



UNIVERSITY OF KERALA
Preliminary Minutes of the 30th Meeting of the
Syndicate held on 23.07.2021

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Dr.M.Vijayan Pillai
5. Sri.Arunkumar R
6. Adv.A.Ajikumar
7. Dr.K.G.Gopchandran
8. Dr.S.Nazeeb
9. Sri.Bijukumar.G
10. Dr.B.Unnikrishnan Nair
11. Dr.K.B.Manoj
12. Sri.B.P.Murali
13. Adv.B.Balachandran
14. Sri.Riyas Vahab
15. Smt.Renju Suresh
16. Prof.K.Lalitha

Online presence

1. Dr.Mathew V

Item No. 30.01. Confirmation of the Preliminary Minutes of the 29th Meeting of the Syndicate held on 02.07.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 29th Meeting of the Syndicate held on 02.07.2021 with the following modifications:

Item No.29.09.01 Resolution be added '**Further Resolved** to permit the candidates mentioned above to appear for the special examination due to the reason cited above'.

(M&CI/ CBCSS BAI)

Item No.29.09.02 Resolution be added '**Further Resolved** to permit the candidates mentioned above to appear for the special examination due to the reason cited above'.

(M&CI/ CBCSS B.Sc II)

Item No.29.40.01 Recommendation be corrected as:

The Committee considered the proposal regarding enhancement of the rate of remuneration for the conduct of SDE/Private Study theory Examinations, 2020 and recommended the following:

Details	Revised rate of remuneration in Rs
Chief Superintendent	Rs 600 /- per session
Senior Asst. Superintendent/ Additional Superintendent	Rs 550 /- per session (permissible only if the number of candidates is 500 or more during any season of a day, all examinations being put together)
Invigilator / Asst. Superintendent	Rs 500 /- per session

<i>Office Superintendent</i>	<i>Rs 300 /- per day</i>
<i>Accountant</i>	<i>Rs 250 /- per day</i>
<i>Clerk</i>	<i>Rs 30 /- for every 20 candidates subject to a minimum of Rs. 250/- per day</i>
<i>Typist</i>	<i>Rs.250/- per day</i>
<i>Peon</i>	<i>Rs 20 /- for every 20 candidates subject to a minimum of Rs. 200/- per day</i>
<i>Stationery charge per student</i>	<i>Rs 5 /-</i>
<i>Scavenger / Sweeper</i>	<i>Rs 200 /- per day</i>
<i>Preliminary arrangements</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Conduct of Examinations</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Room rent</i>	<i>Rs 250 /-per day / per room to the centers other than affiliated colleges/centers</i>

Remuneration for the distribution of Hall tickets in connection with the IDE/Pvt. Study and Learners Support Centre examinations (For Offline Halltickets only)

<i>Sl No</i>	<i>Particulars</i>	<i>Amount</i>
<i>1</i>	<i>Chief Superintendent</i>	<i>Rs.100/- per day (Maximum of 3 days)</i>
<i>2</i>	<i>Assistant Superintendent</i>	<i>Rs.75/- per day (for every 200 hall tickets/part thereof)</i>
<i>3</i>	<i>Office Superintendent</i>	<i>Rs.50/- per day (Maximum of 3 days)</i>
<i>4</i>	<i>Clerk</i>	<i>Rs.50/- per day (for every 100 hall tickets/part thereof)</i>
<i>5</i>	<i>Peon</i>	<i>Rs.25/- per day (for every 200 hall tickets/part thereof)</i>

The Committee further recommended to sanction an amount as detailed below for the disinfection of the examination centres due to COVID- 19 pandemic until further orders.

- Examination Centres with less than or equal to 500 students- Rs. 5000/-*
- Examination Centres with more than 500 students- Rs. 10,000/-*

The Committee also recommended that the 1:20 ratio is applicable in Schools/University Departments and in colleges until the COVID '19 pandemic situation prevails.

The Committee also recommended that the above noted enhancements in rate shall be in effect from June 2020 onwards.

(M&CI/ EKI)

Item No.29.74.A10 Resolution be corrected as **'Resolved that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved'**.

(Ac.FII/ Ac.FI)

Item No.30.02. Appointments / Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

University of Kerala, Department of Futures Studies – Screening and Selection Committee meeting for selection as well as promotion of teachers under CAS – Additional Panel of Experts – Approval of – reg

(VC's Sn.)

As the panel of experts in Futures Studies for Screening and Selection Committee for selection as well as promotion of teachers under CAS, which was approved by the Syndicate, did not suffice, additional panel obtained from the Dean, Faculty of Applied Sciences and Technology is placed before the Syndicate for approval.

Resolution of the Syndicate

RESOLVED that the additional panel be approved.

Item No.30.03

Explanation to the Memo issued to officers of Legal Section in the matter regarding 'Not bringing the judgment dated 30.09.2020 in WP (c) No. 15504/2020 filed by Patriarch Elias Charitable Society (St. Mary's College, Mulavana) to the notice of the University Authorities' as resolved by the Syndicate held on 11.06.2021 (Item No. 28.20.7)- Consideration of-reg.

(Ad.A1)

Memo No. 17579/Ad.AI/UOK dated 23.06.2021, was served to the officers of Legal Section for not bringing the Judgment dated 30.09.2020 in WP (c) No. 15504/2020 filed by Patriarch Elias Charitable Society (St. Mary's College, Mulavana) to the notice of the University Authorities. Smt. Meera Raj. S, Section Officer, Legal Section, Sri. Anuchand. P. S, Sri.Vipin Vijayan and Sri. Ribu Jacob Mathew, Assistants of Legal Section during the said period submitted their explanation within the stipulated time. They have stated that the Standing Counsel of the University received the stamped copy of the Judgment dated 30.09.2020 in WP (c) No. 15504/2020 filed by Patriarch Elias Charitable Society only on 03.03.2021, that is after five months from the date of the Judgment as revealed from the entries in the Judgment;

Date of the judgment: 30.09.2020

Application Date:01.10.2020

Date of calling for stamp:03.03.2021

Date of production of stamp:03.03.2021

Date when copy was ready:03.03.2021

Date when copy was delivered:03.03.2021

Hence, the delay was due to the time taken by the Hon'ble High Court to complete the procedures related to issuing the stamped copy of the Judgment and there were no lapse on the part of the Legal Section in this regard. The concerned Educational Society forwarded the copy of the Judgment to the University on 08.03.2021 along with the reply to the Show-cause memo. The Academic section concerned brought this matter into the notice of the Registrar before 26.03.2021. It was also informed that Legal Section has not received the copy of the said Judgment. Letter dated 09.04.2021 was sent to the Office of the Standing Counsel seeking legal opinion for further steps to be followed in this matter & also to inform that University had not received the copy of the said Judgment. The Legal Opinion dated 19.04.2021, rendered by the Standing Counsel was submitted for perusal & Orders of the Hon'ble Vice-Chancellor, which was placed before the next meeting of the Affiliation Committee (held on 08.06.2021) & the Minutes of the same was placed before the meeting of the Syndicate held on 11.06.2021. Letter dated 17.06.2021 has been forwarded to the Office of the Standing Counsel for taking necessary steps to file appeal against this judgment as resolved by the Syndicate held on 11.06.2021. Therefore, the Section Officer and Assistants have requested to accept the explanation and drop further proceedings as there is no lapse on their part. As per the orders of the Vice-Chancellor, the explanation submitted by the Section Officer and Assistants; Smt. Meera Raj. S, Section Officer, Legal Section, Sri. Anuchand. P.S, Sri.Vipin Vijayan and Sri. Ribu Jacob Mathew, Assistants of Legal Section during the said period is placed before the Syndicate for consideration.

Resolution of the Syndicate**RESOLVED** to accept the explanation submitted by the Officers of Legal Section.**FURTHER RESOLVED** to cancel the Memo issued to the Officers of Legal Section in the matter for 'Not bringing the judgment dated 30.09.2020 in WP (C) No. 15504/2020 filed by Patriarch Elias Charitable Society (St.Mary's College, Mulavana) to the notice of the University Authorities'**Item No.30.04**

Consideration of the Minutes of the Meeting for finalizing the requisite details to be furnished to M/s.KELTRON, with regard to the implementation "Biometric Authentication & "Digital Signature Certificate" for Statutory and other officers in the FFMS Software" and overall review of the FFMS implementation-Consideration of-reg.

(PLA1)

A meeting for finalising the requisite details to be furnished to M/s KELTRON with regard to the implementation "Biometric Authentication' and "Digital Signature Certificate" for "Statutory and other officers", in the FFMS Software and overall review of the FFMS implementation, was held on 29/06/2021 at 12.00 noon., in the Registrar's Room.

As per the orders of the Vice-Chancellor, the Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the Meeting for finalizing the requisite details to be furnished to M/s KELTRON with regard to the implementation "Biometric Authentication and "Digital Signature Certificate" for Statutory and other officers in the FFMS Software"and overall review of the

FFMS implementation

Date	:	29.06.2021.
Time	:	12.00 noon
Venue	:	Registrar's Room

Members of the meeting:

1. The Registrar	-	Sd/-
2. The Director, Planning and Development	-	Sd/-
3. Director, Computer Centre		(attended via google meet)
4. Nodal Officer, FFMS Project	-	Sd/-
5. Deputy Registrar, Admn. II	-	Sd/-
6. Section Officer, Ad. BII Section	-	Sd/-

Representatives from M/s Keltron:

7. Mr. Vipin S. S., Manager, M/s. Keltron	-	Sd/-
8. Mr. Jigu R. S., representative from M/s. Keltron	-	Sd/-
9. Ms. Devi S. S, M/s. Keltron	-	Sd/-

1. Finalisation of the details to be furnished to M/s KELTRON with regard to the implementation of "Biometric Authentication" and "Digital Signature Certificate" for statutory and other officers:

The meeting observed that:

- a. A secure environment cannot be created by giving "Biometric Authentication" facility to only 35 users (i.e. officers of and above the rank of Deputy Registrars and all the other "Statutory Officers").
- b. Providing "Biometric Authentication" to all the users is not a practical solution owing to the cost involved in procuring the same in bulk quantities and the fact that the particular product is machine dependent.
- c. 'Digital Signature' is required only for those officers who are providing approval for files and affixing their signature on documents. Also observed that the hardware (to be purchased) with regard to the "Digital Signature Certificate", should be compatible with the FFMS software.

In view of the above observations, the meeting recommended the following:

- a. Incorporating a "Mobile OTP - based login" to the FFMS software along with the existing user name and password, will create additional security for all the users and is a highly feasible option in the present scenario, as mobile numbers and email-ids of all the users have already been integrated in the FFMS software.
- b. to entrust M/s KELTRON to furnish a detailed proposal for implementing the same along with the time line required for its completion, in consultation with the Nodal Officer, FFMS Software, forthwith.
- c. "Digital Signature Certificate" shall be implemented in different phases based on its necessity and in the first phase the same shall be provided to all the "Statutory Officers (i.e.Vice-Chancellor, Pro-Vice-Chancellor, Registrar, Controller of Examinations, Finance Officer, Director (P&D) and, Director, College Development Council)".
- d. M/s KELTRON shall provide the details (including financial implications) of the hardware necessary for implementing the "Digital Signature Certificate", which are compatible with the FFMS software, forth with, so that the University can procure the same and integrate them with the FFMS software with the support of of the Nodal Officer.

2. Implementation of FFMS Software in the "Examination Wing":

The meeting also observed that FFMS has not been implemented in the "Examination Wing" so far.

In this context, the meeting recommended that the Joint Registrar, Exam. I shall coordinate with the Nodal Officer and ensure that the FFMS software is implemented in the Examination Wing within one month.

3. Release of payment to the “supporting staff (hand holding support)” posted by Mrs KELTRON during the period from 1-04-2020 to 30-06-2020:

The meeting observed that University Order had already been issued extending the tenure of the two supporting staff till 30-06-2020 and the payment up to 31-03-2020 had already been released to M/s KELTRON.

However, the Nodal Officer had reported that of the two “Supporting staff (Hand holding support)” posted by KELTRON during the period from 1-04-2020 to 30-06-2020, only Sri.Sachin.S.A. has attended duty on a regular basis and that Smt. Jincy B. was absent from duty for a considerable period of time.

In view of the above, the meeting recommended to release the payment due to M/s KELTRON towards “Hand holding support”, against the invoice dated 30-6-2020, excluding the payment towards the period of absence of Smt. Jincy B. and entrusted the Nodal Officer to ensure the release of the same, at the earliest.

4. Issue of administrative sanction for engaging the “Hand holding support” for the period from 1-7-2020 to 30-6-2021:

The meeting observed that the contract period of the two “Supporting staff (Hand holding support)” posted by M/s KELTRON in connection with the implementation of the FFMS in the University, had expired on 30-06-2020 and the “Supporting staff(2 persons)” are still continuing at the Computer Centre as on date, and have been rendering their services most efficiently.

In this context, the meeting recommended to issue necessary Administrative Sanction for engaging the “Supporting staff (two persons)” for a period of one year with effect from 01-7-2020, at a total cost of Rs. 7,30,248/- (i.e. @ Rs. 30,427/- x 2 x 12)(i.e. at the same rates stipulated in the G.O. dated 6/03/2018).

5. Issue of administrative sanction for engaging the “Hand holding support” for the period from 1-7-2021 to 30-6-2022:

The meeting observed that the services of one more supporting staff for another year is highly essential for the smooth running of the FFMS software.

Also observed that Shri. Sachin S. A. have been efficiently working as “Supporting staff” with the computer Centre continuously with effect from July 2018 onwards.

In this context, the meeting recommended to engage Shri. Sachin S.A. as the sole “Supporting staff” from KELTRON, for the smooth implementation of the FFMS software, for a period of one year with effect from 1-07-2021 to 30-06-2022 and to issue necessary Administrative Sanction for the same, at a total cost of Rs.3,65,124/-(i.e. @ Rs. 30,427/- x 1 x 12)(i.e. at the same rates stipulated in the G.O. dated 6/03/2018).

The meeting further recommended that from 1-07-2022 onwards, the FFMS support shall be undertaken by the Computer Centre itself.

6. Issue of Administrative Sanction for entering into an AMC for the first and second year, with respect to the FFMS Software:

The meeting observed that the Annual Maintenance Contract of the software had already expired on 17-07-2019 and M/s KELTRON has already been providing first year continuous Annual Maintenance Contract for the software w.e.f 18/07/2019 to 17-07-2020.

Further observed that, on expiry of the above period, M/s KELTRON has been providing continuous “Annual Maintenance Contract” for the second year also, with effect from 18-07-2020 (i.e. which will end on 17-07-2021). However, the payment due to them couldn't be released for want of issue of Administrative Sanction for the same.

In this context, the meeting recommended the following:

- a. to issue necessary Administrative Sanction for entering into the first year AMC with M/s KELTRON, for the period from 18-07-2019 to 17-07-2020, at the rate of Rs. 3,82,320/-(i.e. at the same rates stipulated in the G.O. dated 6/03/2018), debiting the expenditure from the balance amount available in the financial assistance sanctioned by the government for implementing the e-governance scheme in the University.

- b. to issue Administrative Sanction for entering into the second-year AMC with M/s.KELTRON, for the period from 18-07-2020 to 17-07-2021, at the rate of Rs. 3,82,320/-(i.e. at the same rates stipulated in the G.O. dated 6/03/2018), debiting the expenditure from “Non-plan funds”.
- c. M/s KELTRON shall furnish a detailed “Service Level Agreement” for entering into an AMC for the third year with affect from 18-07-2021, incorporating the details of the first and second year AMC also, forth with.

7. Providing “Server administration” with respect to the FFMS software:

The meeting also observed that the “Server administration” with respect to the FFMS software has not been included in the AMC provided by M/s KELTRON.

In this context, the meeting recommended that M/s KELTRON shall provide “knowledge transfer” with respect to the “server administration”, to the System Administrator of the Computer Centre, within a time limit of 10 days, so that after the “knowledge transfer”, the “server administration” can be handled by the Computer Centre itself.

The meeting came to an end by 1:15 PM.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Meeting with M/s KELTRON regarding the implementation of “Biometric Authentication and "Digital Signature Certificate" for Statutory and other officers in the FFMS Software” held on 29.06.2021, be approved.

Item No.30.05. *Minutes of the meeting of the Sub Committee constituted for studying and submitting report on the matter of rectification of anomalies in enhancement of remuneration-Approval of- reg.*

(Ad.AV)

The meeting of the Sub Committee constituted for studying and submitting report on the matter of rectification of anomalies in enhancement of remuneration held at 10 AM on 24.06.2021 at Syndicate Room. The same has been approved by the Vice Chancellor (Copy of the minutes appended).

As per the orders of Vice Chancellor, the minutes of the meeting of the Sub Committee constituted for studying and submitting report on the matter of rectification of anomalies in enhancement of remuneration is placed before the Syndicate for consideration.

MINUTES OF THE MEETING OF THE SUB-COMMITTEE CONSTITUTED FOR STUDYING AND SUBMITTING REPORT ON THE MATTER OF RECTIFICATION OF ANOMALIES IN ENHANCEMENT OF REMUNERATION

Venue	:	Syndicate Room
Date	:	24.06.2021
Time	:	10 AM

Present

1. Adv.K.H.Babujan, Convenor,Standing Committee of the Syndicate on Finance Sd/-
2. Adv.B.Balachandran, Convenor,Standing Committee of the Syndicate on Staff, Equipment and Buildings Sd/-
3. Sri.Jairaj. J, Convenor,Standing Committee of the Syndicate on Departments and Other Institutions Sd/-
4. Dr.K.G.Gopchandran,Member, Syndicate Absent

The Committee commenced at 10.15 A M.

The Sub-Committee examined the problems that have been noticed in the Annexure II of U.O.No.Ad.AV.6930/2021/UOK dated 26.02.2021 in connection with the enhancement of remuneration of Contract and guest lecturers. The Committee recommended the following

1. The rate of remuneration of guest lecturers having PG Degree with NET/Ph D may be fixed as Rs.600/- per hour subject to a ceiling of Rs.24,600/-per month.
2. One contract period ie, 12 months of engagement upto 30.06.2019 and 11 months from 01.07.2019 may be treated as one term.
3. From 01.07.2019 broken periods due to Maternity purpose and on medical grounds may be added to calculate 11 months.

The committee came to close at 11.15 AM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Sub Committee constituted for studying and submitting report on the matter of rectification of anomalies in enhancement of remuneration held on 24.06.2021, be approved.

Item No.30.06 Minutes of the meeting of the Technical Committee of Kerala University Business Innovation and Incubation Centre held on 05.07.2021-Approval of-reg.

(P.L.A)

The minutes of the meeting of the Technical Committee of Kerala University Business Innovation and Incubation Centre held on 05.07.2021 is placed for the consideration and approval of the Syndicate.

Minutes of the meeting of the Technical Committee of Kerala University Business Innovation and Incubation Centre

Date : 05.07.2021
Time : 3 pm
Venue : Senate Chamber

Members Present

- | | |
|--|--------|
| 1. The Vice-Chancellor (in the chair) | Sd/- |
| 2. Pro-Vice-Chancellor | Sd/- |
| 3. Dr. S. Nazeeb, Member, Syndicate | Sd/- |
| 4. Dr. K.B. Manoj, Member, Syndicate | Absent |
| 5. Sri. J. Jairaj, Member, Syndicate | Sd/- |
| 6. Dr. Achuthsankar S Nair, Professor and Head,
Department of Computational Biology | Absent |
| 7. Dr. K.G. Gopchandran, Professor, Department of Optoelectronics | Sd/- |
| 8. Dr. Girish Kumar R, Professor, Department of Political Science | Sd/- |
| 9. Sri. Sanal Kumar S.P, Senior System Analyst, Department of Future Studies | Sd/- |
| 10. Dr. Manoj Changat, Hon. Director, KUBIIC | Sd/- |

The committee discussed the following and made the following recommendations:

1. Reporting of renaming of BIIC@UoK as KUBIIC (Kerala University Business Innovation and Incubation Centre)

Dr. Manoj Changat, Director, KUBIIC reported that while creating a website with the name BIIC@UoK, they found that “@” in the name of the centre is not compatible with domain naming convention and URL creation. Hence they requested to rename BIIC@UoK to KUBIIC (Kerala University Business Innovation and Incubation Centre) with immediate effect so that selection process of new startups can be completed before 30th June. The Vice Chancellor subject to reporting to Syndicate approved the request of Dr. Manoj Changat. Accordingly the name of BIIC@UoK was renamed as KUBIIC (Kerala University Business Innovation and Incubation Centre) vide UO dated 24.06.2021. As a result the UOs issued during the period were modified with a change in name vide UO No. 2996/2021/UOK dated 30.06.2021.

The Technical Committee noted the Reporting of renaming of BIIC@UoK as KUBIIC (Kerala University Business Innovation and Incubation Centre).

2. Reporting of activities of KUBIIC

Based on the applications received, Dr. Manoj Changat, Hon. Director reported to the committee that seven startups from the Departments of Environmental Sciences, Aquatic Biology and Fisheries, Biochemistry and University College of Engineering, Kariavattom were directed to start their activities after completing the official formalities. Further, 52 Startups (42 from departments, 10 from affiliated colleges) were approved by the evaluation committee for student startup grants.

The committee noted the matter and recommended to amend the U.O. No. P.L.A/BIIC@UoK/1865/2021 dated 30.06.2021 by cancelling serial No. 23 (Syam Kumar S.U, Department of Optoelectronics) and to conduct a review of the said proposal by Dr. Manoj Changat, Director, KUBIIC, Dr. Girish Kumar R, Professor, Department of Political Science, Sri. Sanal Kumar S.P, Senior System Analyst, Department of Future Studies. Further

recommended to approve the addition of proposal from Roy Mathew, Institute of English, which was earlier omitted accidentally.

3. Approval of the guidelines and decision of granting idea grants to the selected applicants

The committee, after briefly going through the guidelines recommended corrections and entrusted the Pro-Vice-Chancellor, Dr. K.G. Gopchandran, Professor, Department of Optoelectronics and Director, KUBIIC to conduct a detailed study and to submit the draft guidelines for final review by the committee.

4. Formation of BIIC@UoK as a company under company act or Travancore – Cochin charitable society act to become more professional and generate income in the future (CUSAT and MG University had already formed their BIIC as company under company act & BIIC of Sree Chitra Institute of Medical Science and Technology named as TIMED is working under Travancore- Cochin charitable act

The committee recommended to place the proposal before the Syndicate after obtaining the legal advice on the same

5. Nomination of Ambassadors for the National Innovation and Startup Policy(NISP) initiatives of Govt. of India among other faculty members and technical experts

Committee entrusted Dr. K.G. Gopchandran, Professor, Department of Optoelectronics to submit a proposal for approval by Hon. Vice-Chancellor.

Further, the Committee entrusted the Director to submit a detailed proposal for obtaining sufficient funds for development and further activities of KUBIIC to K-DISC and other central/state government funding agencies such as DST, DBT, UGC, AICTE etc.

The meeting came to an end at 04.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Technical Committee of Kerala University Business Innovation and Incubation Centre held on 05.07.2021, be approved.

Item No.30.07

Consideration of the Minutes of the Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA implementation)" – Approval of-reg.

(Pl.A1)

A Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA implementation)", was held on 05/07/2021 at 11.00 AM., in the Pro-Vice-Chancellor's Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the Meeting of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA implementation)"

Venue	:	Pro-Vice-Chancellor's Chamber
Date	:	05/07/2021
Time	:	11 am.

Members at the meeting

- | | |
|---|--------------------------|
| 1. The Pro-Vice Chancellor, Chairman. | Sd/- |
| 2. Director, Planning and Development | Sd/- |
| 3. Dr. Aji. S, Associate Professor
Department of Computer Science | attended via google meet |
| 4. Dr. K. Satheesh Kumar, Associate Professor & Head
Department of Futures Studies | " |
| 5. Dr. Jayamol Mathews, Scientific Officer, Department of Computer Science | " |
| 6. Deputy Librarian, Campus Library (Convener) | Sd/- |
| 7. Dr. Majeed, Deputy Librarian, Kerala University Library | Sd/- |
| 8. Sri. Jyothi Babu G., Assistant Librarian Grade I, Campus Library | Sd/- |
| 9. Sri. A.J. Tomson, KOHA – Expert, Librarian Devagiri College, Kozhikode | absent |
| 10. Director, IQAC or his nominee | absent |

At the outset, Sri. Jyothi Babu G., Co-ordinator, KOHA project presented a detailed introduction on the importance of the said project, in the present scenario and the major advantages of implementing the Integrated Library Management system using the open-source platform KOHA.

The Integrated Library Management System (ILMS) using the open-source platform “KOHA” will help immensely in augmenting our existing library system. It is noted that over sixty percent of libraries have become part of this core library system and started their library functions. The Automation processes of other libraries are underway and expected to be completed within three months.

The following are the advantages of implementing Integrated Library Management Systems using KOHA :

1. It is a browser-based software. So it can be accessed from across the intranet and internet once installed on the Server. No client-side instances are required. Simple network connectivity is needed to work on this ILMS, and it can be accessed from anywhere in the world. Because there are no client-side installations, no separate software installations for each library is required. **Thus, the cost of purchasing new software can be reduced heavily.**
2. In KOHA, the user interface is very configurable and adaptable and has been translated into many languages. It provides cataloguing, Searching, Member/patron management, provides an acquisitions system, and circulation (issues, returns, and reserves). All these are configurable as per the library needs. The administrator can log in to the system and configure the system. **No direct programming of software is required.**
3. KOHA supports Full MARC21 and UNIMARC support for **professional cataloguing.**
4. It is a **multiuser multilibrary multilingual** support system.
5. A browser-based OPAC (Online Public Access Catalogue) system allows the libraries to extend the reach of the library services manifold without much additional cost. **Hence an integrated search of all our resources is possible.**
6. Users can access and avail the resources available in other libraries and thus increase the optimum usage of our resources.
7. Because of this integration of libraries, **we can avoid duplication of books during purchasing.**

Agenda:

1. Overall evaluation and assessment of the project.

- | | | |
|--|---|--------|
| 1. Total No of collection as per the Accession Registers(44 Depts + 3 Research Centres + 3 Study centres + Campus Library) | : | 547570 |
| 2. Total No of items in campus networks (as on July 5 th 2021) | : | 373965 |
| 3. Total No of remaining items to be entered in campus networks | : | 173605 |
| 4. Total No of Libraries in the Campus Library Network | : | 51 |
| 5. Total No of Teaching Departments in the project | : | 44 |
| 6. Total No of Study Centres (Pandalam, Kollam, Alappuzha) in the project | : | 03 |
| 7. Total No of Centres in the project | : | 03 |
| 8. List of Fully completed Libraries and started its functioning using Koha | : | 22 |
| 9. List of Completed libraries above 80% | : | 11 |
| 10. List of Completed libraries above 50% | : | 04 |
| 11. List of Completed below 50% | : | 14 |

2. Finalization of the quotations received for the “Data Entry” work (of those Departments and Study Centres viz., Alappuzha, Pandalam and Kollam, where the work have not been started or completed, till now) required for the integration with KOHA, in a centralized manner:

The **Expert Committee** for monitoring the implementation of the innovative project "Development of a Database of the Whole Collections of the University Campus", held on **24/11/2020**, recommended the following:

1. to engage an **external agency for the “Data Entry” work (of those Departments and Study Centres viz., Alappuzha, Pandalam and Kollam, where the work has not been started or completed, till now)** required for the integration with KOHA, in a centralized manner, by inviting open Tenders and prioritizing the work as per the requirements.
2. to debit the expenses in this connection, limiting to the the balance amount available (**to the tune of Rs. ₹7,05,000/-**) in the sanctioned allocation for the above project.

3. to Entrust the Deputy Librarian-in-Charge, Campus Library for preparing detailed specifications covering all the requirements of the work, in consultation with the technical experts, for inclusion in the "Tender Document" to be published for inviting open Tenders.

The Syndicate at its meeting held on 29/12/2020 (Item No. 21.66.03), resolved to approve the aforementioned recommendations.

Accordingly, competitive tenders (in single bid system) were invited on **03.02.2021** with the orders of the Registrar, for the "Data Entry Works in KOHA (Open Source Library Management Software)", in accordance with the specifications furnished by the University Librarian, with regard to the implementation of the Innovative Project "Development of Database of the Whole Collections of the University Campus".

Due to the absence of **sufficient number of bids in the first tender, the same was re-tendered on 05.03.2021 and the bids were opened on 22.03.2021.**

Two bidders participated in the tender, viz.,

1. Rethesh & Associates, Nedumangadu, Trivandrum.
2. Focuz Infotech, Edappally, Kochi.

The Comparative statement of the quotes in this connection is detailed below:

Sl. No	Project	Name of the Bidder	Approximate No. of Books	Rate per book (in Rs.)	GST & Flood Cess(in Rs.)	Total Amount (including GST)(in Rs.)
1.	Cataloguing-Data Entry of approximately 40,000 Books	Rethesh & Associates, Nedumangadu, Trivandrum.	40,000	9.00/-	1.62(GST@18%)+ 0.09(Flood cess @1%)	4,28,400/-
2.	Cataloguing-Data Entry of approximately 40,000 Books	Focuz Infotech, Edappally, Kochi.	40,000	25.00/-	Inclusive	10,00,000/-

It may be noted that, 'M/s Rethesh & Associates, Nedumangadu, Trivandrum', has submitted the lowest quote for the project "Data Entry Works in KOHA(Cataloguing-Data Entry of approximately 40,000 Books), amounting to Rs. 4,28,400/- (Rupees Four lakh twentyeight thousand and four hundred only)(i.e. @ Rs. 10.71 per book), inclusive of GST@ 18% and flood cess @1%.

The Committee observed that M/s. Rethesh & Associates, Trivandrum' has submitted the lowest quote for the data entry works in KOHA (ie., @Rs. 10.71 per book, inclusive of GST @ 18% & Flood Cess @1%).

Also observed that the firm had already undertaken similar 'Data Entry' works for the integration with KOHA, at the Departments of Philosophy & Political Science and successfully completed the works by using their own resources and deploying sufficient man power, for enabling, 'fast data processing'.

In this context, the committee recommended to engage 'M/s. Rethesh & Associates, Trivandrum' for the "Data Entry works in KOHA (Cataloging & Data Entry of approximately 40,000 books)" at a total cost of Rs.4,28,400/- (Rupees Four lakh twenty eight thousand and four hundred only) (ie, @ Rs.10.71/- per book inclusive of GST @18% & flood cess @1%), after executing an 'MoU' with them.

Also, to debit the expenses in this connection, limiting to the the balance amount available(to the tune of Rs. ₹7,05,000/-) in the sanctioned allocation for the Innovative Project "Development of a Database for the whole collections of the University", under the State Plan Grant for the year 2018-19.

Also to entrust the 'KOHA Co-ordinator' to prepare the terms & conditions to be included in the said MoU.

3. Preparation of prioritized list of Libraries wherein "Data Entry" works has to be undertaken for integration with KOHA.

The Committee observed that:

1. the 'Data Entry' work for integration with KOHA has already been completed at the Department Libraries of 20 departments & 2 centres, as per the latest status of the works (ie., as on 05.07.2021) submitted by Sri. Jyothi Babu G., Assistant Librarian & KOHA Co-ordinator (copy enclosed).
2. the Librarians of these Departments & Centres have put great effort and sincerity to complete the 'Data Entry & cataloging' work of the entire collection of books at their respective libraries, so as to integrate the same with KOHA, within a short span of time.
3. As per the current 'status of work' (copy enclosed) submitted by the KOHA co-ordinator, the 'Data Entry Work for integration with KOHA' of more than 5000 books are pending completion at the following 'Department Libraries':

Sl.No	Department	No. of books pending
1.	Statistics	5,182
2.	Psychology	5,188
3.	Demography	6,372
4.	History	6,574
5.	German	6,803
6.	Russian	11,446
7.	Kerala Studies	11,919
8.	Hindi	14,648
9.	Sanskrit	14,842
10.	Education	16,494
11.	Tamil	25,687
12.	Study Centre, Kollam	5,310
13.	Study Centre, Alapuzha	5,395

4. The 'Data Entry work for integration to KOHA' less than 5000 books are pending completion at the Libraries of **fourteen** Departments, one Inter University Centre (CIEB) & one regional Centre.

Sl.No	Department	No. of books pending
1.	Bio-technology	188
2.	Optoelectronics	198
3.	CIEB- IUCentre	321
4.	Economics	383
5.	ORI	413
6.	Journalism	433
7.	Commerce	950
8.	Sociology	1190
9.	Future Studies	1222
10.	Mathematics	1431
11.	Arabic	1517
12.	SDE	2206
13.	Music	2396
14.	Linguistics	2718
15.	Malayalam	3831
16.	Study CentrePandalam	1867

5. Department of Kerala Studies have already undertaken the 'Data Entry work' of the books that are pending completion and the same is processing at a very fast pace.

In view of the above, the committee recommended the following:

1. To give first priority for the completion of 'Data Entry Work', of all the teaching Departments. The Centres/Inter University Centres and Regional Centres shall be given second & third priority respectively.
2. As part of the Ist phase of the Project, utmost importance shall be given for the completion of 'Data Entry Works' for integration with KOHA, at those Department Libraries wherein more than 5000 books are pending completion and the same shall be completed in the following order of Priority:

Sl. No.	Department	No. of books
1.	Statistics	5,182
2.	Psychology	5,188
3.	Demography	6,372
4.	History	6,574
5.	German	6,803
6.	Russian	11,446
7.	Hindi	14,648
8.	Sanskrit	14,842
9.	Education	16,494
10.	Tamil	25,687

3. to entrust Sri. Jyothi Babu G., Assistant Librarian & Co-ordinator of the 'KOHA integration Project' with the task of co-ordinating with Heads and Librarians of the above Departments and entrusting the timely completion of the proposed works.
4. Necessary directions shall be given by the Heads/Hon. Directors of the Departments/Centres, to the Librarians of their respective Departments, wherein the 'Data Entry work of less than 5000 books are pending completion, to complete the same within one month, in consultation with Sri. Jyothi Babu G., Assistant Librarian & Co-ordinator, KOHA implementation.
5. To put on record the sincere and outstanding efforts rendered by the Librarians of the following Departments & Centres, in completing the 'Data Entry & Cataloguing for integration with KOHA' with respect to the entire collection of books at their respective Libraries, with in a very short span of time:
 1. Archaeology
 2. Aquatic Biology
 3. Biochemistry
 4. Botany
 5. Campus Library
 6. Chemistry
 7. Computational Biology
 8. Computer Science
 9. Library and Information Science
 10. Nanoscience and Nanotechnology
 11. Institute of English
 12. Environmental Sciences
 13. Geology
 14. Institute of Management in Kerala
 15. Islamic Studies
 16. Law
 17. Philosophy
 18. Physics
 19. Politics
 20. Zoology
 21. Centre for Australian Studies
 22. Centre for Cultural Studies

Also, recommended to award 'Letters of Appreciation' to the respective Librarians, to this effect.

6. After the completion of the Ist Phase works of the Project, the work done by the firm shall be assessed and if the same is found to be satisfactory, they shall be entrusted with the Phase – II works of the project, on a pro rata basis.

7. As part of the IInd phase of the Project, the 'Data Entry works for integration with KOHA' shall be undertaken at the Study Centres at Kollam & Alappuzha and at those Departments/ Centres where the said works are still pending completion.

The meeting came to an end by 12.05 PM.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Expert Committee for monitoring the implementation of the project "Development of a Database of the whole Collections of the University Campus (KOHA implementation)", held on 05/07/2021, be approved.

FURTHER RESOLVED to authorise the Pro-Vice-Chancellor to have discussion with firm M/s.Retheesh & Associates, Nedumangadu, Trivandrum for fixing the time for completion of "Data Entry works in KOHA (Cataloging & Data Entry of approximately 40,000 books)"

Item No.30.08 Minutes of the meeting of the Examination Monitoring Committee held on 06.07.2021- Approval of-reg.

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on 06.07.2021 is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations on Item No. 01 & 04 were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate.

As the S6 UG Examinations will be over only on 12.07.2021 and also because the practical examinations for the S6 UG students have been scheduled from 13.07.2021, the Hon'ble Vice Chancellor has approved the suggestion to reschedule the S3 CBCSS Examinations from 19.07.2021 onwards subject to report to the Syndicate. Accordingly the revised dates have been published.

The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate and the recommendations on the remaining items are placed before the Syndicate for consideration and approval.

Minutes of the Meeting of the Examination Monitoring Committee

Date	:	06.07.2021
Time	:	12.00 p.m
Venue	:	PVC's Chamber

Members Present

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J.	Member Syndicate	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-
•Dr. S. Nazeeb	Member Syndicate	Sd/-
•Adv. Balachandran B	Member Syndicate	Sd/-

Members Absent

1. Dr. B. Unnikrishnan Nair	Member Syndicate
2. Sri. Bijukumar G.	Member Syndicate

Officers Present

- Sri. K. Unnikrishnan Nair, JR - CBCSS&ES, (in Charge of Controller of Examinations)
- Sri. C. Gopakumar, JR – Exams I
- Smt. Meena Ashok, JR – Exams II

Item No.30.08.01 Posting of Casual Labourers in the CVC Section.

A review on the status of various ongoing UG/PG examinations June 2021 including collection of answer scripts from the exam centres and progress of the false numbering of answer scripts was made in this meeting and accordingly it was recommended to strictly adhere to the schedules as decided earlier and further recommended to extend the tenure of the casual labourers of the CVC Section whose tenure expired on 02.07.2021 & 05.07.2021 upto 14.07.2021 due to exigency.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved above recommendation of the meeting of the Examination Monitoring Committee held on 06.07.2021, be noted.

Item No.30.08.02 Status of ongoing CSS Examinations.

The Committee considered the status of ongoing CSS examinations and recommended the following:

1. The HOD shall be entrusted to get email from the students who are willing to write the remaining examinations scheduled on 12.07.2021, 16.07.2021 & 21.07.2021 at the Departments concerned.
2. The Vice Chairman, CSS shall be entrusted to depute teachers from University departments as observers if the examinations are to be conducted at outside centres on 12.07.2021, 16.07.2021 & 21.07.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 06.07.2021, be approved.

Item No. 30.08.03 Conduct of various pending examinations of Annual Scheme BA, B.Sc, B.Com/SDE, MBA and B.Tech.

Annual Scheme BA, B.Sc, B.Com/SDE: The Committee recommended to entrust the Assistant Registrars concerned to prepare a chart regarding the status of pending valuation and results and the same shall be submitted to the Pro-Vice Chancellor on or before 07.07.2021.

MBA: The Committee recommended to schedule the final semester MBA Examinations including mercy chance from 02.08.2021 onwards.

B.Tech: The Committee recommended the following:

1. The results of the pending B.Tech Supplementary Examinations shall be published on or before the following dates:
Third semester (2013 scheme):15/07/2021
Fourth semester(2013 scheme) :30/08/2021
Seventh semester(2013 scheme) :30/09/2021
Eighth semester(2013 scheme) :15/10/2021
2. The S5 B.Tech (Improvement) Examinations pertaining to UCEK shall be conducted from 29/07/2021.
3. To notify the S5 B.Tech (2013 scheme) before 31/07/2021 and also to expedite the steps for issuance of notifications with respect to all pending examinations.
4. To conduct the remaining examinations of S1S2 B.Tech (2013 scheme) from 22/07/2021 and 2008 scheme from 19/07/2021

MCA: Necessary steps shall be taken to expedite the process for the evaluation and publication of results of S5 & S3 Examinations and to notify the S1 examinations.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 06.07.2021, be approved.

Item No.30.08.04: Re-scheduling of the remaining S3 CBCSS/CR Examinations

The Committee recommended to reschedule the remaining S3 CBCSS/CR Examinations on 13.07.2021, 15.07.2021, 19.07.2021, 21.07.2021, 23.07.2021 & 26.07.2021.

The Committee further recommended that the recommendation on the Item No.1 & Item No. 4 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.

The Meeting came to an end at 01.30 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved above recommendation of the meeting of the Examination Monitoring Committee held on 06.07.2021, be noted.

Item No.30.09 Minutes of the meeting convened to review the progress relating to the project 'Construction of Staff Quarters at Kariavattom – approved – reporting of - reg.

(PLANNING .G)

As per U.O No. Pl.G/4013/Staff Quarters/2014 dated 19/06/2020, administrative sanction was accorded approving the estimate amounting to Rs.2,96,89,000/- (Rupees.Two crore ninety six lakh and eighty nine thousand only) for the construction of first two blocks of Staff Quarters at Kariavattom and a Memorandum of Understanding dated 03/11/2020 was executed with the firm M/s. WAPCOS Ltd for the said work.

Administrative sanction was also accorded for the payment of an amount of Rs. 7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only) as 50% of centage charges (calculated based on the approved estimate of Rs. 2,96,89,000/-) to M/s.WAPCOS Ltd. vide U.O No. Pl.G/4013/Staff Quarters/2014 dated 02/02/2021.

Subsequently, the WAPCOS Ltd. vide letter dated 01/03/2021 intimated that the work, Construction of Staff Quarters at Kariavattom has been awarded to the contractor, Sri.K.S Sreekumar, Neyyattinkara, Thiruvananthapuram and requested to hand over the site to them to start the work.

The University Engineer offered her remarks on the request received from WAPCOS Ltd in the light of the fact that, the meeting of the Syndicate held on 28.09.2018, vide item No.05.15.04, had approved the site inspection report in connection with the construction of Staff Quarters at Kariavattom, submitted by Dr. S. Nazeeb & Sri. M. Lenin Lal, Members Syndicate, to construct two blocks (out of the total 4 blocks with 6 apartments each) in between the Nursery School and A6 Quarters & another two blocks in the land opposite to the existing A6 Quarters.

The University Engineer had reported that constructing first two blocks in the land opposite to A6 quarters leads to huge quantity of earth cutting, construction of RCC retaining wall at rear and front side of the building and requires huge quantity of earth filling for forming rear yard etc. In addition land development work and construction of new road will also be necessary for accessing the building. Further, the approved estimate of Rs. 2,96,89,000/- was prepared on the basis of the site between Nursery school and A6 quarters and hence the additional expenses at the site opposite to existing A6 quarters are not included in the said estimate and hence the University Engineer had requested to accord sanction to hand over the site between Nursery school and A6 quarters to M/s. WAPCOS Ltd for commencing the work.

Based on the remarks of the University Engineer, it was decided to hand over the site between the Nursery school & A6 Quarters at Kariavattom to M/s. WAPCOS Ltd. for the construction of first two blocks of Staff Quarters and the matter was intimated to the firm and the University Engineer vide letters dated 25/05/2021.

Subsequently, the University Engineer, vide emails dated 29/04/2021 and 02/06/2021 requested to convene a meeting with M/s. WAPCOS Ltd., to have a discussion regarding the commencement of work and the parameters included in the Memorandum of Understanding executed for the work.

Accordingly, based on the orders of the Pro- Vice Chancellor, a meeting with M/s.WAPCOS Ltd., chaired by the Hon'ble Pro - Vice Chancellor, was convened at 11 AM on 14/06/2021 at the Pro-Vice Chancellor's chamber.

The meeting was of the view that, as two sites approved by the Syndicate are available for consideration, the site presently selected for first phase construction be reconsidered, taking into account the proposal for construction of children's park in the area, as envisaged in the Budget Speech of 2021-22.

The meeting made the following recommendations:

- The first phase, i.e; first two blocks of Staff Quarters be constructed in the land opposite to the existing A6 Quarters at Kariavattom.
- The University Engineer shall forward a suitable report officially to the Registrar, so as to enable his office to take steps for issuing necessary orders for handing over the site opposite to existing A6 Quarters at Kariavattom to M/s.WAPCOS Ltd. for commencing the construction of first two blocks of Staff Quarters.
- A Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with the firm, be constituted as a committee at the Engineering level.
- To accept the nomination of Smt. Bindu, A sst. Executive Engineer as the Nodal Officer of the committee, made by the University Engineer before the meeting and to entrust the Nodal officer to report the physical and financial progress of the work at fortnightly intervals to the Standing Committee of the Syndicate on Planning & Development.

- To entrust the University Engineer to nominate further members at the Engineering level to the Project Implementation Committee.

In order to initiate immediate action, the minutes of the above meeting held on 14/06/2021 was approved by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate. (Minutes of the meeting is appended for perusal)

Hence, the above action taken by the Vice-Chancellor in having approved the minutes of the meeting convened to review the progress relating to the project 'Construction of Staff Quarters at Kariavattom, held on 14/06/2021 is reported to the Syndicate.

**Minutes of the meeting convened to review the progress relating to the project
'Construction of Staff Quarters at Kariavattom'**

Date and Time : 14.06.2021; 11:00 AM
Venue : Pro Vice Chancellor's Chamber, Senate House Campus,
Palayam

Members

Dr. P.P Ajayakumar, Pro Vice Chancellor (in the chair) -Sd/-
Adv.A.Ajikumar, Member, Syndicate [Convener, Sc on P & D] - -----
Smt. Sobha K, University Engineer - Sd/-
Registrar - -----
Director (Planning & Development) - Joined online
Representative from M/s. WAPCOS Ltd. - Joined online
Sri. Sreekumar K S, Contractor - Sd/-
Smt Bindu (AEE) and Sri.Ramesh T.S (AEE-I) were also present in the meeting.
The meeting began at 11: 00 AM

The meeting considered the following fact,

- The meeting of the Syndicate held on 28.09.2018, vide item No.05.15.04, resolved to approve the recommendation of the Standing Committee of the Syndicate on Planning & Development held on 17.09.2018 to approve the site inspection report in connection with the construction of Staff Quarters at Kariavattom, submitted by Dr. S. Nazeeb & Sri. M. Lenin Lal, Members, Syndicate, to construct two blocks in between the Nursery School and A6 Quarters & another two blocks in the land opposite to the existing A6 Quarters.

The meeting was of the view that, as two sites approved by the Syndicate are available for consideration, the site presently selected for first phase construction be reconsidered, taking into account the proposal for construction of children's park in the area, as envisaged in the Budget Speech of 2021-22.

In light of the above facts, the meeting made the following recommendations:

- The first phase, i.e; first two blocks of Staff Quarters be constructed in the land opposite to the existing A6 Quarters at Kariavattom.
- The University Engineer shall forward a suitable report officially to the Registrar, so as to enable his office to take steps for issuing necessary orders for handing over the site opposite to existing A6 Quarters at Kariavattom to M/s. WAPCOS Ltd. for commencing the construction of first two blocks of Staff Quarters. A Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with the firm, be constituted as a committee at the Engineering level.
- To accept the nomination of Smt. Bindu, A sst. Executive Engineer as the Nodal Officer of the committee, made by the University Engineer before the meeting and to entrust the Nodal officer to report the physical and financial progress of the work at fortnightly intervals to the Standing Committee of the Syndicate on Planning & Development.
- To entrust the University Engineer to nominate further members at the Engineering level to the Project Implementation Committee.

The representative of M/s. WAPCOS Ltd. has agreed to the turnout of the discussions and assured to commence the work in the newly proposed site (land opposite to existing A6 quarters) as early as possible.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting to review the progress relating to the project 'Construction of Staff Quarters at Kariavattom' held on 14.06.2021, be noted.

Item No 30.10. Minutes of the Nineteenth meeting of IQAC held on 05.07.2021 - Reporting of - reg.

(IQAC)

The nineteenth meeting of IQAC was held on 5th July 2021 at Senate Chamber with Prof.V.P.Mahadevan Pillai, Hon'ble Vice-Chancellor as the chairperson. The detailed minutes of the meeting, as approved by the Hon'ble Vice-Chancellor, is placed before the Syndicate for reporting and consideration.

As ordered by the Hon'ble Vice-Chancellor, the matter is reported to the Syndicate.

Minutes

19th Meeting of IQAC, University of Kerala

Date	:	05.07.2021
Day	:	Monday
Time	:	4.00 p.m.
Venue	:	Senate Chamber

Members (Present)

1. Prof. (Dr.) V. P. Mahadevan Pillai, Vice - Chancellor (Chairman)
2. Prof. (Dr) P. P. Ajayakumar, Pro- Vice - Chancellor (Vice-Chairman)
3. Dr. S. Nazeeb, Member, Syndicate
4. Dr. K.G. Gopchandran, Member, Syndicate
5. Dr. A. Bijukumar, Vice - Chairman, Credit and Semester System
6. Dr. Vinod Chandra S.S., Director, Computer Centre (online)
7. Sri. Ramshad Khan R., Chairman, Department Students' Union(online)
8. Smt. Ilfa K. M., Chairman, Research Students' Union(online)
9. Dr. Unnikrishnan S. M., Associate Vice – President, International Business & Strategic Planning, HLL Life care Ltd, Poojappura. (online)
10. Dr. K. S. Chandrasekhar, Professor and Head, Institute of Management in Kerala
11. Dr. Jayachandran R., Professor and Head, Department of Hindi
12. Dr. R. B. Binoj Kumar, Professor and Head, Department of Geology
13. Dr. S. Mini, Professor and Head, Dept. of Biochemistry
14. Dr. S. Aji, Associate Professor, Department of Computer Science(online)
15. Dr. E. Shaji, Associate Professor, Department of Geology (Joint Director, IQAC)
16. Dr. Gabriel Simon Thattil, Director, IQAC

Special Invitee

1. Sri. Johnson W. D., Programmer on contract, Computer Centre

Members (Absent)

1. The Registrar
2. The Finance Officer
3. Dr. Biveesh U.C., Research Officer & Nodal Officer, RUSA State Office, Thiruvananthapuram.
4. Dr. A. K. Prasad, Professor, Department of Economics
5. Dr. B. Hariharan, Professor and Head, Institute of English
6. Dr. S. R. Sheeja, Professor, Department of Economics

Items for Consideration

Item No. XIX.01: Approval of the minutes of 18th meeting of IQAC held on 28.01.2021 and Special meetings of IQAC held on 12.03.2021 & 04.06.2021

The minutes of the meetings were circulated via email through IQAC office and the members have confirmed the same.

Item No. XIX.02: *Action Taken Report on decisions of the 18th meeting of IQAC held on 28.01.2021 and Special meetings of IQAC held on 12.03.2021 & 04.06.2021:*

Decision	Action Taken
<p>Item No.XVIII.03: NAAC Accreditation - Filing of fresh IIQA with assessment period 2015-2020 IQAC is preparing itself to file a fresh IIQA in the third week of January 2021 with the assessment period 2015-2020, approval for which was given by the Syndicate in its meeting held on 23.10.2020. NAAC had brought a notification dated 31.12.2020 providing for inclusion of data for 2019 -2020 in the SSR for Higher Education Institutions who are filing SSR in the near future. University of Kerala had sought a clarification on including University of Kerala under this notification with due consideration of our IIQA filed on February 2020. We received a reply to this stating that IIQA data and SSR data should be the same. Under such circumstances, we are compelled to file a fresh IIQA with assessment period 2015-2020 ---IQAC Decision---: Resolved to file IIQA in the last week of February 2021.</p>	<p>IIQA Filed on 18th June 2021. NAAC sought some clarification on the IIQA filed; response for the same has been submitted.</p>
<p>Item No.XVIII.04: Numbering of all rooms of the teaching departments Report submitted by Dr. K. S. Chandrasekar on progress of display boards on all rooms of the teaching departments (Appendix II) ---IQAC Decision---: Discussed the proposal of Dr. K. S. Chandrasekar. Resolved to accept boards for numbering of rooms based on the following specification: 8 X 3 Aluminium Coating Panel (ACP) inclusive of all charges Rs. 140 per board. The expense in this regard to be met by each department from Department Development Fund.</p>	<p>In progress</p>
<p>Item No.XVIII.05: Use of services of Computer Assistants for NAAC Directorate The meeting of the Syndicate held on 01.10.2020 resolved to appoint three Computer Assistants for a period not exceeding thirty days (based on the requirement) on existing wages of the University ---IQAC Decision---: Resolved to recommend appointment of Computer Assistant based on existing wage rules up to the completion of SSR uploading.</p>	<p>Orders were issued to appoint Computer Assistant, Ms. Revathy C. at NAAC Directorate Camp Office, Kariavattom Campus with wages at the rate of Rs. 660/- (Rupees Six Hundred and Sixty only) per day on daily wage basis to extend her tenure of appointment till the completion of uploading process of SSR.</p>
<p>Item No.XVIII.06: Orientation Course under NAAC PARAMARSH Scheme. Orientation Course for unaccredited colleges to be hosted jointly by IQAC with PARAMARSH institute- Mar Ivanios College under NAAC PARAMARSH Scheme (Appendix III) ---IQAC Decision---: Resolved to consider the proposal only after completion of SSR uploading.</p>	<p>No action</p>
<p>Item No.XVIII.07: Proposal- Starting four CACEE courses at NIMS-Child Development Research centre (CDRC), NIMS Medicity, Neyyatinkara, TVPM</p>	<p>IQAC decision intimated to section concerned.</p>

<p>Dr. M. K. C. Nair, former Vice Chancellor of Kerala University for Health and Allied Sciences(KUHAS) and the present Director of Child Development Research Centre(CDRC) NIMS Medicity, has submitted a proposal for starting four PG Diploma courses at NIMS-CDRC in collaboration with CACEE.</p> <p>---IQAC Decision---: <i>The courses proposed by Dr. M. K. C. Nair may be considered for implementation in association with Advanced Centre for Regenerative Medicine and Stem cell in Cutaneous Research (AcREM-Stem), Department of Zoology, University of Kerala.</i></p>	
<p>Item No.XVIII.08: Research Policy Handbook A draft Handbook on the Research Policy of the University is prepared; the same is placed for approval.</p> <p>---IQAC Decision---: <i>The draft Research Policy prepared was discussed and resolved to have a committee to review suggestions on the handbook. The committee consists of:</i></p> <ol style="list-style-type: none"> 1. <i>Dr. K. G. Gopchandran, Member, Syndicate</i> 2. <i>Dr. S. Nazeeb, Member, Syndicate</i> 3. <i>Dr. A. Biju Kumar, Professor, Department. of Aquatic Biology & Fisheries</i> 4. <i>Dr. A.K. Prasad, Professor, Department of Economics</i> 5. <i>Dr. Girish kumar R., Professor, Department of Political Science</i> 	<p>Dr. R. B. Binoj Kumar, Research Director reported that the Research Policy inputs have been received and the policy is ready. As requested by Dr. S. Nazeeb, the policy will be given a suitable cover and will be placed on Standing Committee of the Syndicate on Academics and Research.</p>
<p>Item No.XVIII.09: Budget proposal for the production of video lessons under the KU Padasala Dr. Lal C.A., Director, KU Padasala has forwarded the proposal for the production of video lessons under the KU Padasala project along with budget estimate.</p> <p>---IQAC Decision---: <i>Resolved to recommend the proposal with the budget with a clause that funding will be allowed only for services provided by parties external to the University.</i></p>	<p>IQAC decision intimated to section concerned.</p>
<p>Item No.XVIII.10: Inter University Centre for Evolutionary and Integrative Biology (iCEIB) – Proposal for Five year integrated MS – Ph.D Degree Programme The Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) submitted a proposal for starting up Innovative, Interdisciplinary and Integrated teaching programme on ‘Five year Integrated MS – Ph.D degree programme in Bioscience and Bioinstrumentation in iCEIB’</p> <p>---IQAC Decision---: <i>Resolved not to recommend the proposal.</i></p>	<p>IQAC decision intimated to section concerned.</p>
<p>Item No.XVIII.11: Dr. Sony George, Department of Chemistry- Interaction with Eminent Scholar – Regularization of Provisional Payment The matter on regularisation of Provisional payment sanctioned to Dr. Sony George in connection with the conduct of Interaction with eminent Scholar programme is placed before the IQAC meeting for ratification of actions taken by the Head .</p> <p>---IQAC Decision---: <i>Considering the status of the guest and nature of the programme, it was observed that payment of Taxi fare on kilometer basis is not practical and prior</i></p>	<p>In progress</p>

<p><i>sanction in the case of Dr. Ramamoorthy could not be obtained under unavoidable circumstances. IQAC recommends that the objections raised may be treated as rectified and the bills may be accepted for regularisation based on clarification submitted by Dr. Sony George, Head, Department of Chemistry.</i></p>	
<p>Item No.1 of Special meeting of IQAC held on 12.03.2021: Filing of IIQA and Filing of SSR ---IQAC Decision--- <i>The meeting discussed the preparedness of the submitting IIQA and SSR. Based on the suggestion of the Hon'ble Vice-Chancellor, resolved to organize an orientation workshop on each criteria of NAAC SSR. Also resolved to nominate additional teachers to participate in the workshop besides the NAAC Directorate members and IQAC members.</i></p>	<p>NAAC orientation workshops were conducted during March 17-25, 2021</p>
<p>Item No.1 of Special meeting of IQAC held on 04.06.2021: Filing of IIQA for NAAC Accreditation ---IQAC Decision--- <i>The meeting considered in detail the NAAC accreditation work undertaken by the NAAC Directorate of the University. Each SSR criteria-wise preparation and compilation work done was presented by the criteria conveners or members who were part of IQAC. Considering the extend of work undertaken and the fact that the academic year 2020-2021 was coming to an end in June 2021, it was resolved to file IIQA for NAAC accreditation of the University on June 16 2021.</i></p>	<p>IIQA Filed on 18th June 2021. NAAC sought some clarification on the IIQA filed; response for the same has been submitted.</p>
<p>Item No.2 of Special meeting of IQAC held on 04.06.2021: Compilation of SSR – Preliminary work ---IQAC Decision--- <i>Resolved to have criteria wise presentation on SSR compilation and documentation work from 17th June 2021 taking one criterion each day.</i></p>	<p>Criteria wise presentation on SSR compilation scheduled from 6th July 2021.</p>

Items for Consideration

Item No.XIX.03: Filing of SSR

---IQAC Decision--- *IQAC took stock of the preparation made after apprising the details on the IIQA filed. Review was made on SSR compilation and IQAC approved the plan of action which is in progress.*

Item No.XIX.04: Review of updated Website

---IQAC Decision--- *The remodelled University website was presented by the Programmer of the Computer centre. Hon'ble Vice-Chancellor and other members provided input on visuals, links and pages to be included. Resolved to authorise IQAC Director and members to work with Computer Centre on updating facts and figures in the website so as to align the same with the SSR for accreditation.*

Item No.XIX.05: Establishment of Digital garden at Kariavattom campus – Proposal by Dr. A. Gangaprasad

Dr. A. Gangaprasad, Director, Centre for Biodiversity Conservation submitted a proposal with anticipated estimate budget of labelling of plants with QR code in Palayam and Kariavattom campus as part of establishment of Digital garden at Kariavattom campus (**Appendix I**).

---IQAC Decision--- *Resolved to approve the proposal and seek approval from the Syndicate with the request for financial support*

Items for Reporting

Item No.XIX.06: CM @ Campus - Navakeralam – Yuvakeralam

University of Kerala organized a program called “Navakeralam – Yuvakeralam” CM@Campus on 6th February 2021 at Senate Hall to interact with students and gather ideas on academic and research issues and socio-cultural issues that are paving the way for change in the field of higher education. In this programme, Hon’ble Chief Minister of Kerala Sri. Pinarayi Vijayan interacted with the students. Grand Master Sri. Pradeep presented a program called Inspire Kerala at the event.

The information was sent by the principals from various colleges to the talented students who have proved their ability in various fields. The proposals submitted by the students were examined by a specially appointed faculty committee and it was decided that 200 of them would participate directly. Of these, 32 who gave more notable suggestions and 10 who were selected through Inspire Kerala were given the opportunity to interact directly with the Chief Minister.

Hon’ble Minister for Higher Education Dr. K.T. Jaleel delivered the introductory speech at the function. Kerala University Vice Chancellor Prof. (Dr.) V.P. Mahadevan Pillai welcomed the gathering. Pro–Vice–Chancellor Prof. (Dr.) P.P. Ajay Kumar paid homage to the distinguished guests. Planning Board Vice–Chairman Prof.V.K. Ramachandran was present at the event. Adv.K.H.Babujan, Syndicate Member thanked them.The event was organized with the participation of selected students from all the educational institutions affiliated to the University.

---IQAC Decision---: Noted

Item No.XIX.07: Meet the Scholar Lecture Series– Department of Zoology

Department of Zoology, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 23rd February 2021. The lecture by Dr. V.P. Joy, Chief Secretary, Government of Kerala on the topic "The Journey Inward : Perspectives of Knowledge" was conducted at Senate Chamber, S. H. Campus with Prof. V. P. Mahadevan Pillai, Hon’ble Vice-Chancellor as the chairperson. Dr. Gabriel Simon Thattil, Director, IQAC welcomed the gathering while Prof. G. Prasad, Head, and Department of Zoology proposed the vote of thanks.

---IQAC Decision---: Noted

Item No.XIX.08: Meet the Scholar Lecture Series– Department of Sociology and Department of Law

Under the auspices of the IQAC, Department of Sociology, in association with the Department of Law organized conducted the “Meet the Scholar Programme” on Monday, 22nd March 2021, at 3:00 pm in the Senate Chamber, Palayam Campus, University of Kerala. Prof. Mohan G. Gopal, Formerly, Vice Chancellor, Law University Bangalore and Director, National Law School of India University and Director, National Judicial Academy, Bhopal, spoke on the topic “Social Identity and the Constitution in Contemporary India: The Question of Caste”. Prof. Mahadevan Pillai, honourable Vice-Chancellor inaugurated the programme and delivered the inaugural address. Dr. Antony Palackal, Professor and Head, Department of Sociology, who was the Chief Organizer of the programme, introduced the theme and welcomed the dignitaries and the participants present onsite as well as online. Dr. Sindhu Thulaseedharan, Head, Department of Law, University of Kerala proposed the Vote Thanks. The programme was attended by more than 150 participants in the Senate Chamber and nearly 100 participants online in the livestream in YouTube.

---IQAC Decision---: Noted

Item No.XIX.09: Meet the Scholar Lecture Series– Department of Economics

As part of the ‘Meet the Scholar Lecture Series’ initiative of the Internal Quality Assurance Cell (IQAC), University of Kerala, the Department of Economics organised the Meet the Scholar programme on the topic ‘Public Policy in India: Unmasking the Debates’ on 25-03-2021. M.H. Suryanarayana, Professor, Indira Gandhi Institute of Development Research (IGIDR), Mumbai, a distinguished alumnus of the Department of Economics, was the resource person for the programme conducted in the online mode. Professor Suryanarayana is a development economist with vast experience in providing technical assistance in public policy formulation to various developing country governments including Bangladesh, Botswana, India, Brunei Darussalam, Nepal, Somalia and Vietnam. He has served as the Indian Council of Cultural Relations (ICCR) Chair in Indian Studies at the King's India Institute, London, Visiting Fellow at the Economic Growth Centre, Yale University,

Senior Economic Advisor at the International Poverty Centre, UNDP, Brasilia. Besides, being the editor of the Indian Journal of Agricultural Economics, he has served as a consultant for ADB, OECD, UNDP etc. Prof. Gabriel Simon Thattil, Director, IQAC extended a warm welcome to Professor Suryananarayana and other distinguished. Prof. Anitha, Head, Department of Economics, University of Kerala expressed sincere thanks to Professor Suryanarayana for the enlightening session participants.

---IQAC Decision---: Noted

Item No.XIX.10: Meet the Scholar Lecture Series– Department of Psychology

On the 31st March,2021, Meet the Scholar lecture series entitled Sexual Harassment at Workplace was organized the Department of Psychology under the auspices of the Internal Quality Assurance Cell , University of Kerala. Meet the scholar lecture series aims to bring in experts from different fields to break new path of knowledge and insight to University students. Keeping this objective, IQAC & Department of Psychology, University of Kerala decided to host a lecture on the topic Sexual Harassment at Workplace. Prof. Dr. J. Anitha Menon, Professor of Health Psychology, University of Zambia was the Resource Person of the day. She is also the founding President of the Psychology Association of Zambia and an astute reviewer of various national and international journals. The lecture series was conducted over Google Meet and was attended by students and teachers of the Department of Psychology as well as from the other teaching Departments of the University. Dr. Bindu P., Head, Department of Psychology, University of Kerala, extended a warm welcome to the key speaker of the lecture , Dr. Anitha Menon, as well as to the Director, IQAC, Dr. Gabriel Simon Thattil, and the teachers and students. Dr. H. Sylaja, Professor, Department of Psychology, University of Kerala expressed wholehearted gratitude to Dr.Menon for her insightful lecture.

---IQAC Decision---: Noted

Item No.XIX.11: Meet the Scholar Lecture Series– Department of Botany

Department of Botany, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 31st May 2021. The lecture by Dr. Resmi Varma, Senior Scientist,Clinical Proteomics Core Lab, Department of Pathology, University of California, Davis Medical Center, USA on the topic “Immune Response Dynamics in COVID-19 Patients to SARS-CoV-2 and other Human Coronaviruses” was conducted online.

---IQAC Decision---: Noted

Item No.XIX.12: Meet the Scholar Lecture Series– Department of Statistics

IQAC in collaboration with the Department of Statistics, University of Kerala is organizing talks under “Meet the Scholar” Lecture Series on 24, 25, 26 & 28 June 2021 at 4.30 p.m. Prof.N.Balakrishnan, McMaster University, Hamilton will be speaking on the following topics:

- Efficient Likelihood-Based Inference for the Generalized Pareto Distribution
- Family of Mean-Mixtures of Normal Distributions
- Cumulative Residual and Relative Cumulative Residual Fisher Information and Their Properties
- Accelerated Life-Testing of One-Shot Devices: Data Collection and Analysis

---IQAC Decision---: Noted

Item No.XIX.13: Meet the Scholar Lecture Series– Department of Tamil

Department of Tamil, University of Kerala in association with IQAC conducted a public lecture under the Meet the Scholar lecture series on 26th June 2021. The lecture by Smt. K. V. Jeyasri, Well renowned writer, Thiruvannamalai District, Tamil on the topic “Towards Translation” was conducted online.

---IQAC Decision---: Noted

Item No.XIX.14: Numbering of rooms of the teaching departments – New Proposal

As part of the NAAC Accreditation process, University of Kerala has to urgently undertake numbering of all rooms in the teaching departments (specifically classrooms). The 18th meeting of IQAC held on 28.01.2021 had approved the proposal in this regard submitted by Prof.K.S.Chandrasekar, Campus Director. However, the Campus Director intimated that the boards suggested were not eco-friendly and hence an alternative proposal was called for supplying eco-

friendly boards. A new proposal in this regard was submitted by Mr. Shinelal B.S., LalLand, Cheenivila, Koovalassery PO, Thiruvananthapuram for supplying of eco-friendly boards for all rooms in each department of the University at Rs. 155/- (Rupees One hundred and Fifty Five only) per board inclusive of all charges.

The Hon'ble Vice-Chancellor has accorded sanction to approve the proposal submitted by Mr. Shinelal B.S. for supplying of eco-friendly boards for all rooms in each department of the University at Rs. 155/- (Rupees One hundred and Fifty Five only) per board inclusive of all charges and to permit the Head of Departments to meet the expenses in this regard from the Department Development Fund (DDF).

---IQAC Decision---: Noted

Item No.XIX.15: NAAC Self Study Report – Criteria- wise workshop

IQAC hosted special orientation workshops on compilation of Self Study Report as part of the accreditation process for University of Kerala. This 4 day workshop was hosted in March 2021 (on 17, 23, 24 and 25) focusing on each of the NAAC Criterion on SSR. Criteria conveners presented the data, following with discussion and deliberation were held on strengthening the report. The sessions were chaired by the Hon'ble Vice-Chancellor Prof. (Dr.) V. P. Mahadevan Pillai. The Hon'ble Pro – Vice – Chancellor Prof. (Dr.) P. P. Ajay Kumar, Members of the Syndicate and Statutory officers participated. The workshop had more than 80 teachers as delegates.

---IQAC Decision---: Noted

Item No.XIX.16: OBE orientation workshop held on April 8 and 9, 2021

As directed by the Hon'ble Vice Chancellor, a Special Workshop on OBE was organized by IQAC on April 8 & 9, 2021 with four sessions.

Day 1 : 8th April, 2021

Introductory Address : Vice-Chancellor	10.00 a.m. to 10.30 a.m.
Session 1 : OBE and NAAC Accreditation	10.30 a.m. to 01.00 p.m.

Day 2 : 9th April, 2021

Session 2 : Course Outcomes	01.30 p.m. to 03.00 p.m.
Session 3 : Measuring the Attainment of Outcomes	03.30 p.m. to 05.30 p.m.

Prof. V.P. Mahadevan Pillai, Hon'ble Vice-Chancellor inaugurated the workshop. This Workshop was hosted for all the faculty members of the University considering our implementation of OBE curriculum. Prof. N. J. Rao, retired Professor of IISC, Bangalore was the Resource Person.

---IQAC Decision---: Noted

Item No.XIX.17: Annual Interdisciplinary Academic Meet(AIAM) 2021- School of Life Sciences - Request for financial assistance

Dr. Mini S., Professor & Head, Department of Biochemistry and Organising Secretary, AIAM 2021 email read as above, submitted the proposal for the conduct of Annual Interdisciplinary Academic Meet(AIAM) 2021 titled “The Life Sciences Ecosystem: Challenges and opportunities in the pandemic” on March, 9th & 10th 2021 in an online mode. The conference is proposed to be arranged into six technical sessions based on different subject themes with one plenary lecture in each by an eminent scientist in that discipline. Dr. Mini S., Organising Secretary, AIAM 2021 has requested to provide financial assistance of Rs 15,000/- (Rupees Fifteen thousand only) for the conduct of the conference.

The Hon'ble Vice-Chancellor accorded sanction to approve the proposal submitted by Dr. Mini S., Professor & Head, Department of Biochemistry and Organising Secretary, AIAM 2021 for the conduct of Annual Interdisciplinary Academic Meet(AIAM) 2021 titled “The Life Sciences Ecosystem: Challenges and opportunities in the pandemic” on March, 9th & 10th 2021 in the online mode by limiting the expenditure to Rs. 15000/- (Rupees Fifteen Thousand only).

---IQAC Decision---: Noted

Item No.XIX.18: Faculty Development Programme (FDP) at University of Kerala

The meeting of the Committee for the conduct of Faculty Development Programme for teachers was held on 18th February 2021(Thursday) with Prof. (Dr.) V. P. Mahadevan Pillai, Vice - Chancellor as Chairperson and Dr. Radhamany P. M., Professor, Dept. of Botany as Convener. The meeting discussed the proposal from Teaching Learning Centre (TLC), IIT Madras and resolved to

seek their support for Faculty Development Programme for University of Kerala teachers. The meeting resolved to have training in two phases:

Phase 1: As per the schedule prepared and approved by TLC, IIT Madras

Phase 2 with invited trainers and speakers as per the requirements of the University.

The training programme would be undertaken through HRD centre of the University.

---IQAC Decision---: Noted

Item No.XIX.19: NAAC Self Study Report – Online Criteria- wise presentation

IQAC hosted online criteria wise presentation on May 15, 17, 18 and 19, 2021 of Self Study Report as part of the accreditation process for University of Kerala. Criteria Conveners presented the data, following with discussion and deliberation were held on strengthening the report.

---IQAC Decision---: Noted

The meeting came to an end by 5 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the Nineteenth meeting of IQAC held on 05.07.2021, be noted.

Item No.30.11 Minutes of the meeting of the Examination Monitoring Committee held on 13.07.2021- Reporting of-reg.

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on 13.07.2021 is submitted before the Syndicate for approval. (Minutes appended).

Considering the exigency, the recommendations were approved by the Vice-Chancellor exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Vice-Chancellor in having approved the same is reported to the Syndicate.

Minutes of the Meeting of the Examination Monitoring Committee

Date	:	13.07.2021
Time	:	02.00 p.m
Venue	:	PVC's Chamber

Members Present

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J.	Member Syndicate (via online)	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate (via online)	Sd/-

Members Absent

1. Dr. B. Unnikrishnan Nair	Member Syndicate
2. Dr. S. Nazeeb	Member Syndicate
3. Sri. Bijukumar G.	Member Syndicate
4. Adv. B. Balachandran	Member Syndicate

Officers Present

- Sri. K. Unnikrishnan Nair, JR - CBCSS&ES, (in Charge of Controller of Examinations)
- Smt. Meena Ashok, JR – Exams II

The Examination Monitoring Committee meeting commenced at 02.00 pm.

Item No.30.11.01 S6 UG Special Examination in the light of Covid 19 Pandemic.

The Committee considered the conduct of S6 UG Special Examinations for the candidates who were not able to attend the S6 UG Examinations, June 2021 and recommended to schedule the same soon after the completion of S5 UG Special Examinations. The students shall be informed about the Special Examination through website/press release that such candidates shall take their Examinations in their parent college.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 13.07.2021, be noted.

Item No.30.11.02 **Arrangements for the valuation of S6 UG Examinations, June 2021.**

The meeting has discussed the matter of false numbering of the answer scripts of the upcoming S6 UG Exams, June 2021 and recommended the following:

1. Assistant Registrar (PCVC) shall ensure that false numbering be completed so that the remaining answer script bundles are ready for transportation on or before 16.07.2021.
2. Assistant Registrar (PCVC) shall ensure that the request for the additional man power needed, be handed over to Pro-Vice Chancellor today itself.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 13.07.2021, be noted.

Item No.30.11.03 **Entrusting of Syndicate Members for monitoring the smooth functioning of the S6 UG Valuation Camps.**

The meeting decided to entrust the following Syndicate Members for monitoring the smooth functioning of the upcoming S6 UG valuation camps:

1. Over all charge – Dr. K.B.Manoj, Convener, Standing Committee of the Syndicate on Examinations
2. Thiruvananthapuram – Dr.B.Unnikrishnan Nair & Prof.K.Lalitha
3. Kollam – Dr.S.Nazeeb & Sri. Jairaj.J
4. Pandalam – Dr.M.Vijayan Pillai
5. Alappuzha – Sri.Arun Kumar R & Adv.A.Ajikummar

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 13.07.2021, be noted.

Item No.30.11.04 **Apponitment of the Camp Officers for the facilitation of the functioning of the S6 UG Valuation Camps.**

The meeting decided to appoint the following Camp Officers for the facilitation of the functioning of the upcoming S6 UG valuation camps:

1. University College, Thiruvananthapuram – Dr. K.Manickaraj, Asst. Prof. in Tamil, University College, Thiruvananthapuram.
2. SN College for Women, Kollam – Dr. Chithra P G, Asso.Prof. in Chemistry, SNCW, Kollam
3. Teacher Education Centre, Thevally – Dr.B.Hari, Asst. Prof. in Zoology, SN College, Kollam
4. DOIC Pandalam – Dr.Usha Kumari J B, Assoc. Prof. in Hindi, NSS College Pandalam
5. SD College Alappuzha – Dr. Meena Janardanan, Asso. Prof. in Zoology, SD College, Alappuzha

The Committee further recommended that the recommendations may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 considering the exigency.

The Meeting came to an end at 03.30 pm

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Examination Monitoring Committee held on 13.07.2021, be noted.

Item No.30.12 **Ph.D Research – Re-registration granted to Smt. Parvathy Surendran, Research Scholar in Biotechnology – Reporting of- reg.**

(Ac.E1)

An application was received from Smt. Parvathy Surendran, Full-time Research Scholar in Biotechnology, at Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram, duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-

registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Vice -Chancellor, to the above mentioned research scholar being granted re-registration, due to default in payment of research fee for more than 6 months, w.e.f 09/02/2016, subject to reporting to the Syndicate.

Consequently U.O has been issued vide U.O No. 2866/2021/UOK dated 17/06/2021.

As per the orders of Hon'ble Vice-Chancellor the matter regarding the Re-registration granted to Smt. Parvathy Surendran, Full-time Research scholar in Biotechnology is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.13 ***St.John's College, Anchal- Approval of DDO- Orders issued- Reporting of – reg.***

(Ac.FI)

On request of the Manager, MSC Colleges Management, Thiruvananthapuram, sanction has been accorded by the Vice-Chancellor for the approval of the extension of term of appointment of Rev.Fr.Johnson, G., Assistant Professor of Malayalam, as Drawing and Disbursing Officer of St.John's College, Anchal, for a period of three months (eleventh term), w.e.f.02.01.2021, subject to reporting to the Syndicate. The U.O No.4157/2020/UOK dated.21.12.2020 was issued accordingly.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.14 ***Budget proposal item.No.43- " Identification & Screening of potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization"- Department of Physics-Provisional advance-Reporting of-reg.***

(Ad AV)

Sanction was accorded by the Vice Chancellor for the following proposals subject to reporting to the Syndicate;

1. to approve the proposal submitted by Dr.R.Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics for the project entitled " Identification & Screening of potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization".
2. to release an amount of Rs.10,00,000/- (Rupees Ten Lakh only) (first and second instalment together) out of total amount of Rs.15,00,000/- (Rupees Fifteen Lakh only) to Dr.R.Jayakrishnan, Principal Investigator and Associate Professor, Department of Physics as Provisional advance, towards meeting the expenses for the project entitled " Identification & Screening of potential Dye Yielding plants of Southern Western Ghats for its sustainable Utilization", envisaged in the Budget Speech 2020-21, meeting the expenditure from the Head of Account "Part I-NP-MH63-Miscellaneous-8/6028-New Development Programmes" provided in the current year's Budget Estimates of the University.

Accordingly U.O.No.Ad.AV.3092/2021/UOK dated 28.06.2021 was issued. The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.15 ***Renaming Business Innovation and Incubation Centre @ University of Kerala (BIIC@UoK) as Kerala University Business Innovation and Incubation Centre (KUBIIC) –Reporting of-reg.***

(Pl.A)

The Kerala University Technology and Business Startup Centre (KU-TBSC) was renamed as 'Business Innovation and Incubation Centre @ University of Kerala' (BIIC@UoK) vide U.O. No. 2996/2021/UOK dated 23.06.2021. Dr.M.C Manoj Changat, Hon. Director, vide a letter dated 24.06.2021 had requested to rename Business Innovation and Incubation Centre @ University of Kerala (BIIC@UoK) as Kerala University Business Innovation and Incubation Centre (KUBIIC) as the "@" symbol in the name 'BIIC@UoK' is not compatible with the domain naming convention and URL creation.

Therefore, as per the orders of the Vice-Chancellor, invoking provisions under section 10(13) of the Kerala University Act, 1974, Business Innovation and Incubation Centre @ University of Kerala (BIIC@UoK) was renamed as Kerala University Business Innovation and Incubation Centre (KUBIIC) vide U.O. No. 2996/2021/UOK dated 24.06.2021. Sanction was also accorded by the Vice-Chancellor to read the name of 'Business Innovation and Incubation Centre @ University of Kerala (BIIC@UoK) as Kerala University Business Innovation and Incubation Centre (KUBIIC) in U.Os. listed below:

U.O. No. and Date	Description
U.O. No. 3094/2021/UOK dated 29.06.2021	Business Innovation and Incubation Centre at University of Kerala (BIIC@UoK)- Budget Speech 2020-21- Item No. 17 and 127
U.O. No. 3148/2021/UOK dated 30.06.2021	Business Innovation and Incubation Centre at University of Kerala (BIIC@UoK)- Launching of new startups
U.O. No. Pl.A/BIIC@UoK/1865/2021 dated 30.06.2021	Business Innovation and Incubation Centre at University of Kerala (BIIC@UoK)- Item No. 17 of Budget Speech 2021-22- Instituting startup grant to students as a part of the project "From Laboratory to public domain"- Launching of new startups
U.O. No. Pl.A/KUTBSC/Restructuring of Centre/2020 dated 30.06.2021	Business Innovation and Incubation Centre at University of Kerala (BIIC@UoK) (formerly KU TBSC)- Kerala University Business Innovation and Incubation Centre (KUBIIC) Restructuring of Centre

Meanwhile, it may be noted that the UOs for Launching of new start ups(U.O. No. 3148/2021/UOK dated 30.06.2021 and U.O. No. Pl.A/BIIC@UoK/1865/2021 dated 30.06.2021)were reported to Syndicate held on 02.07.2021(item No. 57 & 58) with the name as BIIC @UoK. This may also be read as Kerala University Business Innovation and Incubation Centre (KUBIIC) The matter was reported to the meeting of Technical Committee of Kerala University Business Innovation and Incubation Centre (KUBIIC), held on 05.07.2021 and the Committee noted the same.

The aforesaid actions taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.16 **Department of Student Services – Kerala University Union 2020-21 - Release of Rs. 30,00,000/- as Provisional Payment for the Second and final Instalment of Financial Assistance to Dr.Shaji.A, Director-in-charge-Reporting of-reg.**

(Ad D1)

The Director (i/c), Dr.Shaji.A, Department of Student Services has requested to sanction an amount of Rs.30,00,000/- (Rupees Thirty Lakhs Only) as the Second and Final Instalment of Provisional payment towards Kerala University Union 2020-21 for conducting the following programmes:-

1. Folklore Fest
2. Film Camp
3. Film Festival
4. Science Congress
5. Workshop for Students of B.Ed and Law Courses
6. Kerala University Youth Festival (to be scheduled and conducted online)
7. Drama Festival.

Sanction was accorded by the Vice-Chancellor to release an amount of Rs.30,00,000/- (Rupees Thirty Lakhs Only) to Dr.Shaji.A, Director(i/c), Department of Student Services as the Second and Final instalment of provisional payment to the Kerala University Union 2020-21 for conducting the above activities of the Union, subject to report to the Syndicate.

The Provisional advance was sanctioned to Dr.Shaji.A, Director (i/c), Department of Student Services vide U.O No.1977/2021/UOK dated 12.04.2021.

Accordingly, the matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.17

Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom –Payment of an amount of Rs.2,72,160/- (Rupees Two Lakh Seventy Two Thousand One Hundred and Sixty only) to M/s.Anton Paar India Pvt.Ltd towards the Purchase of Consumable Set XQ 80 and Vent Opener for use in ICPMS Machine- Administrative Sanction-Action taken by the Vice-Chancellor- Reporting of-reg.

(Ad.D.III)

Ref:- U.O No.Ad.D.III.2/26957/2020 dated 30.04.2021

Hon.Director of CLIF, vide his letter No/CLIF/Purchase/153/2020-21 dated 20.10.2020 has requested that sanction may be accorded for the payment of Rs.2,72,160/- (Rupees Two Lakh Seventy Two Thousand One Hundred and Sixty only) to M/s.Anton Paar India Pvt.Ltd towards the cost of Consumable Set XQ 80 and Vent Opener including freight charges and GST.

Vide U.O read above sanction has been accorded by the Vice-Chancellor, Subject to reporting to the Syndicate to Dr.G.M.Nair, Hon.Director, CLIF, being permitted to pay an amount of Rs.2,72,160/- (Rupees Two Lakh Seventy Two Thousand One Hundred and Sixty only) including GST to M/s.Anton Paar India Pvt. Ltd towards the purchase of Consumable Set XQ 80 and Vent Opener for use in ICPMS Machine installed at CLIF Subject to Reporting to the Syndicate.

U.O No.Ad.D.III.2/26957/2020 dated 30.04.2021, in this regard has been issued.

Accordingly the above action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.18

University College of Engineering, Kariavattom:- Production of Physical Fitness Certificate of Employees on contract basis-Reporting of-reg.

(Ad.C)

University College of Engineering, Kariavattom is a constituent college of University of Kerala and running in self- financing mode.Production of Physical fitness certificate is a mandatory requirement for execution of contract to the staff under DOMTEC. But it is not seen insisted when a contract is entered into between the University and a party of College of Engineering Kariavattom. Whereas, Physical fitness certificate is producing by the parties on entering contract with University in 34 UITs, 7 UIMs and 10 KUCTEs.

If Physical fitness certificate is not furnished while executing a contract, there is every chance for adverse legal consequence, if a dispute on matter relating to health arises in future.

Hence, As per the orders of the Hon'ble Vice-Chancellor, Letter No. 18637/Ad.C/2021/UOK dated 07.07.2021 was sent to the Principal, University College of Engineering, Kariavttom directing that, Employment Contracts submitted henceforth for execution of contract should be supported by a Physical Fitness Certificate from a Medical Officer not below the rank of an Assistant Surgeon. As per orders of Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.19 *ഡയറി കലണ്ടർ ദിനസൂരണ, കോഫി ടേബിൾ മുതലായവ അച്ചടിക്കുന്ന തിനിയന്ത്രണം ഏർപ്പെടുത്തികൊണ്ടുള്ള സർക്കാർ ഉത്തരവ്- സംബന്ധിച്ച്- Reporting of - സംബന്ധിച്ച്.*

(Ad.AV)

സർക്കാർ ഉത്തരവ് സ.ഉ (സാധാ)നം.2204/2021 പൊദവതീയതി 15.06.2021 പ്രകാരം, ഡയറി, കലണ്ടർ, ദിനസൂരണ, കോഫി ടേബിൾ മുതലായവ അച്ചടിക്കുന്നതിന് സർക്കാർ നിയന്ത്രണം ഏർപ്പെടുത്തിയിരുന്നു. ഇതു സംബന്ധിച്ച് സർവകലാശാല ഉത്തരവ് പുറപ്പെടുവിച്ചിരുന്നു. (എഡി.എ5.03/6939(1)/2021 തീയതി 29.06.2021). വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം ഈ വിഷയം സിൻഡിക്കേറ്റിലേക്ക് റിപ്പോർട്ട് ചെയ്യുന്നു.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to explore the possibility of printing Annual Planner 2022 through sponsorship.

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Item No.30.20 *University Computer Centre - Director, KUCC - Dr.Vinod Chandra S.S,- Handing over of charge to Dr. Jayamol Mathews-Reporting of-reg.*

(Ad DI)

Dr.Vinod Chandra S.S, Director, University Computer Centre, has requested to hand over the charge of Director, University Computer Centre to Dr. Jayamol Mathews, Scientific Officer, as he has been tested positive for Covid-19 and is under home quarantine.

Sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate, to hand over the charge of Director, University Computer centre to Dr. Jayamol Mathews, Scientific Officer, in the absence of Dr.Vinod Chandra S.S and Dr. Jayamol Mathews, Scientific Officer being put in charge of Director, University Computer Centre with effect from 16.06.2021, until further orders.

U.O no.2988/2021/UOK dated 22.06.2021 has been issued in this regard.

Accordingly, the Handing over of Charge of the Director, Computer Centre to Dr. Jayamol Mathews, Scientific Officer w.e.f 16.06.2021 is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.30.21. *Inter University Centre for Geospatial Information Sciences and Technology (IUCGIST) Kariavattom – Dr. Rajesh Reghunath, Director, IUCGIST on Quarantine due to COVID-19- Handing over of Charge Reporting of-reg.*

(Ad DI)

Dr.Rajesh Reghunath, Director, (IUCGIST), vide paper read above, has requested to hand over the charge of the Centre (IUCGIST) to Dr. Dhanil Dev. Assistant Professor, Dept. of Geology as he was tested positive for covid 19 and is under home quarantine.

Sanction has been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to Dr. Dhanil dev. S.G, Assistant Professor, Department of Geology being given the charge of Director, (IUCGIST) in the absence of Dr. Rajesh Reghunath.

U.O no. 2987/2021/UOK dated 22.06.2021 has been issued in this regard and the charge hand over of Director, (IUCGIST) has been effected.

Accordingly, the matter regarding handing over the charge of the Director, IUCGIST to Dr.Dhanil dev. S.G in absence of Dr. Rajesh Reghunath is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Item No.30.22. Associate Professor in the Department of Chemistry –Judgment to re-notify – Review Petition filed – Reporting of - reg.

(Ad.H)

Legal opinion was sought as to whether the judgment in WA. 121/2021 to re-notify the post of Associate Professor in Chemistry (for which the time of one month allotted was extended up to 08.07.2021 on application of the University in I.A. 1/2021 for preparation of templates/selection criteria as per UGC Regulations 2018) is binding on the University, in the event of the original notification and the Act 26/2014 based on which the open/reservation turns were arrived at, were quashed by the High Court. (The preparation of templates as per 2018 Regulations have been resolved by the Syndicate to be expedited, but the same is yet to materialize).

The Standing Counsel has furnished his opinion as follows:

“The relief granted in the writ appeal has become unworkable in the light of the judgment of the Learned Single Judge quashing all notifications issued by the University treating the University as a single unit for the purpose of reservation. Against the said judgment, writ appeals have been filed by the University as well as other aggrieved selectees and an interim order staying the judgment impugned therein has also been granted. As such, issuance of a fresh notification may not be justified. But as the University is bound by the direction contained in the judgment in W.A.No.121 of 2021, it is better that the University files a review petition against the judgment in W.A.No.121 of 2021 pointing out the aforesaid facts so that we may not be mulcted with the consequences for non-compliance of the judgment before the time frame stipulated”.

The action taken by the Vice-Chancellor in having instructed the Standing Counsel to file the proposed Review Petition before the High Court against the judgment dated 28-01-2021 in WA. 121/2021, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.23. Promotions to the post of Joint Registrar & Deputy Registrar -Reporting of – reg.

(Ad.AI)

Smt. Meera J. Rahul, Deputy Registrar, Exam VI is promoted to act as Joint Registrar in the scale of pay of Rs.118100-163400/- and posted as Joint Registrar, Campus Administration, Kariavattom vide UO. No. Ad. A1/3200/2021/UOK dated 04.07.2021.

Sri. Sajeev Dhas, Assistant Registrar (Hr.Gr), Permanent CV Camp is promoted to act as Deputy Registrar in the scale of pay of 107800-160000/- and posted as Deputy Registrar, Exam VI vide UO. No. Ad. A1/3200/2021/UOK dated 04.07.2021.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.24. Dr. A.M Unnikrishnan, Professor, SDE-Permission to be included as an Adjunct Faculty in the research activities of the Department of Cultural Education and Indian Studies of Amritha School of Arts & Science – reg:-

(Ad BIII)

- Ref:-**
- 1.Letter dated 24.12.2019 in r/o Dr. A.M Unnikrishnan, Professor, School of Distance Education recommended and forwarded by the Director, School of Distance Education on 28.12.2019
 - 2.Recommendation of the Meeting of the Syndicate held on 21.01.2020.
 - 3.Affidavit submitted by Dr. A.M Unnikrishnan, Professor, School of Distance Education

Dr. A.M Unnikrishnan, Professor, School of Distance Education, vide reference cited above has informed that he has got an invitation from the Department of Cultural Education and Indian Studies of Amritha School of Arts & Science, Edappally North, Ernakulam, to take part in their Research activities as an Adjunct Faculty. Hence he has requested permission to be included as an

Adjunct Faculty for the research activities of the Department of Cultural Education and Indian Studies of Amritha School of Arts & Science.

As per the orders of the Vice Chancellor the proposal was placed before the Syndicate held on 21.01.2020. As referred (2) above, the Syndicate resolved to approve the above proposal. The Syndicate further resolved to entrust the Registrar to clarify the matter relating to the remuneration of Dr. A.M Unnikrishnan, Professor, School of Distance Education as Adjunct Faculty. Accordingly, vide reference (3) above, remarks from Dr. A.M Unnikrishnan was obtained. Dr. A.M Unnikrishnan, in the affidavit has clarified that his service as adjunct faculty in the Department of Cultural Education and Indian Studies of Amritha School of Arts & Science is non stipendary in nature. The Registrar, after perusing the file, ordered to report the same before the next Syndicate.

Hence, as per the orders of the Vice-Chancellor, the above Report is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to Dr. A.M Unnikrishnan, Professor, SDE, Kariavattom to include as an Adjunct Faculty in the research activities in the Department of Cultural Education and Indian Studies of Amritha School of Arts & Science as per norms.

Item No.30.25. Remittance of pending NPS –Reporting of- reg.

(AR (Audit))

Sanction has been accorded by the Hon'ble Vice-Chancellor to remit the employees contribution along with the employer contribution towards NPS for the month of April and May 2021 towards NPS from the available funds in the Treasury accounts subject to Report to the Syndicate.

NPS deduction for the month of April & May 2021 has been released and uploaded.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.26. Kerala University Business Innovation and Incubation Centre (KUBIIC)- Budget Speech 2021-22 -Item no: 17 &127 - sanctioned-U.O issued- Reporting of -reg:-

(PLA)

In connection with the Startup programmes, the Budget Implementation Cell held on 26.04.2021 had recommended the following below;

Sl.No	Items	Allocated Amount
1.	Instituting startup grant to students as a part of the project "From laboratory to public domain" (Item no: 17)	Rs. 10,00,000/- (Rupees Ten lakh only)
2.	Starting distinct centres for Startup programmes in the University (Item no:127)	Rs. 10,00,000/- (Rupees Ten lakh only)

The Finance I section has remarked that the proposal for implementing the aforesaid projects/programme envisaged in the Budget Speech 2021-22 utilising the allocated amount for them shall be agreed and the expenditure shall be booked under the head of account : :Part I-NP-MH:63 Miscellaneous-8/6028-New Development Programmes" of the current year's Budget Estimates of the University.

The Vice Chancellor has approved the above recommendations and ordered to correct the description of item no: 127 as Providing Infrastructure facility for Startup Centre.

Based on the concurrence of the Finance vide endorsement FOS.1265/Finance I/2021-22 dated 27/06/2021, sanction has been accorded by the Vice Chancellor, subject to reporting to the Syndicate to implement the recommendations of the Budget Speech 2021-22 w.r.t

1. **Item no: 17- Instituting startup grant to students as a part of the project "From laboratory to public domain"**
2. **Item no: 127- Providing infrastructure facility for Startup Centre.**
Accordingly, U.O No: 3094/2021/UOK dated 29.06.2021 was issued.

The action taken by the Vice Chancellor in having sanctioned the implementation of the Item no: 17& 127 in the Budget Speech 2021-22 is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.27 **Medical Reimbursement – Interest Free Medical advance of Rs.1,00,000/- for medical treatment -Reporting of-reg.**

(Ad.G)

Based on the endorsement of Finance, sanction was accorded by the Vice Chancellor to pay an amount of Rs.1,00,000/-(Rupees One Lakh only) to Smt.Soumya A,Computer Assistant(Sr Gr),Dept of Education, University of Kerala as Interest Free Medical Advance for the treatment of “Craniotomy and Excision of Orbital Dermoid Cyst” to her husband, Sri.Reji R, at Sree Chitra Tirunal Institute for Medical Sciences and Technology, Thiruvananthapuram . The expenditure on the above account will be met from “Part I Non- Plan M.H.I (a) -General Direction 4/1020 - Medical Reimbursement/Medical Insurance” provided in the current year's Budget Estimate of the University.

