2019
30	Sharon.J A8210/2018	III B.Com, April 2018 Reg.No.3031534143	D.B.College, Sasthamcottah	Possession of Xerox Copy	Next available chance for any exam
31	Rabiya.P A8212/2018	III B.Com, April 2018 Reg.No.3031534384	D.B.College, Sasthamcottah	Writings on Calculator	To cancel the particular paper only. Next available chance for any exam
32	Jijo.J.Sunny A8214/2018	II B.Com, April 2018 Reg.No.3031643017	St.Stephen's College, Pathanapuram	Possession of Manuscript	To cancel the particular paper only. Next available chance for any exam
33	Ajmal Khan A8215/2018	II B.Com, April 2018 Reg.No.3031643003	St.Stephen's College, Pathanapuram	Possession of Mobile Phone	To Exonerate the candidate and recommended to value the answer books and release the result
34	Avinash.A.S. A8216/2018	II B.Com, April 2018 Reg.No.3031627031	SN College, Chathanoor	Possession of Xerox Copy	Next available chance for any exam
35	Antony George Stanley A8217/2018	II B.Com, April 2018 Reg.No.3031627022	SN College, Chathanoor	Possession of Mobile Phone	Next available chance for any exam
36	Syed Ali.B A8218/2018	III B.Com, April 2018 Reg.No.3031523110	Govt.College,Atti ngal	Writings on Calculator and Hall Ticket	To cancel the particular paper only. Next available chance for any exam
37	Prabitha Babu.N A8219/2018	III B.Com, April 2018 Reg.No.3031544355	MSM College, Kayamkulam	Possession of Manuscript	Next available chance for any exam
38	Renjith.R A8220/2018	III B.Com, April 2018 Reg.No.3031544111	MSM College, Kayamkulam	Possession of Printed Material	Next available chance for any exam
39	Alan.I A8222/2018	III B.Com, April 2018 Reg.No.3031544024	MSM College, Kayamkulam	Possession of Xerox Copy	Next available chance for any exam
40	Pradeep.P A8223/2018	III B.Com, April 2018 Reg.No.67573	MSM College, Kayamkulam	Possession of Printed Material	Next available chance for any exam
41	Athira.M.K A8225/2018	III B.Com, April 2018 Reg.No.1440052	St.John's College, Anchal	Possession of Manuscript	Next available chance for any exam
42	Keerthy.R.S A8228/2018	B.Com Degree, December 2017 (Mercy Chance) Reg.No.5210	SN College,Kollam	Possession of Printed Material	Next available chance

43	Ananthu Raj.R.C. A8229/2018	III B.Com, April 2018 Reg.No.1406031	MG College, Tvpam	Possession of Xerox Copy	To cancel the particular paper only . Next available chance for any exam
44	Mohammed Swalih.S.R. A8231/2018	III B.Com, April 2018 Reg.No.1406056	MG College, Tvpam	Possession of Manuscript	Next available chance for any exam
45	Vijeshkumar.V A8235/2018	III B.Com, April 2018 Reg.No.3031528116	MMNSS College, Kottiyam	Writings on Question Paper	Next available chance for any exam

I – Mass Copying reported from CV Camp

1. Younus Institute of Technology, Kannanallor (S5 B.Tech Examination January 2018, Subject : Control System)
2. Younus College of Engineering and Technology, Kollam and Younus Institute of Technology, Kannanallor (S6 B.Tech Examination May 2018, Subject : Advanced Control Theory) – reg.

With regard to the reported suspected mass copying mentioned above, the Committee recommended to seek a second opinion from a subject expert, before calling the candidates involved for personal hearing.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students 'Discipline held on 03/08/2018, be approved.

**B) Minutes of the Meeting of the Standing Committee of the Syndicate on Students'**

**Discipline held on 04/08/2018**

Date : 04/08/2018  
Time : 2.00 P.M to 5.45 P.M  
Venue : Deans Room

**Members Present**

1. Adv.G.Sugunan(Convener) Sd/-
2. Dr.K.B.Manoj Sd/-
3. Dr.K.R.Kavitha Sd/-
4. Sri.M.Harikrishnan Sd/-

**Members Absent**

6. Dr. P. Rajesh Kumar
7. Dr. B. Unnikrishnan Nair
8. Dr.K Shaji
9. Sri.M.Lenin Lal

Out of the 64 candidates called for personal hearing, 45 candidates were present. The committee heard all the candidates present for hearing and took appropriate decision on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found guilty. They were permitted to write the Examinations in the month & year noted against their respective names in the list attached herewith.

The Committee recommended to exonerate the candidate Muhammed Ansal (Reg.No.3031541045, III B.Com April 2018, S.N.College,Punalur) as the Committee was convinced that the candidate did not resort to malpractice and hence recommended to value his answerscript and release the result.

**List of Malpractice Candidates Present for Personal Hearing before the Standing Committee of the Syndicate on Students' Discipline on 04.08.2018**

Sl No.	Name & File Number	Register Number & Year	Centre of Exam	Gist of case	Decision Taken / Permitted to write the examination in
1	Vishnu.A A8236/2018	III B.Com, April 2018 Reg.No.3031528124	MMNSS College, Kottiyam	Writings on Question Paper	To cancel the particular paper only. Next available chance for any exam
2	Rakhi Raveendran	III B.Com, April 2018	MMNSS College, Kottiyam	Writings on Question Paper	To cancel the particular paper only. Next available chance

	A8237/2018	Reg.No.3031528243			for any exam
3	Devija.S A8238/2018	III B.Com, April 2018 Reg.No.3031528184	MMNSS College, Kottiyam	Writings on Question Paper	To cancel the particular paper only. Next available chance for any exam
4	Anandu.S. Chandran A8239/2018	II B.Com, April 2018 Reg.No.3031506044	MG College, Tvpm	Possession of Printed Material	March/April 2019
5	Muneer Habeeb A8240/2018	II B.Com, April 2018 Reg.No.3031528081	MMNSS College, Kottiyam	Possession of Xerox Copy	Next available chance for any exam
6	Ananthu Ajayan A8241/2018	II B.Com, April 2018 Reg.No.3031528032	MMNSS College, Kottiyam	Possession of Xerox Copy	March/April 2019
7	Sreeraj.U A8242/2018	III B.Com, April 2018 Reg.No.3031528109	MMNSS College, Kottiyam	Possession of Xerox Copy	March/April 2019
8	Shabna Rahuman A8244/2018	III BA Arabic, April 2018 Reg.No.3041538261	NSS College, Nilamel	Possession of Manuscript & Printed Material	To cancel the particular paper only September/October 2018
9	Vishnu.B A8246/2018	II BA History, April 2018 Reg.No.3041629017	SN College,Kollam	Possession of Xerox Copies	March/April 2019
10	Reshma.R. Krishnan A8250/2018	I BA English Language and Literature, April 2018 Reg.No.3041632125	TKM College of Arts & Science, Kollam	Possession of Manuscript	March/April 2019
11	Maria Sherin Jose A8251/2018	I BA Economics, April 2018 Reg.No.3041652022	Bishop Moore College, Mavelikara	Possession of Manuscript	March/April 2019
12	Unni Chandrasekhar . J.R A8252/2018	I BA English Language and Literature, April 2018 Reg.No.3041601118	University College, Tvpm	Possession of Manuscript & Printed Material	March/April 2019
13	Shalu.A.S. A8253/2018	I BA English Language and Literature, April 2018 Reg.No.3041401423	University College, Tvpm	Possession of Manuscript & Printed Material	Next available chance for any exam
14	Nanda Gopal.M A8255/2018	I BA English Language and Literature, April 2018 Reg.No.3041601102	University College, Tvpm	Possession of Printed Material	March/April 2019
15	Akhil.A.Y A8256/2018	I BA History, April 2018 Reg.No.3041701135	University College, Tvpm	Possession of Xerox Copies	Next available chance for any exam
16	Arun Kumar.B A8259/2018	II BA History, April 2018 Reg.No.3041601011	IDE, Palayam	Possession of Manuscript	Next available chance for any exam
17	Minnu.B A8260/2018	III B.Com, April 2018 Reg.No.3031530057	SN College for Women,Kollam	Writings on the Envelope of Calculator	To cancel the particular paper only September/October 2018
18	Akshay Kumar.M.S A8261/2018	II B.Com, April 2018 Reg.No.3031602041	Govt.Sanskrit College, Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
19	Anas.A A8263/2018	II B.Com, April 2018	Govt.Sanskrit College, Tvpm	Possession of Xerox Copies	Next available chance for any exam

		Reg.No.3031602062			
20	Sujan.S A8264/2018	I B.Com, April-May 2018 Reg.No.3031602226	Govt.Sanskrit College, Tvpm	Possession of Printed Material	Next available chance for any exam
21	Thanzeer.K A8265/2018	I B.Com, April-May 2018 Reg.No.3031702076	Govt.Sanskrit College, Tvpm	Possession of Xerox Copies	Next available chance for any exam
22	Azif.Ali.R.J A8266/2018	I B.Com, April-May 2018 Reg.No.3031502088	Govt.Sanskrit College, Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
23	Akshay Sreedhar.A A8267/2018	I B.Com, April-May 2018 Reg.No.3031702012	Govt.Sanskrit College, Tvpm	Possession of Xerox Copies	Next available chance for any exam
24	Hafees Khan.M A8269/2018	I B.Com, April- May 2018 Reg.No.66037	Govt.Sanskrit College, Tvpm	Possession of Xerox Copies	Next available chance for any exam
25	Anand.M.G A8270/2018	I B.Com, April-May 2018 Reg.No.66022	Govt.Sanskrit College, Tvpm	Possession of Xerox Copies & Printed Material	Next available chance for any exam
26	Renjith.R A8271/2018	III B.Com, April 2018 Reg.No.3031534119	D.B.College, Sasthamcottah	Possession of Xerox Copies	To cancel the particular paper only . Next available chance for any exam
27	Alan Sajeev A8272/2018	II B.Com, April 2018 Reg.No.3031534030	D.B.College, Sasthamcottah	Possession of Manuscript	Next available chance for any exam
28	Sankari.G.S A8273/2018	II B.Com, September 2017 Reg.No.3031534426	D.B.College, Sasthamcottah	Possession of Manuscript	Next available chance for any exam
29	Rahul Krishnan.G.K A8274/2018	II B.Com, September 2017 Reg.No.3031634130	D.B.College, Sasthamcottah	Possession of Xerox Copies	To cancel the particular paper only . Next available chance for any exam
30	Hema Hareendran.M A8278/2018	III B.Com, April 2018 Reg.No.3031504142	Govt.College for Women,Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
31	Nitha.K.V A8279/2018	III B.Com, April 2018 Reg.No.3031504204	Govt.College for Women,Tvpm	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
32	Chandu Mohan A8282/2018	II B.Com, April 2018 Reg.No.3031641051	S.N.College,Punalur	Possession of Manuscript	To cancel the particular paper only . Next available chance for any exam
33	Achu Manohar A8283/2018	II B.Com, April 2018 Reg.No.3031641002	S.N.College,Punalur	Writings on Logarithm Table, Question Paper and Calculator Cover	To cancel the particular paper only . Next available chance for any exam
34	Muhammed Ansal A8285/2018	III B.Com, April 2018 Reg.No.3031541045	S.N.College,Punalur	Possession of Manuscript & Writings on Question Paper	To Exonerate the candidate and recommended to value the answer books and release the result
35	Vishnu Vijayan A8286/2018	III B.Com, April 2018 Reg.No.3031541102	S.N.College,Punalur	Writings on Hall Ticket Using Blank Refill	To cancel the particular paper only . Next available chance for any exam
36	Jisha.S A8287/2018	III B.Com, April 2018 Reg.No.3031529319	S.N.College,Kollam	Possession of Manuscript	Next available chance for any exam
37	Jyothish.R A8288/2018	III B.Com, April 2018 Reg.No.3031529111	S.N.College,Kollam	Possession of Xerox Copy	To cancel the particular paper only . Next available chance for any exam
38	Sanjulal.B	III B.Com, April	S.N.College,Kollam	Possession of	Next available chance for any

	A8289/2018	2018 Reg.No.3031529182		Xerox Copy	exam
39	Unni.J.Mohan A8291/2018	III B.Com, April 2018 Reg.No.3031529216	S.N.College,Kollam	Writings on Question Paper	To cancel the particular paper only. Next available chance for any exam
40	Binoy Jacob.B A8292/2018	III B.Com, April 2018 Reg.No.3031529080	S.N.College,Kollam	Possession of Xerox Copy	Next available chance for any exam
41	Abhijith.G A8294/2018	I B.Com, April-May 2018 Reg.No.3031742001	S.G.College, Kottarakkara	Possession of Manuscript	Next available chance for any exam
42	Shamnad.N A8295/2018	I B.Com, April-May 2018 Reg.No.3031632129	T.K.M.College of Arts & Science, Kollam	Writings on Hall Ticket Using Blank Refill	To cancel the particular paper only . Next available chance for any exam
43	Abhiram.M.U A8296/2018	I B.Com, April 2018 Reg.No.3031631012	FMN College, Kollam	Writings on Two Calculators	To cancel the particular paper only . Next available chance for any exam
44	Ananthu.A A8297/2018	I B.Com, April 2018 Reg.No.3031631073	FMN College, Kollam	Possession of Mobile Phone	Next available chance for any exam
45	Sajin Saji S4108/2017 (IInd Call)	S2 B.Com, July 2017 Reg.No.159- 16110042	Govt.College, Attingal	Possession of Manuscript	Next available chance for any semester exam

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students 'Discipline held on 04/08/2018, be approved.

=====

**Item No.04.48      *Department of Arabic - Developmental Activities – Request from the Head, Department of Arabic Financial Assistance from Abroad – Consideration of – reg.***

***(Ad. AII)***

The Department of Arabic was granted permission to conduct an International Workshop on Curriculam Design for Arabic Language Teaching to Non- Native Speakers from 25-28 June 2018. More than 100 delegates including Teachers from Universities, Colleges, Schools and Arabic Colleges participated.

The two invited experts, Dr. Abdel Tawab Abdulla Hassan Hussain from Egypt and Dr. Farida Haider Ali, Director, Human Resources and Man power Development, Zadco Oil Company, UAE, were very much impressed by the Academic and Developmental activities initiated by the Department of Arabic. Dr. Farida had appreciated the innovative initiatives of the Department intuning Arabic teaching faculty in the state as per the international standard. Dr. Farida is a renowned educationist in the Middle East who had her Ph. D in Education Administration from North California University, USA. She is a promoter of educational activities across the world, having participation in Governmental and Non-Governmental organizations in the Middle East. Arising out of the extensive discussion with the faculty in the Department, she promised full financial support for the construction of a well furnished Conference Hall and a library with documentation facilities and books on Arabic Language, Literature and Culture, provided that a formal request is sent to her from the University with estimated cost and plan.

Currently the Department has medium conference hall where the Language Lab with more than 20 computers and other equipments such as TV set, Smart Class room projector etc. The Library with more than 20,000 books functions in a single room. A good conference hall and a good library are very much desirable and conducive to the development of the Department to a centre of excellence.

Attracting resources from outside will have added credit in accreditation process by NAAC and NIRF as per subsection 6.4 (Financial Management and Resource Mobilization of criterion VI (Governance, Leadership and Management).

The Head, Department of Arabic has requested to permit him to address Dr. Farida Haider Ali, Director, Human Resources and Man Power Development, Zedco Oil Company, UAE.

As per the Orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration and decision.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

**Item No.04.49                      Minutes of the Meeting of the Standing Committee of the Syndicate on Finance – Approval of – reg.**

**(Ad. A VI)**

The minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 10.08.2018 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendations in Additional Item No.1 in the minutes of the meeting of the Standing Committee of the Syndicate on Finance, held on 10.08.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations on Additional Item No.1 in the minutes of the Standing Committee of the Syndicate on Finance held on 10.08.2018 is reported to the Syndicate and the remaining items in the Minutes are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

<b>Date</b>	<b>:</b>	<b>10<sup>th</sup> August 2018</b>
<b>Time</b>	<b>:</b>	<b>9.30 A.M to 10.00 A.M</b>
<b>Venue</b>	<b>:</b>	<b>Syndicate Room, University Buildings, Thiruvananthapuram</b>

**Members**

- |                                  |          |
|----------------------------------|----------|
| 1. Adv. K. H. Babujan (Convener) | : Sd/-   |
| 2. Sri. M. Sreekumar             | : Sd/-   |
| 3. Dr. K. B. Manoj               | : Sd/-   |
| 4. Dr. S. Nazeeb                 | : Sd/-   |
| 5. Dr. B. Unnikrishnan Nair      | : Absent |
| 6. Sri. Shijukhan J. S.          | : Absent |
| 7. Adv. G. Sugunan               | : Absent |
| 8. Dr. P. Rajesh Kumar           | : Absent |
| 9. Sri. M. Lenin Lal             | : Absent |

**Item No.04.49.01                      Enhancement of remuneration for conducting viva examination for MVA degree program- reg.**

**(M & C I)**

The Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara had submitted bills towards payment of remuneration to experts/examiners who served as Jury in the evaluation of II and III semester MVA Practical examinations held on 28.09.2017.

It may be noted that the rate of remuneration for the conduct of Practical/Viva voce examination was fixed especially for Arts, Science and B.Tech courses in which the number of candidates are proportionately more. Accordingly Practical/Viva Voce examinations are conducted with not more than 20 candidates per day and the examiners are paid remuneration at the rate of Rs.25/- per candidate subject to a minimum of Rs.100/- per examiner per Viva Voce examination. It may be noted the practical examination for MVA degree courses is in Jury model and the maximum intake of students in a batch is approximately seven. Hence clarification was sought regarding the remuneration to be paid to the experts/examiners for the conduct of Practical examination of MVA degree course.

Prof. K. C. Chandrabhanu, Chairman, BoS in Applied Arts had remarked that the evaluation of semester and examinations in respect of MVA course are carried out in Jury method. Members of

the jury are called from the institutions where similar course are being taught (MS University of Baroda, Chitrakala Parishad, Bengaluru etc.). Since the number of students are limited as compared to other courses in the University, the system of paying remuneration per candidate will not do justice to the effort they undertake. Hence it is proposed that the external examiner be paid remuneration at the rate of Rs.150/- per candidate or a sum of Rs.1500/- per day plus admissible TA/DA.

The Finance section had remarked that the proposal may be placed before the Standing Committee on Finance for consideration.

*The Committee considered the proposal and recommended to pay Rs. 1000 per day as remuneration to Experts/ Examiners plus admissible TA/DA for conducting practical / vivo voce examination for MVA degree programme for a maximum of 20 students per day.*

*The Committee further recommended to direct the Director, Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara to submit a proposal for enhancement of revenue from the centre.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 10.08.2018, be approved.

**Item No.04.49.02**      *Fixation of rates of remuneration for the conduct of practical examinations including viva-voce – B.Des. Fashion design degree course-reg.*

**(EK I)**

The B.Des. Degree Course (Fashion Design) is a four year full time degree course with eight semesters. This course commenced in the Academic year 2014-15. All the examination work related to answerscript valuation and conduct of practicals-viva/ Jury-dissertation are carried out by external examiners from various National Institute of Fashion Technologies all over India.

Regarding the payment of remuneration and eligible T.A./D.A., it is learnt from the EC.II section that, since the examiners are external examiners (from outside the University) they are eligible for remuneration for paper valuation and are allowed the same. T.A/D.A. sanctioned by the EC I(1) section. Now the remuneration for conduct of practicals & viva/ jury- dissertation are to be fixed. It is proposed by the Ac.AIV Section that, since B.Des is a four year (eight semester) professional degree course the remuneration in respect of the professional courses like B. Tech. can be made applicable.(vide appendix I of U.O. No: EK I/1/414/2012, Dt:17-07-2012, appended)

*The Committee considered the matter and recommended the following:*

- 1. To submit a detailed report on the matter including strength of students, fee structure, mode of conducting the course, etc.*
- 2. To obtain remarks from Chairman, BoS Engineering (Pass) and Chairman, BoS in applied Arts.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 10.08.2018, be approved.

**Item No.04.49.03**      *Conducting study on “Role of States in India's Foreign Policy “–proposal submitted by Dr. Josukutty, C.A, Director, Survey Research Center, Department of Political Science, University of Kerala - reg.*

**(Ad A II)**

The Director, Survey Research Centre, Department of Political Science, University of Kerala has submitted a proposal for conducting a study on “Role of States in India's Foreign Policy”. The Survey Research Centre has been allocated a financial assistance of Rs.3,00,000/- (Rupees Three lakh only) for conducting a study on Role of States in Indias Foreign Policy as referred in the University Budget Speech dated 16,03.2018. The Director, Survey Research Centre has requested to release the amount for the conduct of the study.

The Director, Survey Research Centre further stated that the total financial support requested for the study was Rs.6,24,100/- (Rupees Six lakh Twenty Four Thousand and One Hundred only). The amount allocated is insufficient for the completion of the study. The Director, Survey Research Centre has therefore requested to grant an additional financial support of Rs.3,24,100/-(Rupees three lakh twenty four thousand and one hundred only) for the conduct of this study.

The Finance Wing of the University has remarked that in line with the decision taken by the Syndicate at its meeting held on 17.04.2018, vide Item No.34.02.01-Budget Speech Item No.XII Other Academic Activities-22 the proposal submitted by the Director, Survey Research Centre may be placed before the Standing Committee of the Syndicate on Academics and Research for necessary action and that the proposal may be implemented within the allotted budget provision. It also remarked that the request for additional financial support for the programme be placed before the Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice-Chancellor request from the Director, Survey Research Centre for additional financial support for the programme is placed before the Standing Committee of the Syndicate on Finance for decision.

***The Committee considered the matter and recommended not to agree to the request for additional financial support for the survey conducted by the Department of “ Role of States in India's Foreign Policy “ and the project shall be implemented within the allotted budget provision.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 10.08.2018, be approved.

***Item No.04.49.04      University order for claiming various expenses from Budget E-Code4145 (Field Work) and E code-4170 (Study Tour) - request from the Head, Department of Environmental Sciences -reg.***

**(Ad. A II)**

The University of Kerala allots funds every year , under two heads-E code 4145-(field work) and E code – 4170 (Study Tour) to conduct study tour and field work for the M.Sc students of Department of Environmental Sciences. The study tour /field work is mandatory for the students in the third semester to meet the curriculum requirement of field study ENS-C-434 (3 credit) for 100 marks equivalent to a theory paper in which they have to submit field report, do Internal Exam and Viva. For this purpose, students have to travel to various parts of India to visit research organizations, industries, monuments, archaeological sites ecologically sensitive areas (like various national parks, reserve forests, Lakshadweep and Andaman Islands ) etc. They collect soil, water, biological samples for analysis. For this purpose the Department needs to hire taxi, bus etc. Sometimes they go by train, bus, ship, boats etc. They also have to pay entry fee at various organizations/sites. They find it difficult to get this expense of staff and students approved by the University as it is not clearly mentioned about the various items for which the above budget head is meant for.

In addition to the eligible TA/DA of the tour accompanying university staff (teaching and non-teaching) a general order is needed from the University to claim other above mentioned expenses for the smooth conduct of study tour/ field work every year.

The Head, Department of Environmental Sciences has requested to issue an order which states that fund allotted in the E-code 4145-Field work and 4170- Study Tour can be used to claim the eligible TA/DA of the tour accompanying university staff (teaching and non-teaching) and also to meet expenses for the staff and students towards vehicle hiring charge (car/Bus) eligible train, bus, ship and boat fare, entry fees, in various organizations/sites etc.

The University Finance Wing remarked that the budget provision earmarked for study tour is for the TA/DA of the University staff who accompany the students and the claim under no circumstances should exceed the Budget provision.

Finance has stated that the request received from the Head, Departments of Environmental Sciences to clarify what other expenses can be met from the head of accounts “Field Work and Study Tour” may be placed before the Standing Committee of the Syndicate on Finance for consideration and detailed discussion. It may be noted that the above mentioned Head of Accounts are currently being operated by many other departments also.

Finance also remarked that as the funds for Study Tour/ Field Work are allotted under Non-Plan category, expenditure of any nature shall be limited within the Budget Provision. Revision of existing norms for Study Tour/Field Work may also be considered.

***The Committee considered the matter and recommended the following:***



1. *To merge Budget Head E-Code4145 (Field Work) and E code-4170 (Study Tour) and to permit the University staff who accompany the tour to claim the eligible TA/DA from this Head.*
2. *Not to agree the request of Head, Department of Environmental Science to meet the other expenditure incurred during the Study Tour/ Field Work from this Head of Account and to limit the expenditure within the allotted budget provision.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 10.08.2018, be approved.

**Additional Item 04.49.04.01 Enhancement of Onam Advance- reg.**

*(Ad. A V)*

In previous Years, Onam Advance has been sanctioned to all regular employees of the University at different rates than that sanctioned by the Government, recoverable in 10 installments. Accordingly, Rs.17000/- was sanctioned as Onam Advance in 2016 and Rs.18000/- in 2017. The disbursement of these amounts and the recovery installments, greater than that specified by the Government, has been objected to by the Audit and remarked that excess amount paid will be recovered with interest from the concerned authorities (disbursing and sanctioning authority). Considering that all Non-plan payments are currently routed through Treasury. It is understood that Onam Advance for 2018, in the Government is to be disbursed at the same rate of 2017 that is Rs 15000/- to be recovered in 5 installments. University had disbursed Rs.18000/- as Onam Advance of 2017 to be recovered in 10 installments.

*The Committee considered the proposal for enhancement of Onam Advance for the year 2018 and noted that all Service Organizations working in the University has requested to enhance the Onam Advance and the same has to be recovered fully in ten equal installments from the employees.*

*Hence the Committee recommended to enhance the Onam Advance for the year 2018 to Rs. 22,000/- (Rupees twenty two thousand only) to all regular employees of the University and to recover the same in 10 equal installments.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Finance held on 10.08.2018, be noted.

**Item No.04.50 Payment of Rs.1,57,643/- to Sri.Sanalkumar.N, towards the charges for repair of furniture stored at USIC workshop – Reporting of –reg.**

*(Ad B II)*

Sri.Sanalkumar.N, was granted the rate contract for repair of furniture in the University Office and Departments vide U.O.No.Ad.BII/10559/03/2018 dated 07.04.2018.

Sanction was accorded by the Vice-Chancellor, subject to reporting to Syndicate, for the payment of Rs.1,57,643/- (Rupees one lakh fifty seven thousand six hundred and forty three only) to Sri.Sanalkumar.N towards the charges for repair of furniture (52 steel chairs, 20 Jefferson chairs & 34 wooden chairs) stored at USIC Workshop, Kariavattom, meeting the expenditure from “Part I NP – MH – 1(a) – General Direction – 4/2105 – Purchase of Furniture” provided in the current year's Budget Estimates of the University.

U.O. No:Ad B II.2/10643/07/2018 dated 28.07.2018 was issued in this regard.

The matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.51 GIAN Programme 2018-19 – Approved course co-ordinated by Dr. Sajin Kumar K.S, Assistant Professor, Department of Geology, University of Kerala – Release of Rs. 5,44,000/- Reporting of– reg.**

*(Pl. D)*

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To permit Dr. Sajin Kumar K S, Assistant Professor at Department of Geology and the co-ordinator of the GIAN course, "Computational Geosciences: Data to Information to Decision (176005C02)", to open a new PD account at SBI, Kariavattom branch to operate the accounts of the funds received for the conduct of the course.
2. To release an amount of Rs. 5,44,000/- (Rupees Five Lakhs and Forty Four Thousand only) to Dr. Sajin Kumar K S, Assistant Professor, Department of Geology, University of Kerala received from GIAN, IIT, Kharagpur towards the conduct of the course "Computational Geosciences: Data to Information to Decision (176005C02)" held from 2<sup>nd</sup> to 6<sup>th</sup> July 2018, adhering to the norms of the sponsoring body.
3. The expenditure related to the conduct of the GIAN course shall be booked under the head of account "Part III- MH- 80 D - Grants from Other Agencies-9/7992-GIAN Programme" provided in the current year's Budget Estimates of the University.  
Accordingly UO. No. Pl.D/2149/2018 dated 02.08.2018 was issued.  
The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.52**                      ***Minutes of the meeting of the Examination Monitoring Committee held on 31.07.2018 - Reporting of - reg.***

***(M&C.I)***

Placed below is the minutes of the meeting of the Examination Monitoring Committee held on 31.07.2018.

The action taken by the Vice-Chancellor in having approved the recommendations subject to reporting to the Syndicate, due to the urgency of the matter is reported.

**Minutes of the meeting of the Examination Monitoring Committee**

Date	:	31.07.2018
Time	:	2.30 pm
Venue	:	Vice Chancellors' Chamber

**Members Present**

- |                     |                            |      |
|---------------------|----------------------------|------|
| 1. Dr.C.Ganesh      | Vice Chancellor            | Sd/- |
| 2. Dr.P.Rajeshkumar | Member, Syndicate          | Sd/- |
| 3. Sri.M.Sreekumar  | Member, Syndicate          | Sd/- |
| 4. Dr.K.Madhukumar  | Controller of Examinations | Sd/- |

The Committee discussed the valuation status of various examinations and recommended that

1. The result of third semester M Com Degree Examination, March 2018 shall be published on or before 6th August, 2018.
2. Detailed note showing the status of remuneration pending to the Examiners and the staff posted in the valuation camp from 2014 onwards along with the objections raised by the Finance/ Audit wing be placed before the Standing Committee on Examinations to be held on 06.08.2018.
3. Meeting of the Examination Monitoring Committee shall be convened on every Monday at 3.30 pm.
4. Faculties of UIT's who have completed 10 (Ten) years of service in teaching field be appointed as Chief Examiner for valuation of answer books for the courses conducted only in UIT's and Self Financing Colleges.

**Considering the urgency of the matter the above recommendations of the Examination Monitoring Committee may be approved by the Vice Chancellor, subject to reporting to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting of the Examination Monitoring Committee held on 31.07.2018, be noted.

**Item No.04.53**                      **Rashtriya Uchchatar Shiksha Abhiyan (RUSA) – 400 MHz Nuclear Magnetic Resonance Spectrometer – Expenses for second filling of Liquid Helium to M/s. Bruker India Scientific Pvt.Ltd. - Reporting of – reg.**  
(P.L.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974,

1. To release of an amount of Rs.2,19,628/- (Rupees Two lakhs Nineteen thousand Six Hundred Twenty Eight only) towards the cost of second filling of 125 L of Liquid Helium supplied for NMR Spectrometer, to M/s. Bruker India Scientific Pvt. Ltd. utilizing RUSA funds.
2. The expenditure towards the payment shall be met from the head of account “Part II Plan-MH 63-Miscellaneous-7/6135-RUSA Funds (State)” provided in the current year’s Budget Estimate of the University.

Accordingly UO No.Pl.D/3916/RUSA/Vol.II/2016 dated 03.08.2018 was issued.

The above action taken by the Vice-Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.54**                      **Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held at 11.00 A.M on 03-08-2018-approval-reg.**

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held at 11.00 a.m on 03-08-2018 at the University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

<i>Date</i>	:	<i>03-08-2018</i>
<i>Time</i>	:	<i>11:00 a.m</i>
<i>Venue</i>	:	<i>Syndicate Room</i>

**Members Present**

- |    |                              |   |      |
|----|------------------------------|---|------|
| 1. | Sri. M. Lenin Lal (Convener) | - | Sd/- |
| 2. | Adv. K.H. Babujan            | - | Sd/- |
| 3. | Dr. R. Latha Devi            | - | Sd/- |
| 4. | Sri. M. Harikrishnan         | - | Sd/- |

**Absent**

1. Dr. B. Unnikrishnan Nair
2. Sri. M. Sreekumar
3. Dr. K. Shaji
4. Dr. S Nazeeb

**Item 04.54.01**                      **Extension of working hours of Campus Library into 24 hours –reg.**

(Ad. A V)

In the Budget Speech 2018-19, it was proposed to extend the working hours of Campus Library into 24 hours and the same shall be submitted before the Syndicate.

The Budget Implementation Cell at its meeting held on 11.04.2018 recommended to authorize the Deputy Librarian, Campus Library to submit a proposal on the item. ie, extension of working hours of Campus Library into 24 hours before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Syndicate, vide Item No.34.02 held on 17.04.2018 approved the recommendations of the Budget Implementation Cell.

The Deputy Librarian, Campus Library has submitted a proposal for the extension of working hours of Campus Library into 24 hours.

The proposal submitted by the Deputy Librarian, Campus Library for extension of working hours of Campus Library into 24 hours is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration (Proposal appended).

*The committee considered the proposal of the Deputy Librarian, Campus Library and recommended to approve the proposal in principle. Further recommended to authorise the convener, Standing Committee of the Syndicate on staff, Equipments & Buildings and Convener, Standing Committee on Departments and Other Institutions to place a detailed report before the combined meeting of the Standing Committees on Staff, Equipments & Buildings and Departments & Other Institutions.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**Item No.04.54.02**      *Request of Sri.Prasanth.R., Assistant Professor in KUCTE, Nedumangad for the post of Principal as per notification Ac.G/Principal/2018 dated 27/06/18 –reg.*

(Ac.G)

As per notification dated 27/06/2018, applications were invited from among the teaching faculty in the KUCTEs for the post of Principal at KUCTE Kunnam (on retirement of Dr. Annie Paul Principal from 13/04/2018) based on Syndicate resolution dated 10/05/2018.

The last date of application was 30/06/2018. Dr. Prasanth R., Assistant Professor in English at KUCTE Nedumangad alone has submitted application and has requested to consider him for the post of Principal in KUCTE Kunnam. He has the required qualification as per the NCTE regulation for the post of Principal. (copies of certificate and marklists enclosed). He possess MA, MEd, SET, PhD and eleven years of teaching experience.

The following are the qualifications to become the Principals of KUCTE as per NCTE Regulation 2014.

- i. Post graduate degree in Arts/Sciences/Social Sciences/Humanities/Commerce with minimum 55% marks and
  - ii. M.Ed. with minimum 55% marks; and
  - iii. Ph.D. in Education or in any pedagogic subject offered in the institution; and
  - iv. Eight years of teaching experience in a Secondary Teacher Education Institution.
- Desirable: Diploma/Degree in Educational Administration or Educational Leadership.

*The committee considered the matter and recommended to invite applications for the vacant posts of Principals in KUCTEs and prepare a rank list with validity for one year.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**Item No.04.54.03**      *KUCTE –Request for transfer –Principals/Teachers/ Academic Co-ordinators on contract –reg.*

(Ac.G)

The following Principals/Teachers/Academic Co-Ordinators on contract at the KUCTEs have submitted requests for transfer as detailed below stating inconvenience of long travel every day and also other personal difficulties.

SI No	Name and Designation	KUCTE presently working	Request transfer to KUCTE
1.	Madhu S, Asst. Professor in Visual Performing Arts	Kayamkulam	KUCTE, Nedumangad
2.	Seema C, Asst. Professor in Hindi	Kulakkada	KUCTE, Kunnam
3.	Dr.SunithKumar G N, Principal	Kayamkulam	KUCTE, Kumarapuram
4.	Susan George, Assistant Professor in Persepective in Education	Anchal	KUCTE, Adoor
5.	Dr. Bini C L, Principal	Kulakkada	KUCTE, Kumarapuram
6.	Anitha S, Academic Co-Ordinator.	Kulakkada	KUCTE, Adoor
7.	Dr Sheeja V Titus, Principal	Kollam	KUCTE, Kariavattom.

The Principals of KUCTE, Kumarapuram and KUCTE, Anchal were relieved from service on 03/07/2018 vide item No. 01.03.03 of the Syndicate meeting held on 18/06/2018. As per the Syndicate meeting held on 10.05.2018, vide Item No.35.101.02, Dr Nisha S Dharan, Principal, KUCTE, Alappuzha was transferred to KUCTE, Anchal. Hence the posts of Principals in KUCTE, Kumarapuram and KUCTE, Alappuzha are vacant now.

There are two transfer requests from Dr. Sunith Kumar G N, and Dr. Bini C L, for the post of Principal at KUCTE, Kumarapuram, There is no vacancy of Academic Co-ordinator at KUCTE Adoor and no vacancy of Principal at KUCTE Kariavattom. There are no vacancies at present for Assistant Professor in Hindi, Visual & Performing Arts and Persepective in Education in any of the colleges.

The present vacancy position at various KUCTEs are as detailed below.

SI. No.	Name & Designation	KUCTE presently working	Request transfer to KUCTE	Vacancy at any KUCTE
1.	Madhu S Asst. prof.in Visual Performing Arts	Kayamkulam	Nedumangad	Nil
2.	Seema C Asst. prof.in Hindi	Kulakkada	Kunnam	Nil
3.	Susan George Asst. prof.in Perspective in Education	Anchal	Adoor	Nil
4.	Dr. Sunithkumar G N Principal	Kayamkulam	Kumarapuram	KUCTE, Kumarapuram
5.	Dr. Bini C L Principal	Kulakkada	Kumarapuram	KUCTE, Kumarapuram
6.	Anitha S Academic Co-ordinator	Kulakkada	Adoor	Nil
7.	Dr. Sheeja V Titus Principal	Kollam	Kariavattom	Nil

Dr. Sunith Kumar G N, has 17 years of experience (12 years as Assistant Professor and 5 years as Principal) and Dr. Bini C L has 3 years 7 months 30 days experience (3 years 5 months and 15 days experience as Assistant Professor and 2 months and 15 days experience as Principal). As per the norms of transfer, all persons working continuously for three years in a centre are liable to be deployed to other convenient centres. And the person who are working for 3 years outside there home district can request for deployment to there home district in the concerned subject. (norms of transfer is appended)

Dr.Sunith Kumar G.N has earlier submitted request for transfer to KUCTE Thiruvananthapuram. The request was then placed before the standing Committee of the Syndicate on Departments and Other Institutions held on 10/10/2017 and again on 10/05/2018 but no vacancy was present then. Now he has again submitted request for transfer to KUCTE Kumarapuram and informed that his parents are old and sick and his mother was diagnosed with breast cancer. She is now diganosed with high grade adenocarcinoma in the stomach with much complications and is undergoing regular chemotherapy treatment at RCC Thiruvananthapuram and needs regular check ups and medical assistance. His father has serious problem in vision due to retinal hole and shrinking of eye veins and recently undergone surgery in one of his eyes. The surgery of other eye is also

recommended by Doctor which have to be done with out much delay (the medical documents of Parents attached)

Dr. Bini C L, has also submitted request for transfer to KUCTE Kumarapuram as she now needs 5 ½ hours daily travel to KUCTE Kulakkada and her aged mother is under her care.

***The committee considered the requests for transfer of Principals and KUCTEs and recommended to agree to the request of Dr. Sunithkumar. G. N. for transfer to KUCTE, Kumarapuram.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

***Item No.04.54.04 Kerala University College of Teacher Education –Age of engagement of Academic Co-Ordinators and other non-teaching staff –reg.***

***(Ac.G)***

As per the NCTE Regulations, there is no post of Academic Co-ordinators. As per the resolution of the Syndicate held on 09.07.2015, it was resolved to protect all the existing teacher educators of 10 KUCTEs as per the revised NCTE Regulation 2014, with regard to qualification of teachers, and seniormost 10 teachers were appointed as Academic Co-ordinators. Three among them have been engaged as Assistant Professors on acquiring the required qualifications as per NCTE regulations. Now there are seven Academic Co-ordinators in various KUCTEs, Adoor, Kollam, Kulakkada, Kayamkulam, Nedumangad, Kumarapuram and Kariavattom.

It may be noted that the Vice-Chancellor has accorded sanction to limit the age of service for the contract Lecturers at UIT centres to 60 years vide U.O.No. ADAVII.2.6719/2011 dated 20/01/2012 based on Syndicate resolution dated 13/12/2011.

The Syndicate vide item No. 33.91.17 of its minutes dated 24/03/2018, resolved that the age of engagement of Academic Co-ordinators to be same as that of teaching staff. But no U.O is seen issued limiting the age of teaching staff of KUCTEs. The age of engagement of non teaching staff of KUCTEs such as Library Assistant, Casual Clerk cum Typist, Casual Typist, Casual Peon, Peon/Day watchman, Night watchman and Casual sweeper is also not fixed yet.

***The committee considered the matter and recommended to fix the retirement age of all staff including Principal of UITs, UIMs, KUCTEs & UCE as 60 years.***

***The service of those continuing in service after 60 years shall stand terminated at the end of the academic year or on expiry of contract which ever is earlier.***

***Resolution of the Syndicate***

**RESOLVED** that status quo be maintained and the item be referred back to the Standing Committee of the Syndicate on Departments and Other Institutions of the University for detailed study.

***Item No. 04.54.05 University Diary, 2019 –Printing of –reg.***

***(Ad.Misc.)***

The Director, Department of Publications has informed that the printing of University Diary 2019 is to be started urgently so as to enable the releasing of the Diary by the end of 2<sup>nd</sup> week of December 2018. The Director has hence requested to take necessary steps to:

constitute a sub committee of the Standing Committee of the Syndicate on Departments and Other Institutions of the University to consider the matter relating the printing of Diary 2019 and to monitor the progress of the works.

The U.O. containing the details of specifications, provisional payment & other decisions taken for the printing of University Diary 2018 is appended for reference.

***The committee considered the matter and recommended for the printing of 6000 copies of the University Diary 2019 as per the specifications of the previous year.***

***The Committee further recommended to print 1000 mini diaries with calendar portion only.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**FURTHER RESOLVED** that the second recommendations be modified as 'to print 1000 mini (pocket) diaries in six volumes for the whole year, each volume containing a calendar period of two months'.

**Item No.04.54.06 Department of Publications –Re-printing of general books-reg. (Ad.Misc.)**

The Director, Department of Publications has forwarded a letter requesting sanction to reprint five general books which are out of print at present. It is added that, several enquiries have been received regarding the availability of these books.

The details of the books to be reprinted are listed below:

Sl No.	Name of the Book	Author	Present Stock	No. of Copies to be reprinted
1	Dutch Hegemony In Malabar and its collapse	Dr. T I Poonen	NIL	1000
2	The Personality of Kerala	A . Aiyappan	NIL	1000
3	പ്ലൂട്ടാർക്കിന്റെ മഹച്ചരിതങ്ങൾ	പി ശേഷാദ്രിഅയ്യർ	NIL	1000
4	വിദ്വേഷം ഷേക്സ്പിയർ	പി അനന്തൻ പിള്ള	NIL	1000
5	വോൾട്ടയർ	പി കെ. പരമേശ്വരൻനായർ	NIL	1000

*The Committee considered the proposal and recommended to approve.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**Additional Item No. 01 ബഹു. സിൻഡിക്കേറ്റ് അംഗം ശ്രീ. ലെനിൻലാൽ.എം. 01/08/2018-ൽ സമർപ്പിച്ച കത്തിലെ വിഷയങ്ങളു് സംബന്ധിച്ച് (Ad.BIII)**

03.08.2018 -ൽനിശ്ചയിച്ചിരിക്കുന്ന ഡിപ്പാർട്ട്മെന്റ് & അദർഇൻസ്റ്റിറ്റ്യൂഷൻസ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയിലേക്കായി താഴെപ്പറയുന്ന വിഷയങ്ങൾസമർപ്പിക്കണമെന്ന് ചൂണ്ടിക്കാട്ടി ബഹുമാനപ്പെട്ട സിൻഡിക്കേറ്റ് അംഗം ശ്രീ. ലെനിൻലാൽഎം. രജിസ്ട്രാർക്ക് 01.08.2018-ൽഒരു കത്ത് സമർപ്പിക്കുകയുണ്ടായി.

- 1) DOMTEC -ന്യായരക്ട്റേറ്റ് സംവിധാനം രൂപീകരിക്കുന്നത് സംബന്ധിച്ച്
- 2) KUCTE, UIT, UIM എന്നിവിടങ്ങളിലെ PTA-ഫണ്ട് വിനിയോഗത്തെ സംബന്ധിച്ച് മോണിറ്ററിംഗ് നടത്തുന്നത് സംബന്ധിച്ച്
- 3) യൂണിവേഴ്സിറ്റിയിലെ വിവിധ ഡിപ്പാർട്ട്മെന്റുകളിൽ അനുവദിക്കപ്പെട്ടിട്ടുള്ള 'സെന്ററുകളുടെ' പ്രവർത്തനത്തെ സംബന്ധിച്ച്
- 4) UIT, UIM, KUCTE എന്നിവിടങ്ങളിലെ ട്രാൻസ്ഫറുകളുടെ നിലവിലുള്ള പൊതുമാനദണ്ഡം പുന:പരിശോധിക്കുന്നത് സംബന്ധിച്ച്.

**The committee considered the matter and made the following recommendations:-**

1. **The PTA fund & College Development Fund of UITs, UIMs & KUCTEs may be subjected to University Audit.**
2. **Meeting of the staff council of UITs, UIMs, KUCTEs, UCE should be conducted every months and the minutes be furnished to the Director, DOMTEC.**
3. **The Principals shall be permitted to meet the expenses of urgent nature upto an amount of Rs. 20,000/- only. The expenditure exceeding Rs.20,000/- shall be reported to the Director for getting approval of the University.**

4. *The Directors of centres attached to the various departments of the University shall submit a detailed report on the functioning/ activities of the centres for placing before the standing committee of the Syndicate on Departments & Other Institutions.*
5. *To authorise the Director, DOMTEC to submit proposals for framing norms for transfer of staff of UITs, KUCTEs & UIMs.*
6. *To direct the Principals of UITs, UIMs, KUCTEs and UCE to forward all correspondences to the University through the Director, DOMTEC.*
7. *All the sections dealing with UITs, UIMs, UCE & KUCTE are to be brought under one DR (DR Admn III) and two Assistant Registrars, each section having four Assistants, 2 Computer assistants shall also be provided for attending to the work of these sections. Further these institutions will function under three section officers.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**FURTHER RESOLVED** that all Members of the Syndicate be invited to Seminars/ Conferences organized by the University Departments/ Centres.

**Additional Item No.02**

**Service-salary - Considering the revision of norms –Staff at Self Financing Institutions**

**(Ad. A VII)**

യൂണിവേഴ്സിറ്റി നേരിട്ട് നടത്തുന്ന സ്വാശ്രയ സ്ഥാപനങ്ങളിലെ അധ്യാപക - അനധ്യാപക ജീവനക്കാർ സമർപ്പിക്കുന്ന നിവേദനത്തിലെ അഭ്യർത്ഥനകൾ താഴെ ചേർക്കുന്നു.

1. യു. ഐ. ടി. കളിലെ ലക്ചറർ, കമ്പ്യൂട്ടർ ലാബ് ഇൻസ്ട്രക്ടർ എന്നീ തസ്തികകൾ യഥാക്രമം അസിസ്റ്റന്റ് പ്രൊഫസർ, കമ്പ്യൂട്ടർ ഇൻസ്ട്രക്ടർ/ പ്രോഗ്രാമർ എന്നിങ്ങനെ യഥാവിധി മാറ്റുക.
2. യൂണിവേഴ്സിറ്റിയുടെ കീഴിൽ പ്രവർത്തിക്കുന്ന മുഴുവൻ സ്വാശ്രയ സ്ഥാപനങ്ങളിലെ ജീവനക്കാർക്ക് ജോലി പരിചയം, പദവി എന്നിവയുടെ അടിസ്ഥാനത്തിൽ സേവന-വേതന വ്യവസ്ഥകൾ പുതുക്കി നിശ്ചയിക്കുക.
3. സർവ്വീസ് കാലയളവിൽ NET/ Ph.D അധികയോഗ്യത നേടുന്ന അധ്യാപകർക്ക് അവരുടെ മുഴുവൻ സേവനകാലയളവും അടിസ്ഥാനമാക്കി വേതനം പുതുക്കി നിശ്ചയിക്കുക.

**(UO No. Ad.A.V.6717/2018 dated 17/07/2018 പ്രകാരം ഈ ന്യൂനത പരിഹരിച്ചിട്ടു-)**

4. യു. ഐ. ടി. യിലെ കരാർ ജീവനക്കാരുടെ പ്രതിമാസ വേതനത്തിലെ ഏറ്റക്കുറച്ചിലുകൾ പരിഹരിക്കുക.
5. വനിതാജീവനക്കാർക്ക് ലഭിക്കേ- പ്രസവാവധിയും ആനുകൂല്യങ്ങളും പുനഃസ്ഥാപിക്കാനുള്ള നടപടികൾ കൈക്കൊള്ളുക.

(10/05/2018-ലെ സിൻഡിക്കേറ്റ് യോഗത്തിന്റെ തീരുമാനപ്രകാരം (Item No. 35.105.05) UIT/UIM/

**KUCTE/UCE - കളിലെ കരാർ ജീവനക്കാർക്ക് 3 മാസത്തെ പ്രസവാവധി അനുവദിക്കുകയും യു. ഐ. ടി. കളിലെ ജീവനക്കാർക്ക് മേൽ അവധിയുമായി ബന്ധപ്പെട്ട മാന്ദര്യങ്ങൾ നിശ്ചയിക്കുന്നതിനായി സിൻഡിക്കേറ്റിന്റെ സ്റ്റാഫ് ട്രെയിനിംഗ് കമ്മിറ്റിയുടെ സംയുക്ത യോഗത്തിൽ അവതരിപ്പിക്കുവാൻ തീരുമാനിക്കുകയും ചെയ്തു.)**

6. കരാർ ജീവനക്കാരുടെ കാഷ്വൽ അവധികൾ 12-ൽ നിന്നും 20- ആക്കി ഉയർത്തുക.  
**(യു. ഐ. ടി. കളിലെ കരാർ പ്രിൻസിപ്പൽമാരുടെ കാഷ്വൽ അവധികൾ 20 ആയി നിജപ്പെടുത്തിയിട്ടു-)**
7. പി. എഫ്., ഇ. എസ്. ഐ. ആനുകൂല്യങ്ങൾ ജീവനക്കാർക്ക് ലഭ്യമാക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കുക.  
**(യു. ഐ. ടി. കളിലെ, 15,000/ -മോ അതിൽ താഴെയോ വേതനം വാങ്ങുന്ന കരാർ ജീവനക്കാരെ പി.എഫ്. ആക്ടിന്റെ പരിധിയിൽ ഉൾപ്പെടുത്തുകയും തുടർ നടപടികൾ കൈക്കൊ-ടു വരികയും ചെയ്യുന്നു.)**
8. ജീവനക്കാരുടെ പ്രായപരിധി 65 വയസായി നിജപ്പെടുത്തുക.

20/01/2012 തീയതിയിലെ UO No. Ad.A.V11.2.6719/2011 പ്രകാരം യു. ഐ. ടി. കളിലെ പ്രിൻസിപ്പൽമാരുടെ പ്രായപരിധി 65 വയസായും കരാർ അധ്യാപകരുടെ പ്രായപരിധി 60 വയസായും നിജപ്പെടുത്തിയിരിക്കുന്നു. അധ്യാപക ജീവനക്കാരുടെ പ്രായപരിധി നിശ്ചയിക്കപ്പെട്ടിട്ടില്ല. യു. ഐ. ടി. കളിൽ പി. എഫ്. നടപ്പിലാക്കുന്ന സാഹചര്യത്തിൽ പി. എഫ്. പെൻഷൻകാരുടെ പ്രായപരിധി 60 വയസാണെന്നുള്ളത് ശ്രദ്ധയിൽപ്പെടുത്തുന്നു.

സെൽഫ് ഫൈനാൻസിംഗ് കോളേജ് ടീച്ചേഴ്സ് ട്രെയിനിംഗ് അസോസിയേഷനും (ടഎഇഓഅ) മേൽപ്പറഞ്ഞ ആവശ്യങ്ങൾ ഉന്നയിച്ചുകൊ-ടു ഒരു നിവേദനവും സമർപ്പിച്ചിട്ടു- . അതിൽ DOMTEC Director -ന് സാമ്പത്തികാധികാരം നൽകണമെന്നും കൂടി ആവശ്യപ്പെട്ടിട്ടു-.

**The committee considered the matter and recommended**

1. **To authorise the Convenor and Director, DOMTEC to submit a report on the service conditions of staff of UITs, UIMs, KUCTE, UCE.**



2. *To engage lecturers on contract basis at the newly formed UITs from the existing rank list of lecturers in Computer Science & Business Management.*
3. *To provide guest lecturers to the new UITs in the absence of rank list for other subjects.*
4. *To authorise the Principal of newly formed UITs to locally engage one peon & one sweeper on a monthly remuneration of Rs.7000/- and Rs.6000/- respectively as in the case of other UITs.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 03-08-2018, be approved.

**Item No.04.55** *Combined meeting of the Standing Committees of the Syndicate on Finance & Academics and Research –Approval of- reg.*

(Ad.AVI)

The Minutes of the Combined meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 10.08.2018 at 10.00 a.m is placed before the Syndicate for consideration and approval.

**Minutes of the Combined meeting of the Standing Committees of the Syndicate on Finance & Academics and Research**

Date	:	10 <sup>th</sup> August 2018,
Time	:	10.00 a.m. to 11.00 a. m.
Venue	:	Syndicate Room, University Buildings, Thiruvananthapuram

**Members:**

- |  |   |        |
|--|---|--------|
| 1. Adv. K. H. Babujan<br>(Convener, S/C of the Syndicate on Finance)         | : | Sd/-   |
| 2. Dr. S. Nazeeb. (Convener, S/C of the Syndicate on Academics and Research) | : | Sd/-   |
| 3. Dr. K. B. Manoj   | : | Sd/-   |
| 4. Sri. M. Sreekumar   | : | Sd/-   |
| 5. Dr. K. R. Kavitha   | : | Sd/-   |
| 6. Adv. G. Sugunan   | : | Absent |
| 7. Sri. M. Harikrishnan  | : | Absent |
| 8. Dr. B. Unnikrishnan Nair  | : | Absent |
| 9. Dr. R. Lathadevi  | : | Absent |
| 10. Dr. P. Rajeshkumar   | : | Absent |
| 11. Sri. Shijukhan J. S  | : | Absent |
| 12. Sri. M. Lenin Lal  | : | Absent |

***Date of Instituting the New Fellowship for M. Phil Course and the decision on continuing status of existing scholarship reg.***

(Ac. E III)

The Meeting of the Senate held on 21/10/2017 had considered the resolution by Shri. Jithin S, Member Senate, regarding the sanction of an amount, not less than Rs.3000/- (Rupees. Three Thousand Only) as the monthly Fellowship to M.Phil students of the University, and Vice Chancellor gave an assurance of exploring the feasibility of implementing the Fellowship.

Further, vide the Budget Speech 2018-19, it is proposed to institute a Fellowship of Rs.1500/- (Rupees One Thousand and Five Hundred Only) per month to all those M. Phil Students who are not availing any other Fellowship. The meeting of the Budget Implementation Cell held on 11/04/2018 has recommended to place the matter before the combined meeting of the S/C of the Syndicate on Academics & Research and Finance for specifying the date of instituting the new Fellowship and the Syndicate, at its Meeting held on 17/04/2018, has resolved to approve the recommendation.

At present, University offers 40 (Forty) Scholarships of the value of Rs.750/- (Rupees Seven hundred and Fifty only) per mensem to the M. Phil students who belong to the lowest income group (students with an annual income upto Rs.42,000/-) as per the income certificate issued by the Competent Revenue Authorities (provided they do not enjoy the benefit of fee concessions). Scholarships upto 2016 admission M. Phil students have been sanctioned and the Scholarship for 2017 admission M. Phil students will be issued shortly, as the work is in progress.

As per the orders of Vice- Chancellor,

1. the matter of fixing the Date of Instituting the New Fellowship for M.Phil Course and
2. the decision on continuing status of the existing Scholarship are placed before the combined meeting of the Standing Committee of the Syndicate on Academics & Research and Finance for consideration and appropriate recommendations.

*The Committee considered the matter and recommended to implement the proposal to institute a Fellowship of Rs. 1500/- (Rupees one thousand five hundred only) per month to all those M. Phil Students who are not availing any other Fellowship from 2018-19 academic year onwards.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 10.08.2018, be approved.

