



UNIVERSITY OF KERALA

Preliminary Minutes of the 36th Meeting of the Syndicate held on 20.01.2022

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.Jairaj.J
4. Sri.Arunkumar R
5. Adv.G.Muralidharan Pillai
6. Adv.K.H.Babujan
7. Dr.S.Nazeeb
8. Smt.Renju Suresh

Online presence

1. Dr.K.B.Manoj
2. Adv.A.Ajikumar
3. Sri.B.P.Murali
4. Dr.M.Vijayan Pillai
5. Dr.Mathew.V
6. Sri.Bijukumar.G
7. Adv.B.Balachandran
8. Dr.K.G.Gopchandran
9. Sri.Santhosh Kumar. S.R, Additional Secretary, Higher Education Department.
10. Sri.Rajesh Kumar.K, Additional Secretary, IT Department, Govt. of Kerala
11. Prof.K.Lalitha

Item No. 36.01. Confirmation of the Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 34th Meeting of the Syndicate held on 04.12.2021 with the following modifications:

Item No.34.05 RESOLVED to approve the following panel of resource persons for conducting the classes for German A1 & A2 Level courses.

1. Shri. Sreekumar K.N, Assistant Professor, Department of German
2. Shri. Anees A, Assistant Professor, Department of German

3.	Smt.Sreekala V	MA German, Mphil, UGC NET	4 years & 3 months
4.	Shri.Tony Philip John	MA German, UGC NET	Nil

(Ad.AV)

Item No.34.72 RESOLVED to refix the remuneration to a consolidated amount of Rs.30,000/- (Rs.Thirty thousand only) to Dr. P. Mohanachandran Nair (Rtd) & Dr. A. Jayakumaran Nair (Rtd), per month to the Emeritus Professors engaged in the Department of Demography and Department of Biotechnology respectively

(Ad.AVI)

Item No.34.124.C2 the resolution be corrected as **‘RESOLVED** to approve the proposals for the approval of appointment of the following Assistant Professors in Physics in St.Joseph's College for Women, Alappuzha.

1. Dr. Morris Marieli Antoinette, w.e.f 28.12.2020 F.N against the relieving vacancy of Smt.Mary Linsa K.S.
2. Dr.Bincy John, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sreedevi P.
3. Dr.Monica S, w.e.f 28.12.2020 F.N against the relieving vacancy of Dr.Smitha S.L.
4. Dr.Sreekala G, w.e.f 28.12.2020 F.N against the retirement vacancy of Dr.Ancy Manuel.
5. Dr.Sheeja Mol G.P, w.e.f 28.12.2020 F.N against the retirement vacancy of Smt.Sophiamma Joseph.
6. Dr.Julin Joseph, w.e.f 28.12.2020 F.N against the retirement vacancy of retirement vacancy of Dr.Jesintha John.

(Ac.FII/Ac.FIII)

Item No. 36.02. *Confirmation of the Preliminary Minutes of the 35th Meeting of the Syndicate held on 23.12.2021 - reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 35th Meeting of the Syndicate held on 23.12.2021 with the following modifications:

Item No.35.05 Date mentioned in the Resolution and Agenda note be corrected and read as 05.11.2021.

(Pl.F)

Item No.35.46.A8 In the Agenda note *‘Department of History’* be corrected and read as *‘Department of Political Science’*.

(Ac.E1)

Item No.35.46.D4 Resolution be corrected as ‘കേരള സർവകലാശാലയുടെ ഔദ്യോഗിക വെബ്സൈറ്റ് പുതുതായി നിർദ്ദേശിക്കപ്പെട്ട മലയാളത്തിലുള്ളതോ ഇംഗ്ലീഷിലുള്ളതോ തിരഞ്ഞെടുക്കാവുന്ന ഹോം പേജ് ഉൾപ്പെടുത്തി അംഗീകരിക്കുന്നതിന് സിൻഡിക്കേറ്റ് യോഗം തീരുമാനിച്ചു’.

(Ac.E1/Ad.AIII)

Item No.35.58 In the Agenda note Sl. No.5 and 6 be corrected as

5. Sri.S.D. Ferold Xavier, Additional Secretary (*Representing Additional Chief Secretary, Finance Department, Government of Kerala*), Member
6. Sri.Harikumar.G, Joint Secretary (*Representing Additional Chief Secretary, Higher Education Department, Government of Kerala*), Member

(FOS)

Item No.36.03. *Appointments / Career Advancement Promotion, if any – reg.*
(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

I Career Advancement Promotion

Dr.S.Nazeeb, Member Syndicate abstained while considering the Minutes of the Meeting of the Screening Cum Evaluation Committee under CAS promotion vide Item No.36.03.

1. **Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Bindu D, Assistant Professor, Department of Education, University of Kerala, under Career Advancement Scheme held on 07.01.2022.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of **Dr.Bindu D**, Assistant Professor, Department of Education, University of Kerala, under Career Advancement Scheme held on 07.01.2022, **be approved.**

- 2. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Biju.V, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of **Dr.Biju.V**, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022, **be approved.**

- 3. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Sibi.K.S, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Dr.Sibi.K.S**, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022, **be approved.**

- 4. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.I.N.Jawahar, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Dr.I.N.Jawahar**, Assistant Professor, Department of Physics, University of Kerala, Kariavattom under Career Advancement Scheme held on 07.01.2022, **be approved.**

- 5. Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.Seema Jerome from the post of Associate Professor to Professor in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.Seema Jerome** from the post of Associate Professor to Professor in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 6. Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.C.S.Sujith from the post of Assistant Professor to Associate Professor in the Department of Hindi, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.C.S.Sujith** from the post of Assistant Professor to Associate Professor in the Department of Hindi, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 7. Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.D.Muhammad Noorul Mubarak, from the post of Assistant Professor to Associate Professor (Academic Level 13A), Department of Computer Science, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendations of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.D.Muhammad Noorul Mubarak**, from the post of Assistant Professor to Associate Professor (Academic Level 13A), Department of Computer Science, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 8. Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.M.A.Siddeek from the post of Assistant Professor to Associate Professor in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.M.A.Siddeek** from the post of Assistant Professor to Associate Professor in the Department of Malayalam, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 9. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.Suja.S, Assistant Professor of Malayalam, School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of **Dr.Suja.S**, Assistant Professor of Malayalam, School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 10. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of Dr.S.Nazeeb, Assistant Professor of Malayalam, School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of **Dr.S.Nazeeb**, Assistant Professor of Malayalam, School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 10.01.2022, **be approved.**

- 11. Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.Arun A. Rauf from the post of Assistant Professor to Associate Professor in the Department of Biochemistry, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.Arun A. Rauf** from the post of Assistant Professor to Associate Professor in the Department of Biochemistry, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022, **be approved.**

- 12. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of Dr.Darwin. L, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of **Dr.Darwin. L**, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022., **be approved.**

- 13. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of Dr.S.Prema, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022.**

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Academic Level 11 to Academic Level 12) of **Dr.S.Prema**, Assistant Professor, Department of Linguistics, University of Kerala, Kariavattom under Career Advancement Scheme held on 11.01.2022., **be approved.**

14. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 2 to Stage 3) of Dr.C.N.Vijayakumari, Assistant Professor, Department of Sanskrit, University of Kerala, Kariavattom under Career Advancement Scheme held on 13.01.2022.

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the promotion (Stage 2 to Stage 3) of **Dr.C.N.Vijayakumari**, Assistant Professor, Department of Sanskrit, University of Kerala, Kariavattom under Career Advancement Scheme held on 13.01.2022, **be approved.**

15. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion of Dr.S.Venumohan, Assistant Professor of History (Stage 2 to Stage 3), School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 18.01.2022.

RESOLVED that the recommendation of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion of **Dr.S.Venumohan**, Assistant Professor of History (Stage 2 to Stage 3), School of Distance Education, University of Kerala, Kariavattom under Career Advancement Scheme held on 18.01.2022, **be approved.**

II Item No.1 University of Kerala – Department of Political Science - Screening and Selection Committee meeting for selection as well as promotion of teachers under CAS – Additional Panel of Experts – approval – reg.
(V.C.'s Sn.)

As the panel of experts in Political Science for screening and selection committee for selection as well as promotion of teachers under CAS, which was approved by the Syndicate, did not suffice, additional panel obtained from the Dean, Faculty of Social Science is placed before the Syndicate, for approval.

Resolution of the Syndicate

RESOLVED that the additional panel of experts, be approved.

Item No.2 University of Kerala – Department of Hindi - Screening and Selection Committee meeting for selection as well as promotion of teachers under CAS – Additional Panel of Experts – approved – reporting of – reg.

(V.C.'s Sn.)

As the panel of experts in Hindi for screening and selection committee for selection as well as promotion of teachers under CAS, which was approved by the Syndicate, did not suffice, additional panel was obtained from the Dean, Faculty of Oriental Studies and was approved subject to reporting to Syndicate due to exigency.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the additional panel of experts in Hindi, be noted.

Item No.36.04. Request of Dr.Harikumar P N, Professor, Department of Commerce for relieving him from the additional charge of Hon.Director, Kerala University Study and Research Centre, Alappuzha-Consideration of- reg.

(Ad A VI)

Dr.Harikumar P N, Professor, Department of Commerce was given additional charge of the Hon. Director, Kerala University Study and Research Centre, Alappuzha vide U.O No.AdAVI/3357/2020/UOK dated 28.10.2020 and he present every Monday and Tuesday at the centre.

The Hon.Director, Kerala University Study and Research Centre, Alappuzha vide letter dated 18.11.2021 has informed that a year before (27 Oct 2020) he had a facial paralysis and is under physio-therapy medical treatment for complete recovery. After detailed diagnosing with MRI scan, it was observed that spine disc desiccation and diffuse bulges which resulted in neural foraminal

narrowing and impingement of bilateral existing nerve roots, so that I have too much body pain in my body, especially in the area of spine disc. The to and fro journey from Trivandrum to Alappuzha has also created too much physical problems. Therefore his doctor advised to avoid long distance travel and to continue the treatment for a year.

It is also informed that he has to continue his LLB evening programme in Government Law College, Trivandrum w.e.f 01.12.2021 through offline mode.

For the facts detailed above he has requested to relieve him from the additional charge of the Hon. Director, KUSRC, Alappuzha w.e.f 01.12.2021.

As per the orders of the Vice Chancellor, the request of Dr. Harikumar P N, Professor, Department of Commerce to relieve him from the additional charge of the Hon. Director, KUSRC, Alappuzha w.e.f 01.12.2021, on medical grounds is placed before the Syndicate for consideration and taking appropriate decision.

Resolution of the Syndicate

RESOLVED to relieve of Dr. Harikumar P.N, Professor, Department of Commerce from the additional charge of the Hon. Director, KUSRC, Alappuzha.

FURTHER RESOLVED to authorize the Vice-Chancellor to nominate Hon. Director for Kerala University Study and Research Centre, Alappuzha.

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Item No.36.05. Department of Russian-Purchase of Library books from Russia- Consideration of – reg.

(Ad.AII)

The Head, Department of Russian has requested to grant permission to purchase the books useful for PG students and research scholars from Tsentr Zlataoust Publishers, Kamennostrovsky pr, 24, liter B, office 1-H, 197101, St. Petersburg, Russia. The costs of the books are 1967.80 Euro equal to Rs.1,76,000/- (Rupees One lakh and seventy six thousand only) (including transaction charges).

Sanction had been accorded by the Vice - Chancellor to authorize the Heads of the Department of German and Russian to procure books which are very essential, through online , for the Department Libraries (German & Russian) with maximum discount vide U.O No.5212/2021/UOK dated 04.10.2021.

Finance has agreed to the Proposal for the payment of an amount of Rs. 1,76,000/- (Rupees one lakh and seventy six thousand only) as provisional advance to Dr. Krishnakumar R S, Head, Department of Russian towards the purchase of foreign books subject to administrative sanction vide Endt.FOS 4049/FINANCE I /2021-2022 dated 27.11.2021.

As per the orders of Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor to examine whether maximum discount is provided by the publishers as per University order and take appropriate action accordingly.

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Item No.36.06. Performance Audit of the Audit Party of A.G. for the year 2020 - Non-verification of genuineness of certificates of University staff – Pointed out by AG Audit – Consideration of- reg.

(Ad. H)

The Audit Party of the A.G conducting the Performance Audit for the year 2020, has vide Audit Enquiry No. 486, pointed out that at no stage during the recruitment of teaching and non teaching staff of the University, the KPSC or the University, is cross-verifying the genuineness of certificates produced by the candidates, with the corresponding Boards/Universities. Since many cases were reported regarding appointments in Government services using forged certificates, the Audit Party has proposed to check the genuineness of all certificates produced by the staff appointed through PSC/University.

Appointment of Assistants through KPSC started in Sep-Oct 2016. Appointment of Computer Assistants also materialized thereafter through KPSC. Appointment of teachers in the University Departments which were put on hold, were also revived in 2016.

The proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff (Teaching and Non teaching) was placed before the Syndicate for consideration. The Syndicate held on 23.09.2020 vide item No:32.69 resolved to seek remarks of the Kerala Public Service Commission regarding the above matter. The remarks of Kerala Public Service Commission in the matter was sought. According to Kerala Public Service Commission, the genuineness of certificates are verified by ascertaining the genuineness of Institution's Seal, Register number etc. Kerala Public Service Commission has further informed that the verification process of certificates directly with the institutions that issued the certificates is yet to begin.

The proposal of Audit Party of the AG for carrying out genuineness verification of certificates of University Staff (Teaching and Non teaching) is placed before the Syndicate along with the remarks of Kerala Public Service Commission for consideration and decision.

Resolution of the Syndicate

RESOLVED to seek legal opinion of the Standing Counsel regarding the genuineness verification of certificates of University Staff (Teaching and Non teaching) and place the same before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.36.07. *Oriental Research Institute & Manuscripts Library – Purchase of Six Laptops instead of Desktop for the implementation of e-office – Request for Administrative Sanction – Consideration of-reg.*

(Ad D III)

Dr.Rejani.R.S, Asst.Professor & Head, ORI & MssL, vide letter dated 12.10.2021, has forwarded the decision taken by the Department Council to procure Laptops (6 Nos.) for the implementation of e-office, so that the work can be carried out from anywhere and requested to take necessary steps for the same.

The Instrumentation Engineer has opined that Laptop Medium End Windows 10 Home from the CPRCS current list (Item No.2 - Rs.28165/- (Unit Rate without Flood Cess And Rs.28404/- (Unit Rate with Flood Cess)) may be chosen and the Specifications for Laptop forwarded by the Instrumentation Engineer are given below;

Processor : Intel Core i3 10th generation or above
 Memory : 4 GB DDR4 RAM Expandable upto at least 8 GB
 Storage : 500 GB HDD,7200rpm or Higher
 Display : Antiglare HD LED Backlit Display .
 Display Size : 14"
 Wireless Connectivity : Integrated wireless b/g/n, Integrated Bluetooth
 Speaker : Integrated Stereo Speaker
 Keyboard : Keyboard with Touch Pad
 Camera : Integrated HD Camera
 Audio : Integrated

Expansion Port : Minimum 3 USB Port (atleast two number of USB 3.0 and One number of Type C), 10/100/1000 Ethernet Card, HDMI,1 Head phone/microphone combo or Separate & other Standard Features

Mouse : Optical Scroll Mouse
 Carry case : Backpack
 Operating System : Windows 10 Home
 Warranty : 3 year comprehensive onsite warranty including battery and charger

It is informed that, the expenditure of the same can be met from an amount of Rs.25 Lakhs allotted for renovation work of ORI & MSSL carry forward to the Budget 2021-22, vide letter no. 12848/Ad Misc/2020/UOK dated 09.04.2021.

As per the orders of the Vice-Chancellor, the proposal forwarded by Dr.Rejani.R.S, Assistant Professor & Head, ORI & MssL to purchase Six Laptops instead of Desktop for the implementation of e-office is placed before the Syndicate for consideration and appropriate recommendations.

Resolution of the Syndicate

RESOLVED to approve the proposal for the purchase of Six Laptops and place the matter before the Standing Committee of the Syndicate on Finance for the Budget allocation.

Item No.36.08 **Payment of Pension Revision for the period from 01/07/2021 to 30/10/2021 - release –Consideration of- reg:**

(Accounts VI A)

The Government have issued orders related to revision of pension and other related benefits in respect of University employees vide G.O(P) No 87/2021 Fin dtd 24.06.2021. The same was implemented in the University vide U.O.No.5806/2021/UOK dated 30/10/2021 and the revised monthly pension disbursed w.e.f 01/11/2021.

As per the G.O, arrears on account of revision of pension /family pension is to be released in four equal instalments, in July, August, October and December 2021.It was also stipulated in the GO that revised pension will be granted in cash from 01/07/2021. Since the GO was implemented in the University only on 30/10/2021, revised pension was granted in cash from 01/11/2021 onwards. Accordingly the amount to be paid in cash for four months from July 2021 to October 2021, which is to be released now.

It may be noted that, there are 2308 pensioners coming under State Scheme and approximately an amount of Rupees 3 crore is needed for the disbursement of Pension Revision arrears for the period from July 2021 to October 2021. Pensioners and Pensioner's Organizations are in demand of the release of arrears. It is suggested that payment of pension from July 2021 to October 2021 may be met from own funds of the University.

Based on the orders of the Hon'ble Vice Chancellor, the proposal regarding the release of Pension Revision from July 2021 to October 2021 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.36.09. **Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.12.2021 – Approval of- reg.**

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **28.12.2021** is appended.

In view of exigency, the committee recommended that recommendations in **item nos. 1 & 4** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **28.12.2021** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Hence in view of the exigency of the matter, the Hon'ble Vice Chancellor has approved the recommendations in **item nos. 1 & 4** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **28.12.2021**.

The action taken by the Vice-Chancellor in having approved the recommendations in **item nos. 1 & 4** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **28.12.2021** is reported to the Syndicate and the recommendations on remaining items (2,3 & 5) in the minutes are placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 28.12.2021, 2.00 PM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

1. Adv.Muralidharan Pillai. G,	Member, Syndicate (Convener)	Sd/-
2. Adv.Balachandran B.	Member, Syndicate	Sd/-
3. Dr.Vijayan Pillai M.	Member, Syndicate	Sd/-
4. Sri. Riyas Vahab	Member, Syndicate	Sd/-
5. Sri.B.P.Murali	Member, Syndicate	(Online)
6. Smt. Renju Suresh	Member, Syndicate	(Online)
7. Dr.Nazeeb S.	Member, Syndicate	(Online)
8. Sri.Arunkumar R.	Member, Syndicate	(Online)
9. Adv.Ajikumar A.	Member, Syndicate	(Online)
10. Adv.K.H.Babujan	Member, Syndicate	(Online)

Item No.36.09.01 U.G. Admission 2021- Request received from differently abled candidates for college change –reg.

[Ac.H]

Requests have been received from differently abled candidates for college change of their choice for UG admission programme.

In this context following points may be noted.

1. The candidates who got admission / allotment have submitted requests for change of college of their choice.
2. The requests of such candidates can be considered through college transfer where they have requested, if vacancy exists.
3. If there is no vacancy for particular course, the seat may be transferred from another course, if vacancy exists.
4. If there is no vacancy under Differently Abled category in a college, such requests may be considered by creating an additional seat.

The requests received from candidates have been consolidated and appended.

The matter was placed before Online Admission Monitoring Committee at its meeting held on 10.12.2021 and recommended to defer the matter for the time being.

Considering the exigency of the matter, since the admission for UG programmes were closed on 23.12.2021, the Convenor, Standing Committee of the Syndicate on Affiliation of Colleges has recommended to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the matter regarding the granting of college transfer for Differently Abled candidates, as per their requests, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

The Committee considered the matter and recommended to grant College change/Course change to the following differently abled candidates as per their requests subject to vacancy of seats in PWD Category in the requested colleges.

Sl. No	Application Number	Name	Index Mark	Course to which transfer sanctioned	College to which transfer sanctioned	Remarks
1	406860	ARSHA J	1391.85	BCom - Finance	MG College	Sister Akshara J is Differently Abled 406965 (Twin sister of Differently Abled candidate who got admission in MG College)
2	454457	THEERTHA RAM	1146	BA History	SN College, Varkala	Intellectual Disability (44%)
3	475708	ANAGA. M. LAL	1135.5	BA Malayalam	BJM Govt College, Chavara	Physically handicapped (70%)
4	469848	AJAY J B	1112	BA History	Govt College, Attingal	Intellectual Disability (75%)
5	471177	Muhammed Salman	1106	BA History	BJM Govt College, Chavara	Visually Handicaped (40%)
6	420688	Akshay S Sethu	1078	BA History	Govt College, Attingal	40% Disability
7	427297	ANSHA . R . S	1011	BA History	Iqbal College	Intellectual Disability (82%)
8	426813	JESHIN VARMA S K	988	BA Economics	St.Xaviers College, Thumba	Intellectual Disability (54%)

9	420801	RINO JAYAN	966	BA Malayalam	Govt. College For Women, Vazhuthacaud, TVPM	Intellectual Disability (65%)
10	480868	GOPIKA R S	962	BA History	Govt. College for Women, Vazhuthacaud	Intellectual Disability (44%)
11	421905	Radhukrishna G R	947	BA Malayalam	Govt. Womens College, TVPM	Visually Challenge (40%)
12	477500	SRUTHY R	919	BA English	Govt. College, Nedumangad	Intellectual Disability (75%)
13	448166	SIVARENJINI.M.S	897.5	BCom - Finance	HHMSPBNSS College, Neeramankara	Intellectual Disability (65%)
14	801260	Adithyan R	871	BA History	MG College	Intellectual Disability (42%)
15	453635	Sunitha s	810	BA History	Sree Narayana college, Chathannoor	Physically Handicaped (40%)
16	438417	ROSHEN REX	807.7	BCom - Finance	SN College, Kollam	Locomotor (50%)
17	458993	Reshma M.H.	797	BA Economics	Govt. Womens College	Intellectual Disability (60%)
18	428303	Priya Sharma	789	BA Economics	Govt. Womens College	Physically handicapped (60%)
19	459962	GOKUL R S	754	BA History	University College	Intellectual Disability (44%)
20	439041	ARUNKUMAR S	743	BA Malayalam	Govt. College, Nedumangad	Visually disability (100%) (Earlier Admission cancelled due to Science subject-Blind)

Further recommended to extend the date of admission for U.G. Courses up to December 31st 2021.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.12.2021, be noted.

Item No.36.09.02: Mar Gregorios College, Punnapra – request to cancel the application for affiliation of new UG courses submitted for the academic year 2022-23 - consideration of –reg.

[Ac.BII]

The Manager, Mar Gregorios College, Punnapra vide letter No.MGU0425/2021 dated 21/12/2021 requested to cancel the application for affiliation of new UG courses submitted for the academic year 2022-23.

The Manager, Mar Gregorios College, Punnapra, submitted application for Affiliation of new UG Courses [B.Sc. Mathematics, B.B.A., B.A. Malayalam] for the academic year 2022-23 and the College has remitted the prescribed fees for 3 new UG courses.

The Standing committee of the Syndicate on Affiliation of colleges held on 11/10/2021, vide item No.06 considered the Application for Affiliation of new Courses in the existing Colleges received for the academic year 2022-'23 and recommended to, entrust Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges to constitute a team to conduct local enquiry as envisaged in Statute 8 of Chapter 24 of Kerala University First Statutes 1977 on the applications for affiliation of new courses for the Academic Year 2022-'23. The Syndicate held on 28.10.2021 has approved the team nominated by the Convener, Standing Committee of the Syndicate on Affiliation of Colleges. The Local Enquiry in Mar Gregorios College, Punnapra in respect of application for affiliation of new UG courses for the academic year 2022-23 is yet to be conducted.

The Managers/educational agencies of the colleges had been informed vide e mail dated 21/12/2021 to make necessary arrangements for the smooth conduct of local enquiry. In response to this e mail, the Manager, Mar Gregorios College, Punnapra has requested to cancel the application for affiliation of new UG courses submitted for the academic year 2022-23.

It may be noted that as per Statute 13 in Chapter 24 of KUFS 1977; Withdrawal of applications:- "*Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.*" Here the Manager has requested to cancel application.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the request from the Manager, Mar Gregorios College, Punnapra to cancel the application for affiliation of new UG courses submitted for the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Manager, Mar Gregorios College, Punnapra to cancel the application for affiliation of new UG courses submitted for the academic year 2022-23.

The Committee recommended to accept the request from the Manager, Mar Gregorios College, Punnapra to cancel the application for affiliation of new courses for the academic year 2022-23, as per Statute 13 in Chapter 24 of KUFS,1977.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.12.2021, be approved.

Item No.36.09.03 Request for approval of common admission test of Five year MBA (Integrated) course - MSN Institute of Management and Technology – reg. [Ac B1]

The Principal, MSN Institute of Management and Technology had requested to approve the date of admission test towards the admission of Five year MBA (Integrated) for the academic year 2021-22 which was scheduled to be conducted on 20.10.2021 at the Institute. It was stated in the request that they were the only institute that offers Five year MBA (integrated) under the University of Kerala and since there is no common admission test for the course and the institute conduct their own common admission test as specified in the regulation of the course. Later the Institute informed that they conducted the common admission test for 2021 on 20.11.2021 and rank list published on 25.12.2021. In previous years also same procedure was done for the admission.

The Admission procedure in the regulation specifies that "**the students need to apply to the respective institutions based on the Common Admission Test score to qualify for admission. Based on the rank list prepared by the respective institutions, students will be selected. In the absence of above test, institutions individually or collectively can conduct a Common Admission Test for admission**".

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for appropriate consideration and recommendation.

The Committee recommended to defer the matter to its next meeting.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.12.2021, be approved.

Item No.36.09.04. UG admission 2021- Request received from Jagathra Jogeendhar. – retaining admission at VTMNSS College Dhanuvachapuram for BA political Science course–reg.

[Ac.H]

A request has been received from Jagathra Jogeendhar regarding retaining of admission at VTMNSS College Dhanuvachapuram for BA political Science course. In the request it has been stated that the candidate got admission at VTMNSS College Dhanuvachapuram for BA political Science course. But during the spot allotment the candidate got admission at SN College Chempazhanthy. Being unaware of the present allotment the candidate failed to take admission at SN College Chempazhanthy and continued her studies at VTMNSS Dhanuvachapuram till 22.12.2021. On 23.12.2021 the college authorities of VTMNSS College informed her that she is not included in the admit list of the college. It has been stated that she is continuing her studies for the past three months in the college and has remitted all the fees in the college and has purchased books.

It has been requested that her admission at VTMNSS College Dhanuvachapuram for BA political Science course may be retained, so that she doesnot lose an academic year.

It may be noted that the admission for UG programme was closed on 23.12.2021. If the candidate need to be retained an additional seat has to be created in the college.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, *the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for appropriate consideration and recommendation.*

The Committee considered the matter and recommended to sanction an additional seat for B.A. Political Science course in V.T.M.N.S.S. College, Dhanuvachapuram for the academic year 2021-22, to admit Smt. Jagathra Jogeendhar.

Considering the urgency of the matter, the committee further recommended that the Vice Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10 (13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 28.12.2021, be noted.

Item No.36.09.05 Re-admission to 1st Semester of First Degree Programme in Mathematics at Sree Narayana College, Chempazhanthy - Request of Ms. A.J Kaveri dated 08.12.2021- reg.

[Ac.A V]

Ms.A.J Kaveri who has taken admission to the First Degree Programme in Mathematics at Sree Narayana College, Chempazhanthy during 2020-21 and discontinued her course, sought re-admission to the 1st Semester of First Degree Programme in Mathematics under CBCS system during the academic year 2021-2022. The candidate had submitted the application for re-admission recommended by the Principal, Sree Narayana College, Chempazhanthy.

On verification of the registration details of the candidate, no particulars were available with the concerned tabulation section, as candidate code is not assigned for the candidate. The remarks of the **IT Cell (Exams)** was obtained in order to ascertain the possibility of re-admitting a candidate without candidate code and it is stated **that it is not technically not feasible to re-admit a candidate without candidate code** and Kerala University Computer Centre (KUCC) also **remarked that the enrollment process of the student was incomplete and not forwarded to the University. Hence, candidate code was not generated.** Accordingly, the matter was informed to the candidate vide memo no.Ac.AV.2/34923/2021 dated 03.12.2021.

Further, another request dated 08.12.2021 is submitted by the candidate to re-consider her request for re-admission to 1st Semester of First Degree Programme in Mathematics under CBCS system at Sree Narayana College, Chempazhanthy during the academic year 2021-2022. It is stated that she could attend only a few classes in the 1st Semester, as she was affected by Covid-19, where as in the application form recommended by the Principal, it is noted that she did not attend any classes after obtaining admission. Also, she has not submitted any documents in support of the reason for her discontinuance.

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter and recommended that the matter be referred to the Syndicate.

The meeting came to an end at 03.00pm.

Resolution of the Syndicate

RESOLVED that the item be referred back to the Standing Committee of the Syndicate on Affiliation of Colleges.

Item No.36.10 Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/12/2021-Approval of-reg.

(SDC)

The Minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/12/2021 is placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/12/2021

Date : 29/12/2021

Time : 2.00 pm to 3.30 pm

Venue : Deans' Room, University Guest House

Members Present

- | | |
|-----------------------|------|
| 1. Dr.K.G.Gopchandran | Sd/- |
| 2. Prof.K.Lalitha | Sd/- |
| 3. Adv.B.Balachandran | Sd/- |
| 4. Sri.Arunkumar R | Sd/- |
| 5. Sri.Jairaj . J | Sd/- |
| 6. Sri.RiyasVahab | Sd/- |

Members Absent

1. Dr.K.B.Manoj
2. Dr.Mathew.V
3. Dr.B.Unnikrishnan Nair
4. Adv.Muralidharan Pillai G
5. Smt.Renju Suresh

The Committee considered the items as given below.

Suspected malpractice reported in the S6 B.Sc Botany Degree Examination, June 2021 related to the answerscripts of the candidates 'Anagha.M.Nair' and 'Anjana.S.Gupta' - As reported by the Additional Examiner from CV Camp- Reconsideration in the wake of the recommendations of the Standing Committee of the Syndicate on Students' Discipline referred back by the Syndicate - reg.

Suspected malpractice was reported in the S6 B.Sc Botany Degree Examination, June 2021 related to the answerscripts being exact replicas and similarities in handwriting in the answerscripts (with false no.s.631484 and 631485) as stated by the Additional Examiner Sri.Shalaj.R (Asst. Professor, Dept. of Botany, St.GregoriosCollege, Kottarakkara) from the CV Camp. These answerscripts with false no.s.631484 and 631485 belong to the candidates Anagha.M.Nair (Reg.No. 245-18107002) and Anjana.S.Gupta (Reg.No.245-18107003) respectively from the Centre of Exam: Govt.Women's College, Thiruvananthapuram.

The candidates were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.09.2021 and they were present for the same. In her written statement submitted before the committee, the candidate 'Anagha.M.Nair' has admitted her guilt in having copied the answers during the examination. In her written statement submitted before the committee, the candidate 'Anjana.S.Gupta' has stated that she was completely engrossed in writing the said examination and out of the tension of examination, she could not pay heed to the fact that the other candidate was copying from her answerscript as has been accused.

The Committee heard both the candidates and considered the above mentioned facts and recommended to examine the said answerscripts by a subject expert and submit the report of the subject expert in the next meeting of the Committee, before taking a final decision. The meeting of the Syndicate held on 28.10.2021 (vide item no.33.69.02.01) resolved to approve the above recommendations of the Committee. Accordingly the report of the subject expert was sought on the issue and the subject expert has reported that :

- 1) The order in which the questions have been answered follow the same sequence,
- 2) All the answers (written by both candidates) show 100% similarity except for question no.s.20,33 and 37,
- 3) Assuming that both candidates might have learned similar notes or any other study materials, the exact sequence of questions answered in both answerscripts is not all justifiable,
- 4) Though it is hard to state who copied from whom, it is evident that there occurred copying of answers for most of the questions.

Based on the report of the subject expert on the issue, the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 01.12.2021 made the following recommendations related to both the candidates 'Anagha.M.Nair' and 'Anjana.S.Gupta':

- 1) The candidates are permitted to write the examination in next available chance for any semester exam,
- 2) To cancel the particular paper (for which malpractice has been reported),
- 3) Any other papers, irrespective of semester, if at all, attempted by the candidates since the date of committing malpractice will be cancelled,
- 4) Papers of other semesters attended by the candidates, prior to the date of malpractice will not be affected.

The meeting of the Syndicate held on 04.12.2021 (vide item no.34.117.II.2) resolved that the item be referred back to the Standing Committee of the Syndicate on Students' Discipline.

Accordingly the Standing Committee of the Syndicate on Students' Discipline reconsidered the matter and made the following recommendation:

To retain the earlier recommendations (as given above) made in the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 01.12.2021, related to both the candidates 'Anagha.M.Nair' and 'Anjana.S.Gupta'.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/12/2021, be approved.

II. Malpractice reported in the S5 B.Sc Zoology, February 2021 Degree Examination related to the answerscript of the candidate 'Vineetha.V' - As reported by the Additional Examiner from CV Camp- Conducting detailed enquiry on the matter as referred by the Syndicate - reg.

Suspected malpractice was reported in the S5 B.Sc Zoology, February 2021 Degree Examination related to the discrepancy noted in handwriting in the answerscript of subject 'Immunology & Microbiology' with false no.128630 as stated by the Additional Examiner from the CV Camp. This answerscript with false no.128630 belongs to the candidate 'Vineetha.V' (Reg.No.250/18140032) from the Centre of Exam: St.Stephens College, Pathanapuram.

The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.09.2021 and she was present for the same. In her written statement submitted before the committee, the candidate 'Vineetha.V' has stated that she writes in different handwritings and has further stated that she will not repeat such a mistake. The Committee heard the candidate and verified the candidate's handwritings on some sample scripts written by her during the personal hearing and crosschecked the same with her answerscript. The Committee felt that the handwriting of the candidate in her answerscript and the sample scripts were not matching with each other and hence made the following recommendations:

" To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam."

The meeting of the Syndicate held on 28.10.2021(vide item no.33.69.II) resolved that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2021 be approved.

Further the meeting of Syndicate held on 04.12.2021 (vide item no.34.134) considered the request from Sri.R.Arunkumar, member, Syndicate and resolved that the matter be referred to the Standing Committee of the Syndicate on Students' Discipline for detailed enquiry.

Accordingly two other answerscripts (bearing false no.s.127276 & 130198 of the same semester examination) of this candidate 'Vineetha.V' were fetched and placed alongwith the answerscript (reported for malpractice from CV Camp) before the Standing Committee of the Syndicate on Students' Discipline.

The Committee verified all the three answerscripts of this candidate and made the following recommendations:

- 1) **To authorise the Controller of Examinations to arrange for examining the answerscript (subject 'Immunology & Microbiology') of the candidate 'Vineetha.V by two independent senior subject experts (related to the subject 'Immunology & Microbiology' from any Govt./Aided College). These subject experts should examine the said answerscript in conjunction with the other two answerscripts(stated above) and furnish an expert opinion on the issue of apparent discrepancy noted in handwriting of this candidate and to place the report before the next meeting of SDC**
- 2) **The Committee further recommended to seek the orders of the Vice-Chancellor to implement the recommendation stated in sl.no.(1) above at the earliest so as to place the report of the two independent senior subject experts in the next meeting of the Committee.**

The meeting came to a close at 3.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 29/12/2021, be approved.

Item No.36.11 *Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022 –Approval of- reg.*

(Ac.BII)

The minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **06.01.2022** is appended.

In view of exigency, the committee recommended that recommendations in **item nos. 8, 9 & 13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **06.01.2022** may be approved by the Vice Chancellor, subject to reporting to the Syndicate.

Accordingly, Hon'ble Vice Chancellor has approved the recommendations in **item nos. 8, 9 & 13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **06.01.2022**.

The action taken by the Vice-Chancellor in having approved the recommendations in **item nos. 8, 9 & 13** in the minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on **06.01.2022** is reported to the Syndicate and the recommendations on remaining items (1, 2, 3, 4, 5, 6, 7, 10, 11, 12 & 14) in the minutes are placed before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON AFFILIATION OF COLLEGES

Date and Time : 06.01.2022, 11.30 AM
Venue : Syndicate Room, University Buildings, Palayam

Members Present

- | | | |
|--------------------------------|------------------------------|------|
| 1. Adv.Muralidharan Pillai. G, | Member, Syndicate (Convener) | Sd/- |
| 2. Adv.Balachandran B. | Member, Syndicate | Sd/- |
| 3. Adv.K.H.Babujan | Member, Syndicate | Sd/- |
| 4. Sri.Arunkumar R. | Member, Syndicate | Sd/- |
| 5. Dr.Nazeeb S. | Member, Syndicate | Sd/- |

6. Smt. Renju Suresh	Member, Syndicate	Sd/-
7. Sri.B.P.Murali	Member, Syndicate	(Online)
8. Sri. Riyas Vahab	Member, Syndicate	(Online)
9. Adv.Ajikumar A.	Member, Syndicate	(Online)
10. Dr.Vijayan Pillai M.	Member, Syndicate	(Online)

Item No.36.11.01 Petition filed by G.Chandhu F/o Naveen Chand - BBA LLB candidate- fee refund – Hearing Note – reg.

[Ac.B1]

Vide Reference above Sri Jairaj G, Member Syndicate has invited attention to the complaint filed by G. Chandhu stating that his son Naveen Chand got admission for BBA LLB Course at Sree Narayana Guru College of Legal Studies and remitted an amount of **Rs.89,630/-**-(Refundable deposit-Rs.50,000/- + Caution deposit Rs, 5,000/- + Tuition Fee etc. Rs.31,500/- + University Fee Rs.2,630/- + PTA Fund- Rs.500/-) at the college during the academic year 2020-21. Thereafter, when he got admission to MSc Economics in Dr. B.R Ambedkar School of Economics, all the certificates were returned as requested on 23.11.2020, but the college authorities did not refund the fees remitted at the time of admission.

On the basis of a subsequent request made on 27.11.2020 on the strength of UGC guidelines issued on September 2020 entitled to allow a full refund of fees made on account of all cancellations of admissions up to 30.11.2020 for the academic year 2020-21 in view of the pandemic situation, **they refunded Rs.55000/-** on 9/12/2020 (Refundable deposit - Rs.50,000/- + Caution deposit - Rs.5000/-) instead of Rs.89,630/-

In this situation, the petitioner approached the University to refund the entire fees in compliance with UGC guidelines issued for the session 2020-21 in view of the Covid -19 pandemic.

On seeking remarks, the Principal stated that the candidate has availed the Transfer Certificate after the last date of closure of admission scheduled by the Entrance Commissioner i.e **after attending classes for nearly one month**, hence **no scope to fill the seat and that will remain vacant for the coming five years causing heavy loss to the College. Also reported that being a self-financing college, thereby comply with the Clause XIV of the GO(MS) No.234/2019 dated 11.07.2019, stipulated that in the event of student leaving after joining the course and if the vacated seat is not filled, the educational agency can collect the current years fees and shall return the security deposit and caution deposit.**

Added that the UGC guidelines are not specific and lack clarity, they are committed to Government orders, unless the existing GO repeals or modifies based on the UGC norms, they have to follow the government order which prevails. The college runs based on agreement with the Government of Kerala and it is bound to comply with the terms and conditions of the contract executed, UGC has no direct control over the self financing colleges in the matter of collection and refund of fees.

Accordingly, the petitioner was informed of the fact that admissions to self financing programmes are regulated by government orders in this regard. But the petitioner did not accept it, at the same time he alleged that the college had submitted their remarks hiding the fact **that a spot admission was conducted on 30.11.2020** after the date of issue of transfer certificate.

Dates arranged as per the information provided by the complainant, Principal and UGC guidelines is as detailed below:

Receipt of allotment letter from the office of Entrance commissioner	10.09.2020
Admission date and payment of fees (Rs.89,630/-) at the college	14.09.2020
Class attended through online	28.10.2020 to 23.11.2020
Last date of closure of admission notified by the Entrance Commissioner	31.10.2020
Application submitted for TC and other certificates	20.11.2020
Receipt of TC and other certificates	23.11.2020
Request submitted for Refund	27.11.2020
Part of the amount refunded(Rs.55,000/-)	09.12.2020
Request submitted for balance amount (Rs.34,630/-)	14.12.2020

As per the orders of the Vice chancellor petition filed by G.Chandhu regarding the refund of entire fees in compliance with the UGC guidelines issued on September 2020 in view of the Covid-19 pandemic has been placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 22.11.2021 and the committee recommended to **conduct hearing of the petitioner, Sri.G.Chandhu F/o. Naveen Chand and the Principal, Sree Narayana Guru College of Legal Studies, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges.**

The Syndicate at its meeting held on 04.12.2021 considered the matter as item No.34.14.06 and resolved that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 22.11.2021 be approved. The Vice Chancellor has ordered to implement the Syndicate resolution.

The Committee heard the complainant Sri.G.Chandhu and Smt. Usha S. Principal, Sree Narayana Guru College of Legal Studies, Kollam.

The Committee recommended to direct the Principal Sree Narayana Guru College of Legal Studies, Kollam to refund the eligible amount of tuition fee in accordance with the existing norms of the University.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.02 **Complaint submitted by Sreemanka J., Final year B.Ed Social Science student during the academic year 2018- 2020 - Hearing Note - reg:-**

[Ac.B1]

Sreemanka J, final year B.Ed Social Science student of Fathima Memorial Training College, Vadakkevila, Kollam alleged that she has been insulted by a faculty named Dr. Reena George, Department of Psychology, Karmala Rani Training College, Kollam, who was the external Examiner during the Viva examination on 26.02.2020. The candidate had been permitted sick leave for 30 days due to chicken pox prior to practical exam then she attended Viva examination based on the medical certificate duly signed by the doctor. On seeing the black spots on her face as marks of chicken pox cured, the external examiner insulted her using abusive words by calling anti social, selfish etc which lead to her a mental depression.

Based on the complaint the college authorities were directed to offer their remarks. The Principal has informed that the candidate had been on sick leave for 30 days and re attended the college with an authentic medical certificate and appeared with the scattered chicken pox scars on her face and after the examination she orally complained against Dr Reena George and expressed her fear that the examiner would be unfair to her while evaluating her records. The Principal had contacted the external examiner over phone and tried to dispel any bias towards her. It has been stated that she was under an impression that the incident was mere a scolding from the part of the examiner. Moreover the student nor her parents have not complained to the Principal or college authorities formally about the incident. It was also informed that the student had collected all her documents from the college after completing the course.

The matter was placed before the Standing committee of the Syndicate on Affiliation of Colleges held on 10.02.2021 and the Committee considered the petition as well as the explanation from the Principal of the college and recommended to seek a clarification from the concerned invigilator. The Syndicate meeting held on 17.02.2021 vide item no 23.53.02 resolved to approve this recommendation.

As per the resolution, clarification regarding the incidents happened during viva examination was sought from Dr. Reena George, Assistant Professor, Karmela Rani training college through the Principal.

Dr Reena George, denied all the allegations raised by Sreemanka J and alluded the complaint was baseless, purportedly targeted on grave character assassination and the alleged mental harrasment suffered by complainant during viva is also false, ill advised and ill motivated. She informed that the venue of examination was air conditioned Computer lab and is under the CCTV system coverage. There were no other persons other than candidate, External Examiner Smt. Jai Rajan and herself, who is the chairman of the Viva board during that event. She also states the candidate didn't produce any fitness certificate or Principal's consent for writing the exam.

However she reported that the candidate's performance during Viva was unsatisfactory and the complainant herself admitted before the Viva board that she could not prepare for viva due to chicken pox. Added that the complainant with great effort drew attention of the Examiner to a minor scar on her face to testify her case, thinking that the viva may get adjourned on the ground of chicken pox. Also stated that the examiner and herself had made no remarks regarding her alleged chicken pox and had not used any insulting word against the candidate.

As per the Orders of the Vice Chancellor, the complaint submitted by Sreemanka.J has been placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021 and the committee recommended to **hear Sreemanka J, final year B.Ed Social Science student of Fathima Memorial Training College, Vadakkevila, Kollam and Reena George, department of Psychology, Karmala Rani Training College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges.**

The Syndicate at its meeting held on 16.09.2021 considered the matter as Item No.32.68.10 and resolved that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 16.09.2021 be approved. The Vice chancellor has ordered to implement the above resolution.

The Committee heard the Complainant Smt. Sreemanka J. and Dr. Reena George, Dept. of Psychology, Karmela Rani Training College, Kollam. Further Smt. Sreemanka J. has submitted that no further disciplinary action is required against Dr. Reena George.

The Committee considering the submission made by the complainant recommended to close the complaint.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No36.11.03 ***G.Karunakaran Memorial Co-operative College of Management & Technology, Karakulam- Application for affiliation (2020 – '21) of new Arts & Science Courses in MBA College – Inspection conducted - report – reg.***

[Ac. BII]

The Member Secretary of G. Karunakaran Memorial Educational Society had submitted an application dated 30.08.2019 for affiliation to conduct B.Com (Finance) programme in their MBA College by the name G. Karunakaran Memorial Co-operative College of Management & Technology at Karakulam, in the academic year 2020 – '21.

The meeting of the Syndicate held on 30.10.2019 vide item no. 05.44.25 considered their application and resolved to direct the Educational Agency to produce proof of processing additional 5 acres of land required as per affiliation norms and further resolved to constitute a subcommittee with nominated members for inspecting the college. The educational agency was informed accordingly.

The various documents produced by the educational agency were forwarded to the Estate Officer for verification and it was placed in the Syndicate for consideration and decision. The Syndicate held on 13.04.2021 considered the latest land verification report of the Estate Officer along with the "Extract from the Minutes of the Executive Committee meeting held on 22.06.2020", forwarded by the Member Secretary, which contained the decision to reappropriate the land in possession of the educational agency for the purpose of running various institutions affiliated to the various universities in the state of Kerala. The Estate Officer had reported that if AICTE had no objection in utilizing the land being used for the MBA programme for the conduct of the Arts & Science Course, as reiterated by the educational agency, the land for MBA programme, if combined with the land for the new course will have an area of 224.41 are (5.5452 acre) of dry land as a single plot.

The Syndicate resolved that an inspection be conducted in the college with a newly nominated team to verify the infrastructural and instructional facilities available for conducting new Arts & Science programme in the MBA college.

Accordingly, an inspection was conducted in the college by the committee nominated for the purpose and the committee has forwarded their report.

The committee made general observations as follows," Committee inspected the college premises and academic facilities including infrastructure. Committee observed that there is no provision to start Arts & Science courses in a Management College."

The committee further recommended not to consider the Application.

The above observations and recommendation as stated in the inspection report of the committee is, by orders of the Vice-Chancellor, placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the inspection report submitted by the team constituted by the Syndicate.

The Committee recommended to accept the inspection report and to reject the application dated 30.08.2019 submitted by the Educational Agency of the College for the affiliation of B.Com programme.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.04 Travancore Arts and Science college, Madathara, Thiruvananthapuram – non submission of the orders of R.D.O - request seeking extension of time – reg.

[Ac.BII]

Provisional affiliation was granted to Travancore Arts & Science College, Madathara, Thiruvananthapuram on self-financing basis during the academic year 2019-20 currently offering the following courses with the sanctioned intake of 40 students each.

1. B.Com – Commerce with Computer Application under 2(b)
2. B.Com (Elective-Finance)
3. B.Com Co-operation
4. BA English Language & Literature

The Syndicate at its meeting held on 23.09.2021 vide item no.32.68.08 considered intimating the delay in getting the Order from the RDO regarding regularisation of wet land to dry land and resolved to issue notice to the Educational Agency of Travancore Arts & Science College, Madathara to submit the requisite order from RDO regarding regularisation of wet land to dry land, from among the land set apart for the college, before December 31st 2021, failing which the provisional affiliation of the college will be withdrawn as per the statutory provisions. The matter was intimated to the Educational Agency vide letter dated 21.10.2021.

In reply, the Chairman, Travancore Educational and Charitable Society, Kallambalam vide letter dated 24.12.2021 has submitted a letter from the RDO dated 20.11.2021 intimating that the Village Officer and Agricultural Officer has submitted reports that the conversion of 1.1129 hectre wet land to dry land can be permissible and directing to remit an amount of Rs.20,03,202/- (Rupees Twenty Lakh Three Thousand and Two hundred and Two Only) towards the 30% of the fair value of the land possessed by the Travancore Educational and Charitable Society, Kallambalam. Further it was stated that, the said demand was challenged before the Hon'ble High Court in Writ Petition (C) No.30081/2021, to reduce the demand as 20%. Hence requested to accept the letter dated 20.11.2021 mentioned above from the RDO, Nedumangad and to grant two more months time to produce the final order after the payment of fees mentioned, since the same is pending consideration of Hon'ble High Court.

On verification with the official Website of High Court of Kerala, it was found that the said Writ Petition was filed on 21.12.2021 and University of Kerala is not impleaded as a party in the respondent array. The Hon'ble High Court has passed an interim order dated 22.12.2021 directing the Office of RDO to consider the application of the petitioner in Form 7, on condition that the petitioner remits 20% of the fair value of the land as demanded before the RDO forthwith pending further orders in the Writ Petition. The payment made by the petitioner shall be provisional and subject to further orders.

Vide email dated 01.01.2022 clarification was sought to the Educational Agency whether the remittance was made or not. The Educational Agency vide e-mail dated 04.01.2022 has intimated the University that *the remittance of 20% is not done because of a fresh demand notice from RDO demanding 20% of fair value of land is not received. I can proceed to pay the fee to the government treasury only by producing a demand notice. On receipt of the demand, will pay and inform you about the remittance.*

As per the orders of the Vice Chancellor, the letter dated 24.12.2021 and the e-mail dated 04.01.2021 from the Chairman, Travancore Arts and Science College, Madathara requesting to grant two more months time for the submission of the Order from the RDO regarding regularisation of wet land to dry land, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the letter dated 24.12.2021 and the e-mail dated 04.01.2021 from the Chairman, Travancore Arts and Science College, Madathara requesting to grant two more months time for the submission of the Order from the RDO regarding regularisation of wet land to dry land.

The Committee recommended to grant further extension of time for 2 months as requested by the Chairman, Travancore Educational and Charitable Society, Kallambalam vide letter dated 24.12.2021.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.05 ***Snehacharya Institute of Management & Technology, Karuvatta application for affiliation of B.Voc Travel and Tourism Course – G.O sanctioning the Course – Consideration of - reg.***

[Ac.BII]

The Director, Snehacharya Institute of Management & Technology, Karuvatta had submitted application for affiliation of B.Voc Travel and Tourism Course for the academic year 2019-20 and in deference to the Ordinance no.72 of 2020, the Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta had submitted the application for affiliation of B.Voc Degree Programme in Travel and Tourism for the academic year 2020-21 also.

The Syndicate at its meeting held on 19.10.2020 considered the reports of Local Enquiry on the application for the year 2020-'21. And later as resolved by the Syndicate held on 29.12.2020, the Educational Agency was informed of the deficiencies noted by the inspection team. Subsequently, the Educational Agency had intimated that they rectified the deficiencies and then as resolved by the Syndicate held on 23.09.2021, the re-inspection has been conducted 24.10.2021. The observations and recommendations of the inspection commission are as follows.

	Remarks
Members, Syndicate	Observations: Sufficient classrooms are available for commencing the programme. However, the number of library books are not sufficient. Recommendations: Recommended for B.Voc Travel and Tourism. Other comments: Directed the Principal to procure more books before the commencement of the programme.
Subject Expert	Recommendations: Recommended for B.Voc Travel and Tourism Course.

The Standing Committee of the Syndicate on Affiliation of Colleges held on 08.11.2021 considered the report of inspection conducted in Snehacharya Institute of Management & Technology, Karuvatta and recommended to accept the inspection report and seek the views of the Government on starting new B.Voc Travel and Tourism Course in Snehacharya Institute of Management & Technology, Karuvatta for the Academic year 2021-'22. The recommendation was approved by the Vice Chancellor invoking Section 10(13) of Kerala University Act, 1974 and the same was reported to the Syndicate held on 17.11.2021. Accordingly, vide letter dated 15.11.2021, State Govt. was requested to furnish their views on the matter.

The AICTE vide Order dated 25.06.2021 granted Extension of Approval to Snehacharya Institute of Management & Technology, Karuvatta and approved B.Voc Degree Programme in Travel and Tourism with an intake of 60 students in the college for the academic year 2021-22.

Now, the State Government vide G.O (Rt.) No.1739/2021/H.Edn. dated 30.12.2021 has accorded the Administrative Sanction for starting new B.Voc Travel and Tourism Course with an intake of 60 seats in Snehacharya Institute of Management & Technology, Karuvatta during the academic year 2021-22. Accordingly, the Director, Snehacharya Institute of Management & Technology, Karuvatta vide e-mail dated 04.01.2022 has requested to grant affiliation for the new B.Voc Degree Programme in Travel and Tourism in the college as early as possible.

It may be noted that the online admission for the UG Programmes for the academic year 2021-22 have been closed on 31.12.2021.

As per the orders of the Vice Chancellor, the following are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

- the G.O (Rt.) No.1739/2021/H.Edn. dated 30.12.2021 granting Administrative Sanction for starting new B.Voc Travel and Tourism Course with an intake of 60 seats in Snehacharya Institute of Management & Technology, Karuvatta during the academic year 2021-22 and
- the e-mail dated 04.01.2022 from the Educational Agency of Snehacharya Institute of Management & Technology, Karuvatta requesting to grant affiliation for the new B.Voc Degree Programme in Travel and Tourism in the college.

The Committee considered the matter and recommend to grant conditional affiliation to B.Voc Travel and Tourism course in Snehacharya Institute of Management & Technology, Karuvatta as per Statute 12 in Chapter 24 of Kerala University First Statutes 1977, with an intake of 60 students, subject to fulfilment of procedural formalities.

Further recommended that admission shall be made from 2022-'23 Academic Year onwards as the U.G. admission process for 2021-22 academic year has already been closed on 31st December 2021.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.06 S.D.V College of Arts & Applied Science – request to withdraw the application for affiliation of new BA Economics course submitted for the academic year 2022-23 - consideration of -reg

[Ac.BII]

The Manager, S.D.V College of Arts & Applied Science vide e mail dated 04/01/2022 requested for not considering the application for affiliation of new **B.A Economics course** submitted for the academic year 2022-23 and it has been stated that “Local enquiry revealed the possibility of low demand for the course, which may be the reason why self financing colleges in the district are hesitant to take up the course”.

The Manager, S.D.V College of Arts & Applied Science, submitted application for Affiliation of one new UG Course [BA Economics] for the academic year 2022-23 and the college has remitted the prescribed application form fee and processing fee.

The Syndicate held on 28.10.2021 has considered the application and approved the team nominated by the Convener, Standing Committee of the Syndicate on Affiliation of Colleges for conducting local enquiry. The Local Enquiry in S.D.V College of Arts & Applied Science in respect of application for affiliation of new UG course [BA Economics] for the academic year 2022-23 is yet to be conducted.

The Managers/educational agencies of the colleges had been informed vide e mail dated 21/12/2021 to make necessary arrangements for the smooth conduct of local enquiry. In response to this e-mail , the Manager, S.D.V College of Arts & Applied Science vide letter dated 03.01.2022, has requested not to consider the application for affiliation of new U.G. course [B.A.Economics] submitted for the academic year 2022-23.

It may be noted that as per Statute 13 in Chapter 24 of KUFS, 1977 Withdrawal of applications:- “*Applications for affiliation may be withdrawn at any time before an order has been passed on the application. But the application fee once paid shall not be refunded.*”

As per the orders of the Vice Chancellor, the request from the Manager, S.D.V College of Arts & Applied Science, vide letter dated 03.01.2022 not to consider the application for affiliation of new B.A. Economics submitted for the academic year 2022-23 is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Manager, S.D.V College of Arts & Applied Science, vide letter dated 03.01.2022 & 05.01.2022 not to consider the application for affiliation of new B.A. Economics submitted for the academic year 2022-23

The Committee recommended to accept the request from the Manager, S.D.V. College of Arts & Applied Science and permit to withdraw the application for affiliation of B.A. Economics Course for the year 2022-23, in accordance with the provisions of Statute 13 in Chapter 24 of Kerala University First Statutes 1977.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.07 *Request for approval of common admission test of Five year MBA (Integrated) course - MSN Institute of Management and Technology – reg.*

[Ac.B1]

The Principal, MSN Institute of Management and Technology had requested to approve the date of admission test towards the admission of Five year MBA (Integrated) for the academic year 2021-22 which was scheduled to be conducted on 20.10.2021 at the Institute. It was stated in the request that they were the only institute that offers Five year MBA (integrated) under the University of Kerala and since there is no common admission test for the course and the institute conduct their own common admission test as specified in the regulation of the course. Later the Institute informed that they conducted the common admission test for 2021 on 20.11.2021 and the rank list published on 25.12.2021. In previous years also same procedure was done for admission.

The Admission procedure in the regulation specifies that "**the students need to apply to the respective institutions based on the Common Admission Test score to qualify for admission. Based on the rank list prepared by the respective institutions, students will be selected. In the absence of above test, institutions individually or collectively can conduct a Common Admission Test for admission**".

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for appropriate consideration and recommendation.

The Committee considered the matter and recommended to conduct Admission Test of Five Years MBA (Integrated) from 2022-23 Academic Years onwards, under the supervision of an observer appointed by the University

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.08 *Inter College Transfer to the III Semester FDP under CBCSS from SN College, Varkala to University College, Thiruvananthapuram – Request from Ms. Anjana A L– reg.*

[Ac. AIII]

Ms. **Anjana A L**, candidate of **B.Sc Zoology** course, admitted in Merit seat at SN College, Varkala, during 2020-21 has requested inter college transfer during III semester to University College, Thiruvananthapuram. In her request dated **03.12.2021**, the candidate has stated that her father is undergoing treatment for blood cancer at RCC, Thiruvananthapuram, due to the financial difficulties associated with this she is in a state unable to continue studies at her parent college and thus requested inter collegiate transfer. Both the Principals have recommended the transfer and **there is a vacant seat at University College, Thiruvananthapuram for the III semester B.Sc Zoology course to admit her.**

Notification for intercollegiate transfer to the III semester during 2021-22 was issued on 30.10.2021 with the last date for submitting duly filled in applications to the O/o the Registrar was on **19.11.2021**. Earlier, belated applications received in this section up to **01.12.2021** were accepted based on the orders of the Registrar.

As per the Orders of the Vice-Chancellor, the request of Ms. Anjana A L, for Inter College Transfer to III semester from SN College, Varkala to University College, Thiruvanthapuram, based on the recommendation of the respective Principals is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request of Ms. Anjana A L, for Inter College Transfer to III semester from SN College, Varkala to University College, Thiruvanthapuram, based on the recommendation of the respective Principals.

The Committee recommended to sanction Inter College Transfer to Ms.Anjana A.L. from S.N. College Varkala to University College, Thiruvananthapuram for III Semester based on the recommendations of the respective Principals.

Considering the urgency of the matter, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be noted.

Item No.36.11.09 UG/PG Admission 2021- Request received from various candidates for additional seats in various programmes –reg.

[Ac.H]

Requests have been received from various candidates including Differently abled candidates for additional seats in various colleges

The requests received from such candidates have been consolidated and details of the requests thus received are as follows

1. Santhwana S (426232) and Bhagyalekshmi U (461659)

In the request, the candidate Santhwana S has been stated that she got admission at St.Xavier's College, Thumba for BA English and Media Studies course in the first Special Supplementary Allotment. But during the second Special supplementary allotment the candidate got allotment at All Saint's College. Being unaware of the present allotment the candidate failed to take admission at All Saint's College, Trivandrum and continued her studies at St Xavier's college, Thumba till 28.12.2021. On 29.12.2021 the college authorities of St Xavier's college, Thumba informed her that she is not included in the admit list of the college. It has been stated that she is continuing her studies for the past three months in the college and has remitted all the fees in the college and has purchased books. It has been requested that her admission at St Xavier's college, Thumba for BA English and Media Studies course may be retained, so that she does not lose an academic year.

In the request, the candidate Bhagyalekshmi U has been stated that she got admission at SN College, Kollam for BSc Chemistry course in the first Special Supplementary Allotment. But during the second Special supplementary allotment the candidate got allotment at University College, Trivandrum. Being unaware of the present allotment the candidate failed to take admission at University College, Trivandrum and continued her studies at SN College, Kollam till date. It has been requested that her admission at S N College, Kollam for BSc Chemistry course may be retained, so that she does not lose an academic year.

2. Fathima M (427808) inmate of Govt. After Care Home Kollam

Superintendent, Govt After care Home, Kollam has requested for admission of the inmate Fathima M at SNCW Kollam for BA Economics. As per UG Prospectus 2021, clause 4.1.iv, Reservation for Inmates of Government Children's Home, one seat shall be created over and above the sanctioned strength in each Govt./ Aided Colleges for Inmates of Government Children's Home and Establishments which functions as per Juvenile Justice Act. In the event of non applicants from the above establishments, the applications of candidates from approved Children's Homes duly

recommended by the District Social Welfare Officer shall be considered. (U.O.No. Ac B1/055682/2012 dated 30.04.2013)

It may be noted that 3 inmate of Govt After care Home, Kollam has already been given admission to SNCW Kollam.

3. Akhil R (427541) – Differntly Abled (40% Visually impaired)

In the request it has been stated that the candidate got allotment at Govt. Arts and Science College, Kulathoor for BSc Geography. Since he was 40% visually impaired his admission was rejected by the college citing the reason that visually impaired students are not eligible for science subjects. He did not get admission in any of the further allotments. The candidate has requested that he may be given admission at University College, Tvpm for BA History/Political Science

4. Akash A M (453646)

In the request it has been stated that the candidate got admission at MG College, Trivandrum for Bsc Mathematics during the spot admission conducted on 20.12.2021. He reported for admission but did not complete the formalities of admission in the college. He has stated that since Christmas celebration was going on the college the teachers were not present in the department for completing the formalities of admission. He then reported in the college on 03.01.2022 for taking admission. But college authorities denied the same citing the reason that the admission for UG Programmes was completed on 31.12.2021. Hence it is requested that provision may be granted to him for taking admission in the college.

5. Vimal Raj R

In the request it has been stated that candidate got admission at KNM Arts and Science college Kanjiramkulam for BA History course which is a self financing College. His mother died after 2 days of his birth, he has been raised by one of his relatives with poor financial background. Hence they cannot afford the high Tuition fee of the self financing college. It has been stated that there exists a vacancy for BA Sociology course at Govt KNM Arts and Science College Kanjiramkulam. It has been requested that considering his financial situation he may be granted admission at Govt KNM Arts and Science College Kanjiramkulam for BA Sociology Course.

6. Navya Rajan (480536)

Navya Rajan an SC Candidate allotted to B Com Computer Application at SN College Chengannur, requested that she may be permitted to join a vacant seat of B Com Computer Application at Christian College, Chengannur.

7. Anjali Asmi Syed (401167)

In the request it has been stated that the candidate got 95% marks at HSE level. Due to some family issues the candidate could not participate in any of the allotments conducted by the University. It has been stated that there exists vacancy for BA Economics course at Govt College for Women, Trivandrum. It has been requested that she may be considered for the existing vacancy.

8. Sneha Raj (505167) – PG candidate - Differntly Abled (40% Visually impaired)

The candidate got allotment for MSc Physics at University College, Tvpm during the second Allotment under DA category. Since she was 40% visually impaired her admission was rejected by the college citing the reason that visually impaired students are not eligible for science subjects. As per the medical certificate produced by the candidate it is mentioned that candidate has permanent visual disability since 3 years of age. When her admission was rejected by the college she submitted a request stating that if she is not eligible for MSc Physics she may be considered for MA Economics/MA English/ MA Malayalam at NSS College Pandalam/MSM College Kayamkulam. As per this request her options were changed accordingly. During the spot admission conducted on 15.12.2021 she got admission for MA English at NSS Pandalam. Now the candidate has again requested that she may be considered for M.Sc Physics course since she has completed BSc Physics even though she is visually impaired.

It may be noted that the admission for UG programme was closed on 23.12.2021. If the candidates need to be considered, additional seats has to be created in the respective colleges.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Affiliation of Colleges.

Hence, the requests received from the candidates is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the requests received from the candidate and made the following recommendations.

- 1) *To regularize the admission of Santhwana S. in B.A.English and Media Studies in St.Xavier's College, Thumba by creating an additional seat and to hear the Principal, St.Xavier's College, Thumba by the Standing Committee of the Syndicate on Affiliation of Colleges regarding the lapse that occurred from the part of College in this matter.*
- 2) *To regularize the admission of Bhagyalekshmi U. in B.Sc.Chemistry in SN College, Kollam by creating an additional seat and to hear the Principal, SN College, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges regarding the lapse that occurred from the part of College in this matter.*
- 3) *To admit Smt.Fathima M. for B.A.Economics in S.N.C.W. Kollam by creating an additional seat, considering it as a special case.*
- 4) *To admit Sri.Akhil R. for B.A.English in Govt. Arts and Science College, Kulathoor by creating an additional seat under Differently abled Category*
- 5) *To hear Sri. Akash A.M., the Principal, M.G.College, and Head of Department, Mathematics by a subcommittee consisting of Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges and Adv.Balachandran B., Member, Syndicate.*
- 6) *To admit Smt.Sneha Raj in M.Sc Physics at University College, Thiruvananthapuram by creating an additional seat subject to the consent from the Principal, University College, Thiruvananthapuram.*
- 7) *To reject the requests received from Sri.Vimal Raj R, Smt.Navya Rajan and Smt.Anjali Asmi Syed*

Considering the urgency of the matter, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be noted.

Item No.36.11.10 *Application for Re-admission submitted by Sri. Shervin.S.S to the Second Semester of Career-related First Degree Programme in BPA Music (Vocal) at Sree Swathi Thirunal Govt.College for Music- consideration-reg.*

[Ac. AV]

Sri. Shervin S S of Career-related first Degree Programme in BPA Music (Vocal) at Swathi Thirunal Govt.College for Music, Trivandrum had discontinued his studies and submitted an application for re-admission to the Second semester in the Academic year 2021-22, recommended by the Principal of the College.

On verification of the registration details of the candidate, it is noted that though he has applied for re-admission to the II Semester, he was not registered for I and II Semester examinations and has secured 80% attendance during the first semester. He has not even applied for Notional registration in the First Semester. Therefore, as per rules, re-admission cannot be granted to the second Semester. Further, the Principal vide letter dated 02.12.2021 has recommended to grant re-admission to the First semester even though, he has sufficient attendance for the same and also informed that a vacant seat is available to accommodate the candidate.

Clause 12.15 of the regulations related to First Degree Programme under CBCS system, reads **student who fail to secure the minimum required aggregate attendance during a semester shall be given one chance to repeat the semester along with subsequent batch of students after obtaining re-admission.**

As per the orders of the Vice-Chancellor, the request of Sri.Sherwin.S.S for granting re-admission to First semester of Career-related first Degree Programme in BPA Music (Vocal) at Swathi Thirunal Govt.College for Music, Trivandrum, eventhough he has secured sufficient attendance and has not Notionally Registered for the First Semester examinations, is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The committee considered the request of Sri.Sherwin.S.S for granting re-admission to First semester of Career-related first Degree Programme in BPA Music (Vocal) at Swathi Thirunal Govt.College for Music, Trivandrum.

The Committee recommended that the matter be referred to the Syndicate.

Resolution of the Syndicate

RESOLVED to reject the request of Sri.Sherwin.S.S.

Item No.36.11.11: Common Judgment dated 20.12.2021 in WP(c) No.10350 of 2009 and Connected cases- Annual Administration Fee Cases- consideration- reg.

[Ac. BII]

The Hon'ble Division Bench of the Kerala High Court consisting of C.J.S. Manikumar and J.Shaji P. Chaly has disposed of the batch of Annual Administration Fee cases vide judgment dated 20.12.2021 in WP(C) No.10350 of 2009 and connected cases. Copy of the Judgment appended.

In all the Writ Petitions revision of annual administration fee to be paid before 31st March of every year in advance has been challenged on the grounds of

- Competency
- Discrimination
- Excess in prescribing the administration fee

The Hon'ble Division Bench upholding the stand of University observed that the Syndicate has powers to make ordinances, providing for all or any of the following matters, which include levy of fees in colleges and other institutions, by the University, as per Sections 5(xi) and 36 of the Kerala University Act 1974.

Also, the Hon'ble High Court has upheld Amendment No.194 made to Chapter IV– *Levy of Fees by University*, of Kerala University First Ordinances 1978. in exercise with powers conferred under section 36 of Kerala University Act 1974, incorporating “Infrastructure Development & Maintenance fee”

Also, the Hon'ble High Court has accepted the explanation submitted by the University, for increasing the annual administration fee submitted vide counter affidavit.

Considering the submission made by the Counsels of the Petitioners and learned Standing Counsel, the Hon'ble High Court has made the following direction,

“10. Thus, placing on record the consent of all parties, there will be a direction to the writ petitioner/ Self Financing Colleges/Trust, to pay the arrears of annual fees/annual administration fees, in terms of Amendment No.194 to Chapter IV of Kerala University First Ordinance, 1974, at the rate prescribed therein, from 2009 to 1.7.2016, within four months from today.

11. Likewise, the self-financing colleges/Trust, we further direct to pay the arrears of annual administration fees from 1.7.2016 to the University, as per the revised fee structure extracted above in page (page no.54), within the above said period.

12. In the event of any payment already made towards annual administration fee, for the period between 2009 to 2021, the University may adjust the said amount towards the arrears of administration fee to be paid. Any Shortage of payment of fe made by the Self-financing Colleges/Trust etc. is also permitted to be demanded by the University.

Writ Petitions are accordingly disposed of.”

The details of Annual Administration Fee levied from time to time

Category of College	Annual Administration Fee			
	1995- '96 (G.O.(Ms.) 153/95/H.Edn dated 27.09.1995)	2003- '04 (Notification was issued on 11.05.2005, Amendment no. 194)	2009- '10 (Notification was issued on 12.08.2016, Amendment No.253)	From 01.04.2019 (with 5% resource mobilization vide G.O(P) No. 28/2019/Fin dated 08.03.2019)
Arts and Science College	15000/- for all unaided colleges	20,000/- (per course)	30,000/- (per course)	31,500/- (per course)
B.Ed. College		1,00,000/-	1,50,000/-	1,57,500/-
Law College		50,000/-	1,00,000/-	1,05,000/-
MBA College		50,000/-	1,00,000/-	1,05,000/-
Nursing College		2,50,000/-	5,00,000/-	
Ayurveda College		2,50,000/-	5,00,000/-	
Pharmacy College & other Paramedical College		2,50,000/-	2,50,000/-	
Homeo College		2,50,000/-	2,50,000/-	
Physical Education College		50,000/-	50,000/-	50,000/-
Siddha College		2,50,000/-	5,00,000/-	
Medical College		5,00,000/-	10,00,000/-	
Dental College		5,00,000/-	3,00,000/-	
Engineering College		2,50,000/-	5,00,000/-	
MCA College		50,000/-	1,00,000/-	1,05,000/-
Hotel Management & Catering Technology			1,00,000/-	1,05,000/-
Paramedical College			5,00,000/-	
Unaided M.Ed. Course in Aided Colleges			50,000/-	
Fashion Technology				1,05,000/-

The Hon'ble High Court has directed petitioners to pay the revised annual administration fee from 01.07.2016, but the annual administration fee for the 2016-17 Academic year has to be remitted before 31st March 2016. Hence whether the said revised rate is applicable for the 2016-17 academic year or not is not clear, the same has to be ascertained. Accordingly, the University has to refix the due of Annual Administration Fee from each petitioner college and demand the same.

It may be noted that the Syndicate held on 11.06.2021 vide item no.28.20.14 has resolved to seek the learned opinion of the Standing Counsel in the matter of the issuance of affiliation certificate to the self-financing colleges as the said batch of cases were pending. Though legal opinion was sought no reply has been received yet. Applications for many of the petitioner colleges for issuance of affiliation certificate is pending for the want of said learned opinion. Meanwhile, the said cases have been disposed and further actions upon the applications have to be decided by the University in the light of said judgment.

In these circumstances, the Vice-Chancellor has ordered to place the judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the common judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & connected cases.

The Committee recommended to,

- i. *accept the common judgment dated 20.12.2021 in WP(C) No.10350 of 2009 & Connected cases.*
- ii. *issue demand notice to the petitioner colleges in compliance with the judgment, after re-assessing the annual administration fee due to the University by each petitioner college as per the rate prescribed in Amendment No. 194 to Kerala University First Ordinances 1978 from 2009-'10 Academic year to 2016-'17 Academic year and as per revised rate from 2017-'18 Academic year.*

Further recommended that the affiliation certificate be issued to petitioner colleges only after clearing the dues.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

The Amendment proposal of Annual fees/Annual administration fees of Self-financing colleges/Trust was approved by the Syndicate in 2009 and the same was placed before the Senate only on 2016. The Syndicate **FURTHER RESOLVED** to seek explanation from the concern Officials for the administrative delay occurred for placing the same before the Senate.

ALSO RESOLVED to examine and submit a report, whether all the Amendment proposals approved by the Syndicate during the last four years have been placed before the Senate.

Item No:36.11.12 *Request from the Principal, Haneefa Kunju Memorial College of Education- for changing the Management quota Seat Matrix for B.Ed- reg.*
[Ac.H]

A request has been received from the Principal, Haneefa Kunju Memorial College of Education, Umayanalloor, Kollam, for changing Management Seat Matrix. In the request it is informed that there is a mistake while reporting the seats under Management quota for English and Commerce. It was originally reported that, the above seats were 8 and 3 respectively. However, the College admits that it was a mistake and hence requested to correct as 9 and 2 respectively.

As per the orders of the Vice Chancellor, the request from the Principal, Haneefa Kunju Memorial College of Education- for changing the Management quota Seat Matrix for B.Ed is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the request from the Principal, Haneefa Kunju Memorial College of Education- for changing the Management quota Seat Matrix for B.Ed and

The Committee recommended to

- i. *accept the request and permit the changing of seat Matrix.*
- ii. *hear the Principal, Haneefa Kunju Memorial College of Education by a sub committee consisting of Adv.G.Muralidharan Pillai, Convener, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Nazeeb S. Dr.Vijayan Pillai M. Members, Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be approved.

Item No.36.11.13: *Conduct of PG Spot admission – zone wise – reg*

[Ac. H]

As per the OAMC at its meeting held on 28.12.2021, the spot admission for PG Programme is scheduled on 10.01.2022. In the present Covid 19 pandemic restriction only 75 persons are allowed in a closed room.

Now almost 2500 vacant seats exits for PG Programme. As per the present decision spot admission is to be conducted in a single venue in a single day.

Since Spot admission is being conducted for PG programmes, it is assumed that more than 1000 candidates may attend the spot admission. It will violate the COVID protocol. Hence it is suggested that zone wise spot admission may be conducted as per following schedule.

Region	Venue	Date
Thiruvananthapuram region	University College of Engineering, Kariavattom	10.01.2022
Kollam region	S N College, Kollam	11.01.2022
Alappuzha region	Mar Gregoriu,s Punnappa	12.01.2022
Closure of PG Admission		17.01.2022

Hence the matter regarding conduct of PG spot admission in zone wise (Thiruvananthapuram, Kollam, Alappuzha) in view of present COVID protocol is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the matter regarding conduct of PG spot admission in zone wise (Thiruvananthapuram, Kollam, Alappuzha) in view of present COVID protocol

The Committee recommended to accept the proposed schedule for conducting the Spot Admission for PG Programme (Zone wise) and date of Closure of PG Admissions 2021-'22.

Considering the urgency of the matter, the committee further recommended that the Vice-Chancellor may permit implementation of the above recommendation exercising the powers conferred under section 10(13) of the Kerala University Act 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 06.01.2022, be noted.

Item No: 36.11.14 ***Petition submitted by Ms. B S Nila against R. Sankar College of Arts and Science- refund of fee- reg:-***

[Ac. B1]

A petition has been received from Ms.B S Nila, Saraswathy Bhavan, Ayiramthengu, Kollam through Chief Ministers Public Grievance Redressal Cell.

Ms.B S Nila joined to BA English language and literature course at R Sankar College of Arts and Science, Kollam in August 2019 and continued till September 2019 but not after the Onam celebration held in the college. After that she got admission for LLB Course and she requested to the Principal, Mr. Sidharth, for refund of fees remitted in the college after deducting reasonable charges as per the University/UGC norms. Further she has stated that the Principal informed her that they can't refund the amount because they had lost one seat and it made a financial loss to the institution. And she has claimed that she had remitted an amount of **Rs.20000/-** to the college at the time of admission but the Management refunded only **Rs.13,800/-** and the balance amount to be refunded is **Rs. 6200/-**. **It may be please noted that the petitioner has submitted the copies of the receipt for an amount of Rs.14,700/- and not for Rs.20,000/- as has been claimed by her.**

Based on the remarks from the Principal, it is stated that she joined the course on **29/07/2019** and applied for TC on **17.09.2019**. Kerala University closed the degree admission during that year on **16/09/2019**. And the college authorities directed her to bring the fee receipts in original so as to refund her fees. And the Principal claims that after the Covid 19 lockdown she came to college only on 18/01/2021 and she misbehaved with the college authorities and after that the Principal filed a police complaint. Based on that Police complaint the Principal remarked that , As per UGC circular issued in October 2018, a student who has stopped her studies after the formal closure of admission by the University is eligible to get the refund of fee as per the following criteria:

Semester fee, Lab & Library Fee	80% (11000x80%)	Rs.8800/-
Caution Deposit	100%	Rs. 2000/-
PTA Fund	100%	Rs.1000/-
Welfare Fund	100%	Rs.500/-
Bus fee		Rs.1500/-
		Rs.13,800/-

The college has been refunded Rs. 13,800/- to the candidate.

According to the receipt dated 01/08/2019 submitted by the petitioner she has remitted Rs. 9000/- as Tuition fee and Rs. 2000/- as Lab fee/ Library fee.

Based on the remarks of the Principal a memo was sent to Ms. B.S Nila on 18.08.2021. In response Ms. B S Nila sent an email dated 13 Sep, 2021 to the Registrar in which she argues that she is eligible for a complete refund since she had cancelled her admission before the closing date of admission by the University. Further she claims that the college has collected **Rs. 6200/- as University fee** but has not mentioned the same in the remarks of the Principal.

The chronology of events is as follows.

Date of admission	29.07.2019
Date of application for T.C	17.09.2019
Date of closure of admission	16.09.2019
Date of issue of Cheque for Rs.13,800/-	09.02.2021

It may be please noted that the official date of closure of admission for the year 2019-2020 was on 16.09.2019. As per the UO No.Ad.BII/5622/06/2020 dtd 22.06.2020 regarding the refund of tuition fee , if the notice of withdrawal of admission is received in the institution is **5 days before the formally notified last date of admission to 15 days or less after the formally notified last date**, the percentage of **refund is 80%**.

As per the orders of the Vice-Chancellor, the contradiction relating to the remarks from Nila.B.S and The Principal, R Sankar College of Arts and Science is placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation.

The Committee considered the contradiction relating to the remarks from Nila B S and The Principal, R Sankar College of Arts and Science.

The Committee recommended to hear Smt. Nila B.S. and the Principal, R Sankar college of Arts and Science, Kollam by the Standing Committee of the Syndicate on Affiliation of Colleges.

The meeting came to an end at 2.10 pm.

Resolution of the Syndicate

RESOLVED to direct the Principal, R.Sankar college of Arts and Science, Kollam to refund the eligible amount of tuition fee in accordance with the existing norms of the University within ten days from the date of the issue of Order and report the same to the University.

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Item No.36.12. Minutes of the meeting of the Online Admission Monitoring Committee held on 07.12.2021 - reporting of – reg.

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 07.12.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 07.12.2021 is hereby reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No: 16

Date : 07.12.2021
 Time : 12.00 noon
 Venue : Syndicate Room

Members

- | | |
|--|--------|
| 1. Pro-Vice-Chancellor | Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | online |
| 3. Sri. Jairaj. J (Member, Syndicate) | online |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | Online |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate) | Online |

6. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)	Online
7. Dr. K. B. Manoj (Member, Syndicate)	Absent
8. Registrar	Sd/-
9. Deputy Registrar (In charge of Online Admissions)	Absent
10. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)	Online
11. Director, Computer Centre (i/c)	Absent
12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)	Absent
13. Dr. Aji S (Assistant Professor, Dept. of Computer Science)	Absent

Item No.36.12.01 ***UG admission 2021- Request received from Megha S S – Allotted under EWS category at University College for BA Malayalam during Spot admission –reg.***

In the request it has been stated that the candidate got allotment under EWS category at University College for BA Malayalam during Spot admission. When she reported at the College, she was informed that she cannot take admission since there is no vacancy under EWS category. It has been requested that she may be granted admission for the course.

It may be noted that the during spot admission the candidate Ananathakrishnan H, who was allotted to University College for BA Malayalam took admission at SN College, Chempazhanthy for BA English. He informed that he got admission under EWS category for BA Malayalam at University College during second allotment and showed that allotment memo issued to him. Hence an arising vacancy was marked under EWS category and admission was given to Megha S S and memo was issued. When her admission was rejected by the College, section verified the details and it was found that the admission of the candidate Ananathakrishnan H was changed from EWS to General during the Supplementary allotment and another candidate was given admission under EWS category. Hence there exists no vacancy under EWS category for BA Malayalam at University College.

Since the candidate Megha S S was allotted to University College, another candidate with lower index mark than her was allotted to Govt. College for Women, Vazhuthakkadu for BA Malayalam course under EWS category.

The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on the Affiliation of Colleges, since admission can be given to the candidate only by creating an additional seat for the course.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.02 ***UG Admission 2021 - Schedule for Community quota – reg***

It is proposed that the third phase community quota admissions may be conducted from 13.12.2021 to 16.12.2021.

Permission may also be given to the Aided colleges having minority status to convert vacant SC/ST seats to community quota.

The committee considered the matter and recommended that community quota admissions may be conducted in the colleges from 13.12.2021 to 15.12.2021. Also recommended that permission may be given to the Aided colleges having minority status to convert vacant SC/ST seats to community quota and admissions be conducted from the community quota ranklist published by the University.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.03 PG Admission 2021 – Schedule for Sports quota – reg

Uploading of application numbers	10/12/2021
Verification of Certificates through online	13/12/2021
Publication of Provisional Ranklist	15/12/2021
Submission of complaints, if any	16/12/2021 to 17/12/2021
Re-verification if any	18/12/2021
Final Ranklist	20/12/2021
Admission	21/12/2021

The committee considered the matter and recommended the following schedule for second phase sports quota admission.

Uploading of application numbers	08/12/2021
Verification of Certificates through online	09/12/2021
Publication of Provisional Ranklist	10/12/2021
Submission of complaints, if any	13/12/2021 & 14/12/2021
Re-verification if any	15/12/2021
Final Ranklist	16/12/2021
Admission	17/12/2021
Buffer date	20/12/2021 and 21/12/2021

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.04 PG Admission 2021 –Schedule of SPOT admission – reg.

Region	Date	Venue
TVPM	14.12.2021 & 15.12.2021	UCE, Kariavattom
Kollam	16.12.2021 & 17.12.2021	SN College, Kollam
Alappuzha	18.12.2021	Mar Gregorios College, Punnapra, Alapuzha

Site may be opened for editing from 08.12.2021 to 10.12.2021.

The committee considered the matter and recommended to approve the following schedule. Also site may be opened for editing from 08.12.2021 to 10.12.2021.

Region	Date	Venue
TVPM	14.12.2021 & 15.12.2021	UCE, Kariavattom
Kollam	14.12.2021 & 15.12.2021	SN College, Kollam
Alappuzha	16.12.2021	Mar Gregorios College, Punnapra, Alapuzha

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.05 PG Admission 2021 – Date for taking permanent admission in Colleges-reg.

It is proposed that the candidates who have taken temporary admission in Colleges may be directed to take permanent admission before 10.12.2021. SMS in this regard may be given to the candidates.

The committee considered the matter and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.06 B.Ed Admission 2021 – Conduct of Spot admission and Closure of admission - reg.

It is proposed that one more spot admission may be conducted for B.Ed at UCE, Kariavattom on 09.12.2021. Date of Joining may be given on 10.12.2021 and 13.12.2021. B.Ed admission may be closed on 13.12.2021. The vacant seats under Differently Abled and Sports Quota categories may be converted to General. Whether seats may be interchanged if any candidates under Differently Abled Category request for admission in another course where seats have not been allotted in the seat matrix.

The committee considered the matter and recommended to approve the proposal. Also recommended to interchange if any candidates under Differently Abled Category request for admission in another course where seats have not been allotted in the seat matrix.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.12.07 B.Ed Admission 2021- Request from the Principals, CSI College of Education, Parasala and HHMMII Training College, Adoor- Change in seat matrix under Management Quota-reg.

The Principals, CSI College of Education, Parasala and HHMMII Training College, Adoor, have requested for Change in seat matrix under Management Quota as detailed below.

College	Presently Allotted	Change requested
CSI College of Education Parasala	Social Science (1 seat)	Physical Science
HHMMII Training College, Adoor	Physical Science (1 seat)	Mathematics

The committee considered the matter and recommended to place the matter before the Standing Committee of the Syndicate on the Affiliation of Colleges.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 01.00 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 07.12.2021, be noted.

Item No.36.13 Minutes of the meeting of the Online Admission Monitoring Committee held on 10.12.2021 - reporting of – reg.

(Ac.H)

The minutes of the meeting of the Online Admission Monitoring Committee held on 10.12.2021 is appended. The Vice Chancellor has approved all the items except Item No.1 in the minutes of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 10.12.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No: 17

Date : 10.12.2021
Time : 2.00 PM
Venue : Syndicate Room

Members

1. Pro-Vice-Chancellor Sd/-
2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges Sd/-

3. Sri. Jairaj. J (Member, Syndicate)	Sd/-
4. Sri. Arun Kumar. R (Member, Syndicate)	Online
5. Dr. Vijayan Pillai. M (Member, Syndicate)	Sd/-
6. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)	Sd/-
7. Dr. K. B. Manoj (Member, Syndicate)	Absent
8. Registrar	Absent
9. Deputy Registrar (In charge of Online Admissions)	Absent
10. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)	Sd/-
11. Director, Computer Centre (i/c)	Absent
12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)	Absent
13. Dr. Aji S (Assistant Professor, Dept. of Computer Science)	Absent

Item No.36.13.01 UG admission 2021- Request received from Kum. Merlandrose – relaxation in upper age limit for admission to UG programme-reg.

In the request it has been stated that the candidate passed plus two examinations on 2015. She could not pursue higher studies then, as she was under treatment for fits. Now she wishes to study degree programme. But she has passed the upper age limit and hence could not take admission in colleges. It has been requested that she may be permitted to take admission for UG programmes by granting relaxation in upper age limit.

The committee considered the matter and recommended to refer the matter to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.02 UG Admission 2021 – Request received from candidates who attended general spot admission – reg.

In the requests it has been stated that they have attended spot admission conducted at UCE Kariavattom, for BA Course held on 01.12.2021. The spot admission ended by 08.30 pm and most of the students under general category did not get admission. Candidates with index marks above 1000 only were considered under general category. Hence most of the students did not get admission. It has been requested that another spot admission may be conducted for candidates under General category.

The committee considered the matter and recommended to reject the request. The Committee further recommended to obtain the vacancy position at colleges to decide further course of action.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.03. UG Admission 2021 - Request received from Fathima S (426430) – for change in category – reg

In the request it has been stated that the candidate while applying for UG programme, has submitted application as Non Keralite and hence could not opt for NON creamy layer reservation. Hence she was considered in the general category and hence did not get any admission. Later she forwarded a request to the University for correcting the category but the change could not be effected since she was registered as a non keralite. When the site was opened for editing the candidate also did not effect correction in her profile and hence during spot admission she was considered only as general category. The candidate has now stated that since her category was not corrected she lost her seat at SNCW Kollam for BSc Geography course. It has been requested that necessary correction may be effected in her profile and she may be granted admission for B.Sc geography at SNCW Kollam.

The committee considered the matter and recommended to refer the matter to Standing Committee on Affiliation of Colleges with necessary documents for creating an additional seat to the candidate. Further recommended that the corrections in this respect in the admission software be addressed to.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.04 *UG Admission 2021 - Complaint received from Raveena Raveendran (400551) – spot admission-reg.*

In the request it has been stated that the candidate got admission for BA English Honors at GCW, Trivandrum. She attended spot admission held on 01.12.2021 for change of course. She has now submitted a complaint stating that a candidate with lower index mark than her was granted admission for BA Economics under EWS category at Govt Arts College, Trivandrum. It has been requested that she may be granted admission for BA Economics.

The committee considered the matter and recommended to place the same before the Standing Committee on Affiliation of Colleges with the remarks obtained from the spot admission team.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.05 *UG Admission 2021 - Request received from Jithin Ajith (441478) – change of college- reg.*

In the request it has been stated that the candidate got admission at Santhome Malankara Arts and Science College, Parasala for BSc Chemistry. Due to an accident he had suffered head injury and he is now under treatment. It has been requested that he may be granted admission in any of the colleges in Trivandrum as it is difficult for him to commute.

The committee considered the matter and recommended to place the matter before Standing Committee on Affiliation of Colleges with necessary medical documents.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.06 *UG Admission 2021 – Complaint received from Muhammed Riyas Father of Muhammed Afsalkhan (432280) – admission to BA Arabic course – reg.*

In the complaint it has been stated that during the spot admission conducted on 01.12.2021, there was 14 vacancies for BA Arabic course at University College, Trivandrum. Only 3 candidates were granted admission. Candidates with index mark 850 were considered and his son having index mark 842 was not considered. It has been requested that necessary steps may be taken for granting admission to his son.

In the context it may be noted that at University College, Trivandrum there were 14 vacancies under various category (Ezhava-2, OBH – 1, SC ST – 7, EWS - 4) for BA Arabic courses. The EWS vacancies are converted to general and candidates with index mark above 965 was granted admission. The SC-St seats were converted to SEBC and candidates with index mark above 906 was granted admission. All the 14 vacancies were filled as per rules.

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.07 UG Admission 2021 - Request received from Vishnu V H- change of college- reg.

In the request it has been stated that the candidate got admission at Iqbal College Peringamala during spot admission. Earlier he got admission at Gregorian college for Advanced Studies, Sreekaryam. Since the newly allotted college is difficult for him to travel, it has been requested that his admission at Gregorian college for Advanced Studies, Sreekaryam may be retained.

The committee considered the matter and recommended to agree to the request to retain the seat at at Gregorian college for Advanced Studies, Sreekaryam if the vacancy exists.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.08. UG Admission 2021 - Request received from Fathima Jaseer- retaining of admission- reg.

In the request it has been stated that the candidate was earlier admitted for BA Islamic course at University College, Tvpm. During the spot admission conducted on 1.12.2021 she took admission for BA Arabic course in the same college. When she reported for admission her admission was cancelled on the grounds that she had no pre knowledge in Arabic. Hence her both admissions got cancelled. It has been requested that she may be considered for next spot allotment.

The committee considered the matter and recommended to refer to the Standing Committee on Affiliation of Colleges for creating an additional seat to the candidate. Further recommended that the corrections in this respect in the admission software be addressed to.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.09 UG Admission 2021- Request received from candidates to consider sports quota certificate at the 10th level—reg

In the requests it has been stated that the candidates have sports quota achievement certificate at 10th level. Due to Covid 19 pandemic many of the sports events were not conducted in the higher secondary level. Hence their applications under sports quota have been rejected. It has been requested that they may be consider in the existing vacancies.

The committee considered the matter and recommended to reject the request.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.10 UG Admission 2021 – Request received from Adersh.S, application No: 450305 forwarded by the Principal NSS College Nilamel- Change of college under sports quota – reg.

In the request it has been stated that the candidate got admission at ST.Xaviers College, Thumpa for B.Com under merit seat. He is a State level Baseball player. It has been requested that he may be granted admission at NSS College Nilamel in the vacant sports quota seat in B.Com

The committee considered the matter and recommended to verify whether other eligible candidates exist in the sports quota list of the College.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.13.11. UG Admission 2021 – Request received from Differently Abled candidates- College change – reg.

Requests have been received from differently abled candidates for change of college. List attached herewith.

The committee considered the matter and recommended to defer the item. Further recommended to place the same with a detailed report before the closure of admission.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 4 PM.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 10.12.2021, be noted.

Item No.36.14. Minutes of the meeting of the Online Admission Monitoring Committee held on 18.12.2021 - reporting of – reg.

(Ac.H)

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 18.12.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 18.12.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No: 18

Date : 18.12.2021
Time : 11.30 am
Venue : Syndicate Room

Members

- | | |
|--|--------|
| 1. Pro-Vice-Chancellor | Sd/- |
| 2. Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges | Sd/- |
| 3. Sri. Jairaj. J (Member, Syndicate) | Sd/- |
| 4. Sri. Arun Kumar. R (Member, Syndicate) | Sd/- |
| 5. Dr. Vijayan Pillai. M (Member, Syndicate) | Online |
| 6. Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies) | Online |
| 7. Dr. K. B. Manoj (Member, Syndicate) | Online |
| 8. Registrar | Sd/- |
| 9. Deputy Registrar (In charge of Online Admissions) | Absent |
| 10. Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre) | Absent |
| 11. Director, Computer Centre (i/c) | Sd/- |
| 12. Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics) | Absent |
| 13. Dr. Aji S (Assistant Professor, Dept. of Computer Science) | Online |

Item No.36.14.01 UG Admission 2021 –Schedule of SPOT admission – reg

Colleges	Date		Venue
Govt. and Aided colleges for all regions	20.12.2021	BSc, B.Com, BBA, BCA, B Voc, BSW, BMS Hotel Management	UCE, Kariavattom
	21.12.2021	All BA Courses	
All UIT's and Self-financing colleges	22.12.2021 and 23.12.2021		Respective colleges
Date of Admission		22.12.2021 to 24.12.2021	
UG Admission Closure		24.12.2021	

The committee considered the matter and recommended the following schedule

Region	Venue	Date
Govt and Aided colleges in Thiruvananthapuram Region	UCE Kariavattom	20.12.2021
Govt and Aided colleges in Kollam and Alappuzha region	SN College Kollam	21.12.2021
All UIT's and Self-financing colleges	Respective colleges	22.12.2021
Date of Closure of Admission		23.12.2021

Further recommended to fill the existing sports quota vacancies on 23.12.2021 at the college level after verifying the documents by the Physical Education Teacher at respective colleges. Preference shall be given to the candidates in the exiting ranklist under sports quota.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, be noted.

Item No.36.14.02 PG Admission 2021 - Schedule for Community quota – reg

IInd Phase community quota Admission	21.12.2021 and 22.12.2021
Buffer Date	23.12.2021
Closure of PG Admission	24.12.2021

Permission may also be granted to the Aided Colleges having the Minority status to convert vacant SC/ST seats to community quota.

The committee considered the matter and recommended the following schedule

IInd Phase community quota Admission	21.12.2021 and 22.12.2021
Buffer Date	23.12.2021

Further recommended to permit the Aided Colleges having the Minority status to convert vacant SC/ST seats to community quota.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, be noted.

Item No.36.14.03 B.Ed Admission 2021 –Closure of Admission – reg.

The committee recommended to conduct a centralised spot admission at SN College Kollam on 22.12.2021. The allotted candidates must be ready to take admission at the venue itself. Hence they need to produce original documents including TC and need to remit adequate fees at the venue. Principal/Representative be present to effect admission during spot allotment. Candidates already admitted in any of the colleges shall not be permitted to participate in this spot allotment.

Further recommended to close the B.Ed admission on 23.12.2021.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, be noted.

Item No.36.14.04 UG Admission 2021 - Request received from Fathima Jaseer– retaining of admission- reg

In the request it has been stated that the candidate was earlier admitted for BA Islamic course at University College, Tvpm. During the spot admission conducted on 1.12.2021 she took admission for BA Arabic course in the same college. When she reported for admission her admission was cancelled on the grounds that she had no pre knowledge in Arabic. Hence her both admissions got cancelled. It has been requested that she may be considered for next spot allotment.

The committee considered the matter and recommended to retain the candidate in existing BA Islamic History seat at University College, Tvpm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, be noted.

Item No.36.14.05 UG Admission 2021 - Request received from the Principal, National College Ambalathara– retaining of admission- reg

In the request it has been stated that Rahul S S (Application No. 445337) was allotted to their college during the Spot Allotment of SC/ST candidates for BA English and Communicative English Course with instruction to join on 15.11.2021. He was admitted to their College earlier in the BCA course and was continuing his studies. He was not admitted to newly allotted course, i.e. BA English and Communicative English due to oversight. Now his name has been exempted from the list of admitted students of BA English and Communicative English course.

Hence it is requested that steps may be taken to include the name of Rahul S S (Application No. 445337) for admitting him in the vacant seats of SC/ST candidates.

The committee considered the matter and recommended to retain the candidate at National College Ambalathara for BA English and Communicative English Course by converting general to SC seat which was already converted to SEBC.

Further recommended to place the matter before the Standing Committee of the Syndicate on the Affiliation of Colleges for hearing the Principal, National College Ambalathara.

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 01.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 18.12.2021, be noted.

Item No.36.15 Implementation of the project "Digital Content Creation Lab & e-Learning Solutions"- Release of 50% Advance Payment to M/s. KELTRON as per the payment terms stipulated in the MOU –Sanctioned-Orders issued-Reporting of – Reg.

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 44,15,932/- (Rupees Forty four lakh fifteen thousand nine hundred and thirty two only), exclusive of GST, to 'M/s. KELTRON', being the advance payment due to them (i.e. 50% of the total contract value of the project) towards initiating the implementation of the project "Digital Content Creation Lab and e-learning Solutions" in the University, against the State Plan Grant sanctioned under the Scheme-component "Specific Projects", for the year 2016-17.

The U. O. No. PLA1/6873/2021/UOK dated 03.12.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.44,15,932/- (Rupees Forty four lakh fifteen thousand nine hundred and thirty two only), to 'M/s. KELTRON', is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.16 ***Kerala University Computer Centre - Entrusting the Annual Maintenance Contract (AMC) of the Data Centre with M/s KELTRON & Change in commencement date of the AMC - Sanctioned - Orders issued-Reporting of - Reg.***

(PLAI)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10 (13) of the Kerala University Act 1974, to enter into an Annual Maintenance Contract (AMC) for the 'University Data Centre', with 'M/s KELTRON', at the discounted rate of Rs. 8,67,042/- (Rupees Eight lakh sixty seven thousand and forty two only), inclusive of GST, for a period of one year with effect from 1/04/2021, debiting the expenditure in this connection from the budget provision under the head of account "Part I-Non Plan-MH 53-Computer Centre, Thiruvananthapuram-4/6064 Software Development/E-Governance" of the current year's Budget Estimates of the University.

The U.O. No.PI.A1/26024/KUCC/2021 dated 11.10.2021 was issued accordingly.

Thereafter, sanction has also been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to partially modify the aforementioned University Order by changing the date of commencement of the AMC for the Data Centre, with M/s KELTRON, for a period of one year with effect from 17/11/2021, in the wake of the remarks from the KUCC that M/s KELTRON has not provided continuous AMC services, w.e.f. from the date of expiry of the previous AMC (ie.. from 1/04/2021).

The U.O. No. Pl.A1/26024/KUCC/2021 dated 17.11.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having accorded sanction to entrust the 'Annual Maintenance Contract' of the 'Data Centre' with M/s KELTRON, at the discounted rate of Rs.8,67,042/- (Rupees Eight lakh sixty seven thousand and forty two only) and to change the date of commencement of the AMC, for a period of one year with effect 17.11.2021, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.17 ***Department of Environmental Sciences - Purchase of one "Nitrogen Distillation System" in the Department – Payment – Sanctioned - Orders issued - Reporting of - Reg.***

(PLAI)

Sanction has therefore been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release an amount of Rs. 1,22,850/- (Rupees One lakh twenty two thousand eight hundred and fifty only) to 'M/s. Tulin Equipments, Chennai', towards the purchase of one "Nitrogen Distillation System" in the Department of Environmental Sciences, against the State Plan Grant sanctioned under the Scheme-component "Ongoing projects /purchases (Continuing projects/purchases sanctioned under the State Plan Grant 2018-19 and 2019-20)", for the year 2020-21

The U.O. No. Pl.A1/4413/2021/UOK dated 27/08/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs.1,22,850/- (Rupees One lakh twenty two thousand eight hundred and fifty only), is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.18 **Department of Computational Biology and Bioinformatics – Implementation of the Specific Project "Sequencing/profiling of Kerala based Plants/Plant Products" -Purchase of various items – Payment - Sanctioned-Orders issued-Re-appropriation of funds- Reporting of – Reg. (PLA1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to provide an amount of Rs. 3,01,700/- (Rupees Three lakh one thousand and seven hundred only), under the head of account "Part II- Plan -MH 34-Department of Computational Biology and Bioinformatics-4/6054- New Development Programmes(State)" by reappropriation from the head of account "Part II- Plan- MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)" of the Current Year's Budget Estimates of the University.
- 2) to release an amount of Rs. 3,01,700/- (Rupees Three lakh one thousand and seven hundred only) to 'M/s BIOVENT, Thiruvananthapuram', towards the supply of the various items in the Department of Computational Biology and Bioinformatics, in connection with the implementation of the Specific Project "Sequencing/profiling of Kerala based Plants/Plant Products", against the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/Purchases(Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19, 2019-20 & 2020-21)", for the year 2021-22.

The U. O. No. Pl.A1/5592/2021/UOK dated 23/10/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 3,01,700/- (Rupees Three lakh one thousand and seven hundred only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.19 **Kerala University Library – Setting up of a Resource Centre in the University Library in connection with the project 'Implementation of Library Services for the Differently Aabled' – Civil Works – Payment – Sanctioned-Orders issued- Reporting of - Reg. (PLA1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of Kerala University Act 1974, to release an amount of Rs. 1,01,715/- (Rupees One lakh one thousand seven hundred and fifteen only) to the University Engineer, for effecting payment to Shri. Smeeraj B. S., Contractor, after deducting all statutory recoveries, towards the 'Civil Works' in connection with the 'Setting up of a Resource Centre in the University Library', with regard to the implementation of the Specific Project "Library Services for the Differently Aabled", sanctioned under State Plan Grant for the year 2015-16.

The U. O. No. Pl.A1/5973/2021/UOK dated 05/11/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.1,01,715/- (Rupees One lakh one thousand seven hundred and fifteen only), is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.20 **Department of Botany-Purchase of one number of "Vacuum Pump" in the Department – Payment-Sanctioned-Orders issued-Re-appropriation of funds - Reporting of – Reg. (PLA1)**

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, for the following:

- 1) to release an amount of Rs.36,225/- (Rupees Thirty six thousand two hundred and twenty five only) to the firm 'M/s. The Industrial & Laboratory Equipment Co, Trivandrum', towards the purchase of one number of "Vacuum Pump" in the Department of Botany, against the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/ Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-21.
- 2) to provide an amount of Rs. 36,300/- (Rupees Thirty six thousand and three hundred only) under the head of account "Part II-Plan-MH-17-Department of Botany-4/6054- New Development of Programmes (State)" by re-appropriation from the head of account "Part II-Plan- MH 63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University.

The U. O. No. Pl.A1/3753/2021/UOK dated 28/07/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs.36,225/- (Rupees Thirty six thousand two hundred and twenty five only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.21

Development and Implementation of Student Life Cycle Management System (Examination Management Software) - Approval of SRS Document - Release of second installment of payment to M/s. ITI Limited, Palakkad - Sanctioned-Orders issued-Opening of new Sub-Head & Re-appropriation of funds- Reporting of – Reg.

(PLA1)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to:

1. to release of an amount of Rs. 23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only) to 'M/s. ITI Limited. Palakkad', towards the second installment of payment (i.e. 20% of the total amount) due to them on account of the approval of the "SRS Document", in accordance with the 'Payment and Payment Conditions' stipulated in the MOU executed on 30.10.2020, with regard to the implementation of the project "Development and Implementation of Student Life Cycle Management System (Examination Management Software)", against the State Plan Grant sanctioned under the Scheme-component "Ongoing Projects/ Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", for the year 2020-2021.
2. to open a new Sub head '7/6134-Student Life Cycle Management System' under the Major Head "Part II - Plan - MH 63 - Miscellaneous" and an amount of Rs. 23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only) being provided under it by re-appropriation from the head of account 'Part II - Plan -MH-63- Miscellaneous- 7/6065- Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.

The U. O. No. Pl.A1/4821/2021/UOK dated 16.09.2021, was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment of Rs.23,48,200/- (Rupees Twenty three lakh forty eight thousand and two hundred only), by opening of a new Sub-Head & re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.22 Request for No Objection Certificate (NOC) -Dr.Geetha Janet Vitus, Professor and Head, Department of Education-Reporting of-reg.

(Ad.A II)

Dr.Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala has requested for a No Objection Certificate (NOC) to apply for the post of Professor in the Department of Education, Central University of Kerala, Kasargod

As per the orders of the Vice-Chancellor No Objection Certificate (NOC), No.38005/Admn A II /2021/UOK dated 09.12.2021 has been issued to Dr.Geetha Janet Vitus, Professor and Head, Department of Education.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.23 Experience Certificate to Dr.Geetha Janet Vitus, Professor and Head, Department of Education-Reporting of-reg.

(Ad.A.II)

Dr.Geetha Janet Vitus, Professor and Head, Department of Education, University of Kerala has requested for an Experience Certificate to apply for the post of Professor in the Department of Education, Central University of Kerala, Kasargod.

Dr.Geetha Janet Vitus has been working in the Department of Education, University of Kerala, with effect from 28.06.2007 AN.

As per the orders of the Vice-Chancellor an Experience Certificate, No.38007/Admn A II /2021/UOK dated 09.12.2021 has been issued to Dr.Geetha Janet Vitus, Professor and Head, Department of Education.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.24 Request for an Endorsement Certificate- Dr. Sindhya.V, Assistant Professor, Department of Education-Reporting of-reg.

(Ad A II)

Dr.Sindhya.V, Assistant Professor, Department of Education, University of Kerala has requested for an Endorsement Certificate to apply for the post of Professor in the Department of Education, Central University of Kerala, Kasargod.

As per the orders of the Vice-Chancellor, An Endorsement Certificate, No.38581/Admn A II /2021/UOK dated 17.12.2021 has been issued to Dr.Sindhya.V, Assistant Professor, Department of Education .

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.25 Ph.D Research – Re registration - Ms. Sreeja U Bhasi, Part-time research scholar in Physical Education- reporting of-reg.

(Ac.E.VI)

Ms. Sreeja U Bhasi, a Part- time research scholar in Physical Education has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Ms. Sreeja U Bhasi Physical Education Part-time	UO.No.Ac.EVI(1)715/ PED/ 13424/ 2016 dated: 05/08/2016 w.e.f. 28/06/2016	<u>Research Supervisor:</u> Dr. Sadanandan C.S <u>Centre:</u> LNCPE, Kariavattom, Tvp.m.	Re-registration with effect from the date of expiry of previous registration ie, from 28/06/2016

Based on the application for Re registration submitted by Ms. Sreeja U Bhasi, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 28/06/2016. The UO granting re registration was issued vide No.Ac EVI(1)/7351/2021/UOK dated 20/12/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.26 Ph.D Research – Re registration - Mr. Sumesh S, Full-time research scholar in Aquatic Biology & Fisheries- reporting of-reg.

(AcEVI)

Mr. Sumesh S, Full-time research scholar in Aquatic Biology & Fisheries has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Mr. Sumesh S Aquatic Biology & Fisheries Full-time	UO. No. Ac EVI(1)/119/AQB/ 18494/2019 dated: 20/06/2019 w.e.f. 02/11/2018	<u>Research Supervisor:</u> Dr.Kurian Mathew Abraham <u>Centre:</u> Dept.of Aquatic Biology & Fisheries, University of Kerala, Kariavattom, Tvp.m.	Re-registration with effect from the date of expiry of previous registration ie, from 02/11/2019

Based on the application for Re registration submitted by Mr.Sumesh S, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Mr. Sumesh S being granted re registration w.e.f. date of expiry of previous registration ie, from 02/11/2019. The UO granting re registration was issued vide No.Ac EVI(1)/7354/2021/UOK dated 20/12/2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.27. Ph.D Research-re-registration granted- Reporting of-reg.

(Ac.E.VII)

Sanction has been accorded by the Vice-Chancellor, Subject to reporting to the Syndicate, to the following research scholars being granted re-registration as per details shown below:

Name of the research scholar	Subject	Name of the Research Supervisor and centre	U.O granting re-registration
Shoji Varghese	Commerce	Dr.Regina Sibi Cleetus Mar Ivanios College, Tvp.m	475/2021/UOK dated 29.01.2021, w.e.f 30.05.2019
Saroop Roy.B.R	Tourism Management	Dr.K.S Chandrasekar IMK, University of Kerala, Kariavattom	514/2021/UOK dated 29.01.2021 w.e.f 23.07.2013

Jaleena.A	Commerce	Dr.V.Jayaraju Iqbal College, Peringammala	1027/2021/UOK dated 17.02.2021 w.e.f 08.05.2016
Jeena.R	Commerce	Dr.Joseph James.V F.M.N College,Kollam	1579/2021/UOK dated 20.03.2021 w.e.f 10.04.2019
Deepthi.S	Commerce	Dr.V.Jayaraju Iqbal College, Peringammala	2304/2021/UOK dated 08.04.2021 w.e.f 18.02.2014
Krishnendra.S	Sanskrit	Dr.Harinarayanan Mankulathillath Govt.Sanskrit College,Tvpm	2897/2021/UOK dated 28.05.2021 w.e.f 23.09.2018
Pramod.A	Commerce	Dr.B.Gopakumar S.D College, Alappuzha	2392/2021/UOK dated 09.06.2021 w.e.f 30.04.2013
Abdunnasar.A	Library and Information Science	Dr.B.Mini Devi Department of Library and Information Science	4046/2021/UOK dated 06.07.2021 w.e.f 08.02.2016
Kumari Rejitha.R	Library and Information Science	Dr.B.Mini Devi Department of Library and Information Science	4925/2021/UOK dated 08.07.2021 w.e.f 30.03.2016
Ambili.R.P	Malayalam	Dr.M.N Rajan Govt. College for Women	5068/2021/UOK dated 23.09.2021 w.e.f 25.06.2016
Archana Raju	Malayalam	Dr.Suja.S, Department of Malayalam, University of Kerala, Kariavattom	5075/2021/UOK dated 25.09.2021 w.e.f 07.09.2020
Drishya Gopi	Malayalam	Dr.Rajesh.R M.G College, Tvpm	5675/2021/UOK dated 25.10.2021 w.e.f 01.06.2018
Jack Martin.M.V	Tamil	Dr.N.A Arunagiri University College, Tvpm	5815/2021/UOK dated 30.10.2021 w.e.f 03/10/2016
Manzooral Panampara Kottamparambath	Commerce	Dr.K.Mushthaq Ahammed Department of Commerce	6055/2021/UOK dated 08.11.2021 w.e.f 31.05.2017
Arunkumar.B	Malayalam	Dr.Shooba.K.S University College, Tvpm	6093/2021/UOK dated 09.11.2021 w.e.f 15.03.2020
Deepam.S	Malayalam	Dr.Shelly.M.R Kerala University Library, Palayam	6141/2021/UOK dated 10.11.2021 w.e.f 06.02.2015
Saritha.K.R	Commerce	Dr.A.S.Dileep M.G College, Tvpm	6255/2021/UOK dated 15.11.2021 w.e.f 25.01.2019
Sreeja.S	Malayalam	Dr.Sunil Kumar.R S.N College,Kollam	6215/2021/UOK dated 15.11.2021 w.e.f 13.07.2020
Ancy Mol.N	Malayalam	Dr.V.Lalu University College, Tvpm	6216/2021/UOK dated 15.11.2021 w.e.f 25.06.2020
Nisha.V.P	Library and Information Science	Dr.B.Mini Devi Department of Library and Information Science	6587/2021/UOK dated 24.11.2021 w.e.f 17.02.2020
Dayana.S	Commerce	Dr.N.Suresh Kumar K.S.M.D.B College, Sasthamcotta	6588/2021/UOK dated 24.11.2021 w.e.f 04.12.2014
Priya A.Nicy	Hindi	Dr.V.John Panicker Govt.College for Women, Tvpm	6672/2021/UOK dated 25.11.2021 w.e.f 14.08.2017
Sujitha Lakshmi.S.G	Hindi	Dr.V.John Panicker, Govt. College for Women, Tvpm	6672/2021/UOK dated 25.11.2021 w.e.f 14.08.2017
Mohamed Sameer.V	Commerce	Dr.Suresh Kumar.K.S Department of Commerce, University of Kerala	6653/2021/UOK dated 25.11.2021 w.e.f 12.07.2018
Rejitha.N.R	Hindi	Dr.Latha.D Govt. College for Women, Tvpm	6864/2021/UOK dated 03.12.2021 w.e.f 25.02.2019

Byju Mathew	Malayalam	Dr.Sainaba.M ORI and MSS Library University of Kerala	6877/2021/UOK dated 03.12.2021 w.e.f 11.02.2020
Praveena.P.S	Malayalam	Dr.Reeja Ravindran M.G College, Tvpm	7370/2021/UOK dated 20.12.2021 w.e.f 18.03.2020
Rekha.K	Malayalam	Dr.Vineeth.V.S University College,Tvpm	7371/2021/UOK dated 20.12.2021 w.e.f 26.06.2020

As per the orders of the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.28.

The Industry -linked project sanctioned by M/s Akay Natural ingredients Private Ltd for evaluating various in-vitro and in-vivo studies of natural products and extracts to exploit their potential and safety for skin/hair health applications under the project titled 'Elucidating the effectiveness of CurQskin in the skin cancer induced Animal models' by Dr.Sreejith.P, Director, Advanced Centre for Regenerative Medicine and Stem cell Research in Cutaneous Biology (AcRem-Stem),and Assistant Professor, Department of Zoology, University of Kerala, as Principal Investigator-release of financial assistance- sanctioned- reporting of -reg:-

(Ad.FI)

The Akay Natural ingredients Private Ltd, Ernakulam has sanctioned financial assistance for evaluating various in-vitro and in-vivo studies of natural products and extracts to exploit their potential and safety for skin /hair health applications under the project titled 'Elucidating the effectiveness of CurQskin in the skin cancer induced animal models' by Dr.Sreejith.P, Director, Advanced Centre for Regenerative Medicine and Stem cell Research in Cutaneous Biology (AcRem-Stem), and Assistant Professor, Department of Zoology, University of Kerala ,as Principal Investigator at a total cost of Rs.2,72,000/- (Rupees Two lakhs seventy two thousand only).

The Vice-Chancellor has accorded sanction to approve the proposal from Dr.Sreejith.P, Assistant Professor, Department of Zoology for evaluating various in-vitro and in-vivo studies of natural products and extracts to exploit their potential and safety for skin /hair health applications under the project titled 'Elucidating the effectiveness of CurQskin in the skin cancer induced animal models' with a total budget of Rs.2,72,000/- (Rupees two lakhs seventy two thousand only) under the centre Advanced Centre for Regenerative Medicine and Stem cell Research in Cutaneous Biology (AcRem-Stem),Department of Zoology, University of Kerala and to permit Dr.Sreejith.P, Assistant Professor, Department of Zoology to receive financial assistance from M/s. Akay Natural ingredients Private Ltd, Ernakulam through University vide U.O.No.5245/2021/UOK dated 06/10/2021 issued by IQAC.

The Akay Natural ingredients Private Ltd, Ernakulam has released an amount of Rs.2,72,000/- (Rupees Two lakhs seventy two thousand only)being the financial assistance. Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala has requested to release the amount of Rs.2,72,000/-(Rupees Two lakhs seventy two thousand only) sanctioned by the Akay Natural ingredients Private Ltd, Ernakulam by him.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.2,72,000/-(Rupees Two lakhs seventy two thousand only) received from Akay Natural ingredients Private Ltd, Ernakulam being the financial assistance to Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala and Principal Investigator of the project by meeting the expenditure from the head of account "Part III-MH 80 D- Grants from other agencies 9/9817 for evaluating various in-vitro and in-vivo studies of natural products and extracts to exploit their potential and safety for skin /hair health applications under the project titled 'Elucidating the effectiveness of CurQskin in the skin cancer induced animal models' provided under it by reappropriation from the sub head "9/7751 Lumpsum provision for new Research Schemes" of the same major head provided in the current year's Budget Estimates of the University.

U.O No.Ad.FI/ 2771/2021 dated 21.12.2021 was issued accordingly.
The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.29. Sree Narayana Trust, Vamanapuram– Assumption of Charge as Managing Trustee –Reporting of- reg.

(Ac.BII)

The Chairman, Sree Narayana Trust, Vamanapuram , the Educational Agency of Dr. Palpu College of Arts and Science vide letter No. SNTV-Uty/2021 dated 25/10/2021 intimated that Sri. N. Madhusoodhanan, Managing Trustee of the Trust has relinquished from his duties on 21.10.2021 AN and Sri.Akhil Satheesh, Manager, Dr. Palpu College of Arts and Science assumed charge as the Managing Trustee, Sree Narayana Trust, Vamanapuram w.e.f 21/10/2021 AN.

As per the Statute 19(2) in Chapter 24 of Kerala University First S0tatutes, 1977, “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

In view of the above, and as per the orders of the Vice Chancellor the matter regarding the change in Managing Trustee of Sree Narayana Trust, Vamanapuram is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.30 Department of Botany, Kariavattom---PG Course in M.Sc. Biodiversity Conservation-Payment of remuneration to the guest lecturers-Reporting of- reg.

(Ad. A.VI)

The Head, Department of Botany, had claimed the remuneration of three guest lecturers viz. Dr. Sunitha S, Dr. Princy P.S & Dr. Lakshmi M, engaged in handling the PG course in M.Sc. Biodiversity Conservation for the period from 01.07.2021 to 30.09.2021, vide letter dated 01.11.2021. The Head had also certified that, Dr. Sunitha S, Dr. Princy P.S & Dr. Lakshmi M have taken online classes for the period from 01.07.2021 to 30.09.2021. The Finance has endorsed the proposal for the payment of an amount of Rs.1,92,000/- (Rupees One lakh ninety two thousand only) towards the remuneration for the period from 01.07.2021 to 30.09.2021 and an amount of Rs.15,900/- (Rupees Fifteen thousand and nine hundred only) towards arrears subsequent to the revision of remuneration for the period from 17.02.2021 to 30.06.2021, totalling to an amount of Rs.2,07,900/- (Rupees Two lakh seven thousand nine hundred only) to the three guest lecturers as detailed below:

Sl.No	Name of the Guest Lecturer	Period of engagement	Amount
1.	Dr. Sunitha S	01.07.2021-30.09.2021	Rs. 65,400/-
2.	Dr. Lakshmi M	01.07.2021-30.09.2021	Rs. 63,600/-
3.	Dr. Princy P.S	01.07.2021-30.09.2021	Rs. 63,000/-
Claim Limit: Rs. 24,600/- per month			
Grand Total: Rs.1,92,000/- (Rupees One lakh ninety two thousand only)			

Sl.No	Name of the Guest Lecturer	Period of engagement	Arrear
1.	Dr. Sunitha S	17.02.2021-30.06.2021	Rs. 6,300/-
2.	Dr. Lakshmi M	17.02.2021-30.06.2021	Rs. 4,700/-
3.	Dr. Princy P.S	17.02.2021-30.06.2021	Rs. 4,900/-
Grand Total: Rs.15,900/- (Rupees Fifteen thousand and nine hundred only)			

Sanction was accorded by the Vice Chancellor to the above said payments and U.Os no. 7591/2021/UOK & 7592/2021/UOK dated 28.12.2021 were issued in this regard.

As per orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.31 **No Objection Certificate (NOC)-Dr.Bindu.D, Assistant Professor, Department of Education-Reporting of-reg.**

(Ad A II)

Dr.Bindu.D, Assistant Professor, Department of Education, University of Kerala has requested for a No Objection Certificate (NOC) to apply for the post of Associate Professor, Central University, Hyderabad.

As per the orders of the Vice-Chancellor No Objection Certificate (NOC) No.41816/Admn A II/2021/UOK dated 29.12.2021 has been issued to Dr.Bindu.D, Assistant Professor, Department of Education.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.32 **Declaration of probation of Sri. Gopikuttan Nair M, Assistant Librarian Gr.I, Department of Computer Science - Reporting of - reg.**

(Ad.AV)

Sri. Gopikuttan Nair M was promoted to act as Assistant Librarian Gr.I and posted in the Department of Computer Science, Kariavattom, vide U.O. No. 2359/2021/UOK dated 05.05.2021.

Sri. Gopikuttan Nair M has not availed himself of any eligible leave during the period of probation and have completed his period of probation in the post of Assistant Librarian Gr.I on 05.11.2021 FN, as per the remarks of Finance.

The Vice-Chancellor has accorded sanction to the declaration of probation of Sri. Gopikuttan Nair M on 05.11.2021 FN in the post of Assistant Librarian Gr.I. As ordered by the Vice-Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.33 **1Gbps NMEICT Connectivity - Payment of rental charges for BSNL Leased Circuit Connection at Kariavattom - Reporting of - reg.**

(Ad.BII)

M/s BSNL had forwarded bills for an amount of Rs. 1,97,786/- towards the rental charges for BSNL Leased Circuit Connection at Kariavattom for the period from 01.07.2021 to 31.12.2021.

Sanction was accorded by the Vice - Chancellor, subject to reporting to the Syndicate, to an amount of Rs 1,97,786/- (Rupees One Lakh Ninety Seven Thousand Seven Hundred and Eighty Six only) being paid to M/s BSNL towards rental charges for the BSNL Leased Circuit Connection at Kariavattom, for the period from 01.07.2021 to 31.12.2021 The expenditure will be met from the head of account "Part I -NP-MH-63-Miscellaneous 8/5958-Campus networking/ WiFi "of the Current Year's Budget Estimates of the University. This order is issued with the concurrence of Finance, vide endorsement No. FOS 4214/Finance I / 2021-22 dated 03.12.2021.

As ordered by the Vice - Chancellor, the above matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.34 **Mechanical Engineer's Office- Purchase of "A4 Multifunction Printer"- Release of advance payment to M/s. KELTRON - Sanctioned -Orders issued - Re-appropriation of funds- Reporting of – Reg.**

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, to release an amount of Rs. 20,018/- (Rupees Twenty thousand and eighteen only), including GST, as advance payment to M/s. KELTRON, towards the purchase of one number of "A4 Multifunction Printer" for use in the Mechanical Engineer's office, debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Sanction has also been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to provide an amount of Rs.20,100/- (Rupees Twenty thousand and one hundred only) under the head of account "Part II - Plan – MH 63- Miscellaneous-7/6046-Infrastructure Development (State)" by re-appropriation from the head of account "Part II - Plan - MH 63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University.

The U. O. No. Pl.A1/5838/2021/UOK dated 01/11/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 20,018/- (Rupees Twenty thousand and eighteen only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.35 **Purchase of "Desktops" & "Laptops" for the Ac.H Section - Release of advance payment to M/s.KELTRON- Sanctioned - Orders issued-Re-appropriation of funds- Reporting of – Reg.**

(Pl.A1)

Sanction has been accorded by the Vice-Chancellor, to Release an amount of Rs. 1,50,170/- (Rupees One Lakh fifty thousand one hundred and seventy only) as advance payment to M/s. KELTRON, towards the purchase of three "Desktops (Medium End - Windows 10 Home- Intel Processor)" & two "Laptops (Medium End - Windows 10 Home)" for use in the "Ac.H Section", through the 'CPRCS Portal', debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Sanction has also been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to provide an amount of Rs. 1,02,00,200/- (Rupees One crore two lakh and two hundred only) under the head of account "Part II - Plan – MH 63- Miscellaneous-7/6046-Infrastructure Development (State)" by re-appropriation from the head of account "Part II - Plan - MH 63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's BE of the University.

The U. O. No. Pl.A1/5357/2021/UOK dated 11/10/2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the aforementioned payment Rs. 1,50,170/- (Rupees One Lakh fifty thousand one hundred and seventy only), by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.36 **Endorsement of application in r/o Dr.Suresh- Reporting of-reg.**

(Ad.AII)

Dr.Suresh R, Professor & Head, Department of Political Science requested to issue an endorsement certificate to apply for the post of Professor, Department of Public Administration & Policy Studies, Central University of Kerala, Kasaragod, Kerala.

As per the orders of Hon'ble Vice-Chancellor, Endorsement No.36484/Admin AII/2021/UOK dated 17.12.2021 has been issued to Dr.Suresh R, Professor & Head, Department of Political Science.

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.37 **Promotion to the post of Deputy Registrar - Reporting of-reg.**

(Ad. AI)

Sri. Jayasankar Prasad A, Assistant Registrar (Hr. Gr.), was promoted to the post of Deputy Registrar in the scale of pay of Rs.107800-160000/- vide U.O. No. Ad.AI.4/7404/2021 31.12.2021 w.e.f 01.03.2021 vice Smt. S. Renuka, Deputy Registrar, retired on 31.12.2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.38 **Sree Narayana College, Cherthala – approval of appointment of Dr.Shaji.P.N, Associate Professor of Commerce as Drawing and Disbursing Officer (6'th and 7'th term) - reporting of- reg.**

(Ac.FII)

The Manager, Sree Narayana College, Kollam has forwarded a proposal for the approval of extension of term of appointment of Dr.Shaji.P.N, Associate Professor of Commerce in S.N College, Cherthala as the Drawing and Disbursing Officer of the College, for the sixth and seventh term for a period of three moths each w.e.f.01.07.2021 and w.e.f 01.10.2021 respectively.

The Vice Chancellor approved the extension of the term of appointment of Dr.Shaji.P.N, Associate Professor of Commerce in S.N College, Cherthala as the Drawing and Disbursing Officer of the College, for the sixth and seventh term for a period of three months each w.e.f 01.07.2021 and w.e.f 01.10.2021 respectively, subject to reporting to the Syndicate. U.O. No.3893/2021/UOK dated 02.08.2021, for the sixth term and U.O. No.5536/2021/UOK dated 20.10.2021, for the seventh term in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.39 **T.K.M.M College, Nangiarkulangara – appointment of Dr.Vinod Haridas, Assistant Professor in Botany as the Drawing and Disbursing Officer (sixth term) - approved - Orders issued - reporting of- reg:**

(Ac.FI)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of appointment of **Dr.Vinod Haridas**, Assistant Professor of **Botany** as the Drawing and Disbursing Officer of **T.K.M.M College, Nangiarkulangara** for a period of three months from 03-09-2021 (sixth term) as the fifth term of appointment got expired on 02-09-2021.

The Vice Chancellor, taking into consideration the urgency of the matter, approved the appointment of **Dr.Vinod Haridas**, Assistant Professor of **Botany** as the Drawing and Disbursing Officer of **T.K.M.M College, Nangiarkulangara** for the sixth term, for a period of three months, w.e.f **03-09-2021**, subject to reporting to the Syndicate. U.O No.4620/2021/UOK dated 03-09-2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.40. *S.N. College, Chempazhanthy - Approval of extension of term of appointment of Dr.Anilkumar S, Associate Professor in Botany as the Drawing and Disbursing Officer (second term) - reporting of- reg.*

(Ac.F.III)

The Manager, S.N Colleges, Kollam has forwarded the request for the approval of extension of term of appointment of Dr.Anilkumar S, Associate Professor of Botany as the Drawing and Disbursing Officer of S.N College, Chempazhanthy, w.e.f. 01.09.2021.

The Vice Chancellor approved the extension of term of appointment of **Dr.Anilkumar S, Associate Professor in Botany as the Drawing and Disbursing Officer of S.N College, Chempazhanthy, for the second term, for a period of three months w.e.f 01.09.2021, subject to reporting to the Syndicate.** U.O No.4550/2021/UOK dated 03.09.2021 in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.41 *Sree Narayana College, Chengannur – Approval of extension of term of appointment of Smt.Shereen.K, Assistant Professor, Department of Physical Education as the Drawing and Disbursing Officer (5'th and 6'th term) - reporting of- reg:*

(Ac F II)

The Manager, Sree Narayana Colleges, Kollam has forwarded a proposal for the approval of extension of term of appointment of **Smt.Shereen.K, Assistant Professor of Physical Education** as the Drawing and Disbursing Officer of **Sree Narayana College, Chengannur**, for the fifth and sixth term for a period of three months each w.e.f 12.06.2021 and w.e.f 12.09.2021 respectively.

The Vice Chancellor taking into consideration the urgency of the matter had approved the appointment in respect of **Smt.Shereen.K, Assistant Professor of Physical Education** as Drawing and Disbursing Officer of **Sree Narayana College, Chengannur**, for the fifth and sixth term for a period of three months each w.e.f 12.06.2021 and w.e.f 12.09.2021 respectively, subject to reporting to the Syndicate. U.O. No.4047/2021/UOK dated 06.08.2021, for the fifth term and U.O. No.5189/2021/UOK dated 04.10.2021, for the sixth term in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.42 *S.N. College, Punalur - Approval of extension of the term of appointment of Dr.T.P. Vijumon, Assistant Professor in Commerce as the Drawing and Disbursing Officer (2'nd and 3'rd term) - reporting of- reg:*

(Ac FIII)

The Manager, S.N. Colleges, Kollam has forwarded the request for the approval of extension of the term of appointment of Dr.T.P Vijumon, Assistant Professor in Commerce as the Drawing and Disbursing Officer in S.N. College, Punalur for the second and third term for a period of three months each w.e.f.01.09.2021 and w.e.f 01.12.2021 respectively.

The Vice Chancellor approved the extension of the term of appointment of **Dr.T.P Vijumon, Assistant Professor in Commerce as the Drawing and Disbursing Officer of S.N College, Punalur for the second and third term, for a period of three months each, w.e.f. 01.09.2021 and 01.12.2021 respectively**, subject to reporting to the Syndicate. U.O. No.4735/2021/UOK dated 11.09.2021, for the second term and U.O. No.6905/2021/UOK dated 05.12.2021, for the third term in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.43 **St.Joseph's College for Women, Alappuzha - appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the D.D.O (6'th and 7'th term) - reporting of- reg.**

(Ac F II)

The Manager, St.Joseph's College for Women, Alappuzha has forwarded a request for the approval of extension of term of appointment of Dr.Rita Latha D'couto, Associate Professor in Commerce as the Drawing and Disbursing Officer, for the sixth and seventh term for a period of three moths each w.e.f.01.09.2021 and w.e.f 01.12.2021 respectively.

The Vice Chancellor approved the extension of the term of appointment of **Dr.Rita Latha D'couto, Associate Professor in Commerce as the Drawing and Disbursing Officer, for the sixth and seventh term for a period of three moths each w.e.f 01.09.2021 and w.e.f 01.12.2021 respectively**, subject to reporting to the Syndicate. U.O. No.4406/2021/UOK dated 27.08.2021, for the sixth term and U.O. No.7032/2021/UOK dated 09.12.2021, for the seventh term in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.44 **F.M.N College, Kollam - approval of extension of term of appointment of Dr.Jojo P.J, Associate Professor in Physics as the Drawing and Disbursing Officer (2'nd and 3'rd term) - reporting of- reg:**

(Ac F III)

The Manager, F.M.N. College, Kollam has forwarded the request for the approval of extension of term of appointment of Dr.Jojo P.J., Associate Professor in Physics as the Drawing and Disbursing Officer of the college for the second and third term for a period of three moths each w.e.f.01.09.2021 and w.e.f 01.12.2021 respectively.

The Vice Chancellor approved the extension of the term of appointment of **Dr.Jojo P.J, Associate Professor in Physics as the Drawing and Disbursing Officer of F.M.N. College, Kollam for the second and third term, for a period of three months each, w.e.f. 01.09.2021 and 01.12.2021 respectively**, subject to reporting to the Syndicate. U.O. No.4405/2021/UOK dated 27.08.2021, for the second term and U.O. No.6866/2021/UOK dated 03.12.2021, for the third term in this regard has been issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.45 **S.H Campus - Electricity Charges - Payment – reporting of – reg.**

(Ad.BII)

The KSEB had forwarded a demand notice for November 2021 towards the electricity charges in respect of the Kerala University, SH Campus .LCN:4/7009 (Consumption month October 2021).

The Finance I section had endorsed the payment of Rs.5,12,948/- (Rupees Five Lakh Twelve Thousand Nine Hundred and Forty Eight only) towards the electricity charges of S.H campus for the month of October 2021 and recommended to meet the expenditure in this regard from the Permanent advance of Deputy Registrar Admn (II).

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for the payment of above said electricity charges. U.O.No.Ad.BII/6682/2021/UOK dated 26.11.2021 was issued in this regard and the payment was done accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.46 *Award of Ph.D Degrees*

(Ac.E.II/Ac.E.V/ Ac.E.V(A))

Item No.36.46.01 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreeja N in Malayalam - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “ഇസ്‌ലാമും ഫെമിനിസ്മും - ഖദീജ മുന്താബിന്റെയും രചനകളിൽ” submitted by Smt. Sreeja N.

Resolution of the Syndicate

RESOLVED that Smt. Sreeja N, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.36.46.02 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aparna A. Nair in Electronics & Communication Engineering-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “SUPERCONTINUUM GENERATION IN PHOTONIC CRYSTAL FIBERS USEFUL IN DENSE WAVELENGTH DIVISION MULTIPLEXING SYSTEMS AND INSTABILITIES IN CERTAIN OPTICAL FIBERS” submitted by Smt. Aparna A. Nair.

Resolution of the Syndicate

RESOLVED that Smt. Aparna A. Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Electronics & Communication Engineering under the Faculty of Engineering & Technology.

Item No.36.46.03 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Saritha Devi H.V. in Optoelectronics-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “LOW TEMPERATURE GREEN SYNTHESIS OF BORON CARBIDE NANOSYSTEMS FOR OPTOELECTRONIC APPLICATIONS” submitted by Smt. Saritha Devi H.V.

Resolution of the Syndicate

RESOLVED that Smt. Saritha Devi H.V, be declared eligible for the award of the Degree of Doctor of Philosophy in Optoelectronics under the Faculty of Applied Sciences and Technology.

Item No.36.46.04 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Seenathu Beevi A in Malayalam - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “പാരിസ്ഥിതികഘടകങ്ങൾ മാധവീകൃത്യുടെ കൃതികളിൽ പഠനം” submitted by Smt. Seenathu Beevi A.

Resolution of the Syndicate

RESOLVED that Smt. Seenathu Beevi A, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.36.46.05 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Amanullah A in Islamic History-reg:-**

(Ac.E.V(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“MUSLIM FREEDOM FIGHTERS OF INDIA PRIOR TO 1857: AN ANALYTICAL STUDY OF THEIR LIFE AND STRUGGLE”** submitted by Sri. Amanullah A.

Resolution of the Syndicate

RESOLVED that Sri. Amanullah A, be declared eligible for the award of the Degree of Doctor of Philosophy in Islamic History under the Faculty of Social Sciences.

Item No.36.46.06 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sajitha I. S in Biotechnology- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ELUCIDATION OF DRUG RESISTANCE IN CANCER STEM CELLS”** submitted by Smt. Sajitha I. S.

Resolution of the Syndicate

RESOLVED that Smt. Sajitha I. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.36.46.07 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Divya R. in Physics-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“CRYSTAL GROWTH, CHARACTERIZATION AND APPLICATION STUDIES OF CYANURIC ACID BASED METAL TRIAZINES”** submitted by Smt. Divya R.

Resolution of the Syndicate

RESOLVED that Smt. Divya R, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.36.46.08 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Athira C.G in Education reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DEVELOPMENT OF AN INSTRUCTIONAL TRANSACTION DESIGN FOR ENHANCING SELECT COMPONENTS OF PERSONAL PEDAGOGICAL KNOWLEDGE AMONG PROSPECTIVE TEACHER EDUCATORS”** submitted by Smt. Athira C.G.

Resolution of the Syndicate

RESOLVED that Smt. Athira C.G, be declared eligible for the award of the Degree of Doctor of Philosophy in Education under the Faculty of Education.

Item No.36.46.09 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Preethi G. Nath- Biotechnology- reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PROGNOSTIC SIGNIFICANCE OF CYTOGENETIC AND MOLECULAR STUDIES IN PEDIATRIC ACUTE LEUKEMIA PATIENTS”** submitted by Smt. Preethi G. Nath

Resolution of the Syndicate

RESOLVED that Smt. Preethi G. Nath, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.36.46.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Reji Josesph in Mecahnical Engineering- reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ROLE OF INTERSTITIALS ON THERMAL CONTACT CONDUCTANCE ACROSS JOINTS AT CRYOGENIC TEMPERATURES”** submitted by Sri. Reji Josesph.

Resolution of the Syndicate

RESOLVED that Sri. Reji Josesph, be declared eligible for the award of the Degree of Doctor of Philosophy in Mecahnical Engineering under the Faculty of Engineering & Technology.

Item No.36.46.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sandhya O in Malayalam - reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ആധുനികതയുടെ തിരസ്കാരം എസ്.വി.വേണുഗോപൻ നായരുടെ കഥകളിൽ”** submitted by Smt. Sandhya O.

Resolution of the Syndicate

RESOLVED that Smt. Sandhya O, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.36.46.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nimisha Wilson in Commerce -reg:- :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ROLE OF NON - GOVERNMENTAL ORGANIZATIONS’ MICROFINANCE IN EMPOWERING RURAL WOMEN IN KERALA”** submitted by Smt. Nimisha Wilson.

Resolution of the Syndicate

RESOLVED that Smt. Nimisha Wilson, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.36.46.13 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Archa S. S. in Mathematics reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON DATA COMPRESSION USING VARIOUS SPLINES”** submitted by Smt. Archa S. S.

Resolution of the Syndicate

RESOLVED that Smt.Archa S.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.36.46.14 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Elias J. Thomas in Mathematics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON GENERAL POSITION PROBLEM IN CERTAIN GRAPH CONVEXITIES”** submitted by Sri. Elias J. Thomas.

Resolution of the Syndicate

RESOLVED that Sri. Elias J. Thomas, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.36.46.15 *Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Jayalekshmi B in English reg:-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**AMERICAN RECONSTRUCTIONS OF THE WORLD WARS : NARRATIVITY AND HISTORICITY IN THE ALTERNATE HISTORIES OF PHILIP ROTH, PHILIP K DICK, HARRY TURTLEDOVE AND ROBERT CONROY**” submitted by Smt. Jayalekshmi B.

Resolution of the Syndicate

RESOLVED that Smt. Jayalekshmi B, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

Item No.36.46.16 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sumitha V. in Botany reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PHYTOCHEMICAL AND BIOACTIVITY STUDIES IN HYPTIS CAPITATA JACQ.(LAMIACEAE)**” submitted by Smt. Sumitha V.

Resolution of the Syndicate

RESOLVED that Smt. Sumitha V, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.36.46.17 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Johnson George in Zoology- reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TOXICOLOGICAL STUDIES OF LAMBDA- CYHALOTHRIN ON STRIPED SNAKEHEAD- CHANNA STRIATA (BLOCH, 1793)**” submitted by Sri. Johnson George.

Resolution of the Syndicate

RESOLVED that Sri. Johnson George, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.36.46.18 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Vignesh R.M. in Botany- reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A COMPARATIVE PHARMACOGNOSTIC, PHYTOCHEMICAL AND PHARMACOLOGICAL EVALUATION OF GMELINA ARBOREA ROXB. AND GMELINA ASIATICA LINN**” submitted by Sri. Vignesh R.M.

Resolution of the Syndicate

RESOLVED that Sri.Vignesh R.M, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.36.46.19 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arya A S in Malayalam- reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ഒരു ബർമ്മാണിയുടെ ഭാവുകത്വവ്യതിയാനവും മലയാളനോവലി**” submitted by Smt. Arya A S.

Resolution of the Syndicate

RESOLVED that Smt. Arya A S, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Item No.36.46.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lekshmy P. L in Computer Science and Engineering-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**PRIVACY PRESERVING DATA MINING ON SOCIAL DISTRIBUTED ENVIRONMENT**" submitted by Smt. Lekshmy P. L.

Resolution of the Syndicate

RESOLVED that Smt. Lekshmy P. L, be declared eligible for the award of the Degree of Doctor of Philosophy in Computer Science and Engineering under the Faculty of Engineering & Technology.

Item No.36.46.21 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Preenu C. S in Mathematics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**A STUDY ON BANDS USING CROSS-CONNECTIONS**" submitted by Sri. Preenu C. S.

Resolution of the Syndicate

RESOLVED that Sri. Preenu C. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

Item No.36.46.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Aiswaria G Shajan in Linguistics-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**SPEECH FORMS OF KATTUNAYAKA IN WAYANAD: AN ANALYTICAL STUDY**" submitted by Smt. Aiswaria G Shajan.

Resolution of the Syndicate

RESOLVED that Smt. Aiswaria G Shajan, be declared eligible for the award of the Degree of Doctor of Philosophy in Linguistics under the Faculty of Oriental Studies.

Item No.36.46.23 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Chithra Kumar V.K in Mecahnical Engineering-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**FLOW AND HEAT TRANSFER IN VERTICAL CONCENTRIC ANNULI WITH ROTATING WALL(S)**" submitted by Sri. Chithra Kumar V. K.

Resolution of the Syndicate

RESOLVED that Sri. Chithra Kumar V. K., be declared eligible for the award of the Degree of Doctor of Philosophy in Mecahnical Engineering under the Faculty of Engineering & Technology.

Item No.36.46.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Gayathri S Nair in Commerce -reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled "**DIGITAL PENETRATION AND INVESTMENT PATTERN OF HOUSEHOLDS IN KERALA**" submitted by Smt. Gayathri S Nair.

Resolution of the Syndicate

RESOLVED that Smt. Gayathri S Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.36.46.25 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Ananthalakshmi Ammal R. in Computational Biology and Bioinformatics- reg:-**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON BIO-INSPIRED ALGORITHMS FOR NETWORKING**” submitted by Smt. Ananthalakshmi Ammal R.

Resolution of the Syndicate

RESOLVED that Smt. Ananthalakshmi Ammal R, be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.

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Item No.36.46.26 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Deepa Nesan in Nursing- reg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DEVELOPMENT OF A TOOL TO ASSESS ELDER ABUSE AND ESTIMATE THE PREVALENCE OF ABUSE IN ELDERLY**” submitted by Smt. Deepa Nesan.

Resolution of the Syndicate

RESOLVED that Smt. Deepa Nesan, be declared eligible for the award of the Degree of Doctor of Philosophy in Nursing under the Faculty of Medicine.

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Item No.36.46.27 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Shynu S. Prabha in Aquatic Biology & Fisheries - reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**FAUNAL ASSEMBLAGES ON SEAWEEDS ALONG THE SOUTHWEST COAST OF KERALA**” submitted by Smt. Shynu S. Prabha.

Resolution of the Syndicate

RESOLVED that Smt. Shynu S. Prabha, be declared eligible for the award of the Degree of Doctor of Philosophy in Aquatic Biology & Fisheries under the Faculty of Science.

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Item No.36.46.28 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Jincy Elsy George in Social Work- reg.**

(Ac. EV(A))

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SOCIAL WORK EDUCATION IN KERALA: A DEVELOPMENT PERSPECTIVE**” submitted by Smt. Jincy Elsy George.

Resolution of the Syndicate

RESOLVED that Smt. Jincy Elsy George, be declared eligible for the award of the Degree of Doctor of Philosophy in Social Work under the Faculty of Social Science.

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Item No.36.46.29 **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Anusha M inTamil-reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IMPACT OF TAMIL CLASSICAL LITERATURE IN JEYAMOHAN’S WORKS**” submitted by Smt. Anusha M.

Resolution of the Syndicate

RESOLVED that Smt. Anusha M, be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

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Item No.36.46.30 Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rejitha Y.S in Commerce -reg:-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTMENT STRATEGIES OF EMPLOYEES IN BANKING AND INSURANCE SECTORS IN KERALA**” submitted by Smt. Rejitha Y.S.

Resolution of the Syndicate
RESOLVED that Smt. Rejitha Y.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.36.47 Reckoning of previous service for pension and service/career benefits- Dr.Kurian Mathew Abraham, Assistant Professor, Department of Aquatic Biology and Fisheries- Consideration of- reg.

(Ad AV)

Dr.Kurian Mathew Abraham was appointed as Assistant Professor in the Department of Aquatic Biology and Fisheries on 01.03.2017 FN. He was declared to have satisfactorily completed his probation as on 01.03.2018 FN, vide U.O.No.Ad.AV.03/6750/2018 dated 03.09.2018.

The previous service rendered by Dr.Kurian Mathew Abraham is as detailed below.

Sl.No.	Name of Institution	Name of University	Period of Service	Remarks
1.	Mahatma Gandhi College, Tvpm	University of Kerala	10.11.2000 to 31.03.2002	UGC-FIP Substitute
2.	St.Berchmans College Changanacherry	Mahatma Gandhi University, Kottayam	16.09.2002 to 31.03.2003 & 23.07.2003 to 31.03.2004	Guest Lecturer
3.	St.Berchmans College Changanacherry	Mahatma Gandhi University, Kottayam	02.08.2004 to 14.03.2005	Leave Vacancy
4.	Mar Thoma College, Thiruvalla	Mahatma Gandhi University, Kottayam	14.03.2005 to 30.04.2007	Leave Vacancy
5.	Mar Thoma College, Thiruvalla	Mahatma Gandhi University, Kottayam	01.05.2007to 28.02.2017	Substantive Vacancy
6.	Department of Aquatic Biology and Fisheries	University of Kerala	From 01.03.2017	Permanent (Present service)

The Syndicate held on 13.03.2020 vide item No.10.35.20 resolved to seek legal opinion regarding the previous service reckoning of Dr.Kurian Mathew Abraham,from the Standing Counsel and to place the same before the Syndicate.

The Standing Counsel vide letter NO.TA/SC-LO-34/2021 dated 04.09.2021 has opined that the G.O dated 16.02.2018 is of no assistance to Dr. Kurian Mathew Abraham to grant the benefits of reckoning previous broken service in aided colleges as paragraph 4,clause 3 of the said G.O clearly stipulates that such service cannot be reckoned with effect from 30.07.1979. The G.O dated 28.10.2019 does not contain any decision regarding previous broken service rendered in aided colleges. Therefore, unless some positive order permitting the University to reckon broken service in aided colleges prior to entry in regular service is brought to the notice of the University, no such benefit can be granted to the person concerned. Since the decision involves financial implication and hence without a specific clarification from the government, the University may not issue any direction to reckon the broken service. Also opined that it is safer to refer the matter for the consideration of the government as the orders sought to be implemented are those issued by the government.

Accordingly a letter was sent to the Government for seeking clarification in this regard .**The Government vide letter No.1911983/Pen-B5/43/2021-Fin dtd 27.11.2021 have informed that as per clause (b) to Rule 14E of Part III KSRs, the actual period of regular full time service rendered from the date of actual introduction of Direct Payment System in the aided private college shall be counted for pensionary benefits. Therefore the broken spells of provisional service cannot be reckoned as qualifying service for pensionary benefits. Hence it is informed that only the service rendered by Dr.Kurian Mathew Abraham in the substantive vacancy**

(01.05.2007 to 28.02.2017) can be reckoned along with the regular service(from 01.03.2017 onwards) for pensionary benefits if the provisions incorporated in the statutes as per the G.O(P)No.343/2011/Fin dated 11.08.2011.

Based on the decision of Syndicate held on 13.03.2020 and as per the orders of Vice Chancellor, the matter is placed before the Syndicate for appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff Equipments and Buildings.

Item No.36.48 **Appointment of Buggy Operator - Remarks of the Assistant Engineer, Mechanical -Consideration of- reg.**

(Ad AV)

On the basis of the resolution of the Syndicate held on 17.11.2021 (item.No.64), the Assistant Engineer (Mechanical) has forwarded the letter dated 24.12.2021 regarding the eligibility criteria for Buggy Driver and has suggested that the post Buggy Driver may be changed as Guide cum Buggy Operator since the Buggy Driver acts as guide to visitors of the University to travel to various locations inside the campus or take campus tour. He has remarked that the existing buggies available in the campus are of eleven members seating capacity excluding driver.

The following may be the eligibility criteria

1. Pass in Plus Two/Pre-Degree
2. Must possess valid Heavy passenger Licence with badge
3. Must be fluent in speaking Malayalam and English
4. Height : 165 cm (No relaxation to SC/ST)
- Chest (Normal) : 83 cm Expansion- minimum 5 cm
5. Eye sight : Must possess the visual standard specified below

	Right Eye	Left Eye
Distant Vision	6/6 Snellen	6/6 Snellen
Near Vision	0.5 Snellen	0.5 Snellen

Each eye must have full field of vision. Colour blindness, squint or any morbid condition of the eye or lids of the either eye will be deemed to be disqualification. Differently abled candidates cannot apply for the post.

6.Experience : Desirable Operating electric buggies in railways/airport/government establishments/ reputed private firms.

It may be noted that the Syndicate held on 17.11.2021 resolved the salary of Buggy Driver detailed as follows

Sl.No.	Description	Qty	
1.	Salary of Buggy Driver	3	@ 715/ day

It may also be noted that as per U.O.No.Ad.A.V.12762/2021/UOK dated 30.11.2021, the remuneration of Driver on daily wage basis has been enhanced from Rs.715/- to Rs.730/- per day subject to a maximum of Rs.19,710/- per month.

The Vice Chancellor has ordered to place the matter before the next Syndicate. As per the orders of the Vice-Chancellor, the following proposals of the Assistant Engineer Mechanical regarding the appointment of Buggy Operator is placed before the Syndicate for consideration.

1. The post Buggy Driver may be renamed as Guide cum Buggy Operator
2. The aforesaid eligibility criteria for Buggy Operator may be considered
3. Selection committee may be constituted for the aforesaid appointment.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff Equipments and Buildings.

**Item No.36.49 Judgement of Hon'ble High Court WA No. 1307 of 2021 dtd 20.12.2021-
Dr.Antony Palackal –Consideration of- reg.**

(Ad AV)

Dr.Antony Palackal was removed from the Head, Department of Sociology vide U.O No.Ad.AV.1009/2019/UOK dtd 18.08.2021 and he was excluded from Screening Cum Evaluation and Selection committee meeting as subject Expert of the University vide U.O No. Ac.FIII/1/21526/2021 dtd 18.08.2021.

The Division Bench of the Hon'ble High Court vide judgement dtd 20.12.2021 set aside the University Orders dtd 18.08.2021(**Ext.P14 – University order removing Dr.Antony Palackal from Headship, Ext.P15-U.O excluding from Screening Cum Evaluation Committee as Subject Expert**) as the orders cannot be legally sustained since they cannot be seen as orders passed pursuant to a valid enquiry conducted in accordance with the statutory procedure envisaged under the University Act and Regulations, which orders alone could have had the result of removing the appellant writ petition from his position as Head of the Dept. of Sociology that he had secured consequent to his seniority and turn on rotational basis. The Hon'ble High Court allowed this writ appeal by quashing Ext.P14 and Ext.P15 and directing the University to treat the enquiry conducted pursuant to the receipt of the complaint from the additional **5th respondent (Dr. Uthara Soman)** solely as a preliminary enquiry and draw up a fresh report, in accordance with law, after hearing the appellant and the additional 5th respondent in the matter. Before drawing up the report of the preliminary enquiry, the University shall also consider the request of the appellant for hearing the other members of the Screening cum Evaluation Committee. On drawing up the report of the preliminary enquiry, a copy of the same, together with the proposal for any action against the appellant, if found necessary, by the University, shall be served on the appellant and the disciplinary proceedings **thus initiated completed strictly in accordance with the procedure mandated by the University Statutes. The Court has ordered that University shall complete the aforesaid exercise within a period of three months from the date of a receipt of a copy of this judgement.**

The Hon'ble High Court has quashed Ext.P14 and Ext.P15 orders and ordered that the University shall forthwith reinstate the appellant as Head of the Department of Sociology, for the rest of his term subject to the findings in the disciplinary proceedings referred above and stated that the said findings shall also inform the decision of the University with regard to confirming the membership of the appellant as subject expert in the Screening cum Evaluation Committee.

It may be noted that **Dr. Antony palackal had been appointed as Head, Dept. of Sociology with effect from 12.12.2019 for a period of 3 years.**

In this regard the following points may be noted.

The KUF Statutes 1977 Chapter 3 Clause 16 (page 27 of the Statutes)

Disciplinary procedure: The provisions relating to disciplinary procedure contained in Part III Chapter IV shall mutatis mutandis apply in the case of disciplinary action against the teachers of the university. The formal enquiry procedure is elaborated in Clause 32 part III chapter 4 of KUF statutes 1977 (Page 47) and the formal enquiry may be conducted by

- (I) the Syndicate
- (II) an officer authorised by the Syndicate
- (III) an officer authorised by the appointing authority

In the instant case the action was taken as per the resolution of the Syndicate.

Dr.Antony Palackal, Professor, Dept of Sociology vide letter dtd 29.12.2021 has also requested to reinstate him to the post of Head, Dept.of Sociology and remove the ban on him being Subject Expert in Screening Cum selection committee as per the Judgement of the Hon'ble High Court.

As ordered by the Vice Chancellor the Judgement dtd 20.12.2021 of the Division Bench of the Hon'ble High Court and request of Dr.Antony Palackal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to implement the Judgement dated 20.12.2021 of the Hon'ble High Court.
FURTHER RESOLVED to authorize the Vice-Chancellor to appoint an Advocate as an Enquiry Officer as per part III chapter 4 of Kerala University First Statutes 1977 to complete the disciplinary proceedings, strictly in accordance with the procedure mandated in the University Statutes.

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Item No.36.50 **Fixing the rate of interest for deposits in University Provident Fund for the period from 01/10/2021 to 31/12/2021 as 7.1% (Seven point One percent): Implementation of G.O(P) No-145/2021/Fin dtd 01/11/2021 in the University - Reporting of- reg.**

(Ad.A.III)

The rate of interest on deposits in Kerala State General Provident Fund and similar Provident Funds for the period from 01/10/2021 to 31/12/2021 was fixed as 7.1% (Seven point One percent) as per G.O(P) No-145/2021/Fin dtd 01/11/2021 by the State Government. As per the orders of the Hon'ble Vice- Chancellor, the Government order was implemented in the University of Kerala, vide U.O No- Ad. AIII/1/37083/2021 dtd 17/12/2021.

As ordered by the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.51 **Request for an Endorsement Certificate -Dr.Anu Unny, Assistant Professor, Department of Political Science - Reporting of-reg.**

(Ad.A.II)

Dr.Anu Unny, Assistant Professor, Department of Political Science, University of Kerala has requested for an Endorsement Certificate to apply for the post of Associate Professor in International Relations, Central University of Kerala, Kasargod

As per the orders of the Vice-Chancellor, An Endorsement Certificate, No.40861/Admn A II /2021/UOK dated 29.12.2021 has been issued to Dr.Anu Unny, Assistant Professor, Department of Political Science.

As ordered by the Vice-Chancellor the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.52 **RUSA – opening of new zero balance account in CANARA Bank – Reporting of-reg.**

(Pl.D)

Ref: **Letter No. 37/2021/RUSA-SPD dated 25/08/2021 from The State Project Coordinator, RUSA-SPD**

The State Project Coordinator, RUSA-SPD (State Project Directorate) has informed that Government of India have issued revised guidelines for monitoring and utilization of funds under Centrally Sponsored Schemes (CSS) to be followed by all Implementing Agencies (IAs). Accordingly, RUSA-SPD has been designated as the Single Nodal Agency (SNA) of the RUSA in the state. Also RUSA-SPD has accorded sanction for the selection of Canara Bank, Specialised Government Business Branch, Secretariat for opening Single Nodal Account for RUSA-SPD and Zero Balance Subsidiary accounts for all IAs in PFMS platform. All existing bank accounts related to RUSA shall be closed (except existing Canara bank accounts) after tallying the balance amount in PFMS portal and bank statement. Funds lying in existing RUSA account must be transferred to the Single Nodal Account of the Single Nodal Agency. After that zero balance subsidiary accounts shall be opened by all IAs.

The Finance Officer has remarked, "University Acts and Statutes requires that Kerala University fund shall be maintained in Treasury or State Bank of India. Since this is a Central Fund, we have no other option but to open a bank account with Canara Bank and close all the RUSA fund with SBI." He also suggested to close all the three bank accounts with SBI opened for RUSA and open a new bank account with Canara Bank as required by the State Nodal Agency letter referred above. The Hon'ble Vice-Chancellor has also approved the same.

The bank accounts opened for RUSA by University of Kerala are in SBI as follows:

- (i) RUSA main account - A/c No. 67339400860
- (ii) PD account opened for RUSA - A/c No. 37345510620
- (iii) Letter of Credit (LC) account - A/c No. 67318581181
- (i) **RUSA main account - A/c No. 67339400860**

This is the main account opened for receiving RUSA funds in University of Kerala with Finance Officer as the account holder. All the grants released by RUSA were credited to this account and this is the only account linked in PFMS for RUSA. So far an amount of Rs. 19,79,16,667/- (Rupees Nineteen Crores Seventy Nine Lakhs Sixteen Thousand Six Hundred and Sixty Seven only) was released by RUSA out of the sanctioned amount of Rs. 20 Crores. Noted that all Construction, Renovation and Equipment Purchase utilising RUSA funds were completed. The Utilisation Certificate and Physical Report of works under RUSA were submitted to RUSA SPD on 29/02/2020 and 05/03/2020 respectively.

On verification of UC dated 29/02/2020 it is found that an amount of **Rs. 20,68,28,501/-** (Rupees Twenty Crores Sixty Eight Lakhs Twenty Eight Thousand Five Hundred and One only) was totally utilised (including interest earned Rs. 72,84,2721/- + fine imposed from contractors Rs. 16,27,563/-). And on verification of Physical Report dated 05/03/2020 it is found that an amount of Rs. 10,915/- (Rupees Ten Thousand Nine Hundred and Fifteen only) was remaining as interest accrued in the RUSA main account which was further amounts to Rs.11,572.00/- (Rupees Eleven Thousand Five Hundred and Seventy Two only) as the closing balance on RUSA main account as on 30/09/2021.

The closing balance (Rs.11,572/-) as on 30/09/2021 was tallied in PFMS portal and transferred to SNA account (A/c No. 0819101097660) of RUSA SPD on the same day itself and closed the account. An undertaking (in the prescribed format) for refund RUSA 1.0 was also submitted to RUSA SPD.

(ii) **PD account opened for RUSA – A/c No. 37345510620**

For timely utilisation of RUSA funds, a separate PD account was opened with University Engineer as the account holder. As on 31/08/2021, balance amount remaining in this account as interest accrued was Rs. 10,496/- (Rupees Ten Thousand Four Hundred and Ninety Six only). Since all the works utilising RUSA funds were completed, the University Engineer has requested to refund the balance amount to KUF. As per the direction from The Finance Officer, Letter No. PI.D/RUSA. Account/2020 dated 21/10/2021 was sent to the University Engineer to remit the balance amount remaining in the PD account to KUF(A) account and close the account.

University Engineer via email dated 21/12/2021 has forwarded the documents regarding the closure of PD account. The closing balance of Rs. 10,634/- (Rupees Ten Thousand Six Hundred and Thirty Four only) was credited to KUF(A) account on 21/12/2021 and closed the account.

(iii) **LC Account - A/c No. 67318581181**

For the purchase of foreign equipments utilising RUSA funds, a separate Margin Money Account was opened with Finance Officer as the account holder, for Issuance of Letter of Credit (LC). The bank guarantee for LC opening was done from KUF(A) account (A/c No. 57002275904). Expenditure incurred for each equipment purchased is regularised. As per the remarks from SBI, Trivandrum City Branch dated 06/09/2021, they have lifted the lean from this account as no LC/BG is pending and the Finance Officer has permitted to close this account. Hence the account was closed and the closing balance of Rs.36,81,459/- (Rupees Thirty Six Lakhs Eighty One Thousand Four Hundred and Fifty Nine only) was transferred to KUF(A) Account (A/c No. 57002275904) on 11/10/2021 .

RUSA New Account – A/c No. 110015365537

As per the directions from RUSA SPD referred above, a zero balance subsidiary account was opened for RUSA in Canara Bank, Palayam Branch with Finance Officer as the account holder and

the same was successfully linked in PFMS portal for future funding. The details of new account are as follows:

RUSA Bank Account Details

Name	RUSA UNIVERSITY OF KERALA TVPM
Account No	110015365537
Address	Finance Officer, University of Kerala, Palayam, TVM - 695034
IFSC Code	CNRB0014013
MICR Code	695015907
Date of opening account	30/09/2021
Branch Name	Canara Bank, Palayam Branch, TVM

The matter is therefore reported to The Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.53 ***INSPIRE FELLOWSHIP- Payment of 1st instalment of grant to Ms. Arya J, Junior Research Fellow, Department of Mathematics, University of Kerala, Kariavattom - Reporting of -reg.***

(Ac.EIII)

The Department of Science & Technology (DST), Govt. of India had sanctioned and released an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) towards the 1st instalment of INSPIRE fellowship to Ms. Arya J, Junior Research Fellow, Department of Mathematics, University of Kerala, Kariavattom for 12 months as the Basic Fellowship, HRA & Annual Contingency .

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 1st instalment of INSPIRE fellowship amounting Rs.4,51,520/-(Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) being the basic fellowship amounting to Rs.3,72,000/- (Rupees Three Lakh Seventy Two Thousand Only), HRA amounting to Rs.59,520/-(Rupees Fifty Nine Thousand Five Hundred and Twenty Only) and contingency amounting to Rs.20,000/-(Rupees Twenty Thousand Only) to Ms. Arya J, Junior Research Fellow, Department of Mathematics, University of Kerala, Kariavattom for a period from 08/04/2021 to 07/04/2022 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. Ac.E.III/34173/INSPIRE/2021 dated 22/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.54 ***INSPIRE FELLOWSHIP-Payment of 3rd instalment of grant to Ms.Anurani. G R, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom -Reporting of -reg.***

(Ac.EIII)

The Department of Science & Technology (DST), Govt. of India had sanctioned an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) and released an amount of Rs.4,50,538/- (Rupees Four Lakh Fifty Thousand Five Hundred and Thirty Eight Only) towards the 3rd instalment of INSPIRE fellowship to Ms. Anurani. G R, Junior Research Fellow, Department of Environmental Sciences for 12 months as the Basic Fellowship, HRA & Annual Contingency.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 3rd instalment of INSPIRE fellowship amounting to Rs.4,51,520/-(Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only), being the basic fellowship amounting to Rs.3,72,000/- (Rupees Three Lakhs Seventy Two Thousand Only), HRA amounting to Rs.59,520-(Rupees Fifty Nine Thousand Five Hundred and Twenty Only) and contingency amounting to Rs.20,000/-(Rupees Twenty Thousand Only) by utilizing the funds amounting to Rs.4,50,538/- (Rupees Four Lakh Fifty

Thousand Five Hundred and Thirty Eight Only) from DST and an unspent balance of Rs.982/- (Rupees Nine Hundred and Eighty Two Only) remained in KUF(B) account to Ms. Anurani. G R, Junior Research Fellow, Department of Environmental Sciences, University of Kerala, Kariavattom for a period from 03/07/2020 to 02/07/2021 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. Ac.E.III/30716/INSPIRE/2021 dated 22/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.55 **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.2,48,250/- [Rupees two lakh forty eight thousand two hundred and fifty only] + GST @ 18%** towards Legal Charges incurred for 47 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimate for the financial year 2021-2022. U.O.No.L.S.11226/2021 dated 20.12.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.2,48,250/- (Rupees two lakh forty eight thousand two hundred and fifty only)
Tax deducted at source @ 10%	Rs.24,825/- (Rupees twenty four thousand eight hundred and twenty five only)
GST to be paid by the University @ 18%	Rs.44,685/- (Rupees forty four thousand six hundred and eighty five only)
Net amount payable	Rs. 2,23,425/- (Rupees two lakh twenty three thousand four hundred and twenty five only)

As ordered by the Vice Chancellor the above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.56 **KSCSTE Fellowship-Payment of 2nd year grant in respect of Ms.Rashmi Sukumaran, Research Scholar, Department of Computational Biology & Bioinformatics ,University of kerala- reporting of-reg.**

(Ac.EIII)

The Kerala State Council for Science Technology & Environment had sanctioned an amount of Rs.3,10,400/-(Rupees Three Lakh Ten Thousand and Four Hundred only) and released an amount of Rs 3,06,522/-(Rupees Three Lakh Six Thousand Five Hundred and Twenty Two only) towards the 2nd year grant of KSCSTE fellowship to Ms.Rashmi Sukumaran, Research Scholar, Department of Computational Biology & Bioinformatics for the period from 08/11/2019 to 07/11/2020.

As per the Statement of Expenditure and Utilization certificate and Audit clearance statement in respect of the scholar an amount of Rs.3,878/-(Rupees Three Thousand Eight Hundred and Seventy eight only) which remained as previous year's unspent balance has been carried forward to the 2nd instalment.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of Rs 3,06,522/- (Rupees Three Lakh Six Thousand Five Hundred Twenty Two only) towards the 2nd year grant of KSCSTE fellowship to Ms.Rashmi Sukumaran, Research Scholar,Department of Computational Biology & Bioinformatics for the period from 08/11/2019 to 07/11/2020 as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII./20967/KSCSTE/2021 dated 28/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.57 ***KSCSTE Fellowship-Payment of 1st year grant of KSCSTE fellowship for the period from 18/09/2021 to 17/09/2022 to Ms.Judy Augustine, Research Scholar, Department of Mathematics - reporting of -reg.***

(Ac.EIII)

The Kerala State Council for Science Technology & Environment had sanctioned and released an amount of Rs.4,29,200/-(Rupees Four Lakh Twenty Nine Thousand and Two Hundred only) towards 1st year grant of KSCSTE fellowship for the period from 18/09/2021 to 17/09/2022 to Ms.Judy Augustine, Research Scholar, Department of Mathematics.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of an amount of Rs.4,29,200/-(Rupees Four Lakh Twenty Nine Thousand and Two Hundred only) towards 1st year grant of KSCSTE fellowship for the period from 18/09/2021 to 17/09/2022 to Ms.Judy Augustine, Research Scholar, Department of Mathematics, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII./35865/KSCSTE/2021 dated 27/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.58 ***INSPIRE FELLOWSHIP - Payment of third installment of fellowship in r/o Mr.Nisanth H P, Junior Research Fellow, Dept.of Aquatic Biology and Fisheries, University of Kerala-Reporting of-reg:***

(Ac.EIII)

The Department of Science and Technology (DST), had sanctioned and released an amount of ₹3,92,000/- (Rupees Three Lakh Ninety Two Thousand Only) to Mr.Nisanth H P, Junior Research Fellow, Dept.of Aquatic Biology and Fisheries, University of Kerala towards the 3rd installment of INSPIRE Fellowship for the period from 22/01/2020 to 21/01/2021.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of ₹3,92,000 /- (Rupees Three Lakh Ninety Two Thousand Only) as the third installment of INSPIRE Fellowship for the period from 22/01/2020 to 21/01/2021, keeping an amount of ₹807/- (Rupees Eight Hundred and Seven only) as unspent balance in KUF(B) a/c from the 2nd instalment of fellowship grant, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII./INSPIRE/2021 dated 29/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.59 ***INSPIRE FELLOWSHIP-Payment of third installment of grant in r/o Ms Amritha Krishnan B, Junior Research Fellow, Department of Physics, University of Kerala-Reporting of-reg:***

(Ac.EIII)

The Department of Science and Technology (DST), had sanctioned and released an amount of ₹ 4,51,520/- (Rupees Four Lakhs Fifty One Thousand Five Hundred and Twenty only) to Ms Amritha Krishnan B, Junior Research Fellow, Dept.of Physics, University of Kerala towards the 3rd installment of INSPIRE Fellowship for the period from 10/03/2020 to 09/03/2021.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of an amount of ₹ 4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty only) to Ms Amritha Krishnan B, Junior Research Fellow, Dept.of Physics, University of

Kerala towards the 3rd installment of INSPIRE Fellowship for the period from 10/03/2020 to 09/03/2021, keeping an amount of ₹67/- (Rupees Sixty Seven only) as unspent balance in KUF(B) a/c from previous Instalment in respect of the fellow, as per the norms of sponsoring authority, subject to reporting to the Syndicate.

U.O No.Ac.EIII./34257/INSPIRE/2021 dated 30/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.60 ***INSPIRE FELLOWSHIP- Payment of 3rd instalment of grant to Ms.Anjali.S, Senior Research Fellow, Department of Biochemistry, University of Kerala, Kariavattom -Reporting of -reg.***

(Ac.EIII)

The Department of Science & Technology (DST), Govt. of India had sanctioned an amount of Rs.5,07,200/- (Rupees Five Lakh Seven Thousand and Two Hundred Only) and released an amount of Rs.5,06,218/- (Rupees Five Lakh Six Thousand Two Hundred and Eighteen Only) towards the 3rd instalment of INSPIRE fellowship to Ms. Anjali. S, Senior Research Fellow, Department of Biochemistry, University of Kerala, Kariavattom for 12 months as the Basic Fellowship, HRA & Annual Contingency .

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 3rd instalment of INSPIRE fellowship amounting to Rs.5,07,200/-(Rupees Five Lakh Seven Thousand and Two Hundred Only), being the basic fellowship amounting to Rs.4,20,000/-(Rupees Four Lakh Twenty Thousand Only), HRA amounting to Rs.67,200/- (Rupees Sixty Seven Thousand Two Hundred Only) and contingency amounting to Rs.20,000/- (Rupees Twenty Thousand Only) by utilizing the funds amounting to Rs.5,06,218/-(Rupees Five Lakh Six Thousand Two Hundred and Eighteen Only) from DST and unspent balance of Rs.982/-(Rupees Nine Hundred and Eighty Two Only) remained in KUF(B) account to Ms. Anjali. S, Senior Research Fellow, Department of Biochemistry, University of Kerala, Kariavattom for a period from 03/07/2020 to 02/07/2021 as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. Ac.E.III/31068/INSPIRE/2021 dated 22/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.36.61 ***INSPIRE FELLOWSHIP- Payment of 4th installment of INSPIRE fellowship to Mr. Riyas A H, Junior Research Fellow, Department of Chemistry, University of Kerala, Kariavattom -Reporting of -reg:***

(Ac.EIII)

The Department of Science & Technology (DST), Govt. of India had sanctioned and released an amount of Rs.4,51,520/- (Rupees Four Lakh Fifty One Thousand Five Hundred and Twenty Only) towards the 4th installment of INSPIRE fellowship to Mr. Riyas A H, Junior Research Fellow, Department of Chemistry, University of Kerala, Kariavattom for the period from 28/03/2021 to 27/03/2022 as the Basic Fellowship, HRA & Annual Contingency.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of 4th installment of INSPIRE fellowship amounting to Rs.1,69,962/- (Rupees One Lakh Sixty Nine Thousand Nine Hundred and Sixty Two Only) to Mr. Riyas A H, Junior Research Fellow, Department of Chemistry, University of Kerala, Kariavattom, being the fellowship amounting to Rs.1,40,000/- (Rupees One Lakh and Forty Thousand Only), HRA amounting to Rs.22,400/- (Rupees Twenty Two Thousand and Four Hundred Only) and contingency amounting to Rs.7,562/- (Rupees Seven Thousand Five Hundred and Sixty Two Only) for the eligible period of fellowship from 28/03/2021 to 12/08/2021(since the fellow has submitted the Ph.d thesis on 12/08/2021) and retained an unspent balance of Rs.2,81,558/- (Rupees Two Lakh Eighty One Thousand Five Hundred and Fifty Eight Only) in KUF(B) account to Mr. Riyas A H, Junior Research Fellow, Department of Chemistry,

University of Kerala, Kariavattom as per the norms of the sponsoring authority, Subject to reporting to the Syndicate.

U.O No. Ac.E.III/33946/INSPIRE/2021 dated 29/12/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.62 Research leading to Ph.D Degree – Re-registration in respect of Smt. Mini Narayanan. P, Part-time Research Scholar in Economics - Reporting of - reg.

(Ac.E1)

An application was received from Smt. Mini Narayanan. P, Part-time Research Scholar in Economics, at Dept. of Economics, University of Kerala, Kariavattom duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor to Smt. Mini Narayanan. P, Part-time Research Scholar in Economics being granted re-registration due to default in payment of research fee for more than six months w.e.f 11/06/2010, in exercise of the powers vested on him and U.O has been issued in this regard vide U.O No. 7473/2021/UOK dated 24/12/2021, subject to reporting to the Syndicate.

