



## UNIVERSITY OF KERALA

### ***Preliminary Minutes of the 29<sup>th</sup> Meeting of the Syndicate held on 02.07.2021***

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

#### ***Members present:***

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Dr.M.Vijayan Pillai
4. Sri.Arunkumar R
5. Adv.A.Ajikumar
6. Dr.S.Nazeeb
7. Sri.Bijukumar.G
8. Dr.K.B.Manoj
9. Dr.B.Unnikrishnan Nair
10. Adv.K.H.Babujan
11. Sri.Jairaj.J
12. Sri.B.P.Murali
13. Adv.B.Balachandran
14. Sri.Riyas Vahab
15. Prof.K.Lalitha
16. Smt.Renju Suresh

#### **Online presence**

1. Dr.V.Mathew
2. Adv.G.Muralidharan Pillai
3. Dr.K.G.Gopchandran
4. Sri.Vijayakumar. R, Additional Secretary, Higher Education Department.

***Item No. 29.01. Confirmation of the Preliminary Minutes of the 26<sup>th</sup> Meeting of the  
Syndicate held on 13.04.2021 -reg.***

***(Ac.A.I)***

The Syndicate considered the Preliminary Minutes of the 26<sup>th</sup> Meeting of the Syndicate held on 13.04.2021 with the following modifications:

***Item No.26.75.27*** Resolution be corrected as

**RESOLVED** to unify the fees of the Hostels of the University as follows:

#### **Fresh admission**

Sl. No.	Item	UG/PG/M.Phil/Ph.D	Remarks
1	Admission Fee	100	KUF
2	Caution Deposit	1000	PD
3	Mess Advance	1000	PD
4	Hostel Development Fund	250	HDF
5	PTA Fund	50	KUF
6	ID Card	25	PD

7	Welfare Fee	20	PD
8	Medical Fee	50	PD
9	Entertainment Fee (TV)	20	PD
10	Room rent (Monthly)	UG/PG/M.Phil : 100 Ph.D : 150	KUF
11	Establishment Charges (Monthly)	UG/PG/M.Phil : 100 Ph.D : 150	KUF

**Re-admission**

Sl. No.	Item	UG/PG/M.Phil/Ph.D	Remarks
1	Re-admission Fee	UG/PG/M.Phil : 150 Ph.D : 250	KUF
2	Hostel Development Fund	250	HDF
3	Welfare Fee	20	PD
4	Medical Fee	50	PD
5	Establishment Charges (Monthly)	UG/PG/M.Phil : 100 Ph.D : 150	KUF
6	Room rent (Monthly)	UG/PG/M.Phil : 100 Ph.D : 150	KUF
7	ID Card	25	PD

**Guest Fee (All Categories)**

Sl. No.	Item	UG/PG/M.Phil/Ph.D	Remarks
1	Guest Rent/ day	UG/PG/M.Phil : 100 Ph.D : 150	KUF
2	Establishment Charges / day	50	PD
3	Temporary ID Card	25	PD

For SC/ST students, Differently abled students and BPL students, Caution Deposits and Mess Advance shall be 50%. All other fees have to be paid in full and 5% service charge is included.

(Ad.AVI/Ad.DII)

**Item No.26.80.D27** Recommendation be corrected as 'The committee considered the above matter and recommended to initiate necessary action as per rules to recover the ineligible HRA claimed by **Dr.M.Jayaprakash**, Post Doctoral Fellow in Tamil.

(Ac.EI)

**Item No.26.93.Additional Item 2** Nightwatchman be corrected as 'Watchman' in the title of the Agenda.

**Further Resolved to include Adv.A.Ajikumar, Prof.K.Lalitha, Members Syndicate in the inspection team.**

(Ad.AVII)

**Item No.26.93.Additional Item 7** 2<sup>nd</sup> Resolution be corrected as 'The Syndicate considered the request of Adv.K.H.Babujan, Member Syndicate to exclude from the inspection team and RESOLVED to approve the same.

(Ad.AVII)

**Item No.26.116** In the resolution 'Dr.Suresh.K.S, Assistant Professor, Department of Communication and Journalism, University of Kerala, Kariavattom' be corrected as 'Sri.Suresh.K.S, Assistant Professor, Department of Communication and Journalism, University of Kerala, Kariavattom'.

(Ad.AVI)

**Item No. 29.02.** Confirmation of the Preliminary Minutes of the 27<sup>th</sup> Meeting of the Syndicate held on 07.05.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 27<sup>th</sup> Meeting of the Syndicate held on 07.05.2021 with the following modifications:

**Item No.27.39.16** Further Resolved to delete the portion '*copy appended*' in the agenda note and *delete the appendix to item 27.39.16.*

(Ad.AVI)

**Item No. 27.80.01** Resolution be corrected as '*The item be referred back to the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges*'

(Ac.FII)

**Item No. 27.82.Additional Item 4** Resolution be corrected as '*The item be referred back to the Standing Committee of the Syndicate on Teaching and Non-teaching staff of Private Colleges*'

(Ac.FII)

**Item No.27.82. Additional Item 13** Resolution be corrected as 'The Syndicate Noted the proposal for approval.

(Ac.FII)

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**Item No. 29.03.** *Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 18.05.2021 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 18.05.2021.

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**Item No. 29.04.** *Confirmation of the Preliminary Minutes of the 28<sup>th</sup> Meeting of the Syndicate held on 11.06.2021 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 28<sup>th</sup> Meeting of the Syndicate held on 11.06.2021 with the following modifications:

**Item No.28.23.02** *Recommendation be corrected as 'the committee considered the matter and recommended to proceed with the decision already taken regarding the conduct of Special examination and to accommodate these candidates also on the basis of the outcome of the press release to be issued for the benefit of candidates who could not attend the examinations due to Covid-19 pandemic'.*

(M & C1/ EG.XI.B)

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**Item No. 29.05.** *Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 22.06.2021 -reg.*

(Ac.A.I)

The Syndicate considered and approved the Preliminary Minutes of the Special Meeting of the Syndicate held on 22.06.2021.

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**Item No.29.06.** *Appointments / Career Advancement Promotion, if any – reg.*

(Ad.H/Ad.D.II Section)

<b>Resolution of the Syndicate</b> <b>NIL</b>
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**Item No.29.07** *Department of Nanoscience and Nanotechnology - Shifting and reinstallation of UV-Vis-NIR Spectrometer, Hitachi Fluorescence Spectrometer and Styius Profilometer- Consideration of-reg.*

(Ad.A.V)

The Head,Department of Nanoscience and Nanotechnology, vide letter dated 24.03.2021 has reported that the department was shifted to the new building and in order to transfer the equipments currently kept in Dept. of Physics to the new instrumentation lab quotations were invited from the companies who had supplied equipments. He has requested to sanction an amount of Rs.1,12,100/- (Rupees One Lakh Twelve Thousand and One Hundred only) including GST @ 18%, towards the Shifting and reinstallation charge of equipments as detailed below.

Sl. No	Equipment	Authorised Firm	Shifting and reinstallation charge
1.	UV-Vis-NIR Spectrometer	M/s.Toshvin Analytical Pvt.Ltd., CC.No.31/227C, Manayaparambil House, Junior Janatha Road, Poonurunny, Vytilla P.O, Cochin-682019	Rs.35,400/- (Including 18% GST)
2.	Hitachi Fluorescence Spectrometer (Model:F7000)	M/s. Sreyas Lab Solutions, No.9/10, Door No.4, Raja Sadhan Apartments, Gajapathy Street, Kilpauk, Chennai - 600010	Rs.17,700/- (Including 18% GST)
3.	Bruker DekakXT stylus Profilometer, Serial No.4F0897	M/s.Forevision Instruments (India) Pvt.Ltd., Flat No.104&105, Ist Floor, ACE Krishna Prime, H.NO.11-9-49, Road No . 1 , Lakshmi Nagar Colony, Kothapet, Hydreabad-500 035	Rs.59,000/- (Including 18% GST)
<b>Grand Total</b>			<b>Rs.1,12,100/-</b>

**The Head also forwarded the Original quotations and minutes of the meeting of the Department Council held on 17.03.2021.**

The Finance I Section has endorsed the above detailed proposal submitted by the HOD, Department of Nano science and Nanotechnology and remarked that based on the certification from the HOD, Department of Nano science and Nano technology, the proposal for placing work order with the authorised firm towards Shifting and reinstallation of equipments in the Department at the estimated rate of Rs.1,12,100/- (Rupees One Lakh Twelve Thousand and One Hundred only) may be agreed to; subject to administrative sanction. The expenditure may be met from the Head of Account "Part I-NP-MH:63-Miscellaneous-8/6024-Shifting of Departments/ Sections/ Centres" of the current year's Budget Estimates of the University. The expenditure may be met from the own fund of the University.

As per the orders of Vice Chancellor, the request submitted by the Head, Department of Nanoscience and Nanotechnology for shifting and reinstallation of UV-Vis-NIR Spectrometer, Hitachi Fluorescence Spectrometer and Stylius Profilometer along with Finance endorsement detailed above is placed before the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** to approved the proposal for shifting and reinstallation of UV-Vis-NIR Spectrometer, Hitachi Fluorescence Spectrometer and Stylius Profilometer in the Department of Nanoscience and Nanotechnology meeting the expenditure from the Head of Account "Part I-NP-MH:63-Miscellaneous-8/6024-Shifting of Departments/Sections/Centres" of the current year's Budget Estimates of the University.

**Item No.29.08** *Minutes of the meeting of the Examination Monitoring Committee held on 17.06.2021 –approval of – reg.*

**(M&C I)**

The Minutes of the meeting of the Examination Monitoring Committee held on 17.06.2021 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Additional Item No.1 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act,1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**Minutes of the Meeting of the Examination Monitoring Committee**

Date : 17.06.2021  
Time : 02.30 p.m  
Venue : PVC's Chamber

**Members Present**

•Dr. P. P. Ajayakumar	Pro Vice-Chancellor	Sd/-
•Dr. K. B. Manoj	Convener, SC on Exams	Sd/-
•Sri. Jairaj J.	Member Syndicate	Sd/-
•Dr. M. Vijayan Pillai	Member Syndicate	Sd/-

**Members Absent**

- 1. Adv. Balachandran B. Member Syndicate
- 2. Dr. S. Nazeeb Member Syndicate
- 3. Dr. B. Unnikrishnan Nair Member Syndicate
- 4. Sri. Bijukumar G. Member Syndicate

**Officers Present**

- Sri. K. Unnikrishnan Nair, JR - CBCSS&ES, (in Charge of Controller of Examinations)
- Sri. C. Gopakumar, JR – Exams I
- Smt. Priya Surendran, JR – Exams II
- Dr. R. Vasanthagopal, Director SDE.

*Item No.29.08.01*

കായംകുളം എം എസ് എം കോളേജിൽ ബി എസ് സി കോഴ്സിന് പഠിക്കുന്ന വിദ്യാർത്ഥിയുടെ രക്ഷകർത്താവ് സമർപ്പിച്ച സങ്കടഹർജിയും അതിന്മേൽ പ്രസ്തുത കോളജ് പ്രിൻസിപ്പൽ [] നൽകിയ വിശദീകരണവും-സംബന്ധിച്ചു.

*(M&C I)*

കായംകുളം എം.എസ്.എം കോളേജിൽ ബി.എസ്.സി കോഴ്സിന് പഠിക്കുന്ന വിദ്യാർത്ഥിയുടെ രക്ഷകർത്താവ് സമർപ്പിച്ച സങ്കടഹർജിയിൽ സർവകലാശാല അനുശാസിക്കുന്ന ഒരു മാർഗനിർദ്ദേശവും ഈ വിദ്യാലയത്തിൽ നടപ്പിലാക്കുന്നില്ല എന്നും വിദ്യാർത്ഥികൾക്ക് അധ്യാപകരിൽ നിന്നും പീഡനം സഹിക്കേണ്ടി വരുന്നു എന്നും, അതീവ ജാഗ്രതയോടെ നടത്തേണ്ട സർവകലാശാല പരീക്ഷകൾ തീർത്തും നിരൂത്തരവാദപരമായി നടത്തുകയും ചോദ്യപേപ്പർ മാറി പൊട്ടിക്കുകയും തെറ്റ് മനസ്സിലാക്കിയ പ്ലോർ വിദ്യാർത്ഥികളെ വാഹനം അയച്ചു തിരികെ വിളിച്ചിട്ട് രാത്രി വരെ കോളേജിൽ പിടിച്ചിരുത്തി പരീക്ഷ എഴുതിപ്പിച്ചു എന്നും കത്തിൽ ആരോപിച്ചിരിക്കുന്നു .

കഴിഞ്ഞ നവംബർ മാസം ഇരുപത്തിയേഴാം തീയതി എം.എസ്.എം കോളേജിൽ കുട്ടികളുടെ ചോദ്യപേപ്പർ മാറിപ്പോയ കാര്യം നാലുമണിക്ക് അധികൃതരുടെ ശ്രദ്ധയിൽപ്പെടുകയും അന്ന് രാത്രി എട്ടുവരെ കോളേജിൽ രഹസ്യമായി ഇരുത്തി പരീക്ഷ എഴുതിക്കുകയും ചെയ്തു എന്നും കോളേജിലെ പിടിഎ ചട്ടങ്ങൾക്ക് അനുസൃതമായി അല്ല പ്രവർത്തിക്കുന്ന തെന്നും പിടിഎ ഫണ്ട് കുട്ടികൾക്ക് പ്രയോജനപ്രദമായ ഒരു കാര്യങ്ങൾക്കും വിനിയോഗിക്കുന്നില്ല എന്നും പരാമർശിച്ചിരിക്കുന്നു.

പരീക്ഷയുടെ ഇൻവിജിലേഷൻ ഡ്യൂട്ടി സംബന്ധിച്ചുള്ള ബില്ലുകൾ യഥാസമയം പാസാക്കുന്നില്ല എന്നും, ഒന്നോ രണ്ടോ വർഷം കഴിഞ്ഞു ബില്ലിടുകയോ ചെയ്തു വാങ്ങുമ്പോഴേക്കും അധ്യാപകർ ഇക്കാര്യം മറന്നിരിക്കുകയും താല്പര്യമുള്ള ചിലർക്ക് തുക നൽകിയ ശേഷം ബാക്കിതുക അപ്പോഴത്തെ പ്രിൻസിപ്പലും പരീക്ഷ ചുമതലയുള്ള അധ്യാപകനും വീതിച്ചു കൊടുക്കുകയാണ് പതിവ് എന്നും ആരോപിച്ചിരിക്കുന്നു .

പരീക്ഷാകൺട്രോളറുടെ നിർദ്ദേശപ്രകാരം കത്തിൻറെ നിജസ്ഥിതി അറിയുന്നതിനായി പ്രിൻസിപ്പലിൻറെ വിശദീകരണം ആവശ്യപ്പെട്ടത് പ്രകാരം പ്രിൻസിപ്പൽ നൽകിയ മറുപടിയിൽ കായംകുളം എം എസ് എം കോളേജിൽ 27.11.2020 നടത്തിയ S2 B.Sc Botany BO:1231 എന്ന പരീക്ഷയുടെ ചോദ്യ പേപ്പർ രണ്ടുതരത്തിൽ ഉള്ളതാണെന്നും (2019 അഡ്മിഷൻ ഉള്ളതും ഇംപ്രൂ വ്മെൻറ് & സപ്ലിമെൻററി (2014-18) വിദ്യാർത്ഥികൾക്ക് ഉള്ളതും), പരീക്ഷാ ദിവസം ഒരു ക്ലാസ് മുറിയിൽ മുകളിൽ പറഞ്ഞ രണ്ട്തരത്തിലുള്ള വിദ്യാർത്ഥികളും പരീക്ഷ എഴുതുന്നുണ്ടായിരുന്നു എന്നും അതിൽ ചില റെഗുലർ വിദ്യാർത്ഥികൾക്കു ഇംപ്രൂവ്മെൻറ് സപ്ലി മെൻററി ചോദ്യ പേപ്പർ ഇൻവിജിലേറ്റർ മാറി നൽകുകയുണ്ടായി. തെറ്റ് പറ്റിയ ഇൻവിജി ലേറ്റർ മൂന്നര മണിയോടുകൂടി യഥാർത്ഥ ചോദ്യ പേപ്പർ വിദ്യാർത്ഥി കൾക്ക് മാറി നൽകുകയും ചെയ്തു.

സൂപ്രണ്ടിന്റെ നിർദ്ദേശ പ്രകാരം ഒരു മണിക്കൂർ കൂടുതൽ സമയം പരീക്ഷ എഴുതാൻ അനുവദിക്കുകയും ചെയ്തിട്ടുള്ളത് ആണെന്ന് വിശദീകരിച്ചിരിക്കുന്നു. എന്നാൽ ഒരു വിദ്യാർത്ഥി നേരത്തെ തന്നെ പരീക്ഷ എഴുതി കഴിഞ്ഞു പുറത്തു പോയതിനാൽ ആ കുട്ടിയെ ഉടൻ തന്നെ തിരികെ വിളിച്ച് കാര്യങ്ങൾ ബോധ്യപ്പെടുത്തുകയും യഥാർത്ഥ ചോദ്യപേപ്പർ നൽകി മറ്റു വിദ്യാർത്ഥികളോടൊപ്പം പരീക്ഷ എഴുതിക്കുകയും ചെയ്തു എന്ന് കത്തിൽ വിശദീകരിച്ചിരിക്കുന്നു. മുകളിൽ പറഞ്ഞ തരത്തിൽ ഇൻവിജിലേഷൻ ഡ്യൂട്ടിക്ക് നിന്ന ടീച്ചർക്ക് പറ്റിയ ഒരു പിഴവ് ഇനി ഒരിക്കലും ആവർത്തിക്കാത്ത തരത്തിലുള്ള മേൽ നടപടികളും നിർദ്ദേശങ്ങളും ശ്രദ്ധയും ഉണ്ടാകും എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

കോളേജ് ചട്ടങ്ങൾക്ക് അനുസൃതമായി അല്ല പ്രവർത്തിക്കുന്നത് എന്ന കാര്യം അടിസ്ഥാനരഹിതമാണ് എന്നും, PTA ഫണ്ട് ഓരോ വർഷവും കുട്ടികൾക്ക് പ്രയോജനപ്രദമാകുന്ന രീതിയിലും അവരുടെ വിദ്യാഭ്യാസ പുരോഗതിക്ക് അനുസൃതവുമായിട്ടാണ് ചിലവഴിക്കുന്നത്. കൂടാതെ പിടിഎ ഫണ്ട് ചെലവഴിക്കുന്നതുമായി ബന്ധപ്പെട്ട വർഷാവർഷം ഓഡിറ്റ് നടത്തുകയും അതിന്റെ കൃത്യമായ രേഖകളും വസ്തുതകളും കോളേജിൽ സൂക്ഷിച്ചിട്ടുള്ളതുമാണ് എന്നും, കൂടാതെ പിടിഎ ഫണ്ട് ഏറ്റവും കുറച്ച് വാങ്ങുന്ന കോളേജ് ആണ് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

അത് പോലെ തന്നെ എക്സാമിനേഷൻ റെജ്യൂണറേഷൻ തുക ബില്ലിന് സമർപ്പിച്ചു ഓഡിറ്റിന് വിധേയമാക്കിയാണ് യൂണിവേഴ്സിറ്റിയിൽ നിന്ന് കോളേജിന്റെ അക്കൗണ്ടിലേക്കു വരുന്നതെന്നും, അത് അതാതു കാലത്തേ അസിസ്റ്റന്റ് ചീഫ് സൂപ്രണ്ടുമാർ പ്രിൻസിപ്പൽ മുമ്പാകെ അപേക്ഷ സമർപ്പിച്ചു വെച്ചു ഒപ്പിട്ടു നൽകിയാണ് തുക കൈപ്പറ്റുന്നത് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. ഈ തുക രജിസ്റ്റർ പേരെഴുതി ഒപ്പു രേഖപ്പെടുത്തിയതിനു ശേഷം വിതരണം ചെയ്യുകയും ബില്ലുകൾ എക്സാമിനേഷൻ വിഭാഗത്തിൽ സൂക്ഷിച്ചിട്ടുള്ളതുമാണ് എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു. ഇതുമായി ബന്ധപ്പെട്ടു നാളിതു വരെ ഒരു പരാതിയും ലഭിച്ചിട്ടില്ല എന്നും കത്തിൽ പരാമർശിച്ചിരിക്കുന്നു.

**Recommendation :** *The committee considered the matter and recommended to withheld the results of those candidates after obtaining their details from the Principal. Further recommended to hear the Principal and the Chief Superintendent on the matter.*

**Resolution of the Syndicate**

**RESOLVED** to initiate immediate steps to publish the results of the candidate.  
**FURTHERRESOLVED** to constitute a sub-committee consisting of Dr.K.B.Manoj, Dr.M.Vijayan Pillai, Dr.B.Unnikrishnan Nair and Prof.K.Lalitha, Members Syndicate to hear the Principal, Chief Superintendent and Invigilator regarding the matter.

**Item No.29.08 Additional Item 01** **Conduct of various pending examinations (SDE/ Annual Scheme/ Private Registration/ B.Tech / MBA etc.**

**Recommendation :** *The committee considered the matter and recommended to schedule the examinations as detailed below:*

Sl. No.	Programme	Semester	Days of conducting examinations	FN/AN
1	SDE - PG	First Semester	01 <sup>st</sup> , 02 <sup>nd</sup> , 05 <sup>th</sup> and 06 <sup>th</sup> of July, 2021	AN
		Second Semester	08 <sup>th</sup> , 09 <sup>th</sup> , 12 <sup>th</sup> and 13 <sup>th</sup> of July, 2021	AN
2	SDE – UG	First Semester	04 <sup>th</sup> , 05 <sup>th</sup> , 09 <sup>th</sup> , 10 <sup>th</sup> , 12 <sup>th</sup> and 13 <sup>th</sup> of August, 2021	FN
		Second Semester	16 <sup>th</sup> , 17 <sup>th</sup> , 31 <sup>st</sup> , of August and 01 <sup>st</sup> , 03 <sup>rd</sup> and 04 <sup>th</sup> of September, 2021	FN
		Fifth Semester	12 <sup>th</sup> , 13 <sup>th</sup> , 15 <sup>th</sup> , 16 <sup>th</sup> , 19 <sup>th</sup> and 21 <sup>st</sup> of July, 2021	FN
		Sixth Semester	23 <sup>rd</sup> , 26 <sup>th</sup> , 27 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> of July and 02 <sup>nd</sup> of August 2021	FN

3	<i>SDE – UG (Remaining)</i>	<i>Forth Semester</i>	<i>29<sup>th</sup> of June and 01<sup>st</sup> of July, 2021</i>	<i>AN</i>
4	<i>B.Tech (UCK)</i>	<i>Sixth Semester (Improvement / Supplementary)</i>	<i>05<sup>th</sup>, 07<sup>th</sup>, 9<sup>th</sup>, 12<sup>th</sup>, 14<sup>th</sup> and 16<sup>th</sup> of July, 2021</i>	<i>FN</i>
		<i>Eighth Semester</i>	<i>19<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup>, 26<sup>th</sup>, 28<sup>th</sup> and 30<sup>th</sup> of July, 2021</i>	<i>FN</i>
5	<i>Supplementary B.Tech pending examinations shall be scheduled to be conducted from 14<sup>th</sup> July, 2021 onwards.</i>			
6	<i>MCA</i>	<i>Third Semester</i>	<i>12<sup>th</sup>, 14<sup>th</sup>, 16<sup>th</sup>, 19<sup>th</sup> and 21<sup>st</sup> of July, 2021</i>	<i>AN</i>
		<i>Fifth Semester</i>	<i>29<sup>th</sup> of June and 01<sup>st</sup>, 05<sup>th</sup>, 07<sup>th</sup> and 09<sup>th</sup> of July, 2021</i>	<i>AN</i>
7	<i>BBA (Annual / Private)</i>	<i>Sixth Semester</i>	<i>29<sup>th</sup> of June and 01<sup>st</sup>, 06<sup>th</sup>, 08<sup>th</sup> and 12<sup>th</sup> of July, 2021</i>	<i>AN</i>
8	<i>LLB (Integrated) – Remaining Examinations</i>	<i>Seventh Semester</i>	<i>12<sup>th</sup> and 14<sup>th</sup> of July, 2021</i>	<i>AN</i>

*The Committee further recommended that the recommendation on the Additional Item No.1 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.*

The Meeting came to an end at 04.30 pm

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the meeting of the Examination Monitoring Committee held on 17.06.2021, be noted.

**Item No.29.09** *Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 17.06.2021 – for approval – reg.*

*(M&C I)*

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 17.06.2021 is placed before the Syndicate for approval (Minutes appended).

Considering the exigency, the recommendations on Additional Item No.1 of the above minutes was approved by the Hon'ble Vice-Chancellor, exercising the powers vested under section 10(13) of the Kerala University Act, 1974 subject to reporting to the Syndicate. The action taken by the Hon'ble Vice-Chancellor in having approved the same is reported to the Syndicate.

**Minutes of the Meeting of the Standing Committee of the Syndicate on Examinations**

Date & Time : 17.06.2021, 11.00 a.m.

Venue : Syndicate Room

**Members Present**

1.	Dr.K.B Manoj	Convener	Sd/-
2.	Adv.K.H.Babujan	Member Syndicate	Sd/-
3.	Sri.Jairaj.J	Member Syndicate	Sd/-
4.	Sri.Bijukumar.G.	Member Syndicate	Sd/-
5.	Sri.Arunkumar R	Member Syndicate	Sd/-
6.	Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
7.	Dr.B.Unnikrishnan Nair	Member Syndicate	Sd/-
8.	Dr.Mathew.V	Member Syndicate	(via Online)
9.	Dr.Vijayan Pillai M	Member Syndicate	Sd/-
10.	Prof.K.Lalitha	Member Syndicate	Sd/-
11.	Dr.K.G.Gopchandran	Member Syndicate	(via Online)
12.	Sri.Riyas Vahab	Member Syndicate	Sd/-

**Members Absent**

1.	Dr.S.Nazeeb	Member Syndicate
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**Item No.29.09.01**

***Request for the conduct of Fifth Semester (CBCSS) Special Examination BA/BSc/B.Com (CBCSS)/CR- reg.***

**(CBCS BA II)**

Candidates of Fifth Semester (February 2021) BA/BSc/B.Com (CBCSS)/CR Degree Examinations have requested for Special Examination of Fifth Semester, February 2021. These candidates are stated to have missed their Fifth Semester (February 2021) Examination as they were diagnosed with Covid positive or under quarantine during the exam period. Two other candidates who have not appeared for regular Fifth Semester (February 2021) Examination (conducted from 23/02/2021 to 05/03/2021) for reasons other than COVID -19 as cited below have also requested for Special Examination.

Sl No	Name of candidate and Course	College	Reason for not appearing in fifth semester exam
1	Sethu Madhavan V (Reg No.15018132063) BA Economics (Regular exam)	SN College, Kollam	Differently abled candidate - under treatment in IMB Hospital, Sreekaryam for severe mental retardation with behaviour changes for the period from 21/02/2021 for 2 weeks. (Medical Certificate produced)
2	Ashish S (Reg No.22018132010) BSc Mathematics (Regular exam)	SN College, Kollam	NCC overseas deployment of ITS at Seychelles and Maldives from 19/02/2021 to 19/04/2021(Certificates produced)

In the case of NCC Candidates, the University has already taken a decision not to grant Special Examination and to restrict the conduct of Special Examination for the participation in Sports/ Arts events with the budgetary support of the University and in such events at National / International levels. But in the event of conducting Special Examination for COVID affected candidates it may be examined whether the request from the NCC candidates can also be considered.

The candidates who have requested for S5 Special Examination are also preparing for the upcoming Sixth Semester (March 2021) Examination. The very purpose of conducting of Special Examination is to enable students to continue their academic pursuits without loss of an academic year. This in the case of S5 Special Examination can be accomplished only if the result of S5 Special Examination could be published before the result of Sixth Semester (March 2021) Examination.

It may be noticed that requests for conducting Special Exams for various semesters are being received by all sections from candidates who could not appear for the exams due to COVID 19 pandemic and also other reasons. It has almost become an accepted fact that a Special Examination would be conducted for each examination conducted by the University during COVID 19 period, which is continuing ever since March 2020. Conducting Special Exams for every semester seems to be practically difficult and poses and added burden to the University at all levels since all legal and technical formalities for the conduct of University examinations need to be observed as such for the Special Examinations also.

It may be recalled that the Special Examination for S6 and S4 March 2020 were conducted inviting requests afresh through the respective Principals and a favourable decision if taken for S2 also, that cannot be confined to the current set of applicants alone.

Permitting the Covid Positive candidates, who are able to and willing to appear for the exams, wearing PPE Kits and strictly adhering to COVID 19 protocol as in the case of SSLC and Higher Secondary examinations is also an alternative that can be considered for the forthcoming examinations, after obtaining the concurrence of Health Department of the Government.

***Recommendations of the Committee:*** *The committee considered the matter and recommended to conduct special examination for Fifth Semester BA/ B.Sc/ B.Com (CBCSS)/CR in the wake of Covid-19 pandemic.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 17.06.2021, be approved.



**Item No.29.09.02 Request for conducting special examinations for Second semester CBCS/CR Examinations May 2020 in the context of COVID -19 Pandemic reg:-  
(CBCS BSc. II)**

Candidates of second semester (May 2020) BA/BSc./ BCom.(CBCSS)/CR Degree Examinations have requested for Special Examination of Second Semester, May 2020. These candidates are stated to have missed their Second Semester, (May 2020) Examinations as they were diagnosed as Covid positive or under quarantine during the exam period. Two other candidates who have not appeared for second semester May 2020 Examination for other than COVID 19 as cited below have also requested for Special Examination.

Sl. No	Name of Candidate and Course	College	Reason for not appearing in second semester exam.
1.	Saranya Chandran G (23019127040) B.Sc. Physics	SN College Chempazhanthy	Participated in Republic day parade on behalf of NSS at New Delhi from 31/12/2020 to 31/01/2021 and also participated in the NSS South zone pre- republic Day parade camp at Tiruchirappalli, Tamilnadu from 27/11/2020 to 06/12/2020 (certificate produced)
2.	Fredy.B (15917141033)	St. Xaviers College Thumba.	Mentally Challenged Candidate. was not able to attend the first paper since no hall ticket was received due to technical error and remaining papers due to absence of scribe as stated.

It may be noted that on a similar request for conducting S2 Special Examination of July 2020 submitted by Nishana.A, a Candidate of BA Honours Degree, the syndicate, at its meeting held on 17/02/2021 has resolved to conduct special examination to the candidate.

On the basis of similar request submitted by the candidates of CBCS/CR the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Examinations for consideration.

In this context, it may be noted that several requests have been received for conducting Special Exam for S2 may 2020, from candidates of CBCSS/CBCSS(CR), who have missed their exams due to Covid 19. These examinations which were actually may 2020 session were conducted late during November, December 2020 due to Covid 19 pandemic.

**Recommendations of the Committee:The committee considered the matter and recommended to conduct special examination for Second Semester CBCSS/CR in the wake of Covid-19 pandemic as early as possible.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 17.06.2021, be approved.

**FURTHER RESOLVED** to entrust the Registrar to examine the technical error occurred for releasing the Hall Ticket to the mentally challenged candidate and place the same before the next Syndicate.

**Item no.29.09.03 Complaint regarding out of syllabus questions S3 CBCSS BSc Degree examinations March 2021 Statistocs Core paper – ST 1341 Probability and Distribution and Statistics Complimentary paper – ST 1331.3 Statistical Inference reg:**

**(CBCS BSc. I)**

The Principal Govt. College Kariavattom, Christ Nagar College, Maranalloor, SNGCAS Nangiyarkulangara, University College, TVM, KSDB College Sasthamcotta, Govt College for women, TVM have forwarded complaints received from the students regarding out of syllabus questions in respect of third semester BSc. Statistics Core paper ST 1341 Probability and Distribution (2019 Admission Regular, QP code K 2447) examinations held on 27/03/2021 and Statistics Complimentary paper- ST 1331.3 Statistical Inference (2019 Admission Regular, QP code 2452) examination held on 25/03/2021

As ordered by the Controller of Examinations, the chairman BOS (Statistics) was requested to offer his remarks on the complaints made by the students. In reply vide Email dated 08.04.2021, the chairman has remarked that the complaints lodged by the students are genuine and has pointed out that most of the questions ate from outside syllabus in both the Question papers and also contain some grave typos.

The details listed by the Chairman are as below:

**Core paper St 1341 probability and Distribution-I**

In part A: 6 out of 10 questions are out of syllabus

In part B:9 out of 16 questions are out of syllabus

In part C:6 out of 12 questions are out of syllabus

In part D: 4 out of 6 questions are out of syllabus

More over Module 4 and Module 5 are totally ignored in question paper. Not a single question from these two modules is asked.

**Complimentary Paper – ST 1331.3 Statistical Inference**

The question paper is prepared in accordance with the MSc. syllabus as a paper with almost the same title exist for MSc. Statistics.

In part A: 5 out of 10 questions are out of syllabus

In part B:10 out of 16 questions are out of syllabus

In part C:7 out of 12 questions are out of syllabus

In part D: 5 out of 6 questions are out of syllabus and a serious typo is found in question No 41, and due to **the**this question cannot be solved.

In view of the said facts the Chairman, BOS has strongly recommend to conduct re examination for both the papers (ST 1341 & ST 1331.3) strictly in accordance with the syllabus to do justice to the students. The Chairman has also remarked that it is quite strange that none of the Scrutiny Board members could point out these grave mistakes.

***Recommendations of the Committee:*** *The committee considered the matter and recommended to conduct re-examination on both the papers, S3 B.Sc. Statistics Core paper - ST1341 (Probability & Distribution) and Statistics Complimentary paper – ST1331.3 (Statistical Inference) by cancelling the examinations held in these papers on 27.03.2021 and 25.03.2021 respectively.*

*The committee further recommended to seek explanation in this regard from the Question Paper setters and from the Chairman Scrutiny Board concerned.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 17.06.2021, be approved.

***Item No.29.09 Additional 01: Scheduling of various forthcoming University examinations – reg:***

As a consequence of the meeting convened by the Hon'ble Minister for Higher Education, on 16.06.2021 with the Vice-Chancellors of various State Universities to discuss the conduct of University examinations in the context of Covid pandemic situation, the Standing Committee of the Syndicate on Examinations, put forward the following proposals for scheduling various pending/ forthcoming University Examinations.

***1. To commence the UG and PG Examinations from 28<sup>th</sup> June 2021 and 29<sup>th</sup> June 2021 respectively as agreed to by the Government, with strict adherence to the instructions/guidelines issued to combat Covid-19 pandemic. The revised schedule of various Semester Examinations is as follows:***

Sl. No.	Course / Semester	Days of conducting examinations	Session
1	S6 B.Sc./B.Com.	28 <sup>th</sup> , 30 <sup>th</sup> of June and 02 <sup>nd</sup> , 05 <sup>th</sup> , 07 <sup>th</sup> and 09 <sup>th</sup> of July	FN
2	S6 BA	28 <sup>th</sup> , 30 <sup>th</sup> of June and 02 <sup>nd</sup> , 05 <sup>th</sup> , 07 <sup>th</sup> and 09 <sup>th</sup> of July	AN
3	S3 CBCSS/CR	12 <sup>th</sup> , 14 <sup>th</sup> , 16 <sup>th</sup> , 19 <sup>th</sup> , 21 <sup>st</sup> and 23 <sup>rd</sup> of July	FN
4	S4 CBCSS/CR	1 <sup>st</sup> , 3 <sup>rd</sup> , 6 <sup>th</sup> , 8 <sup>th</sup> , 10 <sup>th</sup> , 13 <sup>th</sup> , 15 <sup>th</sup> , 17 <sup>th</sup> , 20 <sup>th</sup> and 22 <sup>nd</sup> September, 2021	FN
5	S4 PG	29 <sup>th</sup> of June and 01 <sup>st</sup> , 06 <sup>th</sup> , 08 <sup>th</sup> and 12 <sup>th</sup> of July	AN
6	S1 PG	14 <sup>th</sup> , 16 <sup>th</sup> , 19 <sup>th</sup> , 21 <sup>st</sup> and 23 <sup>rd</sup> of July	AN
7	S10 LLB Five Year	29 <sup>th</sup> of June and 01 <sup>st</sup> and 5 <sup>th</sup> of July	AN
8	S6 LLB Three Year	28 <sup>th</sup> , 30 <sup>th</sup> of June and 02 <sup>nd</sup> and July 6 <sup>th</sup>	AN
9	S4 B.Ed	24 <sup>th</sup> and 25 <sup>th</sup> of June	

2. *To direct the Head of all Institutions not to permit Covid positive students to attend the examination, as per the decision taken in the meeting chaired by the Hon'ble Minister for Higher Education.*
3. *To forward a letter from the office of the Hon'ble Vice-Chancellor to the Chief Minister requesting to give strict directions through the press meeting to Colleges to avoid grouping of students both inside and outside the College campus during all days of examinations.*
4. *To entrust the Pro Vice Chancellor to convene the following urgent separate online meetings along with the Convenor, Standing Committee of the Syndicate on Examinations;*
  - (a) *with the Principals and Chief Superintendents of the affiliated colleges to discuss and to give instruction on the conduct of various University Examinations in the pandemic period.*
  - (b) *with the Chairman/ Deputy Chairman of each subject to ensure all cooperation and support of the teachers, for expediting the valuation process by convincing them of the war footing situation.*
  - (c) *with the two representatives each from various Teachers' organizations to ensure their support on the conduct of examinations and to complete the valuation of answer scripts at the earliest so as to publish the results on time as proposed by the Government.*
5. *To implement the following directions to expedite the process of valuation and publication of results:*
  - (a) *To give instructions to the colleges for bundling the answer scripts of B.A/ B.Sc/ B.Com/ Carrier Related separately, by preparing separate bundle slips on the basis of QP codes before being handed over to the University messengers.*
  - (b) *To prepare a detailed schedule with minimum effective time period required for each process, from the date of conducting examination upto the publication of results, in consultation with the sections concerned and to give directions to the officials to strictly adhere with the schedule.*
  - (c) *To conduct the Pre-valuation Board meeting through online mode (in all cases possible) in two phases. First meeting may be conducted after completing 3 days of examinations and the second meeting on the immediate day after completing the examinations.*
6. *To constitute a sub-committee chaired by the Pro Vice-Chancellor with Dr. K.B. Manoj, Convenor, Sri. Arunkumar R., Dr. Vijayan Pillai M., Sri. Jairaj J., Dr. K.G. Gopchandran, Dr.Nazeeb.S, Members Syndicate as members of the sub-committee to prepare and submit a detailed proposal on 'Plan B' as suggested by the Hon'ble Minister for Higher Education as an alternative, in case of any possible inability to conduct the Offline Examinations in the event of Covid-19 situation worsening further.*

*The Committee further recommended that the recommendation on the Additional Item No.1 may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 as the recommendation has to be implemented urgently.*

The meeting came to an end at 12.15 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Examinations held on 17.06.2021, be noted.

Item No.29.10. *Minutes of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021--Approval--reg.*

(Ad. A.VI)

The Minutes of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021 at 11.00. a.m. is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings (through online mode)**

Date & Time : 07.06.2021, 11.00 am

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Adv. Muralidharan Pillai G.
3. Adv. A. Ajikumar
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali
7. Dr. S. Nazeeb
8. Adv. K. H. Babujan
9. Dr. K.B. Manoj
10. Dr. K. G. Gopchandran

**Members Absent**

1. Dr. Mathew V
2. Smt. Renju Suresh

**Item No.29.10.01:**      ***Filling up the vacancy of a Technical Officer in the Hologram Section of the University.***

***(Ad.D I)***

The Syndicate, at its meeting held on 13.03.2020, vide item no. 10.128.06, resolved to notify and fill the vacancy of Technical Officer by contract appointment for providing daily activities of the hologram section and to extend the service of Sri.K.L.James, Technical Officer (Rtd) for six months, on condition that he should train the University Staff to use the Software used for Certificate Printing before the expiry of his tenure of contract.

Further, as per the decision of the Syndicate held on 05.03.2021 (item no. 25.12), Dr. Jayamol Mathews, Technical Assistant, Department of Computer Science has been transferred on work arrangement basis to University Computer Centre for providing technical support for the daily activities of the hologram section and Sri. K.L.James was relieved of duties as his tenure of contract has expired.

For the appointment of the Technical officer on contract basis in the Hologram section, a Selection Committee was constituted earlier. But later the decision was revised, since the duties performed by the Hologram Section are of confidential and crucial nature and instead of proceeding with the appointment of a Technical Officer on Contract, as decided by the Syndicate held on 04/06/2020 vide item no.12.33.03, it was decided to proceed with the selection of a person for providing permanent technical support for the daily activities of the Hologram section.

The Hon'ble Vice-Chancellor has ordered to place the matter of appointing a permanent Technical Officer for providing daily activities of hologram section before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

***The Committee considered the matter and recommended to submit a detailed report on the present status of the same, before the Syndicate.***

**The Committee further recommended to expedite the process of appointing a permanent Technical officer, in the Hologram section.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

**Item No.29.10.02**      ***Department of Geology – Declaration of satisfactory completion of probation of Dr. Dhanil Dev S.G, Assistant Professor – reg -***

***(Ad.D.I)***

Dr. Dhanil Dev S.G, Giri Cottage, Santhivila, Market Jn, Nemom P.O,Thiruvananthapuram – 695 015 was provisionally appointed as Assistant Professor in the Department of Geology, w.e.f 13.03.2020 A.N.

Now, Dr.Dhanil Dev S.G has requested to declare his probation, along with his Progress Report for the period from 13.03.2020 AN. The Head, Department of Geology has forwarded the request for necessary action.

The Finance IV Section has remarked that, Dr.Dhanil Dev S.G has not availed any eligible leave during his period of probation, w.e.f 13.03.2020 AN and he may be declared to have satisfactorily completed his period of probation in the post Assistant Professor on 14.03.2021 FN .

Sanction has been accorded by the Vice-Chancellor to place the matter regarding declaration of satisfactory completion of probation of Dr.Dhanil Dev S.G before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, the matter regarding declaration of satisfactory completion of probation of Dr.Dhanil Dev S.G, Assistant Professor, Department of Geology, on 14.03.2021 F.N , is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to defer the item.*

**Resolution of the Syndicate**  
**RESOLVED** to defer the item for the time being.

**Item No.29.10.03:**      *Department of Geology – Declaration of satisfactory completion of probation of Dr. Shaji. E, Associate Professor – reg -*

*(Ad.D 1)*

Dr. Shaji. E, G1. Mahfuz, Pillaveedu Nagar, Pattom P.O,Thiruvananthapuram – 695004 was appointed as Associate Professor in the Department of Geology, w.e.f 13.03.2020 A.N.

Now, Dr. Shaji. E has requested to declare his probation, along with his Progress Report for the period from 13.03.2020 AN. The Head, Department of Geology has forwarded the request for necessary action.

The Finance IV Section has remarked that, Dr.Shaji.E has not availed any eligible leave during his period of probation, w.e.f 13.03.2020 AN and he may be declared to have satisfactorily completed his period of probation in the post Associate Professor on 14.03.2021 FN.

Sanction has been accorded by the Vice-Chancellor to place the matter regarding declaration of satisfactory completion of probation of Dr. Shaji. E before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, the matter regarding declaration of satisfactory completion of probation of Dr.Shaji. E, Associate Professor, Department of Geology, on 14.03.2021 F.N, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation.

*The Committee considered the matter and recommended to defer the item.*

**Resolution of the Syndicate**  
**RESOLVED** to defer the item for the time being.

**Item No.29.10.04:**

*The Committee recommended to withdraw the item from the Agenda.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

**Item No.29.10.05:**      *Institute of English--Reckoning of Prior Service rendered as Qualifying Service for Pensionary Benefits along with the University Service-Request of Dr.Lakshmi Sukumar, Assistant Professor-reg.*

*(Ad.DIII)*

Dr.Lakshmi Sukumar, Assistant Professor in the Institute of English, vide her letter dated 05.03.2021 requested that necessary steps may be taken to reckon her previous service rendered under the Department of Collegiate Education for the period from 17.12.2007 to 24.03.2017 .

In this regard, the following may be noted;

As per U.O.No.Ad.DIII.1.44875/2017 dated 09.05.2017, Dr.Lakshmi Sukumar was appointed as Assistant Professor in the Institute of English , University of Kerala w.e.f 24.03.2017 AN.

Vide letter No. A3/16183/2020/DCE dated 23.02.2021, the Director, Department of Collegiate Education has forwarded the Service details in respect of Dr.Lakshmi Sukumar., who was working as Assistant Professor in the Department of Collegiate Education and the details are as follows.

Institution	Designation	Period
St Thomas College, Kozhenchery (Aided College)	Assistant Professor	17.12.2007 to 20.06.2011
Govt Polytechnic College, Neyyattinkara	Assistant Professor	21.06.2011 to 29.10.2012
Govt Womens Polytechnic College, Kaimanam	Assistant Professor	29.10.2012 to 24.03.2017

Vide letter No.GE.14/A/3000803/834 dated 08.11.2018, the Assistant Accounts Officer, O/o the Accountant General (A&E), Kottayam has forwarded the Service details in respect of Dr.Lakshmi Sukumar, Assistant Professor, Institute of English, who was working as Assistant Professor under the Department of Collegiate Education and the details are as follows;

Post held- Assistant Professor

Date of joining – 21.06.2011 FN

Relieved on 24.03.2017 to join University of Kerala

**Details of Leave availed**

- Maternity Leave for 180 days from 16.11.2011 to 13.05.2012
- LWA from 14.05.2012 to 12.08.2012 (on Medical Certificate)
- HPL from 06.02.2013 to 15.02.2013
- HPL from 15.07.2013 to 24.07.2013
- Earned Leave from 09.09.2013 to 13.09.2013 Suffix 14.09.2013 to 22.09.2013
- Maternity Leave from 02.02.2015 to 31.07.2015
- HPL from 01.08.2015 to 09.09.2015
- LWA from 10.09.2015 to 19.10.2015 (on Medical Certificate)

In response to the request submitted by Dr.Lakshmi Sukumar Assistant Professor, Institute of English, for Reckoning of her Prior Service as Qualifying service along with the University Service for Pensionary benefits, Finance has opined the following;

- As per the details in the Service Book of Dr.Lakshmi Sukumar., she has Aided College Service in St.Thomas College, Kozhencheri from 17.12.2007 to 20.06.2011.
- As per the details from AG's she has Govt Services in Govt Women's Polytechnic College, Neyyattinkara and Kaimanam from 21.06.2011 to 24.03.2017.
- Dr.Lakshmi Sukumar joined University Service w.e.f. 24.03.2017 AN
- The prior Aided College Service/Govt Service of University Employees can be reckoned as qualifying service for pension as per the G.O(P) No.228/2001/Fin dated 02.02.2001.
- Therefore the past service of Dr.Lakshmi Sukumar from 17.12.2007 to 24.03.2017 may be reckoned as qualifying service for pensionary benefits in the University of Kerala.

As per the orders of the Hon'ble Vice Chancellor, the request submitted by Dr.Lakshmi Sukumar, Assistant Professor, Institute of English, for Reckoning of her Prior Service as Qualifying service along with the University Service for Pensionary benefits for the period from 17.12.2007 to 24.03.2017 and the remarks of Finance in this regard is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendations.

***The Committee considered the matter and recommended to Reckon the Prior Service of Dr.Lakshmi Sukumar, Assistant Professor, Institute of English as Qualifying service for Pensionary benefits, for the period from 17.12.2007 to 24.03.2017, as per the existing norms and rules.***

***Resolution of the Syndicate***  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

***Item No.29.10.Additional Item 01:***

***Reckoning of prior service in Govt with University service for pensionary benefits- Request from Sri.P.S Vijayakumar, Assistant Registrar- reg.***

***(Ad.A.I)***

Sri.Vijayakumar P.S, who joined the University service on 08-11-1995 and currently officiating as Assistant Registrar, in a submission to the Registrar dated 01.01.2021, requested that his prior service in Fisheries Dept. Govt of Kerala as LDC from 01-10-1990 to 07-11-1995 be reckoned with the University service for pensionary benefits.

The Finance, on his submission remarked that, as per the GO (P)No.228/2001/Fin dated 02.02.2001, the prior service put in by University Employees in Govt. can be reckoned as qualifying service for pension. However, the circular No.Fin III.1.Misc/2014 issued dated 16.06.2014 states that the employees and Teachers in Regular service of the University who wish to reckon their past service for service benefits are required to apply for the same through proper channel within 5 years from the date of joining the university.

It may be noted that, the requests of Smt. Deepa Varma A, Deputy Registrar (Rtd) Sri.S.Harikumar, Deputy Registrar (Admn I) similar in nature for reckoning their prior service in Govt with University service for pensionary benefits were considered by the S/C of the Syndicate on Staff, Equipment & Buildings and recommended to reckon their prior service for pensionary benefits condoning the delay in submitting the requests by the incumbents for the same. They were granted pensionary benefits consequently.

As per the orders of the Vice-Chancellor, the request of Sri. P S Vijayakumar to reckon his prior service in Fisheries Dept. Govt of Kerala as LDC from 01-10-1990 to 07-11-1995 with University service, by condoning the delay in submitting the application for the same is submitted to the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration.

***The Committee considered the matter and recommended to condone the delay in submitting the application for reckoning the prior service in respect of Sri. P.S. Vijayakumar and to reckon his prior service in Fisheries Dept. Govt of Kerala as LDC from 01-10-1990 to 07-11-1995, as qualifying service for pensionary benefits, as per existing norms and rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

***Item No.29.10.Additional Item 02:***

***Service Break Regularization and Prior Service Reckoning in r/o Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology – reg.***

***(Ad.D.I)***

Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology has requested to regularize the service break occurred for 16 days from 01.04.2019 to 16.04.2019 and reckon his prior service rendered by him w.e.f 12.06.1998 at S.N College, Kollam.

Dr.Synudeen Sahib.S was appointed as Assistant Professor in the Department of Zoology, University of Kerala in the Pay band of Rs.15,600– 39,100 +AGP 6,000 w.e.f 17.04.2019 vide U.O No.Ad.DI.3/Zool/13578/2019 dtd. 15.05.2019 as per appointment letter No. Ad.H/1818/ 2008/ Zoology/2019 dtd.16.04.2019 in compliance with judgement dtd.21.02.2019 of the Hon'ble Supreme Court in CA No.2645/2016 in SLP No.2525/2016. His probation has been declared satisfactorily in the post of Assistant Professor, Department of Zoology as on 17.04.2020 FN vide U.O No. AdDI/3380/2020/UOK dtd.30.10.2020. Before joining to the Department of Zoology, University of Kerala, Dr.Synudeen Sahib.S had been working in Zoology Department at S.N College, Kollam since 12.06.1998 and he retired from service on 31.03.2019 as Associate Professor in the scale of pay Rs.37,400 – 67,000.

Date of retirement from Zoology Department, S.N College, Kollam as Associate Professor	31.03.2019
Date of joining in Zoology Department, University of Kerala as Assistant Professor	17.04.2019

The last pay of Dr.Synudeen Sahib.S which he was drawing at S.N College, Kollam, was protected by the University w.e.f 17.04.2019 vide U.O No.Ad.DI.3/Zool/20811/2019 dtd.29.06.2020 as per the decision of the Syndicate held on 13.03.2020 vide Item No.10.25.02.

Earlier in his legal opinion on 02.12.2019, the learned Standing Counsel of the University, opined that while reckoning the service of Dr.Synudeen Sahib.S in the University, though he is not entitled for any pecuniary benefits for the period from 01.04.2019 to 16.04.2019 which he is not

actually worked, the period after the date of superannuation(31.03.2019) also deserves to be included, if he had raised such a request on the strength of the order of the Hon'ble Supreme Court (21.02.2019) before his actual date of joining service (17.04.2019), since the direction issued by the Hon'ble Supreme Court was binding on the University.

The Joint Director, Kerala State Audit Department, opined that since the service break occurred (from 01.04.2019 to 16.04.2019) was not due to the fault of Dr.Synudeen Sahib.S and the regularization of the same may be decided by the University itself.

The Finance remarked that in the light of the legal opinion the request of Dr.Synudeen Sahib.S for regularizing the service break occurred for 16 days from 01.04.2019 to 16.04.2019 may be considered without any pecuniary benefits.

The Finance also remarked that matter of fixing the admissibility of prior service for placement/ promotion is wholly dealt with Administration and the decision on considering the above said period for granting placement/promotion in the University may be taken at administrative level.

The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration. Accordingly the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendation on the following:

1. regularization of service break occurred for 16 days from 01.04.2019 to 16.04.2019 which was not due to the fault of Dr.Synudeen Sahib.S, Assistant Professor, Department of Zoology and the same be considered as LWA in compliance with legal opinion and remarks of Joint Director, Kerala State Audit Department.
2. reckoning of prior service rendered by Dr.Synudeen Sahib.S w.e.f 12.06.1998 in S.N College, Kollam with the present University service.

***The Committee considered the matter and recommended to authorize the Pro-Vice - Chancellor to submit a detailed report regarding the regularization of service break in respect of Dr.Synudeen Sahib.S, after scrutinizing the legal opinion and the remarks of KSAD and Finance, at the first instance.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

**Item No.29.10.AdditionalItem 03:**

***Pay Protection of Dr. Vinod Chandra, Professor, Department of Computer Science – Reg.***

Dr.Vinod Chandra S.S, Professor, Department of Computer Science had joined the Department on 11.06.2020 FN vide U.O.No.Ad.H/30652/2017/3/Computer Science dated.08.06.2020. Prior to joining as Professor, Department of Computer Science he was holding the post of the Director, Computer Centre, University of Kerala during the period 16.03.2013 to 10.06.2020. Now Dr.Vinod Chandra has forwarded the following requesting that, the period of service rendered as Director, Computer Centre, University of Kerala from 16.03.2013 to 10.06.2020 may be reckoned for all purposes including increment, pension etc and to protect the salary he was drawing in the post of Director(i/c), University Computer Centre.

The Finance has opined that “As per Statues, Syndicate is the authority to fix the starting pay of a teacher at any stage applicable to that post. Therefore the power of fixing initial pay of a teacher is solely vested in Syndicate”.

The matter regarding regularizing the period of suspension of Dr.Vinod Chandra.S.S when he was in the post of Director (i/c), University Computer Centre (w.e.f 22.11.2019 to 22.05.2020) is under the consideration of the Standing Committee of the Syndicate on Staff, Equipment & Buildings, for which a 3-member committee is studying the same.

Details of emoluments

<b>Service</b>	<b>Nature of Job</b>	<b>Pay</b>	<b>Academic Level</b>
Professor in Dept of Computer Science	Teaching & Researching	Rs.1,44,200/-	14
Director Computer Centre	Supervisory Post (Technical)	Rs.1,62,300/-	14

There is a difference of Rs.18,100/- in emoluments.



As per the Last pay certificate dated 02.03.2021 Dr.Vinod Chandra S.S. was in receipt of a basic pay of Rs.162300/- (Level-14 as per 7th CPC) as Director, Computer Centre. If the last pay is protected in the University, his basic pay arrives at Rs 162300 (Level- 14 as per 7th CPC).

Sanction has been accorded by the Vice-Chancellor to place the matter regarding the request of Dr.Vinod Chandra S.S, Professor, Department of Computer Science, before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

Accordingly, the matter regarding the request of Dr.Vinod Chandra.S.S, Professor, Department of Computer Science, is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and appropriate recommendations on the following.

- 1.) The period of service rendered as Director, Computer Centre, University of Kerala from 16.03.2013 to 10.06.2020 may be reckoned for all purposes including increment, pension etc.
- 2.) Protect the salary he was drawing in the post of Director(i/c), University Computer Centre.

**The Committee considered the matter and recommended to submit a detailed report on the same, including legal opinion (from learned Standing Counsel) and technical aspects (nature of job in the two posts).**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 07.06.2021, be approved.

**FURTHER RESOLVED** to obtain the remarks of Kerala State Audit Department and Finance.

**Item No.29.10.Additional Item .04:      *Enhancement of retirement age - from 58 to 60- Staff of Population Research Centre (PRC), Kariavattom -request-reg:-***

***(Ad.F.I)***

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India. The Staff of PRC is enrolled in the Contributory Provident Fund Pension Scheme since 1988 and their employer's contribution is being given by the Ministry of Health and Family Welfare, Govt of India.

The Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 19/10/2020 had recommended to enhance the retirement age of PRC Staff from 58-60 years and the Syndicate held on 23/10/2020 vide item No.19.36.10 approved the same.The Hon'ble Vice Chancellor had ordered to implement the resolution of the Syndicate held on 10/11/2020. The matter had intimated to the Ministry of Health and Family Welfare, Government of India, the funding agency, on 13/11/2020.

The Ministry in their reply letter No.Z-14012/09/19-Stats (PRC)/e-8044178 dated 03/03/2021 had remarked that the enhancement of retirement age from 58 to 60 in the case of PRC Staff who are in service, Ministry's letter No.Z-14012/09/19-Stats (PRC)/e-8044178 dated 01/07/2020 may be referred to. In the said letter, it was remarked that PRCs are governed by the rules of their host Universities. So it would not be possible on their part to raise the retirement age of PRC Staff of Kerala. However the University may consider the enhancement of retirement age as per their rule in vogue, this has the approval of the Competent authority.

In this context it may be noted that as per the U.O. No.AdF1(1)/817/70 dated14/03/1997, the age of retirement of employees of PRC , Kariavattom was fixed as 58 years in view of the fact that PRC Staff are entitled for gratuity and contributory Provident fund as resolved by the Syndicate at its meeting held on 26/02/1997 (videitem No. 37) . But according to the letter from the Ministry No.W.11011/11/2010 -stats (PRC) (Kerala) dated 04/09/2013, it was remarked that, the age of superannuation of the nonteaching Staff of PRC Kerala should be the age of superannuation of the State Government/University Employees as it was clearly mentioned in the point 5 of revised guidelines of the Ministry that the non faculty Staff of PRC shall be governed by the State Government's/University rules. The Ministry had repeatedly informed the matter in their letter dated 01/07/2020 and 03/03/2021 also. The age of superannuation of the employees of the University is as per the State Government rules.

Earlier in 2013 the Staff of PRC had submitted a request dated 25.03.2013 for enhancing the age of superannuation from 58 to 60. Then the Finance section of the University remarked that the enhancement of age of retirement is a policy decision to be taken by the sponsoring body. The University Syndicate or Vice Chancellor is not the authority competent to take any decision on the age of retirement of PRC Staff. In response to that the Ministry in their letter No. 11011/11/2010-stats (PRC) dated 19.07.2013 had requested to forward a copy of the G.O stating the enhancement of age of superannuation of State Govt. Employees from 58 to 60 years and also requested to submit a copy of U.O for implementing the G.O regarding enhancement of age of superannuation to enable the Ministry to consider the above matter further. Hence the letter dated 14/08/2013 was sent to the Ministry informing that the age of superannuation of the State Government employees had been enhanced from 55 to 56 years and the same is applicable to the University employees also.

In the letter No. 11011/11/2010-stats(PRC) Kerala dated 04.09.2013, the Ministry had clearly remarked that the PRCs are governed by the State Govt/University/Institution rules where the PRC is situated, in respect of pay revision, leave encashment, gratuity and age of superannuation etc and also remarked that in the point 5 of revised guidelines of the Ministry that non faculty Staff of PRC shall be governed by the State Govt./University rules. Accordingly the age of superannuation of the nonteaching Staff of PRC Kerala should be the age of superannuation of the State Govt./University employees and requested to clarify how the PRC Kerala has adopted their own rules for the superannuation at the age of 58 years. Hence the reply to the Ministry dated 18/10/2013 had been sent stating that age of Superannuation of PRC Staff had been enhanced to 58 years as per U O No.AdF1(1)/817/70 dated 14/03/1997. Any letter regarding the ratification for the enhancement of retirement age from 56 to 58 has not been obtained from the Ministry so far.

The reply regarding the enhancement of age of retirement from the Ministry was submitted to the Vice Chancellor and the Vice Chancellor has ordered to place the whole matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to implement the resolution of the Syndicate held on 23/10/2020 on item No.19.36.10***

The meeting came to an end at 11.50 am.

***Resolution of the Syndicate***

**RESOLVED** to implement the resolution of the Syndicate held on 23/10/2020 on item No.19.36.10, subject to approval of the Ministry of Health and Family Welfare, Govt of India.

***Item No.29.11. Meeting of the Standing committee of the Syndicate on Planning and Development held on 22.06.2021 – Minutes - approval of-reg.***

***(Pl. G)***

The Meeting of the Standing committee of the Syndicate on Planning and Development was held at 02.30 P.M on 22.06.2021. (Copy Appended). In view of the urgency in action to be taken under recommendation in item no.05, the same was approved by the Vice Chancellor exercising the powers vested under section 10 (13) of the KU Act 1974.

The action taken by the Vice Chancellor in having approved the recommendation in item no. 05 is reported and the recommendations on the remaining items of the minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held on 22.06.2021 is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON PLANNING AND DEVELOPMENT**

Date and Time : 02.30 P.M; 22.06.2021

Venue : Syndicate room, Senate House Campus, Palayam

**Members**

- |   |      |
|---|------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener] | Sd/- |
| 2. Adv.K.H.Babujan, Member, Syndicate           | Sd/- |
| 3. Dr.S.Nazeeb, Member, Syndicate               | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate              | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate            | Sd/- |

6. Adv.Muralidharan Pillai.G, Member, Syndicate	---
7. Sri.Bijukumar. G, Member, Syndicate	Sd/-
8. Sri.Jairaj. J, Member, Syndicate	---
9. Dr.K.G. Gopchandran, Member, Syndicate	Sd/-
10. Dr.Vijayan Pillai. M, Member, Syndicate	---
11. Sri.Arun Kumar. R, Member, Syndicate	Sd/-

**Item No.29.11.01: *Minimizing the Electricity consumption of the University – Report submitted by Sri. Mohan P., Technical Committee Member (Electrical) & suggestions of Assistant Executive Engineer (Electrical) - reg.***

[ Ad. B II ]

The monthly bills for electricity charges at Senate House Campus (LCN: 4/7009) has been hiking exponentially and has reached nearly Rs.6,50,000/- in the past few months. Hence, as ordered by the Vice-Chancellor, the Assistant Executive Engineer (Electrical) had submitted a Report "to minimize the electrical charges and to explore the possibility of multiple connections in different buildings of the University". The report was considered by the Standing Committee of the Syndicate on Planning & Development and it was recommended to obtain additional recommendations to reduce the consumption of electricity, from the Technical Committee Member, Sri. Mohan P., Retd Supt Engineer. The Syndicate, held on 04.06.2020, resolved to approve the said recommendation.

Accordingly, the Assistant Executive Engineer (Electrical), has forwarded the report submitted by Sri.Mohan.P, Technical Committee Member. The A.Ex.E. has reported that Sri.Mohan.P has conducted a survey on 11.06.2020 and submitted the said report. It is also submitted that, the Electrical Wing of the University is taking utmost care in using and recommending energy efficient equipment, as recommended by the Bureau of Energy Efficiency, replacing them as and when required, as well as using new electrical gadgets like tube-lights, bulbs, yard lights, air-conditioners etc. in the Campuses. Also, it is suggested that, unnecessary use of electrical gadgets and additional demanding of equipment, which are not essential, can be avoided by issuing a higher level instruction to all the sections & considerable power can be saved with the co-operation of the staff.

As ordered by the Hon'ble Vice-Chancellor, the report received from Sri. Mohan P., Technical Committee Member & the suggestions of Assistant Electrical Engineer (Electrical) to reduce the electricity consumption in the S.H.Campus, is placed before the Standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

**1. To take necessary steps so as to ensure that the following measures are implemented with immediate effect for all new installations and replacements on maintenance.**

- 20W high efficiency LED light fittings be used.
- 5 star rated fans with BLDC motor having service value better than 8 with switchboard mounted regulators be used.
- 5 star inverter type Air conditioner be used.

**2. To issue circular among all concerned on the following points:**

- To operate Air conditioners at temperatures above 24 degree C which is recommended as ideal for Indian climatic conditions by the Bureau of Energy Efficiency.
- Operators of Air conditioners be given clear instructions to switch ON the AC units just before the arrival of the occupants in view of the fact that it will take hardly 10 minutes to get the room cooled after switching ON.
- To be vigilant to switch OFF the AC units/ Fans and lights while the occupants leave the room for long periods.
- Before meetings or functions, during preparation time, make sure that only skelton lighting necessary for the arrangements are used and AC units need be switched ON, 10 - 15 minutes prior to commencement of the event.
- The security staff shall ensure only skeleton lighting in the campus after 10 P.M except critical areas.
- Responsibility will be fixed on official concerned for any kind of lapse in conservation of energy.

**3. To entrust the Registrar on the following:**

- a. To take steps to restrict the use of induction cookers/ Electric heaters to offices having centralized character, alone.
- b. To discourage the demand for additional wall fans and pedestal fans.

**4. To entrust the Assistant Engineer (Electrical) for report on the following:**

- a. The possibility of realignment of existing ceiling fans, wherever necessary, as the demand for additional wall fans and pedestal fans arises mainly due to office automation made in old buildings; for example Academic wing functioning in the Senate House building.
- b. Measures to be taken to preserve Automatic Power factor correction panel.
- c. Feasibility of conversion to solar energy, in consultation with ANERT.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning & Development held on 22.06.2021, be approved.

**FURTHER RESOLVED** to convene a meeting with ANERT for detailed discussion regarding the installation of solar power plant in the University Campus.

**ALSO RESOLVED** to convene a meeting with Service Organizations of the University Employees for detailed discussion regarding the Minimization of Electricity consumption of the University.

**ALSO RESOLVED** to entrust the Registrar to issue circular to all concerned, to switch OFF the AC units/ Fans and lights while the occupants leave the room for long periods.

**Item No.29.11.02:**      ***Displaying advertisements on hoardings owned by the University at Students Centre, PMG Junction, Thiruvananthapuram - execution of contract - Site Inspection report-reg.***

***[ Ad. B I ]***

M/s Mamta Advertising, Thiruvananthapuram has quoted the highest amount of Rs.4,47,778/- (Rupees Four Lakh Forty Seven Thousand Seven Hundred and seventy Eight Only) including GST @ 18% towards the license fee for displaying advertisements on the hoardings erected at Students centre, PMG for one year. The Syndicate held on 15.06.2020 has resolved to approve the proposal for executing the contract for displaying advertisements on the hoardings owned by the University at Students centre, PMG and accordingly the firm was directed to remit the amount, as specified above. But, while confirming the minutes of the Syndicate held on 15.06.2020, the Syndicate at its meeting held on 30.07.2020 has resolved to entrust Sri.B.P Murali and Adv.B Balachandran, Members Syndicate to inspect the site and to execute the contract with M/s Mamta Advertising, Thiruvananthapuram, based on the report.

Thereafter, the contractor, M/s Mamta Advertising, an ex-service man, vide letter dated 09.11.2020 has informed that the firm is not in a position to remit the license fee in full and at a time, due to pandemic situation and requested to reduce the license fee by fifty percentage per year and to permit them to remit the fee in two installments, for three years. (It may be noted that the license is to be executed for one year, as per the quotation notice).

The subcommittee constituted by the Syndicate held on 30.07.2020, had visited the Students Centre on 21.01.2021 and submitted the Site Inspection Report. As per the Site Inspection Report, the execution of contract for displaying advertisements on the hoardings erected at Students' Centre with M/s Mamta Advertising, Thiruvananthapuram, may be finalized, by considering the request to reduce the license fee, due to the economic impact of Covid-19 pandemic.

Hence, as per the orders of the Vice Chancellor, the Site Inspection Report submitted by the subcommittee is placed before the Standing Committee of the Syndicate on Planning and Development, for approval. Also, the matter of fixing license fee for executing the contract for executing the contract for displaying advertisements on the hoardings erected at Students' Centre with M/s Mamta Advertising, Thiruvananthapuram, based on the Site Inspection report is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

**To ensure the implementation of Syndicate decision already taken in the matter.**

*Resolution of the Syndicate*

**RESOLVED** not to reduce the license fee of M/s Mamta Advertising, Thiruvananthapuram.

**Item No.29.11.03:**      *Department of Botany at Kariavattom Campus- Replacement of Defective Fittings-Estimate-reg.*

[ Ad.BI ]

The University Engineer, vide letter no. DB2/Ele/defective fittings/Botany dated. 27.01.2021 had forwarded an estimate amounting to Rs.3,53,200/- (Rupees Three Lakh Fifty Three Thousand Two Hundred only) including 12.0%GST, for the replacement of defective fittings at the Department of Botany at Kariavattom Campus. The estimate is prepared based on DSR 2016 with 37.93% cost index. This estimate includes provision for replacement of defective exhaust fans, fluorescent tube fittings with energy efficient LED tubes, defective ceiling fans with new ones, supply and fixing of 2 Nos of 70W street light in front of Botany Department, 4 Nos of 40W street light at Seed Bank, rewiring combined plug points etc.

The Syndicate held on 13.04.2021, vide item no. 26.17.14, has considered the matter and resolved to defer the same.

As per the orders of the Vice Chancellor, the estimate amounting to Rs.3,53,200/- (Rupees Three Lakh Fifty Three Thousand Two Hundred only) submitted by the University Engineer, for the replacement of defective fittings in the Department of Botany, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

•**To approve the estimate amounting to Rs.3,53,200/- (Rupees Three Lakh Fifty Three Thousand Two Hundred only) submitted by the University Engineer, vide letter no. DB2/Ele/defective fittings/Botany dated. 27.01.2021 for the replacement of defective fittings in the Department of Botany, complying with the new guidelines for conservation of energy and to grant administrative sanction accordingly as per norms.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 22.06.2021, be approved.

**Item No.29.11.04:**      *Construction of RCC culvert in the boundary near Hymavathy Paddy field-Single Tender-reg.*

[ Ad.B I ]

As per the inspection report of the Estate Officer on 14.08.2020, the University Engineer was directed to take immediate action to avoid further damage to the boundary wall and to reconstruct the damaged portions of the boundary wall in the South block of the Kariavattom Campus since the natural water course near the Hymavathy Pond was closed.

Accordingly, the University Engineer vide letter dated 12.04.2021, has informed that, the Assistant Executive Engineer has prepared an estimate amounting to Rs.1,00,000/-, which was sanctioned and tenders were invited for the work. No tenders were received in the first call, and on re-tendering, a single tender has been received from Sri. Reji. J.S at 1.23% below the estimate rate. The University Engineer has also informed that the rate quoted by Sri. Reji.J.S at 1.23% below the estimate rate, is reasonable. The University Engineer has also reported that, a single bid during tender shall be accepted only with the approval of a committee.

As per the orders of the Vice Chancellor, the single tender (quoted by Sri. Reji. J.S) submitted by the University Engineer towards the construction of RCC culvert in the boundary near Hymavathy Paddy field, for protecting the compound wall and nearby soil, to avoid further erosion and subsequent collapse of the masonry, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.



**RECOMMENDATION:**

•In view of the fact single bid during re-tender shall be accepted only with the approval of a committee and that the estimate amount is limited to Rs.1,00,000/- only, recommended to accept the single tender (quoted by Sri. Reji. J.S) submitted by the University Engineer, vide letter dated 12.04.2021, towards the construction of RCC culvert in the boundary near Hymavathy Paddy field, for protecting the compound wall and nearby soil, to avoid further erosion and subsequent collapse of the masonry.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 22.06.2021, be approved.

**Item No.29.11.05:** *Review meeting of the construction works at Kariavattom Campus and Senate House Campus held on 21.06.2021 and 22.06.2021 – Minutes - approval -reg.*

[ Ad.B I ]

Review meetings of the construction works at Kariavattom Campus and Senate House Campus held at 10.30 A.M on 21.06.2021 at Seminar Hall, CLIFF, Kariavattom and at 10.30 A.M on 21.06.2021 at Syndicate room, University Buildings, Palayam on 22.06.2021

The minutes of the review meetings of the construction works at Kariavattom Campus and Senate House Campus is placed before the Standing committee of the Syndicate on Planning and Development for consideration and recommendation.

**RECOMMENDATION:**

•To approve the minutes (copy appended)

To request the Hon'ble Vice Chancellor to approve the recommendation at item no 05, exercising the powers vested under section 10 (13) of the KU Act 1974

The meeting came to an end at 4.00 P.M.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 22.06.2021, be noted.

**APPENDIX TO ITEM NO.05 of minutes of sc on P&D held on 22.06.2021**  
**MINUTES OF THE REVIEW MEETING OF THE CONSTRUCTION WORKS AT**  
**UNIVERSITY OF KERALA**

First session	Second session
<b>Date and Time : 10.30 A.M; 21.06.2021.</b>	<b>Date and Time : 10.30 A.M; 22.06.2021.</b>
<b>Venue : Seminar Hall, CLIFF, Kriavattom</b>	<b>Venue : syndicate room, SH Campus</b>
1. Adv.A.Ajikumar, Member, Syndicate [Convener] Sd/-	1. Adv.A.Ajikumar,Member, Syndicate [Convener] Sd/-
2.Adv.K.H.Babujan, Member, Syndicate Sd/-	2. Adv.K.H.Babujan, Member, SyndicateSd/-
3. Dr.S.Nazeeb, Member, Syndicate Sd/-	3. Dr.S.Nazeeb, Member, Syndicate Sd/-
4.Dr.K.B.Manoj, Member, Syndicate --	4. Dr.K.B.Manoj, Member, Syndicate --
5. Sri.B.P.Murali, Member, Syndicate --	5.Sri.B.P.Murali, Member, Syndicate Sd/-
6. Adv.Muralidharan Pillai.G, Member, Syndicate --	6. Adv.Muralidharan Pillai.G, Member, Syndicate Sd/-
7. Sri.Bijukumar. G, Member, Syndicate --	7. Sri.Bijukumar. G, Member, Syndicate Sd/-
8. Sri.Jairaj. J,Member, Syndicate --	8. Sri.Jairaj. J, Member, Syndicate Sd/-
9.Dr.K.G. Gopchandran, Member, SyndicateSd/-	9. Dr.K.G.Gopchandran, Member, SyndicateSd/-
10.Dr.Vijayan Pillai. M, Member, Syndicate --	10.Dr.Vijayan Pillai. M, Member, Syndicate --
11.Sri.Arun Kumar. R, Member, SyndicateSd/-	11. Sri.Arun Kumar. R, Member, SyndicateSd/-

The members of the Syndicate conveyed the concern of the Syndicate on the delay from the part of the Engineering Unit in the proceedings to accomplish various projects and the payment of bills. The members also reminded that stringent measures will be taken against any lapse in work. The officials of the Engineering Unit, in the presence of University Engineer explained various factors that cause delay, beyond the control of Engineering Unit such as shortage of staff, lock down, need for reforms in the Engineering unit, time being taken by the contractors or agencies after actual date of submission of bills etc. The Members of the Syndicate informed the positive views of the Syndicate

pointing out that steps have already been initiated by the Syndicate by proceeding with the proposal submitted by the University Engineer for rectification of matters mentioned by the officials and noting that the said proposal is being placed before the next meeting of the Standing committee of the Syndicate on Staff, Equipments and Buildings and entrusted the Registrar to follow up the matter, in person, ensuring time bound implementation of the reforms in the Engineering Unit. Work diary shall be maintained strictly in the wing and the diaries of Assistant Engineers be verified and signed by the Assistant Executive Engineers weekly and countersigned by the University Engineer at the end of every month. The officials of the Engineering Unit expressed co operation ensuring maximum output, prioritizing the works and executing it in time bound manner.

The meeting considered and discussed the status of progress of construction works, presented by the officials of the Engineering Unit reviewing it on the basis of date of completion and amount as per agreements, actual estimate amount, status of work bill, status of new projects for which administrative sanction was granted.

The meeting considered the delay happened in the construction works due to restrictions of lockdown and recommended to grant extension of time to all on going construction works, without fine, for such period, as per eligibility at par with the relevant Government orders of lock down.