**Item No.04.56**                      **Complaint received from students of MSW Course in the Dept. of Sociology – Consideration of -reg.**

(Ad.AV)

Repeated complaints were received from the MSW Students in the Dept. of Sociology against Smt. Beenamol S.G and Smt. Daliya R Chandran, Lecturers on contract basis in the Dept. of Sociology.

Smt. Beenamol S.G was re-engaged as Lecturer on contract basis in the Department w.e.f 14.03.2018, vide U.O No. Ad.AV.03/16992/2018 dated 25.05.2018 and Smt. Daliya R Chandran was re-engaged as Lecturer on contract basis in the Department w.e.f 17.03.2018, vide U.O No. Ad.AV.03/6661/2018 dated 15.05.2018.

The Syndicate at its meeting held on 10.05.2018 constituted a committee comprising of Dr. S Nazeeb, Sri. Shijukhan J.S, Sri. M Lenin Lal, Members of Syndicate, along with the Registrar to enquire the complaint submitted by the Students of MSW Course in the Department of Sociology and to submit a report to the next Syndicate. The committee conducted a hearing on 21.06.2018. The committee heard the elected representatives of the Students union and Faculty Members of the Department of Sociology on the grievance raised by the Students of the MSW Course. The committee considered all the complaints raised by the Students and personally heard the aggrieved parties in detail and found that the complaints raised by the students are genuine in parts.

The Head, Dept. of Sociology had intimated that the Department Council held on 11.06.2018 at the Dept. of Sociology found that the allegations raised by the students against the contract Lecturers are true and the council recommended to terminate the services of Smt. Beenamol S G, Smt. Daliya R Chandran and Sri. Anil J John, Lecturers on contract basis.

Dr. B S Jamuna, Dean in charge of Faculty of Social Sciences was directed to ensure the smooth functioning of classes for MSW. The Dean had conducted a hearing on 30th June at Kariavattom and reported that the majority of the students had alleged that the contract Lecturers

Smt. Beenamol S G and Smt. Daliya R Chandran had engaged only very few classes and also did not accompany the students during their fieldwork. The services of Smt. Beenamol S G and Smt. Daliya R Chandran were not satisfactory and hence their tenure should be brought to an end immediately.

Smt. Beenamol S G, Smt. Daliya R Chandran were given show cause memos for dereliction of duty. They had submitted their explanations. The explanations submitted by the contract Lecturers Smt. Beenamol S G and Smt. Daliya R Chandran were examined in detail and found not satisfactory.

The Vice-Chancellor has ordered to place the matter before the Syndicate along with the report of MSW Course 2018 (appended) submitted by the Course Coordinator.

Hence the matter is placed before the Syndicate for consideration and recommendation.

**Resolution of the Syndicate**

**RESOLVED** to authorize the Vice-Chancellor to conduct a hearing of the Head, Department of Sociology, Dr. Joseph Antony (Course Co-ordinator i/c) alongwith the Members of the Sub-Committee.

**Item No. 04.57**                      **Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings – Minutes- Approval of –reg.**

(Ad.AVI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 09.08.2018 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendations in term No.2 in the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings, held on 09.08.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation on Item No.2 in the Minutes of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 09.08.2018 is reported to the Syndicate and the remaining items in the Minutes are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date	:	09 <sup>th</sup> August 2018
Time	:	10.00 a.m. to 11.00 a.m.
Venue	:	Syndicate Room, University Buildings, Thiruvananthapuram

**Members**

1. Sri. Shijukhan J. S., (Convener)	:	Sd/-
2. Dr. K. R. Kavitha	:	Sd/-
3. Dr. S. Nazeeb	:	Sd/-
4. Dr. K. Shaji	:	Sd/-
5. Dr. P. Rajeshkumar	:	Sd/-
6. Dr. R. Lathadevi	:	Sd/-
7. Sri. M. Harikrishnan	:	Sd/-
8. Adv. K. H. Babujan	:	Absent
9. Sri. M. Lenin Lal	:	Absent
10. Adv. G. Sugunan	:	Absent

**Item No.04.57.01:**                      **Raising the retirement age of contract staff- Request from Sri.Jayakumar.N.K., Lecturer on contract basis in Business Management at UIT Regional Centre, Neyyattinkara – reg.**

(Ad. A VII)

Sri. Jayakumar N. K has been working as Lecturer on contract basis in Business Management at UIT Regional Centre, Neyyattinkara since 02-02-2005. As per order Ad.A.VII.3.9581/2016 dated 21-06-2018, he has been engaged for a period of one year w.e.f. 04-04-2018. All the employees who were given a three month extension as per U.O. No. Ad.AVII.3.9581/2016 dated 12-02-2018, were given an extension for a period of one year.

Currently Lecturers on contract basis at UITs are engaged for a period of one year. As per U.O. No. Ad.A.VII.2.6719/2011 dated 20-01-2012 the maximum age of Lecturers on contract basis is 60 years. Sri. Jayakumar N.K. can not be engaged further as he crosses sixty years before the completion of the present tenure.

Now he has requested for raising the retirement age of Lecturers on contract basis at UIT Regional Centres to 65 years on humanitarian grounds.

**The Committee considered the request of Sri. Jayakumar N. K., Lecturer on contract basis in Business Management at UIT Regional Centre, Neyyattinkara and recommended not to agree to his request.**

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.04.57.02:**                      **Remittance of energy charges of the Co-operative Societies and connected concerns - reg.**

(Ad. BII)

The Syndicate in its meeting on 25.03.2009 resolved to recover the monthly energy charges from the Employees Co-operative Society and Staff Housing Co-operative Society as per the statement forwarded by the University Engineer. Eventhough the Syndicate resolution was intimated to the concerned societies, no response was there from their side.

The University Engineer vide letter No.DB2/2207/Co-op/07 dated 07.12.2013 has instructed the Secretaries of Employees Co-operative Society and Staff Housing Co-operative Society to remit the electricity charges. On enquiry, it was noted that both the Societies had not remitted the amount to the KUF.

The electricity charges of Co-operative Societies from 2009-2016 as reported by the University Engineer on 06.03.2017 was Rs.15,77,524/- and Rs. 5,81,029/- for Employees Co-operative Society and Staff Housing Co-operative Society respectively. In response to the letter No. AdBII/05/2017 dated 18.05.2017, the Secretary of Employees Co-operative Society has requested to exempt them from paying the electricity charges as it is working for the welfare of the employees and pensioners. Therefore, the matter was place before the Syndicate and the Syndicate in its meeting held on 10.10.2017, resolved that the University may remit Rs.10,000/- per month and Rs. 5,000/- per month towards electricity charges of Employees Co-operative Society and of Staff Housing Co-operative Society respectively from 2009 onwards and that the monthly concession will be limited to Rs. 10,000/- and Rs.5,000/- to the Employees Co-operative Society and to Staff Housing Co-operative Society respectively.

The electricity charges from 2009-2016 in excess of allowed usage limit after deducting the concessions as decided by the Syndicate is Rs. 6,88,480/- (Rupees Six Lakhs Eighty Eight Thousand Four Hundred and Eighty only) for Employees Co-operative Society and Rs. 1,66,484/- (Rupees One Lakh Sixty Six Thousand Four Hundred and Eighty Four only) for Staff Housing Co-operative Society. The matter was intimated to the Secretaries of both the Societies and reminders were also sent appropriately.

At this juncture, the University Engineer has submitted another report regarding the electricity charges of Employees Co-operative Society and Staff Housing Co-operative Society from January 2017 to October 2017 which amounts to Rs.2,78,651/- for Employees Co-operative Society and Rs. 79,787/- for Staff Housing Co-operative Society respectively. The electricity charges in excess of allowed usage limit from January 2017 to October 2017 is Rs. 1,78,651/- (Rupees One Lakh Seventy Eight Thousand Six Hundred and Fifty One only) for Employees Co-operative Society and Rs. 29,787/- (Rupees Twenty Nine Thousand Seven Hundred and Eighty Seven only) for Staff Housing Co-operative Society. This matter was also intimated to the Secretaries of both the Societies.

Electricity charges (Rs.)	Employees Co-op Society		Staff Housing Society	
	2009-'16	Jan-Oct 2017	2009-'16	Jan-Oct 2017
Amount reported by University Engineer	15,77,524	2,78,651	5,81,029	79,787
Amount after deducting the concessions	6,88,480	1,78,651	1,66,484	29,787

The Secretary of Employees Co-operative Society has replied vide letter dated 28.06.2018 that as the Society is functioning for the welfare of the employees of the University, where the investments given by the employees are disbursed as loan to the needy ones and that for the implementation of the proposed 'Neethy Medicals' huge capital is required, it is requested to exempt Employees Co-operative Society from payment of the electricity charges; while the Secretary of Staff Housing Co-operative Society has not responded yet to the intimations.

***The Committee considered the matter regarding non-remittance of the electricity charges of Co-operative Societies working in the University and recommended to conduct a hearing of the officials of Employees Co-operative Society and Staff Housing Co-operative Society on 16.08.2018 at 9.30 a.m. by the Standing Committee of the Syndicate on Staff, Equipment and Buildings.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 09.08.2018, be noted.

**Item No.04.57.03: Budget Speech 2018-'19 Implementation – Establishment of Free Software Centre – Proposal – reg.**

**(Ad. D I)**

A proposal for the establishment of Free Software Centre, with an initial financial outlay of Rs. 10 Lakhs, was envisaged under 'Other Academic Activities' in the Budget Speech 2018-'19. In the meeting of the Budget Implementation Cell held on 11.04.2018, while considering the above Proposal [Budget Speech Item No:XII-Other Academic Activities(2)], it was recommended to authorize the Director, University Computer Centre to submit a proposal on the item and place before the S/C of the Syndicate on Staff, Equipment & Buildings. The Syndicate at its meeting held on 17.04.2018 [Item No.34.02.01], resolved to approve the same.

Accordingly, the Director, University Computer Centre has forwarded a proposal for establishing the Free Software Centre. Which describes the activities and objectives of the proposed Centre and apportion of the total outlay of Rs.10 Lakhs.

***The Committee considered the proposal submitted by the Director, University Computer Centre for establishing the Free Software Centre and recommended to direct the Director to submit a detailed proposal with specifications, in the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 09.08.2018, be approved.

**Item No.04.57.04:      *Centre for Adult Continuing Education and Extension - proposal for Yoga training for University staff under the auspices of CACEE- reg.***

**(Pl.D)**

In the budget speech 2018-19, it is envisaged to start yoga training to University staff under the auspices of CACEE, with an aim to promote the health of University staff. An amount of Rs.10,000/- (Rupees Ten Thousand Only) has been included as seed money for the purpose. The Syndicate in its meeting held on 17/04/2018 vide Item No.34.02.01 Budget Speech Item No.X - Staff Welfare Projects - 5, recommended to authorize the Director, CACEE to submit a proposal on the item before the Standing Committee of the Syndicate on Staff, Equipments & Buildings.

The Director, CACEE has therefore submitted a proposal to start Yoga training for University staff, vide letter no. CACEE/133/2018 dated 20/07/2018. The proposal appended may be perused.

Since, civil servants who sit for the whole day and work gradually become prone to life style diseases with resultant decrease in confidence and work efficiency, the objective of the programme proposed by CACEE is to promote the health of University staff.

It is proposed that, the University staff shall be given Yoga training in batches of 30 at Palayam and Kariavattom campus. Duration of the training programme is 15 days @ 1 hour per day preferably 9 to 10 A.M. Fee of **Rs. 500/- (Rupees Five Hundred Only)** will be collected from each participant. Since, CACEE has a large pool of qualified faculty in Yoga, some of them can be delegated for training University staff. Any body found in need of medical care after the measurement of vitals, will be intimated to the University Health Centre and the persons concerned.

The budget proposed by CACEE for a batch, is detailed below:

SI No.	Item	Amount in Rs.
1	Venue preparartion	Rs. 1,500/- (@Rs.100 x 15 days)
2	Honorarium	Rs. 7,500/- (@Rs. 500 x 15 hrs)
3	Measurement of vitals	Rs. 3,000/- (@Rs.100 x 30)
4	Reading Materials	Rs. 3,000/- (@Rs.100 x 30)
5	Contingency	Rs. 2,000/-
	<b>TOTAL</b>	<b>Rs.17,000/- (Rupees Seventeen Thousand Only)</b>

The income expected from a batch is Rs.15,000/- (Rupees Fifteen thousand Only) @ Rs.500 x 30 Nos.

The Director, CACEE has also requested to release the seed money of Rs. 10,000/- ((Rupees Ten Thousand Only) for initial arrangements. As the Yoga training programme for the University staff is proposed in the budget speech 2018-19, the expenditure for the same may be met from the non-plan fund.

It may be also noted that the Advisory Committee of CACEE at its meeting held on 09/4/2012, vide item No. 2 has decided not to recommend a separate budget head for CACEE and separate budget head can only be considered as and when CACEE get departmental status. The Syndicate held on 20/06/2012 has agreed to the action of the Advisory Committee.

***The Committee considered the proposal submitted by the Director, CACEE and recommended to accept the proposal.***

***Resolution of the Syndicate***  
**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 09.08.2018, be approved.

**Item No.04.58**                      ***Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research – Approval of – reg. (Ad.AVI)***

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 09.08.2018 at 11.30 a.m. is placed before the Syndicate for Consideration and Approval.

**Minutes of the Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research**

**Date**                      :            **09<sup>th</sup> August 2018**  
**Time**                      :            **11.30 a.m. to 11.45 a. m.**  
**Venue**                    :            **Syndicate Room, University Buildings, Thiruvananthapuram**

**Members:**

- |                              |   |          |
|------------------------------|---|----------|
| 1. Sri. Shijukhan J. S       | (Convener, S/C of the Syndicate on Staff Equipment & Buildings) | : Sd/-   |
| 2. Dr. S. Nazeeb.            | (Convener, S/C of the Syndicate on Academics and Research)      | : Sd/-   |
| 3. Sri. M. Lenin Lal         |   | : Sd/-   |
| 4. Sri. M. Sreekumar         |   | : Sd/-   |
| 5. Dr. K. R. Kavitha         |   | : Sd/-   |
| 6. Dr. P. Rajeshkumar        |   | : Sd/-   |
| 7. Sri. M. Harikrishnan      |   | : Sd/-   |
| 8. Dr. R. Lathadevi          |   | : Sd/-   |
| 9. Dr. K. B. Manoj           |   | : Sd/-   |
| 10. Dr. B. Unnikrishnan Nair |   | : Absent |
| 11. Dr. K. Shaji             |   | : Absent |
| 12. Adv. G. Sugunan          |   | : Absent |
| 13. Adv. K. H. Babujan       |   | : Absent |

***Dr. T. Radhakrishnan, Reader (Retired) - Department of Chemistry, University of Kerala, Kariavattom - Unauthorised absence- Sanctioning of Pensionary Benefits– reg.***

***(Ad. D III)***

Dr. T. Radhakrishnan, Reader (retired), Department of Chemistry, University of Kerala, vide letter dated 01/01/2015, has requested for disbursement/sanction of his pensionary benefits.

It is stated by him that he was on LWA from 07/02/2000 for five years and thereafter he was sanctioned L.W.A for a further period upto 06/07/2008. He had applied, seeking permission to retire voluntarily from service from the date of proceeding on leave. He had reported before the Registrar on 08/07/2009, i.e., the date of his normal retirement age and has already submitted his pension papers and the application for PF closure.

In this context, the following points may be seen.

- a. As per U.O no. Ad DIII.3.3023/88 dated 24.02.2000, Dr. T. Radhakrishnan, Reader, Department of Chemistry had availed Leave Without Allowance from 07.02.2000 to do the Post Doctoral Research work in the Department of Chemistry, University of Zululand, South Africa.

- b. On his request he was again sanctioned Leave Without Allowance for a period of 3 years 5 months with effect from 07.02.2005 to 06.07.2008, excluding the last one year of service, vide U.O.No.Ad.D.III.3.3023/88 dated 20.07.2006, for continuing Post Doctoral Research in Toronto University.
- c. Vide memo No. Ad DIII.3.3023/88 dated 10.10.2008, Dr. T. Radhakrishnan, was informed that he ought to have rejoined duty on expiry of the leave already sanctioned, i.e. up to 06.07.2008, and he was directed to rejoin duty immediately in order to avoid further disciplinary proceedings from the part of University, which evoked no response. He failed to comply with the directions of the University.

Dr. T. Radhakrishnan would have retired on 31.07.2009 on normal course. But he was on unauthorised leave w.e.f. 07.07.2008 to 31.07.2009, the actual date of retirement and the above unauthorised leave has not been regularised so far. The Finance has remarked that the admissibility of the pension etc. may be considered after the disciplinary action initiated has been finalized.

The Syndicate, at its meeting held on 12.05.2017, resolved that the item be referred to the Combined Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research.

The Combined meeting of the Standing Committees of the Syndicate on Staff, Equipment and Buildings & Academics and Research, at its meeting held on 22.11.2017, considered the matter regarding the regularization of unauthorized leave in respect of Dr. T. Radhakrishnan, Reader (Retired), Department of Chemistry, for the purpose of admissibility of the pension etc. and recommended the following.

Not to regularize the unauthorized absence of Dr. T. Radhakrishnan during the period from 06.07.2008 to 31.07.2009, and to explore the admissibility of issuing pensionary benefits for the remaining period of service.

Accordingly the following remarks, from Finance Section, is submitted.

The appointment of Dr. T. Radhakrishnan, in the post of Lecturer in the Department of Chemistry has been regularized w.e.f.27.03.1996. As per the records, he availed LWA from 07.02.2000 to 06.02.2005 which was sanctioned vide U.O. No. Ad DIII.3.3023/88, dated 24.02.2000. He was sanctioned LWA as per Appendix XII.A from 07.02.2005 to 06.07.2008, vide U.O.No.AdDIII. 3.3023/88, dated 20.07.2006. His date of superannuation was 31.07.2009. As per G.O (P) No.266/2002/Fin dated 02.05.2002, an employee on LWA as per Appendix XII.A must rejoin duty one year before attaining age of superannuation. Since he failed to rejoin duty on that date i.e on 07.07.2008, he is not eligible for pensionary benefits. The total Qualifying service rendered by Dr. T. Radhakrishnan, in University service is only 3 years 10 months and 11 days'.

As per the above remarks, Dr. T. Radhakrishnan, Reader (Retired), Department of Chemistry, is not eligible for pensionary benefits, since he failed to rejoin duty on 07.07.2008 i.e. one year before attaining age of superannuation on 31.07.2009.

***The Committee verified the existing file with records submitted and recommended to reject the request submitted by Dr. T. Radhakrishnan, Reader (Retired), Department of Chemistry, for disbursing pensionary benefits.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 09.08.2018, be approved.

***Item No.04.59***

***Complaint against MSM Trust Manager Cum Secretary- Consideration of -  
reg.***

***(Ac.FI)***

Sri.Shaik P Harriz, Joint Secretary,MSM Trust vide letter dtd.10.04.2017 and Sri.Abees P Saif, Executive member vide letter dtd 10.04.2017 have raised many allegations against the Manager that, he is acting according to his own wishes without consulting other trust members in the appointment of teaching and non teaching staff and corruptions in financial matters etc. thus violating all rules and regulations. The Vice-Chancellor had ordered to obtain the remarks from the Principal, MSM College, Kayamkulam.

The Principal has forwarded the remarks of the complaint against MSM Trust Manager Cum Secretary vide letter No.PRL/2017. In his letter ,he has pointed out that the first petitioner Sri.Shaik P. Harriz is the Joint Secretary and Executive Committee member of the MSM Trust and had never raised any allegations against the Manager Cum Secretary in any of the meetings of the Trust.He has also stated that the admissions were made according to the norms and regulations of the University and college had gained academic as well as cultural achievements in the University level and accredited by NAAC with B grade , all with the support of the Manager Cum Secretary.He has stated that the appointments of the Assistant Professors were completed by observing the present norms.

The Principal has stated that the recruitment of Teaching staff was being conducted with the concurrence of the Government, the University and as per the UGC Regulation and the Manager had no role in this regard other than observing the existing rules and the allegations made by the second petitioner Sri.Abis P Saif are fabricated and with no merit.

As per the orders of the Vice-Chancellor, the complaints of Sri.Shaik P Harriz,Joint Secretary, MSM Trust and Sri.Abees P Saif , Executive member of MSM College,Kayamkulam and remarks obtained from the Principal were placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.The Standing Committee held on 26.09.2017 vide item No:03 considered the complaints of Sri.Shaik.P.Harriz ,Joint Secretary, MSM College, Kayamkulam and remarks obtained from the Principal and recommended to inform the Manager to appear for hearing before the Standing Committee at its next meeting.The Syndicate held on 10.10.2017 vide item No:30.25.04 resolved to approve the recommendation of the Standing Committee.

In the meantime seven members of the MSM Trust have filed another complaint before the Vice-Chancellor regarding the mal-administration and mismanagement of the Manager-Cum-Secretary of MSM Trust.The allegations in the complaint are same as what was stated in the earlier complaint. In this circumstances the Vice-Chancellor has ordered to place the second complaint along with the earlier complaint for the conduct of hearing by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The hearing was conducted by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018 at 3.40 pm in connection with the complaints raised by the members of MSM Trust against the Manager Cum Secretary.

The Manager, MSM College Kayamkulam has authorised two representatives namely Sri.Radhakrishnan Nair, Bursar, MSM Trust and Sri.Narayanan Potty, Office Assistant, MSM College Kayamkulam to attend the hearing and furnish the argument note countersigned by the Manager

In the argument note furnished by the Manager, he has stated that all admissions were conducted by Principal in proper channel and only one corruption noted and penalized by the University with regard to the B.Com degree admissions during 2014-15 when Sri.Shaik Ahammed, one of the complainants was the charge of the Principal.He has pointed out that all filling up of vacancies of Teaching and Non-Teaching staff on the basis of committee decisions and strictly as per University norms. With regard to the Staff Selection Committee for the selection of Assistant Professors for Mathematics, he has noted that Sri Shaik Ahammed was the DDO and after his retirement and change of Staff selection norms a review selection committee had to be conducted.At that time Dr.A.Basheer was the DDO and he was the right person to attend the meeting and sign the minutes.He has also pointed out that somebody with the full support of the same complainants filed several petitions to the vigilance department,and the departmental enquiries were over without any findings.

The Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges heard the representatives and decided to accept the argument note by saying that the complaint filed by the petitioners are baseless.

In the light of the above facts the matter is placed before the Syndicate for further consideration.

#### **Appendix**

**MINUTES OF THE HEARING AT THE SYNDICATE ROOM ON 05.05.2018 AT 3.40 PM BY THE STANDING COMMITTEE OF SYNDICATE ON TEACHING AND NON TEACHING STAFF OF PRIVATE COLLEGES REGARDING THE COMPLAINT RAISED BY MEMBERS OF MSM TRUST**



**AGAINST THE MANAGER, MSM COLLEGE KAYAMKULAM - BY THE ORDERS OF THE VICE-CHANCELLOR**

**Members Present**

- |  |      |
|--|------|
| 1. Dr.K.Shaji(Convener)  | Sd/- |
| 2. Sri.M.Sreekumar(member, Standing Committee of Syndicate on Teaching and Non -Teaching Staff of Private Colleges ) | Sd/- |
| 3. Sri.Gopakumar.C (Deputy Registrar)  | Sd/- |
| 4. Sri.Radhakrishnan Nair,(Bursar,MSM Trust,Kayamkulam)  | Sd/- |
| 5. Sri.Narayanan Potti ,Office Assistant,MSM College,Kayamkulam  | Sd/- |

The hearing began at 3.40 pm.The above mentioned members were present at the meeting.The Manager, MSM College, Kayamkulam had authorised two representatives namely Sri.Radhakrishnan Nair, Bursar, MSM Trust and Sri.Narayanan Potty,Office Assistant, MSM College Kayamkulam to attend the hearing.

The hearing was conducted by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018 at 3.40 pm in connection with the complaints raised by the members of MSM Trust against the Manager in the administrative matters. The committee came to a conclusion that the arguments raised by the complaints are baseless.The argument note countersigned by the Manager is appended herewith.

The hearing came to an end at 3.40 pm.

**PROCEEDINGS OF THE HEARING AT THE SYNDICATE ROOM ON 05.05.2018 AT 3.40 PM BY THE STANDING COMMITTEE OF SYNDICATE ON TEACHING AND NON TEACHING STAFF OF PRIVATE COLLEGES REGARDING THE COMPLAINT RAISED BY MEMBERS OF MSM TRUST AGAINST THE MANAGER ,MSM COLLEGE KAYAMKULAM-BY THE ORDERS OF THE VICE-CHANCELLOR.**

**Petitioners:Members of MSM Trust,Kayamkulam**

**Respondent:The Manager Cum Secretary,MSM Trust**

The Vice-Chancellor has ordered to conduct the hearing of the Manager,MSM Trust,Kayamkulam by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Manager,MSM College Kayamkulam has authorised two representatives namely Sri.Radhakrishnan Nair, Bursar, MSM Trust and Sri.Narayanan Potty,Office Assistant, MSM College Kayamkulam to attend the hearing and furnish the argument note countersigned by the Manager.The hearing was conducted at the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 05.05.2018 at 3.40 pm in connection with the complaints raised by the members of MSM Trust against the Manager Cum Secretary in the administrative matters of the MSM Trust,Kayamkulam.Sri.Shaik P Harriz, Joint Secretary, MSM Trust and Sri.Abees P Saif, Executive member vide letter dtd 10.04.2017 have raised many allegations against the Manager that, he is acting according to his own wishes without consulting other trust members in the appointment of teaching and non teaching staff of the college and corruptions in financial matters etc.,thus violating all rules and regulations.They have also stated that the UG admissions were conducted without sufficient infrastructure and basic requirements and also without following the University norms. The Vice-Chancellor has examined the matter in detail and ordered to obtain the remarks from the Principal, MSM College, Kayamkulam.

The Principal has forwarded the remarks of the complaint against Manager Cum Secretary vide letter No.PRL/2017. In his letter ,he has pointed out that the first petitioner Sri.Shaik P. Harriz is the Joint Secretary and Executive Committee member of the MSM Trust and had never raised any allegations against the Manager Cum Secretary in any of the meetings of the Trust.He has also stated that the admissions were made according to the norms and regulations of the University and college had gained academic as well ascultural achievements in the University level and accredited by NAAC with grade ,all with the support of the Manager Cum Secretary and the appointments of the Assistant Professors were completed by observing the present norms.

The Principal also remarked that the recruitment of Teaching staff was being conducted with the concurrence of the Government,the University and as per the UGC Regulation and the Manager

had no role in this regard other than observing the existing rules and that the allegations made by the second petitioner Sri. Abis P Saif are fabricated and with no merit.

As per the orders of the Vice-Chancellor, the complaints of Sri. Shaik P Harriz, Joint Secretary, MSM Trust and Sri. Abees P Saif, Executive member of MSM College, Kayamkulam along with remarks obtained from the Principal were placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration. The Standing Committee held on 26.09.2017 vide item No:03 considered the complaints of Sri. Shaik. P. Harriz, Joint Secretary, MSM College, Kayamkulam and remarks obtained from the Principal and recommended to inform the Manager to appear for hearing before the Standing Committee at its next meeting. The Syndicate held on 10.10.2017 vide item No:30.25.04 resolved to approve the recommendation of the Standing Committee.

In the meantime seven members of the MSM Trust have filed another complaint before the Vice-Chancellor regarding the mal-administration and mismanagement of the Manager-Cum-Secretary of MSM Trust. The allegations in the complaint are same as what was stated in the earlier complaint. In this circumstance the Vice-Chancellor has ordered to place the second complaint along with the earlier complaint for the conduct of hearing by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

In the argument note furnished by the Manager, he has stated that all admissions were conducted by Principal in proper channel and only one corruption noted and penalized by the University with regard to the B.Com degree admissions during 2014-15 when Sri. Shaik Ahammed, one of the complainants was the charge of the Principal. He has pointed out that all filling up of vacancies of Teaching and Non-Teaching staff on the basis of committee decisions and strictly as per University norms. With regard to the Staff Selection Committee for the selection of Assistant Professors for Mathematics, he has noted that Sri Shaik Ahammed was the DDO and after his retirement and change of Staff selection norms a review selection committee had to be conducted. At that time Dr. A. Basheer was the DDO and he was the right person to attend the meeting and sign the minutes. He has also pointed out that somebody with the full support of the same complainants filed several petitions to the vigilance department, and the departmental enquiries were over without any findings.

In the light of the above facts the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges has decided to accept the argument note since the complaint filed by the petitioners are baseless.

***Resolution of the Syndicate***

**RESOLVED** to conduct an inspection at the College by a committee comprising of Dr. K. Shaji, (Convenor), Sri. M. Sreekumar, Dr. S. Nazeeb and Sri. Harikrishnan. M, Members Syndicate.

***Item No.04.60***

***Budget Speech 2015-'16-G. Karthikeyan Memorial Award for the Best College Union - 2016 - '17 onwards sub – committee meeting – minutes approved – Reporting of - reg.***

*(Ad.Misc)*

A proposal for instituting G. Karthikeyan Memorial Award for the best College Union was envisaged in Budget Speech 2015-'16 and the award for 2015-'16 has already been distributed on 16<sup>th</sup> May 2018.

The minutes of the meeting of the sub – committee held on 30.07.2018, as approved by the Vice-Chancellor is placed before the Syndicate.

The action taken by the Vice – Chancellor in having approved the whole matter contained in the minutes, subject to reporting to Syndicate, due to exigency, is reported to the Syndicate.

**Minutes of the meeting of the G. Karthikeyan Memorial Award Sub – Committee**

Date	:	30.07.2018
Time	:	2.00 p.m.
Venue	:	Syndicate Room

**Members Present :**

1. Sri. M. Harikrishnan, Convener S/C of the Syndicate on Students' Services
2. Dr. K. Shaji, Member Syndicate

3. Dr. S. Nazeeb, member Syndicate
4. Sri. Ezhacherry Ramachandran, Writer
5. Director, UGC – HRDC, KVTM
6. Director, DSS

The committee took note of the fact that the criteria for assessment of applications for “ G. Karthikeyan Memorial Award for the Best College Union ”/2017 onwards is to be reframed and the last date for notification for the award/2017 is to be refixed. The committee hence discussed the various aspects to be included in the criteria, considering the present scenario of student politics/ union activities and recommended the following :

**1. to reframe the criteria for the award /2017 onwards as follows :**

• **Eligibility**

- a. The College Union shall be a democratically elected one as per the Kerala University election norms.
- b. The College Union shall be from the affiliated colleges under the University of Kerala.
- c. The College Union shall be elected for the concerned year in the notification.
- d. The period of activities shall be from the date of Election of the College Union up to the period of the end of the Academic Year.

• **Application Procedure and Screening:**

The college union should furnish the detailed report of their year long activities for the concerned year, along with supporting documents, (photos, video/CD, media clippings, feedback from students and teachers) duly which are attested by the concerned college Principal, and send it to the Director, Department of Student Services PMG Junction Trivandrum on or before 30<sup>th</sup> April every year. The screening process shall be finalized on or before 31<sup>st</sup> July every year.

• **Criteria for Judgement:**

The award will be adjudicated and finalized based on the programmes conducted/organized by the concerned College Union. The following criteria shall be considered for the final selection.

Sl.No.	Criteria	Marks
1.	Regular activities such as Union Inauguration, Arts day, Sports day, Film Festival, College Day, Publishing magazines, Effective participation in all level youth festivals etc.	20
2.	Innovative programmes conducted by the Union for the benefits of the Student Community including creative responses on socially relevant issues from the part of the Union	20
3.	Programmes promoting Rational and Secular outlook	20
4.	Academic enrichment programmes for students.	15
5.	Gender Composition in the Union and Gender sensitization programmes among students	15
6.	Student Helpdesk and other community activities	10
<b>Total Marks</b>		<b>100</b>

2. to authorize the Director, DSS to issue notification for the award for the pending years 2017 and 2018 (ie. for the union activities 2016 –’17 & 2017 – ’18 respectively ) , by 5<sup>th</sup> August, 2018 and to fix 5<sup>th</sup> September, 2018 as the last date for receiving applications.

3. to convene a meeting of the sub- committee at 2.00 p.m. on 10<sup>th</sup> September 2018 at the Syndicate room, to scrutinize the applications for the award/2016 onwards (applications already received for 2016 award to be assessed with the existing criteria)

The committee also recommended that the whole matter contained in the minutes, may be approved by the Vice – Chancellor, subject to reporting to the Syndicate, due to exigency.

***Resolution of the Syndicate***

**RESOLVED** that action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the subcommittee held on 30.07.2018, be noted.

**FURTHER RESOLVED** that the last date for receipt of applications be changed to 15<sup>th</sup> September, 2018.

**ALSO RESOLVED** to authorize the Convenor, SC on Syndicate on Students' Services and the Director, Students Services to organise the function.

**Item No.04.61 Minutes of the meeting of the Online Admission Monitoring Committee held on 02.08.2018- reporting of -reg.**

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 02.08.2018 is prepared and placed below. The same may be approved by the Vice-Chancellor, Subject to reporting to Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2018-19**

Date : 02.08.2018  
Time : 11.00 AM to 05.30 PM  
Venue : Syndicate Room

**Members**

- |   |        |
|---|--------|
| 12. Vice -Chancellor (Chairman)   |        |
| 13. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/-   |
| 14. Dr. R. Lathadevi (Member, Syndicate)  | Sd/-   |
| 15. Sri. M. Sreekumar (Member, Syndicate)   | Sd/-   |
| 16. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom                             | Sd/-   |
| 17. Dr. Vinod Chandra S.S. ,Director, Computer Centre                                     | Sd/-   |
| 18. Smt. Meena Ashok, Joint Registrar ( i/c of Online Admissions)                         | Sd/-   |
| 19. Dr. P. Rajesh Kumar (Member, Syndicate)   | Absent |
| 20. Sri. Shijukhan (Member, Syndicate)  | Absent |
| 21. Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom                      | Absent |
| 22. Registrar (i/c)   | Absent |

**Item No.04.61.01: Request received from PWD candidates- reg.**

Sl. No.	Name of the candidate	Appln. No.	Request	Recommendation of the Committee
1.	Binitha Anna Benny	338787	65% mentally retarded candidate. Got admission for BA History at All Saint's, College, TVPM. Difficult to commute. Requests for Admission at Govt. College for Women, TVPM for BA History.	To reject the request of the candidate.
2.	Abhisha M A	328794	Candidate with 45% disability. Got admission for BA History at VTMNSS College, Dhanuvachapuram. Difficult to commute. Requests for Admission at KNM Govt. Arts & Science College, Tvpm for BA History. It may be noted that the while adding new options for supplementary allotment, the candidate has given BA History at VTMNSS College, Dhanuvachapuram as their new option.	To reject the request of the candidate.
3.	Remya V	388829	Got admission for BA History at VTMNSS College, Dhanuvachapuram. Difficult to commute. Requests for Admission at KNM Govt. Arts & Science College, TVPM for BA History. It may be noted that the while adding new options for supplementary allotment, the candidate has given BA History at VTMNSS College, Dhanuvachapuram as their new option.	To reject the request of the candidate.
4.	Sneha M R	337678	Candidate with 53% disability. Got admission for BA History at NSS College for Women, TVPM during the supplementary allotment. Difficult to commute. Requests for Admission	To reject the request of the candidate.

			at KNM Govt. Arts & Science College, TVPM for BA History.	
5.	Sifin S R	385633	Got admission for B. Com Commerce with Computer Application at Sree Ayyappa College Eramalikkara. Request for admission at KNM Govt College, Kanjiramkulam.	To grant admission to the candidate for B. Com Co-operation course at VTMNSS College, Dhanuvachapuram.
6.	Midhun Dev Krishna	309005	<b>Sri.C.K.Hareendran, MLA</b> has forwarded the application of Midhun Dev Krishna who is a 100% blind candidate. He got admission for BA Malayalam at MG College, TVPM. Difficult to commute. Request for college transfer to University College, TVPM.	To grant admission to the candidate for BA Malayalam at University College, TVPM by transferring the vacant PWD seat in BA Arabic.
7.	Rosy Job	344638	<b>Prof. Sreekumar. M, Member, Syndicate</b> has forwarded the request of Rosy Job, PWD candidate with 50% disability got allotment at SN College for women, Kollam. Difficult to commute. Request for college transfer to BJM Govt.College Chavara.	To grant admission to the candidate for BA History at BJM Govt. College Chavara by transferring the vacant PWD seat in B. Sc. Chemistry.
8.	Radhika U	345992	Candidate with 80% intellectual disability. Got admission at SN College, Chempazhanthy. Request for admission at Govt. College for Women, TVPM.	To reject the request of the candidate.
9.	Keerthikrishnan S S	361223	Got admission at SN College, Punalur for BA History. Mentally retarded candidate. Request for admission at Govt. College Nedumangad or NSS College, Nilamel.	To reject the request of the candidate.
10.	Jincy Jose J C	365305	Got admission at VTMNSS College, Dhanuvachapuram for B.Sc. Botany. Mentally retarded candidate. Request for admission at Govt. College Kulathoor.	To reject the request of the candidate.
11.	Muhammad Moosa A	329094	70% deaf candidate. Got Admission at SG College, Kottarakkara for B. Com Computer Application. Difficult to commute. Request for admission at Govt. College, Attingal.	To grant admission to the candidate for B.Com Computer Application at Govt. College, Attingal by transferring the vacant PWD seat in B. Sc. Polymer Chemistry.
12.	Aruvi S R		65% PWD candidate. Got admission at University College, TVPM. Difficult to commute. Request for admission at SN College, Chempazhanthy or VTMNSS College, Dhanuvachapuram.	To reject the request of the candidate.
13.	Adarsh T	368503	100% blind candidate. Got admission at VTMNSS College, Dhanuvachapuram. Difficult to commute. Request for admission at KNM Govt. Arts & Science College, Kanjiramkulam for BA Sociology Course.	To grant admission to the candidate for BA Sociology Course at KNM Govt. Arts & Science College, Kanjiramkulam by transferring the vacant PWD seat in B. Sc. Mathematics.
14.	Arun A.S.	348984	Candidate having 60% Intellectual disability. Got admission at MG College, TVPM for B.Sc. Physics. Request for admission at Govt. College Kulathoor for BA English Course	To reject the request of the candidate.
15.	Jobitha J B	376061	Candidate having 40% Intellectual disability. Got admission at VTMNSS College, Dhanuvachapuram for BA Malayalam. Request for admission at KNM Govt.College,	To reject the request of the candidate.

			Kanjiramkulam for BA Sociology Course.	
16.	Muhammed Afsal. K	339660	Candidate has 40% temporary disability of dyslexia as per disability certificate dated 26.11.2000. Got admission at MSM College, Kayamkulam for BA History. Request for admission at BJM Govt. College, Chavara.	To reject the request of the candidate.
17.	S. Rajalekshmy	327948	Got admission at UIT Tholicode for B. Com Commerce with Computer Application. The candidate is dyslexic. Request for admission at NSS College for women, Neeramankara.	To reject the request of the candidate.
18.	Ajmalkhan A	366432	Got admission for BA Arabic at MSM College, Kayamkulam. Since his higher option was active he was transferred to DB College Sasthamcotta for BA Malayalam. The candidate has studies only Arabic till his Plus 2 level. Visually handicapped candidate with 40% disability. Request to retain at MSM College, Kayamkulam for BA Arabic.	To grant admission to the candidate for BA Arabic Course at MSM College, Kayamkulam.
19.	Aswathy S A	347698	<b>Adv.G.Sugunan, Member, Syndicate</b> has forwarded the application of Aswathy.S.A, PWD candidate who got allotment at Govt.College, Attingal. She could not take admission within the prescribed time and hence lost allotment. The candidate is deaf and dumb and it has been requested that her application may be reconsider in further allotments. Her application was re considered in the supplementary allotment but didn't get admission.	The candidate may be given admission to Sri Sathya Sai Arts & Science College, Thonnakkal for B. Com Finance Course if a request for the same is submitted by the candidate.
20.	Sreelekshmy U V	344134	The candidate got admission for BA Economics at University College, TVPM. She is a physically handicapped candidate with 75% disability. It has been stated that the BA Economics class room at University College is in 1 <sup>st</sup> floor and it is difficult for her to attend class. Hence it has been requested that she may be given admission to BA Political Science which is her lower option.	To transfer the candidate from BA Economics to BA Political science along with the PWD seat in BA Economics.
21.	Anjana B K	331450	The candidate got admission for BA Economics at KNM Govt. College, Kanjiramkulam. The candidate has 50% intellectual disability. It has been stated that the BA Economics class room at KNM Govt. College, Kanjiramkulam is in 3 <sup>rd</sup> floor and it is difficult for her to attend class. Hence it has been requested that she may be given admission to B. Com which is in lower floor of the College.	To direct the Principal to make necessary arrangements for shifting the class room to lower floor.
22.	Binya B U	364415	Got admission for BA Economics at SN College, Varkala. Request for subject change to BA History.	To transfer the candidate from BA Economics to BA History along with the PWD seat in BA Economics.
23.	Kavya S	328651	Mentally retarded candidate with 50% disability. Didn't get admission. Request for admission at SN College, Varkala	To reject the request of the candidate.
24.	Soorya S. P	800287	Candidate with 54% disability. Didn't get admission. Request for admission at SN College, Varkala	To reject the request of the candidate.
25.	Varsha G	365076	Candidate with 48% disability. Didn't get admission. Request for admission at any Govt /	To reject the request of the candidate.

			Aided College in city for BA Malayalam or BA History course.	
26.	Anagha V A		Request has been received from Anagha V A, 75% visually handicapped candidate, seeking permission to register online for degree admissions. It has been requested that she may be granted admission to B. Com Finance at Sri Sathya Sai Arts & Science College, Thonnakkal.	To reject the request of the candidate.
27.	Sooraj S		Request has been received from Sukumaran. K, father of Sooraj. S, candidate with 57% disability, seeking permission to register online for degree admissions. It has been requested that he may be granted admission to humanities related degree course.	To reject the request of the candidate.
28.	Bhuvaneswary P	377849	The candidate is non Keralite. The candidate has not opted "Differently Abled" in her online application. Request for admission under PWD category at GCW TVPM or Govt. Arts College TVPM	To reject the request of the candidate.
29.	Sruthikasree		Request has been received from Sruthikasree S.S, visually handicapped candidate from Tamilnadu, seeking permission to register online for degree admissions.	To reject the request of the candidate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

***Item No.04.61.02: Correction in PG prospectus 2018 - Norms for Admission to the Seats Reserved Under Sports Quota – Reg.***

As per PG Prospectus 2018 Clause 3.1.3(A) **Sports Quota - Norms for Admission to the Seats Reserved Under Sports Quota**

“**Winning the I/II/III in the University Intercollegiate Competitions**” is included as **Sl. No. 8**. The Director, Physical Education has requested to place the same as **Sl.No. 14**. The same may be approved by the committee.

**The committee considered the matter and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

***Item No.04.61.03: Sree Sankara College, Nagaroor, Kilimanoor – Request for additional marginal increase of seats-Reg.***

The Principal, Sree Sankara College, Nagaroor, Kilimanoor, has forwarded a request for marginal increase of seats for the academic year 2018-19. In the request it has been stated that there is no other aided college nearby and number of applications are received especially from girl students.

Name of the Course	Sanctioned strength	Marginal increase required
B.Sc Physics	30	10
BA Economics	30	10
B. Com Tax Procedure & Practice	40	15

**The committee considered the request and recommended to reject the same.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.04:** *Request received from the Principal, College of Applied Science, Karthikappally and various UIT's – Request to allow new registration and to add options – Reg.*

The Principal, College of Applied Science, Karthikappally and Principals of various UIT's had informed that enquiries are coming from the students with high percentage of marks who have not registered for UG Admission 2018 and who do not have options in the said Colleges. There are vacancies for various UG courses in the colleges. As per the present admission procedure, the students can participate in spot admission only in the respective colleges they have opted and having online registration. It has been requested that permission may be granted to students to register afresh and to add options so as to enable them to get admission in the college.

**The committee considered the request and made the following recommendation.**

1. **Candidates having no College or Course option and no online registration may be considered after admitting students including in the ranklist prepared on 06.08.2018.**
2. **The candidates having no online registration if admitted will be allowed to register online through College login.**
3. **The eligibility of candidates having no course option and no online registration shall be strictly ascertained before admitting them.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.05:** *Inclusion of new Courses – BJM Govt. College, Chavara and Christ College, Vizhinjam - Mode of admission - reg.*

- **BJM Govt. College, Chavara** has been granted provisional affiliation to B. Sc. Physics (32 Seats) and M. Com Finance (15 Seats) courses during the academic year 2018-19.
- **Christ College, Vizhinjam** has been granted provisional affiliation to BBA (40 Seats) during the academic year 2018-19.

The following proposal is submitted for approval regarding the mode of admission to be followed in the colleges

1. Whether the M. Com Finance course may be included in the Online Allotment Process.
2. Whether Spot admission may be conducted in BJM Govt. College, Chavara for B. Sc. Physics and Christ College, Vizhinjam for BBA Degree Course.

**The committee considered the matter and made the following recommendation.**

1. **To include M. Com Finance course in the online allotment process.**
2. **To conduct spot admission in BJM Govt. College, Chavara for B. Sc. Physics and Christ College, Vizhinjam for BBA Degree Course with the following schedule.**
  - **06.08.2018 – Applications shall be received up to 04.00 PM**
  - **08.08.2018 – Publication of ranklist at 11.00 AM**
  - **09.08.2018 & 10.08.2018 – Admission**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.06:** *Request received from Ashna S Shanavas (Appln. No.325523) and Athul S (Appln. No.321417) – Candidates who got admission under sports quota – To opt sports quota in profile – Reg.*



The candidates Ashna S Shanavas (Appln. No.325523) got admission under sports quota at Govt. College for Women, TVPM and Athul S (Appln. No.321417) got admission under sports quota at NSS College, Cherthala for BA Economics. They have not opted sports quota in their online registration. It has been requested that permission may be granted to effect necessary correction in the profile.

**The committee considered the matter and recommended to seek explanation from the Director, Dept. Of Physical Education and refer the matter to the Syndicate along with the explanation.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.07: Request received from Gayathri Basi – SC candidate - Not registered online – Reg.**

The candidate has not registered online. She is an SC candidate. It has been stated that there exist two vacancies under SC category for B. Sc. Mathematics at Govt. College, Nedumangad. The candidate has requested to grant admission to the above vacancy.

**The committee considered the request and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.08: Request received from Nanda Kumar K (Appln. No.332677) – Lost admission in Govt. Sanskrit College, TVPM – Reg.**

The candidate got allotment during the spot admission for BA Sanskrit (Vedanta) at Govt. Sanskrit College, TVPM. He appeared for admission on 27.07.2018. The Principal had verified all the documents and asked him to pay the fees. Since he didn't have enough money to remit PTA and the other fees, he was asked to come to the college the next day. But when he approached the College next day, the authorities informed to him that since he had not submitted the documents within the prescribed time, he has lost his admission. The candidate has submitted the copy of the receipt of the PTA fund he has remitted. It has been requested that permission may be granted to take admission at Govt. Sanskrit College, TVPM

**The committee considered the request and recommended to admit the candidate in the existing vacancy under SC/ST quota for BA Sanskrit (Vedanta) at Govt. Sanskrit College, TVPM and to seek remarks from the Principal as to how the admission was denied to the candidate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.09: PG Admission 2018 – Extension of last date for Online registration – Reg.**

The Hon'ble Vice Chancellor has ordered to extent the last date for online registration for PG admission till 13.08.2018. The same has been implemented.

**The committee considered the matter and noted the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.10: Letter from Secretary, Kerala State Sports Council – Grant of additional seats for candidates in sports hostel – Reg.**

The Secretary, Kerala State Sports Council has forwarded a list of 41 students of sports hostel, along with the online registration form for granting additional seats for admission to degree courses in various colleges under University of Kerala.

**The committee considered the request and recommended to reject the request.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.02.61.11:** *Letter received from the Principal, St. Stephen's College, Pathanapuram – Permission to admit two students under sports quota – Reg.*

The Principal has stated that two candidates – Arun K Nair and Aswin V Nair, has been nominated by the Kerala State Sports Council under the sports hostel scheme for building Volley Ball team in the College. There exist two vacancies under sports quota in B. Sc. Botany and Zoology. It has been requested that permission may be granted to admit these candidates.

**The committee considered the matter and recommended to admit the candidates in the existing vacancies if they are otherwise eligible.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.61.12:** *Sports quota admission in various Colleges – Remarks received from the Director, Department of Physical Education – Reg.*

Sl. No.	Name of College and Remark from DPE	Recommendation of the Committee
1	<b>St. Joseph's College for Women, Alappuzha</b> Considering the request from the principal it is observed that two seats may be sanctioned to give admission to B.Sc Physics to accommodate two candidates since they have been selected by the sports council as outstanding sports persons. Therefore I recommend to sanction two additional seats in B.Sc Physics to accommodate these candidates and these students will definitely contribute to University Basketball women team.	To reject the request of the College.
2	<b>St. Stephen's College Pathanapuram</b> The Kerala State Sports Council conducts a state wide selection process every year and identifies the outstanding sports persons for the advanced training in various colleges under the sports council coaches with full expenses met by the Kerala State Sports Council. Therefore, I recommend to give one seat in Botany and one seat in Zoology to get admission in UG so that they can contribute towards the university team.	To admit the candidates in the existing vacancies if they are otherwise eligible. No additional seat shall be created to admit the candidate.
3	<b>HOD, Dept. of Physical Education, SD College Alappuzha</b> The request from the HOD, Dept. of Physical Education can be considered and can include in the rank list of B.Sc physics to get admission in B.Sc Physics.	To admit the candidate Mr. Thashik Thaju in B. Sc. Physics in the existing vacancy if he is otherwise eligible. No additional seat shall be created to admit the candidate.
4	<b>Principal, SN College Cherthala</b> As per the guide lines published by the University the candidate is eligible to include in the rank list and the request can be considered.	To admit the candidate Mr. Al Ameen (382567) under sports quota if vacancy exists and if he is otherwise eligible. No additional seat shall be created to admit the candidate.

5	<b>Sree Ayyappa College, Eramallikkara</b> As per the request from the principal no candidates has been admitted under sports quota in B.Sc Electronics course. Therefore Vinayak V Nair can be admitted as per the rank list given in the request.	To admit Vinayak V Nair (390384) in B. Sc. Electronics in the existing vacancy if he is otherwise eligible
6	<b>Principal, SN College Chempazhanchy</b> As per the request from the principal, the candidate is a National level swimmer, secured several medals and now undergoing intensive training in Sports Authority of India. He will be an asset to University Swimming teams to get medals at Inter University level. Therefore special sanction may be given to M.Vasuram to apply for degree courses and to get admission in sports quota.	To reject the request of the College.
7	<b>MSM College, Kayamkulam - Complaint received from Students- Sports Quota ranklist</b> As per the guide lines published by the University, the candidates (Amal.P.S Appln No-378263 and Dileep Chandran. C) are eligible to include in the rank list and the request can be considered.	To admit the candidates Mr. Amal.P.S (378263) and Dileep Chandran. C (374938) under sports quota if vacancy exists and if they are otherwise eligible. No additional seat shall be created to admit the candidates.
8	<b>The Principal, SN College Kollam</b> As per the request from the principal, special seats can be given to admit the candidates under sports quota since they are State level and National level sports persons who can contribute to University teams at Inter University competitions.	To reject the request of the College.
9	<b>Christian College Chengannur</b> Since there exists the vacancies under sports quota for BA History the request may be considered from the list forwarded by the college.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
10	<b>St.John's College Anchal</b> Due to the exultation of rank list published by the college, the request may be considered to fill the seats under sports quota.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
11	<b>Sri.Ayyankali Memorial Arts &amp; Science College, Pathanapuram</b> Due to the exultation of rank list published by the college, the request may be considered to fill the seats under sports quota from the list forwarded by the college.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
12	<b>NSS College Pandalam</b> Due to the exultation of rank list published by the college, the request may be considered to fill the seats under sports quota from the list forwarded by the college.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
13	<b>NSS College of Arts &amp; Science, Kundara</b> The request may be considered since no candidate admitted under sports quota in this college.	To approve the ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if

		they are otherwise eligible.
14	<b>SN College for advanced studies, Chempazhanthy</b> The sports quota rank list may be considered for sports quota admission.	To approve the ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
15	<b>Govt. College for Women, Trivandrum</b> Due to the exultation of rank list in some subjects, the vacant seats under sports quota may be filled from the given rank list.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
16	<b>Govt. Sanskrit College, Trivandrum</b> The list may be approved.	To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.
17	<b>Sree Sankara College, Nagaroor, Kilimanoor</b> As per the rank list and certificates verified the two candidates are eligible to get admission in sports quota but the hard copy of online application is not found along with the rank list. Therefore the application has to be verified by the online section whether they have applied in sport quota through online or not by informing the matter to the college principal. If the students applied in a proper channel they can carry on with this rank list.	To reject the request of the College.
18	<b>Lekshmibhai National College of Physical Education, Karyavattom</b> Ms.Aparna.M.R is an outstanding and talented Volleyball player was not able to submit her hard copy of online application to St.Xavier's College Thumba for sports quota admission because of her Indian camp at Balewadi, Pune for the Asian Women Under 19 Volleyball championship at Vietnam. It's a genuine case and her sports quota admission in St,Xavier's college in degree course will certainly benefit for the Kerala University Women Volleyball team in the All India Inter University competitions. Therefore, considering the request from the principal Lekshmibhai National College of Physical Education, one additional seat in BA Economics may be sanctioned for her to get admission in St.Xavier's college Thumba.	To inform the candidate to appear for a hearing with all supporting documents.
19	<b>M.S.M College Kayamkulam</b> As per the rank list Serial number 1 (Amar Sankar. S - Application number - 334989) who opted Bio-Technology with KV National is not eligible as per the norms, because his sports certificate produced is not at the higher secondary level. All others care eligible and may be admitted in sports quota from the rank list submitted by the college principal.	To approve the supplementary ranklist forwarded by the Principal except candidate in Serial Number 1 (Amar Sankar.S - Application number - 334989) B. Sc Bio-Technology. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.

20	<b>Christian College Chengannur</b> The rank list may be approved	<b>To approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.</b>
----	--	---

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online Admission Monitoring Committee held on 02.08.2018, be noted.

**Item No.04.62                      Minutes of the the meeting of the Online Admission Monitoring Committee held on 08.08.2018- reporting of –reg.**

**(Ac.H)**

The Minutes of the meeting of the Online admission Monitoring Committee held on 08.08.2018 is prepared and place below. The same may be approved by the Vice-Chancellor, Subject to reporting to Syndicate.

**Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2018-19**

Date                      :            08.08.2018  
 Time                     :            11.00 AM 12.45 PM  
 Venue                    :            Syndicate Room

**Members**

- |  |        |
|--|--------|
| 1. Vice -Chancellor (Chairman)   |        |
| 2. Dr. Shaji K, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/-   |
| 3. Dr. P. Rajesh Kumar (Member, Syndicate)   | Sd/-   |
| 4. Dr. R. Lathadevi (Member, Syndicate)  | Sd/-   |
| 5. Sri. M. Sreekumar (Member, Syndicate)   | Sd/-   |
| 6. Dr. Vinod Chandra S.S. ,Director, Computer Centre                                     | Sd/-   |
| 7. Smt. Meena Ashok, Joint Registrar ( i/c of Online Admissions)                         | Sd/-   |
| 8. Sri. Shijukhan (Member, Syndicate)  | Absent |
| 9. Dr. S.N.Kumar, Asso. Prof., Dept. Of Geology, Kariavattom                             | Absent |
| 10. Dr.S.Aji, Asst.Professor, Dept. Of Computer Science, Kariavattom                     | Absent |
| 11. Registrar (i/c)  | Absent |

**Item No.04.62.01: Request received from Sooriya C S, NCC cadet – Change of College – Reg.**

The candidate got admission for BA Philosophy at NSS College for Women, Neeramankara. She is an NCC Senior Cadet. But the college doesn't have NCC Unit. Hence request for college change to GCW TVPM or University College, TVPM so that she can achieve 'C' certificate in NCC.