As per the orders of the Hon' Vice-Chancellor, the matter of having granted re-registration in respect of Smt. Mini Narayanan. P, Part-time Research Scholar in Economics is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.63 Department of Student Services- Kerala University Union 2019-20- Provisional Payment towards Fifth Instalment of Financial Assistance to Sri. Siddik.R, Director (i/c), Department of Student Services- Regularisation and Reimbursement-Reporting of- reg.

(Ad.D1)

An amount of Rs.20,00,000/- (Rupees Twenty Lakh only) was sanctioned as provisional advance to Sri. Siddik R, Director (i/c), Department of Student Services, towards the fifth instalment of financial assistance to Kerala University Union for conducting Kerala University Youth Festival 2019-20 vide U.O No. 763/2020/UOK, dated 28.02.2020.

The Director(i/c) has forwarded original Bills and Vouchers along with Statement of Expenditure for a total amount of Rs. 30,02,998/- towards conduct of Kerala University Youth Festival 2019-20 with an additional expense of Rs. 10,02,998/- incurred for conducting the Youth Festival and requested to reimburse the excess amount.

The Audit V Section has verified the bills and vouchers and found them correct.

The Syndicate at it's meeting held on 28.10.2021 vide item No. 33.64.15 resolved to approve the recommendation of the Standing Committee of the Syndicate on Finance held on 18.10.2021 to sanction an additional grant of Rs. 10,02,998 (Rupees Ten lakh Two Thousand Nine Hundred and Ninety Eight only) for meeting the additional expenses incurred during the conduct of Kerala University Youth Festival 2019-20 and the resolution was implemented by the Vice Chancellor.

Sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to the provisional payment of Rs. 20,00,000/- (Rupees Twenty Lakh only) sanctioned to Sri. Siddik R, Director (i/c), Department of Student Services towards the fifth installment of financial assistance to Kerala University Union for conducting Kerala University Youth Festival 2019-20, being regularised and to an amount of Rs.10,02,998/- (Rupees ten lakhs two thousand nine hundred and ninety eight only) being released to Sri. Siddik.R towards the additional expenses incurred in connection with conduct of Kerala University Youth Festival 2019-20.

Orders were issued vide U.O No. 7429/2021/UOK, dated 23.12.2021 and U.O. No. 7453/2021/UOK, dated 23.12.2021 in this regard.

Accordingly, the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.64 **Declaration of probation of Smt. Parvathy. T.S Assistant Librarian Gr.I Department of Mathematics- Reporting of-reg.**

(Ad.AV)

Smt. Parvathy. T.S was promoted to act as Assistant Librarian Gr.I and posted in the Department of Mathematics, vide. U.O.2646/2021/UOK dated 31.05.2021

Smt. Parvathy. T.S has not availed herself of any eligible leave during the period of probation and have completed her period of probation in the post of assistant Librarian Gr. I on 01.12.2021 FN. As per the remarks of Finance.

The Vice- Chancellor has accorded sanction to the declaration of probation of Smt. Parvathy T.S. on 01.12.2021 FN in the post of Assistant Librarian Gr.I.

As ordered by the Vice- Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.65 **Declaration of probation of Smt. Preetha Sathyan, Assistant Librarian Gr.II - University Library- Reporting of-reg.**

(Ad.AV)

Smt. Preetha Sathyan was promoted to act as Assistant Librarian Gr.II and posted in the Kerala University Library , vide. U.O.2646/2021/UOK dated 31.05.2021.

Smt. Preetha Sathyan has not availed herself of any eligible leave during the period of probation and have completed her period of probation in the post of Assistant Librarian Gr. II on 01.12.2021 FN. As per the remarks of Finance.

The Vice- Chancellor has accorded sanction to the declaration of probation of Smt. Preetha Sathyan on 01.12.2021 FN in the post of Assistant Librarian Gr.II.

As ordered by the Vice- Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.66 **Declaration of probation of Smt. Jinju S Rajan, Reference Assistant- Department of Biochemistry- Reporting of-reg.**

(Ad.AV)

Smt. Jinju S Rajan was promoted to act as Reference Assistant and posted in the Department of Biochemistry, Kariavattom , vide. U.O.2646/2021/UOK dated 31.05.2021.

Smt. Jinju S Rajan has not availed herself of any eligible leave during the period of probation and have completed her period of probation in the post of Reference Assistant on 01.12.2021 FN, as per the remarks of Finance.

The Vice- Chancellor has accorded sanction to the declaration of probation of Smt. Jinju S Rajan on 01.12.2021 FN in the post of Reference Assistant.

As ordered by the Vice- Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.67 **University Institute of Technology -Inter UIT Transfer of students - Formulation of regulations -Consideration of- reg.**

(Ad. A VII)

The inter UIT transfer of students of UG courses is done in accordance with the UO No. Ad.A.VII.2.4545/2006 dated 29.09.2009. The transfer shall be permitted to second, third and fourth semesters of UG courses only in UITs.

The Syndicate, at its meeting held on 17.08.2021, vide item no.31.08.12 considered the recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges to constitute a sub committee consisting of Adv. G. Muralidharan Pillai, Dr. S Nazeeb, Sri. Jairaj J and Sri. Riyas Vahab, Members, Syndicate for formulating regulations for inter UIT transfer of students.

The Sub Committee at its meeting held on 18.11.2021, discussed the matter and recommended as follows:

1. To implement the transfer norms of UG/PG students of affiliated colleges in UITs mutatis mutandis.
2. The transfer shall be limited among UITs.
3. The above norms shall take effect from the academic year 2022-23.

In obedience to the orders of the Vice-Chancellor, the Minutes of the Sub Committee constituted for framing regulations for the inter UIT transfer of students and the application form for the same are placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of Sub-Committee constituted for formulating Regulations for Inter UIT Transfer of Students, held on 18.11.2021 , be approved.

FURTHER RESOLVED to approve the format of Application form for Transfer of Students from one UIT to another.

Item No.36.68 **Department of German- Sub Committee to obtain license from the approved agencies to conduct Language Courses in German- Consideration of- reg.**

(Ac.D)

The Head, Department of German has requested to form a committee to obtain licence from the approved agencies like OeSD, TELC, etc. to conduct Language Courses in German.

The Syndicate held on 04.12.2021, vide item no. 34.19.03, considered the request and resolved to authorize the Vice Chancellor to constitute the a Sub- Committee to obtain licence from the approved agencies to conduct Language Courses in German .

The Vice Chancellor has accorded sanction, vide U.O.No. Ac.D/1/275/2021 dated 04/01/2022, to constitute a sub committee to obtain licence from the approved agencies to conduct Language Courses in German with following members:

1. The Pro-Vice Chancellor
2. Dr.S.Nazeeb, Member, Syndicate
3. Dr.K.G.Gopchandran, Member, Syndicate
4. Dr.K.B.Manoj, Member, Syndicate
5. Sri. Sreekumar K N, Head of the Department, Department of German

A meeting of the Sub Committee held on 04/01/2022 to discuss and finalise the modalities and course of action to obtain licence from approved agencies for German language courses conducted in the Dept. of German.

As per the orders of the Vice Chancellor the minutes of the meeting of the Sub Committee is placed before the Syndicate for consideration. (The minutes of the meeting is appended as Annexure I).

Resolution of the Syndicate

RESOLVED to approve the recommendations of the Sub Committee constituted to finalise the modalities and course of action to obtain licence from approved agencies for German language courses conducted in the Department of German.

Item No.36.69

Harithalayam Project- Kariavattom Campus- Second Phase of Paddy Cultivation – Provisional Payment –Final Instalment – Reporting of-reg.

(Ad.Misc)

University had sanctioned Rs.1,45,000/- (Rupees One lakh forty five thousand only) as provisional advance to Sri.Raja Mohan R, Joint Registrar, Campus Administration, Kariavattom as the first instalment towards the second phase paddy cultivation vide UO.No. Ad.Misc.2/Haritha/PC/2021 dated 13.09.2021.

The Joint Registrar, Campus Administration, Kariavattom, vide Letter No. CA/Admn/01/706/2021 dated 16.11.2021, had forwarded the combined Satisfactory Report of the first stage of the work of second phase paddy cultivation by Dr. Pramod Kiran R.B, Chief Coordinator, Harithalayam Project, Dr.P.M.Radhamani, Programme Convenor, Paddy Cultivation and Dr.P.Raghavan, Special Officer, Harithalayam Project. The Vice-Chancellor after perusing the request from the Joint Registrar, Campus Administration, had ordered to sanction the amount of final instalment of Second Phase Paddy Cultivation to Dr.Pramod Kiran R.B, Chief Coordinator, Harithalayam Project.

The Finance, vide endorsement no. FOS 4489/Finance I/dtd. 20.12.2021, has agreed to pay an amount of Rs. 1,45,000/- (Rupees One lakh forty five thousand only) as provisional advance to, Dr. Pramod Kiran R.B , Chief Coordinator, Harithalayam project, for effecting the payment to M/S Agro Service Centre, Kazhakoottam, Vetturoad, Thiruvananthapuram, 695581 towards the final instalment of the second phase paddy cultivation in Kariavattom campus, meeting the expenditure from “Part I-NP-MH:63 Miscellaneous-8/6039- - New programmes at Kariavattom Campus”, provided in the current year’s budget estimates of the University.

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for paying an amount of Rs. 1,45,000/- (Rupees One lakh forty five thousand only) as provisional advance to Dr. Pramod Kiran R.B , Chief Coordinator, Harithalayam Project towards the final instalment of the second phase paddy cultivation in Kariavattom campus due to Sri. Vijayakumar T.S, Facilitator,M/S Agro Service Centre, Kazhakoottam, Vetturoad, Thiruvananthapuram, 695581. UO.No.Ad.Misc./Harithalayam /PC/2021 dated 31.12.2021 was issued in this regard.

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.70

College Union elections 2021-22 – Request from S.G College Kottarakkara and St Cyrils College, Adoor - Rescheduling of election – Consideration of-reg.

(Election Section)

Ref : 1. Letter from the Principal, St Gregorios College, Kottarakkara, Dated 30.12.2021
2. Email from the Principal, St Cyrils College, Adoor, dated 29.12.2021.

The College Union elections to all affiliated Colleges under the University of Kerala is scheduled on 25.01.2022, as per the decision of the Syndicate held on 23.12.2021, vide item No. 35.54.

Vide requests above, the Principal, St.Gregorios College, Kottarakkara and the Principal, St.Cyril’s College, Adoor, have conveyed their inability to conduct College Union Elections on 25.01.2022, as scheduled.

Both the Principals have informed that January 25 of every year is observed, as their Founder Manager’s, the Late Lamented His Holiness Moran Mar Baselios Marthoma Mathews II, Memorial day. And the management has already declared 25.01.2022 as a compensatory Holiday and requested not to fix the college Union Election on January 25, 2022.

As ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to re-schedule the College Union elections on 28.01.2022 at St.Gregorios College, Kottarakkara and St.Cyril's College, Adoor and the same be intimated to the Principals accordingly.

Item No.36.71 *School of Distance Education (SDE) - Purchase of Steel Cabinets (Almirah) - Withdrawal from DDF - Reporting of – Reg.*

(Ad Misc)

Dr. R Vasanthagopal, Director, School of Distance Education, Kariavattom vide letter No. SDE/ADMN/SIDCO-DDF Purchase/ 2021 dated 29.12.2021 had forwarded the minutes of the Department Council Meeting held on 09.09.2021 along with the Proforma Invoice and stamped receipt from M/s. Kerala SIDCO Ltd, Thiruvananthapuram for the purchase of four (04) Nos of Steel Cabinet (Almirah) with Four Fixed Shelves (20G) (198cm x 90cm x 48cm) for a total amount of Rs. 46,133/- (Rupees Forty Six Thousand One hundred and thirty three only) and requested to sanction the purchase of the same by drawing the fund from Department Development Fund(DDF).

Considering the urgency of the aforesaid matter, sanction was accorded by the Vice-Chancellor to the Director, School of Distance Education, subject to reporting to the Syndicate, being permitted to purchase four (04) Nos of Steel Cabinet (Almirah) with Four Fixed Shelves (20G) (198cm x 90cm x 48cm) for a total amount of Rs. 46,133/- (Rupees Forty Six Thousand One hundred and thirty three only) from M/s. Kerala SIDCO Ltd, Thiruvananthapuram, by meeting the expenditure from Department Development Fund(DDF). UO. No.Ad. Misc./258/2022/UOK was issued in this regard.

As ordered by the Vice – Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.72 *Research leading to Ph.D Degree – Re-registration in respect of Smt.Maya P.K, Part-time Research Scholar in Economics - Reporting of - reg.*

(Ac.EI)

An application was received from Smt. Maya P.K, Part-time Research Scholar in Economics, at Sanatana Dharma College, Alappuzha duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Smt. Maya P.K, Part-time Research Scholar in Economics being granted re-registration due to default in payment of research fee for more than six months w.e.f 15/05/2016 and U.O has been issued in this regard vide U.O No.104/2022/UOK dated 03/01/2022.

As per the orders of the Vice-Chancellor, the matter of having granted re-registration in respect of Smt. Maya P.K, Part-time Research Scholar in Economics is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.73 *Special Certificate in lieu of Degree Certificate for additional degree- Consideration of- reg.*

(Ac A II)

Ref:-Letter no. DR6-1/38/2019-KPSC from KPSC dated 03-11-2021

The Kerala Public Service Commission vide reference cited above has requested to clarify:

- whether the special certificate issued in lieu of Degree certificate for additional degree in Arabic issued to a B.Sc Zoology degree holder can be considered as equivalent to the B.A (Arabic) Degree Certificate.

- whether such special certificates may be treated as equivalent to Degree certificates awarded by the University.
- whether candidates with such special certificates may be given equal consideration with other candidates who have acquired Degree through normal procedure.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations held on 29.11.2021 for consideration and recommendation as to whether Special Certificate issued to B.Sc Degree holders who have successfully completed the Part III BA Degree examination can be considered as equivalent to the original regular degree certificate awarded by the University for candidates who have completed 3 years of study. The committee recommended that as the regulations stipulate that Special Certificate signed by the Controller of Examinations is to be issued to the candidates who are awarded additional Degree with a different main/optional subject with such qualification being attained after having qualified and conferred a BA/B.Sc Degree is treated as equivalent to the original Degree for such additional qualification in the subject concerned and this matter be intimated to the Kerala PSC.

The above recommendation was approved by the Vice-Chancellor and the matter has been intimated to the Kerala PSC vide Letter No.Ac.AII/2/34613/2021 dated 3.12.2021.

The following may also be noted :

- The purpose of issuing the Special Certificate is to certify that the candidate is also eligible for the award of that particular degree for which he/she is qualified a second time. However the candidate is exempted from passing Part I, Part II (subsidiaries also as the case may be) yet again. Therefore, as such a degree certificate is not being awarded a second time due to technical constraints.

The Syndicate at its meeting held on 4.12.2021, vide item no.34.96.16, noted the action taken by the Vice-Chancellor. The Syndicate further resolved to entrust the Director, IQAC to examine the matter and submit a detailed report before the Syndicate. The Director, IQAC submitted the Report regarding issue of Special Certificate in lieu of Degree Certificate for additional Degree (Report appended).

As per the orders of the Vice-Chancellor, the Report is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to approve the report submitted by the Director, IQAC regarding issue of Special Certificate in lieu of Degree Certificate for additional Degree.

Item No.36.74

KSCSTE Fellowship-Payment of grant for one year extended period in respect of Mr.Junaid Hassan, Research Scholar, Department of Environmental Sciences, University of Kerala-reporting of-reg.

(Ac.EIII)

The Kerala State Council for Science technology & Environment had sanctioned an amount of Rs.3,20,000/- (Rupees Three Lakh Twenty Thousand only) and released an amount of Rs 2,22,419/-(Rupees Two Lakh Twenty Two Thousand Four Hundred Nineteen only) towards the KSCSTE fellowship for one year extended period to Mr.Junaid Hassan, Research Scholar, Department of Environmental science for the period from 29/01/2018 to 28/01/2019, after deducting the unspent balance of Rs.97,581/-(Rupees Ninety seven Thousand Five Hundred and Eighty One only).

The Scholar had availed leave without fellowship for the period from 29/01/2018 to 02/02/2018 and rejoined on 03/02/2018 at the Department after the Joint NAM-S&T Centre-ZMT Germany Fellowship. Hence the eligible period for availing fellowship is 03/02/2018 to 28/01/2019 .

Sanction has been accorded by the Vice-Chancellor for the payment and release of Rs 3,15,521/- (Rupees Three Lakh Fifteen Thousand Five Hundred Twenty one only) towards the KSCSTE fellowship for one year extended period to Mr.Junaid Hassan, Research Scholar, Department of Environmental sciences,as per the norms of sponsoring authority, and the balance amount of Rs. 4,479/- (Rupees Four Thousand Four Hundred Seventy Nine only) to be kept in the KUF(B) a/c ,subject to reporting to the Syndicate.

U.O No.Ac.EIII./23724/KSCSTE/2021 dated 03/01/2021 was issued in this regard.
As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.75 *Minutes of the meeting of the Online Admission Monitoring Committee held on 28.12.2021 - reporting of – reg.*

(Ac.H)

The minutes of the meeting of the **Online Admission Monitoring Committee** held on 28.12.2021 is appended. The Vice Chancellor has approved all the items in the minutes of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, subject to reporting to the Syndicate.

The action taken by the Vice Chancellor in having approved the minutes of the meeting of the Online Admission Monitoring Committee held on 28.12.2021 is reported to the Syndicate.

Minutes of the meeting of the Online Admission Monitoring Committee for UG/PG admissions 2021-22

Committee No: 19

Date : 28.12.2021
Time : 3.00 pm
Venue : Syndicate Room

Members

1.	Pro-Vice-Chancellor	Online
2.	Adv. Muralidharan Pillai. G, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges	Sd/-
3.	Sri. Jairaj. J (Member, Syndicate)	Online
4.	Sri. Arun Kumar. R (Member, Syndicate)	Online
5.	Dr. Vijayan Pillai. M (Member, Syndicate)	Sd/-
6.	Dr. K. Satheesh Kumar (Associate Professor and Head, Dept. of Future Studies)	Online
7.	Dr. K. B. Manoj (Member, Syndicate)	Online
8.	Registrar	Sd/-
9.	Deputy Registrar (In charge of Online Admissions)	Sd/-
10.	Dr. Jayamol Mathews (Scientific Officer i/c of Technical Officer University Computer Centre)	Online
11.	Director, Computer Centre (i/c)	Sd/-
12.	Dr. Manoj Chacko (Assistant Professor, Dept. of Statistics)	Absent
13.	Dr. Aji S (Assistant Professor, Dept. of Computer Science)	Absent

Item No. 36.75.01 *UG admission 2021- Request received from State Project Director Kerala Mahila Samakhya Society – Admission to Inmate Ancy M (473319) - reg.*

In the request, the State Project Director Kerala Mahila Samakhya Society has requested for admission to inmate Ancy M for BSc Psychology at Govt College for Women Thiruvananthapuram. As per prospectus UG admission 2021 clause 4.1 (iv) Reservation for Inmates of Government Children's Home. One seat shall be created over and above the sanctioned strength in each Govt./ Aided Colleges for Inmates of Government Children's Home and Establishments which functions as per Juvenile Justice Act. In the event of non-applicants from the above establishments, the applications of candidates from approved Children's Homes duly recommended by the District Social Welfare Officer shall be considered. (U.O.No. Ac B1/055682/2012 dated 30.04.2013)

It may be noted that as per the provision in the prospectus only one seat can be allotted in a college for admitting the candidates of Poor Home. The candidate Rudra Rajesh (475702) Inmate of Sri Chithra Poor Home Thiruvananthapuram has already been given admission for BA History at Govt College for Women Thiruvananthapuram. Hence the candidate Ancy M can be given admission to any of the other college opted by the candidate in her profile. She has opted SN College

Chempazhanthy in her profile. She may be granted admission for BSc Zoology/Psychology at SN College Chempazhanthy.

The committee considered the matter and recommended to grant admission to Ancy M (473319) at SN College, Chempazhanthy for B.Sc Psychology as per the provision in the prospectus for UG admission 2021 Clause 4.1 (iv).

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.02 UG Admission 2021 – Complaint received from Sajeev K S – Irregularities in the admission procedure in the SN College Kollam – reg

It has been stated that the complaint is related to the admission of his ward Amal Raj S R at SN College Kollam. The candidate got admission for BA Malayalam and reported for admission on 11th October 2021. At Principal's cabin they were called and two teaching staff of Malayalam demanded Rs. 10,000 towards PTA. As per their version, the amount is raised to pay off Guest Faculty. After a bit of arguments, they were forced to give Rs. 4000 towards PTA, for which no receipt was issued.

It has also been stated that the candidate belongs to SEBC with income of Rs. 60000 annually. They were also forced to pay another Rs. 2060, for which a fee receipt showing CD 360 was issued and Rs. 920 as miscellaneous receipt. Other payments as coupon of 300, 200, 100, 50, 20, etc totaling to Rs.1920, was also collected along with 2060.

It has also been stated that they are also willing to disclose available proof on demand. It has been requested to take necessary actions in this regard.

The committee considered the matter and recommended to hear the Complainant in the next meeting of OAMC. Also recommended that the Complainant be instructed to submit all available proofs regarding the complaint.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.03 UG Admission 2021 – Request received from Amal Raj M R – retaining of admission at Govt. College, Nedumangad - reg

In the request it has been stated that the candidate was studying at Govt. College, Nedumangad for BA Malayalam course. Later he was informed that he was admission at Polytechnic college and hence took TC from Govt. College, Nedumangad. But he didn't get admission at Polytechnic college due to technical reasons. It has been stated that his seat at Govt. College, Nedumangad for BA Malayalam course is still vacant. Hence it has been requested that he may be considered for the vacant seat at Govt. College, Nedumangad for BA Malayalam course.

The committee considered the matter and recommended to retain the candidate if vacancy exists.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.04 UG Admission 2021 – Request received from Febin Raj R F- Anomaly in Spot Admission procedure-reg.

In the request it has been stated that during the spot admission conducted on 20.12.2021 the admission for BA Malayalam course was conducted in the morning session and the candidate took admission for BA Malayalam at SN College, Varkala. He had also given option for B.Sc Geography but the admission for the same was conducted only in the afternoon. There was vacancy at Govt. Arts & Science College, Kulathoor, which was the College nearby to him. Since he took admission for BA

Malayalam he was not considered for B.Sc Geography and candidates with lower index mark than him were granted admission. He has also stated that since the ranklist for each course was not published he was unaware of his rank position; otherwise he would have waited for B.Sc Geography course.

The committee considered the matter and recommended to reject the complaint.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.05 UG Admission 2021 – Request received from colleges and candidates for extending the date of closure of admission for UG Programmes – reg

Requests have been received from Colleges for extending the date of closure of admission for UG Programmes for conducting admission under Management quota.

Candidates have also requested that they may be permitted to take admission under Management quota by extending the date of closure of admission.

The committee observed that the Standing Committee of the Syndicate on Affiliation of Colleges has recommended to extend the date of closure of admission of UG programme till 31.12.2021.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.06 UG Admission 2021 – E mail received from the Principal Govt College for women, Vazhuthacaud for filling up of vacancies under BA Music course– reg

Request has been received from the Principal Govt College for women, Vazhuthacaud for filling up of vacancies under BA Music course. It has been stated that the present ranklist has been exhausted and for filling up of the existing vacancies aptitude test need to be conducted. Hence it has been requested that necessary steps may be taken to fill up such vacancies.

The committee considered the matter and recommended that the Colleges be instructed to complete the procedure on or before 31.12.2021.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.07 PG Admission 2021 - Schedule for Community quota – reg

Ind Phase community quota Admission	03.01.2022 and 04.01.2022
Buffer Date	06.01.2022

The committee considered the matter and recommended to accept the schedule.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.08 PG Admission 2021 – Buffer date for the candidates who got allotment during the spot admission - reg

The dates for reporting for admission for candidates who got allotment during the spot admissions conducted from 14.12.2021 to 18.12.2021 was on 20.12.2021 to 22.12.2021. During that time the section was conducting spot admission for UG and B.Ed Programmes. and hence was unable to clear the defect memo issued to the candidates. Later on verification it is seen that many of the candidates who have been issued defect memo are eligible for admission. Since no buffer date was

given for taking admission, the section cannot issue readmit memo to such candidates. Hence it is proposed that 03.01.2022 may be given as a buffer date for such candidates for taking admission.

The committee considered the matter and recommended that the candidates be permitted to take admission on 03.01.2022.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No. 36.75.09

PG Admission 2021- conduct of spot admission –reg.

Considering the existing vacancies in colleges for PG Programmes the committee recommended the following schedule for the conduct of spot admission.

Date of Spot Admission	10.01.2022
Admission	11.01.2022 and 12.01.2022
Closure of PG Admission	14.01.2022

In view of exigency, the committee recommended that all the items in the minutes may be approved by the Vice Chancellor invoking Section 10(13) of the Kerala University Act 1974, subject to reporting to the Syndicate.

The meeting came to an end at 04.00 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice Chancellor in having approved the above recommendation of the meeting of the Online Admission Monitoring Committee held on 28.12.2021, be noted.

Item No.36.76.

Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations, Finance, Academics & Research & Students Services held on 11.01.2021 –Approval of – reg:

(M&C I)

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations, Finance, Academics & Research & Students Services held on 11.01.2021 is placed before the Syndicate for approval (Minutes appended).

Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations, Finance, Academics & Research & Students Services

Date : 11.01.2022
Time : 03.30 PM
Venue : Syndicate Room

Members Present

- | | |
|---|-------------------|
| 1. Dr.K.B Manoj, Convener (SC on Exams) | Sd/- |
| 2. Adv.K.H.Babujan, Convener (SC on Finance) | Sd/- |
| 3. Dr.S.Nazeeb, Convener (SC on Academics & Research) | Sd/- |
| 4. Adv.Muralidharan Pillai G, Member Syndicate | Sd/- (via Online) |
| 5. Dr.Vijayan Pillai M, Member Syndicate | Sd/- |
| 6. Prof.K.Lalitha, Member Syndicate | Sd/- (via Online) |
| 7. Sri.Jairaj.J, Member Syndicate | Sd/- |

Members Absent

- | | |
|-----------------------|------------------|
| 1. Sri.Bijukumar.G. | Member Syndicate |
| 2. Sri.Arunkumar R | Member Syndicate |
| 3. Dr.Mathew.V. | Member Syndicate |
| 4. Dr.K.G.Gopchandran | Member Syndicate |
| 5. Sri.B.P.Murali | Member Syndicate |
| 6. Adv.B.Balachandran | Member Syndicate |
| 7. Adv.A.Ajjikumar | Member Syndicate |
| 8. Ari.R.Rajesh | Member Syndicate |

9. Smt.Renju Suresh Member Syndicate
10. Sri.Viswan Padanilam Member Syndicate

Item No.36.76.01:- University of Kerala – Reintroduction of Convocation - consideration

(M&C I)

University of Kerala used to conduct Convocation for its Degree holders every year. But due to the increase in the number of Degree holders and the difficulty in conducting the ceremony, the practice was stopped. The demand for restarting the practice of conducting the Convocation ceremony has been in the air for some time and recently Hon'ble Chancellor directed the Vice Chancellor to reintroduce the conduct of Convocation.

In this context, University shall take a decision on the conduct of Convocation from this year onwards. It is true that Convocation cannot be conducted in the traditional fashion in which all Degree holders are awarded Degree in a single function. The ceremony will have to be limited to selected Degree holders, who shall be identified based on certain criteria. The possibility of conducting Convocation in a decentralized manner shall also be considered. Various aspects connected with the conduct of the ceremony will have to be discussed in detail. An amount of Rs. 10 Lakh may be set up apart for conducting the Convocation every year.

As per the orders of the Vice Chancellor, the matter of reintroduction of Convocation was placed before the Syndicate and the meeting of the Syndicate held on 28.10.2021 which resolved to place the matter before the Combined Standing Committees of the Syndicate on Academics and Research, Finance, Examinations & Students' Services along with the details of the candidates passed in various examinations in an Academic Year. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

Recommendations of the Committee: The Committee considered the matter of reintroduction of Convocation and recommended to reintroduce Convocation for the award of PhD degrees and if feasible for the first three rank holders of PG Regular Programmes. The Committee further recommended to entrust the Academic Section concerned for taking follow up action including bringing in necessary amendments in the Kerala University First Statutes after obtaining suitable administrative and legal advice, for the reintroduction of Convocation as above.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations, Finance, Academics & Research & Students Services held on 11.01.2022, be approved.

Item No.36.77. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022 Approval of – reg:

(M&C I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Item No: 15 & 21 of the above minutes were approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON EXAMINATIONS**

Date & Time : 11.01.2022, 03.30 PM
Venue : Syndicate Room

Members Present

- | | | |
|------------------------------|------------------|------------------|
| 1. Dr.K.B Manoj | Convener | Sd/- |
| 2. Adv.Muralidharan Pillai G | Member Syndicate | Sd/-(via Online) |
| 3. Dr. Vijayan Pillai M | Member Syndicate | Sd/- |
| 4. Prof.K.Lalitha | Member Syndicate | Sd/-(via Online) |
| 5. Sri.Jairaj,J | Member Syndicate | Sd/- |
| 6. Dr.S.Nazeeb | Member Syndicate | Sd/- |
| 7. Dr.K.G.Gopchandran | Member Syndicate | Sd/- |

Members Absent

- | | |
|---------------------|------------------|
| 1. Adv.K.H.Babujan | Member Syndicate |
| 2. Sri.Bijukumar.G. | Member Syndicate |
| 3. Sri.Arunkumar R | Member Syndicate |
| 4. Dr.Mathew.V. | Member Syndicate |

Item no. Item No.36.77.01:- First Degree Programmes under CBCS System - Question paper format for the upcoming examinations – consideration- reg.

(Ac AV)

As per the proposal of the Expert Committee regarding conduct of End Semester Examination and framing of Analytical type questions in the wake of COVID-19 pandemic, for the candidates of First Degree Programmes under CBCS System, the choices available to in the various categories of questions had been suitably enhanced by increasing the number of questions in each section by keeping the general format of the question paper unchanged. This pattern of question papers was applicable for the pandemic ridden period only. U.O.No.AC.AV/2020 dated 02.11.2020 was issued in this regard. Accordingly, the U.O was made applicable for the Academic Year 2020-21 in the wake of Covid 19 pandemic.

It may be noted that with the introduction of Double main and New generation programmes w.e.f 2020 admissions, most of the question paper setters have expressed their unwillingness to prepare the question papers in the new pattern (increased number of questions). In this circumstances, the following matters for which clarification sought by the Examination wing needs consideration:

1. whether the original pattern or new pattern of question papers may be followed for the Academic year 2021-22.
2. whether the new pattern of Question papers made applicable (exclusively for COVID 19 Period) for the examinations which are to be notified /conducted in the Academic year 2020-21, may be changed to the Original pattern.

Recommendations: The Committee considered the matter and recommended to maintain the status quo until March-April 2022 session.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.02:- Five year LLB Degree course (1998 scheme) – Request for mercy chance to attend the failed papers – reg.

(Ac.AIII)

Sri. Sunilkumar S , former candidate of 5 year LLB Degree course (1996 – 2001 batch) at Govt. Law College, Thiruvananthapuram, who successfully passed all papers of the first three years and could not complete the IV & V year LLB (1998 Scheme) examinations has requested to grant him a mercy chance to appear for the failed papers, at the ensuing examinations.

The tabulation section remarked that there exist only a few candidates of 3 year and 5 year candidates of LLB -1998 scheme to pass the examinations and it will be a student friendly decision if they were provided an opportunity for appearing the same. The Controller of Examination has opined that this is the most appropriate time to conduct the IV & V year LLB (1998 Scheme) mercy chance examinations and also, the further conduct of the mercy chance examination may be decided later.

Recommendations: The Committee considered the matter and recommended to agree with the request since the mercy chance for the LLB Degree course (1998 scheme) has already been granted and the Examinations are yet to be conducted.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.03:- Sri. Akshay B Sunil –B.Com Tax Procedure & Practice Degree Certificate - Posthumously- awarding of – reg.

(ES V)

Sri. Sunilkumar.C.R, vide reference has requested to issue him the Degree Certificate of his son Sri. Akshay B Sunil who died of Covid on 11/06/2021.

Sri. Akshay B Sunil (Candidate code: 33717825029) has passed the B.Com Tax Procedure & Practice Degree in March 2020 with Grade B, from Christ Nagar College, Maranalloor affiliated to this University.

In this context, as per the details collected from DD1 Section there had been two cases in which Degree Certificates were issued to parents of deceased candidates. The details as provided by DD1 Section are shown below

Name of deceased candidate	Course	Person to whom the Certificate was issued	Date of issuance
1.Sri.Arun Krishna K.S	MA Sociology	Sri. S. Krishnan Kutty Nair (father of Sri. Arun Krishna K.S.)	23/07/2013
2.Smt. Sagara George	B.Com LLB (Integrated)	Sri. George K.V. (father of Smt. Sagara George)	15/11/2019

In both these cases, the candidates had submitted application for Degree Certificates prior to their death and the request of the parents were accompanied by the death certificate, an affidavit from notary public and heirship certificate.

In the instant case, however, the candidate Sri. Akshay B Sunil had not submitted application for Degree Certificate.

As per the orders of the Honourable Vice Chancellor, the matter of granting permission to Sri.Sunil Kumar C.R to apply for the Degree Certificate of his son Sri.Akshay B Sunil who died due to Covid 19 & also the procedure to issue the same, if granted permission is placed before the Standing Committee of the Syndicate on Examination for consideration and appropriate recommendations.

Recommendations: *The Committee considered the matter and recommended to grant permission to the parent of the deceased candidate, Sri. Akshay B Sunil, to apply for and receive the Degree Certificate of his son on humanitarian consideration.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.04:- Delay in the Publication of Revaluation Result - Final Year BA April 2020 – Hearing of the Chief Examiner Dr. Vijayakumar J reg:-

(EJ V)

Smt. Himaja H J, Candidate Code - 3041719050 a candidate of BA English Language and Literature (private study) had applied for the revaluation and scrutiny of the Final Year BA April 2020 Examination for 4 papers. Out of these 4 papers the revaluation process of 3 papers has been completed. But the revaluation of one paper could not be done, as the answerscript of the paper has not yet been received in the section from the Chief Examiner Dr.Vijayakumar J, Former HOD, Dept.of English, University College Thiruvananthapuram. The section had sent a letter dated 25/01/2021 requesting the answerscripts for revaluation purpose and a reminder on 24/03/2021 to the Examiner, but no reply was received in this regard.

Finally another letter dated 10/09/2021 was sent to the Examiner to specifically forward the answerscript of the given false number of the paper. In that letter it was directed to submit an explanation within 2 days from the date of receipt of this letter for not forwarding the answerscript on time. As per this letter a reply has been received on 01/10/2021 and it is stated by the Examiner that the answerscripts that were requested have almost been destroyed/damaged by termites. The Examiner has produced some termite eaten answerscripts as a proof, which is not at all in a condition even to be checked whether the False Numbers are right or not (that portion is completely damaged.) He has also suggested to adopt appropriate further action in this regard. The matter is placed before the Standing Committee of the Syndicate on Examinations.

The Standing Committee of the Syndicate on Examinations considered the matter and having convinced itself of the answerscript being mutilated beyond any scope of assessment and recommended to conduct special Examination for the affected candidate without levying fee and treating it as the same chance and to reckon the better marks. The Committee further recommended to hear the Chief Examiner, Dr. Vijayakumar J. The meeting of the Syndicate held on 28/10/2021 resolved to agree to the recommendations of the Standing Committee of the Syndicate on Examinations held on 22/10/2021.

Recommendations: *The Committee heard the Chief Examiner, Dr. Vijayakumar J, former HOD, Dept. of English, University College Thiruvananthapuram and the written statement regarding the matter was obtained from him. The Committee observed that there was a serious lapse on the part of the Chief Examiner in not keeping the answer scripts under safe custody for the time period stipulated by the University. However, considering the apology furnished by the Examiner, the committee recommended to issue a strict warning letter to the evaluator for his negligence and also instructing him to be more vigilant in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to debar Dr. Vijayakumar J, former HOD, Dept. of English, University College Thiruvananthapuram permanently from the valuation of Answer Scripts.

Item No.36.77.05:- Conduct of Mercy Chance Examination - BA Honours-English Language and Literature-2016 admission-reg.

(Ac AII)

Smt. Reshma P A, a candidate of BA Honours Degree programme in English Language and Literature during 2016-2019, through Govt. College for Women, Thiruvananthapuram(the only college in which the course is offered) has requested for conducting mercy chance examination for the paper Research Methodology (Course code: BAHE 153) of fifth semester , as she could not pass the exam, within the time limit prescribed.

As per U O No: AcAII/4/12845/4.4.1.2/2015 dated 03/07/2015, the number of chances for re-appearing for the ESE of the course is within a period of 10 continuous semesters.As the candidate is of 2016 admission,the number of permissible chances of the candidate for the supplementary exams is over.

The Syndicate, at its meeting held on 28/10/2021, while considering the requests of 2015 admission candidate for granting mercy chance, resolved to grant one mercy chance examination to the candidates of BA Honours English Language and Literature, 2015 admission.

It may be noted that the scheme and syllabus of BA Honours in English Language and Literature has not been revised since 2013 admission and hence both 2015 and 2016 admission follow the same scheme 2013.

Recommendations: *The Committee considered the matter and recommended to grant one mercy chance, subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.06:- S2 B.Ed. April 2020 – Paper missing of Smt. Charithra C.B. – Hearing – reg.

(EGVIB)

The Second Semester B.Ed (2019 Scheme) Degree Examinations, April 2020 started on 29.06.2020 and completed on 26.08.2020, in between the COVID-19 pandemic. During the tabulation of the said Examination results, the non-receipt of the counterfoil, false number and mark of Smt. Charithra C.B, a candidate from KTCT College of Teacher Education, Kaduvayil, Thiruvananthapuram during the academic year 2019 – 2021 with optional subject: English and Candidate code: 16519369006 for the paper “Edu10: Techno Pedagogic Content Knowledge Analysis : English” was noticed.

On enquiry, the Principal of the said college vide letter no. KTCT1/Principal/2021/2198 dated 22/03/2021 informed that, as the said candidate was under quarantine, she was allowed to appear for the examination in a separate isolated room and her answer script was separately packed along with the same bundle containing the answer scripts of other candidates and was handed over to the University. A statement substantiating the same was also forwarded. Subsequently, the PCVC section reported that the answer script of the candidate has not been received in the numbering camp, even though the register number of the said Candidate was written in the statement forwarded from the College. Meanwhile the candidate, Smt. Charithra C B, submitted several requests to publish her examination result at the earliest as she had qualified the K-Tet (Category III) Examination conducted on 17/02/2021 and to avail its benefit, she has to pass the B.Ed. course within six months thereafter.

The Syndicate at its meeting held on 11/06/2021 vide item no. 28.23.21 considered the matter and resolved that Smt. Charithra C.B., whose answer script is reportedly missing be permitted to appear for the Second Semester B.Ed Degree Special Examination (as resolved by the Syndicate in its meeting held on 17/02/2021 vide item no. 23.52.03 to the Students who could not attend for the Second Semester B.Ed Degree Examinations, April 2020 due to COVID-19 pandemic situation). Further it was resolved that the staff concerned of the PCVC section be heard in this regard.

The hearing was scheduled on 22/10/2021 before the Standing Committee of the Syndicate on Examinations. The committee considered the matter and recommended to defer the hearing. The Syndicate meeting held on 28/10/2021 resolved to approve the recommendation of the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee heard Sri. Sajeev Dhas, the then Assistant Registrar, PCVC Section and Smt. Santhi. B, the Office Superintendent, PCVC Section and written statements regarding the matter were obtained from them. The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for fixing the disciplinary action.

ALSO RESOLVED to entrust the Convener, Standing Committee of the Syndicate on Examinations to submit a detailed proposal to strengthen the Permanent Centralised Valuation Camp (PCVC) for avoiding the misplacement of Answer Scripts.

Item No.36.77.07:- MBA 2020 admission under SDE – Revised scheme (2020 scheme) - not followed at SDE – reg.

(Ac.AIV)

The resolution of the Academic Council, revising the Regulations, Scheme and Syllabus of MBA programme at SDE, w.e.f. 2020 admissions was implemented vide U.O. No. Ac.AIV/3/2020 dated 16.10.2020.

Now, at the time of issuing notification for the First semester examination for 2020 admission candidates of MBA (SDE), the tabulation section noted the discrepancy in the syllabus followed and sought clarification from the Course Co-ordinator, MBA (SDE), regarding the scheme followed for 2020 admission. As the Course Co-ordinator intimated that they follow the 2018 syllabus, the tabulation wing sought clarification of the Academic wing on the matter.

As per the orders of the Vice-Chancellor, specific remarks were sought from the Director (SDE), Course Co-ordinator – MBA (SDE) and the Dean, Faculty of Management Studies.

The Course Co-ordinator – MBA (SDE) remarked that “they had to confront numerous issues in conjunction with syllabus revision, such as, study materials modification, guest lecturer panel addition etc, and U.O.No. ACAII 46/2021/UOK dated 04.01.2021 directed to follow the current syllabus ie, 2018 scheme for the 2020 admission.” It may be noted that the U.O. referred by the Co-ordinator specifically states that the Vice-Chancellor accorded sanction to implement the recommendation of the SDE Monitoring Committee to follow the ‘**current Scheme and syllabus**’ of MBA programme, under SDE for 2020-21 academic year. Current Scheme and Syllabus is that of 2020 admission, as resolved by the Academic Council.

The Director, SDE, who is the Dean, Faculty of Management Studies, endorsed the remarks and stated that the SDE conducted contact classes based on the syllabus of 2018 scheme and distributed the study materials available with SDE to the students admitted for 2020-21. He has requested to consider the said facts and permit SDE to follow the syllabus of 2018 scheme for the MBA programme of SDE for 2020 admission.

Recommendations: *The Committee considered the matter and recommended to permit the candidates of MBA 2020 admission to write their Examinations as per the syllabus of 2018 scheme, keeping in view the larger interest of students, subject to reporting to the Academic Council. The Committee further recommended to refer the matter to the Syndicate for taking appropriate corrective measures for the lapse.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to seek explanation from the Director, School of Distance Education and Course Co-ordinator – MBA (School of Distance Education) regarding the matter.

Item No.36.77.08:- *First semester B.Com (CBCSS/CR) Degree Examinations, August 2021- CO 1141/ CX 1141/ TT 1141/HM 1141/CC 1142 Environmental Studies (2020 admission - 44 pattern) question paper complaint reg:-*

(EB III)

Representations were received from candidates of various colleges alleging out of syllabus questions in question paper CO 1141/CX 1141/ TT 1141/HM 1141/CC 1142 Environmental Studies (2020 admission-44 pattern) of first semester B.Com degree examination held in August 2021, common for CBCSS, Career related 2(a) & 2(b).The complaint was forwarded for remarks of BoS Chairman in Commerce .The BoS Chairman in Commerce had remarked that he has scrutinised the question paper, scheme and Syllabus and recommended that

1. The questions numbered 1,2,5,6,7,12,13,14, 18,19,20,22 & 23 which have been given under Section A & B are purely out of syllabus. Hence full marks should be awarded to the students who attempted to answer these questions.
2. The questions numbered 27,29,32,34,35,37,38,40,43 & 44 which have been given under Section C & D are general questions in nature, which are supposed to be discussed in the class. Hence it is recommended to value those answers liberally.

As per the orders of the Honourable Vice Chancellor the remarks of BoE Chairman in CBCSS, CR B.Com 2(a), CR B.Com 2(b), Scrutiny Board Chairman and question paper setter was sought.

- 1) The BoE chairman in B.Com CBCSS has remarked that he has gone through the syllabus, QP and remarks of BoS Chairman and has endorsed the decision taken by BoS chairman and the matter will be placed in prevaluation board meeting and answer key of the same will be modified accordingly.
- 2) The BoE Chairman in B.Com CR 2(a) has remarked that the recommendations of BoS Chairman are found to be correct and that it can be included in the valuation scheme.
- 3) The BoE Chairman in B.Com CR 2(b) has remarked that the course objective of Environmental Studies is to acquire basic idea of environment. But most of the questions did not meet with this objective are of highly difficult level. So he has requested to consider this matter and specific recommendation may be given to value liberally the above mentioned questions.
- 4) The QP setter has forwarded her remarks stating that the question paper prepared was according to the syllabus and the questions are very basic ones and are to be answered by the students once the course get completed .
- 5) The scrutiny Board Chairman has remarked that the said questions form part of the syllabus. and are of good standard. As suggested by the Chairman of BOS, a liberal policy may be taken by the University.

The above statements of QP setter and Scrutiny Board Chairman were sent to Chairman BoS in Commerce for further remarks. The opinion of BoS Chairman was

1. As per the instructions received from UGC, the course titled as "Environmental Studies " has become a compulsory course for the B.Com Degree Programme. From 2015 onwards it became a core course.
2. The aim of the course is to develop knowledge and understanding of the environment and enable students to contribute towards maintaining and improving the quality of the environment.
3. The objectives of the course are (a) to enable the students to acquire basic ideas about environment and emerging issues about environmental problems and (b) to give awareness about the need and importance of environmental protection.
4. The scheme and programme structure reiterate that the Faculty of Commerce is competent to handle the course.

From this, it is clear that not an in-depth study as a student who does his or her ENVIRONMENTAL STUDIES as a main subject of study is required.

Further, he has opined that the question paper setters should be from the Faculty of Commerce who are teaching the course.

Recommendations: The Committee recommended to withdraw the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.09:- 2021 ജനുവരി മാസം നടത്തിയ മൂന്നാം സെമസ്റ്റർ ബി.എ ബി.എസ്.സി.ബി.കോം പരീക്ഷ- കൊല്ലം KUCTE യിലെ മൂല്യ നിർണ്ണയ കേന്ദ്രത്തിൽ ഹാജരായ ഇംഗ്ലീഷ് അധ്യാപക നായ ഡോ. നായർ അനൂപ് ചന്ദ്രശേഖരൻ, അസിസ്റ്റന്റ് പ്രൊഫസർ ബിഷപ്പ് മൂർ കോളേജ് മാവേലിക്കര എതിരെ ക്യാമ്പ് എ.ഓ ശ്രീമതി. ജയലക്ഷ്മി.ബി നൽകിയ പരാതിയെ സംബന്ധിച്ച്:-

(M&C II)

2021 ജനുവരി മാസം നടത്തിയ മൂന്നാം സെമസ്റ്റർ CBCSS/CR ബി.എ ഇംഗ്ലീഷ്/ ബി.കോം/ ബി.ബി.എ വിഷയങ്ങളുടെ മൂല്യനിർണ്ണയത്തിനായി കൊല്ലം തേവള്ളി KUCTEയിൽ ആരംഭിച്ച ക്യാമ്പിൽ (Camp-6) ചീഫ് എക്സാമിനറായി നിയോഗിക്കപ്പെട്ട മാവേലിക്കര ബിഷപ്പ് മൂർ കോളേജിലെ ഇംഗ്ലീഷ് അധ്യാപകനായ ഡോ.നായർ അനൂപ് ചന്ദ്രശേഖരന്റെ ഭാഗത്തു നിന്നും നേരിടേണ്ടി വന്ന , ദുരനുഭവം ക്യാമ്പ് എ.ഓ ശ്രീമതി. ജയലക്ഷ്മി.ബി രേഖാമൂലം അറിയിച്ചിട്ടുണ്ട്.

മൂന്നാം സെമസ്റ്റർ പരീക്ഷാ മൂല്യനിർണ്ണയം വിവിധ ക്യാമ്പുകളിൽ 2021 സെപ്റ്റംബർ മാസം 29, 30, 31 തീയതികളിലായി ആരംഭിച്ചിരുന്നു. കൊല്ലം തേവള്ളി ക്യാമ്പിൽ (Camp-6) ചീഫ് എക്സാമിനറായി നിയോഗിക്കപ്പെട്ട മാവേലിക്കര ബിഷപ്പ് മൂർ കോളേജിലെ ഇംഗ്ലീഷ് അധ്യാപകനായ ഡോ . നായർ അനൂപ് ചന്ദ്രശേഖരൻ 23/10/2021 നു ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റുവാൻ ക്യാമ്പിൽ പ്രവേശിച്ച സമയത് തന്നെ ഡ്യൂട്ടി ലീവിന്റെ എണ്ണത്തെ സംബന്ധിച്ചും, മൂല്യനിർണ്ണയം പൂർത്തിയാക്കേണ്ട തീയതിയെ സംബന്ധിച്ചും അങ്ങേയറ്റം ഉച്ചത്തിൽ ആക്രോശിക്കുകയും, മറ്റു ചില അധീഷ്ഠിത അധ്യാപകരുടെ പേരും ഉൾപ്പെടുത്തി ക്ഷുഭിതനാവുകയും ചെയ്തു. ടി അവസരത്തിൽ ശ്രീമതി. ജയലക്ഷ്മി പരീക്ഷ കൺട്രോളറെ ലീ റ്റിൽ ബന്ധപ്പെടുകയും, പരീക്ഷാ കൺട്രോളർ ടി അധ്യാപകനോട് സംസാരിക്കുകയും ചെയ്തു. ഇതിനെ തുടർന്ന് ഉത്തരക്കടലാസുകൾ കൈപ്പറ്റിയ ഡോ. നായർ അനൂപ് ചന്ദ്രശേഖരൻ, സ്വയം പ്രകോപിതനാവുകയും, അധ്യാപകൻ എന്ന നില മറന്നു സർവകലാശാലയിലെ മുതിർന്ന വനിതാ സെക്ഷൻ ഓഫീസറായ ശ്രീമതി. ജയലക്ഷ്മിയോട് സ്ത്രീത്വത്തെ അപമാനിക്കുന്ന രീതിയിൽ പെരുമാറുകയും ചെയ്ത സാഹചര്യത്തിൽ ടി അധ്യാപകനെതിരെ നടപടി കൈക്കൊള്ളു ം എന്ന് ക്യാമ്പ് എ.ഓ അപേക്ഷിച്ചിരുന്നു.

Recommendations: *The Committee considered the matter and recommended that Dr.Nair Anoop Chandrasekharan, Asst. Prof., Bishop Moore College, Mavelikkara and Smt.Jayalekshmy.B, Camp Administrative Officer be heard by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof. K. Lalitha and Dr. M. Vijayan Pillai, Members Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to include Adv. B. Balachandran, Member Syndicate in the above sub-committee.

Item No.36.77.10:- *Request for special examination for the Fourth Semester Integrated LLB February 2021 and Sixth Semester Integrated LLB December 2020 Degree Examination– reg.*

(EG I(b))

The Principal, Mar Gregorios College of Law, Nalanchira, Vide email dated on 21/10/2021 has forwarded a list of 4 candidates and the students from Govt. law College and Sree Narayana Guru College Of Legal Studies Kollam, who had registered for the Fourth Semester Integrated LLB February 2021 and Sixth Semester Integrated LLB December 2020 but could not attend the examinations due to tested positive for Covid-19 and requested permission for attending a Special Examination for the Fourth Semester Integrated LLB February 2021 and Sixth Semester Integrated LLB December 2020.

Recommendations: *The Committee considered the matter and recommended to conduct Special Examination for the Covid-19 affected candidates for the Fourth Semester Integrated LLB Degree Examinations February 2021 and Sixth Semester Integrated LLB Degree Examinations December 2020.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.11:- *Fifth Semester B.A Malayalam Language and Literature CBCSS Degree Examination, ML1544-Jeevacharithram, Aathmakatha, Yathranubhavam (2018 adm, 44 Pattern) – Complaint – Reg:*

(EB VIII)

The Principals of two colleges, namely KSMDDB College, Sasthamcotta and NSS College, Pandalam had forwarded the complaint regarding the out of Syllabus questions in the QP of ML 1544- Jeevacharithram, Aathmakatha, Yathranubhavam (2018 adm): QP code-K-3096 in the Examination held on 03.03.2021.The complaint was forwarded to the Chairman, Board of Studies (Pass) for obtaining remarks and he has remarked that the complaints are genuine and he recommended to conduct re-examination .

As per the orders of the Hon'ble Vice- Chancellor the same has been placed before the Examination Monitoring Committee held on 15.3.2021. The committee considered the matter and recommended to conduct the re-examination in the fourth week of March 2021 and further recommended to seek the remarks from the question paper setter concerned.

Accordingly re-exam was conducted on 29.03.2021. The QP Setter has remarked that he was assigned with the QP Setting of both ML 1544- Jeevacharithram, Aathmakatha, Yathranubhavam (2018 adm) and ML 1544- Jeevacharithram, Aathmakatha, Yathranubhavam (2014 adm) and does not know how the mistake occurred. However, he has expressed his regret for the mistake and difficulties caused to the University.

The above statements of QP Setter was sent to Chairman, BoS, for his remarks and he has opined that the complaint regarding out of syllabus questions was genuine.

Recommendations: *The Committee considered the matter and recommended to debar the Question paper setter and the Chairman, Scrutiny Board concerned from Examination duties for a period of 3 years.*

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor to hear the Question paper setter and the Chairman, Scrutiny Board concerned, for the complaint regarding the out of Syllabus questions in the QP of ML 1544- Jeevacharithram, Aathmakatha, Yathranubhavam (2018 adm): QP code-K-3096 in the Examination.

Item No.36.77.12:- 2021 ജനുവരി മാസം നടന്ന മൂന്നാം സെമസ്റ്റർ CBCSS/CR പരീക്ഷയുടെ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം - DOIC പന്തളം മൂല്യനിർണ്ണയ കേന്ദ്രത്തിലെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായിരുന്ന ശ്രീമതി മിനിമോൾ.ജെ യെ കുറിച്ച് ഒരു കൂട്ടം അധ്യാപകർ നൽകിയ പരാതി- സംബന്ധിച്ച്.

(M&C II)

മൂന്നാം സെമസ്റ്റർ ബി.എ/ബി.എസ്.സി/ബി.കോം സി.ബി.സി.എസ്.എസ്/സി. ആർ പരീക്ഷകൾ ജനുവരി 2021 ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയം നടന്ന DOIC പന്തളം ക്യാമ്പിലെ അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ ശ്രീമതി. മിനിമോൾ.ജെ യെ കുറിച്ച് DOIC പന്തളം ക്യാമ്പിൽ പങ്കെടുത്ത ഒരു കൂട്ടം അധ്യാപകർ ബഹു. വൈസ് ചാൻസിലർ സമക്ഷം 08/11/2021 ന് പരാതി സമർപ്പിച്ചിരുന്നു. ടി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർ മൂല്യനിർണ്ണയ കേന്ദ്രത്തിൽ യഥാസമയം ഹാജരാകുന്നില്ല, മൂല്യനിർണ്ണയത്തിനുള്ള സ്കീം, ചോദ്യ പേപ്പർ എന്നിവ നൽകുന്നില്ല, നിരുത്തരവാദപരമായി പെരുമാറി, ലോൺ കോളുകൾ എടുക്കുന്നില്ല എന്നുമാണ് പരാതിയിൽ പറഞ്ഞിരിക്കുന്നത്.

മേൽ പറഞ്ഞ പരാതി പരിഗമിച്ച് ടി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർക്ക് 25/11/2021 ന് വിശദീകരണം ആരാഞ്ഞുകൊണ്ട് ഒരു കുറിപ്പ് നൽകുകയും ടി കുറിപ്പിന് മറുപടിയായി ശ്രീമതി. മിനിമോൾ ജെ 26/11/2021 ന് വിശദീകരണം നൽകിയിരുന്നു, അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറുടെ വിശദീകരണം അദ്ദേഹം ചുവടെ നൽകുന്നു.

- 02/10/2021 വരെ ബണ്ടിലിങ് കേന്ദ്രത്തിൽ നിന്നും ചോദ്യ പേപ്പറുകളൊന്നും നൽകിയിരുന്നില്ല.
- എം&സി II സെക്ഷനിൽ നിന്നും നൽകിയ സ്കീമുകളെല്ലാം യഥാസമയം തന്നെ അധ്യാപകർക്ക് നൽകിയിരുന്നു.
- മൂല്യനിർണ്ണയം നടക്കുന്ന കാലത്ത് ഏകദേശം എല്ലാ ലോൺ കോളുകളും അറ്റൻഡ് ചെയ്തിരുന്നു.
- രാജാ രവി വർമ്മ കലാ കേന്ദ്രത്തിലെ ഒരേ ഒരു സ്റ്റാഫ് മാത്രമേ ഉള്ളൂ എന്ന കാര്യം താൽ ആഴ്ചയിൽ 2 (രണ്ട്) ദിവസം മാത്രമേ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ എത്താൻ കഴിഞ്ഞിരുന്നുള്ളൂ.
- Government/ Aided/ uniaided എന്നീ വ്യത്യാസമില്ലാതെ എല്ലാ ടീച്ചർമാരോടും ഒരുപോലെ നല്ല ബന്ധം പുലർത്തിയിരുന്നു.
- പരീക്ഷാ കൺട്രോളറുടെ നിർദ്ദേശപ്രകാരമാണ് എല്ലാ നടപടികളും ചെയ്തുവന്നത്. അഡീഷണൽ എക്സമിനർമാർക്ക് 20/10/2021 വരെയും ചീഫ് എക്സമിനർമാർക്ക് 30/11/2021 വരെയും ചെയർമാൻ/ ഡെപ്യൂട്ടി ചെയർമാൻ എന്നിവർക്ക് 03/11/2021 എന്നീ ദിവസങ്ങൾ വരെ മാത്രമാണ് ഡ്യൂട്ടി ലീവ് അനുവദിച്ചത്.

Recommendations: The Committee considered the matter and recommended to accept the explanation submitted by the Administrative Officer as the complaint was anonymous.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.13:- 2021 ജൂലി ൽ നടത്തിയ ആറാം സെമസ്റ്റർ CBCSS/B.Sc പരീക്ഷ - ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിൽ ഉണ്ടായ പിഴവുകൾ ചീഫ് എക്സാമിനർ നൽകിയ പരാതി സംബന്ധിച്ച്:- (M&C II)

2021 ജൂലി ൽ നടത്തിയ ആറാം സെമസ്റ്റർ ബി.എസ്.സി (CBCSS/CR) പരീക്ഷകളുടെ ഉത്തരക്കടലാസുകളുടെ മൂല്യനിർണ്ണയത്തിനായി തിരുവനന്തപുരം യൂണിവേഴ്സിറ്റി കോളേജിൽ (ഹാൾ നമ്പർ-1) ആരംഭിച്ച മൂല്യനിർണ്ണയ കേന്ദ്രത്തിൽ, L1589 (PY1644- Digital Electronics & Computer Science) എന്ന കോഡിലെ ഉത്തരക്കടലാസുകൾ അഡീഷ്ണൽ മൂല്യനിർണ്ണയം നടത്തിയതിലും, മാർക്ക് കൂട്ടി എഴുതിയതിലും സാരമായ തെറ്റുകൾ സംഭവിച്ചിട്ടുണ്ടെന്ന് ചീഫ് എക്സാമിനർ ഡോ. വികാസ് എൽ.എസ് (അസിസ്റ്റന്റ് പ്രൊഫ് സർ, ഗവ: ആർട്സ് കോളേജ് തിരുവനന്തപുരം) സർവ്വകലാശാലയുടെ ശ്രദ്ധയിൽ പെടുത്തിയിട്ടുണ്ട്. ഇതേതുടർന്ന് 1) ശ്രീമതി. അനു. എസ്. പിള്ള, അസിസ്റ്റന്റ് പ്രൊഫ് സർ, SNGCAS തിരുവനന്തപുരം 2) ശ്രീ.അരുൺ വി. എൽ, അസിസ്റ്റന്റ് പ്രൊഫ് സർ, മദർ തെരേസ കോളേജ്, നെല്ലിക്കാട് എന്നീ അധ്യാപകരിൽ നിന്നും വിശദീകരണം ആവശ്യപ്പെട്ടിരുന്നു.

ക്യാമ്പിൽ നിന്നും കൈപ്പറ്റിയ ഉത്തരക്കടലാസുകൾ അഡീഷ്ണൽ മൂല്യനിർണ്ണയം പൂർത്തിയാക്കി ക്യാമ്പിൽ തിരിച്ചെൽപ്പിച്ച ശേഷവും ചീഫ് എക്സാമിനറുടെ നിർദ്ദേശ പ്രകാരം മൂല്യനിർണ്ണയത്തിലെ ന്യൂനതകൾ ക്യാമ്പിലെത്തി പരിഹരിക്കുകയും, തുടർന്നുള്ള മൂല്യനിർണ്ണയം ആത്മാർത്ഥമായി നിർവഹിക്കുകയും ചെയ്തുവെന്നും, എന്നാൽ മാർക്കുകൾ കൂട്ടിയതിൽ സംഭവിച്ച് പോയ പിഴവുകൾക്ക് താൻ വേദം പ്രകടിപ്പിക്കുന്നതായും ശ്രീമതി.അനു.എസ്.പിള്ള മറുപടികത്ത് മുഖേന അറിയിച്ചിട്ടുണ്ട്.

മൂല്യനിർണ്ണയത്തിനായി ലഭിച്ച ഉത്തരക്കടലാസുകളിൽ രണ്ടെണ്ണത്തിൽ ചില ഉത്തരങ്ങൾ മൂല്യനിർണ്ണയം ചെയ്യാതെ വിട്ടു പോയത്, മൂല്യനിർണ്ണയ സമയത്ത് തനിക്ക് നേരിടേണ്ടിവന്ന ചില വ്യക്തിപരമായ വിഷമങ്ങളാൽ സംഭവിച്ചതാണെന്നും, തന്റെ ഭാഗത്തു നിന്നുണ്ടായ വീഴ്ചയിൽ നിർവ്യാജമായ വേദം പ്രകടിപ്പിക്കുന്നുവെന്നും, തുടർന്നുള്ള മൂല്യനിർണ്ണയം പരിപൂർണ്ണമായ കൃത്യതയോടെയും, ജാഗ്രതയോടെയും നിർവ്വഹിച്ചു കൊള്ളാമെന്നും ശ്രീ. അരുൺ വി.എൽ രേഖാമൂലം അറിയിച്ചിട്ടുണ്ട്.

Recommendations: *The Committee considered the matter and recommended that Smt. Anu S Pillai, Asst. Prof., SNGCAS Thiruvananthapuram and Sri. Arun V L, Asst. Prof., Mother Theresa College Nellikad be heard by a Sub Committee comprising of Dr. K B Manoj, Convener, Standing Committee of the Syndicate on Examinations, Prof. K. Lalitha and Dr. M. Vijayan Pillai, Members Syndicate.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.14:- Complaint regarding the discrepancy in valuation of MM 1441(Elementary Number Theory and Calculus II) - Fourth Semester B Sc CBCS Examination March 2020 – Govt. College, Ambalappuzha - reg:- (CBCS B Sc II)

A complaint was filed by 22 candidates of B Sc Mathematics (2018 Admission), of Govt. College, Ambalappuzha, alleging discrepancy in valuation of the paper MM 1441(Elementary Number Theory and Calculus II) during the Fourth Semester B Sc CBCS Degree Examination March 2020. It has been stated by the candidates that out of the 30 candidates 22 candidates have failed for the paper and that they were not granted moderation for passing the paper.

On detailed verification, it has been noted that there is no error in the tabulation of marks of the paper and that the candidates do not come under the moderation limit. The Honorable Vice Chancellor while considering the issue had directed the Controller of Examinations to examine the veracity of the claim made by the students.

Accordingly, the answer scripts of the candidates were examined by the Chairman, Board of Examiners for fourth Semester Mathematics March 2020 examination and reported that the valuation of the said papers, were correct.

Meanwhile, on verification of the revaluation results it has been noted that 13 candidates out of 22, had applied for revaluation and 8 candidates passed on revaluation where as 5 candidates have no change of marks. The change in marks vary from 5 to 15 marks and the changes remain to be less than 20% with the paper maximum being 80.

Recommendations: *The Committee considered the matter and recommended not to proceed further with the complaint as the change in marks is less than 20%.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to entrust the Controller of Examinations to take necessary steps to Expedite the process of revaluation.

Item No.36.77.15:- ***Withheld Result of 35 candidates- Sixth Semester Bachelor of Hotel Management & Catering Technology, Feb. 2021- reg:-***

(ES III)

The results of the Sixth Semester Bachelor of Hotel Management & Catering Technology Degree Examination, February 2021 had been released withholding that of 35 candidates of SNGM Catering College, Cherthala.

At the time of evaluation of answer script of BHMCT paper , 'Food and Beverage Control' the Additional Examiner has reported that the answers to certain questions in 35 answer scripts with false numbers from 571081 to 571115 are replicate of the answer key suspecting an attempt of mass copying. He has reported the University to investigate the matter and take necessary steps and also to keep the answer key confidential till the examinations are over. In this context it may be noted that the answer key is kept safe in the confidential room of the Controller of Examinations until the end of the whole examinations.

The Chief Examiner has disagreed with the observation made by the Additional Examiner stating some specific points to substantiate his stand. He remarked that the assumption that the secrecy of answer key was lost does not hold good. Both the students and the key setter may have referred the same material available online due to the impending pandemic and online classes. Secondly, the entire answer sheet of the candidates are not replicates of the answer key. Thirdly, he has stated that the observation of mass copying was also not justifiable because students have answered different questions, the answers vary and marks awarded were different. Failures have also been recorded and the average marks scored was just above 50%. Finally, the 35 candidates cannot be suspected just because they were writing few correct answers in the same way and the answers have some resemblance with the answer key.

However, the Chairman has opined that the observations of the Additional Examiner are genuine and has recommended to investigate the matter by the Principal of a Govt. College.

The candidates in their request stated that the Bachelor of Hotel Management course is quite an expensive one with students hailing from lower middle class and middle class families availing educational loan for completing their course. They also stated that they had attended only online classes and had gathered notes from internet and other areas. They are now in the final year of the course and will be passing out in January 2021 and have requested to publish their results at the earliest as more delay would adversely affect their future and scope for higher studies and job prospects. No incidence of malpractice has been reported against them from the college SNGM, Cherthala till date.

It may be noted that the results of the S7 examinations which these candidates have also taken are to be published shortly and the final semester examinations are scheduled to commence on 13/12/2022.

Recommendations: *The Committee considered the above matter and recommended to refer the matter to the Standing Committee of the Syndicate on Students' Discipline.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be noted.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor and Controller of Examinations to examine the matter and submit a report before the Standing Committee of the Syndicate on Examinations.

Item No.36.77.16:- ***Request of Sri.Vinu Prasad.V, B.Tech. Degree candidate for permission to improve his internal marks considering the application submitted for One time Sessional Improvement (2013 scheme) on 15.03.2021- reg.***

(EE II K)

Sri.Vinu Prasad V, candidate of B.Tech Degree Course during 2013-2017 (candidate code. 13409113) under Mechanical Engineering branch from Mohandas College of Engineering & Technology, Anadhad applied for One Time Sessional Improvement for the subjects 13103: Engineering Chemistry, 13106: Basic Civil Engineering & 13109: Basic Electronics Engineering for the semester S1 & S2 on 15 March 2021 as per the notification issued vide ref (2) above.

The Candidate has represented that, as he was abroad and due to the covid-19 restriction in travelling, he couldn't attend the classes for sessional improvement on time. As per the notification under ref (2) above the last date for submitting the improved Internal marks from the college was 30.04.2021 which was further extended upto 15.06.2021. The Principal Mohandas college of Engineering, Anad vide e-mail dtd 30.06.2021 had recommended to consider the application for One Time Sessional Improvement in respect of Sri.Vinu Prasad V.

When the matter was submitted for the orders of the Hon'ble Vice Chancellor it has been ordered to place the matter before the Standing Committee of the Syndicate on Examinations to consider whether a separate notification may be issued to permit Sr. Vinu Prasad V and candidates who are similarly placed viz., who could not attend classes for Sessional Improvement after registration for One Time Sessional Improvement with University due to Covid 19 pandemic . It may also be reported in this regard that another candidate from PRS College of Engineering of Fourth Semester B.Tech Degree course (2008 Scheme) had represented for the same cause whereas the request was rejected as he could not complete the sessional improvement within the stipulated time.

Since there is a precedent of one Smt. Pooja Anilkumar being permitted to improve sessionals belatedly on the basis of the OTR notification, and it is understood that only two more representations are pending consideration, it may be considered if a press release be issued to find out if there are any other candidates desiring similar consideration.

Recommendations: ***The Committee considered the matter and recommended to agree with the request of the candidate and to permit the pending similar representation to be treated favourably.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.17:- ***B.Com Computer Application - 2014 Admission students- Vigyaan College of Applied Sciences Kattakada- Non receipt of answer books of two candidates of Second Semester August 2018- reg :-***

(ES II)

The results of Career Related B.Com CA Second Semester August 2018 was published on 07/05/2019. After the publication of the results, a complaint dated 16/05/2019 was received from Sri.Nijil Rajan and Sri. Ajith Kumar C.S. stating that their result for the paper CC1242: Financial Accounting having QP Code E-4463 was not published.

On verification with the counterfoils received in the section it was noted that the counterfoils of the said paper bearing the register numbers 138-14826023 and 138-14826013 of the above candidates were not received.

The examination of the said paper was conducted on 24/10/2018. From the attendance statement forwarded from the college, it is seen that both the candidates were present for the particular examination. It is remarked by the CD Unit that the answer books of the particular subject with QP

Code E-4463 was packed in eight bundles and were collected from the college on 31/10/2018 and were also handed over to the CVC II section for numbering on 08/11/2018. The copies of relevant collection slip and transit register proving the transfer of all the 8 (eight) bundles to the CVC –II section have also been submitted.

As per the details furnished by the Principal out of eight bundles forwarded, four bundles were each of B.Com Co-operation and Career Related B.Com CA and together a total of 150 answer scripts have been bundled and forwarded to University (QPCode E-4463 is common for the two Programmes) . Out of these 150, 76 answer scripts belongs to that of 2014 to 2017 Admission Career Related B.Com CA students. Out of 76 only 74 numbers of counterfoils have been received in the ES II section and 2 Nos pertaining to the 2014 Admission candidates were missing. A search was also made for the counterfoils at the dealing section of B.Com Co-operation and CVC II section, but could not be traced out.

The Standing Committee of the Syndicate on Examinations at its meeting held on 15-11-2019 considered the matter and recommended to refer the matter to the Syndicate.

The Syndicate at its meeting held on 22-11-2019 resolved to hear the Principal, Chief Superintendent of Vigyaan College of Applied Science Kattakada, Officials concerned of the CD unit and CVC II Section by the Standing Committee of the Syndicate on Examinations.

At the time of confirmation of the Minutes of the above meeting of the Syndicate held on 28/12/2019 further resolved to conduct a Special Examination waiving examination fee and the examination has been conducted and the result has also been published.

The Standing Committee on Examinations held on 19/03/2020 heard the Principal and also the present Officials and recommended to hear the Officer in charge of CVC II section during the actual period of missing of the answer books.

The Syndicate held on 28/04/2020 vide item no 10.209.05 resolved to approve the above recommendation of the Committee.

The Assistant Registrar (PCVC) has reported that the officer in charge during that time who received the concerned answer books of S2 B.Com CA August 2018 was Sri. Noble B.S. (Section officer) who had retired from the service and the numbering was done by Smt. Anila Antony (Clerical Assistant).

The Standing Committee of the Syndicate on Examinations held on 28/09/2021, heard Smt. Anila Antony, Clerical Assistant, PCVC Section and the Syndicate at its meeting held on 28/10/2021 has resolved to approve the recommendations to entrust Assistant Registrar, PCVC Section to submit a report on work distribution during the period in question. The Committee expressed displeasure in the failure on the part of Sri. Noble B S, the then Section Officer, CVC II Section, to appear before the Committee. Also recommended that Sri. Noble B S be summoned once again before the Committee.

As per the above Syndicate Resolution, Assistant Registrar, PCVC Section has submitted a report on the work distribution during the period in question. As per his report the permanent Centralised Valuation Camp (PCVC) deals primarily with marking false numbers on the answer scripts, for almost all University examinations. The range of false numbers varies from a few thousands to almost two lakhs for a single examination.

The whole elaborate process begins once the bundled answer scripts are received from the CD unit. Those bundles are sorted according to the respective Examination, Semester and Question paper code. The sorted bundles are then unwrapped and distributed among Assistants/Computer Assistants/ Clerical Assistants, QP code wise for false numbering. The allotted false number is provided to each answer script by an Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. Later the counter foil is detached from each answer script by another Assistant/Computer Assistant/ Clerical Assistant with the help of a Casual Labourer. After verifying the continuity, the counter foils are bundled. The counter foil detached answer scripts are bundled in 150 numbers each according to the QP Code for the distribution among various valuation camps/ sections for its valuation.

As the University Schedules various examinations in a short period of time, answer scripts from all the University examination centres, which will be significant in number are expected. Since the results are to be published in a time frame, the whole process (receiving bundles from CD unit, sorting those bundles, unwrapping, internal distribution, false numbering, detaching the counter foils,

packing and later distribution for valuation camps) must be done carefully and confidentially on a steady basis.

The second semester answer scripts with QP Code “E 4463” – Financial Accounting, along with other answer scripts were collected from CD Unit by the then office Superintendent Sri.Noble B S. The false numbering for “Financial Accounting” for the stream B.Com with Computer Application [E 4463] was performed by Sri.Aji R, Assistant and for B.Com was done by Smt.Anila Antony, Clerical Assistant. Presently Sri.Aji R has relieved from Kerala University Service for another job.

Recommendations: *The Committee considered the matter and recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.36.77.18:- *Misplaced Examination Answer scripts – Suggestions put forth for future avoidance of similar incidents – reg.*

(PCVC Section)

Two bundles of answer scripts were received from Sree Sanakara Vidya Peetom College, Nagaroor for the sixth semester B Com Degree Examination with the Question Paper code **L 1774** (“*Management of Foreign Trade*”) through CD Unit. The first bundle with three answer scripts were false numbered, while the other one with two answer scripts was misplaced. Similarly, another answer bundle from Sree Sanakara Vidya Peetom College, Nagaroor for the sixth semester B Com Degree Examination with a Question Paper code **L 1763** (“*Co-operative Accounting*”) which was collected from CD Unit was also misplaced, which has three answer scripts. Both the bundles could not be traced despite thorough search done in the Section.

The sixth semester CBCS BA/B Sc/B Com & CR Examination March 2021 answer scripts were false numbered and distributed among various valuation camps during the COVID-19 period and that too in haste. To publish the sixth semester results the pre-valuation false numbering work witnessed the active involvement of many staff from various other sections of the University. In between the misplacement of answer script could have likely be happened, inadvertently.

The following suggestions are submitted for avoiding such incidents in future:

1. The semi-skill acquired by the casual labourers posted at PCVC Section (i.e. CVC I and CVC II Sections) could be better utilized if they were provided with more than the usual six months tenure, and with the mandatory break of service. Those experienced casual labourers can be posted at PCVC section on contract/bond basis in a 1:1 ratio of posting of the casual labourers by the University, in the wake of the new list of Contract Labourers in existence.
2. The bifurcation of the PCVC Section, to four or five units for better monitoring, control and coordination is imperative.
3. The unwrapping of answer bundles by the unskilled casual labourers, must be monitored and supervised by regular staff. A two tier cross verification system could be implemented and strengthened.
4. The day wise ‘e- Absentee Statement’, after the day’s examinations are over, shall be requested to the Chief Superintendents to send to the M & C Section or to the Assistant Registrar (PCVC) which would be helpful in the preparatory and cross verification of accuracy in the false numbering. Malpractice cases can also be included in the advance digital reporting processes.
5. The Question Paper Code wise list must be provided to the PCVC Section, well in advance. The Question Paper Room Wing must forward the complete examination codes in due course to the designated official at PCVC Section, in strict confidence. The practice of PCVC staff pestering for the Question Paper Code list at the QPR Section shall be desisted. A standard format of the e-Absentee Statement, if agreed, shall be thought of.
6. The nineteen points cited under the “*Instructions for Packing and Despatch of Answer scripts*” in the Chapter V of the Examination Manual of University of Kerala regarding the packing of answer scripts shall be insisted upon with the Chief Superintendents. The above measures shown it is hoped would ensure a good safe system in place.

Recommendations: *The Committee considered the above matter and recommended to conduct special Examination for the Sixth Semester Examinations, March 2021, without levying fee, for the candidates whose answerscripts were lost from the PCVC Section. The Committee further recommended to refer the matter along with the suggestions submitted by the PCVC Section, to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Convener, Standing Committee of the Syndicate on Examinations and Controller of Examinations to submit a detailed proposal to strengthen the Permanent Centralised Valuation Camp (PCVC) for avoiding the misplacement of Answer Scripts.

Item No.36.77.19:- *Proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations - Penalty to be imposed on the Colleges for wrong opening of question paper covers - reg:-*
(M&C I)

The Syndicate at its meeting held on 17.07.2020 considered the matter of wrong opening of question papers by some colleges and resolved to entrust the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations to assess the quantum of financial loss to the University and place the report before the Standing Committee of the Syndicate on Examinations. The Vice Chancellor has ordered to implement the above resolution of the Syndicate.

Accordingly, the proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations regarding the penalty to be imposed on the colleges for wrong opening of question paper covers is appended.

As per the orders of the Vice Chancellor, the proposal submitted by the Convener, Standing Committee of the Syndicate on Examinations and the Controller of Examinations regarding the penalty to be imposed on the colleges for wrong opening of question paper covers is placed before the Standing Committee of the Syndicate on Examinations for consideration and recommendation.

Recommendations: *The Committee considered the matter and recommended to agree with the proposal by deleting last two columns and by modifying the fourth column title as "II and above".*

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance to fix the penalty to be imposed on the colleges for wrong opening of question paper covers.

Item No.36.77.20:- *Re-admission granted to Smt. Reeshma Fathima to II semester of Career-related First Degree Programme in Commerce and Tourism and Travel Management under CBCS system at Mar Ivanios College of Arts and Science, Mavelikkara- request for carry over of marks scored in the pre-revised syllabus which stands cancelled -consideration-reg.*

(Ac.AV)

Smt. Reeshma Fathima of Career-related First Degree Programme in Commerce and Tourism and Travel Management under CBCS System at Mar Ivanios College, Mavelikkara (2017 admission) discontinued her studies and later took re-admission to the second Semester during the academic year 2018-2019, as per UO No.Ac.AV/52181/Re-admission/1169/2019 dated 11.01.2019, on the condition that she shall appear for all the theory and practicals of the First Degree Programme, as per the new Syllabi and grades scored for the course in the old syllabi stands cancelled as seen clearly specified in the said UO. The candidate completed the programme after taking re-admission. But she was not issued the consolidated marklist/ Provisional/ original degree, as she has not taken the Semester 1 examination in the new syllabus applicable to her after re-admission. The candidate now submitted a petition for carrying over the result of the first semester examination appeared under 2015 Scheme (which stands cancelled on re-admission), with the results of II to VI Semesters appeared under 2018 Scheme and issue the Consolidated marklist and Provisional Certificate.

The Scheme and Syllabus of Career-related First Degree Programme in Commerce and Tourism and Travel Management was revised w.e.f. 2018 admissions. As per Clause 4 and 5 of the University order granting re-admission, the candidate shall appear for the examinations as per the existing Scheme and Syllabus and the examination taken under the pre-revised syllabus stands cancelled.

The Chairman, Board of Studies in Commerce (Pass) remarked that the Scheme and Syllabus at the time of admission of the candidate and the one in which she completed her Degree Programme are entirely different. She had completed her first semester only under 2015 scheme in which all the courses except one course (CO 1142) are same while comparing it with 2018 scheme. That too same subject but with a different title and 40% similarity in the content of the Syllabus. The Chairman further recommended to accord recognition to the programme subject to the concurrence of the 'Standing Committee on Academic'.

The Dean, Faculty of Commerce endorsed the recommendations of the Chairman, Board of Studies in Commerce (Pass).

Recommendations: *The Committee considered the matter and recommended to agree with the remarks by the Chairman, Board of Studies in Commerce (Pass) which was endorsed by the Dean, Faculty of Commerce.*

Resolution of the Syndicate

RESOLVED that the item be referred to the Academic Council.

Item No.36.77.21:- Special concessions to differently abled candidate - Granting of scribe for practical exams -reg:

(EA I)

Sri Jeevan K Raju, a differently abled candidate, pursuing M.Sc Physics (2021 to 2023) at Mahatma Gandhi College, Tvpm has requested to grant the service of a scribe for practical examinations

The candidate has submitted a medical certificate issued by the medical board which shows that he is suffering from cerebral palsy of fifty percentage which is permanent in nature.

The candidate was already granted special concessions of service of scribe, compensatory time and grace marks for all examinations Regular/ Supplementary within the course period for his M. Sc degree examinations vide UO referred as (2) above.

Now the candidate has requested to grant the service of a Scribe for the M.Sc practical exams as he cannot handle the apparatus especially in Electronics practicals due to lack of motor skills as he is suffering from cerebral palsy of 50%.

It may be noted that as per norms (Examination Manual) there is no provision to grant the service of a scribe for the practical examinations.

As per UO order No.EA.1/1000/2/2021 dated 12/08/2021 a candidate with Benchmark Disability (40% and above) is eligible to avail compensatory time of 20 minutes per hour and service of a scribe for all the online and written examinations conducted by the University as per the request submitted by the candidate.

There is no provision to grant the service of a scribe for the practical exams to the differently abled candidates, as per the examination manual.

The Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations.

Recommendations: *The Committee considered the matter and recommended to grant permission to avail the service of a Scribe, considering the precedent.*

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be noted.

Item No.36.77.22: Non receipt of answerscript - S₅ B.Des Degree Examination January 2018 after valuation by External Examiner- Syndicate resolution-Hearing of the Examiner-reg:-

(EG 1)

The Fifth Semester B.Des Examination January 2018 was held from 08/01/2018 to 17/01/2018. The section had despatched '47' Answer Scripts of the Fifth Semester B.Des Examination January 2018 bearing false number 34030 to 34076 of the subject "History of Design & Fashion" for valuation to Shri. Amalendhu.S.P, Asst Professor, NIFT, Kannur on 06/06/2018 along with a forwarding letter stating the number of Answer Books & the False Number series. But after the evaluation the section received only '46' Answer Books from the said examiner on 19/07/2018 and the Answer book bearing false number 34030 was missing. The external examiner had neither intimated the discrepancy during the receipt of Answer Books nor while returning the same after valuation.

The matter was intimated to the examiner and his reply was received on 29/09/2018 stating that the Answer Book bearing false number 34030 was missing in the Answer books delivered to him and the Answer Books with false number 34031 to 34076 were evaluated and returned to the University. The matter was reported to the Controller of Examinations and as per orders received a letter was formally sent to the examiner on 22/11/2018 to furnish an explanation in this regard. In his reply dated 03/12/2018 it was stated that due to the busy schedule at NIFT he couldn't notice that he did not receive that Answer Book with false number 34030 at the time of receipt, and happened to see the discrepancy only while submitting the marks to University.

The candidate has passed in all the other four subjects out of total 5 Theory Papers. But she has failed in the Practical paper "Fashion Illustration & Design -III" which is '1' mark short to secure a pass and is eligible for a moderation of '5' mark to secure a pass if the candidate clears the missing theory paper. The regular Fifth semester B.Des Examination commenced on January 7, 2019.

As per the orders of the Hon'ble VC, the matter was placed before the Examination Monitoring Committee. The Examination Monitoring Committee at its meeting held on 01.01.2019 recommended that

1. A special examination deemed to be regular appearance be conducted for the candidate without levying fee on 14.01.2019 and the result of which shall be published within a week.
2. The matter is to be placed before the Standing Committee on Examinations

The Vice Chancellor has approved the recommendation subject to reporting to the Syndicate.

The first recommendation has been implemented. The candidate has appeared for the Special Examination held on 14/01/2019 and the result was published on 24/01/2019. The candidate has passed the Paper VI "History of Design & Fashion" of the Fifth Semester B.Des Degree Examination. The marklist of the candidate has also been prepared and sent to the College.

As per the second recommendation the matter was placed before the Standing Committee of the Syndicate on Examinations at its meeting held on 12.02.2019 recommended to hear Shri.Amalendhu S.P, Asst Professor, NIFT, Kannur. The Syndicate has approved the above recommendation at its meeting held on 19.02.2019.Again the mail received from Sri.Amalendhu S P ,Asst.Professor informing his inconvenience to attend the hearing was placed before the standing committee on syndicate held on 19.03.2021and the Syndicate at its meeting held on 28.04.2020 resolved to approve the recommendation of the proceedings of the meeting of the Standing committee of Syndicate on examination to the conduct the hearing. As the examiner hails from Kannur and by considering the Covid--19 situation, Vide E-mail dtd 22.11.2021 he expressed his willingness to conduct the hearing via online mode.

Recommendations: *The Committee heard the Examiner Sri. Amalendhu S P, Asst. Prof., NIFT Kannur through online and statement regarding the matter was obtained from him. The Committee observed that there was serious lapse on the part of the Examiner in having not ascertained the number of answer books before valuation. However, considering the apology from the Examiner, the committee recommended to issue a strict warning letter instructing the examiner to be more vigilant in future.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.23:- മൂല്യ നിർദ്ദേശം നടത്തിയ അധ്യാപകരുടെ ഭാഗികമായ ബില്ലുകൾ തീർപ്പ് കൽപ്പിക്കുന്നത്- സംബന്ധിച്ച്:-

(M&C II)

സർവകലാശാലയിലെ വിവിധ പരീക്ഷകളുടെ ഉത്തര പേപ്പറുകൾ മൂല്യനിർദ്ദേശം നടത്തിയതിന് അധ്യാപകർക്ക് പ്രതിലം അനുവദിക്കുന്നതിനായി ക്യാമ്പ് ഓഫീസർമാർ അധ്യാപകർ സമർപ്പിക്കുന്ന ബില്ലുകൾ ക്രോഡീകരിച്ച് ഓഡിറ്റ് വിഭാഗത്തിന് കൈമാറാറുണ്ട്. എന്നാൽ എല്ലാ അധ്യാപകരും ബില്ലുകൾ സമർപ്പിക്കാത്തതുകാരലം ബില്ലുകൾ സമർപ്പിച്ച അധ്യാപകർക്ക് പ്രതിലം അനുവദിക്കാൻ താമസം നേരിടുന്നുണ്ട്. ആയതിനാൽ ക്യാമ്പ് അവസാനിച്ച് പതിനഞ്ച് ദിവസത്തിനുള്ളിൽ അധ്യാപകർ ബില്ലുകൾ ക്യാമ്പ് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർക്ക് സമർപ്പിക്കലി മെന്ന് തീരുമാനമായെങ്കിലും ചില അധ്യാപകർ ടി ബില്ലുകൾ സമർപ്പിക്കാത്തതിനാൽ ക്യാമ്പ് അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസർമാർക്ക് ബില്ലുകൾ സമർപ്പിക്കുമ്പോൾ എക്സൽ ഷീറ്റിൽ ഭാഗികമായ ബില്ലുകൾ സമർപ്പിക്കുന്നു എന്ന് സാക്ഷ്യപ്പെടുത്തേണ്ടിവരുന്നു . ടി ബില്ലുകൾ റിനാൻസ് വിഭാഗത്തിൽ അനുമാനിക്കായി സമർപ്പിക്കുമ്പോൾ എക്സൽ സ്റ്റേറ്റ്മെന്റിൽ സാക്ഷ്യപ്പെടുത്തേണ്ടത് റ്റുകൾ പേയ്മെന്റ് എന്നാലി ന്നും ഭാഗികമാലി ന്നുള്ള സാക്ഷ്യപ്പെടുത്താൽ പാടില്ല എന്നും ടി സ്റ്റേറ്റ്മെന്റ് അസിസ്റ്റന്റ് രജിസ്ട്രാർ സാക്ഷ്യപ്പെടുത്തേണ്ടതാലി ന്നും സൂചിപ്പിച്ചുകൊണ്ട് ഓഡിറ്റ് വിഭാഗം ബില്ലുകൾ തിരികെ നൽകുന്നു. അതുമാത്രമല്ല റ്റുകൾ പേയ്മെന്റ് എന്ന് സാക്ഷ്യപ്പെടുത്തിയ ബില്ലുകൾക്ക് പ്രതിലം അനുവദിച്ചു കഴിഞ്ഞാൽ പിന്നീട് അധ്യാപകർ ബില്ലി് സമർപ്പിക്കുകയാലി കിൽ പ്രതിലം അനുവദിക്കാൻ സാധിക്കുകയുമില്ല. ആയതിനാൽ പ്രസ്തുത സാഹചര്യത്തിൽ ഭാഗികമായ ബില്ലുകൾ അനുവദിക്കുന്നതിനെ സംബന്ധിച്ചുള്ള സ്പഷ്ടീകരലി ത്തിനായി പരീക്ഷ സ്ഥിരം സമിതിയുടെ പരിഗലി നയ്ക്കായി റ്റ യൽ സമർപ്പിക്കുന്നു.

- Recommendations:** *The Committee considered the matter and recommended the following:*
- 1. The Examiners shall submit remuneration bills within 15 days after the completion of valuation.**
 - 2. The payment claimed shall be processed by the Administrative Officers of the Camps not later than 15 days after the closure of valuation camps.**
 - 3. Any bill for remuneration submitted by the teachers after 15 days of completion of valuation, shall not be admitted.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.24 Failure of Registration for Revaluation-reporting-reg.

(EJ II)

Smt.Nandana Rajesh, Candidate Code: 22019121014 of Second Semester B.Sc Mathematics (CBCSS) Examination, May 2020 conducted in November 2020 of N.S.S College for Women, Neeramankara had submitted a complaint regarding the failure of registration for Revaluation of the complementary paper: "Probability and Random Variables". She had made an attempt to make online payment of Rs.560/- and later she understood that the cash was not credited to the account of University of Kerala. She had produced the document showing the OTP received and stated that the same issue has occurred` to three other candidates viz, Fathima S, Aardra A S and Saritha V S. They have stated orally that they also lost the OTP message from their mobiles, which they have received during their attempts to register for the paper:" Probability and Random Variables", via online.

In the request given by these candidates to the Controller of Examinations the remarks of the Kerala University Computer Centre (KUCC) was sought and they have stated that these four students have made an attempt to make the online payment of Rs.560/- each, but the payment was failed. Candidate code: 22019121014, 22019121020, 22019121048 and 22019121008 has tried on 01/07/2021, 05/07/2021, 13/07/2021 and 05/07/2021 respectively. The last date of registration for Revaluation via online was on 16.07.2021.

These candidates along with their classmates have earlier submitted a complaint regarding the mass failure of 32 candidates in the complementary paper: “Probability and Random Variables (ST 1231.1)” with the recommendation of the Head of the Department of Mathematics and forwarded by the Principal of the N.S.S College for Women, Neeramankara. It is for the same paper that they have requested to permit them to submit offline application for Revaluation as their attempts to apply via online have failed.

31% of the results of this Semester were ready to be published at the time when these candidates submitted their request to permit them to apply for revaluation through offline application. It may also be noted that more than 31% (62%) of the result is ready to be published as of now.

Recommendations: *The Committee considered the matter and recommended that the four candidates be permitted to apply for the revaluation of the said paper.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

Item No.36.77.25:- Delay in the Publication of Revaluation Result- Final Year BA April 2020 - reg:-

(EJ V)

The revaluation results of 14 candidates of Final Year BA English examination held in April 2020 could not be uploaded yet, as the answerscripts of “**Literary Criticism**” and “**English for Communication**” of the above mentioned Candidates have not been received in the Section from the Chief Examiner Dr. Vijayakumar J, former HOD, Dept. of English, University College, Thiruvananthapuram, till date. This inordinate delay in getting their revaluation results of the Final Year BA April 2020 examination is causing much difficulty to them. The detailed list of the said Candidates are appended herewith for perusal.

As per the reference cited above, the case of Smt.Himaja H J, one of the 14 candidates, was placed before the meeting of the Syndicate held on 28/10/2021 and it was resolved to conduct a special examination for the affected candidate without levying fee and treating it as the same chance, to reckon the better marks and further resolved to hear the Chief Examiner Dr. Vijayakumar J. As per this decision, the hearing of the examiner, Dr.Vijayakumar J, is scheduled to be held on 11/01/2022. Therefore a decision is to be taken in the case of the other 13 candidates also.

Recommendations: *The Committee considered the matter and recommended that a chance for special examination be offered to the above mentioned candidates also whose answerbooks are reported missing by the Chief Examiner, as has been done in the case of Smt. Himaja H J.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

FURTHER RESOLVED to debar Dr. Vijayakumar J, former HOD, Dept. of English, University College Thiruvananthapuram permanently from the valuation of Answer Scripts.

Item No.36.77.26:- Fifth semester, December 2021 – participation in Trekking Camp at Karnataka – Request for conduct of Special Exam – reg:

(DR CBCS)

Five candidates of 5th semester, December 2021 Examination, Abhijith.A, 22019144001 candidate of Bsc. Mathematics from University College, Lenin Raj.R, 15919106038, candidate of B.Com. from Govt Arts College, Thiruvananthapuram, Akash S Nair 150 19145019 candidate of BA Economics from VTMNSS College, Dhanuvachapuram, Govind B. Nair, 159 19113032 candidate of B.Com from Iqbal College, Peringammala and Akhil M S 230 19103026 candidate of B.Sc. Physics from Christian College, Kattakkada have requested for conduct of special examination as they couldn't attend the fifth semester regular examination from 13-12-2021 to 22-12-2021. In the case of two candidates it is represented that they had attended Trekking Camp at Belgaum, Karnataka from 14th December to 21st December 2021 as is mentioned in the forwarding letter of NCC Authorities. The other two candidates have not submitted any proof of their participation.

In this context it may be noted that as resolved by the syndicate special examinations are permitted to those candidates who participate in Arts/Sports events with budgetary support of the University and for participation in such events of State/National and International Level. Exceptions were made on the representation of candidates who missed their 5th Semester December, 2019 Examinations due to their participation in National Camp of NCC at Delhi and as per decision of the Syndicate held on 15-06-2020 and 14-08-2020 vide item No. 10.180 and 16.74 respectively special examinations were conducted for these candidates.

The current request for special examination is made by the candidates who participated in NCC Trekking Camp held at Belgaum, Karnataka. As per the U.O No. 4157/1/NCC/2019 dated 13-08-2019 for award of grace marks, Trekking is classified as Centrally Organised Event. The Honourable Vice Chancellor while considering the request submitted by the five candidates, to conduct Special Examination for the papers of S5 CBCSS BA/Bsc./B.Com. for which they were unable to attend during their participation in NCC trekking Camp (13th December to 22nd December), has ordered to place the matter before the Standing Committee of the Syndicate on Examinations for consideration.

Similar request submitted by the candidates Abhijith A and Lenin Raj earlier were placed before the Examination Monitoring Committee held on 07.12.2021. The committee considered the matter and recommended to allow the candidates to write the special examinations provided special examination of the Fifth Semester in the wake of Covid 19 are sanctioned.

Recommendations: *The Committee considered the matter and recommended that the Special Examinations of Fifth Semester BA/B.Sc/B.Com CBCSS/CR Degree Examinations, December 2021 in the wake of Covid-19 be granted and these candidates also be allowed to write the Special Examinations along with them subject to confirmation of their participation in the NCC Trekking Camp.*

The Committee further recommended to request the Vice Chancellor to approve the recommendations under the Item Nos. 15 & 21 in the above minutes, subject to reporting to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Examinations held on 11.01.2022, be approved.

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Item No.36.78 ***Department of Environmental Sciences- Proposal for signing MoU between University of Kerala and HLL Life Care Ltd-Consideration of reg-***

(Ac .D)

The Head, Department of Environmental Sciences, University of Kerala has forwarded a proposal for signing Memorandum of Understanding between University of Kerala and HLL Life care Ltd.

Purpose of Agreement

The purpose of this agreement is to develop academic educational and industrial cooperation, establish a collaborative program in industrial processes and waste management between HLL & Department of Environmental Sciences.

Areas of Cooperation

- a) To conduct joint research and development projects relating to Environment leading to waste reduction, waste disposal, sludge disposal and improving the efficiency of in ETP operations, Ultra filtration, Reverse Osmosis and other cooperation in individual projects for implementation of ZLD and Zero Waste system in HLL.
- b) Organization of lectures, symposia, international meetings, conferences, and workshops incorporating HLL team and students of Environment Sciences as part of competency building of staffs including skill development of HLL team and gaining practical experience for students relating to Environment.
- c. To provide internship facilities and project work facilities.
- d. To provide refresher practical training on environment for the faculty members of Department of Kerala.

- e. Providing opportunities for Professors and researchers to give lectures in HLL
- f. Search for opportunities to collaborate in future
- g. To share Environment laboratory facilities.
- h. To suggest effective methods of sludge disposal and disposal of other wastes including disposal of plastic waste and implement the concept of waste to wealth programmes.

Implementation

- All programs implemented under the terms of this MoU shall be mutually agreed upon in writing, including the necessary budget for the program of activity as the need may arise.
- Each of the participating institutions shall be fully responsible financially for the activities carried out under its direction or by its staff, except as otherwise agreed by parties.
- The parties will designate one officer to will develop and coordinate specific programs or activities between them.

Coordinators

Dr. Saloma Gnana Thanga V, Head, Department of Environmental Sciences and S. Venugopal are the coordinators.

Duration and renewal of agreement

Duration of the proposal is for a period of three years and is subjected to revision of modification by mutual agreement.

The Legal Advisor has perused the draft of MoU and opined that the same is legally in order.

The Standing Committee of the Syndicate on Academics and Research held on 16.09.2021 considered the proposal and recommended to entrust the Dean, Faculty of Applied Sciences & Technology to submit a detailed proposal in this regard and further resolved to place the same before the Syndicate. The Syndicate, vide item no. 32.98.D30, held on 23.09.2021 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research. The Vice-Chancellor has accorded sanction for implementing the Syndicate resolution.

The Dean, Faculty of Applied Sciences, has recommended the proposal and opined that there is no need of any modification in the proposal.

As per the orders of the Vice Chancellor, the proposal for signing MoU between University of Kerala and HLL life care Ltd along with the recommendation of the Dean, Applied Science is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the proposal for signing MoU (Legally vetted) between University of Kerala and HLL Life care Ltd., be approved.

Item No.36.79

Kerala University Faculty Recharge Programme – Minutes of the meeting of the Sub Committee of the Syndicate – Consideration of – reg.

(Ad.H)

A proposal for engaging teachers on contract basis for a tenure of 5 years was placed before the Syndicate held on 23-09-2021 (item no. 32.117) and on 28-10-2021 (item no. 33.09). The Syndicate held on 28-10-2021, resolved to rename the proposal as 'Kerala University Faculty Recharge Programme' and further resolved to constitute a sub-committee consisting of Pro-Vice Chancellor (Chairman), Dr. S. Nazeeb (Convenor), Dr. K.G. Gopchandran, Dr. M. Vijayan Pillai and Sri.R. Arunkumar, Members Syndicate to study the proposal in detail and place the report before the Syndicate. Accordingly, a Sub Committee was constituted and the Sub Committee met on 04-01-2022 in the chamber of the Pro Vice Chancellor.

The Minutes of the Meeting of the Sub-Committee to study and report on the proposal for Kerala University Faculty Recharge Programme, is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Sub Committee to study and report on the proposal for Kerala University Faculty Recharge Programme.

Date & Time : 04-01-2022; 3:20 pm.
Venue : PVC's Chamber

Members present:

1. Dr. P.P. Ajayakumar Pro Vice-Chancellor (in the chair) - Sd/-
2. Dr. S. Nazeeb, Member Syndicate (Convenor) - Joined online
3. Dr. K.G. Gopchandran, Member Syndicate - Sd/-
4. Dr. M. Vijayan Pillai, Member Syndicate - Joined online
5. Shri. R. Arunkumar, Member Syndicate - Sd/-

The meeting started at 03:20 pm. The Pro Vice-Chancellor explained the circumstances under which the proposal for Kerala University Faculty Recharge Programme is being proposed. The proposal is in tune with the tenure track appointment of teachers and is being examined in the present context which has limitations in sanctioning new teaching posts especially for new generation courses/departments, including the 9 new Departments proposed. The proposal is intended to replace the existing one year contract appointments with a five year contract for appointment of teachers on temporary basis. The proposed 5 year contract, would have provision for the teachers to engage in research guidance and take up funded projects, publication of research articles and other research/academic activities which a permanent teacher would be entitled to.

The members stated as follows:

Dr. S. Nazeeb: The Member Syndicate, pointed out that shortage of teaching staff is adversely affecting the out put of many Departments, especially the Department of History, Biotechnology, etc. Permanent appointments are not likely to resume immediately as the reservation system is under challenge before the Supreme Court. 5 year tenure appointments is the only feasible alternative to overcome the present situation and the teachers so appointed are anticipated to make academic and research contributions as there will be provision for research guidance and other academic activities. The continuance of the teacher will be based on the assessment of his performance and an incumbent with good performance would get admissible advantage in selection process for permanent appointments as and when the same materialises.

The shortage of faculty is not only a hindrance for the functioning of newly formed Departments, but is affecting the existing ones also. Even though UGC Regulations 2018 has provision for counting contract services for placement of teachers, the present one year contract does not come under its purview. The teachers so engaged do not get the weightage they deserve. The tenure appointments would be beneficial to the teachers on contract too, as it would be legally valid for being counted with permanent appointments. The teacher on tenure appointment would also get opportunity for academic activities and research contributions. The Member Syndicate therefore favoured the proposal.

Dr. M. Vijayan Pillai: The Member Syndicate disagreed with the proposal. He preferred permanent appointment of teachers to tenure appointments and stated that tenure appointments would put the youngsters aspiring for teaching positions to dismay. The proposal which forms a part of new education policy is not seen welcomed by other Universities. Without proper analysis of the system, a hasty step to implement the same would not be an appreciable action. The Govt too has not taken a policy decision and the University may abstain from taking a leading role in its implementation without a proper study. The member therefore favoured only permanent appointments even if it took longer time to materialise.

Shri. R. Arun Kumar: The Member Syndicate opposed the proposal stating that it is against the interest of new job aspirants. After a few tenures, they would cross the upper age limit and would be kept away from permanent appointments. Any relaxation would require statute amendment which would be time consuming. He therefore favoured permanent appointments against posts sanctioned by the Govt. He proposed that the University should pursue its efforts to get new posts sanctioned. According to him, quality education can be imparted only through permanent teachers.

The Member Syndicate also suggested to have detailed discussions with Teachers Organisations and Government on the proposal before the University arrives at a decision in this regard.

Dr. K.G. Gopchandran: The Member Syndicate opined that the proposal shall not be set aside as an act which may reduce permanent employment, but should be favoured as a measure to keep alive the academic and research activities and to meet the faculty requirements for new generation courses. The present situation has limitations in providing new posts and the existing ones cannot be filled up completely due to various limitations. Tenure appointments for 5 years would definitely be of

advantage to the Departments in increasing the number of faculty to meet the requirements of NIRF Ranking & Grading too. A new system is to be effected detailing the terms and conditions of tenure appointment and the benefits that the faculty under tenure appointments would be entitled to viz. Weightage in future appointments against permanent posts, etc.

The Member Syndicate suggested to place a detailed proposal before the Syndicate with scope for discussion with Teachers Organisations and Government.

The Pro Vice-Chancellor stated that permanent appointments are most advisable, but existing situation does not provide favourable conditions for post creation for new Departments/Courses, especially in University Departments. For University Departments, research is of primary importance. All activities of the Departments cannot be completely fulfilled by teachers on 1 year contract, but teachers on tenure appointment would have facility to avail guideship, funded projects and other academic contributions. Such alternative measures can only be depended upon in the present scenerio, to meet the requirements of the Departments.

The meeting, therefore, recommended to authorise the Pro Vice-Chancellor to prepare a detailed proposal for being placed before the Syndicate giving room for discussion with the Government and Teachers Organisations.

The meeting came to an end at 04:15 p.m.

Resolution of the Syndicate

RESOLVED to authorise the Pro-Vice-Chancellor to prepare a detailed proposal for Kerala University Faculty Recharge Programme and place the same before the Syndicate for detailed discussion

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Item No.36.80 *University Institute of Technology – Regional Centre – Alappuzha – Arrears of Electricity Bill – Consideration of- Reg.*

(Ad AVII(A))

The Principal, University Institute of Technology, Regional Centre, Alappuzha has forwarded the letter received from the Assistant Engineer, Electrical Section, Alappuzha Town. In this letter it is informed that based on the Judgement of Hon'ble Supreme Court of India dated 20.02.2020, the LT VI A tariff of electricity bill was changed to LT VIIA and arrear amount of Rs. 4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) for the period 15.09.2009 to 08.02.2011 have to be remitted on or before 28.12.2020.

As per the report from the Legal Adviser, it is advisable to comply with the judgement and pay the arrears of electricity charges as demanded by the Asst. Engineer, KSEB, Alappuzha. At the same time, University may take up the issue before the Government and request for relaxation in enhanced tariff. Also, the University may enlighten the KSEB authorities on their misconceptions and request to revise the electricity tariff similar to that of Govt./ Aided Educational Institutions.

Accordingly, the same was informed to the Private Secretary to the Hon'ble Minister for Electricity and requested to take necessary steps to waive the arrears of electricity charges as demanded by the Assistant Engineer, Electrical Section, Town, Alappuzha and also requested to take necessary steps to fix the electricity tariff of all UITs similar to that of Govt./Aided Institutions. Meanwhile, the Principal, University Institute of Technology, Regional Centre, Alappuzha approached the K.S.E.B for relaxation of payment and extention of date of payment. The Private Secretary to the Hon'ble Minister for Electricity has informed that the letter from the University has been handed over to the Director (Distribution L.T.) KSEBL- Vidyuthi Bhavanam, Pattom, Thiruvananthapuram.

The Principal, University Institute of Technology, Regional Centre, Alappuzha has then forwarded a letter received from the Assistant Engineer, Electrical Section, Alappuzha Town. In this letter it is informed that the amount of Rs.4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) have to be remitted on or before 04.02.2021. Otherwise the electricity connection will be diconnected without any further notice.

As per the orders of the Vice – Chancellor, a request letter has been given to the Executive Engineer, K.S.E.B, Alappuzha Division to allow the payment of arrears in 10 installments and entrusted the Principal, University Institute of Technology, Regional Centre, Alappuzha to pay an amount of Rs. 50,000/- (Rupees fifty thousand only) to K.S.E.B from PTA Fund as first installment and to make a temporary solution to this issue and the matter is reported to the Syndicate.

The Principal, UIT Alappuzha, has informed that based on the letter given to the Executive Engineer, the Assistant Engineer, Electrical Town Section, Alappuzha has issued an installment sanction order. The total arrear amount of Rs.4,53,428/- (Rupees four lakh fifty three thousand four hundred and twenty eight only) is divided into 6 installments. The first installment of Rs.50,000/- (Rupees Fifty Thousand only) paid on 02.02.2021 and the balance amount is divided into 5 installments and each installment amounted to around Rs.80,700/- (Rupees Eighty Thousand Seven Hundred only) and the due dates are 02.03.2021, 03.04.2021, 03.05.2021, 02.06.2021 and 02.07.2021.

The Syndicate in its meeting held on 17.02.2021, Item No. 23.60, resolved to send letters to the Minister for Higher Education, Minister for Electricity and Minister for Public Works and Registration, requesting to waive the arrears of Electricity charges as demanded by the Assistant Engineer, Electrical Section, Alappuzha and to fix the electricity tariff of all UIT's similar to that of Government/ Aided Institutions. And, further resolved to intimate the Principal, UIT, Alappuzha to take necessary steps to remit the 2nd installment.

As per the orders of the Hon'ble Vice – Chancellor, letters were sent to the Minister for Higher Education, Minister for Electricity and Minister for Public Works and Registration. And also, informed the Principal, UIT, Alappuzha to take necessary steps to remit the 2nd installment of Rs. 80,628/- (Rupees eighty thousand six hundred and twenty eight only) to the electricity bill no. 5502111100022 dated 22.11.2011 from PTA Fund of the Institutions and report the University.

The Principal, UIT, Alappuzha has informed that an amount of Rs. 80,628/- (Rupees eighty thousand six hundred and twenty eight only) was remitted on 03.03.2021 as second installment of the arrears of electricity charge, drawn from PTA Fund. And also informed that there is stiff resistance from the PTA executive committee for taking PTA fund to clear arrears and requested for an urgent intervention at higher level is needed to settle the matter with KSEB.

The Hon'ble Vice – Chancellor has ordered to place matter before the Standing Committee of the Syndicate on Finance. The Syndicate at its 26th meeting held on 13.04.2021 resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance held on 09.04.2021 to authorize the Principal, UIT, Alappuzha to remit third installment of arrears of electricity charge from PTA Fund. And, also to address the Chairman, KSEB, requesting to waive arrears of electricity charges and to entrust the Registrar to take necessary follow up action in this regard. The same has been done.

Meanwhile, As per our complaint before the Hon'ble Minister for Electricity, it is informed that in the light of Hon'ble Supreme Court Judgement on various Special Leave Petitions on 20.02.2020, all self finance institutions, irrespective of Government/ Private/ Aided or Unaided, are liable to pay current charge as fixed by the Hon'ble Kerala State Tariff Regulatory Commission Tariff order w.e.f 01.12.2007. Based on the judgement and tariff order, we are requested to settle the arrears of Consumer No. 1155022008956 at the earliest in order to avert further proceedings and to provide better service.

The matter was placed before the Syndicate held on 07.05.2021 has resolved to inform the matter to the Chief Minister, Minister of Higher Education and Minister of Electricity, Government of Kerala, requesting to waive the arrears of electricity charges as demanded by the Assistant Engineer, Electrical Section, Alappuzha and to fix the electricity tariff of all UITs similar as that of Government/ Aided Institutions. Accordingly, the same has been done.

The Executive Engineer, Electrical Division, Alappuzha has now informed that the LT VII A tariff applied to the UIT Alappuzha is in accordance with the tariff system prevailing in KSEBL as per the tariff order of the KSERC and also applauded by the Hon'ble Supreme Court. And, Also informed that our request for changing the tariff from VII A to VI A and to waive the surcharge are not admissible and requested to remit all the dues at the earliest.

The special meeting of the Syndicate held on 02.09.2021, vide item no. 27, resolved to delegate Adv. K.H. Babujan, Sri. J. Jairaj, Sri. B.P. Murali, Adv. G. Muraleedharan Pillai, Members Syndicate have a discussion with the Minister for Electricity and Minister for Higher Education and Social Justice to waive the arrears of electricity charges as demanded by the Assistant engineer, Electrical Section, Alappuzha and to fix the electricity tariff of all UITs similar to that of Government/ Aided Institutions.

Sri. K. Krishnankutty, Hon'ble Minister for Electricity, Government of Kerala has forwarded reply to the Vice-Chancellor informing that the representation submitted by the Vice-Chancellor to change the tariff of Electricity Charges has been forwarded to the C.M.D, K.S.E.B to take urgent necessary action and to submit a report. The Vice-Chancellor has acknowledged the same.

The Electricity connection at UIT Alappuzha was disconnected on 01.01.2022 and upon the request of the Registrar, connection was reinstated on 04.01.2022. Now, the Principal, UIT Alappuzha has informed that the last date for making the payment of arrear electricity bill will be on 15.01.2022. Now it is learned that the disconnection date is extended upto 31.01.2022.

The details of arrear payment made are as shown below.

First installment	– Rs. 50,000/-	Date of payment – 02.02.2021
Second installment	– Rs. 80,628/-	Date of payment – 03.03.2021
Third installment	– Rs. 80,700/-	Date of payment – 06.05.2021

Hence balance amount of Rs. 2,42,100/- due to the KSEB Ltd. may be remitted urgently.

As per orders of the Hon'ble Vice – Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendations.

Resolution of the Syndicate

RESOLVED to remit the balance arrears of electricity charge of Rs. 2,42,100/- to K.S.E.B from the PTA Fund of UIT Alappuzha with immediate effect.

FURTHER RESOLVED to seek legal opinion of the Standing Counsel regarding the further course of action to be taken on this matter.

Item No.36.81 Regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia – Registrar's Report – Consideration of -reg:

(Ad DI)

The Syndicate at its meeting held on 28.10.2021 vide Item No.33.57.02 has entrusted the Registrar to verify the documents related to the regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia, who were in-charge of the Director, Department of Physical Education and submit a detailed report before the Syndicate. Consequently, a detailed report regarding regularization of liability was submitted by the Registrar, before the Syndicate.

The Syndicate at its meeting held on 04.12.2021 vide item no.34.102 considered the report and resolved to entrust the Registrar to examine the details of amount disallowed in connection with the conduct of IC/IU tournaments during 2013-14 and place a final report before the Syndicate. Accordingly the Registrar has convened a meeting with the Finance Officer, the Section Officer of Audit-VI Section on 07.01.2022 and all bills towards the disallowed amount of Rs.1,89,349/- were examined and prepared a detailed report on the same.

As per orders of the Vice Chancellor, the Registrar's Report on the basis of the meeting held on 07.01.2022, is placed before the Syndicate for consideration and appropriate decision.

Report regarding the regularization of provisional advance sanctioned to Dr.P.Raghavan and Dr.K.I.Razia for conducting IC/IU tournaments in 2013-14

The Syndicate at its meeting held on 28.10.2021 vide Item No.33.57.02 has entrusted the Registrar to verify the documents related to the regularization of provisional advance sanctioned for the conduct of IC/IU tournaments in 2013-14 to Dr.P.Raghavan and Dr.K.I.Razia, who were in-charge of the Director, Department of Physical Education and submit a detailed report before the Syndicate. Consequently, a detailed report regarding regularization of liability was submitted by the Registrar, before the Syndicate.

The Syndicate at its meeting held on 04.12.2021 vide item no.34.102 considered the report and resolved to entrust the Registrar to examine the details of amount disallowed in connection with the conduct of IC/IU tournaments during 2013-14 and place a final report before the Syndicate. Accordingly all bills towards the disallowed amount of Rs.1,89,349/- was examined by the Registrar, the Finance Officer, the Section Officer & Assistant of Audit-VI Section and the following suggestions are forwarded.

**Details of the Provisional Payment sanctioned to
Dr.P.Raghavan and Dr.K.I.Rtazia for the conduct of IC/IU tournaments in 2013-14 .**

Total Amount Sanctioned	Rs.37,39,860/-
Bills & Vouchers submitted	Rs.34,56,259/-
Bills & Vouchers not submitted	Rs.2,83,601/-
Admitted Amount	Rs.32,66,910/-
Disallowance	Rs.1,89,349/-
Total Liability (Disallowed + Bills not submitted)	4,72,950/-
Amount adjusted against excess amount expended for the conduct of IC/IU tournaments during 2014-15 & 2015-16	3,12,295/-
Balance Liability	1,60,655/-

Details of amount disallowed in connection with the conduct of IC/IU tournaments in 2013-14

Sl.No	Disallowance	Amount	Remarks
1	TA/DA	1,31,736/-	Excess amount claimed above admissible rate - Not Recommended
2	Kit allowance given to student	31,336/-	<i>Event: Canoeing & Kayaking.</i> (i) Rs.28,000/- by-cash to 14 students @ Rs.2,000/- per student. <i>Event- IU Ball Badminton.</i> (ii)Rs.1,162/- to cost of team sports kit <i>Event- IU South Zone Hockey (W)</i> (iii) Rs.2,174/- to cost of stockings for players. (Disallowed as 'No University order') Recommended for payment.
3	Medicine	2/-	Excess bill amount- Not Recommended
4	Calculation Mistake	8,550/-	Not Recommended
5	No Passed For Payment	1,170/-	<i>Event: IU Men's football championship</i> Amount mentioned in passed for payment is Rs.1,170/- less than actual amount in bill. Recommended for payment.
6	Excess Officiating Charges	790/-	Excess amount claimed than admissible. Not Recommended
7	Special Allowance	2,250/-	Event: <i>Women's Tennis Championship</i> Conveyance charges to convenor –Rs.250/- Event: <i>Men's Football Championship</i> Allowance to Convenor (DA)- Rs.1,000/- Allowance to Convenor (DA)-Rs.1,000/- Recommended for payment.
8	Maintainance of Court, TKM College of Engineering	1,000/-	<i>Event: mens football championship 2013-14.</i> Paid towards maintainance charges to court. Recommended for payment.
9	Included in expenditure statement, but no bills	12,515/-	No bills submitted Not Recommended
Total:			Rs. 1,89,349/-
Recommended for payment:			Rs. 35,756/-
Balance Disallowed:			Rs.1,53,593/-

Details of Disallowance Reconsidered:

1. Rs.1,31,736/- disallowed towards TA/DA:

On verification of the bills in detail, it was found that eligible TA/DA as per the rules and regulations existed at the time of submission of the bills, were allowed/granted in each bill and the excess amount claimed was only disallowed.

Since U.O No. Ad.D1.3/DPE/TF&DA/2021 regarding sanctioning of TA/DA in the rate of Second AC Train fare to all accompanying Coaches & Team Managers came to force only on 10.09.2021, it is not possible for the committee to make any recommendation for allowing the disallowed amount towards TA/DA for Rs.1,31,736/-.

2. Rs.31,336/- disallowed towards Kit Allowance given to students:

It is observed that an amount of Rs.31,336/- was disallowed towards cost of sports kit purchased for students. Usually Sports Kits were supplied to students by the DPE and in this case an amount of Rs.2,000/- was seen disbursed as Kit Allowance to 14-students by cash (Rs.28,000/-) and the rest as cost of team sports kit (Rs.1,162/-) and cost of stockings for players (Rs.2,174/-). Since the issuance of sports kits to participants was mandatory, the meeting decided to recommend to waive the objection towards Kit Allowance for an amount of Rs.31,336/-.

3. Rs.1,170/- disallowed as there was no Passed for Payment certification in bill:

An amount of Rs.1,170/- was seen excluded while certifying the passed for Payment, in a bill towards cost of jersey and other items purchased in connection with IU Men's football championship held at Moovattupuzha in 2013-14. Hence it is recommended to allow the amount, subject to submission of necessary certification in the bill.

4. Rs.2,250/- disallowed towards Special Allowance:

Three payments viz..

- i) Rs.250/- towards conveyance charges to Convenor of Women's Tennis Championship,
- ii) Rs.1,000/- Allowance for Convenor of Football championship,
- iii) Rs.1,000/- Allowance for Convenor of Football Championship

were seen disallowed. It is observed that since the payments were given to convenors deputed from outside to conduct the events and the same was done successfully, it was decided to recommend to allow the amount of Rs.2,250/- disallowed towards Special Allowance.

5. Rs.1,000/- disallowed towards Maintenance charges of Court at TKM College of Engineering:

An amount of Rs.1,000/- paid towards Maintenance charges of Court at TKM College of Engineering in connection with mens football championship 2013-14. Hence it is recommended to allow the amount of Rs.1,000/- paid towards the same may be allowed.

All other amounts disallowed towards calculation mistakes, excess Officiating Charges, amounts included in expenditure statement-but no bills, etc.. for an amount of Rs.21,857/- were excluded from considering. Hence, including the TA/DA for Rs.1,31,736/-, the total disallowance will be Rs.1,53,593/- (earlier it was Rs.1,89,349/-).

Accordingly, an amount of Rs. 35,756/- is recommended to be waived from the total liability of Rs.1,60,655/- fixed earlier and the present liability to be fixed may be Rs.1,24,899/- at the rate of Rs.1,13,208/- to Dr.P.Raghavan and Rs.11,691/- to Dr.K.I.Razia, who were in-charge of the Director, Department of Physical Education.

The above details are submitted before the Syndicate for taking an appropriate decision in the matter of liability fixed to Dr.P.Raghavan and Dr.K.I.Razia.

Resolution of the Syndicate

RESOLVED to entrust Sri.Jairaj. J and Sri.R.Arunkumar, Members Syndicate to have a detailed study regarding the matter and place the report before the Syndicate.

Item No.36.82

Cessation of term of Student Members of Senate and Syndicate –Reporting of-reg.

(Ac.AI)

The election to the Senate, University Union, Student Council by the members of the General Council of the Kerala University Union was conducted on 08.01.2021. The result of the above said election was also declared on 08.01.2021.

As per the Kerala University Act 1974, section 18(3) Fourth proviso " the term of office of a member referred to in item (12), under the heading "Elected Members" in section 17 or a member referred to in item (3) under the heading "other members" in that section ***shall be one year from the date of his election or nomination, as the case may be***"

Accordingly, the term of office of Ten (10) student members elected to **the Senate** on 08.01.2021 ceased to exist on 07.01.2022.

The Second Proviso to Section 22 of the Kerala University Act, 1974 restricts the term of the member referred to in item (b) under the heading Other Members 21 (Student Member) for a period of one year from the date of election or till he ceases to be a member of the Senate, whichever is earlier.

The primary membership of the members in the Senate has ceased and therefore the term of the Student member in the Syndicate, acquired by election, cannot exist anymore. Hence the term of Sri. Riyas vahab, the Student Member to the Syndicate, in the Syndicate also ceased on 07.01.2022.

As per the order of the Vice-Chancellor, **Sri. Riyas Vahab**, has been excluded from the meeting of the Syndicate and Standing Committees of the Syndicate and present Student Members have been excluded from the meetings of the Senate to be convened after 07.01.2022 and the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED that Prof.K.Lalitha, Member Syndicate be assigned charge of the Convenor, Standing Committee of the Syndicate on Students' Services.

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Item No.36.83 ***Modernization of University Libraries - Vertical extension to Kerala University Library Palayam - Electrical works – Request for reappropriation of funds for payment to contractor – Consideration of-reg. (Pl.G)***

As per U.O No. 7077/2021/UOK dated 10.12.2021, administrative sanction was accorded for reappropriating an amount of Rs.34,00,000/- (Rupees Thirty four lakhs only) to the head of account "Part II -Plan -MH 65 works-8/5427 – Modernisation of University Library Building (State)" from the head of account "Part II – Plan – MH 63 – Miscellaneous – 7/6065 – Implementation of Plan Programmes (State)" provided in the current year's Budget Estimates of the University, for meeting the expenditure towards the civil and electrical works related to the modernisation of University Library, Palayam.

Subsequently, the University Engineer, vide letter No. DB. 1/LIB/19 – 20 dated 15/12/2021 has reported that the final expenditure for the civil & electrical work including the GST component is Rs. 36,22,018/- against which reappropriation was requested & sanctioned only for Rs. 34,00,000/-, which was arrived on approximate calculation before sanctioning respective bills. The University Engineer has further reported that the bills for the civil work has been settled and the balance amount available in the reappropriated amount is Rs. 5,98,556/-, but the electrical bill amounts to Rs.8,20,574/- which is due for payment as an additional reappropriation of Rs. 2,22,018/- is required.

Hence, the University Engineer has requested for an additional reappropriation of Rs.2,22,018/- (Rupees. Two lakh twenty two thousand and eighteen only) for effecting payment towards the electrical works.

In this regard the Finance, vide Endorsement No. FOS.4838/Finance 2/ 2021-22 dated 07.01.2022, has remarked the following:

1. An additional amount of Rs. 2,22,100/-(Rupees Two Lakhs Twenty Two Thousand One Hundred only) may be provided under the h/a "Part II -Plan -MH 65 works-8/5427 – Modernisation of University Library Building (State)" by reappropriation from the h/a "Part II -Plan -MH 63 - Miscellaneous-7/6065-Implementation of Plan Programmes(State)" in the current year's Budget Estimates of the University.
2. The additional expenditure on electrical works related to the vertical extension of Kerala University Library Building may be met from the above-mentioned head of account.
3. The payment may be done through KUF.
4. All statutory recoveries may be effected before actual payment.

As per the orders of the Hon'ble Vice-Chancellor, the matter of reappropriation of an amount of Rs. 2,22,100/- (Rupees Two Lakhs Twenty Two Thousand One Hundred only) to the head of account "Part II -Plan -MH 65 works-8/5427 – Modernisation of University Library Building (State)" by reappropriation from the head of account "Part II -Plan -MH 63 - Miscellaneous-7/6065-Implementation of Plan Programmes (State)" in the current year's Budget Estimates of the University is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.36.84

Department of Botany, Kariavattom—NAAC Visit--Works/ Purchases related to Green House and Medicinal and Herbal Plants Garden in the Department -- Request for provisional payment-Consideration of-reg.

(Ad.A.VI)

The Head, Department of Botany, vide letter no. 6/BOT/GREENHOUSE dated 25.11.2021 has requested to sanction an amount of Rs. 2,00,000/- (Rupees Two lakh only) as provisional advance for the immediate purchases and works to be carried out in the Green House and in Medicinal and Herbal Plants Garden in the Department as part of NAAC visit, utilizing Rs. 1,00,000/- (Rupees One lakh only) each from the head of account 'Part I-NP-MH-17-Department of Botany-4/3045- Green House' and from 'Part I-NP-MH-17-Department of Botany-4/2231--Medicinal and Herbal Plants Garden' provided in the current year's budget estimates of the University. The Head has also informed that the purchases related to the Department farm can only be done by immediate payment during purchase and as the payment through treasury takes time, the dealers are not willing to give the materials on credit and this creates inconvenience in day to day activities & delay of essential purchases.

On this matter the Finance, vide Endt. FOS 4653/ Finance I/dtd 04.01.2022, has endorsed that, '**An amount of Rs.2,00,000/- (Rupees Two lakh only) may be released as provisional advance to Dr. T.S. Swapna, Head, Department of Botany towards meeting the expenses in connection with the works/purchases related to the Green House and Medicinal and Herbal Plants Garden in the Department Farm, subject to administrative sanction. The expenditure for Rs. 1,00,000/- (Rupees One Lakh only) each may be met from the subheads "4/3045-Green House" & "4/2231-Medicinal and Herbal Plants Garden", of the Major head "Part -I-NP-MH-17-Department of Botany" of the current year's Budget Estimates of the University. All the purchases shall be effected in accordance with Store Purchase Rule/KFC. Advance shall be regularised within 3 months from the date of receipt of advance**'.

As per the orders of the Vice Chancellor, the matter of sanctioning provisional advance of Rs.2,00,000/- (Rupees Two lakh only) to Dr. T.S. Swapna, Head, Department of Botany towards meeting the expenses in connection with the works/purchases related to the Green House and Medicinal and Herbal Plants Garden in the Department Farm, as endorsed by the Finance, is submitted before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.36.85

UG Admission 2021- E-mail received from the Principal, SG College, Kottarakkara and the Principal, Govt. Arts and Science College, Kulathoor – retaining of admission —Consideration of-reg.

(Ac.H)

E-mail has been received from the Principal, SG College, Kottarakkara and the Principal, Govt. Arts and Science College, Kulathoor regarding retaining of admission of candidates.

The Principal, SG College, Kottarakkara has informed that three candidates who have got higher allotment are still continuing in the college and hence they are not included in the final admit list of the college. It has been requested that they may be retained in the college, as there are enough vacancies to admit the candidate. The details of candidates are given below.

1. Samya Mariam Raju (470690) B.Sc Zoology
2. Abhina Ajayan (455861) B.Sc Zoology
3. Parvathy Visalan (451638) B.Sc Botany

The Principal, Govt. Arts and Science College, Kulathoor has also informed that a candidate Meera Rajendran (411094) in B.Sc Bio Chemistry is not included in the final admit list of the college. It has been requested that she may be included, since there exist vacancy for B.Sc Bio Chemistry in the college.

The Vice Chancellor has ordered to place the matter before Syndicate.

Hence the matter regarding the retaining of candidates at SG College, Kottarakkara and Govt. Arts and Science College, Kulathoor, as per the request of the Principals concerned, is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to retain the admission of the following three candidates in the SG College, Kottarakkara:

1. Samya Mariam Raju (470690) B.Sc Zoology
 2. Abhina Ajayan (455861) B.Sc Zoology
 3. Parvathy Visalan (451638) B.Sc Botany
- and Meera Rajendran (411094) in B.Sc Bio Chemistry at Govt. Arts and Science College, Kulathoor

Item No.36.86

Request from Sri. Stephin S N, Final year BA History student at VTMNSS College, Dhanuvachapuram who is differently abled to recall the decision of the University directing him to apply for inter-college transfer-Consideration of-reg.

(Ad.DII)

Sri. Stephin S N was admitted in VTMNSS College, Dhanuvachapuram under PWD quota to BA Degree Course in History as per allotment memo issued by University of Kerala on 21/06/2019. Previously Sri. Stephin S N was admitted in the same college in the academic year 2015-16 in B.Sc Botany under PWD category.

During the course of his study he was involved in a ragging case. The act of ragging was first reported to the UGC and the UGC Antiragging Cell and it was directed to take strict action in the complaint (ARCC/KL3368). Accordingly an enquiry committee was constituted at college level. The committee conducted an enquiry and submitted its report in which Sri. Stephin S.N was found guilty. On the recommendation of the College Anti-ragging Committee and College Council, he was suspended from the college with effect from 30.06.2017, preventing him from attending classes and all academic privileges for the remaining period of his study in the institution, was withdrawn.

Complaints have been received from the Secretary, SFI Thiruvananthapuram District Committee and General Secretary, Kerala University Union regarding the admission granted to Sri. Stephin S N to BA Degree Course in History at VTMNSS College, Dhanuvachapuram and the matter was placed before the Board of Adjudication of Students' Grievances held on 24.12.2019 and it was recommended to conduct hearing of the Principal and the petitioner.

Meeting of the Board of Adjudication of Students' Grievances held on 03.07.2020 heard the Principal and the petitioner and recommended to allow the student to continue his academic programme in some other college under the same educational agency by way of inter-college transfer adhering to regulations. The Syndicate held on 30.07.2020 resolved to approve the recommendation of the meeting of the Board of Adjudication of Students' Grievances. Sri. Stephin S N and the Principal VTMNSS College was intimated the decision of the Syndicate.

FIR No.1052/2017 was registered at Parassala Police Station on the ragging incident took place on 07/06/2017. Further a case CC. 1096/2018 was registered at the Judicial First Class Magistrate Court-II Neyyatinkara on the same.

The High Court of Kerala in CrI.MC.No.2709 of 2020(G) passed the judgement on 09.07.2020 and quashed the entire proceedings in CC No.1096/2018. The Judicial First Class Magistrate Court-II Neyyatinkara passed the order dated 25.09.2020 closing all the proceedings in CC. 1096/2018.

Sri. Stephin S N, presently Final year (VI th Semester) BA History student at VTMNSS College Dhanuvachapuram submitted a representation requesting to recall the decision of the University directing him to apply for inter-college transfer. It is stated that he is a person with 40% disability and have Bilateral radioulnar synostosis since birth and need assistance of his parents and friends for his day to day activities.

Ac AIII Section has remarked that as per the norms for inter collegiate transfer of courses under CBCS system transfer is permitted only to the III rd and V th semester. The notification for inter collegiate transfer to the V semester for the academic year 2021-22 was invited vide notification No. Ac AIII/3/ICT-UG-S5/2021 Dated: 18.04.2021 and the candidate has not applied for the same and as per the exam notification issued by this University, examinations for the Vth semester has commenced from 01.12.2021, only one semester is remaining towards course completion.

As ordered by the Vice-Chancellor, the request from Sri. Stephin S N to permit him to continue his studies at VTMNSS College, Dhanuvachapuram is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED not to consider the request of Sri. Stephin S N and intimate him to follow the decision of the meeting of the Board of Adjudication of Students' Grievances.

Item No.36.87. Minutes of the meeting of the Advisory committee held on 12.01.2022 at 02.30 p.m for assessing the progress of works entrusted with accredited agencies - Approval of -reg.

(PL.G)

A meeting of the Advisory Committee was held on 12.01.2022 at 02.30 p.m for assessing the progress of the works: **construction of staff quarters, construction of new hostel for men & ICCR students and construction of School of Communication & Information Science building at Kariavattom** (Copy of the Minutes appended).

The Minutes of the meeting of the Advisory Committee held on 12.01.2022 is placed before the Syndicate for approval.

Minutes of the meeting of the Advisory Committee entrusted with the monitoring of the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom

Date and Time : 12.01.2022; 02.30 P.M.

Venue : Syndicate room, Senate House Campus, Palayam

Members

- | | |
|--|----------|
| 1. Adv.A.Ajikumar, Convener, SC on P & D, (Chairman) | -Sd/- |
| 2. Dr. S. Nazeeb, Member, Syndicate | - Absent |
| 3. Dr. K.G. Gopchandran, Member, Syndicate | - Absent |
| 4. Director (Planning and Development) | - Sd/- |
| 5. University Engineer | - Sd/- |
| 6. Assistant Executive Engineer I | - Sd/- |

Others present

- | | |
|---------------------------------------|--------|
| 1. Smt. P. Letha , Exe.Engineer, KSHB | - Sd/- |
| 2. Smt. Deepa Rani, AS, KSHB | - Sd/- |

As per U.O No. 3957/2021/UOK dated 04/08/2021 a Project Implementation Committee was constituted at the Engineering level with Smt. Sobha. K, University Engineer, Sri. Ajith kumar C.K, Assistant Engineer I, Sri Padmakumar, Assistant Executive Engineer (Electrical), Assistant Engineer (Electrical) Kariavattom, Sri. D. Mohandas, Senior level Expert, M/s WAPCOS Ltd., Sri. Baby John.S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member), Sri. Mohan.P. Retd.Suptd. Engineer, PWD Electrical (Technical Committee Member) and Smt. Bindu A, AEE as Nodal Officer for monitoring the progress of construction of Staff Quarters at Kariavattom, as envisaged in the MoU executed with WAPCOS Ltd. for the work.

An Advisory Committee was also constituted with Adv. A. Ajikumar (Chairman), Dr. S Nazeeb, Dr. K.G Gopchandran, (Members, Syndicate), Director (Planning and Development), University Engineer and Assistant Executive Engineer I, for monitoring the progress of construction of Staff quarters at Kariavattom, vide U.O No. 3563/2021/UOK dated 21.07.2021 and the same

Advisory Committee was entrusted with the monitoring of progress of construction of School of Communication & Information Science building at Kariavattom and construction of New Hostel for Men & ICCR Students at Kariavattom, which are entrusted with the Kerala State Housing Board, vide U.O s No. 7364/2021/UOK dated 18/12/2021 & 7365/2021/UOK dated 18/12/2021.

As per the orders of the Vice-Chancellor, a meeting of the Advisory Committee was convened at 02.30 PM on 12/01/2022 for assessing the progress of the works, construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science at Kariavattom.

The meeting began at 02.30 pm.

The committee assessed the progress of the works as detailed below:

1. Construction of Staff Quarters at Kariavattom

The Committee considered the minutes of the meetings of the Project Implementation Committee held at the office of the University Engineer on 30/09/2021, 18/10/2021, 14/12/2021 & 11/01/2022 for monitoring the progress of construction of Staff quarters at Kariavattom and assessed the present status of the work. As per the minutes of the Project Implementation Committee held on 11/01/2022 the present status of the work is as detailed below:

- At present the construction work of Block I, rear to C19 & C20 quarters, coloumn raising work completed & centering and shuttering work for ground floor roof slab is going on and the roof slab can be cast in the first week of February 2022.
- In Block II rear to the C22 & C23 quarters, ground floor roof slab cast on 23/12/2021, coloumn raising work is in progress and the roof slab can be cast on 21st February 2022.

The University Engineer has reported that the work is well progressing and approximately 25% of the work has been completed so far.

2. Construction of New Hostel for Men & ICCR Students at Kariavattom

The committee had a detailed discussion with the representatives of KSHB regarding the progress of the work.

The representatives of KSHB has informed that a revised structural design according to the bearing capacity of the soil of the newly handed over site is mandatory to continue the work and the University Engineer has reported that the CET has already been requested to conduct the soil test and to submit the report, at an immediate date.

3. Construction of School of Communication & Information Science Building at Kariavattom

The committee had a detailed discussion with the representatives of KSHB regarding the progress of the work.

The University Engineer has reported that the work is slow in progress and approximately 5% of the work has only been completed so far. The representatives from KSHB has ensured that they will complete the work within the time limit specified in the MoU.

In light of the above discussions, the committee has recommended the following:

- To entrust the University Engineer to take necessary steps to speed up the soil test in the newly handed over site for the construction of New Hostel for Men & ICCR Students at Kariavattom.
- To conduct the next meeting of the Advisory Committee in one month's time and to invite representatives of M/s. WAPCOS Ltd. & M/s. KSHB to the meeting.
- To place the minutes of this meeting before the Syndicate for approval.

The meeting came to an end at 03.00 P.M

Resolution of the Syndicate

RESOLVED that the above recommendation of the Advisory Committee entrusted with the monitoring of the Construction of Staff Quarters, New Hostel for Men & ICCR Students and School of Communication & Information Science building at Kariavattom held on 12.01.2022, be approved.

Item No.36.88 Meeting of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022 – Minutes - approval of- reg.

(PL. G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 3 PM on 12.01.2022 in the Syndicate room (COPY APPENDED) is paced before the Syndicate for approval.

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT

Date and Time : 12.01.2022 ; 3 PM
Venue : Syndicate Room, Senate House Campus, Palayam

Members

- | | |
|--|--------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate | Absent |
| 5. Sri.B.P.Murali, Member, Syndicate | Absent |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate | Absent |
| 7. Sri.Bijukumar. G, Member, Syndicate | Absent |
| 8. Sri.Jairaj. J, Member, Syndicate | Absent |
| 9. Dr.K.G. Gopchandran, Member, Syndicate | Absent |
| 10. Dr. Vijayan Pillai. M, Member, Syndicate | Absent |
| 11. Sri.Arun Kumar. R, Member, Syndicate | Absent |

The meeting began at 3.15 pm.

Item No.36.88.01 Post Office- allotment of space in the Students' Amenity Building or additional space at the existing premises –proposal – reg.

[Ad.BI]

As per the G.O(Rt) no.269/2016/PWD dated 05.02.2016, the University Engineer had assessed the rent for proposed space with an area of 127.14 m² in the Amenity building for Post Office as Rs. 31,389/- per month (Rupees Thirty One Thousand Three hundred and Eighty Nine Only) plus GST. The details of proposed rent including the area of the allotted space to the officials of Post Office was intimated to the Post Office and Postal authorities were requested to submit proposals regarding the amenities required for the functioning of Post Office, based on the resolution of the Syndicate held on 28.09.2018. The Syndicate held on 11.03.2019 and 30.04.2019 had resolved to approve the request of Post Office authorities for providing additional facilities in amenity Building and vide letter no. AdB1 (1) 7753/2000-19 dated 15.06.2019 the University Engineer was requested, to submit an estimate/ report on providing additional facilities in Amenities centre for the functioning of Post Office, which is awaited.

The Post Office authorities vide letter no. D/210 dated 11.01.2021 had informed that the office is functioning in the far end of the SH campus making difficult to the customers to avail their service and the Post Office provides various mail & financial services to the general public including students & University staff and should be accommodated in a prominent place easily accessible to everyone. While functioning in the present place, the services rendered by the Department of Posts are not reaching all. It was requested to take necessary action to provide space for Post Office along with additional facilities in the Amenity Centre/Front Office Complex, as agreed by the University.

Thereafter, the postal authorities vide letter no D/210 dated. 22.01.2021 had requested to take necessary action to provide additional space at the existing place in order to provide a public hall, separate dressing rooms for Post Men and Ladies and space for placing UPS/Batteries, if the proposal for allotting space for Post Office in the Amenity Building with additional facilities is not feasible. It. was also requested for additional requirements as the customers are forced to stand outside the post office building for getting postal services.

The request of Postal authorities was considered by the Syndicate held on 13.04.2021 and resolved to authorize the same subcommittee constituted to study and submit detailed proposal for the rearrangement of sections in the K.R Narayanan Memorial Amenity Centre Building; Adv.B.Balachandran (Convener), Adv.A Ajikumar, Adv.K.H Babujan, Sri. R Arun Kumar & Sri.Bijukumar G (Members Syndicate), the Registrar and the Joint Registrar, Administration, with the

authorities of the Post Office and to propose feasible rent in respect of the space for the functioning of Post Office at the Amenity building, for placing the report before the Standing Committee of the Syndicate on Planning and Development. Accordingly the meeting of the subcommittee was held on 25.10.2021 and recommended to obtain a detailed proposal for earmarking a suitable public accessible location in the Senate House Campus for the Post Office with adequate facilities and for the additional requirements in the existing Post Office building, if continuing in the present premises, from the Postal authorities.

Accordingly, the Senior Superintendent, Department of Posts, vide letter no. D/210 dated 24.11.2021 has submitted a proposal for the same with no modifications in the earlier demand (Copy appended).

It may be noted that vide University Order no. Ad BI(3)869/2020/47/27 dated 03.02.2020 the front portion (approx 127m² smaller block) in the ground floor of Students' Amenity Centre earmarked for the Post Office was allotted for the setting up of an Examination Help Desk. It may also be noted that Post Office authorities remits a nominal rent of Rs. 84/-per month, for the existing premises.

As per the orders of the Vice Chancellor the request of Postal authorities

1. to provide space for the functioning Postal Office at Amenity building with additional facilities for a nominal rent for the proposed space, considering the fact that the Department of posts providing service to the public at moderate prices.

OR

2. to provide additional space in the existing building premises (if not agree to the above proposal) is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation :

- *The Committee considered the request of the Postal authorities and recommended to provide additional space in the existing building premises and to entrust the Registrar to provide the same.*
- *to enhance the rent of the post office as per the PWD rules as the Post Office authorities remits only a nominal rent of Rs. 84/-per month till date and in view of the additional space provided.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.02: കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിക്ക് കെട്ടിടം നിർമ്മിക്കാൻ അനുമതി നൽകുന്നതും കേരളം സ്റ്റാഫ് ഹൗസിങ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ കെട്ടിടം അറ്റകുറ്റപ്പണി നടത്തുന്നതും സംബന്ധിച്ചു.

[Ad.BI]

സർവകലാശാല ജീവനക്കാരുടെ ക്ഷേമത്തിനായി പ്രവർത്തിക്കുന്ന കേരള യൂണിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിക്ക് സ്ഥലസൗകര്യം ഒരുക്കിക്കൊടുക്കേണ്ടത് സർവകലാശാലയുടെ ഉത്തരവാദിത്തമാണ് നൂറം സൊസൈറ്റിയുടെ പ്രവർത്തന ലാഭം ഉപയോഗിച്ച് കെട്ടിടം നിർമ്മിക്കുന്നത് അംഗങ്ങൾക്ക് ലഭിക്കേണ്ട അംശദായത്തിലും സൊസൈറ്റിക്ക് നൽകാനാവുന്ന ഇതര സേവനങ്ങൾക്കും കുറവുണ്ടാകുമെന്നും 01.11.2021 തീയതിയിലെ കത്ത് പ്രകാരം കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ ജനറൽ സെക്രട്ടറി അറിയിച്ചിരിക്കുന്നു. ആയതിനാൽ സൊസൈറ്റിക്ക് വേണ്ട ഭൗതിക സാഹചര്യങ്ങൾ ഒരുക്കേണ്ടത് സർവകലാശാലയുടെ ചുമതലയും ഉത്തരവാദിത്തവുമായി കണ്ട് കാര്യവട്ടം കാമ്പസിൽ മറ്റ് വികസന പ്രവർത്തനങ്ങൾക്ക് തടസമുണ്ടാകാത്ത വിധം അനുയോജ്യമായ സ്ഥലത്ത് കെട്ടിടം നിർമ്മിച്ചു നൽകി മെമ്പർ കേരള യൂണിവേഴ്സിറ്റി സ്റ്റാഫ് യൂണിയൻ ആവശ്യപ്പെട്ടിരിക്കുന്നു. കൂടാതെ സർവകലാശാലയിൽ പ്രവർത്തിക്കുന്ന സ്റ്റാഫ് ഹൗസിങ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ കെട്ടിടവും സ്റ്റാഫ് റീക്രിയേഷൻ ക്ലബ്ബ് പ്രവർത്തിക്കുന്ന

കെട്ടിടവും ശോചനീയാവസ്ഥയിലാലെ നൂം ആയതിൽ അടിയ തിരമായി പുനരുദ്ധാരം പ്രവർത്തികൾ നടത്തം മെന്നും കേരള യൂം റിവേഴ്സിറ്റി സ്റ്റാഫ് യൂം റിയൻ ആവശ്യപ്പെട്ടിരിക്കുന്നു.

നിലവിൽ കേരള യൂം റിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ കാര്യവട്ടം ബ്രാഞ്ച് പ്രവർത്തിക്കുന്ന കെട്ടിടം പൊളിച്ചു അതേ സ്ഥലത്തു സൊസൈറ്റിയുടെ സ്വന്തം റ്റണ്ട് ഉപയോഗിച്ച് പുതിയ കെട്ടിടം പ്ലീ കിഴിപ്പിക്കുന്നതിന് കേരള യൂം റിവേഴ്സിറ്റി എംപ്ലോയീസ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയുടെ സെക്രട്ടറിക്ക് അനുവാദം നൽകാവുന്നതാലെ ന്ന 28.10.2021 തീയതിയിലെ സിൻഡിക്കേറ്റ് ഇനം നമ്പർ 33.128 പ്രകാരം തീരുമാനിച്ചിരുന്നു.

അതിനാൽ, ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം KUSU ജനറൽ സെക്രട്ടറിയുടെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ ആസൂത്രം വിഭാഗം സ്ഥിരം സമിതി മുൻപാകെ അനുയോജ്യമായ തീരുമാനം കൈക്കൊള്ളുന്നതിനു സമർപ്പിക്കുന്നു.

Recommendation :

- *To hold a discussion with the representatives of Kerala University Staff Union on their request in the next meeting of the Standing Committee.*

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.03. Replacing Collapsible Shutter with Grill Door to increase the Height of Door Opening in the GF Verandah of Senate Hall Building -Single Tender-reg.

[Ad.BI]

As per the U.O No.No.Ad.BI(4)803/012/2021/031 Dated:03.03.2021, the total estimate amounting to Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only) has been approved for replacing 4 Nos of collapsible shutter in the veranda of the ground floor passage of SH building.

The University Engineer vide letter No.DB1/WH/SH/Grill-Repair/18-12-2020 dated 03.12.2021 has informed that tenders were invited for the the aforesaid work by giving wide publicity in Kerala University website and by advertising on news papers. In response, the single tender was received which was rejected without opening. Hence, the work was retendered, but there was no response in second call. Considering the urgency, the work was tendered for the third time and single tender of Sri. Satheesh Chandran at 4.50% above the estimate rate was received. The contractor was negotiated to reduce his quoted rate and he was not willing to reduce his rate.

The University Engineer has also informed that as per G.O (P)No.324/2015/Fin dated. 30.07.2015, a single bid during re-tender shall be accepted only with the approval of a Committee. The University Engineer has also informed that the estimate for the aforesaid work was prepared beased on DSR 2016 with cost index 37.93% for Tvpn and now we have switched over to DSR 2018 with cost index 35.59% for Tvpn and the quoted rate of the contractor at 4.50% above the estimate rate is reasonable.

As ordered by the Vice-Chancellor, single tender received from Sri. Satheesh Chandran at 4.50% above the estimate rate for, replacing collapsible shutter with grill door to increase the height of door opening in the GF Varandah of Senate Hall building at SH Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

Recommendation :

- *To approve the single tender received from Sri. Satheesh Chandran at 4.50% above the estimate rate for replacing collapsible shutter with grill door to increase the height of door opening in the GF Varandah of Senate Hall building at SH Campus considering the remarks of the University Engineer that the estimate for the aforesaid work was prepared based on DSR 2016 with cost index 37.93% for Tvpn and now it switched over to DSR 2018 with cost index 35.59% for Tvpn and the quoted rate of the contractor at 4.50% above the estimate rate is reasonable.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.04: ***Kariavattom Campus- Forth coming NAAC visit-Urgent toilet repair & maintenance works in the PG Men's Hostel- Estimate-reg.***

[Ad.BI]

The University Engineer, vide letter no.DB2/PG Men's-Hstl/2021-22 dated 20.12.2021, has forwarded an estimate for toilet repair & maintenance works in the PG Men's Hostel at Kariavattom Campus. The estimate report includes the major items as follows, replacing 8 Nos of PVC toilet door with frame in place of completely damaged one, replacing 4 Nos of white virtuous china flat back urinal basin in place of damaged one, the first & second floor Guest room toilets walls were found wet. Hence in this estimate provisions has been provided for demolishing the existing toilet floor and wall tiles, demolishing concrete in the flooring, and after concreting and water proofing work, laying tiles in the floors and walls etc, providing necessary PVC pipe and fittings, replacing damaged 2 Nos of European water closet & wash hand basin in place of damaged one. The total estimate cost based on DSR 2018 with 35.59 % cost index (Tvm) arrived to Rs.2,70,000/- (Rupees Two Lakh Seventy Thousand only) including 12 % GST.

As per the orders of the Vice-Chancellor, the total estimate amounting to Rs.2,70,000/- (Rupees Two Lakh Seventy Thousand only) for the said work, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Recommendation :

- *To approve the total estimate submitted by the University Engineer, amounting to Rs.2,70,000/- (Rupees Two Lakh Seventy Thousand only) including 12% GST, which was based on DSR 2018 with 35.59% cost index (Tvm), for toilet repair & maintenance works in the PG Men's Hostel at Kariavattom Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.05: ***Proposal for opening Union Bank of India ATM at Palayam and Kariavattom Campuses-reg.***

[Ad.BI]

The Regional Head, Union bank of India, vide letter no. ROT: CMC: 103 / 2021-22 dated 03.12.2021 has submitted a proposal for installing ATM at Palayam and Kariavattom Campuses and has requested to provide a suitable public accessible location for the same, on rental basis.

In this context, it may be seen that, the South Indian Bank had earlier submitted a proposal for comprehensive banking solutions for University of Kerala and the Finance Officer has remarked that, the same can be considered only after amending Section 45 of the Kerala University Act 1974. The said remarks will be considered by the ensuing Standing Committee of the Syndicate on Finance.

It may also be noted that the Syndicate held on 11.03.2019, vide item no. 06.37 had resolved to provide space for Federal bank for installing their ATM counter at the extreme left end of the amenity building without affecting the ramp and aesthetics of the building, as requested by the Bank authorities. The resolution was communicated to the bank authorities. But, no reply has been received till date.

As per the orders of the Vice - Chancellor, the proposal of the Union Bank of India for opening ATM at Palayam and Kariavattom Campuses, on rental basis, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *To hold a discussion with the representatives of the Union bank in the next meeting of the Standing Committee, on their proposal for opening ATM at Palayam and Kariavattom Campuses, on rental basis.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.06: **Budget Speech, 2021-22, Item No. 92-Setting up of Lawn and Garden in front of the Hostels at Kariavattom and Vazhuthacaud-reg.**

[Ad.BI]

In the Budget Speech, 2021-22 (Item No. 92), an amount of Rs. 20 Lakh has been earmarked for setting up of lawn, garden and sitting benches in front of the Hostels at Kariavattom and Vazhuthacaud.

The Warden, Men's Hostel, Kariavattom, vide email dated.08.12.2021 has requested that the Engineering Unit may be directed to complete the lawn and garden works in front of the hostels, before the forthcoming NAAC Visit.

The Syndicate at its meeting held on 23.12.2021, vide item.no. 35.65 considered the aforesaid matter and resolved to refer the item to the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- *To entrust the work with the State Agri Horti Society (SADCOS), an agency accredited by Govt. of Kerala, after obtaining approval for the same from the Government.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.07 **SH Campus- Electrical works in connection with the installation of false ceiling at suit rooms and mini auditorium in the second floor of the Students' Amenity Centre - Single tender-reg:**

[Ad.BI]

An estimate of Rs.34,54,000/- (Rupees Thirty Four Lakh Fifty Four Thousand only) submitted by the University Engineer for executing the civil and electrical works in the Dr.K.R.Narayanan Memorial Students Amenity Centre at SH Campus, was approved, vide U.O No.Ad.B1(3)/ Amenity Interior Works/2021/73 dated 11.08.2021 and an amount of Rs.3,13,000/- (Rupees Three Lakh Thirteen Thousand only) was provided in it, for the electrical works in connection with the installation of false ceiling at suite rooms and auditorium at the second floor of the Amenity Centre. The Assistant Executive Engineer, vide letter No. AEE1/DB1/Amenity/01/2021 dated 28.12.2021, has forwarded the single tender received from Sri.K.Raman Nair at 9.60 % below the estimate rate, on retendering the electrical works. The Assistant Executive Engineer has mentioned that the rate quoted is reasonable and can be accepted and has requested to take urgent necessary action for sanctioning the same.

As per the orders of the Vice-Chancellor, the single tender received from Sri.K.Raman Nair for Rs.2,78,913/- (Rupees Two Lakh Seventy Eight Thousand Nine Hundred and Thirteen only) at 9.60 % below the estimate rate, for the work of electrical works in connection with the installation of false ceiling at suit rooms and mini auditorium at the second floor in the Students Amenity Centre at SH Campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- *To accept the single tender received from Sri.K.Raman Nair for Rs.2,78,913/- (Rupees Two Lakh Seventy Eight Thousand Nine Hundred and Thirteen only) at 9.60 % below the estimate rate, for the work of electrical works in connection with the installation of false ceiling at suit rooms and mini auditorium at the second floor in the Students Amenity Centre at SH Campus.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.08 *Setting up of Bio-park at SH Campus, Thiruvananthapuram – Estimates submitted by IRTC and the Socio Economic Foundation- reg.*

[Ad.BI]

An estimate amounting to Rs.10,00,000/- (Rupees Ten lakh only) submitted by the University Engineer based on 2014 DSR with 46.67% cost index for civil works and market rate for the other items of work, for the installation of Waste Treatment Plant (Bio Gas Plant with Bio- Incinerator) for the new Canteen building at SH Campus by meeting the expenditure from minor development works (PLAN) for 2017-18, was approved vide, U.O dated 19.04.2017.

The Syndicate held on 10.05.2018 has resolved to approve the site inspection report by the members of the SC on P&D held on 26.03.2018, to install the waste treatment plant in the open space of the rear side of the old canteen building. It was also resolved to include the clause of 10 years free maintenance period while obtaining proposals for the installation of this plant.

The SC of the Syndicate on Planning & Development held on 25.04.2019 had detailed discussion with Suchitwa Mission regarding the matter and based on the decision of the Syndicate held on 30.04.2019, Suchitwa Mission had informed that the two agencies - **Socio Economic Unit Foundation and Integrated Rural Technology Centre (IRTC) can execute the installation of Waste Treatment Plant (Bio gas plant with Bio incinerator) directly.** Technical specification of waste treatment plant was also forwarded.

Subsequently, the SC of the Syndicate on Planning & Development held on 29/08/2019 had a detailed discussion with the above accredited agencies in the presence of Suchitwa Mission and recommended the following:

- . To send a letter to Suchitwa Mission seeking specifications and other details for setting up a Bio park near the new Canteen building at SH Campus.
- . To obtain offers from the two accredited agencies based on the specifications furnished by Suchitwa Mission and to forward the offers thus received from the accredited agencies to Suchitwa Mission for evaluation & recommendation.
- . Suchitwa Mission to conduct an awareness programme on Waste Management for the staff of the University.
- . To appoint Nodal Officers in SH campus and at Kariavattom Campus in accordance with the Green Protocol, for supervising the waste management system in association with the Suchitwa Mission.
- . To establish a link with the Zonal Officer of Thiruvananthapuram Corporation for the disposal of non-biodegradable wastes.

The Syndicate held on 31/08/2019 resolved to approve the above recommendations of the Standing Committee of the Syndicate on Planning & Development held on 29/08/2019.

The Kerala Suchitwa Mission was invited to the meeting of Standing Committee of the Syndicate on Planning & Development held on 25/01/2021 and based on the discussion of the Committee with the representative from Kerala Suchitwa Mission, the Syndicate held on 17.02.2021 decided the following:

- To fix the site for Bio-park at the vacant area opposite to new canteen building, Financial training centre and Spark Office.
- To obtain model estimate from Kerala Suchitwa Mission and obtain detailed estimate for setting up a Bio-park near the new canteen building at S.H Campus [Installation of Waste Treatment Plant (Bio Gas Plant with Bio- Incinerator)] from the Agencies recommended by Kerala Suchitwa Mission.
- To entrust the AE (HQ) to provide necessary details and related arrangements for facilitating the agencies in preparing the detailed estimate.
- **To get the detailed estimates from the agencies and get it vetted by Kerala Suchitwa Mission.**

Accordingly the Kerala Suchitwa Mission vide e-mail dated 22/04/2021, has submitted a **model estimate** for setting up of a Bio-park in SH Campus, including Bio-gas plant, Aerobic bin composting Unit (Thumboormuzhi), colour coded collection bins & Mini Material collection Centre. The remarks from the Engineering wing on the model estimate are as follows:

1. Bio gas plant

Detailed proposal may be called from the accredited agencies such as SEUF, IRTC, RAIDCO and the work may be entrusted with the one who offered the lowest rate as a turn key project.

2. Aerobic Bin Composting Unit (Thumboormoozhi)

- a) Administrative sanction may be obtained for an amount of Rs 5.00 lakh for the construction of two nos of Thumboormoozhi aerobic bin units at SH campus.
- b) Two sites need to be fixed for constructing these aerobic bin units. It is suggested that one unit be constructed behind the University press and old canteen building and another one opposite to the indoor court adjacent to the boundary. Site approval may be obtained from the Registrar.
- c) The work may be arranged by inviting competitive tenders. Detailed estimate as per site condition based on the current cost index can be prepared after approving the site and before issuing technical sanction for the work.

3. Mini Material Collection Centre (2.50x1.60 m)

- a) Administrative sanction may be obtained for an amount of Rs.1,00,000/- for the construction of one mini material collection centre.
- b) The site for the mini material collection centre need to be fixed. It suggested that this may also be constructed near the aerobic bin unit proposed opposite to the indoor court. Site approval may be obtained from the Registrar.
- c) The work may be arranged by inviting competitive quotations. Detailed estimate can be prepared as per site condition after approval of the site and before issuing technical sanction for the work.
- d) Waste collection bins of appropriate colour code need to be purchased. This may be initiated through central purchase.

It is also remarked that the resolution of the Syndicate on the recommendation of the Standing Committee on Planning to (1) Conduct an awareness programme on waste management to the staff, (2) To appoint nodal officers at SH campus and Kariavattom campus in accordance with Green protocol for supervising the waste management system and (3) to establish a link with Zonal offices of Thiruvananthapuram Corporation for the disposal of non bio degradable waste may be implemented.

The Syndicate, at its meeting held on 17.08.2021, considered the remarks of the Engineering wing on the model estimate submitted by Suchitwa Mission and the matter of non-availability of Plan fund for the said work and resolved to obtain suggestion from the Finance wing regarding the appropriate head of account from which the expenditure for the proposal shall be met with. Accordingly, the Finance, has opined that, the expenditure for the proposal for the setting up of Bio-Park shall be met from "Part I-NP-MH:65 Works-10/5301- Minor works and maintenance", of the current year's Budget Estimate of the University.

The Syndicate held on 08.10.2021, considered the matter and resolved to meet the expenditure for the project from the above head of account and to obtain detailed estimates from the two accredited agencies based on the specifications furnished by Suchitwa Mission and verified by the Engineering Unit and to place it before the Standing Committee on Planning and Development.

Accordingly, the two accredited agencies - the Socio Economic Unit Foundation (SEUF) and the Integrated Rural Technology Centre (IRTC) were requested to furnish the detailed estimates. The IRTC submitted the estimate based on the DSR 2018 with cost index 35.59% for the said project. The estimate of Rs.3,44,000/- for the installation of aerobic unit at SH Campus submitted by the IRTC was placed before the meeting of the SC of the Syndicate on Planning and Development held on 20.12.2021 and the Committee recommended to entrust the Convener, SC of the Syndicate on Planning and Development, Sri. B.P.Murali and Sri. Bijukumar (Members, Syndicate) to conduct a discussion with the Corporation of Thiruvananthapuram, regarding the work of installation of aerobic unit at SH Campus and the Syndicate at its meeting held on 23.12.2021 has resolved to approve the

same. But, it may be noted that, the estimate submitted by IRTC included the construction of a Bio gas plant (300 Kg) (Rs.10,36,400/-) and installation of a mini MCF (Rs.76,000/-), also and the same was not included in the note to the Standing Committee by an unintentional mistake.

Now, the Executive Director, Socio Economic Unit Foundation, vide letter no. SEUF/TVM/Admin/21/34 dated 30.12.2021 has also forwarded an estimate based on the DSR 2018 with cost index 35.59% for setting up of Bio-park at SH Campus. The estimate includes, installation of Deenabendhu Model Biogas Plant (capacity -300 Kg/day) and, Thumboormuzhi Model Aerobic Composting Unit (2 bins) and construction of Mini Material Collection Centre. They have further informed that, if the work is entrusted with SEUF, a contract can be executed for completing the project within 6 months time and for the payment of 20% of the total project cost as advance and the remaining amount as per the progress of the work.

The abstract of the estimates is as shown below:

#	Work / Items	Amount Estimated By IRTC	Amount Estimated by SEUF
1	Biogas Plant (capacity -300 Kg/day)	Rs.10,36,400/-	Rs.9,58,800/-
2.	Mini Material Collection Centre	Rs.76,000/-	Rs.1,08,100/-
3	Aerobic Composting Unit	Rs.3,44,000/-	Rs.2,85,400/-
4	Supply of colour coded Waste Collection Bins		
	120 ltr capacity wheeled bin	-	Rs.3100/-
	80 ltr capacity non wheeled bin	-	Rs.1400/-
	Total	14,56,400/-	13,56,800/-

It may also be noted that, the estimate submitted by the Socio Economic Unit Foundation is the lowest one.

Hence, as per the orders of the Vice-Chancellor, the estimates submitted by IRTC & SEUF for setting up of Biopark in SH Campus are placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

RECOMMENDATION:

- to place the matter before the Syndicate along with the report of the Subcommittee [the Convener, SC of the Syndicate on Planning and Development, Sri. B.P.Murali and Sri. Bijukumar (Members, Syndicate)], after holding discussions with the Corporation of Thiruvananthapuram, and with the representatives of IRTC and SEUF regarding the work.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88. 09: Urgent Requirement of Repair/Maintenance Work of SBI Branch Building at Kariavattom Campus-Minutes of the meeting- Reg.

[Ad.BI]

The University Engineer had reported that the buttress walls of the SBI Bank building at Kariavattom are dilapidated at several portions all around the buildings exterior. The same has adversely affected the columns and thereby the structural stability of the building.

The University Engineer had also reported that an emergency comprehensive maintenance work including retrofitting measures has to be executed in the building if the functioning of bank in the building is going to be extended. A major estimate has to be prepared for the same after decision about the period of functioning of bank in the particular building is ascertained. Or else immediate measures may be taken to shift the bank to another convenient place, to avoid any mishaps.

The Syndicate at its meeting held on 23.07.2021, vide item.no. 30.54.02 considered the aforesaid matter and resolved to entrust the University Engineer to locate a suitable space for shifting of the Bank, in consultation with Dr. S. Nazeeb and Dr. K.G. Gopchandran, Members, Syndicate and to verify the particulars of the rent agreement with the Bank authorities regarding the maintenance of the building and also inviting the bank authorities for discussion before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, the University Engineer, vide letter dated. 28.09.2021 has suggested the following spaces, in consultation with Dr. S. Nazeeb and Dr. K.G Gopchandran, Members, Syndicate, for shifting the SBI Branch building at Kariavattom Campus.

1. Second floor of the Campus Library Building, Kariavattom.
2. Vice-Chancellor's Quarters or any other Quarter which is vacant near the road leading to Technopark Campus.

The University Engineer requested to take immediate action to shift the SBI, considering the dilapidated conditions and to avoid any mishaps.

The Syndicate at its meeting held on 28.10.2021 considered the matter and resolved to entrust Dr. S. Nazeeb and Sri. Bijukumar G, Members Syndicate to place a more feasible report in connection with locating a suitable space for shifting the SBI office, before the Syndicate and entrusted the University Engineer to coordinate a meeting of the authorities of the Bank with the Members of the Syndicate entrusted, to frame the report. The Syndicate further resolved to entrust the Vice Chancellor, Pro-Vice Chancellor, Adv. K.H. Babujan, Adv. A. Ajikumar, Adv. Balachandran, Members, Syndicate Registrar, Finance Officer to have a detailed discussion with Bank Authorities.

It may be noted that the Work Monitoring Cell held on. 01.11.2021 had recommended to include the minimum general maintenance of CSS and SBI building at Karivattom along with the ongoing overall maintenance carried out by the contractor M/s. Aliyan Construction Company, taking into account, the exigency of maintenance of both buildings and entrusted Sri. Ramesh T.S to submit estimate on additional expenditure, if any, before the next meeting of the Standing Committee of the Syndicate on Planning and Development. The University Engineer has informed that direction has been issued in this regard.

A meeting was convened on 21.12.2021 at CLIF, Kariavattom to discuss the matter of identifying a suitable space for shifting the SBI Branch building at Kariavattom Campus.

As ordered by the Vice Chancellor, the aforesaid matter along with the minutes of the meeting held on 21.12.2021, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

Minutes of the meeting to discuss about shifting of SBI Branch at Kariavattom Campus

Venue: CLIF, Kariavattom

Date & Time: 21.12.2021, 03.15pm

Members Present

(1) Dr.P.P.Ajayakumar, Pro- Vice Chancellor	(In the chair)	Sd/-
(2)Adv. B. Balachandran, Member, Syndicate		Sd/-
(3)Dr. S. Nazeeb,Member, Syndicate		Sd/-
(4) Dr. Mini Dejo KappenRegistrar i/c		Sd/-
(5) Sri. R. Raj Narayanan, Joint Registrar i/c, Campus Administration		Sd/-
(6) Sri. Ramesh G.S, AEE II, Engineering Unit		Sd/-
(7) Sri. Sanal Kumar S.P, Instrumentation Engineer I/c		Sd/-
(8) Sri. Amal Chandran. B.S, SBI, Kariavattom		Sd/-
(9) Sri. Sairaj. D, SBI, RBD		Sd/-

The meeting discussed the matter of identifying a suitable space for shifting the SBI Branch at Kariavattom Campus and recommended the following:-

1. The SBI Branch at Kariavattom Campus may be shifted to the ground floor of IUCGIST building at Kariavattom Campus.
2. The Civil Engineer of SBI may visit the above location and submit their suggestions.
3. The SBI may be requested to sponsor the modification/construction work of the main gate of Kariavattom Campus and beautification of the premises of Kariavattom Campus.

RECOMMENDATION:

- *To approve the minutes of the meeting held on 21.12.2021 to discuss about shifting of SBI Branch at Kariavattom Campus.*
- *Further recommended to expedite the actions mentioned in the minutes.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.88.10 Kariavattom Campus- Civil works for providing Lift facilities to the various departments – Consideration of the single tender–Reg.

[Ad.BI]

An amount of Rs.1,41,12,000/- was sanctioned for providing lift facilities in the buildings of Department of Social Science(Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/Zoology and Campus Library at Kariavattom Campus, vide U.O No.Ad.BI(1).Lift-Kvtm/2020/112 dated 07.09.2020. The University Engineer, vide letter DB2/LIFT-D Dept/21-22 dated 12.01.2022 has informed that the single tender of Sri.Jayaraj.N.J at Rs 39,95,382/- was received on re-tendering for the work for providing Lift facilities to the various departments. The tendered PAC of the work is Rs.39,12,292/-. The amount quoted is 2.12% above the PAC amount. Also, the University Engineer, has informed that the contractor had quoted different rates for the same items in the different subheads and after the correction the quoted amount comes to Rs.39,42,360/- which is 0.77% above the PAC amount and on negotiation the contractor agreed to execute the work at 0.10% below the PAC amount ie at Rs39,08,380/-. On market rate justification it is observed that the market rate is 16.89% above the PAC amount. Hence, the University Engineer is stated that the amount of Rs39,08,380/-for the work is reasonable.

As per the orders of the Vice-Chancellor, the single tender received from Sri.Jayaraj.N.J for the said work is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

- To accept the single tender received from Sri.Jayaraj.N.J for Rs.39,08,380/ (Rupees Thirty Nine Lakh Eight Thousand Three hundred and Eighty only) at 0.10% below the PAC amount , for providing lift facilities in the buildings of Department of Social Science(Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/Zoology and Campus Library at Kariavattom Campus.

The meeting came to end at 4.30 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 12.01.2022, be approved.

Item No.36.89. Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022 – Approval of – Reg;

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 15.01.2022 at 10.00 A.M in the Syndicate Room.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Saturday, 15th January, 2022
Time : 10.00 AM
Venue : Syndicate Room, University Buildings.

Members present

- 1.Dr.M.Vijayan Pillai, Convenor, Member Syndicate
2. Sri.R.Arun Kumar, Member Syndicate
3. Sri.Jairaj.J, Member Syndicate (via online)
4. Dr. Mathew.V, Member Syndicate

Members absent

- 1.Smt.Renju Suresh , Member Syndicate
2. Sri.B.P.Murali, Member Syndicate
3. Dr.B.Unnikrishnan Nair, Member Syndicate
4. Prof.K.Lalitha, Member Syndicate
5. Dr.K.B. Manoj , Member Syndicate

The meeting started at 10.00 AM.

Item No.36.89.A1: *T.K.M College of Arts and Science, Kollam - Proposal for the approval of the Placement/Promotion of Smt. Jisha M.S, Assistant Professor Academic level 10 to Assistant Professor 11 in the Department of Botany, w.e.f 07.01.2017 -reg.*

(36434/Ac F I/2021/UOK)

The DDO of T.K.M College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Jisha M.S, Assistant Professor, in the Department of Botany from **Academic level 10 to Academic level 11** w.e.f 07.01.2017 as per UGC Regulation 2018.

The Service details of Smt.Jisha M.S are as follows.

Qualifications	<ul style="list-style-type: none"> M.Sc from University of Kerala in 2007 Qualified Joint CSIR -UGC Test for JRF and NET held on 21.12.2008
Date of first entry in to Service	07.01.2011
L.W.A availed (with medical certificate)	54 days
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic level 10	06.01.2017.
Proposed date of Promotion as Assistant Professor Academic level 11	07.01.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Orientation Programme from UGC-Academic Staf College, University of Kerala, from 30.04.2014 to 27.05.2014. 2.Refresher Course from UGC- HRDC, University of Kerala, from 05.01.2016 to 25.01.2016.
Refresher /Orientation Course due	Nil
UGC Regulation Applicable	UGC Regulation 2018 option B

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 07.01.2011 in T.K.M College of Arts and Science, Kollam and it was approved by University of Kerala vide U.O No.Ac. F III /1/57713/2011 Dated:17.03.2012. The Assistant Professor had completed six years of service on 06.01.2017 and hence her promotion date is 07.01.2017

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option B for the assessment periods 2011 to 2017 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I - Good,

Category II - 104,

Category III - 20.50,

Category II+III- 124.50 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt. Jisha M.S, Assistant Professor Academic level 10 to Assistant Professor, Academic level 11, in the Department of Botany, T.K.M College of Arts and Science, Kollam w.e.f 07.01.2017 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Jisha M.S, Assistant Professor Academic level 10 to Assistant Professor 11 in the Department of Botany, w.e.f 07.01.2017 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A2: TKM College of Arts and Science, Kollam -Proposal for the approval of the Placement/Promotion of Smt. Aparna L.R in the Department of Physics as Assistant Professor Academic Level 11,w.e.f 04.10.2018.

(23761/Ac F I/2021/UOK)

The DDO of T.K.M College of Arts and Science, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Aparna L.R, Assistant Professor Academic Level 10 to Assistant Professor Academic level 11, Department of Physics w.e.f 04.10.2018.

The Service details of Smt. Aparna L.R is as follows.

Qualifications	<ul style="list-style-type: none"> • M.Sc from University of Kerala in May 2005. • Qualified Joint CSIR-UGC Test for JRF and NET held on 21.06.2009
Date of first entry in to Service	04.10.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor Academic Level 10	03.10.2018
Date of Placement to Assistant Professor Academic Level 11	04.10.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p>1. Orientation Programme from UGC-ASC, University of Kerala, from 03.03.2015 to 30.03.2015.</p> <p>2. Online Refresher Course from Inter- University Centre for Astronomy and Astrophysics organised by TLC supported by PMMMNTT Scheme of MHRD, Govt. of India from 11.05.2020 to 12.06.2020.</p>
Refresher / Orientation Course due	Nil
UGC Regulation applicable	UGC Regulation 2018 option A
Remarks	clause 6.3 VIII of UGC Regulation applicable

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.10.2012 in TKM College of Arts and Science, Kollam, and it was approved by University of Kerala vide U.O No. Ac FIII/2/7043/2013 dtd.11.06.2013. The Assistant Professor had completed 6 years of service on 03.10.2018, and hence the due date of promotion to Assistant Professor Academic Level 11 is w.e.f 04.10.2018.