#### **ONGOING WORKS**

<b>Sl. no.</b>	<b>Name of work</b>	<b>Status/ remarks presented by the Engineering Unit before the meeting</b>	<b>Recommendations of the meeting</b>
1	Construction of new overhead water tank near Botany Department at KVTM Campus	SUMP and OH tank work completed. Demolishing of old tank progressing 1crore advance paid	<b>To entrust the University Engineer to hold meeting with the authorities of Kerala Water Authority in order to speed up the demolition process.</b>
2	Light roofing over Physics department building at Kariavattom campus	Work completed Part bill paid. Final bill under processing in the UE's office.	<b>Noted.</b>
3	Renovation works in the toilet of first floor for arresting leakage of the waste water through the walls of HOD's room in the Department of Demography at Kariavattom campus	Work delayed due to the contractor's own reason. Final Notice issued to the contractor	<b>To entrust the University Engineer to furnish suitable report to the Registrar so as to enable his office for issuance of notice of termination to the contractor.</b>
4	Civil work in the Centre for Latin American Studies at Kariavattom	Work completed Bill under preparation with AE.	<b>Noted</b>
5	Repair, retrofitting and miscellaneous civil works in the additional Mens's Hostel at Kariavattom	Work almost completed. Revised estimate under scrutiny. Part bill under processing in the UE's office. Final bill under preparation with AE I.	<b>Since the work allotted to the contractor is almost completed, the University Engineer be entrusted to submit separate estimate for the balance work, immediately.</b>
6	Construction of Horizontal extension to the existing building in the department of Biotechnology at Kariavattom	70% work completed, work in good progress, full structural work almost completed. Contractor requested for extension of TOC, due to covid 19 lockdown Part Bill under processing in UE's office	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>

7	Construction of new museum building as an extension to the existing building of the Department of Aquatic Biology and Fisheries at Kariavattom campus	40% completed, Foundation and retaining wall completed. GF slab shuttering work progressing, Contractor requested for extension of TOC, due to covid 19 lockdown	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
8	Construction of Sump (AICTE approval Fire Fighting at Kariavattom campus)	Work completed, Estimate for the balance work approved by the Syndicate. Balance works to be arranged on quotation basis. Bill under preparation with AE (P)	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b> <b>Entrusted Registrar to ensure that the formal orders of estimate approval is issued to the Engineering wing.</b>
9	Construction of dormitory in the 4 <sup>th</sup> floor of SC Womens Hostel at Kariavattom campus	40% completed, roof truss work of one portion almost done, the building has been taken over by the Govt., for covid 19 centre, hence the Contractor requested for extension of TOC. Part Bill under preparation by AE I	<b>To entrust the Registrar to take immediate steps to retrieve the key from the Corporation authorities.</b>
10	Renovation works to the Old Guest house building in SH Campus, Tvpm .	Terminated the contractor from the work for his non performance. As per University order, balance work will be tendered soon	<b>To entrust the University Engineer to tender the balance work.</b>
11	Vertical Extension to the SDE building at SH Campus	Work in slow progress. 3rd floor roof slab cast partially. Work delayed due to contractor's own reason and lock down. 25% Completed. Final notice issued to the contractor. A Legal notice of the contractor received on 17/06/21' Part bill under processing in the UE's office.	<b>To initiate further legal proceedings against the contractor for non completion of work.</b> <b>To entrust the University Engineer to take necessary measures to avoid drippage inside the SDE building and the payment be effected from the non plan funds for the time being and to take steps to materialise the expenditure thus occurred at the risk and cost of the contractor</b>
12	CE building extension-interior work RUBCO	Work completed Final bill under processing in the UE's office.	<b>Noted</b>
13	Providing light Roofing to the Galary of G.V.Raja Pavilion and painting of internal walls in the Department of Physical Education – PMG	Work completed. Bill under preparation with AE, HQ.	<b>Noted</b>
14	Renovation toilet in SDE'building at SH campus	Work completed. Bill under preparation with AE, HQ.	<b>Noted</b>



15	Relaying of interlock paver block on the road, Construction of side drain in the Kerala University Library, Palayam	Work completed. Bill under preparation with AE, HQ.	<b>Noted</b>
16	Construction of new toilet block in the ground floor of women's hostel Thycaud	50% work completed, work in slow progress.	<b>To entrust the University Engineer to issue a notice officially to the contractor for expediting the work.</b>
17	Installation of iron grill in the Department of Psychology at Kariavattom campus	Work completed Final bill under processing in the UE's office.	<b>Noted</b>
18	Construction of new septic tank for Research Block for University Hostel for women at Kariavattom	Work completed Bill under preparation with AE I	<b>Noted</b>
19	Construction of common toilet and water kiosk at Kariavattom campus	foundation work almost done.	<b>Noted</b>
20	Construction of First Floor to the Biodiversity Building in the Department of Botany	70% completed, work in good progress. Contractor requested for extension of TOC, due to covid 19 lockdown Part Bill under preparation with AE I	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
21	Construction of first floor to the existing building for the Department of Nanosciene & Nanotechnology at Kariavattom campus	Work progressing. Shuttering work for roof slab progressing Contractor requested for extension of TOC, due to covid 19 lockdown	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
22	Electrification work in connection with shifting of CSS office to the Golden Jubilee Building at Kariavattom campus	Work completed Bill under preparation with AE. Ele.	<b>Noted</b>
23	Horizontal extension to the existing building to the Department of Demography at Kariavattom	Work to be commenced, delayed due to re-laying of ele. Cable and lock down.	<b>To expediate the steps to handover the site to the contractor.</b>
24	Providing basic facilities in the room allotted to Syndicate member in the faculty guest house	Work completed Bill under preparation with AE.HQ.	<b>Noted</b>
25	Vertical extension of Library - electrification work.	Work almost completed Bill under preparation with AE. Ele.	<b>Noted</b>
26	Urgent repair/painting works of various buildings at Kariavattom campus in connection	HOS 15.02.202. 40% work done. Work delayed due to COVID case Contractor requested for extension of	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be</b>

	with NAAC visit – North Block	TOC, due to covid 19 lockdown	<b>made applicable.</b>
27	Urgent repair/ painting works of various buildings at Kariavattom campus in connection with NAAC visit – South Block	HOS 04.03.2021. 40% work done Work delayed due to COVID case in the Department of Botany	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
28	Rain water Harvesting – Balance work for Cleaning well providing pump set and water supply connections at SH campus	Work completed  Bill under preparation with AE, HQ.	<b>Noted</b>
29	Construction of a new building for Microwave material laboratory in the Department of Physics at Kariavattm	HOS 24.02.2021.earth work excavation for column footing is progressing	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
30	Electrical works for language laboratory of Hindi Department in ONV memorial School of Indian languages at Kariavattom campus	Work completed Bill under preparation with AE. Ele.	<b>Noted</b>
31	Electrical work for Supply, installation testing & commissioning of fire fighting System for AICTE approval at Kariavattom campus	work not commenced, to be commenced along with balance civil work.	<b>To alert the Engineering wing to ensure that the balance civil works, electrical works and firefighting works are progressing simultaneously, in view of the fact that these works are to be progressed and completed in parallel phase ensuring zero anomalies for the process of obtaining certificate of approval from the fire and safety department.</b>
32	Horizontal extension of Lesson room of the SDE at Kariavattom	80% work completed	<b>General recommendation made by the meeting, for granting extension of time, in view of the lockdown declared in the state, be made applicable.</b>
33	Kerala University Library - Canteen, repair/maintenance work	Work completed Bill under preparation with AE.HQ.	<b>Noted</b>
34	Construction of Bachelors Hostel at Kariavattom campus	Site not handed over to the contractor. After conducting a site visit by the higher officials and syndicate members, it has been suggested to change the orientation of the building and hence the approval of new alignment is necessary.	<b>To grant approval to the new alignment of the proposed building</b>

35	Renovation work of Language laboratory of Hindi Department in ONV memorial School of Indian Languages at KVTM campus	Work almost completed Bill under preparation with AE(P)	<b>Noted</b>
36	Making cupboard facilities in the Finance Officer's room at SH campus	Work completed Bill under processing in the UE's office.	<b>Noted</b>
37	Renovation of waiting shed in front of the faculty guest house building at SH campus	Work completed Bill under processing in the UE's office.	<b>Noted</b>
38	ONV Memorial Building, Kariavattom	Civil works completed. Works regarding the yard development and front road to be done. AEE I is entrusted to furnish the estimate	<b>To entrust the Registrar to verify whether any delay happened in the implementation of the latest decision of the Syndicate in the matter and to initiate further action, if necessary.</b>
39	Archaeology Building: Ground floor building finishing works	Painting, electrification, floor tiling retaining wall and yard development are to be executed as Phase II work. Will be tendered soon	<b>Entrusted University Engineer to expedite the process with priority.</b>
40	CLIF Building, Kariavattom	Seminar Hall- Purchase of A/C – Administrative sanction received.AC work tendered and under verification. Interlock will be cleared once the building made functional.	<b>Noted</b>
41	Geological Museum, Kariavattom	Civil Work completed. Works regarding the interior, A/C, Electrical works, Yard development and purchase of furniture need to be completed Detailed estimate under preparation with AEE I/AE	<b>To entrust Smt. Maria, Assistant Engineer to submit detailed estimate in consultation with the Head of the Department and to tender the work accordingly.</b>
42	Sewage Treatment plant by Suchitwa mission	Work not started by Suchitwa Mission	<b>Noted the reminder issued to Suchitwa mission and entrusted the Registrar for follow-up action.</b>
43	Vice Chancellor's Quarters, Kariavattom	Civil Works completed. Works regarding Electrical, Compound wall, Garden, Furnishing and providing A/C to be completed. Entrusted JR (Administration) to report the requirements at the earliest.	<b>To entrust the JR (campus Administration) to frame suitable report, in coordination with Sri.Ramesh, T.S, (AEE), for the utilisation of Vice Chancellor's quarters at Kariavattom so as to meet both residential as well as administrative requirements of Vice Chancellor during his stay at the quarters.</b>
46	Marine Museum, Kariavattom	Line shifted. Work progressing at site.	<b>Noted</b>

47	Construction of SUMP and OH Tanks in connection with fire fighting for AICTE approval	Works to be carried out simultaneously with the fire and electrical contractors are pending. Awaiting U.O in respect of approval of Electrical contract.	<b>To entrust the Registrar to verify the status and provide orders required to the University Engineer and the University Engineer in turn shall invite the quotations without delay.</b>
48	Dormitory in the fourth floor of SC funded women's hostel	Entrusted JR, Campus Administration to monitor the purchase of the furniture such as bunk bed etc. for 75 students in consultation with Hostel Warden.	<b>To entrust the Joint Registrar (campus Administration) to place a suitable proposal before the next meeting of the purchase committee.</b>
49	Light roofing for Researchers Women's hostel	Work order issued.	<b>Noted</b>
50	Demography Annex building	Work order issued.	<b>Noted</b>
51	New building for Microwave material lab, Kariavattom	Work tendered.	<b>Noted</b>
52	ICCR Hostel for Men, Kariavattom	Work entrusted to Kerala State Housing Board	<b>Noted that the KSHB has been intimated to hold further negotiation with the contractor and report. To entrust the Director, Planning and Development for follow up action.</b>
53	Building for School of Communication and Journalism, Kariavattom		
54	Construction of Staff quarters, Kariavattom	Work entrusted to WAPCOS	<b>Entrusted the Director, Planning and Development to issue necessary communications to the University Engineer in respect of handing over the site for construction, immediately.</b>
55	NAAC renovation works	Work in progress	<b>Noted</b>
56	Beautification works in front of Departments	Single tender accepted. Awaiting U.O.	<b>To entrust the Registrar to ensure that the orders are provided to the Engineering wing without delay.</b>
57	Vertical extension to biodiversity building	Work in progress	<b>Noted</b>
58	Vertical extension to Nano technology building	Work in progress	<b>Noted</b>

**DETAILS OF WORKS FOR WHICH ADMINISTRATIVE SANCTION ACCORDED**

Sl. No .	Name of work	Status / remarks presented by the Engineering Unit before the meeting	Recommendations of the meeting
1	Renovation of seminar hall in the Department of Botany at Kariavattom Campus-Civil works	Direction given to AEE I to inspect site and make corrections if any as per site conditions on 26/11/2020 .	<b>To entrust the Assistant Engineers/ Assistant Executive Engineers concerned to furnish the detailed estimate to The University Engineer</b>
2	Renovation of seminar hall in the Department of Botany at Kariavattom Campus-Electrical works	Direction given to AEE(Ele) to inspect site and make corrections if any as per site conditions on 26/11/2020	
3	Vertical extension to the new block of Computer	Direction given to AEE I to inspect site and make corrections	

	Science (second floor) for providing additional class rooms for Department of Mathematics at Kariavattom Campus, Thiruvananthapuram.	if any as per site conditions	<b>with in 7 days and the University Engineer in turn, shall tender the work immediately.</b>
4	Providing Lift facilities to the buildings of Department of Social Science (Political Science Block), Department of Biochemistry, Department of Chemistry, Department of Botany/ Zoology and campus Library buildings at Kariavattom campus –Civil, Electrical and Lift work	Direction given to AEE (Ele) to inspect site and do corrections as per site conditions on 12/10/2020 . In the meeting held on 3/3/2021, to review the status of NAAC in presence of Pro Vice Chancellor, Registrar and Syndicate member it is informed to change the lift to Scenic lift in the Campus	<b>To entrust the Mechanical Engineer to submit the updated details required relating to the proposals within 7days to the University Engineer.</b> <b>To entrust the responsibility of the supervision of installation / maintenance of various lifts installed in the premises at both SH campus and Kariavattom to the Mechanical Engineer.</b> <b>To entrust the Registrar to issue necessary orders to shift the office of the Mechanical Engineer to Kariavattom Campus and to take appropriate measures to strengthen his office.</b>
5	Construction of Vertical garden in the Department of Environmental Science at Kariavattom campus	Direction given to AEEI to prepare detailed estimate on 29/09/2020	<b>To entrust the Assistant Engineers/ Assistant Executive Engineers concerned to furnish the detailed estimate to the University Engineer with in 7 days and the University Engineer in turn, shall tender the work immediately.</b>
6	Providing hydraulic lift in the Department of Computation Biology and Bioinformatics	Direction given to AEE (Ele) to prepare detailed estimate in PRICE software	<b>To entrust the AEE (Electrical) to frame report regarding alternative for hydraulic lift and to submit to the University Engineer.</b>
7	Construction of coffee counters at SH campus and Kariavattom Campus Civil works	Direction given to AEE (I) to inspect site and do corrections as per site conditions on 17/02/2021 .	<b>To entrust the Assistant Engineers / Assistant Executive Engineers concerned to furnish the detailed estimate to the University Engineer with in 7 days and the University Engineer in turn, shall tender the work immediately.</b>
8	Civil, Electrical and Electronic works inconnection with the setting up of Multimedia Theatre class rooms and multimedia class rooms in University teaching departments	Technical bid opening on 9.7.2021	
9	Civil and Electrical works for setting up of an Artificial Intelligence Laboratory in the Department of Computer Science at Kariavattom Campus	Tender schedule approved. Tenders will be invited on 24/6/2021	
10	Establishment Geological Museum & Rock garden under the Department of Geology at Kariavattom Campus	Direction given to AEEI to prepare detailed estimate	
11	Urgent repair and maintenance work in the roof of kitchen, room 35	Tender schedule approved. Tenders will be invited on 24/6/2021	

	and front porch of the RH Women's hostel building at Kariavattom Campus		<p style="text-align: center;"><b>To entrust the Assistant Engineers / Assistant Executive Engineers concerned to furnish the detailed estimate to the University Engineer with in 7 days and the University Engineer in turn, shall tender the work immediately.</b></p>
12	Constuction of a partition wall using aluminium fabrication in the Research Scholar's room at Department of Psychology	Tender schedule approved. Tenders will be invited on 24/6/2021	
13	Reconstruction of compound wall with fencing on either side of NH at Kvtm Campus	Tenders invited opening on 12/7/2021	
14	Renovation of old guest house at SH campus	Under processing	
15	Replacing collapsible shutter with grill door to increase the height of door opening in the Ground floor Verandah of Senate hall building at SH campus	Tender schedule approved. Tenders will be invited on 24/6/2021	
16	Maintenance and renovation works for question paper room in the CE bldg at SH campus-Civil	Tenders will be invited on 24/6/2021	
	1. Electrical	Tender schedule approved. Tenders will be invited on 24/6/2021	
	2. AC	Tender schedule approved. Tenders will be invited on 24/6/2021	
17	Civil and electrical works for setting up an Artificial Intelligence Laboratory in the Department of Computer Science: civil	Direction may be given to invite qtns	
	1. Electrical	Tender schedule approved. Tenders will be invited on 24/6/2021	
18	Construction of coffee shops at kvtm campus and SH campus...Electrical works	Direction given to AEE Ele to prepare single estimate	
19	Balance civil and electrification works for newly construction horizontal extension to Arts Block IICivil	Direction given to AEE I on 10/3/2021 to do corrections as per site conditions	
	1. Electrical	Direction given to AEE Ele on 10/3/2021 to do corrections as per site conditions	
20	Construction of modern wash rooms at SH campus...Civil	Direction given to AEE I on 20/3/2021 to do corrections as per site conditions	
	1. Electrical	Direction given to AEE Ele on 20/3/2021 to do corrections as per site conditions	
21	ELECTRICAL WORKS FOR HORIZONTAL EXTENSION OF THE LESSON ROOM OF THE	Tenders will be invited on 24/6/2021	

	SDE AT KARIAVATTOM CAMPUS		<p><b>To entrust the Assistant Engineers / Assistant Executive Engineers concerned to furnish the detailed estimate to The University Engineer with in 7 days and the University Engineer in turn, shall tender the work immediately.</b></p>
22	ELECTRICAL WORKS FOR PROVIDING CLASS ROOMS AND FACULTY ROOM IN THE TERRACE OF ARTS BLOCK II BUILDING FOR SPACE FOR MA WEST ASIAN STUDIES FOR THE DEPARTMENT OF ISLAMIC STUDIES AT KARIAVATTOM CAMPUS.	Tenders will be invited on 24/6/2021	
23	Electrification work in the computer lab Library and Information Science	Tenders will be invited on 24/6/2021	
24	Urgent maintenance works in the office building at University Press	Tenders will be invited on 24/6/2021	
25	Electrical works for the horizontal extension to the Department of Biotechnology at Kvtm Campus	Tenders will be invited on 25/6/2021	
26	Electrical works for Biodiversity	Tenders will be invited on 25/6/2021	
27	UIT Alappuzha-Improvement of Infrastructural facilities,drinking water facility (using PTA fund ) and toilet facility	On retendering no tenders received.	

**Recommended to entrust the Convener, Sc on P&D to hold another review meeting within a month and to entrust the University Engineer to make sure that the work status which are not presented before the review meeting be placed before it.**

**DETAILS OF WORKS FOR WHICH WORK ORDER TO BE ISSUED**

Sl. No	Name of work	Status / remarks presented by the Engineering Unit before the meeting	Recommendations of the meeting
1	Electrification Works Related to the Construction of Dormitory in the Fourth Floor of SC Funded Hostel at Kariavattom Campus	Single tender received under processing	<p><b>Necessary steps be taken by the University Engineer to expedite the issue of work order, as per norms.</b></p>
2	SUPPLY AND INSTALLATION OF SPLIT TYPE AC IN THE SEMINAR HALL OF CLIFF BUILDING AT KARIAVATTOM CAMPUS	Informed the contractor for verification of original documents and negotiation	
3	PROVIDING CLASS ROOMS AND FACULTY ROOM IN THE TERRACE OF ARTS BLOCK II BUILDING FOR SPACE FOR MA WEST ASIAN STUDIES FOR THE DEPARTMENT OF ISLAMIC STUDIES AT KARIAVATTOM CAMPUS.	Under processing, negotiation sought from L1 contractor Sri.S.Sureshkumar	

4	Construction of new toilet and allied works in the University Stadium	Under processing	Necessary steps be taken by the University Engineer to expedite the issue of work order, as per norms.
5	CONSTRUCTION OF NEW SHUTTLE COURT AND WAITING SHED NEAR F TYPE QUARTERS AT KARIAVATTOM CAMPUS, THIRUVANANTHAPURAM	Informed the contractor for verification of original documents and negotiation	
6	Renovation of Animal house in the Department of Bio-Chemistry at Kariavattom Campus, Thiruvananthapuram.	Under processing	
7	FABRICATION, CONVEYANCE AND INSTALLATION OF OUTDOOR TYPE FEEDER PILLAR BOX AT SH CAMPUS, THIRUVANANTHAPURAM	Single tender received on retendering, under processing	
8	Construction of new sump and augmentation of water supply system at Senate House campus Tvp	Draft work order approved	

Further recommended to entrust the University Engineer to submit estimate for the maintenance of C and D type quarters immediately.

Also to entrust the University Engineer to provide the estimate for Phase II works of EMS memorial seminar Hall, Kariavattom in consultation with Vasthushilpalaya, the consultants of the project.

To entrust the Centre for Industrial Training, Consultancy & Sponsored Research, College of Engineering Trivandrum, CET with the consultancy work of Beautification of Observatory campus and to grant administrative sanction accordingly as per norms.

The session at Kariavattom end at 1.55 P.M and that of SH campus at 12.00 P.M

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of Review meetings of the construction works at Kariavattom Campus and Senate House Campus held on 21.06.2021 & 22.06.2021, be approved.

Item No.29.12.

***Minutes of the Meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 21.05.2021 through online mode – Reporting of – reg.***

***(Ad.AVI)***

The minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Building held on 21.05.2021 through online mode is appended.

In view of the urgency, the Vice-Chancellor has approved the minutes of the meeting, subject to reporting to the Syndicate.

The action taken by the Vice-Chancellor in having approved the minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 21.05.2021 through online mode is reported to the Syndicate.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings (Special meeting through online mode)**

Date & Time : 21<sup>st</sup> May 2021, 11 a.m.

**Members Present (online)**

1. Adv. B. Balachandran (Convener)
2. Adv. K. H. Babujan
3. Dr. S. Nazeeb
4. Prof. K. Lalitha
5. Dr. Mathew V



6. Adv. Muralidharan Pillai G.
7. Adv. A. Ajikumar
8. Sri. Bijukumar G
9. Dr. K. G. Gopchandran
10. Sri. B.P Murali

**Members Absent**

1. Smt. Renju Suresh
2. Dr. K.B. Manoj

***Item No.29.12.01 UGC Regulations 2010- Career Advancement Scheme- Placement of Dr.Hemachandran Nair G. and Dr.JalajaKumari C., Assistant Librarians (Rtd) -request -reg.***

**(Ad.DII)**

Dr.Hemachandran Nair G., Assistant Librarian had requested to grant him placement to the post of Assistant Librarian (Senior Scale) and (Selection Grade) under Career Advancement Scheme of UGC Regulations, 2010. He has attached copy of the judgment dated 30.03.2021 of the Writ petition filed by him before the Hon'ble High Court.

Dr.Hemachandran Nair G. was promoted as Assistant Librarian w.e.f. 05.10.2007 and had opted for UGC scale wef 05.10.2007. However, when UGC Regulations, 2010 was adopted, the provision for exercising option to UGC scale of pay to the Library staff was stopped vide UO ADAV.1/6904/19 dated 07.09.2019 and the appointment of Library Staff in UGC scale of pay being allowed through direct appointment as Assistant Librarian.

However, those who opted for UGC scale were denied either promotion through state scale or career advancement through UGC Regulations. Hence, the 6 incumbents then in service requested for granting them eligible placement as per UGC Regulations, 2010. The Vice-Chancellor, while considering their request sought legal advice and as per the legal opinion, the Syndicate, held on 22.11.2019, vide item no.6.84, resolved to grant grade promotion/ placement to the Assistant Librarians who opted UGC Scheme as per UGC Regulations in force from time to time subject to the final outcome of the cases in the Hon'ble High Court of Kerala.

However, as per clause 6.3.9 of UGC Regulations, 2010, the incumbent must be on role and active service of the university/ Colleges on the date of consideration by the Selection Committee for selection/ CAS promotion and it was decided to consider the application of placement of those who are in service only. As Dr.Hemachandran Nair G., and Dr.JalajaKumari C. retired from service on 31.07.2019 and 31.03.2020 respectively, the applications of 4 incumbents who were in active service were only considered and provisional promotions were given subject to the final outcome of all pending cases in this regard.

Hence, Dr.Hemachandran Nair G. filed a petition WP(C).No.18920/2019 to the Hon'ble High Court for getting his due placement under Career Advancement Scheme. On March 30th 2021, the Hon.High court heard the petitioner and issued judgment directing the University to sanction the benefits of promotion by adding them on to the retirement benefits and to exercise the same within a period of two months from the date of receipt of a copy of the judgment.

Meantime, Dr.Jalajakumari C., retired Assistant Librarian who is similarly placed, has also submitted request to grant her placement on strength of the above judgment. Hence, the matter was placed before the Syndicate held on 07.05.2021. The Syndicate, vide item 27.41, resolved to refer the matter to the Standing Committee of the Syndicate on Staff, Equipment and Buildings for urgent recommendation, since the judgment period of two months ends on May 2021.

Hence, as per orders of the Vice-Chancellor, the matter regarding granting placement to the retired Assistant Librarians, Dr.Hemachandran Nair G and Dr.JalajaKumari C, under Career Advancement Scheme of UGC Regulations, 2010, is placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings, for urgent consideration and recommendations thereof, as the time limit stipulated by the Hon'ble High Court will end on 29<sup>th</sup>May 2021.

***The Committee considered the matter regarding granting placement to Dr.Hemachandran Nair G, Assistant Librarian(Retired), under Career Advancement Scheme (CAS) of UGC Regulations, 2010, and recommended to authorize the learned Standing Counsel for filing a***

*petition before the Hon'ble High Court, praying enlargement of time for implementing the judgment on WP(c) No.18290 of 2019(L) dated 30.03.2021, considering the lockdown restrictions imposed by the Government Kerala, due to the second surge of COVID-19.*

*The Committee further recommended to seek legal opinion from the learned Standing Counsel on the following:*

1. *Whether evaluation by a Screening cum Evaluation Committee is needed for verifying the eligibility on granting placement to Dr.Hemachandran Nair G as the High Court vide judgment dated 30.03.2021, has directed the University "to sanction the benefits of promotion by adding them on to the retirement benefits."*
2. *Whether the request submitted by Dr.JalajaKumari C for granting placement under CAS can be considered, in the light of the above said judgment and also on the objection raised by Kerala State Audit Department at the time of her retirement, as she is one among the 6 incumbents who were considered as vanishing group and was similarly placed as Dr.Hermachandran Nair G.*
3. *Whether the compliance of judgment will lead to a situation in which former employees including teachers and Assistant Librarians who had retired from service, but not granted placement due to various reasons, approach either the University or the Court seeking similar relief, as stated in the judgment dated 30.03.2021.*

*It was also recommended that, considering the exigency of the matter the above recommendation of the committee may be approved by the Vice-Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act, 1974 for initiating immediate action.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment and Buildings held on 21.05.2021, be noted.

**Item No.29.13**                      *Minutes of the meeting of the Budget Implementation Cell held on 26.04.2021 – reporting of – reg.*

*(Ad.misc)*

The meeting of the Budget Implementation Cell was held on 26.04.2021 (minutes appended). The Vice-Chancellor, due to exigency, has approved the matter contained in the minutes of the meeting, subject to reporting to the Syndicate, due to exigency.

The above action taken by the Vice – Chancellor is reported to the Syndicate.

**Minutes of the meeting of the Budget Implementation Cell**

Date & Time	:	26.04.2021
Venue	:	Pro – Vice – Chancellor's Chamber

**Members Present:-**

1. Dr. P. P. Ajayakumar , Pro Vice - Chancellor (in the chair)
2. Adv. K.H. Babujan, Convenor, S/C of the Syndicate on Finance
3. Dr. S. Nazeeb, Convener, S/C of the Syndicate on Academics & Research
4. Adv. A. Ajikumar, Convener, S/C of the Syndicate on Planning & Development
5. Sri J. Jairaj, Convenor, S/C of the Syndicate on Departments & Other Institutions
6. Dr.K.G.Gopchandran, Member, Syndicate
7. Registrar
8. Finance Officer
9. Director, Planning and Development
10. Director, IQAC
11. Director (i/c), Computer Centre
12. Director, Research

**Special Invitees**

1. The University Engineer
2. Instrumentation Engineer
3. Joint Registrar, Campus Administration

**Members absent:-**

1. The Controller of Examinations
2. Campus Director

A meeting of the Budget Implementation Cell constituted to track and monitor the implementation of proposals envisaged in Budget Speech 2021 - '22, started its meeting at 10.30 a.m.

After various discussions and deliberations on the proposals envisaged in budget speech 2021 - '22, the committee recommended the following :

SI. No.	Title	Recommendations	
		Proposal to be submitted by	Proposal to be placed before
1.	Kariavattom Campus as Model Campus & establishment of ' Renaissance Corridor '	University Engineer in consultation with Dr. S. Nazeeb, Dr. K.G. Gopchandran (Members of the Syndicate) and Campus Director	S/C of the Syndicate on Planning & Development
2.	Establishment of Dr. K. Ayyappa Panicker Memorial Foreign Language building at Kariavattom Campus	UE in consultation with PVC	S/C of the Syndicate on Planning & Development
3.	Committee to study and implementation of the proposals put forwarded at CM @ Campus programme	Director, IQAC	S/C of the Syndicate on Academics & Research
4.	Space for literary works of Jnanpith award winners at University Library	University Librarian in consultation with HoD, Department of Kerala Studies	S/C of the Syndicate on Academics & Research
5.	ശ്രീനാരായണവിജ്ഞാനീയം	Director, International Centre for Sree Narayana Guru Studies in consultation with Dr. Shaji A., Professor, School of Distance Education	S/C of the Syndicate on Academics & Research
6.	Initiative for implementing paperless office administration	Registrar in consultation with Director, KUCC	S/C of the Syndicate on Staff, Equipment & Buildings
7.	Establishment of " Smrithi Vanam" in the name of Sugathakumari at Kariavattom Campus	PVC in consultation with Assistant Exe. Engineer(Civil), KVTM	S/C of the Syndicate on Planning & Development
8.	Conduct of Puthusseri Smaraka Lecture Series	HoD, Department of Kerala Studies	S/C of the Syndicate on Academics & Research
9.	University of Kerala - 'ഡിജിറ്റൽവിജ്ഞാനശേഖരം'	University Librarian in consultation with Director, KUCC and Dr. Aji S., Department of Computer Science	S/C of the Syndicate on Academics & Research
10.	Establishment of C – APT (Centre for Academic and Professional Training) training centre	Director, UGC – HRDC in Consultation with Dr. R. Vasanthagopal , Professor, School of Distance Education	Combined S/C of the Syndicate on Academics & Research and Staff, Equipment & Buildings

11.	Project Challenge	Director, IQAC in consultation with Director, Research	S/C of the Syndicate on Academics & Research
12.	Establishment of Economic Research Laboratory	HoD, Department of Economics in consultation with Dean Faculty of Social Science and Sri. Siddik R, Director, DSS.	S/C of the Syndicate on Academics & Research
13.	Student Exchange Programmes	Hon. Director, Centre for Latin American Studies in consultation with HoD, Department of Political Science	S/C of the Syndicate on Academics & Research
14.	Adjunct Faculty for Industrial Collaboration	Dr. K. G. Gopchandran, Member, Syndicate in consultation with Dr. Subodh G, Department of Physics	S/C of the Syndicate on Academics & Research
15.	Construction of new student hostels at Kariavattom campus	Assistant Executive Engineer (Civil)	S/C of the Syndicate on Planning & Development
16.	Assistance to acquire ' Patents '	Director, IQAC in consultation with Dr. K. S. Sibi, Department of Physics	S/C of the Syndicate on Planning & Development
17.	Institution of Start up grant to students as part of the project 'From laboratory to public domain'	Director, Kerala University Business Startup Centre (KU-TBSC) in consultation with Senior System Analyst, Department of Futures Studies	S/C of the Syndicate on Academics & Research
18.	Construction of synthetic turf at Kariavattom Campus	Director, Department of Physical Education in consultation with Assistant Executive Engineer (Civil)	S/C of the Syndicate on Planning & Development
19.	Expansion of services at CLIF	Director, CLIF in consultation with Joint Director, CLIF	S/C of the Syndicate on Academics & Research
20.	Establishment of Virtual Computing lab at the Department of Physics	HoD, Department of Physics in consultation with Dr. K. G. Gopchandran, Member, Syndicate and Director, KUCC	S/C of the Syndicate on Academics & Research
21.	Second Instalment to Radiation Research project at the Department of Bio - Chemistry	HoD, Department of Bio Chemistry in consultation with Dr. P.G. Biju, Assistant Professor, Department of Bio Chemistry	S/C of the Syndicate on Academics & Research
22.	To transform Geological museum to a Model Museum	HoD, Department of Geology in consultation with Dr. Sajin Kumar K.S., Assistant Professor, Department of Geology	S/C of the Syndicate on Academics & Research
23.	Organising Academic – industrial meet	Director, IQAC in consultation with Dr. Subodh G, Department of Physics	S/C of the Syndicate on Academics & Research

24.	To setup a modern ' Space Physics Lab' at the Department of Physics	HoD, Department of Physics in consultation with Dr. K. G. Gopchandran, Member, Syndicate	S/C of the Syndicate on Academics & Research
25.	To setup 'Neuro biology Lab' at the Department of Bio - Chemistry	HoD, Department of Bio Chemistry in consultation with Dr. Janeesh P. A., Assistant Professor, Department of Bio Chemistry	S/C of the Syndicate on Academics & Research
26.	Construction of new headquarters for Computer Science department	UE in consultation with HoD, Department of Computer Science	S/C of the Syndicate on Planning & Development
27.	Special aid to research projects of department of Archaeology	HoD, Department of Archaeology	S/C of the Syndicate on Academics & Research
28.	Extension of placement cell activities to colleges	Convener, Permanent Placement Cell in consultation with Director, CDC	S/C of the Syndicate on Student Services
29.	Construction of open air auditorium & shuttle court at students centre	U E in consultation with Director, Department of Physical Education and AE (Headquarters)	S/C of the Syndicate on Planning & Development
30.	Special Grant to transgender students as part of Student Welfare Scheme	Director, D.S.S.	S/C of the Syndicate on Student Services
31.	Aid to palliative clubs	Programme Co- ordinator, N.S.S.	S/C of the Syndicate on Student Services
32.	Expansion of Examination wing	Controller of Examinations in consultation with U E	S/C of the Syndicate on Planning & Development
33.	To develop a software to supervise own fund mobilised by University	Finance Officer in consultation with Registrar and Director, KUCC	S/C of the Syndicate on Finance
34.	Employee Benevolent Fund Scheme	Finance Officer in consultation with Registrar	S/C of the Syndicate on Finance
35.	Eminent Sports Person summit	Director, Department of Physical Education	S/C of the Syndicate on Student Services
36.	University Research Directorate	Director, Research in consultation with Registrar and UE	S/C of the Syndicate on Academics & Research
37.	Construction of Headquarters and laboratory for Centre for Renewable Energy	Director, Centre for Renewable Energy of Materials in consultation with Dr.K.G. Gopchandran, Member, Syndicate and UE	S/C of the Syndicate on Planning & Development
38.	Transform Department of Physical Education to a teaching and research	Director, Department of Physical Education in consultation with	S/C of the Syndicate on

	department	Director, Research	Academics & Research
39.	Establishment of Metabolics and Metabologics laboratory at department of Bio - chemistry	HoD, Department of Bio – Chemistry	S/C of the Syndicate on Academics & Research
40.	Construction of Laboratory complex for Chemistry & Bio – chemistry departments	HoD, Department of Chemistry in consultation with HoD, Department of Bio – Chemistry and UE	S/C of the Syndicate on Planning & Development
41.	Establishment of “ Virtual School of Politics and International Relations” at department of Political Science	HoD, Department of Political Science in consultation with Dr. Girish Kumar R, Professor, Department of Political Science	S/C of the Syndicate on Academics & Research
42.	To provide aid to ongoing Harithalayam project and agricultural fellowship	Dr. T. S. Swapna, Professor, Department of Botany in consultation with Dr. A. Gangaprasad, Professor, Department of Botany	Combined S/C of the Syndicate on Academics & Research and Finance
43.	Establishment of Micro Algal Culture laboratory at the department of Aquatic Biology and Fisheries	HoD, Department of Aquatic Biology and Fisheries	S/C of the Syndicate on Academics & Research
44.	Starting evening batches at teaching departments	PVC	S/C of the Syndicate on Academics & Research
45.	Providing academic support for development programmes of Local self government bodies	HoD, Department of Commerce	S/C of the Syndicate on Academics & Research
46.	Research project for ‘ Extraction of value added products from trash fishes ’ at department of Aquatic Biology and Fisheries	HoD, Department of Aquatic Biology and Fisheries	S/C of the Syndicate on Academics & Research
47.	Publication of the summary of M.Phil., Ph.D degrees	Hon. Director, Inter University Centre for Malayalam Language	S/C of the Syndicate on Academics & Research
48.	Popularisation of Travelling Theatre	Director, Centre for Performing and Visual Arts	Combined S/C of the Syndicate on Finance and Planning & Development
49.	Aid to Department of Computational Biology and Bioinformatics for revamping laboratory	HoD, Department of Computational Biology and Bio - informatics	S/C of the Syndicate on Planning & Development
50.	New classrooms in Social Science block at Kariavattom Campus	PVC in consultation with UE	S/C of the Syndicate on Planning & Development
51.	“Adopt a Tree – A Forest Tomorrow ” - project	HoD, Department of Botany	S/C of the Syndicate on

			Planning & Development
52.	New head quarters for Department of Education at Kariavattom Campus	HoD, Department of Education in consultation with UE	S/C of the Syndicate on Planning & Development
53.	Establishment of "Biosafety laboratory" at department of Bio - Chemistry	HoD, Department of Bio – Chemistry	S/C of the Syndicate on Academics & Research
54.	To extend services of department of Psychology to affiliated colleges	HoD, Department of Psychology	S/C of the Syndicate on Student Services
55.	Training in Lexicography (നീഘണ്ടുവിജ്ഞാനീയം )	Editor, Malayalam Lexicon	S/C of the Syndicate on Academics & Research
56.	Establishment of digital studio at Centre for English language and Teaching	Hon. Director, Centre for English Language & Teaching	S/C of the Syndicate on Planning & Development
57.	Aid to improve infrastructure facilities of library at department of Hindi	HoD, Department of Hindi	S/C of the Syndicate on Planning & Development
58.	Financial aid to health survey	Hon. Director, Centre for Agroecology & Public Health	Combined S/C of the Syndicate on Finance and Planning & Development
59.	"പഠിച്ചും അറിഞ്ഞുംഭരണഘടനക്കൊപ്പം" - project	Hon. Director, Dr. B.R. Ambedkar Chair ( Centre for Human Rights & Social Justice) in consultation with Director, D.S.S.	S/C of the Syndicate on Student Services
60.	Research on Material Informatics.	HoD, Department of Futures Studies	S/C of the Syndicate on Academics & Research
61.	"കേരളമുന്നണിരാഷ്ട്രീയത്തിലെഘടനാപരമായമാറ്റങ്ങൾ" – ഒരുപഠനം	Director, Survey Research Centre	S/C of the Syndicate on Academics & Research
62.	Aid for study of "യാജ്ഞവൽക്യസ് മൃതിയുംമിതാക്ഷരവ്യാഖ്യാനവും"	HoD, Department of Sanskrit in consultation with Dr. Shamseer P. C., assistant Professor, Department of Sanskrit	S/C of the Syndicate on Academics & Research
63.	M.S. and Ph. D courses at Centre for Evolutionary and Integrative Biology	Hon. Director, Inter University Centre for Evolutionary and Integrative Biology	S/C of the Syndicate on Academics & Research
64.	New programmes at department of Economics	HoD, Department of Economics in consultation with Dean, Faculty of Social Sciences	S/C of the Syndicate on Academics & Research



65.	Exploring possibilities of ICT in immigration	Hon. Director, Centre for Diaspora Studies	S/C of the Syndicate on Academics & Research
66.	Aid for “ Study in Thirukkural ”	HoD, Department of Tamil	S/C of the Syndicate on Academics & Research
67.	Establishment of Barcode library at department of Aquatic Biology and Fisheries	HoD, Department of Aquatic Biology and Fisheries	S/C of the Syndicate on Planning & Development
68.	Aid for study of Skin biology	Dr. P. Sreejith , Assistant Professor, Department of Zoology	S/C of the Syndicate on Academics & Research
69.	Interdisciplinary certificate course in ‘Evidence Based Infection Prevention & Control’	Dr. P. Sreejith , Assistant Professor, Department of Zoology	S/C of the Syndicate on Academics & Research
70.	PG diploma programme in Clinical Embryology	HoD, Department of Zoology in consultation with Dr. P. Sreejith , Assistant Professor, Department of Zoology	S/C of the Syndicate on Academics & Research
71.	Aid for Women’s safety and Empowerment project in Centre for Women’s studies	Hon. Director, Centre for Women’s Studies	Combined S/C of the Syndicate on Student Services and Staff, Equipment & Buildings
72.	Starting of journals in Department of Kerala Studies and Centre for Performing and Visual Arts	HoD, Department of Kerala Studies in consultation with Hon. Director, Centre for Performing & Visual Arts	S/C of the Syndicate on Academics & Research
73.	Renovation of Computer lab in the Department of Library & Information Science	HoD, Department of Library & Information Science in consultation with UE	S/C of the Syndicate on Planning & Development
74.	MBA Entrepreneurship programme in IMK	HoD, IMK	S/C of the Syndicate on Academics & Research
75.	Office for Campus Director at Kariavattom Campus	Campus Director, in consultation with JR, Campus Administration & UE	S/C of the Syndicate on Planning & Development
76.	Upgradation of facilities at department of Archaeology, Islamic & West Asian Studies & Philosophy	UE	S/C of the Syndicate on Planning & Development
77.	Conduct of ‘ശബരിമല’ - project	HoD, Department of Mathematics	S/C of the Syndicate on Academics & Research



78.	Expansion of Research lab in the department of Optoelectronics	HoD, Department of Opto – Electronics in consultation with UE	S/C of the Syndicate on Planning & Development
79.	Research Aid for Manonmaniam Sundaranar Centre for Dravidian Cultural Studies	Hon. Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies	S/C of the Syndicate on Academics & Research
80.	Encourage research on 'ഒറുവു' rice	HoD, Department of Biotechnology	S/C of the Syndicate on Academics & Research
81.	Upgradation of language lab in the department of Linguistics	HoD, Department of Linguistics in consultation with UE	S/C of the Syndicate on Planning & Development
82.	New PG programme – M.Sc Zoology (Specialization in Medical Endomology) at department of Zoology	HoD, Department of Zoology	S/C of the Syndicate on Academics & Research
83.	Development of library facilities in the department of Malayalam	HoD, Department of Malayalam in consultation with UE	S/C of the Syndicate on Planning & Development
84.	Aid for conservation of premises of department of Music	UE in consultation with AE (HQ)	S/C of the Syndicate on Planning & Development
85.	PF Arrears	FO	S/C of the Syndicate on Finance
86.	Pension Reserve Fund	FO in consultation with Registrar	S/C of the Syndicate on Finance
87.	Full fledged canteen with modern facilities at Kariavattom Campus	UE in consultation with Dr. S. Nazeeb, Dr. K. G. Gopchandran (Members of the Syndicate), Campus Director and Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
88.	Expansion of Marxian Study Centre.	Director, International Centre for Marxian Studies and Research	S/C of the Syndicate on Planning & Development
89.	Gymnasium at Kariavattom Campus	Director, Department of Physical Education in consultation with UE	S/C of the Syndicate on Planning & Development
90.	Maintenance of Quarters and Sheet Roofing at Kariavattom Campus	Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
91.	Strengthening of campus security at Palayam & Kariavattom campuses	Registrar in consultation with Security Officers at Palayam and Kariavattom	S/C of the Syndicate on Staff, Equipment & Buildings

92.	Setting up of garden at Vazhuthacaud and Kariavattom hostels.	UE in consultation with Wardens of hostels at Vazhuthacaud and KVTM	S/C of the Syndicate on Planning & Development
93.	To make University Students Amenity Centre full fledged	Registrar in consultation with AE (HQ)	S/C of the Syndicate on Staff, Equipment & Buildings
94.	Beautification of Palayam Campus	Registrar in consultation with AE (HQ)	S/C of the Syndicate on Planning & Development
95.	Centralisation of the office of Vice – Chancellor, Pro – Vice Chancellor & Registrar and Syndicate room	Registrar in consultation with AE (HQ)	S/C of the Syndicate on Planning & Development
96.	New guest house at Palayam campus	AE (HQ)	S/C of the Syndicate on Planning & Development
97.	Establishment of modern coffee shops with FM facilities at Palayam & Kariavattom campuses	AE (HQ)	S/C of the Syndicate on Planning & Development
98.	Renovation of Campus Library and installation of open lift facility	Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
99.	Renovation of Manuscripts Library	HoD, ORI & MSL	S/C of the Syndicate on Planning & Development
100	Aid for Department of Kerala Studies	HoD, Department of Kerala Studies	S/C of the Syndicate on Planning & Development
101	Removal of Acacia seedlings at Kariavattom Campus	JR, Campus Administration	S/C of the Syndicate on Planning & Development
102	Expedite the functioning ofUSIC Mechanical Workshop	Instrumentation Engineer in consultation with Director, CLIF	S/C of the Syndicate on Planning & Development
103	Strengthening of University Press and Department of Publications.	JR, Administration	S/C of the Syndicate on Departments and Other Institutions of the University
104	Infrastructure facilities for UITs, UIMs and University B.Ed centres	Registrar in consultation with JR ,Academic	S/C of the Syndicate on Departments and Other Institutions of the University

105	Expansion of lab facility in University College of Engineering, Kariavattom	Campus Director in consultation with UE	S/C of the Syndicate on Departments and Other Institutions of the University
106	Biological pest resistance for Kuttanad - project	HoD, Department of Zoology	S/C of the Syndicate on Academics & Research
107	Young Scholar Summit	Director, IQAC in consultation with Director, Research	S/C of the Syndicate on Academics & Research
108	Recording Studio for Department of Music	HoD, Department of Music in consultation with Director, KUCC	S/C of the Syndicate on Planning & Development
109	Aid for School of Distance Education	Director, School of Distance Education	S/C of the Syndicate on Academics & Research
110	Renovation of old library building at Kariavattom Campus	UE	S/C of the Syndicate on Planning & Development
111	Renovation of rest rooms for staff	AE (HQ)	S/C of the Syndicate on Planning & Development
112	Construction of park near Quarters at Kariavattom Campus	Assistant Exe. Engineer (Civil), KVTM in consultation with Dr.S. Nazeeb, Dr. K.G. Gopchandran (Members of the Syndicate)	S/C of the Syndicate on Planning & Development
113	Continue the ongoing projects 'Meet the Scholar', 'Travel through Nobel Winners'	Director, IQAC	S/C of the Syndicate on Academics & Research
114	Aid to Researchers for publishing articles in national and international journals	Director, Research	S/C of the Syndicate on Academics & Research
115	Start up grant for Research Guides	Director, IQAC in consultation with Director, Research	S/C of the Syndicate on Academics & Research
116	Construction of Annexe building for Mathematics & Statistics departments	UE in consultation with HoD's of Department of Mathematics & Statistics and Dr.S.Nazeeb, Dr.K.G.Gopchandran (Members of the Syndicate)	S/C of the Syndicate on Planning & Development
117	To start new research integrated PG programmes in departments	PVC	S/C of the Syndicate on Academics & Research

118	To equip University for NAAC Accreditation	Director, IQAC in consultation with Members of NAAC Directorate	S/C of the Syndicate on Planning & Development
119	Aid for study in Disaster Management in Environmental Sensitive area	HoD, Department of Geology	S/C of the Syndicate on Academics & Research
120	Expansion of Centre for Biodiversity Conservation Centre	Hon. Director, Centre for Biodiversity Conservation	S/C of the Syndicate on Academics & Research
121	Efficient functioning of University Health Centres at Palayam & Kariavattom campuses	Resident Medical Officer, KVTM	S/C of the Syndicate on Staff, Equipment & Buildings
122	Effective functioning of 'Teachers' Lounge'	Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
123	Purification of drinking water in Kariavattom Campus	HoD, Department of Geology in consultation with UE	S/C of the Syndicate on Planning & Development
124	Waste treatment method for departments and hostels at Kariavattom campus	HoD, Department of Environmental Science in consultation with UE	S/C of the Syndicate on Planning & Development
125	Added facilities for Recreation club at Kariavattom campus	Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
126	Infrastructural development of administrative sections	Registrar in consultation with DPD	S/C of the Syndicate on Planning & Development
127	Distinct centre for startup programs in the University	Campus Director in consultation with UE and AE(HQ)	S/C of the Syndicate on Planning & Development
128	' KU - പഠനശാല '	Dr. Lal. C.A, Professor, School of Distance Education	S/C of the Syndicate on Academics & Research
129	Aid for Journals at research centres	Director, Research	S/C of the Syndicate on Finance
130	Renovation of Youth Hostel	Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
131	Centralisation of Academic Centres	PVC	Combined meeting of the S/C of the Syndicate

			on Academics & Research and Departments & other institutions of the University
132	To transform University library to a Multi Disciplinary Research Centre	Director, Research in consultation with Deans of faculties of Social Sciences, Arts and Oriental Studies & University Librarian	S/C of the Syndicate on Academics & Research
133	Bridging for Linking of North and South campuses at Kariavattom	UE	S/C of the Syndicate on Planning & Development
134	Construction of iconic entrance gate at Kariavattom campus	UE in consultation with Dr. S. Nazeeb, Dr. K.G. Gopchandran (Members of the Syndicate) and Campus Director	S/C of the Syndicate on Planning & Development
135	To transform Mahatma Ayyankali Study Centre to a study & research Centre	Hon. Director, Mahatma Ayyankali Chair in consultation with Director, Research	S/C of the Syndicate on Academics & Research
136	Renovation of Astronomical Observatory	Director, Astronomical Observatory in consultation with UE and Assistant Exe. Engineer (Civil), KVTM	S/C of the Syndicate on Planning & Development
137	Financial aid to activities of IQAC	Director, IQAC	S/C of the Syndicate on Finance
138	Propagation of Gandhian principles	Co-ordinator, Centre for Gandhian Studies in consultation with Director, DSS	S/C of the Syndicate on Student Services
139	Development of University district centres	Registrar	S/C of the Syndicate on Planning & Development
140	Aid for study of contributions of non-resident Malayalees	Dr.S.Nazeeb, Member, Syndicate in consultation with Dr.C.R.Prasad, HoD, Department of Kerala Studies	S/C of the Syndicate on Academics & Research
141	To host inter university sports meets	Director, Department of Physical Education	S/C of the Syndicate on Student Services
142	Aid to conduct survey and study on Kerala Legislative assembly election 2021	Dr. Sajad Ibrahim K.M, Professor, Department of Political Science	S/C of the Syndicate on Academics & Research

The committee recommended to grant 2 weeks time to submit the proposals listed above. Further recommended that the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 may approve all the recommendations in the minutes.

The meeting came to an end at 12.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Budget Implementation Cell was held on 26.04.2021, be noted.

**Item No.29.14**      **KSCSTE- funded 'Science Popularization Programme' entitled "Documentary Film on the Travancore Observatory" by Dr. Sibi.K.S, Assistant Professor, Department of Physics, University of Kerala- release of second installment of grant-in-aid - sanctioned- Reporting of -reg :-**  
**(Ad.F1)**

The Kerala State Council for Science, Technology and Environment (KSCSTE) has sanctioned financial assistance to the 'Science Popularization Programme' entitled "Documentary Film on the Travancore Observatory" to Dr. Sibi.K.S, Assistant Professor, Department of Physics, University of Kerala as Programme Co-Ordinator at a total cost of Rs.3,00,000/- (Rupees Three lakh only) for a period of one year. An amount of Rs.1,50,000/- (Rupees One lakh and fifty thousand only) was released to Dr.Sibi K .S, Assistant Professor and Head, Department of Physics, University of Kerala towards the first installment of financial assistance for the Science Popularization Programme.

Now the KSCSTE has released an amount of Rs.1,45,000/- (Rupees One Lakh forty five thousand only )as the second installment of grant-in-aid to the Principal Investigator of the project and Dr.Sibi K.S has requested to release the grant-in-aid sanctioned by KSCSTE to him.

Sanction has therefore been accorded by the Vice Chancellor by invoking the provision under section 10 (13) of Kerala University Act, 1974 to release an amount of Rs.1,45,000/-(Rupees One Lakh forty five thousand only ) to Dr.Sibi K.S, Assistant Professor and Head, Department of Physics, University of Kerala and Principal Investigator of the project, being second installment of grant-in-aid for the KSCSTE sponsored project, by meeting the expenditure from the head of account "9/7258 "Documentary Film on the Travancore Observatory" under "Part III MH 80 A Grants from State Government" provided in the current year's Budget Estimates of the University.

U O No.Ad.F1/1668/2017 dated 23/04/2021 was issued accordingly .

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.15**      **Ph.D Research – Re-registration – Application submitted by Smt. Ann M George, Research Scholar in Chemical Engineering– Reporting of -reg.**

**(Ac.E.I)**

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for re-registration of Ph.D. research due to the defaulted payment of Ph.D. research fee for more than 6 months and there is no break in her research work.

The details of the Research Scholars are as follows:

<b>Name of the Research Scholar, Subject (FT/PT) and U.O. Granting Registration</b>	<b>Research Supervisor &amp; Centre</b>	<b>Requests</b>	<b>Remarks</b>
<p><b>Ann M George</b>            Chemical Engineering            (Full -time) U.O No.            AcE1/A4/714/CME/3325/2014            dated 12.05.2015 w.e.f. 04.04.2015            Research period expired on            03.04.2020            She shall avail the grace time</p>	<p><b>Research Supervisor:</b>            Dr. K.B.            Radhakrishnan(Rtd.)  <b>Co-Supervisor</b>            Dr.A.Jayakumaran            Nair  <b>Centre:</b>            Lal Bahadur Sastri</p>	<p>Re-registration from the date of expiry of previous registration i.e. w.e.f. 04.04.2019</p>	<p>Re-registration w.e.f. 04.04.2019. Default from 5<sup>th</sup> Year. Paid fine of Rs.360/- Challan No. 20385431 dated 19.02.2021</p>

granted upto 30.06.2021 as per U.O.No.Ac.E1/A3/2/2021 dated 30.04.2021	Centre for Science & Technology, Nandavanam, Tvpm		
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The candidate has submitted the following required documents for considering the application for re-registration.

1. The application is to be recommended and forwarded by the research Supervisor, HOD and DC Chairman
2. Re-registration fee of Rs.1050/- for (Full-Time) and Rs.2100/- for (Part-Time) candidates (Original Chalan).
3. Detailed fees statement duly countersigned by the supervising teacher.
4. Payment of defaulted fee along with fine.
5. Copy of registration order.
6. Certification duly endorsed by the Research Supervisor & Head of the Research Centre, stating no discontinuance has occurred during the research work.

Sanction has been accorded by the Vice -Chancellor, subject to reporting to the Syndicate, to the above mentioned research scholar being permitted to re-register as break in registration of Ph.D. research occurred due to the default in payment of research fee for more than 6 months and as there is no break in her research work.

Accordingly U.O has been issued vide U.O.No.2888/2021/UOK dated 17.06.2021.

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.29.16**                      ***School of Distance Education, Kariavattom - Purchase of Cloth Lined Covers - Payment Sanctioned –Reporting of- reg.***

***(SDE)***

*Ref: U.O. No. Ad B IV/2593/2021/UOK dated 24.05.2021.*

Sanction has been accorded by the Vice-chancellor for effecting the payment of an amount of **Rs.3,21,207/- (Rupees Three Lakh Twenty One Thousand Two Hundred and Seven only)** including GST @ 18% to Kerala State Consumer Federation Ltd, Triveni Store, Thiruvananthapuram towards the cost of Cloth Lined Covers purchased by the Director, SDE for use in School of Distance Education, meeting the expenditure from the Head "Part: I-NP-MH:48-School of Distance Education-4/4245-Despatch of Study Materials" provided in the current year's Budget Estimate of the University. Sanction has also been accorded for making the payment from own funds of the University.

Accordingly, U.O. No.Ad B IV/2593/2021/UOK dated 24.05.2021 was issued. As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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**Item No.29.17**                      ***CLIF- Supply of Chemicals and Consumables- Award of Rate Contract for a period of one year - Sanction –Reporting of- reg.***

***(Ad.B.IV)***

*Ref: U.O.No. Ad B IV/2252/2021/UOK dated 29.04.2021.*

The Vice-Chancellor had accorded sanction, subject to reporting to Syndicate, to the Director, Central Laboratory for Instrumentation and Facilitation (CLIF), Kariavattom being permitted to enter into rate contract with the following seven firms for the supply of Chemicals and Consumables to CLIF for a period of one year w.e.f. the date of issuance of U.O., subject to the condition that where the above firms are not the sole distributors of the items, the purchase should be placed with the lowest quotationers, giving higher discount and limiting the purchase to the budgetary provisions.

Sl No:	Name of the Firm
1	M/s Avantor Performance Materials India Limited Authorised Distributor- M/s APJ Scientific Solutions, PGRA-5,TC No: 12/208(5) Plamoodu, Pattom, Thiruvananthapuram
2	M/s The Industrial and Laboratory Equipment Co., PB No 5701,Killippalam Junction, Chalai P.O., Thiruvananthapuram
3	M/s Globe Scientific, TC 28/1095(11), Sreekandeswaram, FortP.O, Thiruvananthapuram
4	M/s Genkrom, T.C 28/1095(2)/ Sreekanteswaram, Fort P.O, Thiruvananthapuram
5	M/s Eppendorf India Private Limited No: 18,19,20 (Part), Ambitpark Road, Sidco Industrial Estate (SP), Ambattur, Chennai 600 058
6	M/s Biogene, TC 17/271, CRA-217, M K Road, Chadiyara, Poojapura P.O, TVPM
7	M/s Biostar Scientific, TC 17/271/7, CRA-217, M K Road, Chadiyara, Poojapura P.O, TVPM

Accordingly, U.O.No. Ad B IV/2252/2021/UOK dated 29.04.2021 was issued for entering into Rate contract with the above-mentioned seven firms for the supply of Chemicals and Consumables to CLIF. Hence as per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.18**                      **University Office-Purchase of Eight Printers for use in various Sections- Payment sanctioned-University Order issued-Reporting-reg.**

(Ad.B.IV)

Ref: 1.Minutes of the meeting of the Syndicate held on 17.02.2021 (Item no.23.113.01.13.01)as approvedbytheVice-Chancellor.  
2.U.ONo.2581/2021/UOKdated28.05.2021.

Sanction was accorded by theVice Chancellor,subject to Reporting to the Syndicate,for the payment of an amount of ₹ 1,09,880/- (Rupees One lakh nine thousand eight hundred and eightyonly) including GST @18%, to M/s. NPR Networks, Thiruvananthapuram towards the cost of eight numbers of Brother Printer(Model-HL-L2361DN),purchased for use in various sections of the University, meeting the expenditure from the H/A "Part I-NP- MH:1(a)- General Direction- 4/2925- Printing & Stationery". Accordingly U.O no2581/2021/UOK dated 28.05.2021 has been issued.

As per the orders of theVice-Chancellor,the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.19**                      **Panel of examiners for evaluation of Ph.D thesis- approved by Hon'ble Vice- Chancellor- reporting-reg.**

(Ac.E.II)

The Panel of examiners of the following candidates have been approved by the Hon'ble Vice-Chancellor from 6<sup>th</sup> November 2020 to 16<sup>th</sup> April 2021 in exercise of his powers and functions of the Syndicate of the University conferred in him vide section 10(13) of Kerala University Act 1974.

SI No.	Name of the Candidate	Name of the Supervising Teacher	Faculty	Subject
1.	Lija L Raju	Prof. M. C Subhash Peter	Science	Zoology
2.	Kamal Kumar. V	Dr. Rajalekshmi. R	Science	Botany
3.	Reethu R Nair	Dr. G. Prasad	Science	Zoology
4.	Jensy Roshan. F	Dr. Sreejai. R	Science	Zoology
5.	Suja. S	Dr. Sherly Williams	Science	Zoology
6.	Vishnu V. R	Dr. A. N Jyothi	Science	Chemistry
7.	Renjumol. R	Dr. P. M Radhamany	Science	Botany
8.	Greeshma G. M	Dr. Manoj G.S, Dr. K. Murugan (co-guide)	Science	Botany
9.	Manjula K. K	Dr. Bindu R Nair	Science	Botany



10.	Anoosh Varghese	Dr. A. K Sreekala	Science	Botany
11.	Apreshgi	Dr. Kurian Mathew Abraham	Science	Aquatic Biology & Fisheries
12.	Remya Devi G. S	Dr. Biju. A	Science	Zoology
13.	Govind M. G	Dr. Mathew Dan, Dr. K. B Ramesh Kumar(co-guide)	Science	Botany
14.	Gouri Priya Ranjith	Dr. K. K Sabu	Science	Botany
15.	Sreekala C. G	Dr. C Dileep	Science	Botany
16.	Surabhi Sankar	Dr. C Dileep, Dr. Sam P Mathew(co-guide)	Science	Botany
17.	Viji J. M	Dr. Bindu R Nair	Science	Botany
18.	Mary Rinju. R	Dr. Sherly Williams E, Dr. M. K Anil(co-guide)	Science	Zoology
19.	Reshma R Anilkumar	Dr. N. S Pradeep	Biotechnology	Applied Sciences and Technology
20.	Kavitha ChandranC	Dr. Aleyamma Mathew	Nursing	Medicine
21.	Ratheesh. S	Dr. Arun A. Rauf	Biochemistry	Science
22.	Vidya Sabu	Dr. A. Helen Dr. G Radhakrishna Pillai(co-guide)	Biotechnology	Applied Sciences and Technology
23.	Indu P. V	Dr. Saboor Beegum Dr. K. A Kumar(Co-guide)	Medicine	Medicine
24.	Remya A. S	Dr. Annie Abraham	Biochemistry	Science
25.	Nair Sreecha Chandran	Dr. Prabhakumari. C	Biotechnology	Applied Sciences and Technology
26.	M. Balaji	Dr. R Ajaykumar	Biotechnology	Applied Sciences and Technology
27.	Shiji. R	Dr. T. T Sreelekha	Biotechnology	Applied Sciences and Technology
28.	Deepa Nesan	Dr. Thomas Iype	Nursing	Medicine
29.	Sajitha Bhadran	Dr. Jolly Kutty Eapen	Ayurveda	Ayurveda & Siddha
30.	Preethi G Nath	Dr. S Hariharan	Biotechnology	Applied Sciences and Technology
31.	Sakthipriya. M	Dr. K. K Sabu	Biotechnology	Applied Sciences and Technology
32.	Kattupalli Divya	Dr. E. V Soniya	Biotechnology	Applied Sciences and Technology
33.	Rajmohan. V	Dr. Jolly Kutty Eapen Dr. M.V Sudhakaran (co-guide)	Ayurveda	Ayurveda & Siddha
34.	Renjith. G	Dr. P. A Mohammed Kunju	Medical Biochemistry	Medicine
35.	Leena Chandrasekhar	Dr. T. R Santhoshkumar	Biotechnology	Applied Sciences and Technology
36.	Satheesh Kumar. M	Dr. K. Krishnakumar	Mechanical Engineering	Engineering & Technology
37.	Bijila B R	Dr. Ramesh Kumar P	mathematics	Science
38.	Sayida M K	Dr. Girish M S Dr. Sheela Evangeline Y (co-guide)	Civil Engineering	Engineering & Technology
39.	Sreekumar K G	Dr. Manilal K	Mathematics	Science
40.	S. Viswanatha Rao	Dr. Shiny G Dr. Sakunthala S Pillai (co-guide)	ECE	Engineering & Technology
41.	Prabha Jyothi P S	Dr. Nisha J Tharayil	Physics	Science
42.	Praveen P S	Dr. Ashalatha R	Civil Engineering	Engineering & Technology
43.	Ramu R	Dr. Shiny G Dr. Sukesh Kumar A(co-	ECE	Engineering & Technology

		guide)		
44	Fathima Rasheed J	Dr. V Suresh babu	ECE	Engineering & Technology
45	Gijoy S	Dr. K E Reby Roy	Mechanical Engineering	Engineering & Technology
46	Saju Sankar S	Dr. Vinod Chandra S S	CSE	Engineering & Technology
47	Sandeep C S	Dr. Vijayakumar N Dr.Sukesh Kumar A (co-guide)	ECE	Engineering & Technology
48	Vineetha S Das	Dr. K. Krishnakumar	Mechanical Engineering	Engineering & Technology
49	Chithrakumar V K	Dr. M R Rajkumar Dr. G Venugopal(co-guide)	Mechanical Engineering	Engineering & Technology
50	Swapna P S	Dr. Sreeni K G Dr. Sakunthala S Pillai(co-guide)	ECE	Engineering & Technology
51	Manju V N	Dr. Suresh Singh	Mathematics	Science
52	Archa S S	Dr. K S Zeenath	Mathematics	Science
53	Reji Joseph	Dr. S Sunil Kumar Dr. N Asok Kumar(co-guide)	Mechanical Engineering	Engineering & Technology
54	Sudha George	Dr. D S Dilip Dr. T R Sivakumar(co-guide)	Mathematics	Science
55	Aiswarya P V	Dr. Anil Chandran S	Demography	Science
56	Suchithra V G	Dr. P Prabhakar Rao	Physics	Science
57	Arun U	Dr. Annie Abraham	Biochemistry	Science
58	Ashwini Jayachandran	Dr. Achuthsankar S Nair	Computational Biology & Bioinformatics	Applied Sciences & Technology
59	Neetha George	Dr. Jiji C V	ECE	Engineering & Technology
60	Saranya P	Dr. A Krishnakumar	Environmental Sciences	Applied Sciences & Technology
61	Aiswarya V.R	Dr. Immanuel Thomas	Psychology	Science
62	Anitha J.K	Dr. Sabu Joseph	Environmental Sciences	Applied Sciences & Technology
63	Sreela L.S	Dr. Anita Balan	Dentistry	Dentistry
64	Soniya S.R	Dr. P.J. Jojo Dr. Sunila Abraham (Co-guide)	Physics	Science
65	Ambily S.	Dr. Madhu G. Dr. T.E. Girish (Co-guide)	Physics	Science
66	Sibi N.	Dr. G. Subodh	Physics	Science
67	Chitrambalam S.	Dr. I. Hubert Joe	Physics	Science
68	Jayalekshmy N.L	Dr. Sam Solomon	Physics	Science
69	Rajesh S.	Dr. A.P. Pradeep Kumar	Geology	Science
70	Aju C.D	Dr. Rajesh Reghunath	Geology	Science
71	Ananthalakshmi Ammal R.	Dr. Vinod Chandra S.S	Computational Biology and Bioinformatics	Applied Sciences & Technology
72	Jancy John	Dr. Vinoy Thomas Dr. R. Jayakrishnan (Co-guide)	Physics	Science
73	Parvathy K. Nair	Dr. D.S Suresh Babu	Geology	Science
74	Anupama S.R	Dr. Ajilal P.	Psychology	Science
75	Aswathy B.A	Dr. P. Prabhakar Rao	Physics	Science

The matter regarding the approval of the panel of the examiners of Ph.D candidates in various faculties is reported to the syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.20**      **GIAN Programme 2020-21-Approved course co-ordinated by Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala- Release of fund –Sanctioned - Reporting of – reg :**

**(Pl.D)**

The Global Initiative on Academic Network' (GIAN) implementation Committee has approved the proposal "Role of Nano- Nutraceuticals in Tissue Regeneration and Regenerative Medicines" co-ordinated by Dr. Sreejith P, Assistant Professor, Department of Zoology, University of Kerala and has sanctioned an amount of Rs.5,68,000/- (Rupees Five Lakh Sixty Eight Thousand only) for the conduct of the course. Dr. Sreejith P has requested to release the amount sanctioned to him.

The Vice-Chancellor has sanctioned the following by invoking the provision under section 10(13) of Kerala University Act 1974

1. to release an amount of Rs. 5,68,000/- (Rupees Five Lakh Sixty Eight Thousand only) to Dr.Sreejith P, Assistant Professor, Department of Zoology, University of Kerala received from GIAN, IIT, Kharagpur towards the conduct of the course "196005H02: Role of Nano-Nutraceuticals in Tissue Regeneration and Regenerative Medicines" adhering to the norms of the sponsoring body.
2. The expenditure related to the conduct of GIAN course shall be booked under the head of account "Part III- MH- 80 D - Grants from Other Agencies- 9/7992-GIAN Programme" provided in the current year's Budget Estimates of the University.

Accordingly U.O. No. Pl.D/GIAN/1599/2020dated 29.04.2021 was issued.

The action taken by the Vice-Chancellor is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.21**      **Request for charge allowance for holding charge of Principals-UIM- Reporting of-reg.**

**(Ad.C)**

The Standing Committee of the Syndicate on finance held on 20.02.2020 considered the requests of the lecturers on contract of UIMs claiming charge allowance for holding additional charge of Principals and recommended to sanction Honorarium of Rs. 5000/- (Rupees Five Thousand Only) per month to the Lecturers holding additional charge of the Principals with effect from 24.03.2018 (Date of Syndicate decision). The Syndicate held on 13.03.2020 vide item no.10.35.02 resolved to approve the above recommendation of the Standing Committee of the Syndicate on finance and U.O no.3027/2020/UOK dated 30.09.2020 had been issued accordingly.

Subsequently, considering the request of Smt. Anju Muraleedharan, Lecturer on contract basis, UIM, Kundara, for honorarium for holding additional charge of Principal, the finance has remarked that payment of charge allowance to faculty, holding additional charge of Principal cannot be admitted for the duration of LWA. Hence it is suggested that eligible allowance may be disbursed @ Rs.175/day limiting to the sanctioned amount of Rs.5000/- per month with proportionate deductions for LWA, subject to reporting to Syndicate and administrative sanction.

The Pro-Vice-Chancellor has approved the finance endorsement, subject to reporting to Syndicate and U.O No. 2568/2021/UOK dated 24.05.2021 has been issued accordingly. The Vice-Chancellor has ratified the action taken by the Pro-Vice-Chancellor, subject to reporting to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.22 KSCSTE Fellowship-Payment of 1<sup>st</sup> year fellowship in respect of Ms. Athira S.Dev, Research Scholar, Department of Biotechnology-Reporting of- reg.**

**(Ac.E.III)**

The Kerala State Council for Science, Technology and Environment (KSCSTE), had sanctioned and released an amount of Rs.3,10,400/- (Rupees Three Lakh Ten Thousand Four Hundred Only) towards the 1<sup>st</sup> year grant of KSCSTE Fellowship to Ms. Athira S Dev, Research Scholar, Department of Biotechnology, Kariavattom, University of Kerala.

Accordingly, Sanction has been accorded by the Vice-Chancellor for the payment and release of 1<sup>st</sup> year grant of KSCSTE Fellowship amounting to Rs.3,10,400/- (Rupees Three Lakh Ten Thousand and Four Hundred Only) to Ms.Athira S. Dev, Research Scholar, Department of Biotechnology, University of Kerala, as per the norms of the sponsoring authority, subject to reporting to the Syndicate U.O No. Ac.EIII.1/11590/KSCSTE/2021 dated 04/05/2021 was issued in this regard.

As per orders of the Vice-Chancellor, the matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.23 University bus service-Reinstating of University Bus Service—Collection of fare -- Reporting of--reg.**

**(Ad. A.VI)**

Considering the situation of the widespread of Covid-19, sanction was accorded for reinstating the University Bus Services for the University Employees and bus fare was fixed at par with the fare of KSRTC fast passenger, as follows, vide U.O no. Ad.A.VI/2021 dated 21.04.2021 and direction was given to Joint Registrar, Campus Administration for printing fresh guest passes in the denomination of Rs.10/-.

Boarding Point	Alighting Point	Proposed fare
Thiruvananthapuram	Neyyattinkara	40
Thiruvananthapuram	Parassala	50
Thiruvananthapuram	Attingal	50
Thiruvananthapuram	Kottiyyam	80
Thiruvananthapuram	Kollam	90

The Assistant Engineer (Mechanical) informed that the University guest passes are issued in the denomination of Rs.20/- and the fare mentioned in U.O no. Ad.A.VI/2021 dated 21.04.2021 cannot be levied, as such. Hence he had requested to ratify the conduct of bus trips on 21/04/2021 and 22/04/2021 with fares in the denomination of Rs.20/-and sought permission to collect the fare of morning and evening trip at a single instance, till bus passes of the denomination Rs.10/- are made available.

Sanction was accorded by the Vice-Chancellor, subject to reporting to the Syndicate, to the following:

1. the action taken by Assistant Engineer (Mechanical) in having operated the Universitybus trips on 21.04.2021 and 22.04.2021, with fare in multiples of Rs.20/-, being ratified.
2. permission being granted to collect the bus fare of Morning and Evening trips together at a time, till the guest passes of denomination Rs.10/- are made available.

U.O. no. Ad. A.VI/2021 dated 23.04.2021 was issued in this regard.

As per orders of the Vice Chancellor, the aforesaid matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.24 Ph.D Research-Re-registration due to default payment of fee - reporting of -reg:-**

**(Ac.E.VI)**

The following research scholars had applied for re-registration due to default in payment of research fee for more than six months and sanction was accorded by the Hon'ble Vice-Chancellor

subject to reporting to the Syndicate, to issue order granting re-registration to the research scholars. Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor subject to report to the Syndicate, to the below mentioned research scholars. The UO granting re-registration were issued vide UO No. referred against their names.

Sl. No	Name, Subject & UO granting registration	Research supervisor & Centre	Request granted	UO granting Re-registration
1	Drisya Pavithran Zoology, UO.No.Ac.EVI/117/ZOO/ 15135/2017 dated:25/09/2017 w.e.f.30/03/2017	<u>Research Supervisor</u> Dr.C A Jayaprakas <u>Centre</u> ICAR-CTCRI, Sreekariyam, Tvpm	Re-registration w.e.f. 30/03/2018	UO No.1816/ 2021/UOK dated 30/03/2021
2	Joseph Tom Zoology, UO.No.Ac.EVI/117/ZOO/ 15262/2017 dated 30/10/2017, w.e.f.30/03/2017	<u>Research Supervisor</u> Dr.C A Jayaprakas <u>Centre</u> ICAR-CTCRI, Sreekariyam, Tvpm	Re-registration w.e.f.30/03/2017	UO.No.1770/ 2021/UOK dated 27/03/2021

The matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.25 Department of Sociology-Budget Item No. 89-Tribal Camp-Consideration of-reg.**

**(Ac.A.V)**

In the Budget Speech 2020-21, item No.89, an amount of Rs.1,00,000/- (Rupees One Lakh only) has been earmarked as aid for students Camp for MSW Program. The Head, Department of Sociology, has requested to release the amount of Rs.1,00,000/- for the Student Camp for the MSW Programme of the Department of Sociology, as advance payment and the Finance endorsed the same. While forwarded the Finance endorsement for approval, Vice Chancellor, has ordered to resubmit with concrete proposal.

The HOD, Department of Sociology, vide letter 03.03.2021, has requested to transfer the said budget amount for similar indoor programmes of the curriculum, such as

- 1) Soft Skill Training (Course Code: SOC-AE-501, MSW-AE-501, MSW-AE-502)
- 2) Participatory Rural Appraisal (Course Code: SOC-AE-502, SOC-AE-503)

The HOD, has stated that Sociology and MSW, the full fledged PG Programmes that the department conducts, require students to be equipped in soft skills and personality development training and the skills for field-study required for community development and also stated that the department is severely constrained by funds for these important and priority programmes. Hence he requested to permit them to use the amount of Rs.1,00,000/- (Rupees One lakh only) factored in the budget for the tribal camp for the above skill development programmes having high implications for field engagements and community development programmes. The same has been forwarded for approval and Vice Chancellor, has ordered to resubmit with revised endorsement from Finance.

The Finance has remarked that "the amount was allocated in the Budget Speech 2020-2021 as an 'Aid for Students Camp for MSW Programme'. But the current proposal from HoD, Department of Sociology is for utilising the above amount for conduct of some other indoor programmes related to curriculum. Hence, separate administrative sanction may be obtained for the same. Subject to this, on the basis of request by Head, Department of Sociology the proposal for releasing an amount of ₹1,00,000/- (Rupees One Lakh Only) as provisional advance to Dr. Antony Palackal, Head, Department of Sociology, may be agreed to."

As per the orders of Vice Chancellor, the proposal submitted by the Head, Department of Sociology, for utilising the amount of Rs.1,00,000/- allocated in the Budget Speech 2020-21, for the conduct of some other indoor programmes related to curriculum and the Finance endorsement detailed above are placed before the Syndicate for appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No.29.26**                      **Ph.D Research – Re registration - Mr.Vinu Rajesh G - full-time research scholar in English- reporting of –reg.**

**(Ac.E.VI)**

Mr.Vinu Rajesh G, a part- time research scholar in English has submitted application for re-registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Vinu Rajesh G English Part-time	UO. No. Ac EV I(1)/116/ENG/ 14137/2017 dated: 23/03/2017 w.e.f. 07/03/2017	<u>Research Supervisor:</u> Dr. Cherian John <u>Centre:</u> Mar Ivanios College, Tvpm.	Re-registration with effect from the date of expiry of previous registration ie, from 07/03/2017

Based on the application for re registration submitted by Mr.Vinu Rajesh G, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, being granted re registration w.e.f. date of expiry of previous registration ie, from 07/03/2017. The UO granting re registration was issued vide No.2081/2021/UOK dated 19/04/2021.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.27**                      **Ph.D Research – Re registration - Mr.Jairaj J - Part-time research scholar in Physical Education- reporting of-reg.**

**(Ac.E.VI)**

Mr. Jairaj J, a Part- time research scholar in Physical Education has submitted application for re registration due to default in payment of research fee for more than six months. Re-registration is granted to scholars who have defaulted payment of fee for more than six months on submitting proper application after remitting the defaulted fee with fine.

Details of the applicant is shown below.

Name of the Research Scholar and Subject	Details of registration granted	Name of Research Supervisor & Research centre	Request granted
Mr. Jairaj J Physical Education Part-time	UO. No. Ac EVI(1)/115/PED/12372_1 dated: 28/01/2016 w.e.f. 20/07/2015	<u>Research Supervisor:</u> Dr. S J Shabu <u>Centre:</u> LNCPE, Kariavattom, Tvpm.	Re-registration with effect from the date of expiry of previous registration ie, from 20/07/2015.

Based on the application for re registration submitted by Sri. Jairaj J, sanction was accorded by the Hon'ble Vice Chancellor , subject to reporting to the Syndicate, to Sri. Jairaj J being granted re registration w.e.f. date of expiry of previous registration ie, from 20/07/2015. The UO granting re registration was issued vide No.2849/2021/UOK dated: 15/05/2021.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.28**                      **Ph.D Research – Re-registration - Chippy S L-Full-time research scholar in Botany –Reporting of- reg.**

(Ac.E.VI)

Ms. Chippy S L, Full-time research scholar in Botany had submitted application for re-registration due to default payment of fee. Application was duly endorsed by the research supervisor, Head of research centre and Doctoral Committee Chairman.

Details of the applicant is shown below.

Name & details of the candidate	Request Granted
Chippy S. L. Botany , F u l l - T i m e U.O.No.AcEVI(1)/716/BOT/14809/2016 dated 25/07/2017 w.e.f. 15/05/2017 <b>Research Supervisor:</b> Dr.D K Sathish, Deputy Director (Rtd) DCE, Vikas Bhavan, Tvpm <b>Co-supervisor</b> Dr.T S Preetha, Assistant Professor, Department of Botany, University College, Tvpm <b>Centre:</b> University College, Tvpm	Re-registration with effect from the date of expiry of previous registration, i.e. from 15/05/2020

Based on the application for re-registration, sanction was accorded by the Hon'ble Vice Chancellor, subject to reporting to the Syndicate, to Ms.Chippy S. L. being granted re-registration.

The UO granting re-registration was issued vide U.O.N.o. 2689/2021/UOK dated 03/06/2021.

The matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.29**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings--Approval—reg.**

(Ad.A.VI)

The Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021 at 11.00 am is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings**

Date & Time : 25.06.2021, 11.00 am  
 Venue : Syndicate Room, University Buildings, Thiruvananthapuram

**Members Present**

1. Adv. B. Balachandran (Convener)
2. Adv. Muralidharan Pillai G. (online)
3. Adv. A. Ajikumar (online)
4. Sri. Bijukumar G
5. Prof. K. Lalitha
6. Sri. B.P Murali
7. Dr. S. Nazeeb
8. Smt. Renju Suresh (online)
9. Dr. K. G. Gopchandran (online)
10. Dr. K.B. Manoj (online)

**Members Absent**

1. Dr. Mathew V
2. Adv. K. H. Babujan

Item No.29.29.01 അച്ചടക്കലംഘനം,കൃത്യവിലോപംഎന്നീവിഷയങ്ങളിൽ ശ്രീ.അജിത്.ആർ, സെക്ഷൻ ഓഫീസർക്ക് എതിരായ അച്ചടക്ക നടപടിസംബന്ധിച്ച്.

(Ad.A I)

അച്ചടക്കലംഘനം,കൃത്യവിലോപംഎന്നിവയിൽ3 വിഷയങ്ങൾക്രോഡീ കരിച്ച്ശ്രീ.അജിത്.ആർ, സെക്ഷൻ ഓഫീസർ, EE II L സെക്ഷനൽകിയ മെമ്മോയ്ക്ക്ടി യാൻ നൽകിയ മറുപടിപരിഗണിച്ചു23.10.2020 -ലെ സിൻഡിക്കേറ്റോഗ തീരുമാനം ചുവടെചേർക്കുന്നു.

- 1. To entrust the Controller of Examinations to submit a report on the matter before the Syndicate.
- 2. To authorise the Standing Committee of the Syndicate on Staff, Equipment and Buildings to consider the serious lapse on the part of Sri.Ajith.R, Section Officer in undertaking the valuation work of the B.Tech S3 Examinations in a time bound manner.

ടിവിഷയത്തിൽപരീക്ഷകൾട്രോളർനൽകിയവിശദീകരണംചുവടെചേർക്കുന്നു.

‘It has been noticed that Sri.Ajith.R, Section Officer, EE II L Section on many occasions has never heeded to the directives of his Superior officers, even when valuation of answer scripts of examinations were going. The attitude of Sri.Ajith.R, Section Officer, EE II L Section has been similar and has very little commitment for work and defice authority and sets his own standards on official matters. Also he has proved detrimental to the smooth conduct of examinations and their valuation camps entrusted in his section as per the rotation policy following in tabulation sections. In many times the said Section Officer has not routed his submission through proper channel. It is also a breach of office protocol and deserves such actions as rules mandate.’

2008 scheme Engineering Mathematics പരീക്ഷയുടെ, പരീക്ഷാ ബോർഡ്ചെയർമാൻ ടി പരീക്ഷയുടെ ചോദ്യങ്ങളിൽ സിലബസിനു പുറത്തു നിന്നുള്ളവ ഉണ്ടായിരുന്നു എന്നുകുട്ടികളുടെ പരാതി പരിഗണിക്കവെ, പരാതിയുടെ സാധുത പരിശോധിക്കാനായി സിലബസ് ആവശ്യപ്പെട്ടു കൊണ്ട് അയച്ച് ഇ-മെയിൽ പ്രസ്തുത പരീക്ഷ നടത്തുന്ന തിന്ചുമതലപ്പെടുത്തിയിരുന്ന EE II L സെക്ഷനിലേക്ക്കൈമാറിയിരുന്നു. പ്രസ്തുത ഇ-മെയിൽ-ന്‘The Examination maual clearly stipulates that complaints regarding out of syllabus questions beyond the scope of the syllabus in question papers shall be collected by the Assistant Registrar and presented at the meeting of the board to take appropriate compensatory measures while preparing the scheme of valuation. Hence, as per the above rule the Assistant Registrar may take necessary steps to forward the syllabus to the chairman, for preparing the scheme of valuation as it is beyond the purview of tabulation section’ എന്ന മറുപടി നൽകി ടിയാൻ പ്രസ്തുത ഇ-മെയിൽ അസിസ്റ്റന്റ്രജിസ്ട്രാർക്ക്കൈമാറുകയായി രുന്നു. ടിവിഷയത്തിൽ പരീക്ഷ വിഭാഗത്തിൽ നിന്നു ലഭിച്ച വിശദീകരണം അനുസരിച്ച്ശ്രീ.അജിത്.ആർ-ന്റെ മേൽസൂചിപ്പിച്ച വിശദീകരണം തെറ്റാണ്. ടിവിഷയത്തിൽ ശ്രീ.അജിത്.ആർന്റെ നിലപാട്ചട്ടങ്ങളെ തന്റേതായ രീതിയിൽ വ്യാഖ്യാനിച്ചടിയാന്റെ മേലുദ്യോഗസ്ഥർക്ക്നിർദ്ദേശംനൽകുന്നവിധംഉള്ളതും,അനുസരണക്കേടുകളതും മുൻപുംസമാനസാഹചര്യങ്ങളിൽഓഫീസിഷയങ്ങളിൽടിയാൻഇത്തരംപ്രതി ജ്ഞാബദ്ധതയില്ലാത്തനിലപാടുകൾസ്വീകരിച്ചിരുന്നുവെന്നുമാണ്പരീക്ഷവിഭാ ഗം നൽകുന്നവിശദീകരണം. തന്റെ ചുമതലകൾ നിർവ്വഹിക്കുന്നതിൽ ടിയാൻ കാണിച്ച വൈമനസ്യം നിമിത്തം S<sub>3</sub> (2008 scheme) പരീക്ഷ 2020 ഫെബ്രുവരി മാസത്തിൽ പൂർത്തിയായിരുന്നു വെങ്കിലും പ്രസ്തുത പരീക്ഷയുടെ മൂല്യനിർണ്ണയ ക്യാമ്പൂപീകരണം ഒരുമാസത്തോളം വൈകിയിരുന്നു.



പരീക്ഷവിഭാഗംസെക്ഷനുകളുടെപ്രവർത്തനംപൊതുസ്വഭാവംഉള്ളതാകയാൽ ടിയാൻറെഅനുസരണയില്ലായ്മപ്രസ്തുതവിഭാഗത്തിൻറെപ്രവർത്തനങ്ങളിൽ ബുദ്ധിമുട്ടുണ്ടാക്കുന്നതിനാൽടിയാനെപരീക്ഷവിഭാഗത്തിൽനിന്നുമാറ്റണമെന്നും ആവശ്യപ്പെട്ടിരുന്നു.

08.09.2021-ൽ EE II L സെക്ഷനിൽ അസിസ്റ്റന്റ്സിനെ ആവശ്യപ്പെട്ടു കൊണ്ട്ടി സെക്ഷനിലെ സെക്ഷൻഓഫീസർ ആയ ശ്രീ.അജിത്.ആർ രജിസ്ട്രാർക്ക്നേരിട്ട്നൽകിയ സമർപ്പണത്തിൽ ടിസെക്ഷനിലെ അസിസ്റ്റന്റായ ശ്രീമതി.അൻസിയ അബ്ദുൾസലാം ലീവിലാണെന്നും (aviling relaxation from attending duty due to pregnancy) ആയതിനാൽ പകരം അസിസ്റ്റന്റിനെ നിയമിക്കണമെന്നും ആവശ്യപ്പെട്ടിരുന്നു. 24.08.2020 -ലെസിൻഡിക്കേറ്റോഗം ബി.ടെക്പരീക്ഷ ഫലംഘിത്രയും വേഗത്തിൽ പ്രസിദ്ധീകരിക്കണമെന്തിരുമാനിച്ച സാഹചര്യത്തിൽ EE II L സെക്ഷനിലെ അസിസ്റ്റന്റായ ശ്രീമതി.മനുവിനെ CBCS S<sub>1</sub> മൂല്യനിർണ്ണയ ക്യാമ്പിലെ ജോലിയിൽനിന്നും ഒഴിവാക്കണമെന്നുംടിസെക്ഷനിലെഅസിസ്റ്റന്റ്ശ്രീ.അജിത്.സി-യെകോവിഡ്-19 വ്യാപനം തടയുന്നതുമായി ബന്ധപ്പെട്ടജോലിയിൽനിന്നും ഒഴിവാക്കാൻ ഗവൺമെന്റിനോട് ആവശ്യപ്പെടണമെന്നും പ്രസ്തുത സമർപ്പണത്തിൽ ആവശ്യപ്പെട്ടിരുന്നു. ടിയാൻ നേരിട്ടുജിസ്ട്രാർക്ക്നൽകിയ സമർപ്പണത്തിൽ PA to CE -ടെ അഭിപ്രായം ആരാഞ്ഞിരുന്നു. ടിവിഷയത്തിൽ PA to CE -ൽ നിന്നുഭിച് അഭിപ്രായം ചുവടെചേർക്കുന്നു.