The Online Admission Monitoring Committee at its meeting held on 19.07.2018 considered the request and recommended to inform the candidate to attend college level spot admission. The candidate has informed that her rank is 25 for Islamic History in University College, TVPM and 68 for BA Philosophy at GCW, TVPM.

**The committee considered the request received from Sooriya C S and recommended to create an additional seat for BA Philosophy at University College, TVPM on the grounds that being an NCC senior cadet, she can achieve 'C' certificate in NCC.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No.04.62.02: Letter received from the Director, Backward Classes Development Department – Fee Concession for OEC candidates in Self financing Arts & Science Colleges – Reg.**

In the letter it has been stated that at present, no fee concession is being granted to students under OEC category in self financing Arts & Science Colleges. It has been requested that necessary steps may be taken by the University to inform the same to the candidates seeking admission for courses in self financing colleges through centralized allotment process.

The Online Admission Monitoring Committee at its meeting held on 25.07.2018 considered the matter and recommended to defer the same.

**The committee considered the matter and recommended to inform the Director, Backward Classes Development Department that as per UG Prospectus 2018 Clause 4.1.4 (c), “the fee structure of the Self-financing Colleges is higher than that of Govt/Aided Colleges. Government fee concession is not available to candidates enjoying communal reservation, if admitted in Self- financing Colleges”.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No.04.62.03: Letter received from the Principal, MG College, Thiruvananthapuram – Granting of additional seats under sports quota – Reg.**

In the letter, the Principal stated that since there is only one seat for each course under sports quota, they cannot admit three candidates with good sports achievements. Hence the Principal is requesting for three additional seats under sports quota for forming team for football and cricket.

The Online Admission Monitoring Committee at its meeting held on 19.07.2018 considered the request and recommended to forward the list of candidates who are admitted in the college under sports quota along with the sports events. The College has forwarded the same. The Director, Department of Physical Education has recommended to grant admission to three candidates by granting additional seats.

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No.04.62.04: Request received from Midhulaj (Appln. No. 343649) – Admission under sports quota – Reg.**

In the request it has been stated that the candidate was included in the sports quota ranklist for BA History at NSS College, Cherthala. Due to the sudden demise of his grandfather, he could not take admission. It has been requested that he may be granted permission to take admission for BA History under sports quota at NSS College, Cherthala.

The Online Admission Monitoring Committee at its meeting held on 19.07.2018 considered the request and recommended to defer the same.

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No.04.62.05 Request received from PWD candidate, Aruvy S R (351785) – Change of College - reg.**

65% PWD candidate. Got admission at University College, TVPM. Difficult to commute. Request for admission at SN College, Chempazhanthy or VTMNSS College, Dhanuvachapuram.

The Online Admission Monitoring Committee at its meeting held on 02.08.2018 considered the request and recommended to reject the same.

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No.04.62.06:** *Request received from PWD candidate, Kavya S (328651) – Didn't get admission- reg.*

Mentally retarded candidate with 50% disability. Didn't get admission. Request for admission at SN College, Varkala.

The Online Admission Monitoring Committee at its meeting held on 02.08.2018 considered the request and recommended to reject the same.

**The committee considered the matter and recommended to grant admission to Ms. Kavya S (328651) for BA Malayalam at SN College, Varkala by transferring the vacant PWD seat in B. Sc. Physics to BA Malayalam.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.07:** *Request received from PWD candidate, Vrinda M (800227) – Didn't get admission- reg.*

Mentally retarded candidate with 50% disability. Didn't get admission. Request for admission at SN College, Varkala.

**The committee considered the matter and recommended to grant admission to Ms. Vrinda M (800227) for BA History at SN College, Varkala by transferring the vacant PWD seat in B. Sc. Zoology to BA History.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.08:** *Request received from PWD candidate, Aswathy S A (347698) – Lost admission - reg.*

**Adv. G.Sugunan, Member, Syndicate** has forwarded the application of Aswathy.S.A, PWD candidate who got allotment at Govt.College, Attingal. She could not take admission within the prescribed time and hence lost allotment. The candidate is deaf and dumb and it has been requested that her application may be reconsider in further allotments. Her application was re considered in the supplementary allotment but didn't get admission.

The Online Admission Monitoring Committee at its meeting held on 02.08.2018 considered the request and recommended that the candidate may be given admission to Sri Sathya Sai Arts & Science College, Thonnakkal for B. Com Finance Course if a request for the same is submitted by the candidate.

**Adv. G.Sugunan, Member, Syndicate** has again submitted a request stating that since the PWD seat for B. Com. Computer application in Govt. College, Attingal has been filled, additional seat may be granted to admit the candidate on humanitarian grounds.

**The committee considered the matter and recommended to grant admission to Ms. Aswathy S A (347698) for B. Com Computer Application at Govt. College, Attingal by creating an additional seat on humanitarian grounds.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.09: Request received from PWD candidate, Anagha V A (347698) forwarded by Hon'ble Minister for Education – Didn't register online - reg.**

Request has been received from Anagha V A, 75% visually handicapped candidate, seeking permission to register online for degree admissions. It has been requested that she may be granted admission to B. Com Finance at Sri Sathya Sai Arts & Science College, Thonnakkal. The Online Admission Monitoring Committee at its meeting held on 02.08.2018 considered the request and recommended to reject the same.

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.10: Request received from PWD candidate, Anupriya R - Didn't register online - reg.**

Request has been received from Anupriya R, 50% mentally retarded candidate, seeking permission to register online for degree admissions. It has been requested that she may be granted admission to BA History at SN College, Kollam

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.11: Request received from Sajina Salim – Not registered online – Reg.**

The candidate has not registered online. It has been stated that there exist three vacancies for B. Sc. Psychology at Govt. College for Women, TVPM. The candidate has requested to grant admission to the above vacancy.

**The committee considered the matter and recommended to reject the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.12: Complaint received from Arun Ajayan – Denial of admission by the College – Reg.**

In the complaint, it has been stated that the candidate got admission for BA Economics under community quota at SN College, Chempazhanthy. He was denied admission on the grounds that he was age over (21 years). It has been requested that he may be granted admission in the College.

The remarks of the Principal was sought on the matter and the Principal has informed that the institution has been following the precedence of not admitting age over students which is the Management policy; as in many cases, the age over students were found to be the root cause of indiscipline in the College. Such students have been evaluated as creating student clashes inside the campus instigating even the studious students on account of their age-wise seniority. The decision to avoid age over students was even re-confirmed in the College Council meeting held on 01.06.2018. Hence, admission was denied to Sri. Arun Ajayan not on personal grounds but in view of the welfare of larger student community; adhering to Management policy and College Council decision followed by the College over the years.

**The committee considered the matter and recommended to direct the Principal to admit the candidate under community quota if he is otherwise eligible and bypassing the ranklist will be treated as irregular admission.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.



**Item No. 04.62.13: Request received from the Principal, Emmanuel College, Vazhichal – Course change of a candidate – Reg.**

In the request, the Principal has stated that Mr. Ajith Soman (Appln. No: 364289) was admitted in B.Sc. Computer Science in merit Quota (SC Category) on 30.06.2018. But he couldn't attend the spot admission for B.Com Cooperation which was conducted by The University of Kerala on 19.07.2018. He has registered in the spot admission which was conducted on 06.08.2018. It has been requested that necessary steps may be taken to admit him in the SC Category in B.Com Cooperation course.

**The committee considered the request and recommended to grant the same.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.14: Request received from Arun N, Candidate who lost admission-Reg.**

The candidate is from Suryanelly, Idukki district. He got allotment for B. Com Finance Course at Govt. Arts College, TVPM during the third allotment. But he could not join the college within the prescribed time due to heavy rain in his locality. It has been requested that he may be granted admission at Govt. Arts College, TVPM

The Online Admission Monitoring Committee at its meeting held on 25.07.2018 considered the request and recommended to retain the candidate at Govt. Arts College, TVPM for B. Com degree course in TLM category if vacancy exists.

As per the vacant seat matrix, there exist no vacancy under TLM category in the College. Sri. S. Rajendran MLA has also forwarded a request stating that favourable action may be taken on the request submitted by the candidate.

**The committee considered the request and recommended that the candidate may be informed to participate in the spot admission on 09.08.2018 as he is included in the ranklist for BA Economics at Govt. Arts College, TVPM.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.15: Sports quota admission in various Colleges – Remarks received from the Director, Department of Physical Education – Reg.**

1. **Sri Sathya Sai Arts & Science College, Thonnakkal**  
The sports quota rank list may be considered for sports quota admission.
2. **SN College, Kollam**  
Supplementary ranklist may be accepted to fill the sports quota seats.

**The committee considered the remarks received from the Director and recommended to approve the supplementary ranklist forwarded by the Principal. The candidates are to be admitted only in the existing vacancies if they are otherwise eligible.**

**Further recommended that centralized spot admission may be conducted for sports quota for PG admission 2018.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.

**Item No. 04.62.16: Request received from the Secretary, Ananda Nilayam Orphanage and Widow's Home, TVPM – Admission to inmate – Reg.**

Request has been received from the Secretary, Ananda Nilayam Orphanage and Widow's Home, TVPM for admission to inmate Ms. Mikhila M (360379) for degree courses in affiliated colleges.

The secretary, Ananda Nilayam Orphanage and Widow's Home, TVPM has informed that steps have been initiated to register the institution under Juvenile Justice Act 2015. Letter from the officer, Department of Woman and Child Development has been attached. It has been requested that, admission may be granted to Mikhila M for degree course in any of the affiliated College Under University of Kerala.

As per clause 4.1.1 (iv) of UG Prospectus 2018,

**Reservation for Inmates of Government Children's Home.**

**One seat shall be created over and above the sanctioned strength in each Govt/Private Aided Colleges for Inmates of Government Children's Home and Establishment as per UO.No. Ac B1/055682/2012 dated 30.04.2013.**

**The committee considered the matter and recommended to reject the same.**

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.	

**Item No. 04.62.17: UG Admissions 2018 – College level Spot admission – Re Schedule - reg.**

Due to the extreme climatic condition, the spot admission at the college level was re-scheduled, as per the orders of the Vice- Chancellor, as given below.

1.	<b>College level Spot Admission</b>	
	Registration and preparation of ranklist	06.08.2018 (Monday)
	Time for collection of certificate for students (No admission on 07.08.2018 and 08.08.2018)	07.08.2018 (Tuesday) 08.08.2018 (Wednesday)
2	<b>Admission at the College</b>	09.08.2018 (Thursday) 10.08.2018 (Friday)
3	<b>Closure date of UG Admission</b>	10.08.2018 (Friday)

The revised schedule is reported.

**The committee considered the matter and noted the same.**

**Other item considered by the committee.**

1. The committee recommended to grant 20% additional marginal increase to various first degree programmes in Govt. Sanskrit College, TVPM and to fill the vacancies from the ranklist for spot admission prepared on 06.08.2018
2. Schedule for PG Admission 2018

Trial Allotment	20.08.2018
Last date for Online Registration	28.08.2018
First allotment	29.08.2018
Second allotment	03.09.2018
Date of admission	04.09.2018

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having approved the above recommendations meeting of the Online admission Monitoring Committee held on 08.08.2018, be noted.	

**Item No.04.63 Ph.D Research – Cancellation of Registration to research scholar - Political Science– granted – reporting of-reg.**

**(Ac.EI)**

Smt.Gayathry Gopal had applied for Cancellation of registration granted to her as she got admission for M.Phil-Ph.D integrated course in Jawaharlal Nehru University, New Delhi.

Taking into consideration her request and the fact that cancellation would help create a vacancy under the Research Supervisor, sanction has been accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate being granted Cancellation of Ph.D registration as per the details shown below:

Sl No	Name of Research Scholar and Subject	Name of Supervising Teacher/Centre	Request Granted
1.	<b>Smt.Gayathry Gopal</b> Political Science, Full-Time UO.No.AcE1.A3/118/POL/16725/2018 dated 09.07.2018 w.e.f. 06.06.2018	<b>Research Supervisor:</b> Dr. Anil Kumar P <b>Centre:</b> University College, <u>Thiruvananthapuram.</u>	<b>Cancellation of Ph.D registration</b>

Cancellation of Ph.D Registration to Smt. Gayathry Gopal was granted vide U.O.No. Ac.EI/A3/35675/2018 dated 25.07.2018.

The matter is reported to the Syndicate.

<b>Resolution of the Syndicate</b>			
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.			

**Item No.04.64      *Ph.D Research – Cancellation of Registration to research scholar - Sociology – granted-reporting of-reg.***

*(Ac.EI)*

A request has been received from Dr.M.S.Jayakumar, Assistant Professor, Dept. of Sociology, University of Kerala, Kariavattom duly recommended and forwarded by the HoD, Dept. of Sociology, University of Kerala, Kariavattom dated 05.03.2018 for cancelling the Ph.D registration of Smt. Sindhu T E, a research scholar under his supervision as she discontinued her research work w.e.f. 05.08.2014 and she had not availed any fellowship during her research period.

Taking into consideration his request and the fact that cancellation would help create a vacancy under the Research Supervisor, sanction has been accorded by the Hon'ble Vice-Chancellor subject to reporting to the Syndicate being granted Cancellation of Ph.D registration as per the details shown below:

Sl No	Name of Research Scholar and Subject	Name of Supervising Teacher/Centre	Request Granted
1..	<b>Smt.Sindhu T E</b> Sociology, Full-Time UO.No.AcE1.B3/114/SOC/1118 dated 30.05.2014 w.e.f. 19.05.2014	<b>Research Supervisor:</b> Dr. M.S.Jayakumar <b>Centre:</b> Dept. of Sociology, University of Kerala, Kariavattom.	<b>Cancellation of Ph.D registration</b>

Cancellation of Ph.D Registration to Smt. Sindhu T.E was granted vide U.O.No. Ac.EI/A3/017135/2018 dated 01.08.2018.

The matter is reported to the Syndicate.

<b>Resolution of the Syndicate</b>			
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.			

**Item No.04.65      *Conduct of South Zone Inter University Football (Men) Tournament Provisional Payment for meeting the expenses – request – Consideration of - reg.***

*(Ad.DI)*

Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education has submitted a request for sanctioning a Provisional Payment of Rs.20,00,000/-(Rupees Twenty Lakhs only) as first installment for meeting the expenses for the conduct of South Zone Inter University Football (Men) Tournament.

It is also informed that the Association of Indian Universities (AIU) has allotted the South Zone Inter University Football (Men) Tournament to the University of Kerala during the current academic year. Football players from among 125 University teams of southern India will compete each other for the first four positions. The tournament has been tentatively scheduled to be held from 18.10.2018 to 24.10.2018 in 5 Football fields in and around Thiruvananthapuram city.

Hosting of South Zone Inter University Tournament involves a lot of expenses. The Association of Indian Universities (AIU) which allots the tournament does not provide financial assistance to the host Universities to conduct the tournaments allotted. About 2000 players

and 250 officials from about 125 Universities are expected to participate in the tournament. Accommodations for players and officials have to be arranged in advance.

In the request, the Assistant Director (i/c of Director), Department of Physical Education has stated that the Physical Education Department had put forth proposals during the budget discussions of the University to grant a new head of account in the budget for the year 2018-19 for the conduct of Inter University Tournaments. But the proposed new head of account has not been allotted in the budget for the current year. Hence the budgetary allocation to the Department of Physical Education has not been earmarked with a separate head for meeting the expenses of hosting the Inter University Tournaments. In this regard it is estimated that an amount of Rs. 35 Lakhs will be required to meet the expenses of the tournament.

Hence he has requested that an amount of Rs.20,00,000/- (Rupees Twenty Lakhs only) may be sanctioned urgently as first installment of Provisional Payment for the conduct of the South Zone Inter University Football (Men) Tournament from the head of account under the discretion of the Finance Officer to Dr. Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education.

The whole matter regarding for sanctioning a Provisional Payment amounting to Rs.20,00,000/- for meeting the expenses for the conduct of South Zone Inter University Football (Men) Tournament is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** not to proceed with the matter since the proposed tournament stands cancelled.

**Item No.04.66**                      **Minutes of the meeting of the SDE Monitoring Committee held on 08.08.2018–Approval of – reg.**

*(Ad.Misc)*

The Minutes of the meeting of the SDE Monitoring Committee held on 08.08.2018, is placed before the Syndicate for approval.

**Minutes of the meeting of the SDE Monitoring Committee**

Date	:	08.08.2018
Time	:	3.00 p.m.
Venue	:	Vice – Chancellor’s Chamber

**Members Present: -**

1. Prof. Gopinath Ravindran Vice-Chancellor (in the Chair)
2. Sri. Shijukhan J.S., Convener, S/C of the Syndicate on Staff, Equipments & Building
3. Dr. P. Rajeshkumar, Convener, S/C of the Syndicate on Examinations
4. Sri. M. Leninlal, Convener, S/C of the Syndicate on Departments & Other Institutions of the University
5. Dr. K. Madhukumar, Controller of Examinations
6. Dr. Lal C.A., Director (i/c), SDE
7. Dr. R. Vasantha Gopal, Assistant Professor, SDE

**Member Absent: -**

1. Adv. K.H. Babujan, Convener, S/C of the Syndicate on Finance

**Item No.04.66. I- (i)      *D.T.P Work of S.L.M preparation/Lesson Writing to be included as part of editing work***

The rate of Remuneration for Writing of Lessons of SDE has been fixed for U.G and P.G courses vide U.O no. Ad.Misc.3/SDE/Rem/2013 dtd 07.09.2013. Rate of Editing the Lessons has been fixed at Rs 5000/-per paper. Writing of Lessons involve D.T.P work also for Editing the soft copy and taking print out. Currently the inclusion of bills for D.T.P work incurred during the preparation of lessons is being objected by audit. SDE is finding it difficult to employ the services of the external teachers for preparation of Lessons due to this difficulty. Preparation of Lessons involve D.T.P work, proof reading and Editing work before approval is given to the Lessons prepared and before the final proof is submitted to the Press.

The Committee considered the matter and recommended to modify the U.O. no. Ad.Misc.3/SDE/Rem/2013 dtd 07.09.2013 to the effect that ‘Fixing the rate of remuneration for

writing and editing lesson materials' in the U.O. being changed as 'Fixing the rate of remuneration for writing and DTP charges & Stationery'.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the SDE Monitoring Committee held on 08.08.2018, be approved.

**Item No.04.66. I - (ii) Revision of Remuneration of Guest Faculties/ Peons & Sweepers for conducting of Contact Classes of SDE.**

The payment of Remuneration to external teachers and supporting staff engaged in conduct of Contact Classes of SDE are being done based on the U.O Ad.Misc/IDE/2031 dtd 07.01.2012. A revision of Remuneration is long overdue (almost six years) since the date of issue of U.O. The existing rate of remuneration along with proposed revision is detailed below:  
Remuneration of External Teachers, Peons, Sweepers.

Sl.No	Course/Post	Present Remuneration	Proposed Remuneration
1	P.G. /External Teachers	Rs 400/- per hr	Rs 500/- per hr
2.	U.G./ External Teachers	Rs300/- per hr	Rs 400/- per hr
3.	Peons/Sweepers	Rs 300/- per day	Rs 600/- per day

The Committee considered the matter and recommended to approve the above- detailed proposal of enhancing the remuneration for external teachers and peons/sweepers (at the study centres of SDE).

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.04.66. I - (iii) Proposal for fixing the number of papers of Assignment and Answer papers to be valued by permanent Teachers of SDE, as part of duty: Payment of Transmission charges to External Examiners.**

As per the Regulations of 2017 admissions the students of SDE have to submit assignment and case analysis/test paper as part of continuous evaluation (C E). There are approximately 10,640 students registered for U.G and P.G, and the Faculty of SDE (permanent & contract) will be unable to value all the assignments and case analysis submitted by the students. The service of External teachers has to be utilized for this.

In this context the following U.O issued from M&C section (U.O M&C.I.2/1800/2017 dtd 06.11.2017 is brought to the notice of the Committee. As part of Implementation of U.G.C guidelines, the valuation of answer papers of Regular students was treated as part of duty for Examiners drawing U.G.C scale of pay. In Par 4. Of the U.O it is stated that "Teachers of a college are duty bound to value the exact number of papers corresponding to the number of students who have taken the exam in that college without claiming any remuneration." In Para 6 it states that the "Remuneration payable to the examiner=Total no of papers valued by him-Total no of regular candidates under him.

Hence it is proposed that the teachers of SDE are to value 60 number each of Assignment papers, Case Analysis papers and Test Papers for U.G program per Semester and 30 number each of Assignment papers, Case Analysis papers and Test Papers for P.G program per Semester as part of duty. The valuation of the balance Assignment, Case Study and Test Papers can be completed with the help of External Teachers from the Approved panel of Examiners and remuneration claimed as per University rates. The current rate of remuneration for valuation of assignments is Rs. 10/- per assignment. There are some subjects where the student enrolment is less and so there will be fewer assignments. For such subjects it is proposed that Rs 100/- may be fixed for valuation of less than 10 number of assignments. External Teachers have to collect the assignments from SDE for valuation. As per U.O Pl.F.3/1225/03 dtd 17.5.2003 "Transmission charges to be paid to external Examiners who take direct delivery of assignments from Centers/office of IDE are to be paid Rs. 50/- "It is proposed that the transmission charges may be revised to Rs. 50/- (per 100 assignments).

Detailed Proposal as follows:

- i. Fix the no of assignment papers to be valued by  
Permanent teachers of SDE as part of duty - U.G-60

		P.G -30
ii.	Rate of remuneration : per Assignment	- Rs 10/ -
iii.	Transmission Charge payable to External Examiners for 100 assignments. (Direct collection of Assignments from SDE, And return of Assignments to students)	- Rs 50/-
iv.	Minimum rate of assignment valuation Charge For (less than 10 assignments)	- Rs 100/-

**Item No.04.66. I - (iv) *Proposal for fixing Remuneration for valuation of Test Paper/Case Study for U.G and P.G as per the New Syllabus.***

As per the Regulations of 2017 admissions the students of SDE have to submit assignment and case analysis/test paper as part of continuous evaluation (C E). Valuation of the same has to be done by the Teachers of SDE in addition to the valuation of Assignments. Currently there is no rate fixed for valuation of the Case Analysis/Test Paper. Hence it is proposed that the rate of valuation of case Analysis paper /Test Paper may be fixed at Rs 5 /- per paper.

The Committee considered the items no I (iii) & I (iv) and recommended the following

The permanent teachers of SDE shall evaluate 120 numbers of assignments and case analysis/test paper in the case of UG courses and 40 numbers of the same in the case of PG courses, as part of duty.

The rate of remuneration to the permanent teachers of SDE for evaluation of assignments apart from part of duty shall be fixed as Rs. 10 /- per assignment at par with the remuneration to external teachers fixed vide, U.O. No.Ad.Misc./IDE/2011 dtd. 07.01.2012.

The rate of remuneration for evaluation of case analysis/test paper to the permanent teachers of SDE apart from part of duty and to the external teachers shall be fixed as Rs. 5 /- per case analysis/test paper respectively.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the SDE Monitoring Committee held on 08.08.2018, be approved.

**Item No. 04.66. II - *Supplementary Exams for M.A/M.Sc/M.Com courses under SDE***

On withdrawal of the recognition of SDE by the UGC in 2015-16, the conduct of courses were stopped. The last batch of PG courses (Regular) under annual pattern was 2014-16. From 2017-18 UGC approved the courses offered through SDE. The PG programmes are now offered in semester pattern. The Tabulation section has sought for the clarification regarding the number of chances/number of supplementary exams for the PG courses under annual pattern (2014 admission). In the annual scheme regulation there is no restriction in the number of years regarding the completion of the programme. The Tabulation section sought for the clarification regarding the conduct of supplementary exams / number of supplementary chances permitted to the PG Diploma courses also. In 2017 when recognition to courses through SDE was restored by the UGC, the PG Diploma courses were not permitted to be offered. The list of PG- Diploma courses are appended. As per the regulation of MBA, the time limit for completing the programme is 5 years after joining the programme. In the regulation of PGD-CAFC minimum course duration is 1 year and maximum is 5 years. The time limit for MHRM course is five years from the date of admission.

Earlier as per the recommendations of the SDE Monitoring Committee held on 18.09.2017, an additional chance is given to all the students who have completed their courses through SDE, including those who have registered through the erstwhile Learning Support Centres (LSC), but pending to submit their assignments/ dissertations/ records/ projects. The Syndicate, at its meeting held on 10.10.2017 approved the above recommendation vide U.O Ac. AII/3/2018 dated: 23.01.2018.

The Committee considered the matter and recommended to give 2 (two) more chances in addition to the forthcoming chance for the PG Courses (in annual pattern) and PG Diploma Courses offered through SDE. Further chances may be given on request from the candidates, if any. It was also

recommended that for MBA, PGD-CAFC & MHRM Courses, additional chance may be considered according to the course duration mentioned in the regulations.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the meeting of the SDE Monitoring Committee held on 08.08.2018, be approved.

**Item No.04.67**                      ***UG Admission – 2018 – Requests received from two candidates –Admission under sports quota – Remarks from the Director, Department of Physical Education, University of Kerala – Consideration of – Reg.***

**(Ac.H)**

Two candidates namely Ashna S Shanavas (325523) and Athul S (321417) who got admission in Govt. College for Women, TVPM and NSS College, Cherthala respectively under sports quota. They have not opted sports quota in their online registration. It has been requested that permission may be granted to effect necessary correction in the profile.

The Online Admission Monitoring Committee at its meeting held on 02/08/2018 considered the matter and recommended to seek explanation from the Director, Dept. Of Physical Education and refer the matter to the Syndicate along with the explanation.

The Director, Department of Physical Education, University of Kerala has forwarded the remarks on the matter. In the letter, the Director has stated that the print outs of online applications and sports certificates of two candidates namely Ashna S Shanavas and Athul S who have secured admission under sports quota in Govt.Women's College, Trivandrum and NSS College, Cherthala respectively were forwarded for rank list verification from the University. Those two students who have applied for sports quota admission are sports person with track records. However they might have missed to add the option due to oversight.

The Department was not aware of the fact that those two candidates have not opted for sports quota during online registration. The applications, sports certificates and rank lists of the candidates were received for verification in the Department from the University. The print outs of online applications received from the university were perceived to be that of the students who have applied for sports quota admissions and in order and hence the sports certificates and rank lists were only verified and returned to the University.

The Director has stated that the error occurred in this regard is regretted.

Hence the requests received from Ashna S Shanavas and Athul S to make necessary correction in the profile for adding the sports quota and the remarks of the Director, Department of Physical Education on the matter is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to ratify the admission and to make necessary corrections in the student profile.

**Item No.04.68**                      ***Minutes of the meeting of the Standing Committee of the Syndicate on Planning &Development held on 10.08.2018 at 02.30 p.m - Approval of - Reg.***

**(Pl.G)**

A meeting of the Standing Committee of the Syndicate on Planning and Development was held on **10.08.2018 at 02.30 p.m** (Copy of the Minutes appended).

The Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on **10.08.2018** is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development**

Date	:	10.08.2018
Time	:	02.30 P.M to 04.30 P.M
Venue	:	Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

**Members Present:**

- |  |      |
|--|------|
| 1. Dr. R. Latha Devi, Convener           | Sd/- |
| 2. Adv. K.H. Babujan, Member, Syndicate. | Sd/- |

3. Sri. Shijukhan. J.S , Member, Syndicate.	Sd/-
4. Sri.M. Lenin Lal , Member, Syndicate.	Absent
5. Dr.S.Nazeeb , Member, Syndicate.	Sd/-
6. Sri.M. Hari Krishnan, Member, Syndicate	Sd/-
7. Dr.K.B.Manoj, Member, Syndicate	Sd/-

The Deputy Registrar (P&D), Assistant Engineer, Engineering Unit, HD, Engineering unit were also present in the meeting.

The meeting began at 3.30 p.m.

**Item No.04.68.01      *Modernization of University Libraries- Vertical extension to Kerala University Library, Palayam – Release of Supervision fee –Reg.***

**(Pl.G)**

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs 6,55,00,000/- (Rupees Six Crore Fifty five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of Rs 1.5 crores each has been allocated for Building (Palayam) and for renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014.

The detailed estimate amounting to Rs. 2,60,00,000/- (Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer, including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

As per the agreement 2.5% consultancy fee and 1% supervision fee are payable to M/s Habitat Technology Group for this work. A total amount of Rs 2,88,109 /- (Rupees Two lakh eighty eight thousand one hundred and nine only)has been released towards first and second installment of consultancy fee vide U.Os dated 31.05.2016 and 04.05.2018 respectively.

The Combined meeting of the Standing Committees of the Syndicate on Planning and Development and Finance held on 22.09.2016, considering the complaints received from the members of the Syndicate, scrutinized the file regarding empanelment of Architectural – consultant and recommended to conduct an enquiry by an external agency. One of the points noted by the committee while scrutinizing the file regarding empanelment of Architectural – consultant was that eventhough there is a full fledged Engineering wing, supervision charge is being given to the consultant which is not mentioned in the tender notification. The Syndicate on 27.10.2016 considered the recommendation of the committee and resolved to entrust the Finance Inspection wing of 2 the Government to conduct the enquiry and further resolved that the consultancy fee in future needs to be given in accordance with the Government norms.

Accordingly the decision of the Syndicate had been communicated to the Finance Department, Government of Kerala, vide letter dated 21.12.2016 and reminder dated 28.06.2017 (through Ad.B1 section). But no reply has been received till date.

Now M/s Habitat Technology group vide letter dated 28.06.2018 has reported that the civil and plumbing works were almost completed and all works were supervised by their Engineer. Their claim against the supervision charges was not taken into account even though it was clearly mentioned in the agreement that they are eligible in getting supervision charges of 1% based on the stage of work at site and requested to release the supervision charges.

As per the orders of the Vice Chancellor the matter has been placed before the Syndicate held on 30.07.2018. The Syndicate vide item no. 03.13 resolved to refer the matter to the Standing Committee of the Syndicate on Planning and Development.

Hence the following matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

- The release of consultancy fee to M/s Habitat Technology Group in connection with the Vertical extension to Kerala University Library, Palayam.

**Recommendation**

To release the supervision fee to the consultant due to the following reasons

1. The Finance Inspection Wing of the Government has not yet given any reply to this office letters informing them the Syndicate decision to conduct enquiry on the empanelment of Architectural- consultant.



2. As per the agreement executed between University and the consultant, the consultant is eligible for supervision fee.

**Resolution of the Syndicate**

**RESOLVED** that the matter be referred to the Monitoring Committee (Works) to conduct further negotiation with M/s Habitat Technology Group, Thiruvananthapuram.

**Item No.04.68.02      *Enhancing the capacity of 11KV Sub Station at Kariavattom Campus – Extension of time of completion and imposition of fine for delay in completion – Reg.***

**(Pl.G)**

The rough cost estimate amounting to Rs.22,00,000/- (Rupees Twenty two lakhs only) submitted by the University Engineer for installation of 500 KVA Transformer in the existing 11 KV Sub Station at Kariavattom Campus to enhance the Substation capacity, was approved vide U.O dated:11.06.2012.

The detailed estimate amounting to Rs. 36,00,000/- (Rupees Thirty six lakh only) submitted by the University Engineer based on 2010 PWD Schedule of Rates (Revised) for the installation of one 500 KVA Transformer, one Number 80A/1250A 25KA Vacuum Circuit Breaker etc in the existing 11 KV Substation at Kariavattom Campus to enhance the substation capacity, was approved vide U.O dated: 05.02.2013.

As per U.O dated:13.11.2013, the lowest tender submitted by Sri.P.Balagopal, M/s.Lumens Electro Systems, Kollam @ 21.5% above the estimate rate for the above work was accepted and accordingly, the University Engineer had issued work order to the contractor on 09.12.2013. As per the work order, the work should be completed within 6 months from the date of work order/handing over of site.

As per the report of the University Engineer, the Contractor had executed the agreement on 25.03.2014 and the fine for the delay in execution of agreement @ Rs. 25,000/- has been deducted from the CCI and Part bill as per the existing PWD norms. Due to the delay from the contractor side the site was handed over on 30.04.2014. It may be noted that the AG audit had raised an objection regarding the delay in completion of the above work and a reply to this obtained from the University Engineer had been forwarded that the fine for delay in completion will be imposed from the contractor in the final bill as per rules in force.

Now the University Engineer vide letter dated 01.08.2018 has reported that the estimated PAC of the work 'Enhancing capacity of 11kv substation at Kariavattom campus' was Rs.35,89,510/- and the agreed PAC was Rs.43,61,315/-. The University Engineer has also reported that the actual time of completion of the work is 6 months and the work has to be completed on 29.10.2014. But the contractor completed the work only on 10.11.2016 resulting in a delay of 742 days. The University Engineer has also informed that as per the report of the AEE (Electrical) the entire delay was not due to the fault of the Contractor, some delay occurred due to the delay in the official procedure of the Electrical Inspectorate and KSEB and recommended to condone the delay of 349 days.

Therefore the delay occurred from the contractor's part works out to 393 days. Fine/Penalty for the delay works out as per PWD Manual 2012 is as follows

Total delay 393 days

I Extension Rs.35,89,510 x 1% = Rs.35,895/- (For 45 days ie.25% of the completion period)

II Extension Rs.35,89,510 x 2% = Rs.71,790/- (For 45 days ie.25% of the completion period)

After considering the fine for 90 days, balance delay is 303 days

Penalty for 303 days: (Rs.43,61,315/- x 0.1 x 303)/700 = Rs.1,88,783/-

Total fine/penalty comes to Rs.2,96,468/-

The University Engineer has also requested to condone the delay for 349 days and to issue orders to impose fine/penalty for 393 days to the tune of Rs.296,468/- by extending the time of completion of the work up to 10/11/2016.

Hence the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

1. To condone the delay for 349 days as the delay was not due to to the fault of the contractor in connection with the above work.
2. To impose fine/penalty for 393 days to the tune of Rs.296,468/- (Rupees Two lakh Ninety six thousand Four hundred and Sixty eight only) by extending the time of completion of the work up to 10/11/2016.

**Recommendation**

1. To condone the delay for 349 days as the delay was not due to to the fault of the contractor.
2. To impose fine/penalty for 393 days to the tune of Rs.2,96,468/- (Rupees Two lakh Ninety six thousand Four hundred and Sixty eight only) by extending the time of completion of the work up to 10/11/2016.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 10.08.2018, be approved.

***Item No.04.68.03      Supply and Installation of Fuel Free solid waste disposal unit and construction of new toilet and allied works to the University Stadium – Estimate Approval – Reg.***

***(Ad.B1)***

The Director, Department of Physical Education has requested for overall repair and maintenance of the G.V.Raja Pavilion to arrest the seepage of water from the toilet blocks attached to the University Sports Hostel functioning in the upper floors of the Pavilion Building. Construction of a new toilet block in the south west side of the University Stadium was also proposed. It was also requested to erect an incinerator in the stadium to burn the waste generated in the Stadium.

The Engineering Wing has prepared and submitted a detailed estimate amounting to Rs.34,00,000/- (Rupees Thirty Four Lakhs only) for the new toilet block, repairing works and maintenance to the G.V.Raja pavilion. The estimate prepared using Price software and imposed a cost index of 44.12%.

Meanwhile the Association of Indian Universities has allotted our University to host the South Zone Inter University Football (Men) tournament. About 150 University teams from South India are expected to participate in the tournament. The Tournament is tentatively scheduled to be held from 22<sup>nd</sup> to 31<sup>st</sup> October 2018. The University stadium will be the main venue of the South Zone Inter University Football (Men) tournament.

It is requesting to sanction the commencement of the repair and maintenance works in the University Stadium overlooking the tender procedures to be followed in this regard.

The estimate submitted by the Assistant Engineer and the request of the Director, Department of Physical Education to arrange the work overlooking tender procedures was placed before the Standing Committee of the Syndicate on Planning & Development held on 03.08.2018 and it is recommended to place the detailed estimate approved by the University Engineer before the next Standing Committee of the Syndicate on Planning & Development and the Vice-Chancellor has approved the same.

Meanwhile, the University Engineer has submitted an approved estimate amounting to Rs.36,00,000/- (Rupees Thirty six lakhs only) which includes provision for supply and installation of Fuel free solid waste disposal unit and construction of new toilet in the south west side of the stadium, screed concrete for existing toilet in the upper floors of the pavilion building, patch plastering to the wall and ceiling, renovation of toilets including tile work, water supply renovation work and electrification work in the new toilet.

As ordered by the Vice-Chancellor, the estimate amounting to Rs.36,00,000/- (Rupees Thirty Six Lakhs Only) for the supply and Installation of Fuel free solid waste disposal unit and construction of new toilet and allied works in the University Stadium is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

**Recommendations**

1. To approve the the estimate submitted by the University Engineer amounting to Rs.36,00,000/- (Rupees Thirty Six Lakhs Only) for the supply and Installation of Fuel free solid waste disposal unit and construction of new toilet and allied works in the University Stadium .
2. To e-tender the work in short notice.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 10.08.2018, be approved.

**Item No.04.68.04**      **Amenity Building – Interior works in the student amenity area and suit rooms and land scaping works in the front yard – submitting proposal and estimate – approval – Reg.**

**(Ad.B1)**

Sri.M.Harikrishnan has forwarded a letter complaining the lack infrastructure facilities in the Information Section in Amenity Centre. He pointed out that there is not infrastructure facilities for the students and there is no benches and chairs there.

He suggested that it is desirable to solve the delay in providing the infrastructure facilities mentioned during the construction of the Amenity Centre.

As per orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

The Standing Committee of the Syndicate on Planning & Development at it's meeting held on 03.08.2018, item no.16, recommended to (1) To approve in principle the matter of providing the infrastructure facilities to Amenity Centre (2) To direct the University Engineer to take proper measures for providing infrastructure facilities without further delay and (3) To direct the University Engineer to submit the estimate for interior works within a week and these recommendations has been approved by the Vice-Chancellor, invoking the provision under section(13) of KU Act 1974.

Meanwhile, the University Engineer has submitted the proposal with a detailed estimate for the abovesaid work amounting to Rs.42,00,000/- (Rupees Forty two lakhs only). The estimate consists of three parts. Part I is for providing partitions and furnishing works. M/s RUBCO has submitted a proposal for partitioning work in the student amenity area, supplying and providing furniture for the student amenity area and suit rooms of the amenity block. Total estimate amount of this part works out to Rs.28,48,503/-. The proposal may be approved and the work may be entrusted with M/s RUBCO Ltd after ascertaining their eligibility of undertaking works without tender. Part II of the estimate is for providing a canopy roofing to the entrance and other external works such as kerb walls, earth leveling of ground and laying interlock paver blocks etc. Estimate amount of this part works out to Rs.10,63,500/-. Part III of the estimate is for turfing works in front yard of the building for which the estimate cost works out to Rs.1,81,184/-. Total estimate amount works out to Rs.42,00,000/-(Rupees Forty two lakhs only).

As ordered by the Vice-Chancellor, **the proposal** and the **detailed estimate** submitted by the University Engineer towards the interior works in the student amenity area and suit rooms and land scaping works in the front yard is placed before the standing committee of the Syndicate on Planning & Development for consideration.

**Recommendations**

1. To Approve the proposal and the detailed estimate submitted by the University Engineer amounting to Rs.42,00,000/- (Rupees Forty two lakhs only) towards the interior works in the student amenity area and suit rooms and landscaping works in the front yard including mother's feeding area.
2. To obtain the proposal for Token machine & display screen and queue manager for amenity area and TV and Fridge for the suite rooms from the Instrumentation Engineer and install the same.
3. To conduct a detailed discussion with M/s.RUBCO by the members of the Standing committee.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Planning and Development held on 10.08.2018, at Sl.No.1 & 2, be approved.

**FURTHER RESOLVED** that the 3<sup>rd</sup> recommendation be modified as

- (a) to conduct a detailed discussion with M/s. RUBCO for executing proposal under Part I
- (b) to entrust the University Engineer to execute the proposals under Part II & Part III.

**Item No. 04.69**                      ***Application for affiliation of new colleges submitted for the academic year 2016-17 – Judgment dated 07.06.2018 of the Hon’ble High Court in writ appeal nos 955/18, 956/18, 957/18 –Resolution of the Syndicate not to grant provisional affiliation – Request for reconsideration of – reg.***

**(Ac.B II)**

The educational agencies of the following proposed colleges who had submitted application for affiliation of new colleges during the academic year 2016-17 have requested to reconsider the decision taken by the University in not granting provisional affiliation to the colleges and to issue positive orders for starting the colleges during the academic year 2018-19.

1. Proposed Grace International Academy, Punalur (WA no 955 of 2018)
2. Proposed Travancore Arts & Science College, Madathara (WA no 956 of 2018)
3. Proposed IMDR College of Advanced Studies, Purushothamgiri (WA no 957 of 2018)

Following may be noted in this context:

1. In compliance with the judgment of the Hon’ble High Court in WA nos 955/2018, 956/2018 & 958/2018 filed by the above proposed colleges, the Syndicate held on 18.06.2018, vide item no 01.03.05, resolved to conduct inspection by Members, Syndicate and Subject Experts in the proposed colleges with respect to application for affiliation of new colleges submitted for the academic year 2016-17 and accordingly, inspections were conducted.
2. The Standing committee of the Syndicate on Affiliation of Colleges held on 26.06.2018 & 30.06.2018, vide item no 15 considered the inspection reports and recommended to issue defect memos to the educational agencies intimating the defects noted by the inspection commission, granting 2 weeks time for submitting compliance report on rectification of the defects mentioned. The committee also recommended to conduct inspection in the above mentioned cases, by the same team (including Subject Experts), on submission of compliance report by the educational agencies concerned. The recommendation, approved by the Vice Chancellor, was reported to the Syndicate held on 11.07.2018.
3. The educational agencies had submitted the compliance report within the time specified by the University and accordingly, inspections were conducted in the above mentioned colleges.
4. The Syndicate at its meeting held on 30.07.2018, vide item no 03.28 considered the inspection reports and resolved not to grant provisional affiliation to the proposed colleges based on the reports of inspection.

As per the orders of the Vice Chancellor, the requests submitted by the educational agencies of the proposed ‘Grace International Academy, Punalur’, proposed ‘Travancore Arts & Science College, Madathara’ and the proposed ‘IMDR College of Advanced Studies, Purushothamgiri’ are placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Affiliation of Colleges.

**Item No.04.70**                      ***Transport Wing, Kariavattom – University Bus No.KL 01D 3119 – Repair and Maintenance –Reporting of- reg.***

**(Ad.BIV)**

The Mechanical Engineer, Transport Wing, Kariavattom had informed that the University bus KL-01 D 3119 suffered a breakdown and later, on detailed analysis it was noticed that the engine of the vehicle required an overhaul as well as CF test repairs. The Mechanical Engineer forwarded quotations from three firms namely, M/s.TVS & Sons Limited, for a total cost of Rs.1,83,646/-, M/s.Sunil kumar for a total cost of Rs.2,05,185/- and M/s.Ananthapuram Motors for a total cost of Rs.2,26,060/-. The Mechanical Engineer recommended the lowest quoted firm M/s.TVS & Sons Limited to carry out the repair and maintenance. After further negotiation the labour cost was reduced by 2% making the total cost for the repair to Rs.1,81,920/- (Rupees One lakh eighty one thousand nine hundred and twenty only). Accordingly, the Mechanical Engineer was permitted to entrust the repair of University bus No.KL 01 D -3119 D with M/s.TVS & Sons Limited, Thiruvananthapuram for an amount of Rs.1,81,920/- vide letter no.Ad.BIV.CP.02.693.18 dated 15.03.18.

After the works were satisfactorily carried out, the Mechanical Engineer forwarded the bills and pre-receipts from M/s.TVS & Sons Limited, Thiruvananthapuram for an amount of Rs.1,80,936/-

(Rupees One lakh eighty thousand nine hundred and thirty six only) (the amount has been further brought down following scrutiny) for releasing the payment of the bills.

Considering the urgency, sanction has been accorded by the Vice-Chancellor to Assistant Engineer (Mechanical), Kariavattom being permitted to make the payment of an amount of Rs.1,80,936/- (Rupees One lakh eighty thousand nine hundred and thirty six only) to M/s. TV Sundram Iyengar & Sons Pvt Limited, Thiruvananthapuram towards the repair and maintenance of the University bus No.KL 01 D 3119 subject to reporting to the Syndicate, vide U.O No: AdBIV(CP).01.693.18 dated 06.07.18. The finance has issued concurrence vide its endorsement no.FOS 1604/Fin 1 dated 05.07.2018. The expenditure on this account will be met from the head "Part I-NP-MH-55(d) -4 -3005-Maintenance of Vehicles" provided in the current year's Budget Estimates of the University.

**The matter is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.71**

***UGC XII -Plan -General Development Assistance -ICT Integration- Examination Computerized Lab (ECL) Extension- explanation of Assistant Executive Engineer and Assistant Engineer- Consideration of -reg.***

**(Ad.D.II)**

The Syndicate at its meeting held on 10.05.2018 has resolved to issue charge memo to Sri.V.Sreekumar, Assistant Engineer and Sri. P.T Joseph, Assistant Executive Engineer for the gross discrepancies found in taking the measurements and for tampering and manipulating the original M.Book of the extension work of Examination Computerized Laboratory (ECL) done by using the fund allotted for ICT integration under UGC XII Plan General Development Assistance.

In the meantime, the explanations submitted by the University Engineer, Assistant Executive Engineer, Assistant Engineer in reply to the Show cause memo issued as per the resolution of the Syndicate held on 06.02.2018 were placed before the Syndicate held on 11.07.2018. This Syndicate resolved that the explanations submitted by the Assistant Executive Engineer and Assistant Engineer be rejected as they are not found satisfactory and to initiate disciplinary action against them.

It may please be noted that Sri. V. Sreekumar, Assistant Engineer was retired from service on 31.07.2018.

Further Sri.P.T Joseph, Assistant Executive Engineer and Sri.V.Sreekumar, Assistant Engineer have submitted their explanations to the memo of charges and statement of allegations issued as per the resolution of Syndicate held on 10.05.2018. Vice Chancellor has ordered to place the matter before the Syndicate scheduled on 17.08.2018.

Accordingly the explanations of Sri.P.T Joseph, Assistant Executive Engineer and Sri.V.Sreekumar, Assistant Engineer are placed before the Syndicate for consideration and recommendation thereof.

***Resolution of the Syndicate***

**RESOLVED not to accept the explanation** and that disciplinary proceedings be initiated within one week and the process be completed within one month.

**Item No.04.72**

***Minutes of the Meeting of the Student Accident Insurance Scrutiny Board- Approval of -reg.***

**(Ad.D.I)**

The minutes of the meeting of the Student Accident Insurance Scrutiny Board held on 08.08.2018 at 4.00 PM at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes appended)

**MINUTES OF THE MEETING OF THE STUDENTS ACCIDENT INSURANCE SCRUTINY BOARD**

Date	:	08.08.2018
Time	:	04.00 P.M to 5.30 P.M
Venue	:	Syndicate Room

**Members Present**

1. Shri. M.Harikrishnan : Sd/-  
Convenor, Standing Committee of the Syndicate  
on Students Services (Chairman)
2. Smt.Leju Bose, : Sd/-  
The Finance Officer i/c  
University of Kerala
3. Sri.Vasudevan Nair, : Absent  
Legal Advisor,  
University of Kerala
4. Dr. Krishnaprasad, : Sd/-  
The Resident Medical Officer,  
University Health Centre
5. Sri.Siddik R. : Sd/-  
The Director (i/c),  
Department of Student Services

The meeting of the Students Accident Insurance Scrutiny Board scrutinised the admissibility of each claim (death/accident claims) under SGPAIS and made specific recommendation in each case as follows:

1	<b>Accident Death Claim (bike accident)</b> in respect of <b>Sri.Sajin Santhosh</b> Final year B.Com student of St.Xavier's College, Thumba. (2016-17)	The Committee recommended to sanction an amount of <b>Rs. 2 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir Smt.Anitha (Mother of the deceased).
2	<b>Accident Death Claim (bike accident)</b> in respect of <b>Sri.Muhammed Usama</b> , Third Semester B.Com Student of UIT, Regional Centre ,Sasthamcotta, 690521 (2015-16)	The Committee recommended to sanction an amount of <b>Rs. 2 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir Sri. M.Basheer(Father of the deceased). <b>To obtain consent on stamp paper worth Rs.200/-.</b>
3	<b>Accident Death Claim (road accident)</b> in respect of <b>Smt. Krishna Saji</b> , Seventh Sem B.Tech. TKM College of Engineering,Kollam (2016-17)	The Committee recommended to sanction an amount of <b>Rs. 3 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir after producing a request from Sri. Saji T.K. (Father of the deceased)to condone the delay caused in applying for the claim. <b>To obtain consent on stamp paper worth Rs.200/-.</b>
4	<b>Accident Death Claim(bike accident)</b> in respect of <b>Sri.Emmanuel K.Thomas</b> , First year B.A.English Literature Degree student of St.Michael's College,Cherthala (2015-16)	The Committee recommended to sanction an amount of <b>Rs. 2 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir. <b>To obtain consent on stamp paper worth Rs.200/-.</b>
5	<b>Accident Death Claim(bike accident)</b> in respect of <b>Sri.Mithesh Meltus</b> , Third year B.B.A.student of UIT Neyyatinkara, Thiruvananthapuram (2016-17)	The Committee recommended to sanction an amount of <b>Rs. 3 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir Smt. Jenoba Meltus( Mother of the deceased). <b>To get consent on stamp paper worth Rs.200/-</b>
6	<b>Accident Death Claim (jeep accident in college campus)</b> in respect of <b>Ms.Thasni Basheer</b> ,5 <sup>th</sup> Semester B. Tech Degree Civil Engineering Student, College of Engineering, Trivandrum (2015-16)	The Committee recommended to sanction an amount of <b>Rs. 2 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir after producing a request from Sri. Basheer K.P. (father of the deceased) to condone the delay caused in applying for the claim. <b>To get consent on stamp paper worth Rs.200/-</b>
7	<b>Accident Death Claim (bike accident)</b> in respect of <b>Sri.Chacko George</b> , First year B.Com Computer Application student of	The Committee recommended to sanction an amount of <b>Rs. 2 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with

	Mannam SS College, Edamulakkal, Anchal, Kollam (2014-15)	carriage of dead body, to the legal heir after producing a request from Sri.George Kutty (Father of the deceased) to condone the delay caused in applying for the claim.
8	<b>Accident Death Claim</b> (scooter accident) in respect of <b>Ms. Meera Mohan</b> , 6 <sup>th</sup> Sem MCA student of CHMM College, Chavarcode, Varkala, TVPM(2017-18)	The Committee recommended to sanction an amount of <b>Rs. 3 lakh</b> as Death Claim and an additional amount of <b>Rs.1000/-</b> towards expenses incurred in connection with carriage of dead body, to the legal heir after producing a request from Smt.Anitha Mohan (Mother of the deceased) to condone the delay caused in applying for the claim. <b>To get consent on stamp paper worth Rs.200/-</b>
9	<b>Medical Reimbursement Accident Claim</b> (met with a bike accident when he was studying in second year B.Sc. Statistics and suffering from Traumatic paraplegia and he had discontinued his studies and now he is undergoing treatment at Pankaja Kasthuri Ayurveda Medical College Hospital) in respect of <b>Sri. Akhil S.Sam</b> , Second year B.Sc. Statistics student of Christian m College, Kattakada, TVPM	The Committee recommended to Sanction <i>an amount of Rs.2,00,000/</i> Considering the gravity of the Condition(ie.Paraplegia)as a special case.
10	<b>Medical Reimbursement Accident Claim</b> (met with an accident while practicing Kabady in the College campus and had got major fracture in hand led to an operation) in respect of <b>Sri. Sambu G.K.</b> , Third year BA History Student of MSM College, Kayamkulam, Alappuzha	The Committee recommended to Sanction the maximum limit of <b>Rs 25,000/-</b> .

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the meeting of the Student Accident Insurance Scrutiny Board held on 08.08.2018, be approved.

**Item No.04.73**

**Minutes of the Meeting of the Standing Committee of the Syndicate on Students Services-Approval of -reg.**

**(Ad.D1)**

The minutes of the meeting of the Standing Committee of the Syndicate on Students Services held on 10.08.2018 at 2.30 PM at the Syndicate Room is placed before the Syndicate for consideration and approval. (Minutes appended)

**Minutes of the meeting of the Standing Committee of the Syndicate on Students' Services**

Date : 10.08.2018  
Time : 2.30 P.M to 3.15 P.M.  
Venue : Syndicate Room

**Members Present**

- |   |   |        |
|---|---|--------|
| 1. Sri. M.Harikrishnan, Member Syndicate    | : | Sd/-   |
| 2. Sri.Shijukhan J.S., Member, Syndicate    | : | Sd/-   |
| 3. Adv.G.Sugunan, Member Syndicate          | : | Sd/-   |
| 4. Dr.K.R.Kavitha, Member Syndicate         | : | Sd/-   |
| 5. Dr.B.Unnikrishnan Nair, Member Syndicate | : | Absent |
| 6. Adv.K.H.Babujan, Member Syndicate        | : | Sd/-   |

**Invitees Present**

- |                                     |   |      |
|-------------------------------------|---|------|
| 1. Sri.Siddik R, Director i/c, DSS. | : | Sd/- |
|-------------------------------------|---|------|

The meeting commenced at 2.30 PM and discussed the items in the Agenda and recommended as follows:

***Yukthibhadramaya Campus-Susthira Keralam***

The Committee recommended to convene the inauguration of the programme at the Senate Chamber, Senate House Campus after Onam holidays and the programme at college level are to be convened during September/October.

At the College level an organizing committee comprising of the Principal, Staff Advisor, NSS Unit, College Union and IQAC be constituted. At University level, Kerala University Union, Director, DSS, Convener, Standing Committee of the Syndicate on Students Services are entrusted as co-ordinators.

The Principals of each college will be provided with a sum of Rs.6,000/- to meet the incidental expenses.

List of Colleges selected for convening the programmes and the panel of eminent persons to be invited for the programme are appended here with.