The teacher has completed the mandatory Refresher Course after the due date of promotion. But as per the clause 6.3 VIII of UGC Regulation 2018, the requirement for Orientation Course and Refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018. Hence the Assistant Professor is eligible for promotion on the due date itself.

The DDO of TKM College of Arts and Science has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee held on 23.04.2021, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Stage II w.e.f.04.10.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/Promotion of Smt. Aparna L.R, Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11, w.e.f 04.10.2018 in the Department of Physics, T.K.M College of Arts & Science Kollam as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt. Aparna L.R in the Department of Physics as Assistant Professor Academic Level 11,w.e.f 04.10.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A3: *Karmela Rani Training College, Kollam- Appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as DDO (sixth term)- Approval of - reg .*

(20740/2019/UOK)

The Manager, Karmela Rani Training College, Kollam, has requested to approve the appointment of Dr. Anuja.C.S, Associate Professor in Education (Malayalam) as DDO of the college for the sixth term.

It may be noted that University had given approval for the appointment of Dr. Anuja C.S, as the DDO of Karmela Rani Training College, Kollam, for five consecutive terms of three months duration w.e.f 01.07.2020

As per the Norms and Procedure for the the selection of teachers for appointment in private Affiliated Colleges -ammended UO NoAcFV/50501/2013 dated 02/05/2014 "In exceptional cases the Vice-Chancellor may approve the appointment of any member of the teaching staff of a College as Drawing and Disbursing Officer on request from the Educational Agency subject to a maximum of three months for reasons to be recorded.it shall not be granted for more than three consecutive terms".

In the light of the above mentioned facts, as ordered by the Vice Chancellor, the proposal regarding the appointment of Dr.Anuja.C.S, Associate Professor in Education (Malayalam) as Drawing & Disbursing Officer of Karmela Rani Training College, Kollam for the sixth term comprising of three months w.e.f 01.01.2022, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the appointment of Dr.Anuja.C.S, Associate Professor in Education (Malayalam) as DDO (sixth term) in Karmela Rani Training College, Kollam and recommended the following

1. to approve the appointment of Dr. Anuja.C.S as DDO (sixth term) w.e.f 01.01.2022.
2. the Educational Agencies of Private Aided Colleges may be directed to appoint senior most teacher of the college/ atleast an Associate professor as DDO henceforth.
3. the term of appointment shall not exceed 3 consecutive terms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

FURTHER RESOLVED to inform the Educational Agencies of all Private Aided Colleges to fill the vacancy of the Principals before 31.05.2022.

Item No.36.89.A4: *Proposal for the approval of extension of term of appointment of Dr.Jijimon.K. Thomas, Professor, Department of Physics as the Drawing and Disbursing officer of Mar Ivanios College,Thiruvananthapuram for a further period of three months w.e.f 01.01.2022 FN, (4th term).*

(12924/Ac F I/2021/UOK)

The Manager, Malankara Syrian Catholic colleges, Thiruvananthapuram vide letter No.M.S.C-82/2021/T.S dated 15.12.2021 has requested to approve the extension of term of appointment of Dr.Jijimon.K.Thomas, Professor, Department of Physics as the Drawing and Disbursing officer of Mar Ivanios College,Thiruvananthapuram for a further period of three months w.e.f 01.01.2022 FN (4th term).

It may be noted that the University had given approval for the appointment of Dr.Jijimon.K. Thomas as the DDO of Mar Ivanios College w.e.f 01.04.2021 for 3 consecutive terms of three months duration.

As per the norms and procedures for the selection of Teachers for the appointment in Private Affiliated colleges vide amended U.O No.Ac.F.V/50501/2013 dated 25.02.2014 “In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as Drawing and Disbursing officer on request from the Educational Agency subject to a maximum period of three months for reasons to be recorded. **It shall not be granted for more than three consecutive terms**”.

The University, vide Circular No.AcFII/Gen./Circular/2019 dated 02.04.2019, had directed **all Educational Agencies to proceed with the appointment of regular Principals before the beginning of the academic year itself. Further,it was informed that appointment of DDO,especially extension for further periods, spanning beyond three terms shall not be considered for approval, without sufficient valid reasons.**

The Educational Agency had submitted the proposal of approval of the appointment of Dr.Jijimon K.Thomas as the Principal of Mar Ivanios College, without constituting a Selection Committee. The Educational Agency was directed to resubmit the Proposal in consonance with UGC Regulations 2018. Even after informing the same, the Educational Agency has resubmitted the proposal without adhering to UGC Regulations 2018.It may be noted that the University vide U.O No. Ad DII/General/UGC-R2018/2021 dated 07.05.2021 had approved eligibility, promotion criteria, score sheet & PBAS for CAS promotion as laid in UGC Regulations 2018 for teachers in University Teaching Departments & affiliated colleges.

As per the Orders of the Vice-Chancellor, the proposal for the approval of extension of term of appointment of Dr.Jijimon.K.Thomas, Professor, Department of Physics as the Drawing and Disbursing officer of Mar Ivanios College,Thiruvananthapuram for a further period of three months w.e.f 01.01.2022 FN, for the 4th term, is placed before the Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private Colleges for consideration and appropriate recommendation

The Standing Committee considered the matter regarding the proposal for the approval of extension of term of appointment of Dr.Jijimon.K.Thomas, Professor, Department of Physics as the Drawing and Disbursing officer of Mar Ivanios College,Thiruvananthapuram for a further period of three months w.e.f 01.01.2022 FN, (4th term).and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A5:- *Initial Appointment of Assistant Professor in MSM College-Kayamkulam– Approval – reg.*

(40808/Ac F I/2021/UOK)

The Principal, MSM College, Kayamkulam has forwarded the proposal for the approval of initial appointment of the following Assistant Professors.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	FOUZIA HILAL	BOTANY	20.10.2021FN	Newly created post as per G O (Ms) No. 471/2020/H Edn dated.30.12.2020
2	JASEERA J.S	BOTANY	20.10.2021 FN	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/23/2021/HEdn dated.25.01.2021 and Government nominee letter No.D2/372/2021/HEdn dated.25.09.2021
14. Post Adalath Report of Botany.
15. Joining report of the incumbents
16. Confidential Report from the subject experts.

As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Government had sanctioned two new teaching post in the department of Botany, MSM College, Kayamkulam. vide letter No: D2/23/2021/HEdn dated.25.01.2021, Government had appointed. a nominee to fill two vacancies in the department of Botany, MSM College, Kayamkulam. The nomination was valid up to 31.05.2021.

As per the request of the manager, Government vide letter No.D2/372/2021/HEdn dated. 25.09.2021 had nominated another representative to the above said staff selection committee of MSM College, Kayamkulam since the nominated officer retired from service

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 23.02.2021), Mangalam (dated. 23.02.2021), The New Indian Express (dated 23.02.2021) and Madhyamam (dated 23.02.2021). Hence the age of the teacher is calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma.

According to the minutes of the Selection Committee held on 12.10.2021, it is specified that 04 applications were received and they were called for the interview. 03 candidates, who were present before the Selection Committee were interviewed and a rank list of three has been published purely based on the interview. As per the ranklist, Ms.Fouzia Hilal, is in the 1st position & Ms.Jaseera JS is in the 2nd position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the UGC Regulations in force for the appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

As per Post Adalath report 2018 & vide G.O Ms.No.471/2020/HEDN dated 30.12.2020, there is a workload of 105 hours and 6 sanctioned posts in the department of Botany, MSM College, Kayamkulam.

On verification of the above proposal, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Ms.Fouzia Hilal and Ms.Jaseera J.S are within the sanctioned post and the department has sufficient Workload to accommodate the incumbents.

In the light of the above facts, the proposal for the approval of the initial appointment of **Ms.Fouzia Hilal and Ms.Jaseera.J.S as Assistant Professors in the Department of Botany, MSM College, Kayamkulam w.e.f.20.10.2021** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the Initial Appointment of Assistant Professor in MSM College - Kayamkulam and recommended to approve the same.

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Botany at
MSM College, Kayamkulam

Date of Notification on news paper dailies –23.02.2021

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2021	Rank Position and Category	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks	Remarks
					Open	Community			
1	Ms.Fouzia Hilal 20.10.2021 FN	11.03.1984 36 years and 8 months	1 st rank in Community merit	1) B .Sc with First Class, University of Kerala, April 2005 Reg no 359221 percentage of marks-87.7 2)M.Sc with First class, University of Kerala, 2007 Reg No.05105002 percentage of marks-76.66 3) CSIR-UGC-NET Roll No.365273 Qualified NET on 20.12.2015	93	2	Workload-105 hours Sanctioned post-4 As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 additional post -2 Total sanctioned post-6 Position of the teacher-5	Newly created post as per G O (Ms) No.471/2020/H Edn dated. 30.12.2020	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
2	Ms.Jaseera. J.S 20.10.2021 FN	30.05.1983 37 years and 7 months	2 nd rank in Community merit	1)B .Sc with First Class, University	93	3	Workload-105 hours Sanctined Posts-4	Newly created post as per	Appointed against the newly created post as per G

	months	of Kerala. April 2006 Reg no 408136 percentage of marks-92.8 2) M.Sc with First class, University of Kerala, 2009 Reg No. 07132005 percentage of marks-74.77 3) CSIR-UGC-NET Roll No. 312153178 8 Qualified NET on 20.12.2015		As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 additional post -2 Total sanctioned post-6 Position of the teacher-6	G O (Ms) No.471/2020/H Edn dated.30.12.2020	O (Ms) No.471/2020/H Edn dated.30.12.2020
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A6: MSM College, Kayamkulam-Initial Appointment of Assistant Professors in the Department of Bio Technology – Approval – reg.

(40806/Ac F I/2021/UOK)

The Principal, MSM College, Kayamkulam has forwarded the proposal regarding the approval of the initial appointment of following Assistant Professors in the Department of Biotechnology.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Smt.Lekshmi.R	Biotechnology	20-10-2021	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020
Dr.Vidya.J	Biotechnology	20-10-2021	Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

The Principal, has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Certificate showing no apportionment or reservation of vacancies for any community.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the teacher concerned with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the department concerned.

List of teachers in the department.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 23.02.2021), Mangalam (dated. 23.02.2021), The New Indian Express (dated 23.02.2021) and Madhyamam (dated 23.02.2021). Hence the age of the teacher is calculated as on 01.01.2021.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Government had sanctioned two new teaching post in the department of Biotechnology, MSM College, Kayamkulam.vide letter No:D2/23/2021/HEdn dated.25.01.2021 Government had appointed a nominee to fill two vacancies in the department of Biotechnology,MSM College ,Kayamkulam.The nomination was valid up to 31.05.2021.As per the request of the manager , Government vide letter No.D2/372/2021/HEdn dated.25.09.2021 had nominated another representative to the staff selection committee of MSM College, Kayamkulam for filling two vacancies in Biotechnology, since the nominated officer had retired from service.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report & vide G.O Ms.No.471/2020/HEDN dated 30.12.2020, there is a workload of 42 hours and 2 sanctioned posts in the department of Biotechnology, MSM College, Kayamkulam.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 12.10.2021, it is specified that 30 applications were received and they were called for the interview. Twenty one candidates, who were present before the Selection Committee were interviewed and a rank list has been published

purely based on the interview. As per the rank list Ms. Lekshmi.R, is in the I position & Dr.Vidya J in the II position.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidates selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of **Ms.Lekshmi.R & Dr.Vidya.J as Assistant Professors in Biotechnology, MSM College Kayamkulam with effect from 20.10.2021 against the Newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the Initial Appointment of Assistant Professors in the Department of Bio Technology, MSM College Kayamkulam and recommended to defer the item to the next Standing Committee.

PROFORMA

**Proposal for the approval initial appointment of Assistant Professor in Biotechnology at
MSM College,Kayamkulam**

Date of Notification on news paper dailies –23.02.2021

Sl. No	Name & Date of Joining of the incumbent	Date of Birth and Age as on 01/01/2021	Rank Position and Category	Academic Qualification	Apportionment position		Position of the teacher in the Department	Remarks
					Open	Community		
1	Ms.Lekshmi R 20.10.2021	02.09.1982 38 years and 3 months	I st rank in Open merit	B.Sc with First Class, University of Kerala, April 2004 Reg no 5096 percentage of marks-86.46 2)M.Sc with First class, Bharathiar University April 2006 Reg No. 0432R0097 percentage of marks- 79.66 Eligibility Produced 3)M.Phil with First Class in Biotechnology Avinashilingam University for Women Eligibility Produced 4) CSIR-UGC-NET	94	3	Workload-42 hours Sanctioned post- Nil As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Sanctioned post - 2 Position of the teacher-1	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

				Roll No.347836 Qualified NET on 20.06.2010. Undertaking Produced.				
2	Dr.Vidya J 20.10.2021	05.05.1984 36 years and 7 months	2 nd rank in open merit	B .Sc with First Class, University of Kerala, April 2004-Reg no 5158- percentage of marks-80.66 2)M.Sc with First class, Mahatma Gandhi University , June 2006-Reg No. 4201216- percentage of marks- 77.16- Eligibility Produced 3) CSIR-UGC-NET Roll No.332389 Qualified NET on 23.12.2007 Undertaking Produced 4) Ph.D awarded on 10.09.2014- University of Kerala.-Roll No:8795	95	3	Workload-42 hours Sanctioned post- Nil As per G O (Ms) No.471/2020/H Edn dated.30.12.2020 Sanctioned post -2 Position of the teacher-2	Appointed against the newly created post as per G O (Ms) No.471/2020/H Edn dated.30.12.2020

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A7: SD College, Alappuzha - Initial Appointment of Assistant Professor in the Department of Physics – Approval – reg.

(41451/Ac F I/2021/UOK)

The Principal, **SD College, Alappuzha** has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professor in the Department of Physics.

Name of Teacher	Department	Date of Appointment	Nature of Vacancy
Dr.Sreeja Sreedharan.R	Physics	25-10-2021	Retirement Vacancy of Dr.K.K.Narayanan, Associate Professor retired on 31.03.2017

The Principal, **SD College, Alappuzha** has forwarded the following documents regarding the selection, appointment and all supporting documents as stipulated in the norms of the University for the approval of the initial appointment of the above mentioned Assistant Professor.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government. D2/1/2021/HEdn dated 05.01.2021 and GO .(Rt)No.733/2021/HEDN dated 02/06/2021.

Certificate showing no apportionment or reservation of vacancies for any community.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the teacher concerned with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the department concerned.

13.List of teachers in the department.

As per letter No.D2/1/2021/HEdn dated 05.01.2021 Government had nominated its representative to Selection Committee of SD College, Alappuzha for filling up of one vacancy in Physics. The nomination was valid upto 31.05.2021. Due to lock down restrictions owing to COVID-19 Government as per GO .(Rt)No.733/2021/HEDN dated 02/06/2021 extent the validity of nomination orders for further period of six months ie: upto 30.11.2021.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) and Malayala Manorama (dated 20.01.2021). Hence the age of the teacher is calculated as on 01.01.2021

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/ Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per Post Adalath report there is a workload of 160 hours and 10 sanctioned post in SD College, Alappuzha. After reducing PG weightage work load gets reduced to 142 hours and 8 permissible posts. The Assistant Professor is appointed in the 7th position in the department & there is sufficient workload to accommodate the incumbent.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 09.10.2021 it is specified that 35 applications were received and call letters were sent to 29 shortlisted candidates.16 candidates attended the interview. The rank list has been published purely based on the interview. **Dr.Sreeja Sreedharan.R, who got highest score (39 score out of 50) in the interview by the management was placed as the first rank holder.**

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned above possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, proposal for the approval of appointment of **Dr.Sreeja.Sreedharan.R, as Assistant Professor in Physics, SD College Alappuzha against the retirement Vacancy of Dr.K.K.Narayanan, Associate Professor retired on 31.03.2017,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the Initial Appointment of Assistant Professor in the Department of Physics, SD College Alappuzha and recommended to approve the same.

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Physics at Sanatana Dharma College, Alappuzha

Date of Notification – The Hindu (dated 20.01.2021), Mathrubhumi (dated. 20.01.2021), The New Indian Express (dated 20.01.2021) Malayala Manorama (dated 20.01.2021).

Sl. No	Name & Date of Joining of the incumbent	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher		Apportionment position	Remarks
					Open		
1	Dr.Sreeja Sreedharan.R Date of Joining 25-10-2021FN	1 st Rank in open merit	B.Sc University of Kerala April 2002 - 100427 91.7% - First Class M.Sc University of Kerala June 2004 63001402/02144015 80.38% First Class M.Phil in Photonics University of Kerala October 2007 Grade A-Eligibility produced Ph.D in Opto Electronics University of Kerala. Awarded on 20/12/2017- 9344 - Eligibility certificate Produced	Post Adalath workload - 160 hrs Sanctioned Post- 10 After reducing PG Weightage 142 hours and 8 teachers Position of the teacher- 7	31	28	Retirement Vacancy of Dr.K.K.Narayanan, Associate Professor retired on 31.03.2017

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A 8:- Initial Appointment of Assistant Professor in the Department of Economics, All Saints' College Thiruvananthapuram - Approval – reg – (24490/Ac F I/2021/UOK)

The Manager, All Saints' College Thiruvananthapuram has forwarded the proposal for the approval of initial appointment of the following Assistant Professor in the Department of Economics w.e.f 18.03.2021.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Ms.Anuvinda P	Economics	18.03.2021 F N	Retirement vaccancy of Smt.Susan Edel Lopez retired on 31.05.2013.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings.
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/481/2019/HEdn dated.29.09.2020
14. Post Adalath Report of Economics
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum (Open-1) in 4 daily newspapers viz. The Hindu (dated 09.12.2020), Mathrubhumi (dated. 09.12.2020), The New Indian Express (dated 09.12.2020) and Malayala Manorama (dated 09.12.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 09.03.2021, a selected list of 5 candidates in Open Category for Economics was prepared.

As per the Norms and Procedure for selection of teachers for appointment in private affiliated Colleges, no appointments shall be made during the academic year after the 15th day of March of the year. As informed, the Educational agency has resubmitted the proposal for approval of initial appointment of Ms.Anuvinda P, as Assistant Professor in Economics w.e.f 01.06.2021.

As per Post Adalath report there is a workload of 46 hours and 3 sanctioned posts in the department of Economics, All Saints' College Thiruvananthapuram. Ms. Anuvinda P is appointed to the 2nd position in the department..

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

11. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission, like SLET /SET or who are have been awarded a PhD Degree in accordance with the UGC (Minimum Standards and Procedure for award of MPhil/ PhD) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from the requirement of NET/SLET/SET.

Provided the candidates registered for the PhD Programme prior to 11th July 2009 shall be governed by the provisions of the then existing Ordinances/Bye-Laws/Regulations of the institutions awarding the Degree and such PhD Candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges / Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
 - b) The Ph.D thesis has been evaluated by at least two external examiners;
 - c) An open Ph.D viva voce of the candidate has been conducted;
 - d) The Candidate has published two research papers from his/her Ph.D work out of 9 which at least one is in a refereed journal.
 - e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.
- The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

12. NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

The incumbent was awarded Exim Bank -JNU scholarship based on her performance in 1st year of MA (Economics) programme in 2015-16. She was also sanctioned student grant from National Council of Applied Economic Research (NCAER), intending to select promising student researchers to work on methodologies for data collection & analysis. The Selection committee considered these scholarship/ grant as awards & granted 3 marks under the head national/ international awards as stipulated in UGC Regulations 2018. It may be noted that the incumbent will be in the 3rd position of the ranklist on deduction of 3 marks from the total score. It may also be noted that even though there exists 2 vacancy in the department, the educational agency has notified only one vacancy under open quota.

In the light of the above facts the proposal for the approval of the initial appointment of **Ms. Anuvinda.P as Assistant Professor in Department of Economics, All Saints' College, Thiruvananthapuram w.e.f 01.06.2021** is placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the Initial Appointment of Assistant Professor in the Department of Economics, All Saints' College Thiruvananthapuram and recommended to defer the item.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Economics, All Saints' College, Thiruvananthapuram

Date of Notification: 09.12.2020 (The New Indian Express, The Hindu, Mathrubhumi, Malayalam Manorama)	Date of Birth and Age as on 01.01.2020	Rank Position and Category	Academic Qualifications	Workload in the Dept. & No. Of Teachers permissible	Position of the teacher	Apportionment position		Remarks
						Open	Community	
Smt. Anuvinda P Date of Joining 01.06.2021 Assistant Professor in Economics Date of notification 9-12-2020. Interview held on 09.03.2021.	07-01-1993 26 years and 11 months	1 st Rank in Open merit	<u>B.A Economics</u> Percentage of marks – 74.32, Year of passing-2015, Roll No. 11039210009 (University of Delhi) Eligibility Certificate produced <u>M.A Economics</u> Percentage of marks – 73.70, Year of passing-2018 Enrolment.No.15/67/HE/007 (Jawaharlal Nehru University) Eligibility Certificate produced <u>M.Phil</u> Percentage of marks – 83.30-Year of passing-2020 (Jawaharlal Nehru University) Eligibility Certificate produced <u>UGC- NET with JRF held on 22.01.2017</u> Roll No.15024864-Undertaking produced	As per post Adalath Report workload – 46hours Sanctioned Posts-3	2 nd position	45	17	Against the retirement vacancy of Smt. Susan Edel Lopez who retired on 31.05.2013

Resolution of the Syndicate

RESOLVED to obtain the remarks of the University Nominee regarding the matter and place the same before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Item No.36.89.A9:- Initial Appointment of Assistant Professor in All Saints' College Thiruvananthapuram - Approval – reg .

(24493/Ac F I/2021/UOK)

The Manager, All Saints' College Thiruvananthapuram has forwarded the proposal for the approval of initial appointment of the following Assistant Professor in the Department of Hindi w.e.f 18.03.2021.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr. Prathyusha S Nair	Hindi	18.03.2021 F N	Retirement vacancy of Smt. Bernadette Vincent retired on 31.05.2015.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.

05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumeraryhands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/481/2019/HEdn dated.29.09.2020
14. Post Adalath Report of Hindi
15. Joining report of the incumbent.
16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in All saints' College Trivandrum (Open-1) in 4 daily newspapers viz. The Hindu (dated 09.12.2020), Mathrubhumi (dated. 09.12.2020), The New Indian Express (dated 09.12.2020) and Malayala Manorama (dated 09.12.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 08.03.2021, a selected list of 3 candidates in Open Category for Hindi was prepared.

As per the Norms and Procedure for selection of teachers for appointment in private affiliated Colleges, no appointments shall be made during the academic year after the 15th day of March of the year. As informed, the Principal, All saints' College Thiruvananthapuram has corrected the date appointment & joining report of the incumbent as on 01.06.2021.

As per Post Adalath report there is a workload of 31 hours and 2 sanctioned posts in the Department of Hindi, All Saints' College Thiruvananthapuram. Dr. Prathyusha S Nair is appointed to the 1st position.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows..

13. A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
14. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission, like SLET /SET or who are have been awarded a PhD Degree in accordance with the UGC (Minimum Standards and Procedure for award of MPhil/ PhD) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from the requirement of NET/SLET/SET.

Provided the candidates registered for the PhD Programme prior to 11th July 2009 shall be governed by the provisions of the then existing Ordinances/Bye-Laws/Regulations of the institutions awarding the Degree and such PhD Candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D workout which at least one is in a refereed journal.

- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- 15.NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposal, it is found that the appointment made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr. Prathyusha S Nair is within the sanctioned post and the Department has sufficient workload to accommodate the incumbent.

In the light of the above facts the proposal for the approval of the initial appointment of **Dr. Prathyusha S Nair as Assistant Professor in Department of Hindi, All Saints' College, Thiruvananthapuram w.e.f 01.06.2021** is placed before the Standing Committee of the Syndicate on Teaching & Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the Initial Appointment of Assistant Professor in All Saints' College Thiruvananthapuram and recommended to approve the same.

PROFORMA

Proposal for the Initial appointment of Assistant Professor in Hindi, All Saints' College, Thiruvananthapuram Date of Notification: 09.12.2020 (The New Indian Express, The Hindu, Mathrubhumi, Malayala Manorama)

Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2020	Rank Position and Category	Academic Qualifications	Work load in the Dept. & No. Of Teachers permissible	Position of the Teacher	Apportionment position		Remarks
						Open	Community	
Dr.Prathyusha S Nair Date of Joining 01.06.2021 Assistant Professor in Hindi Date of notification 9-12-2020. Interview held on 08.03.2021.	04-08-1981 38 years and 4 months	1 st Rank in Open merit	B.A Hindi First class, April 2002, Reg No.63094 (M.G.University) M.A Hindi First class, June 2004 Reg.No. 41610 (M.G. University) B.Ed First class, April 2005 Reg No-101851 (M.G. University) M.Ed First Class, March 2009 Reg No.2004 (University of Kerala) Ph.D March 2016 (M.G.University)	As per post Adalath Report 2018 workload – 31 hours Sanctioned Posts - 2	1st position	47	17	Against the retirement vacancy of Smt.Bernadette Vincent who retired on 31.05.2015

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A10:- Initial Appointment of Assistant Professors in Political Science, MSM College, Kayamkulam-Approval -reg :

(35063/Ac F I/2021/UOK)

The Educational Agency, has forwarded the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Political Science.

Sl No	Name of assistant Professor	Date of joining	Nature of Vacancy
1	Dr.Jayaprakash MK	01.12.2015	In the retirement vaccancy of Sri. PS Krishnanaunni retired on 31.05.2014
2	Sri.Anas.N	01.12.2015	In the retirement vaccancy of Dr.Varughese Thomas retired on 31.05.2015.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.19713/D2/15/HEdndated.27.07.2015 ,
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee 19.10.2015.
11. Attested copies of News Paper Cuttings.
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.

It may be noted that Government had nominated a representative to the staff selection committee of MSM College Kayamnkulam for filling up of two vacancies in Political Science vide Letter No.19713/D2/15/HEdn dated.27.07.2015.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. MalayalaManorama (dated 05.06.2015), The Hindu (dated 05.06.2015), Madhyamam (dated 05.06.2015) and The New Indian Express (dated 05.06.2015). Hence the age of the teacher is calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 19.10.2015 a selected list of 5 candidates for Political Science was prepared .Accordingly Sri. Anas N was in the I position &Dr.Jayaprakash MK in the II position.

On verification of the proposals for consideration of approval, some discrepancies were found in the scoresheet prepared by the Selection Committee for awarding of marks under different heads.

- No marks added for Ph.D qualification and journals published.
- Marks awarded for Graduation level exceeds the maximum limit '5'.

As per the post adalath review report 2002, there is a workload of 52 hours and 3 posts sanctioned by the Government.

As per University fixed workload, 58 hours and 4 teachers are permissible (at that time 1 post was permissible for workload exceeding 9 hrs).

It may also be noted that the Government vide Order (Ms) No. 20/2013/H.Edn dated. 25.01.2013, had deducted a total amount of Rs.20,96,008/- from the non-plan grant of the University towards the expenditure incurred to the salary of two teachers in the Department of Economics and Political Science of MSM college, Kayamkulam since the University had given approval to the said posts without government concurrence and for not having sufficient workload. (ie, fourth post in Political Science and Economics Departments respectively).

But the Government had provided a nominee for the selection of Assistant Professors in Political Science Department to fill up third and fourth posts.

In the light of the above facts it was decided to inform the same to the Educational Agency vide letter dated **27.10.2016**. In response, the Manager Cum Secretary vide letter dt 07.11.2016 had informed that the award of marks for Ph.D Degree would be subject to the condition that candidates should have qualified NET .Sri.Anas.N is the first rank holder as per score sheet submitted by the Educational Agency and he has qualified PG and possess NET.The second rank holder has PG and possess Ph.D degree and has not qualified NET.

If the eligible marks are added for Ph.D as per the norms of the University the ranklist would change totally.The Manager had stated that the II nd rank holder in Political Science had not qualified NET and had been exempted from NET on the basis of his Ph.D Degree. But no weightage of marks were given to the applicant for the Ph.D degree .As per the Norms of University he is eligible to be awarded 15 marks.It was understood from the stand of the Educational Agency that, they had followed the old guidelines of 1996 instead of the revised Norms and Procedures for the selection of Teachers for appointment in Private affiliated colleges as approved by the Syndicate, on 22.12.2007. The Educational Agency is bound to follow the revised norms issued by the University.

In the meantime Sri.Anas.N (first rank holder) had approached the Hon'ble High Court and in the Judgement in WP(C) 4466/2017 dated 23.02.2017,there were directions to the University to pass orders on the proposal for the approval, in accordance with law, within a period of 2 months from the date of receipt of the copy of the Judgement.

In Compliance with the Judgement in WP(C) 4466/2017 and in the light of the common Judgement of the Full Bench of Hon'ble High Court of Kerala in WP(C) 15739/2013 dt.23.02.2016 and the other connected cases directing that all appointments made on or before 18.09.2010 are to be as per the UGC, 2010 Regulation,University returned the proposals of all subjects to the Educational Agency including that of the petitioner to the Educational Agency for rectifying the defects and to resubmit the revised proposal since the proposal were not in tune with UGC Regulation 2010 .However the Educational Agency did not resubmit the proposal after rectifying the defects.

It may also be noted that the second rank holder of Political Science had filed 2 petitions before the Vice-Chancellor and the Registrar regarding his approval of appointment inthe Department of Political Science.The Vice-Chancellor had ordered to obtain remarks from the Manager on the complaint and a letter was sent to the Educational Agency regarding the same. But no reply was received yet.

Meanwhile,a Contempt Case was filed by Sri.Anas.N as CCC No.1637/2017 and obtained an interim order dated 12.12.2017 against the Judgement in WP(C) 4466/2017 dtd 23.02.2017.As per the orders, the Management submitted that the proposal would be re-submitted within a week. It is also stated in the order that”when the proposal is re-submitted there cannot be any further impediment for the University to consider the same”.

Sri.Anas.N, first rank holder again filed a writ petition No.30605/2017 before the Hon'ble High Court of Kerala to set aside the letter dtd 27.10.2016 and obtained an interim order.In the interim order dated 25.09.2017, the Hon'ble High Court directed the Management not to alter the select list to the extent it relates to the petitioner based on Ext.P7 letter (ie letter dated 27.10.2016)

On 18.01.2018, the University had received the original proposal for the approval of the appointment of Sri.Anas.N and Dr.Jayaprakash, Assistant Professors of MSM College, Kayamkulam.

But the defects noted in the scoresheet were not rectified .In the light of the interim order in WP(C) 30605/2017, the Management has re-submitted the proposal that University had already sent to the Educational Agency without effecting any correction.

Only, when the defects are rectified and re-submitted in tune with the existing norms, can the proposal be considered by the University. It is also to be examined whether the petitioner would retain the first rank in the rank list when the defects are rectified and marks are added for the Ph.D qualification.

Eventhough the Educational Agency had re-submitted the proposal on 18.01.2018, the University could not consider the proposal of appointment of the petitioner by virtue of the interim order in WP(C) 30605/2017 and CCC 1637/2017 of the Hon'ble High Court not to alter the select list to the extent it relates to the petitioner. Then the Hon'ble High Court, vide its judgement dated 26.09.2018 in WP(C) 30605/2017 directed the University to approve the appointment subject to any challenge made by any aggrieved person including the additional fifth respondent, (Dr. Jayaprakash). It is made clear that such approval and payment of salary would depend upon any challenge being made by any aggrieved before the competent forum. Needful shall be done by the University to approve the appointment and disburse the salary within two months. It is also stated that if the selection was defective, it is for the aggrieved to challenge before the competent forum. So long as the candidate is having a necessary qualification, the University cannot interfere, with the selection process as such as the University is not an Appellate Authority or an adjudicating authority to decide upon such matters concerning awarding of marks in the selection process.

Essentially, the court order was an outcome of the delay of the Educational Agency to rectify the defect due to adopting the defunct guidelines instead of the one current at the time of selection. The question is not whether the University shall interfere in the selection process, but about the selection committee adopting the relevant Regulation.

In the meantime the second rank holder had filed a petition before the Vice-Chancellor and requested to hear his part before consideration of the proposal for approval.

In compliance with the judgement in WP(C) 30605/2017 dated 26.09.2018, the proposal for the approval of the appointment of Assistant Professors in the Department of Political Science in MSM College, Kayamkulam was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private colleges held on 30.10.2018.

The Standing Committee considered the matter and recommended to file an appeal before the concerned forum and further recommended to hear the manager and appointees before the ensuing Committee, subject to reporting to the syndicate. The above decision of the Standing Committee was informed to the Standing Counsel for taking appropriate action.

The Hearing was conducted on 12.02.2019 at the Syndicate room. The petitioner in WP(C) 30605/2017 Sri. Anas. N also attended the Hearing. But Dr. Jayaprakash M K, the II rank holder in the ranklist had not attended the Hearing..

Meanwhile the Hon'ble High Court ordered in WP(C) 42179/2018(V) filed by Dr. Jayaprakash M K ordered that approval of the eighth respondent (ie, Anas N, petitioner in WP(C) 30605/2017) will be subject to the outcome of the WP and if the WP is allowed the approval of the eighth respondent will not inure to the benefit of the petitioner.

The whole matter was reported to the Syndicate. The Syndicate at its meeting held on 28.03.2019 vide Item No 07.14 resolved to authorize the Standing Committee to "hear Dr. Jayaprakash. M. K". The Syndicate at its meeting held on 30.04.2019 vide Item No. 08.01 regarding the confirmation of the Preliminary Minutes of the 7th meeting of the Syndicate held on 28.03.2019, corrected the resolution of the item No: 07.14 as Referred to the standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The Standing Committee heard Dr. Jayaprakash M. K. at its meeting held on 14-06-2019 and recommended that the decision on the matter may be kept in abeyance since the matter is currently subjudice. The Syndicate at its meeting held on 20.06.2019 resolved to approve the recommendation of the Standing Committee.

The Hon'ble High Court of Kerala vide its judgement dated in WP(C) No: 42179 dated 19-11-2021 quashed the order dated 27-10-2016 impugned in both writ petitions by holding Mr. Anas. N as rank No. 2 and Dr. Jayaprakash as rank No. 1. Since both rank holders have been issued appointment letters and has been continuing, it is ordered that the respondent University would release their salary within a period of one month from the date of Judgement and also grant the approval of their appointment.

The matter regarding the approval of initial appointment of Dr.Jayaprakash M K &Sri.Anas N as Assistant Professors in the Department of Political Science, MSM College Kayamkulamw.e.f 20.10.2015, in the light of the judgement from the Hon'ble High Court of Kerala dated 19.11.2021 in WP(C)No:42179, along with the proforma showing the qualification of the incumbents and other details in the department,was placed before the Standing Committee of the Syndicate on Teaching &Non teaching Staff of Private colleges held on 21.12.2021. The Standing Committee considered the matter regarding proposal of initial appointment of Assistant Professors in the department of Political Science,MSM College, Kayamkulam and recommended the following

- 1)to seek extension of time for a period of two months from the court to comply with the judgement.
- 2) to refer the matter to the Syndicate.

The Syndicate At its meeting held on 23.12.2021 vide item No:35.56.A3 resolved that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.12.2021 be approved

Further Resolved to take immediate steps to comply the judgement of the Hon'ble High Court dated 19.11.2021 in WP(C) No.42179

Also Resolved to place the proposal for initial appointment of Assistant Professors in the department of Political Science, MSM College,Kayamkulam before the ghe Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges.

Also Resolved that the judgement of the Hon'ble High Court dated 19.11.2021 in WP(c) No.42179 regarding the approval of the initial appointment of Assistant Professors in the Department of Political Science at MSM College,Kayamkulam be intimated to the Government.

In compliance with the judgment the Educational agency vide email dated 07.01.2022 has resubmitted revised score sheet &ranklist, with Jayaprakash MK in the I position &Sri.Anas N in the II position.

Standing counsel has already requested to take necessary steps to seek extension of time for 2 months to comply with the Judgment.

The Government had given concurrence to fill up 2 vacancies (Retirement of Sri.Krishanunni and Sri. Varghese Thomas) in the Department of Political Science, MSM College, Kayamkulam vide Govt.Order No. 19713/D2/15/Hedn dated 27.07.2015. But the Govt. has not given any intimation regarding sanctioning of 4th post in the department of Political science at MSM College Kayamkulam. As per the then existing norms of the Government, additional post were sanctioned for extra hours of more than 8 hours after dividing the total workload by 16. But as per G.O MS. No.155/2020/Hedn dated 01.04.2020the Government has directed that workload of 16 hours is mandatory for sanctioning and filling a regular post in Aided Private Colleges.

As per post adalath report 2018, total workload in department of Political Science is 58 hours and three sanctioned posts. Presently the number of teachers in department of political Science excluding Dr.Jayaprakash.M.K and Anas.N is 2. Hence there is no sufficient workload to accommodate an Assistant Professor to the 4th position in the department of Political Science.

In the light of above facts for orders of the Vice-Chancellor whether the matter regarding the approval of initial appointment of Dr.Jayaprakash M K &Sri.Anas N as Assistant Professors in the Department of Political Science, MSM College Kayamkulamw.e.f 20.10.2015, in the light of the judgement from the Hon'ble High Court of Kerala dated 19.11.2021 in WP(C)No:42179, along with the proforma showing the qualification of the incumbents and other details in the department is placed before the Standing Committee of the Syndicate on Teaching and Non -Teaching Staff of Private Colleges for consideration and appropriate recommendation.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2010. As per the then existing norms of the Government, additional post were sanctioned for extra hours of more than 8 hours after dividing the total workload by 16.Accordingly the appointment of Dr.Jayaprakash.M.K and Sri.Anas.N to the 3rd & 4th position in the department is valid. Moreover the Govt.had given concurrence to fill up 2 vacancies (Retirement of Sri.Krishanunni and Sri. Varghese Thmas in the Department of Political Science, MSM College, Kayamkulam vide Govt.Order No. 19713/D2/15/Hedn dated 27.07.2015.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of the following Assistant Professors in the Department of Political Science, MSM College Kayamkulam w.e.f 01.12.2015 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Sl No	Name of assistant Professor	Date of joining	Nature of Vacancy
1	Dr.Jayaprakash MK	01.12.2015	In the retirement vaccancy of Sri. PS Krishnanaunni retired on 31.05.2014
2	Sri.Anas N	01.12.2015	In the retirement vaccancy of Dr.Varughese Thomas retired on 31.05.2015

The Standing Committee considered the matter regarding the Initial Appointment of Dr.Jayaprakash MK, Sri.Anas N as Assistant Professors in Political Science, MSM College, Kayamkulam and recommended to approve the same in compliance with the judgement on WP(C) No.42179 dated 19.11.2021 and also in the light of Government Nominee letter No.19713/D2/15/H.Edn dated 27.07.2015.

ROFORMA

Proposal for the approval initial appointment of Assistant Professor in Political Science at M.S.M college, Kayamkulam

Date of Notification – 05-06-2015 (MalayalaManorama, The Hindu, Indian Express , Madhyamam)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2015	Rank Position and Category	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
					Open	Community	
1	Dr.Jayaprakash.M.K Date of Joining :20-10-2015	25.05.1979 35 years and 7 Months	1 st Rank in open merit	Workload as per post adalath report 2002 -52 hrs Sanctioned Post - 3 Position of the teacher-3 Workload as per post adalath report 2002 -52 hrs Sanctioned Post - 3 Position of the teacher-4	67	1	In the retirement vaccancy of Sri. PS Krishnanaunni retired on 31.05.2014
2	Sri.Anas.N Date of Joining 20-10-2015	08.05.1990 24 years and 7 months.	2 nd Rank in open merit	Workload as per post adalath report 2002 -52 hrs Sanctioned Post - 3 Position of the teacher-4	68	1	In the retirement vaccancy of Dr.Varughese Thomas retired on 31.05.2015

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.A11:- St. Johns College, Anchal -Workload assessment and fixation of staff strength of teaching staff- approval of – reg-

(AcFI/36044/2021)

The DDO, **St. Johns College, Anchal** has forwarded the Half yearly returns of January 2021 for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-21.

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC

guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. Hence the number of permissible teachers in each Department is calculated as per the provisions in the UGC Regulation. The statement showing the assessment of workload and the permissible number of teaching staff in 17 Departments of the college is appended. In accordance with G O(M S) No.155/2020/H Edn dated.01.04.2020 and GO (M S) No.313/H Edn dated.11.09.2020, workload have been calculated excluding P G Weightage.

The proposal for the approval of workload assessment and fixation of staff strength of **St. Johns College, Anchal** for the academic year 2020-21 was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21.12.2021. The Standing Committee considered the matter regarding workload assesment of teaching staff at st.John's college, Anchal and recommended to defer the item to the next standing committee. The Syndicate at its meeting held on 23.12.2021 vide item No:65.56 A2 resolved that the above recommendation of the Standing Committee of the Standing Committee of the Syndicate be approved.

In the light of above facts The proposal for the approval of **workload assessment and fixation of staff strength of St. Johns College, Anchal for the academic year 2020-21** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the workload assessment and fixation of staff strength of teaching staff of St. Johns College, Anchal for the academic year 2020-21 and recommended to approve the same.

WORK LOAD ASSESSMENT AND FIXATION OF STAFF STRENGTH FOR THE YEAR2020-2021

Name of the college: St. Johns College, Anchal
DDO's subject : Malayalam

Sl No	Subject	Total workload assessment (in hrs)
1	English	134
2	Malayalam	82
3	Hindi	18
4	Syriac	18
5	History	12
6	Economics	46
7	Political Science	46
8	Mathematics	102
9	Statistics	22
10	Physics	70
11	Chemistry	124
12	Botany	59
13	Zoology	59
14	Commerce	73
15	Environmental Sciences	50
16	Public Administration	50
17	Physical Education	1359 students

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B1 : *N.S.S.College, Pandalam -Placement/Promotion proposal of Smt. Vineetha Krishnan, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN -Approval-Reg.*

(Ac FII/33765/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Vineetha Krishnan , Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 04.06.2018 F.N.

The Service details of Smt. Vineetha Krishnan are as follows.

Qualifications	1.MA English- University of Kerala – 2010 2.UGC NET - June 2011
Date of first entry in to Service	04.06.2012
Date of entry into Continuous Service	04.06.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 24.01.2019 to 14.02.2019. 2. OC -UGC HRDC , University of Kerala, Kariavattom from 03.09.2015 to 30.09.2015
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	04.06.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N and it was approved by University of Kerala vide U.O No.Ac F V/35123/2012 dated 16.01.2013. She has completed her six years of service on 03.06.2018 F.N, for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.10.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 04.06.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt. Vineetha Krishnan completed Refresher Course on 14.02.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 04.06.2018.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of **Smt. Vineetha Krishnan, Assistant Professor, Department of English, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Smt. Vineetha Krishnan, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 04.06.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B2: *N.S.S. College, Cherthala - Placement / Promotion proposal of Dr.Divya.V., Assistant Professor Stage I, Department of Mathematics to Assistant Professor Stage II (with AGP 6000/- to 7000/-)- Approval – reg.*

(Ac FII/29800/2021)

The Principal, N.S.S. College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Divya V., Assistant Professor Stage I, Department of Mathematics to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 11.10.2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30.11.2018, the Academic Council at its meeting held on 05.10.2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/ Promotion due upto 23.02.2016.

The Principal, N.S.S. College, Cherthala has forwarded all the necessary supporting documents along with the proposal as per **UGC Regulation 1998**.

The service details of Dr. Divya V. are as follows

Qualifications	1.MSc Mathematics from M.G. University - 2007 2.MPhil in Mathematics from Cochin University of Science and Technology– Aug 2009(EC submitted)
Date of first entry into service	11.10.2010
Date of entry into continuous service	11.10.2010
L.W.A. availed	nil
Date of completion of service as Assistant Professor stage I	10.10.2015
Date of promotion as Assistant Professor Stage II	11.10.2015
Details of relaxation availed of	1 year on account of MPhil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 17.09.2019 to 30.09.2019 – UGC-HRDC, University of Kerala OC – From 27.12.2011 to 23.01.2012 – UGC-ASC, University of Kerala
Refresher / Orientation Course due	nil
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Dr. Divya V , it is found that the teacher had entered into service as Lecturer on 11.10.2010 FN and it was approved by University of Kerala vide U.O No.Ac FV/56686/2011 dtd 18.05.2011. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 11.10.2010 by Deputy DCE, Kollam . She had completed her five years of service (one year exemption granted as she has been awarded MPhil) on 10.10.2015 for being promoted as Assistant Professor (Stage II).

It may be noted that Dr.Divya.V. completed Refresher Course on 30.09.2019, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 11.10.2015.

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of **Dr. Divya V., Assistant Professor Stage I, Department of Mathematics, N.S.S. College, Cherthala to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 11.10.2015** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Placement / Promotion proposal of Dr. Divya V., Assistant Professor Stage I, Department of Mathematics to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 11.10.2015 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B3 : *H.H.M.S.P.B.N.S.S College for Women, Neeramankara- Placement/ Promotion proposal in respect of Smt. N. Jayasree, Department of Mathematics from Stage III to Associate Professor Stage IV (from AGP 8000 to 9000), w.e.f 10.11.2017 FN-reg*

(Ac. FII/30/2022)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Smt. N. Jayasree, Department of Mathematics from Stage III to Associate Professor Stage IV (from AGP 8000 to 9000), w.e.f 10.11.2017 FN-reg

The service details of Smt. N. Jayasree are as follows.

Qualifications	1.MSc in Mathematics -Awarded on April 1990 – Madurai Kamaraj University 2.MPhil in Mathematics -Awarded on June 1992 – Alagappa University
Date of first entry in to Collegiate Service	10.11.2004 FN
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	10.11.2009 FN
Date of Placement to Assistant Professor with AGP 8000/-	10.11.2014 FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	09.11.2017 FN
Proposed Date of placement to Associate Professor Stage IV with AGP 9000/-	10.11.2017 FN
Short Term Course attended, duration and name of the University.	Short Term course from UGC HRDC University of Kerala, Kariavattom from 21.12.2018 to 29.12.2018
Short Term Course attended, duration and name of the University.	1.One Week Short Term course from UGC, HRDC University of Kerala, Kariavattom from 06.11.2017 to 11.11.2017 2.Short term Course from UGC, HRDC University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018.

On verification of the Service Book of Smt. N. Jayasree, it is found that the teacher had entered into service as Lecturer on 10.11.2004 FN vide UO No.Ac FV/38556/2004 dated 23.11.2006. She was promoted to Assistant Professor Stage II with AGP 7000/- as on 10.11.2009 (since one year exemption is given as she is awarded MPhil). She is re designated as Assistant Professor with AGP 6000/- w.e.f 01.01.2000 and Assistant Professor with AGP 7000/- w.e.f 10.11.2009 by the Deputy DCE, Kollam. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 10.11.2014 FN. She had completed her three years of service on 09.11.2014 for being promoted as Associate Professor Stage IV (AGP 9000/-).

The Principal has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **Option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

The API Scores are verified for the period 2014 to 2017 and the minimum required score for category II+III is 45. It is stated in the minutes of Screening Committee, that the Committee was constituted on 01.09.2021 at H.H.M.S.P.B.N.S.S College for Women, Neeramankara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

- Category II- 106,
- Category II+III(consolidated) -144 and
- Category III- 38.

The committee evaluated the submitted PBAS proforma of Smt. N. Jayasree, Assistant Professor in Mathematics, verified the original documents . Also the incumbent is having 2 publications and found eligible for promotion form stage III to IV, w.e.f. 10.11.2017FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Smt. N. Jayasree completed Refresher Course on 29.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 10.11.2017.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion in respect of **Smt. N. Jayasree, Department of Mathematics from Assistant Professor Stage III to Associate Professor Stage IV (from AGP 8000 to 9000), w.e.f 10.11.2017 FN in H.H.M.S.P.B.N.S.S College for Women, Neeramankara** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal in respect of Smt. N. Jayasree, Department of Mathematics from Stage III to Associate Professor Stage IV (from AGP 8000 to 9000), w.e.f 10.11.2017 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B4 : *H.H.M.S.P.B.N.S.S. College For Women, Neeramankara- Placement/ Promotion proposal of Smt. Lakshmi B., Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 05.06.2019- Approval-Reg.*

(Ac FII/33618/2020)

The Principal, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lakshmi B., Assistant Professor, Department of English from Academic level 10 to Academic level 11, w.e.f 05.06.2019 F.N.

The Service details of Smt. Lakshmi B. are as follows.

Qualifications	MA in English- University of Kerala - 2000 Mphil in English -University of Kerala – June 2003 UGC NET- 1501 /Dec 2001
Date of first entry in to Service	05.06.2014
Date of entry into Continuous Service	05.06.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Jawaharlal Nehru University, New Delhi from 05.03.2019 to 29.03.2019. 2. OC -UGC HRDC ,University of Delhi from 09.10.2018 to 06.11.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic Level 11	05.06.2019 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.06.2014 F.N and it was approved by University of Kerala vide U.O No.Ac F II/33789/2014 dated 07.07.2015. She has completed her five years (exemption granted as she has been awarded MPhil) on 04.06.2019 F.N, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2014 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.11. 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 05.06.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Lakshmi B., Assistant Professor, Department of English , H.H.M.S.P.B.N.S.S. College for Women, Neeramankara from Academic level 10 to Academic level 11 may be issued w.e.f 05.06.2019 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Smt. Lakshmi B., Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 05.06.2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B5: *Placement/Promotion proposal of Dr. Prakash Pillai R., Department of Personnel Management, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN, Loyola College of Social Sciences, Sreekariyam- Approval – reg.*

(Ac F II/26413/2021)

The Principal, Loyola College of Social Sciences, Sreekariyam had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Prakash Pillai R., Department of Personnel Management, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN.

The service details of Dr. Prakash Pillai R. are as follows.

Qualifications	1.MSW- University of Kerala- April 1997 2.PhD- University of Kerala- 31.01.2004
Date of first entry into service	07.02.2011 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	07.02.2015 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 05.01.2016 to 25.01.2016 2. RC from UGC-HRDC, University of Kerala, Kariavattom from 31.01.2020 to 13.02.2020

Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	14.02.2020 FN

On verification of the Service Book of Dr. Prakash Pillai R. , it is found that the teacher had entered into service as Lecturer on 07.02.2011 FN vide U.O No. Ac FV /009746/2011 dated 20.06.2011. He had completed his four years of service (exemption granted as she has been awarded PhD) on 06.02.2015 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 07.02.2015FN vide U.O No.Ac F II/40708/2017 dated 27.04.2019. He has completed another five years of service on 06.02.2020, for being promoted as Assistant Professor (Academic level 12). **But on verification, the teacher completed the mandatory Refresher Course only on 13.02.2020 which is after the due date of promotion. Hence as per UGC Regulations 2018, the teacher is eligible for promotion from Academic Level 11 to Academic Level 12 w.e.f 14.02.2020.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 03.05.2021 at Loyola College of Social Sciences, Sreekariyam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 14.02.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Prakash Pillai R., Department of Personnel Management, Loyola College of Social Sciences, Sreekariyam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Prakash Pillai R., Department of Personnel Management, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 14.02.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B6 : *H.H.M.S.P.B.N.S.S.College for Women, Neeramankara- Placement/ Promotion proposal of Dr. Subha R. Nair, Assistant Professor Stage II, Department of Statistics to Assistant Professor Stage III (with AGP 7000/- to 8000/-)- Approval – reg.*

(Ac FII/33609/2021)

The Principal, H.H.M.S.P.B.N.S.S.College for Women, Neeramankara has forwarded a proposal regarding the Placement / Promotion in respect of Dr. Subha R. Nair, Assistant Professor Stage II, Department of Statistics to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 10.08.2011.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University

departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the **proposal as per UGC Regulation 1998**.

The service details of Dr. Subha R. Nair, are as follows

Qualifications	1.M.Sc Statistics from Cochin University of Science & Technology - November 1994 2. M.Phil from Annamalai University - December 2004
Date of first entry into service	10.01.1996
L.W.A. availed	nil
Date of placement as Assistant Professor with AGP 7000/-	10.08.2006
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC – From 09.01.2010 to 30.01.2010 – UGC-ASC, University of Kerala. OC – From 01.04.2008 to 28.04.2008 – UGC-ASC, University of Kerala.
Refresher / Orientation Course due	nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	10.08.2011
Regulation applicable/available	UGC Regulation 1998

On verification of the Service Book of Dr. Subha R. Nair, it is found that the teacher was first appointed as Lecturer in Statistics in Sree Ayyappa College, Eramallikkara w.e.f 10.01.1996 FN. The teacher has been relieved off duties in the AN of 02.02.2010 as per letter No. ROC/50/10/Coll dated 22.01.2010 from the Secretary, Travancore Devasom Board. The teacher has been appointed as Lecturer in Statistics in NSS College for Women, Neeramankara w.e.f 03.02.2010 as per Order No. F/46/2010 dated 05.01.2010 from the Secretary, NSS Colleges Centarl Committee, Changanacherry and the same has been approved by the University of Kerala vide order No. Ac FV/20875/2010 dated 01.01.2011 and also the same has been regularized by the Government vide letter No. G.O No. 1190/2012/H.Edn dated 18.06.2012. She had completed her five years of service (exemption granted as she has been awarded M Phil) on 09.08.2006 for being promoted as Assistant Professor (Stage II) and University of Kerala issued Placement/Promotion order from Stage 1-2 w.e.f 10.08.2006 vide U.O No.Ac F II/51912/2017 dated 27.07.2018. She has completed another five years of service on 09.08.2011, for being promoted as Assistant Professor (Stage III) .

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of **Dr. Subha R. Nair, Assistant Professor Stage II, Department of Statistics to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 10.08.2011** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Placement/ Promotion proposal of Dr. Subha R. Nair, Assistant Professor Stage II, Department of Statistics to Assistant Professor Stage III (with AGP 7000/- to 8000/-) w.e.f 10.08.2011 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B7: H.H.M.S.P.B.N.S.S. College For Women, Neeramankara- Placement/ Promotion proposal of Smt. Aswathy A., Assistant Professor, Department of English from Academic level 10 to Academic level II w.e.f 04.06.2018- Approval-Reg.

(Ac FII/33565/2021)

The Principal, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Aswathy A., Assistant Professor, Department of English from Academic level 10 to Academic level 11, w.e.f 04.06.2018 F.N.

The Service details of Smt. Aswathy A. are as follows.

Qualifications	MA in English- University of Kerala - 2001 NET -Roll No.32301066– June 13.06.2011
Date of first entry in to Service	04.06.2012
Date of entry into Continuous Service	04.06.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 01.07.2015 to 21.07.2015. 2. OC -UGC ASC ,University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic Level 11	04.06.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 F.N and it was approved by University of Kerala vide U.O No.Ac F V/35123/2012 dated 16.01.2013. She has completed her six years of service on 03.06.2018 F.N, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26.11.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 04.06.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Aswathy A., Assistant Professor, Department of English , H.H.M.S.P.B.N.S.S. College for Women, Neeramankara from Academic level 10 to Academic level 11 may be issued w.e.f 04.06.2018 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Smt. Aswathy A., Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 04.06.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B8 : *N.S.S. College, Pandalam -Placement/Promotion proposal of Smt. Lekshmi Mohan, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 25.11.2018 FN -Approval-Reg. (Ac FII/42630/2021)*

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lekshmi Mohan , Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 25.11.2018 F.N.

The Service details of Smt. Lekshmi Mohan are as follows.

Qualifications	MA English- University of Kerala – 2011 MPhil in English- University of Kerala–Feb 2013 UGC NET Roll No.32300812 24.06.2012
Date of first entry in to Service	25.11.2013
Date of entry into Continuous Service	25.11.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 05.01.2016 to 25.01.2016. 2. OC -UGC HRDC , University of Rajasthan, Jaipur from 01.10.2018 to 27.10.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	25.11.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.11.2013 F.N and it was approved by M. G. University vide U.O No.4665/B-1/2014/Acad dated 18.09.2014. Further the teacher has been transferred to N.S.S Pandalam, which is under the University of Kerala w.e.f 05.06.2018. She has completed her five years of service on 24.11.2018 F.N (Since one year exemption as she has been awarded MPhil), for being promoted as Assistant Professor Academic level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22.10.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 25.11.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Lekshmi Mohan, Assistant Professor, Department of English, N.S.S. College, Pandalam from Academic level 10 to Academic level 11 w.e.f 25.11.2018 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Smt. Lekshmi Mohan, Assistant Professor, Department of English from Academic level 10 to Academic level 11 w.e.f 25.11.2018 FN and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B9: *H.H.M.S.P.B.N.S.S College for Women, Neeramankara - Placement/ Promotion proposal of Dr. Meghana V. P, Assistant Professor - Academic level 10, Department of Commerce to Assistant Professor - Academic level 11 w.e.f 28.08.2020 FN - Approval – reg.*

(Ac F II/33615/2021)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Meghana V. P, Assistant Professor - Academic level 10, Department of Commerce to Assistant Professor - Academic level 11 w.e.f 28.08.2020 FN.

The service details of Dr. Meghana V. P are as follows.

Qualifications	1. M.Com – June, 2011 – University of Madras 2. UGC NET – 13081991 – June, 2013
Date of first entry in to Service	28.08.2014
Date of entry into continuous service	28.08.2014
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC- RUSA - University of Kerala from 01.12.2018 to 21.12.2018 2. O.C from UGC- HRDC – Bangalore University from 07.11.2017 to 05.12.2017
Refresher / Orientation Course due	Nil
Proposed date of Promotion	28.08.2020

On verification of the Service Book of Dr. Meghana V. P, it is found that the teacher had entered into service as Assistant Professor on 28.08.2014 vide U.O No. AcFII/49626/2014 dtd 18.08.2017. She has completed six years of service in Assistant Professor – Academic Level 10 on 27.08.2020, for being promoted as Assistant Professor Academic level 11 w.e.f 28.08.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018-Option A**.

In the Minutes of the Screening Committee held on 30.11.2020 at H.H.M.S.P.B.N.S.S College for Women, Neeramankara it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 28.08.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Meghana V. P, Assistant Professor - Academic level 10, Department of Commerce to Assistant Professor - Academic level 11 w.e.f 28.08.2020 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Meghana V.P, Assistant Professor - Academic level 10, Department of Commerce to Assistant Professor - Academic level 11 w.e.f 28.08.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B10: *H.H.M.S.P.B.N.S.S College for Women, Neeramankara - Placement/ Promotion proposal of Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic level 11 to Academic level 12 w.e.f 01.06.2018 FN -- Approval – reg.*

(Ac F II/33612/2021)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic level 11 to Academic level 12 w.e.f 01.06.2018 FN.

The service details of Dr. Reeja Ravindran are as follows.

Qualifications	1. MA Malayalam – 1997 – University of Kerala 2. Ph.D Malayalam – 2008 – University of Kerala
Date of first entry into service	01.06.2009
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	01.06.2013
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	RC from UGC-HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor, Academic level 12.	01.06.2018

On verification of the Service Book of Dr. Reeja Ravindran, it is found that the teacher had entered into service as Assistant Professor on 01.06.2009 FN vide U.O No. Ac FV/23524/09 dtd 16.12.2009 and promoted as Assistant Professor (Stage II) vide U.O No: Ac FII/29806/2018 dtd 19.11.2018. She has completed another five years of service in Assistant Professor (Stage II) on 31.05.2018, for being promoted as Assistant Professor Academic level 12 w.e.f 01.06.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B Assistant Professor Academic level 11 to Academic level 12 from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- Option B.

In the Minutes of the Screening Committee held on 30.03.2021 at H.H.M.S.P.B.N.S.S College for Women, Neeramankara it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2013 to 2018 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 174, Category II+III(consolidated) -320 and Category III- 146. The committee evaluated the submitted PBAS proforma of Dr. Reeja Ravindran, Assistant Professor in Malayalam, verified the original documents and found eligible for promotion from Academic level 11 to Academic level 12 w.e.f 01.06.2018 FN.

It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Reeja Ravindran is found qualified for promotion to the post of Assistant Professor Academic level 12 w.e.f 01.06.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The incumbent had completed Refresher Course only on 16.07.2018. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 01.06.2018 .

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic level 11 to Academic level 12 w.e.f 01.06.2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Reeja Ravindran, Department of Malayalam from Assistant Professor Academic level 11 to Academic level 12 w.e.f 01.06.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B11: HHMSPB NSS College, Neeramankara - Placement / Promotion proposal of Dr. R. Asha Devi, Assistant Professor Stage I, Department of Zoology to Assistant Professor Stage II (with AGP 6000/- to 7000/-)- Approval – reg. (Ac FII/38864/2021)

The Principal, HHMSPB NSS College, Neeramankara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. R. Asha Devi, Assistant Professor Stage I, Department of Zoology to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 18.11.2014 FN.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr. R. Asha Devi, are as follows

Qualifications	1. Msc – Aquatic Biology of Fisheries – 1994 – University of Kerala 2. Ph.D - Aquatic Biology of Fisheries – 20.12.2001 – University of Kerala
Date of first entry into service	18.11.2010
Date of entry into continuous service	18.11.2010
L.W.A. availed	Nil
Date of completion of 4 years of service as Assistant Professor Stage II	17.11.2014
Date of promotion as Assistant Professor Stage II	18.11.2014
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC – UGC – ASC – University of Kerala from 19.07.2013 to 08.08.2013 2. OC – UGC – ASC – University of Kerala from 02.08.2011 to 29.08.2011
Refresher / Orientation Course due	Nil
Regulation applicable/available	UGC Regulation 1998

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of **Dr. R. Asha Devi, Assistant Professor Stage I, Department of Zoology to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 18.11.2014 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Placement / Promotion proposal of Dr. R. Asha Devi, Assistant Professor Stage I, Department of Zoology to Assistant Professor Stage II (with AGP 6000/- to 7000/-) w.e.f 18.11.2014 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B12 : H.H.M.S.P.B.N.S.S. College For Women, Neeramankara - Placement/Promotion proposal of Dr. Priya A Nair, Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 02.07.2020 FN – Approval - Reg.

(Ac F II/33567/2021)

The Principal, H.H.M.S.P.B. N.S.S. College For Women, Neeramankara has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Priya A Nair, Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 02.07.2020 FN.

The Service details of Dr. Priya A Nair are as follows.

Qualifications	M.Sc - in Chemistry -University of Kerala – 2003 Ph.D. Degree of the Sree Chitra Tirunal Institute for Medical Sciences and Technology, Thiruvananthapuram (Recognized by the University of Kerala.)
Date of first entry in to Service	04.03.2016
Date of entry into Continuous Service	04.03.2016
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC – SWAYAM ARPIT ONLINE COURSE from 01.11.2018 to 28.02.2019. 2. OC – Teaching Learning Centre,Ramanujan College University of Delhi from 04.06.2020 to 01.07.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	02.07.2020 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.03.2016 F.N and it was approved by University of Kerala vide U.O No.Ac F II/17029/2014 dated 06.01.2018. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on 04.03.2020 F.N, for being promoted as Assistant Professor Academic level 11 .**It may be noted that Dr. Priya A Nair completed Orientation Programme on 01.07.2020, which is after the due date of promotion. Hence date of promotion is w.e.f. 02.07.2020 FN.**

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.02.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 02.07.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Priya A Nair completed Orientation Programme on 01.07.2020, which is after the due date of promotion. Hence date of promotion is w.e.f. 02.07.2020 FN.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Priya A Nair Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 02.07.2020 FN** at H.H.M.S.P.B.N.S.S. College For Women is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Priya A Nair, Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 02.07.2020 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B13 : Christian College, Kattakada– Initial appointment of Assistant Professor in Chemistry– Approval– reg.

(Ac F II/35429/2021)

The Manager, Christian College, Kattakada has forwarded the proposal regarding the approval of the initial appointment of Dr. Jeena John appointed as Assistant Professor in the Department of Chemistry w.e.f 25.10.2021 FN in the retirement vacancy of Dr. Sunitha Rani S. P. at Christian College, Kattakada.

The Manager, Christian College, Kattakada has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

- Appointment order in Form No.I
- Minutes of the Selection Committee meeting and Interview score sheet.
- News paper cuttings bearing the notification regarding the appointment.
- Certificate stating that there are no supernumerary hands and no thrown out teachers.
- Declaration to the effect that one month's time was given to the prospective candidates for applying.
- Nomination letter from the Government.
- Certificate showing no apportionment or reservation of vacancies for any community.

The Manager, Christian College, Kattakada has also forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

1. Originals of the Qualifying Degrees, and mark lists.
2. Certificates to prove age and date of birth.

- Service book of the teacher concerned with entries.
- Joining report of the Assistant Professor concerned.
- Workload statement in the department concerned.
- List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- | | |
|--------------------------|-----------------|
| • Deepika | dtd. 29.01.2021 |
| • Mangalam | dtd. 29.01.2021 |
| • The New Indian Express | dtd. 29.01.2021 |
| • The Hindu | dtd. 29.01.2021 |

Since the advertisement has been made on January 2021, the age of the Assistant Professor is calculated as on 01.01.2021.

The Subject Expert/University Nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/321/2020/H.Edn dated 31.12.2020 has nominated Smt.G.S. Asha, Additional Law Secretary now on other duty as Registrar, Kerala State Human Rights Commission, as Government Representative to the staff selection committee for filling up of one vacancy of Assistant Professor in Chemistry in Christian College, Kattakada.

The Educational Agency has forwarded apportionment statement w.e.f 01.01.2000. Considering the statement of apportionment of all appointments of teachers in the college, position of Dr. Jeena John is 21 in community merit and the position of Open merit is 26.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors(vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

As per tripartite Adalat, there are 156 teaching hours permitting 9 teachers in the Department of Chemistry at Christian College, Kattakada. As per G.O.(Ms)No.155/2020/HEdn dated 01.04.2020, the Govt have clarified that every teaching post should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations. Therefore the weightage for PG (25 hours) may be deducted from the workload and thus it becomes 141 teaching hours which permit 8 teachers in the department. The newly appointed teacher occupies the 7th position in the department.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

According to the minutes of the Selection Committee held on 22.10.2021, 11.00 A.M at Christian College, Kattakada, it is specified that 3 applications received within the last date fixed. One of the candidates is not qualified for the post. Hence the remaining two candidates were called for the interview . The two candidates appeared for the interview. The rank list has been published purely based on the interview. **Dr. Jeena John was placed as the first rank holder in the interview (40 score out of 50).**

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the U.O No. Ac.FII/General/UGC-R-2018/2019 dated 09.09.2021, the Rank list published and subsequent appointments of Assistant Professors made by the Educational Agencies of Affiliated Colleges, based on the interview marks shall be considered for approval, if they are otherwise qualified for the same as per the norms of UGC/University/Government.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr. Jeena John, appointed as Assistant Professor in Christian College, Kattakada, w.e.f 25.10.2021 FN** in the retirement vacancy of Dr. Sunitha Rani S. P. is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of appointment of Dr. Jeena John, appointed as Assistant Professor, Department of Chemistry in Christian College, Kattakada, w.e.f 25.10.2021 FN and recommended to approve the same.

Ac FII

PROFORMA

Proposal For the Approval of Initial Appointment of Assistant Professor in Chemistry in Christian College, Kattakada (Notification dated 29.01.2021)

Sl. No	Name of Asst. Professor & Date of Joining	Date of birth & age as on 01.01.2021	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Appointment position		Remarks
							Open	Community	
1.	Dr. Jeena John 25.10.2021 FN	30.05.1984 34 Years 7 Months	Rank I Community	1. B Sc Chemistry – University of Kerala– April 2006 – 403196 – I Class 2. M Sc Chemistry – University of Kerala – May 2008 – 63503404/ 06107005– I Class 3. B Ed Physical Science- University of Kerala- Nov 2010- 18204202/ 09302009 - I Class 4. UGC NET JRF– Roll No. 122333 held on June 2009 5. UGC NET JRF– Roll No. 148900 held on June 2011 6. Ph.D in Chemistry – University of Kerala – 9438– Date of Award -31.05.2018 – Ph.D Special certificate produced	As per tripartite Adalat, 141 teaching hours permitting 8 teachers (after reducing PG Workload)	7	26	21	In the retirement vacancy of Dr. Sunitha Rani S. P.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B14 : *H.H.M.S.P.B.N.S.S College for Women, Neeramankara- Placement/ Promotion proposal in respect of Dr. V. Chithra Devi, Department of History from Academic Level 12 to Associate Professor Academic Level 13A, w.e.f 13.10.2016 FN-reg*

(Ac. FII/40208/2022)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement/Promotion in respect of Dr. V. Chithra Devi, Department of History from Academic Level 12 to Associate Professor Academic Level 13A, w.e.f 13.10.2016 FN-reg

The service details of Dr. V. Chithra Devi are as follows.

Qualifications	MA in History -Awarded on 1988– University of Kerala PhD in History -Awarded on March 2000 – University of Kerala
Date of first entry in to Collegiate Service	13.10.2004 FN
L.W.A availed	Nil
Date of Placement to Lecturer Senior Scale	13.10.2008 FN
Date of Placement to Assistant Professor with AGP 8000/-	13.10.2013 FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	12.10.2016 FN
Proposed Date of placement to Associate Professor Academic Level 13A	13.10.2016 FN
Short Term Course attended, duration and name of the University.	Nil

On verification of the Service Book of Dr. V. Chithra Devi, it is found that the teacher had entered into service as Lecturer on 13.10.2004 FN and it was approved by University of Calicut vide UO No.GA II/F2/509/05 dated 24.12.2005. She was promoted to Lecturer Senior Scale as on 13.10.2008 (since two years exemption is given as she is awarded PhD). She was re designated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 and Assistant Professor with AGP 7000/- w.e.f 13.10.2008 by the Deputy DCE, Kollam. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 13.10.2013 FN and the same was approved by University of Kerala vide UO No. Ac FII/018513/2018 dated 19.11.2018. She had completed her three years of service on 12.10.2016 for being promoted as Associate Professor Academic Level 13A.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

The API Scores are verified for the period 2013 to 2016 and the minimum required score for category II+III is 45. It is stated in the minutes of Screening Committee, that the Committee was constituted on 03.12.2021 at H.H.M.S.P.B.N.S.S College for Women, Neeramankara. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category:

- Category II- 141,
- Category II+III(consolidated) -271 and
- Category III- 130.

The committee evaluated the submitted PBAS proforma of Dr. V. Chithra Devi, Assistant Professor in History, verified the original documents . Also the incumbent is having one publication and found eligible for promotion from Academic Level 12 to Associate Professor Academic Level 13A, w.e.f. 13.10.2016 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

It may be noted that Dr. V. Chithra Devi has not attended any One week Course/ Programme during the assessment period . Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 13.10.2016.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. V. Chithra Devi, Department of History from Academic Level 12 to Associate Professor Academic Level 13A, w.e.f 13.10.2016 FN in H.H.M.S.P.B.N.S.S College for Women, Neeramankara** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal in respect of Dr. V. Chithra Devi, Department of History from Academic Level 12 to Associate Professor Academic Level 13A, w.e.f 13.10.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B15: *Placement/Promotion proposal of Dr. Jithesh Krishnan R., Department of Botany, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 24.12.2018 FN, N.S.S. College, Pandalam-Approval – reg.*

(Ac F II/1619/2021)

The Principal, N.S.S. College, Pandalam had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Jithesh Krishnan R., Department of Botany, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 24.12.2018 FN.

The service details of Dr. Jithesh Krishnan R. are as follows.

Qualifications	1.MSc- M.G. University - May 1999 2.PhD- M. G. University -16.09.2008
Date of first entry into service	24.12.2009 FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	24.12.2013 FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, Jawaharlal Nehru University, New Delhi from 23.07.2018 to 17.08.2018 2. RC from The Gandhigram Rural Institute (Deemed to be University), Dindigul from 12.12.2018 to 26.12.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	24.12.2018 FN

On verification of the Service Book of Dr. Jithesh Krishnan R., it is found that the teacher had entered into service as Lecturer on 24.12.2009 FN vide U.O No. Ac FV /18852/2010 dated 08.06.2010. He had completed his four years of service (exemption granted as he has been awarded PhD) on 23.12.2013 for being promoted as Assistant Professor (Stage II) and University of Kerala issued placement/promotion order from Stage 1-2 w.e.f 24.12.2013 FN vide U.O No.Ac F II/40281/2018 dated 27.12.2018. He has completed another five years of service on 23.12.2018 FN, for being promoted as Assistant Professor (Academic Level 12) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Academic level 11 to Academic level 12) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per **UGC Regulations 2018- option A.**

In the Minutes of the Screening Committee held on 27.11.2020 at N.S.S. College, Pandalam, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor (Academic Level 12) w.e.f 24.12.2018 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Jithesh Krishnan R. completed Refresher Course on 26.12.2018 which is after the due date of promotion. **Also, the above said Refresher Course from the Gandhigram Rural Institute, Dindigul which is deemed to be University.** Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 24.12.2018.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Jithesh Krishnan R., Department of Botany, N.S.S. College, Pandalam as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 24.12.2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Jithesh Krishnan R., Department of Botany, as Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), w.e.f 24.12.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B16 : *St. Stephen’s College, Pathanapuram – Placement / Promotion proposal in respect of Fr. Dr. N.J. Koshy, Assistant Professor – Academic Level 12, Department of Mathematics to Associate Professor -Academic Level 13A w.e.f 26.09.2021 FN-Reg;*

(Ac. FII/36380/2021)

The Principal, **St. Stephen’s College, Pathanapuram** had forwarded a proposal regarding the Placement / Promotion in respect of **Fr. Dr. N.J. Koshy, Assistant Professor – Academic Level 12, Department of Mathematics to Associate Professor -Academic Level 13A w.e.f 26.09.2021 FN.**

The service details of **Fr. Dr. N.J. Koshy** are as follows.

Qualifications	1. MSc Mathematics –1988–University of Kerala 2. M.Phil-Mathematics- 1993- Meerut University 3. Ph.D Mathematics – 27.01.2021 – University of Kerala
Date of first entry in to Collegiate Service	26.09.2008
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	26.09.2013
Date of Placement to Assistant Professor with AGP 8000/-	26.09.2018
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	25.09.2021
Proposed Date of placement to Associate Professor Academic Level 13A	26.09.2021
Short Term Course attended, duration and name of the University.	Two weeks FDP – Teaching Learning Centre – Ramanujan College – University of Delhi – Ministry of Human Resource – Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching from 20th April 2020 to 6 th May, 2020.

On verification of the Service Book of **Fr. Dr. N.J. Koshy**, it is found that the teacher had entered into service as Lecturer on 26.09.2008 vide Order No: AcFII/1/44139/2008 dtd 09.06.2009. He was promoted to Assistant Professor Stage II with AGP 7000/- as on 26.09.2013 vide Order No:

Ac FII/47054/2018 dtd 18.03.2019 and promoted to Assistant Professor Stage III with AGP 8000/- as on 26.09.2018 vide Order No: AcFII/23907/2020 dtd 03.01.2021. He had completed three years of service on Assistant Professor Stage III on 25.09.2021 for being promoted as Associate Professor - Academic level 13A w.e.f 26.09.2021.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 15th November 2021 **at St. Stephen's College, Pathanapuram**, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended **Fr. Dr. N.J. Koshy**. for promotion to the post of Associate Professor -Academic level 13A w.e.f 26.09.2021 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Fr. Dr. N.J. Koshy, Assistant Professor – Academic Level 12, Department of Mathematics to Associate Professor -Academic Level 13A w.e.f 26.09.2021 FN. in St. Stephen's College, Pathanapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/ Promotion proposal in respect of Fr. Dr. N.J. Koshy, Assistant Professor – Academic Level 12, Department of Mathematics to Associate Professor -Academic Level 13A w.e.f 26.09.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B17 : Mahatma Gandhi College, Thiruvananthapuram – Placement/ Promotion of Dr. Manoj G.S, Assistant Professor - Academic Level 10, Department of Botany to Assistant Professor - Academic Level 11 w.e.f 28.08.2018 FN- Approval - Reg.

(Ac. FII/35550/2021)

The Principal, Mahatma Gandhi College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Manoj G.S, Assistant Professor - Academic Level 10, Department of Botany to Assistant Professor - Academic Level 11 w.e.f 28.08.2018 FN.

The Service details of Dr. Manoj G.S are as follows.

Qualifications	1. M.Sc Botany – 1999 – Bharathiar University 2. Ph.D Botany – 29.06.2013 – University of Kerala
Date of first entry in to Service	28.08.2014
Date of entry into continuous service	28.08.2014
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1. RC – UGC – HRDC – University of Kerala from 06.09.2018 to 26.09.2018 2. OC – UGC – HRDC – University of Kerala from 20.06.2018 to 17.07.2018
Refresher / Orientation Course due	Nil
Proposed date of Promotion	28.08.2018 FN

On verification of the Service Book of Dr. Manoj G.S, it is found that the teacher had entered into service as Assistant Professor on 28.08.2014 FN at VTMNSS, Dhanuvachapuram vide Order No: AcFII/41451/2014 dtd 08.07.2015. He was awarded Ph.D on 29.06.2013. He had completed four years of service on 27.08.2018 for being promoted as Assistant Professor - Academic Level 11 w.e.f 28.08.2018 FN.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 26th August, 2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor - Academic level 11 w.e.f 28.08.2018 FN.

It may be noted that Dr. Manoj G.S has completed Refresher Course on 26.09.2018, which is after the due date of promotion. *Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018". Hence date of promotion is w.e.f. 28.08.2018 FN.*

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Manoj G.S, Assistant Professor - Academic Level 10, Department of Botany to Assistant Professor - Academic Level 11 w.e.f 28.08.2018 FN** based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/ Promotion of Dr. Manoj G.S, Assistant Professor - Academic Level 10, Department of Botany to Assistant Professor - Academic Level 11 w.e.f 28.08.2018 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B18: H.H.M.S.P.B N.S.S College for Women, Neeramankara - CAS Placement/ Promotion of Dr.Rajalekshmi S, Assistant Professor, Department of Chemistry, from Academic Level 10 to Assistant Professor Academic Level 11 – Reg.

(Ac FII/905/2022)

The Principal has forwarded a proposal regarding the Placement/Promotion of Dr. Rajalekshmi S, Assistant Professor, Department of Chemistry, from Academic Level 10 to Assistant Professor Academic Level 11 w. e.f 03.06.2017 F.N

The Service details of Dr.Rajalekshmi S are as follows.

Qualifications	M.Sc Chemistry - University of Kerala - 1994 PhD - CUSAT – 2003
Date of first entry in to Service	03.06.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.RC - UGC HRDC, University of Kerala. from 28.11.2018 to 18.12.2018. 2.OC - UGC HRDC, University of Kerala. from 28.02.2018 to 27.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic Level 11	03.06.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.06.2013 vide U.O.No.Ac F V/30206/2013 dated 29.04.2014. She has completed his four years of service (exemption granted as he has been awarded PhD) on **03.06.2017 F.N**, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 03.02.2021, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic Level 11 w.e.f 03.06.2017 F.N. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Rajalekshmi S completed Refresher Course on 18.12.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 03.06.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Rajalekshmi C, Assistant Professor, Department of Chemistry, from Assistant Professor Academic Level 10 to Assistant Professor academic Level 11 w.e.f 03.06.2017 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.Rajalekshmi S, Assistant Professor, Department of Chemistry, from Academic Level 10 to Assistant Professor Academic Level 11 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B19: H.H.M.S.P.B. N.S.S. College For Women, Neeramankara - CAS Placement/ Promotion of Smt.Parvathy P.L, Assistant Professor, Dept.of Commerce, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 - Approved – Reg.

(Ac FII/903/2022)

The Principal, HHMSPB NSS College for Women, Neeramankara, has forwarded a proposal regarding the Placement/Promotion in respect of **Smt.Parvathy P.L, Assistant Professor, Dept.of Commerce, from Assistant Professor Academic Level 10 to Assistant Professor academic Level 11 w.e.f 21.08.2019 FN.**

The Service details of Smt.Parvathy P.L are as follows.

Qualifications	1.M.Com - University of Kerala - 2012 2.NET - UGC - 2013
Date of first entry in to Service	21.08.2013
Date of entry into Continuous Service	21.08.2013
L.W.A availed	Nil

Number of refresher Courses or Orientation Courses attended, duration and name of University	1.RC - UGC HRDC, University of Kerala, from 01.08.2019 to 14.08.2019. 2.OC - UGC HRDC, University of Kerala, from 04.01.2017 to 31.01.2017.
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, Academic Level 11	21.08.2019 F.N

On verification of the Service Book of the incumbent, it is seen that Smt.Parvathy P L had entered in to service as Assistant Professor on 21.08.2013 F.N and it was approved by Mahatma Gandhi University vide U.O No. 588/BI/2014/Acad dated 28.01.2014. She has completed six years of service on 21.08.2019 F.N, for being promoted as Assistant Professor Academic Level 11.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 28th December 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified and the Committee found the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends Smt.Parvathy P.L Assistant Professor in the Department of Commerce for Promotion to the post of Assistant Professor Academic Level 11 **w.e.f 21.08.2019 FN**.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Parvathy P L Assistant Professor, Department of Commerce, HHMSPBNSS College for Women, Neeramankara, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 w.e.f 21.08.2019 F.N** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion of Smt.Parvathy P.L, Assistant Professor, Dept.of Commerce, from Assistant Professor Academic Level 10 to Assistant Professor Academic Level 11 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B20 : N.S.S.College, Pandalam-Placement/Promotion proposal of Dr. Jeena.V.R., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN -Approval-Reg.

(Ac FII/33548/2021)

The Principal, N.S.S. College, Pandalam has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Jeena V. R., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 17.12.2017 F.N.

The Service details of Dr. Jeena V. R. are as follows.

Qualifications	MSc Chemistry- University of Calicut – April 2001 PhD in Chemistry- Kannur University – 05.11.2007
Date of first entry in to Service	17.12.2013
Date of entry into Continuous Service	17.12.2013
L.W.A availed	Nil

Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Mysore from 01.02.2018 to 21.02.2018. 2. OC -UGC HRDC , University of Mysore from 28.11.2016 to 25.12.2016
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor Academic level 11	17.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.12.2013 F.N and it was approved by University of Kerala vide U.O No.Ac FII/16764/2014 dated 10.08.2015. She has completed her four years of service on 16.12.2017 F.N (Since two years exemption as she has been awarded PhD), for being promoted as Assistant Professor Academic level 11 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.12.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11 w.e.f 17.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Jeena V. R. completed Refresher Course on 21.02.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 17.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Jeena V. R., Assistant Professor, Department of Chemistry, N.S.S College, Pandalam from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN** is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal of Dr. Jeena V. R., Assistant Professor, Department of Chemistry from Academic level 10 to Academic level 11 w.e.f 17.12.2017 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B21: *M.M.N.S.S. College, Kottiyam - Placement/ Promotion proposal of Dr. Sheela Devi D, Assistant Professor Stage III, Department of Zoology as Associate Professor Stage IV (with AGP 9000) w.e.f.18.10.2016 - Approval - reg.*

(Ac.FII/32434/2021)

The Principal, M.M.N.S.S. College, Kottiyam had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sheela Devi D, Assistant Professor Stage III, Department of Zoology as Associate Professor Stage IV (with AGP 9000/-), w.e.f 18.10.2016.

The service details of **Dr. Sheela Devi D**, are as follows.

Qualifications	1. M.Sc in Zoology - 1985 – University of Kerala 2. M.Phil in Zoology– 1988–University of Kerala 3. Ph.D in Zoology – 23.10.1997 - University of Kerala
Date of first entry into service	18.10.2004 FN
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	18.10.2008 FN
Date of promotion to Selection Grade(Assistant Professor with AGP 8000/-)	18.10.2013 FN
L.W.A availed, if any	Nil
Short Courses attended, duration and Name of University	1.UGC Sponsored Short Term Course from UGC- HRDC, University of Kerala – 06.11.2017 to 11.11.2017
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (with AGP 9000/-)	18.10.2016 FN

On verification of the Service Book of Dr. Sheela Devi. D , it is found that the teacher had entered into service as Lecturer on 18.10.2004 FN. She had been promoted as Lecturer Senior scale on 18.10.2008 and was promoted as Assistant Professor (Stage III) as on 18.10.2013. She was awarded Ph.D degree on 23.10.1997 from University of Kerala and having 1 Research Publications in peer reviewed/UGC approved journals. On completion of 3 years as Assistant Professor Stage III, the teacher has become eligible to be promoted as Associate Professor Stage IV w.e.f 18.10.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee (**in lieu of Selection Committee**) and API score sheet based on PBAS, as per Option B, UGC Regulations 2018, with recommendation of the Screening Committee, duly constituted based on the U.O.AcFII/General/UGC-R-2018/2019 dated 02-09-2019.

It may be noted that, the request for panel of subject experts in respect of Dr. Sheela Devi D as Associate Professor w.e.f 18.10.2016 was forwarded by the Principal, MMNSS College, Kottiyam as per UGC Regulations 2018 vide letter no. G1/1037/2019 dated 27.06.2019 without mentioning the fact that the incumbent retires from the service as on 30.06.2019. UGC Regulation 2018 was implemented in University of Kerala vide U.O No. Ac.FII/General/UGC-R 2018/2019 dated 02.09.2019. As per the U.O, Screening cum Evaluation committee was constituted for the CAS Promotion of teacher to the post of Associate Professor. Unaware of the retirement of the teacher, Subject experts to Screening cum Evaluation Committee was forwarded to the Principal, MMNSS College, Kottiyam vide Letter No. Ac.FII/23419/2019 dated 19.11.2019.

In the Minutes of the Screening Committee held on 17th March 2020, it is stated that, the committee screened the PBAS proforma of Dr. Sheela Devi D, Assistant Professor in Zoology for CAS promotion to Associate Professor Stage IV. All the documents with data pertaining to age, qualification and service details of Dr. Sheela Devi D, such as Service book, qualifying certificates and PBAS report were produced for verification and Scrutiny.

The Committee scrutinized the PBAS records of academic activities carried out by Dr. Sheela Devi D, Assistant Professor in Zoology and service records of the teacher. The API scores for various categories have been verified by the committee. After making detailed evaluation regarding the performance of the teacher based of the documents submitted and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala. The Committee found that Dr. Sheela Devi D, Assistant Professor in Zoology is qualified for promotion to the post of Associate Professor Stage IV (AGP-9000) with effect from 18.10.2016 FN and the committee recommended the teacher to be placed from Assistant Professor Stage III to Associate Professor Stage IV (AGP -9000) with effect from 18.10.2016 FN.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II-110

Category III –63.62

Category II+III-173.62 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The proposal regarding the placement/promotion satisfies all the required parameters for eligibility to be promoted to Associate Professor in respect of Dr. Sheela Devi D, except for the constitution of Screening Committee instead of Selection Committee for its recommendation. It may also be noted that the teacher was not in service while attending the screening committee. This is in violation of the clause 6.1 V which states " *For the promotion under the CAS the applicant teacher must be in the role and in active service of the University/College on the date of consideration by the Selection Committee.*

The Syndicate in its meeting held on 27-01-2021 vide item No.22.36 resolved that the Screening Committee constituted in lieu of Selection Committee for CAS promotion of teachers based on U.O dated 02.09.2019, be treated as Selection Committee themselves, wherever two subject experts nominated by the Vice-Chancellor were present, after obtaining an affidavit from the Educational Agency that the Principal shall be treated as Management nominee too.

While considering the request from the Manager, S. N Colleges regarding the promotion of similarly placed Associate Professors, the Special Meeting of the Syndicate held on 12.01.2021 vide item no. 48, resolved to approve the promotions, recommended by Screening Committee prior to the implementation of UGC Regulations 2018 in toto. The minutes of the Special Syndicate, was confirmed at the meeting of Syndicate the held on 17.02.2021, vide Item no. 23.01 and an affidavit be obtained from the teacher concerned absolving the University from any legal claims on account of the concession accorded. University Order regarding the decision was issued vide U.O. No.2370/2021/UOK dated 05-05-2021.

According to University Order dated 05-05-2021, Dr. Sheela Devi D has submitted an affidavit in Stamp paper worth rupees 200/- that 'she shall not hold the University liable for any further consequences that might follow on the account of the promotion accorded to her as Associate Professor on the basis of the recommendation by the Screening Committee instead of the Selection Committee.'

In the light of above mentioned facts, the proposal regarding placement/ promotion of **Dr. Sheela Devi D, Assistant Professor , Department of Zoology, from Stage III to Associate Professor Stage IV w.e.f. 18.10.2016** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/ Promotion proposal of Dr. Sheela Devi D, Assistant Professor Stage III, Department of Zoology as Associate Professor Stage IV (with AGP 9000) w.e.f.18.10.2016 and recommended to defer to next Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B22: *N.S.S College, Nilamel – Placement/Promotion proposal in respect of Dr. Rajesh R., Assistant Professor – Academic Level 12, Department of Malayalam to Associate Professor -Academic Level 13A w.e.f 22.10.2021 FN-Reg;*

(Ac. FII/558/2022)

The Principal, N.S.S College, Nilamel had forwarded a proposal regarding the Placement / Promotion in respect of **Dr. Rajesh R., Assistant Professor – Academic Level 12, Department of Malayalam to Associate Professor -Academic Level 13A w.e.f 22.10.2021 FN.**

The service details of **Dr. Rajesh R.** are as follows.

Qualifications	1. MA Malayalam – 1992 – University of Kerala 2. Ph.D Malayalam – 25.01.2007 – University of Kerala
Date of first entry in to Collegiate Service	22.10.2009
Date of Placement to Lecturer Senior Scale	22.10.2013
Date of Placement to Assistant Professor with AGP 8000/-	22.10.2018
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	21.10.2021
Proposed date of Placement as Associate Professor Academic Level 13A	22.10.2021
L.W.A availed	Nil
Short Term Course attended, duration and name of the University.	1. Short Term Course in Reasearch Methodology – UGC – HRDC – University of Kerala from 19.02.2020 to 25.02.2020 2. Faculty Development Programme – Guru Angad Dev Teaching Learning Centre, Ministry of Education under PMMMNMTT – 12.01.2021 to 25.01.2021

On verification of the Service Book of **Dr. Rajesh R.**, it is found that the teacher had entered into service as Lecturer in Malayalam w.e.f 22.10.2009 vide Order No: AcFV/23524/2009 dtd 08.01.2010. He was promoted to Lecturer Senior Scale w.e.f 22.10.2013 vide Order No: AcFII/42153/2015 dtd 19.03.2016 and promoted to Assistant Professor Stage III with AGP 8000/- w.e.f 22.10.2018 vide Order No: AcFII/5725/2020 dtd 13.09.2020. He had completed three years of service on Assistant Professor Stage III on 21.10.2021 for being promoted as Associate Professor - Academic level 13A w.e.f **22.10.2021**.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for Option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 13.12.2021 at **N.S.S College, Nilamel**, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended **Dr. Rajesh R.** for promotion to the post of Associate Professor -Academic level 13A w.e.f **22.10.2021 FN**.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Rajesh R., Assistant Professor – Academic Level 12, Department of Malayalam to Associate Professor -Academic Level 13A w.e.f 22.10.2021 FN. in N.S.S College, Nilamel** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion proposal in respect of Dr. Rajesh R., Assistant Professor – Academic Level 12, Department of Malayalam to Associate Professor -Academic Level 13A w.e.f 22.10.2021 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B23 : *H.H.M.S.P.B.N.S.S College for Women, Neeramankara- Placement/ Promotion proposal in respect of Dr. Vinitha Mohan, Department of Philosophy to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 28.10.2016 FN-reg*

(Ac. FII/36567/2021)

The Principal, H.H.M.S.P.B.N.S.S College for Women, Neeramankara had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Vinitha Mohan, Department of Philosophy to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 28.10.2016 FN.

The service details of Dr. Vinitha Mohan are as follows.

Qualifications	1.MA in Philosophy -Awarded on 1995 - University of Kerala 2.Ph.D in Philosophy -Awarded on 26.04.2004 - University of Kerala
Date of first entry in to Collegiate Service	28.10.2004 FN
L.W.A availed	Nil
Date of Placement to Assistant Professor with AGP 7000/-	28.10.2008 FN
Date of Placement to Assistant Professor with AGP 8000/-	28.10.2013 FN
Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	27.10.2016 FN
Proposed Date of placement to Associate Professor Academic Level 13A	28.10.2016 FN
Short Term Course attended, duration and name of the University.	1.RC- UGC HRDC from University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018 2. Short Term course from UGC,HRDC University of Kerala, Kariavattom from 18.07.2018 to 25.07.2018 3.Short term Course from UGC,HRDC University of Kerala, Kariavattom from 19.12.2018 to 27.12.2018.

On verification of the Service Book of Dr. Vinitha Mohan, it is found that the teacher had entered into service as Lecturer on 28.10.2004 FN. She was promoted to Assistant Professor Stage II with AGP 7000/- as on 28.10.2008 (since two year exemption is given as she is awarded PhD). She is re designated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 by the Deputy DCE, Kollam. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 28.10.2013 FN. She had completed her three years of service on 27.10.2016 for being promoted as Associate Professor (Academic level 13A).

The Principal has forwarded the relevent documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Screening Committee held on 1st September 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Vinitha Mohan for promotion to the post of Associate Professor (Academic level 13A), w.e.f 28.10.2016 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Vinitha Mohan completed Refresher Course on 16.07.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 28.10.2016.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Vinitha Mohan, Assistant Professor Academic Level 12, Department of Philosophy to Associate Professor Academic Level 13A, w.e.f 28.10.2016 FN in H.H.M.S.P.B.N.S.S College for Women, Neeramankara** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/ Promotion proposal in respect of Dr. Vinitha Mohan, Department of Philosophy to Associate Professor (from Academic Level 12 to Academic Level 13A), w.e.f 28.10.2016 FN and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B24 : MMNSS College, Kottiyam – Proposal for approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, as Principal in MMNSS College, Kottiyam– Approval – Reg:-

(Ac.FII/ 36805/2021)

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam, as Principal and posted in MMNSS College, Kottiyam w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of in the vacancy of Dr. Beena S, Principal transferred.

The Service details of Dr. Satheesh E.N are as follows:

Qualifications	1. Msc. Mathematics – May, 1990 – 8053 – MG, University 2. Ph.D Mathematics – 21.10.2015 – MG, University.
Date of first appointment (as Lecturer)	03.08.1995 FN
Date of beginning into continuous service	03.08.1995 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	03.08.2000 FN
Date of Promotion to Selection Grade	03.08.2005 FN
Date of Re-designation to Associate Professor	03.08.2008
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. Satheesh E.N, he was appointed as Lecturer in Mathematics in N.S.S College, Ottappalam under University of Calicut w.e.f 03.08.1995 FN. He was promoted as Lecturer Senior Scale w.e.f 03.08.2000 FN and promoted as Selection Grade Lecturer w.e.f 03.08.2005 FN. He was redesignated as Associate Professor w.e.f 03.08.2008 FN.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal and Professor which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.

- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that the teacher has been awarded Ph.D on 21.10.2015 from MG University and has 26 years of teaching Experience. The teacher is having 10 Research Publications in peer reviewed/UGC approved journals as per UGC Regulations 2018. The Management has also issued a certificate stating Dr. Satheesh E.N was promoted as Principal and posted at MMNSS College, Kottiyam w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the Annual Self Assessment Performa, the incumbent attained a verified score of 177.9 for which minimum required is 110 and it is verified by the Co-ordinator, IQAC, MMNSS College, Kottiyam.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021.

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal as well as the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, their Selection Criteria is mentioned as 'the promotion to the post of Principal and Professor (Professors' Grade) is recommended by a Selection Committee constituted in accordance with Regulations.'

It is pertinent to note that, the appointment of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam as Principal in MMNSS College, Kottiyam was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

The Syndicate at its meeting held on 04.12.2021 vide item No: 34.124.B19 considered the proposal for the approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, as Principal in MMNSS College, Kottiyam and resolved to entrust Vice Chancellor to nominate a subject expert to verify the Academic Research Score and Research Publications as per UGC Regulations 2018. Accordingly, Vice Chancellor has nominated Dr. G. Suresh Singh, Professor, Department of Mathematics, University of Kerala to verify the Academic Research Score and Research Publications of the incumbent.

Dr. G. Suresh Singh, Professor, Department of Mathematics, University of Kerala has verified the PBAS form submitted by Dr. Satheesh E.N for the selection and appointment to the post of Principal in MMNSS College, Kottiyam and The report submitted is as follows:

- **Dr. Satheesh E.N has published 11 Research papers in 8 different journals and 3 articles as book chapters with ISBN number. Out of the 8 journals, 2 of them are scopus indexed, 4 are in UGC-list(at the time of publication) as well as peer reviewed and the other two are peer reviewed only.**
- **Dr. Satheesh E.N scored 177.9 points as per Appendix VII, Table II against the minimum requirements of 110 points.**

In the light of the above, the proposal regarding the approval of appointment in respect of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, MMNSS College, Kottiyam as Principal and posted in MMNSS College, Kottiyam w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of Dr. Beena S, Principal transferred is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration.

The Standing Committee considered the matter regarding proposal for approval of Dr. Satheesh E.N, Associate Professor, Department of Mathematics, as Principal in MMNSS College, Kottiyam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B25 : *N.S.S College, Nilamel – Proposal for approval of Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal in N.S.S College, Nilamel– Approval – reg:-*

(Ac.FII/36505/2021)

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal and posted in N.S.S College, Nilamel w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of Dr. Anil Kumar.V.V, Principal retired on 31.05.2021.

The Service details of Dr. S. Devika are as follows:

Qualifications	1. B.A English-April 1990 – Madurai Kamaraj University 2. M.A English – 1992 - Madurai Kamaraj University 3. Ph.D -University of Kerala – Date of Syndicate Decision -26.09.2015
Date of first appointment (as Lecturer)	26.08.1994 FN
Date of beginning into continuous service	26.08.1994 FN
L.W.A availed	Nil
Date of Placement to Senior Scale	26.08.2000 FN
Date of Promotion to Selection Grade	26.08.2005 FN
Date of Re-designation to Associate Professor	26.08.2008 FN
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. S. Devika , she was appointed as Lecturer in English in N.S.S College, Nenmara under University of Calicut w.e.f 26.08.1994 FN. She was promoted as Lecturer Senior Scale w.e.f 26.08.2000 FN. She was promoted as Selection Grade Lecturer w.e.f 26.08.2005 FN and she was redesignated as Associate Professor w.e.f 26.08.2008 FN.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal and Professor which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. S. Devika , has Master of Arts degree in English from Madurai Kamaraj University. She was awarded Ph.D on 26.09.2015 from University of Kerala and has more than 27 years of teaching Experience. The Management has also issued a certificate stating Dr. S. Devika was promoted as Principal and posted at N.S.S College, Nilamel w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the report of Dr. Subha R Nair, IQAC co-ordinator, the incumbent attained a verified score of 396, for which minimum required is 110 and is having 10 Research Publications in peer reviewed/UGC approved journals as per **UGC Regulations 2018**.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021. .

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal as well as the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and

Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, thier Selection Criteria is mentioned as ‘the promotion to the post of Principal and Professor (Professors’ Grade) is recommended by a Selection Committee constituted in accordance with Regulations.’.

It is pertinent to note that, the appointment of Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal in N.S.S College, Nilamel was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

*The Syndicate at its meeting held on 04.12.2021 vide item No: 34.124.B20 considered the proposal for the approval of Dr.S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal in MMNSS College, Kottiyam and resolved to entrust Vice Chancellor to nominate a subject expert to verify the **Academic Research Score and Research Publications as per UGC Regulations 2018. Accordingly, Vice Chancellor has nominated Dr. Lal C A, Professor, School of Distance Education University of Kerala to verify the Academic Research Score and Research Publications of the incumbent.***

Dr. Lal C A, Professor, School of Distance Education University of Kerala has verified the PBAS form submitted by Dr. S. Devika for the selection and appointment to the post of Principal in MMNSS College, Kottiyam and report that Dr. S. Devika fulfils the minimum criteria stipulated in the UGC Regulations, 2018 (10 Research Publication in care listed/peer reviewed journals and 110 Research Score as per Appendix VII, Table II) to the appointment of Principal in Affiliated Arts and Science Colleges.

In the light of the above, the proposal regarding the approval of the appointment of **Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal and posted in N.S.S College, Nilamel w.e.f 23.06.2021 FN on the basis of seniority cum fitness, in the vaccancy of Dr. Anil Kumar.V.V, Principal retired,** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for consideration.

The Standing Committee considered the matter regarding proposal for approval of Dr. S. Devika, Associate Professor, Department of English, H.H.M.S.P.B.N.S.S College for Women, Thiruvananthapuram as Principal in N.S.S College, Nilamel and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.B26 : M. G. College, Thiruvananthapuram –Proposal for approval of Dr.Ampili.M, Associate Professor, Department of Zoology, N.S.S.Hindu College, Changanacherry as Principal in M.G. College, Thiruvananthapuram – Approval – Reg:-

(AcFII/34256/2021)

The Secretary, N.S.S Colleges Central Committee has forwarded a proposal for the approval of Dr.Ampili. M, Associate Professor, Department of Zoology, N.S.S.Hindu College, Changanacherry as Principal and posted in M. G. College, Thiruvananthapuram w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vaccancy of Dr. M. S. Anil Kumar, Principal retired.

The Service details of Dr. Ampili. M are as follows:

Qualifications	1. B.Sc Zoology-April 1989 – University of Kerala 2. M.Sc Zoology – 1991 - University of Kerala 3. M.Phil -December 1993 -University of Kerala 4. Ph.D -M. G. University – Date of Syndicate Decision -05.03.2016
Date of first appointment (as Lecturer)	27.02.1997 FN
Date of beginning into continuous service	27.02.1997 FN

Date of Placement to Senior Scale	27.02.2002 FN
Date of Promotion to Selection Grade	27.02.2007 FN
Date of Re-designation to Associate Professor	27.02.2010 FN
Proposed date of placement to Principal	23.06.2021 FN

On verification of the Service Book of Dr. Ampili M, she was appointed as Lecturer in Zoology in N.S.S Hindu College, Changanacherry under M. G. University w.e.f 27.02.1997 FN. She was promoted as Lecturer Senior Scale w.e.f 27.02.2002 FN. She was promoted as Selection Grade Lecturer w.e.f 27.02.2007 FN and she was redesignated as Associate Professor w.e.f 27.02.2010 FN.

The Secretary, N.S.S. Colleges' Central Committee, Changanacherry has forwarded a Rank List based on seniority cum fitness, Promotion Order, Seniority cum Certificate, Teaching Experience Certificate, Joining report, PBAS and service book of the teacher.

Clause 4.1.V of U.G.C Regulations 2018 deals with the qualification of appointment of Principal and Professor which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Ampili. M, has Master of Science degree in Zoology from University of Kerala. She was awarded Ph.D on 05.03.2016 from M.G. University and has more than 24 years of teaching Experience. The Management has also issued a certificate stating Dr. Ampili M was promoted as Principal and posted at M. G. College, Thiruvananthapuram w.e.f. 23.06.2021 on the basis of Seniority-cum-fitness.

As per the minutes of the IQAC verification committee, Dr.Ampili M had published 11 publications in the UGC listed/ peer reviewed journals and possess 148.9 academic score as per UGC Regulations 2018.

As per the proceedings of the Secretary, N.S.S. Colleges' Central Committee, the NSS Corporate management invited written willingness of eligible teachers of the Arts & Science Colleges for being considered for promotion as Principals on the basis of Seniority-cum fitness and eligibility vide letter No. E/1790/2021 dated 05.05.2021. The last date of submitting written willingness was on 05.06.2021.

University issued U.O. No.Ad.DII/General/UGC-R 2018/2021 dated 07.05.2021 finalizing the templates for Professor and Principal along with the the selection criteria in accordance with the UGC Regulations 2018. As per appendix V to the referred U.O., Eligibility, Promotion Criteria and Applicant Summary Sheet for Promotion under Clause 57(3) of Kerala University Act, 1974 from Associate Professor (Academic Level 13 A) and Professor (Academic Level 14) to Principal and Professor in Affiliated Colleges, thier Selection Criteria is mentioned as 'the promotion to the post of Principal and Professor (Professors' Grade) is recommended by a Selection Committee constituted in accordance with Regulations.'

It is pertinent to note that, the appointment of Dr. Ampili M, Associate Professor, Department of Zoology, N.S.S. Hindu College, Changanacherry as Principal in M. G. College, Thiruvananthapuram was not recommended by any Selection Committee constituted as per UGC Regulations 2018.

*The Syndicate at its meeting held on 04.12.2021 vide item No: 34.124.B21 considered the proposal for the approval of Dr. Ampili M, Associate Professor, Department of Zoology, N.S.S. Hindu College, Changanacherry as Principal in M. G. College, Thiruvananthapuram and resolved to entrust Vice Chancellor to nominate a subject expert to verify the **Academic Research Score and Research Publications** as per UGC Regulations 2018. Accordingly, Vice Chancellor has nominated Dr. G. Prasad, Professor, Department of Zoology, University of Kerala to verify the **Academic Research Score and Research Publications of the incumbent.***

Dr. G. Prasad, Professor, Department of Zoology, University of Kerala has verified the PBAS form submitted by Dr. Ampili M for the selection and appointment to the post of Principal in M. G. College, Thiruvananthapuram and the report submitted is as follows:

Dr. Ampili M scores the total points for Category III - Research and Academic Contribution as per records submitted is 148.9 which is more than the required points 110.

Dr. Ampili M may be considered for the appointment of Principal in affiliated colleges.

In the light of the above, the proposal regarding the approval of appointment in respect of **Dr. Amplil M, Associate Professor, Department of Zoology, N.S.S. Hindu College, Changanacherry as Principal and posted in M. G. College, Thiruvananthapuram w.e.f. 23.06.2021 FN on the basis of seniority cum fitness in the vacancy of Dr. M. S. Anilkumar, Principal retired**, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private colleges for verification and consideration.

The Standing Committee considered the matter regarding proposal for approval of Dr. Ampili. M, Associate Professor, Department of Zoology, N.S.S.Hindu College, Changanacherry as Principal in M. G. College, Thiruvananthapuram and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C1: Proposal for the approval of the Placement/Promotion of Sri. Pratheesh P., Department of History to Assistant Professor (Academic Level11), w.e.f. 09-08-2018 in St.Michael's College, Cherthala.

(35191/Ac FIII/2021/UOK)

The Principal, St.Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Pratheesh P., Department of History from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f. 09-08-2018.

The service details of Sri.Pratheesh P. are as follows.

Qualifications	MA History from M.G University in June 2003 Qualified UGC-NET exam held on 27-06-2010
Date of first entry in to service	09-08-2012 F.N
Date of entry into continuous service	09-08-2012 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor (Academic Level 11)	09-08-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from HRDC, University of Calicut from 23-02-2017 to 22-03-2017 RC from HRDC, University of Calicut from 05-09-2018 to 25-09-2018.
Details of relaxation availed of	Nil
Regulation applied	Option A, UGC Regulations 2018
Remarks	UGC Pubic Notice No. F.No.2-16/2002(PS) Pt.FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent it is seen that the teacher had entered into service as Assistant Professor on 09-08-2012 F.N. He has completed 6 years of service as Assistant Professor Stage I on 08-08-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option A (Assistant Professor (Academic Level 10 to 11)) for the assessment periods from 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. As per UGC Letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018,extension to the date for completing OC/RC for promotion under CAS up to 31-12-2018 has been granted for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Sri. Pratheesh P.** is eligible to be placed to Assistant Professor Stage-II (with AGP 7000), w.e.f. **09-08-2018.**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Sri. Pratheesh P., Assistant Professor (Academic Level 10) , Department of History to Assistant Professor (Academic Level 11) in St.Michael's College, Cherthala w.e.f. 09-08-2018** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri. Pratheesh P., Department of History to Assistant Professor (Academic Level 11), w.e.f. 09-08-2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C2: Proposal for the approval of the Placement/Promotion of Sri.Abin Albert T., Department of Economics to Assistant Professor (Academic Level 11), w.e.f. 02-06-2020 in St.Michael's College, Cherthala.

(33555/Ac FIII/2021/UOK)

The Principal, **St.Michael's College, Cherthala** has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri.Abin Albert T., Department of Economics to Assistant Professor (Academic Level 11), w.e.f. 02-06-2020 .**

The service details of **Sri.Abin Albert T.** are as follows.

Qualifications	MA Economics from Kerala University in June 2007 Qualified UGC-NET exam held on 26-06-2011
Date of first entry in to Service	02-06-2014 F.N
Date of entry into continuous service	02-06-2014 F.N
L.W.A availed	Nil
Date of placement to Assistant Professor (Academic Level 11)	02-06-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from HRDC, University of Kerala, Kariavattom from 26-04-2019 to 23-05-2019. RC (Swayam Arpit Online Course) from University of Delhi and the exam was held on 16-02-2020.
Details of relaxation availed of	Nil
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 02-06-2014 F.N. He has completed 6 years of service as Assistant Professor Stage I on 01-06-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening Committee and API score sheet based on PBAS for option A (Assistant Professor (Academic level 10 to 11)) for the assessment periods from 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and the Refresher Course within the assessment period.

In the Minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the committee, it has been found that as per UGC Regulation 2018 option A, **Sri. Abin Albert T.** is eligible to be placed to Assistant Professor Stage-II(with AGP 7000) w.e.f **02-06-2020.**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Sri. Abin Albert T., Department of Economics to Assistant Professor (Academic Level 11) in St. Michael's College, Cherthala, w.e.f. 02-06-2020** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Sri.Abin Albert T., Department of Economics to Assistant Professor (Academic Level 11), w.e.f. 02-06-2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C3 : *Proposal for the approval of the Placement/Promotion of Dr.Seena Kurian, Department of Hindi to Assistant Professor StageII (AGP 6000/ to AGP 7000)/w.e.f 01-11-2019 in St.Michael's College, Cherthala*
(35184/AcFIII/2021/UOK)

The Principal, St.Michael's College, Cherthala has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Seena Kurian**, Department of **Hindi** from Assistant Professor Stage I to Stage II, w.e.f **01-11-2019**.

The service details of **Dr.Seena Kurian** are as follows.

Qualifications	MA Hindi Language and Literature from CUSAT in April 2008 M.Phil Hindi from CUSAT in August 2011. Qualified Ph.D on 05-12-2014 from CUSAT
Date of first entry in to service	12-10-2015 F.N
Date of entry into continuous service	12-10-2015 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor stage II on completion of 4 years of service in Stage I	12-10-2019
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC,University of Kerala, Kariavttom from 26-04-2019 to 23-05-2019. 2. RC from HRDC, University of Kerala, Kariavattom from 18-10-2019 to 31-10-2019.
Details of relaxation availed of	Two years on account of Ph.D degree
Eligible date of promotion to Assistant Professor Stage II	01-11-2019 (Immediate date to completion of required R.C)
Regulation applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 12-10-2015 F.N. She has acquired Ph.D on 05-12-2014. She has completed four years of service as Assistant Professor Stage I on 11-10-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API score sheet based on PBAS for option A Assistant Professor (Stage I to Stage II) for the assessment periods from 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018 Option A, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor Stage II. The teacher in reference has attended one O.C .during the period of promotion but has attended R.C. from 18-10-2019 to 31-10-2019 only. Hence she is eligible for promotion w.e.f. 01-11-2019.

In the Minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Dr. Seena Kurian** is eligible to be placed to Assistant Professor Stage-II with AGP 7000, w.e.f **01-11-2019**.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr. Seena Kurian**, Department of **Hindi** from Assistant Professor Stage I to Assistant Professor Stage II, w.e.f **01-11-2019 in St.Michael's College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr.Seena Kurian, Department of Hindi to Assistant Professor StageII (AGP 6000/ to AGP 7000)/w.e.f 01-11-2019 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C4 : *Fatima Mata National College, Kollam - Initial appointment of Assistant Professors in Psychology- approval of – reg*

(25320/AcFIII//2021/UOK)

The Principal(i/c), Fatima Mata National College, Kollam has forwarded the proposals for the approval of the initial appointment of the following Assistant Professors in the College.

Sl No	Name of the Assistant Professor	Subject	Date of Joining	Remarks
1.	Dr.Reena George	Psychology	22-06-2021 F.N	Substantive vacancy arised due to sanctioning of new course
2.	Dr.Sijin.K.S	Psychology	22-06-2021 A.N	Substantive vacancy
3.	Mr.Bino.C.Das	Psychology	23-06-2021 F.N	Substantive vacancy arised due to sanctioning of new post

On verification of the proposals it was seen that the appointment of the above mentioned teachers has been made from the existing rank list in excess to the vacancies specified in the Government letter nominating its representative to the Selection Committee. The Government had sanctioned to appoint one teacher in the Department of Psychology in F.M.N College, Kollam vide it's letter No.D2/248/2020/H.Edn dated 06-11-2020 and only one vacancy was advertised in News papers dated 23-10-2019 also. The newly appointed teachers were appointed as the fourth, fifth and sixth teachers in the Department of Psychology after Dr.Fresnal Das, whose appointment has already been approved by the University from the same rank list (open) for Assistant Professors in Psychology in Fatima Mata National College, Kollam. However, the Government, vide letter No.D1/62/2021/H.Edn dated 02.06.2021 has given concurrence for appointing three teachers in Psychology in Fatima Mata National College, Kollam on the condition that they are appointed from the existing ranklist that came into existence on 27-10-2020 at the commencement of the regular classes for the next academic year(2020-21) only and as per the seniority in the rank list.

The details of Assistant Professors and the workload are indicated in the proforma appended .

All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, The Malayala Manorama and The Deepika dated 23-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meeting of the Selection Committee held on 27-10-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and No.D2/248/2020/H.Edn dated 06-11-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 23-10-2019. The age of the teacher is calculated as on 01-01-2019. As per Kerala University norms and procedure for selection of teachers for appointment in private affiliated colleges, “the minimum and maximum age limits for appointments by direct recruitment of teachers shall be the same as those applicable, from time to time for direct recruitment of teachers in Government college. Usual relaxation in upper age limit shall be allowed to candidates belonging to Scheduled castes, Scheduled Tribes and other backward classes”. In the selection procedure Dr.Reena George occupies the 2nd rank position in the community merit, Dr.Sijin.K.S occupies the 2nd rank position in the open merit and Mr.Bino.C.Das occupies the third rank position in the community merit. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks of the subsequent calculations shall be solely vested with the Selection Committee.

As per the orders of the Vice-Chancellor, the proposals for the approval of appointment of the following Assistant Professors in **Psychology** in **Fatima Mata National College, Kollam** are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

1. **Dr.Reena George** as Assistant Professor in **Psychology** in Fatima Mata National College, Kollam, **w.e.f 22-06-2021** F.N against the substantive vacancy arised due to sanctioning of new course
2. **Dr.Sijin.K.S** as Assistant Professor in **Psychology** in Fatima Mata National College, Kollam **w.e.f 22-06-2021** A.N against the substantive vacancy.
3. **Mr.Bino.C.Das** as Assistant Professor in **Psychology** in Fatima, Mata National College, Kollam **w.e.f 23-06-2021** F.N against the substantive vacancy.

The Standing Committee considered the matter regarding the Initial appointment of Assistant Professors in Psychology, Fatima Mata National College, Kollam and recommended to approve the same.

PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Reena George 22-06-2021 F.N Psychology Fatima Mata National College, Kollam. Date of notification 23-10-2019	10-05-1976 42	Community merit II	BA Psychology April 1996 Kerala University first class(63.87%) MA Psychology, second class(56.41 %) 1999 Kerala University	As per Post Adalath review 2002, 60 hours of workload in the Dept As per G.O(Ms) No.471/2020/HEDN dated 30-12-2020,	4 th	136	110	Substantive vacancy sanctioned as per As per G.O(Ms) No.471/

			Mphil degree in Psychology in March 2009 from Calicut University.(Eligibility certificate produced) Ph.D degree in Psychology on 01-02-2014 from Calicut University(Eligibility certificate produced) Qualified UGC-NET exam held on 22-01-2017 (Undertaking produced)	the Govt have created three new posts in the Dept of Psychology				2020/ HEDN dated 30-12- 2020
Dr.Sijin.K.S 22-06-2021 A.N Psychology Fatima Mata National College, Kollam. Date of notification 23-10-2019	12-06- 1990 28	Open meritII	BA Psychology April 2011 Kerala University first class(85.87%) Msc Psychology in 2013 from Central University of Karnataka (75%) (Eligibility certificate produced) Ph.D degree in Psychology on 22-11-2019 Kerala University Qualified UGC- NET exam held on 30-06-2013 (Undertaking produced)	As per Post Adalath review 60 hours of workload As per G.O(Ms) No.471/2020/ HEDN dated 30-12-2020 the Govt have created three new posts in the Dept of Psychology	5 th	137	110	Substan tive vacancy sanction ed post as per G.O(Ms) No.471/ 2020/ HEDN dated 30-12- 2020
Mr.Bino.C.Da s 23-06-2021 F.N Psychology Fatima Mata National College, Kollam. Date of notification 23-10-2019	18-05- 1988 30	Comm unity merit III	BA Psychology April 2008 Kerala University first class(69%) Msc Clinical Psychology in July 2010 from University of Calicut (68.6%) (Eligibility certificate produced) Mphil degree in Psychology in October 2015	As per Post Adalath review 60 hours of workload As per G.O(Ms) No.471/2020/ HEDN dated 30-12-2020 the Govt have created three new posts in the Dept of	6 th	137	111	Substan tive vacancy sanction ed post as per G.O(Ms) No.471/ 2020/ HEDN dated 30-12- 2020

			from Kerala University. First class	Psychology			
			Qualified UGC-NET exam held on 28-06-2015 (Undertaking produced)				

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C5: Proposal for the approval of the Placement/Promotion of Smt.Jyothy Mary Mathew, Department of Commerce to Assistant Professor (Academic level 11) w.e.f 03-03-2020 in St.Michael's College, Cherthala.
(35187/Ac FIII//2021 /UOK)

The Principal, **St.Michael's College, Cherthala** has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Jyothy Mary Mathew**, Department of **Commerce** to Assistant Professor (Academic level 11), w.e.f. **03-03-2020**.

The Service details of **Smt.Jyothi Mary Mathew**, are as follows.

Qualifications	MCom from M.G University in May 2010 Qualified UGC-NET exam held in 26-12-2010
Date of first entry in to Service	20-02-2014 F.N
Date of entry into continuous service	20-02-2014 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor Academic Level 11 on completion of six years of service in Assistant Professor (Academic level 10)	20-02-2020
Number of refresher Courses or Orientation Courses attended, duration and name of the University	OC from HRDC, University of Calicut , from 12-09-2018 to 09-10-2018. RC from HRDC, University of Kerala, from 18-02-2020 to 02-03-2020.
Details of relaxation availed of	Nil
Eligible date of Placement to Assistant Professor (Academic Level 11)	03-03-2020 (Immediate date to completion of required R.C)
UGC Regulations applied	Option A, UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 20-02-2014 F.N. She has completed 6 years of service as Assistant Professor Stage I on 19-02-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A Assistant Professor (Academic level 10 to 11) for the assessment periods from 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended only the Orientation Course during the assessment period. She has attended the Refresher Course from 18-02-2020 to 02-03-2020. Hence the eligible date of promotion of the teacher falls on 03-03-2020.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Smt.Jyothy Mary Mathew** is eligible to be placed to Assistant Professor Stage-II (with AGP 7000) w.e.f **03-03-2020**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Smt.Jyothy Mary Mathew**, Department of **Commerce** to Assistant Professor (Academic level 11) in **St.Michael's College, Cherthala** w.e.f **03-03-2020** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Smt.Jyothy Mary Mathew, Department of Commerce Academic level 10 to Assistant Professor (Academic level 11) w.e.f 03-03-2020 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C6: Proposal for the approval of the Placement/Promotion of Dr.Sreedhar.P.Nair, Department of Commerce to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f 30-09-2014 in St.Michael's College, Cherthala.

(33550/Ac FIII//2021 /UOK)

The Principal, **St.Michael's College, Cherthala** has forwarded a proposal regarding the Placement/Promotion in respect of **Dr.Sreedhar.P.Nair**, Department of **Commerce** to to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f **30-09-2014**.

The Service details of **Dr.Sreedhar.P.Nair** , are as follows.

Qualifications	MCom from M.G University in May 1998. Ph.D from M.G University awarded on 15-24-10-2005.
Date of first entry in to Service	30-09-2010 F.N
Date of entry into continuous service	30-09-2010 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor Stage II (from AGP 6000/- to 7000/-)	30-09-2014.
Number of refresher Courses or Orientation Courses attended, duration and name of the University	Nil
Details of relaxation availed of	Two years on account of Ph.D
UGC Regulations applied	UGC Regulations 1998
Remarks	Clause 6.3VIII Of UGC Regulations 2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 30-09-2010 F.N. He has completed 4 years of service as Assistant Professor Stage I on 29-09-2014.

The Principal has forwarded all necessary supporting documents along with the proposal as per UGC Regulations 1998.

As per UGC Regulation 1998 the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II (either one RC or OC for Ph.D holders). But the teacher has attended neither the required Orientation Course nor the Refresher Course.

However the Syndicate at its meeting held on 17.02.2021 resolved that the Clause 6.3 VIII of UGC Regulations 2018 be made applicable to the Placement/Promotion of teachers whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Dr. Sreedhar.P.Nair, Department of Commerce to Assistant Professor Stage II (from AGP 6000/- to 7000/-) w.e.f 30-09-2014** in **St.Michael's College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of **Dr.Sreedhar.P.Nair, Department of Commerce to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f 30-09-2014** and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C7: Proposal for the approval of the Placement/Promotion of Sri.Hari.U, Department of Commerce to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f 01-11-2016 in St.Michael's College, Cherthala. (33557/Ac FIII//2021 /UOK)

The Principal, **St.Michael's College, Cherthala** has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri.Hari.U, Department of Commerce** to to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f **01-11-2016**.

The Service details of **Sri.Hari.U**, are as follows.

Qualifications	MCom from M.G University in May 2005 Qualified UGC-NET exam on 25-06-2006
Date of first entry in to Service	01-11-2010 F.N
Date of entry into continuous service	01-11-2010 F.N
L.W.A availed	Nil
Date of Placement to Assistant Professor Stage II (from AGP 6000/- to 7000/-)	01-11-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Calicut, from 04-07-2013 to 31-07-2013. 2. Special Winter School(RC-multidisciplinary) from HRDC, University of Kerala, Kariavattom from 30-11-2017 to 20-12-2017.
Details of relaxation availed of	Nil
UGC Regulations applied	Option B, UGC Regulations 2018
Remarks	UGC Pubic Notice No. F.No.216/2002(PS)Pt.FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 01-11-2010 F.N. He has completed 6 years of service as Assistant Professor (Stage I) on 31-10-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B Assistant Professor Stage II (from AGP 6000/- to 7000/-) for the assessment periods from 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 285 for category (II+III) for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option B, **Sri.Hari.U** is eligible to be placed to Assistant Professor Stage-II(with AGP 7000) w.e.f **01-11-2016**

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/promotion of **Sri.Hari.U, Department of Commerce to Assistant Professor Stage II (from AGP 6000/-to 7000/-) in St.Michael's College, Cherthala w.e.f 01-11-2016** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/ Promotion of Sri.Hari.U, Department of Commerce to Assistant Professor Stage II (from AGP 6000/- to 7000/-), w.e.f 01-11-2016 in St.Michael's College, Cherthala and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C8 : Fatima Mata National College, Kollam – Initial appointment of Assistant Professors in English – Approval of – reg.

(18293/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, Fatima Mata National College, Kollam has forwarded request for the approval of initial appointment of the following Assistant Professors in the Department of English.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	Sri.Vinod S	Community Merit	05.01.2021 F.N.	Posted in the demise vacancy of Dr.Noel Jose.
2	Sri.Tomson Thomas	Community Merit	05.01.2021 A.N	Posted in the retirement vacancy of Dr.Hycinth Sophia Paul.
3.	Dr.Maria Lisa Mathew	Open Merit	12.01.2021 F.N	Posted in the Voluntary retirement vacancy of Dr.Lawrencina Beryl Navis
4.	Dr.Karthika S.B	Open Merit	06.10.2021 F.N	Posted in the retirement vacancy of Dr.Parvathy S.

The details of Assistant Professors and the workload are indicated in the proforma placed below/ appended. All the necessary supporting documents have been furnished by the D.D.O, F.M.N. College, Kollam.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying.
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meeting of the Selection Committee held from 28.12.2020 to 31.12.2020 at Fatima Mata National College, Kollam.
6. Confidential Reports of the University subject experts.
7. Statement regarding apportionment of vacancies.
8. Qualifying Certificates.
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No.D2/399/2019/H.Edn dated 05.10.2019 and D2/248/2020/H.Edn dated 06.11.2020.
17. Joining Report.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. Four vacancies were notified for the subject English as per notification dated 23.10.2019.

The Government has deputed its nominee to the Selection Committee authorizing appointment against four posts in English vide Government nominee letter No.D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to

contain the spread of COVID 19 epidemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and also permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019.

Meanwhile, Government have modified workload criteria of teaching posts in colleges vide GO(Ms)No.155/2020/H.Edn dated 01.04.2020 and fixed 16 teaching hours mandatory for filling up of every teaching post. Hence, the Government have examined the number of vacancies that can be permitted to fill up in Fatima Mata National College, Kollam as per the latest workload criteria and deputed its nominee to the Selection Committee authorizing appointment against **three posts in English** vide Government nominee letter No.D2/248/2020/H.Edn dated 06-11-2020. The D.D.O. of the college has forwarded the minutes of the duly constituted Selection Committee.

It may be noted that Dr.Karthika S.B is appointed as the fourth teacher in the Department of English against the retirement vacancy of Dr.Parvathy S, who had retired on 31.05.2021. The Government vide letter No.D1/199/2021/H.Edn dated 24.09.2021 has given concurrence for appointing one more teacher in English from the existing valid rank list, in the order of seniority, subject to the conditions that there is sufficient workload, the appointee is fully qualified for the post and is eligible for posting and salary with the commencement of regular classes only.

In the selection procedure Sri.Vinod S and Sri.Tomson Thomas occupy the first and second positions in the community merit and Dr.Maria Lisa Mathew and Dr.Karthika S.B occupy the first and second positions in the open merit. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

As per G.O.(Ms)No.155/2020/H.Edn dtd 01.04.2020 the Government have clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered, since it is not provided in the UGC Regulations.

As per post Adalat Review, there are 233 teaching hours permitting 15 teachers. There are 13 teachers in the department of English including the newly appointed teachers as on the date of appointment of the last appointee.

As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weightage will not be considered, since it is not provided under UGC Regulations. If weightage for PG is not to be given there will be a reduction of 25 hours in the department and the workload gets reduced from 233 to 208. 208 hours are enough for sanctioning of 13 posts and the newly appointed teachers, Sri.Vinod S, Sri.Tomson Thomas and Dr.Maria Lisa Mathew occupy the 11'th, 12'th and 13'th positions in the list of teachers in the department of English as on 05.01.2021. By the time Dr.Karthika S.B got appointed, Dr.Parvathy S had retired from service (against whose vacancy Dr.Karthika was appointed). Hence Dr.Karthika S.B occupy the 13'th position in the department of English as on 06.10.2021. There is sufficient workload to accommodate all the teachers appointed in the Department of English in F.M.N College, Kollam.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

As per the orders of the Vice-Chancellor, the proposals for the approval of appointment of **Sri.Vinod S, Sri.Tomson Thomas, as Assistant Professors in the Department of English in Fatima Mata National College, Kollam, w.e.f 05.01.2021 F.N, 05.01.2021 A.N, 12.01.2021 F.N and 06.10.2021 F.N** respectively are placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Initial appointment of Assistant Professors in English, Fatima Mata National College, Kollam and recommended to approve the proposals of Sri.Vinod S, Sri.Tomson Thomas, Dr.Maria Lisa Mathew and Dr.Karthika S.B w.e.f 05.01.2021FN, 05.01.2021 A.N, 12.01.2021 F.N and 06.10.2021 F.N respectively.

PROFORMA

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Sri.Vinod S date of notification: 23-10-2019 Date of Joining: 05.01.2021 F.N F.M.N College, Kollam	14.01.1984 34 years	Community merit (first rank)	BA English Language & Literature first class(67.25 %) April 2004. University of Kerala MA English Language & Literature (72.3 %) first Class May 2016 University of Kerala Qualified NET on 02.01.2018 (Undertaking produced)	As per Post Adalath review statement 2002, 233 teaching hours permitting 15 teachers <u>On deduction of PG weightage, the workload becomes 208 teaching hours permitting 13 posts.</u>	11'th as on 05.01.2021	134	106	Posted in the demise vacancy of Dr.Noel Jose.
2.	Sri.Tomson Thomas date of notification: 23-10-2019 Date of Joining: 05.01.2021 A.N F.M.N, College, Kollam	23.07.1988 30 years	Community merit (second rank)	BA English Language & Literature first class (74.25 %) April 2012. University of Kerala MA English Language & Literature (71.72 %) first Class July 2014 University of Kerala Qualified NET on 10.11.2014 (Undertaking produced)	As per Post Adalath review statement 2002, 233 teaching hours permitting 15 teachers <u>On deduction of PG weightage, the workload becomes 208 teaching hours permitting 13 posts.</u>	12'th as on 05.01.2021	134	108	Posted in the retirement vacancy of Dr.Hycinth Sophia Paul.
3.	Dr.Maria Lisa Mathew date of notification:	31.05.1987 31 years	Open Merit (first rank)	BA English Language & Literature first class (76.25 %) March	As per Post Adalath review statement 2002, 233	13'th as on 05.01.2021	136	108	Posted in the Voluntary retirement vacancy

	23-10-2019 Date of Joining: 12.01.2021 F.N F.M.N College, Kollam			2007 M.G University MA English & Comparative Literature (86.5 %) first Class May 2009 Pondicherry University (Eligibility certificate produced) Qualified NET on 13.06.2011. (Undertaking produced) Ph.D in English in February 2017 Pondicherry University (As per UGC Regulations 2009) (Eligibility certificate produced)	teaching hours permitting 15 teachers <u>On deduction of PG weightage, the workload becomes 208 teaching hours permitting 13 posts.</u>				of Dr.Lawren cina Beryl Navis
4.	Dr.Karthika S.B date of notification: 23-10-2019 Date of Joining: 06.10.2021 F.N F.M.N, College, Kollam	12.03.1989 29 years	Open Merit (Second rank)	BA English Language & Literature first class (63.37 %) March 2009 M.G University MA English & Comparative Literature (63.95 %) first Class April 2011 M.G University (Eligibility certificate produced) Qualified NET on 31.07.2018. (Undertaking produced) Ph.D in English on 31.05.2019 M.G University (As per UGC Regulations	As per Post Adalath review statement 2002, 233 teaching hours permitting 15 teachers <u>On deduction of PG weightage, the workload becomes 208 teaching hours permitting 13 posts.</u>	13 th as on 06.10.2021	138	111	Posted in the retirement vacancy of Dr.Parvathy.S, retired on 31.05.2021 A.N

				2009) (Eligibility certificate produced)					
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Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C9: St.Michael's College, Cherthala - Proposal for the approval of the Placement / Promotion of Smt.Minnu Mathew, Department of Statistics to Assistant Professor (Academic Level 11)– Approval – Reg.
(1621/Ac F III/2021/UOK)

The Principal, St.Michael's College, Cherthala has forwarded a proposal regarding the Placement / Promotion of **Smt.Minnu Mathew**, Department of Statistics from Assistant Professor(Academic Level 10) to Assistant Professor(Academic Level 11), w.e.f 04.08.2018.

The service details of **Smt.Minnu Mathew** are as follows.

Qualifications	M.Sc Statistics from M.G University in May 2002. Qualified the NET exam held on 19.12.2004
Date of first entry into service	03-08-2012 A.N
Date of entry into continuous service	03-08-2012 A.N
L.W.A. availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from UGC HRDC, University of Kerala, Kariavattom from 04-11-2016 to 01-12-2016. 2. RC (Summer School (Multidisciplinary) from UGC HRDC, University of Kerala, Kariavattom from 01.12.2018 to 21.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor (Academic Level 11)	04-08-2018
UGC Regulations applied	Option A, UGC Regulations 2018
Remarks	Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option A**, Assistant Professor (Stage 1 to 2) with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018, UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee held on 17-12-2020, it is stated that after verifying the necessary forms and documents produced before the committee, it is found that the teacher is eligible to be placed to Assistant Professor with AGP 7000/-. Hence the Committee unanimously recommended that Smt.Minnu Mathew, Assistant Professor in Statistics may be granted placement to Assistant Professor (AGP 7000), w.e.f 04-08-2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice Chancellor, the proposal for the approval of Placement / Promotion in respect of **Smt.Minnu Mathew, Department of Statistics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 04.08.2018 in St.Michael's College, Cherthala** is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement / Promotion of Smt.Minnu Mathew, Department of Statistics to Assistant Professor (Academic Level 11) w.e.f 04.08.2018 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved

Item No.36.89.C10: *St.Joseph's College for Women, Alappuzha - Proposal for the Placement/Promotion of Smt.Sharon D'Cunha, Department of English to Assistant Professor (Academic Level 11) – Approval – Reg.*

(27813/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, St.Joseph's College For Women, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Sharon D'Cunha, Department of English, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 13.12.2016.

The service details of **Smt.Sharon D'Cunha** are as follows.

Qualifications	MA from University of Kerala in 2009. Qualified the NET exam held on 28.12.2008.
Date of first entry into service	13-12-2010 F.N
Date of entry into continuous service	13-12-2010
L.W.A. availed	Nil
Details of relaxation availed of	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT from 26.06.2020 to 24.07.2020. 2.FDP on Research methodology from University of Delhi under the aegis of Ministry of Human Resource Development, PMMMNMTT from 01.10.2020 to 15.10.2020.
UGC Regulations applied	Option A, UGC Regulations 2018
Date of Placement to Assistant Professor (Academic Level 11)	13.12.2016
Remarks	Clause 6.3.VIII of UGC Regulation 2018

The D.D.O., St.Joseph's College for Women, Alappuzha has forwarded the relevant documents, placement order, minutes of the screening committee and API score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) from 2010 to 2016 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

On verification of the Service Book, it is seen that the teacher had entered into the service on 13.12.2010 F.N. She has completed six years of service in Assistant Professor(Academic Level 10) on 12.12.2016.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of 3 weeks duration and one Refresher / Research Methodology Course of 2 weeks duration. The teacher has completed the required courses only on 15.10.2020. However, as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018.

In the minutes of the Screening Committee, it is stated that the Committee has scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The activities related to various categories have been verified and the committee found that the teacher has sufficient grade in each category and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP 7000/-), w.e.f 13.12.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion of **Smt.Sharon D'Cunha, Department of English, Assistant Professor from Academic Level 10 to Academic Level 11, w.e.f 13.12.2016 in St.Joseph's College for Women, Alappuzha** is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the matter regarding the proposal for the Placement/Promotion of Smt.Sharon D'Cunha, Department of English to Assistant Professor (Academic Level 11) w.e.f 13.12.2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C11: Sree Narayana College, Kollam - Placement / Promotion proposal in respect of Dr.S.V Manoj, Department of Chemistry to Associate Professor(Academic Level 13A) - Approval - Reg.

(39115/Ac F III/2021/UOK)

The Principal, S.N College, Kollam, has forwarded a proposal regarding the Placement / Promotion in respect of of Dr.S.V Manoj, Department of Chemistry from Assistant Professor (Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 13-12-2016.

The service details of **Dr.S.V Manoj** are as follows

Qualifications	<ul style="list-style-type: none"> • M.Sc Chemistry from University of Calicut in April 1993 - First class (62%) • Ph.D from University of Rajasthan on 12-05-1999
Date of first entry into service	13.12.2004
Date of entry into continuous service	13.12.2004
Date of Promotion as Lecturer Senior Scale	13.12.2008
Date of Promotion as Lecturer Selection Grade	13.12.2013
L.W.A. availed	Nil
Details of relaxation availed of	Already availed two years for placement to Senior Scale on account of Ph.D.
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. OC from ASC, University of Kerala, Kariavattom from 17-04-2007 to 14-05-2007. 2. RC from ASC, University of Kerala, Kariavattom from 01-02-2012 to 22-02-2012. 3. Special Summer School Programme from UGC HRDC, University of Kerala, Kariavattom from 28-05-2015 to 17-06-2015 (equivalent to an OC/RC). 4. Short Term Course from UGC-HRDC, University of Kerala, Kariavattom from 22-11-2018 to 29-11-2018
Refresher / Orientation Course due	Nil
UGC Regulations applied	UGC Regulations 2018, Option B
Proposed date of Placement / Promotion to Associate Professor(Academic Level 13A)	13-12-2016
Remarks	Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 13.12.2004. He was promoted to Lecturer Senior Scale on 13.12.2008 and to Lecturer Selection Grade on 13.12.2013. He has completed three years of service in Lecturer Selection Grade on 12.12.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (Assessment period from 2013 to 2016)

Category II - 105

Category III - 45

Category II + III - 150 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks. The teacher in reference has secured 62% of marks at master's level. He has the required number of publications to his credit and he has completed the required Course only on 29.11.2018.

As per the Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC, extension has been granted to the date for completing Orientation Course and Refresher Course for **promotion due under CAS** up to 31st December 2018 for all the candidates to ensure uniformity.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category according to the UGC Regulations 2018-Option B and hence, the Committee recommended the teacher for promotion to the post of Associate Professor Stage IV (AGP - 9000/-) w.e.f **13-12-2016 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.S.V Manoj, Department of Chemistry from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 13-12-2016 in S.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement / Promotion proposal in respect of Dr.S.V Manoj, Department of Chemistry to Associate Professor(Academic Level 13A) w.e.f 13-12-2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C12: Sree Narayana College, Kollam - Placement / Promotion proposal in respect of Dr.B Hari, Department of Zoology to Associate Professor (Academic Level 13A) - Approval - Reg.

(29092/Ac F III/2021/UOK)

The Principal, S.N College, Kollam, has forwarded a proposal regarding the Placement/ Promotion in respect of of Dr.B Hari, Department of Zoology from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 02-12-2016.

The service details of **Dr.B Hari** are as follows.

Qualifications	MSc Marine Biology from CUSAT in January 1995 (74%). Ph.D in Marine Science awarded on 08.10.2001 from CUSAT. Qualified the NET exam held in October 2001
Date of first entry in to Service	02-12-2004 FN
Date of entry into continuous service	02-12-2004 FN

Date of Placement to Lecturer Senior scale.	02-12-2008
Date of Promotion to Lecturer Selection Grade	02-12-2013
L.W.A availed	Nil
Details of relaxation availed of	Availed two years for placement to senior scale on account of Ph.D degree.
Date of Promotion to Associate professor (Academic Level 13A)	02-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from ASC, University of Kerala, Kariavattom from 09-11-2007 to 06-12-2007. 2. RC from ASC, University of Kerala, Kariavattom from 08-12-2009 to 29-12-2009 3. RC from ASC, University of Kerala, Kariavattom, from 16-01-2014 to 05-02-2014. 4. Short Term Course from HRDC, University of Kerala, Kariavattom, from 22-11-2018 to 29-11-2018.
UGC Regulations applied	UGC Regulations 2018, Option B
Remarks	Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 02.12.2004 at S.N College, Nattika (University of Calicut). He was transferred to S.N College, Punalur and joined duty on 14.06.2010. Later he was transferred to S.N College, Kollam and joined duty on 11.06.2013. He was promoted to Lecturer Senior Scale on 02.12.2008 and Lecturer Selection Grade on 02.12.2013. He has completed three years of service in Lecturer Selection Grade on 01.12.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category (Assessment period from 2013 to 2016)

Category II - 135

Category III - 126.85

Category II + III - 261.85 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum 3 publications to the teachers credit in the entire period as Assistant Professor (for M.Phil holder 2 publications and for Ph.D holder one publication). The applicant must have passed masters's degree with 55% marks.

The teacher in reference has secured 74% of marks at the Masters level. He has the required number of publications to his credit and he has completed the required Course only on 29.11.2018.

As per the Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC, extension has been granted to the date for completing Orientation course and Refresher Course for promotion due under CAS up to 31'st December 2018.

In the minutes of the Selection Committee it has been stated that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and hence recommended the teacher for promotion to the post of Associate Professor Stage IV (AGP - 9000/-) w.e.f **02-12-2016 FN**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the placement/ promotion in respect of **Dr.B Hari, Department of Zoology from Assistant Professor(Academic Level 12) to Associate Professor(Academic Level 13A), w.e.f 02-12-2016 in S.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement / Promotion proposal in respect of Dr.B Hari, Department of Zoology to Associate Professor(Academic Level 13A) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved

Item No.36.89.C13: Iqbal College, Peringammala - Proposal for the Placement/Promotion of Dr. P.Nusaifa Beevi, Department of Botany to Professor (Academic Level 14) – Approval - reg.

(36846/Ac FIII/2021/UOK)

The Manager, Iqbal College, Peringammala has forwarded a proposal for the approval of Placement/Promotion in respect of Dr. P. Nusaifa Beevi, Department of Botany from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The service details of **Dr. P.Nusaifa Beevi** are as follows:

Qualifications	<ul style="list-style-type: none"> • M.Sc Botany from University of Kerala in 1989(first class) • M. Phil in Botany from University of Kerala in January 2001. • PhD in Botany from University of Kerala on 30.07.2009.
Date of first appointment	• 01.07.1989
Date of entry into continuous service	• 01.06.1995
Date of Placement to Senior Scale	• 01.06.2000
Date of Promotion to Selection Grade	• 01.06.2005
Date of promotion to Associate Professor	• 01.06.2008
L.W.A availed with out medical ground	• Nil
Proposed date of placement to Professor	• 18-07-2018
UGC Regulations applied	• UGC Regulations 2018

The Manager, Iqbal College, Peringammala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4 B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. P. Nusaifa Beevi was promoted to Associate Professor on 01.06.2008 and has completed more than 3 years of service in the post as on 18.07.2018. She has acquired Ph.D in Botany on 30.07.2009. As per the duly constituted Selection Committee report, the teacher has attained a score of 262.2, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that Dr. P. Nusaifa Beevi satisfied all the requirements for promotion to Professor (Academic

Level 14) from Associate Professor(Academic Level 13 A) and the Committee recommends Dr.P.Nusaifa Beevi for promotion to the post of Professor (Academic Level 14), w.e.f. 18-07-2018.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion in respect of Dr. P. Nusaifa Beevi , Department of Botany from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f.18.07.2018 in Iqbal College, Peringammala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the Placement/Promotion of Dr. P.Nusaifa Beevi, Department of Botany to Professor (Academic Level 14) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C14: Proposal for the approval of the Placement/Promotion of Dr.Laiju .S, Department of Psychology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), Sree Narayana College, Kollam.

(39114/Ac FIII/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. Laiju S.**, Department of **Psychology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **3-12-2016**.

The service details of **Dr.Laiju S.** are as follows.

Qualifications	MA Applied Psychology from University of Kerala in 1998 (69.25%). Qualified the NET exam held in December 2002. Ph. D in Psychology awarded on 18.06.2005.
Date of first entry in to Service	03-12-2004
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	03-12-2008.
L.W.A availed	Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	03-12-2013.
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	03-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	O.C. from Academic StaffCollege, University of Kerala, Kariavattom from 21-02-2008 to 19-03-2008. R.C. from Academic Staff College, Aligarh Muslim University from 09-05-2013 to 29-05-2013. Summer/ Special Winter School from Academic Staff College, University of Kerala from 28-11-2013 to18-12-2013. Short term Course from UGC HRDC, University of Kerala, Kariavattom from 21-12-2018 to 29-12-2018.
Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph. D
Eligible date of promotion to Associate Professor (Academic Level 13 A)	03-12-2016.
Regulation opted.	UGC Regulations 2018, Option B
Remarks	Pubic Notice No.F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 03-12-2004 A.N. He was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 03-12-2008 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 03-12-2013. After completing 3 years of service in Assistant Professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 03-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2013 to 2016.

Category II - 152

Category III - 80.5

Category II + III - 232.5 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to his credit. The teacher has completed one Course/Programme of one week duration on 29-12-2018. The UGC vide Public Notice No.F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. He has secured 69.25% of marks at Master's level examination.

In the minutes of the Selection Committee it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Dr. Laiju S.** to the post of Associate Professor (Academic Level 13 A) w.e.f 03-12-2016.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Dr. Laiju S., Department of Psychology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 03-12-2016** in S.N College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Laiju S., Department of Psychology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C15: Iqbal College, Peringammala - Proposal for the Placement/Promotion of Dr. Razeena K.I., Department of Physical Education to Professor (Academic Level 14) – approval - reg.

(398/Ac FIII/2022/UOK)

The Manager, Iqbal College, Peringammala has forwarded a proposal for the approval of Placement/Promotion in respect of Dr. Razeena K.I., Department of Physical Education from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The service details of Dr. Razeena K.I. are as follows:

Qualifications	M.P.E. from Jiwaji University, Gwalior in April 1992 (Second class 58.47%) M. Phil in Physical Education from Jiwaji University, Gwalior in March 1993. PhD in Physical Education from Jiwaji University, Gwalior in 1998. Qualified NET in Physical Education exam held on 19-06-1994.
Date of first appointment	23.09.1996
Date of entry into continuous service	23.09.1996
Date of Placement to Senior Scale	26.09.2000
Date of Promotion to Selection Grade	26.09.2005
Date of re-designation from Selection Grade Lecturer to Reader	31-12-2007
Date of promotion to Associate Professor	26.09.2008
L.W.A availed without medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Manager, Iqbal College, Peringammala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table

On verification, it is seen that Dr. Razeena K.I. was promoted to Associate Professor on 26.09.2008 and has completed more than 3 years of service in the post as on 18-07-2018. She has acquired Ph. D in Physical Education in 1998. As per the duly constituted Selection Committee report, the teacher has attained a score of 306.5, for which the minimum required is 110 and has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that Dr. Razeena K.I. satisfied all the requirements for promotion to Professor(Academic Level 14) from Associate Professor(Academic Level 13 A) and the Committee recommends Dr.Razeena.K.I. for promotion to the post of Professor (Academic Level 14), w.e.f 18-07-2018.

It may be noted that the teacher is recommended eligible to be promoted to the post of Professor as per the **General Template** for CAS Placement to Professor by the Selection Committee.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor ,the proposal regarding the approval of Placement/Promotion in respect of **Dr. Razeena K. I., Department of Physical Education from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f. 18.07.2018 in Iqbal College, Peringammala** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Proposal for the Placement/Promotion of Dr. Razeena K.I., Department of Physical Education to Professor (Academic Level 14) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C16: Iqbal College, Peringammala - Proposal for the Placement/Promotion of Dr. Abdul Khalam U., Department of Commerce to Professor (Academic Level 14) – Approval – reg.

(311/Ac FIII/2022/UOK)

The Manager, Iqbal College, Peringammala has forwarded a proposal for the approval of Placement/Promotion in respect of Dr. Abdul Khalam U., Department of Commerce from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The Service details of Dr.Abdul Khalam U. are as follows:

Qualifications	<ul style="list-style-type: none"> • M.Com from University of Kerala in 1990 (Second Class). • PhD in Commerce from University of Kerala on 25.03.2014.
Date of first appointment	14.03.1991
Date of entry into continuous service	01.08.1994
Date of Placement to Senior Scale	01.08.2000
Date of Promotion to Selection Grade	01.08.2005
Date of promotion to Associate Professor	01.08.2008
Date of appointment as Principal	27.05.2019
L.W.A availed without medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Manager, Iqbal College, Peringammala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4 B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification it is seen that the teacher has completed more than 3 years of service in Associate Professor (Academic Level 13 A) as on 18-07-2018. He has qualified Ph.D in 2014. He was appointed as the Principal of Iqbal College, Peringammala on 27-05-2019.

As per the duly constituted Selection Committee report, the teacher has attained a score of 209, for which the minimum required is 110 and he has the required number of publications to his credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that Dr. Abdul Khalam U. satisfied all the requirements for promotion to Professor(Academic Level 14) from Associate Professor(Academic Level 13 A) and hence the Committee recommends Dr. Abdul Khalam U. for promotion to the post of Professor (Academic Level 14), w.e.f. 18-07-2018.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of Placement/Promotion in respect of **Dr. Abdul Khalam U., Department of Commerce from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f. 18.07.2018 in Iqbal College, Peringammala** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Proposal for the Placement/Promotion of Dr. Abdul Khalam U., Department of Commerce to Professor (Academic Level 14) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C17: Proposal for the approval of the Placement/Promotion of Dr.SulekhaB.T., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), Sree Narayana College, Kollam.

(39348/Ac FIII/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Sulekha B. T.**, Department of **Zoology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **03-12-2016**.

The service details of **Dr. Sulekha B. T.** are as follows.

Qualifications	MSc from Mahatma Gandhi University in May 1992 (64%) Ph.D in Zoology from Mahatma Gandhi University awarded on 19.10.2002.
Date of first entry in to Service	03-12-2004.
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	03-12-2008.
L.W.A without MC availed	Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	03-12-2013.
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	03-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from UGC Academic Staff College, University of Kerala, Kariavattom from 24-05-2007 to 20-06-2007. 2.Short Term Course from UGC Academic Staff College, University of Kerala, Kariavattom from 22-11-2010 to 27-11-2010. 3.RC from UGC Academic Staff College, University of Kerala, Kariavattom from 01-02-2012 to 22-02-2012. 4.RC from UGC Academic Staff College, University of Kerala, Kariavattom from 19-07-2013 to 08-08-2013. 5. Short Term Course from UGC HRDC University of Kerala, Kariavatom from 20-03-2017 to 25-03-2017.
Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph. D
Eligible date of promotion to Associate Professor (Academic Level 13A)	03-12-2016.
Regulation applied	UGC Regulations 2018, Option B
Remarks	Pubic Notice No.F.No.2-16/2002(PS)Pt.FI.II dated, 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 03-12-2004 . She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 03-12-2008 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 03-12-2013. After completing 3 years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 03-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2013 to 2016.

Category II -199

Category III - 138

Category II + III - 337 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph. D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. The teacher has completed one Course/Programme of one week duration on 25-03-2017. The UGC vide Public Notice No.F.No.2-16/2002(PS)Pt. FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. She has secured 64% of marks at Master's level examination.

In the minutes of the Selection Committee it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Dr. Sulekha B. T.** to the post of Associate Professor ((Academic Level 13 A) w.e.f 03-12-2016 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Dr. Sulekha B.T., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 03-12-2016** in S.N College , Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Proposal for the approval of the Placement/Promotion of Dr.Sulekha B. T. , Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), Sree Narayana College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C18: *Iqbal College, Peringammala - Proposal for the Placement/Promotion of Dr. Jayaraju V., Department of Commerce to Professor (Academic Level 14) – approval – reg.*

(377/Ac FIII/2022/UOK)

The Manager, Iqbal College, Peringammala has forwarded a proposal for the approval of Placement/ Promotion in respect of **Dr. Jayaraju V., Department of Commerce** from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f **18.07.2018**.

The Service details of Dr. Jayaraju V. are as follows:

Qualifications	<ul style="list-style-type: none"> • M.Com from University of Kerala in April 1989(first class 64.03%) • M. Phil in Commerce from University of Kerala in October 1993. • PhD in Commerce from University of Kerala on 01.02.2006.
Date of first appointment	23.09.1996
Date of entry into continuous service	23.09.1996
Date of Placement to Senior Scale	23.09.2001
Date of Promotion to Selection Grade	23.09.2006
Date of promotion to Associate Professor	23.09.2009
L.W.A availed with out medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Manager, Iqbal College, Peringammala has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr. Jayaraju V. was promoted to Associate Professor on 23.09.2009 and has completed more than 3 years of service in the post as on 18-07-2018. He has acquired Ph.D in Commerce on 01.02.2006. As per the duly constituted Selection Committee report, the teacher has attained a score of 122, for which the minimum required is 110 and he has the required number of publications to his credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that Dr. Jayaraju V. satisfied all the requirements for promotion to professor(Academic Level 14) from Associate Professor (Academic Level 13A) and the Committee recommends Dr. Jayaraju V. for promotion to the post of Professor (Academic Level 14), w.e.f 18-07-2018.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the Placement/Promotion in respect of **Dr. Jayaraju V. , Department of Commerce from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 in Iqbal College, Peringammala** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the proposal for the Placement/Promotion of Dr. Jayaraju V., Department of Commerce to Professor (Academic Level 14) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C19: Proposal for the approval of the Placement/Promotion of Dr.Jisha S. (Academic Level 13A), Sree Narayana College, Kollam.

(39639/Ac FIII/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Jisha S.**, Department of **Zoology** from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f **06-12-2016**.

The service details of **Dr. Jisha S.** are as follows.

Qualifications	MSc from University of Kerala in November 1997 (70.57%). M Phil in Zoology from University of Kerala in November 1999. Ph.D in Aquatic Biology and Fisheries from University of Kerala awarded on 28.11.2003.
Date of first entry in to Service	06-12-2004.
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	06-12-2008.
L.W.A availed	Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	06-12-2013.
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	06-12-2016.
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	1. OC from UGC Academic Staff College, University of Kerala, Kariavattom from 08-02-2006 to 07-03-2006. 2.RC from UGC Academic Staff College, Jawaharlal Nehru University from 02-04-2012 to 27-04-2012. 3. RC from UGC Academic Staff College, Jawaharlal Nehru University from 10-02-2014 to 07-03-2014. 4.Short Term Course from UGC -HRDC, University of Kerala, Kariavattom from 22.11.2018 to 29-11-2018.
Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph. D
Eligible date of promotion to Associate Professor (Academic Level 13A)	06-12-2016
Regulation applied	UGC Regulations 2018, Option B
Remarks	Pubic Notice No.F.No.2-16/2002(PS)Pt. FI.II dated 16-10-2018 from the UGC

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 06-12-2004. She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 06-12-2008 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 06-12-2013. After completing 3 years of service in Assistant professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 06-12-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2013 to 2016.

Category II - 135

Category III - 161

Category II + III - 296 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – Option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M. Phil holders 2 publications and for Ph. D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. The teacher has completed one Course/Programme of one week duration on 29-11-2018. The UGC vide Public Notice No.F.No.2-16/2002(PS)Pt. FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. She has secured 70.57% of marks at Master's level examination.

In the minutes of the Selection Committee it has been reported that the Committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and recommended to place **Dr. Jisha S.** to the post of Associate Professor ((Academic Level 13 A) w.e.f 06-12-2016 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Dr. Jisha S., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f. 06-12-2016** in S.N. College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Proposal for the approval of the Placement/Promotion of Dr.Jisha S. (Academic Level 13A), Sree Narayana College, Kollam and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C20: Proposal for the approval of the Placement/ Promotion of Dr.Sheeba.S., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), Sree Narayana College, Kollam.

(39537/Ac FIII/2021/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Sheeba S., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13A), w.e.f 09-12-2016.**

The service details of **Dr. Sheeba S.** are as follows.

Qualifications	MSc from University of Calicut in April 1994 (65%). Ph.D in Zoology from Mahatma Gandhi University awarded on 19.04.2001.
Date of first entry in to Service	09-12-2004.
Date of Placement to Senior Scale (Assistant Professor with AGP 7000/-)	09-12-2008.
L.W.A availed without MC	Nil
Date of Promotion to Assistant Professor stage III with AGP 8000/-	09-12-2013.
Date of promotion to Associate Professor (with AGP 9000/-) on completion of 3 years of service in Stage III	09-12-2016
Number of refresher Courses or Orientation Courses attended, duration and name of the University.	OC from UGC Academic Staff College, Madurai Kamaraj University from 24.09.2008 to 21.10.2008. OC from NSS Training & Orientation Centre, Rajagiri College of Social Sciences, Kalamassery from 06-10-2009 to 15-10-2009.

	RC from UGC Academic Staff College, Pondicherry University from 20-12-2011 to 09-01-2012 RC from UGC Academic Staff College, University of Madras, Chennai from 23-08-2013 to 12-09-2013. Short Term Course from UGC -HRDC, University of Kerala, Kariavattom from 20-03-2017 to 25-03-2017.
Details of relaxation availed	Two Years of relaxation already availed for placement to Senior Scale on account of Ph. D
Eligible date of promotion to Associate Professor Academic Level 13A)	09-12-2016
Regulation applied	UGC Regulations 2018, Option B
Remarks	Pubic Notice No.F.No.2-16/2002(PS)Pt. FI.II dated 16-10-2018 from the UGC.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Lecturer on 09-12-2004 . She was Promoted to Lecturer Senior Scale (Assistant Professor with AGP 7000/-) on 09-12-2008 and to Lecturer Selection Grade (Assistant Professor with AGP 8000/-) on 09-12-2013. After completing 3 years of service in Assistant Professor (Academic Level 12), the teacher becomes eligible to be promoted to Associate Professor (Academic Level 13 A) on 09-12-2016 .

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API score sheet based on PBAS for Option B with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each category for the assessment periods from 2013 to 2016.

Category II - 208

Category III - 279

Category II + III - 487 (Minimum 45 in Assessment Period)

As per UGC Regulations 2018 – option B, for promotion to Associate Professor (Academic Level 13A), a teacher has to undergo one Course/Programme of one week duration and there should be a minimum of 3 publications to the teacher's credit in the entire period as Assistant Professor (for M.Phil holders 2 publications and for Ph.D holder one publication). The applicant must have passed Master's degree with a minimum of 55% marks.

The teacher in reference has the required number of publications to her credit. The teacher has completed one Course/Programme of one week duration on 25-03-2017. The UGC vide Public Notice No.F.No.2-16/2002(PS)Pt. FI.II dated 16-10-2018 has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity. She has secured 65% of marks at Master's level examination.

In the minutes of the selection committee it has been reported that the committee has carefully scrutinized the PBAS records of the work done by the teacher and service records of the teacher. The API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category and recommended to place **Dr. Sheeba S.** to the post of Associate Professor ((Academic Level 13 A) w.e.f 09-12-2016 F.N.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal for the approval of the Placement/Promotion in respect of **Dr. Sheeba S., Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), w.e.f 09-12-2016 in S.N College , Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the proposal for the approval of the Placement/Promotion of Dr. Sheeba S. , Department of Zoology from Assistant Professor (Academic Level 12) to Associate Professor (Academic Level 13 A), Sree Narayana College, Kollam and recommended to approve the same w.e.f 09.12.2016.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C21: S.N College, Punalur - Placement/Promotion of Dr.Baiju S, Department of Mathematics to Professor (Academic Level 14) – approval - reg. (41750/Ac F III/2021/UOK)

The Drawing and Disbursing Officer, S.N College, Punalur has forwarded a proposal for the approval of Placement/Promotion in respect of Dr.Baiju S, Department of Mathematics from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 08.09.2018.

The Service details of **Dr.Baiju S** are as follows:

Qualifications	<ul style="list-style-type: none"> • M.Sc Mathematics from University of Calicut in April 1989(first class). • Qualified NET exam held on 31.12.1995. • PhD in Mathematics from University of Kerala on 01.03.2016.
Date of first entry into service	10.03.1997
Date of entry into continuous service	10.03.1997
Date of Placement to Senior Scale	10.03.2003
Date of Promotion to Selection Grade	10.03.2008
Date of promotion to Associate Professor	10.03.2011
L.W.A availed with out medical ground	Nil
Proposed date of placement to Professor	08-09-2018 (immediate date after acquiring the required publication)
UGC Regulations applied	UGC Regulations 2018

The D.D.O, S.N College, Punalur has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr.Baiju S was promoted to Associate Professor on 10.03.2011 and has completed more than three years of service as Associate Professor as on 08.09.2018. He has acquired Ph.D in Mathematics on 01.03.2016. As per the duly constituted Selection Committee report, the teacher has attained a score of 129.2, for which the minimum required is 110 and he has the required number of publications to his credit. Supporting evidences of them have also been forwarded. He is eligible to be promoted to Professor w.e.f 08.09.2018 (immediate date after acquiring the required publication).

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and the Selection Committee found that Dr.Baiju.S satisfied all the requirements for promotion to professor(Academic Level 14) from Associate Professor(Academic Level 13A) and the Committee recommends Dr.Baiju S for promotion to the post of Professor (Academic Level 14), w.e.f **08-09-2018**.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the Placement/Promotion in respect of **Dr.Baiju S, Department of Mathematics from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 08.09.2018 in S.N College, Punalur** is placed before

the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.Baiju S, Department of Mathematics to Professor (Academic Level 14) and recommended to approve the same w.e.f 08.09.2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C22: S.N College, Kollam - Placement/Promotion of Dr.P.G Sasikala, Department of Hindi to Professor (Academic Level 14) – approval - reg. (766/Ac F III/2022/UOK)

The Principal, S.N College, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of Dr.P.G Sasikala, Department of Hindi from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The Service details of **Dr.P.G Sasikala** are as follows:

Qualifications	M.A in Hindi Language & Literature with first class from University of Kerala in 1990. M.Phil from University of Kerala in December 1993. PhD in Hindi from University of Kerala on 25.10.2002.
Date of first entry into service	11.03.1997 F.N
Date of entry into continuous service	11.03.1997 F.N
Date of Placement to Senior Scale	11.03.2002
Date of Promotion to Selection Grade	11.03.2007
Date of promotion to Associate Professor	11.03.2010
L.W.A availed with out medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Principal, S.N College, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr.P.G Sasikala was promoted to Associate Professor on 11.03.2010 and has completed 3 years of service in the post as on 18.07.2018. She has acquired Ph.D in Hindi on 25.10.2002. As per the duly constituted Selection Committee report, the teacher has attained a score of 206, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and after the interview the Selection Committee found that Dr.P.G Sasikala satisfied all the requirements for promotion to the post of professor(Academic Level 14) and the Committee recommends the teacher for promotion to the post of Professor (Academic Level 14), w.e.f **18.07.2018**.

All the calculations being fully based on academic parameters, the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor the proposal regarding the Placement/ Promotion in respect of **Dr.P.G Sasikala, Department of Hindi from Associate Professor (Academic Level 13A) to Professor (Academic Level 14), w.e.f 18.07.2018 in S.N College, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.P.G Sasikala, Department of Hindi to Professor (Academic Level 14) and recommended to approve the same w.e.f 18.07.2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C23: Fatima Mata National College, Kollam - Appointment of Dr.Jojo. P.J, Professor, Department of Physics as Principal -Approval - Reg. (32278/Ac F III/2021/UOK)

The Manager, Fatima Mata National College, Kollam has forwarded a proposal for the approval of appointment of Dr.Jojo. P.J, Associate Professor, Department of Physics (present D.D.O of the college) to Principal and Professor of the college, w.e.f 01.06.2021 against the relieving vacancy of Dr.Vincent B Netto.

The service details of **Dr.Jojo P.J.** are as follows:

Qualifications	M.Sc Physics from M.G University in May 1988 (second class 59.57%). M.Phil in Applied Physics from Aligarh Muslim University in 1990 Ph D in Applied Physics from Aligarh Muslim University in 1993
Date of first appointment	02.11.1993 (temporary- leave vacancy)
Date of entry into continuous service	03.06.1996
Date of Placement to Senior Scale	03.06.2000
Date of Promotion to Selection Grade	03.06.2005
Date of promotion to Associate Professor	03.06.2008
Date of Promotion to Professor	01.07.2019
L.W.A availed without medical ground	29-06-2010 to 28-06-2011, 01-02-2017 to 30-06-2019
Date of appointment as Principal	01-06-2021

The Manager, Fatima Mata National College, Kollam has forwarded the proposal for the approval of appointment of Dr.Jojo P.J as the Principal and Professor of the college as per UGC Regulations 2018 along with the relevant documents and appointment order.

The appointment of Dr.Jojo P.J is based on the seniority-cum-fitness and it comes under the purview of UGC Regulations 2018. It may be noted that F.M.N College is a Minority Educational Institution as declared by the National Commission for Minority Educational Institutions ,vide F.No.919 OF 2008 dated 16.12.2008.

Clause V of U.G.C Regulations 2018 deals with the qualification for appointment of Principal which reads as :

- i) A Ph.D Degree.
- ii) Professor / Associate Professor with a total service/experience of at least fifteen years of teaching/research in Universities, Colleges and other institutions of Higher Education.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals.
- iv) A minimum score of 110 Research score as per Appendix II, Table 2.

On verification, it is seen that Dr.Jojo. P.J qualified Ph.D in 1993. He was designated as Associate Professor w.e.f. 03-06-2008. The University, vide U.O No.141/2022/UOK dated 04.01.2022 has approved the placement of Dr Jojo P.J to Professor w.e.f. 01.07.2019. As per the service certificate from the Manager, F.M.N College, Kollam, Dr.Jojo P.J. Has a total teaching experience of 24 years.

It may be noted that as per U.O. No.Ad DII/ General/ UGC - R - 2018/2021 dated 07/05/2021, the University has approved eligibility and CAS promotion criteria for college teachers from Associate Professor and Professor to Principal and Professor in accordance with the UGC Regulations 2018. As per UGC Regulations 2018, eligibility criteria to the post of College Principal and Professor is equivalent to that of Professor. However, constitution of Selection Committee for recommending CAS Placement from Associate Professor to Professor is different from that of placement from Associate Professor/Professor to Principal and Professor in the regulations.

As per the duly constituted Selection Committee report for Placement/Promotion from Associate Professor to Professor, Dr.Jojo.P.J has attained academic/research score of **469.6**, for which the minimum required is 110. He has the required number of publications to his credit and hence the committee recommended him for promotion to the post of Professor.

It is noticed that the proposal for the appointment of Dr.Jojo P.J as the Principal of F.M.N College, Kollam was received in the University on 16/07/2021, later to the date of issuance of the University Order dated 07.05.2021 by which eligibility and promotion criteria for CAS placement of teachers in accordance with the UGC Regulations 2018 were adopted by the University as such. Hence the appointment of Dr.Jojo P.J as Principal can be considered only after constituting a valid Selection Committee for recommending the same in line with the U.O. Dated 07.05.2021.

The Management has issued a seniority-cum-fitness certificate in respect of Dr.Jojo P.J. As per the certificate the Manager of the institution has certified that Dr Jojo P.J. is the senior most among the applicants to the post of Principal and that he is fully fit to discharge the duties of the Principal.

Moreover, the University has approved the appointment of Dr.Jojo P.J as the Drawing and Disbursing Officer of F.M.N College, Kollam w.e.f 01-06-2021. He has been given approval as D.D.O. for three consecutive spells comprising three months each.

As per the orders of the Vice-Chancellor, the proposal regarding the appointment of **Dr.Jojo.P.J**, Department of Physics as the Principal, w.e.f. **01-06-2021 against the relieving vacancy of Dr Vincent B. Netto** in Fatima Mata National College, Kollam is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the appointment of Dr.Jojo.P.J, Professor, Department of Physics as Principal and recommended to w.e.f 01.06.2021 considering the fact that the Educational Agency as issued notification inviting application for the post of Principal before the issue of University Order dated 07.05.2021 finalizing the templates for approval of Principal in Aided Colleges.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C24: S.N College, Chempazhanthy - Placement/Promotion of Dr.Anilkumar S., Department of Botany to Professor (Academic Level 14) – approval - reg. (41279/Ac F III/2021/UOK)

The Principal (i/c) , S.N. College, Chempazhanthy has forwarded a proposal for the approval of Placement/Promotion in respect of Dr.Anilkumar S., Department of Botany from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 13.06.2019.

The Service details of **Dr.Anilkumar S** are as follows:

Qualifications	M.Sc Botany with first class from Annamalai University in May 1991 (71.5%). M.Phil in Botany from Annamalai University in December 1992. PhD in Botany from University of Calicut on 29.11.2007.
Date of first entry into service	10.03.1997 F.N
Date of entry into continuous service	10.03.1997 F.N

Date of Placement to Senior Scale	10.03.2002
Date of Promotion to Selection Grade	10.03.2007
Date of promotion to Associate Professor	10.03.2010
L.W.A availed without medical ground	Nil
Proposed date of placement to Professor	13-06-2019 (Immediate date to date of publication required)
UGC Regulations applied	UGC Regulations 2018

The Principal (i/c) , S.N. College, Chempazhanthy has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr.Anilkumar.S was promoted to Associate Professor on 10.03.2010. He has acquired Ph.D in Botany on 29.11.2007. As per the duly constituted Selection Committee report, the teacher has attained a score of **146.2**, for which the minimum required is 110 and he has the required number of publications to his credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API scores for various categories have been verified and the selection Committee found that the teacher has satisfied all the requirements for promotion from Associate Professor to Professor (Academic Level 13 A to 14) and hence the Selection Committee recommends the teacher for promotion to the post of Professor (Academic Level 14), w.e.f **13.06.2019 F.N**.

All the calculations being fully based on academic parameters, the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/ Promotion in respect of **Dr.Anilkumar S., Department of Botany from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 13.06.2019 in S.N College, Chempazhanthy** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.Anilkumar S., Department of Botany to Professor (Academic Level 14)and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C25: S.N College for Women, Kollam - Placement/Promotion of Dr.Nisha J Tharayil, Department of Physics to Professor (Academic Level 14) – approval - reg.

(40645/Ac F III/2021/UOK)

The Principal (i/c), S.N College for Women, Kollam has forwarded a proposal for the approval of Placement/Promotion in respect of Dr.Nisha J Tharayil, Department of Physics from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 18.07.2018.

The Service details of **Dr.Nisha J Tharayil** are as follows:

Qualifications	M.Sc Physics with first class from Cochin University of Science and Technology in November 1989.
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	M.Phil from Cochin University of Science and Technology in December 1991. PhD in Physics from University of Kerala on 29.01.2008.
Date of first entry into service	08.12.1995 F.N
Date of entry into continuous service	08.12.1995 F.N
Date of Placement to Senior Scale	08.12.2000
Date of Promotion to Selection Grade	08.12.2005
Date of promotion to Associate Professor	08.12.2008
Date of appointment as Principal	03.02.2020
L.W.A availed with out medical ground	Nil
Proposed date of placement to Professor	18-07-2018
UGC Regulations applied	UGC Regulations 2018

The Principal in charge, S.N College for Women, Kollam has forwarded the relevant documents, placement order, minutes of the Selection Committee and PBAS for promotion from Associate Professor to Professor with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

As per Clause 6.4B.IV of U.G.C Regulations 2018, the eligibility criteria of CAS promotion from Associate Professor to professor read as follows:

- i) Associate Professors who have completed three years of service in Academic Level 13 A.
- ii) A Ph.D degree in subject relevant/allied/relevant discipline.
- iii) A minimum of 10 research publications in peer-reviewed or UGC-listed journals out of which three research papers shall be published during the assessment period.
- iv) **A minimum of 110 Research score as per Appendix II, Table 2.**

On verification, it is seen that Dr.Nisha J Tharayil was promoted to Associate Professor on 08.12.2008 and was appointed as Principal on 03.02.2020. She has acquired Ph.D in Physics on 29.01.2008. As per the duly constituted Selection Committee report, the teacher has attained a score of 241, for which the minimum required is 110 and she has the required number of publications to her credit. Supporting evidences of them have also been forwarded.

In the minutes of the Selection Committee, it has been stated that the API score claimed for various categories has been verified against the documents produced, and after the interview the Selection Committee found that Dr.Nisha J Tharayil satisfied all the requirements for promotion to the post of Professor(Academic Level 14) and hence the Committee recommends the teacher for promotion to the post of Professor (Academic Level 14), w.e.f **18-07-2018**.

All the calculations being fully based on academic parameters, the sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee comprising of subject experts.

As per the orders of the Vice-Chancellor, the proposal regarding the Placement/Promotion in respect of **Dr.Nisha J. Tharayil, Department of Physics from Associate Professor (Academic Level 13 A) to Professor (Academic Level 14), w.e.f 18.07.2018 in S.N College for Women, Kollam** is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.Nisha J Tharayil, Department of Physics to Professor (Academic Level 14) and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C26: S.N. College, Chempazhanthy - Placement/Promotion of Dr.Haripriya Anand M., Department of Chemistry to Assistant Professor(Academic Level 11) - Approval - reg.

(24232/Ac F III/2021/UOK)

The Principal, S.N College, Chempazhanthy has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Haripriya Anand M., Department of Chemistry, Assistant Professor (Academic Level from 10 to 11), w.e.f 13.10.2016.

The Service details of **Dr.Haripriya Anand M.** are as follows.