1. The act on the part of Sri.Ajith R, Section Officer, EE II L Section in not having routed his submission through proper channel is a breach of office protocol and deserves such action as rules mandate.
2. The request of Sri.Ajith R, Section Officer, EE II L Section, to place a request to the Government to relieve Sri.Ajeesh.C, Assistant of the section (wrongly mentioned as Sri.Ajith.C) is quite premature as the service of the said assistant was available in the section and he has not been assigned covid -19 duty even though he has attended the training programme for the same.
3. The fact that Smt.Ansiya Abdu Salam, Assistant, EE II L Section was not attending office from 02.07.2020 is seen formally reported to the Registrar only on 20.08.2020 and the incumbent Section Officer who was assign with the responsibility of arranging valuation of B.Tech answer papers had never before 27.08.2020 reported to the Controller of Examinations such later developments/ issues in his section that hamper the progress of evaluation and its monitoring.
4. Smt.Mannu.S, Assistant, EE II L was posted to CBCS S<sub>1</sub> valuation camp and was relieved from the camp on 16.10.2020. This being a matter which could have been suitably decided upon solely by the Controller of Examinations had it been brought to his direct notice on time, the act otherwise of the incumbent bypassing the Controller of Examination is a breach of office protocol.

ടിവിഷയംകൂടിടിയാൻഅച്ചടക്കനടപടിനേരിടുന്നമറ്റുവിഷയങ്ങളുമായി ചേർത്ത്പരിഗണനയ്ക്കായിസമർപ്പിക്കാൻഉത്തരവുഭിച്ചിരുന്നു.

23.10.2020ലെസിൻഡിക്കേറ്റോഗതീരുമാനംഅനുസരിച്ച്ടിവിഷയംവിശദമായിപരിഗണിക്കുന്നതിനും17.02.2021 ലെ സിൻഡിക്കേറ്റോഗതീരുമാനം അനുസരിച്ച്സ്റ്റാൻഡിംഗ്കമ്മിറ്റിഓഫ്സിൻഡിക്കേറ്റ്ഓൺസ്റ്റാഫ്, ഏക്യൂപ്മെന്റ്ആന്റ്ബിൽഡിംഗിസിനു മുൻപാകെ ടിയാൻറെ ഹിയറിംഗ്സദസ്സുന്നതിനായി ബഹു: വൈസ് ചാൻസിലർ ഉത്തരവായിരിക്കുന്നു.

Sri.Ajith R, Section Officer, EE II L Section presented before the Committee in person. He also submitted a representation(copy appended) whereby he denied all allegations levelled against

him and also requested inter alia to dispense with all disciplinary action, to release his salary for the month of February 2019 and to declare his completion of probation as Section officer.

***The Committee after considering oral and written depositions, recommended to refer the item to the Syndicate for taking appropriate decision on the matter.***

***Resolution of the Syndicate***

**RESOLVED** to entrust the Registrar to place all files along with detailed report related to Sri.Ajith R, Section Officer, EE II L Section, before the Standing Committee of the Syndicate on Staff, Equipment & Buildings..

***Item No.29.29.02***

***Personal Hearing of Sri. C. Aswinikumar, Deputy Registrar - delay in releasing the payment to parties in connection with the implementation of Harithalayam Project-***

**(Ad. A. I)**

In pursuance to the resolution of the Syndicate held on 17.07.2020 (item no.14.32), the Vice Chancellor has accorded sanction to the payment of Rs.10,61,400/- (Rupees Ten lakh sixty one thousand and four hundred only) as provisional advance to Sri. C. Aswinikumar, Deputy Registrar, Campus Administration towards meeting the expenditure in connection with the "Harithalayam Project" subject to reporting the matter to the Syndicate vide U.O. No. Ad.BI/2288/2020/UOK dated 31.07.2020. Sri. C.Aswinikumar, Deputy Registrar, Campus Administration has not released the payment to the parties concerned for the work done and raised some baseless objections. Based on the recommendation of the Standing Committee of the Syndicate on Planning & Development, Registrar has examined matter and reported that the action of delaying the payment is a clear case of insubordination, dereliction of duty and violation of the principles of Financial Propriety. Hence, Sri. R. Mahadevan, Finance Officer was appointed as the Enquiry Officer vide U.O.No. Ad.AI.4/2288/20 dated 13.10.2020 to conduct a detailed enquiry into the matter and to submit the report.

The Enquiry Officer on submitting the report on the preliminary enquiry conducted on the matter concluded that "Sri. C. Aswinikumar, Deputy Registrar, Campus Administration being a senior officer is bound to obey the directions of the Vice Chancellor, Pro Vice Chancellor and the Registrar as per para 43 of Chapter 2 of the Kerala University First Statutes, 1977. As a responsible officer he has raised certain queries before effecting the payment which is only an usual office procedure. The officers who actually implemented the project had provided all necessary clarifications/ explanations, certifications and supporting documents to enable timely release of payment to the contractors/service providers. As required by him a pre audit/preliminary verification of the documents submitted were also done by the Audit wing. A direction was issued to Sri. C. Aswinikumar, Deputy Registrar, Campus Administration to take necessary action to release the payment at the earliest by the Registrar on 18.08.2020. Instead of obeying the directions, the said officer again raised some objections and refused to release the payment since ratification of procedure adopted as suggested by Audit wing was not done. This has caused inconvenience to all the stakeholders. Later on, the Syndicate at its meeting held on 01.10.2020 ratified the action of Assistant Executive Engineer in having invited quotations without following tender formalities to engage JCB for clearing the land for planting indigenous trees as the work had to be completed urgently. Earnest and sincere steps were taken by the officials of the University, as a team, for the timely completion of the prestigious Harithalayam project, in collaboration with various Governmental agencies. To achieve the above objective, Deputy Registrar, Campus Administration could have taken effort to get the discrepancies rectified, release the payment and avoid the hardship caused to the contractor. The objections raised by the Deputy Registrar, Campus Administration may be reasonable, but he could have dealt with the matter in an amicable manner with the proper liaison with the concerned officials, who were ready to co-operate. He should have followed the directions of the Vice Chancellor. Since the Syndicate (24.08.2020) decided to take suitable disciplinary action against Sri. C.Aswinikumar, Deputy Registrar, Campus Administration the matter may be proceeded as per the provisions of Kerala University First Statutes, 1977."

The report of the Enquiry Officer was placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for consideration and the Syndicate, at its meeting held on 17.02.2021 has resolved to approve the recommendation of the Committee to hear Sri.C.Aswinikumar, Deputy Registrar on the above matter. The Vice Chancellor has ordered to

implement the resolution of the Syndicate and the matter is placed before the Standing Committee of the Syndicate on Staff, Equipment & Buildings for hearing the official concerned.

*The Committee noted that Sri.C.Aswinikumar, Deputy Registrar (Rtrd), Campus Administration did not present for the hearing and that action of Sri.C. Aswinikumar was insubordination to the Committee. Hence the Committee recommended to refer the item to the Syndicate for taking appropriate decision on the matter.*

**Resolution of the Syndicate**

The Syndicate noted that Sri. C.Aswinikumar, Deputy Registrar (Rtd), Campus Administration had not appeared for hearing, and that action is insubordination to the Committee. The Syndicate **RESOLVED** to examine whether any misappropriation had occurred during that period.

**Item No.29.29.03: Department of Tamil–Declaration of satisfactory completion of probation of Dr.Leema Metilda A, Assistant Professor.**

**(Ad.D I)**

Dr.Leema Metilda A, Thalampathil House, Parisakkal P.O., Menonpara, Palakkad-678556 was provisionally appointed as Assistant Professor in the Department of Tamil, w.e.f 17.03.2020 F.N.

Now, Dr.Leema Metilda.A, has requested to declare her probation, alongwith her Progress Report for the period from 17.03.2020 FN. The Head, department of Tamil has forwarded the request for necessary action.

The Finance IV Section has remarked that, Dr. Leema Metilda A has not availed any eligible leave during her period of probation, w.e.f 17.03.2020 FN and she may be declared to have satisfactorily completed her period of probation in the post Assistant Professor on 17.03.2021 FN.

Sanction has been accorded by the Vice-Chancellor to place the matter regarding declaration of satisfactory completion of probation of Dr. Leema Metilda A before the Standing Committee of the Syndicate on Staff, Equipment & Buildings.

*The Committee considered the matter and recommended to refer the item to the Syndicate along with legal opinion obtained in similar cases.*

**Resolution of the Syndicate**

**RESOLVED to defer the item for the time being.**

**Item No.29.29.04: University Engineering Unit- Direct recruitment through Kerala Public Service Commission – Amendment of Kerala University First Ordinances, 1978 - reg**

**(Ad.D II)**

The Government had issued order for fixing the qualification, age, scale of pay, mode of recruitment to 16 non teaching posts of the Universities in Kerala, as per GO.(P) No.37/2020/HEDN dated 06.11.2020, (attached as Appendix I) directing the Universities to make necessary amendment in Statutes. It also stated that the Special Rules for the said 16 posts and other posts shall be issued later.

The posts that come under the purview of this section are as follows:

1. University Engineer
2. Assistant Engineer
  1. Civil
  2. Mechanical
  3. Electrical
3. Overseer Grade I
  1. Civil
  2. Mechanical
  3. Electrical
4. Electrician
5. Pump Operator.

The details regarding the qualification, age, scale of pay, sanctioned number of posts and vacancy along with remarks are appended as Appendix II.

It may be noted in this regard that in case of the posts such as Assistant Engineer (Civil), Overseer (Civil) and Electrician, the mode of recruitment is given as direct recruitment in the Govt. Order, whereas, as per Kerala University First Ordinances, 1978, these are also promotion posts and the promotions are to be done as per PWD norms from the post of Overseer Grade I on wards.

Hence, if the amendment is carried out separately, without fixing a ratio for direct recruitment and promotion, the feeder category employees will not have a chance for promotion and will have to remain stagnant at the entry posts.

While considering the matter regarding the implementation of GO.(P)No.37/2020/HEDN dated 06.11.2020, the Vice-Chancellor has ordered to place the same before the Standing Committee of the Syndicate on Staff, Equipment and Buildings.

Hence, the following points are placed before the Standing Committee of the Syndicate on Staff, Equipment and Buildings for recommendation:

1. Whether the Scale of pay, Qualification, Age limit and Mode of recruitment to the following posts may be amended as per GO dated 06.11.2020:

1. University Engineer
2. Assistant Engineer
  1. Civil
  2. Mechanical
3. Overseer Grade II
  1. Civil
  2. Electrical
4. Electrician
5. Pump Operator.

2. Whether the ratio of direct recruitment: promotion from lower category may be fixed, along with amendment, in the following posts:

1. Assistant Engineer (Civil)
2. Assistant Engineer (Electrical)
3. Overseer Grade II (Civil)
4. Overseer Grade II (Electrical)
5. Electrician

If agreed to the ratio to be followed may be recommended.

3. whether, the existing posts of Electrician Grade I and Electrician Grade II may be merged and renamed as Electrician and 3 out of 6 posts of Electrician may be converted as Higher Grade.
4. Whether, the existing Integrated category of Plumber/Pump Operator may be converted into individual posts, the number of sanctioned posts required may be re-fixed as per recommendation from the University Engineer (attached as Appendix III) i.e. 4 plumber and 4 pump operator and one post in each category may be converted as Higher Grade.
5. Whether the redundant posts Plumber/Pump Operator category i.e. 4 posts may be converted to other essential category after obtaining concurrence from Government.

***The Committee considered the matter and recommended to constitute a Subcommittee, comprising Adv. B. Balachandran (as Convener), Dr. K.G. Gopchandran and Sri. Bijukumar G, Members, Syndicate to study and submit a report on the matter.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021, be approved.

**FURTHER RESOLVED** to include Adv. A. Ajikumar, Member, Syndicate in the above sub-committee.

***Item No.29.29.05***

***Employment Assistance under Compassionate Employment Scheme- Sri. Abhiram R.L, S/o Late Ramalal R., Selection Grade Assistant, University of Kerala- died-in-harness on 07/07/2017- request for extension of time limit.***

**(Ad. A III)**

Sri. Ramalal R., Selection Grade Assistant, University of Kerala died-in-harness on 07/07/2017. Vide U.O No. Ad.AIII.1/LH(ii)/47517/2018 dated 04/09/2018, his son, Sri. Abhiram R.L.

has been declared as the legal heir to receive employment under Compassionate Employment Scheme on the strength of the legal heirship certificate dated 03/10/2017 issued by the Tahsildar, Taluk Office, Thiruvananthapuram.

Sri.Abhiram R.L submitted application dated 14.01.2019 for employment assistance under compassionate employment scheme. It may be noted that Sri.Abhiram R.L was 18 years old (D.O.B 02.02.1999) at the time of death of his father and as per the scheme he had to submit application for employment assistance within two years from the date of death of the employee, ie., on or before 06.07.2019 and he had submitted application well in time. At the time of submission of application he was pursuing fourth semester of BCA course (2017-2020). As per his qualification at the time of submission of application, he was eligible to be appointed as Office Attendant. But along with the application, he has submitted a request dated 14.01.2019 for extension of time-limit till release of final year result of his BCA course so as to consider his application for appointment as Assistant under compassionate employment scheme.

The Syndicate at its meeting held on 30.04.2019 (vide item No.08.65.05) resolved to agree to the request of Sri. Abhiram R.L for extension of time to receive employment assistance under compassionate employment scheme. (It may be noted that Sri.Abhiram R.L was granted extension without specifying any prescribed time-limit). But eventhough his course completed in 2020, he didn't submit his BCA certificate and accordingly he was informed to submit the same vide letter dated 01.12.2020. In reply, vide letter dated 11.12.2020 he has again requested for extension of time-limit till he clears all back papers.

It may be noted that as per Circular No.600/Adv.C2/2014/P&ARD dated 21.12.2015, Govt. have issued clarification/direction regarding extension of joining time of appointees under compassionate employment scheme. It has been clearly specified in the circular that the Govt. till date have not issued any rules or terms regarding extension of joining time in the case of employment assistance. In the circular it is stated that once the process of appointment is completed as per rules, any request received for extending joining time for completing the undergoing educational course may be considered under the provisions of the said Circular.

Finance has remarked that the post for which the appointment under compassionate employment is assigned is based on the educational qualification of the applicant at the time of submitting application within the date prescribed by rules for exercising the same. It has also remarked that the request for extension of joining time in respect of Sri.Abhiram R.L even after completion of the course could not be entertained.

***The Committee considered the matter and recommended that request of Sri.Abhiram R.L, S/o Late Ramalal R., Selection Grade Assistant, University of Kerala- died-in-harness on 07/07/2017 for extension of joining time for the appointment under compassionate employment need not be conceded to.***

***It was also recommended to proceed with the existing rules and norms.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021, be approved.

***Item No.29.29.06***

***Engaging Contract Lecturers for new M.A programme Politics, International Relations and Diplomacy started at Department of Political Science, University of Kerala, Kariavattom- reg:-***

***(Ad. A II)***

Department of Political Science, University of Kerala, Kariavattom is going to start new M.A programme Politics, International Relations and Diplomacy from the year 2021 onwards. The Syllabus of the course was approved by the Academic Council held 15.10.2020.

Dr.Suresh.R, Professor and Head of the Department of Political Science vide letter dated 10.03.2021 had requested to permit the Department to engage 3 contract lecturers immediately for engaging the classes for the newly started course M.A programme in Politics International Relations and Diplomacy.

***The Committee considered the matter and recommended to engage 3 contract lecturers in the Department of Political Science, for the newly started course M.A programme in Politics International Relations and Diplomacy***

**Resolution of the Syndicate**

**RESOLVED** to engage one contract lecturer and two Guest lecturers in the Department of Political Science, for the newly started course M.A programme in Politics International Relations and Diplomacy

**Item No.29.29.07**

**Implementation of KOHA related works at the Department of Education and re-appropriation of the payment of Rs.1,50,525/- (One Lakh Fifty Thousand Five Hundred and Twenty Five only) to casual employees who may be appointed for executing the work .**

(Ad. A II)

The Head, Department of Education has requested for the Re-appropriation from the Budget Head *M H 42(i) Department of Education-Part 1-Non-plan-4-1215-Pay of Contract Staff-Budget Estimate 2020-21* for the payment of remuneration to Data Entry Operators who are doing the data entry work in KOHA in the Department library as there is no other Contract Staff working in the Department at present.

The Head, Department of Education vide letter No.DOE/25/2021 dated 28/01/2021 stated that the library in the Department of Education which has a collection of 19340 books including Theses requires integration with the core library management scheme. At present out of the total 19340 books only around 2400 books, 215 PhD Theses were uploaded in the KOHA software.

In light of the above, the Head, Department of Education put up a proposal to outsource the remaining data entry work at the earliest and hence requested to sanction an amount of Rs.1,50,525/- ((One Lakh Fifty Thousand Five Hundred and Twenty Five only) @Rs.9/- per book. from the Budget Head *M H 42(i)Department of Education-Part 1-Non-plan-4-1215-Pay of Contract Staff-Budget Estimate 2020-21*.

As per the remarks of the Finance II, the expenditure related to the disbursement of remuneration to the employee may be met from the Sub Head "4/1218 Wages of contingent employees/ Guest lectures" provided under the Major Head "MH 42(i) Department of Education" in the Budget Estimates subject to Administrative sanction and the rate per book for data entry may be finalised in comparison with the existing rates as other Departments are also executing similar type of works.

**The Committee considered the matter and recommended to refer the item to the Syndicate along with details of the KOHA projects implemented through Planning section, using Plan Funds.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021, be approved.

**Item No.29.29.08**

**Department of Publications & General Store - Declaration of probation of Store Keepers - request – reg.**

(Ad. A V)

Sri. Fildas Jose J., Store Keeper, Department of Publications and Sri. K. Jayakumar, Store Keeper, General Store, have requested to declare their probation as they had completed six months in the post. The Director, Dept. of Publications and the Deputy Registrar (Admn I) have certified that the work and conduct of the aforesaid Store Keepers during the period were satisfactory.

Sri.Fildas Jose J. was appointed by transfer, as Store Keeper in the Department of Publications w.e.f. 13.01.2020 FN, vide U.O.No.Ad.A.V.6844(a)/2019 dated 31.01.2020 and Sri.K.Jayakumar, was appointed by transfer, as Store Keeper in the General Store w.e.f. 01.06.2020 FN, vide U.O.NoAd.A.V.1747/2020/UOK dated 17.06.2020.

It may be noted that, as per the Kerala University First Statutes 1977, the probation period of non teaching staff appointed to Class I, II and III is one year within a continuous period of two years.

It may also be noted that the matter of period of probation of Officers of JR/DR/AR/SO level in accordance with the G.O(P) No.42/2010/P&ARD dated 20.12.2010 was placed before the Syndicate by Ad.A.I section for consideration. The Syndicate held on 17.02.2021, considered the matter and has resolved that the probation period of Joint Registrar/Deputy Registrar/Assistant Registrar/Section Officer Level be declared on completion of six months of duty from the date of

assuming duty and the Syndicate further resolved to take urgent steps to amend the relevant portion of the Statute to fix the period of probation as prevailing in the State Service.

The Finance has recommended the probation of Sri. Fildas Jose J. and Sri. Jayakumar K., in the post of Store Keeper as on 13.07.2020 FN and 01.12.2020 FN respectively and remarked that the dates of completion of probation have been arrived at by considering that the Administration section has stipulated the period of probation in this case as six months.

As per the orders of the Vice-Chancellor, the matter regarding declaration of probation of Sri.Fildas Jose J. and Sri. Jayakumar K., in the post of Store Keeper as on 13.07.2020 FN and 01.12.2020 FN respectively is placed before the Standing committee of the Syndicate on Staff, Equipment and Buildings for consideration and appropriate recommendation.

***The Committee considered the matter and recommended to declare the satisfactory completion of probation in respect of Sri. Fildas Jose J. and Sri. Jayakumar K., in the post of Store Keeper as on 13.07.2020 FN and 01.12.2020 FN respectively, as per norms and rules.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021, be approved.

***Item No.29.29Additional.01 Department of Psychology - Smt.Anupama.S and Dr.Archana Chandran, Lecturers on contract basis - renewal of Contract -reg.***

**(Ad. A. II)**

Dr.Bindu.P, Head, Department of Psychology vide Letter No.PSY/80/2021 dated 16.02.2021 requested to extend the contracts of Ms.Anupama.S and Dr.Archana Chandran who were engaged as Lecturers on Contract basis at the Department of Psychology for a period of 11 months. As per U.O no.2030/2020/UOK dated 01.07.2020 Ms.Anupama.S was engaged as Lecturer on contract at the Department of Psychology w.e.f 02.04.2020 and Dr.Archana Chandran vide U.O no.1951/2020/UOK dated 29.06.2020 was engaged w.e.f 14.05.2020. The current contract period of Ms.Anupama.S and Dr.Archana Chandran expires on 01.03.2021 and 13.04.2021 respectively.

The Pro-Vice Chancellor while considering the matter has ordered to seek the remarks of the Head of Department of Psychology whether vacancies are available in the Department to accommodate the above said Lecturers on Contract. Accordingly Dr.Bindu.P, Head of the Department of Psychology stated that the Department offers M.Sc programme and two M.Phil Courses besides PhD and Post Doctoral Programmes and the current sanctioned strength of teaching Faculty is not sufficient even if the two Contract Lecturers are engaged in the Department. The Head has also stated that considering the increase in the student strength and due to complaints from the first Semester students to Vice Chancellor regarding the incompetency of one of the faculty, the Department needs the help of contract faculty to keep the classes engaged. Hence the Head has strongly recommended that the service of Contract Lecturers be extended and requested that favourable steps may be taken to extend the contract of of Ms. Anupama.S and Dr. Archana Chandran.

Sanctioned strength of the Department is One (1) Professor Post, Two(2) Associate Professor Posts and Six(6) Assistant Professor Posts. Currently Three(3) faculty positions are lying vacant in the Department.

The Vice Chancellor while considering the matter has ordered to place the matter before the Standing Committee of the Syndicate on Staff, Equipment and Buildings. The Committee considered the matter and recommended to refer the item to the Syndicate. The 27 th meeting of the Syndicate held on 07.05.2021 (vide item no.27.39.29) resolved to refer the item to the Standing Committee of the Syndicate on Staff, Equipment and Buildings along with recommendation of the Department Council.

***The Committee considered the proposal for the extension of tenure of contract of Ms.Anupama.S and Dr.Archana Chandran , Lecturers on Contract basis, Department of Psychology along with the Minutes of the Department Council and recommended to give extension of one more term to Ms. Anupama.S and Dr.Archana Chandran.***

The meeting came to an end at 12.00 noon.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 25.06.2021, be approved.

**Item No.29.30**                      **Endorsement of teaching staff in Sree Narayana Training College, Poochakkal, Alappuzha - Approval – Reporting of- reg.**

(Ac.F.I)

The Vice Chancellor has approved the proposal for the endorsement of ten teaching staff in Sree Narayana Training College, Poochakkal, Alappuzha, subject to reporting to Syndicate.

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.31**                      **Endorsement of teaching staff in Kunjukrishna Nadar Memorial B.Ed College, Kanjiramkulam- Approval – Reporting of- reg.**

(Ac.F.I)

The Vice Chancellor has approved the proposal for the endorsement of ten teaching staff in Kunjukrishna Nadar Memorial B.Ed College, Kanjiramkulam, subject to reporting to Syndicate.

The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.32**                      **T.K.M College of Arts and Science, Kollam- appointment of DDO- order issued-Reporting of -reg:-**

(Ac.F.I)

On request of the Manager T.K.M College of Arts and Science, Kollam, sanction has been accorded by the Vice-Chancellor for the approval of the appointment of Dr.Chitra Gopinath Assistant Professor, Department of Chemistry as DDO of T.K.M College of Arts and Science, Kollam for a period of three months each, w.e.f 26.08.2020 for the first term, w.e.f 26.11.2021 for the Second term, w.e.f. 26/02/2021 for the third term and w.e.f 26/05/2021 for the Fourth term, subject to reporting to the Syndicate. The U.O No.2823/2020/UOK dated.11.09.2020 and U.O No.4115/2020/UOK dated 15.12.2020 and U.O No.1496/2021/UOK dt 18/03/2021 and U.O No.2731/2021/UOK dt 07/06/2021 were issued accordingly.

The above matter is reported to the Syndicate

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.33**                      **Award of Ph.D Degrees**

(Ac.E.II/Ac.E.V)

**Item No.29.33.01**                      **Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sangeetha Unnithan in Communication and Journalism - reg :- .**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SCIENCE COMMUNICATION THROUGH THE MAINSTREAM MEDIA IN INDIA**” submitted by Smt. Sangeetha Unnithan.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sangeetha Unnithan., be declared eligible for the award of the Degree of Doctor of Philosophy in Communication and Journalism under the Faculty of Arts.

**Item No.29.33.02**                      **Consideration of the examiners reports on the Ph.D thesis submitted by Smt. Liji Samuel in Economics reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ENERGY CRISIS IN KERALA SEARCHING FOR ALTERNATIVE SOURCES**” submitted by Smt. Liji Samuel.



**Resolution of the Syndicate**

**RESOLVED** that Smt. Liji Samuel, be declared eligible for the award of the Degree of Doctor of Philosophy in Social Sciences under the Faculty of Economics.

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**Item No.29.33.03**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Lekshmi priya J A in Malayalam - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “എഴുത്തുകാരും സ്വാതന്ത്ര്യവും ആധുനികകാലമലയാളസാഹിത്യവിമർശനത്തെ മുൻനിർത്തിയുള്ള പഠനം” submitted by Smt. Lekshmi priya J A.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Lekshmi priya J A, be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

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**Item No.29.33.04**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Aravind R. Nair in English- reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**UNTANGLING SCIENCE: AN ACTOR- NETWORK ANALYSIS OF SELECT SCIENCE FICTION WRITING**” submitted by Sri. Aravind R. Nair

**Resolution of the Syndicate**

**RESOLVED** that Sri. Aravind R. Nair, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

=====  
**Item No.29.33.05**      *Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Manju V N in Mathematics - reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON VARIOUS OPERATIONS ON GRAPHS**” submitted by Smt.Manju V N.

**Resolution of the Syndicate**

**RESOLVED** that Smt.Manju V.N, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

=====  
**Item No.29.33.06**      *Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Preethi G. U in Biotechnology -reg:*

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CHEMOTHERAPEUTICS LOADED POLYSACCHARIDE SCAFFOLD AS NOVEL TOOL TO FIGHT AGAINST CANCER** ” submitted by Smt. Preethi G. U.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Preethi G. U, be declared eligible for the award of the Degree of Doctor of Philosophy in Biotechnology under the Faculty of Applied Sciences and Technology.

=====  
**Item No.29.33.07**      *Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Ambika T R in Sanskrit - reg :-*

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**VYAVAHĀRA IN YĀJÑAVALKYASmṛTI – A STUDY**” submitted by Smt. Ambika T R

**Resolution of the Syndicate**

**RESOLVED** that Smt. Ambika T.R, be declared eligible for the award of the Degree of Doctor of Philosophy in Sanskrit under the Faculty of Oriental Studies.

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**Item No.29.33.08**      **Consideration of the examiners reports on the Ph.D thesis submitted by Sri.Arun George in English reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A CONTENT AND LANGUAGE INTEGRATED LEARNING (CLIL) MODEL FOR ENGLISH PROFICIENCY AT THE TECHNICAL DIPLOMA LEVEL**” submitted by Sri.Arun George

**Resolution of the Syndicate**

**RESOLVED** that Sri.Arun George, be declared eligible for the award of the Degree of Doctor of Philosophy in English under the Faculty of Arts.

**Item No.29.33.09**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Anzar A. in Management Studies- reg:-**

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**CHALLENGES AND OPPORTUNITIES OF THE PUBLIC PRIVATE PARTNERSHIP (PPP) MODELS IN THE INFRASTRUCTURE DEVELOPMENT OF KERALA**” submitted by Sri. Anzar A

**Resolution of the Syndicate**

**RESOLVED** that Sri. Anzar A, be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.

**Item No.29.33.10**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Santhi Krishnan in Biochemistry reg:**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ANTI-ATHEROGENIC EFFECT OF VAISVANARA CHURNA, AN AYURVEDIC POLYHERBAL FORMULATION**” submitted by Smt. Santhi Krishnan

**Resolution of the Syndicate**

**RESOLVED** that Smt. Santhi Krishnan, be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.

**Item No.29.33.11**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Sibi N in Physics -reg**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**INVESTIGATIONS ON NATURAL GARNET BASED COMPOSITES FOR MICROWAVE APPLICATIONS**” submitted by Smt. Sibi N.

**Resolution of the Syndicate**

**RESOLVED** that Smt. Sibi N, be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

**Item No.29.33.12**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Munisha Murali. S in Zoology - reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**MONITORING THE BENTHIC ENVIRONMENT OF SASTHAMKOTTA LAKE IN SOUTHERN KERALA, INDIA**” submitted by Smt. Munisha Murali. S

**Resolution of the Syndicate**

**RESOLVED** that Smt. Munisha Murali. S, be declared eligible for the award of the Degree of Doctor of Philosophy in Zoology under the Faculty of Science.

**Item No.29.33.13**      **Consideration of Examiners reports on the Ph.D thesis submitted by Smt.Surya Philip in Chemistry - reg:-**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SYNTHESIS, CHARACTERIZATION AND BIOLOGICAL STUDIES OF METAL BASED BIOACTIVE MATERIALS**” submitted by Smt. Surya Philip

**Resolution of the Syndicate**

**RESOLVED** that Smt. Surya Philip, be declared eligible for the award of the Degree of Doctor of Philosophy in Chemistry under the Faculty of Science.

**Item No.29.33.14**      **Consideration of the examiners reports on the Ph.D Thesis submitted by Sri. Ratheesh C in Economics – reg.**

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**LABOUR FORCE PARTICIPATION, UNPAID WORKS AND TIME POVERTY: A STUDY OF LEFT-BEHIND WIVES IN KERALA** ” submitted by Sri. Ratheesh C

**Resolution of the Syndicate**

**RESOLVED** that Sri. Ratheesh C, be declared eligible for the award of the Degree of Doctor of Philosophy in Economics under the Faculty of Social Sciences.

**Item No.29.33.15**      **Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Sreekumar K G in Mathematics**

(Ac.E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**A STUDY ON VARIOUS PARAMETERS OF SOME FAMILIES OF GRAPHS AND ITS APPLICATIONS**” submitted by Sreekumar K G.

**Resolution of the Syndicate**

**RESOLVED** that Sreekumar K.G, be declared eligible for the award of the Degree of Doctor of Philosophy in Mathematics under the Faculty of Science.

**Item No.29.34**      **Minutes of the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021 – approval of - reg.**

(Ad. A VII)

A meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University was held on 21.06.2021 at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram

Due to exigency, recommendations on Items No.1& 32 of the agenda of the above meeting were placed before the Special Syndicate held on 22.06.2021, in obedience to the orders of the Vice-Chancellor.

The minutes of the remaining Items (2 to 31) of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021 is placed before the Syndicate for consideration and approval

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON DEPARTMENTS AND OTHER INSTITUTIONS OF THE UNIVERSITY**

Date	:	21.06.2021
Time	:	02.00p.m.
Venue	:	Syndicate Room

**Members**

1. Sri. J. Jairaj	-	Sd/-
2. Adv. K. H. Babujan	-	Sd/-
3. Sri. B. P. Murali	-	Sd/-
4. Adv. G. Muralidharan Pillai	-	Sd/-
5. Dr. S. Nazeeb	-	Sd/-

- 6. Adv. B. Balachandran - Sd/-
- 7. Dr. K. G. Gopchandran - Sd/-
- 8. Dr. M. Vijayan Pillai - Sd/-
- 9. Smt. Renju Suresh - Absent
- 10. Sri. Riyas Vahab - Sd/-

**Item No.29.34.01 RRV Centre of Excellence for Visual Arts, Mavelikkara – Extension of Sri. Bipin B. Chandran, Lecturer in Art History on contract basis – reg.**

As per UO No.1883/2020/UOK dtd 24.06.2020, Sri.Bipin B Chandran, Saraswthy Bhavan, Stadium Road, Kallara PO, Thiruvananthapuram was engaged as Lecturer in Art History on Contract basis in Raja Ravi Varma Centre of Excellence for Visual Arts, Mavelikkara for a period of 11 months w.e.f 24.03.2020.

Vide Letter No.10/RRCEVA/2021, dtd 20.01.2021 the Director, Raja Ravi Varma Centre of excellence for Visual Arts, Mavelikkara has requested to extend the tenure of Sri. Bipin B Chandran, for a period of 11 months w.e.f 25.02.2021 after giving a break on 24.02.2021.The Pro Vice Chancellor has accorded sanction for the extension of service of Sri. Bipin B Chandran. However the sanction has not been communicated as yet.

Vide letter dated 09.02.2021, the Director has requested not to extend the tenure of Sri. Bipin B Chandran as there were several complaints from students regarding irresponsible behaviour , frequent skulking off scheduled lecture classes, shifting of timings of classes, instances of resorting short cuts in presentation of topics which needed elaboration . He was not putting any effort to improve despite of the Director's repeated advice, request and warning to engage classes as per the time table and carry out his duties with dedication.

The Vice chancellor has ordered to place the matter before the Standing Committee of syndicate on Departments and other Institutions.

As per the orders of the Vice Chancellor the matter is placed before the Standing Committee of Syndicate on Departments and Other Institutions for consideration and appropriate recommendation.

**Recommendations:**

**The Committe recommended to hear the Director, RRV Centre of Excellence for Visual Arts, Mavelikkara and Sri.Bipin B. Chandran by a sub-committee consisting of the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. B. Balachandran, Sri. B. P. Murali. Members, Syndicate on 30.06.2021 at 11.00 a.m. at the Syndicate Room.**

**THE RECOMMENDATION HAS ALREADY BEEN APPROVED.**

**(Ad. A IV Section)**

**Resolution of the Syndicate**  
**The Item No.29.34.01** were placed before the Special Syndicate held on 22.06.2021.

**Item No.29.34.02 Ezhamkulam Village – Gift deed to UIT Regional Centre, Adoor – Returning to the owner, Sri. K.M. Raju – reg.**

ഏഴംകുളം വില്ലേജിൽ സർവ്വേനം.215/11 ലും 215/12 ലും 218/1 ലും ഉൾപ്പെട്ട 49.99 സെന്റ് (20.23 ആർ) സ്ഥലം യാതൊരു പ്രതിഫലവും കൂടാതെ യാതൊരു നിബന്ധനയുമില്ലാതെ അടൂർ UIT യ്ക്കുവേണ്ടി ശ്രീ.കെ.എം.രാജു ആധാര നമ്പർ 476/2000 പ്രകാരം 15-05-2000 ൽ ദാനാധാരമായി കേരള സർവകലാ ശാലയ്ക്ക് നൽകിയിരുന്നു. സൗജന്യമായി വസ്തു തന്നടി ആളുടെ പേർകെട്ടിടത്തിന്റെ സൗകര്യമായ സ്ഥലത്ത് കാണിക്കണമെന്ന് ദാനാധാരത്തിൽ താൽപര്യപ്പെടുക മാത്രമാണ് ചെയ്തിട്ടുള്ളത്. തുടർന്ന് സർവകലാശാല 19/11078 - ാം നമ്പർ തണ്ടപ്പേർ പ്രകാരം പട്ടയം പിടിക്കുകയും 2016-2017 സാമ്പത്തിക വർഷം വരെയുള്ള ടി വസ്തുവിന്റെ കരം യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് മാനേജ്മെന്റ്, പറക്കോട് മുഖേന 18-04-2016 ന് സർവകലാശാല ഒടുക്കുകയുണ്ടായി.

അന്നത്തെസ്ഥലം എം.എൽ.എ.മുതലായവർ തെറ്റിദ്ധരിപ്പിച്ചതിനാലും നിർബന്ധിച്ചതിനാലുമാണുസ്മൃതദാനം നൽകാൻ ഇടയായതെന്നും സർവകലാശാല ഇതുവരെ അവിടെ കെട്ടിടം നിർമ്മിച്ചിട്ടില്ലായെന്നും, ഇപ്പോൾ ടി സ്ഥലത്തുകൂടി K.S.E.B യുടെ 66 KV ഇലക്ട്രിക്കൽ കടന്നു പോകുന്നതിനാൽ ഇനി കെട്ടിടം നിർമ്മിക്കാൻ സാധ്യമല്ലായെന്നും, ദാനാധാരത്തിലെ നിബന്ധന പാലിക്കാത്തതിനാൽ ടിസ്ഥലം തിരികെ തരണമെന്നും (ശ്രീ.കെ.എം.രാജു21-12-2020 ലെ കത്തിൽ ആവശ്യപ്പെട്ടിരിക്കുന്നു. (കത്തിന്റെ പകർപ്പ് ഇതോടൊപ്പം ഉള്ളടക്കംചെയ്യുന്നു.).

ബഹു.വൈസ് ചാൻസിലറുടെ നിർദ്ദേശപ്രകാരം ഈവിഷയം സർവകലാശാലയുടെ ഡിപ്പാർട്ട്മെന്റ് & അതർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ്റ്റാൻഡിംഗ് കമ്മിറ്റിയുടെ പരിശോധനയ്ക്കും നിർദ്ദേശത്തിനുമായി സമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended to place the matter before the Syndicate along with legal opinion.**

*(Estate Office)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.03      *UIT Regional Centre, Alappuzha, Representation from Sri. Sudheendran K. - Terminated peon – Release of salary – reg.***

Sri.Sudheendran K., Peon on contract basis (terminated) submitted a request for the release of salary for the period from 20.04.2020 to 26.05.2020, as recommended and forwarded by the Principal, University Institute of Technology, Regional Centre, Alappuzha.

It may be noted that Sri. Sudheendran K was appointed as Peon on Contract basis at University Institute of Technology, Regional Centre, Alappuzha for a period from 01.07.2019 to 31.05.2020 on a consolidated monthly remuneration of Rs. 18,000/- (Rupees eighteen thousand only), vide U.O. No. Ad.A.VII(A)/23976/2019 dated 20.08.2019.

Vide U.O No. Ad AVII(A)/DOMTEC – Age limit/2019 dated 09.10.2019, sanction has been accorded by the Vice – Chancellor to agree in principle to consider persons with age upto 62 years for engagement as Principals/ Teaching Faculties and 65 years for engagement as non – teaching staff including Sweepers and Cleaners in various institutions under the preview of Directorate of Management, Technology And Teacher Education (University Institutes of Management/ University Institutes of Technology/ Kerala University Centers of Teacher Education/ University College of Engineering) and to continue the service of Principals/ Teaching Faculties for the current academic year even though their age is above 62 years, based on the Syndicate resolutions, Item No. 11.38 dated 20.06.2019 and Item No. 02.56 dated 08.08.2019. And the same was mailed to University Institute of Technology, Regional Centre, Alappuzha on 09.10.2019 itself.

But, Sri. Sudheendran K is not relieved from duty, even though he is at 69 years (year of birth 1951) and received monthly remuneration for the on-going contract period.

The Syndicate in its meeting held on 28.12.2019, Item No. 07.36.07, has approved the recommendation of the Standing Committee of the Syndicate on Staff, Equipment & Buildings held on 09.12.2019 that to allow the non – teaching staff including sweeper and cleaners in various University Institutions to continue till the end of the academic year even though the age of retirement is 65 years.

As per the Kerala University First statutes, academic year means a period of twelve months commencing from the first day of June.

Later, Sri. Sudheendran K. was directed to relieve duty as on 20.04.2020 and the MEMO No. Ad AVII(A)/42157/2020 dated 21.05.2020 was issued for the same.

Then Sri. Sudheendran K has requested to release his salary for the period from 21.04.2020 to 26.05.2020, as he relived from the centre on 26.05.2020. An explanation is also sought from the Principal in engaging Sri. Sudheendran K., after receiving the U.O No. Ad AVII(A)/DOMTEC – Age limit/ 2019 dated 09.10.2019 and the request has been turned down and informed the same.

And now, the Principal recommended and forwarded the request submitted by Sri.Sudheendran K., to review the above said decision and to release his salary for the period from 21.04.2020 to 26.05.2020.

As per the orders of the Registrar, sanction has been accorded to release the salary up to the period in which he was in service.

The Finance Section has agreed to the proposal for the release of pending salary of Sri.Sudheendran K., Peon on Contract basis (terminated) at University Institution of Technology, Regional Centre, Alappuzha at eligible rate for the period from 21.04.2020 to 26.05.2020, subjected to administrative sanction.

The expenditure for the same may be met from the h/a "Part I – NP – MH: 67 – 4 – Institute of Technology, Regional Centre, Alappuzha – 4/1215 – Pay of Contract Staff", of the current year's Budget Estimate of the University, Vide Endt.FOS.4361/Finance I/ dated 17.02.2021.

The Hon'ble Vice – Chancellor, has ordered to place the matter regarding the remuneration to Sri. Sudheendran K., for the period from 21.04.2020 to 26.05.2020, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommendation:**

**Recommended to hear the then Principal, UIT Regional Centre, Alappuzha by a sub-committee consists of the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, Adv. B. Balachandran, Sri. B.P. Murali, Members, Syndicate.**

**Further recommended to release the wages to Sri. Sudheendran K. for the period from 21.04.2020 to 26.05.2020 on the basis of endorsement of Finance.**

*(Ad. A VII (A) Section)*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

***Item No.29.34.04 UCE Kariavattom Commencing of Innovation Entrepreneurship Development Centre (IEDC) – Sanction obtained from Kerala Startup Mission – reg.***

The Principal, University College of Engineering, Kariavattom has informed vide letter No. UCE/20-21 dated 03.09.2020 that, sanction has been obtained from Kerala Startup Mission vide U.O No KSUM/613/2020 dated 16.09.2020 to start an Innovation and Entrepreneurship Development Centre (IEDC) at UCE.

The Principal has also forwarded the infrastructural facilities needed for the implementation of IEDC in University College of Engineering. It includes 500 square feet space and 10 laptops. The Principal has stated that it will help the college to promote technology based entrepreneurship among students.

The Principal has requested to grant sanction to start an IEDC at the college and also requested to allow sufficient infrastructural facilities mentioned above to implement the same. When the file was put up for orders, the Vice -Chancellor has ordered to place the matter before the Syndicate.

As per the orders of Vice-Chancellor the matter was placed before the Syndicate for consideration. The Syndicate at its meeting held on 05.03.2021 vide item No. 25.04 resolved to refer the item to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the orders of Vice- Chancellor the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for recommendation and kind consideration.

**Recommendation:**

**Recommended to entrust KUTBSC to conduct a study and place the report before the combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance.**

*(Ad. C Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.05**      **UIT Regional Centre, Aroor – Complaint submitted before the Hon’ble Vice- Chancellor by Sri. Joseph Vineesh T. A., Guest Lecturer in Commerce – reg.**

Sri. Joseph Vineesh T.A., Guest lecturer in Commerce, University Institute of Technology, Regional Centre, Aroor, has complained that it is a tedious job of UIT staff to personally visit the sections and navigate through the accounting and administrative procedures to sanction the salary amount and to collect the cheque and hence requested to eliminate the lengthy procedures and unproductive stages and substituted these with a single bank transfer.

Please note the following:

At present,

1. All the contingent bills received through the tapal section is verified, processed and obtain the approval from the Deputy Registrar.
2. This contingent bill is submitted to Cash II section and collects token number for the same.
3. Bill forwarded to Audit Section from Cash II.
4. After obtaining approval from the Finance Officer (if the bill amount is higher than Rupees one lakh, otherwise, approval from AR (Accounts) is enough), bill forwarded to Cash II Section.
5. Cash II section released the amount sanctioned either by cheque or credited the amount to the PD account of the centre as per the instruction of the Principal in the bill.

And also be noted that this procedure is carried out in all University Institutes of Technology, University Institutes of Management, Kerala University Colleges for Teacher Education and University College of Engineering.

The Hon'ble Vice - Chancellor has ordered to place the item before the Standing Committee of the Syndicate on Departments and Other Institutions of the University of consideration and appropriate recommendations.

**Recommendation:**

**The proposal is not desirable and hence stands withdrawn.**

(Ad. A VII (A) Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.06**      **KUCTE, Adoor – Request for granting permission to appoint a Guest Lecturer in Mathematics optional – reg.**

The Principal, KUCTE, Adoor has requested to appoint a Guest Lecturer in Mathematics optional at KUCTE, Adoor. She has informed that as per the order no. Ad AVII A/32147/2020 dated 09.12.2020 Smt. Sheeja Rani S D., Assistant Professor of Mathematics, KUCTE, Kollam has joined in KUCTE, Adoor on work arrangement basis, but now she is on leave from March onwards, hence there is an urgent need of a guest lecturer to prepare the final year students for Commission and related works as well as to engage first year students.

It may be noted that as per the U.O. No. 1185/2021/UOK dated 02.03.2021, Smt. Sheeja Rani S D, Assistant Professor of Mathematics on contract basis, KUCTE, Kollam being granted LWA for a period of 60 days w.e.f. 01.03.2021 to 29.04.2021 for Ph D Course work.

As per orders of the Vice-Chancellor, the matter regarding the request for appointing a guest lecturer at KUCTE, Adoor is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommendation:**

**Recommended to withdraw the item as the matter is solved.**

(Ad. A VII (A) Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.07 Department of Publications – Re-printing of general book “Poonthanam” written by Dr. V. S. Sharma – reg.**

The Director, Department of Publications has forwarded a letter requesting sanction to reprint the general book “Poonthanam” written by Dr. V.S. Sharma. It is informed that the book is currently out of stock and several enquiries have been received regarding the availability of this book. The author of this book Dr. V.S. Sharma has forwarded a letter for reprinting the book “Poonthanam” as he feels that it would be beneficial to literature students and general public. The Director has hence requested permission to re-print thousand (1000) copies of the said general book at the University Press.

As per the orders of the Vice-Chancellor, the matter regarding reprinting of 1000 copies of the general book “Poonthanam” written by Dr. V.S. Sharma, at the Kerala University Press is placed before the Standing Committee of the Syndicate on Departments & Other Institutions of the University, for consideration and appropriate recommendations.

**Recommendation:**

**Recommended to refer the matter to the Syndicate along with the report of the Director, Publications on stock position of General Books.**

*(Ad. Misc. Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**FURTHER RESOLVED** to entrust Dr. M. Vijayanpillai, Member Syndicate to submit a detailed report for strengthening Department of Publications.

**ALSO RESOLVED** to entrust Dr. S. Nazeem, Member, Syndicate to submit a detailed proposal for engaging Eminent Professor in the University.

**Item No.129.34.08 KUCTE, Kariavattom – Engaging of staff in work arrangement basis in the vacancy of Librarian – reg.**

കാര്യവട്ടം, കെയുസിറ്റിയിലെ ലൈബ്രേറിയൻ 11.01.2020 ൽ ജോലിയിൽ നിന്നും പിരിഞ്ഞുപോയെന്നും ലൈബ്രേറിയൻറെ നിയമനത്തിനായി നിരവധി കത്രജിസ്ട്രാർക്ക്നൽകിയെങ്കിലും ഇതുവരെയുടനീളമൊന്നും നടത്തിയിട്ടില്ലായെന്നും 2020-22, 2019-2021 ബാച്ചിദ്യാർത്ഥികൾക്ക് റഗുലർ ക്ലാസുകൾ നടന്നു കൊണ്ടിരിക്കുന്ന ഈ അവസരത്തിൽ യൂണിവേഴ്സിറ്റിയിൽ നിന്നും മറ്റൊരു നിയമനം നടക്കുന്നതുവരെ താൽക്കാലികമായി നെടുമങ്ങാട്/ കുമാരപുരം കെയുസിറ്റിയിൽ നിന്നും വർക്ക് അറേഞ്ച്മെന്റ് വ്യവസ്ഥയിൽ ആഴ്ചയിൽ 3 ദിവസം എന്ന കണക്കിൽ നിയമിക്കുന്നതിനുള്ള നടപടികൾ സ്വീകരിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

ആയതിനാൽ, പ്രസ്തുതവിഷയം ബഹുമാനപ്പെട്ട വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സിൻഡിക്കേറ്റിൻറെ സ്റ്റാൻറിംഗ് കമ്മിറ്റി ഓഫ് ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിൻറെ പരിഗണനക്കും ശുപാർശക്കുമായി സമർപ്പിക്കുന്നു

**Recommendation:**

**Recommended to provide the service of library assistant at KUCTE, Kumarapuram to KUCTE Kariavattom on work arrange basis for 2 days in a week.**

*(Ad. A VII (A) Section)*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.



**Item No.29.34.09 Engagement of Lecturers in Business Management on contract basis from the existing rank list – reg.**

The Principal, UIT Regional Centre, Chengannur requested for engagement of Lecturers in Management in the vacancies arised as a part of transfer of Smt. Sajna Raffi and Smt. Maya T. V. At present there is no contract Lecturers in Business Management at the Centre.

When the file was submitted for orders on the matter, the Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The following points may be noted in this regard.

1. The rank list for the post of Lecturer in Business Management was approved by the Vice-Chancellor on 21.08.2017 consequent to the interview held on 07 & 16 August 2017.
2. Separate lists were prepared for NET/Ph.D candidates and Non – NET/Ph. D. Candidates.
3. As per the minutes of the meeting of the Selection Committee, the candidates in the rank list without Ph.D/NET was considered after the exhaustion of the rank list with Ph.D/NET subject to reservation provisions.
4. All the candidates in the NET/Ph.D category and 15 candidates from the Non – NET/ Ph.D. List were called for engagement subject to the reservation provisions.
5. Now, there is around five vacancies for the post of Lecturer in Business Management on contract basis in various UIT Regional Centres.
6. The list crosses three years of validity period now.
7. There are so many applications in accordance with RTI act regarding the validity period of this list. Hence the validity period of the list may be ascertained.

Hence the following is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

2. Whether appointments are made from the existing rank list in the present vacancies.
3. *The validity period of the existing rank list may be fixed.*

**Recommendation:**

**Recommended to issue notification for Lecturer on contract for Business Management, Commerce & Computer Science for the vacancies in UIT Regional Centres.**

*(Ad. A VII. Section)*

**Resolution of the Syndicate**  
**RESOLVED** to engage Guest Lecturer for Business Management, Commerce & Computer Science for the vacancies in UIT Regional Centres.

**Item No.29.34.10 UIT Regional Centres, Malayinkeezhu & Neyyattinkara – Complaint from Smt. Arsha V. Das, Guest Lecturer in Mathematics – reg.**

യു. ഐ. റ്റി. മലയിൻകീഴ്, യു. ഐ. റ്റി. നെയ്യാറ്റിൻകര എന്നീ സെന്ററിലെ ഗണിതശാസ്ത്ര വിഭാഗംഗസ്റ്റലക്ചറർആയിരുന്നആർഷവി. ദാസിനെടീച്ചിംഗ്ത്വപ്തികരമല്ലെന്നകാരണംഉന്നയിച്ചുചൊരുമുന്നറിയിപ്പും കൂടാതെ അധ്യാപനത്തിൽ നിന്നും പ്രിൻസിപ്പാൾമാർ ഒഴിവാക്കിയതായും യു. ഐ.റ്റി. മലയിൻകീഴിൽ 3 വർഷത്തോളവും യു.ഐ.റ്റി. നെയ്യാറ്റിൻകരയിൽ ഒരു വർഷക്കാലമായും പഠിപ്പിക്കുകയും വിദ്യാർത്ഥികൾക്ക്കണക്കിൽ നല്ല വിജയ ശതമാനം നേടികൊടുക്കുകയും ചെയ്ത ടിയാളെ അകാരണമായി ഒഴിവാക്കിയ നടപടി റദ്ദാക്കി തിരിച്ചെടുക്കുന്നതിനു വേണ്ട നടപടി സ്വീകരിക്കണമെന്നും കാണിച്ചുകൊണ്ട് അപേക്ഷ നൽകിയിട്ടുണ്ട്.

ബഹു. വൈസ്ചാൻസിലറിന്റെ ഉത്തരവിൻപ്രകാരം ആർഷ വി ദാസിന്റെ അപേക്ഷയിൽ മേൽതീരുമാനം കൈകൊള്ളുന്നതിലേക്കായി വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിട്യൂഷൻ സംബന്ധിച്ചസ്റ്റാൻറിംഗ്കമ്മിറ്റിയുടെപരിഗണനക്കായിസമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended that explanation on the matter be sought from the Principals, UIT Regional Centres concerned.**

*(Ad. A VII. Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.11**      **UIT Regional Centre, Sasthamcotta – Permission to engage Guest Lecturer in Business Management – reg.**

യു. ഐ. റ്റി. ശാസ്താംകോട്ടയിൽ ബിസിനസ് മാനേജ്മെന്റിൽ അധ്യാപകരുടെ ഒഴിവുള്ളതായും ആയതിലേക്ക് ഉദ്യോഗാർത്ഥികളെ തിരഞ്ഞെടുക്കുന്നതിന് പത്രപരസ്യം നൽകി ഇൻറർവ്യൂ നടത്തുന്നതിന് അനുവാദം നൽകണം എന്നുകാണിച്ചു കൊണ്ടു. ഐ. റ്റി. ശാസ്താംകോട്ട പ്രിൻസിപ്പാൾ അപേക്ഷ നൽകിയിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസിലറിന്റെ ഉത്തരവിൻ പ്രകാരം യു.ഐ. റ്റി. ശാസ്താംകോട്ട പ്രിൻസിപ്പാളിന്റെ അപേക്ഷയിൽമേൽ തീരുമാനം കൈ കൊള്ളുന്നതിലേക്കായി വിഷയം സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation: Recommended to approve the proposal as per norms.**

*(Ad. A VII. Section)*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34. 12**      **Request from Smt. Suni S.R., Assistant Professor, KUCTE Kunnam to cancel transfer-reg.**

കെ.യു.സി.റ്റി.ഇ കുന്നം സെനറിലെ പെർസ്പെക്റ്റീവ്സ് ഇൻ എഡ്യൂക്കേഷനിലെ അസിസ്റ്റന്റ് പ്രൊഫസറായ ശ്രീമതി. സുനി. എസ് ആർ നൽകിയ പരാതി പരിഗണിക്കണമെന്നും പരാതിക്കാരിക്ക് മറുപടി നൽകണമെന്നും ആവശ്യപ്പെട്ട് ബഹുമാനപ്പെട്ട കേരള ഗവർണ്ണറുടെ പ്രിൻസിപ്പൽ സെക്രട്ടറിയുടെ കരുതലിട്ടു.

ശ്രീമതി. സുനി.എസ്.ആർ നൽകിയ പരാതി പ്രകാരം അവർ 17 വർഷമായി കെ.യു.സി.റ്റി.ഇ -യിൽ ജോലി നോക്കുന്നുവെന്നും, ഹരിജനും, 53 വയസുള്ള വിധവയുമാണെന്നും വിവിധ ശാരീരിക ബുദ്ധിമുട്ടുകൾ അനുഭവിക്കുന്നുണ്ടെന്നും താമസസ്ഥലം തമിഴ് നാട്ടിലെ കന്യാകുമാരി ജില്ലയിൽ സൂര്യകോട് എന്ന സ്ഥലത്താണെന്നും പറഞ്ഞിരിക്കുന്നു.

എന്നാൽ സർവകലാശാല തന്നെ മാത്രം ഓരോ വർഷവും സ്ഥലം മാറ്റുന്നു എന്നും (18.07.2018-ൽ കെ.യു.സി.റ്റി.ഇ നെടുമങ്ങാട്, 05.03.2019-ൽ കെ.യു.സി.റ്റി.ഇ കായംകുളം, 09.10.2020-ൽ കെ.യു.സി.റ്റി.ഇ കാർയവട്ടം, 19.02.2021-ൽ കെ.യു.സി.റ്റി.ഇ കുന്നം). ആലപ്പുഴ ജില്ലയിൽ നിന്നും കെ.യു.സി.റ്റി.ഇ കാർയവട്ടം വന്ന ഉടനെ തന്നെ വീണ്ടും ആലപ്പുഴ ജില്ലയിലേക്ക് സ്ഥലം മാറ്റി എന്നും പരാതിപ്പെട്ടിരിക്കുന്നു.

09.10.2020-ലെ ജനറൽ ട്രാൻസ്ഫറിൽ മാത്രം തിരുവനന്തപുരം വിട്ടു പോകേണ്ടി വന്ന ഷീജി.എസ് എന്ന ടീച്ചറുടെ രാഷ്ട്രീയ സ്വാധീനം മൂലമാണിങ്ങും ആലപ്പുഴ ജില്ലയിലേക്ക് സ്ഥലം മാറ്റിയത് എന്നും, രണ്ടു വർഷം

ദിവസവും 400 km യാത്ര ചെയ്യേണ്ടി വന്നതിനാൽ നട്ടെല്ലിനും സന്ധികൾക്കും വേദന കൂടിയതിനാൽ അധികദൂരം ഇനിയാത്ര ചെയ്യാൻ കഴിയില്ല എന്നും അറിയിച്ചിരിക്കുന്നു. ആയതിനാൽ തന്നെ കെ.യു.സി.റ്റി.ഇ കൂന്നം സെന്ററി ലേയ്ക്ക്മാറ്റിയ ഉത്തരവ് റദ്ദു ചെയ്ത കെ.യു.സി.റ്റി.ഇ കാര്യാവട്ടത്ത് തന്നെ തുടരാൻ അനുവദിക്കണമെന്ന് അപേക്ഷിച്ചിരിക്കുന്നു.

താഴെ പറയുന്ന കാര്യങ്ങൾ ശ്രദ്ധിച്ചാലും

1. കുമാരപുരം കെ.യു.സി.റ്റി.ഇ-ൽ ഗസ്റ്റ് ലക്ചറർ ആയിരുന്ന ശ്രീമതി സുനിഎസ്. ആർ-നെ 24.03.2018 -ലെ സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം അക്കാഡമിക്കോ-ഓർഡിനേറ്റർ ആയി കാറ്റഗറി ചെയ്ഞ്ചരുത്തി കെ.യു.സി.റ്റി.ഇ, നെടുമങ്ങാട് നിയമിച്ചു.

2. 22.01.2019-ലെ സിൻഡിക്കേറ്റ് തീരുമാന പ്രകാരം കെ.യു.സി.റ്റി.ഇ നെടുമങ്ങാട് അക്കാഡമിക്കോ-ഓർഡിനേറ്റർ ആയ ശ്രീമതി സുനിഎസ്.ആർ-നെ പെർസ്പെക്റ്റീവ്സ് ഇൻ എഡ്യൂക്കേഷനിൽ അസിസ്റ്റന്റ് പ്രൊഫസറായി കാറ്റഗറി ചെയ്ഞ്ചരുത്തി കെ.യു.സി.റ്റി.ഇ കായംകുളത്തു നിയമിച്ചു.

3. 14.08.2020 -ലെ സിൻഡിക്കേറ്റ് തീരുമാനപ്രകാരം കാര്യവട്ടത്തേക്കും 17.02.2021 സിണ്ടിക്കേറ്റ് തീരുമാനപ്രകാരം കെ.യു.സി.റ്റി.ഇ കൂന്നത്തേയ്ക്കും സ്ഥലം മാറ്റുകയുണ്ടായി.

4. കെ.യു.സി.റ്റി.ഇ കുമാരപുരത്തു നിന്നും കെ.യു.സി.റ്റി.ഇ നെടുമങ്ങാട്ടേക്കും അവിടെ നിന്നും കെ.യു.സി.റ്റി.ഇ കായംകുളത്തേയ്ക്കും സ്ഥലം മാറ്റങ്ങൾ കാറ്റഗറി ചെയ്ഞ്ചിനെ തുടർന്നുള്ളതായിരുന്നു

വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം ശ്രീമതി സുനിഎസ്. ആർബഹു. കേരള ഗവൺമെന്റിൽ കീഴ് പരാതി സംബന്ധിച്ച് ഉചിതമായ തീരുമാനമെടുക്കാൻ യൂണിവേഴ്സിറ്റിയുടെ സ്റ്റാൻഡിംഗ് കമ്മിറ്റി ഓഫ് സിൻഡിക്കേറ്റ് ഓർഡിനേറ്റർ റ്റുമെന്റസ് & അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസിന്റേ പരിഗണനയ്ക്കും ശുപാർശയ്ക്കു മാധ്യമമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended to furnish a reply to the Governor stating that:**

1. The KUCTEs are self-financing centres established, managed and controlled directly by the University as a part of fulfilling social responsibility.
2. The shifting of service of staff was solely based on administrative convenience/ academic interest.

(Ad. A VII (A) Section)

**Resolution of the Syndicate**

**RESOLVED** that the recommendation at Sl. No. (1) of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**FURTHER RESOLVED** to modify the recommendation at Sl. No. (2) as ‘The shifting of service of staff was solely based on administrative convenience *and* academic interest’.

**Item No.29.34.13      Engaging of Smt. Geetha J., Lecturer in Commerce on contract basis at UIT Regional Centre, Pathanapuram – reg.**

**(Ad. A VII. Section)**

Performance Appraisal of staff on contract at various institutions under DOMTEC was conducted on 29.04.2021, 30.04.2021 & 03.05.2021. In the minutes of the meeting of Performance Appraisal, it is remarked not to recommend Smt. Geetha G., Lecturer in Commerce on contract basis for a fresh tenure with the following remarks.

- Qualified
- Average in knowledge, self-discipline and support to the institution
- Misappropriation of money in PTA
- Needs to have Professional Development Training.

As per the orders of the Vice-Chancellor, the minutes of the meeting of the Committee for Performance Appraisal of staff on contract employees of the Institutions under DOMTEC, which was implemented due to exigency, was reported to the Syndicate.

The Syndicate held on 07.05.2021, vide item no. 27.73, considered the minutes and noted the action taken by the Vice-Chancellor. It is further resolved to engage Smt. Geetha J., Lecturer in Commerce, UIT Regional Centre, Pathanapuram for a fresh tenure provisionally and to hear her by the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Vice-Chancellor has ordered to implement the Syndicate resolution. Accordingly memo to Smt. Geetha J. engaging her provisionally as Lecturer in Commerce, UIT Regional Centre, Pathanapuram for a fresh tenure was issued.

In obedience to the orders of the Vice-Chancellor, the matter of hearing of Smt. Geetha J. Lecturer in Commerce at UIT Regional Centre, Pathanapuram is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommendation:**

**Recommended to entrust the OAD Wing to conduct an audit of accounts of the PTA Funds at UIT Regional Centre, Pathanapuram and submit a report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University within one month.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**FURTHER RESOLVED** to hear Smt. Geetha J. Lecturer in Commerce at UIT Regional Centre, Pathanapuram by the Standing Committee of the Syndicate on Departments and Other Institutions of the University

***Item No.29.34.14***

***Regularization of service of Sri. Shajahan A. as Principal on contract for the period from 01.04.2021 to 17.05.2021 & handing over of charge of Principal at UIT Regional Centre, Muthukulam – reg.***

The Performance appraisal of 22 Principals on contract basis of various UIT Regional Centres whose tenures were ended in the months of October and November 2020 was done on 01.02.2021 at 02.30 p.m. at the Pro-Vice chancellor's Chamber based on the criteria stipulated by the Syndicate, the self-appraisal Performa submitted by the Principals, the presentation made by the incumbents and personal interaction with them.

The following may be noted.

- The Syndicate at its meeting held on 05.03.2021, vide item no. 25.30, considered the minutes of the meeting of the Committee for appraisal of the Performance of the Principals of UIT centres and resolved to approve the recommendations of the Committee.
- Further resolved that 'recommended for renewal upto 62 years' be modified as 'renewal upto 62 years or renewal for a fresh tenure of 11 months whichever is earlier'.
- As per the Minutes of the meeting of the Syndicate held on 05.03.2021, the tenures of Sri.Suresh Kumar V.R., Sri. Radhakrishna Pillai D., Sri. Rajan K., Sri. Shajahan A., Sri.Kesavachandran Nair N., Smt. Shubha N., Principals on contract basis at UIT Regional Centres Karuvatta, Alappuzha, Pathiyoor, Muthukulam, Mannady and Thiruvananthapuram respectively were limited upto 62 years.
- Meanwhile, Sri. Jairaj J., Standing Committee of the Syndicate on Departments & Other Institutions of the University vide letter dated 15.03.2021, requested to extend the tenure of the Principals, who are crossing the age limit of 62 years during the period, upto the end of the academic year after completion of 62 years.
- The Vice Chancellor has ordered to place the matter before the Syndicate and to maintain the status quo until the Syndicate decision.
- The Syndicate held on 13.04.2021, vide item no. 26.66, considered the matter resolved to extend the tenure of Principals upto the last day of the month of completion of 62 years.

- The Vice-Chancellor has ordered to implement the Syndicate decision.
- Accordingly, intimations to the Principals were sent except Sri.Shajahan, Principal on contract, UIT Regional Centre, Muthukulam as he attained the age of 62 on 15.03.2021.
- When the file was submitted for orders on what course of action may be taken in the case of Sri. Shajahan A., DR (Admn. III) Ordered to intimate the Syndicate resolution to him.
- Accordingly, intimation regarding the engagement of Sri. Shajahan A., as Principal on contract basis at UIT Regional Centre, Muthukulam w.e.f. 15.10.2020 to 31.03.2021 and the termination of his service on 31.03.2021 was forwarded vide letter no.23856/Adm AVII/2020/UOK dated 17.05.2021.

In this context, the following may also be noted:

- Sri. Shajahan A. was serving as Principal on contract basis at UIT Regional Centre Muthukulam w.e.f. 01.04.2021 to 17.05.2021 as he was intimated to be relieved from service w.e.f. 31.03.2021 on 17.05.2021. And therefore, there may be possibilities for claiming remuneration for the period.
- Also, the post of Principal at the Centre is vacant as Sri. Shajahan A. was relieved from service. There are two contract Lecturers at the Centre - Sri. Manoj R, who is recently transferred to the Centre from UIT Regional Centre, Alappuzha having 9 years of service and Smt. Sarimol Sukumaran having 2 years of service.

The Vice-Chancellor has ordered to place the matter of Regularization of service of Sri. Shajahan A. as Principal on contract for the period from 01.04.2021 to 17.05.2021 & handing over of charge of Principal at UIT Regional Centre, Muthukulam before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly, the following are placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendations.

- What course of action may be taken regarding the service of Sri. Shajahan A. as Principal on contract basis at UIT Regional Centre, Muthukulam w.e.f. 01.04.2021 to 17.05.2021.
- Handing over of charge of Principal at the Centre until alternate arrangements are done.

**Recommendation:** **Recommended to release wages pending, if any, to Sri. Shajahan A. upto 31.03.2021.**

(Ad. A VII. Section)

*Resolution of the Syndicate*  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.15** *Consideration of GO regarding leasing of land to UIT Regional Centre, Neyyattinkara – reg.*

നെച്ചാറ്റിൻകരയു.ഐ.ടി.സി.കുപുതിയകെട്ടിടംനിർമ്മിക്കുന്നതിന് പാട്ടത്തിന് സ്ഥലം അനുവദിച്ചുകൊണ്ടുള്ള സർക്കാർ ഉത്തരവ് പരിഗണിക്കുന്നതും സംബന്ധിച്ച്:-

നെച്ചാറ്റിൻകരതാലൂക്കിൽ നെച്ചാറ്റിൻകരവില്ലേജിൽ ഊരുട്ടുകാലശ്രീഭദ്രകാളി ദേവീക്ഷേത്രത്തിന് റെ.ഐ.ടി.ർഭാഗത്തു സ്ഥിതി ചെയ്യുന്ന ബ്ലോക്ക് നമ്പർ 25 ൽ റീസർവ്വേ 6/7 ൽ പെട്ട പൊതു വിദ്യാഭ്യാസ വകുപ്പിന് റെ.കീഴിലുള്ളതുമായ 08.60 ആർ.സർക്കാർ ഭൂമി,

നെച്ചാറ്റിൻകരയു.ഐ.ടി.സി. കെട്ടിടം നിർമ്മിക്കാൻ അനുവദിച്ചു തരണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ട് നെച്ചാറ്റിൻകരയു.ഐ.ടി.സി. പ്രിൻസിപ്പാൾ 10.05.2018 ൽ ബഹുമാനപ്പെട്ട വിദ്യാഭ്യാസ വകുപ്പ് മന്ത്രി പ്രൊഫ.

സി.രവീന്ദ്രനാഥിന് അപേക്ഷനൽകുകയും ബഹു മന്ത്രി പ്രസ്തുത അപേക്ഷ പരിശോധിച്ച് ആവശ്യമായ തുടർ നടപടികൾ സ്വീകരിക്കുന്നതിനായി സർവകലാശാല ക്കൈമാറുകയും ചെയ്തു.

പ്രസ്തുത വിഷയത്തിൽ സർവകലാശാല സ്വീകരിക്കേണ്ട നടപടികളെ കുറിച്ചുള്ള നിർദ്ദേശങ്ങൾക്കായി ഫയൽഎസ്റ്റേറ്റ് ഓഫീസർക്ക്കൈമാറുകയും എസ്റ്റേറ്റ് ഓഫീസറുടെ അഭിപ്രായത്തിന്മേൽരജിസ്ട്രാറുടെഉത്തരവ്പ്രകാരം, മേൽ പറഞ്ഞതായ ഭൂമി പതിച്ചുകിട്ടുന്നതിനോ പാട്ടത്തിനോ അല്ലെങ്കിൽ ഉപയോഗാനുമതിക്കോ യെന്നുവ്യക്തമാക്കുവാൻനിർദ്ദേശിച്ച് നെയ്യാറ്റിൻകര പ്രിൻസിപ്പാളിനു കത്ത്നൽകുകയും മറുപടിയായി സർക്കാർ ഭൂമി പാട്ടത്തിനാണ് അനുവദിക്കേണ്ടത് എന്ന്പ്രിൻസിപ്പാൾ വ്യക്തമാക്കുകയും ചെയ്തിരുന്നു.

തുടർന്ന്എസ്റ്റേറ്റ്ഓഫീസർ, മേൽപറഞ്ഞവസ്തു30 വർഷത്തേക്ക്കേരള സർവകലാശാലയുടെകീഴിൽ പ്രവർത്തിക്കുന്ന നെയ്യാറ്റിൻകര യു.എ.ടി.സി സെന്ററിന്പുതിയ കെട്ടിടം പണിയുന്നതിന്കേരള സർവകലാ ശാലക്ക്പാട്ടത്തിനു ലഭിക്കുന്നതിനായിപ്രിൻസിപ്പൽസെക്രട്ടറി, ഡയറക്ടർ ഓഫ്പബ്ലിക് ഇൻസ്ട്രക്ഷൻസ്, ജില്ലാകളക്ടർ, തഹസിൽദാർ എന്നിവർക്ക് അപേക്ഷ സമർപ്പിക്കുകയുണ്ടായി.

തുടർന്നിദ്യാഭ്യാസവകുപ്പിന്റൈക്കൈവശത്തിലുള്ളനെയ്യാറ്റിൻകരവില്ലേ ജിലെ റീസർവ്വേ06/7ൽഉൾപ്പെടുന്ന08.60 ആർ ഭൂമിപാട്ടത്തിനു നൽകി കൊണ്ടുള്ള ഭരണാനുമതിക്കായിപൊതുവിദ്യാഭ്യാസഡയറക്ടർസർക്കാരിന്07.06.2019

ലെw2/36517/2018/DPI നമ്പർകത്ത്പ്രകാരംശുപാർശചെയ്തു.

റവന്യൂ(യു) വകുപ്പിന്റൈ11.02.2020 തീയതിയിലെസ. ഉ.(കൈ) നം52/2020/റവ നമ്പർ ഉത്തരവ്പ്രകാരം തിരുവനന്തപുരം ജില്ലയിൽ നെയ്യാറ്റിൻകര താലൂക്കിൽ നെയ്യാറ്റിൻകര വില്ലേജിൽ ബ്ലോക്ക്നമ്പർ 25ൽ റീസർവ്വേ6/7ൽ പെട്ട നെയ്യാറ്റിൻകര ടി.ടി.ഐയുടെ അധീനതയിലുള്ള 8.60 ആർ സർക്കാർഭൂമി, സർക്കാർ ഭൂമിപാട്ടത്തിനു നൽകുന്ന വ്യവസ്ഥകൾ പ്രകാരം കേരള സർവകലാശാലയുടെ കീഴിലുള്ള ആറാലുംമൂട്യൂണിവേഴ്സിറ്റി ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ്ടെക്നോളജിസെന്ററിന്പുതിയകെട്ടിടംനിർമ്മിക്കുന്നതിന്കേരളയൂണിവേഴ്സിറ്റിരജിസ്ട്രാറുടെപേരിൽ06.02.2016ലെസ.ഉ.(കൈ)നം96/16/റവഉത്തരവിലെ10 (1) ഖണ്ഡിക പ്രകാരം എയ്ഡഡിദ്യാഭ്യാസ സ്ഥാപനങ്ങൾക്കു ബാധകമായ കമ്പോള വിലയുടെ2% നിരക്കിൽ30 വർഷത്തേക്ക്പാട്ടത്തിനു നൽകി ഉത്തരവ്പുറപ്പെടുവിച്ചിരുന്നു.

ഇതിനുള്ള വ്യവസ്ഥകൾ ഉത്തരവിൽ വ്യക്തമാക്കിയിരിക്കുന്നു ഇവതാഴെ പറയുന്നു.

- a. ഭൂമി ഉപപാട്ടത്തിനുനൽകാനോതറവാടകയ്ക്ക്അന്യാധീനപ്പെടുത്താനോ, ദുരുപയോഗംചെയ്യാനോ, പണയപ്പെടുത്തുവാനോപാടുള്ളതല്ല.
- b. ഏതു ആവശ്യത്തിനുവേണ്ടിയാണോ ഭൂമി അനുവദിച്ചത് ആ ആവശ്യത്തിന്വേണ്ടി മാത്രമേ വിനിയോഗിക്കാവൂ
- c. പ്രസ്തുത ഭൂമി ബാങ്കുകളിലോ ധനകാര്യ സ്ഥാപനങ്ങളിലോ ഈടുവയ്ക്കാൻ പാടുള്ളതല്ല
- d. പ്രസ്തുത ഭൂമിയിൽ നിർമ്മാണ പ്രവർത്തനങ്ങൾ ഒരു വർഷത്തിനുള്ളിൽ ആരംഭിക്കേണ്ടതാണ്.
- e. പ്രസ്തുത ഭൂമികച്ചേറ്റത്തിൽ നിന്ന്കേരളസർവകലാശാല തന്നെ സംരക്ഷിക്കേണ്ടതാണ്
- f. പ്രസ്തുത ഭൂമിയിലെ വ്യക്തങ്ങൾ റവന്യൂവകുപ്പിന്റൈ മുൻകൂർ അനുമതിയില്ലാതെമുറിച്ചുനീക്കാൻപാടില്ല
- g. കേരള ഭൂമിപതിവ്ചട്ടംAppx iii Part A പ്രകാരം റീസർവ്ചെയ്ത മരങ്ങൾ

സർക്കാരിൽ നിക്ഷിപ്തമായിരിക്കും  
h. മേൽ വ്യവസ്ഥകൾ ലംഘിച്ചാലും പൊതുതാത്പര്യാർത്ഥം നിർദ്ദിഷ്ടഭൂമി ആവശ്യത്തിനായി വന്നാലും നഷ്ടപരിഹാരം ഈടാക്കാതെ തന്നെ ഭൂമി സർക്കാർ ഏറ്റെടുക്കുന്നതായിരിക്കും. 11.02.2020 ലെ ഉത്തരവിൽ പ്രസ്തുത ഭൂമിയുടെ കമ്പോള വില 42,72,097/- രൂപയാണെന്നും കമ്പോളവിലയുടെ 2% നിരക്കിൽ 30 വർഷത്തേക്ക് കാൺപാട്ടത്തിനു നൽകിയിരിക്കുന്നത് എന്നു കൃത്യമാക്കിയിരിക്കുന്നു.

11-08-2020 ൽ ചേർന്ന സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റി വിഷയം പരിഗണിക്കുകയും യൂണിറ്റി സെന്ററിനായി ഭൂമി സൗജന്യ നിരക്കിൽ ലഭ്യമാക്കുവാൻ ഗവണ്മെന്റിനോട് ബന്ധപ്പെടാനും നിർദ്ദേശിച്ചു.

14-08-2020ൽ ചേർന്ന സിൻഡിക്കേറ്റോഗംസ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പ്രസ്തുത നിർദ്ദേശം അംഗീകരിക്കുകയും (ഐറ്റം നം. 16.78. അഡിഷണൽ 14) ബഹു. വൈസ് ചാൻസലർ സിൻഡിക്കേറ്റിന്റെ തീരുമാനം നടപ്പിൽ വരുത്തുന്നതിന് ഉത്തരവായത്തിന്റെയും അടിസ്ഥാനത്തിൽ റവന്യൂ വകുപ്പ് പ്രിൻസിപ്പാൾ സെക്രട്ടറിയ്ക്കു. ഐ. ടി. കെട്ടിടം പണിയുന്നതിനുള്ള ഭൂമി സൗജന്യമായി ലഭ്യമാക്കണം എന്നു കാണിച്ചു കൊണ്ട് 08.10.2020 ൽ കത്ത് നൽകിയിട്ടുണ്ടായിരുന്നു. ഇതിനുള്ള മറുപടിയായി അൺ എയ്ഡഡ് സ്ഥാപനങ്ങൾക്കുള്ള പാട്ടനിരക്ക് കമ്പോളവിലയുടെ 5% ആയാണ് നിശ്ചയിച്ചിരിക്കുന്നതെന്നും എന്നാൽ യൂണിവേഴ്സിറ്റിയിൽ അഫിലിയേറ്റ് ചെയ്തിരിക്കുന്ന സ്വകാര്യ സ്ഥാപനമായിട്ടു കൂടി വിദ്യാഭ്യാസ മേഖലയിലെ സ്ഥാപനമെന്ന നിലയിൽ പ്രത്യേക പരിഗണന നൽകി അൺ എയ്ഡഡ് സ്ഥാപനങ്ങൾക്കുള്ള പാട്ടനിരക്കായ കമ്പോളവിലയുടെ 5% നിരക്കൊഴിവാക്കി രണ്ടു ശതമാനം പാട്ടനിരക്കാണ് നെയ്യാറ്റിൻകരയു. ഐ. ടി. ക്കു കെട്ടിടം നിർമ്മിക്കുന്നതിന് പാട്ടത്തിനു നൽകിയ ഭൂമിക്ക് ചുമത്തിയിരിക്കുന്ന തെന്നും ആയതിനാൽ ഭൂമി സൗജന്യമായി നൽകണമെന്ന അപേക്ഷ പരിഗണിക്കാനാകില്ല എന്നും അറിയിച്ചിട്ടുണ്ട്.

13-04-2021ൽ ചേർന്ന സിൻഡിക്കേറ്റോഗം മേൽ വിഷയം ((Item No. 26.49) പരിഗണിക്കുകയും സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയിലേക്ക് റഫർ ചെയ്യുവാൻ നിർദ്ദേശിക്കുകയും ചെയ്തിട്ടുണ്ട്.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവിൻ പ്രകാരം യു. ഐ. ടി. നെയ്യാറ്റിൻകരയ്ക്കു വേണ്ടി കെട്ടിടം പണിയുന്നതിനുള്ള ഭൂമി സൗജന്യമായി ലഭ്യമാക്കണം എന്നു കാണിച്ചു കൊണ്ട് റവന്യൂ വകുപ്പ് പ്രിൻസിപ്പാൾ സെക്രട്ടറിയ്ക്ക് നൽകിയ കത്തിനുള്ള മറുപടി സിൻഡിക്കേറ്റിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:**  
**Recommended to request the Government to hand over the land for free of cost.**  
**(Ad. A VII. Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.16** *Silver Jubilee of UIT Regional Centre, Kollam – seeking financial support – reg.*

The Principal, UIT Regional centre, Kollam, vide letter dated 07.04.2021, has informed that the UIT Regional centre, Kollam has completed its 25th year of functioning in March 2021 with a glorious past of academic excellence and umpteen achievements and it is decided to celebrate the Silver Jubilee of the Institution. As part of the celebration, they have completed some renovation works worth Rs.5,00,000/- including the construction of a public stage.

Hence, the Principal, on behalf of the staff, PTA and College Development Committee has requested a financial support from the part of University to build a Digital Seminar Hall or a Smart Class room which is estimated to be built within an amount of Rs.5,00,000/-(Rupees Five Lakhs only).

The Vice Chancellor has ordered to place the matter before the meeting of the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation:**

**Recommended to refer the matter to the Standing Committee of the Syndicate on Finance.**

**(Ad. A VII. Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.17** *Request for uploading the name of the UIT Regional Centre, Pallickal as UIT Regional Centre, Pallickal at Varkala in the University Admission Portal –reg.*

The Principal, UIT Regional centre, Pallickal, vide letter No. UIT/VKL: 28/21 dated 13.04.2021 informed that,

- There are three more Pallickal at different localities under the University of Kerala.
- Hence candidates from other districts also unknowingly apply this UIT centre by online.
- After taking admission get transferred to other colleges due to the lack of travel facilities and distance.

Hence, the Principal requested to take necessary steps to upload the name of the UIT Regional Centre, Pallickal as 'UIT Regional Centre Pallickal at Varkala in the University Admission portal, so as to enable more local candidates to apply for admission in the Career Related First Degree Programme at the centre.

The Vice-Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Departments and Other Institutions of the University. Accordingly, the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

**Recommendation:**

**Recommended to change the name of the Centre as "UIT - Regional Centre, Pallickal, Kilimanoor."**

**(Ad. A VII. Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.18** : *Renewal of rent agreement – UIT Regional Centre, Azhoor – reg.*

1.08.2017 മുതൽ അഴ്ചരയൂണിസിസെന്റർ പ്രവർത്തിച്ചുകൊണ്ടിരിക്കുന്ന സേവാസമാജമന്ദിരത്തിന് റെനിലവിലെ വാടകകരാർ 20.08.2020-നു അവസാനിക്കുന്ന വേളയിൽ വാടകകരാർ പുതുക്കുന്നതിലേക്കായുള്ള നടപടി കൾ സമീകരിക്കണമെന്ന് അഴ്ചരയൂണിസിസി പ്രിൻസിപ്പൽ അഭ്യർത്ഥിച്ചിരുന്നു.