പ്രഭാഷണം നടത്തുന്ന കോളേജുകളുടെ പാനൽ

**ALAPPUZHA DISTRICT**

1. Bishop Moore College, Mavelikkara
2. Christian College, Chengannur
3. Govt. Arts & Science College, Ambalappuzha
4. Milad - E - Sherief Memorial College, Kayamkulam
5. N.S.S. College, Cherthala
6. Sanatana Dharma College, Alappuzha
7. Sree Ayyappa College, Eramallikkara
8. Sree Narayana College, Chengannur
9. Sree Narayana College, Cherthala
10. St. Joseph's College for Women, Alappuzha
11. St. Michael's College, Cherthala
12. T.K. Madhava Memorial College, Nangiarkulangara
13. Carmel College, Alappuzha

**PATHANAMTHITTA DISTRICT**

1. N.S.S. College, Pandalam
2. St. Cyril's College, Adoor
3. College of Applied Science (IHRD), Adoor
4. N.S.S. Training College, Pandalam

**KOLLAM DISTRICT**

1. Baby John Memorial Govt. College, Chavara
2. Devaswom Board College, Sasthamcotta
3. Fatima Mata National College, Kollam
4. M.M.N.S.S. College, Kottiyam
5. N.S.S. College, Nilamel
6. Sree Narayana College, Chathannur
7. Sree Narayana College, Kollam
8. Sree Narayana College for Women, Kollam
9. Sree Narayana College, Punalur
10. St. Gregorious College, Kottarakkara
11. St. John's College, Anchal
12. St. Stephen's College, Pathanapuram
13. T.K.M. College of Arts and Science, Kollam
14. Mar Thoma College of Science and Technology, Ayoor
15. Sree Vidyadhiraja College of Arts and Science, Karunagappally
16. Karmela Rani Training College, Kollam
17. Fathima Memorial Training College, Vadakkevila
18. Institute of Fashion Technology, Kundara
19. Sree Narayana Guru College of Legal Studies, Kollam
20. Don Bosco College, Kottiyam

**THIRUVANATHAPURAM DISTRICT**

1. All saints' College, Thiruvananthapuram



- 2.Christain College,Kattakkada
- 3.Govt.College for Women, Thiruvananthapuram
- 4.Govt.College,Attingal
- 5.Govt.College,Nedumangad
- 6.Iqbal College,Peringammala
- 7.Kunjukrishnan Nadar Memorial Govt.Arts and Science College,Kanjiramkulam
- 8.Loyola College of Social Sciences,Sreekariyam
- 9.HHMSPB NSS College for Women,Neeramankara
- 10.Mahatma Gandhi College, Thiruvananthapuram
- 11.Mannaniya College of Arts and Science,Pangode
- 12.Mar Ivanios College, Thiruvananthapuram
- 13.Sree Narayana College,Chempazhanthy
- 14.Sree Narayana College,Sivagiri
- 15.St.Xavier's College,Thumba
- 16.University College, Thiruvananthapuram
- 17.VTMNSS College,Dhanuvachapuram
- 18.A.J. College of Science and Technology,Thonnakkal
- 19.Christ Nagar College,Maranalloor
- 20.Emmanuel College,Vazhichal
- 21.National Institute of Speech & Hearing,Akkulam
- 22.Sree Sankara Vidya Peetom College,Nagaroor
- 23.College of Fine Arts, Thiruvananthapuram
- 24.Sree Swathi Thirunal college of Music, Thiruvananthapuram
- 25.Lakshmbhai National College of Physical Education,Kariavattom
- 26.Govt.Law College,Barton Hill
- 27.CSI Institue of Legal Studies,Cheruvarakonam
- 28.Govt.College of Teacher Education,Thycaud
- 29.Kerala Law Academy Law College,Peroorkada
- 30.Mother Theresa College,Kattakada

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Students Services held on 10.08.2018, be approved.

**Item No. 04.74**      ***Request from the Principal of UIT centre, Kottarakkara –For engaging a person as Peon on contract basis, at the centre –Consideration of -reg.***

**(Ad.A.VII)**

The Principal of UIT centre at Kottarakkara has recommended and forwarded the requests, received from Sri. Sreelal S., who is currently working as Watchman, on contract basis, at UIT Kottarakkara and that from Sri. Kunjumon G. for engaging as peon, on contract basis, at the centre. It may be noted that, at present, there is no one engaged as Peon, on contract, at UIT Kottarakkara since Sri. Reji. B, the former peon on contract was terminated from service w.e.f 26-08-2016 as per UO No. Ad AVII.2.9563/2016 dated 26-08-2016.

The Standing Committee of the Syndicate on Departments & other Institutions of the University at its meeting held on 06-03-2017 considered the former request submitted by Sri. Sreelal S. for engaging him as Peon, on contract basis, at UIT centre, Kottarakkara and recommended to approve the proposal.

However, the Syndicate at its meeting held on 18-03-2017 vide Item No. 26.98.04, while considering the Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 06-03-2017, had resolved that the item be referred back to the Standing Committee of the Syndicate on Staff, Equipments and Buildings for specific recommendation on the proposal.

But, as per the orders of the Vice-Chancellor, the above matter was kept in abeyance. (Vide UO No. Ad.A.1.3/7386/17 dated 21-03-2017 it is directed that, *considering the pendency of various cases before the Hon'ble High Court of Kerala relating to the appointment of Provisional/Contract*

*employees in Non-teaching posts, no steps for appointing any Provisional/Contract employees in Non-teaching posts be taken by UIM/UIT/KUCTE/UCE (Kariavattom)*

Meanwhile, the matter was again placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 30-06-2018 and the committee recommended to defer the item. The Syndicate at its meeting held on 11-07-2018 (Item No: 02:98:07) resolved to approve the recommendations of the committee.

Now, as ordered by the Vice-Chancellor, the above requests submitted by Sri. Sreelal S. and Sri. Kunjumon G. for engaging them as Peon, on contract basis, at UIT centre, Kottarakkara is once again placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

**Item No.04.75**                      ***Transfer of Sri. Pradeep C., Lecturer, on contract basis, in Computer Science –Reporting of –reg.***

***(Ad.A VII)***

The Principal, UIT Centre Mukhathala, had forwarded a letter reporting the physical assault on Sri. Pradeep.C, Contract Lecturer in Computer Science, by Sri. Saju Chandran, former guest lecturer of the UIT centre, Mukhathala. He had also forwarded complaints in this regard from Sri.Pradeep.C, Lecturer on contract in Computer Science.

According to the Principal, Sri. Saju Chandran, who was included in the panel for guest lecturers of UIT centre Mukhathala as per the U.O-Ad.A.VII.1.9104/203 dtd.26.10.2015, had attacked Sri. Pradeep C. with the intention to physically harm him. The incident occurred on 02.06.2017 forenoon while Sri. Pradeep C. was attending Lab for 4<sup>th</sup> semester BCA students, who also witnessed this unfortunate incident. The Principal had also registered a complaint against Sri. Chandran with the Kottiyam Police Station based on Sri. Pradeep's complaint and had also requested the removal of Sri. Saju Chandran from the panel of guest lecturers.

The Syndicate at its meeting held on 11-08-2017, considered the matter and resolved to conduct a hearing with the parties concerned at the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.

Based on the hearing and the statements submitted before, the Standing Committee of the Syndicate on Departments & Other Institutions of the University at its meeting held on 27-11-2017 recommended to transfer Sri. Pradeep C. to UIT centre, Alappuzha and not to engage Sri. Saju Chandran as guest lecturer again.

The Principal, UIT centre, Mukhathala had reported that Sri. Pradeep C., Lecturer on contract, in Computer Science was relieved of his duties in the centre from 09-04-2018 and he joined duty at UIT Alappuzha on 16-04-2018.

**As ordered by the Vice Chancellor, the matter is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.76**                      ***Creation of M & C III, ES VIII and ES IX sections in the Examination Branch– Merging of EE III, EE III A and EE III C sections-Shifting of work and Transfer and posting of Officers-Orders issued-reporting-reg.***

***(Ad AI)***

The Syndicate at its meeting held on 10-05-2018, vide Item No.35.100.10, resolved to approve the proposal to attach EB V section with the M & C section and to rename as M & C III section and to create another section namely M & C IV section.

The Controller of Examinations on 25-06-2018 informed that EB V section deals with indexing, preparation of list of examiners for evaluation and updation of the same for all exams except B Tech and their work being confidential the section may continue as such with the same duties and hence recommended the following based on the assessment of workload.

1. Three sections EE III, EE III A and EE III C sections may be merged as EE III single section with a Section Officer and two assistants. All work which are dealt by EE III A and EE III C sections be shifted to EE III.
2. Smt.Latha.S, Section Officer, EE III C section may be posted as Section Officer in EE III section. Smt.Uma R Nair, and Smt.Nithya S Prasad may be posted as Assistants in EE III section.
3. Two sections viz EE III A and EE III C may be shifted to ES wing and may be renamed as ES VIII section and ES IX section respectively.
4. Smt.Bindu.M.R, Section Officer, EE III A section be posted as Section Officer in one of the Sections shifted to ES and one assistant from EE II A section may be posted in the same section.
5. The work related to M Tech which are being done by EE II A section be shifted to EE II section along with one assistant.
6. The work related to integrated MBA may be shifted to EE II C section.
7. A new section may be formed in M & C and named as M & C III section.
8. Sri.Sunu Sathyanathan, Section Officer, EE II A section may be posted as Section Officer in M & C III section. Smt.Bindu.K.S, and Smt. Ashna.S assistants of EE III C section may be posted as Assistants in M & C III section.
9. Smt.Megha.D, Assistant, EE III section may be posted in the CD Unit so as to strengthen its functioning helping timely collection of answer books.

The Vice-Chancellor has accorded sanction, subject to reporting to the Syndicate, approving the recommendations of the Controller of Examinations for merging of sections/shifting of work in the Examination Branch and also for the transfer and posting and assigning additional charge of the officers with immediate effect, as detailed below:

1. Three sections viz, EE III, EE III A and EE III C be merged as EE III section and all work which are dealt by EE III A and EE III C sections be shifted to EE III.
2. Two sections viz EE III A and EE III C be shifted to ES wing and renamed as ES VIII section and ES IX section respectively.
3. EE II A section be shifted to M & C and renamed as M & C III section and the work related to M Tech which are being done by EE II A section be shifted to EE II section and the work related to integrated MBA be shifted to EE II C section.
4. Smt.Latha.S, Section Officer, EE III C section and Smt.Uma.R.Nair, Assistant, EE III A section and Smt.Nithya.S.Prasad, Assistant, EE III C section be transferred and posted in EE III section.
5. Smt.Bindu.M.R, Section Officer, EE III A section and Smt.Neethu.K, Assistant, EE II A section and Sri.Akash Kumar.S.K, Assistant, ES V section be transferred and posted in the newly created ES VIII section.
6. Smt.Meera.D.N, Section Officer, EA (PG) section and Sri.Prakash.P, Assistant, ES II section and Smt.Divya Sasidharan, Assistant, ES III section be transferred and posted in the newly created ES IX section.
7. Smt.Dhanya.K, Section Officer, EH section be given the additional charge of EA (PG) section.
8. Sri.Abhijith.C, Assistant, EE II A section be transferred and posted in EE II section.
9. Sri.Sunu Sathyanathan, Section Officer, EE II A section and Smt. Bindu K.S, Assistant, EE III C section and Smt.Ashna.S, Assistant of EE III A section be transferred and posted in the newly created M & C III section.
10. Smt.Megha.D, Assistant, EE III section be transferred and posted in CD Unit.

U O No.Ad AI.1.7417-1/2017 dated 30.07.2018 has been issued in this regard.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.77                      Reprinting of Text Book- Tharikh-al-Islam - for FDP under CBCSS-  
Reporting of- reg.**

**(Ac.A.IV)**

The Director, Department of Publications vide letter no. KUDP/Re-Printing of text book/70/2018 dt 25.07.2018 has requested to re-print and Supply the following Text Books for BA Arabic (CBCS) and BA Communicative Arabic (Career Related CBCS) Degree programmes and to entrust the printing work with the Kerala University Press.

<b>Book Name and Code</b>	<b>Semester</b>	<b>No. of Copies needed</b>
Tharikh-al-Islam I (Authors: Dr. E. Abdul Latheef and Dr. N. Shamnad)	I Semester- BA Arabic CBCSS and BA Communicative Arabic (Career Related)- Complementary	500
Tharikh-al-Islam II & III (Authors: Dr. E. Abdul Latheef and Dr. N. Shamnad)	II <sup>nd</sup> and III <sup>rd</sup> Semesters- BA Arabic CBCSS and BA Communicative Arabic (Career Related) Complementary	500

Sanction has been accorded by the Vice- Chancellor, subject to reporting to the Syndicate, to print and supply the above said text books and to entrust the printing work with Kerala University Press and a U.O was issued in this regard (U.O No. Ac. AIV/2/36105/2018 dt 01.08.2018).

**The matter is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 04.78                      RUSA funds - Advance payment to M/s Santhi Constructions and  
Mr.Stephen Moses – Reporting of – reg.**

**(Pl. D)**

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974,

- To release Rs 29,75,000/-(Rupees Twenty Nine Lakhs Seventy Five Thousand Only) to the contractor M/S Santhi Constructions, Chavara, Kollam, towards 75% of the CC 4<sup>th</sup> and part bill amounting to Rs.39,69,000/- ( Rupees Thirty Nine Lakhs Sixty Nine Thousand Only) approximately in connection with the construction of foundation, basement floor, ground floor and the structure of the first floor only without finishes of the SICC building at Kariavattom after effecting statutory deductions, meeting the expenditure from the Head of of account “Part II Plan MH 65 Works 8/5454-works - RUSA funds” provided in the current years’ Budget Estimates of the University.**
- To release Rs. 8,00,000/-(Rupees Eight Lakhs Only) to Sri.Stephen Moses, SM Electricals, Thirumala, Thiruvananthapuram towards the 75% of Rs.11,44,944 /-( Rupees Eleven Lakhs Forty Four Thousand Nine Hundred and Forty Four Only) approximately in connection with the rewiring of existing Electrical installations and providing additional facilities in the Department of Biochemistry at Kariavattom Campus after effecting statutory deductions, meeting the expenditure from the Head of account “Part II Plan MH 65 Works - 8/5454-works - RUSA funds” provided in the current years’ Budget Estimates of the University.**

Accordingly UO. No. Pl.D/1792/SICC/RUSA/2015 dated 08.08.2018 and UO. No. Pl.D/4114/RUSA-reno/2016 dated 08.08.2018 were issued.

The action taken by the Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.79**                      **Payment of Rs.1,23,579/- to Sri.Sanalkumar.N, towards the charges for repair of furniture stored at General Stores, S H Campus – Reporting of – reg.**

**(Ad.B.II)**

Sri. Sanalkumar.N, was granted the rate contract for repair of furniture in the University Office and Departments vide U.O.No.Ad.B.II/10559/03/2018 dated 07.04.2018.

Sanction was accorded by the Vice-Chancellor, subject to reporting to Syndicate, for the payment of Rs.1,23,579/- (Rupees one Lakh Twenty Three Thousand Five Hundred and Seventy Nine only) to Sri.Sanalkumar.N towards the charges for repair of furniture stored at General Stores, S.H. Campus, meeting the expenditure from “Part I NP – MH – 1(a) – General Direction – 4/2015 – Purchase of Furniture” provided in the current year’s Budget Estimates of the University.

U.O.No:Ad.B.II.2/10649/07/2018 dated 01.08.2018 was issued in this regard.

**The matter is reported to the Syndicate.**

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.80**                      **Placement/ Promotion proposal of Smt. Hima.R, Assistant Professor with AGP 6000/- to Assistant Professor AGP 7000-in Department of Botany - Consideration of – reg.**

**(Ac.F.III)**

The Principal, Sree Narayana College, Sivagiri, Varkala has forwarded a proposal regarding the Placement / Promotion in respect of Smt. Hima.R, lecturer in Botany re-designated as Assistant professor AGP Rs 6000/- as lecturer Senior Scale (Assistant Professor with AGP Rs.7000/-) with effect from **22.06.2011**.

The service details of Smt. Hima. R are as follows:

Qualification	:	M.Sc, Kerala University 1992 NET-CSIR
Date of first entry service	:	22.06.2005 FN
Date of entry into continuous service	:	22.06.2005 FN
Date of previous service(if any)	:	Nil
L.W.A. availed	:	Nil
Date of placement to Senior Scale now redesignated as Assistant Professor with AGP 7000/-	:	22.06.2011 FN
Date of completion of years of service	:	21.06.2011 FN
Period of relaxation availed for placement as per Item No.2	:	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	:	1. OC from ASC, University of Kerala 17.04.2007 to 14.05.2007 2. RC from ASC, University of Kerala 24.02.2009 to 17.03.2009
Refresher / Orientation Course due	:	Nil
The Teacher entered into service on 22.06.2005. She has been redesignated as Assistant Professor with AGP 6000/- by the Dy. DCE. On completion of 6 years of qualifying service, she is eligible to be placed / promoted as Senior scale(Assistant Professor with AGP Rs.7000/- with effect from 22.06.2011 FN. The Principal has forwarded all the necessary supporting documents alongwith the proposal.		
Eligible date of Placement / Promotion as Assistant Professor with AGP 7000	:	<b>22.06.2011 FN</b>

As per the Judgment of the Hon'ble High Court dated 23-02-2016, all appointments made w.e.f 18-09-2010 have to be intune with UGC Regulations 2010. As per the Supreme Court order dated 17-07-2018, “in case any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual

order of implementation of the Statutes". The date of implementation of the UGC Regulations 2010 by the University is 23-11-2013. The Statutes have not been amended yet.

Since the date of promotion of Smt.Hima.R falls on 22-06-2011, the placement/ promotion comes within the purview of UGC Regulation 1998.

The matter regarding the placement/ promotion in respect of Smt.Hima.R, Lecturer in Botany redesignated as Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- w.e.f 22.06.2011 is placed before the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the matter regarding the placement/ promotion in respect of Smt.Hima.R, Lecturer in Botany, SN College, Varkala redesignated as Assistant Professor with AGP 6000/- to Assistant Professor with AGP 7000/- w.e.f 22.06.2011, be approved.

**Item No.04.81 Feasibility of extending Medical cum Accident Insurance Policy for Students (MAIPS) from 2019 onwards – Consideration of –reg.**

(Ad DI)

The Finance Officer had forwarded a note dtd.27.04.2017 along with proposal submitted by three Public Sector Insurance Companies and Quotations. The offers received from them for accidental death coverage of rupees 3,00,000 and medical insurance upto rupees 50,000 per student are as follows:

Sl No	Company	Premium per student (including service tax)
1	The New India Assurance Co. Ltd	240/-
2	National Insurance Company Ltd	242/-
3	United India Insurance Co.Ltd	299/-

On the basis of the Budget Speech, the Syndicate held on 12.05.2017, (27.87.Additional Item No.01)resolved to agree to the recommendations of the Standing Committee of the Syndicate on Finance held on 02.05.2017,to introduce the Insurance policy for students, through a public sector company and accordingly, M/s New India Assurance Co.Ltd, the lowest quoted company was selected. The Scheme with premium @ Rs.240/- per student is to be collected at the time of 2017 admission.(Vide U.O. No. Ad D I/DSS/2017 dtd 07.06.2017).

The coverage of MAIPS by M/s New India Assurance Company, including Service Tax is as follows:

**1) Accident Cover (Death):Rs.3,00,000/-**

**2) Inpatient Treatment: Rs.50,000/-**(Hospitalization limit of Rs.20,000/- per illness/treatment and Rs.50,000/- for Hospitalization due to Accident).

Earlier,Student Group Personal Accident Insurance Scheme(SGPAIS) was covered by the United Insurance Company which was later abanded and implemented directly by the University vide U.O. No.Ad.DI.DSS/SGPAIS/ME/2008-09 dtd 25.10.2008 with a premium @ Rs.25/-per student and with a Medical Extension covering medical expenses as follows:

**1)AccidentCover(Death) :Rs.1,00,000/-**(enhanced to **Rs.2,00,000/-** w.e.f. 01.01.2014,& to **Rs.3,00,000/-**w.e.f. 01.07.2016)

**2) Accident :Maximum upto Rs.25,000/-**

The details of amount already been released towards premium payable for students, collected during online admission for the academic year 2017-18,to the Insurance company M/s New India Assurance Co.Ltd.is as follows:

Sl. No.	No.of Students	Amount Released to M/s New India Assurance Company	U.O.
1	31509(UG)	Rs.75,62,160/-	No.Ad DI/DSS/MAIP/2017 dtd 28.09.2017
2	626(UG)	Rs.1,50,240/-	No.Ad D I.2/DSS/MAIPS/2017 dtd 29.12.2017
3	4028(PG)	Rs.9,66,720/-	No.Ad.D I.2/DSS/MAIPS/2018 dtd 12.01.2018
	<b>TOTAL</b>	<b>Rs.86,79,120/-</b>	

A new sub-head "4/4960-Medical cum Accident Insurance Policy for Students" was opened under "part I NP MH 58-Student Services"and an amount of Rs.1,00,00,000/-(Rupees One Crore Only) was provided under the same by re-appropriation from the head of account "part I NP MH 63-

Miscellaneous-8/6028-New Development Programme” provided in the Budget Estimate of the University in the year 2017-18.A total amount of Rs.86,79,120/-(Rupees Eighty Six Lakh Seventy Nine Thousand One Hundred and Twenty Only) has been given to the New India Assurance Company and two claims has been reported (one death & one accident) till date and the maximum that will be released is Rs.4 Lakh. An amount of Rs.1,00,00,000/-(Rupees One Crore Only) is provided in the sub head”4/4960-Medical cum Accident Insurance Policy for students”in the Budget Estimate of the year 2018-19.

The Standing Committee of the Syndicate on Finance held on 02.05.2017 recommended to constitute a Sub-Committee for a detailed study and submit a proposal to extend the scheme for 2<sup>nd</sup> & 3<sup>rd</sup> year students from next year (2018) onwards. Vide letterNo.Ad.D1.1/DSS/Insu./2017 dtd 17.10.2017, the section had requested to intimate the date &time to convene a Meeting of the above said Sub - Committee. As the Sub Committee had not convened any meeting regarding detailed study of the Scheme, the Service Level Agreement was not executed awaiting suggestions of the sub Committee and the same was forwarded to Legal section for vetting without incorporating the suggestions from the sub committee. Since there was some clarifications required the Service Level agreement was forwarded to Legal Section again. The Service Level Agreement vetted by the the Legal Advisor for submitting the same in stamp paper was forwarded to the Senior Divisional Manager, New India Assurance Co.Ltd.

As per the orders of the Vice-Chancellor, a detailed proposal whether to continue MAIPS for the 2<sup>nd</sup> year was placed before the **Syndicate held on 10.05.2018**.The Syndicate **resolved to follow the Scheme as done in the previous years**. Further resolved to entrust the Conveners of the Standing Committees of the Syndicate on Finance and Students Services to examine the proposal. Accordingly U.O.No.Ad DI.2/MAIPS/2018 dtd 01.06.2018 regarding renewal of MAIPS was issued.**The University have to release almost twice the amount that collected for the year 2017 to the Insurance company during the year 2018**.

The Syndicate held on 11.07.2018,vide Item No.02.107,regarding whether Autonomous Colleges come under the purview of MAIPS, resolved that the Standing Committee of Syndicate on Finance and Students Services be entrusted to review the existing system of insurance.

A combined meeting of the Standing Committee of Syndicate on Finance and Students Services held on **23.07.2018** and the Committee has constituted a sub committee comprising the Conveners of Finance Committee, Students Services, Dr.K.B.Manoj, Member Syndicate and Dr.P.Rajesh Kumar, Member Syndicate to verify in detail about the Scheme. The Committee recommended to freeze further remittances to the firm regarding balance premium of 2017 admission and premium of 2018 admission. Also recommended to convene a meeting of the sub committee on 26.07.2018 further entrust the sub committee to convene a meeting with the authorities of the firm.Accordingly a meeting of the sub Committee was convened on **26.07.2018** and the committee recommended to convene a discussion with the authorities of the Insurance company. The Sub Committee was convened on **10.08.2018** and made discussion with Sri.Satheesh G.,AOD,New India Assurance Co.Ltd.(Report of the Sub Committee appended)

In this context the following facts are also be noted.

**There is an out flow of revenue of the University** by way of insurance amount remitted by the students along with the fees to the University. **Students have to remit almost 10 times amount as premium than the earlier insurance scheme (SGPAIS). There is a heavy loss to the University**, because previously when the SGPAIS Scheme existed the above amount vested with the University. The details of amount released under SGPAIS is as follows:

Year	Budget Allocation	Amount Released	Balance Amount
2015-16	25,00,000/-	16,33,000/-	8,67,000/-
2017-18	25,00,000/-	14,08,720/-	10,91,280/-

Even though, after completing 1 year, there are many doubts yet to be cleared regarding MAIPS. University Revenue Audit section has raised certain doubts regarding the implementation of MAIPS.

**In the report of the meeting of the sub-committee held on 10.08.2018 it is stated that the continuation of the Scheme (MAIPS) as per minutes of the Syndicate held on 10.05.2018 need to be reviewed. Also stated that since the 2018 batch of students have already remitted their**

insurance premium of 2018(i.e., Rs.240/-) to the KUF, this amount may be used to revamp the SGPAIS and provide a coverage for both the current and 2017 batch Students. The Committee also recommended that the insurance amount of Rs.240/- may be fixed as the insurance premium per course/programme.

In these circumstances, the whole matter, as per the orders of the Hon'ble Vice-Chancellor is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to discontinue proceeding with the MAIPS and continue with SGPAIS.

**FURTHER RESOLVED** to entrust the combined committees of the Standing Committee of the Syndicate on Students Services and Finance to study the matter of enhancing the benefits of SGPAIS and submit a fresh proposal.

**ALSO RESOLVED** that since the 2018 batch of students have already remitted their insurance premium of 2018 (ie., Rs.240/-) to the KUF, this amount be utilised to revamp the SGPAIS and provide a coverage for both the current and 2017 batch Students.

**ALSO RESOLVED** that since all affiliated colleges are covered by the Insurance Scheme, the premium amount be levied from the students of autonomous colleges also.

**ALSO RESOLVED** that a report be placed by the Registrar explaining how the amount was transferred to the insurance company without having executed any agreement implementing the Scheme, it is noticed that the Insurance Company has miserably failed to implement and execute the Insurance Scheme, therefore, it is resolved to entrust the Registrar to issue a notice to the Insurance Company to remit back the total amount to the University within 15 days.

**ALSO RESOLVED** that the company fails to remit the money back to the University within the stipulated time that a legal opinion be sought from the Standing Counsel to initiate steps to recover the amount from the insurance company now holding the money without effecting insurance coverage and be submitted before the above Committee.

**ALSO RESOLVED** to entrust the Standing Committee of the Syndicate on Staff, Equipment and Buildings to enquire the remittance of amount to the Insurance Company before signing the MoU.

=====  
**Item No.04.82**

***Granting of Ph.D registration-Smt.Sreedevi Amma C- Psychology- Part-time-January 2018 session – Consideration of – reg.***

*(Ac.E.VI)*

Smt.Sreedevi Amma C, working as an Associate Professor in Govt.College of Nursing, Thiruvananthapuram has applied for part-time Ph.D registration in Psychology in January 2018 session. The Doctoral Committee held on 13/03/2018 recommended for granting part-time registration.

As per U.O No.Ac.E1/2017 dated 29/12/2017 the provision of granting Part-time PhD registration is restricted to regular teachers working in the teaching departments of the University/ Centre and Government /Aided colleges **within the jurisdiction of the University of Kerala**. In the notification of registration to Ph.D degree in January 2018 session, the same was the requisites for granting Part-time Registration. Hence as per the said requisite she is not eligible for Part-time registration as she is not working within the jurisdiction of the University of Kerala.

In the meantime the Syndicate held on 10.05.2018 considered the matter of eligibility conditions for Part-time registration along with the recommendation of the Standing Committee of the Syndicate on Academics & Research held on 07.05.2018 and resolved to grant Part-time registration leading to the award of Ph.D degree in various disciplines and subsequent entry UO.No.Ac.E1/2018 dated.12/06/2018 was issued. Accordingly Part-time Ph.D Registration can be granted to teachers working on regular basis in Govt/Aided Colleges affiliated to this University as well as other Universities within the State. As per the Kerala University Act, 1974 Chapter IV clause 25, the Academic Council, alone is empowered to prescribe qualification of students for a course, by noticing these facts the UO.No.Ac.E1 dated.07/07/2018 has been issued keeping in abeyance of the UO dated 12.06.2018. The recommendation of the Standing Committee of the Syndicate on Academic and research on Part-time Registration and the subsequent resolution of the Syndicate are to be placed before the next Academic Council for further consideration and decision. Her application can only be considered on the basis of the said decision.



Smt, Sreedevi Amma C, being an Associate Professor of Nursing (come under the Medical University jurisdiction) has sought Ph.D Registration in Psychology. The PG Board chairman in Psychology has recommended for granting registration in Psychology to Smt. Sreedevi Amma C and the same has also endorsed by the Dean, Science.

As per notification Regular College/University teachers who have 7 or more years of teaching experience are exempted from the entrance test.

The following are the requisites for considering the application for Ph.D Registration.

- 1.Registration fee receipt of Rs.520/- (original chalan)
- 2.Consent letter (original ) from the Guide
- 3.Proforma (original) of the Guide .
- 4.Facility Certificate (original) from the research centre where they intend to work as research scholar.
- 5.Attested Copy of P G certificate and Consolidated Mark list (More than 55% marks for PG).
- 6.Eligibility Certificate needed in the case of other University.
- 7.Attested Copy of Criteria of registration (Ph.D Entrance test, UGC-JRF/NET, M.Phil, other fellowships)
- 8.Original Experience Certificate (If experience is the eligibility for Ph.D)
- 9.NOC (original) from the employer.
- 10.Synopsis submitted by the candidate.

The application has been verified and the candidate has submitted all the requisites . But the following matters are noticed in the application.

1. Smt.Sreedeviamma has submitted the NOC from Principal,Govt.College for Nursing , Thiruvananthapuram **instead of Director of Medical Education.**
2. As the eligibility criteria for considering the application of Smt.Sreedevi Amma for Ph.D Registration is the teaching experience of more than 7 years , she has submitted an employment certificate certifying that she has been working as **Associate Professor-Nursing** since 20/11/1993.

The details of the candidate is shown below.

Details of the candidate, Subject , Full-time/Part-time	Name of Guide & Research centre	Topic of Research	Whether qualified UGC-NET/GATE or Ph.D entrance
Smt.Sreedevi Amma Associate Professor Govt.Nursing College Thiruvananthapuram Submitted NOC from the Principal,Govt.College for Nursing ,Thiruvananthapuram instead of Director of Medical Education. <b>Psychology Part-time</b>	<b>Guide</b> Dr.Swapna Ramachandran Assistant Professr University College Thiruvananthapuram. Superannuation Date.31/03/2033 (3 rd candidate ) <b>Centre:</b> Govt.College for Women Thiruvananthapuram (Facility Certificate submitted)	Post partum depression and its determinants among Women attending a tertiary care centre in Thiruvananthapuram	<i>MSc (Nursing)– Obstetrical Gynaecological Nursing- First class August1998 University of Kerala</i> (Chairman PG Board of studies in Psychology has recommended the application for registration in Psychology and Dean,faculty of Science has Endorsed the remarks of the PG Board Chairman) <i>Employment Certificate submitted More than 7 years of work experience as Assistant Professor in Nursing at Govt.Nursing College,Thiruvananthapuram</i>

As per the orders of the Honb'le Vice-Chancellor the matter of granting part-time Ph.D registration in Psychology in January 2018 session in respect of Smt.Sreedevi Amma C is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No. 04.83

**Department of Physics – Overhead charges of the SERB project  
Withdrawal from DDF- Reporting of –reg.**

(Ad.Misc)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of the Kerala University Act, 1974.

The Head, Department of Physics being permitted to withdraw a total amount of Rs.1,03,000/- (Rupees one lakh three thousand only) from the Department Development fund towards the following expenses:

- i. To purchase Helium gas worth for Rs.35,000/- (approximately) for use in the Vibrating Sample Magnetometer.
  - ii. To provide T.A(Rs.20,000/- approximately) to the PI for attending Project review meeting held at New Delhi on 20.07.2018.
  - iii. To provide an interim fellowship of Rs.48,000/- (@ Rs.8000/- per month, for six months) to junior project fellow.
2. A total amount of Rs.68,000/-(Rupees Sixty eight thousand only) drawn towards the TA and interim fellowship shall be refunded to the DDF, on receiving the third year grant. U.O.No.Ad.Misc.3/Phy-DDF/16514/18 dated 08.08.2018 was issued accordingly.

The above action taken by the Vice Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.84**      ***Department of Computational Biology & Bioinformatics – Institutional overhead charges of the State Inter University Centre of Excellence in Bioinformatics (SIUCEB) project phase III - Withdrawal from DDF – reporting of – reg.***

***(Ad. Misc)***

The Vice – Chancellor has sanctioned the following by invoking the provision under section 10 (13) of the Kerala University Act, 1974.

The Head (i/c), Department of Computational Biology & Bioinformatics being permitted to withdraw a total amount of Rs. 8,08,056/- (Rupees Eight lakh eight thousand and fifty six only) from the Department Development Fund towards the expenses as detailed below :

SI. No.	Particulars	Amount (in rupees)
1.	Salary arrears of Contract Lecturers/RTA (Four Persons)	4,74,056/-
2.	Salary arrears of Technical Assistant	1,26,000/-
3.	Conveyance charges of Director (arrears)	2,08,000/-
Grand Total		8,08,056/-

U.O. No. Ad.Misc.3/CB&BI-DDF/34227/18 dated 08.08.2018 was issued accordingly.

The above action taken by the Vice - Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 04.85**      ***Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018 – consideration of- reg.***

***(Ac.B II)***

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **14.08.2018** is appended.

In view of the urgency, the Vice Chancellor has approved the recommendations in item nos 1, 3, 4 & 5 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendations in item nos 1, 3, 4 & 5 in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018 is reported to the Syndicate and the recommendation on item 2 in the minutes is placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate  
on Affiliation of Colleges**

Date : 14.08.2018  
Time : 10.00 AM to 11.00 AM.  
Venue : Syndicate Room,  
University Buildings, Palayam

**Members Present**

Dr.K.Shaji, Member, Syndicate (Convener) Sd/-  
Dr .P. Rajesh Kumar, Member, Syndicate Sd/-  
Adv K.H.Babujan, Member, Syndicate Sd/-

**Member Absent**

Sri.M.Lenin Lal, Member, Syndicate  
Sri. M.Sreekumar, Member, Syndicate  
Sri.Shijukhan.J.S, Member, Syndicate

***Item No.04.85.01: Lakshmibai National College of Physical Education - Belated Application for Affiliation of Two year B.PEd Course during the academic year 2018-19 – Reports of Inspection – consideration of - reg.***

***(Ac.BII)***

The reports of inspection held in Lakshmibai National College of Physical Education (LNCPE) in respect of the Application for Affiliation of Two year B.PEd Course during the academic year 2018-19 have been received in which it is recommended to grant affiliation for BPEd course with a single unit(50 nos). Subject Expert also has made positive recommendation.

The following points may be noted regarding B P Ed course in the college:

1. The NCTE vide Order No.SRO/NCTE/SRCAPP2241/BPEd/KL/2018 dated 25.05.2018 granted recognition to LNCPE for conducting B.PEd programme of two year duration with an intake of 100 students (1 unit) from the academic sessions 2017-18.
2. The Principal, LNCPE requested sanction for commencement of two year B.PEd Course during the academic year 2018-19.
3. The Sports Authority of India (SAI) as per letter dated 04.05.2016 granted approval for 2 year B.PEd course from 2016-17 academic year onwards in LNCPE.
4. The Government of Kerala vide order no. G.O.(Ms)no.141/2018/H.Edn dated 22.06.2018 had given sanction to LNCPE to start two year B.PEd course during the academic year 2018-19.

Belated application was issued and the Regional Director, Sports Authority of India submitted application dated 03.07.2018 for affiliation of two year B.PEd course in LNCPE during the academic year 2018-19 and the honourable Chancellor vide notification No.GS6-2403/2018 dated 07.07.2018 granted extension for consideration of the above application submitted by the Principal, LNCPE for the academic year 2018-19.

Considering the exigency regarding admissions, the Vice Chancellor exercising powers vested under section 10(13) of KU Act 1974 nominated Inspection Team ( Members, Syndicate and Subject Experts ) to conduct inspection with respect to the application for affiliation of two year B.PEd course in LNCPE and the inspection was conducted and reports of inspection received.

**The committee considered the reports of inspection with respect to application for affiliation of two year B.PEd programme in LNCPE during the academic year 2018-19.**

**The committee recommended to grant provisional affiliation as per Statute 12, Chapter 24 of Kerala University First Statutes 1977 for the two year B.PEd programme in Lakshmibai National College of Physical Education (LNCPE) with an intake of 50 students during the academic year 2018-19.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, be noted.

**Item No. 04.85.02. *Snehacharya Institute of Management & Technology, Karuvatta– Belated application for affiliation for starting new course (B.Voc Hotel Management and Catering program with specialisation in Food Processing) during 2018-19 -Extension of time by Hon'ble Chancellor – reg.***

**(Ac.BII)**

The Hon'ble Chancellor vide notification No.GS6-2778/2018 dated 07.08.2018 has granted extension of time upto 31<sup>st</sup> August 2018 within which the Syndicate shall consider the application for affiliation for starting new course (B Voc Hotel Management and Catering program with specialisation in Food Processing) in Snehacharya Institute of Management & Technology, Karuvatta during 2018-19.

The following may be noted in this regard:

The Director, Snehacharya Institute of Management & Technology, Karuvatta vide letter dated 14.02.2018 requested for belated issue of application for affiliation of new B Voc Hotel Management and Catering program during the academic year 2018-19.

The Syndicate held on 24.03.2018 vide item no.33.110.11 considered the request from Educational Agency for the issue of belated Application form for Affiliation of new Degree Programme for the academic year 2018-19 and resolved not to consider the request in keeping with the provisions contained in KUFs, 1977.

The AICTE vide Order No.F.No.South-West/2018/1-3514642075 dated 04.04.2018.granted letter of approval for B Voc Hotel Management and Catering program with specialisation in Food Processing during 2018-19 in Snehacharya Institute of Management & Technology, Karuvatta.

The Hon'ble High Court in its Judgement in writ petition WP(C) No.15872/2018 dated 27.06.2018 filed by Snehacharya Institute of Management & Technology, Karuvatta directed that *“In the light of the facts and circumstances, the Chancellor shall take appropriate decision after adverting to the directives of AICTE produced as Exts.P11 and 12 on the request of the petitioner in terms of Section 56 of the Kerala University Act within a period of one month from the date of receipt of a copy of this judgement”*.

- The Office of the Chancellor vide Order No. GS6-1712/2018 dated 25.07.2018 directed the University to re-consider the application submitted by the Director, Snehacharya Institute of Management & Technology seeking affiliation to start B.Voc Hotel Management and Catering Technology after adverting to the directives of AICTE (Ext P.11 & P.12 of WP(C) No. 15872/2018) and adhering to the relevant provisions in the Act/Statutes/Ordinances/Regulations of the University, expeditiously.
- The Standing Committee of Syndicate on Affiliation of Colleges held on 26.07.2018 vide item no.10 considered the matter regarding issue of belated application form to the Director, Snehacharya Institute of Management & Technology, Karuvatta for the year 2018-19, to be forwarded to the Hon'ble Chancellor for extension of time and recommended to issue belated application form for affiliation of new B.Voc Hotel Management and Catering Technology programme for the year 2018-19 to the Director, Snehacharya Institute of Management & Technology, Karuvatta.The recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974, subject to reporting to the Syndicate.
- The Director, Snehacharya Institute of Management & Technology, Karuvatta submitted duly filled in application dated 30.07.2018 for affiliation of new course (B Voc Hotel Management and Catering program with specialisation in Food Processing) during 2018-19. The University vide letter dated 02.08.2018 requested the Honourable Chancellor to grant extension of time for consideration of the above application for affiliation of the new course for the academic year 2018-19.
- The Hon'ble Chancellor vide notification No.GS6-2778/2018 dated 07.08.2018 granted extension of time upto 31<sup>st</sup> August 2018 within which the Syndicate shall consider the above application.
- It may also be noted that Syndicate had resolved that the applications for affiliation of new colleges/ courses/ additional intake/ permanent enhancement of seats received for the academic

year 2018-19 & 2019-20 will be processed only after conducting an academic audit by the University.

Following may also be noted in this context:

- B Voc courses – under two streams (1) Tourism and Hospitality Management and (2) Software Development are being conducted in St.Michaels College, Cherthala, as UGC aided courses. The admission to the same is conducted through the UG Online Admission process of the University.
- The Snehacharya Institute of Management & Technology, Karuvatta is a Hotel Management and Catering Technology College which is functioning with the approval of AICTE and the B Voc course proposed in the college is also having approval of AICTE.
- The B.Voc courses are offered in Arts and Science colleges where the statutory land requirement is 5 acres whereas Snehacharya Institute of Management & Technology, Karuvatta being a Hotel Management and Catering Technology College, the statutory land requirement is 2.5 acres in rural and 1 acre in urban areas.

The committee considered the belated application for affiliation of the new B Voc Hotel Management and Catering program with specialisation in Food Processing programme submitted by the Director, Snehacharya Institute of Management & Technology, Karuvatta during 2018-19 in view of the notification No.GS6-2778/2018 dated 07.08.2018 issued from the office of the Hon'ble Chancellor.

The committee noted that there is no scheme and syllabus approved by the Academic Council of the University of Kerala for the said course. Also, the faculty to which the proposed course belongs is also not clear. If the course belongs to Arts & Science category, then the college will have to satisfy the prescribed land criteria. Under the above circumstances and in view of the fact that the AICTE has laid down the conditions for approval by the Government and affiliation by the University to the course, the committee recommended to call forth the details relating to scheme and syllabus, nature of course and land now in possession from the educational agency.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, be approved.

**Item No.04.85.03.**      ***Proposed Santhom Malankara College of Arts & Science, Edanji (Aided) - Application for affiliation of new college during the academic year 2018-19– Inspection Reports – consideration of -reg.***

***(Ac.BII)***

The Inspection Team nominated to conduct inspection in the Proposed Santhom Malankara College of Arts & Science, Edanji conducted inspection and the reports of Inspection have been received as detailed below:

Sl No	Proposed courses	Observations of the inspection team
1		<p><b><u>Members, Syndicate</u></b></p> <p>The management of the college has the potential to develop required infrastructural facilities. Limited facilities are arranged to commence degree classes.</p> <p>Recommended to grant provisional affiliation after taking an undertaking that all defects will be rectified within reasonable time. Further recommended to conduct another inspection on the receipt of the rectification report.</p>
2	BSc Chemistry	<p>The basic facilities such as class rooms (4 classrooms with a capacity to accommodate 40 students in each class room, library room, office room, Principal room, Laboratory, Toilets for gents &amp; ladies are available in the existing building. Management of the proposed college agreed to provide all the basic facilities in the existing building including chemicals, glasswares, equipments, gas connection, water connection, first aids and store room for starting the first year BSc Chemistry programme in 2018</p>

		admissions itself. Management also agreed to appoint 4 teachers (2 for Chemistry, 1 for Physics and 1 for Mathematics) to engage theory and practical classes. Also agreed to complete the construction work of new buildings and thereafter shifting before the commencement of 2 <sup>nd</sup> year classes. Based on this, I strongly recommend to start the BSc Chemistry programme 2018 admissions onwards.
3	BA English Language & Literature	The applicant has arranged temporary building with 4 classrooms with the capacity of 40 seats each and has basic facilities like toilet, restrooms etc. Library is being set up and faculty members are to be appointed. The applicant has potential to run the institution.
4	B.Com	The proposed management has arranged temporary building with 4 class rooms and each class room has a capacity to accommodate 40 students. Books required for starting B.Com programme have been purchased and the library needs to be set up. They have adequate land for constructing the required permanent building and other facilities. Required number of qualified faculty members need to be appointed. They have enough potential to run the college.

The following may be noted in this regard:

The Chairman Marian Foundation for Unity & Integral Progress Trust, Edanji submitted an application for affiliation of new aided college ' proposed Santhom Malankara College of Arts & Science' during the academic year 2018-19 within the statutorily prescribed time limit with the following courses:

- BA English Language & Literature
- B.Com
- BSc Mathematics
- BA Economics
- BSc Chemistry

As resolved by the Syndicate held on 06/12/2017, vide item No. 31.14.16, views of the Government was sought on the applications for affiliation of new colleges during 2018-19 in Government and Aided Sectors including the application submitted in respect of proposed Santhom Malankara College of Arts & Science, Edanji.

The Government vide Order dated G.O (M.S) No.181/2018/H.Edn dated 27.07.2018 sanctioned approval to the Marian Foundation for Unity & Integral Progress Trust, Edanji for starting a new aided arts and science college 'proposed Santhom Malankara College of Arts & Science, Edanji in Parassala of Thiruvananthapuram district during the academic year 2018-19 for the conduct of the following courses:

BSc Chemistry	- 30 seats
BA English	- 30 seats
B.Com	- 40 seats

The Chairman, Marian Foundation for Unity & Integral Progress Trust, Edanji vide letter dated 26.07.2018 requested to take necessary steps to start the new Arts & Science College viz 'proposed Santhom Malankara College of Arts & Science, Edanji, sanctioned by Government during 2018-19.

On verification of original land documents the Estate Officer pointed out certain defects in the documents. Further the Estate Officer also noted that *“the Lease Deed no.1036/1/2017 dated 26.08.2017 is executed between (a) the Executive Officer of the Society for Unity and Integral Progress represented by Fr.Thomas Kulangara on the one part and (b) the Executive Trustee of the Marian Foundation for Unity & Integral Progress Trust on the other part. Both the person representing the Lessor and Lessee are one and the same person. The Legal side of this aspects may be ascertained”*.

As per Orders of the Registrar the opinion of the Legal Advisor was sought to ascertain the Legal side of the Land document noted by the Estate Officer. The Legal Adviser on perusal of the file stated that *“Perused the file as well as the Bye Law of the Society for Unity and Integral Progress, registered as per the provisions of Travancore-Cochin Literary Scientific and Charitable Societies Registration Act of 1955. I have also perused the Certificate of Registration of the Society bearing*

Reg.632 of 1995.As per clause 4(O) of the said byelaw, the Society has the power to transfer its properties by way of lease for charitable, educational purposes etc. Though the name of the lessor and lessee shown in the lease deed are one and the same, the transferor is the Society and transferee is a trust. There is no legal impediment in making such a transfer as per Sec 5 of the Transfer of Property Act 1882”.

The Educational Agency submitted additional land documents as directed by the University and the Estate Officer on verification of the additional land documents stated that “ the proposed landed property of the Educational Agency is verified with the Possession Certificate No.1300/18, Location Certificate No.1300/18 and Location Sketch No.1300/18 dtd 01.08.2018 of the Village Officer Perumkatavila having an extent of 2.26 Hct ( 5 Acre 59 cents) in ReSy Block No. 25 Re.Sy No.869/1-2 owned by the Exe.Officer of the Society for Unity & Integral Progress as per Tandepar No.19619 of Perumkadavila Village.As per the Encumbrance Certificate No.2753/18 dtd 29.07.2018 of SRO Perumkadavila no liability is seen in the above property”.

Considering the Exigency of Closure of the UG Admissions, the Vice Chancellor in exercise of powers vested under Section 10(13) of KU Act 1974 nominated Inspection Team (Members, Syndicate and Subject Experts) to conduct inspection in the proposed Santhom Malankara College of Arts & Science, Edanji to verify the infrastructural and instructional facilities. The inspection was conducted on 10.08.2018 and reports have been received.

**The committee considered the reports of inspection conducted in the proposed 'Santhom Malankara Arts & Science College, Edanji'.**

**The committee observed that the educational agency has appointed faculty and has submitted that they will provide the necessary equipments, vessels, chemicals, gas connection, water connection and first aid in the Chemistry lab for BSc Chemistry students and Additional Reference books and periodicals for the Library before commencement of first semester classes.**

**The committee recommended the following:**

1. **To grant provisional affiliation as per Statute 12, Chapter 24 of Kerala University First Statutes 1977 to 'Santhom Malankara Arts & Science College, Edanji' during the academic year 2018-19, on aided basis, for the conduct of the following courses with intake noted as below:**
  - **BSc Chemistry - 30 seats**
  - **BA English Language & Literature - 30 seats**
  - **B.Com(Elective – Finance) - 40 seats**
2. **Financial Guarantee may be fixed as Rupees 5 lakhs in respect of the college.**
3. **To conduct spot admission in the college on 18.08.2018 by a team comprising University officials.**
4. **To conduct another inspection within 3 months by a team comprising Dr.Shaji.K, Adv.K.H.Babujan & Sri. Shijukhan.J.S, Members, Syndicate to confirm adherence to norms.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, be noted.

**Item No.04.85.04. National Institute of Speech and Hearing (NISH) – Disaffiliation Certificate for BASLP & MASLP Courses - Request from Executive Director – reg.**

**(Ac.BII)**

The Syndicate held on 30/07/2018 vide item No 3.21.06 considered the request of the Executive Director, NISH for issue of Disaffiliation Certificate in the light of Government Order dated 22.06.2018 and resolved to conduct a visit in National Institute of Speech and Hearing (NISH), Akkulam by a team comprising Dr.K.Shaji, Dr.P.Rajesh Kumar, Sri.M.Sreekumar and Adv.K.H.Babujan, Members, Syndicate on 06.08.2018. The visit was conducted and the reports have been received.

The following may be noted in this regard.

- The Executive Director, NISH vide letter dated 26.06.2018 has requested to issue Disaffiliation certificate for BASLP and MASLP courses conducted at NISH from the academic year 2018-19 so as to complete the affiliation process with KUHS and commence the admission process for the academic year 2018-19.
- National Institute of Speech and Hearing (NISH) was provisionally affiliated to University of Kerala as an Arts and Science College during 2002-03 and are at present offering the following courses:
  - BASLP (Bachelor of Audiology and Speech Language Therapy)
  - MASLP (Master of Audiology and Speech Language Therapy)
  - B.Sc. Computer Science for Hearing Impaired,
  - B.Com (Hearing Impaired)
  - BFA (Applied Arts) for Hearing impaired.
- As per G.O (Ms) no.361/10/H&FWD dated 10.06.2010 NISH has to obtain affiliation from Kerala University of Health Sciences, Thrissur for the BASLP and MASLP courses. The other courses i.e., B.Sc. Computer Science for Hearing Impaired, B.Com (Hearing Impaired) and BFA (Applied Arts) for Hearing impaired have to be continued under the affiliation of University of Kerala.
- The Syndicate at its meeting held on 14.05.2012 resolved to maintain status quo regarding the admission procedure of the course and to shift the courses under each University to separate campus at the earliest not later than 2017-18.
- The Government vide G.O(Rt) no.339/2012/SWD dated 14.07.2012 ordered that NISH shall continue with affiliation to the University thus maintainig status quo for the time being. The Syndicate at its meeting held on 23.08.2012 considered the G.O and directed that NISH shall maintain status quo in all matters of affiliation of the institution and the courses offered by it for the time being.
- As per the Orders of Hon'ble Vice Chancellor, the University vide letter dated 20.08.2014 directed NISH to initiate steps to enable the BASLP and MASLP courses to be conducted in a separate campus and to have these courses affiliated to KUHS by the academic year 2017-18.
- Further the University, vide letter dated 17.02.2017 had requested to submit a report on the present status regarding BASLP and MASLP courses to be conducted in separate campus. The Executive Director vide letter dated 10.03.2017 informed that the institution is in a stage of transition to become a Central University and requested to maintain the current status.
- The Executive Director, NISH as per letter dated 24.04.2018 has requested for disaffiliation certificate for the BASLP and MASLP courses to continue the affiliation process with KUHS. It is understood from the letter from KUHS, referred to and appended in the request dated 24.04.2018 of the Executive Director, NISH that the Registrar KUHS has directed authorities of NISH to produce disaffiliation order of the University of Kerala and order of Government condoning delay in submission of application for obtaining affiliation of the University for the course.
- The Government of Kerala vide G.O(Rt)No.1889/2018/H&FWD dated 14.06.2018 sanctioned orders condoning the delay in submitting application to KUHS for transferring BASLP &MASLP courses from University of Kerala. The Order also states that NISH is in the process of transformation to National University for Disability Studies and Rehabilitaion Sciences under Department of Social Justice.
- The Government of Kerala vide G.O(Ms)No.117/2018/H&FWD dated 22.06.2018 has granted No Objection Certificate to NISH to conduct BASLP & MASLP courses under Kerala University of Health Sciences from the academic year 2018-19 onwards with the following permissions.
  - To disaffiliate BASLP and MASLP courses from University of Kerala and get them affiliated to Kerala University of Health Sciences.
  - continuation of affiliation of degree programmes for the hearing impaired B.Sc. Computer Science for Hearing Impaired and BFA (Applied Arts) for Hearing impaired with University of Kerala



- operation of all the above courses, affiliated to University of Kerala and to KUHS from the same campus, as a special case considering that NISH has only one campus located at Akkulam, Thiruvananthapuram.
- As resolved by the Syndicate held on 30/07/2018 vide item No 3.21.06 the visit was conducted and the reports have been received. The inspection team has stated that since the institution is running 2 courses under KUHS, 5 acres of land shall be demarcated to conduct courses under Kerala University and recommended to grant disaffiliation to NISH for the BASLP and MASLP courses.
- The Educational agency has submitted a declaration to the effect that NISH shall earmark 5 acres of land for the UG courses whose affiliation continues with this University. But has not submitted the documents pertaining to the said land.

**The committee considered the report of the visit conducted in National Institute of Speech and Hearing (NISH), Akkulam, in connection with the request of the Executive Director, NISH for Disaffiliation Certificate for the BASLP and MASLP courses so as to continue the affiliation process for the courses mentioned with Kerala University for Health Sciences, Thrissur.**

**The committee recommended the following:**

**To grant disaffiliation for BASLP and MASLP courses in NISH from the academic year 2018-19, so as to enable the educational agency to obtain affiliation for the courses with Kerala University for Health Sciences, Thrissur, noting the fact that the exigency has come upon the college only due to the creation of the new University.**

**To direct the educational agency to demarcate 5 acres of land for the existing UG courses affiliated to University of Kerala and to grant 6 months time to the educational agency to complete the process and to submit the documents pertaining to land set apart for the conduct of the Arts and Science courses.**

*Resolution of the Syndicate*

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, be noted.

**Item No.04.85.05. Request received from Ms. Bhuvanewari P (377849), Ms. Sruthikasree S S (359058) – PWD candidates – C H Sonali Devi and Abu Thahir P – Sports quota candidates – Reg.**

*(Ac.H)*

Requests have been received from Ms. Bhuvanewari P (377849), Ms. Sruthikasree S S (359058), PWD candidates and C.H Sonali Devi and Abu Thahir P, Sports quota candidates for degree admission in affiliated colleges.

Ms. Bhuvanewari P (377849), Ms. Sruthikasree S S (359058) are non Keralites and comes under PWD category. Ms. Bhuvanewari P is a physically disabled with 60% disability and Ms. Sruthikasree, 100% blind candidate. Ms. Sruthikasree S S has requested for admission in BA Honours in English Language and Literature and Ms. Bhuvanewari P has requested for admission in B. Sc. Physics at Govt. College for Women, TVPM.

C.H Sonali Devi and Abu Thahir P are sports quota candidates who did not have online registration for UG admissions. In the request, it has been stated that, C.H Sonali Devi is from the state of Manipur and is a National Medallist in Taekwondo. At present, she is undergoing training in SAI-LNCPE, TVPM.

Abu Thahir P is a Kerala State Medallist and National player in Taekwondo. At present, he is undergoing training in SAI-LNCPE, TVPM.

It has been requested that they may be permitted to do online registration and may be given admission for degree course under the University.

**The committee considered the requests received from Ms. Bhuvanewari P (377849), Ms. Sruthikasree S S (359058), PWD candidates and C.H Sonali Devi and Abu Thahir P, Sports quota candidates and made the following recommendations.**

1. Ms. Bhuvanewari P and Ms. Sruthikasree S S are non Keralites but comes under PWD category having permanent disability card. As per prospectus for UG admissions 2018, the non Keralite candidates are not eligible for any special reservation and they are treated as general candidates. Taking into account of the above matter, admission may be granted to Ms. Bhuvanewari P for B.Sc. Physics at Govt. Arts College, Thiruvananthapuram and to Ms. Sruthikasree S S for BA Honours in English Language and Literature at Govt. College for Women, TVPM by creating one seat each over and above the sanctioned strength for the courses mentioned.
2. Considering the achievements in sports of C.H Sonali Devi and Abu Thahir P, permission may be granted to the candidates for doing online registration and to grant admission to the colleges of their choice, if vacancy exists.

Also recommended that in view of exigency, the Vice Chancellor may approve the recommendations in item nos 1,3, 4 & 5 exercising the powers conferred under Section 10(13) of the Kerala University Act 1974.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 14.08.2018, be noted.

***Item No.04.86 University Office, SH Campus – Payment of charges for electricity – sanctioned – Orders issued – Reporting of – reg. `***

***(Ad.B.II)***

The Demand Notice from KSEB (Bill No.2102811646163) for the month of July 2018 towards electricity charges was Rs. 5,66,804/- (Rupees Five Lakhs Sixty Six Thousand Eight Hundred and Four only).

The Finance has endorsed the payment of Rs. 5,66,804/- (Rupees Five Lakhs Sixty Six Thousand Eight Hundred and Four only) towards the electricity charges of SH Campus for the month of July 2018 vide endorsement No. FOS 2111/Finance I/dated 06.08.2018.