Qualifications	<ul style="list-style-type: none"> • MSc Chemistry from University of Kerala in 2001. • M.Phil Chemistry from University of Kerala in January 2004. • Ph.D in Chemistry from University of Kerala on 30.11.2010.
Date of first entry in to Service	10-10-2012 F.N
L.W.A availed	3 days on medical ground before declaration of probation
Details of relaxation availed of	Two years on account of Ph.D
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from HRDC, University of Kerala, Kariavattom from 29-11-2016 to 19-12-2016. 2. OC from HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Academic Level 11)	13.10.2016
UGC Regulations applied	UGC Regulation 2018, Option A.
Remarks	Public notice No.F.No 2-16/2002 (ps) pt.FI.II dated 16-10-2018 from the UGC. Clause 6.3 VIII, UGC Regulations 2018

On verification of the Service Book, it is seen that the teacher had entered into the service on 10.10.2012 F.N. She has qualified Ph.D on 30.11.2010. Her 4 years of service in Assistant Professor (Academic Level 10) is completed on 09.10.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option A**, Assistant Professor (Academic Level 10 to 11) for the periods from 2012 to 2016 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor(Academic Level 11), a teacher has to undergo one Orientation Course of three weeks duration and one Refresher Course of two weeks duration. The teacher in reference has attended the required courses.

As per Clause 6.3.VIII of UGC Regulations 2018 - "the requirement for Orientation course and Refresher course for promotion due under the CAS shall not be mandatory upto 31'st December 2018" and also the UGC, vide Public Notice F.No.2-16/2002(PS)Pt.FI.II dated 16.10.2018, has granted extension for the date of participation of OC / RC under CAS upto 31.12.2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 13.10.2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

As per the orders of the Vice - Chancellor, the proposal regarding the Placement/ Promotion of **Dr.Haripriya Anand M., Department of Chemistry, Assistant Professor (Academic Level from 10 to 11), w.e.f. 13.10.2016 in S.N College, Chempazhanthy** is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the matter regarding the Placement/Promotion of Dr.Haripriya Anand M., Department of Chemistry to Assistant Professor(Academic Level 11) w.e.f. 13.10.2016 and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.89.C27: S.N. College, Chengannur - Extension of term of appointment of Smt. Shereen. K as D.D.O. of the college for the seventh consecutive term - Approval - reg.

(23913/Ac FII/2020/UOK)

The University has granted approval to Smt.Shereen.K, Assistant Professor in Physical Education as the Drawing and Disbursing Officer of S.N College, Chengannur w.e.f. 12-06-2020 F.N.,12.09.2020 F.N, 12-12-2020, 12-03-2021, 12-06-2021 and 12-09-2021 for six consecutive terms comprising three months each. The sixth term of appointment of Smt. Shereen.K. as the Drawing and Disbursing Officer of the college expired on 11.12.2021.

Hence the Manager, S.N Colleges, Kollam has forwarded a proposal for the extension of term of appointment of Smt.Shereen. K, Assistant Professor in Physical Education as the Drawing and Disbursing Officer of S.N College, Chengannur for a further period of three months w.e.f 12-12-2021.

As per the norms and Procedures for selection of teachers for appointment in Private Affiliated Colleges, "In exceptional cases, the Vice-Chancellor may approve the appointment of any member of the teaching staff of a college as D.D.O on request from the Educational Agency subject to a maximum period of three months for reason to be recorded. It shall not be granted for more than three consecutive terms". In the case of Smt. Shereen K, the permissible term of appointment in three spells has already been completed on 11.03.2021.

It may be noted that as per the Circular No.Ac FII/General/Circular dated 30.12.2021, the Educational Agencies of all Private Aided Colleges under the University are directed to follow the above rule strictly and to appoint regular Principals in colleges before the expiry of the term of appointment of Drawing and Disbursing Officer and extension of the terms of Drawing and Disbursing Officer beyond three consecutive terms shall not be considered for approval without sufficient valid reasons.

As per the orders of the Vice-Chancellor, the proposal regarding the extension of term of appointment of Smt. Shereen K., Assistant Professor in Physical Education as the Drawing and Disbursing Officer of S.N College, Chengannur for the seventh consecutive term, for a further period of three months,w.e.f 12-12-2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the matter regarding the extension of term of appointment of Smt. Shereen. K as D.D.O. of the college for the seventh consecutive term and recommended to approve the same w.e.f 12.12.2021.

The meeting came to end at 11.45 AM.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 15.01.2022, be approved.

Item No.36.90. Issuance of notification of Private Registration for UG Programmes - Academic year (2021-2022) – Consideration of- reg.

(Private Registration (EH))

The Government of Kerala vide GO (Printing) no.29/2021/H.Edn. Dated 26.07.2021 has accorded sanction to permit the Universities to continue offering courses in the Distance and Private Registration mode, till the Distance Education Bureau of UGC grants approval to the courses to be offered by the Sree Narayana Guru Open University.

The Syndicate at its meeting held on 17.08.2021, item no. 31.04 considered and resolved to approve to continue offering courses in the Distance and Private Registration mode, till the Distance Education Bureau of UGC grants approval to the courses to be offered by the Sree Narayana Guru Open University. Accordingly Ac.AII section has issued UO no Ac AII/4584/2021/UOK dated 06.09.2021 in this regard.

Following this the section forwarded the file seeking the orders of the Honourable Vice Chancellor for issuance of Private Registration notification on 07.09.2021. As per the orders of the Hon'ble Vice Chancellor, the file was kept in abeyance.

Meanwhile representations were received from the students addressed to the office of the Hon'ble Higher Education Minister and the Hon'ble Vice Chancellor has directed to place the same before the Syndicate.

Accordingly, the file regarding issuance of notification for Private Registration of UG Programmes for the Academic year 2021-2022 is placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED to issue notification for Private Registration of UG Programmes for the academic year 2021-2022.

Item No.36.91 **Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.**

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022 at 10.30 a.m. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 11th January 2022, 10.30 a.m.
Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. B. Balachandran (Member, Syndicate)
3. Adv. A. Ajikumar (Member, Syndicate)
4. Sri. Bijukumar G (Member, Syndicate)
5. Dr. S. Nazeeb (Member, Syndicate)
6. Dr.Vijayan Pillai (Member, Syndicate)
7. Dr. K. G. Gopchandran (Member, Syndicate)
8. Dr. K.B. Manoj (Member, Syndicate)
9. Adv. Muralidharan Pillai G. (Member, Syndicate) (Online)
10. Sri. B.P Murali (Member, Syndicate) (Online)

Item No.36.91.01 **Personal hearing of Dr. K Padmakumar Prof & Head (Rtd) Dept. of Aquatic Biology and Fisheries and present Head of the Department for releasing of Last pay, Terminal Surrender and payment of pending bills to Dr. K Padmakumar, Prof& HOD (Rtd)-reg.**

(Audit I A)

Dr. K Padmakumar, Prof & HOD (Rtd) Dept. of Aquatic Biology and Fisheries had retired from Kerala University Service on 30.04.2019. Vide Liability Certificate No.Ad.AIII.1/RLC/3750/2019 dated 04.06.2019 an amount of Rs.2,04,05,502/- (Rupees Two Crore four lakh five thousand five hundred and two only) was reported as outstanding liability against him and therefore disbursement of last month's salary and Terminal surrender of Earned Leave was kept in abeyance.

Details of payments pending disbursement is as given below.

Last Pay	Rs.1,90,467/- (6 th CPC)
Terminal Surrender	Rs.16,76,106/- (after retaining 12% as per UO No. Ad.AIII.1/TDS/2019 dtd 28/06/2019)

UGC Pay Revision Arrear (Ist Instalment) 01.01.2006 to 28.02.2006 as per bill submitted by Dr. K Padmakumar	Rs.39,098/- (Subject of admittance by Audit)
UGC Pay Revision Arrear (Ist Phase) 01.03.2006 to 30.06.2007 as per bill submitted by Dr. K Padmakumar	Rs.4,36,630/-
UGC Pay Revision Arrear (Second Phase) 01.07.2007 to 30.06.2008 as per bill submitted by Dr. K Padmakumar	Rs.3,55,746/-
UGC Pay Revision Arrear (Third Phase) 01.07.2008 to 30.06.2009 as per bill submitted by Dr. K Padmakumar	3,87,120/-
UGC Pay Revision Arrear (Fourth Phase) 01.07.2009 to 31.08.2009 as per bill submitted by Dr. K Padmakumar	70,002/-
Promotion Arrear in the post of Professor (17.07.2005 to 28.02.2006) as per bill submitted by Dr. K Padmakumar	Rs.49,223/- (Subject of admittance by Audit)

Total: **32,04,392/- (Rupees Thirty Two Lakhs Four thousand Three hundred and ninety two only)**

The Principal Secretary to Govt. in the reply to the enquiry of University vide letter No.B3/113/2020-HEDN dtd 03/07/2020 opined that Dr.K Padmakumar is eligible for final pension as there is no departmental/ judicial proceedings initiated against him. His liability can be recovered from the DCRG and if there is no possibility to recover from DCRG, the loss sustained to Govt, may be recovered by filing civil suit as stipulated in rules or through Revenue Recovery proceedings.

The Syndicate at its meeting held on 12.01.2021 resolved to grant Provisional Pension to Dr.K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries, vide Syndicate Item No 13. Accordingly provisional pension has been released to Dr. K Padmakumar.

As per the latest Liability certificate issued from Administration (Ad.AIII.1/RLC(V)/3750/2021 dated 02/02/2021) his liability has been revised to Rs.1,19,62,119/- (Rupees One Crore Nineteen Lakh Sixty two thousand One hundred and nineteen only).

Based on the remarks from the Government and the resolution of the Syndicate, orders of the Hon'ble Vice Chancellor was sought on the matter of release of last pay, terminal surrender and arrear bills in respect of Dr. K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries. The Vice Chancellor has ordered to place the matter in the Standing Committee of Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor the matter for releasing Last pay, Terminal Surrender and Bills Claimed by Dr. K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries was placed before the Standing Committee of Syndicate on Finance for consideration and the Committee recommended to call Dr. K Padmakumar Prof & Head (Rtd) and present Head of the Department for a personal hearing. The Syndicate at its meeting held on 23.07.2021 (Item No.30.50.06) resolved to agree the recommendation of the Committee.

The resolution of the Syndicate was communicated to the Dr.K Padmakumar Prof & Head (Rtd) and present Head of the Department on 02.09.2021.

As per the orders of the Hon'ble Vice Chancellor the resolution of the *Syndicate to hear Dr. K Padmakumar Prof & Head (Rtd) and present HOD, Dept. of Aquatic Biology and Fisheries* in the Finance Committee to release Last pay, Terminal Surrender and Bills Claimed by Dr. K Padmakumar, Prof & HOD (Rtd) *is submitted before the Standing Committee of Syndicate on finance for consideration.*

The committee heard Dr. K Padmakumar, Prof & Head (Rtd) and present HOD, Dept. of Aquatic Biology and Fisheries and recommended the following:

- ***Dr. K Padmakumar, Prof & Head (Rtd) may be intimated to take necessary steps for submitting the Utilization certificate, bills and vouchers for Rs 2,04,05,502/- for auditing and also to refund the unspent balance to KUF immediately.***

- *to release the pensionary/ retiral benefits due to Dr. K Padmakumar, Prof & Head (Rtd), thereafter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

FURTHER RESOLVED to entrust the Director, IQAC to frame the guidelines for the regularization process of the provisional advance sanctioned in consultation with the Finance Officer and the same shall be intimated to all Faculty of the University Teaching Departments.

Item No.36.91.02

Department of Commerce -Resubmitting Revised Project Proposal-Empowerment of Local Self Government Institutions through Academic Support for Social Planning and Entrepreneurship Development in Selected LSGIs in the Jurisdiction of University of Kerala with an estimated expenditure of 10,00,000/- (Rupees Ten Lakhs only)-reg.

(Ad AII)

An amount of Rs. 10,00,000 /- (Rupees Ten Lakhs only) was allotted in the Budget Speech 2021-22 (Item no 45) for extending academic support for Development Programmes of Local Self Government Institutions, by identifying the local needs so as to aid them to implement new Projects by the University of Kerala. The Department of Commerce was entrusted for implementing the same with the support of Researchers.

The Budget Implementation Cell at its meeting held on 26.04.2021 was recommended to grant two weeks time to submit the Proposal in this regard and to place it before the meeting of the Standing Committee of the Syndicate on Academics and Research.

Accordingly the Head, Department of Commerce forwarded the Project Proposal and Implementation Report on " Project for Empowerment of Local Self Government Institutions through Academic Support for Social Planning and Entrepreneurship Development in Selected LSGIs in Thiruvananthapuram District" prepared and submitted by Dr.Biju T, Associate Professor,Department of Commerce.As per the proposal, the total expected Expenses for the Project is 12,47,630/- (Rupees Twelve Lakhs Forty Seven Thousand Six Hundred Thirty only/-) and is planned to be carried out in 10 phases with a total duration of one year.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of Syndicate on Academics and Research for consideration .The Committee considered the above matter and recommended to submit a detailed proposal from the Head, Department of Commerce.The Syndicate resolved that the recommendation of the Standing Committee of Syndicate on Academics and Research be approved.

Accordingly Dr. Biju T, Associate Professor, Department of Commerce re-submitted a proposal regarding the same with an estimated expenditure of 12,47,630/-(Rupees Twelve Lakhs Forty Seven Thousand Six Hundred Thirty only).

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research.The Committee considered the matter and recommended to direct the Head, Dept. of Commerce, University of Kerala to appear and to present the detailed proposal before the next Standing Committee of the Syndicate on Academic and Research.The Syndicate resolved that the above recommendation of the Standing Committee of the Syndicate on Academic and Research held on 16.09.2021, be approved

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and Research for consideration.The Committee considered the above matter and recommended to agree with the proposal in principle.Further recommended to submit the proposal , by limiting the expenses within the budgetary provisions, before the Standing Committee of the Syndicate on Finance.The meeting of the Syndicate resolved that the above recommendation of the Standing Committee of Syndicate on Academics and Research held on 15.11.2021, be approved.

Accordingly, Dr.Biju T has submitted the revised proposal regarding the project for Empowerment of Local Self Government Institutions through Academic Support for Social Planning and Entrepreneurship Development in Selected LSGIs in the Jurisdiction of University of Kerala with an estimated expenditure of 10,00,000/- (Rupees Ten Lakhs only) as follows.

Sl. No.	Item	Amount	Total
1.	Honorarium to Research Assistant 3 Nos (1 each for each LSGI) for 7 Months (15000*3*7)	15,000	3,15,000/-
2.	• Equipments: • Laptop (Macbook Pro MNQFL/A with i5 core processor, 8GB RAM, SSD 512, OS Mac OS)	1,62,390	1,92,487/-
	• Printer (HP Pro MFP M126, multifunctional laser)	15,999	
	• External Hard disk (Transcend TSITSJ25m3s) 1 tb	5,199	
	• USB (3Nos)	1,500	
	• Small Pen Tablet (Wacom CTL 4100/KO-CX-New intuitive)	7,399	
3.	• Training Expenses • Initial Emersion Trainings (for LSGI representatives, NGOs, officials etc)	15,000	1,50,000/- 1,50,000
	• Orientation Training (3 Nos – 1 each in each LSGI)	35,000	
	• EDP Trainings (3 Nos – 1 each in each LSGI – including honorarium to external RPs and supporting agencies)	40,000	
	• Skill Trainings (by External Agencies – required number and agencies will be based on projects identified- atleast 2 per LSGI, total 6 numbers)	60,000	
4.	• Field Study Expenses • Base line survey (Traveling, Questionnaire printing, refreshments, other expenses) 3 LSGIs	45,000	2,50,000
	• Focus Group Discussion (Travelling, Opinion poll among experts, identification of experts, conducting different FGDs based on identified needs in all the three Panchayaths and preparation of report of the same))	35,000	
	• Report Presentation in Grama sabhas (Number depends upon number of wards in each Panchayath)	30,000	
	• Preparation of Entreprise related projects and presentation of the same to different agencies like Kudumbashree, DIC, WDC, Banks etc	60,000	
	• Feasibility study of the selected Projects (Technical, Marketing and Financial Feasibility assessment)	80,000	
5.	Stationary Charges for different phases of project report preparation including final project	50,000	50,000
6.	Miscellaneous Expenses Including inauguration expenses in 3 LSGIs, Meeting refreshments, other travelling charges etc.	42,513	42,513
Total Expected Expenses (Rupees Ten Lakh only)			10,00,000/-

As per the orders of the Vice-Chancellor, the matter is placed before the Standing Committee of Syndicate on Finance for consideration.

The Committee considered the matter and recommended to approve the revised proposal with an estimated expenditure of Rs.10,00,000/- submitted by Dr. Biju T., Associate Professor, Dept. of Commerce .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.03 Examination fee structure for New Generation PG programmes- -reg (Ac AII)

The University of Kerala has introduced New Generation Post Graduate programmes in the Academic Year 2020-21. The Controller of Examinations has proposed to follow the existing examination fee structure, as detailed below, for the Post Graduate programmes under Semester pattern, in the affiliated colleges to the New Generation Post Graduate programmes also.

The existing fee structure **introduced in 2001** is as follows :

Name of examinations		Per Theory paper	Per practical	Marklist	Application fee	CV	Project/ Thesis/ Dissertation	Miscellaneous	Viva-voce
MA/M.Sc/M.Com /MSW I,II,III sem	Regular	100	125	50	30	300			
	Subsequent appearance	125	150	50	30	300			
MA/M.Sc/M.Com /MSW IV sem	Regular	125	150	100	30	300	250	130	125
	Subsequent appearance	125	150	100	30	300	250		125

The Syndicate at its meeting held on 02.09.2021 vide item no.26 resolved to implement the above existing examination fee structure of Post Graduate programmes under Semester pattern in affiliated colleges for the New Generation Post Graduate programmes for this academic year.

The Syndicate further resolved that the item be referred to the Standing Committee of the Syndicate on Finance to enhance the fee structure for the next academic year.

Sanction has been accorded by the Vice-Chancellor to implement the above resolution of the Syndicate and UO No.Ac.AII/NGPG/2/2021 dated 07.09.2021 has been issued in tune with the initial part of the resolution of the Syndicate.

As further resolved by the Syndicate and in obedience to the orders of the Vice-Chancellor, the matter of enhancing the fee structure of the PG programmes for the next academic year, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to refer the same to the Combined meeting of the Standing committee of the Syndicate on Finance and Examinations, for discussing the matter of enhancing the fee structure of the PG Programmes.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11.01.2022, be approved.

Item No36.91.04 Infrastructural Needs, Cash Counters, Palayam

(Cash R)

An Agenda item forming Part B Infrastructural Needs, Cash Counters, Palayam, was deferred at the Standing Committee of the Syndicate on Finance on 01.03.2021, & its recommendation was approved by the Syndicate 05.03.2021. The Syndicate further on 13.04.2021 resolved, the Part 'A' in that Agenda only, which related to cash counters timings.

The cash counters, Palayam needs augmentation of its infrastructure facility.

It may be recalled that the Convener, Standing Committee of the Syndicate on Finance, and others had visited the Cash Counters, Palayam on 20.01.2021. On their instruction whether any immediate action was required to be addressed to, on the cash counter premises' infrastructure, the following update proposal is presented again:

a) Cross Ventilation:

The Assistant Engineer (Civil) HQ had chalked out a plan to fix the cross ventilation at the cash counters, with heavy-duty exhaust fans, as ordered earlier to the engineering unit, by the Hon'ble Vice-Chancellor. The crowding at the premises is of concern. It is found that lack of ventilation has turned into a health hazard. Meanwhile, a three-column steel window at the south side hall entrance door-mounted two months ago is no match to dissipate the unhealthy gust from beneath the expanse of the ceiling.

b) New Entry Door:

At the rear western side of the Cash R/DD section, an entry door with a side cabin to fresh up, along with a washbasin is proposed. The Public Relations Officer's wooden room at the Cash counters is still not dismantled and shifted to the PRO wing, by the vendor M/s.RUBCO, Kannur. A.R.Cash(R)'s half cabin at the side of the hall is at the vanguard to unending public enquiry often. The staffs at the counters are protected against the potential virus infection by plastic screen guard. The Assistant Registrar-Cash(R) shall be provided with the vacant room near Cash R/ DD section after facilitating ventilation and extending the internet connectivity disconnected earlier on the relocation of the PRO sn.

c) Public Address System:

Installation of a basic public address system for the announcements/to call aloud and clearly, the status of Receipts to be collected, etc. would be helpful.

Further to the above,

d) The constitution of a Reconciliation section, anew or attached with other section, proposed by FO, with additional staff is imperative to maintain all the online remittances record to accountable mode.

e) One more additional computer monitor with a full system from General Stores shall be provided to Cash(R) as the existing two systems have a potential chance to crash down. As suggested by the Computer Centre, the matter on the specification required was forwarded CLIF, and since the concerned engineer is unavailable, the report is still pending.

f) A new-gen laptop, high-speed scanner, and heavy-duty printer for generating those lengthy online Bank statements for reconciliation/record may be allowed to the section/set up on the anvil. A good quality currency counterfeit detection machine is needed, for the cash counters, Palayam & Karyavattom.

In addition to the above, proposals suggested by the Hon'ble Pro-Vice-Chancellor are also submitted for consideration.

1. The possibility of remitting the amount collected up to 3 pm may be remitted to SBI on each day and the rest of the amount kept in the cash chest.
2. The toilet facilities in the cash counters shall be cleaned and regularly at least once in every hour as hundreds of students visit the amenity centre every day.
3. The practice of closing one toilet for the use of employees shall be stopped.
4. Drinking water facility shall be arranged at the amenity centre. Though there is a provision for that the same is not in working condition.
5. The number of students being allowed to enter the Cash Counter Hall shall be strictly restricted.
6. Proper security measures shall be arranged in the premises.
7. The surrounding areas of the building shall be kept neat and clean.
8. Assistant Registrar in charge of the Cash Counter shall be given responsibility of the upkeep and maintenance of the Amenity Centre and its premises.

A footnote is submitted to the above proposal numbers: 01, 03,04, 06 & 07 :

The daily cash collection is deposited at the Bank the same day. The change of Bank timings from 11 am to 5 pm since approved is to be realized once the management arrives at a decision after discussion with the trade unions. The cash counters' working hours can be extended once that is materialized, it is suggested.

Water Cooler, a gift of the SBI, has been installed after one year, on the intervention of the Customer Care of M/s.BlueStar at the premises on 30.09.2021. Security staff at least must be detailed if ever there is a crowd at the premises.

More add-on CCTV cameras, for effective surveillance could be thought of, for more coverage, with linkage to the PRO/Reception/Security wing. Provision for putting up of elegant signboards to display important information, instead of as photocopied bill sticking, as instructed, to the PRO team, by the Hon'ble Vice-Chancellor during a visit once, shall be allowed and expenses shall be sanctioned.

Routine sanitization of the premises shall have to be carried out in the wake of the virus threat. Only a toilet is designated for the lady staff, with permission. They have complained that the measure had to be done with because the place was often made dirty by the public and others. Entry to cash counters shall be restricted to an extent to those who have registered for the slots at the University's virtual token system.

As ordered by the Hon'ble Vice-Chancellor, the above proposals on the infrastructural needs at cash counters, Palayam is submitted before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to approve the proposals on "Infrastructural needs at Cash Counter, Palayam".

The Committee further recommended to entrust the University Engineer to submit an estimate for the same before the Standing Committee of the Syndicate on Planning and Development.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.05

South Indian Bank- Proposal for comprehensive Banking solutions for University of Kerala – Section 45 of Kerala University Act 1974 – amending of - reg.

(Ad BI)

The Regional Sales Manager, South Indian Bank Ltd, vide letter no. SIB/RO-TVM/GEN-GB/31/21-22 dated 09.09.2021 has forwarded a detailed proposal for comprehensive Banking solutions for University of Kerala.

In view of the remarks of the Finance Officer, "it is felt that there is no necessity for transferring the salary accounts to any other banks", obtained as per the resolution of the Syndicate held on 17.02.2021, to explore the feasibility report on inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also and on transferring the salary account to another Bank, and as resolved by the Syndicate held on 17.08.2021 to agree to the feasibility report, the remarks of the Finance Officer was again sought on the matter of considering other facilities like ATM services from other banks.

Accordingly, the Finance Officer has opined that "The proposal of South Indian bank, for comprehensive banking solutions of University of Kerala can be considered only after amending Section 45 of the Kerala University Act 1974.

The better payment services with user friendly interfaces proposed by various nationalised and scheduled banks can be considered once the amendment is made. This will result in healthy competition which will be helpful to all the stake holders. Presently the reconciliation work of SBI epay and SBI POS is being done with great difficulties as constant follow up with team of SBI at Trivandrum and Mumbai, is required. As of now, we have completed the reconciliation works for 2020-21, after taking too much efforts.

All banks are updating their internet banking facilities day- by -day. University may also look forward for adopting advanced or latest technology which will help in easy preparation of DCB and monitoring of collections with proper integration with students life cycle software which is going to be implemented in University soon.

Therefore amendment of Section 45 of Kerala University Act 1974 may be considered urgently for including nationalised banks and other scheduled banks"

As per the orders of the Vice Chancellor, the proposal for comprehensive Banking solutions for University of Kerala (Copy appended) submitted by the Regional Sales Manager, South Indian Bank Ltd and the remarks of the Finance Officer offered on the matter of considering other facilities like ATM services from other banks, as above, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the Proposal of South Indian Bank Ltd, for comprehensive Banking solution for University of Kerala and recommended to place the matter before the Syndicate, after obtaining Legal opinion.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.06 ***Urgent painting works to the south block building at Kariavattom Campus in connection with NAAC Visit-Exemption from Penalty-Request-Reg.***

(Ad BI)

An amount of Rs. 3 Crore for the urgent structural repair/painting works of the various buildings in the University Campus, Kariavattom, in connection with NAAC Visit, was approved, vide U.O No. Ad.BI(4)807/2020/012/83 dated. 23.06.2021. Accordingly, various items of work was awarded to M/s. Aliyan Construction Company.

Now, M/s. Aliyan Construction Company, vide letter dated. 07.12.2021 has informed that upon the processing the first bill , a penalty amount of Rs. 2,24,384/- have been imposed for the delay in completing the work. It is also informed that the work was handed over on 15.02.2021 and the work got delayed due to the following reasons,

1. Delay in finalizing the colour shade for the buildings due to which the supply of materials was delayed.
2. Due to the pandemic situation and subsequent imposing of lockdown, the workers left to their native place. Upon returning, the workers had to be quarantined for 14 days following government protocol.
3. The departments were functioning partially in view of the pandemic situation and hence their working time was restricted. Also, most of the department rooms were closed resulting in less non-completion of work.
4. They have not received any payment for the work completed till now due to which they are facing heavy financial crisis.
5. The unexpected torrential rain and severe weather conditions that prevail in Kerala adversely affected the progress of work.

M/s. Aliyan Construction Co has further informed that they are not in a position to afford any penalty as they are already in grave financial crisis with the accommodation and transportation charges for 30 plus workers for the past 6 months. The delay in the project as mentioned, was purely unintentional and they are putting out maximum effort to complete it by the committed date with is on 10.01.2022.

In view of the above, M/s. Aliyan Construction Co has requested to intervene in the matter and exempt from any penalty considering the genuinity of the case.

As per the orders of the Vice-Chancellor, the request of M/s. Aliyan Construction Company, to exempt from penalty, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to resubmit the matter before the Committee, alongwith the report from the University Engineer upon the request submitted by M/s Aliyan Construction Company.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.07 ***Fixing of rent for the lab and rate of remuneration for the conduct of SDE practical examinations – reg.***

(EK I)

- Ref: 1) U.O.No. EK 1/Remuneration/619/1-Mod/2021-'22 dated 02/08/2021
 2) Letter from the Principal, AJ College of Science and Technology, Thonnakka, dated 25/08/2021
 3) U.O.No. EK 1/414/2021 dated 17/07/2012
 4) U.O.No. EK 1/Remuneration/619/1/2021-'22 dated 29/06/2021

The SDE / Private Registration examinations are conducted at various examination centres affiliated to the University and the rate of remuneration for the conduct of the same is fixed vide reference (1) above.

The Principal, AJ College of Science and Technology, Thonnakkal, Tvpm vide reference (2) requested to fix the rent for labs and remuneration for the service of non teaching staff for the conduct of practical examinations, since there is no remuneration or rent fixed for the same.

The University has not issued any general orders regarding the rate of remuneration and rent for the labs for the conduct of practical examinations of SDE / Private registration candidates.

However, the University has issued order regarding the remuneration for the conduct of practical examinations for regular examinations vide reference (3) above.

The University has also issued an order regarding the rate of remuneration for the conduct of practical examinations of S1 and S2 B.Sc Computer Science / BCA of SDE in St. Thomas College of Science and Technology, Mattannur, Kannur in the light of Covid -19 pandemic vide reference (4) above.

As per the remarks of the EC IV section, the Controller of Examinations recommended that the rate of remuneration to the staff and the rent for computer lab shall be fixed at par with the rates sanctioned to St. Thomas College of Science and Technology, Mattannur, Kannur for the conduct of BSc Computer Science / BCA Examinations of SDE. Also recommended that the same rates may be considered for other centres for applicable items.

The sanctioned rates of remuneration for the conduct of BSc Computer Science / BCA Examinations of SDE at St. Thomas College of Science and Technology, Mattannur, Kannur is as follows :

Sl No	Details	Amount
1	Chief Superintendent	Rs 600 per session
2	Technical Assistant (Computer lab)	Rs 950 per day
3	External examiners cum observers	Rs 1500 per day
4	Computer rent	Rs 70 per computer per day
5	Fuel charges for generator	Actual amount
6	Sanitization charges	Rs 1000 per day

The file was forwarded for the orders of the Hon'ble Vice-Chancellor for the enhancement of rates of remuneration of the staff and rent for labs for the practical examinations of the SDE.

The Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended to entrust the Convenor, Standing Committee of the Syndicate on Examinations and the Controller of Examinations, to submit a proposal to fix the rent for the lab and rate of remuneration for the conduct of SDE practical examinations, before the Syndicate.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.	

Item No.36.91.08

Advertisement Tariff rates for the financial year 2021-2022 – Approval –reg.

(PRO)

Every year the advertisement tariff of various dailies/journals which carry the University advertisements, are collected, consolidated and rate contract applicable to the University advertisements for a whole of financial year is agreed upon between the dailies and the University.

As per the remarks of the Finance Officer, Finance has remarked that increasing rates are observed in certain dailies which need to be negotiated.

The Syndicate on its meeting held on 23.09.2021, considered the file regarding Advertisement Tariff rates for the year 2021-2022 vide item no 32.44.02 and resolved to entrust the Pro-Vice Chancellor & Shri. B.P Murali, Member, Syndicate to negotiate with the representatives of the

leading dailies and place the report before the Syndicate. Consequently, Pro- Vice Chancellor met representatives of the leading dailies in the meeting convened at PVC Chamber on 16.10.2021.The print media representatives unanimously suggested that the negotiation should have been conducted in the beginning of the Financial year and also mentioned that the GST payment for all the bills generated till now has been paid. The representatives however agreed to reduce the tariff rate for the next financial year.

As per orders of the Hon'ble Vice Chancellor, the proposed concessional rates submitted by the dailies/weeklies for the financial year 2021-22 (Appendix I) is placed before the Standing Committee of the Syndicate on Finance for consideration and approval.

Appendix I: Consolidated rate sheet for the FY 2021-22

Appendix II: Minutes of the meeting convened with the press representatives for negotiation of Advertisement Tariff for the Financial Year 2021-22.

The Committee considered the matter and recommended to agree to the proposal of the Advertisement Tariff for the Financial Year 2021-2022.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.09: കേരള സർവകലാശാല ബഡ്ജറ്റ് പ്രസംഗം 2021 -22 -ഇനം -72 - കേരള സ്മാർട്ട് വകുപ്പിലും സെന്റർ ഫോർ പെർഫോമൻസ് ആൻഡ് വിഷ്വൽ ആർട്ട്സിലും ജേർണലുകൾ തുടങ്ങും - പ്രൊപ്പോസൽ സംബന്ധിച്ച്-

(Ad Misc)

2021 - 22 വർഷത്തെ കേരള സർവകലാശാല ബഡ്ജറ്റ് പ്രസംഗത്തിലെ എഴുപത്തി രണ്ടാം (72) ഇനമായ "കേരള സ്മാർട്ട് വകുപ്പിലും സെന്റർ ഫോർ പെർഫോമൻസ് ആൻഡ് വിഷ്വൽ ആർട്ട്സിലും ജേർണലുകൾ തുടങ്ങും" എന്ന വിഷയം 26 / 04 / 2021 ൽ കൂടിയ ബഡ്ജറ്റ് നടപ്പാക്കൽ സെല്ലിന്റെ (Budget Implementation Cell) യോഗം പരിഗണിക്കുകയും കേരള സ്മാർട്ട് വകുപ്പ് തലവൻ സെന്റർ ഫോർ പെർഫോമൻസ് ആൻഡ് വിഷ്വൽ ആർട്ട്സ് ഡയറക്ടറുമായി കൂടിയാലോചന നടത്തി വിശദമായ പ്രൊപ്പോസൽ സമർപ്പിക്കാനും പ്രസ്തുത പ്രൊപ്പോസൽ സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ അക്കാഡമിക്സ് & റിസർച്ച് കമ്മിറ്റിയിലേക്ക് പരിഗണിക്കാൻ ശുപാർശ ചെയ്യപ്പെടുകയും പ്രസ്തുത ശുപാർശ 02 / 07 / 2021 ൽ കൂടിയ സിൻഡിക്കേറ്റ് 29 .13 ഇനം പ്രകാരം അംഗീകരിക്കുകയുണ്ടായി.

പ്രസ്തുത സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം ഈ വിഷയം 06.10.2021 ൽ കൂടിയ അക്കാദമിക്സ് & റിസർച്ച് കമ്മിറ്റി പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ റിനാൻസ് കമ്മിറ്റിയിലേക്ക് പരിഗണിക്കാൻ ശുപാർശ ചെയ്യപ്പെടുകയുണ്ടായി. 28.10.2021 ൽ കൂടിയ സിൻഡിക്കേറ്റ് 33.10.D1 ഇനം പ്രകാരം പ്രസ്തുത ശുപാർശ അംഗീകരിക്കുകയും ചെയ്തു.

(1) കത്ത് നമ്പർ എഫ് 15 / കെ .എസ് / ബഡ്ജറ്റ് / 325 / 2021 തീയതി 29 / 07 / 2021 പ്രകാരം കേരള സ്മാർട്ട് വകുപ്പ് തലവൻ ഡോ .സി .ആർ . പ്രസാദ് അവർകൾ സമർപ്പിച്ച ജേർണൽ പ്രൊപ്പോസൽ താഴെ പറയും പ്രകാരമാണ് .

പേര് : കേരളപഠനങ്ങൾ ഗവേഷണ പത്രിക

(കേരള സർവകലാശാല കേരളപഠനവിഭാഗം പ്രസിദ്ധീകരണം)

Kerala Studies a Research Journal

(A publication of Department of Kerala Studies, University of Kerala)

ഗവേഷണ പത്രികയുടെ ലക്ഷ്യങ്ങൾ

- 1. കേരളം സമൂഹത്തിന്റെയും കലാസാംസ്കാരിക രംഗത്തിന്റെയും മലയാള ഭാഷയുടെയും തനിമയും വികസനവും ലക്ഷ്യമാക്കുന്ന ഗവേഷണ പ്രബന്ധങ്ങൾ പ്രസിദ്ധീകരിക്കുക.
- 2. പൗരസ്ത്യ വിജ്ഞാന മേഖലകൾക്ക് ഊന്നൽ നൽകുക .

- 3. കേരള പഠനം പ്രമേയമാകുന്ന ഗവേഷണങ്ങൾക്കുള്ള രീതിശാസ്ത്ര മാതൃകകൾ നിർമ്മിക്കുക
- 4. കലാസാംസ്കാരിക മേഖലകളിലെ പ്രശ്നങ്ങളെ അഭിസംബോധന ചെയ്യുക
- 5 . മലയാളിയുടെ ജീവിതം ബന്ധപ്പെടുന്ന എല്ലാ മേഖലകളും ഉൾക്കൊള്ളുന്ന വിധത്തിലുള്ള ഒരു പ്രസിദ്ധീകരണ ആവുക.

ഓരോ വർഷവും 125 നും 150 നും ഇടയിലുള്ള പേജുകളോടെ റോയൽ സൈസിലുള്ള പ്രസിദ്ധീകരണ മായിരിക്കും. ഒരു വർഷത്തെ ലക്കങ്ങൾക്ക് ആകെ പ്രതീക്ഷിക്കുന്ന ചെലവ് Rs. 80,000 /- (എൺപതിനായിരം രൂപ മാത്രം).

(2) കത്ത് നമ്പർ CPV.63/2021/VII/KU.63 തീയതി 28/07/2021 പ്രകാരം സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്ട്സ് ഡയറക്ടർ ഡോ. രാജാ വാര്യർ, തങ്ങളുടെ സെന്ററിൽ നിന്നും multi-lingual (bi-annual) ജേർണൽ ആണ് പ്രസിദ്ധീകരിക്കാൻ തയ്യാറെടുത്തിട്ടുള്ളതെന്നും അതിനുള്ള പ്രൊപ്പോസൽ ആണ് അദ്ദേഹം സമർപ്പിച്ചിരിക്കുന്നത് .

Name: Theatron

Multi-lingual Journal (bi-annual)

ആദ്യ ഘട്ട ചെലവിന് പ്രതീക്ഷിക്കുന്നത് - Rs. 40,000/- (നാല്പതിനായിരം രൂപ മാത്രം)

പ്രസ്തുത ബഡ്ജറ്റ് പ്രസംഗം 2021 -22 -ഇനം -72 പ്രകാരം “രണ്ടു ജേർണലുകൾ സർവകലാശാലയുടെ കേരള സ്റ്റുഡീസ് വകുപ്പിലും സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്ട്സിലുമായി തുടങ്ങും. ഇതിനായി പ്രത്യേക ഫണ്ട് വകയിരുത്തും. ആദ്യ നടപടികൾക്കായി 1.5 ലക്ഷം രൂപ അനുവദിക്കുന്നു “എന്നാണ്. ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം കേരള സ്റ്റുഡീസ് വകുപ്പ് തലവൻ ഡോ.സി.ആർ. പ്രസാദ്, സെന്റർ ഫോർ പെർഫോമിംഗ് ആൻഡ് വിഷ്വൽ ആർട്ട്സ് ഡയറക്ടർ ഡോ. രാജാ വാര്യർ എന്നിവർ സമർപ്പിച്ചിരിക്കുന്ന പ്രൊപ്പോസലുകൾ സിന്ഡിക്കേറ്റിന്റെ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ ഫിനാൻസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to agree to the proposals.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.10 School of Distance Education - Learners' Support Centers - Refund of Caution Deposit - Issuance of revised U.O -reg.

(Ad Misc)

The admissions in the Learners' Support Centers of SDE outside the jurisdiction of the University were stopped with effect from the academic year 2015-16 and further, the recognition of all the Learners' Support Centers of SDE was withdrawn from the academic year 2015-16 onwards.

The Syndicate at its meeting held on 20.06.2016, vide item no 18.68.04 had resolved that the Caution Deposit shall be refunded on the basis of specific recommendations of the Director, SDE regarding admission details/dues(if any) in respect of the centers concerned.

The Principal, Mannam Memorial NSS College, Anandhavalleswaram, Kollam, The Principal, Sree Sankaracharya College of Management, The President, S.N.Samithy, Palace Road, Kayamkulam and The Secretary, National Service Society, Perinthalmanna had requested to refund an amount of Rs.2,00,000/-(Rs Two lakhs only) each remitted by these erstwhile LSCs of SDE, as Caution Deposit. The Director, SDE had recommended to refund the same.

The Finance, vide endorsement FOS 4730/Finance I/2021 dated 16.03.2021 has agreed to the refund of the caution deposit of Rs.2,00,000/- (Rupees Two lakhs only) each remitted by these centers. U.O no 1838/2021/UOK dated 26.03.2021 was issued in this regard. But, due to insufficient balance in the budget head during 2020-21, the payment was objected by the audit.

The Director, SDE vide letter dated 31.08.2021 has requested to revise the U.O already issued to release the said payments so that the expenditure can be met from current year's Budget Estimates.The Finance has endorsed the proposal to meet the expenditure from current year's Budget Estimates of the University.

The Vice Chancellor after examining the matter has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter regarding issuance of revised U.O to release an amount of Rs.2,00,000/- (Rs.Two Lakh only) each to Four erstwhile LSCs, amounting to Rs.8,00,000/-(Rs Eight Lakhs only) in total is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the caution deposit of Rs. 2,00,000/- each to 4 centers meeting the expenditure from the current year's Budget Estimates, by revising the U.O already issued.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.11 School of Distance Education- Revision of price in paper and DD card for printing the self learning materials (SLMs) outside presses – reg.

(Ad Misc)

The Superintendent(i/c), Kerala University Press was entrusted with the printing works of Self Learning Materials (SLM's) of SDE with outside presses (in case of emergency) selected from a panel of such presses prepared by the Superintendent(i/c) himself by inviting quotations in this regard vide U.O No. Ad.Misc./3/IDE/2013 dated 17.05.2013.

The existing panel of Private presses entrusted with printing of SLMs of SDE vide letter no. nil dated 23.10.2021 have informed that the price of papers and card has been hiked by more than 30-40% in 2021 and requested to revise the SDE Lesson Pricing for 16 Kg paper and 210 DD cards as Rs. 1480/-(Rupees One thousand four hundred and eighty only) per ream and Rs.14/-(Rupees Fourteen only) respectively.

The Superintendent (i/c), Kerala University Press after considering the price hike in open market, submitted the following proposal for enhancement of the price of 16 Kg paper and 210 DD cards (with existing specification) required for the printing of SLM's of SDE.

Material	Existing rate	Proposed rates
16 kg paper	Rs.1250/- per ream	Rs.1350/- per ream
210 DD card	Rs.11/-	Rs. 11.25/-

As per the orders of the Vice Chancellor, the request submitted by the Private presses for enhancing the rates of 16 Kg paper and 210 DD cards for printing self learning materials(SLM's) of SDE is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to approve the following proposal of the Superintendent (i/c), Kerala University Press for enhancing the price of 16 Kg paper and 210 DD cards (with existing specification)

Material	Revised Rate
16 Kg paper	Rs.1350/- per ream
210 DD card	Rs. 11.25/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.12 കാര്യാവട്ടം ക്യാമ്പസിലെ അക്ഷേപ്യ മരങ്ങളെ മാറ്റിക്കൊണ്ട് തദ്ദേശീയ ലവുക്കുങ്ങളെ കൃഷി ചെയ്യുന്നത് സംബന്ധിച്ച് -

(Ad Misc)

കേരള സർവകലാശാലയിൽ നിലവിൽ നടപ്പിലാക്കി കൊണ്ടിരിക്കുന്ന ഹരിതാലയം പ്രോജക്ടിന്റെ ചീഫ് കോഡിനേറ്റർ ഡോ. പ്രമോദ് കിരൺ ആർ ബി , ഹരിതാലയം പദ്ധതിയുടെ സ്പെഷ്യൽ ഓഫീസർ ആയ ഡോ. പി രാഘവൻ എന്നിവരുടെ 17.12.2021 തീയതിയിലെ കത്ത് പ്രകാരം കാര്യാവട്ടം

ക്യാമ്പസിലെ തെക്കു ഭാഗത്തെ ബ്ലോക്കിനടുത്തുള്ള അക്ഷേഷ്യ മരങ്ങളെ മാറ്റിക്കൊണ്ട് തദ്ദേശീയമായി ലഭ്യമാകുന്ന 1 ലക്ഷം കൃഷി ചെയ്യുന്നതിനുള്ള പ്രൊപ്പോസൽ സമർപ്പിച്ചിട്ടുണ്ട്. പ്രസ്തുത പ്രൊപ്പോസൽ പ്രകാരം ആറു ലക്ഷം രൂപയുടെ പ്രതീക്ഷിത ചെലവാണ് കഠിനമായി കണക്കാക്കിയിരിക്കുന്നത്.

പ്രസ്തുത പ്രൊപ്പോസലനുസരിച്ചു:

1. അക്ഷേഷ്യ മരങ്ങൾ നീക്കം ചെയ്യുന്നതിനും, കുഴികൾ എടുക്കുന്നതിനും ഹിറ്റാച്ചി ഉപയോഗത്തിനുള്ള ചെലവ് 4 ലക്ഷം രൂപ.
2. തൈകൾ വെച്ചുപിടിപ്പിക്കുന്നതിനും മെയ്ന്റനൻസിനും ജോലിക്കാരുടെ ചെലവ് 1,50,000/-രൂപ.
3. തൈകൾ വാങ്ങുന്നതിനും ട്രാൻസ്പോട്ടേഷൻ, പ്രസ്തുത തൈകളുടെ കയറ്റിറക്ക് ചെലവുകൾ 50,000/-രൂപ.

പ്രസ്തുത പ്രവർത്തിയിലൂടെ പതിനായിരം തൈകൾ എഴുപത്തഞ്ചു ദിവസം കൊണ്ട് പൂർത്തീകരിക്കുന്നതിനാണ് പ്രസ്തുത പദ്ധതി പ്രകാരം ലക്ഷ്യമിട്ടിരിക്കുന്നത്. പ്രസ്തുത പദ്ധതി ഈ വർഷത്തെ ബഡ്ജറ്റിൽ ഉൾപ്പെടുത്തിയിട്ടില്ല.

ഹരിതാലയം ചീഫ് കോഡിനേറ്ററും , ഹരിതാലയം സ്പെഷ്യൽ ഓഫീസറും സംയുക്തമായി സമർപ്പിച്ചിരിക്കുന്ന പ്രസ്തുത പ്രൊപ്പോസൽ പരിശോധിച്ച ബഹു വൈസ് ചാൻസിലർ സിൻഡിക്കേറ്റിന്റേ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയായ റിനോസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കാൻ ഉത്തരവിടുകയുണ്ടായി.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഹരിതാലയം ചീഫ് കോഡിനേറ്റർ ഡോ. പ്രമോദ് കിരൺ ആർ ബി, ഡോ പി.രാഘവൻ എന്നിവർ സംയുക്തമായി സമർപ്പിച്ചിരിക്കുന്ന പ്രസ്തുത പ്രൊപ്പോസൽ റിനോസ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended the following:

- *to agree to the proposal for planting 10000 saplings of fruit bearing trees at Kariavattom Campus.*
- *to sanction an amount of Rs.6,00,000/-(Rupees Six Lakh only) as provisional advance for the same meeting the expenditure from Part I – Non –Plan – H. Miscellaneous- MH:63 Miscellaneous -8/6039 New Programmes at Kariavattom campus of the current years’s Budget Estimates.*
- *to authorize Harithalayam Monitoring committee to monitor the progress of work.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.13

Request from Smt. Priya Surendran, former Joint Registrar, Exams II. - Refund of the Amounts mistakenly credited to the PD Account maintained by her for operating e-tendering related transactions, while serving as Deputy Registrar, P&D - reg.

(Planning AI)

A new PD Account in SBI, KUOC Branch (with Account No. 38284513223), was opened by the Deputy Registrar (P&D) for operating the EMDs and Tender fee remitted by various firms on account of participating in the e-tenders of the University, other than "Civil Works", in accordance with the U. O. Dated 15/02/2019.

While opening the aforementioned PD Account in the bank, Smt. Priya Surendran, the then Deputy Registrar, P&D, had provided her personal mobile number for linking to the said bank account, as the same was mandatory as per banking norms.

Smt. Priya Surendran, now retired as Joint Registrar, Exams II, vide E-mail dated 13.07.2021 has informed that even after her transfer from the Planning Wing and subsequent retirement on 30.06.2021, her mobile number is still linked to the above bank account and she continues to receive messages on account of the transactions in the said account.

Meanwhile, Sri. Appu Sajith, the son of Smt. Priya Surendran, mistakenly transferred money on different dates from 28/02/2021 to 06/07/2021, through 'PhonePe' mobile app, to the aforementioned account as it was linked with her personal number. The transactions were done through his mobile number 7899484565, which is linked with his SB account. A total amount of Rs. 9235/- (Rupees Nine thousand two hundred and thirty five only) was thus credited to the official bank account maintained by Deputy Registrar, Planning for e-tendering related transactions.

The Details of the transactions are given below:

Sl. No.	Date of Transaction	Amount
1.	28.02.2021	Rs. 165/-
2.	11.03.2021	Rs. 170/-
3.	13.03.2021	Rs. 3000/-
4.	15.04.2021	Rs. 400/-
5.	26.04.2021	Rs. 500/-
6.	06.07.2021	Rs. 5000/-
	TOTAL	Rs. 9235/-

In this context, Smt. Priya Surendran, the former Joint Registrar, Exams II, has requested to refund the amount of Rs. 9235/- (Rupees Nine thousand two hundred and thirty five only) to her.

The above amount of Rs. 9235/-, which was claimed to be mistakenly credited to the bank account maintained by the Deputy Registrar, P&D, by Sri. Appu Sajith, son of Smt. Priya Surendran former Deputy Registrar, P&D, via "PhonePe" app linked to his Mobile No. 7899484565, on different dates from 28/02/2021 to 06/07/2021, have been cross checked with the 'Account Statement' of the Bank Account (with Account No. 38284513223) during the said period and is found to be correct (i.e. the said mobile no. has been specifically mentioned in the "Description column" of the account statement and it is also specified that the said transactions have been done by "UPI transfer").

Based on the above statements, the Finance has remarked that:

The request for the refund of an amount of Rs 9235/- (Rupees Nine thousand two hundred and thirty five only) to Smt. Priya Surendran, Former Joint Registrar, Exam II, being the amount mistakenly transferred to the PD Account maintained by her while serving as Deputy Registrar, P&D (for operating the 'EMDs and Tender fee' on account of the e-tenders published of the University), may be considered positively, subject to Administrative Sanction.

Necessary steps may be taken to formulate general guidelines for the refund of wrong/erroneous credits to University accounts by staff/students, as the existing guideline provides for the refund only if there is a fault on the part of the University & any refund not included in the guidelines has to be specifically approved by the Vice-chancellor after considering the merit.

Subsequently, the Vice-Chancellor has ordered to place the above matter before the Standing Committee of the Syndicate on Finance for consideration.

In this context, as per the orders of the Vice-Chancellor, the following proposals are placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations:

16.refunding of an amount of Rs 9235/- (Rupees Nine thousand two hundred and thirty five only) to Smt. Priya Surendran, Former Joint Registrar, Exams II., being the amount mistakenly credited to the 'PD Account' (in SBI KUOC Branch with Account No. 38284513223) maintained by her while serving as Deputy Registrar, P&D (for operating the 'EMDs and Tender fee' on account of the e-tenders published of the University), by her son. entrusting the 'Administration Section' concerned (Ad. BII Section) for formulating general guidelines for the refund of wrong/erroneous credits to University accounts by staff/students, in the wake of receipt of numerous similar requests, as the existing guidelines of the University permits refund only

if there is a fault on the part of the University & any refund not included in the guidelines has to be specifically approved by the Vice-chancellor after considering the merit.

The Committee considered the matter and recommended the following:

- *to refund an amount of Rs. 9235/-, mistakenly credited to the PD Account of the University, to Smt. Priya Surendran, Former Joint Registrar, Exams II*
- *to entrust Ad. B.II Section, under the supervision of the Deputy Registrar (Admn II), to submit a detailed proposal / Guidelines for the refund of wrong/ erroneous credits to KUF by the staff/ students.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.14

Advanced Centre for Tissue Engineering (Department of Biochemistry) – Implementation of three Innovative Projects – Consideration of the request for re-appropriation of budget allocation among the project components– Reg.

(Planning AI)

Sanction was accorded by Vice-Chancellor, vide U.O. No.Pl.A1/1094/2019/UOK dated 21.12.2019, to release an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only) as provisional advance to Dr. Mini S., Associate Professor & Head, Department of Biochemistry towards the implementation of the following 'Innovative Projects' in the Advanced Centre for Tissue Engineering, debiting the expenditure from the financial assistance sanctioned under the State Plan Grant for the year 2019-20:

- (a) Natural Polymer Spun Scaffolds for Skin Tissue Engineering Applications
- (b) 3D Tissue scaffolds and organ regeneration studies
- (c) Tissue engineering drug screening models

It may be noted that the original budget outlay approved by the Syndicate for the above projects, is as detailed below:

Sl. No.	Purpose	Amount
1.	Staff Requirements:	
(a)	Research Associate (1 no.) (@ Rs. 50,000 per month)	6,00,000/-
(b)	Senior Research Fellow (2 no.s) (@ Rs. 30,000 per month)	7,20,000/-
(c)	Hiring	1,00,000/-
2.	Contingency	50,000/-
3.	Travel	30,000/-
	TOTAL	15,00,000/-

Now, Dr. Mini S., Director, Advanced Centre for Tissue Engineering, Department of Biochemistry, vide Letter No. BCH/ACTE/27/2020-21 dated 01/11/2021, has informed that the amount of Rs. 30,000/- allocated for the purpose of 'Travel', in order to attend various conferences and workshops across the country, could not be expended as most of these conferences and workshops were held online owing to conditions attributed to 'Covid-19 pandemic'.

However, it is also informed that the cost of commodities including equipment spares and maintenance expenses, for which an amount of Rs. 50,000/- had already been allocated under the project-component 'Contingency', has drastically increased.

Hence, the Director, Advanced Centre for Tissue Engineering, Department of Biochemistry has requested sanction for the reappropriation of budget allocation, by providing the unspent amount of Rs. 30,000/- (currently under the head 'Travel') additionally under the head 'Contingencies', so as to meet the hike in the cost of commodities including equipment spares and maintenance expenses, without altering the total allocation.

It may be noted that, as per the the revised proposal, the new budget outlay will be as detailed below:

Sl. No.	Purpose	Amount
1.	Staff Requirements:	
(a)	Research Associate (1 no.) (@ Rs. 50,000 per month)	6,00,000/-

(b)	Senior Research Fellow (2 no.s) (@ Rs. 30,000 per month)	7,20,000/-
(c)	Hiring	1,00,000/-
2.	Contingency	80,000/-
	TOTAL	15,00,000/-

The above proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 01/12/2021, and the Committee recommended for re-appropriation of budget allocation among the 'project components', as proposed above and to place the matter before the Standing Committee of the Syndicate on Finance for consideration. The Syndicate held on 04/12/2021 (Item No. 34.122.D19) resolved to approve the aforementioned recommendations.

Accordingly, as per the orders of the Vice-Chancellor, the proposal for the reappropriation of budget allocation, by providing the unspent amount of Rs. 30,000/- (currently under the head 'Travel') additionally under the head 'Contingencies', so as to meet the cost of commodities including equipment spares and maintenance expenses, within the sanctioned Budget, for the smooth completion of the various 'Innovative Projects' in the Advanced Centre for Tissue Engineering, sanctioned vide U.O. No. Pl.A1/1094/2019/UOK dated 21.12.2019, is placed before the Standing Committee of the Syndicate on Finance for consideration & recommendations.

The Committee considered the revised proposal submitted by the Director, Advanced Centre for Tissue Engineering for allocating Rs.80,000/- (Rupees Eighty thousand only) for contingency purpose and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.15 Advanced Centre for Tissue Engineering - Department of Biochemistry- Implementation of various Innovative Projects & the continuing activities of the Centre- Consideration of the proposal for the hike in emoluments in respect of the Senior Research Fellows-reg.

(Planning AI)

Based on the resolution of the Syndicate held on 17/07/2020 (Item No 14.12.Additional 02), sanction had been accorded by the Vice Chancellor, vide Letter No. 4299/2020/UOK dated 25.08.2020, to hike the emoluments in respect of the 'Research Associate', engaged in the Advance Centre for Tissue Engineering, for implementing the various Innovative Projects of the Centre, from Rs. 40,000/- per month to Rs. 45,000/- per month, within the sanctioned Budget allocation, in tune with the revisions in emoluments stipulated in the Office Memorandum dated 31/01/2019 of the Ministry of Human Resource Development & the original proposal for the "Strengthening of the Centre" approved by the Govt., debiting expenditure from the financial assistance sanctioned under State Plan Grant for the year 2019-20, vide U.O. No. Pl.A1/1094/2019/UOK dated 21/12/2019.

Thereafter, sanction was accorded by Vice-Chancellor, vide U.O. NO. Pl.A1/1747/2021/UOK dated 27.03.2021, to release an amount of Rs.15,00,000/- (Rupees Fifteen lakh only) as provisional advance to Dr. Mini S., Director, Advance Centre for Tissue Engineering, Department of Biochemistry towards the implementation of the "Continuing Activities of the Centre", debiting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Strengthening of Centres/Inter University Centres", for the year 2020-21.

Now, the Director, Advance Centre for Tissue Engineering, vide Letter No. BCH/ACTE/20/21-22 dated 24.09.2021, has informed that, currently a consolidated pay of Rs.30,000/- (Rupees Thirty thousand) is given to the 'Senior Research Fellows' working in the Centre. It was also informed that, since the staff employed in the Centre has expertise in the execution of the ongoing activities/projects of Centre, a hike in the salary for 'Senior Research Fellow' at par with other Government agencies is required(i.e. @ Rs. 35,000/- per month). The expenses in this connection can be met from the amount sanctioned vide U.O. dated 27.03.2021 itself.

It may be noted that, in the proposals under the Scheme-component "Strengthening of Centres/ Inter University Centres" for the year 2020-21, which was forwarded to the Government for obtaining Administrative Sanction, the monthly remuneration for 'Senior Research Fellows' were proposed as Rs. 35,000/- per month, in tune with the the revisions in emoluments stipulated in the

Office Memorandum dated 31/01/2019 of the Ministry of Human Resource Development. Hence, the expenses for the hike in salary of the Research Associate, on par with other Central Government agencies/Departments, can be met from the sanctioned allocation itself.

Subsequently, the proposal for the hike in emoluments in respect of the 'Senior Research Fellows', working in the Advance Centre for Tissue Engineering, at the rate of Rs. 35,000/- (Rupees Thirty five thousand only) per month, was placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

The Special meeting of the Syndicate held on 17/11/21 (Item No. 60. D10) resolved to approve the recommendations of the Standing Committee on Academics and Research held on 15/11/2021, to:

1. agree with the proposal for the hike in emoluments in respect of the 'Senior Research Fellows', working in the Advance Centre for Tissue Engineering, at the rate of Rs. 35,000/- (Rupees Thirty five thousand only) per month.
2. place the matter before the Standing Committee of the Syndicate on Finance along with the copy of the proposal submitted to the Government.

In this context, the proposal for the hike in emoluments in respect of the 'Senior Research Fellows', working in the Advance Centre for Tissue Engineering, at the rate of Rs. 35,000/- (Rupees Thirty five thousand only) per month, in tune with the revisions in emoluments stipulated in the Office Memorandum dated 31/01/2019 of the Ministry of Human Resource Development & the original proposal for the "Strengthening of the Centre" approved by the Govt., within the sanctioned Budget, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to approve the proposal for enhancing the emoluments of the Senior Research Fellows working in the Advanced Centre for Tissue Engineering to Rs.35,000/- (Rupees Thirty Five thousand only) per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.16

***Delay in submitting bills and vouchers by Prof. M.C. Subhash Peter, former Hon. Director, CEIB- Clarifications submitted- reg:-
(Planning A)***

An amount of Rs.9,00,000/- (Rupees Nine Lakhs only) was released as provisional advance to Prof. M.C. Subhash Peter, former Director, Centre for Evolutionary and Integrative Biology (CEIB) as provisional advance for implementation of the project "Physiological and genetic analyses of ion transporters during ease and stress response in fish" vide U.O. No. PI.A1/4640/CEIB/14 dated 10.12.2014.

Dr. Suhara Beevy S, present Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB), vide a letter dated 06.10.2021 forwarded a set of original bills and vouchers as well as voucher verification report (from Deputy Registrar, Campus Administration, Kariavattom) pertaining to this provisional advance. She also requested to regularise the same.

While perusing the file, Finance wing of the University pointed out that although the purchases were effected in 2015, bills were submitted for verification in 2021 only. It suggested to obtain clarification first from the Director for delay in submitting the bills and to take a decision at administrative level whether to ratify the delay occurred based on this clarification.

Prof. M C Subhash Peter. former Hon. Director, CEIB, vide an email dated 22.11.2021 informed that the delay occurred in submitting bills and vouchers to audit wing of the University at Kariavattom was due to the lack of Office Assistant in CEIB in those days till 2021. He also requested to excuse this delay, and to arrange necessary steps to regularise the provisional advance at the earliest.

The Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Meanwhile, Dr. Suhara Beevy, Hon. Director, iCEIB, vide a letter dated 19.11.2021 has forwarded bills and vouchers for total outlay of Rs. 6,00,000/- (Rupees Six Lakh only) released to Prof. M.C. Subhash Peter for implementation of the project titled "Physiological and Genetic

Analyses of ion transporters during ease and stress in fish", vide U.O. No. Pl.A1./4640/CEIB/14 dated 30.10.2015. She has also forwarded the voucher verification certificate from Deputy Registrar, Campus Administration, Kariavattom and requested to regularise this provisional advance as well.

As per the orders of the Vice-Chancellor, the clarification and request submitted by Prof.M.C.Subhash Peter regarding the delay in submitting bills and vouchers pertaining to the project "Physiological and Genetic Analyses of ion transporters during ease and stress in fish" for auditing is hereby placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to condone the delay in submitting bills and vouchers pertaining to the project "Physiological and Genetic Analyses of ion transporters during ease and stress in fish" for regularization by Pof. M.C. Subhash Peter.

The Committee further recommended that the matter for regularization of all other provisional advances released to by Pof. M.C. Subhash Peter in the capacity of Hon. Director, iCEIB shall be placed before the Committee for approval.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.17 Request for enhancement of TA - Malpractice Prevention Squad - reg.

(M&C)

Conveners of Malpractice Prevention Squad have requested for an enhancement of TA given to them as per the UO No. M&CI.2/1629/2013 dated 04/07/2013, that is Rs. 12 per KM. They have remarked in their request that as the fuel price is increasing everyday it is not possible to hire a vehicle at the above mentioned rate or using a private vehicle in the current situation and the current TA is not covering the actual expense occurring during the squad duty. So they have requested for an enhancement of TA that is given to the conveners of the Malpractice Prevention Squad.

As per the orders of the Honourable Vice Chancellor, the matter regarding enhancement of TA to the conveners of the Malpractice Prevention Squad is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended not to concede to the request for enhancing the TA of Malpractice Prevention Squad.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.18

Development of a Student portal for the University Helpdesk to enable the students to apply through online for the various University services

(DR Admn, Helpdesk)

The Syndicate held on 29.12.2020 approved the recommendations of the Standing Committee of the Syndicate on Planning & Development to constitute a sub committee to frame a comprehensive proposal for the modernization of the University Helpdesk.

The sub committee after detailed discussions, recommended to develop an online web portal for students to apply online for availing the services of the University which was placed in the Syndicate and the Syndicate resolved to place the same before the Standing Committee of the Syndicate on Finance.

The recommendations of the Standing committee of the Syndicate on Finance to authorize the Pro- Vice Chancellor to negotiate with the start up firm of the Department of Computer Science M/s AUGGEN 21 on the quoted amount of the proposal which was approved by the Syndicate vide item no: 30.50 additional item no:4 at its meeting held on 23.07.2021.

The Pro- Vice – Chancellor negotiated with the firms M/S AUGGEN-21, the start up firm of Department of Computer Science, Kariavattom and the cost of development of the software was reduced from Rs. 2,88,000/- to Rs. 2,64,000/- (Rupees Two Lakh Sixty Four thousand only) and the AMC rate was reduced from Rs. 43,200/- to Rs. 39,600/- (Rupees Thirty Nine Thousand Six Hundred only). The minutes of which was approved by the Vice- Chancellor on 24.09.2021.

The Finance has endorsed the above amount vide FOS.3018/Finance I/dtd. 06.10.2021.

Now as per the orders of the Vice-Chancellor the negotiated rate of Rs.2,64,000/- (Rupees Two Lakh Sixty Four thousand only) for the developmnet of the software and Rs. 39,600/- (Rupees Thirty Nine Thousand Six Hundred only) towards the rate of AMC for the first year is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended the following

- *to arrange a Software presentation before the Syndicate*
- *to approve the negotiated rate of Rs.2,64,000/- (Rupees Two lakh sixty four thousand only) for the development of the software and Rs.39,600/- (Rupees Thirty nine thousand six hundred only) towards the rate of AMC for the first year*
- *payment in this regard shall be made from Part I- Non-Plan -A. General Administration-MH:1(a) General Direction -4/5750 Miscellaneous.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.19

Department of German – Report from the Head on the approval of free structure of the B1 and B2 level short term courses in German Language under Dept.of German – reg.

(Ac D)

The Syndicate at its meeting held on 28.10.2021, vide item no. 33.64.11 considered the proposal for the approval of the fee structure of B1 and B2 level short term courses in German under Dept.of German and resolved that the item to be refered to the Syndicate on Finance alongwith the report of the Head, Department of German, University of Kerala.

The Head, Dept.of German has forwarded a detailed report on the proposal for the approval of fee structure of B1 and B2 level short term courses in German Language.

The details of the report regarding the fee structure is as given below:

Fee Structure

Tuition fee : B1 – Rs. 15000/-	B2 – Rs. 17000/-
No.of Students : B1 &B2	Max – 40
(for each)	Min – 10

Expected Expenditure and Net Profit in Rs.

Course	Course Fee +App Fee +Exam Fee +DDF	No.of Students	Total Income	Expected Expenditure	Net Amount to the University
German B1	15,000/-	40	6,00,000/-	2,09,500/-	3,90,500/-
German B1	15,000/-	10 (Min. no.of Students)	1,43,500/-	1,43,500/-	6,500/-
German B2	17,000/-	40	6,80,000/-	2,29,500/-	4,50,500/-
German B2	17,000/-	10 (Min. no.of Students)	1,70,000/-	1,57,500/-	12,500/-

Fee Collection of B1

The Dept.of German shall collect the course fee and the same will be paid to the University Account after deducting the amount of expenditure for conducting the course (Honorarium to the Resource persons, to the course co-ordinator, to Office Assistant & Casual Labour) which shall be kept in the DDF Account of Dept of German and the payment will be made to the resource persons. And there shall be a separate account register Aand admission register maintained at the Dept.of German.

Fee Collection of B2

The Dept.of German shall collect the course fee and the same will be paid to the University Account after deducting the amount of expenditure for conducting the course (Honorarium to the Resource Persons, to the Course Co-ordinator, to Office Assistant & Casual Labour) which shall be kept in the PD Account of Dept of German and the payment will be made to the resource persons.

And there shall be a separate account register and admission register maintained at the Dept.of German.

Course Fee Comparison of B1

Institute	Course	Hours	Course Fee
Goethe Institute	B1	112 Hours (16 weeks)	₹ 40,000/-
OeSD Bangalore (Austria)	B1	90 Hours	₹ 35,000/-
Dept of German, University of Kerala	B1	120 Hours (65 Days, 3 to 4 Months)	₹15,000/-

Course Fee Comparison of B2

Institute	Course	Hours	Course Fee
Goethe Institute	B2.1) is a preparatory course of B2.2)	112 Hours (16 Weeks)	₹50,000/-
Dept of German, University of Kerala	B2	120 Hours (65 Days,3 to 4 Months)	₹17,000/-

As per the orders of the Vice Chancellor, the report on the proposal for the approval of fee structure of B1 and B2 level short term courses in German language submitted by the Head, Department of German, University of Kerala is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the proposal submitted by the Head, Dept. of German and recommended to approve the following fee structure of B1 and B2 level short term courses in German language

<i>Sl No</i>	<i>Course Name</i>	<i>Amount(per head)</i>
<i>1</i>	<i>B1</i>	<i>15000/-</i>
<i>2</i>	<i>B2</i>	<i>17000/-</i>

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.20 *Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom - B2 class city HRA and Special Hill tract allowance - clarification -requesting of -reg .*

(Ad FI)

The Director,SCCPCK stated that Scheme staff including all economic Investigators are getting the House Rent Allowance (HRA) at a rate applicable to B2 Class City w.e.f 01/11/2010.

Adviser, Ministry of Agriculture & Farmers welfare, Govt.of india directed University to implement the recommendations of Inter Ministerial Committee within the approved budgetary support .

Accordingly,special allowance to persons posted in difficult areas like hilly area or Naxalite affected areas at the rate of 12.5 percent per month of their basis +GP has been sanctioned vide U.O No.AdF1/2376/2020 dtd 16/04/2021.

The Director, SCCPCK has requested for a clarification on the matter, whether B2 class city HRA is applicable along with the Special Hill tract Allowance for those Economic Investigators posted in hilly areas (ie, posted in Zone 3, high land)

Remarks of Finance was obtained on this matter and the Finance section remarked that a clarification is required as to whether the areas come under” Hill Tract Allowance” as applicable to State Government/University employees can be made applicable here also.As per the G.O(P) No.27/2021/Fin dated 10/02/2021(G.O regarding the 11th Pay revision) ,the rates are fixed with regard to different pay ranges Viz.Rs.300(upto 25100),450(above 25100 and below 43400) and 500(43400& above) and not stipulated as a percentage of basic pay.

The nature of posting ie.(i)whether posted in a Hill area -Station (ii)travelling daily to a Hilly area for performing duties is to be specified by the Director,SCCPCK.The Hill tract Allowance is applicable to an officer who is posted in a Hill area-Station .The other category shall receive Daily Allowance as stipulated byRule 44,Part II,KSRs.

Since the recommendation of Inter Ministerial Committee provisioning special Allowance to persons posted in “difficult areas like hilly area or Naxalite affected areas” has been implemented, a list specifying the names of “difficult areas like hilly area or Naxalite affected areas” as applicable, may be obtained from the authority concerned.

Accordingly, Director was intimated to provide clarification on the nature of posting. The Director, SCCPCK forwarded the list of seven Economic Investigators posted in the clusters of Highland (Zone III) and after completion of each block year the investigators may change along with Taluks & Villages.

The Finance Section again remarked that earlier remarks regarding this matter stands valid in this case and HRA as applicable to the “Station area” where the officer is posted may be granted. On the strength of the clarification provided by the Director, SCCPCK, the employees posted in hilly area may be granted eligible Special allowance as sanctioned vide U.O No.Ad.F1/2376/2021 dated 16/04/2021 subject to the availability of Scheme funds concerned.

The Hon’ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to give HRA and Special Hill tract allowance to the Economic Investigators of SCCPCK, subject to the following.

- 1. Approval of funding agency.***
- 2. the availability of scheme fund.***

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11.01.2022, be approved.

FURTHER RESOLVED to ascertain whether the project is under Hilly area.

Item No.36.91.21 Request from the Director, SCCPCK for modifying the U.O regarding the revision of pay of Field Officer of the Scheme on Study on the Cost of Cultivation of Principal crops in Kerala, Department of Economics, University of Kerala, coming under UGC scale of pay-reg:-

(Ad FI)

Smt Indulekha P T was appointed as Field officer of the scheme in the U.G.C Scale with pay band Rs.15,600/-39,100+AGP 6000(sixth pay commission)w.e.f 21/12/2013. The pay in respect of the incumbent has been fixed as per vide U.O No.AdF1(3)/6426/2007 dated 25/01/2014.

The Director, SCCPCK has requested to revise the pay of Smt.Indulekha, Field Officer with effect from 01/01/2016 as applicable in the G.O (P) No.18/2019/HEDN dated 29/06/2019 .

The remarks of Finance was obtained on this matter .Finance has remarked that at present Smt.Indulekha.P.T is THE Field officer in the U.G.C scale with pay band Rs.15,600/-39,100+AGP 6000(sixth pay commission) and the pay of Smt.Indulekha P.T may be revised as per the government orders applicable to University staff who come under the U.G.C Scheme.

Finance has also remarked that as per the government Letter No.HEDN-C3/272/2019 HEDN dated 31/12/2019 the revised salary shall be given from 01/06/2019 onwards Government have not authorised the payment of arrear prior to 01/06/2019 .The expenditure on account of the revised pay fixation shall be met from the Scheme funds concerned only.

Hence as per the orders of the Vice Chancellor the matter was placed before the Combined Standing Committee of the Syndicate on Staff, Equipment and Buildings & Finance held on 27/11/2020. The Committee considered the matter and recommended to defer the item to the next combined meeting .The Syndicate held on 30/11/2020 vide item No.20.71.04 resolved to approve the same.

The Combined Standing Committee of Syndicate on Staff, Equipments and Buildings and Finance held on 25/01/2021 recommended to “*revise the pay of Smt.Indulekha P.T, field Officer, SCCPCK with effect from 01/06/2019 as per the Government orders applicable to the University staff*”. The Syndicate held on 17/02/2021 vide item 23.13.01.01 approved the recommendations of the Combined Committee of Syndicate on Staff, Equipments and Buildings and Finance

Accordingly, U.O No.Ad.F1/6496/2020 dtd 09/04/2021 was issued to effect revision of pay to Smt.Indulekha P.T, field officer w.e.f 01/06/2019.

The Director,SCCPCCK vide Letter No.C.C.14/80 dtd 08/07/2021 has requested that payscales coming under UGC scales of pay have been revised w.e.f 01/01/2016 and also requested to modify the University order dated 09/04/21 to the extent that pay revision in respect of Smt.Indulekha P.T, field officer comes into effect from 01/01/2016.

The remarks of finance is again obtained. The finance has remarked that the UGC Pay Revision (7th CPC) in r/o the employees under UGC Sheme is applicable w.e.f 01.01.2016 as per GO(P)No.18/2019/HEDN dated 29.06.2019 and 28.05.2020 Monetary benefits of the fixation is subject to availability of funds concerned,without any financial commitment from the part of University.

The Vice Chancellor has ordered to place the matter before the Syndicate and the matter was placed before the Syndicate.

The Syndicate held on 28/10/2021 vide item 33.72 resolved to refer the item to the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

Accordingly, the matter is placed before the the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to authorize Dr. K.B.Manoj and Dr. S. Nazeeb, Members, Syndicate to study and submit a report on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.22 University Press - Re - Appropriation of funds - Consideration of - reg. (Ad BII)

The Superintendent in-charge, Kerala University Press has forwarded a proposal for Allotment of additional Funds from General Head to the "Purchase of Paper " Head and "Wages of Contingent Employees/Guest Lectures "Head of University Press. The details forwarded are as follows:

Head of Account	Total Amount allotted	Amount expended	Amount Remaining
MH 56-4-2115-Purchase of Paper '	Rs.8,00,000/-	Rs.6,98,423/-	Rs.1,01,577/-
MH 56-4-1218-Wages of Contingent Employees/ Guest Lectures	Rs.60,00,000/-	Rs.28,08,150/-	Rs.31,91,850/-

It is also informed that, an additional amount of Rs 25,00,000/- is required to meet the expense towards the wages of contingentemployees.

The Finance, vide endorsement Endt. No.3915/Finance II/2021-22 dated 18.11.2021, has endorsed to provide an amount of ₹ 4,00,000/-(Rupees Four Lakh only) to the head of account " Part I Non Plan MH 56 University Press - 4/2115 Purchase of paper " by re-appropriation from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous " provided in the current year's budget estimates of the university. Finance has also suggested to meet the additional expenditure on purchase of paper from the funds provided above.

Finance has also remarked that 'request for additional funds under the sub head "4/1218 Wages of Contingent Employees/Guest Lectures" may be considered only on exhaustion of actual funds under the head of account. Details of additional employees engaged along with anticipated expenses for the remaining months may also be forwarded along with re-appropriation proposals

The Syndicate held on 04.12.2021, vide Item No.34.121 has considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the implementation orders of the Vice-Chancellor, the above re-appropriation proposal is placed before the Standing committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for reappropriation of an amount of Rs. 4,00,000/- (Rupees Four Lakh only) to the head of account "Part I Non Plan MH 56 University Press - 4/2115 Purchase of paper " by re-appropriation from the head of account "Part I Non Plan MH 63 Miscellaneous-8/5948 Miscellaneous " provided in the current year's budget estimates of the university.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.23 Kerala University Press - Printing & Stationery Head - Re - Appropriation of funds - Consideration of - reg.

(Ad BII)

The Superintendent, Kerala University Press has forwarded a proposal for Re-appropriation of Funds to the Head of account Printing & Stationery of Kerala University Press. It is informed that, an amount of Rs.8,00,000/- was provided under the Head of Account "MH 56-4-2925-Printing & Stationery" for the Financial Year 2021-22, from which Rs.6,30,753/- has already been expended & the balance amount of Rs.1,69,247/- is insufficient to meet the expenditure for the urgent works to be executed. Hence, it is requested to re-appropriate funds to MH 56-4-2925-Printing & Stationery, as detailed below:

Sl No	Amount	Head of Account from which re-appropriation is to be done
1	Rs.6,00,000/-	MH - 56 - 4 - 2240 - Binding Materials.
2	Rs.4,50,000/-	MH - 56 - 4 - 1220 - Office Expenses and Miscellaneous
3	Rs.2,00,000/	MH - 56 - 4 - 1215 - Pay of Contract Staff
4	Rs.1,00,000/-	MH - 56 - 4 - 5765 - Apprentice Charges

The Finance, vide Endorsement No. FOS 3678/Fin II/2021-'22 dated 18.11.2021 has endorsed to re- appropriate an amount of ₹ **15,00,000/-** (Rupees Fifteen Lakh Only) to the head of account "Part I- MH 56 University Press - 4/2925 Printing & Stationery" from various sub heads as detailed below:

Head of Account to which re-appropriation is to be done	Amount to be reappropriated	Head of account from which re-appropriation is suggested
Part I - M H : 56 University Press - 4/2925 Printing & Stationery	6,00,000	MH 56:University Press - 2240-Binding Materials
	4,50,000	MH 56:University Press - 4/1220-Office expenses and Miscellaneous
	2,00,000	MH 56:University Press - 4/1215 - Pay of contract staff
"	1,00,000	MH Charges 56:University Press - 4/5765-Apprentice
"	1,50,000	MH 63 Miscellaneous - 8/5948 - Miscellaneous
Total	15,00,000/-	(Rupees Fifteen Lakh only)

The additional expenditure on printing & stationery may be met from the funds, as provided above, in the current year's Budget Estimates. The Syndicate held on 04.12.2021, vide Item No.34.90 , has considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice - Chancellor, the above re-appropriation proposal is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for reappropriation of an amount of Rs. 15,00,000/- (Rupees Fifteen Lakh Only) to the head of account "Part I- MH 56 University Press - 4/2925 Printing & Stationery" from various sub heads provided in the current year's budget estimates of the university as detailed below :

Head of Account to which re-appropriation is to be done	Amount to be re-appropriated	Head of account from which re-appropriation is suggested
Part I - M H : 56 University Press - 4/2925 Printing & Stationery	6,00,000	MH 56:University Press - 2240-Binding Materials
	4,50,000	MH 56:University Press - 4/1220-Office expenses and Miscellaneous
	2,00,000	MH 56:University Press - 4/1215 - Pay of contract staff
"	1,00,000	MH Charges 56:University Press - 4/5765-Apprentice
"	1,50,000	MH 63 Miscellaneous - 8/5948 - Miscellaneous
Total	15,00,000/-	(Rupees Fifteen Lakh only)

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.24 **Minutes of the meeting of the Sub Committee constituted the revision of existing guidelines regarding the refund of fees - Reg.**

(Ad BII)

The Syndicate at its meeting held on 13.04.2021, had resolved to constitute a Sub- Committee comprising the Registrar ,Controller of Examination and Finance Officer, to study and to submit a report on the matter regarding refund (Items No: 26.75.23, 26.75.24, 26.75.25& 26.75.26). A meeting of the Sub Committee was convened on 16.11.2021.

As per the orders of the Vice - Chancellor, the minutes of the meeting of Sub - Committee regarding the refund of fees and revision of existing guidelines, is placed before the Standing Committee of Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Conveners of the Standing Committee of the Syndicate on Finance, Staff, Equipment & Buildings and Affiliation of colleges to study and submit a report on the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

FURTHER RESOLVED to include Convener, Standing Committee of the Syndicate on Examinations in the above sub-committee.

Item No.36.91.25 **PG Admission 2021 – Note received from revenue audit – remittance of special fee of SC ST OEC candidate – reg.**

(Ac H)

As per the prospectus of PG Admission 2021, the candidates belonging to SC ST, OEC categories should remit a token amount of Rs.100/- and Rs. 200/- towards students care fund to assure their admission at the time of allotment. The remaining fee of Rs 730/- towards special fee is to be claimed by the college from the SC ST department and remitted to the University. Now the revenue audit section has remarked that Rs. 100/- remitted as token amount is not accounted under the special fees hence the balance amount to be remitted by the SC, ST, OEC candidates shall be Rs. 830/-.

The matter was placed before the meeting of the Syndicate held on 28.1.2021 and resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

Hence the matter regarding remittance of special fee of the candidates belonging to SC, ST, OEC categories is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to intimate the colleges to remit an additional amount of Rs.100/- each towards special fee from the candidates belonging to SC,ST, OEC categories.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.26 Kerala University Library - Wiley e-journal - Providing access - reg.

(Ad AV)

Sanction has been accorded to release the payment for the subscription of e-journals viz, Wiley E-Journals, Emerald E-Journals and IOP E-Journals, for the year 2020, vide U.O. No. Ad.AV.2/9501/21 dated 31.03.2021. The U.O. has been issued on the basis of the decision of the Library Advisory Committee conducted on 20.03.2021. As per the U.O., the payment towards the subscription renewal of e-journals during the current academic year has been with held until the decision of KSHEC is obtained and also, the University Librarian(i/c) has been entrusted to ensure that subscription charges for the e-resources to be paid only for the period of full text access provided in the campus wide network.

The University Librarian(i/c), vide letter dated 05.10.2021, has stated that, Rs. 14,89,383/- has been paid to Allied Publishers Subscription Agency for the renewal of Wiley E-Journals for the year 2020, but the agency had informed that, they could not process the renewal order for the year 2020 due to technical reason of their systems. It is also stated that, now the agency had requested to utilize the said amount for the renewal of the journal for the year 2021. The amount has already been received by them for the renewal of 2020 in which no journals was issued. University Librarian(i/c) has requested for further necessary orders on the request of the agency.

The University Librarian (i/c), in reply to the letter forwarded from this office seeking explanation as to why Rs. 14,89,383/- had been released to the agency for the subscription of Wiley e-journal, without ensuring the access of the journal for the year 2020, has stated that *annual pre-payment system is followed for subscription of journals (payment made in advance) and access of the journal to the users is ensured after that. The subscription agency has informed that due to technical failure they couldn't able to provide access for the year 2020 though they have been paid the subscription fee of Rs. 14,89,383/-.* The agency has now requested to renew their subscription for the year 2021 by utilizing the same amount. Also, they have expressed their willingness to refund the amount paid by the University if we are not willing to renew the subscription.

While considering the above matter, the Vice-Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the following matter is placed before the Standing Committee of the Syndicate on Finance.

1. Whether the subscription agency of Wiley e-journal be intimated to refund the amount released to them as subscription fee for the year 2020 as they failed to provide access for the said year.

OR

2. Whether the subscription agency of Wiley e-journal be intimated to provide access for 2021-22 by utilizing the amount released to them as subscription fee for the year 2020.

The Committee considered the matter and recommended to intimate the subscription agency of Wiley e-journal, either to provide access to the journal for the next year from the date of renewal or to refund the amount with penal interest.

The Committee further recommended that the University Libraries and Department Libraries shall be brought under the purview of Standing Committee of the Syndicate on Academic and Research.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.27 Budget Speech 2021-22-Second Instalment to Radiation Research project at the Department of Biochemistry-reg.

(Ad AV)

In the Budget Speech 2021-22 vide para No.21, an amount Rs.40,00,000/- (Rupees Forty Lakh only) has been earmarked as financial assistance for the second instalment to 'Radiation Research project' at the Department of Biochemistry.

The Syndicate held on 23.09.2021 considered the matter and recommended to pay Rs.40,00,000/- as provisional advance to the Head, Dept of Biochemistry towards the second installment of the project at the Department. The Committee further recommended to authorize the Registrar to collect a progress report of the first phase of the work and to place the same before the Standing Committee of the Syndicate on Academics and Research.

It may be noted that an amount of Rs.50,00,000/- (Rupees Fifty Lakh only) was envisaged in the Budget Speech 2019-20 at the first phase of the project of Acute Radiation Syndrome of the Hematopoietic system. The project was transferred to Dr.P.G. Biju and an amount of Rs.20,00,000/- (Rupees Twenty Lakh only) has been released as provisional advance to Dr.P.G. Biju, Co-ordinator of the project vide U.O.No.Ad.AV.03/40185(1)2019 dtd 05.01.2021,

The Head, Dept of Biochemistry, vide letter dated 30.09.2021(e-mail), has requested to transfer the provisional advance to Dr.P G Biju since he is the Coordinator of the Project.

Dr.P.G.Biju, Assistant Professor, Department of Biochemistry, vide letter dated 10.11.2021, has stated that due to the higher cost of equipment, additional fund was requested and an amount of Rs.40.00 lakh was sanctioned in the Budget Speech 2021-22 as phase-II of the project. Hence he requested to merge these two funds (Rs.30 lakh from phase-I and Rs.40 lakh from phase-II) for the purchase of high quality and reliable equipment.

The Finance remarked that Considering the request from the Head, Department of Biochemistry vide letter No.BCH/NP-21-22/ 2021 dtd. 30.09.2021, based on the clarification given from the Department vide letter dated.10.11.2021 and subject to administrative sanction, the proposal for payment of an amount totaling ₹70,00,000/- (Rupees Seventy Lakhs only), i.e; ₹30 lakhs allocated in the Budget Speech 2019-20, vide Item No.30 and an amount of ₹ 40 Lakhs allocated in the Budget Speech 2020-21, vide Item No.21 as provisional advance to Dr.P.G.Biju, Assistant Professor, Department of Biochemistry, towards the implementation of research project "Acute radiation Syndrome of Hematopoietic System -Development of Immunity related Research project may be agreed to.

As per the orders of the Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Finance, for consideration and recommendation.

1. The request of Head, Dept. of Biochemistry to transfer the project (Second Instalment to Radiation Research Project- "Acute radiation Syndrome of Hematopoietic System) to Dr.P.G.Biju, Assistant Professor, Department of Biochemistry since he is the coordinator of the project.
2. The request submitted by Dr.P.G.Biju, Assistant Professor, Department of Biochemistry to release an amount totaling Rs.7000000/- (Rupees seventy Lakh only) as provisional advance by merging two funds (ie, Rs.30 Lakh from Phase I & Rs 40 Lakh from phase II) for the purchase of high quality and reliable equipment for the Radiation Research project.

The Committee considered the matter and recommended the following:

1. **to transfer the Project to Dr. P.G. Biju, Assistant Professor and Project Co-ordinator, Dept. of Biochemistry.**
2. **to sanction an amount of Rs.70,00,000/- (Rupees Seventy lakh only) to Dr. P.G. Biju, Project Co-ordinator, as Provisional Advance, by merging Rs. 30,00,000/- from Phase I and Rs.40,00,000/- from Phase II) for the Radiation Research Project**

The Committee has further recommended that all the purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.28 Kerala University Press- Sanctioning of Additional Working Hours allowance to the Permanent and Casual Employees -Request –reg

(Ad DIII)

While considering the delay in printing of SLMs of UG & PG programmes of SDE and the urgency for releasing the SLM of S2 UG & S3 UG & PG programmes within a short period of time, the SDE Monitoring Committee at its meeting held on 02.09.2021 vide item no.32.89 recommended that the employees of the Press shall work extra hours (4 hours treated as Special duty) with an additional allowance of Rs.400/- (Rupees Four Hundred only) for permanent employees and Rs.300/- (Rupees Three Hundred only) for Casual Employees (Binders and Printers) per special duty, in order to complete the printing works of SLMs within the stipulated time period. The Syndicate at its meeting held on 23.09.2021, vide item no.32.89.01, resolved to approve the above recommendation of the SDE Monitoring Committee.

Accordingly, vide UO.No.Ad.DIII/6706/2021/UoK dated 25.11.2021, sanction was accorded by the Vice-Chancellor to the permanent employees in the Kerala University Press being granted an amount of Rs.400/- (Rupees Four Hundred only) and the Casual Employees (Binders and Offset Printers) in the Kerala University Press being granted an amount of Rs.300/- (Rupees Three Hundred only) as additional allowance per Special duty (4hours treated as Special duty), in order to complete the printing works of SLMs within the stipulated time period.

The Superintendent in-Charge of KUP vide his letter No.KUP/Estt/1/Addl.Work 2021 dated 20.10.2021, has forwarded the Statement of work done by the Employees (Permanent and Casual) in connection with the urgent printing of SDE 4th Semester and Answer Books and informed that 14 Employees (including 6 Permanent and 8 Casual) attended Additional Working hours conducted during the period from 03.09.2021 to 30.09.2021. The Superintendent in-Charge of KUP has also requested that necessary action may be taken for sanctioning payment of the Additional Work Hours Allowance to the Permanent and Casual Employees as detailed below.

Statement of Work done by Permanent Employees during September 2021 are as follows;

SI No	Name of Employee	Total days	Amount (Rs.400/day)
1	K Harikumar	9	3600
2	P.S.Rajan	4	1600
3	A.J.Manuel Das	9	3600
4	R.S.Rajan	8	3200
5	Biju J.S	9	3600
6	Ravi S	2	800
Total			16,400/- (Rupees Sixteen Thousand Four Hundred only)

4. Statement of Work done by Casual Offset Printers during September 2021 are as follows;

SI No	Name of Employee	Total days	Amount (Rs.300/day)
1	Abilash T	15	4500
2	Deepak V.S	16	4800
3	Manoj M.S	0	0
4	Promod K.S	16	4800
5	Prabeesh K	1	300
6	Reshma R.R	0	0
7	Sureshkumar K.P	18	5400
8	Sam J L	15	4500
9	Satheesh T	15	4500
10	Sujith U K	9	2700
Total			31,500/- (Rupees Thirty One Thousand Five Hundred only)

As per the orders of the Vice Chancellor, the matter of sanctioning the payment for Additional Working Hours Allowance sanctioned vide U.O referred above to the Permanent and Casual Employees (additional allowance at the rate of Rs.400/- to 6 permanent employees amounting to Rs.16,400/- and at the rate of Rs.300/- to 10 Casual Employees (Binders and Printers) amounting to Rs.31,500/-) totalling to Rs.47900/- (Rupees Forty Seven Thousand Nine Hundred only) as detailed

above is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to sanction an amount of Rs.47,900/- (Rupees Forty seven thousand nine hundred only) towards the payment of Additional Working hour allowance to the 6 permanent employees @ Rs. 400/- and 10 casual employees @ Rs. 300/- per day.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91.29 Request for opening new Head of Account in the Kerala University Study and Research Centre, Alappuzha-Consideration of—reg

(Ad AVI)

The Assistant Registrar, KUSRC Alappuzha had informed that, an amount of Rs.30,100/- (Rupees Thirty Thousand One Hundred Only) and Rs. 25,800/- (Rupees Twenty Five Thousand Eight Hundred Only) was collected on 24.09.2021 and 29.09.2021 respectively, from the students in connection with the admission of M Com Rural Management course and the same was credited to the head of accounts of Department of Commerce, Kariavattom and has requested to condone the mistake.

The details of amount credited to the sub heads under Department of Commerce are as follows

Sub Heads	Amount collected on 24.09.2021	Amount collected on 29.09.2021	Total
Sports Affiliation Fee	Rs.1400/-	Rs 900/-	Rs.1950/-
University Union Fee	Rs.840/-	Rs.720/-	Rs.1560/-
Student Aid Fund	Rs.420/-	Rs. 360/-	Rs.780/-
Women's Study Unit	Rs.210/-	Rs.180/-	Rs.390/-
Medical Inspection Fee	Rs.350/-	Rs.300/-	Rs.650/-
Student Care Fund (Medical Cum Accident Insurance Policy)	Rs.1400/-	Rs. 1200/-	Rs.2600/-
Affiliation Fee	Rs.3150/-	Rs. 2700/-	Rs.5850/-
Admission Fee	Rs.735/-	Rs.630/-	Rs.1365/-
Tuition Fee	Rs.17,500/-	Rs. 15000/-	Rs.32,500/-
Library Fee	Rs.735/-	Rs.630/-	Rs.1365/-
Stationery Fee	Rs.1120/-	Rs.960/-	Rs.2080/-
Internet & Audio Visual Fee	Rs.735/-	Rs.630	Rs.1365/-
Sports and Athletics Fee	Rs.1855/-	Rs.1590/-	Rs.3445/-
Grand Total	Rs.30,100/-	Rs.25,800/-	Rs.55,900/-

The Assistant Registrar, KUSRC Alappuzha has hence requested to open new sub-heads under M Com Rural Management, KUSRC Alappuzha as detailed above and to initiate steps for transferring the amounts from the Heads of Account of Department of Commerce to the newly opened Sub Heads under M Com Rural Management, KUSRC Alappuzha.

It may be noted that, no Head of Account is opened for receipts under KUSRC, Alappuzha.

The Finance Section, vide Endt. No. FOS 3160/Finance2/ 2021-'22, has recommended that 'a new sub head "AER 3630 Kerala University Study and Research Centre, Alappuzha (Administration)" may be opened under "Part I Non Plan Receipts - E: Academic Study Centres" in the Budget Estimates of the University. Non Plan receipts due to Alappuzha Study & Research Centre may be booked under the new head of account proposed. Accordingly, fees collected by way of conducting M.Com Rural Management may be booked under the above mentioned head of account. Necessary instructions may also be given to the computer Centre to incorporate the new sub head with the existing software used in the Centre so that income generated through the Centre are correctly classified under the respective head of accounts.'

The Syndicate at its meeting held on 17.11.2021, vide item no.07 has considered the aforesaid request and resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

As per the Orders of the Vice Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation:

1. to condone the action taken by the Assistant Registrar, KUSRC, Alappuzha, in having credited the amount Rs.30,100/- (Rupees Thirty Thousand One Hundred Only) and Rs. 25,800/- (Rupees Twenty Five Thousand Eight Hundred Only) collected on 24.09.2021 and 29.09.2021 respectively, from the students in connection with the admission of M Com Rural Management course, to the the Heads of Account of Department of Commerce.
2. to open a new sub head "AER 3630 Kerala University Study and Research Centre, Alappuzha (Administration)" under "Part I Non Plan Receipts - E: Academic Study Centres" in the Budget Estimates of the University. The Non Plan receipts due to KUSRC and accordingly, the fees collected by way of conducting M.Com Rural Management may be booked under the said head of account.
3. to direct the computer centre to incorporate the proposed new sub head with the existing software used in the centre so that income generated through the centre are correctly classified under the respective head of accounts.
4. to transfer the amount (as detailed in the table) credited to the Head of Account of Commerce, to the proposed new sub head "AER 3630 Kerala University Study and Research Centre, Alappuzha (Administration)" under "Part I Non Plan Receipts - E: Academic Study Centres" in the Budget Estimates of the University, as requested by the Assistant Registrar, KUSRC, Alappuzha.

The Committee considered the matter and recommended to approve the above said for proposals.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No. 36.91 Additional.01: Department of Economics - Budget Speech-2021-22-ItemNo.12 – Proposal - Establishment of Economics Research Laboratory -reg

(Ad DIII)

As per Item No.12 of the Budget Speech 2021-22, it is envisaged a proposal for the Establishment of Economics Research Laboratory in the Department of Economics, University of Kerala and an amount of Rs.20,00,000/- (Rupees Twenty Lakh only) has been allocated in the Budget for the establishment of the same.

The Budget Implementation Cell at its Meeting held on 26.04.2021, vide item No.12 has recommended to obtain the proposal from the HoD, Department of Economics in consultation with Dean, Faculty of Social Science and Sri Siddik R., Director, DSS and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly the proposal for the Establishment of Economics Research Laboratory in the Department of Economics has received from the HOD, Department of Economics and the Estimated Expenditure for the same is as follows.

Sl No.	Item	Expenditure
1	For the lab, buying Computer (10 Computer X One lakh)	1000000
	Total	1000000
	For, project and policy paper	
2	Travel and field work	130000
3	Hiring services	200000
4	Contingency	20000
5	Stakeholder's workshop including experts (2 stages in at least six different groups)	500000
6	Dissemination Seminar	30000
7	Printing Report	10000
	Total	8,90,000
	Grant Total	18,90,000

(Eighteen LakhNinety Thousand only)

As per the orders of the Vice-Chancellor, the proposal for the Establishment of Economics Research Laboratory in the Department of Economics in the Budget Speech of 2021-22 was placed before the the Standing Committee of the Syndicate on Academics and Research held on 26.10.2021 for consideration and appropriate recommendation.

The Committee considered the above matter and recommended to agree with the proposal in principle and further recommended to place the matter before the Standing Committee of the Syndicate on Finance.

The Syndicate at its meeting held on 28.10.2021, vide item No.33.107.D11 approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research. *As per the orders of the Vice-Chancellor, the proposal for the Establishment of Economics Research Laboratory in the Department of Economics in the Budget Speech of 2021-22 is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.*

The Committee considered the matter and recommended to approve the proposal for the Establishment of Economics Research Laboratory in the Dept. of Economics with an Estimated Expenditure of Rs.18,90,000/-

The Committee has further recommended that all the purchases shall be made in accordance with the provisions contained in the Store Purchase Manual and Kerala Financial Code.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional . 02

Lease of Usufructs in the SH Campus – reducing the base rate-reg.

(Ad BII)

Quotations were invited several times for the collection of usufructs in the Senate House Campus from 2018 onwards. But in response no quotations were received. Further as per the orders of the Registrar, Kerala University Employees Co operative Society, Kerala University Staff Housing Cooperative Society and Jeevani Club were requested to offer willingness on collecting the Usufructs from SH campus and no response is received till date.

It may be noted that, one of the reasons for poor response from the bidders is the high base rate fixed for the auction. The base rate is calculated as awarded bid amount of previous year + 10% (rounded). In this case the bid amount of previous contract was Rs. 50,150/-. From 2018 onwards, the base rate was fixed as Rs. 40,000/-.

The base rate fixed for the previous years have been depicted below.

Period	Awarded Bid Amount	Base Rate
2013-2014	18,000/-	17,500/-
2014-2015	20,000/-	19,800/-
2015-2016	35,550/-	22,000/-
2016-2017	40,100/-	40,000/-
2017-2018	50,150/-	44,200/-

Being a source of revenue to the University and in the backdrop of several audit enquiries in this regard, the base rate may be reduced so as to encourage more participation of bidders in the auction.

As per the orders of the Hon'ble Vice-Chancellor, the matter of reducing the base rate for auction of the usufructs may be placed before the Standing Committee of Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to invite quotations for the collection of usufructs in the Senate House campus with a base rate as that of in the year 2017-18, as no quotation was received for the past 4 years.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional . 03

Refund of Rs.1,21,000/- remitted in excess, by Sri.Pradeesh S., B.Sc. CS student, UIT, Adoor, towards third Semester tuition fees – reg.

(Ad BII)

Sri.Pradeesh, student of Third Semester B.Sc. Computer Science Degree Course at UIT, Adoor, has erroneously remitted an amount of Rs.1,34,455/-towards third Semester Tuition fee, instead of the actual amount of Rs.13,455/-. Hence the candidate has requested to refund the excess fee of Rs.1,21,000/- paid. It may also be noted that, the payment was made by Smt. Indumathy P.S., Computer Lab Instructor, UIT, Adoor, from her account, in favour of the candidate.

The dealing section, Ad AVII (A) has remarked that the tuition fee for third semester in r/o the candidate as 13,455/- (including super fine). The Ad AVII A section has verified the genuineness of the online payment receipt through Kerala University e-payment portal and remarked that the remittance is found correct (Remitted amount is Rs.1,34,455/-).

The Principal, UIT Adoor has also informed via letter that the requisite fee for the third semester tuition fee is Rs.13,455/- and recommended to refund the excess fee paid by the candidate.

The Finance has remarked that as per the existing guidelines of refund vide U.O No.Ad.BII/5622/06/2016 dated. 24.06.2016 refund can be considered 'if there is fault on part of the University and "any refund not included in the guidelines shall be specifically approved by the Vice-Chancellor after considering the merit".

Hence, as per the orders of the Vice-Chancellor, the matter regarding the refund of excess fee remitted by Sri. Pradeesh S., is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to intimate Sri. Pradeesh, Student of S3 B.Sc Computer Science, UIT, Adoor and Smt.Indumathy P.S,Computer Lab Instructor, UIT,Adoor to be present before the committee for a hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional . 04 :

ദേശീയ പെൻഷൻ പദ്ധതി - OPGM (ഓൺലൈൻ പ്രാൺ ജനറേഷൻ മോഡ്യൂൾ) നടപ്പാക്കുന്നത് - സംബന്ധിച്ച്.

(NPS Cell)

- സൂചന: 1. സർക്കാർ ഉത്തരവ് നം.20/2013/Fin.തീയതി 07/01/2013.
- 2. സർവ്വകലാശാല ഉത്തരവ് Ad.AIII.2/G20/2015 തീയതി 18/01/2015.

കേരള സർവ്വകലാശാലാ സിൻഡിക്കേറ്റ് 06.12.2014-ൽ കൂടിയ യോഗത്തിന്റെ തീരുമാനം (Item No.02.03) അനുസരിച്ച് കേരള സർവ്വകലാശാലാ ജീവനക്കാർക്ക് ദേശീയ പെൻഷൻ പദ്ധതി നടപ്പിലാക്കാൻ തീരുമാനിക്കുകയുണ്ടായി. ഈ തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ കേരള സർവ്വകലാശാല ഉത്തരവ് പ്രകാരം (Ad.AIII.2/G20/2015 തീയതി 18/01/2015) സർക്കാർ ഉത്തരവ് (നം. 20/2013/Fin.തീയതി 07/01/2013) നടപ്പിലാക്കി.

തുടർന്ന് ഇതു സംബന്ധിച്ച നടപടിക്രമങ്ങൾ ഫിനാൻസ് ഓഫീസർ, അസിസ്റ്റന്റ് രജിസ്ട്രാർ ഓഡിറ്റിന് കുറിപ്പ് കൈമാറി.

പുതിയ ജീവനക്കാരെ ദേശീയ പെൻഷൻ പദ്ധതിയിലേക്ക് രജിസ്റ്റർ ചെയ്യുന്നതിനു 30 ഏപ്രിൽ 2015-ന് NSDL(നാഷണൽ സെക്യൂരിറ്റീസ് ഡിപ്പോസിറ്ററി ലിമിറ്റഡ്) രജിസ്ട്രാർക്ക് കൈമാറിയ കത്തിന്റെ അടിസ്ഥാനത്തിൽ ഗഅഞ്ചലം ശാസ്തമംഗലം ബ്രാഞ്ചിലാണ് കേരളസർവ്വകലാശാല ഫെസിലിറ്റേഷൻ സെന്റർ ആയി പ്രവർത്തിച്ചിരുന്നത്. ഈ സ്വകാര്യ സ്ഥാപനം ഇപ്പോൾ പ്രവർത്തനം അവസാനിപ്പിച്ചു.

ഇത്തരം ഫെസിലിറ്റേഷൻ സെന്റർ മുഖേന അപേക്ഷകൾ കൈകാര്യം ചെയ്യുമ്പോൾ ധാരാളം കാലതാമസം നേരിടുന്നതിനാൽ ചടയൂല നടപ്പിലാക്കിയ OPGM (ഓൺലൈൻ പ്രാൺ ജനറേഷൻ മോഡ്യൂൾ) ഉപയോഗിച്ചു PRAN ജനറേഷൻ സർവ്വകലാശാല NPS Cell-ന് തന്നെ കൈകാര്യം ചെയ്യാൻ സാധിയ്ക്കും.

OPGM (ഓൺലൈൻ പ്രാൺ ജനറേഷൻ മോഡ്യൂൾ) നടപ്പിലാക്കുന്നത് വഴി സർവ്വകലാശാലയ്ക്കുള്ള നേട്ടങ്ങൾ)

- 1. പുതിയ PRAN ലഭിക്കുന്നതിനായി സർവ്വകലാശാല ചടയൂല-ൽ ഒടുക്കേണ്ട അക്കൗണ്ട് ഓപ്പണിംഗ് ചാർജിൽ 30% കുറവുണ്ടാകുന്നു. നിലവിൽ ഒടുക്കേണ്ടിവരുന്ന 40 രൂപയുടെ സ്ഥാനത്ത് 28 രൂപ സർവ്വകലാശാല ഒടുക്കിയാൽ മതിയാകും.

2. CRA-FC (NSDL സർവ്വീസ് പ്രൊവൈഡിംഗ് ഏജൻസി) വഴി പ്രോസസ്സ് ചെയ്യുമ്പോഴുണ്ടാകുന്ന കാലതാമസം, തെറ്റുകൾ ഇവ ഒഴിവാക്കാൻ സാധിയ്ക്കും.
3. അപേക്ഷകൾ നിരസിക്കപ്പെടാനുള്ള സാഹചര്യം ഉണ്ടാകുന്നില്ല. ബന്ധപ്പെട്ട സെക്ഷൻ ഇ-മെയിൽ മുഖാന്തിരം NSDL ആയി നേരിട്ട് ആശയവിനിമയം നടത്താൻ സാധിക്കും.
4. 3-4 ദിവസത്തിനകം പുതിയ ജീവനക്കാർക്ക് PRAN നമ്പർ ലഭിക്കുകയും അവർക്ക് ശമ്പളം കാലതാമസമില്ലാതെ വിതരണം ചെയ്യാൻ സാധിക്കുകയും ചെയ്യും. (നിലവിൽ 15 മുതൽ 20 ദിവസം വരെ PRAN നമ്പർ ലഭ്യമാക്കാൻ കാലതാമസമുണ്ട്).
5. OPGM സംബന്ധിച്ച ഡാറ്റയുടെയും സോഫ്റ്റ് വെയറിന്റെയും കസ്റ്റോഡിയൻ കേന്ദ്ര ഏജൻസിയായ NSDL ആണ്.
6. OPGM മുഖേന സർവ്വകലാശാല NPS Cell വഴി പുതിയ PRAN അപേക്ഷകൾ കൈകാര്യം ചെയ്യുമ്പോൾ രണ്ടുഘട്ട വെരിഫിക്കേഷൻ സംവിധാനം ചടഘല വെബ്സൈറ്റിൽ ഒരുക്കിയിട്ടുണ്ട്.

ഒന്നാംഘട്ടം - Data entry - Assistant
 രണ്ടാംഘട്ടം - Data verification സെക്ഷൻ ഓഫീസർ/അസിസ്റ്റന്റ് രജിസ്ട്രാർ
 ബഹുമാനപ്പെട്ട വൈസ്ചാൻസലറുടെ 28.12.2021-ലെ ഉത്തരവിന്റെ അടിസ്ഥാനത്തിൽ ഓൺലൈൻ പ്രാൺ ജനറേഷൻ മുഖാന്തിരം പ്രാൺ ലഭ്യമാക്കുന്നത് സംബന്ധിച്ച കുറിപ്പ് ധനകാര്യ സ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional . 05 Request of Dr.Jyothi Kumari, UGC FRP Assistant Professor (Resigned) to release the HRA arrears amounting to Rs.89,077/- for the period from 09.07.2014 to 31.12.2015 -reg.

(PI F)

Dr. Jyothi Kumari, former UGC-FRP Assistant Professor, Department of Geology, via e-mail dated 28.01.2021, has requested to release her HRA arrears amounting to Rs. 89,077/- (Rupees Eightynine thousand and seventy seven only) for the period from 09.07.2014 to 31.12.2015 directly to her account in the State Bank of India, Karyavattom Branch.

In this connection, the following may be noted:

1. Dr. Jyothi Kumari had resigned from the post of Assistant Professor (UGC-FRP), Department of Geology, w. e. f. 15.01.2019.
2. The UGC vide letter no. F. 4-5(51-FRP)/2013(BSR) dated 13.03.2019 had conveyed the sanction for payment of Rs.10,79,668/- (Rs. 8,96,689/- by RTGS and Rs.1,82,979/- by adjustment) towards advance salary in respect of Dr. Jyothi Kumari w. e. f. 01.04.2018 to 31.03.2019 as per 7th CPC.

The table below shows the break up of the amount sanctioned to Dr. Jyothi Kumari by the UGC.

Advance salary w.e.f 01.04.2018 to 31.03.2019 Basic @ Rs.70,900/- p m , Rs.70,900/- x 3 months (w.e.f. 01 04 2018 to 30 06.2018)	Rs.2,12,700/-
Basic@ Rs.73,000/- p m * (Annual Increment w.e.f. 01.07.2018) Rs.73,000/- x 9 months w.e.f. 01 07.2018 to 31.03.2019	Rs.6,57,000/-
DA @ 7% on Basic of Rs.70,900/- p m @ Rs.4,963 pm * 3 months w.e.f 01.04.2018 to 30.06.2018	Rs.14,889/-
DA @ 9% on Basic of Rs.73,000/- p.m.@ Rs.6,570/- p.m. x 9 months w.e.f. 01.07.2018 to 31.03.2019	Rs.59,130/-
TA @ Rs.3600/- p.m +7% on TA @ Rs.3,852/- p m * 3 months w.e.f. 01.07.2018 to 30.06.2018	Rs.Rs.11,556/-
TA @ Rs.3600/- p.m +9% on TA @ Rs.3,924/- p m * 9 months w.e.f. 01.07.2018 to 31.03.2019	Rs.35,316/-
HRA @ 20% of Basic of Rs.24,850/- p.m @ Rs.4,970/- *11 months & 23 days w.e.f. 09.07.2014 to 30 06.2015	Rs.58,357/-
HRA @ 20% of Basic of Rs.25,600/- p.m @ Rs.5,120/- pm * 6 months w.e.f. 01.07.2015 to 31.12.2015	Rs.30,720/-
Total	Rs.10,79,668

Less: unspent balance lying with the University (Rs.1,54,924/- unspent balance + Rs. 28,055/- interest earned): Rs.1,82,979/-.

(Total Rs.8,96,689/-)

3. Based on the finance endorsement, U. O. No Pl. F/17269/FRP/11 dated 26.05.2020 was issued for disbursing an amount of Rs. 8,83,349/- towards of salary and for refunding an amount of Rs. 1,96,349/- to the UGC.
4. But, the HRA arrears, as shown in the above table, was not released at that time.
5. Then Dr. Jyothi Kumari has pointed out that the UGC sanctioned HRA arrears amounting to Rs. 89,077/- (Rupees Eightynine thousand and seventy seven only) for the period from 09.07.2014 to 31.12.2015 vide the letter dated 13.03.2019.
6. And therefore she requested to release the HRA arrears for the abovementioned period (amounting to Rs. 89,077/-) directly to her account in the State Bank of India, Karyavattom Branch.
7. Finance section stated that (i) the salary statement approved by the Finance Officer and Registrar, submitted to the UGC dated 09.08.19, clearly specifies the emoluments drawn by the faculty for the period from 01.04.18 to 14.01.19 which includes H. R. A. claim only for above mentioned period. (ii)As the present claim for HRA is for the period from 09.07.2014 to 30.06.2015 and from 01.07.2015 to 31.12.2015, it was not endorsed. (iii) As the unspent balance of Rs 1,96,349/- been refunded to the UGC, the claim could not be admitted.
8. Hence Finance has suggested that a decision may be taken at the administrative level to consider the claim of Dr. Jyothi Kumari for HRA for the said period by advancing funds from KUF on the condition that funds shall be recouped immediatly on receipt of actual funds from UGC and necessary steps may be taken to represent UGC in this matter so that the eligible funds due to the faculty can be disbursed without any delay.
9. The Vice-chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor, the matter of releasing HRA arrears to Dr. Jyothi Kumari amounting to Rs.89,077/- for the period from 09.07.2014 to 31.12.2015 alongwith the remarks of the Finance section (Sl.no.11) is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended the following:

1.UGC may be requested to release the fund required for the disbursement of HRA to Dr.Jyothi Kumari.

2.to disburse the HRA on receipt of fund from UGC.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional .06 Directorate of Management, Technology and Teacher Education (DOMTEC) - Fixation of Remuneration for Director - Consideration of-reg:-

(Ad AVII)

The Syndicate at its meeting held on 12.01.2021, vide Spl.Item No. 14, resolved to engage a Director under DOMTEC and further resolved that the qualifications of the Director will be fixed by the Selection Committee consisting of the Pro-Vice Chancellor, Conveners of Standing Committee of the Syndicate on Departments and other Institutions of the University & Staff, Equipment and Buildings and Dr. K S Chandrasekhar, Professor & Head, IMK as members. The Vice- Chancellor has ordered to include the Convener, Standing Committee of the Syndicate on Finance also in the Selection Committee.

The Syndicate, at its meeting held on 23.12.2021, vide item no. 35.62, considered the Minutes of the meeting of the Selection Committee held on 15.12.2021. The Syndicate resolved that the recommendation of the Selection Committee, to take up the fixation of remuneration for the post of Director under DOMTEC with the Standing Committee of the Syndicate on Finance, be approved.

In obedience to the Orders of the Vice-Chancellor, the matter regarding fixation of remuneration for the post of Director,DOMTEC is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to fix the remuneration for the post of the Director, DOMTEC as Rs.40,000/- per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional .07: Kerala University Library- Request for Renewal/ Extension of contract for Sweeping & Cleaning works in the University Library - Reg.

(Ad Misc)

The University Librarian (i/c), Kerala University Library has informed vide letter no. M/615/2021-22 dated 09.12.2021 that M/S Vigo, Karamana has been entrusted for the sweeping, cleaning and garden maintenance works in the Kerala University Library for a period of one year with effect from 01.02.2021 at the rate of Rs. 54,444/- (Rupees Fifty four thousand four hundred and forty four only) per month vide U.O.no. Ad.Misc.2/KUL/33970/2021 dated 29.01.2021. Their period of contract is going to expire on 31.01.2022. M/S. Vigo, Karamana has expressed their willingness to continue the works for one more year in the existing rates and terms.

In this case, the Finance branch has remarked that it is desirable to invite fresh quotations for entrusting the sweeping/gardening works at University Library for a period of 2 or 3 years. The Finance branch has also informed that considering the request from the University Librarian (i/c), an appropriate decision has to be taken at the administrative level regarding the proposal for renewal of contract for sweeping/cleaning/gardening works at University Library with M/S Vigo, Karamana for a period of three months or till new contract comes into force, whichever is earlier.

The honourable Vice – Chancellor after perusing the matter, has ordered to place the same before the Standing Committee of the Syndicate on Finance for consideration.

As per the Orders of the Honourable Vice- Chancellor, the request of University Librarian (i/c), regarding the renewal/extension of contract for sweeping & cleaning works in the Kerala University Library and the remarks of the finance section in this regard is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to extend the contract period of M/S Vigo , Karamana for one month.

The Committee further recommended to invite fresh quotations for sweeping / gardening work at the University Library.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.91 Additional . 08

Introducing new Provident Fund Scheme to the contract employees under the University - Finalization of Insurance Scheme as part of the PF Scheme to provisional employees of the University– reg.

(Ad AVII)

The Syndicate at its meeting held on 12.06.2019, vide item no. 10.65, resolved to introduce a new PF Scheme for coverage of all contract employees under the University.

The Syndicate meeting held on 14.08.2020, vide item no.16.95, resolved to include casual labourer employees who are having remuneration below Rs.10,000/- engaged for a perennial nature of work, in the new PF Scheme.

The Sub Committee, consisting of Adv. K H Babujan, Adv. A Ajikumar, Dr. K B Manoj, Sri.J Jairaj, Dr. S Nazeeb, Members, Syndicate and the Finance Officer, constituted by the Syndicate to study and submit report on the draft PF Scheme, convened a meeting on 09.07.2021 and recommended that the PF Scheme be made applicable only to those provisional employees whose monthly emoluments is below Rs.15,000/-.

As per UO No. Ad.AV.12762/2021/UOK dated 30.11.2021, the rate of remuneration of contract/ daily wage/casual employees of the University is above 15,000/- and hence, no staff will come under the purview of new PF Scheme.

In the meanwhile, a reminder, vide letter no. KR/TVM/26115/Enf 1(2)/2021/5791 dated 29.12.2021, has been forwarded by the Asst. PF Commissioner(C), EPFO, TVPM to comply with the proceedings dated 07.10.2021, in the matter of enquiry under section 7A of the EPF Act.

The Syndicate, vide item no.34.123 of the Minutes of the meeting held on 04.12.2021 resolved to invite proposals of suitable Insurance Scheme to be adopted for provisional employees under the University, from LIC, New India Assurance, Unite India Insurance, National Insurance and Oriental Insurance Company and refer the draft PF Scheme along with the proposals to the SC on Finance.

The company personnel have asked for the details of the employees including total strength of the employees to be covered, designation, DoB, rate of remuneration, etc of each employees and extent of insurance coverages in order to provide a detailed proposal in this regard.

As ordered by the Vice-Chancellor, the company representatives of the above mentioned Insurance companies have been invited to the meeting of the SC on Finance for a detailed discussion.

It may be noted that the learned Standing Counsel has opined that immediate steps may be taken to implement the new PF Scheme for contract employees.

In obedience to the orders of the Vice-Chancellor, the whole matter is placed before the Standing Committee of the Syndicate on Finance for consideration.

The Company Officials from the five Insurance companies were present when the Committee considered the matter.

On the basis of the discussion with the company officials, the committee recommended to intimate the Insurance companies regarding the requirements of the University for incorporating suitable insurance policy in the New Provident Fund scheme for Provisional employees of the University, in detail, via e-mail for obtain the details of insurance coverages that they can offer.

The meeting came to an end at 12.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Finance held on 11 .01.2022, be approved.

Item No.36.92 Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance --Approval—reg. (Ad. A VI)

The Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.01.2022 at 01.00 p m is placed before the Syndicate for consideration and approval.

Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance

Date & Time : 11th Jan 2022, 01.00 p. m.
Venue : Syndicate Room, University Buildings,

Members present

1. Adv.Balachandran(Convener, S/C of the Syndicate on Staff, Equipment & Buildings)
2. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
3. Adv.MuralidharanPillai.G (Member, Syndicate)(Online)
4. Adv. A. Ajikumar (Member, Syndicate)
5. Dr. S. Nazeeb (Member, Syndicate)
6. Sri. B.P. Murali, (Member, Syndicate) (Online)

Members absent

1. Dr.Mathew.V, (Member, Syndicate)
2. Dr. K. B. Manoj, (Member, Syndicate)
3. Prof. K. Lalitha (Member, Syndicate)
4. Sri, Renju Suresh (Member, Syndicate)
5. Dr. K G Gopchandran (Member, Syndicate)
6. Dr. Vijayan Pillai (Member, Syndicate)
7. Sri. Bijukumar G(Member, Syndicate)

Item No.36.92.01 **Conduct of KOHA work in the library, Department of Tamil - engagement and salary of the workers- permission sought for:-.**

(Ad DI)

Dr. Hepsy Rose Mary.A, former Head, Department of Tamil, vide letter cited above, has informed that KOHA work is progressing in the library of the Department and has requested for administrative sanction to meet the expense for the remuneration of the three KOHA workers from the Head of Account MH;36- 4/1218-wages of contingent employees, as an amount of Rs.4,00,000/- (Rupees Four Lakh only) is allocated in the Budget provision for the Department of Tamil, towards the payment of wages of Contingent Employees. She has also mentioned the names of three workers doing the KOHA work at the rate of Rs.10 per one book.

The Finance has endorsed to meet the above said expenditure from the head of account "Part I NP MH 36 Department of Tamil - 4/1218 Wages of Contingent Employees/Guest Lectures" provided in the Budget Estimates of the University as per Endt No. FOS 4330/Finance 2/2020-21 dated 18.02.2021, subject to administrative sanction.

As per orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings and the committee met on 28.04.2021 considered the matter and recommended to refer the item to the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance. Further, the matter was placed before the combined Meeting of Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance. The Committee recommended to defer the item to the next meeting of the Committee and the Head, Department of Tamil and the Co-ordinator KOHA Project may be invited to the meeting. The Syndicate at its meeting held on 28.10.2021 vide item no. 33.118.02 resolved to approve the above recommendation.

As ordered by the Vice-Chancellor, the matter regarding the payment of wages to the -3- persons recruited for executing KOHA works in the Department of Tamil and to meet the expense of their salary @ Rs 10 per book from the head of account "Part I NP MH 36 Department of Tamil - 4/1218 Wages of Contingent Employees/Guest Lectures" provided in the Budget Estimates of the University is placed before the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance for consideration and appropriate recommendations.

The Committee considered the matter and recommended the following:

1. **To meet the expenditure towards payment of wages to the persons for executing KOHA works in the Department of Tamil, from the fund allocated for KOHA work under state Plan fund.**
2. **To entrust the Co-Ordinator, KOHA Integration Project work at Kariavattom for submitting a new proposal for the balance amount required, if any, for the completion of the same.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.01.2022, be approved.

Item No.36.92.02: **Subscription of Indian Journals.com – Hearing – Conducting of - reg.**

(Ad AV)

The Library Advisory Committee held on 16.04.2019 has recommended to renew the subscription of all the journals / e-resources included in the agenda submitted by the University Librarian (i/c), except the Chemical Abstract through Sci-Finder and Indian Journals.com. Accordingly, U.O. No. Ad.AV.2/5245/19 dated 08.05.2019 has been issued, according sanction to the renewal of subscription of certain journals excluding Indian Journals.com. But the procedure of subscription of the said journal has been processed in the Library. An explanation to this has been sought from the University Librarian (i/c).

As per the orders of Vice Chancellor, the reply furnished by the University Librarian along with the report of Finance Officer and AR Audit have been placed before the Syndicate. The Syndicate held on 13.04.2021 considered the matter of subscription of the journal 'Indian Journals.com' and has resolved to entrust the Pro-Vice-Chancellor and the Convenor, Standing Committee of the Syndicate on Staff, Equipment & Buildings to conduct detailed enquiry regarding

the renewal of subscription of Indian Journals.com and to place the report before the Syndicate. The Syndicate further resolved to entrust the Registrar to seize the file and handover all the related documents to the Pro-Vice-Chancellor for enquiry.

The Syndicate held on 19.04.2021 considered the Report submitted by the Pro-Vice-Chancellor on the matter and has resolved to refer the item to the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance. Accordingly, the matter has been placed in the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance. The Syndicate held on 02.07.2021 has resolved to approve to the following recommendations of the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance.

1. To submit a report on the normal procedure adopted in renewal of journal / e-resources subscriptions including the amount spent for the same.
2. To hear the Section Officer, AR & DR of Ad.AV section, JR(Admn), Section Officer (Audit VI), AR Audit, DR Audit, JR Finance and Deputy Librarian (Rtd), who were in charge during the occurrence of the said matter, by the Committee.

The Vice-Chancellor has ordered to implement the above said resolution of the Syndicate.

Accordingly, the University Librarian (i/c) has been directed to submit a report on the normal procedure adopted in renewal of journal / e-resources subscriptions including the amount spent for the same, vide letter No. Ad.AV.1.5246/2020 dated 28.07.2021. The University Librarian (i/c), vide letter No. M/198/2021-22 dated 02.08.2021, has forwarded the report furnished on the same (Copy appended).

As per the orders of the Vice-Chancellor, the matter of subscription of the journal 'Indian Journals.com' is placed before the Combined Meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance for conducting the hearing of above said officers.

The committee heard the following officials from the Library, Administrative wing and Audit wing involved in this matter.

After hearing the officials and considering the written statements submitted by them. The committee observed the following:

- the subscription period of journals in the Libraries is from January to December
- it is a routine procedure of University Libraries to renew the subscription of journals / e-resources within the stipulated period.
- The Subscription period of Indian Journal.com had expired in December 2018 and hence the procedure for renewing the subscription of Indian Journal.com, along with the other journals/e-resources, was done in January itself and subsequently the bills were forwarded for the payment to Audit wing.
- The Audit wing processed the bills and effected the payment on 31.01.2019.
- In the meeting of the Library Advisory Committee held on 16.04.2019, the Vice Chancellor had recommended to cancel the subscription of Indian Journal.com.
- But the procedure for the renewal/payment of the said journal was completed in January 2019 itself.
- the Library Advisory Committee should have been convened before January for recommending the Journals to be subscribed for the coming year.

In the light of the above and considering the fact that the action taken in subscribing the Indian Journal.com with out the recommendation of the Library Advisory Committee was not done purposefully, the Committee recommended to drop the issue.

The meeting came to an end at 01.30 p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance held on 11.01.2022, be approved.

Item No.36.93 **Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings—Approval of—reg.**

(Ad. A VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022 at 10.30 a.m is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 12th Jan 2022, 10.30 a.m

Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Sri. B.P Murali
6. Dr. S. Nazeeb
7. Dr. K. G. Gopchandran
8. Dr. K.B. Manoj
9. Adv.A. Ajikumar

Members Absent

1. Dr. Mathew V
2. Prof. K. Lalitha
3. Smt. Renju Suresh

Item No.36.93.01: **SDE-Refixing of initial pay in r/o Dr.Lal C.A, Professor, based on revised LPC- Consideration of -reg.**

(Ad BIII)

Dr.Lal C.A, Professor, Dept.of English, SDE was appointed as Lecturer in English at SDE w.e.f 06.08.2012 FN. Prior to joining SDE, he was employed as Associate Professor of English in Christian College, Kattakada from 17/11/1993 to 05/08/2012. Dr.Lal C.A was drawing substantive pay Rs.44,820/- with DA Rs. 34,983/- and HRA Rs.250/- at the time of his relief from Christian College, Kattakada which was protected in the University vide U.O. no.Ad.BIII.2/11610/2012 dated 30/03/2013.

Now Dr.Lal C.A vide email dated April 26, 2021 has informed that his last pay was changed due to sanction of three additional increments (addition of PhD advance increments) and requested to revise his initial pay on entry in to University Service based on revised LPC dated 09.03.2021; with substantive pay of ₹49,660/- with AGP ₹9,000/-.

The request when put up, the Finance III Section has remarked that the Syndicate of the University is the authority to fix starting pay of a teacher. It was also stated that the basic pay, if protected based on the revised last pay in former service certified by the Principal, Christian College, Kattakada, arrives at Rs.39100+10560 personal pay+AGP 6000 + personal AGP 3000 in the pay band of Rs.15600-39100+AGP 6000, which shall be absorbed on accrual of future increment.

The meeting of the Syndicate held on 04.12.2021 (Item No.34.06) considered the matter and resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.The Vice Chancellor has accorded implementation orders for the above resolution of the Syndicate held on 04.12.2021.

Hence, as per the orders of the Vice Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to resubmit the same with the recommendation of the Finance committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.02: *Complaint from Smt. Manu Manimala – Non - Issuance of Additional Mark List and Misconduct of Staff – reg .*

(EE II D)

Smt. Manu Manimala, B. Tech Part Time restructured candidate (2011-2014) under Computer Science and Engineering branch from College of Engineering Trivandrum, filed a complaint regarding non-issuance of Additional Mark List claiming that she has completed her B.Tech Degree course in 2018. It is stated by the candidate that she has remitted the search fees and submitted all the available data with her, along with application form and the letter from the Principal, CET. It has been also complained that while enquiring at the section regarding the status of application for Additional Mark list, she has faced misconduct from the concerned staff – Smt. Suma S, Sel Gr. Assistant, EEII section. She has stated in her complaint that she is not in processing of either the hall ticket concerned or does not have the register numbers and Month and Year.

Explanation was sought from Smt. Suma S. The following reply was obtained regarding the complaint of Smt. Manu Manimala.

1. Smt. Manu Manimala was a B.Tech, Part Time Restructured Re- Admission candidate during the period of 2011-2014. She was doing Part Time B. Tech during the period of 2009-2010. The details of examinations and registers of this candidate in Ist and IIIrd semesters belongs to another section under B. Tech. Hence the results of this candidate in Ist and IIIrd Semester is recorded as withheld in the tabulation registers of EEII Section.
2. No other details pertaining to the examination like Register Numbers, Month and Year were furnished by the candidate and it is unable to trace out the details. The register number of the candidates under B. Tech (PTR) and Old B. Tech will vary in each semester. So it is difficult to affirm a candidates mark details without register numbers and month/ year.
3. The candidate has submitted an Application form for additional mark list along with fee receipt. Later on she had submitted a copy of mark list of S3 only and mark details which were forwarded by Professor and Head, Evening Degree Courses, CET which also does not have Register Numbers and Month and Year.
4. Along with Smt. Manu Manimala, a staff from the University was accompanied who made misconduct to Smt. Suma. S. He has showered tantrums on her in front of other candidates and fellow workers, even without considering her as colleague.
5. No misconduct toward the candidate or the person

A hearing of Smt. Suma.S, (Sel Gr. Assistant, EEII), Sri. Ahammed Sherin R S (Section Officer, EEII) and Sri.C.Gopakumar (Joint Registrar, Exams I) was held by the Controller of Examinations. After the hearing the Controller of Examinations remarked that it is practically impossible to find out Mark Lists without the Register Numbers and month/year .

As per the orders of the Hon'ble Vice-Chancellor, the Complaint from Smt. Manu Manimala and the explanation from Smt. Suma. S is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to hear Smt. Manu Manimala B-Tech Part Time restructured candidate (2011- 2014) by the committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.03: : *Dr. Rajesh Kumar B.M, Assistant Professor, Department of Communication & Journalism, Kariavattom--Request for reconciliation of previous service for granting pensionary benefits in the University--reg.*

(Ad AVI)

Dr. Rajesh Kumar B.M, was appointed as Assistant Professor in the Department of Communication & Journalism with effect from 04.01.2021, vide U.O No. 279/2021/UOK dated 21.01.2021. Now, he has forwarded his service card issued from the Office of the Principal Accountant General (A & E), Thiruvananthapuram and has requested for reconciliation of his prior service. .

It may be noted that, Dr. Rajesh Kumar B M, had joined the Higher Secondary Service on 15.06.2009 F.N. as Higher Secondary School Teacher in Journalism. He was relieved from his duties as HSST HG Journalism w.e.f. 01.01.2021 A.N to take up the post Assistant Professor in the Department of Communication & Journalism, University of Kerala.

On the matter, 'the Finance has remarked that, 'as per the G.O (P) No. 228/2001/Fin dated 02.02.2001, the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt. Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Therefore the period of service from 15.06.2009 to 01.01.2021 rendered by Dr. Rajesh Kumar B.M in Government may be reckoned for granting pensionary benefits in the University.'

As per orders of the Vice Chancellor, the matter regarding the reckoning of prior service put in by Dr. Rajesh Kumar B M at Higher Secondary Service, Govt. of Kerala, for the period from 15.06.2009 to 01.01.2021, as qualifying service along with the service in the University of Kerala, for granting pensionary benefits, is submitted before the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to reckon the prior service put in by Dr. Rajesh Kumar B M at Higher Secondary Service, Govt. Of Kerala, for the period from 15.06.2009 to 01.01.2021, as qualifying service, for granting pensionary benefits.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.04: Department of Environmental Sciences-Request for appointment of Technical staff for waste management project in Kariavattom campus-reg:- (Ad AII)

Dr.V. Salom Gnana Thanga, Professor and Head, Department of Environmental Sciences has requested to appoint one Technical staff (on contract basis) with a salary of Rs.25,000/- per month and one casual labourer with a daily wage of Rs.660/- (enhanced to Rs.675/- per day, vide U.O No.Ad.AV 12762/2021/UOK dated 30.11.2021) for the conduct of waste management project in the Kariavattom campus.

As ordered by the Vice Chancellor the request of the Professor & Head, Department of Environmental Sciences, is placed before the Standing Committee of the Syndicate on Staff, Equipment and buildings for consideration.

The Committee considered the matter and recommended to approve the proposal to appoint one Technical Staff on contract basis and one Casual Labourer on daily wage basis for Waste Management project in the Kariavattom Campus, limiting to the Budgetary allocation .

The Committee further recommended to refer the matter to the Standing committee of the Syndicate on Finance to fix the salary for the post of Technical Staff and the qualification is to be fixed by the next Standing Committee of the Syndicate on Staff, Equipments and Buildings .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.05: Allotment of quarters to Sri. Renoj K., Assistant Professor in Political Science, School of Distance Education - request - reg.

(Ad BII)

Sri. Renoj K, Assistant Professor in Political Science, School of Distance Education, and a resident of C-4 Quarters, Kariavattom Campus has submitted a request for allotment of another quarters, considering as a special case. It is stated in the request that, he has been residing in the C 4 quarters for the last one year, located two kilometres away from SDE. Since he is a visually challenged person, It is very difficult to commute two kilometres daily from the residence to the Department.

Sri. Renoj K. has also stated in the request that being a visually challenged person, the present quarters allotted to him is not in a good condition, and also requested to allot a new quarters near the SDE, preferably B 11 quarters which is vacant, at present..

Hence, as per the orders of the Vice-Chancellor, the above matter of allotting new quarters to Sri. Renoj N.K, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee while considering the matter observed that the beneficiary is a visually challenged person and hence recommended to allot a new University quarters to Sri.Renoj K., Assistant Professor in Political Science, SDE, waiving the existing rules and norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.06: *Extending period of deputation of Smt. K.T. Jayalatha in the post of Assistant Librarian, Kerala University of Health Sciences – Request to issue NOC – reg.*

(Ad AV)

Smt. K.T. Jayalatha was relieved from her duties as Reference Assistant with effect from 17.12.2018 AN to take up appointment as Assistant Librarian in the Kerala University of Health Sciences on deputation basis for a period of one year on usual terms and conditions of deputation, vide U.O. No. Ad.AV.02/6825/2018 dated 17.12.2018. (Tenure 1)

No Objection Certificate dated 29.02.2021 was issued certifying the no objection of the University in extending the period of deputation of Smt. K.T. Jayalatha as Assistant Librarian in KUHAS for a further period of one year w.e.f 17.12.2019, on the basis of the Syndicate resolution. (Tenure 2)

Smt. K.T. Jayalatha has been permitted to rejoin duty to the post of Reference Assistant w.e.f 18.12.2020 FN and posted in the Department of Optoelectronics, vide U.O. No. Ad.AV.1/12441/20 dated 18.12.2020. Smt. K.T. Jayalatha has been promoted to the post of Assistant Librarian Gr.II and posted in the Department of Hindi, vide U.O.No. 507/2021/UOK dated 29.01.2021. The Syndicate held on 29.12.2020 considered the request of extension of deputation period of Smt. K.T. Jayalatha and has resolved to extend the period of deputation for one year and further resolved not to grant further extension. Accordingly, Smt. K.T. Jayalatha has been relieved from her duties of Assistant Librarian Gr.II in the Department of Hindi on 05.02.2021 AN to take up appointment as Assistant Librarian in the Kerala University of Health Sciences, Thrissur, on deputation basis for a period of one year on usual terms and conditions of deputation, vide U.O.No. Ad.AV.1/6826/2021 dated 05.02.2021. (Tenure 3)

The Registrar, Kerala University of Health Sciences, vide letter dated 02.12.2021, has stated that the deputation period of Smt. K.T. Jayalatha is going to be expired on 05.02.2022 and she had requested to extend her period of deputation to another one year from 06.02.2022. The Registrar, Kerala University of Health Sciences has also assured that the University has no objection in extending the period of deputation of Smt. K.T. Jayalatha. Therefore, he has requested to issue NOC extending the period of deputation of Smt. K.T. Jayalatha as Assistant Librarian in KUHAS for a further period of one year w.e.f 06.02.2022.

Smt. K.T. Jayalatha, vide letter dated 08.12.2021, has also requested to extend her period of deputation for one year as her three children and aged mother need personal care.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

As per the orders of the Vice-Chancellor, the matter of issuing No Objection Certificate in extending the period of deputation of Smt. K.T. Jayalatha as Assistant Librarian in KUHAS for a further period of one year w.e.f 06.02.2022 FN is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

The Committee considered the matter and recommended to issue No Objection Certificate in for extending the period of deputation of Smt. K. T. Jayalatha as Asst. Librarian in KUHAS for a further period of one year.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.07: University Engineering Unit- Creation of posts under Assistant Engineer (Mechanical)- reg.

(Ad DII)

The Assistant Engineer (Mechanical), vide submission dated 05.11.2020, had requested to provide him supporting staff who are technically qualified such as mechanical supervisors, air condition technicians, lift operators in order to assist him and to carry out urgent works in his absence. The Assistant Engineer (Mechanical) was entrusted with the following responsibilities by the University Engineer vide Office Order No.UE/Estt/2020-21 dated 08.03.2021:

1. The repair and maintenance of all the vehicles and machineries shall be attended to in consultation and with the approval, wherever necessary of the University Engineer
2. Personally supervise all works under his jurisdiction
3. Give suitable guidance to subordinate in regard to works.
4. Scrutinize, pass bills and make payments as per rules.
5. He shall be responsible for the administrative control of the subordinate in his division
6. Ensure that Drivers and conductors are posted in all schedules and if any vacancies exist, take action for the same being filled up, while at the same, make interim arrangements for carrying on the work.
7. Periodically examine the adequacy of excess staff and take action for posting additional staff according to circumstances and with the concurrence of University Engineer
8. Oversee the work of the subordinate staff and see that lapses in regard to proper discharge at duties by any such personnel are to be informed to University Engineer.
9. To check periodically the logbook of vehicles
10. To exercise the administrative control of stores.
11. Making arrangements for claiming and disbursing wages for subordinate staff
12. Is in control of the purchase of fuel for the vehicles under his division
13. The Mechanical Engineer shall conduct fuel consumption testing, estimates for repair and maintenance, work supervision for department vehicles, inspection of and issue of fitness certificate for electrical equipment and mechanical related work chiller plants HVAC, Air-conditioners, lifts etc. Also to conduct valuation of vehicles, recommendation for condemnation etc. testing of fuel consumption.
14. Arrangement of contracts within his powers following prescribed rules.
15. For casting the requirements of important material to be supplied departmentally and make arrangements to procure them according to prescribed rules.
16. The safe custody and rendering proper account (as per rules) of cash, materials, entrusted to him or which pass through the section account.
17. Prepare and submitting valuation report of vehicle and machineries.

The above works has to be carried out with the concurrence of the University Engineer. Other works entrusted by University Engineer time to time shall also be attended to. It is also stated that, the issuance of the fitness certificates for electrical equipment has to be carried out by qualified Electrical Engineer, as the Assistant Engineer (Mechanical) is technically incompetent to issue any such fitness certificate for electrical equipment.

It is also stated that the Assistant Engineer (Mechanical) is the sole Assistant Engineer in the University Engineering Unit who is not assisted by technically qualified assistants as compared to the Assistant Engineers of Civil and Electrical.

The Assistant Engineer (Mechanical) has reported that the following posts are to be created under the Assistant Engineer Mechanical, in order to undertake the above works as directed by the University Engineer:

- 1) Diesel Mechanic - 1(No) who will be responsible for the following:
to attend the complaints of machinery/vehicles/mechanical plants for their operation, running etc at the locations, in workshop as well as in the field
for the quality and workmanship of the work/ job done.
to undertake test drives, inspect complaints on vehicle, carry out underbody inspections.
- 2) Overseer Mechanical – 1 (No) who shall be required to assist the Assistant Engineer (Mechanical), as per the provisions laid out in the KERALA PWD MANUAL of 2012.

3) AC technicians - 2(Nos), for carrying out the works of air conditioners, HVAC, supervising the major repairs undertaken by suppliers/contractors, ensure quality of job done, monitor the periodic repairs of air conditioners.

4) Lift Operators – 4. (Nos), two each at Senate House Campus and Kariyavattom Campus.

5) Work superintendent - 1 (No) who shall be required to assist the Assistant Engineer (Mechanical) as per the provisions laid out in the KERALA PWD MANUAL of 2012.

It may please be noted that,

- none of these posts have been included in the Kerala University First Ordinance, 1978 under University Engineering Unit. However, the following posts are included in the Kerala University First Ordinance, 1978 under CLIF:
 - Refrigeration Mechanic (Air Conditioning)
 - Mechanics,
 - Technical Officer (Mechanical)
 - Assistant Engineer (Mechanical)
- Ad DIII section has remarked that two AC Technicians have already been appointed on contract basis at Central Laboratory for Instrumentation and Facilitation (CLIF). Further, the sanctioned posts in CLIF were converted into the following posts as per new amendment proposal:
 - Assistant Engineer (Mechanical)- Assistant Engineer (Instrumentation)
 - Technical Officer(Mechanical)- Technical Officer(Systems)
 - Mechanic -Technical Assistant

3. Vide GO dated 06.11.2020, the Government had issued an Executive Order detailing the age, scale of pay, qualification and mode of appointment for various posts in the Universities of Kerala, in which the following posts are included: Assistant Engineer (Mechanical), Overseer Gaade II(Mechanical),

4. The matter regarding the appointment to the post of Lift Operator has been deferred for the time being by the Syndicate held on 23.07.2021 vide item no. 30.44.05. It may also be noted that the University Engineer vide letter dated 27.08.2021 reported that a Casual Labourer was trapped inside the lift installed at ONV building for about 20 minutes due to power failure and hence, the University Engineer has again requested to appoint/ engage a company trained personal for the operation of lift abiding to the Kerala Lifts and Escalators Rule 2012.

While considering the request of the Assistant Engineer (Mechanical), the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings. Hence, the following proposal is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration:

Hence the following proposals are placed for consideration of the Standing Committee of the Syndicate on Staff Equipments and Buildings

1. The Government of Kerala may be requested to sanction the following post under the Assistant Engineer (Mechanical), as requested:

1) Diesel Mechanic- 1 No- to attend the complaints of machinery/vehicles/mechanical plants for their operation, running etc. at the locations, in workshop as well as in the field, who will be responsible for the quality and workmanship of the work/job done and to undertake test drives, inspect complaints on vehicle, carry out underbody inspections.

2) Overseer Mechanical- 1 No- to assist the Assistant Engineer Mechanical as per the provisions laid out in the KERALA PWD MANUAL of 2012.

3) Work superintendent- 1 No- to assist the Assistant Engineer Mechanical as per the provisions laid out in the KERALA PWD MANUAL of 2012.

2. To extend the service of 3 Mechanics (renamed as Technical Assistant) at Central Laboratory for Instrumentation and Facilitation (CLIF) under the Assistant Engineer, Mechanical until new appointments are made.

Or

3. To make appointments on contract basis to the posts requested by the Assistant Engineer (Mechanical) until new appointments are made

The Committee considered the matter and recommended to refer the matter to the Syndicate with the details of existing Staff and report of the University Engineer on this matter.

Resolution of the Syndicate

RESOLVED to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment & Buildings along with the details of existing Staff and report of the University Engineer on this matter.

Item No.36.93.Additional Item No 1: Promotion of Economic Investigator as Supervisor in the Scheme of Study on Cost of Cultivation of Principal Crops in Kerala (SCCPCK)-request-reg:-

(Ad FI)

The Director, SCCPCK intimated that three posts of Regional Supervisors were sanctioned by the Ministry of Agriculture & Farmers Welfare, Govt of India and also for the smooth functioning of the Scheme, the sponsoring body has issued instructions to the implementing agencies to fill up vacancies without delay.

The Post of Regional Supervisor has been made a promotion post based on the seniority and the ratio of 1:1 between graduate and post graduate Economic Investigator. It may be noted that the last promotee in the post of Regional Supervisor was Sri.C.G.Muraleedharan, Regional Supervisor in the graduate quota who retired on superannuation on 31/10/2021

The Director has requested for immediate sanction for promoting Sri.Ashar.M, the senior most post graduate Higher Grade Economic Investigator as Regional Supervisor in the scale of Pay as sanctioned in the 11th Pay revision in the Scheme w.e.f 01/11/2021 F.N

The Finance placed no objection on granting promotion to Sri.Ashar.M, Higher grade Economic Investigator as Regional Supervisor, subject to eligibility authentication by the dealing section.

For eligibility authentication, the approved gradation list of Economic Investigator, SCCPCK, Kariavattom as on 12/06/2018 forwarded by the Director, SCCPCK is taken into account and verified that Sri.Ashar.M is the next eligible Higher Grade Economic Investigator to be promoted as regional supervisor in the scale of pay as sanctioned in the 11th Pay revision in the Scheme w.e.f 01/11/2021 F.N. It is also be noted that Higher Grade Economic Investigator and Regional Supervisor are under the same scale of pay.

The revised Scale of Pay as on 01/07/2019 granted to Sri.Ashar.M in the post of Economic Investigator Hr.Gr. (II TBHG) is Rs.45600-95600. While promoting Sri.M.Ashar.M, Hr.Gr. Economic Investigator to Regional Supervisor, the scale of pay will be the same ie, 45600-95600 and the matter was placed before the Hon'ble Vice chancellor to grant promotion to Sri.Ashar.M, Higher Grade Economic investigator as Regional Supervisor w.e.f 01/11/2021 FN in the scale of pay of Rs.45600-95600.

The Hon'ble Vice chancellor has ordered to place the matter in the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for granting promotion to Sri. Ashar M., Hr. Grade Economic Investigator as Regional Supervisor, Subject to eligibility authentication.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.Additional Item No 02: Department of Optoelectronics -Request for cancelling the existing rank list of contract lecturers – reg.

(Ad BIII)

The Professor & Head, Department of Optoelectronics, vide letter no:KU/OPTO/395/2021-22, dated 29.10.2021 has informed that the Department of Optoelectronics is urgently in need of contract lecturers with Ph.D in Fiber-optics Laser theory, Nonlinear Optics, Solar cell and

Communication, for guiding the one year project of M.Tech students leading to publications in Scopus Indexed Journal. But in the existing rank list the person with above mentioned qualifications are not available.

The existing rank list for the selection of lecturer on contract basis in Department of Optoelectronics came into force on 18.10.2019 based on the interview held on 18.09.2019 at the Pro-Vice Chancellor's chamber. The number of candidates available for selection in the ranklist are 36 candidates and only two were engaged till date.

The details of teaching Staff in the Department of Optoelectronics is detailed below.

Designation	Sanctioned Post	Present Strength	Remarks
<i>Professor</i>	<i>1</i>	<i>1</i>	
<i>Associate Professor</i>	<i>1</i>	<i>1</i>	
<i>Assistant Professor</i>	<i>4</i>	<i>2</i>	<i>number of Vacant post-2</i>
<i>Contract Lecturers</i>	<i>-</i>	<i>3</i>	<i>At present two contract Lecturers are on maternity Leave from 01.09.2021 to 18.01.2022 and 16.08.2021 to 11.02.2022 respectively</i>
Total	6	7	Sanctioned strength exceeded

The finance, while endorsing the remuneration of contract teachers, insisted on the dealing section to ascertain that appointment of contract lecturers shall not exceed the sanctioned strength in the department concerned. The appointment of a permanent teaching faculty in the department vide U.O No.1099/2020/UOK dated 22.04.2020, lead to number of existing teaching faculties exceeding the sanctioned strength of Teaching faculties in the department. Hence the clarification/justification of the HoD on the requirement of additional contract Lecturers in the Department of Optoelectronics was sought, before re-engaging contract lectures.

The Professor & Head, Department of Optoelectronics vide letter No.KU/OPTO/72/2020-21 dated: 10.06.2020 had forwarded the detailed workload statement of the Department of Optoelectronics and clarified that service of 6 more faculties are required for the smooth functioning of the department.

Now, the Professor & Head, Department of Optoelectronics has requested to issue a fresh notification strictly adhering to the above qualification and also requested to cancel the existing rank list. It is to be noted that vide U.O No. Ad AV.12762/2021/UOK dated 30.11.2021 the post of Lecturer on contract in Teaching department and SDE have been re-designated as Assistant Professor on contract basis.

The Vice-Chancellor on perusal, ordered to place the above proposal for the consideration of the Standing Committee of the Syndicate on Staff, Equipment and Building.

Hence, as per the orders of the Honourable Vice-Chancellor, the proposal for inviting a fresh notification for selection of Assistant Professor on contract basis in Department of Optoelectronics by cancelling the existing ranklist, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and recommendation.

The Committee considered the matter and recommended to cancel the existing ranklist for the post of Assistant Professor on contract basis in the Dept. of Optoelectronics .

The Committee further recommended to place a proposal to fix the period for the expiry of ranklists of contract Lecturers, before the Syndicate .

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

FURTHER RESOLVED to place a proposal to fix the period for the expiry of ranklists of contract Lecturers, before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Item No.36.93 Additional Item No 3: സർവകലാശാല പ്രസ്സിലെ ഫോർമാൻമാരായ ശ്രീ. ബിജു.ജെ.എസ്, ശ്രീമതി. ഉദയഗീത .ബി.എസ് എന്നിവർക്ക് 2020 - 21 ലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതിനുള്ള അപേക്ഷ-സംബന്ധിച്ച്.

(Ad DIII)

കേരള സർവകലാശാല പ്രസ്സിലെ സീനിയർ ഗ്രേഡ് പ്രിൻ്റർ ആയ ശ്രീ. ബിജു .ജെ.എസ്, സീനിയർ ഗ്രേഡ് കമ്പോസിറ്റർ ആയ ശ്രീമതി. ഉദയഗീത .ബി.എസ് എന്നിവർ നിർദ്ധിഷ്ട ഔട്ട് ടേൺ പൂർത്തിയാക്കാ ത്തതിനാൽ തടയപ്പെട്ടിരുന്ന തങ്ങളുടെ വാർ്കിക് ഇൻക്രിമെന്റും 2020-21 ലെ പെർഫോമൻസ് അലവൻസും അനുവദിച്ചു തരണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്ന അപേക്ഷകൾ സൂപ്രണ്ട് ഇൻ ചാർജ് ലഭ്യമാക്കിയിരിക്കുന്നു.

ശ്രീമതി. ഉദയഗീത .ബി.എസ്, ശ്രീ ബിജു .ജെ.എസ് എന്നിവരുടെ ഇൻക്രിമെന്റ് സാധാരണ ഗതിയിൽ യഥാക്രമം മെയ് 1, ജൂലായ് 1 എന്നീ തീയതികളിലാണെന്നും എന്നാൽ ഇരുവർക്കും ഈ കാലയളവിൽ നിശ്ചിത ഔട്ട് ടേൺ പൂർത്തീകരിക്കാൻ കഴിയാതെ വന്നതിനാൽ സാധാരണ അനുവദിക്കുന്ന ഗ്രേഡ് പീരിയഡ് നൽകുകയും കോവിഡ് സാഹചര്യം നിലനിന്നിരുന്നതിനാൽ 2021 സെപ്റ്റംബർ മാസം 30ന് പുറത്തിറങ്ങിയ ഔട്ട് ടേൺ സ്റ്റേറ്റ് മെന്റ് പ്രകാരം 2021 സെപ്റ്റംബർ മാസം 30ന് മൈനസ് ഔട്ട് ടേൺ പരിഹരിച്ചതായി അറിയിച്ചിരിക്കുന്നു.

ഇതുമായി ബന്ധപ്പെട്ടു ചുവടെ ചേർത്തിരിക്കുന്നവ ശ്രദ്ധിച്ചാലും.

1. സർക്കാർ പ്രസ്സ് മാനുവൽ ചാപ്റ്റർ ലെ ഔട്ട് ടേൺ റൂൾ 1053 പ്രകാരം 1 രൂ മാസമാണ് ഗ്രേഡ് പീരിയഡ് അനുവദിക്കുന്നത്.
2. ഗ്രേഡ് പീരിയഡ് ക്കിൽ മൈനസ് ഔട്ട് ടേൺ പരിഹരിച്ചു തൊട്ടടുത്ത മാസം മാത്രമാണ് ഇൻക്രിമെന്റ് അനുവദിച്ചു നൽകുന്നത്.
3. ശ്രീമതി. ഉദയഗീത.ബി.എസ്, ശ്രീ ബിജു.ജെ.എസ് എന്നിവരുടെ നോർമൽ സ്റ്റാൻ്റിങ് കമ്മിറ്റി ഓഫ് ദി സിൻ്ററിക്ക് ഓൺ സ്റ്റാഫ്, എക്സിക്യൂട്ടീവ് മെന്റ് ആൻഡ് ഇൻക്രിമെന്റ് തീയതി യഥാക്രമം മെയ് 1, ജൂലായ് 1 എന്നിങ്ങനെയാണ്. എന്നാൽ ടി ജീവനക്കാർ മൈനസ് ഔട്ട് ടേൺ പരിഹരിച്ചത് സെപ്റ്റംബർ 30ന് മാത്രമാണ്.
4. സർക്കാർ പ്രസ്സ് മാനുവൽ പ്രകാരം 1 രൂ മാസമാണ് ഗ്രേഡ് പീരിയഡ് അനുവദിക്കപ്പെട്ടിരിക്കുന്നത് എന്നിരിക്കെ മൈനസ് ഔട്ട് ടേൺ പരിഹരിക്കാൻ ശ്രീമതി. ഉദയഗീത.ബി.എസ് അധികമായി 4 മാസവും ശ്രീ ബിജു.ജെ.എസ് 2 മാസവും എടുത്തിട്ടുണ്ട്.
5. അതാത് സാമ്പത്തിക വർ്കങ്ങളിലെ ഔട്ട് ടേൺ പൂർത്തീകരിക്കുന്ന മുറക്ക് സൂപ്രണ്ട് ശുപാർശ ചെയ്യുന്നതിന്െ അടിസ്ഥാനത്തിലാണ് പ്രെസ്സിലെ ജീവനക്കാർക്ക് പെർഫോമൻസ് അലവൻസ് അനുവദിച്ചു നൽകുന്നത്.
6. 2020-21 സാമ്പത്തിക വർ്കത്തെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നവരുടെ പട്ടിക തീയതി പ്രകാരം, സൂപ്രണ്ട് ലഭ്യമാക്കിയിരുന്നതിൽ ശ്രീമതി. ഉദയഗീത .ബി.എസ്, ശ്രീ ബിജു .ജെ.എസ് എന്നീ ജീവനക്കാർ ഉൾപ്പെട്ടിരുന്നില്ല. 2020-21 വർ്കത്തെ പെർഫോമൻസ് അലവൻസിന് അർഹതയില്ലാത്ത ജീവനക്കാരുടെ പട്ടികയിലാണ് ശ്രീ ബിജു .ജെ.എസ്, ശ്രീമതി. ഉദയഗീത .ബി.എസ് എന്നിവർ ഉൾപ്പെട്ടിരിക്കുന്നത്.
7. "Increment not received as on 01.07.2021 and daily outturn of production not fulfilled properly" എന്നാണ് ശ്രീ ബിജു .ജെ.എസ് ന്റെ അർഹതയ്ക്കുള്ള കാരണമായി സൂപ്രണ്ട് ഇൻ ചാർജ് അറിയിച്ചിരിക്കുന്നത്. "Increment not received as on 01.05.2021 and daily outturn of production not fulfilled properly" എന്നാണ് ശ്രീമതി. ഉദയഗീത .ബി.എസ് ന് പെർഫോമൻസ് അലവൻസ് ലഭിക്കാത്തതിനുള്ള കാരണമായി സൂപ്രണ്ട് ഇൻ ചാർജ് രേഖപ്പെടുത്തിയിരുന്നത്.

പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട് 29.03.1989ലെ G.O. Ms.No.67/89/H.Ednനമ്പർ സർക്കാർ ഉത്തരവിൽ Appendix I – Rule IIലെ നിർദ്ദേശം ചുവടെ ചേർക്കുന്നു.

“The technical employees for whom a specific minimum out turn of work has been prescribed, but who fail to show the minimum out turn during the incremental period ending on any date during the year will not be eligible for the allowance.”

8. ശ്രീ ബിജു.ജെ.എസ് 2018-19വർഷത്തെ ഔട്ട് ടേൺ പൂർത്തീകരിച്ചിരുന്നില്ല എന്ന കാരണത്താലും ശ്രീമതി. ഉദയഗീത.ബി.എസ് 2017-18, 2018-19വർഷങ്ങളിലെ ഔട്ട് ടേൺ പൂർത്തീകരിച്ചിരുന്നില്ല എന്ന കാരണത്താലും ടി ജീവനക്കാരുടെ ഇൻക്രിമെന്റും പെർഫോമൻസ് അലവൻസും തടയപ്പെട്ടിരുന്നു. എന്നാൽ 28.04.2020ലെ സിൻഡിക്കേറ്റ് തീരുമാന പ്രകാരം 04.06.2020ലെ എഫ്. റി. ഐ. III/1/18156/2019 നമ്പർ സർവകലാശാല ഉത്തരവിൽ ടി ജീവനക്കാർക്ക് തടയപ്പെട്ട ഇൻക്രിമെന്റ് അനുവദിച്ചു നൽകാനും ഔട്ട് ടേൺ മാനദണ്ഡങ്ങളിൽ യാതൊരു വിധ ഇളവും ഭാവിയിൽ അനുവദിക്കാവുന്നതല്ല എന്നും ഉത്തരവായിരുന്നതാണ്.

9. പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട് 29.03.1989ലെ G.O.Ms.No.67/89/H.Ednനമ്പർ സർക്കാർ ഉത്തരവിൽ Appendix I – Rule II അനുശാസിക്കുന്ന പ്രകാരമുള്ള നിർദ്ദിഷ്ട ഔട്ട് ടേൺ 2018-19 വർഷത്തിൽ പൂർത്തീകരിക്കാൻ ശ്രീ ബിജു ജെ.എസ് നും, 2017-18, 2018-19 സാമ്പത്തിക വർഷങ്ങളിൽ പൂർത്തീകരിക്കാൻ ശ്രീമതി.ഉദയഗീത ബി.എസ് നും, കഴിഞ്ഞിട്ടില്ലാത്തതിനാൽ, 2018-19വർഷത്തെ പെർഫോമൻസ് അലവൻസിനായുള്ള ശ്രീ ബിജു ജെ.എസ് ന്റെ അപേക്ഷയും 2017-18, 2018-19 വർഷത്തെ പെർഫോമൻസ് അലവൻസിനായുള്ള ശ്രീമതി. ഉദയഗീത ബി.എസ് ന്റെ അപേക്ഷയും പരിഗണിക്കേണ്ടതില്ല എന്ന വൈസ്-ചാൻസലറുടെ ഉത്തരവ് സിൻഡിക്കേറ്റിൽ സമർപ്പിച്ച് സാധൂകരണം വാങ്ങിയിരുന്നതാണ്.

2020-21സാമ്പത്തിക വർഷത്തെ നിർദ്ദിഷ്ട ഔട്ട് ടേൺ പൂർത്തീകരിക്കാൻ ശ്രീ ബിജു ജെ.എസ് നും, ശ്രീമതി. ഉദയഗീത .ബി.എസ് നും കഴിയാതെ വന്നതിനാൽ സാധാരണ അനുവദിക്കുന്ന ഗ്രേസ് പീരിയഡ് ടി ജീവനക്കാർക്ക് അനുവദിച്ചു നൽകി എന്നാണ് സൂപ്രണ്ട്-ഇൻ-ചാർജ് അറിയിച്ചിരിക്കുന്നത്. എന്നാൽ ഇതുമായി ബന്ധപ്പെട്ട് ഓഫീസ് ഉത്തരവിന്റേ പകർപ്പ് സൂപ്രണ്ട്-ഇൻ-ചാർജ് ലഭ്യമാക്കിയിട്ടില്ല.

ഗവൺമെന്റ് പ്രൈം മാനുവൽ പ്രകാരം ഗ്രേസ് പീരിയഡിൽ മൈനസ് ഔട്ട് ടേൺ പരിഹരിച്ചു തൊട്ടടുത്ത മാസമാണ് ഇൻക്രിമെന്റ് അനുവദിച്ചു നൽകുന്നത്. 2020-21 സാമ്പത്തിക വർഷത്തെ ഔട്ട് ടേൺ ശ്രീ ബിജു. ജെ.എസും ശ്രീമതി. ഉദയഗീത. ബി.എസും പൂർത്തിയാക്കിയിരിക്കുന്നത് സെപ്തംബർ 30 നാണ് എന്നാണ് സൂപ്രണ്ട്-ഇൻ-ചാർജ് അറിയിച്ചിരിക്കുന്നത് (ടി ജീവനക്കാരുടെ സാധാരണ ഇൻക്രിമെന്റ് തീയതി യഥാക്രമം മെയ് 1, ജൂലായ് 1 എന്നിങ്ങനെയാണ്). ഈ സാഹചര്യത്തിൽ ഗവൺമെന്റ് പ്രസ് മാനുവൽ Rule 1053 പ്രകാരം ഇവരുടെ ഇൻക്രിമെന്റ് തീയതി 1.10.2021 ആയി പുനർ നിശ്ചയിക്കേണ്ടി വരും.

മാത്രമല്ല 28.04.2020ലെ സിൻഡിക്കേറ്റ് ഐറ്റം നം. 10.167 പ്രകാരം, ഔട്ട് ടേൺ മാനദണ്ഡങ്ങളിൽ യാതൊരു വിധ ഇളവും ഭാവിയിൽ അനുവദിക്കാവുന്നതല്ല എന്ന് തീരുമാനിച്ചിട്ടുണ്ട്.

മേൽ സാഹചര്യങ്ങൾ പരിഗണിച്ചു ചുവടെ ചേർത്തിരിക്കുന്നവയിൽ മേൽ ശുപാർശയെടുക്കേണ്ടിയിരിക്കുന്നു.

17. 2020-21 സാമ്പത്തിക വർഷം ത്തെ നിശ്ചയിക്കപ്പെട്ട ഔട്ട് ടേൺ ശ്രീമതി. ഉദയഗീത.ബി.എസ്, ശ്രീ.ബിജു.ജെ.എസ് എന്നിവർ പൂർത്തീകരിച്ചത് സെപ്റ്റംബർ 30നു ആയതിനാൽ ടി ജീവനക്കാരുടെ ഇൻക്രിമെന്റ് തീയതി യഥാക്രമം മെയ് 1, ജൂലായ് 1 എന്നതിന് പകരം റ്റക്ടോബർ 1 ആയി പുനർ നിർണ്ണയിച്ചു നൽകാവുന്നതാണോ ?

18. പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതുമായി ബന്ധപ്പെട്ട് 29.03.1989ലെ G.O.Ms.No.67/89/H.Ednനമ്പർ സർക്കാർ ഉത്തരവിൽ അനുശാസിക്കുന്ന പ്രകാരമുള്ള നിർദ്ദിഷ്ട ഔട്ട് ടേൺ പൂർത്തീകരിക്കാൻ ശ്രീ.ബിജു ജെ.എസ് നും, ശ്രീമതി. ഉദയഗീത ബി.എസ് നും 2020-21 സാമ്പത്തിക വർഷം കഴിഞ്ഞിട്ടില്ലാത്തതിനാൽ ടി ജീവനക്കാർക്ക് 2020-21 സാമ്പത്തിക വർഷം ത്തെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കേണ്ടതുണ്ടോ?

വൈസ്-ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം വാർഷിക ഇൻക്രിമെന്റ് തീയതി പുനർ നിർണ്ണയിക്കുന്നതിനും, 2020-21 ലെ പെർഫോമൻസ് അലവൻസ് അനുവദിക്കുന്നതിനായി ശ്രീ. ബിജു.ജെ.എസ്, ശ്രീമതി. ഉദയഗീത ബി.എസ് എന്നിവർ സമർപ്പിച്ച അപേക്ഷ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് ടി സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റാഫ്, എക്സിപ്‌മെന്റ് ആൻഡ് ബിൽഡിംഗിൻറെ പരിഗണനക്കും, ശുപാർശയുമായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to defer the matter to the next meeting of the Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.Additional Item No 4: University of Kerala - CLIF- Request for the appointment of Technical Officer -reg.

(Ad DIII)

The Director, CLIF has informed that there are three Technical Assistant Positions vacant in CLIF, however there is no provision to recruit a Technical Assistant with Biology as per ordinance. Currently Instruments like SEM- EDX, SCM which have lot of applications in Biology are not used by Biologists as there is no expertise available. Hence, the Director has requested to appoint a Technical Officer in order to make all these equipment functional since as per ordinance the prescribed qualifications for Technical Officers are M.Sc in Electronics/ Physics/ Chemistry/ Instrumentation / Biological Sciences with First Class or equivalent. Hence he has requested for the post of Technical Officer with Biology Post-graduation so as to make use of the equipment which are not being used at present.

It may be noted that since the appointment of non-teaching posts are entrusted with PSC, the University could not appoint a Technical Officer on permanent basis. Moreover the Hon. Director, CLIF has informed that the Technical Officer (Biology) is to be appointed on top priority basis.

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for a Technical Officer with Biology Post Graduation may be placed before the Meeting of the Standing Committee of Syndicate on Staff, Equipment and Building for consideration and appropriate recommendation.

The Committee considered the matter and recommended to agree to the proposal for appointing a Technical Officer (Biology) on contract basis, in CLIF.

Resolution of the Syndicate
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.93.Additional Item No.05:**Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara - Recruitment of Contract Lecturers in Art History and Painting - reg – (Ad AIV)**

The Director, Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara in his e-mail dated 27.11.2021 has requested to initiate steps for the recruitment of Lecturers in Art History and Painting on contract basis and stated that presently four post are vacant at the centre,two in Painting and two in Art History.

During the period , 2019-2021, two lecturers in Painting,Sri. Libesh N V, and Sri. Remya R S, and three Lecturers in Art History, Sri. Bipin B Chandran, Sri. Melbin Thomas and Sri. Jeevan Lal.P.N, were working at the Centre.

The Director in his letter dated 11.03.2021, requested not to proceed with the renewal of contract of Sri.Libesh N.V and as per the orders of the Pro Vice Chancellor Sri. Libesh N V was terminated from the centre w.e.f 24.03.2020.

Vide letter dated 09.02.2021, the Director had again requested not to extend the tenure of Sri. Bipin B Chandran as there were several complaints from students regarding his irresponsible behaviour. As per the instruction from the Director, Sri. Bipin B Chandran relieved of his own from the centre w.e.f 23.02.2021 before the University has taken any action on the renewal of the term of contract.

Sri. Jeevan Lal P N and Smt. Remya R S has also resigned from service during the year 2021.

In her letter dated 08.11.2021, forwarded by the Director, Smt. Melbin Thomas has requested to relieve her from duty w.e.f 08.11.2021 as she got an admission in the Central European University for her higher studies. After receiving the letter in this section on 11.11.2021, the Director orally informed about the willingness of Smt. Melbin Thomas to withdraw her resignation and in the e-mail dated 22.11.2021, the Director has forwarded the request of Smt. Melbin Thomas for withdrawing her resignation notice due to unexpected lockdown in the country which she was supposed to study.The Director requested to permit Smt. Melbin Thomas to rejoin on 13.12.2021 after a break of 34 days.When the file was put up, the Vice Chancellor has ordered to place the matter in the Standing Committee of Syndicate on Departments and Other Institutions.The existing employment contract executed by Smt. Melbin Thomas was for a period of 11 months w.e.f 21.01.2021 to 20.12.2021.The Standing Committee on Departments & Other Institutions is yet to convene its next meeting.

Currently no lecturers are working in the Raja Ravi varma Centre of Excellence for Visual Arts, Mavelikkara . In these circumstances, the Director has requested to initiate steps for the recruitment of new Lecturers at the Centre.

As per the orders of the Vice Chancellor the matter regarding

- 1) the recruitment of Lecturers at RRCEVA, Mavelikkara and
- 2) the request of the Director in withdrawing the resignation notice submitted by Smt.Melbin Thomas is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for appropriate recommendation.

The Committee considered the matter and recommended to invite applications for the post of Lecturers at RRCEVA.

The meeting came to an end at 12 noon .

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 12.01.2022, be approved.

Item No.36.94

Consideration of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 10/01/2022, at 3.15 pm.-reg.

(PLA1)

A Meeting of the 'Software Management Technical Committee' for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", was held on 10/01/2022, at 3.15 pm., in the Pro-Vice-Chancellor's Chamber.

The Vice-Chancellor has approved the minutes and ordered to place the same before the Syndicate for consideration.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System"

Venue : Pro-Vice-Chancellor's Chamber
Date : 10/01/2022
Time : 3.15pm.

Members at the Meeting:

- | | |
|--|----------|
| 1. The Pro-Vice-Chancellor (Chairman) | - Sd/- |
| 2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations | - Absent |
| 3. Dr. K. G. Gopchandran, Member, Syndicate | - Absent |
| 4. The Controller of Examinations | - Sd/- |
| 5. The Director, Computer Centre | - Sd/- |
| 6. Dr. Aji S., Assistant professor, Department of Computer Science (Via Google Meet) | - Sd/- |
| 7. The Director, Planning and Development | - Sd/- |
| 8. The Joint Registrar, EB & CBCS | - Sd/- |
| 9. Shri. Manosh Manohar, Programmer, Computer Centre | - Sd/- . |
| 10. Smt. Sivi Velayudhan, Programmer, Computer Centre | -Absent |
| 11. Smt. Sunija M. Rasheed, Programmer, Computer Centre | - Sd/- |
| 12. Sri. Girish Chandran, M/s ITI Limited, Palakkad | - Sd/- |
| 13. Shri. John Cyriac, Head (IT), M/s ITI Limited, Palakkad | - Sd/- |

Item No.36.94.01 Review of the progress of implementation of the project, in compliance with the terms & conditions stipulated in the MOU executed on 30th October 2021 and the 'time lines' approved by the Software Management Technical Committee:

As per the MOU, the work shall be completed within 12 months from the date of execution of agreement (i.e. before 29th October 2021).

However, owing to the conditions attributed to the 'Covid-19' pandemic, the Software Management Technical Committee held on 24/06/2021 had recommended that 'M/s ITI Ltd., Palakkad' shall complete the entire project by December 2021, strictly adhering to the following 'time lines':

1. Completion of the 'software development' of all the modules up to the 'Conduct of the Examinations' by 15th September 2021.
2. Completion of the 'software development' of the "Tabulation module", with respect to all courses including 'New Gen Courses & B Tech S1', by October 15th 2021'.
3. Completion of the entire project (development of all the software modules) by 31st December 2021.
6. The System will be ready for the conduct of 'Security Testing' by 1st January 2022.

In the meeting held on 25/10/2021, 'M/s ITI Ltd., Palakkad' had assured to complete the development of the "Tabulation Module" with respect to the entire 'Courses' of the University, by 31st December 2021.

However, as of now even the development of the "Tabulation Module" has not been completed.

M/s ITI Ltd. reported the following:

1. As of now, the system is ready to conduct the 'Examinations' for all the courses of the University.
2. A review meeting shall be conducted every week with the 'Technical Team' of the University, for the smooth and effective implementation of the upcoming modules.

3. The support/inputs from the University at all stages of the development of the modules have been phenomenal.
4. However, the delay in adhering to the above time lines was mainly due to the conditions attributed to the 'Covid-19' pandemic and some the unforeseen issues faced by them during the conduct of examinations of the New Gen Courses (PG) & B Tech S1 Courses", viz.,
 - a. Printing quality of QR code by individual colleges:

The same can be resolved by using a high-quality printer capable of printing QR codes without data loss. Moreover the printers used should be cable of using the type of ink suggested by the technical experts from KBPS, Cochin (pigment based, in high quality) & using properly maintained printer hardware for printing QR codes.

For resolving the above printer-related issues due to poor printer quality at colleges, M/s ITI Ltd. has suggested implementing a centralized quality printing by an agency chosen by the University, like KBPS who is handling the same process for KTU.

- b. Modification of 95% of process flows rolled out to production owing to the change in the 'course code concept (i.e. Difference in the course structure)', which was noticed while conducting the above examinations.

5. However. they are now ready to conduct 'dummy camp' & "dummy tabulation" for the university staff & teachers of various colleges, before finalizing the 'tabulation module' of the SLCM Software, in consultation with the Examination Wing and the Computer Centre, at the earliest.

Observations:

The Committee observed that 'Centralized Printing' and distribution of stationary requires 'transportation management planning' which would defeat the sole purpose of the SLCM Software which aims in the 'conduct of examinations in the fully 'online mode'.

The Committee also observed that the issues relating to the improper printing of QR Codes in the designated space provided in the 'nominal rolls' can be avoided to a great extent by increasing the 'Sticker size" provided in the 'QR Coded Sticker Sheets'.