പുതുതായിനിർമ്മാണനടത്തിയഭാഗംകൂടി ഉൾപ്പെടുത്തി പുതിയവാടകതീരുമാനിച്ചുവാടകകരാർപുതുക്കുവാനായുള്ള നടപടി സ്വീകരിക്കണമെന്നും, സേവാസമാജം ഒരുജീവകാരുണ്യ പ്രസ്ഥാനമാണെന്നും ആയതിനാൽ പ്രതിമാസം 30,000/- രൂപയെങ്കിലും പ്രതീക്ഷിക്കുന്നു എന്നും സേവാസമാജം കമ്മിറ്റിയും അറിയിച്ചിട്ടുണ്ടായിരുന്നു. അഴ്ച യു.എ.ടിയിൽ പ്രതിമാസം 15000/- രൂപയാണുവാടകയായി നൽകിയിരുന്നത്.

എം.എൽ.എയും ഡെപ്യൂട്ടി സ്പീക്കറുമായിരുന്ന ശ്രീ. ശശി അവർകളുടെ താല്പര്യ പ്രകാരം അഴ്ച യു.എ.ടിക്ക് വേണ്ടി ഒരേക്കർ ഭൂമി അനുവദിച്ചുതരാമെന്നു ഉറപ്പു നൽകിയിട്ടുണ്ടെന്നും ഭൂമിയുടെ രജിസ്ട്രേഷൻ നടപടികൾ കളക്ടറേറ്റിൽ നടന്നു കൊണ്ടിരിക്കുകയാണെന്നും കൂടാതെ രജിസ്ട്രേഷൻ പൂർത്തിയായാൽ ഉടൻ തന്നെ കെട്ടിടം പണിയുന്ന തിലേക്കുള്ള നടപടികൾക്ക് സഹായസഹകരണവും നൽകാമെന്നും ശ്രീ. ശശി അവർകൾ ഉറപ്പു നൽകിയിട്ടുള്ളതായും ആയതിനാൽ പ്രസ്തുത നടപടികൾ പൂർത്തിയാകുന്നതു വരെ വാടക കരാറിൽ തുടരേണ്ടതായിട്ടുണ്ടെന്നും പ്രിൻസിപ്പൽ 07.09.2020 തീയതിയിലെ UIT/AZR.:50/20 നമ്പർ കത്ത് മുഖേന അറിയിച്ചിട്ടുണ്ടായിരുന്നു.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം പ്രസ്തുത വിഷയം 04.11.2020-ലെ സിന്റി കോർട്ടിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും, പ്രസ്തുത കമ്മിറ്റി ശ്രീ.ജെ.ജയരാജ്, (സിന്റി കോർട്ടിന്റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ കൺവീനർ), അഡ്വ.ജി.മുരളീധരൻപിള്ള, (സിൻഡിക്കേറ്റ് അംഗം) എന്നിവരെ സെന്റർ സന്ദർശിച്ചു റിപ്പോർട്ട് കമ്മിറ്റി മുൻപാകെ സമർപ്പിക്കുന്നതിന് ചുമതലപ്പെടുത്തി ശുപാർശ ചെയ്യുകയും, ആയത് 10.11.2020-ലെ സിൻഡിക്കേറ്റോഗം (Item No.46.Additional Item 5) അംഗീകരിക്കുകയും ചെയ്തു.

സിൻറി കോർട്ടിന്റെ മേൽതീരുമാനം നടപ്പിലാക്കുവാൻ ബഹു വൈസ് ചാൻസലർ ഉത്തരവിടുകയും ചെയ്തിരുന്നു. ആയതുപ്രകാരം ഫെബ്രുവരി 18-നു ബഹു. സിൻഡിക്കേറ്റ് മെമ്പർമാരായ ശ്രീ.ജെ.ജയരാജ്, അഡ്വ.ജി.മുരളീധരൻപിള്ള, എന്നിവർ അഴ്ച യു.എ.ടി സെന്റർ സന്ദർശിച്ചു സമർപ്പിച്ച ഇൻസ്പെക്ഷൻ റിപ്പോർട്ടിന്റെ വിശദാംശങ്ങൾ താഴെ കൊടുക്കുന്നു.

- നിലവിലെ ഒരു ക്ലാസ് മുറി സ്ഥാപന ഉടമതിരിച്ചെടുത്തുപകരം പുതിയതായി മുറുകൾ നിലയിൽ മുറികൾ നൽകാമെന്നും അതിനായി അധികവാടക നൽകണമെന്നുമായിരുന്നു പ്രാപോസൽ.
- എന്നാൽ നിലവിലെ കെട്ടിടങ്ങൾ മാത്രമേ ക്ലാസ് തുടരാണെന്നും പ്രസ്തുത സെന്റർ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനം നടത്താൻ യോഗ്യമല്ലെന്നും എത്രയും വേഗം സ്ഥിരമായ ഒരു സംവിധാനം ഒരുക്കേണ്ടതാണെന്നുമാണിലയിരുത്തൽ.
- സന്ദർശനത്തിൽ സെന്ററിൽ നിന്നും വന്നിട്ടുള്ള അപേക്ഷ നിരാകരിക്കേണ്ടതാണെന്നാണ് ബോധ്യമായത്.

ബഹു: വൈസ് ചാൻസിലറുടെ ഉത്തരവിൻ പ്രകാരം, പ്രതിപാദ്യ ഇൻസ്പെക്ഷൻ റിപ്പോർട്ടും, 20.08.2020-നവസാനിച്ച വാടകകരാർ പുതുക്കി നൽകുന്ന സംബന്ധിച്ച വിഷയവും സിന്റി കോർട്ടിന്റെ ഡിപ്പാർട്ട്മെന്റ്

ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റി മുൻപാകെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:** Recommended to accept the Inspection Report of the sub-committee and renew the rent agreement only on the rate previously accepted

(Ad. A VII. Section)

*Resolution of the Syndicate*  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

*Item No.29.34.19*

*UIT Regional Centre, Kallara – Abuse of staff through social media by students – reg.*

കല്ലറയുപയോഗിച്ച് ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ അധ്യാപകനായ അജിഷാ യെ യൂട്യൂബിലെ ഓഫീസ് റാഫിനെയും ചേർത്തുകൊണ്ടുള്ള അശ്ലീല വിഡിയോ കളും ഓഡിയോ കളും സോഷ്യൽ മീഡിയ വഴി പ്രചരിപ്പിച്ച ഫൈനൽ ഇയർ BA ഇൻസ്റ്റിറ്റ്യൂട്ടിദ്യർത്ഥികൾക്കെതിരെ നടപടി സ്വീകരിക്കണമെന്ന് ആവശ്യപ്പെട്ടുകൊണ്ടു കല്ലറയുപയോഗിച്ച് പ്രിൻസിപ്പൽ കത്ത് നൽകിയിരിക്കുന്നു. ഈ കോളേജിലെ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ അധ്യാപകനായ അജിഷാ കോളേജിലെ തന്നെയുള്ള അവസാന വർഷ ബി.എ. ഇൻസ്റ്റിറ്റ്യൂട്ടിദ്യർത്ഥിയായ രാമകൃഷ്ണ അധ്യാപകനെയും കോളേജിലെ ഓഫീസ് റാഫിനെയും ചേർത്തുകൊണ്ടുള്ള അശ്ലീല വിഡിയോ കളും ഓഡിയോ കളും അയച്ചുകൊടുക്കുക ഉണ്ടായി. ഈ വിഡിയോ കളുടെയും ഓഡിയോ കളുടെയും നിജസ്ഥിതി അറിയുന്നതിനായി ഒരു Enquiry committee രൂപീകരിക്കുകയും ചെയ്തു.

Enquiry committee കണ്ടെത്തിയ കാര്യങ്ങൾ ചുവടെ ചേർക്കുന്നു:

- ഈ കോളേജിലെ ഫൈനൽ ഇയർ ബി.എ. ഇൻസ്റ്റിറ്റ്യൂട്ടിദ്യർത്ഥി നികൾ U I T KOO THARAS' എന്ന പേരിൽ ഒരു Whats App ഗ്രൂപ്പ് തുടങ്ങി.
- ഈ ഗ്രൂപ്പിന് റെ അഡ്മിൻ ഫൈനൽ ഇയർ ബി.എ. ഇൻസ്റ്റിറ്റ്യൂട്ടി ഷ്ലേ ലക്ഷ്മി വിജി എന്ന വിദ്യാർത്ഥിനി ആണ്.
- ഈ ഗ്രൂപ്പിന് റെ പ്രധാന പ്രവർത്തനം അധ്യാപകരെ മോശമാക്കുന്ന വിഡിയോ കളും ഓഡിയോ കളും നിർമ്മിക്കുക എന്നതാണ്.
- അജിഷാ എന്ന അധ്യാപകനെയും ഓഫീസിൽ സ്റ്റാഫിനെയും കൂട്ടിച്ചേർത്ത് അശ്ലീല വിഡിയോ കൾ ചെയ്തിരിക്കുന്ന ട്രാഷ്മി, മദീന എന്നെ രണ്ടു പെൺകുട്ടികളാണ്.
- ഇതേ വിഡിയോ കളും ഓഡിയോ കളും, ലക്ഷ്മി, ഈ സെൻററിലെ ഗസ്റ്റ് അധ്യാപികയായ അനിത.പി. ജി. കുമാരയച്ചു കൊടുത്തിട്ടുള്ളതായും സമ്മതിച്ചിട്ടുണ്ട്.
- എന്നാൽ അനിത.പി.ജി. ഈ വിവരം മേലധികാരികളെ അറിയിക്കാതെ മറച്ചു വയ്ക്കുകയും ചെയ്തു.
- ഒന്നര മാസം മുൻപ് അറിഞ്ഞ ഈ വിവരം ഈ അധ്യാപിക പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയിരുന്ന എന്നെ അറിയിച്ചിരുന്നു എങ്കിൽ ഈ ഗ്രൂപ്പിന് റെ പ്രവർത്തനം ആദ്യ മേതടയാൻ കഴിയുമായിരുന്നു.
- എന്നാൽ എപ്പോൾ ഈ ഗ്രൂപ്പിന് റെ പ്രവർത്തനം വളർന്നു വലുതാവുകയും പൊതു സമൂഹത്തിൽ മേൽപറഞ്ഞ അശ്ലീല വിഡിയോ കളും ഓഡിയോ കളും എത്തുകയും ചെയ്തു. അതിലൂടെ സെൻററിന് റെ സൽപ്പേരിനുകോട്ടം ഉണ്ടാക്കുകയും ചെയ്തു.
- ഈ പെൺകുട്ടികൾ ഇതേ വിഡിയോ കളും ഓഡിയോ കളും രാമകൃഷ്ണ എന്ന വിദ്യാർത്ഥിക്കും മറ്റു കുട്ടികൾക്കും അയച്ചുകൊടുത്തത്.

- കുട്ടികളുടെ ഇത്തരം പ്രവർത്തിയിൽ അധ്യാപികയുടെ പങ്കിനെ പറ്റി Enquiry കമ്മിറ്റി അന്വേഷിച്ചപ്പോൾ അത് ഒരു അധ്യാപികക്ക് മറ്റുള്ളവരോട് ചുറ്റി വെരാഗ്യത്തിന് കാരണമായിരിക്കുന്നതായാണെന്ന് സ്ഥിരീകരിക്കാൻ കഴിയുന്നതാണ്.
- ഇരയാക്കപ്പെട്ട അധ്യാപകനെയും ഓഫീസ് റ്റാഫിനെയും കൂടെ നിർത്തി സത്യം പുറത്തുകൊണ്ടുവരാൻ ഒരു പ്രിൻസിപ്പൽ എന്ന നിലയിൽ ഞാൻ ശ്രമിക്കുന്നതുകൊണ്ട് എന്നെ കൂടി അപമാനിക്കുന്ന അപവാദ പ്രചാരണങ്ങൾ ഈ അധ്യാപിക നടത്തുന്നതായി അറിയാൻ കഴിഞ്ഞു.
- മുൻപേ ഉണ്ടായിരുന്ന പ്രിൻസിപ്പാളിന് റെസമയത്തു ഈ അധ്യാപികക്കെതിരെ അച്ചടക്കനടപടികൾ സ്വീകരിച്ചിട്ടുള്ളതാണ്.

2017 നവംബറിൽ തുടങ്ങിയ ഈ സ്ഥാപനം, 2020 ലെ അഡ്മിഷനിൽ, കഴിഞ്ഞ വർഷത്തിന് റെഇറട്ടി കുട്ടികളെ അഡ്മിഷനിൽ പങ്കെടുപ്പിക്കാൻ കഴിഞ്ഞു.

കോളേജിന്റേണ്ടിയുള്ള പുതിയ കെട്ടിടത്തിന് റെപണികൾ തുടങ്ങുന്നതിനുള്ള പ്രാരംഭ നടപടികൾ നടക്കുകയാണ്. വിജയത്തിന് റെപാതയിലേക്ക് പോയ്ക്കൊണ്ടിരുന്ന ഈ സ്ഥാപനത്തിന് റെസൽപ്പേരിനെ നശിപ്പിക്കാനായി Whats App Group രൂപീകരിച്ചു. അതിൽ അധ്യാപകരെയും അനധ്യാപകരെയും അപകീർത്തിപ്പെടുത്തുകയും ചെയ്ത രണ്ടു വിദ്യാർത്ഥികൾക്കെതിരെ നടപടി എടുക്കണമെന്നും അതുപോലെ തന്നെ ഈ കാര്യങ്ങൾ ആദ്യം അറിഞ്ഞപ്പോൾ മേലധികാരികളെ അറിയിക്കാതെ ഇതിനെ പ്രോത്സാഹിപ്പിക്കുകയും ചെയ്ത അധ്യാപികക്കെതിരെയും ഉചിതമായ നടപടികൾക്കെടുക്കണമെന്നും പ്രിൻസിപ്പൽ അഭ്യർത്ഥിച്ചിരിക്കുന്നു. ഇരയാക്കപ്പെട്ട സെൻററിലെ ഇംഗ്ലീഷ് ഗസ്റ്റ് അധ്യാപകനായ അജിംഷാ, പ്യൂൺസിമിമോൾ എന്നിവരുടെ അപേക്ഷയും പ്രിൻസിപ്പൽ കത്തിനോടൊപ്പം ഉള്ളടക്കം ചെയ്തിരിക്കുന്നു.

കല്ലറയു ഐടി സെൻററിലെ ഇംഗ്ലീഷ് ഗസ്റ്റ് അധ്യാപകനായ അജിംഷാ, പ്യൂൺസിമിമോൾ എന്നിവരുടെ അപേക്ഷ ഉള്ളടക്കം ചെയ്തുകൊണ്ടുള്ള പ്രിൻസിപ്പൽ നൽകിയ കത്ത് തുടർ നടപടികൾക്കുള്ള നിർദ്ദേശങ്ങൾക്കായി സമർപ്പിക്കുകയും, പ്രസ്തുത വിഷയം സിന്ററിക്കേറ്റിന് റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്ക് സമർപ്പിക്കുന്നതിന് ഉത്തരവിടുകയും ചെയ്തു.

ബഹു. വൈസ് ചാൻസലറുടെ ഉത്തരവ് പ്രകാരം മേൽ വിഷയം സിന്ററിക്കേറ്റിന് റെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended to constitute a committee consists of Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Adv. B. Balachandran, Member, Syndicate to visit UIT Regional Centre, Kallara and to submit a report on the matter.**

(Ad. A VII. Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**FURTHER RESOLVED** to include Pro. K. Lalitha, Member Syndicate in the above sub-committee.

Item No.29.34.20

**Construction of building for UIT Regional Centre Ittiva at Govt. U. P. School, Charipparambu, Kollam without obtaining permission from Government - reg.**

കൊല്ലംജില്ലയിലെചരിപ്പറമ്പ് ഗവ: യുപിസ്കൂൾ വളപ്പിൽ യു.എ.ടി.സി. സെന്റർ ആരംഭിക്കുന്നതിനു ന്യായമായ അനുമതി നേടാതെ കേരള യൂണിവേഴ്സിറ്റി സിൻഡിക്കേറ്റ് മെമ്പറും മൂൻ എം. എൽ. എ. യുമായ ഡോ. ആർ. ലതാ ദേവിയുടെ അപേക്ഷപരിഗണിക്കുവാൻ നിർവാഹ മി. ല്ല എന്ന് സർക്കാർ 08.11.2018ൽ അറിയിച്ചതായും,

എന്നാൽ സി. കൂട്ടിൽ യു. എ. ടി. യുടെ നിർമ്മാണപ്രവൃത്തികൾ ഇപ്പോൾ ആരംഭിച്ചതായി പൊതുവിദ്യാഭ്യാസ ഡയറക്ടർ സർക്കാരിൽ റിപ്പോർട്ട് ചെയ്തതായും സൂചിപ്പിച്ചുകൊണ്ട് പൊതുവിദ്യാഭ്യാസ വകുപ്പ് സർവകലാശാല ക്കത്ത് നൽകിയിരിക്കുന്നു.

അതിനാൽ വിദ്യാഭ്യാസ വകുപ്പിന് റെ അനുമതിയോടെയാണോ സി. കൂട്ടിൽ പ്രസ്തുത നിർമ്മാണപ്രവൃത്തി ആരംഭിച്ചിട്ടുള്ളതെന്ന് സംബന്ധിച്ചുള്ള അടിയന്തര റിപ്പോർട്ട് ലഭ്യമാക്കണമെന്ന് ആവശ്യപ്പെട്ടിരിക്കുന്നു.

രജിസ്ട്രാറിന് റെ ഉത്തരവ് പ്രകാരം യു. എ. ടി. ഇട്ടി വറീജിയണൽ സെന്റർ പ്രിൻസിപ്പാളിൽ നിന്നും ഇതു സംബന്ധിച്ച വിശദീകരണം ആവശ്യപ്പെട്ടിരുന്നു. അതിൻ പ്രകാരം പ്രിൻസിപ്പാൾ ബന്ധപ്പെട്ട രേഖകളുടെ പകർപ്പ് സഹിതം സമർപ്പിച്ച റിപ്പോർട്ടിന് റെ വിശദാംശങ്ങൾ താഴെ കൊടുക്കുന്നു.

- ഓഫീസിൽ രേഖകൾ പരിശോധിച്ചതിൽ നിന്നും പ്രസ്തുത പരാതി അടിസ്ഥാനരഹിതമാണ്.
- 2017 ൽ സ്ഥാപിതമായ യു. എ. ടി. സെന്റർ ചരിപ്പറമ്പ് ഗവ: യു. പി. സ്കൂൾ വളപ്പിലാണ് പ്രവർത്തിക്കുന്നത്.
- ഇട്ടി വഗ്രാമപഞ്ചായത്തിന് റെ അധീനതയിൽ പ്രവർത്തിക്കുന്ന ചരിപ്പറമ്പ് ഗവ: യു. പി. സ്കൂൾ കോമ്പൗണ്ടിലെ 30 സെന്റ് സ്ഥലം 33 വർഷത്തേക്കു സി. നു. നൽകി ഭൗതിക സാഹചര്യങ്ങൾ ഒരുക്കി നൽകാമെന്നും ഈ സ്ഥലത്തു യു. എ. ടി. സെന്റർ തുടങ്ങണമെന്ന് ബഹു കേരള ഗവണ്മെന്റിനോടും കേരള യൂണിവേഴ്സിറ്റിയോടും പഞ്ചായത്തേ വാമുലം അഭ്യർത്ഥന നടത്തിയതിനാൽ 2017 ൽ കേരള യൂണിവേഴ്സിറ്റി ഈ സ്ഥാപനം ആരംഭിച്ചു.
- സ്കൂൾ ബിൽഡിങ്ങിനുമുകൾ ഭാഗത്തായി ഷീറ്റ് പാകി താത്കാലികമായി പഞ്ചായത്ത് നിർമ്മിച്ചു നൽകിയ സ്ഥലത്താണ് നിലവിലുണ്ടി. കോം കമ്പ്യൂട്ടർ ആപ്ലിക്കേഷൻ, ബി. എസ്സി. കമ്പ്യൂട്ടർ സയൻസ് എന്നീ കോഴ്സുകൾ നടത്തി വരുന്നുണ്ട്.
- അടച്ചുറപ്പുള്ള ക്ലാസ്സുകളുടെ അഭാവം നിമിത്തം കുട്ടികൾക്ക് ആവശ്യം നൽകേണ്ട കമ്പ്യൂട്ടർ ലാബ് ഉൾപ്പെടെയുള്ള സൗകര്യങ്ങൾ ഇല്ല.
- ഈ സാഹചര്യത്തിൽ ബഹുരാജ്യ സഭാംഗം ശ്രീ ബിനോയ പി. ശം. എം. പി. യുടെ വികസന ഘണ്ടിൽ നിന്നും അനുമതി ചുരുക്ക ഉപയോഗിച്ച് കെട്ടിടം നിർമ്മിക്കുവാനും യു. എ. ടി. യുടെ ഉപയോഗത്തിന് പിട്ടു നൽകുവാനും ഇട്ടി വഗ്രാമപഞ്ചായത്ത് 16.10.2019 ൽ തീരുമാനിച്ചു.
- സ്റ്റീയറിംഗ് റി. പ്രസ്തുത തീരുമാനത്തിന് ധാരാവി ഡി. എ. തിർപ്പുമില്ലെന്നു 18.08.2020 ൽ രേഖാമൂലം അറിയിച്ചത് പ്രകാരം ഹാബിറ്റാറ്റ് നിർമ്മാണപ്രവർത്തനം ഏറ്റെടുത്തു.

- ഈസാഹചര്യങ്ങളെല്ലാംതന്നെസ്കൂൾമേധാവിയിലേയ്ക്കുമാത്രമായി അറിയിച്ചു.

ബഹുവൈസ് ചാൻസലറുടെ ഉത്തരവിൻപ്രകാരം മേൽവിഷയം സിൻറി കേറ്റിന്റേ റെഡിപ്പാർട്ട്മെന്റ് സ്കൂൾ അൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻസ് സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended to seek details from the Principal, UIT Regional Centre, Ittiva regarding the ownership of land in which the Centre is functioning and on the basis of it, a reply be furnished to the General Education Department.**

(Ad. A VII Section)

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.21 UCE, KVTM – Request for allocation of fund for publishing of college magazine & conduct of football tournament – reg.**

The Principal had forwarded a request received from Smt. Maneesha, Vice Chairperson of College Union in the University College of Engineering with regard to allocation of fund for publishing of college magazine and for conduct of football tournament.

The Principal has also informed that the college has no fund for conducting the above programmes. In the current year Budget Estimate of the University, an amount of Rs 2,00,000/- ( Rupees Two Lakhs only ) has been allowed for conducting Students Annual meet under the Head of Account Part -I-Non Plan-MH-68/UCE-4/5030 students Annual meet'.

Hence the Principal has requested to furnish a clarification, whether the above expenditure can be met from the Head of Account 'Part I -Non Plan -MH-68-/UCE-4/5030 - students Annual meet". Otherwise necessary steps may be taken to issue any other fund for conducting the above programmes.

When the file was forwarded to Finance section for concurrence, they remarked that Administrative sanction may be obtained for publishing of magazine & for the conduct of football tournament meeting the expenditure from the amount allocated for annual meet after obtaining the following.

- Certification may be obtained from the Principal, UCE that no amount will be claimed further for the conduct of Students' Annual Meet from the h/a"Part I -Non Plan -MH-68-/UCE-4/5030 – Students Annual meet"
- Detailed anticipatory expenditure of magazine & for the conduct of football tournament limiting the expenditure within budget allocation may also be obtained.

Later the Principal has clarified that, the amount allotted for students annual meet will be spent only after deducting the expenditure incurred for publishing of magazine and conduct of football tournament under the Budget Head Part I Non Plan MH-68-UCE-4/5030 students Annual meet. Also forwarded the anticipatory expenditure statement for the conduction of football tournament received from C.G Sports & Musicals (the estimated amount is Rs 6000/- (Rupees Six Thousand only) excluding GST). and estimate for publishing the magazine. [The estimate from Kamala Offset for publishing Magazine with an estimated amount of Rs.73,920/- (Rupees Seventy Three Thousand Nine Hundred and Twenty only including GST)].

When the file was submitted for according administrative sanction for publishing of magazine & for the conduct of football tournament in UCE and also according administrative sanction to meet the expenditure from the amount allocated for annual meet in the Budget Estimate of the University in accordance with the certification of Principal, the Vice Chancellor has ordered to place the matter before the standing Committee of the Syndicate on Departments and Other Institutions of the University.

As per the orders of the Vice Chancellor the matter is placed before the the Standing Committee of the Syndicate on Departments and Other Institutions of the University for recommendation.

**Recommendation:**

**Recommended to refer the matter to the Standing Committee of the Syndicate on Finance.**

**(Ad. C Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.22**      **UCE, KVTM – Unauthorised absence of Smt. Al-Sameera B.N., Assistant Professor on contract, Department of Electronics & Communication Engineering – reg.**

The Principal, University College of Engineering, Kariavattom has forwarded a letter regarding the unauthorized absence of Smt.Al-Sameera B.N, Assistant Professor on contract basis in the Department of Electronics and Communication Engineering of the University College of Engineering, Kariavattom on 25-3-2021.It may be noted that, the Principal has already forwarded a request received from Smt. Al-Sameera B.N for granting leave on Medical Ground from 21.02.2021 for one month . But the teacher has not produced the Medical Certificate, so the request could not be put up.

It may also be noted that the contract of Smt. Al-Sameera, B.N was renewed for an another period of eleven months w.e.f 02.03.2021 @ ₹33,500/-(Rupees Thirty Three Thousand Five Hundred only) per month as remuneration based on the request of the Principal, since her last tenure has expired on 23.02.2021. The joining memo dated 9-2-2021 was also issued on 9-2-2021. Joining Report and Employment contract has not been submitted.

The terms and conditions in the Employment contract Para 8 sub clause V states that the University shall forthwith terminate the Contract/Service of the Second Party in the event of unauthorized absence for a period exceeding 12 days. Smt. Al-Sameera B.N has availed Casual Leave from 16.02.2021 to 20.02.2021 (21.02.2021 was holiday) and continuously absent from 22.02.2021. Further communication regarding the extension of leave of Smt.Al-Sameera B.N has not been received. The Causal Leave and Leave with Out Allowance cannot be clubbed together.

As per the orders of the Vice Chancellor, the matter regarding the un-authorized absence of Smt.Al-Sameera B.N, Assistant Professor of UCE is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and recommendation.

**Recommendation:**

**Recommended to seek explanation from the Principal, UCE, Kariavattom on the matter.**

**(Ad. C Section)**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.23**      **UIT Regional Centre, Paravur – Granting of maternity leave to Smt. Sajna Raffi, Lecturer in Management on contract basis – reg.**

യൂഎടി റീജിയണൽ സെന്റർ, പരവൂരിലെ മാനേജ്മെന്റിന്റേയും കരാർ അധ്യാപികയായ ശ്രീമതിസജ്ഞാനാമി ഓരോറിന്റേ പ്രസവാവധി 30.06.2021 വരെ നീട്ടാനുള്ള അപേക്ഷപ്രിൻസിപ്പൽ അയച്ചുതന്നിരിക്കുന്നു. മാത്രമല്ല പ്രസവാവധിയുമായി ബന്ധിപ്പട്ട 02.03.2021 തീയതിയിലെ ഡി.5.6927/2020 നമ്പർ ഉത്തരവ് പ്രകാരമുള്ള ആനുകൂല്യങ്ങൾ ലഭ്യമാക്കണമെന്നും അഭ്യർത്ഥിച്ചിട്ടുണ്ട്.

02.03.2021 തീയതിയിലെ ഡി.5.6927/2020 നമ്പർ ഉത്തരവ് പ്രകാരം കരാർ വ്യവസ്ഥയിൽ നിയമിതരാകുന്ന വനിതാ ഉദ്യോഗസ്ഥർക്ക് മധിക്കൽ ഓഫീസർ നൽകുന്ന സാക്ഷ്യപത്രം പ്രകാരം അവരുടെ പ്രസവം നടക്കാ



**Item No.29.34.24** *KUCTE- Nedumangad- Smt. Lekshmi Pushkaran, Academic Co - ordinator - Request for leave - reg.*

The Principal, KUCTE, Nedumangad has forwarded the leave application of Smt. Lekshmi Pushkaran, Academic Co-ordinator, KUCTE, Nedumangad for 10 days from 20.02.2021 to 01.03.2021 as her 7 year old daughter is hospitalized due to dengue and wheezing.

It may be noted the number of casual leave eligible for teachers is twelve and LWA is 15 per year.

It may be also noted that the contract period of Smt. Lekshmi Pushkaran expired on 12.02.2021 and her contract has not been renewed as the Performance Appraisal is not yet completed.

As per orders of the Vice-Chancellor, the matter regarding Smt. Lekshmi Pushkaran, Academic Co-ordinator, KUCTE, Nedumangad - Request for leave is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendation.

**Recommendation:**

**Recommended to direct the Principal, KUCTE, Nedumangadu to consider the application for casual leave.**

**(Ad. A VII (A) Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.25** *KUCTE, Anchal -Dr. Nisha S Dharan, the former Principal on contract basis at KUCTE Anchal - recommendation of PAC - implementation of- reg*

The contract period of Dr. Nisha S Dharan, the former Principal on contract basis at KUCTE Anchal expired on 06-03-2021. So, Dr Nisha S Dharan had submitted the documents for renewal of her contract by the performance appraisal committee..

The Performance Appraisal Committee for all the teaching and non-teaching staff on contract of the Institutions under DOMTEC was held on 29th and 30th of April & 03rd of May 2021 at Pro-Vice Chancellor's Chamber & Syndicate Room. The Pro-Vice Chancellor, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and the subject experts perused the documents forwarded by the Principals of various institutions and remarked that the documents submitted by Dr. Nisha S Dharan, the then Principal on contract basis at KUCTE Anchal are not of 2020-21 and so not recommended and instead the appraisal may be done only with personal appearance.

Subsequently, Dr. Nisha S Dharan had submitted her resignation from the job and the Registrar accepted the same w.e.f. 31-05-2021.

It may be noted that, in order to release her salary upto 31-05-2021, a fresh employment Contract for a period from 09-03-2021 to 31-05-2021 is necessary. For that, as per the recommendation of the performance appraisal committee, the performance appraisal may be done only with personal appearance of Dr. Nisha S Dharan.

As per the orders of the Vice-Chancellor, the matter regarding the performance appraisal with the personal appearance of Dr. Nisha S Dharan, the former Principal on contract basis at KUCTE, Anchal is placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University for consideration and appropriate recommendation.

**Recommendation:**

**Recommended to reject the request of Smt. Nisha S. Dharan for disbursal of wages as no employment contract is executed between her and the University.**

**(Ad. A VII (A) Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.



**Item No.29.34. 26 University Institute of Technology – Regional Centre – Bharanickavu – Payment towards rent/repair of furniture without prior sanction – Consideration of- reg.**

The Principal, University Institute of Technology, Regional Centre, Bharanickavu, forwarded contingent bill dated 12/03/2021 under the head of account 4/5815 for payment of rent and another bill dated 12/03/2021 under the head of account 4/2105 towards repair of furniture in the financial year 2020-21 as detailed below:

(I). A Contingent bill from the Head of Account under “Part I-NP-MH-67/34-Institute of Technology -Bharanickvu- 4/5815 – payment of rent”, amounting to of Rs. 85,680/- towards charges of rent for 100 chairs and 22 desks.

\* A letter no. nil dated 30.12.20 received from The Secretary, Bharanickavu Scheduled Caste Service Co – Operative Society demanding an amount of Rs. 85,680/- as rent towards 100 chairs and 22 desks for the period from 13.08.2018 to 13.07.2019.

\* A cash receipt of Rs. 85,680/- from Bharanickavu Scheduled Caste Service Co – Operative Society dated 30.12.2020 towards rent for 100 chairs and 22 desks.

(II) A Contingent bill from the Head of Account under “Part I-NP-MH-67/34-Institute of Technology -Bharanickvu- 4/2105 – Repair of furniture”, amounting to Rs. 9652/- towards the repair of 6 desks, 9 bench, 2 stools, 3 tables and 4 chairs.

In this context, it may be noted that,

1. The University Institute of Technology, Regional Centre, Bharanickavu was started in the year 2018 at Government Model U.P School.

Name of the Courses Offered	Sanctioned Strength	No. of Students admitted	Details of Staff as on 2019
B. Com Taxation Procedure and Practice	42	2018 admission - 29	Principal on contract – 1 Lecturer on contract – 1
		2019 admission - 15	No. of Guest Lecturers from 13.08.2018 to 01.07.2019 – 4
BBA 2019 admission - 10	42	2018 admission - 22	No. of Non-teaching staff - 2

2. An amount of Rs.4, 00,000/- is allotted under the head of account 4/5815 – Payment of rent and an amount of Rs. 10,000/- is allotted under the head of account 4/2105 – repair of furniture, in the Budget estimate of the University for the financial year 2020-21.

3. It may further be noted that prior permission from the University shall be obtained to hire furniture for the use of the Centre. But this is not complied with. Hence explanation was sought from the Principal as per orders of the Registrar.

Accordingly, the Principal, University Institute of Technology, Regional Centre, Bharanickavu, has given a detailed reply regarding the matter. The Principal has stated that he took charge only on 12/11/2018 and he is not aware whether prior permission in this regard was obtained. He further stated that he had already made the payment to protect the fame of the University and same may be recouped.

The Hon’ble Vice – Chancellor has ordered to place the file before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Hence the matter regarding the payment towards rent amounting to Rs.85,680/- and repair of furniture amounting to Rs. 9652/- at University Institute of Technology, Regional Centre, Bharanickavu is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration and appropriate recommendations.

**Recommendation:**

**Recommended to hear the Principal, UIT Regional Centre, Bharanickavu by the next meeting of the Standing Committee of the Syndicate on Departments & Other Institutions of the University.**

(Ad. A VII (A) Section)

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34. 27** യുഐടിആർപുരം- കരാർ അധ്യാപികയായ ശ്രീമതി.ധന്യാരാധാകൃഷ്ണൻറെഅവധിഅപേക്ഷ- സംബന്ധിച്ചു;

യുഐടിആർപുരംറീജിയണൽ സർറി ലഇലക്ട്രോണിക്സി ഭാഗംകരാർഅധ്യാപികയായശ്രീമതി. ധന്യാരാധാകൃഷ്ണൻ, 12.04.2021തീയതിയിൽ ലകത്തിൽതാഴെ പറയുംപ്രകാരംഅപേക്ഷിച്ചിരുന്നു.

Stroke (പക്ഷാഘാതം) സംഭവിച്ചതിനെ തുടർന്നുള്ള ആരോഗ്യ പ്രശ്നങ്ങളുള്ളതിനാൽ 2020 സപ്റ്റംബർ6 മുതൽ2020 സപ്റ്റംബർ22 വരെ സർറിൽ ഹാജരാകാതെ പ്രിൻസിപ്പലിൻറെ അനുമതിയോടു കൂടെ ടൈംടേബിൾ അനുസരിച്ചു വീട്ടിൽനിന്നു് ഓൺലൈൻക്ലാസുകൾ സൃത്തിരുന്നു. ന്നാൽ, സർവകലാശാലയിൽനിന്നുംമുൻകൂറായി"വർക്ക്ഫ്രംഹോം" അനുമതി വാങ്ങാതെത്തീർന്നാൽ ആദിവാസങ്ങളിലെ ശമ്പളവും തുടർന്ന് ഇന്നേ വരെയുള്ള ശമ്പളവുംസർവകലാശാലയിൽനിന്നുംഅനുവദിച്ചിട്ടില്ല. പ്രസ്തുത കാലയളവിൽ, മോശമായ ആരോഗ്യസ്ഥിതിയും കോവിഡ്യാപനവും കണ്ടാണ്കോളേജിൽ നേരിട്ടുത്തിക്ലാസുകൾ സൂക്ഷുവാൻകഴിയാതിരുന്നത്. ആയതിനാൽ, മേൽസൂചിപ്പിച്ചകാലയളവിൽ, വീട്ടിലിരുന്ന്ക്ലാസ് സൃത്തത്പരിഗണിച്ചു കണ്ട"വർക്ക്ഫ്രംഹോം" ഉത്തരവ്നൽകി കണ്ടോ അല്ലകിൽLWR അനുവദിച്ചുകണ്ടോ ശമ്പളംനൽകുന്നതിനു വേണ്ട നടപടി സ്വീകരിക്കണമെന്ന്ശ്രീമതി.ധന്യാരാധാകൃഷ്ണൻ അപേക്ഷിച്ചിരിക്കുന്നു.

മുൻപ്, ശ്രീമതി.ധന്യാരാധാകൃഷ്ണൻ, അവരുടെഅപേക്ഷയുടെഅടിസ്ഥാനത്തിൽ, Stroke ഉണ്ടായതിനെ തുടർന്നുള്ളചികിത്സയ്ക്കുംഫിസിയോതെറാപ്പിയ്ക്കുമായി04.06.2020മുതൽ03.08.2020 വരെmedical ground-ൽLWRഅനുവദിച്ചിരുന്നു.

2020 സപ്റ്റംബർ6 മുതൽ സപ്റ്റംബർ22 വരെ വരെയുള്ള കാലയളവിൽടൈംടേബിൾപ്രകാരമുള്ളക്ലാസുകൾവീട്ടിലിരുന്ന് സൃത്തതിനാൽ "വർക്ക്ഫ്രംഹോം" അംഗീകരിച്ചു കണ്ടുള്ള ഉത്തരവ്നൽകാവുന്നതാണോഅല്ലകിൽപ്രസ്തുതകാലയളവ്LWRആയിപരിഗണിച്ചുകണ്ടുള്ളഉത്തരവ്നൽകാവുന്നതാണോ നതിന്മേലുള്ളഉത്തരവിനായിബഹു.വൈസ്ചാൻസലർസമക്ഷം ഫയൽസമർപ്പിച്ചിരുന്നു. ബഹു.വൈസ്ചാൻസലർ, ടിവിഷയംസിൻഡിക്കേറ്റിൻറെ ഡിപ്പാർട്ട്മെന്റ്ആൻഡ്അദർഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ചസ്റ്റാൻറിംഗ്കമ്മിറ്റിയുടെപരിഗണനയ്ക്കുവിടാൻഉത്തരവിടുകയും ചെയ്തു.

ആയതുപ്രകാരം, മേൽവിഷയം സിൻഡിക്കേറ്റിൻറെ ഡിപ്പാർട്ട്മെന്റ് ആൻഡ്അദർ ഇൻസ്റ്റിറ്റ്യൂഷൻ സംബന്ധിച്ചസ്റ്റാൻറിംഗ്കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായിസമർപ്പിക്കുന്നു.

**Recommendation:**  
**Recommended to grant' Work from Home' to Smt. Dhanya Radhakrishnan for the period from 06.09.2020 to 22.09.2020.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

Item No.29.34.28

യൂഐടിയിരുവനന്തപുരം-  
സെനറിലെപ്രിൻസിപ്പലായഡോ.ശുഭി ന്-  
നെതിരവിദ്യാർത്ഥികളുടെരക്ഷിതാക്കൾനൽകിയപ  
രാതി- സംബന്ധിച്ച്;

യൂഐടിയിരുവനന്തപുരംറീജിയണൽ സെനറി ലബി സ്റ്റികമ്പ്യൂട്ടർസ  
യൻസിദ്യാർത്ഥിനിയായകുമാരി. രേഷ്മമോഹനൻ,  
തന്നി02.03.2021നുകോവിഡ് പോസിറ്റീവാ യനും12.03.2021നും നഗറ്റീവായതി  
നാൽ17.03.2021നുള്ളപ്രാക്ടീക്കൽ ക്സാം ഴുതാൻഅമ്മയോടാപ്പം സെന  
റിൽ തിയപ്പോൾപ്രിൻസിപ്പലായഡോ. ശുഭി ന്,  
ക്സാം ഴുതാൻഅനുവദിക്കാ തഗേറ്റ്പുട്ടിത നയുംഅമ്മ യയുംപുറ  
ത്താക്കി യനുംപരാതിനൽകിയിരുന്നു. രജിസ്ട്രാറു സിൻദ്രേശപ്രകാരം,  
അന്നേദിവസംതന്നെപ്രിൻസിപ്പലോടുപരാതിയിന്മേലുള്ളവിശദീകരണംആവ  
ശ്യം പ്പടുകയുംപ്രിൻസിപ്പൽനൽകിയമറുപടിത്വപ്തമല്ലാത്തതിനാൽ, ബഹു.  
വൈസ് ചാൻസലറു ളെത്തരവിനനുസൃതമായിഡോ.ശുഭി ന്-  
നും മമ്മോ(03.04.2021) നൽകുകയും ചെയ്തിരുന്നു.

ഇതിനിട,

സെനറി ലവിദ്യാർത്ഥികളുടെരക്ഷിതാക്കൾപ്രിൻസിപ്പലി നതി രവിവിധപ  
രാതികൾഉന്നയിച്ചു കാണ്ട്സർവകലാശാലയിൽകത്ത്നൽകുകയുംടിപരാതി  
യക്കുറിച്ചുഅന്വേഷണംനടത്തിറിപ്പോർട്ട്സമർപ്പിക്കുവാൻബഹു.വൈസ് ചാ  
ൻസലർഉത്തരവിടുകയും ചെയ്തു.  
ആയതനുസരിച്ചു ഡപ്യൂട്ടിരജിസ്ട്രാർ(അഡ്മിൻIII),  
അസിസ്റ്റന്റ്രജിസ്ട്രാർ(അഡ്മിൻV)  
നിവർ15.04.2021നും സെനർസന്ദർശിച്ചുപ്രിൻസിപ്പൽ, പിടി അംഗങ്ങൾ,  
വിദ്യാർത്ഥികൾ,  
ജീവനക്കാർ നിവരിൽനിന്നുംമേൽപരാതികളുമായിബന്ധി പ്പട്ടവിവരങ്ങൾ  
ശേഖരിക്കുകയുംലഭിച്ചസ്റ്റേറ്റ് മന്റുകളും അടിസ്ഥാനത്തിൽറിപ്പോർട്ട്സമർ  
പ്പിക്കുകയും ചെയ്തു (പകർപ്പ് ഉള്ളടക്കം ചെയ്യുന്നു).  
ബഹു.വൈസ് ചാൻസലറു സിൻദ്രേശപ്രകാരംമേൽവിഷയംസിൻഡിക്കേ  
റ്റിൻ റഡിപ്പാർട്ട് മന്റ് ആൻഡ് അദർഇൻസ്റ്റിട്യൂഷൻസംബന്ധിച്ചസ്റ്റാൻറിം  
ഗ്കമ്മിറ്റിയും പരിഗണനയ്ക്കായിസമർപ്പിക്കുന്നു.

**Recommendation: Recommended to seek an explanation on the matter from the Principal, UIT Regional Centre, Thiruvananthapuram.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

Item No.29.34. 29 **UIT Regional Centres, Requests from the staff on contract for change of Centre – reg.**

The Syndicate at its meeting held on 10-11-2020, vide Item No.46 Additional item 8, approved the recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University that transfer and posting of faculty in respect of various

institutions under the DOMTEC to be done before the commencement of an academic year and the Vice-Chancellor has ordered to implement it.

Accordingly, procedure to re-engage staffs of various UIT Regional Centres has been initiated soon after the repeal of model code of conduct of general election.

Following staffs have submitted requests for change of centre. Consolidated list is as follows:

Sl No	Name & Designation	Present Centre	Home Station	Option	Grounds for transfer request
1	Dr. S. Girijakumari Principal on contract	UIT Pallickal (Varkala)	UIT Bharanikavu	<ul style="list-style-type: none"> <li>• UIT Bharanikavu</li> <li>• UIT Pathiyoor</li> <li>• UIT Muthukulam</li> </ul>	Personal
2	Dr. K. Santhosh Principal on contract	UIT Charamangalam	UIT Pathiyoor	<ul style="list-style-type: none"> <li>• UIT Pathiyoor</li> <li>• UIT Muthukulam</li> </ul>	Travel inconvenience (66km away from home)
3	Smt. Krishna V. N. Lecturer in Business Management on contract	UIT Thenmala	UIT Veli	<ul style="list-style-type: none"> <li>• UIT Veli</li> <li>• UIT Neyyattinkara</li> <li>• UIT Pirappancode</li> </ul>	Nil
4	Smt. Syama V. Lecturer in Business Management on contract	UIT Thenmala	UIT Sasthamcotta	<ul style="list-style-type: none"> <li>• UIT Sasthamcotta</li> <li>• UIT Kottarakara</li> <li>• UIT Adoor</li> </ul>	Travel Inconvenience
5	Sri. Jithu R. Lecturer in Business Management on contract	UIT Paravur	UIT Veli	<ul style="list-style-type: none"> <li>• UIT Neyyattinkara</li> <li>• UIT Veli</li> </ul>	Inconvenience
6	Sri. Anup M. S. Lecturer in Computer Science	UIT Ittiva	UIT Kottarakara	<ul style="list-style-type: none"> <li>• UIT Kottarakara</li> <li>• UIT Ittiva</li> </ul>	Nil
7	Smt. Norin Priya V. Lecturer in Computer Science on contract	UIT Mukhathala	UIT Kollam	<ul style="list-style-type: none"> <li>• UIT Kollam</li> <li>• UIT Mukhathala</li> </ul>	Her husband passed away. She is only one to protect her family For her child education.
8	Smt. Archana V. R. Lecturer in Computer Science on contract	UIT Mukhathala	UIT Vakkom	<ul style="list-style-type: none"> <li>• UIT Vakkom</li> <li>• UIT Mukhathala</li> </ul>	Her child having attention deficiency hyper active syndrome and he needs special care and treatment. Travel inconvenient.
9	Smt. Neethu R. Lecturer in Computer Science on contract	UIT Mukhathala	UIT Vakkom	<ul style="list-style-type: none"> <li>• UIT Vakkom</li> <li>• UIT Mukhathala</li> </ul>	2 year old baby Far away from home
10	Sri. Syam V. Lecturer in Commerce on contract	UIT Karuvatta	UIT Karuvatta	<ul style="list-style-type: none"> <li>• UIT Kattaikonam</li> <li>• UIT Pirappancode</li> </ul>	To lookafter elderly parents
11	Smt. Divya G. Das Lecturer in Computer Science	UIT Karuvatta	UIT Karuvatta	UIT Alappuzha	To lookafter old parents and her little daughter
12	Smt. Gayathri G. S.	UIT Kollam	UIT	UIT Kuravankonam	Distance greater from

	Lecturer in Mathematics contract		Kuravankonam			home (67 km). Feeding mother of 7 month old baby.
13	Smt. Anju V. Lecturer in Business Management contract	UIT Pirappancode	UIT Alappuzha	UIT Alappuzha		Shifting to native town due to the demise of husband
14	Smt. Nisha Stephen Lecturer in Business Management	UIT Pirappancode	UIT Adoor	UIT Adoor		Shifting to Pathanamthitta (Husband's house)
15	Smt. Asha A. Lecturer in Commerce contract	UIT Chegannur	UIT Aroor	UIT Aroor		Change in residence
16	Smt. Sreena G. Nair Lecturer in Computer Science	UIT Kottarakara	UIT Pathanapuram	UIT Pathanapuram		Travel inconvenience
17	Smt. Thankam S. Lecturer in Computer Science on contract	UIT Pathanapuram	UIT Pathanapuram	UIT Kottarakara		Travel inconvenience 30 km away from home
18	Smt. Prabitha L. P. Lecturer in Business Management	UIT Pathanapuram	UIT Kottarakara	UIT Kottarakara		For more convenience
19	Smt. Greeshma R. K. Lecturer in Business Management contract	UIT Pathanapuram	UIT Pirappancode	<ul style="list-style-type: none"> <li>• UIT Pirappancode</li> <li>• UIT Paravur</li> </ul>		Medical ground
20	Sri. Manoj R. Lecturer in Computer Science on contract	UIT Muthukulam	UIT Muthukulam	UIT Kollam		To look after elderly parents and travel inconvenience
21	Sri. Sarimol Sukumaran Lecturer in Computer Science on contract	UIT Muthukulam	UIT Muthukulam	UIT Sasthamcotta		To look after kids and elderly parents and for travel convenience
22	Sri. Manu Rajan Nair Lecturer in Computer Science	UIT Alappuzha	UIT Alappuzha	UIT Karuvatta		To look after elderly parents and for travel convenience
23	Smt. Surya Krishna Lecturer in Computer Science on contract	UIT Adoor	UIT Pathanapuram	UIT Pathanapuram		Distance
24	Sri. Saratchandran K. P. Lecturer in Computer Science on contract	UIT Mannar	UIT Adoor	<ul style="list-style-type: none"> <li>• UIT Adoor</li> <li>• UIT Alappuzha</li> </ul>		Personal

25	Smt. Nisha S Lecturer in Commerce contract	UIT Mannar	UIT Aroor	UIT Aroor	Near to home station
26	Smt. Shafeena Hassan Lecturer in Business Management contract	UIT Mannar	UIT Chengannur	UIT Chengannur	Convenient to look after kids
27	Sri. Pradeep C Lecturer in Computer Science	UIT Mannady	UIT Kottarakara	<ul style="list-style-type: none"> <li>• UIT Kottarakara</li> <li>• UIT Mukhathala</li> </ul>	NIL
28	Sri. Bose Pious Lecturer in Computer Science on contract	UIT Mannady	UIT Kollam	<ul style="list-style-type: none"> <li>• UIT Kollam</li> <li>• UIT Sasthamkotta</li> </ul>	NIL
29	Sri. Kannan K S Lecturer in Management contract	UIT Charamangalam	UIT Alappuzha	<ul style="list-style-type: none"> <li>• UIT Alappuzha</li> <li>• UIT Sasthamcotta</li> <li>• UIT Bharanickavu</li> </ul>	Caring for aged parents, who are post COVID patients
30	Smt. Rini R. Lecturer in Computer Science on contract	UIT Yeroor	UIT Yeroor	UIT Pirappancode	Nil
31	Smt. Chithra R Chandran Coimputer Lab Instructor contract	UIT Yeroor	UIT Adoor	<ul style="list-style-type: none"> <li>• UIT Adoor</li> <li>• UIT Pathanapuram</li> <li>• UIT Kottarakara</li> </ul>	Travel inconvenience
32	Smt. Raji John Y Computer Lab Instructor contract	UIT Kollam	UIT Kottarakara	<ul style="list-style-type: none"> <li>• UIT Kottarakara</li> <li>• UIT Pathanapuram</li> <li>• UIT Adoor</li> </ul>	Distance greater from home (50 km) Feeding mother
33	Smt. Aparna C V Library Assistant on contract	UIT Kottarakara	UIT Kataikonam	<ul style="list-style-type: none"> <li>• UIT Kataikonam</li> <li>• UIT Veli</li> <li>• UIT Kuravankonam</li> </ul>	Travel inconvenience
34	Smt. Remya Sasidharan Library Assistant	UIT Pallickal (Varkala)	UIT Adoor	<ul style="list-style-type: none"> <li>• UIT Adoor</li> <li>• UIT mannar</li> </ul>	
35	Sri. Surendran P K Night Watchman on contract	UIT Mannar	UIT Adoor	<ul style="list-style-type: none"> <li>• UIT Adoor</li> <li>• UIT Sasthamkotta</li> <li>• UIT Kottarakara</li> <li>• UIT Mannady</li> </ul>	Personal
36	Smt. Jiji K Peon on contract	UIT Mannady	UIT Bharanikavu	<ul style="list-style-type: none"> <li>• UIT Bharanikavu</li> <li>• UIT Adoor</li> </ul>	Personal

The Vice Chancellor has ordered to place the requests of the staffs for change of centre before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the matter is placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for Consideration and recommendation.

**Recommendation:**

Recommended to entrust Sri. J. Jairaj, Convener, Standing Commencing of the Syndicate on Departments and Other Institutions of the University to submit a proposal before the Syndicate after considering the request for change of Centre from the staff on contract in the institutions under DOMTEC.

(Ad. A VII Section)

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**Item No.29.34.30** യുഎസിപത്തനാപുരംസെന്ററിൽ 2019-2020 സാമ്പത്തിക വർഷത്തേക്കുള്ള രേഖകൾ പുതിയ പ്രിൻസിപ്പലിന് കൈമാറാതിരുന്നത്-സിൻഡിക്കേറ്റ് ഉപസമിതി സമർപ്പിച്ച പരിശോധന റിപ്പോർട്ട് പരിഗണിക്കുന്നത്-സംബന്ധിച്ചു.

2019-2020 സാമ്പത്തിക വർഷത്തേക്കുള്ള internal audit നവംബർ ആദ്യ വാരം സെന്ററിൽ ഷഡ്വുൾ ചെയ്തിട്ടുണ്ടെന്നും, മേൽപ്പറഞ്ഞ കാലയളവിൽ പിടി സാമ്പത്തിക ഇടപാട് സംബന്ധിച്ച രേഖകളും, പിടി മിനിറ്റ് പുസ്തകം, ക്യാഷ് ബുക്കുകൾ, രസീതുകൾ, കൗണ്ടർ ഫോയിലുകൾ, ബില്ലുകൾ, വൗച്ചറുകൾ നിവയുൾപ്പിട രുരേഖകളും തനിക്കു കൈമാറിയിട്ടില്ലെന്നും പുതുതായി ചാർജ്ജ് പത്തനാപുരം യുഎസി പ്രിൻസിപ്പൽ, 28.10.2020 തീയതിയിൽ UIT/PTPM/123/2020 നമ്പർ കത്ത് പ്രകാരം അറിയിച്ചിരുന്നു.

ബഹു. ജോയിന്റ് റജിസ്ട്രാറുടെ നിർദ്ദേശപ്രകാരം പ്രസ്തുത വിഷയം സംബന്ധിച്ച പത്തനാപുരം യുഎസിയിൽ ലമുൻ പ്രിൻസിപ്പലായിരുന്ന പ്രൊഫ. സുധാകരൻപിള്ള സെന്ററിലും, പ്രിൻസിപ്പൽ ഇൻ ചാർജ് ആയിരുന്ന ശ്രീമതി. ശ്രീമ. ജിനായറുടെയും വിശദീകരണം ആവശ്യപ്പെടുകയും, ആയതിനു അവർ വിശദീകരണം നൽകുകയും ചെയ്തു. പ്രസ്തുത വിഷയം സിൻറിക്കേറ്റിന് പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നതിന് ബഹു. വൈസ് ചാൻസിലർ നിർദ്ദേശിക്കുകയും ചെയ്തിരിക്കുന്നു.

ബഹു. വൈസ് ചാൻസിലറുടെ ഉത്തരവിന് പ്രകാരം പ്രസ്തുത വിഷയം 27.01.2021-ൽ സിൻറിക്കേറ്റിന് പരിഗണനയ്ക്കായി സമർപ്പിക്കുകയും, ശ്രീ. ജ. ജയരാജ്, (സിൻറിക്കേറ്റിന് റിപ്പോർട്ട് മന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റിയുടെ കൺവീനർ), അഡ്. ഓഫീജയൻപിള്ള, (സിൻഡിക്കേറ്റ് അംഗം) ശ്രീജിബിജുകുമാർ (സിൻഡിക്കേറ്റ് അംഗം), ശ്രീമതി രഞ്ജുസുരേഷ് നിവർ പത്തനാപുരം സെന്റർ സന്ദർശിച്ചു റിപ്പോർട്ട് സിൻറിക്കേറ്റിന് റിപ്പോർട്ട് മന്റ്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻ സ്സംബന്ധിച്ച സ്റ്റാൻറിംഗ് കമ്മിറ്റി മുൻപാക സമർപ്പിക്കുന്ന തിന്തിരുമാനിക്കുകയും ചെയ്തു. സിൻറിക്കേറ്റിന് മേൽ തിരുമാനം നടപ്പിലാക്കുവാൻ ബഹു. വൈസ് ചാൻസിലർ ഉത്തരവിടുകയും ചെയ്തിരുന്നു.

ആയതുപ്രകാരം 27.04.2021 ബഹു. സിൻഡിക്കേറ്റ് മമ്പർമാരായ, അഡ്. ഓഫീജയൻപിള്ള, ശ്രീജിബിജുകുമാർ ശ്രീമതി രഞ്ജുസുരേഷ്, നിവർ പത്തനാപുരം യുഎസി സെന്റർ സന്ദർശിച്ചു സമർപ്പിച്ച ഇൻസ്റ്റിറ്റൂട്ടിഷൻ റിപ്പോർട്ടിന് വിശദാംശങ്ങൾ താഴെ കാണുന്നു.

- പത്തനാപുരം യൂണിവേഴ്സിറ്റി പ്രിൻസിപ്പൽ ശ്രീ അജിത് പ്രസാദ് കസിനൽ കീയ പരാതിയിൽ ആരോപിച്ചിരിക്കുന്നത് പോലും 2012 മുതൽ 2019 വരെയുള്ള PTA യും ടെക്നിക്കൽ കോളേജുകളോടും അവിടെ ലഭ്യമായിരുന്നില്ല.
  - ശ്രീമതി ശ്രീമതി നായർ ടി മാഴി പ്രകാരം മുൻ പ്രിൻസിപ്പൽ PTA സംബന്ധമായ യാതൊരു രേഖകളും കൈമാറിയിരുന്നില്ല. PTA സിക്രട്ടറി ആയിരുന്ന ശ്രീമതി ഗീത ജി (Lecturer in Commerce) അനുഭോഗികമായി ചില രേഖകളും പാസ്സ് ബുക്കുകളും കൈമാറിയതായാണ് അറിയിച്ചിട്ടുള്ളത്. ആയതു പ്രകാരം 06.05.2020 ൽ PTA അക്കൗണ്ടിൽ 2241/- രൂപ മാത്രമാണ് ഉള്ളത്. തന്നെ PTA സംബന്ധമായ മറ്റു രേഖകളോടും കൂടിയ വൗച്ചറുകളോടും സീറ്റുകളോടും സൂക്ഷിച്ചിട്ടില്ല. നും രേഖകളും പറ്റി പറ്റിയിട്ടില്ല. കൂടാതെ PTA രജിസ്റ്റർ പ്രകാരം 397500/- രൂപ വരവു 55475/- രൂപ പ്രിൻസിപ്പൽ അഡ്വൈസ് കോണി ചിട്ടുണ്ട്. ആയതിൽ 80000/- രൂപ മാത്രമാണ് ബാക്കി നിക്ഷേപിക്കുകയും പിൻവലിക്കുകയും ചെയ്തിട്ടുള്ളത്.
  - മേൽസാഹചര്യത്തിൽ കൃത്യമായ രേഖകളോടും വൗച്ചറുകളോടും ലഭ്യമല്ലാത്തതിനാൽ ശ്രീമതി ശ്രീമതി നായർ ചാർജ്ജ് ജേർണൽ കാലയളവിൽ (06.05.2020 to 30.09.2020) പ്രത്യേക ക്യാഷ് ബുക്ക് തയ്യാറാക്കിയിരുന്നതായും ലഭ്യമായ മുഴുവൻ രേഖകളും പുതിയ പ്രിൻസിപ്പൽ ശ്രീ അജിത് പ്രസാദിന് കൈമാറിയതായും രേഖകളും പറ്റി പറ്റിയിട്ടുണ്ട്.
  - PTA സിക്രട്ടറി യായ ശ്രീമതി ഗീത ജി ബോധിപ്പിച്ചത് പ്രകാരം 2019-2020 കാലത്ത് മിനുട്ട്, അക്കൗണ്ട് ബുക്ക് നിവമാത്രമാണ് പുതിയ പ്രിൻസിപ്പലിന് കൈമാറിയിട്ടുള്ളത്. നും മുൻപുള്ള രേഖകൾ പഴയ പ്രിൻസിപ്പലിന് റെക്കവർ ചെയ്തെടുക്കാനാണ് സാധ്യത്വം നുമാണ് പറഞ്ഞിട്ടുള്ളത്.
  - ബാങ്ക് അക്കൗണ്ടുകളുടെ പ്രകാരം ശ്രീമതി സിദ്ധാകരൻ പിള്ളയുടെ കാലത്തു നാമമാത്രമായ ക്രയ വിക്രയ മാത്രമേ PTA ഫണ്ട് ഇനത്തിൽ രേഖകളും പറ്റി പറ്റിയിട്ടുള്ളൂ.
- ഇത്തരം തളിവുകളും ടെക്നിക്കൽ മാനത്തിൽ താഴെ പറയുന്ന ശുപാർശകൾ ഉപസമിതി സിൻഡിക്കേറ്റ് മുൻപാക ബോധിപ്പിക്കുന്നു.
- പത്തനാപുരം യൂണിവേഴ്സിറ്റി പ്രിൻസിപ്പൽ ശ്രീ അജിത് പ്രസാദ് കസിനൽ കീയ പരാതിയിൽ കഴമ്പുള്ളതായി കാണുന്നു.
  - മുൻ പ്രിൻസിപ്പൽ ശ്രീമതി സിദ്ധാകരൻ പിള്ളയുടെ അദ്ദേഹത്തിന് റെക്കവർ ചെയ്തെടുക്കുന്ന PTA അക്കൗണ്ട്, വൗച്ചറുകൾ, ബില്ലുകൾ ഓഡിറ്റ് സർട്ടിഫിക്കറ്റ് മുതലായവ സഹിതം സിൻഡിക്കേറ്റ് മുൻപാക കഹാജരായി ബോധ്യം പറ്റി പറ്റിയിട്ടുള്ളതാണ്.
  - PTA യും മിനുട്ട് ബുക്ക് സൂക്ഷിക്കുവാൻ ചുമതലയുള്ള ആകാലയളവിൽ PTA സിക്രട്ടറി ആയിരുന്ന ശ്രീമതി ഗീത ജി (Lecturer in Commerce) ആയതു നിർവഹിച്ചതായി കാണുന്നില്ല. അർബിനൂട്ട് ബുക്ക് സൂക്ഷിക്കുകയോ അക്കൗണ്ടുകൾ ബോധ്യം പറ്റി പറ്റിയിട്ടുള്ളതായി ചർച്ചാതിരുന്നത് ഗുരുതരമായ കൃത്യവിലോപമായി കാണേണ്ടിയിരിക്കുന്നു.



- ല്ലായുഘെടികളിലുപ്റ്റ ഫണ്ടിനിയോഗം, അക്കൗണ്ട് പരിപാലനം, കൃത്യമായ ഓഡിറ്റ് നിലവാരപ്പുവരുത്താനുള്ള സപ്റ്റിക്രമങ്ങൾ സിൻഡിക്കേറ്റ് കൈ ക്കാളേണ്ടതാണ്.

ബഹുവൈസ് ചാൻസലറു് ഉത്തരവിൻപ്രകാരം മേൽവിഷയം സിൻഡിക്കേറ്റിൻ്റെ റിപ്പോർട്ട് മന്്സ് ആൻഡ് അദർ ഇൻസ്റ്റിറ്റ്യൂട്ടിഷൻസ് ബന്ധിച്ഛ്യാന്റിം ഗ്കമ്മിറ്റിയു് പരിഗണനയ് ക്കായി സമർപ്പിക്കുന്നു.

**Recommendation:**

**Recommended to entrust the OAD Wing to conduct an audit of accounts at UIT Regional Centre, Pathanapuram and submit a report before the Standing Committee of the Syndicate on Departments and Other Institutions of the University within one month.**

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

**FURTHER RESOLVED** to hear the Principal by the Standing Committee of the Syndicate on Departments and Other Institutions.

**Item No.29.34.31 UCE, Kvtm - Setting Up of labs consideration - reg-**

The Principal, UCE has informed that, new syllabus has been implemented in the college from this Academic Year onwards and hence additional labs are mandatory.

It may be noted that the Monitoring Committee of UCE held on 09.10.2020 recommended that, the Registrar shall visit the college to examine the room facility and the Principal shall forward the panel of necessary Lab staff to be appointed on daily wages basis for approval. The Syndicate held on 23.10.2020 resolved to approve the recommendations.

The Principal reported that as the semester exams commence on May 2021 the delay in setting up these labs will adversely affect the future of students of this college. Hence the Principal has requested to treat this matter as most urgent and take necessary actions.

Later the Principal, UCE informed that, Registrar, University of Kerala visited the University College of Engineering, Kariavattom on 19.01.2021 and put forward some suggestions for setting up of new Civil Engineering Laboratory, Engineering Physics Laboratory and Engineering Chemistry Laboratory and also recommended that the room allotted to the students for organizing technical fest shall be allocated to set up chemistry laboratory. Accordingly a letter No 34501/Ad.C /2020/UOk was issued to the Principal to convert the room used by the students to Engineering Chemistry Lab.

The Estimated amount for setting up of these labs is around Rs 9,00,000/- (Rupees Nine Lakhs only) and the expenses shall be met from the Head of account Part I NP-MH-68-UCe,Kvtm-4/1930- Equipment' provided in the current years BE of the University.

As ordered by the Registrar, Assistant Executive Engineer (Civil) and the Joint Registrar, Campus Admn, Kariavattom were authorised to verify the matter of setting up of labs in UCE and was directed to submit a report at the earliest. A joint inspection has been made by the Assistant Executive Engineer and Joint Registrar, Campus Administration, Kariavattom to University College of Engineering in connection with the setting up of labs.

On the basis of inspection they forwarded report as follows.

- KTU Syllabus has been adopted in the UCEK from 2020 admission onwards which warrant setting up of 3 laboratories viz, Civil Engineering, Physics and Chemistry.
- The hardware lab in the Ground Floor of the Golden Jubilee Building is proposed to bifurcate with aluminium partition to use as Physics lab. Approximately 60 meter square partition work is required in this room. Also certain electrical equipment are fixed over concrete pedestals in the proposed lab area. These machines need to be disconnected. Laboratory benches with water connection and electric connection are required to be provided in the proposed lab rooms. Also state that, approximately Rs 4, 00,000/- (Rupees Four Lakh only) is required for the above works.

- The room presently used by the students organization is proposed to convert as the Chemistry laboratory. Area of this room is 45 meter square. Laboratory benches, painting, water supply and electrical works are required in the room. Expenditure anticipated for the work is Rs 3,00,000/- (Rupees Three Lakh only)
- The space already bifurcated in the side of the seminar hall in the first floor is proposed as Civil Engineering Lab. Painting, petty electrical and water supply works are required in the room. Expenditure anticipated for the work is Rs.1,25,000/- (Rupees One Lakh and Twenty Five Thousand only). (Report appended)

They informed that the above reported expenditure are for providing additional infrastructures for setting up of labs and is in addition to the expenditure for laboratory equipment and lab chemicals reported by the Principal. Also informed that detailed estimate for the Civil and Electrical work will be submitted through proper channel once the proposal accepted.

When the file was put up for orders, the Vice Chancellor has ordered to place the matter before the Standing committee of the Syndicate on Departments and Other Institutions of the University for Consideration.

As per the orders of the Vice- Chancellor the matter is placed before the Standing committee of the Syndicate on Departments and Other Institutions of the University for Consideration.

**Recommendation: Recommended to defer the item for the time being.**

**(Ad. C Section)**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 21.06.2021, be approved.

***Item No.29.34.32 UIM Punalur - shifting the Centre to another building – reg***

The Principal (i/c), UIM, Punalur has forwarded a request for shifting the centre from " Deva Star Homes", the building in which UIM, Punalur is now functioning to the First floor of Punalur Primary Co-Operative Agricultural and Rural Development Bank, in this month itself.

It may be noted that, as per the Syndicate decision dated 10-11-2020, the present Rent deed was executed with Sri. Sabu Alex, owner of the building that houses UIM, Punalur for the period from 01.07.2020 to 30.06.2021 or up to the shifting of centre to another building whichever is earlier for a rent of Rs.44,000/- (Rupees forty four thousand only) per month. The agreement period will expire on 30.06.2021. Now the owner has requested to shift the building in the month of June 2021 itself.

The Principal (i/c), UIM, Punalur has also stated in the request that, Sri.Muraleedharan Pillai, Member, Syndicate and Sri. Jairaj J, Convener, Standing Committee of the Syndicate on Departments and Other Institutions had visited the centre and found a building o Primary Co-Operative Agricultural and Rural Development bank, Punalur. The authorities of the bank has agreed to rent out the building for a rent of Rs.20, 000/- (Rupees Twenty thousand only) per month. Since it is in a town area, it is useful for students and teachers. It will lead to the overall development of the institution. And hence the building may be shifted before this month.

The Principal (i/c) has also requested for financial support from the University for Partition of rooms in the proposed building since there is no sufficient amount in the PTA Fund. (Principal room -1, Office-1, classrooms- 3, staff room -1, Library -1).An expenditure of about Rs.2,50,000/- (Rupees Two Lakh and fifty thousand only) is needed for shifting of the Centre and partition of the rooms.

It may also be noted that, Sri, Sabu Alex, the present owner also demanded to pay six months rent amount due to him as early as possible.

In this circumstances, the whole matter regarding the shifting of the centre, UIM, Punalur and payment of rent is placed before the Standing Committee of the Syndicate on Departments and Other Institutions for consideration.

**Recommendations:**

**The Committee recommended to place the matter before the Syndicate for further action.(Ad. C Section)**

**THE RECOMMENDATION HAS ALREADY BEEN APPROVED.**

*The Committee came to an end at 06.30 p.m.*

**Resolution of the Syndicate**  
**The Item No.29.34.32** were placed before the Special Syndicate held on 22.06.2021.

**Item No.29.35. Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance --Approval—reg. (Ad. A VI)**

The Minutes of the combined meeting of the Standing Committee of the Syndicate on Staff, Equipment & Buildings and Finance held on 28.06.2021 at 11.30 am is placed before the Syndicate for consideration and approval.

**Minutes of the combined meeting of the Standing Committees of the Syndicate on Staff, Equipment & Buildings and Finance**

Date & Time : 28<sup>nd</sup> June 2021, 11.30 a. m.  
 Venue : Syndicate Room, University Buildings,

**Members present**

1. Adv.Balachandran(Convener, S/C of the Syndicate on Staff, Equipment & Buildings) (Online)
2. Adv. K. H. Babujan(Convener, S/C of the Syndicate on Finance)
3. Sri. Bijukumar G (Member, Syndicate)
4. Adv.MuralidharanPillai.G (Member, Syndicate)
5. Adv. A. Ajikumar (Member, Syndicate)
6. Prof. K. Lalitha (Member, Syndicate)
7. Sri, Renja Suresh (Member, Syndicate) (Online )
8. Dr. K G Gopchandran (Member, Syndicate)
9. Dr. Vijayan Pillai (Member, Syndicate)
10. Dr. S. Nazeeb (Member, Syndicate)

**Members absent**

1. Dr. B. Unnikrishnan Nair (Member, Syndicate)
2. Dr.Mathew.V, (Member, Syndicate)
3. Sri. B.P. Murali, (Member, Syndicate)
4. Dr. K. B. Manoj, (Member, Syndicate)

**Item No.29.35.01: Fumigation work undertaken by Sri. Sudev. T.R., Casual Conductor - Granting Special allowance - request - reg.**

**(Ad A V)**

*Ref :- Request received from the the Assistant Engineer Mechanical.*

The Assistant Engineer Mechanical has stated that as per the directions received from the Registrar, a male Casual Labourer was posted for the purpose of disinfection works. Since, he discontinued from the work, Casual Conductor Sri. Sudev T. R. was engaged for this purpose. The Assistant Engineer Mechanical has reported that Sri. Sudev T. R. has been conducting the disinfection works with utmost sincerity and dedication since July 2020.

As per G.O.(Rt)No.1695/2020/LSGD dated 20.09.2020, the Government of Kerala has entrusted the works of disinfection in COVID infected areas to Kudumbashree units. The rates of the same is appended. The service of Kudumbashree was once used for the disinfection works in University when Sri. Sudev T. R. was in quarantine.

Sri. Sudev T. R. has reported that he is required to work on extended hours and on holidays for undertaking the disinfection activities. The same is causing physical and financial burdens on him. In this circumstance Sri. Sudev T. R. has requested that he may be paid an extra allowance for the work involved. The Assistant Engineer Mechanical has requested to consider the request of Sri.Sudev.T. R.

It may be noted that Sri. Sudev T.R. was initially engaged as Casual Conductor vide order No. Ad A.V.3.6161/13 dated 09.10.2013 and continuously reengaged thereafter for periods of 89 days each, with a mandatory break of one working day between two periods.

As ordered by the Vice Chancellor the matter of granting special allowance for fumigation work undertaken by Sri. Sudev T.R. and issue of appointing two more persons as reserves for the same



**Members Present**

1. Adv.K.H.Babujan(Convener)
2. Adv. B. Balachandran (Member, Syndicate)
3. Adv. Muralidharan Pillai G. (Member, Syndicate)
4. Adv. A. Ajikumar (Member, Syndicate)
5. Sri. Bijukumar G (Member, Syndicate)
6. Dr. S. Nazeeb (Member, Syndicate)
7. Dr.Vijayan Pillai (Member, Syndicate)

**Members Absent**

1. Dr. K. G. Gopchandran (Member, Syndicate)
2. Dr. K.B. Manoj (Member, Syndicate)
3. Dr.B.Unnikrishnan Nair (Member, Syndicate)
4. Sri. B.P Murali (Member, Syndicate)

**Item No.29.36. 01: *Non- regularisation of provisional advances sanctioned towards Conduct of University Examinations to University College of Engineering, Kariavattom - Hearing-reg.***

**(CA Section)**

The University College of Engineering,Kariavattom,was sanctioned provisional advances towards the conduct of University Examinations as detailed below.

Sl.No	Month/Year	Amount	U.O No & date
1	May/June 2006	Rs. 60,000/-	CA/LBS/uty College/May/June 2006 dtd: 26/6/2006
2	Nov/Dec 2006 Additional advance	Rs. 25,000/- Rs. 20,000/-	CA/UCE/SBCE/Nov/Dec 2006 dtd: 20/12/2006 CA/UCE/TVPM/March/April 2007
3	May/June 2007	Rs. 60,000/-	CA/UCE/Kvtm/May-June 2007 dtd: 6/9/2007
4	April May 2012	Rs. 35,000/-	CA/UCE/April May 2012 dtd: 29/6/2012

The letter received from the College stating that no records could be traced in connection with the advances received during the period 2006-2012 was placed before the Standing Committee of the Syndicate on Finance held on 23.10.2019 which recommended to issue 'Notice' to Principals of Colleges which are still functioning and this recommendation was approved by the Syndicate at its Meeting held on 30.10.2019.As no reply was received to the 'Notice' issued to the University College of Engineering,Kariavattom,the matter was placed before the Standing Committee of the Syndicate on Finance held on 22.6.2020 which recommended to entrust Sri.Raja Mohan.R, Deputy Registrar (Accounts) to study the matter in detail and submit a report and this recommendation was approved by the Syndicate at its Meeting held on 17.07.2020.

Sri.Raja Mohan.R,Deputy Registrar(Accounts) had submitted the report and letter dtd: 22.9.2020 from Assistant Registrar,University College of Engineering,Kariavattom were placed before the Standing Committee of the Syndicate on Finance held on 6.11.2020 which recommended to hear the Principals and Assistant Registrars concerned (except late Merina D'cruz).The Syndicate at its Meeting held on 10.11.2020 approved the above recommendation.

Accordingly, the details of Principals and Assistant Registrars who worked during the period from 2006 to 2012 has been collected from the College.As per the list furnished it is noted that Prof.R.Rajan and Prof.Dr.K.Thyagarajan were working as Principals (on contract basis) and Smt.Syamala Devi.V.L (Retired) was working as Assistant Registrar during the period when the provisional advances were sanctioned.The address of the Principals and Assistant Registrar has been collected from Ad.C section and Accounts VI A respectively.

Hence, as per the decision of the Syndicate the matter related to the hearing of Principals and Assistant Registrar concerned regarding the pending regularisations of provisional advances sanctioned towards Conduct of University Examinations to University College of Engineering, Kariavattom is placed before the Standing Committee of the Syndicate on Finance.

*The Committee noted that Prof R Rajan, Prof.Dr.K Thyagarajan and Smt.Syamala Devi V L (Rtd) were absent for the hearing. Dr. R Rajan forwarded a email stating that keen interest had taken to submit the exam bill before sanctioning the advance of each semester examination.*

*The Committee recommended to entrust the Joint Registrar (Finance) to collect and submit a detailed statement of the amount expended along with copies of the relevant pages of P D Register, Acquittance Register/roll , bank pass book and all other relevant documents of the said provisional advance sanctioned, before the Committee.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.36.02 :**      *Disbursement of other allowances applicable to University employees under 11<sup>th</sup> Pay Revision – reg.*

*(AR.Audit)*

The Government Order revising the pay and allowances of University employees in the State have been implemented in the University vide U.O.No.Ad.AV.03/6932/2021 dtd.05.03.2021.

As per clause 3 of the order, pay and allowances have been revised w.e.f 01.07.2019 as in the Government Order dtd.10.02.2021. However the details regarding special allowances applicable to University employees, which are categorized under “Other Allowances”, will be available only on issuance of detailed orders. As the Government in its order dtd.10.02.2021 states that allowances specifically not included in the respective department order or under common category will be treated as withdrawn, orders were sought for the disbursement of the following allowances classified under “Other Allowances” currently being disbursed to University employees.

List of Special Allowances currently disbursed

1. Special Allowance to employees attached to Statutory Officers.
2. Special Allowance to employees of Cash Counter.
3. Special Allowance to employees of QPR
4. Special Allowance to employees of Syndicate Section.
5. Special Allowance to employees of Legal Section.
6. Special Allowance to employees of CV Camp
7. Night duty allowance to Security Staff.
8. Risk Allowance to employees of Engineering Wing
9. Smart Allowance to Security Staff.
10. Special Allowance to Drivers.
11. Special Allowance to Drivers of Statutory Officers.
12. Meter Reader allowance.

Clarification was sought on the following points.

1. The allowances currently disbursed to University employees under ‘Other Allowances’ be stopped w.e.f 01.03.2021 the date of revision of pay and be reinstated after issuance of detailed orders from the Government or.
2. to continue disbursement of allowances at existing rates till receipt of detailed orders.

The Hon’ble Vice Chancellor had ordered to place the matter before the Syndicate and stop payments pending decision. Accordingly the matter of disbursement of allowances to University employees was placed before the Syndicate meeting held on 13.04.2021. The Syndicate considered the matter vide item no.26.79 and resolved to refer it to the Standing Committee of the Syndicate on Finance.

In addition to the 12 allowances which were reported to the Syndicate, “Imposing/ re-imposing allowance” paid to employees of the University Press also needs to be considered as the same comes under the category “Other Allowances”. The revised list is as follows:

Revised List of Special Allowances currently disbursed

1. Special Allowance to employees attached to Statutory Officers.
2. Special Allowance to employees of Cash Counter.
3. Special Allowance to employees of QPR
4. Special Allowance to employees of Syndicate Section.
5. Special Allowance to employees of Legal Section.
6. Special Allowance to employees of CV Camp
7. Night duty allowance to Security Staff.
8. Risk Allowance to employees of Engineering Wing
9. Smart Allowance to Security Staff.
10. Special Allowance to Drivers.
11. Special Allowance to Drivers of Statutory Officers.
12. Meter Reader allowance.
13. Imposing /Re-imposing allowance to employees of University Press.

As per orders of the Hon'ble Vice Chancellor, the matter regarding the disbursement of allowances classified under "Other Allowances"; to the University employees, in the context of revision in pay and Allowances is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and recommended to address the Government with the details of special allowances disbursing in the University for issuing necessary orders for the disbursement of the same.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.36.03:**      *Reimbursement of Rs.45,000/- towards the conduct of the programme, "Youth for Development" in association with Nehru Yuva Kendra, from NSS funds*

(NSS)

As per the letter from the Nehru Yuva Kendra, Ministry of Youth Affairs and Sports, Govt. of India, dated 30.11.2020, The Programme Co-ordinator, National Service Scheme, University of Kerala was directed to conduct a programme with the title "Youth for Development" with a vision for developing values of good citizenship, thinking and behaving in secular ways, skill development and helping to adopt a productive and organized behaviour among the youth.

The Programme was scheduled from 16th to 25th December 2020 and sanction was requested for the conduct of the same, meeting the expenditure from NSS funds. Simultaneously, arrangements were made and resource persons were intimated. As per the orders of the Pro-Vice Chancellor, the file was resubmitted after obtaining finance endorsement. Finance had endorsed the payment of Rs.45,000/- subject to administrative sanction. Meanwhile, the programme had to be conducted as scheduled, anticipating the sanction. When the file with finance endorsement was submitted again for the sanction, the Vice Chancellor ordered to report the present situation.

As the programme was already conducted as scheduled, the file was again submitted to Finance through Audit VI Section with bills and vouchers for endorsement for the reimbursement of expenditure met for the conduct of the programme. The Audit VI section returned the file with a remark to obtain sanction for the conduct of the programme.

Now, the Hon'ble Vice Chancellor has ordered to place the matter before the Standing Committee of Finance.

Hence, the matter of the conduct of the Youth Empowerment Programme- "Youth for Development" and the reimbursement of Rs.45,000/- from NSS funds, towards the expenditure actually met by the Programme Co-ordinator, N.S.S, for the conduct of the same, is placed before the Standing Committee of the Syndicate on Finance for consideration.

*The Committee considered the matter and recommended to ratify the action of the Programme Co-ordinator, National Service Scheme, University of Kerala to conduct the programme "Youth for Development" in association with Nehru Yuva Kendra, utilising the NSS funds, without obtaining prior sanction from the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.36.04:**      *Conduct of MBA Entrepreneurship Programme- A collaborative initiative of the Institute of Management in Kerala and Centre for Management Development, Government of Kerala- consideration- reg:*

(Ac. D)

Dr. K.S. Chandrasekhar has submitted a proposal to start MS Programme on Entrepreneurship - A Collaborative Academic Initiative of the Institute of Management in Kerala under the Industry Institute initiative in association with Center for Management Development, which is an autonomous institution functioning under the Department of Industries, Government of Kerala with a duration of two years for full time and three years for part time.