Accordingly, U.O.No.Ad.G 3/4352/15211/MR/2021 dated:06/05/2021 was issued. As per the orders of Vice Chancellor,the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.28 **University Start up grant for new teachers- provisional advance released-reporting of- reg.**

(PLA)

The University of Kerala, with a view to encourage young teachers to involve in high quality research using cutting-edge technology and research that has social outcomes and useful applications, initiated a scheme on “Start up Research Grant for New teachers”. An amount of Rs.40,00,000/-(Rupees Forty Lakh only) had been envisaged for the same in the Budget Speech 2020-21, vide Item No. 51 of Budget speech 2020-21.

Twelve faculty members of University Teaching Departments had submitted proposals for financial assistance under the ‘Start up grant for new teachers’. A committee with members-Prof.R.B.BinojKumar, Head, Department of Geology & Director, Research as Convener, Dr. E Shaji, Associate Professor, Department of Geology (Joint Director, IQAC) and Dr. Mini S, Professor and Head, Department of Biochemistry (Member IQAC), constituted for preparing specific guidelines and screening of proposals scrutinised the proposals and budget.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.01.2021. The committee recommended to approve the proposal. The Syndicate held on 27.01.2021, vide item No. 22.61.D1 resolved to approve the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 25.01.2021.

Sanction was accorded by the Vice-Chancellor, invoking provisions under section 10(13) of the Kerala University Act, 1974, to open a new subhead “8/5953- Startup Grant” under the major head “Part-I-NP-MH-63-Miscellaneous” and to provide an amount of Rs.29,88,000/- (Rupees Twenty Nine Lakh and Eighty Eight Thousand only) under it by reappropriation from the subhead “8/5948-Miscellaneous” of the same major head of the current year’s Budget Estimates of the University.

Sanction was also accorded by the Vice-Chancellor to release a grand total of Rs. 29,88,000/- (Rupees Twenty Nine Lakh and Eighty Eight Thousand only)as provisional advances to the 12 project investigators.

Accordingly, U.O.s were issued to release provisional advances to the 12 project investigators as detailed below:

Sl. No.	Name and Designation of the Investigator	Title of the Project	Amount in Rupees	U.O.No. and Date
1	Dr. Chithra M.R, Assistant Professor,	Study on Security and Secure domination of some networks	1,00,000/-	1601/2021/UOK dated 22.03.2021

	Department of Mathematics			
2	Dr. Dilip Kumar, Assistant Professor, Department of Mathematics	Mathematical modeling and their applications with special emphasis to study the spread of COVID-19	1,60,000/-	1622/2021/UOK dated 22.03.2021
3	Dr. Krishna Kumar G Assistant Professor Department of Mathematics	A study on generalized spectrum of operators	1,00,000/-	1595/2021/UOK dated 22.03.2021
4	Dr. Sam Solomon Professor, Department of Optoelectronics	Synthesis, characterization and computational study of functional nanomaterials	2,60,000/-	1592/2021/UOK dated 22.03.2021
5	Dr. Deepa K.G Assistant Professor Department of Physics	Setting-up lab facility for the development of air-stable lead-free halide double perovskite materials	3,65,000/-	1605/2021/UOK dated 22.03.2021
6	Dr. R. Jayakrishnan Associate Professor Department of Physics	Development of Photovoltaic Research laboratory	3,80,000/-	1599/2021/UOK dated 22.03.2021
7	Dr. Janeesh P.A Assistant Professor Department of Biochemistry	Development of nanomedicine, lifestyle disease, metabolomics and infectious disease research laboratory	4,00,000/-	1621/2021/UOK dated 22.03.2021
8	Dr. Viji Vijayan Assistant Professor Department of Biochemistry	Investigations on the effects of Gut Metabolites on Brain-Gut axis in Alzheimer's Disease	3,00,000/-	1629/2021/UOK dated 22.03.2021
9	Dr.A.Riyaz Assistant Professor Department of Statistics	On certain mixtures of the zero-inflated logarithmic series distributions and its applications	1,00,000/-	1627/2021/UOK dated 22.03.2021
10	Dr. Dhanil Dev S.G Assistant Professor Department of Geology	Geochemical Investigation of the Mafic and Ultramafic rocks of Mercara shear zone Kasaragod, South India	2,70,000/-	1606/2021/UOK dated 22.03.2021
11	Dr. Sujith Babu Assistant Professor Department of Psychology	A Centre for Healthy Use of Technology and Internet Clinic (CHUTI-Clinic)	1,93,000/-	1607/2021/UOK dated 22.03.2021
12	Dr. I. Hubert Joe Associate Professor Department of Physics	Establishing a Quantum Chemical computational lab at the Department of Physics	3,60,000/-	1620/2021/UOK dated 22.03.2021

(The U.O.s are attached herewith as Appendix.)

The action taken by the Vice-Chancellor in having sanctioned the aforesaid provisional advance release is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to convene a meeting with FO, Convenors of FINANCE, Staff, A& R Com.,

Item No.30.29 **Payment of Legal Charges to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala – Reporting of – reg.**

(Legal Section)

The Vice-Chancellor has sanctioned the payment to Adv.Thomas Abraham, Standing Counsel, High Court of Kerala for an amount of **Rs.2,39,500/- [Rupees two lakh thirty nine thousand and five hundred only] + GST @ 18%** towards Legal Charges incurred for 50 disposed cases, which were filed before Hon'ble High Court of Kerala, from the head of account "Part I – NP-MH I (a) – General Direction- 4/1320-Legal Expenses" provided in the Budget Estimate for the

financial year 2021-2022, subject to reporting to the Syndicate. U.O.No.L.S.11226/2021 dated 07.07.2021 was issued accordingly. (U.O. appended). The details are given below:

The amount admitted	Rs.2,39,500/- (Rupees two lakh thirty nine thousand and five hundredonly)
Tax deducted at source @ 10%	Rs.23,950/- (Rupees twenty three thousand nine hundred and fifty only)
GST to be paid by the University @ 18%	Rs.43,110/- (Rupees forty three thousand one hundred and ten only)
Net amount payable	Rs.2,15,550/- (Rupees two lakh fifteen thousand five hundred and fiftyonly)

The above matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.30 *Release of an amount of Rs. 35,00,000/- to Dr. A. Jayakumaran Nair, Hon. Director(former), Inter University Centre for Genomics and Gene Technology (IUCGGT) under State Plan Grant 2020-21- Reporting of-*

(P.L.A)

The Government, vide G.O. (Rt) No. 345/2021/HEdn dated 22.02.2021 accorded administrative sanction for releasing a total amount of Rs. 1 crore against the Scheme- component "Strengthening of Centres/ Inter University Centres", under the State Plan Grant for the year 2020-21

The Syndicate at its meeting held on 05.03.2021 (Item No. 25.24) resolved to approve the allocation as detailed below with respect to the Scheme component "Strengthening of Centres/ Inter University Centres":

Sl. No.	Centre	Particulars	Amount (in Rupees)
1	Advanced Centre for TissueEngineering- Department of Biochemistry	Continuing activities of the centre for the year 2020-21	15,00,000
2	Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Department of Zoology	Continuing activities of the centre for the year 2020-21	25,00,000
3	Inter University Centre for Genomics and Gene Technology- Department of Biotechnology	Continuing activities of the centre for the year 2020-21	35,00,000
4	State Inter University Centre of Excellence in Bioinformatics	Continuing activities of the centre for the year 2020-21	25,00,000
	TOTAL		1,00,00,000

Dr. A. Jayakumaran Nair, Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) furnished that the net anticipated expenditure for fellowships and salary for the centre amounts to Rs. 43,11,000/- (Rupees Forty Three Lakh Eleven Thousand only).

The Vice-Chancellor, by invoking provisions under section 10(13) of the Kerala University Act,1974 ordered to release an amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) to Dr.A.Jayakumaran Nair, Hon. Director, Inter University Centre for Genomics and Gene Technology (IUCGGT) towards implementing the scheme component 'Strengthening of Centres'.

Accordingly, U.O. No. 1752/2021/UOK dated 27.03.2021 was issued to release an amount of Rs.35,00,000/- (Rupees Thirty Five Lakh only) to Dr. A. Jayakumaran Nair, Hon. Director (former), Inter University Centre for Genomics and Gene Technology (IUCGGT).

The aforesaid action taken by Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.31 State Plan Grant 2020-21- Release of Rs. 25 Lakhs to iCEIB- Reporting of-reg.

(Pl.A)

The Government vide G.O. (Rt) No. 345/2021/HEdn. dated 22.02.2021 had accorded Administrative Sanction for releasing a total amount of Rs. 1 crore against the scheme component "Strengthening of Centres/ Inter University Centres", under the State Plan Grant for the year 2020-21.

The Syndicate at its meeting held on 05.03.2021 (Item No. 25.24) resolved to approve the allocations as furnished below with respect to the scheme- component "Strengthening of Centres/ Inter University Centres":

Sl.No.	Centre	Particulars	Amount (in Rupees)
1	Advanced Centre for Tissue Engineering- Department of Biochemistry	Continuing activities of the Centre for the year 2020-21	15,00,000
2	Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Department of Zoology	Continuing activities of the Centre for the year 2020-21	25,00,000
3	Inter University Centre for Genomics and Gene Technology- Department of Biotechnology	Continuing activities of the Centre for the year 2020-21	35,00,000
4	State Inter University Centre of Excellence in Bioinformatics	Continuing activities of the Centre for the year 2020-21	25,00,000
	TOTAL		1,00,00,000

Sanction had been accorded by the Vice-Chancellor to implement the aforementioned resolution of the Syndicate.

Accordingly, Prof. M.C. Subhash Peter, (Former) Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB)- Department of Zoology, submitted a revised proposal and requested to release an amount of Rs. 25 lakhs.

As per the orders of the Vice-Chancellor, U.O. (No. 2112/2021/UOK dated 22.04.2021) was issued to release the provisional advance to Prof. M.C. Subhash Peter, subject to reporting to Syndicate.

Meanwhile, Prof. M.C. Subhash Peter requested that the amount of Rs. 25 lakhs be issued in Project Mode so as to ensure better and effective management of funds.

Therefore, The Vice-Chancellor, by invoking provision under section 10(13) of the Kerala University Act, 1974 ordered to release an amount of Rs. 25 lakh to Prof.M.C.Subhash Peter, in Project Mode.

Accordingly, U.O. No. 2551/2021/UOK dated 25.05.2021 was issued to release an amount of Rs.25,00,000/- (Rupees Twenty Five Lakh only) to Prof. M.C. Subhash Peter, (Former) Hon. Director, Inter University Centre for Evolutionary and Integrative Biology (iCEIB) in Project Mode, cancelling the previous order.

The action taken by the Vice-Chancellor is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.32 UIM, Adoor -Payment of Guest Lecturers – reporting of – reg.

(Ad.C)

The work statement in respect of the Guest Lecturers who had taken classes at UIM, Adoor for the period from August 2020 to February 2021 had been forwarded by the Principal, UIM, Adoor. As per the statement, an amount of Rs. 1,47,500/- (Rupees One Lakh Forty seven thousand and five hundred only) was needed towards the payment of remuneration to them.

The Finance section had endorsed the payment. The Vice Chancellor has approved the endorsement subject to reporting to the Syndicate and U O no. Ad.C/1/ADR/1583/2013 dated 10.06.2021 was issued accordingly.

As per the orders of Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.33 Setting up of Multimedia Theatre Class Rooms & Multimedia Class Rooms in the University Teaching Departments-publishing of Corrigenda-reporting of-reg.

(Ad.B.II)

An e-tender notice No.UE/DB/ (e-GP)E1/2021-2022 dated 10.05.2021 for Civil, electrical & electronic works in connection with the setting up of Multimedia Theatre Class Rooms & Multimedia Class Rooms in the University Teaching Departments was published in the website <https://etenders.kerala.gov.in/>. A pre-bid meeting was held on 11.06.2021 & the firms who participated in the meeting requested to extend the dates for submission of tenders via online & post and for opening of technical bid, in view of the pandemic situation. In accordance with the requests of the firms, the Hon'ble Vice-Chancellor has ordered to agree to the same and to publish the corrigenda effecting the extension of dates in the e-tender website, as follows, subject to reporting to the Syndicate.

<u>Sl.No</u>	<u>Description</u>	<u>Present Dates</u>	<u>Recommended dates for extension</u>
1	Last date and Time of submission of tenders by online	24.06.2021, 5.00 pm	06.07.2021
2	Last date and Time of submission of relevant documents by speed post	28.06.2021, 3.30 pm	09.07.2021, 3.30 p.m.
3	Date and time of opening of Technical bid	28.06.2021, 4.00 p.m.	09.07.2021, 4.00 p.m.

Accordingly, the corrigenda effecting the changes in the dates are published in the website <https://etenders.kerala.gov.in/> on 18.06.2021. As ordered by the Hon'ble Vice-Chancellor, the matter is reported to Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.34 Notification inviting applications for new colleges/New UG/PG Courses/Increase in intake/ Additional batches during the academic year 2022-'23- issuance - reporting of -reg.

(Ac.B.II)

The matter of calling for applications for Affiliation of new College/Course(s), permanent Enhancement of Seats, Additional Batch, as per Statute 1, Chapter 24, Kerala University First Statutes, 1977 was considered in the meeting of the Syndicate held on 02.07.2021 and it was resolved to issue Notification calling for applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches for 2022-'23, on 01.07.2021 and publish the notification in the University website along with the application forms and guideline. Further it was resolved to direct Kerala University Computer Centre to prepare a programme within five days for enabling the applicants to download the application forms only after remitting the prescribed fees.

Accordingly, a note dated 06.07.2021 was forwarded to the Computer Centre to prepare a programme within five days for enabling the applicants to download the application forms only after remitting the prescribed fees as resolved by the Syndicate. The Director, Computer Centre in reply forwarded a note dated 08.07.2021, stating that a software of the scale where there are multiple applications involved requires some time for implementation and testing. Moreover, the payment logic has to be integrated with new web pages for the users to apply. The allotted five days time is not sufficient for completing the project work according to the current requirements. Further stated that it would take nearly end of July 2021 to prepare the software.

Considering the time constraints, they also proposed to invite the applications for new affiliation via Google forms. But, as pointed out by the Computer Centre itself, the submitted applications would be received by the hosting section in default format as designed by Google, the

solution for which would be to include third party add – ons with Google Forms feature that would enable customized University Template (PDF) for reviewing data and sending out customized emails with form data both to the section and to the applicant soon after the form is submitted online. But, the add-on facilities come at a cost of 30\$.

The note received from the Computer Centre was put up for orders of the Vice Chancellor with the remarks of the section on the same day itself.

The Vice Chancellor considered the matter and on 12.07.2021 ordered that the process shall be done as it was performed in the last year subject to reporting to the Syndicate.

Subsequently the Notification was issued on 14.07.2021 accordingly. Press release in this regard, the Notification, application forms and instructions were published in the website on the same day itself, enabling all applicants to download the same from the Website. Fees for the application forms can be verified on the submission of application.

In view of the above facts, the action taken by the Vice Chancellor in ordering to issue Notification calling for applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches for 2022 – '23 as it was performed last year, is reported.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.35 Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Item No.30.35.01 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Reethu R Nair in Zoology -reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DIVERSITY, ABUNDANCE AND SPATIAL DISTRIBUTION OF SOIL MACROFAUNA FROM SELECTED HABITATS OF KONNI FOREST REGION, SOUTH KERALA**” submitted by Smt. Reethu R Nair.

Resolution of the Syndicate

RESOLVED that Smt. Reethu R Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

Item No.30.35.02 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sruthy K Pillai in Botany - reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TARGETED PRODUCTION OF BERBERINE FROM TINOSPORA CORDIFOLIA (WILLD.) MIERS EX HOOK.F. & THOMS. THROUGH IN VITRO TECHNIQUES**” submitted by Smt. Sruthy K Pillai.

Resolution of the Syndicate

RESOLVED that Smt. Sruthy K Pillai, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

Item No.30.35.03 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Josin C Tharian in Zoology -reg:-

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PRIORITISATION AND IDENTIFICATION OF AREAS FOR THE CONSERVATION OF ENDEMIC AND THREATENED FRESHWATER FISHES IN WESTERN GHATS USING SYSTEMATIC PLANNING- A CASE STUDY FROM VAMANAPURAM RIVER (KERALA)**” submitted by Sri. Josin C Tharian.

Resolution of the Syndicate

RESOLVED that Sri. Josin C Tharian, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

=====
Item No.30.35.04 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Bindhu S in Malayalam - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**കമാരനാശൻ്റെ കാവ്യതരമായ സാഹിത്യ സംഭാവനകൾ** ” submitted by Smt. Bindhu S.

Resolution of the Syndicate

RESOLVED that Smt. Bindhu S, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

=====
Item No.30.35.05 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Arathy K. Nair in Management Studies - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON THE IMPACT OF MENTORING PROCESS ON WORK CAPABILITY OF THE STATE AND CENTRAL GOVERNMENT ADMINISTRATIVE SECTOR EMPLOYEES IN KERALA**” submitted by Smt. Arathy K Nair.

Resolution of the Syndicate

RESOLVED that Smt.Arathy K Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

=====
Item No.30.35.06 *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Remya Mohan in Economics - reg :-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RETURNS TO HIGHER EDUCATION IN KERALA**” submitted by **Smt. Remya Mohan**.

Resolution of the Syndicate

RESOLVED that Smt. Remya Mohan, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

=====
Item No.30.35.07 *Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Chinthu I B in History reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HINDU BY BIRTH, MODERN BY EXPEDIENCY : RE- READING THE TRAVANCORE ROYAL FAMILY (1805-1947)**” submitted by Sri. Chinthu I B.

Resolution of the Syndicate

RESOLVED that Sri. Chinthu I B, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

=====
Item No.30.35.08 *Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Remya M L in English reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**RE-IMAGINING QUEER IDENTITIES: A STUDY OF SELECT HINDI FILMS**” submitted by Smt. Remya M L.

Resolution of the Syndicate

RESOLVED that Smt. Remya M L, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====
Item No.30.35.09 *Consideration of the examiners reports on the Ph.D thesis submitted by Sri. Sajeev Singh M.K in History reg:-*

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**THE HISTORICAL IMPORTANCE OF VIZHINJAM**” submitted by Sri. Sajeew Singh M.K.

Resolution of the Syndicate

RESOLVED that Sri. Sajeew Singh M.K, be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

=====
Item No.30.35.10 **Consideration of Examiners reports on the Ph.D thesis submitted by Ashok Kumar M G in Mathematics-reg.**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**IDEMPOTENTS IN ALGEBRAS**” submitted by Sri. Ashok Kumar M G.

Resolution of the Syndicate

RESOLVED that Sri. Ashok Kumar M G, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

=====
Item No.30.35.11 **Consideration of the examiners reports on the Ph.D Thesis submitted by Shri. Riyas Y in Commerce-reg:-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SHOPPING PRACTICES AND PERCEPTIONS OF ONLINE CUSTOMERS : AN ANALYSIS OF THE DRIVERS OF E-STORE PATRONAGE INTENTIONS**” submitted by Shri. Riyas Y.

Resolution of the Syndicate

RESOLVED that Shri. Riyas Y, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.30.35.12 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Shyju M.K. in Sociology- reg.**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**HEALTH AND NUTRITION AMONG TRIBAL CHILDREN: THE SITUATION IN ATTAPPADI, KERALA**” submitted Sri. Shyju M.K.

Resolution of the Syndicate

RESOLVED that Sri. Shyju M.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Sociology under the Faculty of Social Sciences.

=====
Item No.30.35.13 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Fysel A M in Malayalam - reg :-**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**കാവ്യഭാഷയിലെ പരിണാമങ്ങൾ ആധുനികാനന്തരമലയാളകവിതയിൽ- തിരഞ്ഞെടുത്ത രചനകളെ ആസ്പദമാക്കിയുള്ള അപഗ്രഥനാത്മകപഠനം**” submitted by Sri. Fysel A M.

Resolution of the Syndicate

RESOLVED that Sri. Fysel A M, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

=====
Item No.30.35.14 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sreekala. G in Chemistry-reg.**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**NANOCOMPOSITES OF COPPER OXIDE AND TRIMANGANESE TETRA OXIDE FOR ENVIRONMENTAL AND BIOMEDICAL APPLICATIONS**” submitted by Smt. Sreekala. G.

Resolution of the Syndicate

RESOLVED that Smt. Sreekala. G, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

=====
Item No.30.35.15 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Anoosh Varghese in Botany -reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“REPRODUCTIVE ECOLOGY OF SYZYGium OCCIDENTALE (BOURD.) GANDHI (MYRTACEAE): A WESTERN GHATS ENDEMIC”** submitted by Sri. Anoosh Varghese.

Resolution of the Syndicate

RESOLVED that Sri. Anoosh Varghese, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====
Item No.30.35.16 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Raseena N. R in Botany-reg.*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FLORAL MORPHOGENESIS AND GENE EXPRESSION STUDIES IN COCCINIA GRANDIS (L.) VOIGT (CUCURBITACEAE)”** submitted by Smt. Raseena N. R.

Resolution of the Syndicate

RESOLVED that Smt. Raseena N. R, be declared eligible for the award of the Degree of Doctor of Philosophy in Botany under the Faculty of Science.

=====
Item No.30.35.17 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Anitha J.K. in Environmental Sciences -reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“THE CHARACTERIZATION AND ENVIRONMENTAL EFFECTS OF MONAZITE FROM THE PLACER DEPOSITS OF SOUTH WEST COAST OF INDIA”** submitted by Smt. Anitha J.K.

Resolution of the Syndicate

RESOLVED that Smt. Anitha J.K, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

=====
Item No.30.35.18 *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Jayalekshmy N.L. - reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“PREPARATION AND CHARACTERIZATION OF LANTHANIDE BASED ELECTRONIC MATERIALS”** submitted by Smt. Jayalekshmy N.L.

Resolution of the Syndicate

RESOLVED that Smt. Jayalekshmy N.L, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

=====
Item No.30.35.19 *Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Chitrambalam S. in Physics -reg:-*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“DENSITY FUNCTIONAL THEORY COMPUTATIONS, SYNTHESIS AND NONLINEAR OPTICAL STUDIES OF ZN(II) ION BASED COORDINATION COMPOUNDS FOR OPTICAL LIMITING APPLICATIONS”** submitted by Sri. Chitrambalam S.

Resolution of the Syndicate

RESOLVED that Sri. Chitrambalam S, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Item No.30.35.20 **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Lalitha. S in Biotechnologyreg:**

(Ac.EII)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FUNCTIONAL IMPLICATION OF PAX6 IN EYE DEVELOPMENT: RETINOGENESIS TO INTRA-RETINAL AXON GUIDANCE”** submitted by Smt. Lalitha. S.

Resolution of the Syndicate

RESOLVED that Smt. Lalitha. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

Item No.30.35.21 **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Aby Tellas in Management Studies- reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“ENTREPRENEURIAL ORIENTATION AMONG TRANSGENERATIONS OF FAMILY BUSINESS IN KERALA”** submitted by Sri. Aby Tellas.

Resolution of the Syndicate

RESOLVED that Sri. Aby Tellas, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

Item No.30.35.22 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt.Aarcha. S.S in Commerce-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“LEADER STYLES AND JOB SATISFACTION – A STUDY ON THE HIGHER SECONDARY SCHOOLS IN KERALA”** submitted by Smt.Aarcha.S.S.

Resolution of the Syndicate

RESOLVED that Smt.Aarcha.S.S, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No.30.35.23 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreelakshmi S Prabhu in Commerce-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“JOB SATISFACTION AMONG THE EMPLOYEES OF RETAIL TEXTILE SHOWROOMS IN KERALA”** submitted by Smt. Sreelakshmi S Prabhu.

Resolution of the Syndicate

RESOLVED that Smt. Sreelakshmi S Prabhu, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

Item No. 30.35.24 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shifa P Sherif in Commerce-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“FINANCIAL LITERACY AND INVESTMENT BEHAVIOUR OF WOMEN – A STUDY OF KERALA”** submitted by Smt. Shifa P Sherif.

Resolution of the Syndicate

RESOLVED that Smt. Shifa P Sherif, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.30.35.25 **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Rejani R Nair in Commerce-reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**PROBLEMS AND PROSPECTS OF FOOD PROCESSING INDUSTRY IN KERALA**” submitted by Smt. Rejani R Nair.

Resolution of the Syndicate

RESOLVED that Smt. Rejani R Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in Commerce under the Faculty of Commerce.

=====
Item No.30.35.26 **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Ratheesh Kumar M. In Environmental Sciences -reg:-**

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis **ENTITLED “SEASONAL INVESTIGATION AND EVALUATION OF WATER QUALITY PARAMETERS OF MANGALORE COAST, KARNATAKA, INDIA: HYDROCHEMICAL, MARINE BIOLOGICAL AND SPECIATION APPROACH”** submitted by Sri. Ratheesh Kumar M.

Resolution of the Syndicate

RESOLVED that Sri. Ratheesh Kumar M, be declared eligible for the award of the Degree of Doctor of Philosophy in Environmental Sciences under the Faculty of Applied Sciences and Technology.

=====
Item No.30.36 **Leave Without Allowance for Study Purpose - Sri.Amal Majeed M.A, Assistant - sanctioned -Reporting of-reg.**

(Ad.G)

Sri.Amal Majeed M A,Assistant, Ac E III Section, has submitted application for Leave Without Allowance from 18/06/2021 to 30/04/2024 for completing his study , Masters in Science program in Computer Science at University of Regina, Canada,.

Sanction has been accorded by the Vice Chancellor, Subject to Reporting to the Syndicate, Sri.Amal Majeed M A, Assistant, Ac E III Section, being granted Leave without Allowance for study purpose for a period of 2 years 10 months 13 days from 18/06/2021 to 30/04/2024 as per the provisions in Appendix XII B part I KSR subject to the following conditions.

- 1) He shall besides losing all the service benefits during the currency of the period of leave, forfeit the service benefits that had accrued to him prior to his proceeding on leave. He shall be deemed as new entrant to University Service on return from leave. He shall start afresh and complete his probation on return from leave. Only his right to rejoin University service in the same entry grade is protected as if he was new entrant.
- 2) The maximum period of leave that can be granted will be five years during the entire period of service.
- 3) The leave will not be allowed to be combined with any other kind of leave or vacation.
- 4) If he does not rejoin duty on the expiry of leave, he shall be removed from service after following the procedure laid down in the Kerala Civil Services Rules,1960 .

Accordingly, U.O. No.Ad.G 1/21419/2021 dated:09/07/2021/2021 was issued. As per the orders of Vice Chancellor,the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

=====
Item No.30.37 **University College of Engineering, Kariavattom - Five Percent hike in Fee - implementation -Consideration of-reg.**

(Ad.C)

As per UO. No.Ad.AV.3.9871/2019 dated 1-4-2019, 5% hike in fees for various services in Government Departments, Aided/ Public and Grant in Aid institutions was implemented in University. However, the above order has not been implemented in the University college of Engineering,

Kariavattom.

As per the orders of the Vice- Chancellor, the matter was placed before the Standing Committee of the Syndicate on Finance. The committee at its meeting held on 21.12.2020 considered the matter and recommended to constitute a sub committee consisting of Dr. S Nazeeb, Dr K.B. Manoj and Dr.K.G Gopchandran , Members Syndicate to submit a report on the matter including 'why the U.O Ad.AV.03.9871.2019 dated 01.04.2019 pertaining to 5% hike in fee for various service is not implemented in the University College of Engineering'. The Syndicate at its meeting, held on 29.12.2021, vide item No 21.66.05 resolved to approve the recommendation.

Accordingly , a meeting of the Sub Committee was conducted on 07.07.2021. The content of the related Government Order & the report of the Hon'ble Justice. Rajendra Babu commission were taken up for discussion. The committee observed that since University is not a member in the consortium which accepted the fee structure of the Hon'ble Justice Rajendra Babu commission, there is no duty cast upon the University to adhere to it's strictures. After elaborate discussion, the committee opined that non imposition of 5% hike in fees causes monetary loss to the Kerala University exchequer. Moreover, it would attract Audit objections. Considering the facts above, the committee recommended that:

1. *U.O.No.Ad.AV.03/987/2019 dated 01.04.2019 be made applicable in the University College of Engineering, Kariavattom from the Academic Year 2021-2022 onwards.*
2. *The matter regarding the implementation of the said U.O for the academic years 2019-2020 & 2020-21 is referred to Syndicate for consideration.*

The Minutes of the meeting of the subcommittee has been approved by the Vice-Chancellor.

Accordingly, sanction has been accorded by the Vice -Chancellor to the G.O (P) No. 28/2019/ Finance dated 08.03.2019 implemented in the University, as per U.O No.Ad.AV.03/987/2019 dated 01.04.2019, being made applicable to University College of Engineering, Kariavattom from the Academic Year 2021-22 onwards, subject to reporting to the Syndicate and U.O. No. 3372/2021/UOK dated 12.07.2021 was issued. Hence the above matter is reported to the Syndicate.

In obedience to the orders of Vice- Chancellor, the matter regarding implementation of 5 % hike in fee in the University College of Engineering, Kariavattom for the Academic Years 2019-20 & 2020-21 is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED that the recommendation at Sl. No.1 be approved.

FURTHER RESOLVED that the recommendation at Sl. No.2 be referred to the sub-committee of the Syndicate for detailed study and to examine whether any further increase of fee is needed.

Item No.30.38

Proposal for Conducting Open and Distance Learning (ODL) UG and PG Programmes through the School of Distance Education for the academic year 2021-22 and onwards –issuance of notification – Consideration of-reg. (Ad.Misc.1)

- Ref:
1. UGC (ODL & Online Programmes) Regulations, 2020 and its Amendment.
 2. UGC Public Notice F.No. 1-23/2021 (DEB-I) dtd 14th July 2021.
 3. UGC Public Notice F.No. 1-22/2021 (DEB-I) dtd 9th July 2021.

As per UGC (ODL Programmes & Online Programmes) Regulations, 2020 and amendment dated 1st July 2021, Higher Education Institutions (HEIs) having NAAC score with minimum score of **3.01** on a 4-point scale or having rank in top-100 in University category of National Institutional Ranking Framework, at least once in two preceding cycles (at the time of application) can apply for recognition of Distance Learning Programmes.

UGC has invited application from eligible HEIs for recognition of ODL & Online Programmes from 2021 -22, academic session beginning July, 2021 (revised as November,2021) and onwards vide ref (2).The University of Kerala fulfills the eligibility criterion as laid down in the regulations of the UGC in this regard. SDE has been conducting 13 UG programmes and 13 PG programmes since 2017-18. It is proposed that the same 26 UG & PG programmes may be conducted in ODL mode during 2021-22 and onwards. The portal for submitting application online has been opened on 15.07.2021 and will be closed on **31.07.2021**.

As per public notice under ref (3), the fees to be remitted for the proposed programmes at the time of online submission are given below:

Sl.No	Item		Amount (Including GST at 18%)
1	One – time registration	25000+4500	29500
2	UG programmes 1. B.A. Economics 2. B.A. English 3. B.A. Hindi 4. B.A. History 5. B.A. Malayalam 6. B.A. Political Science 7. B.A. Sociology 8. BBA 9. B.Com 10. Bachelor of Computer Applications (BCA) 11. B.Sc. (Computer Science) 12. B.Sc. Mathematics 13. B.LISc	(10000x13)+23400	153400
3	PG programmes 1. M.A. Political Science 2. M.A. Public Administration 3. M.A. Economics 4. M.A. English 5. M.A. Hindi 6. M.A. History 7. M.A. Malayalam 8. M.A. Sociology 9. M.Com-Finance 10. MLISc 11. M. Sc. Computer Science 12. M. Sc. Mathematics 13. M B A	(10000x13)+23400	153400
		Total	306800

It may be noted that the Government of Kerala has announced the establishment of Open University from 2nd October, 2020 (incorporating the distance education wings of the state Universities).

The Syndicate at its meeting held on 11.06.2021 vide item no 28.35 resolved to approach the Government of Kerala to seek permission to start distance programmes through SDE of the University by citing the provision/restriction specified in Chapter 5 clause 47(2) of the SNGOU Act 2021. Accordingly, the Secretary to Government, Higher Education Department was addressed vide letter no Ad.Misc.1/SDE-admission/2021-22 dated 17.06.2021. But reply in this regard is yet to be received.

As per the orders of the Vice-Chancellor, the matter regarding issuing notification for admission to the 26 programmes (13 UG & 13 PG programmes) of SDE during the academic year 2021-22 and onwards is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to authorise the Hon'ble Vice-Chancellor to take appropriate action in consultation with the Government for the admissions of UG/PG Programmes of School of Distance Education, Kariavattom during the academic year 2021-2022.

FURTHER RESOLVED to entrust the Director, SDE to initiate steps for submitting the application through online for the admissions of UG/PG Programmes of School of Distance Education (SDE), Kariavattom during the academic year 2021-2022

Item No.30.39

Proposal for Conducting Online (OL) UG and PG Programmes through the School of Distance Education from 2021-22 academic session onwards –Consideration of-reg.

(Ad.Misc.1)

- Ref: 1. UGC (ODL & Online Programmes) Regulations, 2020 and its Amendment.
 2. UGC Public Notice F. No. 1-14/2020 (DEB-I) Pt File dtd 9th July 2021.
 3. UGC Public Notice F.No. 1-22/2021 (DEB-I) dtd 9th July 2021.
 4. UGC Public Notice F.No. 1-23/2021 (DEB-I) dtd 14th July 2021.

As per University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020, Higher Educational Institutions (HEIs) having NAAC score of **3.26** and above or having rank in Top-100 in the University category of National Institutional Ranking Framework (NIRF), at least twice in three preceding cycles (at the time of application) shall be permitted to start full-fledged online programmes without prior approval of the UGC. It is provided further that these requirements are valid for 2020-21 academic year only (*Part II. Clause 3(B) (a)*). But as per UGC (ODL & Online Programmes) (Amendment) Regulations, 2021 this clause has been amended and provided that the NAAC and NIRF ranking requirements shall be valid for the next three academic years i.e. 2021-22, 2022-23 & 2023-24 (Vide Ref. (ii)). The NIRF rankings of the University of Kerala in 2018, 2019 and 2020 were 30, 22, and 23 respectively. Thus, the University of Kerala comes under the category of Top – 100 universities and hence is eligible for conducting Online Programmes.

The Higher Educational Institutions can start a maximum of three (03) Undergraduate (UG) programmes and ten (10) Postgraduate (PG) programmes with the approval of its statutory authorities and in strict compliance with the provisions of the UGC Regulations (*Part II. Clause 3 (B) (a)*). The programmes requiring practical or laboratory courses as a curricular requirement, are prohibited through online mode, except in cases where the practical component is limited to programming and coding including software tools (*Part II Clause 4(C) (ii)*). Hence, those programmes that do not require practical, or laboratory facilities can be conducted through online mode.

On 9th July 2021, the UGC issued a public notice regarding the invitation of applications from HEIs entitled to offer Online Programmes without prior approval of UGC as per Regulation 3(B)(a) of UGC(Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its Amendment. The public notice states that the portal for submitting online applications shall be opened from 15th July onwards (Vide Ref. (2)).

On 14th July 2021, the UGC again issued a public notice stating that the online portal for submitting applications shall remain open from 15th July, 2021 to 31st July, 2021 (Vide Ref(4)).

Unlike in the past, the UGC has now fixed fees for HEIs for submission of application for recognition/Entitlement of ODL and/or Online Programmes and Assessment of CIQA report (Vide Ref (3)).

Sl.No	Item	Fee (Rs.)
A	One-time registration	25000
B	Open and Distance Learning Programmes (ODL)	10000 per programme, subject to a minimum of Rs.50000+ GST as applicable
C	Online Learning Programmes (OL)	15000 per programme, subject to a minimum of Rs.50000+ GST as applicable
D	Assessment of Centre for Internal Quality Assurance (CIQA) Reports (Annual)	50000+ GST as applicable

The Department Council of the School of Distance Education (SDE) held on July12, 2021 discussed the prospects of starting online UG and PG programmes and the preparedness required as per the Regulations of the UGC in detail. Accordingly, the Council proposed to start three UG programmes and six PG programmes. The proposed programmes and the fees to be remitted at the time of online submission are given below:

Sl.No	Item		Fees (Rs)(Including GST at 18%)
1	One – time registration	25000+4500	29500
2	UG programmes 12. B.Com 13. BA Political Science 14. BA Sociology	(15000x3)+8100	53100
3	PG Programmes	(15000x6)+16200	106200

1. MA (English)		
2. MA (Malayalam)		
3. MA(Hindi)		
4. MA(History)		
5. MA(Public Administration)		
6. M.Com		
Total		188800

Sec. 47(2) of the Sree Narayana Guru Open University (SNGOU) Act 2021 states that distance education, continuing education and private registration which were under the jurisdiction of the University of Kerala, the Calicut University, the Mahatma Gandhi University and the Kannur University, established under the provisions of the respective Acts of these universities shall be separated and excluded from such Universities and be vested and brought under the jurisdictional limit of this University. But the SNGOU Act does not prohibit a University in Kerala from starting online programmes. Hence the University of Kerala can start online UG and PG and Diploma Programmes without prior approval of the UGC but subject to the provisions of UGC (ODL Programmes and Online Programmes) Regulations 2020 and its Amendment 2021.

While applying to the online programmes, the HEI has to submit an affidavit for ensuring compliance to all the provisions of the UGC (ODL Programmes and Online Programmes) Regulations 2020. The requirements for conducting online programmes as per the Regulations of the UGC are given in Appendix-1.

As part of the attempt to widen access to higher education and raise the profile of Indian institutions globally, the Government of India, following the western economies, now encourages Universities to offer fully online programmes. It is hoped that this move will enable India to increase our GER from the present 25% to 50% by 2035. In Kerala, no University has started fully online programmes following the UGC (ODL Programmes and Online Programmes) Regulations 2020. Being a mother University, the University of Kerala has to take up the initiative and prove itself as a model for other Universities. It is hoped that using the brand 'University of Kerala' we can attract a large number of domestic and foreign students to the programmes. Also, we can offer the programmes at a lower cost than face-to-face programmes and will be appealing to working adults who do not have the time to pursue a traditional on-campus degree.

The request received from the Director, School of Distance Education for permission to submit application online for conducting 9 online programmes (3 UG and 6 PG programmes) from 2021-22 academic session onwards, including the proposal and to initiate the preparatory work for starting the programmes as per UGC (ODL Programmes and Online Programmes) Regulations 2020 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be deferred.

Appendix-1

Requirements for Conducting Online Programmes

- (1) The Higher Educational Institution (HEI) has the approval of the statutory bodies under its Act for offering the programme in online mode.
- (2) The application is accompanied by the demonstrated capability of HEI for the development and production of online programmes for the proposed programmes of study, duly approved by the statutory bodies of the HEI empowered to decide on academic matters.
- (3) The application is accompanied with evidence of HEI having access to SWAYAM or other learning platforms for the proposed programmes of study, duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters for- (a) learner authentication, (b) learner registration, (c) payment gateway and (d) learning management system (LMS).
- (4) The application is accompanied by evidence of the ability to conduct proctored examinations with all the security arrangements ensuring transparency and credibility of the examinations.
- (5) Human resource required-Academic
 - (a) Programme Coordinator (One per Programme): A full-time Faculty at the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned Programme

- (b) Course Coordinator (One per Course): One full-time dedicated Faculty at the level of Professor or Associate Professor or Assistant Professor in the subject area of the concerned
- (c) Course Mentor (One per batch of 250 learners): Course Mentor shall have the relevant qualifications and experience as specified for Assistant Professor as per UGC Regulations, 2018
- (d) Examiners: The Higher Educational Institution shall appoint examiners for the assessment of the online learners in a Course from among the qualified faculty from within the Institution or from other Institutions.
- (6) Human resource required-Technical
- (a) Technical Manager (Production)–minimum one (B) Technical Associate (Audio-Video recording and editing)– minimum one
- (b) Technical Assistant (Audio-Video recording)– minimum one (D) Technical Assistant (Audio-Video editing)–minimum one
- Note: These numbers are for the initial stage of e-content, for self-learning e-modules development and delivery
- (c) Technical Manager (LMS and Data Management)-minimum one (per Centre)
- (d) Technical Assistant (LMS and Data Management) – minimum two
- (e) Technical Manager (Admission, Examination and Result) -minimum one (per Centre)
- (f) Technical Assistant (Admission, Examination and Result) - minimum two (Administrative staff working under ODL can be appointed for the purpose)
- (7) The Centre for Online Education shall have:
- (a) Director: Permanent, full-time Professor (preferably having professional experience in Open and Distance Learning and/or Online Learning);
- (b) Deputy Director (e-Learning and Technical): An employee having the qualifications and experience as specified for Associate Professor as per UGC Regulations, 2018. He shall be an e-learning expert with experience in technical coordination for modules development and Learning Management Systems (LMS). The Deputy Director can be appointed on a full-time or contractual basis;
- (c) Assistant Director: An employee having the qualifications and experience as specified for Assistant Professor as per UGC Regulations, 2018. He shall coordinate with Departments or Schools of Studies offering Online Programmes. The Assistant Director can be appointed on a full-time or contractual basis.
- (8) The availability of e-learning material at the time of submission of the proposal shall be as per the following:
- (i) For Post Graduate Level Programmes- First-year e-learning material in four quadrants for each course in the first year of study and its approval by the statutory authorities of the Higher Educational Institution;
- (ii) For Under Graduate Level Programmes- First three semesters e-learning material in four quadrants for each course and its approval by the statutory authorities of the Higher Educational Institution.
- (9) A Centre for Information Technology and Support Services for technology support and e-content development.

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Item No.30.40 **Proposal for establishing a Research Directorate in the University-
 Reporting of– reg.**

(Ac.E.I)

The Budget speech 2021-22 of the University of Kerala vide item no:36 allocated an amount of Rs.30,00,000/- (Rupees Thirty Lakh Only) for establishing a Research Directorate in the University by renovating the research sections and unify the work dealt with under the supervision of the Director Research.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate,for establishing a Research Directorate in the University utilizing Rs.30,00,000/- (Rupees Thirty Lakh Only).

The expenditure may be met from the head of account “Part I-Non Plan-MH:63-Miscellaneous-8/6028-New Development Programmes” provided in the current year’s budget

estimates of the University.

Consequently U.O No. Ac.E1/A3/16607/2021 dated 30.06.2021 has been issued with the concurrence of the Finance.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.41 **Proposal to grant aid to Researchers for publishing Articles in National and International journals–Reporting of- reg.**

(Ac.E.I)

The Budget speech 2021-22 of the University of Kerala vide item no:114 allocated an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) to grant aid to researchers for publishing articles in National and International approved journals.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to grant aid to researchers for publishing articles in National and International approved journals utilizing an amount of Rs 20,00,000/- (Rupees Twenty Lakh Only).

The expenditure may be met from the head of account “Part I-Non Plan-MH:63-Miscellaneous-8/6028-New Development Programmes” provided in the current year’s budget estimates of the University.

Consequently U.O has been issued with the concurrence of the Finance, vide No. Ac.E1/A3/16612/2021 dated 30.06.2021

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.42 **Research Grant to Research Centres of affiliated Colleges for publishing Academic Journals -Reporting of- reg.**

(Ac.E.I)

The Budget speech 2021-22 of the University of Kerala vide item no:129, allocated an amount of Rs.20,00,000/- (Rupees Twenty Lakh Only) as research grant to the Research Centres in affiliated Colleges, for publishing academic journals.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for providing research grant to Research Centres in affiliated Colleges for publishing academic journals utilizing an amount of Rs 20,00,000/- (Rupees Twenty Lakh Only) allocated in the Budget Speech 2021-22.

The expenditure may be met from the head of account “Part I-Non Plan-MH:63-Miscellaneous-8/6028-New Development Programmes” provided in the current year’s budget estimates of the University.

Consequently U.O. No:Ac E1/A3/16614/2021 dated 30.06.2021 has been issued with the concurrence of the Finance.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to proceed the budget speech

Item No.30.43 **Ph.D Research – Re-registration granted to Smt. Soumya S Dharan, Research Scholar in Biotechnology – Reporting of- reg.**

(Ac.E.I)

An application was received from Smt. Soumya S Dharan, Full-time Research Scholar in Biotechnology, at JNTBGRI, Palode, Thiruvananthapuram duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for re-registration of Ph.D. Research due to the defaulted payment of Ph.D. research fee for more than 6 months.

Considering the application, sanction has been accorded by the Vice -Chancellor, to the above mentioned research scholar being granted re-registration due to default in payment of research fee for more than 6 months w.e.f 06/06/2018, subject to reporting to the Syndicate.

Consequently U.O has been issued vide U.O No. 3022/2021/UOK dated 25/06/2021.

As per the orders of Hon'ble Vice-Chancellor the matter regarding the Re-registration granted to Smt. Soumya S Dharan, Full-time Research scholar in Biotechnology is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.44 ***Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021 – Approval of– reg.***
(Ad.A.VI)

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021 is appended.

In view of the urgency, the Vice-Chancellor has approved the recommendation in item no. 07 in the minutes, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the recommendation in item no. 07 in the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021 is reported to the Syndicate and the recommendation on remaining items in the minutes is placed before the Syndicate for approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings

Date & Time : 16.07.2021, 02.30p.m
Venue : Syndicate Room, University Buildings, Thiruvananthapuram

Members Present

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Adv. Muralidharan Pillai G.
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali
7. Dr. S. Nazeeb (online)
8. Smt. Renju Suresh
9. Dr. K. G. Gopchandran
10. Dr. K.B. Manoj

Members Absent

1. Dr. Mathew V
2. Adv.A. Ajikumar

Item No.30.44.01: ***Repair and maintenance work of CD Unit vehicle KL 01 BP 7946 - Report on the exigency led to carry out the work without work order and amount to be paid to the firm – reg.***

(EK II CD Unit)

The Assistant Engineer (Mechanical) informed that the University vehicle bearing Regn No: KL 01 BP 7946 (Mahindra – Bolero) under the CD Unit reported a complaint of an abnormal noise from the silencer due to the welding parted from position owing to rusting.

Considering the exigency of the conduct of CBCSS exams the Assistant Engineer (Mechanical) directed to take the vehicle to the authorized workshop of M/s Mahindra & Mahindra Ltd. (M/s Sleeba& Sons Automotive Pvt.Ltd, Thiruvananthapuram) on the same day for urgent repair works. But the firm cited shortage of spares and inability to weld the parts due to COVID 19 lock down restrictions and the vehicle was returned.

Therefore the Assistant Engineer (Mechanical) advised to send the vehicle to M/s Teatics Pvt. Ltd., Thiruvananthapuram, a government approved workshop where the welding of the silencer as well as the replacement of the non functional Root Mega Sonic horn was carried out.

The urgent repair works were carried out in good faith wanting the vehicle for smooth scheduling of the routes for the conveyance of exam related articles to various exam centers.

M/s. Teatics Pvt. Ltd., Thiruvananthapuram has forwarded an invoice (No: TB000124 dated 29/06/2020) amounting to Rs.3922/- (Rupees Three Thousand Nine Hundred and Twenty Two only) in respect of the repair works done.

As per the Syndicate decision referred above, a detailed report was obtained from The Assistant Engineer (Mechanical) and placed below for kind consideration and necessary recommendations.

The Committee considered the matter and recommended to ratify the action taken by the Assistant Engineer (Mechanical) in having carry out the repair works of KL 01 BP 7946 (Mahindra – Bolero) under the CD Unit amounting to Rs.3922/- (Rupees Three Thousand Nine Hundred and Twenty Two only) at M/s Teatics Pvt. Ltd., Thiruvananthapuram without prior sanction of the University, due to exigency of the conduct of CBCSS examination.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.02 Department of Psychology-Nomination of Head

(Ad. A. II)

Dr. Bindu P, Associate Professor, Department of Psychology University of Kerala was nominated as Head of the Department w.e.f 01.12.2020 FN. She requests to permit her to relinquish the post as Head, Dept. of Psychology on or before 15.05.2021 due to the multiple health complaints she is experiencing, and hence she has requested to take necessary steps to nominate the next senior person as the Head of the Dept. of Psychology w.e.f 15.05.2021.

The following are the Teaching faculty in the Department of Psychology:

1. Dr. H. Sylaja, Professor, date of entry in University service on 17.03.2020 and retiring on 30.04.2026
2. Dr. Jasseer. I., Associate Professor, date of entry in University service on 29.05.2007 and retiring on 30.05.2025 (HoD w.e.f 01.01.2018–30.11.2020)
3. Dr. Johnson R., Assistant Professor, date of entry in University service on 25.03.2009 and retiring on 31.05.2027.
4. Dr. Tissy Mariam Thomas, Assistant Professor, date of entry in University service on 24.03.2017 and retiring on 31.03.2039
5. Dr. Sujith Babu, Assistant Professor, date of entry in University service on 16.03.2020 and retiring on 30.04.2045

As per Amendment No. 232 of Statute in Chapter 3 of the Kerala University First Statute 1977 “the Head of the Department shall be nominated on a rotation basis for 3 years starting with the senior most Lecturer of the Department. The Syndicate shall nominate the senior most Professor as the Head of the Department for a period of three years and at the end of the 3 years, next senior most Professor shall be nominated, after all the Professors are given a turn, the rotation shall then be implemented among the Associate Professors/ Readers as per seniority.

“To become eligible for headship, a teacher should possess Ph.D Degree and has to put in at least 2 years of service in the Department concerned, except in cases where there is no senior teacher in the Department. A teacher shall be eligible to take Head ship only if he/she has a minimum of 6 months of service remaining till retirement”. In the Department where there are no Professors or Associate Professors/Readers eligible for the Headship, it shall be rotated among the Assistant Professors”.

As per orders of the Vice-Chancellor the matter of relinquishing the post of Head ship by Dr. Bindu P and nominating the next senior faculty as Head of the Department of

Psychology was placed before the Syndicate for consideration. The Syndicate at its meeting held on 11.06.2021 vide Item No.28.13 resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence as per the orders of the Vice-Chancellor the matter is placed before. The Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to authorise the Pro-Vice Chancellor, Convener, S/C of the Syndicate on Staff, Equipment & Buildings and Dr.K.G.Gopchandran, Member, Syndicate to hear Dr.Bindu P, on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.03 *Appointing additional Guest Faculty in the Department of Commerce, University of Kerala, Kariavattom-reg:-*

(Ad. A.II)

The Department of Commerce , University of Kerala, Kariavattom is provided with a panel consisting of six faculties as Guest Lecturers for taking classes for newly sanctioned M.Com Degree Course in Global Business Operation in the Department of Commerce as per U.O No.Ad.AII.1/17728/19 dated 19.07.2019 Mr.Varghese Y, German Teacher and Translator was also included in the panel of Guest Lecturers so as to engage classes in the second semester M.Com Global Business Operations as per U.O Ad AII.2031/2020/UOK dated 01.07.2020 but discontinued without any prior notice.

Hence, an additional guest faculty for second semester M.Com Global Business Operations is urgently needed as the classes for second semester M.Com Global Business Operations has already started. As per orders of the Vice-Chancellor, inclusion of **Mr.Adarsh W L**, German Teacher in the panel of Guest Lecturers in the Department of Commerce so as to engage classes in the second semester M.Com Global Business Operations which has already been started is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.04 *University Engineering Unit-Declaration of probation in respect of Sri.Dileep S.S., Assistant Engineer (Civil)(Rtd)-reg.*

(Ad DII)

The University Engineer, had forwarded the submission dated 05.01.2021, in respect of Sri.Dileep S.S., Assistant Engineer (Civil), for declaration of his probation in the post of Assistant Engineer. Sri.Dileep S.S. was promoted as Assistant Engineer (Civil) at University Engineering Unit w.e.f.05.06.2015 vide UO No. Ad.DII.1/EU.Promotions/2015 dated 05.06.2015. Now he has retired from service on 31.05.2021.

While forwarding the submission of Sri.Dileep S.S. for the declaration of probation, proper recommendation by the University Engineer was not seen furnished. Hence the Vice-Chancellor had ordered that the University Engineer, may be informed to properly recommend there quest of Sri.Dileep S.S for declaration of probation, if the applicant is found eligible for the same. Accordingly the University Engineer recommended and forwarded there quest of Sri.Dileep.S.S.

In her report it is stated that Sri.Dileep S.S. was promoted as Assistant Engineer (Civil) w.e.f.05.06.2015 and had completed his probation of 6 months successfully. As per UO.No.Ad.dII.1/51116/2018 dated 23.06.2015 and 16.07.2018 the earlier period of unauthorised absence in respect of Sri.Dileep S.S. has been regularised for different periods as LWA with penalty of withholding increments. Further, the University Engineer had also reported the unauthorised absence of Sri.Dileep S.S. from 05.04.2021 to 09.04.2021 and opined that since the period of unauthorised absence reported does not come under the period of probation, the matter may be considered separately. Sri.Dileep S.S. retired from service on 31.05.2021.

While forwarding file for leave verification, Finance section after verifying the GER has remarked that Sri.Dileep S.S. has availed himself of following leave during the period of probation.

Earned leave -6days,
Commutated leave- 3days,
LWA without M/C-2days and
LWA with M/C-16days.

Hence, opined that Sri.Dileep S.S. may be declared to have satisfactorily completed his period of probation in the post of Assistant Engineer on 01.01.2016 FN (as per existing provision). Meantime, he has retired from service on 31.05.2021.

When the file was submitted to the Vice-Chancellor for orders on the matter regarding the declaration of probation of Sri.Dileep S.S., Assistant Engineer (Civil) (Rtd), Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence the matter regarding the declaration of probation of Sri.Dileep S.S., Assistant Engineer (Civil) (retired) w.e.f 01.01.2016 F N is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to declare satisfactorily completion of probation in respect of Sri. Dileep S.S., Assistant Engineer (Civil) (Rtd), w.e.f. 01.01.2016 if otherwise eligible, as per existing norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.05 *University Engineering Unit- Appointment of Lift Operators- reg*
(Ad. D II)

The University Engineer had forwarded a report from the Assistant Executive Engineer (Electrical) regarding handing over of the key of the lift at the O.N.V Memorial building to the Assistant, Dept of Linguistics. The University Engineer had also stated that Sri. Satheeshan, Electrician, University Engineering Unit was entrusted with the responsibility of lifts at Kariavattom, as he is the only one who has got training from the companies which installed lifts.

Hence, the University Engineer, had requested to appoint 4 lift operators at the earliest and to entrust 3 security persons as lift operators at ONV Memorial block, Students Amenity Centre, SH Building and Matrons as lift operators in the SC funded hostel after providing training to them by the manufacturers, till alternative arrangements are made.

However, the following points may be noted in this regard:

1. There exists no such post as Lift Operator in the Kerala University First Ordinances, 1978. However, if the post is to be created, concurrence from the State Government is essential.
2. As per details available in the website of Kerala Public Service Commission, the requirement for Lift Operator as per notification (Gazette Date: 13/06/2014) are as follows:

Qualifications :

(1) Pass in SSLC or its equivalent.

(2) Experience as Lift Operator for a period of six months after acquiring the qualification specified in item No 1 above.

Age : 18-36.

Method of appointment : Direct Recruitment

Scale of pay : Rs.9,190 - 15,780/- (pre-revised)

3. Appointing an operator for each lift, operating at the Palayam and Karyavattom campus may not be feasible, both financially and practically as for each lift requires one operator who will be doing the duty for 8 hours. Therefore, as the lift at SC funded hostel will be functioning 24 hours it requires 3 persons doing duty in 3 shifts a single day. It may also be noted that if an emergency situation arises the service of a trained technician will be necessary instead of an operator.
4. The University Engineer has suggested that necessary steps may be taken to give training to 3 securities and one matron from University Hostel for Women, Kariavattom by the manufacturers of the lift until operators are appointed. However, it may become necessary to give training to all securities and matrons as the same person may not be doing duty at the same area and will be on a 8 hour duty in 3 shifts.
5. **Hence, all security staff and matrons concerned may be assigned with the responsibility of day-to-day handling of lift such as properly switching on and off and safe custody of key.**

The Syndicate held on 07.05.2021, vide item no. 27.07, has referred the matter regarding the appointment of Lift Operators at the University Engineering Unit to the SC of the Syndicate on Staff, Equipment & Buildings. Hence, the matter regarding the appointment of Lift Operators at the University Engineering Unit is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

The Committee considered the matter and recommended to defer the item, for the time being.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.06 **Department of Biochemistry-Dr.Soumya M.S, Contract Lecturer- Request for granting permission to work from home or LWA -reg-**

(Ad.A.V)

The HOD of Biochemistry has informed that Dr.Soumya M.S, Contract Lecturer, Department of Biochemistry has been suffering from acute lumber strain and it is too difficult for her to travel from her home to the Department (approximately 50 km/day).Hence she has requested to grant Leave Without Allowance for 2 months w.e.f 18.02.2021 or permit her to work from home taking online classes. In this context the following points may be noted.

1. As per the Circular dated 05.01.2021 (copy attached) work from home can be considered only for the pregnant ladies, feeding mothers (baby less than one year), patients suffering from Cancer like severe diseases.
2. As per Clause 3 of the U.O.No.Ad.AV.2/6174/2013 dated 11.11.2013, even though LWA of maximum 15 days shall be granted by the Head of the Department, continued absence of long duration on genuine grounds, like medical shall be granted on the basis of supporting document. She has attached Medical Certificate as proof.

As per the orders of Vice Chancellor,the request of Dr.Soumya.M.S, Contract Lecturer, Department of Biochemistry was placed before the Standing Committee of the Syndicate on, Staff Equipmentand Buildings. The Committee recommended to get a clarification from the Head, Department of Biochemistry on the matter and to place the same before the Committee. The Syndicate at its meeting held on 07.05.2021, vide item No.27.39.18, hasresolved to approve the above recommendation.

The HOD in his letter dated 10/06/2021 has stated that Smt.Soumya,M S is still continuing the duties assigned to her and taking online classes and her service inevitable for the Department. The HOD has recommended to consider her request for work from home for taking online classes as she was performing her assigned duties withoutany shortfall during the mentioned period. The HOD has stated that she has been suffering from acute lumber strain.

The Committee considered the matter and recommended to grant work from home to Dr.Soumya. M.S, Lecturer on contract basis, Department of Biochemistry to work from home, considering her health problems, as a special case.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.07 ബയോകെമിസ്ട്രി പഠന വകുപ്പിലെ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. വിജി വിജയൻ സമർപ്പിച്ച പരാതി സംബന്ധിച്ച്.

(Ad. A.V)

ബയോകെമിസ്ട്രി പഠന വകുപ്പിലെ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. വിജി വിജയൻ സമർപ്പിച്ച പരാതി. ഡോ. വിജി വിജയനെ ബയോകെമിസ്ട്രി വകുപ്പിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായി U.O.No.Ad.AV.1160/202/UOK dated 28.04.2020 പ്രകാരം 13.03.2020 നിയമനം ലഭിച്ചു. 2020-ൽ എല്ലാ നിയമന മാനദണ്ഡങ്ങളും പാലിച്ചു ഗുരുതരമായ അടിസ്ഥാനത്തിൽ മാത്രമാണിയാനിയമനം ലഭിച്ചതെന്നും എന്നാൽ നിയമനത്തിനെതിരെ സേവ്യൂണി വ്യക്തികൾ ക്യാമ്പയിൻ കമ്മിറ്റി എന്ന പേരിൽ ചിലർ തൊട്ടായ പരാതികൾ ഉന്നയിച്ചു ജവാർത്തകൾ പ്രചരിപ്പിക്കുകയാണെന്നും ഗവേഷണ പ്രബന്ധവുമായി ബന്ധപ്പെട്ട സൂതാവിരുദ്ധമായ കാര്യങ്ങൾ ബോധപൂർവ്വം പ്രചരിക്കുന്നതു കാരണം ടിയാനം കുടുംബത്തിനും കുടുംബത്തിനുമൊന്നിയാണ് ഉണ്ടായിട്ടുള്ളതെന്നും വിജി വിജയൻ സമർപ്പിക്കുന്നു. ആയതിനാൽ സേവ്യൂണി വ്യക്തികൾ ക്യാമ്പയിൻ കമ്മിറ്റി കൈതിര നിയമന പട്ടികൾ സീക്രട്ടറിക്ക് അറിയാൻ ആഗ്രഹിക്കുന്നതായും, ടിയാനെതിരെ വ്യക്തി-രാഷ്ട്രീയ വിരോധത്തിന്റെ പേരിൽ വ്യാജ പരാതിയും തൊട്ടായ വാർത്തകളും സൃഷ്ടിക്കുകയും അത് പത്ര ദൃശ്യ മാധ്യമങ്ങളിലൂടെയും നവമാധ്യമങ്ങളിലൂടെയും പ്രചരിപ്പിക്കുകയും ചെയ്യുന്ന കമ്മിറ്റി കൈതിരയും അതിന്റെ ഭാരവാഹികൾ കൈതിരയും നിയമന പട്ടികൾ സീക്രട്ടറിക്ക് അറിയാൻ സർവകലാശാല അനുവാദനാൽ കണമെന്ന് ഡോ. വിജി വിജയൻ അഭ്യർത്ഥിച്ചിരിക്കുന്നു .

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം, ബയോകെമിസ്ട്രി പഠന വകുപ്പിലെ അസിസ്റ്റന്റ് പ്രൊഫസറായ ഡോ. വിജി വിജയൻ സമർപ്പിച്ച പരാതി, സിൻഡിക്കേറ്റിന്റെ സ്ഥിരം സമിതി ആയ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓൺ സ്റ്റാഫ്, എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിംഗ് വിഭാഗത്തിൽ ഉൾപ്പെട്ടവർക്ക് അറിയാൻ സമർപ്പിക്കുന്നു

The Committee considered the matter and recommended to permit Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry to take legal measures against ‘Save University Campaign Committee’ for spreading allegations against her.

It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.

Resolution of the Syndicate
RESOLVED to permit Dr.Viji Vijayan, Assistant Professor, Department of Biochemistry, Kariavattom to take legal measures regarding the allegations raised against her.

Item No.30.44.08 **Re-engagement of Seven Employees on contract basis working at the UGC-HRDC - Request – reg**

(Planning F)

The Director (i/c), UGC-HRDC has requested to sanction Orders to the re-engagement of Seven Employees on contract basis working at the UGC-HRDC, University of Kerala. He has informed that the request for the extension of the Contract period since 01.04.2020 was sent only on 25th August 2020 due to the imposition of lock down from 22nd March 2020 onwards and also stated that the tenure of the contract of seven employees expired on 31.03.2021 and requested to grant sanction for the Employment Contract during the existing financial year (i.e 01.04.2020 to 31.03.2021) at the earliest.

Later the Director (i/c) has requested vide U.O No.... datedto grant prior permission to re-engage the six employees working at the UGC-HRDC for the current financial year (i.e from 01.04.2021 to 31.03.2022). He has also informed that the service of Smt. Sheelakumari. S, Assistant, was terminated w.e.f 01.02.2021 due to her physical inability.

Considering the above requests, the Hon'ble Vice Chancellor has ordered to seek clarification from the Director (i/c), UGC-HRDC for not seeking prior permission (sanction) before the end of the earlier tenure (02.04.2019 to 31.03.2020) of the contract of employees working in the UGC - HRDC and also ordered to discuss the matter with the Vice-Chancellor at the earliest and the same was

intimated to the Director (i/c), UGC-HRDC, University of Kerala vide letter number Pl.F/3176/2014 dated 06.02.2021. But Planning 'F' Section has not received any information regarding the discussion with Vice-Chancellor and the Director (i/c), UGC - HRDC, University of Kerala and the reminder letter dated 07.04.2021 was also sent to the Director (i/c). But no reply has so far been received whether the matter has been discussed or not.

The Revised format of Employment Contract as resolved by the Syndicate on 25.05.2019, with the period of contract being limited to Eleven months only applicable to the University Department and other University institutions, be made applicable to the contract employees of the UGC-HRDC.

The details of the employees in UGC-HRDC, working on contract basis is appended.

As per the Orders of the Vice-Chancellor the whole matter with regard to the re engagement of seven employees working on contract basis at the UGC-HRDC, University of Kerala is placed before the Standing Committee of the Syndicate on Staff Equipment and Building for consideration and recommendations.

The Committee considered the matter and recommended to entrust Dr.S.Nazeeb, Member Syndicate to study and submit a report on the matter, before the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

FURTHER RESOLVED to include Dr.K.G.Gopchandran, Member Syndicate in the above sub-committee.

Item No.30.44.09 ***Availing separate direct connection from KSEB to the canteens, bank, societies & connected concerns in SH Campus- proposal of Assistant Executive Engineer (Ele.)-reg.***

(Ad. B.II)

At present, separate energy meters have been installed in the canteen of SH Campus and Library Canteen, bank, societies & connected concerns functioning at the SH Campus from the HT connection/transformer of the University so as to calculate electricity consumption charges individually by the Assistant Engineer (Electrical) & demand notice is prepared accordingly to those establishments.

The Assistant Executive Engineer (Electrical) has reported that if direct electricity connection is to be availed from the KSEB for the said establishments, building number, electric contract, etc are to be submitted to KSEB, along with the application in prescribed format and the required fee based on the load. The Assistant Executive Engineer (Electrical) has also informed that KSEB may change the tariff to commercial slab and the minimum tariff has to be met by the University if the canteen is vacated.

Hence, the Assistant Executive Engineer (Electrical) has suggested to take policy decision as to whether independent KSEB connection to canteen, bank, societies, consumer stores, etc functioning at SH Campus and Library Canteen, needs to be availed.

As ordered by the Hon'ble Vice-Chancellor, the matter regarding availing independent KSEB connection to canteens at SH Campus & Library & bank, societies, stores, etc, functioning at SH Campus, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration.

The Committee considered the matter and recommended to conduct a meeting of the stake holders to discuss the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.10 ***Reckoning of Prior Service as Qualifying Service for Pensionary Benefits- Requests from Sri.Sarith R,Assistant (Sel.Gr)&five others***

(Ad. A. I)

The 6 employees of the University in their submissions requested to reckon their prior service in Govt.Departments as qualifying service for pensionary benefits in the University as detailed above.

No.	Name of the Employee & Designation	Previous Department	Period	Date of Joining in the University of Kerala
1	Sri.Sarith.R,Assistant (Sel.Gr)	Govt. Secretariat	25-03-2010to 22-03-2016	09-03-2017
		Collegiate Education	23-03-2016to 05-10-2016	
		Rural Development Dept.	06-10-2016to 09-03-2017	
2	Smt.Sinimol.T,Assistant (Sr.Gr)	TreasuryDept.	22-10-2012to 20-05-2016	01-11-2017
		Universityof Calicut	21-05-2016to 31-10-2017	
		SCDevelopment Dept.	16-01-2013to 31-05-2017	
3	Smt.SushaRaj.S.T Assistant			04-04-2018 (IUTTRANSFEREE)
		GeneralEducation	01-06-2017to 07-09-2017	
		KeralaAgricultural University	08-09-2017to 03-04-2018	
		CriminalJudicial Dept.	24-03-2013to 22-01-2015	
4	Smt.Deepthi.C.S, Assistant	Agriculture	23-01-2015to 27-09-2016	01-11- 2017(IUTTRANSFEREE)
		MahatmaGandhi University	28-09-2016to 31-10-2017	
5	Smt.LimnaMohan.M,Assis tant(Sr.Gr)	InsuranceMedical Services	16-12-2009to 16-04-2016	01-11- 2017(IUTTRANSFEREE)
		Universityof Calicut	18-04-2016to 31-10-2017	

The sixth applicant for reckoning prior service for Pensionary benefits is Smt. Gayathri Devi.S,Assistant. As remarkedby Finance, prior service reckoning for Pensionary benefits in her case is not applicable since the period of her Govt service (Rural Development Dept.) viz. 25-03-2010 to 30-11-2010 needs to be treated as her incumbency with the University of Calicut since she was reappointed in the University of Calicut laterie while holding the post of Assistant in University of Calicut from 17-12-2009, she took appointment in Rural Development Dept. on 25-03-2010 and later she was re-appointed to University of Calicut on 01-12-2010. She was relieved from University of Calicut on 31-10-2017 AN and took appointment in this University on 01-11-2017 via IUT Scheme. As per Statute 17, Chapter IV of the Calicut University First Statutes, 1977 (Members absent from duty), she is entitled to have all privileges in respect of her appointment, Finance has stated .Smt.GayathriDevi.S Assistant shall therefore be informed that separate reckoning of her prior service in Govt is not applicable.

As per the GO(P)No.228/2001/Fin dated 02-02-2001, the prior service put in by employees of the Universities in Government can be reckoned as qualifying service for Pension. As such, Finance endorsed that the prior services put in by the employees detailed on the table above (SINo.01to05) in Govt. may be reckoned as qualifying service for pensionary benefits in the University.

As per the orders of the Hon'ble Vice-Chancellor, the following proposal is therefore placed before the SC of the Syndicate on Staff, Equipment & Buildings for consideration.

1. Reckoning of prior services in Govt. as qualifying service for Pensionary benefits in the University for the employees detailed on the table above.
2. Communication be given to Smt. Gayathri Devi. S that separate reckoning of prior service in her case is not applicable.

The Committee considered the matter and recommended to agree to the above proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.11 Department of Zoology - Appointment of Contract Lecturers - Request -reg.

(Ad D1)

The Professor & Head, Department of Zoology, Kariavattom, has informed that the sanctioned strength of faculties in the Department is 8 (eight) and now only 5 faculties (permanent) are working in the Department (UGC insists minimum 6). It is also informed that the shortage of faculty will seriously hamper the teaching process in the Department.

The vacancy position in the Department of Zoology are as follows:

SI. No	Post	Sanctioned	Filled	Vacancy
1	Assistant Professor	5	5	Nil
2	Associate Professor	2	Nil	2
3	Professor	1	Nil	1
	Total	8	5	3

At present there are three (3) teaching post vacant in the Department and there is no Contract Lecturer appointed, so far. The Professor & Head, Department of Zoology, Kariavattom, has requested to initiate steps for recruiting 2(two) more Contract Lecturers for the effective management of the PG and M Phil classes.

The Committee considered the matter and recommended to engage two contract lecturers in the Department of Zoology, as requested by the HOD.

Resolution of the Syndicate

RESOLVED to engage one contract lecturer in the Department of Zoology, Kariavattom.

Item No.30.44.12 : കേരള യൂണിവേഴ്സിറ്റിയിലെ താൽക്കാലിക നിയമനങ്ങൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷണഴി നടത്തുന്ന സംബന്ധിച്ച്

(Ad. B. III)

പി.എസ്.സി നിയമനത്തിലെ പരിധിയിൽ വരാത്ത എല്ലാ നിയമനങ്ങൾക്കും എംപ്ലോയ്മെന്റ് എക്സ്പെഷണുകളുടെ സേവനം പ്രയോജനപ്പെടുത്തണമെന്ന നിർദ്ദേശം തൊഴിലും പുനരധിവാസവും (ജി) വകുപ്പിന്റെ 05/02/2014 ലെ 25941/ജി2/2013/എൽബിആർനം. സർക്കുലർ, തൊഴിലും നൈപുണ്യവും (ജി) വകുപ്പിന്റെ വകുപ്പിന്റെ 26/12/2016 ലെ 1046918/ജി2/2016/തൊഴിൽ നമ്പർ കത്ത് എന്നിവ മുഖേന നൽകിയിരുന്നു.

പ്രസ്തുത നിർദ്ദേശം 04.10.2017 ലെ UO Ad AV/03/7776(a)/7 എന്ന ഉത്തരവ് പ്രകാരം കേരള സർവ്വകലാശാലയിൽ നടപ്പിൽ വരുത്തിയിരുന്നു.

താൽക്കാലിക നിയമനങ്ങൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷണുകൾ വഴി നികത്തുന്ന സംബന്ധിച്ച വിഷയത്തിൽ കൂടുതൽ വിവരങ്ങൾ ശേഖരിക്കുന്നതിനും, നിയമന രീതികളിൽ വ്യക്തത വരുത്തുന്നതിനും ആയി തിരുവനന്തപുരം, കൊല്ലം, പത്തനംതിട്ട, ആലപ്പുഴ എംപ്ലോയ്മെന്റ് ഓഫീസർമാർക്ക് കത്തു നൽകിയിരുന്നെങ്കിലും വൈരുദ്ധ്യാത്മകമായ മറുപടികളാണുണ്ടിച്ചത്.

ഈ സാഹചര്യത്തിൽ 18.06.2018 ന് കൂടിയ സർവ്വകലാശാല സിൻഡിക്കേറ്റോഗം വിഷയം പരിഗണിക്കുകയും, 04.10.2017 ലെ സർവ്വകലാശാല ഉത്തരവിന് ആധാരമായ 05/02/2014, 26/12/2016 എന്നീ ഗവൺമെന്റ് നിർദ്ദേശങ്ങളിൽ സർവ്വകലാശാലകളിലെ താൽക്കാലിക നിയമനങ്ങൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷണുകൾ വഴി നടത്തണമെന്നു കൃത്യമായ നിർദ്ദേശം ഇല്ലെന്നു നിരീക്ഷിക്കുകയും, ആകയാൽ സർവ്വകലാശാലയിലെ താൽക്കാലിക നിയമനങ്ങളിൽ നിലവിൽ സ്വീകരിച്ചുപോരുന്ന രീതി തുടരാൻ തീരുമാനമെടുക്കുകയും ചെയ്തു.

ഇപ്രകാരം വ്യക്തമായ ഒരു സർക്കാർ നിർദ്ദേശം ഇല്ലെന്നിരിക്കെ സർവ്വകലാശാല നടത്തിയിട്ടുള്ള എല്ലാ തൽക്കാലിക നിയമനങ്ങളും റദ്ദ് ചെയ്തു പ്രസ്തുത ഒഴിവുകൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യകൾ മുഖേന നികത്തുന്നതിനായി പരിശോധിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് തിരുവനന്തപുരം ജില്ലാ എംപ്ലോയ്മെന്റ് ഓഫീസറുടെ കാര്യലയത്തിൽ നിന്നും 04.06.2018 ന് ഒരു കത്തു ഭൂമാക്കാൻ ഇടയായ സാഹചര്യത്തെ കുറിച്ച് സ്പെഷ്യാലിസ്റ്റ് ആവശ്യപ്പെടാനും സിൻഡിക്കേറ്റോൾ തീരുമാനിച്ചു. അതിൻ പ്രകാരം തിരുവനന്തപുരം ജില്ലാ എംപ്ലോയ്മെന്റ് ഓഫീസർക്ക് 12.07.2018 ന് ഒരു കത്തു ഭൂമാക്കിയിരുന്നു.

ഈ സാഹചര്യത്തിൽ കേരള യൂണിവേഴ്സിറ്റിയിലെ തൽക്കാലിക ഒഴിവുകൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിപ്പ് നികത്തുന്നതിന് അടിയന്തര നടപടി സ്വീകരിക്കുവാൻ എംപ്ലോയ്മെന്റ് ഡയറക്ടറുടെ നിർദ്ദേശ പ്രകാരം ആവശ്യപ്പെട്ടുകൊണ്ട് തിരുവനന്തപുരം ജില്ലാ എംപ്ലോയ്മെന്റ് ഓഫീസറുടെ കാര്യലയത്തിൽ നിന്നും 03.03.2021 ൽ ഒരു കത്തു ഭൂമാക്കുകയുണ്ടായി (അനുബന്ധമായി ഉൾപ്പെടുത്തുന്നു).

അതിൻ പ്രകാരം എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ (സി.എൻ.വി) ആക്ടിലെ സെക്ഷൻ 4 പ്രകാരം ഏതൊരു സ്ഥാപനത്തിലും ഉണ്ടാകുന്ന ഒഴിവുകൾ നിർബന്ധമായും ബന്ധപ്പെട്ട എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിക്കുവാൻ ഉദ്യോഗദായകർ ബാധ്യസ്ഥരാണ്. പി.എസ്.സിയുടെ നിയമന പരിധിക്കുള്ളിൽ വരുന്ന ഒഴിവുകൾ, പിഎസ്സി റാങ്കിംഗ് നിലവിലില്ലാത്ത സാഹചര്യത്തിൽ, പിഎസ്സിൽ നിന്നും നോൺ അഡ്വൈസ്ഡ് സർട്ടിഫിക്കറ്റ് (എൻ.എ.സി) ലഭ്യമാക്കിയും, പി.എസ്.സി. യുടെ നിയമന പരിധിയിൽ പെടാത്ത ഒഴിവുകൾ നേരിട്ട് എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിച്ചു നികത്തണമെന്ന് സർക്കാർ ഉത്തരവുകൾ നിലവിലുണ്ട്.

സംസ്ഥാനത്തുള്ള സർക്കാർ വകുപ്പുകൾ/ പൊതുമേഖലാ സ്ഥാപനങ്ങൾ/ ബോർഡുകൾ/ കമ്പനികൾ/ കോർപ്പറേഷനുകൾ/ സർക്കാർ ഗ്രാന്റിൽ പ്രവർത്തിക്കുന്ന മറ്റ് സ്ഥാപനങ്ങൾ എന്നിവിടങ്ങളിലുള്ള, പി.എസ്.സിയുടെ പരിധിക്ക് പുറത്തു വരുന്ന ഒഴിവുകൾ നികത്തുന്നതിന്, ബന്ധപ്പെട്ട എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ മുഖേന, 1959 ലെ സി.എൻ.വി ആക്ടിൻ അനുസരിച്ച് മാത്രം ആയിരിക്കണമെന്നും അല്ലാത്ത പക്ഷം വകുപ്പ് തലവൻമാർക്കു എതിരെ നടപടി കൈക്കൊള്ളുന്നതാണ് എന്നും തൊഴിലുപുനരധിവാസവും (ജി) വകുപ്പിന്റെ 05.10.2004 ലെ 11887/ജി2/03 എന്ന സർക്കുലർ പ്രകാരം വ്യവസ്ഥ ചെയ്തിട്ടുണ്ട്.

യൂണിവേഴ്സിറ്റി നടത്തുന്ന സ്വാഭാവിക സ്ഥാപനങ്ങൾ സർക്കാരിൻറെയോ, യൂണിവേഴ്സിറ്റിയുടെയോ ഫണ്ട് ഉപയോഗിച്ച് പ്രവർത്തിക്കുന്നതാണ് എങ്കിൽ സ്ഥാപനങ്ങളിലെ തസ്തികകളിലെ ഒഴിവുകൾ അതാത് സർക്കാറോ, യൂണിവേഴ്സിറ്റിയോ, അംഗീകാരം നൽകിയിട്ടില്ലാത്തത് ആണെങ്കിൽ കൂടി എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിച്ച അവിടെ നിന്നും നാമനിർദ്ദേശം ചെയ്യുന്ന ഉദ്യോഗാർത്ഥികളുടെ പട്ടികയിൽ നിന്നും ഇൻറർവ്യൂ നടത്തി നിയമനം നടത്തേണ്ടതാണ് എന്നും, ഇപ്രകാരം ഒഴിവുകൾ വിളിക്കുമ്പോൾ അതായത് യൂണിവേഴ്സിറ്റികൾ പരിപാലിക്കുന്ന കമ്മ്യൂണൽ റെസോഴ്സെൻ്റെ റോസ്റ്റർ രേഖപ്പെടുത്തി, റിക്രൂട്ട്മെന്റ് ഒഴിവ് നിലവിലുള്ള ജില്ലാ എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെയും, പ്രൊഫഷണൽ പി&ഇ നിലവാരത്തിലുള്ള ഒഴിവുകൾ ആണെങ്കിൽ ബന്ധപ്പെട്ട പി&ഇ എക്സ്പെഷ്യൻ്റെയും അറിയിച്ചാൽ ലിസ്റ്റ് നൽകുന്നതാണെന്നും 10.07.2019 PLGEA-BPE3/2/2017 നമ്പർ സർക്കുലർ പ്രകാരം എംപ്ലോയ്മെന്റ് ഡയറക്ടർ നിർദ്ദേശം നൽകിയിട്ടുണ്ട്.

അതിനാൽ പി.എസ്.സിയുടെ നിയമന പരിധിക്ക് പുറത്തു വരുന്ന എല്ലാ ഒഴിവുകളും (സ്ഥിര/ തൽക്കാലിക/ കരാർ) എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിക്കുമ്പോൾ നോട്ടീഫൈ ചെയ്യാതെ നേരിട്ട് നിയമനം നടത്തുവാൻ സർക്കാർ അനുമതി നൽകിയിട്ടുണ്ടെങ്കിൽ ആയതിനെ പകർപ്പു ഭൂമാക്കുവാൻ ആവശ്യപ്പെട്ടിരിക്കുന്നു. അല്ലാത്ത പക്ഷം ഇപ്രകാരം അനധികൃതമായി നടത്തിയിരിക്കുന്ന നിയമനങ്ങൾ റദ്ദ് ചെയ്തു പ്രസ്തുത ഒഴിവുകൾ എംപ്ലോയ്മെന്റ് എക്സ്പെഷ്യൻ്റെ അറിയിക്കുവാനും, അവിടെ നിന്നു ഭൂമാക്കി, ടി ലിസ്റ്റിൽ നിന്നും ഉദ്യോഗാർത്ഥികൾ പ്രവേശിക്കുന്ന മുറയ്ക്ക് തൽക്കാലിക ജീവനക്കാരെ പിരിച്ചു വിടേണ്ടതാണെന്നും അറിയിച്ചിരിക്കുന്നു.

ഈ സാഹചര്യത്തിൽ തുടർ നടപടികളുടെ ഉത്തരവിനായി ഫയൽ ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലറുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും, വൈസ് ചാൻസലറുടെ ഉത്തരവു പ്രകാരം ഈ വിഷയം സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓൺ സ്റ്റാഫ് എക്യൂപ്പ്മെന്റ് ആൻഡ് ബിൽഡിംഗ്സിൻ്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter and recommended to defer the item.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.13 University Departments - Faculty Recruitment - Executing Service Agreement - Proposal - reg.

(Ad H)

Filling up of the faculty positions in the various Departments of the University has been a tedious and time consuming process. The process includes, identification of the vacancy, assigning open/reservation turns, notifying the post, sorting applications, conducting preliminary verification and scheduling of Screening cum Selection Committee meetings. The conduct of selection committee meetings are time consuming and sometimes process will take 4 to 5 days. The conduct of Selection Committees are also expensive and the actual amount for conduct of a Selection Committee may vary from One Lakh to Three Lakhs or more, depending upon the Travelling Expenses of the members, their accommodation, and the number of days required for the selection.

In spite of executing the aforesaid exercise, the University is deprived of the benefits of selection at least in certain cases. The selected candidates, after accepting and joining duty, abstains from teaching and research activities by availing long leave to take up certain other assignments, while some others resigns/relieves for joining other institutions. In any case, the post filled up by the University following a lengthy and tedious selection process would remain vacant till another notification and consequent selection process materializes. Until then, the vacuum created by the teacher on leave/relieved would have to be compensated by appointing contract/guest teachers. The University is left to be contended with the service of contract/guest teachers inspite of the efforts taken by it to fill up the vacancy.

The students undergoing various courses of study in the Department and also the researchers are also at loss due to the teacher recruited being absent from the Department for various reasons. The students too are left to be contended with the classes engaged by contract and guest teachers. Since an Assistant Professor, an Associate Professor and a Professor can offer guideship to 4, 6 & 8 students respectively, the researchers would also be deprived of ample number of guides in their research work.

In order to overcome the aforesaid trend of availing long leave/relief to join other institutions without even serving the University for a certain period of time, it is proposed that the teachers being freshly recruited be directed to enter into an agreement with the University for serving the University for a certain period of time (to be fixed appropriately by the University) before completion of which they will not be entitled to avail long leave or to get relieved for taking up employment elsewhere. The said condition, if approved, could be introduced from the appointments based on the ensuing notification, where the condition could be clearly notified along with the vacancy.

The proposal to introduce an agreement between the appointed teacher and the University to ensure that the teacher serves the University at least for a certain period of time before availing long leave/relief to join other institutions was placed before the Syndicate for consideration and decision.

The Syndicate held on 10.11.2020 vide item no.40 resolved that the item be referred to the Standing Committee of the Syndicate on Staffs, Equipment and Buildings. The Standing Committee of the Syndicate on Staff, Equipment and Buildings, considered the matter and recommended to conduct a meeting with the Teacher's Organisations working in the University to discuss the matter. The recommendation was approved by the Syndicate held on 17-02-2021, vide item no. 23.17.11). Accordingly, the representatives of Teachers Organisations have been informed and requested to be present for the meeting.

The proposal to introduce an agreement between the appointed teacher and the University to ensure that the teacher serves the University at least for a certain period of time before availing long leave/relief to join other institutions is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for discussions with Teachers Organisations and recommendation.

The representatives of Kerala University Teachers' Association (KUTA) and Kerala University Teachers' Organization (KUTO) were present in the meeting and conveyed their opinion on the matter. Both the Teachers' Service Organizations were of the opinion that strict restrictions shall be imposed to ensure that the newly appointed teachers shall serve the University at least for a certain period of time before availing long leave/relief to join other institutions. They also opined that leave shall be granted only for academic purposes.

The Committee, after considering their opinion, recommended to seek legal opinion from the Legal Advisor, whether any legal impediments in executing such an agreement.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No.30.44.14 Department of Demography, Kariavattom -- Engaging Prof.Dr.P.Mohanachandran Nair (Rtd) as Adjunct Professor in the Department -- reg.

The Head, Department of Demography has informed that the Department is offering two PG Programmes - M.Sc. Demography & Biostatistics and M.Sc. Actuarial Science, apart from M.Phil and Ph.D programmes and at present the Department has two permanent faculty and three contract teachers for handling these classes. It is also informed that the Department Council meeting held on 02.06.2021, has recommended to appoint Dr. P. Mohanachandran Nair (Rtd) as an Adjunct Professor in the Department.

It may be noted that Prof.Dr. P. Mohanachandran Nair has retired from service on 31.05.2021.

The Faculty position in the Department of Demography is detailed below:

Sl. No.	Post	Sanctioned Post	Filled Post	Vacant post	Contract Teachers	Guest Teachers
1.	Professor	1	0	1	3	3
2.	Associate Professor	1	0	1		
3.	Assistant Professor	3	2	1		

The proposal for the creation of two permanent posts of Assistant Professor in the Department of Demography is under the consideration of the Government.

It may also be noted that, as per U.O no. Ad. A. V.2/6126/2013 dated 23.08.2013,

1. In major Teaching Departments where the staff strength is below five, retiring professors shall be re-engaged as Adjunct Professors for the smooth functioning of the Department.
2. Re-engaging shall be for a period of one year which can be extended up to the attainment of 65 years by the incumbent.
3. The Department Council shall recommend the names of such Professors who are willing to be re-engaged.
4. Only the Professors with unblemished service shall be considered eligible for re-engagement.
5. Final decision for re-engagement of such Adjunct Professors shall be made by the Syndicate.
6. The service of such teachers will end with the appointment of sufficient new faculty in the Department.
7. The remuneration of 'Adjunct Professors' shall be fixed at Rs.750/- per hour subject to a maximum of Rs.30,000/- (Rupees thirty thousand only) per month.
8. The Adjunct Professors shall be engaged for evaluation work also.

As per orders of the Vice-Chancellor, the matter regarding the engagement of Prof.Dr.P. Mohanachandran Nair (Rtd) as an Adjunct Professor in the Department of Demography is submitted before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to appoint Prof.Dr.P. Mohanachandran Nair (Rtd) as Emeritus Professor in the Department of Demography and to fix his remuneration @ Rs.750/- per hour, subject to a maximum of Rs.30,000/- (Rupees thirty thousand only) per month.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

Item No: 30.44 Additional 01:- Engagement of three drivers for the newly purchased vehicles- Request from EK –CD Unit.

(Ad.AV)

EK II - CD Unit has requested to arrange 3 drivers for the newly purchased vehicles as the vehicles have to ply in different routes in connection with the exam related duties from 28.06.2021 onwards. The Registrar has directed to provide all facilities in this matter.

In this regard, the following matters may be noted

1. As per this office order no. Ad A.V.02/AEM-EW/2021 dated 29.06.2021, seven drivers were posted on work arrangement basis at Examination wing from 28.06.2021 to 13.07.2021.
2. There is a rank list existing for the appointment of HPV Drivers on daily wage basis in the Transport wing. Two were appointed from the list. Two drivers working in the Transport wing have been transferred to General Pool and newly appointed ones were posted in the Transport wing since the list is for HPV Drivers. Three candidates are remaining in the aforesaid list.
3. Sanctioned post of Drivers in the University is 25. Now, 26 drivers (4 Permanent, 18 Contract, 4 Daily wage basis) are currently working which already exceeds sanctioned strength.
4. There are pending cases related to the appointment of LDV drivers in the University. Appointments of drivers (Contract/Daily wage) are made 'subject to the outcome of W.A.No1022/16 pending before the Hon'ble High Court of Kerala'.
5. Letters dated 07.12.2020 and 05.02.2021 have been sent to the Standing Counsel asking for learned opinion on reporting driver vacancies to the PSC. Unfortunately, no reply has been received yet.

As per Part II of Chapter IV, Sl.No.11 of Kerala University First Statutes, 1977, "when it is necessary in the interest of University owing to an emergency which has arisen to fill immediately a vacancy in a post borne in the cadre of the service and there would be undue delay in making such appointment in accordance with these statutes, the appointing authority may appoint a person, otherwise than in accordance with these statutes, temporarily, until a person is appointed in accordance with these statutes: Provided that a person appointed under this clause shall not be allowed to continue in such post for a period exceeding three months".

As per the orders of the Vice-Chancellor the matter of engaging three drivers for the newly purchased vehicles on the basis of request of EK II-CD Unit is placed before Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

The Committee considered the matter and recommended to engage three drivers on daily wage basis from the existing ranklist of drivers for the newly purchased vehicles.

The committee further recommended to initiate steps for preparing a new ranklist at the earliest.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 16.07.2021, be approved.

FURTHER RESOLVED to engage the Drivers on daily wage basis till the new appointments are made from the KPSC.

Item No: 30.44 Additional 02:- Request submitted by Smt.A.R. Renuka, (Joint Registrar), (Rtd) to regularise the period of suspension-

(Ad.AI)

Smt. A.R. Renuka, then Deputy Registrar, E S was placed under suspension, pending enquiry in the matter regarding unauthorized hike in moderation marks of first semester BBA/BCA Examinations of December 2016, vide UO.No.Ad.A1.3/ES/2019 dated 13.11.2019. She was reinstated into service, pending enquiry vide UO. No.Ad.A1.3/ES/2019 dated 13.12.2019. The Syndicate held on 28.04.2020 considered the final Report of the Enquiry and resolved to accept the report and to seek explanation from Smt.A.R.Renuka, Deputy Registrar. Hence, she was directed to furnish her explanation on the findings of the Committee. The Syndicate at its meeting held on 14.08.2020 considered the written statement of defence submitted by Smt.A.R.Renuka, Deputy Registrar to the memo issued to her. The Syndicate held on 14.08.2020 considered the report of the Enquiry Committee and found that as a responsible officer sharing of password which should have been kept confidential and also as an officer at supervisory level she should have verified the marks given in moderation to various programmes under her supervision and should have reported the discrepancies if there is any. Based on the facts, the Syndicate resolved to impose minor penalty to bar one increment without cumulative effect in respect of Smt.A.R.Renuka, Deputy Registrar, Admn. III. Sanction has therefore been accorded by the Vice-Chancellor to impose the minor penalty of barring

one increment without cumulative effect in respect of Smt.A.R.Renuka, Deputy Registrar, Admn. III vide U.O.No.Ad.AI.3/ES/2019 dated 06.10.2020.

Smt.A.R.Renuka, Deputy Registrar, Admn. III submitted a review petition dated 23.12.2020 requesting to withdraw the minor penalty of barring one increment without cumulative effect and to exonerate her, which was placed before the Standing Committee of the Syndicate on Staff Equipment and Buildings and the Committee held on 25.01.2021 considered the matter and recommended to defer the item.

Smt.A.R.Renuka, Deputy Registrar, Admn. III vide submission dated 20.03.2021 requested to regularise the period of suspension from 13.11.2019 to 13.12.2019 as duty in order to facilitate the calculation of pensionary benefits., as she is retiring from University Service on 31.05.2021. The Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 19.04.2021 considered the matter and recommended to refer the item to the Syndicate. The meeting of the Syndicate held on 07.05.2021 vide item No.27.39.20 resolved that the item be deferred.

She was promoted to the post of Joint Registrar wef the AN of 30.04.2021 vide UO No. Ad. A1.4/7404/2020 dated 30.04.2021. She retired from University service wef 31.05.2021.

Smt.A.R.Renuka, Joint Registrar, (Retired) vide e-mail dated 09.06.2021 requested that her period of suspension from 13.11.2019 to 13.12.2019 may be regularized for availing pensionary benefits as she retired from University service wef 31.05.2021.

The Committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 4.00pm.

Resolution of the Syndicate

RESOLVED to regularize the period of suspension of Smt.A.R.Renuka, Joint Registrar, (Retired) from 13.11.2019 to 13.12.2019 for availing pensionary benefits.