Recommendations:

In view of the aforementioned report from the firm and the subsequent observation, the Committee recommended the following:

1. M/s ITI Ltd. shall initiate urgent steps for increasing the 'Sticker size" provided in the 'QR Coded Sticker Sheets', so as to ensure the printing of 'QR Codes' in the designated space provided in the 'nominal rolls' itself, in consultation with the 'Technical Team' of the University.
2. To continue with the existing procedure of taking printouts of the 'QR Codes' at the respective Colleges itself, while conducting the examinations in the 'online mode' using the 'SLCM Software', for the time being.
3. M/s ITI Ltd. shall submit revised 'time-lines' for the implementation of the various stages/phases of the entire project, within one week.
4. M/s ITI Ltd. shall also incorporate the module for the "Enrollment" procedures in the 'SLCMS Software', with effect from the 2021 admissions, as a 'Change Request' and the firm shall submit a "Change Request Proposal" with the time-lines required for its implementation, in accordance with the terms & conditions stipulated under the "Change Management" clause in the MOU executed on 30/10/2020, immediately on receipt of a formal request from the University.
5. M/s ITI Ltd. shall conduct weekly review meetings with the 'Technical Team' of the University for the smooth and timely implementation of the software modules.
6. M/s ITI Ltd. shall ensure the implementation of all the modules of the software, in strict compliance with the "Examination Manual" of the University.
7. M/s ITI Ltd. shall ensure that sufficient 'Training & Orientation programmes' for the university staff and teachers are conducted, before implementing each modules of the software.

8. M/s ITI Ltd. shall take proactive action for sharing the hardcopy of the 'Documentation Manuals (i.e. User Manuals with sufficient screen shots)' & 'Video Documentation' of each of the modules of the software, with the 'Technical Team' of the university, before finalizing its implementation.
9. M/s ITI Ltd. shall ensure that the 'SRS Document' of the 'SLCM Software' is 'progressively updated', based on the changes in the modules, from time to time and is submitted to the 'Technical Team' after each updation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the 'Software Management Technical Committee' for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System", held on 10/01/2022, be approved.

Item No.36.94. II. Current status regarding the development of the 'tabulation module' & 'publication of results' for the examinations of "New Gen Courses (PG) & B Tech S1 Courses" and finalizing the timelines for its completion:

The Software Management Technical Committee held on 15/12/2021 had recommended the following:

1. 'M/s ITI Ltd shall complete the work regarding the incorporation of the changes in 'course design' and 'data model' with regard to the conduct of examination with 'multiple parts (using different facing sheets)', in the SLCM software, taking minimum time for resolving the issues.
2. M/s ITI Ltd. shall open the 'window' for uploading CE/CA marks, in the SLCM Software, at the earliest, in consultation with the Joint Registrar, EB & CBCS(Project Manager, SLCM Project) & Shri. Manosh Manohar, Technical Point of Contact, SLCM Software.
3. M/s ITI Ltd. shall conduct 'dummy camp' & "dummy tabulation" for the university staff & teachers of various colleges, before finalizing the 'tabulation module' of the SLCM Software, in consultation with the Examination Wing and the Computer Centre.
4. M/s ITI Ltd. shall finalize & submit the date of commencement of the 'valuation & tabulation modules' with respect to the exams of the 'New-Gen and B. Tech S1 Courses' and the detailed 'time-lines' for the completion of the same, within 2 days.

M/s ITI Ltd. reported the following:

1. The 'tabulation software' for the 'S1: PG- New Generation courses' are ready.
2. The 'software' for the conduct of the examinations for the 'S1: UG- New Generation Courses' are almost ready. They are awaiting the receipt of certain requisite data from the Exam Wing/KUCC and the system will be ready for the conduct of examinations within seven days from the receipt of the same.
3. They are working on resolving certain 'Course Code' related issues with regard to the 'software' for the conduct of the examinations for the 'S2: PG- New Generation Courses' and the system will be ready for the conduct of the examinations, within three days.

Recommendations:

In view of the aforementioned report from the firm, the Committee recommended the following:

1. M/s ITI Ltd. shall make necessary arrangements for the conduct of training for the University Staff regarding the 'Camp Constitution (Camp Setup & Distribution)' module of the SLCM Software on 17/01/2022, in co-ordination with the Computer Centre and the Examination Wing of the University.
2. M/s ITI Ltd. shall make necessary arrangements for the conduct of an 'internal training' for the University Staff on the 'Mark Entry(Dummy/Mock-up training)' module of the SLCM Software, on 18/01/2022, in co-ordination with the Computer Centre and the Examination Wing of the University.
3. M/s ITI Ltd. shall make necessary arrangements for the conduct of a comprehensive training programme for the College teachers on the 'Mark Entry' module of the SLCM Software, on 20/01/2022, in co-ordination with the Computer Centre and the Examination Wing of the University.

4. The requisite “Training Server” & “Staging Server” shall be provided to M/s ITI Ltd., by the Computer Centre, as soon as a formal request for the same is received from them.
5. The requisite ‘Camp data’ sought by M/s ITI Ltd., shall be provided by the Examination Wing, in co-ordination with the Computer Centre, forthwith.
6. An official “Google Play Store” account shall be created by the University, for deploying all ‘Mobile related applications (Apps)’ of the university, which includes all the ‘Apps’ required for the implementation of the SLCM Project, before the ‘Dummy/Mock-up training’ scheduled on 18/01/2022.

The Committee observed that in order to create the proposed account, a one-time registration fee of USD 25.00 has to be paid in advance, using a ‘Credit Card’. Also, observed that as of now, the university does not have an official ‘Credit Card’ to carry out the proposed transaction and the creation of the aforementioned official account has to be done forthwith.

In this context, the Committee recommended that the amount of USD 25.00, required for creating an official “Google Play Store” account, shall be paid in advance by using the ‘Credit Card’ of any of the ‘Officers’ of the University and the amount expended for the same (i.e. equivalent to USD 25.00) shall be recouped to the officer concerned, from the Permanent Advance maintained by the Deputy Registrars of the ‘Planning/Administration/Examination’ wings concerned, on producing the receipt.

Item No. III: Review of the progress of implementation of the “Phase III –Milestone of the project: Tabulation with Camp Management & Revaluation”, for the entire courses of the University, in compliance with the ‘time line’ approved by the Software Management Technical Committee:

Recommendation:

M/s ITI Ltd. shall furnish the ‘time-lines’ required for the development of the ‘software’ with regard to the ‘Revaluation Module’ of the examinations, with provision for ‘onscreen valuation’ also, forthwith.

The meeting came to an end by 4.30p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting of the ‘Software Management Technical Committee’ for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 10/01/2022, be approved.

Item No.36.95 *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 17.01.2022 – for approval – reg:*

(M&C.I)

The Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 17.01.2021 is placed before the Syndicate for approval (Minutes appended).

Minutes of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance

Date	:	17.01.2022
Time	:	02.30 PM
Venue	:	Syndicate Room

Members Present

- | | | | |
|----|---------------------------|-------------------------|------------------|
| 1. | Dr.K.B.Manoj | Convener, SC on Exams | Sd/- |
| 2. | Adv.K.H.Babujan | Convener, SC on Finance | Sd/- |
| 3. | Adv.Muralidharan Pillai.G | Member Syndicate | Sd/- |
| 4. | Prof.K.Lalitha | Member Syndicate | Sd/-(via online) |
| 5. | Sri.Bijukumar.G | Member Syndicate | Sd/- |
| 6. | Sri.Jairaj.J | Member Syndicate | Sd/- |
| 7. | Dr.S.Nazeeb | Member Syndicate | Sd/- |
| 8. | Dr.K.G.Gopchandran | Member Syndicate | Sd/- |

Members Absent

1. Dr.Mathew.V	Member Syndicate
2. Adv.B.Balachandran	Member Syndicate
3. Dr.Vijayan Pillai M	Member Syndicate
4. Adv.A.Ajikumar	Member Syndicate
5. Sri.B.P.Murali	Member Syndicate
6. Sri.Arunkumar.R	Member Syndicate

Item No.36.95.01:- New generation/ Double Main First Degree Programmes under CBCS System- Fixing of examination fee rates- proposal –reg.

(Ac A V)

The Academic Council at its meeting held on 15.10.2020 approved following Under Graduate First Degree Programmes under CBCS System. Among this 15 courses are Double Main First Degree Programmes under CBCS System. As per U.O No.Ac.AV.1/New.Gen & DM/2020 dated 20.03.2021, Double Main Programmes were included under 'Schedule 3' of the Regulations relating to the First Degree Programmes. BBA Logistics is included under Career-related 2(b) Programmes and Physics with Complementary Mathematics and Machine Learning under B.Sc Programmes under CBCSS.

List of Programmes		
B.Sc Programmes		
1	B.Sc Mathematics and Computer Application	Double Main
2	B.Sc Aquatic Biology and Zoology	Double Main
3	B.Sc Botany and Ayurvedic Pharmacy	Double Main
4	B.Sc Geology and Digital Surveying	Double Main
5	BSc Health and Fitness Management	Double Main
6	B.Sc Physics (Complementary1- Mathematics Complementary2- Machine Learning)	
BA Programmes		
7	BA Ancient Indian History and Archaeology	Double Main
8	BA Economics and Media Studies	Double Main
9	BA English and Media Studies	Double Main
10	BA Economics and Mathematics	Double Main
11	BA Malayalam and Cultural Studies	Double Main
12	BA English and Malayalam Literature	Double Main
13	BA Political Science and Human Rights	Double Main
14	BA Political Science and Women's Studies	Double Main
B.Com Programmes		
15	B.Com Accounts and Data Science	Double Main
16	B.Com Blue Economy and Maritime Law	Double Main
BBA Programmes		
17	BBA Logistics	

The examination fees for the Double Main First Degree Programmes under CBCS System introduced w.e.f 2020 admissions needs to be fixed. Usually the fee rates are fixed based on the proposal for fixing/revising fee rates submitted by the Examination wing, after quantifying the expenditure that may incur in the conduct of examinations, including remuneration for evaluators, TA/DA paid to those involved in the work, vehicle expenses, etc. In the absence of such a specific proposal, the existing fee rates for First Degree Programmes are detailed below:

Statement of the existing fee structure of First Degree Programmes and Career-related 2(a) and 2(b) Programmes under CBCS System.

Programme	Semester	Mode		Fees							
		Regular	Subsequent appearance	Theory per paper	Application fee	Practical/project report	Consolidated mark cum grades+ Provisional Certificate	CV camp per semester	Registration (subsequent appearance)	Registration (subsequent appearance after completion of programme)	Project/Dissertation
First Degree Programme BA/ B.Sc/ B.Com) under CBCS System	I to VI	*		50	30	50	600 (VI Sem)	150			100
			*	50	30	50		150	40	75	
Career-related FDP in BBA 2(b) under CBCS System		*		50	30	100	600 (VI Sem)	200			100
			*	50	30	100		200	40	100	
Career-related FDP under CBCS 2(a) (BA/B.Sc /B.Com)		*		50	30	100	600 (VI Sem)	200			100
			*	50	30	100		200	40	75	

A 5% increase has been effected in the existing University fees/Charges, w.e.f 01.04.2019 vide U.O.No.Ad.AV.0/9871/2019 dated 01.04.2019

As per the orders of the Vice-Chancellor, the following proposals are placed before the Combined meeting of the Standing Committee of the Syndicate on Examination and Finance for consideration and recommendations:

- Fixing of exam fee rates for Double Main First Degree Programmes under CBCS System (15 programmes).
- Exam fee rates for Career-related First Degree Programme in BBA Logistics, under CBCS System 2(b)
- Exam fee rates that may be followed for BA/B.Sc/B.Com programmes for B.Sc Physics with Complementary courses- Machine Learning and Mathematics.

Recommendations of the Committee: The Committee considered the matter and recommended that the existing examination fee rates for career related First Degree Programme courses be made applicable to the New generation/ Double Main First Degree programmes under CBCS System.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 17.01.2022, be approved.

Item No.36.95.02:- Proposal for the enhancement of Special Allowance to Administrative Staff posted in the valuation camps – reg:-

(M&C I)

The Syndicate at its meeting held on 10.10.2017 resolved to pay Special Allowance to the Administrative Staff posted in the valuation camps, equal to 20 days DA for PG and 30 days DA for UG Examinations and UO No. M&C.I.2/1823/2018 dated 27.03.2018 was issued accordingly.

The Govt. of Kerala vide G.O. (P) No. 27/2021/Fin dated 10.02.2021 has revised the scale of pay and allowances of the State Govt. employees with effect from 01.07.2019 and vide G.O. (P) No. 42/2021/Fin dated 26.02.2021, the revised scale of pay and allowances has been made applicable to the University employees except those posts covered by UGC/AICTE/Central Schemes in accordance with the recommendations of the Eleventh Pay Revision Commission. The Syndicate at its meeting held on 05.03.2021 has resolved to implement the above G.O in the University and U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021 was issued accordingly.

Since the Special Allowance paid to the Administrative staff posted in the valuation camps does not come under the purview of the above mentioned U.O and the Special Allowance paid is based on the permissible DA, separate administrative sanction is required for enhancing the camp allowances of the Administrative staff posted in the CV camps.

In connection with this, the Finance has suggested the following remarks:

1. Rate of Special Allowance may be enhanced in line with the revised DA, as per U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021.
2. If the above proposal is approved considering that the camp allowance is Special Allowance, the revised rate of camp allowance may be made applicable to all CV camps constituted after the date of administrative sanction, as in the previous instances.
3. Considering that there is a hike of around 50% in the rate of DA as per new pay revision, which will invite extra financial burden to the University, it is suggested that number of staff posted in the CV camps may be reduced by 20%.

The revised rate of DA as per U.O. No. Ad.AV.03/6932/2021 dated 05.03.2021.

Sl. No.	All employees who draw Basic Pay as per 11 th Pay Revision Commission	Existing Daily Allowance (DA)	Revised Daily Allowance (DA) as per 11 th Pay Revision Commission
1	₹ 70000 and above	₹ 400	₹ 600
2	₹ 59300 and above, but below ₹ 70000	₹ 320	₹ 500
3	₹ 39300 and above, but below ₹ 59300	₹ 320	₹ 500
4	₹ 25100 and above, but below ₹ 39300	₹ 250	₹ 350
5	below ₹ 25100	₹ 250	₹ 350

The proposal regarding the enhancement of Special Allowance to the Administrative staff posted in the valuation camps along with the remarks of Finance was placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation, as per the orders of the Vice Chancellor.

The Syndicate held on 28.10.2021 vide Item No. 33.57.05 resolved to approve the recommendations of the Standing Committee of the Syndicate on Finance held on 20.10.2021, that the matter of enhancing the Special Allowance to Administrative Staff posted in the valuation camps be referred to the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations, including a proposal for granting Special Allowance to the messengers and drivers who are assigned with duty at the Valuation camps.

In connection with the recommendation on granting of Special Allowance to the messengers and drivers who are assigned with Examination duties, the following remarks of the CD Unit be kindly perused.

1. Valuation Camps are organized at Thiruvananthapuram, Kollam, Pandalam and Alappuzha centers in a centralized manner for UG, PG, LLB and B.Ed courses.
2. The stationery, question papers, schemes and answer scripts required for the valuation camps are delivered by the messengers and drivers at the respective camps through the vehicles of CD Unit on the respective routes.

4. Six routes (Local – I&II, MC I&II, NH I&II) are fixed for drivers and messengers in the CD Unit. The drivers and the messengers on this route deliver the answer scripts to the Camps and to the Teachers for Home Valuation, as part of their work. In addition, the CD Unit has a spare driver to deliver the answer scripts within the University campus and to deliver the answer scripts immediately to the colleges and homes of Examiners within the local route (Home Valuation). In case any driver is on leave, the spare driver has to go on the fixed routes.
5. All drivers and messengers are paid TA/DA in addition to salary, for the said duties. Halt allowances according to the distance travelled and loading charges are also paid.
6. Drivers/messengers are not appointed for the Valuation Camps alone. Delivery of answer scripts from one camp to another or to teachers' homes for Home Valuation or to colleges is part of the duty of the driver/messenger on the respective route. They are being paid permissible wages for the said duties.

In view of the above and as per the orders of the Hon'ble Vice Chancellor, the proposal regarding the enhancement of Special Allowance to the Administrative staff posted in the valuation camps along with the remarks of Finance and CD Unit is placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance and Examinations for consideration and recommendation.

Recommendations of the Committee: *The Committee considered the matter and recommended that the details of total amount paid as remuneration to the Administrative Staff posted at various UG/PG valuation camps for the financial year 2019-20, as well as the details of income and expenditure in respect of examinations conducted during the same financial year, be placed before the Combined Committee of the Syndicate on Finance and Examinations.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 17.01.2022, be approved.

Item. No.36.96 Greenfield Stadium - Remittance of lease rent - Reporting of - reg.

(Adb1)

A lease deed was executed as per the direction of the Government between the University of Kerala and National Games Secretariat (NGS) on 18.12.2012 for leasing 37 acres of land at Kariavattom for the construction of Greenfield Stadium. As per the agreement, the NGS shall remit the rent and applicable tax in advance, on or before the December of every year. The lease rent (Rs. 94,00,000/-) is subject to periodical revision every three years on the basis of increasing market value of land. The NGS had remitted Rs.1,05,61,840/- each towards the first and second years (2013 & 2014) lease rent including service tax. The NGS had remitted only an amount of Rs.82,56,840/- towards lease rent for third year from which an amount of Rs.10,76,980/- was remitted as service tax. The total lease rent due from NGS for Greenfield Stadium including Service tax/ GST and interest for the period up to December 2018 was Rs. 13,16,15,709 (Rupees Thirteen Crore Sixteen Lakh Fifteen Thousand Seven Hundred and Nine Only).

After frequent requisitions, the Principal Secretary to Government, Sports and Youth Affairs Department, vide letter no. A1/147/2017/S&YA dated 29.11.2019, had agreed to remit an amount of Rs. 3,26,65,000/- (Rupees Three Crore Twenty Six Lakh and Sixty Five Thousand only) towards the rent for the period from December 2015 to November 2017 calculated as per the initial lease rent (Rs. 94,00,000/- + Service Tax) and assured that the balance amount shall be remitted as and when the lease rent is revised. As per the resolution of the Syndicate held on 21.01.2020, the Principal Secretary to Government, Sports and Youth Affairs Department, was requested for the immediate release of Rs. 3,26,65,000/- (Rupees Three Crore Twenty Six Lakh and Sixty Five thousand only), as agreed to by the Principal Secretary to Government.

Now, the Finance Officer, has informed that an amount of Rs.3,26,65,000/- (Rupees Three Crore Twenty Six Lakh and Sixty Five Thousand only) has been credited to KUF account 57002275904 on 10.12.2021, by the National Games Secretariat towards lease rent of Greenfield Stadium, for the period from December 2015 to November 2017.

As per the orders of the Vice Chancellor the above matter is reported to the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to inform the Principal Secretary to Government, Sports and Youth Affairs Department, to release the balance amount as per the revised lease rent.

ALSO RESOLVED to intimate the Principal Secretary to Government, Sports and Youth Affairs Department, to take necessary steps to convene the meeting of the Stadium Management Committee constituted for Kariavattom Greenfield Stadium.

Item No.36.97

കാര്യവട്ടം കാമ്പസ് - ഇന്ത്യൻ കോഫീ ഹൗസിന്റെ പുതിയ ശാഖ തുടങ്ങുന്നതുമായി ബന്ധപ്പെട്ട് കോഫീ ഹൗസ് അധികൃതരുടെ അപേക്ഷ പരിഗണിക്കുന്നത് - സംബന്ധിച്ച് :

(എഫ്.ഐ.സി)

സിൻഡിക്കേറ്റിന്റെ 23.12.2021 ൽ കൂടിയ യോഗം കാര്യവട്ടം കാമ്പസിൽ ഇന്ത്യൻ കോഫീ ഹൗസിന്റെ പുതിയ ശാഖ തുടങ്ങുന്നതിന് വേണ്ടി നിലവിൽ എസ്.ബി.ഐ ബാങ്കിന്റെ സമീപത്തുള്ള കഫറ്റീരിയ കെട്ടിടത്തിന്റെ നവീകരണത്തിനായുള്ള 21,20,000/- രൂപയുടെ എസ്റ്റിമേറ്റ് പരിഗണിക്കുകയും ആയത് അംഗീകരിക്കുകയും ചെയ്തിരുന്നു . കൂടാതെ ഇന്ത്യൻ കോഫീ ഹൗസ് അധികൃതരോട് നവീകരണത്തിനായി ചെലവാകുന്ന തുക 'Rent Advance' ആയി നൽകുവാനും ആയത് മാസവാടകയിൽ ക്രമീകരിയ്ക്കുന്നതാണെന്നും കാണിച്ച് 10 രൂ കത്ത് അയക്കുവാനും തീരുമാനിച്ചിരുന്നു . ആയതിന്റെ അടിസ്ഥാനത്തിൽ പ്രസ്തുത വിവരം ഇന്ത്യൻ കോഫീ ഹൗസ് അധികൃതരെ അറിയിക്കുകയും ചെയ്തിരുന്നു.

ഇന്ത്യൻ കോഫീ ബോർഡ് വർക്കേഴ്സ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റി സെക്രട്ടറിയുടെ 06.01.2022 ലെ 3692/21-22 നമ്പർ കത്ത് മുഖേന, കോവിഡ്-19 മഹാമാരിയെ തുടർന്നുണ്ടായിട്ടുള്ള സാമ്പത്തിക പ്രതിസന്ധി നിലനിൽക്കുന്നതിനാൽ സർവകലാശാല ആവശ്യപ്പെട്ടത് പ്രകാരമുള്ള വലിയൊരു വാടക അല്ലെങ്കിൽ ചാൻസ് നൽകുവാൻ സംഘത്തിന് സാധിക്കുകയില്ലെന്നും നിലവിലെ സാഹചര്യത്തിൽ പരമാവധി 5 ലക്ഷം രൂപ വരെ മാത്രമേ വാടക അല്ലെങ്കിൽ ചാൻസായി നൽകുവാൻ സംഘത്തിന് സാധിക്കുകയുള്ളുവെന്നും ആകയാൽ ടി സംഖ്യയ്ക്ക് അത്യാവശ്യം കോഫീ ഹൗസ് തുറന്നു പ്രവർത്തിക്കുന്നതിന് വേണ്ടതായ അടിസ്ഥാന സൗകര്യങ്ങൾ 10 രൂക്കി, സംഘത്തിനു കൂടി അഭികാമ്യമായ പ്രതിമാസ വാടകയും നിശ്ചയിച്ചു തരുന്നപക്ഷം കോഫീ ഹൗസ് തുറന്ന് പ്രവർത്തിക്കുന്നതിന് സംഘം സന്നദ്ധമാണെന്ന് അറിയിച്ചിട്ടുണ്ട് .

ആയതിന്റെ അടിസ്ഥാനത്തിൽ ബഹു.വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം ഇന്ത്യൻ കോഫീ ബോർഡ് വർക്കേഴ്സ് കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റി സെക്രട്ടറിയുടെ അപേക്ഷ സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the request of the Indian Coffee Board Workers Co-Operative Society, be agreed to.

FURTHER RESOLVED that the approved estimate amount of Rs. 21,20,000/- (Rupees Twenty one lakh twenty thousand only) for the civil and electrical works for the construction of an extension and renovation of the Cafeteria building be implemented with immediate effect.

Item No.36.98

Fatima Mata National College, Kollam & Mar Ivanios College, Thiruvananthapuram (Autonomous)- Issuance of Degree & Provisional Certificates to UG (2018-21 admission) and PG (2019- 21 admission) students - Hearing of the Principals of FMN College, Kollam and Mar Ivanios College, TVM-Consideration of-reg.

(Ac.D)

The Examination section in connection with issuance of Degree and Provisional Certificates of UG & PG programmes of Fatima Mata National College & Mar Ivanios College, has requested clarification regarding discrepancy in the number of admitted students against sanctioned strength

while checking the tabulated mark register and admission register forwarded from Mar Ivanios College, Tvm and Fatima Mata National College, Kollam, the two autonomous colleges under University of Kerala.

Considering the hardship of students, the Hon'ble Vice Chancellor had ordered to issue the Provisional Certificate to 2018-21 UG students (who have submitted application for the same) in these colleges and ordered to place the matter before the Syndicate for consideration and appropriate decision regarding the whole matter including no of admitted students in these two colleges in excess to the sanctioned strength.

The Syndicate at its meeting held on 28.10.2021 vide item nos.33.47.18 and 33.12 considered the matter and resolved to hear the Principals of FMN College, Kollam and Mar Ivanios College, TVM by a team of Syndicate members consisting of Adv.G.Muralidharan Pillai, Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, Dr.Vijayan Pillai M, Dr.S.Nazeeb, Sri.Jairaj J and Sri.Arunkumar R as per the recommendations of the Standing Committee of the Syndicate on Affiliation of Colleges held on 11.10.2021, along with Dr. K G Gopchandran, Convenor, Standing Committee of the Syndicate on Students Discipline. The Vice Chancellor has implemented the same.

The team of the Syndicate members convened hearing with Principals from Fatima Mata National College, Kollam and Mar Ivanios College, Trivandrum on 17.01.2022 at the Syndicate room. Based on the observations and findings of the hearing meeting (Minutes of the Hearing meeting is appended herewith- Appendix I.) ,the Committee recommended for the consideration of the Syndicate to the issuance of Degree Certificates to the 2018-21 UG batch students in the Fathima Matha National College, Kollam and Mar Ivanios College, Trivandrum both Autonomous Colleges under University of Kerala.

As per the orders of the Vice-Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

Based on the written statement submitted by the Principals of Fatima Mata National College, Kollam & Mar Ivanios College, Thiruvananthapuram (Autonomous) that they have no intention to violate University rules regarding the marginal increase of UG/PG Programmes, the Syndicate **RESOLVED** to initiate immediate steps for the issuance of Degree Certificates to the 2018-21 UG batch students in the Fatima Matha National College, Kollam and Mar Ivanios College, Trivandrum (Autonomous) Colleges under University of Kerala.

FURTHER RESOLVED to inform the Principals of Fatima Mata National College, Kollam & Mar Ivanios College, Thiruvananthapuram (Autonomous) to comply the admission procedures of University of Kerala.

Item No.36.99

***Notional fixation and fitment in grade - Dr.Bindu.T.V, Assistant Professor,
Department of Education-request-Consideration of- reg.***

(Ad.DII)

Dr. Bindu T.V. was appointed as Lecturer in the Department of Education and re-designated as Assistant Professor, University of Kerala, Thycaud, Thiruvananthapuram w.e.f 28.06.2007 F.N as per U.O No. Ad.AIL.1/25611/2021 dated 15.09.2021, subject to the conditions laid down in the Judgement dated 03.08.2021 of the Hon'ble Supreme Court in Civil Appeal Nos.4568-4569 of 2021 arising out of SLP (C) Nos.3523-3524 of 2019. According to the judgment, Dr. Bindu T.V., will not be entitled to arrears of salary, but will be entitled to notional fixation and fitment in her Grade from the date of appointment, with all consequential annual increments etc and continuity of service on such basis.

Dr. Bindu T V had requested to promote her to the post of Associate Professor, which has already been fallen due, as per the stipulations in the judgement of the Hon'ble Supreme Court of India and also requested to fix her salary accordingly. In order to fix the salary, the Finance section has requested to issue a University Order on her eligible promotions due, during the period from 28.06.2007 to 31.08.2021. Accordingly, Dr.Bindu T V, was requested to provide the prior service details rendered by her from 28.06.2007 till now, so as to calculate the promotions eligible for her. In reply to the letter, she had forwarded, the details vide letter dated 22.11.2021. The details can be consolidated as follows:

1. Ph. D in Education from University of Kerala on 19.09.2001.
2. Joined as Lecturer at Govt. College of Teacher Education, Thalassery wef 17.02.2010 FN.
3. Placed as Assistant Professor (Stage 2) wef 17.02.2014, vide proceedings dated 09.08.2019
4. Relieved from Govt. College of Teacher Education, Thiruvananthapuram wef 31.08.2021 AN.
5. Appointed as Assistant Professor in the Department of Education w.e.f. 01.09.2021 F.N.
6. It may further be noted in this regard that, in light of the points explained above, notional fixation has to be given assuming that Dr. Bindu T.V. was in service wef 28.06.2007 and has only completed the required service for placement to the higher posts ie; without considering the other required eligibility conditions, as per UGC Regulations, 2018. The period of completion of service to the higher posts can be consolidated as follows:

Academic Level	Remarks	Required years of Service	Eligible date of notional fixation
Joined as Assistant Professor (Academic Level 10)		-	28.06.2007
Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	already placed as Assistant Professor (Stage II) wef 17.02.2014 which has to be changed to 28.06.2011	4 years	28.06.2011
Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)	to be provisionally placed as Assistant Professor (Stage III) wef 28.06.2019 as the proceedings of placement during her pervious service has not been received yet. The same may be regularised on receipt of the respective proceedings placing her as Assistant Professor (Stage 3) wef 28.06.2016.	5 years	28.06.2016
Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A)	to be provisionally placed as Associate Professor (Stage IV) wef 28.06.2019 and regularised as and when assessment is done by the Selection Committee as per UGC Regulations	3 years	28.06.2019

The Director, IQAC section has opined that Dr. Bindu T V may be provisionally placed as Assistant Professor (Stage 3) w.e.f from 28.06.2019 and the same may be regularized on receipt of the respective proceedings on placement in the previous service (currently this is reported as not available). When this is found in order, she may be placed as Assistant Professor (Stage 3) w.e.f from 28/6/2016. This would make her eligible to be placed subsequently as Associate Professor w.e.f 28/6/2019.

While forwarding the matter regarding granting Notional Fixation and Fitment in Grade to Dr.Bindu T.V from the date of appointment, the Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence, as per orders of the Vice-Chancellor, the matter regarding granting Notional Fixation and Fitment in Grade to Dr. Bindu T V, Assistant Professor, Department of Education, from the date of appointment, as detailed in the table above, is placed before the Syndicate for consideration and appropriate decision thereof.

<i>Resolution of the Syndicate</i>			
RESOLVED to grant Notional Fixation and Fitment in Grade to Dr. Bindu T.V, Assistant Professor, Department of Education, from the date of appointment, as detailed below:			
Academic Level	Remarks	Required years of Service	Eligible date of notional fixation
Joined as Assistant Professor (Academic		-	28.06.2007

Level 10)			
Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	already placed as Assistant Professor (Stage II) wef 17.02.2014 which has to be changed to 28.06.2011	4 years	28.06.2011
Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)	to be provisionally placed as Assistant Professor (Stage III) wef 28.06.2019 as the proceedings of placement during her previous service has not been received yet. The same may be regularised on receipt of the respective proceedings placing her as Assistant Professor (Stage 3) wef 28.06.2016.	5 years	28.06.2016
Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A)	to be provisionally placed as Associate Professor (Stage IV) wef 28.06.2019 and regularised as and when assessment is done by the Selection Committee as per UGC Regulations	3 years	28.06.2019

Item No:36.100

Centre for Endangered Languages of Kerala (CeLK)- Request submitted by Dr. S. Prema, Coordinator, UGC Centre for Endangered Languages of Kerala (CeLK) for reconsideration of the 2nd clause in the resolution of the Syndicate held on 17.02.2021 vide item no: 23.105.01 – Consideration of-reg:-

(PLA)

Dr. S. Prema, Coordinator, Centre for Endangered Languages of Kerala (CeLK) had submitted a proposal to the university, to appoint a studio manager and a technical assistant in the Language Documentation Studio of CeLK. As per the orders of the Vice-Chancellor, this matter was placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research held on 09.10.2020. The Committee recommended to entrust the Vice Chairman, CSS and Director IQAC to submit a report on the proposal. The Syndicate held on 23.10.2020 vide Item no. 19.09.03.01 resolved to approve the recommendation of the Combined meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research. Accordingly, Vice-Chairman, CSS and Director, IQAC submitted reports.

The proposal, along with the reports was placed before the Combined meeting of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings and Academics and Research held on 25.01.2021.

The Committee considered the matter and recommended the following:

- 1) To engage one Technical Assistant in the Language Documentation Studio (CeLK) as per existing norms and regulations of the University
- 2) **The Management of the Studio shall be entrusted with the Head, Department of Linguistics, Kariavattom**

- 3) The facilities of the studio shall be made available to all teachers, students and Research Scholars of the University.

The meeting of the Syndicate held on 17.02.2021, vide **Item No. 23.105.01** resolved that the above recommendations of the Combined Standing Committees of the Syndicate on Finance, Academics & Research and Staff, Equipment & Buildings held on 25.01.2021 be approved.

Dr. S. Prema, Coordinator, CeLK, vide a letter dated 04.12.2021 **has now requested to reconsider the 2nd clause in the decision of the Syndicate (i.e, the clause states that "The Management of the Studio shall be entrusted with the Head, Department of Linguistics, Kariavattom")**

Dr. S. Prema has listed the following points, while requesting reconsideration of the Syndicate resolution:

1. *"The CeLK is established as an independent centre managed by the coordinator of CeLK with the advise of expert advisory committee chaired by the Hon VC"*
2. *"The language documentation studio is a part of the CeLK project and the responsibility and accountability of maintaining the studio is with the coordinator of the CeLK"*
3. *"The project is continuing now. Sanctioned and additional funding is expected from the UGC. Language documentation studio is the obligatory component for the language documentation activities of the CeLK, Therefore, it should be completely managed by the coordinator CeLK"*
4. *"The coordinator of CeLK herself requested the university to appoint technical assistance to extend the use of the studio to all staff and students of the university. The extended use of the studio should not affect the activities of the CeLK"*
5. *"The Coordinator herself can manage the extended activities of the studio as she could manage the infrastructure development of the CeLK"*
6. *"Any attempt of disempowering by the unsolicited clause 2nd cited above is a direct and adverse discouragement of a women faculty who could develop such infrastructure to the university with external funding"*

As per the orders of the Vice-Chancellor, the request to reconsider the 2nd clause of the Syndicate resolution dated 17.02.2021 Item No. 23.105.01 from Dr. S. Prema, Coordinator, CeLK is placed before the Syndicate for consideration and recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

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Item No.36.101 Promotion to the post of Pool Officer – Smt.Sreedevi V S, -Reporting of-reg .

(Ad.AI)

Smt.Sreedevi V S, OS (Hr.Gr), University General Help Desk vide submission dated 15.10.2020 has requested to promote her to the post of Pool Officer in the vacancy that arose consequent on the retirement of Smt.Nabeesa Beevi M in tune with the earlier High Court Judgements connected to the matter of promotion of Pool Officers in the University of Kerala.

The matter with regard to amendment to Chapter XVII of the Kerala University First Ordinances, 1978 in respect of Sl.No.12 A – Pool Officer was placed before the meeting of the Syndicate on 25.05.2019 and later laid before the Senate at its meeting held on 13.06.2019. The amendment proposal that “the post of Pool Officer ceases to exist w.e.f 01.02.2011, however the incumbents in this post will continue till retirement” were considered and adopted by the Senate and was submitted to the His Excellency Hon’ble Chancellor on 22.07.2019 vide DO letter No.Ac.L/ord/2836/2019 dated 16.07.2019. The assent of the Hon’ble Chancellor is awaited.

Since University has not yet effected the formal amendment in the Ordinance, University is forced to effect promotions to the post of Pool Officer as per the directions of the Hon’ble High Court after the issuance of UO dated 26.11.2015, discontinuing the post of Pool Officer w.e.f 01.02.2011.

The sanctioned strength in the post of Pool Officer was three. Smt.P Abitha Beevi is currently officiating in the post of Pool Officer. Smt.Pathmaja B.K, OS (Hr.Gr) and Smt.Sreedevi V.S, OS (Hr.Gr) are the seniormost employees in the cadre of Office Superintendent (Hr.Gr). Smt.Pathmaja.B.K has not yet submitted any request for promotion to the said post.

Smt.Sreedevi V S has furnished the copy of judgement dated 21.10.2021 from the High Court of Kerala. The judgement directs the University to take a decision either by himself or by a competent authority under the Act on the representations for the purpose of promotion to the post of "Pool Officer" on account of the facts submitted as well as based on judgement in similar cases. It also directs that this exercise be undertaken in according with law by affording an opportunity of hearing to the petitioner either through virtual or personal mode within a period of two months from the date of receipt of the certified copy of the judgement.The certified copy was received on 09.11.2021.

In compliance with the Judgement dated 21.10.2021 passed by the Hon'ble High Court of Kerala in W.P (C) No. 21731/2021, the Petitioner Smt.Sreedevi V S, OS(Hr.Gr) was heard in person by the Committee chaired by the Pro Vice Chancellor on 31.12.2021.

The Petitioner submitted that, she was eligible to be promoted to the post of Pool Officer as against the retirement vacancy of Smt.Nabeesa Beevi M that arose on 31.12.2019. The petitioner requested to promote her to the post of Pool Officer at the earliest taking into consideration of the precedence and judgements rendered by the Hon'ble High Court of Kerala.

After having considered the contentions of the Petitioner, the members observed that, the claim of the petitioner need to be considered on the following grounds:-

- (1) The Hon'ble High Court of Kerala as per judgement dated 21.10.2021, directed the University to provide an opportunity of hearing to the petitioner either through virtual or personal mode and has directed the University to take a decision under act on the representations for the purpose of promotion to the post of Pool Officer on account of the facts as stated in the representations as well as the judgements in similar promotions.
- (2) Though the University had taken all earnest efforts to effectuate abolishing the post of Pool Officer in adherence to the recommendations of the IXth Pay Revision Commission, an amendment to the Kerala University First Ordinances, 1978 could not be made in the form and manner prescribed as per Section 38 read with section 41 of the Kerala University Act, 1974. Therefore, the University has been constrained to grant promotions to the post of Pool Officer in compliance with the directions issued by the Hon'ble High Court of Kerala from time to time despite the fact that, the cadre "Pool Officer" stands discontinued w.e.f 01.02.2011.
- (3) Even after the discontinuance of the cadre "Pool Officer", 11 similarly placed incumbents had been promoted to the same cadre in compliance with the judgements of the Hon'ble High Court of Kerala though University Order dated 26.11.2015, discontinuing the post of Pool Officer w.e.f 01.02.2011 had been issued.
- (4) Despite being a stakeholder, Smt.Pathmaja B K, OS(Hr.Gr), who is admittedly senior to the Petitioner has not made any claim for promotion to the post of Pool Officer.

Taking note of the abovesaid facts and circumstances, the committee proposed that "*in the backdrop of Judicial precedents, Smt.Sreedevi V S, OS (Hr.Gr), Petitioner in W.P (C) No 21731/2021 is eligible to be considered for promotion to the post of Pool Officer*".

The proposal of the Committee was approved by the Vice Chancellor and also, sanction has been accorded by the Vice Chancellor to Smt.Sreedevi V S, Office Superintendent(Hr.Gr), University General Help Desk Section being promoted to act as Pool Officer in the scale of pay of Rs.59300-120900 and is posted vice Smt. M. Nabeesa Beevi, Pool Officer retired. UO.No.Ad.AI/2/21731/2021 dated 07.01.2022 has been issued in this regard also.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.102

Proposal of workshop for Revision and Re-framing the Syllabus of B.Com (CBCSS & CAREER RELATED) on Learning Outcome based Curriculum Framework (LOCF) - consideration of- reg.

(Ac A V)

The Chairman, Board of Studies in Commerce (Pass), requested to grant permission to conduct a Five day workshop for Revision and Re-framing the Syllabus of B.Com (CBCSS & CAREER RELATED) on Learning Outcome based Curriculum Framework (LOCF) during the first

week of February starting from 01.02.2022, at the Department of Commerce, University of Kerala, Karyavattom Campus and also for the necessary financial support of 1,85,000/ (Rs One Lac and Eighty Five Thousand only) for the smooth conduct of the workshop. As ordered by the Vice Chancellor for re-submission of the proposal with a reasonable budget, the proposed amount was reduced to 1,40,000/ (Rs One Lac and Forty Thousand only)

The Chairman informed that there are about 28 courses (subjects) in each B.Com. programme and the last Syllabus revision was done in the year 2018. The workshop proposes to invite 6 experts from Universities and other reputed Institutions on the basis of courses transacted. Members of all U.G Boards also will attend. The Chairman, Board of Studies in Commerce (Pass), attached a budget estimate of Rs. 1,40,000/- (Rupees One Lakh Forty Thousand Only), with a detailed split up as below:

Sl. No.	Item	Amount (Rs)
1	TA for participants	15000
2	DA for participants	30000
3	TA for experts	10000
4	Honorarium for experts from outside the university @3000 per person per day	30000
5	Working lunch and snacks for 5 days	25000
6	Printing & Stationary	10000
7	DTP & Xeroxing charges	5000
8	Assistant for pre-workshop, collection, compilation and other support	10000
9	Miscellaneous	5000
10	Total	1,40,000

As per the orders of the Vice-Chancellor, the proposal submitted by the Chairman, Board of Studies in Commerce (Pass), for the conduct of the workshop with an anticipated expenditure of Rs.1,40,000/- (Rupees One Lakh Forty Thousand Only) was submitted for Finance endorsement.

Considering the above, Finance endorsement is obtained as per Endt.FOS.4969/Finance I/2021-22 to release an amount of Rs.70,000/- (Rupees Seventy Thousand Only) as Provisional Advance to Smt. C B Maya Devi, Deputy Registrar (Academic II), towards meeting the expenditure in connection with the conduct of 5 days workshop for revising and re-framing the Syllabus of B.Com (CBCSS & Career Related) on Learning Outcome based Curriculum Framework (LOCF), subject to administrative sanction. The Finance endorsement states that the expenditure may be met from the h/a" Part I-NP-MH :63 Miscellaneous-8/6002-workshop for curriculum revision", of the current year's Budget Estimate of the University and the advance drawn shall be regularised within three months from the date of receipt of the advance.

As per the orders of the Vice-Chancellor, the proposal to conduct a Five day workshop for Revision and Re-framing the Syllabus of B.Com` (CBCSS & CAREER RELATED) on Learning Outcome based Curriculum Framework (LOCF) during the first week of February starting from 01.02.2022, at Department of Commerce, University of Kerala, Karyavattom Campus, releasing Provisional Advance of Rs 70,000/- (Rupees Seventy Thousand only) as endorsed by the Finance Officer vide -**Endt.FOS.4969/Finance I/2021-22, as against the requested amount of RS 1,40,000/ (Rs One Lac and Forty Thousand only)**, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to entrust the Pro-Vice-Chancellor and Director, IQAC to frame the proposal for the Revision and Re-framing the Syllabus of various courses and place the same before the Standing Committees of the Syndicate on Academics and Research.

Item No.36.103 ***Minutes of the Meeting to review the works related to NAAC peer team visit 2022 - Submitted for approval - reg.***

(JR, Kvtm.)

A meeting to review the works related to NAAC peer team visit - 2022 had been held on 24.12.2021 at 03.00 pm in PVC's chamber.

Hon'ble PVC led the deliberations. The University Engineer reported the progress of ongoing works.

The meeting agreed on suggestions put forward by the Engineering wing, IQAC and Campus Administration.

As per the orders of the Hon'ble Vice Chancellor, draft minutes of the meeting is being placed before the meeting of the Syndicate for approval.

Minutes of the meeting held on 24.12.2021 at 03.00 pm in PVC's chamber to review works related to NAAC visit

Present

1 Dr.P.P.Ajayakumar, (Hon'ble P.V.C) in the chair	Sd/-
2 Dr. E Shaji, Joint Director, IQAC	Sd/-
3 Sri. Rajnarayan R, DR in charge of JR, Campus Administration	Sd/-
4 Sri. Ramesh T S, Assistant Executive Engineer in charge of U E	Sd/-
5 Smt. Bindu, Assistant Executive Engineer	Sd/-
6 Sri. Harikumar V, Assistant Registrar, Campus Administration	Sd/-
7 Sri. Sanal Kumar S P, Instrumentation Engineer, CLIF	Sd/-
8 Sri. Manojkumar M S, Assistant Engineer	Sd/-

Review meeting related to NAAC Peer team visit - 2022

Date : 24.12.2021
Time : 03.00 pm
Venue : PVC's Chamber, Palayam

The meeting commenced at 03.00 pm to review engineering works taken up in view of the likely NAAC visit in early February, 2022 to the University campus, Kariavattom.

University Engineer reported progress of ongoing works and pointed out certain works which are to be taken up additionally in this connection. The meeting agreed on the following suggestions put forward by the Engineering wing, IQAC and Campus Administration.

1. To engage a suitable Kudumbasree unit to collect, segregate and manage all biodegradable waste from Kariavattom campus preferably in line with the Thumboormozhi model.
2. A heavy duty and advanced incinerator to be purchased and installed in Senate House campus and all existing small scale incinerators in teaching Departments/Centres to be repaired/replaced immediately.
3. Maintenance of the gardens being set in the Kariavattom Campus may be entrusted with any suitable agency specialised in gardening.
4. Waste management system to be put in place along with renovation of canteen & Cafeteria in the campus. Project for waste management envisaged by the Environmental Science Department shall be utilised for the purpose.
5. Board Room facility in the IQAC building shall be arranged at the earliest.
6. In connection with theatre class rooms in various Departments, one Network Technician (Educational Qualification – Diploma in Electronics) may be engaged.
7. Considering the requests raised by various departments in the meetings held in kariavattom on NAAC visit, the cycles now in the custody of mechanical engineer may be given back to the respective departments.
8. A temporary motorway shall be arranged for the NAAC team to visit Agricultural, Horticultural, Forestry and Botanical sites of the University in Kariavattom campus.

The meeting came to a close at 04.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting to review the works related to NAAC peer team visit 2022 held on 24.12.2021, be approved.

Item No. 36.104 ***The last 03 phases of the meetings to discuss the matters related to preparations for NAAC visit 2022 - Suggestions submitted for approval - reg.***

(Joint Registrar Campus Administration)

The last 03 phases of the meetings to discuss the matters related to preparations for NAAC visit - 2022 at Kariavattom had been held on 16..12..2021, 21..12..2021 and 22..12..2021.

In addition to the general guidelines discussed in the first meeting and approved by the Syndicate meeting of 23.12.2021, some new suggestions were suggested by the above meetings. The Hon'ble Vice Chancellor has approved the suggestions subject to reporting to the Syndicate except the following two suggestions and has ordered to place these suggestions for consideration of the Syndicate.

(1) Proposal to convert the Hut (Chola) built by the students of the Sociology Department into a Cafeteria in collaboration with Kudumbasree mission. (2) Additional Casual Labourers can be engaged for premises cleaning and entrusted the Joint Registrar, Campus Administration to appoint additional casual labourers as per the request of the authority concerned.

On the basis of the orders of the Hon'ble Vice Chancellor, the above two additional guidelines suggested by the meeting of HoD's held at Kariavattom are placed before the meeting of the Syndicate for consideration. The minutes of those meetings of the HoD's held in Kariavattom, approved by the Hon'ble Vice Chancellor is reported to the meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the above proposal be noted.

Minutes of the Meeting held preparatory to NAAC visit-2022-Departments/Centres in South Block (Social Science building) of Kariavattom Campus - 16.12.2021- Sociology Seminar hall, Kariavattom.

Present

1 Dr.P.P.Ajayakumar , (Hon'ble P.V.C) in the chair	Sd/-
2 Dr.Simon Thattil, Director, IQAC	Sd/-
3 Dr. Prasad A K, Department of Economics	Sd/-
4 Dr Suresh R, Department of Political Sciences	Sd/-
5 Dr. Shaji Varkey, Department of Political Sciences	Sd/-
6 Sri. Siddik R, Department of Economics	Sd/-
7 Dr. Anitha V, Department of Economics	Sd/-
8 Dr. Josukutty C A, Department of Political Science	Sd/-
9 Dr. Sheeja S R, Department of Economics	Sd/-
10 Dr. Manju S Nair, Department of Economics	Sd/-
11 Dr. P Jinimon, Department of History	Sd/-
12 Dr. Nithya N R, Department of Political Science	Sd/-
13 Dr. Anu Unny, Department of Political Science	Sd/-
14 Dr. Sajna A, Department of History	Sd/-
15 Dr. Beenamol S G, Department of Sociology	Sd/-
16 Dr. Sandhya R S, Department of Sociology	Sd/-
17 Dr. Pushpam M, Department of Sociology	Sd/-
18 Dr. Bushra Beegam R K, Department of Sociology	Sd/-
19 Dr. Arun Kumar K, Department of Political Science	Sd/-
20 Dr. Girish Kumar R, Department of Political Science	Sd/-
21 Dr. V V Sreekumar, Department of Sociology	Sd/-
22 Dr. Abdul Basith T, Department of Sociology	Sd/-
23 Dr. M S Jayakumar, Department of Sociology	Sd/-
24 Sri. Rajnarayanan, Joint Registrar (i/c)	Sd/-

Meeting preparatory to NAAC Peer team visit - 2022-South Campus (Social Science building), Kariavattom

Date : 16.12.2021
Time : 03.30 pm
Venue : Sociology Hall

The meeting commenced at 03.30 pm. Hon'ble PVC urged the faculty and Heads of Departments to make sure that we convey 100% of our achievements and strong points to the NAAC team during their expected visit to the Campus.

Hon'ble P.V.C and Dr.Simon Thattil, Director IQAC, led the deliberations and the following general guidelines have been recommended by the meeting with regard to the preparations for NAAC peer team visit.

- 1 Works related to PPT presentations by Heads of departments before the NAAC team shall be completed before 15th January, 2022.
- 2 HoDs shall prepare and practice well for the presentation.
- 3 A 'mock visit' by IQAC is planned by 15th January 2022. Trial presentations can be made before that team. Aim to get maximum points in presentation.
- 4 Team effort and the spirit of camaraderie shall be reflecting in the presentations.
- 5 Presentations shall be well supported by precise figures and evidences.
- 6 Generalised sweeping statements shall be minimised or avoided.
- 7 Avoid unnecessary details in presentation, but acknowledge or mention all significant contributions of those who have worked between 2016 and 2021. Invite such retired faculty for the visit of the NAAC team.
- 8 Display all tangible achievements of departments (like patents, consultancies, awards, activities, publications and accomplishments) in eye-catching ways.
- 9 Display the pre revised syllabus alongside the current one.
- 10 To display or explain the forte of the departments, do not wait until the team requests for it. Departments shall prepare brochures as done during the last NAAC visit. 11 The peer team shall be received and treated with a touch of professionalism. 12 Avoid crowding around the team while they arrive, inspect and interact in the departments. Noisy conversations and chaotic movements shall be restricted.
- 13 Serving of refreshment shall not be done in the midst of business/interaction. It can be done after the session or, if necessary, before the session, or during a break, preferably outside the room/hall of business.
- 14 HoDs shall ensure that all teachers and Research scholars are present on the days of visit.
- 15 Late hour visits may be expected and hence departments shall remain live and active on a round the clock basis, on the days of visit.
- 16 Department buildings and premises shall have a clear, simple and elegant appearance and strictly follow the guidelines of plastic free campus.
- 17 Regulate entry and parking of vehicles and, as far as possible, restrict entry to outside vehicles in the campus. Designated parking lots shall be arranged on suggestion from the respective departments by Engineering Wing and Security Wing. Parking shall not be permitted on approach roads, walk ways, passages, porches and undesignated areas.
- 18 Stock registers, Attendance Registers, exam/assessment results, equipment list, library stock and circulation registers, PTA and Alumni records, etc. Shall be kept handy for inspection.
- 19 IQAC Director may be entrusted to issue a list/guidelines to the Department to prove the systematic working of the institution.
- 20 The sight of hard files and documents in offices/departments will leave a bad impression among the peer group on our claims about DDFS in the SSR submitted to NAAC. Hence only bare minimum papers shall be seen in Offices or Departments.
- 21 Cleaning and beautification of the departments and premises shall commence well before the visit. Gardens shall be well defined and must bear an aesthetic pattern. 22 Additional Casual Labourers can be engaged for premises cleaning and entrusted JR, Campus Administration to appoint additional casual labourers as per the request of the authority concerned.
- 23 Decided to convert the Hut (chola) built by the students of the Sociology Department into a cafeteria with the collaboration of Kumbasree mission.
- 24 Defects in painting shall be reported to the Engineering wing and get done immediately.
- 25 Low signal strength of wi-fi shall be reported to the Computer Centre.
- 26 All toilets in the building and premises shall be repaired immediately with the support of Engineering Wing.
- 27 Sign boards within and outside the buildings shall be maintained impeccably and if necessary new boards shall be installed.
- 28 Repairs and improvements to class rooms shall be reported to engineering wing and get done immediately.
- 29 Undergrowth in forested areas close to defined premises of departments shall be cleared regularly.

- 30 Joint Registrar, Campus Administration entrusted to cut/prune the trees situated at the hazardous location as per the request of the authority concerned.
- 31 Suitable encampments for students to rest and debate can also be arranged within the premises.
- 32 A core committee formed with Dr. Suresh R, HoD, Department of Political Science as the convenor and the members as follows
 Dr. Josukutty C A, Department of Political Science
 Dr. Anu Unni, Department of Political Science
 Dr. Pushpam M, Department of Sociology
 Dr. M S Jayakumar, Department of Sociology
 Dr. Manju S Nair, Department of Economics
 Sri. Siddik R, Department of Economics
 Dr. A Sajana, Department of History
 Dr. V Sathish, Department of History
 Dr. P Jinimon, Department of History
- 33 A proposal shall be formulated by the committee on the basis of recommendations of this meeting within a week.
 The meeting came to a close at 05.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting preparatory to NAAC Peer team visit - 2022-South Campus held on 16.12.2021, be noted.

Minutes of the Meeting (III) held preparatory to NAAC visit – 2022 - Departments/Centres in Kariavattom Campus – 21.12.2021, 03.00 pm, C V Raman Hall, CLIF, Kariavattom.

Present

- | | |
|---|------|
| 1 Dr.P.P.Ajayakumar Sd/- (Hon'ble P.V.C) in the chair | |
| 2 Dr.Simon Thattil, Director, IQAC | Sd/- |
| 3 Dr. K G Gopchandran, Syndicate Member | Sd/- |
| 4 Dr. A Helen, Department of Biochemistry | Sd/- |
| 5 Dr. A P Pradeep Kumar, Department of Geology | Sd/- |
| 6 Dr. Sajin Kumar K S, Department of Geology | Sd/- |
| 7 Dr. Anilkumar Y, Department of Geology | Sd/- |
| 8 Dr. P G Biju, Department of Biochemistry | Sd/- |
| 9 Dr. Manoj Chacko, Department of Statistics | Sd/- |
| 10 Dr. Subodh G, Department of Physics | Sd/- |
| 11 Dr. Rajesh Regunath, Department of Geology | Sd/- |
| 12 Dr. Janeesh P A, Department of Biochemistry | Sd/- |
| 13 Dr. Biju T, Department of Commerce | Sd/- |
| 14 Dr. C Sathesh Kumar, Department of Statistics | Sd/- |
| 15 Dr. A Riyaz, Department of Statistics | Sd/- |
| 16 Dr. Krishna Kumar G, Department of Mathematics | Sd/- |
| 17 Dr. Ramesh Kumar P, Department of Mathematics | Sd/- |
| 18 Dr. Dilip Kumar, Department of Mathematics | Sd/- |
| 19 Dr. Thalmi B, Department of Mathematics | Sd/- |
| 20 Dr. Chithra M R, Department of Mathematics | Sd/- |
| 21 Smt. Shilpa Rani, Department of Mathematics | Sd/- |
| 22 Dr. Mini S, Department of Biochemistry | Sd/- |
| 23 Dr. V Biju, Department of Physics | Sd/- |
| 24 Dr. I Hubert Joe, Department of Physics | Sd/- |
| 25 Dr. Saritha Pillai, Department of Physics | Sd/- |
| 26 Dr. Mamata Sahoo, Department of Physics | Sd/- |
| 27 Dr. Deepa K G, Department of Physics | Sd/- |
| 28 Dr. Sibi K S, Department of Physics | Sd/- |

29 Dr. Saja K, Department of Biochemistry	Sd/-
30 Dr. Jawahar I N, Department of Physics	Sd/-
31 Dr. Ani Deepthi, Department of Chemistry	Sd/-
32 Dr. Jayasree E G, Department of Chemistry	Sd/-
33 Dr. S M A Shibli, Department of Chemistry	Sd/-
34 Dr. Suneesh C V, Department of Chemistry	Sd/-
35 Dr. Shyam S Nair, Department of Chemistry	Sd/-
36 Dr. Biju A V, Department of Commerce	Sd/-
37 Dr. Viji Vijayan, Department of Biochemistry	Sd/-
38 Dr. Sony George, Department of Chemistry	Sd/-
39 Dr. Dhanil Dev J G, Department of Geology	Sd/-
40 Dr. E I Abdul Sathar, Department of Statistics	Sd/-
41 Dr. Johnson R, Department of Psychology	Sd/-
42 Sri. Sujith Babu, Department of Psychology	Sd/-
43 Dr. Jasseer J, Department of Psychology	Sd/-
44 Sri. Mahesh R, Institute of Management in Kerala	Sd/-
45 Sri. Vishnu K P, Institute of Management in Kerala	Sd/-
46 Dr. Sumi A R, Department of Statistics	Sd/-
47 Dr. Renjith K R, Department of Statistics	Sd/-
48 Dr. Simi S V, Institute of Management in Kerala	Sd/-
49 Dr. Retty R Nath, Institute of Management in Kerala	Sd/-
50 Dr. Bindhu P, Department of Psychology	Sd/-
51 Dr. Archana Chandran, Department of Psychology	Sd/-
52 Dr. Sindhu Thulaseedharan, Department of Biotechnology	Sd/-

Meeting (III) preparatory to NAAC Peer team visit-2022, Kariavattom Campus

Date : 21.12.2021
 Time : 03.30 pm
 Venue : C V Raman Hall, CLIF

The meeting commenced at 03.30 pm. Hon'ble PVC urged the faculty and Heads of Departments to make sure that we convey 100% of our achievements and strong points to the NAAC team during their expected visit to the Campus.

Hon'ble P.V.C and Dr.Simon Thattil, Director IQAC, led the deliberations and the following general guidelines have been recommended by the meeting with regard to the preparations for NAAC peer team visit.

- 1 Works related to PPT presentations by Heads of departments before the NAAC team shall be completed before 15th January, 2022.
- 2 HoDs shall prepare and practice well for the presentation.
- 3 A 'mock visit' by IQAC is planned by 15th January 2022. Trial presentations can be made before that team. Aim to get maximum points in presentation.
- 4 Team effort and the spirit of camaraderie shall be reflecting in the presentations. 5 Presentations shall be well supported by precise figures and evidences. 6 Generalised sweeping statements shall be minimised or avoided.
- 7 Avoid unnecessary details in presentation, but acknowledge or mention all significant contributions of those who have worked between 2016 and 2021. Invite such retired faculty for the visit of NAAC team.
- 8 Display all tangible achievements of departments (like patents, consultancies, awards, activities, publications and accomplishments) in eye-catching ways.
- 9 Display the pre revised syllabus alongside the current one.
- 10 To display or explain the forte of the departments, do not wait until the team requests for it. Departments shall prepare brochures as done during the last NAAC visit. 11 The peer team shall be received and treated with a touch of professionalism. 12 Avoid crowding around the team while they arrive, inspect and interact in the departments. Noisy conversations and chaotic movements shall be restricted.

- 13 Serving of refreshment shall not be done in the midst of business/interaction. It can be done after the session or, if necessary, before the session, or during a break, preferably outside the room/hall of business.
- 14 HoDs shall ensure that all teachers and Research scholars are present on the days of visit.
- 15 Late hour visits may be expected and hence departments shall remain live and active on a round the clock basis, on the days of visit.
- 16 Department buildings and premises shall have a clear, simple and elegant appearance and strictly follow the guidelines of plastic free campus.
- 17 Regulate entry and parking of vehicles and, as far as possible, restrict entry to outside vehicles in the campus. Designated parking lots shall be arranged on suggestion from the respective departments by Engineering Wing and Security Wing. Parking shall not be permitted on approach roads, walk ways, passages, porches and undesignated areas.
- 18 Stock registers, Attendance Registers, exam/assessment results, equipment list, library stock and circulation registers, PTA and Alumni records, equipment log books, etc., shall be kept handy for inspection.
- 19 IQAC Director entrusted to issue a list/guidelines to the Department to prove the systematic working of the institution.
- 20 The sight of hard files and documents in offices/departments will leave a bad impression among the peer group on our claims about DDFS in the SSR submitted to NAAC. Hence only bare minimum papers shall be seen in Offices or Departments.
- 21 Cleaning and beautification of the departments and premises shall commence well before the visit. Gardens shall be well defined and must bear an aesthetic pattern. 22 Additional Casual Labourers can be engaged for premises cleaning and entrusted JR, Campus Administration to appoint additional casual labourers as per the request of the authority concerned.
- 23 Defects in painting shall be reported to the Engineering wing and get done immediately.
- 24 Low signal strength of wi-fi shall be reported to the Computer Centre. 25 All toilets in the building and premises shall be repaired immediately with the support of Engineering Wing.
- 26 Sign boards within and outside the buildings shall be maintained impeccably and if necessary new boards shall be installed.
- 27 Repairs and improvements to class rooms shall be reported to engineering wing and get done immediately.
- 28 Undergrowth in forested areas close to defined premises of departments shall be cleared regularly.
- 29 Joint Registrar, Campus Administration entrusted to cut/prune the trees situated at the hazardous location as per the request of the authority concerned.
- 30 Suitable encampments for students to rest and debate can also be arranged within the premises.
- 31 Building wise core committees were formed and the conveners and members as follows

Commerce Building

- Dr. K S Chandrasekar (Convener), Institute of Management in Kerala
 Dr. Ambeeshmon S, Institute of Management in Kerala
 Dr. G Raju, Department of Commerce
 Dr. Biju T, Department of Commerce
 Dr. Sindhu Thulaseedharan, Department of Law
 Dr. Rakendu C K, Department of Law

Mathematics Building

- Dr. Ramesh Kumar P (Convener), Department of Mathematics
 Dr. B Thalmi, Department of Mathematics
 Dr. E I Abdul Sathar, Department of Statistics
 Dr. C Satheesh Kumar, Department of Statistics
 Dr. Jasseer J, Department of Psychology
 Dr. Sujith Babu, Department of Psychology
 Dr. Anil Chandran S, Department of Demography
 Smt. Preethi K, Department of Demography

Dr. D Muhammad Noorul Mubarak, Department of Computer Science Smt. Philomina Simon,
Department of Computer Science

Chemistry, Biochemistry and Physics Building

Dr. Jayasree E G (Convener), Department of Chemistry

Dr. Suneesh C V, Department of Chemistry

Dr. A Helen, Department of Biochemistry

Dr. Viji Vijayan, Department of Biochemistry

Dr. Sibi K S, Department of Physics

Dr. Savitha Pillai, Department of Physics

32 Proposals shall be formulated by the committee on the basis of recommendations of this meeting within a week.

The meeting came to a close at 05.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Meeting (III) preparatory to NAAC Peer team visit-2022, held on 21.12.2021, be noted.

Minutes of the meeting (IV) held preparatory to NAAC visit 2022 – Departments/Centres in Kariavattom campus – 22.12.2021 – C V Raman Hall, CLIF

Members present

1 Dr. P.P.Ajayakumar, (Hon'ble Pro-vice Chancellor) in the chair	sd/-
2 Dr. Simon Thattil, (IQAC Director)	sd/-
3 Dr. G.M.Nair, CLIF	sd/-
4 Dr. A.K.Ampotti, Department of Islamic Studies	sd/-
5 Dr. A Ganga Prasad, Department of Biotechnology	sd/-
6 Dr. R.Jayachandran, Department of Hindi	sd/-
7 Dr.T.K. Santhoshkumar, Department of Malayalam	sd/-
8 Dr. A.Bijukumar, Department of Aquatic Biology & Fisheries	sd/-
9 Dr. S.R. Jayasree, Department of Hindi	sd/-
10 Dr. Jayalekshmi.T.V, Department of Tamil	sd/-
11 Dr. C.A.Shaila, Department of Sanskrit	sd/-
12 Smt. Sabna.T.Taj, Department of Sanskrit	sd/-
13 Dr. Leema Metilda, Department of Tamil	sd/-
14 Dr. Leena B.R, Department of Hindi	sd/-
15 Dr. S.Kunjamma, Department of Linguistics	sd/-
16 Dr. S.Prema, Department of Linguistics	sd/-
17 Dr. Jeyakrishnan.P, Department of Tamil	sd/-
18 Dr. S.A Shanavas, Department of Linguistics	sd/-
19 Dr. Sheeba.M.Kurian, Department of Malayalam	sd/-
20 Dr. Shamseer.P.C, Department of Sanskrit	sd/-
21 Dr. Shivadas.K.K, Department of Malayalam	sd/-
22 Dr.Thajudeen.A.S, Department of Arabic	sd/-
23 Dr. Binu.G. Bheemnath, Department of Philosophy	sd/-
24 Dr. Balamurali.P.B, Department of Philosophy	sd/-
25 Dr. R.Lekshmi, Department of Philosophy	sd/-
26 Sri. Renjeshlal.S.R, Department of Archeology	sd/-
27 Sri. Santhosh Kumar.M, Department of Islamic Studies	sd/-
28 Dr. Manu.T, Department of Islamic Studies	sd/-
29 Dr. Muhammed Shafi.K.P, Department of Arabic	sd/-
30 Dr.Veena.O, Department of Biotechnology	sd/-
31 Dr. Neethu Hari, Department of Biotechnology	sd/-
32 Dr. Geethu Chellappan, Department of Biotechnology	sd/-
33 Dr. Supriya.R, Department of Biotechnology	sd/-
34 Dr. A. Percill, Department of Tamil	sd/-
35 Dr.T.Vijayaleskmi, Department of Tamil	sd/-

36 Dr. Preetha Nayar, Department of Archeology	sd/-
37 Dr. Nadiya.F, IUCGGT	sd/-
38 Dr. Athira.A.P, IUCGGT	sd/-
39 Dr. Sheena.V.R, Department of Archeology	sd/-
40 Dr. Ashly.K.Ramachandran, Department of Islamic Studies	sd/-
41 Smt. Deeja.S, Department of Islamic Studies	sd/-
42 Dr. Syam.S.K, Department of Linguistics	sd/-
43 Dr. S.Sankararaman, Department of Optoelectronics	sd/-
44 Dr. K.Satheesh Kumar, Department of Future Studies	sd/-
45 Dr. Rajesh.S.V, Department of Archeology	sd/-
46 Dr. Abhayan.G.S, Department of Archeology	sd/-
47 Dr. Darwin.L, Department of Linguistics	sd/-
48 Dr. S.Shifa, Department of Malayalam	sd/-
49 Sri.Noushad.V, Department of Arabic	sd/-
50 Dr. C.S.Suchith, Department of Hindi	sd/-
51 Dr. Usha Raja Varier, Department of Sanskrit	sd/-
52 Dr. Sam Solomon, Department of Optoelectronics	sd/-

Meeting (IV) preparatory to NAAC Peer team visit-2022, Kariavattom Campus

Date : 22.12.2021
Time : 03.30 pm
Venue : C V Raman Hall, CLIF

The meeting commenced at 03.30 pm. Hon'ble PVC urged the faculty and Heads of Departments to make sure that we convey 100% of our achievements and strong points to the NAAC team during their expected visit to the Campus.

Hon'ble P.V.C and Dr.Simon Thattil, Director IQAC, led the deliberations and the following general guidelines have been recommended by the meeting with regard to the preparations for NAAC peer team visit.

1. Works related to PPT presentations by Heads of departments before the NAAC team shall be completed before 15th January, 2022.
2. HoDs shall prepare and practice well for the presentation.
3. A 'mock visit' by IQAC is planned by 15th January 2022. Trial presentations can be made before that team. Aim to get maximum points in presentation.
4. Team effort and the spirit of camaraderie shall be reflecting in the presentations.
5. Presentations shall be well supported by precise figures and evidences.
6. Generalised sweeping statements shall be minimised or avoided.
7. Avoid unnecessary details in presentation, but acknowledge or mention all significant contributions of those who have worked between 2016 and 2021. Invite such retired faculty for the visit of NAAC team.
8. Display all tangible achievements of departments (like patents, consultancies, awards, activities, publications and accomplishments) in eye-catching ways.
9. Display the pre revised syllabus alongside the current one.
10. To display or explain the forte of the departments, do not wait until the team requests for it. Departments shall prepare brochures as done during the last NAAC visit.
11. The peer team shall be received and treated with a touch of professionalism.
12. Avoid crowding around the team while they arrive, inspect and interact in the departments. Noisy conversations and chaotic movements shall be restricted.
13. Serving of refreshment shall not be done in the midst of business/interaction. It can be done after the session or, if necessary, before the session, or during a break, preferably outside the room/hall of business.
14. HoDs shall ensure that all teachers and Research scholars are present on the days of visit.
15. Late hour visits may be expected and hence departments shall remain live and active on a round the clock basis, on the days of visit.
16. Department buildings and premises shall have a clear, simple and elegant appearance and strictly follow the guidelines of plastic free campus.

17. Regulate entry and parking of vehicles and, as far as possible, restrict entry to outside vehicles in the campus. Designated parking lots shall be arranged on suggestion from the respective departments by Engineering Wing and Security Wing. Parking shall not be permitted on approach roads, walk ways, passages, porches and undesignated areas.
18. Stock registers, Attendance Registers, exam/assessment results, equipment list, library stock and circulation registers, PTA and Alumni records, equipment log books, etc., shall be kept handy for inspection.
19. IQAC Director entrusted to issue a list/guidelines to the Department to prove the systematic working of the institution.
20. The sight of hard files and documents in offices/departments will leave a bad impression among the peer group on our claims about DDFS in the SSR submitted to NAAC. Hence only bare minimum papers shall be seen in Offices or Departments.
21. Cleaning and beautification of the departments and premises shall commence well before the visit. Gardens shall be well defined and must bear an aesthetic pattern.
22. Additional Casual Labourers can be engaged for premises cleaning and entrusted JR, Campus Administration to appoint additional casual labourers as per the request of the authority concerned.
23. Defects in painting shall be reported to the Engineering wing and get done immediately.
24. Low signal strength of wi-fi shall be reported to the Computer Centre.
25. All toilets in the building and premises shall be repaired immediately with the support of Engineering Wing. Common areas and toilets shall be kept clean and not left ignored.
26. Sign boards within and outside the buildings shall be maintained impeccably and if necessary new boards shall be installed.
27. Repairs and improvements to class rooms shall be reported to engineering wing and get done immediately.
28. Undergrowth in forested areas close to defined premises of departments shall be cleared regularly.
29. Joint Registrar, Campus Administration entrusted to cut/prune the trees situated at the hazardous location as per the request of the authority concerned.
30. Suitable encampments for students to rest and debate can also be arranged within the premises.
31. Proposal for approach road in front of the ONV building shall be forwarded to Joint Registrar, Campus Administration and a copy of the same shall be forwarded to IQAC.
32. Some departments raised concerns about the Cycle central pool, which was established as part of the university's green campus initiative. The cycles acquired with DDF funds and entered into the stock register were given to the central pool on the security of a receipt, and they remain idle under the custody of Mechanical Engineer. Hence they requested that the cycles be returned to the respective Departments and the cycles newly procured can be judiciously distributed to departments on a need basis.
33. Printing of UGC approved and other International Journals published by the Departments have been kept pending for long time in the University press. This could be a draw back at the time of NAAC visit. The Superintendent, University press may be given a direction to give priority to publication of journals.
34. Building wise core committees were formed and the members as follows. ONV Building

Members of School of Indian Languages Committee

Philosophy, Islamic Studies and Archeology

- Dr. A K Ampotti, Department of Islamic Studies
- Dr. Manu T, Department of Islamic Studies
- Dr. Preeta Nayar, Department of Archaeology
- Dr. Rajesh S V, Department of Archaeology
- Dr. Binu G Bheemnath, Department of Philosophy
- Dr. Balamurali P B, Department of Philosophy

Aquatic Biology & Future Studies

- Dr. A Biju Kumar, Department of Aquatic Biology & Fisheries
- Dr. Pramod Kiran R B, Department of Aquatic Biology & Fisheries
- Dr. K Satheesh Kumar,

Department of Future Studies
Dr. Thara Prabhakaran, Department of Future Studies

Optoelectronics

Members of Department Council

Biotechnology

Members of Department Council

35. Proposals shall be formulated by the committee on the basis of recommendations of this meeting within a week.

The meeting came to a close at 05.00 pm.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations Meeting (IV) preparatory to NAAC Peer team visit-2022, held on 22.12.2021, be noted.

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Item No.36.105. *Consideration of the Minutes of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation"- reg.*

(PLAI)

A meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation", was held on 17/01/2022 at 10.30 a.m., in the Pro-Vice-Chancellor's Chamber.

The meeting recommended the following:

1. That M/s KELTRON shall submit a revised proposal with maximum possible discount for entering into a third year AMC with effect from 18-07-2021 and to place the revised offer before the Syndicate for consideration and if approved, to issue Administrative Sanction accordingly.
2. That M/s KELTRON shall submit a revised proposal with maximum possible discount for implementing the 'Detailed Project Proposal' for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request and to place the revised offer before the Syndicate for consideration.

Accordingly, M/s KELTRON vide email dated 18/01/2022, informed the following:

1. They have quoted an amount of **Rs. 3,82,320/-, inclusive of GST**, towards third year AMC for the 'FFMS Software', which is the same rate at which AMC services were provided during the first & second year also and in accordance with the rates stipulated by the Government in the G.O. dated 6/03/2018, with regard to the implementation of the FFMS in all the five Universities. Hence they are not in a position to offer any further discount on the AMC amount.
2. The Change Request Proposal for "OTP based login" and "Digital Signature (Ref :ITBG/SWG/KU/211006/301)" was submitted after much deliberations and the amount quoted (**ie.. Rs. 2,56,950/-, inclusive of GST @18%**) is very low. It also informed that they have to spent more than estimated effort for the development of these features. Hence they are not in a position to offer any further discount on the above proposals and have requested to furnish the work order with the same amount that they have already submitted.

In this context, as per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting(enclosed herewith), along with the aforementioned inability reported by M/s KELTRON in offering any further discount on the proposals submitted for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS"(enclosed herewith) & for entering into a third year AMC with effect from 18-07-2021, is placed before the Syndicate, for consideration.

Resolution of the Syndicate

1. The Syndicate considered the revised offer submitted by M/s KELTRON for entering into a third year AMC with effect from 18-07-2021 & e-mail dated 18.01.2022 and **RESOLVED** to approve the proposal for an amount of Rs. 3,82,320/-, inclusive of GST, towards third year AMC for the 'FFMS Software', which is the same rate at which AMC services were provided during the first & second year also and in accordance with the rates stipulated by the Government in the G.O. dated 6/03/2018, with regard to the implementation of the FFMS in all the five Universities and issue Administrative Sanction accordingly.

2. The Syndicate considered the revised proposal submitted by M/s KELTRON & e-mail dated 18.01.2022 for implementing the 'Detailed Project Proposal' for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", and **RESOLVED** to approve the proposal for an amount of Rs. 2,56,950/-, inclusive of GST @18%, and to issue work order accordingly.

Minutes of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation"

Date: 17/01/2022

Time: 11.00 am.

Venue: Pro-Vice-Chancellor's Chamber

Members at the meeting

- | | |
|--|--------|
| 1. The Pro-Vice-Chancellor (Attended via google meet) | Sd/- |
| 2. Adv. K. H. Babujan, Convener, SC of the Syndicate on Finance | Sd/- |
| 3. Adv. A. Ajikumar, Convener, SC of the Syndicate on P&D | Absent |
| 4. Dr. S. Nazeeb, Convener, SC of the Syndicate on A&R | Sd/- |
| 5. Dr. K. G. Gopchandran, Member Syndicate(IT Expert) | Sd/- |
| 6. The Registrar – | Sd/- |
| 7. The Finance Officer - | Absent |
| 8. The Controller of Examinations(i/c) - | Sd/- |
| 9. The Director(P&D) – | Sd/- |
| 10. The Director(i/c), Computer Centre - | Absent |
| 11. The Instrumentation Engineer(i/c), CLIF – | Sd/- |
| 12. Dr. Jayamol Mathews, Technical Officer(i/c), Computer Centre (Attended via google meet)– | Sd/- |
| 12. The Nodal Officer, FFMS Project (Attended via google meet) - | Sd/- |
| 13. The System Administrator, Computer Centre | |
| 13. Sri. Vipin, M/s KELTRON (Attended via google meet) - | Sd/- |
| 14. Smt. Jisha, M/s KELTRON (Attended via google meet) - | Sd/- |
| 15. Sri. Jigu, M/s KELTRON (Attended via google meet) - | Sd/- |
| 14. Sri. Manu Balachandran, M/s Ospyn Technologies (Attended via google meet) - | Sd/- |
| 15. Smt. Rejani V., M/s Ospyn Technologies (Attended via google meet) - | Sd/- |
| 16. Sri. Sachin S. A., M/s Ospyn Technologies (Attended via google meet) - | Sd/- |

Item No.36.105.01 Making necessary arrangements in the Computer Centre for deputing a staff to assist the existing 'Support staff' from M/s KELTRON, forthwith, so that he/she gets necessary training for providing the FFMS support from 1-07-2022 onwards:

The Syndicate held on 23/07/2021 (Item No. 30.04), resolved to approve the recommendations of the Meeting held on 29/06/2021 with M/s KELTRON, regarding the implementation of "Biometric Authentication" and "Digital Signature Certificate" for "Statutory and other officers in the FFMS Software" and overall review of the "FFMS Implementation".

1. The Syndicate had resolved to:

- a. issue necessary Administrative Sanction for engaging the "Supporting staff (Hand holding support)(two persons)" for a period of one year with effect from 01-7-2020, at a total cost of Rs. 7,30,248/- (i.e. @ Rs. 30,427/- x 2 x 12)(i.e. at the same rates stipulated in the G.O. dated 6/03/2018).

- b. In this context, the meeting recommended to engage Shri. Sachin S. A. as the sole “Supporting staff(Hand holding support)” from KELTRON, for the smooth implementation of the FFMS software, for a period of one year with effect from 1-07-2021 to 30-06-2022 and to issue necessary Administrative Sanction for the same, at a total cost of Rs. 3,65,124/-(i.e. @ Rs. 30,427/- x 1 x 12)(i.e. at the same rates stipulated in the G.O. dated 6/03/2018).

The meeting further recommended that from 1-07-2022 onwards, the FFMS support shall be undertaken by the Computer Centre itself.

Accordingly, Administrative Sanction to this effect has been accorded vide U. O. No. Pl.A1/4637/2021/UOK dated 08.09.2021.

Recommendation:

The Committee recommended to entrust the Registrar to conduct an internal meeting with the officials concerned of the University and nominate a permanent staff from the Computer Centre to assist the existing ‘Support staff’ from M/s KELTRON, so that he/she gets necessary training for providing the FFMS support from 1-07-2022 onwards.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation" held on 17.01.2022, be approved.

II. Approval of the terms and conditions stipulated in the draft “Service Level Agreement” submitted by M/s KELTRON for entering into an AMC for the third year with affect from 18-07-2021, incorporating the details of the first and second year AMC also:

The Syndicate had resolved to:

- a. to issue necessary Administrative Sanction for entering into the first year AMC with M/s KELTRON, for the period from 18-07-2019 to 17-07-2020, at the rate of Rs. 3,82,320/-(i.e. at the same rates stipulated in the G.O. dated 6/03/2018), debiting the expenditure from the balance amount available in the financial assistance sanctioned by the government for implementing the e-governance scheme in the University.
- b. to issue Administrative Sanction for entering into the second-year AMC with M/s KELTRON, for the period from 18-07-2020 to 17-07-2021, at the rate of Rs. 3,82,320/-(i.e. at the same rates stipulated in the G.O. dated 6/03/2018), debiting the expenditure from “Non-plan funds”.

Accordingly, Administrative Sanction to this effect has been accorded vide U.O. No. Pl.A1/4926/2021/UOK dated 20.09.2021.

- c. Entrust M/s KELTRON for furnishing a detailed “Service Level Agreement” for entering into an AMC for the third year with affect from 18-07-2021, incorporating the details of the first and second year AMC also, forth with.

As per the draft “Service Level Agreement” furnished by M/s KELTRON, the “Objectives and Scope of Services” regarding the AMC are as follows:

Providing the following support activities:

1. FFMS Software Support
2. Bug Fixes
3. Patches and Updates
4. Technical Support

AMC covers defect fixes and minor changes (in functionalities, templates, reports etc.).

Observations:

The Committee observed that M/s KELTRON has quoted an amount of Rs. 3,82,320/- towards third year AMC for the ‘FFMS Software’, which is the same rate at which AMC services were provided during the first & second year also and in accordance with the rates stipulated by the Government in the G.O. dated 6/03/2018.

Also observed that the aforementioned “Objectives and Scope of Services” regarding the AMC are in tune with the requirements of the University.

Recommendations:

1. In view of the above, the Committee recommended to execute the proposed “Service Level Agreement” with M/s KELTRON, for entering into an AMC for the third year with effect from 18-07-2021, with the above ‘terms & conditions’, after legal vetting.
2. The Committee also recommended that M/s KELTRON shall submit a revised proposal with maximum possible discount for entering into a third year AMC with effect from 18-07-2021 and to place the revised offer before the Syndicate for consideration and if approved, to issue Administrative Sanction accordingly.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation" held on 17.01.2022, be approved.

III. Finalizing the Detailed Project Proposal submitted for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request:

The Syndicate also considered the details sought by M/s KELTRON with regard to the implementation of “Biometric Authentication” and "Digital Signature Certificate" for statutory and other officers and recommended the following:

- a. Incorporating a “Mobile OTP - based login” to the FFMS software along with the existing user name and password, will create additional security for all the users and is a highly feasible option in the present scenario, as mobile numbers and email-ids of all the users have already been integrated in the FFMS software.
- b. to entrust M/s KELTRON to furnish a detailed proposal for implementing the same along with the time line required for its completion, in consultation with the Nodal Officer, FFMS Software, forthwith.
- c. “Digital Signature Certificate” shall be implemented in different phases based on its necessity and in the first phase the same shall be provided to all the “Statutory Officers/Branch heads (i.e. Vice-Chancellor, Pro-Vice-Chancellor, Registrar, and Controller of Examinations, Finance Officer, Director (P&D) and Director, College Development Council)”.
- d. M/s KELTRON shall provide the details (including financial implications) of the hardware necessary for implementing the “Digital Signature Certificate”, which are compatible with the FFMS software, forthwith, so that the University can procure the same and integrate them with the FFMS software with the support of the Nodal Officer.

Accordingly, 'M/s Keltron, has forwarded a Detailed Project Proposal for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request, amounting to Rs. 2,56,950/-, inclusive of GST @18%, with the following terms & conditions:

- a. University shall purchase of 'SMS Gateway' for the integration, pay for the usage & periodical renewal.
- b. University shall purchase the Digital Signature token (hardware) and arrange necessary API or any other interface-able mechanism for the integration and it shall be technically viable to do the interface.
- c. KELTRON recommends Digital signature device which will be compatible with the API 'Pkcs#11' or the same device which few of the users are currently using within the University.
- d. Purchase of any other hardware and software systems and services by a third-party vendor is the responsibility of the University.
- e. University is responsible for ensuring any third-party vendor support to do the interface.
- f. The scope of the Change Request is limited to the scope mentioned in the document and any extension of work will be charged extra.
- g. User Acceptance Test to be done by the University at the upgraded environment. Necessary offsite assistance shall be provided by Keltron.

- h. University to provide the access to the Production Server to test and implement the changes.
- i. Payment Terms: 50% of the amount invoiced to be paid in advance and balance 50% immediately after Go-Live.
- j. Amount of the CR will be added to the base value of the project for the calculation of AMC with the agreed rate for the remaining period of the project.
- k. The work will be commenced only after receiving the proper Work Order; SMS service provider details, its API, Digital Signature Token/API, for the integration.

Subsequently, remarks of the Nodal Officer, FFMS Project, was sought on the aforementioned offer for 'Change Request' and the terms & conditions with regard to the same and the Nodal Officer has remarked that the 'SMS and 'Digital Signature' may be purchased through sections concerned.

Observations:

The Committee observed that the existing "Digital Signature Certificates" purchased by the Registrar, Director(P&D) and the Finance Officer, in connection with the e-Procurement related activities, can be easily integrated with the "FFMS Software".

M/s KELTRON also informed that have already initiated necessary changes in the 'FFMS Software', for integrating the above facility and have also verified the signing procedures using the "Digital Signature" of the Director(P&D).

Also observed that M/s KELTRON has quoted an amount of Rs. 2,56,950/-, inclusive of GST @18%, for implementing the proposal for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request.

Recommendations:

1. M/s KELTRON shall take urgent necessary action for implementing "Digital Signature Certificate" for the above officers, viz., Registrar, Director(P&D) and the Finance Officer, using the existing 'Digital Signature token (hardware)' available with them.
2. M/s KELTRON shall submit a revised proposal with maximum possible discount for implementing the 'Detailed Project Proposal' for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System purchased by the University for the existing FFMS", as a Change Request and to place the revised offer before the Syndicate for consideration.
3. To issue a formal Work Order to M/s KELTRON for implementing the above proposal, with the terms & conditions listed (a) to (k) above, at the rates approved by the Syndicate, forthwith.
4. To authorize the Registrar to conduct a meeting with the officers concerned of the University and the representatives from M/s KELTRON, for finalizing the arrangements to be made (viz., purchase the 'Digital Signature token' and 'SMS Gateway' for the integration process & other requisite support as detailed in the above proposal) for the smooth and timely implementation of the above proposal.
5. To nominate Sri. Jigu R. S., Assistant Manager(hardware support) and Smt. Jisha R., Engineer (software support) from M/s KELTRON and Sri. Jayaraj J., Section Officer, Planning A1 Section from the University, as the 'single point of contacts' for coordinating the day to day activities in connection with the timely implementation of the above proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation" held on 17.01.2022, be approved.

- IV. Release of balance payment (final 20%) due to M/s KELTRON, amounting to Rs. 9,76,844/- (excluding AMC charges), towards the "Supply and implementation of the FFMS Software in the University:

M/s KELTRON vide Lr. No. ITBG/SWG/KU/190318/825 dated 18/03/2019, had forwarded the Invoice amounting to Rs. 9,76,844/-(excluding AMC charges), towards the balance payment(final 20%) due to them, in connection with the “Supply and implementation of the FFMS Software in the University.

However, the final 20% payment can be released to the firm only after a review of the implementation of ‘FFMS Software’, by the e-Governance Committee (UIMC).

As of now, attaching documents to the existing files in the ‘FFMS Software’ is a very time consuming process, as the ‘pdf file’ downloaded from the office e-mails cannot be attached as such and the staff has to rely on third party free services for converting the ‘pdf file’ to ‘doc’ or by compressing the file size or repairing the ‘pdf’, by a trial & error process.

Observation:

The Committee observed that ‘FFMS Software’ has been completely implemented at all the sections of the University by M/s KELTRON, except for the ‘Examination Wing’ and once the requisite hardware support is arranged for the ‘Examination Wing’, the Software can also be successfully implemented in the wing.

Also observed that 'M/s Keltron, has submitted a Detailed Project Proposal for the "Development of OTP based user login by interfacing the University owned Mail Server" and "Integrating the Digital Signature System" & the draft “Service Level Agreement for the AMC of the software.

Further, M/s KELTRON informed that they shall clear all the ‘bugs’ in the software, forthwith, in co-ordination with the Nodal Officer, FFMS Project.

Recommendation:

In view, of the above, the Committee recommended that the balance payment (final 20%) due to M/s KELTRON, amounting to Rs. 9,76,844/- (excluding AMC charges), towards the “Supply and implementation of the FFMS Software in the University”, shall be released at the earliest, subject to the condition that M/s KELTRON shall provide all necessary support for the implementation of the ‘FFMS Software’ in the Examination Wing also, as and when the requisite hardware procurement in this connection is completed at the wing.

The meeting came to an end by 11.45 am.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Meeting for discussing the matter regarding the implementation of 'OTP based user login for all users' and 'Digital Signature Certificate' for the 'Statutory and other officers' in the 'FFMS Software' and overall review of the "FFMS Implementation", held on 17/01/2022, be approved.

Item No.36.106 Minutes of the meeting of the Hostel Monitoring Committee held on 22.12.2021 – reported –Reporting of-reg:

(Ad. D II)

The minutes of the meeting of the Hostel Monitoring Committee held on 22.12.2021 is reported to the Syndicate.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue: Senate Chamber

Date : 22.12.2021

Time: 02.00 pm

MEMBERS PRESENT

- | | |
|---|--------|
| 1. Dr. V. P. Mahadevan Pillai, Vice-Chancellor (in the Chair): | Sd/- |
| 2. Dr. Ajayakumar P. P., Pro-Vice-Chancellor : | Absent |
| 3. The Registrar : | Sd/- |
| 4. Adv.K.H.Babujan, Convener, Standing Committee of the Syndicate on Finance : | Absent |
| 5. Adv. B Balachandran, Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings : | Sd/- |
| 6. Dr. Gopchandran K G, Member, Syndicate : | Sd/- |
| 7. Dr. S. Nazeeb, Member, Syndicate : | Sd/- |

8. Sri. Jairaj J, Convener, Standing Committee of the Syndicate
on Departments & Other Institutions : Online
9. Sri. Riyas Vahab, Member, Syndicate : Online
10. The Joint Registrar Administration (Convener) : Sd/-
11. The Joint Registrar, Campus Administration, Kariavattom (i/c): Sd/-
12. The Director, Kerala University Computer Centre (i/c) : Sd/-
13. The University Engineer (i/c) : Sd/-
14. The Warden , University Hostel for Men, Kariavattom : Absent
15. The Warden, University Hostel for Women, Kariavattom : Sd/-
16. The Warden, University Hostel for Women, Thycaud : Sd/-
17. Smt. Sivi Velayudhan, Computer Programmer : Online
18. General Secretary, University Union
(for Chairman, the University Union) : Sd/-
19. The Kerala University Departments Union Chairman : Sd/-
20. The Kerala University Research Students Union Chairman : Absent
21. Administrative Officer, Women's Hostel, Thycaud : Absent
22. Administrative Officer, University Hostel for Women , Kariavattom : Absent
23. Administrative Officer, University Hostel for Men, Kariavattom : Sd/-
24. Hostel Secretaries
Additional Hostel for Men, Kariavattom : Sd/-
P.G. Hostel for Men, Kariavattom : Sd/-
Ladies Researchers Hostel, Kariavattom : Sd/-
Ladies Hostel (old block), Kariavattom : Sd/-
Ladies Hostel (new block), Kariavattom : Sd/-
University Hostel for Women, Thycaud : Sd/-
25. Sri. Ajith Kumar C K, Assistant Engineer : Sd/-
- The meeting started at 03:15 pm.

Item No. 36.106.01 *Hostel admission - requests from UG students (2020, 2019 admission) - reg:*

One UG student of 2019 admission and 9 students of 2020 admission had requested for accommodation at University Hostel for Women, Thycaud. As per the existing rank list of 2020 admission under Under Graduate category, there are 8 students under Tamil Minority and none of them got allotment. It may be noted that the Warden, University Hostel for Women, Thycaud had reported 10 vacancies of 2019 admission under UG category. As ordered by the Vice-Chancellor the matter is placed before the Hostel Monitoring Committee for consideration.

Recommendation : The Committee recommended to grant accommodation to the 18 students for the current academic year, subject to availability of accommodation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 22.12.2021, be noted.

Item No. 36.106.02 *Grievance from Research Scholars, University Hostel for Women, Thycaud.*

Research Scholars of University Hostel for Women, Thycaud had requested to limit the number of inmates at Researchers' rooms to two, as they lack infrastructure and other facilities to accommodate more students. It was also requested to renovate the unused rooms kept closed and to allot them to new students.

Recommendation : The Committee recommended to entrust the University Engineer, University Engineering Unit, to submit a detailed estimate including the specification and approximate cost for providing the necessary infrastructure needed for accommodating inmates, including shelves, tables, fans, cots etc and report the same to the Vice-Chancellor.

The committee further directed the University Engineer to complete the work of dormitory which is being constructed at the University Hostel for Women, Kariavattom on 30.12.2021 or else to take further necessary action in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 22.12.2021, be noted.

Item No.36.106.03 Request from inmates at hostel of Govt. College of Teacher Education, Thycaud.

The inmates at the hostel of Govt. College of Teacher Education, Thycaud and Principal, Govt. College of Teacher Education had requested to grant accommodation to 11 inmates to University Hostel for Women, Thycaud as some of the inmates at the hostel got electric shock due to fault in the electric wiring and the hostel is under maintenance.

Recommendation : The Committee recommended to entrust the Warden to grant accommodation to the inmates at the hostel of Govt. College of Teacher Education, Thycaud during the days of the examination as guest, availing guest fee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 22.12.2021, be noted.

Item No.36.106Additional .01 University Hostels- Research Scholars- Request for extension of stay-reg.

The Hostel Monitoring Committee held on 06.10.2021, recommended to entrust the Pro-Vice-Chancellor to consider the individual requests from Research Scholars who had completed five years of Research but have not submitted their thesis and hence requested to grant them permission to extend their stay at the Hostels on the strength of recommendation from their Research Guide. 11 Research scholars submitted request for extension in which 8 of them were recommended by the concerned Research Guide.

Recommendation : The Committee recommended to grant extension to the 8 Research Scholars who submitted requests for extension which were recommended by their Research Guide.

The meeting came to an end at 04:15 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Hostel Monitoring Committee held on 22.12.2021, be noted.

Item No.36.107. Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University, Planning and Development and Finance held on 17.01.2022 – approval - reg.

(Ad.A.VII)

A combined meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University, Planning and Development and Finance was held on 17.01.2022 at 03.30 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY, PLANNING AND DEVELOPMENT AND FINANCE

Date : 17.01.2022

Time : 03.30 pm

Venue : Syndicate Room

Members Present

- | | |
|--------------------------------|---------|
| 1. Sri. J. Jairaj | -Sd/- |
| 2. Adv. K. H. Babujan | -Sd/- |
| 3. Adv. Muralidharan Pillai G. | -Sd/- |
| 4. Dr. S. Nazeeb | -Sd/- |
| 5. Dr. K. G. Gopchandran | -Sd/- |
| 6. Dr. Vijayan Pillai M | -online |
| 7. Dr. K. B. Manoj | -Sd/- |
| 8. Sri. Bijukumar G | -Sd/- |

Item No.36.107.01 Construction to be done in various KUCTEs in order to satisfy NCTE stipulation -reg.

All KUCTEs are functioning as per NCTE regulation. NCTE insisted a minimum of 1500 m2 built up area for an intake of 50 students for conducting B.Ed course. In this context, it may be noted that,

1. KUCTE Kariavattom is short of 316 m2 in built-up area. There is option for construction of second floor to the building already constructed at KUCTE, Kariavattom. The request has already been forwarded to Ad.B I section and it is learnt that the section sought estimate from University Engineering unit for the above construction but the same is not received.

A retaining wall is also an essential requirement of the college as the soil near the backside of new building got eroded during flood. The request for the same is also forwarded to Ad.B.I section

A letter had already been forwarded to NCTE on 12.05.2016 that the built up area of the KUCTE Kariavattom is only 1184.19 sq. m as against the requirement of 1500 sq.m. and the provision for constructing second floor to the existing building of KUCTE Kariavattom has been laid and would soon be taken to do the work. Orders may be urgently given to the University Engineering unit to speed up the procedures for construction at KUCTE.

Minutes of the combined meeting Standing Committees of the Syndicate on Departments & Other Institution Minutes of the combined meeting Standing Committees of the Syndicate on Departments & Other Institution 2. KUCTE Kunnam also need maintenance work.

The Principal, KUCTE Kunnam has informed that the vacant building of Kunnam, Govt. H.S.S and 54.11 cent is included in the lease agreement executed in November 15, 2003. In addition to that as per the decision of Alappuzha District Panchayath meeting held on 10.06.2009, they have decided to hand over 46 cents which is situated near to the above property to KUCTE Kunnam for its functioning. It is also instructed that above land cannot be modified without the consent of District Panchayath. The Principal has forwarded the copy of lease agreement also.

The Ad. B I section has requested to forward copy of lease agreement and the same is forwarded to that section.

3. KUCTE Kumarapuram needs maintenance work.

In KUCTE, Kumarapuram, the Principal has requested for plastering some portion of the wall, flooring the front yard, installing taps for hand washing, fencing the campus and painting the college building.

All these requests were already forwarded to Ad.B I section. NCTE directed to upload details of built-up area and other details of the 10 KUCTEs before 31.12.2019 in their website and the details are uploaded within time. It may be noted that the visit of NCTE is expected soon.

4. The principal, KUCTE Anchal has also reported that the roof of library building got damaged in the heavy wind in connection with the recent rain. This file is also forwarded to Ad B1 section through DDFS

The matter regarding maintenance work of KUCTE Kunnam, Kumarapuram, Anchal and construction of second floor to the building already constructed needs immediate attention.

It may be noted that the Syndicate at its meeting held on 28.04.2020, vide Item No. 10.189.24 considered the matter and recommended to refer the matter before the combined meeting of the Standing Committees of Planning and Development, Departments and Other Institutions of the University and Finance.

The Combined Meeting of the Standing Committees on Planning and Development, Departments and Other Institutions of the University and Finance held on 01.07.2021 recommended to defer the matter to the next combined meeting of the Committees. The Syndicate at its meeting held on 02.07.2021 resolved to approve the above recommendation.

As per the orders of the Vice Chancellor, the matter regarding the construction works at KUCTEs Kunnam, Kumarapuram, Anchal and Kariavattom be placed before the combined meeting of the Standing Committees of Planning and Development, Departments and Other Institutions of the University and Finance.

Recommended to arrange a meeting with the MLA concerned / Local Self Government authorities under the auspice of the following Members of the Syndicate;

1) KUCTE Kariavattom and KUCTE Kumarapuram- Sri.J.Jairaj and Sri.B.P.Murali, Members, Syndicate.

2) KUCTE Kunnam- Sri.J.Jairaj and Adv.K.H.Babujan, Members, Syndicate.

3) KUCTE Anchal- Sri.J.Jairaj, Adv G Muralidharan Pillai and Smt.Renju Suresh, Members, Syndicate.

(Ad. A VII A Section)

The meeting came to an end at 03.40 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Departments and Other Institutions of the University, Planning and Development and Finance held on 17.01.2022, be approved.

Item No.36.108. Minutes of the Meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.01.2022 – approval - reg.

(Ad.A.VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 17.01.2022 at 03.45 p.m in the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The Minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date : 17.01.2022

Time : 03.45 pm

Venue : Syndicate Room

Members Present

- | | |
|------------------------------|----------|
| 1. Sri. J. Jairaj | - Sd/- |
| 2. Adv.K.H.Babujan | - Sd/- |
| 3. Dr. S Nazeeb | - Sd/- |
| 4. Adv.G.Muralidharan Pillai | - Sd/- |
| 5. Dr.K.G.Gopchandran | - Sd/- |
| 6. Dr.M. Vijayan Pillai | - Online |

Item No.36.108.01 : Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara - re-engagement of Smt. Melbin Thomas, Lecturer in Art History-reg.

Smt. Melbin Thomas has been working as Lecturer in Art History at Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara w.e.f 21.01.2021 for a period of 11 months vide Memo Ad AIV/2020 dated 06.01.2021. On 10.11.2021, the Director, RRCEVA, Mavelikkara has forwarded the resignation of Smt. Melbin Thomas as she got an admission in the Central European University for higher Studies. In her letter dated 08.11.2021, forwarded by the Director, Smt. Melbin Thomas has requested to relieve from her duty w.e.f 08.11.2021. While considering her request of resignation, the Director orally informed the section about her willingness to withdraw her resignation as there is lockdown in the country which she was supposed to study.

In his e-mail dated 22.11.2021, the Director has again forwarded the request of Smt. Melbin Thomas for withdrawing her resignation due to unexpected lock down in the country which she was supposed to study and her willingness to rejoin the Centre w.e.f 13.12.2021. The Director pointed out that ever since Smt. Melbin Thomas joined the centre, she carried out all the teaching and related duties with passion and utmost dedication and also accept the request of Director to engage classes even during holidays to cover portions, and to cop-up the students for the upcoming examinations and requested to permit Smt. Melbin Thomas to rejoin on 13.12.2021.

When file was put up for orders on what action to be taken upon the request of Smt. Melbin Thomas forwarded by the Director whether to cancel the existing employment bond executed by Smt. Melbin Thomas for a period of 11 months from 21.01.2021 to 20.12.2021; w.e.f 08.11.2021 and to execute a new Employment Contract w.e.f the Joining date for another term of 11 months, the Hon'ble Vice Chancellor has ordered to place the matter on Standing Committee of Syndicate on Department and Other Institution.

As per the orders of the Vice Chancellor the matter regarding the re-engagement of Smt. Melbin Thomas as Lecturer in Art History at Raja Ravi Varma Centre of Excellence For Visual Arts, Mavelikkara is placed before Standing Committee of Syndicate on Department and Other Institution for appropriate recommendation.

Recommended that the resignation tendered by Smt. Melbin Thomas, Lecturer on contract in Art History be accepted and notification be issued to fill the vacancy.

(Ad. A IV Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.01.2022 , be approved.

Item No.36.108.02 : യു.ഐ.ടി കല്ലറ കോളേജിലെ പൂർവ്വ വിദ്യാർത്ഥിനിയായ ശ്രീമതി.മദീന പി. സ്മിത്ത് നൽകിയ പരാതി- സംബന്ധിച്ച് :

യു.ഐ.ടി കല്ലറ കോളേജിലെ പൂർവ്വ വിദ്യാർത്ഥിനിയായ ശ്രീമതി. മദീന പി.എസ് നൽകിയ പരാതി പ്രകാരം വിദ്യാർത്ഥിനിക്ക് മാനസികമായും ശാരീരികവുമായ ഉപദ്രവങ്ങൾ കോളേജ് അധികാരികളിൽ നിന്നും നേരിടേണ്ടി വന്നുവെന്നും കോളേജ് നൽകിയ സ്വഭാവ സർട്ടിഫിക്കറ്റിൽ ബ്ലാക്ക് മാർക്ക് രേഖപ്പെടുത്തിയതുമൂലം വിദ്യാർത്ഥികളുടെ ഭാവിയെ ദോഷകരമായി ബാധിക്കുന്നതും അറിയിക്കുന്നു. കൂടാതെ കോളേജിലെ അധ്യാപികയായ ശ്രീമതി. അനിത പി.ജി യെ പിരിച്ചുവിട്ട നടപടിയിൽ അന്വേഷണം വേണമെന്നും സൂചിപ്പിക്കുന്നു.

പരീക്ഷ കൺട്രോളറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത കോളേജിലെ പ്രിൻസിപ്പളിൽ നിന്നും വിശദീകരണം ആവശ്യപ്പെടുകയുണ്ടായി. അതിൻ പ്രകാരം പരാതി നൽകിയ വിദ്യാർത്ഥിനി ഉൾപ്പെടെയുള്ള 4 വിദ്യാർത്ഥികളുടെ പേരിൽ, കോളേജിലെ റൂ അധ്യാപകനെയും റൂ അന്യധ്യാപികയെയും കുറിച്ച് അശ്ലീല ഓഡിയോകളും വീഡിയോകളും നിർമ്മിക്കുകയും whatsapp -ലൂടെ പ്രചരിപ്പിക്കുകയും ചെയ്തത് സംബന്ധിച്ച് ലഭിച്ച പരാതിയിൽ 2020-21 കാലയളവിൽ കോളേജിന്റെ റൂ internal അന്വേഷണവും പാങ്ങോട് പോലീസിന്റെ റൂ അന്വേഷണവും സർവകലാശാല സിന്ററിക്ക്കറ്റിന്റെ അന്വേഷണവും നടന്നിരുന്നെന്നും ഈ മൂന്ന് അന്വേഷണങ്ങളിലും വിദ്യാർത്ഥികൾ കുറ്റക്കാരായി കണ്ടെത്തിയിട്ടുണ്ടെന്നും ഈ വിദ്യാർത്ഥികളെ തുടർശിക്ഷ നടപടികളിൽ നിന്നും ഷിവാക്കിയിട്ടുള്ളതാണെന്നും പ്രിൻസിപ്പൽ അറിയിക്കുന്നു. വിദ്യാർത്ഥികളുടെ മേൽ ശാരീരികവും മനസികവുമായിട്ടുള്ള ഉപദ്രവങ്ങൾ കോളേജ് അധികാരികളിൽ നിന്നും ഉണ്ടായിട്ടില്ലെന്നും സൂചിപ്പിക്കുന്നു. വിദ്യാർത്ഥികളുടെ സ്വഭാവം മോശമാണെന്നുള്ള സർട്ടിഫിക്കറ്റ് കൊടുക്കുന്നതിനു പകരം അവരുടെ സ്വഭാവം തൃപ്തികരമാണെന്നുള്ള സർട്ടിഫിക്കറ്റാണ് കൊടുത്തിട്ടുള്ളതെന്നും അവർ ഇതിനോടകം പി.ജി ഉൾപ്പെടെയുള്ള കോഴ്സുകൾക്ക് അഡ്മിഷൻ എടുത്തിട്ടുള്ളതാണെന്നും പറയുന്നു. ശ്രീമതി. അനിത പി ജി എന്ന അധ്യാപികക്ക് ടൈംടേബിളിൽ പിരിയഡ് കൊടുക്കണ്ട എന്ന് കോളേജ് സ്റ്റാഫ് മീറ്റിംഗിൽ തീരുമാനമെടുത്തിട്ടുള്ളതാണെന്നും പറയുന്നു.

ഒന്നും പുതിയ കോൺട്രാക്ട് അഭ്യൂഹകരെ ഇംഗ്ലീഷ് വിഭാഗത്തിൽ സർവകലാശാല നിയമിച്ചതിനാൽ ഈ ടീച്ചറുടെ vacancy ഇല്ലാതായെന്നും സൂചിപ്പിക്കുന്നു.

വൈസ്-ചാൻസലറുടെ ഉത്തരവിന് പ്രകാരം പ്രസ്തുത വിദ്യാലയം സിന്റിക്രേറ്റിന്റെ സ്ഥിരം സമിതിയായ Departments & Other Institutions of the University - യുടെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു.

Recommended that complaint lodged by Smt.Madeena P S need not be considered.

(M & C I Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.01.2022 , be approved.

Item No.36.108.03: KUCTE, Nedumangad-Wages of Casual Employees for the month of November 2021-reg.

The Principal, Kerala University College of Teacher Education, Nedumangad has forwarded the attendance statement of casual employees for the month of November 2021 for sanction of an amount of ₹. 83,020/- (Rupees eighty three thousand and twenty only) towards wages, as detailed below:

Sl. No.	Name	Post	Period of duty	No. of days	Wages @ ₹	Amount ₹
1	Resmi.S.R	Casual Library Assistant	02.11.2021-30.11.2021	23	740	17,020/-
2	Suni.S	Casual Lady Peon	02.11.2021-30.11.2021	23	660	15,180/-
3	Bijitha.G.V	Casual Sweeper	02.11.2021-30.11.2021	23	660	15,180/-
4	Shajeeb.S	Casual Peon/ Day Watchman	02.11.2021-30.11.2021	29	660	17,820/- (claim limited)
5	PradeepChandran.R	Casual Night Watchman	02.11.2021-30.11.2021	29	660	17,820/- (claim limited)
Total						83,020/-

The attendance statement was verified and the file was submitted for sanctioning of payment of wages.

The Vice-Chancellor has ordered to submit a report on the details of casual employees at KUCTEs which is as shown below:

CATEGORY WISE LIST OF CASUAL EMPLOYEES IN KUCTEs

Casual Clerk cum Typist/Typist	- 08
Casual Library Assistant	- 09
Casual Peon/ Lady Peon/Day Watchman	- 20
Casual Sweeper/ Sweeper cum cleaner	- 12
Night Watchman	- 10
Total	- 59

DETAILED LIST OF CASUAL EMPLOYEES IN KUCTEs

Centre	Sl. No	Non – Teaching Staff	Name
Kumarapuram	1.	Casual Clerk cum Typist	Reena Jean R.S
	2.	Casual Library Assistant	Latha Devi S
	3.	Casual Peon	Soudhamma P
	4.	Casual Sweeper	Santhakumary P
	5.	Casual Sweeper	Chithralekha V
	6.	Casual Night Watchman	Asary M
	7.	Casual Peon/Day watchman	Rajesh Kumar V

Nedumangad	1.	Casual Library Assistant	Resmi S.R
	2.	Casual Lady Peon	Suni S
	3.	Casual Sweeper/cleaner	Bijitha G.V
	4.	Casual Peon/Day watchman	Shajeeb S
	5.	Casual Night Watchman	Pradeep Chandran R
Kariavattom	1.	Casual Peon	Binila K.B
	2.	Casual Sweeper	Maya V
	3.	Casual Night Watchman	Vijayaraj.G
	4.	Casual Peon/Day watchman	Suhoo.S
Kollam	1.	Casual Typist	Murukadas A
	2.	Casual Library Assistant	Sasikala Devi S
	3.	Casual Peon/Day watchman	Rajeevan V
	4.	Casual Sweeper/Cleaner	Sheela M
	5.	Casual Sweeper/Cleaner	Podimol K
	6.	Casual Lady Peon	Krishnakumary S
	7.	Casual Night Watchman	Visakh S
Adoor	1.	Casual Typist	Indu S
	2.	Casual Library Assistant	Vijayakumary B/ Sujatha S (alternate months)
	3.	Casual Peon/Day watchman	Sreekumaran Nair T
	4.	Casual Night Watchman	C.G Thomas
	5.	Casual Peon	Santhakumary K
	6.	Casual Sweeper	Mini S / Omana P (alternate months)
Kulakkada	1.	Casual Typist	Shylaja Sreedhar/ Annama Mathew (alternate months)
	2.	Casual Library Assistant	Renukadevi S
	3.	Casual Peon	Sudhakumari B
	4.	Casual Peon /day watchman	Gopalakrishna Pillai N
	5.	Casual Sweeper	Bhasura K
	6.	Night Watchman	Saji K/ Sivadasan Nair C (bimonthly)
Kunnam	1.	Casual Typist	Rajikrishna Lal
	2.	Casual Library Assistant	Prasannakumari S
	3.	Casual Peon	Mini P
	4.	Casual Peon / day watchman	Ramachandran P
	5.	Casual Sweeper	Valsala K
	6.	Casual NightMinutes of the combined meeting Standing Committees of the Syndicate on Departments & Other InstitutiMinutes of the combined meeting Standing Committees of the Syndicate on Departments & Other Instituti Watchman	Ajithkumar R
Alappuzha	1.	Casual Typist cum clerk	Rathi Devi M / Minimol C (alternate months)
	2.	Casual Library Assistant	Sandhya P.K
	3.	Casual Lady Peon	Ambika Devi R/ Indulekha R (half monthly)
	4.	Casual Male Peon/ day watchman	Jalendra Kumar K T
	5.	Sweeper Cum Cleaner	Shemeela L

	6.	Night Watchman	Sivadas P C
Kayamkulam	1.	Minutes of the combined meeting Standing Committees of the Syndicate on Departments & Other InstitutiCasual Clerk-Cum – Typist	Sreelatha K
	2.	Casual Library Assistant	Mini A
	3.	Casual Peon/day watchman	Manu P
	4.	Casual Night watchman	Reghunadhan R
	5.	Sweeper	Beenamol P
Anchal	1.	Casual Typist	Vinod B S
	2.	Casual Library Assistant	Shine K Koshy
	3.	Casual Peon	Suresh Kumar K.R
	4.	Casual Peon /day watchman	Shemeena Nazeer
	5.	Casual Sweeper	Radhamony B
	6.	Night Watchman	Anu G

PAYMENT DETAILS OF WAGES OF CASUAL EMPLOYEES FROM APRIL 2021 TO NOVEMBER 2021

SL. No.	Name of KUCTE	Wages Paid(₹)
1	Kumarapuram	8,44,160
2	Nedumangad	6,16,740
3	Kariavattom	5,78,820
4	Adoor	7,49,920
5	Kollam	7,51,680
6.	Kulakkada	7,24,140
7.	Alappuzha	6,27,660
8.	Kayamkulam	6,84,600
9.	Kunnam	7,35,920
10.	Anchal	5,55,380
	Total	68,69,020/-

It may be noted that the wages of Casual Employees of KUCTE, Nedumangad for November 2021 is not disbursed yet.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

Recommended that the wages in respect of casual employees of KUCTE, Nedumangad for the month of November 2021 be released.

Further recommended that the re-deployment of excess staff if any, in KUCTEs/ UITs be examined by the Inspection team constituted as per the resolution of the Syndicate, at its meeting held on 02.07.2021, vide item No.29.80.

(Ad. A VII A Section)

The meeting came to a close at 04.15 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 17.01.2022 , be approved.

Item No.36.109

ദിവാസവേതന കരാർ അടിസ്ഥാനത്തിൽ സെക്യൂരിറ്റി ഗാർഡുക്കളെ നിയമിക്കുന്നത് - സംബന്ധിച്ച്.

സെക്യൂരിറ്റി
([ഡി.] II)

കേരള സർവ്വകലാശാലയിൽ അംഗീകൃതമായ 100 തസ്തികകളാണ് സെക്യൂരിറ്റി വിഭാഗത്തിൽ ഉള്ളത്. നിലവിൽ രണ്ട് അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസർമാരും, 6 സെക്യൂരിറ്റി ഗാർഡുകളും ഉണ്ട്. അങ്ങനെ ആകെ 8 സ്ഥിരം സെക്യൂരിറ്റി ജീവനക്കാരാണ് സർവീസിലുള്ളത്. ദിവസവേതന കരാർ അടിസ്ഥാനത്തിൽ 84 പേരും, വിരമിച്ചതിന് ശേഷം ദിവസവേതന കരാർ അടിസ്ഥാനത്തിൽ മൂന്നുപേരും ഉൾപ്പെടെ 87 ക്യാഷൽ സെക്യൂരിറ്റി ഗാർഡുകളാണ് നിലവിൽ ജോലി ചെയ്യുന്നത് [സ.] ച്ച. ക്യാമ്പസ്, കാര്യവട്ടം ക്യാമ്പസ്, സർവ്വകലാശാല ലൈബ്രറി , വനിതാ ഹോസ്റ്റൽ, ഒബ്സർവേറ്ററി, യൂണിവേഴ്സിറ്റി പ്രസ്സ്, ഡി. [സ്റ്.] സ്റ്., സ്റ്റുഡന്റ് സെന്റർ, ഫിസിക്കൽ [ഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റ്, [ഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റ്, മ്യൂസിക് ഡിപ്പാർട്ട്മെന്റ്] നിവിടങ്ങളിലാണ് സെക്യൂരിറ്റി ജീവനക്കാർ ഡ്യൂട്ടിയിലുള്ളത്.

പാളയം സെനറ്റ് ഹൗസ് ക്യാമ്പസിൽ മതിയായ സുരക്ഷ ജീവനക്കാരില്ലാത്തതിനാൽ നിലവിലുള്ള സെക്യൂരിറ്റി ജീവനക്കാരുടെ ഒപ്പിവുകൾ കൂടി നികത്തണമെന്ന് അസിസ്റ്റന്റ് സെക്യൂരിറ്റി ഓഫീസറും റിപ്പോർട്ട് സമർപ്പിച്ചിട്ടുണ്ട്.

17.12.2021 ൽ അഭിമുഖത്തിൽ പങ്കെടുത്തവരിൽ നിന്നും 19 പേരുടെ സംവരണക്രമം പാലിച്ച് തയാറാക്കിയ റാങ്ക് പട്ടിക, വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻപ്രകാരം സിൻഡിക്കേറ്റിന്റെ അനുമതിക്കായി സമർപ്പിക്കുന്നു. സെക്യൂരിറ്റി ജീവനക്കാരുടെ രൂക്ഷമായ ക്ഷാമം കാരണം റാങ്ക് പട്ടികയിൽ ഉൾപ്പെട്ട 19 പേരെയും ക്യാഷൽ സെക്യൂരിറ്റി ഗാർഡുമാരായി നിയമിക്കാനുള്ള വിഷയം വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED to appoint 13 casual Security Guard on daily wage basis with immediate effect.

Item No.36.110 *College Union elections 2021-22 – Request from Dr Mathew V, Principal, St.Michael's College, Cherthala (Member, Syndicate) for the postponement of Elections – Consideration of-reg.*
(Election Section)

Ref: Letter from the Dr Mathew V, (Member Syndicate & Principal St.Michael's College, Cherthala. dated 11.01.2022

As per the decision of the Syndicate vide item No. 35.54, the College Union Election 2021-22, is scheduled to be held on 25.01.2022. The letter to the principals along with the model programme & Instruction to the Principals had already been sent to all the affiliated colleges. A press release regarding the conduct of the election has been published in the dailies and the University website.

As per the Letter referred above, Dr Mathew V, Principal, St Michael's College, Cherthala, who is also a Member of the Syndicate, has submitted a request for postponement of the College Union Election. Because of the spiralling covid cases and the prevailing tension and unrest among the students in the wake of the political murder that has taken place. It is also requested to postpone the College Union Election 2021-22 scheduled on 25.01.2022.

The unanimous decision of the Syndicate is to conduct the College union elections on 25.01.2022.

As ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate
RESOLVED not to postpone the College Union Election 2021-22 scheduled on 25.01.2022.
FURTHER RESOLVED to inform the Pincipals of all Affiliated Colleges to follow the directions of the Government of Kerala in the wake of COVID-19 Pandemic.

Item No.36.111 *University Institute of Technology, Mannancherry - Remuneration to Guest Lectures –Reporting of- reg.*
(Ad AVII (A))

The Principal, University Institute of Technology, Mannancherry, has forwarded the work statement of Guest Faculties for the period from 21.09.2021 to 20.10.2021, at the rate of ₹ 500/- (Rupees five hundred only) per assigned teaching hour, for Guest Lecturers who hold NET Certificate/ Ph.D, subjected to a monthly maximum of ₹ 22,000/- (Rupees twenty two thousand only) and at the rate of ₹ 400/- (Rupees four hundred only) per assigned teaching hour for Guest Lecturers who do not hold NET Certificate/ Ph.D, subjected to a monthly maximum of ₹ 19,200/- (Rupees nineteen thousand two hundred only).

It may also be noted that the remuneration sanctioned to the Guest Lecturers of UIT Mannancherry for the period from 21.07.2021 to 20.08.2021 is at the rate of ₹ 400/- for those having NET certificate and at the rate of ₹ 350/- for those who does not posses NET certificate. Hence, they are eligible for an arrear in remuneration.

The details are as follows:

Sl. No.	Name of the Guest Faculty and Subject	Sanctioned amount for the period 21.07.2021 to 20.08.2021.	Arrear Amount	Total number of hours claimed for the period from 21.09.2021 to 20.10.2021	Remuneration Amount for the period 21.09.2021 to 20.10.2021	Total
1	Praseetha S Guest Lecturer in Malayalam (NET)	₹ 20,400/-	₹ 1,600/-	44	₹ 22,000/-	₹ 23,600/-
2	Sophiraj M R Guest Lecturer in Malayalam (NET)	₹ 20,400/-	₹ 1,600/-	44	₹ 22,000/-	₹ 23,600/-
3	Asha Jaffar Guest Lecturer in Commerce (NET)	₹ 20,400/-	₹ 1,600/-	44	₹ 22,000/-	₹ 23,600/-
4	Sivaprabha A L Guest Lecturer in Malayalam	₹ 18,000/-	₹ 1,200/-	48	₹ 19,200/-	₹ 20,400/-
5	Athreydath V C Guest Lecturer in Management (NET)	₹ 20,400/-	₹ 1,600/-	44	₹ 22,000/-	₹ 23,600/-
6	Sajitha S Guest Lecturer in Malayalam	₹ 18,000/-	₹ 1,200/-	48	₹ 19,200/-	₹ 20,400/-
7	Meenu Mahesh Guest Lecturer in English	₹ 8,750/-	₹ 1,250/-	21	₹ 8,400/-	₹ 9,650/-
8	Reshma Ramesh Guest Lecturer in Commerce (NET)	₹ 20,400/-	₹ 1,600/-	44	₹ 22,000/-	₹ 23,600/-
9	Nithula K A Guest Lecturer in English	₹ 8,400/-	₹ 1,200/-	6	₹ 2,400/-	₹ 3,600/-
10	Lin Thomas Guest Lecturer in Commerce	₹ 18,000/-	₹ 1,200/-	47	₹ 18,800/-	₹ 20,000/-
Total						₹ 1,92,050/-

The Finance I Section has endorsed the proposal of an amount ₹1,92,050/- (Rupees One Lakh Ninety Two Thousand and Fifty only) towards the remuneration to 10 Guest Lecturers at UIT, Mannancherry for the period from 21.09.2021 to 20.10.2021 and arrear in remuneration for the period from 21.07.2021 to 20.08.2021, vide Endt.FOS.4538/Finance I/2021-22 dated 22.12.2021.

Sanction has been accorded by the Vice-Chancellor to the Principal, UIT Mannancherry being paid an amount of ₹1,92,050/- (Rupees One Lakh Ninety Two Thousand and Fifty only) towards the remuneration to 10 Guest Lecturers for the period from 21.09.2021 to 20.10.2021 and arrear in remuneration for the period from 21.07.2021 to 20.08.2021, as detailed above, subjected to Report to the Syndicate and U.O. No.Ad AVII A/133/2022/UOK dated 04.01.2022 was issued.

As per orders of the Vice-Chancellor, the payment of remuneration to Guest Lecturers at University Institute of Technology, Mannancherry for the period from 21.09.2021 to 20.10.2021 and arrear in remuneration from 21.07.2021 to 20.08.2021 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.112 ***Declaration of probation of Sri. Praveen. S Reference Assistant, Department of Physics - Reporting of-reg.***

(Ad.AV)

Sri. Praveen. S was promoted to act as Reference Assistant and posted in the Department of Physics, vide. U.O.2646/2021/UOK dated 31.05.2021

Sri. Praveen. S has not availed him self of any eligible leave during the period of probation and have completed her period of probation in the post of Reference Assistant on 01.12.2021 FN. As per the remarks of Finance.

The Vice- Chancellor has accorded sanction to the declaration of probation of Sri. Praveen. S on 01.12.2021 FN in the post of Reference Assistant.

As ordered by the Vice- Chancellor, the action taken as detailed above is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No. 36.113 ***Approval of panel of examiners – Reporting of- reg.***

(Ac.EV(A))

The Vice Chancellor (from) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners of the following Scholars towards the evaluation of Ph.D Thesis during the period from 19/09/2021 to 31/12/2021 as detailed below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Ajnu B	Management Studies	Dr.Ajitha S
2	Anandakumar S	Political Science	Dr.M A Lal
3	Asharani A	Political Science	Dr.Jitha S R
4	Deeja S	Islamic History	Dr.A K Ampotti
5	Harikrishnan P K	Management Studies	Dr.K S Chandrasekar
6	Jyothi Sankar S	Management Studies	Dr.K S Chandrasekar
7	Khaled Mohammed Ahmed Ali Al-Karimi	Management Studies	Dr.Ajit Prabhu V
8	Nikhila Nagappan	Philosophy	Dr.L Vijai
9	Nisha R B	Philosophy	Dr.L Vijai
10	Nithya U R	Philosophy	Dr.L Vijai
11	Sheena V	Philosophy	Dr.L Vijai
12	Simimol S	Philosophy	Dr.L Vijai
13	Nahas N	Management Studies	Dr.K S Chandrasekar
14	Oyun Erdenebat	Linguistics	Dr.S A Shanavas
15	Paromita Nandy	Linguistics	Dr.S Kunjamma
16	Pradeep Kumar K	Political Science	Dr.Jitha S R
17	Pradeep Kumar M	Social Work	Dr.Antony Palackal

18	Renjith V R	Library & Information Science	Dr.B Mini Devi
19	Sairam R	Philosophy	Dr.Beena Isaac
20	Sanju D S	Sociology	Dr.Lekshmi V Nair
21	Sharon K Sebastian	Political Science	Dr.Josukutty C A
22	Thomas Mathew	Political Science	Dr.Josukutty C A
23	Vinesh N V	Political Science	Dr.Josukutty C A
24	Binni Rani C	Political Science	Dr.Manikantan V

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.114 ***Approval of panel of examiners – Reporting of– reg .***

(Ac.EV)

The Vice Chancellor(from) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners of the following Scholars towards the evaluation of Ph.D Thesis during the period from 19/09/2021 to 31/12/2021 as detailed below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Resmi K S	Malayalam	Dr.Bettymol Mathew
2	Ben Roy A S	Malayalam	Dr.Sainaba M
3	Thejus S Nampoothiri	Sanskrit	Dr.C N Vijaya Kumari
4	Suresh Kumar C V	Malayalam	Dr.A M Unnikrishnan
5	Manju K	Malayalam	Dr.Naushad
6	Benitta M P	Tamil	Dr.Haseena S
7	Suja D V	Tamil	Dr.Haseena S
8	Deiphin Sunitha V	Tamil	Dr.K Manickaraj
9	Najeem E	Arabic	Dr.Ubaid A
10	Sowmiya S	Tamil	Dr.Haseena S
11	Marzyyeh Atashgah	Linguistics	Dr.S A Shanavas
12	Naiwala Appuhamilage Dhammikke	Linguistics	Dr.Darwin L
13	Ragi G	Malayalam	Dr.Sasikumar B V
14	Juby Alex	Malayalam	Dr.Gangadevi M
15	Essa Ali Mohammed Ali	Linguistics	Dr.S Prema
16	Mary C	Malayalam	Dr.Mariam A
17	Arulchelvi	Tamil	Dr.Jeyakrishnan P
18	Paulraj R	Tamil	Dr.Hepsy Rose Mary A
19	Johncy K V	Tamil	Dr.Hepsy Rose Mary A
20	Sumi Paul	Tamil	Dr.Hepsy Rose Mary A
21	Sajini Deena Mathew	Malayalam	Dr.M N Rajan
22	Sreedevi S	Malayalam	Dr.Mariam A
23	Ratheesh S	Sanskrit	Dr.P Rajesh Kumar
24	Suma S	Malayalam	Dr.Rajesh B
25	Sanal Kumar T	Malayalam	Dr.K Prasobhan
26	Soumya S	English	Dr.Suja Kurup
27	Anisha N	English	Dr.B Hariharan
28	Maalavika Ajayakumar	English	Dr.Meena T Pillai
29	Meenu Jose	English	Dr.Suja Kurup
30	Sambhu R	English	Dr.Sushil Kumar R
31	Praveen R	Education	Dr.Peter Mathew
32	Santhosh Y	Economics	Dr.Priyesh C A

33	Niranjana Raj	Economics	Dr.Anitha V
34	Rekha Kumari O	Hindi	Dr.Maheswari S
35	Soumya B T	Hindi	Dr.Asha S Nair
36	Jaya Y U	Hindi	Dr.Sheeba Sarath S
37	Vineetha A	Hindi	Dr.Sheeba Sarath S
38	Rajesh R	Economics	Dr.Kumar S P
39	Remya Krishnan R	Economics	Dr.Kumar S P
40	Anil Varma R	Economics	Dr. Manju S Nair
41	Ram Kesav A V	Commerce	Dr.Gracious James
42	Divya N M	Economics	Dr.Prasad A K
43	Pramod A	Commerce	Dr.B Gopakumar
44	Sujatha G S	Commerce	Dr.Balu B
45	Shiny Kochummen	Commerce	Dr.K S Suresh Kumar
46	Manoj M V	Commerce	Dr.P S Devakumar
47	Ria Mammen	Commerce	Dr.K I George
48	Kavery B S	Commerce	Dr.S Jayadev
49	Naja B	Commerce	Dr.S Jayadev
50	Resmi R	Commerce	Dr.S Jayadev
51	Misha V	Commerce	Dr.S Jayadev
52	Akhil M P	Commerce	Dr.Gabriel Simon Thattil
53	Sindhuja M	Commerce	Dr.Syamlal G S
54	Shanita Beevi N	Sanskrit	Dr.Usha Raja Varier
55	Liby Cheriyan	Education	Dr.Bindu D (Guide) & Dr.Exemmal(Co-Guide)
56	Shiju S G	Hindi	Dr.R Jayachandran
57	Ajithra R S	Hindi	Dr.T Sreedevi
58	Chithra S	Education	Dr.Theresa Susan A
59	Sreekala A S	Education	Dr.Theresa Susan A
60	Omali M	Commerce	Dr.S.Sajeev
61	Smitha Eapen	Education	Dr.Issac Paul(Guide), Dr.Sam V Daniel(Co-Guide)
62	Sheeja rani S D	Education	Dr.Sindhya V
63	Ajitha T S	Hindi	Dr.Pradeepa Kumari R
64	Mini B	Hindi	Dr.Shaji N

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.115 **KSCSTE – “Back to Lab Programme” of Women Scientist Division - Dr. Sunitha S.S -.05 Post Doctoral Fellow- Release of third year grant- Reporting of-reg.**

(PL.D)

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. To release an amount of Rs.7,26,144/- (Rupees Seven Lakh Twenty Six Thousand One Hundred and Forty Four only) received from KSCSTE to Dr. Sunitha S.S, KSCSTE 'Back to Lab' Post Doctoral Fellow, CEIB, University of Kerala through Dr. Benno Pereira F.G, Assistant Professor, Department of Zoology, University of Kerala towards the disbursement of 3rd year grant, as per the norms of the sponsoring body.
2. The Expenditure in this regard shall be met from the head of account “Part III MH 80A – Grants from State Govt – 9/7265 - Role of Mitochondrial K-ATP channel in neuroprotection in Parkinson's disease model and its therapeutic response to the plants, Withania somnifera and Morus alba” provided in the Current Year's Budget Estimates of the University.

Accordingly UO. No. Pl.D/2546/2017 dated 01/01/2022 was issued.
The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.116 കോവിഡ് 19 പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി സംസ്ഥാനത്ത് ഏർപ്പെടുത്തിയിരിക്കുന്ന നിയന്ത്രണങ്ങളിൽ പരിഷ്കരിച്ച മാർഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച സർക്കാർ ഉത്തരവ്- സിൻഡിക്കേറ്റിനു റിപ്പോർട്ട് ചെയ്യുന്നത്- സംബന്ധിച്ച്. (എഡി.എ5)

സർക്കാർ ഉത്തരവ് പരാമർശം.സ.ഉ(സാധാ)നം. 8/2022/DMD തീയതി 04.01.2022 പ്രകാരം, സംസ്ഥാനത്ത് കോവിഡ് വൈറസിന്റെ ഒരമകോൺ വകഭേദം വേഗത്തിൽ പടർന്ന് പിടിക്കാവുന്ന സാഹചര്യം നിലനിൽക്കുന്നതിനാൽ സംസ്ഥാന സർക്കാർ പ്രതിരോധ പ്രവർത്തനങ്ങളുടെ ഭാഗമായി പരിഷ്കരിച്ച മാർഗനിർദ്ദേശങ്ങൾ പുറപ്പെടുവിച്ച് ഉത്തരവായിരിക്കുന്നു.

ഇത് സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു (നം. എഡി .എ 17864/2022 തീയതി 07.01.2022). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.117 *University of Kerala - CLIF- Fixing User fee/Maintenance fee for the Seminar Halls in CLIF – Consideration of-reg.* (Ad DIII)

The Director, CLIF has informed that the University has created two new auditoriums in CLIF, CV Raman hall of about 200 seating capacity and a conference hall, Srinivasa Ramanujan Hall with seating capacity of 28 people and has requested the University to fix a maintenance fee/User fee for the use of the facility on a per day/per programme basis for the departments of the University.

CV Raman Hall

- One day seminar/Conference
- National Conference for more than one day
- International conference for more than one day

Srinivasa Ramanujan Hall

EK Janaki Ammal Seminar Hall

Entire Seminar Complex

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for fixing a maintenance fee/User fee for the use of Auditoriums/Halls on a per day/per programme basis for the departments of the University may be placed before the Syndicate for consideration and appropriate recommendation.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.36.118 ഓൺലൈൻ അഡ്മിഷൻ സെക്ഷൻ സ്ഥിരമായ സ്ഥലം അനുവദിക്കുന്നത് -സംബന്ധിച്ച്.

(Ac.H)

കേരള സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള കോളേജുകളിലേക്കുള്ള അഡ്മിഷൻ സംബന്ധിയായ എല്ലാ പ്രവർത്തനങ്ങളും ചെയ്യുന്നത് ഓൺലൈൻ അഡ്മിഷൻ (Ac.H) സെക്ഷനിലാണ്. ടി സെക്ഷൻ നാളിതു വരെയും സ്ഥിരമായ ഒരു സ്ഥലം അനുവദിച്ച് നൽകിയിട്ടില്ല. സർവകലാശാല ഹെൽത്ത്

സെന്ററിൽ പ്രവർത്തിച്ച് വരുന്ന ഈ സെക്ഷൻ പഴയ SDE കെട്ടിടത്തിന്റെ ഒന്നാം നിലയിലേക്ക് മാറണമെന്ന് നിലവിൽ ഉത്തര വിട്ടിരിക്കുകയാണ്.

കേരള സർവകലാശാലയോട് അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള കോളേജുകളിലേക്ക് ബിരുദ, ബിരുദാനന്തര ബിരുദ, ബി.എഡ് പ്രവേശനത്തിലേക്കായി ഏകദേശം ഒന്നരലക്ഷത്തിൽപരം അപേക്ഷകളാണ് ഓരോ വർഷവും ലഭിക്കുന്നത്. അഡ്മിഷൻ സംബന്ധമായ വിവരങ്ങൾ അന്വേഷിക്കുന്നതിലേക്കായി വിദ്യാർത്ഥികളും രക്ഷിതാക്കളും അടക്കം നിരവധി പേരാണ് ദിവസേന ടി സെക്ഷനിലേക്ക് വരുന്നത്. ഈ കൂട്ടത്തിൽ ഭിന്നശേഷിക്കാരായ അപേക്ഷകരും കാഴ്ച ഇല്ലാത്തവരും പ്രായമായ രക്ഷിതാക്കളും ഉണ്ട്.

അക്കാഡമിക് വിഭാഗത്തിന്റെ ഭാഗമായ ഈ സെക്ഷന്റെ എല്ലാ ഫയലുകളും DR അക്കാഡമിക്കും(1) രജിസ്ട്രാറും കാണേണ്ടതായുണ്ട്. അഡ്മിഷൻ ആരംഭിച്ചു കഴിഞ്ഞാൽ എല്ലാ ആഴ്ചകളിലും OAMC മീറ്റിങ്ങുകൾ ഉണ്ടാകും. അതിന്റെ മിനിറ്റ്സ് സമയബന്ധിതമായി അപ്രൂവ് ആക്കേണ്ടതായും സെക്ഷനിൽ ലഭിക്കുന്ന പരാതികൾ മുൻഗണന നൽകി സമയബന്ധിതമായി തീർപ്പാക്കേണ്ടതായും ഉണ്ട്.

മേൽ സാഹചര്യങ്ങൾ പരിഗണിച്ച് സർവകലാശാലയുടെ നിലനിൽപ്പിന്റെ നെടുംതൂണായ "അഡ്മിഷൻ" പ്രക്രിയ നടത്തുന്ന സെക്ഷൻ ആയതുകൊണ്ടും, സർവകലാശാലയിലേക്ക് ആദ്യമായി കടന്നുവരുന്ന നിരവധി വിദ്യാർത്ഥികൾക്ക് ടി സെക്ഷനിലേക്ക് ദിനംപ്രതി വരേണ്ട ആവശ്യം ഉള്ളതുകൊണ്ടും, അഡ്മിഷൻ ചാർജ്ജ് ഉള്ള ഡെപ്യൂട്ടി രജിസ്ട്രാർ അക്കാഡമിക് (1) ന്റെ അടിയന്തര ശ്രദ്ധ ലഭിക്കുന്ന സ്റ്റുഡന്റ്സ് അമിനിറ്റി കെട്ടിടത്തിൽ ഒഴിവുള്ള ഏതെങ്കിലും സ്ഥലം സ്ഥിരമായി അഡ്മിഷൻ സെക്ഷൻ അനുവദിക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം ടി വിഷയം സിന്ഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും തീരുമാനത്തിനായും സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED to retain the Online Admission section in the building of University Health Centre and take immediate steps to shift University Health Centre to the old building of the School of Distance Education .

Item No.36.119 Minutes of the 10th meeting of the Local Purchase Committee for the year 2021-22 – Approval of-reg.

(Ad.BIV(CP))

The 10th meeting of the Local Purchase Committee (Plan and Non Plan Fund) was held on 11.01.2022. The Minutes of the Meeting of the Local Purchase Committee was forwarded to Vice-Chancellor for approval.

The Vice-Chancellor has ordered to place the matter before the Syndicate.

As per the orders of the Vice Chancellor, the Minutes of the 10th meeting of the Local Purchase Committee held on 11.01.2022 is placed before the Syndicate for approval.

RECOMMENDATION OF THE 10th MEETING OF THE LOCAL PURCHASE COMMITTEE HELD ON 11.01.2022
UNIVERSITY OF KERALA

Date	:	11.01.2022, Tuesday
Time	:	11.00 A.M
Venue	:	Dean’s Room

Members present

- | | | |
|---------------------------------------|---|------|
| 1. Joint Registrar(Finance), Convenor | : | Sd/- |
| 2. Joint Registrar (Admn) | : | Sd/- |
| 3. Joint Registrar (Exam II) | : | Sd/- |
| 4. Instrumentation Engineer | : | Sd/- |

The meeting came to an end at 1.00 P.M

Item No.36.119.01 Department of Hindi -Purchase of LCD Colour Projector**(AdBIV section)**

The Head, Department of Hindi has forwarded the request for the purchase of LCD Colour Projector. As per the recommendation of the 7th meeting of the Local Purchase Committee held on 17.09.2021 vide Item No.07.12, as approved by the Pro- Vice Chancellor, supply order was placed with M/s. RJ Enterprises, Kottayam for the supply of LCD Projector (Model Maxell MC-EX3051). But, the firm informed that the said model is no longer available and the item is out of stock.

Accordingly, Proforma invoice was obtained from M/s. KELTRON for the purchase of the LCD projector as special requirement and the same was verified by the Instrumentation Engineer, CLIF. The details are as follows;

No.	Description	Rate/ Unit (Rs)	Qty	Value (Rs.)
1a	Epson EB E01 3LCD PROJECTOR; Display Technology : LCD Technology, RGB Liquid crystal shutter: Image Brightness: 3300 lumens or above; Resolution : XGA, 1024x768, 4:3 Contrast Ratio: 15000:1; Connectivity - Input: USB 2.0 Type B, VGA, HDMI, Composite; Audio Security :Kensington lock Compatibility. Warranty: 3 years comprehensive Onsite Warranty.	35,791.00	1	35,791
	or			
1 b	Epson EB X49 3LCD PROJECTOR Display Technology : LCD Technology, RGB Liquid crystal shutter Image Brightness: 3600 lumens Resolution: XGA, 1024x768, 4:3 Contrast Ratio: 16000:1 Connectivity - Input: USB 2.0 Type A ,USB 2.0 Type B, VGA, HDMI, Composite; Audio Security : Kensington lock Compatibility. Warranty 3 Years Comprehensive Onsite Warranty	53,256	1	5 3,256
2	HDMI Cable 10 M	1,735	1	1,735
3	Power Cable 10 M	558	1	558
4	HDMI and power cable laying through conduit (including cost of Conduit)	93	1	93
5	Ceiling Mount Kit	1,116	1	1,116
6	VGA Cable 10 M	744	1	744
7	Projector Screen (Projection Screen Professional Quality 6x4 along with stand)	2,974	1	2,974
8	Installation charges			1,921

The expenditure may be met as proposed in the Budget Speech Item No.44. The Finance remarked that the above proposal for purchase of LCD Colour Projector for use in the Department of Hindi may be placed before the Purchase Committee.

As per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase one number of LCD projector through the CPRCS portal maintained by M/s. KELTRON as special requirement for use in the Department of Hindi; meeting the expenditure as proposed in the Budget Speech Item No.44. The details of items are as follow;

No.	Description	Rate/ Unit (Rs)	Qty	Value (Rs.)
1	Epson EB E01 3LCD PROJECTOR; Display Technology : LCD Technology, RGB Liquid crystal shutter: Image Brightness: 3300 lumens or above; Resolution : XGA, 1024x768, 4:3 Contrast Ratio: 15000:1; Connectivity - Input: USB	35,791.00	1	35,791

	2.0 Type B, VGA, HDMI, Composite; Audio Security :Kensington lock Compatibility. Warranty: 3 years comprehensive Onsite Warranty.			
2	HDMI Cable 10 M	1,735	1	1,735
3	Power Cable 10 M	558	1	558
4	HDMI and power cable laying through conduit (including cost of Conduit)	93	1	93
5	Ceiling Mount Kit	1,116	1	1,116
6	VGA Cable 10 M	744	1	744
7	Projector Screen (Projection Screen Professional Quality 6x4 along with stand)	2,974	1	2,974
8	Installation charges			1,921
Total – Rs.44,932/-(Rupees Forty Four Thousand Nine Hundred and Thirty Two only)				

ITEM NO.36.119.02 University Office-Planning C Section-Purchase of Desktop Computer & Multi Media Speaker

(Ad.BIV section)

The Syndicate held on 23/09/2021, vide reference above has resolved to approve the Proposal from the Planning C section for the purchase of new Desktop Computer System with Speaker and Windows OS in the Local Purchase Committee. As per the Note dated 15.11.2021 from Planning C Section and Specification from the Instrumentation Engineer, Proforma Invoice No. TVM/ITBG/PI/RC/32319/2021-22 dated 25.11.2021 has been generated for Desktop Computer and requirement for a Speaker System has been processed through special requirement by generating Proforma Invoice no. TVM/ITBG/PI/RC/0559/2021-22 dated 30.11.2021 from the CPRCS Portal of M/s KELTRON IT Business Group. The Instrumentation Engineer has verified the Quotations for Speaker received from the CPRCS Portal and suggested to purchase Fingers Josh 2.1 Multimedia Speaker vide Letter No.37810/Admn BIV/2021/UOK dated 04.12.2021. The details of Proforma Invoices are as follows:

Sl. No	Proforma Invoice & Date	Item	Qty	Amount (incl. GST) in ₹
1	32319 dated 25.11.2021	Desktop Intel Core i3 Processor Medium End Windows 10 Home	1	31280
2	0559 dated 30.11.2021	Finger Josh 2.1 Multimedia Speaker	1	3594
	Total		2	34874

The Finance Officer has remarked that the purchase proposal of Desktop Intel Core i3 Processor Medium End Windows 10 Home Computer may be placed before the Purchase Committee for approval; subject to the availability of Plan Funds. The Planning Section has remarked that in accordance with the resolution of the Syndicate held on 23/07/2021(w.r.t the Item No.30.50.18) the expenditure of ₹31,280/- and ₹3594/- towards the purchase of Desktop Computer and Multimedia Speaker respectively for use in the Planning C Section through the CPRCS Portal, may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22.

Accordingly, as per the Resolution of the Syndicate and orders of the Registrar, the proposal for the purchase of one number each of Desktop Computer @₹31,280/- and Multimedia Speaker @ ₹3594/- amounting to a total of ₹34874/- (Rupees Thirty Four Thousand Eight Hundred and Seventy Four only) including GST through the CPRCS portal of M/s KELTRON IT Business Group for use in the Planning C Section; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22, is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase one number of Desktop Intel Core i3 Processor Medium End Windows 10 Home Computer @ Rs.31280/- and Multimedia Speaker as exceptional requirement @ ₹3594/- amounting to a total of ₹34874/- (Rupees Thirty Four Thousand Eight Hundred and Seventy Four only) including GST through the CPRCS portal of M/s KELTRON for use in the Planning C Section; meeting the expenditure from

the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2021-22.

ITEM NO.36.119.03 Department of Botany-- Replacement of 4 Nos of battery (12V/65 AH Battery, Type-SMF and Make-Amaron Quanta) of 3 KVA UPS functioning in the PDF Lab

(Ad.AVI section)

The Head, Department of Botany has informed that the 3 KVA APC UPS functioning in the PDF Lab was not fully functioning. Minus 80 deep freezer is working with the help of this 3 KVA UPS. And hence she had to intimate the company for replacement. The company after analyzing the instrument suggested immediate replacement of its battery. The Head has also informed that, the YemYem Enterprises is the only authority of APC UPS for the purchase and maintenance in Trivandrum district and its nearby areas. The Department has received a proposal from YemYem Enterprises amounting to Rs.17,872/- (Rupees seventeen thousand eight hundred seventy two only) including GST, for replacing the battery (12V/65 AH Battery, Type-SMF and Make-Amaron Quanta) on buyback basis. Hence the Head, vide letter no. 14/BOT/1079/21 dated 11.11.2021 has requested to accord sanction for an amount of Rs.17,872/- (Rupees Seventeen thousand eight hundred seventy two only) including GST, for replacing the battery - 4 no.s (12V/65 AH Battery, Type-SMF and Make-Amaron Quanta) of the 3 KVA APC UPS functioning in the PDF Lab on buyback basis and meeting the expense from the h/a 'Part I-NP-MH-17- Department of Botany-4/3020- Maintenance of Equipment' provided in the current year's budget estimates of the University. The Instrumentation Engineer, CLIF has technically verified the UPS batteries (12 V/65AH Amaron Quanta) and has recommended to replace 4 Nos. of the 3 KVA APC UPS for proper functioning.

On this matter the Finance has remarked that, 'the proposal for the replacement of battery(12V/65 AH Battery, Type SMF and Make-Amaron Quanta) of 3 KVA UPS functioning in the PDF Lab in the Department of Botany may be placed before the purchase committee for approval and if approved, supply order may be placed accordingly.'

As per orders of the Registrar, the proposal for the replacement of 4 Nos. batteries (12V/65 AH Battery, Type SMF and Make-Amaron Quanta) of 3 KVA UPS functioning in the PDF Lab in the Department of Botany, is placed before the local purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the proposal for replacing the battery - 4 no.s (12V/65 AH Battery, Type-SMF and Make-Amaron Quanta) of 3 KVA APC UPS functioning in the PDF Lab in the Department of Botany on buyback basis from M/s.YemYem Enterprises,Trivandrum for a total amount of Rs.17,872/- (Rupees seventeen thousand eight hundred and seventy two only) including GST and meeting the expenditure from the h/a 'Part I-NP-MH-17- Department of Botany-4/3020- Maintenance of Equipment' provided in the current year's Budget Estimates of the University.

ITEM NO.36.119.04 Department of Biochemistry-SERB POWER grant to Dr.Viji Vijayan for the implementation of SERB Project(2021-24) purchase of consumables

(Ad.FI section)

Dr.Viji Vijayan,Principal investigator of the SERB-POWER project titled"Studies on the effect of gut derived microbial fatty acids on lysosome biogenesis and extracellular vesicle production in mouse models of Alzheimer's disease", Department of Biochemistry,vide letter no.nil dated 19/11/2021 submitted a proposal for the purchase of consumables to the department for the implementation of SERB Project(2021-24) . Dr.Viji Vijayan has invited quotations by publishing the quotation notice in the University Website.

Dr.Viji Vijayan,has forwarded the quotations obtained from three suppliers for the purchase of consumables to the department along with the comparative statements for purchase of chemicals. The evaluation committee remarked that only three firms (ie,M/s.Mayora Scientific Suppliers, M/s.Ramya Scientific Centre, M/s.PlatinumEquipments and Chemicals) satisfy the technical specifications stipulated in the Quotation Notice.

The Comparative statement of quotations,in this regard is detailed below:

Sl. No	Firm	Make and Model	Unit price	Qty	Total	GST	Total Amount	Remarks
1.	M/s.Mayora Scientific Suppliers, Trivandrum.	1.Autoclave tape, Axiva:91400018	6,840/-	01	6,840/-	342/- (GST@5%)	7,182/-	L1 Recommended by the evaluation committee
		2.Temperature shield cryogloves, Axiva,MAM	10,402.50/-	01	10,402.50/-	520.12/- (GST@5%)	10922.63/-	
		3.Rack for centrifuge tubes, Axiva 0185015	3,705/-	01	3,705/-		3890.25/-	
		4.Cryobox with transparent cover (81 places), Axiva, 014810	817/-	01	817/-	185.26/- (GST@5%)	-	
		5.Slide box(for 25 slides), Axiva SB25	900.60/-	01	900.60/-	40.83/- (GST@5%)	945.63/-	
		6. Coated magnetic microbars (3X6 mm), Axiva, MIB36	1,710/-	01	1,710/-	45.04 (GST@5%)	-	
		7.Micropipette stand Z type, Axiva, 018300	1,320.50/-	01	1,390/-	85.5/- (GST@5%)	1386.53/-	
		8.Vacuum desiccator (150mm), Axiva, 011150	1,577/-	01	1,577/-	66.02/- (GST@5%)	1,655.85/-	
		9.Cryovials with screws &cap(1.8ml capacity)Axiva,01400 2C	1,577/-	01	1,247.35/-	78.86/- (GST@5%)	1,655.85/-	
		10.Axiflow empty rack(for 10 ml), Axiva,AX-10-ER	1,247.35/-	01	1,247.35/-	78.86/- (GST@5%)	1,309.72/-	
		11.Axiflow empty rack(for 200 ml), Axiva,AX-200-ER	1,247.35/-	01	972.80/-	62.36/- (GST@5%)	1,309.72/-	
		12.Axiflow empty rack(for 1000 ml), Axiva,AX-1000-ER	-	03	8550/-	62.36/- (GST@5%)	1,021.34/-	
		13.Syringe Filter PES(33mm) 0.45mm, Axiva,SFPS33X.	972.80/-	01	2945/-	48.64/- (GST@5%)	8977.50/-	
		14.Nitrocellulose transfer membrane(blotting) 300mmX 3 mts, Axiva,S045A330XI	3,000/-	01	1,358.50/-	427.5/- (GST@5%)	9426.38/-	
		15.Cryo babies 32.5 X 12.7, Axiva,CRY-1000	2945/-	01	1,852.50/-	448.88/- (GST@5%)	3092.25/-	
		16.Lint free wipes Single ply kimwipes, Axiva/Axiflow,33670 0014	1,358.50/-	01	-	147.26/- (GST@5%)	1426.43/-	
		17.0.2 ml PCR tube,Axiva/Simport,A X-02B	1,852.50/-	-	-	92.62/- (GST@5%)	1,945.13/-	
2.	M/s.Ramya Scientific Centre,	1.Autoclave tape,Axiva:91400018	8,000/-	01	8,000/-	400/- (GST@5)	8,400/-	

	Bangalore.	2.Temperature shield cryogloves,Axiva,MA M 3.Rack for centrifuge tubes,Axiva 0185015 4.Cryobox with transparent cover(81 places), Axiva,014810 5.Slide box(for 25 slides), Axiva SB25 6. Coated magnetic microbars (3X6 mm), Axiva,MIB36 7.Micropipette stand Z type, Axiva,018300 8.Vacuum desiccator (150mm), Axiva,011150 9.Cryovials with screws &cap(1.8ml capacity)Axiva,01400 2C 10.Axiflow empty rack(for 10 ml), Axiva,AX-10-ER 11.Axiflow empty rack(for 200 ml), Axiva,AX-200-ER 12.Axiflow empty rack(for 1000 ml), Axiva,AX-1000-ER 13.Syringe Filter PES(33mm) 0.45mm, Axiva,SFPS33X. 14.Nitrocellulose transfer membrane (blotting) 300mmX 3 mts, Axiva, S045A330XI 15.Cryo babies 32.5 X 12.7, Axiva,CRY-1000 16.Lint free wipes Single ply kimwipes, Axiva/Axiflow,33670 0014 17.0.2 ml PCR tube,Axiva/Simport,A X-02B	11,200/- 4,200/- 950/- 1,200/- 2,100/- 1,500/- 2,000/- 2,100/- 1,500/- 1,600/- 1,400/- 3,300/- 9,850/- 3,500/- 1,700/- 2,300/-	01 01 01 01 01 01 01 01 01 01 01 03 01 01 01 01	11,200/- 4,200/- 950/- 1,200/- 2,100/- 1,500/- 2,000/- 2,100/- 1,500/- 1,600/- 1,400/- 9,900/- 9,850/- 3,500/- 1,700/- 2,300/-	% 560/- (GST@5 %) 210/- (GST@5 %) 47.5/- (GST@5 %) 60/- (GST@5 %) 105/- (GST@5 %) 75/- (GST@5 %) 100/- (GST@5 %) 105/- (GST@5 %) 75/- (GST@5 %) 80/- (GST@5 %) 70/- (GST@5 %) 495/- (GST@5 %) 492.5/- (GST@5 %) 175/- (GST@5 %) 85/- (GST@5 %) 115/- (GST @5 %)	11,760/- 4,410/- 997.5/- 1260/- 2,205/- 1575/- 2,100/- 2,205/- 1,575/- 1,680/- 1,470/- 10,395/- 10,342.5 /- 3,675/- 1,785/- 2,415/-	L3
3.	M/s.PlatinumEquipments and Chemicals, Bangalore.	1.Autoclave tape,Axiva:91400018 2.Temperature shield cryogloves,Axiva,MA M 3.Rack for centrifuge tubes,Axiva 0185015 4.Cryobox with transparent cover(81 places), Axiva,014810	7,800/- 11,050/- 4,100/- 1,000/-	01 01 01 01	7,800/- 11,050/- 4,100/- 1,000/-	390/- (GST@5 %) 552.5/- (GST@5 %) 205/- (GST@5 %) 50/-	8,190/- 11,602.5 /- 4,305/- 1,050/-	L2

	5.Slide box(for 25 slides), Axiva SB25	1,080/-	01	1,080/-	(GST@5 %)	1,134/-
	6. Coated magnetic microbars (3X6 mm), Axiva,MIB36	2,000/-	01	2,000/-	54/- (GST@5 %)	2,100/-
	7.Micropipette stand Z type, Axiva,018300	1,450/-	01	1,450/-	100/- (GST@5 %)	1,522.5/-
	8.Vacuum desiccator (150mm), Axiva,011150	1,850/-	01	1,850/-	72.5/- (GST@5 %)	1,942.5/-
	9.Cryovials with screws &cap(1.8ml capacity)Axiva,01400 2C	1,850/-	01	1,850/-	92.5/- (GST@5 %)	1,942.5/-
	10.Axiflow empty rack(for 10 ml), Axiva,AX-10-ER	1,460/-	01	1,460/-	92.5/- (GST@5 %)	1,533/-
	11.Axiflow empty rack(for 200 ml), Axiva,AX-200-ER	1,460/-	01	1,460/-	73/- (GST@5 %)	1,533/-
	12.Axiflow empty rack(for 1000 ml), Axiva,AX-1000-ER	1,300/-	01	1,300/-	73/- (GST@5 %)	1,365/-
	13.Syringe Filter PES(33mm) 0.45mm, Axiva,SFPS33X.	3,200/-	03	9,600/-	65/- (GST@5 %)	10,080/-
	14.Nitrocellulose transfer membrane(blotting) 300mmX 3 mts, Axiva,S045A330XI	9,725/-	01	9,725/-	480/- (GST@5 %)	10,211.5/-
	15.Cryo babies 32.5 X 12.7, Axiva,CRY-1000	3,300/-	01	3,300/-	486.5/- (GST@5 %)	
	16.Lint free wipes Single ply kimwipes, Axiva/Axiflow, 336700014	1,650/-	01	1,650/-	165/- (GST @5%)	3,465/-
	17.0.2 ml PCR tube, Axiva/ Simport, AX-02B	2,400/-	01	2,400/-	82.5/- (GST@5 %)	1,732.5/-
					120/- (GST@5 %)	2,520/-

Dr.Viji Vijayan,Principal Investigator of the SERB Project has recommended the firm 'M/s.Mayora Scientific Suppliers,Trivandrum' for the purchase of consumables (17 items) for the project at a total amount of **Rs.58,801/- (Rs. Fifty-Eight thousand eight hundred and one only)**.

The expenditure in this connection may be debited from the grant of SERB POWER project, New Delhi by Dr.Viji Vijayan ,Department of Biochemistry,University of Kerala as the Principal investigator in r/o the project titled "Studies on the effect of gut derived microbial fatty acids on lysosome biogenesis and extracellular vesicle production in mouse models of Alzheimer's disease".

The Finance Officer has remarked that the proposal for the purchase of consumables (17 items) utilizing SERB funds may be placed before the purchase committee for consideration.

The Vice-chancellor has ordered to place the matter before the purchase committee.

Accordingly,the matter is placed before the purchase committee.

The Committee considered the matter and recommended to purchase Consumables(17 items) as detailed below from the lowest quoted firm M/s.Mayora Scientific Suppliers, Trivandrum at a total amount of Rs.58,801/- (Rupees Fifty-Eight thousand eight hundred and one only); meeting the expenditure from the grant of SERB POWER project, New Delhi by Dr.Viji Vijayan,Department of Biochemistry,as the Principal investigator in r/o the project titled "Studies on the effect of gut derived microbial fatty acids on lysosome biogenesis and extracellular vesicle production in mouse models of Alzheimer's disease".

Sl. No	Lowest quoted Firm	Make and Model	Unit price	Qty	Total	GST	Total Amount
1.	M/s.Mayora Scientific Suppliers, Trivandrum.	1.Autoclave tape, Axiva:91400018	6,840/-	01	6,840/-	342/- (GST@5%)	7,182/-
		2.Temperature shield cryogloves, Axiva,MAM	10,402.50/-	01	10,402.50/-	520.12/- (GST@5%)	10922.63/-
		3.Rack for centrifuge tubes, Axiva 0185015	3,705/-	01	3,705/-	185.26/- (GST@5%)	3890.25/-
		4.Cryobox with transparent cover (81 places), Axiva,014810	817/-	01	817/-	40.83/- (GST@5%)	857.85/-
		5.Slide box(for 25 slides), Axiva SB25	900.60/-	01	900.60/-	45.04 (GST@5%)	945.63/-
		6. Coated magnetic microbars (3X6 mm), Axiva, MIB36	1,710/-	01	1,710/-	85.5/- (GST@5%)	1795.50/-
		7.Micropipette stand Z type, Axiva,018300	1,320.50/-	01	1,390/-	66.02/- (GST@5%)	1386.53/-
		8.Vacuum desiccator (150mm), Axiva,011150	1,577/-	01	1,577/-	78.86/- (GST@5%)	1,655.85/-
		9.Cryovials with screws &cap(1.8ml capacity)Axiva,014002C	1,577/-	01	1,577/-	78.86/- (GST@5%)	1,655.85/-
		10.Axiflow empty rack(for 10 ml), Axiva,AX-10-ER	1,247.35/-	01	1,247.35/-	62.36/- (GST@5%)	1,309.72/-
		11.Axiflow empty rack(for 200 ml), Axiva,AX-200-ER	1,247.35/-	01	1,247.35/-	62.36/- (GST@5%)	1,309.72/-
		12.Axiflow empty rack(for 1000 ml), Axiva,AX-1000-ER	972.80/-	01	972.80/-	48.64/- (GST@5%)	1,021.34/-
		13.Syringe Filter PES(33mm) 0.45mm, Axiva,SFPS33X.	3,000/-	03	8550/-	427.5/- (GST@5%)	8977.50/-
		14.Nitrocellulose transfer membrane(blotting) 300mmX 3 mts, Axiva,S045A330XI	8977.50/-	01	8977.50/-	448.88/- (GST@5%)	9426.38/-
		15.Cryo babies 32.5 X 12.7, Axiva,CRY-1000	2945/-	01	2945/-	147.26/- (GST@5%)	3092.25/-
16.Lint free wipes Single ply kimwipes, Axiva/Axiflow,336700014	1,358.50/-	01	1,358.50/-	67.92/- (GST@5%)	1426.43/-		
17.0.2 ml PCR tube,Axiva/Simport,AX-02B	1,852.50/-	01	1,852.50/-	92.62/- (GST@5%)	1,945.13/-		
Total- Rs.58,801/- (Rupees Fifty Eight Thousand Eight Hundred and One only)							

ITEM NO.36.119.05 ORI&MssLibrary -PurchaseofBambooCurtainsfortheDepartment- (Ad.DIII section)

Dr.Rejani.R.S, Asst. Professor & Head, ORI &Mss Library,vide letter dated 26.11.2021 hasforwarded the quotations received from three firms in response to the quotations called for purchase of Bamboo Curtainsfor the seminarhall.

The details of Quotations are as follows.

Sl No.	Firms	Item Description	Cost per square feet	Total Amount (including GST @ 18%)
1.	V.N.Paints&Hardware, Marakkada Road, Tvm	PVC BLINDS	Rs.140/-	Rs.37,665/-

2	Home Suitable, House Furnishing & Office Furnishing, Trivandrum	For 228 sq.ft	Rs.146/-	Rs.39,280/-
3	S.R.Bamboo Handicrafts Works, Peroorkada, Trivandrum		Rs.150/-	Rs.40,710/-

The quotation submitted by V.N.Paints & Hardware,MarakkadaRoad,Tvm is the lowest for an amount of Rs.37,665/- (Rupees Thirty Seven Thousand Six Hundred & Sixty Fiveonly) for the purchase of Bamboo Curtains.

Dr.Rejani.R.S, Asst. Professor & Head, ORI &Mss Library has requested that steps may betaken to grant administrative sanction for the purchase of Bamboo Curtain from the lowest ratedfirms (includingGST).

It is also informed that, the expenditure of the same can be met from an amount of Rs.25Lakhs allotted for renovation works of ORI &Mss Library to Budget 2021-22 vide letterno.12848/Ad Misc/2020/UOK dated 16.12.2021.

In response to the above, Finance has opined that the proposal for the purchase of BambooCurtainmay be placed beforethe Purchase Committee for approval.

AspertheordersoftheVice-Chancellor,theproposalforthepurchaseofBambooCurtainsfor the use in seminar hall in Oriental Research Institute & Manuscripts Library is placed before the Purchase Committeeforconsiderationandrecommendation.

The Committee considered the matter and remarked that as the specification quoted by the firm does not match with the specification in the Quotation Notice, the quotations are not acceptable and therefore recommended to invite fresh quotations.

ITEM NO.36.119.06 ORI&Mss Library – Purchase of Aluminium American Ladder For the Department - Quotations

(Ad.DIII section)

Dr.Rejani.R.S, Assistant Professor & Head, ORI &Mss Library, vide letter dated16.11.2021 has forwarded the quotations received from three firms in response to the quotations called for Purchase of AluminiumAmericanLadder8Feet(4nos.)fortheusein ORI &Mss Library.

The details of Quotationsare as follows.

Sl No.	Firm	Item	Cost per Ladder	Total Amount
1.	Aluminium & Allied Centre, Tvm	Aluminium American Ladder 8 Feet (4 nos)	5,900/-	23,900/- (including Rs.300/- for Transportation Charge)
2.	Alu-tech Power house Road, Tvm		6,400/-	25,600/-
3.	Innovative Decorators, Karamana.P.O, Tvm		6,800/-	27,200/-

The quotation submitted by **Aluminium&AlliedCentre,Tvm** is the lowest for an amount of **Rs.23,900/- (Rupees TwentyThree Thousand Nine Hundredonly) for the purchase of Aluminium American Ladder 8 Feet (4nos.).**

Dr.Rejani.R.S, Assistant. Professor & Head, ORI &Mss Library has requested that steps may be taken to grant administrative sanction for the Purchase of Aluminium AmericanLadder8 Feet(4 nos)from the lowest rated firm.

It is informed that, the expenditure of the same can be met from an amount of Rs.25Lakhs allotted for renovation works of ORI&Mss Library to Budget 2021-22.

In response to the above, Finance has opined that the proposal for the purchase of Aluminium American Ladder 8 Feet (4 nos) may be placed before the Purchase Committee for approval.

As per the orders of the Registrar, the proposal for the purchase of Aluminium AmericanLadder 8 Feet (4 nos) for the use in Oriental Research Institute & Manuscripts Library is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase 3 numbers of Aluminium American Ladder 8 Feet from the lowest quoted firm M/s. Aluminium and Allied Centre, Trivandrum @ Rs.5,900/- for a total cost of Rs.18,000/- (Rupees Eighteen Thousand only) including Transportation charge of Rs.300/- for the use in Oriental Research Institute & Manuscripts Library, meeting the expenditure from the amount of Rs.25 Lakhs allotted for renovation works of ORI & Mss Library in the Budget 2021-22.

ITEM NO.36.119.07 Campus Library-Purchase of photocopier machine-

(Ad.AV section)

The Deputy Librarian, Campus Library has been granted permission to invite quotation to purchase a new photocopier machine for the use of Campus Library following the norms of Store Purchase Manual, considering his request, vide office letter dated 17.10.2021.

The Deputy Librarian, vide letter dated 06.12.2021, has forwarded the quotations invited for the purchase of photocopier machine for the use of Campus Library and has stated that they had invited quotations through University site and received thirteen quotations from ten firms. The details of quotationers are as follows.

Sl. No.	Name of the firm	Item	Quoted Price	Remark of the Instrumentation Engineer	Warranty
1.	M/s Infres Methodex Pvt. Ltd, H-7, Jawahar Nagar, TVM	Konica Minolta Multi- function A3 Printer - Buzhub 205i	Rs. 70,210/- (Unit Price: Rs.63,500/)	Satisfies Technical specification	3 years
2.	M/s Future Eyes Infotech, Saraswathy Bhavan, Kanjirampara, TVM	TOSHIBA Printer E Studio 2329A-6AG00009281	Rs. 46,610/- (Unit price: Rs.39,500/-)	Satisfies Technical specification (yield of Tonner may be confirm with M/s Future Eyes Infotech Pvt Ltd)	All active components under 3 year warranty from date of commissioning .
3.	M/s Future Eyes Infotech, Saraswathy Bhavan, Kanjirampara, TVM	KONICA MINOLTA BIZHUB 205i MFP	Rs. 44,840/- (Unit price: Rs.38,000/-) L1	Satisfies Technical specification	All active components under 3 year warranty from date of commissioning
4.	M/s 4GEN Business Solutions, Vayalikkada, Mukkola, Peroorkada, TVM	KONICA MINOLTA BIZHUB 205i	Rs. 52,510/- (Unit price: Rs.44,500/-)	Satisfies Technical specification	The equipment is 3 year warranty only applicable for inherent manufacturing defect. Items specified as consumables viz. Drum, Developer, Toner, Imaging unit, Transfer roller and Heat roller are not covered under warranty.
5.	M/s Global Systems, Thycaud, TVM	KONICA MINOLTA	Rs. 45,430/- (Unit price:	Satisfies Technical	3 years (except consumables)

		BIZHUB 205i	Rs.38,500/-)	specification	
6.	M/s Global Systems, Thycaud, TVM	TOSHIBA e-Studio 2329A	Rs. 45,430/- (Unit price: Rs.38,500/-)	Satisfies Technical specification	3 years (except consumables)
7.	M/s Power CMS Technology, Kunnukuzhi, Vanchiyoor, TVM	TOSHIBA e-Studio 2329A	Rs. 63,012/-	Satisfies Technical specification	1 year Original Equipment Manufacturer and 2 years Supplier Warranty
8.	M/s ITPCOS, Vazhuthacaud, TVM	CANON IR-2006N	Rs. 68,000/-	Satisfies Technical specification (yield of Tonner may be confirm with M/s ITPCOS)	3 years
9.	M/s SreeRenjini Associates, Pattom, TVM	KONICA MINOLTA BIZHUB 205i	Rs. 68,250/- (Unit price: 57,839/-)	Satisfies Technical specification (yield of Tonner may be confirm with M/s SreeRenjini Associates)	3 years
10.	M/s Cyberking Technologies Pvt.Ltd., Kochi, Ernakulam	HP LaserJet MFP M42625dn Printer	Rs. 59,890/- + 18% GST	Satisfies Technical specification	3 years
11.	M/s.Quadstar Solutions, Pachalam, Kochi, Ernakulam	XEROX B1022 PLT	Rs. 68,440/- (Unit price: Rs.58,000/-)	Satisfies Technical specification	3 years against inherent manufacturing defects
12.	M/s Quadstar Solutions, Pachalam, Kochi, Ernakulam	XEROX B1025 DADF	Rs. 99,946/- (Unit price: Rs.84,700/-)	Satisfies Technical specification	3 years against inherent manufacturing defects
13.	M/s Medical and Visual Technologies Pvt Ltd, Bakery Junction, TVM	KONICA MINOLTA BIZHUB 205i: 20ppm	Rs. 49,990/- (Unit price: Rs.42,364/-)	Satisfies Technical specification (yield of Tonner may be confirm with M/s Medical and Visual Technologies Pvt Ltd)	3 years

Among the thirteen M/s Future Eyes Infotech, Sraswathi Bhavan, Kanjirampara, TVM has quoted the lowest rate of **Rs.44,840/-** (Rupees Forty Four thousand Eight hundred and Forty only) for their proposal for **KonicaMinolta 205i**. It was also stated that as per the verification report of the Instrumentation Engineer, the said firm satisfy the technical specification as in the tender notice. Therefore, he has requested to accord sanction for the purchase of photocopier machine for the use of Campus Library from M/s Future Eyes Infotech, Sraswathi Bhavan, Kanjirampara, TVM for a total amount of Rs.44,840/-, meeting the expenditure from the Head of Account "Part I-NP-MH-50(b)-Campus Library-4/1995-Computer Accessories & stationery".

As per the orders of the Registrar the matter of purchase of photocopier machine for the use of Campus Library is placed before the Local Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase one number of Konica Minota Bizhub 205i Photocopier machine from the lowest quoted firm M/s.Future Eyes Infotech, Thiruvananthapuram for an amount of Rs.44,840/-(Rupees FortyFour Thousand Eight Hundred and Forty only) including GST with 3 year warranty for use in the Campus Library, meeting the expenditure from the Head of Account"PartI-NP-MH-50(b)-CampusLibrary-4/1995-Computer Accessories & Stationery"provided in the current year's Budget Estimates of the University.

ITEM NO.36.119.08 Department of Biochemistry–Purchaseof PH Meter (Make-Eutech) in the Department-

(Planning A Isection)

TheHead, Department of Biochemistry,vide Letter No.BCH/State plan-17/DPD/2021-22 dated 22/11/21 has submitted a proposal for the purchase of 'PH Meter(Make-Eutech)' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from six firms for the purchase of three nos. of “pH Meter (Make- Eutech)” in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council meeting held on 13/07/2021 recommending the purchase. As per the Evaluation Report on the quotations furnished by the Head, the quote obtained from all the six firmsmeet the technical specifications. It is also informed that the quote obtained from 'M/sGenuine Scientific Instruments’ doesn’t contain any documents to prove whether the tenderer is an Authorised dealer/Sub dealer or not.

The comparative statement of the quotations in this regard is enumerated below:

Item:3numbers of pH Meter (Make-Eutech)

Sl No.	Firm	Make/Model	Base rate (in Rs.)	GST (in5%)	Quantity	Total amount (3* (Base rate + GST)), (inRs.)	Remarks
1	Genuine Scientific Instruments	Make:EUTECH Model:ECPHTUTOR-DS	28,596/-	inclusive	3	85,788/-	L4 WARRANTY:12 Months for meter and 6 months forelectrode
2	CalgonScientificCo.	Make:EUTECH Model:ECPHTUTOR-DS	27,712/-	inclusive	3	83,136/-	L3 WARRANTY: 12 months from the date of the invoice
3	Biovision	Make:EUTECH Model:ECPHTUTOR-DS	29,238.33/-	inclusive	3	87,715/-	L5 WARRANTY:1 Year
4	SpectraLabs	Make:EUTECH Model: ECPHTUTOR-DS	27,310.67/-	inclusive	3	81,932/-	L2 WARRANTY:1 Year
5	Star Scientific Supplies	Make:EUTECH Model: ECPHTUTOR-DS	25,725/-	inclusive	3	77,175/-	L1 WARRANTY:1 Year
6	Industrial and Laboratory Equipments. Co	Make:EUTECH Model:ECPHTUTOR-DS	32,130/-	inclusive	3	96,390/-	L6 WARRANTY:1 Year

The Head,Department of Biochemistry has recommended the firm "M/s.Star Scientific Supplies, Kollam" for the purchase of three numbers of "PH Meter (Make-Eutech)"in the department,at a total cost of **Rs.77,175/-(Rupees Seventy seven thousand one hundred and seventy five only), inclusive ofGST @5%.**

The Expenditure in this connection may be debited from the State Plan Grant sanctioned to the department under the Scheme component ‘Infrastructure and Laboratory Development, 'for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of three "PHMeters(Make-Eutech)" in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and negotiated with the firm regarding the rate. The firm informed that no discount can be given and therefore the Committee recommended to purchase three numbers of "PH Meter (Make-EUTECH "Model:ECPHTUTOR-DS) from the lowest quoted firm M/s.Star Scientific Supplies, Kollamata total cost of Rs.77,175/-(Rupees Seventy seven thousand one hundred and seventy five only), inclusive of GST @5%with one year warranty for use in the Department of Biochemistry; meeting the expenditure from the State Plan Grant sanctioned to the department under the Scheme component 'Infrastructure and Laboratory Development, for the year 2021-22.