Dr. K. S. Chandrasekar, Professor and Head, Institute of Management in Kerala, university of Kerala submitted the proposal for the approval of the following:

1. Starting MS (Entrepreneurship) programme under the Industry Institute interaction as collaborative programme with CMD, Thycaud from 2020-21
2. Signing a MOU with Center for Management Development, Government of Kerala and considering them for the collaborative industry institution interaction programme on MS (Entrepreneurship)
3. Professor and Head, IMK to prepare the regulation, scheme and syllabus for starting the course in 2020-21
4. Forming a Syndicate subcommittee with Professor and Head, IMK to be the secretary to discuss with CMD for the collaboration and subsequent MOU signing between University of Kerala and CMD for starting the programme in 2020-21. The matter was placed before the Syndicate at its meeting held on 14.08.2020 which resolved to approve the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 02.07.2020 to agree with the proposal in Principle and further recommended to obtain the remarks of IQAC in the matter. Details on name of the programme, recognition, fee structure, award of degree and similar matter to be worked out in detail. Prof. K.S. Chandrasekar is authorized to submit proposal and initiate action. **As per the minutes of the 17th meeting of the IQAC held on 21.10.2020, vide Item no. XVII.02: Action taken report of the 16th meeting of the IQAC, Prof. K. S. Chandrasekar presented a detailed proposal changing the name of the programme from Master of Science Entrepreneurship to MBA Entrepreneurship.** Also resolved to place the detailed proposal before the Standing Committee of the Syndicate on Academics and Research. Prof. K. G. Gopchandran suggested to seek UGC approval for MS programme in Entrepreneurship and MS programme in Artificial Intelligence. A detailed proposal giving course structure for the above programmes to be finalized for possible approval by UGC. A committee is to be constituted for this purpose with the following members: 1.Prof. K. S. Chandrasekar, Convener      2. Prof. Vinod Chandra S.S      3. Prof. K. G. Gopchandran
5. *The virtual meeting held on 08.10.2020 with members from CMD discussed the following details*
  1. *intake of students - 20*
  2. *tentative fees fixed for programme Rs.40,000/- per semester as tuition fee*
  3. *The fee sharing arrangements are 60% for CMD and 40% for University of Kerala. CMD can charge any additional special fees not more than Rs. 10,000/- per semester*
  4. *CMD will collect the fees and remit the University part within 10 days every semester*
  5. *The remuneration for classes at Rs 750/- per hour will be paid to all those handling classes and for Project mentor Rs 3000/- per month during the second year.*
  6. *Professor & Head, IMK will prepare the list of faculty for handling classes and get approval from the Vice Chancellor, University of Kerala and the same will be updated every two years*
  7. *CMD will enter into an agreement with University of Kerala for running this programme*
  8. *A workshop on the programme scheme and syllabus will be conducted at CMD or through online and the same will be presented before the CSS sub committee of University of Kerala for*



approval

9. The meeting entrusted Dr.A .Satheesan(Professor,CMD) and Sri.P G Anil( Associate Professor) with the preparation of a draft curriculum and other details for the proposed MBA Programme and made available for further discussions by this committee.

As per the orders of the Vice Chancellor, the proposal along with recommendations of virtual meeting of committee regarding the conduct of MBA Entrepreneurship programme at IMK in collaboration with Centre for Management Development, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Finance for consideration.

**The Committee considered the matter and noted that Prof K S Chandrasekhar vide e-mail dated 25.06.2021 informed that the M B A(Entrepreneurship) Programme in tie up with CMD has been postponed to 2022-23 period, owing to the following reasons:**

**1.The scheme and syllabus is not yet complete**

**2. The infrastructure for the programme is not ready**

**3. The draft M O U to be submitted by C M D is not been sent so far by them.**

**Hence the Committee recommended to defer the item.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.36.Additional item01:**

**Department of Geology – Regularization of the Provisional Advance of Rs.25,55,000/- (Rupees Twenty five lakh and fifty five thousand only) sanctioned to Dr. A.P.Pradeepkumar and recoupment of the excess amount expended from the PD Account, over and above the sanctioned advance -Consideration of - reg.**

**(PI A1)**

Sanction had been accorded by the Vice- Chancellor, vide U. O. No. Pl.A1/3394/Gol/17 dated 31.03.2018, to release an amount of 11,30,000/-(Rupees Eleven lakh thirty thousand only) and 14,25,000/- (Rupees fourteen lakh twenty five thousand only) (i.e., a total of Rs. 25,55,000/-, inclusive of banking charges, clearance charges, customs duty and additional charges) as Provisional Advance to Dr. A. P. Pradeepkumar, the then Head, Department of Geology, towards the purchase of 'Planetary Ball Mill' from 'M/s.Toshniwal Brothers (SR) Pvt. Ltd.' on behalf of their principal firm 'M/s FRITCH GmbH, Germany' and 'Flame Photometer' from 'M/s Inkarp Instruments Pvt. Ltd.', against the State Plan Grant sanctioned under the Scheme component "Infrastructure and Laboratory Development", for the year 2016-17.

Subsequently, the Head, Department of Geology vide Letter No. 290/48/Gol/2019 dated 27.08.2019, informed that an amount of Rs. 55,847/- is required additionally for the purchase and installation of 'Planetary Ball Mill' and therefore has requested sanction to utilize the unspent balance to the tune of Rs. 34,751/-, from the provisional advance of Rs. 14,25,000/- sanctioned for the purchase of 'Flame Photometer', for meeting the aforementioned additional expenditure. The Head has also requested to release an additional amount of Rs. 21,096/- (i.e. Rs. 55,847.00 - 34,751.00), after adjusting the aforementioned unspent balance from the provisional advance released for the purchase of Flame Photometer, towards meeting the shortage of funds for the purchase of 'Planetary Ball Mill'.

Therefore, sanction was accorded by Vice-Chancellor, vide U.O. No. Pl.A1/Gol/29368/2019/UOK dated 16/12/2019, to:

- 1.Release an amount of Rs. 55,847/- (Rupees fifty five thousand eight hundred forty seven only) to the PD Account of Dr. R. B. Binojkumar for meeting the shortage of funds towards effecting payment to the firm 'M/s FRITCH GmbH, Germany' towards the purchase of 'Planetary Ball Mill' in the Department.
- 2.Refund the unspent balance of Rs. 34,751/- (Rupees Thirty four thousand seven hundred and fifty one only) from the provisional advance sanctioned vide U. O. dated 31.03.2018, towards the purchase of Flame Photometer in the Department, to KUF.

Accordingly, the above unspent balance was refunded to KUF by the Head, forthwith, vide Pay-in-slip No. 19886141 dated 07.02.2020.

However, the claim for the amount of Rs. 55,847/- was objected by the Audit, citing that the amount of Rs. 11,30,000 was initially released to Dr. A. P. Pradeepkumar and the additional amount of Rs. 55,847 (Rupees fifty five thousand eight hundred forty seven only) was claimed by Dr. R. B. Binojkumar, which will lead to undue confusion while processing the regularization.

Subsequently, as per the remarks of the Finance, the Head was instructed to submit the original bills and vouchers to the Audit for regularizing the provisional advance sanctioned vide U. O. No. Pl.A1/3394/GOL/17 dated 31/03/2018 and thereafter the additional amount admitted by audit shall be released to Head for completing the purchase of 'Planetary Ball Mill'.

Now, the Head has forwarded the Voucher Verification Report dated 17.11.2020 issued by the Deputy Registrar, Campus Administration, admitting the expenditure of Rs. 25,76,096/- (Rupees Twenty five lakh seventy six thousand and ninety six only) and requested to regularize the advance of Rs. 25,55,000/- drawn by Dr. A. P. Pradeepkumar, the then Head, Department of Geology. The Credit Verification Report for the amount of Rs 34,751/- (Rupees Thirty four thousand seven hundred and fifty one only), which was refunded to KUF, in accordance with the U. O. Dated 16/12/2019, has also been furnished..

In this context, the Head has requested to recoup the amount of Rs.55,847 (Rupees fifty five thousand eight hundred forty seven only, expended over and above the Provisional Advance sanctioned vide U. O. dated 31.03.2018 [i.e. Rs. 21,096/- (Rs. 25,76,096.00 - Rs. 25,55,000.00) + Rs 34,751/-], to the PD Account of the Department.

Accordingly, the Finance has endorsed the following, vide Endt. No. FOS.4156/ FINANCE 1/2021 dated 25/02/21:

- 1.To regularize the provisional advance of Rs 11,30,000/-(Rupees Eleven lakh thirty thousand only) and Rs 14,25,000/- (Rupees fourteen lakh twenty five thousand only) totalling Rs. 25,55,000/-(Rupees Twenty five lakh and fifty five thousand only), sanctioned to Dr. A. P. Pradeepkumar, former Head, Department of Geology, vide U. O. No. Pl.A1/3394/Gol/17 dated 31.03.2018.
- 2.To release the amount of Rs. 55,847/- (Rupees fifty five thousand eight hundred forty seven only), expended over and above the sanctioned advance for the purchase of 'Planetary Ball Mill', to the Head, Department of Geology, for recoupment to the PD Account of the Department, subject to administrative sanction.
- 3.To book the regularization and expenditure (if admitted) under the head of account "Part II- Plan- MH 20(i)- Department of Geology- 4/1885- Development of Department (State)" of the current year's Budget Estimates of the University.

*As per the orders of the Vice-Chancellor, the above proposals endorsed by the Finance, was placed before the Syndicate for consideration and the Syndicate at its meeting held on 11.06.2021 (vide Item No. 28.11), resolved to refer the item to the Standing Committee of the Syndicate on Finance.*

*The Committee considered the matter and recommended to release an amount of Rs. 55,847/- (Rupees Fifty five thousand eight hundred and forty seven only) expended over and above the sanctioned advance for the purpose of "Planetary Ball Mill" to the Head, Department of Geology, for recoupment to the P D account of the Department, meeting the expenditure from the head of account "Part II- Plan- MH 20(i)- Department of Geology- 4/1885- Development of Department (State)" of the current year's Budget Estimates of the University.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.36.Additional item No.02:** *Kerala University Library – Implementation of the project "Digitization of Rare & Old Documents in the Kerala University Library"- Release of balance payment due to the firm "M/s. Informatics Publishing Ltd., Bangalore" – Consideration of – reg.*

(Pl A1)

Sanction was accorded by the Vice-Chancellor, vide U.O No. Pl.A1/KU.Lib./DORD/2014 dated 19.08.2016, to entrust the implementation of the project "Digitization of Rare & Old Documents

in the Kerala University Library" with "M/s. Informatics Publishing Ltd., Bangalore", at a total cost of Rs. 27,50,000/- (Rupees Twenty seven lakh fifty thousand only), strictly in compliance with the terms and conditions stipulated in the MoU executed on 04.08.2016.

Subsequently, an amount of Rs. 2,75,000/- (Rupees Two lakh seventy five thousand only) and Rs. 6,87,500/- (Rupees Six lakh eighty seven thousand and five hundred only) were released to the above firm, towards the payment for the Phase I and Phase II works of project "Digitization of Rare & Old Documents in the Kerala University Library", vide U. O. Nos. Pl.A1.KU.Lib /DORD/2014 dated 22.08.2017 and 22.03.2018 respectively. [i.e., Rs.2,75,000/- + Rs.6,87,500/- = Rs. 9,62,500/- (i.e., 35% of the total project cost)].

Thereafter, the meeting of Expert committee for the project "Digitization and Rare & Old Documents in the Kerala University Library", held on 06.08.2018 recommended to:

- a) release an amount of Rs. 12,37,500/- (i.e., 45% of the total project cost, in accordance with the payment terms stipulated in the MoU) towards payment for the completion of the IIIrd and IVth phases of the project.
- b) release the balance 20% of the payment, due to the firm towards the implementation of the Phase V of the project (in accordance with the payment terms stipulated in the MoU), after the completion of the entire work, which includes successful completion of the Metadata creation, migrating the digitized data from the cloud to the server space which will be provided by the Computer Centre and obtaining verification report for the scanned images from the Kerala University Library.

Accordingly, sanction was accorded by the Vice Chancellor vide U.O.No. Pl.A1/KU.Lib/DORD/2014 dated 08.02.2019, to release an amount of Rs.12,37,500/- (Rupees Twelve lakh thirty seven thousand and five hundred only) towards the completion of the IIIrd and IVth phases of the Project.

Now, 'M/s. Informatics Publishing Limited, Bangalore' vide letter dated 01.03.2021 has requested to release the balance amount of Rs.5,50,000/- (Rupees Five lakh fifty thousand only) due to them, towards the completion of the 'Phase V' works in connection with the implementation of the Project "Digitization of Rare & Old Documents in the Kerala University Library".

Subsequently, the University Librarian (i/c), Kerala University Library vide Letter No. Nil dated 16.04.2021, has informed that the Section Heads of the Kerala University Library have met on 16.04.2021 and examined the digital content uploaded by 'M/s Informatics Publishing Ltd., Bangalore' and found that the firm has created the metadata, migrated the digitized content, rectified the reported errors and uploaded that corrected files from the cloud to the server space provided by the Computer Centre under the title 'Kerala University Library Knowledge Repository', a digital library in D Space platform. However, the firm has not linked the already existing digital archive (LIDAS) of the Kerala University Library to the present hosted digital library. Also, the firm has not given the training and documentation material to Kerala University Library yet.

Hence, it was decided in the meeting to release 15% of the total project cost, i.e., Rs.4,12,500/- (Rupees Four lakh twelve thousand and five hundred only) at the earliest and the balance 5% shall be released only after the completion of aforementioned pending works by the firm.

The University Librarian (i/c), KUL, has also forwarded the bill with requisite certification for releasing the above amount due to the firm.

Accordingly, the Finance has endorsed the following, vide Endt. No. FOS. 793/FINANCE I/2021-22 dated 11/05/2021:

1. To release an amount of Rs. **4,12,500/-** (Rupees Four lakh twelve thousand and five hundred only) [i.e., the 15% of total project cost of Rs. 27,50,000/-] to the firm 'M/s Informatics Publishing Ltd., Bangalore', towards the implementation of the 'Phase V works' of the project "Digitization and Rare & Old Documents in the Kerala University Library".
2. To book the expenditure in this connection under the head of account "Part II- Plan- MH 63- Miscellaneous-7/6137 - Digitization of Rare & Old Documents in the Kerala University Library (State)" of the current year's Budget Estimates of the University.

As per the orders of the Vice-Chancellor, the above proposal endorsed by the Finance, was placed before the Syndicate for consideration and the Syndicate at its meeting held on 11.06.2021 (Item No. 28.10) resolved to refer the item to the Standing Committee of the Syndicate on Finance and invite the University Librarian, KUL to attend the Committee with all relevant documents.

*The Committee considered the matter and recommended to resubmit the proposal along with the remarks of the Expert Committee constituted for the project.*

*The meeting came to an end at 11: 30 pm*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Finance held on 28.06.2021, be approved.

**Item No.29.37** *Minutes of the meeting of the 'Harithalayam Monitoring Committee' - approval of - reg.*

*(Ad.B1)*

As per the orders of the Vice chancellor, the minutes of the meeting of the Harithalayam Monitoring Committee held on 06.05.2021, is placed before the Syndicate, for consideration and approval.

**Minutes of the meeting of Harithalayam Monitoring Committee**

Venue : PVC's Chamber.  
Date : 06.05.2021  
Time : 2.00 PM

**Members Present:-**

- |   |          |
|---|----------|
| 1. Dr. P.P. Ajayakumar , Pro-Vice-Chancellor (in the chair)         | Sd/-     |
| 2. Dr. S.Nazeeb, Member Syndicate                                   | Sd/-     |
| 3. Dr. K.G.Gopchandran, Member Syndicate                            | (Online) |
| 4. Prof. A. Ganga Prasad , Chief Co-Ordinator                       | (Online) |
| 5. Prof. V. Salom Gnana Thanga, HOD, Dept. of Environmental Science | (Online) |
| 6. Dr.Sabu Joseph ,Dept.of Environmental Sciences                   | (Online) |
| 7. Prof. E.A Siril, Dept. of Botany                                 | (Online) |
| 8. Prof. Suhara Beevy S. , Department of Botany-                    | (Online) |
| 9. Prof. Swapna T.S, HOD, Dept.of Botany-                           | (Online) |
| 10. Dr. P.M. Radhamany- Prof. Dept. Botany-                         | (Online) |
| 11. Dr. Sreela Raj N.R- Joint Registrar, Campus Administration.     | (Online) |
| 12. Sri. Pramod Kiran R B - Member, Senate                          | (Online) |
| 13. Sri. Vijayakumar.S-MASC, Parassala                              | (Online) |
| 14. Dr. Shiburaj, Professor, Dept. of Botany                        | (Online) |
| 15. Dr.K.S.Chandrasekhar, Campus Director                           | (Online) |

The Chief Co-ordinator, Dr. A Gangaprasad and the other Faculties in charge of the various projects, reported the present status and expenditure details of the projects.

The meeting, after elaborate discussion on the same, made the following recommendations:

1. To expedite the action for the construction of Bund Road, before monsoon season, so that mechanized farming can be made possible for the second phase of paddy cultivation.
2. To entrust the Joint Registrar, Campus Administration to take immediate steps to conduct auction of the straw/ hay of paddy, immediately, after getting the value assessment report from the Agricultural Department. Also, the Joint Registrar, Campus Admn. may be permitted to meet the expenditure towards the labour charge in this regard, from the Permanent advance of Joint Registrar.
3. To entrust Dr.P.M. Radhamany and Dr. A.Gangaprasad to contact the Agricultural Officer, Regional Agricultural Office, Sreekaryam for the direct sale of paddy.
4. To entrust the Model Agro Service Centre, Parassala with the second phase of the paddy cultivation and vegetable cultivation.
5. To engage two casual labourers from the list of Garden Maistry maintained by the Dept. of Botany, for Harithalayam Project.

The meeting came to an end by 3.30 pm.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the meeting of the Haithalayam Monitoring Committee held on 06.05.2021, be approved.

**Item No.29.38**                      **Duration of period of probation of promoted posts of Library staff – Amending statute – proposal –Consideration of- reg.**

(Ad.AV)

Period of probation of promoted posts of Library staff (Technical Assistant, Reference Assistant, Assistant Librarian Gr.I & Gr.II, Deputy Librarian) was being declared on completion of six months of duty within a continuous period of one year from the date of assuming duty. This is being followed on the basis of **G.O.(P)No.42/2010/P&ARD dated 20.12.2010**. As per the said G.O., 'the period of probation for persons appointed to selection posts in the State services by promotion and appointed thereto by transfer within the Department where Direct Recruitment is not one of the methods of appointment as per the Special Rules, shall be fixed as six months on duty within a continuous period of one year. This order shall be applicable in the case of persons appointed on or after 01.04.2010 to the selection posts only in the State service, either by promotion or by transfer within the Department where Direct Recruitment is not one of the methods of appointment'

As per the Clause 1 Statute 9 Part II Chapter 4 of the Kerala University First Statutes 1977, "*every person appointed to Class I, II and III post shall, from the date on which he joins duty be on probation for a period of one year within a continuous period of two years: \*Provided that where there are more than one grade to the same category and duties and responsibilities attached to the various grades are one and the same and appointment to the higher grades are made by promotion from the lower grades, then probation shall be insisted only in the lowest grade to such category;*

*Provided further that it shall be competent for the Syndicate to extend the period of probation for a period not exceeding one year for good and sufficient reasons."*

The Syndicate held on 07.05.2021 considered the matter of duration of period of probation of Library staff of the University (promoted posts) and has resolved to take urgent steps to amend the relevant portion of the Kerala University First Statutes 1977, vide paper referred above. **The Vice-Chancellor has ordered to implement the said resolution of the Syndicate and place the Amendment proposal for the Statute in the next Syndicate (on 02.07.2021) and in the next Senate (on 14.07.2021) itself.**

**Amendment proposal**

Existing Statute (Clause 1 Statute 9 Part II Chapter 4 of the Kerala University First Statutes 1977)	Proposed amendment
Probation and confirmation of non-teaching staff: <i>every person appointed to Class I, II and III post shall, from the date on which he joins duty be on probation for a period of one year within a continuous period of two years</i>	Probation and confirmation of non-teaching staff: <i>the period of probation for persons appointed to selection posts in the University Service (by promotion) be on probation for a period of six months within a continuous period of one year. This is applicable in the cases of persons appointed on or after 01.04.2010 to the selection posts either by promotion or by transfer within the Department.</i>

**As per the orders of the Vice-Chancellor, the above proposal of amendment of Kerala University First Statutes 1977 is placed before the Syndicate for consideration and appropriate decision.**

**Resolution of the Syndicate**

**RESOLVED** to approve the above amendment proposal and place the same before the Senate for consideration.

**Item No.29.39.**                      **Minutes of the meeting of the Board for Adjudication of Students' Grievances – reporting of- reg.**

(AcBI)

As per the Judgment in WP(c) No.6547 of 2021(P) of the Hon'ble High Court of Kerala and resolution of the Syndicate held on 19.04.2021, the Board for Adjudication of Students' Grievances

chaired by the Vice Chancellor heard the petitioner Sri.Hashim.S, and the Principal of the KSMDDB College, Sasthamcotta on 03.05.2021.

The Board considered the matter and resolved to reject the petition for sustaining the admission for the third time to MA Sanskrit programme to Hashim S at DB College, Sasthamcotta since the claim is not sustainable as per the conditions enunciated in the regulation for admission for PG programmes.

Considering the requirement of expeditious action on the judgment in the stipulated time limit, the minutes of the meeting of the Board for Adjudication of Students' Grievances held on 03.05.2021 was approved by the Vice Chancellor, in exercise of the powers vested upon him as per 10(13) of chapter 3 of the Kerala University Act, 1974. Consequent to that, the decision has been intimated to the High Court of Kerala and the petitioner

Statute 5 of Chapter 36 of the Kerala University First Statutes 1977 stipulate that "The findings of the Board shall then be forwarded to the Syndicate by the chairman for appropriate action"

As ordered by the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.40** *Minutes of the combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 25.02.2021-Approval of-reg.*

*(M&C I)*

The minutes of the combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 25.02.2021 is placed before the Syndicate for approval (Minutes appended).

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON EXAMINATIONS AND FINANCE**

Date : 25.02.2021  
Time : 11.00 AM  
Venue : Senate Hall

**Members Present**

1. Dr.K.B.Manoj	Convener, SC of the Syndicate on Exams	Sd/-
2. Adv.K.H.Babujan	Convener, SC of the Syndicate on Finance	Sd/-
3. Sri.Bijukumar.G	Member Syndicate	Sd/-
4. Sri.Arunkumar.R	Member Syndicate	Sd/-
5. Dr.K.G.Gopchandran	Member Syndicate	Sd/-

**Members Absent**

1. Dr.S.Nazeeb	Member Syndicate
2. Dr.Mathew.V	Member Syndicate
3. Dr.B.Unnikrishnan Nair	Member Syndicate
4. Dr.Vijayan Pillai M	Member Syndicate
5. Adv.B.Balachandran	Member Syndicate
6. Adv.Muralidharan Pillai.G	Member Syndicate
7. Prof.K.Lalitha	Member Syndicate
8. Sri.Jairaj.J	Member Syndicate
9. Adv.A.Ajjikumar	Member Syndicate
10.Sri.B.P.Murali	Member Syndicate

**Item No.29.40.01:-** *Enhancement of the rate of remuneration for the conduct of SDE Examinations, 2020 – Modification of UO issued -reg .*

*(EK 1)*

The Examination Monitoring Committee held on 11/05/2020 recommended to enhance the rate of remuneration for the conduct of SDE / Private Registration Examination under the special circumstances of Covid 19 Pandemic.

The Syndicate at its meeting held on 15/05/2020 vide item no. 11.60.04 resolved to place the matter in the Standing Committee of the Syndicate on Finance.

The Vice-Chancellor approved the recommendations made by the Standing Committee of the Syndicate on Finance held on 26/05/2020 vide item no.09 to enhance the existing rates of remuneration for the conduct of SDE examinations from 2020 onwards, subject to reporting to the Syndicate for initiating immediate action. The revised rates of remuneration detailed below.

<b>Details</b>	<b>Revised rate of remuneration in Rs</b>
Chief Superintendent / Additional Superintendent	Rs 600 /- per session
Invigilator / Asst. Superintendent	Rs 500 /- per session
Office Superintendent	Rs 300 /- per day
Accountant	Rs 250 /- per day
Clerk	Rs 250 /- per day
Peon / Sweeper	Rs 200 /- per day
Stationery charge per student	Rs 5 /-
Scavenger	Rs 200 /- per day
Preliminary arrangements	Rs 25 /- for every 40 candidates
Conduct of Examinations	Rs 25 /- for every 40 candidates
Room rent	Rs 250 /-per day / per room to the centers other than affiliated centers

Accordingly, the UO.No. EK 1/Remuneration/619/1/2020-'21 dated 10/06/2020 above was issued. On perusal of the U.O. the EC IV section reported to clarify few points and also noted few remunerations to be included in the U.O. issued are noted below.

1. The remuneration for the Chief Superintendent was noted but that of Additional Superintendent was not included in the UO issued earlier but the two post are treated with same remuneration in the new UO issued
2. The remuneration for the Senior Assistant Superintendent is not included in the newly issued UO
3. The ratio of the students for the invigilator / Asst. Superintendent is mentioned in the earlier UO while it is not so in the newly issued UO
4. The remuneration for clerk is on ratio basis in the earlier UO while it is not so in the newly issued UO
5. The remuneration for peon is on ratio basis in the earlier UO while it is not so in the newly issued UO
6. The remuneration of the typist is not included in the newly issued UO
7. The peon and sweeper are considered as two different categories in the earlier UO, while it is treated as same in the newly issued UO

The remuneration for the distribution of hall tickets in connection with the IDE and Pvt. Study examinations is not included in the newly issued UO

***Recommendations :*** *The Committee considered the proposal regarding enhancement of the rate of remuneration for the conduct of SDE/Private Study theory Examinations, 2020 and recommended the following:*

<b>Details</b>	<b>Revised rate of remuneration in Rs</b>
<b>Chief Superintendent</b>	<b>Rs 600 /- per session</b>
<b>Senior Asst. Superintendent/ Additional Superintendent</b>	<b>Rs 550 /- per session</b>
<b>Invigilator / Asst. Superintendent</b>	<b>Rs 500 /- per session (permissible only if the number of candidates is 500 or more during any season of a day, all examinations being put together)</b>
<b>Office Superintendent</b>	<b>Rs 300 /- per day</b>
<b>Accountant</b>	<b>Rs 250 /- per day</b>
<b>Clerk</b>	<b>Rs 30 /- for every 20 candidates subject to a</b>

	<i>minimum of Rs. 250/- per day</i>
<i>Typist</i>	<i>Rs.250/- per day</i>
<i>Peon</i>	<i>Rs 20 /- for every 20 candidates subject to a minimum of Rs. 200/- per day</i>
<i>Stationery charge per student</i>	<i>Rs 5 /-</i>
<i>Scavenger / Sweeper</i>	<i>Rs 200 /- per day</i>
<i>Preliminary arrangements</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Conduct of Examinations</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Room rent</i>	<i>Rs 250 /-per day / per room to the centers other than affiliated colleges/centers</i>

**Remuneration for the distribution of Hall tickets in connection with the IDE/Pvt. Study and Learners Support Centre examinations (For Offline Halltickets only)**

<i>Sl No</i>	<i>Particulars</i>	<i>Amount</i>
<i>1</i>	<i>Chief Superintendent</i>	<i>Rs.100/- per day (Maximum of 3 days)</i>
<i>2</i>	<i>Assistant Superintendent</i>	<i>Rs.75/- per day (for every 200 hall tickets/part thereof)</i>
<i>3</i>	<i>Office Superintendent</i>	<i>Rs.50/- per day (Maximum of 3 days)</i>
<i>4</i>	<i>Clerk</i>	<i>Rs.50/- per day (for every 100 hall tickets/part thereof)</i>
<i>5</i>	<i>Peon</i>	<i>Rs.25/- per day (for every 200 hall tickets/part thereof)</i>

*The Committee further recommended to sanction an amount as detailed below for the disinfection of the examination centres due to COVID- 19 pandemic until further orders.*

- *Examination Centres with less than or equal to 500 students- Rs. 5000/-*
- *Examination Centres with more than 500 students- Rs. 10,000/-*

*The Committee also recommended that the 1:20 ratio is applicable in Schools/University Departments and in colleges until the COVID '19 pandemic situation prevails.*

*The Committee also recommended that the above noted enhancements in rate shall be in effect from June 2020 onwards.*

**Resolution of the Syndicate**  
**RESOLVED** that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 25.02.2021, be approved.

**Item No.29.40.02:-** 2014 മുതൽ 2017 വരെയുള്ള കാലഘട്ടങ്ങളിൽ പ്രവർത്തിച്ചിരുന്ന മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുത്ത അഡ്മിനിസ്ട്രേറ്റീവ് ജീവനക്കാർക്ക് ക്യാമ്പ് അലവൻസ് തുക നൽകാനുള്ളത് -സംബന്ധിച്ചു.

(M&C II)  
 □ സക്ഷൻ ഓഫീസർ ഇ.ജി.വി

ശ്രീമതി ജയലക്ഷ്മി ബി,  
 വിഭാഗം നൽകിയ സമർപ്പണത്തിൽ 2014 മുതൽ 2017 വരെയുള്ള കാലഘട്ടങ്ങളിൽ പ്രവർത്തിച്ചിരുന്ന മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുത്ത അഡ്മിനിസ്ട്രേറ്റീവ് ജീവനക്കാർക്ക് ക്യാമ്പ് അലവൻസ് തുക ലഭിച്ചിട്ടില്ലെന്ന് അറിയിച്ചിട്ടുണ്ട്.

12-10-2017ൽ കേരള സംസ്ഥാന ഓഡിറ്ററുടെ ക്യാമ്പ്, മൂല്യനിർണ്ണയ ക്യാമ്പുകളിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് 89 ദിവസത്തേക്ക് അനുവദിക്കുന്ന ദിനബത്ത ചട്ടവിരുദ്ധമാണ് എന്നും പത്തു ദിവസത്തിൽ അധികമുള്ള ഡ്യൂട്ടി ക്യാമ്പ് മുഴുവൻ നിരക്കിലുള്ള ദിനബത്ത അനുവദിക്കുന്ന തീർച്ചയായി ചൂണ്ടിക്കാട്ടി തടസ്സവാദം ഉന്നയിച്ചതിന് റെസിന്മാനത്തിൽ 2014 ന് ശേഷം സമർപ്പിക്കപ്പെട്ട ജീവനക്കാരുടെ പ്രതിഫല തുക ബില്ലുകൾ തീർപ്പാക്കിയിട്ടില്ല.

UGC നിരക്കിൽ ശമ്പളം കൈപ്പറ്റിയിരുന്ന അധ്യാപകർക്ക് 2010-2016 കാലഘട്ടത്തിൽ റഗുലർ വിദ്യാർത്ഥികളുടെ ഉത്തരക്കടലാസുകൾ മൂല്യനിർണ്ണയം



നടത്തിയതിന്നിടയമാനുസൃതമല്ലാതെ സർവ്വകലാശാലകൾക്ക് ന്സൂചിപ്പിച്ച പ്രതിഫലതുകതിരികളോടാകണമെന്നുള്ളത്. ജി.ഓ.ഡി.പ്രൊ.പരാമർശത്തിൻ്റെ അടിസ്ഥാനത്തിൽ 2015-2017

കാലഘട്ടങ്ങളിൽ സമർപ്പിക്കപ്പെട്ട അധ്യാപകരുടെ ബില്ലുകളും തീർപ്പാക്കിയിട്ടില്ല. നാൽ 2019 ൽ ടി ബില്ലുകൾ തീർപ്പാക്കുന്നതിനുള്ള സർവ്വകലാശാല ഉത്തരവ് ഇറങ്ങുകയും ബില്ലുകൾ തീർപ്പാക്കി വരുകയും ചെയ്യുന്നു.

പരീക്ഷമൂല്യനിർണ്ണയക്യാമ്പുകൾ രൂപീകരിക്കുന്നത് 89 ദിവസത്തേക്കാണ്. പരീക്ഷമൂല്യനിർണ്ണയക്യാമ്പുകളിൽ നിയോഗിക്കപ്പെടുന്ന ജീവനക്കാർക്ക് നൽകിയിരുന്ന പ്രതിഫലതുകയുടെ സംബന്ധിച്ചു (26-04-2004 ൽ രൂപീകരിച്ച)

പരീക്ഷമനുവലിൽ ' The Administrative Staff shall be eligible for TA as per KSR and DA as follows; Eligible DA + Rupees 11/- (Special Allowance + Rupees 8) Additional Allowance) subject to a maximum of rupees 125/- ന്യക്തമാക്കിയിട്ടുണ്ട്.

മൂല്യനിർണ്ണയക്യാമ്പിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർ മാത്രമല്ല വിഭാഗത്തിലെ ജോലികൾക്കുവേണ്ടി മൂല്യനിർണ്ണയക്യാമ്പിലേക്കുള്ള ചെലവുകൾ അധികജോലിയായി കണക്കാക്കി 1987 ൽ നടന്ന സിൻഡിക്കേറ്റിന്റെ തീരുമാനത്തിൽ, Equal treatment may be given to all the CV Camps & Administrative staff be paid eligible DA + Rs.11 subject to a maximum of RS.36/- exempting from the operation of relevant TA/DA rules in KSR ന് പരീക്ഷസ്ഥിരം സമിതിയും ശുപാർശ അംഗീകരിച്ചതിൻ്റെ അടിസ്ഥാനത്തിലാണ് ജീവനക്കാർക്ക് ക്യാമ്പ് അലവൻസ് നൽകിയിട്ടുള്ളത്.

കാലാകാലങ്ങളിൽ ശമ്പളപരിഷ്കരണ ഉത്തരവനുസരിച്ചു DA ക്വട്ടിയതിനും വന്നിട്ടുണ്ട്. 2008 -2009 ലെ ഓഡിറ്റിലെ കേരള ലോക്കൽ ഫണ്ട് ഓഡിറ്റ് മൂല്യനിർണ്ണയക്യാമ്പുകളിലെ ജീവനക്കാർക്ക് 89 ദിവസത്തേക്ക് നൽകി വന്നിരുന്ന DA യുടെ സംബന്ധിച്ചു തടസ്സവാദം ഉന്നയിച്ചിരുന്നു.

06-02-2012 ൽ കൂടിയ സിൻഡിക്കേറ്റിൻ്റെ സ്ഥിരം സമിതിയായ ഫിനാൻസ് കമ്മിറ്റി മേൽതടസ്സവാദത്തെ സംബന്ധിച്ച വിഷയം പരിഗണിക്കുകയും To sanction the payment of TA/DA to Examiners and Administrative Staff of CV Camps, exempting from the provisions in the KSR and GO(P) No.284/2006/Fin dated 10-07-2007 with retrospective effect ന് ശുപാർശ ചെയ്യുകയും ചെയ്തു. 16-02-2012 ൽ കൂടിയ സിൻഡിക്കേറ്റ് ടി ശുപാർശ അംഗീകരിക്കുകയും 26-04-2012 ന് സർവ്വകലാശാല ഉത്തരവിറക്കുകയും ചെയ്തു.

2017 ൽ വീണ്ടും മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് നൽകുന്ന പ്രതിഫല തുകയുടെ സംബന്ധിച്ചു ലോക്കൽ ഫണ്ട് ഓഡിറ്റ് തടസ്സവാദം ഉന്നയിച്ചതിനാൽ ടികാലയ ഉദ്യോഗസ്ഥർക്ക് നൽകിയ 2014 ലെ ബില്ലുകൾ പോലും തീർപ്പാക്കിയിട്ടില്ല.

Kerala University first Statutes 1977 Chapter 6 "The Syndicate-Powers & Duties Clause 3 Sub Clause XXII- "To make arrangements for Examination being conducted in accordance with the laws of the University and for the supervision of such Examinations, and to fix the remuneration of all persons engaged for works in connection with the conduct of Examinations" ന് സിൻഡിക്കേറ്റിൻ്റെ അധികാരങ്ങളും ചുമതലകളും നൽകിയിട്ടുണ്ട്.

27-03-2018 ന് M&C1/1823/2018 ന് ഉത്തരവ് പ്രകാരം 10-10-2017 മുതൽ മൂല്യനിർണ്ണയക്യാമ്പിൽ പങ്കെടുക്കുന്ന ജീവനക്കാർക്ക് രൂ. 30 സമസ്തനിനു (UG) 30 ദിവസത്തേക്ക് പച്ച അലവൻസ് നൽകി വരുന്നു. 10-10-2017

മുൻപുള്ള മൂല്യനിർണ്ണയക്യാമ്പുകൾ 89 ദിവസത്തേക്ക് രൂ. 30 ന് നിലയിൽ രൂപീകരിച്ചതിനാൽ (പോസ്റ്റിങ്ങ് & റീലീവിങ്ങ് 89 ദിവസം)

ഫലപ്രഖ്യാപനം സമയബന്ധിതമായി നടപ്പിലാക്കുന്നതിനും, വിവിധ സ്ഥലങ്ങളിൽ ക്യാമ്പുകൾ ഏകോപിപ്പിക്കുന്നതിനും സൗകര്യമാർത്ഥം നിലവിലെ സമസ്ത പരീക്ഷകളുടെ മൂല്യനിർണ്ണയം ഓരോ ക്യാമ്പിലും തുടർന്നു നടക്കുകയായിട്ടുണ്ട്. 89 ദിവസം കഴിഞ്ഞു മൂല്യനിർണ്ണയ ക്യാമ്പുകൾ നീളാറുണ്ടെങ്കിലും ജീവനക്കാർക്കുള്ള പ്രതിഫലതുക 89 ദിവസത്തേക്കുള്ള DA ആയി നിജപ്പെടുത്തിയിരുന്നു. (Approximate amount to be disbursed to the staff attended the CV Camp of 89 days during 2014-2017, with the details of amount sanctioned for 30 days CV camp during 2018 is appended)

നാളിതുവെ രസികാലയളവിൽ മൂല്യനിർണ്ണയ ക്യാമ്പിൽ പങ്കെടുത്ത ജീവനക്കാർക്കുള്ള പ്രതിഫലതുകയുടെ തീരുമാനമായിട്ടില്ല.

ടിവിഷയം വൈസ് ചാൻസിലറുടെ ഉത്തരവ് പ്രകാരം സംയുക്ത കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

**Recommendations:** *The Committee considered the matter and recommended to seek detailed remarks regarding financial commitment from the Finance Officer.*

The meeting came to an end at 12.15p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the combined meeting of the Standing Committees of the Syndicate on Examinations and Finance held on 25.02.2021, be approved.

**Item No.29.41. Inter University Centre for Genomics and Gene Technology & Inter University Centre for Evolutionary and Integrative Biology- Nomination of Hon.Director - Reporting of-reg:**

*(Ac.D)*

Dr.A.Jayakumaran Nair, Hon.Director, Inter University Centre for Genomics and Gene Technology retired on 30.04.2021 and Dr M C Subash Peter, Hon.Director, Inter University Centre for Evolutionary and Integrative Biology retired on 31.05.2021, vide circular .No Ad A III/RC-2021/2020

In pursuance of the same, sanction has been accorded by the Vice Chancellor to nominate **Dr.S.Suhara Beevy**, Professor, Dept of Botany, University of Kerala as the Hon.Director of Inter University Centre for Evolutionary and Integrative Biology (**iCEIB**) in lieu of Dr M C Subash Peter, Director of the Centre and to nominate **Dr.R.Rajalakshmi**, Associate Professor, Dept of Botany, University of Kerala as the Hon.Director, **Inter University Centre For Genomics and Gene Technology** in lieu of Dr.A.Jayakumaran Nair, Director of the Centre subject to reporting to the Syndicate. University orders were issued in this regard (U.O No Ac D.01.118/2021/2 dated 31.05.2021 and U.O No Ac D .01.118/2021/1 dated 31.05.2021 respectively).

The action taken by the Hon'ble Vice Chancellor in nominating the new Directors for the Centres (**iCEIB & Inter University Centre For Genomics and Gene Technology**) is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.42 Karmela Rani Training College, Kollam- appointment of DDO-Approval granted by Vice-Chancellor (SRS)-Reporting of - reg:-**

*(AcF1)*

As requested by the Manager, Karmela Rani Training College, Kollam, sanction was accorded by the Vice-Chancellor for the approval of the appointment of Dr.Anuja.C.S, Associate Professor in Education (Malayalam) as DDO of the college for three consecutive terms each with a period of three months w.e.f 01.10.2020, subject to reporting to the Syndicate. The University Orders No.3055/2020/UOK dated.03.10.2020 (first term) and No.151/2021/UOK dated.12.01.2021 (Second term) and U.O No.1741/2021/UOK dated 26/03/2021 ( third term) were issued accordingly. The above matter is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.43**                      **Framing of Guidelines for Preparing and issuing Duplicate Merit Certificates of Kerala University Youth Festival- Consideration of-Reg.**

**(Ad.DI)**

Students from various colleges have requested the Director, Department of Students Services for issuing Duplicate Merit Certificates of Kerala University Youth Festivals, as the original certificate received by them were irrecoverably lost due to unexpected reasons. Their requests have been authorized and forwarded by the principals of the institutions concerned. The Director remarked that the original 'Result Sheet' and other connected documents regarding the youth festivals are kept in the Office of the DSS and therefore the genuineness of such requests can be verified and Duplicate Certificate can be prepared by DSS Office itself. However in the absence of specific guidelines for the same, the Director has requested to place the matter before Syndicate for framing proper guidelines and directions for the same.

As ordered by the Vice Chancellor the matter was placed before the Syndicate.

The Syndicate met on 17.2.2021 ( item No : 23.51) considered the same and resolved to entrust the Director, Department of Students Services to submit a proposal for framing the *guidelines for preparing and issuing Duplicate Merit Certificate of Kerala University Youth Festival*.

Accordingly the Director, Department of Students Services has forwarded a proposal for framing the *Guidelines for Preparing and Issuing Duplicate Merit Certificate of Kerala University Youth Festival*, to submit before the Syndicate. The Vice Chancellor has ordered to place the proposal before the Syndicate.

Hence the proposal for framing the *Guidelines for Preparing and Issuing Duplicate Merit Certificate of Kerala University Youth Festival*, submitted by the Director, Department of Students Services, is placed before the Syndicate for consideration and appropriate decision.

**PROPOSAL FOR GUIDELINES FOR ISSUING DUPLICATE YOUTH FESTIVAL CERTIFICATE**

1. The DSS (Department of Student Services) office shall obtain the request from the student, concerned.
2. The request shall be recommended and forwarded by the Principal concerned to the DSS Office.
3. An affidavit issued by a Notary Public regarding the loss of the original certificate for which the duplicated is requested.
4. The DSS shall verify the guidelines of the request on the basis of the above documents and original result sheets of the Youth Festival concerned (kept in the office of the DSS).
5. The DSS shall prepare a detailed Note on the basis of the above verification and along with it the prepared duplicate certificate shall be placed before the Hon'ble Vice Chancellor for approval.

**Resolution of the Syndicate**

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Student Services.

**Item No.29.44.**                      **Minutes of the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance held on 28.06.2021 – Approval of - reg.**

**(Ac.BII)**

The minutes of the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance held on **28.06.2021** is appended.

As per the orders of the Vice-Chancellor, the minutes of the combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance held on **28.06.2021** is placed before the Syndicate for approval.

**Minutes of the Combined Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance**

Date : **28.06.2021**  
 Time : 11.45 AM  
 Venue : Syndicate Room, University Buildings, Palayam

**Members Present**

1. Adv K.H.Babujan, Member, Syndicate (Convener, Standing Committee of the Syndicate on Finance) Sd/-
2. Adv.Muralidharan Pillai. G, Member, Syndicate (Convener, Standing Committee of the Syndicate on Affiliation of Colleges) Sd/-
3. Dr. Vijayan Pillai.M, Member, Syndicate Sd/-
4. Dr. S.Nazeeb, Member, Syndicate Sd/-
5. Adv.A.Ajikumar, Member, Syndicate Sd/-
6. Sri.Arunkumar.R, Member, Syndicate Sd/-
7. Sri.Riyas Vahab, Member, Syndicate Sd/-
8. Sri.G.Bijukumar, Member, Syndicate Sd/-
9. Dr.K.G.Gopchandran, Member, Syndicate Sd/-

**Attended online**

10. Dr.K.B.Manoj, Member, Syndicate
11. Smt.Renju Suresh, Member, Syndicate
12. Adv.B.Balachandran, Member, Syndicate

**Member Absent**

13. Sri. B.P.Murali, Member, Syndicate
14. Dr. B.Unnikrishnan Nair, Member, Syndicate

**Item No.29.44.01:** 2017-18 കാലഘട്ടത്തിലെ സ്പെഷ്യൽ ഫീസ് ഡി.സി.ബി - സംബന്ധിച്ച്.

**(Revenue Audit)**

റവന്യൂ ഓഡിറ്റ് സെക്ഷനിൽ കേരള സർവ്വകലാശാലയുമായി അഫിലിയേറ്റ് ചെയ്തിരിക്കുന്ന എല്ലാ ആർട്സ് & സയൻസ് കോളേജ്, ഡിപ്ലോമിക്ളെന്റ്, യു.ഐ.റ്റി, യു.ഐ.എം, കെ.യു.സി.റ്റി.ഇ, ട്രെയിനിംഗ് കോളേജ്, പ്രൊഫഷണൽ കോളേജുകളിലും അഡ്മിഷൻ നേടുന്ന കുട്ടികളുടെ സ്പെഷ്യൽ ഫീസിന്റെ 7 ഘടകങ്ങളുടെ ഡി.സി.ബി രജിസ്റ്ററിൽ രേഖപ്പെടുത്തുകയും, ഓരോ കോളേജുകളുടെയും പ്രസ്തുത ഫീസിലേക്കുള്ള കുടിശ്ശിക കണക്കാക്കി അവ കോളേജുകളിൽ നിന്നും യഥാസമയം ഈടാക്കുന്നതിലേക്കുള്ള പ്രവർത്തനങ്ങളാണ് നടത്തിവരുന്നത്.

201718 കാലഘട്ടവിലെ ആഡിറ്റ് റിപ്പോർട്ടിൽ 46,09,825/ രൂപ കുടിശ്ശികയുള്ളതായി പരാമർശം വന്നതിനെ തുടർന്ന്, 28.04.2020-ലെ സിൻഡിക്കേറ്റ് മിനിറ്റ്സ് (ഐറ്റം നമ്പർ:10.164/8. ഖണ്ഡിക 2.7) പ്രകാരം കുടിശ്ശിക ഒടുക്കുവാനുള്ള കോളേജുകളുടെ വിശദാംശം അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നതിനുള്ള തീരുമാനമായി.

കുടിശ്ശിക നിലനിൽക്കുന്ന കോളേജുകൾക്ക് കത്തുകൾ മുഖേനയും, ഫോൺ മുഖേനയും ബന്ധപ്പെട്ടതിനെ തുടർന്ന് പ്രസ്തുത കുടിശ്ശിക തുക 14,89,935/ രൂപയായി കുറഞ്ഞിരുന്നു. മേൽ പറഞ്ഞ തുകയുടെ വിശദാംശവും കുടിശ്ശിക നിലനിന്നിരുന്ന കോളേജുകളുടെ ലിസ്റ്റും 22.12.2020-ൽ കൂടിയ അഫിലിയേഷൻ കമ്മിറ്റിയുടെ പരിഗണനയ്ക്കായി സമർപ്പിച്ചിരുന്നു. മാത്രമല്ല, സംസ്ഥാന ഓഡിറ്റ് വകുപ്പിന്റെ റിപ്പോർട്ടിൽ പരാമർശിക്കപ്പെടാത്ത ചില കുടിശ്ശിക തുക കൂടി ഉള്ളതായി അഫിലിയേഷൻ കമ്മിറ്റിയുടെ ശ്രദ്ധയിൽപ്പെടുത്തിയതിനെ തുടർന്ന് 2017-18-ലെ ഡി.സി.ബി സ്റ്റേറ്റ്മെന്റ് ഉൾപ്പെടുത്തിക്കൊള്ള ഒരു വിശദമായ റിപ്പോർട്ട് ഫിനാൻസ് ഓഫീസർ, combined meeting of standing committees of the Syndicate on Affiliation of Colleges and Finance മുന്പാകെ സമർപ്പിക്കുവാനുള്ള നിർദ്ദേശമായി. പ്രസ്തുത നിർദ്ദേശം 29.12.2020 (ഐറ്റം നമ്പർ:21.86.14)-ൽ കൂടിയ സിൻഡിക്കേറ്റ് അംഗീകരിച്ചു.

ഈ തീരുമാന പ്രകാരം റവന്യൂ ഓഡിറ്റ് സെക്ഷൻ 201718-ലെ കുടിശ്ശിക തുക 26,90,680/- രൂപയാണെന്ന് കണ്ടെത്തി. എന്നാൽ ചില കോളേജുകൾ (Professional/Autonomous) അവരുടെ കുട്ടികളുടെ എണ്ണം ലഭ്യമാക്കാതിരുന്നതിനാൽ അവരുടെ കുടിശ്ശിക മേൽപറഞ്ഞ തുകയിൽ ഉൾപ്പെടുത്തിയിട്ടില്ല.

കുടിശ്ശിക രേഖപ്പെടുത്തിയിട്ടുള്ള കോളേജുകളെയും കുട്ടികളുടെ എണ്ണം നൽകാതിരുന്ന കോളേജുകളെയും ഇ-മെയിൽ മുഖേനയും ഫോൺ മുഖേനയും സിൻഡിക്കേറ്റിന്റെ തീരുമാനം അറിയിച്ചതിന്റെ ഫലമായി കുടിശ്ശിക ഒടുക്കിയതിന്റെയും കുട്ടികളുടെ എണ്ണത്തെക്കുറിച്ചുള്ള രേഖകളും സെക്ഷനിൽ ഹാജരാക്കിയിട്ടുണ്ട്. കുടിശ്ശികയുള്ള കോളേജുകളിൽ നിന്നും 10,67,650/ രൂപ ഗഡഘ-ൽ ഒടുക്കിയതിന്റെ രേഖകൾ ഹാജരാക്കിയിട്ടുണ്ട്. ഇതിൽ 5,23,520/ രൂപ മേൽ സൂചിപ്പിച്ച കത്തുകൾ അയച്ചതിനു ശേഷം ഗഡഘ-ൽ അടവാക്കിയതാണ്. ഇതുപ്രകാരം കുടിശ്ശിക തുക 16,23,030/ രൂപയായി കുറഞ്ഞു.

എന്നാൽ ഇതുവരെയും യാതൊരു രേഖകളും ഹാജരാക്കാതിരുന്ന മേൽ സൂചിപ്പിച്ച കോളേജുകൾ അവരുടെ കുട്ടികളുടെ എണ്ണം ഹാജരാക്കിയതിനെ തുടർന്ന് ഡിമാന്റ് കളക്ഷൻ ബാലൻസിലും തുല്യമായ വ്യത്യാസം വന്നതായി കാണുന്നു. ആയതിനാൽ നിലവിലെ ഡിമാന്റ് 4,47,17,035/ കളക്ഷൻ 4,20,34,625/ ബാലൻസ് 26,82,410/ ആണ്. ഇതുപ്രകാരമുള്ള പുതുക്കിയ ഡി.സി.ബി ഇതോടൊപ്പം ചേർക്കുന്നു (List A appended). ഇതിൽ 34 Arts & Science-ഉം 25 UIT-ഉം കുട്ടികളുടെ എണ്ണം നൽകാത്തതിനാൽ ഗഡു-യിൽ നിന്നുള്ള കണക്കിന്റെ അടിസ്ഥാനത്തിലാണ് ഉള്ള തയ്യാറാക്കിയിരിക്കുന്നത്.

ഇനിയും കുട്ടികളുടെ എണ്ണം നൽകാതിരിക്കുന്ന കോളേജുകൾ ഭാവിയിൽ അവരുടെ രേഖകൾ സമർപ്പിക്കുന്ന പക്ഷം ഡിമാന്റ് കളക്ഷൻ ബാലൻസ് തുകയിലും ആനുപാതികമായ വ്യത്യാസം വരാനിടയുണ്ട്. കേരള യൂണിവേഴ്സിറ്റിയുടെ കീഴിൽ അഫിലിയേറ്റ് ചെയ്തിട്ടുള്ള 303 വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ 231 കോളേജുകൾ പൂർണ്ണമായും സ്പെഷ്യൽ ഫീ കുടിശ്ശിക ഒടുക്കിയിരുന്നു. ശേഷിക്കുന്ന 72 കോളേജുകളിൽ നിന്നായി 26,82,410/ രൂപയാണ് കുടിശ്ശിക നിലനിൽക്കുന്നത്.

മേൽ സൂചിപ്പിച്ച ഡി.സി.ബി കണക്കാക്കുന്ന വിവിധ ഘട്ടങ്ങളിൽ സെക്ഷൻ അഭിമുഖീകരിക്കേണ്ട ചില ബുദ്ധിമുട്ടുകൾ താഴെ വിവരിക്കുന്നു.

- ആർട്ട്സ് & സയൻസ്, യു.ഐ.റ്റികളുടെ ഡിമാന്റ് കണക്കാക്കിയതിൽ ചില കോളേജുകൾ അവരുടെ കുട്ടികളുടെ എണ്ണത്തെക്കുറിച്ചുള്ള വിശദാംശങ്ങൾ സമർപ്പിക്കാത്തതിനാൽ പ്രസ്തുത കോളേജുകളുടെ വിവരങ്ങൾ കെ.യു.സി.സി-യിൽ നിന്നും ലഭിച്ച കണക്കുകളുടെ അടിസ്ഥാനത്തിലാണ് തയ്യാറാക്കിയിരിക്കുന്നത്. ഭാവിയിൽ ഈ കോളേജുകൾ അവരുടെ വിശദാംശങ്ങൾ ഹാജരാക്കുമ്പോൾ കുട്ടികളുടെ എണ്ണത്തിൽ വ്യത്യാസം വരാൻ സാധ്യതയുള്ളതിനാൽ ഡിമാന്റിലും ആനുപാതികമായ വ്യത്യാസം വരാവുന്നതാണ്.
- പ്രസ്തുത കോളേജുകളിൽ അഡ്മിഷൻ ഓൺലൈൻ മുഖേന ആയതിനാൽ കളക്ഷൻ കണക്കാക്കിയതിൽ ജനറൽ വിഭാഗത്തിൽപ്പെടുന്ന കുട്ടികളുടെ ഫീസും, ഫീസ് ആനുകൂല്യമുള്ള കുട്ടികളുടെ ഇൻഷുറൻസ് തുകയും അഡ്മിഷൻ സമയത്തുതന്നെ ലഭ്യമാക്കേണ്ടതാണ്. ആയതിനാൽ അത് കളക്ഷനിൽ ഉൾപ്പെടുത്തിയാണ് ഡി.സി.ബി തയ്യാറാക്കിയിരിക്കുന്നത്.
- ഓൺലൈൻ മുഖേന അഡ്മിഷൻ നേടുന്ന മേൽ സൂചിപ്പിച്ച കോളേജുകളിൽ നിന്നും ലഭിച്ച വിശദാംശങ്ങളും KUCC-യിലെ വിശദാംശങ്ങളും താരതമ്യം ചെയ്തപ്പോൾ 17(14 Arts & Science + 3 UIT) കോളേജുകളിൽ നിന്നും കുട്ടികളുടെ എണ്ണം (General & FC) KUCC-യിൽ നിന്നും ലഭിച്ച കണക്കുകളേക്കാൾ അധികം ഉള്ളതായി കാണുന്നു. കോളേജിൽ നിന്നും ലഭിച്ച കണക്കുകളുടെ അടിസ്ഥാനത്തിലാണ് ഡി.സി.ബി തയ്യാറാക്കിയിരിക്കുന്നത്.

കുടിശ്ശികയുള്ള കോളേജിലേക്ക് അയച്ച കത്തിന്റെ അടിസ്ഥാനത്തിൽ ചില കോളേജുകളിൽ നിന്നും വന്ന മറുപടി ശ്രദ്ധയിൽപ്പെടുത്തുന്നു.

1. ഇക്ബാൽ കോളേജ്, പെരിങ്ങമല എന്ന സ്ഥാപനം മുൻകാലങ്ങളിലെ ഫീസ് ആനുകൂല്യമുള്ള കുട്ടികളുടെ ഫീസ് അതാത് ഗവൺമെന്റ് ഡിപ്പാർട്ട്മെന്റുകളിൽ നിന്നും ലഭ്യമാക്കുന്നതിനുള്ള നടപടികൾ ഒന്നും തന്നെ സ്വീകരിച്ചിട്ടില്ലെന്നും ആയതിനാൽ അത് KUഎൽ അടവാക്കിയിട്ടില്ലെന്നും Principal 12.02.2021-ലെ കത്തിൽ അറിയിച്ചിട്ടുള്ളതാകുന്നു.

2. യു.ഐ.എം, ആലപ്പുഴയിലെ 2017-18 കാലഘട്ടത്തിൽ അഡ്മിഷൻ എടുത്ത കുട്ടികളിൽ നിന്നും ഇൻഷുറൻസ് തുക 25/ രൂപ മാത്രമേ ഈടാക്കിയിട്ടുള്ളൂ എന്നും ശേഷിക്കുന്ന ആളൊന്നിന് 215/ രൂപ എന്ന നിരക്കിൽ മൊത്തം തുകയായ 15,695/ രൂപ നാളിതുവരെ കുട്ടികളിൽ നിന്നും ഈടാക്കിയിട്ടില്ല എന്നും 10.02.2021-ലെ കത്ത് മുഖേന പ്രിൻസിപ്പാൾ അറിയിച്ചിട്ടുണ്ട്. മാത്രമല്ല ഈ വിദ്യാർത്ഥികൾ പഠനം പൂർത്തിയാക്കി പോയതിനാൽ അവരിൽ നിന്നും ഇനി ഇത് ഈടാക്കുന്നത് പ്രായോഗികമല്ല എന്നും സൂചിപ്പിക്കുന്നു. ആയതിനാൽ ഈ ബാധ്യതയിൽ നിന്നും തന്നെ ഒഴിവാക്കണമെന്നും ഇത് ആ കാലയളവിലെ പ്രിൻസിപ്പാളിൽ നിന്നും ഈടാക്കണമെന്നും നിർദ്ദേശിച്ചിരിക്കുന്നു.

3. സന്ദേഹാചാര്യ ഇൻസ്റ്റിറ്റ്യൂട്ട് ഓഫ് മാനേജ്മെന്റ് & ടെക്നോളജിയിലെ 2017-18 കാലഘട്ടത്തിൽ അഡ്മിഷൻ എടുത്ത ശ്രീ. രോഹിത്. റ്റി.എച്ച്-ന്റെ ആക്സിഡന്റ് ഇൻഷുറൻസ് ക്ലെയിം, ഇൻഷുറൻസ് കമ്പനി നിരസിച്ചതിനാൽ ആ വർഷത്തെ കുട്ടികൾ പുതുക്കിയ നിരക്കിലെ ബാക്കി ഇൻഷുറൻസ് തുകയായ ആളൊന്നിന് 215/- രൂപ നിരക്കിൽ 13,330/- രൂപ അടക്കാൻ തയ്യാറായില്ല എന്ന് പ്രിൻസിപ്പാൾ 19.02.2021-ലെ കത്ത് മുഖേന അറിയിച്ചിരിക്കുന്നു. ഈ വിഷയത്തിന് മേലുള്ള എ.ഡി ഡി1 സെക്ഷന്റെ അഭിപ്രായം അറിയുന്നതിലേക്കായി ഒരു കുറിപ്പ് കൈമാറിയിരിക്കുകയാണ്.

ഓരോ അധ്യയന വർഷത്തിലും ഉള്ള തയ്യാറാക്കുന്നതിനായി കോളേജുകളിൽ നിന്നും കുട്ടികളുടെ എണ്ണം വ്യക്തമായും കൃത്യസമയത്തും സെക്ഷനിൽ ഹാജരാക്കേണ്ട വളരെയേറെ അനിവാര്യമാണ്. എന്നാൽ സെക്ഷനിൽ നിന്നും നിരന്തരമായി നിർദ്ദേശങ്ങൾ നൽകിയാലും ചില കോളേജുകൾ ഈ രേഖകൾ സമർപ്പിക്കുന്നില്ല. മാത്രമല്ല, മറ്റു ചില കോളേജുകൾ പലപ്പോഴായി വ്യത്യസ്തമായ കണക്കുകൾ നൽകുകയും ചെയ്യുന്നു. ഫീസാനുകൂല്യമുള്ള കുട്ടികളുടെ ഫീസ് e-grants മുഖേന ലഭിക്കുന്നതിനുള്ള പ്രവർത്തനങ്ങൾ യഥാസമയം ചില കോളേജുകൾ ചെയ്യാറില്ല. ഇവയെല്ലാം തന്നെ ഉള്ള തയ്യാറാക്കുന്നതിനെയും കുടിശ്ശിക ഈടാക്കുന്നതിനെയും സാരമായി ബാധിക്കാറുണ്ട്.

ഇനിയും കുടിശ്ശിക നിലനിൽക്കുന്ന കോളേജുകൾക്ക് എത്രയും വേഗം കൂടിശ്ശിക തുക ഒടുക്കുവാൻ ആവശ്യപ്പെട്ടുകൊണ്ട് നിരന്തരം ഇ-മെയിൽ അയയ്ക്കുകയും, ഫോൺ മുഖേന അതിനുള്ള നിർദ്ദേശങ്ങൾ നൽകുകയും ചെയ്യുന്നു.

ബഹു.വൈസ്ചാൻസലറുടെ ഉത്തരവു പ്രകാരം ഈ വിഷയം combined meeting of Standing Committees of the Syndicate on Affiliation of Colleges and Finance-sâ പരിഗണനയ്ക്കായി സമർപ്പിക്കുന്നു.

The Committee considered the matter.

**The Committee recommended the following.**

- Urgent Notice be issued to the defaulter colleges directing them to clear the dues in remitting the Special Fees to the University from 2017-'18 to 2020- '21.
- To prepare a detailed list of pending Special Fee to the University from the academic year 2017-18 to 2020-21.
- The status of remittance of Special Fee by the Affiliated Colleges may also be verified during the conduct of inspection in affiliated colleges for the purpose of Continuance of Affiliation.

<b>Resolution of the Syndicate</b>	
<b>RESOLVED</b> that the above recommendation of the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance held on <b>28.06.2021</b> , be approved.	

**Item No.29.44.02: B.Ed Degree Course Return of Original Certificates of students reg.**

**(Ac.AIII)**

Some B.Ed students of KUCTEs, who discontinued their course after the admission closure date are requested to return their original documents. The details of the students are as follows:

SI No.	Name	College	Admission Year	Category	Reason for Course discontinuance
1	Neethu S	KUCTE, Anchal	2018-20	SC	Medical reasons
2	Anjali S T		2017-20		
3	Aleena S				
4	Fathima L Salim	KUCTE, Karyavattom	2020-22	Not known	To join another course

- SI. No. 1 and SI.No. 2 (Ms. Neethu S and Ms. Anjali S T) are SC students but they do not get e-grants, as they discontinued the course. These two students are remitted only special fees.
- SI. No. 3 (Ms. Aleena S) got Rs. 6000/- as refund as per the Syndicate decision dated 02.11.2018 .

As per the UO No. Ac.G/13950/2018 dated 03.03.2018, the balance fee from the candidates has to be collected before the issuance of TC and return of certificates and other documents, if the candidate is discontinued the course after the date of closure of admission.

As per the UGC Notification of October 2018 (Refund of Fees and Non Retention of original Certificates), under the subheadings of Refund of Fees and Verification and Non-retention of students academic and Personal Certificates states as follows:

- 4.1.2- HEIs shall charge fees in advance only for the semester/ year in which a student is to engage in academic activities. Collecting advance fees for the entire programme of study or for more than one semester/ year in which a student is enrolled is strictly prohibited.
- 4.1.3- If a student chooses to withdraw from the programme of study in which he/she is enrolled, the institution concerned shall follow the following five tier system for refund of the fees remitted by the student.

SI No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received in the HEI
1	100%	15 days or more before the formally notified last date of admission.
2	90%	Less than 15 days before the formally notified last date of admission.
3	80%	15 days or less after the formally notified last date of admission.
4	50%	30 days or less after the formally notified last date of admission.
5	0%	More than 30 days or less after the formally notified last date of admission.

- 4.2.2-HEIs shall physically verify the originals at the time of admission of the student in his/her presence and return them immediately after satisfying themselves about their authenticity, keeping the attested copies for their record.

- 4.2.4- Taking the certificates into institutional custody under any circumstance or pretext is strictly prohibited.

Also as per the KEAM Prospectus 2020, under the subheading of Refund of Fees, (12.2.2) a (iii) clause:

"The Institution should not demand fees for the subsequent years from the students cancelling their admission at any point of time. Fee refund along with the return of certificates should be completed within 7 days."

It may also be noted that, the University Order regarding the Release of original Certificate of students dated 03.03.2018 is causing much hardship to students and is not in tune with the UGC Guidelines.

As per the orders of the Vice-Chancellor, the matter is placed before the combined meeting of the standing committee of the Syndicate on Finance and Affiliation for consideration and recommendation.

The committee considered the matter.

**The committee recommended the following.**

- **To agree to the request made by Anjali.S.T, former student of KUCTE, Anchal (2018-20), for return of the certificates and for exemption from payment of balance fee considering the medical report submitted and to direct the Principal accordingly.**
- **Further recommended to inform the other candidates to submit the details substantiating their claim.**

The meeting came to an end at 01.00 PM.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined meeting of the Standing Committee of the Syndicate on Affiliation of Colleges and the Standing Committee of the Syndicate on Finance held on **28.06.2021**, be approved.

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**Item No.29.45. Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29/06/2021- Approval of-reg.**

**(Ac BII)**

The Minutes of the Meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29/06/2021 is appended herewith.

The recommendations made by the Standing Committee of the Syndicate on Affiliation of Colleges in its meeting held on 29.06.2021 are placed before the Syndicate for approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Affiliation of Colleges**

Date and Time : 29.06.2021 2.00 P.M.

Venue : Syndicate Room, University Buildings, Palayam

**Members Present**

- |  |      |
|--|------|
| 1. Adv. Muralidharan Pillai. G, Member, Syndicate (Convener) | Sd/- |
| 2. Sri. Riyas Vahab, Member, Syndicate                       | Sd/- |

**Member Attended Online:**

- |                          |                   |
|--------------------------|-------------------|
| 1. Dr. S. Nazeeb         | Member, Syndicate |
| 2. Sri. B.P.Murali,      | Member, Syndicate |
| 3. Sri. Arun Kumar R,    | Member, Syndicate |
| 4. Smt. Renju Suresh,    | Member, Syndicate |
| 5. Adv. B. Balachandran, | Member, Syndicate |

**Item No.29.45.01. Applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches – 2022 - '23 – Notification – Issuance of- reg.**

**[Ac.BII]**

Notification inviting Applications for Affiliation of new College/Course(s), permanent Enhancement of Seats, Additional Batch have to be issued at the earliest, in obedience to Statute 1,

Chapter 24, Kerala University First Statutes, 1977 which states, “Applications for affiliation of a College or for affiliation in additional subjects shall be addressed to the Registrar, and shall be forwarded to him not later than the 31<sup>st</sup> of August preceding the academic year in which the courses are proposed to be started.” It may be noted that the Notification is usually issued before 30th June and the applications are issued w.e.f. 1<sup>st</sup> July.

In view of the prevailing Covid – 19 situation, it has to be ascertained whether the application forms be issued offline or, online through the University website as was done in the previous year (for the academic year 2021 – ’22), during the outbreak of the first wave of COVID.

It may also be noted that the House of the Senate had passed a resolution at its meeting held on 18.11.2009, not to start new B.Ed. colleges under the University in view of lack of students for B.Ed. course and the same was conveyed to the State Government and NCTE and no new B.Ed. colleges were granted from the academic year 2011- ’12.

In view of the above facts, the following are placed before the Standing Committee of the Syndicate on Affiliation of Colleges for consideration and recommendation

1. Issuing Notification inviting application for new Course(s)/Colleges/ Increase in Intake/ Additional Batches during 2022 – ’23
2. Issuing guidelines detailing the fees and other requirements to comply with while applying for new Course(s)/Colleges/Increase in Intake/Additional Batches during 2022 – ’23
3. The question of issuing applications for Affiliation of new colleges/Course(s)/ Increase in Intake/Additional Batches, 2022–’23 online by publishing the same in the Website.

***The Committee considered the matter and recommended to issue Notification calling for applications for Affiliation of New Colleges/ Courses/ increase in intake and additional batches for 2022 - ’23, on 01.07.2021 and publish the notification in the University website along with the application forms and guideline. Further recommended to direct Kerala University Computer Centre to prepare a programme enabling the applicants to download the application forms only after remitting the prescribed fees.***

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29/06/2021, be approved.

**FURTHERRESOLVED** to direct, Kerala University Computer Centre to prepare a programme within five days for enabling the applicants to download the application forms only after remitting the prescribed fees.

***Item No.29.45.02 Request to empanel new centres for internship of BASLP Programme in addition to the existing centres –reg.***

***[Ac.AIII]***

Bachelor of Audiology and Speech Pathology (BASLP) course conducted by the University consists of Six semesters of course work and two semesters (10 months) of compulsory internship, of which fifty percent of internship is to be done outside the parent institution in centres approved by the University.

The HOD, Dept of ASLP, National Institute of Speech & Hearing (NISH) informed that the centres already empanelled by the University for internship of BASLP course are not willing to accept students for internship in wake of the COVID – 19 pandemic crisis and thus requested to include the following five new centres in the list of approved centres for BASLP internship by the University.

1. Jewel Autism and Child Development Centre, Cheriyaapally Hospital Building Ooppottil Kavala, Chalukunnu, Kottayam, Kerala 686001.
2. Gitanjali Eye and ENT Hospital, Vazhuthacaud, Thiruvananthapuram 695014.
3. Dr. Noushad’s ENT Hospital and Research Centre, NH Bypass, AKG Vayanasala Road, Chalikkavattom, Vyttila, Kochi 682032.
4. Dr. Manoj’s ENT Super Speciality Institute and Research Centre, 2/44-A. East Hill Junction West Hill Post Kozhikode 673005.
5. Wellcare Institute of Speech and Hearing (WISH), Koovor, Chevayur, Kozhikode, 673017.



The Former Dean, Faculty of Medicine remarked that “Since there is shortage of institutions for internship for BASLP requested institutions can be accepted for the current year. Meanwhile RCI recognised institutions may be identified and included”.

As per the orders of the Vice-Chancellor, the request from HOD, NISH for empanelling new five centres for BASLP course internship for the current year was placed before the Academic Council held on 21/04/2021 vide item no. 68 and **the council considered the matter and resolved to refer the matter to the SC of the Syndicate on affiliation of Colleges.**

**It may be noted that , the HOD, NISH again requested to take speedy action in this case as this being the last BASLP batch (2017 -21) of this University and the students have only less than 4 months remaining to complete the internship process.**

As per the resolution of the Academic Council, the request from HOD, NISH for empanelling new five centres for BASLP course internship for the current year is placed before the SC of the Syndicate on Affiliation of Colleges for consideration and recommendation.

*The Committee considered the matter and recommended to constitute a team consisting of the Dean, Faculty of Science, Director, Research, Head, Department of Education and Convenor, Standing Committee of the Syndicate on Affiliation of Colleges, to study and submit a detailed report on the feasibility of doing internship of BASLP programme in the institutions proposed by the Head, Department of ASLP, NISH.*

The meeting came to an end at 3.00 p.m.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 29/06/2021, be approved.

**Item No.29.46                      UG Admission 2021 – Processing Community Quota Allotment along with merit seat allotment – reg.**

(Ac.H)

The meeting of the Syndicate held on 22.06.2021 considered the matter for processing Community Quota allotment along with the merit seat allotment and resolved to constitute a sub-committee consisting of Adv.G.Muraleedharan Pillai, Dr. S Nazeeb, Dr. B. Unnikrishnan Nair, Dr.K.B Manoj, Sri.Arunkumar and Sri. J Jayiraj to study and submit a detailed report regarding the processing of community quota allotment along with general allotment for the net academic year. The meeting of the sub-committee was held on 25.06.2021 and submitted the report.

The Vice-Chancellor has ordered to place the report of the sub-committee before the Syndicate. Hence the report of the sub-committee is placed before the Syndicate for consideration and approval.

**Resolution of the Syndicate**

**RESOLVED**to include Prof.K.Lalitha, Member Syndicate in the sub-committee constituted for Processing Community Quota Allotment for the UG/PG Admission 2021.

**Report of the Sub-Committee constituted to study on the items Resolved by the Special Syndicate held on 22/06/2021 (Items 4.6, 4.7 and 4.8) in respect of Changes required in the process of Online Admission.**

1. Processing Community Quota Allotment along with merit seat allotment.
2. Mode of Conducting Spot admission.
3. Developing android application for facilitating Online Admission.

**1. Processing of Community Quota Allotment along with Open Quota allotments**

The Committee pointed out several shortcomings in the implementation of the Community Quota during the allotment process.

The committee recommended the following:-

- a) Community Quota may be processed along with the Open Quota allotment to maintain the practice of merit in the Open merit and in the Community merit. Necessary modifications in this regard shall be made in the software by the KUCC immediately.
- b) It should be ensured that the candidates who are not eligible under open merit alone are considered for their allotment under the community quota. At any stage of allotment, the

index mark of the candidate allotted under Open Quota is higher than those allotted under the respective Community Quota.

- c) Necessary modifications required in the Software for Online Admission for implementing the recommendations by the KUCC in a fixed time frame and a demo is arranged before the Sub Committee by August 1, 2021.
- d) If the software cannot be modified in time, the application for community quota shall be sought only after 4 general allotments and processed in the same way as the allotments are done.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendations of the Sub-Committee constituted for Processing of Community Quota Allotment alongwith merit seat allotment, held on 22/06/2021, be approved.

**FURTHER RESOLVED** to modify the software for Community Quota Allotment along with open Quota allotment from the next academic year onwards.

**2. *Feasibility of making the process of Spot admission through online mode.***

After thorough discussion on this matter, the Committee arrived at the following recommendations:-

1. There shall be four general allotments and two supplementary allotments. Subsequently, fresh COLLEGE-WISE options shall be sought from candidates for participating in the spot admission. Existing admit list shall be merged with the spot admission allotment rank list to maintain the merit of candidates admitted under different quotas in the respective colleges.
2. Once the options are received from the candidates, there shall be two allotments in succession after which conversion for SC/ST shall be carried out automatically.
3. As the last step, spot admission shall be conducted at regional centres for the remaining seats (including for those seats after conversion).

***Committee also considered the matter of Conversion of SC/ST seats.***

*As per the existing Prospectus of for UG/PG (for affiliated colleges), the converted seats of SC/ST are first offered to the candidates under OEC category then to SEBC and finally to the open category. This pattern of allocation has already been endorsed by the SC/ST Department vide letter No. BCDD-A2/348/18-BCDD dated 06.10.2020.*

*In this respect, the Committee also recommended that the practice of conversion of SC/ST seats as above be discussed at the Syndicate for a decision.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation at Sl.No.1 of the Sub-Committee constituted for Processing of Community Quota Allotment alongwith merit seat allotment, held on 22/06/2021, be approved with the following modifications:

2. Once the options are received from the candidates, there shall be two allotments in succession after which conversion for SC/ST shall be carried out ***as per Government norms.***
3. As the last step, spot admission shall be conducted at regional centres for the remaining seats.

**FURTHER RESOLVED** to delete the portion regarding the conversion of SC/ST Seats and to include that 'reservation policy will be as per Government norms' in the prospectus of UG/PG (for affiliated Colleges) for the academic year 2021-2022.

**3. *Developing an android application for facilitating Online Admission.***

The Committee found that, there is no sufficient expertise at KUCC presently to undertake this project. Hence it was recommended that, the project may be either is outsourced or support may be sought from the resources under the University College of Engineering.

***Resolution of the Syndicate***

**RESOLVED** to explore the possibility of developing android application for facilitating Online Admission by the startup centre of Department of Computer Science, Kariavattom.

**FURTHER RESOLVED** to entrust Adv.B.Balachandran, Dr.K.G.Gopchandran, Members Syndicate and the Registrar to convene a meeting with all Staff of Kerala University Computer Centre immediately.

**Item No.29.47**                      **UIT Regional Centres - Second/Fifth Semester UG & Second Semester PG Courses - extension of date for remittance of fee –Reporting of- reg. (Ad. A VII)**

The schedule for fee remittance for the second and fifth semester UG courses & the Second semester PG courses at UIT Regional Centres was issued on 18.06.2021.

**As per the schedule,**

The last date of remittance of fee without fine is 28.06.2021.

The last date of remittance of fee with a fine of ₹55/- is 05.07.2021.

The last date of remittance of fee with a fine of ₹265/- is 12.07.2021.

Meanwhile, the students requested that, as they are not using the materials in the Colleges and so many students are suffering from financial crisis and not even able to recharge internet data pack, either the students may get concession in fee amount or the date of payment of fee without fine may be postponed.

The Vice-Chancellor has ordered to extend the date for remittance of fee without fine to 12.07.2021 subject to reporting to the Syndicate. Accordingly the revised schedule for remittance of fee for the second and fifth semester UG courses & the Second semester PG courses at UIT Regional Centres was issued on 29.06.2021.

As per the revised schedule,

**The last date of remittance of fee without fine is 12.07.2021.**

**The last date of remittance of fee with a fine of ₹55/- is 19.07.2021.**

**The last date of remittance of fee with a fine of ₹265/- is 26.07.2021.**

In obedience to the orders of the Vice-Chancellor, the matter is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.48.**                      **Minutes of the meetings of the Executive committee of the Centre for Global Academics held on 01/06/2021 and 14/06/2021- Reporting of -reg: (Ac.B1)**

The minutes of the meetings of the Executive committee of the Centre for Global Academics held on 1/06/2021 and 14/06/2021 are placed before the Syndicate for consideration.

Considering the urgency of scrutinising and uploading the applications of foreign candidates to the ICCR portal under the supervision of Dr Sabu Joseph, Director CGA as recommended by the CGA committee was approved by the Vice-Chancellor subject to reporting to the Syndicate. The same is hereby reported to the Syndicate.

The other recommendations of the CGA committee are as follows:

1. **To prepare a single-window system/help desk for the convenience of foreign students and to depute the service of a Section Officer and an Assistant for the task;**
2. **To submit proposals for the establishment of a new Foreign Students Liaison Office to the Syndicate for consideration;**
3. **To submit a proposal for the provisional advance required for CGA activities;**
4. **To submit specific proposals to provide better hostel accommodation for foreign students and to entrust the Director CGA to approach two or three hostels with the required standard**
5. **To enquire the Entrance Commissioner about the possibility of admitting eligible foreign candidates without entrance tests in various engineering courses offered at University Engineering College.**

The above recommendations are reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.49**                      **University Placement Cell – Provisional advance of Rs.1,97,000/- (Rupees One Lakh Ninety Seven Thousand only) sanctioned to Dr. Christabell P.J, Convenor, Placement Cell and Associate Professor, Department of Economics for the activities of Placement Cell -Reporting of -reg.**

*(Ad DI)*

**Ref: U.O No.881/2020/UOK dtd.16.02.2021.**

The Director, IQAC, has forwarded the proposal submitted by Dr. Christabell P.J, Convenor, University Placement Cell and Associate Professor, Department of Economics, for financial assistance of Rs. 1,97,000/- (Rupees One Lakh Ninety Seven Thousand only) for the activities of the University Placement Cell for the period from October 2020 to March 2021.

As recommended by the Standing Committee of the Syndicate on Academics & Research, the Syndicate held on 29.12.2021 vide Item No.21.78.D22, resolved to approve the proposal submitted by Dr. Christabell P.J, Convenor, University Placement Cell. Hence, Dr. Christabell P.J, Convenor, University Placement Cell, requested to sanction an amount of Rs.1,97,000/- (Rupees One Lakh Ninety Seven Thousand only) as provisional advance for the activities of the University Placement Cell for the period from October 2020 to March 2021.

As per U.O referred above, sanction has been accorded by the Vice Chancellor to Dr. Christabell P.J, Convenor, University Placement Cell and Associate Professor, Department of Economics, being released an amount of Rs.1,97,000/- (Rupees One Lakh Ninety Seven Thousand only) as provisional advance towards meeting the expenses in connection with the activities of the University Placement Cell for the period from October 2020 to March 2021, subject to reporting to the Syndicate.

Accordingly the above matter is hereby reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.50**                      **Draft Senate Interpellations for the Meeting of the Senate scheduled to be held on 14<sup>th</sup> July, 2021 - Consideration and approval - reg.**

*(Ac.A.I)*

The answers to the questions given notice by the Members of the Senate for the meeting of the Senate scheduled to be held on 14<sup>th</sup> July, 2021 are given as Appendix for consideration and approval.

***Resolution of the Syndicate***

**RESOLVED** that the draft answers to the questions to be answered at the next meeting of the Senate scheduled to be held on 14<sup>th</sup> July, 2021, be approved.

**Item No.29.51**                      **Consideration of the Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, held on 24/06/2021 at 11 a.m.- reg.**

*(PLA1)*

A Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project “Student Life Cycle Management System”, was held on 24/06/2021 at 11 a.m., in the Pro-Vice-Chancellor’s Chamber.

It may be noted that the Committee strictly recommended that ‘M/s ITI Ltd.’ shall also undertake the work regarding the ‘Enrollment’, ‘Registration’ & ‘Issue of Hall tickets’ with respect to all the ‘New Gen Courses’ & ‘B Tech S1’ courses forth with and fix a time line for the completion of the same after conducting a detailed discussion with the JR, CBCS & ES and to the intimate the same to the Director (P&D) by 28/06/21 evening.

Also recommended to place the “time line” for the completion the above works, proposed by the firm, before the next meeting of the Syndicate for consideration.

Accordingly, the firm after conducting a discussion with the JR, CBCS & ES, informed vide e-mail dated 28/06/2021 that the works regarding the 'Enrollment', 'Registration' & 'Issue of Hall tickets' with respect to all the 'New Gen Courses' & 'B Tech S1' courses, will be completed by 15<sup>th</sup> August and the system will be ready to issue 'Hall Tickets' on 16<sup>th</sup> August 2021.

In this context, the aforementioned timeline for the completion of the works regarding the 'Enrollment', 'Registration' & 'Issue of Hall tickets' with respect to all the 'New Gen Courses' & 'B Tech S1' courses, submitted by the firm, along with the Minutes of the meeting of the Software Management Technical Committee held on 24/06/2021 (enclosed herewith), is placed before the Syndicate, for consideration.