Item No.30.45 Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research –Approval of—reg. (Ad.A.VI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings & Academics and Research held on 16.07.2021 at 03.45 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the Combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Academics & Research

Date & Time : 16th July 2021, 04.00p.m
Venue : Senate Hall, University Buildings

Members Present

1. Adv. B.Balachandran (Convener, S/c of the Syndicate on Staff, Equipment & Buildings)
2. Adv.Muralidharan Pillai G
3. Sri.Bijukumar G
4. Prof. K.Lalitha
5. Sri.Arunkumar R
6. Sri.Jairaj J
7. Dr. K.B.Manoj
8. Smt. Renju Suresh

Members Absent

1. Dr. S.Nazeem (Convener, S/c of the Syndicate on Academics and Research (online))
2. Adv. K.H.Babujan
3. Dr. Mathew V
4. Adv. A. Ajikumar
5. Dr. B.Unnikrishnan Nair
6. Sri. RiyasVakab
7. Dr. Vijayan Pillai
8. Sri. B.P.Murali
9. Dr. K.G.Gopchandran

Item No.30.45.01 Budget Speech 2021-22 - UGC-Human Resource Development Centre, University of Kerala- Establishing a Centre for Academic and Professional Training (C-APT) - Proposal-reg:-

(Ad.A. II)

An amount of ₹ 25,00,000 /- (Rupees Twenty Five Lakh only) was allotted in the Budget Speech 2021-22 (Item no 10) to establish a Centre for Academic and Professional Training (C-APT) for engaging students, faculty and staff of the University and the colleges affiliated to it, their disciplines and professions, and their learning and career development processes. The Director (i/c), UGC-Human Resource Development Centre, University of Kerala in Consultation with Dr.R.Vasanthgopal, Professor and Director, School of Distance Education, was entrusted for implementing the same.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to the Director (i/c), UGC-Human Resource Development Centre, University of Kerala in Consultation with Dr.R.Vasanthgopal, Professor and Director, School of Distance Education to submit the Proposal in this regard and to place it before the next Combined Standing Committee of Syndicate on Academics and Research and Staff, Equipment & Buildings. Accordingly Dr.K.M. Sajad Ibrahim, Professor, Department of Political Science & Director (i/c), UGC-Human Resource Development Centre, University of Kerala in consultation with Dr R Vasanthgopal, Prof. and Director, S D E has submitted a Proposal regarding the same with an estimate expenditure of ₹ 25,00,000 /- (Rupees Twenty Five Lakh only).

As per the orders of the Vice-Chancellor, the matter is placed before the Combined Standing Committee of Syndicate on Academics and Research and Staff, Equipment & Buildings for consideration .

The committee considered the matter and recommended to refer the item to the Syndicate.

The meeting came to an end at 04.10 p. m.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of the Hon'ble Vice-chancellor, Pro-Vice-Chancellor, Registrar and Convener of the Standing Committee of the Syndicate on Staff, Equipment & Buildings, Finance, Academics & Research, Affiliation of Colleges and Planning & Development for a detailed discussion regarding the implementation of the Budget proposal.

Item No.30.46 Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research –Approval of—reg.

(Ad.A.VI)

The Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Finance & Academics and Research held on 16.07.2021 at 12.30 p.m. is placed before the Syndicate for consideration and approval.

Syndicate on Finance and Academics & Research

Date & Time : 16th July 2021, 12.30 p.m.
Venue : Syndicate Room, University Building, Thiruvananthapuram

Members present

1. Adv. K. H. Babujan (Convener, S/C of the Syndicate on Finance)
2. Dr. S. Nazeeb (Convener, S/C of the Syndicate on Academics and Research (online))
3. Sri. Bijukumar G
4. Dr.Vijayanpillai M
5. Dr.K.G.Gopchandran
6. Prof. K. Lalitha
7. Dr.K.B.Manoj
8. Adv. A. Ajikumar (online)
9. Adv.Muralidharan Pillai.G
- 10.Sri. Jairaj J
- 11.Sri. Arunkumar R
- 12.Sri. B.P.Murali

Members absent

1. Dr.B.Unnikrishnan Nair
2. Adv. B. Balachandran
3. Sri.Riyas Wahab.

Item No.30.46.01 ***Department of Optoelectronics--University Bus Service in connection with International Forest day activity--Exemption from payment of bus fare -- reg.***

(Ad. A. VI)

The Head, Department of Optoelectronics has informed that the Department has observed the International Forest Day on 21.03.2021 in association with Kerala Forest Department and took part in the Forest cleaning programme at Ponnudi. Thirty two (32) students, led by the HoD, participated in the cleaning activities. This was a programme to inculcate social obligation among students. It is informed that, the University bus was allotted for the Department for travelling to Ponnudi, with prior sanction of the Registrar. Hence, the HoD has requested to exempt them from payment of bus fare for this journey, as this was an extension programme of the Department and also important from the NAAC point of view.

In this context, it may be noted that, as per U.O no. Ad. A. VI/1/3107/2009 dated 23.05.2018, Clause 7, University buses can ply free of cost for field visits/industrial visits as a part of syllabus. The trip to Ponnudi does not come under this clause. Also the Assistant Engineer (Mechanical) has remarked that, the University bus was operated to Ponnudi as Special trip for a distance of 139 kilometers on 21.03.2021. As per U.O no. 48/2020/UOK dated 04.01.2020, the Special Trip rate is as follows:

- Rs. 2000/- (Up to 20 km or 3 Hours)
- Rs. 35/- (Additional charge/Kilometer)
- Rs. 150/- (Waiting charge-exceeding three hours will be charged per hour)

As per orders of the Vice Chancellor, the matter regarding the exemption of payment of bus fare to the Department of Optoelectronics, for the journey to Ponnudi in connection with the International Forest day, is submitted before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to exempt the Department of Optoelectronics from the payment of bus fare, for the Journey to Ponnudi in connection with the International forest day.

The meeting came to an end at 01.00 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Finance & Academics and Research held on 16.07.2021, be approved.

Item No.30.47 ***INSPIRE FELLOWSHIP- Payment of 2nd installment of grant to Ms. Soumya K.R, Junior Research Fellow, Dept. of Aquatic Biology and Fisheries, University of Kerala- Reporting of-reg.***

(Ac. EIII)

The Department of Science and Technology (DST), had sanctioned and released an amount of Rs.4,79,360/- (Rupees Four Lakh Seventy Nine Thousand Three Hundred and Sixty only) towards the 2nd installment & 1st installment arrear of INSPIRE fellowship to Ms. Soumya K.R, Junior Research Fellow, Dept. of Aquatic Biology and Fisheries, University of Kerala, for the period from 08/07/2020 to 07/07/2021 and arrear for the period from 08/07/2019 to 07/07/2020.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of 2nd installment of INSPIRE fellowship (along with arrears of Rs 27,840/-of the 1st installment grant) amounting to Rs.4,79,360/- (Rupees Four Lakh Seventy Nine Thousand Three Hundred and Sixty only) to Ms. Soumya K.R, Junior Research Fellow, Dept. of Aquatic Biology and Fisheries,

University of Kerala as per the norms of the sponsoring authority, subject to reporting to the Syndicate.

U.O Number Ac.E.III.1/22218/INSPIRE/2019 dated 24/03/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.48 Minutes of the meeting of the Legal Monitoring Committee held on 09.07.2021 – Reporting of – reg.

(Legal Section)

The Minutes of the meeting of the Legal Monitoring Committee held on 09.07.2021 is appended. The Vice-Chancellor has approved the Minutes of the meeting of the Legal Monitoring Committee held on 09.07.2021, by invoking Section 10(13) of the Kerala University Act, 1974.

The action taken by the Vice-Chancellor in having approved the Minutes of the meeting of the Legal Monitoring Committee held on 09.07.2021 is reported to the Syndicate.

Minutes of the Meeting of the Legal Monitoring Committee

Time & Date : 02:00 p.m. 09/07/2021
Venue : Syndicate Room

Members:

- | | | | |
|-----|---|----------------|-----------------|
| 1. | Vice-Chancellor | (In the Chair) | Sd/- |
| 2. | Pro-Vice-Chancellor | | Sd/- |
| 3. | Adv.B.H.Babujan, Member, Syndicate | | Sd/- |
| 4. | Dr.S.Nazeeb, Member, Syndicate | | Sd/- |
| 5. | Adv.B.Balachandran, Member, Syndicate | | Sd/- |
| 6. | Adv.Muralidharan Pillai G., Member, Syndicate | | Sd/- |
| 7. | Adv.A.Ajikumar, Member, Syndicate | | attended online |
| 8. | Dr.K.B.Manoj, Member, Syndicate | | Sd/- |
| 9. | Dr.M.Vijayan Pillai, Member, Syndicate | | Sd/ |
| 10. | Sri.R.Arunkumar, Member, Syndicate | | Sd/- |
| 11. | Adv.B.Vasudevan Nair, Legal Adviser | | Sd/- |
| 12. | Registrar | (Secretary) | Sd/- |

Item No.30.48.01 Writ appeal No 796/21 filed by University of Kerala against the Judgment dated 31.03.2021 in WP(C)No.4673 of 2021 dated 31.03.2021 filed by Sri. Ashik Muhammed Ashraf Rawther dismissed - Submitting – reg.

Ref: *Minutes of the Syndicate held on 02.07.2021*

[EG I(b)]

As per the Judgment on WP(C)No.4673/2021(H) dated 31.03.2021, the University has been directed to consider the representation of the petitioner in view of the observation made there in the Judgment dated 31/03/2021 by awarding the grace marks and that it shall be undertaken within a period of one month from the date of receipt of a certified copy of this Judgment.

University has filed an appeal against the Judgment on WP(C) No.4673 of 2021 dated 31.03.2021 (copy appended as 'A') filed by Sri. Ashik Muhammed Ashraf Rawther on the ground that the petitioner is not eligible as per norms to get awarded grace marks claimed for the 7th semester BA LLB exam held in June 2019. As per UO No.AdDI.1.37.97/grace marks/09 dated 5/09/2011, (copy appended as 'B') grace mark shall be awarded for the regular exam of the respective academic year and also the supplementary exam in the next immediate chance only. The petitioner has requested for award of grace marks for the 7th semester BA LLB degree exam held in June 2019, which is his third supplementary chance.

But the Writ appeal No 796/2021 was dismissed on 28th June 2021 and the same was informed by the Legal section by E-mail and the matter was placed before the Syndicate. The Copy of the judgment since has been obtained. It may be observed from the judgments of the Single Bench or the Divisional Bench that it is not clear whether the fact that grace marks shall be applicable only for the regular chance of the relevant year or its immediate supplementary chance only is a part of University order has been noted

by the Hon'ble Court. The judgment states that it is a notification. The Judgments are given in favour of the petitioner. But it may be noted that this is not a vested interest case and should result in the University order treated as invalid and the University will be constrained to entertain application for similar consideration for thousands of students including former students. Hence it is for the consideration if an appeal be proceeded with the Supreme Court of India.

The matter was placed before the Syndicate held on 02/07/2021 vide item no 29.77 and resolved the matter be referred to the Legal Monitoring Committee. Hence the whole matter is placed before the Legal Monitoring Committee for consideration and recommendation.

Recommendations:

After detailed deliberations, the Committee recommended to constitute a Sub-Committee comprising of the Pro-Vice-Chancellor as Chairperson, Convener, Standing Committee of the Syndicate on Examinations & Controller of Examinations and L A as Members, to study the consequences possibly arise in future while complying with the Judgment dated 28.06.2021 in WA No.796/21 filed by University of Kerala against the Judgment dated 31.03.2021 in WP(C)No.4673 of 2021 filed by Sri. Ashik Muhammed Ashraf Rawther and a report on the matter be submitted before the ensuing Legal Monitoring Committee to be held on 14.07.2021, 4.30 p.m.

The meeting came to a close at 03:30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Legal Monitoring Committee held on 09.07.2021, be noted.

Item No.30.49 Minutes of the meeting of the Legal Monitoring Committee held on 14.07.2021 – Reporting of – reg.

(Legal Section)

The Minutes of the meeting of the Legal Monitoring Committee held on 14.07.2021 is appended. The Vice-Chancellor has approved all Items in the Minutes of the meeting of the Legal Monitoring Committee held on 14.07.2021, by invoking Section 10(13) of the Kerala University Act, 1974.

The action taken by the Vice-Chancellor in having approved the Minutes of the meeting of the Legal Monitoring Committee held on 14.07.2021 is reported to the Syndicate.

Minutes of the Meeting of the Legal Monitoring Committee

Time & Date : 04.30 p.m. 14/07/2021
Venue : Syndicate Room

Members:

- Vice-Chancellor (In the Chair) Sd/-
- Pro-Vice-Chancellor Sd/-
- Adv.B.H.Babujan, Member, Syndicate Sd/-
- Dr.S.Nazeeb, Member, Syndicate Ab
- Adv.B.Balachandran, Member, Syndicate Sd/-
- Adv.Muralidharan Pillai G., Member, Syndicate Sd/-
- Adv.A.Ajikumar, Member, Syndicate Sd/-
- Dr.K.B.Manoj, Member, Syndicate Sd/-
- Dr.M.Vijayan Pillai, Member, Syndicate Sd/
- Sri.R.Arunkumar, Member, Syndicate Sd/-
- Adv.B.Vasudevan Nair, Legal Adviser Sd/-
- Registrar (Secretary) Sd/-

Item No.30.49.01 Report of the Sub-Committee of the Legal Monitoring Committee to study the consequences possibly arise in future while complying with the Judgment dated 28.06.2021 in WA No.796/21 filed by University of Kerala against the Judgment dated 31.03.2021 in WP(C)No.4673 of 2021 filed by Sri. Ashik Muhammed Ashraf Rawther – Submitting of – reg.

EG1(b)

Report to Legal Monitoring Committee

The Legal Monitoring Committee at its meeting held on 09.07.2021 vide Item No. 1 recommended to constitute a Sub-Committee with Pro-Vice-Chancellor as Chairperson and Convener of Standing Committee of the Syndicate on Examinations, Controller of Examinations and Legal Advisor as members, to study the consequences that would possibly arise in future while complying with the Judgment dated 28.06.2021 in WA No.796/21 filed by University of Kerala against the Judgment dated 31.03.2021 in WP(C)No.4673 of 2021 filed by Sri. Ashik Muhammed Ashraf Rawther and a report on the matter be submitted before the ensuing Legal Monitoring Committee to be held on 14.08.2021

Accordingly the meeting of the Sub-Committee of the Legal Monitoring Committee was convened by the Pro Vice Chancellor at 04:30 p.m. on 13.07.2021.

Gist of the case:

Sri. Ashik Muhammed Ashraf Rawther was a student of five year integrated B.A. LLB course at Sree Narayana Guru Legal Studies, Kollam during 2012 to 2017 and had served in National Service Scheme (N.S.S) for two years. He filed WP(C)No.4673/2021 to grant 1% grace mark after the University turned down his representation for awarding the grace marks as his request was against the norms of the University. The learned single bench disposed off the petition vide Judgement dated 31.03.2021 in WP(C)No.4673 directing the University to consider representation of the petitioner by awarding the grace marks within a period of one month as the petitioner being a N.S.S volunteer having rendered 240 hours of service is entitled and eligible for awarding of the grace marks.

University had filed Writ appeal No. 796/2021 against the Judgment dated 31.03.2021 on WP(C) No. 4673 of 2021 on the ground that the petitioner is not eligible as per norms to get awarded grace marks claimed for the 7th semester BA LLB exam held in June 2019. The same being his third supplementary chance, he was not eligible for award of grace mark and hence his request was declined. The Hon'ble High Court vide judgment dated 28.06.2021 in the WA No. 796/2021 dismissed the appeal as learned division bench viewed that the University had adopted the Government Order dated 8.11.2011 in the matter of award of grace marks and thus it cannot fall back to its order dated 5.9.2011 so as to cause disadvantage to the student.

The matter was placed before the Syndicate held on 02/07/2021 vide item no 29.77 and resolved the matter be referred to the Legal Monitoring Committee. After detailed deliberations the sub committee recommended the following.

Recommendations of the Sub-Committee

1. To comply with the judgment dated 31.03.2021 in WP(C)No.4673 filed by Sri. Ashik Muhammed Ashraf Rawther.
2. To promulgate a uniform regulation in awarding grace marks to examinations of various courses since different orders/principles are seen followed by the University in this regard. The committee proposes to issue a revised order with the following conditions:
 - Grace mark shall be made applicable to students only during their course of study.
 - If the student fails to appear for the examination the candidate may be allowed to avail the grace mark in the subsequent appearance alone.

Recommendations of the Legal Monitoring Committee:

The Committee considered the report submitted by the Sub-Committee and recommended as follows:

- To comply with the judgment dated 31.03.2021 in WPC No-4673/2021 filed by Ashik Muhammed Ashraf Rawther as per the recommendation (1) of the Sub-Committee.
- To refer the recommendation (2) and proposals thereto made by the Sub- Committee before the Standing Committee of the Syndicate on Examinations.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Legal Monitoring Committee held on 14.07.2021, be noted.

Item No .30.49.02

Acquisition of University Land at Kollam - Enhanced Compensation – LAA No.243/2016 filed by Kollam Corporation against Enhanced Compensation – reg.

Estate Officer's Section

Kollam Municipality initiated steps for acquisition of some land at Kollam to be handed over to the Indian Railways in July 1999. Knowing this, Sri. K. Raveendranathan Nair (Managing Trustee of the P. Krishna Pillai Memorial Public Charitable Trust) approached the University offering a portion of their land (included in the acquisition) free of cost to the University for starting a University Centre at Kollam. The condition was that the University shall start courses for higher studies and the building being constructed will be named in memory of his father ie, "P. Krishna Pillai Memorial Buildings" within 3 years. The University accepted the offer and Sri. K. Raveendranathan Nair registered a gift deed in favour of the University stipulating the conditions on 09-08-1999.

The University without knowing acquisition proceedings of the land, accepted the offer and effected mutation of the land in favour of the University on 04-11-1999. The University, in consultation with an architect prepared a plan for the construction of the proposed building and submitted before the Corporation of Kollam. The Corporation authorities rejected the application of the University on 09-02-2000 stating that the proposed land was notified by the Government for acquisition.

Sri. K. Raveendranathan Nair, knowing all these facts, did not reveal the facts to the University and purposely gifted the land to the University for his personal benefit. His intention was that the University might get exemption from acquisition and on that basis he could also move for exemption from acquisition for his nearby balance land. He cunningly involved the University in this issue. Due to this, the University had to spend some amount for the preparation of drawing by an architect and for submitting application for the permission of construction. The Government did not consider the request for exemption from the University and proceeded with the acquisition.

Subsequently, the Land Acquisition Office (LAO) issued notice to the University to hand over the particular land since the land was in possession of the University as per the provisions of Land Acquisition Act and the University handed over possession of the property to the LAO on 01-11-2002. Sri.K.Raveendranathan Nair, filed objection before the LAO and submitted claims for the compensation. Since there was a dispute between the University and Sri.K.Raveendranathan Nair, the LAO deposited the valuation amount in the Hon'ble Sub Court, Kollam on 31-01-2003.

Later, the Hon'ble Sub Court, Kollam ordered to pay the compensation amount to Sri.K.Raveendranathan Nair on 07-04-2007. The University appealed against the order before the Hon'ble High Court, Kerala. During this period of appeal, Sri.K.Raveendranathan Nair got permission from the Hon'ble Sub-Court, Kollam for the disbursement of the amount to him after furnishing security for the amount. The Hon'ble High Court considered the appeal filed by the University and ordered the appeal in favour of the University on 23-07-2012. The University took steps to realize the amount from Sri.K.Raveendranathan Nair including the allowable interest for the principal amount. But, Sri.K.Raveendranathan Nair filed Special Leave Petition before the Hon'ble Supreme Court and obtained a stay on the orders of the Hon'ble High Court. Consequent to the order of the Hon'ble Supreme Court in favour of the University on 01-08-2014, the Hon'ble Principal Sub-court, Kollam released the compensation amount to the University on 01-08-2015.

Later it was noticed that the University did not receive the enhanced compensation. On inquiry it was found that Sri. K. Raveendranathan Nair filed for enhanced compensation in the Hon'ble Additional Sub-court, Kollam in 2003. When the Hon'ble Additional Sub-Court allowed enhanced compensation on 03-01-2009, the Kollam Corporation challenged it in Hon'ble High Court and the case was remanded back to the Hon'ble Additional Sub-court on 21-02-2012. Subsequently, when the Hon'ble Additional Sub-court passed revised award on 01-08-2015, the Kollam Corporation again challenged it in the Hon'ble High Court vide LAA no.243/2016 and the case is still pending. The expert opinion of the Legal Advisor is that the University still has a chance to submit application for enhanced compensation within 90 days from the judgment of the pending case. The Legal Advisor has also opined that the University need not be a party to proceedings before the Hon'ble High Court of Kerala in the said case.

The present scenario is (1) the LAA is pending indefinitely which delays the chance for receiving the enhanced compensation, (2) the judgment of the LAA will affect the enhanced compensation to the University also, but the University is not a respondent in the LAA and (3) if somehow the status of LAA is not updated in the website, the University may lose the chance to apply for the enhanced compensation.

Recommendations:

After detailed deliberations, the Committee entrusted the Legal Adviser to take appropriate follow up steps in LAA No 243/2016 pending before the Hon'ble High Court of Kerala.

The meeting came to a close at 05:30 p.m.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Legal Monitoring Committee held on 14.07.2021, be noted.

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Item No.30.50. Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 16.07.2021 at 10.30 a.m. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 16 th July 2021, 10.30 a.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. B. Balachandran (Member, Syndicate)
3. Adv. Muralidharan Pillai G. (Member, Syndicate)
4. Adv. A. Ajikumar (Member, Syndicate (online))
5. Sri. Bijukumar G (Member, Syndicate)
6. Dr. S. Nazeeb (Member, Syndicate)
7. Dr.Vijayan Pillai (Member, Syndicate)
8. Dr. K. G. Gopchandran (Member, Syndicate)
9. Dr. K.B. Manoj (Member, Syndicate)
10. Sri. B.P Murali (Member, Syndicate)

Members Absent

1. Dr.B.Unnikrishnan Nair (Member, Syndicate)

Item No.30.50.01: Refund of duplicate payment of Rs.13,010/- made by Smt. Devika Gopal., B. Sc. Computer Science student of UIT, Pirappancode - reg.

(Ad B II)

Smt. Devika Gopal., B. Sc Computer Science student of UIT, Pirappancode has requested to refund her fourth semester fee amounting to Rs. 13,010/-, which was remitted twice, initially via online mode on 15.01.2021 & thereafter, via DD on 19.01.2021, as the initial transaction was failed.

The KUCC has remarked that the candidate has made one successful transaction of Rs.13,010/- with receipt no. OP1319242 dated 15.01.2021. Also, as the candidate paid the amount via Cash counter for the same purpose, the candidate is eligible for refund of Rs.13,010/-even though the online transaction was successful. But, no error or server issues happened in the payment portal on 15.01.2021. The Cash R/DD section has verified the offline credit remittance and found correct.

As per the existing guidelines regarding refund, U.O. No. Ad.BII/5622/06/2016 dated 26.06.2016, refund will be considered only if there is fault on the part of the University & that any refund not included in the guidelines shall be specifically approved by the Vice-Chancellor, after considering the merit.

Hence, as per the orders of the Vice-Chancellor, the matter regarding refund of Rs. 13,010/- towards the duplicate remittance made by Smt. Devika Gopal., B. Sc Computer Science student of UIT, Pirappancode, is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refund the duplicate remittance of Rs.13010/- (Rupees Thirteen Thousand and ten only) by Smt.Devika Gopal, B.Sc., Computer Science, UIT, Pirappancode, without deducting administrative charges.

The Committee further recommended to address the Bank authorities to take steps for avoiding duplication of payment in future.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.02 : Request for providing pre-paid mobile connection to the Head, Dept of Optoelectronics-Report of the Campus Director-reg.

(Ad B II)

The Head, Department of Opto electronics had informed that as only four bank accounts can be linked to a mobile number, the DDF Account (A/c No.57007268017) cannot be linked to his mobile number & that he is unable to view the transactions pertinent to DDF Account. Hence, the Head has requested to avail a pre-paid mobile connection in favour of the Head, so that the same can be transferred, as the headship changes.

But as per G.O.(P) No.172/2016/Fin dated 21.11.2016, the mobile handset can be purchased for Heads of Government Departments only. The Registrar has remarked to take a policy decision in this regard, as such need may arise in the case of other Departments too.

The Syndicate, at its meeting held on 05.03.2021, vide item No. 25.14, considered the matter and resolved to seek report from the Campus Director, Kariavattom and to place the same before the Standing Committee of the Syndicate on Finance.

The Campus Director, vide letter dated 07.04.2021, has stated that “there has been a custom in many of the top-ranked Universities to give a separate phone number with sim card to Heads of Depts and that this has been done in the Universities like Alagappa University, MS Univeristy, etc. All official matters will be discussed over this phone only. Hence, the request of the Head, Dept of Optoelectronics is a genuine one which could be replicated to the Unviersity as well including the statutory officers and the amount may be restricted to Rs. 550/- per month or the amount which the Syndicate may decide. It has been found that all HODs can have uniform numbers based on the discussion with service providers like BSNL, Airtel, or VI”. It may be also noted that *In addition to that, as per G.O. No. S.S-3/4/2018-Fin. Dated 05.03.2018 (Copy appended), it is clarified that the Department Heads of the Universities/Colleges are not related to the general administration and that the academic matters alone are applicable for them. The Vice-Chancellor and Registrar of the Universities are alone eligible for official residential telephone, mobile connection, internet connection, etc at the Universities. Therefore, all the Department Heads of Universities/Colleges are not eligible for such benefits henceforth and that such benefits shall not be provided to them. On this, the Finance Department was requested to extend the privilege to the Pro-Vice Chancellor and Controller of Examinations too. But no reply has been received till date.*

As ordered by the Hon'ble Vice-Chancellor, the Report of the Campus Director, as above, on providing pre-paid mobile connection to the HoD, Dept of Opto electronics, is placed before the Standing Committee of the Syndicate on Finance, for consideration and further recommendation.

The Committee considered the matter and recommended that the request of the Head, Department of Opto electronics for providing aprepaid mobile connection, need not be conceded to, on the basis of G.O. No. S.S-3/4/2018-Fin. Dated 05.03.2021.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.03: Non Regularisation of Provisional Advance given to Colleges/Schools for conduct of Various University Examination from 2005 to 2015 – reg.

(EC IV)

The University had given Provisional Advance to various colleges and some schools which were designated Sub Centers of Colleges from 2005 to 2015 for the conduct of various University Exams. The fact that many of these colleges and schools have not regularized the provisional advance given to them stating various reasons like; Bills of conduct of exams are missing/cannot be traced, the period of conduct of examination was not during the tenure of the current Principals/ Headmaster, etc, had been reported along with the Non Regularisation of Provisional Advance sanctioned to colleges

which are currently not functioning under the University of Kerala viz PA Azeez College of Engineering and Technology, H.H Marthoma Mathews II Training College, Travancore Engineering College, Oyoor, MAET B.Ed Training College, Nettayam and the Non Regularization of Provisional Advances given to those colleges which are still functional ,were placed before the Standing Committee on Finance held on 23.10.2019 and the Committee recommended ,

I. To seek legal opinion from the standing Counsel regarding the measures to be taken to recover the Provisional advance from colleges which are now closed.

II. To issue Notice to the Principals /Managers of colleges /Educational institutions which are still functional, stating that non-regularization of Provisional advance shall be treated as Liability and strict measures shall be taken to recover the amount.

The above recommendations were approved by the Syndicate at its meeting held on 30.10.2019.

Accordingly Notice was issued to the Schools which had acted as Sub centers for the conduct of University exams, and also to the Colleges, on 20.01.2020 and reminders were sent on 05.06.2020, but no positive response has been received till date. Issuing of Notices and reminders has not produced any considerable change in the attitude of the management/concerned officials. The University is likely to suffer considerable financial loss due to the failure of non regularization of the Provisional advance

The report of the legal Counsel was placed before the Standing Committee on Finance On 11.12.2019, and the Committee considered the matter of Non regularization of Provisional Advance sanctioned to Colleges which are not functioning and decided to ,

1. Make necessary amendments in the University Statute, incorporating provisions to recover any amount legally due to the University, from the financial guarantee deposited by the institutions or from the interest accrued, with due notice to depositor and not to release the financial guarantee and interest till the payment due are settled .

The above recommendations were approved by the Syndicate at its meeting held on 28.12.2019.

It may be noted that a decision regarding recovering the dues to the University due to non settlement of Provisional Advance sanctioned to Schools which were sub centers of Colleges and also erring colleges, have not been taken; The list of Schools/Colleges pending Regularization of Provisional Advances had been requested by University Audit and report had been forwarded from E.C on 29.03,2019. Public Accounts Committee and Local Fund Audit have viewed the Non Regularization of Provisional Advances very seriously. In the A.G Audit report (18-19) Para XIII , objection has been raised against non settlement of Provisional Advance (G.O dtd 04.10.2011).

As per the orders of the Hon'ble Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Affiliation held on 22.12.2020, the Committee recommended to entrust the Finance Officer to study the matter in detail and submit proposal for resolving the issue to the Registrar. In the meeting of the Syndicate held on 29.12.2020 vide item no.21.86.08, the Syndicate resolved to approve the above recommendation of the Committee. As per the resolution of the Syndicate, the Finance Officer submitted the proposal. The Finance Officer proposed that a final notice may be issued to the colleges to regularize the advances within a prescribed time –limit, failing which they should be cleared in a one-time settlement process at an adalat to be conducted at a specific date and the matter of penal interest on unregularised advances w.e.f. 04.10.2011 should also be addressed.

The proposal of the Finance Officer was submitted to the Hon'ble Vice-Chancellor seeking permission for implementation and the Hon'ble Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Finance. As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended as follows:

1. To conduct an adalath for the defaulters, for one time settlement
2. To communicate details of defaulters to the inspection teams constituted for conducting inspection in connection with 'continuous affiliation' in affiliated colleges, for communicating the matter with the Management and the Principals.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.04: Medical Reimbursement to Sri.Saju T, Assistant,EG I(a), -reg. (Ad G)

Sri.Saju T, Assistant, EG I(a) section, has submitted applications for medical reimbursement for the treatment of “Renal Transplant Surgery” at KIMS Hospital, Thiruvananthapuram, during the period from 27/09/18 to 13/01/2019.

As per the Government Order, G.O.(Ms) No.184/2017/H&FWD dated:15/12/2017,the medical reimbursement claims in connection with the treatment of certain diseases(Renal Failure, Cardiac Failure, Cardiac Arrest, Stroke etc.) availed from empanelled private hospitals, without reference from an Authorised Medical Attendant, can also be settled by the Administrative Departments themselves as per KGSMA Rules,1960, in consultation with Finance, as per the ceiling limit fixed in this regard.

Clarification from the Director, Health Services, was also sought for the admissibility and Government rate of various items vide letter No.Ad.G/6315-6319/2019 Dated:01/04/2019. The Directorate of Health Service(DHS), Vide letter No.MH3-25126/2020/DHS Dated: 19/10/2020, has clarified that medicines included in KGSMA rule 1960 can be reimbursed and others may be reimbursed if the Government give sanction to it.

Based on the verification of his applications for medical reimbursement, clarification from the Directorate of Health Services and endorsement from Finance section, he is eligible for an amount of Rs.1,92,984/-(Rupees One Lakh ninetytwo thousand nine hundred and eightyfour only).

It may be noted that Sri.Saju T has availed an amount of Rs.1,00,000/-(Rupees One Lakh only) as Interest Free Medical Advance vide UO NO.Ad.G 3/4352/50144/MR/2018 Dt:21/12/2018. In this context Interest Free Medical Advance of Rs.1,00,000/-(Rupees One Lakh only) may be regularised. After regularisation of his Interest free medical advance of Rs.1,00,000/-(Rupees One Lakh only) the amount Rs.92,984/-(Rupees Ninetytwo thousand nine hundred and eightyfour only) may be reimbursed to him.

The Committee considered the matter and recommended to pay Rs.92,984/- (Rupees Ninety two thousand nine hundred and eighty four only) as medical reimbursement to Sri.Saju T, Assistant, EG I(a) section,after the regularization of interest free medical advance sanctioned to him.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.05 : Enhancement of remuneration - contract staff of Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom-reg:-

(Ad F1)

The Director, Scheme on Study on the Cost of Cultivation of Principal Crops in Kerala (SCCPCK), Kariavattom vide letter dated 25/02/2021 submitted a proposal for enhancing the remuneration of the employees on contract basis in SCCPCK, Kariavattom. The SCCPCK is funded by the Ministry of Agriculture and Farmer's Welfare, Govt.of India.

The sponsoring body has already stated that the consolidated amount of remuneration payable to 'contract personnel 'would be comparable to the salary admissible to the fresh recruits of that category vide letter dated 24/02/2015.As per the above condition the remuneration of contract employees of Cost of Cultivation Scheme was revised last year based on the G.O.(P) No.81/2019/Fin Thiruvananthapuram dated 09/07/2019.

Hence the Director,SCCPCK, Kariavattom has requested to enhance the monthly remuneration of the contract employees of SCCPCK as per G.O (P)No..29/2021/Fin dated 15/02/2021. The details of the enhanced remuneration corresponding to the contract pay in the above G.O is as follows.

Designation	Existing Remuneration	Sanctioned strength	Comparable strength	Suggested revised remuneration as per G.O
Clerk/Accountant	20,760/-	1	LD Clerk	21,175/-
Clerk/Typist	20,760/-	1	LD Clerk	21,175/-
Computors	20,760/-	3	LD Clerk	21,175/-
Peon	18,030/-	1	Peon	18,390/-

The Finance section has remarked that the employees posted under the Scheme are governed by the rules and regulations of the host University. The University of Kerala has not yet implemented the 'G.O.(P) No.29/2021/Fin dated 11.02.2021 related to the revision of remuneration of contract staff. Also remarked that decision in this regard may be taken at the administrative level adhering to the norms noted in the G.O dated 11.02.2021. Hence the file was submitted to the Vice Chancellor for administrative sanction of the above proposal and the Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended that the proposal may be considered along with revision of remuneration of contract staff engaged in the University, as per G O(P) No 29/2021/Fin dated 11.02.2021.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.	

Item No.30.50.06 : *Releasing of Last pay, Terminal Surrender and payment of pending bills to Dr. K Padmakumar, Prof&HOD(Rtd), Dept. of Aquatic Biology and Fisheries-reg.*

(Audit 1 A)

Dr. K Padmakumar, Prof & HOD (Rtd) Dept. of Aquatic Biology and Fisheries had retired from Kerala University Service on 30.04.2019. Vide Liability Certificate No.Ad.AIII.1/RLC/3750/2019 dated 04.06.2019 an amount of Rs.2,04,05,502/- (Rupees Two Crore four lakh five thousand five hundred and two only) was reported as outstanding liability against him and therefore disbursement of last month's salary and Terminal surrender of Earned Leave was kept in abeyance.

Details of payments pending disbursement is as given below.

Last Pay	Rs.1,90,467/- (6 th CPC)
Terminal Surrender	Rs.16,76,106/- (after retaining 12% as per UO No. Ad.AIII.1/TDS/2019 dtd 28/06/2019)
UGC Pay Revision Arrear (I st Instalment) 01.01.2006 to 28.02.2006 as per bill submitted by Dr. K Padmakumar	Rs.39,098/- (Subject of admittance by Audit)
UGC Pay Revision Arrear (I st Phase) 01.03.2006 to 30.06.2007 as per bill submitted by Dr. K Padmakumar	Rs.4,36,630/-
UGC Pay Revision Arrear (Second Phase) 01.07.2007 to 30.06.2008 as per bill submitted by Dr. K Padmakumar	Rs.3,55,746/-
UGC Pay Revision Arrear (Third Phase) 01.07.2008 to 30.06.2009 as per bill submitted by Dr. K Padmakumar	3,87,120/-
UGC Pay Revision Arrear (Fourth Phase) 01.07.2009 to 31.08.2009 as per bill submitted by Dr. K Padmakumar	70,002/-
Promotion Arrear in the post of Professor (17.07.2005 to 28.02.2006) as per bill submitted by Dr. K Padmakumar	Rs.49,223/- (Subject of admittance by Audit)
	Total: 32,04,392/-

(Rupees Thirty Two Lakhs Four thousand Three hundred and ninety two only)

The Principal Secretary to Govt. in the reply to the enquiry of University vide letter No.B3/113/2020-HEDN dtd 03/07/2020 opined that Dr.K Padmakumar is eligible for final pension as there is no departmental/ judicial proceedings initiated against him. His liability can be recovered from the DCRG and if there is no possibility to recover from DCRG, the loss sustained to Govt, may be recovered by filing civil suit as stipulated in rules or through Revenue Recovery proceedings.

The Syndicate at its meeting held on 12.01.2021 resolved to grant Provisional Pension to Dr.K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries, vide Syndicate Item No 13. Accordingly provisional pension has been released to Dr. K Padmakumar.

As per the latest Liability certificate issued from Administration (Ad.AIII.1/RLC(V)/ 3750/2021 dated 02/02/2021) his liability has been revised to Rs.1,19,62,119/- (Rupees One Crore Nineteen Lakh Sixty two thousand One hundred and nineteen only).

Based on the remarks from the Government and the resolution of the Syndicate, orders of the Hon'ble Vice Chancellor was sought on the matter of release of last pay, terminal surrender and arrear bills in respect of Dr. K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries. The Vice Chancellor has ordered to place the matter in the Standing Committee of Syndicate on Finance.

As per the orders of the Hon'ble Vice Chancellor the matter for releasing Last pay, Terminal Surrender and Bills Claimed by Dr. K Padmakumar, Prof & HOD (Rtd), Dept. of Aquatic Biology and Fisheries is submitted before the Standing Committee of Syndicate on Finance for consideration.

The Committee considered the matter and recommended to call Dr. K Padmakumar Prof & Head (Rtd), Dept of Aquatic Biology and Fisheries and the present Head of the Department, for a personal hearing.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.07 : Auction of unserviceable materials at University Campuses-reg. (Ad B1)

The University Engineer has forwarded a report of the survey of stores, which have become unserviceable and are to be disposed from the Senate House campus, Kariavattom campus and Womens' Hostel, Thycaud, as submitted by the Assistant Executive Engineer Electrical, for necessary sanction to conduct auction (Copy appended).

The report consists of the value of scraps items at Kariavattom and Senate House Campus (including Womens' Hostel, Thycaud), assessed on the basis of market value, as Rs. 2,49,710/- and Rs. 3,61,993/- respectively and a sum total of Rs. 6,11,703/-.

As per the orders of the Vice Chancellor, the report of the survey of stores, which have become unserviceable and may be auctioned, in accordance with the assessed value amounting to Rs. 6,11,703/-, for permission to conduct auction is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to approve the report of the survey of Stores forwarded by University Engineer and to entrust the University Engineer to conduct the auction.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.08 : 2013 14 IC /IU ടൂർണമെന്റ് നടത്തിപ്പ്- പ്രൊവിഷണൽ അഡ്വാൻസ് - ക്രമീകരണം- സംബന്ധിച്ച്. (Ad D1)

201314 IC/IU ടൂർണമെന്റ് നടത്തിപ്പിനായി ഡോ.പി.രാഘവൻ (ജോയിന്റ് രജിസ്ട്രാറും ഫിസിക്കൽ എഡ്യൂക്കേഷൻ മുൻ ഡയറക്ടർ ഇൻ ചാർജ്ജും) 33,39,860/ രൂപയും ഡോ. കെ. ഐ.റസിയക്(ഫിസിക്കൽ എഡ്യൂക്കേഷൻ മുൻ ഡയറക്ടർ ഇൻ ചാർജ്ജ്) 4,00,000/ രൂപയും (ആകെ 37,39,860/ രൂപ) പ്രൊവിഷണൽ അഡ്വാൻസായി അനുവദിച്ചിരുന്നു.

പ്രസ്തുത തുകയുടെ ക്രമീകരണത്തിന്റെ ഭാഗമായി ആകെ 34,56,259/രൂപയുടെ ബില്ലുകളും വൗച്ചറുകളും നൽകിയിരുന്നതായി ആഡിറ്റ് ഡയറക്ടർ സെക്ഷൻ അറിയിച്ചിരുന്നു. അതിൽ 1,89,349/ രൂപ ബില്ലുകളും വൗച്ചറുകളും ലഭ്യമാക്കിയിട്ടില്ലാത്തതിനാലും, ടി.എ/ഡി.എ, ഫിഷറീസ്/കൺസർവ്റ്റിംഗ് ചാർജ്ജുകൾ എന്നിവ അധികമായി ആവശ്യപ്പെട്ടു എന്ന കാരണത്താലും നിരാകരിക്കുകയും, 32,66,910/ രൂപയുടെ ബില്ലുകളും വൗച്ചറുകളും അഡ്മിറ്റർ ചെയ്തതായി ആഡിറ്റ് ഡയറക്ടർ സെക്ഷൻ അറിയിച്ചിരുന്നു. കൂടാതെ 201415, 2015—16 വർഷങ്ങളിലെ IC / IU ടൂർണമെന്റ് നടത്തിപ്പിന് അധികമായി ചെലവഴിച്ച ഇനത്തിൽ 3,12,295/രൂപ അഡ്ജസ്റ്റ് ചെയ്തതായി ആഡിറ്റ് ഡയറക്ടർ സെക്ഷൻ അറിയിച്ചിരുന്നു. ബാക്കി തുകയായ 1,60,655/രൂപ(37,39,860(32,66,910+3,12,295) ഗഡഎ ൽ തിരിച്ചടയ്ക്കുന്നതിന്റെ ഭാഗമായി ഡോ. പി. രാഘവൻ 1,43,465/രൂപയും (പ്രൊവിഷണൽ അഡ്വാൻസിന്റെ 89.3%) ഡോ. കെ. ഐ.റസിയക്ക് 17,190/ രൂപയും (പ്രൊവിഷണൽ അഡ്വാൻസിന്റെ 10.7%) ബാധ്യതയായി നിശ്ചയിക്കുകയും ചെയ്തു. പ്രസ്തുത ബാധ്യത സംബന്ധിച്ച വിവരം ടി വ്യക്തികളെ അറിയിക്കുകയും ചെയ്തിരുന്നു.

201314 IC / IU ടൂർണമെന്റ് പ്രൊവിഷണൽ അഡ്വാൻസ് ക്രമീകരണവുമായി ബന്ധപ്പെട്ട് കേരള സംസ്ഥാന ആഡിറ്റ് വകുപ്പ് അഭിപ്രായം നൽകിയിട്ടുണ്ട്. “201314 IC / IU ടൂർണമെന്റിന് ചെലവായ തുകയുടെ രേഖകളിൽ ചെലവഴിച്ച തുകയുടെ എല്ലാ ബില്ലുകളും വൗച്ചറുകളും ചിട്ടയോടു -കൂടി ലഭ്യമാക്കിയിട്ടില്ലാത്തതിനാൽ ആയതിന്റെ കൃത്യത പരിശോധിച്ച് ഉറപ്പ് വരുത്തുവാൻ ആഡിറ്റിൽ സാധിക്കുന്നില്ലെന്നും ഒരു വ്യക്തിയുടെ പേരിൽ ബാധ്യത തിട്ടപ്പെടുത്തുമ്പോൾ ആയതിന് വ്യക്തമായ തെളിവുകൾ ഇല്ലെങ്കിൽ ആയത് കോടതിയിൽ പോലും നിലനിൽക്കുന്നതല്ലായെന്നും പ്രസ്തുത വിഷയത്തിൽ സർവകലാശാലയ്ക്ക് യുക്തമായ തീരുമാനം എടുക്കാവുന്നതാണെന്നും” ജോയിന്റ് ഡയറക്ടർ, കേരള സംസ്ഥാന ആഡിറ്റ് വകുപ്പ് അഭിപ്രായപ്പെട്ടിട്ടുണ്ട്. ഈ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ മേൽവിഷയത്തിൽ ഭരണ തലത്തിൽ യുക്തമായ തീരുമാനം എടുക്കാവുന്നതാണെന്ന് ഫിനാൻസ് ഓഫീസർ ഉത്തരവായിട്ടുണ്ട്.

ഡോ. പി. രാഘവൻ (ജോയിന്റ് രജിസ്ട്രാർ) 1,43,465/രൂപ ബാധ്യതയായി നിശ്ചയിച്ചിട്ടുണ്ടെങ്കിലും 201314 കഇ / കഡടൂർണമെന്റ് നടത്തിപ്പിനായി അനുവദിച്ച പ്രൊവിഷണൽ അഡ്വാൻസ് ക്രമീകരണം ചെയ്യാത്ത പക്ഷം ടി വ്യക്തി കൈപ്പറ്റിയ ആകെ 33,39,860/രൂപയും ബാധ്യതയായി നിലനിൽക്കുമെന്ന് ആഡിറ്റ് സെക്ഷൻ അറിയിച്ച വിവരം ശ്രദ്ധയിൽപ്പെടുത്തിക്കൊള്ളുന്നു. 201314 കഇ / കഡടൂർണമെന്റ് നടത്തിപ്പുമായി ബന്ധപ്പെട്ട് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡിപ്പാർട്ട്മെന്റിൽ ലഭ്യമായ എല്ലാ ബില്ലുകളും വൗച്ചറുകളും ആഡിറ്റ് പരിശോധനയ്ക്ക് സമർപ്പിച്ചിട്ടുണ്ടെന്ന് ഫിസിക്കൽ എഡ്യൂക്കേഷൻ ഡയറക്ടർ അറിയിച്ചിട്ടുണ്ട്.

ഈ സാഹചര്യത്തിൽ ഡോ. പി. രാഘവൻ, ജോയിന്റ് രജിസ്ട്രാർ തന്റെ പെൻഷൻ ആനുകൂല്യങ്ങൾ യഥാസമയം കൈപ്പറ്റുന്നതിന് 201314 കഇ / കഡടൂർണമെന്റ് നടത്തിപ്പിനായി അനുവദിച്ച ആകെ 37,39,860/ രൂപയും(33,39,860/ രൂപ ഡോ. പി. രാഘവനും 4,00,000/ രൂപ ഡോ. കെ. ഐ.റസിയക്കും) കേരള സംസ്ഥാന ആഡിറ്റ് വകുപ്പിന്റെ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ ക്രമീകരണം ചെയ്ത് നൽകണമെന്ന് അപേക്ഷിച്ചിട്ടുണ്ട്.

ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ ധനകാര്യ സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയുടെ മുമ്പാകെ പരിഗണനയ്ക്ക് വയ്ക്കുവാൻ ഉത്തരവായിട്ടുണ്ട്. അപ്രകാരം ചുവടെ ചേർക്കുന്ന സിൻഡിക്കേറ്റിന്റെ ധനകാര്യ സ്റ്റാൻഡിങ്ങ് കമ്മിറ്റിയുടെ മുമ്പാകെ പരിഗണനയ്ക്കും അനുയോജ്യമായ ശുപാർശയ്ക്കും സമർപ്പിക്കുന്നു.

- 1) കേരള സംസ്ഥാന ആഡിറ്റ് വകുപ്പിന്റെ അഭിപ്രായത്തിന്റെ അടിസ്ഥാനത്തിൽ 201314 കഇ / കഡടൂർണമെന്റ് നടത്തിപ്പിനായി അനുവദിച്ച പ്രൊവിഷണൽ അഡ്വാൻസ് ക്രമീകരണവുമായി ബന്ധപ്പെട്ട് ഡോ. പി. രാഘവൻ 1,43,465/രൂപയും ഡോ. കെ. ഐ.റസിയക്ക് 17,190/ രൂപയും യഥാക്രമം ബാധ്യത തിട്ടപ്പെടുത്തിയത് സംബന്ധിച്ച് യൂണിവേഴ്സിറ്റി തലത്തിൽ ഉചിതമായ തീരുമാനം എടുക്കുന്നതിനും.
- 2) ടി തീരുമാനത്തിന്റെ അടിസ്ഥാനത്തിൽ 201314 കഇ / കഡടൂർണമെന്റ് നടത്തിപ്പിനായി പ്രൊവിഷണൽ അഡ്വാൻസ് ആയി അനുവദിച്ച ആകെ 37,39,860/രൂപ (ഡോ. പി. രാഘവൻ 33,39,860/ രൂപയും ഡോ. കെ. ഐ.റസിയക്ക് 4,00,000/ രൂപയും) ക്രമീകരണം ചെയ്യുന്നതിനും.

The Committee considered the matter and recommended to call Dr. P Raghavan (Joint Registrar (Rtd) and Dr. K.I Razia, for a personal hearing.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.09 : Fixing honorarium to the Special Officer on "Harithalayam" Project –reg (Ad AI)

The Minutes of the 28th meeting of the Syndicate held on 11-06-2021 (Item No.28.47) has been implemented as per the orders of the Vice-Chancellor, and Dr.P.Raghavan, Joint Registrar (Rtd) was appointed as the Special Officer on Contract basis to implement and monitor the various activities of the 'Harithalayam' Project. vide U.O No. 2904/2021/UOK dated 18-06-2021 was issued to that .The Syndicate had further resolved to place the matter of fixing the Honorarium to the Special Officer, 'Harithalayam' Project before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice Chancellor the Proposal for fixing the Honorarium to the Special Officer, 'Harithalayam' Project is therefore, placed before the Standing Committee of the Syndicate on Finance for consideration.

The Committee considered the matter and recommended to resubmit the proposal along with details of remuneration paid for other similar posts.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.10 : **Conversion of mode of engagement of three conductors to contract basis—
Fixing remuneration - reg.**

(Ad A V)

The conductors working in the University on daily wage basis have submitted requests for converting their mode of engagement to contract basis.

The Assistant Engineer (Mechanical) stated that the empanel type of engagement was started in the University so as to tide over the shortage of staff in the absence of permanent bus crew. Since no fresh appointments of staff were made in transport wing since 2003, over the course of many years the mode of engagement of the panel members who were engaged, on as and when required basis, turned into continuous mode of engagement with mandatory break. The Assistant Engineer (Mechanical) also recommended that considering the service of Sri. Sudev T.R. with utmost dedication and sense of commitment, the steps may be taken for conversion of his mode of engagement from existing empanel type to one year contract. Two more conductors are also engaged on daily wage basis. Sri. Sudev T.R. was initially engaged as Casual conductor vide order No. Ad.A.V.3.6161/13 dtd 09.10.2013. Now he has completed 5 years of service on daily wage basis. Sri.Suresh Kumar T., was intially engaged as Casual conductor vide order No.Ad.C.1.44890/14 dated 01.11.2014. Now he has completed 4 years of service on daily wage basis for period of 89 days each after mandatory break.

Smt. Reeja Rasalam was initially engaged as Casual conductor vide order No.Ad.A.V.28440/15 dated 25.06.2015. Now she has completed 4 years of service on daily wage basis for period of 89 days each after mandatory break.

In the case of drivers on daily wage basis, the Syndicate, vide Additional Item No.3 of the meeting held on 10.10.2017, resolved to agree to the recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings to convert the mode of engagement of drivers who have completed 4 years of service, from daily wage basis to contract basis. Sanction has been accorded by the Vice-Chancellor to the mode of engagement of drivers who have completed four years of service on daily wage basis for different tenures being converted from daily wage basis to contract basis w.e.f. 25.10.2017 (U.O in this regard issued).

The proposal for the conversion of engagement in respect of Sri. Sudev T. R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, conductors, from daily wage basis to contract basis for a period of 11 months @ Rs. 17,420/- (ie, maximum amount payable on daily wage basis) was considered by the Syndicate at its meeting held on 28.12.2019 and Confirmation minutes of the meeting of the Syndicate held on 13.01.2020, resolved that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

The proposal for the conversion of mode of engagement from daily wage basis to contract basis in r/o three conductors has been considered by the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 26.02.2020 and the committee recommended to entrust the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings to conduct a detailed study on the matter and to submit a report on the same & the Syndicate held on 13.03.2020, has resolved to approve the said recommendation.

The Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings, vide report dated 28.07.2020, has recommended to convert the mode of engagement of above mentioned 3 conductors to contract basis and also suggested that the remuneration of the conductors during the contractual period may be fixed by the Standing Committee of the Syndicate on Finance.

The Standing Committee of the Syndicate on Finance held on 09.10.2020, has considered the report submitted by the Convener, Standing Committee of the Syndicate on Staff, Equipment and Buildings and recommended to entrust the Registrar to submit a report on details of contract/daily wage employees, including whether engagements are made against sanctioned post, before the next meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Syndicate at its meeting held on 23.10.2020 has approved the same.

The Registrar has convened a meeting in this regard on 11.12.2020 and decided to collect details of sanctioned posts, category wise engagement of contract/daily wage employees, etc. of teaching and non teaching staff separately from administrative sections concerned and suggested a format for this purpose.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 25.01.2021, has considered the matter and recommended to refer the item to the next committee. The Syndicate at its meeting held on 17.02.2021, has approved the same.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19.04.2021, has considered the matter and recommended to convert the mode of engagement of Sri.Sudev. T.R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, conductors engaged on daily wage basis, to contract basis and further recommended that the matter of fixing remuneration be referred to the Standing Committee of the Syndicate on Finance. The Syndicate at its meeting held on 07.05.2021, has approved the same.

As per the orders of the Vice Chancellor the matter of fixing remuneration of Sri. Sudev T.R., Sri. Suresh Kumar T. and Smt. Reeja Rasalam, Conductors during the contractual period is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to refer the item to th Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.30.50.11: *Applicability of NPS Scheme and the pension contribution in respect of Dr.Savitha Pillai.S, Assistant Professor under UGC-FRP, Department of Physics - Administrative sanction – regarding.*

(Planning F)

Dr. Savitha Pillai. S was appointed as Assistant Professor under UGC-FRP scheme in the Department of Physics w.e.f the F.N of 11.04.2018. The UGC, vide letter number 4-1/2014 (BSR)/Pt.VIII dated 24.07.2018 has informed that Dr. Savitha Pillai S is entitled to opt the National Pension Scheme (NPS) and the pension contribution to UGC-FRPs should be remitted by the Host University which would be reimbursed later by UGC. Accordingly the University Order relating to deduction of NPS from monthly salary was issued. Later, Dr Savitha Pillai. S, Assistant Professor, UGC-FRP, Department of Physics had requested to include her in the Pay Roll System for starting National Pension Scheme (NPS) Account at University of Kerala. The above matter was informed to the Finance Department, Government of Kerala. The Finance Department vide letter number NPS.A.2/50/2019 Fin dated 16.01.2020 has conveyed that NPS is applicable only to those who are appointed on substantive posts/permanent posts under regular basis in the State Government and various institutions under it. The Finance Department remarked that the appointment of Dr. Savitha Pillai. S is initially for a period of five years, the NPS implemented by the Government is not applicable to her. Dr. Savitha Pillai. S is eligible to opt for the "All Citizen Model" Pension Scheme under Pension Fund Regulatory and Development Authority (PFRDA), which is open for any Indian between 18-60 years of age. As the University of Kerala is a grant-in-aid institution , it has to abide by the rules of Government of Kerala.

All the FRPs have been appointed on the basis of MoA signed by the UGC and the University of Kerala. As per clause (VII) of MoA, it is mandatory for the recipient universities to accept and implement all norms and guidelines pertaining to the "UGC Operation Faculty Recharge Scheme". Thus the University is bound to obey the rules of UGC. Based on the remarks from the State Finance Department, the University is not in a position to contribute to the pension contribution to the UGC-FRPs.

In the light of the remarks from the Finance Department of the Government, the following facts were informed to UGC for remarks. Dr. Savitha Pillai. S, Assistant Professor, UGC-FRP, Department of Physics can neither opt for the National Pension Scheme implemented by the Government nor can the employer contribution be made by the University of Kerala on her behalf and requested to the UGC that the University of Kerala may be exempted from paying this employer contribution and also informed the same to Dr. Savitha Pillai.S.

The UGC vide letter number F.41/2014 (BSR) Pl.IX dated 29.10.2018, has informed that the UGC faculties are entitled to opt the National Pension Scheme and the Pension contribution should be remitted by the Host University and that would be reimbursed later by the UGC.

The Government vide letter number NPSC-A2/50/2019/Fin dated 10.03.2021, confirmed that the National Pension Scheme cannot be made applicable to those who have been appointed for a period of five years as part of UGC- Faculty Recharge Programme. But they can opt the "All Citizen Model"

As per the Orders of the Vice-Chancellor, the whole matter with regard to the applicability of NPS Scheme to Dr. Savitha Pillai. S, Assistant Professor under UGC -FRP, Department of Physics, University of Kerala is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendations.

The Committee considered the matter and recommended to entrust Dr. K G Gopchandran and Dr. Vijayan Pillai, to study and submit a report on the matter.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

FURTHER RESOLVED to include Smt.Renju Suresh, Member Syndicate in the above sub-committee.

Item No.30.50.12 : *Regularization of expenditure incurred from the Provisional Payment related to the conduct of online admissions for the academic year 2020-21. reg.*

(Ac H)

Sri. C Gopakumar, Deputy Registrar, Academic I was given addition charge of UG/PG/B.Ed online admission for the academic year 2020-21 vide U.O No. Ad.A1.3/1738/2020 dated 01.06.2020. Vide U.O Nos. Ac.H/UG-PG Online Admission/2020 dated 22.06.2020 and Ac.H/UG-PG Online Admission/2020 dated 25.01.2021, an amount of Rs. 5,00,000/- (Rupees five lakhs) was sanctioned as provisional advance for meeting the expenses in connection with UG/PG/B.Ed admission for the academic year 2020-21. When the bills and vouchers were submitted to Audit VI section for regularization, it has been requested to submit the quotation invited for the arrangement of sound system for the spot admission conducted at University Engineering College, Kariyavattom & at Govt.College, Ambalapuzha since the amount paid is above Rs.15000/-.

In this context, the following points may be noted.

1. The Spot admission scheduled in the University Main Office on 07.01.2021 was stalled midcourse by the police under the instruction by the District Collector since a huge crowd was assembled at the venue violating Covid 19 protocol.
2. Noting the above incident, the Online Admission Monitoring Committee at its meeting held on 08.01.2021 had recommended to conduct region wise spot admissions for UG programmes from 16.01.2021 to 23.01.2021. In between B.Ed spot admission was also conducted on 12.01.2021 &13.01.2021.
3. As per the above recommendation, the university officials concerned were constrained to proceed post haste for arranging the conduct of online admissions various centers including Kariavattom Campus maintained strict protocol guidelines for which contingency arrangements had to be made.
4. The bill no.78 received from Geedham Arts , Kazhakuttam dated 20.01.2021 for an amount of Rs.22500/- (3250+3250+3250+4250+4250+4250) is for 6 days (ie, from 12.01.2021, 13.01.2021, 16.01.2021, 18.01.2021,19.01.2021 &20.01.2021). The rent for one day including the rent for pedestal fan is Rs.4250/- and without the rent for pedestal fan is 3250/- .It can be seen that the rent for one day is only Rs.4250, which is well below Rs.15000/-

5. Similar is the case with bill no.113 dated 23.01.2021 for an amount of Rs.25000/-received from the Principal, Govt Arts and Science College, Ambalapuzha. The spot admissions were conducted in three days (ie, from 21.01.2021 to 23.01.2021). The rent for one day is Rs.8333/-
6. In the present scenario, it is not feasible to obtain separate bill for each day from the parties concerned.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Finance.

Hence the matter regarding waiving the technical objections and to sanction the regularization of expenditure incurred from the Provisional Payment for the above mentioned purpose, is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to regularise the provisional payment, as the per day expenditure in bill no. 78 and 113 is below Rs.15000/-.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.13 UG-PG-B.Ed Online Admission 2020 – Remuneration of the staff involved – reg.

(Ac H)

The Ac. H section deals with the UG – PG-B.Ed online admissions of the University. The staff associated with the section had to work out of office hours and holidays to complete the works timely and effectively.

Staff appointed and nature of work

As per U.O. No. Ad.A1.3/1738/2020 dated 01/06/2020, Sri. C Gopakumar, Deputy Registrar, Academic I was given the supervisory charge of UG/PG/B.Ed Online Admissions 2020-2021.

As per U.O. No. Ad.A1.3/2019 dated 10/03/2020, the following staff members were deputed on work arrangement basis to Ac. H section to coordinate the admission process of UG/PG Online Admissions for the academic year 2020-21.

Sl. No	Name	Designation	Parent Section
1.	Aysha N	Section Officer	CBCS BA VI
2.	Sivaprasad M S	Assistant	Ad. Misc.
3.	Vikas M S	Assistant	Dept. of Publications
4.	Anoop M S	Assistant	EG IX
5.	Rahul V S	Assistant	Accounts V A
6.	Binni Mohandas	Assistant	PRO Section

The nature of work in the section is such that all members of the staff need to work out of office hours, during peak admission time. The staff were “on call”, particularly on days of allotments, SC/ST zonal spot allotments, general spot allotments and college level spot admissions. The admission process of UG, PG and B.Ed courses were conducted simultaneously in the academic year 2020-21. For this, the admission team had worked more than ten hours during the peak time.

Revolutionary changes were implemented for the admission process in this academic year like,

1. Allotment for B.Ed programme was made through online mode for the first time.
2. Admissions to community quota become online mode only.
3. Admissions to sports quota become online mode only.
4. Only online mode of payment was permitted.

It may be noted that compensation leave was not availed by any persons associated with Ac.H section for the additional works they have done on holidays and over time work done on working days.

UG Admission 2020

Number of Colleges – 144

Govt. Colleges – 13

Aided Colleges – 39

UIT's – 34

Self Financing College – 58

For admission to UG courses, University had conducted 4 allotments and 2 supplementary allotments. After the online allotment process, three zonal spot allotments were conducted for SC/ST candidates. Spot Allotments were conducted for General and Other Categories in this academic year for filling up the maximum vacancies. For this, seven regional general spot allotments were conducted in this year. Spot admissions were entirely under the supervision of University. The College level spot admission was permitted at the final stage of the admission process. The section had to clarify all the doubts from the applicants and colleges during the entire admission period. The working hours of the helpline Number was from 08.00 am to 09.00 pm. A whatsapp group was started by including the Principals and Admission coordinators of all Arts and Science Colleges for clarification of doubts and to pass on informations related to admissions on time.

Spot admission was conducted for newly sanctioned courses at Govt. KNM Arts & Science, College, Kanjiramkulam, St.Cyril's College, Adoor and MSM College, Kayamkulam by deputing University staff.

PG Admission 2020

Number of Colleges – 97

Govt. Colleges – 12

Aided Colleges – 36

UIT's – 12

Self Financing College – 37

For admission to PG courses, University had conducted 2 allotments and 2 supplementary allotments. After the online allotment process, one centralized spot allotments was conducted for SC/ST candidates. Spot Allotments were conducted for General and Other Categories for filling up the maximum vacancies. For this, three regional general spot allotments and one centralized spot allotments were conducted in this year. Spot admissions were entirely under the supervision of University. The section had to clarify all the doubts from the applicants and colleges during the entire admission period.

B.Ed Admission 2020

Number of Colleges – 51

Govt. Colleges – 1

Aided Colleges – 6

KUCTE's – 10

Self Financing College – 34

For admission to B.Ed courses, University had conducted 2 allotments. Spot Allotments were conducted for General and Other Categories for filling up the maximum vacancies. For this, two general centralized spot allotments and two college level spot allotments were conducted in this year. Centralized spot admissions were entirely under the supervision of University. The section had to clarify all the doubts from the applicants and colleges during the entire admission period. Spot admission was conducted for newly sanctioned courses at Baelious Marthoma Mathews II Training College, Kottarakkara by deputing University staff.

The volume of work done by the section during the peak time of admission process had considerably increased. Working through the finer details of the zonal spot allotments and spot admissions with limited number of staff and against the clock was a challenge to the section at that time. Since the preparation of community quota and sports quota ranklist become online mode, the amount of work, done by the entire team has been increased by huge amount compared to previous years.

Online admission process and spot allotment for general and other categories were conducted successfully. This helped to fill maximum vacancies in Govt. and Aided colleges, fully under the supervision of University and without any complaints. These allotments were extended to late hours since a large number of candidates participated for the spot allotments. The spot allotments of all regions were completed by three to four days. University had conducted a total of 35 spot allotments including SC/ST spot allotment, spot admission for new courses etc.

The Online Admission Procedure during 2020-21 academic year started during the July 2020 triple lock down period. In addition to the regular admission process for UG and PG Courses during this time, the admission process for B.Ed Courses was transitioned to online. In spite of a staff of the

Section being reported COVID-19 positive and the whole Staff of the Section being in home quarantine/work from home mode, there were no delays associated with any work carried out by the Section. In addition to these duties, the staff were also entrusted with five helpline numbers, operational from 8am to 9 pm daily, which addressed major concerns of the student community.

In the midst of the COVID-19 pandemic, after the regular allotment process, Spot Admissions started. Normally Spot Admissions are conducted at the Senate Hall of University Office. This year, to reduce the crowd, Spot Admissions were conducted at Thiruvananthapuram, Kollam, Alappuzha and Adoor regions comprising of 31 different sessions, which involved considerable extra time, effort and travel. The staff stayed isolated at Government rest houses to avoid unnecessary contacts during these days. Further, there were 4 College level Spot Admissions for newly sanctioned courses at these Colleges.

In spite of all hurdles, the University had completed the admission process without any hitches.

The following is the Core Admission team entrusted for the UG PG Admission 2020-21

Sl. No	Name	Designation	Parent Section
1.	Gopakumar C	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Jitha V L	Section Officer	Ac. H
4.	Aysha N	Section Officer	CBCSS BA VI
5.	Neethu T S	Assistant	Ac. H
6.	Vishnu Prasad U	Assistant (Sel Gr)	Ac. H
7.	Vikas M S	Assistant (Sel Gr)	Ac H
8.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc.
9.	Anoop M S	Assistant (Sel Gr)	EG IX
10.	Rahul V S	Assistant (Sel Gr)	Accounts V A
11.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
12.	Anoop V	Assistant	Ac.H Section

Besides the above mentioned core admission team, a dedicated team from the KUCC was also there to coordinate the admission and spot allotment processes.

The specific details of the admission team in Ac. H section and those who worked alongside for the various spot admissions are given below.

1. UG zonal spot allotment for SC/ST Candidates held on 31/12/2020 at Senate Hall.

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Jitha V L	Section Officer	Ac. H
4.	Aysha N	Section Officer	CBCSS BA VI
5.	Neethu T S	Assistant	Ac. H
6.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc.
7.	Anoop M S	Assistant (Sel Gr)	EG IX
8.	Anandu R G	Assistant (Sel Gr)	Special Task Force
9.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
10.	Vikas M S	Assistant (Sel Gr)	Ac. H
11.	Rahul V.S	Assistant (Sel Gr)	EG V
12.	Vidya S	Assistant	Ac. H
13.	Anoop V	Assistant	Ac. H
14.	Nithin G S	Assistant (Sel Gr)	Ac. AI
15.	Nisanth K S	Assistant (Sel Gr)	Election Section

2. UG zonal spot allotment for SC/ST Candidates held on 01.01.2021 at SN College, Kollam.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Arunkumar S	Assistant (Sel Gr)	RTI Section
3.	Manishad M	Assistant	Ad. B IV CP
4.	Anoop V	Assistant	Ac. H

5.	Neethu T S	Assistant	Ac. H
6.	Rahul V.S	Assistant (Sel Gr)	EG V
7.	Arun M	Assistant (Sel Gr)	Audit II
8.	Anandu R G	Assistant (Sel Gr)	Special Task Force
9.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc.
10.	Vishnu V S	Assistant (Sel Gr)	EG III
11.	Ganapathy A S	Assistant	CSS, Kariavattom

3. UG zonal spot allotment for SC/ST Candidates held on 01.01.2021 at St. Joseph's College for Women, Alappuzha

Sl. No	Name	Designation	Parent Section
1.	A. Mohamed Hashir	Assistant Registrar	Ac. H
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Anoop M S	Assistant (Sel Gr)	EG IX
5.	Vidya S	Assistant	Ac H
6.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
7.	Sony Vincent	Assistant	SCA Admn

4. UG Zonal spot allotment held on 07.01.2021 at Senate House Palayam.

Sl. No	Name	Designation	Parent Section
1	C. Gopakumar	Deputy Registrar	Administration
2	A. Mohamed Hashir	Assistant Registrar	Ac. H
3	Jitha V L	Section Officer	Ac. H
4	Aysha N	Section Officer	CBCSS BA VI
5	Neethu T S	Assistant	Ac. H
6	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
7	Anoop M S	Assistant (Sel Gr)	AEG IX
8	Anandu R G	Assistant (Sel Gr)	Special Task Force
9	Binni Mohandas	Assistant (Sel Gr)	PRO Section
10	Vikas M S	Assistant (Sel Gr)	Ac H
11	Rahul V.S	Assistant (Sel Gr)	EG V
12	Anoop V	Assistant	Ac. H
13	Arun Kumar S	Assistant (Sel Gr)	RTI Section
14	Nithin G S	Assistant (Sel Gr)	Ac. AI
15	Arun M	Assistant (Sel Gr)	Audit II
16	Nisanth K S	Assistant (Sel Gr)	Election Section
17	Vidya S	Assistant	Ac H

5. B.Ed centralized spot allotment for General and other categories held on 12.01.2021 and 13.01.2021 at University College of Engineering Auditorium Karyavattom.

Sl. No	Name	Designation	Parent Section
1	C. Gopakumar	Deputy Registrar	Administration
2	A. Mohamed Hashir	Assistant Registrar	Ac. H
3	Jitha V L	Section Officer	Ac. H
4	Aysha N	Section Officer	CBCSS BA VI
5	Sreejith M P	Section Officer	EG VI A
6	Neethu T S	Assistant	Ac. H
7	Vikas M S	Assistant (Sel Gr)	Ac H
8	Vidya S	Assistant	Ac H
9	Anoop V	Assistant	Ac. H
10	Deepthy J R	Assistant (Sel Gr)	EG VI
11	Aswathy S Nair	Assistant (Sel Gr)	EG VI A
12	Soumya R S	Assistant	EG VI A
13	Rani A	Assistant	EG VI B

6. UG zonal spot allotment for General and other categories held on 16.01.2021 & 18.01.2021 at University College of Engineering Auditorium Karyavattom.

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Aysha N	Section Officer	CBCSS BA VI
4.	Sreejith M P	Section Officer	EG VI A
5.	Neethu T S	Assistant	Ac. H
6.	Anandu R G	Assistant (Sel Gr)	Special Task Force
7.	Anoop V	Assistant	Ac. H
8.	Rahul V.S	Assistant (Sel Gr)	EG V
9.	Vishnu V S	Assistant (Sel Gr)	EG III
10.	Nisanth K S	Assistant (Sel Gr)	Election Section
11.	Prakash P	Assistant	ES IX
12.	Resmi Chandran	Assistant (Sel Gr)	Finance II
13.	Chinchu V s	Assistant	IT Cell Exam
14.	Akhila V S	Assistant	ES VI

7. UG zonal spot allotment for General and other categories held on 19.01.2021 & 20.01.2021 at University College of Engineering Auditorium Karyavattom.

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Aysha N	Section Officer	CBCSS BA VI
4.	Sreejith M P	Section Officer	EG VI A
5.	Neethu T S	Assistant	Ac. H
6.	Anandu R G	Assistant (Sel Gr)	Special Task Force
7.	Anoop V	Assistant	Ac. H
8.	Rahul V.S	Assistant (Sel Gr)	EG V
9.	Vishnu V S	Assistant (Sel Gr)	EG III
10.	Nisanth K S	Assistant (Sel Gr)	Election Section
11.	Prakash P	Assistant	ES IX
12.	Resmi Chandran	Assistant (Sel Gr)	Finance II
13.	Chinchu V s	Assistant	IT Cell Exam
14.	Akhila V S	Assistant	Es VI
15.	Shameer A	Assistant	IT Cell Exam

8. UG zonal spot allotment for General and other categories held on 16.01.2021, 18.01.2021, 19.01.2021 & 20.01.2021 at SN College, Kollam.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Vidya S	Assistant	Ac H
5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Nithin G S	Assistant (Sel Gr)	Ac. AI
7.	Arun M	Assistant (Sel Gr)	Audit II
8.	Arunkumar S	Assistant (Sel Gr)	RTI Section
9.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
10.	Shilpa P S	Assistant	M & C I
11.	Nandakumar S	Assistant (Sel Gr)	EG IV

9. UG zonal spot allotment for General and other categories held on 21.01.2021, 22.01.2021 & 23.01.2021 at St. Cyril's College, Adoor.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Aysha N	Section Officer	CBCSS BA VI
3.	Sreejith M P	Section Officer	EG VI A
4.	Neethu T S	Assistant	Ac. H
5.	Anoop V	Assistant	Ac. H
6.	Rahul V.S	Assistant (Sel Gr)	EG V
7.	Vishnu V S	Assistant (Sel Gr)	EG III
8.	Arun M	Assistant (Sel Gr)	Audit II
9.	Arunkumar S	Assistant (Sel Gr)	RTI Section

10. UG zonal spot allotment for General and other categories held on 21.01.2021, 22.01.2021 & 23.01.2021 at Govt College Ambalappuzha.

Sl. No	Name	Designation	Parent Section
1.	A. Mohamed Hashir	Assistant Registrar	Ac. H
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Vidya S	Assistant	Ac H
5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
7.	Nandakumar S	Assistant (Sel Gr)	EG IV
8.	Sony Vincent	Assistant	SCA Admn
9.	Nithin G S	Assistant (Sel Gr)	Ac. AI
10.	Anandu R G	Assistant (Sel Gr)	Special Task Force

11. UG zonal spot allotment for General and other categories held on 03.02.2021 at University College of Engineering Auditorium Karyavattom.

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Aysha N	Section Officer	CBCSS BA VI
4.	Sreejith M P	Section Officer	EG VI A
5.	Neethu T S	Assistant	Ac. H
6.	Anandu R G	Assistant (Sel Gr)	Special Task Force
7.	Anoop V	Assistant	Ac. H
8.	Rahul V.S	Assistant (Sel Gr)	EG V
9.	Vishnu V S	Assistant (Sel Gr)	EG III
10.	Nisanth K S	Assistant (Sel Gr)	Election Section
11.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc

12. UG zonal spot allotment for General and other categories held on 03.02.2021 at SN College Kollam.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Vidya S	Assistant	Ac H
5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Nandakumar S	Assistant (Sel Gr)	EG IV
7.	Arun M	Assistant (Sel Gr)	Audit II
8.	Arunkumar S	Assistant (Sel Gr)	RTI Section
9.	Sreelaja P	Assistant (Sel Gr)	CBCS BA VI

13. UG zonal spot allotment for General and other categories held on 04.02.2021 at SD College, Alappuzha

Sl. No	Name	Designation	Parent Section
1.	Jitha V L	Section Officer	Ac. H
2.	Vikas M S	Assistant (Sel Gr)	Ac. H
3.	Vidya S	Assistant	Ac H
4.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Sony Vincent	Assistant	SCA Admn
7.	Rony I	Section Officer	KUSRC Alappuzha
8.	Thasni T	Assistant (Sel. Gr)	EG XI C

14. B.Ed spot allotment for General and other categories held on n 05.02.2021 at SN College, Kollam.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Jitha V L	Section Officer	Ac. H
3.	Aysha N	Section Officer	CBCSS BA VI
4.	Sreejith M P	Section Officer	EG VI A
5.	Neethu T S	Assistant	Ac. H
6.	Vidya S	Assistant	Ac H
7.	Anoop V	Assistant	Ac. H
8.	Rahul V.S	Assistant (Sel Gr)	EG V
9.	Dipi Krishnan V S	Assistant (Sel Gr)	EE II G

15. PG SC ST spot allotment held on 08.02.2021 at SN College, University College of Engineering Auditorium Karyavattom

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Jitha V L	Section Officer	Ac. H
4.	Aysha N	Section Officer	CBCSS BA VI
5.	Sreejith M P	Section Officer	EG VI A
6.	Anoop V	Assistant	Ac. H
7.	Rahul V.S	Assistant (Sel Gr)	EG V
8.	Vikas M S	Assistant (Sel Gr)	Ac. H
9.	Anoop M S	Assistant (Sel Gr)	EG IX

16. PG spot allotment for General and other categories held on 12.02.2021 and 15.02.2021 at University College of Engineering Auditorium Karyavattom

Sl. No	Name	Designation	Parent Section
1.	C. Gopakumar	Deputy Registrar	Administration
2.	A. Mohamed Hashir	Assistant Registrar	Ac. H
3.	Aysha N	Section Officer	CBCSS BA VI
4.	Sreejith M P	Section Officer	EG VI A
5.	Anoop V	Assistant	Ac. H
6.	Neethu T S	Assistant	Ac. H
7.	Anandu R G	Assistant (Sel Gr)	Special Task Force
8.	Rahul V.S	Assistant (Sel Gr)	EG V
9.	Nisanth K S	Assistant (Sel Gr)	Registrar Section
10.	Vishnu V S	Assistant (Sel Gr)	EG III

17. PG spot allotment for General and other categories held on 12.02.2021 at SN College Kollam.

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Vidya S	Assistant	Ac H

5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Nandakumar S	Assistant (Sel Gr)	EG IV
7.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
8.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
9.	Shilpa P S	Assistant	M & C I

18. PG spot allotment for General and other categories held on 15.02.2021 at SN College Kollam

Sl. No	Name	Designation	Parent Section
1.	Bindu T	Assistant Registrar	Revaluation
2.	Jitha V L	Section Officer	Ac. H
3.	Vikas M S	Assistant (Sel Gr)	Ac. H
4.	Vidya S	Assistant	Ac H
5.	Anoop M S	Assistant (Sel Gr)	EG IX
6.	Nandakumar S	Assistant (Sel Gr)	EG IV
7.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
8.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
9.	Shilpa P S	Assistant	M & C I
10.	Nithin G S	Assistant (Sel Gr)	Ac. AI

19. PG spot allotment for General and other categories held on 16.02.2021 & 17.02.2021 at St Joseph College for women Alappuzha

Sl. No	Name	Designation	Parent Section
1.	Jitha V L	Section Officer	Ac. H
2.	Vikas M S	Assistant (Sel Gr)	Ac. H
3.	Vidya S	Assistant	Ac H
4.	Anoop M S	Assistant (Sel Gr)	Ad. Misc.
5.	Nandakumar S	Assistant (Sel Gr)	EG IV
6.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
7.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
8.	Nithin G S	Assistant (Sel Gr)	Ac. AI
9.	Sony Vincent	Assistant	SCA Admn

20. B.Ed Spot allotment for newly sanctioned course at Baselious Marthoma Mathews II Kottarakkara on 20.02.2021.

Sl. No	Name	Designation	Parent Section
1.	Sreejith M P	Section Officer	EG VI A
2.	Anoop V	Assistant	Ac. H

21. PG Spot allotment for newly sanctioned course at SN College Kollam on 01.03.2021.

Sl. No	Name	Designation	Parent Section
1.	Jitha V L	Section Officer	Ac. H
2.	Vikas M S	Assistant (Sel Gr)	Ac. H
3.	Vidya S	Assistant	Ac H
4.	Anoop M S	Assistant (Sel Gr)	EG IX
5.	Nandakumar S	Assistant (Sel Gr)	EG IV
6.	Binni Mohandas	Assistant (Sel Gr)	PRO Section
7.	Sivaprasad M S	Assistant (Sel Gr)	Ad. Misc
8.	Nithin G S	Assistant (Sel Gr)	Ac. AI
9.	Anandu R G	Assistant (Sel Gr)	Special Task Force
10.	Nisanth K S	Assistant (Sel Gr)	Registrar Section
11.	Anoop V	Assistant	Ac. H

22. UG Spot allotment for newly sanctioned course at St Cyril's Adoor on 01.03.2021.

Sl. No	Name	Designation	Parent Section
1.	A. Mohamed Hashir	Assistant Registrar	Ac. H
2.	Sreejith M P	Section Officer	EG VI A
3.	Neethu T S	Assistant	Ac. H
4.	Arunkumar S	Assistant (Sel Gr)	RTI Section
5.	Sandhya S	Computer Assistant Gr II	Ac H

23. UG Spot allotment for newly sanctioned course at Govt KNM Arts and Science College on 05.03.02021

Sl. No	Name	Designation	Parent Section
1.	Jitha V L	Section Officer	Ac. H
2.	Vikas M S	Assistant (Sel Gr)	Ac. H
3.	Anoop V	Assistant	Ac. H
4.	Neethu T S	Assistant	Ac. H

24. UG Spot allotment for newly sanctioned course at MSM College, Kayamkulam on 10.03.02021

Sl. No	Name	Designation	Parent Section
1.	Vikas M S	Assistant (Sel Gr)	Ac. H
2.	Sivaprasad M S	Assistant (Sel Gr)	Ac. H
3.	Anoop M S	Assistant (Sel Gr)	EG IX
4.	Sandhya S	Computer Assistant Gr II	Ac H

It is also recommended that a casual labourer, namely Sindhu. T, assigned to the section also may be considered for additional remuneration as she stood along with the core admission team and has worked above and beyond what was required from her, particularly on the days of the spot allotments held at University College of Engineering, Kariavattom.

Five drivers, namely K. Babu, V. Kuttappan Nair, Arunkumar, Arun M, Sivakumar and Saju were assigned to the admission team for the spot admissions held at various colleges may also be considered for additional remuneration as they stood along with the core admission team.

In addition to the administrative staff, the technical staff of the Computer Centre also worked on holidays, out of office hours and even overnight on the days of publication of allotments spot admissions.

The Director, KUCC has remarked the following.

As one may expect, when we talk about online admissions, the role of KUCC as a important facilitator cannot be ignored. KUCC over the years, has been engaged in providing online admission facility to all the stakeholders which include the applicant, the college, and also the section. Using the admission website, seamless access is provided to all the applicants for doing registration, profile correction, generation of allotment memos, viewing rank-list / last index mark details among many others. The colleges were also given a portal for viewing and admitting allotted candidates to various quotas; issuing TC, and managing various admission related activities based on the seat matrix. The section too had a login which was used to address queries raised by candidates and colleges alike.

Apart from these, the most important activity which KUCC performs is the allotment process. There are numerous rules to be followed for each and every course, which if done manually will take ages to finish. The steps and checks put in place ensures that all the due processes are strictly followed before every allotment (including Spot Admissions).

Also, as rightly pointed out by the Ac-H section, there were four revolutionary changes implemented in the admission process for this academic year like,

1. Allotment to B.Ed. Programme was made through online mode:

For the first time ever, the registration and admission process for B.Ed. programme was done in online mode. Although this was ambitious, it demanded a lot of effort from the part of the Computer Centre to develop a software which was completely different from the previously developed UG/PG admission software. The eligibility for UG is 12th pass, while for PG is degree, but for B.Ed. Programmes, the eligibility involved both UG and PG marks. This additional logic in the eligibility itself made the software for B.Ed. Online Admission all the more complex. The logic to calculate index marks, publishing of ranklist, and the all important allotment process were all carried out by the Computer Centre. When we do something for the first time, there is always an element of risk involved. Everyone, be it the students, the colleges, the Syndicate members, all were closely monitoring the B.Ed. admission process. If any allotment goes wrong, all the good work done till that point goes for a toss. The pressure was undoubtedly humongous. But at the end, it is immensely pleasing to realize that the entire admission process for B.Ed. courses was conducted in a fair, transparent, and error-free manner to the satisfaction of all the stakeholders involved. The end

objective of the University to conduct B.Ed. Admissions in a just and fair manner was achieved. More pleasing is the fact that where till yesteryears, the number of registrations barely went past a few thousand, this year for 2020-21 B.Ed. Admissions, more than 13,200 applications were received through online mode, bringing in additional revenue to the University.

The new software involved web-pages for registration by students, login portal for colleges to conduct online admissions under various quotas. Computer Centre staff were also actively involved in Spot Admissions conducted for B.Ed. Programmes in Thiruvananthapuram and Kollam districts.

2. Admissions to community quota through online mode only:

This year, admission to community quota for UG/PG admissions in all Aided colleges was done through online mode. As one would expect, this involved considerable software changes. First and foremost, all candidates were given provision to give new college and course preferences wherein they wished to study under community quota. Based on these options, community ranklist was prepared and published in the website. Even during actual admissions, all the colleges were required to admit candidates only in the order as they appear in the ranklist. This was to avert any malpractice during the admission process. All these had to be taken care by the software, at the same time ensuring that no candidate outside the prescribed community of the college is given online admission.

3. Admissions to sports quota through online mode only:

Similar to community quota, admissions to deserving sports-persons under sports quota in all the affiliated colleges was also done through online mode. As a consequence, the older software had to undergo a drastic revamp in order to facilitate this change. All applicants who had declared themselves as sports-persons during the initial registration were given provision to upload scanned copies of their sports related certificates in the website. These certificates were later verified and approved online by University designated Physical Education Teachers. Subsequently, sports ranklist was prepared based on the approved list of sports-persons, and published in the website after the tie-breaking process. As was done for community quota admissions, colleges were permitted to admit candidates under sports quota only in the order as they appear in the ranklist. This ensured that there is no foul play and admissions are conducted in the most transparent manner possible. The programming logic to enforce the above rules had to be implemented in the software, and all that was done in mission mode for this year's admission by the Computer Centre.

4. Only online mode of payment was permitted:

Candidates were permitted to pay registration and admission fees only through online means. No offline chalan payment was allowed this year (barring for candidates who got allotted during Spot Admissions). This has helped the University make every penny received for UG/PG/B.Ed. admissions accountable. There were cases when due to delay in response from the bank's side, candidates end up making multiple payments. It was the Computer Centre who had co-ordinated with the bank officials and ascertained the payment status of numerous such payments, thus enabling timely refund of excess fees to deserving candidates.

Team Members

In addition to **Dr. Vinod Chandra S S, Director, Computer Centre**, the following personnel form the core team of the online admission process from KUCC:

Sl.No	Name	Designation
1	Manosh Manohar	Programmer
2	Nandakumar S.	Programmer on Contract

Along with UG, PG, and B.Ed. admissions, the same core team was involved in carrying out online admissions for PG in University Departments, MBA, M.Phil, M.Tech etc. The amount of work load was considerably high during this period, since all the above admissions took place at the same time, and all of them had to be managed with the same effectiveness and quality. This ensured that the team had to work out of office hours, on holidays, and even overnight on most days during the admission period.

The following personnel from KUCC were involved during Spot Admissions.

Sl.No	Name	Designation
1	Dr. Vinod Chandra S S	Director, Computer Centre
2	Manosh Manohar	Programmer, KUCC
3	Nandakumar S.	Programmer on Contract basis, KUCC

4	Anoop Mohan M	Programmer on Contract basis, KUCC
5	Maneesh Babu S.	Technician on Contract basis, KUCC
6	Clint K Kuriakose	Technician on Contract basis, KUCC
7	Aswathy Mohan	Technician on Contract basis, KUCC

Statistics

The total number of applicants who applied for UG is **85,993** (all quota candidates included), out of which **34782** took admission till the time of close of admissions.

As far as PG is concerned, the count of registered candidates reached **16,448** (all quota candidates included), out of which **5203** got admitted at the time of close of admission.

As far as B.Ed is concerned, the count of registered candidates reached **13,228** (all quota candidates included), out of which **2787** got admitted at the time of close of admission.

Total revenue received for UG Admissions 2020 is Rs. **11,31,63,700/-**, while for PG Admissions, the revenue comes around Rs. **1,51,90,380/-** and for B.Ed Admissions, the revenue comes around Rs. **1,06,94,890/-**. These figures do not include the revenue received through offline chalan payments made by candidates during Spot Admissions.

The UG admission for the academic year 2020-21 was closed on 10.02.2021, B.Ed admission on 26.02.2021 and PG admission on 09.03.2021.

It may be noted that an additional remuneration was given to the staff involved in the Online Admission process right from the inception. Last year also a one-time special incentive was given to the entire team who participated in the UG/PG/B.Ed Online Admission for the extra effort put in. A proposal for incentive for the staff involved in the admission process of the academic year 2020-21 was forwarded to the Finance for remarks. The Finance has recommended that the proposal for incentive/honorarium for the staff may be placed before the Standing Committee of the Syndicate on Finance.

As per the orders of the Vice-Chancellor, the matter regarding the grant of additional remuneration to the entire team who participated in the UG/PG/B.Ed Online Admissions 2020-21 with all details along with the proposal for remuneration is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED to grant remuneration of 60% of the proposed amount for each employee who participated in the UG/PG/B.Ed Online Admission 2020-2021.

Item No.30.50.14: *Exemption from payment of rent & service charges during the initial Lockdown period-Request from the contractor of University Guest House mess, Kariavattom Campus-reg*

(Ad BII)

The Joint Registrar, Campus Admn, Kariavattom has informed that Smt. Rathy B., present contractor for running the mess of University Guest House, Kariavattom has requested to exempt her from remitting the rent, service charges of electricity and water consumption from 21.03.2020 till the expiry of the contract period (19.06.2020), since the guest house was not working due to Covid-19 initial lockdown.

The Joint Registrar, Campus Admn, Kariavattom has stated that Smt. Rathy B. had remitted the rent & service charges till March 2020 and that there are no liabilities outstanding against her. Furthermore, it has also been reported that the guest house was not working during the same period.

Earlier, the **Syndicate**, at its meeting held on 13.04.2021, had resolved to give exemption from payment of rent & service charges to the present contractors of Canteen & Cafeteria at Kariavattom Campus, during the lockdown period. Besides, the Syndicate, at its meeting held on 29.12.2020, had resolved to grant exemption of rent to the contractors of both the SH Campus & to Library Canteen, Palayam during lockdown tenure.

As per orders of the Hon'ble Vice-Chancellor, the matter regarding exemption from payment of rent & service charges to Smt. Rathy B., present contractor of University Guest House mess, Kariavattom, during the period from 21.03.2020 to 19.06.2020, is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to exempt Smt. Rathy B., present contractor of University Guest House Mess, from paying rent and service charge of electricity & water consumption during the Covid – 19 initial lockdown period (21.03.2020 to 19.06.2020) since the guest house was not working during this period.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.15 **Permanent Advance of Rs.50,000/- each to all Deputy Registrars to meet the contingent expenses related to all office expenses- continuance -reg.**

(Ad BII)

A permanent advance of Rs.50,000/- (Rupees Fifty Thousand only) each was sanctioned to all Deputy Registrars in order to meet the contingent expenses related to all office expenses, as per U.O. No. Ad.BII/02/10880-19/2019 dated 14.11.2019. As per clause B (iv) chapter (2) of the Kerala University Statute 1977, the Hon'ble Vice-Chancellor has the powers to allot Permanent Advance to officers and to Heads of Departments. The said Permanent Advance was mainly sanctioned for the purchase of spare parts and repair & maintenance of computer, printer, scanner, etc installed in the sections under the purview of each Deputy Registrar, which is essential for the smooth functioning of the sections. It may be noted that, 12 out of the 20 Deputy Registrars have availed this Permanent Advance.

The Accounts Wing has pointed out that there are audit objections on the matter, citing violation of relevant provisions in the KFC/Store Purchase Manual & hence to review the matter. As per clause 95 (e) of the Chapter V of Kerala Financial Code Volume I, "No permanent advance should be granted unnecessarily and no such advance should be larger than necessary in view of the obvious objections to the retention of money outside the treasury. A permanent advance sanctioned for the of the Head of an Office should be so fixed as to meet the needs of every branch of his office; any amounts required by his subordinates should be allotted from his advance and acknowledgements taken from them in a form similar to that in which he furnishes acknowledgements himself to the Accountant General". The Finance Officer has opined that on the basis of Audit objections, a decision needs to be taken at administrative level as to whether the Permanent Advance sanctioned to the Deputy Registrars is to be continued.

On perusal of the matter, the Vice-Chancellor has approved the suggestion of the Pro-Vice-Chancellor, that the Permanent Advance of Rs. 50,000/- each sanctioned to all Deputy Registrars is to be continued, as the same was provided to enable the repair & maintenance related to the smooth functioning of the DDFS. Also, all Deputy Registrars are to avail the same. The Hon'ble Vice-Chancellor has ordered to place the matter of taking a policy decision as to whether the Permanent Advance to the Deputy Registrars need to be continued.

The matter was considered by the Syndicate held on 07.05.2021, vide item No. 27.36 and it was resolved to refer the item to the Standing Committee of the Syndicate on Finance.

As ordered by the Hon'ble Vice-Chancellor, the matter regarding continuance of Permanent Advance of Rs.50,000/- each sanctioned to all Deputy Registrars to meet the contingent expenses related to all office expenses, in view of the Audit objections, is placed before the Standing Committee of the Syndicate on Finance, for consideration & appropriate recommendation.

The Committee considered the matter and recommended to continue the provisional advance of Rs.50,000/- each, sanctioned to all Deputy Registrars to meet the contingent expenses related to all office expenses and to authorize the Pro Vice Chancellor and Finance Officer to conduct a discussion with Audit Department to avoid the audit objection in this regard .

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.16 : **Allocation of C type quarters to accommodate 5 applicants of Teachers' Hostel -**

(Ad BII)

The Joint Registrar, Campus Administration, vide letter dated 12.02.2021 has forwarded a request of Dr. Rajesh S. V., Warden, University Men's Hostel, Researcher's Hostel and Teachers' Hostel, for allotting one family Quarters (C27) to accommodate 5 inmates/applicants of Teachers' Hostel. Dr. Rajesh S. V. has also informed that, although many of the rooms in the Teachers' Hostel were converted into double occupancy type, there is a shortage of rooms to accommodate the newly appointed eligible teachers.

In this context, the Joint Registrar, Campus Administration has requested clarifications on the following points:

1. Whether the family quarters C27 may be allocated to accommodate 5 inmates/applicants.
2. Whether the quarters may be allotted in the name of one of 5 inmates/applicants and the rent and service charge may be collected from him.
3. HRA is not payable to an employee who has been allotted family quarters. Hence, whether HRA may deducted from one of the applicants in whose name, the quarters is allotted.

As another option, the Joint Registrar, Campus Administration has also suggested that, the family quarters C27 may be converted as an annexe of Teachers Hostel and be allotted to the 5 inmates/applicants & rent at ₹1,050/- for single room may be collected from each of the occupants.

The Syndicate held on 07.05.2021, vide item no.27.51.09, considered the matter and recommended to refer the item to the Standing Committee of the Syndicate on Finance.

Hence, as per the orders of the Vice - Chancellor, the matter of 'Allocation of C type quarters to accommodate 5 applicants of Teachers' Hostel' is placed before the Standing Committee of the Syndicate on Finance, for consideration and appropriate recommendation.

The Committee considered the matter and recommended to allot family quarter (No C27) to accommodate 5 applicants of Teachers' Hostel and to levy rent same as that of Teachers' Hostel.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.17 : Kerala University Library-Subscription of iThenticate, anti-plagiarism software-Syndicate Resolution-reg.

(Ad AV)

The Syndicate held on 29.12.2020 considered the proposal for the purchase and installation of iThenticate, the anti-plagiarism software for one year from M/s Turnitindia Education Private Limited at the rate of US\$12,508.00 (including 18% GST), after negotiation, and has approved the proposal in principle. The Syndicate resolved to constitute a Sub-Committee comprising of the Pro-Vice-Chancellor, Dr. K.G. Gopchandran, Member Syndicate, the Research Director and the University Librarian(i/c), KUL, to conduct negotiation with the agency and to submit a proposal to the Syndicate. The meeting of the Sub-Committee was held on 06.02.2021. The Sub-Committee conducted Negotiation and decided to place the final estimate of the firm (three year package for a total amount of US\$41,083, for 3371 end-user access) before the Syndicate for appropriate decision.