ITEM NO.36.119.09 Department of Biochemistry Purchase of Deep freezer (Make:Haier) in the Department-

(Planning A Isection)

The Head, Department of Biochemistry, vide Letter No.BCH/State plan-18/DPD/2021-22 dated 22/11/21, has submitted a proposal for the Purchase of Deep freezer (Make: Haier) in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from three firms for the purchase of one "Deep freezer (Make: Haier)" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council meeting held on 13/07/2021 recommending the purchase. As per the Evaluation Report on the quotations furnished by the Head, the quote received from all the three firms meet the Technical Specifications.

The comparative statement of the quotations in this regard is enumerated below:

Item: Deep freezer (Haier): 1 No.

S/No	Firm	Make/Model	Base rate (in Rs.)	GST (in 5%)	Quantity	Total amount (Base rate + GST), (in Rs.)	Remarks
1	Star Scientific Supplies	Make:Haier Model:HCC -230HC	26,040/-	inclusive	1	26,040/-	L2 WARRANTY: 1 Year
2	Volga Air Conditioning Solutions	Make:Haier Model:HCC -230HC	26,500/-	inclusive	1	26,500/-	L3 WARRANTY: 1 Year for Product and 5 years for the compressor from Haier
3	Volgasmart	Make:Haier Model:HCC -230HC	24,900/-	inclusive	1	24,900/-	L1 WARRANTY: 1 Year for Product and 5 years for the compressor from Haier

The Head, Department of Biochemistry has recommended the firm "M/s Volgasmart, Tvm." for the purchase of "Deep freezer (Make: Haier)" in the department, at a total cost of Rs. 24,900 /- (Rupees Twenty four thousand and Nine hundred only), inclusive of GST @5%.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned to the department under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of one "Deep freezer (Make: Haier)" in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase Deep freezer (Make: Haier) Model:HCC-230HC from the lowest quoted firm M/s.Volga Smart, Thiruvananthapuram at a total cost of Rs.24,900/- (Rupees Twenty four thousand and Nine hundred only) inclusive of GST@5% with 1 year warranty for Product and 5 years for the compressor from Haier for use in the Department of Biochemistry; meeting the expenditure from the State Plan Grants sanctioned to the department under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

**ITEM NO.36.119.10 Institute of English – Purchase of six ‘Tables’ in the Department-
(Planning A I section)**

The Head, Institute of English, vide Letter No. Nil dated 08/12/21, has submitted a proposal for the purchase of six “Pre-Laminated Board Tables” in the Department.

The Head, has forwarded the Quotation obtained from “M/s Kerala SIDCO, Marketing Division, SIDCO Building, 2nd Floor, Market Road, Kadavanthra, Kochi-682020” for the purchase of six “Pre- Laminated Board Tables”, in accordance with the approved rates detailed in the G.O.(Rt)No.10/2021/ITD dated 03/03/21 and the Minutes of the Departmental Council meeting held on 01/11/21, recommending the purchase.

The detailed quote in this regard is enumerated below:

Item:Pre-Laminated Board Tables:Six Nos.

Sl No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Pre- Laminated Board Table with 1 cupboard and three drawer Imported Type 150*75*75 cm	18	9403	6 nos	13,644/-	81,864.00/-
2	Delivery Charges	18	9963			2,456.00/-
	Gross Total					84,320.00/-
	CGST @ 9%					7,588.80/-
	SGST @ 9%					7,588.80/-
	ROUND OFF					0.40
	GRANT TOTAL					99,498.00/-

The Head, Institute of English has recommended the firm "M/s Kerala SIDCO, Marketing Division, SIDCO Building, 2nd Floor, Market Road, Kadavanthra, Kochi-682020" for the purchase of six “Pre- Laminated Board Tables” in the Department, for a total amount of Rs. 99,498.00/- (Rupees Ninety nine thousand four hundred and ninety eight only), in accordance with the approved rates detailed in the G.O.(Rt.) No.10/2021/ITD dated 03/03/21.

The Expenditure in this connection may be debited from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked to place the proposal for the purchase of six “Pre- Laminated Board Tables” for use in the Institute of English, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase 6 numbers of Pre-Laminated Board Tables from “M/s Kerala SIDCO, Kochi for a total amount of Rs.99,498/- (Rupees Ninety nine thousand four hundred and ninety eight only) including delivery charges for use in the Institute of English; meeting the expenditure from the State Plan Grant 2021- 22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development", as detailed below;

Sl No.	Description	GST %	HSN/SAC	Quantity	Rate	Amount
1	Pre- Laminated Board Table with 1 cupboard and three drawer Imported Type 150*75*75 cm	18	9403	6 nos	13,644/-	81,864.00/-
2	Delivery Charges	18	9963			2,456.00/-
					Gross Total	84,320.00/-
					CGST @ 9%	7,588.80/-
					SGST @ 9%	7,588.80/-
					ROUND OFF	0.40
					GRANT TOTAL	99,498/-

ITEM NO.36.119.11 Department of Islamic Studies –Purchase of Furniture in the Department- (Planning A I section)

The Head, Department of Islamic Studies, vide Letter No. DIS.01/T/2019-20 dated 06/12/2021, informed that the Library of the Department of Islamic Studies, University of Kerala is facing acute shortage of storage facility such as lack of Furniture including Book Shelves. Also, the Department is conducting two new MA Degree programmes viz., 'M.A in Islamic History 'and' M.A in West Asian Studies'. So this necessitates the purchase of sufficient Furniture for accommodating excess books in the department Library, especially at a time when the NAAC accreditation work is going on.

In this context, the Head has submitted a proposal for the purchase of 'Furniture' in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from three firms for the purchase of two numbers of "Bookrack" for use in the Library of the department, a long with a copy of the Quotation Notice and Comparative Statement of quotations.

The comparative statement of the quotations in this regard is enumerated below:

Sl. No.	Firm	Unit Price (in Rs.)	Qty	Amount	GST (18 %)	Total Amount (In Rs.)	Remarks
1	M/s. Philtech Library Services, Kottayam	40,500.00	2	81,000.00	14580.00	95,580.00	L1 Double Faced Book Rack-3 Baysina Row Dimn: mmH 2150*W2700*D450 Made of Steel Powder Coat Painted
2	M/s. Priyanka Industries, Kottayam	49,500.00	2	99,000.00	inclusive	99,000.00	Double Faced Book Rack-3 Baysina Row Dimn: mmH 2150*W2700*D450 Made of High Quality Steel Powder Coated
3	M/s. Printo Service Agencies, Kottayam	45,000.00	2	90,000.00	16200.00	1,06,200.00	Double Faced Book Rack-3 Baysina Row Dimn: mmH 2150*W2700*D450 Made of CR Steel Powder Coated

The Head, Department of Islamic Studies has recommended the firm "M/s. Philtech Library Services, Kottayam" for the purchase of 2 numbers of "Book rack" for use in the Library of the department, at a total cost of Rs.95,580.00/- (Rupees Ninety five thousand five hundred and eighty only).

The Expenditure in this connection may be debited from the State Plan Grant sanctioned to the department under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of two numbers of "Book rack" for use in the Library of the Department of Islamic Studies, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase two numbers of Double Faced Book rack from the lowest quoted firm M/s.Philtech Library Services ,Kottayam at a negotiated amount of Rs.94,000/-(Rupees Ninety Four Thousand only)including GST(Quoted price Rs.95,580/- less discount Rs.1580/-)for use in the Department of Islamic Studies; meeting the expenditure from the State Plan Grant sanctioned to the department under the Scheme component 'Infrastructure and Laboratory Development', for the year 2021-22.

ITEM NO.36.11912

Department of Biochemistry – Purchase of Weighing balance (Make- Shimadzu) in the Department-

(Planning A1 section)

The Head, Department of Biochemistry, vide Letter No. BCH/State plan-14/DPD/2021-22 dated 06/11/21, has submitted a proposal for the Purchase of three nos. of "Weighing balance (Make-Shimadzu)" in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from eight firms for the purchase of three nos. of "Weighing balance (Make -Shimadzu) apparatus" in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the minutes of the Department Council meeting held on 13/07/2021, recommending the purchase. As per the Evaluation Report on the quotations, furnished by the Head, the firms 'M/s Sree Sastha Scientific Company' and 'M/s J.S. Scientific Suppliers' have not submitted any documents to prove, whether they are 'Authorised dealer/Subdealer' of the item or not.

The comparative statement of the quotations obtained in this regard is enumerated below:

Sl No.	Firm	Make/ Model	Base rate	GST (in 5%)	Quantity	Total amount (3* (Base rate+ GST)), (in Rs.)	Remarks
1	Genuine Scientific Instruments	MAKE: SHIMADZU, JAPAN MODEL: BL220H	27,740/-	inclusive	3	83,220/-	L2 WARRANTY: ONE YEAR AGAINST MANUFACTURING DEFECTS
2	SreeSastha Scientific Company	MAKE: SHIMADZU, JAPAN MODEL: BL220H	35,007.00/-	inclusive	3	1,05,021/-	WARRANTY: 12 MONTHS
3	J S Scientific Suppliers	MAKE: SHIMADZU, JAPAN MODEL: BL220H	28,500/-	1425.00/-	3	89,775.00/-	WARRANTY: ONE YEAR
4	Biovision	MAKE: SHIMADZU,	35,012.33/-	inclusive	3	1,05,037/-	WARRANTY: ONE YEAR

		JAPAN MODEL: BL220H					
5	Professional Scientific	MAKE: SHIMADZU, JAPAN MODEL: BL220H	32,500/-	inclusive	3	97,500/-	WARRANTY:ONE YEAR
6	Industrial and Laboratory Equipment s. Co.,	MAKE: SHIMADZU, JAPAN MODEL: BL220H	31,421.5/-	inclusive	3	94,263.75/-	WARRANTY: TWO YEARS
7	Nutech Equipments and Services	MAKE: SHIMADZU, JAPAN MODEL: BL220H	35,910/-	1795.5	3	1,13,116.5/-	WARRANTY:ONE YEAR
8	Scientific Enterprises	MAKE: SHIMADZU, JAPAN MODEL: BL220H	25,200/-	inclusive	3	75,600/-	L1 WARRANTY: ONE YEAR AGAINST MANUFACTURING DEFECTS

The Head, Department of Biochemistry has recommended the firm "**M/s. Scientific Enterprises, Vytla, Cochin**" for the purchase of three numbers of "Weighing balance(Make-Shimadzu : Model - BL220H)" in the department, at a total cost of **Rs. 75,600/-(Rupees Seventy five thousand and Six hundred only),inclusive ofGST@5%**.The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development 'for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of three "Weighing Balances (Make-Shimadzu)" in the Department of Biochemistry,before the Local Purchase Committee for consideration and if approved,to place supply order accordingly.

In this context,the proposal is placed before the Local Purchase Committee, forconsideration.

The Committee considered the matter and negotiated with the firm regarding the rate. The firm informed that no discount can be given and therefore the Committee recommended to purchase three numbers of "Weighing balance(Make-Shimadzu : Model - BL220H) from the lowest quoted firmM/s.Scientific Enterprises, Vytla, Cochinat a total cost ofRs.75,600/-(Rupees Seventy five thousand and Six hundred only),inclusive ofGST@5%; meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development 'for the year 2021-22.

ITEM NO.36.119.13 Department of Nanoscience and Nanotechnology – Purchase of one 'LED TV' in the Department

(Planning AI section)

The Head, Department of Nanoscience and Nanotechnology, vide Letter No. KU/DNST/63/2021-22 dated 24/09/2021, has submitted a proposal for the purchase of one 'LED TV' in the Department. The Head has invited quotations by publishing the Quotation Notice in the University Website.

The Head, has forwarded the Quotations obtained from eight suppliers for the above purchase, along with a copy of the Quotation Notice, the Minutes of the Department Council meeting held in the Department on 17/09/2021, recommending the purchase & the verification report on the quotations from the Instrumentation Engineer, CLIF.

The comparative statement of quotations in this regard, is enumerated below:

Sl. No.	Firms	Make and Model	Base rate	GST @ 28%	Total Rate	Remarks
1	Quadstar Solutions, Kochi	Make: Panasonic Model: LH-43HX1DX	49,900/-	Inclusive	49,900/-	Warranty : 3 years onsite
2	Power CMS Technology, Trivandrum	Make: Samsung Model: BE43T-H	45,312/-	Inclusive	45,312/-	Warranty : 1Year
3	Ideal Systems, Trivandrum	Make: VU Model: 43US	31,500/-	Inclusive	31,500/-	L2 Warranty : 3 Years
		Make: LG Model: 43UT640s	41,500/-	Inclusive	41,500/-	Warranty : 3 Years
4	ITPCOS, Trivandrum	Make: VU Model: 43 GA-ULTRA	32,650/-	Inclusive	32,650/-	L3 Warranty 3 Years
5	Medical and Visual Technologies, Trivandrum	Make: VU Model: 43US/GA	29,590/-	Inclusive	29,590/-	L1 Recommended by the Head. The Instrumentation Engineer remarked that the quote can be accepted if they provide wall mount stand. The firm has clarified that the same is a standard accessory and will be supplied free of cost. Warranty : 3years
		Make: LG Model: 43LT340C	32,618/-	Inclusive	32,618/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide wall mount stand. The firm has clarified that the same is a standard accessory and will be supplied free of cost. Warranty : 3years
		Make: Panasonic Model: LH-43HX1DX	42,858/-	Inclusive	42,858/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide wall mount stand. The firm has clarified that the same is a standard accessory and will be supplied free of cost. Warranty : 3years
6	SreeRenjini Associates	Make : Panasonic Model : LH-43HX 1DX	37,500/-	10,500/- (@28%)	48,000/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide HDMI cable (5Mtr) . Warranty: 3 years on site
7	Quarks Engineering Pvt Ltd , Palakkad	Make: VU Model: 43 GA-ULTRA	36,540/- 7	6577.2 (@18%)	43,117/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide HDMI cable (5Mtr) Warranty : 1 year

8	Travanco, Trivandrum	Make: VU Model: 43 GA	34,000/-	Inclusive	34,000/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide HDMI cable (5Mtr) and wall mount stand. Warranty 3 years
		Make: VU Model: 43 VS	34,000/-	Inclusive	34,000/-	The Instrumentation Engineer remarked that the quote can be accepted if they provide HDMI cable (5Mtr) and wall mount stand. Warranty 3 years

The Head, Department of Nanoscience and Nanotechnology, has recommended the firm **'M/s Medical and Visual Technologies, Trivandrum'** for the purchase one 'LED TV(Make: VU - Model: 43US/GA)' in the Department, at a total cost of **Rs. 29,590/- (Rupees Twenty nine thousand five hundred and ninety only)**.

The Expenditure in this connection may be debited from the State Plan Grant sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development", for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of one 'LED TV' in the Department of Nano Science and Nanotechnology, before the Purchase Committee for approval and if approved, to place supply order accordingly.

In this context, as per the orders of the Registrar, the proposal is placed before the Local Purchase Committee, for consideration.

The Committee considered the matter and recommended to purchase one 'LED TV(Make: VU - Model: 43US/GA)' from the lowest quoted firm M/s. Medical and Visual Technologies, Trivandrum at a total cost of Rs.29,590/-(Rupees Twenty nine thousand five hundred and ninety only) including GST with 3 years warranty for use in the Department of Nanoscience and Nanotechnology; meeting the expenditure from the State Plan Grant sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development", for the year 2021-22.

ITEM No.36.119.10 Addl .01 Registrar (Tapal) Section-Purchase of a CIS Sheet fed Scanner (Ad.BIV section)

As per the note from the AR & PA to Registrar, specification was sought from the Instrumentation Engineer and the same was received vide mail dated 28.12.2021. Accordingly, one number of Canon CIS Sheet Fed Scanner, (L1 product) for an amount of Rs.89435/- with OnSite OEM Warranty 3 year has been added into the GeM Portal cart by comparing the products without going to the tender since it is a Direct Purchase in response to the circular No.46/2018/Fin dated 19.05.2018 and G.O (P)No.2/2018/SPD dated 28.04.2018. The Comparison Statement of the Scanner for use in the Registrar's (Tapal) section received through GeM Portal has been technically verified and forwarded by the Instrumentation Engineer vide letter CLIF/Report/14/2021-22 dated 07.01.2021. The details are as shown below:

SI No	Product	Technical Verification from IE	Amount in ₹
1	Canon CIS Sheet Fed Scanner, Onsite OEM Warranty 3 year (L1)	Satisfies Technical specifications	89435
2	AVISION CIS Sheet Fed Scanner,, Onsite OEM Warranty 3 year (L2)	Satisfies Technical specifications	95000
3	Kodak CIS Sheet Fed Scanner, Onsite OEM Warranty 3 year (L3)	Not Satisfying Technical specifications (Not supports JPEG file format)	117000

The Finance section has remarked to place the proposal for the purchase of one number of Scanner through GeM Portal, for use in the Registrar's Tapal Section before the Purchase committee for approval and if approved supply order may be placed accordingly. The expenditure for the above purchase may be met from the h/a"Part I-NP- MH:I(a) General Direction-4/1930- Equipment provided in the current year's Budget Estimates of the University.

Accordingly, as per the orders of the Registrar, the proposal for the purchase of one number of Canon CIS Sheet Fed Scanner, Onsite OEM warranty 3 year for an amount of ₹89435/- (Rupees Eighty Nine Thousand Four Hundred and Thirty Five only) including GST through the GeM portal as a Direct Purchase for use in the Registrar Tapal Section; meeting the expenditure from the h/a "Part I-NP- MH:I(a) General Direction-4/1930- Equipment " provided in the current year's Budget Estimates of the University, may be placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase one number of Canon CIS Sheet Fed Scanner, Onsite OEM warranty 3 year for an amount of ₹89,435/- (Rupees Eighty Nine Thousand Four Hundred and Thirty Five only) including GST through the GeM portal as a Direct Purchase for use in the Registrar (Tapal Section); meeting the expenditure from the h/a "Part I-NP- MH:I(a) General Direction-4/1930- Equipment", provided in the current year's Budget Estimates of the University

ITEM No.36.119.10 Addl .02 Department of Botany – Purchase of 12V/26 AH Battery of 10 KVA UPS installed in instrumentation room on buy-back basis – Item no. 11 of the Local Purchase Committee held on 08.12.2021 along with the recommendation – Consideration – reg.

On forwarding the Minutes item no. 11 of the Local Purchase Committee held on 08.12.2021, as approved by the Syndicate on 23.12.2021 (item no. 35.66.11), regarding the purchase of 28 Nos. of Batteries (12V/26 Amaron Quanta) attached to 10 KVA APC UPS installed in the instrumentation room in the Department of Botany on buy back basis from M/s. YemYem Enterprises, (since it was confirmed as the Sole Proprietor), to the Ad A VI Section, the section informed that the item was considered earlier in the Local Purchase Committee held on 22.10.2021 vide item no. 08.09 and the Committee recommended to resubmit the proposal for the purchase of 12V/26 AH Battery of 10 KVA UPS after inviting quotations, following purchase procedures, which was approved by the Syndicate held on 17.11.2021 (item no. 59.08.09). Ad.AVI section has informed that the recommendation to resubmit the proposal for the purchase of 12V/26 AH Battery of 10 KVA UPS after inviting quotations, following purchase procedures, vide Minutes dated 17.11.2021 (item no. 59.08.09) has already been put up for implementation orders of the Vice Chancellor whereas the latest item vide Minutes dated 23.12.2021 (item no. 35.66.11) has not been put up for implementation orders.

The matter has been brought to the notice of the Registrar and the Registrar has ordered to place the matter before the Local Purchase Committee.

As per the orders of the Registrar, the matter is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to withdraw the Item No.11 of the Local Purchase Committee held on 08.12.2021, regarding the purchase of 28 Nos. of Batteries (12V/26 Amaron Quanta) attached to 10 KVA APC UPS installed in the Instrumentation room in the Department of Botany on buy back basis.

ITEM No.36.119.10 Addl .03 Hologram Section-Purchase of Computers–

(Ad.BIV section)

The Hologram Section has requested for two computers for use in the Section. The Instrumentation Engineer remarked to choose Item No.5 under Desktops with additional 4GB RAM from the CPRCS Portal. The Invoice of 4GB RAM is collected from M/s. KELTRON. The details are as follows:

Sl. No.	Item	Unit rate	Qty	Amount
1.	Desktop Medium end Windows 10 Professional-Intel Processor	39,797	2	Rs.79,594
2.	4GBRAM	4,835	2	Rs.9,670
	TOTAL			Rs.89,264

In accordance with the remarks from the Finance to explore the possibility of meeting the expenses for the purchase from the Plan Funds as the Non Plan Fund of the University is barely sufficient to meet the recurring expenses of the University in the current Financial year, the Planning Section has remarked that the expenditure of Rs.89,264/-, towards the purchase of two "Desktops - Medium End -Windows 10 Professional-Intel Processor-with additional 4GB RAM", through the CPRCS Portal of M/s KELTRON, for use in the Hologram Section, maybe met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22, as per the resolution of the Syndicate held on 23/07/2021 (w.r.t. the Item No.30.50.18).

It may be noted that the price of additional 4GB RAM may be paid only after the product is delivered, as the item is purchased through special requirement.

Accordingly, as remarked by the Finance and as per the orders of the Registrar, the proposal for the purchase of two numbers of Desktop Medium End Windows 10 Professional-Intel Processor (for Rs.79,594/-) with additional 4GB RAM (Rs.9670/-), for an amount of Rs.89,264/-, through the CPRCS Portal of M/s KELTRON, for use in the Hologram Section; meeting the expenditure from the State Plan Grant sanctioned under the Scheme- component "Infrastructure and Laboratory Development", for the year 2021-22, is placed before the Local Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase two numbers of Desktop Medium End Windows 10 Professional-Intel Processor (@ Rs.39797/- for a total amount of Rs.79,594/-) with additional 4GB RAM (@ Rs.9670/-), for a total amount of Rs.89,264/- (Rupees Eighty Nine Thousand Two Hundred and Sixty Four only), through the CPRCS Portal of M/s KELTRON, for use in the Hologram Section; meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year 2021-22

ITEM No.36.119.10 Addl .04 Department of Biotechnology - Purchase of Desktop Computer, Printer and UPS (one number each) using the fund from DDF- (Ad.Misc section)

The Head, Department of Bio-Technology, Kariavattom has informed vide letter no. Bio-Tech/2021-218 dated 24.08.2021 that the existing Desktop Computer, UPS and Printer in the HoD's room are not working properly, which leads to lose of time at work. The Department Council met on 16.07.2021 approved the request from the Department for purchasing the same using Department Development Fund (DDF).

The Head, Department of Bio-Technology, Kariavattom vide letter no. Bio-tech/2021-370 dated 08.12.2021 has forwarded the work report, Comparative statement, Original Quotations, copy of Quotation notice and Department Council Minutes. As per the Quotation Notice No. Bio-Tech/Purchase/2021-22 dated 27.10.2021, the Department invited quotations for the same. The Department Council held on 06.12.2021 scrutinized the quotations received and the recommendation from the CLIF on the basis of verification report from the Instrumentation Engineer, CLIF and recommended the following, considering the rate and specifications. (The comparative statements of quotations and the report of the Instrumentation Engineer are enclosed).

Item	Firm	Price
Desktop Computer	M/s AJ MEP Service, Ekra-28A, TC7/1774, Madonna Kariyam, Sreekaryam, TVM	Rs.59,000/- (inclusive of 18% GST)
UPS	M/s Power CMS Technology, TC 26/2570, KSRA-190, Brigade Lane Kunnukuzhi, Vanchiyoor TVM	Rs.2690/- (inclusive of 18% GST)
Color Printer	M/s Power CMS Technology, TC 26/2570, KSRA-190, Brigade Lane Kunnukuzhi, Vanchiyoor TVM	Rs.20,886/- (inclusive of 18% GST)

The Head vide Letter has requested sanction for the purchase of the above items meeting the expenditure from the Department Development Fund (DDF).

The matter was examined by the Hon. Vice-Chancellor and it was ordered to place the same before the Purchase Committee for consideration. As per the orders of the Hon. Vice-Chancellor, the request from Head, Department of Biotechnology to purchase Desktop Computer, Printer and UPS using the fund from DDF is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and observed that the remarks of the Instrumentation Engineer to purchase the Desktop Computer from the CPRCS Portal maintained by M/s.KELTRON or GeM Portal is not complied with and hence recommended to seek clarification from the HoD in this regard and to consider the purchase proposal of UPS along with the clarification. The Committee further recommended to invite fresh quotations for the colour printer as only two quotations are technically qualified.

ITEM No.36.119.10 Addl .05 Startup Grant for New Teachers- Item No. 51 of Budget Speech 2020-21- Grant sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry- Purchase proposal for equipments- Hot air oven, Electronic Balance, Variable Pipettes and Pipetting aid

(Planning A section)

An amount of Rs. 3,00,000/- (Rupees Three Lakh only) had been released to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the Startup project 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' for which she is the Principle Investigator, vide U.O. No. 1629/2021/UOK dated 22.03.2021.

Dr. Viji Vijayan, vide a letter dated 03.12.2021 forwarded the quotation notice, quotations received, comparative statements she prepared, department council minutes as well as a letter from Instrumentation Engineer, CLIF regarding the purchase proposal for following Equipments and requested sanction to effect the purchase:

1. Hot air oven
2. Electronic balance
3. (A) Variable Pipettes and (B) Pipetting aid

The comparative statements for the three equipments, prepared from the papers submitted by the Principal Investigator has been summarised below:

1. HOT AIR OVEN

Sl. No.	Name of the firm	Model No.	Quantity	Warranty	Base price and Tax	Amount (in Rupees)	Principal Investigator's Remarks
1	Inkarp Instruments Pvt Ltd	BPG9040A	1	1 year	---	68,250 (including GST@5%)	L3
2	Genuine Scientific Instruments	RHO18 Rotek	1	1 year	23,400 + 1,170 (GST@5%)	24,570	L1
3	ILE Co., TVPM	TLPPL 130- Technico	1	2 years	33,750 + 1,687.5 (GST@5%)	35,437.5	L2
4	Crescent Lab Equipments		1	1 year	---	1,82,936 (including GST@5%)	L4

Firm recommended by the Principal Investigator: M/s Genuine Scientific Instruments (Sl. No. 2)

2. ELECTRONIC BALANCE

Sl. No.	Name of the firm	Model No.	Quantity	Warranty	Base price and Tax	Amount (in Rupees)	Principal Investigator's Remarks
1	Scientific Enterprises Cochin	BL220H (Shimadzu)	1	2 years	24,000 + 1,200 (GST@5%)	25,200	L1
2	Genuine	BL220H	1	2 years	29,925 +	31,421	L2

	Scientific Instruments TVPM	(Shimadzu)			1,496 (GST@5%)		
3	Nu Tech Equipments & Services, TVPM	BL220H (Shimadzu)	1	2 years	---	31,421 (including GST@5%)	L2'
4	ILE TVPM Co.	BL220H (Shimadzu)	1	2 years	29,925 + 1,496.25 (GST@5%)	31,421.25	L2"
5	Biovision, Kochi	BL220H (Shimadzu)	3	2 years	---	41,970 (including GST@5%)	L3
6	Hallmark Mechatronics, Kochi	213-10 N (Sartorius)	1	1 year	54,000 + 2,700 (GST@5%)	56,700	L4

Firm recommended by the Principal Investigator: M/s Scientific Enterprises Cochin (Sl. No. 1)

3. VARIABLE PIPETTES AND PIPETTING AID

A) VARIABLE PIPETTES

Sl. No.	Name of the Firm	Model	Quantity	Warranty	Base Price and Tax	Amount	Total	Principal Investigator's Remarks
1	Biovision	100-1000 microlitre	1	2 years	---	6,592 (including GST@5%)	19,776	L2
		20-200 microlitre	1	2 years	---	6,592 (including GST@5%)		
		0.5-10 microlitre	1	2 years	---	6,592 (including GST@5%)		
2	Biomate	100-1000 microlitre	1	2 years	3,895 + 194.75 (GST@5%)	4089.75	12,269.25	L1
		20-200 microlitre	1	2 years	3,895 + 194.75 (GST@5%)	4089.75		
		0.5-10 microlitre	1	2 years	3,895 + 194.75 (GST@5%)	4089.75		
3	Fifty Plus Scientific	100-1000 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80	37,910.4	L3
		20-200 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80		
		1-10 microlitre	1	5 years	12035 + 601.75 (GST@5%)	12636.80		
4	I.L.E. Co., TVM	200-1000 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30	38,070.9	L4

					%)			
		20-200 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30		
		1-10 microlitre	1	2 years	12,086 + 604.30 (GST@5%)	12,690.30		
5	Eppendorf	0.5-10 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125	39,375	L5
		20-200 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125		
		100-1000 microlitre	1	3 years	12,500 + 625 (GST@5%)	13,125		
6	Crescent Lab Equipments	0.5-10 microlitre	1	2 years	13,500 + 675 (GST@5%)	14175	42,525	L6
		20-200 microlitre	1	2 years	13,500 + 675 (GST@5%)	14175		
		100-1000microlitre	1	2 years	13,500 + 675 (GST@5%)	14175		

Firm recommended by the Principal Investigator: M/s Biovision, Kochi (Sl. No. 1).

#The Principal Investigator has informed that L1 for Variable Pipettes is quoted by Biomate, TVPM. However Certifications for CE and ISO are not provided. However, L2, i.e., Biovision Kochi has provided CE and ISO Certificates. Hence she recommended the firm.

B) PIPETTING AID FOR SEROLOGICAL PIPETTES

Sl. No.	Name of the firm	Model	Quantity	Warranty	Base Price and Tax	Amount	Principal Investigator's Remarks
1	Biomate TVPM	Pipette filling device	1	2 years	13,600 + 680 (GST@5%)	14,280	L1
2	Biovision Kochi	Pipette Filler	1	2 years	---	18,050 (including GST)	L2
3	ILE Co., TVPM	Pipette aid	1	2 years	23,834 + 1191.70 (GST@5%)	25,025.70	L3
4	Eppendorf	EasyPet	1	1 year	36,000 + 1,800 (GST@5%)	37,800	L4
5	Crescent Lab	EasyPet	1	1 year	38580 + 1929 (GST@5%)	40,509	L5

Firm recommended by the Principal Investigator: M/s I.L.E. Co, Trivandrum (Sl. No. 3)

#Principal Investigator informed that L1 is quoted by Biomate, TVPM for Borosil Make Pipetting aid. Compliance sheet shows product meets all technical specifications, but the compliance sheet has not been sealed by the authorised signatory. No product details are provided in the quote. Hence not considered. L2 is quoted by Biovision, Kochi for ABDOS Make pipetting aid. But the product does not meet technical specifications. L3 is quoted by ILE Co., TVPM for Tarson Make pipetting aid. The product meets technical specifications. Since Tarson Model 2040 X is lowest quote that meets all technical specification, this product has been considered.

Thus, the firms recommended by the Principal Investigator for various equipment may be summarised as below:

Sl. No.	Equipment	Firm recommended	Quantity	Warranty	Price in Rupees (including GST)
1	Hot Air Oven	Genuine Scientific Instruments	1	1 year	24,570
2	Electronic Balance	Scientific Enterprises Cochin	1	2 years	25,200
3 (A)	Variable Pipettes	Biovision	3 (3 different volume range)	2 years	19,776
3 (B)	Pipetting aid	I.L.E. Co., TVPM	1	2 years	25,025.70
	TOTAL	94,571.7 (Rupees Ninety Four Thousand Five Hundred and Seventy One Seventy Paise only)			

The Finance remarked that this purchase proposal of equipments for the Startup 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' may be placed before the Purchase Committee along with the clarification furnished by the Principal Investigator for not selecting the lowest quoted firms in respect of purchase of equipment in Sl. 3 (A) and (B) for consideration. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the Project.

Accordingly, the purchase proposal submitted by Dr. Viji Vijayan is hereby placed before the Local Purchase Committee for consideration and remarks.

The Committee considered the matter and observed that both the ITEM10 Addl .05 & ITEM10 Addl.06 are pertaining to the purchase proposal for the equipment for the "Startup 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease' meeting the expenditure from the provisional advance sanctioned to the Principal Investigator for the implementation of the Project and therefore recommended to combine the proposals and place before the Purchase Committee. Accordingly ITEM 10.Addl .05 & ITEM10 Addl.06 has to be combined and placed before Purchase Committee.

ITEM No.36.119.10 Addl .06 Purchase proposals for equipments [RE-TENDER]- submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry. (Planning A section)

An amount of Rs. 3,00,000/- (Rupees Three Lakh only) had been released to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry for implementation of the Startup project "Investigations on the effect of Gut metabolites on Brain-Gut axis in Alzheimer's Disease" vide U.O. No. 1629/2021/UOK dated 22.03.2021. The Principal investigator had submitted, vide letters dated 27.10.2021 and 08.11.2021, the proposals for the purchase of a total of 8 equipments required for the implementation of the Startup project.

Out of the eight equipments, the Finance wing of the University recommended to re-tender equipments- (1) **Labware Dryer**, (2) **Vacuum Pump**, and (3) **Serological waterbath**, as out of all quotations received for these, only one firm satisfies all the technical specifications. The remaining 5 equipment purchase proposals were placed before the meeting of the Local Purchase Committee held on 08.12.2021.

Dr. Viji Vijayan, vide a letter dated 16.12.2021 has now informed that she had issued re-notifications for (1) Labware Dryer, (2) Vacuum Pump and (3) Serological water bath. She submitted that for Labware Dryer and Vacuum Pump, only one quote that meets technical specification had been received. For Serological bath, many firms had participated. Dr. Viji Vijayan has enclosed a statement

she prepared, the minutes of Departmental Council and original quotations related to these equipments. It may be noted that she had already submitted the **Report from Instrumentation Engineer**, CLIF vide an earlier letter.

A comparative statement prepared based on the original quotations submitted by Dr. Viji Vijayan has been furnished below:

(1) LABWARE DRYER

Sl. No.	Name of the Firm	Name of Equipment	Quantity	Warranty	Base Price and Tax (in Rupees)	Amount (in Rupees)
1	The I.L.E. Co., Trivandrum	Borosil Model GDS010 Labware Dryer	1	1 year	21,000 + 1050 (GST@5%)	22,050

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

(2) VACUUM PUMP

Sl. No.	Name of the Firm	Name of the Equipment	Quantity	Warranty	Base Price and Tax (in Rupees)	Amount (in Rupees)
1	The I.L.E. Co., Trivandrum	Borosil Model BORO-017 Vacuum Pump with 10 m Silicone tubing (Equipment and 2 additional requirements)	1	1 year	21,000 + 1050 (GST@5%) + 950 + 47.50 (GST @ 5%) + 480 + 24 (GST @ 5%)	23,551.50

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

(3) SEROLOGICAL WATER BATH

Sl. No.	Name of the Firm	Name of the Equipment	Quantity	Warranty	Base Price and Tax	Amount
1	The I.L.E. Co., Trivandrum	Borosil Model WBS05S: Serological Water Bath	1	1 year	25,500 + 1275 (GST @ 5%)	26,775
2	Genuine Scientific Instruments	BSW-01D Serological Water Bath Digital Beston Make	1	1 year	14,076 + 703.8 (GST@5%)	14,780
3	Genuine Scientific Instruments	KWB-150 Serological Water Bath Digital Kemi Make and Pyramid lid (optional)	1	1 year	12,670 + 633.50 (GST@5%) + 1230 + 61.50 (GST @ 5%)	14,595
4	Nu Tech Equipments and Services	Serological Water Bath Digital (Beston Make)	1	1 year	14,969 (including GST)	14,969

Firm recommended by the Principal Investigator: The I.L.E. Co., Trivandrum (Sl. No. 1)

#The Principal Investigator remarked that the quote by I.L.E. Co., Trivandrum for Model WBS05S (Make: Borosil) is selected because it is the lowest quote which meets all the technical specifications. I.L.E. Co., Trivandrum is authorized dealer of Borosil. Other quotes did not meet all technical specifications.

Thus, the firms recommended for various equipments are:

Sl. No.	Name of Equipment	Name of Firm recommended	Amount including GST
1	Labware Dryer	The I.L.E. Co., Trivandrum	22,050
2	Vacuum Pump	The I.L.E. Co., Trivandrum	23,551.50

3	Serological Water Bath	The I.L.E. Co., Trivandrum	26,775
	TOTAL		72,376.5

The Finance I section remarked that the proposal for the purchase of Labware Dryer, Vacuum Pump and Serological Bath for the Startup "Investigations on the effect of Gut metabolites on Brain-Gut axis in Alzheimer's Disease" by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, may be placed before the purchase Committee for consideration. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the project.

Accordingly, the purchase proposals for equipments- Labware Dryer, Vacuum Pump and Serological Bath submitted by Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry is hereby placed before the Local Purchase Committee for consideration and remarks.

The Committee considered the matter and observed that both the ITEM10 Addl .05 & ITEM10 Addl.06 are pertaining to the purchase proposal for the equipment for the "Startup 'Investigations on the effect of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease 'meeting the expenditure from the provisional advance sanctioned to the Principal Investigator for the implementation of the Project and therefore recommended to combine the proposals and place before the Purchase Committee. Accordingly ITEM 10.Addl.05 & ITEM10 Addl.06 has to be combined and placed before Purchase Committee.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to examine the requirements of all the proposals and submit a report before the Syndicate.

Item No.36.120

Minutes of the meeting with M/s KELTRON to discuss the matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected and Work Orders have been placed, held on 07.01.2021 – Approval of-reg.

(Ad B IV (CP))

The matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected and Work Orders have been placed in the CPRCS Portal were discussed with M/s. KELTRON on 07.01.2021 in the Pro-Vice-Chancellor's Chamber.

As per the orders of the Vice-Chancellor, the Minutes of the meeting with M/s KELTRON to discuss the matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected and Work Orders have been placed, held on 07.01.2022, is placed before the Syndicate.

Minutes of the meeting with M/s. KELTRON to discuss the matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected and Work Orders have been placed.

Date : 07.01.2022

Time : 11.30 AM

Venue : Pro-Vice-Chancellor's Chamber

Chairman

Pro-Vice-Chancellor

:Sd/-

Officer's Present

1. Dr. K.S. AnilKumar,Registrar

:Sd/-

2. Dr. N. Gopakumar, Controller of Examinations

:Sd/-

3. Sri. R. Mahadevan, Finance Officer

:Sd/-

M/s. KELTRON

1. Sreejith K, Sr. Engineer(ITP/ITBG)

:Sd/-

2. Jayan Joseph, OEM, Acer India Pvt Ltd.

:Sd/-

The matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected which Work Orders have been placed in the CPRCS Portal were discussed with M/s. KELTRON.

After deliberate discussions the expected delivery date of the IT equipment in connection with Modernization of Examination Wing forwarded by the M/S KELTRON are as follows:

Sl. No.	Work Order No. & Date	Item	Qty	Delivery date
1.	26822 30.10.2021	Desktop Medium End Win 10 Prof with Intel Processor (with 4 GB RAM extra)	48	By the third week of January 2022 (By 17th or 18th)
2.	26823 30.10.2021	Desktop Medium End Ubuntu with Intel Processor (with 4 GB RAM extra)	200	By February 2022
3.	Invoice No. 28769	Laptop Medium End Ubuntu (with 4GB RAM extra)	10	By 20-01-2022
4.	26838 31.10.2021	A4 monochrome Network Laser Printer	13	By the end of January 2022

The expected delivery date of the IT equipment for the use in the various Sections/Departments on which Work Orders were already generated in the CPRCS Portal forwarded by the M/s KELTRON are as follows:

Sl. No.	Work Order No. & Date	Item	Qty	Section/Department	Delivery Status
1.	26071 16-10-2021	Laptop High end Windows 10 Prof	2	Institute of English	By the end of January 2022
2.	25637 25-09-2021	Laptop High end Windows 10 Home	1	Department of Hindi	By the end of January 2022
3.	23901 29-06-2021	A4 Monochrome Network Laser Printer Entry Level Ubuntu	6	UIT Centres	By the end of January 2022
4.	26153 21-10-2021	Laptop Medium end Windows 10 Home	1	UIM, Varkala	By the end of January 2022
5.	26154 21-10-2021	Desktop – AMD Processor Medium End Windows 10 Home	1	UIM, Varkala	Awaiting confirmation from OEM
6.	27455 09-11-2021	Desktop - Intel Processor Medium End Windows 10 Home	3	Ac H Section	Awaiting confirmation from OEM as additional 4GB RAM is required
7.	28115 23-11-2021	A3 NETWORK MFP-Entry Level Ubuntu	1	PRO Section	By the end of January 2022
8.	28322 27-11-2021	A4 Monochrome Network Laser Printer Entry Level Ubuntu	1	Ac C Section	By the end of January 2022
9.	28324 27-11-2021	A4 Multi Function Printer Entry Level Ubuntu	1	PVC's Chamber	By the end of January 2022
10.	28501 01-12-2021	A3 NETWORK MFP-Medium Medium End Ubuntu	2	University Engineer's Office and Sub Division Office	By the end of January 2022
11.	28502 01-12-2021	A3 NETWORK MFP-Medium Medium End Ubuntu	1	Planning Wing	By the end of January 2022
12.	28503 01-12-2021	A4 Sheetfed Scanner Medium End Windows and Ubuntu	1	Planning Wing	Awaiting confirmation from OEM

13.	28728 08-12-2021	A4 Multi Function- Printer Entry LevelUbuntu	1	Mechanical Engineer's Office	Awaiting confirmation from OEM
14.	28812 14-12-2021	Desktop - Intel Processor Medium End Windows 10 Home	1	OAD III Section	Awaiting confirmation from OEM
15.	28813 14-12-2021	A3 NETWORK - MFP- Entry Level Ubuntu	1	Ad B I & Ac F I Sections	By the end of January 2022
16.	28814 14-12-2021	A4 SheetfedScanner Medium End Windows and Ubuntu	1	OAD III Section	Awaiting confirmation from OEM
17.	28815 14-12-2021	A3 NETWORK MFP- Entry Level Ubuntu	1	Cash III, Audit IV(a), (b) and (c) Sections	By the end of January 2022
18.	28816 14-12-2021	A4 Multi FunctionPrinter Entry LevelUbuntu	1	Ad A VII Section	Awaiting confirmation from OEM

The meeting came to an end at 12.30 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with M/s KELTRON to discuss the matter regarding the inordinate delay in supply of IT equipment for which payment has already been effected and Work Orders have been placed, held on 07.01.2022, be approved.

Item No.36.121 Declaration of probation -Section Officer -Report to Syndicate -reg.

(Ad.A1)

Sri.V.S Sreedev was promoted to the post of Section Officer vide U.O No.Ad.A1.4/7404/2020 dated 30-04-2021 and assumed charge at Ac.A III Section on 30-04-2021 AN. He completed six months of duty as Section Officer on 31-10-2021 FN.

It has been certified by Assistant Registrar ,Acad I that the work and conduct of Sri.V.S. Sreedev during the Probation period is satisfactory.

Sanction was therefore accorded by the Vice-Chancellor to declare the Probation period of Sri.V.S Sreedev as Section Officer on 01-11-2021 FN subject to the final disposal of pending cases before the Hon'ble High Court of Kerala.

U.O No.Ad.A1/20/2022/UOK dated 28-12-2021 is issued to that effect.

The matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.122 Transfer and Posting - Smt.Anandi Janardhanan and Smt.Minimol J - Section Officers - Reporting of-reg.

(Ad.AI)

Smt.Anandi Janardhanan, Section Officer, Audit VI Section was transferred and posted at CBCS BA V Section vide General Transfer (Ist Phase) Order No.Ad.AI.2/Ist Phase/GT_SO/2021 dated 01.12.2021. Smt.Anandi Janardhanan, Section Officer vide submission dated 13.12.2021 has requested to transfer her to a section having seat at the ground floor as she is on medication for Lumbar Spine / Thoracic Spine disease.

It may be noted that as per General Transfer Norms, the request of transfer of an employee transferred and posted by General Transfer needs to be considered only after 1 year. Here, the request of Smt. Anandi Janardhanan, Section Officer is taken into account based on medical grounds

The following proposal of transfer and posting has been sanctioned by the Vice Chancellor, considering the same on medical grounds

“Smt. Anandi Janardhanan, Section Officer, CBCS BAV Section and Smt.Minimol J, Section Officer, Ac.BI Section being transferred mutually.”

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.123 **Research leading to Ph.D Degree- Re- registration in respect of Smt.Raziya Beegum M, full time Research Scholar in Political Science-reporting of- reg.**

(Ac.EI)

An application has been received from Smt.Raziya Beegum M Full Time Research Scholar in Political Science, at Dept.of Political Science, University of Kerala, Kariavattom, Thiruvananthapuram duly recommended by the Research Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D research due to the defaulted payment of Ph.D Research fees for more than 6 months

Accordingly, sanction has been accorded by the Vice Chancellor to Smt.Raziya Beegum M ,being granted Re -registration due to default in payment of research fee for more than six months, subject to reporting to the Syndicate, as detailed below:

Name of Research Scholar and U.O. No. Granting Registration	Subject Full-time/ Part-time	Name of Research Supervisor & Research Centre	Requests Granted
Raziya Beegum M U.O.No.Ac.E1.B3/713/POL/1 0460 dated 02.01.2014 w.e.f.14.06.2013	Political Science (full Time)	<u>Research Supervisor:</u> Dr.Samuel Jacob Kuruvilla <u>Centre:</u> Dept.of Political Science University of Kerala, Kariavttom, TVPM	Re-registration from the date of expiry of previous registration i.e. 14.06.2013

University Order No.82/2022/UOK dated 13.12.2021, has been issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting re- registration to Smt.Raziya Beegum M , full Time Research Scholar in Political Science is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.124 **കേരള സർവകലാശാല പ്ലാനർ 2022 ന്റെ പ്രസിദ്ധീകരണം സംബന്ധിച്ച്**

(Ad.Misc)

കേരള സർവകലാശാല പ്ലാനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതുമായി ബന്ധപ്പെട്ട് സ്പോൺസർഷിപ്പ് തീരുമാനം സംബന്ധിച്ച് രൂപീകൃതമായ സബ് കമ്മിറ്റിയുടെ യോഗം 06 .01. 2022ൽ കൂടുകയുണ്ടായി. പ്രസ്തുത കമ്മിറ്റി പ്രസ്തുത വിഷയം വിശദമായി പരിശോധിക്കുകയും താഴെ പറയുന്ന നിർദ്ദേശങ്ങളിൽ എത്തിച്ചേരുകയും ചെയ്തു.

1. കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കപ്പെട്ട പ്ലാനർ കവർ ഡിസൈൻ കമ്മിറ്റി അംഗീകരിച്ചു.
2. കേരള സർവകലാശാല പ്ലാനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതിനുള്ള ചെലവ് കണ്ടെത്തുന്നതിനായി സ്കൂൾ ഓഫ് ഡിസ്റ്റൻസ് എഡ്യൂക്കേഷൻ, സഹകരണ സ്ഥാപനങ്ങൾ, എസ്.ബി.ഐ തുടങ്ങിയവയിൽ നിന്നും സ്പോൺസർഷിപ്പ് മുഖേന ഫണ്ട് സ്വരൂപിക്കാനായി കമ്മിറ്റി ശുപാർശ ചെയ്തു.
3. തുടക്കത്തിൽ 3000 പ്ലാനറുകൾ അച്ചടിക്കാൻ കമ്മിറ്റി ശുപാർശ ചെയ്തു .
4. 04/01/2022 ലെ സർവകലാശാല ഉത്തരവിന് അനുസൃതമായി പ്ലാനർ സർവകലാശാല പ്രസ്സിൽ താഴെ പറയുന്ന specifications അനുസരിച്ച് അച്ചടിക്കാനും ബൈൻഡിംഗും ബന്ധപ്പെട്ട കൊട്ടേഷൻ നടപടികളും സ്വീകരിക്കുന്നതിനായി പ്രസ് സൂപ്രണ്ടിനെ ചുമതലപ്പെടുത്താനും കമ്മിറ്റി ശുപാർശ ചെയ്തു .

- a. Size as Govt. Diary 2021 (Crown 1/4th)
- b. Paper Natural shade (yellow)
- c. Thickness of paper(GSM) 70 GSM (13.6 Kg)
- d. Style of binding Case binding (outside Press)

5. സ്പോൺസർഷിപ്പ് മുഖേന ലഭിക്കുന്ന തുക കൊണ്ട് എത്ര പ്ലാനറുകൾ അച്ചടിക്കാൻ കഴിയും എന്നതിനെ അടിസ്ഥാനമാക്കിയാവണം ഇക്കാര്യത്തിലുള്ള അന്തിമ ഉത്തരവ് ഇറക്കാനെന്നും അതോടൊപ്പം ഉത്തരവ് ഇറങ്ങി 5 ദിവസങ്ങൾക്കുള്ളിൽ പ്ലാനറുകളുടെ അച്ചടി പൂർത്തിയാക്കണമെന്നും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

6. കേരള സർവകലാശാല SBI ബ്രാഞ്ച് മാനേജറെ സമീപിച്ച് SBI ൽ നിന്നുള്ള സ്പോൺസർഷിപ്പ് സംബന്ധിച്ച് ചർച്ച നടത്തുവാനും അതോടൊപ്പം ബ്രാഞ്ച് മാനേജർ വഴി Case binding നടത്തുന്ന പ്രസിന് തുക കൈമാറുന്നതിനും ഫിനാൻസ് ഓഫീസറെ ചുമതലപ്പെടുത്താനും കമ്മിറ്റി ശുപാർശ ചെയ്തു.

കമ്മിറ്റി നിർദ്ദേശങ്ങൾ ഫിനാൻസ് ഓഫീസർ, പ്രകാശനവിഭാഗം ഡയറക്ടർ, പ്രസ് സൂപ്രണ്ട് എന്നിവരെ കുറിച്ച് No .Ad.Misc.3/Planner 2022/2/2022/UOK തീയതി 13.01.2022 പ്രകാരം അറിയിച്ചിരുന്നു.

കേരള സർവകലാശാല പ്രകാശനവിഭാഗം ഡയറക്ടർ കത്ത് No. കെ യു ഡി പി ഡയറി -2021/11/2021 തീയതി 17.01.2022 പ്രകാരം സ്കൂൾ ഓഫ് ഡിസ്റ്റൻസ് എഡ്യൂക്കേഷൻ, സഹകരണ സ്ഥാപനങ്ങൾ, എസ് ബി ഐ എന്നിവടങ്ങളിൽ നിന്നും സ്പോൺസർഷിപ്പ് മുഖേന ഫണ്ട് സ്വരൂപിക്കുന്നതിന്റെ ഭാഗമായി മേൽ പറഞ്ഞ സ്ഥാപന അധികാരികൾക്ക് കത്ത് നൽകിയിട്ടുണ്ട് എന്നറിയിച്ചിരിക്കുന്നു.

പ്രസ്തുത കത്ത് പ്രകാരം മേൽപ്പറഞ്ഞ ഒരോ സ്ഥാപനത്തിൽ നിന്നും സ്വീകരിക്കേണ്ട സ്പോൺസർ ഷിപ്പ് നിരക്ക്, അവ ഏതു അക്കൗണ്ടിലേക്കാണ് സ്വീകരിക്കേണ്ടത് എന്നിവ സംബന്ധിച്ചിട്ടുള്ള വ്യക്തത വരുത്തുവാൻ വേണ്ടി തുടർനടപടികൾ സ്വീകരിക്കണം എന്നും അഭ്യർത്ഥിച്ചിരിക്കുന്നു.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം, പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ പരിഗണയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

കേരള സർവകലാശാല പ്ലാനർ 2022 പ്രസിദ്ധീകരിക്കുന്നതുമായി ബന്ധപ്പെട്ട് കേരള യൂണിവേഴ്സിറ്റി കോ-ഓപ്പറേറ്റീവ് സൊസൈറ്റിയിൽ നിന്ന് 1,50,000/- (ഒരു ലക്ഷത്തി അമ്പതിനായിരം) രൂപയും കേരള സ്റ്റാഫ് ഹൗസിംഗ് സൊസൈറ്റിയിൽ നിന്ന് 50,000/- (അമ്പതിനായിരം) രൂപയും അഡ്വാൻസ് മെന്റ് നിരക്കിൽ ഫണ്ട് സ്വരൂപിക്കുന്നതിനായി മേൽപ്പറഞ്ഞ സ്ഥാപന അധികാരികൾക്ക് കത്ത് നൽകാൻ ഈ യോഗം തീരുമാനിച്ചു. മേൽപ്പറഞ്ഞ സ്ഥാപനങ്ങളിൽ നിന്നും അഡ്വാൻസ് മെന്റ് നിരക്കിൽ സ്വരൂപിക്കുന്ന ഫണ്ട് കെ. യു.എഫ് അക്കൗണ്ടിൽ സ്വീകരിച്ചു പ്ലാനർ 2022 പ്രസിദ്ധീകരിക്കുന്ന നടപടികൾ സ്വീകരിക്കാനും ഈ യോഗം തീരുമാനിച്ചു.

Item No.36.125 Minutes of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, 11/01/2022 and 12/01/2022- Approval of - reg .

(SDC)

Minutes of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, 11/01/2022 and 12/01/2022 are placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10/01/2022

Date : 10/01/2022
Time : 2.00 pm to 4.45 pm
Venue : University Senate Hall

Members Present

- | | |
|------------------------------|------|
| 1. Dr.K.G.Gopchandran | Sd/- |
| 2. Adv.B.Balachandran | Sd/- |
| 3. Sri.Jairaj .J | Sd/- |
| 4. Adv.Muralidharan Pillai G | Sd/- |
| 5. Smt.RenjuSuresh | Sd/- |

Members Absent

1. Dr.K.B.Manoj
2. Prof.K.Lalitha
3. Dr.Mathew.V
4. Dr.B.Unnikrishnan Nair
5. Sri.Arunkumar R

Out of the **40** candidates called for personal hearing, **25** candidates were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The details and the recommendations of the Committee for the candidate 'Sri.Roopak.S.S'(*reg.no.19519951045, reported by the Principal, UITNeyyatinkara, as shouted at and pushed the invigilator, tore the answerscript and went out of the exam hall alongwith the bits used for copying in the exam*)**has been shown separately under 'item no.I. The details and the recommendations of the Committee for the two candidates 'Smt.Lekshmi.S.G' and 'Sri.Devuraj'** (*with respective reg.no.s.14518127004 and 14518127029, reported by the Principal, S.N.College, Chempazhanthy, as the candidate 'Smt.Lekshmi.S.G' corrected her register number in her answerscript [with serial no.932678 of subject 'Public Finance & Trade'] and rewritten the register number '14518127029' for helping the other candidate 'Devuraj' with the register number '14518127029'*) **has been shown separately under 'item no.II**(*wherein the candidate 'Devuraj' was not permitted to attend the personal hearing as he was not accompanied by his parents and has been directed by the Committee to attend the personal hearing accompanied with his parents allowing him time till the meeting of the Committee on 12.01.2022*).**Finally the details and recommendations of the Committee related to the 'Delayed submission of the report of malpractice in connection with the suspected malpractice reported in the S6 B.Com Degree Examination, March 2021 against the candidate 'Sri.Stephen Wilson' has been shown separately under 'item no.III'.**

The details and the recommendations of the Committee for the remaining 23 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	Adarsh.S S5116/2021	S6 BCA, March 2021 Reg.No.3321882700 5	College of Applied Science, Karthikappally	Possession of Manuscript	The S6 BCA, March 2021 exam attended by the candidate with Reg.No. 33218827005 is cancelled. Permitted to write the examination in next available chance for any semester exam
2	Vishnu.S S5117/2021	S6 BCA, March 2021 Reg.No.3321882703 9	College of Applied Science, Karthikappally	Possession of Manuscript	The S6 BCA, March 2021 exam attended by the candidate with Reg.No. 33218827039 is cancelled. Permitted to write the examination in next

					available chance for any semester exam
3	Stephen Wilson S5120/2021	S6 B.Com , March 2021 Reg.No.1591812510 9	Sanatana Dharma College, Sanathanapuram	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
4	Anuraj.V S5122/2021	S6 B.Sc Chemistry, March 2021 Reg.No.2351614302 5	TKMM College, Nangiarkulangara	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
5	S.Akash S5123/2021	S6 B.Sc Physics, March 2021 Reg.No.2301714302 9	TKMM College, Nangiarkulangara	Possession of Xerox Copy	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No. 23017143029 is cancelled. Permitted to write the examination in next available chance for any semester exam
6	Afsal.J S5125/2021	S4 B.Com Commerce & Tax Procedure and Practice, May 2021 Reg.No.3371981201 3	Naipunya School of Management, Cherthala	Possession of Manuscript	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 33719812013 is cancelled. Permitted to write the examination in next available chance for any semester exam
7	Anoop.H S5126/2021	S4 B.Com , May 2021 Reg.No.1591988800 3	Sree Narayana Guru College of Advanced Studies, Chempazhanchy	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective

					of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
8	Aswan Kumar.S S5127/2021	S4 B.Com Commerce & Tourism and Travel Management, May 2021 Reg.No.3381990500 4	UIT Kattayikonam	Possession of Xerox Copy	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 33819905004 is cancelled. Permitted to write the examination in next available chance for any semester exam
9	NithaFathima S5129/2021	S4 B.Com Commerce with Computer Application, May 2021 Reg.No.1381995603 5	UIT Pirappancode	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
10	Sivadutt.C.S S5130/2021	S4 B.Com Commerce with Computer Application, May 2021 Reg.No.1381895605 1	UIT Pirappancode	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
11	Adarsh.M S5135/2021	S4 BA History, May 2021 Reg.No.1401912700 1	S.N.College, Chempazhanthy	Possession of Printed Material	The S4 B.A, May 2021 exam attended by the candidate with Reg.No. 14019127001 is cancelled. Permitted to write the examination in next

					available chance for any semester exam
12	Anseena.A S5141/2021	S6 BA Islamic History, March 2021 Reg.No.14118142040	TKM College of Arts & Science, Kollam	Possession of Manuscript	The S6 BA, March 2021 exam attended by the candidate with Reg.No. 14118142040 is cancelled. Permitted to write the examination in next available chance for any semester exam
13	Sanjayjith.C.L S5142/2021	S4 B.Com Commerce & Tax Procedure and Practice, May 2021 Reg.No.33719905008	UIT Kattayikonam	Possession of Manuscript	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 33719905008 is cancelled. Permitted to write the examination in next available chance for any semester exam
14	Mohamed ShirozShareeyar S5143/2021	S4 BCA, May 2021 Reg.No.33219825034	Christ Nagar College, Thiruvananthapuram	Possession of Manuscript	The S4 BCA, May 2021 exam attended by the candidate with Reg.No. 33219825034 is cancelled. Permitted to write the examination in next available chance for any semester exam
15	Sabarinath.S.B A8670/2021	III BBA, April 2021 Reg.No.3021815080	M.G.College, Thiruvananthapuram	Possession of Manuscript, Xerox Copy and Printed Material	The III BBA, April 2021 exam attended by the candidate with Reg.No. 3021815080 is cancelled. Permitted to write the examination in next available chance for any exam
16	Ameena.S A8671/2021	III B.Com, April 2021 Reg.No.3031834062	D.B.College, Sasthamcottah	Possession of Manuscript	The III B.Com, April 2021 exam attended by the candidate with Reg.No.3031834062 is cancelled. Permitted to write the examination in next available chance for any exam
17	Noorul Hassan A8672/2021	III B.Com, April 2021 Reg.No.3031845048	TKMM College, Nangiarkulangara	Possession of Xerox Copy	The III B.Com, April 2021 exam attended by the candidate with Reg.No. 3031845048 is cancelled. Permitted to write the examination in next

					available chance for any exam
18	Anjali.S A8673/2021	III B.Com, April 2021 Reg.No.3031845087	TKMM College, Nangiarkulangara	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
19	TharikRiyaz A8674/2021	II BA Economics, April 2021 Reg.No.3041923158	Govt.College, Attingal	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
20	BharathMithra.A.S A8680/2021	I BA Political Science, April 2021 Reg.no.3041902058	Govt.Sanskrit College, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
21	Gokul.S S5037/2021 (IInd Call)	S3 B.Sc Zoology, January 2021 Reg.No.25018127029	S.N.College, Chempazhanthy	Possession of Manuscript	The S3 B.Sc, January 2021 exam attended by the candidate with Reg.No. 25018127029 is cancelled. Permitted to write the examination in next available chance for any semester exam
22	Sandra.S.Kumar S5047/2021 (IInd Call)	S6 B.Sc Chemistry, March 2021 Reg.No.23518104032	KSMDB College, Sasthamcottah	Writings on old question paper	The S6 B.Sc, March 2021 exam attended by the candidate with Reg.No. 23518104032 is cancelled. Permitted to write the examination in next available chance for any semester exam
23	Reshma J Bhatt A7034/2016 (IInd Call)	III B.Com, March/April 2016 Reg.No.916794	S.D.College, Alappuzha	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, be approved.

Item No.36.125.01 Suspected malpractice reported by the Principal,UITNeyyatinkara in the S4 BBA Degree Examination, May 2021 against the candidate 'Roopak.S.S'- Personal hearing of the candidate-reg.

Suspected malpractice was reported on 03.09.2021, by the Principal-In-Charge Smt.Beena.C. Jacob from the centre of examination 'UIT Neyyatinkara' , in the S4 BBA degree examination, May 2021 (Subject : Entrepreneurship Development-BM 1441, held on 01.09.2021) against the candidate Sri.Roopak.S.S. (Reg.no.19519951045). The Principal-In-Charge Smt.Beena.C.Jacob has enclosed the report of the invigilator on duty, Smt.Sangeetha.S.V.(Lecturer in Computer Science, UIT Neyyatinkara) stating that the said candidate shouted at and pushed the said invigilator, tore the answerscript and went out of the exam hall alongwith the bits used for copying in the said exam, when confronted by this invigilator for possession of copy material.

The candidate Sri.Roopak.S.S was called for the personal hearing before the SC of the Syndicate on Students' Discipline and he was present for the same. In his written statement submitted before the Committee the candidate Sri.Roopak.S.S. has stated the following facts:

- 1) That the invigilator Smt.Sangeetha.S.V had forcefully snatched the said answerscript from him, due to which the said answerscript had got torn. He was told by the said invigilator to go out of the exam hall,
- 2) The said invigilator further tore the said answerscript and behaved as if having personal vengeance towards him,
- 3) The said invigilator then fetched a written request from him for writing further examinations and did not permit him to write the examinations,
- 4) The said complaint has been submitted against him, eventhough he has not behaved in any manner resulting in inflicting any injury or pushing the invigilator as stated.

The Committee took note of the above mentioned facts and noted the fact that no copy material (as alleged by the said college authorities) has been submitted alongwith the report of malpractice or the torn answerscript submitted by the said authorities of the institution.

Recommendations of the Committee :

The Committee considered the above mentioned facts and recommended to call the Principal-In-Charge Smt.Beena.C.Jacob and the invigilator on duty, Smt.Sangeetha.S.V (who were on duty on the day of the incident at UIT Neyyatinkara), to appear for a personal hearing in its meeting scheduled on 12.01.2022, before taking a final decision.

Orders of the Vice-Chancellor approving the above recommendations of the Committee(subject to reporting to the Syndicate):

The Vice-Chancellor vide orders dtd.11.01.2022 has approved (subject to reporting to the Syndicate) the above recommendations of the Committee (related to the candidate 'Roopak.S.S') subject to reporting to the Syndicate, and, in addition, the Vice-Chancellor has also ordered to inform the said authorities of the college over the phone and through email about the scheduled hearing (due to paucity of time to inform the same via letter mode). Accordingly the Ad.A7 administration section (dealing with the various UITs of the University) was instructed via email to inform the said authorities of the institution to appear for the hearing on 12.01.2022. As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, be approved.

Item No.36.125.02 Suspected malpractice reported by the Principal, S.N.College, Chempazhanthy in the S3 BA Political Science Degree Examination, January 2021 against the candidates 'Smt.Lekshmi.S.G' and 'Sri.Devuraj'- Personal hearing of the candidate 'Smt.Lekshmi.S.G'- reg.

Suspected malpractice was reported by the Principal, from the centre of examination 'S.N.College,Chempazhanthy', in the S3 BA Political Science degree examination, January 2021 (Subject : Public Finance and Trade- EC 1331, held on 26.07.2021) against the candidates Ms.Lekshmi.S.G(Reg.no.14518127004) and Sri.Devuraj(Reg.no.14518127029). The Principal has reported the following facts:

- 1) The candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) was given the answerscript UI with serial number:932678, and the candidate with reg.no.14518127029 (*Sri.Devuraj*) was given the answerscript U1 with serial number:932684,
- 2) But the candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) has corrected and rewritten the register number as '14518127029' (*assigned to Sri.Devuraj*) in the respective answersheet,
- 3) This was identified by the invigilator later, on collecting the answersheet and reported to the Chief Superintendent,
- 4) It is suspected that this was done by the candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) in order to help the candidate with reg.no.14518127029 (*Sri.Devuraj*).

Further the CBCS BA I tabulation section has reported the following details in respect of these candidates :

- 1) Both these candidates were caught for the said malpractice in the examination held on 26.07.2021 of the S3 examination, January 2021,
- 2) By considering the month and year of the examination instead of considering the actual date of examination, the results of the S6 examination, March 2021 have also been withheld alongwith the results of the S3 examination, January 2021.

The candidates *Ms.Lekshmi.S.G* and *Sri.Devuraj* were called for the personal hearing before the SC of the Syndicate on Students' Discipline and they were present for the same. The candidate '*Devuraj*' was not permitted to attend the personal hearing as he was not accompanied by his parents and has been directed by the Committee to bring along his parents for attending the personal hearing and he has been allowed time for the same till the meeting of the Committee on 12.01.2022. The candidate '*Ms.Lekshmi.S.G*' in her written statement submitted before the Committee, has accepted the mistake of writing the other register number in the answerscript, against the actual register number assigned to her. The candidate '*Ms.Lekshmi.S.G*' also deposed before the Committee that the said S3, January 2021 examination attempted by her was an improvement examination (which is also seen written in the answerscript of this candidate). The Committee also noted the fact that the register number '14518127029' in the answerscript of the candidate '*Sri.Devuraj*' also seems to have been manipulated in the last two digits.

Recommendations of the Committee :

The Committee considered the above mentioned facts and considering the grave offence committed by the candidate 'Ms.Lekshmi.S.G', made the following recommendations:

- 1) *To cancel all papers of the S3 BA, January 2021 and S6 BA, March 2021 degree examinations of this candidate,*
- 2) *Any other semester examinations, if at all, attempted by the candidate since January 2021 will be cancelled, and,*
- 3) *The papers of any semester examinations attended by the candidate prior to January 2021 will not be affected.*

With regards to the candidate 'Sri.Devuraj' the Committee recommended to take a final decision as and when he attends the personal hearing accompanied by his parents.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, be approved.

Item No.36.125.03. *Delayed submission of the report of malpractice in connection with the suspected malpractice reported in the S6 B.Com Degree Examination, March 2021 against the candidate 'Sri.Stephen Wilson- As reported by the CBCS B.Com II tabulation section-reg.*

Suspected malpractice has been reported for possession of manuscript, against the candidate *Sri.Stephen Wilson* (Reg.No.15918125109) in the S6 B.Com Degree Examination, March 2021 (Subject : Management Accounting-CO 1643) held on 02.07.2021 at the Centre of Exam : Sanatana Dharma College, Sanathanapuram. The CBCS B.Com II tabulation section has reported that the report of malpractice was received on 16.08.2021 after the publication of the results of the said exam on 10.08.2021 and the candidate has passed in two papers namely '*Auditing*'(ESE=36 marks) and '*Applied Costing*'(ESE=37 marks). *Dr.Ashrafudeen.A* (Assistant Professor of Arabic, MSM College, Kayamkulam) vide his letter dtd.13.08.2021 (attached alongwith the said report of malpractice) has

stated that, Mr.Dibu Joseph (Convenor of Malpractice Prevention Squad of Alappuzha-Pathanamthitta region) had handed over the said malpractice documents to him in order to submit the same to the University, however owing to his ignorance of the procedures to be followed in such cases, he submitted the same to the University in a delayed manner on 13.08.2021.

The candidate 'Sri.Stephen Wilson' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the hearing. The recommendations of the Committee with respect to this candidate has been shown in the table/list given above (Refer sl.no.3).

Recommendations of the Committee :

The Committee has taken objection to the fact that the submission of the report of malpractice alongwith the concerned documents to the tabulation section was delayed causing subsequent declaration of the results of the said examination attended by the candidate 'Stephen Wilson' . Hence the Committee recommended to issue warning memos to all the concerned members of the Malpractice Prevention Squad to be vigilant in handling the seized materials and other documents pertaining to the malpractice in University Examinations and submit such confiscated materials and other related documents to the University expeditiously without fail. The Committee further recommended to seek explanation from the concerned Malpractice Prevention Squad on the said issue.

The meeting came to a close at 4.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 10/01/2022, be approved.

II Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 11/01/2022

Date : 11/01/2022

Time : 2.00 pm to 4.45 pm

Venue : University Senate Hall

Members Present

1. Dr.K.G.Gopchandran (Convenor)Sd/-
2. Dr.K.B.ManojSd/-
3. Sri.Jairaj .J Sd/-

Members Absent

1. Prof.K.Lalitha
2. Dr.Mathew.V
3. Dr.B.Unnikrishnan Nair
4. Sri.Arunkumar R
5. Adv.B.Balachandran
6. Adv.Muralidharan Pillai G
7. Smt.Renju Suresh

Out of the **38** candidates called for personal hearing,**29** candidates were present.**Additionally two candidates** namely, **Mishal Basheer (Reg.No.13819956030)** and **Sanjeev Rajan (Reg.No.13819825056)** who were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 10.01.2022 and were unable to attend on that date, were permitted by the Committee to attend the same on 11.01.2022 based on their request. Thus a **total of 31 candidates** were present.The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

Matter related to calling candidates (reported for suspected malpractice from CV Camps/ during Revaluation) for personal hearing before the Standing Committee of the Syndicate on Students' Discipline :

- 1) For the same examination,usually the candidates caught for suspected malpractice from the exam hall are reported ahead of the candidates reported for suspected malpractice from the CV Camp (which is conducted later for valuation) or Revaluation,

- 2) Normally the candidates reported for suspected malpractice are called for the personal hearing before the Committee, based on the chronological order in which the corresponding malpractice files are received in SDC Section. Therefore the candidates reported from the exam hall are incidentally called for personal hearing well ahead of the candidates reported for suspected malpractice from the CV Camp/Revaluation, although both cases are reported for the same examination,
- 3) This causes considerable delay in making decisions for the candidates reported for suspected malpractice from the CV Camps/Revaluation, as compared to the candidates caught for suspected malpractice from the exam hall in the same examination,
- 4) Moreover majority of the the candidates caught for suspected malpractice from the exam halls are reported with concrete evidence (like possession of manuscripts, photostatcopies, printed material, etc.) of having committed the malpractice. On the contrary, many of the suspected malpractice cases reported from CV Camps/Revaluation (like discrepancy noted in handwritings in answerscripts of candidates,suspicion of copying from other candidates,etc) are without such evidence (as mentioned above) and are based on suspicion of the examiner on valuation of the answerscripts. The guilt on the part of such candidates reported from CV Camps/ Revaluation can only be established or exonerated based on their personal hearing and further verification,
- 5) Hence a delay in the personal hearing of those candidates (who are reported from CV Camps/Revaluation and later if exonerated) can hamper their chances of appearing for further examinations, eventhough a concrete evidence (as mentioned above) may not be available pertaining to their case,
- 6) Also the candidates caught for suspected malpractice from the exam hall are well aware of their malpractice issue, however, the candidates reported for suspected malpractice from the CV Camps/Revaluation come to know about such an issue, only, on receipt of the communication for personal hearing or if at all communicated from the concerned tabulation section,and hence liable to appear for subsequent examination,
- 7) Hence the candidates reported for suspected malpractice from the CV Camps/Revaluation have been called for the present personal hearing before the Committee, overlooking the order of reporting to the SDC Section. With respect to the semester courses (other than professional courses) such reported candidates included in the present list for hearing are 'Gowri.A.M' (Reg.no.24519145011) and Nishana.N(Reg.no.25019101025) reported in SDC Section after 13.10.2021(The other candidates in this category called for hearing are of cases reported to SDC Section till this date). With respect to professional courses such reported candidates included in the present list for hearing are 'MidhunLal.M.P.' (Cand.Code.47316552042), 'Naveen Raj.R' (Cand.Code.47316552045), 'Abhimanyu.A.G' (Cand.Code. 47416550003) and 'Sariga.S.Kumar' (Cand.Code.47319553054) reported in SDC Section after 31.09.2021(The other candidates in this category called for hearing are of cases reported to SDC Section till this date).

The Committee recommended to exonerate three candidates 'Gowri.A.M' (Reg.no. 24519145011), Nishana.N(Reg.no.25019101025) and 'Abhimanyu.A.G' (Cand.Code. 47416550003) as it was convinced that these candidates are not guilty in the reported malpractice.

The details and the recommendations of the Committee on certain items that have been shown separately (after the table given below) are as under :

- 1) **The personal hearings of the candidates 'Gowri.A.M' (Reg.no.24519145011, reported in S3 B.Sc Botany degree examination, January 2021),Nishana.N(Reg.no.25019101025, reported in S3 B.Sc Zoology degree examination, January 2021) and Abhimanyu.A.G(Reg.no.47416550003, reported in S5 Unitary LLB Degree, January 2021)have been shown under 'item no.s I, II and III respectively',**
- 2) **The personal hearings of the two candidates MidhunLal.M.P.(Cand.Code.47316552042) and Naveen Raj.R(Cand.Code.47316552045) related to the malpractice reported from the CV Camp, as their answerscripts found identical,have been shown under item no.IV,**

3) **Personal hearing of the Chief Superintendent in University Examinations of N.S.S.College,Pandalam**(related to the large number of suspected malpractice reported by the Malpractice Prevention Squad in the various S5 UG Degree Examinations of February 2021)has been shown under item no.V,

4) **Personal hearing of the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of MGM College of Arts & Science, Kaniyapuram** (related to the suspected malpractice reported by the Malpractice Prevention Squad in the S6 B.Com, March 2021 against four candidates)has been shown under item no.VI,

The details and the recommendations of the Committee for the remaining 26 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	ArunKumar.E	S4 B.Sc Chemistry, May 2021	S.N.College, Chempazhanthy	Possession of Printed Material	The S4 B.Sc, May 2021 exam attended by the candidate with Reg.No. 23518127039 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5144/2021	Reg.No. 23518127039			
2	B.S.Tilak	S4 B.Sc Botany, May 2021	S.N.College, Chempazhanthy	Possession of Manuscript	The S4 B.Sc, May 2021 exam attended by the candidate with Reg.No. 24518127011 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5145/2021	Reg.No. 24518127011			
3	Anju Suresh	S4 B.Sc Botany, May 2021	TKM College of Arts & Science, Kollam	Possession of Xerox Copy	The S4 B.Sc, May 2021 exam attended by the candidate with Reg.No. 24518142002 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5146/2021	Reg.No. 24518142002			
4	Ashwin Stanley	S4 B.Sc Physics, May 2021	Sree Narayana Guru College of Advanced Studies, Chempazhanthy	Possession of Xerox Copy	The S4 B.Sc, May 2021 exam attended by the candidate with Reg.No. 23017888021 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5147/2021	Reg.No. 23017888021			

5	Vignesh.S.S	S2 B.Com Co-operation (SDE), March 2021	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5148/2021	Reg.No. 06852172822			
6	Anwar Rafi.M	S2 B.Com Finance (SDE), March 2021	S.N.College, Chempazhanthy	Possession of Manuscript & Xerox Copy	The S2 B.Com, March 2021 exam attended by the candidate with Reg.No. 08866171075 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5149/2021	Reg.No. 08866171075			
7	Midhun.B.S	S2 B.Com Finance (SDE), March 2021	M.G.College, Thiruvananthapuram (Sub-Centre : S.N.College, Chempazhanthy)	Possession of Manuscript	The S2 B.Com, March 2021 exam attended by the candidate with Reg.No. 06866172985 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5150/2021	Reg.No. 06866172985			
8	Mohammed Hashim.H.S	S2 B.Com Finance (SDE), March 2021	M.G.College, Thiruvananthapuram (Sub-Centre : S.N.College, Chempazhanthy)	Possession of Manuscript & Xerox Copy	The S2 B.Com, March 2021 exam attended by the candidate with Reg.No. 06866181452 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5151/2021	Reg.No. 06866181452			
9	Blesson Thomas Baby	S4 B.Com Commerce with Computer Application, May 2021	UIT Thenmala	Possession of Xerox Copy	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 13818962013 is cancelled.
	S5152/2021	Reg.No.			

		13818962013			Permitted to write the examination in next available chance for any semester exam
10	Abinanth.J.S	S4 B.Sc Geology, May 2021	Dr.Palpu College of Arts & Science, Kollam	Possession of Manuscript & Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5154/2021	Reg.No. 21016155011			
11	Sneha.S.R	S4 BA Political Science, May 2021	VTMNSS College, Dhanuvachapuram	Possession of Xerox Copy	The S4 BA, May 2021 exam attended by the candidate with Reg.No. 14518145050 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5155/2021	Reg.No. 14518145050			
12	Abhimanyu.V.G	S2 BCA (SDE), March 2021	John Cox Memorial CSI Institute of Technology, Thiruvananthapuram	Possession of Manuscript	The S2 BCA, March 2021 exam attended by the candidate with Reg.No. 70813181015 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5160/2021	Reg.no. 70813181015			
13	Aromal.H.V	S4 B.Sc Physics, May 2021	NSS College, Nilamel	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write
	S5161/2021	Reg.no. 23019124018			

					the examination in next available chance for any semester exam
14	Afifa Aziz	S4 B.Sc Zoology, May 2021	St.Johns College, Anchal	Writings on back side of hall ticket	The S4 B.Sc, May 2021 exam attended by the candidate with Reg.No. 25019138014 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5162/2021	Reg.no. 25019138014			
15	Rehna.K.M	S4 B.Com Commerce with Computer Application, May 2021	Christ Nagar College, Maranalloor	Possession of Manuscript	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 13819825045 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5164/2021	Reg.no. 13819825045			
16	Asif Muhammad.Y	S1 B.Com, August 2021	Muslim Association College of Arts & Science, Panavoor	Using Mobile Phone	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 159-19893027 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5165/2021	Reg.no.159- 19893027			
17	Sabith.A	S1 BA History, August 2021	Govt.College, Attingal	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5167/2021	Reg.no. 14020110040			
18	Anson Raj	S4 BA Hindi Language & Literature, May 2021	K.S.M.D.B.College, Sasthamcottah	Writings on back side of hall ticket	The S4 BA, May 2021 exam attended by the candidate with Reg.No.

	S5168/2021	Reg.No. 12519104010			12519104010 is cancelled. Permitted to write the examination in next available chance for any semester exam
19	Harikrishnan.M	S2 BA English Language & Literature (SDE), April 2021	Govt.College, Attingal	Possession of Xerox Copy	The S2 BA, April 2021 exam attended by the candidate with Reg.No. 23847171153 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5169/2021	Reg.No. 23847171153			
20	Mohammed Navaf.S.R	S4 B.Com, May 2021	Dr.Palpu College of Arts & Science, Kollam	Possession of Manuscript	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 15919155071 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5170/2021	Reg.No. 15919155071			
21	Vineeth.B.S	S4 B.Com, May 2021	Dr.Palpu College of Arts & Science, Kollam	Possession of Xerox Copy	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 15919155080 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5171/2021	Reg.No. 15919155080			
22	LijuSaji	S1 B.Sc Environmental Science & Environment and Water Management, August 2021	NSS College, Cherthala	Possession of Manuscript	The S1 B.Sc, August 2021 exam attended by the candidate with Reg.No. 21620122018 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5172/2021	Reg.No. 21620122018			
23	Rijo.J.Joseph	S4 BMS Hotel Management, May 2021	Naipunya School of Management, Cherthala	Writings on back side of hall ticket	The S4 BMS, May 2021 exam attended by the candidate with Reg.No. 35419812062 is cancelled. Permitted to write the examination in
	P5566/2021	Reg.No. 35419812062			

					next available chance for any semester exam
24	Sariga.S.Kumar	S2 Integrated Five Year BA LLB Degree, March 2021	Sree Narayana Guru College of Legal Studies, Kollam	Candidate written register no.47319553054 in all additional sheets of answerscript with false no.823807 of subject 'Law of Crimes- Indian Penal code' (As reported by Additional Examiner from CV Camp)	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	P5586/2021	Cand.Code. 47319553054			
25	Mishal Basheer	S4 B.Com Commerce with Computer Application, May 2021	UIT Pirappancode	Possession of Xerox Copy (NB: Candidate reported second time for malpractice. Earlier reported for S1, Nov'2019 Exam-Ref.SDC file no. S4881/2020)	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 13819956030 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5128/2021	Reg.No. 13819956030			
26	Sanjeev Rajan	S4 B.Com Commerce with Computer Application, May 2021	Christ Nagar College, Thiruvananthapuram	Scanned question paper using google lens in mobile phone and searched answers on the internet	The S4 B.Com, May 2021 exam attended by the candidate with Reg.No. 13819825056 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5140/2021	Reg.No. 13819825056			

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.01 Suspected malpractice reported in the S3 B.Sc Botany degree examination, January 2021 related to the answerscript of the candidate 'Gowri.A.M' - As reported by the Additional Examiner from CV Camp- Personal hearing of the candidate and furnishing of additional reports/documents as per earlier resolution of the Syndicate- reg.

Suspected malpractice was reported in the S3 B.Sc Botany Degree Examination, January 2021 related to the answerscript (with false no.396761, Subject:Functional Zoology) for change in the facing sheet of the answerscript and tag used for attaching additional sheet of answerscript, as stated by the Additional Examiner from the CV Camp. The said answerscript with false no.396761 belongs to the candidate Gowri.A.M (Reg.No.24519145011) from the Centre of Exam:VTMNSS College, Dhanuvachapuram.

Further the additional examiner vide email (dtd.26.11.2021) to the Controller of Examinations has stated the following facts pertaining to the above mentioned malpractice case :

- 1) Two entirely different handwriting in the same answersheets,
- 2) Used a different tag to tie the additional sheet with the main answer booklet,
- 3) Change in the main answer booklet format and series,and,
- 4) A considerable variation in the additional sheet serial number compared to the next student.

The file pertaining to the above mentioned malpractice was placed before the SC of the Syndicate on Students' Discipline held on 01.12.2021. The Committee took serious note of the above mentioned facts and recommended to entrust the Controller of Examinations and Joint Registrar-I (Examinations) to visit the Centre of Exam 'VTMNSS College, Dhanuvachapuram' for an inquiry into the incident and to submit a detailed report in the next meeting of the Committee. The Committee further recommended to call the candidate Gowri.A.M (Reg.No.24519145011) for a personal hearing in the next meeting of the Committee. The Syndicate meeting held on 04.12.2021 (vide item no.34.117.II.4) resolved to approve the above recommendations of the Committee.

Accordingly the Controller of Examinations and the Joint Registrar-I (Exams) conducted the enquiry at VTMNSS College, Dhanuvachapuram on 22.12.2021. The contents of the report are as given in the below 8 paras :

As per resolution of the Syndicate (Item NO.34.117.II.4) dated 04.12.2021, the Controller of Examinations accompanied by the Joint Registrar (Exam. I) conducted a detailed enquiry into the reported malpractice in respect of Kum.Gowri A.M., S3 2021 CBCSS FDP Botany by visiting the VTMNSS College, Dhanuvachapuram and by hearing the Principal, the Chief Superintendent and others concerned on 22nd December, 2021.

While valuing the answer script in respect of the above student, the Additional Examiner in CV Camp had reported the following on suspect of malpractice.

1. Two entirely different handwriting in the same answer script
2. Different tag used
3. Change in Main answer booklet format
4. Considerable variation in the additional sheet serial number compared to the next student.

It was ascertained during the enquiry that the suspected malpractice was reported in respect of Complementary Paper for Functional Zoology held in the afternoon session of 19.07.2021. The candidate was under COVID-19 quarantine following infection and was allowed to attend the examination in isolation in a separate room. There were no other candidates who were attending the same paper in the said room on the said day.

On the same day in the morning session the SDE S5 B.A/B.Com Examinations were held in the College for which answer scripts in the prescribed format for annual examinations were supplied. Additional sheets in the Serial No. reported by the Additional Examiner were also supplied to the SDE Candidates. Due to the oversight, the chief examiner has supplied the remaining additional sheet of the SDE candidates to Kum.Gowri A.M.

The Principal and the Chief Examiner produced proof in respect of the above fact and admitted that due to oversight the same format of facing sheet and serial no. of additional sheet was issued to Kum.Gowri A.M. also and has maintained that this oversight occurred due to the procedure of isolation adopted in the case of the candidate who was under COVID-19 quarantine. The College also produced evidence to the effect that additional sheets starting with Serial No.A708..... and A711..... were provided to the College by the University on 30.03.2021 and used only thereafter. Since the last examination attended by the said candidate prior to the reported malpractice fell on 30.03.2021, there is no possibility of the candidate being issued with the serial number of additional sheet found in the answer script. In fact the Serial no.708449 which is found along with the answer script happens to be the first one of those unused additional sheets returned after the forenoon SDE examination session (the last additional sheet issued to SDE candidate being 708448)(proof attached). This conclusively proves that the said additional sheet was issued by the College to the candidate by pure oversight.

Regarding the Tag used to tie the answer script and the additional sheet, the College maintained that they only supplied white twine for the purpose. No abnormality was noticed at the stage of collecting the answer script of the said candidate separately. Hence It is felt there is no

logical reason to suspect that the candidate has deliberately tied a differently coloured tag to the answer script.

Regarding the remaining point raised by the Additional Examiner relating to the difference in handwriting observed in the answer script, it would only be appropriate to check the answer script in detail along with the other answer scripts pertaining to the earlier examinations of the same Semester attended by the candidate.

The Syndicate has interalia resolved to seek the Students Discipline Cell(SDC) to hear the candidate also at the next meeting itself. It is suggested that the other answer scripts of the candidate may also be presented for examination before the SDC during the hearing.

The said report has been approved by the Vice-Chancellor vide orders dtd.07.01.2022. As ordered in the said report, the other answerscripts of the same S3 B.Sc Botany Degree Examination, January 2021, attended by this candidate were also fetched from the CBCS B.Sc VI tabulation section.

Further based on the resolution of the meeting of the syndicate held on 04/12/2021 (vide Item No:34.117.II.4), the candidate 'Ms.Gowri.A.M' was called for the personal hearing before the SC of the Syndicate on Students' Discipline and she was present for the same. The report of the Controller of Examinations (mentioned above) and all the answerscripts of the S3 B.Sc Botany Degree Examination, January 2021, attended by this candidate were also placed before the Committee. The candidate submitted written statement before the Committee, in which she has stated the following:

- i) That she usually writes in running handwriting, but for the said examination as she ran short of time to complete the examination, she began writing the answers in a different handwriting so as to complete the examination on time,
- ii) She had used only white tag to tie the additional sheet of the answerscript,
- iii) As she was advised for Covid quarantine, she was made to sit in one corner of an exam hall, wherein candidates using scribes for writing examinations were seated. She was given the additional sheets of the answerscript by the invigilator from among the ones distributed to those candidates, and,
- iv) The candidate has requested that she may be permitted to appear for the successive S5 B.Sc Botany Degree Examinations and the practical examinations starting from 13.01.2022 (of semesters from 2nd year onwards) .

Further the candidate was also made to submit a written script on the spot for verification of handwriting.

Recommendations of the Committee :

The Committee considered the report of the Controller of Examinations (pertaining to the joint inquiry conducted by the Controller of Examinations alongwith the Joint Registrar-I[Exams] at VTMNSS College,Dhanuvachapuram) and also verified the handwriting of the candidate 'Ms.Gowri.A.M' in all the answerscripts of the S3 B.Sc Botany Degree Examination, January 2021 and after hearing the candidate found that the candidate is innocent in the said suspected malpractice reported against her. Hence the Committee recommended to exonerate her of the charges and value the answerscripts and publish the results. The Committee further recommended that in view of the practical examinations starting from 13.01.2022 for this candidate, the orders of the Vice-Chancellor (subject to reporting to the Syndicate) may be sought immediately to approve the said recommendations of the Committee, so as to permit the candidate to appear for the University Examinations starting from 13.01.2022.

Orders of the Vice-Chancellor approving the above recommendations of the Committee(subject to reporting to the Syndicate):

The Vice-Chancellor vide orders dtd.12.01.2022 has approved the above recommendations of the Committee (related to the candidate 'Ms.Gowri.A.M') subject to reporting to the Syndicate. The orders of the Vice-Chancellor have been intimated to the CBCS B.Sc VI tabulation section in order to undertake further course of action to permit the candidate to appear for the University Examinations starting from 13.01.2022. As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.02 Suspected malpractice reported in the S3 B.Sc Zoology degree examination, January 2021 related to the answerscript of the candidate 'Nishana.N' - As reported by the Examiner from CV Camp- Personal hearing of the candidate- reg.

Suspected malpractice was reported in the S3 B.Sc Zoology Degree Examination, January 2021 by the Examiner from the CV Camp, related to the answerscript (with false no.433320 of the subject Subject: Experimental Zoology, Instrumentation Biostatistics and Bioinformatics) in connection with the discrepancy noted in handwriting of the candidate in the said answerscript. The said answerscript belongs to the candidate 'Nishana.N' (Reg.No. 25019101025, Centre of Exam: Bishop Moore College, Mavelikara).

The candidate 'Ms.Nishana.N' was called for the personal hearing before the SC of the Syndicate on Students' Discipline and she was present for the same. The candidate submitted written statement before the Committee, in which she has stated that she has not resorted to any kind of malpractice. Further the candidate was also made to submit a written script on the spot for verification of handwriting.

Recommendations of the Committee :

The Committee inspected the said answerscript along with the script written by the candidate (on the spot during the personal hearing) and found that the charges are not justified. Hence the Committee recommended to exonerate the candidate 'Ms.Nishana.N' of the charges and value all the answerscripts (which may be withheld subsequent to being reported for suspected malpractice) and publish the results. The Committee further recommended that in view of the oncoming semester examinations, the orders of the Vice-Chancellor (subject to reporting to the Syndicate) may be sought immediately to approve the said recommendations of the Committee, so as to permit the candidate to appear for the University Examinations immediately.

Orders of the Vice-Chancellor approving the above recommendations of the Committee (subject to reporting to the Syndicate):

The Vice-Chancellor vide orders dtd.12.01.2022 has approved the above recommendations of the Committee (related to the candidate 'Ms.Nishana.N') subject to reporting to the Syndicate. The orders of the Vice-Chancellor have been intimated to the CBCS B.Sc II tabulation section in order to undertake further course of action to permit the candidate to appear for the University Examinations immediately. As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.03 Suspected malpractice reported in the S5 Unitary LLB Degree, January 2021 related to the answerscript of the candidate 'Abhimanyu.A.G'- As reported by the Examiner during revaluation - Personal hearing of the candidate - reg.

Suspected malpractice was reported in the S5 Unitary LLB Degree, January 2021 by the Examiner **during Revaluation**, related to the answerscript (with false no.623, Subject: 'Environmental Law') in connection with the discrepancy noted in handwriting of the candidate in the last 4 pages of the answerscript. The said answerscript belongs to the candidate 'Sri.Abhimanyu.A.G' (Cand.Code.47416550003, Centre of Exam: Govt.Law College, Thiruvananthapuram).

The candidate 'Abhimanyu.A.G' was called for the personal hearing before the SC of the Syndicate on Students' Discipline and he was present for the same. The candidate submitted written statement before the Committee, in which he has stated that the handwritings in the said answerscript are of him. Further the candidate was also made to submit a written script on the spot for verification of handwriting.

Recommendations of the Committee :

The Committee inspected the said answerscript along with the script written by the candidate (on the spot during the personal hearing) and found that the charges are not justified. Hence the Committee recommended to exonerate the candidate 'Sri.Abhimanyu.A.G' of the charges and value all the answerscripts (which may be withheld subsequent to being reported for suspected

malpractice) and publish the results. The Committee further recommended that in view of the oncoming semester examinations, the orders of the Vice-Chancellor (subject to reporting to the Syndicate) may be sought immediately to approve the said recommendations of the Committee, so as to permit the candidate to appear for the University Examinations immediately.

Orders of the Vice-Chancellor approving the above recommendations of the Committee (subject to reporting to the Syndicate):

The Vice-Chancellor vide orders dtd.12.01.2022 has approved the above recommendations of the Committee (related to the candidate 'Sri.Abhimanyu.A.G') subject to reporting to the Syndicate. The orders of the Vice-Chancellor have been intimated to the EG I(a) tabulation section in order to undertake further course of action to permit the candidate to appear for the University Examinations immediately. As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.04

Suspected malpractice reported in the S7 Integrated Five Year BA LLB degree examination, April 2021 related to the answerscripts of two candidates MidhunLal.M.P.(Cand.Code.47316552042) and Naveen Raj.R (Cand.Code.47316552045)- As reported by the Chief Examiner from CV Camp- Personal hearing of the candidates - reg.

Suspected malpractice was reported in the S7 Integrated Five Year BA LLB degree examination, April 2021 by the Chief Examiner from CV Camp, related to the answerscripts with false no.s.810299 and 810300 of the Subject: 'Principles of Taxation Law') as the answers in both the answerscripts are found to be identical and hence have resorted to malpractice. The said answerscripts belong to the candidates MidhunLal.M.P.(Cand.Code.47316552042) and Naveen Raj.R (Cand.Code.47316552045) from the Centre of Exam: NSS Law College, Kottiyam.

The candidates 'MidhunLal.M.P.' and 'Naveen Raj.R' were called for the personal hearing before the SC of the Syndicate on Students' Discipline and they were present for the same. The candidates submitted written statements before the Committee, in which they have accepted the mistakes committed.

Recommendations of the Committee :

The Committee heard the candidates 'MidhunLal.M.P.' and 'Naveen Raj.R' and considering the above mentioned facts, made the following recommendations:

- 1) All papers of the S7 Integrated Five Year BA LLB degree examination, April 2021 attempted by these candidates stand cancelled,***
- 2) All examinations, irrespective of semester, if at all, attempted by these candidates since the date of committing malpractice will be cancelled,***
- 3) The papers of other semesters attended by these candidates prior to the date of malpractice will not be affected, and,***
- 4) The candidates are permitted to write the examination in next available chance for any semester.***

The Committee further recommended to call the invigilator (who was on duty on the day of the incident in the exam hall in which these candidates appeared for the said exam) of NSS Law College, Kottiyam for a personal hearing in the next meeting of the Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.05 Large number of suspected malpractice reported by the Malpractice Prevention Squad in the various S5 UG Degree Examinations of February 2021 -- Centre of Exam : NSS College, Pandalam -Personal Hearing of the Chief Superintendent in University Examinations of N.S.S.College, Pandalam- reg.

A large number (13 no.s) of suspected malpractice cases were reported by the Malpractice Prevention Squad from the examination centre 'N.S.S.College,Pandalam', in the S5 UG Degree Examinations of February 2021.

The details of these 13 candidates alongwith the examinations in which they have been reported for malpractice are as given under :

- 1) Candidate reported in the S5 BA Political Science, February 2021 is Sreenath.E.H (Reg.No.14518123064),
- 2) Candidates reported in the S5 BA Economics, February 2021 are Anandhu.S (Reg.No.15018123044), Anjith Prakash (Reg.No.15018123051), Akash.S.Kumar (Reg.No.15018123002), Arya.U (Reg.No.15018123011), Prajith.J(Reg.No.15018123021), Sreehari.R (Reg.No.15018123025), Anju Raj (Reg.No.15018123008), Amrutha Jayan (Reg.No.15018123004) and Anchana.R(Reg.No.15018123006), and,
- 3) Candidates reported in the S5 BA Hindi Language & Literature , February 2021 are Adithya.L (Reg.No.12518123001), AjithKumar.M.A (Reg.No.12518123002) and Jayakrishnan.R (Reg.No.12518123017)

Out of these 13 candidates reported for suspected malpractice from the college and called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2021, 9 candidates were present for the hearing. The Committee made appropriate recommendations with respect to these 9 candidates(*approved vide item no.33.69, of the resolution of the meeting of the Syndicate held on 04.12.2021*). The other 4 candidates remained absent for the hearing. The decision in case of these 4 candidates who were absent for the hearing will be made as and when they appear for the same(*approved vide item no.33.69.02.03, of the resolution of the meeting of the Syndicate held on 04.12.2021*).

The Committee viewed seriously the large number of malpractice cases reported from NSS College, Pandalam, which appears to be due to the lapse on duty on the part of the various Invigilators and Chief Superintendent in University Examinations of the institution and hence the Committee recommended to call the Chief Superintendent in University Examinations of N.S.S.College, Pandalam who was on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The meeting of the Syndicate held on 28.10.2021 (*vide item no.33.69.02.02*) resolved to approve the above recommendations of the Committee.

Accordingly the Chief Superintendent in University Examinations of N.S.S.College,Pandalam was called for a personal hearing before the Committee on 01.12.2021. The Principal, NSS College, Pandalam (Dr.S.Venugopal) vide his email dtd.30.11.2021, conveyed that himself and the said Chief Superintendent will not be able to attend the personal hearing due to ongoing students protest at the College Campus. He further stated that the Additional Superintendent will also not be able to attend the hearing as he is attending a refresher course conducted by UGC-HRDC Kannur University and hence the Principal has requested to postpone the hearing to another date. The Standing Committee of the Syndicate on Students' Discipline held on 01.12.2021 considered the request of the Principal, NSS College, Pandalam and recommended to call the Chief Superintendent in University Examinations of N.S.S.College,Pandalam in the next meeting of the Committee.The meeting of the Syndicate held on 04.12.2021 (*vide item no.34.117.II.3*) resolved to approve the above recommendations of the Committee.

Accordingly the Chief Superintendent in University Examinations of N.S.S.College, Pandalam was called for a personal hearing before the Committee. The hearing was attended by the Additional Chief Superintendent Dr.Mahesh.S.K. (Asst.Professor, Dept. of Physics,NSS College, Pandalam) and he submitted a written statement before the Committee wherein its stated that :

- 1)They will make sufficient measures to avoid such kind of issues in the future,and,
- 2)As per the suggestion of the Committee,the Principal will address the seriousness of the issue in an urgent staff meeting and will convey the same to the invigilators.

Recommendations of the Committee :

The Committee heard the Additional Chief Superintendent Dr.Mahesh.S.K (Asst.Professor, Dept. of Physics,NSS College, Pandalam) who attended the personal hearing and directed him to instruct all the invigilators (in the presence of the Principal) of the institution, to be more vigilant and careful in order to avoid such incidents in the future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

Item No.36.125.02.06

Suspected malpractice reported by the Malpractice Prevention Squad in the S6 B.Com, March 2021 against four candidates from the Centre of Exam : MGM College of Arts & Science, Kaniyapuram – Personal hearing of the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of the institution-reg.

Four candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'MGM College of Arts & Science, Kaniyapuram', in the S6 B.Com, March 2021, for possession of copy material. These candidates are Anzil.S.R (Reg.No.15916166015), Mohammed Yaseen.S (Reg.No.15917166027), Muhammed Sufiyan.S (Reg.No.15918166037) and Mohammed Faras.M.N(Reg.No.15918166033).

Out of these 4 candidates reported for suspected malpractice from the college and called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 30.11.2021, 3 candidates were present for the hearing. The Committee made appropriate recommendations with respect to these 3 candidates who were present for the personal hearing (*approved vide item no.34.117, of the resolution of the meeting of the Syndicate held on 04.12.2021*) and in case of the other 1 candidate who remained absent for the hearing the Committee recommended to take a final decision as and when he appears for the same (*approved vide item no.34.117.I.03, of the resolution of the meeting of the Syndicate held on 04.12.2021*).

Further the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 30.11.2021(as mentioned above) also noted that the register numbers of these candidates are in close proximity to each other and felt apprehensive about chances of possible mass copying in the said malpractice cases. The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution. The Committee recommended to call the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of MGM College of Arts & Science, Kaniyapuram who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The meeting of the Syndicate held on 04.12.2021 (*vide item no.34.117.I.03*) resolved to approve the above recommendations of the Committee.

Accordingly the Principal, Chief Superintendent in University Examinations and the concerned invigilator/s of MGM College of Arts & Science, Kaniyapuram were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The hearing was attended by the Principal Dr.P.A.Ramesh Kumar, Exam Superintendent Prof.S.Mohan and the invigilator who was on duty Sri.Anas.K.(Asst.Professor), while the other invigilator Dhanya.P.Pillai vide her email dtd.07.01.2022 requested to postpone the said hearing owing to her inability to attend the same on this date. The Principal Dr.P.A.Ramesh Kumar, Exam Superintendent Prof.S.Mohan and the invigilator who was on duty Sri.Anas.K. (Asst.Professor) , submitted a joint written statement before the Committee, stating the following facts:

- 1) The invigilators will be instructed to be more vigilant and ensure that no attempt at malpractice will take place during the examination,
- 2) An orientation for invigilators will be conducted and students will also be properly instructed regarding the consequences of resorting to wrong practices in writing exams.

Recommendations of the Committee :

The Committee heard the Principal Dr.P.A.Ramesh Kumar, Exam Superintendent Prof.S.Mohan and the invigilator on duty Sri.Anas.K.(Asst.Professor) of MGM College of Arts & Science, Kaniyapuram (who attended the personal hearing), and directed them to convey the

concern of the Syndicate to the College and to instruct all the invigilators of the institution, to be more vigilant and careful in order to avoid such incidents in the future.

The meeting came to a close at 4.45 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 11/01/2022, be approved.

III Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 12/01/2022

Date : 12/01/2022

Time : 2.00 pm to 4.45 pm

Venue : University Senate Hall

Members Present

- | | |
|----------------------------------|------|
| 1. Dr.K.G.Gopchandran (Convenor) | Sd/- |
| 2. Dr.K.B.Manoj | Sd/- |
| 3. Sri.Arunkumar R | Sd/- |
| 4. Sri.Jairaj .J | Sd/- |
| 5. Adv.B.Balachandran | Sd/- |
| 6. Adv.Muralidharan Pillai G | Sd/- |
| 7. Smt.Renju Suresh | Sd/- |

Members Absent

1. Prof.K.Lalitha
2. Dr.Mathew.V
3. Dr.B.Unnikrishnan Nair

Out of the **32** candidates called for personal hearing, **29** candidates were present. **Additionally one candidate** namely, **Devuraj**(Reg.No.14518127029, who was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 10.01.2022, but being unaccompanied by his parents was directed by the Committee to attend the hearing accompanied by his parents in the meeting of the Committee scheduled on 12.01.2022) also attended the hearing alongwith his parent. Thus a **total of 30 candidates** were present. The committee heard all the candidates present for hearing and took appropriate decisions on their malpractice cases. The candidates submitted written statements before the committee. The committee recommended to cancel the Examinations written by those candidates who were found to have involved in malpractice.

The details and the recommendations of the Committee on certain items that have been shown separately (after the table given below) are as under :

- 1) **The personal hearing of the candidate Devuraj**(Reg.No.14518127029,related to the suspected malpractice reported by the Principal,S.N.College, Chempazhanthy in the S3 BA Political Science Degree Examination, January 2021)**has been shown under 'item no. I',**
- 2) **The personal hearing of the Principal-In-Charge and the invigilator on duty of UIT Neyyatinkara**(related to the suspected malpractice reported by the Principal, in the S4 BBA Degree Examination, May 2021 against the candidate 'Roopak.S.S') **has been shown under item no.II,**
- 3) **Personal hearing of Sri.JosephLibin.K.L**(Convenor, MPS Squad, Alappuzha-Pathanamthitta, related to the delayed submission of the seized material and associated documents by the Malpractice Prevention Squad in connection with the suspected malpractice reported in the S6 B.Com, March 2021 against the candidate 'Devanarayanan.B') **has been shown under item no.III,**
- 4) **Personal hearing of the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of UIT Muthukulam** (related to the suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application, January 2021 against four candidates)**has been shown under item no.IV,**
- 5) **Conducting detailed enquiry as referred by the Syndicate related to the malpractice reported** (by the Additional Examiner from CV Camp in the S5 B.Sc Zoology, February 2021 Degree Examination) **against the candidate 'Vineetha.V'.**

The details and the recommendations of the Committee for the remaining 29 candidates present for the personal hearing (with regard to their malpractice cases), are as given in the list below.

Sl No.	Name & File Number	Exam & Register Number	Centre of Exam	Gist of case	Recommendations of the Committee
1	AdithyaKrishna.H S5174/2021	S1 BCA, August 2021 Reg.No. 33219990001	UIT Malayinkeezh	Possession of Manuscript & Xerox Copy	The S1 BCA, August 2021 exam attended by the candidate with Reg.No. 33219990001 is cancelled. Permitted to write the examination in next available chance for any semester exam
2	Aswin Raju S5175/2021	S1 BCA, August 2021 Reg.No. 33220822010	SNGM Arts & Science College, Thuravoor	Possession of Manuscript	The S1 BCA, August 2021 exam attended by the candidate with Reg.No. 33220822010 is cancelled. Permitted to write the examination in next available chance for any semester exam
3	JoyisShaji S5176/2021	S1 BCA, August 2021 Reg.No. 33220805020	KVVS College, Kaithaparambu	Writings on Calculator	The S1 BCA, August 2021 exam attended by the candidate with Reg.No. 33220805020 is cancelled. Permitted to write the examination in next available chance for any semester exam
4	Arundhathi.A.R S5177/2021	S1 BCA, August 2021 Reg.No. 33219965006	UIT Mannady	Writings on Calculator	The S1 BCA, August 2021 exam attended by the candidate with Reg.No. 33219965006 is cancelled. Permitted to write the examination in next available chance for any semester exam
5	Ameerkhan.S.S S5178/2021	S1 BBA, August 2021 Reg.No. 19519166008	MGM College of Arts & Science, Kaniyapuram	Possession of Xerox Copy	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19519166008 is cancelled.

					Permitted to write the examination in next available chance for any semester exam
6	Abdulla.M	S1 B.Com with Computer Applications, August 2021	SreeVidyadhira Arts & Science College, Karunagapally	Possession of Manuscript	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 13820809001 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5179/2021	Reg.No. 13820809001			
7	MidhunMohanan	S4 B.Com Commerce with Computer Application, May 2021	KVVS College, Kaithaparamb u	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5180/2021	Reg.No. 13819805028			
8	AthiraBabu.S	S1 B.Com Commerce with Computer Application, August 2021	UIT Sasthamcottah	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5181/2021	Reg.No. 13820961011			
9	Devan.S	S2 BBA (SDE), April 2021	KUCTE, Govt.HS for Boys, Alappuzha	Possession of Manuscript	The S2 BBA, April 2021 exam attended by the candidate with Reg.No.
	S5182/2021	Reg.No. 44862191017			

					44862191017 is cancelled. Permitted to write the examination in next available chance for any semester exam
10	Afsal.A S5183/2021	S1 B.Com, August 2021 Reg.No. 15919811014	MSNIMT, Chavara	Possession of Xerox Copy	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 15919811014 is cancelled. Permitted to write the examination in next available chance for any semester exam
11	Mohammed Rayyan S5184/2021	S1 B.Com, August 2021 Reg.No. 15919811043	MSNIMT, Chavara	Possession of Xerox Copy	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 15919811043 is cancelled. Permitted to write the examination in next available chance for any semester exam
12	Remin Paul S5185/2021	S1 B.Com, August 2021 Reg.No. 15919811053	MSNIMT, Chavara	Possession of Xerox Copy	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 15919811053 is cancelled. Permitted to write the examination in next available chance for any semester exam
13	Surya Soman.S S5186/2021	S1 B.Com, August 2021 Reg.No. 15919811140	MSNIMT, Chavara	Possession of Xerox Copy	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 15919811140 is cancelled. Permitted to write the examination in next available chance for any semester exam
14	Muhammed Afsal.N S5187/2021	S1 B.Com, August 2021 Reg.No. 15920811008	MSNIMT, Chavara	Possession of Xerox Copy	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No.

					15920811008 is cancelled. Permitted to write the examination in next available chance for any semester exam
15	Ajin.A	S1 B.Com, August 2021	UIT Alappuzha	Possession of Manuscript	The S1 B.Com, August 2021 exam attended by the candidate with Reg.No. 15920957008 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5188/2021	Reg.No. 15920957008			
16	Neemu Jose	S1 M.Sc Mathematics, August 2021	SreeVidyadhir aja Arts & Science College, Karunagapally	Writings on back side of hall ticket	The S1 M.Sc ,August 2021 exam attended by the candidate with Reg.No. 62020809013 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5189/2021	Reg.No. 62020809013			
17	NandhuJayamon	S1 M.ScMathematics, August 2021	S.N.College, Kollam	Using Mobile Phone containing 'PDF' of notes	To cancel the particular paper (for which malpractice has been reported). Further,any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5190/2021	Reg.No. 62019132019			
18	Vishnu Nair.V	S2 BA Sociology (SDE), April 2021	S.N.College, Cherthala	Writings on Hall Ticket	The S2 BA, April 2021 exam attended by the candidate with Reg.No. 46850191090 is cancelled. Permitted to write the examination in next available
	S5191/2021	Reg.No. 46850191090			

					chance for any semester exam
19	Princy.C	S2 BA Malayalam Language & Literature, April 2021(SDE)	TKM College of Arts & Science, Kollam	Possession of Xerox Copy	The S2 BA, April 2021 exam attended by the candidate with Reg.No. 32848191112 is cancelled. Permitted to write the examination in next available chance for any semester exam
	S5193/2021	Reg.No. 32848191112			
20	Subin Mathew	S4 B.Com Commerce with Computer Application, May 2021	Mater Dei CMI College, Enath	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5196/2021	Reg.No. 13818160037			
21	Sivanandu.D	S1 BA English and Communicative English, August 2021	S.D.College, Alappuzha	Possession of Manuscript	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5197/2021	Reg.No. 13320125047			
22	Abhijith.R.B	S1 BBA, August 2021	Marian College of Arts & Science, Kazhakuttom	Possession of Manuscript	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19520896002 is cancelled. Permitted to write
	S5198/2021	Reg.No. 19520896002			

					the examination in next available chance for any semester exam
23	Sujith.S S5199/2021	S1 BBA, August 2021 Reg.No. 19519896051	Marian College of Arts & Science, Kazhakuttom	Possession of Manuscript	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19519896051 is cancelled. Permitted to write the examination in next available chance for any semester exam
24	Sneha.L S5200/2021	S1 BBA, August 2021 Reg.No. 19520961017	UIT Sasthamcottah	Possession of Xerox Copy	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19520961017 is cancelled. Permitted to write the examination in next available chance for any semester exam
25	AlthafSulaiman S5201/2021	S1 BBA, August 2021 Reg.No. 19520961005	UIT Sasthamcottah	Possession of Xerox Copy	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19520961005 is cancelled. Permitted to write the examination in next available chance for any semester exam
26	Pranav.P.S S5202/2021	S1 BBA, August 2021 Reg.No. 19519896033	Marian College of Arts & Science, Kazhakuttom	Possession of Manuscript	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19519896033 is cancelled. Permitted to write the examination in next available chance for any semester exam
27	Aleena Jose S5203/2021	S1 BBA, August 2021 Reg.No. 19520961004	UIT Sasthamcottah	Possession of Manuscript	The S1 BBA, August 2021 exam attended by the candidate with Reg.No. 19520961004 is cancelled. Permitted to write

					the examination in next available chance for any semester exam
28	Ashna.S	S4 B.Sc Bio-Technology, May 2021	MSM College, Kayamkulam	Possession of Xerox Copy	To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam
	S5204/2021	Reg.No. 35019117022			
29	Christy Nelson	III B.Com , April 2019	S.N.College, Cherthala	Possession of Printed Material	To cancel the particular paper (for which malpractice has been reported). Permitted to write the examination in next available chance for any exam
	A8455/2019 (IIIrd Call)	Reg.No. 3031648099			

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 12/01/2022, be approved.

Item No.36.125.03.01 Suspected malpractice reported by the Principal, S.N.College, Chempazhanthy in the S3 BA Political Science Degree Examination, January 2021 against the candidates 'Smt.Lekshmi.S.G' and 'Sri.Devuraj'- Personal hearing of the candidate 'Sri.Devuraj'- reg.

Suspected malpractice was reported by the Principal, from the centre of examination 'S.N.College, Chempazhanthy', in the S3 BA Political Science degree examination, January 2021 (Subject : Public Finance and Trade- EC 1331, held on 26.07.2021) against the candidates Ms.Lekshmi.S.G (Reg.no.14518127004) and Sri.Devuraj (Reg.no.14518127029). The Principal has reported the following facts:

- 1) The candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) was given the answerscript UI with serial number:932678, and the candidate with reg.no.14518127029 (*Sri.Devuraj*) was given the answerscript U1 with serial number:932684,
- 2) But the candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) has corrected and rewritten the register number as '14518127029' (*assigned to Sri.Devuraj*) in the respective answersheet,
- 3) This was identified by the invigilator later, on collecting the answersheet and reported to the Chief Superintendent,
- 4) It is suspected that this was done by the candidate with reg.no.14518127004 (*Ms.Lekshmi.S.G*) in order to help the candidate with reg.no.14518127029 (*Sri.Devuraj*).

Further the CBCS BA I tabulation section has reported the following details in respect of these candidates :

- 1) Both these candidates were caught for the said malpractice in the examination held on 26.07.2021 of the S3 examination, January 2021,
- 2) By considering the month and year of the examination instead of considering the actual date of examination, the results of the S6 examination, March 2021 have also been withheld alongwith the results of the S3 examination, January 2021.

The candidates Ms.Lekshmi.S.G and Sri.Devuraj were called for the personal hearing before the SC of the Syndicate on Students' Discipline on 10.01.2022 and they were present for the same. However the candidate 'Devuraj' was not permitted to attend the personal hearing on 10.01.2022, as he was not accompanied by his parents and was directed by the Committee to bring along his parents for attending the personal hearing, allowing him time for the same till the meeting of the Committee on 12.01.2022. The candidate 'Ms.Lekshmi.S.G' alongwith her parent was allowed to attend the personal hearing before the Committee on 10.01.2022 and the recommendations of the Committee in her case have already been made therein.

The candidate Sri.Devuraj attended the personal hearing before the SC of the Syndicate on Students' Discipline and he submitted a written statement before the Committee accepting the malpractice committed. The Committee also noted the fact that the register number '14518127029' in the answerscript of the candidate 'Sri.Devuraj' also seems to have been manipulated in the last two digits.

Recommendations of the Committee :

The Committee considered the above mentioned facts and considering the grave offence committed by the candidate 'Sri.Devuraj', made the following recommendations (in tune with the recommendations already made by the Committee held on 10.01.2022, in the case of the candidate 'Ms.Lekshmi.S.G') :

- 1) *To cancel all papers of the S3 BA, January 2021 and S6 BA, March 2021 degree examinations of this candidate,*
- 2) *Any other semester examinations, if at all, attempted by the candidate since January 2021 will be cancelled, and,*
- 3) *The papers of any semester examinations attended by the candidate prior to January 2021 will not be affected.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 12/01/2022, be approved.

Item No.36.125.03.02.

Suspected malpractice reported by the Principal, UIT Neyyatinkara in the S4 BBA Degree Examination, May 2021 against the candidate 'Roopak.S.S'- Personal hearing of the Principal-In-Charge and the invigilator on duty (based on the orders of the Vice-Chancellor on the recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 10.01.2022 related to the personal hearing of the candidate ' Roopak.S.S')-reg.

Suspected malpractice was reported on 03.09.2021, by the Principal-In-Charge Smt.Beena.C. Jacob from the centre of examination 'UIT Neyyatinkara' , in the S4 BBA degree examination, May 2021 (Subject : Entrepreneurship Development-BM 1441, held on 01.09.2021) against the candidate Sri.Roopak.S.S.(Reg.no.19519951045). The Principal-In-Charge Smt.Beena. C. Jacob has enclosed the report of the invigilator on duty, Smt.Sangeetha.S.V.(Lecturer in Computer Science, UIT Neyyatinkara) stating that the said candidate shouted at and pushed the said invigilator, tore the answerscript and went out of the exam hall alongwith the bits used for copying in the said exam, when confronted by this invigilator for possession of copy material.

The candidate Sri.Roopak.S.S was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 10.01.2022 and he was present for the same. In his written statement submitted before the Committee the candidate Sri.Roopak.S.S. has stated the following facts:

- 1) That the invigilator Smt.Sangeetha.S.V had forcefully snatched the said answerscript from him, due to which the said answerscript had got torn. He was told by the said invigilator to go out of the exam hall,
- 2) The said invigilator had further teared the said answerscript and behaved as if having personal vengeance towards him,
- 3) The said invigilator then fetched a written request from him for writing further examinations and did not permit him to write the examinations,and,
- 4) The said complaint has been submitted against him, eventhough he has not behaved in any manner resulting in inflicting any injury or pushing the invigilator as stated.

The Committee took note of the above mentioned facts and noted the fact that no copy material (as alleged by the said college authorities) has been submitted alongwith the report of malpractice or the torn answerscript submitted by the said authorities of the institution. The Committee considered the above mentioned facts and recommended to call the Principal-In-Charge Smt.Beena.C.Jacob and the invigilator on duty, Smt.Sangeetha.S.V (who were on duty on the day of the incident at UIT Neyyatinkara), to appear for a personal hearing in its meeting scheduled on 12.01.2022, before taking a final decision.

The Vice-Chancellor vide orders dtd.11.01.2022 has approved (subject to reporting to the Syndicate) the above recommendations of the Committee (related to the candidate 'Roopak.S.S') subject to reporting to the Syndicate, and, in addition, the Vice-Chancellor has also ordered to inform the said authorities of the college over the phone and through email about the scheduled hearing (due to paucity of time to inform the same via letter mode). Accordingly the Ad.A7 administration section (dealing with the various UITs of the University) was instructed via email to inform the said authorities of the institution to appear for the hearing on 12.01.2022. As ordered by the Vice-Chancellor, the matter has already been included in the minutes of the meeting of the Standing Committee of the Syndicate on Students' Discipline held on 10.01.2022, for reporting to the Syndicate.

Accordingly the Principal-In-Charge Smt.Beena.C.Jacob and the invigilator on duty, Smt.Sangeetha.S.V (who were on duty on the day of the incident at UIT Neyyatinkara) were present for the personal hearing before the Committee and they submitted the photostat copies of the manuscripts seized from the candidate.The Committee heard them and they submitted written statements before the Committee.

The Principal-In-Charge Smt.Beena.C.Jacob has stated the following facts before the Committee :

- 1) She found the said candidate 'Roopak.S.S' tearing the answerscript when she reached the examination hall (on being intimated by the invigilator about this incident). The invigilator had warned the candidate when he was found copying from scrap for the examination 'Entrepreneurship Development (Scheme 2017),
- 2) She offered a chance to the candidate to submit a statement relating to his mental illness, if any,
- 3) The parent of this candidate destroyed the said seized manuscript when called forth to the institution (in the light of this incident),and,
- 4) The above act of the candidate affected the smooth conduct of the examination and the candidate behaviour is very much unfair and hence she has requested the Committee to initiate disciplinary action against this candidate.

The invigilator on duty Smt.Sangeetha.S.V has stated the following facts before the Committee :

- 1) She was on exam duty in hall no.II and found the candidate 'Sri.Roopak.S.S' indulging in malpractice,
- 2) On asking, the candidate gave the bit papers , but tore the main sheet of the answerscript and pushed her and left the examination hall,
- 3) He threw the torn answersheet and the hall ticket outside the examination hall,and,
- 4) She had taken personal copies of the said manuscripts seized from the candidate, since she thought that this was a special case,and,is now submitting those photostat copies of the seized manuscripts,and,

- 5) The act of the candidate affected the conduct of the examination and disciplinary action must be initiated against this candidate.

Recommendations of the Committee :

The Committee considered the above mentioned facts and made the following recommendations:

- 1) *The Committee expressed its grave concern about the negligence and disregard of the University rules regarding the conduct of examinations, by the then Principal Smt.Beena.C.Jacob and the invigilator on duty Smt.Sangeetha.S.V and hence recommended to issue strict warning to both of them to adhere and abide by the University rules strictly in conduct of examinations, and,*
- 2) *In the case of the candidate 'Sri.Roopak.S.S', considering the gravity of the offense committed, it is recommended :*
 - (a) *All papers of the S4 BBA degree examination, May 2021 attempted by this candidate stands cancelled,*
 - (b) *All examinations, irrespective of semester, if at all, attempted by this candidate since the date of committing malpractice will be cancelled,*
 - (c) *The papers of other semesters attended by this candidate prior to the date of malpractice will not be affected, and,*
 - (d) *The candidate is permitted to write the examination in next available chance for any semester.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 12/01/2022, be approved.

Item No.36.125.03.03

Delayed submission of the seized material and associated documents by the Malpractice Prevention Squad related to the suspected malpractice reported in the S6 B.Com, March 2021 against the candidate 'Devanarayanan.B'-- As reported by the CBCS B.Com II tabulation section- Personal hearing of Sri.JosephLibin.K.L (Convenor, MPS Squad, Alappuzha-Pathanamthitta) as resolved by the Syndicate-reg.

Suspected malpractice has been reported for Possession of Copy material (Xerox Copy), against the candidate Sri.Devanarayanan.B (Reg.No.15918957020) in the S6 B.Com, March 2021 (Subject : Co-operative Accounting) held on 05.07.2021 at the Centre of Exam : UIT Alappuzha.

The CBCS B.Com II tabulation section has reported that the said seized materials were submitted alongwith the concerned documents by the Malpractice Prevention Squad to the University after the publication of the results (on 10.08.2021) of the said examination. The candidate has passed three subjects namely CO1641 Auditing (marks scored=33), CO1642 Applied Costing (marks scored=37) and CO1643 Management Accounting (marks scored=36) in the said S6 B.Com, March 2021 examination. From the dated seal of the Office of the Controller of Examinations in the documents submitted by the MPS Squad it is seen that these documents were submitted on 16.08.2021. A letter dtd.16.08.2021 has been submitted by Sri.JosephLibin.K.L(Convenor, MPS Squad, Alappuzha-Pathanamthitta) to the Controller of Examinations alongwith the malpractice documents stating that, he was unaware of the procedures relating to reporting of malpractice because of which the said malpractice was reported in a delayed manner.

The candidate 'Sri.Devanarayanan.B' was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 01.12.2021 and he was present for the hearing. The final decision in the case of this candidate has already been made as per the resolution of the meeting of the Syndicate held on 04.12.2021 (vide item no.34.117). Further the Standing Committee of the Syndicate on Students' Discipline held on 01.12.2021 took serious note of the lapse on duty on the part of Sri.JosephLibin.K.L (Convenor, MPS Squad, Alappuzha-Pathanamthitta) as mentioned above and recommended to summon him for a personal hearing in the next meeting of the Committee (Resolved to be approved by the meeting of the Syndicate held on 04.12.2021 ,vide item no.34.117.II.1).

Accordingly Sri.JosephLibin.K.L was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline and he was present for the same. He submitted a written statement before the Committee stating that he was unaware of the rules and regulations related to the reporting of malpractice in university examinations and has tendered his apology for the inconvenience caused.

Recommendations of the Committee :

The Committee recommended to accept the explanation furnished by Sri.JosephLibin.K.L and close the issue.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 12/01/2022, be approved.

Item No.36.125.03.04

Suspected malpractice reported by the Malpractice Prevention Squad in the S3 B.Com Commerce with Computer Application degree examination, January 2021 against four candidates from the Centre of Exam : UIT Muthukulam - Personal hearing of the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of the institution as resolved by the Syndicate-reg.

Four candidates were reported for suspected malpractice by the Malpractice Prevention Squad from the examination centre 'UIT Muthukulam', in the S3 B.Com Commerce with Computer Application degree examination, January 2021, for possession of copy material. These candidates are Abhirami.S (Reg.No.13819994002), Hareesh (Reg.No.13819994012), Ashwin.R.Varma (Reg.No.13819994010) and Akash.R (Reg.No.13819994004).

All these candidates were called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 30.11.2021 and they were present for the hearing. The Committee made appropriate recommendations with respect to these 3 candidates and the said recommendations were approved vide item no.34.117, of the resolution of the meeting of the Syndicate held on 04.12.2021.

Further the Standing Committee of the Syndicate on Students' Discipline held on 30.11.2021(as mentioned above) also noted the register numbers of these candidates which are in close proximity to each other and felt apprehensive about chances of possible mass copying in the said malpractice cases. The Committee opined that there appears to be lapse on duty on the part of the Invigilators and Chief Superintendent in University Examinations of the institution.The Committee recommended to call the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of UIT Muthukulam who were on duty on the day of the incident, for a personal hearing in the next meeting of the Committee. The meeting of the Syndicate held on 04.12.2021 (vide item no.34.117.I.02) resolved to approve the above recommendations of the Committee.

Accordingly the Principal,Chief Superintendent in University Examinations and the concerned invigilator/s of UIT Muthukulam were called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline. The hearing was attended by only the Chief Superintendent in University Examinations Sri.Manoj.R(Lecturer in CS,UIT Muthukulam). He submitted a written statement before the Committee stating that strict instructions were issued to the invigilators regarding the conduct of University Examinations.

Recommendations of the Committee :

The Committee heard the Chief Superintendent in University Examinations of UIT Muthukulam,Sri.Manoj.R and directed him to convey the concern of the Syndicate to the College and to instruct all the invigilators of the institution, to be more vigilant and careful in order to avoid such incidents in the future.The Committee expressed displeasure at the absence of the invigilator/s (on duty on the day of the incident at UIT Muthukulam) for the personal hearing, and further recommended to send a show cause notice to the said invigilator/s of the institution for the absence in the hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Student's Discipline held on 12/01/2022, be approved.

Item No.36.125.03.05

Malpractice reported in the S5 B.Sc Zoology, February 2021 Degree Examination related to the answerscript of the candidate 'Vineetha.V' - As reported by the Additional Examiner from CV Camp- Conducting detailed enquiry on the matter as referred by the Syndicate - reg.

Suspected malpractice was reported in the S5 B.Sc Zoology, February 2021 Degree Examination related to the discrepancy noted in handwriting in the answerscript of subject 'Immunology & Microbiology' with false no.128630 as stated by the Additional Examiner from the CV Camp. This answerscript with false no.128630 belongs to the candidate 'Vineetha.V' (Reg.No.250/18140032) from the Centre of Exam: St.Stephens College, Pathanapuram.

The candidate was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.09.2021 and she was present for the same. In her written statement submitted before the committee, the candidate 'Vineetha.V' has stated that she writes in different handwritings and has further stated that she will not repeat such a mistake. The Committee heard the candidate and verified the candidate's handwritings on some sample scripts written by her during the personal hearing and crosschecked the same with her answerscript. The Committee felt that the handwriting of the candidate in her answerscript and the sample scripts were not matching with each other and hence made the following recommendations:

" To cancel the particular paper (for which malpractice has been reported). Further, any other papers, irrespective of semester, if at all, attempted by the candidate since the date of committing malpractice will be cancelled. Permitted to write the examination in next available chance for any semester exam." The meeting of the Syndicate held on 28.10.2021 (vide item no.33.69.II) resolved that the above recommendations of the Standing Committee of the Syndicate on Students' Discipline held on 29.09.2021 be approved.

Further the meeting of Syndicate held on 04.12.2021 (vide item no.34.134) considered the request from Sri.R.Arunkumar, member, Syndicate and resolved that the matter be referred to the Standing Committee of the Syndicate on Students' Discipline for detailed enquiry.

Accordingly two other answerscripts (bearing false no.s.127276 & 130198 of the same semester examination) of this candidate 'Vineetha.V' were fetched and placed alongwith the answerscript (reported for malpractice from CV Camp) before the Standing Committee of the Syndicate on Students' Discipline held on 29.12.2021. The Committee verified all the three answerscripts of this candidate and made the following recommendations:

- 1) To authorise the Controller of Examinations to arrange for examining the answerscript (subject 'Immunology & Microbiology') of the candidate 'Vineetha.V' by two independent senior subject experts (related to the subject 'Immunology & Microbiology' from any Govt./ Aided College). These subject experts should examine the said answerscript in conjunction with the other two answerscripts (stated above) and furnish an expert opinion on the issue of apparent discrepancy noted in handwriting of this candidate and to place the report before the next meeting of the Committee, and,
- 2) The Committee further recommended to seek the orders of the Vice-Chancellor to implement the recommendation stated in sl.no.(1) above at the earliest so as to place the report of the two independent senior subject experts in the next meeting of the Committee.

Sanction dated 03.01.2022 was accorded by the Vice Chancellor for implementing the decision of the Standing Committee of the Syndicate on Students' Discipline held on 29.12.2021. Further the minutes of the said meeting of the Committee has been forwarded for placing before the Syndicate for consideration and approval.

Further the two answerscripts (of the candidate 'Vineetha.V') with false no.s.127276 and 130198 of the same S5 B.Sc Zoology February 2021 examination, were fetched from the CBCS B.Sc I tabulation section and forwarded to the Controller of Examinations for compliance of the orders of the Vice-Chancellor (as mentioned above). Accordingly all the said three answerscripts of the

- 6. ഡോ.പി.എം.രാധാമണി, (കൺവീനർ, നെൽകൃഷി) ഒപ്പ്
- 7. ഡോ . പി . രാഘവൻ, (സ്പെഷ്യൽ ഓഫീസർ, ഹരിതാലയം പ്രോജക്ട്) ഒപ്പ്
- 8. ഡോ. ടി. എസ് സ്വപ്ന, (പ്രൊഫ് . & ഹെഡ്, ബോട്ടണി വിഭാഗം) ഒൺലൈൻ
- 9. ഡോ. എസ്. സുഹറാബീവി (കൺവീനർ, വെജിറ്റബിൾ കൃഷി) ഒൺലൈൻ
- 10. ഡോ . ഇ. എ . സിറിൽ, (കൺവീനർ , ബനാന കൾട്ടിവേഷൻ) ഒൺലൈൻ
- 11. ഡോ.എസ്.ഷിബുരാജ്, (കൺവീനർ, ലേ റസ്റ്റ് ട്രീ പ്ലാന്റേഷൻ) ഒൺലൈൻ

കാര്യവട്ടത്ത് നിലവിൽ ഹരിതാലയം പ്രോജക്ടിന്റെ ഭാഗമായി നടപ്പിലാക്കിക്കൊണ്ടിരിക്കുന്ന കൃഷികളെ 19 / 0 1 / 2022 ൽ കൂടിയ ഹരിതാലയം മോണിറ്ററിങ് കമ്മിറ്റി വിശദമായി വിലയിരുത്തി.

കാര്യവട്ടത്തെ രണ്ടാംഘട്ട നെൽകൃഷിയുടെ വിളവെടുപ്പ് 18/01/2022 ൽ പൂർത്തിയാക്കാനും കൊയ്തെടുത്ത നെല്ല് ഏകദേശം 4 ടണ്ണോളം വരാനു സാധ്യതയുണ്ടെന്നും അളന്നെടുത്താൽ മാത്രമേ കൃത്യമായി പറയാൻ കഴിയുകയുള്ളൂ എന്നും ഹരിതാലയം ചീഫ് കോർഡിനേറ്റർ ഡോ. പ്രമോദ് കിരൺ ആർ .ബി അവർകളും നെൽകൃഷി കൺവീനർ ഡോ.പി.എം. രാധാമണി അവർകളും കമ്മിറ്റിയെ അറിയിച്ചു. നിലവിൽ കരാർ ഏല്പിക്കപ്പെട്ടിട്ടുള്ള കഴക്കൂട്ടം അഗ്രോസർവീസ് സെന്ററിനെ ഒരു വിള കൃഷി കൂടി ഏല്പിക്കാനും ഇപ്പോൾ പൂർത്തിയാക്കിയിട്ടുള്ള കൃഷിക്ക് അവർ സമ്മതിച്ചിരുന്ന അതേ തുക കൊണ്ട് തന്നെ അടുത്ത കാലവർഷത്തിന് മുൻപ് കൃഷിചെയ്യാമെന്നും അത്തരത്തിൽ കൃഷി നടപ്പിലാക്കിയാൽ അത് NAAC സന്ദർശനത്തിന്റെ സമയത്ത് അതിന്റെ പ്രയോജനം ലഭിക്കുമെന്നും വിലയിരുത്തി കൊണ്ട് പ്രസ്തുത കൃഷി വേഗത്തിൽ നടപ്പിലാക്കാൻ കമ്മിറ്റി ശുപാർശ ചെയ്തു .

കാര്യവട്ടത്ത് നടപ്പിലാക്കിക്കൊണ്ടിരിക്കുന്ന പച്ചക്കറി കൃഷിയുടെ ഭാഗമായി പാറശാല മോഡൽ അഗ്രോ സർവീസ് സെന്റർ കൃഷി നിർത്തിപ്പോയ 2.50 (രണ്ടര) ഏക്കർ സ്ഥലത്ത് വീണ്ടും കൃഷി നടത്തുന്നതിന് വേണ്ടി ബോട്ടണി വകുപ്പിന് 1.50 (ഒന്നര ലക്ഷം) ലക്ഷം അനുവദിക്കുന്നതിനായി കമ്മിറ്റി ശുപാർശ ചെയ്തു .

ഹരിതാലയം പ്രോജക്ടിന്റെ ഭാഗമായി കരാർ അടിസ്ഥാനത്തിൽ ജോലി ചെയ്യുന്ന ശ്രീ അനസ് മുഹമ്മദ്, ശ്രീ സജി എസ് എന്നിവർ കാലാവധി പൂർത്തിയാക്കിയതായി ബോട്ടണി വിഭാഗം മേധാവി ഡോ ടി എസ് സ്വപ്ന അവർകൾ കമ്മിറ്റിയെ അറിയിച്ചതിന്റെ അടിസ്ഥാനത്തിൽ ബോട്ടണി വിഭാഗത്തിൽ നിലവിലുള്ള ലിസ്റ്റിൽ നിന്നും അടുത്ത വ്യക്തികളെ കരാർ അടിസ്ഥാനത്തിൽ ജോലിക്ക് എടുക്കാനും കമ്മിറ്റി ശുപാർശ ചെയ്തു .

ഹരിതാലയം പ്രോജക്ടിന്റെ ഭാഗമായി നടപ്പിലാക്കിക്കൊണ്ടിരിക്കുന്ന നെൽകൃഷിക്ക് സബ്സിഡി ലഭിക്കുന്നതിന് സർവകലാശാല ഭൂമി 'പുരയിടം' 'നില'മാക്കി മാറ്റുക എന്നത് അപ്രായോഗികമായതിനാൽ പ്രസ്തുത വിഷയത്തിൽ സംസ്ഥാന കൃഷി വകുപ്പ് മന്ത്രിയുടെ ഇടപെടൽ അഭ്യർത്ഥിച്ചു കൊണ്ട് രജിസ്ട്രാർ തലത്തിൽ കത്ത് നൽകിയിട്ടുണ്ടെന്നും ലഭ്യമായ ഇടപെടലുകൾ ഇപ്പോഴും നടത്തിക്കൊണ്ടിരിക്കുന്നുണ്ടെന്നും ഹരിതാലയം സ്പെഷ്യൽ ഓഫീസർ ഡോ . പി . രാഘവൻ അവർകൾ കമ്മിറ്റിയെ അറിയിച്ചു .

കമ്മിറ്റി 10 . 40 ന് അവസാനിച്ചു.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Harithalayam Monitoring Committee held on 19.01.2022, be approved.

Item No.36.127 *Department of Botany– Regularization of the Provisional Advance sanctioned towards the "Purchase of Consumables (Chemicals, Glassware, other lab items)", "Repair & Maintenance" & "Field work and Travel" in connection with the Implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' - Request for ratifying the inordinate delay on the part of the department in initiating the process of regularization – Consideration of-reg (PLAI)*

Sanction has been accorded by the Vice- Chancellor, vide U. O. No. Pl.A1/Bot/1359/17 dated 25.02.2017, to release an amount of Rs. 19,50,000/- (Rupees Nineteen lakh and fifty thousand only) as Provisional Advance to Dr. S. SuharaBeevy, Head, Department of Botany, as provisional advance towards the "Purchase of Consumables (Chemicals, Glassware, other lab items)", "Repair & Maintenance" & "Field work and Travel" in connection with the Implementation of the Specific Project titled 'Establishment of Translational Research Facility in Plant Cell Culture Technology' in the Department, under the State Plan Grant for the year 2016-17.

After the completion of the above activities/purchases, the Head vide letter no. 22/BOT/Schemes/915/2021 dated 31.08.2021 has forwarded the Voucher Verification Report dated 17.08.2021 issued by the Deputy Registrar, Campus Administration, admitting expenditure to the tune of Rs.19,60,430/- (Rupees Nineteen lakh sixty thousand four hundred and thirty only) and requested to regularize the provisional advance drawn. The Head has also requested sanction for recouping the amount Rs. 10,430/- (Rupees Ten thousand four hundred and thirty only), expended over and above the sanctioned advance, owing to the escalation in currency exchange rates, to the PD Account of the Department.

The Finance considered the above request and remarked to obtain clarifications from the Head for the inordinate delay in initiating the regularization process of the proposed provisional advance (i.e. by almost three years), in spite of the receipt of final bills for the same in the month of December 2017 itself.

Accordingly, the Head Department of Botany, vide letter no.22/BOT/1175/21dated 17.12.2021, has furnished the following clarifications for the inordinate delay in initiating the regularization process of the proposed provisional advance:

1. The process of regularization was started in the year 2019. The Department had submitted the original bills along with receipts for voucher verification to the Deputy Registrar Campus administration on April 2019 (letter No. 22/BOT/3/2019 Dated 01.04.2019).
2. But, initially the audit raised certain objections with regard to the bill/vouchers submitted for the regularization and later the department cleared all the objections and re-submitted the bills for voucher verification.
3. Subsequently, the department received the requisite Voucher verification Report on 17th August 2021 and submitted the request for administrative sanction for regularizing the Provisional Advance on 31st August 2021.

Thereafter, the finance remarked that based on the clarification furnished by the Head, Department of Botany for the delay in submitting the bills for regularising the advance, the action taken by the HOD may be ratified by the competent authority, at the first instance.

Accordingly, the file was put up for obtaining Administrative Sanction of the Vice-Chancellor for ratifying the inordinate delay on the part of the department(i.e. by almost three years) in initiating the process of regularization of the Provisional Advance sanctioned to Dr. S. SuharaBeevy, former Head, Department of Botany vide U.O. No. Pl.A1/Bot/1359/17 dated 25.02.2017, in spite of the receipt of final bills for the same in the month of December 2017, on the basis of the clarifications furnished by the Head in the letter dated 17.12.2021 and the Vice-Chancellor has ordered to place the proposal before the Syndicate for consideration.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to ratify the inordinate delay on the part of the department in initiating the process of regularization of the Provisional Advance sanctioned to Dr. S. SuharaBeevy, former Head, Department of Botany vide U. O. No. Pl.A1/Bot/1359/17 dated 25.02.2017, in spite of the receipt of final bills for the same in the month of December 2017, on the basis of the clarifications furnished by the Head vide letter dated 17.12.2021.

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Item No.36.128 **University of Kerala - Centre for Renewable Energy & Material -
Engagement of Lecturer on Contract basis – Consideration of-reg.**

(Ad DIII)

The Selection Committee for the engagement of Lecturer on Contract basis in the Centre for Renewable Energy & Material, University of Kerala, Kariavattom recommended that 10 Candidates

were eligible for the post of Contract Lecturer and they were ranked in the order of the merit as given below.

Sl. No	Name of the Candidate	Mark	Rank	Community
1	DILIMON. V.S	83.66	I	Ezhava
2	SAMEERA.S	82.33	II	Muslim
3	AMEEN SHA . M	80.44	III	Muslim
4	SANJU. K.S	69.13	IV	OBC
5	JINEESH . P	63.4	V	SC
6	KANAKANGI.S.NAIR	62.42	VI	OC
7	LEKSHMI D.R	58.2	VII	OC
8	ANJU .V	56.84	VIII	OC
9	RAJINA . S.R	53.87	IX	Muslim
10	SAUMYA KRISHNAN	51.49	X	OC

The following proposals were put forward regarding the engagement of two contract lecturers in the Centre for Renewable Energy & Material.

10. Sri. Dilimon V.S rank no.1 Turn 1 (open) may be engaged as Contract Lecturer in the Centre for Renewable Energy & Material.

11. There is no Ezhava candidate in the Rank list in order to fill 2nd turn.

It may be noted that as per the old system of recruitment followed by KPSC, if a vacancy falls due to the absence of candidate in that particular community, that vacancy used to be filled by loan from the next reservation community. In this case, if this system is followed, the vacancy will go to SC candidate. But this system was abolished by Government vide GO (P) No. 7/2006/P & ARD dtd. 08/03/2006 thereby amending Rule 15(a) of KS&SSR, these NCA i.e. No Candidate Available vacancies has to be filled by issuing NCA Notification. Since the appointment proposed here is on contract basis and re-notification is not feasible in the case of contract appointments for period of 11 months, the proposal for filling up the vacancy with 3rd turn Open after keeping the 2nd turn vacant is placed before the Syndicate for consideration. [Since the 2nd turn has to be filled with Ezhava candidate only, this turn will be carried over to the next Rank list and NCA vacancies can be filled first from the next Rank list. Moreover there is no provision to fill the vacancy with 4th turn SC overtaking 3rd turn when Open candidates are available in the Rank list]

As per the orders of the Vice-Chancellor, the proposals (1) and (2) above regarding the engagement of two contract lecturers in the centre for Renewable Energy and Materials is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to engage Sri. Dilimon V.S (open) and SAMEERA.S (Muslim) as Contract Lecturer in the Centre for Renewable Energy & Material and the 2nd turn Ezhava candidate shall be carried over to the next Rank list and NCA vacancies to be filled first from the next Rank list.

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Item No.36.129 **University of Kerala - CLIF - Renewal of AMC of Shimadzu LCMS-8045 System –Consideration of- reg.**

(Ad DIII)

The Hon. Director, CLIF has stated that the 3 year warranty period of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) installed in CLIF on 19.04.2018 has expired and has forwarded the quotation for Annual Maintenance contract received from M/s.Spincotech Pvt. Ltd. for a period of three years w.e.f 01/01/2022 to 31/12/2024 for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST.

He has requested that sanction may be accorded for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, expenditure to be met from MH-59(e)- CLIF – 4-3020 – Maintenance of Equipment provided in the current year Budget of the University as detailed below.

Period of AMC	Amount (Inclusive of GST @ 18%)
01.01.2022 to 31.12.2022	3,83,500
01.01.2023 to 31.12.2023	4,02,675
01.01.2024 to 31.12.2024	4,22,809
Total Amount	12,08,984/-

SI No	Description	SID	HSN Code	From	To	Amount	Tax 18%	Net Amount
1	AMC for LCMS-8045	S0001 /18978	998719	01.01.2022	31.12.2022	325000	58500	383500
2	AMC for LCMS-8045	S0001 /18978	998719	01.01.2023	31.12.2023	341250	61425	402675
3	AMC for LCMS-8045	S0001 /18978	998719	01.01.2024	31.12.2024	358313	64496	422809
	Total					10,24,563	1,84,421	12,08,984

Finance has provided endorsement Endt.FOS.4951/Finance I/2021-22 dated 15/01/2022.

As per the orders of the Vice-Chancellor, the request from Hon. Director, CLIF for entering into AMC of Shimadzu LCMS-8045 System (Liquid Chromatography Tandem Mass Spectrometer) with M/s Spincotech Pvt. Ltd. for a period of three years for an amount of Rs.12,08,984/- (Rupees Twelve Lakhs Eight thousand Nine Hundred and Eighty Four only) inclusive of GST, may be placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.36.130

KSCSTE sponsored Environment & Ecology Programmes-project titled “ Petrogenesis of mafic and Ultramafic rocks of Wayanad,Kannur and Kasargod districts Kerala:Implications of archean crustal evolution and metallogeny” by Dr.Anil kumar.Y, Assistant Professor, Department of Geology , University of Kerala as Principal Investigator ,Dr.A.P.Pradeep Kumar, Professor, Department of Geology , University of Kerala and Dr.Sajin Kumar.K.S,Assistant Professor, Department of Geology , University of Kerala as the Co-Investigators- Release of second instalment of grant-in-aid - Sanctioned- reporting of-reg.

(Ad.FI)

The KSCSTE has sanctioned financial assistance to the project under the Environment & Ecology Programmes titled “Petrogenesis of mafic and Ultramafic rocks of Wayanad,Kannur and Kasargod districts Kerala:Implications of archean crustal evolution and metallogeny” to Dr.Anil kumar.Y, Assistant Professor, Department of Geology,University of Kerala, Kariavattom as Principal Investigator, Dr.A.P.Pradeep Kumar,Professor,Department of Geology, University of Kerala and Dr.Sajin Kumar.K.S,Assistant Professor, Department of Geology , University of Kerala as the Co-Investigators at a total cost of Rs.16,88,000/- (Rupees Sixteen lakhs and eighty eight thousand only) for a period of two years. The first installment of Rs.7,79,000/- (Rupees Seven lakhs seventy nine thousand only) was released to Dr.Anil kumar.Y

KSCSTE has released an amount of Rs.7,59,330/--(Rupees Seven lakhs fifty nine thousand three hundred and thirty only) being the second instalment of grant-in-aid to Dr.Anil kumar.Y, Assistant Professor, Department of Geology,University of Kerala, Kariavattom .

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs..7,59,330/--(Rupees Seven lakhs fifty nine thousand three hundred and thirty only)) received from KSCSTE being the second installment of grant-in-aid to Dr.Anil kumar.Y, Assistant Professor, Department of Geology,University of Kerala, Kariavattom and Principal Investigator of the project by meeting the expenditure from the head of account “ Part III-MH 80A-Grants from Government of Kerala II Schemes -9/7268-“Petrogenesis of mafic and Ultramafic rocks of Wayanad,Kannur and Kasargod

districts Kerala:Implications of archean crustal evolution and metallogeny” provided in the current year's Budget Estimates of the University.

U.O No.Ad.FI/3902/2017 dated 13/01/2022 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.36.131 Kerala University Union – Extension of term - request submitted by Sri NakulJayachandran, General Secretary – Consideration of – reg. (Election Section)

Ref: Submission made by the Sri NakulJayachandran, General Secretary KUU dated, 28.12.2021

Sri NakulJayachandran, General Secretary, Kerala University Union, vide submission referred to above has requested permission for further extension of term of the present University Union. In the submission to the Vice Chancellor, it is stated that the conduct of college union elections are not yet completed. The University Union is necessary for the academic and non academic activities of the students. Hence, it is requested to extend the term of the University Union upto next Union is constituted.

It may also noted that, considering the requests of the Chairperson, Kerala University Union, the meeting of the Syndicate held on 13.04.2021 (Item No.26.59) **resolved to extend the term of present Kerala University Union up to 31st August 2021** and the extension is granted vide Notification No.Election/KUU/Ext.term/2021 dated, 06.05.2021. **A further extension of term up to 31st December 2021** was granted by the meeting of the Syndicate held on 17.08.2021(Item no.31.55) considering the Second request of the Chairperson and extension is granted vide notification no. Election/KUU/Ext.term/2021 date 14.09.2021.

It may also noted that the office bearers of the present Kerala University Union were elected on 08.01.2021 by the University Union Councilors elected for the Academic Year 2019-2020. Now the process for the **College Union Election 2021-22** is initiated and the date of election is scheduled on 25th January 2022 as per the resolution of the Meeting of the Syndicate held on 23.12.2021, vide item No. 35.54. As per the direction, a model programme schedule approved by the Vice Chancellor for the conduct of College Union Election 2021-22 was forwarded along with the instructions to the Principals were already sent through email. The letters to the principals and further instructions were also uploaded in the University website and the press release regarding the conduct of College Union Election is also published. As per information most of the colleges initiated the process even in the Covidsituation..

Clause 21 (3) – of the Bye Laws of the Kerala University Union for students states that, **“Notwithstanding anything contained in theses Bye-Laws, the Syndicate shall have power to reconstitute the General Council and/or Executive Committee or Accounts Committee or fill up the casual vacancies in these bodies by nomination or any other method as the Syndicate may decide, in case the elections could not be conducted as envisaged.”**

As ordered by the Vice Chancellor, the request made by the General Secretary, Kerala University Union *for a further extension of term of the union up to next union is constituted is placed before the Syndicate for consideration and appropriate decision.*

Resolution of the Syndicate

RESOLVED to grant extension of the term of present Kerala University Union for further three months or up to next union is constituted, whichever is earlier.

Item No.36.132. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022 approval of- reg.

(Ac.EI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on **18.01.2022** is placed before the Syndicate for Consideration and Approval (Minutes appended).

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON ACADEMICS AND RESEARCH**

Date : 18th January, 2022
Time : 02.00 p.m.
Venue : Syndicate Room

Members Present

1. Dr. S. Nazeeb (Convenor)
2. Adv. Muralidharan Pillai .G. (Online)
3. Prof. K. Lalitha(Online)
4. Sri. Jairaj.J
5. Dr. Vijayan Pillai.M (Online)
6. Dr. Gopchandran. K.G.

Members Absent

1. Dr. K.B.Manoj
2. Adv. A. Ajikumar
3. Sri. Arunkumar. R.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A1 Recognition as Research Supervisor – Dr.Dhanya B Nair in the subject History under the Faculty of Social Sciences- reg.

Name : Dr.Dhanya B Nair , Assistant Professor, Dept. of History, NSS College, Cherthala.
Subject : **History**
Faculty : **Social Sciences**
Facility Centre : Iqbal College ,Peringamala
Request : Recognition as research supervisor in History

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A2 Ph.D Registration in History – January 2021 Session - Smt. Aswathy B.S. - reg.

The Head, Dept. of History , University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 25.03.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	23467
Name	Aswathy B.S
Full Time/Part Time	Full Time
Centre	University College ,Palayam, Thiruvananthapuram
Supervisor	Dr.Gopakumaran Nair .N Associate Professor & Guide,Dept. of History Govt.Arts College,Thiruvananthapuram
Basic Qualification	MA History in April 2018,(77.33%) from University of Kerala
Eligibility Criteria	UGC NET in the subject History held on 02/12/2019. Date of declaration of NET result is 31 st December 2019
Additional Qualifications, if any	M.Phil Degree in History (Dissertation Submitted)

she has submitted the following documents and her application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research Centre.
3. Attested copy of MA Degree Certificate and Marklists .
4. Attested copy of UGC NET Certificate .
5. Synopsis of the proposed Research
6. Fee Receipt of Rs. 550/- towards Registration fee

The **Doctoral Committee in History ,held on 25/03/2021**, recommended to grant Full-time Ph. D registration to Smt. Aswathy B. S., under the guidance of Dr. Gopakumaran Nair.N., at University College, Tvpm, by considering her UGC -NET ,and exempting her from the Paper -1 (Research Methodology) of her course work examination ,as she had submitted her M.Phil dissertation.

As per University Regulations, a candidate for whom M.Phil dissertation stands evaluated, but the viva Voce remains yet to be scheduled may be admitted to the programme of the same institution.

Clarifications was sought from the Chairman, Doctoral Committee in this regard. In reply to the letter, Dr.Jinimon, Head of the Department (i/c) remarked date of submission of dissertation of Smt.Aswathy B.S as a partial fulfillment for the award of M.Phil degree is not known to the Chairman Doctoral Committee in History as the dissertation of the respective candidate was directly given to the Controller of Examinations. The **evaluation of M.Phil Dissertation and viva-voce of the respective candidate was conducted by the Department on 06.08.2021** .The result of her M.Phil Course is yet to be declared. Dr. Jinimon hence stated that the date of evaluation of Dissertation by the External Examiner and Internal Examiner, Viva-voce examination of M.Phil Programme of Smt. Aswathy B.S. are not prior to the date of Departmental Doctoral Committee Meeting.

The proposed research supervisor of the candidate has submitted a request to exempt the candidate from Paper-1 of Course Work examination. The proposed supervisor has stated that the delay caused in submission of her M. Phil dissertation was due to the prevailing Covid pandemic.

The Syndicate at its meeting held on 28.10.2021 vide item No.33.10.A17 considered the request of Smt.Aswathy B S along with the recommendations of Standing Committee on Academics and Research, and resolved to obtain specific remarks from IQAC,on whether the candidate is eligible for exemption from Research Methodology, Paper-1 of Course Work Examination, after examining the related Documents.

The Director,IQAC has remarked that "considering Clause 2.5 of the University Regulations on P hD, Smt. Aswathy may be exempted from Course work on research methodology Paper 1, if her M Phil Dissertation stand evaluated prior to P hD admission and the evaluation shows successful completion of the M Phil work".

As per orders of the Hon'ble Vice-Chancellor the matter of exempting Paper-I of Course Work examination in r/o Smt. Aswathy B.S., along with the remarks of the Director, IQAC, is placed before the Standing Committee of the syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to grant full time Ph.D registration to Smt. Aswathy B S in the subject History with UGC NET in History as the eligibility criteria, by exempting the Paper I of course work examination as the candidate qualified the M.Phil Degree.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A3 *Part-time Ph.D Registration in Education in respect of Smt.Saumya Reghunath - July 2020 Session -reg.*

The Head, Dept. of Education, University of Kerala, Thycaud has forwarded the minutes of the meeting of the Doctoral Committee held on 24.11.2020 in respect of the following candidate for Ph.D registration in the subject Education along with the application, relevant documents and course work details. The Committee had recommended granting Ph.D registration to the candidate. Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name	Saumya Reghunath Assistant Professor in English, Rama Vilasom Training College, Valakom, Kollam. Student ID: 23108	Name	Dr. Ajimol P G
Subject/ Faculty	Education & Education	Designation	Associate Professor N.S.S Training College, Pandalam.
Full-Time/ Part- Time	Part-Time	Date of Superannuation	03.05.2025
Basic Qualification	M.Ed Degree (March 2009) with first class (66.11 %) from University of Kerala	Ordinal Status of the applicant	To be registered as the first research scholar
Eligibility Criteria	Teaching Experience (9 years) . Working as Assistant Professor in English, R.V. Training College, Valakom since 01.07.2011	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	N.S.S Training College, Pandalam.

She has submitted the following documents and her application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of M.Ed Degree Certificate & Marklist.
4. Experience certificate.
5. NOC from the Employer
6. Fee Receipt of Rs. 560/- towards Registration fee (FFR No:712 dated 11.01.2021)

As per "clause g" of the U.O dated 06.05.2019 " Lecturers working on contract basis in KUCTE, UIT, UIM and Self financing Colleges affiliated to the University ,provided they have service of 5 academic years, are eligible for part time Ph.D registration".

The Chairman Doctoral Committee had forwarded 25 % certificate in which it is clearly specified that Smt. Saumya Reghunath, the candidate seeking part time registration in the subject Education under Faculty of Education comes under the limit of 25% of the available vacancies as per U.O dated 06.05.2019.

Clause 4(b) in the 'Regulations Related to Registration and the Award of Degree of Doctor of Philosophy', which reads as "College/University teachers with seven years teaching experience be exempted from the entrance test" for Ph.d registration. No distinction has been specified with regard to the status of the college. However till date only the teaching experience of the Aided/Govt. college has been reckoned for the above purpose. Reason is that the appointments/promotions of self-financing college teachers are not being submitted to the University for approval and hence it cannot be ascertained whether their appointments/promotions are made in conformity to the norms of the University. However some self-financing Training colleges are submitting their staff list for endorsement of the University for NCTE recognition.

Ac.F1 section has remarked that Smt.Saumya Raghunath, Asst. Professor in English, Rama Vilasom Training College ,Valakom has been working in the training college w.e.f 01.7.2011, as per the staff list endorsed by the University.

The Syndicate at its meeting held on 13.04.2021 vide item No: 26.80.A29 considered the matter along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to place the matter before the Standing Committee of the Academic Council.

The Standing Committee of the Academic Council at its meeting held on 30.06.2021 vide item No: 18 considered the matter and resolved to refer the matter to the Academic Council. The Academic Council at its meeting held on 07.10.2021 vide item No: 12 considered the matter and resolved to refer the matter to the Syndicate. The Syndicate at its meeting held on 04.12.2021 vide item No: 34.86 considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice- Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and **Recommendations.**

1. Granting of part time Ph.D registration in Education in the July 2020 session in respect of Smt. Saumya Reghunath considering her seven years teaching experience in a self-financing training college as an eligibility criteria in lieu of qualifying Ph.D Entrance test .
2. A general decision **regarding the matter of considering minimum of seven years teaching experience in self financing Colleges affiliated to the University of Kerala as eligibility criteria for Ph.D registration in lieu of Ph.D entrance test, the facility already given to the regular teachers of Aided/Government teachers and teachers of University departments as per University regulations.**

Recommendation: *The Committee considered the above matter and recommended to entrust the Director, IQAC to submit a detailed report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.: A4 *Conversion of Ph.D Registration full time to part time - Smt. Athira Narayanan - Sociology – reg.*

Name : Smt. Athira Narayanan
 Subject : Sociology (Full time)
 Research Supervisor : Dr. Nisha Jolly Nelson, Assistant Professor, Dept. of Sociology, Loyola College of Social Sciences, Sreekariyam, TVPM
 Research Centre : Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram
 Request : Conversion of mode of registration to Part time w.e.f. 01.07.2021FN

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A5 *Ph.D Research –Change of Research Supervisor & Inclusion of Co-Supervisor – Application submitted by Smt. Shagi G.U. – Computational Linguistics – reg.*

Name : **Smt. Shagi G U**
 Subject : Computational Linguistics (Full-time)
 Research Supervisor : Dr. Rose Mary A, Associate Professor (Rtd), Dept of Linguistics, University of Kerala, Kariavattom, TVM (Retired Faculty)
 Co-Supervisor : Dr. Aji S
 Research Centre : Dept. of Linguistics, University of Kerala, Kariavattom, TVM
 Requests : 1. Change of Research Supervisor to Dr. Aji S, Associate Professor, Dept. Of Computer Science, University of Kerala, Kariavattom. (Regular Supervisor) (Date of superannuation: 31/05/2037)
 2. Inclusion of the Dr. S. Prema, Assistant Professor in Linguistics as Co-Supervisor.

Recommendation: *The Committee considered the above matter and recommended to direct the Chairman, Doctoral Committee in Linguistics to convert the decision as per the conditions mentioned in U.O.No.Ac.E1.C/2014 dated 24.07.2014*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A6 Recognition as approved Research Centre – Dept of Chemistry, St.Stephen's College, Pathanapuram-reg

An application has been forwarded by the Principal, St.Stephen's College, Pathanapuram for recognising the Dept of Chemistry of that institution as an approved research centre of University of Kerala.The required fee for Centre Recognition ₹11025/-, Inspection Commission fee ₹2100/-has been remitted.

As per the application submitted, following teachers working at the Dept of Chemistry, St Stephen's College, Pathanapuram are approved research supervisors of the University of Kerala.

1. **Dr. Sujamol M S** , Assistant Professor,St Stephen's College, Pathanapuram with facility centre at Dept of Chemistry, T.K.M College of Arts and Science, Kollam (U.O No.3249/2021/UOK dated25.06.2021)
2. **Dr. Sunesh C D** , Assistant Professor ,Department of Chemistry,St Stephen's College, Pathanapuram with facility centre at Dept of Chemistry, St.John's College,Anchal (U.O No. 4817/2021/UOK dated 16/09/2021).
3. **Dr.Sheeba Alexander**, Assistant Professor, Department of Chemistry, St Stephen's College, Pathanapuram with facility centre at Dept of Chemistry, St.John's College,Anchal (U.O No.4818/2021/UOK dated 16/09/2021).

All the Research supervisors conveyed their willingness to change facility centre to Dept of Chemistry, St Stephen's College, Pathanapuram, if granted recognition. Head of the present centre of all these supervisors certified that they have no objection in allowing the above research supervisors to change their facility centre to St Stephen's College, Pathanapuram and have sufficient research supervisors to run their research centres

An undertaking has also been submitted by the Principal, in which it is ensured that, adequate funds will be made available for the centre, the scholars shall not be admitted beyond the sanctioned strength, academic programmes like seminars, workshops, projects etc will be undertaken as part of the Centre's functioning and a report will be forwarded annually, in the month of December, to the University on the functioning of the Centre along with the annual fees.

As per the procedure for the recognition as Research Centre an inspection committee has to be constituted with two Members of the Syndicate and one Subject Expert, for making enquiry into all matters relevant to the application by visiting the institution.

As per the orders of Hon'ble Vice-Chancellor, the matter regarding the recognition of Dept of Chemistry, St Stephen's College,Pathanapuram as an approved Research Centre is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The committee considered the matter and recommended to constitute an inspection committee comprising Dr. S. Nazeeb, Dr. Vijayan Pillai M, Members Syndicate and Dr. S.M.A. Shibli, Head, Dept. of Chemistry, University of Kerala, Kariavattom as the subject expert to visit the institution and to submit a report.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A7 Recognition as Research Supervisor – Dr.Rakhee Viswambharan in the subject Political Science under the Faculty of Social Sciences- reg.

Name :Dr. Rakhee Viswambharan, Assistant Professor & Head , Dept.of Political Science, SN College ,Chempazhanthy.

Subject : Political Science

Faculty : Social Sciences

Facility Centre : Sree Narayana College,Kollam

Request : Recognition as Research Supervisor in Political Science
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A8 *Suggestions for Ph.D reforms forwarded by the Head, Dept. of Optoelectronics, University of Kerala – reg*

The Head, Dept. of Optoelectronics, University of Kerala has forwarded the following reforms which will be beneficial to the research scholars as detailed below:

1. The entrance examination to Ph.D admission should be conducted one month before the notification. When the number of application to Ph.D registration is less than 50, the department may be allowed to conduct the entrance examination. This will help in enrolling fresh students in each session.
2. While submitting the application students should not be insisted to submit the eligibility certificate. This stops students from other states and even northern districts of Kerala from applying.
3. The delay in registration order should be avoided and the hostel facility to the scholars should be ensured. The lack of hostel facility makes the admission less attractive to students from other states.
4. The certificate verification should be done before the registration. Now this process is being done at the time of thesis submission.
5. Now the students are directed to submit the original receipt of the fee along with the thesis. Asking a student to keep the receipt for 3 to 5 years is bad. All students should be directed to remit fee in July and January every year.
6. The student should be insisted to send the draft copy of the thesis to the examiner in the pre-submission. The thesis should be prepared incorporating the suggestions.
7. Instead of asking the student to submit 4 copies of hard copy of the thesis, the student need submit only two evaluation copies (soft bound) excluding the copy to guide. The hard bound copy, final copy of the thesis along with CD should be submitted only after thesis evaluation, incorporating the corrections and suggestions by the examiners. At present no such corrections are done as most of the examiners do not ask to do, though they notice mistakes. This will improve the quality of the thesis kept in the library and website.
8. The panel of examiners signed by the Guide, Head and Dean shall directly be submitted to the Vice- Chancellor. The panel, after selecting the examiner need be forwarded to the section. This will avoid unnecessary delay.
9. While seeking consent from the examiners the present form contains the usage " adjudicator" in place of examiner. The word adjudicator is misleading. Hence need be corrected.
10. Asking eminent professors regarding the number of Ph.Ds and M.Phil produced is not good. Instead of that the guide may be directed to submit such details to the University along with the panel.
11. The date of award of the Ph.D degree should be treated as the date of Open Defence, not date of Syndicate meeting. This will be beneficial to students.
12. Similarly, the date of Ph.D registration shall be the date of Doctoral Committee meeting. This will help students in saving time.

As per the orders of the Hon'ble Vice- Chancellor, the suggestions for Ph.D reforms forwarded by the Head, Dept. of Optoelectronics, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

Recommendation: *The Committee considered the above matter and recommended to entrust the Director, Research to submit a detailed report in connection with the suggestions put forwarded by the Head, Dept. of Optoelectronics.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A9 Ph.D Registration in Sociology – Sri. Simjo Samuel Zachariah - January 2021 Session -reg.

The Head, Dept. of Sociology, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 25.06.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Student ID	22289
Name	Simjo Samuel Zachariah (Full-time)
Proposed Centre	Loyola College of Social Sciences, Sreekariyam, Thiruvananthapuram
Proposed Supervisor	Dr.Uthara Soman, Assistant Professor & Head Dept. of Sociology, S N College, Chempazhanthy
Date of Superannuation	31/03/2035
Basic Qualification of applicant	M.A. Sociology in June 2017,(71%) from M.G University Eligibility Certificate from this University produced
Eligibility Criteria	UGC NET in the subject Sociology held on 5th December 2019. Date of Declaration of NET result is 31st December 2019
Additional Qualifications	M.Phil Degree in Social Exclusion and Inclusive Policy Studies in November 2019 in first class from Cochin University of Science and Technology. Eligibility certificate stating, the said course recognized by this University is submitted.

He has submitted the following documents :

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested Copy of M.A Certificate & Marklist .
4. Attested copy of M.Phil Certificate & Marklist
5. Attested copy of UGC NET Certificate.
6. Synopsis of the proposed Research
7. Fee Receipt of Rs. 550/- towards Registration fee (FFR No: 980 dtd 29 /07 /2021)

Sri. Simjo Samuel Zachariah had applied for Ph. D registration in the January 2020 session. The Doctoral Committee in Sociology of the above said candidate was held on 25/06/2021 and recommended granting registration to the candidate in the January 2021 session. Remarks from the Chairman, Doctoral Committee has been sought in this regard.

As per the remarks furnished by Dr. Antony Palackal, the then Chairman, Doctoral Committee, the candidate could not be accommodated during January 2020 session due to non availability of guides .He further states that no guide was available until January 2021 session. Dr. Antony Palackal also states that when a guide was found available, the Doctoral Committee of the candidate was held on 25.06.2021. It may be noted that the Committee recommended to forward his application for Ph. D registration in the January 2021 session even though the candidate had not submitted online application for registration to the January 2021 session.

It may also be noted that the Doctoral Committee, by considering the M.Phil Degree in Social Exclusion and Inclusive Policy Studies from CUSAT, has exempted the candidate from appearing the Paper-I of Course Work examination. The candidate has submitted the Eligibility Certificate stating, the said course is recognized by this University.

It may also be noted that, the candidate in his statement has informed that he joined M.G University for B.Ed course in December 2020 after submitting online application for Ph.D Registration in January 2020 session and also ensured that he will cancel his B.Ed course when he receives the Ph. D joining order.

The Syndicate at its meeting held on 28.10.2021 vide item No 33.10.A14 considered the matter, along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to entrust the Pro-Vice-Chancellor to hear Dr. Antony Palackal, the then Chairman, Doctoral Committee in Sociology and the candidate and to submit the report in the Standing Committee of the Syndicate on Academics and Research. Accordingly, the hearing has been conducted on 27.11.2021 at 11.30 a.m. in PVC's chamber. (Report of the Hearing appended).

The Syndicate at its meeting held on 04.12.2021 vide item No 34.122.A10 considered the matter along with the report of the hearing and resolved to direct the Chairman, Doctoral Committee in Sociology to forward the application of the candidate Sri Simjo Samuel Zachariah duly recommended for granting Ph.D registration in sociology in January, 2021 session. Further resolved to entrust the Pro-Vice-Chancellor to submit the report of the hearing conducted before the Standing Committee of the Syndicate on Academics and Research.

Accordingly an email has been received from the Chairman Doctoral Committee, stating that the said application was already forwarded to the University on 29.06.2021 along with all original documents. It may be noted that the Doctoral Committee in Sociology, at its meeting held on 25.06.2021, considered the online application submitted Sri. Simjo Samuel Zachariah in January 2020 session and recommended to grant full-time Ph.D Registration to the candidate in January 2021 session.

As per orders of the Hon'ble Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation, along with the report of the Hearing conducted by the Pro Vice-Chancellor:

1. The report of the hearing conducted by the Pro Vice-Chancellor is placed before the Standing Committee of the Syndicate on Academics & Research.
2. The matter of granting full-time Ph.D Registration in Sociology to Sri. Simjo Samuel Zachariah, by changing the session of registration from January 2020 session to January 2021 session, based on the remarks of the then Chairman Doctoral Committee, subject to the condition that final registration order shall be granted only on the production of relevant original documents of cancelling the B.Ed. Course, and exempting the Paper-I of Course Work examination on the basis of the Eligibility Certificate, as recommended by the Doctoral Committee for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to refer the matter to the Syndicate for further decision in this regard.*

Resolution of the Syndicate

RESOLVED that the above proposal at Sl. No. (2) be agreed to.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor to submit a report, for the action to be taken against the then Chairman, Doctoral Committee.

Item No.36.132.A10 *Ph.D Research - Permission to submit the thesis and to avail the University Fellowship -request submitted by Sri. John Williams, Research Scholar in History -reg:-*

Sri. John Williams, full-time research scholar in History, has submitted a request to grant permission to submit his thesis as he wishes to apply for the "Navakerala Fellowship". In his request it is stated that, he has completed his thesis within 4 years and is ready to submit the same to the University as early as possible and the plagiarism checking of the thesis has also been done. But his **research supervisor is not willing to sign his thesis and not ready to forward his request for availing fellowship**. Hence he has requested to take appropriate steps to grant permission to submit the thesis, as the last date of submitting application for Navakerala Fellowship, to which he wishes to apply, falls on 30.11.2021.

As per the records available in the section Sri. John Williams has joined on 26.09.2017, as full-time Ph.D scholar in the subject History, vide U.O. No. Ac.E1.A/716/HIS/14511/2017 dated 25.10.2017, under the supervision of Dr. Sinitha G.S., at University College, Tvpm. He has been granted change of research supervisor to Dr. S. Venumohan, Assistant Professor, S.D.E., and change of research centre to Dept. of History, University of Kerala, Kariavattom, vide U.O. No. Ac.EI/A3/6331/2019 dated 22.05.2019. The research scholar has also been granted permission to conduct his pre-submission seminar vide U.O. No.2371/2021/UOK dated 03.05.2021. But in the request the candidate has not mentioned whether the pre-submission seminar has been conducted or not.

As per the orders of the Hon'ble Vice-Chancellor, the request for granting permission to submit the thesis and to avail the University Fellowship in r/o Sri.John Williams was placed before the Standing Committee of Syndicate on Academics and Research on 01.12.2021 for consideration and recommendations.

The Syndicate at its meeting held on 04.12.2021 vide item No 34.122.A3 considered the request of Sri.John Williams along with the recommendations of Standing Committee of the Syndicate on Academics and Research and resolved to hear the Research Scholar and the Research Supervisor in the Standing Committee of the Syndicate on Academics and Research .

As per the orders of the Hon'ble Vice -Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

Recommendation: *The committee heard the research supervisor and the scholar. The scholar has agreed in writing that he is ready to handover the draft copy of the thesis to the supervisor for checking the same. The research supervisor also expressed his willingness to evaluate the thesis on receipt of the same. Considering the above, the Committee recommended the following:*

1. *The research scholar shall handover the draft copy of the thesis to the research supervisor in the presence of the Director Research at the earliest and the research supervisor shall check the same within three months from the date of receipt of the thesis.*
2. *Director, research shall submit a report on the allegation made by the research scholar regarding the delay on forwarding the minutes of the pre-submission seminar to the University.*

Resolution of the Syndicate

RESOLVED that the above recommendation at Sl. No. (1) of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.
FURTHER RESOLVED to intimate the scholar to send a soft copy of the thesis to the supervisor for checking.

Item No.36.132.A11 Part-time Ph.D Registration in Optoelectronics- July 2021 Session - Sri. Sajith Sethu P. -reg.