**Minutes of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System"**

Venue : Pro-Vice-Chancellor's Chamber  
Date : 24/06/2021  
Time : 11 am

**Members at the Meeting:**

- |  |      |
|--|------|
| 1. The Pro-Vice-Chancellor (Chairman)  | Sd/- |
| 2. Dr. K. B. Manoj, Convener, Standing Committee of the Syndicate on Examinations. (via Google Meet) | Sd/- |
| 3. Dr. K. G. Gopchandran, Member, Syndicate (via Google Meet)  | Sd/- |
| 4. The Controller of Examinations (JR, EB & CBCSS (i/c)  | Sd/- |
| 5. The Director, Computer Centre (via Google Meet)   | Sd/- |
| 6. Dr. Aji. S, Assistant professor, Department of Computer Science (via Google Meet)                 | Sd/- |
| 7. The Director, Planning and Development  | Sd/- |
| 8. Shri. Manosh Manohar, Programmer, Computer Centre   | Sd/- |
| 9. Shri. Anil Kumar, M/s ITI Ltd., Palakkad (via Google Meet)  |      |
| 10. Shri. Jacob George, M/s ITI Ltd., Palakkad (via Google Meet)                                     | Sd/- |
| 11. Shri. Girish Chandran, ITI Ltd., Palakkad (via Google Meet)                                      | Sd/- |

***Item No..1. Review of the Current Status of the Project:***

M/s. ITI Palakkad presented a detailed status on the work completed so far, with regard to the project. The firm also informed that the implementation is proceeding as per schedule in spite of the slight delay owing to the 'Covid-19' induced lock-down of almost 1 month. The firm presented the following 'timelines' for the completion of the entire project:

1. Conduct of a workshop on 15<sup>th</sup> August 2021 for compiling the inputs from the examination wing regarding all 'New Gen Courses'.
2. Conduct of a data base review by the 21<sup>st</sup> of August 2021.
3. Completion of the 'software development' of all the modules up to the 'Conduct of the Examinations' by 15<sup>th</sup> September 2021.
4. Completion of the 'software development' of the "Tabulation module", with respect to all courses including 'New Gen Courses & B Tech S1', by October 15<sup>th</sup> 2021'.
5. Completion of the entire project (development of all the software modules) by 31<sup>st</sup> December 2021.
6. The System will be ready for the conduct of 'Security Testing' by 1<sup>st</sup> January 2022.

After deliberations the committee recommended that 'M/s ITI Ltd., Palakkad' shall complete the entire project by December 2021, strictly adhering to the aforementioned 'time lines'.

***Item No.02 Implementation of the online 'Enrollment', 'Registration', 'issue of Hall tickets' and 'Tabulation' with respect to the 'New Gen Courses & B Tech S1':***

The meeting held with 'M/s. ITI Ltd., Palakkad' held on 28/04/2021, for discussing the further course of action to be taken in connection with the implementation of the project, recommended that M/s. ITI Limited' should undertake the 'Tabulation work of the whole 2020 Examinations (i.e., from the 1<sup>st</sup> semester tabulation onwards), including 'New Generation Courses and

that the 'migration of all necessary data' for the successful completion of the same, shall also be undertaken by 'M/s. ITI Limited' itself.

Now, 'M/s. ITI Ltd' informed that under the current unforeseen situation, they are not in a position to undertake the "registration & tabulation work" of all the "New Gen Courses' & 'B Tech S1' courses from the 2020 Admissions onwards.

In this context, the committee observed that:

1. Considering the current situation, the Computer Centre has already undertaken the enrollment of all the other courses except 'New Gen Courses & B Tech S1', as the existing software itself can be used for the said work.
2. Developing new software for accommodating the 'New Gen Courses & B Tech S1' for the 2020 examinations, will severely constrain the existing activities entrusted with the Computer Centre.
3. In the meeting of the 'Monitoring committee' held on 25/06/2020 'M/s. ITI Ltd.' had assured the University that the software will be developed with a clear vision for all future incorporations as and when required and that they shall develop well defined structures for incorporating the aforementioned changes. It was also assured that the 'architecture' of the software can be easily modified to incorporate any such changes in the future.
4. If 'M/s ITI limited puts in a little more effort & manpower in to the project they can easily undertake the online 'Enrollment', 'Registration' & 'issue of Hall tickets' with respect all the 'New Gen Courses' & 'B Tech S1 courses' forth with. After the completion of the above process they will get more than enough time for the development of the 'tabulation' module for the same (i.e., at least 2 to 3 months, till the examinations and the subsequent valuations are completed).

In view of the above observations, the Committee strictly recommended that 'M/s ITI Ltd., Palakkad' shall also undertake the work regarding the 'Enrollment', 'Registration' & 'Issue of Hall tickets' with respect to all the 'New Gen Courses' & 'B Tech S1' courses forth with and fix a time line for the completion of the same after conducting a detailed discussion with the JR, CBCS & ES and to the intimate the same to the Director(P&D) by 28/06/21 evening.

***Item No.03. The Committee also observed that under the present scenario, the "Enrollment", "Exam Registration" of all "Conventional Courses" of 2020-21 Admissions have already been taken up the KUCC.***

In this context, the Committee recommended that the integration of the same with the new software, from the "Second Semester Exam Registration" onwards, shall also be taken up by 'M/s ITI Ltd., Palakkad', after the successful completion of the "Security Audit" by the agency engaged by the University.

Item No. IV. To place the aforementioned recommendations, along with the "time line" for the completion the 'Enrollment', 'Registration' 'Issue of Hall tickets' with respect to all the 'New Gen Courses' & 'B Tech S1' courses, proposed by the firm, before the next meeting of the Syndicate for consideration.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendations of the Meeting of the Software Management Technical Committee for discussing the current status with regard to the implementation of the Project "Student Life Cycle Management System" held on 24.06.2021, be approved.

**FURTHER RESOLVED** to approve the time line submitted by the firm, for the completion of works regarding the 'Enrollment', 'Registration' & 'Issue of Hall tickets' with respect to all the 'New Gen Courses' & 'B Tech S1' courses.

***Item No.29.52***

***Meeting of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021 Minutes- Approval of-reg.***

***(Pl.G)***

The Minutes of the meeting of the Standing Committee of the Syndicate on Planning and Development held on 10.00 AM on 01.07.2021(Copy Appended) is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE**  
**ON PLANNING AND DEVELOPMENT**

Date and Time : 10.00 A.M; 01.07.2021

Venue : Syndicate room, Senate House Campus, Palayam

**Members**

- |   |      |
|---|------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D] online |      |
| 2. Adv.K.H.Babujan, Member, Syndicate                             | --   |
| 3. Dr.S.Nazeeb, Member, Syndicate                                 | Sd/- |
| 4. Dr.K.B.Manoj, Member, Syndicate                                | Sd/- |
| 5. Sri.B.P.Murali, Member, Syndicate                              | Sd/- |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate                   | Sd/- |
| 7. Sri.Bijukumar. G, Member, Syndicate                            | Sd/- |
| 8. Sri.Jairaj. J, Member, Syndicate                               | Sd/- |
| 9. Dr.K.G. Gopchandran, Member, Syndicate                         | Sd/- |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate                       | Sd/- |
| 11. Sri.Arun Kumar. R, Member, Syndicate                          | Sd/- |

***Item No.29.52.01: Budget Speech 2021-'22 - Proposal entitled "Makkale pole marangalum"(Adopt a Tree Today - A Forest Tomorrow)***

[ Ad. A VI ]

A proposal entitled "Makkale pole marangalum" (Adopt a Tree Today - A Forest Tomorrow) was envisaged in the Budget Speech 2021-'22 and an amount Rs.15,00,000/- (Rupees Fifteen lakh Only) was earmarked for the same.

The minutes of the Budget Implementation Cell held on 26.04.2021 has recommended to invite proposal from the Head, Department of Botany, on the matter and to place it before the Standing Committee of the Syndicate on Planning & Development.

The Head, Department of Botany has submitted a proposal for implementing the proposal "Adopt a Tree Today - A Forest Tomorrow", along with an item - wise budget estimate of Rs.15,00,000/-(Rupees Fifteen Lakh only).

As per orders of the Vice Chancellor, the proposal submitted by the Head, Department of Botany is placed before the Standing Committee of the Syndicate on Planning & Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

To approve the proposal entitled "Makkale pole marangalum" (Adopt a Tree Today - A Forest Tomorrow) submitted by the Head of Department, Department of Botany, in principle and refer the matter to the Syndicate.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021, be approved.

**FURTHER RESOLVED** to refer the item to the Standing Committee of the Syndicate on Finance for finalizing the Budget Estimate.

***Item No.29.52.02: Budget Speech 2021-22 - Establishment of Barcode library at Department of Aquatic Biology and Fisheries-reg.*** [ Ad. A V ]

An amount of Rs.8,00,000/- (Rupees Eight Lakh only) has been earmarked as financial assistance for the 'establishment of Barcode library' at the Department of Aquatic Biology and Fisheries Vide Item no.67 of budget speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (vide item no.67), recommended to authorize the HoD, Department of Aquatic Biology and Fisheries to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Planning and Development. As per the recommendation of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Aquatic Biology & Fisheries towards the 'establishment of Barcode library' is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

To approve the proposal submitted by the Head, Department of Aquatic Biology & Fisheries towards the 'establishment of Bar code library' for implementation by exploring association with startups and to take steps for maximum publicity during realization of the project.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021, be approved.

**Item No.29.52.03:** *University Health Centre, Kariavattom- Proper disposal of Bio Medical waste- Availing the service of IMA- detailed report submitted by the Resident Medical Officer-reg.*

[ Ad. D II ]

The Resident Medical Officer on contract basis at the University Health Centre, Kariavattom had informed that the centre lacks proper waste segregation and disposal facilities in respect of Bio medical wastes generated at the Centre. The biomedical waste which contains potentially infectious materials and hence must be disposed safely. Otherwise it is a great threat to the environment and may risk the life of not only the health care and sanitation workers who are directly involved in disposal, but also to the public and other animals who may get exposed to the environment.

In order to carry out proper disposal of biomedical waste, the RMO has suggested to avail the service of Indian Medical Association by affiliating with the project- IMAGE(Indian Medical Association goes Eco- Friendly), through which the biomedical waste generated at the hospitals and PHCs are collected, segregated at the health care facilities and then collected by the IMAGE authorities and transported to respective sites for proper disposal. It may be noted that, all the health centre facilities in the state are relying on IMA for their waste disposal.

While considering the matter, the Vice- Chancellor had ordered to obtain a detailed report from the Resident Medical Officer and place the matter before the Standing Committee of the Syndicate on Planning and Development. Hence, a detailed report was obtained from the RMO. In the report, the Resident Medical Officer, has detailed the four types of biomedical wastes generated at the centre and the treatment/ disposal options for the same which include incineration, deep burial, autoclaving, chemical treatment, shredding, encapsulation in metal/ container, hydroclaving etc; which the health centre alone is incapable of handling with the given facilities and infrastructure.

Hence, suggested that the University Health Centre may get affiliated to IMAGE, an undertaking of IMA by paying a one time/ life time registration fee (amounting between (Rs.5000-8000/-) payable as DD in favour of IMAGE or through direct payment. Once registered the IMAGE vehicles shall come to collect wastes during early morning times once in every 2 days, which is kept outside the health centre for their accessibility will be collected, segregated and secured. An amount of Rs.1080/- has to be remitted as the monthly service charge, on 30<sup>th</sup> of every month either through account transfer or through DD.

The Resident Medical Officer, has also suggested the following head of account from which the expense may be met, if the proposal is agreed to, "Part I NP-MH 57 (b) Health Centre, Kariavattom- 4/3925 Lumpsum provision" in which an amount of Rs.1,00,000/- is available.

Hence, the proposal and detailed report submitted by the Resident Medical Officer, University Health Centre, Kariavattom, for availing the service of IMAGE for the treatment of biomedical wastes generated at the Health Centre is placed before the Standing Committee of the Syndicate on Planning and Development for consideration.

**RECOMMENDATION:**

To approve the proposal and detailed report submitted by the Resident Medical Officer, University Health Centre, Kariavattom, for availing the service of IMAGE for the treatment of biomedical wastes generated at the Health Centre and to refer the matter for the consideration of Standing committee of the Syndicate on Finance.



*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021, be approved.

**Item No.29.52.04:** *Geological Museum & Rock Garden in the Department of Geology at Kariavattom Campus– Interior and Landscaping works – Interest expressed by the Keralam Museum of History & Heritage, Thiruvananthapuram to take up the work - reg.*

[ PL. G ]

The administrative sanction towards the establishment of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus, against the Plan fund 2013-14 was approved vide U.O. dated 13.02.2019 and the University Engineer vide email dated 25.02.2020, reported that the work was completed on 17.03.2020.

Further, the estimate amounting to Rs.40,80,000/ (Rupees Forty Lakh Eighty Thousand only) based on DSR 2016 with 37.93% cost index submitted by the University Engineer for the interior and landscape works of Geological Museum under the Dept. of Geology at Kariavattom was approved vide U.O dated 09.02.2021.

The University Engineer vide letter dated 16.01.2021 had reported that the meeting of the Budget Implementation Committee held on 23.12.2020 has explored the possibilities of doing Interior works through an expert agency in the field of setting up of Museum, so that the requirements could be set up in a befitting manner.

Subsequently, the Syndicate held on 13.04.2021 considered the interest expressed by the Keralam Museum of History & Heritage to take up the work and resolved to obtain necessary documents from the authorities of Keralam Museum of History & Heritage, Thiruvananthapuram authenticating their eligibility to take up the interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus and to authorize the Registrar to hold discussions with them, in which the University Engineer shall also be present. Subsequently, the Executive Director Keralam Museum of History & Heritage vide letter dated 16.06.2021 has submitted the documents authenticating their eligibility.

Accordingly, the Registrar hold discussion with the Executive Director, Keralam Museum of History & Heritage on 29.06.2021 in the presence Director Planning & Development of the University Engineer and arrived at the following recommendations which was in turn approved by the Hon'ble Vice Chancellor.

- Keralam Museum of History and heritage be addressed to forward model DPR, draft Memorandum of Understanding, consultancy amount details etc. in respect of the interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom Campus so as to place it before the appropriate bodies of the Syndicate / Syndicate.
- Keralam Museum of History and heritage be addressed to forward a primary report on the feasibility of displaying the history of our University in a heritage museum manner in the front lobby of the Senate hall in view of the rearrangement of office proposals under consideration in respect of Senate Hall building.

Accordingly, the museum authorities were addressed vide letter dated 29.06.2021 and in reply letter dated 30.06.2021, they had submitted draft of Memorandum of Understanding detailed estimate for DPR amounting to Rs.4,18,900/- (Rupees four Lakh eighteen thousand and nine hundred only) . It is stated that if approval is granted DPR and BOQ will be ready within 30 days of confirmation of the decision.

Further informed that in case of proposal regarding setting up of a Heritage gallery of Kerala attached to lobby of Senate Hall, Keralam Museum it will be submitted, at the earliest

As per the orders of the Vice-Chancellor, the letter dated 30.06.2021 from the Executive Director, Keralam Museum of History and heritage, Thiruvananthapuram providing draft of memorandum of Understanding and detailed estimate for the preparation of DPR in respect of interior works of Geological Museum & Rock garden in the Department of Geology at Kariavattom is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To obtain the remarks of Head of the Department, Department of Geology, Kariavattom in the matter.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Planning and Development held on 01.07.2021, be approved.

- Item No.29.52.05:**      *Repair and General Maintenance of University Staff Quarters (D1 to D10) (tiled roof) at Kariavattom Campus-Estimate.-reg.*

[ Ad. B I ]

The University Engineer, vide letter no. DB2/QTRS D1- D10/MAINT/21 dated 30.06.2021 has forwarded an estimate amounting to Rs.79,70,000/- (Rupees Seventy Nine Lakhs and Seventy Thousand Only), prepared based on DSR 2016 with a cost index of 37.93% for Thiruvananthapuram repair and general maintenance of University Staff Quarters (D1 to D10) (tiled roof) at Kariavattom Campus.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 79,70,000/- (Rupees Seventy Nine Lakhs and Seventy Thousand Only) submitted by the University Engineer repair and general maintenance of University Staff Quarters (D1 to D10) (tiled roof) at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To refer the matter to the Syndicate.

*Resolution of the Syndicate*

**RESOLVED** to approve the estimate amounting to Rs. 79,70,000/- (Rupees Seventy Nine Lakhs and Seventy Thousand Only) submitted by the University Engineer for repair and general maintenance of University Staff Quarters (D1 to D10) (tiled roof) at Kariavattom Campus.

**FURTHER RESOLVED** to approve the estimate amounting to Rs.60,30,000/- (Rupees Sixty Lakhs Thirty Thousand only) submitted by the University Engineer for repair and general maintenance of University Staff Quarters (A1 to A6) at Kariavattom Campus.

- Item No.29.52.06:**      *Repair and Maintenance of University Staff Quarters (C1 to C10) (tiled roofing) at Kariavattom Campus-Estimate.-reg.*

[ Ad. B I ]

The University Engineer, vide letter no. DB2/QTR/C/2020 dated 30.06.2021 has forwarded a total estimate amounting to Rs. 82,90,000/- (Rupees Eighty Two Lakhs Ninety Thousand Only), prepared based on DSR 2016 with a cost index of 37.93% for Thiruvananthapuram for the repair and maintenance of University Staff Quarters (C1 to C10) (tiled roofing) at Kariavattom Campus. This estimate also includes 12% GST (Rs. 8,87,257/-) and LS provision of Rs. 8,932/- for unforeseen items.

As per the orders of the Vice-Chancellor, the estimate amounting to Rs. 82,90,000/- (Rupees Eighty Two Lakhs Ninety Thousand Only) submitted by the University Engineer for the repair and maintenance of University Staff Quarters (C1 to C10) (tiled roofing) at Kariavattom Campus, is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

**RECOMMENDATION:**

- To refer the matter to the Syndicate.

*Resolution of the Syndicate*

**RESOLVED** to approve the estimate amounting to Rs. 82,90,000/- (Rupees Eighty Two Lakhs Ninety Thousand Only) submitted by the University Engineer for the repair and maintenance of University Staff Quarters (C1 to C10) (tiled roofing) at Kariavattom Campus.

**Item No.29.52.07:** *K.R Narayanan Memorial Student Amenity Centre at senate house campus-Interior works in Suite rooms, Global Academic Centre and Auditorium-detailed estimat-reg.*

[ Ad. B I ]

The University Engineer, vide letter no. DB1/Amenity-Interior Works/06-30(01)/21 dated 30.06.2021 has forwarded the total estimate amounting to Rs. 34,54,000/- (Rupees Thirty Four Lakh and Fifty Four Thousand only) based on DSR 2016 with cost index 37.93%, for the civil and electrical works to be executed in the Students Amenity Centre building.

As per the orders of the Vice Chancellor, the total estimate amounting to Rs. 34,54,000/- (Rupees Thirty Four Lakh and Fifty Four Thousand only) for the civil and electrical works to be executed in the Students Amenity Centre building is placed before the Standing Committee of the Syndicate on Planning and Development, for consideration and appropriate recommendation.

RECOMMENDATION:

•To refer the matter to the Syndicate.

<b>Resolution of the Syndicate</b>		
<b>RESOLVED</b> to approve the estimate amounting to Rs. 34,54,000/- (Rupees Thirty Four Lakh and Fifty Four Thousand only) submitted by the University Engineer for the civil and electrical works to be executed in the Students Amenity Centre building.		
Detailed estimate of Civil and Electrical works is as follows:		
<b>Sl. No</b>	<b>Details of work</b>	<b>Esimate amount</b>
1.	Additional civil works in the five suit rooms in the second floor	8,20,000/-
2.	Setting up of global academic centre in the multipurpose shop room	6,80,000/-
3.	False ceiling and painting of the auditorium in the second floor	4,69,000/-
4.	Air conditioning of the five suit rooms	11,72,000/-
5.	Electrification works in the suite rooms and auditorium.	3,13,000/-
	<b>Total</b>	<b>34,54,000/-</b>

**Item No.29.53** *Combined Meeting of the Standing Committees of the Syndicate on Planning and Development, Finance and Departments and other Institutions held on 01.07.2021- Minutes – Approval-reg.*

(Pl.G)

The Minutes of the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development, Finance and Departments and other Institutions held on 01.07.2021 (Copy Appended), is placed before the Syndicate for approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT, DEPARTMENT AND OTHER INSTITUTIONS AND FINANCE**

Date and Time : 10.25 A.M; 01.07.2021.

Venue : Senate Chamber, Senate House Campus, Palayam

**Members**

- |  |        |
|--|--------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener, SC on P&D]                             | Online |
| 2. Sri.Jairaj. J, Member, Syndicate [Convener, SC on Departments & Other Institutions] | Sd/-   |
| 3. Adv.K.H.Babujan, Member, Syndicate [Convener, SC on Fin]                            | .....  |
| 4. Dr.S.Nazeeb, Member, Syndicate (in Chair)   | Sd/-   |
| 5. Dr.K.B.Manoj, Member, Syndicate   | Sd/-   |
| 6. Sri.B.P.Murali, Member, Syndicate   | Sd/-   |
| 7. Adv.Muralidharan Pillai.G, Member, Syndicate  | Sd/-   |
| 8. Sri.Bijukumar. G, Member, Syndicate   | Sd/-   |
| 9. Dr.K.G. Gopchandran, Member, Syndicate  | Sd/-   |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate  | Sd/    |

11. Adv.B.Balachandran, Member, Syndicate	Sd/-
12. Sri.Arun Kumar. R, Member, Syndicate	Sd/-
13. Smt.Renju Suresh, Member, Syndicate	Sd/-
14 Sri.Riyas Vahab, Member, Syndicate	Sd/-

**Item No.29.53.01: Construction to be done in various KUCTEs in order to satisfy NCTE stipulation -reg.**

[ Ad. A. VII (A) ]

All KUCTEs are functioning as per NCTE regulation. NCTE insisted a minimum of 1500 m<sup>2</sup> built up area for an intake of 50 students for conducting B.Ed course.

1. KUCTE Kariavattom is short of 316 m<sup>2</sup> in built-up area. There is option for construction of second floor to the building already constructed at KUCTE, Kariavattom. The request has already been forwarded to Ad.B I section and it is learned that the section sought estimate from University Engineering unit for the above construction but the same is not received.

A retaining wall is also an essential requirement of the college as the soil near the backside of new building got eroded during flood. The request for the same is also forwarded to Ad.B.I section. A letter had already been forwarded to NCTE on 12.05.2016 that the built up area of the KUCTE Kariavattom is only 1184.19 sq. m as against the requirement of 1500 sq.m. and the provision for constructing second floor to the existing building of KUCTE Kariavattom has been laid and would soon be taken to do the work. Orders may be urgently given to the University Engineering unit to speed up the procedures for construction at KUCTE.

2. KUCTE Kunnam also need maintenance work.

The Principal, KUCTE Kunnam has requested for maintenance work of roof of 3 classrooms of Govt Hss Kunnam. These classrooms and 54.11 cent is included in the lease agreement executed in November 15, 2003. In addition to that as per the decision of Alappuzha District Panchayath meeting held on 10.06.2009, they have decided to hand over 46 cents which is situated near to the above property to KUCTE Kunnam for its functioning. It is also instructed that above land cannot be modified without the consent of District Panchayath. The Principal has forwarded the copy of lease agreement also.

The Ad.BI section has requested to forward copy of lease agreement and the same is forwarded to that section.

3. KUCTE Kumarapuram needs maintenance work.

In KUCTE, Kumarapuram, the Principal has requested for plastering some portion of the wall, flooring the front yard, installing taps for hand washing, fencing the campus and painting the college building.

All these requests were already forwarded to Ad.B I section. NCTE directed to upload details of built-up area and other details of the 10 KUCTEs before 31.12.2019 in their website and the details are uploaded within time. It may be noted that the visit of NCTE is expected soon.

4. The principal KUCTE Anchal has also reported that the roof of library building got damaged in the heavy wind in connection with the recent rain. This file is also forwarded to Ad B1 section through DDFS

The whole matter regarding maintenance work of KUCTE Kunnam, Kumarapuram, Anchal and construction of second floor to the building already constructed for KUCTE Kariavattom needs immediate attention.

It may be noted that the Syndicate at its meeting held on 28.04.2020 vide item no.10.189.24 considered the matter - construction to be done in various KUCTEs in order to satisfy NCTE stipulation and resolved to refer the matter before the combined meeting of the standing committees of planning and Development, Departments and other institutions of the university and Finance. As per the orders of the Vice Chancellor, the matter regarding the construction works at KUCTEs Kunnam, Kumarapuram, Anchal and Kariavattom is placed before the combined meeting of the standing committees of planning and Development, Departments and other institutions of the university and Finance.

**RECOMMENDATION:**

- To defer the matter to the next combined meeting of the committees.

The meeting came to an end at 10.30 A.M

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Meeting of the Standing Committees of the Syndicate on Planning and Development, Finance & Departments and other Institutions of the University held on 01.07.2021, be approved.

**Item No.29.54. Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 01.07.2021 – Minutes - approval -reg.**

(Pl. G)

The minutes of the Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held at 10.15 A.M on on 01.07.2021(COPY APPENDED), is placed before the Syndicate for approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE ON PLANNING AND DEVELOPMENT AND FINANCE**

Date and Time : 10.15 A.M; 01.07.2021.

Venue : Senate Chamber,

Senate House Campus, Palayam

**Members**

- |   |        |
|---|--------|
| 1. Adv.A.Ajikumar, Member, Syndicate [Convener SC on P&D] | Online |
| 2. Adv.K.H.Babujan, Member, Syndicate [ConvenerSC on Fin] | -----  |
| 3. Dr.S.Nazeeb, Member, Syndicate (in the chair)          | Sd/-   |
| 4. Dr.K.B.Manoj, Member, Syndicate                        | Sd/-   |
| 5. Sri.B.P.Murali, Member, Syndicate                      | Sd/-   |
| 6. Adv.Muralidharan Pillai.G, Member, Syndicate           | Sd/-   |
| 7. Sri.Bijukumar. G, Member, Syndicate                    | Sd/-   |
| 8. Sri.Jairaj. J, Member, Syndicate                       | Sd/-   |
| 9. Dr.K.G. Gopchandran, Member, Syndicate                 | Sd/-   |
| 10. Dr.Vijayan Pillai. M, Member, Syndicate               | Sd/-   |
| 11. Sri.Arun Kumar. R, Member, Syndicate                  | Sd/-   |
| 12. Adv. Balachandran, Member, Syndicate                  | Sd/-   |

**Item No.29.54.01: Senate House Campus- inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also and transferring the salary account to another Bank – feasibility report- reg.**

[ Ad. B I ]

The matter of renewal of lease for the existing premises of SBI itself for a further period as requested by the SBI authorities, was considered by the Standing Committee of the Syndicate on Planning and Development and it was recommended to explore the feasibility of inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also. The Syndicate at its meeting held on 17.02.2021 resolved to approve the said recommendation and further resolved to entrust the Finance Officer to explore the possibility of transferring the salary account to another Bank.

Accordingly, the Finance Officer has submitted a feasibility report on the same, remarking that “it is felt that there is no necessity for transferring the salary accounts to any other banks”.

As per the orders of the Vice Chancellor the feasibility report on inviting other suitable banks for operating their service at the campus who are willing to serve facilitating the transactions of students also and on transferring the salary account to another Bank, forwarded by the Finance Officer is placed before the combined meeting of the Standing Committee of Syndicate on Planning & Development and Finance, for consideration and recommendation.

**RECOMMENDATION:**

- To refer the matter to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to refer the item to the next Syndicate.

**Item No.29.54.02: Department of Biochemistry – Purchase of Computers and Multifunction printer – Ratification of the payment effected from the DDF without prior Administrative Sanction and request for recoupment of the amount from the State Plan Grant- Consideration of - reg.**

[ Pl. A 1 ]

Sanction was accorded by the Vice - Chancellor to the Head, Department of Biochemistry vide letter no. Ad.BIV (CP).02.19 dated 13.11.2019 to purchase 2 numbers of desktop computers @ ₹33,154/- per unit amounting to ₹66,308/- and 2 numbers A4 Multifunction printer Medium end-Ubuntu @ ₹14,851/- per unit amounting to Rs. 29,702/- from M/s. Keltron IT Business Group through CPRCS for a total amount of ₹96,010/- (Rupees Ninety six thousand and ten only) inclusive of tax for use in the Department.

As the budgetary allocation in the "Non-plan" fund was insufficient to meet the expenses with regard to the above purchase, the Head was already requested to explore the possibility of utilizing "Plan fund" or DDF for the above purchase, vide letter no. Ad.BIV (CP). 01.604.18 dated 22.01.2018.

Thereafter, the Head, Department of Biochemistry, vide letter no. BCH/01/210(Plan)/2020-21 dated 18.02.2021, informed that the sanctioned purchases from M/s. Keltron were completed and the payment due to the firm, amounting of ₹95,202/- (Rupees Ninety five thousand two hundred and two only), was released from the DDF of the Department.

Now, the Head, Department of Biochemistry has requested sanction to recoup the amount of ₹95,202/- (Rupees Ninety five thousand two hundred and two only), expended from the DDF of the Department, by debiting the expenses from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2020-21.

The Finance has remarked that the action taken by the Head, Department of Biochemistry in having expended the above amount, over and above the sanctioned limit of Rs. 25,000/-, from the DDF of the Department, with out prior Administrative Sanction, may be ratified and separate Administrative Sanction is required for recouping the above amount to the DDF of the Department, from the State Plan Grant.

Subsequently, Administrative Sanction was sought on the above remarks of the Finance and the Vice – Chancellor has ordered to place the matter before the Combined Meeting of the Standing Committees of the Syndicate on Finance and Planning & Development, for consideration.

In this context, as per the orders of the Vice-Chancellor, the following proposals are placed before the Combined Meeting of the Standing Committees of the Syndicate on Finance and Planning & Development for consideration:

a) Ratifying the action taken by the Head, Department of Biochemistry in having expended an amount of ₹95,202/- (Rupees Ninety five thousand two hundred and two only) from the DDF of the Department (i.e., expenditure over and above the sanctioned limit of Rs. 25,000/-), towards the purchase of 2 numbers of "Desktop computers" and 2 numbers of "A4 Multifunction printers" in accordance with the letter no. Ad. BIV (CP).02.19 dated 13.11.2019, without prior Administrative sanction.

2. Permitting the Head, Department of Biochemistry to recoup the aforementioned amount of ₹95,202/- (Rupees Ninety five thousand two hundred and two only), that was expended from the DDF of the Department, by debiting the expenses from the State Plan Grant sanctioned under the Scheme-component "Infrastructure and Laboratory Development" for the year 2020-21.

**RECOMMENDATION:**

- To ratify the action taken by the Head, Department of Biochemistry in having expended an amount of ₹95,202/- (Rupees Ninety five thousand two hundred and two only) from the DDF of the Department (i.e., expenditure over and above the sanctioned limit of Rs. 25,000/-), towards the purchase of 2 numbers of "Desktop computers" and 2 numbers of "A4 Multifunction printers" in accordance with the letter no. Ad. BIV (CP).02.19 dated 13.11.2019, without prior Administrative sanction.
- To permit the Head, Department of Biochemistry to recoup the aforementioned amount of ₹95,202/- (Rupees Ninety five thousand two hundred and two only), that was expended from the DDF of the Department, by debiting the expenses from the State Plan Grant sanctioned

under the Scheme-component "Infrastructure and Laboratory Development" for the year 2020-21.

The meeting came to an end at 10.25 A.M

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Combined meeting of the Standing committees of the Syndicate on Planning and Development and Finance held on 01.07.2021, be approved.

**Item No.29.55**                      **Report regarding the details of the Writ Petitions/ Appeals filed by and against the University of Kerala and the recent judgments-Consideration of-reg.**

*(Legal Section)*

The Vice-Chancellor has ordered to report to the Syndicate, the details of the Writ Petitions/ Appeals filed by and against the University of Kerala and the recent judgments. Accordingly report containing details of the Writ Petitions/ Appeals filed by and against the University of Kerala in the year 2021 and the Judgments received in the Legal Section from 01.05.2021 to 21.06.2021 from the office of the Standing Counsel is prepared and placed below.

The note to the Syndicate along with the report containing the above details prepared and placed below is submitted before the Syndicate.

*Resolution of the Syndicate*

The Syndicate considered the report containing details of the Writ Petitions/ Appeals filed by and against the University of Kerala in the year 2021 and the Judgments received in the Legal Section from 01.05.2021 to 21.06.2021 and noted the same.

**Item No.29.56**                      **Report on list of cases pending before various Judicial and Quasi-Judicial forums as on 30.06.2021-Consideration of- reg.**

*(LEGAL ADVISER'S SECTION)*

The Vice-Chancellor has ordered to report to the Syndicate the details of Cases filed by/against the University together with recent judgments. Accordingly, report on list of cases pending before various Judicial and Quasi-Judicial forums as on 30.06.2021 are prepared and placed below.

No judgment/order has been received during the period from 01.05.2021 to 30.06.2021.

Note to the Syndicate along with report containing the details of cases, prepared and placed below may be placed before the Syndicate.

*Resolution of the Syndicate*

The Syndicate considered the report on list of cases pending before various Judicial and Quasi-Judicial forums as on 30.06.2021 and noted the same.

**Item No.29.57.**                      **Business Innovation and Incubation Centre at University of Kerala (BIIC@UOK)- Launching of New Startups -Reporting of- reg:-**

*(PLA)*

Dr. Manoj Changat, Director, Business Innovation and Incubation Centre (BIIC@UoK) vide a letter dated 16.06.2021 has requested to conduct the evaluation meeting for the selection of new Start-up proposals under BIIC@UoK, received from the Departments of Environmental Sciences, Aquatic Biology and Fisheries, Bio Chemistry and University College of Engineering, Kariavattom, and for approving the panel of experts for conducting the evaluation through online mode along with the payment of remuneration for the external experts.

Vide a letter dated 29.06.2021, Dr. Manoj Changat informed that the following proposals were evaluated by the panel of experts and recommended for approval.

	Name of Startup	Department	Promoters
1	Sustainable Management of ETP sludge from latex industry by additive aided composting	Environmental Sciences	Dr.Leena Sundaram

2	Development of smart reverse vending machine for plastic waste management	Environmental Sciences	Alwyn Biju
3	Biocure-AGR	Bio-Chemistry	Gayathri Sundar & Rebu Sundar
4	Feed Solutionz- A solution for all fish needs	Aquatic Biology and Fisheries	Loveja L.B Devika S P Sreelekshimi M P
5	Fish4Trialz- One stop for fish seeds	Aquatic Biology and Fisheries	Ratheesh R Shibu S Athira S Dr. S.Swath
•	JOBOPSY: A one stop digital platform for all your home needs	University College of Engineering	Adarsh V.S Aswin A.S Govind S.
•	WPIGGY : A smarter way to make our kids financially smarter	University College of Engineering	Adarsh V.S Govind S. Sandra George

The Vice Chancellor, invoking the provision under section 10(13) of Kerala University Act 1974, approved the minutes of the Evaluation Committee. Accordingly U.O No. 3148/2021/UOK dated 30.06.2021 was issued, directing the aforesaid start ups to start their activities after completing the official formalities with immediate effect.

The action taken by the Vice Chancellor is reported to the Syndicate.

<i>Resolution of the Syndicate</i>
<b>RESOLVED</b> that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.58**

***Business Innovation and Incubation Centre at University of Kerala (BIIC@UoK)- Item No. 17 of Budget Speech2021-22- Instituting startup grant to students as apart of the project "From Laboratory to public domain - Launching of new Start-ups- Reporting of-reg:-***

***(Pl. A)***

**BIIC@UoK**, University of Kerala has invited application for start up grants online from among research scholars, students and former students of University Departments/affiliated colleges of University of Kerala under "From Labs to Society programme. From among 106 applications received, 52 applications (42 from University Departments & 9 from Affiliated colleges) were shortlisted, based on the recommendation of the experts approved by the Vice Chancellor. The evaluation of the applications was conducted during 28-30, June, 2021.

The following proposals were recommended for approval vide ref (2) above.

**University Departments**

1	Sumi KV	MBA	IMK
2	Nimmi Varghese	M.Phil	Department of Biochemistry
3	Syam RS	M.Sc	Department of Biochemistry
4	Fathima Rumaisa	PhD	Department of Biochemistry
5	Jijin R	PhD	Department of Biochemistry
6	Rakesh	M Phil	Department of Biochemistry
7	Kanitha D K	Ph.D	Department of Linguistics
8	Sajila S	Ph.D (Completed)	Department of Linguistics
9	Jayapraveen J	Ph.D (Full Time)	Department of Education
10	Annie Feba Vargheese	PhD	Department of Education
11	Surya Surendrann	PhD	Department of Education
12	Jijitha Gilton	M Ed	Department of Education
13	Panchami S S	PhD	Department of Environmental Sciences
14	Arun Kumar R	M.Tech	Department of Optoelectronics



15	Arun Mohan P	M.tech	Department of Optoelectronics
16	ATHIRA S	Ph.D	Department of Optoelectronics
17	LEKSHMI CHANDRAN	PhD IN PHOTONICS	Department of Optoelectronics
18	M.S. Swapna	M.tech	Department of Optoelectronics
19	IMANU MOHAN M IS	M.tech	Department of Optoelectronics
20	RENJINI A	PhD (2020 - 2023)	Department of Optoelectronics
21	Saritha Devi H V	Ph.D	Department of Optoelectronics
22	SHIJIN A	Ph.D	Department of Optoelectronics
23	Syam Kumar S U	PhD (Part Time)	Department of Optoelectronics
24	VARUN S L	PhD	Department of Optoelectronics
25	ANJANA.R	M Sc	Department of Physics
26	Ayushy Unnikrishnan	M.Sc	Department of Physics
27	Bharath Krishnan	M.Sc.	Department of Physics
28	Krishna Prakash K R	M.Sc.	Department of Physics
29	Athira Rajan	PhD	Department of Physics
30	ATHIRA JOY	M.Phil. Advanced Botany	Department of Botany
31	Beena V L	Phd	Department of Botany
32	Deepthi K S	PhD in Microbiology	Department of Botany
33	Juna Beegum G R	PhD	Department of Botany
34	Riyas C T and Vivek A S	M. Phil	Department of Botany
35	Sajna Salilm, Ansiya	PhD	Department of Botany
36	Surya Suresh	PhD	Department of Zoology
37	Deepthi RM & Team	Ph D	Department of Botany
38	Nimi Muraleedaran	Ph D	Department of Botany
39	Goutham S Satheesh	PG 1st year	Department of Zoology
40	Praseetha Sarath	PhD	Department of Biotechnology
<b>UNIVERSITY COLLEGE OF ENGINEERING</b>			
<b>IT</b>			
41	S Suryan, Gayathri Ramesh	B Tech	University College of Engineering
<b>ELECTRONICS</b>			
42	Alfiya , Archa	BTech	University College of Engineering

**Affiliated Colleges**

<b>IMK</b>			
1	ADHIREJ J R NAIR, ABHIREJ J R NAIR	Bcom Tax Procedures and Practices	Christ Nagar College, Maranalloor
<b>BIO-CHEMISTRY</b>			
2	Meera B	PhD Chemistry	Mar Ivanios College Thirruvananthapuram
3	Arunima R	(from July onwards)Chemistry	Bishop Moore College, Mavelikkara
4	Ancy Feba	MSc Analytical Chemistry	Bishop Moore College, Mavelikkara
<b>COMPUTER - IT</b>			
5	Abhiram SJ	Bsc Physics and Computer Application	Christ Nagar College Maranalloor
<b>PHYSICS</b>			
6	Harikrishnan Namboothiri. N	UG Physics (Final Year)	Sanatana Dharma College, Alappuzha
7	Nayana Nirmal	Ph D	Mar Ivanios College Thirruvananthapuram

8	Pranav Das	BSc Physics	Bishop Moore College, Mavelikkara
9	Samyuktha Nair	BSc Physics	Catholicate College, Pathanamthitta
<b>BOTANY-ZOOLOGY</b>			
10	Anoop Kumar V, Haree Krishna, Arya S, Lakshmi K Babu	Zoology	SD College Alappuzha1

The Vice Chancellor invoking the provision under section 10(13) of Kerala University Act 1974, has approved the minutes of the Evaluation Committee and the list of aforesaid fifty two applicants for student start up grants. Accordingly U.O No. Pl.A/BIIC@UoK/1865/2021 dated 30.06.2021 was issued.

The action taken by the Vice Chancellor is reported to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No.29.59. Centre for Marxian Studies -Purchase of Furniture –Consideration of-reg.**  
(Ad.B IV)

*Ref: 1. Letter from the Director, Centre for Marxian Studies dated 19.01.2021 and 15.02.2021 and 28.06.2021.*

*2. Minutes of the 26<sup>th</sup> meeting of the Syndicate held on 13.04.2021. (Item no. 26.112.17.02).*

*3. Letter no. Ad.BIV (CP)/2338.03.2021 dated 24.06.2021.*

*4. Proforma invoice no. 90 from M/s. Kerala SIDCO, Trivandrum*

Sanction was accorded by the Vice-Chancellor for the Purchase of furniture from M/s. RUBCO, Kannur for an amount of Rs.6,00,004/- (Rupees Six lakh and four only), including GST @18% and from M/s. Kerala SIDCO, Trivandrum for an amount of Rs.2,26,496/- (Rupees Two Lakh twenty six thousand four hundred and ninety six only), for use in the Centre for Marxian Studies. As only two items were selected out of the 11 Items quoted by M/s SIDCO, the amount of purchase sanctioned was only the rate of the product; GST and transportation charges were not included. Accordingly, permission letter was given to the Director, Centre for Marxian Studies for the purchase of the same.

Now the Director, Marxian Studies in forwarding the Proforma Invoice for the supply of two items from M/s SIDCO, has requested that permission letter to place the supply order may be issued including the GST amount @18% and transportation charges as detailed below. The amount to be sanctioned for the Purchase of ten numbers of Steel Cabinet Rack 2 side and four numbers of Steel Cabinet with Glass top from M/s. SIDCO, Trivandrum will become Rs. 2,74,345/- including GST @18% and transportation charges, instead of Rs. 2,26,496/- (which does not include GST @18% and transportation charges). It is informed that there is no change in the amount sanctioned for M/s RUBCO as it is all inclusive.

Details of amount including GST @18% and transportation charges are as follows;

*M/s. Kerala SIDCO, Trivandrum*

Sl.No.	Items	Rate	Qty	Amount (Rs.)
1.	Steel Library Rack 2 Side	18500	10	1,85,000
2.	Steel Cabinet with Glass Top	10374	4	41,496
	GST @18 %			41849
	Transportation charges			6000
	<b>Total</b>			<b>2,74,345/-</b>
<b>Total: Rs. 2,74,345/- (Rupees Two lakh Seventy four thousand three hundred and forty five only)</b>				

As per the orders of the Vice Chancellor, the matter is placed before the Syndicate for consideration.

*Resolution of the Syndicate*

**RESOLVED** to sanction the Purchase of ten numbers of Steel Cabinet Rack 2 side and four numbers of Steel Cabinet with Glass top from M/s. SIDCO, Trivandrum for Rs. 2,74,345/- including GST@18% and transportation charges for use in the Centre for Marxian Studies.

**Item No.29.60** *Complaint submitted by Ms. Veronica Oliveira de Medeiros, II year MA Philosophy student, Dept. of Philosophy, Kariavattom Campus against Dr.Krishna Prasad R., former RMO, Health Care Centre, Kariavattom Campus- Minutes Approval of -Reg.*

*(Ad.Misc)*

The minutes of the hearing of the ICC (Internal Complaints Committee) held on 15.04.2021 with regard to the complaint submitted by Ms. Veronica Oliveira de Medeiros, II year MA Philosophy student, Dept. of Philosophy, Kariavattom Campus against Dr.Krishna Prasad R., former RMO, Health Care Centre, Kariavattom Campus is placed before the Syndicate for consideration and appropriate recommendation.

**Minutes of the Meeting of the Internal Complaints Committee (ICC)**

Date &amp; Time : 15.04.2021 at 02.30 p.m.

Venue : Dean's Room, University buildings, Thiruvananthapuram.

**Members Present:-**

- |  |      |
|--|------|
| 1. Dr. Jaya D. S, Presiding Officer (ICC)  | Sd/- |
| Professor, Dept. of Environmental Sciences, Kariavattom                          |      |
| 2. Dr. Bushra Beegom R.K, Asst. Professor, Dept. of Sociology, Kariavattom       | Sd/- |
| 3. Smt. Philomina Simon, Asst. Professor, Dept. of Computer Science, Kariavattom | Sd/- |
| 4. Smt. R. Sreekala, Deputy Registrar (Audit)                                    | Sd/- |
| 5. Shri. P.P. Thomas, Assistant Registrar (Admin I)                              | Sd/- |

**Members Absent:-**

Dr. Lakshmi Sukumar, Asst. Professor, Institute of English, S.H.Campus, Palayam

**Respondent:-**

Dr. Krishna Prasad.R Sd/-  
Former RMO, Health Care Centre, Kariavattom Campus

**Item No.29.60.01** *Complaint submitted by Ms. Veronica Oliveira de Medeiros, II year MA Philosophy student, Dept of Philosophy, Kariavattom Campus against Dr.Krishna Prasad R., Health Care Centre, Kariavattom Campus.*

The Committee heard the respondent Dr. Krishna Prasad. R, former RMO, Health Care Centre, Kariavattom and enquired about the misconduct towards Ms. Veronica Oliveira de Medeiros as alleged by her in her complaint dated 06.02.2021 and obtained written statement from him.

The doctor has stated that he had given the cycle to Ms.Veronica for her personal use. As she failed to return the cycle in time, he had arguments with her and inadvertently used abusive words which hurted her. The doctor pointed out that his actions were not deliberate and they were purely out of the spurt of anger of that moment. Further the doctor in his statement has disclosed his wholehearted apology to Ms.Veronica with every sentiment of respect to her and showed his readiness to withdraw his words and his demand for the cycle given to her. The doctor further stated that he also understands that the messages sent by him to Ms.Veronica caused her too much mental agony and tendered his unconditional apology for the same. Dr Krishna Prasad assured that he won't proceed with the case of missing bicycle.

***The committee observed that as Dr.Krishna Prasad had tendered unconditional apology for the misconduct towards Ms.Veronica and as he has been terminated from University service, the committee recommends to inform the complainant, Ms Veronica about the apology statement tendered by Dr.Krishna Prasad.***

The hearing came to an end at 4.00 pm.

*Resolution of the Syndicate*

**RESOLVED** to entrust the Pro-Vice-chancellor, Prof.K.Lalitha, Member Syndicate to examine the matter and submit a detailed report before the Syndicate.

**Item No 29.61**                      **Minutes of the meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021 - approval -reg.**

(Ac.EI)

The Minutes of meeting of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021 is placed before the Syndicate for consideration and approval. (Minutes appended)

The recommendation on Item No. D21 is approved by the Vice- Chancellor, Subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 as the recommendations have to be implemented urgently. The matter is reported to the Syndicate.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE  
ON ACADEMICS AND RESEARCH**

Date	:	30 <sup>th</sup> June, 2021
Time	:	10.00 am
Venue	:	Syndicate Room

**Members Present**

1. Dr. S.Nazeeb (Convenor)	Sd/-
2. Dr. Gopchandran. K.G	Sd/-
3. Dr. K.B.Manoj	Sd/- (Online)
4. Adv. Muralidharan Pillai .G	Sd/- (Online)
5. Prof. K. Lalitha	Sd/-
6. Dr. Vijayan Pillai.M	Sd/-
7. Sri. Arunkumar. R	Sd/-
8. Sri. Jairaj.J	Sd/-
9. Dr. B. Unnikrishnan Nair	Sd/- (Online)

**Members Absent**

1. Adv. A. Ajikumar
2. Sri. RiyasVahab

**Item No 29.61.A1**                      **Guidelines for rectification of defects in the application for submission of thesis and resubmission of thesis after the correction/modification/revision suggested by the evaluators – proposal submitted by the Research Director-consideration - reg.**

The Research Director has submitted a proposal regarding the guidelines to be followed for rectification of defects in the application for submission of thesis and resubmission of thesis after the correction/modification/revision suggested by the evaluators. It is noticed that several applications with regard to the submission of thesis is found defective on scrutiny of the application after the submission of thesis. Rectification of the defects by the concerned research scholars makes inordinate delay in the further processing of the application. Also the re-submission of the correction/modification/ revision/ resubmission of the contents of thesis as suggested by the examiners/ evaluators also makes inordinate delay. In order to avoid such delay from the part of research scholars the following proposals as proposed by the Research Director were placed before the Standing Committee of the Syndicate on Academics and Research held on 09.11.2020.

The Syndicate at its meeting held on 10.11.2020 considered the above proposals along with the minutes of the Standing Committee of the Syndicate on Academics & Research vide Item No. 49.A5 and resolved to refer the following proposal to IQAC for remarks.

- 1) The candidates may be directed to rectify the defects in the application for submission for thesis within 30 days after the receipt of the defect memo. A fine of Rs: 2000/- shall be levied from those research scholars clearing the defects pointed out after 30 days and within 90 days from the date of receipt of the defect memo. In case the research scholar fails to rectify the defects within 90 days, the application shall be rejected and returned to the candidate with a direction to apply for the same afresh following all the procedure formalities prescribed for the submission of thesis including remittance of thesis submission fee.
- 2) The research scholars who are directed to make correction/modification in the contents of the thesis as per the suggestions of the evaluators, shall submit the same within a period of 60 days after the receipt of the intimation letter. A fine of Rs: 2000/- shall be levied from each

scholar submitting the corrected/modified thesis after 60 days and within a period of 90 days. In case, the research scholar who fails to rectify the defects within 90 days, the application shall be rejected and returned to the candidate with a direction to apply for the same afresh following all the procedure formalities prescribed for the submission of thesis, after obtaining necessary sanction from the Vice-Chancellor/Syndicate.

- 3) The research scholars who are directed to make revision/resubmission in the contents of the thesis as per the suggestions of the evaluators, shall submit the same within a period of 60 days after the receipt of the intimation letter. A fine of Rs: 2000/- shall be levied from each scholar submitting the corrected/modified thesis after 60 days and within a period of 90 days. In case, the research scholar who fails to rectify the defects within 90 days, the application shall be rejected and returned to the candidate with a direction to apply for the same afresh following all the procedure formalities prescribed for the submission of thesis, after obtaining necessary sanction from the Vice-Chancellor/Syndicate.
- 4) The panel submitted for evaluation of thesis shall be signed by the concerned in all pages. The Dean of the concerned faculty shall ensure that research supervisor and Chairman Doctoral Committee has signed in all pages before submitting the panel.
- 5) The journal publication and the copies of the paper presentation certificates in National/ International seminars shall be endorsed by the Chairman, Department Doctoral Committee and the Dean of the Faculty concerned.

The Vice-Chancellor has ordered to implement the resolution of the Syndicate meeting held on 10.11.2020 on the above item. As per the orders of the Vice-Chancellor IQAC has forwarded the following remarks.

1) Item No. 1,2,3 & 5 require no change

2) Item No. (4) to be redrafted as follows:

*The Panel submitted for evaluation of Thesis shall be signed by the Research Supervisor and Chairman of the Doctoral Committee. This should be ensured by the Dean of the concerned faculty. The Dean should then put his signature on all pages of the Panel List.*

3) Add point 6 as follows:

*The email ID and mobile number of members in the Panel of evaluators should be included.*

The Syndicate at its meeting held on 13/04/2021 considered the proposal along with the remarks of the IQAC and deferred the matter vide Item No. 26.80.A6. The Hon'ble Vice-Chancellor has ordered to implement the resolution of the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor the proposal submitted by the Research Director on the guidelines to be followed for rectification of defects in the application for submission of thesis and resubmission of thesis, after the correction/modification/revision suggested by the evaluators, along with the remarks from IQAC, is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** The Committee considered the above matter and recommended to constitute a subcommittee comprising Dr. S. Nazeeb, Convenor, Standing Committee of the Syndicate on Academics and Research, Dr. Gopchandran K.G., Sri. Arunkumar R., Sri. Jairaj J. and Dr. Vijayan Pillai M., Members of Syndicate to study the proposal submitted by the Director Research and submit a report in this regard.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.A2      *Ph.D Registration in Sociology – January 2021 Session – application submitted by Sri. Anoop K A - reg:-***

*The Head, Dept. of Sociology, University of Kerala, Kariavattom has forwarded the minutes of the meeting of the Doctoral Committee held on 12.03.2021 in respect of the following candidate along with the application, relevant documents and course work details. The Committee has recommended granting Ph.D registration to the candidate.*

*Details of the applicant and the Research Supervisor are detailed below:*

Details of the Applicant		Details of the Research Supervisor	
Name and ID	Anoop K A 23491	Name	Dr.Sandhya R S
Subject/ Faculty	Sociology / Social Sciences	Designation	Professor , Dept. of Sociology, University of Kerala Kariavattom, Thiruvananthapuram
Full-Time/ Part-Time	Full-time	Date of Superannuation	31/05/2037
Basic Qualification	MA Sociology in April 2017, (58.5%) from Madurai Kamaraj University. Eligibility Certificate from this University has been submitted.	Ordinal Status of the applicant	To be registered as the 7 <sup>th</sup> Research scholar
Eligibility Criteria	UGC NET in the subject Sociology held on 25/06/2019. Date of declaration of NET result is 12 <sup>th</sup> July 2019	Whether within the prescribed limits	Yes
Additional Qualifications, if any	N.A	Research Centre	Dept. of Sociology, University of Kerala Kariavattom, Thiruvananthapuram

*He has submitted the following documents and his application is in order:*

1. Consent letter and Proforma of the proposed Research supervisor.
2. Facility Certificate from the proposed Research centre.
3. Copy of MA Certificate and Marklist .
4. Attested copy of UGC NET Certificate .
5. Synopsis of the proposed Research
6. Fee Receipt of Rs. 550/- towards Registration fee (FFR No:910 dtd 29/04/2021)
7. The name of the candidate in the UGC NET certificate is ANOOP KALATHITHARA and ANOOP K A in the Qualifying certificate. Hence the candidate has submitted the ONE AND THE SAME CERTIFICATE issued by the Njarakkal village office.

As per the orders of the Hon'ble Vice-Chancellor the application for Full-Time Ph.D Registration in Sociology – January 2021 Session in r/o Sri. Anoop K A is placed before the Standing committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation: The Committee considered the above matter and recommended to accept the certificate from Village Officer and to grant Full-time Ph.D Registration in Sociology in respect of Sri. Anoop K.A.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.A3**      ***Approval as Research Supervisor in Futures Studies–Dr. S Sankararaman–***

***reg:***

Name : Dr. S Sankararaman., Professor and Head, Dept. of **Optoelectronics, University of Kerala, Kariavattom, Tvpm.**

Subject : Futures Studies

Faculty : Applied Sciences and Technology

Facility Centre : Dept. of Futures Studies, University of Kerala, Kariavattom, Tvpm.

Request : Recognition as Research Supervisor in the subject Futures Studies.

**Recommendation: The Committee considered the above matter and recommended to obtain remarks from the Dean Faculty of Applied Sciences and Technology**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.A4**

***Recognition as Research Supervisor in Biotechnology – Application submitted by Dr.Sarika A.R, Scientist C, Kerala Biotechnology Commission, KSCSTE, Sasthra Bhavan- reg:***

Name : Dr. Sarika A.R., Scientist C, **Kerala Biotechnology Commission, KSCSTE, Sasthra Bhavan, Pattom.**  
 Subject : Biotechnology  
 Faculty : Applied Sciences and Technology  
 Facility Centre : Jawaharlal Nehru Tropical Botanic Garden and Research Institute, Palode, Tvpm.  
 Request : Recognition as Research Supervisor in the subject Biotechnology.

**Recommendation: The Committee considered the above matter and recommended to obtain clarification from the Director, Jawaharlal Nehru Tropical Botanic Garden and Research Institute on whether Dr. Sarika A.R. (Scientist ‘C’, Kerala Biotechnology Commission, KSCSTE, Sasthra Bhavan, Pattom) is presently working in Academics/Research area. Further recommended to obtain remarks from the Dean, Faculty of Applied Sciences & Technology and Chairman, PG Board of Studies, Biotechnology in this regard.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.A5**

***Conversion of Ph.D Registration from full time to part time in respect of Sri.Vimal Raj, Research Scholar in Optoelectronics - reg.***

An application, duly recommended by the Research Supervisor, Centre Head, and Chairman Doctoral Committee has been received from Sri. Vimal Raj, Research scholar in Optoelectronics, at Dept. of Optoelectronics, University of Kerala, Kariavattom for converting his registration from full time to part time w.e.f 14.02.2020 F N consequent to his employment as Assistant Professor of Physics, M.V.G.M Government Polytechnic College, Vennikulam, Pathanamthitta.

The details of the candidate are as follows:

Name of Research Scholar & subject	Details of Registration Granted	Name of Research Supervisor & Centre	Details of Conversion required	Remarks
Vimal Raj Optoelectronics (Full -time)  CSIR-JRF Fellow	U.O No. Ac.E1.A2/717/ OES/40904/2017 dated 31.01.2018 w.e.f. 01.11.2017	<u>Research Supervisor:</u> Dr.S.Sankararaman, Professor, Dept. of Optoelectronics, University of Kerala, Kariavattom. D.O.R – 31.05.2031 <u>Centre:</u> Dept. of Optoelectronics, University of Kerala, Kariavattom.	To Part time w.e.f 14.02.2020 FN	1. Relieved on 13.02.2020 AN from the research centre and had joined asAssistant Professor of Physics, M.V.G.M Government Polytechnic College, Vennikulam, Pathanamthitta on 14.02.2020 2. Relinquishment order is not submitted 3. Application for conversion is not received within six months. Through an undertaking letter the candidate has stated that the reason for delay in

				submitting the application is due to COVID 19 pandemic, multiple lockdowns and containment zone restrictions.
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As per U.O.No.Ac.EI.A/27345/2011 dated 06.12.2011 conversion of Ph.D registration from full time to part time be extended to all approved teachers including College teachers/ HSST/ HSA/ UPSA appointed against permanent vacancies of Government and aided institutions.

As per the UGC regulations the supervising Teacher must be a regular faculty. The Research Supervisor of the candidate Dr. S Sankararaman is a regular faculty.

The following are the requisites for considering the application for full time to part time conversion.

1. Various Purpose form recommended by the Research Supervisor, HoD and Chairman DC
2. Copy of Registration order and other University orders
3. Copy of appointment order
4. Joining letter from M.V.G.M Government Polytechnic College, Vennikulam, Pathanamthitta.
5. Relieving letter from the research centre.
6. Relinquishment order. (not received yet)
7. NOC (Original)
8. Conversion fee Rs.1050/-
9. Fee Statement endorsed by the Research Supervisor.

The candidate has submitted all the above mentioned documents required for processing the application for conversion except the **relinquishment order**. Through a request dated 03.05.2021, the candidate has stated that the relinquishment order has not been received yet as the COVID 19 situation is creating additional delay from the side of CSIR and he has not received any JRF fellowship amount after 17<sup>th</sup> January 2020. He has requested to grant permission to conduct his pre-submission seminar.

**It may be noted that relinquishment of fellowship is mandatory for conversion of mode of registration from full time to part time, irrespective of the nature of fellowship availed by the scholar. If part time conversion is granted to the scholar without obtaining the relinquishment order from CSIR, the scholar could claim the fellowship even after converting the mode of registration to part time and further it is not possible to enter the mode of registration in the pre-submission order.**

As per the orders of the Hon'ble Vice- Chancellor, the matter of granting conversion of Ph.D registration to part-time w.e.f. 14.02.2020 FN in respect of Sri. Vimal Raj is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation: The Committee considered the above matter and recommended to grant relinquishment order after obtaining an affidavit from the research scholar specifying that he shall not claim the CSIR Fellowship after relieving from the Research Centre. Further recommended that Research scholars claiming CSIR Fellowship may be issued relinquishment order after obtaining an affidavit to the above effect.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.B1      Research leading to Ph.D Degree - Conversion of mode of registration from full time to Part-time - Mr.-Ratheesh S Nair-Chemistry-reg:-**

Name : Mr. Ratheesh S Nair  
 Subject : Chemistry (Full Time)  
 Research Supervisor : Dr.Suju C Joseph  
 Research Centre : Mar Ivanios College, Thiruvananthapuram  
 Request : **Conversion to Part time w.e.f. 10.01.2020 A.N.**



**Recommendation: The Committee considered the above matter and recommended to agree with the request.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.B2      Recognition as Research Supervisor in Botany – Dr. Bindu P K – reg:**  
 Name : Dr. Bindu P K., Assistant Professor, Department of Botany, S D College, Alappuzha  
 Subject : Botany  
 Faculty : Science  
 Facility Centre : Dept. of Botany, S D College, Alappuzha.  
 Request : Recognition as Research Supervisor in the subject Botany.

**Recommendation: The Committee considered the above matter and recommended to recognize Dr. Bindu P.K., Assistant Professor, Dept. of Botany, SD College Alappuzha as Research Supervisor in the subject Botany with Dept. of Botany, SD College, Alappuzha as Facility Centre.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.C1      Request submitted by. Dr T K Santhoshkumar for excluding two candidates from his guidance-reg.**

A letter has been received from Dr T K Santhoshkumar, Assistant Professor, Dept. of Malayalam, University of Kerala, Kariavattom requesting to exclude two Full Time research Scholars from his guidance as there is no satisfactory progress in their research work. The details of the candidates as follows.

Name	Center	UO. No
Raji P. J Mailadumpara, KizhakkeraPuthenveedu, Ooruttambalam, Veliyamcode-695512 Ph:9961398903, (SC Candidate)	University of Kerala Library, Palayam	Ac.E1.C/714/MAL/11556 dated 03/12.2014/ w.e.f 17.11.2014
Rohini S Tc 28/1325, Medayilmadam, Sreekandeswaram, Fort-695023 Ph:9447147191	Dept. of Kerala Studies, Kariavattom	Ac.E1.C/714/MAL/11556 dated 03/12.2014/ w.e.f 17.11.2014

It may be noted that the research period of both these candidates have expired on 16.11.2019. Since then they are availing the grace time granted by the University. Smt.Rohini.S is a UGC-JRF candidate and Smt.Raji.P.S is availing fellowship from the SC department.

As per the orders of the Registrar, an explanation has been sought from the candidates in this regard.

Both the candidates have cited the prevailing pandemic situation and poor health condition as the reasons for the delay occurred in their research work. Smt. Rohini.S is under treatment for depression and Smt.Raji.P.J is facing health problems due to her infertility treatment and delivery. Also her mother is a cancer patient and her father is having cardiac problems.

Hence both the candidates have requested that considering their situations the delay occurred in completing their research work may be condoned and they may be permitted to continue their research work. They have also assured that they will submit the thesis at the earliest.

As per the orders of the Hon'ble Vice-Chancellor, the matter of removing Smt.Raji.P.S and Smt.Rohini.S from the guidance of Dr.T.K Santhosh Kumar as requested by the research supervisor for accommodating other eligible candidates is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** The Committee considered the above matter and recommended to hear the Research Scholars and the Research Supervisor by the Standing Committee of the Syndicate on Academics and Research.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.C2**      **Recognition as Research Supervisor –Faculty of Management Studies – Dr.Reshmi R Prasad- reg.**

Name : Dr. Reshmi R Prasad, Associate Professor, Dept. of Commerce, All Saints College, Tvpm.

Subject : Management

Faculty : **Management Studies**

Facility Centre : Loyola College of Social Sciences

**Request : Recognition as Research Supervisor in the subject Management.**

**Recommendation:** The Committee considered the above matter and recommended to recognize Dr. Reshmi R. Prasad, Associate Professor, Dept. of Commerce, All Saints' College, Tvpm as Research Supervisor in the subject Management with Loyola College of Social Sciences as Facility Centre.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**No 29.61.C3**      **Recognition as Research Supervisor – Faculty of Commerce – Dr. Binu R-reg.**

Name : Dr. Binu R., Assistant Professor, Dept. of Commerce, Govt. College, Attingal

Subject : Commerce

Faculty : **Commerce**

Facility Centre : Govt. College, Attingal

**Request : Recognition as Research Supervisor in the subject Commerce**

**Recommendation:** The Committee considered the above matter and recommended to recognize Dr.Binu R., Assistant Professor, Dept. of Commerce, Govt. College, Attingal as Research Supervisor in the subject Commerce with Govt. College, Attingal as Facility Centre.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.C4**      **Conversion of Ph.D Registration to Part-Time in respect of Sri. Akhil Reji Jacob – reg:**

Name : Sri. Akhil Reji Jacob.

Subject : Commerce (Full-time)

Research Supervisor : Dr. S. Sajeev

Research Centre : Institute of Management in Government, Thiruvananthapuram.

Request : Conversion to Part-Time w.e.f. 30.10.2020 A.N.

**Recommendation:** The Committee considered the above matter and recommended to agree with the request.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.C5**      **Ph.D Research – Change of Research Supervisor – Application submitted by Smt. Archa S Nair – reg:**

Name : Smt. Archa S Nair

Subject : Commerce (Full-time)  
 Research Supervisor : Dr. Sudhir J.S. (Rtd)  
 Research Centre : Iqbal College, Peringammala, Thiruvananthapuram.  
**Request : Change of Research Supervisor to Dr. Jayaraju V, Associate Professor, Department of Commerce, Iqbal College, Peringammala**  
**Recommendation: The Committee considered the above matter and recommended to agree with the request.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.C6** ***Ph.D registration- Conversion to Part-time in respect of Sri. Mohamed Sameer V. -reg***

Name : Sri. Mohamed Sameer V.  
 Subject : Commerce (Full time)  
 Research Supervisor : Dr.SureshKumar.K.S  
 Research Centre : Department of Commerce, University of Kerala, Kariavattom  
**Request : Conversion to Part-Time w.e.f. 11.02.2016 A.N.**  
**Recommendation: The Committee considered the above matter and recommended to agree with the request.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D1** ***Budget Speech 2021-22 - Department of Commerce - Extending Academic Support for Development Programmes of Local Self Government Institutions, by identifying the local needs so as to aid them to implement new Projects -Submitting of Proposal-reg:***

(Ad.AII)

An amount of ₹ 10,00,000 /- ( Rupees Ten Lakhs only) was allotted in the Budget Speech 2021-22 (Item no 45) for extending academic support for development Programmes of Local Self Government Institutions, by identifying the local needs so as to aid them to implement new Projects by the University of Kerala. The Department of Commerce was entrusted for implementing the same with the support of Researchers.

The Budget Implementation Cell at its meeting held on 26.04.2021 recommended to grant two weeks time to submit the Proposal in this regard and to place it before the next meeting of the Standing Committee of the Syndicate on Academics and Research.

Accordingly the Head, Department of Commerce has forwarded the Project Proposal and Implementation Report on "Project for Empowerment of Local Self Government Institutions through Academic Support for Social Planning and Entrepreneurship Development in Selected LSGIs in Thiruvananthapuram District" prepared and submitted by Dr. Biju T, Associate Professor, Department of Commerce.

As per the proposal, the total expected Expenses for the Project is 12,47,630/- (Twelve Lakhs Forty Seven Thousand Six Hundred Thirty only/-) and is planned to be carried out in 10 phases with a total duration of one year.

**Recommendation: The Committee considered the above matter and recommended to submit a detailed proposal from the Head, Dept. of Commerce.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D2 Department of Political Science: Proposal submitted by Dr.Suresh.R, Head, Department of Political Science based on the Budget Speech of 2021-2022 item no.41 "A proposal for the establishment of Virtual School of Politics and International Relations-reg:-**

**(Ad.AII)**

A proposal for the establishment of Virtual School of Politics and International Relations from Dr.R.Girish Kumar(Professor and Director,VK Krishna Menon Centre for International Relation ) submitted by the Department of Political Science has been approved by the University Budget Speech 2021-22(Item no.41) and a sum of ₹10,00,000/-(Rupees Ten Lakhs) was allocated. University budget implementation cell in its meeting held on 26.04.2021 decided to implement the budget proposal of establishment of Virtual school of Politics and International Relations at department of Political Science and had decided to refer the matter to the Standing Committee of Syndicate on Academics and Research.

Accordingly Dr.Suresh.R,Head, Department of Political Science forwarded a pruned budget estimate for the same so as to implement it in this academic year before the next NAAC visit.The budget for Virtual school of Politics and International Relations(2021-22) is detailed below.

Sl no	Particulars	Expenses (in lakhs)
1	Personnel Content writers (with experience/knowledge in Political Science/ International Relations/Diplomacy)depending on the nature/quantum of work: Engaging persons having expertise in copy editing,video content editing, presentation depending on the nature/quantum of work	2,50,000/-
2	5-10 Hour output-includes with Editing &Minimal of Graphics:5 days of general training about scripting and content preparation for video classes:1 Day of shoot trial.We plan to cover selected papers of first/second semester	3,00,000/-
3	Equipment: One laptop with editing software and relevant accessories One Camera with relevant accessories depending on the need	3,00,000/-
4	Diplomatic Webture Series'-a new platform-where experts/practitioners of diplomacy share their views/opinions on contemporary foreign policy themes. Diplomatic lectures will be used as resource material for online classes too. Expenses under this head includes Website Development/Podcasts/live streaming; Travel expenses/honorarium to diplomats,paperwriting,camera/auxiliary expenses.Selected lectures will also be published	50,000/-
5	Purchase/subscription of Books/e-books/online resources/kindle edition/journals	1,00,000/-
		Total 10 Lakhs

As per the Orders of the Hon'ble Vice-Chancellor the proposal (appended) forwarded by Dr.Suresh.R, Head, Department of Political Science is placed before the Standing Committee of Syndicate on Academic and Research for their consideration and recommendation.

**Recommendation:** *The committee considered the above matter and recommended to constitute an Academic Committee chaired by the Pro Vice-Chancellor with Dean, Faculty of Social Sciences, Head, Dept. of Political Science, Vice-Chairman CSS, Kariavattom, Director IQAC, Director Research and Dr.R.Girish Kumar, Professor and Director, VK Krishna Menon Centre for International Relation, to study the feasibility on the implementation of the proposal and submit a detailed report in this regard.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D3 Proposal Submitted by Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala regarding the Proposal in Budget Speech on the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India-reg:**

(Ad.AII)

The Budget Speech of University of Kerala 2021-22 allocated an amount of ₹25,00,000 (Rupees Twenty Five Lakhs Only) for Department of Archaeology, University of Kerala as Special Aid to research projects. The Budget Implementation cell held on 26.04.2021 recommended to grant 2 weeks time to the Head of Department of Archaeology to submit a Proposal as envisaged in the Budget of the University and to place the same in the Standing Committee of the Syndicate on Academics & Research.

Accordingly Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala, Kariavattom submitted a detailed Proposal along with the Cost Estimate of the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India", a Multidisciplinary International Project for research on faunal materials from Chalcolithic sites in Gujarat and researching the aspects of animal utilization during the Holocene Period in Western India. Anticipatory Expenses for the Project is detailed below

**Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India**

Item	Amount	Total
<b>Research Assistants</b> – <b>3</b> For the excavations, explorations, typological study of bones, drawing and photography it is necessary to appoint three Research Assistants for one year.	<b>15000x3x12=</b> <b>540000.00</b>	<b>540000.00</b>
<b>Travel and Accommodation</b> Field work, especially exploration towards far away sites requires halts in towns and villages in between sites and base camp. Accommodation at economy hotel rooms/ dormitories will be needed. Similarly, accommodation facilities in the excavation camp and various research labs also need to be addressed. It is also necessary to hire vehicles to reach sites, collect and carry samples and specimens.	<b>175000.00</b>	<b>175000.00</b>
<b>Excavation</b> We intend to carry out small scale excavations (slow and tedious process) in different sites in Gujarat. Involvement of labourers for digging the trenches, sieving the sediments for artefacts, floatation of sediments, washing of bones, labelling of bones and packing the artefacts are necessary. Similarly, the explored materials from different sites in Western India need to be cleaned and documented and stored properly.	<b>500000.00</b>	<b>500000.00</b>
<b>Purchase of Camera and Accessories, Vernier Calipers, Weighing Machines, External Hard Discs and Tools for Excavation</b> In faunal studies, photo documentation of each specimen is important. Therefore, it is necessary to purchase good quality camera and its accessories. To measure the bones, calipers and weighing machines are necessary. To store data, hard discs are necessary. Field studies also require large number of equipment including big pickaxes, hoes, small pickaxes, edge cutters, triangular axes, pans, brushes, trowels, small and big ladders, sieves, tapes, label cards, spirit levels etc.	<b>210000.00</b>	<b>210000.00</b>
<b>Dating and Scientific Studies</b> One of the essential things for the publication of material data of archaeology is authentic c14 dates from different levels and areas of the site from the reputed labs like BETA analytics, USA. Dating of samples is very costly and for one sample it may range from Rs. 35000 to Rs. 50000 as per the technique one sample required. To understand the	<b>750000.00</b>	<b>750000.00</b>

provenance, complex production techniques and inter-regional interaction networks it is necessary to conduct scientific analyses of artefacts which include thin section, SEM and Oxygen and Lead Isotope studies. Majority of these analyses are expensive in nature.		
<b>Conservation and Storage of Artefacts</b> Conservation materials include chemicals like acrylic B72, acetone, silica gel, acids etc and storage materials include cloth bags, zip lock plastic covers, paper covers, plastic boxes, metal boxes, plastic crates etc.	<b>150000.00</b>	<b>150000.00</b>
<b>Furnishing of Documentation Lab</b> This is essential for effective post field work data compilation. Furnishing involves enhancement of facilities of documentation lab like setting of climate control for delicate bones (which are taken out from conserved archaeological layers to room conditions), lighting arrangement for photography and other facilities like drawing boards, tables, chairs etc.	<b>100000.00</b>	<b>100000.00</b>
<b>Miscellaneous</b> Any unforeseen expenditure incurred by the research work in addition to the aforesaid will be met from this.	<b>75000.00</b>	<b>75000.00</b>
<b>Grand Total</b>	<b>250,00,00.00</b>	<b>250,00,00.00</b>
<b>Rupees Twenty-Five Lakh Only</b>		

As per the orders of the Vice-Chancellor the Proposal(append) forwarded by Dr.PreetaNayar, the Head, Department of Archaeology, University of Kerala, Kariavattom for the Project entitled "Archaeozoological Investigation of Chalcolithic Faunal Assemblages from Gujarat, Western India" as envisaged in the Budget Speech of University of Kerala 2021-22 is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and recommendation.

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal. Further recommended to place the same before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D4** *Renaming of the Departments - Department of Oriental Research Institute and Manuscript Library and Institute of Management in Kerala and rearranging departments under Faculty of Arts and Oriental Studies – consideration-reg*

(Ac.D)

The Pro Vice Chancellor has ordered to take necessary steps for the implementation of the recommendations of the Expert Committee on University Education regarding

1. Renaming of departments -‘ Oriental Research Institute and Manuscript Library’ as ‘Institute of Indology & Manuscript Library(IIML)’ and Institute of Management in Kerala(IMK) as ‘Department of Management Studies’(DMS) and rearranging the departments under Faculty of Arts and Faculty of Oriental Studies.

2. Remove the name Orinetal Studies and rearrange the Faculty of Oriental Studies, Faculty of Arts and the five Faculties related to Health Sciences.

Faculty of Languages: All Language Department will come under this Faculty such as Malayalam, Hindi, Sanskrit, Tamil, Hebrew & Syriac, English, German, Russian,Arabic, French & Latin

Faculty of Humanities & Culture: will include Philosophy, Library Science, Communication & Journalism, Linguistics & Geography.

Faculty of Health Sciences:All subjects that come under Faculty of Ayurveda, Medicine(Nursing,Pharmacy), Dentistry, Homoeopathy will be brought under the Faculty of Health Sciences. The amendment proposals are as following

I. The renaming of the department as proposed above have to be effected by way of amending the Kerala University First Statutes,1977. That is, it has to be effected in Chapter 37, under the heading Names of Department of Study and Research, SI no.32 and the amendment towards renaming of 'Institute of Management in Kerala(IMK) as Department of Management Studies(DMS) has to be effected under Chapter 37 A " University Schools" Clause 10 under School of Business Management and Legal Studies of Kerala University First Statutes,1977.

II. The rearrangement of the departments under Faculty of Languages and Faculty of Humanities & Culture as proposed above have to be effected by way of amending the Kerala University First Statutes, 1977. That is, it has to be effected in Chapter 10, under the heading Faculties.

Chapter 10. Faculty	Name of the Existing Faculty	Departments under this faculty	Name of the Faculty proposed (to be amended)	Departments proposed under this faculty
SI No I	Faculty of Arts	Communication & Journalism, Philosophy, Russian, English, German and Library & information Science	Faculty of Languages	Malayalam, Hindi, Sanskrit, Tamil, <u>Hebrew &amp; Syriac*</u> , English, German, Russian, Arabic, <u>French &amp; Latin*</u>
SI No III	Faculty of Oriental Studies	Arabic, Hindi, Linguistics, Malayalam, Sanskrit & Tamil	Faculty of Humanities & Culture	Philosophy, Library Science, Communication & Journalism, Linguistics and <u>Geography*</u>
SINo X,XI,XII,XIII	Faculty of Medicine, Faculty of Ayurveda, Faculty of Dentistry, Faculty of Homoeopathy	----	Faculty of Health Sciences	All subjects that come under Faculty of Ayurveda, Medicine(Nursing,Pharmacy), Dentistry, Homoeopathy

It may be noted that, the subjects marked \* above do not have any departments at present As per orders of the Vice Chancellor, the matter regarding renaming of the Department of Oriental Research Institute and Manuscript Library and Institute of Management in Kerala as Institute of Indology & Manuscript Library(IIML) & Department of Management Studies(DMS) respectively and rearrangement of Departments under the Faculty of Oriental Studies and Faculty of Arts is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to constitute a subcommittee comprising of the Vice-Chancellor, Dr. S. Nazeeb, Dr. K.B. Manoj, D. K.G. Gopachandran, Dr. B. Unnikrishnan Nair, Sri. Arunkmar. R., Members Syndicate and all Deans of Faculties for detailed discussion regarding the renaming of the Departments.

**Item No 29.61.D5** *Centre for Educational Technology at Dept of Education- Nomination of Hon. Director - request -consideration -reg:*

(Ac.D)

Dr.Geetha Janet Vitus, Associate Professor & Head, Dept of Education, University of Kerala has forwarded a letter requesting to nominate Dr.Bindu.D, Assistant Professor,Department of Education as the Hon.Director of the 'Centre for Educational Technology'.

It may be noted that, for the last two decades, Prof. Theresa Susan assumed the charge of Hon. Director of the Centre till the retirement upto 2018. Later Prof Bindu.R.L, Professor, Dept of Education holds the post as Director of the Centre and continue the activities of the same. Now the faculty members in the Department of Education unanimously requested to nominate Dr. Bindu.D, Assistant Professor, Department of Education as the Hon. Director of the 'Centre for Educational Technology'. The Vice Chancellor has ordered to place the matter before the Standing Committee of the Syndicate on Academics & Research.

As per orders of the Vice Chancellor, the matter regarding the request of Dr. Geetha Janet Vitus, Associate Professor & Head, Dept of Education, University of Kerala to nominate Dr. Bindu.D, Assistant Professor, Department of Education as the Hon. Director of the 'Centre for Educational Technology' is placed before the Standing Committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The committee considered the above matter and recommended to nominate Dr. Bindu.D, Assistant Professor, Department of Education as the Hon. Director of the 'Centre for Educational Technology'.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D6** *Kerala University Study and Research Centre, Alappuzha--Creation of post of Director in the Centre-- Clarification -- consideration of -- reg.*

(Ad.AVI)

The House of Senate, at its meeting held on 27.03.2020 vide item no.07, considered and approved the proposal of creation of post of Director in the Kerala University Study and Research Centre, Alappuzha and to appoint a person not below the rank of Associate Professor, as the Director. Also, the Syndicate, at its meeting held on 13.01.2020, had resolved to intimate the Government for sanctioning the post.

It may be noted that, to address the Government for creation of this post, following clarification is needed.

For the creation of new posts, Relevant/allied/concerned disciplines, Age, Scale of Pay, Qualifications, Category of post (teaching/Non-teaching) etc are to be specified. Also, the resolution is silent about the faculty discipline ( the course currently started at the Centre is M.Com in Rural Management).

The Syndicate, at its meeting held on 13.04.2021 vide item no.26.57, considered the matter and resolved to refer the item to the Standing Committee of the Syndicate on Academics & Research.

Hence, as per the orders of the Vice Chancellor, the matter regarding the 'clarification needed to address the Government, for sanctioning the post of the Director, KUSRC, Alappuzha', is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation.

**Recommendation:** *The committee considered the above matter and recommended to redesignate the post of Director as 'Professor & Director' with qualification and scale of pay at par with the Director, UGC-Human Resource Development Centre (Academic Staff College).*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D7** *B.Ed Degree Course (2020 admission) – permission to appear for completed PG Course – supplementary chance – reg:*

(Ac.AIII)

The EG VI (A) section has informed that some B. Ed students of the 2020-22 batch had secured admission with a Transfer certificate of their Post Graduate Courses, and few of them didn't submit the pass certificates of the same at the time of verification of the documents.

But, after the publication of P.G results, few students who are admitted to the B.Ed Course but not passed their PG Courses have seen applied for supplementary chance scheduled from 15.06.2021 onwards.



According to the existing laws of the University of Kerala, it is not legally possible for a student who has secured admission to a particular course to appear for the examination in any academic subject of the previous course other than the course of study pursuing.

And this should be seen as a fundamental principle faithfully followed by universities. Possible deviation from this may undoubtedly affect the competitiveness of those participating in the competitive examinations conducted by the PSC and other recruiting agencies and thereby their job prospects.

Since the qualification for admission to B.Ed course in common is a Degree in relevant subjects (Except Commerce option). A specific declaration from those candidates found failed in PG courses may be directed to submit a certificate, stating they would not appear for their failed P.G papers (including M.Phil) during the present course duration.

As per the orders of the Hon'ble Vice Chancellor the matter is placed before the Standing Committee of the Syndicate on Academic & Research for consideration and recommendations.

**Recommendation:** *The committee considered the above matter and recommended to refer the matter to the Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** to refer the item back to the Standing Committee of the Syndicate on Academics and Research.

**Item No 29.61.D8** *Ph.D Thesis Submission- Clarification related to published work- Sri. Ananda Kumar S.-reg:-*

(Ac.EV)

Sri. Ananda Kumar S, full-time research scholar in Political Science with effective date of registration 02/06/2014 under the guidance of Dr. M.A. Lal, Director, State Institute of Educational Management and Training, (SIEMAT-KERALA), Thiruvananthapuram has submitted his thesis on 06/11/2020.

As per the U O No.Ac.EI/2018 dated 13.08.2018 Ph.D scholars shall publish one research paper in a refereed journal bearing ISSN before the submission of the thesis for adjudication and produce evidence for the same in the form of acceptance letter or the reprint as per UGC Regulation 2009. Sri. Ananda Kumar S. has submitted one published work from the journal "Journal of Social Discourse" (ISSN 2348-6376) is not enlisted in the approved journals of UGC or University.