The Syndicate held on 17.02.2021 considered the proposal submitted by M/s Turnitindia Education Private Limited and has resolved to invite fresh invoice from the firm for subscription of iThenticate and authorized the Sub-Committee to negotiate with the firm. In the Sub-Committee meeting conducted on 22.04.2021, the firm has been requested to offer another proposal for the end user access of 200,500,1000,1500 etc separately by reducing the rates.

Sri. Anub Kumar, Regional Manager, Turnitindia Education Private Limited has offered an annual subscription price of US\$9027 (US\$7650+18% GST) which is equivalent to almost Rs.6,67,998/-, via e-mail. It has been stated that, this was for single campus access only and gives a provision to create up to a maximum of 1744 end-user access for Academic staff/ Faculty members, Ph.D Scholars and PG Students, either by adding all the end-user-access to the software or by utilizing a centralised facility like library or IT centre. He has also stated that, they are unable to provide 200 end-user-access as asked by the University and has requested not to share the access with affiliated colleges since it is single campus access for the University only. As per the orders of the Vice-

Chancellor, the proposal of subscription of iThenticate, anti-plagiarism software for annual subscription price of US\$9027(US\$7650 + 18%GST) for 1744 end user access for one year has been placed before the Purchase Committee for consideration.

The Syndicate held on 11.06.2021 has resolved to approve the recommendations of the Purchase Committee to subscribe iThenticate, anti-plagiarism software for single campus access and also to place the matter before the Standing Committee of the Syndicate on Finance regarding the fixing of service charge.

As per the orders of the Vice-Chancellor, the matter of fixing of Service Charge of iThenticate, anti-plagiarism software is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendation.

The Committee considered the matter and recommended to fix service charge as follows for the usage of iThenticate, anti-plagiarism software:

1. *For Ph.D Scholars/ PG Students : Rs. 100 / Journal article and Rs. 50/- for each additional usage.*
2. *For Faculty Members : Rs. 400/- for each Journal article*

The committee further recommended to install the software at Karyavattom campus library

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.18 : *Debiting of the expenditure towards the creation of "Capital Assets" (i.e.. purchase of all Equipments, Computers, Computer Networking, Laptops, Printer, Photocopiers, Furniture etc.) under the State Plan Grant, from the financial year 2021-22 onwards – Proposal for locating/setting apart funds from the State Plan Grant sanctioned for the year 2021-22 -Consideration of - reg.*

(Planning A I)

The Syndicate at its meeting held on 13/04/2021(Special Recommendation) resolved to approve the proposal of the Finance Officer regarding debiting of the expenditure towards the creation of "Capital Assets" (i.e.. purchase of all Equipments, Computers, Computer Networking, Laptops, Printer, Photocopiers, Furniture etc.) under the State Plan Grant, from the financial year 2021-22. Sanction has been accorded by the Vice-Chancellor to implement the aforementioned resolution of the Syndicate.

Thereafter, the Syndicate at its meeting held on 11/06/2021(Item No. 28.48) resolved to approve the recommendations of the Purchase Committee held on 10/06/2021, with respect to the various purchases detailed therein. Sanction has been accorded by the Vice-Chancellor to implement the above resolutions of the Syndicate.

As the Syndicate held on 13/04/2021(Special Recommendation) had already resolved to meet the expenditure towards the creation of "Capital Assets" from the SPG, the **consolidated list of Purchases/Works (approved by the PC/under consideration of the PC/LPC)** to be met from State Plan Grant for the year 2021-22(i.e. **committed items as of now**), are as detailed below:

Purchases already approved by the Syndicate held on 11/06/2021(Item No. 28.48)			
Sl. No.	Item No. of the PC	Details of Items	Amount (in Rs.)
1.	Item No: 02.01	Modernization of Examination Wing – Purchase of IT Equipment	96,90,495/-
2.	Item No: 02.03	Audit IV Section – Purchase of Heavy Duty High speed Dot Matrix printer	1,11,694/-
3.	Item No: 02.05	The Examination Help Desk at Student Amenity Centre – Purchase of one Printer cum Scanner/Photocopier, Cupboards file stacking, Student Writing Desk and one Pedestal Fan	1,27,945/-
4.	Item No: 02.07	Department of Environmental Sciences.- Purchase of Gel Documentation System for the	4,41,500/-

		Establishment of Anaerobic Microbial Culture Collection Facility	
5.	Item No: 02.14	Centre for Latin American Studies – Purchase of Furniture for the Centre from M/s Kerala SIDCO	1,72,816/-
6.	Item No: 02.15	University Health Centre, Kariavattom- Purchase of Lab Equipment (Ad. DII)	1,64,852/-
7.	Item No: 02.17	Kerala University Library-Subscription of iThenticate, Antiplagiarism software	6,70,074/-
8.	Item No: 02.28	Centre for Renewable Energy and Materials- Approval for the Purchase of Equipment for setting up of M.Sc Renewable Energy Lab at Centre for Renewable Energy and Materials (Ad. DIII)	19,97,010/-
Files (regarding purchases & works) forwarded from Finance- seeking the possibility of meeting expenditure from Plan Grant, as of now:			
Sl. No.	DDFS/File No.	Details of file	Amount (in Rs.)
9.	6324	Purchase of Desktop for Ad.Misc. Sn.	30,004/-
10.	11735	Purchase of Multifunction printer for Ad.BII Sn.	20,018/-
11.	12012	Purchase of Photocopier for Ad. AVII Sn.	20,018/-
12.	20577	Estimate for Networking works for the Geological Museum	3,60,000/-
13.	20577	Estimate for Networking works - CEIB	3,00,000/-
14.	10940	Purchase of Desktops and Laptops for the DPE Section	90,725/-
15.	15429	Purchase of Desktops and Laptops for the Ac. H Section(online admissions)	1,50,170/-
16.	22730	Purchase of A3 Network MFP for the UE's office	1,19,610/-
17.	9622	Purchase of printer for Ac. C section	12,953/-
18.	14318	Purchase of new Scanner for the OAD3 Section	24,356/-
19.	14886	Purchase of Multi function printer for the Ad.AVII(a) Section	20,018/-
20.	8455	Estimate for Networking works - Dept of Environmental Science- new building, Dept of Nanoscience-new block & Dept of Archaeology - new block	10,50,000/-
Proposals to be placed before the next PC-Urgent procurement			
	KUCC	Upgradation of usable hard disk in V-SAN(Cloud Servers of the University-52 Servers) installed in the Data Centre- (Financial Offer-KELTRON)	20,77,551/-
		Grant Total	1,76,51,809/-

In this context, it may be noted that the Government vide G. O. (Rt.) No. 823/2021/HEDN dated 21/06/2021, has accorded Administrative Sanction for the Annual Plan 2021-22 of the University for a total outlay of Rs. 26 Crore, with Indicative allocation of Rs. 250 Lakh for the Scheme-component "Infrastructure and Laboratory Development".

It may also be noted that as per the norms of the Govt., any allocation towards "Development of Infrastructure" (i.e.. purchase of all equipments including Computer, Computer Networking, Laptops, Printer, Furniture etc.) should be limited to the aforementioned Budget Provision of Rs. 250 Lakh sanctioned under the Scheme-component "Infrastructure and Laboratory Development".

However, this entire amount has already been allocated to the various Department/Centres, in the Budget Estimates of the University for the year 2021-22, under the h/a "4/1885-Development of Department (State)", in anticipation of the receipt of Administrative Sanction for the same.

At this predicament, in order to meet the aforementioned expenditure to the tune of Rs. 1,76,51,809/- (committed expenditure, as of now) towards creation of "Capital Assets", from the SPG, it was proposed that the total amount allocated to the various Departments (to the tune of 250 Lakh) in

the current year's BE, may be curtailed to Rs. 62.50 Lakh (i.e. 25% of Rs. 250 Lakh), so that each Departments can still utilize 1/4th of their sanctioned Budgetary Provision for "Infrastructure Development", as has been done in the previous year (SPG 2020-21, in accordance with the resolution of the Syndicate held on 14/08/2020, owing to the shortage of funds).

Thus, the balance amount available, after curtailing the Budget Allocation as suggested above, amounts to Rs. 187.50 Lakh (i.e. Rs. 250 Lakh - Rs. 62.50 Lakh) and the same can be set apart for meeting such miscellaneous expenses towards creation of "Capital Assets", in compliance with the resolution of the Syndicate held on 13/04/2021(Special Recommendation).

Any miscellaneous expenses towards creation of "Capital Assets" over and above the aforementioned balance amount located, to the tune of Rs. 187.50, may be met from "Non-plan" or own funds.

The Finance has offered the following remarks in this connection:

1. A proposal was placed before the Syndicate(i.e. Syndicate held on 11/06/2021(Item No. 28.17.Additional Item 01))with a view to ensure maximum utilisation of plan funds. Now the Syndicate had approved the broad guidelines for the utilisation of Plan, Non Plan and own funds for the year 2021-22.
2. As per the practice followed in previous years, Finance Wing used to submit bills for drawing Plan funds every quarter. During discussion with Government officials in Feb 2021 they suggested to submit bills for specific projects for which Government issued Administrative sanction and utilise the same before March every year. Otherwise Government will withdraw the un-utilised plan funds remaining in the account as at the end of the year.
3. Considering the above facts, it is suggested that the proposal detailed above may be approved so that Finance wing could submit Plan bill to Government and draw specific amount in accordance with the above proposal.
4. As such, the proposal for curtailment of Budget allocation for "Infrastructure Development" by 1/4th in the current financial year as detailed above, may be considered and the expenditure may be limited to ₹ 187.50 Lakh for purchases, as mentioned above
5. In compliance with the resolution of the Syndicate held on 13.04.2021, all purchases may be effected utilising plan funds only from the current financial year onwards. Adequate funds and necessary heads of account shall be provided at the time of finance endorsement for payments. Purchase procedures may be completed and bills may be submitted.
6. A University Order mentioning the above facts may be issued for effecting purchases utilizing plan funds.

In this context, the following proposals are placed before the Standing Committee of the Syndicate on Finance for consideration:

1. In compliance with the resolutions of the Syndicate held on 13.04.2021(Special Recommendation) and 11/06/2021(Item No. 28.17.Additional Item 01), all purchases towards creation of "Capital Assets(i.e. purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furniture etc.)" may be effected utilising "State Plan Grant" only, from the current financial year(2021-22) onwards, by providing adequate funds and necessary heads of account at the time of finance endorsement for final payments.
2. In order to meet the expenditure towards creation of "Capital Assets" from the State Plan Grant, in accordance with the above resolutions of the Syndicate, the total amount allocated to the various Departments (to the tune of 250 Lakh) in the current year's BE (under State Plan Grant 2021-22), may be curtailed to Rs. 62.50 Lakh (i.e. 25% of Rs. 250 Lakh), so that each Department can still utilize 1/4th of their sanctioned Budgetary Provision for "Infrastructure Development", as had been done in the previous year (i.e. SPG 2020-21, in accordance with the resolution of the Syndicate held on 14/08/20).

The balance amount available, after curtailing the Budget Allocation as suggested above, amounts to Rs. 187.50 Lakh (i.e. Rs. 250 Lakh - Rs. 62.50 Lakh) and the same may be set apart for meeting such miscellaneous expenses (i.e. committed expenditure as of now, listed as 1 to 21 in the above table) and any other future expenses towards creation of "Capital Assets (i.e. purchase of all Equipments, Computers, Computer Networking, Laptops, Printers, Photocopy Machines, Furniture, etc.)", limiting expenditure to the above provision, in compliance with the resolutions of the Syndicate

held on 13/04/2021(Special Recommendation) and 11/06/2021(Item No. 28.17.Additional Item 01).

Any miscellaneous expenses towards creation of "Capital Assets" over and above the aforementioned balance amount located, to the tune of Rs. 187.50 Lakh, may be met from "Non-plan" or own funds.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.19: *Revision of pension and other related benefits in respect of University employees consequent on revision of Pay scales from 01.07.2019 in accordance with the recommendation of the 11th Pay Revision Commission – Implementation of Government order dated 24.06.2021-reg:*
(Ad.AIII)

The Government have issued orders revising pension and related benefits in respect of University employees with effect from 01.07.2019, in accordance with the recommendation of the 11th Pay Revision Commission vide U.O No. G.O (P)No.87/2021/Fin. Dated 24.06.2021 and the same was implemented in University of Kerala vide U.O dated 30.06.2021 Subject to reporting to the Syndicate. As per the orders of Vice-Chancellor the University Order dated 30.06.2021 was cancelled vide U.O dated 08.07.2021.

The Finance has endorsed the proposal for implementation of the Government order in the University. As per the G.O, Para.No.22.2 (Miscellaneous), the pension in respect of University pensioners shall be revised subject to the condition that the expenditure for the implementation of revision of pension will be met by Universities from its own resources.

As per the orders of the Vice-Chancellor, the matter regarding implementation of Government order dated 24.06.2021 towards revision of pension and other related benefits in respect of University employees is placed before the Standing Committee of the Finance for consideration and recommendation.

The GO (P)No.87/2021/Fin dtd 24.06.2021 is appended as annexure.

The Committee considered the matter and recommended to refer the item to the Syndicate.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No.30.50.Additional Item No.1: *Fee structure for the course M.Com Rural Management at Kerala University Study and Research Centre, Alappuzha reg-*

(CSS)

Administrative sanction has been given, vide U.O.No.Ac.D 1M.Com –RM/2020 dated 14/10/2020 for the new PG programme, M.Com .Rural Management at Kerala University Study and Research Centre, Alappuzha with an intake of 20 students and fee structure same as that of the University Teaching Departments.

Complying with the above U.O. the fees structure of M.Com .Global Business Operations has been made applicable to M.Com Rural Management, by the centre.

The centre has requested, for an University Order of fee structure exclusively for M.Com Rural Management programme, for purpose of forwarding the same to SC/ST Development office, for the students to claim their eligible scholarships & for other reservation benefits.

The fee structure of M.Com .Global Business Operations has been approved vide order U.O.No.CSS/PG/8/2019 dated 21/11/2019 and is attached herewith.

Now, an University Order, detailing the fee structure (same as that of M.Com Global Business Operations) exclusively for M.Com Rural Management has to be framed.

As per the orders of the Hon'ble Vice Chancellor, the matter was placed before the Syndicate. The Syndicate in its meeting held on 02.07.2021 vide item no. 29.73 resolved to place the matter of fixing the fee structure of M.Com Rural Management at Kerala University Study and Research Centre, Alappuzha, before the Standing Committee of the Syndicate on Finance along with the existing fees of the course M.Com in the University Teaching Department

The fee structure of M com Global Business Operations is as follows:

ADMISSION FEE, SPECIAL FEE AND TUITION FEE

The Fee Structure of M.com Finance and Accounting is as follows:

<i>Sl No</i>	<i>Description</i>	<i>M.Com Global Business Operations</i>
1	Admission Fee	105
2	Tuition Fee (per Semester)	2500
3	Library Fee	105
4	Affiliation Fee	450
5	Stationary Fee	160
6	Internet and Audio Visual Fee	105
7	University Union Fee	60
8	Departments Union Fee	160
9	Magazine Fee	105
10	Sports, Affiliation fee	75
11	Sports and Atheletic Fee	265
12	Student Aid Fund	30
13	Medical Inspection Fee	25
14	Student Care Fund (Per Year)	100
15	DDF	1000
16	Caution Deposit	500
17	PTA Fund	100
18	Lab Fee (Per Course)	
19	Women's Study Unit	15
20	Exam fee- Theory paper	150
21	Mark list	15
22	Practical Paper	
23	Project/Thesis	250
24	Viva	150

The fee structure of M.Com Finance and Accounting is as follows.

I.

ADMISSION FEE, SPECIAL FEE AND TUITION FEE

Sl. No.	Admission fee, Special fee and Tuition fee	M.Com
1	Admission Fee(S1)	105
2	Students Affiliation Fee	450
3	Library Fee	105
4	Lab Fee	Nil
5	Stationary Fee	160
6	Internet & Audio Visual Fee	105
7	University Union Fee	60
8	Students Aid Fund	30
9	Women Study Unit Fee	15
10	Student Care Fund	100
11	Departments Union Fee	160
12	Magazine Fee	105
13	Sports Affiliation Fee	75
14	Insurance Premium*	105
15	Medical Inspection Fee	25
	Total	1600
16	Tuition fee(per semester)**	800
	Grand Total	2400

The matter is placed before the Standing committee of the Syndicate on Finance.

The Committee considered the matter and recommended to fix the fee structure of M.Com Rural Management at Kerala University Study and Research Centre, Alappuzha, at par with the fee structure of M.Com Global Business operations programme.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.Additional Item No.2 :കേരള സർവ്വകലാശാല അധ്യാപകജീവനക്കാരുടെ ശമ്പള പരിഷ്കരണവുമായി ബന്ധപ്പെട്ട് ജി.ഡബ്ല്യു.എസ് കുടിശ്ശിക കൂടുതൽ തവണകളായി ഈടാക്കുന്നത് - സംബന്ധിച്ച്.

(Accounts 10)

കേരള സർവ്വകലാശാലയിലെ അധ്യാപകവിഭാഗം ജീവനക്കാരുടെ ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം വരിസംഖ്യ 01.01.2016 മുതൽ പ്രാബല്യത്തിൽ വന്ന ശമ്പള പരിഷ്കരണത്തിന് ആനുപാതികമായി ക്രമീകരിക്കുന്നതിനും 01.09.2016 മുതലുള്ള കുടിശ്ശിക കണക്കാക്കി മൂന്ന് തുല്യ ഗഡുക്കളായി അധ്യാപകരുടെ ശമ്പളത്തിൽ നിന്നും ഈടാക്കുന്നതിനും ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ ഉത്തരവ് നൽകുകയുണ്ടായി.

തുടർന്ന് 04.05.2021 ൽ കേരള യൂണിവേഴ്സിറ്റി ടീച്ചേഴ്സ് അസോസിയേഷൻ ശമ്പള പരിഷ്കരണത്തെ തുടർന്ന് വരുന്ന പുനഃക്രമീകരിച്ച ജി.ഡബ്ല്യു.എസ് വിഹിതം 01.09.2016 മുതലുള്ളത് പത്ത് തുല്യ തവണകളായി ക്രമീകരിക്കണമെന്ന് അഭ്യർത്ഥിച്ചതിനെ തുടർന്ന് ബഹുമാനപ്പെട്ട വൈസ് ചാൻസലർ പ്രസ്തുത വിഷയം സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റിക്ക് മുമ്പാകെ സമർപ്പിക്കുന്നതിന് ഉത്തരവ് നൽകുകയുണ്ടായി.

ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം നിയമാവലി പ്രകാരം വരിക്കാരൻ തവണകൾ മുടക്കിയാൽ അങ്ങനെ ഉണ്ടാകുന്ന കുടിശ്ശിക തുക പരമാവധി മൂന്ന് തുല്യ ഗഡുക്കളായി തിരിച്ച് പിടിക്കണമെന്ന് വ്യവസ്ഥ ചെയ്തിട്ടുണ്ട്. എന്നാൽ മുൻകാല പ്രാബല്യത്തോടെയുള്ള ശമ്പളപരിഷ്കരണം മൂലം ഉണ്ടാകുന്ന കുടിശ്ശിക സംബന്ധിച്ച് പ്രത്യേക നിബന്ധനകൾ ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം നിയമാവലിയിൽ പ്രതിപാദിച്ചിട്ടില്ല.

കേരള സർവ്വകലാശാലയിലെ അധ്യാപകവിഭാഗം ജീവനക്കാരുടെ ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം, ശമ്പളപരിഷ്കരണത്തിന് ആനുപാദികമായി പുനഃക്രമീകരിച്ച് വർദ്ധിപ്പിച്ച നിരക്കിൽ 01.09.2016 മുതൽ ഈടാക്കേണ്ട തുക പത്ത് തുല്യ ഗഡുക്കളായി ക്രമീകരിക്കണമെന്ന അഭ്യർത്ഥന സിൻഡിക്കേറ്റിന്റെ ഫിനാൻസ് സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

കമ്മിറ്റിവിഷയം വിശദമായി ചർച്ച ചെയ്യുകയും ഗ്രൂപ്പ് വെൽഫെയർ സ്കീം ലെ കടിശ്ശികകളെ 10

തവണകളായി തിരിച്ചു പിടിക്കാൻ ശുപാർശ ചെയ്യുകയും ചെയ്തു.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.Additional Item No.3 **University Health Centre, Kariavattom- Proper disposal of biomedical - Availing the service of IMA- detailed report submitted by the Resident Medical Officer-reg.**

(Ad DII)

The Resident Medical Officer on contract basis at the University Health Centre, Kariavattom had informed that the centre lacks proper waste segregation and disposal facilities in respect of biomedical wastes generated . The biomedical waste contains potentially infectious materials and hence must be disposed safely. Otherwise it is a great threat to the environment and may risk the life of not only the health care and sanitation workers, but also the public.

In order to carry out proper disposal of biomedical waste, the RMO has suggested to avail the services of Indian Medical Association by affiliating with the project IMAGE(Indian Medical Association goes Eco- Friendly), through which the biomedical waste generated at the hospitals and PHCs are collected, segregated at the health care facilities and then collected by the IMAGE authorities and transported to respective sites for proper disposal. It may be noted that, all the health centre facilities in the state are relying on IMA for their waste disposal.

While considering the matter, the Vice-Chancellor had ordered to obtain a detailed report from the Resident Medical Officer and place the matter before the Standing Committee of the Syndicate on Planning and Development. Hence, a detailed report was obtained from the RMO.

In the report, the Resident Medical Officer, has detailed the four types of biomedical wastes generated at the centre and the treatment/ disposal options for the same which include incineration, deep burial, autoclaving, chemical treatment, shredding, encapsulation in metal/ container, hydroclaving etc; which the health centre alone is incapable of handling with the given facilities and infrastructure.

Hence, it was suggested that the University Health Centre may get affiliated to IMAGE, an undertaking of IMA by paying a one time/ life time registration fee (amounting between (Rs.5000-8000/-) payable as DD in favor of IMAGE or through direct payment. Once registered the 'IMAGE' vehicles will come to collect wastes during early morning once in 2 days to collect the waste, which are segregated and secured and kept outside the health centre for their accessibility, . An amount of Rs.1080/- has to be remitted as the monthly service charge, on 30th of every month either through account transfer or through DD.

The Resident Medical Officer, has also suggested the following head of account from which the expense may be met, if the proposal is agreed to, "Part I NP-MH 57 (b) Health Centre, Kariavattom - 4/3925 Lumpsum provision" in which an amount of Rs.1,00,000/- is available.

The matter was placed before the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021. The Committee considered the proposal, approved the same and referred the matter to the Standing Committee of the Syndicate on Finance. The Syndicate held on 02.07.2021 approved the recommendation of the Standing Committee.

Hence, the proposal and detailed report submitted by the Resident Medical Officer, University Health Centre, Kariavattom is placed before the Standing Committee of the Syndicate on Finance for consideration and appropriate recommendations thereof:

1. The University Health Centre may be affiliated to 'IMAGE', an undertaking of IMA by paying a one time/ life time registration fee (amounting between Rs.5000- 8000/-) payable as DD in favor of 'IMAGE' or through direct payment.
2. To remit an amount of Rs.1080/- as the monthly service charge, on 30th of every month either through account transfer or through DD.
3. The expense is to be met, from the head of account " Part I NP-MH 57 (b) Health Centre, Kariavattom- 4/3925 Lumpsum provision" in which an amount of Rs.1,00,000/- is available as suggested by the RMO.

The Committee considered the matter and recommended to agree to the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.Additional Item No.4 Development of an Interface for students to apply online for various University Services-reg

Vide ref(1) the Syndicate constituted a sub committee of the Syndicate comprising of DR.K.B.Manoj, DR. K.G. Gopchandran and Sri.Bijukumar G. to form a comprehensive proposal for the modernization of the Helpdesk Cum Enquiry.

The Sub committee forwarded their report and the Hon'ble Vice -Chancellor has ordered to place the report in the Syndicate.

Vide ref(3) the Syndicate resolved to refer the matter to the Standing Committee of the Syndicate on Finance.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Standing Committee of the Syndicate on Finance for consideration and recommendation.

The Committee considered the matter and recommended to authorise the Pro Vice Chancellor to negotiate with the start up team of the Department of Computer Science, on the quoted amount of the proposal.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 16.07.2021, be approved.

Item No.30.50.Additional Item No.5 : Establishment of Digital garden at Kariavattom campus - Proposal from Dr. A. Gangaprasad, Director, Centre for Biodiversity Conservation

(IQAC)

Dr. A. Gangaprasad, Director, Centre for Biodiversity Conservation submitted a proposal with anticipated estimate budget for *the digitization of tree species at Kariavattom campus and documentation of the Thulaseevanam herbal garden in the form a book.*

The budget estimate is as follows:

1. Total number of labels= 800 no.
2. GI sheet rate= 25/label = 800 x 25 = Rs. 20,000/-
3. Label sticker with QR code= 70/label = 800 x 70 = Rs. 56,000/-
4. Label with QR code designing= Rs. 5000/-
5. GI wire for label fastening= Rs. 6000/-
6. Miscellaneous (Photography, labour charges etc) = Rs. 8000/-
7. Documentation of the plants of
Thulaseevanam Herbal Park in the form of a book = Rs. 50000/-

Total estimated budget = Rs.1, 45,000/- (Rupees One lakh and forty five thousand only)

The matter was placed in the 19th meeting of IQAC held on 05.07.2021 and resolved to approve the proposal and seek approval from the Syndicate with the request for financial support.

The Hon'ble Vice-Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to refer the item to the Syndicate along with details of the project from the Director, Centre for Bio diversity Conservation.

The meeting came to an end at 12.30pm

Resolution of the Syndicate

The Syndicate considered the detailed proposal submitted by Dr.A.Gangaprasad, Hon.Director, Centre for Biodiversity Conservation and **RESOLVED** to approve the total budget of Rs.1,45,000/- (Rs.One Lakh forty five thousand only) for the digitization of tree species at Kariyavattom campus and documentation of the Thulaseevanam herbal garden in the form a book. **FURTHER RESOLVED** to release the amount of Rs.1,45,000/- (Rs.One Lakh forty five thousand only) as provisional advance to Dr.A.Gangaprasad, Hon.Director, Centre for Biodiversity Conservation, Kariyavattom for the implementation.

Item No.30.51 Minutes of the meeting of the Standing Committee of the Syndicate on Finance—Approval of—reg.

(Ad .A VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Finance held on 19.07.2021 at 01.00 p.m. is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Finance

Date & Time : 19 th July 2021, 01.00 p.m.

Venue : Syndicate Room, University Buildings

Members Present

1. Adv.K.H.Babujan(Convener)
2. Adv. Muralidharan Pillai G. (Member, Syndicate)
3. Adv. A. Ajikumar (Member, Syndicate (online))
4. Dr. S. Nazeeb (Member, Syndicate)
5. Dr. Vijayan Pillai (Member, Syndicate)
6. Dr. K.B. Manoj (Member, Syndicate)
7. Sri. B.P Murali (Member, Syndicate)

Members Absent

2. Dr.B.Unnikrishnan Nair (Member, Syndicate)
3. Adv. B. Balachandran (Member, Syndicate)
4. Dr. K. G. Gopchandran (Member, Syndicate)
5. Sri. G Bijukumar (Member, Syndicate)

Item No.30.51.01: NAAC Accreditation – Numbering of Rooms and Geo-tagging- Financial assistance - Reg.

(IQAC)

As part of the NAAC Accreditation process, University of Kerala urgently undertook numbering of all rooms in the teaching departments (specifically classrooms). The Hon'ble Vice-Chancellor accorded sanction, vide U.O. No. 2125/2021/UOK Dated: 22.04.2021, to approve the

proposal submitted by Mr. Shinelal B.S., LalLand, Cheenivila, Koovalassery PO, Thiruvananthapuram for supplying of eco-friendly boards for all rooms in each department of the University at Rs. 155/- (Rupees One hundred and Fifty Five only) per board inclusive of all charges. The expenses in this regard to be met from the Department Development Fund (DDF).

It may be noted that the numbering of rooms of Centres and Offices (around 300 rooms) other than Department rooms is also required (Rs. 155/- x 300 rooms = Rs. 46,500/-)

Also, the numbered rooms, specifically classrooms, labs and libraries (nearly 500) have to be photographed and Geo-tagged for Data Validation and Verification (DVV) process of NAAC.

Mr. Shinelal B.S., vide Quotation No. Nil dated 08.07.2021, has quoted to provide the Geo-tag service at the rate of Rs. 100/- (Rupees One Hundred only) per board. The service of Helicam is also required to take the aerial photographs of Stadium, S.H. Campus and main buildings of Kariavattom campus. The quoted charge for Helicam per day is Rs. 10,000/- (Rupees Ten Thousand only).

An amount of Rs. 1,50,000/- (Rupees One Lakh and Fifty Thousand only) may be released to Dr. Sreejith P., Assistant Professor, Department of Zoology as Provisional Advance for meeting the expenses with regard to numbering, Geo-tagging of rooms and Helicam charges.

The Hon'ble Vice-Chancellor has directed to place the matter before the Standing Committee of the Syndicate on Finance.

The Committee considered the matter and recommended to sanction an amount of Rs.1,50,000/- (Rupees One Lakh and Fifty Thousand only) to the Director, IQAC as Provisional Advance for carrying out the numbering and Geo-tagging of rooms of the Teaching Departments, after inviting quotations.

The meeting came to an end at 01.30 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Finance held on 19.07.2021, be approved.

Item No.30.52

Inspire Fellowship - Payment of Third installment of grant in aid in r/o Mr.Riyas A.H, Junior Research Fellow, Dept.of Chemistry, University of Kerala-Reporting of-reg:

(Ac.EIII)

The Department of Science and Technology (DST), had sanctioned and released an amount of ₹4,51,318/-(Rupees Four Lakh Fifty one Thousand Three Hundred and Eighteen Only) to Mr. Riyas A.H, Junior Research Fellow, Dept.of Chemistry towards the 3rd installment of INSPIRE Fellowship for the period from 28/03/2020 to 27/03/2021.

Accordingly, sanction has been accorded by the Vice-Chancellor for the payment and release of ₹4,51,520/-(Rupees Four Lakh Fifty one Thousand Five Hundred and Twenty Only) as the third installment of INSPIRE Fellowship for the period from 28/03/2020 to 27/03/2021 after adjusting an amount of ₹202/- (Rupees Two Hundred and Two only) kept as unspent balance in KUF in respect of the fellow, subject to reporting to the Syndicate. U.O No.Ac.EIII.1/11017/INSPIRE/2018 dated 24/03/2021 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.53

Inspire Fellowship- Payment of 2nd installment of grant and arrears to Ms. Amrithakrishnan B & Ms. Sariga C Lal, Research Scholars, Department of Physics -Reporting of- reg.

(Ac. E. III)

The Department of Science and Technology (DST) has released an amount Rs.4,67,461/- (Rupees Four Lakh Sixty Seven Thousand Four Hundred and Sixty One only) & Rs.4,67,236/- (Rupees Four Lakh Sixty Seven Thousand Two Hundred and Thirty Six only) to Ms. Amrithakrishnan B & Ms. Sariga C Lal, Research Scholars, Department of Physics respectively towards the 2nd

installment of INSPIRE fellowship for the period from 10/03/2019 to 09/03/2020 & 09/03/2019 to 08/03/2020 respectively including the arrears of 1st year fellowship.

Accordingly, sanction has been accorded by the Vice Chancellor for the payment and release of Rs.4,67,461/- (Rupees Four Lakh Sixty Seven Thousand Four Hundred and Sixty One only) & Rs.4,67,236/- (Rupees Four Lakh Sixty Seven Thousand Two Hundred and Thirty Six only) to Ms. Amrithakrishnan B & Ms. Sariga C Lal, Research Scholars, Department of Physics towards the 2nd installment of INSPIRE fellowship for the period from 10/03/2019 to 09/03/2020 & 09/03/2019 to 08/03/2020 respectively including the arrears of 1st year fellowship and keeping an amount of Rs.67/- & Rs.60/- respectively as unspent balance in KUF A/c, as per the norms of the sponsoring authority, subject to reporting to the Syndicate.

U.O No. Ac.E. III/17031/INSPIRE/2020 dated 30/11/2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.54. Meeting of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021 – Minutes - approval of-reg.

(Pl. G)

The meeting of the Standing committee of the Syndicate on Planning and Development was held at 10 AM on 19.07.2021. In view of the urgency in action to be taken under recommendation in item nos. 4,5,6 and 13, the same were approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the recommendation in item nos. 4,5,6 and 13 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021 (COPY APPENDED) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 10.00 a.m; 19.07.2021
Venue : Syndicate room, Senate House Campus, Palayam

Members

- | | | |
|-----|---|------|
| 1. | Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] | Sd/- |
| 2. | Adv.K.H.Babujan, Member, Syndicate | Sd/- |
| 3. | Dr.S.Nazeeb, Member, Syndicate | Sd/- |
| 4. | Dr.K.B.Manoj, Member, Syndicate | Sd/- |
| 5. | Sri.B.P.Murali, Member, Syndicate | ---- |
| 6. | Adv.Muralidharan Pillai.G, Member, Syndicate | Sd/- |
| 7. | Sri.Bijukumar. G, Member, Syndicate | ---- |
| 8. | Sri.Jairaj. J, Member, Syndicate | Sd/- |
| 9. | Dr.K.G. Gopchandran, Member, Syndicate | Sd/- |
| 10. | Dr.Vijayan Pillai. M, Member, Syndicate | Sd/- |
| 11. | Sri.Arun Kumar. R, Member, Syndicate | Sd/- |

Item No.30.54.01 : Budget Speech 2021-22-Renovation of Computer Lab at the Department of Library & Information Science-reg.

[Ad.A V]

An amount Rs.2,00,000/- (Rupees Two Lakhs only) has been earmarked as financial assistance for the 'Renovation of Computer Lab' at the Department of Library and Information Science vide para 73 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item No.73), recommended to authorize the HOD, Department of Library and Information Science to submit a proposal on the said item, in consultation with University Engineer, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning & Development. As per the recommendations of the Budget Implementation Cell held on 26.04.2021, The Vice

Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendation.

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Library & Information Science towards the 'renovation of Computer lab' at the Department of Library and Information Science is placed before Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION :

- **To agree to the proposal submitted by the Head, Department of Library & Information Science towards the 'renovation of Computer lab' at the Department of Library and Information Science, Kariavattom provided the items be purchased through purchase committee, as per norms.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.02 : *Urgent Requirement of Repair/Maintenance Work of SBI Branch Building at Kariavattom Campus-Report- Reg.*

[Ad.BI]

The University Engineer, vide letter dated. 26.02.2021& 03.04.2021 have reported that the buttress walls of the SBI Bank building at Kariavattom are dilapidated at several portions all around the buildings exterior. The same has adversely affected the columns and thereby the structural stability of the building.

It may be noted that the University Engineer had forwarded an estimate amounting to Rs. 27,00,000/- for rectifying the damages of the SBI building & the Syndicate held on 12.06.2019 had resolved to entrust the University Engineer for arranging two additional maintenance works within two weeks without affecting the normal functioning of the SBI. Accordingly, minor repair works were arranged amounting to Rs. 81,000/- on 12.12.2019. The same was conducted to maintain the functioning of the bank at that time. It is also reported that the condition is severe now, especially for the buttress and exterior walls.

The University Engineer has requested that an emergency comprehensive maintenance work including retrofitting measures has to be executed in the building if the functioning of bank in the building is going to be extended. A major estimate has to be prepared for the same after decision about the period of functioning of bank in the particular building is ascertained. Or else immediate measures may be taken to shift the bank to another convenient place, to avoid any mishaps.

As ordered by the Vice Chancellor, the aforesaid matter is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION :

- **To entrust the University Engineer to locate a suitable space for shifting of the Bank, in consultation with Dr. S Nazeem and Dr. K.G Gopchandran, Members, Syndicate.**
- **To entrust the Registrar to verify the particulars of the rent agreement with the Bank authorities regarding the maintenance of the building and to place detailed note, along with the site identification report from the University Engineer and also inviting the bank authorities for discussion before the next meeting of the Standing committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.03: *Establishment of Community Laboratory and Marketing Division -Sub Committee Report-Reg.*

[Ad.BI]

As envisaged in Budget Speech 2020-21(item No.24), an amount of Rs.30 Lakh (Rupees Thirty Lakh only) has been earmarked for the establishment of Community Laboratory and its Marketing Division at Kariavattom Campus.

In this context Professor Dr. A. Gangaprasad, Department of Botany, Kariavattom (Convenor, Community Lab) had forwarded a project proposal/estimate amounting to Rs. 30,00,000/- (Rupees Thirty Lakh only) for the establishment of Community Laboratory and its Marketing Division, as per the decision of the Syndicate held on 28.04.2020. The aforesaid proposal/estimate was considered by the Combined meeting of the Standing Committee of the Syndicate on Academics & Research and Planning & Development and it was recommended to approve the aforesaid proposal and to place the detailed proposal before the Standing Committee of the Syndicate on Planning and Development.

Accordingly, Professor (Dr). A. Gangaprasad, Department of Botany, vide letter dated. 20.11.2020 has forwarded the detailed project report amounting to Rs. 30,00,000/- (Rupees Thirty Lakh only) for the establishment of Community Laboratory and its Marketing Division. It is also requested to release the amount in the name of the convener of the proposal and to provide space in the Central Instrumentation and Facilitation (CLIF) at Kariavattom campus, since lab facility is required for the effective implementation of the project.

The Syndicate at its meeting held on 29.12.2020 considered the matter and resolved to constitute a sub- committee consisting of Convenor, SC of the Syndicate on P&D, Dr. K.G. Gopchandran, Dr. S. Nazeeb, Members Syndicate, Dr. A. Gangaprasad, Professor, Department of Botany and the University Engineer to have a detailed discussion of the proposal/estimate for the establishment of Community Laboratory and Marketing Division.

Accordingly, Professor (Dr). A. Gangaprasad, Department of Botany, vide letter dated. 15.02.2021 has forwarded the report of the sub-committee along with the proposal/estimate in connection with the establishment of Community Laboratory and Marketing Division. The Syndicate at its meeting held on 05.03.2021, vide item. no. 25.33 considered the aforesaid matter and resolved to approve the proposal in principle and to refer the item to the Standing Committee of the Syndicate on Planning and Development.

In the meantime, a meeting has been conducted on 15.03.2021 at PVC's Chamber to discuss the establishment of Community Laboratory and Marketing Division. As per the minutes, the proposal is renamed as "Community Laboratory and Facilitation Centre" (CLAFAC) and space is provided for the centre at old CSS building after making necessary repairs. Accordingly, Dr. A. Gangaprasad, Professor, Department of Botany, vide letter dated. 19.03.2021 has forwarded the modified detailed proposal for the establishment of the centre. Dr. A. Gangaprasad has also requested to release the amount in the name of one of the officers in charge of the programme Dr. S. Suhara Beevy S, Dept of Botany or a joint account in the name of two officers in charge Dr. S. Suhara Beevy.S & Dr. A. Gangaprasad, Professor, Department of Botany and also requested to grant permission for opening a PD Account at SBI, Kariavattom Branch.

The Syndicate held on 13.04.2021, vide item. no. 26.78.18 has considered the aforesaid matter and resolved to defer the matter to the next meeting of the committee.

As per the orders of the Vice-Chancellor, the report of the Sub-Committee and the modified detailed proposal submitted by Dr. A. Gangaprasad, Professor, Department of Botany for the establishment of "Community Laboratory and Facilitation Centre" (CLAFAC), are placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION :

- To approve the project, in principle and to arrange for discussion regarding the implementation part of the Project with Dr. A. Gangaprasad, Professor, Department of Botany, other officers in charge of the Programme and Harithalayam Project coordinator during the next meeting of the Standing committee of the Syndicate on Planning and Development.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.04: Construction of New Hostel for Men & ICCR Students at Kariavattom – request from Kerala State Housing Board to accord sanction to the lowest quoted tender amount of Rs.2,61,50,382.9/- for the civil works package I – reg .

[Pl. G]

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, administrative sanction was accorded for the verified abstract estimate of KSHB amounting to Rs. 3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only) for the construction of New Hostel for Men & ICCR Students, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an MoU was executed with KSHB for the work on 22/12/2020.

As per order no. T-02/2021/C/HB dated 01/02/2021, the KSHB had accorded technical sanction for civil works as package I, which includes building works, kitchen works, water supply & sanitary work, septic tank for Rs. 2,95,05,262.9/-, including 4.5% centage charges, 18% GST on centage charges and 12% GST on works.

The Chief Engineer, KSHB, vide letter No. T-02/2021/C/HB dated 26/03/2021 had reported that based on the technical sanction issued for civil works, package I (building works, kitchen works, water supply & sanitary work, septic tank) the work was tendered against the Probable Amount of Contract (PAC) as Rs.2,51,51,533/- (Rupees Two Crore fifty one lakh fifty one thousand five hundred and thirty three only) and out of the two tenders received, the lowest amount of Rs.2,63,53,319.84/- was quoted by the contractor Sri. Sreekumar K S. The KSHB further reported that, after negotiation with the contractor the amount was reduced to Rs. 2,61,50,382.9/- which is 3.9% above the estimate amount, but lower than the justification estimate amount of Rs.3,31,33,789/- as per PWD LMR.

The details of the estimate amount & the quoted amount are as follows:

Name of Work	Estimated amount for civil works as per approved abstract estimate (excluding overhead charge, centage charge, GST on centage charge & GST on works)	PAC for civil works as per technical sanction of KSHB (excluding overhead charge, centage charge, GST on centage charge & GST on works)	Amount quoted by the contractor after negotiation	Difference
Construction of New Hostel for Men & ICCR Students	Rs.2,51,73,976.09/-	Rs.2,51,51,533/-	Rs.2,61,50,382.9/-	Amount quoted is 3.9% above the estimate amount

It was also reported that the tender committee convened at the office of the Chief Engineer, KSHB on 20/03/2021 pointed out that the amount quoted by the contractor Sri. Sreekumar K S is acceptable as the estimate amount which is 3.9% below the quoted amount, was finalised after excluding 5% overhead charges and also the quoted amount is lower than the justification estimate amount.

The meeting of the Syndicate held on 11/06/2021, vide item no. 28.42.01, considered the request from KSHB to accord sanction for the lowest quoted amount of Rs. 2,61,50,382.9/- for the civil works, package I related to the construction of New Hostel for Men & ICCR Students at Kariavattom and resolved to entrust the KSHB to hold further negotiation with the contractor limiting the amount within the approved estimate and to furnish the updated status immediately.

Further, processing of the centage charges claimed by the KSHB related to the construction of New Hostel for Men & ICCR Students at Kariavattom has been kept in abeyance, pending the remarks from KSHB regarding further negotiation with the contractor.

The Kerala State Housing Board, vide letter No. T-02/2021/C/HB dated 05/07/2021 has now informed that they had conducted further negotiation with the contractor Sri. Sreekumar K S for limiting the amount within the approved estimate, but the contractor informed his disagreement in reducing the quoted amount, considering the present labour cost and rates of the building materials. It is also informed that the contractor has agreed to extend the firm period of the tender for a further period of 3 months, as the same was expired on 26/05/2021.

Hence, the KSHB has requested to accord sanction for the lowest quoted amount of Rs. 2,61,50,382.9/- for the civil works, package I (building works, kitchen works, water supply & sanitary work, septic tank) related to the construction of New Hostel for Men & ICCR Students at Kariavattom.

It may be noted that, the meeting of the Syndicate held on 28/04/2020, while considering the revised abstract estimate for the construction of New Hostel for Men & ICCR Students at Kariavattom, decided to accept the condition put forward by the KSHB that, if the tender amount quoted by the contractor exceeds the estimate amount, then revised administrative sanction shall be accorded including the excess amount.

As per the orders of the Vice-Chancellor, the matter of approval of the lowest quoted amount of Rs. 2,61,50,382.9/- by the contractor in response to the tender for the civil works, package I (building works, kitchen works, water supply & sanitary work, septic tank) invited by KSHB, the accredited agency for the construction of New Hostel for Men & ICCR Students at Kariavattom is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

RECOMMENDATION :

•**To entrust the University Engineer to convene a meeting of the technical committee in the presence of the Hon'ble Pro Vice Chancellor, at a time convenient to his office (11.30 A.M; 22.07.2021) and to hold negotiation with the contractor subsequently and to refer the matter to the Syndicate.**

•**The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.**

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be noted.

Item No.30.54.05: Construction of School of Communication & Library Science at Kariavattom – request from KSHB to accord sanction for the lowest quoted tender amount of Rs. 3,78,36,396.98/- for the civil works, package I – reg.

[P l . G]

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, administrative sanction was accorded for the verified abstract estimate of KSHB amounting to Rs. 4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) for the construction of School of Communication and Library Science at Kariavattom, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an MoU was executed with KSHB for the work on 22/12/2020.

As per order no. T-01/2021/C/HB dated 01/02/2021 , the KSHB accorded technical sanction for civil works as package I, which includes building works, water supply & sanitary work, septic tank, rain water harvesting & development works, for Rs. 4,24,37,490.18/-, including 4.5% centage charges, 18% GST on centage charges and 12% GST on works.

The Chief Engineer, KSHB, vide letter No. T-01/2021/C/HB dated 26/03/2021 had reported that based on the technical sanction issued for civil works, package I, the work was tendered against the Probable Amount of Contract (PAC) as Rs.3,61,75,509/- (Rupees Three Crore sixty one lakh seventy five thousand five hundred and nine only) and out of the three tenders received, the lowest amount was quoted by the contractor Sri. Sreekumar K S. The KSHB further reported that, after negotiation with the contractor the amount was reduced to Rs. 3,78,36,396.98/- which is 4.59% above the estimate amount, but lower than the justification estimate amount of Rs.4,75,43,730/- as per PWD LMR.

The details of the estimate amount & the quoted amount are as follows:

Name of Work	Estimated amount for civil works as per approved abstract estimate (excluding overhead charge, centage charge, GST on centage charge & GST on works)	PAC for civil works as per technical sanction of KSHB (excluding overhead charge, centage charge, GST on centage charge & GST on works)	Amount quoted by the contractor after negotiation	Difference
Construction of School of Communication & Library Science at Kariavattom	Rs.3,61,69,021.16/-	Rs.3,61,75,509/-	Rs.3,78,36,396.98/-	Amount quoted is 4.59% above the estimate amount.

It was also reported that the tender committee convened at the office of the Chief Engineer, KSHB on 20/03/2021 pointed out that the amount quoted by the contractor Sri. Sreekumar K S is acceptable as the estimate amount which is 4.59% below the quoted amount was finalised after excluding 5% overhead charges and also the quoted amount is lower than the justification estimate amount.

The meeting of the Syndicate held on 11/06/2021, vide item no. 28.42.02, considered the request from KSHB to accord sanction for the lowest quoted amount of Rs.3,78,36,396.98/- for the civil works, package I related to the construction of School of Communication & Library Science at Kariavattom and resolved to entrust the KSHB to hold further negotiation with the contractor limiting the amount within the approved estimate and to furnish the updated status immediately.

Further, processing of the centage charges claimed by the KSHB related to the construction of School of Communication & Library Science at Kariavattom has been kept in abeyance, pending the remarks from KSHB regarding further negotiation with the contractor.

The Kerala State Housing Board, vide letter No. T-01/2021/C/HB dated 05/07/2021 has informed that they had conducted further negotiation with the contractor Sri. Sreekumar K S for limiting the amount within the approved estimate, but the contractor informed his disagreement in reducing the quoted amount, considering the present labour cost and rates of the building materials. It is also informed that the contractor has agreed to extend the firm period of the tender for a further period of 3 months, as the same was expired on 26/05/2021.

Hence, the KSHB has requested to accord sanction for the lowest quoted amount of Rs.3,78,36,396.98/- for the civil works, package I (building works, water supply & sanitary work, septic tank, rain water harvesting & development works) related to the construction of School of Communication & Library Science at Kariavattom.

It may be noted that, the meeting of the Syndicate held on 28/04/2020, while considering the revised abstract estimate for the construction of School of Communication & Library Science at Kariavattom, decided to accept the condition put forward by the KSHB that, if the tender amount quoted by the contractor exceeds the estimate amount, then revised administrative sanction shall be accorded including the excess amount.

As per the orders of the Vice-Chancellor, the matter of approval of the lowest quoted amount of Rs.3,78,36,396.98/- by the contractor in response to the tender for the civil works, package I (building works, water supply & sanitary work, septic tank, rain water harvesting & development works) invited by KSHB, the accredited agency for the construction of School of Communication & Library Science at Kariavattom is placed before the Standing Committee of the Syndicate on Planning & Development for consideration.

RECOMMENDATION :

•To entrust the University Engineer to convene a meeting of the technical committee in the presence of the Hon'ble Pro Vice Chancellor, at a time convenient to his office (11.30 A.M; 22.07.2021) and to hold negotiation with the contractor subsequently and to refer the matter to the Syndicate.

The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be noted.

Item No.30.54.06: *Construction of Staff Quarters at Kariavattom – Handing over of the site opposite to A6 Quarters at Kariavattom to M/s. WAPCOS Ltd. for the construction of first two blocks and constitution of Project Implementation Committee – reg.*

[P.L.G]

As per U.O No. Pl.G/4013/Staff Quarters/2014 dated 19/06/2020, administrative sanction was accorded approving the estimate amounting to Rs. 2,96,89,000/- (Rupees.Two crore ninety six lakh and eighty nine thousand only) for the construction of first two blocks of Staff Quarters at Kariavattom and a Memorandum of Understanding dated 03/11/2020 was executed with the firm M/s. WAPCOS Ltd for the said work.

Administrative sanction was also accorded for the payment of an amount of Rs. 7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only) as 50% of centage charges (calculated based on the approved estimate of Rs. 2,96,89,000/-) to M/s.WAPCOS Ltd. vide U.O No. Pl.G/4013/Staff Quarters/2014 dated 02/02/2021.

M/s WAPCOS Ltd. vide letter dated 01/03/2021 intimated that the work, Construction of Staff Quarters at Kariavattom has been awarded to the contractor, Sri. K S Sreekumar, Neyyattinkara, Thiruvananthapuram and requested to hand over the site to them to start the work.

The University Engineer offered her remarks on the request received from WAPCOS Ltd in the light of the fact that, the meeting of the Syndicate held on 28.09.2018, vide item No.05.15.04, had approved the site inspection report in connection with the construction of Staff Quarters at Kariavattom, to construct two blocks (out of the total 4 blocks with 6 apartments each) in between the Nursery School and A6 Quarters & another two blocks in the land opposite to the existing A6 Quarters.

The University Engineer had reported that constructing first two blocks in the land opposite to A6 quarters leads to huge quantity of earth cutting, construction of RCC retaining wall at rear and front side of the building and requires huge quantity of earth filling for forming rear yard etc. In addition land development work and construction of new road will also be necessary for accessing the building. Further, the approved estimate of Rs. 2,96,89,000/- was prepared on the basis of the site between Nursery school and A6 quarters and hence the additional expenses at the site opposite to existing A6 quarters are not included in the said estimate and hence the University Engineer had requested to accord sanction to hand over the site between Nursery school and A6 quarters to M/s. WAPCOS Ltd for commencing the work.

Based on the remarks of the University Engineer, it was decided to hand over the site between the Nursery school & A6 Quarters at Kariavattom to M/s. WAPCOS Ltd. for the construction of first two blocks of Staff Quarters and the matter was intimated to the firm and the University Engineer vide letters dated 25/05/2021.

Subsequently, the University Engineer, vide emails dated 29/04/2021 and 02/06/2021 has requested to convene a meeting with M/s. WAPCOS Ltd., to have a discussion regarding the commencement of work and the parameters included in the Memorandum of Understanding executed for the work.

Accordingly a meeting with M/s.WAPCOS Ltd., chaired by the Hon'ble Pro - Vice Chancellor, was convened at 11 AM on 14/06/2021 at the Pro-Vice Chancellor's chamber. The meeting was of the view that, as two sites approved by the Syndicate are available for consideration, the site presently selected for first phase construction be reconsidered, taking into account the proposal for construction of children's park in the area, as envisaged in the Budget Speech of 2021-22.

The meeting made the following recommendations:

- The first phase, i.e; first two blocks of Staff Quarters be constructed in the land opposite to the existing A6 Quarters at Kariavattom.
- The University Engineer shall forward a suitable report officially to the Registrar, so as to enable his office to take steps for issuing necessary orders for handing over the site opposite to existing A6 Quarters at Kariavattom to M/s.WAPCOS Ltd. for commencing the construction of first two blocks of Staff Quarters.
- A Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with the firm, be constituted as a committee at the Engineering level.
- To accept the nomination of Smt. Bindu, Asst. Executive Engineer as the Nodal Officer of the committee, made by the University Engineer before the meeting and to entrust the Nodal officer to report the physical and financial progress of the work at fortnightly intervals to the Standing Committee of the Syndicate on Planning & Development.
- To entrust the University Engineer to nominate further members at the Engineering level to the Project Implementation Committee.

The minutes of the meeting held on 14/06/2021 was approved by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate.

Accordingly, the University Engineer has submitted a report pointing out that the estimate was prepared considering level surface between Nursery school and A6 quarters, but the site opposite to the A6 quarters is not a level ground, i.e, the existing ground level at the extreme rear corner of the building will be at 4m below from the ground level at the front corner of the building and hence in the meeting held on 14.06.2021, M/s WAPCOS informed that revised estimate will be required for this work and they have agreed to furnish revised estimate after the commencement of the work according to the site opposite to the A6 quarters.

Further, the Engineering Unit submitted that, a modified letter from the Registrar, based on the recommendation of the meeting held on 14/06/21 is necessary to hand over the site - opposite to A6 quarters to M/s WAPCOS.

It was also suggested that the following members may be included at the Engineering level to the Project Implementation Committee:

- Smt. Sobha. K, University Engineer
- Smt. Bindu A, AEE (Nodal Officer) as Chairman of the Committee
- Sri. Ajith kumar C.K, Assistant Engineer I
- Sri Padmakumar, Assistant Executive Engineer (Electrical)
- Assistant Engineer (Electrical) Kariavattom.
- Sri. D. Mohandas, Senior level Expert, M/s WAPCOS.
- Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member)
- Sri. Mohan.P. Retd.Supt. Engineer, PWD Electrical (Technical Committee Member)

Hence, as per the orders of the Hon'ble Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Planning & Development for consideration & appropriate recommendation:

- Handing over of the site opposite to A6 Quarters at Kariavattom, which involve additional earth work, to M/s. WAPCOS Ltd. for commencing the construction work of first two blocks of Staff Quarters.
- Constitution of the Engineering level Project Implementation Committee for the Construction of Staff Quarters at Kariavattom, with the 8 members suggested by the University Engineer.

RECOMMENDATION :

- **To constitute the Engineering level Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with M/s WAPCOS in respect of construction of staff quarters by accepting the nomination made by the University Engineer, ie;**

Smt.Sobha.K, University Engineer, Smt. Bindu A, AEE (Nodal Officer), Sri. Ajith kumar C.K, Assistant Engineer I, Sri Padmakumar, Assistant Executive Engineer (Electrical) , Assistant Engineer (Electrical) Kariavattom, Sri. D. Mohandas, Senior level Expert, M/s WAPCOS., Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member), Sri. Mohan.P. Retd.Suptd. Engineer, PWD Electrical (Technical Committee Member).

- Further recommended to constitute an Advisory committee for the project with Adv.A.Ajikumar (Chairman), Dr. S Nazeeb, Dr.K.G Gopchandran Members, Syndicate, Director, Planning and Development, University Engineer and Assistant Executive Engineer I for monitoring the progress of the project.
- The Advisory committee be entrusted to refix the site for construction of staff quarters suiting to the already approved estimates so that the projects under consideration at the present site between Nursery school and A6 quarters can be pursued further.

The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be noted.

Item No.30.54.07: *Kerala University Business Innovation and Incubation Centre (KUBIIC)- allocation of the old building of Instrumentation Centre to KUBIIC-reg.*

[PI. A]

Dr.Manoj Changat, Director, KUBIIC had forwarded a proposal for allocating the old building of the Instrumentation Centre to KUBIIC(formerly known as KUTBSC/BIIC@UoK), as two startup units working under KUBIIC, namely the Wellspring Technologies and the Biovent requires more space for workshop and lab.

In this regard it may be noted that, the Technical Committee held on 14.01.2021 had recommended to use the space occupied earlier by Hindi lab for Office and to use the space of the respective departments for other works including research. Also, sanction has been accorded by the Vice Chancellor towards the Restructuring of Centre with an amount of **Rs.19,42,801/-** (Rupees Nineteen lakh Forty Two thousand Eight hundred and One only) vide U.O no: Pl.A/KUTBSC/Restructuring of Centre/2020 dated 30.06.2021.

The proposal submitted by the Director, KUBIIC for allocating the old building of the Instrumentation Centre to KUBIIC so that the same can be utilised by the workshop and lab of two startup units 'Wellspring Technologies' and 'Biovent' was forwarded for orders of Hon'ble Vice Chancellor.

As per the orders of the Vice Chancellor, the proposal for allocating the old building of Instrumentation Centre to KUBIIC is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and recommendation.

RECOMMENDATION:

- **To allot half a portion of the Hall in the upper floor of the building at which KUBIIC is presently functioning, so that the same can be utilised by the workshop and lab of two startup units 'Wellspring Technologies' and 'Biovent'.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.08: *Modernization of University Libraries - Vertical extension of Kerala University Library Palayam - Electrical works for the installation of Air Conditioners – Request for the acceptance of single tender - reg.*

[PI. G]

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs. 6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of

University Libraries under University of Kerala and out of this, an amount of R.1.5 crores each has been allocated for building (Palayam) and renovation respectively.

As reported by the University Engineer, the civil works related to the vertical extension of Kerala University Library, Palayam was completed in all respects on 18/06/2018. Subsequently, as per U.O. No. Pl.G/4248/2012 dated 31.12.2018, administrative sanction was accorded approving the estimates for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) in connection with the the vertical extension work of the Kerala University Library, Palayam.

The meeting of the Syndicate held on 14/08/2020 had decided to award the electrical work in the vertical Extension to Kerala University Library to Sri. Stephen Moses at an amount 6.2% below the estimate PAC of Rs.9,26,221/- and the work is progressing. With regard to the installation of lift in the vertical extension of Kerala University Library, tenders were invited for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift and the lowest amount was quoted by the firm M/s Omega Elevators. Further, negotiation meetings were conducted with the firm and they had expressed their inconvenience to take up the work. Hence, the meeting of the Syndicate held on 12/01/2021 had decided to release the EMD submitted by M/s. Omega Elevators in respect of quotation related with the supply, installation, testing and commissioning of 1 No. of 6 passenger lift in vertical extension of Kerala University Library and to retender the work. The decision was intimated to the University Engineer vide letter dated 28/01/2021.

Now, the University Engineer vide letter No. DB1/RW-ELE/2020 dated 25/06/2021 has reported that tenders were invited four times, with Probable Amount of Contract (PAC) as Rs. 1,01,444/-, for the electrical works for the installation of Air Conditioners in the Research wing of Kerala University Library by giving wide publicity in Kerala University website and by advertising on news papers and in response, single tender of M/s. S M Electricals at 3.25% below the estimate rate was received in the fourth call. Further reported that, the rate quoted by the firm is reasonable as it is 3.25% below the estimate rate.

It is also reported that as per the G.O (P) No. 324/2015/Fin dated 30/07/2015, a single bid during re-tender shall be accepted only with the approval of a committee and hence, the University Engineer has submitted the single tender of M/s. S.M Electricals, which is 3.25% below the estimate rate and has requested to initiate necessary steps to accept the same. It may be noted that as per clause 4.d.iv of the G.O (P) No. 324/2015/Fin dated 30/07/2015, a single bid during re-tender shall be accepted only with the approval of Committee of Secretaries/Government Tender Committee or a Committee headed by the Head of the Department/Institution, with Finance Officer (or equivalent) and the Tender Inviting Authority as members, as per delegation of tender acceptance in force.

As per the orders of the Hon'ble Vice-Chancellor, the matter of acceptance of the single tender received from M/s. S.M Electricals, which is 3.25% below the estimate rate, for the electrical works for the installation of Air Conditioners in the research wing of Kerala University Library, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION :

•To accept the single tender received on fourth call from M/s. S.M Electricals, which is 3.25% below the estimate rate, for the electrical works for the installation of Air Conditioners in the research wing of Kerala University Library, Palayam.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.09: *Budget Speech 2021-22 - Item No.49 - Department of Computational Biology & Bioinformatics - Financial Aid for Revamping Laboratory - submitting proposal -reg.*

[Ad. D 1]

In the Budget Speech 2021-22, an amount of Rs.5,00,000/-(Rupees Five Lakh only) has been allocated as financial aid for revamping the Laboratory in the Department of Computational Biology & Bioinformatics, which is expanding with new courses. The meeting of the Budget Implementation Cell held on 26.04.2021, considered Item No.49 and recommended to entrust the HOD, Department of Computational Biology & Bioinformatics, to submit a proposal to grant financial aid for revamping

the Laboratory in the Department of Computational Biology & Bioinformatics and to place the same before the Standing Committee of the Syndicate on Planning and Development. The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell, subject to reporting to the Syndicate. Accordingly, Dr. Achuthsankar.S.Nair, Professor & Head (i/c), Department of Computational Biology & Bioinformatics, has submitted a proposal for revamping the Laboratory of the Department. As ordered by the Vice-Chancellor, the proposal for "revamping the Laboratory in the Department of Computational Biology & Bioinformatics" submitted by Dr.Achuthsankar S Nair, Professor & Head (i/c), Department of Computational Biology & Bioinformatics, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION :

•To accept the proposal for "revamping the Laboratory in the Department of Computational Biology & Bioinformatics" and to process the purchase of items through purchase committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.10: *Development and implementation of Student Life Cycle Management System (Examination Management Software)" - Execution of a Supplementary Agreement with 'M/s. ITI Limited, Palakkad', in connection with the approval of the "System Requirement Study(SRS)" document of the project- reg.*

[Pl. A I]

The meeting of the Monitoring Committee (Software Management Technical Committee) in connection with the execution of the project "Development and implementation of Student Life Cycle Management System (Examination Management Software)", held on 30.03.2021, recommended to approve the "Software Requirement Specification (SRS)" document submitted by 'M/s. ITI Limited, Palakkad', subject to the following conditions:

1. The SRS documentation contain the functionalities that are evolved from the initial meeting with the sections concerned and the requirements will be modified/appended in accordance with the detailed discussion/study. The SRS should be updated based on the recommendations of the Monitoring Committee.
2. Detailed and complete requirements for each module should be prepared by 'M/s ITI Ltd., Palakkad' and approved by the Monitoring Committee from time to time before the implementation, The final suggestions and modifications suggested by the Monitoring Committee (Software Management Technical Committee) should be incorporated into the Software Modules. Such corrections or modifications in the functional modules will not be considered for additional payments.
3. The deliverables in each phase of development specified in the MOU, should be approved by the Monitoring Committee (Software Management Technical Committee).
4. Separate design documents-DB Design, Interface Design, Architecture Design etc. should be submitted in each phase.
5. 'M/s ITI Ltd., Palakkad' should submit an agreement in stamp paper worth Rs.100/-, stating that they will abide by the recommendations detailed above, during the implementation of the project.

The minutes of this meeting has been approved by the Vice-Chancellor, subject to reporting to the Syndicate.

Accordingly, 'M/s. ITI Limited, Palakkad' was requested to initiate necessary steps for executing an agreement as recommended by the Committee, in stamp paper, stating that the firm will be abide by the recommendations listed (1) to (4) above, at all stages of the implementation of the project, vide letter no. Pl.A1/Ad.DI/SDLC/19 dated 09.04.2021.

Subsequently, the firm vide Lr. Dated 21.04.2021, forwarded the draft "Supplementary Agreement" to be executed with regard to the approval of the "SRS document", in connection with the above project.

The Preliminary meeting with 'M/s ITI Ltd., Palakkad', for discussing the further course of action to be taken in connection with the implementation of the Project, held on 28.04.2021, recommended to approve the draft "Supplementary Agreement" by modifying the last 3 lines of the clause 2 in the MoU, as "The detailed requirement document of a particular module will be considered as approved only after the module is successfully implemented by the firm."

This recommendation was approved by the Syndicate at its meeting held on 07.05.2021 (Item No. 27.55.01). Sanction has been accorded by the Vice-Chancellor to implement the above resolution of the Syndicate.

Accordingly, the draft 'Supplementary Agreement' submitted by the firm with regard to the approval of the SRS Document, incorporating the modifications to the "clause 2", as approved by the Syndicate held on 07.05.2021 (Item No. 27.55.01), was forwarded to the Legal Adviser's section for legal vetting and the learned Legal Adviser has opined that the 'Supplementary Agreement' is legally in order.

Subsequently, the file was put up for obtaining Administrative Sanction of the Vice-Chancellor, for executing the above "Supplementary Agreement", approved by the Syndicate and vetted by the learned Legal Adviser, with 'M/s ITI Ltd., Palakkad' and the Vice-Chancellor ordered to place the matter before the Standing Committee of the Syndicate on Planning and Development.

In this context, as per the orders of the Vice-Chancellor, the matter regarding the execution of the aforementioned 'Supplementary Agreement', approved by the Syndicate held on 07.05.2021 (Item No. 27.55.01) and vetted by the learned Legal Adviser, with 'M/s ITI Ltd., Palakkad', is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and recommendations.

RECOMMENDATION :

- **To refer the matter to the Syndicate.**

Resolution of the Syndicate

RESOLVED to grant permission to execute the 'Supplementary Agreement', (with regard to the approval of SRS document) vetted by the Legal Advisor with 'M/s. ITI Ltd., Palakkad' without any additional financial commitment.

Item No.30.54.11: *Electrical renovation works in the Old Guest House building, SH Campus, Palayam – reg.*

[Ad. B 1]

The Syndicate held on 17.02.2021, vide item no: 23.08.06, considered the matter of expenditure towards the renovation of Old Guest House Building and resolved to meet the expenditure from the Non-Plan Fund. Accordingly, U.O. no.Ad.B1(1)(Pl.D)/4114/RUSA – Reno.Old Guest House/16/32 dtd. 04.03.2021, was issued, sanctioning the said expenditure from the head of account Part I NP MH 65 -10/5341- New Buildings / works in the current year's Budget Estimates of the University.

Now, the University Engineer, vide letter dated DB2/Ele/guest house/SH dated 29.04.2021, has forwarded an estimate amounting to Rs.1,40,000/- (Rupees One Lakh and Forty Thousand Only) for electrical renovation works in the Old Guest House building, SH Campus, Palayam. The estimate has been prepared in PRICE Software based on DSR 2016 with 37.93% cost index. The estimate includes provision for replacing the old type piano type switches, replacing old panel boards, new light fittings, ceiling fans, etc.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.1,40,000/- (Rupees One Lakh and Forty Thousand Only) for the said work is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

- **To approve the estimate amounting to Rs.1,40,000/- (Rupees One Lakh and Forty Thousand Only) for electrical renovation works in the Old Guest House building, SH Campus, Palayam submitted by the University Engineer, vide letter dated DB2/Ele/guest house/SH dated 29.04.2021 and to grant administrative sanction accordingly as per norms.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.12: General Maintenance and Light Roofing in the Health Centre at Kariavattom Campus-reg.

[Ad. B 1]

The University Engineer, vide letter no. DB2/CW/Health-1775/2020 dated 24.03.2021 has forwarded an estimate amounting to Rs.20,00,000/- (Rupees Twenty Lakh Only) for the general maintenance and light roofing in the Health Centre at Kariavattom Campus as per the direction of the Registrar. The estimate is based on the DSR 2016 with cost index 37.93% for Tvpm. The estimate also includes 12% GST amounting to Rs. 2,13,252/-. This estimate includes all repair and painting in the building and providing light roofing over the terrace, etc. This estimate also includes LS provision for Rs. 20,000/- for electrification works.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs.20,00,000/- (Rupees Twenty Lakh Only) for the general maintenance and light roofing in the Health Centre at Kariavattom Campus submitted by the University Engineer, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION :

•Not to proceed with the proposal for light roofing in the Health Centre at Kariavattom Campus and to grant approval for the estimates for general maintenance of the Health centre building alone as per the estimate submitted by the University Engineer, vide letter no. DB2/CW/Health-1775/2020 dated 24.03.2021 and to grant administrative sanction accordingly as per norms.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.54.13: Kariavattom Campus- Harithalayam Project- Proposals for construction of bund road and cultivation of cow pea and Paddy -reg:

[Ad. B 1]

Prof. P.M. Radhamany, Convener, Paddy cultivation under Harithalayam Project, had forwarded proposals for 'Construction of Bund Road', 'Cultivation of cowpea' & '1st Crop Paddy Cultivation, 2021-'22', submitted by the Model Agro Service Centre, Parassala, for approval. The Syndicate, at its meeting held on 07.05.2021, vide item No 27.74.02, considered the matter and resolved to approve the proposal for 'Construction of Bund Road' and to refer the remaining proposals, to the Sanding Committee of the Syndicate on Planning and Development for detailed discussion.

Hence, as per the orders of the Vice - Chancellor, the following proposals are placed before the Standing Committee of the Syndicate on Planning and Development, for detailed discussion and appropriate recommendation.

1. Proposal for cultivation of cowpea as a pure crop in rice fallow after paddy harvest, amounting to Rs. 2,66,000/- (Rupees Two Lakh Sixty Six Thousand Only).
2. Proposal for 1st crop Paddy Cultivation at Kariavattom Campus, 2021-'22, for Rs.6,84,000/- (Rupees Six Lakh Eighty Four Thousand Only).

RECOMMENDATION :

•To entrust the Convener, Standing committee of the Syndicate on Planning and Development to hold discussions with the Model Agro Service Centre, Parassala, at 1.00 p.m on 22.07.2021, in which the Convener, Paddy cultivation under Harithalayam Project and the Co-ordinator, Harithalayam shall be present.

The committee recommended to request the Honble Vice Chancellor to approve the recommendation on the item, exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be noted.

FURTHER RESOLVED to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development to convene the Harithalayam Monitoring Committee to discuss the matter regarding the paddy cultivation at Kariavattom Campus.

Item No.30.54.14: Networking of Computer Lab – SDE – reg.**[Ad. B II]**

The School of Distance Education (SDE) was shifted to Kariavattom Campus from Senate House Campus during December 2019. Even though SDE began its operations at Kariavattom, the Computer Lab at S.H. Campus was not shifted since it was an examination centre for both UG and PG examinations.

The matter was discussed in the department council and the council recommended to relocate the lab to SDE, Kariavattom and to meet the expenses in this regard from the DDF. Accordingly the matter was placed before the Syndicate held on 24.08.2020 & the Syndicate resolved to authorise the Director, SDE to proceed further on the matter following the existing norms for shifting. Subsequently, the I.E., CLIF has submitted an estimate of Rs.1,40,000/- towards the networking of the Computer Lab of the SDE at Kariavattom Campus .

The matter was placed before the SDE Monitoring Committee held on 06.03.2021 and recommended to place the matter before the Standing Committee of the Syndicate on Planning & Development. The Syndicate held on 13.04.2021 vide item No. 26.21. Additional Item No.1 has resolved to approve the recommendations of the SDE Monitoring Committee.As per the orders of the Hon'ble Vice-Chancellor, the estimate submitted by IE, CLIF regarding the networking of Computer Lab of SDE at Kariavattom Campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration & recommendation.

RECOMMENDATION :

- **To grant approval for estimate of Rs. 1,40,000/- towards the networking of the Computer Lab of the SDE at Kariavattom Campus submitted by the Instrumentation Engineer by permitting to meet the expenditure from the DDF and to grant administrative sanction accordingly.**
- **Further recommended to bring the office of the Instrumentation Engineer to the purview of the Engineering Unit.**

The meeting came to an end at 12.00 P.M

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing committee of the Syndicate on Planning and Development held on 19.07.2021, be approved.

Item No.30.55

G.O (P) No.74/2021/Fin dated 09.05.2021-fixing the rate of interest on Kerala State Provident Fund-implementation Of Government Order in the University-Reporting of-reg:

(Ad.A.III)

Sanction was accorded by the Vice-Chancellor for the implementation of G.O (P) No.74/2021/Fin dated 09.05.2021, fixing the rate of interest on deposits to the Kerala State General Provident Fund and similar Provident Funds for the period from 01.04.2021 to 30.06.2021 as 7.1% (seven point one percentage) in University of Kerala and accordingly U.O No.Ad.AIII/1/G.O.74/2021 dated 06.07.2021 was issued, subject to reporting to the Syndicate

The action taken by the Vice-Chancellor in having implemented the Government Order is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.56

Reallocating Marks for attendance in the Continuous Assessment (CA) for PG Programmes under Semester pattern in affiliated colleges-recommendations of the Sub Committee of the Syndicate -Consideration of-reg

(Ac.A.II)

The University Level Monitoring Committee on PG Programmes under Semester System held on 28.02.2020, on the basis of Agenda item placed by the Monitoring and Co-ordination section, considered the opinion of the Subcommittee constituted to study the complaints regarding award of internal marks ie, to **reallocate the marks for attendance** in Continuous Assessment (CA) for PG

Courses under semester pattern in affiliated colleges and to modify the marks for continuous assessment as follows :

	Existing Regulations	Modifications suggested
Attendance	5 marks	-----
Assignment	5 marks	5 marks
Test Paper	10 marks	10 marks
Seminar	5 marks	10 marks
Total	25 marks	25 marks

The Subcommittee also remarked that the other rules regarding attendance for PG courses remains as such and the modifications shall come into effect from 2020 admissions onwards.

The PG Monitoring Committee recommended to approve the same and also recommended that a detailed proposal on the above matter be placed before the Academic Council to bring the changes effective from 2020 admissions onwards. The above recommendation was approved by the Vice Chancellor.

For implementation of above recommendations, provisions under clause 6.3 in the existing Regulations, prescribing the 'marks eligible on the basis of percentage of attendance' has to be deleted and modifications in 'marks prescribed for seminar' has to be modified under clause 6.6.

The matter was placed before the Academic Council held on 04.03.2020 and it was resolved to **reallocate marks presently allocated for attendance to assignment**. Also authorized the Syndicate to formulate policy on the matter of assigning separate internal marks for attendance component.

U.O No.Ac.AII/2/9137/2020 dated 25.05.2020 was issued in tune with the decision of Academic Council, with the following modification:

	Existing regulations	Modification suggested
Attendance	5 marks	-----
Assignment	5 marks	10 marks
Test paper	10 marks	10 marks
Seminar	5 marks	5 marks
Total	25 marks	25 marks

As further resolved by the Academic Council, the matter was placed before the Syndicate held on 17.07.2020 and it was **resolved that the University Order issued to reallocate marks presently allocated for attendance to assignment (UO No.Ac.AII/2/9137/2020 dated 25.05.2020) be kept in abeyance**. It was also resolved to entrust the Standing Committee of the Syndicate on Affiliation of Colleges to have detailed discussion on the matter and submit a report.

In order to comply with the initial part of the decision of the Syndicate, UO No.Ac.AII/2/9137/2020 dated 18.08.2020 has been issued.

As resolved further by the Syndicate, the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges held on 26.08.2020 and the committee recommended to constitute a Subcommittee of the Syndicate, to conduct a detailed discussion with Teachers' and Students' Organizations on the matter. The Syndicate held on 16.09.2020, resolved to approve the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges.

The Subcommittee was constituted accordingly vide U O No.Ac AII/2/9137/2020 dated 22.10.2020. The Minutes of the meeting of the Subcommittee of the Syndicate with Teachers' and Students' Organizations, convened on 20.11.2020 was submitted before the Syndicate held on 29.12.2020.

The Syndicate resolved to approve the recommendation of the meeting and further resolved to constitute a Subcommittee consisting of the Pro-Vice-Chancellor, Dean, Faculty of Social Sciences, Oriental Studies and Science and Dr. K. Anilkumar, Principal, DB College, Sasthamcottah **to frame guidelines for award of marks to Seminar** and place the Report before the Standing Committee of the Syndicate on Academics and Research.

Accordingly and in obedience to the orders of the Vice-Chancellor, the Subcommittee was constituted vide uo No. 242/2021/UOK dated 19.01.2021 and the meeting of the committee was convened on 03.03.2021.

The subcommittee after examining the matter in detail recommended to distribute marks for Seminar as follows:

Seminar	Distribution of marks
Content	2 marks
Presentation	2 marks
Response to questions	1 marks
Total	5 marks

The above guidelines for award of marks to Seminar in the Continuous Assessment part of Regulations for PG courses under Semester System recommended by the Subcommittee was placed before the Standing Committee of the Syndicate on Academics&Research held on 09.04.2021 and the committee recommended to constitute a Sub Committee comprising of Dr. M. Vijayan Pillai, Sri. R. Arun Kumar, Dr. B. Unnikrishnan Nair, Dr. K.B. Manoj and Prof. K. Lalitha for detailed study and report. The Syndicate at its meeting held on 13.04.2021, vide item no.26.80.D14 resolved to approve the above recommendation of the Standing Committee of Syndicate on Academics&Research.

Accordingly and in obedience to the orders of the Vice-Chancellor, the subcommittee was constituted vide UO. No.9137/2020/UOK dated 17.06.2021 and the matter of allocating marks for Continuous Assessment for PG Programmes under semester pattern in affiliated colleges was placed before the Sub Committee held on 14.07.2021 and the Committee recommended to approve the distribution of marks for Seminar prescribed by the Sub Committee constituted *to frame guidelines for award of marks to Seminar.*

Seminar	Distribution of marks
Content	2 marks
Presentation	2 marks
Response to questions	1 marks
Total	5 marks

In this context, it may be noted that the Academic Council resolved that the Syndicate shall formulate a policy on the matter of assigning separate internal marks for attendance component as well.

As per the orders of the Vice-Chancellor, the recommendations of the Sub Committee of the Syndicate constituted for re-allocating marks for attendance in the Continuous Assessment (CA) for PG Programmes under semester pattern in affiliated colleges is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to approve the distribution of marks for seminar prescribed by the Sub-Committee constituted for framing the guidelines for award of CA marks of seminar.

Item No.30.57 **The Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram**
- Appointment of the new Manager and –Reporting of-reg.

(Ac.BII)

The Kerala Law Academy Law College, Peroorkada, Thiruvananthapuram has been Affiliated to the University of Kerala since the year 1968 offering the following courses.

Sl.No.	Course	Seats
1.	LLB 3 Year Day Batch Evening Batch	330 220 110
2.	Integrated BA LLB (5 year)	80
3.	Integrated B.Com LLB (5 years) [Self-financing Programme]	60
4.	LLM Administrative law International law	15 15
5.	MBL	40

The President, The Kerala Law Academy, Punnen Road, Thiruvananthapuram vide letter dated 28.06.2021 has informed that following to the sad demise of Dr.N.Narayanan Nair, Secretary of Kerala Law Academy on 14.04.2021, the Governing Council meeting of Kerala Law Academy held

on 23.04.2021 elected Shri.Nagaraj Narayanan as the Secretary of Kerala Law Academy. In the same meeting, the Governing Council also elected Shri.Nagaraj Narayanan as the Manager of Kerala Law Academy Law College. He has requested to made necessary changes in the name of the Manager of Kerala Law Academy Law College, Peroorkada and the Secretary of Kerala Law Academy.

As per the Statute 19(2), Chapter 24, KUFS 1977, “All changes in the membership of the Governing Body or the Managing Council and all appointments, transfers, promotions, demotions or dismissals of Teachers of the Colleges with name, qualification and designation shall forthwith be reported to the Syndicate.”

In view of the above, and as ordered, the matter regarding the change of the Manager of Kerala Law Academy Law College, Peroorkada and the Secretary of Kerala Law Academy is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No:30.58 *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.07.2021– for approval – reg:*

(M&C I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 19.07.2021 is placed before the Syndicate for approval (Minutes appended).

**MINUTES OF THE MEETING OF
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 19.07.2021, 03.30 p.m.
Venue : Syndicate Room

Members Present

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
4.	Sri.Arunkumar R	Member Syndicate	Sd/-
5.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
6.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
7.	Prof.K.Lalitha	Member Syndicate	Sd/-
8.	Sri.Jairaj.J	Member Syndicate	Sd/-
9.	Dr.S.Nazeeb	Member Syndicate	Sd/-
10.	Dr.K.G.Gopchandran	Member Syndicate	Sd/-
11.	Sri.Riyas Vahab	Member Syndicate	Sd/-

Members Absent

1.	Dr.Mathew.V.	Member Syndicate
2.	Dr.B.Unnikrishnan Nair	Member Syndicate

Item No:30.58.01:- *B.Com(HI) Degree course (2013 Scheme) – 2014,2015 and 2016 admissions – Request for Mercy Chance Examination – Consideration of – reg.*

(Ac.AIV)

Candidates of B.Com Degree course of 2014-18, 2015-19, 2016-2020 admissions (2013 scheme) have submitted requests for granting mercy chance Examinations for completing their B.Com (HI) Degree Programme. As per the Regulation the candidates should pass all the papers of a particular semester in a maximum of three attempts failing which the candidate will be required to discontinue the course. As such the permissible chances of the requested candidates are over. There are four candidates submitted request for granting mercy chance. No mercy chance has been sanctioned for 2014, 2015 and 2016 admission candidates.It may also be noted that the candidates requested mercy chance for S3,S5 and S7 semesters. All these are odd semesters. Odd semester exams of B.Com (HI) are conducted by NISH.

Details of the candidates who have now applied for Mercy chance examination are as follows.

Course	Scheme	Academic Year	semester	No. of candidates
B.Com (HI)	2013	2014-2018	7	1
		2015-2019	5	2
		2016-2020	3	1

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.02:- *Requests for mercy chance to M.Sc Computer Science Degree examinations- 2011 , 2014 and 2016 schemes - consideration - reg:-*

(Ac. AIV)

Requests have been received from the failed candidates of 2011, 2014 and 2016 scheme MSc Computer Science Degree Course for granting mercy chance for their *S1, S2 & S3 , *S1, S2 & S3 and *S1 & S3 papers respectively . The details are given below:

Course	Scheme	Year of Admission/Batch	Semester	No.of Candidates
MSc Computer Science	2011	2011 - 2013	S1 & S3	2
		2012 - 2014	S2	2
	2014	2015 - 2017	S1,S2&S3	4
	2016	2016 - 2018	S3	1
		2017 - 2019	S1	1

As per the regulation, failed candidates shall reappear and pass the examination within a period of 8 (eight) continuous semesters from commencement of the course. Further the tabulation section has remarked that the results of the mercy chance examination granted to the 2011 scheme candidates of MSc Computer Science vide U.O No. Ac AII/1/ mercy chance/2019 dated 11/03/2019 is pending but it may be noted that only 2013 admission candidates of 2011 scheme M.Sc Computer Science had registered for the above said examination.

Recommendations : *The Committee considered the above matter and recommended to grant one Mercy chance subject to reporting to the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.03:- *Special concession to a differently abled candidate – request for granting the service of a scribe for dissertation works reg:-*

(EA I)

Sri. Ahamed Naufil a fourth semester MA Philosophy student of University College, Tvpm, has requested to grant the service of a scribe for the dissertation works, as he is differently abled and unable to do the dissertation works by himself.

As per the Examination Manual (page no.124 /copy appended) of the University, the service of a scribe is granted for the physically challenged, mentally challenged, blind and candidates with cerebral palsy who appear for the University Examinations. The term 'Examination' is generalised. The term Examination is not specifically noted as 'Theory/Practical/dissertation/project works etc.'

But till date the service of a scribe is granted to the differently abled for the theory examinations of the University. No specific orders are issued in this regard.

A request was submitted by Sri.G Pranam Krishna a second year M.Sc Physics student of MG College, Tvpm to grant the service of a scribe for practical examinations, as he is physically challenged and could not continue his physiotherapy due to the spread of Covid -19 pandemic. The meeting of the Syndicate held on 05/03/2021 resolved to grant the service of a scribe for the Practical Examinations to Sri. Pranam Krishna G considering as a special case on the strength of the medical certificate produced.

The Dean, Faculty of Education recommended that the service of a scribe cannot be sanctioned for preparing thesis in the case of Smt. Divya Mary BT, a mentally challenged student of M.Ed course, Fathima Memorial Training College, Pallimukku, Kollam (copy appended).

The Vice-Chancellor has ordered to place the request of Sri. Ahamed Naufil before the Standing Committee of the Syndicate on Examinations.

Recommendations : *The Committee considered the above matter and recommended not to consider the request of Sri Ahamed Naufil in the light of his current request dated 19/07/2021*

Resolution of the Syndicate

RESOLVED that the item be withdrawn.

Item No:30.58.04:- ***BAMS Degree Course- Request from students (2009 admission) – Conduct of Examination – reg.***

(Ac.AIII)

Some candidates of BAMS Degree Course (2009 admission) have submitted requests for conducting examination.

It may be noted that due to the delay in getting the list of examiners from EB V section and also due to Covid pandemic, the result of third Professional BAMS (Supplementary) Degree Examination January 2020 was published on 11.01.2021 only. These candidates have failed for few papers in the above said examination.

As per U O No.Ac.AIII/2/FoA &S/VI/2015 dated 07/10/2015, supplementary examinations of the courses shifted to KUHS be conducted till 2020, subject to chance restrictions stipulated by the respective Regulations.

The Dean, Faculty of Ayurveda and Siddha has remarked that due to the delay of publishing the result, students have lost one chance in 2020. There are only three students remaining to pass and they have to pass only one or two subjects. Considering all these facts and with humanitarian considerations, these candidates can be given one more chance. Also this is only applicable for writing the final year exam (Third professional BAMS)

Recommendations : *The Committee considered the above matter and recommended to conduct the final Mercy chance examination due for the year 2020 for the third professional BAMS final year by virtue of the UO No.Ac.AIII/2/FoA &S/VI/2015 dated 07/10/2015*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.05:- ***Personal hearings of the Assistant Registrars and Section Officers of PCVC Section and CD Unit by the Controller of Examinations , in connection with the delay in transferring the malpractice documents to the tabulation section- Report to the Standing Committee of the Syndicate on Examinations***

(SDC Section)

Suspected malpractice was reported in the S4 B.Sc Computer Science Degree Examination, August 2019 (held in January 2020) against the candidate 'Sri.Vignesh.S.S' (Reg.No.03812171084, Govt.Arts College, Thiruvananthapuram) by the Chief Superintendent of University Examinations of the College, for possession of xerox copy.

The ED XVI (SDE) tabulation section had reported that the documents related to the said malpractice were received only on 24/09/2020, but the result of the said examination was already published on 09/09/2020 and that this candidate has passed four papers (namely P1,P5,P6 & P7). The section had further stated that this candidate had also written the fifth and sixth semester examinations (conducted from 08.06.2020 onwards) as the malpractice was not reported to the section in time. However the results of the said fifth and sixth semester examinations written by this candidate have been withheld.

The candidate was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 29.01.2021 and he was present for the same. He submitted a written statement before the committee. The Committee found him guilty in the incident. The Committee considered the matter and recommended to cancel the said S4 (August 2019) and the S5

and S6 (conducted from 08/06/2020 onwards) B.Sc Computer Science Degree Examinations written by the candidate Sri.Vignesh.S.S. and to permit him to write any semester examinations in the next available chance. The committee further recommended to entrust the Controller of Examinations to enquire whether any procedural errors (if any) have occurred in sending the said answerscript (reported for malpractice) to the Collection and Distribution Unit(CD Unit)/Permanent Centralised Valuation Camp Section(PCVC Section) and to submit a report to the Standing Committee of the Syndicate on Examinations. The meeting of the Syndicate held on 17.02.2021 (vide item no.23.41.01.02) resolved to approve the above recommendations of the Committee.

Accordingly the Assistant Registrars and the Section Officers of the PCVC Section and the CD Unit were called for a personal hearing before the Controller of Examinations on 09.04.2021 at 3 pm at the Chamber of the Controller of Examinations. All of them were present for the hearing.

In her written statement submitted before the Controller of Examinations, the Assistant Registrar of CD Unit has stated that, on perusal of the documents (related to the collection of the malpractice committed answerbook and the the transit register of CD Unit section showing the details of transferring the same to PCVC Section) it is inferred that there occurred no procedural lapse in the transferring of the answerbook. The copies of the said documents were submitted to the Controller of Examinations at the time of personal hearing. The timeline of the collection and transfer of the answerbook is that it was collected on 30.01.2020 from the Examination Centre and onward transmission was done on 31.01.2020 to the PCVC Section.

In their joint written statement submitted before the Controller of Examinations, the Assistant Registrar and the Section Officer of PCVC Section have stated the following :

- 1) That the said Fourth Semester B.Sc (Computer Science) SDE Examination, August 2019 was held during January 2020. The PCVC Section received answerscripts from various examination centres through the CD Unit and the same were false numbered and forwarded to the respective tabulation section (ED XVI) on 19.02.2020 alongwith the absentee statement.
- 2) This malpractice case was reported from Govt.Arts College, Thiruvananthapuram for the Fourth Semester B.Sc (Computer Science) Examination in the Question Paper Code G-5476 (Database Management System) and the malpractice related materials/documents were received through CD Unit on 30.01.2020.
- 3) Usually the malpractice related materials received from CD Unit for a particular examination will be forwarded to the respective sections only after forwarding all the false numbered answerscripts to various valuation camps for valuation.
- 4) In this case, the forwarding of malpractice related documents to the tabulation section (ED XVI) was delayed because the PCVC Section was functioned with severe shortage of staff due to the Covid-19 pandemic. Similarly the PCVC Section was hurried up to forward the Sixth Semester CBCSS Examination answerscripts for valuation during the pandemic period. The shifting of the office of PCVC Section from the Annexure building to the SDE building may also have mislaid the malpractice related materials.
- 5) The answerpapers with Question Paper code 'G 5475' and 'G5476' (might include the respective candidate) received from Govt.Arts College, Thiruvananthapuram had 25 and 24 answerscripts respectively. On verification of the particular absentee statement, the tabulation section can find out this difference in numbers of answerscripts and the same can be reported to PCVC Section. By doing this, the PCVC Section might have checked the pending cases and the aforesaid materials might be forwarded.
- 6) At present the malpractice related materials/ documents received from CD Unit is forwarded to the respective tabulation section on the receipt day itself, avoiding any unforeseen delay and the undue delay that took place earlier is deeply regretted.

It is observed that the bundles of answerscripts (of the candidates reported for suspected malpractice in the University examinations) are packed separately with clear tagging affixed on the same from the centres of examinations. Hence the said bundle containing the answerscript in question, should have been distinguishable and immediately transferred on top priority by the PCVC Section to the concerned Assistant Registrar of the ED XVI tabulation section. As the tabulation section cannot be aware of any such missing bundle of malpractice related documents available with the PCVC Section, the statement of the PCVC Section that the tabulation section should have enquired about such missing answerscript with the PCVC Section is baseless. The said answerscript was received in

the CD Unit from the centre of examination on 30.01.2020 and was transferred to the PCVC Section on 31.01.2020. But this answerscript was then transferred to the concerned ED XVI tabulation section by the PCVC Section, after much delay on 24.09.2020 (after the publication of the result on 09.09.2020 of the said S4 B.Sc Computer Science held in August 2019). Hence it is evident that the delay in transit had occurred at the PCVC Section and not due to the procedural delay. It may further be noted that the procedure of transfer of all the answerscripts & associated documents received by the CD unit (from the centre of examinations before the formation of the PCVC Section), was directly to the concerned authorities of the tabulation sections. After the formation of the PCVC Section, all the answerscripts & associated documents received from the centre of examinations by the CD unit are transferred to the PCVC Section. Out of such answerscripts received at the PCVC Section, the malpractice related documents (reported from the centre of examinations by the malpractice prevention squad and college authorities) are then transferred to the concerned tabulation sections.

In light of the above facts and considering the statement submitted by the Assistant Registrar and Section Officer of PCVC Section, the following points may be noted in order to avoid occurrence of such errors in the future:

- 1) The answerscripts & associated documents received as suspected cases of malpractice be transferred directly from the CD unit to the Assistant Registrars of the concerned tabulation sections (instead of handing them over to the PCVC Section, as such answerscripts need not be false numbered and valued until final decision is made by the Syndicate on such cases).
- 2) This would in turn avoid the delay in transit of the malpractice related documents to the concerned tabulation sections and would enable the tabulation sections in withholding the online profiles of such candidates in time so as to avoid occurrence of such mistakes in the future.

Recommendations : *The Committee considered the above matter and noted the same.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.06:- Request from the Principal, Govt. Nursing College seeking directions regarding the conduct of 2006 Scheme B.Sc Nursing Mercy Chance Practical Examinations - Reg.-

(Ac.AIII)

The Principal, Govt. Nursing College, Thiruvananthapuram, has informed that in wake of the prevailing Covid 19 pandemic crises, there is difficulty in conducting 2006 scheme B.Sc Nursing mercy chance clinical practical examination in the regular clinical mode and requested to conduct the practical examination in Object Structured Clinical Examination (OSCE) mode by using laboratory setting/simulated patients(manikin/dummy) in a centralized manner as the no. of candidates attending the examination is very low.

It may be noted that mercy chance examination was granted to 2006 to 2009 admission year candidates vide U.O No. Ac.AIII/3/BSc_Nursing/2019 Dated: 04/01/2020 and there is no provision in the Regulations of B.Sc Nursing (2006 scheme) for conducting practical examination in OSCE mode.

Due to the absence of Board of Studies in B.Sc Nursing, remarks were sought from the Former Dean, Faculty of Medicine, in which he stated that *In view of the Covid 19 pandemic it is better to conduct the exam in OSCE mode and that too with minimal physical contact. Simulations & digital materials can be used. Single centre (Govt. Nursing College, Thiruvananthapuram) can be accepted as the exam centre for all the candidates.*

Recommendations : *The Committee considered the above matter and recommended to accept the recommendations from the Former Dean Faculty of Medicine*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.07:- Verification of stock of unused answerscripts in the affiliated colleges/ Centres/ Departments – posting officials in the inspection team constituted – reg:

(M&C I)

The Syndicate at its meeting held on 30.11.2020 considered the Minutes of the meeting of the subcommittee constituted for the verification of stock of unused answerscripts in the affiliated colleges/Centres/Departments and resolved to constitute three inspection teams, each in Thiruvananthapuram and Alappuzha Districts and another single team for the Kollam and Pathanamthitta Districts. The committee also recommended to entrust the Controller of Examinations to constitute a panel of officials from the Examination wing to be posted in the inspection team.