The Head, Dept. of Optoelectronics, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 06.09.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Details of the Applicant		Details of the Research Supervisor	
Name	Sri. Sajith Sethu P Associate Professor in the Department of Electronics & Communication Engineering, Sree Chitra Thirunal College of Engineering, Pappanamcode, Tvpm. Student ID : 24693	Name	Dr. Sam Solomon
Subject/ Faculty	Optoelectronics/ Applied Sciences & Technology	Designation	Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom.
Full-Time/ Part-Time	Part Time NOC submitted	Date of Superannuation	31/05/2029
Basic Qualification	M.Tech .Degree in Electronics and Communication (Optoelectronics and Optical Communication) (2005) with first class [CGPA=2.49, Percentage = (60<75) %] from University of Kerala.	Ordinal Status of the applicant	To be registered as the 7 th research scholar

Eligibility Criteria	Teaching Experience Produced certificate showing he has been working on regular basis. It is stated in the NOC that he joined on 01.01.2001 as lecturer and continuing service in Sree Chitra Thirunal College of Engineering, Pappanamcode.	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	Dept. of Optoelectronics, University of Kerala, Kariavattom.

He has submitted the following documents and his application is in order:

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of M.Tech Degree Certificate & Marklist .
4. NOC from the Employer.
5. Certificate from the Employer showing he has been working on regular basis.
6. Fee Receipt of Rs. 550/- towards Registration fee.
7. Copy of Previous Registration Order & Cancellation Order .
8. Attested Copy of qualified Course Work Examination Certificate & Marklist in July 2012.

The above mentioned candidate was granted part time Ph.D registration in the subject Optoelectronics under the supervision of Dr. K. G. Gopchandran at Dept. of Optoelectronics, University of Kerala, Kariavattom w.e.f. 27.01.2011 as per U.O.No.Ac.E1.B3/42736/2010 dated 01.02.2011. Registration of the candidate was cancelled as per U.O.No.Ac.E1/A1/029090/2018 dated 26.12.2018 . The candidate states that he had qualified the course work examination in July 2012 suggested by the Doctoral Committee. The details are shown below:

Paper	Subject	Year of Exam	Reg.No
I	Research Methodology	July 2012	J 12080
II	Optical Communication	July 2012	J 12080
III	Experimental & Simulation Techniques in Optical Communication	July 2012	J 12080

He has submitted a request letter duly endorsed by the proposed research supervisor & the Chairman Doctoral Committee in Optoelectronics in which the candidate has requested to exempt from re-appearing the already qualified course work examination papers in July 2012 as the papers suggested for the new research are also the same.

The new coursework examination papers are furnished below:

Paper	Subject
I	Research Methodology
II	Research & Publication Ethics
III	Optical Communication
IV	Experimental & Simulation Techniques in Optical Communication

It may be noted that , the candidate must have to attend the newly introduced paper II namely Research & Publication Ethics . There is no change in the name of the three course work papers in the course work certificate he had obtained at the time of previous registration to Ph.D (July 2010) and in the Doctoral Committee Minutes held on 06.09.2021 (July 2021 session). But the already qualified papers II & III at the time of previous registration are now changed as paper III & IV respectively in the Doctoral Committee Minutes for Ph.D registration in the July 2021 Session. Paper I has no change.

As per U.O.No.AcE1/A4(2)/2019 dated 06.05.2019 , part time Ph.D registration is extended to faculty members working on regular basis in the Quasi- State Government Institutions within the state.

The Chairman Doctoral committee in Optoelectronics has certified that Sri. Sajith Sethu P, the candidate seeking part time Ph.D registration in the subject Optoelectronics under the Faculty of Applied Sciences & Technology comes under the limit of 25% of the available vacancies in the July Session.

Clause 4(b) in the 'Regulations Related to Registration and the Award of Degree of Doctor of Philosophy', which reads as "College/University teachers with seven years teaching experience be exempted from the entrance test" for Ph.D registration. No distinction has been specified with regard to the status of the college.

The Syndicate at its meeting held on 04.12.2021 vide item No: 34.122.A2, considered the matter of granting part time Ph.D registration to Sri. Sajith Sethu P along with the recommendation of the Standing Committee of the Syndicate on Academics and Research and resolved to obtain the consent from Sri. Sajith Sethu P, that he is willing to repeat the course work examination and to place the same before the Standing Committee of the Syndicate on Academics and Research . The Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate.

Sri. Sajith Sethu P has submitted an undertaking dated 07.01.2022 stating that he is willing to repeat the course work examination.

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting Part time Ph.D registration to Sri. Sajith Sethu P in the subject Optoelectronics in July 2021 session along with the willingness of the candidate, is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendations.

Recommendation: *The Committee considered the above matter and recommended to grant Ph.D registration in Optoelectronics on the condition that candidate shall repeat the course work examination.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A12 *Recognition as Research Supervisor in Education – Application submitted by Dr. Jayakrishna.K, Assistant Professor in Hindi, Govt. College of Teacher Education, Thycaud, Thiruvananthapuram- reg:*

Name : Dr. Jayakrishna.K, Assistant Professor in Hindi, Govt. College of Teacher Education, Thycaud, Thiruvananthapuram.

Subject : Education

Faculty : Education

Facility Centre : Govt. College of Teacher Education, Thiruvananthapuram.

Request : Recognition as Research Supervisor in Education.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A13 *Ph.D Research –Change name of the paper IV of the course work as "Medical image Processing" – Application submitted by Smt.Nitha V.R. – Dept of Computer Science- reg.*

Application duly recommended by the Research Supervisor ,Head of the Research Centre and the Chairman Doctoral Committee has been received from Smt. Nitha V.R, Full-time Research Scholar at Department of Computer Science to Change name of the paper IV of the course work as "Medical image Processing"

Details of the Research Scholar are as follows :

Name, Subject, FT/PT, Registration Order No.	Research Supervisor, Centre	Requests	Remarks
NITHA V R (Full-time) Computer Science (U.O.No 6650/2021/UOK dated 25.11.2021)	Research Supervisor: Dr.Vinod Chandra S S Professor, Dept of Computer Science, University of Kerala, Kariavattom Centre: Dept of Computer Science, University of Kerala, Kariavattom, TVM	To Change the title of the paper IV of the course work as "Medical image Processing"	A <u>request</u> duly recommended by the Research Supervisor , Head of the Research Centre and the Chairman Doctoral Committee

A request duly recommended by the Research Supervisor, Head of the Research Centre and the Chairman Doctoral Committee has been received from Smt. Nitha V.R, Full time Research Scholar at Department of Computer Science to change name of the paper IV of the course work as "Medical image Processing"

The candidate had been granted Ph.D registration w.e.f 25.11.2021 under the supervision of Dr. Vinod Chandra S S at Department of Computer Science vide UO number 6650/2021/UOK dated 25.11.2021. In the registration order, the paper IV of the course work is "Computer Application and Image Processing in Geoscience". She has requested to change title of the Paper IV as "Medical Image Processing"

As per the orders of Hon'ble Vice-Chancellor, matter of granting Change of title of the paper IV of the course work as "Medical Image Processing" in respect of Smt Nitha V R , Full-time Research Scholar at Department of Computer Science is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A14 *Recognition as Research Supervisor – Dr.Ajayan T in the subject History under the Faculty of Social Sciences-reg:-*

Name : Dr. Ajayan T, Assistant Professor in History, KSMDDB College, Sasthamcotta.

Subject : History

Faculty : Social Sciences

Facility Centre : Iqbal College ,Peringamala

Request : Recognition as research supervisor in History

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.A15 *Incompletion of online submission of application for Ph.D registration in the January 2022 Session- Complaints from research aspirants- reg*

Several complaints via email and letters have been received from research aspirants regarding the incompletion of online submission of their application for Ph.D registration in the January 2022 session due to technical issues.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B2 **Ph D Research - Applications for re registration, change of research supervisor and centre - Smt. Diana V Prakash - Part-time research scholar in English - reg.**

Name : Smt. Diana V Prakash
 Subject : English (Part time)
 Research Supervisor : Dr.B S Jamuna,Professor (Retd), Institute of English, University of Kerala, Tvm. (Date of retirement : 30/06/2020)
 Research Centre : Institute of English, University of Kerala, Tvm.
 Requests : 1. Re-registration with effect from the date of expiry of previous registration ie from 15/07/2015.
 2. Change of research supervisor to Dr. Kavitha N, Assistant Professor, Dept.of English, All Saints' College, Tvpm.
 3. Change of research centre to All Saints' College, Tvpm.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B3 **Application for approval as Research Supervisor in Physical Education – Dr.Sawant Mahendra Narendra – reg.**

Name : Dr. Sawant Mahendra Narendra, Associate Professor of Physical Education, LNCPE, Kariavattom, Tvpm.
 Subject : Physical Education
 Faculty : Physical Education
 Facility Centre : LNCPE, Kariavattom, Tvpm.
 Request : Approval as Research Supervisor in Physical Education

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B4 **Ph.D Registration in Music - January 2021 session - Ms. Padmasree P.S - reg.**

The Head, Dept.of Music, University of Kerala, Vazhuthacaud, Tvpm has forwarded the minutes of the meeting of the doctoral committee held on 26/02/2021 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

The details are shown below:

Student ID.	Name	FT/PT	Centre	Research Supervisor
23499	PADMASREE P S	FT	Govt. College for Women, Thiruvananthapuram. Submitted facility certificate	Dr. ANURADHA.V.K Associate Professor & Principal, Govt. K N M Arts and Science College, Kanjiramkulam, Tvpm. Date of superannuation: 31/03/2026 Ordinal status of the applicant: To be registered as the fifth candidate under the guidance Submitted consent and proforma

QUALIFICATIONS

MA Degree in Music with First Class from University of Kerala, July 2016

MPhil Degree in Music with Grade 'A' from University of Kerala, Nov 2018

While verifying the proforma submitted by Dr. Anuradha V K and the details available in the research portal, there was a mismatch found in the number of candidates under her guidance. In the proforma it was mentioned as three candidates and in the research portal it was six candidates. As an Associate Professor she can guide only six candidates. Then Dr. Anuradha V.K, has forwarded an email dated 20.11.2021 stating that among the six research scholars, two candidates have submitted the thesis. Accordingly, remarks had been sought from Ac E V section regarding the submission status of two candidates and the Ac E V section has informed that Aparna Sudheer and Renu P, who were under the guidance of Dr. Anuradha V.K had submitted their theses to University on 22/08/2016 and 19/12/2019 respectively. Now two vacancy has been confirmed and Ms. Padmasree P S can be registered as the fifth candidate.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting Ph D registration in Music to Ms. Padmasree P S in the January 2021 session under the guidance of Dr. Anuradha V K at Govt. College for Women, Tvpm by considering MPhil in Music as eligibility criteria, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B5 **Research –Change of Research Supervisor –Ms. Manjima Bhadran-English-reg**

Name : **Ms. Manjima Bhadran**
 Subject : English (Full-time)
 Research Supervisor : Dr. B S Jamuna, Professor & Head (Retd), Institute of English, University of Kerala, Tvpm
 Research Centre : Institute of English, University of Kerala, Tvpm
 Request : Change of research supervisor to Dr. B Hariharan, Professor & Head, Institute of English, University of Kerala, Tvpm.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B6 **Ph.D Research –Change of Research Supervisor – Jeejakumari V K, Part-time-research scholar in Zoology- reg**

Smt. Jeejakumari V K, a Part-time research scholar in Zoology at Dept of Zoology, University of Kerala, Kariavattom, Tvpm has submitted application for change of Research Supervisor from Dr. G Prasad, Professor & Head, Dept. of Zoology, University of Kerala, Kariavattom Tvpm to Dr. Benno Pereira, Assistant Professor, Dept. of Zoology, University of Kerala, Kariavattom, Tvpm

As per the orders of the Hon'ble Vice Chancellor, request from Dr G Prasad for cancellation of Registration of Jeejakumari V K under his guidance was placed before the Standing Committee of the Syndicate on Academics & Research held on 06.10.2021. The Syndicate at its meeting held on 28.10.2021, vide item No.33.10.B13 resolved to issue a memo to Smt. Jeejakumari V K to show cause within seven days from the date of issuance of the Memo, as to why her Ph.D registration shall not be cancelled. Accordingly the Syndicate resolution was intimated to the Research scholar vide memo No.AcEVI(3)/28093/2020 dated 19.11.2021

In reply to the memo dated 19.11.2021, Smt. Jeejakumari V K has submitted request to kindly drop the action initiated against her for cancellation of her PhD Registration and allow her to continue with her PhD works. Also she assures that she will be attending the next course work examination scheduled by the University and will complete her PhD works at the earliest. Further she has stated that owing to certain personal issues, she has some inconvenience to continue research work under Dr G Prasad and has requested to allow her to continue with her research works under a new research supervisor.

Smt. Jeejakumari V K, a part-time research scholar in Zoology at Dept of Zoology, University of Kerala, Kariavattom, Tvpm has submitted application for change of Research Supervisor from Dr.G Prasad, Professor & Head, Dept. of Zoology, University of Kerala, Kariavattom Tvpm to Dr. Benno Pereira, Assistant Professor, Dept. of Zoology, University of Kerala, Kariavattom, Tvpm who has the facility centre at Dept of Zoology, University of Kerala, Kariavattom Tvpm.

Following are the requirements for change of guide

- 1 Application in the prescribed format duly recommended by the Guide and the Chairman Doctoral Committee
- 2 No Objection Certificate from the current guide
- 3 Consent and proforma of the proposed guide
- 4 Fee of Rs 315/- for guide change
- 5 Fee statement endorsed by the research supervisor.

Name & details of the candidate	Request	Remarks
Jeejakumari V K UO No.AcEVI//116/ZOO/ 14160/2016 dated 08/11/2016 w.e.f.03/10/2016 Part-time <u>Research supervisor</u> Dr. G Prasad, Professor & Head Dept. of Zoology, University of Kerala, Kariavattom, Tvpm <u>Centre</u> Dept. of Zoology, University of Kerala, Kariavattom, Tvpm	1. Change of research supervisor to Dr. F G Benno Pereira, Assistant Professor, Department of Zoology, University of Kerala, Kariavattom Tvpm Superannuation date of the proposed guide is on 31/03/2030. As per Proforma Guide has four candidates pursuing research under his guidance. Smt. JeejaKumari V.K is to be the reallocated candidate	The Centre Head, Guide, and HoD have recommended for change of research supervisor

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed research supervisor is working as Assistant Professor, Department of Zoology, University of Kerala, Kariavattom, Tvpm. As per UO. No.Ac.E1/2018 dated. 31/05/2018 ceiling on the number of supernumerary seats is lifted for accommodating the existing research scholars on re-allocation without affecting the regular strength permissible to the research supervisors.

As per orders of the Hon'ble Vice-Chancellor, the matter of granting change of research supervisor in respect of Smt. Jeejakumari V K, along with the explanation submitted is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B7 *Ph.D Research – Change of research supervisor, research centre and topic of research – Sunu Raj, Full-time-research scholar in Zoology-reg:-*

Ms. Sunuraj a full-time research scholar in Zoology, Dept of Zoology, MG College, Tvpm vide UO No.3162/2020/UOK dated 12.10.2020 w.e.f 05/08/2020 has submitted an application for change of research guide from Dr.Athira M Nayar, Assistant Professor, PG Dept. of Zoology&Research centre, MG Collge, Tvpm to Dr G Prasad, Head and Professor, Dept. of Zoology, University of Kerala, Kariavattom, change of research centre from MG College, Tvpm to Dept. of Zoology, University of Kerala, Kariavattom and Change of Topic from EFFECT OF DIETHYLPHTHALATE ON *Anabus testudineus* to "Biochemical, Haematological and Histopathological Effects of Triclosan in tilapia, *Oreochromis mossambicus* (Linnaeus, 1758)". Application for change of topic submitted on 03.08.2021 (with in one year from the date of registration)

The Research supervisor states the reason for guide change and made his no objection statement in it. The Research supervisor stated that the research scholar expressed her difficulty and unwillingness to carry out her research work there and under her supervision, due to her ill health and personal reasons

Following are the requirements for change of guide, research centre and change of topic of research

1. Application in the prescribed format duly recommended by the Guide and the Chairman Doctoral Committee
2. No Objection Certificate from the current guide
3. Consent and proforma of the proposed guide
4. Doctoral Committee recommendations (There is no change in the syllabus for the course work examination and same also has been accepted by the Doctoral Committee)
5. No objection from the present centre and facility certificate from proposed centre
6. Fee of Rs 315/- for guide change and Rs 525/- for change of topic and Rs.315/- for change of research centre
7. Fee statement endorsed by the research supervisor.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
<p>Sunu Raj UO No. AcEVI 3162/2020/UOK dated 12/10/2020 w.e.f.05/08/2020</p> <p><u>Research supervisor</u> Dr.Adhira M Nayar Assistant Professor MG College, Tvpm</p> <p><u>Centre</u> MG College, Tvpm</p> <p><u>Topic</u> EFFECT OF DIETHYLPHTHALATE ON <i>Anabus testudineus</i></p>	<p>1.Change of research supervisor to Dr. G Prasad , Professor, Department of Zoology, University of Kerala, Kariavattom, Tvpm Superannuation date of the proposed guide is on 30/04/2027 .</p> <p>In the proforma of proposed guide, number of candidates currently doing PhD is six under him. As per records it is noted that at present there is seven candidates pursuing research with him(Parvathy Mohan submitted her thesis on 20.11.2021)</p> <p>Ms.Sunu Raj is to be the eighth candidate registered under him</p> <p>2.Change of research centre to Dept of Zoology. University of Kerala, Kariavattom, Tvpm</p> <p>3.Change of Topic to " Biochemical, Haematological and Histopathological Effects of Triclosan in tilapia, <i>Oreochromis mossambicus</i> (Linnaeus, 1758)".</p>	<p>The Centre Head, Guide and HoD have recommended for change of research supervisor, Change of topic and change of research centre</p> <p>Submitted application for topic change within one year of granting PhD registration.</p> <p>(There is no change in the syllabus for the course work examination and same also has been accepted by the Doctoral Committee)</p>

As per UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed research supervisor is working as Professor& Head, Department of Zoology, University of Kerala, Kariavattom, Tvpm.

As per norms, topic change can be done within one year of granting Ph.D registration. The effective date of registration of the research scholar is on 05/08/2020 and the order granting date is 12/10/2020 . She has submitted application for topic change on 03/08/2021 ie within one year.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting change of research supervisor, research centre and topic of research in respect of Ms. Sunu Raj is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations

Recommendation: *The Committee considered the above matter and recommended to hear the research scholar and the present supervisor in the Standing Committee of the Syndicate on Academics and Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B8 *Application for approval as Research Supervisor in Zoology– Dr. Nandini N J - reg.*

Name :Dr. Nandini N J , Associate Professor, Dept. of Zoology, University College, Tvpm.

Subject : Zoology

Faculty : Science

Facility Centre : Department of Zoology, University College, Tvpm

Request : Recognition as research supervisor in Zoology

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B9 *Approval as Research Supervisor in Chemistry – Dr. S Suja – reg.*

Name : Dr. S Suja, Assistant Professor, Dept. of Chemistry, S.N. College, chempazhanthy.

Subject : Chemistry

Faculty : Science

Facility Centre : S. N. College, Chempazhanthy

Request : Recognition as research supervisor in Chemistry

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B10 *Ph.D Research –Change of Research Supervisor – Vindhya V S, Full-time -research scholar in Botany - reg.*

Vindhya V S, a Full-time research scholar in Botany at University College, Tvpm has submitted application for change of Research Supervisor from Dr.Sandhia G S, Assistant Professor, Department of Botany, University College, Tvpm to Dr. Subramaniyan S, Associate Professor, Department of Botany, University College, Tvpm.

Following are the requirements for change of guide

- 1 Application in the prescribed format duly recommended by the Guide, Head of the research centre and the Chairman Doctoral Committee
- 2 No Objection Certificate from the current guide
- 3 Consent and proforma of the proposed guide
4. Doctoral Committee recommendations
7. Fee of Rs 315/- for guide change

6 Fee statement endorsed by the research supervisor.

Candidate submitted a letter from present research supervisor stating the reason for guide change is that, after availing CSIR fellowship Vindhya V S had approached Dr.Subramaniyan S to join under him as his research student. At the said time Dr.Subramaniyan S had no vacancy to accommodate her and hence Dr.Sandhia GS accepted the candidate as her student. Now Subramaniyan S has got placement as Associate Professor and she stated that now he has the vacancy to accommodate Smt.Vindhya V S as his student and therefore Dr.Sandhia G S stated that she would like to transfer her guidance of Smt.Vindhya V S to Dr.Subramaniyan S.

The application has been verified. The candidate has submitted the above documents. The candidate has granted re-registration due to the break in the payment of research fee for more than six month vide UO No. 6101/2021/UOK dated 09.11.2021 and now there is no default fee. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Vindhya V S U.O No. AcEVI(1)/716/BOT/ 14893/2016 dated 06/06/2017 w.e.f.15/03/2017 Research supervisor Dr.Sandhia G S Assistant Professor Department of Botany University College Tvp Centre University College Tvp	Change of research supervisor to Dr.Subramaniyan S, Associate Professor, Department of Botany, University College, Tvp Superannuation date of the proposed guide is on 31/03/2025 As per proforma submitted, guide has three candidates pursuing research under his guidance. As the records maintained in the section , Smt.Sheeja S, (U.O.N.o.AcE1B/ 713/BOT/10604/13 dated 18/01/2014 w.e.f. 01/01/2014) is also under the guidance of the said research supervisor. The Syndicate at its meeting held on 28/10/2021 resolved to re-allocate Priyanka L P in the regular vacancy under the supervision of Dr. Subramaniyan S. Hence Smt.Vindhya V S is to be the sixth candidate.	The Centre Head, Guide, and HoD have recommended for change of research supervisor. No change of research centre is required as the facility centre of the both guides is University College, TVPM.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 01/12/2021 which recommended to hear the research scholar . The Syndicate held on 04/12/2021 vide Item No.34.122.B3 considered the above recommendation and resolved to approve the same.

As per orders of the Hon'ble Vice-Chancellor the hearing note in respect of Vindhya V S is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and further recommendations.

Recommendation: *The Committee heard the research scholar and recommended not to consider the matter as the candidate completed more than four years of research under the supervision of Dr. Sandhia G S.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B11 Ph.D Research – Change of Research Supervisor – Vrindha Vijayan, Full-time-research scholar in Botany – reg.

Ms.Vrindha Vijayan, a Full-time research scholar in Botany at Department of Botany, University of Kerala, Kariavattom, Tvp has submitted application for change of Research Supervisor from Dr.Shiburaj S, Professor, Department of Botany, University of Kerala, Kariavattom, Tvp to Dr.P M Radhamany, Professor, Department of Botany, University of Kerala, Kariavattom, Tvp who has the facility centre at Department of Botany, University of Kerala, Kariavattom, Tvp.

Following are the requirements for change of guide

- 1 Application in the prescribed format duly recommended by the Guide, Head of the research centre and the Chairman Doctoral Committee
- 2 No Objection Certificate from the current guide
- 3 Consent and proforma of the proposed guide
4. Doctoral Committee recommendations
5. Fee of Rs 315/- for guide change
- 6 Fee statement endorsed by the research supervisor and HOD. (Fee statement has been verified and there is no break in remittance of research fee and hence no default payment has to be remitted.)

The present research supervisor submitted a letter in which he stated that Ms.Vrindha Vijayan is his research student would like to change her research guide to Prof.P M Radhamany as her topic is more close to teachers's Research area and he requested to permit to change the research supervisor.

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Vrindha Vijayan U.O No.AcEVI 6120/2021/UOK dated 09/11/2021 w.e.f.30/07/2021 Research supervisor Dr.Shiburaj S, Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm Centre Department of Botany, University of Kerala, Kariavattom, Tvpm	Change of research supervisor to Dr.P M Radhamany, Professor, Department of Botany, University of Kerala, Kariavattom, Tvpm Superannuation date of the proposed guide is on 30/05/2024 As per Proforma Guide has seven candidate pursuing research under her guidance. (Ms.Vrindha Vijayan is to be registered as the eighth candidate in her regular vacancy).	The Centre Head, Guide, and HoD have recommended for change of research supervisor.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 01/12/2021 which recommended to hear the research scholar . The meeting of the Syndicate held on 04/12/2021 vide Item No.34.122.B11 considered the above recommendation and resolved to approve the same.

As per orders of the Hon'ble Vice-Chancellor the hearing note in respect of Vrindha Vijayan is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and further recommendations.

Recommendation: *The Committee heard the candidate and recommended to agree with the request of the research scholar as the research work of the candidate is the continuation of the project under the guidance of Dr. P. M. Radhamany.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B12 *Application for approval as Research Supervisor in Botany – Dr. Pillai Lakshmi Sreekumar - Department of Botany, NSS College, Pandalam, Pathanamthitta - reg.*

Name :Dr. Pillai Lakshmi Sreekumar, Assistant Professor, Dept. of Botany, NSS College, Pandalam.

Subject : Botany

Faculty : Science

Facility Centre : NSS College, Pandalam, Pathanamthitta

Request : Recognition as research supervisor in Botany

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B13 *Conversion of Ph.D Registration - Full-time to part time - Fouzia Hilal - Botany - reg:*

Name : Fouzia Hilal
 Subject : Botany (Full- time)
 Research Supervisor : Dr. Jithesh Krishnan R, Assistant Professor, Department of Botany, NSS College, Pandalam, Pathanamthitta
 Research Centre : NSS College, Pandalam, Pathanamthitta
 Requests : Conversion of mode of registration to part-time w.e.f. 18/10/2021 AN as she joined as Assistant Professor, Department of Botany, MSM College, Kayamkulam

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B14 *Approval as Research Supervisor in Zoology - Dr. Bindu V S, Asst Prof., MSM College, Kayamkulam -reg*

Name : **Dr. Bindu V S, Asst Prof., Dept. of Zoology, MSM College, Kayamkulam.**
 Subject : Zoology
 Faculty : Science
 Facility Centre : Department of Zoology, FMN College, Kollam
 Request : Recognition as research supervisor in Zoology

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B15 *Application for approval as Research Supervisor in Botany –Dr.Pradeesh S - Assistant Professor, Department of Botany, M G College, Tvpm - reg.*

Name : **Dr. Pradeesh S - Assistant Professor, Department of Botany, M G College, Tvpm**
 Subject : Botany
 Faculty : Science
 Facility Centre : M G College, Tvpm
 Request : Recognition as research supervisor in Botany

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B16 *Research leading to Ph.D Degree - Modification of title - request submitted by Ms. Azeen Ratheesan - English - consideration of - reg.*

Name : Ms.Azeen Ratheesan
 Subject : English (Full- time)

Research Supervisor : Dr.Shameem A, AssociateProfessor(Rtd), Department of English, T.K.M College of Arts &Science, Kollam
 Research Centre : T.K.M College of Arts & Science College Kollam
 Requests : To modifying the title as English Education at the Secondary Level in Kerala:A critique of the Academic Streams with reference to Kollam District

Recommendation: *The Committee considered the matter and recommended to agree with the recommendation of the Standing Committee of the Academic Council. Further recommended to direct the candidate to submit the application for Title Change with relevant documents.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B17 *Request to grant permission for continuing the guideship of PhD students in Zoology - July 2021 session - Dr Mathew Plamoottil – reg*

Dr. Mathew Plamoottil, now working as an Associate Professor, Dept of Zoology, Govt College, Kottayam who was recognised as research supervisor in Zoology in this University with research centre at S D College, Alappuzha (while working at BJM Govt College Chavara) has submitted a request for continuing the guideship of four candidates namely Remya A , Smrithy P S, Anuja B Das, GopikaJ in Zoology in the July 2021 Session.

In his request, he states that while serving as an Assistant Professor. Dept of Zoology, BJM Govt College, Chavara, Kollam, he was approached by four candidates to conduct research under his guidance for the PhD registration in Zoology in the July 2021 session. All the four candidates participated in the Doctoral Committee held on 18.10.2021 and the candidates were recommended by the DC in Zoology for the PhD Registration under his guideship. But on 16.12.2021, the Head, Dept of Zoology, University of Kerala called one of the above candidate (Remya A) and informed that since Dr. Mathew Plamoottil was transferred to Govt College, Kottayam she could not pursue PhD under his guidance .

Dr. Mathew Plamoottil further states that all the four candidates were already being taught the subject taxonomy. Two of them are UGC JRF scholars. They have to join their JRF within ten days before the expiry of fellowship. If his guideship is not accepted these candidates will lose their UGC fellowship. Another candidate is doing research with the help of his Central Govt DST Major Project.

He has further requested to reconsider the decision of the University not to allow his research candidates to continue their research under his supervision on the subjects of their choice and allow him to guide his candidates in their PhD by serving in Govt College, Kottayam, the nearest college to his research centre.

It may be noted that the Head, Dept of Zoology, University of Kerala, Kariavattom had forwarded the minutes of the meeting of the Doctoral Committee held on 18.10.2021 in r/o Remya A, Anuja B Das, Smrithy P S and Gopika J along with the application, relevant documents and course work details and allotted Dr. Mathew Plamoottil, Associate Professor, Dept of Zoology, Govt College, Kottayam as research supervisor with S D College, Alappuzha as research centre. The committee had recommended granting PhD registration to these four candidates.

Being a UGC JRF scholar, Mrs. Remya A has already joined the research centre w.e.f 25.10.2021 under the guidance of Dr.Mathew Plamoottil and submitted joining report from the Principal, S D College, Alappuzha. Candidate had to get admission on or before 25.12.2021 as per UGC norms.

Research supervisor has given consent to another three candidates (Anuja B Das (CSIR JRF), Smrithy P S, Gopika J) in the July 2021 session.

While verifying the application of Remya A it was noted that Dr. Mathew Plamoottil is working as Associate Professor & Head, Dept of Zoology, Govt College, Kottayam i.e a college affiliated to MG University which is outside the jurisdiction of University of Kerala

As per Regulations for Award of PhD Degrees, University of Kerala 2016, Clause 5.5, teachers serving outside the geographical jurisdiction of the University shall not be recognised as research supervisors.

Hence, as per the orders of the Registrar a letter dated 04.12.2021 was forwarded to the Chairman, Doctoral Committee, Zoology for obtaining clarification whether Dr. Mathews Plamoottil's allotment as research supervisor to Smt. Remya A was done before he was transferred out of the geographical jurisdiction of the University of Kerala.

In response to this, Dr G Prasad, Chairman, DC informed has vide letter dated 08.12.2021, that the matter has been enquired with the officials of the BJM Govt.College and they informed that Dr. Mathew Plamoottil has been relieved of his duties from the college on 03.09.2021. The candidate applied for PhD admission in the July 2021 session and the supervising teacher and the candidate discussed the synopsis before the conduct of the Doctoral Committee, and in August 2021 itself the candidate informed that she is ready to do the research under him. Hence Dr. G Prasad has requested that the application of Smt. Remya A may be considered favourably for PhD admission

It can be ascertained that Dr. Mathew Plamoottil has been relieved of his duties from BJM Govt College , Chavara on 03.09.2021, (i.e. before the date of conduct of the Doctoral Committee held on 18/10/2021) to join Govt: College , Kottayam which is outside the geographical jurisdiction of this University . The candidate Mrs. Remya A joined S D College, Alappuzha w.e.f 25.10.2021 after the proposed guide was transferred.

Dr. Mathew Plamoottil has given consent to three more candidates namely Anuja B Das(CSIR JRF), Smrithy P S, Gopika N J in this July 2021 session and their application for PhD registration is not processed yet

Considering the facts, the Registrar had ordered to direct the Doctoral Committee Chairman to allot another research supervisor who is working in the Jurisdiction of University of Kerala to Remya A . Accordingly a letter dated 15.12.2021 was sent to the DC Chairman for the same. Smt. Remya has since submitted a revised application with a new research supervisor and centre and the file is in process..

Dr. Mathew Plamoottil later submitted this request to the Hon'ble Vice Chancellor.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: The Committee recommended to consider the matter as per existing norms and rules only.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B18 Application for approval as Research Supervisor in Physics – Dr.Mahesh.S.K - Assistant Professor, Department of Physics, NSS College , Pandalam - reg.

Name : Dr. Mahesh S.K , Assistant Professor, Department of Physics, NSS College , Pandalam.

Subject : Physics

Faculty : Science

Facility Centre : NSS College, Pandalam

Request : Recognition as research supervisor in Physics

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B19 Ph.D Registration in Biochemistry- July 2021 session - Jithu V S- reg

The Head, Dept.of Biochemistry, University of Kerala, Kariavattom, Tvpm has forwarded the minutes of the meeting of the doctoral committee held on 13/08/2021 in respect of the following candidate along with the application, relevant documents and course work details. The committee has recommended granting Ph.D registration to the candidate.

Student ID	Name	FT/PT	Centre	Research Supervisor
25064	JITHU V S	Full time	Department of Biochemistry, University of Kerala,Kariavattom	Dr. Annie Abraham

Details of Candidate

M Sc degree in Biochemistry with second class(58%) in 2014

Qualified MPhil in Biochemistry with grade A in December 2016

Eligibility test taken for admission to Ph D is MPhil.

Submitted facility certificate from Dept. of Biochemistry, University of Kerala, Kariavattom

Submitted consent and proforma from the research supervisor

Details of the Research Supervisor

Prof.(Dr) Annie Abraham is retired on 31.03.2020 from Dept.of Biochemistry, University of Kerala, Kariavattom and currently working as a UGC BSR Faculty Fellow. She joined as BSR faculty fellow under the UGC BSR Faculty fellowship 2019 scheme in Dept. of Biochemistry, University of Kerala w.e.f 22.06.2020 vide UO No.Pl B/1563/2019 dated 14.08.2020. Her period of BSR Faculty scheme will end on 21.06.2023.

In the proforma of guide, four candidates pursuing research her guidance and four candidates are under her co-guidance. In July 2021 session, she has been given consent to two candidates, Jithu.V S and Vishnu R Varma.

As per Regulations 2016, a Professor as research supervisor/co-supervisor, at any given point of time shall guide not more than eight candidate.

As per Clause 6.2 of UGC Regulations the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed co-supervisor is retired on 31/03/2020 from Department of Biochemistry, University of Kerala, Kariavattom and currently working as a UGC-BSR Faculty fellow. Hence she may not be a regular faculty. Moreover Hon'ble Vice-Chancellor has accorded permission to supervise two Stipendiary candidates for PhD programme, according to the guidelines of UGC vide letter No.Pl.B/1563/2019 dated 17.03.2021

As per the orders of the Registrar a letter has forwarded to the Chairman, Doctoral Committee to provide clarification regarding the allotment of research scholars to Dr Annie Abraham according to the guidelines of UGC.

In response to the letter, the Chairman informed that out of eight candidates doing PhD under Dr.Annie Abraham, only one candidate is availing University fellowship and all others are getting fellowship from CSIR, ICMR, DST-INSPIRE etc. As per the Vice-Chancellor's order under UGC BSR faculty fellowship programme two students can register for PhD under guidance of Dr.Annie Abraham.

The Planning B section remarked that as per U.O. No.Pl.B/1563/2019 dated 14.08.2020, Dr. Annie Abraham joined as UGC BSR Faculty Fellow under the UGC BSR Faculty Fellowship 2019 scheme in the Department of Biochemistry, University of Kerala, Kariavattom w.e.f the F.N of 22.06.2020. Dr. Annie Abraham vide letter dated 01.12.2020 has requested for permission to guide two candidates for doing Ph D under her supervision.

According to the guidelines of UGC BSR Faculty Fellowship Scheme, the UGC BSR Faculty Fellow can undertake a minimum of two stipendiary candidates for doing Ph D under their guidance. An undertaking, for granting permission to take a minimum of two stipendiary candidates for doing Ph D under Dr. Annie Abraham, if selected for the UGC-BSR Faculty Fellowship Award, was forwarded to UGC.

The Syndicate at its meeting held on 17.02.2021, vide item no.23.55.D8 resolved to permit Dr. Annie Abraham, UGC BSR Faculty Fellow, Department of Biochemistry, University of Kerala to guide two candidates for doing Ph D under her supervision, confirming to the guidelines issued by the UGC in this regard. Sanction was accorded by the Vice-Chancellor for the same.

Guidelines of UGC BSR Faculty Fellowship Scheme is silent on the matter whether the stipendiary candidates are within the limit of the number of candidates (8) permissible under UGC norms. UGC-BSR Faculty Fellowship is awarded to outstanding Professors by UGC, after their retirement for continuing research. Those Professors can take two students for Ph.D. in that Programme It is mentioned in UGC guidelines.

It may be noted that

- 1) The Proposed research supervisor, Dr. Annie Abraham is a UGC BSR Faculty fellow.
- 2) As a UGC BSR Faculty fellow, sanction has been accorded by the Hon'ble Vice-Chancellor to supervise two Stipendiary candidates for PhD programme, according to the guidelines of UGC .
- 3) At present four candidates under her guidance and four candidates under her co-guidance pursuing research(total eight research scholars)
- 4) As per Regulations 2016, a professor as research supervisor/co-supervisor, at any given point of time shall guide not more than eight candidate

In this instance, it is to be clarified , whether fresh PhD Registration can be granted under BSR faculty fellowship who has already eight scholars under her guidance.

As per the orders of the Hon'ble Vice-Chancellor, the matter of granting registration in Biochemistry in the July 2021 session in r/o Jithu V S, under the guidance of Dr. Annie Abraham (UGC BSR Faculty fellow)as proposed research supervisor is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee recommended to consider the matter as per existing norms and regulations only.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B20 Ph.D Registration in Chemistry – January 2021 session- Elgin Carlose - Cancellation- reg:

Mr. Elgin Carlose had submitted an application for the Ph.D registration in Chemistry in the January 2021 session and the Doctoral Committee meeting held on 16/03/2021 had recommended granting Ph.D registration to Mr. Elgin Carlose under the guidance of Dr. Jayasree E G, Assistant Professor, Dept. of Chemistry, University of Kerala.

The details are as follows:

Student ID.	Name	FT/PT	Centre	Research Supervisor
23714	Elgin Carlose	Full- Time	Dept. of Chemistry, University of Kerala, Kariavattom Thiruvananthapuram	Dr. Jayasree E.G

Mr. Elgin Carlose was directed to join for full time research leading to Ph.D in the Dept. of Chemistry as per the orders of the Hon'ble Vice-Chancellor, vide letter dated 29/06/2021. But, now the candidate has informed that, due to some unexpected reasons he is unable to join in the Ph.D programme. He has also requested for cancelling his application for Ph. D registration.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.B21 Ph. D Registration-Conversion of full time Ph.D Registration to Part time - Mr. Degala Raju - Geology- reg.

Name : Sri. Degala Raju
 Subject : Geology (Full Time)
 Research Supervisor : Dr. V. Nandakumar
 Research Centre : National Centre for Earth Science, Aakkulam, Thiruvananthapuram.
 Request : Conversion of mode of registration to Part-time w.e.f 06/12/2019 AN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C1 *Conversion of Ph.D registration from Full time to Part-time in respect of Smt. Anulekshmi N. - reg.*

Name : Smt. Anulekshmi N.
Subject : Malayalam (Full- time)
Research Supervisor : Dr. R Aswathy
Research Centre : Department of Kerala Studies, Kariavattom
Requests : conversion to Part time w.e.f 10.12.2019 FN.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C2 *Recognition as Research Supervisor –Dr IndusreeS R-Faculty of Malayalam – Associate Professor, Dept. of Malayalam, Government Arts & Science college, Thazhava, Karunagappally- reg.*

Name : Dr Indusree S R, Associate Professor, Dept. of Malayalam, Government Arts & Science College, Thazhava, Karunagappally
Subject : Malayalam
Faculty : Oriental Studies
Facility Centre : University College, Thiruvananthapuram
Request : Recognition as research supervisor in Malayalam

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C3 *Ph.D Research - Re registration, Change of Research Supervisor & Centre -Sri. Sandeep Kumar .V- reg.*

Name : Sri. Sandeep Kumar V
Subject : Malaylam
Research Supervisor : Dr.Geetha P (Retired)
Research Centre : M.G. College Thiruvananthapuram
Requests : 1. Change of Research Supervisor to Dr. Dominic J Kattoor, Associate Professor, University College , Thiruvananthapuram
2. Change of Research Centre to University College Thiruvananthapuram
3. Re-registration w.e.f 08/07/2019

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C4 *Issuance of PDF Certificate – Dr.Hareesh S R -reg;*

An application for PDF special certificate duly recommended by the Mentor, HoD and the Dean has been submitted by Dr.Hareesh S R, who is a regular PDF scholar in Malayalam at Dept. of Kerala Studies, University of Kerala, Kariavattom, Thiruvananthapuram.

Research Supervisor : Dr.Latha D
 Research Centre : Govt.College for Women Thiruvananthapuram
 Requests : Conversion to Part-time w.e.f 15/07/2021 FN
 Recommendation : *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C6 **Recognition as Research Supervisor –Sanskrit -Dr. Rethesh.K- reg.**
 Name : **Dr. Rethesh.K, Assistant Professor, University College, Tvpm**
 Subject : **Sanskrit**
 Faculty : **Oriental Studies**
 Facility Centre : **University College,Tvpm**
 Request : **Recognition as research supervisor in Sanskrit**
Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C7 **Conversion of Bridge PDF to Regular PDF- Sociology-Request from Gulab Mir Rahmany-reg.**

Mr.Gulab Mir Rahmany(Foreign Student) was granted Bridge Post Doctoral Fellowship as per U.O No Ac.EVII/2018-19 dated 29.03.2021 w.e.f 16.12.2020.He has requested to convert the Bridge Post Doctoral fellowsip granted to Regular PDF as he was awarded Ph.D on 05.09.2020.As per clause 5.3 of the regulations “Bridge Fellowship shall be converted into Regular PDF with effect from the first day of the subsequent month by which Ph.D degree is awarded to the fellow concerned”.Here the candidate has joined as Bridge Post Doctoral Fellow w.e.f 16.12.2020 and he was was awarded Ph.D on 05.12.2020 i.e. before the date of joining Bridge PDF. Hence he is eligible for regular PDF from the beginning i.e. from 16.1.2020 itself.

But a discrepancy was noted in the name of the candidate in the original Ph.D degree certificate and in the Thesis submission certificate issued from Osmania Univesity, Hyderabad.In the Ph.D degree certificate the name is given as ‘Gulab Mir’ and in the thesis submission certificate it is given as ‘Gulab Mir Rahmani’.In the U.O granting Bridge PDF his name was entered as Gulab Mir Rahmani as per the Thesis submission cetificate.

As conversion to Regular PDF is to be granted on the basis of the Original Ph.D certificate submitted, clarification was sought from the candidate regarding the discrepancy noted in the name vide Memo dated 26.10.2021.

A letter dated 11/11/2021 has been received from the Head, Department of Sociology forwarding the e.mail dated 05.11.2021 from Dr.Gulab Mir Rahmany in which he has clarified that his correct name is “Gulab Mir” as it is entered in the original Ph.D degree certificate.It is also stated that “Rahmany” is his surname.The candidate has also submitted the copies of his B.A and M.A certificates in which his name is entered as “Gulab Mir.”. The Head, Department of Sociology has requested to consider the clarification given by the candidate as he has gone to Afghanistan for data collection and was not able to return due to the restrictions imposed by Govt of India.

As per the orders of the Hon’ble Vice-Chancellor, the matter of accepting the clarification given by the candidate regarding the discrepancy in the name entered in the thesis submission certificate and original degree certificate and granting conversion of Bridge PDF to Regular PDF is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to forward the matter to CGA for the clarification in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C8 **Ph.D Research - Change of Research Supervisor & Centre -Sri. John M P-reg.**

Name : John M P
 Subject : Malayalam (Part-time)
 Research Supervisor : Dr.C.Unnikrishnan (Retired)
 CoSupervisor : Dr.N.K.George
 Research Centre : Department of Kerala Studies, Univesity of Kerala, Kariavattom
 Requests : 1. Change of Research Supervisor to Dr. S.Shifa, HoD, Dept. of Malayalam,University of Kerala, Kariavattom, Thiruvananthapuram.
 2. Change of Research Centre to Dept. of Malayalam, University of Kerala, Kariavattom

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C9 **Ph:D Research- Re-Registration and Change of Research supervisor in respect of Sri. Anil Kumar M R -reg.**

Name : Sri. Anil Kumar M R
 Subject : Malayalam (Part-time)
 Research Supervisor : Dr.Ajayaghosh.S (Retired)
 Research Centre : S.N College, Kollam
 Requests : 1. Re-registration w.e.f 18/11/2015.
 2. Change of Guide to Dr. Biju M.S, Asst Prof, SN College, Kollam.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C10. **Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Karthika S S - reg.**

Name : Smt. Karthika S S
 Subject : Commerce (full-time)
 Research Supervisor : Dr. Suman Alexander (Retired Faculty)
 Research Centre : KSM D B College, Sasthamcotta
 Requests : 1. Change of Research Guide to Dr. Nithya U S
 Assistant Professor of Commerce, S N College for Women Kollam.
 2. Change of Research centre to S N College, Kollam.

Recommendation: **The Committee considered the above matter and recommended to agree with the request.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C11 *Recognition as Research Supervisor –Faculty of Management Studies - Dr.Biju.A.V - Assistant Professor, Dept. of Commerce, University of Kerala reg.*

Name : Dr.Biju.A.V, Assistant Professor, Dept. of Commerce, University of Kerala

Subject : Management

Faculty : Management Studies

Facility Centre : Institute of Management in Kerala,University of Kerala

Request : Recognition as research supervisor in Management

Recommendation: *The Committee considered the above matter and recommended to agree with the request subject to condition that the total number of research scholars in both subjects at a time shall not exceed the permissible number of candidates as per UGC guidelines.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C12 *Ph.D Research – Change of Research Supervisor and Centre – Application submitted by Smt. Ria Idicula - reg.*

Name : Smt. Ria Idicula

Subject : Commerce (full-time)

Research Supervisor : Dr. Jaya S Anand (Retired)

Research Centre : Institute of Management in Government Barton Hill Thiruvananthapuram

Requests :1. Change of Research Guide to Dr. S. Jayadev, Assistant Professor,M G College, Thiruvananthapuram.

2. Change of Research centre to M G College, Thiruvananthapuram.

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C13 *Complaint against Dr. S Gopalakrishna Pillai, submitted by Smt.Aswathy .M.C research scholar in Malayalam doing research under his guidance at -M.G College, Tvpm-reg.*

Smt. Aswathy.M.C, full-time research scholar in Malayalam at M.G College, Tvpm had submitted a complaint regarding the misbehaviour of her research guide Dr.S.Gopalakrishna Pillai.As per the orders the Pro-Vice-Chancellor the matter was placed before the ICC (Internal Complaints Committee). A hearing of the research scholar and research supervisor was conducted by the ICC on 03.11.2021(Minutes appended)The Committee has observed that the research supervisor, Dr.S.Gopalakrishna Pillai has misbehaved with her and has recommended the following :

1. The candidate should be granted change of guide as requested.
2. The practice of going to the residence of the research supervisor for getting the fellowship documents signed must be strictly avoided.
3. Those who are working within the Jurisdiction of the University should be allotted as research supervisors to the candidates.
4. Research centres should be provided with adequate space and facilities for the verification and attestation of the documents of the research scholars.

It may be noted that while allotting as the research supervisor of Smt.Aswathy.M.C, Dr,S.Goplakrishna Pillai was working as Associate Professor at M.G College,Tvpm.

As per the orders of the Hon'ble Vice-Chancellor, the minutes and recommendations of the hearing of the ICC held on 03.11.2021 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the complaint of the research scholar and the report of ICC with regard to the suggestions made for continuing the research of the scholar, the*

committee recommended to direct the Chairman, Doctoral Committee to allocate a new research supervisor to the scholar.

Further recommended to refer the report of the ICC to the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C14 *Complaint against the research supervisor Dr.Shifa.S received from Smt.Priyanka Govind-Research scholar in Malayalam-reg.*

A complaint has been received from Smt. Priyanka Govind, research scholar, Dept. Malayalam, University of Kerala, Kariavattom. She has joined as Full time research scholar Dept. Malayalam, University of Kariavattom under the guidance of Smt. Shifa S vide U.O AcEVII/116/MAL/29285 dated 07/09/2016 w.e.f 18.04.2016

She was a University rank holder and a UGC-JRF scholar.

She says that she is on the verge of ending her research due to the following reasons

- 1) She submitted the first and second chapters of her thesis for the approval of the guide in April 2018 and May 2019 respectively .The first chapter was returned by the guide within three and a half months itself. But the second chapter was returned only in August 2021 .
- 2) As stated in the complaint the guide has verified only a few pages of the 2nd chapter even after 2 years of possessing it.
- 3) Guide has directed that the work of the next chapters can be started only after a detailed discussion. She was also not allowed to write anything without the permission and direction of the guide. As the discussion of the third chapter was delayed indefinitely the candidate has prepared the draft of next chapters on her own by April 2021.
- 4) According to the research supervisor the marriage and pregnancy of the candidate were the reasons for the delay occurred in her research work.
- 5) As directed by the research supervisor she approached her with the corrected copies of first and second chapters on September 27th.But the guide behaved rudely and insulted her in front of the staff and fellow scholars. She also told that she is not satisfied with the progress of her research work and asked her to go on for a guide change.
- 6) In spite of her complicated pregnancy and delivery she has worked hard to complete her thesis. But the guide is not co-operating with her to complete the research work and the rude behaviour and abusive words of the guide is affecting her confidence also.

In these circumstances the candidate has requested that she may be permitted to complete her research under the guidance of another research supervisor.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 01.12.2021 and the Syndicate held on 04.12.2021 vide Item No. 34.122.C1 has resolved to approve the recommendation of the Standing Committee to conduct a hearing of the research supervisor and research scholar.

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidate and the research supervisor.

Recommendation: *The Committee heard the research scholar. By considering the academic merit of the scholar and the fact that the scholar completed merely five years of research, the committee recommended to hear the research supervisor in the next Standing Committee of the Syndicate on academics and research for taking appropriate decision on the matter of granting change of research supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C15 *Ph.D Registration in Malayalam - January 2021 session - Request for condoning the delay is applying for Ph. D registration after joining the research centre. from Sri Anaz N S-Reg*

Sri. Anaz.N.S was granted full-time Ph.D registration in Malayalam in January 2021 session vide U.O No.6540/2021/UOK dated 22.11.2021.Later the candidate has submitted a request dated 15.12.2021 for correcting the joining date as the date given in the joining report forwarded from the research centre ,N.S.S College, Nilamel was wrong.In the joining report forwarded the date of joining was given as 29.02.2021. It may be noted that in the fresh joining report submitted, the date of joining is given as 12.03.2020.He is a UGC-JRF holder and as per U.O No. Ac.EI/2018 dated 11/06/2018 UGC/CSIR-JRF awardees are being permitted to join for the fellowship first and to apply for registration in the next immediate session.As per the said U.O the candidate should have submitted application in July 2020 session. But he has submitted online application only in January 2021 session.

The candidate has requested to condone the delay occurred in submitting the application.He has stated that he was not able to submit application in July 2020 session as he has contracted Covid-19 and was under quarantine.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations
Recommendation: *The Committee considered the above matter and recommended to condone the delay in submitting online application in the next immediate session. Further recommended that the UGC/CSIR JRF awardees shall be issued the provisional registration order in order to avoid the delay in claiming their fellowship if they are otherwise eligible.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C16 Ph.D registration-Malayalam- January 2021 session-Gokul S. Gopan-reg.

Sri.Gokul S.Gopan, (UGC-JRF holder) was granted full-time Ph.D registration in Malayalam in January 2021 session as per the orders of the Hon'ble Vice-Chancellor under the guidance of Dr.Pramodkumar.D.N with Govt.College for Women as centre. In the DC minutes also the centre was given as Govt. College for Women and the facility certificate issued was also from the same research centre. But the joining report was seen forwarded by the Head, Department of Malayalam, University of Kerala stating that he has joined the centre on 03.05.2021.The name of the research supervisor was not seen specified in the joining report forwarded. Clarification in this regard was also not given along with the application in respect of Gokul S.Gopan forwarded by the Doctoral committee. Hence as per the orders of the Registrar, clarification was sought from the Chairman, Doctoral Committee in this regard.

As per the clarification from the Chairman, doctoral committee, Sri Gokul S.Gopan was allotted Department of Malayalam, University of Kerala as his research centre initially since he is a UGC-JRF scholar and such candidates are permitted to join for fellowship first and to apply for registration in the next immediate session as per the existing rules. The candidate has done his M.Phil at Department of Malayalam availing UGC fellowship. During the doctoral committee of January 2021 vacancies were not available under the research supervisors of Department of Malayalam to accommodate the candidate. Hence he was allotted under the guidance of Dr.Pramod Kumar.D.N with Govt.College for Women as centre. He has joined Department of Malayalam w.e.f. 03.05.2021. There are precedents of candidates with UGC-JRF being granted change of research centre according to the availability of vacancy reckoning the period of research work undergone at the previous centre.

UGC -JRF scholars are permitted to join for the fellowship first and to apply for registration in the next immediate session as per U.O No.Ac.E1/2018 dated 11/06/2018 and there are also precedents of such candidates being permitted to change their research centre as per the availability of vacancy .

The Hon'ble Vice-Chancellor has ordered to grant full-time Ph.D registration to the candidate under the guidance of Dr.Pramod Kumar.D.N with Govt. College for Women as centre.But as per the joining report forwarded he has joined at Department of Malayalam, University of Kerala w.e.f 03.05.2021.It is seen that no research guide was allotted to the candidate at the time of joining. During the doctoral committee held on 12.07.2021 he was allotted under the guidance of Dr. Pramod Kumar D.N whose facility centre is Govt. College for Women. It may be noted that the candidate is

not yet relieved from Department of Malayalam, University of Kerala Kariavattom for joining his research centre, Govt.College for Women

As per the orders of the Hon'ble Vice-Chancellor the matter of issuance of joining letter to the candidate directing him to join Govt. College for Women after relieving from Department of Malayalam, University of Kerala and the matter of reckoning the period of research work undergone at Department of Malayalam granting the effective date of registration as 03.05.2021 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to entrust the Pro Vice- Chancellor to examine the matter and submit a report in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C17 *Ph.D registration-Malayalam- January 2021 session- Smt. Amrutha.I.P-reg.*

Smt.Amrutha.I.P,(UGC-JRF holder) was granted full-time Ph.D registration in Malayalam in January 2021 session as per the orders of the Hon'ble Vice-Chancellor under the guidance of Dr.Pramodkumar.D.N with Govt.College for Women as centre. In the DC minutes also the centre was given as Govt. College for Women and the facility certificate issued was also from the same research centre. But the joining report was seen forwarded by the Head, Department of Malayalam, University of Kerala stating that he has joined the centre on 03.05.2021.The name of the research supervisor was not seen specified in the joining report forwarded. Clarification in this regard was also not given along with the application in respect of Amrutha.I.P forwarded by the Doctoral committee. Hence as per the orders of the Registrar, clarification was sought from the Chairman, Doctoral Committee in this regard.

As per the clarification from the Chairman, doctoral committee, Smt. Amrutha.I.P was allotted Department of Malayalam, University of Kerala as her research centre initially since she is a UGC-JRF scholar and such candidates are permitted to join for fellowship first and to apply for registration in the next immediate session as per the existing rules. The candidate has done her M.Phil at Department of Malayalam availing UGC fellowship. During the doctoral committee of January 2021 vacancies were not available under the research supervisors of Department of Malayalam to accommodate the candidate. Hence she was allotted under the guidance of Dr.Pramod Kumar.D.N with Govt.College for Women as centre. She has joined Department of Malayalam w.e.f. 03.05.2021. There are precedents of candidates with UGC-JRF being granted change of research centre according to the availability of vacancy reckoning the period of research work undergone at the previous centre.

UGC -JRF scholars are permitted to join for the fellowship first and to apply for registration in the next immediate session as per U.O No.Ac.E1/2018 dated 11/06/2018 and there are also precedents of such candidates being permitted to change their research centre as per the availability of vacancy.

The Hon'ble Vice-Chancellor has ordered to grant full-time Ph.D registration to the candidate under the guidance of Dr.Pramod Kumar.D.N with Govt. College for Women as centre.But as per the joining report forwarded she has joined at Department of Malayalam, University of Kerala w.e.f 03.05.2021.It is seen that no research guide was allotted to the candidate at the time of joining. During the doctoral committee held on 12.07.2021 she was placed under the guidance of Dr. Pramod Kumar D.N whose facility centre is Govt. College for Women. It may be noted that the candidate is not yet relieved from Department of Malayalam, University of Kerala Kariavattom for joining her research centre, Govt.College for Women.

As per the orders of the Hon'ble Vice-Chancellor the matter of issuance of joining letter to the candidate directing her to join Govt. College for Women after relieving from Department of Malayalam, University of Kerala and the matter of reckoning the period of research work undergone at Department of Malayalam granting the effective date of registration as 03.05.2021 is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to entrust the Pro Vice- Chancellor to examine the matter and submit a report in this regard.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C18. Conversion of Ph.D registration from Full time to Part-time in respect of Sri. Nithin.S.Prakash. - reg.

An application dated 18.08.2021 has been received from Sri. Nithin.S.Prakash, full-time research scholar in Malayalam for converting his full-time Ph.D research to Part time .

Name, Subject and UO Granting Registration of Research Scholar	Name of Research Supervisor and Centre	Details of conversion required	Remarks
Nithin S.Prakash Malayalam, (Full Time) UO.No.AcEVII/ 2010/2020/UOK dated dated 30.06.2020 w.e.f 19.06.2020	Research Supervisor: Dr. B.S. Binu Centre: MG College, Thiruvananthapuram.	From Full time to Part time w.e.f 12.08.2021 FN.	Joined as Library Assistant on contract basis vide U.O 2964/2020 dated 24.09.2020 with effect from 17.08.2020 at Campus Library, Kariavattom. But relieved from the research centre only on 11.08.2021 AN.

The details of the candidate is as follows.

He has submitted the all the documents documents except NOC from the Registrar, University of Kerala (Employer).An NOC from the Head ,Department of History University of Kerala has been submitted, which is not acceptable.

As per U.O No.Ac.EI.A/27345/2011 dated 07.07.2011 clause (b) full time research scholars on getting permanent employment can convert their registration to part-time after completing one year or more of full-time research .As per U.O No. Ac.EI/AI/2019 dated 16.07.2019 the minimum period of full-time research required for conversion of full-time research to part-time has been modified from one year to six months

In this case Sri.Nithin S.Prakash, research scholar in Malayalam has joined as Library Assistant at Campus Library Kariavattom on contract basis. As per the above said clause he is not eligible to be granted part-time conversion.

Hence as per the orders of the Registrar the application for part-time conversion submitted by the candidate was rejected and the matter was communicated to the candidate vide Memo No.24718/Ac.EVII/2021/UOK dated 22.11.2021.Now the candidate has submitted another request dated 30.11.2021 to reconsider his application for part-time conversion .

It may be noted in this regard that the candidate was granted full time Ph. D registration w.e.f 19/06/2020 , but he joined as Library Assistant (on contract) we.f 17/08/2020. As per the relieving order submitted from his centre of research he was relieved only on 11/08/2021 ie: he had been working as Library Asst (on contract) even while continuing as a full time research scholar for the period from 17/08/2020 to 11/08/2021, which is in violation of the existing norms.

As per the orders of the Hon'ble Vice-Chancellor, the matter of considering the application for granting part-time conversion to Sri.Nithin S.Prakash is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee heard the scholar in the absence of the Supervisor and recommended to re-consider the application on production of NOC from the Employer (Registrar).

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.C19 Ph.D research – Cancellation of Ph.D registration – Smt. Radhika.H.- reg.

An application dated 13-07-2021 for cancellation of Ph.D registration has been submitted by Smt.Radhika.H, full-time research scholar in Sanskrit, Govt.Sanskrit College, Tvpm duly endorsed by the research Supervisor, Centre Head and Chairman Doctoral Committee.

Vide UO.No.Ac.EVII/117/SKT/27834/2017 dated 23/06/2018 she has joined as full-time research scholar in Sanskrit at Govt.Sanskrit College,Tvpm w.e.f 05/04/2018 under the supervision of Dr. Sujith .S, Assistant Professor, Govt.Sanskrit College Tvpm.

As per Kerala University First Ordinances 1978 Chapter XII Research Studies and Award of Fellowships- Clause 27 a research scholar shall not discontinue the research work without obtaining the permission of the Syndicate.

The candidate has refunded an amount of Rs.31533 claimed as fellowship vide chalan No.21412165 dated 18/11/2021.

The details of the candidate are shown below :-

Details of the Candidate	Name of Research Supervisor and Centre	Request	Remarks
Radhika.H Sanskrit, Full-Time UO.No.Ac.EVII/117/ SKT/27834/2017 dated 23.06.2018 w.e.f 05.04.2018	Supervisor Dr.Sujith.S Centre Govt.Sanskrit College,Tvpm	Cancellation of Ph.D registration	1. Cancellation of Ph.D registration due to the research break occurred as she joined as guest lecturer at Sree Sankaracharya University of Sanskrit Kalady before completing the stipulated period of one year full-time research.

The candidate has submitted the following documents

1. Application form duly recommended and forwarded by the Supervisor, Centre Head and Chairman Doctoral Committee.
2. Statement from Supervisor endorsed by the Head of Research centre citing reason for cancellation and details of fellowship availed.
3. Fee for cancellation of Rs. 210/- (original chalan).
4. Copy of registration order.

As per the orders of the Hon'ble Vice-Chancellor, the matter of cancelling the full-time Ph.D registration granted to Smt.Radhika.H is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D1 Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies– BS 2021-22- Revised proposal for research aid- consideration - reg: (Ac.D)

Budget Speech 2021-22 of University of Kerala allocated an amount of Rs.3,00,000/-(Rupees Three Lakh Only) as research aid for Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies. The Budget Implementation Cell at its meeting held on 26.04.2021 vide item No I.79 considered the proposal and resolved to authorize Hon.Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies to submit a proposal in order to place the same before the Standing Committee of the Syndicate on Academics & Research for consideration.

The proposal forwarded by the Hon. Director, Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies “ For editing, study & publishing of unpublished Tamil Manuscripts” in ORI&MSs Library was considered by the Standing Committee of the Syndicate on Academics and Research held on 06.10.2021 and recommended the Director, MS Centre to submit a detailed proposal in this regard and the Syndicate at its meeting held on 28.10.2021 resolved to approve the recommendations above mentioned.

The Hon. Director, submitted a revised proposal with detailed expenditure heads for Rs. 3 lakhs allocated in the Budget speech 2021-22 for editing, study and publishing the Tamil manuscripts available in the Oriental Research Manuscript Library, University of Kerala.

As a part of project editing, study and publishing unpublished manuscripts such as Madurai Pathitru pathu Anthathi, Panniru Pattiyal (Grammar) Tolkappiyam, Thirukkural, Mukkudar pallu, Pazhamozhi Nanooru, Nanool , Medicinal manuscripts have been taken for study.

In the first phase any two or three of above mentioned manuscripts will be taken for editing and publishing and the expenditure for the same is detailed as follows;

Serial No	Items	Amount
1	Manuscripts Editing and Study & Hiring Services Remuneration for Projects Assistants (15000 x 12)	1,80,000
2	Hiring Services (Honorarium for Manuscripts Experts for reading & checking)	50,000
3	DTP & Printing	30,000
4	Secretarial Assistance	15,000
5	Miscellaneous	25,000
	Total	3,00,000

(Rupees Three Lakh Only)

As per orders of the Vice Chancellor, the revised proposal for research aid to Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies “Editing, Study and Publish the Tamil Manuscripts” is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

Recommendation: *The Committee recommended to direct the Hon. Director Manonmaniam Sundaranar International Centre for Dravidian Cultural Studies to submit a revised proposal and forward the same to Standing Committee of the Syndicate on Finance for approval.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D2 *Request received from the HOD , Department of Sociology, University of Kerala for accommodation in the Faculty Guest House, Kariavattom Campus for the Full Bright- Nehru Senior Scholar Dr. Nils P.De Mol Van Otterloo from US-reg-*

(Ad A IV)

The Joint Registrar , Campus Administration, Kariavattom Campus vide his letter dated 10.11.2021 has forwarded the request of Dr. Sandhya R.S, Professor & Head, Department of Sociology, University of Kerala for providing accommodation to the Fullbright- Nehru Senior Scholar Dr.Nils P. De Mol van Otterloo from US in the Faculty Guest House, Kariavattom Campus for 9 months starting from January 2022, in connection with the research project.

Dr. Nils P.De Mol van Otterloo has been selected for undertaking research in the project titled “Minimizing Social Isolation in Low- Income Communities: Practice , and Implementation Strategies for Dementia Care” guided by Dr.Sandhya R S, Professor & Head, Department of Sociology, University of Kerala .The period of affiliation will be for 9 months starting from January 2022.

The Joint Registrar, Campus Administration, Kariavattom has reported that at present the Kariavattom Guest House is allotted to inmates of the University Womens Hostel. Moreover in connection with allotting girl students to the Kariavattom Guest House,the caretakers were transferred to Faculty Guest House,Palayam as punishment and even the housekeeping contract was cancelled .

As per UO.Ad AIV/UGHK/ Rent/2015 dated 27.04.2015, the accommodation will be provided only to faculty invited by the University. However in exceptional cases this rule may be relaxed with prior written sanction of the Vice Chancellor.

Since Dr. Nils.P De Mol van Otterloo is a Fullbright - Nehru Senior Scholar , he may be considered as the guest of the University.

As per the orders of the Vice Chancellor the matter regarding the accommodation of Dr. Nils P. De Mol Van Otterloo in the Kariavattom Guest House is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *The Committee recommended to refer the matter to the Syndicate.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D3 *Award for Research Projects undertaken by Teachers of the University Departments / Centres-2020-21-reg:-*

(Ad. F1)

The Vice-Chancellor has accorded sanction to issue the notification for inviting applications from the Teachers of the University Departments/Centres for the 'Highest Grant Award', 'Best Project Award' and 'Highest Research Grant Award to the University Departments/Centres' for the year 2020-21.

No applications were received for the Best Project Award under the Category of Faculty of Science and Faculty of Applied Science & Technology and none of the departments applied for the 'Highest Research Grant Award for Departments'. Hence the Award committee held on 20/10/2021 recommended to renotify. The Hon'ble Vice-Chancellor accorded sanction for that. The re-notification was issued extending the date of submission of applications upto 8th November 2021. No applications were received for the 'Best Project Awards under the Category of Faculty of Science and Faculty of Applied Science & Technology' and 'Highest Grant Award to the University Departments/Centres' after re-notification.

The Award Committee in its meeting held on 30/11/2021 recommended to constitute two Subcommittees to scrutinise the applications according to the criteria. The Subcommittee for 'Best Project Award' and the subcommittee for 'Highest Grant Award'.

The subcommittee constituted for 'Best Project Award' consists of

Dr.R.B Binoj Kumar, Director, Research (Convener)

Dr. Manoj Changat, Dean, Faculty of Applied Science & Technology

Prof. Sajad Ibrahim K.M, Prof., Dept of Political Science (Subject Expert)

The subcommittee for 'Highest Grant Award' consists of

Dr.R.B Binoj Kumar, Director, Research (Convener)

Dr. S.M.A Shibli, Dean, Faculty of Science

Dr. S. Shifa, Dean, Faculty of Oriental Studies

The Award Committee recommended that the subcommittees have to submit the report to the Director, Planning & Development and the recommendations by the Director, Planning & Development is to be placed before the Standing Committee of Syndicate on Academics & Research. The Hon'ble Vice-Chancellor has approved the minutes of the Award Committee.

The Subcommittees constituted for the evaluation of Research Projects verified the applications received for the awards under the categories 'Best Project Award-2020-21' and 'Highest Grant Award 2020-21'.

Two applications were received for Best Project Award under the Category of "All other Faculties other than Faculty of Science & Faculty of Applied Science & Technology".

The subcommittee evaluated the applications and recommended the following:-

Dr. Sameer Babu M, Assistant Professor, Department of Education ranked as no.1 and Dr. Manju S. Nair, Professor, Department of Economics as no.2

Six applications were received for Highest Grant Award under the category of 'Faculty of Science and faculty of Applied Sciences and Technology' (category 1). One of the applicants Dr. A. Gangaprasad, Professor, Department of Botany intimated that he is withdrawing his nomination for 'Highest Grant Award'.

Two applications were received for Highest Grant Award under the category of 'Faculty of Social Sciences' (category 2).

Subcommittee recommended to give the award to:

Dr. Sreejith P, Assistant Professor, Department of Zoology in the category I and

Dr. Manju S Nair, Professor, Department of Economics in the Category II

The committee also recommended to give appreciation letters to all others:-

- Category I (1) Dr Subodh G, Assistant Professor, Department of Physics
 (2) Dr Viji Vijayan, Assistant Professor, Department of Biochemistry
 (3) Dr Salom Gnana Thanga V, Professor, Department of Environmental Sciences
 (4) Dr Sajin Kumar K S, Assistant Professor, Department of Geology

Category II (1) Dr Anitha V, Professor, Department of Economics
 Rs.30,000 /-is earmarked for Best Project Award and Rs.13,000 /- is earmarked for Highest Grant Award in each category every year.

The Hon'ble Vice-Chancellor has ordered to place the matter before the standing Committee of the Syndicate on Academics and Research.

Hence the matter is placed before the standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: The Committee recommended to agree with the proposal. Further recommended to entrust the Vice- Chancellor to suggest a date and time for the issue of the awards

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D4 University Merit Scholarship -inclusion of two PG programmes MA Public Administration and MA International Relations & Diplomacy in the list of courses - reg-

(Ac E III)

The University Merit Scholarship (UMS) is being awarded for various UG & PG courses of value Rs. 5000/- each per annum. Currently there are One Hundred and Seventy Four (174) Merit Scholarships for MA/MSC/M Com/MSW/MCJ/MBA/M Tech and MVA courses. The terms & conditions for the award of UMS for various courses are formulated as per Syndicate decisions (Rules appended)

The Head, Department of Political Science, University of Kerala reported that they are conducting two Master courses MA Public Administration with effect from 2019 and MA International Relations and Diplomacy with effect from 2020 with sanctioned strength 10 students per batch and 18 students per batch respectively for each course and requested to include these courses also in the University Merit Scholarship scheme awarded annually.

MA Public Administration course is also offered at St Johns College, Anchal with sanctioned strength of 10 students But MA International Relations and Diplomacy course is not offered by any colleges affiliated to the University of Kerala

The educational qualification in respect of MA Public administration is a bachelors degree in any subject. The duration of the course is 2 years and the number of seats allotted is 10. In the case of MA International Relations and Diplomacy, the educational qualification is bachelors degree in any subject. The duration of the course is 2 years & the number of seats allotted is 18.

As per the order of Vice Chancellor, the matter is placed before the Standing Committee of the Syndicate on Academics & Research for Consideration and appropriate Recommendations.

Recommendation: The Committee considered the above matter and recommended to include two PG programmes MA Public Administration and MA International Relations & Diplomacy in the list of University Merit Scholarship.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D5 Department of Environmental Sciences-New Course-M.Sc. Climate Change and Disaster Management-Appointment of Assistant Professors on contract-reg:-

(Ad. A II)

The Head, Department of Environmental Sciences requested to appoint four Lecturers on Contract basis for teaching, conducting practicals and also for guiding Project Work for the newly approved M.Sc Climate Change and Disaster Management Course (CCDM) which was approved by the University to be conducted in the Department of Environmental Sciences from the Academic year 2021 onwards vide U.O No.1272/2021/UOK dated 25.02.2021 in addition to the existing M.Sc (Environmental Sciences) Course.

There are no full-time Teachers or Contract Lecturers for the new Course at present, there is need for Faculty who have expertise in Disaster Management, Atmospheric Sciences in addition to Environmental Sciences. The total intake for the new Course, M.Sc (CCDM) is 15 per batch and the total working hours for the Course will be 35 hours of Theory and Practical per week.

The Head of the Department forwarded a list of 41 eligible candidates to be included in the Panel of Guest Lecturers for the newly sanctioned M.Sc Course and the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021 approved the same.

As per the orders of Vice-Chancellor, the matter to appoint four Lecturers on Contract basis in addition to the Guest Lecturers was placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration. The Committee considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Academics and Research. The Committee further recommended to rename the "Lecturer" on contract as 'Assistant Professor' on contract. The meeting of the Syndicate held on 04.12.2021 resolved that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.11.2021, be approved. The Vice-Chancellor has ordered to implement the same.

The Sanctioned strength of Teachers in the Department of Environmental Sciences is given below:

Name of Department	Name of sanctioned post	Sanctioned Number	Actual numbers of Teachers				Vacancy
			Permanent	Contract	Guest Panel	Total	
Environmental Sciences	Professor	Nil	Nil	2	Nil	6	0
	Associate Professor	2	1				1
	Assistant Professor	3	3				0

As per the orders of Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and decision.

Recommendation: *The Committee recommended to give permission to appoint two contract lecturers in the Dept. of Environmental Sciences, University of Kerala, Kariavattom.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D6 *Centre for Gandhian Studies - Conducting Webinar Series on various aspects & perspectives of Gandhian Thoughts - Requesting Administrative Sanction – reg.*

(Ad. D III)

Dr.S.Venumohan, Co-ordinator, Centre for Gandhian Studies vide letter dated 28.09.2021, has requested to grant permission to conduct a series of Webinars on various aspects & perspectives of Gandhian Thoughts from 2nd October 2021 to 30th January 2022.

It is also informed that the anticipated Total Expenditure (including Honararium to the webinar resource person and supporting staff & facilities), to conduct the webinar is Rs.75,000/- (Rupees Seventy Five Thousand only) and requested to grant Rs.75,000/- as Provisional Advance to meet the expenses related with webinars.

Finance has opined that, file may be submitted for endorsement/remarks, after getting administrative sanction for the conduct of webinar series at the Centre for Gandhian Studies.

In this scenario, *the Vice-Chancellor has ordered that the following matters be placed before Standing Committee of the Syndicate on Academics and Research, whether*

- i) *Permission may be given to conduct a series of Webinars (around 15 numbers) on various aspects & perspectives of Gandhian Thoughts from 2nd October 2021 to 30th January 2022.*
- ii) *to grant Rs.75,000/- as Provisional Advance to meet the expenses related with webinars.*

Accordingly, the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee recommended to defer the matter.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D7 Centre for Vedanta Studies - Request for Administrative Sanction to conduct Lecture Series and approval of Panel of Experts – reg.

(Ad. D III)

Dr.C.N.Vijayakumari, Honorary Director, Centre for Vedanta Studies vide letter dated 13.08.2021 has forwarded the list of Panel of Experts for the conduct of Lecture Series on the topic " Kerala Navodhanatinu Advaita vedantatinte Yogadanam", which is conducted annually by Centre for Vedanta Studies and requested for the Administrative Sanction of the same.

The List of Panel of Experts are detailed below.

1.Dr.Poojappura Krishnan Nair, Professor (Rtd), Devaswom Board College Sasthamkotta	6.Dr.Indira.P, Professor (Rtd), Central Snskrit University Sringeri Campus
2.Dr.M.V.Natesan, Professor of Vyakarana, S.S.U.S, Kalady	7.Dr.Radha.R, Professor (Rtd), CentralSanskrit University Puranattukara
3.Dr.C.G.Vijayakumar Menon, Vice Chancellor, Sandeepani Vedaviswavidyalaya, Ujjaini, M.P	8.Dr.Santha Professor (Rtd), Central Sanskrit University Puranattukara
4.Dr.K.Unnikrishnan, H.O.D, Sahitya, Govt. Sanskrit College, Thiruvananthapuram	9.Dr.E.Sreedharan, Campus Director (former) S.S.U.S,Payyannoor Regional, Centre, kannur
5.Dr.Muralee Madhavan.P.C, Professor (Rtd) & HOD Department of Sahitya, S.S.U.S, Kalady	10.Dr.E.M.Rajan Campus Director, Central Sanskrit University Puranattukara, Guruvayoor Campus

It is also requested that, an amount of Rs.20,000/- may be allocated from the Head, 'MH(49)(d-4/1218)', to meet the expenses for conducting Lecture Series and Finance Endorsement was obtained for the same, vide FOS.No.3992/Finance I/2021-22 dated 22.11.2021.

In this scenario, the Vice-Chancellor has ordered, the followingh matters be placed before Standing Committee of the Syndicate on Academics and Research, whether

- i) permission may be given to conduct Lecture Series on the topic "Kerala Navodhanatinu Advaita vedantatinte Yogadanam".
- ii)Panel of Experts for the same may be approved.
- iii) an amount of Rs.20,000/- may be allocated from the Head , "Part I-NP-MH:49(d)Centre for Vedanta Studies-4/1218- Wages of Contingent Employees/ Guest Lectures" to meet the expenses for conducting Lecture Series.

Accordingly, the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

Recommendation: *The Committee considered the above matter and recommended to refer the matter to the Combined meeting of the Standing Committees of the Syndicate on Finance and Academics & Research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D8 Department of Psychology-Psychology Consultancy Cell (PCC)-Conduct of Two day state level workshop on 'Cognitive Behaviour Therapy' on 27th and 28th December 2021-req-reg:-

(Ad. A II)

The Head, Department of Psychology has requested to grant permission to conduct a two day state level workshop on 'Cognitive Behaviour Therapy' on 27th and 28th December 2021 by the Psychology Consultancy Cell (PCC) attached to the Department. The workshop is organized to fulfill the needs of practicing counsellors, Psychologist etc.. and the expenditure will be met by way of registration fee to be collected from the participants. The PCC will follow Covid Protocol for conducting the programme.

As per the orders of the Vice-Chancellor, the matter is placed before the the Standing Committee of

the Syndicate on Academics and Research for consideration and decision.

Recommendation: The Committee recommended to permit the conduct of the programme during the current Financial year without any financial commitment in the part of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D9 Publication of Ph.D. thesis in respect of Dr. Gregori Paul K Jin Management Studies – reg:-

(Ac. E V (A))

Dr. Gregori Paul K J, who was awarded Ph.D. Degree in Management Studies (Reg. No. 6691) on 12/01/2021 has requested to permit to publish his Ph.D. thesis titled “ALTERNATIVE BANKING DELIVERY CHANNELS IN INDIA- ITS EVOLVEMENT, DEVELOPMENT, IMPACT AND FUTURE ROLE IN CUSTOMER DELIGHT: A COMPARATIVE STUDY OF PUBLIC SECTOR BANKS IN INDIA VIS-A-VIS PRIVATE SECTOR BANKS INCLUDING NEW GENERATION AND FOREIGN BANKS IN INDIA”

As per the Statute 3(d)-(XV) of Chapter 23-B Faculty of Management Studies of KUFs 1977, thesis shall not be published without the sanction of the Syndicate. Permission to publish the thesis has earlier been given as per the following terms and conditions.

1. The University will not take any financial liability on its part for publication of the thesis.
2. Due acknowledgement should be given by the candidate to the University at the time of publication of the thesis.
3. The thesis should be published after rectifying the defects pointed out by the examiners in their reports in due consultation with the supervising teacher.

As ordered by the Vice-Chancellor matter regarding the granting of permission for the publication of the thesis of Dr. Gregori Paul K J is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee recommended to consider the matter as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D10 Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara - Visiting Faculty List – Inclusion of Eminent Scholars- reg-

(Ad A IV)

The panel of visiting faculty in Art History and Painting to engage in RRCEVA, Mavelikkara comprising of 35 members were sanctioned vide UO. No. Ad AIV/ RRCEVA/ Faculty Panel/ 2016 dated 17.10.2016 . In addition to this, as per UO No. Ad AIV/RRVCEVA/Faculty Panel/2017 dtd 25.09.2017, an additional panel of 22 members were sanctioned.

The Hon. Director, RRVCEVA, Mavelikkara, vide his letter No.133/RRVCEV /2021 dtd.03.11.2021, has requested to include the following experts as visiting faculty at Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara .

Sl. No	Name	Domain	Qualification	Present Position
1	Dr.(Prof) R H Kulkarni	Head, Dept. of Art History, CKP College of Fine Arts, Bengaluru.	MFA in Art History, MA in History & Archaeology, Ph. D from Mysore University	Head of the Department, History of Art, Coordinator of Visual Art, PhD Research Centre, Coordinator of IQAC
2	Mr.Madhvesh Pandurang	Painter, Experienced Resource Person	MFA in Art History and Aesthetics, NET qualified	Worked on National Institute of Fashion Technology (NIFT, Kannur Campus)
3	Mr.Poushali Das,	Painter, Experienced resource person	MFA in Painting	Worked as resource person
4	Dr.O P Parameswaran,	Associate Professor, Govt.College of Fine Arts, Chandigarh	MFA in Painting, NET Qualified, Ph D from M S University, Baroda	Associate Professor, Teaching at UG and PG level of the subject Fine Arts
5	Dr.Sridhar Murthy	CKP College of Fine Arts, Bengaluru	MFA in Fine Arts, Ph.D from Mysore University	Professor, College of Fine Arts

The Vice Chancellor has ordered to place the matter before the Standing Committee of Academics and Research.

As per the orders of the Vice Chancellor , the matter regarding inclusion of additional list of experts forwarded by the Hon. Director, to the existing panel of visiting faculties in Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara is placed before the Standing Committee of the Syndicate on Academics and Research for consideration .

Recommendation: *The Committee considered the above matter and recommended to accept the additional list of experts forwarded by the Hon. Director, to the existing panel of visiting faculties in Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D11 *Centre for Adult Continuing Education And Extension – Execution of MoU with Institute of Industrial Training and Analytical Service (IITS) and approval for starting PG Diploma in Industrial Chemical Analysis and Safety courses at IITS in collaboration with CACEE, University of Kerala – reg.*

(Ac. D)

The Director, CACEE has forwarded the proposal for starting off campus PG Diploma in Industrial Chemical Analysis and Safety by IITS in collaboration with CACEE, submitted by the Director, Institute of Industrial Training and Analytical Services (IITS), Ernakulam.

Details of the proposal is as follows:

Name of the Institution : Institute of Industrial Training and Analytical Services (IITS), Ernakulam.

Name of the Main Course : PG Diploma in Industrial Chemical Analysis and Safety

Duration : 6 Months

Main Objective : (i) to impart off campus theoretical techniques and practical training in modern instruments for Degree students and Chemistry Graduates in Kerala

(ii) to make the students capable to grab the industrial opportunities with confidence and skills

Courses : 1. Excellence in Analytical Chemistry
2. Good Laboratory Practices and Lab Safety
3. Campus to corporate Integration
4. Petroleum Chemistry

Course Outcome : The candidate after completing the modules under this Course shall be able / capable to test Crude Oil, Petroleum products including

Aviation Fuels

Eligibility Criteria : Passed out Graduate/ Post Graduate in various disciplines of Chemistry

Fee Structure : Programme Fee – Rs. 75000/-

Conclusion : Worldwide acceptance of the course with new generation technical training in the university level will explore more opportunity abroad, once the formal approval from Kerala , University is granted for this program.

The Director, Centre for Adult Continuing Education and Extension has suggested that an MoU may be executed by University of Kerala and IITS for conducting the P.G.Diploma Course.

As per the orders of the Vice Chancellor (i) the proposal for starting PG Diploma course in Industrial Chemical Analysis and Safety at Institute of Industrial Training and Analytical Services (IITS) in collaboration with Centre for Adult Continuing Education and Extension (CACEE) and (ii) the proposal for executing MoU between CACEE, University of Kerala and IITS for conducting the above mentioned course is placed before the Standing Committee of the Syndicate on Academics and Research.

Recommendation: *The Committee recommended to defer the matter for the time being.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D12 *Proposal for Introduction of Internship/Apprenticeship embedded courses in the Syllabus of Undergraduate Programmes - remarks of the Director, IQAC-reg.*

(Ac. A V)

Additional Chief Secretary to Government of Kerala, Higher Education Department vide Letter No. B3/60/2021-HEDN dated 18.06.2021 has forwarded the recommendations of Kerala State Higher Education Council on Apprenticeship Embedded Degree Course as per Letter No.KSHECA7/713/MS/Drct./2021(AEP) dated 31.03.2021.

The Joint Secretary, Department of Higher Education, Ministry of Education, Government of India has informed the State Government that the Ministry is keen on implementing Internship/ Apprenticeship Embedded courses in BA/BSc/B.Com from the academic year 2021-22 and suggested to identify 10 Higher Education Institutions with 30 students each for Kerala.

In keeping with the Union Budget Announcements for the year 2020, the UGC has agreed to extend the scope of the National Apprenticeship Training Scheme (NATS) implemented by the Board of Apprenticeship Training (Southern Region) to students pursuing general programmes like BA/BSC/B.Com as well, in addition to B.Tech/BE and Diploma holders who were beneficiaries of this program. The UGC has requested the States to come up with measures to introduce Apprenticeship/ Internship/ Embedded degree programme in the Universities.

The University Level Monitoring Committee (ULMC) at its meeting held on 16.08.2021, vide item no.05, recommended to refer the matter of implementing Apprenticeship Embedded Degree courses in UG programmes to the Standing Committee of the Syndicate on Academics and Research. The Syndicate, at its meeting held on 23.09.2021, vide item no. 32.07.05, resolved to approve the recommendation of the ULMC held on 16.08.2021. Further resolved to place the item before the Academic Council along with the recommendation of the Standing Committee of the Syndicate on Academics and Research.

The Standing Committee of the Syndicate on Academics and Research held on 06.10.2021, recommended to forward the matter to IQAC for detailed study and submit a report in this regard. The Syndicate at its meeting held on 28.10.2021, vide Item No. 33.10.D8 resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research.

Accordingly, the proposal regarding introduction of Apprenticeship Embedded courses was forwarded to the Director, IQAC for detailed study and report. The Director, IQAC remarked that the Apprenticeship Embedded UG degree courses can be considered along with Industry Embedded courses currently being considered for implementation by all the Boards of Studies (Pass) of the

University. Also remarked that Internship proposals are already included, however, number of such courses and credits for such courses have to be finalised by the respective Boards of Studies (Pass).

It may be noted that the process of implementing Industry based courses in the Curriculum of Undergraduate Programmes in the University has already been initiated, in obedience with G.O(Rt) No. 584/2020/HEDN dated 05.05.2020 from Higher Education (J) Dept.

As per the orders of the Hon'ble Vice-Chancellor, the remarks of the Director, IQA on the proposal for implementing of Apprenticeship Embedded Degree courses in UG programmes is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation

Recommendation: *The Committee considered the above matter and recommended to entrust the Pro vice- Chancellor to conduct a meeting with the Chairmen Board of Studies (Pass) with the representatives of the College Teachers Organization and submit a report in this regard. Further recommended to forward an interim reply to the Higher Education Department that the necessary steps are being taken for implementing the proposal.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D13 MBA (Evening Regular) Degree course – Awarding rank – Clarification – reg.

(Ac. A IV)

Sri. Praveen P., a candidate for MBA (Evening -Regular) – 2018 scheme, from IMK, Kariavattom, has requested to issue him a 'Rank Certificate', as he has secured the highest marks in the MBA (Evening Regular) examination. The candidate has stated in his request that MBA Evening students have the same aspirations of the Full time students and the course syllabus, Scheme, curriculum, class, external evaluation and internal evaluation and course work are also similar to that of day scholars.

It may be noted that both MBA Full Time (course code 595) and MBA Evening Regular (course code 599) programmes have two years duration (4 semesters). Number of papers, total marks, total lecture hours, number of electives to be opted, etc are same for both programmes. The Regulations of the MBA Degree programme (2018 scheme) is silent about award of rank and there is no general rule governing the award of rank for Part time/Evening students.

Remarks of the Chairman, Board of Studies in Business Management (PG) who himself was the Dean, Faculty of Management Studies then, has been obtained on the matter and the Chairman/Dean remarked that *MBA (Evening) course is an evening programme and not a full time programme and hence it need not be considered for ranking.*

The matter was placed before the Standing Committee of the Syndicate on Examinations held on 29.11.2021. The Committee considered the matter and recommended to refer the matter to the Dean's Council. The Syndicate held on 04.12.2021 vide item no. 34.96.11 resolved to refer the item to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Vice-Chancellor, the matter regarding award of rank/position certificate to MBA (Evening Regular) students based on the application submitted by Sri. Praveen P. for issuing rank certificate is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to forward the matter to the Standing Committee on Academic Council to take appropriate decision in this regard.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.: D14

University of Kerala- Proposal for signing Memorandum of Understanding with Khujand State University Tajikistan- reg.

(Ac. D)

The Russian House, Thiruvananthapuram hosted an online meeting between University of Kerala and Khujand State University Tajikistan on 11th November 2021. The representatives discussed the possibility of signing a Memorandum of Understanding between University of Kerala and Khujand State University, Tajikistan along with the draft of proposed Memorandum of Understanding.

The purpose of this agreement is to establish co-operation and friendship and to strengthen the academic objectives of each institution and to promote better understanding between the faculty and students of both the Universities.

Subject to availability of funds, resources and approvals from competent authority the areas of cooperation under this agreement are as follows :

1. Conducting Joint research Projects, focussing especially on Asia.
2. Exchange of faculty members.
3. Joint research activities.
4. Participation in seminars and academic meetings.
5. Joint webinars.
6. Exchange of academic materials.
7. Twinning Programmes
8. Special short term academic programmes.
9. Joint cultural programmes.

The terms of such mutual co-operation and the necessary budget for each specific programme and activity that is implemented under the terms of this MoU shall be mutually agreed upon in writing by the both parties prior to the intimation of the programme or activity. .

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between University of Kerala and Khujand State University, Tajikistan is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to entrust the head, Dept. of Russian to co-ordinate the activities with regard to the implementation of the Academic Association with Khujand State University, Tajikistan. Further recommended to place the proposal for signing the MoU to CGA for consideration.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

**Item No.36.132.D15 Smt. Deepti Simon, Research Scholar in Dentistry - Delay in submission and Replacement of PhD theses - reg.-
(Ac. E II)**

Smt. Deepti Simon, Research Scholar in Dentistry under the guidance of Dr. Anita Balan, Former Principal & Dean, Govt. Dental College, Thiruvananthapuram has submitted her PhD thesis on 30/03/2021.

The pre-submission seminar of Smt. Deepti Simon was conducted on 22.07.2020; she was supposed to submit the thesis on or before 21.10.2020; but she submitted the thesis only on 30.03.2021 (a delay of 89 days in submitting thesis).

In the wake of COVID-19 pandemic, the last date stipulated for various research activities as prescribed in the University rules and regulations falls during the lockdown period was extended upto 31.12.2020, vide UO No. 3746/2020/UoK dtd. 23.11.2020. Thus she was able to submit the thesis on or before 31.12.2020 due to COVID restrictions. Also the last date prescribed for the submission of PhD thesis to the PhD scholars whose maximum research period prescribed as per regulations applicable to them already expired, has been extended upto 31.03.2021.

As per the U.O No.Ac. EII/3/2020 dated 27.11.2020 for the delay from second day to completion of 30 days , a fine of 2000/- shall be levied, an additional 2000/- shall be levied for every next 30 days or part thereof and to entrust the Vice Chancellor to condone the delay of submission of thesis after two months from the permitted time period of 3 months from the date of conduct of Pre-Submission Seminar.

The candidate has remitted Rs.6000/- towards the late fee for submission of the thesis for the period from 01.01.2021 to 30.03.2021 of 89 days.

Again as per UO dated 28.06.2021, the last date stipulated for various research activities that falls during the lock down period imposed by Government (from 08/05/2021) was extended upto 30.09.2021, but the candidate could not claim benefit of this UO as the stipulated date of the submission of thesis with Covid relaxation in respect of Smt. Deepti Simon ended on 31.12.2020.

The candidate Smt. Deepti Simon has submitted a request that *she could not submit PhD thesis within three months from pre-submission seminar due to unforeseen personal crises and also informed that her parents are aged and ailing and are in constant need of her personal care and attention*, which has been endorsed by the supervisor.

The panel of examiners for the thesis of Smt. Deepti Simon, has been submitted by the supervising teacher on 08.09.2021. On verification of the panel, it is found that, the panel is forwarded and signed by Dr. P.R. Harikrishna Varma, Head, BMT Wing, Sree Chithra Thirunal Institute of Medical Sciences & Technology, Trivandrum and Dr. C.R Sobhana, Head of the Department, Oral & Maxillofacial Surgery, Govt. Dental College,

Thrissur as Research Co-Guides along with the signature of the Supervising teacher & Dean. Since the candidate has not submitted any university order, regarding the inclusion of the above mentioned as Research Co-Guides, remarks had been sought from the Research Supervisor as a clarification in this regard.

Accordingly Dr. Anita Balan has submitted a reply stating that, Smt. Deepti Simon had taken up a study which was multidisciplinary in nature and since the thesis was an interventional study, the Institutional Ethics Committee and also the Doctoral Committee was of the opinion that there should be a supervisor in the Departments concerned. Also informed that Dr. Harikrishna Varma and Dr. C.R Sobhana were assigned as co-guides at the commencement of the study, whose advice and guidance were inevitable in the research topic. It is also pointed out that for the relevant research outputs the candidate has to rely on Sri Chithra Thirunal Institute of Medical Sciences & Technology, Thiruvananthapuram as the sophisticated equipment needed for the laboratory experiments were available only at this institute. Also the candidate has to rely on Department of Oral and Maxillofacial Surgery, Govt. Dental College, Thiruvananthapuram as the study was done on patients reporting to this institution.

Dr. Anita Balan has also informed that the procedure for including Dr.P.R. Harikrishna Varma and Dr. C.R Sobhana as co-guides of the candidate will be done and requested a time period of 30 days for the same.

Afterwards Memo from registration section, No. AcE1/A1/33242/2021/UOK dated 16.12.2021 issued to Smt. Deepti Simon has been received which intimates the candidate that the application for inclusion of co-supervisors submitted by her cannot be considered as per existing regulations.

Now the candidate has submitted a request for replacing two pages of her PhD thesis by deleting the names of proposed co-supervisors.

In this context, as per the orders of the Hon'ble Vice-Chancellor, the matter regarding delay in submission and replacement of PhD thesis in respect of Smt. Deepti Simon is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation on the following:

1. For condoning the delay of 89 days in submitting the thesis after the stipulated period of 3 months, as the required fee of Rs. 6,000/- has been remitted.
2. For replacing the theses of the candidate excluding the names of the proposed co-supervisors.

Recommendation: *The Committee considered the above matter and recommended the following:*

1. *to condone the delay of 89 days in submitting the thesis.*
2. *to replace the thesis after making necessary corrections as requested by the scholar.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D16 Ph.D. thesis submission- Sri. Sujith V.G., Research Scholar in Zoology - Condonation of delay in submission of PhD thesis after Pre-submission seminar and levying of fine- Reg.-

(Ac. E II)

Sri. Sujith V.G., Research Scholar in Zoology under the guidance of Dr. D. A. Evans, Associate Professor (Rtd.), Department of Zoology, University of Kerala and co-guidance of Dr. K. P. Laladhas, Principal, St. Stephen's College, Pathanapuram with date of registration **23/03/2016** (UO.NO.Ac.EVI/715/ZOO/12918, dated 26/04/2016) has submitted the synopsis and thesis on **04/10/2021**.

The pre-submission seminar of Sri. Sujith V.G. was conducted on 18/06/2020 and he was supposed to submit the synopsis and thesis within 3 months w.e.f 18/06/2020. ie on or before 17.09.2020; the candidate has submitted the thesis only on 04.10.2021.

In the wake of COVID-19 pandemic, the last date stipulated for various research activities as prescribed in the University rules and regulations falls during the lockdown period was extended upto **31.12.2020**, vide UO No. 3746/2020/UoK dtd. **23.11.2020**.

Vide UO No. Ac EII/ 3/ 2020 dtd 27/11/2020, there is fine for late submission of thesis at the rate of Rs.2000/- (Rupees Two Thousand Only) for every 30 days or part there of. Also the Vice-Chancellor is entrusted to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar.

Thus the candidate could submit the thesis on or before 31.12.2020 due to the COVID situation; but the thesis was submitted only on 04.10.2021 with a delay of 277 days and hence is liable to pay Rs. 20,000/- (Rupees Twenty Thousand Only) as fine for late submission.

When informed of the same vide memo dated 07.10.2021, Sri. Sujith V.G. has submitted a request which states that *he had not taken any extension up to the pre- submission seminar and extended his work of Thesis submission after the time period due to the COVID 19 pandemic. In that situation, the entry to protected forest areas were denied which caused delay in photo collection of frogs of new species and also the entry to laboratory study in Rajiv Gandhi Centre for Biotechnology for outside researchers were completely denied. He also informed that he and his whole family had been affected by COVID virus and post covid morbidity which made computer works almost impossible for almost three months. The candidate has requested to condone the delay of submission of thesis after 2 months from the stipulated time period of three months from the date of conduct of pre-submission seminar, but he has not remitted the fine.*

The Supervising teacher has attested the above mentioned request of Sri. Sujith V.G.

As per the orders of the Hon'ble Vice- Chancellor, the request of Sri. Sujith V.G. for condoning the delay of 277 days in the submission of synopsis and thesis beyond the stipulated time of 3 months after conducting the pre-submission seminar without remitting the fine of Rs. 20,000/- (Rupees Twenty Thousand Only) is placed before the Standing Committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee, by considering the Covid 19 pandemic , recommended to condone the delay of 277 days in submission of Synopsis and thesis on the production of Medical Certificate from the competent Medical authority.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D17 State Plan Funds 2021-22- Conduct of Hybrid Programmes- Seminars / Conferences / Workshops- -Teaching Departments/Centres- reg:

(Planning B)

An amount of ₹ 100,00,000/- (Rupees one crore only) has been earmarked for the conduct of Seminars/Webinars, under the Budget Estimates of the University for the year 2021-22. The Syndicate at its meeting held on 28.10.2021 vide Item No.33.145 resolved to approve the recommendations of the Scrutiny Committee held on 27.10.2021 to grant permission to conduct the 58 programmes and to sanction financial assistance of ₹ 39,14,400/- (Rupees thirty nine lakhs fourteen thousand and four hundred only) as Provisional Advance from the State Plan Funds. Accordingly U.O.No. Pl.B/S.P./2021-22/Webinars dated 15.11.2021 is issued for Provisional

Advance for the same. The Syndicate also resolved that notification shall be issued for the conduct of Offline/Hybrid Seminars/ Conferences/ Symposiums/ Workshops.

Accordingly notification no. Pl.B/Circular/ Seminars – State Plan Funds/2021-22 dated 22.11.2021 was circulated to all Departments/ Centres of the University requesting them to submit the proposals, for Hybrid Programmes- Seminars/ Conferences/ Symposiums/ Workshop in the prescribed proforma to the office of the Director, Planning & Development, on or before 04.12.2021 for utilizing the State Plan Funds earmarked for the same before 31.03.2022. Thereafter 6 applications already received in the section and the proposal for “Five day International conference on Quality frame work for Accreditation and Ranking “submitted by Dr.Gabriel Simon Thattil, Director IQAC were placed before the Scrutiny committee held on 07.01.2022. Sanction has been accorded by the Vice Chancellor to approve the same. The note to the Standing Committee together with the minutes of the scrutiny Committee and the details of the financial assistance recommended (Appendix B1) is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: The Committee considered the above matter and recommended to approve the minutes of the meeting of the scrutiny committee held on 07.01.2022.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D18 Granting of fellowship during the grace time allowed for thesis submission - Sri. Sonu Sasidharan, Research Scholar in Environmental Sciences – reg. (Ac. E IV)

Sri. Sonu Sasidharan, Research Scholar in Environmental Sciences, Department of Environmental Sciences, University of Kerala, Kariavattom has submitted a request for granting fellowship up to 31.03.2021, the end of the tenure of fellowship period which falls during the grace time allotted to him for thesis submission.

Sri. Sonu Sasidharan had joined for research on 17.06.2015 and was granted registration for Ph.D vide U.O.No. Ac.EVI(1)115/EVS/12695/2015, dated 02.07.2015. He had also received e-grants for the period from 17.06.2015 to 31.03.2016. He had joined for Rajiv Gandhi National Fellowship (RGNF) for SC Candidates on 01.04.2016 which was awarded vide award letter dated January 2016. His RGNF period is from 01.04.2016 to 31.03.2021. His RGNF JRF was later upgraded to SRF w.e.f 01.04.2018.

UGC has sanctioned RGNF for a period of 5 years from the date of joining of fellowship or upto the date of submission of thesis whichever is earlier. Fellowship are granted to awardees upto the date of submission of thesis, the date of expiry of research period or the date of expiry of fellowship period whichever is earlier.

As the research period of Sri. Sonu Sasidharan has expired on 16.06.2020 he is eligible for fellowship only upto 16.06.2020. Since he has not submitted the thesis within the five year research period, he has availed the grace time allotted for submission of thesis sanctioned by the university vide Existing U.Os. Now he has submitted a request for granting fellowship up to 31.03.2021, the end of the tenure of fellowship period which falls during the grace time allotted to him for thesis submission.

The Head of the research centre has issued a certificate stating that, he has not submitted the thesis, he is still continuing as full time research scholar of this dept and he is signing the Attendance Register even after the completion of research period. He has completed 80% of the research work and has completed 5 years of research period and hence eligible for grace time allotted for thesis submission. He has also certified that he is not employed anywhere and is not receiving any other emoluments/ fellowships from any other source as per the records maintained in the Department.

As per U.O No. Ac.E1/A3/3/2021, Dated:28.06.2021, the last date of submission of thesis has been extended up to 30.09.2021 to all research scholars who have completed 5 years of full time research / 8 years of part time research, provided they have completed 80% of the research work at the time of availing extension and they were directed to submit a certificate duly endorsed by the Chairman, Doctoral Committee along with the thesis, stating that 80% of the research work was completed at the time of availing extension. The research period of Sri. Sonu Sasidharan expired on

16.06.2020. The University has also give extension of last date of various research activites till 30th September 2021 , in the wake of continuing difficulties of COVID-19 pandemic as per vide U.O read as (5) above. He has therefore requested to extend his RGNF fellowship till 31.03.2021. The UGC has granted fellowship to all awardees by autoconfirmation upto November 2020, vide UGC Public Notice Ref.No. F.82-50/2020, dtd.05/12/2020.

Fellowships were granted to awardees of similar fellowship schemes sponsored by UGC during the extended period of research also, for those whose Ph.D research period has been extended for one or two years after the five year research period and extension orders were issued by Ph.D sections. These benefits were enjoyed by those who have joined fellowship later in their third and fourth year of research.

As per the orders of the Hon'ble Vice-Chancellor, the request of Sri. Sonu Sasidharan, Research Scholar in Environmental Sciences, Department of Environmental Sciences, University of Kerala, Kariavattom and RGNF awardee for granting fellowship up to 31.03.2021, the end of tenure of the fellowship period which falls during the grace time allotted for thesis submission is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to reject the request of the scholar as he has already completed the maximum research period.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D19 UGC JRF –Request for sanction of Leave Under Intermittent Break category- Smt. Shifsy K S, Research Scholar in Malayalam-reg.

(Ac. E IV)

Smt. Shifsy.K.S, Research Scholar in Malayalam, Department of Malayalam,University of Kerala, Kariavattom, has requested for Leave under the Intermittent Break Category.

Smt. Shifsy.K.S, Research Scholar in Malayalam, had joined for research on 27.11.2018(M.Phil) and 20.01.2020(Ph.D), and was granted registration for Ph.D vide U.O No. AcEVII/3533/2021/UOK, dated 18/07/2021. She was awarded UGC JRF with effect from 27.11.2018 onwards. She has requested for Leave under the Intermittent Break Category for Child Care for a period of 148 days w.e.f 04.12.2021 to 30.04.2022 along with supporting documents. Her Supervising Teacher, Dr. Seema Jerome, Associate Professor, Department of Malayalam, University of Kerala, Kariavattom and Dr. Shifa. S, Head of the Research Centre and Chairman, Doctoral Committee, Department of Malayalam, University of Kerala, Kariavattom, have duly forwarded and recommended it.

As per UGC XII th plan guidelines (Revised), women candidates are eligible for Intermittent Break for a maximum period of one year. This leave can be availed 3 times during the entire period of fellowship. The period of Intermittent Break should not be counted towards the tenure of the fellowship and thus effectively the total period of fellowship will remain the same.

As per the order of the Hon'ble Vice-Chancellor, the request received from Smt. Shifsy.K.S, Research Scholar in Malayalam for sanction of Leave under Intermittent Break Category for Child Care for a period of 148 days w.e.f 04.12.2021 to 30.04.2022 is placed before the Standing Committee of the Syndicate on Academics and Research for appropriate consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to consider the request as per UGC guidelines.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D20 Sri. Vinod K Joseph , Research Scholar in History -replacement of thesis for second time – request – reg.

(Ac. E V)

Sri. Vinod K Joseph , Research Scholar in History, under the guidance of Dr. S. Jaseem, Professor of History and Director of SDE (Retd), School of Distance Education, University of Kerala has submitted his thesis entitled “Mulla Periyar Project: A Study” on 30/11/2017.

The candidate had not cleared the defects even after sending several defect memos. The matter was brought to the notice of the Hon’ble Vice Chancellor and as per the orders of the Vice Chancellor reminder memo dated 27.07.2021 was issued to the candidate granting 15 days time for rectification.

Sri. Vinod K Joseph, vide letter dated 03.08.2021 has informed that he was permitted to replace the thesis as there had been some typographical errors, but due to issues related with title change of his thesis and due to some personal issues he could not submit his thesis on time. The supervising teacher also recommended his request. Also submitted copy of the memo No Ac EV/5/018358/18 dated 16/05/2018 granting permission to replace thesis with corrected copies within 7 days. Sri Vinod K. Joseph submitted remaining documents and and four copies of replaced thesis on 01.09.2021.

However, the candidate submitted remaining documents along with 4 copies of revised thesis on 01.09.2021.

Sri. Vinod K Joseph rectified all defects on 01/09/2021. In response to our letter dated 25.10.2021 the supervising Teacher Dr.S.Jaseem, Former Director SDE, University of Kerala submitted the panel of adjudicators on 14/12/2021.

In the meantime, Sri. Vinod K Joseph as per letter submitted to University on 17.12.2021 again submitted a request seeking permission for replacement of Ph.D thesis, recommended by the supervising teacher. In his request he has mentioned that there has been some serious spelling mistakes and typing errors occurred in that thesis which was recognized only after submission of replaced thesis. Also stated that he had met with an accident and was not able to check spelling thoroughly. Further he would like to replace that thesis with a new one without any spelling mistake and without changing the content or any other parts of the thesis. Hence requested to grant permission to replace the thesis once again.

It is also noted that, the candidate submitted replaced thesis with title “Mullaperiyar Project: A Study” whereas the title as per registration order is “Mulla Periyar Project: A Study”.

As per the orders of the Hon’ble Vice Chancellor, the request from Sri. Vinod K Joseph seeking permission for replacing his thesis for the second time is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: The Committee considered the above matter and recommended to reject the request of the scholar for the correction of thesis for the second time as he has already been given sufficient time earlier for correcting the thesis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 18.01.2022, be approved.

Item No.36.132.D21 Department of History – Implementation of the Specific Project “Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume”- Request for conducting field visits inside and outside Kerala (within the country), by means of 'air and taxi travel' – Reg.

(Planning A1)

Sanction was accorded by the Vice-Chancellor, to release the following amounts as provisional advance to Dr. P. Jinimon, Project Co-ordinator & Assistant Professor, Department of History, towards the implementation of the two phases of the Specific Project "Survey, Collection, Digitization and Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume":

Sl. No.	U.O. No. & Date	Phase of the Project	Amount	Financial Year
1.	Pl.A1/2903/History/18 dated 07.01.2019 & Pl.A1/2903/History/18 dated 15.11.2019	Ist Phase	50,00,000/-	2018-19
2.	Pl.A1/Hist/256/2020 dated 20.01.2020	IIInd Phase	1,29,00,000/-	2019-20

Now, the Head, Department of History, vide Letter No. HIST/26/74/2021 dated 31.08.2021 and HIST/26/75/2021 dated 31.08.2021 has forwarded the requests from Dr. P. Jinimon, Project Co-ordinator and Assistant Professor in the Department. It is informed that, as the Specific Project is nearing completion, the staffs working in the project need to visit places inside and outside Kerala, including cities such as Delhi, Allahabad, Hyderabad, Kolkatha, Mumbai and Aligarh, to acquire some missing back volumes of the journals for the process of digitization and preservation. The project also requires inputs from renowned historians and intellectuals for the purpose of publication of the Centenary Volume of the journals.

It is also informed that the field visit to some of the above mentioned places and persons have already been made. Due to the Covid pandemic situation, the project team was forced to book flight tickets (due to non-availability of tickets and cancellations) and use taxi services for these visits and meetings. The visit was fruitful as some of the old journals were recovered from Kolkatha and Hyderabad. The historians such as Prof. Michael Tharakan and Prof. Pius Malekandathil were also met and sought their valuable inputs for the project.

In this context, the Head had requested to grant permission to Dr. P. Jinimon, Assistant Professor, Department of History & Project Co-ordinator of the Specific Project "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume", and the staffs working in the project, to conduct field visits inside and outside Kerala, including cities such as Delhi, Allahabad, Hyderabad, Kolkatha, Mumbai and Aligarh and meeting with eminent historians, by means of air and taxi travel, debiting expenditure from the provisional advance sanctioned to him, towards the implementation of the first phase of the Specific Project.

It may be noted that the original proposal submitted by the Head for implementing the first phase of the aforementioned Specific Project, was inclusive of "Airfare and Trainfare" under the component "Procurement of earlier issues of Journal of Indian History" and the same has already been approved by the Working Group meeting of the Govt. held on 25/04/2018 & 26/04/2018 and Administrative Sanction for the same was accorded under State Plan Grant 2018-19, vide G.O.(Rt.) No. 995/2018/HEDN dated 22/05/2018.

The aforementioned request of the Co-ordinator was placed before the Standing Committee of the Syndicate on Academics & Research held on 16/09/2021 for consideration and the committee recommended to defer the matter. The 32nd Meeting of the Syndicate held on 23.09.2021 (Item No. 32.98.D33) resolved to approve the aforementioned recommendation of the Standing Committee.

Subsequently, the proposal was re-submitted before the Standing Committee of the Syndicate on Academics & Research, held on 15/11/2021 for consideration.

The Special meeting of the Syndicate held on 17/11/21 (Item No. 60.D9), resolved to approve the recommendations of the SC on Academics & Research, to direct Dr. P. Jinimon, Project Co-ordinator and Assistant Professor, Department of History, to submit a Detailed Report on the volumes to be collected and the universities to be visited for the implementation of the Ist phase of the project "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume".

The Vice Chancellor ordered to implement the aforementioned resolution of the Syndicate.

Accordingly, Dr. P. Jinimon, Assistant Professor and Head, Department of History was requested to submit a Detailed Report to this effect, vide letter No. Pl.A1/31339/2019/UOK dated 22.12.2021 and the Head vide Letter No. HIST/26/7/2022 dated 06/01/2022, forwarded a Detailed Report on volumes to be collected and universities to be visited in connection with the Implementation of the Ist phase of the project "Survey, Collection, Digitization & Scientific Preservation of Journal of Indian History from the Ist Volume to Centenary Volume".

The details of the places to be visited in connection with the implementation of the project is as follows:

Sl. No.	Name of Depository	Place
	Madras University	Chennai
	Chennai Archives	Chennai
	Allahabad University	Allahabad, Uttar Pradesh
	Delhi National Archives	New Delhi
	Teen Murthi Bhavan	New Delhi

Item No: 36.133.08.01**Research Section- Purchase of Computer, Printer and Photocopier
(Ad.BIV section)**

The Research Director, University of Kerala, has forwarded proposal for the purchase of IT equipment for use in the Research Sections (Ac.E I, Ac.E II, Ac.E III, Ac.E IV, Ac.E V, Ac.E V (A), Ac.EVI & Ac.EVII Sections of the University. As per the specification obtained from the Instrumentation Engineer, Proforma Invoice was generated from the CPRCS Portal of M/s. KELTRON. The details are as follows;

Sl.No.	Item	Rate	Qty	Amount
1.	Desktop-Intel Processor Medium End Windows10 Home	31,280	5	1,56,400
2.	A4 Multi Function Printer	20,018	5	1,00,090
3.	A3 Network MFP (photocopier)	45,060	1	45,060
	Total			3,01,550

On exploring the possibility of incurring expenses for the purchase of IT Equipment for use in the Research Sections from the Plan Funds as suggested by the Finance, the Planning A1 Section has remarked that the expenditure of ₹3,01,550/- (Rupees Three Lakh One Thousand Five Hundred and Fifty Only), towards the purchase of IT Equipment from M/s. KELTRON through the CPRCS Portal, for use in the Research Sections, may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development", for the year2021-22 as per the resolution of the Syndicate held on 23/07/2021, vide Item No.30.50.18.

Accordingly, as remarked by the Finance and as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase IT Equipment from M/s.KELTRON through the CPRCS Portal for a total cost of Rs.3,01,550/- (Rupees Three Lakh One Thousand Five Hundred and Fifty Only) for use in the Research Sections as detailed below, meeting the expenditure from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development".

Sl.No.	Item	Rate	Qty	Amount
1.	Desktop-Intel Processor Medium End Windows 10 Home	31,280	5	1,56,400
2.	A4 Multi Function Printer	20,018	5	1,00,090
3.	A3 Network MFP (photocopier)	45,060	1	45,060
	Total			3,01,550

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.02 Various Departments - Purchase of 65 numbers each of Computers and UPS from the CPRCS Portal or GeM Portal –

(Ad.BIV section)

The Special meeting of the Syndicate held on 17.11.2021 vide Item No.41 (Additional.02) has resolved to purchase 65 numbers each of Computers and 600 V A UPS for use in the various departments (as detailed below), in accordance with the provisions contained in the Store Purchase Manual & Kerala Financial Code; as per the specification and Estimate given by the Instrumentation Engineer on the basis of the Note forwarded by the Director, IQAC.

Proposal as approved by the Syndicate:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Kerala Studies	Law	Russian	Philosophy	Music	German	Sanskrit	Zoology	Bio tech	History	Malayalam	Psychology	Tamil	Nano Science	Linguistics	Maths	Commerce	IMK
7	6	4	4	4	3	5	3	3	3	3	3	3	2	3	3	3	3
Total																	65

Sl. No	Item	Quantity	Approximate Rate	Approximate Amount
1.	Desktop Computer	65	Rs. 31,000/-	Rs. 20,15,000/-
2.	UPS	65	Rs. 1,900/-	Rs. 1,23,500/-
			Grand Total	Rs. 21,38,500/-

Rupees Twenty One Lakh Thirty Eight Thousand and Five Hundred Only

The Finance has agreed to the above proposal. U.O. No.6565/2021/UOK dated 23.11.2021 was issued accordingly.

The Finance also remarked that a suitable decision may be taken at the administrative level as to whether the Purchase has to be effected through the CPRCS Portal or GeM Portal and Quotations may be obtained/ invited accordingly. Thereafter the Quotations may be placed before the Purchase Committee for approval.

The Proforma Invoice for 65 Desktop Computers (Item No 1 under Desktop - Desktop Medium End Ubuntu with Intel Processor) was generated in the CPRCS Portal of M/s. KELTRON and the Proforma Invoice for 65 UPS was forwarded by M/s. KELTRON as Exceptional requirement (No.4071) in the CPRCS Portal. The details are as follows:

M/s. KELTRON - Price details of 65 UPS				
Sl. No	Description	Quantity	Rate (Rs.)	Amount(Rs.)
1.	Numeric 600VA/360W LI UPS	65	3,594/-	2,33,610/- (L1)
2.	Hykon - Line interactive UPS BIZ 600/12V	65	4,027/-	2,61,755/-

The Instrumentation Engineer vide letter no. CLIF/Report/577/2021-22 dated 01.12.2021 has remarked that the Proforma Invoice from M/s. KELTRON for the purchase of 65 UPS (600VA) for use in the various departments of University of Kerala has been verified and found that both Hykon and Numeric are meeting standard specifications and added that Numeric is priced low and has 3 year Comprehensive Onsite warranty including Battery.

Considering the specification details from the Instrumentation Engineer, bids were invited in the GeM Portal vide Bid No: GEM/2021/B/1747242 (Computers) and Bid No: GEM/2021/B/1748466 (UPS). The Instrumentation Engineer vide letter no. CLIF/Report/618/2021-22 dated 01.01.2022 has forwarded the technical evaluation report and has remarked that the 9 firms who participated for the purchase of 65 computers satisfies technical specifications and 4 firms who participated for the purchase of 65 UPS also satisfies technical specifications. Based on the technical evaluation report from the Instrumentation Engineer, the financial bid details were opened from the GeM Portal and the details are as follows:

Desktop Computers					
Sl. No.	Bidder Name	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	ROYAL INFOTECH, Karnataka	RDP Intel Core i3 10100 4 GB/1000 GB HDD/ Linux (Desk PC 103) Warranty - 5 Years	65	₹ 39,150	5,44,750 (L1)
2.	SHREE SHYAM ENTERPRISES, RAJASTHAN	acer Intel Core i3 10100 8GB/ 1000 GBHDD/Linux (Veriton S2670G) Warranty - 5 Years	65	₹ 40,690	6,44,850 (L2)
3.	TIMENET SOLUTIONS PRIVATE LIMITED, THIRUVANANTHAPURAM	acer Intel Core i3 10100 8GB/ 1000 GB HDD/ Linux (Verizon S2670G) Warranty - 5 Years	65	₹ 41,036	6,67,340 (L3)
4.	JMD Enterprises, NEW DELHI	acer Intel Core i3 10100 8GB/1000 GB HDD/ Linux (Verizon S2670G)Warranty - 5 Years	65	₹ 42,450	₹ 27,59,250
5.	KJM GROUP SYSTEM SOLUTION, Maharashtra	RDP Intel Core i3 10100 4 GB/1000 GBHDD/Linux (Desk PC103) Warranty - 5 Years	65	₹ 45,135	₹ 29,33,775
6.	SAIKA GROUP, Chandigarh	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Linux (Desk PC 103)Warranty - 5 Years	65	₹ 48,600	₹ 31,59,000
7.	OM SAKTHI INFOSOLUTIONS, TAMIL	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Linux			

	NADU	(Desk PC 103)Warranty - 5 Years	65	₹ 52,200	₹ 33,93,000
8.	PACIFIC COMPUTER, HARYANA	hp Intel Core i3 10100 8GB/1000 GBHDD/ Linux (HP 400 G7 SFF i3 10100 815 ODD wifi HP18.5")Warranty - 5Years	65	₹ 61,300	₹ 39,84,500
9.	SMARTSOFT, Trivandrum	RDP Intel Core i3 10100 4 GB/1000 GBHDD/ Linux (Desk PC103) Warranty-5 Years	65	₹ 63,069.82	₹ 40,99,538.30

UPS					
Sl. No	Bidder Name	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	Sherin Enterprises, MADHYA PRADESH	Cyber Power- BU600E Warranty - 1 Year	65	₹ 2,014	₹ 1,30,910 (L1)
2.	DIGITECH ELECTRONIC SYSTEMS PRIVATE LIMITED, Mumbai	Microtek - Legend 650 Warranty - 1 Year	65	₹ 2,525	₹1,64,125 (L2)
3.	ADHVIK ENTERPRISES, JHARKHAND	Microtek - Legend 650 Warranty - 1 Year	65	₹ 2,838	₹1,84,470 (L3)
4.	KIONS SOFTWARE SERVICES PRIVATE LIMITED, KARNATAKA	Microtek - Legend 650 Warranty - 1Year	65	₹ 3,199	₹ 2,07,935

The total price details of M/s. KELTRON and the GeM Portal for the purchase of 65 numbers each of Desktop Computer and UPS for use in various Departments are as follows:

Sl. No	Item	Qty	M/s KELTRON		GeM Portal	
			Rate (Rs.)	Amount (Rs.)	Rate (Rs.)	Amount (Rs.)
1.	Desktop Computer Medium End Ubuntu with Intel Processor	65	30,004/-	19,50,260/-	39,150/-	25,44,750/-
2.	UPS	65	3,594/-	2,33,610/-	2,014/-	1,30,910/-
	Grand Total		Rs. 21,83,870/-	Rs.26,75,660/-		

As per the orders of the Vice-Chancellor, the matter regarding the purchase of 65 numbers each of Computer and UPS for use in the various Departments either from the CPRCS Portal or GeM Portal is placed before the Purchase Committee for consideration.

The Committee considered the matter; entrusted the Pro-Vice-Chancellor for negotiation with M/s KELTRON regarding the rate of UPS and as per the remarks of M/s KELTRON that further negotiations cannot be done and the supply order for this special price has to be placed on or before 24th January 2022; the Committee recommended to purchase 65 numbers each of Desktop Computers and 65 numbers of UPS for the 18 departments; as detailed below;

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Kerala	Law	Russia	Philosophy	Music	German	Sanskrit	Zoology	Bio	History	Malayalam	Psychology	Tamil	Nano Science	Linguistics	Maths	Commerce	IMK
7	6	4	4	4	3	5	3	3	3	3	3	3	2	3	3	3	3
Total																	65

Sl. No	Item	Qty	Rate	Amount
1.	Desktop Computer Medium End Ubuntu with Intel Processor (Through Usual Product List of the CPRCS Portal of M/s KELTRON)	65	Rs.30,004/-	Rs.19,50,260/-
2.	Numeric 600VA/360W LI UPS 3 year Comprehensive Onsite warranty including Battery (Through Special Requirement from the CPRCS Portal of M/s	65	Rs. 3,594/-	Rs.2,33,610/-

	KELTRON)			
	Grand Total	Rs.21,83,870/-		

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.03 University Office- Purchase of RA1 size white Paper –

(Ad.BIV section)

The Store Keeper, Exam store vide note dated 17.11.2021 and 02.12.2021 has informed the requirement of 8000 reams of RA1 size white paper for use in the Examination Wing for the Financial year 2021-22. The Store Keeper, General Store has informed that there is no requirement of paper for the current financial year. Accordingly, letter No. 36145/Admn B IV/2021/UOK Dated: 04.12.2021 was forwarded to the Stationery Department for obtaining the Estimate.

The Stationery Department vide letter no. STY/2124/2021-B2 dated 27-12-2021 has informed that the estimated cost of 8000 reams of RA1 size white paper is Rs.1,31,20,000/- (Rupees One Crore Thirty One Lakh Twenty Thousand only). The Stationery Department has also informed that if administrative sanction is provided for the amount, they will supply the paper subject to the following conditions;

1. The 8000 reams of paper will be purchased and supplied in three lots (3000+3000+2000) .The procedure for the purchase of second lot will be initiated only after the receipt of the full payment to the supplier.
2. The amount given is only estimate and may vary as per the tender/quotations.
3. The Paper will be supplied to one destination of the University and the godown must be lorry accessible.
4. The paper loads must be accepted on the same day (except holidays) as and when it arrives.
5. Paper samples must be forwarded to the Stationery Department for verification within two days of the receipt of the paper.
6. The payment of the bills, forwarded by the Stationery Department must be effected within 30 days.

It is also requested that the supply letter allocating the expenditure and details being issued to the Stationery Department shall include the reply to the above conditions and the GST No. of the University.

It may be noted that an amount of Rs.1,50,00,000/- is allocated under the h/a “Part I NP - MH:2 -Examinations-4-2115-purchase of paper in the current year’s Budget Estimates of the University.

Accordingly, as remarked by the Finance and as per the orders of the Vice Chancellor, the matter regarding the purchase of 8000 reams of RA1 size white paper (Mapilitho - 60gsm) for use in the Examination wing for the financial year 2021-22 is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Pro-Vice Chancellor to seek clarification regarding the stocks and requirement details of RA1 White paper (Mapilitho - 60gsm) for use in the Examination wing, from the Storekeeper, Examination Store and to place the matter before the Syndicate.

Resolution of the Syndicate

The Syndicate considered the report of the Storekeeper, Examination Store and **RESOLVED** to purchase 8000 reams of RA1 size white paper (Mapilitho - 60gsm) from the Stationery Department, for use in the Examination wing for the financial year 2021-22.

Item No.36.133.08.04 School of Indian Languages – Purchase of Furniture

(Ad.BIV section)

The Professor and Director, School of Indian Languages, Kariavattom has requested for the purchase of furniture for use in the Director's Room and Sick Room in the ONV Memorial Building of School of Indian Languages from M/s. SIDCO,Trivandrum. The details are as follows:

Sl.No.	Commodity Items	Tax	Unit Price	Qty	Total
1	Hard Wood Conference Table of size 3.60x2m	18%	65000	1	65000
2	Executive High back Revolving Chair	18%	8024	15	120360
3	Hard wood Plain Table 180x90x75cm	18%	10181	1	10181
4	Executive High Back Revolving Chair (Special type)	18%	11868	1	11868
5	Steel Table with drawer and one Cupboard 120x60x75	18%	5466	1	5466
6	Steel Cot Single 190x76x45em	18 %	6625	1	6625
7	Plastic Visitors Chair	18%	700	1	700
	Total		220200		
	Delivery charges@3%		6606		
	Total		226806		
	GST@18%		40825		
	Grand Total		2,67,631		

The Finance remarked that the proposal for the purchase of Furniture for an amount of **Rs.2,67,631/- (Rupees Two Lakh Sixty Seven Thousand Six Hundred and Thirty One Only)** from M/s. SIDCO, Thiruvananthapuram, for use in the Director's Room and Sick Room in the ONV Memorial Building of School of Indian Languages; meeting the expenditure from the h/a "Part 1-NP-MH:I(a) General Direction-4/2105-Purchase of Furniture", of the Budget Estimates of the University, may be placed before the Purchase Committee.

Hence, as per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee deferred the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.05 Student Life Cycle Management – Purchase of 18 Computers and 5 Printers through the GeM Portal –

(Ad.BIV section)

The Syndicate held on 28/10/2021 vide Item No.33.137 has resolved to procure 18 computers and 5 printers for the New Gen Programmes in the Examination Wing as part of Student Life Cycle Management, from the GeM Portal in addition to the already sanctioned proposal with respect to the Modernisation of Examination Wing, on the basis of the Note forwarded by the Controller of Examinations.

Considering the specification details from the Instrumentation Engineer, bids were invited in the GeM Portal vide Bid No: GEM/2021/B/1772850 (Computers) and Bid No: GEM/2021/B/1773036 (Printers) dated 17.12.2021. The Instrumentation Engineer vide letter no. CLIF/Report/617/2021-22 dated 01.01.2022 has forwarded the technical evaluation report and has remarked that the 20 firms who participated for the purchase of 18 computers satisfies technical specifications and 5 firms who participated for the purchase of 5 Printers also satisfies technical specifications. Based on the technical evaluation report from the Instrumentation Engineer, the financial bid details were opened from the GeM Portal and the details are as follows:

Desktop Computers					
Sl. No.	Bidder Name	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1	M/s. ANVEE, DELHI.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410)Warranty : 3 Years	18	₹ 36,700	₹ 6,60,600 (L1)
2	M/s. SHREE SHYAM ENTERPRISES, RAJASTHAN.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 36,890	₹ 6,64,020 (L2)

3	M/s. Impact Technologies, HARYANA.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 37,260	₹ 6,70,680 (L3)
4	M/s. NIYURA TECHNOLOGIES PRIVATE LIMITED, MAHARASHTRA.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 37,371	₹ 6,72,678
5	M/s. PRIMESTAR I.T. SERVICES PRIVATE LIMITED, RAJASTHAN.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton S2670G) Warranty : 3 Years	18	₹ 37,488	₹ 6,74,784
6	M/s. Dharam Agencies, RAJASTHAN.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 37,670	₹ 6,78,060
7	M/s. ROYAL INFOTECH, Karnataka	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Desk PC 103) Warranty : 3 Years	18	₹ 38,549	₹ 6,93,882
8	M/s. INFINITY SOLUTIONS, PUNJAB.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 38,850	₹ 6,99,300
9	M/s. ASSORTED PREDICTED STRATEGY PRIVATE LIMITED, Bhopal.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 39,844	₹ 7,17,192
10	M/s. DIGITECH ELECTRONIC SYSTEMS PRIVATE LIMITED, Maharashtra	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton S2670G) Warranty : 3 Years	18	₹ 40,000	₹ 7,20,000
11	M/s. ARIHANT ENTERPRISE, GUJARAT.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	18	₹ 41,411	₹ 7,45,398
12	M/s. JMD Enterprises, DELHI.	Acer Intel Core i3 10100 8 GB/ 1000 GB HDD/ Windows 10 Home (Veriton S2680G) Warranty : 3 Years	18	₹ 42,440	₹ 7,63,920
13	M/s. KJM GROUP SYSTEM SOLUTION, MAHARASHTRA.	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Desk PC 103) Warranty : 3 Years	18	₹ 42,480	₹ 7,64,640
14	M/s. VISWAS COMPUTERS, Thrissur.	acer Intel Core i3 10100 8 GB/ 1000 GB HDD/ Windows 10 Home (Veriton S2680G) Warranty : 3 Years	18	₹ 44,450	₹ 8,00,100
15	M/s. GLOBAL TECHNOLOGIES AND SERVICES, DELHI.	hp Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (HP 280 G6 MT i3 10100 win 10h ODD 413 P204v) Warranty : 3 Years	18	₹ 44,910	₹ 8,08,380
16	ROMAN NETWORKS PRIVATE LIMITED, NEW DELHI.	acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton S2670G) Warranty : 3 Years	18	₹ 45,050	₹ 8,10,900

17	M/s. SUJATA COMPUTERS PVT LTD, Maharashtra.	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home(Desk PC 103)Warranty : 3 Years	18	₹ 46,250	₹ 8,32,500
18	M/s. GEM DEALER, DELHI.	VOLTRIQ Intel Core i3 10100 4GB/ 1000 GB HDD/ Windows 10 Home (VI300) Warranty : 3 Years	18	₹ 47,000	₹ 8,46,000
19	M/s. OM SAKTHI INFOSOLUTIONS, Tamil Nadu.	RDP Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home(Desk PC 103)Warranty : 3 Years	18	₹ 48,600	₹ 8,74,800
20	M/s. PACIFIC COMPUTER, Haryana.	hp Intel Core i3 10100 8 GB/ 1000 GB HDD/ Windows 10 Home (HP 400 G7 MT i3 10100 WIN10H 813 DVD with 19.5") Warranty : 3 Years	18	₹ 50,500	₹ 9,09,000
Printers					
Sl. No.	Bidder Name	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	M/s. UNICOM INFOTEL PRIVATE LIMITED, MAHARASHTRA.	Canon LBP 6230dn with Standard Warranty (1 Year) + Additional 4 Years Warranty Support	5	₹ 18,200	₹ 91,000 (L1)
2.	M/s. SHREE SHYAM ENTERPRISES, RAJASTHAN.	HP LaserJet Pro M202dw with 5 year Warranty	5	₹18,990	₹ 94,950 (L2)
3.	M/s. KOUSHAL ENTERPRISES, Madhya Pradesh.	HP LaserJet Pro M202dw with 5 year Warranty	5	₹ 19,998	₹ 99,990 (L3)
4.	M/s. KYOCERA DOCUMENT SOLUTIONS INDIA PRIVATE LIMITED, Haryana.	KYOCERA ECOSYS P2235dn 5 years Warranty	5	₹ 21,806	₹ 1,09,030
5.	M/s. CYBERKING TECHNOLOGIES PRIVATE LIMITED, Ernakulam.	HP LaserJet Pro M405dw with 5 year Warranty	5	₹ 52,764.690	₹ 2,63,823.45

The total price details for the purchase of 18 numbers Computers and 5 numbers of Printers through the GeM Portal for the introduction of New Gen Programmes, as part of Student Life Cycle Management are as follows:

Sl. No	Item	Lowest Quoted Bidder	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	Computers	M/s. ANVEE, DELHI.	18	₹ 36,700	₹ 6,60,600
2.	Printers	M/s. UNICOM INFOTEL PRIVATE LIMITED, MAHARASHTRA.	5	₹ 18,200	₹ 91,000
Grand Total					₹ 7,51,600

The Finance I Section has remarked to place the proposal before the Purchase Committee for approval.

Accordingly, as per the orders of the Vice-Chancellor, the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and after negotiation with the lowest quoted firms, since no further discount was given; the Committee recommended to purchase 18 numbers of Computers and 5 numbers of Printers through the GeM Portal for the introduction of New Gen Programmes, as part of Student Life Cycle Management as follows:

Sl. No	Item	Lowest Bidder	Quoted	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	Computers acer Intel Core i3 10100 4 GB/ 1000 GB HDD/ Windows 10 Home (Veriton M200-H410) Warranty : 3 Years	M/s. DELHI.	ANVEE,	18	₹ 36,700	₹ 6,60,600
2.	Printers Canon LBP 6230dn with Standard Warranty (1 Year) + Additional 4 Years Warranty Support	M/s. MAHARASHTRA.	UNICOM INFOTELPRIVATE LIMITED,	5	₹ 18,200	₹ 91,000
Grand Total						₹ 7,51,600

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.06. Modernization of the Examination Wing - Purchase of 70 numbers of Printers (High End) and 2 numbers of Scanners (High Duty) –

(Ad.BIV section)

The Technical Committee in connection with the Modernization of Examination Wing recommended to purchase the following IT Equipment from M/s. KELTRON and finalized the specifications as follows:

Sl. No.	Item	Qty (No.)	Remarks
1.	PC (Windows OS)	48	Desktop Medium End Win 10 Prof with Intel Processor (Item No.5 under Desktop + 4 GB RAM Extra)
2.	PC (Ubuntu OS)	200	Desktop Medium End Ubuntu with Intel Processor (Item No.1 under Desktop + 4 GB RAM Extra)
3.	Laptops (Ubuntu OS)	10	Laptop Medium End Ubuntu (Item No.1 under Laptop + 4 GB RAM Extra)
4.	Printer(Low end)	13	A4 monochrome Network Laser Printer (Item No.1 under Printer)
5.	Printer(High end)	70	Specification given by the Expert from IT Mission
6.	Scanner (High duty)	2	Specification given by the Expert from IT Mission
7.	Photocopier	2	A3 Network MFP(Entry level) (Item No.1 under Photocopier)

The Purchase Procedure of above mentioned IT Equipment except 5,6 had been completed. In the case of Printer(High end) and Scanner (High duty), the proforma invoices from M/s. KELTRON does not satisfy the requirements as the major OEMs have raised compliance issues for printer and scanner on the specification.

Hence, a revised specification was sought from the IT Mission Expert and as per the same, remarks of the Instrumentation Engineer was obtained. Based on the revised specification, M/s. KELTRON has forwarded new proforma invoice of Printer (High End) as special requirement and also informed from M/s. KELTRON that the Scanner (High Duty) is available in the usual product list of CPRCS Portal.

The Instrumentation Engineer vide letter no. CLIF/Report/597/2021-22 dated 16.12.2021 has informed that the Proforma Invoice (Special Requirement) for the purchase of printers (High End) received from M/s. KELTRON has been verified and the details are as follows:

Sl. No	Description	Rate/Unit (₹)	Qty.	Amount(₹)	Remarked by the Instrumentation Engineer
Printer (High end) – As per the revised specification given by the Expert from IT Mission and verified by the Instrumentation Engineer					
1.	Canon Image CLASS LBP226dw Monochrome Laser Printer; Warranty : 5 Year	32,710/-	70	22,89,700/- (L1)	Satisfies technical Specifications except GSM. Though the required GSM as per IT Mission expert's recommendation is 60-230 GSM, the printer supports 52-180 GSM only. On clarifying with CE section, the maximum GSM required is 180 GSM and hence the above printer can be considered.
2.	HP Laser Jet PRO M305dn (W1A47A)Printer; Warranty :5 Year	33,330/-	70	23,33,100/-	Not satisfies technical specifications (Legal paper size not supported)

In the case of Scanner (High Duty), the Instrumentation Engineer vide letter no. CLIF/Report/597/2021-22 dated:16.12.2021 has informed that the Proforma Invoice generated through CPRCS Portal does not satisfy technical specifications in terms of Scan Speed, Scan format. Further, as per the remarks from the IT Mission Expert, the Instrumentation Engineer was requested to consult with the Controller of Examinations and the Instrumentation Engineer vide letter no. CLIF/Report/15/2021-22 dated:11.01.2022 has informed that the Proforma Invoice received from M/s. KELTRON satisfies the requirements of Controller of Examination's Tapal Section, hence it can be accepted.

Sl. No	Description	Rate/Unit (₹)	Qty.	Amount(₹)	Remarked by the Instrumentation Engineer
Scanner (High Duty) – As per the revised specification given by the Expert from IT Mission and verified by the Instrumentation Engineer					
1.	A3 Sheetfed Scanner (Proforma invoice generated through CPRCS Portal) Warranty : 5 Years	96,949/-	2	1,93,898/-	The Instrumentation Engineer remarked that the Proforma Invoice received from M/s. KELTRON satisfies the requirements of Controller of Examination's Tapal Section, hence it can be accepted.

The total price details for the purchase of 70 numbers Printers (High End) and 2 numbers of Scanner (High Duty) from M/s. KELTRON, as part of Modernisation of Examination Wing are as follows:

Sl. No	Item	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)
1.	Printer – High End	Canon Image CLASS LBP226dw Monochrome Laser Printer	70	Rs. 32,710/-	Rs.22,89,700/-
2.	Scanner- High Duty	A3SheetfedScanner2	Rs.96,949/-		Rs.1,93,898/-
				Grand Total	Rs.24,83,598/-

The Finance I Section has remarked to place the proposal before the Purchase Committee for approval.

Accordingly, as per the orders of the Vice-Chancellor, the matter regarding the purchase of 70 numbers of Printer – High End (Canon Image CLASS LBP226dw Monochrome Laser Printer) @ Rs.32,710/- for a total amount of Rs.22,89,700/-, as special requirement and 2 numbers of Scanner – High Duty (A3 Sheetfed Scanner) @ Rs.96,949/- for a total amount of Rs.1,93,898/-, as the usual product list in the CPRCS Portal from M/s. KELTRON, as part of Modernisation of Examination Wing, is placed before the Purchase Committee for consideration.

The Committee considered the matter and the report from the Convenor, Standing Committee of the Syndicate on Examinations and Students Discipline regarding the requirement of Printers in the Examination Wing and after negotiation with M/s KELTRON, recommended to purchase 70 numbers of Printers through special requirement and 2 Scanners from the usual product list of CPRCS Portal, as part of the Modernization of Examination Wing as detailed below;

Sl. No	Item	Model	Qty	Unit Price (incl. tax)	Total Price (incl. tax)	Negotiation Remarks
1.	Printer - High End	Canon Image CLASS LBP226dw Monochrome Laser Printer	70	Rs. 32,462/-	Rs. 22,72,340/-	after discount of Rs.248/- from the quoted price Rs. 32710/-. Supply order to be placed on or before 24.01.2022.
2.	Scanner- HeavyDuty	A3SheetfedScanner	2	Rs.96,949/-	Rs.1,93,898/-	No negotiation as the price is fixed as per the CPRCS orders
Grand Total					Rs.24,66,238/-	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.07: Examination Store - Purchase of Question Paper Cover – (Ad.BIV section)

The Storekeeper, Examination Store has informed the requirement of 30,000 numbers of Question Paper Cover (31cm X 28 cm) for use in the Examination Wing. Accordingly Proforma Invoice was obtained from M/s.Kerala State Cooperative Consumer's Federation Ltd., Trivandrum. The details are as follows:

Sl. No.	Item	Qty	Unit Rate	Amount in Rs.
1.	Question Paper Cover	30,000	10	3,00,000
Total				₹3,00,000

The Finance remarked to place the matter before the Purchase Committee for approval.

Accordingly, as remarked by the Finance and as per the orders of the Vice Chancellor, the matter regarding the purchase of 30000 question paper covers for an amount of Rs.3,00,000/- from M/s Kerala State Cooperative Consumers' Federation Ltd., Trivandrum, for use in the Examination Wing, is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase 30,000 numbers of Question Paper Cover (31cm X 28 cm) @ Rs.10/- from M/s.Kerala State Cooperative Consumer's Federation Ltd., Trivandrum for a total cost of Rs.3,00,000/- (Rupees Three Lakhs only) including GST for use in the Examination Wing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.08: Students Amenity Centre Building- NAAC Board Room & Director's Office – Revised Estimate submitted by M/s RUBCO for interior works –

(Ad.BI section)

The Syndicate, at its meeting held on 05.03.2021 vide item no.25.42, resolved to request M/s RUBCO to submit proposals for the interior works in the 2 conference rooms in the Amenity Building in connection with converting them to NAAC Board Room and Director's Office. Accordingly, M/s.RUBCO was requested to submit proposals in this regard.

Accordingly, M/s RUBCO visited the site and submitted the drawings and an estimate amounting to Rs. 6,10,128/- (Rupees Six Lakh Ten Thousand One Hundred and Twenty Eight Only) for furnishing two conference rooms in the K.R.Narayanan Memorial Students' Amenity Building, as part of setting up of NAAC Board Room and Director's Office.

Sl. No	G.O. Item No	Item	Basic Rate (Rs)	Transportation & unloading charges	Total Amount	GST 18%	Unit Price	Unit	Quantity	Amount
Amenity Centre – Conference Room 1										
1	42	Conference table 26 seater as per drg	6,064	694	6,758	1,216	7,974	Per seat	26	2,07,324
2	124	Chair executive visitors as per drg	6,269	717	6,986	1,258	8,244	nos	26	2,14,344
Amenity Centre – Conference Room 2										
3	42	Conference table 10 seater as per drg	6,064	694	6,758	1,216	7,974	Per seat	10	79,740
4	18	Executive chair	8,268	946	9,214	1,658	10,872	nos	10	1,08,720
Total Rupees Six Lakh Ten Thousand One Hundred and Twenty Eight Only									6,10,128	

The Purchase Committee at its meeting held on 25.10.2021 considered the proposal and recommended to purchase and install the above furniture and the Syndicate at its meeting held on 28.10.2021 resolved to approve the same.

But in the meantime, the basic rates for the items changed vide G.O. (Rt) No. 28/2021/SPD dated 26.10.2021 and as per the remarks of the University Engineer that, 26 seat table shall be reduced to 24 seat for setting the Projector Screen, M/s. RUBCO has submitted the revised drawings (Email dated. 02.12.2021) and estimate (dated. 19.11.2021 & 24.11.2021) for the furniture as shown below:-

Sl. No	G.O. Item No	Item	Basic Rate (Rs)	Transportation & unloading charges	Total Amount	GST 18%	Unloading Charges	Unit Price	Unit	Quantity	Amount
Amenity Centre – Conference Room 1											
1	42	Conference table 24 seater as per drg	6,064	424	6488	1168	269	7926	Per seat	24	1,90,224/-
2	124	Chair executive visitors as per drg	6,269	439	6708	1207	278	8194	nos	24	1,96,656/-
Total: Rupees Three Lakh Eighty Six Thousand Eight Hundred and Eighty only											Rs. 3,86,880/-

Amenity Centre – Conference Room 2

1	42	Conference table 10 seater as per drg	6,064	424	6488	1168	269	7926	Per seat	10	79260/-
2	18	Executive Chair	8268	579	8847	1592	367	10806	nos	10	1,08,060/-
Total: Rupees One Lakh Eighty Seven Thousand Three Hundred and Twenty only											Rs. 1,87,320/-

As per their terms and conditions, the delivery of the items will be within 30 days from the receipt of the confirmed order and approved drawings from the University. The above rates are valid for a period of 30 days from the date of offer and the payment is against delivery. Changes in furniture will not be permitted after placing the order. All pieces of furniture are in honey colour finish.

It may be noted that, the revised rate for furnishing the Conference Room 1 & 2 is lower than that which has been approved by the Syndicate.

Remarks of the University Engineer was sought on the revised drawings and estimate. The University Engineer has remarked that,

“the drawing of the 24 seater Conference Table having length of 7.10 m with 24 nos of chair can be approved for NAAC Board Room. The 10 seater Conference Table with 10 nos of executive chairs are not required in the present scenario as the room is now proposed for the Research Director’s room.”

As per the orders of the Vice-Chancellor, the revised estimates submitted by M/s. RUBCO for furnishing the Conference rooms 1 & 2 in the Students’ Amenity Centre, taking into consideration, the remarks of the University Engineer, that at present the conference room 2 is proposed for Research Director’s room, is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase furniture for use in the Conference room 1 in the Students Amenity Centre as detailed below;

Sl. No.	Item	Basic Rate (Rs)	Transportation & unloading charges	Total Amount	GST 18%	Unloading Charges	Unit Price	Unit	Qty	Amount
1	Conference table 24 seater as per drg	6,064	424	6488	1168	269	7926	Per seat	24	1,90,224/-
2	Chair executive visitors as per drg	6,269	439	6708	1207	278	8194	nos	24	1,96,656/-
Total - Rs.3,86,880/- (Rupees Three Lakhs Eighty Six Thousand Eight Hundred and Eighty only)										

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.09: Department of Physics-Approval of quotations for the Purchase of ‘Source Measure Unit’ and ‘Weighing Balance’- (Ad.AV section)

An amount of Rs.10,00,000/-(Rupees Ten lakh only) (first and second instalment together) out of total amount of Rs.15,00,000/-(Rupees Fifteen Lakh only) was sanctioned to Dr.R.Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics as provisional advance, towards the project " Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization"as per the U.O.No. 3092/2021/UOK dtd 28.06.2021.

Dr.R.Jayakrishnan, Associate Professor, Department of Physics, vide letter dated 03.12.2021, has forwarded the quotations received and the detailed comparative statement for the purchase of ‘Source Measuring Unit’ and ‘Weighing Balance’and requested permission to raise purchase order so as to facilitate the purchase at the earliest. He has also forwarded the report from the Instrumentation Engineer (CLIF). The Finance has remarked that the proposal for the purchase of Source Measure Unit and Weighing Balance for the project titled " Identification & Screening of Potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization" may be placed before the Purchase Committee and also remarked that the expenditure may be met from the provisional advance sanctioned vide U.O.No. 3092/2021/UOK dtd 28.06.2021.

Quotation for the Source Measuring Unit- CS

Sl No	Name of Supplier	Brand/Model Number of Instrument	Details			Selected Vendor	Remarks
			As per specs Yes/ No	Basic price	Total price (Incl. GST)		
1.	Innovative instrumnets inc. Thiruvananthapuram	Keysight B2901B	YES - 3year warranty	NQ	470815.00	YES	L1
2.	I square systems, Coimbatore	Keysight B2901BL	YES - 2% extra for packing and forwarding	NQ	550500.00	No	L3
3.	Convergent Technologies India Pvt. Ltd	Keithley 2611B	Yes	NQ	532280.00	No	L2

Quotation for the Weighing Balance- CS

Sl No	Name of Supplier	Brand/Model Number of Instrument	Details			Selected Vendor	Remarks
			As per specs Yes/No	Basic price	Total price (Incl. 5% GST)		
1.	HALLMARK MECHATRONICS	Sartorius Practum224-10IN	YES-3 year Warranty	119000.00	122325.00*	YES	L1
2.	NONA Technologies	Sartorius Practum224-10IN	YES	125000.00	131250.00	NO	L2
3.	ELVYA technologies pvt ltd	Sartorius Practum224-10IN	YES	132000.00	138600.00	NO	L3
4.	Genuine Scientific Instrument	SHIMADZU ATY 224 R	NO	NQ	67570.00	NO	NA
5	Jupiter Scientific Company	WENSAR MAB-220 LCD	NO	NQ	62870.00	NO	NA

Company has mentioned that 5% GST will be applicable if GST exemption certificate is provided.

As per the orders of Vice Chancellor, the proposal submitted by the Dr.R.Jayakrishnan, Associate Professor, Department of Physics for the purchase of 'Source Measure Unit' and 'Weighing Balance' is placed before the Purchase Committee for consideration.

The Committee considered the matter and entrusted the Pro Vice Chancellor and Dr.K.G.Gopchandran, Member, Syndicate to negotiate the rate of Source Measuring Unit' and 'Weighing Balance' for use in the Department of Physics and place before the Syndicate.

Resolution of the Syndicate

The Pro Vice Chancellor and Dr.K.G.Gopchandran, Member, Syndicate negotiated with the firms for the purchase of 'Source Measuring Unit' and 'Weighing Balance' in the Department of Physics.

1. M/s.Innovative instruments inc. Thiruvananthapuram has agreed to revise the rate for the Source Measuring Unit as Rs.4,25,000/- including 5% GST.

2. HALLMARK MECHATRONICS, Kochi has agreed to revise the rate for the Weighing Balance as Rs.1,20,750/- including 5 % GST.

The Syndicate considered the above negotiated rates and **RESOLVED** to purchase Source Measuring Unit from M/s. Innovative instruments inc. Thiruvananthapuram at the revise rate of Rs.4,25,000/- (Rs.Four lakh and twenty five thousand only) including 5% GST. and Weighing Balance from HALLMARK MECHATRONICS, Kochi at the revise rate of Rs.1,20,750/- (Rs.One lakh twenty thousand seven hundred and fifty only) including 5% GST meeting the expenditure from the provisional advance sanctioned vide U.O.No. 3092/2021/UOK dtd 28.06.2021.

Item No.36.133.08.10: Department of Physics – Purchase of various Equipment in the Department

(Planning AI section)

The Head, Department of Physics, vide Letter No. Phy/352/2021 dated 13/10/21, has submitted a proposal for the Purchase of various Equipment in the Department. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

Item No. 1 Purchase of "2 kVA UPS (1 No)":

The Head has forwarded the quotation obtained from ten firms for the purchase of "2 kVA UPS" in the department, along with a copy of the Quotation Notice, comparative statement of quotations, the minutes of the Department Council held on 13/10/2021, recommending the purchase & the evaluation report on the quotations, obtained from the Instrumentation Engineer, CLIF .

As per the evaluation report, the quotation obtained from 'M/s Quarks Engineering Pvt. Ltd., Palakkad' is not in compliance with the technical specifications stipulated in the Quotation Notice.

The comparative statement of the remaining quotations in this regard is enumerated below:

Sl No.	Firm	Make and Model	Base rate(in Rs.)	GST (5 %)	Qty.	Total Amount (In Rs.)	Remarks
1	M/s. Brainnet Solutions	BPE Make	67,796.6/-	3389.8/-	1	71,186.40 /-	1hr. Battery backup & 2year Warranty
2	M/s. Emax Power controls It equipments	EPCL Make	46,525.4/-	2326.2/-	1	48,851.6/-	2year Warranty
3	M/s. Akshay Hi-Tech system	HYKON Make	55,694.9/-	2784.7/-	1	58,479.6/-	Warranty-UPS-1Year :Battery-3years
4	M/s. ITPCOS	EATON Make UPS	31,029.6/-	1551.48/-	1	32,581.1+ 21237.5 =	Warranty-UPS-2Years
		Battery: Make-Exide	3371.09	168.5	6	53,818.6	
5	M/s. JB-Power Electronics	JB-POWER Make UPS & Hykon- Make -Batteries	42,250/-	2112.5/-	1	44,362.5/-	L3 Warranty-UPS-2Years :Battery-2years
6	M/s. Hykon	HYKON Make	35,500/-	1775/-	1	37,275.00/-	L2 Warranty-UPS-1Year :Battery-2years
7	M/s.TAURUS	MICROTEK Make - UPS	20,246/-	1012.3/-	1	34,923.00/-	L1 Warranty-UPS-2Years :Battery-2years
		EXIDE Make-Battery	13,014/-	650.7/-			
8	M/s. Ideal Systems	Supra- Make	49,491.5/-	2474.5/-	1	51,966.00/-	Warranty-UPS-1Year :Battery-2years
9	M/s. PROSTARM	PROSTARM Make	45,000/-	2250/-	1	47,250.00/-	warranty not mentioned

The Head, Department of Physics has recommended the firm "M/s.TAURUS Agencies, Ernakulam" for the purchase of one number of "2 kVA UPS" in the Department, at a total cost of Rs.34,923.00/- (Rupees Thirty four thousand nine hundred and twenty three only).

Item No. 2 : Sputtering Targets:

The Head, vide reference cited, has forwarded the quotations obtained from six firms for the supply of "Sputtering Targets" in the Department, along with a copy of the Quotation Notice, comparative statement of quotations & the minutes of the Department Council held on 13/10/2021, recommending the purchase.

The comparative statement of quotations in this regard, is enumerated below:

Sl No.	Firm	Specifications	Qty.	Unit Price in Rs.	Total amount	Total amount (inclusive GST (@ 5%)	Remarks
1	M/s Jagatek Corporation Item No. 3 : 450 W Xenon Lamp for the existing Fluorolog-3 Spectrofluorom	1)Copper Indium Gallium Selenium target (CuIn0.7 Ga0.3Se2)	1)Target diameter-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	45,000/-	1,29,600/-	1,36,080/- L1

	eter.	2)Copper Chromium Oxide target (CuCrO ₂)	1)Target diameter-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	40,500/-			
		3)Aluminium Oxide target (Al ₂ O ₃)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	24,300/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	19,800/-			
2	<u>M/s Quarks Engineering</u>	1)Copper Indium Gallium Selenium target(CuIn _{0.7} Ga _{0.3} Se ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	76500/-	1,71,610/-	1,80,191/-	L3
		2)Copper Chromium Oxide target (CuCrO ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	58,500/-			
		3)Aluminium Oxide target (Al ₂ O ₃)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	18,500/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	18,110/-			
3	M/s ASG Scientific Equipments	1)Copper Indium Gallium Selenium target(CuIn _{0.7} Ga _{0.3} Se ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	76,250/-	1,71,500/-	1,80,075/-	L2
		2)Copper Chromium Oxide target (CuCrO ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	58,625/-			
		3)Aluminium Oxide target (Al ₂ O ₃)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	18,500/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	18,125/-			
4	M/s Mansha Vacuum Technologies	1)Copper Indium Gallium Selenium target(CuIn _{0.7} Ga _{0.3} Se ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	70,473/-	2,35,473/-	2,47,247/-	L4
		2)Copper Chromium Oxide target (CuCrO ₂)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	66,600/-			
		3)Aluminium Oxide target (Al ₂ O ₃)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1				

			1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	51,600/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	46,800/-			
5	M/s Hind High Vacuum Company	1)Copper Indium Gallium Selenium target(CuIn0.7Ga0.3Se2)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	98,078/-	3,36,156/-	3,52,964/-	L5
		2)Copper Chromium Oxide target (CuCrO2)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	98,078/-			
		3)Aluminium Oxide target (Al2O3)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	60,000/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	80,000/-			
6	M/s VT Vacuum Technologies	1)Copper Indium Gallium Selenium target(CuIn0.7Ga0.3Se2)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	2,70,000/-	5,38,000/-	5,64,900/-	L6
		2)Copper Chromium Oxide target (CuCrO2)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	1,16,500/-			
		3)Aluminium Oxide target (Al2O3)	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	80,500/-			
		4) Aluminium doped Zinc Oxide target	1)Target dia.-2 inch 2)Thickness-0.125 inch 3)Copper backing plate thickness-3 mm	1	71,000/-			

The Head, Department of Physics has recommended the firm "M/s. Jagatek Corporation, Hyderabad", for the purchase of "Sputtering Targets" in the Department, at a total cost of Rs.1,36,080.00/- (Rupees One lakh thirty six thousand and eighty only).

Sl. No.	Firm	Make and Model	Base rate (in Rs.)	IGST (5 %)	Qty.	Total Amount (In Rs.)	Remarks
1	M/s Laser-Spectra Services India Pvt. Ltd. Bangalore	Make:Horiba Scientific Model: FL-450XOFR	1,80,000.00/-	9,000.00/-	1	1,89,000.00/-	

The Head, Department of Physics has recommended the firm "M/s. Laser- Spectra Services India Pvt. Ltd., Bangalore", for the purchase of one "450 W Xenon Lamp" for the existing "Fluorolog-3 Spectrofluorometer" in the Department, at a total cost of Rs. 1,89,000.00/- (Rupees One lakh eighty nine thousand only).

The Head, Department of Physics has recommended the following firms for the purchase of corresponding items in the Department, at a total cost of Rs. 3,60,003/- (Rupees Three lakh sixty thousand and three only), as detailed below:

Sl. No.	Description	Firm	Unit	Amount (in Rs.)
1	2 kVA UPS (MICROTEK Make - UPS & EXIDE Make-Battery)	M/s. TAURUS, Kochi	1	34,923/-
2	Sputtering Targets	M/s. Jagatek Corporation, Hyderabad	1	1,36,080/-
3	450 W Xenon Lamp for the existing Fluorolog-3 Spectrofluorometer.(Make: "Horiba Scientific Inc., USA")	M/s.Laser-Spectra Services India Pvt. Ltd. Banglore	1	1,89,000/-
	Total			3,60,003/-

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of various 'Equipments' in the Department of Physics, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to effect the purchase of the following instruments in the Department of Physics from the corresponding firms, at a total cost of Rs.3,60,003/- (Rupees Three lakh sixty thousand and three only), as detailed below, meeting the expenditure from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22:

Sl. No.	Description	Firm	Unit	Amount (in Rs.)
1	2 kVA UPS (MICROTEK Make - UPS & EXIDE Make-Battery)	M/s. TAURUS, Kochi	1	34,923/-
2	Sputtering Targets	M/s. Jagatek Corporation, Hyderabad	1	1,36,080/-
3	450 W Xenon Lamp for the existing Fluorolog-3 Spectrofluorometer.(Make: "Horiba Scientific Inc., USA")	M/s.Laser-Spectra Services India Pvt. Ltd. Banglore	1	1,89,000/-
	Total			3,60,003/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.11: Kerala University Library – Printing of 'RFID based Smart ID cards' for the Library members-

(Planning AI section)

The Syndicate held on 23/09/2021 (Item No. 32.71), approved the recommendations of the meeting held on 16/09/2021, to discuss the progress of implementation of the "KOHA Integration" project and various other "Library Digitization" projects (viz., "Digitization of Rare & Old Documents", "Thesis Digitization", "RFID based Smart Card System" & "Library Services for the Differently Abled").

The Committee observed that the works regarding the printing and issue of "RFID Cards" to the permanent members of the Library and all the students of the various teaching departments and affiliated colleges are to be undertaken for the successful completion of the project.

Based on the above observation, the committee recommended the following.

- 1) At the first instance, 'RFID Cards' shall be printed and issued to the 'permanent members' of the University Library (ie. Resident scholars, Teachers, Eminent scholars and Public Users) at the earliest.
- 2) To entrust University Librarian (i/c) to outsource the above printing work to M/s KELTRON or outside agency as per rules, debiting the expenses from the Department Development Fund of the Library.

Accordingly, the University Librarian i/c, Kerala University Library, has invited quotations by publishing the Quotation Notice in the University Website on 01/10/2021. As no quotes were received in the first tender, the purchase was re-tendered by publishing the Quotation Notice in the university website on 16/11/2021.

Now, the University Librarian (i/c), Kerala University Library, vide Letter No. M/544/2021-22 dated 30/11/2021, has forwarded the quotations obtained from four firms for the 'Printing of RFID based Smart ID Cards' for the Library members, along with the copy of the aforementioned Quotation Notices, Comparative Statement of Quotations and the 'Evaluation Report' on the quotations by the meeting of the Heads of various sections of the Library, held on 27/11/2021.

The comparative statement of the quotations in this regard is enumerated

Sl No.	Firms	Rate per card (18% GST included)	Quantity (in nos.)	Total Amount (in Rs.)	Remarks
1	M/s. Athira Offset Printers, Ernakulam	88.50/-	10,000/-	8,85,000.00/-	Quotation rejected- Terms & Conditions not Complied
2	M/s. Mfreem Cards, Cochin	106.2/-	10,000/-	10,62,000.00/-	Quotation rejected- Terms & Conditions not Complied
3	M/s. Josco ID cards, Ernakulam	67.26/-	10,000/-	6,72,600.00/-	Quotation rejected- Terms & Conditions not Complied
4	M/s. Stallion Onebyte Pvt. Ltd., Trivandrum	42/-	10,000/-	4,20,000.00/-	L1 Quotation accepted 1) Printer used for printing card is ZXP 3 2) Software used for printing is Bartender

The University Librarian(i/c) has recommended the firm 'M/s. Stallion OnebytePvt. Ltd., Thiruvananthapuram' for the 'Printing of RFID based Smart ID Cards' for the Library members, **at the rate of Rs. 42/- per card**, as they have quoted the least amount and comply with the 'Terms & Conditions' stated in the 'Tender Notice'.

The Expenditure in this connection may be debited from the Department Development Fund of the Library.

The Finance Officer has remarked to place the proposal for the 'Printing of RFID based Smart ID Cards' for the Library members, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to entrust the lowest quoted firm 'M/s. Stallion OnebytePvt. Ltd., Thiruvananthapuram', for the 'Printing of RFID based Smart ID Cards' (10000 numbers) for the Library members, at the rate of Rs. 42/- per card, meeting the expenditure from the Department Development Fund.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.12: *Department of Biochemistry- Purchase of "Automated Clinical Chemistry Analyser and Reagents" in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District"-*

(Planning A1 section)

The Head, Department of **Biochemistry**, vide Email dated 16/07/2021, has forwarded the technical specifications for the purchase of "**Automated Clinical Chemistry Analyser and Reagents**" in the Department in connection with the implementation of the **Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District"** and requested to invite e-tenders for the proposed purchase.

Accordingly, open tender through e- procurement (under two bid system) was invited for the purchase of "**Automated Clinical Chemistry Analyser and Reagents**" on 13/08/2021, with the orders of the Registrar & the technical bids were opened on 28/09/21

Four firms quoted for the purchase, viz.,

- (i) M/s Transasia Bio Medicals Ltd
- (ii) M/s. Desire Diagnostics
- (iii) M/s Star Scientific Suppliers
- (iv) M/s Remedex Pharma Pvt Ltd.

The Technical Bids of the aforementioned firms were forwarded to the Head, Department of Biochemistry, for Technical Evaluation vide email dated 28/09/21. Subsequently, the Head, vide Letter No Nil dated 11/10/2021, forwarded the 'Evaluation Report' on the 'Technical Bids' and remarked that the bid submitted by the following three firms satisfy the Technical Specifications and conditions stipulated in the quotation notice:

- (i) M/s Transasia Bio Medicals Ltd .
- (ii) M/s. Desire Diagnostics
- (iii) M/s Remedex Pharma Pvt Ltd.

Accordingly, the financial bids of the three technically qualified firms were opened on 30/10/21 and forwarded to the Head for evaluation, vide email dated 30/10/2021 and the Head vide Letter No. Nil dated 06/11/2021, has forwarded the minutes of the Department Council meeting held in the Department on 02/11/2021, recommending the purchase of "**Automated Clinical Chemistry Analyser and Reagents**", from the firm '**M/s. Transasia Bio Medicals (Make: Erba - Model: Manheim EM 200)**'.

The comparative statement of quotations in this regard is detailed below:

Sl. No.	Firm	Make and Model	Basic Rate (in Rs)	GST	Total	Remarks
1	M/s Transasia Bio Medicals, Mumbai	<u>Make: Erba Model: Manheim EM 200</u>	5,19,000/-	25,950/- (GST @5%)	<u>5,44,950/-</u>	L1. Recommended by the Head.
2	M/s. Desire Diagnostics	<u>Make: Desire Diagnostic Model: Agappe MISPA CXL PRO</u>	6,50,000/-	32,500/ (GST @5%)	<u>6,82,500/-</u>	L2
3	M/s. Remedex Pharma Ltd	<u>Make: Agappe Model: MISPA Nano Plus</u>	8,00,000/-	1,44,000/-	<u>9,44,000/-</u>	L3

The Head, Department of **Biochemistry** has recommended the firm '**M/s Transasia Bio Medicals, Mumbai,**' for the purchase of "**Automated Clinical Chemistry Analyser and Reagents (Make: Erba - Model: Manheim EM 200)**" in the Department, at a total cost of **Rs. 5,44,950/- (Rupees Five lakh forty four thousand nine hundred and fifty only), inclusive of GST @5%.**

The Expenditure in this connection may be debited from the financial assistance sanctioned to the Head, Dept. of Biochemistry, for the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22, vide U. O. No. Pl.A1/SPG21-22/Imp. Plan/21 dated 30/06/2021.

The Finance Officer has remarked that the proposal for the purchase of "Automated Clinical Chemistry Analyser and Reagents" in the Dept. of Biochemistry, in connection with the implementation of the Specific Project "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", may be placed before the Purchase Committee for consideration, subject to availability of funds and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Purchase Committee, for consideration.

The Committee considered the above proposal and recommended to entrust the Pro-Vice-Chancellor & Dr. K.G. Gopchandran, Member Syndicate to conduct a negotiation with the "L1" firm "M/s Transasia Bio Medicals, Mumbai", with regard to the purchase of "Automated Clinical Chemistry Analyser and Reagents (Make: Erba - Model: Mannheim EM 200)" in the Department of Biochemistry and to present the negotiated price before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.13: *Department of Biochemistry– Proposal for the Purchase of Chemicals in the Department in connection with the implementation of the Specific Project "Setting up of a Neurobiology Lab"–*

(Planning AI section)

The Government vide reference G.O (Rt) No. 823/2021/H.EDN datd 21/06/2021 cited above, accorded Administrative Sanction for the Annual Plan 2021-22 of the University for a total outlay of **Rs.26 Crore, with indicative allocation of Rs.60,000,000/- (Rupees Six crore only) for the Scheme-component "Specific Projects"**.

An amount of Rs. 30 Lakh from the aforementioned provision had been allocated to the Department of Biochemistry, for the implementation of the Specific Project "**Setting up a Neurobiology Lab**", vide Resolution of the Syndicate held on 07/05/21. (Item no. 27.12.01) cited and Administrative Sanction has been accorded vide U.O. No. Pl.A1/SPG21-22/Imp. Plan/21 dated 30/06/2021 cited, to release the sanctioned amount as Provisional Advance to Dr. Viji Vijayan, Assistant Professor, Dept. of Biochemistry(Principal Investigator), towards its implementation.

Now, Dr. Viji Vijayan, Principal Investigator of the above project, has submitted proposals for the purchase of the following 'Chemicals' in the Department, in connection with the implementation of the Project, duly forwarded by the Head of the Department.

- (i) Chemicals - Make - Thermofischer, Gibco, invitrogen and ebioscience
- (ii) Chemicals - Make – Tarson

Item 1 : Chemicals - Make - Thermofischer, Gibco, Invitrogen and e-bioscience:

The Principal Investigator has forwarded the quotations obtained from four firms, along with the copy of the quotation notice, and the Minutes of the technical committee held in the Department on 05/11/2021 , recommending the purchase. It is reported that, among the four firms, the quotation submitted by 'M/s. Biosys' is not in compliance with the required specifications, as the firm has not listed the required products. Also, the vendor has provided details of Hi Media and not 'Thermo Fisher, Invitrogen, Gibco or eBioscience').

The comparative statement of quotations in this regard is enumerated below :

Sl. No.	Catalogue number of required products and brands	Name of the required product	Packsizes Requires	Qty	<u>ELS Instruments Bangalore</u>	<u>Biovision</u>	<u>Biogene</u>
1.	Cat 297-4545 Thermo Fisher	Nalgene Nunc MF75 vacuum filter units, PES membrane (sterile)	12 units in 1 box	1	Not Quoted0	Not ---	

2.	Cat 5100-001 Thermo Fisher	Mr. Frosty freezing container for cold storage	1	1	6880.66 L2	7074 L3	6553.01 L1
3.	L12492 Invitrogen	Lysotracker dye - Lysotracker deep Red	5 x 50 microlitre Pack size	1	25797.930000	24883 L2	24569.45 L1
4.	C10504 Invitrogen	CellLight Lysosomes RFP BacMam 2.0	100 microlitre	1	11625.83	11214 L2	11072.2 L1
5.	F432 Invitrogen	Fluorescein Phalloidin	300U	1	42112.02	40619 L2	40106.69 L1
6.	C10610 Invitrogen	Cell light synaptophysin RFP BacMam 2.0	1 ml	1	47814.77	46120 L2	45537.88 L1
7.	C10588 Invitrogen	Cell Light Late endosomes GFP BacMam 2.0	1 ml	1	49140.59	47398 L2	46800.5 L1
8.	Cat 53-4510-82 eBioscience	beta3 tubulin monoclonal antibody (2G10-TB3) Alexa Fluor 488	100 microgram	1	26300.85	25380 L2	25048.43 L1
9.	Cat 53-9892-82 eBioscience	GFAP Monoclonal antibody (GA5) Alexa Fluor 488	100 microgram	1	29178.58	23347 L1	27789.12 L2
10.	Cat MA5-41239 eBioscience	IBA1 recombinant rabbit monoclonal antibody	100 microgram	1	36272.28	29023 L1	34545.03 L2
11.	Cat S36938 Invitrogen	Slowfade gold antifade mountant with DAPI	10 ml	1	17734.76	17106 L2	16890.24 L1
12.	10500064 Gibco	Gibco™ Fetal Bovine Serum, qualified, heat inactivated, E.U.-approved, South America Origin	500 ml	2	NOT QUOTED	25061 L1 Justification provided	65475.35
13.	37525 Thermo Fisher	Blocker™ BSA (10X) in PBS	200 ml	1	27714.81	26732 L2	26395.05 L1
14.	26050088 Gibco	Horse serum	500 ml	1	7134.91	6882 L2	6795.15 L1
15.	23227 Thermo Fisher	Pierce™ BCA Protein Assay Kit	500 ml	1 unit	22213.23	21426 L2	21155.46 L1
16.	21059 Thermo Fisher	Restore™ Western Blot Stripping Buffer	500 ml	1 unit	26054.65	25131 L2	24813.96 L1
17.	34094 Thermo Fisher	Super Signal™ West Femto Maximum Sensitivity Substrate	20 ml	1 unit	22249.63	21461 L2	21190.12 L1
18.	26619 Thermo Fisher	Page Ruler™ Plus Prestained Protein Ladder, 10 to 250 kDa	2 x 250 microlitre	1 unit	14359.85	13851 L2	13676.05 L1

19.	39001 Thermo Fisher	Pierce™ Lane Marker Non- Reducing Sample Buffer	5 ml	1	11642.11	11229 L2	11087.73 L1
20.	25200056 Thermo Fisher	Trypsin-EDTA (0.25%), phenol red	100 ml	4	5230.48	5045 L2	4981.40 L1
21.	15140122 Thermo Fisher	Penicillin- Streptomycin (10,000 U/mL)	100 ml	2	4561.81	4400 L2	4344.59 L1
22.	11875093 Gibco	RPMI 1640	500 ml	2	5092.54	4912 L2	4850.03 L1
23.	17504044 Gibco	B27 supplement	10 ml	1	9727.07	9384 L2	9265.78 L1
24.	21103049 Gibco	Neurobasal media	500 ml	1	6477.74	6248 L2	6169.28 L1
25.	12100046 Gibco	DMEM powder high glucose	1 L packet x 10	1	4554.15	4393 L2	4337.29 L1
	TOTAL				4,59,877	4,58,319	5,22,035

The Technical Committee, has also remarked the following :

1. **Biosys. Trivandrum has not listed the required products. The vendor has provided details of Hi Media and not Thermo Fisher, Invitrogen, Gibco or eBioscience.**
2. ELS Instruments have not provided the authorization letter.
3. **Biogene (L2 for total) quoted lowest for 21 products but has not provided the authorization letter.**
4. **Biovision (L1 for total) quoted lowest for 3 products and second lowest for 20 products and has provided the authorization letter.**
5. **Biovision** has provided clarification for the product Cat. No 10500064 fetal bovine serum.
6. Since Cat 297-4545 has not been quoted, it is not to be considered.

Accordingly, the Technical Committee has recommended the firm 'M/s. Biovision, Kochi', for the purchase of various Chemicals in the Department, at a total amount of Rs. 4,58,319 (Rupees Four lakh fifty eight thousand eighty three thousand nineteen only), inclusive of GST@5%, as the firm has submitted the requisite 'Authorization Letter' and is ready to supply 24 products in compliance with the technical specifications.

Item No 2: Chemicals - Make -Tarson:

The Principal Investigator has forwarded the quotations obtained from three firms, along with the copy of the quotation notice and the Minutes of the technical committee held in the Department on 05/11/2021, recommending the purchase.