A defect memo issued on 04/01/2021. In reply to the memo he has submitted an Order No. AC.AII/2/2016 dtd.02/07/2016 (copy of the order attached herewith) According to this order the above mentioned Journal is included in the approved list since 18<sup>th</sup> April 2016. But the aforesaid research paper was published in the edition Volume 2 Number 2 April- September 2015. i.e. before the date whereby the journal was included in the approved list.

As per the orders of the Hon'ble Vice-Chancellor the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The committee considered the above matter and recommended to consider the journal mentioned as it is included in the approved list.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D9** *Proposal for Setting up of RT PCR Lab-Implementation of the Syndicate Resolution -Report from the Head, Department of Bio-Chemistry - reg*

(Ad. D III)

While considering the proposal for setting up of RT-PCR Lab in the University of Kerala, the Syndicate at its meeting held on 18.05.2021, vide item No.2, resolved

.1. to entrust the Department of Bio-Chemistry and Department of Bio-Technology to study the feasibility of proposal for setting up of RT PCR Lab, in consultation with Government.

.2. to entrust the Department of Bio-Chemistry to take immediate steps to set up Virology Lab as per the Budget provision provided for the year 2021-2022 and the details of the same be reported to the Syndicate.

As resolved by the Syndicate at its meeting held on 18.05.2021, the Head of the Department of Bio-Chemistry, vide mail dated 02.06.2021, has forwarded the Feasibility Report for setting up a diagnostic RT-PCR Lab and a Report from Dr.P.A.Janeesh, Assistant Professor and Principal Investigator, Development of Infectious Disease Laboratory for Diagnosis and Therapeutics, Department of Biochemistry, University of Kerala, to set up a Virology Lab .

The Head of the Department of Bio-Chemistry has emphasized the following points regarding the establishment of RT-PCR Lab in the University, after discussion with the Director, CLIF, Dr.A.Gangaprasad and Dr.A.Jayakumaran Nair.

i) The objective of setting up a RT PCR lab at the University of Kerala is to offer a diagnostic testing facility for COVID-19 and associated infectious diseases. Since we have an alarming rise in the number of COVID-19 cases and we forecast a third wave of the COVID-19 pandemic, identifying the number of COVID-19 cases and understanding the intensity of transmission is very much the need of the hour. We need to be prepared to address different public health scenarios not only at National and State levels but also at the City level. This is important, as there are apprehensions that a third wave, affecting the entire population including children may spike-up, which is an alarming scenario as well.

ii) Research done over the last one year has also given an indication that there is no one-size fit for all for managing cases and outbreak of COVID-19. Hence it is imperative that we need to plan to set-up a diagnostic test centre for COVID-19 at the University level as an extensive response to the third wave of COVID-19 for identification of cases promptly and precisely through RT-PCR diagnosis. This may be reflected as a novel gesture and participation of the University in the well acclaimed and appreciated COVID management efforts of the Government of Kerala and a goodwill measure in the societal commitment of the University. This will largely pave way for added support to the existing diagnostic public funded labs in Kerala for COVID-19, reducing their load of diagnoses .

iii) Criteria for setting a diagnostic lab:

At the Department of Biochemistry /Department of Biotechnology, there is no space to set up a diagnostic facility for COVID-19. A laboratory set up for such a diagnostic facility which include;

1. separate sample receiving area,
2. hand-washing and PPE donning/doffing zone,
3. area for biosafety cabinet and sample handling,
4. separate zones or rooms called pre-PCR area for RNA extraction, PCR run area for PCR reaction and post PCR area for analysis and interpretation,
5. separate autoclave facility and
6. facility/ arrangement for handling biomedical waste.

iv) At the Department of Biochemistry there is no facility that can be exclusively reserved for diagnostic purposes. The diagnostic laboratory needs separate equipment such as

.1. Automatic RNA extractor, PCR machines, biosafety cabinets, minus 20 freezer, minus 80 freezer, refrigerator, cooling centrifuge for microcentrifuge tubes, Autoclaves, Micropipettes, UPS for all the equipment and several minor equipment like vortex mixer, weighing balances, pH meter etc.

.2. There are certain consumable requirements of specific quality like nucleic acid isolation kits, microcentrifuges, tips, pipettes, PCR kits/ reagents, cryovials, cryoboxes, cryocans, forceps, spirit lamps, iceboxes and tube racks.

.3. Apart from space and equipment there is also a recurring expenditure of PPE kits, viral transport medium, swabs, masks, coveralls, gloves, head covers, shoe covers, biomedical disposable bags and stationery items.

.4. There is also the requirement of staff like Medical Microbiologist, trained technicians and staff for cleaning.

v) However the approved Plan fund amount for the year 2021-2022 as part of Golden Jubilee celebration of Department for 'Development of Infectious Disease Laboratory for Diagnosis and Therapeutics' to the Department of Biochemistry is only 40 Lakhs, which is not sufficient and hence alternative measures for the same needs to be taken.

vi) Measures to overcome the shortcomings for setting up the lab:

The request of the Department to the university is to allot infrastructure (space and major equipment) for setting up the diagnostic laboratory.

Once the space has been identified, the infrastructure like modular workbenches, purchase of a certain number of equipment and consumables should be done in this regard. The process can be completed/ speeded up with collaboration with government agencies or biopharmaceutical companies. Very recently the University of Delhi (off campus) started a COVID care centre, vaccination centre and testing centre at Hansrajcollege, University of Delhi. This ICMR and NABL approved RT-PCR centre has been initiated in collaboration with JITM Skills Pvt Ltd who has a manufacturing license for COVID-19 testing kit developed in collaboration with IIT Delhi and approved by ICMR. We can also move in a similar way for the venture or look for alternatives.

The Head of the Department of Bio-Chemistry offers complete support to set up a diagnostic lab for COVID-19 in Collaboration with the Department of Biotechnology and the Inter-University Centre for Genomics and Gene Technology (IUCGGT) and CLIF provided that space, equipment and funds to meet the above mentioned non-recurring and recurring expenses are provided through adequate fund allocations.

The Head of the Department of Bio-Chemistry also suggested that a discussion meet be arranged urgently with the Officials and Syndicate Members of the University along with the Four participating institutions (Biochemistry, Biotechnology, IUCGGT and CLIF) chaired by the Hon'ble Vice-Chancellor so that the specific proposal in this regard can be prepared and submitted to the University as well as the Government of Kerala for allocation of funds.

The Head of the Department of Bio-Chemistry has also forwarded a Report submitted by Dr.Janeesh P.A., Assistant Professor and Principal Investigator, Development of Infectious Disease Laboratory for Diagnosis and Therapeutics, Department of Biochemistry, University of Kerala regarding the establishment of Virology Lab as per the Budget provision provided for the year 2021-22 and the report regarding the progress of setting up of Laboratory is as follows;

Proposal for setting up of an Infectious Disease Laboratory, project entitled 'Development of Infectious Disease Laboratory for diagnosis and Therapeutics' for Virology research and also to study about other infectious disease caused by bacteria, fungus, protozoans etc has been submitted by Dr.Janeesh P.A, Assistant Professor (Principal Investigator) for an amount of (Rs.2.51Cr) to the Annual budget plan and an amount of 40Lakh has been sanctioned as first instalment.

The amount (40Lakh) is very low to set up these type of Advanced Laboratory (BSL3) with international safety. As this is the current situation, conversation with the companies who are in these field were done and discussed for suitability of setting up of a small space for BSL3 facility for research purpose. The company engineers and team are planning to visit Department of biochemistry, but due to restriction in travel due to Covid-19 super spread, they are holding back till the lockdown is withdrawn in our state.

Once the situation is back they will visit and we will initiate the process of suitability of Bio safety level-3 (BSL3) after discussion.

As per the orders of the Vice-Chancellor, report for setting up a diagnostic RT-PCR Lab and a Report to set up a Virology Lab, forwarded by the Head of the Department of Biochemistry, University of Kerala is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The committee considered the above matter and recommended to submit a detailed specific report, on the requirements for setting up these Labs from the Head, Dept. of Biochemistry, to the Syndicate.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D10** *Department of Economics-Starting MA Economics Programme (Evening Batch) in the academic year 2021-22 - Request for Administrative Sanction - reg:*

*(Ad.DIII)*

Dr.Anitha V, Professor & Head, Department of Economics vide letter dated 09.04.2021 has forwarded the proposal of the Department Council Meeting held on 09.04.2021 for starting the MA Economics Programme (Evening Batch) in the academic year 2021-22 onwards and has requested to take necessary steps for granting Administrative Sanction to start the course at the Department.

The Proposal along with the requirements for the first year of the programme approved by the Department of Council are detailed below.

- . PSO1: To equip students with advanced knowledge of Applied Economics & Development Issues of Indian Economy in general and Kerala Economy in particular
- . PSO2: To develop right skills in students catering to the needs of the industry and policy makers,
- . PSO3: To make the students capable of addressing and solving the issues in the society and the economy by contextualising the knowledge they have acquired

The programme consists of four semesters. There are 13 core courses and 14 discipline specific elective courses. The elective courses will have a wide range of choices catering to suite the interest of the students. In the fourth semester, dissertation work and Viva Voce as in the case of regular programme is envisaged. In the initial stage, an intake of 20 students with a marginal increase of 5 students if needed may be sanctioned.

#### **Proposed Requirements**

1) The existing facilities in the Department of Economics may be used for the same and all the facilities in the Department of Economics may be extended for the students to be enrolled in the evening programme.

2) Evening classes may start from 5.30 PM and end by 9.30 PM with suitable intervals.

**Financial Requirements for Teaching facilities for the first year programme - Rs.8.2 Lakh Technical (Computer Lab, Furniture and Books ) & Other Requirements**

Sl No	Type of Machine	Qty	Unit Rate	Amount
1	Steel Almirah with Glass door (for Books)	3	Rs.16,000	Rs.48,000/-
2	Books and Journals			Rs.5,00,000/-
3	Other Administrative Expenses			Rs.2,00,000/-
	<b>Total</b>			<b>Rs.7,48,000/-</b>

Total for infrastructure facilities for the Programme : Seven Lakhs Forty Eight Thousand.  
**Total estimated expenditure for the Teaching Facilities and Infrastructure facilities for the Academic Year 2021-22 is Rs.15.68 Lakhs (ie Rs.8.2 lakhs + Rs.7.48 lakhs)**

As per the orders of the Vice-Chancellor, the proposal of the Department Council forwarded by the Head of the Department, Department of Economics to start the MA Economics Programme (Evening Batch) in the academic year 2021-22 onwards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The committee considered the above matter and recommended to resubmit the matter with a detailed proposal from the Head, Dept. of Economics.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D11** *Department of Economics-Starting MA Financial Economics Programme in the academic year 2021-22 - Request for Administrative Sanction - reg (Ad.DIII)*

Dr.Anitha V, Professor & Head, Department of Economics vide letter dated 09.04.2021 has forwarded the proposal of the Department Council Meeting held on 09.04.2021 for starting the Masters Programme in Financial Economics in the academic year 2021-22 onwards and has requested to take necessary steps for granting Administrative Sanction to start the course at the Department. She has also given a brief profile of the department, the importance of MA Financial Economics in the modern world and the objectives of the course in detail.

The Proposal along with the requirements for the first year of the programme approved by the Department of Council are detailed below.

PSO1: To equip students with advanced knowledge of Applied Financial Economics

PSO2: To impart skills to students to cater to the needs of the industrial and financial sector

PSO3: To equip students to analyse financial issues in the economy by contextualizing the knowledge they have acquired.

PSO4: To create academic excellence through holistic education.

The programme consists of four semesters. There are 13 core courses and 14 discipline specific elective courses. The elective courses will have a wide range of choices catering to suite the interest of the students. In the initial stage, an intake of 20 students with a marginal increase of 5 students if needed may be sanctioned.

### **Proposed Requirements**

1. Furniture (computer chairs and tables, Jefferson Chair for class rooms, steel almirah, and additional building-class rooms and toilets) and books.

2. A full-time contract teaching faculty especially for this Master's programme in Financial Economics since the faculty strength is weak (Prof. Abdul Salim going to retire on 30/4/2021 and one already existing vacancy).

### **Technical (Computer Lab, furniture and books) & Other Requirements**

Sl. No	Type of machine	Make & Year	Specification	Qty	Unit Rate (Rs)	Amount(Rs)
1	Server	DELL	Intel Xeon E5-2600 series, 16 GB, 2TB	1	2,50,000	Rs.2,50,000
2	Desktops /Workstations	DELL /IBM /HP	Intel® Core™ i7-7700 with Intel HD Graphics 630, 3.6 GHz, 16 GB DDR4 RAM, 22" TFT monitor	40	Rs.1,00,000	Rs.40,00,000
3	Computer Chairs			40	Rs.5,500	Rs.2,20,000
4	Computer Tables			40	Rs.5,000	Rs.20,000
5	Jefferson chairs			40	Rs.6,000	Rs.2,40,000
6	Steel Almirah with glass door (for books)			5	Rs.16,000	Rs.80,000
7	Books & Journals					Rs.10,00,000
	Total					Rs.58,10,000
8	Class rooms and toilets			2		(Rs.140 lakhs already proposed)
<b>Grand Total (One Crore Ninety-Eight Lakhs Ten Thousand only)</b>						<b>Rs.1,98,10,000/-</b>

As per the orders of the Vice-Chancellor, the proposal of the Department Council forwarded by the Head of the Department, Department of Economics to start the MA Financial Economics Programme in the academic year 2021-22 onwards is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendations.

**Recommendation:** *The committee considered the above matter and recommended to resubmit the matter with a detailed proposal from the Head, Dept. of Economics.*

#### ***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D12 PG Programme in Islamic and West Asian Studies – reg**

**:(Ac.AII)**

The Chairman Board of Studies in Islamic Studies has reported that Islamic Studies and allied subjects has not been included in the proposed list of new courses to be offered in affiliated colleges. The Chairman has submitted the scheme and syllabus of M.A Degree programme in ISLAMIC AND WEST ASIAN STUDIES for Affiliated Colleges and requested to include PG programme in Islamic

and West Asian Studies in the list of new generation programmes for affiliated colleges under the University of Kerala. As ordered by the Vice-Chancellor, the matter was placed before the Standing Committee of the Syndicate on Affiliation of Colleges.

The meeting of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08/06/2021, considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Academics and Research.

The meeting of the Syndicate held on 11/06/2021 resolved to approve the said recommendation of the Standing Committee of the Syndicate on Affiliation of Colleges held on 08/06/2021.

As per the resolution of the Syndicate, the matter is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

**Recommendation:** *The committee considered the above matter and recommended to include M.A Degree programme in ISLAMIC AND WEST ASIAN STUDIES in the proposed list of new courses to be offered in affiliated colleges.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D13      Orientation/ Refresher /Short term Courses- clarification reg.**

(Ac.FIII)

The Principal, Sree Narayana College, Kollam has forwarded a letter for seeking clarification regarding the eligibility of a few Refresher/Orientation/Short term Courses to be considered valid for promotion purposes. It has been stated that some teachers have undergone the Refresher/Short term Course as per PMMMNMTT/Other scheme through online mode for getting the grades and requested to enter the courses in their Service Books. In the UGC guidelines there is no specification that the Course is through institutional or through online.

The details of courses undergone by the teachers are listed below

Sl.No	Name of the Course	Period	Remarks
1	MOOC Course with e certification	14 days	Organized by FLAIR, Directorate of Collegiate Education
2	IUCCA Refresher Course	1 month	TLC of IUCAA under PMMMNMTT scheme
3	MOODLE LMS	5 days	NME through ICT under PMMMNMTT Scheme
4	Short Term FDP	7 days	UGC-HRDC in association with KSMDBC Sasthamcotta
5	Short Term FDP	7 days	S.N College in Association with Kerala State Higher Education Council

As per clause 6.4.II of UGC Regulation 2018, MOOC Course in relevant subject with e clarification can be considered for placement/promotion.

As per clause 18.0.ix of UGC Regulation 2018, all short term and long duration capacity-building programmes for teachers/faculty ranging from one week to one month as well as seminars, workshops in different pedagogic and discipline-specific areas being conducted by centres such as Schools of Education (SoEs), Teaching learning Centres (TLCs), Faculty Development Centres (FDCs), Centres for excellence in Science and Mathematics (CESMEs), Centres for Academic Leadership and Education Management (CALEMs) under the PMMMNMTT scheme shall be taken into consideration for fulfilment of the requirements as laid down in Career Advancement Scheme of these Regulations.

The matter has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate.

The Syndicate held on 23-10-2020, vide item.No.19.79.39 resolved that the item be referred to the Standing Committee of the Syndicate on Academics and Research. The matter was placed before the Standing Committee of the Syndicate on Academic and Research held on 25-01-2021 and the Committee recommended to obtain the remarks of the Director, HRDC, University of Kerala as to whether the above mentioned courses can be considered as valid for placement/promotions.The

Syndicate held on 27-01-2021, vide item.No.22.61.D4 resolved to approve the recommendation of the Standing Committee. The University vide letter.No. 24522/Ac FIII/2020/UOK dated 18-03-2021 has sought clarification from the Director, HRDC, University of Kerala in this regard.

The Director, HRDC, University of Kerala vide letter letter.No.UGC-HRDC/43/2021 dated 24-03-2021 has clarified that the IUCCA Refresher Course of one month duration organized by TLC of IUCAA under PMMMNMTT Scheme (serial.no.2), the MOODLE LMS of 5 days duration organized by NME through ICT under PMMMNMTT Scheme(serial.no.3) and short term FDP of 7 days duration organized by UGC-HRDC in association with KSMDBC Sasthamkotta (serial.no.4)are the same as the course run by UGC-HRDC, University of Kerala.

But in the case of MOOC Course with e certification of 14 days duration organized by FLAIR, Directorate of Collegiate Education (serial.no.1) and Short term FDP of seven days duration organized by S.N College in association with Kerala State Higher Education Council(serial.no.5), it has been stated that they are not the competent authority to make a comment on the eligibility of courses equivalent to UGC recognized courses. The Vice-Chancellor and the Academic Council may take final decision upon it.

Therefore, the wholematter is again placed before the the Standing Committee of the Syndicate on Academics and Research for consideration and further decision.

**Recommendation:** *The committee considered the above matter and recommended to constitute a subcommittee comprising Director Research, Director, UGC-Human Resource Development Centre(Academic Staff College), and Director IQAC as academic experts and Dr. S. Nazeeb, Sri. Arunkumar R., Dr. Vijayan Pillai M., Prof. K. Lalitha and Dr.Gopchandran K.G., Members Syndicate.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D14** *Department of Sociology- Request for accepting invitation for collaborative research application submitted by Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology- reg:*

(Ac.D)

Dr. M.S. Jayakumar in his request has informed that he has been invited by Dr. Paula EscribanoCastane, Part -time Professor, Autonomous University of Barcelona(UAB), Spain to join the joint research application from Indian side for the proposed research project "The Impact of Public Policies on the Peasantry in Kerala:A First Approximation to the Topics of Traditional Local Knowledge, professionalization commodification and gender". He also pointed out that she has already initiated process for an MOU between UAB and University of Kerala that may take some more time to materialize and he assured that his participation in the project will not affect the normal functioning of the department.

Hence he requested to issue a letter of confirmation on participation in the project from the University of Kerala at the earliest.

As per the orders of the Vice Chancellor the request of Dr.M.S.Jayakumar, Assistant Professor, Department of Sociology, University of Kerala for accepting invitation for collaborative research application is placed before the standing committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The committee considered the above matter and recommended to obtain a report from the Director, IQAC.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D15** *Budget speech 2021-22-Transforming Kerala University Library into a Multi Disciplinary Research Centre - Minutes of the meeting of the Budget Implementation Cell - reg.*

(Ad.AV)

A total amount of Rs.25 Lakh (Rupees Twenty Five Lakh only) has been earmarked as financial assistance for setting up a Multi Disciplinary Research supporting Centre in the Kerala University Library vide para 132 of the budget speech 2021-22. The Budget Implementation Cell at its meeting held on 26.04.2021, recommended to authorize the Director, Research in consultation with Deans of Faculties of Social Sciences, Arts and Oriental Studies & University Librarian to submit proposal on 'Transforming Kerala University Library into a Multi Disciplinary Research Centre' as envisaged in the Budget Speech and to place the same before the Standing Committee of the Syndicate on Academics & Research. As per the recommendation of the Budget Implementation cell held on 26.04.2021, the Vice-Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974, approved the recommendation.

As per the orders of the Vice-Chancellor, the proposal submitted by the Director, Research, in consultation with Deans of Faculties of Social Sciences, Arts and Oriental Studies & University Librarian on 'Transforming Kerala University Library into a Multi Disciplinary Research Centre' is placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate recommendation. (Copy of the proposal appended)

**Recommendation:** *The committee considered the above matter and recommended to place the matter before the subcommittee, already constituted by the Syndicate for considering a similar case.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D16**      ***Budget Speech 2021-22-Research project for 'Extraction of value added products from trash fishes' - Department of Aquatic Biology and Fisheries-reg.***

(Ad.AV)

In the Budget Speech 2021-22 vide item No.46, an amount of Rs.10,00,000/-(Rupees Ten Lakh only)has been earmarked as financial assistance for the research project for 'Extraction of value added products from trash fishes' by the Department of Aquatic Biology and Fisheries.

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HoD, Department of Aquatic Biology and Fisheries to submit a proposal on the said item, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics and Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved all the recommendations in the minutes.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Aquatic Biology and Fisheries towards the research project for 'Extraction of value added products from trash fishes' by the Department of Aquatic Biology and Fisheries is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation (Copy of the proposal appended).

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal. Further recommended to place the same before the Standing Committee of the Syndicate on Finance.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D17**      ***Budget Speech 2021-22-Establishment of Micro Algal Culture laboratory at the Department of Aquatic Biology & Fisheries-reg.***

(Ad.AV)

An amount of Rs.10,00,000/-(Rupees Ten Lakhs only)has been earmarked as financial assistance for the 'establishment of Micro Algal Culture laboratory' at the Department of Aquatic Biology & Fisheries vide para 43 of Budget Speech 2021-22

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Aquatic Biology & Fisheries to submit a proposal on the said item , as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on



Academics and Research. As per the recommendation of the Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

As per the orders of the Vice Chancellor, the proposal submitted by the Head, Department of Aquatic Biology & Fisheries towards the 'establishment of Micro Algal Culture laboratory' at the Department of Aquatic Biology & Fisheries is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation. (Copy of the proposal appended).

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal. Further recommended to place the same before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.: D18** *Budget Speech 2021-22-To setup a modern Space Physics Lab at the Department of Physics-reg.*

(Ad.AV)

An amount Rs.30,00,000/- (Rupees Thirty Lakhs only) has been earmarked as financial assistance to the set up of a modern 'Space Physics Lab' at the Department of Physics .vide para.24 of the Budget Speech 2021-22.

The Budget Implementation Cell, at its meeting held on 26.04.2021 (Item No.24) recommended to authorize the HOD, Department of Physics to submit a proposal on the said item in consultation with Dr.K.G.Gopchandran, Member, Syndicate, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics & Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Physics towards setting up of a modern 'Space Physics Lab' at the Department of Physics is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation (Copy of the proposal appended).

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal. Further recommended to place the same before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D19** *Condoning the delay in Submitting Ph.D thesis in respect of Shri. Anil Kumar N. in Physical Education- reg:-*

(Ac.EV)

Shri. Anil Kumar N, Part-time research scholar in Physical Education with effective date of registration 12/02/2014 who has submitted his thesis on 17/06/2020 under the guidance of Dr. Razeena K I, Research Guide, University of Kerala, Thiruvananthapuram (Guide) and Dr. T I Manoj, Director of Students Welfare, Kerala Agricultural University, Thrissur (Co-Guide) has given a request for Condoning the delay in Submission of thesis.

The Pre-Submission Seminar of Shri. Anil Kumar N, was conducted on 02/09/2019. According to the Regulations Relating to the Registration for and the award of the Degree of Doctor of Philosophy, after Pre-Submission Seminar the candidate shall submit the Ph.D thesis within three months after incorporating changes if any, suggested at the seminar and approved by the Doctoral Committee. He should have submitted his thesis on or before 01/12/2019 . But He has submitted the thesis only on 17/06/2020 . A delay of 06 months and 16 days has occurred.

He has stated in his request that the delay has occurred in order to complete the material collection for his thesis submission. Hence he has requested to condone the delay occurred in submission of thesis.

As per the orders of Hon'ble Vice-Chancellor, the matter of condoning the delay in submission of thesis of Shri. Anil Kumar N. is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and appropriate recommendation.

**Recommendation:** *The committee considered the above matter and recommended to condone the delay in submission of thesis of Sri. Anil Kumar N.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D20**      *Department of Political Science - Proposal for signing Memorandum of Understanding with Alliance Francaise De Trivandrum, Thiruvananthapuram- reg.*

(Ac.D)

The Head, Department of Political Science has forwarded a proposal for signing Memorandum of Understanding with *Alliance Francaise De Trivandrum, Thiruvananthapuram* as the department have two papers on French in the I & II Semester MA International Relations & Diplomacy and the Alliance Francaise has agreed to engage these papers of the MA Classes.

The details of the proposal are furnished below:

\* Objectives of MoU: :

.to launch training programmes on French Language and culture for MA Programmes for Department of Political Science, University of Kerala students in areas where the institute has expertise.

.To ensure Capacity building for Department of Political Science, University of Kerala faculty/research scholars/PG/Graduate students on French language.

.To facilitate the exchange programme between Department of Political Science, University of Kerala and French Universities/institutes for various academic programmes.

\* Terms and Conditions:

The University will be providing facilities to AF faculty members for engaging lectures, seminars, webinars, online lectures, joint research and collaborative workshops and cultural programmes to MA/M.Phil/PhD students who are doing their PG in the Department of Political Science, University of Kerala.

The institute will also be facilitating the exchange programme between department of Political Science, University of Kerala and French Universities for various academic programmes

\*Duration of MoU

.The Mou will be effective from the 2020-21 academic year. This Mou, unless extended by mutual written consent of both institutions, shall expire in Five years, ie, 31<sup>st</sup> December 2025. It shall be open to both parties for extension by mutual consent as per the ordinance/rules of the University. A sum of Rs. 1500/- per hour will be paid for the lecture/ tuition to the faculty (hourly rate can be reviewed every year on mutual understanding)

The legal adviser has vetted the draft of Memorandum of Understanding with Alliance Francaise De Trivandrum, Thiruvananthapuram and remarked that the same is legally in order.

The Syndicate at its meeting held on 13.04.2021 vide item no. 26.80.D19 considered the proposal for signing MoU with Alliance Francaise De Trivandrum, Thiruvananthapuram submitted by the Head, Department of Political Science and resolved to hear the Head, Department of Political Science as per the recommendation of the Standing Committee of the Syndicate on Academics and Research held on 09.04.2021.

The Head, Department of Political Science has been informed to attend the next meeting of the Standing Committee of the Syndicate on Academics and Research for hearing, by implementing the resolution of the Syndicate as mentioned above.

The Vice Chancellor has ordered to place the matter regarding the proposal for signing MoU with Alliance Francaise De Trivandrum, Thiruvananthapuram again before the Standing Committee of the Syndicate on Academics and Research for consideration.

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal and to sign the Memorandum of Understanding with Alliance Francaise De Trivandrum, Thiruvananthapuram by exempting the matter related with the rate of payment to lecture/tuition to the faculty. Further recommended that the Head, Dept. of Political Science to submit a proposal regarding the rate of payment to lecture/tuition in the next Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D21** *Department of Political Science - Proposal for signing Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka – reg:*

(Ac.D)

The Head, Department of Political Science has forwarded a proposal for signing Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka in response to the MoU send to them from the Department.

The details of the proposal are furnished below:

The MoU is intended for co-operation between the Department of Strategic Studies and the Department of Social Sciences, General Sir John Kotelawala Defence University in the following areas:

1. Research projects
2. Exchange of faculty members and students / Research Scholars
3. Joint research activities
4. Joint publications
5. Organization of Conferences/ Seminars/ Webinars and academic meetings
6. Exchange of academic materials
7. Conduct of short term academic projects
8. Participation in academic programmes
9. Joint cultural programmes
10. Programmes to promote civil military cooperation

However the MoU is not mentioned about the period of duration.

The legal adviser has vetted the draft of Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between General Sir John Kotelawala Defence University, Sri Lanka and University of Kerala, India is placed before the standing committee of the Syndicate on Academics & Research for consideration.

**Recommendation:** *The committee considered the above matter and recommended to collect the details of General Sir John Kotelawala Defence University, Sri Lanka. Further recommended to entrust the Registrar to obtain remarks from the Standing Counsel in this regard whether any legal impediments exists in entering in to an MoU with a defence University of another country and to place the same alongwith the details of the University in the next Syndicate.*

*The committee further recommended that the above recommendation may be approved by the Vice-Chancellor, subject to reporting to the Syndicate, by invoking 10(13) of Kerala University Act, 1974 as the recommendations have to be implemented urgently.*

**Resolution of the Syndicate**

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be noted.

**Item No: 29.61.D22** *Recommendations of the Book Selection Committee 2020-21 – Proposals submitted by the University Librarian (i/c) - reg.*

(Ad.AV)

The University Librarian (i/c) has been entrusted to study and submit detailed reports on the following recommendations of the Book Selection Committee 2020-21 held on 20.01.2021, vide letter No. 24044/Admn AV/2020/UOK dated 06.03.2021 .

1. To revise norms for the purchase of books especially the percentage of discount of books for the next financial year, after getting the approval of the Syndicate.
2. To purchase Malayalam books directly from Kerala Bhasha Institute and Sahithya Pravarthaka Sahakarana Sangham for the University Library, Campus Library and Department libraries since they could provide books on more discount. The committee also recommended to place the matter before the Syndicate.
3. Permission may be granted to the Heads of the Departments for the online purchase of books for the Kerala University Library, Campus Library and Study Centre libraries after getting the approval of the Syndicate.
4. Approved the proposal forwarded by the University Librarian (i/c) to establish a reference collection of works of Jnanapeedam Award winners in Malayalam literature and recommended to include it in the Budget proposal for the next financial year.

The University Librarian (i/c), in reply to the intimation forwarded from this office, has offered her remarks on the above said recommendations. Certain modifications were made by the Registrar in consultation with University Librarian(i/c) in the proposal submitted. The revised proposals are as follows.

1. It is remarked to revise the percentage of discount of books as detailed below.

Sl. No.	Types of Publications	Minimum discount
1	Foreign publications .	20%
2	Indian Books (English medium publications)	25%
3.	English medium publications published more than three years ago	35%
4.	Govt / Institutional publications	15%
5.	Books in Malayalam Languages	35%
6.	Books in Hindi or other Indian Languages	25%
7.	Text Books	15%
		50% (published 5 years ago)
		40% (published
8	Remaindered Publications	Within 2 to 5 years

The above discount rates (Sl. No. 1 to 7) shall be for books/Publications published within 2 years. The discount rates proposed above may be approved for the purchase of books for the financial year 2021-2022.

2. It is stated that, bulk purchase of books via online is not so reliable since the quality and condition of books are not guaranteed and it is difficult to verify the physical condition of books before placing the order. She has also consulted other famous Universities in India and is learnt that, only JNU has a policy for online purchase of books. Their policy was that, 'whenever some faculty is in urgent need of books, they may purchase from online stores with their own credit / debit cards after checking with the library about non- availability and obtaining a certificate for that from the library. Such requests are processed by the Library Advisory Committee and full reimbursement given on submitting credit / debit card statement and the bill generated through online transaction.' Therefore, she has requested to follow the same policy for online purchase of print books in the University in the case of Department Libraries for urgent needs. The Registrar has suggested that, in the case of online purchase of print books, the possibility of using the DDF amount of the Department which can be recouped later may be explored.

3. In connection with NAAC Accreditation,

a) Stock verification in Campus Library, Department Libraries and Study Centre Libraries shall be updated.

b) To complete RFID along with Stock verification in University Library within 2 months.

4. It is stated that, University is already procuring books from Sahithya Pravarthaka Sahakarana Sangham through NBS with maximum discount rate. It is also stated that, the Director, Kerala Bhasha Institute has informed that, there is a provision to purchase books on credit basis and has also informed the discount rate for the bulk purchase of books as given below.

Discount rate for the purchase for amount Rs. 25,000/- upto 1 lakh :- 45%

Discount rate for the purchase for amount above 1 lakh :- 50%

Therefore, she has remarked that, the University may purchase books published by Kerala Bhasha Institute directly from their store on credit basis.

It may be noted that, the rates of discount of books for the last financial year are as follows, vide U.O. No. 2970/2020/UOK dated 25.09.2020.

Foreign books:- 18%

Indian books:- 23%

Malayalam books:- 30%

Books in Hindi or other languages:- 23% Govt publications:- 18%

Institutional publications:- 15%

Foreign books published as Indian edition:- 23% Text books:- 15%

It may also be noted that, in the letter submitted by the University Librarian(i/c), it is stated that, the proposal for setting up Reference collection of the works of Jnanapedam Award winners in Malayalam literature has been included in the Budget Speech for 2021- 22 and the detailed proposal in this regard will be submitted separately.

The Syndicate held on 07.05.2021 (Item No.27.43) considered the matter and has resolved to refer the item to the Standing Committee of the Syndicate on Academics & Research. The Vice Chancellor has ordered to implement the resolution of the Syndicate. Therefore, as per the orders of the Vice-Chancellor, the following matters are placed before the Standing Committee of the Syndicate on Academics & Research for consideration and appropriate decision.

1. The percentage of discount rates for the purchase of books for the financial year 2021- 22, proposed by the University Librarian(i/c) incorporating the suggestions of the Registrar.

2. Online purchase of printed books

To explore the possibility of using the DDF amount of the Department which can be recouped later, as suggested by the Registrar.

To follow the policy of JNU for online purchase of print books in the University in the case of Department Libraries for urgent needs as proposed by the University Librarian(i/c).

3. To purchase books published by Kerala Bhasha Institute directly from their store on credit basis as proposed by the University Librarian(i/c).

4. In connection with NAAC Accreditation,

Stock verification in Campus Library, Department Libraries and Study Centre Libraries shall be updated.

To complete RFID along with Stock verification in University Library within 2 months.

*Recommendation: The committee considered the above matter and recommended the following:*

1. *To agree the percentage of discount rates for the purchase of books for the financial year 2021- 22, proposed by the University Librarian (i/c) by incorporating the suggestions of the Registrar.*

2. *To place the matter of purchasing printed books through online in the committee chaired by the Pro-Vice-Chancellor, constituted earlier in this regard.*

3. *To purchase the books published by Kerala Bhasha Institute directly from their store on credit basis.*

4. *The University Librarian (i/c) may be directed to contact the appropriate University authorities.*

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D23** ***Budget Speech 2021-22-' Establishment of Virtual Computing lab' at the Department of Physics - reg.***

**(Ad.AV)**

An amount Rs.75,00,000/- (Rupees Seventy Five Lakhs only) has been earmarked as financial assistance for the 'Establishment of Virtual Computing lab' at the Department of Physics .vide para No.20 of the Budget Speech 2021-22

The Budget Implementation Cell, at its meeting held on 26.04.2021, recommended to authorize the HOD, Department of Physics to submit a proposal on the said item in consultation with Dr.K.G.Gopchandran, Member, Syndicate and Director, KUCC, as envisaged in the Budget Speech and to place it before the Standing Committee of the Syndicate on Academics & Research. As per the recommendation of Budget Implementation Cell held on 26.04.2021, the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act 1974 approved the recommendations.

Accordingly, as per the orders of the Vice Chancellor, the proposal submitted by the HoD, Department of Physics towards the 'Establishment of Virtual Computing lab' at the Department of Physics is placed before the Standing Committee of the Syndicate on Academics and Research, for consideration and appropriate recommendation (copy of the proposal appended).

**Recommendation:** *The committee considered the above matter and recommended to agree with the proposal. Further recommended to place the same before the Standing Committee of the Syndicate on Finance.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D24** *Ph.D Research - genuineness verification of the Ph D degree in respect of Sri. Prabhakaran M – reg:*

(Ac.EV)

A request for the genuineness verification of the Ph D degree in respect of Sri. Prabhakaran M had been received. On Verification, it was found that the candidate was awarded his Ph D degree by the Vice Chancellor in exercise of the powers vested upon him under Section 10(13) of the Kerala University Act 1974, on 29/03/2011.

In the Ph D Degree Certificate format, the date of award of Ph D Degree is noted in two different ways. In the case of degree awarded by the Syndicate, date of award of degree is noted under 'Date of Syndicate Decision' where as in case of degree is awarded by the Vice Chancellor in exercise of the powers vested under Section 10(13) of Kerala University Act 1974, the date of award of degree is noted under 'Date of award'.

In the Degree Certificate issued to Sri Prabhakaran.M, whose degree was awarded by the Vice Chancellor in exercise of the powers vested under section 10(13) of Kerala University Act 1974, the date of Award of Ph D degree was noted under the caption "Date of Syndicate decision" instead of "Date of Award".

The Vice Chancellor has orderd to issue the genuineness certificate to the candidate and to place the matter before the Standing committee of the Syndicate on Academics and Research for bringing forth an uniformity among the format of Ph D degree certificates. The genuineness certificate in respect of the candidate has been issued, accordingly.

As per the orders of the Vice Chancellor, the matter of bringing forth uniformity among the Ph D degree certificates is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendations.

**Recommendation:** *The committee considered the above matter and recommended to issue Ph.D Degree certificate henceforth in a uniform format and to replace the wordings "Date of Syndicate decision" in the present format as "Date of award". The above change will come into effect from the date of Syndicate resolution.*

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No 29.61.D25** *Modification of the U.O regarding the submission of Certificate of Plagiarism-reg:-*

(Ac.EV)

The Syndicate held on 27/01/2021 vide item no.22.61.D10 resolved that “ All the thesis especially in regional Languages submitted hereafter shall be prepared in the UNICODE fonts as suggested by the University Librarian” Accordingly University order pertaining to same has been issued.

The Research Director has forwarded an E-mail dated 29/06/2021, intimating some modifications in the above mentioned U.O. He has Stated that ,the Convener, Standing Committee of the Syndicate on Academics and Research has pointed out the need for a slight change in the second paragraph item (2) which reads “ All the thesis especially in regional Languages submitted hereafter shall be prepared in the UNICODE fonts as suggested by the University Librarian” . He has suggested that the above sentence in the U.O may be modified as “ All the thesis especially in regional Languages submitted hereafter shall be prepared in the UNICODE fonts”(ie, by excluding “as suggested by the University Librarian”).

Hence as per the orders of the Hon’ble Vice Chancellor, the matter regarding modification of the U.O, is placed before the Standing Committee of the Syndicate on Academics and Research for consideration and recommendation.

Recommendation: *The committee considered the above matter and recommended to delete the portion ‘as suggested by the University Librarian’ and modify the University Order accordingly.*

Meeting came to an end at 11.45 am

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Academics and Research held on 30.06.2021, be approved.

**Item No.29.62. Granting Special Casual Leave - Dr.N.Gopakumar, Controller of Examinations – Consideration of- reg:-**

(Ad.G)

Dr.N.Gopakumar, Controller of Examinations has tested Covid positive on 10.05.2021 and subsequently admitted to SK hospital Edappazhanji, Trivandrum .He has been advised to be under treatment till 04.07.2021.He also requested to grant Special Casual Leave for the period 10.05.2021 to 04.07.2021.

It may be noted that as per Government Order No.112/2020/GAD dated 07.06.2020, Special Casual Leave for the treatment period can be grant to employees who are tested Covid positive on the basis of the Certificate received from the Government Medical Officer.

As per the orders of Vice Chancellor, the matter of granting Special Casual Leave to Dr.N.Gopakumar, Controller of Examinations for the period 10.05.2021 to 04.07.2021 is placed before the Syndicate for appropriate decision.

**Resolution of the Syndicate**

**RESOLVED** to grant Special Casual Leave to Dr.N.Gopakumar, Controller of Examinations for the treatment (tested Covid positive) period from 10.05.2021 to 04.07.2021, based on Doctor’s Medical Certificate.

**Item No.29.63. Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.07.2021 – Approval of-reg.**

(M&C.I)

The Minutes of the meeting of the Standing Committee of the Syndicate on Examinations held on 01.07.2021 is placed before the Syndicate for Approval (Minutes Appended).

**MINUTES OF THE MEETING OF  
THE STANDING COMMITTEE OF THE SYNDICATE ON EXAMINATIONS**

Date & Time : 01.07.2021, 03.00 p.m.  
Venue : Syndicate Room

**Members Present**

1. Dr.K.B Manoj	Convener	Sd/-
2. Sri.Bijukumar.G.	Member Syndicate	Sd/-
3. Sri.Arunkumar R	Member Syndicate	Sd/-
4. Adv.Muralidharan Pillai G	Member Syndicate	Sd/-
5. Dr.Vijayan Pillai M	Member Syndicate	Sd/-

6. Prof.K.Lalitha

Member Syndicate

Sd/-

**Members Absent**

- 1. Dr.Mathew.V. Member Syndicate
- 2. Adv.K.H.Babujan Member Syndicate
- 3. Sri.Jairaj.J Member Syndicate
- 4. Dr.B.Unnikrishnan Nair Member Syndicate
- 5. Dr.S.Nazeeb Member Syndicate
- 6. Dr.K.G.Gopchandran Member Syndicate
- 7. Sri.Riyas Vahab Member Syndicate

**Item No.29.63.01:- പുനർമൂല്യ നിർണ്ണയത്തിനുള്ള S3 2019 ലെ ഉത്തരക്കടലാസ് ലഭിക്കാത്ത സംബന്ധിച്ച്:-**

(CV II/III)

2019 വർഷത്തെ നാലാം സെമസ്റ്റർ സി.ബി.സി.എസ് പരീക്ഷയുടെ ഉത്തരക്കടലാസുകൾ ഇ.ജെ-III വിഭാഗത്തിന് പുനർ മൂല്യനിർണ്ണയത്തിനായി എടുക്കുന്ന ദിവസം i.e., 02/07/2020-ൽ ആണ് അതേ വർഷത്തെ മൂന്നാം സെമസ്റ്റർ പരീക്ഷയിലെ [943912] എന്ന പകരം നമ്പർ ചെയ്ത ഉത്തരക്കടലാസ് മാത്രം അടിയന്തിരമായി പുനർമൂല്യനിർണ്ണയത്തിന് എടുത്ത് നൽകണമെന്ന് ഇ.ജെ II വിഭാഗം ആവശ്യപ്പെടുന്നത്.

2020 മാർച്ച് മാസത്തിലാണ് ശ്രീമതി നസീറബീവി അഡ്മിനിസ്ട്രേറ്റീവ് ഓഫീസറായുള്ള ക്യാമ്പിൽ നിന്നുള്ള മൂന്നാം സെമസ്റ്റർ പരീക്ഷയുടെ 80 ഉത്തരക്കടലാസുകൾ സി.വി. കക സെക്ഷനിൽ എത്തുന്നത്. ഇതിൽ 43-ാമത്തെ കെട്ടിലാണ് പ്രസ്തുത ഉത്തരക്കടലാസിന്റെ പകരം നമ്പർ ഉൾക്കൊള്ളുന്ന പകരം നമ്പർ രേഖ് എഴുതിയിരുന്നത്. 150 ഉത്തരക്കടലാസ് വീതമുള്ള ഓരോ ബിലും അഴിച്ച് പരിശോധിക്കുന്നത് പ്രയാസമേറിയ കാര്യമായതിനാൽ കെട്ടിനുപുറത്ത് എഴുതിയിട്ടുള്ള പകരം നമ്പർ രേഖയും എ.ഒ-മാർ നൽകുന്ന ബിൽ സ്റ്റേറ്റ്മെന്റും തമ്മിൽ ഒത്തുനോക്കിയാണ് ഓരോ കെട്ടും വെരിഫൈ ചെയ്ത് റാക്കിൽ അടയ്ക്കുന്നത്.

2021 മാർച്ച് മാസം മുതലാണ് S3 യുടെ ഉത്തരക്കടലാസുകൾ സ്കൂട്ടിണിയ്ക്കായി ഇ.ജെ II വിഭാഗം ആവശ്യപ്പെട്ടു തുടങ്ങിയത്. എന്നാൽ 2020 ജൂൺ മാസം തന്നെ ഇ.ജെ II വിഭാഗത്തിൽ നിന്നും പുനർമൂല്യനിർണ്ണയത്തിനാവശ്യമായ ഉത്തരക്കടലാസുകളുടെ ലിസ്റ്റ് സി.വി കക വിഭാഗത്തിന് നൽകിയിരുന്നു. അതിൽ പ്രസ്തുത പകരം നമ്പരും ഉായിരുന്നു.

ഇ.ജെ II സെക്ഷനിൽ നിന്നുള്ള നിരന്തരമായ ആവശ്യപ്രകാരം S3 യുടെ ക്യാമ്പിലെ 43-ാമത്തെ കെട്ടിൽനിന്നും ടി പേപ്പർ എടുക്കുന്നതിനായി ഉത്തരക്കടലാസിന്റെ പകരം നമ്പരും തീയതിയും സെക്ഷന്റെ പേരും രേഖപ്പെടുത്തി ബിൽ കാഷ്വൽ ലേബറിനെ ഏൽപ്പിച്ചു. ബിലിന്റെ പുറത്ത് എഴുതിയിട്ടുള്ള പകരം നമ്പർ നോക്കി കാഷ്വൽ ലേബർ ഉത്തരക്കടലാസ് എടുത്ത് ബന്ധപ്പെട്ട ഉദ്യോഗസ്ഥന് നൽകുമ്പോൾ ശരിയായ ഉത്തരക്കടലാസ് ആണെങ്കിൽ മാത്രമേ മുകളിൽ പറഞ്ഞ രേഖപ്പെടുത്തലുകൾ ഉദ്യോഗസ്ഥൻ സാക്ഷ്യപ്പെടുത്തി അതാത് സെക്ഷന്റെ ട്രാൻസിറ്റിൽ എഴുതി ബന്ധപ്പെട്ട സെക്ഷനിലേക്ക് ഉത്തരക്കടലാസ് കൈമാറുകയുള്ളൂ. പ്രസ്തുത പേപ്പറിന്റെ വിഷയത്തിൽ മുകളിൽ പറഞ്ഞ രീതിയിലുള്ള രേഖപ്പെടുത്തലുകൾ ഉായിട്ടുകെിലും അവ സാക്ഷ്യപ്പെടുത്തിയിട്ടില്ല. മാത്രമല്ല ട്രാൻസിറ്റിൽ ഒന്നുംതന്നെ ഈ ഉത്തരക്കടലാസിന്റെ പകരം നമ്പർ എഴുതിയിട്ടില്ല.

സി.വി II / III സെക്ഷനിലെ ജോലിയുടെ സ്വഭാവം അനുസരിച്ച് ഉത്തരക്കടലാസ് കെട്ടിന്റെ പുറത്ത് മേൽപറഞ്ഞ വിധത്തിലുള്ള രേഖപ്പെടുത്തലുകൾ നടത്തുന്നത് ഏതൊക്കെ പേപ്പർ ഒരു കെട്ടിൽ നിന്നും ഏത് തീയതിയിൽ എടുത്ത് എവിടേക്ക് കൊടുത്തു എന്ന് പിന്നീട് ഒരു അവസരത്തിൽ നോക്കിയാൽ പെട്ടെന്ന് മനസി ലാക്കുന്നതിനുവേണ്ടിയാണ്. ഈ രീതി തന്നെയാണ് നാളിതു വരെ സെക്ഷൻ പിന്തുടർന്നുവരുന്നത്.

സംസ്ഥാനത്ത് കോവിഡുമായി ബന്ധപ്പെട്ട് പൊതുഗതാഗത നിയന്ത്രണങ്ങൾ നിലനിൽക്കുന്ന സമയം കൊല്ലം ജില്ലയിൽനിന്നും പോയി വരുന്ന ഒരു അസിസ്റ്റന്റ് മാത്രമാണ് സെക്ഷനിൽ ഉായിരുന്നത്. എല്ലാ ദിവസവും ഹാജരാകാൻ ബുദ്ധിമുട്ട് ഉള്ളതിനാൽ സെക്ഷനിൽ ആവശ്യത്തിന് അസിസ്റ്റന്റുമാരെ സ്ഥിരമായി നിയമിക്കണമെന്ന് ആവശ്യപ്പെട്ട് നിരവധി കുറിപ്പുകൾ നൽകിയിരുന്നെങ്കിലും നിയമനം ഒന്നും തന്നെ നടത്തിയിട്ടു ധിയിരുന്നില്ല.

എം&സി II വിഭാഗത്തിന്റെ നിർദ്ദേശപ്രകാരം പ്രസ്തുത പേപ്പറിനായി 43-ാമത്തെ കെട്ട് എടുത്ത ദിവസം അതായത് 02/07/2020-ൽ പുനർമൂല്യനിർണ്ണയത്തിനായി കൈകാര്യം ചെയ്ത മറ്റു സെമസ്റ്ററുകളുടെ ഉത്തരക്കടലാസ് കെട്ടുകളും ശ്രീമതി നസീറബീവി.എ.ഒ-യുടെ ക്യാമ്പിലെ എസ്.3 യുടെ മുഴുവൻ കെട്ടുകളും ഓരോന്നായി അഴിച്ച് സൂക്ഷ്മമായ പരിശോധന നടത്തി.

ബഹു: പരീക്ഷാ കൺട്രോളറുടെ 12.03.2021-ലെ ഉത്തരവ് പ്രകാരം ഇ.ജെ II, ഇ.ജെ III വിഭാഗങ്ങളിലും സി.വി II സെക്ഷനിലും സൂക്ഷ്മ പരിശോധന നടത്തിയെങ്കിലും പ്രസ്തുത ഉത്തരക്കടലാസ് കത്താനായിട്ടില്ല.

**Recommendations : The Committee considered the above matter and recommended**

- 1)To conduct Special examination for the candidate.
- 2)To hear the Officials of CV II Section and the AO concerned of the CV camp.



**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Examinations held on 01.07.2021, be approved.

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**Item No.29.64. Minutes of the Meeting with Principals/ Chief Superintendents to discuss the conduct of various pending University Examinations held on 21.06.2021 -Reporting of -reg.**

**(M&C I)**

Placed below are the minutes of the meeting held on 21.06.2021 with Principals/ Chief Superintendents to discuss the conduct of various pending University Examinations.

The action taken by the Vice-Chancellor in having approved the recommendations of the minutes of the meeting with Principals/ Chief Superintendents to discuss the conduct of various pending University Examinations held on 21.06.2021, subject to reporting to the Syndicate due to the urgency of the matter is reported.

**Minutes of the Meeting with Principals / Chief Superintendents to discuss the conduct of various pending University Examinations**

Date & Time : 21.06.2021, 10.30 am  
 Venue : Pro-Vice Chancellor's Chamber

**Chaired By:**

1. Dr. P.P.Ajayakumar, (Hon'ble Pro Vice-Chancellor)

**Members present:**

- |    |                     |                               |
|----|---------------------|-------------------------------|
| 1. | Dr. P.P. Ajayakumar | Pro Vice Chancellor           |
| 2. | Dr.K.B Manoj        | Convener, S/c on Examinations |
| 3. | Dr.M Vijayan Pillai | Member, Syndicate             |

**Officers present:**

1. Sri. K Unnikrishnan Nair, Joint Registrar CBCSS & ES, Controller of Examinations (i/c)
2. Sri.Shine S K, PA to Controller of Examinations

Principals / Chief Superintendents of affiliated colleges were attended the meeting through On-line.

The meeting started at 10.30 am

The Pro Vice-Chancellor addressed the meeting and explained the steps initiated by the University in continuation of the decisions taken at the meeting arranged by the Hon'ble Minister of Higher Education with Vice-Chancellors of various State Universities to conduct their examinations in the context of Covid pandemic situation. The Pro Vice-Chancellor briefed the tentative dates of various forthcoming University Examinations, which were scheduled to commence from 28th June, 2021, with strict adherence to the instructions / guidelines issued by the Government to combat Covid 19 pandemic.

Various aspects with regard to the conduct of university examinations in the prevailing circumstances came for discussions and following recommendations were made:

- Strictly adhere to Covid Protocol
- No admission will be given to the students who are tested Covid Positive and special examination for them will be considered later.
- Disinfect the premises and classrooms before and after each examination
- Permission to enter the College premises shall be given only to the candidates. Entry of parents shall not be allowed.
- Service of scribe allowed by the university shall be ensured.
- Sanitizer and soap should be provided at the entrance of each classroom
- Candidates are allowed to enter the classroom 30 minutes before the commencement of examination.
- Thermal scanning may be done to each candidate before entry into the College.
- Only 20 candidates shall be allowed in a normal classroom
- After the completion of examination candidates should immediately leave the premises maintaining Covid protocol
- Co-operation and support may be sought from Local authorities and Police for the smooth conduct of examinations.

- Disinfectant charges of Rs.5000/-(below 500 students) and Rs.10000/-(above 500 students) shall be provided by the university to the colleges.
- Utmost care should be given while opening the question paper packets.
- The Afternoon session of exams will commence only at 02.00 P.M on all days
- Question paper covers may be opened 30 minutes before the commencement of the examination.
- The candidates who are tested Covid negative and having home quarantine certificate are permitted to write the examination in separately allotted rooms.
- To give instructions to the colleges for preparing separate bundle slips on the basis of QP codes for the answer scripts of B.A/ B.Sc/B.Com/Career Related courses.

The Principals/ Chief Superintendents of various affiliated colleges expressed their concerns on conducting University Examinations in pandemic period. They also expressed some suggestions on providing facility for conducting examinations to the students who have been affected by the Covid pandemic, directly or indirectly. They suggested to provide separate isolated facility for attending the examination to such students who come from containment zones/ home/institutional quarantine. Some of the participants suggested to initiate necessary steps to provide Covid vaccine for the invigilators and the students before the commencement of the examinations. Suggestions were also put forward by the participants to sanction adequate amount for sanitization and other arrangements in tune with the Covid protocol. Some Principals expressed their inconvenience to cope with the ensuing examinations as their colleges were changed as Covid First Line Treatment Centre (CFLTC) by the authorities concerned. Principals also expressed their concern to follow the Covid protocol inside the examination hall and in the campus while conducting two examinations in same day. They also pointed out that the enrollment, of the first semester students have not started.

It was clarified that the University has issued specific guidelines for the conduct of examination in the view of COVID 19 pandemic. The afternoon session of examination will start only at 02.00 P.M on all days of exam to enable the college to sanitize the classroom after the forenoon session.

The Pro-Vice-Chancellor and the Convener, S/c on Examinations clarified the queries raised by various Principals and presented the initiatives taken by the University and also requested the whole hearted co-operation & support of all colleges for the smooth conduct of the examinations as per the schedule. The Principals/ Chief Superintendents acknowledged the positive initiatives on the part of Govt. and University and assured their sincere support to accomplish what is envisaged.

The meeting came to an end at 12.00 pm

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting with Principals/ Chief Superintendents to discuss the conduct of various pending University Examinations held on 21.06.2021, be noted.

**Item No:21.65**

***Minutes of the meeting with the Service Organizations on 21.06.2021 to discuss matters related to the conduct of S6 UG examinations -Reporting of -reg.***

***(M&C I)***

Placed below are the minutes of the meeting with the Service Organizations held on 21.06.2021 to discuss matters related to the conduct of S6 UG examinations.

The action taken by the Vice-Chancellor in having approved the recommendations of the meeting held on 21.06.2021, subject to reporting to the Syndicate due to the urgency of the matter is reported.

**Minutes of the meeting with the Service Organizations to discuss matters related to the conduct of S6 UG examinations.**

Date & Time : 21.06.2021, 12.00 pm  
Venue : PVC's Chamber

Members present:

1. Dr. P.P. Ajayakumar Pro Vice Chancellor
2. Dr.K.B Manoj Convener, S/c on Examinations
3. Dr.M Vijayanpillai Member, Syndicate

Officers present:

- Sri. K Unnikrishnan Nair, Joint Registrar CBCSS & ES, Controller of Examinations (i/c)
- Sri.Shine S K, PA to Controller of Examinations

The Pro Vice-Chancellor chaired the meeting and welcomed all the members of the Syndicate and the representatives of the Teachers Organizations to the meeting.

The representatives participated in the discussions and put forth suggestions. After detailed deliberations and in consideration of the opinion raised by the representatives of Service Organizations the following recommendations were arrived.

- It was recommended to accept the following proposal for sanctioning duty leave to examiners for the valuation of answer scripts pertaining to sixth semester CBCSS/CR examination June 2021 in the present COVID 19 situation.

Duty Leave for additional examiners

1. upto 30 papers – 3 days (inclusive of collection and return )
2. upto 60 papers – 4 days (inclusive of collection and return)
3. upto 80 papers – 5 days (inclusive of collection and return )
4. upto 100 papers – 6 days (inclusive of collection and return )
5. upto 125 papers – 7 days (inclusive of collection and return )
6. upto 150 papers – 8 days (inclusive of collection and return )

Duty Leave for Chief examiners

1. upto 60 papers – 2 days (inclusive of collection and return )
  2. upto 120 papers – 3 days (inclusive of collection and return)
  3. upto 180 papers – 4 days (inclusive of collection and return )
- Representatives of the Teachers Organizations welcomed the initiatives taken by the University to conduct the examinations and also registered their acceptance of the duty leave formula proposed for valuation to enable the publication of results at the earliest
  - Effective steps may be taken for the deployment of sufficient staff in the valuation camps for the smooth distribution & collection of answerbooks.
  - Avoid delay in distributing answer papers to the examiners for valuation.
  - Pre-valuation board should be conducted soon after the completion of each theory exams and approved scheme of valuation should be made available before the commencement of valuation.

The Pro-Vice-Chancellor requested to ensure the whole hearted participation and co-operation of all teachers for conducting the examinations and valuation of answer books in time-bound manner to enable the early publication of results which would stand beneficial to the students seeking admission for higher studies

The meeting came to an end at 01.30 pm

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting with the Service Organizations to discuss matters related to the conduct of S6 UG examinations held on 21.06.2021, be noted.

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**Item No.29.66.                      *Minutes of the Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held at on 28.06.2021 – approval - reg.***

**(Ad.A.VII)**

A Combined meeting of the Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance was held on 28.06.2021 at 02.00 p.m. at the Syndicate Room, University Buildings, Palayam, Thiruvananthapuram.

The minutes of the above meeting is placed before the Syndicate for consideration and approval.

**MINUTES OF THE COMBINED MEETING OF THE STANDING COMMITTEES OF THE SYNDICATE ON DEPARTMENTS & OTHER INSTITUTIONS OF THE UNIVERSITY & FINANCE**

Date : 28.06.2021  
Time : 02.00 p.m.  
Venue : Syndicate Room

**Members**

1. Sri. J. Jairaj	-	Sd/-
2. Adv. K. H. Babujan	-	Sd/-
3. Adv. B. Balachandran	-	Absent
4. Sri. B. P. Murali	-	Absent
5. Adv. Muralidharan Pillai G.	-	Sd/-
6. Dr. S. Nazeeb	-	Sd/-
7. Dr. K. G. Gopchandran	-	Sd/-
8. Dr. Vijayan Pillai M.	-	Sd/-
9. Smt. Renju Suresh	-	Absent
10. Sri. Riyas Vahab	-	Sd/-
11. Sri. Bijukumar G.	-	Sd/-
12. Dr. K. B. Manoj	-	Absent
13. Adv. A. Ajikumar	-	Sd/-
14. Dr. B. Unnikrishnan Nair	-	Sd/-

***Item No.29.66.01 Minutes of the meeting of the Principals on contract basis at UIT Regional Centres held on 09.12.2019 – reg.***

As per the orders of the Vice-Chancellor, a meeting of the Principals on contract basis at UIT Regional Centres was convened on 09.12.2019 at 10.30 a.m. at Senate Chamber.

The minutes of the meeting was prepared and approved by the Vice-Chancellor. The Vice-Chancellor has also ordered to place the minutes before the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

Accordingly the Minutes of the meeting of the Principals on contract basis at UIT Regional Centres held on 09.12.2019 was placed before the Standing Committee of the Syndicate on Departments and Other Institutions of the University on 03.03.2020 and the Committee recommended to place the minutes before the combined meeting of the Standing Committees of the Syndicate on Finance and Departments and Other Institutions of the University.

The Syndicate held on 28.04.2020, vide Item No. 10.189.15, considered the above recommendation and resolved to approve it. The Vice-Chancellor has ordered to implement the Syndicate resolution.

Accordingly the Minutes of the meeting of the Principals on contract basis at UIT Regional Centres held on 09.12.2019 (appended herewith) is placed before the combined meeting of the standing committees of the Syndicate on Finance and Departments and Other Institutions of the University.

Recommendation :

The Committee discussed the minutes of the meeting of the Principals on contract basis at UIT Regional Centres held on 09.12.2019 in detail and recommended the following for suggestions.

- Sl.No 1 : Inspection Committees shall identify issues related to basic amenities and submit a report on it.  
Further recommended to include Sri. Riyas Vahab Member, Syndicate in the Committees already constituted in this regard.
- Sl.No 2 & 12 : Entrusted the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University and Sri. B. Unnikrishnan Nair, Member, Syndicate.
- Sl.No 3 & 4 : Referred to the Standing Committee of the Syndicate on Affiliation of Colleges.
- Sl.No 5 & 8 : be referred to the Standing Committee of the Syndicate on Finance.
- Sl.No 6 : be considered as part of the decisions to be taken for the introduction of DOMTEC.
- Sl.No 7: The Vice-Chancellor may take up the matter with the MD, KSRTC.

- Sl.No 9: need not be considered.
- Sl.No 10: Recommended to approve the item.
- Sl.No 11: Recommended to approve the item as and when offline classes are resumed, adhering to Covid Protocol.
- Sl.No 13: Be done seeking sponsorship / using development fund.
- Sl.No 14: The name of the Centre be changed as 'UIT Regional Centre, Bharanickavu, Kayamkulam'.
- Sl.No 15: Item withdrawn as the course seized to exist.
- Sl.No 16: Item withdrawn as the same had already been implemented.
- Sl.No 17: Training in online mode be conducted as already been decided.

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 28.06.2021, be approved.

**Item No.29.66.02      Audit Reports – UIT Regional Centres – Consideration of – reg.**

As directed by the Vice-Chancellor, the internal Audit for the period of 2018-19 of 34 UIT Regional Centres were conducted. The Audit notes approved by the Finance Officer along with a consolidated Audit note prepared have been submitted for consideration by the Vice-Chancellor.

As per the orders of the Vice-Chancellor it was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 03.03.2020. The Committee considered the matter and recommended to place the same before the combined meeting of the Standing Committees of the Standicate on Finance and Departments & Other Institutions of the University.

The syndicate held on 28.04.2020, vide Item No. 10.189.09, considered the above recommendation and resolved to approve it. The Vice Chancellor has ordered to implement the Syndicate resolution.

Accordingly, the consolidated Audit Report (Appended) is placed before the combined meeting of the Standing Committees of Syndicate on Finance and Departments and Other Institutions of the University for consideration and recommendation.

Recommendation :

- The details of pending collection of tuition fee / e-grantz be obtained within 15 days.
- Staff shortage will be considered as part of report on strengthening of DOMTEC.
- Local authorities, concerned, be requested for infrastructural developments.

(Ad. A VII Section)

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 28.06.2021, be approved.

**Item No.29.66.03.      Budget Speech 2020-21 (Item No. 85) – Setting up Laboratory for M.Sc. Applied Statistics and Data Analytic Programme – reg.**

As per Budget Speech 2020-'21, an amount of Rs.7 Lakhs has been provided for setting up a Laboratory for the newly started M.Sc. (Applied Statistics and Data Analytics) Course. In the meeting of the Budget Implementation Cell, held on 27.04.2020, while considering the above item (Item No.85), it was recommended to authorize the HOD, Department of Statistics in consultation with Director, Computer Centre to submit a proposal on the item and to place it before the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance. The Syndicate at its meeting held on 28.04.2020 [Item No.10.239 (85)], resolved to approve the same. Accordingly, the HOD has submitted a detailed proposal for setting up the Laboratory.

As per orders of the Vice-Chancellor, the proposal for setting up Laboratory for the newly started M.Sc. (Applied Statistics and Data Analytics) Course, submitted by the Head, Department of Statistics is placed before the Combined Standing Committees of the Syndicate on Departments &

Other Institutions of the University and Finance for consideration and appropriate recommendation. [The proposal submitted by the HOD is appended.]

Recommendation :

To purchase maximum number of Computers within the budget allocation, with the specifications proposed by the HOD, Statistics, placing the matter before the Purchase Committee.

(Ad. D I Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 28.06.2021, be approved.

***Item No.29.66.04. UIT Regional Centre, Sasthamcotta – Engagement of Sri.C.Vijayakumar as Peon at the Centre – reg.***

The Principal, UIT Regional Centre, Sasthamcotta has forwarded application for engagement for fresh tenure of Sri. C. Vijayakumar, Peon on contract basis at the centre. The Principal has recommended his extension.

*The following points may be noted:*

- Smt. Shijina N, peon on contract basis, UIT Mannar and Sri Mahesh P Bhaskar,peon on contract basis, UIT Sasthamcotta requested for category change to Library Assistants on contract basis at the centres. The Principals of the concerned UITs recommended and forwarded their requests.
- The Standing committee of the Syndicate on Departments and Other Institutions of the University held on 05.05.2018 considered their requests and recommended to approve the proposal.
- The Committee further recommended that the vacancies of peon on contract basis at UIT centres Mannar and Sasthamcotta be filled by authorizing the principals to engage persons locally .
- The Syndicate at its meeting held on 10.05.2018, vide item no.35.101.additional item no. 4, resolved to approve the above recommendations of the Committee.
- Based on the Syndicate resolution UO No. Ad.AVII.2.836/2018 dated 19-06-2018 was issued and in this U O the mode of appointment was mistakenly written as “on contract basis”by wrongly interpreting the minutes and as follows: “to entrust the Principal, UIT centres Mannar and Sasthamcotta to engage one person each locally as peons, on contract basis.”
- Accordingly, the Principal, UIT Sasthamcotta reported that he had selected Sri.C.Vijayakumar as peon on contract basis at the centre.
- The proposal was approved by the Vice Chancellor and the matter was informed to the Principal UIT Sasthamcotta vide letter no. Ad.A.VII.2.842/2018 dated 09-08-2018 and directed to forward the employment contract cum indemnity agreement in respect of C.Vijayakumar for the contract period on stamp paper worth Rs. 200/-.
- The Principal UIT Sasthamcotta forwarded employment contract in respect of Sri. C. Vijayakumar as Peon on contract basis for a period of one year w.e.f. 10-08-2018 on a monthly remuneration of Rs. 14,000/- and the administrative sanction order was issued vide UO no. Ad.A.VII.2.842/2018 dated 16-10-2018.
- Sri. C. Vijayakumar completed two adjacent contract periods from 10-08-2018 to 09-08-2019 and 14-08-2019 to 13-07-2020 respectively and now applied for renewal of contract as Peon.

It may also be noted that Sri. Vijayakumar C and Shi. Gopakumar G were engaged as peon on similar conditions at UIT Sasthamcotta and UIT Mannar respectively, on the basis of a common decision of the Syndicate. On verification with the concerned Section (AdAVIIa), it was found that the Finance-I had objected to the engagement of Sri. Gopakumar G on contract basis for a remuneration of Rs.14,000/- and hence his engagement was therefore corrected as local engagement on a monthly remuneration of Rs. 10,000/- vide U.O. dated 18-07-2019.

The case of Sri. Vijayakumar C, being similar, ought to have been dealt with in the same way. However, the matter remained unnoticed and the proposal was agreed to by the Finance and

Administrative Sanction was granted to his engagement on contract basis for a remuneration of Rs.14,000/- and he completed two contract tenures and now applied for renewal of contract.

It may also be noted that these two persons are not appointed on contract basis which requires to follow a procedure for appointment such as issuance of notification, scrutiny of received applications, interviewing the applicants, preparation of ranklist, applying communal reservation etc.

The Vice Chancellor has ordered to place the matter regarding discontinuance of engagement on contract basis and re-engagement on monthly remuneration of Rs.10500/- on local engagement basis as originally resolved by the Syndicate, before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Departments and Other Institutions of the University.

Accordingly, the matter is placed before the Combined Meeting of the Standing Committee of the Syndicate on Finance and Departments and Other Institutions of the University for Consideration.

**Recommendation :**

To engage Sri. Vijayakumar C. at UIT Regional Centre, Sasthamcotta as locally engaged peon w.e.f. 15.07.2020.

(Ad. A VII Section)

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 28.06.2021, be approved.

***Item No.29.66.05 Request to grant maternity leave with benefits to Lecturer on contract – reg.***

Smt.Aksheena N. was engaged as Lecturer on contract basis at UIM, Adoor for a period of eleven months w.e.f. 13.02.2020 on a monthly remuneration of Rs,26,500/- (Rupees Twenty Six thousand and Five hundred only) vide UO NO.1730/2020/UOK dated 16.06.2020.

Smt. Aksheena N, Lecturer on contract basis, UIM, Adoor went on maternity leave w.e.f 21.05.2020 and per usual practice she was issued termination memo vide memo no.391/2020/UOK dated 10.07.2020.

Now she has requested to grant maternity leave with benefits as per the government norms as the termination of her contract due to maternity is denial of basic human rights and violation of Maternity Benefit Act 1961. Kerala Gazette regarding this is also attached.

As per U.O.No. Ad.A.V.2/6174 (i)/2014 dated 02.06.2014 the provision for Maternity Leave for contract employees has been suspended till a final decision is taken. The matter is under consideration of Sub- Committee comprising of Syndicate members and a final decision has not been taken.

When file was put up for orders, Vice Chancellor has ordered to place the matter before the combined meeting of Standing Committee of the Syndicate on Finance & Departments and other Institutions.

Hence the matter is placed before the combined meeting of Standing Committee of the Syndicate on Finance & Departments and other Institutions.

**Recommendation :**

To grant maternity leave with wages as per the terms and conditions stipulated in the UO No. Ad. A 5. 6927/2020 dated 02.03.2021 This is applicable to the parties whose contract was terminated on request for maternity.

(Ad. C Section)

The meeting came to an end at 4.00 pm.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Combined Standing Committees of the Syndicate on Departments & Other Institutions of the University and Finance held on 28.06.2021, be approved.

Appendix to Item No. 1

Minutes of the meeting of the Principals on contract basis at UIT Regional Centres

Date : 09.12.2019

Time : 11.30 a. m.

Venue : Senate Chamber

*Members:*

- |  |   |      |
|--|---|------|
| 1. Dr. P. P. Ajayakumar, (Pro-Vice Chancellor)   | : | Sd/- |
| 2. Sri. J. Jairaj, (Convener, Standing Committee of the Syndicate on Departments & Other Institutions) | : | Sd/- |
| 3. Dr. M. Vijayan Pillai, (Member, Syndicate)  | : | Sd/- |
| 4. Sri. Arun Kumar R., (Member, Syndicate)   | : | Sd/- |

The meeting started at 11.30 a.m.

The meeting was presided by the Pro-Vice Chancellor. The Pro-Vice Chancellor addressed the Principals and suggested to take more care in admission, examination, general discipline, utilization of PTA Fund etc. He also suggested to take necessary action to make arrangements for claiming Guest remuneration from 21<sup>st</sup> of a month to 20<sup>th</sup> of the next month for avoiding the delay in processing the same.

Then, Sri. J. Jairaj (Convener, Standing Committee of the Syndicate on Departments & Other Institutions) addressed the meeting. He reminded the Principals of the necessity of shifting the rented buildings to own buildings, improvement in infrastructural facilities using MLA &MP fund, much care should be taken in records keeping, academic quality, appointment of Guest Lecturers etc.

Then the Principals were given chance speak out their needs and problems faced by the Centres. All the Principals gave their valuable remarks and suggestions which are consolidated as follows.

- The basic requirements of the Centres related to infrastructure, computers, furniture and basic amenities should be treated in an emergency mode.
- A guideline/handbook should be issued to the Principals so as to understand the general proceedings of the UIT Regional Centres.
- Admission to the UIT Regional Centres should be done in multiple channels like other self-financing colleges so as to ensure the full strength of the students at the Centres and also preference to UIT Centres should be given in the Online admission site. Also marketing strategies such as advertisement of UITs on the website of the University, should be done for full admission.
- Permission to be given to the Principals to conduct admission to the remaining vacant seats, if any, locally after spot admission. Such admissions will be done only in the presence of an University observer.
- The procedure of reimbursement of money as contingent bills should be lightened and the mode of online payment should be opted for the payment of telephone bills etc.
- Appointment of Contract Lecturers, Computer Lab Instructors, Office staff with computer knowledge at UIT Regional Centres.
- Solution of KSRTC Travelling concession related problems of the students at the Centres.
- Disbursement of salary in time.
- The period of examination valuation & number of duty leaves should be limited.
- Re-arrangement of staff according to the workload should be done.
- Combined classes should be arranged for language classes.
- General instructions to the Principals, staff and students should be issued.
- Installation of CCTV camera in the Centres.
- Change in the name of UIT Regional Centre, Bharanickavu to UIT Regional Centre, Kayamkulam.
- Arrangement of Practical classes for the B.Sc Physics students at UIT Regional Centre Aroor.
- Change of course in UIT Regional Centre Kallara to B. Com. Computer Application or Co-operation instead of B.Com. Tax Procedure.
- Training or refreshment course to the teachers should be conducted.

After the talk of the Principals of all UIT Regional Centres, the Section Officer, OAD III Section gave some instructions regarding record keeping and other general matters which were noted during the internal audit. He opined that some of the UIT Regional Centres give least attention in keeping the registers such as PD Account Register, Fee Collection Register, e-grantz remittance



details, allotment details, cash book etc. He further instructed that accumulation of fund in the e-grantz accounts should not be entertained.

Sri. Arun Kumar R., Member, Syndicate assured the Principals that all the above problems will be considered seriously and necessary action should be taken for rectifying the issues. He further assured the Principals regarding the matter of framing of norms for transfer of staff at UIT Regional Centres, conduct of feasibility study for appointing office staff at the Centres, conduct of orientation classes for Principals and teachers, supplying of adequate computers and furniture to the Centres etc. Also assured to conduct discussion for avoiding IDE classes at UIT Regional Centre, Kollam.

Then Sri. M. Vijayan Pillai, Member, Syndicate addressed the meeting and pointed out that the Principal should work for maintaining a good atmosphere at the Centres. He instructed the Principals not to make any adjustments in the attendance of Guest Faculties. The major issues should be reported to the University with immediate effect. Maintenance of registers, punctuality of staff and students etc. should be treated as most important.

The meeting came to a close at 02.00 p.m.

Appendix to Item No. 2

OAD III/2019

### **Report on the Audit of the UITs**

As per the directions of the Hon'ble Vice Chancellor, audit for the period 2018-19 of all the 34 UITs in the University have been conducted. The audit notes have been approved by the Finance Officer. The general findings of the Audit are furnished below.

#### **I. 1) Tuition Fee Collection**

The student strength, total fee demand, collection and fee due details are appended as appendix I. Total tuition fee demand for the year 2018-19 was Rs.137161000/- in which the amount collected and remitted was Rs. 126211500/-. A balance of Rs. 10971000/- is yet to be received in terms of e-grants and other fee (E-grants Rs. 10123500+Other fee Rs. 847500/-). Some UITs failed to furnish documents of remittance which resulted in calculating the amount as due to KUF. Principals shall be directed to claim the e-grants in due time and remit the same to KUF on receipt from the concerned departments.

The Financial position of UITs is evident from the comparative statement of fee collection, appended. Some UITs are running successfully with maximum students where as some are running with marginal No. of students.

2) As of now the tuition fee collection is not monitored by any section. Necessary steps may be initiated to collect the tuition fee, DCB statement and remittance details and follow up the same.

#### **II. E-grants**

E-grants accounting of many UITs are not proper. E-grants account is supposed to be kept as zero balance account or in minimum balance. In two UITs, account has accumulated interest, which means they have back history of keeping the e-grants amount in the bank. Details of defaulters in remitting e-grants/fee due properly to KUF shown in appendix II.

#### **III. PTA Funds**

In the some UITs, PTA accounts are not maintained properly and hence need further Audit. The following suggestions are put forth for serious consideration.

- There are no proper guidelines for expending PTA Fund. Proper guidelines must be issued immediately.
- PTA fund collected is not routed through bank. A portion of the collection is remitted in the bank, and the rest is kept as cash in hand.
- PTA account usage and register keeping are different for all UITs. There is no uniformity in maintaining the account. Hence directions must be given to keep it on the basis of financial year transactions.

#### **IV. Staff shortage**

In terms of Record keeping and other maintenance of Office Registers, the following observations are made.

- No responsible clerical staff to run the day to day affairs of Office and record keeping. Hence many UITs were reluctant to provide documents for audit.

- Clerical Jobs are done by Principal, Teachers, night watchman and Peon etc. This is not proper for an institution.

#### V. Infrastructure

Infrastructure in many of the UITs are not satisfactory. The main observations are listed below.

- No proper class rooms. Most of the UITs are running in school buildings. No own buildings for many UITs.
- In some UITs where computer Science is a subject, they do not even have computers. This is highly deplorable.
- In most of the UITs the teachers are Guest Teachers. Contract Teachers are not engaged.

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**Item No.29.67                      *UIT Regional Centre, Kollam- Re-wiring of all electrical lines- Consideration of - reg.***

*(Ad A VII )*

The Principal, UIT Regional centre, Kollam had requested the permission and financial assistance for re-wiring of all lines along with installing ECLB/RCCB at the UIT Centre. University Electrical wing conducted an inspection for the above said matter.

In this context, the following points may be noted.

1. As per the order of the Registrar, the University Engineer visited the centre and submitted an estimate amounting to Rs.5,22,462/- (Rupees Five Lakh Twenty two Thousand Four Hundred and Sixty two Only), based on DsoR.2016 with a cost index of 41.85%.
2. The estimate includes provision for re-wiring the light points, fan points etc., providing plug points, dismantling existing panel board and re fixing new VDB replacing fuse with MCB.Dbs etc.
3. When the proposal relating to re-wiring of building at the centre was forwarded to Finance I Section for endorsement, the section remarked that the matter may be placed before the Standing Committee of Syndicate on Departments and other Institutions of the University for approval, if approved, necessary funds will be allocated from the Non-Plan funds of the University.
4. As per the order of Vice- Chancellor, the matter was placed before the Standing Committee of the Syndicate on Departments and other Institutions of the University held on 04.11.2020.
5. The committee considered the matter and recommended to approve the proposal of re- wiring of the building that houses UIT centre, Kollam
6. The Syndicate at its meeting held on 10.11.2020, vide item no.46.9 resolved to approve the recommendation of the Standing Committee.
7. Finance I Section has endorsed the estimate amount (Rs.5,22,462/-).
8. As per the orders of the Vice- Chancellor, a draft order was prepared for the proposal for re-wiring of the building that houses UIT Centre, Kollam.
9. Meanwhile, the University Engineer had submitted a revised estimate of Rs.2,29,900/- (Rupees Two Lakh Twenty nine Thousand and Nine Hundred Only), and informed that, on inspecting the site on 11.12.2020, it is noticed that, sufficient light fixtures are fitted in the building by the department auditorium itself and the provision for electrical fixtures was already included in previous estimate.
10. It may be noted that, the revised estimate includes provision for re-wiring the light and fan points at Principal's office building and students block A1 providing and fixing TPN switch dis-connector fuse unit in the main switch board for the replacement of the defective one.

The Vice- Chancellor has ordered to place the matter before the next Syndicate.

Accordingly, the matter of re-wiring the building that houses UIT Regional centre, Kollam and the above said estimates submitted by the University Engineer are placed before the Syndicate for consideration.

***Resolution of the Syndicate***

**RESOLVED** to approve the revised estimate of Rs.2,29,900/- (Rupees Two Lakh Twenty nine Thousand and Nine Hundred Only), submitted by the University Engineer for re-wiring the building of UIT Regional centre, Kollam.

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**Item No.29.68 Appointment of Dr Susha D, Associate Professor in Mathematics, Catholocate College, Pathanamthitta as DDO of St.Cyril's College, Adoor - Approval of Fifth term- reg.**

(Ac.FII)

The Manager, St. Cyril's College, Adoor has forwarded a proposal along with the appointment order, for the approval of appointment of Dr Susha D, Associate Professor in Mathematics, Catholocate College, Pathanamthitta as DDO of St Cyril's College, Adoor w.e.f 01.06.2021.

Dr Susha D, Associate Professor in Mathematics, Catholocate College, Pathanamthitta was given approval as DDO at St Cyril's College, Adoor for 4 terms comprising of three months duration vide University orders dated 22.06.2020,04.09.2020,21.01.2021,04.05.2021,consequent to her appointment as Principal of St.Cyrils College, Adoor. The third term was over by 31st May 2021. Hence the Manager has forwarded a letter No.SCC/UVR/22/2021 dated 07.05.2021 requesting to appoint her again for another term as Drawing and Disbursing Officer. Since the approval of Principal appointment of Dr.Susha is pending, extension of her appointment as DDO for the fourth term was approved by University.

The matter regarding the status of Management of St Cyril's College, Adoor is under question consequent to the letter No.28689/D1/14/HEDN dated 28.01.2015 in which Government had stated that St.Cyrils College is single management college and the appointment of Dr Manu Oommen from Catholocate College, Pathanamthitta as Principal of St Cyril's College, Adoor cannot be agreed to.on the ground that both the colleges are not under a corporate management as per the records.

It may be noted that Principal Secretary to Government has forwarded a letter No.D1/153/2020/H.Edn dated 29/09/2020 stating that since University has not yet approved the Principal appointment, D.D.O charge from Dr. Susha.D may be handed over to another senior faculty in the St.Cyrils College, Adoor. Also, Government vide [Letter No.D1/153/2020/H.Edn Dept dated 12.02.2021](#) directed the University to cancel the appointment of Dr Susha D, Catholocate College, Pathanapuram as Principal of St.Cyril's College, Adoor as it is illegal and to transfer her back to her parent College. The Government has also instructed that a new Principal may be appointed in St.Cyril's College, Adoor adhering to rules and regulations. The Government has also issued strict warning to the Educational Agency to abstain from irregular appointments and postings as in the case of Dr. Susha D.