Another meeting chaired by the Controller of Examinations, comprising Assistant Registrars of CE, EB and M&C wings, was convened in tune with the resolution of the Syndicate and decided to include 9 officials each in the inspection teams constituted for the Thiruvananthapuram and Alappuzha Districts and 6 officials for the team constituted for Kollam and Pathanamthitta Districts. The committee also decided to circulate a note for willingness in the examination wing for inclusion in the inspection teams. Total 24 employees needed for constituting the said inspection team. But only four officials from the Examination wing submitted their willingness (Thiruvananthapuram – 2officials, Kollam & Pathanamthitta- 2officials). As per the direction from the Controller of Examinations. The Circular was again issued among the Examination Wing. But no officials submitted their willingness.

The Hon'ble Vice-Chancellor ordered to place the matter of posting the officials in the inspection team constituted for the verification of unused answerscripts in the affiliated colleges/Centres/Departments was placed before the Standing Committee of the Syndicate on Examinations held on 04.06.2021 and the Committee recommended to defer the item. The Syndicate at its meeting held on 11.06.2021 vide item no: 28.23.29 resolved to approve the recommendations of the Standing Committee of the Syndicate on Examinations held on 04.06.2021.

Recommendations: *The Committee considered the above matter and recommended to entrust the Controller of examinations to constitute an inspection team from University employees.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

FURTHER RESOLVED that the verification of stock of unused answerscripts in the affiliated colleges/ Centres/ Departments should be completed within three months and report of the same be placed before the Standing Committee of the Syndicate on Examinations.

ALSO RESOLVED to entrust the Controller of Examinations to intimate the Principals of all Colleges to prepare and keep the stock of unused answerscripts for verification.

Item No:30.58.8:- Regulations relating to First Degree Programmes under CBCS system- Amendment – exclusion of marks for attendance in Continuous Evaluation for UG programmes - reg

(Ac.AV)

The University Level Monitoring Committee (ULMC) at its meeting held on 19.02.2020 approved the recommendations of the Sub-Committee constituted to study the complaints regarding internal marks, to exclude the marks for attendance in Continuous Evaluation (CE) for First Degree Programmes under CBCS system and no minimum marks be prescribed for Continuous Evaluation (CE) for UG courses. Further recommended that marks for attendance in Continuous Evaluation (CE) for practical courses and all other rules regarding attendance for First Degree Programmes shall remain as such.

The University Level Monitoring Committee (ULMC) at its meeting held on 28.02.2020 recommended to amend the following clauses relating to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree Programmes under CBCS system and to implement the same from the academic year 2020 admissions and further recommended that the matter is to be placed before Academic Council.

Sl.No	clauses	Amendment
1.	7.11	<i>Attendance: Students who secure a minimum of 75% attendance in the aggregate for all the Courses of a semester taken together alone will be allowed to register for End Semester Evaluation. Others have to repeat the semester along with the next batch, unless they could make up the shortage of attendance through condonation. However the award of Grade for attendance in CE shall be made course-wise for practicals only. Condonation of shortage of attendance to a maximum of 10 days in a semester subject to a maximum of two times during the whole period of a Degree Programme shall be granted by the University on valid grounds. This condonation shall not be considered for awarding marks for CE in practicals. Benefits of attendance for a maximum of 10 days in a semester shall be granted to students who participate/ attend University Union activities, meetings of the University Bodies and Extra Curricular Activities, on production of participation/ attendance certificate by the University Authorities/Principals as the case may be. But in such cases, condonation will be considered for award of marks for CE in practicals only.</i>
2.	9.2.2	<i>The allotment of marks for attendance for practicals shall be as follows: Attendance less than 51 % - 0 mark 51% to 60% - 1 mark 61% to 70% - 2 marks 71% to 80% - 3 marks 81% to 90% - 4 marks 91% to 100% - 5 marks</i>
3.	12.3	<i>The marks of CE shall be consolidated by adding the marks of Assignment/ Seminar and Test paper respectively for a particular Course. (a) Assignment/Seminar : 10 marks (b) Test Paper : 10 marks</i>
4.	12.7	<i>A minimum of 35% marks (E Grade) shall be required for passing a course with a separate minimum of 35% (E Grade) for End Semester Evaluation (ESE).</i>
5.	12.16	<i>Those who fail to secure a pass minimum of 35% (E Grade) for a course will have one chance to improve CE marks for the course.</i>

The Academic Council held on 04.03.2020 resolved to reallocate marks presently allocated for attendance to assignment. Also authorised the Syndicate to formulate specific policy on the matter of assigning separate internal marks for attendance component.

The Syndicate vide item No 10.178 at its meeting held on 28.04.2020 approved the recommendations of the University Level Monitoring Committee (ULMC) held on 19.02.2020 and 28.02.2020. Further resolved to convene a meeting with the Teacher's Organisation and Student's Organisation for a detailed discussion regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS system. U.O.No.Ac.AV/1/ULMC/2020 dated 17.06.2020 was issued in this regard. (U.O attached)

The Syndicate vide item No.10.169.33 at its meeting held on 28.04.2020 resolved to entrust the Standing Committee of the Syndicate on Examinations to convene a meeting with the Teacher's Organisation and Student's Organisation for a detailed discussion regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS system.

The Syndicate vide item no 16.17 at its meeting held on 14.08.2020 resolved that the UO issued vide no.Ac.AV/1/ULMC/2020 dated 17.06.2020 be kept in abeyance. UO no.Ac.AV/1/ULMC/2020 dated 30.09.2020 to the effect was issued accordingly.

As per the orders of the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Examinations for a detailed discussion with the Teacher's Organisation and Student's Organisation regarding the Continuous Evaluation (CE) marks in the First Degree Programmes under CBCS system and the representatives of the Teacher's Organisation and Student's Organisation attended the meeting through On-line.

Recommendations : The Committee considered the suggestions put forth by all stakeholders and recommended to implement the recommendations of the University Level Monitoring Committee (ULMC) relating to Continuous Evaluation (CE) stipulated in the regulations relating to First Degree Programmes under CBCS system and to implement the same from the academic year 2020 admissions.

Resolution of the Syndicate

RESOLVED that the aboe recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No:30.58.09:- *Complaint on question paper ST 1661.3 Inventory Control and Queuing Theory (2018 Scheme) of Sixth Semester B.Sc Statistics Degree Examination,2021-reg:-*

(EB VI)

The Principals of MSM College Kayamkulam and DB College Sasthamcotta have forwarded the requests of students regarding the complaint on the Question paper ST 1661.3 Inventory Control and Queuing Theory (2018 Scheme) of Sixth Semester B.Sc Statistics Degree Examination held on 05/07/2021. In the minutes of the prevaluation board meeting of S6 B.Sc Statistics conducted on 09/07/2021, the Chairperson BoE and Members have recommended to conduct re-exam for the above said elective paper after examining the question paper in detail. It may be noted that the above said elective paper is currently offered in three Colleges namely Christian College Kattakkada, MSM College Kayamkulam and DB College Sasthamcotta.

The complaint has been forwarded to the Chairman Board of Studies (Pass) for obtaining remarks and the Chairman vide email dated 14/07/2021 has remarked that the complaints are genuine as the majority of the questions are from Module I and only few questions are included from Module II and III and also remarked that most of the questions from Module I are out of syllabus / M.Sc level. Hence he has recommended to conduct re-examination. He has opined that if we are to proceed with liberal valuation of the exam conducted it would definitely attract further complaints.

Recommendations : *The Committee considered the above matter and recommended to conduct re- examination at the earliest & seek explanation from the question paper setter and the Scrutiny Board chairman.*

Resolution of the Syndicate

RESOLVED that the aboe recommendation of the Standing Committee of the Syndicate on Examinations held on 19.07.2021, be approved.

Item No.30.59.

State Plan Grant 2021-22 - Item wise allocations for utilization under the various Scheme-components- Implementation of the various "Specific/ Innovative Projects", "Strengthening/continuing activities of the various Centres/Inter University Centres" and effecting timely payment to the contractors for the works that are nearing completion - Release of financial assistance as Provisional Advance/under Project Mode to the respective Principal Investigators/Hon. Directors and University Engineer - Sanctioned- Orders issued- Re-appropriation of funds- Reporting of - Reg.

(PI.A)

Sanction has been accorded by the Vice-Chancellor, invoking the provision under Section 10(13) of the Kerala University Act 1974, to release a total amount of Rs. 13,15,10,000/- (Rupees Thirteen crore fifteen lakh and ten thousand only) as Provisional Advance/under Project Mode to the following Principal Investigators/Hon. Directors and the University Engineer, towards implementing the respective "Specific/Innovative Projects", "Strengthening/continuing activities of the respective Centres/Inter University Centres" and effecting timely payment to the contractors for the works that are nearing completion, under State Plan Grant for the year 2021-22, as detailed below:

D) Release of Provisional advances to the following Principal Investigators towards implementing the respective "Specific/Innovative Projects", as detailed below:

Sl.	Department/C	Name of Head/	Amount	PD Account
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No.	entre/ Inter University Centres	Details of Project	Principal Investigator to whom the amount is to be released	(in Rs.)	
1.	Botany	Specific Project- 'Model Biodiversity Park': An innovative education garden for species recovery studies on rare, endangered and threatened (ret) plant species of Western Ghats of Kerala'	Dr. Swapna T. S., Head	65,00,000/-	57007266553 IFSC:SBIN00 70043
		Specific Project- 'Establishment of Translational Research Facility in Plant Cell Culture Technology – Year V'	Dr. Swapna T. S., Head	12,00,000/-	57007266553 IFSC:SBIN00 70043
2.	CLIF	Specific Project- Transformation of Central Laboratory for Instrumentation and Facilitation (CLIF) to a National Testing Centre	Prof. (Dr.) G. M. Nair, Hon. Director	1,65,00,000	
		Innovative Project - Mathematical Modelling and Simulative Study Using MATLAB Campus Vide Licence Software Complete Tools (5 year Licence)	Prof. (Dr.) G. M. Nair, Hon. Director	19,00,000	57007266701 IFSC:SBIN00 70043
3.	Archaeology	Specific Project- Multidisciplinary Approach to Understand Land-use Strategies and Cultural Landscape of Kachchh, Gujarat during Indus Age – Department of Archaeology	Dr. Rajesh S. V., Assistant Professor	25,00,000	New PD Account to be opened
		Innovative Project - Myth and Mythology in Sculptural Art of Kerala	Dr. Preeta Nayar, Head	7,50,000	57007267568 IFSC:SBIN00 70043
		Innovative Project - Archaeozoological Analyses of Late Holocene Faunal Assemblages from Western India	Dr. Abhayan G. S., Assistant Professor	7,50,000	New PD Account to be opened
4.	Biochemistry	Specific Project- Setting up a Neurobiology Lab - Department of Biochemistry	Dr. Viji Vijayan, Assistant Professor	30,00,000	57007266723 IFSC:SBIN00 70043
		Specific Project- Novel biomarkers of Rheumatoid arthritis and thyroid dysfunction in Thiruvananthapuram district	Dr. A. Helen, Head	30,00,000	
5.	History	Specific Project- "Survey, Collection, Digitalization and Scientific Preservation of Journal of Indian History from the First Volume to Centenary Volume"	Dr. P. Jinimon Asst. Professor & Co-ordinator	30,00,000	38218257733 IFSC:SBIN00 70043
6.	Centre for	Innovative Project -	Dr. Beena Issac,	2,00,000/-	38239863476

	Philosophical Counselling and Research	The role of Philosophical counselling in identifying, exposing and resolving the conflicts and inconsistencies among the University students of the Kariavattom Campus'	Hon. Director		IFSC:SBIN00 70043
7.	Education	Innovative Project - 'Development And Validation of A Multi-phased Module on Citizenship Education for Students With Disabilities'	Dr. Sameer Babu, Assistant Professor	3,00,000/-	57002315687 IFSC:SBIN00 70292
8	Economics	Innovative Project - "DiSE (Diverse Solidarity Economies) Lab"	Dr. Christabell P. J., Associate Professor	4,00,000/-	New PD Account to be opened
		Innovative Project - Impact of COVID-19 Pandemic on the Traditional Industries in Kerala	Dr. Sheeja S. R., Professor	2,00,000/-	New PD Account to be opened
9.	Futures Studies	Innovative Project - Augmenting e-governance in teaching Departments of University of Kerala	Prof. Manoj Changat	9,00,000/-	New PD Account to be opened
10.		Innovative Project - Groundwater Level Monitoring Programme In And Around Pettimudi, Idukki District For Predicting Future Landslide Disaster	Dr. E. Shaji, Head	6,00,000/-	38983851791 IFSC:SBIN00 70043
		Innovative Project - Strengthening of Geological Investigation, Field and Analogue Training (GIFAT) Centre	Dr. Sajin Kumar K. S., Assistant Professor	3,00,000/-	57007266643 IFSC:SBIN00 70043
11.	Sociology	Innovative Project - Ability Enhancement Programmes	Dr. Antony Palackal, Head	1,00,000/-	57007266542 IFSC:SBIN00 70043
		Innovative Project - Extension and Outreach Programmes	Dr. Antony Palackal, Head	1,00,000/-	
12.	Environmental Sciences	Innovative Project - Assessment of Tropospheric Ozone level in the Chavara Industrial area, Kollam District, South India and its impacts	Dr. Jaya D. S., Professor	5,00,000/-	57007267466 IFSC:SBIN00 70043
		Innovative Project - Establishing a biological "oxygen park" in the Department	Dr. Salom Gnana Thanga V., Head	1,00,000/-	
13.	Computational Biology and Bioinformatics	Innovative Project - Productisation of Ecofriendly Diabetic Biosensor	Prof. Achuthsankar S. Nair	7,50,000	67002781631 IFSC:SBIN00 70043
14	Centre for Agroecology and Public Health	Innovative Project - Agroecological transition during post Covid 19: Appraisal of strategies, initiatives and nudges towards food self Sufficiency in Kerala.	Dr. Manju S. Nair, Hon. Director	2,00,000	38061140638 IFSC:SBIN00 70043

		Innovative Project - Sickle Cell Anemia Patients in Wayanad: Health Inequities And Human Right Violations	Dr. Manju S. Nair, Hon. Director	2,50,000	
15	<u>B.R. Ambedkar Chair</u>	Innovative Project - Legal Services under Dr. B.R. Ambedkar Chair to students of Arts & Science Colleges, women and the poor	Dr. Sindhu Thulaseedharan, Head and Hon. Director	2,00,000	67045815459 IFSC:SBIN00 70043
16	ORI & MSSL	Innovative Project - Samoohyabhashaabhedavum samskarika bhoopada nirmmithiyum: Balaramapurathe samoohyabhashabhedam munnirthiyulla padanam	Dr. Naushad S., Assistant Professor	1,50,000	New PD Account to be opened
		A Study of the Evolution of Malayalam Script Based on Malayalam Manuscript in the ORI & MSS Library	Dr. R. B. Sreekala, Professor	1,50,000	New PD Account to be opened
17	Hindi	Innovative Project - Collaborative Adaptive Learning Through Language Technology in Hindi	Dr. Leena B. L., Assistant Professor	2,50,000	New PD Account to be opened
		Innovative Project - Role of Hindi in Social Media Networking and Corpora Making	Dr. Herman P. J., Associate Professor	2,50,000	New PD Account to be opened
18	Commerce	Innovative Project - Executive Development Program	Dr. Gabriel Simon Thattil Professor	1,50,000	57002315031 IFSC:SBIN00 70043
		Innovative Project - Improving Service Delivery of Urban Health Centres: Exploring Possibilities of Upscaling TQM	Dr. Biju T., Associate Professor	3,00,000	
19.	Tamil	Innovative Project - The Socio-cultural Transformation of Malapulaya Tribes in Idukki District	Dr.A.Percilla, Assistant Professor	3,50,000	New PD Account to be opened
20.	Manonmaniam Sundaranar Centre for Dravidian Cultural Studies	Innovative Project - Documentation and Comparative Study of Tamil Malayalam Cultural Heritage	Dr. Jeyakrishnan P., Hon. Director	2,50,000	38224159158 IFSC:SBIN00 70043
21.	Survey Research Centre	Innovative Project - Local Self Governments and Pandemic Management : Experiences of Grama Panchayats in Kerala	Dr. Josukutty C. A., Associate Professor & Director	2,00,000	67268370139 IFSC:SBIN00 70043
22.	Institute of English	Innovative Project - Training Programme in Communication Skills and Personality Development	B. Hariharan, Head	1,80,000	57002311376 IFSC:SBIN00 70292
		Innovative Project - Translator Training Programme	B. Hariharan, Head	1,80,000	
23.	Sanskrit				

		Innovative Project - Influence of Islamic succession and progress in Vijnanesvara's Mitaksara; A comparative study			
		Innovative Project - Arthasastra and modern world; An Economic Survey and Analysis	Dr. Shamseer P. C., Assistant Professor	3,50,000	New PD Account to be opened
		Innovative Project - The Making of Ideologies in a Religion; Tracing the objectives behind the Customs and Rituals in Islam and Buddhism			
24	Centre for West Asian Studies	Innovative Project - Translation of Books and selected documents from different languages to Malayalam and English	Sri. Ashraf A., Assistant Professor&Hon. Director	60,551	40094394756 IFSC:SBIN0070043
		Innovative Project - Digital Documentation - Archives of the South	Sri. Ashraf A., Assistant Professor&Hon. Director	2,89,449	
25	Aquatic Biology & Fisheries	Innovative Project - Restoration of fish resources in the lakes and rivers of Kerala through artificial propagation and ranching	Dr. S. M. Raffi, Assistant Professor	10,00,000	New PD Account to be opened
26	Zoology	Innovative Project - Influence of altered cholesterol biosynthesis on mitochondria in the hair loss condition	Dr. P. Sreejith, Assistant Professor	7,50,000	New PD Account to be opened
27	Biotechnology	Innovative Project - Development of Monoclonal antibodies against tumor antigens chromogranin A (CgA) and Beta-human chorionic gonadotropin (β -hCG)	Dr. A. Gangaprasad Head (i/c), Dept. of Biotechnology	15,00,000	57007267148 IFSC:SBIN0070043
		Innovative Project - Establishing Centre for Microbial Biotechnology and Culture Collection			
28	SDE	Innovative Project - Debating Citizenry: Frames of Social Transition, Legislature and Beyond	Dr. Shaji A., Professor	1,00,000	57007265833 IFSC:SBIN0070043
		Innovative Project - Learning Management System for SDE	Director, SDE	11,00,000	
29	Philosophy	Innovative Project - Spiritual to Scientific: an Analysis of the Concept of Humanism in Modern Indian Philosophy	Dr. Balamurali P. B., Assistant Professor	3,00,000	New PD Account to be opened
30	Malayalam Lexicon	Innovative Project - Fellowship Programme for Collecting Words and	Dr. Seema Jerome Editor i/c	3,50,000	57002314795 IFSC : SBIN0070292

		Discursive value			
		Total			5,24,10,000/-

II) The expenditure in respect of the above proposals, shall be met from the following heads of account of the current years B.E of the University, by re appropriation of funds/ opening of new Sub-heads:

Sl. No.	Department/Centre/Inter University Centres	Budget Head with re appropriation of funds	Expenditure to be met from
1.	Botany	An amount of Rs 77,00,000/- (Rupees Seventy seven lakh only) shall be provided under the head of account 'Part II-Plan-MH-17-Department of Botany- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-17-Department of Botany- 4/6054- New Development Programmes (State)
2.	CLIF	A new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-59(e)-CLIF" and an amount of Rs 1,84,00,000/- (Rupees One Crore eighty four lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-59(e)-CLIF -4/6054-New Development Programmes (State)
3.	Archaeology	An amount of Rs 40,00,000/- (Rupees Forty lakh only) shall be provided under the head of account 'Part II- Plan- MH-16-Department of Archaeology- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-16-Department of Archaeology- 4/6054-New Development Programmes (State)
4.	Biochemistry	An amount of Rs 60,00,000/- (Rupees Sixty lakh only) shall be provided under the head of account 'Part II- Plan- MH-19-Department of Biochemistry- 4/6054- New Development Programmes (State)' by reappropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-19-Department of Biochemistry- 4/6054- New Development Programmes (State)
5.	History	An amount of Rs.30,00,000/- (Rupees Thirty lakh only) shall be provided under the head of account 'Part II- Plan- MH-10-Department of History- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-10-Department of History- 4/6054- New Development Programmes (State)
6.	Centre for Philosophical Counselling and Research	A new Sub-head '7/6145-Centre for Philosophical Counseling (State)' shall be opened under the major head "Part-II-Plan -MH-63-Miscellaneous" and an amount of Rs. 2,00,000 (Rupees Two lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part-II-Plan -MH-63-Miscellaneous -7/6145- Centre for philosophical Counseling (State)
7.	Education	A new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-42(i)-Department of Education" and an amount of Rs.3,00,000/- (Three lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan	Part II- Plan- MH-42(i)-Department of Education - 4/6054-New Development Programmes (State)

		Programmes (State)' of the current year's Budget Estimates of the University.	
8.	Economics	An amount of Rs. 6,00,000/- (Rupees Six lakh only) shall be provided under the head of account 'Part II- Plan- MH-12- Department of Economics- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065- Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-12- Department of Economics- 4/6054- New Development Programmes (State)
9	Futures Studies	A new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-33-Department of Futures Studies" and an amount of Rs. 9,00,000/- (Rupees Nine lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan- MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-33- Department of Futures Studies - 4/6054- New Development Programmes (State)
10.	Geology	An amount of Rs. 9,00,000/- (Rupees Nine lakh only) shall be provided under the head of account 'Part II- Plan- MH-20(i)- Department of Geology- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065- Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-20(i)-Department of Geology- 4/6054- New Development Programmes (State)
11.	Sociology	An amount of Rs. 2,00,000/- (Rupees Two lakh only) shall be provided under the head of account 'Part II- Plan- MH-15- Department of Sociology- 4/6054- New Development Programmes (State)' by reappropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065- Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-15- Department of Sociology- 4/6054- New Development Programmes (State)
12	Environmental Sciences	An amount of Rs. 6,00,000/- (Rupees Six lakh only) shall be provided under the head of account 'Part II- Plan- MH-31- Department of Environmental Sciences- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-31- Department of Environmental Sciences- 4/6054- New Development Programmes (State)
13.	Computational Biology and Bioinformatics	An amount of Rs. 7,50,000/- (Rupees Seven lakh fifty thousand only) shall be provided under the head of account 'Part II- Plan- MH-34-Department of Computational Biology and Bioinformatics- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-34- Department of Computational Biology and Bioinformatics- 4/6054- New Development Programmes (State)
14.	Centre for Agroecology and Public Health	a new Sub-head "7/6146-Centre for Agroecology and Public Health (State)" shall be opened under the major head "Part-II-Plan -MH-63-Miscellaneous" and an amount of Rs. 4,50,000/- (Rupees Four lakh fifty thousand only) shall be provided it by re appropriation from the subhead "7/6065- Implementation of Plan Programmes (State)" of the same major head of the current year's Budget Estimates of the University	'Part-II-Plan -MH-63- Miscellaneous - 7/6146-Centre for Agroecology and Public Health (State)'
15.	B.R. Ambedkar Chair	a new Sub-head "7/6147-B.R. Ambedkar Chair for Human Rights and Social Justice (State)" shall be opened under the major head 'Part-II-Plan -MH-63-Miscellaneous' and an amount of Rs. 2,00,000 (Rupees Two lakh only) shall be provided it by re appropriation from the subhead "7/6065-	Part-II-Plan -MH-63- Miscellaneous - 7/6147- B.R. Ambedkar Chair for Human Rights and

		Implementation of Plan Programmes (State)' of the same major head of the current year's Budget Estimates of the University.	Social Justice (State)
16.	ORI & MSSL	A new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-41-ORI & MSSL" and an amount of Rs. 3,00,000/- (Rupees Three lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-41-ORI & MSSL - 4/6054- New Development Programmes (State)
17.	Hindi	A new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-37-Department of Hindi" and an amount of Rs. 5,00,000/- (Rupees Five lakh only) shall be provided under it by re appropriation from the head of account 'Part II -Plan- MH -63- miscellaneous-7/6065-implementation of plan programmes (state)' of the current year's budget estimates of the university.	Part II- Plan- MH-37-Department of Hindi - 4/6054- New Development Programmes (State)
18.	Commerce	An amount of Rs. 4,50,000/- (Rupees Four lakh fifty thousand only) shall be provided under "Part II- Plan- MH-43-Department of Commerce -4/6054- New Development Programmes (State)" (new subhead opened vide Endt. Fos 361/12/4/21) by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-43-Department of Commerce -4/6054- New Development Programmes (State)
19	Tamil	An amount of Rs. 3,50,000/- (Rupees Three lakh fifty thousand only) shall be provided under the head of account 'Part II- Plan- MH-36-Department of Tamil- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-36-Department of Tamil- 4/6054- New Development Programmes (State)
20.	Manonmaniam Sundaranar Centre for Dravidian Cultural Studies	A new Sub-head '7/6148- Manonmaniam Sundaranar Centre for Dravidian Cultural Studies (State)' shall be opened under the major head "Part-II-Plan -MH -63-Miscellaneous" and an amount of Rs. 2,50,000 (Rupees Two lakh fifty thousand only) shall be provided under it by re appropriation from the subhead "7/6065-Implementation of Plan Programmes (State)" of the same major head of the current year's Budget Estimates of the University.	Part-II-Plan -MH -63-Miscellaneous - 7/6148- Manonmaniam Sundaranar Centre for Dravidian Cultural Studies (State)
21.	Survey Research Centre	a new Sub-head '7/6149- Survey Research Centre (State)' shall be opened under the major head 'Part-II-Plan -MH 63- Miscellaneous' and an amount of Rs. 2,00,000 (Rupees Two lakh only) shall be provided under it by re appropriation from the subhead "7/6065-Implementation of Plan Programmes (State)" of the same major head of the current year's Budget Estimates of the University.	Part-II-Plan -MH 63- Miscellaneous - 7/6149- Survey Research Centre (State)
22.	Institute of English	a new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan- MH-3-Institute of English" and an amount of Rs. 3,60,000/- (Rupees Three lakh sixty thousand only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-3-Institute of English - 4/6054- New Development Programmes (State)
23.	Sanskrit	a new Sub-head "4/6054- New Development Programmes (State)" shall be opened under the Major Head "Part II- Plan-	Part II- Plan- MH-38-Department of

		MH-38-Department of Sanskrit” and an amount of Rs. 3,50,000/- (Rupees Three lakh fifty thousand only) shall be provided under it by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Sanskrit - 4/6054-New Development Programmes (State)
24.	Centre for West Asian Studies	a new Sub-head '7/6150- Centre for West Asian Studies (State)' shall be opened under the major head “Part-II-Plan -MH-63-Miscellaneous” and amount of Rs. 3,50,000 (Rupees Three lakh fifty thousand only) shall be provided under it by reappropriation from the subhead “7/6065-Implementation of Plan Programmes (State)” of the same major head of the current year's Budget Estimates of the University	Part-II-Plan -MH-63-Miscellaneous - 7/6150- Centre for West Asian Studies (State)
25	Aquatic Biology & Fisheries	an amount of Rs. 10,00,000/- (Rupees Ten lakh only) shall be provided under the head of account 'Part II- Plan- MH 21(i)-Department of Aquatic Biology & Fisheries- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 21(i)-Department of Aquatic Biology & Fisheries- 4/6054-New Development Programmes (State)
26.	Zoology	an amount of Rs. 7,50,000/- (Rupees Seven lakh fifty thousand only) shall be provided under the head of account 'Part II- Plan- MH 27 (i)-Department of Zoology- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 27 (i)-Department of Zoology- 4/6054-New Development Programmes (State)
27.	Biotechnology	an amount of Rs. 15,00,000/- (Rupees Fifteen lakh only) shall be provided under the head of account 'Part II- Plan- MH 30-Department of Biotechnology- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 30-Department of Biotechnology- 4/6054- New Development Programmes (State)
28.	SDE	an amount of Rs. 12,00,000/- (Rupees Twelve lakh only) shall be provided under the head of account 'Part II- Plan- MH 48-SDE- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 48-SDE- 4/6054- New Development Programmes (State)
29.	Philosophy	an amount of Rs. 3,00,000/- (Rupees Three lakh only) shall be provided under the head of account 'Part II- Plan- MH 5-Department of Philosophy- 4/6054- New Development Programmes (State)' by re appropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 5-Department of Philosophy- 4/6054-New Development Programmes (State)
30.	Malayalam Lexicon	a new Sub-head '7/6151-Malayalam Lexicon (State)' shall be opened under the major head “Part-II-Plan-MH-63-Miscellaneous” and amount of Rs 3,50,000 (Rupees Three lakh fifty thousand only) shall be provided under it by re appropriation from the subhead “7/6065-Implementation of Plan Programmes (State)” of the same Major Head of the current year's Budget Estimates of the University	Part-II-Plan-MH-63-Miscellaneous - 7/6151-Malayalam Lexicon (State)

(III). Release of provisional advance/payment in project mode to the Hon. Directors/Directors of the respective Centres/ Inter University Centres, as detailed below, towards implementing the “Continuing activities of the Centre for the year 2021-22”:

Sl. No.	Department/Centre/ Inter University Centres	Details of Project	Name of Head/ Principal Investigator	Amount (in Rs.)	Mode of Release
1.	Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology	Strengthening of the Centre – for the year 21-22	Dr. Sreejith P., Assistant Professor & Hon. Director	25,00,000	Provisional Advance
2.	International And Inter University Centre For Natural Resources Management - Department of Geology	Continuing activities of the Centre for the year 21-22	Dr. Rajesh Reghunath, Professor & Co-ordinator	25,00,000	Project Mode
3.	Inter University Centre for Geospatial Information Sciences and Technology	Continuing activities of the Centre for the year 21-22	Dr. Rajesh Reghunath, Professor & Director	25,00,000	Project Mode
4.	Inter University Centre for Evolutionary and Integrative Biology (iCEIB)	Continuing activities of the Centre for the year 21-22	Dr. Suhara Beevy S., Professor and Hon. Director	65,00,000/-	Project Mode
5.	Inter University Centre for Alternative Economics (IUCAE)	Continuing activities of the Centre for the year 21-22	Shri. Siddik Rabiyyath, Assistant Professor and Hon. Director	20,00,000	Project Mode
6.	Advanced Centre for Tissue Engineering (ACTE)	Continuing activities of the Centre for the year 21-22	Dr. Mini S., Professor, Director	25,00,000	Provisional Advance
7.	State Inter-University Centre of Excellence in Bioinformatics (SIUCEB)	Continuing activities of the Centre for the year 21-22	Prof. Achuthsankar S. Nair, Director	50,00,000	Project Mode
8.	Inter University Centre for Genomics and Gene Technology (IUCGGT)	Continuing activities of the Centre for the year 21-22	Dr. R. Rajalakshmy, Associate Professor & Director	65,00,000	Provisional Advance
Total				3,00,00,000/-	

IV. The expenditure in respect of the above proposals, shall be met from the following heads of accounts by re appropriation of funds/opening of new Sub-heads:

Sl. No.	Department/Centre/ Inter University Centres	Head of account with re appropriation	Expenditure to be met from
1.	Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology	a new Sub head "7/6152-Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology(State) " shall be opened under the main head "Part II -Plan – MH-63-Miscellaneous" and an amount of Rs. 25,00,000 (Rupees Twenty five lakh only) shall be provided under it by re appropriation from the sub head "7/6065-Implementation of Plan Programmes (State)' of the same Major Head of the current year's Budget Estimates of the University.	Part II -Plan – MH-63-Miscellaneous - 7/6152-Advanced Centre for Regenerative Medicine and Stem Cell Research in Cutaneous Biology (State)
2.	International And Inter University Centre For	a new Sub head "7/6130- International and Inter University Centre For Natural Resources	Part II -Plan – MH-63-Miscellaneous -

	Natural Resources Management Department of Geology	Management (State)” shall be opened under the Major Head “Part II -Plan – MH-63-Miscellaneous”and an amount of Rs. 25,00,000 (Rupees Twenty five lakh only) shall be provided under it by re appropriation from the sub head '7/6065-Implementation of Plan Programmes (State)' of the same Major Head of the current year's Budget Estimates of the University.	7/6130- International And Inter University Centre For Natural Resources Management (State)
3.	Inter University Centre for Geospatial Information Sciences and Technology	a new Sub head “7/6113-Inter University Centre for Geospatial Information Sciences and Technology (State)” shall be opened under the Major Head “Part II -Plan – MH-63-Miscellaneous” and an amount of Rs. 25,00,000 (Rupees Twenty five lakh only) shall be provided under it by reappropriation from the subhead '-7/6065-Implementation of Plan Programmes (State)' of the same major head current year's Budget Estimates of the University.	Part II -Plan – MH-63-Miscellaneous - 7/6113-Inter University Centre for Geospatial Information Sciences and Technology (State)
4.	Inter University Centre for Evolutionary and Integrative Biology (iCEIB)	An amount of Rs. 65,00,000 (Rupees Sixty five lakh only) shall be provided under the head of account 'Part II- Plan- MH-27(iii)-CEIB - 4/6054- New Development Programmes (State)' by reappropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-27(iii)-CEIB - 4/6054-New Development Programmes (State)
5.	Inter University Centre for Alternative Economics (IUCAE)	an amount of Rs. 20,00,000/- (Rupes Twenty lakh only) shall be provided under the head of account 'Part II- Plan- MH-63- Miscellaneous - 7/6132- Establishment of IUCAE (State)' by re appropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes(State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-63-Miscellaneous - 7/6132- Establishment of IUCAE (State)
6.	Advanced Centre for Tissue Engineering (ACTE)	an additional amount of Rs. 10,00,000 (Rupees Ten lakh only) shall be provided under the head of account 'Part II- Plan- MH-19-Department of Biochemistry- 4/6059- Establishment of ACTE (State)' by reappropriation from the head of account 'Part II -Plan-MH-63- Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH-19-Department of Biochemistry- 4/6059- Establishment of ACTE (State)
7.	State Inter-University Centre of Excellence in Bioinformatics (SIUCEB)	an amount of Rs. 50,00,000/- (Rupees Fifty lakh only) shall be provided under the head of account 'Part II- Plan- MH63-Miscellaneous-7/6105-SIUCEB (State)' by re appropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget	Part II- Plan- MH63-Miscellaneous-7/6105-SIUCEB (State)

		Estimates of the University.	
8.	Inter University Centre for Genomics and Gene. Technology (IUCGGT)	an amount of Rs. 65,00,000/- (Rupees Sixty five lakh only) shall be provided under the head of account 'Part II- Plan- MH 63-Miscellaneous-7/6106-State IUCGGT under Department of Biotechnology (State)' by re appropriation from the head of account 'Part II -Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)' of the current year's Budget Estimates of the University.	Part II- Plan- MH 63-Miscellaneous-7/6106-State IUCGGT under Department of Biotechnology (State).

IV) Release of an amount of Rs. 4,91,00,000/- (Rupees Four crore and ninety one lakh only) as provisional advance to Smt. Sobha K., University Engineer, towards releasing timely payments to the contractors in respect of the “Civil Works” sanctioned vide the following University Orders, by providing the above amount under the head of account "Part II - Plan - MH 65 - Works - 8/5410 -Lumpsum provision for Buildings/works (State)' by re-appropriation from the head of account "Part-II-Plan-MH-63-Miscellaneous-7/6065-Implementation of Plan Programmes (State)" of the current year's Budget Estimates of the University:

1. U. O. No. Pl.G/2372/SP 2019-20/Bio-tech/2019 dated 22.02.2020
2. U. O. No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020
3. U. O. No. 254/2020/UOK dated 21.01.2020
4. U. O. No. 260/2020/UOK dated 21.01.2020
5. U. O. No. 259/2020/UOK dated 21.01.2020

The U. O. No. Pl.A1/3147/2021/UOK dated 30.06.2021 was issued accordingly.

The action taken by the Vice-Chancellor in having sanctioned the release of the aforementioned various financial assistance to the respective Departments/Centres/IU Centres and the University Engineer, as provisional advance/under project mode, by re-appropriation of funds, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHERRESOLVED that the provisional advance sanctioned to Prof.Dr.G.M.Nair, Hon.Director, be released to Joint Director, CLIF, Kariavattom and University Order be modified accordingly.

Item No.30.60. Declaration for anti dowry during the time of issue of Degree, Diploma or Certificate from the students enrolled to University of Kerala - reg (Ad.A1)

The Hon'ble Chancellor vide Letter No.GS-65/2021 dated 14.07.2021, in the midst of recent unfortunate dowry and domestic violence driven death, has directed to obtain Declaration stating “I, _____ s/o _____ aged _____ years. Resident of _____, do hereby declare that

- 1.I shall not give or take or abet the giving or taking of dowry.
- 2.I shall not demand directly or indirectly from the parents or guardians of a bride or bridegroom, as the case may be, any dowry

Signature ”

on issuance of the Degree, Diploma or Certificate from the University.

The issue of loss of precious young lives on the altar of dowry and domestic violence entails our Universities to lead from the front to sensitize students, office bearers of University and College Unions, the units of National Service Scheme and NCC etc and organise awareness campaigns against the practice of dowry.

Also, it is requested to spearhead campaigns to disseminate the message among every section of our society through the colleges and other institutions affiliated to University of Kerala.

The provisions for obtaining declaration from the students at the time of issue of the Degree, Diploma or Certificate may be made applicable from the date of implementation of the same in the

University, to reinforce the commitment of the academic community towards gender justice and social empowerment.

As per orders of the Vice-Chancellor, the matter is placed before the Syndicate for appropriate consideration.

Letter of the Chancellor appended.

Resolution of the Syndicate
RESOLVED that the item be referred to next Syndicate.

Item No.30.61. Correction in the titles of S1&S2 MA History (SDE-2019 Admission) Examinations - Reporting of- Reg:-

(EG V)

A notification for S1, S2 examination of MA History (SDE) was published on 12/04/2021 and registration for the examination has been completed on 27/04/2021. The examination was scheduled for 10.05.2021 onwards. But owing to the COVID-19 lockdown, the examination was postponed. After lockdown, the examination has been scheduled from 23.07.2021 onwards. The revised timetable has been sent for title verification to EB section, and as per the titles forwarded from EB section, the timetable has been published on 12/07/2021. But on 14/07/2021, a letter from Dr. Shaji A, Professor in History has been forwarded by the Director, SDE through email stating that there are some discrepancies in the titles of two S1,S2 History papers for the 2019 admission as shown in the Time Table. Dr. S.Venumohan, Assistant Professor in History, SDE has also sent an email regarding this. In these letters it has been stated that there is no change in the syllabus of MA History for 2017-18, 2018-19 and 2019-20 batches.

On the basis of the letters, a note has been sent to the EB section to further verify the titles of MA History. It has been reported by the EB section that the syllabus of MA History has been revised as per U.O No.AC.AII/2/42/2019 dated:25/06/2019. The matter has been reported and as per orders of the Controller of Examinations clarification was sought from the concerned Academic Section regarding this. The Academic Section reported that though the syllabus of MA History has been revised Vide U.O No.AC.AII/2/42/2019 dated:25/06/2019, implementation of the same has been postponed to 2020-2021 admission onwards as per U.O No. 66/2021/UOK dated : 05/01/2021 based on the resolution of the Syndicate held on 30/11/2020(Item No.20.60.04) But there existed an ambiguity in the said UO which only say that sanction has been granted to follow the current scheme and syllabus of programmes under School of Distance Education for academic year 2020- 21 without specifying anything regarding the 2019-20 batch.

In these circumstances, permission has been sought from the Honourable Vice Chancellor to conduct the examination based on the pre-revised syllabus (2017) for the S1, S2 examination of MA History (SDE). The Vice Chancellor has approved the same subject to reporting to Syndicate. As per the orders from the Honourable Vice Chancellor, a modified timetable has been published withdrawing titles for MA History previous (2019 admission). The examination will be conducted from 23.07.2021 onwards.

The matter is reported to the Syndicate.

Resolution of the Syndicate
RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.62. Minutes of the Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held at on 19.07.2021 – approval of - reg.

(Ad.A.VII)

A Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance was held on 19.07.2021 at 01.00 p.m. at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY & FINANCE

Date : 19.07.2021
Time : 01.00 p.m.
Venue : Syndicate Room

Members Present

1.	Sri. J. Jairaj	-	Sd/-
2.	Adv. K. H. Babujan	-	Sd/-
3.	Sri. B. P. Murali	-	Sd/-
4.	Adv. Muralidharan Pillai G.	-	Sd/-
5.	Dr. S. Nazeeb	-	Sd/-
6.	Dr. Vijayan Pillai M.	-	Sd/-
7.	Sri. Riyas Vahab	-	Sd/-
8.	Dr. K. B. Manoj	-	Sd/-
9.	Adv. A. Ajikumar	-	Sd/-

Item No.30.62.01 UIM Punalur - shifting the Centre to another building – reg

The Principal-in-charge, UIM, Punalur has forwarded a request for shifting the centre from "Deva Star Homes", the building in which UIM, Punalur is now functioning to the First floor of Punalur Primary Co-Operative Agricultural and Rural Development Bank, in this month itself.

It may be noted that, as per the Syndicate decision dated 10-11-2020, the present Rent deed was executed with Sri. Sabu Alex, owner of the building that houses UIM, Punalur for the period from 01.07.2020 to 30.06.2021 or up to the shifting of centre to another building whichever is earlier for a rent of Rs.44,000/- (Rupees forty four thousand only) per month. The agreement period expired on 30.06.2021. The owner had requested to shift the building in the month of June 2021 itself.

The Principal-in-charge, UIM, Punalur has also stated in the request that Sri. Muraleedharan Pillai, Member, Syndicate and Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions had visited the centre and found a building of Primary Co-Operative Agricultural and Rural Development bank, Punalur. The authorities of the bank has agreed to rent out the building for a rent of Rs.20,000/- (Rupees Twenty thousand only) per month. Since it is in a town area, it is useful for students and teachers. It will lead to the overall development of the institution and hence the building may be shifted as early as possible.

The Principal-in-charge has also requested for financial support from the University for partition of rooms in the proposed building since there is no sufficient amount in the PTA Fund. (Principal room -1, Office-1, classrooms- 3, staff room -1, Library -1). An expenditure of about Rs.2,50,000/- (Rupees Two Lakh and fifty thousand only) is needed for shifting of the Centre and partition of the rooms.

In this circumstances, the whole matter regarding the shifting of the centre, UIM, Punalur and payment of rent was placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration. The Standing Committee of the Syndicate on Departments and Other Institutions held on 21.06.2021 considered the matter and recommended to place the matter before Syndicate for further action.

The meeting of the Syndicate held on 22.06.2021 resolved to intimate the Principal, UIM, Punalur to submit a detailed estimate for shifting of the centre and partition of rooms and also to mobilize help locally for materialising the same and further resolved to entrust Adv. G. Muraleedharan Pillai and Smt. Renju Suresh, Members, Syndicate to have a meeting with MLA and Local Authorities to take necessary steps for developing the UIM, Punalur. The matter was intimated accordingly and the Principal-in-charge, UIM, Punalur has submitted a quotation of City interiors amounting to Rs.2,50,000/- (Rupees Two Lakh Fifty thousand only).

The Vice-Chancellor has ordered that the matter be placed before the Standing Committee of the Syndicate on Departments and other Institutions for consideration.

Subsequently, the Vice-Chancellor on the letter from the Convener, Standing Committee of the Syndicate on Departments and other Institutions, has ordered that the matter be placed before the Combined meeting of the Standing Committees of the Syndicate on Departments and other Institutions & Finance to be held on 19.07.2021.

Hence the matter is placed before the Combined meeting of the Standing Committees of the Syndicate on Departments and other Institutions & Finance.

Recommendation :

The committee noted the visit of Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. G. Muralidharan Pillai, Member, Syndicate and Assistant Executive Engineer for the site inspection at the Centre on 03.05.2021. The Committee scrutinized the estimate for ₹2,65,000/- excluding GST for dismantling and refixing of existing Aluminium portion to the new proposed site furnished by the Assistant Executive Engineer.

The Committee observed that

- There will be a considerable reduction in rent from ₹44,000/- to ₹20,000/- due to the shifting.
- The amount of the estimate forwarded by the Principal is much lower than the proposed estimate of the University Executive Engineer.
- The PTA of the institution is not financially stable to materialize the shifting.

Hence the Committee recommended to provide a financial assistance from the University amounting to a sum of ₹1,50,000/- (Rupees One Lakh Fifty Thousand Only) to the Principal and to entrust her to mobilize the balance amount needed for the purpose with local support and PTA.

Further recommended that the Local body authorities and the MLA concerned be alerted to the need of shifting the Centre to a rent free and better building.

(Ad. C Section)

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 19.07.2021, be approved.

FURTHER RESOLVED to release the financial assistance of Rs.1,50,000/- (Rupees One Lakh and fifty thousand only) as provisional advance to the Principal, UIM, Punalur for shifting of the Centre and partition of the rooms. The provisional advance drawn should be regularized within three months.

Item No.30.62.02 ***University College of Engineering, Kariavattom - Smt. Subaida Beevi S. S., former cleaning contractor - request for release of remuneration after the expiry of contract- reg:-***

The Principal, University College of Engineering, Kvtm has recommended and forwarded a request received from Smt. Subaida Beevi. S.S, who was engaged as cleaning contractor for the last three consecutive years (each after a mandatory break) at the college for the payment of remuneration of work done by her after the contract period was expired. She was engaged @ Rs 22,989/- (Rupees Twenty Two Thousand Nine Hundred and Eighty Nine only) per month.

It may be noted that although the tenure of the contract of Smt. Subaida Beevi S.S. was expired on 14.04.2021, she worked there till 30.06.2021. Hence she has requested to release the wages for the same. In this context, it is proposed that the expenditure incurred for the same may be met from PTA account / Department Development Fund (DDF) of the college.

As per the orders of the Registrar, new tender for cleaning work of UCE has been invited from the office of Joint Registrar, Campus Administration, Kariavattom and it is under process.

As per the orders of the Vice- Chancellor the request of Smt. Subaida Beevi. S.S, former cleaning contractor, University College of Engineering, Kariavattom for the payment of wages after expiry of her contract, ie; from 16.04.2021 to 30.06.2021 is placed before the combined meeting of the Standing Committees of the Syndicate on Finance & Department and Other Institutions of the University for consideration and appropriate recommendation.

Recommendation :

The wages due to Smt. Subaida Beevi S.S. (Giving a break on 15.04.2021) be released (@ ₹660/day) on the basis of certification from the Principal, UCE, Kariavattom and an undertaking from the party.

(Ad.C Section)

The meeting came to an end at 2.00 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 19.07.2021, be approved.

Item No.30.63. Voluntary Retirement – Smt.Meera J Rahul, Joint Registrar, Campus Admn – request – Consideration of- reg.

(Ad.A1)

Smt.Meera J Rahul, Joint Registrar, Campus Administration, who had entered University service on 05.08.1991 and having more than 29 years of total service, has requested to grant Voluntary Retirement w.e.f 19.07.2021 FN.

As per Rule 56, Part III KSR (Retiring Pension) *an employee who has completed 20 years of qualifying service is eligible to retire voluntarily from service. The person concerned must give notice at least 3 months before the date on which he desires to retire. The three months notice is relaxed in deserving cases.* Provided that the employee may make a request in writing to the appointing authority to accept notice of less than three months giving reasons therefore. On receipt of such request the appointing authority may consider it for the curtailment of the period of notice of three months on merits and if it is satisfied that the curtailment of the period of notice will not cause any administrative inconvenience the appointing authority may relax the requirement of notice of three months on the condition that the employee shall not apply for commutation of a part of his pension before the expiry of the period of notice of three months.

Finance IV section remarked that as per the entries in the Service Book (SB) & G.E.R in r/o Smt.Meera J Rahul, Joint Registrar, Campus Administration, whose date of Birth is 07.10.1965, joined University Service as Assistant Gr. II on 05.08.1991 FN. She has not availed any LWA till date and has completed 29 years of service.

Considering the exigency of posting Joint Registrar (Campus Administration) in the wake of NAAC visit and other important assignments in connection with the implementation of Budget proposals and ongoing programmes/ works at Kariavattom Campus, the request of Smt.Meera J Rahul for Voluntary Retirement may be accepted.

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the request of Smt.Meera.J Rahul, Joint Registrar, Campus Administration, Kariavattom and **RESOLVED** to grant voluntary retirement w.e.f. 19.07.2021.

Item No.30.64 Minutes of the Meeting with M/s KELTRON for discussing the non-commencement of the work with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions" and non-submission of the proposal for the renewal of the AMC of the "Data Centre" of the University, which had expired on 31/03/2021 – reg.

(Pl.A)

A Meeting with M/s KELTRON for discussing the non-commencement of the work with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions" and non-submission of the proposal for the renewal of the AMC of the "Data Centre" of the University, which had expired on 31/03/2021, was held on 16/07/2021 at 03.00 PM., in the Senate Chamber.

The Minutes of the aforementioned meeting (enclosed herewith), is placed before the Syndicate, for consideration.

Minutes of the Meeting with M/s KELTRON for discussing the non-commencement of the work with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions" and non-submission of the proposal for the renewal of the AMC of the "Data Centre" of the University, which had expired on 31/03/2021.

Date	:	16/07/2021
Time	:	3 p.m.
Venue	:	Senate Chamber

Members at the meeting

1. The Vice Chancellor, Chairman.	Sd/-
2. The Pro-Vice Chancellor.	Sd/-
3. Adv. K. H. Babujan, Convener, Standing Committee of the Syndicate on Finance.	Sd/-
4. Adv. A Ajikummar, Convener, Standing Committee of the Syndicate on Planning & Development	absent
5. Dr. S. Nazeeb, Convener, Standing Committee of the Syndicate on Academic & Research	absent
6. Dr. K. G. Gopchandran, Member, Syndicate	absent
7. The Registrar.	absent
8. The Director, Planning & Development.	Sd/-
9. The Director (i/c), Computer Centre.	Sd/-
10. Dr. Aji. S, Associate Professor, Department of Computer Science	Attended via google meet
11. The Legal Adviser	Sd/-
12. The Instrumentational Engineer, CLIF.	Attended via google meet
13. Smt. Usha K, CGM, M/s. Keltron	Sd/-

Agenda***Item No.30.64.01 Non-commencement of the work by M/s KELTRON, with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions":***

- Work Order was issued, vide letter no. Pl.A1/4242/KUCC/16 dated 11.03.2019, to 'M/s. KELTRON' for the 'Design, Supply and Installation of Digital Content Creation Lab for e-Learning Solutions at Kariavattom Campus' at a total cost of Rs. 99,83,582/- (Rupees ninety nine lakh eighty three thousand five hundred and eighty two only), as per the conditions stipulated in the MoU executed on 08.03.2019.
- Subsequently, the firm vide letter no. TVM/ITBG/ITP/GM/093/19-20 dated 07.08.2019 requested to cancel the above MoU and Work Order, as they couldn't finalize a solution provider for undertaking the civil and furniture work as per University standards.
- In accordance with the legal opinion furnished with regard to the termination of the MoU executed with M/s. KELTRON, in connection with the implementation of the above project, the Syndicate at its meeting held on 28.12.2019 (Item No. 07.06) recommended to initiate legal action against M/s. KELTRON for realizing any liquidated damages or losses incurred to the University or to be incurred in the near future, on account of unilaterally withdrawing from the MoU (with regard to the implementation of the project "Digital Content Creation Lab & e-learning Solution") without performing their obligations under the same, including material cost, service taxes, labour cost, tendering charges, penal charges for the delay and non-performance and appropriating the performance security, in accordance with the clauses 5(a), 5(b) and 10 of the MoU and the conditions stipulated in the Indemnity Bond dated 23/09/19.
- Subsequently, based on the opinion of the learned Legal Advisor, Sanction was accorded by the Honourable Vice-Chancellor to terminate the Work Order issued to M/s. KELTRON for the implementation of the above Project and to float re-tenders through e-procurement portal for implementing the same, by including the facility for 'Video Conference', with immediate effect.
- Accordingly, the above Project was re-tendered on 11/11/2019 and the Technical Bids were opened on 27/11/2019. However, it was found that no bidders participated in the re-tender.
- Meanwhile, M/s. KELTRON, vide letter No. TVM/ITBG/ITP/GM/274/19-20 dated 13-12-2019 informed that they are ready to undertake the Project "Digital Content Creation lab and e-learning Solution", with certain changes in the terms and conditions as detailed below, at the same rate as per the previous Work Order No. Pl.A1/4242/KUCC/16 dated 11/03/2019:
 1. Payment terms shall be revised as:
 - Initial Payment-50% advance as mobilisation fund
 - Interim Payment- 40% on delivery completion of materials

- Final Payment-10% on completion of the project.
- 2. LD/penalty clause as per 5,10 and dispute settlement clause as mentioned in agreement Ref (2) shall be waived off till date.
- 3. The completion of project shall be within 6 months after giving confirmation on the above request and Handing over the site for initiating the work.
- Accordingly, based on the resolutions of the Syndicate held on 17/07/2020(Item No. 14.14.09) &29/12/2020 (Item No. 21.62.03), Work order has been issued to M/s KELTRON, vide Lr. No. Pl.A1/4242/KUCC/16 dated 24/03/2021, for the implementation of the project “Digital Content Creation Lab and e-learning solutions” in the University, at a total cost of Rs. 88,31,863.43 + applicable G.S.T, in accordance with the BOM dated 17/09/2018 [with condition that the University shall furnish DSIR/Essentiality certificate for obtaining reduction in G.S.T, as per rules and at the time of final billing G.S.T. shall be calculated accordingly (i.e. @5% wherever applicable)], after executing a Memorandum of Understanding with them on 24/03/2021.
- The firm was also requested to furnish the requisite Indemnity Bond against ‘Performance Security’, as stipulated in the “Clause 5c” of the MOU, immediately on receipt of the Work Order.
- As per the terms and conditions stipulated in the MOU, the project should commence within 30 days of signing the MOU and should be completed within a period of 180 days from the date of release of Advance Payment.
- However, 105 days have elapsed since the execution of the MOU and M/s KELTRON has not commenced the work so far and not claimed Advance Payment for the same in accordance with the payment terms of the MOU.
- In this context, it may be noted that, the original Work Order along with a copy of the said MOU was despatched to M/s KELTRON on 26/03/2021.
- Also, as per the email dated 12/04/2021, the firm was again requested to initiate necessary action for the commencement of the proposed project, in compliance with the terms & conditions stipulated in the MOU.
- On subsequent telephonic conversation with the representatives from M/s KELTRON, assured that the process of finalizing a contractor for the “Civil Works” of the project are underway and the procedures for awarding purchase order for the procurement of equipments for the project are also in the final stages. It was further assured that the work will be commenced soon, after the completion of the above formalities.
- As the work was not started even after one month, the firm was again reminded and as per the latest information provided by the firm, the contractor for the “Civil Works” has been finalized and the work shall be commenced soon. However, the Supplier firm for the procurement of equipments has not been finalized yet.

Recommendations:

The Committee observed the following:

1. The MoU in connection with the project was executed on 24.03.2021.
 2. As per the terms and conditions stipulated in the MoU, the project should commence within 30 days of signing the MoU and should be completed within a period of 180 days from the release of Advance Payment.
 3. That 105 days have elapsed since the execution of the MoU and M/s KELTRON has not commenced the work so far.
 4. That the firm has already violated the 'Project commencement' clause stipulated in the MoU.
 5. However, M/s KELTRON assured that they have already executed a Memorandum of Understanding with the 'contractor' and 'supplier firm' and the work would be commenced within one month.
 6. That M/s KELTRON has sought two months extension of the work completion period.
- In view of the above observations, the Committee recommended the following:
1. M/s KELTRON shall commence the work with regard to the project 'Digital content creation lab and e-learning solutions', in the first week of August 2021 itself.

2. **After the commencement of the work, the progress of the work in the MoU period shall be assessed and further extension of implementation period of the project shall be considered based on the performance of the firm in the MoU period.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with M/s KELTRON for discussing the non-commencement of the work with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions" held on 16/07/2021, be approved.

Item No.30.64.02: *Non-submission of the proposal for the renewal of the AMC of the "Data Centre" of the University, which had expired on 31/03/2021:*

- **Work Order** was issued to M/s. KELTRON, vide Lr. No. Pl.A1/Ad.Misc./IC/KU Portal/12 dated 14/06/2017 for executing the remaining works related to the project 'Setting up of Data Centre' in the University at a total cost of Rs. 57,24,700/- in accordance with the terms and conditions stipulated in the MoU executed on 13.06.2017.
- The work was **successfully completed** by M/s KELTRON in the month of March 2018, and as per the Work Order, **one year warranty and two years AMC were in force, from the date of completion of the project (i.e 31/03/2018). The AMC period of the Data Centre has expired on 31st March 2021.**
- The matter had already been taken up with M/s KELTRON by the e-governance Committee held on 12/01/2021 and based on the recommendations of the Committee, M/s KELTRON was addressed vide Lr. dated 22/01/2021, to furnish a detailed proposal for entering into an AMC for the ensuing years, after the expiry of the current contract.
- Consequent to this, the matter was again reminded vide e-mails dated 29/1/21, 16/02/21, 19/02/21 and 21/04/21. But no response has been received from M/s KELTRON so far.

Recommendations:

The Committee observed that M/s KELTRON has furnished an offer for entering into an AMC for the 'Data Centre' for one year w.e.f 01.04.2021 at a total cost of Rs. 8,79,607.40/-.

Also, observed that M/s KELTRON had provided two years AMC from the 'Data Centre' w.e.f 01.04.2019, at a total cost of Rs. 5,07,369/- (Rupees Five Lakh Seven Thousand Three Hundred and Sixty Nine only)

However, M/s KELTRON informed that the above rate was a special discounted price offered along with the quote for revamping of the 'Data centre' that was provided 5 years before and they have offered the above proposal based on actual Original Equipment Manufacturer prices, with very little margin for any profit.

In this context, the Committee recommended that 'M/s KELTRON' shall furnish a revised offer for entering into an AMC for the 'Data Centre', for a period of one year w.e.f 01.04.2021, with maximum possible discount, at the earliest.

The meeting came to an end by 4.30 pm.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting with M/s KELTRON for discussing the non-commencement of the work with regard to the implementation of the project, "Digital Content Creation Lab and e-learning solutions" held on 16/07/2021, be approved.

FURTHER RESOLVED to invite the Higher Level officials of M/s.Keltron in the next meeting onwards.

ALSO RESOLVED that all the projects executed by M/s.Keltron be clubbed together for detailed discussion in the next meeting onwards.

Item No.30.65 *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges –Approval of- reg. (Ac F II)*

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 19.07.2021 at 02.30 P.M in the Syndicate Room, University Buildings.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date : Monday, 19th July, 2021
Time : 2 .30 PM
Venue : University Buildings.

Members Present

- Dr.M.Vijayan Pillai, Convenor, Member Syndicate
- Dr.K.B Manoj, Member Syndicate
- Sri.R.Arun Kumar, Member Syndicate
- Sri.Jairaj.J, Member Syndicate
- Smt.Renju Suresh, Member Syndicate
- Prof.K.Lalitha, Member Syndicate
- Dr. Mathew.V, Member Syndicate

Members Absent

- Dr.B.Unnikrishnan Nair, Member Syndicate
- Sri.B.P.Murali, Member Syndicate

The meeting started at 2.30 PM

Item No.30.65.A1 ***Proposal for the approval of the Placement/Promotion of Dr.Suja Mathai, Department of Chemistry Assistant Professor (AGP 8000/-), stage (II to III), w.e.f 06.06.2020 –***

(7001/Ac F I/2021/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, of Dr.Suja Mathai, Assistant Professor, (Stage II to III) during the period from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The Service details of Dr.Suja Mathai are as follows.

Qualifications	•M.Sc,University of Kerala, April 2003 •Ph.D, University of Kerala awarded on 30.07.2009
Date of first entry in to Service	06.06.2011
L.W.A availed	Nil
Details of relaxation availed of	already availed for promotion from Stage I to II
Date of Placement to Assistant Professor Stage II	06.06.2015
Date of completion of 5 years of service as Assistant Professor Stage III	05.06.2020
Date of Placement to Assistant Professor Stage III	06.06.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	<u>Stage I to II</u> 1) O.C from 23.04.2013 to 20.05.2013 Academic Staff College, Universityof Kerala – UGC. 2) R.C from 30.01.2013 to 20.02.2013 Academic Staff College, University of Kerala– UGC. <u>Stage II to III</u> 1) Short term course from 20.03.2017 to 25.03.2017 HRDC, University of kerala-UGC 2) RC from 18.02.2020 to 02.03.2020, HRDC, University of Kerala-UGC
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 221

Category III -99

Category II +III -320 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Suja Mathai, Department of Chemistry, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 w.e.f 06.06.2020 at Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.A2 *Mar Ivanios College, Thiruvananthapuram- Placement/Promotion of Dr.Sajith Kurian, Assistant Professor, Department of Chemistry from Academic level 10 to 11, w.e.f 05.12.2019 F.N- Approval- reg.*
(6998/Ac F I/2021/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sajith Kurian, Assistant Professor, Department of Chemistry from Academic level 10 to 11, w.e.f 05.12.2019 F.N.

The Service details of Dr.Sajith Kurian are as follows.

Qualifications	•M Sc- M G University -May 2002 •Ph D, IIT Kanpur 02.06.2012
Date of first entry in to Service	23.09.2015 F.N
Date of entry into continuous service	23.09.2015 F.N
Details of relaxation availed of on account of M.Phil/Ph D	2 years on account of Ph D
Date of completion of 4 years of service in Academic level 10	22.09.2019
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	05.12.2019 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 21.11.2019 to 04.12.2019.
U G C Regulation applicable	U G C Regulation 2018 Option A
Remarks	completed RC only after the due date of promotion so promotion date falls on 05.12.2019

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as Assistant Professor on 23.09.2015 F.N in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/2/23333/2017 dtd. 06.11.2017. He has completed four years of service on 22.09.2019, for being promoted as Assistant Professor in

Academic level 11. But has completed one Refresher course only on 04.12.2019 hence the date of promotion to Academic level 11 is w.e.f 05.12.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 16.12.2020 at 12.00 PM in Mar Ivanios College, Thiruvananthapuram.

The committee evaluated the submitted PBAS proforma of Dr.Sajith Kurian, Assistant Professor in Chemistry, and verified the score and original documents and recommended for promotion from Academic level 10 to 11, w.e.f 05.12.2019, the next day of completion of Refresher Course.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Sajith Kurian, Assistant Professor, Department of Chemistry, Mar Ivanios College, Thiruvananthapuram from Academic level 10 to 11, w.e.f 05.12.2019 F.N, based on UGC Regulations 2018 (option A), is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.A3 *Proposal for the approval of the Placement/Promotion of Dr.Selwin Joseyphus R, Department of Chemistry as Assistant Professor from Academic level 11 to 12, w.e.f 22.06.2020 - Mar Ivanios College, Thiruvananthapuram.*

(7000/Ac F I/2021/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Dr.Selwin Joseyphus R, Assistant Professor from academic level 11 to 12, w.e.f 22.06.2020 in the Department of Chemistry Mar Ivanios College, Thiruvananthapuram.

The Service details of Dr.Selwin Joseyphus R are as follows.

Qualifications	•M Sc from Bharathidasan University in 2003 •PhD from Manomaniam Sundaranar University in 2009
Date of first entry in to Service	22.06.2011
L.W.A availed	Nil
Details of relaxation availed of	already availed in Stage II
Date of Placement to Assistant Professor Stage II	22.06.2015
Date of completion of 5 years of service as Assistant Professor Stage III	21.06.2020
Date of Placement to Assistant Professor Stage III	22.06.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)UGC sponsored special summer School from 18.02.2014 to 10.03.2014 Academic Staff College, University of Kerala. 2) RC from 25.11.2015 to 15.12.2015, UGC-HRDC, University of Kerala. 3) RC from 11.01.2020 to 24.01.2020 UGC-HRDC, University of Kerala
Refresher / Orientation Course due	Nil

U G C Regulation applicable	U G C Regulation 2018 option B
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As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Assistant Professor with Academic level 12.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 225

Category III -253.5

Category II +III -478.5 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal for the approval of the Placement/ Promotion of Dr.Selwin Joseyphus R, Assistant Professor from Academic level 11 to 12, w.e.f 22.06.2020, in the Department of Chemistry, Mar Ivanios College, Thiruvananthapuram, **as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.A4 *St.John's College, Anchal-Proposal for the approval of the Placement/ Promotion of Smt.Sonu L Johnson, Department of Malayalam as Assistant Professor in Academic level 10 to 11, w.e.f 01.11.2016-reg.*
(9454/Ac F I/2021/UOK)

The DDO of St.John's College, Anchal has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Sonu L Johnson, Department of Malayalam as Assistant Professor in Academic level 10 to 11 w.e.f 01.11.2016.

The Service details of Smt.Sonu L Johnson are as follows.

Qualifications	•M.A, University of Kerala in 2009 •M Phil , University of Kerala in March 2011 •NET held on 28.12.2008
Date of first entry in to Service	01.11.2011
L.W.A availed	Nil
Details of relaxation availed of	One year on account of M Phil
Date of completion of 5 years of service as Assistant Professor in Academic level 10	31.10.2016
Date of Placement to Assistant Professor in Academic level 11	01.11.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O C from ASC University of Kerala, Kariavattom from 01.01.2015 to 28.01.2015. 2. R C from HRDC, University of Kerala, Kariavattom from 07.12.2019 to 20.12.2019 .
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018(OPTION A)
Remarks	clause 6.3.VIII of UGC Regulation 2018 applicable.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.11.2011 F.N in St.John's College, Anchal and it was approved by University of Kerala vide U.O No. Ac FI/26981/2012 dtd. 23.08.2012. She has completed five years of service on 31.10.2016.

The DDO of St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option A), from 2011 to 2016, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

The incumbent has completed the mandatory refresher course after the due date of promotion. However as per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.Hence the Assistant Professor is eligible for placement/promotion with in the due date itself.

As per the minutes, the Screening Committee verified the API grades for the period and found eligible for placement to Assistant Professor, Academic level 10 to 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Smt.Sonu L Johnson, Department of Malayalam as Assistant Professor in Academic level 10 to 11 w.e.f 01.11.2016 at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.A5 *Initial Appointment of Assistant Professor in Mar Ivanios college, Thiruvananthapuram– Approval – reg*

(9879/Ac F I/2021/UOK)

The Educational Agency, Mar Ivanios college, Thiruvananthapuram has forwarded proposal for the approval of the initial appointment of the following Assistant Professor in the Department of Botany.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Dr.Mary Sheeba A	Botany	25.11.2020 FN	Against the vacancy of Dr.Thomas Kuruvilla who expired while in service on 28.10.2018.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Minutes of the Selection Committee.
03. Score Sheet of the candidates.
04. Apportionment Statement.
05. Qualifying Certificates.
06. Documents proving age.
07. Attested copies of News Paper Cuttings .
08. Certificate that there are no thrown-out hands and supernumerary hands in the Department.
09. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professor.
10. Service Book of the Teacher.
11. Seniority- wise list of teachers in the Department.
12. Workload Statement.
13. Government nominee letter No.D2/484/2019/HEdn dated.06.01.2020.
14. Post Adalath Report of Botany.
15. Joining report of the incumbent.

16. Confidential Report from the subject experts.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 26.01.2020), Deepika (dated. 26.01.2020), The New Indian Express (dated 26.01.2020) and Mangalam (dated 26.01.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 27.10.2020 a selected list of 3 candidates in Open Category for Botany was prepared.

As per Post Adalath report there is a workload of 107 hours and hence 6 permissible posts in the department of Botany, Mar Ivanios college, Thiruvananthapuram. Dr.Mary Sheeba A is the sixth teacher in the Department of Botany.

It may be noted that Government had nominated a representative to the staff selection committee of Mar Ivanios college, Thiruvananthapuram for filling up of one vacancy in Botany vide letter dated. 06.01.2020.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.

- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test(NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for
- Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

- NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the incumbent has acquired PhD on **04.07.2018** and the last date of notification for the receipt of application for the said post was on **25.02.2020**.The incumbent had rendered the following services as guest lecturer in various colleges.

Name of the institution	period from	To	Remarks
HHMPBNSS college, Neeramankara	24.07.2018	08.05.2019	9 months and 16 days.
St. John's College, Anchal	05.06.2019	16.08.2019	2months 12 days
All Saints College, TVPM	19.08.2019	31.03.2020	6months 7 days (the period till 25.02.2020 only can be taken into account..

As per the score sheet, the incumbent has been awarded 4 marks for teaching experience. But based on the experience certificate submitted, she is eligible for 3 marks only which in turn makes a tie between 1st and 2nd rank holder. The 2nd rank holder had acquired PhD Degree and also qualified NET. Upon considering the age, Dr.Mary Sheeba A is senior to the 2nd rank holder.

In the light of the above facts the proposal for the approval of the initial appointment of Dr.Mary Sheeba A, as Assistant Professor in Department of Botany, Mar Ivanios college, Thiruvananthapuram w.e.f 25.11.2020FN is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

Ac FI/9879/2021

PROFORMA

Proposal for the approval of the initial appointment of Assistant Professor in Botany at Mar Ivanios College, Thiruvananthapuram

Date of Notification – 26.01.2020

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.20 19	Rank position and Catego ry	Academic Qualification	Workloa d in the Dept. &No. of Teachers permissib le	Positio n of the Teach er	Apportionment Position		Remar ks
							Ope n	Communi ty	
1	Dr.Mary Sheeba A Date of Joining- 25.11.20 20 FN	04.05.19 84 35 years and 7 Months 28 days.	1 st Rank in open merit	1) B Sc Botany First Class ,Univers ity of Kerala, April 2005, Reg No.371639 percentage of marks-76.4 2) M Sc Botany First Class M G University , May 2009 Reg No.25627 percentage of marks-76 3) M Phil, Grade'A' , University of Kerala, December 2011 Reg No.10147 4) Ph D , University of Kerala, Reg No. 9387 awarded on 04.07.2018	Post Adalath workload -107 hrs No of teachers permissibl e- 6 Position of the teacher- 6 th	69	N.A	Against the retirement vacancy of Dr.Thomas Kuruvilla, Assistant Professor, died while in service on 28.10.201 8	1

The Standing Committee considered the proposal and recommended to defer the item to the next Standing Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

**Item No.30.65.A6 Initial Appointment of Assistant Professors in MSM College, Kayamkulam
-Approval – reg –**

(3299/Ac F I/2021/UOK)

The Educational Agency, M S M College, Kayamkulam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Commerce.

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Sri.Shameer S	Commerce	02.11.2020 FN	Against the retirement vacancy of Dr.A.Abdul Nizar, Assistant Professor retired on 31.03.2019.
2	Sri.Salih H	Commerce	02.11.2020 FN	Against the retirement vacancy of Dr.B Suresh Babu, Associate Professor retired on 31.03.2020

In this context the following are submitted.

The Govt.had given concurrence for filling up 1 vacancy in the Dept. of Commerce vide letter No.D2/78/2019/HEdn dated **03.06.2019**.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.07.2019), Madhyamam (dated. 26.06.2019), The New Indian Express (dated 03.07.2019) and Mangalam (dated 26.06.2019). As per the minutes of the meeting of the Selection Committee held on 13.11.2019 a selected list of 7 candidates in open category was prepared for Commerce. Sri.Shameer S and Sri.Salih N are in the 5th and 6th position.

Later the Govt. vide letter No. D/180/2020/HEdn dated **30.10.2020 had given concurrence for filling 3 more vaccancy from the existing rank list, in the department of Commerce, MSM College, Kayamkulam.**The University has approved the appointments of 1st four Assistant Professors in the Department on Commerce from the existiting ranklist.

As per Post Adalath report there is a workload of 201 hours and 13 permissible posts sanctioned in the department of Commerce in M S M College, Kayamkulam and it gets reduced to 176 hours and 11 permissible posts after removing PG weightage.

Sri.Shameer S and Sri.Salih N, fifth and sixth rank holders in the existing rank list had filed a writ petition against their non selection to the post of Assistant Professor **vide WP(C) No.13456 of 2020**. The writ petition was disposed directing the Educational Agency to consider the appointment of petitioner in the light of **G O dated 11.09.2020 (copy attached)** in accordance with law, from the already prepared rank list within a period of one month, from the date of receipt of certified copy of the Judgement. As per G.O Dated 11.09.2020 modified criteria for fixation of work load (cancelling PG weightage) is made effective w.e.f 01.06.2020. Accordingly there exists no sufficient workload to accommodate the incumbents to the 12th and 13th post.

The Educational agency has appointed Sri.Shameer S and Sri.Salih on 02.11.2020 and forwarded the proposal for approval of the initial appointments.In response to which the University vide letter dated 05.02.2021 has informed that the proposal can be considered only after obtaining concurrence from the Govt. for appointing 5th and 6th rank holders.

The Educational Agency vide letter dated 11.02.2021 has informed that the Govt hadn't given prior concurrence for filling up the 5th and 6th posts from the rank list published on 13.11.2019 hence the 5th and 6th rank holders filed a writ petition and as per the orders obtained from the High court they had appointed the petitioners.

The Educational Agency vide letter dated 08.04.2021 has justified the appointments made to the 12th and 13th post citing the G.O dated 11.09.2020 in which it is stated that "approvals pending on the appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per the existing G.O's, shall be considered in the light of the G.O (Ms)No. 93/2018/H.Edn dated 09.05.2018".The Educational agency has claimed that as the selection process for the said appointments were completed before 31.05.2020 and the vacancies were open due to retirement before 31.05.2020 there is no legal bar for making appointments failing which contempt of court proceedings will be initiated. But as the said appointment s were done after 01.06.2020, the appointment made by the Educational agency is a clear case violation of G O dated.11.09.2020 and

the High Court order, as there is no sufficient work load to accommodate Sri.Shameer S and Sri.Salih N to the 12th and 13th post.

It may be noted that the Govt. vide letter dated 18.06.2020 has already Instructed not to approve any appointments in Aided Arts & Science colleges without the approval of DCE as per G.O dated 01.04.2020, on work load for faculty in keeping with UGC Regulations which the State has opted.

Approval of appointments without obtaining concurrence from the Govt. may lead to audit objections, litigations and refusal of grant in aids from the Govt.

Hence the matter regarding the approval of the initial appointment of the above said two Assistant Professors in Department of Commerce, M S M College, Kayamkulam w.e.f 02.11.2020 without obtaining concurrence from the Govt. is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to obtain concurrence of the Government.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No: 30.65.A7 - Santhom Malankara Arts and Science college, Edanji- Workload assessment - approval – reg-

(AcF1/3/18043/2021)

The Educational Agency, Santhom Malankara Arts and Science college, Edanji has forwarded the Half yearly returns for the assessment of workload and fixation of staff strength in various Departments of the college for the Academic Year 2020-2021. Government of Kerala has sanctioned a new aided college in the name 'Santhom Malankara Arts and Science college, Edanji, Manchavilakom P.O Neyyattinkara, Thiruvananthapuram 695 503 with B.Sc Chemistry, B.A English Language and Literature and B.Com(Finance) courses. As per G.O(MS) No. 181/2018/H.Edn dated. 27.07.2018 Government sanctioned one Principal Post and one Assistant Professor post each in three Departments. University has granted Provisional Affiliation to the college vide letter No.Ac.B II/01/025325/18 dated. 16.08.2018. University had already issued U.ONo.AcF1/1/53664/2018 dt21/02/2019 regarding the assesment of workload of Santhom Malankara Arts and Science college, Edanji for the first year (2018-2019).as per the directions of the Government an Adalath was conducted on 27/09/2019 for calculating the workload of newly started college under the Jurisdiction of Deputy Director of Collegiate Education ,Kollam and a revised U.O incorporating the workload of two academic years 2018-2019,and 2019-2020 was issued (U.O No:AcF1/1/53664/2018 dt 03/02/2020).

The workload calculation and fixation of staff strength is done as per the provisions in the Kerala University First Ordinances 1978. As per the Ordinances, when a new college is affiliated, the work load of the Ist year of the course(s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on Ist November of the previous year plus the affiliated strength of the current academic year, until the completion of the course of the first batch of students shall be taken into account. Total number of posts for each Department in a college shall be according to the workload and Staff patterns under the UGC guidelines which stipulate a direct teaching hours of 16 for Lecturer/Assistant Professor. The statement showing the assessment of workload department wise and the permissible number of teaching staff in the college is appended.

Hence the proposal for the approval of workload assessment for the fixation of staff strength of Santhom Malankara Arts and Science college, Edanji for the academic year 2020-2021 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation. (Workload Statement appended)

WORKLOAD ASSESSMENT AND FIXATION OF STAFF STRENGTHFOR 2020-2021

Name of the college: Santhom Malankara Arts and Science college, Edanji
Principal 's subject :

Sl No	Subject	Total workload assessment
1	English	68
2	Malayalam	13
3	Hindi	13
4	Syriac	13
5	History	6
6	Chemistry	48
7	Physics	13
8	Mathematics	9
9	B.Com	63
10	Physical Education	319 students

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No: 30.65.A8 - Initial Appointment of Assistant Professor in St.Xavier,'s College Thumba -
- Approval - reg -

(Ac.F1/1657/2021)

The Educational Agency, of St.Xavier,'s College,Thumba has forwarded the proposal for the approval of the initial appointment of Dr.Sunil C.Vattappalam as Assistant Professor in the Department of Physics, w.e.f 15.12.2020 against the retirement vacancy of Dr. Tessy Chacko, who retired on 30.04.2020 AN.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/225/2020/HEdn dated.05.10.2020.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Physics

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deepika (dated 09.10.2020),The times of India (dated 09.10.2020), Mathrubhumi (dated 09.10.2020) and The New Indian Express(dated 09.10.2020). Hence the age of the teacher is calculated as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 07.12.2020 a selected list of 3 candidates for Physics was prepared

As per Post Adalath report there is a workload of 138 hours and 3 permissible posts in the department of Physics, ST.Xavier,'s College, Thumba

It may be noted that Government had nominated a representative to the staff selection committee of St.Xavier,'s College, Thumba for filling up of one vacancy in Physics vide letterNo.D2/225/2020/HEdn dated. 05.10.2020.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out of which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. The appointment of Dr.Sunil C.Vattappalam is within the sanctioned post and the department have sufficient Work load to accommodate the incumbent.

In the light of the above mentioned facts, the proposal for the approval of the initial appointment of **Dr.Sunil C.Vattappalam** as Assistant Professor in the **Department of Physics, w.e.f 15.12.2020** against the permanent Retirement vacancy of **Dr. Tessy Chacko** relieved on 30.04.2020 AN. is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

PROFORMA

Ac.F1/1657/2021

Proposal for the Initial appointment of Dr.Sunil.C.Vattappalam, Assistant Professor in Physics, w.e.f 15/12/2020 in St.Xavier's College,Thumba

Date of Notification: 09.10.2020 (Deepika,Times of India,The New Indian express, Mathrubhumi)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Dr.Sunil.C.Vattappalam DOJ 15.12.2020FN Assistant Professor in Physics Date of notification 09.10.2020 Interview held on 07.12.2020	31/05/1982(37 years and 7 months)	Istin open merit	B.Sc 66.4% April2003 Reg No.302673 (M.G University) M.Sc 69.5% May2005 RegNo.60424, (M.G University) Ph.D in Physics-MG University April 2017	Workload 1Workload in the Section- 138 hours Number of teachers - 3 3rd Position as on 15.12.2020	16		Permanent Retirement Vacancy of Dr.Tessy Chacko who retired from Service on 30/04/2020

The Standing Committee considered the proposal and recommended to approve the Initial Appointment.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.A9 - St.John's College, Anchal-Proposal for the approval of the Placement/Promotion of Fr.Johnson G, Department of Malayalam as Assistant Professor-Academic level 12, stage(II to III),w.e.f 27.10.2016.

(9461/Ac F I/2021/UOK)

The DDO, St.John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, Academic level 11 to 12 from 2011 to 2016, with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018** for the approval of the Placement/Promotion of Fr.Johnson G, Department of Malayalam as Assistant Professor Academic level 11 to Academic level 12 ,w.e.f 27.10.2016 - St.John's College, Anchal.

The Service details of Fr.Johnson G are as follows.

Qualifications	•M A from University of Kerala in 2000 •Qualified NET exam held on June 2001
Date of first entry in to Service	27.10.2005
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	27.10.2011
Date of completion of 5 years of service as Assistant Professor Stage III	26.10.2016
Date of Placement to Assistant Professor Stage III	27.10.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC from 02.05.2007 to 22.05.2007 ASC , University of Kerala- UGC 2. OC from 03.05.2008 to 30.05.2008 HRDC,

	University of Kerala-UGC 3. R C from 07.12.2019 to 20.12.2019 HRDC , University of Kerala- UGC
Refresher / Orientation Course due	Nil
UGC Regulation applicable	U G C Regulation 2018 Option B
Remarks	clause 6.3.VIII of UGC Regulation 2018 applicable.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Academic level 12, Assistant Professor stage III. The teacher had undergone PhD course under faculty Improvement Programme scheme of UGC during the period from 05.02.2011 to 04.02.2013, vide G.O (Rt.) No.592/2014/H.Edn dated 18.03.2014

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I - Good

Category II – 90

Category III -11

Category II +III -101 for which the minimum required is 30.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The teacher has completed the mandatory Refresher Course after the due date of promotion ie, on 20.12.2019. As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Fr. Johnson G, Department of Malayalam as Assistant Professor Academic level 11 to Assistant Professor Academic level 12, w.e.f 27.10.2016 at St. John's College, Anchal, as per the UGC Regulations 2018**, is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.A10 - St. John's College, Anchal - Proposal for the approval of the Placement/ Promotion of Dr. Jithin Jose P, Department of Physical Education as Assistant Professor (level 11 to 12) w.e.f 10.06.2019.

(9469/Ac F I/2021/UOK)

The DDO, St. John's College, Anchal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS(option B) for Assistant Professors from academic level 11 to 12 during 2014 to 2019, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the approval of the Placement/ Promotion of Dr. Jithin Jose P Department of Physical Education as Assistant Professor from stage(II to III), w.e.f 10.06.2019 at St. John's College, Anchal.

The Service details of Dr. Jithin Jose P are as follows.

Qualifications	•M PEd from University of Kerala in 2006 •M Phil from Kannur University in 2007 •NET held on 25.06.2006 •Ph D from Kannur University in 2018
Date of first entry in to Service	10.06.2009
L.W.A availed	Nil
Details of relaxation availed of	already availed in stage I to II

Date of Placement to Assistant Professor in academic level 11	10.06.2014
Date of completion of 5 years of service as Assistant Professor in academic level 11	09.06.2019
Date of Placement to Assistant Professor in academic level 12	10.06.2019
Number of refresher Courses or Orientation Courses attended, duration and name of University	1)R.C from 12.06.2012 to 02.07.2012 Academic Staff College, University of Kerala – UGC 2) O.C from 01.01.2013 to 28.01.2013 Academic Staff College, University of Kerala – UGC 3) R C from 29.05.2018 to 18.06.2018, UGC-HRDC University of Kerala.
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018, Option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III Assistant Professor in academic level 12.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 180

Category III -109

Category II +III -289for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Dr. Jithin Jose P, Department of Physical Education as Assistant Professor in academic level 11 to 12 (stage II to III), w.e.f 10.06.2019 at St.John's College, Anchal as per the UGC Regulations 2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B1 - N.S.S College, Nilamel - Placement/Promotion of Smt.Saritha GS Assistant Professor, Department of Commerce from Stage I- II (AGP6000 to 7000) , w.e.f 11.08.2020 F.N- Approval- reg.

(Ac FII/30769/2020)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Saritha G.S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 TO 7000/-), w.e.f 11.08.2020.

The Service details of Smt. Saritha G.S are as follows.

Qualifications	M.Com from University of Kerala-May 2006
Date of first entry in to Service	11.08.2014 FN
Date of entry into continuous service	11.08.2014 FN
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	11.08.2020 FN
No. of Refresher Courses/ Orientation Courses attended, duration and Name ofUniversity	1. Short term course in disaster management from UGC-HRDC, University of Kerala, Karivattom from 18.07.2018 to 25.07.2018.

	2. Short term course in women empowerment from UGC-HRDC, University of Kerala, Kariavattom from 06.11.2017 to 11.11.2017. 3. OC from UGC-HRDC, University of Kerala, Kariavattom from 26.04.2019 to 23.05.2019
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 11.08.2014 FN in NSS, Nilamel and it was approved by University of Kerala vide U.O No. Ac F II/49624/2014 dtd. 07.07.2015. She has completed six years of service on 11.08.2020 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 04.11.2020, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found that the teacher has sufficient grade in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the teacher is qualified for promotion to the post of Assistant Professor Stage II w.e.f 11.08.2020 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt. Saritha G.S**, Assistant Professor, Department of Commerce, N.S.S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 11.08.2020 FN, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B2 - VTM NSS College, Dhanuvachapuram - Placement/Promotion of Dr.Kalarani T G Assistant Professor, Department of Commerce from Stage I to II (AGP 6000/- to 7000/-) , w.e.f 05.11.2016 F.N- Approval- reg. (Ac FII/34602/2020)

The Principal, V T M N S S College, Dhanuvachapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Kalarani T.G, Assistant Professor, Department of Commerce from stage I to II (AGP 6000/- to 7000/-), w.e.f 05.11.2016 F.N.

The Service details of Dr. Kalarani T G are as follows.

Qualifications	Ph.D- University of Kerala – 03.11.2012
Date of first entry in to Service	05.11.2012 F.N
Date of entry into continuous service	05.11.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	16.07.2016 F.N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 14.10.2014 to 10.11.2014. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 25.06.2015 to 15.07.2015.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.11.2012 FN in V T M N S S College, Dhanuvachapuram and it was approved by University of Kerala vide U.O No. Ac FV/55638/2012 dtd. 27.03.2013. She has completed four years of service on 05.11.2016(Since two years exemption, as she was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 04.02.2020 at 02.00 PM in V T M N S S College, Dhanuvachapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance score for various categories have been verified and the committee found that the faculty has sufficient scores in each category.

After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found eligible for promotion to the post of Assistant Professor Stage – II (AGP- 7000) w.e.f 05.11.2016 FN and hence the committee recommends the Dr. Kalarani T.G., Assistant Professor in Commerce, VTMNSS College, Dhanuvachapuram, for promotion to the post of Assistant Professor Stage II (AGP-7000) w.e.f 05.11.2016 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Kalarani.TG, Assistant Professor, Department of Commerce, VTM NSS College, Dhanuvachapuram from Stage I to II(AGP 6000/- to 7000/-) w.e.f 05.11.2016 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B3 : *NSS College, Nilamel-Placement/Promotion of Smt. Vidhu V.L, Assistant Professor, Department of Commerce from Stage I to II (AGP 6000/- to 7000/-), w.e.f 05.09.2018 F.N- Approval- reg.*

(Ac FII/34553/2020)

The Principal, NSS College, Nilamel, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Vidhu V L, Assistant Professor, Department of Commerce from stage I to II (AGP 6000/- to 7000/-), w.e.f 05.09.2018 F.N.

The Service details of Smt. Vidhu V L are as follows.

Qualifications	MCom – University of Kerala - 2001
Date of first entry in to Service	05.09.2012 FN
Date of entry into continuous service	05.09.2012 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 04.09.2018 to 01.10.2018. 2. Special Winter School from UGC-HRDC, University of Kerala, Kariavattom from 16.02.2017 to 08.03.2017.
Refresher / Orientation Course due	Nil
Proposed date of Promotion	05.09.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.09.2012 in N S S College, Nemmara and it was approved by University of Calicut vide U.O No. 1692/2013/CU dtd. 18.05.2013. She was transferred to N.S.S College, Nilamel w.e.f 16.09.2015 vide order No.F/5542/2015 dated 09.09.2015 of the Secretary N.S.S Colleges' Central Committee, Changanacherry. She has completed six years of service on 05.09.2018, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 24.11.2020 at 10.00 AM in N S S College, Nilamel. The committee has carefully verified and scrutinized the PBAS records of the work done by the faculty and his service records of the same. The performance scores of various categories have been verified and the committee found that the faculty has sufficient scores in each category.

After making detailed evaluation **Smt. Vidhu V L** was found qualified for promotion to Assistant Professor Stage I to II w.e.f 05.09.2018 F.N.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt. Vidhu V L, Assistant Professor, Department of Commerce, N S S College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 05.09.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. B4 :

St. Cyril's College, Adoor-Placement/Promotion of Smt. Rejeena V Rajan, Assistant Professor, Department of Physics from Stage I to II (AGP 6000/- to 7000/-),w.e.f 04.06.2018 F.N- Approval- reg.

(Ac FII/14524/2020)

The Principal, St. Cyril's College, Adoor, has forwarded a proposal regarding the Placement/Promotion in respect of **Smt. Rejeena V Rajan**, Assistant Professor, Department of Physics from stage I to II (AGP 6000/- to 7000/-), w.e.f **04.06.2018 F.N.**

The Service details of **Smt. Rejeena V Rajan** are as follows.

Qualifications	Msc Physics -University of Kerala -2009
Date of first entry in to Service	04.06.2012 F.N
Date of entry into continuous service	04.06.2012 F.N
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 14.10.2014 to 10.11.2014. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 25.06.2015 to 15.07.2015.
Refresher / Orientation Course due	Nil
Due date of Promotion as Assistant Professor Stage II	04.06.2018 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 04.06.2012 FN in St. Cyril's College, Adoor and it was approved by University of Kerala vide U.O No. Ac FIII/2/25345/2012 dtd. 19.10.2012. She has completed six years of service on 04.06.2018 for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.05.2020 at 10.00 AM in St. Cyril's College, Adoor. The committee has carefully scrutinized the PBAS records of the work done by the teacher and the service records of the teacher. The grades required have been verified and the committee found that the teacher has sufficient grades in the PBAS.

After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found eligible for promotion to the post of Assistant Professor Stage – II (AGP 7000) w.e.f 04.06.2018 FN and hence the committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP-7000) w.e.f 04.06.2018 FN.

On verification of the minutes of the Screening Committee, it is noted that Prof. M. Junaid Bushiri, Department of Physics, CUSAT, one of the subject expert nominated by the Vice Chancellor was not present in the Screening Committee due to his inconvenience (copy of the email of Prof.Dr.M.J.Bushiri forwarded to the Educational Agency is also attached). The Educational Agency has included Dr.D.Sajan, Head of the Department, Department of Physics, Bishop Moore College, Mavelikkara in the Screening Committee for complete the quorum, without the permission of University.

As per Clause X.B of UGC Regulation 2018, Screening Committee for the CAS Promotion of Assistant Professors consist of

1. The Principal of the College
2. Head/Teacher - incharge of the Department concerned from the College.
3. Two subject experts nominated by the Vice Chancellor

The quorum for the Screening Committee for all categories shall be three which will include one subject expert/University nominee.

A clarification was sought from the Principal, St. Cyril's College, Adoor regarding the inclusion of Dr.D.Sajan in the screening committee constituted for promotion of Smt.Rajeena.V. Rajan. It is mentioned in the letter that, to conduct the screening committee before the prescribed date, Dr.A.K.Thomas, D.D.O has invited Dr.D.Sajan, HoD, Department of Physics, Bishopmoore College, Mavelikkara as a member of Screening Committee to complete the quorum since Dr.Rajeena.V.Rajan is the HoD of the Department of Physics in St.Cyril's College, Adoor and she can't take part in her own Screening Process as a member. It is also mentioned that, Since the University Office was closed due to the lock down, the Educational Agency couldn't inform the matter related to inclusion of Dr.D.Sajan in the Screening Committee.

It may be noted that the explanation does not convey whether Dr Sajan D was included in lieu of Expert or Head of the Department.It may also be noted that Dr.Sajan.D is an Assistant Professor in Physics, Bishopmoore College, Mavelikkara and not included in the approved panel of Subject expert till now. Hence, Dr.Sajan.D can't be considered as a subject expert in the screening committee.

The Manager, St. Cyril's College, Adoor has informed vide letter dated 06.03.2021 that owing to Covid 19 pandemic, Dr. AK Thomas, earlier Principal of the College invited Dr. D Sajan to the screening committee to complete the quorum. It is also mentioned that this was out of his knowledge. Also the manager has assured that such actions will not occur in the future. The manager has requested to consider the proposal for promotion of Dr Rajeena V Rajan, Assistant Professor in Physics from stage 1 to 2 favourably. This clarification was accepted by Vice Chancellor.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Rejeena V Rajan, Assistant Professor, Department of Physics, St. Cyril's College, Adoor from Stage I to II (AGP 6000/- to 7000/-) w.e.f 04.06.2018 F.N, based on UGC Regulations,

2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B 5 Loyola College of Social Sciences, Sreekariyam - Initial Appointment of Assistant Professor in Sociology -Approval – reg –

(Ac.FII/28198/2020)

The Principal, Loyola College of Social Sciences, Sreekariyam has forwarded proposal for the approval of the initial appointment of the following Assistant Professor in the Department of Sociology.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Sri. Andrew Michael S	Sociology	22.09.2020 FN	In the retirement vacancy of Dr. Jose Boban K. on 31.03.2017

The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/78/2019/HEdn dated.03.06.2019.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Sociology.
17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.01.2020), Deepika (dated 10.01.2020), The New Indian Express (dated 10.01.2020), and Mathrubhoomi (dated 11.01.2020). Hence the age of the teacher is calculated as on 01.01.2020.

It may be noted that Sri. Andrew Michael S changed his name from 'S Andru Arul' vide Part VI – Section 4 of Tamil Nadu Government Gazette dated 12th March 2003. Sri. Andrew Michael S was 40 years and 3 months as on 01.01.2020.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 25.08.2020 and a select list of 3 candidates for Sociology as per Community Merit was prepared.

As per tripartite Adalath report there is a workload of 75 hours and 5 posts sanctioned in the department of Sociology, Loyola College of Social Sciences, Sreekariyam.