Sanction was accorded by the Hon'ble Vice-Chancellor, subject to reporting to Syndicate, for the payment of electricity charges for the month of July 2018 amounting to 5,66,804/- (Rupees Five Lakhs Sixty Six Thousand Eight Hundred and Four only) and U.O. No.AdBII/5102/04/2015 dated 07.08.2018 was issued accordingly.

**The matter is reported to the Syndicate.**

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

***Item No.04.87 Payment of Legal Charges to Adv.Jogy Scaria, Counsel for the University of Kerala in Transfer Case(C) No.126/15 before the Hon'ble Supreme Court of India – Reporting of – reg.***

***(Legal Sn)***

The Proposal for the payment of an amount of Rs.1,12,500/- (Rupees One lakh Twelve thousand and Five hundred only) to Adv.Jogy Scaria, Advocate, Supreme Court of India for conducting Transfer Case(C)No.126 of 2015 filed by Sri.Ajayinder Sangwan Vs Bar Council of Delhi and 4 others before the Hon'ble Supreme Court of India towards Appearance Fee for 15 days ie @ Rs.7500/- per appearance was endorsed by the Finance section vide Endorsement FOS.1611/Finance I, dated 07.07.2018 with a direction to deduct tax @10% before payment. The expenditure be met from the head of account "Part I – NP – MH I (a) – General Direction – 4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2018-2019 of the University.

The endorsement from Finance section was approved by the Vice-Chancellor, subject to reporting to the Syndicate. U.O.No.LS.14453/18 dated 23.07.2018 was issued accordingly. The details are given below:

The amount admitted	Rs.1,12,500/- (Rupees One lakh Twelve thousand and Five hundred only)
Tax deducted at source @ 10%	Rs.11,250/- (Rupees Eleven thousand Two hundred and Fifty)
Net amount payable	Rs.1,01,250/- (Rupees One lakh One thousand Two hundred and Fifty only)

**The above matter is reported to the Syndicate.**

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.88**                      **Department of Botany–Purchase of Equipments in connection with the implementation of the Specific Project titled “Establishment of Translational Research Facility in Plant Cell Culture Technology”– Payment- Sanctioned –Reappropriation of Funds - Reporting of – reg:**  
**(Pl. A1)**

Sanction was accorded by the Vice-Chancellor, by invoking the section under 10(13) of the Kerala University Act 1974, as detailed below:

(i) To release an amount of Rs. 4,00,989/-(Rupees Four lakh nine hundred and eighty nine only) to the Head, Department of Botany for effecting payment to the firms detailed below towards the supply of respective equipments in the Department of Botany:

Sl.No	Item	Supplier	Qty	Rate	Total
1	Laminar Air flow Unit	M/s. Spectra Labs, Trivandrum	2	80,900/-	161,800/-
2	Deep Freezer	M/s. Spectra Labs, Trivandrum	1	1,62,050/-	1,62,050/-
3	Electronic Balance	M/s. Scientific Enterprises, Cochin	1	77,139/-	77,139/-

(ii) To provide an amount of Rs. 4,01,000/-(Rupees Four lakh one thousand only) under the head of account 'Part II-Plan-MH-17-Department of Botany-4/6054-New Development Programmes (State)' by reappropriation from the head of account 'Part II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)' of the current year's Budget Estimates of the University.

The University Order No. P1.A1/4750/Bot/17 dated 14/08/2018 was issued accordingly.

The action taken by the Vice- Chancellor in having sanctioned the payment by reappropriation of funds is reported to the Syndicate.

**Resolution of the Syndicate**  
**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.04.89**                      **College Union Election 2018-19 – conduct of election – Consideration of – reg.**

**(Election)**

As per the Academic Calendar for the academic year 2018-19 of the University, the date for the issuance of notification for the conduct of College Union election and the date for the conduct of College Union election 2018-19 in the affiliated Colleges were scheduled on 17<sup>th</sup> and 30<sup>th</sup> July 2018 respectively.

However, the practice followed is to conduct the college Union election after the completion of U.G and P.G admissions. This is to ensure the participation of Ist year U.G, P.G students in the election process.

At present, the UG admission in the affiliated Colleges has already been completed. The admission process for the Post Graduate course in the affiliated colleges is in progress and is expected to be almost completed by the end of September 2018.

Regarding College Union elections, the recommendations made in Article 6.2.2 in the report of the Lyngdoh Committee is being followed.

Article 6.2.2 of the Lyngdoh Committee as approved by the Hon'ble Supreme Court of India read as follows:

*"A system of election, where colleges and campuses directly elect college and campus office bearers, as well as University representatives. The University representatives form an electoral college, which shall elect the University Student Union Office bearers"*.

The Syndicate may, therefore, decide and fix the date for the conduct of the College Union elections.

As ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the College Union Elections 2018-19 be conducted during the first week of October, 2018.

**Item No.04.90**                      ***Department of Environmental Sciences - India – Israel (UGC – ISF) Joint Research Project – Release of Grant – in – aid– By reappropriation – Reporting of – reg.***

***(PL.A)***

Sanction was accorded by the Vice-Chancellor invoking his powers vested under section 10(13) of the KU Act, 1974:

1. **To release the grant-in-aid of Rs.21,12,000/-(Rupees Twenty One Lakh and Twelve Thousand Only) to Dr.Sabu Joseph, Associate Professor, Department of Environmental Sciences and the Principal Investigator of the India-Israel Joint Research Project funded by UGC, adhering to the norms of the sponsoring body.**
2. **To provide an amount of Rs.21,12,000/-(Rupees Twenty One Lakh and Twelve Thousand Only) under the head of account "Part III-MH 80B – Grants from UGC-9/8779 – Ecosystem Service Assessment and Mapping for sustainable Management of Wetlands in Kerala, India by reappropriation from "Part III-MH 80D – Grants from Other Agencies – 9/7751 – Lumpsum Provision for New Research Schemes" provided in the current year's budget estimates of the University.**

The UO No.Pl.A/2017 dtd.13-08-2018 was issued accordingly. Hence, the action of the Vice-Chancellor in having sanctioned the release of grant-in-aid to Dr.Sabu Joseph, Associate Professor, Department of Environmental Science and the Principal Investigator of the India-Israel Joint Research Project funded by UGC by reappropriation, is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**FURTHER RESOLVED** that a detailed implementation report be submitted to the Standing Committee of the Syndicate on Academics and Research.

**Item No. 04.91**                      ***Meeting of the Standing Committee of the Syndicate on Finance – Approval of - reg.***

***(Ad. A.VI)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance was held on 23.08.2018 at 10.30 AM is placed before the Syndicate for Consideration and Approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Finance**

<b>Date</b>	<b>:</b>	<b>23<sup>rd</sup> August 2018</b>
<b>Time</b>	<b>:</b>	<b>10.30 a.m. to 11.00 a. m.</b>
<b>Venue</b>	<b>:</b>	<b>Syndicate Room, University Buildings, Thiruvananthapuram</b>

**Members**

- |                                  |   |      |
|----------------------------------|---|------|
| 1. Adv. K. H. Babujan (Convener) | : | Sd/- |
| 2. Dr. K. B. Manoj               | : | Sd/- |
| 3. Sri. M. Lenin Lal             | : | Sd/- |

- |                             |   |        |
|-----------------------------|---|--------|
| 4. Dr. B. Unnikrishnan Nair | : | Sd/-   |
| 5. Dr. P. Rajesh Kumar      | : | Sd/-   |
| 6. Adv. G. Sugunan          | : | Sd/-   |
| 7. Dr. S. Nazeeb            | : | Sd/-   |
| 8. Sri. Shijukhan J. S.     | : | Absent |
| 9. Sri. M. Sreekumar        | : | Absent |

**Item No. 04.91.01: Enhancement of Permanent Advance to Deputy Registrar, Campus Administration, Kariavattom – reg.**

**(Ad. B II)**

The Joint Registrar, Campus Administration, Kariavattom vide letter dated 13.06.2018. has informed that at present an amount of Rs. 5000/- (Rupees Five thousand only) has been allocated to the Deputy Registrar, Campus Administration towards Permanent Advance which is insufficient to meet the exigencies that may arise due to day to day functioning of the Campus Administration. Hence it is requested to enhance the Permanent Advance allotted to the Deputy Registrar, Campus Administration to Rs 25,000/-(Rupees twenty five thousand only).

The Finance has recommended that considering the exigency reported by the Joint Registrar, Campus Administration, the Permanent Advance of the Deputy Registrar, Campus Administration, Kariavattom be enhanced to Rs. 15,000/- (Fifteen thousand only) equivalent to that sanctioned to the Registrar.

The Hon'ble Vice Chancellor has ordered to make corresponding hike in the Permanent Advance of the Registrar and to place the matter regarding enhancement of Permanent Advance of the Registrar and that of the Deputy Registrar, Campus Administration, Kariavattom before the Standing Committee of the Syndicate on Finance.

**The Committee considered the matter and recommended to enhance the permanent advance of the Deputy Registrar, Campus Administration, Kariavattom to Rs. 20,000/- (Rupees twenty thousand only) and that of the Registrar to Rs. 30,000/- (Rupees thirty thousand only).**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 23.08.2018, be approved.

**Item No. 04.91.02: Protection of pay of Dr. G. Padma Rao, Professor, Department of Malayalam while in service at Sree Sankara University of Sanskrit-reg.**

**(Ad.A.II)**

Dr. G. Padma Rao was appointed as Professor in the Department of Malayalam, University of Kerala in the scale of pay 37400-67000+ AGP 10,000/, on 07.04.2011. Kerala University Finance IV had informed that as per UGC regulation 2010, a person who is directly appointed in the Professor post is eligible for 43,000+ AGP 10,000 salary.

When relieving from Sree Sankara University of Sanskrit to join as Professor in the Kerala University he had a pay of 47460+ AGP9000 and this had been certified by the Sree Sankara University of Sanskrit, Kalady by U O. No.960/Ad A.3/2011/SSUS, dated 19/02/2018.

Dr. G. Padma Rao, Professor, Department of Malayalam, University of Kerala has requested to protect his salary received from Sree Sankara University of Sanskrit. As per the University Statutes, the authority to fix starting pay is the Syndicate of the University. Therefore the matter of protecting the pay in the scale of 37400-67000+AGP10,000 w.e.f. 07.04.2011 is to be decided by the Syndicate.

As per the orders of the Vice-Chancellor, the matter was placed before the meeting of the Syndicate held on 11.07.2018 item No.02.17 which resolved that the item be referred to the Standing Committee of the Syndicate on Finance.

**The Committee considered the matter and recommended to fix the pay of Dr. G. Padma Rao, Professor, Department of Malayalam, University of Kerala in the scale of Rs. 37,000-67,000+AGP 10,000 w.e.f.07.04.2011.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Finance held on 23.08.2018, be approved.

**Item No. 04.92**                      **Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.08.2018 at 11.00 a.m - Approval of -Reg.**

**(Pl.G)**

A Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance was held on **23.07.2018** at **11.00 a.m.** (Copy of the Minutes appended).

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on **23.08.2018** is placed before the Syndicate for approval.

**Combined Meeting of the Standing Committees of the Syndicate on Planning and Development and Finance held on 23.08.2018 at 11.00 a.m in the Syndicate room, University Buildings, Palayam, Thiruvananthapuram**

**Members Present:**

Dr.R.Latha Devi, Convener , SC on P&D	Sd/-
Adv. K.H. Babujan , Convener, SC on Finance.	Sd/-
Sri. Shijukhan. J.S, Member Syndicate.	Absent
Sri.M. Lenin Lal , Member, Syndicate.	Sd/-
Dr.S.Nazeeb , Member, Syndicate.	Sd/-
Dr.K.B.Manoj, Member, Syndicate	Sd/-
Sri.M. Sreekumar, Member, Syndicate	Absent
Adv.G.Sugunan, Member, Syndicate	Sd/-
Dr.B.Unnikrishnan Nair, Member, Syndicate	Sd/-
Dr.P.Rajesh Kumar, Member, Syndicate	Sd/-
Sri.M. Harikrishnan, Member, Syndicate.	Absent

The Director (P&D) , J.R (Finance), Deputy Registrar (P&D), The University Engineer and Assistant Engineer, Engineering unit were also present in the meeting.

The meeting began at 11 a.m.

**Item No. 04.92.01**                      **KUCTE Kulakkada – Maintenance of Buildings – Proposal/ Estimate – Approval – Reg.**

**(Ad.B1)**

The Principal, KUCTE, Kulakkada has informed about the alarming condition of buildings at KUCTE, Kulakkada ie, (1) The ‘L’ shaped General Hall’s roof and floor got damaged where the common classes and all general functions are done (2) The roof of the Subject Class rooms block is damaged in four places(marked portions) wherein three subject classrooms and three labs are functioning (3) Hindi and Commerce class rooms (tin roofed) require maintenance (4) The Administrative Block constructed by the M.P fund of Sri.A.K.Antony requires painting and (5) Library Block requires maintenance which is situated in the main block (M) shaped, sharing administrative section of School, Library and class room. The Principal also pointed out that the maintenance works may be completed urgently considering the anticipated NCTE visit of 2018.

Accordingly, the University Engineer has prepared and submitted an estimate amounting to Rs.17,80,000/- (Rupees Seventeen Lakhs and Eighty Thousand Only) based on the 2016 DSR with 48.04% cost index for Kollam. This estimate covers the repair and maintenance of two buildings only viz. **General Purpose Hall** and **the Subject Class rooms block** as these two tiled roofing buildings are in a dilapidated condition and are leaking at many places due to dislocation/breakage of tiles, rafters, purlins etc. The estimate consists of roof repair, patch plastering to wall and floors, painting, providing and work benches with granite top, false ceiling to the lab, tile flooring to the lab and plinth protection. A complete renovation to the roof is essential by replacing the damaged roof members and tiles and the above said buildings are **said to be about 50 to 60 years old**.

The University Engineer stated that the estimate **for other three blocks** will be submitted separately.

As ordered by the Vice-Chancellor, the estimate submitted by the University Engineer amounting to Rs.17,80,000/- (Rupees Seventeen Lakh and Eighty Thousand Only) for the renovation of two buildings and the proposal submitted by the Principal, KUCTE, Kulakkada with regard to the alarming condition of buildings is placed before the Combined meeting of the Standing Committee of the Syndicate on Planning and Development & Finance for consideration.

**Recommendation**

1. To approve the estimate submitted by the University Engineer amounting to Rs.17,80,000/- (Rupees Seventeen Lakh and Eighty Thousand Only) for the renovation of two buildings, **if there is lease agreement.**
2. To approach local bodies if there is no lease.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on **23.07.2018**, be approved.

**Item No. 04.92.02      *Modernization of Kerala University Library Phase II – Exorbitant Advance paid to M/s Habitat Technology Group - Explanation from University Engineer - Reg.***

**(Pl.G)**

The detailed estimate amounting to Rs 1,50,81,233/- (Rupees One Crore fifty lakh eighty one thousand two hundred and thirty three only) for the civil & electrical works submitted by the University Engineer based on CPWD 2013 rates, in connection with the Phase II works of Modernization of Kerala University Library, Palayam, Thiruvananthapuram, was approved and the work was entrusted with M/s. Habitat Technology Group, Thiruvananthapuram, vide U.O dated 06.01.2015. Sanction was also accorded to release an advance amount of Rs 30,16,247/- to M/s. Habitat Technology Group, Thiruvananthapuram towards 20% of the estimate cost of Rs.1,50,81,233/-. Accordingly, the University had executed an agreement with M/s. Habitat Technology Group, Thiruvananthapuram on 08.01.2015, as executing agency for the above work. The University Engineer has reported that the work was completed on 11.04.2016.

Based on the letter of the University Engineer dated 23.08.2017 that during execution quantities of some items exceeded against the original estimated quantities and some extra items were executed, a supplementary agreement has been executed on 16.03.2018.

Now the University Engineer vide letter dated 14.06.2018 has reported that an advance of Rs.30,16,247/- was given to M/s Habitat Technology Group for the above work being 20% of the agreed estimated amount of Rs.1,50,81,233/-. But on completion of the work it is observed that the total executed amount comes to Rs.72,17,747/- instead of Rs.1,50,81,233/-. The advance eligible for Rs.72,17,747/- is only Rs.14,43,550/-. As such granting an advance of Rs.30,16,247/- is exorbitant (excess paid Rs.15,72,697/-). The University Engineer has requested to call for explanation from M/s.Habitat Technology Group on the matter.

The finance has remarked that the amount paid as advance has turned exorbitant consequent to the variation of estimated cost and actual expenditure incurred on completion, which is to be explained by the technical authority responsible for the verification of estimate.

Considering the above matters and observing that excess payment had been made towards the above work because of the huge difference in the approved estimate (which was verified by the University Engineer) and the actual expenditure incurred, the Vice-Chancellor has ordered to seek explanation from the University Engineer and place the same before the Syndicate.

The University Engineer vide letter dated 09.07.2018 has reported that since 6% centage charge is paid to M/s Habitat Technology Group they should have carefully and meticulously prepared the estimate. The Engineering unit scrutinized the estimate only for finding any discrepancies in the rate. The University Engineer has requested that she may be absolved from the above lapse which is not pertaining to her and explanation may be sought from M/s Habitat Technology Group for submitting an estimate with exorbitant quantities.

The Syndicate held on 11.07.2018 vide item No 02.115 considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Planning and Development. Now the Vice Chancellor has ordered to place the matter before the Combined Standing Committee of Finance and Planning.

Hence the above matter is placed before the Combined Standing Committees of the Syndicate on Planning and Finance for consideration and appropriate recommendation.

**Recommendation**

1. The committee observed that the University Engineer is the authority to verify the estimate before submitting it for approval and that the University Engineer has not discharged her responsibility properly. Hence the explanation given by the University Engineer is not satisfactory. Therefore recommended to reject the explanation of the University Engineer.
2. To authorize the Registrar to obtain a detailed statement (including sanctioned amount, advance paid, payment effected with date, balance to be paid if any, date of commencement and completion, relevant U.Os etc) and explanation from the University Engineer and to place it before the Syndicate along with this minutes.

The meeting came to an end at 12 p.m

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Combined meeting of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.07.2018, be approved.

**Item No.04.93**

***Issuance of Duplicate Degree Certificate/ Marklist to the victims of Natural Calamities and flood – reg***

(M & CI)

The State of Kerala has witnessed unprecedented natural calamities and flood in August, 2018. The districts of Alappuzha, Pathanamthitta and Kollam coming under the jurisdiction of University of Kerala suffered worst and many of students are still in the relief camps. It is reported in the media that many of our students in these districts have lost their Degree Certificates and mark lists in the flood.

Principal Secretary, Higher Education Department vide letter no. B2/190/2018/H.Ed. Dept., dated 23.08.2018 directed the University to take necessary steps to conduct Adalath and accept the applications for issuing duplicate Marklists/Certificates without levying fee to the candidates who have lost/damaged their Marklists/Certificates due to Flood. It was also directed to complete this process by 30<sup>th</sup> September, 2018.

Sri.M. Harikrishnan, Member, Syndicate and Sri.Sreejith.R.S., General Secretary, Kerala University Union also submitted similar requests on the above matter.

The University of Kerala wish to take a special drive to issue Duplicate Mark lists and Degree certificates free of cost to our students who have lost their mark lists and Degree Certificate due to flood and natural calamities. The application for the same will be collected from 3 or 4 Colleges/ Centres as per the decision of the Syndicate and preference for issuance of Certificates shall be given to applicants below the age of 40(the upper age limit for submitting the applications for job in general).

The applicants shall submit applications for Duplicate Degree certificate/Marklists in the prescribed format available in the University Website (free of cost) with an undertaking that ***“the certificates/marklists have been lost in the flood”*** and the same is to be countersigned by the Principal. In the case of Private/IDE candidates, the same may be certified either by a Gazetted Officer or by Revenue/Panchayat (Village Officer/ Tahsildar/Panchayat President/Secretary/MLA).

The candidates may be directed to surrender the damaged/ torned Marklists/ Degree Certificates, if available alongwith the application for verification. The candidates should produce Affidavit by Notary Public for submitting application for Duplicate Degree Certificate/ Pre-degree Mark lists as it is mandatory. The application collection centres as per the decision of the Syndicate will be announced in the University Website and newspapers. All the tabulation sections shall be instructed to give top priority for issuance of Duplicate Degree/Mark lists to the students who are seriously affected by the flood.

As per the orders of the Hon'ble Vice-Chancellor the above matter is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** to conduct adalath and accept applications at DOIC, Alappuzha, Christian College, Chengannur and Senate House Campus, University Buildings, Palayam, Thiruvananthapuram.



**FURTHER RESOLVED** to entrust the Controller of Examinations to upload an application format (in the affidavit form) in the University website.

**ALSO RESOLVED** that affidavit attested by a Gazetted Officer/ Panchayat President/ Municipal Chairman/Corporation Mayor/ MLA be accepted for issuing duplicate marklists/ certificates.

=====  
**Item No. 04.94**                      **Career Advancement Scheme – decision of IQAC - Consideration of – reg**  
(IQAC)

**Ref:- IQAC Meeting Minutes held on 14-08-2018**

The third meeting of IQAC held on 14-08-2018, discussed the matter of Career Advancement Scheme of teachers of various Departments of our University. It is resolved to place and report the matter to the Syndicate. Accordingly the IQAC decision in this regard is as follows:

**IQAC Item No. III. 01.03: CAS of Teachers:**

**IQAC decision:** The Vice-Chancellor-in-charge Prof. C. Ganesh presented the current status on CAS based promotion for teachers and also referred to the Supreme Court Record of Proceedings dated 31/07/2018 on compliance with UGC regulations 2010. The court has upheld the full bench decision of the Kerala High Court that UGC regulations 2010 would be effective from 23.02.2016 and has remarked that where the statutes of the Universities have been amended prior to 23.02.2016, the effective date would be the date as indicated in the amendment.

IQAC resolved to accept the screening for CAS of teachers as undertaken and to review the screening outcome in cases where the teachers are short of API or performance based Index as per UGC regulations 2010. Such teachers may also be considered for promotion as the statute amendments are yet to take place and UGC as well as the court orders have taken a liberal stand on imposing the UGC regulations 2010 in its original form.

As ordered by the Vice-Chancellor, the matter is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges & Academics and Research.

=====  
**Item No. 04.95**                      **Implementation of E-Governance Project in the University – Purchase of**  
**Printers – reporting of - reg.**

(Ad.BIV(CP) )

**Ref: Minutes Item No: 02.74,02.74.01 and 02.74.02 of the meeting of the**  
**Syndicate held on 11.07.2018**

As per the minutes of the meeting of the University level Implementation and Monitoring Committee (UIMC) held on 11.06.2018, approved by the Vice-Chancellor, subject to reporting to the Syndicate, it was recommended to entrust the Registrar for the purchase of the following items viz;

- |  |       |
|--|-------|
| 1. Desktop Computer                    | - 307 |
| 2. Printers                            | - 77  |
| 3. Scanners                            | - 5   |
| 4. Printer cum Scanner cum Photocopier | - 1   |

from M/s.Keltron, Thiruvananthapuram through Centralized Online Procurement Portal of Government of Kerala, in accordance with G.O.(MS) No.24/2017/ITD dated 18.11.2017. The matter was reported to the Syndicate in its meeting held on 11.07.18 as referred to above. Out of the 77 numbers of Printers, 40 numbers are to be purchased for Examination wing. The purchase of the same from M/s.Keltron, Thiruvananthapuram in accordance with the G.O. mentioned above was approved by the Syndicate in its meeting held on 24.03.18 vide Item No.33.96.02.08 and the purchase procedures for the same is being processed.

The specification for scanners and printer cum scanner cum photocopier also were uploaded in the central portal and is pending approval by a Committee headed by the Chief Secretary with Additional Secretary (Industries), Principal Secretary (Finance) and Secretary (IT) as other members as per the G.O. mentioned above. As per the U.O's Ad.BIV.CP.01.799.18 dated 25.07.2018 and Ad.BIV.CP.01.799.18 dated 24.07.2018 orders have already been issued for placing supply order and releasing of advance payment for the purchase of 307 computers based on the resolution of the meeting of the Syndicate held on 11.07.2018 , vide Item No.02.103- for the purchase of 144 numbers

of Computers for Non-Examination wing and the minutes of the resolution of the Syndicate held on 24.03.18 vide Item No.33.96.02.08 – for the purchase of 163 numbers of Computer for Examination wing.

Now for the purchase of remaining 37 numbers of Printers for use in the non examination wing, the required specifications as directed by the Director, Computer Centre (Project Co-ordinator) have been uploaded in the procurement portal and the proforma invoice for a total cost of Rs.13,75,290/-(Rupees Thirteen lakhs seventy five thousand two hundred and ninety only) has been generated. The Finance has agreed to the recommendation of the UIMC meeting held on 11.06.18 ,for the procurement of 37 Monochrome Laser printers (HP) @ Rs.35,400/- per unit at a total cost of Rs13,75,290/-(Rupees Thirteen lakhs seventy five thousand two hundred and ninety only)(including 5% TSP charges) for use in various sections of the University Office (Non-Examination wing) from M/s.Keltron, Thiruvananthapuram, the service provider in accordance with the guidelines issued by the Government vide G.O.(Rt) No.25/2018/ITD dated 01.02.2018. The Finance has also given endorsement for placing supply order with M/s.Keltron, Thiruvananthapuram for purchase of 37 monochrome Laser Printer (HP) laserjet PRO M 403 DW at a total cost of Rs.13,75,290/- inclusive of 5% of TSP charges and also for effecting the payment after supply and installation, on the basis of the clarification received from KELTRON to the effect that the procurement of printers of higher specification required for the University can be made as a special requirement in accordance with GO (Rt) No.25/2018/ITD dated 01.02.2018. The Finance has also proposed that the expenditure on account of the purchase may be met from the head of account “Part I-NP-MH-1(a)-General Direction -4-1930-Equipment” provided in the current year’s Budget Estimates of the University.

Sanction was accorded by the Hon’ble Vice Chancellor **for the placing supply orders with M/s KELTRON for procurement of 37 Monochrome Laser Printers (HP) Laserjet at a total cost of Rs.13,75,290/- and also for making payment to the firm after supply and installation** subject to reporting to the Syndicate.

As per the orders of the Hon’ble Vice –Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 04.96**

***Purchase of Printers for Exam Wing – reporting of - reg***

(Ad.BIV(CP))

The meeting of the Syndicate held on 24.03.18, vide Item No.33.96.02.08 had resolved to agree to the recommendations of the 2<sup>nd</sup> meeting of Purchase Committee held on 21.03.18 to forward the proposal for purchasing Computers and Printers for the Examination wing to M/s.KELTRON in accordance with the GO.No.(MS)No.24/2017/ITD dated 18.11.2017.

In light of the above, the specifications as suggested by the Director, Computer Centre in consultation with the Nodal Officer of Examination Wing, for 40 Printers were uploaded in the centralized online procurement portal of M/s KELTRON and a Proforma Invoice for a total cost of Rs.14,86,800/-(Rupees Fourteen lakhs eighty six thousand eight hundred only) was generated.

The Finance has agreed to the proposal for procurement of 40 numbers of Monochrome Laser Printer (HP Laserjet Pro M 403 Dw )@ Rs.35,400/- per unit at a total cost of Rs.14,86,800/- Rupees Fourteen lakhs eighty six thousand eight hundred only) including 5% TSP charges, for use in the Examination wing, from M/s.KELTRON, the service providers, in accordance with the guide-lines issued vide GO(Rt)No.25/2018/ITD dated 01.02.18.

The Finance has also given endorsement for placing supply orders with M/s.KELTRON for purchase of 40 numbers of Monochrome Laser Printer (HP Laserjet Pro M 403 Dw), and for effecting the payment after supply and installation based on the clarification furnished by the KELTRON to the effect that procurement of printers of higher specification can be made as a special requirement in accordance with the GO(Rt) No.25/2018/ITD dated 01.02.2018. Further, the Finance has also endorsed to provide Rs.14,86,800/- under the head of account “Part I – NP – MH – 63 Miscellaneous-8/6009-Modernisation of Exam wing” by re-appropriation from “8/6028-New Development Programmes” of the same Major Head in the Current year’s Budget Estimates of University, to meet the expenditure for the purchase. The Re-appropriation has been sanctioned by the Hon’ble Vice Chancellor subject to reporting to syndicate and orders issued, vide UO No: Ad.BII.2/10646/07/2018.

The Hon'ble Vice-Chancellor had given **approval for placing supply orders with M/s KELTRON for procurement of 40 Monochrome Laser Printer(HP) Laserjet at a total cost of Rs.14,86,800/- and also for making payment to the firm after supply and installation** subject to reporting to Syndicate.

As per the orders of the Hon'ble Vice Chancellor , the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 04.97                      Purchase of 2 Ertiga and Office Stationery – Minutes of the 5<sup>th</sup> Meeting of the Purchase Committee - reporting of - reg**

(Ad.BIV(CP))

The 5<sup>th</sup> meeting of the Purchase Committee (Non Plan-funds) was held on 27.07.2018 at 2.30 P.M. The committee was convened for considering the proposals for the purchase of two Ertiga and Office Stationery items due to urgency of the situation. The Committee recommended to;

1. Purchase of Two Ertiga Vehicles costing Rs.20,48,340/-(Rupees Twenty lakhs forty eight thousand three hundred and forty only) (inclusive of Tax, insurance etc) through GeM portal (Item No.05.01)
2. Purchase of Office Stationery (Item No.05.02) for an amount of Rs.29,19,785/-(Rupees Twenty nine lakhs nineteen thousand seven hundred and eighty five only)

The Vice-Chancellor has approved the recommendation of the Purchase Committee, subject to reporting to the Syndicate and supply order were issued to M/s.Maruti Suzuki and Consumer Fed respectively

**The matter is reported to the Syndicate.**

**MINUTES OF THE 5th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Date	:	27.07.2018
Time	:	02.30 PM
Venue	:	Pro-Vice- Chancellor's Chamber

**Chairman**

Vice-Chancellor : Sd/-

**Members**

- |   |   |        |
|---|---|--------|
| 1. Adv.K.H.Babujan, Conener, SC of the Syndicate on Finance   | : | Sd/-   |
| 2. Sri.M.Lenin Lal, Convener, SC of the Syndicate on Departments and other Institutions of the University | : | Absent |
| 3. Dr.S.Nazeeb,Convener, SC of the Syndicate on Academics and Research:                                   | : | Sd/-   |
| 4. Dr.K.Shaji, Member, Syndicate  | : | Absent |
| 5. Dr.K.B.Manoj, Member,Syndicate   | : | Sd/-   |
| 6. Dr.R.LathaDevi, Member, Syndicate  | : | Absent |
| 7. Dr.B.Unnikrishnan Nair, Member, Syndicate  | : | Sd/-   |
| 8. The Registrar  | : | Absent |
| 9. The Finance Officer (in-charge)  | : | Sd/-   |
| 10. The Director, Planning & Development  | : | Absent |
| 11. The Director, Computer Centre   | : | Sd/-   |
| 12. The Instrumentation Engineer, SICC  | : | Sd/-   |

**MINUTES OF THE 5th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

**Item No.04.97.01                      Consideration for the purchase of Two Ertiga Vehicles through GeM – University Office – Reg.**

The syndicate in its meeting held on 18.03.2017 had resolved to agree to the recommendation of the standing committee of the syndicate on finance to purchase two Ertiga Vdi+vehicles at the rates applicable under GeM.

The Hon.Vice Chancellor had entrusted Assistant Engineer (Mechanical) to carry out the Registration process under GeM portal for the purchase of the above two vehicles vide UO No.Ad.AIV/Ertiga Vdi+/2018 dtd 10/03/2018. In response to this Assistant Engineer (Mechanical) has forwarded a note dtd 30/06/2018 along with a proforma invoice for Ertiga VDi.

Assistant Engineer (Mechanical) has intimated that the registration of the various officers in the University were carried out in GeM Portal and all the accounts have been activated and passwords shared with the respective officers.

Assistant Engineer (Mechanical) has also informed that as per the Syndicate Resolution item No 26.21.01 dtd 18/03/2017 it was directed to purchase two Maruti Ertiga VDi+ model and it has now been informed that the model with badge Ertiga VDi+ has been discontinued by June 2017 and the replacement model is badged as Ertiga VDi, the features remain the same on both models with an upgradation of SHVS (Smart Hybrid Vehicle System).

Assistant Engineer (Mechanical) has forwarded a proforma invoice generated from Maruti Suzuki for the Ertiga VDi SHVS White colour vehicle available in the GeM Portal.

As per the invoice the cost of the vehicle (Ertiga VDi is Rs.8,77,588/- against Rs.7,22,013.65/- quoted in 25.11.2016 for the old model (Ertiga VDi+)

The following are the expenses required for the purchase of two Ertiga VDi vehicles.

**MINUTES OF THE 5th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Sl No	Expense	Unit Cost	Total (for two units)
1	Cost of Vehicle to be transferred through RTGS/ INTERNET BANKING of GeM	Rs 8,77,588/-	Rs17,55,176/-
2	Road Tax	Rs 87,759/-	Rs 1,75,518/-
3	Insurance Comprehensive	Rs 19,903/-	Rs 39,806/-
4	Accessories	Rs 12,500/-	Rs 25,000/-
5	Extended Warranty	Rs 16,420/-	Rs 32,840/-
6	Incidental charges and Unforeseen expenses	Rs 10,000/-	Rs 20,000/-
	Grand Total	Rs10,24,170/-	Rs20,48,340/-

Assistant Engineer (Mechanical) has also suggested that steps be taken for creation of purchase contract on GeM portal by placing of order in GeM portal by Joint Registrar (Administration) and transfer of funds through GeM by payment authority ie, Finance Officer.

In this regard the Finance I section has opined the following,

“ In accordance with the decision of syndicate held on 18/03/2017 and subsequent to execution of registration process vide UO.No..Ad.AIV/Ertiga Vdi+/2018 dtd 10/03/2018 proposal for purchase of two Maruti Ertiga through GeM portal sanctioned by the VC, may be placed before the purchase committee for approval.

As reported by Assistant Engineer (Mechanical), the model with badge Ertiga VDi+, which was selected for purchase by syndicate, has been discontinued by June 2017 and therefore purchase of replacement model Ertiga Vdi with same features is requested which may be considered by the committee.”

As per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase two Maruti Ertiga Vdi through GeM portal as replacement of the existing old vehicles considering the exigency of the situation. The Mechanical Engineer has been authorized to proceed with the purchase procedures as per the norms in the stock purchase manual and also to produce a certificate to the effect that all procedures mentioned in the Store Purchase Manual has been adhered to in the purchase of these vehicles.***

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**MINUTES OF THE 5th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

**Item No: 04.97.02**      *Consideration for the purchase of Office Stationery –University Office – Reg*

The Store Keeper General Stores and Store Keeper, Exam Stores have forwarded consolidated requirement list for the purchase of office stationery for use in the respective stores for the year 2018-2019. Accordingly proforma invoice has been obtained from Kerala State Co-operative Consumers Federation and based on the same a consolidated list of item requirement and its rates are prepared and tabulated as follows;

Sl.No	Name of Item	Quantity	Rate/Unit	Amount
1	Gum 150 ml	500 numbers	Rs.24/-	Rs.12,000/-
2	Gum 700 ml	400 numbers	Rs.58/-	Rs.23,200/-
3	Paper Weight (Rubber)	30 numbers	Rs.33/-	Rs.990/-
4	File board (with printing) (FS size)	6000 numbers	Rs.25/-	Rs.1,50,000/-
	File Board (ordinary)		Rs.20/-	
5	Gem clip (28mm steel)	900 packets	Rs.16/-	Rs.14,400/-
6	Single Punch	175 numbers	Rs.68/-	Rs.11,900/-
7	Stamp pad (medium size)	50 numbers	Rs.45/-	Rs.2,250/-
8	Stamp pad (Big)	50 numbers	Rs.55/-	Rs.2,750/-
9	Stamp pad ink (Red)	20 numbers	Rs.45/-	Rs.900/-
10	Stapler pin	2000 packets	Rs.5.60/-	Rs.11,200/-
11	Stapler Machine	225 numbers	Rs.37/-	Rs.8,325/-
12	Tag (15 cm)	1750 numbers	Rs.14/-	Rs.24,500/-
13	Country Twine	7500 balls	Rs.18/-	Rs.1,35,000/-
14	English Twine	300 balls	Rs.37/-	Rs.11,100/-
15	Envelope with printing (Small)	1,50,000 numbers	Rs.0.85/-	Rs.1,27,500/-
16	Envelope with printing (medium)	1,25,000 numbers	Rs.1.10/-	Rs.1,37,500/-
17	Envelope with printing (Big)	25,000 numbers	Rs.3/-	Rs.75,000/-
18	Photocopier A4 (80GSM)	5000 packets	Rs.195/-	Rs.9,75,000/-
19	Rubber band	10 kg	Rs.195/-	Rs.1,950/-
20	Wonder tape (3 inches)	100 numbers	Rs.30/-	Rs.3,000/-
21	Red Stamp pad (medium)	20 numbers	Rs.45/-	Rs.900/-
22	Cloth lined cover (FS size) with printing	5000 numbers	Rs.9/-	Rs.45,000/-
23	Card Board (Fool scape size)	50,000 numbers	Rs.6.25/-	Rs.3,12,500/-
24	Brown paper (91x117cm 85 GSM)	30 reams	Rs.3,000/-	Rs.90,000/-
25	Azure Laid Ledger paper double Foolscape	150 reams	Rs.1,201/-	Rs.1,80,150/-
26	Waste Basket	20 numbers	Rs.90/-	Rs.1,800/-
27	Carbon Paper (Pencil)	18 packet	Rs.165/-	Rs.2,970/-
28	Numbering machine(Max)	20 numbers	Rs.3,900/-	Rs.78,000/-
	Numbering Machine (ordinary)		Rs.400/-	
29	Question paper cover	60,000 numbers	Rs.8/-	Rs.4,80,000/-
	<b>Total</b>			<b>Rs.29,19,785/-</b>

The proposal for the purchase of Office Stationery for the year 2018-19 from the M/s.Kerala State Co-operative Consumers Federation Limited, Thiruvananthapuram for a total amount of Rs.29,19,785/-(Rupees Twenty nine lakhs nineteen thousand seven hundred and eighty five only) meeting the expenditure from head “Part I - NP – MH 1(a) – General Direction – 4 – 2925 – Printing and Stationery ” for items to be purchased in General Stores and the head “Part I - NP – MH 2 – Examination – 4 – 2915 – Stationery and Printing ” for items to be purchased in Exam Stores is placed before the Purchase Committee for consideration.

**MINUTES OF THE 5th MEETING OF THE PURCHASE COMMITTEE TO CONSIDER PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

The finance has issued concurrence for the purchase subject to the approval of the purchase committee.

*The Committee considered the matter and recommended to purchase the Office Stationery for a total amount of Rs.29,19,785/- (Rupees Twenty nine lakhs nineteen thousand seven hundred*

*and eighty five only), inclusive of all taxes from M/s.Triveni (Kerala State Co-operative Consumer's Federation Ltd).*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 04.98**                      **Minutes of the 6<sup>th</sup> and 7<sup>th</sup> Meeting of the Purchase Committee for the year 2018 placing before the Syndicate – for approval of - reg**

(Ad.BIV(CP))

The Minutes of the 6<sup>th</sup> and 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, 11.30 A.M. is placed before the Syndicate for approval.

Due to exigency the following items were approved by the Hon'ble Vice-Chancellor subject to reporting to Syndicate.

1. Item No.07.06 Purchase of 55 numbers of Canon 324 Toner cartridges for Examination wing.
2. Additional Item No.03 (Non-Plan) Purchase of 59 reams of 80 GSM Maplitho White Paper, 20,000 numbers of Art card 300 GSM and 50,000 numbers of Art card 218 GSM for School of Distance Education.
3. Additional Item No.04 (Non-Plan) Purchase of 2000 numbers of pre-sensitized off set printing plates for School of Distance Education.

**MINUTES OF THE 6<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM PLAN SECTOR**

Date	:	10.08.2018
Time	:	11.30 AM
Venue	:	Pro-Vice- Chancellor's Chamber

**Chairman**

Vice-Chancellor : Sd/-

**Members**

- |  |   |        |
|--|---|--------|
| 1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance  | : | Sd/-   |
| 2. Sri. M. Lenin Lal, , Convener SC of the syndicate on Departments and Other Institutions of the University | : | Absent |
| 3. Dr. S. Nazeeb, Convener SC of the syndicate on Academics and research                                     | : | Sd/-   |
| 4. Dr.K. Shaji, Member, Syndicate  | : | Sd/-   |
| 5. Dr. K.B Manoj, Member,Syndicate   | : | Sd/-   |
| 6. Dr. R. Latha Devi, Member, Syndicate  | : | Sd/-   |
| 7. Dr. B. Unnikrishnan Nair, Member,Syndicate  | : | Absent |
| 8. The Registrar   | : | Absent |
| 9. The Finance Officer   | : | Sd/-   |
| 10. The Director, Planning & Development   | : | Sd/-   |
| 11. The Director, Computer Centre  | : | Sd/-   |
| 12. The Instrumentation Engineer   | : | Sd/-   |

**Officers Present**

- |   |   |      |
|---|---|------|
| 1. Joint Registrar, Administration                      | : | Sd/- |
| 2. Deputy Registrar, Planning                           | : | Sd/- |
| 3. Dr. Rajesh S.V, Dept. Of Archaeology                 | : | Sd/- |
| 4. Dr. B.S Jamuna, Institute Of English                 | : | Sd/- |
| 5. Dr Sobha B Nair, Department of Sociology             | : | Sd/- |
| 6. Dr K H Gopchandran, Department of Opto-electronics   | : | Sd/- |
| 7. Dr A Jayakumar Nair,Department of Biotechnology      | : | Sd/- |
| 8. Dr Sreejith P, Department of Zoology                 | : | Sd/- |
| 9. Dr M S Jayakumar, Centre for Diaspora Studies        | : | Sd/- |
| 10. Prof M C Subhash Peter, Inter University Centre for | : |      |

- Evolutionary and Integrative Biology. : Sd/-  
 11. Dr A P Pradeep Kumar, Department of Geology : Sd/-  
 12. Dr Lal C A, SDE : Sd/-  
 13. Shri Santhosh G Nair, SO, Department of Political Science : Sd/-

**Vendors Present for negotiation**

Shri Prasad Y

NETX Technologies, Kochi

: Sd/-

**MINUTES OF THE 6<sup>TH</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER  
THE PURCHASE PROPOSALS FROM PLAN SECTOR**

**Item No: 04.98.06.01 Consideration of the Action taken report of the 3rd meeting of the Purchase Committee (Plan and Non-Plan) held on 04.05.2018 –reg**

The Committee approved the action taken report.

***Resolution of the Syndicate***

**RESOLVED** that the Action taken report of the 3rd meeting of the Purchase Committee (Plan and Non-Plan) held on 04.05.2018

**Item No: 04.98.06.02 Consideration of purchase of Desktop Computer (5 Nos.) – Department of Sociology– reg.**

(Pl. A)

The Head, Dept of Sociology, vide Letter No.SOC/2018 dated 20/02/2018, requested sanction for the purchase of Desktop Computers (5 Nos.) in the Department utilising the fund allocated to the Dept. under 'Infrastructure and Laboratory Development'.

The Head, Dept of Sociology, invited competitive quotations by publishing the Quotation Notice in the University website and forwarded the quotations received from six suppliers along with the comparative statement .

The quotations as per the tabulated statement is listed below:

**Item: Desktop Computer (5 Nos.)**

Sl. No	Firm	Make/Model	Rate/Unit (Rs.)	Total (Inclusive of Taxes) (Rs.)	Remarks
1	M/s. Electronic Trade Links, TVM	HP 570-P 054 IN or Eqvt.	42,686	2,13,430	<b>L1 Recommended by the HoD</b>
		<b>Dell Vostro 3268 or Eqvt.</b>	<b>38,982</b>	<b>1,94,910</b>	
2	M/s. MCCANN Info Solution, Mumbai	Lenovo All in one520 Desktop	40,608	2,03,043	
3	M/s. Selector Info Tech Pvt. Ltd., TVM	DELL Inspiron 3252 AIO	39,884	1,99,420	
4	M/s. Quinze Technologies PVT LTD, Kochi	HP 20-C308in	46990	2,34,950	
		HP22-B231in	46990	2,34,950	
5	M/s. Accurate Computing Solutions Pvt. Ltd., TVM	HP PROONE 400 G3	45,395	2,26,975	
6	CYBUS Business Solutions, TVM	ACER ASPISRE AS.B1 JSIG 991902	41,300	2,06,500	

The quotations have been evaluated by the Instrumentation Engineer, SICC and remarked that the quote from M/s. Electronic Trade Links can be considered only if Wi-Fi is available and the firm has submitted a clarification that the two models quoted by them are coming with standard Gigabit LAN and Wifi.

The Head, Dept of Sociology, has requested sanction for the purchase of five Desktop Computers from the lowest quoted M/s. Electronic Trade Links, Thiruvananthapuram, amounting to Rs.1,94,910/-(Rupees One lakh Ninety four thousand nine hundred and ten only).

The Finance Officer has recommended that the proposal for the purchase of 5 nos. of Desktop Computers in the Department of Sociology, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

The expenditure in this regard may be met from the allocation of Rs.2,00,000/- (Rupees Two lakh only) sanctioned to the Department, under the Scheme-Component 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11/08/2017(Item No. 29.137.11.28).

In this context, the proposal is placed before the Purchase Committee, for consideration.

The Committee considered the proposal and recommended to purchase 5 nos. of Desktop Computers (Dell Vostro 3268 or Eqvt.) @ rate of Rs. 38,982/- amounting to Rs 1,94,910/- (Rupees One lakh ninety four thousand nine hundred and ten only) for the Department of Sociology from M/s. Electronic Trade Links, Trivandrum, meeting the expenditure from the allocation of Rs.2,00,000/- (Rupees Two lakh only) sanctioned to the Department, under the Scheme-Component 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11/08/2017(Item No. 29.137.11.28).

The Committee further recommended that, henceforth the purchase of Desktop Systems, Printer and Scanners shall be done through Centralized online procurement system of Government of Kerala in accordance with G.O.(Ms)No. 24/2017/ITD dated 18/11/2017, as per the approved specifications mentioned in the Kerala e-Governance IT Procurement Portal and also that Circular in this regard may be issued to all Teaching Departments, Centres and other institutions of the University for compliance.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.03 Consideration of purchase of Highspeed Research Centrifuge (2 Nos) - Department of Optoelectronics- reg.**

The Head, Dept. of Optoelectronics, vide letter number Letter No.KU/Opto/028/2018-19 dated 17.04.2018 submitted a proposal for the purchase of 2 nos. of Highspeed Research Centrifuge utilizing the fund sanctioned under the Scheme-component 'Infrastructure and Laboratory Development'. The Head, Dept. of Optoelectronics, has invited competitive quotations by publishing the quotation notice in the University website and has forwarded the quotations obtained from seven suppliers along with the comparative statement and the recommendations of the Department Council held on 09.02.2018, for the purchase.

The tabulated statement of quotations is detailed below:

Name of the Item: High Speed Research Centrifuge(2 nos.)

**Name of the Item: High Speed Research Centrifuge(2 nos.)**

Sl. No.	Firms Quoted	Make/Model	Rate	Total Amount (Rs.) (Inclusive of Taxes)	Remarks
1	M/s. Meddikart, Thiruvananthapuram	Make:REMI, PR-24	1,08,642.60	217285.20	
2	M/s. Unique Scientific, Thrichur	REMI MICROCENTRIFUGE R-12C PLUS	32,895	65790	Not meeting Specifications
		REMI Revolutionary Microprocessor Centrifuge ModelRM-12C BL	51900	103800	
		Make:LABY	41970	83940	
3	M/s.Kochin Inlab Equipments India Pvt. Ltd.	REMI	1,06,200	212400	
4	M/s. Spectra Labs, Thiruvananthapuram	REMI	99,474	1,98,948	
5	M/s. Genuine Scientific Instruments, Trivandrum	Make: REMI Research Centrifuge-Non-programmable	58,720	1,17,440	Not meeting Specifications
		Make: REMI Research Centrifuge-	1,03,016	2,06,032	



		programmable			
6	M/s. Calgon Scientific Kochi	Make:ELTEK Model:TC 4100 D	64,133	1,28,266	Recommended by the HoD
7	M/s. Universal Agencis, Thrissur	Make:LABY Model: SP-24BL	89,562	1,79,124	

The Head, Department of Optoelectronics, has requested sanction for the purchase of 2 nos. of Highspeed Research Centrifuge from M/s. Calgon Scientific Co., Kochi, at a total amount of Rs. 1,28,266/-(One lakh twenty eight thousand two hundred and sixty six only).

The Finance Officer has recommended that the proposal for the purchase of 2 nos. of Highspeed Research Centrifuge in the Department of Optoelectronics, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

The expenditure in this regard may be met from the head of account 'Part II-Plan-MH-29-Department of optoelectronics-4/1885-Development of Department (State)' of the current years' Budget Estimates of the University.

In this context, the proposal is placed before the Purchase Committee, for consideration. The Committee considered the proposal and recommended to purchase 2 nos. of High Speed Research Centrifuge @ rate of Rs. 64,133/- amounting to Rs 1,28,266/-(One lakh twenty eight thousand two hundred and sixty six only) from M/s. Calgon Scientific Co., Kochi, meeting the expenditure from the head of account 'Part II-Plan-MH-29-Department of optoelectronics-4/1885-Development of Department (State)' of the current years' Budget Estimates of the University.

<b>Resolution of the Syndicate</b> <b>RESOLVED</b> that the above recommendations of the 6 <sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.
---

**Item No: 04.98.06.04 Consideration of purchase of Air Conditioners (3 Nos) – Sophisticated Instrumentation and Computation Centre– reg.**

*(Pl.Sn)*

The Honorary Director, Sophisticated Instrumentation and Computation Centre, vide letter No. SICCC/Plan Fund/316/17 dated 21/11/2017 submitted a proposal for the purchase of three Air Conditioners utilising the fund sanctioned to the Centre under the Scheme-Component 'Infrastructure and Laboratory Development' of the State Plan Grant for the financial year 2017-18. The Syndicate at its meeting held on 24/03/2018, recommended to retender the purchase (Item No. 33.96.01.10).

Accordingly, the Honorary Director, Honorary Director, Sophisticated Instrumentation and Computation Centre, invited fresh quotations for the same and forwarded the quotations obtained from five suppliers along with the Comparative Statement.

The tabulated statement of quotations forwarded is detailed below:

**ITEM : Air Conditioners (3 Nos.)**

Sl.No.	Firm	Total Amount (₹)	Remarks
1	M/s. Harmony Engineers Pvt. Ltd., Thiruvananthapuram Make: Not Specified	1,80,568/-	
2	M/s. Intimate Refrigeration and Air Condition, TVM Make: LG	1,62,350/-	L1 Recommended by the Hon, Director
3	M/s. Maxcool Systems Pvt. Ltd., TVM Make: LG	1,64,750/-	
4	M/s. E-Light Network & Security Solution, TVM Make: Voltas	1,72,221/-	
5	M/s. MEDICO, Kollam Make: LG	1,59,750/-	The Instrumentation Engineer has remarked that the quote may be rejected because the firm has not quoted the price of the stabilizer.

The Instrumentation Engineer has remarked that the quote may be rejected because the firm has not quoted the price of the stabilizer.

The Honorary Director, Sophisticated Instrumentation and Computation Centre, requests sanction to purchase the above item from the lowest quoted M/s. Intimate Refrigeration and Air Condition, TVM at a total amount of `1,62,350/- (Rupees One lakh sixty two thousand three hundred and fifty only).

The Finance Officer has remarked that the proposal for the purchase of 3 nos. of Air Conditioners may be placed before the Purchase Committee along with the recommendation of Instrumentation Engineer, SICC for approval. Subject to the approval, supply order may be placed with the lowest quoted firm.

Hence, the proposal is placed before the Purchase Committee for consideration and recommendations.

The Committee considered the proposal and recommended to purchase 3 nos. of Air Conditioners at a total cost of Rs 1,62,350/- (Rupees One lakh sixty two thousand three hundred and fifty only) from M/s. Intimate Refrigeration and Air Condition, Trivandrum for the Sophisticated Instrumentation and Computation Centre.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.05 Consideration of purchase of CO2 Incubator – Inter University Centre for Genomics & Gene technology, Department of Biotechnology – reg. (Pl.Sn)**

The Honorary Director, Inter University Centre for Genomics & Gene technology, Department of Biotechnology vide letter No. CGGT/KU/016/18 dated 14/05/2018, submitted a proposal for the purchase of CO2 Incubator using the fund received from the Government for implementing the activities of the Centre for the year 2017-18.

The Honorary Director, Inter University Centre for Genomics & Gene technology, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed. Seven firms quoted for the supply of CO2 Incubator. The tabulated statement of the quotations is detailed below:

Sl.No	Firm	Description/Model	Total (Rs) (inclusive of all taxes)	Remarks
1	M/s. Eppendorf India, Chennai	Make: Eppendorf, Germany Model:G170S	3,83,250	Recommended by HOD
2	M/s. Lab Science Product, Chennai	Make: Eppendorf, Germany Model:G170S	4,67,250	
3	M/s. Lark, Chennai,	Make: Leec Ltd., UK Model:Towd T 1905	GBP 6615.00 (`5,29,530.75 GBP= `80.05)	
4	M/s. Scientific Enterprises, Cochin	Make: Thermo Scientific, USA Model:Steri 381	USD 59950.00 (`4,00,046 USD=`66.73)	
5	M/s. Siscom, Chennai	Make: Eppendorf, Germany Model:G170S	4,25,250	
6	M/s. S V Scientific, Bengaluru	Make: Med Centre Einrichtungen GmbH, Germany Model: Cell 190	6,31,000	
7	M/s. Universal Agencies, Thrissur	Make: Biobase CO <sub>2</sub> Incubator, China, Model:BJPX-C160	4,94,400	
		Make: Memmert CO <sub>2</sub> Incubator, Germany Model:ICO240 med	GBP 9220.00 (`737600 GBP=`80)	
		Make: Labocon Air Jacketed	USD 8040	

	CO <sub>2</sub> Incubator, UK Model:LACI-201	(`530640 USD=`66)	
--	---	----------------------	--

The Honorary Director, Inter University Centre for Genomics & Gene technology, requests sanction to purchase CO<sub>2</sub> Incubator from M/s. Eppendorf, Germany through the Supplier firm M/s. Eppendorf India, Chennai at a total cost of `3,83,250/- (Rupees Three lakh eight three thousand two hundred and fifty only) meeting the expenditure from the fund released by the Government for implementing activities of the Inter University Centre for Genomics and Gene Technology for the year 2017-18.

It may be noted that an amount of `50 Lakh has been released to the Honorary Director, Inter University Centre for Genomics and Gene Technology for implementing activities of the Centre, out of which an amount of `10 lakh has been allocated for the purchase of CO<sub>2</sub> Incubator, vide U.O. No. P1.A1/IUCGGT/2892/12/18 dated 31.05.2018.

The Finance Officer has recommended to place the proposal for purchase of CO<sub>2</sub> Incubator, before the Purchase Committee for approval. If approved supply order may be placed accordingly, meeting the expenditure from the sanctioned fund (2017-18).

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase CO<sub>2</sub> Incubator from M/s. Eppendorf, Germany through the Supplier firm M/s. Eppendorf India, Chennai at a total cost of Rs.3,83,250/- (Rupees Three lakh eight three thousand two hundred and fifty only) meeting the expenditure from the fund released by the Government for implementing activities of the Inter University Centre for Genomics and Gene Technology for the year 2017-18.