The comparative statement of quotations in this regard is enumerated below:

Sl. No.	Name of the Product	Catalogue No	Pack Size	Qty	Samara Medical Supplies Malappuram	Biomate, Trivandrum	IIE Co. Trivandrum
1.	Aspirator bottle with stop cock (5 Litre capacity)	583210	1	1	2135	1714.7025	1480.06
2.	Wide mouth autoclavable wash bottle (500 ml capacity)	620080	6	1	1631	1310.715	1131.35 (L1)
3.	Measuring cylinder class B (1000 ml capacity)	345070	4	1	3488	2800.98	2417.69
4.	Measuring cylinder class B (500 ml capacity)	345060	6	1	4037	3237.885	2794.81
5.	Utility tray (360 x 310 x 130)	240070	6	1	5250	4213.44	3636.86

6.	Beaker (250 ml capacity)	421040	12	1	746	598.5	516.60
7.	Beaker (500 ml capacity)	421050	6	1	570	460.845	397.78
8.	Reusable bottle top filter (500 ml)	050061	1	1	10106	8113.665	7003.37
9.	Pipettor stand	030080	1	1	3554	2856.84	2465.90
10.	Pipette storage rack	161050	1	1	4124	3310.7025	2857.66
11.	Microcentrifuge tubes 1.5 ml capacity	500010	500	2	1360	10074.75	869.41
12.	Microcentrifuge tubes 2 ml capacity	500020	500	1	746	558.6	964.32
13.	Rack for microcentrifuge tube (24 places) for holding 1.5 ml tubes	241060	4	1	1814	1456.35	1257.06
14.	Reversible rack with cover (96 places)	241010	4	1	2631	2110.71	1821.88
15.	Drying rack (30 pegs)	241100	1	1	9945	7980.9975	6888.86
16.	Desiccant canister	401111	1	1	5865	4704.21	4060.48
17.	1° cooler	525000	1	1	3993	3206.9625	2768.12
18.	Ice bucket (2.5 L capacity)	525150	2	2	6158	4939.62	4263.67
19.	Cell scraper (280 mm x 100)	960052	100	1	15641	12552.54	10834.82
20.	Cell culture flask (75 mm ²)	950020	100	1	13572	10891.7025	9401.26
21.	Cell culture flask (25 mm ²)	950010	200	1	13616	10928.61	9433.12
22.	Parafilm M (4" x 125")	380020	1	1	3554	2855.8425	2465.04
23.	Parafilm dispenser	380000	1	1	5207	4182.5175	3610.17
24.	Slide box	481010	12	1	1667	1340.64	1157.18
25.	Coplin jar	480000	12	1	1060	849.87	733.57
26.	Microscopic slide tray	481050	6	1	4256	3417.435	2949.79
27.	Sharp container Phlebotomy collector (1.5 L capacity)	882209	1	1	2128	1711.71	1477.48
28.	Forceps	486000	12	1	804	646.38	557.93
29.	Stirring rod	144000	12	1	673	538.65	464.94
30.	Centrifuge tube (15 ml) Sterile and stacked	546022	500	1	8095	6618.4125	5712.74
31.	Centrifuge tube (50 ml) Sterile and stacked	546042	500	1	14435	5901.21	10187.35
32.	Universal microtip box (0.2-10 µl capacity)	524052	10	1	1923	1546.125	1334.55
33.	Universal microtip box	524053	10	1	1923	1546.125	1334.55

	(2-200 µl capacity)						
34.	Universal microtip box (200-1000 µl capacity)	524059	10	1	2472	1985.025	1713.39
35.	Reagent Reservoir (75 ml capacity)	524090	12	1	1443	1149	991.87
36.	Powder funnel (150 mm diameter)	650040	6	1	980	790.02	681.91
37.	Draining tray 400 x 300 x 100 (lxbxh)	109000	6	1	6121	4913.685	4241.29
38.	Serological pipette (5 ml)	940030	250	2	12282	9855.3	4253.34
39.	Serological pipette (25 ml)	940000	200	2	22230	18782.4	7700.78
40.	Cell culture plates 60 mm	960020	500	1	12643	10683.75	8760.68
41.	6 well plate	980010	50	1	7766	6561.45	5380.39
42.	96 Fwell plate	980040	50	1	7605	6423.9	5267.60
43.	Staining box	482080	2	1	797	672	551.04
44.	Magnetic retriever (30 cm)	4192	2	1	1375	1162.35	953.13
45.	Incubation tray	525190	4	1	1814	1536.15	1259.64
47.	Funnel	630060	12	1	687	579.6	475.27
48.	Microtips low retention 1000 microlitre	523104	500	1	907	782.25	641.45
49.	Microtips low retention 1000 microlitre	523104	500	2	1814	1564	1282.89
50.	Microtips low retention 200 microlitre	523102	1000	1	1448	12498.5	1024.59
51.	Microtips low retention 12-20 microlitre	523109	1000	1	1170	1008	826.56
52.	Test tube stand	202050	4	1	1733	1465.8	1201.96
53.	Test tube stand	202040	4	1	1499	1268.4	1040.09
	Total				2,55,657.15	2,01,611	1,57,498
					L3	L2	L1

The Technical Committee, has also remarked the following:

2. ILE Co has provided quote for the required consumables from the preferred brand Tarson
3. ILE Co has quoted price of each commodity at 5% GST
4. Each item provided by ILE Co is lowest as compared to other 2 firms
5. ILE Co has provided authorization certificate with the quote.

Accordingly, the Technical Committee has recommended the firm '**M/s. ILE Co., Trivandrum**', for the purchase of various Chemicals in the Department, at a total amount of **Rs.1,57,498/- (Rupees One lakh fifty seven thousand four hundred and ninety eight only) inclusive of GST@5%**, as the firm is the authorized dealer of 'Tarson' and is ready to supply all the items in compliance with the technical specifications.

The Principal Investigator of the project, has recommended the following firms for the purchase of the corresponding 'Make of Chemicals' in the Department, at a total cost of Rs. 6,15,817/- (Rupees Six lakh fifteen thousand eight hundred and seventeen only):

Sl. No.	Chemicals	Firm Selected	Total amount
1	Make: Thermofischer, Gibco, invitrogen and ebioscience , (as detailed in the comparative statement provided above, under Item 1):	Biovision, Kochi	4,58,319/-
2	Make: Tarson (as detailed in the comparative statement provided above, under Item 2):	ILE Co., Trivandrum	1,57,498/-
			6,15,817/-

The expenditure in this connection may be met from the provisional advance of Rs. 30 Lakh sanctioned to Dr. Viji Vijayan, Assistant Professor, Dept. of Biochemistry (Principal Investigator), for the implementation of the Specific Project "**Setting up a Neurobiology Lab**", vide U.O. No. PL.A1/SPG21-22/Imp. Plan/21 dated 30/06/2021 .

The Finance Officer has remarked that the proposal for the purchase of various 'Chemicals' for use in Department of Biochemistry, in connection with the implementation of the Specific Project "Setting up of a Neurobiology Lab", may be placed before the Purchase Committee for consideration, along with the justifications provided by the Department and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to effect the purchase of the following 'Make of Chemicals' in the Department of Biochemistry, from the corresponding firms, at a total cost of Rs.6,15,817/- (Rupees Six lakh fifteen thousand eight hundred and seventeen only), as detailed below, on the basis of the recommendations of the Technical Committee convened in the Department on 05/11/2021 and the justifications furnished by the Principal Investigator:

Sl. No.	Chemicals	Firm Selected	Total amount
1	Make: Thermofischer, Gibco, invitrogen and ebioscience , (as detailed in the comparative statement provided above, under Item 1):	Biovision, Kochi	4,58,319/-
2	Make: Tarson (as detailed in the comparative statement provided above, under Item 2):	ILE Co., Trivandrum	1,57,498/-
			6,15,817/-

The expenditure in this connection shall be met from the provisional advance of Rs. 30 Lakh sanctioned to Dr. Viji Vijayan, Assistant Professor, Dept. of Biochemistry (Principal Investigator), for the implementation of the Specific Project "Setting up a Neurobiology Lab", vide U.O. No. PL.A1/SPG21-22/Imp. Plan/21 dated 30/06/2021:

Resolution of the Syndicate
RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.14: University Computer Centre - Replacement of the 'Modular UPS' in the Data Centre –

(Planning A1 section).

Work order was issued to 'M/s. AGC Networks Pvt. Ltd., Chennai' for the "Setting up of Data Centre" in the University, in accordance with the terms & conditions stipulated in the MoU executed on 26/04/2013, vide letter no. PL.A1/Ad.Misc/IC/KU Portal/12 dated 15/05/2013. As the firm (M/s. AGC Networks Pvt. Ltd., Chennai) defaulted in the timely execution of the project, which was a gross violation of the agreement, University had terminated the contract executed with 'M/s. AGC Networks Pvt. Ltd., Chennai' for the "Setting up of Data Centre" and decided to execute the remaining works at their risk and cost, vide letter no. PL.A1/Ad.Misc/IC/KU Portal/12 dated 01/07/2016.

Subsequently, based on the resolution of the Syndicate held on 18/03/2017 (Item No.26.16.13), Work Order was issued to M/s. KELTRON for executing the remaining works related to the project 'Setting up of Data Centre' in the University, vide Letter No. Pl.A1/Ad. Misc/IC/KU Portal/12 dated 14/06/2017, at a total cost of Rs. 57,24,700/- (Rupees Fifty seven lakh twenty four thousand and seven hundred only), in accordance with the terms and conditions stipulated in the MoU executed on 13.06.2017 .

The Work was successfully completed by M/s. KELTRON in the month of March 2018 and as per the terms and conditions stipulated in the MoU, one year warranty and two year AMC were in force, from the date of completion of the project (ie. 31/03/2018).

Subsequently, after the expiry of the AMC in March 2021, sanction has been accorded vide U.O. No. 26024/Planning A1/2021/UOK, to enter into an Annual Maintenance Contract (AMC) for the University Data Centre, with KELTRON, at the discounted rate of Rs. 8,67,042/- (Rupees Eight lakh sixty seven thousand forty two only).

Now, the Director(i/c), Computer Centre, vide Letter No. KUCC/2021/325 dated 27/11/2021 cited has informed that, **in order to support the power supply for the University Data centre at the Kerala University Computer Centre, a "50KVA Modular UPS (Sukam Gamatronic Power Multiplexer)" was installed at the 'UPS room', which was provided by the firm M/s. AGC Networks during the initial stages of the establishment of the Data Centre, in the year 2013.**

The Director(i/c) has also informed that the aforementioned '50KVA Modular UPS' comes under the 'Multiplexer series of modular UPS' launched by Israel based UPS maker Gamatronic, in association with 'Su Kam Power Systems' and it has been four years since the producers have stopped its production. Thereafter, the unavailability of the 'UPS Part' and lack of maintenance support service has affected the servicing of the said 'Modular UPS'. The University Data Centre is working in '24x7 mode' and it requires an uninterrupted power supply for its proper functioning. About more than 70+ servers are running at the Data Centre which are used for various IT based services of the University.

Also, as per the U.O. dated 11/10/2021 & modified U.O. dated 17/11/2021, the AMC for the 'Data Centre' has been entrusted with M/s KELTRON, for a period of one year w.e.f. 17/11/2021. However, the AMC for the aforementioned UPS has not been included in the contract entered into with them, owing to the non-availability of service partners for the specific model.

Accordingly, the Director (i/c), has forwarded the proposal obtained from 'M/s.KELTRON' for the replacement of the 'Modular UPS' in the Data Centre of the KUCC, for a total amount of Rs.20,87,286/- (Rupees Twenty lakh eight seven thousand two hundred and eighty six only), as detailed below:

Sl. No.	Item	Unit	Qty	Unit Rate	GST	Amount
1	Modular UPS having N+1 modular redundancy for 20kW load with isolation transformer for the total modular capacity	Nos	1	10,79,265/-	18%	12,73,532.70/-
2	Battery banks (2 Nos Parallel) with interconnecting cables and accessories having 1 hour backup for 20kW Load	Nos	1	3,71,360/-	28%	4,75,340.80/-
	Sub Total- A (1+2)					17,48,873.50/-
3	System integration charge	Nos	1	1,92,500/-	18%	2,27,150/-
4	TSP charge@6.5% for A	Nos	1	94,290.63	18%	1,11,262.94/-
	Sub Total- B (3+4)					3,38,412.94/-
	Grand Total (A+B)					20,87,286/-

The expenses in this connection may be met from the State Plan Grant sanctioned under the Scheme-component "Infrastructure & Laboratory Development" for the year 2021-22.

The Finance Officer has remarked that proposal submitted by 'M/s KELTRON' for the replacement of the 'Modular UPS' in the Data Centre of the KUCC, for a total amount of Rs.20,87,286/- (Rupees Twenty lakh eighty seven thousand two hundred and eighty six only), may be

placed before the Purchase Committee along with the technical verification report submitted by the KUCC for approval and if approved, to effect the purchase accordingly.

In this context, as per the orders of the Vice-Chancellor, the proposal is placed before the Purchase Committee, for consideration.

The Committee considered the above proposal and recommended to place work order with M/s KELTRON for the replacement of the 'Modular UPS' in the Data Centre of the KUCC, at an estimated total amount of Rs. 20,87,286/-(Rupees Twenty lakh eighty seven thousand two hundred and eighty six only), subject to the condition that M/s KELTRON shall submit revised proposal including 5 years warranty for the "Modular UPS Unit" and two years warranty for the "Battery Banks".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.15: Proposal for availing bulk SMS Facility in the University–

(Ad.BII section)

The Special Syndicate meeting held on 17.11.2021 vide item no :41 Additional.04 resolved to avail bulk SMS facility for the University, after inviting quotation from the qualified firms. Accordingly, tender notice no:AdBII.1/28271/2021 dated 26.11.2021 was issued.

Fourteen quotations were received in response to the tender notice, out of which two are invalid. The details are as follows:

QuotationDetails

SL No	Name of the Firm	Tender Details		Remarks
		Rate per SMS	Total	
1	Refined IT Solutions and Marketing Pvt Ltd, Thiruvananthapuram	0.0925	3,98,250/-	
2	Quinze Technologies Pvt Ltd, Kochi	9.7	4,31,880/-	
3	Green Ads Global, Kochi	0.10	4,24,800/-	
4	Parv Communications Pvt Ltd, New Delhi	0.09	4,07,100/-	
5	3 m Digital Networks Pvt Ltd, Bangalore	7.5	3,22,140/-	
6	Newrise Technosys Pvt Ltd, Bhopal	0.0815	3,54,000/-	
7	Shivtel Communications Pvt Ltd, Noida,UP	9	3,82,320/-	
8	Leeway Soft-Tech Pvt Ltd, Gujarat	6.5 + GST	3,18,600/-	L1
9	Mishtel Seviles Pvt Ltd, Uttar pradesh	0.079	3,68,160/-	
10	Dove Soft Private Limited, Mumbai	0.08	3,71,700/-	
11	Pinnacle Teleservices Pvt Ltd, Nagpur	0.0792		
12	Bol 7 Technologies Private Limited	0.020	3,36,300/-	
13	G 2 market, New Delhi	0.0725	3,30,990/-	Invalid, envelope lacks superscription about quotation
14	Pankaj Sharma Innuvis Solutions Pvt Ltd, Punjab	0.08	3,18,600/-	L1

It may be noted that the genuinity of the firms outside Kerala cannot be ascertained. Hence if the tender is given to the lowest quoted firm which will either be a Gujarath or Punjab and if they fail to respond to our queries, we will be ina position of total helplessness and the entire project can end up in a fiasco. Hence taking into consideration the quotations received in Kerala may be prioritised and an administrative decision in this regard may be taken.

The Finance has recommended the proposal for availing bulk SMS facility in the University may be placed before the purchase committee for approval.

Hence, the above proposal for availing bulk SMS facility in the University is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and entrusted the Registrar to seek clarification regarding the rate for availing Bulk SMS facility, from the firms on the basis of the specification and place the matter before the Purchase Committee.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.16: Repair of Rolling Chairs -Quotations –

(Ad.BII section)

Local quotations were invited for the repair of rolling chairs in the University on the basis of base rate submitted by the AE(HQ Unit) and EMD as suggested by Finance . Three quotations were received in response to the tender notice dated 05.11.2021.

The details of Quotations are as follows

Sl. No	Name of the Person	Tender Details (Rate quoted for)			EMD details	Remarks
		Base change	Wheel change	Shock absorber change		
1	Sri.Krishna Kumar	1200	105	1000	DDNo.362833 dated 11.11.2021 Amount Rs.1,800/-	
2	Sri.Suresh Kumar	1200	120	1120	DDNo.216010 dated 10.11.2021 Amount Rs.1,800/-	
3	Sri.Nikesh Babu	950	90	875	DDNo.362832 dated 11.11.2021 Amount Rs.1,800/-	L1

Base rate submitted by the AE(HQ Unit) on market enquiry is as follows

Base change	Wheel change	Shock absorber change	Upholstery cover change
950	80	850	350

AE (HQ Unit) has verified the tenders and remarked that the rate of two items quoted by the L1 bidder higher as compared with the base rate .The AE has also recommended to place the work order with the L1 bidder for the repair work at the base rate.

The Finance has remarked that, the proposal for the repair of rolling chair along with the remarks of the AE,HQ Unit may be placed before the Purchase Committee for consideration and to invite the lowest quoted bidder for negotiation at the committee.

As per the orders of the Vice-Chancellor,the proposal for the repair of rolling chair is placed before the Purchase Committee for consideration.

The Committee considered the matter and negotiated with the lowest quoted bidder Sri. Nikesh Babu, Nabila Nest, Kuttichal P.O and recommended to enter into rate contract of repair work of rolling chairs, as detailed below;

Base change	Wheel change	Shock absorber change
Rs. 850/- <i>(after discount of Rs. 100/- from the quoted rate of Rs. 950/-)</i>	Rs. 80/- <i>(after discount of Rs. 10/- from the quoted rate of Rs. 90/-)</i>	Rs. 800/- <i>(after discount of Rs. 75/- from the quoted rate of Rs. 875/-)</i>

Resolution of the Syndicate
RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.17:

**Department of Biochemistry-Approval of quotations for the
Purchase of Chemicals, Biochemicals and consumables-**

(Ad.AV section)

The Head, Department of Biochemistry, vide letter dated 09.12.2021, has forwarded the quotations received and the detailed comparative statement for the purchase of Chemicals, Biochemicals and consumables at the Department of Biochemistry and requested to verify the details and take necessary steps for approval for the same at the earliest for purchasing these for research purpose. Finance I section has remarked that the purchase of Chemicals, Biochemicals and Consumables in the Department of Biochemistry (QN-05) may be placed before the purchase committee for approval.

DEPARTMENT OF BIOCHEMISTRY COMPARATIVE STATEMENT FOR QUOTATION No 5												
Sl · NO	Name & Description of Item	ItEm Code	Make	Qty	U nit	Quoted Firms (Amount in Rupees)			M/s associ ated Trades & Agenc ies (with GST)	M/s Bioge ne (With GST)	M/s Cresca nt lab (with GST)	M/s Samar a Medic al suppli es (with GST)
						M/s Sp extra labs (with GST)	M/s Bios ys (with GST)	M/s Biovi sion (with GST)				
CHEMICALS & BIOCHEMICALS												
1.	Dithizone	D5130	Sigma	10 g	1	NA	4,583 (L1)	NA	NA	NA	NA	5,795
2.	Collagenase T ype XI	C7657	Sigma	25 mg	1	NA	9,346 (L1)	NA	NA	NA	NA	11,819
3.	Trypsin- EDTA	T4049	Sigma	100 ml	1	NA	2,041 (L1)	NA	NA	NA	NA	2,584
4.	DMSO	D2650	Sigma	5*5m l	1	NA	9,001 (L1)	NA	NA	NA	NA	11,381
5.	RPMI-1640	R6504	Sigma	1L*1 0 Nos	1	NA	11,388 (L1)	NA	NA	NA	NA	14,397
6.	Nnaphthylethyle nediamine dihydrochloride	222488	Sigma	25g	1	NA	5,712 (L1)	NA	NA	NA	NA	7,222
7.	Trypsin- EDTA solution	T4049	Sigma	500m l	1	NA	5,701 (L1)	NA	NA	NA	NA	7,209
8.	HBSS (10X)	141850 52	GIBCO	500 ml	1	NA	NA	4,470 (L1)	NA	4,881	NA	4,733
9.	RPMI 1640	118750 93	GIBCO	500 ml	2	NA	NA	4,856 (L1)	NA	5,303	NA	5,140
1 0.	L- glutamine (200Mm)	250300 81	GIBCO	100 ml	1	NA	NA	2,689 (L1)	NA	2,937	NA	2,840
1 1.	FBS	42Q928 4K	GIBCO	500 ml	1	NA	NA	NA	NA	13,527 (L1)	NA	16,364
1 2.	FBS	102701 06	Gibco	500m l	1	NA	NA	NA	NA	13,527 (L1)	NA	13,794
1 3.	DMEM-HG	AL007 S	Himedia	500 ml	5	NA	11,4 46	NA	10,301 (L1)	NA	NA	14,740
1 4.	Antibiotic- antimycotic solution	A002	Himedia	20 ml	2	NA	2,49 9.24	NA	2,499. 00 (L1)	NA	NA	3,222
1 5.	Casein	GRM0 86	HiMedi a	500g	1	NA	2,22 1	NA	1,700(L1)	NA	NA	2,672
1 6.	DL Methionine	GRM0 56	HiMedi a	500g	1	NA	2,34 1	NA	1,795(L1)	NA	NA	2,820
1 7.	Cholesterol	GRM3 35	HiMedi a	25g	1	NA	5,53 4	NA	4,240 (L1)	NA	NA	6,662
1 8.	Antibiotic/Ant imycotic Solution	A002	HiMedi a	5*20 ml	1	NA	6,24 9	NA	4,778 (L1)	NA	NA	6,153
1 9.	Anti-insulin Antibody-	SC- 8033	Santa Cruz	200µl /ml	1	29,171 (L1)	NA	NA	NA	43,50 6	NA	30,802

	2D11-H5		biotechn ology									
2 0.	Anti-Insulin Antibody (2D11-H5) Alexa Fluor® 790	SC- 8033 AF790	Santa Cruz biotechn ology	200µl / 0.5ml	1	32,943 (L1)	NA	NA	NA	NA	NA	34,378
2 1	Anti-SIRT1 Antibody	SC- 74465	Santa Cruz biotechn ology	200µ g/ml	1	29,171 (L1)	NA	NA	NA	43,50 6	NA	30,803
2 2	m-IgG FC BP- HRP	SC- 525409	Santa Cruz biotechn ology	2x50 µg/ 0.5ml	1	8,784 (L1)	NA	NA	NA	NA	NA	11,785
2 3	DAPI	SC- 3598	Santa Cruz biotechn ology	10 mg	1	9,658 (L1)	NA	NA	NA	12,34 4	NA	11,215
2 4	Srt1720	SC- 364624	Santa Cruz biotechn ology	5 mg	1	23,011	NA	NA	NA	26,94 6	NA	20,238 (L1)
2 5	Resveratrol	SC- 200808	Santa Cruz biotechn ology	100 mg	1	7,490 (L1)	NA	NA	NA	7,979	NA	8,534
2 6.	mirVana™ miRNA Isolation Kit, with phenol	AM156 0	Thermo Fischer	40 preps	1	NA	NA	33,60 8 (L1)	NA	36,69 8	NA	37,597
2 7.	Methanol	59029	SRL	2.5L	4	NA	NA	NA	NA	NA	NA	2,492 (No other quotati ons receiv ed)
2 8.	NaCl	33205	SRL	500g	1	NA	826	NA	NA	NA	NA	609(L 1)
2 9.	Isopropanol	62986	SRL	2.5 Ltr	1	NA	2,34 6	NA	NA	NA	NA	1,826(L1)
3 0.	Annexin V- Biotin Apoptosis Detection Kit, 20 Test	BMS50 OBT-20	Invitrog en	20 Test	1	NA	NA	10,65 7 (L1)	NA	11,63 7	NA	11,360
3 1	Acridine Orange	A1301	Invitrog en	1g	1	NA	NA	10,54 8 (L1)	NA	11,54 5	NA	11,766
3 2	Hoechst 33342, Trihydrochlori de, trihydrate	H1399	Invitrog en	100m g	1	NA	NA	7,201 (L1)	NA	7,863	NA	8,114
3 3	DAPI Solution	62248	Invitrog en	1ml	1	NA	NA	20,29 8 (L1)	NA	22,16 4	NA	22,585
3 4	Trypan Blue solution, 0.4%	152500 61	Invitrog en	100 ml	1	NA	NA	1,600 (L1)	NA	1,747	NA	1,785
3 5	Iscrip cDNA synthesis kit	170889 1	Biorad	100 Rns	1	NA	NA	NA	NA	20,30 4.11	20,304 .00 (L1)	22,044
CONSUMABLES												
3 6	TipOne10 µL Graduated Filter Tip	S1121- 3810	Eppend	10*9	1	NA	NA	NA	NA	NA	6,442 (Autho rized	NA

	(Sterile)		orf	6							dealer)	
37	TipOne 200 µL Graduated Filter Tip (Sterile)	S1120-8810	Eppendorf	10*96	1	NA	NA	NA	NA	NA	6,619 (Authorized dealer)	NA
38	TipOne 1000 µL Graduated Filter Tip (Sterile)	S1126-7810	Eppendorf	10*96	1	NA	NA	NA	NA	NA	7,196 (Authorized dealer)	NA
39	T25 Suspension flask	TCS3	HiMedia	10*10 Nos	1	NA	6,484	NA	6,059 (L1)	NA	NA	7,803
40	Syringe Filter	SF143	HiMedia	2*50 Nos	1	NA	9,613	NA	8,983 (L1)	NA	NA	11,570
41	ELISA Plate	442404	ThermoFisher	60 Nos	1	NA	NA	26,174	NA	10,747 (L1)	NA	38,755
42	96 well plate	941196	Tarson	1 Pckt	1	NA	2,310 (L1)	NA	NA	NA	NA	2,529
43	T25 Adherent flask	TCP162	HiMedia	5*20 Nos	1	NA	7,099	NA	6,636 (L1)	NA	NA	8,547

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry for the purchase of Chemical, Biochemicals and Consumables is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase Chemicals & Biochemicals and Consumables for use in the Department of Biochemistry from the lowest quoted firms as detailed below;

Sl. No.	Name & Description of Item	Item Code	Make	Qty	Unit	Lowest quoted Firm	Amount
CHEMICALS & BIOCHEMICALS							
1.	Dithizone	D5130	Sigma	10 g	1	M/s.Biosys	4583
2.	Collagenase Type XI	C7657	Sigma	25 mg	1	M/s.Biosys	9346
3.	Trypsin-EDTA	T4049	Sigma	100 ml	1	M/s.Biosys	2041
4.	DMSO	D2650	Sigma	5*5ml	1	M/s.Biosys	9001
5.	RPMI-1640	R6504	Sigma	1L*10 Nos	1	M/s.Biosys	11388
6.	Nnaphylethylenediamine dihydrochloride	222488	Sigma	25g	1	M/s.Biosys	5712
7.	Trypsin-EDTA solution	T4049	Sigma	500ml	1	M/s.Biosys	5701
8.	HBSS (10X)	14185052	GIBCO	500 ml	1	M/s. Biovision	4470
9.	RPMI 1640	11875093	GIBCO	500 ml	2	M/s. Biovision	4856
10.	L-glutamine (200Mm)	25030081	GIBCO	100 ml	1	M/s. Biovision	2689
11.	FBS	42Q9284K	GIBCO	500 ml	1	M/s.Biogene	13527
12.	FBS	10270106	Gibco	500ml	1	M/s.Biogene	13527
13.	DMEM-HG	AL007S	Himedia	500 ml	5	M/s.Associated Trades and Agencies	10301
14.	Antibiotic-antimycotic solution	A002	Himedia	20 ml	2	M/s.Associated Trades and Agencies	2499
15.	Casein	GRM086	HiMedia	500g	1	M/s.Associated Trades and Agencies	1700
16.	DL Methionine	GRM056	HiMedia	500g	1	M/s.Associated Trades and Agencies	1795
17.	Cholesterol	GRM335	HiMedia	25g	1	M/s.Associated Trades and Agencies	4240
18.	Antibiotic/Antimycotic Solution	A002	HiMedia	5*20ml	1	M/s.Associated Trades and Agencies	4778

19.	Anti-insulin Antibody-2D11-H5	SC-8033	Santa Cruz biotechnology	200µl/ml	1	M/s.Spectra Labs	29171
20.	Anti-Insulin Antibody (2D11-H5) Alexa Fluor® 790	SC-8033 AF790	Santa Cruz biotechnology	200µl/0.5ml	1	M/s.Spectra Labs	32943
21	Anti-SIRT1 Antibody	SC-74465	Santa Cruz biotechnology	200µg/ml	1	M/s.Spectra Labs	29171
22	m-IgG FC BP-HRP	SC-525409	Santa Cruz biotechnology	2x50µg/0.5ml	1	M/s.Spectra Labs	8784
23	DAPI	SC-3598	Santa Cruz biotechnology	10 mg	1	M/s.Spectra Labs	9658
24	Srt1720	SC-364624	Santa Cruz biotechnology	5 mg	1	M/s.Samara Medical Supplies	20238
25	Resveratrol	SC-200808	Santa Cruz biotechnology	100 mg	1	M/s.Spectra Labs	7490
26.	mirVana™ miRNA Isolation Kit, with phenol	AM1560	Thermo Fischer	40 preps	1	M/s. Biovision	33608
27.	Methanol	59029	SRL	2.5L	4	M/s.Samara Medical Supplies	2492
28.	NaCl	33205	SRL	500g	1	M/s.Samara Medical Supplies	609
29.	Isopropanol	62986	SRL	2.5 Ltr	1	M/s.Samara Medical Supplies	1826
30.	Annexin V- Biotin Apoptosis Detection Kit, 20 Test	BMS500BT-20	Invitrogen	20 Test	1	M/s. Biovision	10657
31	Acridine Orange	A1301	Invitrogen	1g	1	M/s. Biovision	10548
32	Hoechst 33342, Trihydrochloride, trihydrate	H1399	Invitrogen	100mg	1	M/s. Biovision	7201
33	DAPI Solution	62248	Invitrogen	1ml	1	M/s. Biovision	20298
34	Trypan Blue solution, 0.4%	15250061	Invitrogen	100 ml	1	M/s. Biovision	1600
35	Iscrip cDNA synthesis kit	1708891	Biorad	100 Rns	1	M/s.Crescant Lab	20304
CONSUMABLES							
36	TipOne10 µL Graduated Filter Tip (Sterile)	S1121-3810	Eppendorf	10*96	1	M/s.Crescant Lab	6442
37	TipOne 200 µL Graduated Filter Tip (Sterile)	S1120-8810	Eppendorf	10*96	1	M/s.Crescant Lab	6619
38	TipOne 1000 µL Graduated Filter Tip (Sterile)	S1126-7810	Eppendorf	10*96	1	M/s.Crescant Lab	7196
39	T25 Suspension flask	TCS3	HiMedia	10*10 No s	1	M/s.Associated Trades and Agencies	6059
40	Syringe Filter	SF143	HiMedia	2*50 No s	1	M/s.Associated Trades and Agencies	8983
41	ELISA Plate	442404	Thermofisher	60 No s	1	M/s Biogene	10747
42	96 well plate	941196	Tarson	1 Pckt	1	M/s.Biosys	2310
43	T25 Adherent flask	TCP162	HiMedia	5*20 No s	1	M/s.Associated Trades and Agencies	6636

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.18:-

**Department of Biochemistry – Purchase of Refrigerated Micro Centrifuge in connection with the implementation of the Specific Project “Setting Up a Neurobiology Lab” in the Department-
(Planning A 1 section)**

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as Provisional advance to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry (Principal Investigator), towards “Setting Up of a Neurobiology Lab” in the Department, against the State Plan Grant sanctioned for the year 2021-22.

Now, Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry & Principal Investigator of the project, vide Letter No. Nil dated 01/12/21, has submitted a proposal for the Purchase of 'Refrigerated Micro Centrifuge' in the Department. The Principal Investigator, has invited quotations by publishing the Quotation Notice in the University Website.

The Principal Investigator has forwarded the quotations obtained from seven firms for the purchase of “Refrigerated Micro Centrifuge” in the department, along with a copy of the Quotation Notice, comparative statement of quotations and the 'Evaluation Report' on the quotations by the technical committee meeting held on 26/10/2021.

As per the Evaluation Report, the firms ‘M/s Eppendorf, Chennai’, ‘M/s Biosys, Trivandrum’ and ‘M/s Inkarp Instruments Pvt. Ltd., Trivandrum’ comply with all the Technical Specifications. But the quotes submitted by the firms 'M/s Genuine Scientific Instruments, Trivandrum', ‘M/s Star Scientific Supplies, Kollam’ and ‘M/s A P J Scientific Solutions, Trivandrum’ are not in compliance with the technical specifications. Also, the quotation obtained from ‘M/s Calgon Scientific, Kochi’ does not provide 'European CE Certification' for the product and therefore it is not considered.

The comparative statement of the technically qualified quotes in this regard, is enumerated below:

Item : Purchase of Refrigerated Micro Centrifuge - 1 No.

Sl No.	Firm	Product Description	Base rate (in Rs.)	GST (in 5 %)	Qty	Amount	Remarks
1	Eppendorf, Chennai	MAKE: Eppendorf India Private Limited MODEL: 5425R	2,93,000.00	14,650.00	1	Rs. 3,07,650/- Rs.2,97,150/- (Discounted price after negotiation)	WARRANTY: 3 YEARS from the date of installation or 39 Months from the date of shipment whichever is earlier. L1
2	Biosys, Trivandrum	MAKE: Eppendorf India Private Limited MODEL:5424R	3,60,000.00	18,000.00	1	INR 3,78,000/-	WARRANTY: 3 YEARS L2
3	Inkarp Instruments Pvt. Ltd., TRivandrum	MAKE: M/s. Hermle, Germany MODEL: Z 216 MK	Euro 5,300.00		1	Euro 5,600.00 (including packing, forwarding charges, air freight and insurance charges) (Rs.4,70,288/- @ Rs.83.98 per EURO	WARRANTY: 3 YEARS L3

The Principal Investigator has recommended the firm "**M/s. Eppendorf, Chennai**" for the purchase of “Refrigerated Micro Centrifuge” in the department, at the negotiated rate of **Rs.2,97,150/- (Rupees Two lakh ninety seven thousand one hundred and fifty only)**.

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide ref (ii) cited above, towards the implementation of the Specific Project- “**Setting Up a Neurobiology Lab**” in the department, under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of 'Refrigerated Micro Centrifuge' in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to effect the purchase of "Refrigerated Micro Centrifuge (MAKE: Eppendorf India Private Limited - MODEL: 5425R)" in the Department of Biochemistry from the lowest quoted firm "M/s. Eppendorf, Chennai", at the negotiated rate of Rs. 2,97,150/- (Rupees Two lakh ninety seven thousand one hundred and fifty only), meeting the expenditure from the financial assistance sanctioned to Dr. Viji Vijayan, Assistant Professor, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/IMP. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Setting Up a Neurobiology Lab" in the department, under the State Plan Grant for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.19 **Implementation of GreenProtocol- Proposal for the purchase of Third Buggy- Proforma invoice from M/s Maini Materials Movement Private Ltd-**

(Ad.AIV section)

The Assistant Engineer (Mechanical) has submitted the proposal for the purchase of 3rd buggy from M/s Maini Materials Movement Private Limited through GeM portal on PAC bid System.

The projected expenses for the purchase of the vehicle including accessories would be Rs.5,19,972/- (Rupees Five Lakh Nineteen Thousand Nine Hundred and Seventy Two only) as detailed below.

Sl.No	Description	Amount
1	Cost of Maini Electric 11 Seater Buggy in Gem Portal	Rs. 4,99,972/-
2	Cost of Accessories	Rs. 20,000/-
		Rs. 5,19,972/-

Earlier, in connection with the implementation of Green Protocol, 2 buggies were also purchased from the same supplier M/S Maini Materials Movement Pvt. Ltd. through GeM portal which were delivered at the Kariavattom Campus on 16.09.2021 and 24.12.2021 respectively and are being operated for transportation purposes inside the campus.

As per the orders of the Vice Chancellor the matter regarding the proposal for purchase of 3rd buggy as part of implementing Green Protocol at Kariavattom Campus may be placed before the Purchase Committee for consideration.

The Committee deferred the matter and remarked that the item may be reconsidered subject to the Report from the Registrar confirming the utilization of the bicycles and buggies purchased in connection with the implementation of Green Protocol at Kariavattom Campus.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.20:- **Centre for Biodiversity Conservation- Purchase and installation of Sink Table and L Shape table-**

(Ad.AVI section)

An amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) was sanctioned to Dr.A.Ganga Prasad, Hon.Director, Centre for Bio Diversity Conservation as Provisional Advance for the establishment of a Gene Bank for wild ornamental plants of Western Ghats of Kerala and establishment of Germplasm Conservatory for economically important plants species of the Andaman & Nichobar Islands and their sustainable utilization and the same was transferred to the PD account of the Hon.Director, Centre for Bio Diversity Conservation.Out of the 25 Lakhs sanctioned Rs.14,00,000/- (Rupees Fourteen Lakh Only) earmarked for Lab infrastucture development of the Centre.

The Hon. Director, Centre for Bio Diversity Conservation had requested to purchase two Sink tables and one L Shape table as part of Lab furnishing. The Director had also forwarded the quotation notice, quotations received, comparative statement of the quotations, Minutes of the Technical Committee held on 20.07.2021 & 15.09.2021 and Minutes of the Staff Council meeting held on 22.07.2021 & 22.09.2021.

The Technical Evaluation Committee has evaluated the technical bids submitted by the vendors for the supply and fixing of both Sink table and L Shape table, the details of which are as follows:

Evaluation of Technical Committee for the purchase of Sink table	Evaluation of Technical Committee for the purchase of L Shape table
The Committee compared specifications of all the vendors quoted model with the Specification in the tender notice and found that technical bid representing M/s Sri. Sakthi Lab Solutions, SSLS make- Supply and fixing Sink Table is fully in compliance with the published specification. Based on the lowest quote and fully satisfied technical compliance by the M/s Sri. Sakthi Lab Solutions, No.8, Ground Floor, 1 st Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai – 600128 (representing supply and fixing Sink table – SSLS make) was recommended”.	The Technical Evaluation Committee has evaluated “the technical bids submitted by three vendors for Supply and fixing of L Shape table. The Technical Committee compared the specifications in the technical bids for supplying and fixing L Shape Table with the specification in the quotation notice and found that technical bid by vendor M/s Sri Sakthi Lab Solutions, No.8, Ground Floor, 1 st Cross Street, Ramachandra Nagar, Gerugambakkam, Chennai-600128 is qualified and hence recommended.

The Comparative Statement of the quotations for the purchase of two **Sink tables** are as follows:

Sl No	Firm	Make and Model	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS , No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	SSLS Make	Sink Table (No.2) Size:1850 L x 7) 50W x 900H (mm) Material of Construction:- Made out of 20 SWG GI (Galvinised Iron sheet with epoxy Power coated Thickness 60-70 micron all sides Modular:- It consist of 900 mm modular no., 900sink modular – 1 no all modular top drawer bottom cupboards. 1 no. inner horizontal partition, all shutters will be self closing hinges and drawers, telescopic runner will be provided. ISI make lock and handles, necessary hardwares. Table Top:- 19=1 mm thick black granite with half round moulding will be provided Sink & water tap -made out of PP Sink size : 375X450 mm 1 no. with 3 way water tap. Execulting plumbing & wiring.	Single unit rate- Rs.42,000/- Total amount 2x42,000/- =84,000/- (Extra GST 5% application with required documents)	Lowest and Recommended

			Colour:- IVORY AND BLUE OR Your Choice Epoxy Powder coated finish Transportation and Installation charge – Free Warranty 3 years		
2	DESIGNS INDIA, 10, Poornathilagam Street, West Tambaram, Chennai - 600045	DI Make	Supply and fixing SinkTable Size: 1850 L x 750 W x 900H (mm)	Single Unit rate – Rs.42,350/- Total amount 2x42,350/-=Rs 84,700/- (GST 18% extra)	
3	RAMU WOOD WORKS, 13/20, Aranganathan Subway, Kaveri Nagar, Saidapet, Chennai – 600015	RWW Make	Supply and fixing SinkTable Size: 1850 L x 750 W x 900H (mm)	Single Unit rate- Rs.42,250/- Total amount 2x42,250/-=Rs 84,500/- (GST 18% extra)	

The Comparative Statement of the quotations for the purchase of **L Shape table** are as follows:

Sl No	Firm	Make and Model	Specification	Price	Remarks
1	SRI SAKTHI LAB SOLUTIONS, No.8, Ground Floor, Ist Cross Street, Ramachandra Nagar, Gerugambakkam. Chennai -600128	SSLS Make	L shape Table Size:3350+1750Lx750 W x 900 H (mm) Material of Construction:- Made out of 20 SWG GI (Galvanized Iron sheet with epoxy Power coated Thickness 60-70 micron all sides Modular:- It consist of 750 mm modular – 3 nos., and 1050 corner modular – 1 no. Knew hole space with foot rest 1 no. All modular top drawer bottom cupboards. 1 no. Inner horizontal partition. All shutters will be self – closing hinges and drawers, telescopic runner will be provided. ISI make lock and handles, necessary hardware's. Table Top:- 19=1 mm thick black granite with half round moulding will be provided Electricals:- 5/15 A socket Box – 3 nos will be provided, inner wiring up to table length Colour:- IVORY AND BLUE OR Your Choice Epoxy Powder coated finish Transportation Charge- free of cost	Rs.71,280/- (Extra GST 5% applicable with required documents)	Lowest and Recommended

			Installation charge – Free of cost Warranty 3 years		
2	DESIGNS INDIA, 10, Poornathilagam Street, West Tambaram, Chennai - 600045	DI Make	L Shape Table Size: 3350+1750Lx750Wx900H (mm)	Rs.84,000/- (GST 18% extra)	
3	RAMU WOOD WORKS, 13/20, Aranganathan Subway, Kaveri Nagar, Saidapet, chennai – 600015	RWW Make	L Shape Table Size: 3350+1750x750Wx900 H(mm) LWH	Rs.79,000/- (GST 18% extra)	

The Finance has remarked that the proposal for supply and fixing of Sink table and L Shape table as part of the lab furnishing furnishing at Centre for Biodiversity Conservation may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

The expenditure may be met from the provisional advance sanctioned to Dr. A Gangaprasad, Hon. Director of the Centre vide U.O No. 632/2019/UOK dated 19.10.2019. Also the Director may be directed to submit the required documents for claiming the GST @ 5%.

The request for the purchase of two Sink table and one L Shape table were placed individually before the Local Purchase Committee (Plan and Non Plan Fund) held on 08.12.2021. The Local Purchase Committee noticed that the proposal for the purchase of items coming under the same category meeting the expenditure from the provisional advance are forwarded separately and hence recommended to combine the proposals (Item no.10 & 12) and place before the Purchase Committee. The Syndicate at its meeting held on 23.12.2021, vide item no. 35.66.10 and 35.66.12 considered the recommendation of the 9 th meeting of the Local purchase Committee (Plan and Non Plan fund) held on 08.12.2021 and resolved to approve the same.

As per the Orders of the Vice Chancellor , the proposal for the supply and fixing of two Sink table and one L Shape table is placed before the purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase and fixing of two Sink table @Rs.42,000/- for a total cost of Rs.84,000/- (extra 5%GST applicable with required documents) and one L Shape table Rs.71,280/- (extra 5%GST applicable with required documents) from the lowest quoted firm M/s.SRI SAKTHI LAB SOLUTIONS, Chennai at the Centre for Biodiversity Conservation, meeting the expenditure from the provisional advance sanctioned to Dr.A.Gangaprasad, Hon.Director of the Centre vide U.O No. 632/2019/UOK dated 19.10.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.01: Department of Biochemistry – Purchase of 'Biochemicals' in the Department-

(Planning A1 section)

Sanction has been accorded by the Vice Chancellor, vide U.O No. PL.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021, to release an amount Rs. 30 Lakh as Provisional advance to Dr.A.Helen, Head, Department of Biochemistry, towards the implementation of the Specific Project- "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", against the State Plan Grant sanctioned under the Scheme-component "Specific Projects" for the year 2021-22.

Now, the Head, Department of Biochemistry, vide Letter No. BCH/PLAN-FUND-AH dated 29/11/21 has submitted a proposal for the purchase of various 'Biochemicals' in the Department, in connection with the implementation of the aforementioned Specific Project. The Head, has invited quotations by publishing the Quotation Notice in the University Website.

The Head has forwarded the quotations obtained from eight firms for the purchase of various "Biochemicals" in the department, along with a copy of the Quotation Notice and the comparative statement of quotations.

The comparative statement of the quotations in this regard is enumerated below:

Item : Purchase of various Bio-Chemicals:

Sl No.	Name & Description of the item	Item Code	Make	Quantity	Unit	Quoted Firms (@5% GST included) [INR]								Remarks: Lowest quoted Firm
						BIOSYS (i)	THE INDUSTRIAL & LABORATORY EQUIPMENT CO. (ii)	BIOVISION (iii)	Genkr om (iv)	Biogene (v)	Cell Genix Pvt LTD (vi)	Samar a Medical Supplies LLP (vii)	Globe scientific (viii)	
1	Phospho-Rb (Ser807) Polyclonal antibody	PA5-104758	Thermo Fisher/Invitrogen	1	1	NA	NA	27,271.00 L1	NA	32,006.43	35,135.1	34,138.65	NA	(iii) BIOVISION
2	Endothelial Cell growth supplement	211-GS	SIGMA	15 ml	1	6,922.01 L1	9,393.00	NA	NA	NA	NA	10,006.5	NA	(i) BIOSYS
3	Type I Collagenase (250 mg)	SCR103	SIGMA	250 mg	1	10,415.64 L1	11,790.00	NA	NA	NA	NA	15,058.05	NA	(i) BIOSYS
4	LPS from E. coli 0111:B4	L2630	SIGMA	10 mg	1	9,616.85 L1	NA	NA	NA	NA	NA	13,903.05	NA	(i) BIOSYS
5	WNT1 Antibody	BS-1739R	SIGMA	50µl	1	NA	NA	26,296.00(100µl) L1	NA	33,103.57(100µl)	NA	35,377.65(100µl)	NA	(iii) BIOVISION
6	Beta Catenin Polyclonal Antibody(CAT-15)	71-27-00	Invitrogen	50µl	1	NA	NA	24,635.00 (50µl)	NA	31,012.53 (50µl)	30,209.5 (100µl) L1	33,174.75	NA	(vi) CELL GENIX PVT LTD
7	DME M (DULBECCO'S MODIFIED EAGLE MEDIUM)	D6429	SIGMA	500 ml	1	3,033.01	1,945.00 L1	NA	NA	NA	NA	4,386.9	NA	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.
8	DME M GLUCOSE (DUL	D5671	SIGMA	500 ml	1	3,751.62	1,945.00 L1	NA	NA	NA	NA	5,422.2	NA	(ii) THE INDUSTRIAL &

	BECCO'S MODIFIED EAGLE MEDIUM HIGH GLUCOSE)													LABORATORY EQUIPMENT CO.
9	SYRINGE FILTER -0.22 MM	SLG VV2 55F	MILLIPORE	50 NO	2	72,894.42	NA	NA	NA	NA	15,937.95 L1	90,972.00.0/-	67,830.00	CELL GENIX PVT LTD
10	ANTI BIOTIC ANTI MYCOTIC SOLUTION	A002	HIMEDIA	100 ml (100x)	1	2,803.50	2,598.00 L1	NA	NA	NA	4,410.00	4,129.65	NA	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.
11	Foetal Bovine Serum	10500-064	GIBCO	500 ml	1	NA	16,490.00	13,527.00	NA	12,657.09 L1	NA	14,001.75	NA	(v) BIOGENE
12	cDNA Synthesis Kit	AB1453B	THE RMO SCIENTIFIC	100 X20 (µL)	1	NA	NA	28,688.00	NA	27725.19 L1	NA	30,284.1	NA	(v) BIOGENE
13	35X 10MM TISSUE CULTURE PLATE	0030700.104	EPENDORF	300 / CASE	2	NA	NA	NA	13,874.00	9020.55 L1	NA	20,157.9	NA	(v) BIOGENE
14	60X15 MM CELL CULTURE DISH	0030701119	EPENDORF	300 / CASE	2	NA	NA	NA	11,763.00	10,880.10 L1	NA	23,816.1	NA	(v) BIOGENE
15	PARAFILIM M250	LA017-1NO	HIMEDIA	1 NO	1	4,163.20	3,742.00	NA	NA	2,520.00 L1	5,047.35	3,579.45	NA	(v) BIOGENE

The Head, Department of Biochemistry has recommended the following firms for the purchase of corresponding "Biochemicals" in the Department, at a total cost of **Rs. 1,95,959.88/- (Rupees One lakh ninety five thousand nine hundred and fifty nine & paise eighty eight only)**, as detailed below:

Sl. No.	Name & Description of the item	Item Code	Make	Quantity	Unit	Selected Firm	Rate (including GST)
1	Phospho-Rb (Ser807) Polyclonal antibody	PA5-104758	ThermoFisher/Invitrogen	1	1	(iii) BIOVISION	27,271.00
2	Endothelial Cell growth supplement	211-GS	SIGMA	15ml	1	(i) BIOSYS	6,922.01

3	Type I Collagenase (250 mg)	SCR 103	SIGMA	250mg	1	(i) BIOSYS	10,415.64
4	LPS from E. coli 0111:B4	L2630	SIGMA	10mg	1	(i) BIOSYS	9,616.85
5	WNT 1 Antibody	BS-1739R	SIGMA	50µl	1	(iii) BIOVISION	26,296.00(100µl)
6	Beta Catenin Polyclonal Antibody(CAT-15)	71-27-00	Invitrogen	50µl	1	(vi) CELL GENIX PVT LTD	30,209.5 (100µl)
7	DMEM (DULBECCO'S MODIFIED EAGLE MEDIUM)	D6429	SIGMA	500 ml	1	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	1,945.00
8	DMEM GLUCOSE (DULBECCO'S MODIFIED EAGLE MEDIUM HIGH GLUCOSE)	D5671	SIGMA	500 ml	1	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	1,945.00
9	SYRINGE FILTER -0.2MM	SLGVV255F	MILLIPORE	50 NO	2	CELL GENIX PVT LTD	15,937.95
10	ANTIBIOTIC ANTIMYCOTIC SOLUTION	A002	HIMEDIA	100 ml (100x)	1	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	2,598 .00
11	Foetal bovine Serum	10500-064	GIBCO	500ml	1	(v) BIOGENE	12,657.09
12	cDNA synthesis Kit	AB1453B	THERMO SCIENTIFIC	100 ml (100X)	1	(v) BIOGENE	27725.19
13	35X 10MM TISSUE CULTURE PLATE	0030 700.104	EPPENDORF	300/ CASE	2	(v) BIOGENE	9020.55
14	60X15 MM CELL CULTURE DISH	0030701119	EPPENDORF	300/ CASE	2	(v) BIOGENE	10,880.10
15	PARAFILIM M250	LA017-1NO	HIMEDIA	1 NO	1	(v) BIOGENE	2,520.00
Total							1,95,959.88/-

The Expenditure in this connection may be debited from the financial assistance sanctioned to Dr. A. Helen, Head, Department of Biochemistry, vide ref(ii) cited above, towards the implementation of the Specific Project- "**Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District**", under the State Plan Grant for the year 2021-22.

The Finance Officer has remarked to place the proposal for the purchase of 'Biochemicals' in the Department of Biochemistry, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to effect the purchase of the following 'Chemicals' in the Department of Biochemistry, from the corresponding firms, at a total cost of Rs. 1,95,959.88/- (Rupees One lakh ninety five thousand nine hundred and fifty nine & paise eighty eight only), as detailed below:

Sl. No.	Name & Description of the item	Item Code	Make	Quantity	Unit	Selected Firm	Rate (including GST)
1	Phospho-Rb (Ser807) Polyclonal antibody	PA5-104758	Thermofisher/Invitrogen	1	1	(iii) BIOVISION	27,271.00
2	Endothelial Cell growth supplement	211-GS	SIGMA	15ml	1	(i) BIOSYS	6,922.01

3	Type I Collagenase (250 mg)	SCR 103	SIGMA	250mg	1	(i) BIOSYS	10,415.64
4	LPS from E. coli 0111:B4	L2630	SIGMA	10mg	1	(i) BIOSYS	9,616.85
5	WNT 1 Antibody	BS-1739R	SIGMA	50µl	1	(iii) BIOVISION	26,296.00 (100µl)
6	Beta Catenin Polyclonal Antibody(CAT-15)	71-27-00	Invitrogen	50µl	1	(vi) CELL GENIX PVT LTD	30,209.5 (100µl)
7	DMEM (DULBECCO'S MODIFIED EAGLE MEDIUM)	D6429	SIGMA	500 ml	1	(ii)THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	1,945.00
8	DMEM GLUCOSE (DULBECCO'S MODIFIED EAGLE MEDIUM HIGH GLUCOSE)	D5671	SIGMA	500 ml	1	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	1,945.00
9	SYRINGE FILTER -0.2MM	SLGVV255F	MILLIPORE	50 NO	2	CELL GENIX PVT LTD	15,937.95
10	ANTIBIOTIC ANTIMYCOTIC SOLUTION	A002	HIMEDIA	100 ml (100x)	1	(ii) THE INDUSTRIAL & LABORATORY EQUIPMENT CO.	2,598 .00
11	Foetal bovine Serum	10500-064	GIBCO	500ml	1	(v) BIOGENE	12,657.09
12	cDNA synthesis Kit	AB1453B	THERMO SCIENTIFIC	100 ml (100X)	1	(v) BIOGENE	27725.19
13	35X 10MM TISSUE CULTURE PLATE	0030 700.104	EPPENDORF	300/ CASE	2	(v) BIOGENE	9020.55
14	60X15 MM CELL CULTURE DISH	0030701119	EPPENDORF	300/ CASE	2	(v) BIOGENE	10,880.10
15	PARAFILIM M250	LA017-1NO	HIMEDIA	1 NO	1	(v) BIOGENE	2,520.00
Total							1,95,959.88

The Expenditure in this connection may be met from the financial assistance sanctioned to Dr. A. Helen, Head, Department of Biochemistry, vide U. O. No. PL.A1/SPG 21-22/Imp. Plan/21 (3147/2021/UOK) dated 30/06/2021, towards the implementation of the Specific Project- "Novel Biomarkers of Rheumatoid Arthritis and Thyroid Dysfunction in Thiruvananthapuram District", under the State Plan Grant for the year 2021-22.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.02: Department of Nanoscience and Nanotechnology - Purchase of 'High End Desktop', 'A4 Multifunction printers' and 'Photocopier' from M/s. KELTRON –

(Planning AI section)

The Head, Department of **Nanoscience and Nanotechnology**, vide letter Nano/Plan/Purchase/ Equipment dated 26/11/21, has submitted a proposal for the purchase of the following items in the Department, from **'M/s. KELTRON'**, through the 'CPRCS Portal', along with the Minutes of the Department Council meeting held on 25/11/2021, recommending the same:

- (i) Desktop Computer (High End Win 10 Pro with Intel Processor)- 3 Nos.
- (ii) Desktop Computer (High End Windows 10 Home) - 3 Nos
- (iii) A4 Multifunction printers - 3 Nos.
- (iv) Photocopier (A3 -Network MFP - Entry Level) - 1 No.

In this context, the Head has submitted the 'Proforma Invoices' to this effect, generated from the 'CPRCS Portal', with the specifications provided by the Instrumentation Engineer, CLIF, as detailed below:

Sl. No.	Items	Unit Rate	GST (@18%)	Total	Qty	Total Amount
1	<u>Desktop - High End- Win 10 Pro with Intel processor</u>	50,616/-	Inclusive	1,51,848/-	3	1,51,848/-
2	<u>Desktop -High End -Win 10 Home with Intel processor</u>	42,799/-	Inclusive	1,28,397/-	3	1,28,397/-
3	<u>A4 Multifunction Printers - Entry Level - Ubuntu</u>	20,018/-	Inclusive	60,054/-	3	60,054/-
4	<u>A3 Network - MFP - Entry Level Ubuntu</u>	45,060/-	Inclusive	45,060/-	1	45,060/-
Total - Rs. 3,85,359/- (Rupees Three lakh eighty five thousand three hundred and fifty nine only)						

The Head, Department of **Nanoscience and Nanotechnology** has requested sanction to effect the above purchases from **'M/s Keltron, Thiruvananthapuram'**, through the 'CPRCS Portal', at a total cost of Rs. 3,85,359/- (Rupees Three lakh eighty five thousand three hundred and fifty nine only).

The Expenditure in this connection may be debited from the State Plan Grant 2021-22 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

The Finance Officer has remarked that the proposal for the purchase of 'High End Desktops, 'A4- Multifunction printers' and 'Photocopier (A3-Network MFP - Entry Level)' for use in Department of Nanoscience and Nanotechnology may be placed before the purchase committee for consideration, subject to availability of funds and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the aforementioned proposal is placed before the Purchase Committee, for consideration.

The Committee considered the above proposal and recommended to effect the purchase of the following Items in the Department of Nanoscience and Nanotechnology, from 'M/s KELTRON, Thiruvananthapuram', through the 'CPRCS Portal', at a total cost of Rs. 3,85,359/- (Rupees Three lakh eighty five thousand three hundred and fifty nine only), as detailed below, meeting the expenditure from the State Plan Grant 2021-22 sanctioned under the Scheme-component "Infrastructure and Laboratory Development":

Sl. No.	Items	Unit Rate	GST (@18%)	Total	Qty	Total Amount
1	<i>Desktop - High End- Win 10 Pro with Intel processor</i>	50,616/-	<i>Inclusive</i>	1,51,848/-	3	1,51,848/-
2	<i>Desktop -High End -Win 10 Home with Intel processor</i>	42,799/-	<i>Inclusive</i>	1,28,397/-	3	1,28,397/-
3	<i>A4 Multifunction Printers - Entry Level - Ubuntu</i>	20,018/-	<i>Inclusive</i>	60,054/-	3	60,054/-

4	A3 Network - MFP - Entry Level Ubuntu	45,060/-	Inclusive	45,060/-	1	45,060/
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Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.03: *Proposal for purchase of SETFOS software for implementation of the startup 'Development of Photovoltaic Research Laboratory' by Dr. R. Jayakrishnan, Associate Professor, Department of Physics*

(Planning A1 section)

An amount of Rs.3,80,000/- (Rupees Three Lakh Eighty Thousand only) had been sanctioned as provisional advance to Dr. R. Jayakrishnan, Associate Professor, Department of Physics vide U.O. No. 1599/2021/UOK dated 22.03.2021 or implementation of the startup project 'Development of Photovoltaic Research Laboratory'.

Dr. R. Jayakrishnan, vide a letter dated 03.12.2021 forwarded the quotation notice, quotations received, a comparative statement he prepared, department council minutes as well as a letter from Instrumentation Engineer, CLIF along with the proposal to purchase 'SETFOS software' for implementation of his project.

The Comparative Statement prepared from the quotation submitted by Dr. R. Jayakrishnan has been furnished below:

Sl. No.	Name of the Firm	Name of Software	Base Price and Tax	Total Price	Remarks by Principal Investigator
1	<i>Impulse Technology, Gurugram, Haryana</i>	<i>SETFOS</i>	<i>1,86,000 + 9,300 (GST@5%)</i>	<i>1,95,300</i>	<i>L1</i>
2	CADFEM India Pvt Ltd	ANSYS Academic Teaching Lumerical	1,90,000 + 9,500 (GST@5%)	1,99,500	L2
3	Cognitive Design Technology Pvt Ltd	Silvaco TCAD Omni Bundle	2,09,000 + 10450 (GST@5%)	2,19,450	L3

Dr.R.Jayakrishnan, the Principal Investigator, recommended the firm 'M/s **Impulse Technology, Haryana**' for effecting the purchase as they have quoted the lowest amount for the software as per specifications raised in the quotation.

The Finance remarked that the proposal for purchase of SETFOS software for implementation of the startup 'Development of Photovoltaic Research Laboratory' by Dr. R. Jayakrishnan, Associate Professor, Department of Physics may be placed before the Purchase Committee for consideration. The expenditure may be met from the provisional advance sanctioned to the Principal Investigator for the implementation of the project.

As per the orders of the Vice-Chancellor, the proposal for purchase of SETFOS software for implementation of the startup 'Development of Photovoltaic Research Laboratory' by Dr. R. Jayakrishnan, Associate Professor, Department of Physics is hereby placed before the Purchase Committee for consideration and recommendations.

The Committee considered the matter and recommended to purchase 'SETFOS software from the lowest quoted firm M/s. Impulse Technology, Haryana' at a negotiated amount of Rs.1,84,800/- (Rupees One Lakh Eighty Four Thousand and Eight Hundred only) including 5% GST (discount of Rs. 10500/- from the quoted rate of Rs. 195300/- including GST) with Total License validity for a period of 15 months; for the implementation of the startup 'Development of Photovoltaic Research Laboratory' by Dr. R. Jayakrishnan, Associate Professor, Department of Physics

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.04:

Department of Biochemistry-Approval of quotations for the Purchase of Chemicals, Biochemicals and consumables- (Ad.AV section)

The Head, Department of Biochemistry, vide letter dated 25.10.2021, has forwarded the quotations received (QN-04) and the detailed comparative statement for the purchase of necessary Chemicals, Biochemicals and consumables at the Department of Biochemistry and requested to verify the details and take necessary steps for approval for the same at the earliest for purchasing these for research purpose. The Finance remarked that 'on perusal of the comparative statement submitted by the HOD, it has been noted that the chemical in Sl.no.12, 8th firm is taken as L1 firm. But on perusal of original quotations it is understood that the firm has not quoted the above product. In the case of serial no 68, 6th firm quoted the lowest amount, but firm selected for the purchase is 4th firm, which hasn't even quoted for the product. Also in the case of serial no 72, 16th firm quoted lowest amount but firm selected for the purchase is 10th. Clarification in this regard may be obtained from the HOD'. It was intimated to the HOD. The HOD, vide letter dated 22.12.2021, has forwarded the clarification as detailed below.

1. The item mentioned in Serial Number 12 listed in QN-4 was given to Firm No.-1 and not to firm NO-8 mentioned in the previous comparative statement, which was a typing error.
2. The item mentioned in Serial Number 68 listed in QN-4 was given to Firm No.-6 and not to firm NO-4 mentioned in the previous comparative statement, which was a typing error.
3. The item mentioned in Serial Number 72 listed in QN-4 was given to Firm No.-2 because they are the Authorised dealers capable of supplying the product. L1 is not an Authorized Dealer.

Also the Head forwarded a corrected comparative statement.

Sl No	Item Code	Name & Description of Item	Make	Qty	Unit	Quoted Firms															
						(1) /s I L E (with GST)	(2) M/s United Scientific & Educational Supplies Ltd (with GST)	(3) M/s Ma yor a Scientific (with GST)	(4) M/s Ori gi n (with GST)	(5) M/s Cre sce nt Lab Equip ments (with GST)	(6) M/s Bio gen e (with GST)	(7) M/s Spec tra Labs (with GST)	(8) M/s As soci ated Trad es & Agen cie s (with GST)	(9) M/s Dep Sci ent ific Emp or ium (with GST)	(10) M/s Glo be Sci ent ific (with GST)	(11) M/s Sci enti fic Solu tio ns (with GST)	(12) M/s Qua lit y Trad ers (with GST)	(13) M/s Bio visi on (with GST)	(14) M/s Bio y s (with GST)	(15) M/s Che mi cal H ou se (with GST)	(16) M/s Sa m ar a Medi cal Sup plie s (with GST)
CHEMICALS & BIOCHEMICALS																					
1	TC 073 - 500 G	Tris hydrochloride	Himedia	500g	1	5602 (L1)	NA	6653	NA	NA	6583	NA	7004	7866	NA	NA	NA	NA	6197	NA	NA
2	TC 072 - 500 G	Tris base	Himedia	500g	1	3649 (L1)	NA	4334	NA	NA	4289	NA	4562	5122	NA	NA	NA	NA	4037	NA	NA
3	MB 013 - 500 G	Glycine	Himedia	500g	1	1020 (L1)	NA	1148	NA	NA	1199	NA	1046	1429	NA	NA	NA	NA	1129	NA	NA
4	ML 038 - 500	Acrylamide/Bis-acrylamide	Himedia	500ml	1	3803	NA	3804	NA	NA	3973	NA	3466 (L1)	4745	NA	NA	NA	NA	3740	NA	NA

	ML	solution 30% (36.5:1)																			
5	GR M1 05- 100 G	Albumin bovine fraction- V	Himedia	500ml	1	126 88 (L1)	NA	14274	NA	NA	14909	NA	13 00 5	17 81 9	NA	NA	NA	NA	1403 6	NA	NA
6	MB 023 - 500 G	Sodium Chloride	Himedia	500g	1	676	NA	761	NA	NA	795	NA	66 0 (L1)	80 0	NA	NA	NA	NA	748	NA	NA
7	MB 043 - 500 G	Potassium chloride	Himedia	500g	1	229 7 (L1)	NA	2585	NA	NA	2344	NA	23 55	32 22	NA	NA	NA	NA	2541	NA	NA
8	GR M3 960 - 500 G	di-Sodium hydrogen phosphate anhydrous, Hi-AR™/ACS	Himedia	500g	1	827 (L1)	NA	931	NA	NA	972	NA	84 8	11 57	NA	NA	NA	NA	915	NA	NA
9	PC T00 09- 500 G	Potassium dihydrogen phosphate	Himedia	500g	1	101 2 (L1)	NA	1139	NA	NA	1189	NA	12 65	14 17	NA	NA	NA	NA	1119	NA	NA
10	A00 1- 5x5 0ml	Antibiotic Solution 100X Liquid w/ 10,000 U Penicillin and 10mg Streptomycin per ml in 0.9% normal saline	Himedia	5*5 0ml	1	369 6 (L1)	NA	4389	NA	NA	434 3	NA	NA	51 87	NA	NA	NA	NA	4 0 8 9	NA	NA
11	MB 095 - 500 G	Sodium hydroxide pellets	Himedia	500g	1	4 7 0 (L1)	NA	52 9	NA	NA	553	NA	48 2	65 6	NA	NA	NA	NA	521	NA	NA
12	TC L00 3- 10x 20 ML	1N Hydrochloric Acid Solution	Himedia	10*2 0 ml	1	189 8 (L1)	NA	2254	NA	NA	2231	NA	NA	26 62	NA	NA	NA	NA	2100	NA	NA
13	PW 119 4- 100 x1N O	Disposable Serological Pipettes, 10ml	Himedia	100* 1	1	208 3 (L1)	NA	2474	NA	NA	2448	NA	21 35	29 21	NA	NA	NA	NA	2305	NA	NA
14	PW 119 3- 100 x1N	Disposable Serological Pipettes,	Himedia	100* 1	1	183 5 (L1)	NA	2180	NA	NA	2157	NA	NA	25 73	NA	NA	NA	NA	2030	NA	NA

	O	5ml																			
15	GR M3 953 - 500 G	tri-Sodium citrate dihydrate, Hi-AR™/ACS	Himedia	500g	1	781 (L1)	NA	879	NA	NA	918	NA	801	1092	NA	NA	NA	NA	864	NA	NA
16	S109-500 ML	Fixative (Buffered Formalin fixative) for fixing cytological or histological samples	Himedia	500ml	1	1503 (L1)	NA	1786	NA	NA	1767	NA	1541	2000	NA	NA	NA	NA	1663	NA	NA
17	GR M3 914 - 100 G	EDTA free acid, Hi-AR™/ACS	Himedia	500ml	1	252 (L1)	NA	1247	NA	NA	296	NA	258	349	NA	NA	NA	NA	279	NA	NA
18	GR M3 99-500 G	Calcium chloride dihydrate	Himedia	500g	1	294 (L1)	NA	331	NA	NA	345	NA	301	408	NA	NA	NA	NA	326	NA	NA
19	RM 9955	FBS	Himedia	100ml	1	2944 (L1)	NA	3312	NA	NA	3459	NA	3018	3921	NA	NA	NA	NA	4070	NA	NA
20	F1002-500 ml	FORMALDEHYDE SOLUTION Assay : 37-41% min.	Isochem	500ml	1	162	NA	NA	NA	NA	NA	NA	NA	130	NA	NA	124 (L1)	NA	142	NA	NA
21	93289	Trizol reagent 25 ml	Sigma	25 ml	1	10753	NA	NA	NA	NA	NA	NA	NA	NA	12084	NA	NA	NA	8862 (L1)	NA	NA
22	P1585	PMA	Sigma	1mg	1	13139	NA	NA	NA	NA	NA	NA	NA	NA	14768	NA	NA	NA	10830 (L1)	NA	NA
23	B3804	BCIP/NBT-blue liquid substrate system for membrane	Sigma	100 ml	1	11857	NA	NA	NA	NA	NA	NA	NA	NA	13328	NA	NA	NA	9773 (L1)	NA	NA
24	B6916	Bradford Reagent	Sigma	50 ml	1	8524	NA	NA	NA	NA	NA	NA	NA	NA	9582	NA	NA	NA	7025 (L1)	NA	NA
25	1.9	Sodium	Sig	50	1	1	NA	NA	NA	NA	NA	NA	NA	NA	11	NA	NA	NA	NA	NA	NA

	495 4.0 521	dodecyl Sulfate Emplura	ma	0g		3 6 2			A			A	A	14 (L1)	A	A	A	A	A	A	
26	20- 188	RIPA LYSIS BUFFE R 10 X 100ML	Sig ma	1P C	1	1 7 0 4 7	NA	NA	NA	NA	NA	NA	NA	19 15 8	NA	NA	NA	NA	1405 0 (L1)	NA	NA
27	PH L80 987	Trici n	Sig ma	10 m g	1	4 6 6 9 1	NA	NA	NA	NA	NA	NA	NA	52 47 3	NA	NA	NA	NA	3 8 4 8 1 (L 1)	NA	NA
28	PP C10 10	Protea se and Phosp hata se Inhi bit or Cockta il	Sig ma	1 M L	1	2 3 3 9 4	NA	NA	NA	NA	NA	NA	NA	26 29 3	NA	NA	NA	NA	1 9 2 8 1 (L 1)	NA	NA
29	934 43	Triton X 100 solutio n	Sig ma	10 0 ml	1	8 5 1 2	NA	NA	NA	NA	NA	NA	NA	95 66	NA	NA	NA	NA	7 0 1 5 (L 1)	NA	NA
30	P94 16	Tween 20	Sig ma	50 ml	1	3 4 3 5	NA	NA	NA	NA	NA	NA	NA	38 62	NA	NA	NA	NA	2 8 3 0 (L 1)	NA	NA
31	160 05	Parafo rma lde hyde	Sig ma	1k g	1	2 6 6 1	NA	NA	NA	NA	NA	NA	NA	29 93	NA	NA	NA	NA	2 1 9 3 (L 1)	NA	NA
32	T92 81	TEME D	Sig ma	25 M L	1	5 7 9 3	NA	NA	NA	NA	NA	NA	NA	65 12	NA	NA	NA	NA	4 7 7 5 (L 1)	NA	NA
33	A36 78	Ammo nium Persulf ate	Sig ma	25 g	1	3 7 9 9	NA	NA	NA	NA	NA	NA	NA	42 70	NA	NA	NA	NA	3 1 3 1 (L 1)	NA	NA
34	350 500 61	Ala- Gln, 200 mM, solutio n, sterile- filtere d, Biotec hnolog y Perfor mance Certifi ed	Sig ma	10 0 ml	1	5 5 6 2	NA	NA	NA	NA	NA	NA	NA	62 53	NA	NA	NA	NA	4 5 8 4 (L 1)	NA	NA

35	563 935	Isopropanol	Sigma	1 L	1	4 5 3 7	NA	NA	NA	NA	NA	NA	NA	NA	51 00	NA	NA	NA	3 7 3 9 (L 1)	NA	NA
36	505 818 000 1	Scopolamine hydrobromide	Merck	1g	1	9 7 1 0	NA	NA	NA	NA	NA	NA	97 10	10 75 1	10 91 3 (A uth ori sed dea ler)	NA	NA	NA	1 1 0 0 3	NA	NA
37	1.9 323 7.0 521	Sodium hydrogen Carbonate Empurta	Merck	50 0g m	5	1 5 1 0	NA	NA	NA	NA	NA	15 12	16 75	16 99 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
38	1.9 320 6.0 521	Sodium Chloride Empurta	Merck	50 0g m	5	1 0 5 0	NA	NA	NA	NA	NA	10 50	11 65	11 80 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
39	1.9 362 4.0 521	Sodium dihydrogen phosphate dihydrate Emplura	Merck	50 0g m	5	2 6 0 0	NA	NA	NA	NA	NA	NA	28 85	29 26 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
40	1.9 362 2.0 521	Dissodium hydrogen phosphate dihydrate Emplura	Merck	50 0g m	5	2 3 5 0	NA	NA	NA	NA	NA	23 52	26 05	26 43 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
41	1.9 360 7.1 021	Sodium hypochlorite solution	Merck	1 L	5	2 1 8 0	NA	NA	NA	NA	NA	21 84	24 20	24 54 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
42	1.9 361 0.0 521	Potassium Permanganate Emplura	Merck	50 0g m	1 0	5 4 6 0	NA	NA	NA	NA	NA	54 60	60 50	61 36 (A uth ori sed dea ler)	NA	NA	NA	NA	NA	NA	NA
43	1.9 498 9.0 521	Formaldehyde solution Emplura	Merck	50 0 ml	1 0	2 6 8 0	NA	NA	NA	NA	NA	26 88	29 80	30 21 (A uth ori sed)	NA	NA	NA	NA	NA	NA	NA

		(Phenol Reagent)				0	uthorised dealer)															
73	65524	Methanol	SR L	2500 ml	4	NA	NA	NA	NA	NA	2629 (L1)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
74	66183	Ethyl acetate	SR L	2500 ml	1	9274	1167 (L1)	NA	NA	NA	1370	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
75	91454	Hexane	SR L	2500 ml	1	913 (L1)	2239	NA	NA	NA	2629	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
76	91113	8-Hydroxyquinoline	SR L	100g m	1	NA	710 (L1)	NA	NA	NA	834	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	824
77	40942	Ethanolamine	SR L	500 ml	1	1314	412 (L1)	NA	NA	NA	484	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
78	1130/5	LY 294002 hydrochloride	Tocris	5 mg	1	NA	NA	NA	NA	NA	NA	19900 (only Authorised dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
79	1264/10	SB 202190	Tocris	10 mg	1	NA	NA	NA	NA	NA	NA	25572 (only Authorised dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
80	3718/5	AS 1949490	Tocris	5 mg	1	NA	NA	NA	NA	NA	NA	12649 (only Authorised dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
81	4472/10	Bay 60-6583	Tocris	10 mg	2	NA	NA	NA	NA	NA	NA	25729 (only Authorised dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
CONSUMABLES																						
82	TC P006	Cell culture dishes 30mm	Himedia	20*10	1	3462	NA	3656	NA	NA	3617	NA	3848	4320	NA	NA	NA	NA	NA	3406 (L1)	NA	5576
83	TC P129	Cell culture dishes	Himedia	20*10	1	475	NA	5022	NA	NA	4969	NA	5287	5936	NA	NA	NA	NA	NA	467	NA	7673

		60 mm				7												9 (L1)		
84	SF NY O4 X	0.45 µm syringe filter	Axi va	100 nos	2	9450	NA	9976 (Authorized dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	12172
85	SF NY O4 R	0.22 µm syringe filter	Axi va	100 nos	1	4725	NA	4988 (Authorized dealer)	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	12172
86	SC T-15 ml-25-S	15ml sterile tubes	Ax ygen	25*2	1	5708	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
87	SC T-50 ml-25-S	50 ml Sterile Tubes	Ax ygen	25*2	1	6493	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
88	MC T-150 -C	Micro centrifuge Tube 1.5 ml	Ax ygen	1000 nos	1	9349	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
89	MC T-200 -C:	Micro centrifuge Tube 2 ml	Ax ygen	1000 nos	1	10377	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
90	T-300	Micro tips 10µl	Ax ygen	1000 nos	1	25222	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
91	T-200 -Y	Micro tips 200µl	Ax ygen	1000 nos	1	16828	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
92	T-100 0-B	Micro tips 1000µl	Ax ygen	1000 nos	1	5661	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
93	PW 119 3	Serological Pipette 5ml	Hi media	100*1	2	4128	NA	4360	NA	NA	4313	NA	3671 (L1)	5146	NA	NA	NA	NA	4059	NA
94	PW 119 4	Serological Pipette 10ml	Hi media	100*1	2	4686	NA	4948	NA	NA	4896	NA	4166 (L1)	5842	NA	NA	NA	NA	4610	NA
95	Micro tips (10 µl)	BGT-10Z	Bor osil	10*96 tip s/rack	1	1472 (L1)	NA	1559	NA	NA	NA	NA	NA	2632	NA	NA	NA	NA	NA	NA
96	Micro tips	BGT-200Z	Bor osil	10*96	1	1441	NA	1493	NA	NA	NA	NA	NA	4549	NA	NA	NA	NA	NA	NA

	(20 0µl)			tip s/r ack	0 (L 1)																	
97	Mic ro tips (10 00µ l)	BGT- 1000Z	Bor osil	10 *9 6 tip s/r ack	1 1 0 5 3 (L 1)										NA							
						NA	11 15	N A	NA	NA	NA	N A	14 99		NA		N A	N A	N A	N A	N A	N A

Quoted firms

1. M/s ILE (with GST)
2. M/s United Scientific & Educational Supplies Ltd (with GST)
3. M/s Mayora Scientific (with GST)
4. M/s Origin (with GST)
5. M/s Crescent Lab Equipments (with GST)
6. M/s Biogene (with GST)
7. M/s Spectra Labs (with GST)
8. M/s Associated Trades & Agencies (with GST)
9. M/s Deep Scientific Emporium (with GST)
10. M/s Globe Scientific (with GST)
11. M/s Scientific Solutions (with GST)
12. M/s Quality Traders (with GST)
13. M/s Biovision (with GST)
14. M/s Biosys (with GST)
15. M/s Chemical House (with GST)
16. M/s Samara Medical Supplies (with GST)

Finance remarked that 'on the basis of clarification furnished by the Head, the proposal for the purchase of chemicals, biochemicals and consumables at the Department of Biochemistry, may be placed before the Purchase Committee for consideration,

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry for the purchase of Chemicals, Biochemicals and Consumables is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase Chemicals & Biochemicals and Consumables for use in the Department of Biochemistry as detailed below;

Sl No	Name & Description of Item	Make	Qty	Unit	Lowest Quoted Firms/ Authorised dealer	Amount
CHEMICALS & BIOCHEMICALS						
1	Tris hydrochloride	Himedia	500g	1	M/s. ILE	5602
2	Tris base	Himedia	500g	1	M/s. ILE	3649
3	Glycine	Himedia	500g	1	M/s. ILE	1020
4	Acrylamide/Bis-acrylamide solution 30% (36.5:1)	Himedia	500ml	1	M/s Associated Trades & Agencies	3466
5	Albumin bovine fraction-V	Himedia	500ml	1	M/s. ILE	12688
6	Sodium Chloride	Himedia	500g	1	M/s. Associated Trades & Agencies	660
7	Potassium chloride	Himedia	500g	1	M/s. ILE	2297
8	di-Sodium hydrogen phosphate anhydrous, Hi-AR™/ACS	Himedia	500g	1	M/s. ILE	827
9	Potassium dihydrogen phosphate	Himedia	500g	1	M/s. ILE	1012
10	Antibiotic Solution 100X Liquid w/ 10,000 U Penicillin and 10mg Streptomycin per ml in 0.9%	Himedia	5*50ml		M/s. ILE	3696

	<i>normal saline</i>			<i>1</i>		
11	<i>Sodium hydroxide pellets</i>	<i>Himedia</i>	<i>500g</i>	<i>1</i>	<i>M/s.ILE</i>	<i>470</i>
12	<i>1N Hydrochloric Acid Solution</i>	<i>Himedia</i>	<i>10*20 ml</i>	<i>1</i>	<i>M/s.ILE</i>	<i>1898</i>
13	<i>Disposable Serological Pipettes, 10ml</i>	<i>Himedia</i>	<i>100*1</i>	<i>1</i>	<i>M/s.ILE</i>	<i>2083</i>
14	<i>Disposable Serological Pipettes, 5ml</i>	<i>Himedia</i>	<i>100*1</i>	<i>1</i>	<i>M/s.ILE</i>	<i>1835</i>
15	<i>tri-Sodium citrate dihydrate, Hi-AR™/ACS</i>	<i>Himedia</i>	<i>500g</i>	<i>1</i>	<i>M/s.ILE</i>	<i>781</i>
16	<i>Fixative (Buffered Formalin fixative) for fixing cytological or histological samples</i>	<i>Himedia</i>	<i>500ml</i>	<i>1</i>	<i>M/s.ILE</i>	<i>1503</i>
17	<i>EDTA free acid, Hi-AR™/ACS</i>	<i>Himedia</i>	<i>500ml</i>	<i>1</i>	<i>M/s.ILE</i>	<i>252</i>
18	<i>Calcium chloride dihydrate</i>	<i>Himedia</i>	<i>500g</i>	<i>1</i>	<i>M/s.ILE</i>	<i>294</i>
19	<i>FBS</i>	<i>Himedia</i>	<i>100ml</i>	<i>1</i>	<i>M/s.ILE</i>	<i>2944</i>
20	<i>FORMALDEHYDE SOLUTION Assay:37-41% min.</i>	<i>Isochem</i>	<i>500 ml</i>	<i>1</i>	<i>M/s Quality Traders</i>	<i>124</i>
21	<i>Trizol reagent 25 ml</i>	<i>Sigma</i>	<i>25 ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>8862</i>
22	<i>PMA</i>	<i>Sigma</i>	<i>1mg</i>	<i>1</i>	<i>M/s Biosys</i>	<i>10830</i>
23	<i>BCIP/NBT-blue liquid substrate system for membrane</i>	<i>Sigma</i>	<i>100ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>9773</i>
24	<i>Bradford Reagent</i>	<i>Sigma</i>	<i>500ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>7025</i>
25	<i>Sodium dodecyl Sulfate Emplura</i>	<i>Sigma</i>	<i>500g</i>	<i>1</i>	<i>M/s Globe Scientific</i>	<i>1114</i>
26	<i>RIPA LYSIS BUFFER 10 X 100ML</i>	<i>Sigma</i>	<i>1PC</i>	<i>1</i>	<i>M/s Biosys</i>	<i>14050</i>
27	<i>Tricin</i>	<i>Sigma</i>	<i>10mg</i>	<i>1</i>	<i>M/s Biosys</i>	<i>38481</i>
28	<i>Protease and Phosphatase Inhibitor Cocktail</i>	<i>Sigma</i>	<i>1ML</i>	<i>1</i>	<i>M/s Biosys</i>	<i>19281</i>
29	<i>Triton X 100 solution</i>	<i>Sigma</i>	<i>100ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>7015</i>
30	<i>Tween 20</i>	<i>Sigma</i>	<i>50ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>2830</i>
31	<i>Paraformaldehyde</i>	<i>Sigma</i>	<i>1kg</i>	<i>1</i>	<i>M/s Biosys</i>	<i>2193</i>
32	<i>TEMED</i>	<i>Sigma</i>	<i>25ML</i>	<i>1</i>	<i>M/s Biosys</i>	<i>4775</i>
33	<i>Ammonium Persulfate</i>	<i>Sigma</i>	<i>25g</i>	<i>1</i>	<i>M/s Biosys</i>	<i>3131</i>
34	<i>Ala-Gln, 200 mM, solution, sterile-filtered, Biotechnology Performance Certified</i>	<i>Sigma</i>	<i>100ml</i>	<i>1</i>	<i>M/s Biosys</i>	<i>4584</i>
35	<i>Isopropanol</i>	<i>Sigma</i>	<i>1L</i>	<i>1</i>	<i>M/s Biosys</i>	<i>3739</i>
36	<i>Scopolamine hydrobromide</i>	<i>Merck</i>	<i>1g</i>	<i>1</i>	<i>M/s Globe Scientific</i>	<i>10913</i>
37	<i>Sodium hydrogen Carbonate Emparta</i>	<i>Merck</i>	<i>500gm</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>1699</i>
38	<i>Sodium Chloride Emparta</i>	<i>Merck</i>	<i>500gm</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>1180</i>
39	<i>Sodium dihydrogen phosphate dihydrate Emplura</i>	<i>Merck</i>	<i>500gm</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>2926</i>
40	<i>Di sodium hydrogen phosphate dihydrate Emplura</i>	<i>Merck</i>	<i>500gm</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>2643</i>
41	<i>Sodium hypochlorite solution</i>	<i>Merck</i>	<i>1L</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>2454</i>
42	<i>Potassium Permanganate Emplura</i>	<i>Merck</i>	<i>500gm</i>	<i>10</i>	<i>M/s Globe Scientific</i>	<i>6136</i>
43	<i>Formaldehyde solution Emplura</i>	<i>Merck</i>	<i>500ml</i>	<i>10</i>	<i>M/s Globe Scientific</i>	<i>3021</i>
44	<i>Sodium hydroxide pellets (Em)</i>	<i>Merck</i>	<i>500gm</i>	<i>5</i>	<i>M/s Globe Scientific</i>	<i>1888</i>
45	<i>Hydrochloric acid about 35% Emplura</i>	<i>Merck</i>	<i>500ml</i>	<i>3</i>	<i>M/s Globe Scientific</i>	<i>1020</i>

46	Sulfuric acid about 98% Emplura	Merck	500ml	3	M/s Globe Scientific	1218
47	Nitric acid about 69% Emplura	Merck	500ml	3	M/s Globe Scientific	1020
48	Glycine Emplura	Merck	500ml	3	M/s Globe Scientific	5551
49	Sodium Carbonate Emplura	Merck	500gm	5	M/s Globe Scientific	1699
50	Potassium sodium tartarate tetrahydrate Emplura	Merck	500gm	2	M/s Globe Scientific	2681
51	Petroleum Ether 40-60 Emplura	Merck	2.5L	1	M/s Globe Scientific	2379
52	Acetone Emplura	Merck	2.5L	1	M/s Globe Scientific	1643
53	Methanol Emplura	Merck	2.5L	1	M/s Globe Scientific	595
54	Ethyl Acetate Emplura	Merck	2.5L	1	M/s Globe Scientific	1293
55	OPD Substrate	Merck	2*5 sets	2	M/s Globe Scientific	6298
56	Isopropanol	Merck	500ML	2	M/s Globe Scientific	1300
57	Tween 20	Merck	25 ml	1	M/s.Biosys	1495
58	Pre-plus Kaleidoscope -	Biorad	500 μ L	1	M/s Crescent Lab Equipments	9596
59	Nitrocellulose membrane, 0.45 micro m	Biorad	0.45 μ m	1	M/s Crescent Lab Equipments	15421
60	Ammonium per sulphate	spectrochem	500g	1	M/s Mayora Scientific	591
61	Beta mercapto ethanol	spectrochem	100 ml	1	M/s Mayora Scientific	543
62	Serum Calcium (Ca) Colorimetric Assay Kit (Rat specific)	Elabscience	1 Kit	1	M/s Scientific Solutions	14677
63	Rat Cathepsin K, cath-K GENLISA ELISA	Krishgen	1 kit	1	M/s Scientific Solutions	13225
64	Rat Collagen alpha-1(I) Chain, COL1A1 GENLISA ELISA	Krishgen	1 kit	1	M/s Scientific Solutions	13225
65	Verso cDNA Synthesis Kit	Thermofisher	40 rctns	1	M/s.Biovision	8514
66	2x real time PCR master mix including SYBR green in mixture	Thermofisher	4ml	1	M/s.Origin	8139
67	UltraPure™ DNase/RNase-Free Distilled Water	Thermofisher	500ml	1	M/s.Biogene	3100
68	TRIzol™ ReagenT	Thermofisher	100 mL	1	M/s.Biogene	15351
69	Chloroform	Thermofisher	500ML	1	M/s.Biosys	4286
70	Formaldehyde solution	Thermofisher	500ML	1	M/s Associated Trades & Agencies	414
71	Citric acid	Thermofisher	500g	1	M/s.Biosys	1604
72	FolinsCiocalteu's (Phenol Reagent)	SRL	100 ml	15	M/s United Scientific & Educational Supplies Ltd	4961
73	Methanol	SRL	2500ml	4	M/s.Biogene	2629
74	Ethyl acetate	SRL	2500ml	1	M/s United Scientific & Educational Supplies Ltd	1167
75	Hexane	SRL	2500ml	1	M/s.ILE	913
76	8-Hydroxyquinoline	SRL	100gm	1	M/s United Scientific & Educational Supplies Ltd	710
77	Ethionalamine	SRL	500ml	1	M/s United Scientific & Educational Supplies Ltd	412
78	LY 294002 hydrochloride	Tocris	5mg	1	M/s.Spectra Labs	19900
79	SB 202190	Tocris	10 mg	1	M/s.Spectra Labs	25572
80	AS 1949490	Tocris	5 mg	1	M/s.Spectra Labs	12649
81	Bay 60-6583	Tocris	10 mg	2	M/s.Spectra Labs	25729

Consumables						
82	Cell culture dishes 30mm	Himedia	20*10	1	M/s.Biosys	3406
83	Cell culture dishes 60 mm	Himedia	20*10	1	M/s.Biosys	4679
84	0.45 µm syringe filter	Axiva	100 nos	2	M/s Mayora Scientific	9976
85	0.22 µm syringe filter	Axiva	100nos	1	M/s Mayora Scientific	4988
86	15ml sterile tubes	Axygen	25*2	1	M/s.Globe Scientific	1049
87	50 ml Sterile Tubes	Axygen	25*2	1	M/s.Globe Scientific	1253
88	Microcentrifuge Tube 1.5 ml	Axygen	1000 nos	1	M/s.Globe Scientific	3439
89	Microcentrifuge Tube 2 ml	Axygen	1000 nos	1	M/s.Globe Scientific	3817
90	Microtips 10µl	Axygen	1000 nos	1	M/s.Globe Scientific	1160
91	Microtips 200µl	Axygen	1000 nos	1	M/s.Globe Scientific	1547
92	Microtips 1000µl	Axygen	1000 nos	1	M/s.Globe Scientific	1041
93	Serological Pipette 5ml	Himedia	100*1	2	M/s. Associated Trades and Agencies	3671
94	Serological Pipette 10ml	Himedia	100*1	2	M/s. Associated Trades and Agencies	4166
95	BGT-10Z	Borosil	10*96 tips/rack	1	M/s.ILE	1472
96	BGT-200Z	Borosil	10*96 tips/rack	1	M/s.ILE	1410
97	BGT-1000Z	Borosil	10*96 tips/rack	1	M/s.ILE	1053

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.05

"Supply & Installation of Network Equipment and Cables" at various Departments-

(Planning A1 section)

An estimate amounting 10,50,000.00/- (Rupees Ten lakh and fifty thousand only) for the "Supply and Installation of Network equipment and Cables" at the Department of Environmental Sciences (new building), Department of Nanoscience and Nanotechnology (new building) and Department of Archaeology (new block), has been approved vide U.O No: 4676/2021/UOK Dated : 09/09/2021.

Subsequently, an estimate amounting 3,00,000.00 - (Rupees three lakh only) for "Installing Network equipment and Cable" at old block, Inter University Centre for Evolutionary & Integrative Biology and 3,60,000.00 (Rupees three lakh sixty thousand only) for providing "Internet facility to newly constructed building for Geological Museum" at Kariavattom, has been approved vide U.O No: 4808/2021/UOK Dated : 15/09/2021.

Consequent to the approval of the estimates, the Hon. Director, CLIF vide Letter no: CLIF/Purchase/190/2021-22 dated 22/11/21, has invited Quotations for each work by publishing separate tender notices in the University website and has forwarded the quotations received from five firms each for the following works:

1. Supply and installation of networking equipment and cables in Department of Nanoscience and Nanotechnology (new building).
2. Supply and installation of networking equipment and cables in Department of Environment Science (new building).
3. Supply and installation of networking equipment and cables in Department of Archaeology (new block).
4. Supply and installation of networking equipment and cables in Department i-CEIB (Old block).
5. Supply and installation of networking equipment and cables in Geological Museum.

The Hon. Director has also forwarded a copy of the Quotation Notice, comparative statement of quotations and 'Verification Report' on the quotes by the Instrumentation Engineer.

The comparative statement of the quotations obtained in this regard is enumerated below:

1. Name of work: Supply and installation of networking equipment and cables in Department of Nanoscience and Nanotechnology (new building):Tender No.CLIF/Networking/1-2021(Nano) dated 29/09/2021:

SI No.	Tender Submitted by	Quoted Amount	Remarks
1	M/s. Timenet Solutions	5,45,979.00 /-	
2	M/s. E-light Complete Networking Solutions	4,94,830.64	
3	M/s. Quinze Technologies Pvt. Ltd.	4,43,887.00	L2
4	M/s. CTL Infocom Pvt. Ltd.	6,84,693.00	
5	M/s. New Age Systems Integrates	3,38,122.80	L1

2. Name of the work: Supply and installation of networking equipment and cables in Department of Environment Science (new building):Tender No.CLIF/Networking/2-2021(Env) dated 29/09/2021:

SI No.	Tender Submitted by	Quoted Amount	Remarks
1	M/s. Timenet Solutions	2,15,654.44 /-	L1
2	M/s. E-light Complete Networking Solutions	2,88,194.94 /-	
3	M/s. Quinze Technologies Pvt. Ltd.	3,04,027.00 /-	
4	M/s. CTL Infocom Pvt. Ltd.	3,30,198.00 /-	
5	M/s. New Age Systems Integrates	2,67,425.60 /-	L2

3. Name of the work: Supply and installation of networking equipment and cables in Department of Archaeology (new block): Tender No.CLIF/Networking/3-2021(Arch) dated 29/09/2021:

SI No.	Tender Submitted by	Quoted Amount	Remarks
1	M/s. Timenet Solutions	1,82,961.36 /-	L2
2	M/s. E-light Complete Networking Solutions	2,24,772.30 /-	
3	M/s. Quinze Technologies Pvt. Ltd.	2,20,589.00 /-	
4	M/s. CTL Infocom Pvt. Ltd.	3,06,410.00 /-	
5	M/s. New Age Systems Integrates	1,76,348.65 /-	L1

4. Name of the work: Supply and installation of networking equipment and cables in Department i-CEIB (Old block).Tender No.CLIF/Networking/4-2021(CEIB) dated 29/09/2021

SI No.	Tender Submitted by	Quoted Amount	Remarks
1	M/s. Timenet Solutions	3,17,785.80 /-	
2	M/s. E-light Complete Networking Solutions	2,67,671.20 /-	
3	M/s. Quinze Technologies Pvt. Ltd.	2,00,266.00 /-	L2
4	M/s. CTL Infocom Pvt. Ltd.	2,91,758.00 /-	
5	M/s. New Age Systems Integrates	1,99,106.50 /-	L1

5. Name of the work: Supply and installation of networking equipment and cables in Geological Museum.: Tender No.CLIF/Networking/5-2021(GEO-MUS) dated 29/09/2021:

SI No.	Tender Submitted by	Quoted Amount	Remarks
1	M/s. Timenet Solutions	2,70,255.40 /-	
2	M/s. E-light Complete Networking Solutions	3,22,458.00 /-	
3	M/s. Quinze Technologies Pvt. Ltd.	2,61,292.00 /-	L2
4	M/s. CTL Infocom Pvt. Ltd.	3,15,496.00 /-	
5	M/s. New Age Systems Integrates	2,40,134.00 /-	L1

The Director, CLIF has recommended to entrust the work regarding the "Supply and & Installation of Network Equipment and Cables" at the following departments, with the corresponding firms at a total cost of Rs. 11,69,366.00 (Rupees Eleven lakh sixty nine thousand three hundred and sixty four only), as detailed below:

Sl. No.	Location	Firm	Amount	Remarks
1	Department of Nanoscience and Nanotechnology (new building)	M/s. New Age Systems Integrates	3,38,122.80	Quoted lowest amount and technically satisfies all the requirement as per the tender specification.
2	Department of Archaeology (new block)	M/s. New Age Systems Integrates	1,76,348.65	Quoted lowest amount and technically satisfies all the requirement as per the tender specification.
3	i-CEIB (Old block)	M/s. New Age Systems Integrates	1,99,106.50	Quoted lowest amount and technically satisfies all the requirement as per the tender specification.
4	Geological Museum.	M/s. New Age Systems Integrates	2,40,134.00	Quoted lowest amount and technically satisfies all the requirement as per the tender specification.
	Total		9,53,712/-	
5.	Department of Environment Science (new building)	M/s. Timenet Solutions	2,15,654/-	Quoted lowest amount and technically satisfies all the requirement as per the tender specification.
Grant TotalRs. 11,69,366.00 (Rupees Eleven lakh sixty nine thousand three hundred and sixty four only)				

The Expenditure in this connection may be debited from the State Plan Grant sanctioned under the Scheme component 'Infrastructure and Laboratory Development' for the year 2021-22.

The Finance Officer has remarked to place the proposal for the "Supply and & Installation of Network Equipment and Cables" at various departments, before the Purchase Committee for consideration and if approved, to place supply order accordingly.

In this context, as per the orders of the Vice-Chancellor, the above proposal is placed before the Purchase Committee for consideration.

The Committee considered the above proposal and recommended to entrust the work regarding the "Supply and & Installation of Network Equipment and Cables" at the following departments, with the corresponding firms, at a total cost of Rs.11,69,366/- (Rupees Eleven lakh sixty nine thousand three hundred and sixty Six only), as detailed below, meeting the expenditure from the State Plan Grant 2021-22 sanctioned under the Scheme-component "Infrastructure and Laboratory Development":

Sl. No.	Location	Firm	Amount
1	Department of Nanoscience and Nanotechnology (new building)	M/s.New Age Systems Integrates	3,38,122.80
2	Department of Archaeology (new block)	M/s. New Age Systems Integrates	1,76,348.65
3	i-CEIB (Old block)	M/s. New Age Systems Integrates	1,99,106.50
4	Geological Museum.	M/s. New Age Systems Integrates	2,40,134.00
	Total		9,53,712/-
5.	Department of Environment Science (new building)	M/s. Timenet Solutions	2,15,654/-
Grant Total-Rs. 11,69,366/- (Rupees Eleven lakh sixtynine thousand three hundred and sixty six only)			

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.06

UCE,Kytm- Purchase of Air Conditioner – quotation forwarding of-reg.

(Ad.C section)

As per the orders of Registrar, the Principal, vide letter.No. UCE/ADMN/520/2021 dated 23.12.2021 has forwarded quotations in Original, Technical evaluation report and Comparative Statement for the purchase of wall mounted split type Air Conditioner for the use of UCE.

The details as follows:

Sl. No	Firm	Unit Price in Rs (Tax inclusive)	Warranty period	Qty	Amount Quoted in Rs	Remarks
1	M/s Crystal Aircon TC.No.91/970/(1) G Floor, Anayara P.O	74,250/-	Not mentioned	2	1,48,500/-	Stabiliser warranty, make and compressor warranty not mentioned
2	Makayiram Star Redfrigeration Centre, Ambalathara, Kazhakootom	78,000/-	10 years	2	1,56,000/-	Stabiliser warranty and make not mentioned
3	M/s Quarks Engineering Pvt.Ltd, Alamaram, Kanjikode	53,100/-	Not mentioned	2	1,06,2000	Does not satisfy Technical specification
4	C-Tech Engineering VP IV/251, Vijaya Building, Near IOB, Nettayam P.O	70,650/-	10 Years	2	1,41,300/-	Satisfies Technical Specifications

In the Technical Evaluation Report , the University Engineer , UOK has stated that among the four quotations, M/S Quarks EngineeringsPvt. Ltd, the lowest quoted bidder need not to be considered due to the lack of mentioning of specification and the three other offers are acceptable. Of which C-tech Engineering, the second lowest quoted bidder @ Rs.70,650/-(Rupees Seventy Thousand Six Hundred Fifty only) per unit to a total of Rs.1,41,300/- (Rupees One Lakh Forty One Thousand and Three Hundred only), all tax included incorporating the specifications prescribed in the notification. Also opined that purchase can be made from C-Tech Engineers after conduct a negotiation of the amount.

Accordingly, negotitaion had conducted between the University College of Engineering and C- Tech Engineers and they offered a deduction of Rs. 1000/-(Rupees One Thousand only) from their quoted rate.

The expenditure for the same may be met from the head of account under 'Part-I NP- MH- 68 -UCE -4-1930 – Equipments' of the current years Budget Estimates of the University.

The Finance has remarked that the proposal for the supply, installation, testing and commissioning of wall mounted Air Conditioner for the use of University Colledge of Engineering, Kariavattom may be placed before the Purchase Committee subject to confirmation of the rate quoted is inclusive of all taxes.

In obedience to the orders of the Vice-Chancellor the proposal is placed before the Purchase Committee for recommendation.

The Committee considered the matter and recommended to purchase two numbers of wall mounted split type Air Conditioner from the lowest quoted firm @ Rs.70,650/-(Rupees Seventy Thousand Six Hundred Fifty only) per unit to a total of Rs.1,41,300/- (Rupees One Lakh Forty One Thousand and Three Hundred only), including taxes; meeting the expenditure from the head of account under 'Part-I NP- MH- 68 -UCE -4-1930 – Equipment' of the current year's Budget Estimates of the University, as detailed below:

Firm	Unit Price in Rs. (Incl. GST)	Warranty period	Qty	Amount (Rs)
C-Tech Engineering VP IV/251, Vijaya Building, Near IOB, Nettayam P.O	70,650/-	10 Years	2	1,41,300/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.07 Department of Optoelectronics - Proposal to conduct Research and Study on Crystalline Nano Wires- Purchase of various chemicals & glassware –

(Ad.BIII section)

The Budget Speech of 2020-21 has envisaged a budget provision of ₹8,00,000/- (Rupees Eight lakh only) for conducting Research and Study on Crystalline Nano Wires in the Department of Optoelectronics, Kariavattom. Accordingly a detailed proposal for the same was submitted by the Professor & Head, Department of Optoelectronics. The Syndicate decision in this regard was communicated with the Professor & Head, Department of Optoelectronics vide letter no.16872/Admn B III/2020/UOK dated 29.09.2020. As per the request of the Professor & Head, Department of Optoelectronics, sanction was granted vide Letter No.16872/Admn BIII/2020/UOK dated 25.09.2021 for the purchase of *one number each of Programmable Hotplate with Stirrer from M/s. Ants Ceramics Pvt. Ltd, Thane, Maharashtra at a total cost of Rs.11,287/- (Cost+ Packing Charge+ GST @ 5% against DSIR and Essentiality Certificate) and Teflon lined hydrothermal Autoclave from M/s. Ants Innovations Pvt. Ltd, Vasat at a total cost of Rs.12,436/ (Cost Packing & Freight+ GST 5% against DSIR and Essentiality certificate)* towards the conduct of Research and Study on Crystalline Nano Wires in the Department of Optoelectronics as envisaged in the Budget Speech 2020-21.

Now, the Professor & Head, Department of Optoelectronics, vide letter KU/OPTO 357/2021-22 dated 20.10.2021 has requested sanction for the purchase of various chemicals and glassware in connection with the implementation of the project "Research and Study on Crystalline Nano Wires". The Professor & Head, Department of Optoelectronics has further informed that quotations were invited and in response to that seven firms had submitted quotations and recommended to purchase of these items from the lowest quoted firms as detailed below and for the cases of items no:7, 10,12,19 and 44 HOD has provided clarification for not selecting the lowest quoted firm.

Sl. No	Name of chemical	Qty	Name of lowest quoted firm	Amount	Remarks
1	Hydrogen Tetraaurochlorate (III) hydrate	4g	Infra Scientific, Thrissur	₹11,797/-	-
2	Hydrogen tetrachloroaurate (III) solution	1g	Calgon Scientific, Cochin	₹15,755/-	-
3	Silver Chloride	5g	Biosys, Trivandrum	₹5,720/-	-
4	Copper(I) chloride	25g	Biosys, Trivandrum	₹1,989/-	-
5	1-Methyl-2-pyrrolidinone	100ml	Biosys, Trivandrum	₹3,550/-	-
6	Copper (II) acetate monohydrate	250g	Infra Scientific, Thrissur	₹2,935/-	-
7	Lascorbic acid	100g	Infra Scientific, Thrissur	₹1,634/-	Item quoted as lowest rate is M/s.Elite Health Care, Kottayam. But they are not specified purity & make of the item
8	1-octadecene	250ml	Infra Scientific, Thrissur	₹1,649/-	-
9	Diethylene Glycol	250g	Infra Scientific, Thrissur	₹2,058/-	-
10	Ammonium chloride	500g	Quality Traders, Cochin	₹2,502/-	Item quoted as lowest rate is M/s.Elite Health Care, Kottayam. But they are not specified purity & make of the item
11	1,3,5-benzene tricarboxylate (H3BTC)	100g	Quality Traders, Cochin	₹5,614/-	-

12	Silver Nitrate	25g	Biosys, Trivandrum	₹5,424/-	Item quoted as lowest rate is M/s.Elite Health Care, Kottayam. But they are not specified purity & make of the item
13	Sodium tetrachloropalladate(II)	1g	Biosys, Trivandrum	₹3,042/-	-
14	Polyvinylpyrrolidone MW:360,000	100gm	Biosys, Trivandrum	₹2,920/-	-
15	Oleylamine	100g	Biosys, Trivandrum	₹3,879/-	-
16	Triisopropylsilane	10g	Infra Scientific,Thrissur	₹3,044/-	-
17	2-Mercaptobenzothiazole (MBT)	100g	Biosys, Trivandrum	₹1,689/-	-
18	2-naphthalenethiol	5g	Biosys, Trivandrum	₹1,709/-	-
19	Acetic Acid, Glacial	100ml	Biosys, Trivandrum	₹2,536/-	Item quoted as lowest rate is M/s.Elite Health Care, Kottayam. But they are not specified purity & make of the item
20	Formic Acid	100ml	Biosys, Trivandrum	₹3,408/-	-
21	1,2- dichloropropane	250ml	Biosys, Trivandrum	₹2,367/-	-
22	Tris(trimethylsilyl)silane	5g	Biosys, Trivandrum	₹5,259/-	-
23	(1-Hexadecyl) trimethylammonium chloride	5g	Infra Scientific, Thrissur	₹1,776/-	-
24	PEDOT:PSS[poly(3,4-ethylenedioxythiophene)-poly(styrenesulfonate)]	5g	Biosys, Trivandrum	₹3,925/-	-
25	Mercaptosuccinic acid	25g	Biosys, Trivandrum	₹1,691/-	-
26	1-Dodecanethiol	500ml	Biosys, Trivandrum	₹3,353/-	-
27	Tert-Dodecylmercaptan	100ml	Biosys, Trivandrum	₹2,958/-	-
28	Triphenylphosphine	100ml	Biosys, Trivandrum	₹1,919/-	-
29	1,8 Naphthalimide	10g	Biosys, Trivandrum	₹2,010/-	-
30	11-mercaptopundecanoic acid (MUA)	5g	Biosys, Trivandrum	₹6,464/-	-
31	HEPES	20ml	Biosys, Trivandrum	₹2,536/-	-
32	dichloromethane(DCM)	1 L	Quality Traders, Cochin	₹1,715/-	-
33	Coumarin 102	250g	Calgon Scientific, Cochin	₹3,289/-	-
34	4 MERCAPTOPHENOL	5g	Infra Scientific,Thrissur	₹2,531/-	-
35	gLUTATHION	300g	Globe Scientific, Trivandrum	₹3,090/-	-
36	Oleic acid	5g	Infra Scientific,Thrissur	₹3,764/-	-
37	Sodium Oleate	250mg	Biosys, Trivandrum	₹3,869/-	-
38	Bis (2,2'-bipyridine)-4'-methyl-4-carboxybipyridine-ruthenium N-succinimidyl ester-bis (hexafluorophosphate)	1mg	Biosys, Trivandrum	₹5,241/-	-
39	Fluorescein 5(6)-isothiocyanate (Bio Reagent, suitable for fluorescence, mixture of 2 components, >=90%(HPLC))	50 mg	Biosys, Trivandrum	₹2,169/-	-
40	Evans Blue	10g	Biosys, Trivandrum	₹2,666/-	-
41	Bovine Serum Albumin, lyophilized powder, crystallized, >=98.0%(GE)	25ml	Calgon Scientific, Cochin	₹2,296/-	-
42	Ethylenediamine	500ml	Quality Traders, Cochin	₹702/-	-

43	Ethanol	-	-	-	Insufficient quotation
44	Hexane	2500ml	Calgon Scientific, Cochin	₹1,101/-	Item quoted as lowest rate is M/s.Elite Health Care, Kottayam. But they are not specified purity & make of the item
45	Sulfuric Acid	500 ml	Biosys, Trivandrum	₹202/-	-
46	Methanol	-	-	-	Insufficient quotation
47	Diethylamine	500 ml	Quality Traders, Cochin	₹420/-	-
48	Nitrile Gloves	4 pkts	Quality Traders, Cochin	₹3,600/-	-
49	Polyethylene terephthalate (PET) substrate	-	-	-	Insufficient quotation
50	Big Spoon Spatula(7.5 inch)	6 Nos.	Quality Traders, Cochin	₹75/-	-
51	One end flat and one end Spoon(4 inch)	6 Nos.	Quality Traders, Cochin	₹118/-	-
52	Micro Scoop(6 inch)	6 Nos.	Quality Traders, Cochin	₹119/-	-
53	One end flat and one end Spoon(8 inch)	6 Nos.	Quality Traders, Cochin	₹75/-	-
54	6403-FUNNELS(250 ml)	250 ml	Quality Traders, Cochin	₹848/-	-
55	N95 particulate respirator	10 Nos.	Quality Traders, Cochin	₹248/-	-
56	Micro centrifuge tube (2 ml)	1 pkt	Quality Traders, Cochin	₹354/-	-
57	Storage vial(10 ml)	-	-	-	Insufficient quotation
58	Glass Vial(5 ml)with screw cap	-	-	-	Insufficient quotation
59	Glass Vial(10 ml) with screw cap	-	-	-	Insufficient quotation
60	3840-EXTRACTION APPARATUS 200 ml	200 ml-1 no.	Calgon Scientific, Cochin	₹2,029/-	-

The Finance I Section has recommended to place the proposal for purchase of various chemicals and glassware in connection with the implementation of the project " Research and Study on Crystalline Nano Wires" in the Department of Optoelectronics as envisaged in the Budget Speech 2020-21 before the Purchase Committee for consideration and to place supply orders, if approved. The Finance I Section also recommended to obtain Bills in B2B format from the firm for effecting payment.

The Special meeting of the Syndicate held on 17.11.2021 considered the Purchase of Chemicals & Biochemicals in the department of Biochemistry & Chemistry vide item no:58.06.09 & item no:58. Additional No.01 respectively.The resolutions of the Syndicate on the purchase of the above said departments hold relevance in the purchase of chemicals & Glassware and hence worth a mention in this case. **The Syndicate resolved to grant permission to the Head, Department of Biochemistry and Chemistry**

1. to grant permission to the Head, Department of Biochemistry to place supply order with the lowest quoted firms for the purchase of Chemicals, Biochemicals and consumables.
2. to invite tender/quotation for the purchase of Chemicals and Consumables above ₹.15,000/-(Rs.Fifteen thousand only) as and when required subject to approval of Purchase Committee and administrative sanction.
3. purchase of Chemicals up to a value of ₹.15,000/-(Rs.Fifteen thousand only) shall be made without inviting quotation by the competent authority on the basis of a Certificate.

As per the orders of the Vice-Chancellor, proposal for purchasing various chemicals and glassware in connection with the implementation of the project "Research and Study on Crystalline Nano Wires" in the Department of Optoelectronics as envisaged in the Budget Speech 2020-21, is submitted before the Purchase Committee for consideration. The details of quotations received, quotation notice, comparative statement and the detailed status list are included as enclosure.

The Committee considered the matter and recommended to purchase various Chemicals, Glasswares and Consumables from the lowest quoted firms/technically satisfied firms, for use in the Department of Optoelectronics as detailed below;

Sl. No	Name of chemical	Qty	Name of lowest quoted firm	Amount
1	Hydrogen Tetraaurochlorate, (III) hydrate	4g	Infra Scientific, Thrissur	₹11,797/-
2	Hydrogen tetrachloroaurate, (III) solution	1g	Calgon Scientific, Cochin	₹15,755/-
3	Silver Chloride	5g	Biosys, Trivandrum	₹5,720/-
4	Copper(I) chloride	25g	Biosys, Trivandrum	₹1,989/-
5	1-Methyl-2-pyrrolidinone	100ml	Biosys, Trivandrum	₹3,550/-
6	Copper (II) acetate monohydrate	250g	Infra Scientific, Thrissur	₹2,935/-
7	Lascorbic acid	100g	Infra Scientific, Thrissur	₹1,634/-
8	1-octadecene	250ml	Infra Scientific, Thrissur	₹1,649/-
9	Diethylene Glycol	250g	Infra Scientific, Thrissur	₹2,058/-
10	Ammonium chloride	500g	Quality Traders, Cochin	₹2,502/-
11	1,3,5-benzene tricarboxylate(H3BTC)	100g	Quality Traders, Cochin	₹5,614/-
12	Silver Nitrate	25g	Biosys, Trivandrum	₹5,424/-
13	Sodium tetrachloropalladate(II)	1g	Biosys, Trivandrum	₹3,042/-
14	Polyvinylpyrrolidone MW:360,000	100gm	Biosys, Trivandrum	₹2,920/-
15	Oleylamine	100g	Biosys, Trivandrum	₹3,879/-
16	Triisopropylsilane	10g	Infra Scientific, Thrissur	₹3,044/-
17	2-Mercaptobenzothiazole (MBT)	100g	Biosys, Trivandrum	₹1,689/-
18	2-naphthalenethiol	5g	Biosys, Trivandrum	₹1,709/-
19	Acetic Acid, Glacial	100ml	Biosys, Trivandrum	₹2,536/-
20	Formic Acid	100ml	Biosys, Trivandrum	₹3,408/-
21	1,2- dichloropropane	250ml	Biosys, Trivandrum	₹2,367/-
22	Tris(trimethylsilyl)silane	5g	Biosys, Trivandrum	₹5,259/-
23	(1Hexadecyl)trimethylammonium chloride	5g	Infra Scientific, Thrissur	₹1,776/-
24	PEDOT:PSS[poly(3,4-ethylenedioxythiophene)-poly(styrenesulfonate)]	5g	Biosys, Trivandrum	₹3,925/-
25	Mercaptosuccinic acid	25g	Biosys, Trivandrum	₹1,691/-
26	1-Dodecanethiol	500ml	Biosys, Trivandrum	₹3,353/-
27	Tert-Dodecylmercaptan	100ml	Biosys, Trivandrum	₹2,958/-
28	Triphenylphosphine	100ml	Biosys, Trivandrum	₹1,919/-
29	1,8 Naphthalimide	10g	Biosys, Trivandrum	₹2,010/-
30	11-mercaptoundecanoic acid(MUA)	5g	Biosys, Trivandrum	₹6,464/-
31	HEPES	20ml	Biosys, Trivandrum	₹2,536/-
32	dichloromethane(DCM)	1 L	Quality Traders, Cochin	₹1,715/-
33	Coumarin 102	250g	Calgon Scientific, Cochin	₹3,289/-
34	4 MERCAPTOPHENOL	5g	Infra Scientific, Thrissur	₹2,531/-
35	gLUTATHION	300g	Globe Scientific, Trivandrum	₹3,090/-
36	Oleic acid	5g	Infra Scientific, Thrissur	₹3,764/-
37	Sodium Oleate	250mg	Biosys, Trivandrum	₹3,869/-
38	Bis(2,2'-bipyridine)-4'-methyl-4-carboxybipyridine-rutheniumN-succinimidylester-bis(hexafluorophosphate)	1mg	Biosys, Trivandrum	₹5,241/-
39	Fluorescein 5(6)-isothiocyanate(Bio Reagent, suitable for fluorescence, mixture of 2 components, >=90% (HPLC))	50 mg	Biosys, Trivandrum	₹2,169/-
40	Evans Blue	10g	Biosys, Trivandrum	₹2,666/-

41	Bovine Serum Albumin, lyophilized powder, crystallized, >=98.0%(GE)	25ml	Calgon Scientific, Cochin	₹2,296/-
42	Ethylenediamine	500ml	Quality Traders, Cochin	₹702/-
43	Hexane	2500ml	Calgon Scientific, Cochin	₹1,101/-
44	Sulfuric Acid	500 ml	Biosys, Trivandrum	₹202/-
45	Diethylamine	500 ml	Quality Traders, Cochin	₹420/-
46	Nitrile Gloves	4 pkts	Quality Traders, Cochin	₹3,600/-
47	Big Spoon Spatula(7.5 inch)	6 Nos.	Quality Traders, Cochin	₹75/-
48	One end flat and one end Spoon(4 inch)	6 Nos.	Quality Traders, Cochin	₹118/-
49	Micro Scoop(6 inch)	6 Nos.	Quality Traders, Cochin	₹119/-
50	One end flat and one end Spoon(8 inch)	6 Nos.	Quality Traders, Cochin	₹75/-
51	6403-FUNNELS(250 ml)	250 ml	Quality Traders, Cochin	₹848/-
52	N95 particulate respirator	10 Nos.	Quality Traders, Cochin	₹248/-
53	Micro centrifuge tube (2 ml)	1 pkt	Quality Traders, Cochin	₹354/-
54	3840-EXTRACTION APPARATUS 200 ml	200ml-1no.	Calgon Scientific, Cochin	₹2,029/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.08 Department of German-Infrastructure Augmentation

(Ad.AV section)

The Head(i/c), Department of German, has forwarded the Total Estimate of Rs.233,812/- and Proforma invoice of KELTRON and SIDCO towards the infrastructure augmentation of Dept of German. He has also requested to take necessary steps to accord sanction of the said amount for the purchase of items mentioned in the letter from the Plan fund.

It may be noted that the Syndicate held on 17.08.2021 (Item No.31.96.14) resolved to agree to the proposal submitted by the Head, Dept of German towards the infrastructure augmentation of Dept of German and also resolved to the following.

1. The amount shall be met from the Plan fund
2. All Purchase in this regard shall be made in accordance with provisions contained in the Kerala Financial code and Store purchase Manual.

The Finance remarked that 'Proposal for the purchase of 5 numbers of Desktop (Intel Processor Medium End) from KELTRON, 5 numbers of Computer Table 120*75*75 cm and 6 numbers of Revolving Chair Medium Back with Push back from SIDCO towards the infrastructure augmentation of Department of German may be placed before the purchase committee for approval. If approved, supply order may be placed accordingly.'

The proposal submitted by the Head is detailed below

ITEM	QUANTITY	AMOUNT
KELTRON- Desktop-Intel Processor-Medium end-Ubuntu Processor: Intel Core i3 10100 @ 3.6 GHz, 4 cores, 6MB cache, TDP-65W Chipset: compatible Chipset Motherboard: OEM Motherboard Memory: 4 GB DDR4 RAM upgradable to 16 GB Hard Disk Drive: 1.0TB 7200 rpm or higher Monitor: 19.5 inch or larger TFT/LED HD Digital Colour Monitor. Same make as PC Keyboard: USB interface. Keyboard. Same make as PC. Mouse: Optical with USB interface. Same make as PC Chassis: Chassis less than 16L Ports: 6USB Ports or more, HDMI, Audio ports.	5 Nos	Rs.30,004x5Nos =Rs1,50,020/-

Optical Drive:8X or better DVD RW Drive Networking facility:10/100/1000 on board integrated Network Port & Wi-Fi 802.11 b/g/n connectivity Certifications: a.ROHS Compliance for Product b.ISO 1400 for OEM C.EPEAT Registered Warranty:5 year comprehensive on-site warranty including Monitor. Operating System:Ubuntu 16.04 or later should support		
SIDCO- 1.Computer table 120x75x75cm-1drawer,keyboard,CPUprovision 2.DeliveryCharges 3.Gst18% TOTAL	5 Nos	Rs.6826 x 5Nos =Rs.34130/- Rs.1,024/- Rs.6327.72/- Rs.41,482/-
SIDCO- 1.Revolving Chair medium Back with Pushback 2.Gst 18% TOTAL	6 Nos	Rs.5976 x 6Nos = 35856/- Rs.6454.08 Rs.42,310/-
Grand Total	Rs.2,33,812/- (Rupees TwoLakh Thirty Three ThousandEight Hundred and Twelveonly)	

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of German is placed before the Purchase Committee for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to purchase 5 numbers of Desktop(IntelProcessor Medium End) from KELTRON, 5 numbers of Computer Table 120*75*75 cm and 6 numbers of Revolving Chair Medium Back with Push back from SIDCO towards the infrastructure augmentation of Department of German as detailed below;*

ITEM	QUANTITY	AMOUNT
KELTRON- Desktop-Intel Processor-Medium end-Ubuntu Processor: Intel Core	5 Nos	Rs.30,004x5Nos =Rs1,50,020/-
SIDCO- 1.Computer table 120x75x75cm-1drawer, keyboard, CPUprovision 2.Delivery Charges 3.Gst18% TOTAL	5 Nos	Rs.6826 x 5Nos =Rs.34130/- Rs.1,024/- Rs.6327.72/- Rs.41,482/-
SIDCO- 1.Revolving Chair medium Back with Pushback 2.Gst 18% TOTAL	6 Nos	Rs.5976 x 6Nos =35856/- Rs.6454.08 Rs.42,310/-
Grand Total	Rs.2,33,812/- (Rupees Two Lakh Thirty Three Thousand Eight Hundred and Twelve only)	

Resolution of the Syndicate

RESOLVED that the above recommendation of the 8th (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 17.01.2022, be approved.

Item No.36.133.08.Addl No.09 Setting up of Multimedia Theatre Class rooms in University Teaching Departments-Purchase of Server Storage System – (Ad.BII section)

The Syndicate at its meeting held on 08.10.2021 vide item no:01.04 resolved to re-tender the two components ‘Server Storage System’ and ‘AV Equipment’ with respect to Multimedia Theatre Class rooms and resolved to constitute a sub committee to finalise the technical specifications of these two components.

Subsequently the Syndicate at its meeting held on 28.10.2021 vide item no:33.143 resolved to approve the recommendations of the technical committee held on 26/10/2021 for the finalization of the specifications of Server Storage System. Also, resolved to approve an estimate amounting to Rs.1,17,35,100/- (Rupees One Crore Seventeen Lakh Thirty Five Thousand and Hundred only/-) (Total amount with 18% GST) and to invite separate open tenders for Server Storage System and AV Equipment.

Accordingly Open quotations were invited for the Component Server Storage System via e-tender and in response to the quotation notice dated 15.11.2021, only two quotations were received. Hence re-e tender notice was issued dated 09.12.2021, and in response to that, four quotations were received from the firms namely M/s Star One IT Solutions, M/s Locuz Enterprise Solutions Ltd, M/s ITI Limited, M/s Keltron.

The Technical Committee held on 22/12/2021 verified the tender documents submitted by the firms and recommended to accept the four firms including the firm, M/s Keltron, if they submit clarification on the unit of amount mentioned in the tender document on or before 5:00 pm, 22/12/2021. The Syndicate held on 23/12/2021 resolved to approve the recommendations of the technical committee held on 22/12/2021.

Subsequently, the Financial bid evaluation committee held on 31/12/2021 verified the financial bids submitted by the four firms as detailed below in Annexure A and recommended to accept the lowest rate quoted bidder (L1), viz. **Star One IT Solutions Pvt Ltd.** and to place the same before purchase Committee.

Annexure A

Sl no:	Bidder Name	Quoted Amount (With tax)	Bid Rank
1	Star One IT Solutions	1,07,30,586	L1
2.	Locuz Enterprise Solutions Ltd	1,22,68,418	L2
3.	ITI Limited	1,49,00,303	L3
4.	Keltron	1,49,40,108	L4

Description of Work / Item(s)	Star One IT Solutions India Pvt Ltd (GSTN-32AANCS7498C1Z0)		Kerala State Electronics Development Corporation Limited (GSTN-32AABCK1319E4Z5)		ITI Limited (GSTN-32AAACI4625C3Z6)		Locuz Enterprise Solutions Ltd Singapore Branch (GSTN-33AAACL6270A1Z2)	
	Rate Without Tax	Rate With Tax	Rate Without Tax	Rate With Tax	Rate Without Tax	Rate With Tax	Rate Without Tax	Rate with Tax
Server - For details Check Annexure I								
Server: two numbers of Intel Xeon Gold / AMD EPYC Processor, 2.2 Ghz, 16C core or higher, 384 GB, 2 x 200 GB SSD/above 2.5" with hardware RAID 1, 2x800 GB SAS SSD Write Intensive 2.5", 14	3648120.00	4304781.60	4210500.00	4968390.00	3990891.00	4709251.38	4020000.00	4743600.00

X 2.4 TB, 2.5" SAS, 10K RPM 16GB FC HBA, RPS, 3yr (Detailed specification mentioned in Prequalification document)								
Virtualization - For details Check Annexure I								
Academic VMware vCloud Suite 2019 Standard	1257996.00	1484435.28	1556838.18	1837069.05	1566066.00	1847957.88	1404012.00	1656734.16
Production Support/Subscription for VMware vCloud Suite 2019 Standard for 3 years	852696.00	1006181.28	1055259.00	1245205.62	1061514.00	1252586.52	951672.00	1122972.96
Academic VMware vSAN 7 Standard for 1 processor	533790.00	629872.20	660591.12	779497.52	664506.00	784117.08	595746.00	702980.28
Academic Production Support/Subscription for VMware vSAN 7 Standard for 1 processor for 3 years	368322.00	434619.96	455819.28	537866.75	458526.00	541060.68	411072.00	485064.96
Academic VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance)	57099.00	67376.82	77529.96	91485.35	77989.00	92027.02	63727.00	75197.86
Academic Production Support/ Subscription VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance) for 3 year	39399.00	46490.82	147223.44	173723.66	148096.00	174753.28	43972.00	51886.96
24 Port 10G SFP+ switch, 2 x 100G Uplinks with 3 Year 24x7 Next Business Day Onsite Service (Detailed specification mentioned in Prequalification document)	1063328.00	1254727.04	2625000.00	3097500.00	2655008.00	3132909.44	1186750.00	1400365.00
Switch Type 1 -- 24 Port Base-t Gigabit switch with 2 x 1G with minimum 1 x 1 G Multimode transceiver SFP 3 Year support	28280.00	33370.40	52500.00	61950.00	86204.00	101720.72	31563.00	37244.34
Switch Type 2 ----- 24 Port Base-t Gigabit switch with 2 x 10G with minimum 1 x 10 G Multimode transceiver SFP 3 Year support	82578.00	97442.04	52500.00	61950.00	125631.00	148244.58	92163.00	108752.34
Site Recovery Manager 25 VM Pack	170037.00	200643.66	244389.96	288380.15	245838.00	290088.84	189774.00	223933.32
Site Recovery Manager 25 VM Pack Support/ Subscription for 3 years	117326.00	138444.68	235962.72	278436.01	237361.00	280085.98	130944.00	154513.92

Backup solution with 3 year subscription and support for 20VMs or 14 Sockets (Detailed specification mentioned in Prequalification document)	683200.00	806176.00	745329.60	879488.93	749746.00	884700.28	762500.00	899750.00
Additional Componets (if any such as cables and accessories, Training, Documentation ,imple mentation etc)	191546.00	226024.28	541666.00	639165.88	560000.00	660800.00	513070.00	605422.60
Total in Figures	9093717.00	10730586.06	12661109.26	14940108.92	12627376.00	14900303.68	10396965.00	12268418.70

As ordered by the Hon'ble Vice-Chancellor, the matter regarding the purchase of the component Server Storage System for Setting up of multimedia classrooms in teaching departments is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and negotiated with the firm. Considering the remarks of the firm that they had quoted the best discounted rate and no further discount can be given, the Committee recommended to purchase two components 'Server Storage System' and 'AV Equipment' with respect to Multimedia Theatre Class rooms from the lowest quoted firm M/s.Star One IT Solutions Pvt Ltd., Thiruvananthapuram for a total cost of Rs.1,07,30,586/-(Rupees One Crore Seven Lakh Thirty Thousand Five Hundred and Eighty Six only) as detailed below;

Description of Work / Item(s)	StarOne IT Solutions India Pvt Ltd (GSTN-32AANCS7498CIZ0)	
	Rate Without Tax	Rate With Tax
Server - For details Check Annexure I		
Server:two numbers of Intel Xeon Gold / AMD EPYC Processor, 2.2 Ghz,16C core or higher, 384 GB, 2 x 200 GB SSD/above 2.5" with hardware RAID 1, 2x800 GB SAS SSD Write Intensive 2.5", 14 X 2.4 TB, 2.5" SAS, 10K RPM 16GB FC HBA, RPS, 3yr (Detailed specification mentioned in Prequalification document)	3648120.00	4304781.60
Virtualization - For details Check Annexure I		
Academic VMware vCloud Suite 2019 Standard	1257996.00	1484435.28
Production Support/Subscription for VMware vCloud Suite 2019 Standard for 3 years	852696.00	1006181.28
Academic VMware vSAN 7 Standard for 1 processor	533790.00	629872.20
Academic Production Support/Subscription for VMware vSAN 7 Standard for 1 processor for 3 years	368322.00	434619.96
Academic VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance)	57099.00	67376.82
Academic Production Support/Subscription VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance) for 3 year	39399.00	46490.82
24 Port 10G SFP+ switch, 2 x 100G Uplinkswith 3 Year 24x7 Next Business Day Onsite Service (Detailed specification mentioned in Prequalification document)	1063328.00	1254727.04
Switch Type 1 -- 24 Port Base-t Gigabit switch with 2 x 1G with minimum 1 x 1 G Multimode transceiver SFP 3 Year support	28280.00	33370.40
Switch Type 2 ----- 24 Port Base-t Gigabit switch with 2 x 10G with minimum 1 x 10 G Multimode transceiver SFP 3 Year support	82578.00	97442.04
Site Recovery Manager 25 VM Pack	170037.00	200643.66
Site Recovery Manager 25 VM Pack Support/Subscription for 3 years	117326.00	138444.68
Backup solution with 3 year subscription and support for 20VMs or 14 Sockets (Detailed specification mentioned in Prequalification	683200.00	806176.00

<i>document)</i>		
<i>Additional componets (if any such as cables and accessories, Training, Documentation ,implementation etc)</i>	<i>191546.00</i>	<i>226024.28</i>
<i>Total in Figures</i>	<i>9093717.00</i>	<i>10730586.06</i>

The meeting came to an end at 02.15PM

Resolution of the Syndicate

The Syndicate considered the remarks of the firm that they had quoted the best discounted rate and no further discount can be given, and **RESOLVED** to purchase the component 'Server Storage System' with respect to Multimedia Theatre Class rooms from the lowest quoted firm **M/s.Star One IT Solutions Pvt Ltd., Thiruvananthapuram** for a total cost of **Rs.1,07,30,586/-** (Rupees One Crore Seven Lakh Thirty Thousand Five Hundred and Eighty Six only) as detailed below;

<i>Description of Work / Item(s)</i>	<i>StarOne IT Solutions India Pvt Ltd(GSTN-32AANCS7498C1Z0)</i>	
	<i>Rate Without Tax</i>	<i>Rate With Tax</i>
<i>Server - For details Check Annexure I</i>		
<i>Server:two numbers of Intel Xeon Gold / AMD EPYC Processor, 2.2 Ghz,16C core or higher, 384 GB, 2 x 200 GB SSD/above 2.5" with hardware RAID 1, 2x800 GB SAS SSD Write Intensive 2.5", 14 X 2.4 TB, 2.5" SAS, 10K RPM 16GB FC HBA, RPS, 3yr (Detailed specification mentioned in Pre qualification document)</i>	<i>3648120.00</i>	<i>4304781.60</i>
<i>Virtualization - For details Check Annexure I</i>		
<i>Academic VMware vCloud Suite 2019 Standard</i>	<i>1257996.00</i>	<i>1484435.28</i>
<i>Production Support/Subscription for VMware vCloud Suite 2019 Standard for 3 years</i>	<i>852696.00</i>	<i>1006181.28</i>
<i>Academic VMware vSAN 7 Standard for 1 processor</i>	<i>533790.00</i>	<i>629872.20</i>
<i>Academic Production Support/ Subscription for VMware vSAN 7 Standard for 1 processor for 3 years</i>	<i>368322.00</i>	<i>434619.96</i>
<i>Academic VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance)</i>	<i>57099.00</i>	<i>67376.82</i>
<i>Academic Production Support/Subscription VMware vCenter Server 7 Foundation for vSphere 7 up to 4 hosts (Per Instance) for 3 year</i>	<i>39399.00</i>	<i>46490.82</i>
<i>24 Port 10G SFP+ switch, 2 x 100G Uplinkswith 3 Year 24x7 Next Business Day Onsite Service (Detailed specification mentioned in Prequalification document)</i>	<i>1063328.00</i>	<i>1254727.04</i>
<i>Switch Type 1 -- 24 Port Base-t Gigabit switch with 2 x 1G with minimum 1 x 1 G Multimode transceiver SFP 3 Year support</i>	<i>28280.00</i>	<i>33370.40</i>
<i>Switch Type 2 ----- 24 Port Base-t</i>	<i>82578.00</i>	<i>97442.04</i>

<i>Gigabit switch with 2 x 10G with minimum 1 x 10 G Multimode transceiver SFP 3 Year support</i>		
<i>Site Recovery Manager 25 VM Pack</i>	<i>170037.00</i>	<i>200643.66</i>
<i>Site Recovery Manager 25 VM Pack Support/ Subscription for 3 years</i>	<i>117326.00</i>	<i>138444.68</i>
<i>Backup solution with 3 year subscription and support for 20VMs or 14 Sockets (Detailed specification mentioned in Prequalification document)</i>	<i>683200.00</i>	<i>806176.00</i>
<i>Additional componets (if any such as cables and accessories, Training, Documentation , implementation etc)</i>	<i>191546.00</i>	<i>226024.28</i>
Total in Figures	9093717.00	1,07,30,586.06

Item No.36.134 *M.S.N Institute, Chavra - Issuing of Degree Certificates to the candidates of Integrated M.B.A Course –Request from Sri. Arunkumar. R, Member Syndicate-consideration-reg.*

(EE.II.C)

The Syndicate considered the request of Sri. Arunkumar. R, Member Syndicate regarding the issuance of Degree Certificates to the candidates of Integrated M.B.A Course, M.S.N Institute, Chavra and **RESOLVED** to authorize the Controller of Examinations to take necessary steps to release the Degree Certificates to the candidates of Integrated M.B.A Course, M.S.N Institute, Chavara with immediate effect.

Item No.36.135 *Minutes of the meeting of the Technical Committee -Evaluation of technical bid- AV Equipment - setting up of Multimedia Classrooms in University Teaching Departments held on 14.01.2022 at 4 pm.*

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Minutes of the meeting of the Technical Committee- Evaluation of technical bid - AV Equipment - setting up of Multimedia Classrooms in University Teaching Departments held on 15.01.2022 at 11.30 am.

(Ad.BII)

Two meetings of the Technical Committee for evaluation of bids received for the component- AV Equipment for setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments were held on 14.01.2022 and 15.01.2022 in the Ad.BII Section and Registrar's Chamber respectively.

The Hon'ble Vice-Chancellor has approved minutes of both the meetings and ordered the same to be placed before the Syndicate. Hence the minutes of the meeting of the Technical Committee held on 14/01/2022 and 15/01/2022 for the setting up of Multimedia Theatre Classrooms & Multimedia Classrooms in University Teaching Departments are placed before the Syndicate.

Minutes of the meeting of the Technical Committee - evaluation of the bids received for the component AV Equipment with respect to setting up of Multimedia Theatre Classroom in University Teaching Departments.

Date : 14.01.2022
Time : 4.00 PM
Venue : Ad BII Section

Present:

- | | |
|----------------------------------|--------|
| 1. Registrar | Online |
| 2.The Instrumentation Engineer | Sd/- |
| 3.Dr.Sabarish K(External Expert) | online |

The meeting commenced at 4:00 p.m.

The Registrar opened the discussion and directed the Instrumentation Engineer to give evaluation report on the technical bids submitted by the two firms namely M/s Star OneSolutions & M/s Neuf Solutions

The following observations are made:

- The firm Neuf Solutions is complied with the technical specifications mentioned in the tender documents.
- The firm Star One IT Solutions is complied with the technical specification except in “12 channel digital mixer- auto mixing automatically manages microphone gain sharing.”

Recommendation

(i) **To e mail the firm M/s Star One Solutions to submit a clarification on whether the sound quality will be effected if there is no autogain control in the 12 channel digital mixer, on or before 11 am ,15/01/2022.**

(2) **To convene next technical committee meeting at 11.30 am on 15/01/2022.**

The meeting ended at 4.30.p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the meeting of the Technical Committee -evaluation of the bids received for the component AV Equipment with respect to setting up of Multimedia Theatre Classroom in University Teaching Departments held on 14.01.2022, be approved.

Minutes of the meeting of the Technical Committee -evaluation of the bids received for the component AV Equipment with respect to setting up of Multimedia Theatre Classroom in University Teaching Departments.

Date : 15.01.2022
Time : 11.30 AM
Venue : Registrar’s Chamber

Present:

1. Registrar	Sd/-
2. Vinod Chandra S S, Director, KUCC	Sd/-
3. The Instrumentation Engineer	Online
4. Dr. Sabarish K (External Expert)	Online

The meeting commenced at 11: 30 a.m.

The Registrar opened the discussion and directed the Instrumentation Engineer to give report on the clarifications submitted by the firm M/s Star One IT Solutions .The firm Star One IT Solutions has clarified that in the 12 channel digital mixer specifications no auto mixing gain sharing is required as it is controlled manually. Also, this will not affect the sound quality when multiple devices are functioning simultaneously. The External Expert Dr. Sabarish K has opined to obtain an User Acceptance Test from the firm Star One IT Solutions for the confirmity ,if they become L1 .

Recommendation

- (1). To accept the technical bids of two firms M/s Neuf Solutions and M/s Star One IT Solutions
- (2). To obtain an undertaking from the firm Starone IT Solutions that they will conduct an User Acceptance Test /an Installation Location Inspection will be arranged by the firm, if the firm becomes L1 ,before the work order is placed.
- (3). To open the financial bids of the two qualified firms at 3:00 pm,15.01.2022

The meeting ended at 12.15.p.m

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the meeting of the Technical Committee -evaluation of the bids received for the component AV Equipment with respect to setting up of Multimedia Theatre Classroom in University Teaching Departments held on 15.01.2022, be approved.

Item No.36.136 **Minutes of the meeting of the Monitoring Committee regarding setting up of Multimedia Classrooms in University Teaching Departments held on 31.12.2021-reg.**

(Ad.BII)

A meeting of the Monitoring Committee regarding setting up of Multimedia Theatre Classrooms and Multimedia Classrooms in the teaching departments was held on 31.12.2021.

As per the orders of the Hon'ble Vice-Chancellor the minutes is placed before the Syndicate for consideration and decision.

Minutes of the meeting is enclosed herewith.

Minutes of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments

Date : 31.12.2021 at 3:30 p.m.

Venue : PVC Chamber

Present:

1.Pro-Vice-Chancellor	:	Sd/-
2.Registrar	:	Sd/-
3.Manosh Manohar, Director (i/c), KUCC	:	Sd/-
4.The University Engineer (i/c)	:	Sd/-
5. Sri. R.S. Padmakumar, Assistant Executive Engineer (Electrical)	:	Sd/-
6.Sri.Sanal Kumar, Instrumentation Engineer(i/c)	:	Sd/-
7. Smt. Maria C. Verghese, Assistant Engineer	:	Sd/-
8.Sri. Riyasmon. A , Assistant Engineer (Electrical)	:	Sd/-
9.Smt. Deepthy M Devi, System Administrator, KUCC	:	Sd/-
10.Sri. Rafeek, M/s Macro Enterprises.	:	Sd/-
11. Sri. J. Ramesh, M/s Macro Enterprises.	:	Sd/-

The meeting commenced at 3:30 p.m.

The Pro-Vice-Chancellor opened the discussion and the University Engineer (i/c) reported the current status of work done in various departments.

'CIVIL' WORK STATUS- as reported by the The University Engineer (i/c)

(a) The works are progressing well and the acoustics works need to be finished immediately for the smooth functioning of other works.

'ELECTRICAL' WORK STATUS - as reported by the Assistant Executive Engineer (Electrical)

The air conditioners are removed and stored in the concern departments.Re-usable air conditioners are kept in the safe custody so as to use it for future use.

'NETWORKING' WORK STATUS - as reported by the Instrumentation Engineer (i/c)

Network points are marked and given to M/s Macro Enterprises so as to facilitate smooth functioning of other works.

After a detailed discussion, following recommendations were made:

1. The proposal for setting up of multimedia class room in Dept of Education may be aborted as the department is proposed to be shifted from the existing premises.
2. To provide trap door for each class rooms based on site requirements so as to proceed with the false ceiling panel fixing and the additional expenses may be met from the project estimates.
3. To provide 32mm ISI PVC pipe for laying HDMI cable from projector to interactive podium for each class rooms as per the approved layout drawings.
4. To provide 25mm ISI PVC pipe for laying audio cable from amplifier to 4no. speakers for 10 no theatre class rooms as per the approved layout drawings
5. To shift the existing furniture from Dept of Russian, Dept of German and Institute of English to Old SDE Building so as to facilitate the work in these departments
6. To convene the next meeting of the Monitoring Committee on 18.01.2022, 3:00 p.m. at CLIF, Kariavattom Campus.

The meeting came to an end at 4:15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Minutes of the meeting of the Monitoring Committee constituted for setting up of Multimedia Classrooms & Multimedia Theatre Classrooms in University Teaching Departments held on 31.12.2021, be approved.

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Item No. 36.137 *College Union elections 2021-22- Requests from the Principal, NSS College, Cherthala and the Principal, VTMNSS College, Dhanuvachapuram for postponement of Elections – Consideration of - reg.*

(Election Section)

- Ref:** 1. Letter No G2/139/2021 dated 11.01.2022 from the Principal, NSS College, Cherthala.
 2. Letter No G1/Estt./24/2022 dated 10.01.2022 from the Principal, VTMNSS College, Dhanuvachapuram

As per the decision of the Syndicate vide item No. 35.54, the College Union Election 2021-22, is scheduled to be held on 25.01.2022. The letter to the principals along with the model programme & Instruction to the Principals had already been sent to all the affiliated colleges. A press release regarding the conduct of the election has been published in the dailies and the University website.

The Principal N.S.S College, Cherthala has requested to permit them to urgently stop all preparations for the conduct of College Union Elections in their college as the College Council meeting has decided not to conduct the election in wake of the critical law and order situation prevailing there. They also **forwarded the copy of the report from the Inspector (S.H.O), Cherthala Police Station** regarding the College Union Election which pointed out the current political issues existing in the colleges of Kerala & requested to postpone the scheduled College Union Election .

The Principal V.T.M.N.S.S College, Dhanuvachapuram has stated that the conduct of College Union elections may result in untoward incidents since in the past decades there were high voltage violence which resulting in the loss of life to students as well as outsiders. The college has banned student politics inside the campus to maintain harmony, peace and tranquility and even approached the Hon'ble High Court for obtaining additional Police protection for maintaining peaceful atmosphere. It is stated that the conduct of election is likely to trigger violence inside and outside the campus as student organizations seize this opportunity to avenge revenge for the past murders happened in connection with student politics. It is also informed that the college council discussed the matter and having found signs of eruption of violence as student organizations are waiting for the opportunity to let loose during the conduct of elections. Hence **the college council resolved to abstain from the conduct of elections for the academic year 2021-22 to maintain peace and tranquility inside the college campus.**

The request submitted by NSS College Cherthala is serious in nature. If any violent situation happens regarding the elections, the police department may blame the college and University authorities. Since the Principal is the administrative head of the college who is bound to maintain the peaceful atmosphere of the campus, the remarks made by the principals may consider accordingly.

As ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED not to postpone the College Union Election 2021-22 scheduled on 25.01.2022.
FURTHER RESOLVED to inform the Principals of N.S.S College, Cherthala and V.T.M.N.S.S College, Dhanuvachapuram to ensure that peace and calm should be maintained inside the college campus during the election process. Also give instructions to the Principals to strictly follow the directions of the Government of Kerala in the wake of COVID-19 pandemic.

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Item No.36.138 : **Construction of Modern Wash rooms at SH Campus-Change of location of Ladies Toilet block –Submitting of remarks-reg:**

(Ad.BI)

The Syndicate considered the modified plan for the construction of Modern Wash rooms at Senate House Campus, submitted by the University Engineer and **RESOLVED** to approve the modified plan with the Ladies and Gents Toilet in the same level and to grant sanction for the execution of the same.

Item No.36.139 **UGC Regulations 2018- Amendment of Kerala University First Statutes- Request from Dr. S. Nazeeb, Member Syndicate-consideration-reg:**

(Ac.L)

The Syndicate considered the request of Dr. S. Nazeeb, Member Syndicate to incorporate the Amendment of UGC Regulations 2018 in Kerala University First Statutes and **RESOLVED** to take urgent steps to incorporate the same and report to the Syndicate.

Item No.36.140. **Kariavattom Campus- Landslide and collapse of compound wall behind the Centre for Performing And Visual Arts building- Removal of earth fell down over the adjacent private buiding- Payment- Reg.**

(Ad.BI)

The Joint Registrar (i/c), Campus Administration, vide letter No.CA/Admin/12/790/21-22 dated 07.01.2022, has informed that the work of removal of soil which fell on the private property due to the land slide behind the Centre for Performing and Visual Arts building, Kariavattom Campus, was entrusted with Shri.C. Mohanan, Mylamoodu, Tvpm on an emergency basis and was finished on 14.12.2021 at a total expenditure of Rs.1,06,600/- (Rupees One Lakh Six Thousand and Six hundred only). The Joint Registrar (i/c) has further forwarded the bills along with the pre-audit certificate from Audit, Kariavattom for effecting the payment from the head of account “ MH 1(b) 4/1210 Campus contingencies, if it is in order.

The Finance, vide endorsement no.FOS.5025/Finance I/ dated 17.01.2022, has remarked that ‘at first instance, the action taken by Joint Registrar (i/c) in having entrusted the above work with the contractor Shri.C. Mohanan on an emergency basis without inviting quotations may be ratified. On the basis of the work satisfactory certification from Assistant Executive Engineer, University Engineering Unit and pre audit certification from Audit section, Kariavattom, proposal for the payment of an amount of Rs.1,06,600/- (Rupees One Lakh Six Thousand and Six hundred only) to Shri. C.Mohanan, Contractor for the aforesaid work may be agreed to, subject to administrative sanction. The expenditure may be met from the head of account “ Part I-Non Plan -MH : I(b)-Administrative Unit, Kariavattom – 4/1210- campus contingencies” of the current year’s Budget Estimates of the University. All statutory recoveries shall be deducted before effecting payment.’

As per the orders of the Vice-Chancellor, the above matter of ratification and payment is placed before the Syndicate for consideration.

Resolution of the Syndicate

Based on the report of the Joint Registrar (i/c), Campus Administration and the Estate Officer, the Pro-Vice-Chancellor and Members of the Syndicate visited the site and found that due to landslide, soil which has fallen in the houses and on the private property behind the Centre for Performing and Visual Arts building, Kariavattom Campus has to be removed on an emergency basis. Accordingly, the work was entrusted with contractor Shri.C. Mohanan on an emergency basis without inviting quotations and was completed with immediate effect.

Considering the above facts, the Syndicate **RESOLVED** to ratify the action taken by the Joint Registrar (i/c), Campus Administration and to release the payment of an amount of Rs.1,06,600/- (Rupees One Lakh Six Thousand and Six hundred only) to Shri. C.Mohanan, Contractor for the aforesaid work meeting the expenditure from the head of account “ Part I-Non Plan -MH : I(b)-Administrative Unit, Kariavattom – 4/1210- campus contingencies” of the current year’s Budget Estimates of the University. All statutory recoveries shall be deducted before effecting payment.’

Item No.36.141. Construction of 'Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus. Entrusting the Work with CPWD & Minutes of the Meeting- reg.

(Ad.BI)

The Syndicate at its meeting held on 17.07.2020, had resolved to direct M/s KPHCC to revise the plan and estimate amounting to Rs.33 crores for constructing the Chancellors multiplex building and to redesign the building for Academic purpose, mainly for accommodating the School of Foreign Languages. Accordingly, M/s. KPHCC was requested to submit a revised plan and estimate for the construction of the "Chancellors' Multiplex: Foreign Languages". KPHCC had submitted the drawings for the said work and the same was forwarded to the University Engineer for verification, vide letter dated. 26.01.2021.

It may be noted that the construction work of the "Chancellor's Academic Multiplex " was entrusted with M/s. KPHCC and an MoU was executed with them on 24.01.2019, in this regard. An amount of Rs.5,00,000/- (Rupees Five Lakhs only) was sanctioned to KPHCC for soil test, preparation of structural design etc, vide U.O dated. 05.12.2018 and Rs.4,75,000/- (Rupees Four Lakh Seventy Five Thousand only) was transferred to KPHCC after deducting Rs. 20,000/- (IT, SGST, CGST) and Rs.5000/- to KCWWF(Welfare Fund) (Letter dated. 25.02.2019).

Later, the University Engineer submitted a statement/proposal regarding the space allocation and facilities to be included in the building for School of Foreign Languages based on the requirements put forth by the HoDs concerned in the meeting held on 09.09.2021 at the Pro-Vice-Chancellor's Chamber. **The Syndicate at its meeting held on 23.09.2021, vide item no. 32.106.23 considered the same and resolved to explore the possibility of entrusting the construction work of Foreign Language building at Kariavattom Campus with Central Public Works Department (CPWD).**

Accordingly, the University Engineer informed that, "M/s. KPHCC is an approved accredited agency, but Government approval is required as a pre condition to entrust the said work. Where as no separate Government approval is required to entrust this work to CPWD if they are willing to undertake the work. Moreover, the centage and supervision charge of the CPWD is comparatively lower than that of KPHCC".

The Syndicate at its meeting held on 04.12.2021, vide item. no. 34.82.23 considered the matter and resolved to entrust the Registrar to hold a discussion with the officials of the Central Public Works Department (CPWD) regarding the construction work of 'Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus. Accordingly, a meeting and site visit was conducted on 18.01.2021 at CLIF Seminar Hall at Kariavattom Campus.

As per the orders of the Vice - Chancellor, the matter of entrusting the construction work of "Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus. **with CPWD and the minutes of the meeting held on 18.01.2022 with the officials of CPWD**, is placed before the Syndicate for consideration (Statement regarding space allocation for each department in the building submitted by the University Engineer is appended).

Minutes of the meeting held on 18-01-2022 at 4.00pm at CLIF seminar hall, Kariavattom to discuss the matters related to different proposals at Kariavattom campus.

Date:- 18/01/2022

Venue:- CLIF seminar hall, Kariavattom

Participants:-

1. The Registrar (in the chair)
2. Joint Registrar in charge, Campus Administration
3. The University Engineer
4. Sri. P. K. Jose, Executive Engineer, CPWD
5. Sri. Abhilash Kiran, Architect, CPWD
6. Sri. Sandeep Krishnan, AE (Mechanical)
7. Smt. Divya Devarajan, AE (Projects)

The Registrar has briefed that the syndicate held on 28/10/2021 approved to entrust the construction of buildings of Renewable energy department and IMK building at Kariavattom campus with CPWD and to proceed immediately with obtaining necessary drawings executing memorandum of understanding. Also the syndicate held on 04/12/2021 has entrusted the Registrar to hold a discussion with the officials of CPWD regarding the construction of Dr. Ayyappanicker Memorial- Foreign language building.

As the CPWD has agreed to undertake these works, the following matters were discussed and recommended for approval.

1. The space allocation for each department for Dr. K. Ayyappanicker Memorial- Foreign language building, based on the requirements put forth by the HoD's during the meeting held on 09.09.2021 at PVC's Chamber may be approved by the Syndicate. The space requirements for building for Renewable energy department and IMK building has to be finalised in consultation with the respective heads.
2. CPWD agreed to submit the drawings of Dr. Ayyappanicker Memorial- Foreign language building with rough cost estimate within two weeks after obtaining a formal approval from the University and finalisation of the site. CPWD also agreed to furnish the detailed estimate after approval of the drawings by the University.
3. Informed CPWD to provide sufficient space as per the proposal/statement forwarded by the University Engineer based on the requirements put forth by the HoD's for the construction of Dr. Ayyappanicker Memorial- Foreign language building.
4. Informed CPWD to provide connecting corridors for various departments in Dr. Ayyappanicker Memorial- Foreign language building. Also informed to provide facilities for physical disabled persons and to provide open parking in the sides of the building.
5. CPWD agreed to execute the work in a composite manner for Civil, Electrical, Networking, Plumbing, Land development and landscaping works.
6. After inspecting the campus, the following sites were proposed for the above three works:-
 - a. Space in the rear side of the building for the department of Arabic is proposed for Dr. Ayyappanicker Memorial- Foreign language building.
 - b. Space in the southern end of the campus, adjacent to Performing and visual arts building is identified for building for Renewable energy department and IMK building.
7. To entrust the University Engineer to forward a soft copy of the contour map of Kariavattom campus to CPWD for preparation of drawings of respective buildings.
8. Recommend to request CPWD to waive the departmental charges levied by them for the execution of projects as in other State Government departments.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting to discuss the matters related to different proposals at Kariavattom campus held on 18/01/2022, be approved.

FURTHER RESOLVED to entrust the construction works of Renewable Energy Department building and IMK building at Kariavattom campus with Central Public Works Department (CPWD) and proceed to obtain necessary drawings for executing memorandum of understanding with immediate effect.

ALSO RESOLVED to entrust the University Engineer to inquire whether M/s. KPHCC is willing to undertake the construction work of 'Dr. K. Ayyappanicker Memorial Foreign Language Building' at Kariavattom Campus, if not the same shall be entrusted with Central Public Works Department (CPWD).

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Item No.36.142. Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice- Chancellor- reporting of -reg-

(Ac.E.II)

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor from 24/09/2021 to 30/12/2021 in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	Higgins Robert	Dr. K. Mani	Science	Geography
2.	Tina Elizabeth Mathew	Dr. K.S. Anil Kumar	Applied Sciences & Technology	Technology Management
3.	Riya Sebastian	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
4.	Deena Balakrishnan	Dr. Sonia George	Science	Psychology
5.	Dhanush D.M	Dr. K. Mani	Science	Geography
6.	Priyanka S.J	Dr. Jasseer J.	Science	Psychology
7.	Prasanth R.S	Dr. A.P. Pradeepkumar	Science	Geology
8.	Neethu Sha A.P	Dr. Deepthi N. Rajendran	Science	Physics
9.	Nazimudeen E.A	Dr. Sunila Abraham Dr. T.E. Girish (Co-guide)	Science	Physics
10.	Baiju V.	Dr. G. Sajeevkumar	Science	Physics
11.	Edwin V. Davis	Dr. K. Rajeev	Science	Physics
12.	Prasad Rajendran	Dr. K. Mani	Science	Geography
13.	Geethu Sudhi	Dr. J. Binoy	Science	Physics
14.	Vimal Raj	Dr. S. Sankararaman	Applied Sciences & Technology	Optoelectronics
15.	Dhanusha S. S	Dr. N. S Pradeep	Applied Sciences & Technology	Biotechnology
16.	Robina Antony	Dr. P. G Biju	Science	Biochemistry
17.	Anu. S	Dr. Prabhakumari	Applied Sciences & Technology	Biotechnology
18.	Wanjale Mrunal Vitthal	Dr. G. S Vinod Kumar	Applied Sciences & Technology	Biotechnology
19.	Sinto M. S	Dr. S Kannan	Applied Sciences & Technology	Biotechnology
20.	Vipin Das. V	Dr. Vinodkumar. R & Dr. T. E Girish (co-guide)	Science	Physics
21.	Chinthu Sukumar	Dr. Jayasree E. G	Science	Chemistry
22.	Aswathi. P	Dr. D. K Satheesh & Dr. N. S Pradeep (co-guide)	Science	Botany
23.	Anuji. D. K	Dr. Evans D. A	Science	Zoology
24.	Ajesh. G	Dr. C. A Jayaprakash	Science	Zoology
25.	Neethu Mohan. S	Dr. J. S Preetha	Science	Botany
26.	Reshma V. R Nair	Dr. B. S Sabulal	Science	Chemistry
27.	Vidya. S	Dr. Ani Deepthi	Science	Chemistry
28.	Chandana J. S	Dr. Ajitha V. S	Science	Zoology
29.	Sumayya S. S	Dr. Lubaina. A. S & Dr. K Murugan(Co-guide)	Science	Botany
30.	Vrinda Raghavan	Dr. D. K Satish	Science	Botany
31.	Athira V. S	Dr. T. S Anirudhan	Science	Chemistry
32.	Bhagya T. C	Dr. S. M. A Shibli	Science	Chemistry
33.	Leena K	Dr. Dona Mathew	Science	Chemistry
34.	Mahesh. S	Dr. Ramakanthan. A & Dr. Mini. I (Co-guide)	Science	Botany
35.	Aswathy. M	Dr. Jayasree E. G	Science	Chemistry
36.	LekshmiPriya V	Dr. Sherly Williams. E	Science	Zoology
37.	Vishnu. V. S	Dr. P. M Radhamany	Science	Botany

5. Adv.B.Balachandran, Member,Syndicate	:	-
6. Adv.G.Muralidharan Pillai, Member, Syndicate	:	-
7. Dr. K.B. Manoj, Member,Syndicate	:	-
8. Sri.Arunkumar.R, Member, Syndicate	:	-
9. The Registrar	:	-
10. The Finance Officer	:	-
11. The Director, Planning & Development	:	-
12. The Director(i/c), Computer Centre	:	-
13. The Instrumentation Engineer	:	Sd/-

Item No.36.143. 09.01: Setting up of Multimedia Theatre Class rooms in University Teaching Departments-Purchase of AV Equipment -Negotiation – (Ad.BII section)

The Syndicate at its meeting held on 08.10.2021 vide item no:01.04 resolved to re-tender the two components ‘Server Storage System’ and ‘AV Equipment ’with respect to Multimedia Theatre Class rooms and resolved to constitute a sub committee to finalise the technical specifications of these two components.

Subsequently the Syndicate, at its meeting, held on 28.10.2021 vide item no:33.143 resolved to approve the recommendations of the technical committee held on 26/10/2021 for the finalization of the specifications of AV Equipment. Also, resolved to approve an estimate amounting to Rs.1,71,40,129/- (Rupees One Crore Seventy One Lakhs Forty Thousand One Hundred and Twenty Nine only/-) (With Tax) and to invite separate open tenders for Server Storage System and AV Equipment.

Accordingly Open quotations were invited for the Component AV Equipment via e -tender and in response to the quotation notice dated 17.11.2021, three quotations were received. The Technical Committee held on 16.12.2021 recommended to seek clarifications from the three firms as their documents were not intact and in order. Subsequently, technical Committee held on 28.12.2021 recommended to reject the tenders submitted by the three firms as they failed to qualify the tender conditions and also ,to re-tender the component AV Equipment. Hence re-e tender notice was issued dated 30.12.2021 ,and in response to that, two quotations were received from the firms namely M/s Star One IT Solutions & M/s Neuf Solutions Ltd .

The technical committee held on 14/01/2022 recommended to e mail the firm M/s Star One Solutions to submit a clarification on whether the sound quality will be effected if there is no autogain control in the 12 channel digital mixer, on or before 11 am ,15/01/2022. Subsequently, the Technical Committee held on 15/01/2022 verified the clarifications submitted by the firm M/s Star One IT Solutions and recommended to accept the technical bids of two firms M/s Neuf Solutions and M/s Star One IT Solutions ,by obtaining an undertaking from the firm Star one IT Solutions that they will conduct an User Acceptance Test /an Installation Location Inspection will be arranged by the firm, if the firm becomes L1 ,before the work order is placed.

The Financial bids of the two firms were opened on 17/01/2022and the details are specified in Annexure A. The financial bid evaluation committee meeting held on 18/01/2022 recommended to conduct item wise negotiation with the lowest rate quoted firm(L1),M/s Neuf Solutions in the Special Purchase Committee scheduled on 19/01/2022 along with the members of the Financial Bid Evaluation committee.

ANNEXURE A

Sl no:	Bidder Name	Quoted Amount (With tax)	Bid Rank
1.	Neuf Solutions	2,28,73,917.624	L1
2.	StarOne IT Solutions	3,17,23,935.980	L2

THE FINANCIAL BIDS RECEIVED ARE DETAILED BELOW

Description of Work / Item(s)	No. of Qty	Units	Neuf Solutions(GSTN-32AALFN2657D1ZG)		StarOne IT Solutions India Pvt Ltd (GSTN-32 AANCS 7498C1Z0)	
			Rate Without Tax	Rate With Tax	Rate Without Tax	Rate With Tax
For multimedia class rooms						

Dual channel wireless receiver with selective channels and hand held mic. (1 no) and lapel mic (1 no) with body pack transmitters.	33.00	Nos	304563.237	359384.617	423258.000	499444.440
Digital Podium with built in amplifier and Goose neck mic	33.00	Nos	1150275.753	1357325.393	1584396.000	1869587.280
Short throw projector with mounting accessories Preferred brand: BenQ, Epson, sony, Optoma, barco, panasonic, Maxell	33.00	Nos	1310223.750	1677086.400	1452627.000	1859362.560
15 m 4K HDMI cable for projector	33.00	Nos	275744.700	325378.750	229020.000	270243.600
15 m Power cable for projector	33.00	Nos	23908.500	28212.030	33495.000	39524.100
Non reflective fixed projection screen 7x5"	33.00	Nos	215176.500	253908.270	116787.000	137808.660
Laptop and accessories	33.00	Nos	3963960.000	4677472.800	2278551.000	2688690.180
USB 2x2 audio interface with mic preamp and 3m USB interface cable for laptop	33.00	Nos	210036.189	247842.699	312345.000	368567.100
USB audio interface to Podium Amplifier (as per actual length required)	33.00	Nos	47817.000	56424.060	166716.000	196724.880
Podium amplifier to USB audio interface (as per actual length required)	33.00	Nos	47817.000	56424.060	289377.000	341464.860
1 KVA Offline UPS with 15 minutes backup	33.00	Nos	219161.250	258610.280	318054.000	375303.720
Installation testing and configuration	33.00	Ls	378378.000	446486.040	742500.000	876150.000
Any other equipment or accessories required for successful completion of the project (split up details may be provided seperately)	33.00	Ls	500086.125	590101.625	495000.000	584100.000
For multimedia theatre class rooms						
Four channel programmable frequency wireless receiver with hand held mic (3 no) and lapel mic (1 no) with body pack transmitters.	10.00	Nos	184583.770	217808.850	255370.000	301336.600
240 W PA amplifier	10.00	Nos	153158.070	180726.520	212970.000	251304.600
Audio cables and connectors of sufficient length for wireless receiver to digital mixer	10.00	Ls	13524.000	15958.320	6100.000	7198.000

Audio cables and connectors of sufficient length for speakers to amplifier	10.00	Ls	67620.000	79791.600	27060.000	31930.800
60 W speakers of suitable ohm/V for above amplifier	40.00	Nos	207567.200	244929.300	296960.000	350412.800
Ultra short throw projector with wall mount kit Preferred brand: BenQ, Epson, sony, Optoma, barco, panasonic, Maxell	10.00	SET	1695100.000	2169728.000	2003540.000	2564531.200
15 m 4K HDMI cable for projector	10.00	Nos	83559.000	98599.620	69400.000	81892.000
15 m Power cable for projector	10.00	Nos	7245.000	8549.100	9580.000	11304.400
Non reflective fixed projection screen 8x6"	10.00	Nos	81144.000	95749.920	41780.000	49300.400
PTZ camera for audience with suitable mounting arrangement and remote control preferred brand: Logitech, Sony, panasonic, Polycom, Lumens, aver, poeples link	10.00	Nos	626462.500	739225.750	3378060.000	3986110.800
Active USB cable(as per actual length required)	20.00	Nos	531300.000	626934.000	175380.000	206948.400
Auto tracking PTZ camera for presenter with suitable mounting arrangement and remote control preferred brand: Logitech, Sony, panasonic, Polycom, Lumens, aver, poeples link	10.00	Nos	982675.000	1159556.500	3378060.000	3986110.800
Digital podium with interactive touch display	10.00	Nos	2203820.530	2600508.230	4830010.000	5699411.800
Audio cables and connectors of sufficient length for digital podium to mixer	10.00	Ls	14490.000	17098.200	87690.000	103474.200
USB 2x2 audio interface with mic preamp and 3m USB interface cable	10.00	Nos	63647.330	75103.850	93210.000	109987.800
12 channel digital mixer	10.00	Nos	558813.340	659399.740	1016530.000	1199505.400
Audio cables and connectors of sufficient length for digital mixer to amplifier	10.00	Ls	11592.000	13678.560	50520.000	59613.600

Audio cables and connectors of sufficient length for digital mixer to interactive podium	10.00	Ls	13524.000	15958.320	50520.000	59613.600
Audio cables and connectors of sufficient length for goose neck mic to digital mixer	10.00	Ls	9177.000	10828.860	50520.000	59613.600
4K HDMI Video Capture card (external, USB)	10.00	Nos	185725.000	219155.500	600480.000	708566.400
Active USB Cable (as per actual length required)	10.00	Ls	74261.250	87628.280	50520.000	59613.600
Cable for power supply (as per actual length required)	10.00	Ls	7245.000	8549.100	42390.000	50020.200
4 Channel HDMI Video Switcher	10.00	Nos	250556.250	295656.380	76070.000	89762.600
a) 4K HDMI Cable (as per actual length required) for PTZ camera b) 4K HDMI Cable (as per actual length required) for auto tracking camera c) 4K HDMI Cable (as per actual length required) for capture card d) 4K HDMI Cable (as per actual length required) for video switcher	40.00	Nos	1762563.600	2079825.050	278720.000	328889.600
2KVA UPS and battery for half hour backup with closed cabinet	10.00	Nos	313950.000	370461.000	426820.000	503647.600
15U rack for arranging the audio equipments neatly with 1 no fan and 6AX5no Universal plug socket and switches, free moving wheels and lock.	10.00	Nos	123466.880	145690.920	166410.000	196363.800
Installation Configuration and testing of audio and video equipments	10.00	Ls	172147.500	203134.050	325000.000	383500.000
Additional componets if required (split up details may be provided seperately)	10.00	Ls	83921.250	99027.080	150000.000	177000.000
Total in Figures			1,91,29,987.4 74	2,28,73,917.62 4	2,65,91,796.0 00	3,17,23,935.98 0

As ordered by the Hon'ble Vice-Chancellor, the matter regarding the purchase of the component AV Equipment for Setting up of Multimedia Classrooms in Teaching Departments is placed before the Purchase Committee for consideration, negotiation and appropriate recommendation thereon.

The Committee considered the matter and recommended the firm, M/s Neuf Solutions to submit revised financial quote before the combined technical and financial bid evaluation committee for the purchase of component AV Equipment for Setting up of Multimedia Classrooms in Teaching Departments.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Special) (Non-Plan and Plan Fund) meeting of the Purchase Committee held on 19.01.2022, be approved.

Item No.36.144 ***Conduct of Special Convocation ceremony for awarding Degrees, Diplomas, Certificates, Titles etc. - amendment to Statute 5, Chapter 27 of the Kerala University First Statutes, 1977, - proposal - reg.***

(Ac.L)

The function of Special Convocation has not been conducting for the last so many years. There have been several requests to conduct Special Convocations as similar to the function done in the past.

The Principal Secretary to Hon'ble Governor vide Letter No.GS 6 -2859/2021 dated 06.11.2021 has requested to furnish details listed below regarding the proposal for convocation for placing the same before the Hon'ble Chancellor, with a view to restart the Special Convocation.

1. Draft citation of the eminent person in a single page along with Bio data;
2. Provisions of Act/Statutes/Regulations, which deals with the specific powers of the Hon'ble Chancellor in the matter, to be mentioned in the covering letter.
3. Materials for the speech to be delivered by the Hon'ble Chancellor during the Convocation.

As per Statute 5, Chapter 27, the existing provision regarding convocation is as follows:

Statute 5, Chapter 27 of the Kerala University First Statutes 1977 provides for award of Degrees, Diplomas etc. as:

“Award of Degrees, Diplomas, Certificates, Titles, etc., shall be made in absentia at a meeting of the Senate held after the publication of the results of the examinations concerned, the said meeting of the Senate being considered as a convocation for this purpose.”

The proposed amendment is as follows:-

“Award of any Degree, Diploma, Certificate, Title etc. may be made either in a convocation, in the manner as may be proposed by the Syndicate, or in absentia at a meeting of the Senate held after the publication of the results of the examinations concerned, the said meeting of the Senate being considered as a convocation for this purpose”.

Resolution of the Syndicate

RESOLVED to approve the above Amendment proposal and place the same before the Senate for consideration.

Additional Item No. 1 ***PG Admission 2021 –Request to extend the date of PG Admission – reg***

(Ac.H)

The Syndicate considered the request to extend the date of PG Admission 2021 and **RESOLVED** that the date of the Online PG Admission 2021 be extended upto 31.01.2022. Press release of the same be issued with immediate effect.

University Buildings,
Thiruvananthapuram,
20.01.2022



UNIVERSITY OF KERALA

Preliminary Minutes of the 37th Meeting of the Syndicate held on 25.02.2022

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members Present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Adv.B.Balachandran
5. Adv.K.H.Babujan
6. Dr.S.Nazeeb
7. Dr.K.G.Gopchandran
8. Sri.Bijukumar.G
9. Adv.A.Ajikumar
10. Sri.Arunkumar R
11. Sri.Jairaj.J
12. Dr.M.Vijayan Pillai
13. Sri.B.P.Murali
14. Dr.K.B.Manoj
15. Sri.Anilkumar.V.S, Additional Secretary, Higher Education (B) Department
16. Prof.K.Lalitha

Online presence

1. Dr.Mathew.V
2. Smt.Renju Suresh

Item No. 37.02. Confirmation of the Preliminary Minutes of the 36th Meeting of the Syndicate held on 20.01.2022 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 36th Meeting of the Syndicate held on 20.01.2022 with the following modifications:

Item No.36.77.06 Resolution be modified as '**ALSO RESOLVED** to entrust the Pro-Vice-Chancellor, Convener, Standing Committee of the Syndicate on Examinations and Controller of Examinations to submit a detailed proposal to strengthen the Permanent Centralised Valuation Camp (PCVC) for avoiding the misplacement of Answer Scripts.

(M&C1)/(EGVIB)

Item No.36.99 Resolution be corrected as **RESOLVED** to grant Notional Fixation and Fitment in Grade to Dr.Bindu T.V, Assistant Professor, Department of Education, from the date of appointment, as detailed below:

Academic Level	Remarks	Required years of Service	Eligible date of notional fixation
Joined as Assistant Professor (Academic Level 10)		-	28.06.2007

Assistant Professor (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	already placed as Assistant Professor (Stage II) wef 17.02.2014 which has to be changed to 28.06.2011	4 years	28.06.2011
Assistant Professor (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/ Academic Level 12)	to be provisionally placed as Assistant Professor (Stage III) wef 28.06.2016 as the proceedings of placement during her previous service has not been received yet. The same may be regularised on receipt of the respective proceedings placing her as Assistant Professor (Stage 3)	5 years	28.06.2016
Assistant Professor (Selection Grade/ Academic Level 12) to Associate Professor (Academic Level 13A)	to be provisionally placed as Associate Professor (Stage IV) wef 28.06.2019 and regularised as and when assessment is done by the Selection Committee as per UGC Regulations	3 years	28.06.2019

(Ad.DII)

Item No.36.125.02 FURTHER RESOLVED to permit the candidate to write the examination in the next available chance for any semester.

(SDC)

Item No.36.125.03.01 FURTHER RESOLVED to permit the candidate to write the examination in the next available chance for any semester.

(SDC)

Item No.36.133.08.12 Resolution be corrected as 'The Syndicate considered the report of the negotiation with 'M/s Transasia Bio Medicals, Mumbai', and **RESOLVED** to place supply order with 'M/s Transasia Bio Medicals, Mumbai', for the purchase of 'Automated Clinical Chemistry Analyser and Reagents (Make: Erba - Model: Manheim EM 200)' in the Department of Biochemistry at a total cost of Rs.5,34,450/- (Rs.Five lakh thirty four thousand four hundred and fifty only)'

(Ad.BIV(CP)/ Pl.A1)

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