It may be noted that Government had nominated Smt. Asha G. S, Additional Secretary to Government as a representative to the staff selection committee of Loyola College of Social Sciences, Sreekariyam for filling up of one vacancy in Sociology.

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks(or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the them existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required for such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

While verifying the documents in respect of Sri Andrew Michael S, it is found that the Subject Experts awarded 21 marks for Graduation with 80% and above. But he has completed his B.A. Sociology Degree in Loyola College, Chennai, affiliated to University of Madras and Percentage certificate of the Marks cannot be calculated. Hence it was intimated to the Educational Agency. The Principal, Loyola College of Social Sciences, Sreekariyam has clarified that, the CWA (Cumulative Weighed Average) mentioned in the cumulative marksheet is the conversion of marks into percentage. As per the cumulative marksheet, the CWA is 80 percentage.

Sri Andrew Michael S was awarded 6 marks for Research Publications and all his publications are on Peer Reviewed Journals. He has also awarded 9 marks for his teaching experience. He has four and a half years of teaching experience in Loyola College, Chennai (Autonomous) affiliated to University of Madras. He was awarded 3 marks for International/ National/ State Level Awards. The Educational Agency has submitted ICSSR Doctoral Fellowship from Madras Institute of Development Studies. Since it is a Fellowship for Ph.D Research, it cannot be considered as International/ National/ State Level Award.

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

Following documents proving the community of Sri. Andrew Michael S were forwarded to the University by the Educational Agency:-

- Other Backward Class Certificate No. TN-620200324136 dated 02.06.2020 from the Tahasildar, Sankarapuram Taluk of Kallakurichi District, Tamil Nadu stating 'Sri. Andrew Michael S. belongs to Vanniyar Community which is recognized as a Backward Class'.
- Community Certificate No. TN-5202001183070 dated 22.01.2020 from the Zonal Deputy Tahasildar, Sankarapuram Taluk of Kallakurichi District, Tamil Nadu stating 'Sri.Andrew Michael S. belongs to Vanniyar Community which is recognized as a Backward Class as per Government Order (Ms.) No. 85, Backward Classes, Most Backward Classes and Minority Welfare Department (BBC), dated 29th July 2008 vide Serial No. 131 A'.

- A letter to the Manager, Loyola College of Social Sciences from Fr. Magimai, Parish Priest, St. Michael's Church, Michaelpuram stating that 'Sri. Andrew Michael S was born and brought up in Roman Catholic faith'.
- Other Backward Class Certificate No. KDIS No. B4/2945/2014 dated 07.08.2014 from the Tahasildar, Sankarapuram Taluk stating 'Sri. Andrew Michael S. belongs to converted to Christianity from Vanniyar Community which is recognized as a Backward Class'.
- Certificate from the Manager, Loyola College of Social Sciences, Sreekariyam stating 'Sri. Andrew Michael S. belongs to Christian Vanniyar Community which is included in the Latin Catholics'
- 'Certificate' without Letter head and Office Seal from Village Administrative Officer, 35, Melsiruvallur village, Sankarapuram Taluk, Villupuram District stating 'Sri. Andrew Michael S. Is a Latin Catholic, belongs to Vanniyar Community which is recognized as a Backward Class as per Government Order (Ms.) No. 85, Backward Classes, Most Backward Classes and Minority Welfare Department (BC).
- Entry in the Page No. 1 of the Service Book stating 'Roman Catholic'
- Entry in Score Sheet stating Religion and Community as 'Christian RC, OBC'

Earlier, Smt. Bindu Thomas was appointed as Assistant Professor in the Department of Hindi in Christian College, Chengannur. She was converted to Christianity from Sambava Caste (SC). She has only 54.7% marks for her P.G, whereas 55% marks is one of the minimum qualification prescribed for the post. A relaxation of 5% can be given to a candidate only if she is either SC/ ST/ OBC. Hence, legal opinion of the learnt Standing Counsel was sought regarding whether she can avail of the benefits of relaxation in the quota already reserved for community.

As per letter No. TA/SC-LO-2020 dated 20.05.2020, the Standing Counsel, University of Kerala has opined that, 'If she is considered as a candidate in the community merit, she cannot claim the 5% concession. Only in an open vacancy can the candidate get the benefit of 5% relaxation. Hence the appointment is irregular and illegal'. Hence the proposal for initial appointment was rejected.

The dealing section has little knowledge about

- Is a person of Vanniyar origin can converted to Latin Catholic caste of Christian Religion.
- A non resident of Kerala living in Tamil Nadu can avail community quota reservation.
- Can a candidate avail of the benefits of relaxation in the quota already reserved for community.

The benefit of communal reservation is applicable only for the entire community as such, to which the Management belongs, and not to individuals depending on their community, Moreover, such a situation will not only detract from the principle of community quota but will also be against the principle of constitutionally granted reservation itself as certain individuals will benefit twice for the same purpose. Further the norm of limiting the communal reservation to a maximum of 50% will also be violated.

The Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 04.05.2021 considered the Initial Appointment of Sri. Andrew Michael S, Assistant Professor, Department of Sociology at Loyola College of Social Sciences, Thiruvananthapuram w.e.f 22.09.2020 and recommended to defer the item to the next Standing Committee.

The Syndicate held on 07.05.2021 has resolved to approve the recommendation of the Standing Committee vide item No. 27.82. Additional Item No. 11.

Meanwhile, the Educational Agency, Loyola College of Social Sciences, Thiruvananthapuram has forwarded a Community Certificate issued by the Village Officer, Ayiruppara (No. 1054/21 dtd 16.06.2021) in respect of Sri. Andrew Michael S, s/o Savariyappan belongs to Latin Catholic Community of Christian religion.

It is pertinent to note that the address mentioned in the Community Certificate is Sreenandanam, Uthiyaramoola, Ayiruppara Village. Whereas the Manager, Loyola College of Social Sciences, Thiruvananthapuram had issued the appointment order in form no.1 in respect of Sri. Andrew Michael S in the address 246, Michaelpuram Sankarapuram TK, Kallakurichi DT, Tamil Nadu – 605702.

As per the orders of the Vice Chancellor, the proposal for the the initial appointment of Sri. Andrew Michael S, Assistant Professor in Department of Sociology, Loyola College of Social Sciences, Sreekariyam w.e.f 22.09.2020 FN in the retirement vacancy of Dr. Jose Boban K. is placed

before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for reconsideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the appointment on the strength of community certificate issued by the Village Officer, Ayirooppara.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.B 6 ***M.M.N.S.S. Kottiyam- Placement / Promotion proposal of Dr. Athira.C.J., Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000), w.e.f 12.12.2017 F.N.-Approval-Reg***

(Ac FII/914/2021)

The Principal, M.M.N.S.S. Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Athira.C.J., Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000/-), w.e.f 12.12.2017 F.N.

The Service details of Dr. Athira.C.J. are as follows.

Qualifications	* M.Sc- Chemistry - University of Kerala - April 2003 * PhD- University of Kerala- November 2012
Date of first entry in to Service	12.12.2013 F.N
Date of entry into Continuous Service	12.12.2013 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 09.08.2017 to 29.08.2017. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.12.2013 F.N in NSS Nilamel and it was approved by University of Kerala vide U.O No. Ac FII/16764/2014 dated 10.08.2015. She has completed her four years of service (Since two years exemption as she has been awarded Ph D) on **12.12.2017 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22 December 2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Athira.C.J., Assistant Professor, Department of Chemistry, M.M.N.S.S. Kottiyam, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 12.12.2017 F.N is placed before the Standing Committee of Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B 7 *VTMNSS College, Dhanuvachapuram - Placement/Promotion proposal of Smt. Lekshmi P, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f 18.11.2016-Approval-Reg. (Ac FII/2321/2021)*

The Principal, VTMNSS College, Dhanuvachapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Smt. Lekshmi P. Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 18.11.2016 F.N.

The Service details of Smt.Lekshmi P are as follows.

Qualifications	M Com – University of Kerala - 2003
Date of first entry in to Service	18.11.2010
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, from 02.08.2011 to 29.08.2011. 2. OC -UGC ASC, University of Kerala, Kariavattom from 03.06.2015 to 23.06.2015
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	18.11.2016 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 18.11.2010 F.N and it was approved by University of Kerala vide U.O No. Ac FV/56686/2011 dated 27.05.2011. She has completed her six years of service on **18.11.2016 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 04.02.2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 18.11.2016 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Smt.Lekshmi.P, Assistant Professor, Department of Commerce, VTMNSS College, Dhanuvachapuram, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 18.11.2016 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. B 8

M.M.N.S.S. College, Kottiyam- Placement / Promotion proposal of Dr. Ratheesh Kumar V, Assistant Professor, Department of Physics from stage I to II (AGP 6000 to 7000), w.e.f 06.12.2017 F.N.- Approval-Reg

(Ac FII/926/2021)

The Principal, M.M.N.S.S. College, Kottiyam, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Ratheesh Kumar V, Assistant Professor, Department of Physics from stage I to II (AGP 6000 to 7000/-), w.e.f 06.12.2017 F.N.

The Service details of Dr. Ratheesh Kumar V are as follows.

Qualifications	* M.Sc- Physics - University of Kerala - May 2005 *M Phil – University of Kerala- October 2007 * PhD- University of Kerala- March 2012
Date of first entry in to Service	06.12.2013 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 29.11.2016 to 19.12.2016. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 22.11.2017 to 19.12.2017
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	06.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.12.2013 F.N and it was approved by University of Kerala vide U.O No. Ac FV/7963/2014 dated 21.06.2014. He has completed his four years of service (Since two years exemption as he has been awarded Ph D) on **06.12.2017 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24 November 2020,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 06.12.2017 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr. Ratheesh Kumar V completed Orientation Course on 19.12.2017, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002 (PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 06.12.2017.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Ratheesh Kumar V**, Assistant Professor, Department of Physics, M.M.N.S.S. College, Kottiyam, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 06.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No. 30.65.B9 *NSS College, Nilamel - Placement/ Promotion of Dr. Rani V L , Assistant Professor, Department of Malayalam from Stage I to II (AGP 6000 to 7000), w.e.f. 04.12.2019 F.N. approval -Reg.*

(AcFII/172/2021)

The Principal, NSS College, Nilamel has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Rani V L, Department of Malayalam from Stage I to II (AGP 6000 to 7000/-), w.e.f. 04.12.2019

The Service details of Dr. Rani V L are as follows:

Qualification	:	MA in Malayalam -University of Kerala-2004 MPhil -University of Kerala-February 2007 Ph.D - University of Kerala - 2014
Date of first entry into service	:	04.12.2015 FN
Proposed date of placement to Assistant Professor (Stage II)	:	04.12.2019 FN (Availed two year relaxation on account of Ph.D degree)
L.W.A. availed	:	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	:	1.OC sponsored by UGC, HRDC, University of Kerala- from 26.04.2019 to 23.05.2019. 2.RC sponsored by UGC, HRDC, University of Kerala from 01.11..2018 to23.11.2018

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 04.12.2015 FN vide U.O No. AcF II/52580/2015 dtd 09.11.2017. She has completed four years of service on 03.12.2019 FN and is eligible for being promoted as Assistant Professor (Stage II) with effect from 04.12.2019, availing two years relaxation on account of her Ph.D degree.

The Principal, NSS College, Nilamel has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the years 2012 to 2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2015 to 2019 and the minimum required scores for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 24th November 2020 at NSS College, Nilamel. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 158, Category II+III(consolidated) - 361 and Category III- 203. The committee evaluated the submitted PBAS proforma of Dr. Rani V L, Assistant Professor in Malayalam, verified the original documents and found eligible for promotion from stage I to II, w.e.f. 04.12.2019 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Dr. Rani V L**, Assistant Professor, Department of Malayalam, NSS College, Nilamel from stage I to II (AGP 6000/- to 7000/-)w.e.f 04.12.2019 FN, based on UGC Regulations,2018 is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. B 10 St.Gregorios College, Kottarakara-Placement/ Promotion of Dr.Remya.R , Assistant Professor, Department of Chemistry from Stage I to II (AGP 6000 to 7000), w.e.f. 17.09.2018F.N. Approval -Reg.

(AcFII/32576/2020)

The Principal, St.Gregorios College, Kottarakara has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Remya.R, Department of Chemistry from Stage I to II (AGP 6000 to 7000/-), w.e.f. 17.09.2018.

The Service details of Dr.Remya.R are as follows:

Qualification	MSc - University of Kerala- 2005 PhD in Chemistry -University of Kerala-March 2014
Date of first entry into service	17.09.2014FN
Proposed date of placement to Assistant Professor (Stage II)	17.09.2018FN
L.W.A. availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC sponsored by UGC, HRDC, University of Kerala- from 20.06.2018 to 17.07.2018. 2.RC sponsored by UGC, HRDC, University of Kerala from 09.08.2017 to 29.08.2017

On verification of the Service Book of the incumbent, it is found that the teacher had entered into service as Assistant Professor on 17.09.2014 FN vide U.O No. Ac FII/44579/2014 dated 06.07.2015. She has completed Four years of service on 17.09.2018 FN for being promoted as Assistant Professor (Stage II).

The Principal, St.Gregorios College, Kottarakara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per **UGC Regulations 2018 option B** for the years 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2014 to 2018 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 13th November 2020 at St. Gregorios College, Kottarakara .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 127, Category II+III(consolidated) -156.75 and Category III- 29.75. The committee evaluated the submitted PBAS proforma of Dr.Remya.R, Assistant Professor in Chemistry, verified the original documents and found eligible for promotion form stage I to II, w.e.f. 17.09.2018 FN.

Being purely an academic assessment, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of **Dr.Remya.R, Assistant Professor, Department of Chemistry, St.Gregorios College, Kottarakara from stage I to II (AGP 6000/- to 7000/-) w.e.f 17.09.2018 FN, based on UGC Regulations, 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non-teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B11 M.M.N.S.S. College, Kottiyam- Placement/ Promotion proposal of Dr.Shyam Krishnan K, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000), w.e.f 13.12.2017 F.N.-Approval-Reg.

(Ac FII/18911/2021)

The Principal, M.M.N.S.S. College, Kottiyam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Shyam Krishnan K, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000/-), w.e.f 13.12.2017 F.N.

The Service details of Dr. Shyam Krishnan K are as follows.

Qualifications	* M.Sc- Chemistry - University of Kerala – April 2002 * PhD- University of Kerala- August 2008
Date of first entry in to Service	13.12.2013 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, Kannur University, from 14.08.2020 to 27.08.2020. 2. OC -UGC HRDC, University of Kerala, Kariavattom from 20.06.2018to 17.07.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	13.12.2017 F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.12.2013 F.N and it was approved by University of Kerala vide U.O No. Ac FII/16764/2014 dated 10.08.2015. He has completed his four years of service (Since two years exemption as he has been awarded Ph D) on **13.12.2017 F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 22 December 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 13.12.2017 F.N.

It may be noted that Dr. Shyam Krishnan K completed Orientation Course on 17.07.2018 and Refresher Course on 27.08.2020, which is after the due date of promotion. Clause 6.3.VIII of UGC Regulations 2018 envisages that “ the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31st December, 2018”. Hence date of promotion is w.e.f. 13.12.2017 FN

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Shyam Krishnan K**, Assistant Professor, Department of Chemistry, M.M.N.S.S. College, Kottiyam, from Stage I to II (AGP 6000/- to 7000/-) may be issued w.e.f 13.12.2017 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B.12 *S G College, Kottarakara-Placement/Promotion of Dr. Jisha K R, Assistant Professor, Department of Chemistry from Stage I to II (AGP 6000/- to 7000/-), w.e.f 17.09.2018 F.N- Approval- reg.*

(Ac.FII/32575/2021)

The Principal, S G College, Kottarakara, has forwarded a proposal regarding the Placement/Promotion in respect of **Dr. Jisha K.R.**, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000/- to 7000/-), w.e.f **17.09.2018 F.N.**

The Service details of **Dr. Jisha K R** are as follows.

Qualifications	1.Msc Analytical Chemistry-University of Kerala- May 2006 2.Ph D- University of Kerala- August 2012
Date of first entry in to Service	17.09.2014
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	17.09.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 22.11.2017 to 19.12.2017. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.09.2014 FN in S G College, Kottarakara and it was approved by University of Kerala vide U.O No. **Ac F II/44579/2014 dtd. 06.07.2015**. She has completed four years of service on 17.09.2018(Since two years exemption, as she was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option B** for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2014 to 2018 and the minimum required score for category II+III is 20. It is stated in the minutes of Screening Committee, that the Committee was constituted on 13th November 2020 at St. Gregorios College, Kottarakara .As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 124, Category II+III(consolidated) -144 and Category III- 20. The committee evaluated the submitted PBAS proforma of Dr. Jisha KR, Assistant Professor in Chemistry, verified the original documents and found eligible for promotion form stage I to II, w.e.f. 17.09.2018FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Jisha K R, Assistant Professor, Department of Chemistry, S G College,, Kottarakara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 17.09.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B13 NSS College, Nilamel - Placement/ Promotion proposal of Sri.Ratheesh.R.J, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f 15.08.2019-Approval-Reg.

(Ac FII/34549/2020)

The Principal, NSS College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Ratheesh R J. Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 15.08.2019F.N.

The Service details of Sri. Ratheesh R J is as follows.

Qualifications	M Com- University of Kerala- 2005
Date of first entry in to Service	05.06.2013
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019 2. OC -UGC ASC, University of Calicut from 19.06.2018 to 16.07. 2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	15.08.2019F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.06.2013F.N and it was approved by University of Kerala vide U.O No. Ac FV/33903/2013 dated 05.12.2013. He has completed his Refresher Course on 14.08.2019. He has completed his six years and two months of service on **15.08.2019F.N**, for being promoted as Assistant Professor with AGP 7000/-.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11. 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 15.08.2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri.Ratheesh R J.** Assistant Professor, Department of Commerce ,NSS College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 15.08.2019F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B14 ***H.H.M.S.P.B.N.S.S. College for Women, Neeramankara- Placement/ Promotion proposal of Dr. Sreekala Devi S, Assistant Professor stage III, Department of Philosophy as Associate Professor (with AGP 8000/- to 9000) w.e.f.29.10.2016 - Approval – reg.***

(Ac.FII/5728/2021)

The Principal, H.H.M.S.P.B.N.S.S. College for Women, Neeramankara , had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sreekala Devi S, Assistant Professor stage III, Department of Philosophy as Associate Professor (with AGP 8000/- to 9000/-), w.e.f 29.10.2016.

The service details of **Dr. Sreekala Devi S**, are as follows.

Qualifications	Ph.D awarded in 1992 from Calicut University
Date of first entry into service	29.10.2004 FN
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	29.10.2008 FN

Date of promotion to Selection Grade(Assistant Professor with AGP 8000/-)	29.10.2013 FN
L.W.A availed, if any	Nil
Short Courses attended, duration and Name of University	1.UGC Sponsored Short Term Course from HRDC, University of Kerala - 22.11.2019 to 28.11.2019 2..UGC Sponsored Short T85erm Course from HRDC, University of Kerala – 24.10.2018 to 31.10.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (with AGP 9000/-)	29.10.2016 FN

On verification of the Service Book of Dr. S Sreekala Devi, it is found that the teacher had entered into service as Lecturer on 29.10.2004 FN. She had been promoted to Lecturer Senior Scale 10. She was promoted as Assistant Professor Stage III with AGP 7000/- w.e.f 28.10.2013. On completion of 3 years as Assistant Professor Stage III the teacher has become eligible to be promoted as Associate Professor w.e.f 28.10.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee (in lieu of Selection Committee) and API score sheet based on PBAS , as per Option B, UGC Regulations 2018, with recommendation of the Screening Committee, duly constituted based on the U.O.AcFII/General/UGC-R-2018/2019 dated 02-09-2019.

In the Minutes of the Screening Committee held on 05th December 2019, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends Dr. Sreekala Devi S, Assistant Professor in the Department of Philosophy for Promotion to the post of Associate Professor Stage IV (AGP 9000) w.e.f 29.10.2016 FN.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II-133

Category III –82

Category II+III-215 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

The proposal regarding the placement/promotion satisfies all the required parameters for eligibility to be promoted to Associate Professor in respect of Dr Sreekala Devi S, except for the constitution of Screening Committee instead of Selection Committee for its recommendation.

The Syndicate in its meeting held on 27-01-2021 vide item No.22.36 resolved that the Screening Committee constituted in lieu of Selection Committee for CAS promotion of teachers based on U.O dated 02.09.2019, be treated as Selection Committee themselves, wherever two subject experts nominated by the Vice-Chancellor were present, after obtaining an affidavit from the Educational Agency that the Principal shall be treated as Management nominee too.

While considering the request from the Manager, S. N Colleges regarding the promotion of similarly placed Associate Professors, the Special Meeting of the Syndicate held on 12.01.2021 vide item no. 48, resolved to approve the promotions, recommended by Screening Committee prior to the implementation of UGC Regulations 2018 in toto. The minutes of the Special Syndicate, was confirmed at the meeting of Syndicate the held on 17.02.2021, vide Item no. 23.01 and an affidavit be obtained from the teacher concerned absolving the University of any legal claims on account of the concession accorded. University Order regarding the decision was issued vide U.O. No.2370/2021/UOK dated 05-05-2021.

According to University order dated 05-05-2021, Dr. Sreekala Devi S has submitted an affidavit in Stamp paper worth rupees 200/- that 'she shall not hold the University liable for any

further consequences that might follow on the account of the promotion accorded to her as Associate Professor on the basis of the recommendation by the Screening Committee instead of the Selection Committee.'

In the light of above mentioned facts, the proposal regarding placement/ promotion of Dr.Sreekala Devi S, Assistant Professor , Department of Philosophy, from Stage III to Associate Professor Stage IV w.e.f. 29.10.2016 is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendationa

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B15 *M M N S S College, Kottiyam-Placement/Promotion of Smt. Girija Nair Assistant Professor, Department of Physics from Stage II to III (AGP 7000/- to 8000/-) ,w.e.f 28.11.2018 F.N- Approval- reg.*

(AcFII/916/2021)

The Principal, MM NSS College, Kottiyam, has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt. Girija Nair**, Assistant Professor, Department of Physics from stage II to III (AGP 7000/- to 8000/-), w.e.f **28.11.2018 F.N.**

The Service details of **Smt. Girija Nair** are as follows.

Qualifications	MSc – Maharaja Sayajirao University of Baroda – 1992 MPhil – University of Calicut - 1993
Date of first entry in to Service	28.11.2008 F.N
Date of entry into continuous service	28.11.2008 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	28.11.2013 F.N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	1. R.C from UGC-HRDC, University of Kerala, Kariavattom from 30.11.2018 to 21.11.2018.
Refresher / Orientation Course due	Nil
Proposed date of Promotion to Assistant Professor with AGP Rs. 8000/-	28.11.2018

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Lecturer as on 28.11.2008 in M M N S S College, Kottiyam and it was approved by University of Kerala vide U.O No. **Ac FV/1/10556/09 dtd. 08.06.2009**. She has completed five years of service as Assistant Professor Stage I on 28.11.2013 and promoted as Assistant Professor Stage II. It was approved by University of Kerala vide U.O No.AcFII/30206/2013 dated 12.05.2015. She has completed five years of service as Assistant Professor Stage II as on 28.11.2018, for being promoted as Assistant Professor Stage III (with AGP 8000/-) .

Category II- 589

Category III –36

Category II+III-625 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Smt.Girija Nair, Assistant Professor, Department of Physics, M M N S S College, Kottiyam from Stage II to III (AGP 7000/- to 8000/-) w.e.f 28.11.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B16 *M.G College, Thiruvananthapuram - Placement/ Promotion proposal in respect of Dr.Balamurali R.S, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 01.06.2019 -reg*

(Ac. FII/15904/2021)

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Balamurali R. S, Assistant Professor with AGP 8000/-, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 01.06.2019.

The service details of **Dr. Balamurali R. S** are as follows.

•Qualifications	•M.Sc -Awarded on April 1995 - University of Kerala •M. Phil -Awarded on June 1997- University of Kerala •Ph.D – Manonmaniam Sundaranar University, Tirunelveli -January 2014
•Date of first entry in to Collegiate Service	•01.06.2006 FN
•L.W.A availed	•Nil
•Date of Placement to Assistant Professor with AGP 7000/-	•01.06.2011 FN
•Date of Placement to Assistant Professor with AGP 8000/-	•01.06.2016 FN
•Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	•01.06.2019 FN
•Proposed Date of placement to Associate Professor with AGP 9000/-	•01.06.2019 FN
•Short Term Course attended, duration and name of the University.	•1. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 19.01.2018 to 25.01.2018

On verification of the Service Book of Balamurali.R.S, it is found that the teacher had entered into service as Lecturer (re designated as Assistant Professor with AGP 6000/- by the Deputy DCE on 04.10.2010) on 01.06.2006 FN. He was promoted as Assistant Professor (Stage II) as on 01.06.2011 (since one year exemption is given as he is awarded M.Phil). He was promoted to Assistant Professor Stage III with AGP 8000/- as on 01.06.2016 FN. He had completed his three years of service on 01.06.2019 for being promoted as Associate Professor (Stage IV).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Selection Committee held on 09th April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Balamurali R. S for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 01.06.2019 FN.

As per the API Score sheet duly endorsed by the Selection Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II-132

Category III-220

Category II+III-352 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Balamurali R.S, Assistant Professor with AGP 8000/-, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 01.06.2019 in M. G College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.	

Item No.30.65. B17 M. G College, Thiruvananthapuram - Placement/ Promotion proposal in respect of Dr. Biju Kumar B.S, Department of Zoology to Associate Professor (Academic Level 13 A) w.e.f 02.11.2016 -reg (Ac. FII/15962/2021)

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Biju Kumar B S, Assistant Professor (Academic Level 12) Department of Zoology to Associate Professor (Academic Level 13 A), w.e.f 02.11.2016.

The service details of **Dr. Biju Kumar B S** are as follows.

•Qualifications	•MSc from University of Kerala, 1992. •Ph.D in Biochemistry - awarded on 16.05.2001 from University of Kerala.
•Date of first entry in to Collegiate Service	•02.11.2004 FN
•L.W.A availed	•Nil
•Date of Placement to Assistant Professor with AGP 7000/-	•5102.11.2008 FN
•Date of Placement to Assistant Professor with AGP 8000/-	•02.11.2013 FN
•Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	•02.11.2016
•Proposed Date of placement to Associate Professor (Academic Level 13 A)	•02.11.2016
•Short Term Course attended, duration and name of the University.	•1. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 30.10.2017 to 04.11.2017

On verification of the Service Book of Dr. Biju Kumar. B.S, it is found that the teacher had entered into service as Lecturer on 02.11.2004 FN. He was promoted as Lecturer Senior Scale w.e.f 02.11.2008 FN. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 and was redesignated as Assistant Professor with AGP 7000/- w.e.f 02.11.2008 by the Deputy DCE, Kollam vide office Order No. A6/4890/10 dated 03.11.2010. He was promoted to Assistant Professor Stage III with AGP 8000/- as on 02.11.2013 FN. He had completed his three years of service on 02.11.2016 for being promoted as Associate Professor (Academic Level 13 A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018, for Promotion to Assistant Professor with AGP 8000/- to Associate Professor with AGP 9000/-, a teacher has to undergo one Refresher Course of two weeks duration or two courses of one week duration each. It may be noted that Dr. Biju Kumar B S has attended only one Short term course from HRDC, University of Kerala, Kariavattom, from 30.10.2017 to 04.11.2017.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31'st December 2018.

In the Minutes of the Selection Committee held on 09th April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Biju Kumar B S for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 02.11.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Biju Kumar B S, Assistant Professor (Academic Level 12) Department of Zoology to Associate Professor (Academic Level 13 A), w.e.f 02.11.2016 in M.G College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation. **The Standing Committee considered the proposal and recommended to approve the same.**

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65. B18 *M.G College, Thiruvananthapuram - Placement / Promotion proposal in respect of Dr. Chitra V S, Department of English to Associate Professor (Academic Level 13 A) w.e.f 02.08.2020 -reg*

(Ac. FII/15789/2021)

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Chitra V S, Assistant Professor (Academic Level 12) Department of English to Associate Professor (Academic Level 13 A), w.e.f 02.08.2020.

The service details of **Dr. Chitra V S** are as follows.

•Qualifications	•M.A from University of Kerala - 2001. •Ph.D from University of Kerala – Date of Award - 06.02.2018
•Date of first entry in to Collegiate Service	•02.08.2006 FN
•L.W.A availed	•Nil
•Date of Placement to Assistant Professor with AGP 7000/-	•02.08.2012 FN
•Date of Placement to Assistant Professor with AGP 8000/-	•02.08.2017 FN
•Date of completion of 3 years of services as Assistant Professor with AGP 8000/-	•02.08.2020
•Proposed Date of placement to Associate Professor (Academic Level 13 A)	•02.08.2020 FN
•Refresher Courses attended, duration and name of the University.	•1. UGC Sponsored RC from HRDC, University of Kerala, Kariavattom from 06.08.2019 to 20.08.2019. •2.Short Term Programme on Disaster Management from UGC- HRDC, University of Hyderabad from 11.11.2019 to 16.11.2019.

On verification of the Service Book of Dr. Chitra V. S, it is found that the teacher had entered into service as Lecturer on 02.08.2006 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 02.08.2006. She was promoted as Assistant Professor Stage II with AGP 7000/- w.e.f 02.08.2012. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 02.08.2017

FN. She had completed her three years of service on 02.08.2020 for being promoted as Associate Professor (Academic Level 13 A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for option A with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2018.

In the Minutes of the Selection Committee held on 15th April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence, the Committee recommended Dr. Chitra V S for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 02.08.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Chitra V S, Assistant Professor (Academic Level 12) Department of English to Associate Professor (Academic Level 13 A), w.e.f 02.08.2020 in M.G College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65 B19 ***M. G College, Thiruvananthapuram - Placement / Promotion proposal in respect of Dr. Premeela M, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 11.08.2016 -reg***

(Ac. FII/15963/2021)

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement/ Promotion in respect of Dr. Premeela M, Assistant Professor with AGP 8000/-, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 11.08.2016.

The service details of Dr. Premeela M are as follows.

•Qualifications	•Ph.D in Zoology - awarded on 30.12.1997 from University of Kerala.
•Date of first entry in to Collegiate Service	•11.08.2004 FN
•L.W.A availed	•Nil
•Date of Placement to Assistant Professor with AGP 7000/-	•11.08.2008 FN
•Date of Placement to Assistant Professor with AGP 8000/-	•11.08.2013 FN
•Date of completion of 3 years of service as Assistant Professor with AGP 8000/-	•11.08.2016
•Proposed Date of placement to Associate Professor with AGP 9000/-	•11.08.2016
•Short Term Course attended, duration and name of the University.	•1. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 20.03.2017 to 25.03.2017 •2. One Week Short Term course from HRDC, University of Kerala, Kariavattom from 20.03.2017 to 25.03.2017

On verification of the Service Book of Dr. Premeela M, it is found that the teacher had entered into service as Lecturer on 11.08.2004 FN. She was promoted as Lecturer Senior Scale w.e.f 11.08.2008 FN. She was redesignated as Assistant Professor with AGP 6000/- w.e.f 01.01.2006 and was redesignated as Assistant Professor with AGP 7000/- w.e.f 11.08.2008 by the Deputy DCE, Kollam vide office Order No. A1/5587/2010 dated 28.10.2010. She was promoted to Assistant Professor Stage III with AGP 8000/- as on 11.08.13 FN. She had completed her three years of service on 11.08.2016 for being promoted as Associate Professor (Stage IV).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option A** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Selection Committee held on 09th April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr.Premeela M for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 11.08.2016 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Premeela M, Assistant Professor with AGP 8000/-, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 11.08.2016 in M. G College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No:30.65.B 20 *M. G College, Thiruvananthapuram - Placement / Promotion proposal in respect of Dr. Sakthi Babu R L, Department of Zoology to Associate Professor with AGP 9000/-, w.e.f 26.09.2018 -reg*

(Ac. FII/15902/2021)

The Principal, M. G College, Thiruvananthapuram had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Sakthi Babu R L, Assistant Professor (Academic Level 12), Department of Zoology to Associate Professor (Academic Level 13A) w.e.f 26.09.2018 FN.

The service details of **Dr. Sakthi Babu R L**, are as follows.

Qualifications	M.Sc –University of Kerala -1991 Ph.D-University of Kerala -2001 August 28
Date of first entry into service	28.06.2006 FN
Date of entry into continuous service	28.06.2006 FN
Date of placement Assistant Professor with AGP 7000/-	28.06.2010 FN
Date of placement Assistant Professor with AGP 8000/-	28.06.2015 FN
L.W.A. availed	89 days - 06.11.2017 to 02.02.2018 (Without Medical Certificate)
Required years of service for Proposed Promotion	3 years
•Short Term Course attended, duration and name of the University.	•One Week Short Term course from HRDC, University of Kerala, Kariavattom from 21.12.2018 to 29.12.2018.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (Academic Level 13A)	26.09.2018 FN

On verification of the Service Book of Dr. Sakthi Babu R. L, it is found that the teacher had entered into service as Lecturer on 28.06.2006 FN. He was redesignated as Assistant Professor with AGP 6000/- w.e.f 28.06.2006 by the Deputy DCE, Kollam vide office Order No. B3/5626/10 dated 04.10.2010. He was promoted as Assistant Professor (Stage II) as on 28.06.2010 (since two years exemption is given as he is awarded Ph.D). He was promoted to Assistant Professor Stage III with AGP 8000/- as on 28.06.2015 FN. He was redesignated as Assistant Professor (Academic Level 12) as on 01.01.2016. He had completed his three years of service on 26.09.2018 for being promoted as Associate Professor (Academic Level 13A).

The Principal has forwarded the relevant documents, placement order, minutes of the Selection Committee and API Score sheet based on PBAS for **option B** with recommendation of the Selection Committee, duly constituted as per **UGC Regulations 2018**.

In the Minutes of the Selection Committee held on 09th April 2021, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the API scores for various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommended Dr. Sakthi Babu R L for promotion to the post of Associate Professor (with AGP 9000/-), w.e.f 26.09.2018 FN.

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I- Good

Category II-90

Category III-83

Category II+III-173 for which the minimum required is 45 (consolidated).

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. The teacher has completed his required Short Term Course before 31.12.2018.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Dr. Sakthi Babu R.L, Assistant Professor (Academic Level 12), Department of Zoology to Associate Professor (Academic Level 13A), w.e.f 26.09.2018 in M. G College, Thiruvananthapuram** is placed before the Standing Committee of the Syndicate on Teaching and Non – Teaching Staff of Private Colleges for consideration and recommendation

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No: 30.65.B21 ***M M N S S College, Kottiyam-Placement/Promotion of Dr. R Prakash Chandran Assistant Professor, Department of Chemistry from Stage I to II (AGP 6000/- to 7000/-) ,w.e.f 25.10.2016 F.N- Approval- reg. (AcFII/17513/2021)***

The Principal, M M N S S College, Kottiyam, has forwarded a proposal regarding the Placement/ Promotion in respect of **Dr. R Prakash Chandran**, Assistant Professor, Department of Chemistry from stage I to II(AGP 6000/- to 7000/-), w.e.f **25.10.2016 F.N**.

The Service details of **Dr. R Prakash Chandran** are as follows.

Qualifications	MSc Chemistry, University of Kerala – 1994 PhD Chemistry – M G University – Date of award 30.1.2004
Date of first entry in to Service	25.10.2012 F.N
Date of entry into continuous service	25.10.2012 F.N
L.W.A availed	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 03.03.2015 to 30.03.2015. 2. Summer School conducted by HRDC, University of Kerala from 01.12.2018 to 21.12.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 25.10.2012 in M M N S S College, Kottiyam and it was approved by University of Kerala vide U.O No. Ac FV/54081/2012 dtd. 08.04.2013. He has completed four years of service on 25.10.2016 (Since two years exemption, as he was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 22.12.2020 at 10.00 AM in M M N S S College, Kottiyam. The committee has carefully verified and scrutinized the PBAS records of the work done by the teacher and his service records. The grades of various categories have been verified and the committee found that the teacher has sufficient scores in each category.

After making detailed evaluation, **Dr.R Prakash Chandran** was found qualified for promotion to Assistant Professor Stage I to II w.e.f 25.10.2016F.N.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.R Prakash Chandran, Assistant Professor, Department of Chemistry, M M N S S College, Kottiyam from Stage I to II (AGP 6000/- to 7000/-) w.e.f 25.10.2016 F.N, based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No: 30.65.B22 സിന്ധിക്കേറ്റിന്റെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ആയ പ്രൈവറ്റ് കോളേജ് ടീച്ചിങ് ആൻഡ് നോൺ ടീച്ചിങ് സ്റ്റാഫിലേക്കുള്ള കുറിപ്പ് (Ac. FII/15902/2021)

വിഷയം: യൂജി സി റെഗുലേഷൻസുകാരമുള്ള സി.എ.എസ് പ്രൊഫോഷൻ സബ്ജക്ട് എക്സ്പെർട്ട് കൾക്കുള്ള ഗൈഡ്ലൈൻസുകൾ തയ്യാറാക്കുന്ന സംബന്ധിച്ച എയ്ഡഡ് കോളേജ് അധ്യാപകരുടെ വിവിധ തലങ്ങളിലുള്ള സി.എ.എസ്. പ്രൊഫോഷനുകളിൽ പങ്കെടുക്കുന്ന സ്റ്റീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങൾക്കുള്ള ആശങ്കകൾ പരിഹരിക്കുന്നതിനായി യൂജി സി

റെഗുലേഷൻ ആധാരമാക്കിഗൈഡ്ലൈൻ തയ്യാറാക്കാൻ സിന്ധിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ആയ ടീച്ചിങ് ആൻഡ്നോൺ ടീച്ചിങ് സ്റ്റാഫിനെ ചുമതലപ്പെടുത്തണമെന്ന് ടീച്ചിങ് ആൻഡ്നോൺ ടീച്ചിങ് സ്റ്റാഫ് സ്റ്റാന്റിംഗ് കമ്മിറ്റി കൺവീനർഡോ: എം. വിജയൻപിള്ളആവശ്യപ്പെട്ടിരുന്നു.

പ്രസ്തുതനിർദ്ദേശം വൈസ്ചാൻസലർഅംഗീകരിച്ചു. സ്റ്റാന്റിംഗ്കമ്മിറ്റിനോടും മാതൃകാ ഗൈഡ്ലൈനും സിന്ധിക്കേറ്റിന്റെ സ്റ്റാന്റിംഗ് കമ്മിറ്റി ആയടീച്ചിങ് ആൻഡ്നോൺടീച്ചിങ് സ്റ്റാഫിന്റെമുൻപാകെപരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

യു.ജി.സി.റഗുലേഷൻസ് 2018 പ്രകാരംഎഡ്ഡാഡ്കോളേജ്അദ്ധ്യാപകരുടെസ്ഥാനക്കയറ്റത്തിനായികോളേജുകളിൽരൂപീകരിക്കേണ്ടസ്റ്റീനിംഗ്/ സെലക്ഷൻകമ്മിറ്റിഅംഗങ്ങൾക്കുംഅദ്ധ്യാപകർക്കുംഉള്ളപൊതുനിർദ്ദേശങ്ങൾ

- 18/07/2018 മുതൽസ്ഥാനക്കയറ്റത്തിന് അർഹതനേടിയിട്ടുള്ളഅദ്ധ്യാപകർയു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻഎപ്രകാരംശുപാർശകൾസമർപ്പിക്കണം. എന്നാൽ 18/07/2018 മുതൽമുന്മാർഷത്തെയ്ക്കൂടിഅവർക്കു.ജി.സി.റഗുലേഷൻസ് 2010 പ്രകാരംഅപേക്ഷിക്കാവുന്നതാണ്(ഓപ്ഷൻബി)
- 18/7/2018 നൂൻപ്ലമാനക്കയറ്റത്തിന് അർഹതനേടിയിട്ടുള്ളഅദ്ധ്യാപകർക്കു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻഎപ്രകാരമോഓപ്ഷൻബി. പ്രകാരമോശുപാർശകൾസമർപ്പിക്കാം (2018 സെക്ഷൻ 6.3 VII)
- 23/02/2016 നൂൻപ്ലമാനക്കയറ്റത്തിന് അർഹരായിട്ടുള്ളവർക്കു.ജി.സി.റഗുലേഷൻസ് 2018 ഓപ്ഷൻബി. പ്രകാരമോ 1998 ലെറഗുലേഷൻഅനുസരിച്ചുള്ളസ്വയംവിലയിരുത്തൽറിപ്പോർട്ട് പ്രകാരമോശുപാർശകൾ സമർപ്പിക്കാം
- മേൽപ്രസ്ഥാവിച്ചപ്രൊഫോർമകൾസർവ്വകലാശാലാവെബ്സൈറ്റിൽലഭ്യമാണ്.
- പി.ബി.എ.എസ്റ്റാഫോർമയുംസ്വയംവിലയിരുത്തൽറിപ്പോർട്ടുംതയ്യാറാക്കേണ്ടത് അക്കാദമികർഷമനുസരിച്ചാണ്. (ജൂൺ1 മുതൽമേയ് 31 വരെ)
- വിഷയവിദഗ്ദ്ധർഅദ്ധ്യാപകരുടെപ്രൊഫോർമകൾശ്രദ്ധാപൂർവ്വംപരിശോധിക്കേണ്ടതാണ്. സർവ്വകലാശാലതയ്യാറാക്കിയിട്ടുള്ളസ്റ്റോർഷീറ്റ് നോക്കിയോഗ്യതയുള്ളസ്റ്റോർതന്നെയാണ് അദ്ധ്യാപകർതയ്യാറാക്കിയിട്ടുള്ളത് എന്ന് ഉറപ്പുവരുത്തേണ്ടതാണ്. ഓരോന്നിനുംആവശ്യമായരേഖകൾഅദ്ധ്യാപകർകമ്മിറ്റിമുന്മാകെസമർപ്പിക്കേണ്ടതാണ്.(സർട്ടിഫിക്കറ്റുകൾ,പ്രസിദ്ധീകരണങ്ങൾ, ഉത്തരവുകൾ, സർവ്വീസ്ബുക്ക് മുതലായവ) ഏതെങ്കിലുംകമ്മിറ്റികളുടെകാര്യത്തിലോപരിക്ഷാജോലിസംബന്ധിച്ചോസംശയമുള്ളപക്ഷംപ്രിൻസിപ്പലിൽ നിന്നോവകുപ്പ് മേധാവിയിൽനിന്നോവിശദീകരണംതേടിയശേഷംസർട്ടിഫിക്കറ്റുകൾവാങ്ങിഫയലിൽവയ്ക്കേണ്ടതാണ്.
- യു.ജി.സി.റഗുലേഷൻസ് 2010 IVth Amendment പ്രകാരംശുപാർശ സമർപ്പിക്കുന്നവർ കാറ്റഗറി 1, 2, 3 എന്നിവയ്ക്ക് അസ്സെസ്സ്മെന്റ് കാലയളവിലെഓരോഅക്കാദമികവർഷവുംതിരിച്ച് പ്രൊപ്പോസൽതയ്യാറാക്കേണ്ടതാണ്. ഇപ്രകാരംവരുമ്പോൾഒരുവർഷത്തിൽതാഴെകാലയളവുകയാണെങ്കിൽആകാലയളവിന് ആനുപാതികമായസ്റ്റോർനൽകിയാൽമതിയാകും. ഒരമാസത്തിൽതാഴെകാലയളവുംഅവസാനംവന്നാൽആയത് നൂൻപ്ലഅക്കാദമികവർഷത്തിൽകൂട്ടിച്ചേർക്കാവുന്നതാണ്. അതുപോലെപ്രസവാവധി, ഡെപ്യൂട്ടേഷൻ, എന്നിവ ഉൾപ്പെടുന്നകാലയളവിലുംസ്ഥാനക്കയറ്റത്തിന് ആനുപാതികമായസ്റ്റോർഉണ്ടെങ്കിൽസ്ഥാനക്കയറ്റത്തിന് പരിഗണിക്കാവുന്നതാണ്. കമ്യൂട്ടഡ് അവധി, മേഡിക്കൽസർട്ടിഫിക്കറ്റിന്റെഅടിസ്ഥാനത്തിലുള്ളശുന്യവേതനഅവധിഎന്നിവയുൾപ്പെടുന്നവർഷങ്ങളിൽഅദ്ധ്യാപകന് അനുവദിച്ചമുഴുവൻജോലികളുംആവർഷംസ്പെഷ്യൽക്ലാസ്സാഴിപ്പുർത്തിയാക്കിയെന്നമേലധികാരികളുടെസർട്ടിഫിക്കറ്റിന്റെഅടിസ്ഥാനത്തിൽമുഴുവൻസ്റ്റോറും നൽകാവുന്നതാണ്.
- യു.ജി.സി. റഗുലേഷൻസ് 2018 ഓപ്ഷൻബിപ്രകാരംഅപേക്ഷസമർപ്പിക്കുന്നവർക്ക് കാറ്റഗറി 2, 3 എന്നിവയ്ക്ക് പ്രത്യേകമായി മിനിമംസ്റ്റോർവേണമെന്നുജിസിനിഷ്കർഷിക്കുന്നില്ല.
- അദ്ധ്യാപകർസമർപ്പിച്ചസ്റ്റോർസൂക്ഷ്മമായിപരിശോധിച്ചശേഷംകമ്മിറ്റിആവശ്യമായമാറ്റങ്ങൾവരുത്തിഅവർ എടുത്തഴുതേണ്ടഫോർമാറ്റിൽതെറ്റോവെട്ടിത്തിരുത്തലോകൂടാതെഎടുത്തഴുതേണ്ടതാണ്. അദ്ധ്യാപകർ അവകാശപ്പെടുന്നസ്റ്റോറിൽമാറ്റംവരുത്തുവാൻകമ്മിറ്റിക്ക് അധികാരമുണ്ടായിരിക്കുന്നതാണ്.
- സ്റ്റീനിംഗ്കമ്മിറ്റിമിനിറ്റ് സിൽപ്രിൻസിപ്പാൾ, വകുപ്പ് മേധാവി, സർവ്വകലാശാലനിരവധിയിരിക്കുന്നവിഷയവിദഗ്ദ്ധർ എന്നിവർമാത്രംപേരെഴുതിപ്പെടുത്തേണ്ടതാണ്. വകുപ്പ് മേധാവിയുടെസ്ഥാനക്കയറ്റംപരിഗണിക്കുന്നകമ്മി

റ്റിയിൽ അതേമാക്കൽ റ്റിയിലുള്ള സ്ത്രീനിംഗടത്തപ്പെടുന്ന അധ്യാപകന്റെ തസ്തികയ്ക്ക് തുല്യമോ ഉയരുന്ന തോത്തോ തസ്തികയിലുള്ള ഷീച്ചർ ഇൻചാർജ്ജിന് പങ്കെടുക്കാവുന്നതാണ്.

- അധ്യാപകർ അവകാശപ്പെടുന്ന വസ്തുതകൾ (ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ, പബ്ലിക്കേഷൻസ്, പ്രോജക്ട് മുതലായവ) അസ്സെസ്സ്മെന്റ് കാലയളവിൽ തന്നെ നടന്നിട്ടുള്ളതാണെന്ന് ഉറപ്പുവരുത്തണം.
31/12/2018 ന് ശേഷമുള്ള പ്രൊഫോഷനുകളിൽ ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ പൂർത്തിയാക്കുന്നതിനോടു തുടർന്നുവന്ന സമയം നന്നായറിയാൻ തീർക്കുകയുള്ളൂ. എന്നാൽ ഇപ്രകാരം സമർപ്പിക്കുന്ന അപേക്ഷകളിൽ പി.ബി.എ.എസ്സോഫോർമ് പ്രൊഫോഷൻ ആവശ്യമായ കാലഘട്ടത്തിലേതാണത്രം സമർപ്പിച്ചാൽ മതിയാകും. ഓറിയന്റേഷൻ/ റിഫ്രഷർ കോഴ്സുകൾ പൂർത്തിയാക്കുന്നതിനുള്ള കാലപരിധി 31/12/2018 വരെയായിട്ടുണ്ട്. ജി.സിഇഇ വെബ്സൈറ്റിൽ കിട്ടിയിട്ടുണ്ട്.
- സർവ്വകലാശാല അക്കാദമിക് സ്റ്റാഫ് കോളേജുകൾ നടത്തുന്ന കോഴ്സുകൾക്ക് പുറമേ കേന്ദ്ര/ സംസ്ഥാന സർക്കാരിന്റെ ധനസഹായത്തോടു കൂടി ഗവേഷണം നടത്തുന്ന സ്ഥാപനങ്ങൾ, സർവ്വകലാശാലകൾ, നാഷണൽ സയൻസ് അക്കാദമി മുതലായവ നടത്തുന്ന കോഴ്സുകളും ആവശ്യത്തിന് കാലദൈർഘ്യമുണ്ടെങ്കിൽ സ്ഥാനക്കയറ്റത്തിന് പരിഗണിക്കാവുന്നതാണ്.
- സ്ത്രീനിംഗ് / സെലക്ഷൻ കമ്മിറ്റി കൂട്ടുന്ന തീയതിയിൽ അധ്യാപകർ ആക്ടിവ് സർവ്വീസിലും കോളേജ് റോളിലും ഉണ്ടെന്ന് ഉറപ്പുവരുത്തണം.
- കമ്മിറ്റിക്ക് ഒരു സമയം ഒരു അധ്യാപകന്റെ ഒരു സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ മാത്രമേ വിലയിരുത്താൻ അവകാശമുള്ളൂ. കമ്മിറ്റി ശുപാർശ ചെയ്ത സ്ഥാനക്കയറ്റത്തിന് സർവ്വകലാശാല അംഗീകാരവും സർക്കാർ സമ്പദ് വ്യവസ്ഥിതിയും മാത്രമേ അവരുടെ അടുത്ത സ്ഥാനക്കയറ്റത്തിനുള്ള അപേക്ഷ സമർപ്പിക്കാനാവുകയുള്ളൂ.
- സ്ഥാനക്കയറ്റ ശുപാർശ താഴെപ്പറയുന്ന ക്രമത്തിൽ സർവ്വകലാശാലയിൽ നേരിട്ട് സമർപ്പിക്കേണ്ടതാണ്.
 - പ്രിൻസിപ്പാളിന്റെ ആമുഖ കത്ത്
 - മാനേജർ ഒപ്പുവച്ച സ്ഥാനക്കയറ്റ ഉത്തരവ് (ഫോം 6)
 - പ്രൊഫോർമ് ഫോർ പ്രൊഫോഷൻ (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 - ഓഫ്ഷൻ ഫോം (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 - പേഫിക്സേഷൻ സ്റ്റേറ്റ് മെന്റ് (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 - അണ്ടർടേക്കിംഗ്
 - പി.ബി.എ.എസ്സോഫോർമ്/ സ്വയം വിലയിരുത്തൽ റിപ്പോർട്ട്
 - സ്റ്റോർഷീറ്റ് (കോളേജ് സീൽ പതിച്ചത്)
 - സ്ത്രീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി മിനിറ്റ്സ് (കോളേജ് സീൽ പതിച്ചത്)
 - പി.എച്ച്.ഡി/ എം.ഫിൽ/ അസ്സൽ സർട്ടിഫിക്കറ്റും പകർപ്പും
 - റിഫ്രഷർ/ ഓറിയന്റേഷൻ അസ്സൽ സർട്ടിഫിക്കറ്റും പകർപ്പും
 - ക്ലാസ് 10 സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ്
 - പി.ജി.എസ് സർട്ടിഫിക്കറ്റുകളുടെ പകർപ്പ്
 - സർവ്വകലാശാലയിൽ നിന്നു ഭിഷ്യനി യമനാംഗീകാര ഉത്തരവിന്റെ പകർപ്പ്
 - സ്ത്രീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റിയിലേക്ക് സർവ്വകലാശാല നാമനിർദ്ദേശം ചെയ്ത വിഷയ വിദഗ്ദ്ധരുടെ പട്ടികയുടെ പകർപ്പ്
 - സേവന പുസ്തകം
- ന്യൂനപക്ഷ പദവിയുള്ള കോളേജുകൾ കേന്ദ്ര ന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ് (ഫോം 6, പ്രൊഫോർമ്, ഓഫ്ഷൻ ഫോം, ഫിക്സേഷൻ സ്റ്റേറ്റ് മെന്റ്, അണ്ടർടേക്കിംഗ് എന്നിവയുടെ മാതൃക സർവ്വകലാശാലാ വെബ്സൈറ്റിൽ ലഭ്യമാണ്)
- 2018 യുജിസി റെഗുലേഷൻ സ്പെഷ്യൽ കമ്മീഷൻ സ്ഥാനക്കയറ്റ അപേക്ഷ സമർപ്പിക്കുമ്പോൾ തസ്തികാ നാമത്തോടൊപ്പം അക്കാദമിക്സ് വർക്കിംഗ് ചെർക്കേണ്ടതാണ്
- സ്ഥാനക്കയറ്റത്തിന് തീർച്ചയായും മുമ്പ് മാസംമുമ്പ് അധ്യാപകർക്ക് കോളേജുകളിൽ അപേക്ഷ നൽകാവുന്ന തും സ്ത്രീനിംഗ്/ സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങളെ ചെയ്യുന്നതിനായി പ്രിൻസിപ്പാൾ അസർവ്വകലാശാലയെ അറിയി

കേണ്ടതുമാണ്. അപ്രകാരംകൂടുന്നസ്കീനിംഗ്/സെലക്ഷൻ കമ്മിറ്റികളുടെസ്ഥാനക്കയറ്റത്തിയതിക് ശേഷമാ യിരിക്കണം.

യു.ജി.സി. റഗുലേഷൻസ് 2018 പ്രകാരം എയ്ഡഡ് കോളേജ് അധ്യാപകരുടെ പ്രൊഫസർ സ്ഥാനക്കയറ്റത്തിനാ യികോളേജുകളിൽ രൂപീകരിക്കേണ്ട സെലക്ഷൻ കമ്മിറ്റി അംഗങ്ങൾക്കും അധ്യാപകർക്കും ഉള്ള പൊതു നിർദ്ദേശങ്ങൾ

- പ്രൊഫസർ തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റത്തിനു രൂപീകരിക്കേണ്ട സെലക്ഷൻ കമ്മിറ്റിയുടെ ഘടനയുജിസി റഗുലേഷൻസ് 2018 സെക്ഷൻ 5.0 VII പ്രകാരം ആയിരിക്കണം
 - വിഷയ വിദഗ്ദ്ധരുടെ പാനലിനായി കോളേജ് മാനേജർ/ പ്രിൻസിപ്പൽ സർവ്വകലാശാല രജിസ്ട്രാർക്ക് അപേക്ഷ സമർപ്പിക്കേണ്ടതാണ്.
 - ന്യൂനപക്ഷ പദവിയുള്ള കോളേജുകൾ കേന്ദ്ര ന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റ് പകർപ്പിനൊപ്പം ചുരുങ്ങിയത് 5 പേർ വിതരണ വിഷയ വിദഗ്ദ്ധരുടെ രണ്ട് പാനലുകൾ സമർപ്പിക്കേണ്ടതാണ്. പ്രൊഫസർ റാങ്കിൽ കുറയാ തതയോഗ്യതയുള്ള ആളുകളെ മാത്രമേ ഇരപാനലുകളിലും ഉൾപ്പെടുത്താവൂ. പാനൽ നിർബന്ധമായും എഡ്യൂ കേഷൻ ഏജൻസിയുടെ പരിധി ക്ഷുഭിതമാകാതെ വരയിരിക്കണം.
1. പ്രൊഫസർ തസ്തിക സർക്കാർ അനുവദിച്ചിട്ടുള്ളത് GO(p)No.9/2021/HEDN dated 20/02/2021 അനുസരിച്ചാണ്. ആയതിനാൽ 18/07/2018 തീയതി മുതൽ യുജിസി റഗുലേഷൻസ് 2018 ഓപ്ഷൻ എപ്രകാരം മാത്രമേ പ്രൊഫോഷൻ അനുവദിക്കാൻ സാധിക്കൂ.
 2. അസോസിയേറ്റ് പ്രൊഫസർ തസ്തികയിൽ മൂന്നുവർഷം പൂർത്തിയാക്കിയ അധ്യാപകർക്ക് യുജിസി റഗുലേഷൻസ് 2018 ക്ലാസ്സ് 6.4 - IV പ്രകാരം മതിയായ യോഗ്യത ഉള്ള പക്ഷം അപേക്ഷ സമർപ്പിക്കാവുന്നതാണ്. എന്നാൽ പ്രസ്തുത യോഗ്യത 18/07/2018 ന് മുൻപ് നേടിയതല്ലെങ്കിൽ 18/07/2018 മുതൽ മാത്രമേ പ്രൊഫോഷൻ അർഹത ഉണ്ടാവൂ.
 3. പ്രൊഫസർ തസ്തികയിലേക്ക് യോഗ്യത നേടിയ അധ്യാപകർ യോഗ്യത കരസ്ഥമാക്കുന്ന തീയതിയിൽ ഏത് കോളേജിൽ ആണോ ജോലിയിലുള്ളത് പ്രസ്തുത കോളേജ് അധികാരി മുഖാന്തിരം ആണ് അപേക്ഷ സമർപ്പിക്കേണ്ടത്. എന്നാൽ പ്രസ്തുത യോഗ്യത 18/07/2018 ന് മുൻപ് നേടിയതല്ലെങ്കിൽ 18/07/2018 ൽ ഏത് കോളേജിലാണോ ഉള്ളത് അപേക്ഷ അവിടുത്തെ അധികാരിയിൽ നിന്ന് അപേക്ഷ സമർപ്പിക്കണം.
 4. യുജിസി റഗുലേഷൻസ് 2018 സെക്ഷൻ 6.0 IV അനുശാസിക്കുന്ന പ്രകാരം അപേക്ഷകൻ സമർപ്പിക്കുന്ന ഗവേഷണ ലേഖനങ്ങൾ റഗുലർ സർവ്വീസ് കാലയളവിൽ നേടിയതാകണം
 5. യു.ജി.സി.യോ കേരളത്തിലെ ഏതെങ്കിലും സർവ്വകലാശാലയോ അതത് കാലങ്ങളിൽ അംഗീകരിച്ച ജേർണലുകളിൽ ആയിരിക്കണം പ്രസിദ്ധീകരണങ്ങൾ.
 6. അപേക്ഷകന്റെ പി.ബി.എ.സ് സ്റ്റോർ സർവ്വീസ് കാലയളവിൽ ഉള്ളതാകണം. അസോസിയേറ്റ് പ്രൊഫസറായി മൂന്നുവർഷത്തെ കാലയളവിൽ ആവശ്യമായ സ്റ്റോറോ പ്രസിദ്ധീകരണമോ ഇല്ലാത്ത പക്ഷം എന്നാണോ ആയത് കരസ്ഥമാക്കുന്നത് ആ ദിവസത്തിന് ശേഷമായിരിക്കും പ്രൊഫോഷൻ തീയതിയായി കണക്കാക്കേണ്ടത്.
 7. അപേക്ഷകൻ അവസാന മൂന്നുവർഷത്തെ Appendix II, Table I ഉം സർവ്വീസ് കാലയളവിലെ Appendix II Table II വും റഗുലേഷൻസ് അനുശാസിക്കുന്ന വിധം വിജയകരമായി പൂർത്തീകരിക്കേണ്ടതും ആയത് തയ്യാറാക്കി അനുബന്ധ രേഖകളോടൊപ്പം സെലക്ഷൻ കമ്മിറ്റി മുന്പാകെ സമർപ്പിക്കേണ്ടതുമാണ്.
 8. സ്ഥാനക്കയറ്റ ശുപാർശ താഴെപ്പറയുന്ന ക്രമത്തിൽ സർവ്വകലാശാലയിൽ നേരിട്ട് സമർപ്പിക്കേണ്ടതാണ്.
 1. പ്രിൻസിപ്പാളിന്റെ ആമുഖ കത്ത്
 2. മാനേജർ ഒപ്പുവച്ച സ്ഥാനക്കയറ്റ ഉത്തരവ് (ഫോം 6)
 3. പ്രൊഫോർമ ഫോർ പ്രൊഫോഷൻ (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 4. ഓപ്ഷൻ ഫോം (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 5. പേ ഫിക്സേഷൻ സ്റ്റേറ്റ്മെന്റ് (പ്രിൻസിപ്പാൾ സാക്ഷ്യപ്പെടുത്തിയത്)
 6. അണ്ടർടേക്കിംഗ്
 7. പി.ബി.എ.എസ് പ്രൊഫോർമ
 8. സ്റ്റോർ ഷീറ്റ് (കോളേജ് സീൽ പതിച്ചത്)

9. സെലക്ഷൻ കമ്മിറ്റി മിനിറ്റ്സ് (കോളേജ് സീൽ പതിച്ചത്)
10. ക്ലാസ് 10 സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ്
11. പി.ജി.എസ് നെറ്റ് സർട്ടിഫിക്കറ്റുകളുടെ പകർപ്പ്
12. സർവ്വകലാശാലയിൽ നിന്ന് ലഭിച്ച നിയമനാംഗീകാര ഉത്തരവിന്റെ പകർപ്പ്
13. സെലക്ഷൻ കമ്മിറ്റിയിലേക്ക് സർവ്വകലാശാല നാമനിർദ്ദേശം ചെയ്ത വിഷയവിദഗ്ദ്ധരുടെ പട്ടികയുടെ പകർപ്പ്
14. സേവന പുസ്തകം
15. ന്യൂനപക്ഷപദവിയുള്ള കോളേജുകൾ കേന്ദ്രന്യൂനപക്ഷ കമ്മീഷന്റെ സർട്ടിഫിക്കറ്റിന്റെ പകർപ്പ്
(ഫോം 6, പ്രൊഫോർമ, ഓപ്ഷൻ ഫോം, ഫിക്സേഷൻ സ്റ്റേറ്റ്‌മെന്റ്, അണ്ടർടേക്കിംഗ് എന്നിവയുടെ മാതൃക സർവ്വകലാശാലാ വെബ്സൈറ്റിൽ ലഭ്യമാണ്)

The Standing Committee considered the proposal and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.M.Vijayan Pillai, Dr.K.B. Manoj, Dr.K.G.Gopchandran, Dr.B.Unnikrishnan Nair, Sri.R.Arunkumar and Prof.K.Lalitha, Members Syndicate for adetailed study and place the report before the Syndicate.

Item No.30.65.B23 N.S.S College, Nilamel- Placement/Promotion proposal of Dr.Rejani.P, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000) w.e.f 03.03.2018-Approval-Reg.

(Ac FII/16169/2021)

The Principal, N.S.S College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Rejani.P, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000/-), w.e.f 03.03.2018 F.N.

The Service details of Dr.Rejani.P are as follows.

Qualifications	* M.Sc- Chemistry– University of Kerala- 2005 * PhD - University of Kerala-Aug 2017
Date of first entry in to Service	03.03.2014
Date of entry into Continuous Service	03.03.2014
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala from 24.01.2019 to 14.02.2019. 2. OC -UGC HRDC,University of Kerala from 28.02.2018 to 27.03.2018
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	03.03.2018F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 03.03.2014 F.N and it was approved by University of Calicut vide U.O No.1331/2015/Admn dated 07.02.2015. Further she was transferred to University of Kerala on 25.05.2017. She has completed her four years of service (Since two years exemption as she has been awarded PhD) on **03.03.2018F.N**, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2014 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 21.10.2020 ,it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee

recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 03.03.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Dr.Rejani.P completed Refresher Course on 14.02.2019, which is after the due date of promotion. *Clause 6.3.VIII of UGC Regulations 2018 envisages that "the requirement for Orientation Course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31stDecember, 2018"*. Hence date of promotion is w.e.f. 03.03.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr.Rejani.P**, Assistant Professor, Department of Chemistry ,N.S.S College,Nilamel from Stage I to II (AGP 6000/- to 7000/-) w.e.f 03.03.2018 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. C1 *Proposal for the approval of the Placement/Promotion of Smt.Soumya Viswambharan, Department of Economics Assistant Professor (Academic level 10) to Assistant Professor (Academic level 11) w.e.f 27-02-2016, Sree Narayana College, Punalur*

(10497/Ac FIII /2021/UOK)

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Soumya Viswambharan**, Department of **Economics** to Assistant Professor Academic level 10-11, w.e.f **27-02-2016**.

The Service details of **Smt.Soumya Viswambharan** are as follows.

Qualifications	MA Economics from Kerala University in May 2005 Qualified UGC- NET exam held on 17-12-2006.
Date of first entry in to Service	27-02-2010 F.N
Date of entry into continuous service	27-02-2010 F.N
Date of completion of required period of service	26-02-2016
L.W.A availed without medical ground	nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	27-02-2016
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala Kariavattom from 01-01-2016 to 28-01-2016 2.RC from ASC, University of Kerala Kariavattom from 02-02-2011 to 23-02-2011
•Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 27-02-2010 F.N. She has completed six years of service on 26-02-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (for Assistant Professor Academic level 10 to 11) for the assessment periods from 2010 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor Academic level 11. The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, **Smt.Soumya Viswambharan** is found qualified for promotion to the post of Assistant Professor Academic level 11, w.e.f 27-02-2016 and hence the Committee recommends the teacher for promotion to the post of Academic level 11.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/promotion of **Smt.Soumya Viswambharan**, Assistant Professor from Academic level 10 to 11, w.e.f **27-02-2016** in the Department of **Economics**, S.N College, Punalur, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. C2 *Proposal for the approval of the Placement/Promotion of Smt.Remya.A.S, department of Biochemistry to Assistant Professor stage II (with AGP 7000/-) w.e.f 07-01-2017, Sree Narayana College for Women, Kollam.*

(2317/Ac FIII/2021/UOK)

The Principal, Sree Narayana College for Women, Kollam has forwarded a proposal regarding the Placement/Promotion in respect of **Smt.Remya.A.S**, Department of **Biochemistry** to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f **07-01-2017**.

The Service details of **Smt.Remya.A.S** are as follows.

•Qualifications	•MSc Biochemistry from Bharathiar University in April 2005. 42 •Qualified CSIR-UGC NET exam held on 21.12.2008
•Date of first entry in to Service	• 07-01-2011F.N
• Date of entry into continuous service	• 07-01-2011
•Date of completion of required period of service	• 06-01-2017
•L.W.A availed	• Nil
•Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 07-01-2017
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	•1. OC from ASC, University of Kerala Kariavattom from 30-04-2014 to 27-05-2014. •2. RC from HRDC, University of Kerala, Kariavattom from 02-02-2017 to 22-02-2017.
•Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 07-01-2011. She has completed six years of service on 06-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary data and documents produced before the committee, it has been found that as per the UGC Regulation 2018 option A, **Smt.Remya.A.S** is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f 07-01-2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of **Smt.Remya.A.S**, as Assistant Professor stage II (with AGP 7000/-) in the Department of **Biochemistry**, Sree Narayana College for Women, Kollam, w.e.f **07-01-2017** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C3 *Appointment of Sri.Joseph Libin as Assistant Professor of Chemistry in St.Michael's College, Cherthala -revising of order reg.*

(47466/AcFIII/2012/UOK)

The Principal, St.Michael's College, Cherthala has forwarded a request along with the Judgment dated 11-02-2021 in WP(C) No.7426 of 2013(C) and connected cases. It has been requested to delete the clause of condition that the approval for appointment is "subject to the disposal of WP(C)No.7426/2013 filed by Smt.Soumya Salas" in the appointment order as Lecturer in Chemistry issued to Sri.Joseph Libin.

It may be noted that the Principal, St.Michael's College, Cherthala, vide letter dated 23-12-2010 had forwarded proposals for the appointment of 5 Assistant Professors in Chemistry. The University had granted approval to 4 teachers in the proposals forwarded as Assistant Professors in Chemistry. The fifth appointee Smt.Soumya Salas, who was appointed as the ninth teacher in the Department, was appointed in an excess post and hence the University could not grant her approval. Against the denial of her appointment she filed WP(C)No.23665/2012 before the Hon'ble High Court. As per Judgment dated 14-03-2013, WP(C)No.23665/2012 had been withdrawn reserving liberty with the petitioner to file a fresh petition and hence she filed WP© No.7426/13 before the Hon'ble Court on the same matter.

Later in 2012, new notification for one vacant post on the retirement vacancy of Dr.Jose Kalloparambil was issued for the subject Chemistry. The University granted approval to Sri.James Manual as Assistant Professor in Chemistry. But the approval was rejected by the University as the teacher's Ph.D degree was not in relevant subject (It was in Chemical Engineering). Further the Manager, St.Michael's College Cherthala forwarded the request to appoint Sri.Joseph Libin as Assistant Professor of Chemistry, w.e.f 14-01-2013 FN, in the vacancy caused due to the demise of Sri.Cherian J Kattezhham. The University had granted him approval subject to the disposal of WP© No.7426/13 filed by Smt.Soumya Salas. Soumya Salas has filed another WP©.No.1518/2014 also in which an interim order was passed by the Court to keep the appointment of Sri.Joseph Libin made subject to the disposal of the writ petition.

The Court vide Judgment dated 11-02-2021 in WP(C) No.7426 of 2013(C) and connected cases (WP(C)1518 of 2014 filed by Smt.Soumya Salas and WP©No.32051 of 2016 filed by Sri.Joseph Libin), directed the Government to consider the salary and other benefits to be disbursed to Smt.Soumya Salas for the period from 03-11-2020 to 29-03-2012 within a period of one month from the date of receipt of the Judgment. In the Judgment it is stated that the Court cannot direct the University to appoint the petitioner. WP©.No.7426/2013 is disposed of with the direction to the Government alone. WP(C) No.1518 is dismissed with no specific comments. As WP(C) No.32051/2016 is concerned, the Judgment has been simplified without further comment on the interim order dated 21-10-2014 in WP(C) No.1518/2014 and the Deputy Director of Collegiate Education is directed to pay arrears of salary, increments and as well as all other consequential benefits including the Provident fund, as expeditiously as possible, at any rate, within a period of three months from the date of receipt of the certified copy of the Judgment.

Sri.Joseph Libin, Assistant Professor in Chemistry in St.Michael's College, Cherthala has forwarded his request for revising the appointment order issued to him by the University in the light of the Judgment in WP© No.7426/2013, through proper channel of recommendation from the Principal of the College. It may be noted that the Government will grant the teacher his arrears of salary, increments and all other benefits only if his approval order for appointment is revised.

Therefore the whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation for revision of appointment order issued to Sri.Joseph Libin.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C4 ***Private Aided Colleges - Initial appointment of Assistant Professors in various Colleges under the S.N Trusts– reg.***

(29599/AcFIII/2020/UOK)

The Manager, S.N Colleges, Kollam has forwarded proposals for the approval of appointment of Assistant Professors for various subjects in Colleges under S.N Trusts affiliated to the University.

The notification for the posts appeared in 4 leading dailies on 01-01-2020. The Government has deputed its nominee to the Selection Committee authorizing appointment against posts in various subjects, vide Government nominee letter D2/214/2019/H.Edn dated 25-11-2019. The interview was conducted by constituting Selection Committee for each subjects as per the guidelines of UGC Regulations 2018.

As per the UGC Regulations 2018, the academic score as specified in Appendix II, Table 3A, shall be considered for shortlisting the candidates for interview. Accordingly, the following marks have to be awarded for Ph.D and NET/NET with JRF.

Ph.D only - 25

NET - 8

NET+JRF - 10

In the template of score sheet uploaded by the University for selection of Assistant Professors in colleges (as per UGC Regulations 2018) in its website, the maximum marks for Ph.D is given as 25, the marks for NET is 8 and NET with JRF is 10. The Selection Committee has awarded the marks for Ph.D and also for NET/ NET+JRF in the score sheet. However, for Ph.D holders with NET/ NET+JRF they have not considered the marks of NET/ NET+JRF, for ranking. i.e. only 25 marks has been awarded to the candidates with Ph.D and NET / NET +JRF, whereas they are eligible for a maximum of 33 marks(25+8), if the candidate has NET and 35 marks(25+10) for those with NET+JRF. The same pattern has been followed by the Selection Committee in all the subjects. It seems that the Selection Committees were under the impression that for a Ph.D holder, the marks should not exceed 25. They have awarded marks for NET/ NET+JRF but the same has not been reckoned for ranking.

Accordingly the following points may be noted.

1. On verification of the score sheet, it is found that only 25 marks is awarded to the candidates with both Ph.D and NET/ NET + JRF. If the marks for NET/ NE + JRF is awarded to the Ph.D holders, the rank position of the candidates will change for the subjects such as History, Hindi, Philosophy, Economics, Chemistry, Sanskrit and Zoology.
2. The same discrepancy is noted for the subjects such as English, Commerce and Geology for which only first rank holders have both NET and Ph.D. Even if the marks for NET / NET+JRF is awarded to the Ph.D holders, the rank position of none of the candidates will change.
3. It may be noted that for the subjects such as Music, Mathematics, Physics, Political Science, and Botany, none of the candidates has both Ph.D and NET and hence rank position will not change

The whole matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09-04-2021 and it was recommended to form a Committee to study the matter with the following members: Dr.Vijayan Pillai, Dr.Unnikrishnan, Sri.Arun Kumar, Dr.K.Lalitha and Dr.Naseeb. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee.

Accordingly, a meeting of the Sub Committee was held on 01-07-2021 to examine the matter regarding the initial appointments made in the Colleges under the S.N Trusts in various subjects. The following recommendations were put forth.

1. To process proposals received in the University for the approval of initial appointments made with the subjects English, Commerce, Geology, music, Mathematics, Physics, Political Science and Botany as there are no variations in the rank positions of the candidates as per the norms approved by the University for the selection of Assistant Professors vide U.O No.AcFII/General/UGC-R-2018/2019 dated 02-09-2019.
2. The appointments made in the subjects History, Hindi, Philosophy, Economics, Zoology, Chemistry and Sanskrit shall be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018.

The matter was placed before the Syndicate and the Syndicate held on 02-07-2021, vide item.No.29.69 resolved that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

Therefore the whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the recommendation of the Sub Committee.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C5 ***Placement/ Promotion proposal of Dr.R.Biju, Department of Chemistry, S.N College, Chempazhanthy, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12) - Approval – reg. (17563/Ac F III/2021/UOK)***

The Principal Sree Narayana College, Chempazhanthy, has forwarded a proposal for Placement/ Promotion in respect of Dr.R.Biju, Department of Chemistry, as Assistant Professor from Academic Level 11 to 12, with effect from 06.06.2020.

The service details of **Dr.R.Biju**, are as follows

Qualifications	<ul style="list-style-type: none"> •MSc Chemistry, first class – Kerala University in 2006. •Qualified NET in December 2006 •Qualified JRF in June 2007 •Ph.D –University of Kerala 18.12.2013
Date of first entry into service	06-06-2011 F.N
Date of entry into continuous service	06-06-2011
Date of placement to Assistant Professor (Academic Level 11)	06-06-2015
L.W.A. availed	Nil
Details of relaxation availed of	Availed Two years on account of Ph.D in promotion to Academic level 11.
Date of completion of 5 years of service as Assistant Professor (Academic Level 11)	05-06-2020
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala from 30-04-2014 to 27-05-2014. 2.RC from ASC, University of Kerala, Kariavattom from 26.02.2015 to 18.03.2015. 3. RC from HRDC, University of Kerala, Kariavattom from 11.01.2020 to 24.01.2020
Refresher / Orientation Course due	Nil
Date of Placement / Promotion to Assistant Professor (Academic Level 12)	06-06-2020

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS option B** for promotion of Assistant Professor from Academic Level 11 to 12 for the period from 2015 to 2020 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 225

Category III - 110.5

Category II + III - 335.5, for which the minimum required is 50/Assessment period.

In the Minutes of the Screening Committee it is stated that after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the teacher is found qualified for promotion to the post of Assistant Professor Stage-III (AGP 8000/-), with effect from 06-06-2020 FN. Therefore, the Committee recommends the teacher for promotion to the post of Assistant Professor Stage-III (AGP 8000/-) w.e.f 06-06-2020 FN.

As per UGC Regulations 2018 – option B, for promotion to the post of Assistant Professor (Academic Level 12), a teacher has to undergo one Refresher Course of two weeks duration, after placement to Assistant Professor (Academic Level 11) and within the Assessment period. It may be noted that Dr.R.Biju has attended the required Refresher Course.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion in respect of **Dr.R.Biju, Department of Chemistry, from Assistant Professor (Academic Level 11) to Assistant Professor (Academic Level 12), with effect from 06.06.2020 in S.N College, Chempazhanchy**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C6 Placement / Promotion of Dr.Bijo S.Anand, Department of Mathematics - Assistant Professor (Academic Level 11 to 12) - S.N College, Punalur. (18757/Ac F III/2021/UOK)

The Principal Sree Narayana College, Punalur, had forwarded a proposal for Placement/ Promotion in respect of Dr.Bijo S.Anand, Department of Mathematics from Assistant Professor (Academic Level 11) to Assistant professor (Academic Level 12) ,with effect from 23-07-2019.

The service details of **Dr.Bijo S.Anand**, are as follows

Qualifications	<ul style="list-style-type: none"> •MSc Mathematics from University of Kerala in May 2006. •Qualified NET exam held on 22.06.2008. •Ph.D in Mathematics from University of Kerala on 03.07.2014.
Date of first entry into service	27-02-2010 at S.N College, Nattika
Date of entry into continuous service	27-02-2010
Date of placement to Assistant Professor (Academic Level 11).	03-07-2014 (date of acquiring Ph.D)
L.W.A. availed	Nil
Details of relaxation availed of	Availed One year seven months and 25 days on account of Ph.D in Academic Level 10 to 11.
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1.Special Winter School from ASC, University of Kerala from 28-11-2014 to 18-12-2014 (equivalent to an RC/OC).

	2. RC from HRDC, University of Kerala from 02-02-2017 to 22-02-2017. 3. RC from HRDC, University of Kerala, Kariavattom from 09.07.2019 to 22.07.2019
Refresher / Orientation Course due	Nil
Date of completion of required years of service as Assistant Professor (Academic Level 11)	22-07-2019
Proposed date of Placement / Promotion as Assistant Professor (Academic Level 12)	23-07-2019 (Since the teacher completed the mandatory refresher course only on 22.07.2019)

On verification of the Service Book it is seen that the teacher entered into Service as Lecturer in Mathematics on 27.02.2010 at S.N College, Nattika (Calicut University). He was transferred to S.N College for Women, Kollam and joined duty on 11.06.2013. Later he was transferred to S.N College, Punalur.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on **PBAS for option B** for promotion of Assistant Professor from Academic Level 11 to 12 for the period from 2014 to 2019 with recommendation of the Screening Committee, duly constituted **as per UGC Regulations 2018**.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded 252.5 marks for Category II + III, for which the minimum required is 50/Assessment period.

In the Minutes of the Screening Committee it is stated that after verifying the necessary forms and documents produced before the Committee, the Selection Committee found that as per the DCE guidelines 2019 for placements of Aided college teachers and the relevant UGC Regulations, the teacher is eligible to be placed to Assistant Professor AGP 8000. Hence, the Committee unanimously recommended that Dr.Bijo S.Anand, Assistant Professor, Department of Mathematics may be granted placement to Assistant Professor AGP 8000/-, w.e.f 23-07-2019 FN.

As per UGC Regulations 2018 – option B, for promotion to Assistant Professor (Academic Level 12), a teacher has to undergo one Refresher Course of two weeks duration, after placement to Assistant Professor (Academic Level 11) and within the Assessment period. It may be noted that Dr.Bijo S.Anand has attended the required Refresher Course on 22.07.2019. Hence the promotion date of the teacher falls on 23.07.2019.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the approval of placement/promotion in respect of **Dr.Bijo S.Anand, Department of Mathematics, S.N College, Punalur from Assistant Professor (Academic Level 11) to Assistant professor (Academic Level 12) with effect from 23.07.2019**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. C7 *Placement/Promotion of Dr.Ratheesh R, Department of Physics, from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), S.N College, Punalur – Approval - Reg.*

(18765/Ac F III/2020/UOK)

The Principal of S.N College, Punalur had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Ratheesh R, Department of Physics from Assistant Professor (Academic Level 10) to Assistant Professor (Academic Level 11), w.e.f 22.01.2020.

The Service details of **Dr.Ratheesh R** are as follows.

Qualifications	<ul style="list-style-type: none"> •MSc Physics from Bharathidasan University in April 2005. •M.Phil from Bharathiar University in August 2008.
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	•Ph.D from Karpagam University on 14.09.2015.
Date of first entry in to Service	22-01-2016 F.N
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor (Academic Level 10)	21-01-2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. MHRD sponsored Induction Programme (under PMMMNMTT), Department of Education from University of Calicut from 23.11.2017 to 22.12.2017 (equivalent to OC) 2. Short term Course from HRDC, University of Kerala, Kariavattom from 29-10-2019 to 04-11-2019. 3. Short term Course, from HRDC University of Kerala, Kariavattom from 22-11-2019 to 28.11.2019.
Refresher / Orientation Course due	Nil
Proposed date of Placement to Assistant Professor (Academic Level 11)	22.01.2020

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option A**, for the promotion of Assistant Professor (Academic Level from 10 to 11) for the period from 2016 to 2020 with recommendations of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

In the minutes of the Screening Committee it is stated that the committee after verifying the necessary forms and documents produced before it, found that as per the UGC Regulation 2018:Option A, passed by the Syndicate of University of Kerala, the teacher is eligible to be placed to Assistant Professor with AGP 7000/-. Hence, the committee unanimously recommended that Dr.Ratheesh R, Assistant Professor of Physics, may be granted placement to Assistant Professor with AGP 7000/- , w.e.f 22-01-2020 F.N.

As per UGC Regulations 2018 – option A, for promotion to Assistant Professor (Academic Level 11), a teacher has to undergo one Orientation Course of three weeks duration and one Refresher Course of two weeks duration / two Short term course of one week duration each within the Assessment period. It may be noted that Dr.Ratheesh Rhas attended the MHRD sponsored Induction Programme (under PMMMNMTT) at Department of Education University of Calicut from 23.11.2017 to 22.12.2017. As per UGC Regulations 2018, Clause 18.0.VIII, this induction programme shall be treated at par with the Orientation Programme already being run by the HRDC of the UGC for the purpose of CAS requirements. The teac

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. C8 *Proposal for tthe approval of the Placement/Promotion of Smt.Biji.M.S, Department of Malayalam from Assistant Professor (Academic level 10) to Assistant Professor (Academic level II) w.e.f 01-10-2018, Sree Narayana College, Punalur – approval – Reg.*

(18763/Ac FIII /2021/UOK)

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of **Smt.Biji.M.S**, Department of **Malayalam** as Assistant Professor from Academic level 10 to11, w.e.f **01-10-2018**.

The Service details of **Smt.Biji.M.S** are as follows.

•Qualifications	•MA Malayalam Language and Literature from Kerala University in April 2000 •Qualified UGC- NET exam held on 26-06-2011.
•Date of first entry in to Service	• 01-10-2012 F.N
•Date of entry into continuous service	• 01-10-2012 F.N
•Date of completion of required period of service	• 30-09-2018
•L.W.A availed without medical ground	• nil
•Date of Placement as Assistant Professor Academic level 11	• 01-10-2018 F.N
•Number of refresher Courses or Orientation Courses attended, duration and name of the University	•1.OC from HRDC, University of Kerala Kariavattom from 04-01-2018 to 31-01-2018 2.RC from HRDC, University of Kerala Kariavattom from 01-11-2018 to 23-11-2018
•Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 01-10-2012 F.N. She has completed six years of service on 30-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A for promotion of Assistant Professor (Academic level 10 to 11) for the assessment periods from 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per UGC Regulations 2018, the teacher has to attend one refresher course and one orientation course for promotion from Assistant professor Academic level 10 to 11.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed the approval to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, **Smt.Biji.M.S** is found qualified for promotion to the post of Assistant Professor Academic level 11, w.e.f 01-10-2018 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Academic level 11.

All the calculations being fully based on academic parameters, the sole responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/promotion of **Smt.Biji.M.S**, Assistant Professor Academic level 10 to 11, in the Department of **Malayalam**, S.N College, Punalur, w.e.f 01-10-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C9 Fatima Mata National College National College, Kollam – Initial appointment of Assistant Professors in Mathematics – Approval – reg (7636/Ac F III/2021/UOK)

The Principal, Fatima Mata National College National College, Kollam had forwarded request for the approval of initial appointment of the following Assistant Professors in the Department of Mathematics.

Sl No	Name of Assistant Professors	Category	Date of Joining	Remarks
1	Smt.Anju A	Community Merit	30-12-2020 F.N	Posted against the relieving vacancy of Smt.Divya Mary daise
2	Dr.Minu Sarathy	Open merit	30-12-2020 A.N	Posted against the retirement vacancy of Sri.Joseph Xavier.

The details of Assistant Professors and the workload are indicated in the proforma placed below/appended. All the necessary supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23.10.2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 06.11.2020 Fatima Mata National College National College, Kollam.
6. Confidential Report of the University subject expert
7. Statement regarding apportionment of vacancies
 8. Qualifying Certificates
 9. Document proving age
 10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of teachers in the Department
14. Appointment order
 15. Workload statement
 16. Government nominee - vide Government letters No.D2/399/2019/H.Edn dated 05-10-2019 and D2/248/2020/H.Edn dated 06-11-2020.
 17. Joining Report.

The notification for the post appeared in 4 leading dailies on 23.10.2019. The age of the teachers is calculated as on 01-01-2019. Two vacancies were notified for the subject Mathematics as per notification dated 23-10-2019. In the selection procedure Smt.Anju A occupies the first rank in community merit and Dr.Minu Sarathy occupies the first rank in open merit. The particulars regarding the age, workload and qualifications are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against two posts in Mathematics vide Government nominee letter D2/399/2019/H.Edn dated 05-10-2019, which expired on 31.05.2020. Owing to the lock down restrictions in force to contain the spread of COVID 19 pandemic, the management was unable to complete the selection process. Hence the Government vide letter dated 06.11.2020, extended the validity of the nomination upto 31.05.2021 and also permitted to conduct interview with already received applications through the notification issued as per the Government letter dated 05.10.2019. The college has forwarded the minutes of the duly constituted Selection Committee.

As per G.O.(Ms)No.155/2020/HEdn dtd 1.4.2020 the Govt has clarified that every teaching posts should have a workload of 16 hours. It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

As per Post Adalat Review 2002, there are 76 teaching hours permitting 5 teachers and as per GO(Ms)No.260/2010/H.Edn dated 20.08.2010, 75 teaching hours were assessed additionally permitting 5 teachers (Total 151 hours of workload permitting 10 teachers). There are 7 teachers in the department of Mathematics including the newly appointed teachers.

As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weightage will not be considered for calculating workload, since it is not provided under UGC Regulations. If weightage for PG is removed, there will be a reduction of 25 hours in the department, thus the total teaching hours get reduced from 151 to 126. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy the 6th and 7th positions.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters. The sole responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be vested with the Selection Committee.

In the light of the above mentioned facts the proposal for the approval of appointment of **Smt.Anju A and Dr.Minu Sarathy as Assistant Professors in the Department of Mathematics in Fatima Mata National College, Kollam, w.e.f 30.12.2020 F.N and 30.12.2020 A.N**respectively is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

SI . No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. &No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Smt.Anju A date of notification: 23-10-2019 Date of Joining: 30.12.2020 F.N F.M.N College, Kollam	01.08.1995 23 years	Community merit (first rank)	BSc Mathematics (91.75 %) April 2015. University of Kerala MSc Mathematics (89.05 %) first Class, in July 2017 University of Kerala Qualified NET + JRF exam held on 17.12.2017	As per Post Adalath review statement 2002, 76 teaching hours permitting 5 teachers As per GO No. 260 dated 20.08.2010, 75 teaching hours permitting 5 teachers. Deducting PG weightage from 151 hours of teaching, as stipulated in G.O. No.155 dated 01.04.2020, the number of teaching hours get reduced to 126 which permits 7 teaching posts.	6 th	131	100	Posted in the relieving vacancy of Smt.Divya Mary Daise

	<p>Dr.Minu Sarathy date of notification: 23-10-2019</p> <p>Date of Joining: 30.12.2020 A.N F.M.N College, Kollam</p>	05.03.1993 25 years	Open merit (first rank)	<p>BSc Mathematics First class with distinction (80.89 %) April 2013. Manonmani am Sundaranar University (eligibility certificate produced)</p> <p>MSc Mathematics (80.89 %) first Class with distinction, April 2015 Manonmani am Sundaranar University (eligibility certificate produced)</p> <p>M.Phil Mathematics (85.33 %) in April 2016 Madurai Kamaraj University (eligibility certificate produced)</p> <p>Ph.D in Mathematics 09.09.2019 Madurai Kamaraj University (As per UGC Regulations 2009) (eligibility certificate produced)</p>	As per Post Adalath review statement 2002, 76 teaching hours permitting 5 teachers As per GO No.260 dated 20.08.2010, 75 teaching hours permitting 5 teachers. Deducting PG weightage from 151 hours of teaching, as stipulated in G.O.No.155 dated 01.04.2020, the number of teaching hours get reduced to 126 which permits 7 teaching posts.	7 th	133	101	Posted in the retirement vacancy of Mr. Joseph Xavier
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The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65. C10 - Fatima Mata National College, Kollam - Initial appointment of Dr.Fresnal Das Assistant Professor in Psychology- approval of – reg (19952/AcFIII//2021/UOK)

The Principal, Fatima Mata National College, Kollam has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Fresnal Das	F.M.N College, Kollam	Psychology	28-12-2020 F.N	Retirement vacancy of Dr.Diana Janet Fernandez

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 27-10-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and No.D2/248/2020/H.Edn dated 06-11-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 23-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject Psychology. In the selection procedure Dr.Fresnal Das occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Psychology vide Government nominee letter No. D2/399/2019/H.Edn dated 05-10-2019 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 epidemic, the Management was unable to complete the Selection process and requested the Government to conduct interview with already received applications.

Meanwhile, Government have modified workload criteria of teaching posts in Colleges vide G.O(MS) no.155/2020/H.Edn dated 01-04-2020 and fixed 16 teaching hours is mandatory for filling up of every teaching post. Hence the Government vide Letter No.D2/248/2020/H.Edn dated 06-11-2020 extended the validity of the nomination up to 31-05-2021 for filling up of vacancies subject to the conditions stipulated in the letter no.170/D2/12/H.Edn dated 18-01-2012 and G.O (MS) No.155/2020/H.Edn dated 01-04-2020. Hence, one vacancy is specified for the subject Psychology.

The Principal has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents and awarding of marks of the subsequent calculations shall be solely vested with the Selection Committee.

As per Post Adalath review 2002, there are 60 hours of workload permitting 4 teachers in the Department of Psychology. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. Dr.Fresnal Das has been appointed as the third teacher in the Department with 16 hours of teaching per week.

In the light of the above mentioned facts, the proposal for the approval of appointment of Dr.Fresnal Das as Assistant Professor in Psychology in Fatima Mata National College, Kollam, w.e.f 28-12-2020 F.N in the retirement vacancy of Dr.Diana Janet Fernandez is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1	Dr.Fresnal Das 28-12-2020 F.N Psychology Fatima Mata National College, Kollam. Date of notification 23-10-2019	28-08-1987 31 years	Open merit I	BA Psychology April 2008 Kerala University first class(72%) MSc Psychology, first class June 2010 Bangalore University (Eligibility certificate produced) Qualified UGC-NET/JRF exam held on 27-06-2010 Ph.D in Psychology from Kerala University on 30-04-2019	As per Post Adalath review 60 hours of workload permitting 4 teachers	3 rd	125	98	Retirement vacancy of Dr.Diana Janet Fernandez

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 19.07.2021, be approved.

Item No.30.65.C11 *Fatima Mata National College, Kollam - Initial appointment of Dr.Sudheesh Sam S.V, Assistant Professor in Malayalam- approval of – reg .*

(19951/AcFIII//2021/UOK)

The Principal, Fatima Mata National College, Kollam has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor.

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Sudheesh Sam.S.V	F.M.N College, Kollam	Malayalam	30-12-2020 F.N	Relieving vacancy of Mr.George Aloysius

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Malayala Manorama and Deepika dated 23-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 25-11-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letters No. D2/399/2019/H.Edn dated 05-10-2019 and No.D2/248/2020/H.Edn dated 06-11-2020
17. Joining Report

The notification for the post appeared in 4 leading dailies on 23-10-2019. The age of the teacher is calculated as on 01-01-2019. Two vacancies were notified for the subject Malayalam.

The Government has deputed its nominee to the Selection Committee authorizing appointment against two posts in Malayalam vide Government nominee letter No. D2/399/2019/H.Edn dated 05-10-2019 which expired on 31-05-2020. Owing to the Lock down restrictions in force to contain the spread of COVID 19 pandemic, the Management was unable to complete the Selection process in time and requested the Government to conduct interview with already received applications.

Meanwhile, Government have modified workload criteria of teaching posts in Colleges vide G.O(MS) no.155/2020/H.Edn dated 01-04-2020 and fixed 16 teaching hours mandatory for filling up of every teaching post. Hence the Government vide Letter No.D2/248/2020/H.Edn dated 06-11-2020 extended the validity of the nomination up to 31.05.2021 for filling up of vacancies in F.M.N College, Kollam subject to the conditions stipulated in the letter no.170/D2/12/H.Edn dated 18.01.2012 and G.O (MS)No.155/2020/H.Edn dated 01-04-2020. Hence **onevacancy** is specified for the subject Malayalam.

As per Post Adalath review 2002, there are 92 hours of workload permitting 6 teachers and as per G.O 260/2010/H.Edn dated 20-08-2010, an additional workload of 75 hours was added to, permitting 4 teachers. On excluding P.G weightage, work load gets reduced to 142, permitting 8 teachers. A workload of 16 hours per week is required for sanctioning and filling up of every regular teaching posts. **Dr.Sudheesh Sam.S.V** has been appointed as the eighth teacher in the Department, with 16 hours of teaching per week.