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.06 Consideration of purchase of Quadrant Position Detector, Position Sensing Detector (PSD) Auto Aligner with power supply and variable – Gain Temperature Compensated Avalanche Photodetector –Department of Optoelectronics– reg.**

*(Pl.Sn)*

The Head, Department of Optoelectronics, vide letter KU/Opto/36/18-19 dated 18.04.2018 submitted a proposal for the purchase of following items utilizing the fund sanctioned for the Department under 'Infrastructure and Laboratory Development' for theyear 2018-19. The Department Council recommended the purchase of various equipment.

Quadrant Position Detector Position Sensing Detector (PSD) Auto Aligner with power supply Variable-Gain Temperature-Compensated Avalanche Photodetector.

The Head of the Department, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed.

The tabulated statement of the quotations is detailed below:

**Item 1: Quadrant Position Detector**

Sl.No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. Infrawave Optical Technologies, Haryana	Quadrant Position Detector	68,440	
2	M/s. Infrared Optics, Faridabad	Make: Thorlabs Part No: PDQ80A	59,000	Recommended by HOD
3	M/s. Sandvic Components, UP	Make: Thorlabs Part No: PDQ80A	82,600	

**Item 2: Position Sensing Detector (PSD) Auto Aligner with power supply**

Sl.No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. Infrawave Optical Technologies, Haryana	Position Sensing Detector (PSD) Auto Aligner with power supply	1,18,000	
2	M/s. Infrared Optics, Faridabad	Make: Thorlabs Part No: KPA101	1,06,200	Recommended by HOD
3	M/s. Sandvic Components, UP	Make: Thorlabs Part No: KPA101	1,62,250	

**Item 3: Variable-Gain Temperature-Compensated Avalanche Photodetector.**

Sl.No	Firm	Description/Model	Total (inclusive of all taxes)	Remarks
1	M/s. Infrawave Optical Technologies, Haryana	Variable-Gain Temperature-	1,55,760	
2	M/s. Infrared Optics, Faridabad	Make: Thorlabs, Germany Model: APD410A2/M	1,47,500	Recommended by HOD
3	M/s. Sandvic Components, UP	Model No. APD410A2 Make: Thorlabs, Germany	2,27,150	

As per the recommendations of the Head, Department of Optoelectronics, the selected firms for the supply lab equipment is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1.	Quadrant Position Detector	M/s. Infrared Optics, Faridabad	59,000
2	Position Sensing Detector (PSD) Auto Aligner with power supply	M/s. Infrared Optics, Faridabad	1,06,200
3	Variable-Gain Temperature-Compensated Avalanche Photodetector.	M/s. Infrared Optics, Faridabad	1,47,500
	<b>Total</b>		<b>3,12,700</b>

The Head, Department of Optoelectronics, requests sanction to purchase above equipments from the respective firms at a total cost of ₹3,12,700/- (Rupees Three lakh twelve thousand seven hundred only). The expenditure may be met from the fund sanctioned for the Department under Infrastructure and Laboratory Development for the year 2018-19.

The Finance Officer has recommended to place the proposal for the purchase of above equipments in the Department of Optoelectronics, before the Purchase Committee for approval. If approved, supply order shall be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendations.

**The Committee considered the proposal and recommended to purchase equipments as detailed below, meeting the expenditure from the fund sanctioned for the Department under Infrastructure and Laboratory Development for the year 2018-19.**

Sl. No.	Item	Supplier	Total(Rs)
1.	Quadrant Position Detector	M/s. Infrared Optics, Faridabad	59,000
2	Position Sensing Detector (PSD) Auto Aligner with power supply	M/s. Infrared Optics, Faridabad	1,06,200
3	Variable-Gain Temperature-Compensated Avalanche Photodetector.	M/s. Infrared Optics, Faridabad	1,47,500
	<b>Total</b>		<b>3,12,700</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No.04.98.06.07 Consideration of Purchase of CO<sub>2</sub> Incubator-Department of Zoology – reg.**

**(Pl.Sn)**

The Assistant Professor, Department of Zoology vide letter No. nil dated 10/05/2018, submitted a proposal for the purchase of CO<sub>2</sub> Incubator using the fund released as provisional advance in connection with the implementation of two Innovative projects for the year 2017-18, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

The Assistant Professor, Department of Zoology, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed. The Proposal has been recommended and forwarded by the Head, Department of Zoology. Five firms quoted for the supply of CO<sub>2</sub> Incubator. The tabulated statement of the quotations is detailed below:

Sl.No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. Deeksha Instrument Corporation	Make: N-Biotech, Inc., South Korea Model: MB-203 XL	USD 7050 ₹ 4,79,400 USD=₹68	
2	<b>M/s. Biogene</b>	<b>Make: Thermo Scientific Model: BB150</b>	<b>3,83,250</b>	<b>Recommended by HOD</b>
3	M/s. DLAB Scientific Pvt. Ltd	Make: Being Instrument Inc., USA Model: BPN-150CW	4,57,356	
4	M/s. Universal Agencies	Make: MEMMERT Germany Model: ICO20MED	Euro 11189 ₹ 8,83,931 Euro=₹79	
5	M/s. S V Scientific	Make: MMM Med Center Einrichtungen, Germany Model: CO <sub>2</sub> CELL190 comfort	Euro 6806 ₹ 5,37,674 Euro=₹79	

The Assistant Professor, Department of Zoology, requests sanction to purchase CO<sub>2</sub> Incubator from M/s. Biogene at a total cost of ₹3,83,250/- (Rupees Three lakh eighty three thousand two hundred and fifty only) meeting the expenditure from the provisional Advance sanctioned for implementing the proposed innovative projects.

The Finance Officer has recommended to place the proposal for purchase of CO<sub>2</sub> Incubator, before the Purchase Committee for approval. If approved supply order may be placed accordingly, meeting the expenditure from the fund sanctioned for the projects vide, U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017 for the year (2017-18).

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase CO<sub>2</sub> Incubator from M/s. Biogene at a total cost of Rs.3,83,250/- (Rupees Three lakh eighty three thousand two hundred and fifty only) meeting the expenditure from the provisional Advance sanctioned vide, U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017 for implementing the proposed innovative projects.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.08****Consideration of purchase of PCR Thermal Cyclers – Department of Zoology– reg.****(Pl.Sn)**

The Assistant Professor, Department of Zoology vide letter No. nil dated 13/05/2018, submitted a proposal for the purchase of PCR Thermal Cyclers using the fund sanctioned to the Department under the scheme-component Innovative projects for the year 2017-18.

The Assistant Professor, Department of Zoology, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed. The Proposal has been recommended and forwarded by the Head, Department of Zoology. Five firms quoted for the supply of PCR Thermal Cyclers. The tabulated statement of the quotations is detailed below:

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. S.V. Scientific	Make: J.P. SELECTA, Spain Model: B960	5,75,400	
2	M/s. Biogene	Make: Thermo fisher scientific, USA Model: PCR ABI Veriti 96	2,75,100	Recommended by HOD
3	M/s. Crescent lab equipment	Make: Bio-Rad Inc; USA Model: T100TM	2,31,000	Not meeting the required specification (i.e., consistency in the results is varied with the application of instrument and instrument service is not satisfactory).
4	M/s. Delta Scientific Systems	Make: Agilent Technologies Model: Sure Cyclers 8800	3,24,500	
5	M/s. Universal Agencies	Make: Labocon Thermal Cyclers Gradient, UK Model: LTCG-96-102	USD 5145 (₹ 3,49,860/- USD= ₹68)	

The Assistant Professor, Department of Zoology, requests sanction to purchase PCR Thermal Cyclers from M/s. Biogene at a total cost of ₹2,75,100/- (Rupees Two lakh seventy five thousand one hundred only) meeting the expenditure from the fund sanctioned as provisional advance for implementing two innovative projects, vide U.O. No. PL.A1/4577/Zool/17 dated 06.11.2017.

The Finance Officer has recommended to place the proposal for purchase of PCR Thermal Cyclers, before the Purchase Committee for approval. If approved supply order may be placed accordingly, meeting the expenditure from the sanctioned fund (2017-18).

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase PCR Thermal Cyclers from M/s. Biogene at a total cost of Rs.2,75,100/- (Rupees Two lakh seventy five thousand one hundred only) meeting the expenditure from the fund sanctioned as provisional advance for implementing two innovative projects, vide U.O. No. PL.A1/4577/Zool/17 dated 06.11.2017.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.09 Consideration of purchase of Branded Camera & accessories – Centre for Diaspora Studies****(Pl.Sn)**

The Syndicate at its meeting held on 24.03.2018 (Item No. 33.96.01.Additional item No. 2) considered the proposals for the purchase of Branded Camera & accessories submitted by the Honorary Director, Centre for Diaspora Studies and resolved to invite fresh quotations and submit the proposals along with the report of the Instrumentation Engineer, SICC.

Accordingly, the Honorary Director, Centre for Diaspora Studies, has invited fresh quotations as per the specifications suggested by the Instrumentation Engineer, SICC for the purchase of Branded Camera & accessories by publishing the quotation notice in the University Website and leading dailies and forwarded the same vide letter No. CDS/VEU-QTN-ST/03/18 dated 25.04.2018 along with the comparative statement of the quotations.

The quotations were evaluated by the Instrumentation Engineer, SICC and the Honorary Director has also forwarded the evaluation report on the quotations, obtained from the Instrumentation Engineer

Based on the evaluation report, the tabulated statement is prepared as detailed below:

Item No. 1- Branded Camera & accessories

Sl. No	Firm	Make & Model	Qty	Total price (₹) (tax inclusive)	Grand total
1	M/s. Baba Enterprises, Trivandrum	Canon 6D Mark II with 24-105 4L lens with Battery charger	1	1,70,000	3,57,000 (Recommended by the Hon. Director)
		Canon LP-E6 Battery	2	8,400	
		Simpex 670 Tripod	1	6,900	
		Pinball sling 12 Camera Shoulder bag	1	2,700	
		Sennheiser EW 112G3 Cordless Lapel Mic	2	86,000	
		Eneloop Battery	2	1,500	
		Eneloop Battery Charger	1	900	
		Harison Argos L-12-DC-DM LED light	2	49,000	
		SimpexLED Sungun Light	2	7,700	
		Kamron 110 cm 5 in 1 Light Reflector	2	2,600	
		Simpex PL Stand	6	4,500	
		Sony 1 TB External Hard Disk	2	9,700	
		Sandisk 64GB SD card 95MB/S	2	5,700	
		Background cloth black	2	1,400	
2	M/s. ETL, Trivandrum	Canon 6D Mark II with 24-105 4L lens with Battery charger	1	1,78,880	4,10,706
		Canon LP-E6 Battery	2	8,500	
		Simpex 670 Tripod	1	7,380	
		Pinball sling 12 Camera Shoulder bag	1	3,380	
		Sennheiser EW 112G3 Cordless Lapel Mic	2	1,27,760	
		Eneloop Battery	2	1,700	
		Eneloop Battery charger	1	930	
		Harison Argos L-12-DC-DM LED light	2	44,700	
		SimpexLED Sungun Light	2	8,200	
		Kamron 110 cm 5 in 1 Light Reflector	2	3,500	
		Simpex PL Stand	6	5,700	
		Sony 1 TB External Hard Disk	2	11,776	
		Sandisk 64GB SD card 95MB/S	2	6,800	

		Background cloth black	2	1,500	
3	M/s. Videology, New Delhi	Canon 6D Mark II with 24-105 4L lens with Battery charger	1	1,71,100	4,82,920
		Canon LP-E6 Battery	2	8,600	
		Simpex 670 Tripod	1	9,440	
		Pinball sling 12 Camera Shoulder bag	1	6,000	
		Sennheiser EW 112G3 Cordless Lapel Mic	2	1,19,800	
		Eneloop Battery	2	3,000	
		Eneloop Battery charger	1	4,000	
		Harison Argos L-12-DC-DM LED light	2	1,20,000	
		SimpexLED Sungun Light	2	5,000	
		Kamron 110 cm 5 in 1 Light Reflector	2	3,200	
		Simpex PL Stand	6	12,000	
		Sony 1 TB External Hard Disk	2	11,980	
		Sandisk 64GB SD card 95MB/S	2	6,500	
		Background cloth black	2	2,300	
4	M/s. Artek web Distributors	Canon 6D Mark II with 24-105 4L lens with Battery charger	1	1,77,900	5,31,800
		Canon LP-E6 Battery	2	9,800	
		Simpex 670 Tripod	1	10,900	
		Pinball sling 12 Camera Shoulder bag	1	6,900	
		Sennheiser EW 112G3 Cordless Lapel Mic	2	1,33,800	
		Eneloop Battery	2	3,800	
		Eneloop Battery charger	1	2,500	
		Harison Argos L-12-DC-DM LED light	2	1,33,800	
		SimpexLED Sungun Light	2	5,800	
		Kamron 110 cm 5 in 1 Light Reflector	2	3,800	
		Simpex PL Stand	6	17,400	
		Sony 1 TB External Hard Disk	2	13,800	
		Sandisk 64GB SD card 95MB/S	2	7,800	
		Background cloth black	2	3,800	
5	M/s. Elmech Services	Canon 6D Mark II with 24-105 4L lens with Battery charger	1	1,76,000	4,43,104
		Canon LP-E6 Battery	2	14,080	
		Simpex 670 Tripod	1	9,600	
		Pinball sling 12 Camera Shoulder bag	1	5,120	
		Sennheiser EW 112G3 Cordless Lapel Mic	2	1,33,312	



	Eneloop Battery	2	2,160
	Eneloop Battery charger	1	1,728
	Harison Argos L-12-DC-DM LED light	2	64,000
	SimpexLED Sungun Light	2	6,000
	Kamron 110 cm 5 in 1 Light Reflector	2	2,688
	Simpex PL Stand	6	6,144
	Sony 1 TB External Hard Disk	2	12,800
	Sandisk 64GB SD card 95MB/S	2	7,552
	Background cloth black	2	1,920

The Honorary Director, Centre for Diaspora Studies, requests sanction to purchase Camera and accessories from M/s. Babas, Trivandrum amounting to `3,57,000/- (Rupees Three lakh fifty seven thousand only) meeting the expenditure from the fund allocated for the Centre under 'Strengthening of Existing Centres' for the year 2017-18. It may be noted that an amount `4,60,000/- (Rupees Four lakh sixty thousand only) is allocated for the Centre under the above component. Out of which `1,30,000/- (Rupees One lakh & thirty thousand only) has been released for implementing the project 'Two Documentaries on Diaspora/Migration'.

The Finance Officer has recommended to place the proposal for purchase of Branded Camera with accessories in the Centre for Diaspora Studies, before the Purchase Committee for approval. If approved, supply order may be placed with the firm recommended by the Purchase Committee.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendations.

The Committee considered the proposal and recommended to purchase Camera and accessories from M/s. Baba Enterprises, Trivandrum amounting to Rs.3,57,000/- (Rupees Three lakh fifty seven thousand only) meeting the expenditure from the fund allocated for the Centre under 'Strengthening of Existing Centres' for the year 2017-18.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98.06.10 Consideration of Setting up of Language lab in the Department – Institute of English***

The Head, Institute of English vide letter No.KUIE/DPD/31/2018 dated 23/05/2018, has submitted proposal for setting up of Language lab in the Department utilizing the fund allocated for department under the component 'Infrastructure and Laboratory Development' for the year 2017-18.

Open tender was invited through e-procurement under two bid system for proposal for setting up of Language lab in the Department. Due to insufficient number of qualified bidders for the first time, it was retendered.

After retendering, following bidders participated for the tender Viz:

- (i) M/s. NetX Technologies, Kochi
- (ii) M/s. Namaste Innovations, Trivandrum
- (iii) M/s. Citsa Technologies Pvt. Ltd., Trivandrum
- (iv) M/s. Medical and Visual Technologies Pvt. Ltd
- (v) M/s. Infoweavers Technologies Pvt. Ltd.

The Technical Committee constituted vide, U.O.No. Pl.A1/3060/KUIE/17 dated 21.04.2018 evaluated the technical bids. The Committee observed that M/s. Medical and Visual Technologies Pvt.Ltd and M/s. Infoweavers Technologies Pvt.Ltd., is not meeting the specifications and hence rejected. All the other firms satisfied the technical specifications and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Sl.No	Firms	Total	Remarks
1	M/s. NetX technologies, Kochi	18,79,589	Recommended by HOD
2	M/s. CITSA Technologies Pvt. Ltd, Trivandrum	20,45,333.79	
3	M/s. Namaste Innovations, Trivandrum	23,54,458	

The Committee reported that the firm M/s. NetX technologies, Kochi has quoted an amount of `18,79,589/- (Rupees Eighteen Lakh seventy nine thousand five hundred and eighty nine only) for setting up of Language lab in the Department.

The Head, Institute of English, requests sanction to entrust the work with M/s. NetX technologies, Kochi for setting up of Language lab in the Department meeting the expenditure from the fund allocated for the for department under the component 'Infrastructure and Laboratory Development' for the year 2017-18. The Head has also requested to invite the firm M/s. NetX Technologies, Kochi for a negotiation, before the Purchase Committee.

It may be noted that an amount of `15 Lakh is allocated for the department for setting up of Language lab for the year 2017-18. The over and above budget provision shall be met from the current years' Budget Estimates of the University.

The Finance Officer has recommended to place the proposal for setting up of Language lab in the Institute of English from the lowest quoted firm M/s. NetX Technologies, Kochi, before the Purchase Committee for approval and the firm may be invited for a negotiation before the Purchase Committee. If approved, supply order may be placed accordingly.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and to invite the firm (M/s. NetX Technologies, Kochi) for a negotiation before the Purchase Committee.

The committee negotiated with the representatives of M/s. NetX Technologies, Kochi and the firm agreed to provide a discount of Rs. 79, 589/- (Rupees Seventy nine thousand five hundred and eighty nine only) and to execute the work regarding setting up of Language Lab in the Institute of English at the reduced rate of Rs. 18,00,000/- (Rupees Eighteen lakh only) on the below terms:

1. Payment: 75% against invoice/delivery
2. 25 % on project completion.

Based on the negotiation the committee recommended to entrust the work regarding the setting up of Language Lab in the Institute of English to M/s. NetX Technologies, Kochi at the reduced rate of Rs. 18,00,000/- (Rupees Eighteen lakh only) subject to the above terms. (Item wise description of work is appended)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98.06.11 Consideration of Setting up of Ceramic Petrology lab – Department of Archaeology***

The Head, Department of Archaeology vide letter No.Ku/ARC/33/17-18 dated 17/05/2017, submitted a proposal for the purchase of following equipments in connection with the setting up of Ceramic Petrology lab from the fund allocated for 'Innovative programmes and research projects' for the year 2016-17. The Department Council considered the proposal and recommended to purchase the following equipment through e-procurement system.

1. Research Automated Polarising Microscope with camera and computer
2. Automatic Sample Preparation Machine for thin section (Grinding & Polishing )
3. Research semi automated Polarising Microscope with camera and computer
4. Automatic Point Counting Stage with complete software
5. Routine Polarising Microscope
6. Routine Microscope Model Stereo Microscope
7. Student Polarising Microscope
8. Student Stereo Microscope

Open tender through e-procurement under two cover system was invited for the supply of above equipment and by publishing in two leading dailies.

**Item No. 1. Research semi automated Polarising Microscope with camera and computer**

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again two firms quoted for Research semi automated Polarising Microscope with camera and computer

- a. M/s. DHR Holding India Pvt. Ltd, Mumbai
- b. M/s. Dolphin Instruments Pvt. Ltd., Bangalore.

The Technical Committee evaluated the technical bid and reported that M/s. DHR Holding India Pvt. Ltd, Mumbai does not satisfy the specification mentioned in the tender document (i.e, it has only motorized 4 position turret hence create problems during upgradation, the polarizer is simple and not 0-360 degree rotatable, lense NPLAN 2.5x is not semi planapo/Neofluor/fluorite, and the magnification changer is only 1.6x).

The bid submitted by M/s. Dolphin Instruments Pvt. Ltd., Bangalore satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Dolphin Instruments Pvt. Ltd., Bangalore has quoted an amount of Euro 51401.00 (€38,03,674 Euro=74) for the supply of Research semi automated Polarising Microscope with camera and computer.

The Committee after evaluation of the financial bid recommends to accept the bid of M/s. Dolphin Instruments Pvt. Ltd., Bangalore

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Dolphin Instruments Pvt. Ltd., Bangalore.	Carl Zeiss, Germany Axioimager AxioCam ICC5	Euro 51401.00 (€38,03,674 Euro=74)	Recommended by HOD

**Item No. 2. Automatic Sample Preparation Machine for thin section (Grinding & Polishing)**

Three firms participated for Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

- a. M/s. Struers Aps, Denmark C/o Aimil Ltd., New Delhi
- b. M/s. Leco Instruments, Bangalore
- c. M/s. Censico International Pvt. Ltd., Agra

The Technical Committee evaluated the technical bid and reported that the following two firms do not satisfy the specification mentioned in the tender document.

a. M/s. Struers Aps, Denmark C/o Aimil Ltd., New Delhi – Not meeting the specification (i.e, It has fixed RPM for cutting rocks, only one rotational direction, doesn't have table with x-y positioning suitable for incorporation of cutter and it don't have bonding fixture)

b. M/s. Leco Instruments, Bangalore– Not meeting the specification ( Don't have rock cutting and grinding machine, vacuum impregnation cold mounting equipment, rock cutter and bonding fixture. Specimen mover is also not according to the specification)

The bid submitted by M/s. Censico International Pvt. Ltd., Agra satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Censico International Pvt. Ltd., Agra has quoted an amount of USD 70574.50 + USD 3410 (for spares)= USD 73984.50 for the supply of Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s.Censico International Pvt. Ltd., Agra	Buehler, U.S.A	USD 70574.50 + USD 3410 (for spares)= USD 73984.50 (€48,08,992.5/- USD=65)	Recommended by HOD

**Item No. 3. Research semi automated Polarising Microscope with Camera and Computer**

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again two firms quoted for Research semi automated Polarising Microscope with Camera and Computer.

- a. M/s. DHR Holding India Pvt. Ltd., Mumbai
- b. M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai

The Technical Committee evaluated the technical bid and reported that M/s. DHR Holding India Pvt. Ltd, Mumbai does not satisfy the specification mentioned in the tender document (i.e, the nosepiece is not revolving type, objective lense N Plan 2.5x is not Semiplanapo/ Neofluor/flurite; it is planachromat).

The bid submitted by M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Icon Analytical Equipment Pvt. Ltd., Mumbai has quoted an amount of Yen 45,00,000 for the supply of Research semi automated Polarising Microscope with Camera and Computer.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s.Icon Analytical Equipment Pvt. Ltd., Mumbai	Olympus, Japan BX3 DP73	Yen 45,00,000.00 (`26,10,000/- @ Yen=0.58)	Recommended by HOD

**Item No. 4. Automatic Point Counting Stage with complete Software**

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, again only one firm quoted for Automatic Point Counting Stage with complete Software

- a. M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK

The Technical Committee evaluated the technical bid and reported that M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK satisfy the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK has quoted an amount of GBP 8024 for the supply of Automatic Point Counting Stage with complete Software

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab India Instruments Pvt.Ltd., Thane C/o Conwy Valley Systems Ltd., UK	Petrog, Conwy Valley Systems Ltd., UK, Petrog Lite	GBP 8024 `6,65,992/- @ GBP=83)	Recommended by HOD

**Item No. 5. Routine Polarising Microscope**

Three firms participated for Routine Polarising Microscope

- a. M/s. DHR Holding India Pvt.Ltd., Mumbai
- b. M/s. Lab Equipments, Ahmedabad
- c. M/s. Micro Instrument Company, Ambala

The Technical Committee evaluated the technical bid and reported that following two firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, Its nosepiece is quadruple, it has LED illumination, XY attachment is absent, Analyser is fixed, the camera is CMOS and its has very less resolution)

b. M/s. Micro Instrument Company, Ambala– Not meeting the specification ( Its stand has no rotating stage, stage is not rotatable, nosepiece is quadruple, XY attachment is absent and camera is also absent)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 5883.00 for the supply of Routine Polarising Microscope

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MCP300 CAM800	Euro 5883 (^4,35,342/- Euro=74)	Recommended by HOD

#### **Item No. 6. Routine Microscope Model Stereo Microscope**

Three firms participated for Routine Microscope Model Stereo Microscope

- M/s. DHR Holding India Pvt.Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin

The Technical Committee evaluated the technical bid and reported that following two firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, No details available in the attachment-neither the quote nor the compliance sheet. Kept only the order copies of customers)

b. M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin– Not meeting the specification (i.e., Camera sensor is CMOS and the resolution is only 5.0 mega pixel)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 5878.00 for the supply of Routine Microscope Model Stereo Microscope

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MZ 1000 with camera 800 Colour CCD with 8.0 MP	Euro 5878 (^4,34,972/- Euro=74)	Recommended by HOD

#### **Item No. 7. Student Polarising Microscope**

Five firms participated for supply of Student Polarising Microscope

- M/s. DHR Holding India Pvt. Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin
- M/s. Radical Scientific Equipments Pvt. Ltd., Ambala
- M/s. Labex K.K. International, Ambala

The Technical Committee evaluated the technical bid and reported that following firms does not satisfy the specification mentioned in the tender document.

a. M/s. DHR Holding India Pvt.Ltd., Mumbai – Not meeting the specification (i.e, Quintuple nose-piece and LED illumination absent, analyser is not rotatable, XY attachment is not specified in the technical quote)

b. M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin– Not meeting the specification (i.e., Fixed analyser, not rotatable, camera is not with integrated tablet )

c. M/s. Radical Scientific Equipments Pvt. Ltd., Ambala – Not meeting the specification (i.e, Resolution of camera is only 2.0 Mega pixel)

d. M/s. Labex K.K. International, Ambala – Not meeting the specification (i.e, Quintuple nose-piece, objectives are 63x, camera is not with integrated tablet, processor is 1.2 GHZ)

The bid submitted by M/s. Lab Equipments, Ahmedabad satisfies the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The Committee reported that the firm M/s. Lab Equipments, Ahmedabad has quoted an amount of Euro 4775.00 for the supply of Student Polarising Microscope.

The detailed statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria MCP 300	Euro 4775.00 (`3,53,350/- Euro=74)	Recommended by HOD

#### Item No. 8. Student Stereo Microscope

Four firms participated for supply of Student Stereo Microscope

- M/s. Ultra Instruments, Secunderabad
- M/s. DHR Holding India Pvt. Ltd., Mumbai
- M/s. Lab Equipments, Ahmedabad
- M/s. Scientific Medical Equipments (Kerala) Pvt.Ltd., Cochin

The Technical Committee evaluated the technical bid and reported that following firms does not satisfy the specification mentioned in the tender document.

- M/s. Ultra Instruments, Secunderabad – Not meeting the specification (i.e, Eyepieces are different)
- M/s. DHR Holding India Pvt. Ltd., Mumbai – Not meeting the specification (i.e., No details available in the attachment-neither the quote nor the compliance sheet. Kept only the order copies of the customers)

The bid submitted by other two firms satisfy the tender specification and hence recommended to open the financial bid.

The Financial bid was opened and evaluated by the Committee. The tabulated statement of the quotation is listed below:

Sl. No.	Firms	Make/Model	Rate	Remarks
1.	M/s. Lab Equipments, Ahmedabad	Micros, Austria Model: Lady Bird	Euro 1758.00 (`1,30,092/- Euro=74)	Recommended by HOD
2	M/s. Scientific Medical Equipments (Kerala) Pvt. Ltd., Cochin	Carl Zeiss, Germany Model: Stemi 508	Euro 4125.00 (`3,05,250/- Euro=74)	

As per the recommendations of the Head, Department of Archaeology the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(€)
1	Research Automated Polarising Microscope with camera and computer	M/s. Dolphin Instruments, Bangalore on behalf of M/s. Carl Zeiss Microscopy GmbH, Germany	Euro 51401.00 (`38,03,674 Euro=`74)
2	Automatic Sample Preparation Machine for thin section (Grinding & Polishing )	M/s. Censico International Pvt. Ltd., Agra on behalf of M/s. Buehler, USA	USD 73984.50 (`48,08,992.5/- USD=65)
3	Research semi automated Polarising Microscope with camera and computer	M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai on behalf of Olympus Corporation, Japan	Yen 45,00,000 (`26,10,000/- Yen=0.58)
4	Automatic Point Counting Stage with complete software	M/s. Lab India Instruments Pvt.Ltd., Thane on behalf of M/s. Conwy Valley Systems Ltd., UK	GBP 8024.00 (`6,65,992/- @ GBP=83)
5	Routine Polarising Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 5883.00 (`4,35,342/- Euro=74)
6	Routine Microscope Model Stereo Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 5878.00 (`4,34,972/- Euro=74)
7	Student Polarising Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 4775.00 (`3,53,350/- Euro=74)
8	Student Stereo Microscope	M/s. Lab Equipments, Ahmedabad on behalf of M/s. MICROS Producttions, Austria	Euro 1758.00 (`1,30,092/-

		Euro=74)
	<b>Total</b>	<b>`1,32,42,414.5/-</b>

The Head, Department of Archaeology, requests sanction to purchase above equipments from the respective firms in connection with the setting up of Ceramic Petrology lab from the fund allocated for 'Innovative programmes and research projects' for the year 2016-17.

It may be noted that an amount of `1,30,00,000/- (Rupees One crore thirty lakh only) was allocated for the Department under the component 'Innovative programmes and research projects' for setting up of Ceramic Petrology lab in the Department from State Plan Grant for the financial year 2016-17.

The Finance has recommended to place the proposal for purchase of equipment in the Department of Archaeology, before the Purchase Committee for approval, subject to the condition that the total expenditure shall be limited to the provision provided. Lowest quoted firm for the high priced equipment may be invited for negotiation in the Purchase Committee. If approved, Purchase shall be effected accordingly.

The Purchase Committee at its meeting held on 04.05.2018 considered the proposal and recommended to defer the item, since the concerned faculty of the Department was out of station for field work. This recommendation was approved by the Syndicate at its meeting held on 10.05.2018 (Item No. 35.71.03.06)

As per the orders of the Vice-Chancellor, the proposal is again placed before the Purchase Committee for consideration and to invite the firms recommended for the purchase of high priced equipment (M/s. Dolphin Instruments, Bangalore, M/s. Censico International Pvt. Ltd., Agra and M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai) for negotiation.

1. Research Automated Polarising Microscope with camera and computer

The Committee negotiated with the representatives of the firm M/s. Dolphin Instruments, Bangalore and the firm agreed to offer additional discount of Euro 504.00 from the quoted price (Euro 51401.00 ) thereby reducing the price to Euro 50897.00.

Based on the negotiation the committee recommended the purchase of Research Automated Polarising Microscope with camera and computer from M/s. Dolphin Instruments, Bangalore on behalf of M/s. Carl Zeiss Microscopy GmbH, Germany at a total cost of Euro 50897.00.

2. Automatic Sample Preparation Machine for thin section (Grinding & Polishing)

The Committee negotiated with the representatives of the firm M/s. Censico International Pvt. Ltd., Agra and the firm agreed to offer additional discount of 2% , from the quoted price USD 73984.50 (with Spares) thereby reducing the price to USD 72573.01.

Based on the negotiation the committee recommended the purchase of Automatic Sample Preparation Machine for thin section (Grinding & Polishing) and spares from M/s. Censico International Pvt. Ltd., Agra on behalf of M/s. Buehler, USA at a total cost of USD 72573.01.

3. Research semi automated Polarising Microscope with camera and computer

The Committee negotiated with the representatives of the firm M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai and the firm informed that inspite of increase in International pricing 5-7%, they are already absorbing the increase in price to keep the validity of the offer and requested to consider this as a special discount on the item.

Based on the negotiaiton, the committee recommended to purchase Research semi automated Polarising Microscope with camera and computer from M/s. Icon Analytical Equipment Pvt. Ltd. Mumbai on behalf of Olympus Corporation, Japan at a total cost of Yen 45,00,000.

4. Automatic Point Counting Stage with complete software

The committee recommended to purchase Automatic Point Counting Stage with complete software from M/s. Lab India Instruments Pvt.Ltd., Thane on behalf of M/s. Conwy Valley Systems Ltd., UK at a total cost of GBP 8024.00.

5. The Committee negotiated with the representatives of the firm M/s. Lab Equipments, Ahmedabad for the purchase of following equipments:

- a. Routine Polarising Microscope - Euro 5883
- b. Routine Microscope Model Stereo Microscope- Euro 5878
- c. Student Polarising Microscope- Euro 4775
- d. Student Stereo Microscope- Euro 1758

and the firm agreed to offer a additional discount of Euro 200.00 from the total amount quoted for the purchase of above equipments (Euro 18294.00) thereby reducing to total rate to Euro 18094.00, if the purchase order is placed together.

Based on the negotiation, the committee recommended to purchase above equipments from M/s. Lab Equipments, Ahmedabad at at total cost of Euro 18094.00 by placing a single purchase order.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.06.12 Consideration of the Proposal for the Fluorescence upgradation of Leica Inverted Microscope – Department of Zoology**

The Assistant Professor, Department of Zoology vide letter No. nil dated 09/05/2018, submitted a proposal for the Fluorescence upgradation of Leica Inverted Microscope using the fund sanctioned to the Department under the scheme-component Innovative projects for the year 2017-18.

The Assistant Professor, Department of Zoology, has informed that proposed purchase is the upgradation of Leica DMIL LED Microscope, the Expert committee convened at the Department on 09.05.2017 for the evaluation of the bids, identified that the product offered by the original firm (i.e, Leica Microsystems) is most for the proposed upgradation, so as to avoid many technical issues that may arise eventually.

The firm has also certified that 'M/s.BIONS Medical Systems Pvt. Ltd'., is the sole proprietary firm for the upgradation of Leica DMIL LED Microscope and that the Fluorescence module and camera manufactured by Leica Microsystems alone is compatible with the Leica Microscope unit.

Based on the certificate from the principal firm 'M/s. Leica Mikrosysteme Vertrieb GmbH' and supplier firm 'M/s. BIONS Medical Systems Pvt. Ltd.', the Committee recommended for the purchase of Fluorescence upgradation of Leica DMIL Inverted Microscope from M/s. BIONS Medical Systems, Pvt. Ltd., at a total cost of `4,84,500/- (Rupees Four lakh eighty four thousand five hundred only).

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. BIONS Medical Systems Pvt. Ltd.	Fluorescence Upgradation of Leica DMIL Inverted Microscope Make: Leica Mikrosysteme Vertrieb GmbH, Germany	4,84,500	'M/s. BIONS Medical Systems pvt. Ltd'., is the sole proprietary firm for the upgradation of Leica DMIL LED Microscope and that the Fluorescence module and camera manufactured by Leica Microsystems alone is compatible with the Leica Microscope unit.

The Assistant Professor, Department of Zoology, requests sanction for the Fluorescence upgradation of Leica Inverted Microscope from M/s. BIONS Medical Systems Pvt. Ltd. at a total cost of `4,84,500/- (Rupees Four lakh eighty four thousand five hundred only) meeting the expenditure from the fund sanctioned as provisional advance for implementing the two innovative projects, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

The Finance Officer has recommended to place the proposal for purchase of Fluorescence upgradation of Leica DMIL inverted Microscope in connection with the implementation of the project in Department of Zoology, before the Purchase Committee for approval along with the technical evaluation report of Expert Committee for approval. If approved, supply order may be placed accordingly, meeting expenditure from the funds sanctioned vide U.O. No.Pl.A1/4577/Zool/17 dated 06.11.2017.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase Fluorescence upgradation of Leica Inverted Microscope from M/s. BIONS Medical Systems Pvt. Ltd. at a total cost of Rs4,84,500/- (Rupees Four lakh eighty four thousand five hundred only), on the basis of the



remarks from the Expert committee convened at the Department on 09.05.2017 and the certificate from the principal firm 'M/s. Leica Mikrosysteme Vertrieb GmbH' that the 'M/s. BIONS Medical Systems pvt. Ltd', is the sole proprietary firm for the upgradation of Leica DMIL LED Microscope and that the Fluorescence module and camera manufactured by Leica Microsystems alone is compatible with the Leica Microscope unit.

The expenditure for the purchase shall be met from the fund sanctioned as provisional advance for implementing the two innovative projects, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06.13**

**Consideration of the Proposal for the purchase of Dry Bath  
Department of Zoology**

The Assistant Professor, Department of Zoology vide letter No. nil dated 17/05/2018, submitted a proposal for the purchase of following equipment using the fund sanctioned to the Department under the scheme-component Innovative projects for the year 2017-18.

1. Dry Bath
2. Water Bath
3. Refrigerator

The Assistant Professor, Department of Zoology, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed. The Proposal has been recommended and forwarded by the Head, Department of Zoology. Six firms quoted for the supply of Dry Bath Cyclers. The tabulated statement of the quotations is detailed below:

**Item No. 1- Dry Bath**

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. Universal Agencies	Make: Moxcare Model: MC-M-DBT	49,395	
2	<b>M/s. Scientific Solution</b>	BT Lab System without Thermoliquid	37,906	
		<b>BR Biochem</b>	<b>31,270</b>	<b>Recommended by HOD</b>
4	M/s. ELS Instruments	Make: Benchmark Model: B3H1002	63,331	
5	M/s. Biogene	Make: Labnet Model: D1302	47,733	
6	M/s. Biovision		87,900	
7	M/s. Sciencetechs	Model: BT-Min100	34,800	

**Item No. 2- Water Bath**

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. Universal Agencies	Make: KEMI Model: KuBB2	38,940	Out of the ten important technical specifications only one were satisfied. Hence the technical committee rejected the bid.
2	M/s. Scientific Solution	Make: BR Biochem Mode: HHW-420	27,140	Out of the ten important technical specifications only three were satisfied. Hence the technical committee rejected the bid.
3	<b>M/s. Biogene</b>	<b>Make: Equitron (20L)</b>	<b>39,071</b>	<b>Recommended by HOD</b>
4	M/s. Biovision	10L	85,800	
5	M/s. Sciencetechs	Model: (BT-BCC 4100)	85,800	

**Item No. 3- Refrieerator**

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. QRS Retail Ltd., Sreekariyam	Make: Samsung Model: RT34M3943BS	34,000	Recommended by HOD
2	M/s. QRS Marketing Pvt. Ltd, M.G. Road	Make: Samsung Model: RT34m3943BS	35,500	
4	M/s. Selfridges, Vazhuthacaud	Make: Samsung Model: RT34M3943BS	36,000	

As per the recommendations of the Head, Department of Zoology the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1	Dry Bath	M/s. Scientific Solution	31,270
2	Water bath	M/s. Biogene, Trivandrum	39,071
3	Refrigerator	M/s. QRS Retail Ltd., Sreekariyam	34,000
		<b>Total</b>	<b>1,04,341</b>

The Assistant Professor, Department of Zoology, requests sanction to purchase above equipments at a total cost of ₹1,04,341/- (Rupees One lakh four thousand three hundred and forty one only) meeting the expenditure from the fund sanctioned as provisional advance for implementing two innovative projects, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

The Finance Officer has recommended to place the proposal for the purchase of above equipments in connection with the implementation of innovative project in the Department of Zoology, before the Purchase Committee for approval along with the technical evaluation report of Expert Committee for approval. If approved, supply order may be placed accordingly, meeting the expenditure from the sanctioned fund for the project vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase the following equipments meeting the expenditure from the sanctioned fund for the project vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

Sl. No.	Item	Supplier	Total(Rs)
1	Dry Bath	M/s. Scientific Solution	31,270
2	Water bath	M/s. Biogene, Trivandrum	39,071
3	Refrigerator	M/s. QRS Retail Ltd., Sreekariyam	34,000
		<b>Total</b>	<b>1,04,341</b>

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06.14 Consideration of the Proposal for the purchase of Equipments - Inter University Centre for Evolutionary and Integrative Biology**

The Honorary Director, Inter University Centre for Evolutionary and Integrative Biology vide letter No. iCEIB/Pur/et01/2018 dated 08/06/2018, has submitted proposal for the purchase of following equipments utilizing the fund allocated for the Centre under the component 'Strengthening of existing Centres' for the year 2016-17, vide Minutes of the meeting of the Syndicate held on 19.11.2016 (Item No. 22.27.02)

1. Live cell Imaging Multimode Reader with Accessories
2. HPLC with accessories.

Open tender was invited through e-procurement under two bid system for the supply of above equipments.

**Item No.1- Live cell Imaging Multimode Reader with Accessories**

Three firms participated in the tender Viz:

- (i) M/s. Medispec (I) Ltd., Mumbai  
(ii) M/s. Osteo Tech Solutions, Mumbai  
(iii) M/s. Global Enterprises, Mumbai

The Technical Committee consisting of Dr. Omkumar. R. V., Scientist D, RGCB, Trivandrum, Dr. Srinivas Gopala, Scientist F, Department of Biochemistry, SCTIMST, Dr. Jayakumaran Nair, Head, Department of Biotechnology and Prof. M. C. Subhash Peter, Honorary Director, i-CEIB evaluated the technical bids, and found that the technical specifications offered by M/s. Medispec (I) Ltd., Mumbai only meets the requirements and decided to accept the Technical bid. Hence, the Committee recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

**Item No. 1- Live cell Imaging Multimode Reader with Accessories**

Sl.No	Firms	Make/Model	Total	Negotiated Amount
1	M/s. Medispec (I) Ltd., Mumbai	Make: Biotek Instruments Inc., USA	`44,99,930/- [38,13,500/- +6,86,430/- (GST @ 18%)]	38,84,050/- [36,99,095/- (3% Discount) + GST @ 5%] Recommended by Hon. Director

The Committee reported that the firm M/s. Medispec (I) Ltd., Mumbai has quoted an amount of `44,99,930/- [38,13,500/- +6,86,430/- (GST @ 18%)] for the supply of Live cell Imaging Multimode Reader with Accessories. The committee evaluated the financial bid and negotiated with the firm. The firm has agreed to supply the equipment with 3% discount at an amount of `38,84,050/- [36,99,095/- (3% Discount) + GST @ 5% on producing DSIR certificate].

**Item No.2- HPLC with accessories.**

Due to insufficient number of qualified bidders for the first time, it was retendered. After retendering, only two bidders participated for the tender

1. M/s. Analytical Technologies Ltd., Gujarat
2. M/s. Spincotech Pvt. Ltd., Chennai

The Technical Committee evaluated the bid and reported that M/s. Spincotech Pvt. Ltd., Chennai meets all specification as per the tender document and recommended to open the financial bid.

The financial bid was opened and evaluated by the committee. The Comparative statement is detailed below:

Sl.No	Firms	Make/Model	Total	Remarks
1	M/s. Spincotech Pvt. Ltd., Chennai	Make: Shimadzu Corporation, Japan	`30,75,000/- + GST @ 18% = `36,28,500/-	Recommended by Hon. Director

After negotiation, the firm has agreed to supply the equipment after 3% reduction.

Final price of the equipment is

Cost of the equipment (after 3% discount)	= 29,82,750/-
GST 5% (against DSIR certificate & necessary documents)	= `1,49,138/- +
	-----
	31,31,888/-

The Head, has also certified that all provisions and procedures under Store purchase Manual/Kerala Financial code and all guidelines issued by the University for effecting purchases have been followed for the above purchase.

The Honorary Director, Inter University Centre for Evolutionary and Integrative Biology, requests sanction to purchase the above equipments meeting expenditure from the fund allocated for the Centre under the component 'Strengthening of existing Centres' for the year 2016-17.

As per the recommendations of the Honorary Director, Inter University Centre for Evolutionary and Integrative Biolog the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total( )
1	Live cell Imaging Multimode Reader with Accessories	M/s. Medispec (I) Ltd., Mumbai on behalf of Biotex, Instruments, Inc, USA	38,84,050/-
2	HPLC with accessories.	M/s. Spincotech Pvt. Ltd., Chennai on behalf of Shimadazu Corporation, Japan	31,31,888/-

<b>Total</b>		<b>₹70,15,938</b>
--------------	--	-------------------

The Finance Officer has recommended to place the proposal for purchase of Live cell Imaging Multimode Reader with Accessories and HPLC with accessories, in the Inter University Centre for Evolutionary and Integrative Biology, before the Purchase Committee along with the evaluation report of technical committee for approval. If approved, supply order may be placed accordingly meeting the expenditure from the fund allocated for the Centre under the component 'Starting of New Courses' for the year 2016-17.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.\

The Committee considered the proposal and recommended to purchase the following equipments meeting the expenditure from the fund allocated for the Centre under the component 'Starting of New Courses' for the year 2016-17.

Sl. No.	Item	Supplier	Total(Rs)
1	Live cell Imaging Multimode Reader with Accessories	M/s. Medispec (I) Ltd., Mumbai on behalf of Biotex, Instruments, Inc, USA	Rs.38,84,050/-
2	HPLC with accessories.	M/s. Spincotech Pvt. Ltd., Chennai on behalf of Shimadzu Corporation, Japan	Rs.31,31,888/-
	<b>Total</b>		<b>Rs.70,15,938/-</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98. 06.15 Consideration of the Proposal for the purchase of Pellet Hydraulic Press for the XRF Laboratory – Department of Geology***

The Head, Department of Geology, vide letter No. 247/4B/XRF/GOL/2018 dated 14.06.2018 submitted a proposal for the purchase of Pellet Hydraulic Press for the XRF Laboratory, utilizing the fund sanctioned for the Department under 'Infrastructure and Laboratory Development' for the year 2018-19. The Department Council recommended the purchase of the proposed equipment.

Open-tenders through e-procurement under two bid system was invited for the supply of Pellet Hydraulic Press for the XRF Laboratory. Four bidders participated for the tender

- (i) M/s. Insmart Systems, Hyderabad
- (ii) M/s. Born Scientific LLP, Tamilnadu
- (iii) M/s. VB Ceramic Consultants, Chennai
- (iv) M/s. YK Analytical Corporation, Pune

The Technical Committee evaluated the technical bids, and found that the 'M/s. VB Ceramic Consultant' is not meeting the required specifications and hence recommended to open the financial bid, of the other three technically qualified firms

The financial bid was opened and evaluated by the Committee. The Comparative statement is detailed below:

Sl.No	Firm	Make	Amount (Rs)	Remarks
1	M/s. Insmart Systems, Hyderabad	Make: Insmart Hydraulic press 40 tons for preparing pellets for analysis using XRF SPECAC Ltd., UK (Indian make)	8,32,269	Recommended by HOD
2	M/s. YK Analytical Corporation, Pune	Make: Hydraulic press 40 tons for preparing pellets for analysis using XRF (Foreign make)	17,99,500	
3	M/s. Born Scientific, Tamilnadu	Make: Fluxana Hydraulic press 40 tons for preparing pellets for analysis using XRF (Foreign make)	30,97,194	

Remarks: The price quoted by M/s. Insmart Systems is `8,32,269 which includes 18% GST On producing DSIR certificate tax reduce to 5% i.e, `7,40,579/-

The Head, Department of Geology, requests sanction to purchase Hydraulic Pellet Press from M/s. Insmart Systems at a total cost of `8,32,269/- (Rupees Eight lakh thirty two thousand two hundred and sixty nine only) with 18% GST. On producing DSIR certificate, the tax reduces to 5%, i.e, the total cost then amounts to `7,40,579/- (Rupees Seven lakh forty thousand five hundred and seventy nine). The expenditure may be met from the head of account 'Part II -Plan -MH -20(i)-Department of Geology-4/1885-Development of Department (State)' of the current Years' Budget Estimates of the University.

The Finance has recommended to place the proposal for the purchase of Pellet Hydraulic Press for the XRF Laboratory in the Department of Geology, before the Purchase Committee along with the evaluation report of technical committee for approval. If approved, Supply order may be placed accordingly.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase Hydraulic Pellet Press from M/s. Insmart Systems at a total cost of Rs.7,40,579/- (Rupees Seven lakh forty thousand five hundred and seventy nine) inclusive of all taxes (GST @ 5% on producing DSIR certificate) . The expenditure shall be met from the head of account 'Part II -Plan -MH -20(i)-Department of Geology-4/1885-Development of Department (State)' of the current Years' Budget Estimates of the University.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06.Additional Item No: 01 Consideration of the Proposal for the purchase of Electrophoresis Apparatus – Department of Zoology**

The Assistant Professor, Department of Zoology vide letter No. nil dated 14/05/2018, submitted a proposal for the purchase of Electrophoresis Apparatus using the fund sanctioned to the Department under the scheme-component Innovative projects for the year 2017-18.

The Assistant Professor, Department of Zoology, has invited competitive quotations by publishing the quotation notice in the University Website and has also certified that all provisions and procedures for purchase under SPM/KFC have been followed. The Proposal has been recommended and forwarded by the Head, Department of Zoology. Five firms quoted for the supply of Electrophoresis Apparatus. The tabulated statement of the quotations is detailed below:

Sl. No	Firm	Description/Model	Total (₹) (inclusive of all taxes)	Remarks
1	M/s. Biogene	Make: Thermofisher SCREEN Model: MSS24	4,08,729	
2	M/s. Delta Scientific Systems	Local make	1,33,252	Locally produced product Sceptical about the quality of the Instrument
3	M/s. Crescent lab Equipment	Make: Biod Rad Model: minigel MP Tetra	9,75,133	
4	M/s. Biostar Scientific	Make: Cleaver Scientific, UK Model: MSCHOICE TRIO	3,22,657	<b>Recommended by the HOD</b>
5	M/s. Deeksha	Make: Biochrome Ltd., UK Model: Hu25	\$2669 (₹1,81,492/- @ `68/-)	The company is located in Bangalore. Lack of Technical support and longevity of the product (major concern) Technical committee rejected.

The Assistant Professor, Department of Zoology, requests sanction to purchase Electrophoresis Apparatus from M/s. Biostar Scientific at a total cost of `3,22,657/- (Rupees Three lakh twenty two thousand six hundred and fifty seven only) meeting the expenditure from the fund sanctioned as provisional advance for implementing two innovative projects, vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

The Finance Officer has recommended to place the proposal for purchase of Electrophoresis Apparatus, before the Purchase Committee along with the technical evaluation report for approval. If approved supply order may be placed accordingly, meeting the expenditure from the provisional Advance sanctioned (2017-18), vide U.O. No. Pl.A1/4577/Zool/17 dated 06.11.2017.

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and appropriate recommendations.

The Committee considered the proposal and recommended to purchase Electrophoresis apparatus from M/s Delta Scientific Systems, the lowest quoted firm at a total cost of Rs.1,33,252/- (Rupees One Lakh Thirty Three Thousand Two Hundred and Fifty Two only), meeting the expenditure from the fund sanctioned as provisional advance for implementing two innovative projects, vide UO No:Pl.A1/4577/Zool/17 dated 06.11.2017.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06.Additional Item No: 02**

***Consideration of the proposal for the purchase of Various equipments in connection with the implementation of the project – High Speed Backbone OFC Networking at Kariavattom Campus.***

The Government vide G.O.(Rt) No. 2788/2016/H.Edn. Dated 19/10/2016, had issued Administrative Sanction for the Implementation of Plan Proposals for an outlay of `24,60,00,000/- (Rupees Twenty four Crores sixty lakh only) with indicative Budget of `1,50,00,000/- (Rupees One crore fifty lakh only) for the project Proposal 'High Speed OFC Connectivity throughout the Campus' submitted by the Director, Kerala University Computer Centre under the sub component 'Specific Projects' for the year 2016-17.

The Syndicate at its meeting held on 24.03.2018 (Item No. 33.69) resolved to authorize the Project Co-ordinator (Director, Computer Centre) and Instrumentation Engineer, to prepare the estimate for furnishing the second floor of Sophisticated Instrumentation and Computation Centre (SICC) building to accommodate the server and other equipments in connection with the project.

Accordingly, the Director, Computer Centre, vide letter No. KUCC/2018/332 dated 05.06.2018 has submitted the proposals for the purchase of following items in connection with the implementation of the project.

1. Various items for the extension of High speed Network at Palayam campus
2. Air conditioners.
3. False ceiling and allied works.

Item No. 1 - Various items for the extension of High speed Network at Palayam campus

Open-tenders through e-procurement under single bid system was invited for the supply of the various items for the extension of High speed Network at Palayam Campus. Five firms participated for the tender

- (i) M/s. NetX technologies
- (ii) M/s. Stohos Infotech Pvt. Ltd.,
- (iii) M/s. Ibiz Technology
- (iv) M/s. CITSA Technologies
- (v) M/s. Atrity Info solutions Pvt. Ltd.,

The bids were evaluated by the Director, Computer Centre, the Instrumentation Engineer, SICC and the comparative statement of the bids is detailed below:

Sl. No	Firms	Make/Model	Price	Remarks
1	M/s. NetX technologies	Aruba switches and other items	8,21,828.3	
2	M/s. Stohos Infotech Pvt. Ltd.	Aruba switches and other items	8,90,428	
3.	M/s. Ibiz Technology	Aruba switches and other items	8,36,716	
4	M/s. CITSA Technologies	Aruba switches and other items	8,79,180.31	
5	M/s. Atrity Infosolution Pvt.Ltd.	Aruba switches and other items	6,35,017	Recommended by the Director, Computer centre

### Item No. 2- Air conditioners (6 Nos.)

Competitive quotations were invited for the supply of six number of Air conditioners. Seven firms quoted for the tender. The quotations were evaluated by the Instrumentation Engineer, SICC.

The comparative statement is detailed below:

Sl.No	Firms	Make/Model	Price	Remarks
1	M/s. C-tech Engineerings	Carrier 3 star (2018)	3,92,000	
2	M/s. Climatic Systems	Voltas 2.0 Ton high wall split AC ISEER 2018 Model	3,84,000	
3.	M/s. Multisales cooling solutions	Voltas 2.0 Ton high wall split AC ISEER 2018 Model	3,54,900	
4	M/s. QRS Retail Ltd.	Bluestar Inverter split AC 2 Ton	3,89,000	
5	M/s. Intimate	LG 2 TR Inverter Split unit	3,42,200	Recommended by Director, Computer Centre
6	M/s. Maxcool systems pvt. ltd	LG make high wall split AC 2 TR	3,48,950	
7	M/s. Harmony	Voltas 243V EZL (R-410 A)	4,02,721	

### Item No. 3- False ceiling and allied works

Competitive quotations were invited for the supply & Installation of false ceilings allied works. Four firms quoted for the work. The quotations were evaluated by the Instrumentation Engineer, SICC. The Comparative Statement is detailed below:

Sl. No	Firms	Items	Price (including GST)	Total
1	M/s.Karthika Associates	False ceiling	2,20,000	4,98,196 Recommended by the Director, Computer centre
		Electrical	27,000	
		Aluminium partition	79,200	
		Aluminium Board	96,000	
2	M/s.Travancore Agencies	False ceiling	Quoted Lumpsum	9,60,001
		Electrical		
		Aluminium partition		
		Aluminium Board		
3	M/s. Impressions	False ceiling	8,00,000	11,12,950
		Electrical	1,64,150	
		Aluminium partition	13,20,001	
		Aluminium Board	16,800	
4	M/s. Solar graphics	False ceiling	Quoted Lumpsum	10,40,000
		Electrical		
		Aluminium partition		
		Aluminium Board		

As per the recommendations of the Director, Computer Centre, the selected firms for the supply items is detailed below:

Sl. No.	Item	Supplier	Total(₹)
1.	Various items for extension of High speed networking	M/s. Atrity infosolutions Pvt. Ltd.	6,35,017/-
2	Two ton Airconditioners (6 Nos.)	M/s. Intimate, Trivandrum	3,42,200/-
3	False ceiling and allied works	M/s. Karthika associates	4,98,196/-
		<b>Total</b>	<b>14,75,413</b>

The Director, Computer Centre, requests sanction to purchase the above items from the respective firms at a total cost of ₹14,75,413/- (Rupees Fourteen lakh seventy five thousand four hundred and thirteen only). The expenditure for the purchase may be met from the fund sanctioned for the specific project titled 'High speed OFC Connectivity throughout the campus' for the year 2016-17. It may be noted that an amount of ₹1.50 crore has been sanctioned by the Government for the implementation of the project. The implementation of the main project has already been entrusted with M/s. NetX Technologies at an estimated cost of ₹1,37,00,000/- (Rupees One crore thirty seven lakh only). The expenditure for the above purchase may be met from the balance fund available from the sanctioned allocation.