In the selection procedure Dr.Sudheesh Sam.S.V occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Principal has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired the minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

For the selection of the teachers, the awarding of points for journals, books, teaching skills etc are based on academic parameters and the responsibility of the verification of the relevant documents, awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

However, it may be noted that one of the applicants, Dr.J.Raji has submitted a complaint regarding the interview of Assistant Professor in Malayalam in F.M.N College, Kollam. It has been pointed out that as per the GO(Ms)No.155/2020/H.Edn dated 01.04.2020 the notified vacant posts for Malayalam got reduced due to the exclusion of P.G weightage. Therefore she could have given a chance to update her educational qualification (Ph.D) But the Management did not consider her request. Hence it is requested to re-notify the appointments.

The University considered her complaint and replied that as per the norms and procedures for the selection of teachers for appointment in Private Affiliated Colleges, the candidate must possess the qualifying degree at the time of application and the candidates who are qualified at the time of submission of application alone should be called for interview. In the case of Dr.J.Raji she has qualified Ph.D degree on 17-07-2020, which is much later to the last date of application received (22-11-2019) and thus the qualification of her Ph.D cannot be considered for ranking. She has also filed a writ petition WP(C)No.29123/2020) before the Hon'ble High Court in this regard, which is still pending for verdict.

In the light of the above mentioned facts, the proposal for the approval of appointment of **Dr.Sudheesh Sam.S.V** as Assistant Professor in **Malayalam** in **Fatima Mata National College, Kollam**, w.e.f 30-12-2020 F.N in the relieving vacancy of Mr.George Aloysius is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. &No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Sudheesh Sam.S.V 30-12-2020 F.N Malayalam Fatima Mata National College, Kollam. Date of notification 23-10-2019	18-05-1983 35 years	Open merit I'st	BA Malayalam Language and literature April 2004 Kerala University first class (68.62%) MA Malayalam Language and literature, first class (63.44%) June-July 2008 Kerala University Mphil in Malayalam from	As per post adalath review 92 hours of workload permitting 6 teacher As per G.O 260/2010/H.Edn dated 20-08-2010, a workload of 75 hours permitting 4 teachers Excluding P.G weightage work load will be reduced to 142 permitting 8 teachers	8'th	132	101	Relieving vacancy of Mr.George Aloysius

			Madurai Kamaraj University in April 2011 (Eligibility certificate produced) Qualified UGC-NET exam held on 28-06- 2015 Ph.D in Malayalam from Kerala University on 26-08- 2016					
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The Standing Committee considered the proposal and recommended to refer to Syndicate.

Resolution of the Syndicate

RESOLVED to approve the proposal for the approval of appointment of Dr.Sudheesh Sam.S.V as Assistant Professor in Malayalam in Fatima Mata National College, Kollam, w.e.f 30-12-2020 F.N in the relieving vacancy of Mr.George Aloysius.

Item No.30.65. B24 *Minutes of the Meeting of the Sub Committee formed to examine the proposals for the approval of appointment of Principals in colleges - Approval- reg.*

(Ac F II/2021)

The meeting of the Sub Committee formed for examining the proposals for the approval of appointment of Principals in Aided Colleges was held on 14.07.2021 at 11.00 A.M at University Buildings.

The Minutes of the Meeting of the Sub Committee is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration. (Minutes appended).

Minutes of the meeting of the Committee to examine the proposals for the approval of appointment of Principals in colleges conducted on 14-07-2021 at 11.00 A.M.

Date : 14-07-2021
 Time : 11.00 a.m
 Venue : Syndicate room

Members Present

Dr.M.Vijayan Pillai, the Convenor, Standing Committee Sd/-
 (Teaching and Non-Teaching Staff of Private Colleges)
 Dr.K.B Manoj, Member Syndicate Sd/-
 Sri.Arunkumar.R, Member Syndicate Sd/-
 Dr.K.Lalitha, Member Syndicate Sd/-

The Committee examined the matter regarding the proposals received for for the approval of appointment of Principals in various private aided colleges affiliated to University and recommended the following proposals:

1. If the proposal for the approval of appointment of Principal and Professor by seniority cum fitness as per Kerala University Act 1974, Chapter VIII, Section 57(3) was forwarded from the Educational Agency in which there was no Selection Committee, the proposal shall be verified by the Sub Committee including a subject expert of concerned subject nominated by the Syndicate before granting approval.
2. In the case of teachers who are already in the post of Professor Selection Committee is not needed for approval as Principal and Professor.

3. For the posting of Associate Professors to Principal and Professor Selection Committee as provided in the UGC Regulations 2018 is needed.

Sd/-

Registrar

Sd/-

Convenor

The Standing Committee considered the proposal and recommended to refer to Syndicate.

The meeting came to a close at 4.00 P.M

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Item No:30.66

Release of Rs. 1,32,000/- to Hon. Director, IUCML for remuneration of Research Associate-Reporting of- reg.

(PLA)

The Inter University Centre for Malayalam Language (IUCML) was instituted under the Department of Malayalam vide U.O No. Ac.D/1/80165/2014 dated 26.03.2014 at an estimated total amount of Rs. 98,80,500/- (Rupees Ninety Eight lakh Eighty thousand and Five hundred only). Sanction had been accorded vide U.O. No. Pl.A1/IUCML/2012 dated 12.05.2014, for the allocation of indicative budget provision of Rs. 17,00,000/- (Rupees Seventeen lakh only) for the sub component "Collection of Research Publications".

Dr. Sheeba M. Kurian, Hon. Director, Inter University Centre for Malayalam Language (IUCML) vide a letter dated 04.11.2020 requested to release an amount of ₹1,32,000/- (Rupees One Lakh Thirty Two Thousand only) [(Rs.16,000 x 7 months = Rs.1,12,000/-) and Unforeseen expenditure (Rs. 20,000/-)] towards remuneration of one Research Associate, from the available amount of ₹ 4,12,579/- under 'Collection of Research Publication'.

Sanction was accorded by the Vice-Chancellor, by invoking provisions under section 10(13) of the Kerala University Act, 1974, to release an amount of ₹1,32,000/- (Rupees One lakh Thirty Two Thousand only) as provisional advance to Dr. Sheeba M Kurian, Hon. Director, IUCML for meeting the expenses towards remuneration of Research Associate upto the period 28/02/2021 in connection with the implementation of project 'Collection of Research Publications' in the Inter University Centre for Malayalam Language, against the balance fund available for the implementation of project.

Accordingly, an amount of ₹1,32,000/- (Rupees One lakh Thirty Two Thousand only) was released to Dr. Sheeba M. Kurian, Hon. Director, Inter University Centre for Malayalam Language, University of Kerala vide U.O. No. Pl.A/Pl.A1/IUCML/2012 dated 18.02.2021.

The action taken by the Vice-Chancellor is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.67

UIT, Pathanapuram- Engagement of Smt.Aneesha J N as Guest Lecturer in Commerce in the existing vacancy at the centre-Consideration of – reg:

(Ad.AVII)

The Syndicate at its meeting held on 13.04.2021, vide item No.26.93 Additional Item No.06., resolved to approve the recommendation of the Standing committee of the Syndicate on Departments and Other Institutions of the University held on 16.03.2021 to hear the Principal UIT, Pathanapuram for procedural lapse by the Sub Committee consisting of the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Dr. S Nazeeb, Adv.B Balachandran, Sri B P Murali and Prof.K Lalitha, Members , Syndicate.

The Sub Committee on the matter of procedural lapse in the engagement of Smt Aneesha J N heard the Principal UIT, Pathanapuram. He has submitted a written statement that he ought to have obtained prior permission from the University for the engagement and pleaded to condone the procedural lapse on his part. Further he has requested to take steps to ratify the engagement w.e.f 30.11.2020. The Sub Committee offered a patient hearing to the Principal and reiterated that appointing Guest Lecturers without the prior sanction of the University amounts to an act of beyond powers and shall not be repeated in future.

The Committee, in view of the written statement of the Principal accepting his fault recommended to ratify the action taken by the Principal in having engaged Smt.Aneesha J N as Guest Lecturer in Commerce at UIT, Pathanapuram and to refer the matter to the Syndicate.

The Vice Chancellor has ordered to place the above recommendation of the Sub Committee before the Syndicate. Hence the matter is placed before the Syndicate for consideration.

MINUTES OF THE HEARING OF THE PRINCIPAL, UIT, PATHANAPURAM

Date : 19.07.2021
Time : 11 am
Venue : PVC's Chamber

Members present

- | | | |
|--|---|------|
| 1. J Jairaj, Convener, SC on D & OIs | - | sd/- |
| 2. Adv.B Balachandran, Member, Syndicate | - | sd/- |
| 3. Sri.B P.Murali, Member, Syndicate | - | sd/- |
| 4. Prof.K Lalitha, Member, Syndicate | - | sd/- |

Participant

Dr.K.C.Ajith Prasad, Principal, UIT, Pathanapuram

The Sub Committee on the matter of procedural lapse in the engagement of Smt Aneesha J N as Guest Lecturer in Commerce at UIT, Pathanapuram heard the Principal UIT, Pathanapuram. The Principal narrated that due to dearth of faculty in Commerce he was compelled to engage Smt.Aneesha J N as Guest Lecturer. He admitted that he ought to have obtained prior permission from the University for the engagement and pleaded to condone the procedural lapse on his part. Further he has requested to take steps to ratify the engagement w.e.f 30.11.2020.

He has submitted a written statement in the above lines. The Sub Committee offered a patient hearing to the Principal and reiterated that appointing Guest Lecturers without the prior sanction of the University amounts to an act of beyond powers and shall not be repeated in future.

The Committee in view of the written statement of the Principal, accepting his fault recommended to ratify the action taken by the Principal in having engaged Smt.Aneesha J N as Guest Lecturer in Commerce at UIT, Pathanapuram and to refer the matter to the Syndicate.

The meeting came to an end at 12.30 pm

Resolution of the Syndicate

RESOLVED that the Guest Lecturer engaged by the Principal, UIT Pathanapuram in Commerce be cancelled.

FURTHERRESOLVED to issue strict warning Memo to the Principal, UIT, Pathanapuram, not to repeat the same in future.

The Syndicate also expressed their displeasure against the attitude of the Principal, UIT Pathanapuram towards the Hearing Committee.

Item No.30.68

Department of Kerala Studies-Appointing one Lecturer on Contract basis and to issue sanction to extend the tenure of existing two Adjunct Professors for one more year - request - Consideration of - reg.

(Ad.A.II)

Prof.(Dr.) C.R. Prasad, Head, Department of Kerala Studies, University of Kerala vide letter dated 27.05.2021 has requested to appoint One Lecturer on Contract basis and to issue sanction to extend the tenure of the existing two Adjunct Professors for one more year. It is stated that two batches of MA courses are going on simultaneously and 3rd and 4th semesters of Media Studies are being conducted currently.

Prof.(Dr.) C.R. Prasad, Head, Department of Kerala Studies, has furnished the following details vide letter dated 21.06.2021.

Name of existing professors:

- | | |
|----------------------------------|-----------------------|
| (1) Dr.C.R Prasad | (Professor) |
| (2) Dr.Noushad S | (Assistant Professor) |
| (3) Dr. Desamangalm Ramakrishnan | (Adjunct Professor) |
| (4) Dr. B. V Sasikumar | (Adjunct Professor) |

S.No.	Name	Period	Monthly salary	U.O
1	Dr.Desamangalm Ramakrishnan	From 17.07.2020 to 16.07.2021	25000/-	AdAII/13268 dated 6/10/2020
2	Dr.B.V Sasikumar	From 17.07.2020 to 16.07.2021	25000/-	AdAII/13268 dated 6/10/2020

As per the orders of the Vice-Chancellor the request of the Head, Department of Kerala Studies *to appoint one Lecturer on Contract basis and to issue sanction for extending the tenure of the Dr. Desamangalm Ramakrishnan and Dr. B.V Sasikumar (existing two Adjunct Professors) for one more year w.e.f 19/07/2021 on a consolidated pay of Rs. 25000/-* is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the above proposal be agreed to.

Item No.30.69 *Audit fee dues to be paid to the State Audit Dept. – Directions from Government –Consideration of- reg.*

(Ad.A1)

The Vice-Chancellor, University of Kerala vide letter No.VC/Ad.A1.2/Audit Fee/2019 dated 30-07-2019 had requested the Finance Minister, Govt.of Kerala to waive off the Audit fee dues with respect to the University for the period from 2013 to 2017.

In reply to the letter, the Govt (vide G O No.899/2021/HEdn dated 13-07-2021) informed that, waiving off the Audit fee dues pertaining to the University cannot be considered. However the Govt. granted relaxation in remitting the Audit fee of Rs.5,29,27,875 (Rupees Five crore Twenty nine lakh twenty seven thousand eight hundred and seventy five only) due for the period from 2013 to 2017 in five annual installments.

With the intimation that such kind of relaxations may not be provided further, Govt in its order had insisted for timely payment of Audit charge by the University every year as per rule.

Furthermore, Govt. informed that, if the University fails to meet directions to remit the Audit fee dues even after the time limit, it would take necessary action to realize the amount as per the sections 19(3),19(41) of the Local Fund Act 1994 or G.O(P) No.52/2004/Fin dated 22-01-2004 whichever is applicable.

As per the orders of the Vice-Chancellor, the directions of the Govt. vide order dated 13-07-2021 regarding the Audit fee dues of Rs 5,29,27,875/- (Rupees Five crore Twenty Nine Lakh Twenty seven Thousand Eight hundred and Seventy five only) to be paid to the State Audit Dept. by the University for the period from 2013 to 2017 in five annual installments is placed before the Syndicate for consideration.

Resolution of the Syndicate

The Syndicate considered the Government letter dated 13.07.2021 and **RESOLVED** to remit the Audit fee dues of Rs.5,29,27,875/- (Rupees Five crore Twenty Nine Lakh Twenty seven Thousand Eight hundred and Seventy five only) to the State Audit Department for the period from 2013 to 2017 in five annual installments.

Item No.30.70 *Dr.Arun Kumar K-Assistant Professor, Department of Political science-rejoining duty and request to relieve from university service -Consideration of-reg.*

(Ad.A.II)

Dr.Arun Kumar K, Assistant Professor, Department of Political Science requests to permit him to rejoin the Dept. of Pol.Sc. with effect from **22.07.2021 FN** and to relieve him from university service as soon as possible to join Directorate of Collegiate Education, Government of Kerala availing the lien without losing service seniority and continuity .

Dr. Arun Kumar.K had been appointed as Assistant Professor in the Department of Political science, University of Kerala, Kariavattom w.e.f **23.03.2020 FN** vide U.O No.1123/2020/UOK dated 25.04.2020.Permission was granted to Dr. Arun Kumar.K for the participation and presentation of News and related programs in television Channels during the lock down period (till **31.07.2020**) without detrimental to the official duties and on non remuneration basis vide Letter

No.11912/2020/UOK dated 07.06.2020. Sanction had been accorded by the Vice-Chancellor to Dr. Arun Kumar.K, Assistant Professor, Department of Political science being granted Leave Without Allowances for a period of one year w.e.f 27.08.2020 AN to 26.08.2021 vide U.O No.AdII.3/18033/20 dated 27.08.2020.

As per the orders of the Vice-Chancellor the request of Dr.Arun Kumar K, Assistant Professor, Department of Political science, to rejoin University with effect from 22.07.2021 FN and to relieve him from university service as soon as possible to rejoin Directorate of Collegiate Education, Government of Kerala availing lien without losing service continuity, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to Dr.Arun Kumar. K, Assistant Professor, Department of Political Science to rejoin the Department of Political Science w.e.f 22.07.2021.
FURTHER RESOLVED to refer the matter of relieving from the University Service, before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.30.71 *കെ.യു.സി.ടി.ഇ കായംകുളം ഡേ വാച്ച്മാൻ കം പ്യൂൺ - ജോലിയിൽ വീഴ്ച സംബന്ധിച്ച് റിപ്പോർട്ട് പരിഗണിക്കുന്നത് സംബന്ധിച്ച്:*

(Ad.A. VII (A))

കായംകുളം ബി. എഡ്. സെന്ററിൽ ഡേ വാച്ച്മാൻ കം പ്യൂൺ ആയി ജോലി നോക്കി വരുന്ന ശ്രീമതി. പത്മകുമാരിയുടെ അകാരണമായി ജോലിക്കു ഹാജരാകുന്നില്ല. ഓഫീസിൽ സമയക്രമം പാലിക്കുന്നില്ല. പ്രിൻസിപ്പാൾ നൽകുന്ന നിർദ്ദേശം പാലിക്കുന്നില്ല എന്നീ പരാതികൾ പ്രിൻസിപ്പാൾ യൂണിവേഴ്സിറ്റിയെ അറിയിക്കുകയുണ്ടായി.

13.04.2021- ലെ സിൻഡിക്കേറ്റ്, മിനിറ്റ്സിലെ ഐറ്റം നമ്പർ 26.93. അഡിഷണൽ ഐറ്റം 2 -ലെ തീരുമാനപ്രകാരം സിൻഡിക്കേറ്റ് അംഗങ്ങളായ പ്രൊഫ. കെ. ലളിത, ശ്രീ. ജെ. ജയരാജ് എന്നിവർ 12.07.2021 - നു പ്രസ്തുത സെന്റർ സന്ദർശിച്ച് റിപ്പോർട്ട് സമർപ്പിക്കുകയുണ്ടായി. ടി റിപ്പോർട്ടിൽ പ്രിൻസിപ്പാൾ, അദ്ധ്യാപകർ, അനധ്യാപകർ, ശ്രീമതി. പത്മകുമാരി എന്നിവരുടെ ഭാഗം കേൾക്കുകയും, ശ്രീമതി. പത്മകുമാരിയുടെ പ്രസ്തുത പരാതിയിൽ വസ്തുതയുണ്ടെന്നു ബോധ്യപ്പെടുകയും ചെയ്തു. തുടർച്ചയായി 10 ദിവസം ആരോടും പറയാതെ പ്രസ്തുത സെന്ററിൽ നിന്ന് വിട്ടു നിന്നതായി ടിയാൾ സമ്മതിച്ചതായും, പ്രിൻസിപ്പലിനെ ഫോൺ ചെയ്യിട്ട് കിട്ടിയില്ല എന്ന ഒഴുക്കൻ മറുപടി നൽകുകയും ചെയ്തതായും പറയുന്നു. നിരവധി തവണ പ്രിൻസിപ്പാളിന് സമക്ഷം സമയക്രമം ഇനി മേൽ പാലിച്ചു കൊള്ളാമെന്നു എഴുതി അപേക്ഷിച്ചതായും, അദ്ധ്യാപകരും, അനധ്യാപകരും പ്രസ്തുത കക്ഷിയുടെ കൃത്യനിർവഹണത്തിലെ വീഴ്ചകൾ വിവരിച്ചതായും റിപ്പോർട്ടിൽ പറയുന്നു.

അതിനാൽ നിലവിൽ പ്രസ്തുത സെന്ററിൽ ജോലി ചെയ്യുന്ന പ്യൂണിന്റെ സേവനം പത്മകുമാരിക്ക് പകരമായി ഉപയോഗപ്പെടുത്താവുന്നതാണെന്നു റിപ്പോർട്ടിൽ പ്രതിപാദിക്കുന്നു. ആയതിനാൽ ശ്രീമതി പത്മകുമാരിയുടെ സേവനം എത്രയും വേഗം നിർത്തലാക്കുന്നതിന് റിപ്പോർട്ട് ശുപാർശ ചെയ്യുന്നു. (Report appended)

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം പ്രസ്തുത റിപ്പോർട്ട് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കുമായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.30.72 *Senate House Campus- Inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also and transferring the salary account to another Bank – Feasibility report-Consideration of- reg.*

(AdBI)

The matter of renewal of lease for the existing premises of SBI itself for a further period, as requested by the SBI authorities, was considered by the Standing Committee of the Syndicate on Planning and Development and it was recommended to explore the feasibility of inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also. The Syndicate at its meeting held on 17.02.2021 resolved to approve the said recommendation and further resolved to entrust the Finance Officer to explore the possibility of transferring the salary account to another bank.

Accordingly, the Finance Officer has submitted a feasibility report on the same (Copy appended), remarking that “it is felt that there is no necessity for transferring the salary accounts to any other banks”.

The feasibility report submitted by the Finance Officer was considered by the Syndicate held on 02.07.2021, vide item no. 29.54.01 and it was resolved to refer the matter to the next Syndicate.

As per the orders of the Vice Chancellor, the feasibility report on inviting other suitable banks for operating their service at the campus, who are willing to serve facilitating the transactions of students also and on transferring the salary account to another Bank, is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.30.73

Initial appointment of Dr.Anupriya Samuel as Assistant Professor in the Department of Zoology in St.John's College, Anchal –Consideration of-reg:-

(Ac F I)

Dr.Anupriya Samuel had been appointed as Assistant Professor in the department of Zoology, St.John's College, Anchal w.e.f 23.09.2015. On verification of the proposal submitted by the Educational agency, it was noted that the incumbent was awarded Ph.D Degree on 09.07.2015, but the last date for the submission of application for the post of Asst.Prof. was on 23.06.2015 ie; she was not qualified at the time of application.

As per the norms and procedures for the selection of teachers in private affiliated colleges , the candidate must have passed the qualifying examination at the time of application and the candidates who are qualified at the time of submission of application alone should be called for interview. The Educational Agency had appointed Dr.Anupriya Samuel by virtue of the certificate issued by the University dated 20.06.2015 stating that the candidate has completed all formalities for the award of Ph.D Degree.

As per the Regulations relating to the award of the Degree of Ph.D, clause 21(f) and also chapter 16 (Faculty of Science) clause 8(7) of the Kerala University First Statutes 1977,for the award of Ph.D Degree “The report of the Adjudicators shall be considered by the Syndicate and if the candidate is adjudged worthy to be awarded the degree,a resolution to that effect shall be passed by the Syndicate and the candidate shall be admitted to the Ph.D Degree under prescribed conditions”. Thus a candidate shall be admitted to the Ph.D degree only after the resolution has been passed by the Syndicate.The petitioner was awarded the Ph.D Degree in Zoology as per the resolution of the Syndicate held on 09.07.2015 only and hence she was not eligible to apply for the post where the last date for submission of application was 23.06.2015.It may be noted that **she did not possess NET or JRF.**

The then Legal Advisor opined Ph.D as an alternative eligibility criteria and had cited a similar case disposed by the University, Appellate Tribunal wherein it was ordered that acquiring NET after submitting the application but before the date of interview will not render the applicant ineligible for appointment. Drawing an analogy with the above judgement and there were no rival candidate for the post under community quota, the LA opined that the appointment of Smt.Anupriya Samuel is only to be approved. In this context it may be noted that she had not qualified NET at the time of notification and hence Ph.D is one of her basic qualification not an alternate eligibility criteria for applying for the post of Asst.Professor as per Regulations.

The Standing Committee of the Syndicate on Teaching & Non Teaching Staff of Private colleges held on 04.05.2017 recommended to accept the Legal opinion given by the Legal Advisor and the proposal of Dr.Anupriya Samuel be placed in the next Standing Committee. The Syndicate at its meeting held on 12.05.2017 vide item No.27.85.04 ([Minutes of the Syndicate](#) attached) resolved to approve the above recommendation of the Standing Committee. But the then Vice-Chancellor and the Pro Vice Chancellor had not agreed to the resolution of the Syndicate for the reasons noted as “ Recommendation is not in consonance with the UGC Regulations 2010, the G.O issued by the Government implementing UGC Regulation 2010 and the Judgement dated 23.02.2016 in WP(C) 15739/2013 of High Court”.

The Vice-Chancellor has neither accorded nor not accorded executive approval for the resolution of the Syndicate and had directed to do the needful as discussed with the Registrar. Accordingly the proposal was returned to the Educational agency pointing out the Judgment in WP(C) No.15739/2013 (N) dated 23.02.2016 of Hon'ble High Court of Kerala that all selections made after 18.09.2010 have to be in compliance with the UGC Regulations 2010 and also she had not qualified for the post at the time of notification of the vacancy.

Subsequently Dr.Anupriya Samuel had filed a writ petition No 27813/2017 before the Hon'ble High Court challenging the letter issued by the University, returning her proposal for the approval for the post of Asst.Prof.in Zoology,St.John's College, Anchal. The Hon'ble High Court vide its [Judgement dated 25.02.2019](#) dismissed the writ petition stating that the refusal to approve the petitioner's appointment by the University is legal and valid and hence do not warrant interference.

The petitioner has filed a revision petition vide [RP No.348/2019](#) in which the Hon,ble High Court of Kerala recalled its earlier Judgement dated :25.02.2019 in WP(c) NO,27813 of 2017 filed by the same petitioner and allowed the Revision petition.

The following facts with regard to the Judgement of Hon,ble High Court of Kerala in the Revision petition filed by Dr.Anupriya Samuel,may be perused:

1. **In the Judgement dated 25.02.2019**, the court had dismissed the Writ petition filed by Dr.Anupriya on the ground that she was not qualified, more specifically, not awarded her Ph.Degree, before the last date of submission of application for the post of Asst.Professor in Zoology under Malankara Catholic Syrian Colleges. She was not qualified the NET and hence Ph.D is one of her basic qualification for applying for the post of Asst.Professor as per Regulations.
2. The Court upheld the contention of the University that a candidate should have attained the basic minimum qualifications on or before the last date stipulated for applying for the post of Asst.Professor, as prescribed in the UGC as well as University Regulations issued from time to time and as applicable to the candidate. The court dismissed the first Writ Petition on the above ground and hence the petitioner filed Revision petition.
3. **In the Revision petition** the court considered two points.
 - (a) The court observed that even though the petitioner was not qualified at the last date of submission of application, her open defence viva was held well before the last date of submission of application and delay in convening the Syndicate for formal awarding of the same was not due to the fault of the petitioner.
 - (b) Second one is that the proposal for the approval of the appointment of the petitioner as Asst.Professor in Zoology at St.john's College, Anchal was approved by the Syndicate at its meeting held on 12.05.2017, vide item No,27.85.04 . The then Vice-Chancellor and the Pro Vice-Chancellor had not agreed to the above resolution of the Syndicate as the appointment of the petitioner was not in accordance with the UGC Regulations 2010 and had not consented to implement the said resolution of the Syndicate in this matter. The court observed that as per the University Act and Statutes the Vice-Chancellor could not nullify the decision of the Syndicate as the authority to approve the appointment of Asst.Professors in Aided Private colleges vested with the Syndicate. The Vice-Chancellor could have either referred back to the Syndicate or could have reported the matter to the Chancellor if the decision of the Syndicate is not in accordance with the University Act., Statutes, Regulations and Ordinances. The court noticed this procedural error and gave the benefit of this to the advantage of the petitioner in the Revision Petition.

The Hon'ble High Court vide its [Judgement on WP\(C\) 27813/17 dated 08.06.2021](#) directed the University to approve the appointment of Smt.Anupriya Samuel as Assistant Professor in Zoology with effect from the date of appointment.

5. University could prefer an appeal only on the point mentioned as (a) above as there is no provision in the University rules to award Ph.D immediately after the open defence. Only mandatory provision is that the Syndicate shall be convened at least once in two months. In this case the Syndicate was convened within the statutory time limit. *Moreover if the University approve the appointment of the petitioner on the basis of this court order it will set a bad precedence and will sent a wrong message that candidates need not qualify the basic qualifications prescribed in the respective regulations on or before the last date stipulated for*

applying for the post. This may lead to several litigations in the future and the University may struggle in defending such cases.

In this circumstance,as ordered by the Vice-Chancellor, the matter regarding the approval of initial appointment of Dr. Anupriya Samuel, as Assistant Professor in the Department of Zoology, St.John's College Anchal w.e.f 23.09.2015 in compliance with the Judgment of the Hon'ble High Court of Kerala dated 08.06.2021 in WP (C) 27813/2017 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate
RESOLVED to seek legal opinion from the Standing Counsel regarding the matter and place the same before the Legal Monitoring Committee.

Item No.30.74 **യു ഐ ടി കല്ലറ -അധ്യാപക / അനധ്യാപക ജീവനക്കാർക്കെതിരെ സോഷ്യൽ മീഡിയ വഴിയുള്ള അധിക്ഷേപത്തിന്മേലുള്ള റിപ്പോർട്ട് പരിഗണിക്കുന്നത് - സംബന്ധിച്ച്**

(Ad A VII)

കല്ലറ യു ഐ ടി യിലെ ഇംഗ്ലീഷ് വിഭാഗം ഗസ്റ്റ് അധ്യാപകനായ അജിംഷയെയും കോളേജിലെ അനധ്യാപികയെയും സോഷ്യൽ മീഡിയ വഴി അധിക്ഷേപിച്ചുകൊണ്ടുള്ള വിദ്യാർത്ഥികളുടെ പ്രവർത്തിയിൽ നടപടി സ്വീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ടുള്ള കല്ലറ യു ഐ ടി പ്രിൻസിപ്പലിന്റെ കത്ത് ബഹു വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം സിണ്ടിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റി യുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും, സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ കൺവീനർ ശ്രീ.ജെ.ജയരാജ്, സിൻഡിക്കേറ്റ് അംഗമായ അഡ്വ.ബി ബാലചന്ദ്രൻ , എന്നിവർ കല്ലറ സെന്റർ സന്ദർശിച്ച റിപ്പോർട്ട് സമർപ്പിക്കുന്നതിന് പ്രസ്തുത കമ്മിറ്റി ശുപാർശ ചെയ്യുകയും, പ്രസ്തുത ശുപാർശ 02.07.2021 ൽ കൂടിയ സിൻഡിക്കേറ്റ് item no.29.34.19 അംഗീകരിക്കുകയും പ്രൊഫ കെ ലളിത യെ കൂടി പ്രസ്തുത കമ്മിറ്റിയിൽ ഉൾപ്പെടുത്തി തീരുമാനിക്കുകയും ചെയ്തു . സിന്റിക്കേറ്റിന്റെ മേൽ തീരുമാനം നടപ്പിലാക്കുവാൻ ബഹു വൈസ് ചാൻസലർ ഉത്തരവിടുകയും ചെയ്തിരുന്നു. ആയതു പ്രകാരം 05.07.2021 ൽ സിന്റിക്കേറ്റിന്റെ ഡിപ്പാർട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻസ് സംബന്ധിച്ച സ്റ്റാന്റിംഗ് കമ്മിറ്റിയുടെ കൺവീനർ ശ്രീ.ജെ.ജയരാജ്, സിൻഡിക്കേറ്റ് അംഗമായ പ്രൊഫ കെ ലളിത എന്നിവർ കല്ലറ സെന്റർ സന്ദർശിച്ച സമർപ്പിച്ച റിപ്പോർട്ടിന്റെ വിശദാംശങ്ങൾ താഴെ കൊടുക്കുന്നു.

1. അധ്യാപകൻ പോലീസിനും സൈബർ സെല്ലിനും നൽകിയ പരാതിയിൽ കുട്ടികളുടെ തെറ്റ് സ്ഥിരീകരിച്ചിട്ടുണ്ട്.
2. കുട്ടികളുടെ ഭാവിയിലെ കരുതി കോളേജ്തല നടപടി സ്വീകരിക്കാമെന്ന ഉറപ്പിന്മേൽ പോലീസ് നടപടി വേണ്ട എന്ന് അധ്യാപകൻ നിലപാട് സ്വീകരിച്ചതായി പോലീസ് സ്റ്റേഷൻ റിപ്പോർട്ടിൽ പറയുന്നുണ്ട്.
3. കുട്ടികൾ തങ്ങൾക്കു തെറ്റ് പറ്റിയതായി സമ്മതിക്കുകയും, അറിവില്ലായ്മയിൽ ഉണ്ടായ പിഴവായി കണ്ടു മാപ്പാക്കണമെന്നു അപേക്ഷിക്കുകയും ചെയ്തിട്ടുണ്ട്.
4. പ്രസ്തുത രീതിയിലുള്ള വിഡിയോ കുട്ടികൾക്കിടയിൽ പ്രചരിക്കുന്നത് അനിത എന്ന അധ്യാപികയുടെ ശ്രദ്ധയിൽ 2 മാസം മുൻപേ വന്നിട്ടുള്ളതായി പരാതിക്കാർ പറഞ്ഞിട്ടുണ്ട്. ആയത് ശ്രദ്ധയിൽ വന്നതായി പ്രസ്തുത അധ്യാപിക പറയുകയും ചെയ്തു.
5. ഒരു അധ്യാപകന്റെയും ജീവനക്കാര്യുടെയും കുടുംബ ജീവിതങ്ങളെ പോലും ബാധിക്കുന്ന ഒരു വിഷയമായി മാറാവുന്ന കൃത്യമാണ് കുട്ടികളുടെ ഭാഗത്തു നിന്നും ഉണ്ടായത്. കുട്ടികളുടെ അവസാന വർഷ പരീക്ഷ കഴിയുകയും ചെയ്തിട്ടുണ്ട്.
6. നേരത്തെ ശ്രദ്ധയിൽ പെട്ടിട്ടും വിഷയം പ്രിൻസിപ്പലിന്റെ ശ്രദ്ധയിൽ കൊണ്ടുവരാതിരിക്കുകയും ഉചിതമായ നടപടി സ്വീകരിക്കാതിരിക്കുകയും ചെയ്ത അതിഥി അധ്യാപികയുടെ പ്രവർത്തി ഗൗരവമുള്ളതാണ് .

ബഹു: വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത റിപ്പോർട്ട് സിൻഡിക്കേറ്റിന്റെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

Resolution of the Syndicate
RESOLVED that the item be referred to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Item No.30.75 Appointment of Estate Officer in the University – Reporting of – reg. (Ad.A1)

The Selection Committee chaired by the Pro-Vice-Chancellor, conducted the interview for the appointment of Estate Officer on contract basis in the University on 06-07-2021 as per the Notification No.Ad.A1.3/26675/2021 issued dated 15-06-2021.

Of the five applications received as per Notification, three candidates appeared for the interview held on 06-07-2021 before the Selection Committee.

The Score sheet is as follows;

No.	Name of the candidate	Score	Rank
1	Sri.Harichandran Nair.A	52	III
2	Sri.Shaji.P.K	58	II
3	Sri.Suresh Kumar.B.S	64	I

The Hon'ble Vice-Chancellor approved the minutes of the meeting of the Interview to the post of Estate Officer on contract basis held on 06-07-2021 and ordered to send appointment memo to Sri.Suresh Kumar.B.S,'Bhasura', Karipoor (PO), Nedumangad, Thiruvananthapuram who is ranked first in the score sheet.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.76. Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021 - approval -reg.. (Ac.E1)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021 is placed before the Syndicate for consideration and approval. (Minutes appended).

MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON ACADEMICS AND RESEARCH

Date : 19th July, 2021
Time : 11.00 am
Venue : Syndicate Room

Members Present

1. Dr. S.Nazeeb (Convenor)
2. Adv.A.Ajikumar
3. Dr. K.B.Manoj
4. Adv. Muralidharan Pillai .G
5. Prof. K. Lalitha
6. Dr. Vijayan Pillai.M
7. Sri. Arunkumar. R
8. Sri. Jairaj.J
9. Sri. Riyas Vahab

Members Absent

1. Dr. Gopchandran. K.G.
2. Dr. B. Unnikrishnan Nair

Item No.30.76. A1 Cancellation of Ph.D Registration in Economics- July 2020 Session- Smt. Kavya Nair P.J.-reg.

The Head, Dept. of Economics, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 24-09-2020 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are furnished below:

Details of the Applicant		Details of the Research Supervisor	
Name	Kavya Nair P.J Student ID-23018	Name	Dr. Manju S. Nair
Subject/ Faculty	Economics/ Social Sciences	Designation	Professor, Dept. of Economics, University of Kerala, Kariavattom, Tvpm.
Full-Time/ Part-Time	Full-Time	Date of Superannuation	31/03/2033
Basic Qualification	M.A .Degree in the subject Economics (2018) with first class (80.51%) from University of Kerala.	Ordinal Status of the applicant	To be registered as the 7 th research scholar
Eligibility Criteria	UGC NET in the subject Economics held on 05.11.2017. Date of declaration of NET result is on 2 nd January 2018	Whether within the prescribed limits	Yes
Additional Qualifications, if any	Nil	Research Centre	Dept. of Economics, University of Kerala, Kariavattom, Tvpm.

She has submitted the following documents and her application is in order:

1. Consent Letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Attested copies of M.A Degree Certificate & Marklist.
4. Attested copy of UGC NET Certificate.
5. Fee Receipt of Rs. 550/- towards Registration fee (FFR No:654 dated 01.12.2020)

As per the orders of the Hon'ble Vice- Chancellor, joining letter has been issued to Smt. Kavya Nair P J vide letter No: AcE1.A3/720/ECO/23018/2020 dated 10/03/2021.

As per the Regulations relating to Registration for and the award of the Degree of Doctor of Philosophy, "Selected candidates shall join the Department within one month of the receipt of the intimation regarding registration of the candidates from the University. However, the Departmental Doctoral Committee shall be competent to grant an extension of one month in exceptional cases".

Now the candidate has requested to exempt her from joining for Ph.D due to personal reasons.

The proposed research supervisor of the candidate Dr. Manju S. Nair, Professor, Dept. of Economics, University of Kerala, Kariavattom has requested via email dated 21.06.2021 to cancel the registration granted to Smt. Kavya Nair P J as the candidate has informed her of her inability to join the Ph.D program. The Centre Head and Chairman Doctoral Committee, via email dated 21.06.2021, has also reported the non-joining of the candidate.

Registration order has not been issued to the candidate but joining memo was issued .

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting cancellation of Ph.D registration in respect of Smt. Kavya Nair P J is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to cancel the Ph.D registration granted to Smt. Kavya Nair P. J., as per her request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A2

Ph.D Research – Re-registration – Sri. J Vijayakumar – Hearing of – reg.

Sri. J Vijayakumar, Part-time research scholar in Mechanical Engineering has submitted an application for Re-registration of Ph.D. Research due to the defaulted payment of Ph.D. Research fees for more than 6 months.

The details of the Research Scholar are as follows:

Name, Subject, FT/PT, Registration Order No.	Name of Research Supervisor, Research Centre	Requests	Remarks
<p>Sri. J Vijayakumar Mechanical Engineering Part-time U.O.No.AcE1.B2/7933/05 Dated 17/03/2006 w.e.f 15/02/2006 (As per records available in the section he was granted Re-registration and extension of research period for 2 years w,e,f 15.02.2014 to 14.02.2016 vide U.O No. Ac.E1.A1/328/2014 dated 25.10.2014)</p>	<p><u>Research Supervisor:</u> Dr. K Thyagarajan Former Dean, College of Engineering, Trivandrum (Retired Faculty)</p> <p><u>Centre:</u> College of Engineering, Trivandrum</p>	<p>Re-registration from the date of expiry of previous registration i.e. 15.02.2015</p>	<p>1.Re-registration is required w.e.f. 15.02.2015 due to Default of research fee during the extended period of research.</p> <p>2. Paid default fee with fine (Rs.1900/-, KUF 20211911 dated 25/11/2020)</p>

The following are the requisites for considering the application for Re-registration.

1. Recommendations of the Research Supervisor, Head of Research Centre and Chairman, Doctoral Committee.
2. Original fee chalan of Rs.2100/- as fee for Re-registration.
3. Detailed fees statement countersigned by the Research Supervisor.
4. Defaulted research fee with fine.
5. Certificate from the research supervisor endorsed by the head of the research centre stating that there has been no break in research.

Sri. J Vijayakumar has submitted all the required documents along with the application and his application is in order.

Here the Research period of the applicant has expired on 14/02/2016. The above scholar has already submitted his thesis on 25/11/2020, availing the benefit of grace time for submission of thesis granted up to 31.03.2021 vide U.O dated 23.11.2020.

The SC of the Syndicate on Academics and Research, at its meeting held on 09.04.2021, considered the matter regarding the application submitted by the candidate for re-registration and recommended to hear the candidate. The Syndicate at its meeting held on 13/04/2021 has resolved to approve the above recommendation, vide item no.26.80.A25.

The Standing Committee of the Syndicate on Academics and Research at its meeting held on 08.06.2021 considered the matter vide Item No.A4 and recommended to defer the matter. The Syndicate at its meeting held on 11/06/2021 considered the above matter vide Item No. 28.30.A4 and resolved to approve the above recommendation and the Hon'ble Vice-Chancellor has ordered to implement the said resolution of the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the request for Re-registration from the date of expiry of previous registration i.e. 15/02/2015 and the conduct of hearing in r/o Sri.J Vijayakumar, Part-time research scholar in Mechanical Engineering, is placed before the Standing Committee of the Syndicate on Academics & Research.

Recommendation: *The Committee recommended to entrust the Pro Vice-Chancellor to hear the Research scholar and to submit a report as he could not appear for the hearing in person. The Director Research is to coordinate the conduct of the hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A3 Recognition as Research Centre- P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha - reg.

An application has been submitted by the Principal, Sanatana Dharma College, Alappuzha to recognize the P.G. Dept. of Malayalam of the institution as an approved research centre of University of Kerala. The Syndicate held on 15.05.2020 vide Item No.11.44.A12 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising Dr.S.Nazeeb, Convenor, Adv. K.H Babujan, Adv. Ajikumar (Members of Syndicate) and Dr.Seema Jerome., Associate Professor, Dept. of Malayalam, University of Kerala as subject expert. And, the inspection has been conducted at **P.G Dept.of Malayalam, Sanatana Dharma College, Alappuzha** on 13/02/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
1. The library of the Centre has a minimum of 12 journals in the subject and a collection of 3000 books.
2. The Centre has provided separate working facilities to individual scholars.
3. There are three approved research supervisors working as regular faculty in the Centre.
4. A research committee has been constituted comprising of research guides.
5. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the **P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha** as a recognized Research Centre of University of Kerala. The Syndicate held on 17.02.2021 vide Item No.23.87 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 21.04.2021 has considered the matter vide item No. 01 and resolved that the **P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha** be granted recognition as approved Research Centre under University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to **P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha** as an approved Research Centre, along with the resolution of the Academic Council in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The committee considered the above matter and recommended to agree with the decision of the Academic Council to recognize P.G Dept. of Malayalam, Sanatana Dharma College, Alappuzha as an approved research centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A4 Recognition as Research Centre- P.G Dept. of English, Sanatana Dharma College, Alappuzha - reg.

An application has been submitted by the Principal, Sanatana Dharma College, Alappuzha to recognize the P.G. Dept. of English of the institution as an approved research centre of University of Kerala. The Syndicate held on 14.08.2020 vide Item No.16.08.A4 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research and resolved to constitute an Inspection team comprising Dr.S.Nazeeb, Convenor, Adv. K.H Babujan, Dr.Mathew.Y (Members of Syndicate) and Dr.C.A Lal, Professor, School of Distance Education,

University of Kerala as subject expert. And, the inspection has been conducted at P.G Dept.of English, Sanatana Dharma College, Alappuzha on 29/06/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
1. The library of the Centre has sufficient number of Books and Journals
2. The Centre has provided separate working facilities to individual scholars.
3. There are two approved research supervisors working as regular faculty in the Centre.
4. A research committee has been constituted comprising of research guides.
5. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the P.G Dept. of English, Sanatana Dharma College, Alappuzha as a recognized Research Centre of University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to P.G Dept. of English, Sanatana Dharma College, Alappuzha as an approved Research Centre, along with the Inspection Report, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to place the matter before the Academic Council*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A5

Ph.D Research – Revival of Registration – Smt.Deeja S – Islamic History - reg:

Name : Smt. Deeja S.
 Subject : Islamic History (Full-time)
 Research Supervisor : Dr. A.K. Ampotti
 Research Centre : Dept. of Islamic Studies, University of Kerala, Kariavattom.
 Request : Revival of Ph.D Registration

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A6

Recognition as Research Centre - P.G Dept. of Physics, St. Gregorios College, Kottarakara-reg:

An application has been forwarded by the Principal, St.Gregorios College, Kottarakara to recognize the PG Dept. of Physics of the institution as an approved research centre of University of Kerala. As per the resolution of the Syndicate held on 29.12.2020, the Inspection Committee comprising Dr.S.Nazeeb, Convenor, Dr. Vijayan Pillai M, Adv. Muraleedharan Pillai.G (Members of Syndicate) and Dr.V Biju, Associate Professor, Dept.of Physics, University of Kerala (Subject Expert) conducted the inspection of PG Dept.of Physics, St.Gregorios College, Kottarakara on 20/02/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre has a minimum of 12 journals in the concerned subject and a collection of 3000 books.
3. The Centre has provided separate working facilities to individual scholars.
4. There are two approved research supervisors working as regular faculty in the Centre.
5. A research committee has been constituted comprising of research guides.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually.

In the above circumstances, the inspection team recommended to approve the PG Dept.of Physics, St.Gregorios College, Kottarakara as a recognized Research Centre of University of Kerala. The Syndicate held on 05.03.2021 vide Item No.25.16.A14 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 21.04.2021 has considered the matter vide item No. 35 and resolved that the PG Dept.of Physics, St.Gregorios College, Kottarakara be granted recognition as approved Research Centre under University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to PG Dept.of Physics, St.Gregorios College, Kottarakara as an approved Research Centre, along with the resolution of the Academic Council in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The committee considered the above matter and recommended to agree with the decision of the Academic Council to recognize P.G Dept. of Physics, St. Gregorios College, Kottarakara as an approved research centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A7 Recognition as Research Centre- Dept. of History, Iqbal College, Peringammala- reg:

An application has been forwarded by the Principal, Iqbal College, Peringammala to recognize the Dept. of History of the institution as an approved research centre of University of Kerala. The Syndicate held on 19.02.2019 vide Item No.05.17.A6 considered the matter along with the recommendations of the Standing Committee of the Syndicate on Academics and Research held on 31.01.2019 and resolved to constitute an Inspection team comprising of Dr.S.Nazeeb, Convenor, Dr.K.G Gopchandran, Prof.K.Lalitha (Members of Syndicate) and Dr. Shaji.A, Associate Professor, School Of Distance Education as subject expert. And, the inspection has been conducted at Dept. of History, Iqbal College, Peringammala on 21/01/2021 in connection with the proposal for granting recognition to the Department as an approved research centre under the University.

The following are the major findings in the inspection report furnished by the Inspection Committee.

1. The proposed Centre has its own building for library, reference section etc.
2. The library of the Centre has a minimum of 12 journals in the concerned subject and a collection of 3000 books.
3. The Centre has provided separate working facilities to individual scholars.
4. There are two approved research supervisors working as regular faculty in the Centre.
5. A research committee has been constituted comprising of research guides.
6. The Head of Institution has also submitted an undertaking to the University to the effect that adequate funds will be made available for the centre; scholars shall not be admitted beyond the sanctioned strength; academic programmes like seminars, workshops, projects will be undertaken as part of the centre's functioning and a report will be forwarded annually, in the month of December to the University on the functioning of the centre along with the annual fees.

In the above circumstances, the inspection team recommended to approve the Dept. of History, Iqbal College, Peringammla as a recognized Research Centre of University of Kerala. The Syndicate held on 27.01.2021 vide Item No.22.61.A15 considered the inspection report and resolved to place the matter before the Academic Council for approval as research centre.

The Academic Council at its meeting held on 21.04.2021 has considered the matter vide item No. 02 and resolved that the Dept. of History, Iqbal College, Peringammla be granted recognition as approved Research Centre under University of Kerala.

As per the orders of Hon'ble Vice-Chancellor, matter of granting recognition to Dept. of History, Iqbal College, Peringammla as an approved Research Centre, along with the resolution of the Academic Council in this regard, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

Recommendation: *The committee considered the above matter and recommended to agree with the decision of the Academic Council to recognize Dept. of History, Iqbal College, Peringammala as an approved research centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A8 **Rejection of Ph.D admission of Smt.Suhani G. research Scholar in History- Report submitted by Director Research – Hearing of – reg:**

An E-mail petition has been received from Smt.Suhani G., Research Scholar in History regarding the guide allocation at the time of Ph.D admission. The Vice –Chancellor has ordered Prof.R. B. Binoj Kumar, Director Research, to enquire and submit a report in this regard.

As per the report, Smt.Suhani G. has submitted an offline application for Ph.D registration in July 2020 at the Dept. of History. Her online interview was held on 02.11.2020 and the Doctoral Committee held on 11.11.2020 allotted Dr.P.Venumohan as the Research Supervisor. Subsequently she was informed that a new guide, Dr.Anil Kumar was reallocated to her instead of Dr. P.Venumohan, as per the decision of the Doctoral Committee held on 27.11.2021.

Prof. R B Binoj Kumar, Research Director, has sought clarification from Dr.V.Sathish, Head of the Department and Chairman, Doctoral Committee in History. Dr.V Sathish states that inorder to provide JRF benefit to Sri.Joby M. Babu, Research aspirant in the subject History, whose JRF period is about to expire on 30.11.2021, Smt.Suhani was reallocated to Dr.Anil Kumar as per the directions of another Doctoral committee held on 27.11.2021.The matter was reported to Smt.Suhani G. but she was unwilling to join under Dr.Anil Kumar and insisted that the decision of Doctoral Committee held on 11.11.2020, be upheld. Dr.V.Sathish, in his letter dated 01.07.2021, assures that Smt.Suhani will be allotted to Dr.P .Venumohan and he also suggested that one of his candidates is about to submit the Ph.d thesis in July and a seat will become vacant against which Sri Joby M Babu, currently doing his research work with Dr.P Venumohan can be shifted to Prof .V Sathish, so that Dr. P Venumohan can accommodate Smt.Suhani G.

The Research Director has put forward the following points in this regard:-

- 1) There were two doctoral Committees held for the July 2020 session .The first Doctoral committee was held on 11.11.2020 and another one in 27.11.2021 wherein the reallocation was done.

There is no mention about the second Doctoral committee as to whether Smt.Suhani participated nor there is any mention whether the opinion of Smt.Suhani was sought regarding reallocation, before sending the recommendation to University.

- 2) In the Compliant Letter, Smt.Suhani G states that she is totally unaware of the reallocation of her candidature to Dr.Anilkumar and the research supervisor is not attached to a permanent research centre .She also states that till now she has not been given her registration.
- 3) Prof.V Sathish states that in order to protect the JRF of Sri.Joby M Babu ,the reallocation was made in 27.11.2021.He also states that the proposed guide Dr.Anil Kumar, Assistant Professor, Dept. of History, Iqbal College, Peringammla was given ICKS (now Dept. of Kerala Studies) as research centre and subsequently it has become full-fledged University Department and hence Dr.Anil Kumar cannot continue as guide, as per rules.

As per reallocation of Smt.Suhani to Dr.Anil Kumar, who does not have a permanent research centre, how can Smt.Suhani pursue her Ph.D.

- 4) Prof. V. Sathish, as a remedial measure, has suggested to change Sri. Joby M Babu who is pursuing research with Dr.P.Venumohan, to Prof.V.Sathish, once he get a Ph.D vacancy. But for that the concurrence of Dr.P.Venumohan and Sri.Joby M Babu, is necessary. It will not be easy since Sri.Joby M.Babu, has already started research with Dr.P.Venumohan.
- 5) On discussion with Dr.P.Venumohan, it is learnt that one of his Ph.D student Sri.John Williams has already applied for the conduct of the Pre-Submission presentation and will submit his thesis without much delay and in that case one vacancy will arise ,against which Smt.Suhani G. can be accommodated. But this will also take time.

The Hon'ble Vice-Chancellor has ordered to hear (i)Smt.Suhani G. (ii) Prof.V.Sathish, HoD, Department of History, (iii)Sri.Joby M Babu (iv) Dr.Anil Kumar and (v) Dr.P Venumohan before the Standing Committee of the Syndicate on Academics and Research to understand the real facts and for speedy decision making, as suggested by the Director Research.

Recommendation: *The committee heard Prof. V. Sathish, Dr. P. Venumohan, Dr. Anil Kumar, Sri. Joby M. Babu and Smt. Suhani G. and directed to forward the file to the Doctoral committee to consider the case of Smt. Suhani G. in the next arising vacancy under the supervision of Dr. Venumohan.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A9

Ph.D Registration in Political Science - Smt.Ammu S.–July 2020 Session-reg:-

The Head, Dept. of Political Science, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 29.12.2020 in respect of the following candidate along with the application, relevant documents and coursework details. The Committee has recommended granting Ph.D registration to the candidate.

Details of the applicant and the Research Supervisor are detailed below:

Student ID	Name	Full Time/ Part Time	Centre	Supervisor
23090	Ammu S	Full -Time	Dept of Political science, University of Kerala, Kariavattom	Dr Ajitha S, Assistant Professor in Public Administration, SDE, University of Kerala, Kariavattom

Details of the Applicant		Details of the Research Supervisor	
Name	Ammu. S	Name	Dr Ajitha S
Subject/ Faculty	Political Science /Social Sciences	Designation	Assistant Professor in Public Administration SDE, University of Kerala, Kariavattom
Full-Time/ Part- Time	Full-time	Date of Superannuation	30.03.2036
Basic Qualification	MA Political Science in March 2018 with 80.27% marks From Mahatma Gandhi University. Eligibility certificate From this University is produced.	Ordinal Status of the applicant	To be registered as the 4th candidate
Eligibility Criteria	M.Phil in Political Science (grade A) in November 2019 from University of Kerala	Whether within the prescribed limits	yes
Additional Qualifications, if any	Nil	Research Centre	Dept of Political Science, University of Kerala

She has submitted the following documents :

1. Consent letter and Proforma of the proposed Research supervisor.
1. Facility Certificate from the proposed Research centre.
2. Attested copies of MA Certificate , Marklist and M Phil Certificate
3. Attested copy of Eligibility certificate from this University
4. A Synopsis of the proposed research work
5. Fee Receipt of Rs. 550/- towards Registration fee (FFR No:773 dated 17.02.2021)

As per University Order No Ac.E1/A/21860/2014 dated 26.08.2014 regarding Research Guides in Political Science-extension to Public Administration, all approved Research Guides in Political Science in the University of Kerala are permitted to guide research scholars in public administration. But this Order makes no mention of whether the research supervisors in Public Administration can guide research scholars in Political Science.

In this case the proposed research supervisor is Dr Ajitha S ,Assistant Professor ,SDE, University of Kerala ,who is a research guide in Public Administration with Dept of Political Science as facility centre has given consent to Smt.Ammu S ,applicant in Political Science in July 2020 session.

Although the above said UO makes provision for research Guides in Political Science to Supervise scholars in Public Administration there is no mention that the vice-versa can be done. ie. research supervisors in Public Administration can supervise scholars in Political science. As per the orders of Hon'ble Vice -chancellor clarification in this regard has been sought from the Chairman, PG board of Studies in Political Science and the Dean, Faculty of Social Sciences.

As per the remarks of Dr.Suresh R, Chairman , PG board of Studies in Political Science, the supervisors in Public Administration may be permitted to supervise the candidates of Political science. Dr.Manju S Nair Dean ,Faculty of Social Science recommended to grant the registration to this candidate by treating it as an Individual case considering the merit of the topic of Research and registration may be granted.

The chairman and the Dean also request that necessary amendments in the existing University order may be initiated.

As per the orders of Hon'ble Vice-Chancellor the following matters are placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation:

1. To Grant Full-Time Ph.D Registration to Smt.Ammu.S in the subject Political Science under the supervision of Dr.Ajitha.S at Dept. of Political Science, University of Kerala, Kariavattom.
2. To amend the UO No.Ac.E1.A/21860/2014 dated 26.08.2014 for permitting the Research Supervisors with recognition in the subject Public Administration to supervise the scholars in the subject Political Science.

Recommendation: *The Committee considered the above matter and recommended to place the matter of permitting the Research Supervisors with recognition in the subject Public Administration to supervise the scholars in the subject Political Science, before the Academic Council, by amending the U.O. No.No.Ac.E1.A/21860/2014 dated 26.08.2014. Further recommended to grant Full-Time Ph.D Registration to Smt.Ammu.S in the subject Political Science under the supervision of Dr.Ajitha S. after obtaining approval of the Academic Council.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.A10 Budget Speech 2021-22 - Proposal for establishing a Research Directorate in the University-reg:

The Budget speech 2021-22 of the University of Kerala vide item no:36 allocated an amount of Rs.30,00,000/- (Rupees Thirty Lakh Only) for establishing a Research Directorate in the University by renovating the research sections and unify the work dealt with under the supervision of the Director Research.

Sanction has therefore, been accorded by the Vice-Chancellor, subject to reporting to the Syndicate, for establishing a Research Directorate in the University utilizing Rs.30,00,000/- (Rupees Thirty Lakh Only).

The expenditure may be met from the head of account "Part I-Non Plan-MH:63-Miscellaneous - 8/6028-New Development Programmes" provided in the current year's budget estimates of the University.

Consequently U.O No. Ac E1/A3/16607/2021 dated 30.06.2021 is issued with the concurrence of the Finance.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to submit the Proposal in this regard and to place it before the Standing Committee of the Syndicate on Academics and Research. Accordingly the Director, Research has forwarded the Proposal for Research Directorate, which is appended.

As per the orders of the Hon'ble Vice-Chancellor, the Proposal for establishing a Research Directorate in the University is placed before the Standing Committee of the Syndicate on Academics and Research for Consideration and Recommendation.

Recommendation: *The Committee recommended the proposal submitted by the Director Research in principle and referred to Syndicate to constitute a committee for detailed study and mode of implementation.*

Resolution of the Syndicate

RESOLVED to constitute a sub-committee consisting of Dr.K.G.Gopachandran, Dr.S.Nazeeb, Dr. K.B. Manoj, Adv.K.H. Babujan, Dr. M. Vijayan Pillai, Sri. Arunkumar. R and Adv.A. Ajikumar, Members Syndicate for detailed study and mode of implementation of the Proposal.

Item No: 30.76.B1 *Ph.D Research –Change of Research Supervisor –Smt.Arya M S, Full-time-research scholar in Zoology-hearing of - reg:-*

Arya M S, a full-time research scholar in Zoology at Post Graduate & Research Department of Zoology, St. Stephen's College, Pathanapuram has submitted application for change of research supervisor from Dr. Jean Jose J, Assistant Professor, Department of Zoology, St. Gregorios College, Kottarakara, to Dr Biju A, Assistant Professor, Department of Zoology, St. Stephen's College, Pathanapuram, who has the facility centre at Post Graduate & Research Department of Zoology, St. Stephen's College, Pathanapuram, Kollam. The reason for guide change given by the Research supervisor is that the research student is not able to meet him properly because of her work load. He also states that he has no objection in Mrs. Arya M S continuing the PhD work and the candidate is free to continue the research work under the guidance of any other research supervisor registered in University of Kerala. The Proposed guide is working at the same institute (Post Graduate & Research Department of Zoology, St. Stephen's College, Pathanapuram) of the research student. The proposed research supervisor Dr. Biju A has given consent to Ms. Arya M S.

Following are the requirements for change of guide:

- 1 Application in the prescribed format duly recommended by the Guide, Head of the research centre and the Chairman Doctoral Committee
- 2 No Objection Certificate from the current guide
- 3 Consent and proforma of the proposed guide
4. Doctoral Committee recommendations
5. Fee of Rs 315/- for guide change
- 6 Fee statement endorsed by the research supervisor. (Fee statement has been verified and there is no break in Research fee)

The application has been verified. The candidate has submitted the above documents. The candidate has remitted the requisite fee and the details of the candidate is shown below.

Name & details of the candidate	Request	Remarks
Smt. Arya M.S UO No. 2860/2020/UOK dated 11/09/2020, w.e.f: 11/08/2020	1.Change of research Supervisor to Dr Biju A, Assistant Professor, Department of Zoology, St. Stephen's	The Centre Head, Guide, and Chairman of the

<p><u>Research Supervisor</u> Dr.Jean Jose J, Assistant Professor, Department of Zoology, St. Gregorios College, Kottarakara, Kollam <u>Centre</u> Post Graduate & Research Department of Zoology, St. Stephen's College, Pathanapuram</p>	<p>College, Pathanapuram, Kollam Superannuation date of the proposed guide is on 30/05/2031 As per Proforma, Guide has three candidate pursuing research under his guidance. Ms. Arya M S is to be the fourth candidate registered under him.</p>	<p>Doctoral committee have recommended for change of research supervisor.</p>
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As per UGC Regulations, the University shall allocate only regular faculty members in the teaching department or the affiliated Colleges/Institutes as Research Supervisors. The proposed research supervisor is working as Assistant Professor, Department of Zoology, St. Stephen's College, Pathanapuram, Kollam.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021, which recommended to hear the Research Scholar in the next meeting. The Syndicate held on 13.04.2021, vide item no.26.80.B38, resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice Chancellor the hearing note in r/o Arya M S is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and further recommendations.

Recommendation: *The Committee heard the candidate and recommended to change the Research supervisor of Smt. Arya M.S. to Dr. Biju A., Assistant Professor, Dept. of Zoology, St. Stephen's College, Pathanapuram*

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

ItemNo:30.76. B2 *ഗവേഷക വിദ്യാർത്ഥികൾ സർവകലാശാലക്ക് കീഴിലുള്ള ഗവണ്മെന്റ്/എയ്ഡഡ് കോളേജുകളിൽ ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്യുന്നതിനെതിരെ നൽകിയ പരാതി- സംബന്ധിച്ച് :-*

കേരളസർവകലാശാലയിലെ ഫുടൈം ഗവേഷകവിദ്യാർത്ഥികളുടെ സർവകലാശാല ക്കീഴിലുള്ള ഗവണ്മെന്റ്/എയ്ഡഡ് കോളേജുകളിൽ ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്യുന്നതിനെ സംബന്ധിച്ച് ശ്രീ.അഖിലൻ കെ വൈസ് ചാൻസിലർക്കും ശ്രീ.സുജിത് ബാബു ഗവർണ്ണർക്കും നൽകിയ പരാതി നൽകിയിട്ടുണ്ട്.

ശ്രീസുജിത് ബാബു നൽകിയ പരാതി പരിഗണിച്ചുപരാതിക്കാരനേരിട്ട മറുപടി നൽകാനും വിവരം ഗവർണ്ണറുടെ ഓഫീസിൽ അറിയിക്കാനും ഗവർണ്ണറുടെ പിൻസിപ്പൽ സെക്രട്ടറി നിർദ്ദേശിച്ചിരിക്കുന്നു. സർവകലാശാലയിൽ ജിയോഗ്രഫി വിഷയത്തിൽ പി.എച്ച്.ഡി. ചെയ്യുന്നതും ഇപ്പോൾ ചെയ്തു കൊണ്ടിരിക്കുന്നതുമായ പല ഗവേഷകവിദ്യാർത്ഥികളും റിസർച്ച് കാലാവധിയിൽ ക്രമരൂഢമായി സർക്കാർ എയ്ഡഡ് കോളേജുകളിൽ ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്ത് സർക്കാർ ശമ്പളം കൈപറ്റുന്നതായി കോളേജിയേറ്റ് എഡ്യൂക്കേഷനിൽ നിന്നും വിവരവാകാശ നിയമപ്രകാരം ലഭിച്ച രേഖകളിൽ നിന്നും അറിയാൻ കഴിഞ്ഞതായാണ് പരാതിക്കാർ പറഞ്ഞിരിക്കുന്നത്.

ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്യുന്നതായി പരാതിയിൽ പറഞ്ഞിരിക്കുന്നതിന്റെ വിശദാംശം താഴെ ചേർക്കുന്നു

ഗവേഷകരുടെ പേര്	ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്ത കോളേജ്	വർഷം
അനീഷ് എം.ആർ	ഗവ: കോളേജ്, കാര്യാട്ടം	2017-18, 2018-19
സരൺ എസ്	എസ്.എൻ വനിതാ കോളേജ്, കൊല്ലം	2016-17
ശ്രീ ജയലക്ഷ്മി എസ്.എസ്	എസ്.എൻ വനിതാ കോളേജ്, കൊല്ലം	2017-18 2018-19

	2019-20
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ഇവരിൽ ശ്രീ അനീഷ് എം.ആർ, സരുൺ എസ് എന്നിവർക്ക് 2019ൽ പി എച് ഡി അവാർഡ് ആയിട്ടുള്ളതാണ്. ശ്രീ ജയലക്ഷ്മി എസ്.എസ് 2013 മുതൽ സി .ഇ.എസ് .എസ് , തിരുവനന്തപുരം-ൽ ഫുൾ ടൈം ഗവേഷകയായിരുന്നു. ഗൈഡ് റിട്ടയർ ചെയ്തിനാൽ 01/07/2017 മുതൽ റിസർച്ച് ബ്രേക്ക് ആകുകയും ഗൈഡിനെ മാറ്റി 19/1/2019 മുതൽ യൂണിവേഴ്സിറ്റി കോളേജ് സെൻററായി റി രജിസ്ട്രേഷൻ നൽകിയിട്ടുള്ളതുമാണ് . ശ്രീ ജയലക്ഷ്മി എസ്.എസ് ഇതുവരെ പ്രബന്ധം സമർപ്പിച്ചിട്ടില്ല.

യൂണിവേഴ്സിറ്റികോളേജ്, തിരുവനന്തപുരംഗവ. കോളേജ്കാര്യവും, എസ്.എസ് വനിതാ കോളേജ്, കൊല്ലംഎന്നിവിടങ്ങളുടെപ്രിൻസിപ്പിള്മാരുടെമറുപടികളിൽ നിന്നും ആരോപണ വിധേയരായ ഗവേഷണവിദ്യാർത്ഥികള് ഈസ്ഥാപനങ്ങളിൽ ഗസ്റ്റ് അദ്ധ്യാപകരായി ജോലി ചെയ്തതായി വ്യക്തമായിട്ടുള്ളതാണ്. ഇതിന്െവിവരങ്ങള് ചുവടെചേർക്കുന്നു.

പേര്	ജോലിചെയ്ത കാലയളവ്	ഗവേഷണവിവരങ്ങള്	കൂടുതല് വിവരങ്ങള്
അനീഷ് എം.ആർ	01-08-2017 മുതല് 28-03-2018 വരെയും 25-07-2018 മുതല് 29-03-2019 വരെയും ജോലിചെയ്തു	10-03-2014 ന് ഗവേഷണകേന്ദ്രത്തില് ജോയിന്റ് ചെയ്തു. 28-05-2018 തീസിസ്സമർപ്പിച്ചു.	3,65000/- രൂപവേതനം ആയി കൈപ്പെറ്റിയതായി പ്രിൻസിപ്പാള് അറിയിച്ചിട്ടുണ്ട്
സരുൺ എസ്	14-12-2016 മുതല് 27-02-2017 വരെ ജോലിചെയ്തു.	03-10-2013 ന് ഗവേഷണ കേന്ദ്രത്തില് ജോയിന്റ് ചെയ്തു. 11-11-2016 ല് ഗവേഷണ കേന്ദ്രത്തില് നിന്നും വിടുതല് വാങ്ങി.	വേതനവിതരണ രജിസ്റ്ററില് ഒപ്പേഖപ്പെടുത്തിയിട്ടില്ല എന്ന് പ്രിൻസിപ്പാള് അറിയിച്ചിട്ടുണ്ട്
ജയലക്ഷ്മി എസ്.എസ്	17-07-2017 മുതല് 29-03-2018 വരെയും 06-06-2019 മുതല് 18-11-2019 വരെയും ജോലി ചെയ്തു.	2013-ആഗസ്റ്റ് മുതല് 2017 ജൂൺ വരെ CESS, തിരുവനന്തപുരത്തില് മുഴുവന് സമയ ഗവേഷക ആയിരുന്നു. ഗൈഡി രമിച്ചതിനാല് 01-07-2017 മുതല് ഗവേഷണം മുടങ്ങുകയും, റി രജിസ്ട്രേഷന് എടുത്ത് 19-11-2019 മുതല് യൂണിവേഴ്സിറ്റി കോളേജില് ഗവേഷണം തുടരുകയും ചെയ്തു	4,87,750 രൂപവേതനം ആയി കൈപ്പെറ്റിയതായി പ്രിൻസിപ്പാള് അറിയിച്ചിട്ടുണ്ട്.

Ad.FII, Ac.EIV എന്നീ സെക്ഷനുകളില് നിന്നുള്ള വിവരം അനുസരിച്ച് ശ്രീ.സരുൺ.എസ് , ശ്രീമതി.ജയലക്ഷ്മി.എസ്.എസ് എന്നിവര് ഫെല്ലോഷിപ്പ് കൈപ്പെറ്റിയതായി പറഞ്ഞിട്ടുണ്ട്. എന്നാല് ശ്രീ.അനീഷ് .എം.ആർ. ഫെല്ലോഷിപ്പ് കൈപ്പെറ്റിയതിന്െവിവരങ്ങള് ടി സെക്ഷനുകളില് ലഭ്യമല്ല. ശ്രീ. അനീഷ് എം.ആർ.ന്റെ ഗവേഷണകേന്ദ്രം യൂണിവേഴ്സിറ്റികോളേജ് ആയതിനാല് ഫെല്ലോഷിപ്പ് ഏതെങ്കിലും വാങ്ങിയിട്ടുണ്ടോ എന്നറിയുന്നതിനായി യൂണിവേഴ്സിറ്റി കോളേജ് പ്രിൻസിപ്പാലിന് കത്ത് അയച്ചിരുന്നെങ്കിലും മറുപടി ഇതുവരെ ലഭിച്ചിട്ടില്ല.

ബഹു. വൈസ് ചാന്സിലറുടെ ഉത്തരവ് പ്രകാരം പരാതി, 04.05.2021 ൽ നടന്ന അക്കാദമി ആന്റി സർച്ചകമ്മിറ്റിയിൽ വെക്കുകയും, പരാതിയിൽ ഉൾപ്പെട്ട ഗവേഷക വിദ്യാർത്ഥികളെ

ഹിയർ ചെയ്യാൻ കമ്മിറ്റിൻ്റെ ശുപാർശകൾക്കും ചെയ്തിട്ടുള്ളതാണ്. 07.05.2021 ൽ നടന്ന സിൻഡിക്കേറ്റ് (ഐറ്റി. 27.53.B 13) ഇൻ്റെ ശുപാർശകൾക്കും ചെയ്തു.

വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം പരാതിയിൽ പറഞ്ഞിട്ടുള്ള ഗവേഷക വിദ്യാർത്ഥികളായ അനീഷ്.എം.ആർ., സരൺ.എസ്., ജയലക്ഷ്മി .എസ്.എസ് എന്നിവരെ ഹിയർ ചെയ്യുന്നതിനും അനുയോജ്യമായ തീരുമാനം എടുക്കുന്നതിനും അങ്കാദമിക് ആന്റ് റിസർച്ച് കമ്മിറ്റി മുന്പാകെ സമർപ്പിക്കുന്നു.

Recommendation: The Committee heard the candidates and observed the following:

1. **Sri. Aneesh M.R. and Sri. Sarun S. had joined as guest lecturers after applying for conducting their Pre-submission seminar.**
2. **Sri. Aneesh M.R. had not received any fellowship during the period of engaging as Guest lecturer, i.e. from 01.08.2017 to 28.03.2018, and from 25.07.2018 to 29.03.2019**
3. **Sri. Sarun S. had not received any fellowship during the period of engaging as Guest lecturer, i.e. from 14.12.2016 to 27.02.2017**
4. **Smt. Jayalekshmi S.S. worked as Guest Lecturer at S.N. College for Women, Kollam during the period of break occurred in her full-time Research and had already been granted Re-registration after research break in this regard before permitting her to rejoin at the Research centre. She had not received any fellowship during the period of engaging as Guest lecturer, i.e. from 17.07.2017 to 29.03.2018 and from 06.06.2019 to 18.11.2019.**

In the above circumstance, and by considering their statements, the committee recommended not to initiate any disciplinary steps against the above mentioned three research scholars.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B3 Request submitted by Saranya P. K. Research Scholar in Botany for exclusion of Co-Supervisor of Dr.K. K. Sabu- reg:

Name : Smt. Saranya P.K.
 Subject : Botany (Full-time)
 Research Supervisor : Dr. Suhara Beevy S.
 Co-Supervisor : Dr. K.K.Sabu
 Research Centre : Dept. of Botany, University of Kerala, Kariavattom.
 Request : Exclusion of Co-Supervisor Dr. K.K.Sabu, Senior Scientist, JNTBGRI, Palode.

Recommendation: The Committee considered the above matter and recommended to agree with the request.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B4 Ph.D Research – Change of Research Supervisor and inclusion of Co-Supervisor – Sri.V.Govindankutty, Full-time- Research scholar in Geography- reg:-

Name : Sri. V. Govindankutty
 Subject : Geography (Part-time)
 Research Supervisor : Dr. Neelakantan (Retd)
 Research Centre : Dept. of Geography, University College, Tvpm.
 Request : 1. Change of Research Supervisor to Dr. V K. Jayalekshmi, Assistant Professor, Dept. of Geography, University College, Tvpm.
 2. Inclusion of present Supervisor Dr. Neelakantan as Co-Supervisor.

Recommendation: The Committee considered the above matter and recommended to agree with the requests.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B5 Recognition as Research Supervisor in Chemistry–Dr.Sindhu Yesodharan-reg:-

Name : Dr. Sindhu Yesodharan, Assistant Professor, Department of Chemistry, All Saints' College, Tvpm.

Subject : Chemistry

Faculty : Science

Facility Centre : Mar Ivanios College, Tvpm.

Request : Recognition as Research Supervisor in the subject Chemistry

Recommendation: *The Committee considered the above matter and recommended to recognize Dr. Sindhu Yesodharan, Assistant Professor, Department of Chemistry, All Saints' College, Tvpm as an approved research supervisor in the subject Chemistry, with Mar Ivanios College, Tvpm as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B6 Conversion of mode of Ph.D Registration-Full-time to part-time-request submitted by Mr.Najibul Hoque- Physical Education-after obtaining remarks from IQAC-reg:-

Mr. Najibul Hoque, a full-time research scholar in Physical Education under the guidance of Dr. Jose T P at LNCPE, Kariavattom, Tvpm, has submitted a request for converting the mode of Ph.D registration from Full-time to part-time as he is working as a research fellow on contract in SAI.

As per the Doctoral Committee recommendation held on 21/08/2017, he has been granted Full-time Ph.D registration vide UO.No.Ac.EVI(1)/717/PED/16257/2018 dated 05/03/2018, w.e.f.05/02/2018.

Mr.Najibul Hoque had submitted a request on 16/01/2019, for permitting him to convert the mode of Ph.D registration to Part-time, wherein he stated that though he had been working as a research fellow under SAI, the Doctoral committee has recommended him as a Full-time research scholar. Later a verbal meeting of the same committee asked him to convert it into Part-time mode so that he submitted a request along with NOC from SAI, LNCPE.

It is to be noted that as per notification in July 2017 session, Part-time Ph.D registration is restricted only to regular teachers under various disciplines in University teaching Departments/ Centres & Govt/Aided colleges within the jurisdiction of the University of Kerala. Hence a letter was sent to the Dean, Faculty of Physical Education seeking clarification on the recommendation already made in respect of Mr.Najibul Hoque.

Dr.Usha S Nair, Dean, Faculty of Physical Education, has forwarded her remarks stating that Mr.Najibul Hoque had been granted Full-time Ph.D registration in Physical Education by the Doctoral committee held on 21/08/2017, since he was not eligible for Part-time as per University guidelines. He had been working as a research fellow on contract in SAI and the research scholar is not eligible for Part-time Ph.D.

Mr.Najibul Hoque joined as a full-time research scholar while he was working as a research fellow on contract basis in SAI. As per existing rules, if an employed candidate wishes to do Ph.D, he has to either avail leave from the sanctioning authority (or relieve from the job) and later can apply for conversion to Part-time after completion of one year of Full-time research. In this case he was not actually eligible for Full-time Ph.D registration at all. Neither the candidate nor the research supervisor had informed about his job to the University. The candidate was working as a research fellow under SAI in the research centre itself. The candidate has not applied for University fellowship. On enquiring telephonically about the circumstances that led to such a recommendation, the Dean had remarked that the topic of research and project work done by the research scholar are not related. Full-time mode was recommended since the candidate was not eligible to be registered as a Part-time research scholar as per notification for registration to the Ph.D programme.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the syndicate on Academics & Research held on 06/06/2019. The Syndicate held on 12/06/2019 considered the matter vide item no.B8.10.30 and resolved to entrust the doctoral committee to submit a detailed report on the matter with specific proposals as per rules.

Accordingly a letter dated 08/07/2019 had been sent to Dr.Usha Sujit Nair, the DC Chairman. Since no reply had been received, a reminder letter dated 02/09/2019 was sent to her. In the reply letter she stated that “since Mr.Najibul Hoque was appointed as a research fellow for SAI LNCPE on contract he was not eligible to be registered as part time as per the guidelines of University of Kerala. That’s the reason he had to be registered for Ph.D as Full time. His area of research was different from the topic he had taken for his Ph.D thesis. His tenure as Research Fellow was over in June 2019.As per the order No.Ac.E1/A4(2)/2019 dated 06/05/2019 he was not eligible to register as part time. The Committee only followed the eligibility conditions prescribed by the University of Kerala”.

As per the orders of the Vice Chancellor, the matter along with the remarks of DC Chairman was again placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations and the Syndicate held on 13/01/2020,vide item No.08.76.B4, had been recommended to *refer the matter to IQAC for detailed study and to submit a report in this regard.*

Accordingly the matter was placed before the IQAC meeting held on 06/03/2020 and decided to constitute a committee comprising of Dr.Aji.S, Asst.Professor, Dept.of Computer Science and Dr.A Biju Kumar, Prof& Head, Dept.of Aquatic Biology & Fisheries. The committee considering the matters that (1) the request of the candidate has not been forwarded by the DC in the prescribed format. (2) The candidate is not eligible for conversion to part time registration as per rules, since he is working as a project fellow. (3)The Dean, Faculty of Physical Education remarked that his Ph.D topic and the project in which he is working are not the same. In these circumstances, the committee resolved that the request by Mr.Najibul Hoque for converting his Ph D registration to part-time mode may not be approved.

As per the orders of the Vice Chancellor, this report was placed before the Standing Committee of the Syndicate on Academics& Research for consideration and appropriate recommendation and the Syndicate held on 01/10/2020 vide item No. B1.18.67 has been resolved to hear the research scholar by the Pro-Vice Chancellor and the Hon'ble Vice-Chancellor has ordered to implement the same.

As per the orders of the Hon'ble Vice-Chancellor the hearing was scheduled on 02/03/2021 at 12.00PM at the PVC's Chamber and this was intimated to the candidate. Then the candidate submitted an email dated: 01/03/2021, by informing that he will not be able to attend the hearing at presently as he was out of station in other state. Also requested to his accept his absence and he will accept all the decisions will be taken for his Ph D programme. Sanction was accorded by the Vice-Chancellor for taking an ex -party decision on the matter as the candidate has stated in his email that he will accept all decisions taken regarding his Ph D programme. Accordingly, the ex-party decision made by the Pro-Vice Chancellor that the request of Sri. Najibul Hoque for converting to Part-time research may be rejected on the specific remarks of IQAC Sub-committee, even if he wants to continue research, he may be directed to apply afresh, has been approved by the Vice -Chancellor and ordered to place the matter before Standing Committee of the Syndicate on Academics & Research.

As per the orders of the Hon'ble Vice-Chancellor the matter along with ex party decision is placed before the Standing Committee of the Syndicate on Academics& Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the remarks of the Dean, Faculty of Physical Education, resolution of the IQAC meeting held on 06.03.2020 and the report of the hearing by the Pro Vice-Chancellor scheduled on 02.03.2021 and recommended to reject the request of Sri. Najibul Hoque for conversion of Ph.D Registration to Part-time. Further recommended to direct him to apply, afresh, if he wants to continue the research.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B7

**Recognition as Research Supervisor in Physical Education-
Dr. Ashutosh Acharya- reg:-**

Dr.Ashutosh Acharya, Assistant Professor, SAI,LNCPE, Kariavattom, Tvm has submitted application duly recommended by Head of the Institution and the Chairman BoS Physical Education(PG) for granting approval as Research Supervisor in Physical Education, under the faculty of Physical Education. The applicant holds a Ph.D in Physical Education under the Faculty of Physical Education from the Lakshmbai National University of Physical Education, Gwalior, Madhyapradesh. Usually approval as Research Supervisor is granted in the subject in which the applicant holds his/her PhD degree. The applicant has submitted the copies of the two publications in approved journals published after the award of the PhD degree, facility certificate, required fees, experience certificate, eligibility certificate and the application endorsed by the P G Board of Studies Chairman.

Name of the applicant with age	Educational Qualification & experience	Details of Publications With year and month	Institution where facility is requested and Subject and Faculty for guideship
<p>Dr.Ashutosh Acharya, Assistant Professor, SAI LNCPE, Kariavattom, Tvm. (31 years and 7 months)</p> <p>Date of superannuation: 30/04/2049.</p>	<p>Faculty of Physical Education Ph.D in Physical Education, Lakshmbai National University of Physical Education, Gwalior, Madhyapradesh , (Date of award: 03/03/2014). Submitted eligibility certificate from University of Kerala. He has work experience of 4 years, 1 month and 5 days as Lecturer at GCPE, Bhuvaneswar, Orissa, Utkal University and is presently holding the post of Assistant Professor, at SAI LNCPE, Kariavattom, Tvm w.e.f. 30/06/2018 and has only 7 months experience (Submitted experience certificate from The Principal, GCPE, Orissa and The Principal, SAI LNCPE, Kariavattom, Tvm)</p>	<p>‘Analysis of achievement motivation and coping strategies among university athletes’, International Journal of Physiology, Nutrition and Physical Education’ ISSN: 2456-0057, Received:17/05/2018, Accepted:19/06/2018. (UGC approved Journal)</p> <p>‘A comparative study of group cohesion, mental toughness and achievement goal orientation among more and less successful kabadi players’ [Presentation-Name of Conference: Proceeding of the International Congress on Sports Science and yoga (ICSSY-2017) February 2-4,2017, Pre-Congress Workshop, January 29-31, 2017] ISBN: 978-81-7524-9578 . <i>University of Kerala has approved Proceedings of ALL UGC Sponsored National Seminars and Workshops with ISBN No.</i></p>	<p>SAI, LNCPE, Kariavattom, Tvm. (Submitted facility certificate from the Principal, SAI, LNCPE, Kariavattom, Tvm).</p> <p>Physical Education</p> <p>Faculty of Physical Education.</p>

As per the regulations, the following are the requisites for considering the application for recognition as Research Supervisors:

1. The university shall allocate only regular Faculty members in the teaching departments or the affiliated colleges/institutions as Research Supervisors.
1. Ph.D degree (as per regulations, Ph.D in concerned subject) is mandatory. However, in certain emerging areas of studies, where Ph.D holders are very few in number, those persons who have exceptionally brilliant academic achievements and proven ability in research work may be recognized as guides by the Syndicate, after obtaining the opinion of the concerned Dean and Chairman of the PG Boards of Studies.
2. Two publications in approved journals after the award of Ph.D degree.
3. Faculty certificate from the institution where they intend to work as guide.
4. The applications are to be forwarded by the respective Heads of institution, duly recommended by Chairman, Board of Studies (PG).
5. Guideship fee of Rs.1,000/- (Rupees One thousand only).
6. Experience certificate (not needed for teaching faculty working at departments of University of Kerala).
7. Two years teaching experience mandatory for granting guideship. This is not mandatory for teachers working in the teaching departments of University of Kerala.
8. Two or more years of post doctoral experience in reputed institutions will be reckoned as one year teaching/research experience only for the purpose of granting guideship.
9. Applicant will be eligible for guideship only one year after award of Ph.D degree only.

As per Regulations for Award of Ph.D Degrees, University of Kerala 2016 any regular Assistant Professor of the University/approved research centre with a Ph.D Degree and at least two research publications in referred journals, approved by the UGC/University may be recognized as Research supervisor and can guide up to a maximum of four PhD scholars. The supervising teacher shall be a regular faculty. Dr.Ashutosh Acharya is a regular faculty serving as Assistant Professor in Physical Education in SAI LNCPE, Kariavattom, Tvm.

As per the orders of the Vice Chancellor, the matter of granting approval as research supervisor in Physical Education in respect of Dr.Ashutosh Acharya was placed before the Standing Committee of the Syndicate on Academic and research and the Syndicate held on: 22/11/2019 vide item no. 06.61.B12 has been resolved to obtain the remarks from the Chairman, BoS in Physical Education and Dean, Faculty of Physical Education regarding the admissibility of the articles submitted for guideship.

Accordingly, letters dated:07/12/2019 was sent to the Dean and Chairman, BoS in Physical Education. But no reply has been received from the Dean, Faculty of Physical Education .Dr. Jayarajan David D has submitted reply in this regard by stating that the 'International Journal of Physiology, Nutrition and Physical Education' may be accepted and 'Proceeding of the International Congress on Sports Science and yoga' may not be accepted for giving guideship in Physical Education.

Now. Dr. Ashutosh Acharya has submitted another publication in a journal namely,' Journal of Statistics Applications and Probability' which has been endorsed by the Chairman, PG BoS , Physical Education certifying that this article is in the UGC Care list and may be considered.

As per the orders of the Vice Chancellor, the matter of granting approval as research supervisor in Physical Education in respect of Dr.Ashutosh Acharya is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to recognize Dr.Ashutosh Acharya, Assistant Professor, SAI LNCPE, Kariavattom, Tvm as an approved research supervisor in the subject Physical Education, with SAI LNCPE, Kariavattom, Tvm as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B8

Ph.D Research-Request from Mr. Ajai P Krishna regarding submission of thesis and a Complaint submitted by the Principal, LNCPE, Kariavattom regarding the misconduct of Ajai P Krishna - Physical Education- Submitting the report after conducting hearing-reg:

Mr. Ajai P Krishna, a part-time research scholar in Physical Education has submitted a request regarding the submission of his thesis. He is currently working as Assistant Professor in Physical Education, Govt.College, Idukki.

The candidate has been granted registration to do Ph.D vide UO.No.Ac.E1.B3/12162/2012 dated: 03/10/2012, w.e.f. 10/09/2012 under the guidance of Dr. T. I. Manoj at LNCPE, Kariavattom, Tvpm and the change of research supervisor to Dr. Razeena K I, Associate Professor, Iqbal College, Peringammala has been granted, vide UO.No. 212/2019/UOK dated: 11/07/2019. His research period is valid upto 02/10/2020.

In the request, he has stated that after preparing his thesis, he went to the research centre LNCPE, Kariavattom for collecting the forwarding letter from the Head of the Institution, as a part of the submission process, They refused to do so citing the clause that " part time research scholars working/residing outside the Head quarters of the supervising teachers shall spend a period of at least six months at a stretch or in not more than three instalments at the centre of research before they are allowed to submit the thesis". He has also stated that neither he nor anybody else pointed out this clause throughout his research period until 23rd of June 2020 when he approached to the research centre for forwarding letter. He was convinced that he has successfully finished thesis writing, pre submission seminar and all other requirements other than the above mentioned clause. As it was not a deliberate mistake from his side he is very much willing to correct it now, and is ready to spend six months at the research centre or make a condonation fee or whatever the University requires of him. He has humbly requested to consider his case seriously and permit him to submit the thesis as early as possible.

In the meantime, Dr. G Kishore, Principal, LNCPE, Kariavattom, Tvpm has submitted a complaint against Mr. Ajai P Krishna regarding his misconduct which may also be seen.

In the complaint, Dr.G Kishore pointed out that, on 23/06/2020, 4.15 pm, Mr.Ajai P Krishna barged into his chamber directing him to forward his Ph.D thesis to the University of Kerala without obtaining any prior permission or appointment. He was shouting in an impolite, indecent and contemptuous manner asking to forward his thesis forthwith. When requested to leave the room, he threatened that he will not leave the chamber till his demand was met and he forcefully occupied a seat and started arguing belligerently in a loud pitch in an impolite and undisciplined way. It was forcefully with a lot of pressure and persuasion the staff could send him out of the room. The action on the part of Mr.Ajai P Krishna was unbecoming of a part-time research scholar as well as that of a Govt.servant and also as an academic faculty. His rowdy like behaviour was totally against all ethics. The Principal is reporting this matter for further appropriate action.

It may be noted that the relevant clause regarding attendance of a part time research scholar is pointed on the third para of the registration order itself.

As per the orders of the Vice Chancellor, the matter was placed before the Standing Committee of the Syndicate on Academics and research held on.15/09/2020 and the Syndicate held on 01/10/2020 vide item No. 18.67.B23 had resolved to hear Sri. Ajai P Krishna and Dr.G Kishore Ram, Principal, LNCPE, Kariavattom, Tvpm by the Pro-Vice Chancellor and to submit the report before the Standing committee of the Syndicate on Academics and Research.Accordingly, the hearing was conducted on 23/11/2020 at 4.00 PM at PVC's Chamber by the Pro-Vice Chancellor and the report regarding this matter has been approved by the Hon'ble Vice-Chancellor. (The report is appended.)

As per the orders of the Vice Chancellor, the report is placed before the Standing Committee of the Syndicate on Academics and research for consideration and appropriate recommendations.

Report of the Hearing conducted as per the Syndicate resolution vide no. 18.67.B23 dated: 01/10/2020 in the PVC's Chamber (regarding the request from Ajai P Krishna research scholar for submission of thesis and the complaint forwarded from the Principal Dr. G Kishore regarding the misconduct of Ajai P Krishna, on 23/11/2020 at 4 PM).

- | | |
|---|--------|
| 1. Dr.P.P.Ajayakumar, Pro-Vice Chancellor | Sd/- |
| 2. Dr.G.Kishore, Principal, LNCPE, Kariavattom, | Absent |
| 3. Sri.Ajai.P.Krishna, Research.Scholar, Physical Education | Sd/- |

The research scholar was heard. The Principal who was also asked to appear for the hearing informed that he was not in a position to attend the hearing due to urgent official commitments in the institution and he has requested to re schedule the hearing.

The research scholar, Mr. Ajai P Krishna informed during the hearing that, though he had travelled from Kattappana at 2 am in the morning and reached LNCPE gate at 10.30 am, he was granted permission to enter the LNCPE only at 12.10 PM. He submitted a request for forwarding letter for thesis submission to the office at 12.15 pm, he was not given a reply even after 4.15 pm. Hence he enquired at the office regarding the same and they replied that due to lack of sufficient number of copies of thesis, they will not forward the theses. Then he entered the office of the Principal, LNCPE to inform this matter. But the Principal shouted at him and ordered to get out from his room. The research scholar pleaded to forward his thesis by pointing out his difficulties. Then the Principal insisted that he will not forward his thesis and returned them to him by citing the reason that he had not have sufficient attendance in the research centre.

The research scholar further informed in the hearing that he did not misbehave against the Principal, instead he only requested to attend to his grievances. On 29/06/2020 he had been informed from LNCPE, to submit the required documents for thesis submission and he submitted all the documents including proof of attendance statement from his former research supervisor Dr. T I Manoj on 06/07/2020. After verifying the documents, the Principal gave a forwarding letter to him on 20/08/2020 and thus he submitted his thesis on 27/10/2020. He also submitted written statement for the same.

As per the orders of the Pro-Vice Chancellor, Dr. G Kishore, Principal, LNCPE was asked to submit his statement in this regard within a week time. Accordingly, the Principal has submitted a written statement dated: 25/01/2021. Dr. G Kishore again alleged misconduct against Mr. Ajai P Krishna. He however stated that, Mr. Ajai P Krishna has satisfied the pre-requisites for submission of thesis to University of Kerala on 13/08/2020. Accordingly documents have been verified and the thesis was forwarded to the Registrar, University of Kerala vide letter no. Acad/6650/2019/855 dated: 20/08/2020.

Conclusion:

The research scholar Mr. Ajay P Krishna had personally come for the hearing and has stated that he never misbehaved against the principal, but instead it was the principal who misbehaved with him. It is also stated that he had submitted all the relevant documents demanded by the Principal on time and accordingly, the thesis was forwarded is the University and thesis was submitted to the university on 27.10.2020. The fact that the Principal has forwarded the thesis without any objection prove that the Principal does not have any complaints against him and Mr. Ajay P Krishna has fulfilled all the conditions stipulated by him for submission of thesis and this event occurred after the complaint of the Principal dated 25.06.2020. Moreover, the Principal Dr. G. Kishore did not turn up for the hearing due to some official engagements. But has submitted his statement in writing in this regard on request. In his statement also, the Principal states that the research scholar entered his room without prior permission and without any respect asked to forward his thesis and threatened that he will not leave with his demand was met. He states that the behaviour of Sri. Ajai P Krishna was unbecoming on the part of a research scholar, a good employee and an academic faculty. However he has submitted the pre- requirements for submission of thesis to the University of Kerala and accordingly documents have been verified and thesis has already been forwarded.

It can be concluded that the complaint of Dr. G. Kishore, Principal does not stand in the current scenario, as the student has already completed the research work submitted his thesis. Hence it will be better to close the complaint.

Recommendation: *The Committee considered the above matter and recommended to accept the report of the hearing conducted by the Pro Vice-Chancellor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

As per the report of the Hearing, complaint of Dr. G. Kishore, Principal, LNCPE does not stand in the current scenario, as the student has already completed the research work and submitted his thesis. Therefore, the complaint of Dr. G. Kishore, Principal be closed.

Item No: 30.76.B9 *Ph.D Research - Cancellation of Ph.D registration - Smt. Divya Mohan-Chemistry –reg:-*

Name : Smt. Divya Mohan
 Subject : Chemistry (Part-time)
 Research Supervisor : Dr. Reena Raveendran
 Research Centre : S.N. College, Chempazhanthy
 Request : Cancellation of Ph.D Registration.

Recommendation: *The Committee considered the above matter and recommended to grant cancellation of Ph.D registration granted to Smt. Divya Mohan, as per her request.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B10 *Ph.D Research- Chronic Absenteeism – Sri. Namith Nava Krishnan - Complaint from the Research Supervisor in Physics-non compliance of Syndicate Resolution - Conduct of Hearing to the research supervisor - reg:-*

Dr.Vijayakumar S, research supervisor to Sri. Namith Nava Krishnan, a full-time Ph.D research scholar in Physics has submitted a complaint against the research scholar, recommended by the Head of research centre.

In his letter, Dr.Vijayakumar S says that Sri.Namith Nava Krishnan had been abstaining from the assigned research work. It has been more than one year since he has turned up for the research programme. As a result of this, the progress of his research work is almost nil and he is yet to report for the progress discussion. This kind of behaviour is seen as a sign of gross negligence of his duty that goes against the UGC regulations 2016 and the University's attendance policy.

Sri. Namith Nava Krishnan was sanctioned University JRF for first year (from 09/01/2018 to 08/01/2019) vide UONo. Ac.EVI(4)/11976/JRF/2018 w.e.f 22/02/2018. As per the remarks from Ad.FII section, Namith Nava Krishnan had claimed an amount of Rs 113645/- (Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The details of the candidate is shown below:

Details of the candidate, Subject, Full-time/Part-time	Name of Research Supervisor & Research centre	Request	Remarks
Namith Nava Krishnan Physics Full-time UONo.Ac.EVI(4)/717/PHY/16237/2017 dated 18/01/2018 w.e.f. 09/01/2018	<u>Research Supervisor</u> Dr.Vijayakumar S Assistant Professor Dept. of Physics, NSS College Pandalam <u>Centre</u> Christian College Chengannur	Chronic Absenteeism of Research Scholar	The Research Supervisor has forwarded a letter recommended by the Head of the Research Centre The Research scholar had claimed an amount of Rs 113645/-(Rupees One Lakh Thirteen thousand six hundred and forty five only) as University JRF during the period from 09/01/2018 to 30/09/2018.

The matter was placed before the Standing Committee of the Syndicate on Academics and Research held on 12/05/2020 and the Standing Committee recommended to hear the Research Scholar and Research Supervisor. The Syndicate held on 15/05/2020 resolved the same.

The Standing Committee of the Syndicate on Academics and Research held on 02/07/2020 heard the research scholar, Sri. Namith Nava Krishnan, and recommended to entrust the Pro-Vice-Chancellor to probe in to the grievances of the research scholar since the continuation of research in

this University seems impracticable as per the existing rules. The Syndicate held on 14.08.2020 had resolved the same.

Accordingly, a hearing of the Candidate was conducted on 11/11/20 at 3 pm at the Chamber of the Pro Vice- Chancellor. The research supervisor had informed that he was not able to attend the meeting as he had admission duty at NSS College, Pandalam.

As per the hearing minutes, since the regulation relating to Ph.D degree clearly mentioned the completion of course work examination during the initial one year from the date of registration for research, failing which the registration for research will be cancelled, it was suggested that the original registration of the candidate may be cancelled after refund of the JRF claimed by the research scholar. However, when the candidate pointed out certain medical reason also for not completing the course work with in the stipulated time, he was directed to give detailed representation with supporting medical documents.

In the representation, the candidate explained that it was not an intentional absenteeism. He is having visual disabilities by 40% and also he is a fits patient. Because of these health issues he could not attend the course work exams with in the stipulated time. He also submitted supporting medical documents (disability certificate) from District Hospital, Kannur.

The matter was placed before the Standing committee of the Syndicate on Academic and Research held on 22.12.2020 and the committee recommended to grant six months time to the candidate to submit the Thesis and the Syndicate held on 29.12.2020 resolved to agree to the same. Accordingly an intimation memo was issued to Sri. Namith Nava Krishnan and the same matter was intimated to the research supervisor through email.

It may be further noted that the research scholar has not completed compulsory course work exam with in the stipulated time as prescribed by the UGC regulation 2016, and this was pointed out by the PVC in his report at the time of hearing. The Syndicate considered the report of the PVC and the whole matter and it was resolved to grant six months additional time to the candidate to submit the thesis w.e.f. the date of Syndicate decision.(ie from 29.12.2020)

Now in the representation dated 03/02/2021 submitted by the candidate, it is pointed out that, the research supervisor had not endorsed the application for the course work examination and has asked to take further necessary action.

The matter was placed before the Standing committee of the Syndicate on Academic and Research held on 09/04/2021 and the committee recommended to hear the Research Supervisor Dr. Vijayakumar.S and the Syndicate held on 13/04/2021 resolved to agree to the same.

Thus the matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 11/06/2021 and the committee recommended to defer the matter.

As per the orders of the Hon'ble Vice-Chancellor hearing note prepared in this regard is placed before the Standing Committee of the Syndicate on Academics and Research for the conduct of hearing and for appropriate recommendations to the Syndicate.

Recommendation: *The Committee recommended to direct Dr. Vijayakumar S., to appear in person for the hearing in the next meeting.*

Resolution of the Syndicate

RESOLVED to direct Dr. Vijayakumar S., Research Supervisor to appear in person for the hearing in the next meeting.

Item No: 30.76.B11 **Recognition as Research Supervisor in Physics - Dr. Praveen S.G -reg.**
 Name : Dr. Praveen S.G., Assistant Professor, Dept. of Physics, St. John's College, Anchal.
 Subject : Physics
 Faculty : Science
 Facility Centre : Mar Ivanios College, Tvpm.
 Request : Recognition as Research Supervisor in the subject Physics.
Recommendation: *The Committee considered the above matter and recommended to recognize Dr. Praveen S.G., Assistant Professor, Dept. of Physics, St. John's College, Anchal as an approved research supervisor in the subject Physics, with Mar Ivanios College, Tvpm as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B12

Ph.D Registration in Zoology-January 2020 session- Smt.Anju Krishnan G - reg:

Smt. Anju Krishnan G has submitted an application for the Ph.D registration in January 2020 Session and attended the Doctoral Committee meeting on 24/09/2020. The Academic Council in its meeting held on 04.03.2020, considered the request submitted by Smt. Anju Krishnan G and resolved to exempt the awardees of DST Women Scientist Scheme by the Department of Science and Technology (DST) from appearing for the Ph.D entrance examination of University. In the light of the UO dated 10.08.2020, the Doctoral Committee held on 24.09.2020 has considered the request of Smt. Anju Krishnan G and recommended to grant Ph.D Registration in the subject Zoology in January 2020 session with Co-Supervisor as Dr. Shanas S who is working as Assistant Professor (SS), AICRP on Honey Bees & Pollinators, Department of Agriculture Entomology, College of Agriculture (KAU), Vellayani, Thiruvananthapuram.

As per clause 6.2 of UGC regulation only a full time regular teacher of the concerned University/Institution Deemed to be a University/College can act as a supervisor. The external supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same institute or from other related institutions with the approval of the Research Advisory Committee. As per UGC regulation (University of Kerala) Clause 5.4, the Department, in case of topics which are of inter-disciplinary nature and where the expertise in the Department has to be supplemented from outside may nominate a Supervisor from the Department itself as the a Research Supervisor, and a Co-supervisor from outside the Department/ Faculty/ College/ or other Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges and duly approved by the University.

The proposed Co-Supervisor, Dr. Shanas S of Agriculture University, has submitted a letter to the Research supervisor stating that as per Order N.o.SR/WOS-A/LS-429/2017 dated 17/09/2018, a DST Project (under Woman Scientist Scheme) entitled "Barcoding and Biosystematics Studies on Eulophid wasps (Chalcidoidea: Eulophidae) associated with the Agro-Ecosystems of Kerala" was awarded to Ms. Anju Krishnan G under his mentorship for a period of three years from 2018-2019 and also stated that the Woman Scientist Scheme under the DST has notified that, the Principal Investigator has to register for her Ph.D within one year of Sanction of the Project. And also he attached the Order from Kerala Agricultural University (Order N.o.GA/C2/9361/2019 dated 14/11/2019) permitting him to apply as Research guide under an approved Research Centre of University of Kerala. He further stated that as per UGC norms, the guideship is currently permitted only in the parent University, he requested to the proposed research supervisor to include him as a Co-guide in the advisory committee of Anju Krishnan G. The Research Supervisor has forwarded a letter to The Registrar, University of Kerala requesting to include Dr. Shanas S as Co-guide in the advisory committee of Anju Krishnan G, citing valid reasons. The details of candidate is as shown below

Student ID	Name	FT/PT	Centre	Research Supervisor
21610	ANJU KRISNAN G	Full-Time	S N College Cherthala	Research Supervisor: Dr. Jasmine Anand Co-supervisor: Dr. Shanas S

Details of Candidate

M.Sc Zoology - First Class - July 2012, University of Kerala, Eligibility taken for admission to Ph D is Women Scientist Awardees of DST (Submitted copy of facility certificate, consent and proforma of Research Supervisor and co-supervisor)

The application for Registration in Ph.D Research in respect of Ms. Anju Krishnan G on Item No.21.78.B1 was placed before the Standing Committee of the Syndicate on Academics and research held on 22/12/2020 and recommended to grant Ph.D Registration to Ms. Anju Krishnan G and recommended to allot Dr. Shanas S, Assistant Professor(SS), AICRP on Honey Bees & Pollinators, Department of Agriculture Entomology, College of Agriculture (KAU), Vellayani, Tvpm as Co-supervisor as per provisions in Clause 5.4 in the Regulations for Award of Ph.D Degrees, University

of Kerala, 2016 subject to the condition that the Research Director shall verify the biodata of the proposed co-supervisor and certify that he is eligible to be the Co-supervisor, as per norms and the Syndicate held on 29/12/2020 resolved the same.

In reply to the letter dated 09/02/2021, the Research Director, has forwarded a report after verifying the bio-data and eligibility of Dr. Shanas S for being as the co-supervisor for supervising Ms. Anju Krishnan G in her research work.

1. In his report, he detailed as, with the UGC Regulation Clause 5.4, the Department, in case of topics which are of inter-disciplinary nature and where the expertise in the Department has to be supplemented from outside may nominate a Supervisor from the Department itself as the a Research Supervisor, and a Co-supervisor from outside the Department /Faculty/College/ or other Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges and duly approved by the University. Dr. Shanas S has submitted a permission letter from the Registrar, Kerala Agricultural University stating Dr. Shanas S is permitted to apply as Research guide under an approved Research centre of the University of Kerala. (According to the Research Director, eventhough separate NOC for acting as cosupervisor is not attached, this can be considered as NOC from the the part of Kerala Agricultural University, for Shanas S to act as a co-supervisor)
2. Dr. Jasmine Anand (Proposed Research superviosr of Ms. Anju Krishnan G) vide Letter dated 22/09/2020 that as per UGC norms of research guideship of the University of Kerala is currently permitted only in the parent University.
3. Research Director has furnished the details of the eligibilites of Dr. Shanas S after verifying the Bio-data of Dr. Shanas S as, he has MSc degree in Agriculture with JRF of Indian Council of Agricultural Research (ICAR), followed by Ph.D in Entomology in 2004 from Indian Agricultural Research Istitute (IARI), New Delhi with SRF awarded by the IARI.
4. Further he is having nearly 12 years research experience in various Goverment Institutions. Currently Dr. Shanas S is working as Assistant professor (Agricultural Entomology), Kerala Agricultural University w.e.f. 23/05/2011 and nearly have 9 years of teaching and Research experience.
5. Dr. Shanas S has published 13 research articles in Journals (The list is attched in his Bio-data)

The research Director concludes that by considering his above mentioned research potential and the facts reported to him by Dr. Shanas S, is research guide of Kerala Agricultural University (Order No. KAU Acad Ag(1)6459/10 dated 08/12/2016) and guiding two research scholars reportedd by Dr. Shanas S (Copy Registration certificate of one scholar is attchahed), hence he can be considered to be academically competent to act as co-supervisor of Ms. Anju Krishnan G and the Research Director recommended considering Dr. Shanas S as co-supervisor of Ms. Anju Krishnan G, provided that the University of Kerala can consider him as a co-supervisor as per existing administrative rules related to research of the University of Kerala.

The application of Ph.D registration in respect of Anju Krishnan G along with the report of the Research Director about the eligibilities and academic details of the Dr. Shanas S was placed before the Standing Committee of the Syndicate on Academics and research held on 09/04/2021 and recommended to refer the matter to the Standing Committee of the Academics Council and the Syndicate held on 13/04/2021 resolved the same.

The application for o Ph.D registration in respect of Anju Krishnan G in Zoology was placed before the Standing Committee of the Academic Council held on 30/06/ 2021 vide Item No.16 and it was recommended that based on the report of Research Director, Co-guideship can be given to Dr. Shanas S and also to place the matter to the Standing Committee of the Syndicate on Academics and Research.

As per the orders of the Hon'ble Vice-Chancellor the above matter is placed before the Standing Committee of the Syndicate on Academics and Research for considerations and appropriate recommendations.

Recommendation: *The Committee considered the report of the Director Research along with the recommendation of the Standing Committee of the Academic Council held on 30.06.2021 and recommended to grant Ph.D registration to Smt. Anju Krishnan G., in the subject Zoology with Dr. Jasmine Anand as Research Supervisor and Dr. Shanas S. as Co-Supervisor.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.B13 Recognition as Research Supervisor in Physics - Dr. Mathew C.T - reg.

Name : Dr.Mathew C.T., Assistant Professor, Dept. of Physics, Mar Ivanios College, Tvpm.
 Subject : Physics
 Faculty : Science
 Facility Centre : Mar Ivanios College, Tvpm.
 Request : Recognition as Research Supervisor in the subject Physics.

Recommendation: *The Committee considered the above matter and recommended to recognize Dr.Mathew C.T.,Assistant Professor, Dept. of Physics, Mar Ivanios College, Tvpm as an approved research supervisor in the subject Physics, with Mar Ivanios College, Tvpm as facility centre.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.C1 Ph.D Research – Re-registration in r/o Smt. Manju K. – Malayalam – reg:

Name : Smt. Manju K.
 Subject : Malayalam (Part-time)
 Research Supervisor : Dr. Naushad S.
 Research Centre : University College, Tvpm
 Request : Re-registration from the date of previous registration w.e.f. 10.06.2006

Recommendation: *The Committee considered the above matter and recommended to agree with the request.*

Resolution of the Syndicate

RESOLVED to agree with the request after remitting the prescribed fees.

Item No: 30.76.C2 Request submitted by. Dr T K Santhoshkumar for excluding two candidates from his guidance-hearing of - reg.

A letter has been received from Dr T K Santhoshkumar, Assistant Professor, Dept. of Malayalam, University of Kerala, Kariavattom requesting to exclude two Full Time research Scholars from his guidance as there is no satisfactory progress in their research work. The details of the candidates are as follows.

Name	Center	UO. No
Raji P. J Mailadumpara, Kizhakkekara Puthenveedu Ooruttambalam, Veliyamcode-695512 Ph:9961398903, (SC Candidate)	University of Kerala Library, Palayam	Ac.E1.C/714/MAL/11556 dated 03/12.2014/ w.e.f 17.11.2014
Rohini S TC 28/1325, Medayilmadam, Sreekandeswaram, Fort-695023 Ph:9447147191	Dept. of Kerala Studies, Kariavattom	Ac.E1.C/714/MAL/11556 dated 03/12.2014/ w.e.f 17.11.2014

It may be noted that the research period of both these candidates have expired on 16.11.2019. Since then they are availing the grace time granted by the University. Smt.Rohini.S is a UGC-JRF candidate and Smt.Raji.P.S is availing fellowship from the SC department.

As per the orders of the Registrar, an explanation has been sought from the candidates in this regard.

Both the candidates have cited the prevailing pandemic situation and poor health condition as the reasons for the delay occurred in their research work. Smt. Rohini.S is under treatment for depression and Smt.Raji.P.J is facing health problems due to her infertility treatment and delivery. Also her mother is a cancer patient and her father is having cardiac problems.

Hence both the candidates have requested that considering their situations the delay occurred in completing their research work may be condoned and they may be permitted to continue their research work. They have also assured that they will submit the thesis at the earliest.

As per the orders of the Hon;ble Vice-Chancellor, the matter was placed in the Standing Committee of the Syndicate on Academics & Research held on 30.06.2021 for consideration & recommendation and the Committee recommended to conduct a hearing of the candidates and the research supervisor by the Standing Committee of the Syndicate on Academics & Research which was approved by the Syndicate held on 02.07.2021

Sanction has been accorded by the Hon'ble Vice-Chancellor to conduct the hearing of the candidates and the research supervisor.

Recommendation: *The Committee heard Dr. T.K. Santhoshkumar and Smt. Raji P.J. and recommended to permit Smt. Raji P.J. to continue her research work on condition that she shall submit her thesis within five months from the date of Syndicate decision in this regard, failing which the registration granted to her will be cancelled. Further recommended to hear Smt. Rohini S. in the next committee as she had forwarded an email stating her inconvenience on appearing for the hearing.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D1 *Department of Political Science-Survey Research Centre-Project Proposal on 'Structural Changes in the Coalition Front Politics of Kerala-submission-reg:*

(Ad A II)

The Budget Speech of 2021-22 allotted a sum of ₹7,00,000/- (Rupees Seven Lakhs only) to Director, Survey Research Centre, Department of Political Science for the study on 'Structural changes in the Coalition Front P'olitics of Kerala'. The meeting of the Budget Implementation Cell held on 26.04.2021 granted 2 weeks time to submit the proposal and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly Dr.Josukutty C.A, Director, Survey Research Centre, submitted a detailed Project Proposal titled as 'Structural Changes in the Coalition Front Politics of Kerala' and requested to release the amount as envisaged in the Budget Speech for the successful conduct of the study..The Budget split-up of the Project is given below.

SI No	Item Description	Quantity/No.	Amount Rs.
1.	Research Associate (@Rs 15000 per month for ten months)	1	1,50,000/-
2.	Designing of Questionnaire and Pilot Survey		40,000/-
3.	One day training workshop for Field Investigators and Field Supervisors		40,000/-
4.	DA for Field Investigators	32 Investigators * 6 days @ ₹250/-	48,000/-
5.	Honorarium for Field Investigators	32 Investigators * 6 days @ ₹1000/-	1,92,000/-
6.	T.A for Field Investigators	32 Investigators * 6 days @ ₹250/-	48,000/-
7.	Survey Kit	250*60	15,000/-
8.	Printing of Questionnaire		20,000/-
9.	Stationery		15,000/-

10.	Data Entry and SPSS Analysis		60,000/-
11.	TA and DA+Honorarium for Principal Investigator		21,000/-
12.	TA+DA+Honorarium for Field Supervisors	3*7000	21,000/-
13.	DTP and Photocopy		5,000/-
14.	TA+DA for Elite Interview		10,000/-
15.	Secretarial Assistance		10,000/-
16.	Miscellaneous		5000/-
	Grand Total		7,00,000/-

As per the orders of Vice Chancellor the Proposal (attached) forwarded by Dr.Josukutty C.A ,Director,Survey Research Centre, Department of Political Science as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request. Further recommended to place the matter with detailed proposal before the Standing Committee of the Syndicate on Finance*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D2 Budget Speech 2021-22 - Department of Political Science - Proposal Submitted by Dr Sajad Ibrahim K M and Dr.R Girish Kumar-reg:

(Ad A II)

The Budget Speech of 2021-22 allotted a sum of ₹4,00,000/- (Rupees Four Lakhs only) as aid to Conduct Survey and Study on Kerala Legislative Assembly Election 2021 and the meeting of the Budget Implementation Cell held on 26.04.2021 granted 2 weeks time to submit the Proposal and to place the same before the Standing Committee of the Syndicate on Academics and Research.

Accordingly Dr.K.M Sajad Ibrahim,Professor,Department of Political Science submitted a detailed study Proposal entitled as "Attitude and Response of Electorates in the Kerala Assembly Election 2021" and stated that it is a Joint Study Proposal along with Dr.R.Girish Kumar,Professor of the same Department.The time frame for the completion of the study and its budget break-up is given below.

SL No.	Activity	Month/Days
1	Design of questionnaire & other research instruments	March 2021
2	Drawing Sample Frame	March 2021
3	Training Workshops	First week of April 2021
4	Conduct Fieldwork	From 7 th April 2021
5	Data Entry	May 2021
6	Data Analysis	June 2021
7	Report Writing	3 Months July- September 2021
8	Final Report	October 2021

Budget Break-up

SL No.	Heads	Payment	Cost(Rs.)
1	Honorarium for Field Investigators	50 investigators @ ₹.1000 * 6 days	3,00,000/-
2	TA for Field Investigators	50 investigators @ ₹.1000	50,000/-
3	Research Assistant	1 Person* @ ₹.8000* 2 months	16,000/-
4	Supervisors	3 Persons * @ ₹.6000*	18,000/-

		1 month	
5	TA for Supervisors	3 Persons * @ ₹.2000*	6,000/-
6	Survey kit(Stationary& Bag)	50*150	7500/-
7	DTP,Printing&Photocopy		7000/-
8	Data Entry		5000/-
	GRAND TOTAL		₹4,09,500/-

As per the orders of the Vice Chancellor the Proposal(attached) forwarded by Dr.K.M Sajad Ibrahim,Professor,Department of Political Science as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the request with in the budget allowed. Further recommended to place the matter with detailed proposal before the Standing Committee of the Syndicate on Finance*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D3

Recommendations of the expert committee in the Report on University Education: Covid 19 Period and After-Rearrangement of Faculties and renaming of Departments- reg.

(Ac A II)

The Expert Committee report on University Education: Covid-19 Period and After, recommended the following rearrangements of Faculties.

- **Renaming the Faculty of Oriental Studies:** The term ‘Orient’ is used to refer to the countries of East and Southeast Asia. The term, Orient is a by-product of the colonial era. It has been problematised by theorists like Edward Said who argued that ‘Orient’ suggests the sum total of the prejudices of the West about the East. By referring to languages like Malayalam, Hindi, Sanskrit, Arabic and Tamil as Oriental languages we are knowingly or unknowingly sharing the prejudices of the West.

Recommendations:

Remove the name Oriental Studies and rearrange the Faculty of Oriental Studies, Faculty of Arts and the five Faculties related to Health Sciences.

- **Faculty of Languages:** All language Departments will come under this Faculty such as Malayalam, Hindi, Sanskrit, Tamil, Hebrew & Syriac, English, German, Russian, Arabic, French & Latin.
- **Faculty of Humanities & Culture:** Will include Philosophy, Library Science, Communication & Journalism, Linguistics & Geography.

The Vice-Chancellor has directed to place the above proposals before the Standing Committee of the Syndicate on Academics and Research and to the Academic Council after getting approval of the Syndicate and then before the Senate for approval.

The Standing Committee of the Syndicate on Academics and Research recommended to defer the matter and the Syndicate at its meeting held on 13.04.2021 resolved to approve the same.

As per the orders of the Vice-Chancellor, the recommendations of the expert committee was again placed before the Standing Committee of the Syndicate on Academics and Research held on 08.06.2021 and the committee recommended to defer the matter. The Syndicate at its meeting held on 11.06.2021, vide item no.28.30.D4 resolved to approve the same.

As per the orders of the Vice-Chancellor the matter is once again placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendations.

Recommendation: *The committee considered the matter and recommended to circulate the copy of “the Expert Committee report on University Education: Covid-19 period and after” among the members of the Standing Committee of the Syndicate on Academics and Research for detailed study for taking appropriate decision in the next committee.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D4

Budget Speech 2021-'22 - proposal entitled "Encouraging Research on നൂറരിശ്".

(Ad. A VI)

A proposal entitled "Encouraging Research on നൂറരിശ് rice" was envisaged in the Budget Speech 2021-'22 and an amount of Rs.8,00,000/- (Rupees Eight lakh Only) was earmarked for the same. The meeting of the Budget Implementation Cell held on 26.04.2021 considered the matter and recommended to invite proposal from the HoD, Department of Biotechnology and to place it before the Standing Committee of the Syndicate on Academics & Research.

Now the HoD, Department of Biotechnology has submitted a proposal (appended) with a detailed estimate ("Transcriptome sequencing and differential expression analysis to determine qualitative traits in Medicinal rice "Njavara") for implementing the same with an amount of Rs.8,00,000/- (Rupees Eight lakh Only), as follows:

Njavara is a medicinal rice variety endemic to Kerala and traditionally used in ayurvedic treatment protocols for arthritis, paralysis, rejuvenation therapy etc. The main objectives of the study are

1. Transcriptome sequencing of black and yellow glumed Njavara rice
2. Identification of candidate genes responsible for yield and nutrient related traits
3. To characterize the metabolic pathways leading to the synthesis of therapeutic compounds
4. Differential expression analysis of black and yellow njavara varieties
5. Functional annotation and gene Ontology enrichment analysis
6. To identify the regulatory role of miRNAs affecting the yield of rice using RNA seq data.
7. Validation of differentially expressed genes through qRTPCR

The detailed Estimate for conducting the project are as follows:

Sl. No	Items	Expenditure expected	Remarks
	Consumables		
1	Biochemicals and molecular biology chemicals,	Rs. 3,00,000/-	Sl.No (1-3) - All chemicals, biochemicals are of molecular biology grade
2	RT-PCR kits and associated chemicals	Rs.1,00,000/-	
3	Primer designing and synthesis	Rs.50,000/-	
4	Whole genome/ Transcriptome sequencing	Rs.3,50,000/-	(Illumina-pacBio hybrid technology)
	Total	Rs.800,000/-	

As per the orders of the Vice - Chancellor, the above proposal (copy appended) is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.: D5

Budget Speech 2021-22-Second Instalment to Radiation Research project at the Department of Biochemistry-reg.

(Ad. A V)

An amount Rs.40,00,000/-(Rupees Forty Lakhs only) has been earmarked as financial assistance for the second instalment to 'Radiation Research project' at the Department of Biochemistry vide para 21 of Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item no.21), recommended to authorize the HOD, Department of Biochemistry to submit a proposal on the said item in consultation with Dr.P.G.Biju, Assistant Professor, Department of Biochemistry, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research.

As per the recommendations of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendation.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry towards the second instalment to 'Radiation Research project' at the Department of Biochemistry is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation (Copy of the proposal appended).

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D6 *Budget Speech 2021-22- Neuro Biology Lab at the Department of Biochemistry-reg.*

(Ad. A V)

An amount Rs.20,00,000/- (Rupees Twenty Lakhs only) has been earmarked as financial assistance for the primary activities for 'setting up of Neuro Biology Lab at the Department of Biochemistry vide para 25 of Budget speech 2021-22. The HoD, Department of Biochemistry has submitted the proposal with a total cost of Rs.1,20,80,000/- (One crore Twenty Lakhs & Eighty Thousand only) required for the setting up of Neuro Biology Lab.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item no.25), recommended to authorize the HoD, Department of Biochemistry to submit a proposal in consultation with Dr.Janeesh P.A, Assistant Professor, Department of Biochemistry, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. (The HoD has requested to make a change in the name of the Co-ordinator of the proposal as Dr.Viji Vijayan instead of Dr.P.A Janeesh vide letter dated 20.05.2021). As per the recommendation of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Biochemistry towards the 'setting up of Neuro Biology Lab' is placed before the the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation (Copy of the proposal appended).

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D7 *Dr.Yamuna.A, Assistant Professor, Department of Optoelectronics .Permission for Blog Writing, YouTube Channel, Launching of Website, E-Books – reg*

(Ad. B III)

Dr.Yamuna.A, Assistant Professor, Department of Optoelectronics has requested to grant permission to her for i) launching of website ii) blog writing (personal interests) iii) YouTube channel (of academic & personal interests) iv) e-books (mostly of academic interests).

The Vice Chancellor on perusal of the file, ordered to place the matter before the Standing Committee of the Syndicate on Academics and Research.

Hence, as per the orders of the Vice-Chancellor, the above said matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

Recommendation: *Deferred*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D8 *Budget Speech 2021-'22-- "Ganitha Garima"(step towards mathematical research) - implementation – reg.*

(Ad. A VI)

A proposal entitled "Ganitha Garima"(step towards mathematical research) was envisaged in the Budget Speech 2021-'22 and an amount Rs.1,00,000/- (Rupees One lakh Only) was earmarked for the same.

The meeting of the Budget Implementation Cell held on 26.04.2021 has recommended to invite proposal from the Head, Department of Mathematics, on the matter and to place it before the Standing Committee of the Syndicate on Academics & Research.

The Head, Department of Mathematics has submitted a proposal (appended) for implementing the proposal "Ganitha Garima"(step towards mathematical research) with an estimate of Rs.1,04,000/-(Rupees One Lakh and Four Thousand Only).The Precise objectives of the project are as follows:

1. Attract young students to do post graduation and research in the Department of Mathematics, University of Kerala.
2. Making students to do pg/research in other reputed institutions other than our university.
3. Improve the research activities of the Department of Mathematics, University of Kerala in core areas of mathematics.
4. Improve the collaborative research activities of the Department of Mathematics University of Kerala.
5. Generate more fundings (in future) from other Government agencies to expand the research activities of the Department of Mathematics, University of Kerala.
6. The Department of Mathematics, University of Kerala becomes a centre for mathematical analysis research especially in the area algebra, analysis and discrete mathematics.

The detailed estimate of the project are as follows:

SI No.	Details of Estimated Expenditure	Amount(Rs)
1.	Designing and printing of brochure and certificate	Rs.7,000/-
2.	Postage Charges	Rs.2,000/-
3.	Stationary Charges	Rs.10,000/-
4.	Honorarium for the Resourse persons	Rs.50,000/-
5.	Secretarial Assistance	Rs.5,000/-
6.	Publication in the form of e-publication/proceedings	Rs.15,000/-
7.	Documentation/recording in the form of video/photography	Rs.10,000/-
8.	Miscellaneous	Rs.5,000/-
	Total Expenditure	Rs. 1,04,000/-

As per orders of the Vice - Chancellor, the proposal for implementing the project "Ganitha Garima"(step towards mathematical research) submitted by the Head, Department of Mathematics is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal by limiting the total expenditure to Rs.1,00,000/- (Rupees One Lakh only). Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D9 Budget Speech 2021-'22- Expansion of Centre for Biodiversity Conservation - proposal - reg.

(Ad. A VI)

A proposal entitled "Expansion of Centre for Biodiversity Conservation" was envisaged in the Budget Speech 2021-'22 and an amount of Rs.5,00,000/- (Rupees Five lakh Only) was earmarked for the same. The meeting of the Budget Implementation Cell held on 26.04.2021 considered the matter and recommended to invite proposal from the Director, Centre for Biodiversity Conservation and to place it before the Standing Committee of the Syndicate on Academics & Research.

Centre for Biodiversity Conservation is currently running specific projects viz, Andaman and Nicobar plant conservatory, Wild ornamental plants of western ghats and Establishment of germplasm of edible plants of Kerala and their sustainable utilization. In order to maintain the plants under these projects which are also used for research activities, additional funds are required.

Now the Director, Centre for Biodiversity Conservation has submitted a proposal with detailed estimate (copy appended) for implementing the same, for an amount of Rs.5,00,000/- (Rupees Five lakh Only).

Sl No	Items	Amount
1.	Lab Infrastructure Development	Rs.2,00,000/-
2.	Contingency & Engaging Casual labourers etc	Rs.2,00,000/-
3..	Publication of Journals i. Plants of Andaman and Nicobar plant conservatory ii. Wild edible plants of Western Ghats of Kerala -the future crop	Rs.1,00,000/-
	Total	Rs.5,00,000/-

As per Orders of the Vice Chancellor, the proposal for the expansion of ' Centre for Biodiversity Conservation ' is placed before the Standing Committee of the Syndicate on Academics & Research, for consideration and appropriate recommendation.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D10 The proposal for developing video content for K U Padasala – reg.

(Ac. D)

The Budget Speech 2021-22 of the University of Kerala envisaged the idea for developing academic video contents for KU Padasala and allocated an amount of Rs. 500000/- (Rupees five lakh only) for the same vide item no:128

The meeting of the Budget Implementation Cell held on 26.04.2021 vide item no. I (128) , authorised Dr. Lal.C.A, Professor, School of Distance Education to submit a proposal for developing academic video content for K U Padasala, before the standing committee of the Syndicate on Academics and Research.

Dr. Lal. C.A, Professor, School of Distance Education has submitted the proposal for developing academic video content for K U Padasala along with anticipated expenditure statement of the same.

The details of the proposal are given below:

It is proposed to produce educational videos on various disciplinary areas accessible on the University website. The videos will include (1) Formal Lectures/presentations (2) Popular talks meant for the general public (3) Sessions with experts introducing different concepts /equipment (4) Videos on different labs, sophisticated equipments and facilities of the university.

Anticipatory Expenditure Statement

Camera and Crew (Rent and Charges)	Rs. 3000 x 75 videos	: 225000
Editing Charges	Rs. 2000 x 75 videos	: 150000

Remuneration to content creators (External resource persons only)	: 75000
Stationery and consumables	: 20000
Travel, miscellaneous and contingent expenses	: 30000

TOTAL Rs. 50000/- (Rupees five lakh only)

As per the orders of the Vice Chancellor, the matter regarding the proposal for developing video content for K U Padasala, submitted by Dr. Lal. C.A, Professor, School of Distance Education is placed before the standing committee of the Syndicate on Academics and Research for consideration.

Recommendation: *The Committee considered the above matter and recommended to agree with the proposal. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D11 Budget Speech 2021-22 - Item No. 68 - Study of Skin Biology - Financial Aid -Project Proposal -reg.

(Ad. D1)

In the Budget Speech 2021-22, an amount of Rs.8,00,000/- was allocated as financial aid for procuring chemicals and enhancing facilities in the Department of Zoology for conducting the Study and Research of the Skin Biology.

The Budget Implementation Cell held on 26.04.2021, considered Item No.68 and recommended to entrust Dr.Sreejith.P, Assistant Professor, Department of Zoology, to submit a proposal for the Study of Skin Biology and to place the same before the Standing Committee of the Syndicate on Academics & Research. The Vice-Chancellor has approved the above recommendation of the Budget Implementation Cell, subject to reporting to the Syndicate. Dr.Sreejith.P, Assistant Professor, Department of Zoology, has submitted a project proposal titled "Exploring the role of Mitochondrial Dysfunction in Skin and Hair" under Item No.68.

As ordered by the Vice-Chancellor, the project proposal titled "Exploring the role of Mitochondrial Dysfunction in Skin and Hair" under the Item No.68 submitted by Dr.Sreejith.P, Assistant Professor, Department of Zoology, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation (**project proposal is appended**).

Recommendation: *The Committee considered the above matter and recommended to approve the proposal and to purchase necessary instrument / software as per existing rules. Further recommended to place the matter before the Standing Committee of the Syndicate on Finance.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D12 permission to Conduct Refresher courses in Tamil for University and College Teachers on Self-financing basis at UGC HRDC - Request – reg-

(Ad. D1)

Ref: *Letter No.TAM/15/2021-22 dated 04.05.2021 from Dr. Jeyakrishnan. P, Head, Department of Tamil*

Dr.Jeyakrishnan P, Head, Department of Tamil has requested to grant permission to conduct two Refresher Courses in Tamil for University and College Teachers, on a Self-financing basis, at UGC HRDC, University of Kerala, through online mode in the months of July 2021 and September 2021.

There is a precedence of granting permission to conduct refresher courses on self financing basis after obtaining the remarks of the Director UGC-HRDC during 2020-2021.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

Accordingly, the matter of granting permission to conduct two Refresher Courses in Tamil for University and College Teachers on a Self-financing basis at UGC HRDC, University of Kerala, through online mode in the months of July 2021 and September 2021 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

Recommendation: *The committee considered the matter and recommended to the pro vice chancellor to submit a report after conducting a meeting with Director, UGC HRDC, uni.of kerala*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D13 *Department of Political Science – Implementation of the Innovative Project titled "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala"- Request for extending the implementation period of the Project up to 31.12.2021 – Reg.*

(Planning A I)

As per the U. O. No. 85/2020/UOK dated 06.01.2020, an amount of Rs. 10,00,000/- (Rupees Ten lakh only) as provisional advance to Dr. Shaji Varkey, Professor, Department of Political Science & Principal Investigator of the project, towards meeting the expenses in connection with the implementation of the Innovative Project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", against the financial assistance sanctioned for implementing the above Innovative Project, under the State Plan Grant for the year 2019-20.

Now, Dr. Shaji Varkey, Principal Investigator of the project, vide letter dated 19/04/2021, informed that owing to the conditions attributed to the 'Covid 19' pandemic, the project could be commenced only in December 2020 and the field work in different location in Kerala had to be stopped several times due to the rapid spread of the pandemic. He has also stated that the upcoming eight months are significant and essential for the successful completion of the project and in this context, has requested **sanction to extend the implementation period** of the above Project, **up to 31.12.2021**.

Hence, the proposal for extending the implementation period of the Innovative Project titled "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", sanctioned vide U. O. No. 85/2020/UOK dated 06.01.2020, up to 31st December 2021, in the wake of the conditions attributed to the 'Covid -19' pandemic, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

Recommendation: *The Committee considered the above matter and recommended to extend the implementation period of the project "Vulnerability and Adaptive Capacity: A Study of the 2018 Floods in Kerala", upto 31.10.2021.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No: 30.76.D14 *Department of Sociology – Implementation of the Innovative Project titled "Agricultural Food Security and Health"- Request for extending the implementation period of the Project up to 30.06.2022 – Reg.*

(Planning A I)

As per the U.O. No. 1103/2019/UOK dated 21.12.2019, an amount of Rs. 6,00,000/- (Rupees Six lakh only) was released as provisional advance to Dr. Antony Palakkal, Associate Professor, Department of Sociology & Principal Investigator, towards meeting the expenses in connection with the implementation of the Innovative Project "Agricultural Food Security and Health: A study among Organic Farmers in Kerala", against the financial assistance sanctioned for implementing the above Innovative Project, under the State Plan Grant for the year 2019-20.

Now, Dr. Antony Palakkal, Associate Professor & Principal Investigator of the project, vide letter dated 19/04/2021, informed that due to the conditions attributed to the 'Covid 19' pandemic, he was not able to conduct the field work and data collection with respect to the project, until January 2021 and the same is nearing completion. It is also informed that as per the proposal submitted by

him, the project is of 2 years duration and in this context has requested **sanction to extend the implementation period** of the above Project, **up to 30.06.2022**.

Hence, the proposal for extending the implementation period of the Innovative Project titled "*Agricultural Food Security and Health: A study among Organic Farmers in Kerala*", sanctioned vide U. O. No. 1103/2019/UOK dated 21.12.2019, up to 30th June 2022, in the wake of the conditions attributed to the Covid -19 pandemic, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendations.

Recommendation: *Committee considered the matter and directed to conduct a hearing with the concerned officials.*

Meeting came to an end at 01.15 p.m.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 19.07.2021, be approved.

Item No.30.77. *University Level Monitoring Committee (ULMC) for the monitoring of First Degree Programmes under CBCS System in the Affiliated Colleges and Centres of the University- Re-Constituted for the Academic year 2021-22 by including one additional member- Reporting of- reg.*

(Ac.AV)

The Vice-Chancellor, subject to reporting to the Syndicate, reconstituted the University Level Monitoring Committee (ULMC) by including one additional member of the Syndicate (from the category of Teachers of the Affiliated Colleges) and by nominating the following persons in addition to the ex-officio members, as members for the academic year 2021-22.

U.O.No.Ac.AV.1/ULMC/2021 dated 20.07.2021 was issued accordingly.

- 1) Dr.M.Vijayan Pillai, Sree.Jairaj.J and Dr.Arun Kumar.R, Three members of the Syndicate.
- 2) Dr.Manju.S.Nair, Dean, Faculty of Social Sciences.
- 3) Dr.Ragaseema.V.M and Dr.T.R.Manoj, Two members of the Academic Council.

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.78. *Construction of School of Communication & Library Science at Kariavattom – request from KSHB to accord sanction for the lowest quoted tender amount of Rs. 3,78,36,396.98/- for the civil works, package I – recommendation of technical committee –Consideration of- reg.*

(Pl.G)

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, administrative sanction was accorded for the verified abstract estimate of KSHB amounting to Rs. 4,53,62,629/- (Rupees Four crore fifty three lakh sixty two thousand six hundred and twenty nine only) for the construction of School of Communication and Library Science at Kariavattom, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an MoU was executed with KSHB for the work on 22/12/2020.

As per order no. T-01/2021/C/HB dated 01/02/2021, the KSHB accorded technical sanction for civil works as package I, which includes building works, water supply & sanitary work, septic tank, rain water harvesting & development works, for Rs. 4,24,37,490.18/-, including 4.5% centage charges, 18% GST on centage charges and 12% GST on works.

The Chief Engineer, KSHB, vide letter No. T-01/2021/C/HB dated 26/03/2021 had reported that based on the technical sanction issued for civil works, package I, the work was tendered against the Probable Amount of Contract (PAC) as Rs.3,61,75,509/- (Rupees Three Crore sixty one lakh seventy five thousand five hundred and nine only) and out of the three tenders received, the lowest amount was quoted by the contractor Sri. Sreekumar K S. The KSHB further reported that, after negotiation with the contractor the amount was reduced to Rs. 3,78,36,396.98/- which is 4.59% above the estimate amount, but lower than the justification estimate amount of Rs.4,75,43,730/- as per PWD LMR.

The details of the estimate amount & the quoted amount are as follows:

Name of Work	Estimated amount for civil works as per approved abstract estimate (excluding overhead charge, centage charge, GST on centage charge & GST on works)	PAC for civil works as per technical sanction of KSHB (excluding overhead charge, centage charge, GST on centage charge & GST on works)	Amount quoted by the contractor after negotiation	Difference
Construction of School of Communication & Library Science at Kariavattom	Rs.3,61,69,021.16/-	Rs.3,61,75,509/-	Rs.3,78,36,396.98/-	Amount quoted is 4.59% above the estimate amount.

It was also reported that the tender committee convened at the office of the Chief Engineer, KSHB on 20/03/2021 pointed out that the amount quoted by the contractor Sri. Sreekumar K S is acceptable as the estimate amount which is 4.59% below the quoted amount was finalised after excluding 5% overhead charges and also the quoted amount is lower than the justification estimate amount.

As per the decision of the Syndicate held on 11/06/2021 to entrust the KSHB to hold further negotiation with the contractor limiting the amount within the approved estimate, the KSHB vide letter No. T-01/2021/C/HB dated 05/07/2021 has informed that they had conducted further negotiation with the contractor Sri. Sreekumar K S for limiting the amount within the approved estimate, but the contractor informed his disagreement in reducing the quoted amount, considering the present labour cost and rates of the building materials. It is also informed that the contractor has agreed to extend the firm period of the tender for a further period of 3 months, as the same was expired on 26/05/2021.

The meeting of the Standing Committee of the Syndicate held on 19/07/2021, vide item no. 05 has considered the matter and recommended to entrust the University Engineer to convene a meeting of the technical committee in the presence of the Hon'ble Pro Vice Chancellor, at a time convenient to his office (11.30 P.M; 22.07.2021) and to hold negotiation with the contractor subsequently and to refer the matter to the Syndicate. The Hon'ble Vice-Chancellor has approved the recommendation, subject to reporting to the Syndicate.

Accordingly, the University Engineer vide e-mail dated 22/07/2021 has forwarded the minutes of the meeting of the Technical Committee held at 11.30 AM on 22/07/2021 at the Pro-Vice Chancellor's Chamber. (Copy appended)

The Committee after detailed discussion concluded that for new building construction works in State PWD, the current trend on tendering is quoted rate falls below the estimate rate and hence this work also to be awarded at a rate below estimate rate or at estimate rate. The Committee conducted negotiation with the contractor, subsequently and the contractor informed that he is not willing to reduce his rate further.

The Committee recommended to inform KSHB to execute the work at a rate below estimate rate or at estimate rate and to take further or alternate steps to materialize the work at the earliest.

As per the orders of the Vice-Chancellor, the matter of approval of the lowest quoted amount of Rs.3,78,36,396.98/- by the contractor in response to the tender for the civil works, package I (building works, water supply & sanitary work, septic tank, rain water harvesting & development works) invited by KSHB, the accredited agency for the construction of School of Communication & Library Science at Kariavattom along with the recommendation of the Technical committee of the University held on 22/07/2021 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the recommendation of the Technical Committee held on 22.07.2021, be approved.

Item No.30.79. Construction of New Hostel for Men & ICCR Students at Kariavattom – request from Kerala State Housing Board to accord sanction to the lowest quoted tender amount of Rs. 2,61,50,382.9/- for the civil works package I – recommendation of technical committee - reg.

(Pl.G)

As per U.O No. Pl.G/2305/SP 2018-19/2018 dated 15.09.2020, administrative sanction was accorded for the verified abstract estimate of KSHB amounting to Rs. 3,18,77,791/- (Rupees Three crore eighteen lakh seventy seven thousand seven hundred and ninety one only) for the construction of New Hostel for Men & ICCR Students, which includes 4.5% centage charge, 18% GST on centage charge and GST @ 12% on works and an MoU was executed with KSHB for the work on 22/12/2020.

As per order no. T-02/2021/C/HB dated 01/02/2021, the KSHB had accorded technical sanction for civil works as package I, which includes building works, kitchen works, water supply & sanitary work, septic tank for Rs. 2,95,05,262.9/-, including 4.5% centage charges, 18% GST on centage charges and 12% GST on works.

The Chief Engineer, KSHB, vide letter No. T-02/2021/C/HB dated 26/03/2021 had reported that based on the technical sanction issued for civil works, package I (building works, kitchen works, water supply & sanitary work, septic tank) the work was tendered against the Probable Amount of Contract (PAC) as Rs.2,51,51,533/- (Rupees Two Crore fifty one lakh fifty one thousand five hundred and thirty three only) and out of the two tenders received, the lowest amount of Rs.2,63,53,319.84/- was quoted by the contractor Sri. Sreekumar K S. The KSHB further reported that, after negotiation with the contractor the amount was reduced to Rs. 2,61,50,382.9/- which is 3.9% above the estimate amount, but lower than the justification estimate amount of Rs.3,31,33,789/- as per PWD LMR.

The details of the estimate amount & the quoted amount are as follows:

Name of Work	Estimated amount for civil works as per approved abstract estimate (excluding overhead charge, centage charge, GST on centage charge & GST on works)	PAC for civil works as per technical sanction of KSHB (excluding overhead charge, centage charge, GST on centage chare & GST on works)	Amount quoted by the contractor after negotiation	Difference
Construction of New Hostel for Men & ICCR Students	Rs.2,51,73,976.09/-	Rs.2,51,51,533/-	Rs.2,61,50,382.9/-	Amount quoted is 3.9% above the estimate amount

It was also reported that the tender committee convened at the office of the Chief Engineer, KSHB on 20/03/2021 pointed out that the amount quoted by the contractor Sri. Sreekumar K S is acceptable as the estimate amount which is 3.9% below the quoted amount, was finalised after excluding 5% overhead charges and also the quoted amount is lower than the justification estimate amount.

As per the decision of the Syndicate held on 11/06/2021 to entrust the KSHB to hold further negotiation with the contractor limiting the amount within the approved estimate, the KSHB vide letter No. T-02/2021/C/HB dated 05/07/2021 informed that they had conducted further negotiation with the contractor Sri. Sreekumar K S, but the contractor informed his disagreement in reducing the quoted amount, considering the present labour cost and rates of the building materials. It is also informed that the contractor has agreed to extend the firm period of the tender for a further period of 3 months, as the same was expired on 26/05/2021.

The meeting of the Standing Committee of the Syndicate held on 19/07/2021, vide item no. 04 has considered the matter and recommended to entrust the University Engineer to convene a meeting of the technical committee in the presence of the Hon'ble Pro Vice Chancellor, at a time convenient to his office (11.30 P.M; 22.07.2021) and to hold negotiation with the contractor subsequently and to refer the matter to the Syndicate. The Hon'ble Vice-Chancellor has approved the recommendation, subject to reporting to the Syndicate.

Accordingly, the University Engineer vide e-mail dated 22/07/2021 has forwarded the minutes of the meeting of the Technical Committee held at 11.30 AM on 22/07/2021 at the Pro-Vice Chancellor's Chamber. (Copy appended)

The Committee after detailed discussion concluded that for new building construction works in State PWD, the current trend on tendering is quoted rate falls below the estimate rate and hence this work also to be awarded at a rate below estimate rate or at estimate rate. The Committee conducted negotiation with the contractor, subsequently and the contractor informed that he is not willing to reduce his rate further.

The Committee recommended to inform KSHB to execute the work at a rate below estimate rate or at estimate rate and to take further or alternate steps to materialize the work at the earliest.

As per the orders of the Vice-Chancellor, the matter of approval of the lowest quoted amount of Rs. 2,61,50,382.9/- by the contractor in response to the tender for the civil works, package I (building works, kitchen works, water supply & sanitary work, septic tank) invited by KSHB, the accredited agency for the construction of New Hostel for Men & ICCR Students at Kariavattom along with the recommendation of the Technical Committee held on 22/07/2021 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the recommendation of the Technical Committee held on 22.07.2021, be approved.

Item No.30.80 *Construction of Staff Quarters at Kariavattom –Inspection Report Submitted by the Advisory Committee– Consideration of - reg.*

(Pl.G)

As per U.O No. Pl.G/4013/Staff Quarters/2014 dated 19/06/2020, administrative sanction was accorded approving the estimate amounting to Rs. 2,96,89,000/- (Rupees.Two crore ninety six lakh and eighty nine thousand only) for the construction of first two blocks of Staff Quarters at Kariavattom and a Memorandum of Understanding dated 03/11/2020 was executed with the firm M/s. WAPCOS Ltd for the said work.

Administrative sanction was also accorded for the payment of an amount of Rs. 7,42,851/- (Rupees Seven lakh forty two thousand eight hundred and fifty one only) as 50% of centage charges (calculated based on the approved estimate of Rs. 2,96,89,000/-) to M/s.WAPCOS Ltd. vide U.O No. Pl.G/4013/Staff Quarters/2014 dated 02/02/2021.

M/s WAPCOS Ltd. vide letter dated 01/03/2021 intimated that the work, Construction of Staff Quarters at Kariavattom has been awarded to the contractor, Sri. K S Sreekumar, Neyyattinkara, Thiruvananthapuram and requested to hand over the site to them to start the work.

The University Engineer offered her remarks on the request received from WAPCOS Ltd in the light of the fact that, the meeting of the Syndicate held on 28.09.2018, vide item No.05.15.04, had approved the site inspection report in connection with the construction of Staff Quarters at Kariavattom, to construct two blocks (out of the total 4 blocks with 6 apartments each) in between the Nursery School and A6 Quarters & another two blocks in the land opposite to the existing A6 Quarters.

The University Engineer had reported that constructing first two blocks in the land opposite to A6 quarters leads to huge quantity of earth cutting, construction of RCC retaining wall at rear and front side of the building and requires huge quantity of earth filling for forming rear yard etc. In addition land development work and construction of new road will also be necessary for accessing the

building. Further, the approved estimate of Rs. 2,96,89,000/- was prepared on the basis of the site between Nursery school and A6 quarters and hence the additional expenses at the site opposite to existing A6 quarters are not included in the said estimate and hence the University Engineer had requested to accord sanction to hand over the site between Nursery school and A6 quarters to M/s. WAPCOS Ltd for commencing the work.

Based on the remarks of the University Engineer, it was decided to hand over the site between the Nursery school & A6 Quarters at Kariavattom to M/s. WAPCOS Ltd. for the construction of first two blocks of Staff Quarters and the matter was intimated to the firm and the University Engineer vide letters dated 25/05/2021.

Subsequently, the University Engineer, vide emails dated 29/04/2021 and 02/06/2021 has requested to convene a meeting with M/s. WAPCOS Ltd., to have a discussion regarding the commencement of work and the parameters included in the Memorandum of Understanding executed for the work.

Accordingly a meeting with M/s.WAPCOS Ltd., chaired by the Hon'ble Pro - Vice Chancellor, was convened at 11 AM on 14/06/2021 at the Pro-Vice Chancellor's chamber. The meeting was of the view that, as two sites approved by the Syndicate are available for consideration, the site presently selected for first phase construction be reconsidered, taking into account the proposal for construction of children's park in the area, as envisaged in the Budget Speech of 2021-22. The meeting made the following recommendations:

1. The first phase, i.e; first two blocks of Staff Quarters be constructed in the land opposite to the existing A6 Quarters at Kariavattom.
2. The University Engineer shall forward a suitable report officially to the Registrar, so as to enable his office to take steps for issuing necessary orders for handing over the site opposite to existing A6 Quarters at Kariavattom to M/s.WAPCOS Ltd. for commencing the construction of first two blocks of Staff Quarters.
3. A Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with the firm, be constituted as a committee at the Engineering level.
4. To accept the nomination of Smt. Bindu, Asst. Executive Engineer as the Nodal Officer of the committee, made by the University Engineer before the meeting and to entrust the Nodal officer to report the physical and financial progress of the work at fortnightly intervals to the Standing Committee of the Syndicate on Planning & Development.
5. To entrust the University Engineer to nominate further members at the Engineering level to the Project Implementation Committee.

The minutes of the meeting held on 14/06/2021 was approved by the Hon'ble Vice-Chancellor, subject to reporting to the Syndicate.

Accordingly, the University Engineer has submitted a report pointing out that the estimate was prepared considering level surface between Nursery school and A6 quarters, but the site opposite to the A6 quarters is not a level ground, i.e, the existing ground level at the extreme rear corner of the building will be at 4m below from the ground level at the front corner of the building and hence in the meeting held on 14.06.2021, M/s WAPCOS informed that revised estimate will be required for this work and they have agreed to furnish revised estimate after the commencement of the work according to the site opposite to the A6 quarters.

It was also suggested that the following members may be included at the Engineering level to the Project Implementation Committee:

1. Smt. Sobha. K, University Engineer
2. Smt. Bindu A, AEE (Nodal Officer) as Chairman of the Committee
3. Sri. Ajith kumar C.K, Assistant Engineer I
4. Sri Padmakumar, Assistant Executive Engineer (Electrical)
5. Assistant Engineer (Electrical) Kariavattom.
6. Sri. D. Mohandas, Senior level Expert, M/s WAPCOS.
7. Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member)
8. Sri. Mohan.P. Retd.Suptd. Engineer, PWD Electrical (Technical Committee Member)

The Standing Committee of the Syndicate on Planning & Development held on 19.07.2021 has considered the matters regarding (1)Handing over of the site opposite to A6 Quarters at Kariavattom, which involve additional earth work, to M/s. WAPCOS Ltd. for commencing the

construction work of first two blocks of Staff Quarters and (2) Constitution of the Engineering level Project Implementation Committee for the Construction of Staff Quarters at Kariavattom, with the 8 members suggested by the University Engineer and recommended the following

- To constitute the Engineering level Project Implementation Committee, as envisaged in clause 2(r) of the MoU executed with M/s WAPCOS in respect of construction of staff quarters by accepting the nomination made by the University Engineer, ie; Smt. Sobha. K, University Engineer, Smt. Bindu A, AEE (Nodal Officer), Sri. Ajith kumar C.K, Assistant Engineer I, Sri Padmakumar, Assistant Executive Engineer (Electrical) , Assistant Engineer (Electrical) Kariavattom, Sri. D. Mohandas, Senior level Expert, M/s WAPCOS., Sri. Baby John S, Retd. Chief Engineer, PWD Buildings (Technical Committee Member), Sri. Mohan.P. Retd.Supt. Engineer, PWD Electrical (Technical Committee Member).
- Further recommended to constitute an Advisory committee for the project with Adv.A.Ajithkumar (Chairman), Dr. S Nazeeb, Dr. K.G Gopchandran Members, Syndicate, Director, Planning and Development, University Engineer and Assistant Executive Engineer I for monitoring the progress of the project.
- The Advisory committee be entrusted to refix the site for construction of staff quarters suiting to the already approved estimates so that the projects under consideration at the present site between Nursery school and A6 quarters can be pursued further.

The Vice-Chancellor has approved the above recommendations exercising the powers vested on him under section 10 (13) of the Kerala university Act, 1974.

Now the University Engineer vide email dated 22.07.2021 has forwarded the inspection report submitted by the Advisory Committee which recommends the following sites for the construction of Staff Quarters block 1 & 2 (copy appended)

Block I	In the already approved site opposite area of A6 Quarters, ie, rear to the Quarters between C19 and C20.
Block II	In the area rear to Quarters No.C22 and C23.

Hence, as per the orders of the Hon'ble Vice-Chancellor the Inspection Report submitted by the the Advisory Committee in connection with the refixation of sites for the Construction of Staff Quarters at Kariavattom is placed before the Syndicate for consideration.

Resolution of the Syndicate	
RESOLVED to approve the Inspection Report submitted by the Advisory Committee in connection with the refixation of sites for the Construction of Staff Quarters at Kariavattom as follows:	
Block I	In the already approved site opposite area of A6 Quarters, ie, rear to the Quarters between C19 and C20.
Block II	In the area rear to Quarters No.C22 and C23.

Item No. 30.81 Engaging women security guards in Kerala University -proposal – Consideration of-reg:-

(Ad.A.II)

The Convener, Standing Committee of Syndicate on Staff Equipments and Buildings, and Member, Syndicate, University of Kerala, Adv.B.Balachandran has submitted a proposal to engage women security guards in Kerala University.As per his proposal, currently Kerala University is appointing male security guards only and suggests that the University have Women's Hostel, female employees, and students which necessitates the aforesaid appointment as the need of the hour. University of Kerala is having 100 sanctioned strength of security guards. At present 93 casual security guards are working on daily wage basis (three of them were re-employed after retirement) The Selection Committee held on 19.07.2021 suggested to appoint 10 Security Guards on daily wage basis on community rotation basis.

As per the orders of the Vice-Chancellor the proposal of Adv.B.Balachandran, Convener, Standing Committee of Syndicate on Staff Equipments and Buildings, and Member, Syndicate, University of Kerala to engage women security guards in Kerala University is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Item No.30.82 **Meeting of the Doctoral Committee - Constitution –Consideration of-reg.**
(Ac.EI)

Dr. M. Vijayan Pillai, Member Syndicate has forwarded a proposal regarding the structure of constituting the meeting of the Doctoral Committee.

He has stated that the Doctoral Committee, held on 20.07.2021 at Dept. of Malayalam insisted that only the faculties working in the Department can attend the meeting of the Doctoral Committee. This resulted in obstruction to those research supervisors who were working outside the research Departments. He has also pointed out that the Head of the Department has intimated that the research supervisors working outside the research Departments can attend the Doctoral Committee meeting only after getting allotted scholars under them. But all the approved regular research supervisors registered under University of Kerala in the subject Malayalam have attended the Doctoral Committee meeting until now without any difference in their workstations.

The Member, Syndicate has suggested to frame norms for constituting the Doctoral Committee and it may be forwarded to the concerned Departments.

As per clause (v) & (vi) the Regulations Relating to Registration for and the award of the Degree of Doctor of Philosophy”, ‘Departmental Doctoral Committee’ means a Departmental Doctoral Committee constituted in a Department to scrutinise the applications for registration and make appropriate recommendations to the University and includes all the Supervising Teachers in a Department with the Head of the Department as Chairman (clause (v)) and in the case of candidates from institutions other than the University Departments, the Departmental Doctoral Committee along with the concerned Supervising Teachers will form the Doctoral Committee. In the case of subjects not offered in the University Departments, the Doctoral Committee shall consist of the Supervising Teacher and two experts nominated by the Syndicate of whom one shall be the Chairman of the Committee (Clause vi).

As per the orders of the Hon’ble Vice- Chancellor, the matter of framing norms for constituting the Doctoral Committee is placed before the Syndicate for Consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.30.83 **Complaint from Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanthu against Dr.Antony Palackal, Subject expert of the Screening Committee-Consideration of-reg.**
(Ac F III)

The Principal, S.N College, Chempazhanthu had forwarded a complaint from Dr.Uthara Soman, Assistant Professor, Head of the Department of Sociology of the College. It has been stated that the Screening cum Evaluation Committee meeting with regard to the promotion of Dr.Uthara Soman to Assistant Professor Stage III took place on 09-07-2021. Dr.Antony Palackal, Professor, Dept of Sociology, University of Kerala and Dr.Pushpam.M, Associate professor, Dept of Sociology, University of Kerala were the Subject experts. It has been alleged that eventhough Dr.Uthara Soman had satisfied all the requirements for being promoted to Assistant Professor Stage III, Dr.Antony Palackal, one of the subject experts tried to cut down her eligible marks with ulterior motives. According to her, the following deductions for awarding of marks were insisted by Dr.Antony Palackal.

- (1) Not to give her marks for supervising U.G projects.
- (2) Not to give her marks for participation in conferences.
- (3) Refusal to give the minimum marks of 45 claimed under category II.
- (4) Compelling Dr.Pushpam, the other subject expert in the panel for striking off the claimed minimum marks.

It has been stated that because of the effective intervention of IQAC Convenor of the College based on applicable Regulations prescribed by the University Dr. Antony Palackal had to correct the wrong entries made by them in the score sheet.

Further she points out that the same team of subject experts attended the next evaluation meeting for placement of Dr. Lekha.N.B and Smt. Aiswarya A S and it has been complained that the University order allotting panel for the Screening Committee for the promotion purpose of Dr. Lekha.N.B generates suspicion as it is different from the commonly found format. It may be noted that the University had provided the panel of subject experts to Dr. Lekha.N.B with the same panel of subject experts already allotted to Smt. Aiswarya A.S, Assistant Professor of the department of Sociology as per specifications in the UGC Regulations. Hence the question of suspicion in this matter can never be raised.

Dr. Uthara Soman's complaint against Dr. Antony Palackal revolves around his approaching the Principal of the College with his demand for undertaking from the teacher. Dr. Antony Palackal had given the Principal of the College, Dr. Anilkumar a complaint in which it has been stated that Dr. Uthara Soman circulated a WhatsApp message that Dr. Antony Palackal had granted false doctorate degree and designation of Associate Professor to his research Scholar Lekha.N.B so as to include her in the panel of evaluator. It casts serious aspersion on his integrity and hence requested the Principal to instruct Dr. Uthara Soman to give him in writing an undertaking, stating that she has full confidence in his integrity and impartiality as an External Expert for her Screening cum Evaluation. It has also been alleged that the news that got published against Dr. Antony Palackal in newspapers regarding the granting of false doctorate degree and designation of Associate Professor to his research Scholar Lekha.N.B was triggered by Dr. Uthara Soman. For these reasons Dr. Antony Palackal will not submit her confidential report to the University, as per the complaint forwarded by Dr. Uthara Soman.

Aggrieved by this Dr. Uthara Soman has requested to take urgent measures to ensure the smooth completion of her promotion procedures in a time bound manner and it has also been prayed to take stringent action against Dr. Antony Palackal.

It may be noted that the University vide letter No. AcFII/5696/2021/UOK dated 16-04-2021 had given permission to constitute Screening cum evaluation Committee with two subject experts namely Dr. Antony Palackal, Professor, Dept of Sociology and Dr. Pushpam.M, Associate professor, Dept of Sociology, nominated for the promotion purpose of Dr. Uthara Soman to Assistant Professor Stage III. The said Screening cum Evaluation Committee took place on 09-07-2021 from 2.30 pm to 05.00pm. The proforma to be filled by the subject expert should reach the University within a week after the date of meeting conducted. One of the subject experts Dr. Pushpam.M, Associate professor, Dept of Sociology has forwarded the confidential Report on 16-07-2021. Other subject expert Dr. Antony Palackal has not forwarded the confidential Report in respect of Dr. Uthara Soman till date. More over the proposal for the placement/promotion of Dr. Uthara Soman, Assistant Professor, Head of the Department of Sociology from stage II to III has not been forwarded by the principal so far.

The Vice-Chancellor has ordered to place the complaint before the Syndicate for consideration.

Hence the whole matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to hear the Principal, S.N College, Chempazhanthy, Dr. Uthara Soman, Assistant Professor, Head of the Department of Sociology, S.N College, Chempazhanthy and Dr. Antony Palackal, Professor, Department of Sociology, University of Kerala by the Combined Standing Committees of the Syndicate on Staff, Equipment & Buildings and Academics and Research.

Item No.30.84

Minutes of the meeting of the Examination Monitoring Committee held on 22.07.2021- Approval of- reg.

(M&C.I)

The minutes of the meeting of the Examination Monitoring Committee held on 22.07.2021 is submitted before the Syndicate for approval. (Minutes appended).

Minutes of the Meeting of the Examination Monitoring Committee

Date : 22.07.2021

Time : 04.00 p.m

Venue: PVC's Chamber

Members Present

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J.	Member Syndicate (via online)	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-
•Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-

Members Absent

1.Dr. S. Nazeeb	Member Syndicate
2. Sri. Bijukumar G.	Member Syndicate
3. Adv. B. Balachandran	Member Syndicate

Officers Present

- Sri. K. Unnikrishnan Nair, JR - CBCSS&ES, (in Charge of Controller of Examinations)
- Smt. Meena Ashok, JR – Exams II
- Sri.Gopakumar, JR Exam I

The Examination Monitoring Committee meeting commenced at 05.45 pm.

Item No .30.84.01 Status of the valuation of S6 UG Examination, June 2021 - reg

The Committee evaluated the progress of valuation on considering the status report from CV camps of S6 UG Examinations June 2021 and recommended to expedite the process of valuation in consultation with the Chairmen concerned. The details of non reported examiners in CV camps shall also be collected and necessary arrangements shall be made in consultation with the Chairman ensuring that the answer books are collected by the examiners urgently.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.07.2021, be approved.

Item No.30.84.0 2 Conduct of various pending Examinations - reg

The meeting has recommended to entrust the Controller of Examinations to finalise the pending examinations including special examinations in consultation with the Joint Registrars/Deputy Registrars concerned.

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.07.2021, be approved.

Item No.30.84.03 Tenth Semester Integrated BA/ B.Com/ BBA LLB and Sixth Semester Unitary LLB Degree Examinations – Constituting the Panel of members for Viva Board - reg

The Panel of members for the Viva Board of Tenth Semester Integrated BA/B.Com/BBA LLB (5 year) and Sixth Semester Unitary LLB (3 year) Degree Examinations are being prepared by including Principals/ Senior most faculties from all the affiliated law colleges and an external examiner who is a member of the Bar.

As per the oral instruction of the Hon'ble Vice Chancellor for the conduct of the above mentioned examinations on a time bound manner, the following suggestions may be considered.

- The Panel of examiners in the Viva board may be enhanced with more senior faculties from all the Law colleges.
- The Pre - Viva Board may decide on the division of viva board in to two/three teams
- Each team may consist of 3 members, Chairman/Deputy Chairman, an internal examiner and a lawyer from the panel for the viva board of examiners.
- The Chairman/ Deputy Chairman themselves can also be the internal examiner for the conduct of Viva of their own college and if so, an external examiner from the Panel for the Viva Board shall be included in the team.

- The Chairman, BoS in Law may be requested to submit an extended panel of lawyers consisting of atleast 10 willing lawyers for constituting the viva board.

The clause 16 of previous Three year LLB regulations states that “*Viva Voce will be conducted by three examiners. One member of the staff from each of the two Law Colleges affiliated to the University and one external examiner preferably a member of the Bar.*” The clause 18 of previous five year LLB states that “*Clause 13 to 16 of the Regulations relating to LLB Degree (Three Year Course) shall mutatis mutandis apply to the Fifth Year LLB Examinations.*”

The present 3 year (Unitary) and 5 year (Integrated) regulations both similarly specify only that the Viva Voce examinations shall be conducted by the Board of Examiners constituted by the university. No definition regarding the constitution of the Viva Board exists and even the inclusion of a Lawyer is not insisted.

As ordered by the Hon’ble Vice Chancellor the matter is placed before the Examination Monitoring Committee for consideration.

Recommendations

The committee considered the matter and has recommended to approve the above suggestions in general with the following modifications in suggestion no.2, 3 & 4.

1. *The Panel of examiners in the Viva board be enhanced with more senior faculties from all the Law colleges.*
2. *The Pre - Viva Board shall decide on the division of viva board in to two/three teams and schedule the viva-voce examination to complete the same within minimum days.*
3. *Each team shall consist of 3 members, Chairman/Senior faculty of the Board nominated by the Chairman, an internal examiner and a lawyer from the panel for the viva board of examiners.*
4. *The Chairman himself can also be the internal examiner for the conduct of Viva and if so, an external examiner from the Viva Board shall be included in the team.*
5. *The Chairman, BoS in Law may be requested to submit an extended panel of lawyers consisting of atleast 10 willing lawyers covering the jurisdiction of the University for constituting the viva board.*

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.07.2021, be approved.

Item No.30.84.04 Appointment of Smt. Lekha N.B as external examiner for Interview and Group Discussion of MSW/MA HRM Entrance Examinations – reg.

A complaint was received from the Principal, S.N College, Chempazhanthy in r/o the appointment of Smt. Lekha N.B, Assistant Professor, Department of Sociology, S.N College, Chempazhanthy as external examiner for the conduct of interview and Group Discussion of MSW/MA-HRM Entrance Examinations 2020. The Principal, S.N College, Chempazhanthy had also forwarded the complaint from the Head, Department of Sociology of the college stating that Smt. Lekha N.B was not awarded with doctorate and the evaluation of her doctoral thesis was under process. Further it was stated that Smt. Lekha N.B was not an Associate Professor but an Assistant Professor.

It may be noted that Smt. Lekha N.B was appointed from the Panel of Examiners provided by Dr. Antony Palackal, Chairman, BoS in Social Work and the name and designation was wrongly mentioned in the panel.

As per the orders of the Hon’ble Pro – Vice Chancellor, an explanation was sought from the Chairman, BoS and Smt. Lekha N.B regarding her qualification and designation. The Chairman, BoS admitted that Smt. Lekha N.B was addressed as Dr. Lekha N.B, Associate Professor erroneously in the Panel of Examiners. Smt Lekha N.B also has clarified in her reply that her present designation is Assistant Professor in Sociology.

As ordered by the Hon’ble Vice Chancellor the explanation submitted by Dr. Antony Palackal, Chairman, BoS in Social Work and Smt. Lekha N.B is placed before the Examination Monitoring Committee for consideration.

Recommendations

The committee considered the matter of appointment of Smt. Lekha N.B as external examiner for Interview and Group Discussion of MSW/MA HRM Entrance Examinations and recommended to refer the same to the Standing Committee of the Syndicate on Examinations.

The Meeting came to an end at 05.45 pm

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting of the Examination Monitoring Committee held on 22.07.2021, be approved.

Item No.30.85 **University Hostels- Fully Automatic Chapathi Maker- Mode of Operation and other matters- Consideration of reg:**

(Admn DII)

Ref: Minutes of the meeting regarding Operation of Chapathi maker held at Office of the Joint Registrar (Campus Admn.) on 17.03.2021.

The Sub-Committee constituted to locate places for arranging additional accommodation for students had recommended to install a separate meter for the newly installed Chapathi Making Machine. Further, the Administrative Officer, University Hostel for Men, Kariavattom was entrusted with calculating the expenditure incurred for working of the machine and meet the expense from the concerned hostels accordingly. The Syndicate held on 27.01.2021, vide item no 22.60, noted the action taken by the Vice-Chancellor in approving the recommendations of the sub committee.

The Joint Registrar, Campus Administration had forwarded the Minutes of the meeting on the operation of Chapathi Maker installed at the hostel, held on 17.03.2021, for approval.

The recommendations are as follows:

- To entrust 2 kitchen staff for operating the machine and pay Rs.200/- extra per person per day. The expense may be divided equally among hostels.
- To change menu of hostels for maximum utilization of the Chapathi maker: ie., Sunday and Tuesday as Breakfast and Wednesday and Friday as Dinner.
- To meet the expenses incurred as electricity charges and cost of ingredients through dividing system from the inmates.
- To treat the machine as a kitchen appliance and not to install a separate meter for the same.

The recommendations of the meeting on the operation of Chapathi Maker installed at the University Hostel for Men, Kariavattom, was submitted for approval of the Vice-Chancellor and as ordered by the Vice-Chancellor, the matter is placed before the Syndicate for consideration and decision

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Finance.

Item No.30.86 **Approval of panel of examiners – Reporting of– reg –**

(Ac.EV)

The Vice Chancellor (from) in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974 approved the Panel of Examiners of the following Scholars towards the evaluation of Ph.D Thesis during the period from 01/02/2021 to 15/07/2021 as detailed below below:

Sl No.	Name	Subject	Supervising Teacher(s)
1	Jiji Vijayan	Economics	Dr.Christabell P J
2	Liji Samuel	Economics	Dr.Prasad A K
3	Rohini A M	malayalam	Dr.Suja S
4	Varun C S	Malayalam	Dr.T.Madhu
5	Resmi T R	Malayalam	Dr.Bettymol Mathew
6	Lekshmi S	Tamil	Dr.Helen Japarose
7	Jasmin Shyni G	Tamil	Dr.Santhi P
8	Anupama R Nair	Economics	Dr.Christabell P J
9	Athira A R	Malayalam	Dr.Suja S
10	Beena L	Malayalam	Dr.Reeja Ravindran
11	Jency S	Commerce	Dr.Anzeer R N

12	Sunil S	Commerce	Dr.K.Pradeep Kumar
13	Archana P	Sanskrit	Dr.C N Vijayakumari
14	Sreevidhya S	Commerce	Dr.S.Priya
15	Manu M S	Commerce	Dr.K S Suresh Kumar
16	Geetha J	Commerce	Dr.S.Priya
17	Resmi R Chandran	Commerce	Dr.V.Jayaraju
18	Sreeja A	Commerce	Dr.T.R.Anilkumar
19	Ilyas P C	Commerce	Dr.Raju G
20	Nimisha Wilson	Commerce	Dr.B.Gopakumar
21	Aswathy R	Management Studies	Dr.K S Chandrasekar
22	Sreeja T D	Linguistics	Dr.S.Kunjamma
23	Sam Robert	Linguistics	Dr.Darwin L
24	Sreeja N	Malayalam	Dr. P C Roy(Rtd.)
25	Deepa Gopi	Malayalam	Dr.B.Sudheendran Pillai
26	Blessing Ethel	Tamil	Dr.K.Manickaraj
27	Araf Salam A	Management Studies	Dr.S.Ajitha
28	Vijayalekshmi R	Sanskrit	Dr. C A Shaila
29	Nayana R	Communication & Journalism	Dr. M S Harikumar(Guide) Prof(Dr.) Subash K (Co-Guide)
30	Deepu G P	Management Studies	Dr.Ajith Prabhu V
31	Kami Hashemi Nik	Political Science	Dr.Joseph Antony
32	Anitha T P	Malayalam	Dr.Gangadevi M
33	Vishnu Priya V S	Philosophy	Dr.Beena Isaac
34	Joseph Manuval V	Philosophy	Dr.R.Lekshmi
35	Sharon S	Political Science	Dr.Rajeevan R
36	Shalini Mathews	Economics	Dr.Anitha V
37	Shini S	Tamil	Dr.Santhi P
38	Soosan P S	Malayalam	Dr.Dominic J Kattoor
39	Sunitha Vijayan	Economics	Dr.Christabell P J
40	Jipsa John	Economics	Dr.Abdul Salim A
41	Asha T Rajan	Public Administration	Dr.S.Ajitha
42	Jayasree S	Library & Information Science	Dr.B.Mini Devi
43	Manesh Rasheed	Physical Education	Dr.A. Shershah
44	Sajin Joseph	Political Science	Dr. Josukutty C A
45	Shajeer S	Islamic History	Dr.A K Ampotti
46	Suresh Kumar C	Management Studies	Dr.Suresh Subramoniam
47	Vinuraj B	Archaeology	Dr.Ajit Kumar
48	Athira C G	Education	Dr.B. Suresh (Guide) Dr.A.Sudharma(Co-Guide)
49	Indu Pillai M	Education	Dr.Jayasree T K(Guide) Dr.G.R.Santhosh Kumar (Co-Guide)
50	Sany K P	History	Dr.Shaji A
51	Jinu G V	History	Dr.Gopakumaran Nair N
52	Aswathy G Krishnan	Law	Dr.Sindhu Thulaseedharan
53	Divya V	Education	Giby Geevarughese
54	Daisin R	History	Dr.S. Venumohan
55	Sojia John	Education	Dr.Sunny Skaria
56	Manoj K	History	Dr.S. Venumohan
57	Binil Kumar M	English	Dr.P P Ajayakumar
58	Dhanya P	Music	Dr.Sobha B Nair
59	Divya R K	Music	Dr.Sobha B Nair
60	Aby R L	Commerce	Dr.K.S.Suresh Kumar
61	Aswani S Mohan	Sanskrit	Dr.K.Unnikrishnan
62	T A Balambika	Commerce	Dr.S.Jayadev
63	Kavitha V G	Hindi	Dr.Rajan T K
64	Anusree Ajayan	Hindi	Dr.Indu K V
65	Rekha V	Commerce	Dr.T R Anil Kumar

66	Meera Bhaskaran	Commerce	Dr.J S Sudhir
67	Vijayalekshmi L	Hindi	Dr.Jayasree O
68	Nazeem S T	Commerce	Dr.C.Ganesh
69	Ambili Jayachandran	Commerce	Dr.C.Ganesh
70	Shabeequdeen S	Arabic	Dr.M.Sulaiman
71	Sakeer Nellikunnummal	Arabic	Dr.E.Abdul Lathif
72	Badarudheen J	Arabic	Dr.Thajudheen A S
73	Renjini S R	Hindi	Dr.Usha Kumari K P
74	Abdurahiman A P Annachampalli	Arabic	Dr.N.Shamnad

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Item No.30.87 **Proposal for new Department for Home Science under Faculty of Science in Kariavattom Campus–Consideration of- reg.**

(Ac.D)

Prof. A.Gangaprasad, Dean Faculty of Science, Department of Botany, University of Kerala has submitted a proposal for the starting of new department of Home Science at Kariavattom Campus.

The proposal has been placed before the Syndicate held on 10.11.2020 vide item no. 49.D8 and the Syndicate considered the matter and resolved to refer the matter for the remarks of the Director, IQAC as per the recommendation of the standing committee of the Syndicate on Academics & Reseach held on 09.11.2020.

The Director, IQAC has submitted the remarks on the proposal as follows:

- The relevance of Home Science Department is well established in the proposal.
- The following details have to be obtained:

1. Nature of faculty to be appointed – Contract/Permanent/Adjunct.

If permanent, distribution based on designation

2. Infrastructure and laboratory requirements including building to house the Department

As per the remarks of the Director, IQAC, Prof.A.Gangaprasad, Dean Faculty of Science has submitted the details related to the following:

1. Nature of faculty to be appointed

(Assistant Professor – 5, Associate Professor -1, Professor-1, Lab/Research Asst-1)

2. List of Equipments used in Food Science and Drafting Lab

3. List of Equipments required for an audio visual & design lab

(The details submitted by the Dean, Faculty of Science is appended as Annexure I)

The Syndicate at its meeting held on 05.03.2021 vide item no. 25.16.D3, considered the proposal along with the details as mentioned above and resolved to agree the proposal in principle and further resolved to forward the proposal to the Standing Committee of the Academic Council for Remarks, as per the recommendation of the standing committee of the Syndicate on Academic & Research held on 26.02.2021.

The Standing Committee of the Academic Council held on 30.06.2021, vide item no. 02 considered the proposal and resolved to return the matter to the Syndicate to consider it as a separate item to be placed before the Senate.

As per the orders of the Vice Chancellor the proposal for new Department for Home Science under Faculty of Science in Kariavattom Campus submitted by Dr.A.Gangaprasad, Dean, Faculty of Science is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Annexure - I

PROPOSAL FOR NEW DEPARTMENT OF HOME SCIENCE-REQUIREMENTS

I. Nature of faculty to be appointed:

Sl no	Designation / Nature	No of faculty required	Qualification of the faculty*
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1.	ASSISTANT PROFESSOR IN HOME SCIENCE-PERMANENT (ONLY ONE ASST PROF IS REQUIRED FROM EACH SPECIALISATION)	5	ONE FACULTY EACH FROM THE BELOW MENTIONED SPECIALISATIONS OF HOME SCIENCE ALONG WITH OTHER PRESCRIBED CRITERIA FOR THE APPOINTMENT. *HOWEVER, THE CANDIDATES SHOULD MANDATORILY POSSES A BACHELOR OF SCIENCE IN HOME SCIENCE/ FAMILY AND COMMUNITY SCIENCE. MSC IN HOME SCIENCE WITH SPECIALISATIONS REQUIRED AS FOLLOWS:- HUMAN DEVELOPMENT=1 RESOURCE MANAGEMENT =1 EXTENSION EDUCATION=1 FOOD AND NUTRITION=1 TEXTILES AND APPAREL DESIGNING =1
2.	ASSOCIATE PROFESSOR IN HOME SCIENCE-ADHOC/ PERMANENT	1	ONE FACULTY FROM ANY OF THE FIVE BRANCHES OF HOME SCIENCE AS CITED ABOVE. HOWEVER, THE CANDIDATES SHOULD MANDATORILY POSSES A BACHELOR OF SCIENCE IN HOME SCIENCE/ FAMILY AND COMMUNITY SCIENCE.
3.	PROFESSOR IN HOME SCIENCE-ADHOC/ PERMANENT	1	ONE FACULTY FROM ANY OF THE FIVE SPECIALISATIONS IN HOME SCIENCE WHO MEETS THE CRITERIA FOR PROFESSORSHIP. HOWEVER, THE CANDIDATES SHOULD MANDATORILY POSSES A BACHELOR OF SCIENCE IN HOME SCIENCE/ FAMILY AND COMMUNITY SCIENCE.
4.	LAB / RESEARCH ASSISTANT	1	BSC IN HOME SCIENCE

II. No of Laboratories required: 2

1. Food Science & Drafting lab
2. Audio Visual & Design Lab
3. Space for class rooms, office room, Faculty rooms, library etc

III. LIST OF EQUIPMENTS USED IN FOOD SCIENCE AND DRAFTING LAB

1. PIPET
2. CONICAL FLASK
3. BURETTE
4. SEPERATING FUNNEL PEAR SHAPED WITH STAND ADSORBENT TUBE 150×19mm
5. MOTAR AND PESTLE
6. CALORIMETER
7. CENTRIFUGE TUBE
8. GLASS ROD
9. WATER BATH
10. CENTRIFUGE
11. WEIGHING BALANCE
12. ASPIRATOR
13. OVEN
14. FUNNEL
15. BEAKER
16. ROUND BOTTOM FLASK
17. SOXHLET APPARATUS
18. THIMBLE
19. FLAT BOTTOM VESSEL
20. DESSICATOR
21. WIRE GAUZE
22. CRUSIBLE
23. MEASURING CYLINDER

24. TEST TUBE
25. TEST TUBE STAND
26. STANDARD FLASK
27. CUVETTES
28. ELECTRONIC WEIGHING BALANCE WITH BODY FAT ANALYSER
29. STENCIL FOR FABRIC DESIGNING
30. SEWING/EMBROIDERY ACCESSORIES

I. LIST OF EQUIPMENTS REQUIRED FOR AN AUDIO VISUAL & DESIGN LAB

1. DRAFTING TABLE- 5 NOS (APP)
2. DESKTOP/LAPTOP- 5 NOS (SUPPORT SOFTWARES LIKE SPSS/AUTOCAD/AMOS)
3. HEART RATE MONITOR-3 NOS
4. BODY MEASURING TAPE- 5NOS
5. HANDY CAMERA WITH TRIPOD -1
6. SMART BOARD WITH LCD PROJECTOR, DIGITAL PODIUM -2
7. WHITE BOARD-3
8. NOTICE BOARD/EXHIBITION PANELS= 4
9. SOUND SYSTEM WITH BLUE TOOTH SPEAKER= 1
10. MIKE-2

Item No.30.88 MoU between University of Kerala and ASAP- Implementing proposal for offering foreign language courses –consideration of –reg.

(Ac.D)

Dr.Shaji.A, Professor in SDE, University of Kerala has forwarded a letter requesting to approve the proposal from ASAP scheme for foreign language teaching with subsidized rates for the students of the teaching and research departments of University of Kerala.

he Syndicate at it's meeting held on 31.08.2019 vide item no 03.72 considered the MoU between University of Kerala and ASAP for implementing life skills for transformative learning skill acquisition plans for students of University of Kerala and resolved to execute the MoU for collaboration under the ASAP Scheme and the MoU was signed on 20.02.2020. On the basis of MoU signed, it was decided to impart life skills to students which would supplement learning and competencies acquired along with their academic programmes so as to make them fit for efficient and effective use of desired capabilities.

ASAP and Kerala University (KU) can associate to provide employability enhancement skills to the students of institutions and departments under KU through an MoU. The foreign language training programme can be included under scope of this MoU. Also, the mobilization will be easier if KU issues a circular to its affiliated colleges intimating the details of the foreign language training programme. As the training partners needs to arrange trainers and their available slots to accommodate the trainees from KU departments and affiliated colleges, a tentative schedule to begin each language programme needs to be prepared in consultation with KU.

The details of each language programmes are given in the table below.

Language	Level	Duration	Subsidized Course fee for Kerala University	Normal course fee
French	A1	100 hours	7200	9900
	A2	120 hours	8400	11500
Japanese	N5	120 hours	8400	11500
	N4	150 hours	10100	13800
CET	Level 6	156 hours	9200	13400
IELTS	B1	300 hours	-	24142
	B2	150 hours	-	10470

The fee shown is exclusive of taxes (18% GST)

As per orders of the Vice Chancellor, the following points are placed before the Syndicate for consideration.

1. decisions may be taken by the competent authorities of the University for approving the proposals submitted by ASAP
2. whether the benefits of the scheme be restricted to the running students or extend to the passed out students
3. whether University provide fees subsidy over and above the rate offered by ASAP

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Item No.30.89 ***Minutes of the meeting in connection with 'Harithalayam Project' – Approval of-reg:***

(Ad.B1)

The Standing Committee of the Syndicate on Planning and Development at its meeting held on 19.07.2021, considered the proposals submitted by Prof.P.M Radhamony, Convenor, Paddy Cultivation, Harithalayam Project for the cultivation of cowpea as a pure crop in rice fallow, for Rs.2,66,000/- (Rupees Two Lakh Sixty Six Thousand Only), after the paddy harvest and for the 1st crop Paddy Cultivation at Kariavattom Campus, 2021-'22 for Rs.6,84,000/- (Rupees Six Lakh Eighty Four Thousand Only). **The Committee recommended to entrust the Convenor, Standing Committee of the Syndicate on Planning and Development to hold discussions with the Model Agro Service Centre, Parassala, at 1 p.m on 22.07.2021, in which the Convenor, Paddy Cultivation under Harithalayam Project and the Co-ordinator, Harithalayam shall be present.** The above recommendation was approved by the Vice-Chancellor exercising the powers vested under section 10(13) of KU Act 1974.

As per the orders of the Vice chancellor, the minutes of the meeting in connection with Harithalayam Project, held on 22.07.2021, is placed before the Syndicate for consideration .

Minutes of the meeting in connection with Harithalayam Project

Venue: PVC's Chamber

Date: 22.07.2021

Time : 1.00 PM

Members Present:-

- | | |
|--|------|
| (1) Adv.A.Ajrikumar, Convener, Standing Committee of the Syndicate on Planning & Development | Sd/- |
| (2) Dr. Pramod Kiran Chief Cordinator, Harithalayam Project | Sd/- |
| (3) Prof.P.M Radhamony, Convenor (Paddy Cultivation), Harithalayam Project | Sd/- |
| (4) Dr. P. Raghavan, Special Officer, Harithalayam Project | Sd/- |
| (5) Sri. Prasob, Model Agro Service Centre | Sd/- |

The meeting discussed in detail on the proposals submitted by Prof.P.M Radhamony, Convenor, Paddy Cultivation, Harithalayam Project for cultivation of cowpea as a pure crop in rice fallow, for Rs.2,66,000/- (Rupees Two Lakh Sixty Six Thousand Only), after the paddy harvest and for the 1st crop Paddy Cultivation at Kariavattom Campus, 2021-'22 for Rs.6,84,000/- (Rupees Six Lakh Eighty Four Thousand Only) and also on the expenditure statement (copy appended) of the Harithalayam Project till date.

After deliberations, the Committee recommended the following:-

1. to entrust M/s Model Agro Service Centre, Parassala, to submit a revised estimate for the second phase paddy cultivation.
2. to reject the proposal for cultivation of cowpea as a pure crop in rice fallow, amounting to Rs. 2,66,000/- (Rupees Two Lakh Sixty Six Thousand Only).

The meeting came to an end at 1.45 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the meeting in connection with Harithalayam Project held on 22.07.2021, be approved.

Item No.30.90 ***Request from Dr. M. Vijayan Pillai, Member Syndicate-Appointing a Protocol Officer – reg***

(Ad.A1/ Ac.A1)

The Syndicate considered the request of Dr. M. Vijayan Pillai, Member Syndicate and **RESOLVED** that for the smooth conduct of meeting of Senate, Syndicate and Academic Council appoint a Protocol Officer for ensuring that all rules and regulations are followed and maintained while conducting the meetings.

FURTHER RESOLVED to enhance the permanent Advance to Rs. 50,000/- (Rupees Fifty thousand only) for meeting the expenses in connection with the meetings.

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Item No.30.91 **Request of Dr.Herman P J, Associate Professor, Department of Hindi-Sanctioning Leave on Special grounds-Consideration of-reg.**

(Ad.AV)

Ref: Letter dated 19.07.2021 from Dr.Herman P J, Associate Professor, Department of Hindi

Dr.Herman P J, Associate Professor, Department of Hindi, vide letter referred above, has stated that he has been under treatment in Lakeshore Hospital, Ernakulam for Acute Pneumonia and severe respiratory failure followed by pandemic Covid 19, as his health condition was so critical and deteriorated. He has been admitted in the hospital for a month since 30/04/2021 to 28.05.2021. He has also stated that, after the vacation period ie.15.06.2021, he tried work from home for 5 days ie. up to 20.06.2021 and the doctor advised him to take rest for at least two months to restore his health. Therefore he has requested to sanction Leave on Special grounds (period of leave not mentioned). He has also submitted the Medical Certificate. The Head, Department of Hindi, has recommended and forwarded the request of Dr. Herman P J. The Vice Chancellor has ordered to place the matter before the Syndicate.

As per the orders Vice Chancellor, the request for Leave on Special grounds in respect of Dr.Herman P J, Associate Professor, Department of Hindi is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

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Item No.30.92 **Beautification of Senate House Campus-Detailed Project Report-consideration-reg.**

(Ad.B1)

The Syndicate considered the Detailed Project Report for Beautification of Senate House Campus prepared by the Centre for Industrial Training, Consultancy & Sponsored Research and **RESOLVED** to approve the same in Principle.

FURTHER RESOLVED to entrust the Pro-Vice-Chancellor, Dr.S.Nazeeb, Adv.A.Ajikummar, Dr. K.G. Gopachandran, Adv. G.Muraleedharan Pillai, Members Syndicate to have detailed discussion for the 1st Phase implementation of the Project.

ALSO RESOLVED to entrust Prof.Jinoj. M, Department of Architecture, College of Engineering, Thiruvananthapuram to prepare the plan and estimate for the shifting and furnishing of the Vice-Chancellor's Office, Pro-Vice-Chancellor's Office and Registrar's Office.

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Item No.30.93 **Request submitted by Sri.R.Arun Kumar, Member Syndicate – transfer of Sri.Gopalakrishnan, Peon, UIT Neyyattinkara – consideration-reg.**

(Ad.AVII)

The Syndicate considered the matter regarding the transfer of Sri.Gopalakrishnan, Peon, UIT Neyyattinkara and **RESOLVED** that the same be kept in abeyance.

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REGISTRAR

PRO-VICE-CHANCELLOR

VICE-CHANCELLOR

University Buildings,
Thiruvananthapuram,
23.07.2021



UNIVERSITY OF KERALA

**Preliminary Minutes of the 31st Meeting of the
Syndicate held on 17.08.2021**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Sri.Arunkumar R
4. Dr.M.Vijayan Pillai
5. Adv.G.Muralidharan Pillai
6. Adv.K.H.Babujan
7. Dr.K.G.Gopchandran
8. Adv.A.Ajikumar
9. Dr.S.Nazeeb
10. Sri.Bijukumar.G
11. Dr.K.B.Manoj
12. Dr.B.Unnikrishnan Nair
13. Sri.Jairaj.J
14. Adv.B.Balachandran
15. Sri.Riyas Vahab
16. Prof.K.Lalitha

Online presence

1. Smt.Renju Suresh

**Item No. 31.01. Confirmation of the Preliminary Minutes of the 30th Meeting of the
Syndicate held on 23.07.2021 -reg.**

(Ac.A.I)

The Syndicate at its meeting held on 13.04.2021 Vide item No.26.80.D1 considered the 'Proposal for Instituting Prof.V.R Pillai Memorial Endowment' and approved the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021.

But the subject and body part of the (Item No.26.80.D1) was changed erroneously.

The Syndicate considered the matter and 'RESOLVED to correct the body of the Item No.26.80.D1 of the Minutes of the Meeting of the Syndicate held on 13.04.2021 as follows:

'Item No.26.80.D1 Proposal for Instituting Prof. V.R Pillai Memorial Endowment – reg:.

As per the minutes of the meeting of the Syndicate held on 20.06.2016 (Item no: 18.69.D.11) it was recommended to accept the proposal for Instituting Prof. V.R Pillai Memorial Endowment along with draft rules.

Sri. Ramachandran Nair, the donor of the endowment has expressed his willingness to contribute an additional amount of Rupees 5,00,000/- and thereby increase the corpus amount to Rs.Twelve Lakhs. But in spite of frequent reminders he has deposited only Rupees

One lakh more to the endowment fund. Thus a total amount of Rupees Eight Lakh has been deposited as corpus by the donor, which is more than the minimum amount required for instituting endowment.

As per the orders of the Vice- Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research to institute the Prof. V.R Pillai Memorial Endowment with a corpus amount of Rupees Eight Lakhs’.

FURTHER RESOLVED to seek explanation from the Deputy Registrar, Assistant Registrar and Section Officer regarding the error occurred while preparing the Minutes of the Standing Committee of the Syndicate on Academics and Research and replacing of Agenda Note in the Syndicate Minutes without prior permission.

(Ac.E1 /Ac.EIII)

The Syndicate considered the Preliminary Minutes of the 30th Meeting of the Syndicate held on 23.07.2021 with the following modifications:

Item No.30.28 Resolution be corrected as **RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to convene a meeting with Finance Officer and Convenors of the Standing Committees of the Syndicate on Finance, Staff, Equipment and Buildings & Academics and Research to discuss the matter regarding the guidelines for the release of Startup grant for University Teachers.

(PI.A)

Item No.30.42 Resolution be corrected as **RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

FURTHER RESOLVED to implement the proposal as per the University Budget Speech 2021-22 of the University of Kerala (item no:129)

(Ac.E1)

Item No.30.44.Additional Item 02 Resolution be corrected as **RESOLVED** to regularize the period of suspension of Smt.A.R.Renuka, Joint Registrar, (Retired) from 13.11.2019 to 13.12.2019 for availing pensionary benefits *‘treating the period as leave without allowance’*.

(Ad.AVI/ Ad.A1)

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