The Finance has recommended to place the proposal for purchase of above items, before the Purchase Committee for approval along with the recommendations of Instrumentation Engineer, SICC. If approved, Supply order may be placed accordingly.

As per the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for consideration.

The committee considered the proposals and recommended to purchase the items as follows, meeting the expenditure from the balance fund available from the sanctioned allocation for the specific project titled "High speed OFC connectivity throughout the campus".

Sl. No.	Item	Supplier	Total(Rs)
1.	Various items for extension of High speed networking	M/s. Atrity infosolutions Pvt. Ltd.	6,35,017/-
2	Two ton Airconditioners (6 Nos.)	M/s. Intimate, Trivandrum	3,42,200/-
3	False ceiling and allied works	M/s. Karthika associates	4,98,196/-
		<b>Total</b>	<b>14,75,413</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06. Additional Item No: 03**

***Consideration of the proposal for the purchase of Automatic Weather Station Type III in connection with the Setting up of Meteorological Observatory at Kariavattom Campus– Revised rate***

The Purchase Committee at its meeting held on 04.05.2018, considered the proposal for the purchase of Automatic Weather Station -Type III, in connection with the project Setting up of Meteorological Observatory at Kariavattom Campus and recommended to purchase the equipment at a total cost of ₹2,41,300/- (Rupees Two lakh forty one thousand three hundred only) from M/s. Metos Instruments, New Delhi. This recommendation was approved by the Syndicate at its meeting held on 10.05.2018. (Item No. 35.71.03.12)

Accordingly, vide letter No. PL.A1/1112/GOL/17 dated 29.05.2018 sanction was accorded to the Head, Department of Geology to place supply order with the above firm.

The Head, Department of Geology vide letter No. 298/4B/AWS/GOL/18 dated 07/07/2018, has informed that the firm has not supplied the equipment 'Automatic Weather Station- Type III', as the validity of the quote expired on 31.03.2018 and due to changes in the custom duty regulations, the



revised price of the equipment amounts to `2,52,945/- (`2,40,900/- + GST @5%), (with the GST exemption certificate to be provided by the University)

The firm has also informed that, they can supply the equipment at the same cost (i.e @ `2,41,300/- inclusive of GST @ 5% (On providing exemption certificate) on condition that the warranty clause be changed from the existing 5 years to 1 year.

In this context, the Head, Department of Geology has requested sanction to issue revised purchase order;

(i) with the revised price of the equipment. i.e, `2,52,945/- (`2,40,900/- + GST @5%) with 5 years warranty

OR

(ii) with the same rate, (i.e, `2,41,300/-) on condition that the warranty clause will be changed from the existing 5 years to 1 year.

The Finance Officer has remarked to place the above proposal with the remarks of the Head, Department of Geology for acceptance/non acceptance of the revised offer for consideration.

The Head, Department of Geology, vide letter No. 334/4B/AWS/GOL/2018 dated 07.08.2018 has remarked to opt for the revised price offer with 5 years warranty, [ie., at a total cost of `2,52,945/- (`2,40,900/- + GST @5%)] for the purchase of Automatic Weather Station- Type III' and sanction an additional amount of `11,245/- for effecting the purchase from the firm 'M/s. Metos Instruments, New Delhi'.

It may be noted that, even at the revised rates, M/s. Metos Instruments continues to be the L1 firm as per the comparative statement of the quotations placed before the purchase committee held on 04.05.2018

As per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendations.

The committee considered the proposal and recommended to entrust the Head, Department of Geology to take necessary steps to effect the purchase in accordance with the terms and conditions for the purchase of Automatic Weather Station- Type III approved by the Syndicate at its meeting held on 10.05.2018. (Item No. 35.71.03.12) in consultation with the Department council

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98. 06. Additional Item No: 04**      **Consideration of the proposal for the purchase of Air Conditioners (6 Nos.)- Department of Political Science .**

The Head, Dept of Political Science, vide Letter No. Pl.A1/5255/PS/17 dated 26.04.2018 was permitted to retender the purchase of Air Conditioners, based on the resolution of the Syndicate at its meeting held on 24.03.2018 (Item No. 33.96.01.21).

Accordingly the Head, Department of Political Science has invited competitive quotations and forwarded the quotations obtained from four suppliers along with the comparative statement, vide letter no. Nil dated 19.05.2018.

The tabulated statement of quotations is listed below:

Name of the Item :Air Conditioners (6Nos.)

Sl. No	Firm	Make/Model	Qty	Rate(₹)	Remarks
1	M/s.Cryodeal, Thiruvananthapuram	Make: Voltas	6	3,00,000/-	
2	M/s. QRS, Kottayam	Make:Blue Star	6	3,13,900/-	
3	M/s.Harmony, Trivandrum	Make: Voltas/ Blue Star	6	3,17,402/-	
<b>4</b>	<b>M/s. Innere Solutions, Cochin</b>	Make:Voltas	<b>6</b>	<b>2,74,816/-</b>	<b>Meets technical specifications and recommended by the University Engineer</b>
5	M/s. Innere Solutions, Cochin	Make:Daikin	6	2,69,816/-	Doesn't meet specifications as per the verification

					report of University Engineer.
--	--	--	--	--	--------------------------------

The quotations have been verified by the University Engineer and reported to obtain a clarification from the lowest quotationer since the firm had not mentioned copper condensing coil and brand name of the stabilizer. The aforementioned clarification from the firm has also been forwarded which states that the stabilizers of V-Guard make and the Air Conditioner is with copper condensing coil. The University Engineer has recommended the purchase of Voltas make Air Conditioners from M/s. Innere Solutions, Cochin at a total amount of ₹2,74,816/- (Rupees Two lakh seventy four thousand eight hundred and sixteen only).

It may be noted that, an amount of ₹4,00,000/- (Rupees For Lakh only) was allocated for the Department under the scheme-component 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11.08.17 (Item No. 29.137.11.28). The above expenditure may be booked under this provision.

The Finance Officer has recommended that the proposal for the purchase of Air Conditioners in the Department of Political Science, may be placed before the Purchase Committee for approval and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

The committee considered the proposal and recommended to purchase six numbers of Air conditioners from M/s. Innere Solutions, Cochin at a total amount of Rs.2,74,816/- (Rupees Two lakh seventy four thousand eight hundred and sixteen only), meeting the expenditure from the fund allocated to the Department under the scheme-component 'Infrastructure and Laboratory Development' from the State Plan Grant for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11.08.17 (Item No. 29.137.11.28).

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98. 06. Additional Item No: 05      Consideration of the proposal for the purchase Furniture in the Department -Department of Economics .***

As per the directions of the Honourable Vice- Chancellor, the Head, Department of Economics was requested to explore the possibility of purchase of furniture from M/s. RUBCO vide Lr. No. Pl.A1/Eco/5288/18 dated 19/2/18.

Accordingly, the Head, Dept of Economics, has forwarded the proposal obtained from M/s. RUBCO for the purchase of Simple Table (10 Nos), Kerala Chair (60 Nos) and Desk (16 Nos) in the Department, in accordance with the G.O.(Rt) No. 30/2018/SPD dated 06/08/2018, utilizing the fund sanctioned under the scheme 'Infrastructure and Lab Development' for the year 2017-18 as detailed below:

Sl. No	Item	Nos	Unit Rate (in Rs) (Inclusive of all taxes, loading, unloading & Freight charges)	Total Amount (in Rs)
1	Simple Table	10	6617/-	66170/-
2	Kerala Chair	60	3998/-	239880/-
3	Desk	16	10246/-	163936/-
			<b>Total</b>	<b>4,69,986/-</b>

The Head, Dept of Economics, has recommended the firm M/s RUBCO for the purchase of Simple Table (10 Nos), Kerala Chair (60 Nos) and Desk (16 Nos) in the Department, at a total cost of Rs. 4,69,986/- (Rupees Four lakh sixty nine thousand nine hundred and eighty six only), in accordance with the G.O.(Rt) No. 30/2018/SPD dated 06/08/2018. (ie without following tender formalities)

It may be noted that an amount of Rs. 5 Lakh has been allocated for the Department under the scheme component 'Infrastructure and Lab Development' for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11/08/17. (Item No. 29.137.11.28) & the expenditure may be met from this provision.

The Finance Officer has recommended that the proposal for purchase of Furniture in the Department of Economics may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration and recommendations.

**The Committee considered the proposal and recommended to purchase furniture from M/s RUBCO as follows, meeting the expenditure from the fund allocated under the scheme component 'Infrastructure and Lab Development' for the year 2017-18, vide Minutes of the meeting of the Syndicate held on 11/08/17.(Item No.29.137.11.28).**

Sl.No	Item	Nos	Unit Rate (in Rs) (Inclusive of all taxes, loading, unloading & Freight charges)	Total Amount (in Rs)
1	Simple Table	10	6617/-	66170/-
2	Kerala Chair	60	3998/-	239880/-
3	Desk	16	10246/-	163936/-
			<b>Total</b>	<b>4,69,986/-</b>

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 6<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**MINUTES OF THE 7<sup>th</sup> MEETING OF THE PURCHASE COMMITTEE TO CONSIDER THE PURCHASE PROPOSALS FROM NON-PLAN SECTOR**

Day : 10.08.2018, Friday  
Time : 11.30 AM  
Venue : Pro-Vice- Chancellor's Chamber

**Chairman**

Vice-Chancellor : Sd/-

**Members**

1. Adv.K.H.Babujan, , Convener SC of the syndicate on Finance : Sd/-
2. Sri. M. Lenin Lal, , Convener SC of the syndicate on Departments and Other Institutions of the University : Absent
3. Dr. S. Nazeeb, Convener SC of the syndicate on Academics and research : Sd/-
4. Dr.K. Shaji, Member, Syndicate : Sd/-
5. Dr. K.B Manoj, Member,Syndicate : Sd/-
6. Dr. R. Latha Devi, Member, Syndicate : Sd/-
7. Dr. B. Unnikrishnan Nair, Member,Syndicate : Absent
8. The Registrar : Absent
9. The Finance Officer : Sd/-
10. The Director, Planning & Development : Sd/-
11. The Director, Computer Centre : Sd/-
12. The Instrumentation Engineer : Sd/-

**Officers Present**

1. Joint Registrar, Administration : Sd/-
2. Deputy Registrar, Planning : Sd/-
3. Dr. Rajesh S.V, Dept. Of Archaeology : Sd/-
4. Dr. B.S Jamuna, Institute Of English : Sd/-
5. Dr Sobha B Nair, Department of Sociology : Sd/-
6. Dr K H Gopchandran, Department of Opto-electronics : Sd/-
7. Dr A Jayakumaran Nair,Department of Biotechnology : Sd/-

8. Dr Sreejith P, Department of Zoology : Sd/-  
 9. Dr M S Jayakumar, Centre for Diaspora Studies : Sd/-  
 10. Prof M C Subhash Peter, Inter University Centre for Evolutionary and Integrative Biology. : Sd/-  
 11. Dr A P Pradeep Kumar, Department of Geology : Sd/-  
 12. Dr Lal C A, SDE : Sd/-  
 13. Shri Santhosh G Nair, SO, Department of Political Science : Sd/-

**Vendors Present for negotiation**

Shri Prasad Y

NETX Technologies, Kochi

: Sd/-

**Item No: 04.98.07.01 Consideration of the Action taken report of the 4th meeting of the Purchase Committee (Plan and Non-Plan) held on 04.05.2018 –reg  
 The Committee approved the action taken report.**

***Resolution of the Syndicate***

**RESOLVED** that the Action taken report of the 4th meeting of the Purchase Committee (Plan and Non-Plan) held on 04.05.2018, be approved.

**Item No: 04.98.07.02:- Consideration for the purchase of 3 numbers of Laptop – Computer Centre – Reg**

The Director, Computer Centre has forwarded the quotations received for the purchase of 3 numbers of Laptop for use in the centre, the details of which are tabulated below;

Sl. No.	Company/Firm	Brand/Model or make	Quantity (in Number)	Price (including GST)
1	M/s.Power CMS Technology, Trivandrum	HP Brand 15 BS 164 TU Laptop	3	Rs.1,75,005/-
2	M/s. Techno world, Trivandrum	HP Laptop	3	Rs.1,46,940/-
3	M/s. Topserv, Cochin	HP 348 Laptop	3	Rs.1,69,920/-
4	M/s. Star Computers, Trivandrum	HP 348-3TU 29 PA Laptop	3	Rs.1,72,713/-
5	M/s .Rams Technologies, Trivandrum	HP 348 Laptop	3	Rs.1,76,253/-
	M/s.Mccann Info Solution, Mumbai	Dell Latitude 5480 Laptop	3	Rs.2,38,950/-
		Dell Latitude 5480 Laptop	3	Rs.2,33,640/-

The Director Computer Centre has recommended to purchase the above item from the lowest quoted firm M/s.Techno World, Trivandrum for an amount of Rs.1,46,940/- (Rupees One lakh forty six thousand nine hundred forty only) meeting expenditure from the head “Part I-NP-MH 53-Computer Centre-4-1930-Equipment” provided in the current year’s Budget Estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

**The Committee considered the matter and recommended to purchase 3 numbers of HP make Laptop from the lowest quoted firm M/s Techno World, Thiruvananthapuram for an amount of Rs.1,46,940/-(Rupees One Lakh Forty Six Thousand Nine Hundred and Forty Only) meeting expenditure from the head of account “Part I-NP-MH-53 Computer Centre-4-1930-Equipment” provided in the current year’s Budget Estimates of the University.**

**Ad.BIV.(CP)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.07.03:- Consideration for the purchase of Library Racks – Department of Hindi, Kariavattom – Reg**

The Head-in-charge, Department of Hindi, Kariavattom has forwarded a request for purchase of 10 numbers of Steel Slotted Angle Rack for use in the department library. Based on the request proforma invoice was invited from M/s.Kerala SIDCO, Thiruvananthapuram for the purchase of the same. The details of the invoice are given below;

Sl.No.	Description	Quantity	Rate/Unit	Amount
1.	Book Support	35 numbers	Rs.380/-	Rs.13,300/-
2.	Steel slotted angle iron rack 6 panel of size 72" x 36 " x 30" double side covered & central partition (Rack thattu 1mm sheet) (20 G)	10 numbers	Rs.13,900/-	Rs.1,39,000/-
				Gross Total – Rs.1,52,300/-
				Delivery charge – Rs.4,569/-
				GST @ 18% - Rs.28,236/-
				<b>Grand Total– Rs.1,85,105/-</b>

Sanction may be accorded for the purchase of 10 numbers of Slotted Angle rack and 35 number of Book support from M/s.Kerala SIDCO for a total amount of Rs.1,85,105/-(Rupees One lakh eighty five thousand one hundred and five only) meeting expenditure from the head of account "Part I – NP – MH – General Direction – 4 – 2105 – Purchase of furniture" provided in the current year's Budget Estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

*The Committee considered the matter and recommended that, since there is no existing rate contract with M/s SIDCO regarding the purchase of the above said item viz the slotted angle iron rack six panel of size 72" x 36 " x 30" double side covered & central partition (Rack thattu 1mm sheet)(20 G), the committee rejected the proposal and recommended to invite fresh quotations for the purchase of the same.*

**Ad.BIV.(CP)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.07.04: Consideration for the purchase of Gummed Address label Stickers – Examination wing – Reg**

The Store Keeper, Examination Stores vide note dated 27.03.2018 has forwarded a request for purchase of Gummed Address Label Stickers for despatching Degree tubes since the existing stock is too low to cater to requirement of coming months. Competitive quotations were invited for purchase of the same as per quotation notice dated 15.05.18 from this office. The received quotations were opened on 02.06.2018 at the Registrar's Chamber and the rates quoted are tabulated as follows;

Sl.No	Name of Firm/Make of Item used	Amount Quoted
1.	M/s. Hare Ram Agencies & Suppliers, Thiruvananthapuram	Rs.7.84/- per set
2.	M/s.K.M. Offset printers, Trivandrum	Rs.9.50/- per set
3.	M/s.Dev Technical Services, Trivandrum	Rs.8.85/- per set
4.	M/s.Skill Tech Metal Fabrication, Trivandrum	Rs.8.40/- per set
5.	M/s.Karniz packs LLP, Cochin	Rs.2.87984/- (Top, middle & Bottom) Amount quoted separately

Sanction may be accorded to purchase gummed address labeled stickers from the lowest quoted firm M/s. Karniz packs LLP, Cochin for an amount of Rs.29,575/- for 50,000 numbers of Top sticker, Rs.84,842/- for 50,000 numbers of middle sticker and Rs.29,575/- for 50,000 numbers of Bottom stickers quoted separately by the firm amounting to a total of Rs.1,43,992/-(Rupees One lakh forty three thousand nine hundred and ninety two only) for 50,000 numbers of top, middle and bottom

stickers @ 2.87984/- per set meeting expenditure from head of account “Part I – NP – MH – 2 – Examinations – 4 – 2915 – Stationery and Printing” provided in the current year's budget estimates of the University.

The Finance has also issued concurrence for the purchase of 50,000 numbers each of Gummed address labeled stickers subject to the approval of Purchase Committee.

The matter is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase 50,000 number of Gummed Address Label Sticker set (Top, Middle, Bottom stickers) from the lowest quoted firm M/s. Karniz packs LLP, Cochin for stickers @ of Rs. 2.87984/- per set amounting to a total of Rs.1,43,992/- (Rupees One Lakh Forty Three Thousand Nine Hundred and Ninety Two Only) meeting expenditure from the head of account “Part I- NP-MH-2-Examinations-4-2915-Stationery and Printing” provided in the current year’s Budget Estimates of the University.***

**Ad.BIV.(CP)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98.07.05:- Consideration for the purchase of Plastic Moulded Degree Despatch Tubes– Exam Stores – Reg***

Quotations were invited for the purchase of 50,000 numbers of Plastic Moulded Degree Despatch tubes (250mm length & 50 mm diameter, cylindrical in shape, one end cap) for the use in the Exam section of the University and the received quotations are tabulated as follows;

<b>Sl.No.</b>	<b>Name of Firm</b>	<b>Amount quoted</b>
1.	M/s. Skill Tech Metal Fabrication, Thiruvananthapuram	Rs.11.10/- per tube
2.	M/s. Dev Technical Services, Thiruvananthapuram	Rs.11.80/- per tube
3.	M/s. Hare Ram Agencies & Suppliers, Thiruvananthapuram	Rs.9.92/- per tube

M/s.Hare Ram Agencies & Suppliers, Trivandrum has quoted lowest rate of Rs.9.92/- per tube and therefore, it is proposed to purchase 50,000 numbers of Plastic moulded Degree dispatch tube from them for a total amount of Rs.4,96,000/- (Rupees Four lakh ninety six thousand only).

The Finance has issued concurrence for the purchase subject to the approval of Purchase Committee.

The expenditure may be met from head of account “Part I – Non-Plan – MH-2-Examinations-4-2915- Stationery and Printing” provided in the current year's Budget Estimates of the University.

The matter is placed before the Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase 50,000 number of Plastic Moulded Degree Despatch tubes from the lowest quoted firm M/s. Hare Ram Agencies and Suppliers, Thiruvananthapuram @ Rs. 9.92 per tube amounting to a total of Rs.4,96,000/-(Rupees Four Lakh Ninety Six Thousand Only) meeting expenditure from the head of account “Part I- NP-MH-2-Examinations-4-2915-Stationery and Printing” provided in the current year’s Budget Estimates of the University.***

**Ad.BIV.(CP)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No: 04.98.07.06:- Consideration for the Purchase of 324 cartridges -Reg***

The Deputy Registrar IV Exams vide note dated 11.07.2018 has forwarded a request for the purchase of 55 numbers of Canon 324 toner as part of the requirement of toner for a period of 6 months in the Examination wing of the University Office. There is a rate contract in existence for the

purchase of canon 324 toner with M/s.Prachi Computers, Mumbai @ Rs.3700/- per toner vide order dated 24.08.2017 and it is to be noted that the rate contract will cease to exist on 23.08.2018.

Sanction may be accorded to purchase 55 numbers of canon 324 toner Rs.3700/- for a total of Rs.2,03,500/-(Rupees Two lakh three thousand and five hundred only) from M/s.Prachi Computers, Mumbai meeting the expenditure from the head of account "Part I – NP – MH – 2 – Examinations – 4 – 2915 – Stationery and Printing" provided in the current year's Budget Estimates of the University.

The Finance has opined that the proposal for the above purchase may be placed before the Purchase Committee for approval.

The matter is placed before the Purchase Committee for consideration

***The Committee considered the matter and recommended to purchase 55 numbers of Canon 324 toner Cartridges from M/s. Prachi Computers, Mumbai the rate contract holders for the purchase of Canon 324 cartridge @ Rs. 3700/- per toner amounting to a total of Rs.2,03,500/- (Rupees Two Lakh three Thousand Five Hundred Only) meeting expenditure from the head of account "Part I-NP-MH-2-Examinations-4-2915-Stationery and Printing" provided in the current year's Budget Estimates of the University.***

(Ad.BIV.(CP))

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be noted.

***Item No: 04.98.07.07:- Consideration for the Purchase of Offset printing plate - Kerala University Press***

The Superintendent (i/c), Kerala University Press has forwarded quotations received for the purchase of 1500 numbers of Pre-sensitized offset printing plate with specification Double Demy (770mm x 927mm x 0.28mm) for use in the University Press detailed as follows;

Sl No.	Company/Firm	Price per plate (inclusive of GST)	Quantity	Total amount
1.	M/s. Kelvin General Trading LLP, Trivandrum	Rs.213/-	1500 numbers	Rs.3,19,500/- [L1]
2.	M/s.Hare Ram Agencies & Suppliers, Trivandrum	Rs.214.76/-	1500 numbers	Rs.3,22,140/- [L2]
3.	M/s. Screen Point, Trivandrum	Rs.250/-	1500 numbers	Rs.3,75,000/- [L3]

The Superintendent, Kerala University Press has recommended to purchase 1500 numbers of pre-sensitized offset printing plate from the lowest quoted firm M/s.Kelvin General Trading LLP, Trivandrum at a unit price of Rs.213/- inclusive of GST and for a total amount of of Rs.3,19,500/- (Rupees Three lakh nineteen thousand and five hundred only) meeting the expenditure from the head of account "Part I-NP-MH-56-4-2925-Printing and stationery" provided in the current year's Budget Estimates of the University.

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase 1500 numbers of Pre-Sensitized offset printing plates from the lowest quoted firm M/s. Kelvin General Trading LLP, Thiruvananthapuram @ Rs. 213/- per plate amounting to a total of Rs.3,19,500/-(Rupees Three Lakh Nineteen Thousand Five Hundred Only) meeting expenditure from the head of account "Part I- NP-MH-56- University Press-4-2925- Printing and Stationery" provided in the current year's Budget Estimates of the University.***

Ad.BIV.(CP)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No: 04.98.07.08:- Consideration for the Purchase of Spares for JASCO UV-Vis Spectrophotometer - Department of Optoelectronics, Kariavattom**

The Head, Department of Optoelectronics has forwarded quotations from M/s.Anatek Services Pvt Ltd, Mumbai for an amount of Rs.1,24,490/- (Rupees One lakh twenty four thousand four hundred and ninety only) including GST @ 18% towards the purchase of spares namely; 1. Deuterium lamp -1 number, 2. Halogen lamp -1 number, 3. Light source mirror -1 number, 4. Quartz cuvette- (vol 3.5ml, Path length 10mm) – 1 pair, 5. Fluorescence Quartz cuvette (vol 3.5ml, path length 10 mm)-1 number for use in the Jasco UV Vis spectrophotometer installed in the Department of Optoelectronics which is under AMC with M/s.Anatek Services Pvt Ltd, Mumbai for a period with effect from 17.05.2017 to 16.05.2020.

The Head, Department of Optoelectronics has requested sanction for the purchase of spares meeting expenditure from the head of account “Part I –NP- MH-29 –Department of Optoelectronics-4 – 3020 – Maintenance of Equipment“ provided in the current year’s Budget Estimates of the University.

The Finance has issued concurrence for the purchase subject to the recommendation of the Purchase Committee.

The matter is placed before the Purchase Committee for consideration.

**The Committee considered the matter and recommended to purchase spares viz 1. Deuterium lamp -1 number, 2. Halogen lamp -1 number, 3. Light source mirror - 1 number, 4. Quartz cuvette- (vol 3.5ml, Path length 10mm) – 1 pair , 5. Fluorescence Quartz cuvette (vol 3.5ml, path length 10 mm)-1 number for use in JASCO UV-Visible Spectro Photometer installed in the Department of Opto electronics from M/s Anatek Services Pvt Ltd Mumbai as the firm is entrusted with the Annual Maintenance Contract and the purchase to be effected from them for an amount of Rs.1,24,490/-(One Lakh Twenty Four Thousand Four Hundred and Ninety Only) inclusive of GST @ 18% meeting the expenditure from the head of account “Part I- NP-MH-29- Department of Opto-electronics -4-3020- Maintenance of Equipment” provided in the current year’s Budget Estimates of the University.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No. 04.98.Additional Item No: 01:- Consideration for the Purchase of Computers in Various UIT Centres**

The meeting of the Syndicate held on 12.05.2017 has resolved to agree to the recommendations of the Standing Committee of the Syndicate on Departments and other institutions of University held on 05.05.17 towards purchase of Computers in Various UIT Centres if the requirement is 10 or below.

As per the same the requirement is restructured as follows;

Sl.No.	Name of UIT Centre	Original requirement	Requirement as per decision of syndicate
1.	ADOOR	21	10
2.	ALAPPUZHA	25	10
3.	NEYATINKKARA	10	10
4.	TRIVANDRUM	6	6
5.	KOLLAM	25	10
6.	PATHANAPURAM	35	10
7.	PIRANPPANCODE	5	5
8.	YEROOR	15	10
9.	KOTTARAKKARA	35	10
10.	THENMALA	1	1
11.	SASTHAMCOTTA	12	10
12.	KARUVATTA	10	10
13.	MUKHATHALA	3	3



14.	MANNAR	2	2
15.	UIT HQ	1	1
			Total – 108 Computers

The purchase committee at its meeting held on 21.03.2018 considered the matter and recommended to forward the proposal to M/s.Keltron with regard to the G.O.No. GS(MS) No.24/2017/ITD dated 18.11.2017. The Syndicate held on 24.03.2018 resolved to agree to the recommendation of the Purchase Committee.

Based on the orders of the Vice-Chancellor, the registration procedure in the Central Procurement Portal was completed. The Director, Computer Centre was given a note dated 27.06.2018 requesting to forward the technical specification required for the purchase of Computers in various UIT centres.

The Technical specification along with the number of Computers required (108 computers) was uploaded in the e-procurement portal of M/s.Keltron and proforma invoice for the same was generated for the purchase of 108 Computers @ Rs.29,488/- per unit amounting to a total of Rs.31,84,704/-(Rupees Thirty one lakh eighty four thousand seven hundred and four only).

The Finance has issued concurrence to the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before Purchase Committee for consideration.

***The Committee considered the matter and recommended to purchase 108 number of Computers from M/s KELTRON through their Central Procurement Portal @ of Rs.29,488/- per computer amounting to a total of Rs.31,84,704/-(Rupees Thirty One Lakh Eighty Four Thousand Seven Hundred and Four Only) for use in the fifteen UIT Centres as in the list above.***

**Ad.BIV.(CP)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

***Item No. 04.98.Additional Item No: 02: Department of Nanoscience and Nano Technology, Kariavattom– Maintenance of Fluorescence Spectrophotometer Model F7000 – Sanction - reg.***

The Department of Nonoscience and NanoTechnology has purchased the Hitachi make F 7000 model Fluorescence spectrophotometer from M/s.Hitachi High Technologies Corporation, Japan through M/s.TECHCOMP, Japan in 2008. When the machine went faulty the Head, contacted the Indian representatives of M/s.TECHCOMP, MACAO M/s.Inexus Biotech Pvt Ltd, Chennai which gave a buy-back offer which was not acceptable. Hence the HOD contacted M/s.Hitachi High Technologies directly and they submitted a quotation for Maintenance.

As per the recommendations of the Department Council meeting held on 13.06.2018, the Head-in-charge, has forwarded a proposal/quotation received from M/s.Inexus Boitech Pvt Ltd, Chennai for the maintenance of the Hitachi make F 7000 model Fluorescence Spectrophotometer installed in the Department by replacing the socket assembly namely Base socket of PMT for a total price of Rs.1,14,944.98/-(Rupees One lakh fourteen thousand nine hundred forty four and ninety eight paise only) inclusive of Taxes (18% GST).

The Finance has issued concurrence subject to the recommendations of the Purchase Committee.

Hence the proposal for the purchase of spare part, PMT Base socket assembly and maintenance of the Hitachi make F 7000 model Fluorescence Spectrophotometer installed in the Department of Nanoscience and NanoTechnology, Kariavattom by M/s.Inexus Boitech Pvt Ltd, Chennai for a total amount of Rs. 1,14,944.98/- (Rupees One lakh fourteen thousand nine hundred and forty four and ninety eight paise only) inclusive of taxes, meeting the expenditure from the head of account “Part I – NP – MH – 28 – Department of NanoScience and NanoTechnology – 4 – 3020 – Maintenance of Equipment” provided in the current year’s Budget Estimates of the University is placed before the Purchase Committee for consideration.

*The Committee considered the proposal for maintenance of the Hitachi make F 7000 Model Fluorescence spectrophotometer installed in the Department of Nano Science and Nano Technology and recommended to purchase spares viz Socket Assembly, The base socket of PMT to be replaced in the equipment from M/sInexus Biotech Pvt Ltd, Chennai, the Indian representatives of M/s.TECHCOMP, MACAO the provider of the equipment, for an amount of Rs.1,14,944.98/- (One Lakh fourteen nine hundred and forty four and ninety eight paise Only) meeting expenditure from the head of account "Part I- NP-MH-29- Department of Nanoscience and NanoTechnology-4-3020- Maintenance of Equipment" provided in the current year's Budget Estimates of the University*

Ad.BIV.(CP)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be approved.

**Item No. 04.98.Additional Item No: 03 :- School of Distance Education – Purchase of Maplitho paper and Art cards (300 GSM & 216/218 GSM)- reg.**

The Director, School of Distance Education has forwarded quotations received through e-tendering system for the purchase of printing materials for printing of study learning materials is detailed as follows;

Sl. No.	Name of Quotationer	Rate of Item		
		Maplitho printing paper(white) 59 reams	Art card 300 GSM (20000 numbers)	Art card 216/218 GSM (50000 numbers)
1	M/s .Premier Paper Distributors, TVM	(a). SPB Rs.99,120/- (b). West Coast paper mills Rs. 1,01,498.88/- (c) Paper Plus Indonesia Rs.1,05,067.20/-	Rs.2,75,600/-	Rs. 4,87,200/- (216 GSM)
2	M/s. Quilon Paper Mart, TVM	Wood Free Rs. 1,03,368/-	Hansol Rs.2,59,000/-	Hansol Rs. 4,75,00/- (218 GSM)
3	M/s. Aswin Paper Company, TVM	WCPM Rs. 1,02,778/-	Rs.2,71,800/-	Rs. 4,90,500/- (216 GSM)
4.	M/s. Bisme Paper Stores, TVM	(a). SPB Rs.1,05,315/- (b) Wood free Rs.1,09,032/-	Rs. 3,02,400/-	Rs. 5,92,500/- (218 GSM)
5.	M/s. Travancore Agencies & Suppliers, TVM	West Coast Paper mills Rs. 1,17,418.85/-	Rs.2,81,00/-	Rs. 5,16,880/- (210/216 GSM)

The Kerala University Press Superintendent (i/c) has remarked that the lowest quoted samples for 80 GSM Map Litho paper, 300 GSM and 216/218 GSM Art Card are sufficient for the printing of SLM. The Director, SDE has recommended to purchase 80 GSM Map Litho Paper from the lowest quoted firm M/s. Premier Paper distributors, TVM of SPB make for an amount of Rs. 99,120/- (Rupees Ninety nine thousand one hundred and twenty only) for 59 reams of the same, for the purchase of 20,000 numbers of DD Art card 300 GSM from the lowest quoted firm M/s. Quilon Paper Mart, Tvm, of hansol make for an amount of Rs. 2,59,000/- ( Rupees Two lakh fifty nine thousand only) and for the purchase of 218 GSM DD Art Card from the lowest quoted firm M/s. Quilon Paper Mart, Tvm, hansol make for an amount of Rs. 4,75,000/- ( Rupees Four lakh seventy five thousand only).

Sanction may be accorded for the above said purchase for a total amount of Rs. 8,33,120/- (Rupees Eight lakh thirty three thousand one hundred and twenty only) meeting expenditure from the head of account "Part I – NP – MH – 48- SDE – 4 – 4150 – Printing of lessons and prospectus" provided in the current year's budget estimate of the University.

The Finance has issued concurrence for the purchase subject to the recommendations of the Purchase Committee.

The matter is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to purchase 59 reams of 80 GSM Map Litho printing Paper (White) of SPB make from the lowest quoted firm M/s. Premier Paper distributors, TVM for amount of Rs. 99,120/- (Rupees Ninety nine thousand one hundred and twenty only), for the purchase of 20,000 numbers of DD Art card (300 GSM) of hansol make from the lowest quoted firm M/s. Quilon Paper Mart, Tvm, for an amount of Rs. 2,59,000/- ( Rupees Two lakh fifty nine thousand only) and for the purchase of 50000 numbers 218 GSM DD Art Card of hansol make from the lowest quoted firm M/s. Quilon Paper Mart, Tvm, for an amount of Rs. 4,75,000/- ( Rupees Four lakh seventy five thousand only) and the consolidated amount of Rs. 8,33,120/- ( Rupees Eight lakh thirty three thousand one hundred and twenty only) required for the above purchase shall be met from the head of account “Part I – NP – MH – 48- SDE – 4 – 4150 – Printing of lessons and prospectus” provided in the current year’s budget estimate of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be noted.

**Item No.04.98.Additional Item No: 04: School of Distance Education – Purchase of pre- sensitized offset printing plates -- Sanction - reg**

The Director, School of Distance Education has forwarded quotations received for the purchase of pre- sensitized offset printing plates in connection with the printing of study materials in the University Press for use in the SDE as detailed below

SI No	Name of quotationer/Brand quoted	Rate quoted
1.	M/s.Kelvin General Trading LLP, Trivandrum Technova make Winner – Grade	Rs. 220/plate Including GST
2.	M/s.Chandrodayam, Trivandrum Technova make Winner – Grade	Rs230/plate
3.	M/s.Sooyra Office Stationeries Technova make Winner – Grade	Rs. 235/plate

The Superintendent in charge Kerala University Press has remarked that the Technova make Winner Grade (770\* 927\*.28mm)PS plate is suitable for the purpose. The Director, SDE has requested sanction for the purchase of 2000 numbers of pre-sensitized offset printing (Technova make) plates @ Rs. 220/plate for a total amount of Rs.4,40,000/-(Rupees Four lakh Forty thousand only) from lowest quotationer, M/s. Kelvin General Trading LLP, Trivandrum meeting expenditure from head “Part I - NP – MH 48 SDE– 4 – 4150 – Printing of Lessons and Prospectus ” provided in the current year’s Budget Estimates of the University

The Finance has issued concurrence for the purchase subject to the recommendation of the Purchase Committee.

The matter is placed before the Purchase Committee for consideration.

*The Committee considered the matter and recommended to purchase 2000 numbers of pre-sensitized offset printing plates (Technova make) @ Rs. 220/- per plate for a total amount of Rs.4,40,000/-(Rupees Four lakh Forty thousand only) from the lowest quotationer, M/s. Kelvin General Trading LLP, Trivandrum meeting expenditure from head “Part I - NP – MH 48 SDE– 4 – 4150 – Printing of Lessons and Prospectus ” provided in the current year’s Budget Estimates of the University.*

*Ad.BIV.(CP)*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the 7<sup>th</sup> Meeting of Purchase Committee (Plan fund and Non- Plan Fund) held on 10.08.2018, be noted.

Sd/-  
REGISTRAR

**Item No. 04.99**                      **CACEE – Request to offer DCA & Computerised Accounting to University Students and the Campus fraternity at subsidized rates – reg**

(Pl.D)

The Director, Centre for Adult Continuing Education and Extension (CACEE) vide letter No. CACEE/130/18 dated 20/07/2018 has informed that, though many a time CACEE issued notifications of Diploma in Computer Application (DCA) course to be conducted in the Competency Training Centre of CACEE at Kariavattom, very poor response had been received. Hence the Director, CACEE has requested to grant her permission to offer the following courses at subsidized rates as detailed below so that the students of various Departments of the University and the campus fraternity as a whole can make use of the opportunity.

1. **Diploma in Computer Applications (DCA) - Rs. 6000/-**
2. **Certificate in Computerized Accounting - Rs. 4000/-**

It may be noted that a proposal to increase the course fee of various continuing education courses was submitted earlier by the Director, CACEE and the meeting of the syndicate held on 22/11/2014 resolved to approve the proposal. Accordingly the course fee of Diploma in Computer Applications (DCA) and Certificate in Computerised Accounting were increased vide U.O No.PI.D/115/2014 dated 16/12/2014. The increased rates are as follows:

1. **Diploma in Computer Applications (DCA) - Rs. 9000/-**
2. **Certificate in Computerized Accounting - Rs. 5000/-**

Hence, the proposal to offer DCA and Certificate in Computerised Accounting at subsidized rates to the students of the University Departments and campus fraternity as a whole, put forth by the Director, CACEE is placed before the Syndicate for consideration.

**Resolution of the Syndicate**  
**RESOLVED** that the proposal be agreed to.

**Item No. 04.100**                      **Department of Demography – Rotation of Headship – Nomination of Head of the Department – reg.**

(Ad.AVI)

Dr. P. Mohanachandran Nair, Professor, Department of Demography, Kariavattom was nominated as HoD for a period of three years w.e.f. 01.10.2015 vide U.O.No.Ad.A.VI/1/28791/2006 dated 23.05.2016. The Head, Department of Demography vide letter dated 18.08.2018 has informed that his headship will expire on 30.09.2018 and requested to take necessary steps in this regard.

The rotation of Headship was implemented consequent on the Statute amendment which came into force with effect from 18.11.2008 vide notification no. Ac.L/S/2306/2008 dated 22.11.2008. Vide notification no. Acad.L/S/2446/2011 dated 04.04.2014 amendment no.232, the Professor, Associate Professor/Reader or Assistant Professor-in-charge of a department shall be the Head of the Department. The Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most teacher of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of 3 years, next senior most Professor shall be nominated. After all the Professors are given a turn, the rotation shall then be implemented among Associate Professors/ Reader as per seniority.

To become eligible for considering for Headship, a teacher should possess a Ph.D Degree and has to put in at least two years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take up Headship only if he/she has a minimum of 6 months of service remaining till retirement. In the departments where there are no Professors or Associate Professors/Readers, eligible for the Headship, it shall be rotated among the Assistant Professors.

Dr. P. Mohanachandran Nair, the present Head of the Department of Demography (nominated as Head of the Department with effect from 01.10.2015) will be completing his three year period as Head of the Department, Department of Demography on 30.09.2018.

It may be noted that Dr. P. Mohanachandran Nair is the only Professor among the teaching faculty in the Department of Demography and all others are Assistant professors. He fulfills all the eligibility criteria to become the Head of the Department. He entered the University Service as lecturer with effect from 29.06.1996 FN and was promoted as Professor under Career Advancement Scheme. He will be retiring on 31.05.2021.

The subject of nominating the Head of the Department, Department of Demography with effect from 01.10.2018 is placed before the Syndicate for consideration and appropriate decision.

**Resolution of the Syndicate**  
**RESOLVED** that the nomination of Dr.P.Mohanachandran Nair, as Head, Department of Demography be extended for one more term w.e.f. 01.10.2018 FN.

**Item No. 04. 101**      **Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 23.08.2018 – approval of – reg**  
(Ad.AVI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 23.08.2018 is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment &**

**Buildings**

**Date** : 23<sup>rd</sup> August 2018  
**Time** : 12.00 p.m. 12.45 p.m.  
**Venue** : Syndicate Room, University  
**Buildings, Thiruvananthapuram**

**Members**

1. Sri. Shijukhan J. S., (Convener)	:	Sd/-
2. Adv. K. H. Babujan	:	Sd/-
3. Dr. S. Nazeeb	:	Sd/-
4. Dr. K. Shaji	:	Sd/-
5. Dr. P. Rajeshkumar	:	Sd/-
6. Adv. G. Sugunan	:	Sd/-
7. Dr. K. R. Kavitha	:	Sd/-
8. Sri. M. Lenin Lal	:	Absent
9. Sri. M. Harikrishnan	:	Absent
10. Dr. R. Lathadevi	:	Absent

***Remittance of energy charges of the Co-operative Societies and connected concerns - reg.***

(Ad. B II)

The Syndicate in its meeting on 25.03.2009 resolved to recover the monthly energy charges from the Employees Co-operative Society and Staff Housing Co-operative Society as per the statement forwarded by the University Engineer. Eventhough the Syndicate resolution was intimated to the concerned societies, no response was there from their side.

The University Engineer vide letter No.DB2/2207/Co-op/07 dated 07.12.2013 has instructed the Secretaries of Employees Co-operative Society and Staff Housing Co-operative Society to remit the electricity charges. On enquiry, it was noted that both the Societies had not remitted the amount to the KUF.

The electricity charges of Co-operative Societies from 2009-2016 as reported by the University Engineer on 06.03.2017 was Rs.15,77,524/- and Rs. 5,81,029/- for Employees Co-operative Society and Staff Housing Co-operative Society respectively. In response to the letter No. Ad BII/05/2017 dated 18.05.2017, the Secretary of Employees Co-operative Society has requested to exempt them from paying the electricity charges as it is working for the welfare of the employees and pensioners. Therefore, the matter was place before the Syndicate and the Syndicate in its meeting held on 10.10.2017, resolved that the University may remit Rs. 10,000/- per month and Rs. 5,000/- per month towards electricity charges of Employees Co-operative Society and of Staff Housing Co-operative Society respectively from 2009 onwards and that the monthly concession will be limited to Rs.10,000/- and Rs.5,000/- to the Employees Co-operative Society and to Staff Housing Co-operative Society respectively.

The electricity charges from 2009-2016 in excess of allowed usage limit after deducting the concessions as decided by the Syndicate is Rs. 6,88,480/- (Rupees Six Lakhs Eighty Eight Thousand Four Hundred and Eighty only) for Employees Co-operative Society and Rs. 1,66,484/- (Rupees One Lakh Sixty Six Thousand Four Hundred and Eighty Four only) for Staff Housing Co-operative Society. The matter was intimated to the Secretaries of both the Societies and reminders were also sent appropriately.

At this juncture, the University Engineer has submitted another report regarding the electricity charges of Employees Co-operative Society and Staff Housing Co-operative Society from January 2017 to October 2017 which amounts to Rs. 2,78,651/- for Employees Co-operative Society and Rs. 79,787/- for Staff Housing Co-operative Society respectively. The electricity charges in excess of allowed usage limit from January 2017 to October 2017 is Rs. 1,78,651/- (Rupees One Lakh Seventy Eight Thousand Six Hundred and Fifty One only) for Employees Co-operative Society and Rs. 29,787/- (Rupees Twenty Nine Thousand Seven Hundred and Eighty Seven only) for Staff Housing Co-operative Society. This matter was also intimated to the Secretaries of both the Societies.

Electricity charges (Rs.)	Employees Co-op Society		Staff Housing Society	
	2009-'16	Jan-Oct 2017	2009-'16	Jan-Oct 2017
Amount reported by University Engineer	15,77,524	2,78,651	5,81,029	79,787
Amount after deducting the concessions	6,88,480	1,78,651	1,66,484	29,787

The Secretary of Employees Co-operative Society has replied vide letter dated 28.06.2018 that as the Society is functioning for the welfare of the employees of the University, where the investments given by the employees are disbursed as loan to the needy ones and that for the implementation of the proposed 'Neethy Medicals', huge capital is required, it is requested to exempt Employees Co-operative Society from payment of the electricity charges; while the Secretary of Staff Housing Co-operative Society has not responded yet to the intimations.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings at its meeting held on 09.08.2018 considered the matter and recommended to conduct a hearing of the officials of Employees Co-operative Society and Staff Housing Co-operative Society on 16.08.2018 at 9.30 a.m. by the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The said recommendation was approved by the Vice-Chancellor in exercise of the powers vested under Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate for initiating immediate action.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings has been postponed due to unprecedented flood occurred in Kerala.

*The Committee heard the officials of both Employees Co-operative Society and Staff Housing Co-operative Society.*

*The Secretary, Kerala University Employees Co-operative Society has informed that the condition of the co-operative society is outstanding and not in loss, where the investments of the employees are disbursed as loans to the needy ones. Also a huge capital is required for the implementation of the proposed 'Neethy Medicals' in the University campus. Hence he has requested to exempt them from the payment of the arrears of electricity charges since 2009. He has assured that the society will pay the electricity charges after deducting the subsidy amount from a particular date, without any fail, if the University exempts them from payment of the arrears.*

*The Secretary, Kerala University Housing Co-operative Society has informed that the society is working in the University is solely for the welfare of the staff and now in loss, and hence requested to exempt them from the payment of the arrears of electricity charges. He has assured that, if the University exempts them from payment of the arrears, then the society will remit the electricity charges thereafter, without any fail.*

***The Committee considered the statements submitted by the Secretaries of two Co-operative societies working in the University Campus and recommended to entrust the convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to submit a detailed report on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Standing Committee of the Syndicate on Staff, Equipments & Buildings held on 23.08.2018.

**Item No. 04.102**

***Complaint received from the General Secretary Kerala University department Students Union regarding the Conduct of University Exam on 18.07.2018 in the Department of Computational Biology and Bio-Informatics – Consideration of – reg.***

(CSS)

The General Secretary, Kerala University Departments Union has forwarded a complaint to the Vice- Chancellor which was forwarded to the Deputy Registrar, CSS, by the Controller of Examinations. All Examinations scheduled on 18.07.2018 was postponed by the Controller of Examinations. The intimation regarding the postponement of Examinations was published through media. As per the direction of the Vice Chairman, CSS, an e-mail regarding the postponement of CSS exams were sent to all Head of the Departments including the HoD, Department of Computational Biology and Bioinformatics. In spite of all the received informations, the HoD, Department of Computational Biology and Bioinformatics had conducted the examination on 18.07.2018 itself. The Vice Chairman, CSS had sought a report on 24.07.2018 (copy enclosed Appendix I) regarding the conduct of examination on 18.07.2018. In reply to the sought report, the HoD, Department of Computational Biology and Bioinformatics had forwarded an e-mail, the copy of which is attached (Appendix II). As per the direction received from the Office of the Controller of Examinations, a report was again sought from the HoD, Department of Computational Biology and Bioinformatics (Appendix III). In reply to the sought report again an e-mail was received from the HoD, copy of which is enclosed (Appendix IV). Unless we receive the status of the conducted examination, it is not possible to decide whether the examination conducted on 18/07/2018 should be cancelled and conducted a second time. The matter was reported to the Controller of Examinations.

As per the orders of the Controller of Examinations, the HoD, Department of Computational Biology and Bioinformatics was asked to submit a report before 08.08.2018. The HoD has not responded for the same. The Controller of Examination submitted the file to the Hon'ble Vice-Chancellor.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Examinations.

**Item No.04.103**

***Ph.D Research –Application for Extension of Ph.D submission – Ms.Anuja raj-Full-time research scholar in English- Consideration of - reg:***

***(Ac.EVI)***

Ms.Anuja Raj, Full-time research scholar in English at Institute of English under the guidance of Dr.Suja Krup.P.L has submitted application for further three months Extension for Ph.D thesis submission.

<b>Name &amp; details of the candidate</b>	<b>Request</b>	<b>Remarks</b>
Ms.Anuja Raj English, Full-time UO No. Ac.E1.B/713/ENG/10637 Dated 13/12/2013 w.e.f 17/08/2013 <b><u>Research supervisor:</u></b> Dr.Suja Kurup .P.L, Associate Professor, Institute of English, University of Kerala, Tvm. <b><u>Centre:</u></b> Institute of English, University of Kerala, Tvm. The Vice-Chancellor had granted extension only upto 01/09/2018 as per UO dated 28/05/2018.	Further three months Extension for Ph.D thesis submission	The request submitted by the Candidate.

Her research period stands expired on 16/08/2018. As per UO.No.Ac.E1 dated 28/05/2018 she can avail the grace time of research period upto 01/09/2018. Based on this her pre submission order has been issued. As per the request from Ms.Anuja Raj her pre submission has been conducted only on 29/08/2018. In her request it is stated that she had been availed maternity leave for a period of six months. If an extension is permitted it would help her to compensate for the months of leave availed for child care. She is requesting further three months extension as she is unable to submit the thesis within the time limit of 01/09/2018.

As per the orders of the Vice-Chancellor the matter of granting extension for three months to Ms.Anuja Raj is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to grant further extension of grace time of three months w.e.f. 01.09.2018

**Item No.04.104**      **Ph. D Research – Extension of grace-time for submission of thesis– Request submitted by Dr. S Nazeeb, Member, Syndicate -Consideration of - reg.**

**(Ac.EI)**

Request has been received from Dr. S Nazeeb, Member Syndicate for granting extension of time to Research Scholars for submission of thesis and the Hon'ble Vice-Chancellor has ordered to place the same before the Syndicate.

The Regulations relating to Registration for the award of the Degree of Doctor of Philosophy applicable to those who register for Ph.D Research from July 2009 session onwards says, "The maximum period of research shall be five years for Full-Time and eight years for Part-Time after which period of registration shall automatically lapse. The above rule shall be applicable only in respect of candidates who register themselves for Ph.D after coming into force of these regulations".

An amendment was also made to the above clause vide notification No.Acad.L/R/11213/06 dated 03.01.2007 as "Provided that the Syndicate, based on the recommendations of the Vice-Chancellor, may grant extension of the maximum period of research by a period not exceeding two years on reasonable grounds"

While these regulations were existing, the Syndicate held on 16.02.2012 resolved to extend the grace time for the submission of thesis upto 31.05.2012 for those research scholars who had exceeded the mandatory time limit (Circular No.Ac.E1.B1/32677/2011 dated 21.03.2012).

As per U.O.No.Ac.E1.B1/32677/2012 dated 30.05.2012, the Ph.D registration of all full time scholars with effective date of registration prior to January 2007 and all those part-time registrations prior to January 2004, stand cancelled unless otherwise granted extension. In the case of part-time registrations under the faculties of Physical Education, Management & Applied Sciences the registrations prior to January 2006 stand cancelled unless otherwise granted extension.

The Syndicate at its meeting held on 12.02.2013 considered the requests for granting grace period for submission of thesis from research scholars who hadn't availed any grace time, ie, and whose period of research had expired between 01.06.2012 and 31.12.2012 and resolved to grant them grace time for submission of thesis upto 31.12.2013 with a fine (U.O.No.Ac.E1.B1/32677/2012 dated 09.04.2013). The Syndicate at its meeting held on 12.03.2013 further resolved to impose a fine of Rs. 20,000/- to the above candidates.

Syndicate at its meeting held on 16.05.2014, approved the recommendations of the Standing Committee of the Syndicate on Research and Scholarships, that the research period of a research scholar will cease when synopsis of Ph.D thesis is submitted. It was also resolved to consider requests for further time for submission of thesis, after the lapse of admissible grace period of one and half years after the submission of synopsis, on submission of individual request to the University (U.O.No.Ac.E1.B/1001/2014 dated 03.09.2014).

The Syndicate at its meeting held on 05.05.2015 considered, the requests of Research scholars for granting extension of time for submission of thesis and resolved that all Full-time/Part-time research scholars who have exhausted their research period on or before 31.12.2012 and have not submitted their thesis be given a grace time to submit their thesis on or before 31.12.2015 with a fine of Rs. 75,000/- and further resolved that all Full-time and part-time research scholars registered for the Ph.D Programme of the University whose mandatory time limit for submission of Ph.D Thesis would expire between 01.01.2013 and 30.06.2015, as per regulation, be given a further grace time for submission of thesis as per the following fine & time schedule(U.O.No.Ac.EVII/15118/2015 dated 29.06.2015).

Date for submission of thesis	Fine
1. On or before 31.12.2015	Rs. 20,000/-
2. On or before 31.01.2016	Rs. 30,000/-
3. On or before 31.12.2016	Rs. 50,000/-

Grace time for 6 more months for submission of thesis was also granted provided they remit Rs. 75,000/- by 31.12.2015 (U.O No. Ac.E1/51666/2015 dated 29/12/2015)



Syndicate at its meeting held on 30.12.2015, considered the matter of extension of period of research, and resolved to restrict the period of full-time research to 5 years and part-time research to 8 years only and resolved that no further extension of period of research shall normally be granted to any research scholar w.e.f. 01.01.2016 and that a candidate seeking extension beyond this time period shall have to pay a fine of Rs. 20,000/- for the first 6 months and Rs.30,000/- for the next 6 months and any extension beyond this time frame for 1 year shall invite a penalty of Rs. 10,000/- per month(U.O No. Ac.E1/A1/38777/2015 dated 20/02/2016).

Syndicate held on 19.11.2016 resolved to withdraw the fine imposed on research scholars for extension of their research period and to revoke the fine imposed vide U.O.No.Ac.E1/A1/38777/2015 dated 20.02.2016 applicable to all applications submitted on or after 19.11.2016 (U.O No. Ac.E1/A1/2016 dated 24/12/2016)

Further, the last date for submission of thesis is extended upto 30<sup>th</sup> November 2017 in respect of all existing research students, who have already exceeded the prescribed time limit of 5 years/8 years of full time/part time research respectively and that the decisions taken by the University on requests received upto 16.01.2017 to the advantage of existing research students(U.O No. Ac.E1/2016-17 dated 16/01/2017).

It was also resolved to extend grace time to submit Ph.D thesis for a maximum period upto 31.05.2018, in respect of all existing research scholars, who have already exceeded the prescribed time limit, subject to the condition that 80% of thesis work has been done by the Research Scholar and the same is certified by the Research Supervisor and such extension of time is recommended by the Doctoral Committee (U.O No. Ac.E1/2018 dated 09/03/2018).

Period of research was further extended upto 01.09.2018 for research scholars who have completed 5 years of full-time research and 8 years of part-time research subject to the other conditions applicable. Such extension shall be considered and granted by the Doctoral Committee on request of the Research Scholar and Research Scholars availing the benefit of such extension shall submit along with their thesis the certificate duly endorsed by the Research Supervisor and countersigned by the Chairman Doctoral Committee stating that 80% of the research work was completed at the time extension was availed. (U.O No. Ac.E1/2018 dated 28/05/2018)

To a letter seeking concurrence regarding extension of time granted for submission of Ph.D Thesis, the UGC vide letter No. F.9-3/2010(PS/Misc) Pt.III dated 19/07/2018 informed that “*no duration for Ph.D Programme has been prescribed or mentioned in UGC Regulations. Hence no question of relaxation in duration/time/time limit to complete Ph.D Programme does not arise. The University may examine/decide the issue of extension of grace time limit/duration of Ph.D Programme beyond the prescribed time, strictly in accordance to the provision of statute/ Act/ Ordinance of the University and also comply with afore mentioned UGC Regulations 2009 which one of mandatory in nature and cannot be overlooked in any circumstances at any stage*”. It may be noted that extension of time for submission of Ph.D Thesis can be granted by the University in accordance to the provisions of Statute/ Act/ Ordinance of the University. (As per Regulation Syndicate based on the recommendation of the Hon'ble Vice-Chancellor may grant extension of maximum period by a period not exceeding 2 years on reasonable grounds)

As per the orders of the Hon'ble Vice-Chancellor, the matter regarding extension of time for submission of thesis is placed before the Syndicate for recommendation.

***Resolution of the Syndicate***

**RESOLVED** to grant further extension of grace time of three months w.e.f. 01.09.2018

=====  
**Item No. 04.105      *Ph. D Research – Extension of grace-time for submission of thesis– Request submitted by Dr. Sharmad M.S - Consideration of - reg.***

**(Ac.E1)**

Request has been received from Dr. Sharmad M S, Research Scholar in Medicine for granting extension of Research period for submission of thesis.

Dr. Sharmad M S was granted Part-time Ph.D Registration in Medicine vide U.O No. Ac.E.I.B.3/6675/09 dated 18/06/2010 w.e.f 31/05/2010 in Jan.2009 session, under the guidance of Dr. Rajmohan K at Govt Medical College, TVM. His research period expired on 30/05/2018. Being a Jan 2009 session candidate, he does not come under the purview of UGC Regulations, 2009.

As per the U.O No. Ac.E1/2018 dated 28/05/2018, Period of research was further extended upto 01.09.2018 for research scholars who have completed 5 years of full-time research and 8 years of part-time research subject to the other conditions applicable. Such extension shall be considered and granted by the Doctoral Committee on request of the Research Scholar and Research Scholars availing the benefit of such extension shall submit along with their thesis the certificate duly endorsed by the Research Supervisor and countersigned by the Chairman Doctoral Committee stating that 80% of the research work was completed at the time extension was availed.

Dr. Sharmad M S is working as the Superintendent of Govt Medical College Hospital, TVM. He states that he has almost completed more than 80% of his research work but he requires a little more time as he is now engaged as a nodal officer for coordinating activities after the flood disaster that struck state of Kerala recently.

To a letter seeking concurrence regarding extension of time granted for submission of Ph.D Thesis, the UGC vide letter No. F.9-3/2010(PS/Misc)Pt.III dated 19/07/2018 informed that “no duration for Ph.D Programme has been prescribed or mentioned in UGC Regulations. Hence no question of relaxation in duration/time/limit to complete Ph.D Programme does not arise. You may examine/decide the issue of extension of grace time limit/duration of Ph.D Programme beyond the prescribed time, strictly in accordance to the provision of statute/ Act/ Ordinance of the University and also comply with afore mentioned UGC Regulations 2009 which one of mandatory in nature and cannot be overlooked in any circumstances at any stage”. It may be noted that extension of time for submission of Ph.D Thesis can be granted by the University in accordance to the provisions of Statute/ Act/ Ordinance of the University.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension of Research period for submission of thesis in respect of Dr. Sharmad M S is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to grant further extension of grace time of three months w.e.f. 01.09.2018.

**Item No.04.106**

***Ph.D Research – Extension of grace-time for submission of thesis– Request submitted by Sri. Lenin Lal M, Member, Syndicate- Consideration of-reg.***

***(Ac.E1)***

Request has been received from Sri.Lenin Lal M, Member Syndicate for granting extension of time to Research Scholars for submission of thesis upto 31.12.2018 and the Hon'ble Vice-Chancellor has ordered to place the same before the Syndicate.

The Regulations relating to Registration for the award of the Degree of Doctor of Philosophy applicable to those who register for Ph.D Research from July 2009 session onwards says, "The maximum period of research shall be five years for Full-Time and eight years for Part-Time after which period of registration shall automatically lapse. The above rule shall be applicable only in respect of candidates who register themselves for Ph.D after coming into force of these regulations”.

An amendment was also made to the above clause vide notification No.Acad.L/R/11213/06 dated 03.01.2007 as “Provided that the Syndicate, based on the recommendations of the Vice-Chancellor, may grant extension of the maximum period of research by a period not exceeding two years on reasonable grounds”

While these regulations were existing, the Syndicate held on 16.02.2012 resolved to extend the grace time for the submission of thesis upto 31.05.2012 for those research scholars who had exceeded the mandatory time limit (Circular No.Ac.E1.B1/32677/2011 dated 21.03.2012).

As per U.O.No.Ac.E1.B1/32677/2012 dated 30.05.2012, the Ph.D registration of all full time scholars with effective date of registration prior to January 2007 and all those part-time registrations prior to January 2004, stand cancelled unless otherwise granted extension. In the case of part-time registrations under the faculties of Physical Education, Management & Applied Sciences the registrations prior to January 2006 stand cancelled unless otherwise granted extension.

The Syndicate at its meeting held on 12.02.2013 considered the requests for granting grace period for submission of thesis from research scholars who hadn't availed any grace time, ie, and whose period of research had expired between 01.06.2012 and 31.12.2012 and resolved to grant them grace time for submission of thesis upto 31.12.2013 with a fine (U.O.No.Ac.E1.B1/32677/2012 dated

09.04.2013). The Syndicate at its meeting held on 12.03.2013 further resolved to impose a fine of Rs. 20,000/- to the above candidates.

Syndicate at its meeting held on 16.05.2014, approved the recommendations of the Standing Committee of the Syndicate on Research and Scholarships, that the research period of a research scholar will cease when synopsis of Ph.D thesis is submitted. It was also resolved to consider requests for further time for submission of thesis, after the lapse of admissible grace period of one and half years after the submission of synopsis, on submission of individual request to the University (U.O.No.Ac.E1.B/1001/2014 dated 03.09.2014).

The Syndicate at its meeting held on 05.05.2015 considered, the requests of Research scholars for granting extension of time for submission of thesis and resolved that all Full-time/Part-time research scholars who have exhausted their research period on or before 31.12.2012 and have not submitted their thesis be given a grace time to submit their thesis on or before 31.12.2015 with a fine of Rs. 75,000/- and further resolved that all Full-time and part-time research scholars registered for the Ph.D Programme of the University whose mandatory time limit for submission of Ph.D Thesis would expire between 01.01.2013 and 30.06.2015, as per regulation, be given a further grace time for submission of thesis as per the following fine & time schedule(U.O.No.Ac.EVII/15118/2015 dated 29.06.2015).

Date for submission of thesis	Fine
1. On or before 31.12.2015	Rs. 20,000/-
2. On or before 31.01.2016	Rs. 30,000/-
3. On or before 31.12.2016	Rs. 50,000/-

Grace time for 6 more months for submission of thesis was also granted provided they remit Rs. 75,000/- by 31.12.2015 (U.O No. Ac.E1/51666/2015 dated 29/12/2015)

Syndicate at its meeting held on 30.12.2015, considered the matter of extension of period of research, and resolved to restrict the period of full-time research to 5 years and part-time research to 8 years only and resolved that no further extension of period of research shall normally be granted to any research scholar w.e.f. 01.01.2016 and that a candidate seeking extension beyond this time period shall have to pay a fine of Rs. 20,000/- for the first 6 months and Rs.30,000/- for the next 6 months and any extension beyond this time frame for 1 year shall invite a penalty of Rs. 10,000/- per month(U.O No. Ac.E1/A1/38777/2015 dated 20/02/2016).

Syndicate held on 19.11.2016 resolved to withdraw the fine imposed on research scholars for extension of their research period and to revoke the fine imposed vide U.O.No.Ac.E1/A1/38777/2015 dated 20.02.2016 applicable to all applications submitted on or after 19.11.2016 (U.O No. Ac.E1/A1/2016 dated 24/12/2016)

Further, the last date for submission of thesis is extended upto 30<sup>th</sup> November 2017 in respect of all existing research students, who have already exceeded the prescribed time limit of 5 years/8 years of full time/part time research respectively and that the decisions taken by the University on requests received upto 16.01.2017 to the advantage of existing research students(U.O No. Ac.E1/2016-17 dated 16/01/2017).

It was also resolved to extend grace time to submit Ph.D thesis for a maximum period upto 31.05.2018, in respect of all existing research scholars, who have already exceeded the prescribed time limit, subject to the condition that 80% of thesis work has been done by the Research Scholar and the same is certified by the Research Supervisor and such extension of time is recommended by the Doctoral Committee (U.O No. Ac.E1/2018 dated 09/03/2018).

Period of research was further extended upto 01.09.2018 for research scholars who have completed 5 years of full-time research and 8 years of part-time research subject to the other conditions applicable. Such extension shall be considered and granted by the Doctoral Committee on request of the Research Scholar and Research Scholars availing the benefit of such extension shall submit along with their thesis the certificate duly endorsed by the Research Supervisor and countersigned by the Chairman Doctoral Committee stating that 80% of the research work was completed at the time extension was availed. (U.O No. Ac.E1/2018 dated 28/05/2018)

To a letter seeking concurrence regarding extension of time granted for submission of Ph.D Thesis, the UGC vide letter No. F.9-3/2010(PS/Misc)Pt.III dated 19/07/2018 informed that *“no duration for Ph.D Programme has been prescribed or mentioned in UGC Regulations. Hence no question of relaxation in duration/time/time limit to complete Ph.D Programme does not arise. The*

University may examine/decide the issue of extension of grace time limit/duration of Ph.D Programme beyond the prescribed time, strictly in accordance to the provision of statute/ Act/ Ordinance of the University and also comply with afore mentioned UGC Regulations 2009 which one of mandatory in nature and cannot be overlooked in any circumstances at any stage". It may be noted that extension of time for submission of Ph.D Thesis can be granted by the University in accordance to the provisions of Statute/ Act/ Ordinance of the University.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting extension of Research period for submission of thesis is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** to grant further extension of grace time of three months w.e.f. 01.09.2018

**Item No.04.107 Construction of Platinum Jubilee Multi purpose Indoor Court at SH Campus, Thiruvananthapuram- Rectification work - Estimate – Consideration of –Reg.**

**(Pl.G)**

As per U.O dated: 08.07.2014, the Plan & detailed estimate amounting to Rs.1,60,00,000/- (Rupees One Crore sixty lakh only) submitted by the University Engineer based on 2012 PWD SoR for the construction of Platinum Jubilee Multi Purpose Indoor Court at SH Campus, Thiruvananthapuram, was approved.

M/s.Habitat Technology Group, Thiruvananthapuram was appointed as Consultant for the above work, vide U.O dated:19.11.2014.

The University Engineer vide letter dated:11.03.2016 had reported that, the above work awarded to the lowest bidder Sri.R.Sureshkumar has been completed, except finishing of floor with rubberized floor tiles.

The University Engineer vide letter dated:15.10.2016 had reported that the non-standard dimensions of the post and board erected in the court had already invited attention of eminent basket ball players and media, and requested that an explanation report may be sought from Sri.G.Shankar, M/s.Habitat Technology Group, on the non-standard drawings & specifications issued for the post & board and to convene a higher level meeting to arrive at a feasible solution in the matter.

Sri. G. Shankar, M/s. Habitat Technology Group vide letter dated:25.11.2016 had informed that the international standards regarding the size of the Court and post were followed meticulously in the project and the revisions as suggested during the inspection of site conducted by the University Engineer on 26.09.2016, were also been submitted.

The members of the SC on P&D has conducted an inspection of the Indoor court on 16.12.2016 along with Sri.G.Shankar, M/s.Habitat Technology Group, Dr.G.Kishore & Technical Experts from LNCPE, Kariavattom, the Director of Physical Education, University of Kerala and the University Engineer,

The Director, Department of Physical Education, University of Kerala has submitted a report dated:07.01.2017 after arranging a Basket ball match in the Indoor Court, as recommended by the SC on P&D during the inspection. Dr.G.Kishore, Director, LNCPE, vide letter dated 20.02.2017 has submitted his observation after the inspection of the basket ball court and verification of the estimate for the electrification work. The Director has also forwarded a report prepared by the expert coach in LNCPE along with the dimension for marking the basket ball court. The above reports show that there is discrepancies in the drawings & specifications of the post & board and flooring in the indoor court.

The Syndicate held on 18.03.2017, vide Item no: 26.97.14, resolved to obtain the remarks of the consultant M/s Habitat Technology Group on the reports of Dr. G.Kishore, Director, LNCPE and The Director, Physical Education and to place the same before the next SC on P&D .The Syndicate also resolved (vide item no:26.16.29) not to release the consultancy fee to M/S Habitat Technologies Group as adverse reports are obtained from the Director LNCPE and the Director Physical Education regarding the flooring,basket ball post etc.

The SC on P & D held on 25.04.2017, considering the complaint received from Adv.Johnson Abraham, Member Syndicate that there are gross irregularities and procedural lapses in the construction work of Multipurpose Indoor Court, recommended that the matter be enquired by the Chief Technical Examiner, Finance Inspection wing of State Government. The Syndicate held on

12.05.2017, resolved to approve the above recommendation. The Syndicate also resolved to withhold the retention amount of the Contractor till all the discrepancies in connection with the construction of Multipurpose Indoor Court is settled.

The Chief Technical Examiner has submitted the enquiry report vide letter dated 12.12.2017 which states that M/s Habitat Technology Group, The University officials who have appointed the consultant for the subject work and officials of University Engineering Wing are equally responsible for the present stalemate.

The report recommended the following,

1. to arrange rectification works urgently in consultation with the Principal, LNCPE, TVPM and officials of concerned Sports Association to ensure proper functioning of the Multipurpose Indoor Court without any extra cost to the University/Government.
2. The cost of defective works, if any to be worked out by the University Engineer and shall be replaced without any extra cost to University.
3. The Registrar, University of Kerala shall furnish an Action Taken Report to the Finance inspection wing within 3 months for ensuring the Compliance.

The SC on P & D held on 02.02.2018 considered the Enquiry report of CTE, and recommended to accept the report of CTE, request the Principal, LNCPE to suggest the rectification works needed in the Multipurpose Indoor Court and to authorize the University Engineer to prepare the estimate as per the suggestion of the Principal, LNCPE as per rules. The Syndicate held on 06.02.2018, resolved to approve the above recommendation.

Subsequently the Principal, LNCPE vide letter dated 23.06.2018 has forwarded his suggestions and remedial measures for the rectification works and the same is forwarded to the University Engineer vide letter dated 02.07.2018.

In this connection an audit objection (audit report Para 3.39) has been obtained which states that financial loss to the University has occurred due to the dereliction of duty from the part of the consultant and that the expenditure towards defective works shall be realised from the concerned person in the Consultancy. The SC on P & D held on 03.08.2018 considered the audit objection and recommended to obtain the remarks of M/s Habitat on the audit objection within 15 days and to direct the University Engineer to submit the estimate for rectification works as per the suggestion made by the Principal, LNCPE within one week. The above recommendation has been approved by the Vice Chancellor invoking the provision under section 10 (13) of KU Act 1974. Subsequently the University Engineer was requested to submit the estimate vide this office letter dated 08.08.2018.

The University Engineer vide letter dated 21.08.2018 has forwarded an estimate amounting to Rs.10,75,000/- for the rectification work and relaying work in connection with the above work as per the suggestion made by the Principal, LNCPE and requested that the same may be verified by the Director, Physical Education before issuing Administrative Sanction. The University Engineer has also stated that the CTE has remarked that the University of Kerala has to arrange the rectification work in consultation with the Principal, LNCPE and officials of concerned Sports Association to ensure proper functioning of the Multipurpose Indoor Court without any extra cost to the University/Government.

In this context the University Engineer has requested that the Principal, LNCPE and Director, Physical Education may be invited in the Standing Committee meeting for finalizing the estimate. And the modality of execution as recommended by the CTE may be decided.

Hence the above matters and the estimate submitted by the University Engineer amounting to Rs.10,75,000/- for the rectification work and relaying work in the Multipurpose Indoor Court at SH Campus are placed before the Syndicate for consideration.

***Resolution of the Syndicate***

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

**Item No.04.108**

***Postponement of Examinations scheduled from Sept 1<sup>st</sup> 2018 - Consideration of – reg.***

***(M&C I)***

**Ref:-** Email received from The Director, Collegiate Education, Government of Kerala dated 29/08/2018.

The Director, Collegiate Education, Government of Kerala has informed of the voluntary participation of thousands of college students in the crucial phase of flood relief efforts, the renovation, cleaning of homes, schools and other affected public premises. Hence the Director has suggested to postpone all the University Examinations scheduled from 01/09/2018 to a date after 15/09/2018 to enable the student community to participate in this initiative.

As per the orders of the Honourable Vice Chancellor, the matter is placed before the Meeting of the Syndicate for consideration. The list of Examinations scheduled from 03/09/2018 to 15/09/2018 is appended.

**The following examinations were scheduled to conduct from 03.09.2018 to 15.09.2018.**

1. Second Semester B.A./B.Sc./B.Com (CBCSS) Degree Examinations
2. Second Semester B.A./B.Sc./B.Com/BBA/BCA/BPA/BSW/B.Voc (Career Related CBCSS) Degree Examinations
3. Fourth Semester M.A./M.Sc./M.Com Degree Examinations
4. Second Semester B.A (SDE – 2017 Admission) Degree Examination
5. Second Semester B.Sc. (SDE – 2017 Admission) Degree Examination
6. Second Semester B.Com. (SDE – 2017 Admission) Degree Examination
7. Third Semester MBA (2014 Scheme – FT/PT/UIM) Degree Examination
8. Second Semester MCA (2015 Scheme) Degree Examination
9. Second Semester Unitary LL.B (3 year) Degree Examination
10. First Year B.Sc.(Computer Science)/BCA (SDE – Annual Scheme) Degree Examinations
11. Fourth Semester MBA (SDE - Supplementary) Degree Examination
12. Second Semester BASLP (CBCSS & Old Scheme) Degree Examinations
13. Third Professional MBBS (Part I - Supplementary) Degree Examination
14. Second Semester M.A./M.Sc./M.Com/MSW/M.LISc (CSS - Supplementary) Degree Examinations
15. Fourth Semester B.Tech. (2013 Scheme) Degree Examination for University College of Engineering, Kariavattom
16. Fourth Semester B.Tech. (2013 Scheme) Degree Examination

**The following examinations are to be scheduled from 03.09.2018 which were postponed from 16.08.2018 to 23.08.2018.**

1. Second Year B.Pharm. Degree Examination
2. Third Semester MFA Degree Examination
3. Second Semester LL.B (3 Year) & Sixth Semester LL.B. (5 Year) Degree Examinations (Prior to 2011 – 12 admissions)

**Resolution of the Syndicate**

**RESOLVED** to entrust the Convenor, Standing Committee of the Syndicate on Examinations and Dr.S.Nazeeb, Member Syndicate to take up the matter with the DCE to explore the feasibility to avoid further postponement of examinations.

**Item No. 04.109** പ്രളയക്കെടുതിയിൽപ്പെട്ടവരെ സഹായിക്കുന്നതിന് മുഖ്യമന്ത്രിയുടെ ദുരിതാശ്വാസ നിധിയിലേക്ക് സർവകലാശാല ജീവനക്കാർ ഒരു മാസത്തെ ശമ്പളം സംഭാവന ചെയ്യുന്നതിനുള്ള തീരുമാനം -സംബന്ധിച്ച്.

പ്രളയക്കെടുതിയിൽപ്പെട്ട കേരള ജനതയെ സഹായിക്കുന്നതിനും ഒരു നവ കേരളം പുന: സൃഷ്ടിക്കുന്നതിനും ഇന്ത്യയ്ക്കകത്തും പുറത്തുമുള്ള എല്ലാ മലയാളികളും തങ്ങളുടെ ഒരു മാസത്തെ വേതനം മുഖ്യമന്ത്രിയുടെ ദുരിതാശ്വാസ നിധിയിലേക്ക് സംഭാവന ചെയ്യുന്നതിന് ബഹു. കേരള മുഖ്യമന്ത്രി അഭ്യർത്ഥിച്ചിട്ടുണ്ട്.

ഈ അഭ്യർത്ഥന മാനിച്ച് പ്രകൃതിക്ഷോഭത്തിൽപ്പെട്ട ജനങ്ങളെ സഹായിക്കുന്നതിന് സർവകലാശാലയിലെ ജീവനക്കാർ ഒരു മാസത്തെ വേതനം മുഖ്യമന്ത്രിയുടെ ദുരിതാശ്വാസ നിധിയിലേക്ക് സംഭാവന ചെയ്യണം എന്ന ഔദ്യോഗിക തീരുമാനം സർവകലാശാലതലത്തിൽ എടുക്കണമെന്ന് സർവകലാശാലയിലെ ഒരു വിഭാഗം ജീവനക്കാർ അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ബഹു.വൈസ്-ചാൻസിലർ പ്രസ്തുത അഭ്യർത്ഥന 31.08.2018 ന് ചേരുന്ന സിൻഡിക്കേറ്റ് യോഗത്തിന്റെ പരിഗണനയ്ക്ക് സമർപ്പിക്കണമെന്ന് ഉത്തരവായിരിക്കുന്നു.

പ്രസ്തുത വിഷയം 31.08.2018 ന് ചേരുന്ന സിൻഡിക്കേറ്റ് യോഗത്തിന്റെ പരിഗണനയ്ക്കും ഉചിതമായ തീരുമാനം കൈകൊള്ളുന്നതിലേക്കുമായി സമർപ്പിക്കുന്നു.

**Resolution of the Syndicate**

RESOLVED to appeal to all staff (teaching and non-teaching) of the University to contribute one month salary to the Chief Minister's Relief Fund.

**FURTHER RESOLVED** to convene a meeting of Principals of all affiliated colleges including UITS/UIMs/KUCTEs/ UCE alongwith the Director, DOMTEC, NSS Programme Co-ordinator, University of Kerala at 10.30 am on 05.09.2018 in this connection.

**ALSO RESOLVED** to convene a meeting of Service Organizations of teaching and non-teaching staff of the University at 03.30 pm on 03.09.2018 in this connection.

**Item No.04.110**

***Fifth Semester B.A English & Communicative English (December 2017) – complaints of mass failure from students - Resolution of the Meeting of the Minutes of the Syndicate held on 30/07/2018 (Item No:03.24) – explanations submitted - Consideration of – reg.***

*(CE's Office/Ad.A1)*

The Syndicate considered the matter of the valuation of the "The Language of Advertising" of the Fifth Semester B.A English and Communicative English Degree Examination held in December 2017 in the light of the complaints of mass failure filed by the candidates of three colleges and resolved that explanation be sought from the Chairman, Board of Examiners for not having incorporated specific instructions for lenient valuation in the scheme of valuation, as decided at the Prevaluation Board Meeting. It was further resolved that explanation be sought from the Joint Registrar, Deputy Registrar, Assistant Registrar and Section Officer concerned for their failure to comply with the orders of the Vice Chancellor to complete the revaluation process of the answerbooks within the time limit prescribed and they be directed to appear before the next meeting of the Syndicate.

Accordingly, explanation was sought from the Chairman Dr.E.Krishnan Nampoothiri and the same has been submitted by him over e-mail. The Joint Registrar (Revaluation), Deputy Registrar (Revaluation), Assistant Registrar (Revaluation) and Section Officer EJ III were also directed to submit their explanations and they were also instructed to appear before the next Meeting of the Syndicate. In compliance, the said officers have submitted their explanations.

As per the orders of the Honourable Vice Chancellor the explanations of Dr.E.Krishnan Nampoothiri, Chairman, (Fifth Semester B.A English and Communicative English Examination held in December 2017) and the Joint

Registrar (Revaluation), Deputy Registrar (Revaluation), Assistant Registrar (Revaluation) and Section Officer EJ III are placed before the Syndicate for consideration.

**Resolution of the Syndicate**

RESOLVED to accept the explanations submitted by the DR, AR and the SO since they have admitted the mistake and has expressed their regret.

**FURTHER RESOLVED** to initiate disciplinary action against Smt.V.L.Syamala Devi, Joint Registrar (Exam I) as she failed to admit the mistake and had instead justified the action on her part in the matter.

**Item No.04.111**

***Sree Ayyappa College, Eramallikkara- Appointment of Dr. K.S. Anilkumar, Associate Professor in Computer Science as Principal - Approval of – reg.***

*(Ac FII)*

The Secretary, Travancore Devaswom Board has forwarded a proposal for the approval of appointment of Principal in respect of **Dr. K.S. Anilkumar, Associate Professor in Computer Science in Sree Ayyappa College, Eramallikkara** w.e.f 18.10.2016 AN in the transfer vacancy of Dr. K. Mohanakumar to D. B. College, Sasthamcotta.

The Selection and appointment of Principal in Devaswom Board Colleges were challenged by Dr. K. Mohanakumar and others through filing WP(C) No. 30711/12 and 1622/13 in the Hon'ble High Court of Kerala.

As per the Judgment of the Full Bench of the Hon'ble High Court of Kerala dated 23.02.2016, the appointment to the post of Principals in all the Colleges made in contravention to the UGC Regulations 2010, which are under challenge are declared illegal.

**Dr. K. S. Anilkumar, Associate Professor in Computer Science in Sree Ayyappa College, Eramallikkara is the present Drawing and Disbursing Officer (Seventh Term) in Sree Ayyappa College, Eramallikkara w.e.f 18.04.2018 AN.**

The Syndicate held on 23.12.2016 vide Item No. 23.18.14.1(c) approved the recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 16.11.2016 and resolved that *'The appointments of Principals in affiliated colleges from till date shall be either by promotion from among the teachers under the Educational Agency or by direct recruitment. If the appointment of Principals is by promotion, it should be on the basis of seniority cum fitness and the selection should be made by a Selection Committee duly constituted as per UGC Regulations 2010 and the candidate appointed shall satisfy all the conditions as stipulated in UGC Regulations 2010; for appointment of Principal by direct recruitment. The notification for appointment of Principal under an Educational Agency shall be circulated among the teachers working in the college/colleges coming under the Educational Agency, within the jurisdiction of University of Kerala.'*

The same had been approved by the Vice Chancellor subject to reporting to the Syndicate and U.O No. AcFII/UGC-R 2010/Norms/2017 dated 18.02.2017 was issued along with appendices I & II.

It is seen from the proposals forwarded by the Secretary, Travancore Devaswom Board, that Dr K S Anilkumar possesses the qualifications to be appointed as Principal ,as stipulated in UGC Regulation 2010, delineated in clause 4.2.0,supported by the following documents,

- a. Total teaching Experience -more than 18 years. Continuous service w.e.f 01.06.1998
- b. Details of Ph.D -Date of Award of Ph.D-Syndicate Decision-31/12/2012(PhD in Technology management. Eligibility Certificate produced)
- c. Summary of API Based on PBAS for the years 2013-14, 2014-15, 2015-16.
- d. Evidence of Research Guide-Recognition granted as Research Guide vide order U.O No: Ac.E1/A1/20303/2015 dt 26/08/2015
- e. Guiding 2 Research Scholars for Ph.D in University of Kerala

However the proposal forwarded from the Secretary, is accompanied with all documents, except the Minutes of the Selection Committee,which is mandatory as delieneated in Clause 5.1.6 of UGC Regulations,2010 and the API based PBAS has been endorsed by the Principal, and not the duly appointed Selection Committee as per UGC Regulation 2010 norms.

It may be noted that the Syndicate at its meeting on 12/05/2017 considered the recommendations of the Standing committee and resolved to agree to the proposals for the approval of appointment of four Principals, Dr Jose Boban K as Principal , Loyola College of Social Sciences, Trivandrum, Dr Hema Nair R as Principal , M G College, Trivandrum, Dr G Pramod as Principal, NSS College, Cherthala and Dr. M.R Sudarsanakumar as Principal, VTMNSS College, Dhanuvachapuram, alongwith the dissent note of the Vice Chancellor vide item No.27.85.06. The dissent note of the Vice Chancellor was for the reason that the Standing Committee has not examined whether the constitution of selection Committee and the conduct of selection were in accordance with U G C Regulations, 2010 and the direction of the Hon'ble High Court. The Pro-Vice Chancellor has also agreed to the above decision of the Vice Chancellor (copy attached) and hence the resolution of the Syndicate could not be implemented.

However, as per para (24) of the Full Bench Judgement of the Hon'ble High Court of Kerala in WP(C) No. 15739/2013 dated 23.02.2016, it is declared that 'the appointments made in contravention of the UGC Regulations 2010 which are under challenge are illegal. Consequently, the appointing authority concerned will consider the claims of the petitioners in accordance with their qualifications, seniority and suitability along with other eligible candidates and make appointments in accordance with law'. Accordingly, the Educational Agency invited applications for the appointment of Principals in colleges under Travancore Devaswom board vide notification ROC/No.3153/16/Coll dt 5.04.20156 and Dr. K.S Anilkumar was appointed Principal in Sree Ayyappa College, Eramallikkara w.e.f 18.10.2016 AN in the transfer vacancy of Dr. K. Mohanakumar



It may be noted that the matter regarding the approval of appointment of Principal in respect of Dr. K.S Anilkumar in Sree Ayyappa College, Eramallikkara was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges and recommended to defer the matter, pending disposal of SLP No. 28531/2017 and the same has been approved by the Syndicate vide item no. 31.20.Additional Item No. 02 held on 06.12.2017. It may also be noted that the Legal Section has forwarded the record of proceedings in the Hon'ble Supreme Court of India in Special Leave Appeal Nos. 18938-18942 of 2017 and connected matters.

Meanwhile, Dr. K Mohana Kumar, Principal appointee in Sree Ayyappa College, Eramallikkara, who was one of the petitioner leading to the common Judgment dated 23.02.2016, has made an Interlocutory Application, in the Hon'ble Supreme Court of India in IA No. 65110 of 2018 in SLP(C) Nos. 18938-18942 of 2017. The Hon'ble Apex Court is pleased to allow the above said IA filed by Dr. K Mohana Kumar vide order dated 08.05.2018 and thereby directed the University to pass orders on the approval of appointment of the applicant forthwith subject to the outcome of Special Leave Petitions and order no. Ac.F II/34469/2017 dated 31-05-2018 was issued in compliance of the Interim Order of the Apex Court.

Also, as per the Judgment in WP(C) No. 23261/2017 dated 10.11.2017 filed by Dr. Jose Boban K (already retired), the Hon'ble High Court has observed that the constitution of Selection Committee in the case of the petitioner is a futile exercise, and directed the University to pass orders on approval of appointment of Dr. Jose Boban K as Principal. The University complied with the decision of the Hon'ble High Court and issued order no. AcFII/53020/2017 dated 05.01.2018 approving the appointment of Dr Jose K Boban as Principal.

Also, based on the above said IA filed before the Apex Court orders of approval were issued regarding the approval of appointment of the following Associate Professors as Principals in various NSS Management Colleges vide U.O No.AcFII//UGC-R 2010/2016 dated 18-06-2018, subject to the outcome of the Special Leave Petitions. Nos. 18938-18942 of 2017

Name	Subject	Date of effect	College
Dr. Hema Nair R	Associate Professor of English	02.06.2015	M G College, Thiruvananthapuram
Dr.M.R Sudarsana Kumar	Associate Professor of Chemistry	02.06.2015	V T M N S S College, Dhanuvachapuram
Dr. G Pramod	Associate Professor of Chemistry	02.06.2015	N S S College, Cherthala

Meanwhile, the Judgement on SLP(C) No.18938-18942/2017 filed by University of Kerala before the Hon'ble Supreme Court of India, dated 17.07.2018 regarding the date of applicability of the UGC Regulation 2010 reads as follows.

*“The facts remains that the law has been settled by the High Court finally by the Judgment of the full Bench of the High Court of Kerala dated 23.02.2016 regarding the application of UGC Regulations. Therefore, it is only in the interest of justice and for doing complete justice between the parties to declare that the judgment dated 23.02.2016 will be applicable only from the date of the Judgment i.e. 23.02.2016, except in the case of the individual parties before the High Court declared accordingly.*

*With the above clarification, all these special leave petitioners are disposed of.*

*However, we make it clear that in case any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes. “*

It may be noted that as resolved by the Academic Council, the University of Kerala had adopted and implemented UGC Regulation 2010 w.e.f 23.11.2013  
Thus it is pertinent to note that

1. The SLP is for revision of date of applicability of UGC Regulations 2010 to 23.02.2016.
2. All the approval granted to appointment of Principals, on the strength of the interim direction of the Apex Court on the interlocutory petition of Sri (Dr.) K. Mohanakumar, falls on dates prior to 23.02.2016.
3. The date of appointment of Dr. K. S. Anilkumar is w.e.f 18.10.2016 and does not fall within the scope of the SLPs filed.

4. Hence, the appointment of Dr. K. S Anil Kumar w.e.f 18.10.2016 falls under the purview of UGC Regulation, 2010 and the Selection Committee Recommendation is mandatory and the matter of approval is beyond the SLPs.
5. The approval of appointment as Principal can be considered only by adhering to the UGC 2010 Norms and the Educational Agency may be asked to forward the Selection Committee minutes.

In the light of the above mentioned facts, the matter regarding the approval of appointment of **Dr. K.S. Anilkumar, Associate Professor in Computer Science as Principal in Sree Ayyappa College, Eramalikkara** w.e.f 18.10.2016 AN in the transfer vacancy of Dr. K. Mohanakumar to DB. College, Sasthamcotta, is placed before the Syndicate for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** to grant approval to the appointment of Dr.K.S.Anilkumar, Associate Professor in Computer Science in Sree Ayyappa College, Eramalikkara as Principal w.e.f. 18.10.2016 AN in the transfer vacancy of Dr.K.Mohanakumar, to DB College, Sasthamcottah since the appointment is on the basis of the notification issued in pursuance of the judgement of the Hon'ble High Court of Kerala in WP (C) No.15739/2013 dated 23.02.2016 and made on the basis of qualification, seniority and suitability and as the incumbent possess the required qualifications as prescribed by the UGC Regulations 2010.

**FURTHER RESOLVED** that the norms regarding appointment of Principals by promotion on the basis of seniority cum-fitness as contained in the U.O. No.Ac.FII/UGC-R 2010/Norms/2017 dated 18.02.2017 be modified revoking the prescription for constitution of Selection Committee as per Clause 5.1.6 of UGC Regulations 2010, since it stands in contravention to the provisions contained in the Kerala University Act/ Statutes.

=====  
**Item No.04.112**      ***Placement/Promotion of teachers and appointment of Principals-rectifying Anomalies in the implementation of UGC Regulations, 2010-letter from the Convenor, Standing Committee of the Syndicate on Teaching and non-Teaching Staff of Private Colleges- Disposal in of SLP (C) No: 18938-18942-Consideration of -reg.***

**(Ac.F.II)**

The letter received from Prof. Sreekumar M, Convenor, Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Aided Colleges and orders of the Vice Chancellor, thereon may be seen.

The Convenor, in his letter has indicated that the delayed implementation of UGC Regulations, 2010, alongwith capping in the II and III amendments has created much difficulty for the teaching faculty under the University, and that other Universities in the State have accepted the above amendments without capping. It has been requested that these problems along with other anomalies in the implementation of the Regulation may kindly be noted and rectified to avoid further difficulties for the teachers for their CAS based promotions under the University.( copies of the API summary sheets of the II and III Amendment flagged)

Also, certain modifications are suggested in the appendix to U.O. No:Ac.FII/UGC-R 2010/Norms/2017 dt:18.02.2017 (flagged as A) in the Norms and Procedures for the Direct Recruitment and Promotion of Principals & Placement/Placement of teachers in Aided Colleges, as follows:

All appointments of Principals by promotion should be on the basis of **seniority-cum-fitness** as per section 57 of Kerala University Act, 1974 sub sections 2& 3

The clause "For appointment under either category the following conditions / guidelines are also adhered to" stands amended to read "for appointment under Direct Recruitment the following conditions/ guidelines are also adhered to"

Further , it is stated that all these proposed amendments shall have effect from the date of adoption of UGC Regulation,2010 by the University as directed by the Ho'ble Supreme Court in SLP (C) 18938-18942/2017 and connected cases 17/07/2018.

The majority of the Aided Colleges are not having Principals and are constrained to appoint DDOs. The colleges are thus deprived of the academic and administrative leadership of a full time

Principal. Further the teacher appointed with the duty of DDO is burdnered with the full quantum teaching and other duties incident on his part as teacher. Moreover the college faces difficulties over the invariable workload redistribution, without the benefit of appointing additional teachers.

It may be noted in this context that as per GO(P) No. 10/2017/H.Edn dated 19.03.2017 the Government has in the context of the implementation of the UGC Regulations 2010 and the related SLPs filed before the Apex Court amended the specific rules to permit Professors or Associate Professors with Ph D and 15 year service in the collegiate service to be considered eligible for appointment as Principal.

In view of the above facts, it can be considered if the qualifications framed by the Government for teachers in collegiate service for promotion of Principals be made applicable to the teachers in Aided Colleges also as long as such special rules are in force and also as no specifications are given in the UGC Regulations for CAS promotion to the post of Principal. In the light of the above mentioned facts, the note to the Syndicate regarding the proposal for modifications in the anomalies in the implementation in the UGC Regulations,2010 and the proposed changes in the norms and procedures for the appointment of Principals, in the U.O dated 18.02.2017 is placed before the Syndicate for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Combined Meeting of the Standing Committees of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges & Academics and Research.

**Item No.04.113**      ***Placement/ Promotion proposal of Dr.V.D Radhakrishnan, Lecturer of Political Science (redesignated as Assistant Professor with AGP 6000/- ) to Lecturer Senior scale (redesignated as Assistant Professor with AGP 7000/-) - Approval of -reg-***

***(Ac.F.III)***

The Principal Sree Narayana College,Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. V.D. Radhakrishnan, Lecturer in Political Science as Lecturer Senior scale** (redesignated as Assistant professor with AGP 6000 to AGP 7000) with effect from **09.06.2012**.

As per the Judgment dated 23-02-2016, in WP(C) No.15739/2013 all appointments made w.e.f 18-09-2010 had to be intune with UGC Regulations 2010. In the wake of the Judgment dated 23-02-2016, the Principal was requested to resubmit the proposal in respect of Dr.V.D Radhakrishnan, as per UGC Regulations 2010.

Now as per the Supreme Court order dated 17-07-2018, in SLA No.18938-18942/2017, "incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes". The date of implementation of the UGC Regulations 2010 by the University is 23-11-2013. The Statutes have not been amended yet.

Since the date of promotion of **Dr. V.D. Radhakrishnan**, falls on **09-06-2012** the placement/ promotion comes within the purview of UGC Regulation 1998.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of Dr. V.D.Radhakrishnan is as follows:

Qualification	:	M.A, 1994, M.G University, Ph.D M.G University 2003.
Date of first entry into service	:	09.06.2008
Date of entry into continuous service	:	09.06.2008
Date of previous service(if any)	:	Nil
L.W.A. availed	:	Nil
Date of completion of years of service	:	08.06.2012
Date of placement to Senior scale (Assistant Professor with AGP 7000)	:	09.06.2012
Period of relaxation availed for placement as per Item No.2	:	Two years relaxation on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration	:	1. OC from ASC, University of

and Name of University	: Calicut from 27.01.2012 to 23.02.2012
Refresher / Orientation Course due	: Nil
The teacher entered into service on 09.06.2008. The teacher has qualified the Ph.D degree from M.G. University on 2003. As per U.G.C letter no. F2-9/97(PS) dtd 17.05.2001. 'A. Ph.D holder may be exempted for not having attended one course whether refresher or orientation courses as regards the eligibility for promotion under the Career advancement Scheme to Lecturer (Sr. Scale). The teacher has undergone one Orientation program from Academic Staff College, University of Calicut from 27.01.2012 to 23.02.2012. On completion of 4 years of qualifying service with two year relaxation on account of Ph.D the teacher is eligible to be placed / promoted as Lecturer senior scale (Assistant Professor with AGP 7000/-) with effect from 09.06.2012.	
Proposed date of Placement / Promotion as Lecturer Senior scale (Assistant Professor with AGP 7000/-)	: <b>09.06.2012</b>

The matter regarding the placement/ promotion in respect of **Dr. V. D. Radhakrishnan, Lecturer of Political Science to Lecturer Senior scale** (redesignated as Assistant professor with AGP 6000 to AGP 7000/-) **with effect from 09.06.2012.** is placed before the Syndicate for consideration.

**Resolution of the Syndicate**

**RESOLVED** that the placement/ promotion of Dr.V.D.Radhakrishnan, Lecturer in Political Science, Sree Narayana College, Kollam to Lecturer Senior Scale (redesignated as Assistant Professor with AGP Rs.6000 to AGP 7000/-) with effect from 09.06.2012, be approved.

=====  
**Item No.04.114**      **Placement/Promotion proposal of Dr.Praseetha.N.C (Department of History), Lecturer Senior scale (redesignated as Assistant Professor with AGP 7000) to lecturer selection grade (now redesignated as Assistant Professor with AGP 8000/-Approval reg-**

**(Ac.F.III)**

The Principal Sree Narayana College, Chempazhanthy, has forwarded a proposal regarding the Placement / Promotion in respect of **Dr. Praseetha.N.C** lecturer Senior scale (redesignated as Assistant professor with AGP 7000/-) Department of History, as lecturer selection grade (redesignated as Assistant Professor with AGP 8000/- ) with effect from **29.08.2011.**

As per the Judgment dated 23-02-2016, in WP(C) No.15739/2013 all appointments made w.e.f 18-09-2010 had to be intune with UGC Regulations 2010. In the wake of the Judgment dated 23-02-2016, the Principal was requested to resubmit the proposal in respect of Dr.Praseetha.N.C as per UGC Regulations 2010.

Now as per the Supreme Court order dated 17-07-2018, in SLA No.18938-18942/2017, "incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes". The date of implementation of the UGC Regulations 2010 by the University is 23-11-2013. The Statutes have not been amended yet.

Since the date of promotion of **Dr. Praseetha.N.C** falls on **29.08.2011**, the placement/ promotion comes within the purview of UGC Regulation 1998.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of **Dr. Praseetha.N.C** are as follows:

Qualification	: M.A -University of Calicut, 1985, UGC-NET, Ph.D -University of Kerala 20.10.2014
Date of first entry into service	: 29.11.1995
Date of entry into continuous service	: 29.11.1995
Date of previous service(if any)	: Nil
L.W.A. availed	: 02.08.1999 to 31.05.2004
Date of placement to Senior scale (Assistant Professor with AGP 7000/-)	: 29.08.2006
Date of completion of years of service	: 28.08.2011
Date of placement to Selection grade	: 29.08.2011
Period of relaxation availed for placement as per Item No.2	: Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	: 1 RC from ASC, University of Calicut from 04.01.2005 to 24.01.2005 2. OC from ASC, University of Kerala

		from 27.12.2005 to 23.01.2006. 3. RC from ASC, University of Kerala from 10.03.2007 to 30.03.2007. 4. RC from ASC, University of Kerala from 10.03.2008 to 31.03.2008.
Refresher / Orientation Course due	:	Nil
Proposed date of Placement / Promotion as Selection Grade Lecturer (Assistant Professor with AGP 8000/-)	:	<b>29.08.2011</b>

The teacher entered the service on 29.11.1995. The teacher was placed to Lecturer Senior Scale on 29.08.2006. The Dy. DCE has redesignated her as Assistant Professor with AGP 7000/-. The teacher has undergone the required number of Refresher courses after being placed to Senior scale. On completion of 5 years of qualifying service as lecturer senior scale the teacher is eligible to be placed / promoted as lecturer Selection grade (Assistant Professor with AGP 8000/-) with effect from 29.08.2011.

The matter regarding the placement/ promotion in respect of **Dr. Praseetha.N.C** lecturer Senior scale (redesignated as Assistant professor with AGP 7000/-) Department of History, S.N College, Chempazhanthy, as lecturer selection grade (redesignated as Assistant Professor with AGP 8000/-) with effect from **29.08.2011** is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

RESOLVED that the placement/ promotion of Dr.Praseetha N.C, Lecturer Senior Scale (redesignated as Assistant Professor with AGP 7000/-) Department of History, SN College, Chempazhanthy as Lecturer Selection Grade (redesignated as Assistant Professor with AGP 8000/- with effect from 29.08.2011, be approved.

***Item No.04.115 Placement/ Promotion proposal of Dr.Raakhee .A.S (Department of Psychology) Assistant Professor with AGP 7000/ to Assistant Professor with AGP 8000/- Approval of- reg-***

**(Ac F III)**

The Principal Sree Narayana College, Chempazhanthy, has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Raakhee.A.S**, Assistant professor with AGP 7000/- Department of Psychology, as Assistant Professor with AGP 8000/- with effect from **12.12.2010**.

As per the Judgment dated 23-02-2016, in WP(C) No.15739/2013 all appointments made w.e.f 18-09-2010 had to be intune with UGC Regulations 2010. In the wake of the Judgment dated 23-02-2016, the Principal was requested to resubmit the proposal in respect of Dr.Raakhee .A.S as per UGC Regulations 2010.

Now as per the Supreme Court order dated 17-07-2018, in SLA No.18938-18942/2017, "incase any University has amended the Statutes, prior to the date of the Judgment, the effect will be from the date as indicated in the amendment or the date of the actual order of implementation of the Statutes". The date of implementation of the UGC Regulations 2010 by the University is 23-11-2013. The Statutes have not been amended yet.

Since the date of promotion of **Dr. Raakhee.A.S** falls on **12.12.2010**, the placement/ promotion comes within the purview of UGC Regulation 1998.

The Principal has forwarded all the necessary supporting documents along with the proposal.

The service details of Dr. Raakhee.A.S are as follows:

Qualification	:	M.A 1995, University of Kerala, Ph.D Kerala University 2000.
Date of first entry into service	:	12.12.2001
Date of entry into continuous service	:	12.12.2001
Date of previous service(if any)	:	Nil
L.W.A. availed	:	Nil
Date of placement to Senior scale (Assistant Professor with AGP 7000/-) The teacher has been designated as Assistant Professor with AGP 7000 by the DyDCE Kollam.	:	12.12.2005
Date of completion of 9 years of service	:	11.12.2010
Date of placement to Selection grade	:	12.12.2010

Period of relaxation availed for placement as per Item No.2	:	Nil
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	:	1 RC from ASC, University of Kerala from 10-03-2008 to 31.03.2008 2. RC from ASC, University of Kerala from 17.04.2010 to 08.05.2010 3. OC from ASC, University of Kerala from 17.02.2005 to 6.03.2005
Refresher / Orientation Course due	:	Nil
The teacher entered into service on 12.12.2001.The teacher was placed to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 12.12.2005 on account of two year relaxation for Ph.D on completion of 4 years of service. The teacher has undergone the required number of Refresher courses after being placed to Senior scale. On completion of 5 years of qualifying service the teacher is eligible to be placed / promoted as Lecturer Selection grade (Assistant Professor with AGP 8000/-) with effect from 12.12.2010.		
Proposed date of Placement/ Promotion as Selection Grade Lecturer (Assistant Professor with AGP 8000/-)	:	<b>12.12.2010</b>

The matter regarding the placement/ promotion in respect of Dr. Raakhee.A.S, Assistant professor with AGP 7000/- Department of Psychology, S.N College, Chempazhanchy, as Assistant Professor with AGP 8000/- with effect from **12.12.2010** is placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** that the placement/ promotion of Dr.Raakhee.A.S, Assistant Professor with AGP 7000/- Department of Psychology, SN College, Chempazhanchy as Assistant Professor with AGP 8000/- with effect from 12.12.2010, be approved.

**Item No. 04.116** *Alloting a room as Organizing Committee Office at University Stadium for the Conduct of 72<sup>nd</sup> National Aquatic Chamionship 2018-Consideration of - reg.*

*(Ad.DI)*

**Ref:** 1) Letter from Organizing Secretary, NAC 2018 dtd.20.08.2018  
2) Letter from Sri.Shiju Khan J S, Member Syndicate dtd.31.08.2018

As per refered (1) above, the Organizing Secretary, NAC 2018 has requested to provide the space at the University Pavilion at free of cost from 21.08.2018 to 30.09.2018 for the functioning of the Organizing Committee for the Conduct of 72<sup>nd</sup> National Aquatic Championship 2018. The Assistant Director (i/c of Director), Department of Physical Education has informed that the Organizers must pay a rent of Rs.1000/- plus 18% GST per day for the room allotted and also pay an amount of Rs.10,000/- as electricity and water charges. Sri.Shiju Khan J S, Member Syndicate vide reference (2) above has requested to place the matter before the Syndicate.

The above matter is placed before the Syndicate for consideration and appropriate decision.

***Resolution of the Syndicate***

**RESOLVED** that a room at the University Stadium be allotted to the Organizing Secretary, NAC 2018, extending a concession of 50% in the existing rental charges.

**Item No.04.117** *Complaint of Dr.Ajikumari T, Assistant Librarian, Kerala University Library dated 04.06.2018 - Enquiry report- Consideration of - reg.*

*(Ad.AV)*

Dr.Ajikumari T Assistant librarian has summited a complaint on 04.06.2018 against her colleague Sri.S.Harikumar, Assistant Librarian Gr I to the effect that he is spreading contents of the representation dtd 26/052018 submitted by her regarding promotion to the post of Deputy librarian in the social media and requested to enquire the same.

The Vice Chancellor has constituted an enquiry committee consisting of Dr.R Jayachandran, Registrar(i/c), University of kerala, Dr P.M Radhamony, Professor, Department of Botany and Smt.Maya.M.R, Deputy Librarian in charge of University Librarian, Kerala University Library to enquire in to the matter and submit the report and also ordered to utilize the services of Director, computer centre, if necessary .

The enquiry committee conducted a hearing of both Dr.Ajikumari T and Sri.S.Harikumar on 28.06.2018.

The enquiry committee has submitted the report. The Vice -Chancellor has ordered to place the report before the syndicate for initiating disciplinary action. Hence the enquiry report submitted by the enquiry committee constituted to enquire in to the complaint submitted by Dr.Ajikumari T, Assistant Librarian is placed before the syndicate for consideration.

Enquiry report Appended.

#### **Report of the Enquiry committee**

Dr.Ajikumari T, Assistant Librarian, University Library has submitted a complaint against Sri.Harikumar S, Assistant Librarian Grade I for spreading contents of the representation submitted by her regarding the promotion to the post of Deputy Librarian in the social media and requested to enquire the same.

As per U.O No.Ad.AV.01.15975/2018 dated 18.06.2018 an enquiry committee consisting of Dr. Jayachandran R, Registrar(i/c), University of Kerala, Dr. P M Radhamany, Professor, Department of Botany, Director Computer Center and University Librarian in Charge was constituted to enquire in to the complaint submitted by Dr. Ajikumari T.

A hearing was conducted on 28.06.2018 at 2.30 pm at the Registrar's Chamber. Both Dr. Ajikumari.T and Sri.S Harikumar were heard in person. Dr. Ajikumari T has submitted written statement on 28.06.2018 itself. However Sri S.Harikumar has requested two weeks time in order to submit his written statement. He has submitted written statement on 12/07/2018.

Dr.Ajikumari.T has stated that in her representation dated 26.05.2018 to Vice Chancellor regarding promotion to the post of Deputy Librarian, she has mentioned that she belongs to SC/ST category and she is the first person to acquire JRF in the subject Library and Information Science. She has submitted the representation directly to the Vice-Chancellor. However a message regarding the contents in the representation dated 26.05.2018 to the effect that she has sought the benefit of communal reservation for promotion has been spread in the whatsapp group of Librarians from the mobile number of Sri.S.Harikumar, Assistant Librarian Grade I and she has submitted a complaint regarding this to the Vice-Chancellor on 04/06/2018. She has submitted that she has raised only her genuine claim in the representation to the Vice-Chancellor and requested the enquiry committee to consider her right to know how the contents of her complaint to the Vice Chancellor submitted by her leaked in the social media. This was done purposefully to tarnish her image. She has also requested to take appropriate action against the person who has caused mental agony to her.

Sri.S Harikumar Assistant Librarian Gr I has submitted that he didn't spread any allegation against Dr. Ajikumari T touching her community and he didn't intend to spread any message insulting her.Sri Harikumar has also stated that on 27/05/2018 he got a message regarding the nature of representation for promotion prepared and submitted by Dr.Ajikumari.T and he innocently conveyed the message to others in the Department who are affected by it.He has also stated that he didn't intend to insult or humiliate her in any manner and he also apprehends that such a simple matter is taken up seriously by Dr.Ajikumari T inorder to pave ground for her claim for promotion. He got the message from other source and the fact which is stated in her representation alone is conveyed to those who are affected without any exaggeration and she is not at all affected in any manner .He also expressed his regret if that message has wounded her feelings.

The contentions of both Dr.Ajikumari T and Sri.Harikumar S has been examined in detail by the committee.

Dr.Ajikumari T has submitted a request to Vice Chancellor on 26.05.2018 regarding the claim for promotion to the post of Deputy Librarian.The request was forwarded by the Deputy Librarian in charge and in it, it was mentioned that she belongs to SC/ST community.

Sri Harikumar S in his written statement has admitted that he got a message regarding the nature of representation prepared and submitted by Dr.Ajikumari.T and he conveyed it to those who are affected by it. ie, Deputy Librarian and others. Moreover the said mobile number from which the message was posted belongs to Sri Harikumar S. The message was as follows.

'SC/ST വിഭാഗത്തിൽ തനിക്ക് മുൻഗണന കിട്ടണമെന്ന് പുതിയ അപേക്ഷയും സമ്മർദ്ദവും കാലം പോയൊരുപോക്കേ! അപേക്ഷക്ക് ലൈബ്രറിയൻ ഇൻചാർജിന്റെ ശുപാർശയും.'

Hence from the admission from Sri Harikumar S and nature of representation submitted by Dr.Ajikumari T ,it is proved beyond doubt that Sri Harikumar S has spread the contents of the representation submitted by her directly to the Vice chancellor in the whats app through the mobile number +918921923152.He also mentioned in the message that the applicant is pressurising the authorities for promotion on the ground of belonging to SC/ST community.This definitely amounts to tarnishing the image and causing mental agony to Dr.Ajikumari T and the committee observed that suitable action may be taken against Sri.Harikumar S, Assistant Librarian Gr I.

- |    |  |      |
|----|--|------|
| 1. | Dr.Jayachandran R, Registrar i/c.                                    | Sd/- |
| 2. | Dr.P.M.Radhamony, Professor, Dept of Botany, Presiding Officer (ICC) | Sd/- |
| 3. | Dr.Vinod Chandra S .S, Director, Computer Centre.                    | Sd/- |
| 4. | Smt Maya M R, University Librarian i/c.                              | Sd/- |

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Staff, Equipments and Buildings.

***Adl. Item. No.1          Nomination of Members to the vacant positions in various Boards of Studies - reg***

(Ac.D)

***Resolution of the Syndicate***

**RESOLVED** to authorize the Standing Committee of the Syndicate on Academics and Research to propose Members alongwith their CV for being considered for nomination to the vacant positions in the various Boards of Studies.

**Registrar i/c**

**Vice-Chancellor**

University Buildings,  
Thiruvananthapuram,  
31.08.2018





**UNIVERSITY OF KERALA**

*(Re-accredited by NAAC with 'A' Grade)*

***Preliminary Minutes of the 5<sup>th</sup> Meeting of the  
Syndicate held on 28.09.2018***

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

***Members present:***

1. Prof.(Dr.) Gopinath Ravindran *(In the Chair)*  
Vice-Chancellor
2. Dr.S.Nazeeb
3. Dr.P.Rajesh Kumar
4. Dr.Shaji.K
5. Sri.B.Unnikrishnan Nair
6. Dr.K.B.Manoj
7. Adv.G.Sugunan
8. Adv.K.H.Babujan
9. Sr.Shijukhan J.S
10. Sri.M.Lenin Lal
11. Sri.M.Harikrishnan
12. Dr.Latha Devi.R
13. Dr.K.R.Kavitha
14. Sri.M.Sreekumar

***Item No.05.01 Confirmation of the Preliminary Minutes of the 4<sup>th</sup> Meeting of the  
Syndicate held on 31.08.2018 – reg.***

*(Ac.A.I)*

The Syndicate considered and approved the Preliminary Minutes of the 4<sup>th</sup> Meeting of the Syndicate held on 31.08.2018 with the following modification:

Item No.04.11 The Resolution be modified as “*RESOLVED that the Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Students Services and Finance held on 23.07.2018, be approved.*”

*(Ad.D1)*

Item No.04.12 The Resolution be modified as “*RESOLVED that the Minutes of the Meeting of the Sub-Committee to verify in detail about MAIPS held on 26.07.2018, be approved.*”

*(Ad.D1)*

***Item No.4.66 1 – (iii)-1 Per Semester’ be added at the end of the Sentence.***

*(Ad.Misc)*

***Item No.4.68 - 1 the word ‘negotiation’ be replaced with ‘discussions’.***

*(Pl.G)*

=====