Mean while the Hon'ble High court of Kerala vide interim order on WP(c) No 5074 of 2021 dated 17.06.2021, filed by Dr.Susha, directed the Deputy Director of Collegiate Education, Kollam to consider the complaint of the petitioner that the petitioner is not being paid salary for April 2021 and to take necessary steps or payment of such salary either in the part of Principal or in the post of Associate Professor within 2 weeks from the date of receipt of the copy of this Judgement.

In the light of the above mentioned facts, and as ordered by the Vice-Chancellor, the proposal for the appointment of Dr. Susha D as D.D.O of St. Cyril's College, Adoor (Fifth Term) is placed before the Syndicate for consideration and recommendations.

**Resolution of the Syndicate**

**RESOLVED** that the proposal for the appointment of Dr. Susha D as D.D.O of St. Cyril's College, Adoor (Fifth Term)w.e.f 01.06.2021, be approved

**Item No.29.69: Private Aided Colleges - Initial appointment of Assistant Professors in various S.N Colleges under the S.N Trusts - Minutes of the Sub Committee – approval – reg.**

(Ac.FIII)

The Principals of S.N Colleges had forwarded proposals for the initial appointment of Assistant Professors in various subjects.

The matter regarding the approval of initial appointment of Assistant Professors of various subjects under S.N Trusts was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 09-04-2021. The Standing Committee recommended to constitute a Committee with the following members: Dr.Vijayan Pillai, Dr.Unnikrishnan, Sri.Arun Kumar, Dr.K.Lalitha and Dr.Naseeb to study the matter. The Syndicate held on 07-05-2021, vide item.No.27.80.02, resolved to approve the recommendation of the Standing Committee. The Vice Chancellor has accorded sanction for the implementation of the Syndicate

resolution.

The Sub Committee convened on 01.07.2021 at 3.00 P.M. The minutes of the sub Committee is placed before the Syndicate for consideration (minutes appended).

**Minutes of the meeting of the Committee (to study the matter of initial appointment of Assistant Professors in S.N Colleges) conducted on 01-07-2021 at 3 .00 pm.**

Date : 01-07-2021  
Time : 3.00 p.m  
Venue : Syndicate room

**Members Present**

Dr.M.Vijayan Pillai, the Convenor, Standing Committee  
(Teaching and Non-Teaching Staff of Private Colleges)  
Dr.B.Unnikrishnan Nair  
Sri.Arunkumar.R Sd/-  
Dr.K.Lalitha Sd/-  
Dr.S.Naseeb Sd/-

The Sub Committee examined the matter regarding the initial appointments made in the Colleges under the S.N Trusts in various subjects and recommended the following:

1. To process proposals received in the University for the approval of initial appointments made with the subjects English, Commerce, Geology, music, Mathematics, Physics, Political Science and Botany as there are no variations in the rank positions of the candidates as per the norms approved by the University for the selection of Assistant Professors vide U.O No.AcFII/General/UGC-R-2018/2019 dated 02-09-2019.
2. The appointments made in the subjects History, Hindi, Philosophy, Economics, Zoology, Chemistry and Sanskrit shall be examined in accordance with the templates to be made for the selection of Assistant Professors as per UGC Regulations 2018.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

=====  
**Item No. 29.70 :** *Minutes of the Meeting of Monitoring Committee of CACEE held 25.06.2021 reg-*

(Ad.AII)

The Minutes of the Meeting of Monitoring Committee of CACEE held on 25.06.2021 at 2 p.m is placed before the Syndicate for consideration and approval.(copy appended)

**Meeting of the Monitoring Committee for CACEE held on 25.06.2021**

Date : 25.06.2021  
Time : 2.00 pm ONLINE

**Members**

1. Pro Vice-Chancellor (Chairman) Sd/-
2. Adv. K.H Babujan (Convenor, Standing Committee on Finance)
3. Dr.S.Nazeeb (Convenor, Standing Committee on Academic and Research)
4. Shri.Jayaraj.J (Convenor, Standing Committee on Departments and centres)
5. The Registrar
6. The Finance Officer Sd/-
7. The Director, Planning and Development Sd/-
8. Dr.K.S.Sureshkumar (Director,CACEE) Sd/-
9. Dr.Gabriel Simon Thattil (Professor, Department of Commerce, University of Kerala)
10. Dr.K.S.Chandrasekhar (Professor and Head,  
Institute of Management in Kerala, University of Kerala)
11. Dr. A.Bijukumar, (Professor and Head, Department of Aquatic Biology and Fisheries)
12. Dr.S.Ajitha, (Asst.Professor, School of Distance Education, University of Kerala)
13. Dr.Gopchandran K.G, (Professor, Department of Optoelectronics, University of Kerala)

**Item No. 29.70 .1:** *Conduct of Continuing Education Programmes during the calendar year 2021 at CACEE and at its Continuing Education Units in affiliated colleges- sanction: reg.*

The committee recommended the proposal for continuing the programmes for one more year. The courses started during last year may continue.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Monitoring Committee of CACEE held on 25.06.2021, be approved.

**Item No. 29.70 .2:** *Proposal from the DGP, Prisons Department, Govt. of Kerala for the conduct of pre-service training programme for the Assistant Prison Officers at State Institute of Correctional Administrations (SICA) at Thiruvananthapuram Thrissur and Kannur in collaboration with CACEE, University of Kerala –sanction-reg*

1. Recommended that the fees, signing of MoU, etc may be decided by the Syndicate.
2. Examination will be conducted by CACEE .
3. Fees to be collected may be decided by the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of Monitoring Committee of CACEE held on 25.06.2021, be approved.

**FURTHER RESOLVED** that the MOU be legally vetted by the Legal Adviser, University of Kerala.

**ALSO RESOLVED** to authorize the Vice-Chancellor to nominate a Course Co-ordinator for co-ordinating the conduct of course.

**ALSO RESOLVED** to place the matter of fixing the fees, before the Standing Committee of the Syndicate on Finance.

**Item No. 29.70 .3:** *Enhancing fee for all Certificate courses conducted by CACEE by Rs. 1500/- (Rupees one thousand five hundred only).*

The Monitoring Committee recommended to increase the rate of fees as there is increases in payment of honorarium to the faculty. The rate of increase may be referred to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to place the matter of Enhancing fee for all Certificate courses conducted by CACEE, before the Standing Committee of the Syndicate on Finance along with the existing fees.

**Item No.29.71** *Conduct of PG Entrance Examination-Consideration of 2021 reg-*

(CSS)

The PG Entrance Examination 2021 was notified and last date for submitting application was 30/06/2021. The CSS Academic Committee in its meeting held on 29.03.2021 recommended to conduct the PG Entrance Examination at three centres namely Thiruvananthapuram, Ernakulam and Kozhikode.

The CSS Academic Committee in its meeting held on 28/06/2021 discussed about the conduct of PG entrance 2021 and decided to constitute a subcommittee with the following members :

1. Dr.P.P.Ajayakumar, Pro Vice Chancellor (Chairman)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)(Convener)
3. Dr. B S Jamuna, Dean, Faculty of Arts
4. Dr. A Gangaprasad, Dean, Faculty of Science
5. Dr. R.Jayachandran, Head, Dept. of Hindi
6. Dr. R.B. Binojkumar, Research Director
7. Dr. C.Satheesh Kumar, Head, Department of Statistics
8. Dr. Radhamany P M, Professor, Department of Botany
9. Dr K Satheeshkumar, Head, Dept of Futures Studies
10. .Dr. Aji S, Associate Professor, Department of Computer Science

The committee recommended that the Entrance examination may commence from July 25, 2021. The Committee also recommended to place the matter before the Syndicate regarding the conduct of PG entrance for finalizing the examination centres.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for an appropriate decision.



**UNIVERSITY OF KERALA**  
(Re-accredited by NAAC with 'A' Grade)  
**OFFICE OF THE CREDIT AND SEMESTER SYSTEM**  
**KARIAVATTOM**  
**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue: Hon'ble Vice Chancellor's Chamber and Online meeting

Date & Time: 28.06.2021; 2.30 pm

Members Present:

1. V.PMahadevanPillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr..P.P. Ajayakumar, Pro Vice Chancellor
3. Dr.S. Nazeeb, Member, Syndicate
4. Dr KG Gopchandran, Member, Syndicate
5. Dr. A. Biju Kumar, Vice-Chairman (CSS)
6. Dr.B S Jamuna, Dean, Faculty of Arts
7. Dr.AGangaprasad, Dean, Faculty of Science
8. Dr.R.Jayachandran, HoD, Dept. of Hindi
9. Dr. R.B. Binojkumar, Professor, Dept. of Geology
10. Dr.V.Biju, Professor, Dept of Physics
11. Dr.Radhamany P M, Professor, Dept of Botany
12. Dr.Aji S, Associate Professor, Dept of Computer Science
13. Dr. Simon Thattil, Director, IQAC
14. Dr. S. Sankararaman, Head, Dept of Optoelectronics and Communication (Special Invitee)
15. Dr.V.SalomGnanaThanga, Head, Department of Environmental Sciences. (Special Invitee)
16. Dr.Geetha Janet Vitus, Head, Department of Education. (Special Invitee)

**Additional Item**

The CSS Academic Committee also discussed about the conduct of PG entrance 2021 and decided to constitute a subcommittee with the following members :

1. Dr.P.P.Ajayakumar, Pro Vice Chancellor (Chairman)
2. Dr. A. Biju Kumar, Vice-Chairman (CSS)(Convener)
3. Dr. B S Jamuna, Dean, Faculty of Arts
4. Dr. A Gangaprasad, Dean, Faculty of Science
5. Dr. R.Jayachandran, Head, Dept. of Hindi
6. Dr. R.B. Binojkumar, Research Director
7. Dr. C.Satheesh Kumar, Head, Department of Statistics
8. Dr. Radhamany P M, Professor, Department of Botany
9. Dr K Satheeshkumar, Head, Dept of Futures Studies
10. Dr. Aji S, Associate Professor, Department of Computer Science

The committee also recommended that the entrance examination may commence from July 25, 2021. A note to the Syndicate may be forwarded regarding the conduct of PG entrance for finalizing the examination centres.

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of CSS Academic Committee held on 28.06.2021, be approved.

**FURTHER RESOLVED** to conduct the PG Entrance Examination 2021 at three centres namely Thiruvananthapuram, Ernakulam and Kozhikode.

**Item No.29.72 Issuing mark list to RenjuViswam, IV Semester Student, Department of Education- Consideration of –reg.**

(CSS)

Smt.RenjuViswam, is a fourth semester M.Ed candidate of Department of Education. In the CSS 3 and CSS 5 forms of second semester forwarded to CSS from the Department, the mark of the candidate for research proposal (EDU-D-427) was entered as nil. Hence the candidate was issued a marklist with SGPA ‘nil’ with no marks entered for that particular paper.

The Head, Department of Education has stated that an unintentional error occurred in the mark list of Ms. RenjuViswam (Reg. No. 82519636022) for the second semester M.Ed. programme. While preparing the marks for the presentation of research proposal (EDU-D-427), an error occurred, which remained unnoticed by the former HoD, who was in charge of the marks of the research proposal also and the same was submitted to CSS for further procedure. The mistake was figured out only after receiving the hardcopy of the mark list in the department.

The Department Council discussed the matter and decided to proceed with actions required to get the error fixed. After consulting with the Vice Chairman, CSS, the marks of the candidate was collected from the former Head, who was in charge of the marks for Research Proposal and the same has been handed over to CSS Office.

The matter was placed before the CSS Academic Committee.

The CSS Academic Committee in its meeting held on 28.06.2021 vide item no.09 recommended to place the matter before the Syndicate along with the minutes of the Department Council, with detailed explanations from current and former HOD and remarks by CSS Vice Chairman.

As per the orders of the Hon’ble Vice Chancellor, the matter along with the minutes of the Department Council and explanation from the HOD is placed before the Syndicate for an appropriate decision.



**UNIVERSITY OF KERALA**

(Re-accredited by NAAC with ‘A’ Grade)

**OFFICE OF THE CREDIT AND SEMESTER SYSTEM, KARIAVATTOM**

**MINUTES OF THE MEETING OF CSS ACADEMIC COMMITTEE**

Venue: Hon’ble Vice Chancellor’s Chamber and Online meeting

Date & Time: 28.06.2021; 2.30 pm

**Members Present:**

1. V.PMahadevanPillai, Vice-Chancellor & Chairman, CSS (in the chair)
2. Dr. Dr..P.P. Ajayakumar, Pro Vice Chancellor
3. Dr.S. Nazeeb, Member, Syndicate
4. Dr KG Gopchandran, Member, Syndicate
5. Dr. A. Biju Kumar, Vice-Chairman (CSS)
6. Dr.B S Jamuna, Dean, Faculty of Arts
7. Dr.AGangaprasad, Dean, Faculty of Science
8. Dr.R.Jayachandran, HoD, Dept. of Hindi
9. Dr. R.B. Binojkumar, Professor, Dept. of Geology
10. Dr.V.Biju, Professor, Dept of Physics
11. Dr.Radhamany P M, Professor, Dept of Botany
12. Dr.Aji S, Associate Professor, Dept of Computer Science
13. Dr. Simon Thattil, Director, IQAC
14. Dr. S. Sankararaman, Head, Dept of Optoelectronics and Communication (Special Invitee)
15. Dr.V.SalomGnanaThanga, Head, Department of Environmental Sciences. (Special Invitee)
16. Dr.Geetha Janet Vitus, Head, Department of Education. (Special Invitee)

**Item No: 9 Issue of new mark list to RenjuViswam, IV Semester Student, Department of Education-reg**

The Head, Department of Education has stated that an unintentional error occurred in the mark list of Ms. RenjuViswam (Reg. No. 82519636022) for the second semester M.Ed. programme. While preparing the marks for the presentation of research proposal (EDU-D-427), an error occurred, which remained unnoticed by the former HoD, who was in charge of the marks of the research proposal also and the same was submitted to CSS for further procedure. The mistake was figured out only after receiving the hardcopy of the mark list in the department.

The Department Council discussed the matter and decided to proceed with actions required to get the error fixed. After consulting with the Vice Chairman, CSS, the marks of the candidate was collected from the former Head, who was in charge of the marks for Research Proposal and the same has been handed over to CSS Office.

In the CSS 3 and CSS 5 forms of second semester forwarded to CSS from the Department, the mark of the candidate for research proposal (EDU-D-427) was entered as nil. Hence the candidate was issued a marklist with SGPA 'nil' with no marks entered for that particular paper.

Hence the matter is placed before the CSSAC whether a new marklist with corrected SGPA may be issued to the candidate RenjuViswam.

**Decision Taken:-The CSS Academic Committee recommended to place the matter before the Syndicate along with the minutes of the Department Council, with detailed explanations from current and former HOD and remarks by CSS Vice Chairman.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of CSS Academic Committee held on 28.06.2021, be approved.

**Item No. 29.73 Fee Structure for the Course of M.Com Rural Management at Kerala University Study and Research Centre, Alappuzha – reg.**

(CSS)

Administrative sanction has been given, vide U.O.No.Ac.D 1M.Com – RM/2020 dated 14/10/2020 for the new PG programme, M.Com .Rural Management at Kerala University Study and Research Centre, Alappuzha with an intake of 20 students and fee structure same as that of the University Teaching Departments.

Complying with the above U.O. the fees structure of M.Com .Global Business Operations has been made applicable to M.Com Rural Management, by the centre.

The centre has requested, for an University Order of fee structure exculsively for M.Com Rural Management programme, for purpose of forwarding the same to SC/ST Development office, for the students to claim their eligible scholarships & for other reservation benefits.

The fee structure of M.Com .Global Business Operations has been approved vide order U.O. No.CSS/PG/8/2019 dated 21/11/2019 and is attached herewith.

Now, an University Order, detailing the fee structure (same as that of M.Com Global Business Operations) exculsively for M.Com Rural Management has to be framed.

As per the orders of the Hon'ble Vice Chancellor, the matter is placed before the Syndicate for consideration and appropriate recommendation.

*Resolution of the Syndicate*

**RESOLVED** to place the matter of fixing the fee structure of M.Com Rural Management at Kerala University Study and Research Centre, Alappuzha, before the Standing Committee of the Syndicate on Finance along with the existing fees of the course M.Com in the University Teaching Department.

**Item No. 29.74 Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges - reg.**

(Ac. FII)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 30.06.2021 at 11.30 A.M in the Senate Chamber.



The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

**Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges**

Day and Date : Teusday, 30<sup>th</sup> June, 2021

Time : 11.00 AM

Venue : University Buildings.

**Members**

- Dr.M.Vijayan Pillai-Present
- Dr.K.B Manoj -Present(via online)
- Sri.R.Arun Kumar -Present
- Dr.B.Unnikrishnan Nair
- Sri.Jairaj.J - Present
- Sri.R.Rajesh (MLA)
- Smt.Renju Suresh
- Sri.B.P.Murali
- Prof.K.Lalitha - Present
- Dr. Mathew.V- Present(via online)

The meeting started at 11.30 AM

**Item No. 29.74.A 1 : SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.Rajesh S R , Department of Physics as Assistant Professor (AGP 8000/-), stage(II to III),w.e.f 10.01.2020-**

**( 8198/Ac F I/2021/UOK)**

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B,in respect of Dr.Rajesh S R , Department of Physics,Assistant Professor, (Stage II to III) from 2015 to 2020,w.e.f 10.01.2020,with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Dr.Rajesh S R are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M Sc from IIT Roorkee in April 2007</li> <li>• Qualified NET exam held on 24.12.2006</li> <li>• Ph D from Indian Institute of Science, Bangalore in 2011</li> </ul>
Date of first entry in to Service	10.01.2011
L.W.A availed	Nil
Details of relaxation availed of	Already availed in Stage I
Date of Placement to Assistant Professor Stage II	10.01.2015
Date of completion of 5 years of service as Assistant Professor Stage II	09.01.2020
Date of Placement to Assistant Professor Stage III	10.01.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ol style="list-style-type: none"> <li>1. Refresher Course from Inter University Centre for Astronomy and Astrophysics, from 06.05.2013 to 07.06.2013.</li> <li>2.Orientation Course from ASC,University of Kerala, Kariavattom from 30.01.2015 to 26.02.2015.</li> <li>3. Refresher Course from HRDC , Pondicherry University from 14.06.2019 to 27.06.2019.</li> </ol>
Refresher / Orientation Course due	Nil
Regulation applicable	U G C Regulation 2018(Option B)

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 166

Category III -111

**Category II +III -277 for which the minimum required is 50.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement/ Promotion in respect of **Dr.Rajesh S R, Department of Physics as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000, w.e.f 10.01.2020, at S D College, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74.A 2 :** *M S M College, Kayamkulam -Proposal for the approval of the Placement/ Promotion of Sri.Renjith Kumar Y, Assistant Professor Department of Mathematics from stage (I to II), w.e.f 03.10.2017*

**(7005/AcFI/2021/UOK)**

The DDO, M S M College, Kayamkulam has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Renjith Kumar Y, Department of Mathematics as Assistant Professor with AG P 7000 w.e.f 03.10.2017 .

The Service details of Sri.Renjith Kumar Y are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• MSc from University of Kerala in April 2003</li> <li>• NET held on 20.12.2009.</li> </ul>
Date of first entry in to Service	03.10.2011
Date of entry into continuous service	03.10.2011
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completing 6 years of service	02.10.2017
Date of Placement to Assistant Professor with AGP 7000	03.10.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Special Winter School Course from ASC, University of Kerala, Kariavattom from 28.11.2014 to 18.12.2014. 2. RC from HRDC, Kannur University from 28.11.2018 to 18.12.2018.
Refresher / Orientation Course due	Nil
Remarks	Completed OC after due date of promotion. UGC Public notice applicable for promotion on the due date itself.
U G C Regulation applicable	2018 option B

The DDO, M S M College, Kayamkulam has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2011 to 2017, with recommendation of the

Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

It may be noted that as per UGC 2018(Option B), the teacher has to attend one Orientation course (3 weeks duration) and one Refresher Course/Research Methodology (2 weeks duration- 10 days) for promotion to Assistant professor stage II, but the teacher has attended only one Special Winter School Course within the assessment period. He has completed one Refresher Course(21 days duration) after the due date of promotion).

The UGC vide public notice F.No.2-16/2002(Ps)Pt.I.II dated 16.10.2018 had extended the date for completing Orientation course/Refresher Course for promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity.Hence the assistant Professor is eligible for promotion on 03.10.2017 itself.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage II- Assistant Professor with AGP 7000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 20/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verification it is found that the teacher has obtained following score

**Category II +III -231 for which the minimum required is 20.**

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts, the proposal for the approval of the Placement/ Promotion in respect of **Sri.Renjith Kumar Y, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000(Stage I to II) Department of Mathematics, w.e.f 03.10.2017 at M S M College, Kayamkulam as per the UGC Regulations 2018** is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74.A 3 : St.John's College, Anchal - Proposal for the approval of the Placement/ Promotion (stage II to III) of Dr.Mary M. Abraham, Assistant Professor (AGP Rs 7000/- to 8000/-), Department of Malayalamreg . ( 9471/Ac F I/2021/UOK )**

The DDO,St.John's College, Anchal has forwarded a proposal for the approval of the Placement/ Promotion of Dr.Mary M. Abraham, Assistant Professor, Department of Malayalam, from Stage II to III, with AGP 7000/- to 8000/- w.e.f 02.11.2015.

The following are the details of the incumbent on verification of the service book

Qualifications	M.A,M G University, May 1991 M Phil, University of Kerala, October 1993 Ph D, University of Kerala, awarded on 16.11.2013
Date of first entry into service	02.11.2005
Date of continuous service	02.11.2005
Details of LWA availed other than on medical grounds(without MC)	Nil
Details of Orientation/Refresher courses	1. R C from 26.11.2007 to 17.12.2007, ASC,

attended	University of Kerala 2. O C from 01.04.2008 to 28.04.2008, ASC, University of Kerala 3. R C from 18.10.2016 to 07.11.2016 , HRDC, University of Kerala
Date of Promotion as Assistant Professor with AGP 7000	02.11.2010
Date of completion of 5 years of service as Assistant Professor with AGP 7000	01.11.2015
Proposed date of placement/promotion	02.11.2015
U G C Regulation applicable	U G C Regulation 2010
Remarks	Attended the mandatory RC after due date. <b>UGC public notice dated 16.10.2018 applicable.</b>

Since the Promotion of Dr.Mary M Abraham, as Assistant Professor Stage III (AGP 8000/-) is w.e.f 02.11.2015 , the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.FII/General/UGC-R-2010/2018 dated.30-11-2018). The teacher has undergone FIP of UGC for a period of two years from 18.06.2009 to 17.06.2012.

The DDO, St.John's College, Anchal has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS (from 2012 to 2015)with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

- Category I -345 for which the minimum required is 225
- Category II –103 for which the minimum required is 45
- Category III -67.5 for which the minimum required is 30
- Category II +III -448 for which the minimum required is 300.

It may be noted that Dr.Mary M Abraham has acquired one Refresher Course after the due date of Promotion ie, on 07.11.2016.

UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27th September 2018 had approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS up to 31.12.2018 for all the candidates to ensure uniformity.

All the calculations being fully based on academic parameters, the dealing sections do have limitations in doing such calculations ensuring its accuracy and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the Placement/Promotion of Dr.Mary M Abraham as Assistant Professor from Stage II to III (with AGP Rs.7000/- to 8000/-), in the Department of Malayalam, St.John's College, Anchal, w.e.f 02.11.2015 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to to approve the same.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 A 4 - SD College, Alappuzha. - Proposal for the approval of the Placement/ Promotion of Smt.Lekshmi S, Department of Physics as Assistant Professor (AGP 8000/-), stage (II to III),w.e.f 14.02.2017 –reg.**

**8200/Ac F I/2021/UOK)**

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, in respect of Smt.Lekshmi S Assistant Professor, Department of Physics (Stage II to III) from 2012 to 2017, w.e.f 14.02.2017, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

The Service details of Smt.Lekshmi S are as follows.

Qualifications	M Sc from University of Kerala in April 2003 Qualified NET exam held on 28.12.2003
Date of first entry in to Service	14.02.2006
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of Placement to Assistant Professor Stage II	14.02.2012
Date of completion of 5 years of service as Assistant Professor Stage III	13.02.2017
Date of Placement to Assistant Professor Stage III	14.02.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. Refresher Course from ASC, University of Kerala, Kariavattom from 17.01.2008 to 07.02.2008. 2. Orientation Course from ASC, University of Kerala, Kariavattom from 26.04.2011 to 23.05.2011. 3. Refresher Course from HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018.
Refresher / Orientation Course due	Nil
Regulation applicable	<b>U G C Regulation 2018 (Option B)</b>
Remarks	<b>attended RC only after due date of promotion but before 31.12.2018. UGC Public Notice dated 16.10.2018 applicable.</b>

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

As per API score sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 107

Category III -58.5

Category II +III -165.5 for which the minimum required is 50.

**It may be noted that the teacher has attended the mandatory Refresher Course only after the due date of promotion (on 16.07.2018).**

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of **Smt.Lekshmi S, Department of Physics, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000, w.e.f 14.02.2017, as per UGC Regulations 2018 at S D College, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 A 5 : MSM College, Kayamkulam- Placement/Promotion of Dr.Deepa K.P, Assistant Professor, Department of Mathematics from Stage 1-2 (AGP 6000 to 7000) , w.e.f 06.11.2019 F.N- Approval- reg.**

**(7010/Ac F I/2021/UOK)**

The DDO, M S M College, Kayamkulam, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Deepa K P, Assistant Professor, Department of Mathematics from stage I to II ( AGP 6000 to 7000/-), w.e.f 06.11.2019 F.N.

The Service details of Dr.Deepa K P are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M Sc-University of Kerala -April 2003</li> <li>• Ph D , Anna University -2014</li> </ul>
Date of first entry in to Service	08.10.2015 F.N
Date of entry into continuous service	08.10.2015 F.N
L.W.A availed(without medical Certificate)	Nil
Date of Completion of 4 years in service	07.10.2019
Relaxation availed of on account of Ph D/ M Phil	Two years on account of Ph D
Date of Placement as Assistant Professor with AGP Rs. 7000/-	06.11.2019 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 16.10.2019 to <b>05.11.2019</b> . 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 17.09.2019 to 30.09.2019.
Refresher / Orientation Course due	Nil
Regulation applicable	U G C Regulation 2018(Option A)
Remarks if any	Completed Refresher course after due date of promotion.Hence eligible for promotion only on the next day after completing refresher course. ie; on 06.11.2019.

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 08.10.2015 F.N in M S M College, Kayamkulam and it was approved by University of Kerala vide U.O No. Ac.FI/2/37868/2017 dtd.07.11.2017. She has completed four years of service on 08.10.2019, but has completed the mandatory Refresher course only on 05.11.2019 and hence eligible for promotion to Assistant Professor Stage II is w.e.f 06.11.2019.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2015 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The committee evaluated the submitted PBAS proforma of Dr.Deepa K P, Assistant Professor in Mathematics, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 06.11.2019 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Deepa K P, Assistant Professor, Department of Mathematics, M S M College, Kayamkulam from Stage I to II (AGP 6000/- to 7000/-) w.e.f 06.11.2019 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to to approve the same.**

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74.A6 : S.D college, Alappuzha - Placement/Promotion proposal of Dr.Jyothisree Balakrishnan (Department of Hindi), Assistant Professor with AGP 7000/- to Assistant Professor with AGP 8000/- Approval reg (8197/Ac F I/2021/UOK)**

The Principal, S.D college, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Jyothisree Balakrishnan, Assistant Professor with AGP 7000/-, Department of Hindi as Assistant Professor with AGP 8000/-, with effect from 05.06.2015.

The Principal has forwarded all the necessary supporting documents along with the proposal. The service details of Dr.Jyothisree Balakrishnan, are as follows:

Qualification	M.A – M G University, May 1995 M Phil- Sree Sankaracharya University-October 1996 Ph.D- University of Kerala, Syndicate Decision on 15.10.2005 and 24.10.2005
Date of entry into service	05.06.2006
Date of entry into continuous service(Re-appointment)	05.06.2006
L.W.A availed (without Medical certificate)	NIL
Date of placement to Senior Scale(Assistant Professor with AGP 7000/-)	05.06.2010
Date of completion of 5 years of service senior scale	04.06.2015
Date of placement to Selection grade	05.06.2015
No. of Refresher Courses/ orientation Courses attended, duration and Name of University	1. OC from ASC University of Kerala from 11.06.2008 to 08.07.2008 . 2. RC from ASC University of Kerala from 28.12.2011 to 18.01.2012. 3. R C from HRDC, University of Kerala from 13.07.2017 to 02.08.2017.
Refresher / Orientation Course due	Nil
Proposed date of Placement/Promotion as Assistant Professor with AGP 8000/-	05.06.2015
U G C Regulation applicable	<b>U G C Regulation 1998</b>
Remarks	<b>attended 1 RC after due date of promotion.Hence UGC public notice dated 16.10.2018 applicable.</b>

The teacher entered into the service on 05.06.2006. The teacher was placed to Lecturer Senior Scale on 05.06.2010. The Dy.DCE has re-designated her as Assistant Professor with AGP 7000/-.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/ Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be noted that the teacher has attended one Refresher Course after the due date of promotion.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The promotion of Dr.Jyothisree Balakrishnan is covered under 1998 regulation since the promotion date falls on 05.06.2015. On completion of 5 years of qualifying service as lecturer senior scale the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 05.06.2015.

As per the orders of the Vice-Chancellor, the proposal for the approval of the placement / Promotion in respect of **Dr.Jyothisree Balakrishnan, Assistant Professor with AGP 7000/-, in the Department of Hindi, as Assistant Professor with AGP 8000, w.e.f 05.06.2015, at S.D college, Alappuzha** is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and recommendation. **The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74.A7 :** *Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/ Promotion of Dr.Suja Mathai, Department of Chemistry as Assistant Professor (AGP 8000/-), stage(II to III), w.e.f 06.06.2020 -reg. ( 7001/Ac F I/2021/UOK)*

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, of Dr.Suja Mathai, Assistant Professor, (Stage II to III) during the period from 2015 to 2020, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

The Service details of Dr.Suja Mathai are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• M.Sc, University of Kerala, April 2003</li> <li>• Ph.D, University of Kerala awarded on 30.07.2009</li> </ul>
Date of first entry in to Service	06.06.2011
L.W.A availed	Nil
Details of relaxation availed of	already availed for promotion from Stage I to II
Date of Placement to Assistant Professor Stage II	06.06.2015
Date of completion of 5 years of service as Assistant Professor Stage III	05.06.2020
Date of Placement to Assistant Professor Stage III	06.06.2020
Number of refresher Courses or Orientation Courses attended, duration and name of University	<p style="text-align: center;"><b><u>Stage I to II</u></b></p> <p>1) O.C from 23.04.2013 to 20.05.2013 Academic Staff College, University of Kerala – UGC. 2) R.C from 30.01.2013 to 20.02.2013 Academic Staff College, University of Kerala– UGC.</p> <p style="text-align: center;"><b><u>Stage II to III</u></b></p> <p>3) Short term course from 20.03.2017 to 25.03.2017 HRDC, University of kerala-UGC 4) R C from 18.02.2020 to 02.03.2020, HRDC, University of Kerala-UGC</p>
Refresher / Orientation Course due	Nil
U G C Regulation applicable	U G C Regulation 2018 option B

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000.

As per API scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category

Category I -Good

Category II – 221

Category III -99

Category II +III -320 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Suja Mathai, Department of Chemistry, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 w.e.f 06.06.2020 at Mar Ivanios College, Thiruvananthapuram is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and appropriate recommendation.



The Standing Committee considered the proposal and recommended to approve the same.

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 A8**      **Initial Appointment of Assistant Professors in Bishop Moore College, Mavelikkara – reg.**

(AcF1/34504/2020/UOK )

The Educational Agency Bishop Moore College, Mavelikara - has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of English.

Sl No	Name of assistant Professor	Subject	Date of joining	Nature of Vacancy
1	Ms.Sonia.A	English	1/06/2020	Permanent Retirement Vacancy of Smt.Gigi.P.Koshy
2	Ms.Asha Rachel George	English	1/06/2020	Permanent Relieving Vacancy of Smt. Bhagyalakshmi Mohan.

The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Book of Teacher.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/482/2019/HEdn Dated 06/01/2020
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of English.
17. NET undertaking produced

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. Deshabhimani (dated 11.12.2019), Mangalam (dated. 11.12.2019), The Hindu (dated 11.12.2019) and The New Indian Express (dated 11.12.2019). Hence the age of the teacher is calculated as on 01.01.2019.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

As per the minutes of the meeting of the Selection Committee held on 21.05.2020 a selected list of 4 candidates in Community Merit for English was prepared .

It may be noted that Government had nominated a representative to the staff selection committee of Bishop Moore College Mavelikara for filling up of two vacancies in English vide letter No.D2/482/2019/HEdn Dated 06/1/2020. **In the letter it is clearly specified that the Govt.nominee should ensure that the vacancies mentioned therein are prevailing, otherwise it will be considered as personal liability of the persons who carried out selection, appointment and approval.**

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/ seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018. **As per the score sheet, the mark awarded to Ms.Sonia A** under the head teaching experience is 8. But on verification **of the experience certificates**, the proposed Asst.Professor is found eligible for 6 marks only. However rank position of the teacher remains unchanged.

Both the incumbents have been appointed under the community quota(Christian CSI). **Ms.Sonia.A and Ms.Asha Rachel George** have submitted caste certificate from the village Officer stating that they belongs to Christian Sambava/ Christian community respectively and a certificate from the Vicar, CSI church concerned, stating that they are active members of the church. No certificate from the Revenue authorities to the effect that they belongs to Christian CSI has been submitted by both the incumbents.

**As per Post Adalath report 2018 there is a workload of 195 hours and 12 posts sanctioned in the department of English, Bishop Moore College, Mavelikkara. But after excluding PG weightage w.e.f (01.06.2020), total work load and number of teachers permissible gets reduced to 170 and 10 respectively. The appointment of Ms.Sonia.A to the 11th post and Ms.Asha Rachel George to the 12th post in the department of English and department is not having sufficient workload to accommodate the incumbent after excluding PG weightage.**

**The Educational Agency has submitted a copy of the G.O No.152/2020/Finance dated 05.11.2020 issued from the Finance (confidential ) Department,Govt. of Kerala , accordingly appointments made by a selection committee involving a Govt.Nominee before 01.06.2020 have to be approved. But no Communication in this regard has been obtained either from the Higher Education department or from the DCE. More over as per the G.O( Ms) No. 313/2020/HEDN dated 11.09.2020 issued by the Higher Education Department approvals pending, on appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per existing Govt.Orders shall be considered. But it may be noted that the said appoointment was made only after 31.05.2020.**

*In the light of the above mentioned facts the proposal for the approval of initial appointment Ms.Sonia.AAssistant Professor in Department of English,w.e.f 1/06/2020, Bishop Moore College, Mavelikkara against the permanent Retirement Vacancy of Smt.Gigi.P.Koshy, relieved on 31.03.2018. and Ms.Asha Rachel George Assistant Professor in Department of English,w.e.f 1/06/2020, Bishop Moore College, Mavelikkara against the permanent Relieving Vacancy of Smt.Bhagyalakshmi Mohan relieved on 28.06.2018.is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.*

**PROFORMA**

**AcF1/34504/2020/UOK**

Proposal for the Initial appointment of Ms.Asha Rachel George in English, w.e.f 1/06/2020 in Bishop Moore College ,Mavelikara

Date of Notification: 11.12.2019 ( Deshabhimani,Mangalam,The New Indian express,The Hindu)

Sl . No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Ms.Asha Rachel George DOJ 01.06.2020 OFN  Assistant Professor in English  Date of notification 11.12.2019  Interview held on 21/05/2020	03.04.1993 ( 25 Years and 8 month)	2 <sup>nd</sup> in Community merit	<b>B.A</b> 87% March2014, Reg.No. 11104413 (MG University) <b>M.A</b> 74.% March 2016 Reg.No .AM14 ENG005 (M.G University) <b>UGC-NET</b> Reg No- 37005093 January 2018. Net Undertaking Produced.	<b>Workload</b> 195 hours and gets reduced to 170 hours after reducing PG weightage <b>Sanctioned Post-12 Permissible Post-10</b> (On Cancellation of PG Weightage <b>Position of teacher</b> 12 <sup>th</sup> position as on		72	Permanent Relieving Vacancy of Smt.Bhagyalakshmi Mohan who relieved on 28/06/2018

					1/06/20 20			
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**AcF1/34504/2020/UOK****PROFORMA**

Proposal for the Initial appointment of Ms.Sonia.A, Assistant Professor in English, w.e.f 1/06/2020 in Bishop Moore College, Mavelikara Date of Notification: 11.12.2019 (Deshabhimani, Mangalam, The New Indian express, The Hindu)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01/01/2020	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Ms.Sonia.A DOJ 01.06.2020FN  Assistant Professor in English Date of notification 11.12.2019  Interview held on 21/05/2020	15.02.1991 (27 years and 10 months)	<b>I<sup>st</sup> in Community merit</b>	<b>B.A</b> 71.13% March 2011, Reg No.4571 (M.G University) <b>M.A</b> 62.2% April 2013 Reg. No.11-HEMA-42 (University of Hyderabad) <b>UGC-NET</b> Reg No-16300755 November 2014. Net Under taking Produced.	<b>Workload 195</b> hours and gets reduced to 170 hours after reducing PG weightage <b>Sanctioned Post -12 Permissible Post-10 (On Cancellation PG Weightage)</b> <b>Position of Teacher 11th Position as on 01.06.2020</b>		70	Permanent Retirement Vacancy of Smt.Giji.P. koshy <b>who retired on 31.03.2018</b>

The Standing Committee considered the proposal and recommended to obtain concurrence from the Government in the light of GO (Ms0155/2020/H.Edn dated 01.04.2020. Further recommended to refer the matter regarding community certificate produced by incumbents to the Syndicate.

**Resolution of the Syndicate**

**RESOLVED** to hear the Principal and the Manager, Bishop Moore College, Mavelikara by the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges

**Item No. 29.74 A9 :** *Mar Ivanios College, Thiruvananthapuram- Placement/Promotion of Sri.Manasse Benny, Assistant Professor, Department of Tourism from Stage I-2 (AGP 6000 to 7000) , w.e.f 01.11.2019 F.N- Approval- reg.*  
(7012/Ac F I/2021/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/Promotion in respect of Sri.Manasse Benny, Assistant Professor, Department of Tourism from stage I to II ( AGP 6000 to 7000/-), w.e.f 01.11.2019 F.N.

The Service details of Sri.Manasse Benny are as follows.

Qualifications	<ul style="list-style-type: none"> <li>• Master of Tourism Management-M G University -June 2013</li> <li>• NET qualified on 25.03.2013</li> </ul>
Date of first entry in to Service	01.11.2013 FN
Date of entry into continuous service	01.11.2013 FN
L.W.A availed(without medical Certificate)	Nil
Date of Completion of 6 years in service	31.10.2019
Relaxation availed of on account of Ph D/ M Phil	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	01.11.2019 F.N
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> <li>1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 20.06.2018 to 17.07.2018.</li> <li>2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019.</li> </ol>
Refresher / Orientation Course due	Nil
Regulation applicable	U G C Regulation 2018(Option A)
Remarks if any	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 01.11.2013 F.N in Mar Ivanios College, Thiruvananthapuram and it was approved by University of Kerala vide U.O No. Ac FI/33357/2014 dtd.25.06.2015 .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2019 with the recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The committee evaluated the submitted PBAS proforma of Sri.Manasse Benny, Assistant Professor in Tourism and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 01.11.2019 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the placement/promotion of Sri.Manasse Benny, Assistant Professor, Department of Tourism, Mar Ivanios College, Thiruvananthapuram from Stage I to II ( AGP 6000/- to 7000/-) w.e.f 01.11.2019 F.N, based on UGC Regulations, 2018,is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**The Standing Committee considered the proposal and recommended to to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 A 10 :** *M.S.M college, Kayankulam - Proposal for the approval of Placement/ Promotion of Smt.Nizia Ameer, as Assistant Professor with AGP-7000- Stage I to II - Department of Economics- reg.*

(7008/Ac F I/2021/UOK)

The DDO, M.S.M college, Kayamkulam has forwarded a proposal regarding the Placement/Promotion in respect of Smt.Nizia Ameer, Department of Economics as Assistant Professor with AGP - Rs 7000/-, Stage I to II w.e.f 17.12.2016 FN.

The Service details of Smt.Nizia Ameer are as follows:

Qualification	MA, University of Kerala, June 2007 NET held on 17.12.2006
Date of first entry into service	28.07.2010
<b>Proposed</b> date of Placement to Assistant Professor Stage II	18.12.2016
<b>Actual</b> date of Placement to Assistant Professor Stage II	<b>17.12.2016</b>
L.W.A availed (without medical Certificate)	142 days
No. of Refresher Courses/ Orientation Courses/ Short term Courses/ Workshops attended (minimum duration of one week), duration and Name of University.	1) RC from 01.10.2015 to 21.10.2015 from Human Resource Development centre, University of Kerala- UGC 2) OC from 11.08.2016 to 07.09.2016, from Human Resource Development centre, University of Calicut- UGC
U G C Regulation applicable	Roll out (self appraisal for the period from 2010-2014 & UGC Regulation 2010 for the period 2015-2016).
Remarks	<b>Date of placement/promotion in all documents are shown as 18.12.2016 instead of 17.12.2016</b>

On verification of the Service Book of Smt.Nizia Ameer, it is found that the teacher had entered into service as Lecturer on 28.07.2010. She had availed 142 days LWA without medical certificate for joining spouse w.e.f 12.06.2012 and rejoined service on 01.11.2012. Hence completed six years of service as Assistant Professor Stage I on 16.12.2016 for being promoted as Assistant Professor (Stage II). Accordingly the Asst.Prof. is eligible for Placement/promotion to Stage II w.e.f 17.12.2016 FN. But in the promotion order issued by the Educational Agency, minutes of the screening committee and in all related documents, the promotion date is mentioned as 18.12.2016 FN.

The DDO, M.S.M college, Kayamkulam has forwarded the relevant documents, placement order, Self Appraisal Proforma from the period 2010 to 2014, minutes of the Selection Committee and API Score sheet based on PBAS for the year 2015-16 with recommendation of the Selection Committee, duly constituted as per UGC Regulations 2010.

It is stated in the minutes of the Selection Committee that the API scores for various categories have been verified and the committee found that the teacher has sufficient scores in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, the Selection committee recommended that, the teacher is qualified for promotion to the post of Assistant Professor with AGP Rs. 7000/- (Stage II) w.e.f 18.12.2016 FN.

Since the appointment of Smt.Nizia Ameer as Assistant Professor (Stage II) is w.e.f 17.12.2016, the minimum score stipulated in the API based PBAS as set out in the fourth Amendment of UGC Regulations, 2010 is applicable. (U.O No. Ac.FII/ General/ UGC-R-2010/2018 dated 30.11.2018).

The Academic Council held on 13.03.2019, resolved to extent the criteria of roll out of API Scores of teachers considered for promotion under CAS, to take effect from 2015-2016 onwards, in view of the implementation of the UGC Regulations w.e.f 23.02.2016. The U.O No. Ac FII/General/UGC-R-2010/2018 dtd. 30.05.2019 was issued in this regard.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

**Category I -110 for which the minimum required is 80(proportionate).**

**Category II -63 for which the minimum required is 8.33( proportionate).**

**Category III -8 for which the minimum required is 3.33( proportionate).**

**Category II +III - 71 for which the minimum required is 15( proportionate).**

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

In the light of the above mentioned facts and the extension of roll out criteria as envisaged in the U.O No. Ac FII/ General/ UGC-R-2010/2018 dtd. 30.05.2019, the proposal regarding the Placement/Promotion of Smt.Nizia Ameer, as Assistant Professor Stage I to II (AGP Rs 7000/-) in the, Department of Economics, MSM College Kayamkulam w.e.f 17.12.2016 FN is placed before the Standing committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the proposal w.e.f. 17.12.2016 on submission of documents with corrected date of promotion.**

***Resolution of the Syndicate***

**RESOLVED** to hear the Principal and the Manager, M.S.M. college, Kayamkulam by the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges

**Item No. 29.74.A11 Initial Appointment of Assistant Professor in Bishop Moore College, Mavelikkara -- Approval – reg –**

*(Ac FI/34476/2020 )*

The Educational Agency, Bishop Moore College, Mavelikkara has forwarded the proposal for the approval of the initial appointment of **Dr.Priya Mary Abraham**, as Assistant Professor in the Department of Chemistry, w.e.f 01.06.2020, against the permanent retirement vacancy of Smt. Sherey Annie Paul relieved on 31.05.2018 AN.

The details of the Assistant Professor and the workload are indicated in the proforma placed below. The following details have been furnished by the Principal.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teacher.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/482/2019/HEdn dated.06.01.2020.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbent.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the Departments.
15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Chemistry.
17. Ph/D undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy (**Chemistry-1-Community**) in 4 daily newspapers viz. The Hindu, Malayala Manorama, The New Indian Express and Mangalam on 17.10.2018 and later renotified in Deshabhimani, Mangalam, The Hindu and The New Indian Express on 11.12.2019.(The age of the teacher is calculated as on the first day of year in which notification was published) Accordingly the age of the teacher is calculated as on 01.01.2019.

The Government **vide letter dated. 06.01.2020** had nominated a representative to the staff selection committee of Bishop Moore College, Mavelikkara for filling up of one vacancy in Chemistry in the the academic year 2020-2021.The Selection Committee was held on 21.05.2020 and a selected list of one candidate for Chemistry was prepared.

The subject expert/University nominee for the selection committee have submitted the confidential reports regarding the interview in the prescribed proforma. The incumbent has been granted 2.32 marks in the account of research publications. On verification, it is noted that the publications are not having an ISSN/ISBN number nor a UGC approved journal. **However the rank list remains unaltered.**

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the **proforma appended.**

As per UGC Regulations 2018, the minimum qualifications required for the post of Assistant Professors (vide clause 4.1) is as follows.

- A Master's Degree with 55% marks (or an equivalent grade in a point -scale wherever the grading system is followed) in a concerned /relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil/Ph.D Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SLET/SET.

Provided the candidates registered for the Ph.D programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye -laws/Regulations of the Institution awarding the degree and such Ph.D candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities /Colleges/Institutions subject to fulfillment of the following conditions:-

- a) The Ph.D degree of the candidate has been awarded in a regular mode;
- b) The Ph.D thesis has been evaluated by at least two external examiners;
- c) An open Ph.D viva voce of the candidate has been conducted;
- d) The Candidate has published two research papers from his /her Ph.D work out which at least one is in a refereed journal.
- e) The candidate has presented at least two papers based on his/her Ph.D work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic Affairs) of the University concerned.

NET/SLET/SET shall also not be required fro such Master's Programmes in disciplines for which NET/SLET/SET is not conducted by the UGC, CSIR or similar test accredited by the UGC, like SLET/SET.

On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the UGC Regulations 2018.

However as per the Post Adalath report 2018, there is a workload of 152 hours and hence 9 posts in the department of Chemistry, Bishop Moore College, Mavelikkara. **But after excluding PG weightage w.e.f (01.06.2020), total work load and number of teachers permissible gets reduced to 137 and 8 respectively. The appointment of Dr. Priya Mary Abraham is to the 9th post in the department and the department is not having sufficient workload to accommodate the incumbent after excluding PG weightage .**

As per the G.O No.152/2020 dated 05.11.2020 issued by the Finance (confidential) Department, Govt. of Kerala, appointments made by a selection committee involving a Govt.Nominee before 01.06.2020 have to be approved. But no communication in this regard has been obtained from the DCE.

More over as per the G.O (Ms)No. 313/2020/HEDN dated 11.09.2020, approvals pending, on appointments made between 09.05.2018 and 31.05.2020 by a valid selection committee which should have been constituted as per existing Govt.Orders shall be considered. But the said appointment was made only after 31.05.2020.



In this context, the proposal for the approval of the initial appointment of Dr.Priya Mary Abraham, *Assistant Professor in Department of Chemistry, w.e.f 01.06.2020, Bishop Moore College, Mavelikkara against the permanent Retirement Vacancy of Smt.Sherely Annie Paul relieved on 31.05.2018*, was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges on 23/03/2021. As per the recommendation of the Standing Committee, the Syndicate at its meeting held on 07/05/2021 vide *item No27.79.Additional item No:19* resolved to defer the item.

Hence the proposal for the approval of the initial appointment of Dr.Priya Mary Abraham, as *Assistant Professor in the Department of Chemistry, Bishop Moore College, Mavelikkaraw.e.f 01.06.2020, against the permanent Retirement Vacancy of Smt.Sherely Annie Paul relieved on 31.05.2018* is once again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and appropriate recommendation.

**Ac.F1/34476/2020**

**PROFORMA**

Proposal for the Initial appointment of Assistant Professor in Chemistry, Bishop Moore College, Mavelikkara.

Date of Notification : 17.10.2018( MalayalaManorama, Mangalam, Indian Express, The Hindu)

Date of Renotification : 11.12.2019 ( Deshabhimani, Mangalam, Indian Express, The Hindu)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the teacher	Apportionment position		Remark
							Open	Community	
1	Dr. Priya Mary Abraham DOJ 01.06.2020 FN Assistant Professor in Chemistry Date of renotification 11.12.2019 Interview held on 21.05.2020	19.01.1986 (32 years and 11 Months & 12 days)	I <sup>st</sup> in community merit	<b>BSc</b> 88% April 2006, Reg. No. 80685 (University of Calicut) <b>MSc</b> 79% June 2008, Reg. No.010605( MG University) <b>Ph.D</b> January 2015 University of Koblenz, Germany.	As per post Adalath Report 2018, workload is 152 hours. Number of teachers permissible – 9 <b>After cancelling PG weightage.</b> Work load gets reduced to 137 hours and permissible number of teachers to 8	9 <sup>th</sup> position as on 01.06.2020		69	permanent Retirement vacancy of Smt. Sherely Annie Paul who relieved on 31.05.2018

**The Standing Committee considered the proposal and recommended to to obtain clarification from the Government in the light of GO (Ms0155/2020/H.Edn dated 01.04.2020).**

**Resolution of the Syndicate**

**RESOLVED** to hear the Principal and the Manager, Bishop Moore College, Mavelikara by the the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges

**Item No. 29.74 B1:** *V T M N S S College, Dhanuvachapuram-Placement/Promotion of Sri. Vishnu P.S, Assistant Professor, Department of Economics from Stage I to II (AGP 6000/- to 7000/-), w.e.f 06.08.2018 F.N- Approval- reg. (AcFII/34597/2021 )*

The Principal, V T M N S S College, Dhanuvachapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of **Sri.Vishnu.P.S**, Assistant Professor, Department of Economics from stage I to II( AGP 6000/- to 7000/-), w.e.f **06.08.2018 F.N**.

The Service details of **Sri. Vishnu P S** are as follows.

Qualifications	MA Economics – University of Kerala -2011
Date of first entry in to Service	06.08.2012 FN
Date of entry into continuous service	06.08.2012 FN
L.W.A availed	Nil
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 01.01.2015 to 28.01.2015. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 01.12.2018 to 21.12.2018.
Refresher / Orientation Course due	Nil
Proposed Date of Placement as Assistant Professor with AGP Rs. 7000/-	06.08.2018 FN

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 06.08.2012 FN in N S S College, Ottapalam and it was approved by University of Calicut vide U.O No. GAII)F2/5953/2012 dated 16.03.2013. He was transferred to NSS College, Cherthala w.e.f 02.06.2017 FN vide order No. F/2889/17 dated 25.05.2017 of the Secretary, NSS College's Central Committee, Changanacherry. He has completed six years of service on 06.08.2018, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 13.02.2020 at 10.00 AM in V T M N S S College, Dhanuvachapuram. The committee has carefully scrutinized the PBAS records of the work done by the faculty and service records of the same. The performance score for various categories have been verified and the committee found that the faculty has sufficient scores in each category.

After making detailed evaluation regarding the performance of the faculty and taking into consideration the existing UGC norms, Government Orders and Statutes of the University of Kerala, the above mentioned teacher is found eligible for promotion to the post of Assistant Professor Stage – II (AGP- 7000) w.e.f 06.08.2018 FN and hence the committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP-7000) w.e.f 06.08.2018 FN.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Sri. Vishnu P S, Assistant Professor, Department of Economics, V T M N S S College, Dhanuvachapuram from Stage I to II( AGP 6000/- to 7000/-) w.e.f 06.08.2018 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 B2:** *NSS College, Nilamel - Placement/Promotion proposal of Sri. Manesh S, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000) w.e.f. 12.03.2018- Approval- Reg.*

(Ac FII/34550/2020)

The Principal, NSS College, Nilamel has forwarded a proposal regarding the Placement/Promotion in respect of Sri. Manesh S. Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 12.03.2018F.N.

The Service details of Sri. Manesh S is as follows.

Qualifications	M Com- Annamalai University- May 2006 (EC submitted)
Date of first entry in to Service	12.03.2012
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. RC-UGC HRDC, University of Kerala, Kariavattom from 27.07.2018 to 16.08.2018 2. OC -UGC HRDC, University of Kerala, Kariavattom from 22.04.2015 to 19.05. 2015
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	12.03.2018F.N

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 12.03.2012F.N in NSS College, Rajakumari affiliated to MG University and it was approved vide U.O No. 6182/B1/2012/Acad dated 0.12.2013. Further he was transferred to NSS College, Nilamel w.e.f 01.06.2015 AN. He has completed his six years of service on **12.03.2018F.N**, for being promoted as Assistant Professor with AGP 7000/-.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 24.11. 2020, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the performance scores for various categories have been verified by the Committee and the faculty has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends the teacher for promotion to the post of Assistant Professor with AGP 7000/- w.e.f 12.03.2018 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that Sri, Manesh S. completed Refresher Course on 16.08.2018, which is after the due date of promotion. According to UGC Public Notice No. F.No.2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for competing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity. Hence date of promotion is w.e.f. 12.03.2018.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri.Manesh S.** Assistant Professor, Department of Commerce, NSS College, Nilamel from Stage I to II (AGP 6000/- to 7000/-) may be issued w.e.f 12.03.2018.F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

<b>Resolution of the Syndicate</b>
<b>RESOLVED</b> that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 B3: M.G. College, Thiruvananthapuram - Placement/ Promotion proposal of Dr. Rahul S, Assistant Professor, Department of Chemistry from stage I to II (AGP 6000 to 7000) -Approval-Reg.**

(Ac F II/31145/2020)

The Principal, M. G. College, Thiruvananthapuram, has forwarded a proposal regarding the Placement/Promotion in respect of Dr. Rahul S, Assistant Professor, Department of Chemistry from (AGP 6000 to 7000/-), Stage I to II w.e.f 04.06.2020 FN.

The Service details of Dr. Rahul S are as follows.

Qualifications	M.Sc- Chemistry – University of Kerala - 2009 Ph D -University of Trento -16/04/2015
Date of first entry in to Service	02.06.2016 F.N
Date of entry into Continuous Service	02.06.2016 F.N
L.W.A availed	Nil
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. UGC Sponsored Orientation Course – Himachal Pradesh University -22.04.2019 to 11.05.2019 2. Two weeks Faculty Development Programme on 'Managing Online Classes and Co-creating Moocs: 2.0' from Teaching Learning Centre, Ramanujan College, University of Delhi sponsored by Ministry of Human Resource Development. -18.05.2020 to 03.06.2020
Refresher / Orientation Course due	Nil
Date of Placement to Assistant Professor, with AGP 7000/-	04.06.2020 F.N

On verification of the Service Book of the incumbent, it is seen that Dr. Rahul S had entered in to service as Assistant Professor on 02.06.2016 F.N and it was approved by University of Kerala vide U.O No. Ac FII/17029/2016 dated 06.01.2018. He has completed four years of service (Since two years exemption as he has been awarded Ph D) on 02.06.2020 F.N, for being promoted as Assistant Professor with AGP 7000/- . But he has completed his required refresher courses on 03.06.2020, hence he is eligible to be promoted as Assistant Professor Stage II w.e.f 7012/Ac F I/2021/UOK

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A** for the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee held on 07<sup>th</sup> October 2020, it is stated that, the Committee has scrutinized the PBAS records of the work done and service records of the teacher. It has further been stated that the activities related to various categories have been verified and the Committee found the faculty has sufficient grade in each category. After making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala and hence the Committee recommends Dr.Rahul S, Assistant Professor in the Department of Chemistry for Promotion to the post of Assistant Professor Stage II (AGP 7000) w.e.f 04.06.2020 FN.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Dr. Rahul S**, Assistant Professor, Department of Chemistry, M. G. College, Thiruvananthapuram, from Stage I to II (AGP 6000/- to 7000/-) w.e.f 04.06.2020 F.N is placed before the Standing Committee of Syndicate on teaching and non teaching staff of private colleges for consideration and recommendation.

Please see the directions of A.R (Acad II) above. Accordingly, draft note to Standing Committee is attached as draft.

The file regarding the placement /promotion of Dr Rahul S of MG College, Trivandrum, along with draft Note to Standing Committee is resubmitted for the orders of the Vice Chancellor.

**The Standing Committee considered the proposal and recommended to approve the same.**

**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74 B4:** *Placement/Promotion proposal of Dr. Geetha C, Department of Mathematics, as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage 2-3), w.e.f 14.01.2018FN, -MG College, Thiruvananthapuram - Approval – reg.*

*(Ac F II/31145/2020)*

The Principal, MG College, Thiruvananthapuram, had forwarded a proposal regarding the Placement / Promotion in respect of Dr. Geetha C, Assistant professor with AGP 7000/-, Department of Mathematics as Assistant Professor with AGP 8000/- w.e.f 14.01.2018.

The service details of Dr. Geetha C are as follows.

Qualifications	M Sc Mathematics- University of Kerala- 1992 M Phil- University of Kerala-1996 Ph D- University of Kerala- 2005
Date of first entry into service	14.01.2009FN
L.W.A. availed	Nil
Date of placement Assistant Professor with AGP 7000/-	14.01.2013FN
Required years of service for Proposed Promotion	5 years
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from UGC-HRDC, University of Kerala, Kariavattom from 04.08.2015 to 24.08.2015
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/- (Stage 2-3)	14.01.2018 FN

On verification of the Service Book of Dr. Geetha C, it is found that the teacher had entered into service as Lecturer on 14.01.2009 FN vide U.O No. Ac F V/10856/2009 dtd 15.05.2009. She was redesignated as Assistant Professor with AGP 7000/- w.e.f 14.01.2009 by Deputy DCE, Kollam. She had completed her four years of service on 14.01.2013 for being promoted as Assistant Professor (Stage II) and university issued placement/promotion order from Stage 1-2 vide U.O No.Ac F II/479595/2015 dtd 23.11.2018. She has completed another five years of service on 14.01.2018, for being promoted as Assistant Professor (Stage III) .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018- option B.



In the Minutes of the Screening Committee held on 25.09.2020 at MG College, Thiruvananthapuram, it is stated that, the Committee has carefully scrutinized the PBAS records of the work done and service records of the teacher. The API Scores are verified for the period 2013 to 2018 and the minimum required score for category II+III is 50. As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category: Category II- 209, Category II+III(consolidated) -269 and Category III- 60. The committee evaluated the submitted PBAS proforma of Dr. Geetha C, Assistant Professor in Mathematics, verified the original documents and found eligible for promotion from stage II to III, w.e.f. 14.01.2018FN. It has further been stated that the performance scores for various categories have been verified and the Committee found that the teacher has sufficient scores in each category and after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and Statutes of the University of Kerala, Dr. Geetha C is found qualified for promotion to the post of Assistant Professor Stage-III (with AGP 8000), w.e.f 14.01.2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr. Geetha C, Assistant professor with AGP 7000/-, Department of Mathematics, MG College, Thiruvananthapuram as Assistant Professor with AGP 8000/- (Stage 2-3), w.e.f 14.01.2018 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

**The Standing Committee considered the proposal and recommended to approve the same.**

*Resolution of the Syndicate*

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74. B5: Travancore Devaswom Board Colleges – Initial appointment of Assistant Professor in English – Approval – reg.**

**(Ac F II/2176/2020)**

The Secretary, Travancore Devaswom Board has forwarded the proposals regarding the approval of the initial appointment of the following Assistant Professors, appointed in the Department of English in the respective colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Smt. Athira Sasidharan	K.S.M.D.B. College, Sasthamcotta	12.06.2020 AN	In the retirement vacancy of Smt. P.R. Rajasree
2	Smt. Lavanya M	Sree Ayappa College, Eramallikara	26.08.2020 AN	In the transfer vacancy of S Parvathi

The Secretary, Travancore Devaswom Board has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

1. Appointment order in Form No.I
2. Minutes of the Selection Committee meeting and Interview score sheet.
3. News paper cuttings bearing the notification regarding the appointment.
4. Certificate stating that there are no supernumerary hands and no thrown out teachers.
5. Declaration to the effect that one month's time was given to the prospective candidates for applying.
6. Nomination letter from the Government.
7. Certificate showing no apportionment or reservation of vacancies for any community.

The Secretary, TDB have forwarded the following supporting documents in respect of the above Assistant Professor as stipulated in the norms of the University for the approval of the initial appointment.

7. Originals of the Qualifying Degrees, and mark lists.
8. Certificates to prove age and date of birth.
9. Service book of the concerned teacher with entries.

10. Joining report of the Assistant Professor concerned.
11. Workload statement in the concerned department.
12. List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Kerala Kaumudi dtd. 13.06.2013
- Mathrubhumi dtd. 13.06.2013
- The New Indian Express dtd. 13.06.2013
- The Hindu dtd. 13.06.2013

Since the advertisement has been made on June 2013, the age of the Assistant Professors are calculated as on 01.01.2013.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/154/2019/H.Edn dated 13.06.2019 has nominated Sri. M.G Ranjith Kumar, Additional Secretary to Government, GAD, as Government Representative to the staff selection committee for filling up of one vacancy in Sree Ayyappa College, Eramallikkara in the subject English.

The Director of Collegiate Education, Thiruvananthapuram has permitted to appoint one teaching faculty in the Department of English in K.S.M.D.B. College, Sastamcotta from the existing ranklist vide letter No. D4/43594/2019/DCE dated 13.05.2020.

The Principal Secretary to Government, Higher Education Department has permitted to appoint one teaching faculty in the Department of English in Sree Ayyappa College, Eramallikkara from the existing ranklist vide letter No. D1/145/2020/H.Edn dated 25.08.2020.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- Good academic record as defined by the concerned University with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub-clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/ Colleges/ Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that 'Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded a certificate to the effect that there is no apportionment or reservations of vacancies for any community and that all the appointments were made under open quota.

*It may be noted Smt. Athira Sasidharan was awarded 4 marks for her publications. But one of the publications is a conference proceeding, for which she was awarded two marks. Hence she is eligible to get 31.5 marks. However the reduction in the mark will not affect the position of the incumbent in the rank list since Smt. Lavanya M is eligible to get 31 marks only.*

Being purely an academic assessment, the dealing section do have limitations in doing the recalculations based on academic parameters. The responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of the Subject Experts.

On verification, the candidate selected for appointment as mentioned in the pre-page possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers, position of the teacher in the department etc. are shown in the proforma appended.

In the light of the above mentioned facts, the proposal for the approval of appointment of following Assistant Professors in the Department of English in K.S.M.D.B. College, Sasthamcotta and Sree Ayyappa College, Eramallikkara as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for consideration and recommendation.

1. Smt. Athira Sasidharan, appointed as Assistant Professor in K.S.M.D.B. College, Sasthamcotta, w.e.f 12.06.2020 AN in the retirement vacancy of Smt. P.R. Rajasree
2. Smt. Lavanya M, appointed as Assistant Professor in Sree Ayyappa College, Eramallikkara, w.e.f 26.08.2020 AN, in the transfer vacancy of S Parvathi.

**The Standing Committee considered the proposal and recommended to approve the same.**

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2019	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the teacher	Apportionment position		Remarks
							Open	Community	
1	<b>Smt. Athira Sasidharan, Department of English, K.S.M.D.B. College, Sasthamcotta on 12.06.2020 AN</b>	15.06.1988 ; 24 years 6 months(as on 01.01.2013)	Rank 2 Open Merit.	1.B.A-English – University of Kerala-I class-April 2008- 315145 2.M.A-English-University of Kerala– First Class – August 2010-10009384 3.NET with JRF- UGC-30th November 2011– Undertaking Produced	247 Hours 11 Posts	7	--	--	In the retirement vacancy of Smt. P.R. Rajasree
2	<b>Smt. Lavanya M, Department of English, Sree Ayappa College, Eramallik</b>	20.02.1987; 25 years &10 months (as on 01.01.2013)	Rank 3 Open Merit	1. BA English- University of Kerala- April 2007-23/6064 2. MA English - University of Kerala-2009-ENG070524/	33 hours 2 Posts	2			In the Transfer vacancy of S Parvathi



	<b>ara on 26.08.202 0 AN</b>			2009 3. UGC NET- 32301760- 12th November 2012 – Undertaking Produced					
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**Resolution of the Syndicate**

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No. 29.74. C1**      **Placement/Promotion proposal of Dr.Sunila Abraham, Assistant Professor stage III, Department of Physics as Associate Professor (with AGP 8000/- to 9000) w.e.f.15-08-2016, Christian College, Chengannur - Approval – reg.**

The Principal, Christian College, Chengannur, had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sunila Abraham**, Assistant Professor stage III, Department of Physics as Associate Professor ( with AGP 8000/- to 9000/-), **w.e.f 15-08-2016**.

The service details of **Dr.Sunila Abraham**, are as follows.

Qualifications	MSc Physics from Kerala University – 1986 Ph.D on 15-09-1993, University of Kerala
Date of first entry into service	21-03-1991
Date of entry into continuous service	22-09-1994
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	11-06-2000
L.W.A. availed after placement to Selection Grade	nil
Date of promotion to Selection Grade(Assistant Professor with AGP 8000/-)	15-08-2013
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 08-10-1998 to 04-11-1998. 2. RC from Academic Staff College, University of Kerala from 03-01-2013 to 23-01-2013. 3. Special Summer School course from Human Resource Development Centre, University of Kerala Kariavattom from 14-10-2016 to 03-11-2016. (Special Summer School is equivalent to an RC/OC) 4. RC on Quantum Mechanics sponsored by Indian Academy of Sciences, Bangalore, Indian National Science Academy, New Delhi and the National Academy of Sciences India, Alahabad in collaboration with Bishop Moore College, Mavelikara from 05-05-2014 to 18-05-2014
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Associate Professor (with AGP 9000/-)	15-08-2016

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service w.e.f 21-03-1991. Since the teacher has qualified Ph.D on 15-09-1993, after completing four years of service excluding the period of LWA availed, the teacher was promoted to Senior Scale w.e.f 11-06-2000. After completing 5 years of service in the Senior Scale excluding the period of LWA availed in the senior scale, the teacher became eligible to be promoted to Selection Grade w.e.f 15-08-

2013. On completion of 3 years as Lecturer Selection Grade the teacher has become eligible to be promoted as Associate Professor w.e.f 15-08-2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee (in lieu of Selection Committee) and API score sheet based on PBAS, as per Option A, UGC Regulations 2018, with recommendation of the Screening Committee, duly constituted as per the Regulations, based on the U.O.AcFII/General/UGC-R-2018/2019 dated 02-09-2019. As per the minutes, the Committee has screened all the necessary documents submitted by the incumbent based on her PBAS proforma and Grades (category-I & II), participation in Orientation & Refresher Course, research publications and related parameters as laid down in the UGC regulations 2018, dated 18-07-2018.

The Screening Committee has recommended the placement of Dr. Sunila Abraham in the scale of pay 37400-67000/-+AGP 9000 of Associate Professor w.e.f 15-08-2016. The Manager, Christian College, Chengannur promoted Smt. Sunila Abraham as Associate Professor, as per the recommendation of the Screening Committee in tune with the U.O dated 2-9-2019.

The proposal regarding the placement/promotion satisfies all the required parameters for eligibility to be promoted to Associate Professor in respect of Dr. Sunila Abraham, except for the constitution of Screening Committee instead of Selection Committee for its recommendation. All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Committee comprising of subject experts.

The proposal regarding the placement/ promotion in respect of **Dr. Sunila Abraham**, Assistant Professor Stage 3 to Associate Professor, Department of Physics (with AGP 8000/- to 9000/-), **w.e.f 15-08-2016** in Christian College, Chengannur was placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges held on 25-11-2020 for recommendation as to whether the Screening Committee can be considered as Selection Committee as per the request of the Manager and if so whether she is eligible for promotion to Associate Professor. The Committee recommended to refer the item to the Syndicate.

The Syndicate held on 30-11-2020 resolved to defer the item to the next Syndicate. As per the orders of the Vice-Chancellor, the matter was once again placed before the Syndicate. The Syndicate vide item.No.21.63.34, resolved the item be deferred.

As per the orders of the Vice-Chancellor, the matter was once again placed before the Syndicate for consideration. The Syndicate held on 27-01-2021 vide item.No.22.36 resolved that the Screening Committee constituted in lieu of Selection Committee for CAS promotion of teachers be treated as Selection Committee themselves, wherever two subject experts nominated by the Vice-Chancellor were present, after obtaining an affidavit from the Educational Agency that the Principal shall be treated as Management nominee too.

The same matter regarding the Screening Committee be considered as Selection Committee for the promotion to Associate Professor, as per the request from the Manager, S N Colleges, was considered by the Syndicate at its meeting held on 12/01/2021 and the resolution made was the same as noted above for those committee constituted prior to the implementation of UGC Regulations 2018 in toto. The resolution of the Special Meeting of the Syndicate held on 12.01.2021, vide Item no. 48, was added that an affidavit be obtained from the teacher concerned absolving the University of any legal claims on account of the concession accorded, in the Confirmation of the minutes at the meeting held on 17.02.2021, vide Item no. 23.01.. University Order regarding the decision was issued vide U.O.No.2370/2021/UOK dated 05-05-2021.

The Manager, Christian College, Chengannur has already submitted a request dated 15-09-2020 in which it has been stated that exemption may be granted to **Dr. Sunila Abraham**, since University nominee had verified her qualifications and assessment was done as per the directions of the University and it has also been requested that the Screening Committee may be read as Selection Committee by considering the Principal of the College as Management nominee.

Now based on the University order dated 05-05-2021, the Manager has requested to consider the promotion proposal of Dr. Sunila Abraham, Assistant professor stage 3 to Associate Professor. The Manager has submitted the affidavit from the teacher. It may be noted that as per the minutes of the Screening Committee, the teacher is qualified for promotion to Associate professor as per UGC Regulations 2018, option A, w.e.f. 15-08-2016.

Therefore, the proposal regarding placement/ promotion from Assistant Professor Stage III to Associate Professor w.e.f. 15/08/2016 , as per UGC regulations 2018, Option A, in respect of Dr Sunila Abraham , Department of Physics at Christian College, Chengannur, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendation.

**The Standing Committee considered the proposal and recommended to approve the same.**

The Meeting came to end at 1.00 PM

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved.

**Item No.29.75                      *Development of an Interface for students to apply online for various University Services-reg.***

**( DR Admin II)**

*Ref:    1) Minutes of the meeting of the Syndicate held on 29/12/2020 vide item No.21.62  
2) Proposal dated 14/06/2021 from Sri.Vignesh of AUGGEN21, a startup team form the Department of Computer Science, University of Kerala.*

Vide ref (1) the Syndicate constituted a sub committee of the Syndicate comprising of Dr.K.B Manoj, Dr.K.G Gopchandran and Sri. Bijukumar G. to form a comprehensive proposal for the modernization of the Helpdesk Cum Enquiry.

The Sub committee forwarded their report and the Hon'ble Vice-Chancellor has ordered to place the report in the Syndicate.

As per the orders of the Hon'ble Vice-Chancellor, the report of the sub-committee is placed before the Syndicate for consideration and decision.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Standing Committee of the Syndicate on Finance.

**Item No. 29.76:                      *Department of Political Science - Proposal for signing Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka - reg.***

**(Ac.D)**

The Head, Department of Political Science has forwarded a proposal for signing Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka in response to the MoU send to them from the Department.

The details of the proposal are furnished below:

The MoU is intended for co-operation between the Department of Strategic Studies and the Department of Social Sciences, General Sir John Kotelawala Defence University in the following areas:

1. Research projects
2. Exchange of faculty members and students/ Research Scholars
3. Joint research activities
4. Joint publications
5. Organization of Conferences/ Seminars/ Webinars and academic meetings
6. Exchange of academic materials
7. Conduct of short term academic projects
8. Participation in academic programmes
9. Joint cultural programmes
10. Programmes to promote civil military cooperation

However period of duration is not mentioned in the MoU .

The legal adviser has vetted the draft of Memorandum of Understanding with General Sir John Kotelawala Defence University, Sri Lanka and remarked that the same is legally in order.

As per orders of the Vice Chancellor, the proposal for signing Memorandum of Understanding between General Sir John Kotelawala Defence University, Sri Lanka and University of Kerala, India is placed before the standing committee of the Syndicate on Academics & Research held on 30.06.2021 for consideration.

The Committee considered the above mentioned matter and recommended to collect the details of General Sir John Kotelawala Defence University, Srilanka. Further recommended to entrust the Registrar to obtain remarks from the Standing Counsel in this regard whether any legal impediments exists in entering into an MoU with a defence University of another country and to place the same along with the details of the University in the next Syndicate.

The recommendation was approved by the Vice Chancellor in exercise of the powers vested under section 10(13) of the Kerala University Act, 1974, subject to reporting to the Syndicate for initiating immediate action.

The Standing Counsel in his letter dated 02.07.2021 (Appendix 1) has remarked that since the proposal is for executing MoU with a Defence University of another country it is better to get clarity from the Ministry of External Affairs of the Government of India. The details of General Sir John Kotelawala Defence University as recommended by the Standing Committee of Syndicate on Academics and Research is also appended herewith (Appendix 2).

The matter is put up for the consideration of the Syndicate.

***Resolution of the Syndicate***

The Syndicate considered the Legal Opinion regarding the execution of MOU with General Sir John Kotelawala Defence University and **RESOLVED** to initiate action accordingly.

***Item No. 29.77 Judgment on WP( c)No.4673 of 2021 dtd 31.03.2021 filed by Sri. Ashik Muhammed Ashraf Rawther- Writ appeal dismissed- submitting- reg.***

*(EG1(b)/2021)*

University has filed an appeal against the Judgment on WP(c)No.4673 of 2021 dtd 31.03.2021 (copy appended as 'A') filed by Sri. Ashik Muhammed Ashraf Rawther on the ground that the petitioner is not eligible as per norms to get awarded grace marks claimed for the 7<sup>th</sup> semester BA LLB exam held in June 2019. As per UO No. AdDI.1.37.97/grace marks/09 dtd 5/09/2011, (copy appended as 'B') grace mark shall be awarded for the regular exam of the respective academic year and also the supplementary exam in the next immediate chance only. The petitioner has requested for award of grace marks for the 7<sup>th</sup> semester BA LLB degree exam held in June 2019, which is his third supplementary chance.

As per the Judgement on WP(c) no 4673/2021(H) dated 31.03.2021, the University has been directed to consider the representation of the petitioner in view of the observation made therein the judgement dated 31/03/2021 by awarding the grace marks and that it shall be undertaken within a period of one month from the date of receipt of a certified copy of this judgment.

But the Writ appeal was dismissed on 28<sup>th</sup> June 2021 and the same has been informed by the Legal section by E-mail stating that the stamped copy of the judgement has not been obtained from the High Court Registry. It may be observed from the judgments of the Single Bench or the Divisional Bench that it is not clear whether the regulation that grace marks shall be applicable only for the regular chance of the relevant year or its immediate supplementary chance only has been noted by the Hon'ble court.

Hence it is for the consideration if an appeal be proceeded with the Supreme court of India. Hence the whole matter is placed before the Syndicate for consideration and recommendation.

***Resolution of the Syndicate***

**RESOLVED** that the item be referred to the Legal Monitoring Committee.

***Item No.29.78. Minutes of the meeting of the 'Harithalayam Monitoring Committee' - approval of - reg.***

*(Ad.BI)*

As per the orders of the Vice chancellor, the minutes of the meeting of the Harithalayam Monitoring Committee held on 23.06.2021, is placed before the Syndicate, for consideration and approval.

**Minutes of the meeting of Harithalayam Monitoring Committee held on 23.06.2021**

Venue : PVC's Chamber  
 Date : 23.06.2021  
 Time : 02.30 PM

**Members Present:-**

- |   |          |
|---|----------|
| 1) Dr. P.P Ajayakumar, Pro-Vice-Chancellor (in the chair)           | Sd/-     |
| 2) Dr. Pramod Kiran R.B, Member, Senate                             | Sd/-     |
| 3) Dr. Gopchandran K.G, Member, Senate                              | Sd/-     |
| 4) Dr. P. Raghavan, Special Officer                                 | Sd/-     |
| 5) Smt. Mini .G, Joint Registrar, Campus Administration             | (Online) |
| 6) Dr. Jayarajan David, Director, Dept.of Physical Education        | Sd/-     |
| 7) Dr. A. Gangaprasad, Dept.of Botany                               | Sd/-     |
| 8) Prof. V. Salom Gnana Thanga, HOD, Dept. of Environmental Science | (Online) |
| 9) Prof. E.A Siril, Dept. of Botany                                 | (Online) |
| 10) Prof. Suhara Beevy S, Department of Botany                      | (Online) |
| 11) Prof. Swapna T.S, HOD, Dept.of Botany                           | (Online) |
| 12) Dr. P.M. Radhamany, Dept. Botany                                | (Online) |
| 13) Dr. Shiburaj, Dept. of Botany                                   | (Online) |
| 14) Dr.K.S.Chandrasekhar, Campus Director                           | (Online) |
| 15) Sri. Vijayakumar.S, MASC, Parassala                             | (Online) |

The meeting Harithalayam Monitoring Committee has been convened to discuss the Status of various projects under Harithalayam Programme and made the following recommendations, after an elaborate discussion.

- 1) Sri. Vijayakumar, Facilitator, MASC, Parassala may submit a request for clarifying the dispute in the area of paddy cultivation.
- 2) To entrust Smt. Radhamany, Convenor, Paddy cultivation for ensuring the subsidy for the Paddy cultivation from Agricultural Department.
- 3) To entrust Dr. P. Raghavan, Special Officer, Harithalayam project to contact to contact Corporation/ Forest Department for reducing the wild boar attack at Kariavattom Campus.
- 4) To entrust Convenor, Banana Cultivation to replace banana saplings from near the Hymavathi Pond.
- 5) To expedite to the actions for appointing two casual labourers for list of Garden Maistry maintained by the Department of Botany and the meeting recommended to meet the expenditure for the same from the Harithalayam Head of account.
- 6) To entrust the Chief Co-ordinator to start a new outlet at the old CSS building for the sales of vegetables. (in connection with Harithalayam Project).
- 7) To entrust Joint Registrar, Campus Administration to enhance the security at the premises of Department of Botany and area near the Hymavathi pond and also to make necessary arrangements for transporting the vegetables.

The meeting came to an end by 3.45 PM.

***Resolution of the Syndicate***

**RESOLVED** that the above recommendation of the Harithalayam Monitoring Committee held on 23.06.2021, be approved.

**FURTHER RESOLVED** to assign the administrative section including file management of Harithalayam project to Administration (Miscellaneous) (i.e, Ad. Misc) section.

***Item No. 29.79******Temporary re-scheduling of Cash Counter timings-Reporting of - reg.*****(Cash)**

A proposal was submitted vide DDFS file No.169/CashR I/UOK-FIN on 04.05.2021 for rescheduling of the cash counter timings from 10:15 am to 12:30 pm (up to 1 pm at Alappuzha) as a measure to maintain strict pandemic protocol at the cash counters and also in tandem with the SBI's working hours which was only up to 2 pm then. The Hon- ble Vice-Chancellor, vide Para 12 of the said DDFS file had approved the proposed re-scheduling of timings, subject to reporting to the Syndicate. These rescheduled timings were put into effect from 05/05/2021 onwards till the clamping of the total lockdown on 08.05.2021 which remained in force up to 16.06.2021. The counters were

dysfunctional during the period. Consequent to the lifting of the lockdown with effect from 17.06.2021, even though the university began to function in a phased manner with 25% staff strength and later @50% strength, the cash counters are operational on all working days and cash is collected up to 3 pm (instead of 12:30 pm) since the Bank will remain open on Mondays, Wednesdays, and Fridays with extended timings till 5 pm as per COVID-19 protocol.

Meanwhile, another proposal was placed before the meeting of the Syndicate held on 22.06.2021, vide Item No.06 seeking permission for retaining the cash collected on non-banking days of Tuesday and Thursday in the cash chest at Main Cash (for depositing in the Bank on the next bank working days) and accordingly the Syndicate had granted permission for the same. The decision was implemented, to be continued until the Bank resumes normal functioning.

Earlier on, as per the resolution of the meeting of the Syndicate held on 13.04.2021, vide item no.26.75, additional item:3, it was decided to request the Manager, SBI, KUOC to change the business hours of the KUOC branch as from 11 am to 5 pm. That decision was also implemented and communications were already served to the Manager, SBI, KUOC branch, and the Branch Manager, SBI Karyavattom campus as well, as per the orders of the Hon'ble Vice-Chancellor. The reply from the Bank's side is awaited.

All the arrangements carried out as above as per the implementation orders of the Hon'ble Vice-Chancellor is reported to the Syndicate.

***Resolution of the Syndicate***

**RESOLVED** that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

**Item No. 29.80:**                    ***Request from Sri. Jairaj. J, Member Syndicate-Conduct of Inspection at UIT Regional Centres and B.Ed Centres-reg***

***(Ad. AVII)***

The Syndicate considered the request of Sri.Jairaj. J, Member Syndicate regarding the Conduct of Inspection at UIT Regional Centres and B.Ed Centres and **Resolved** to approve the inspection team as follows:

<b><i>Sl.No.</i></b>	<b><i>Team</i></b>	<b><i>Centres</i></b>
1	UIT Vellarada	Shri. B.P. Murali Adv. B. Balachandran Shri. Riyas Vahab
2	UIT Pirappancode	
3	B.Ed Nedumangad	
4	UIT Kallara	
5	UIT Tholicodu	
6	UIT Kuravankonam	
7	UIT Pallickal	
8	UIT Kanjiramkulam	
9	UIT Neyyattinkara	
10	UIT Malayinkeezh	
11	UIT Veli	
12	B.Ed Kumarapuram	
13	B.Ed Karyavattom	
14	UIT Kattayikonam	Dr. M. Vijayan Pillai Shri. Bijukumar. G. Smt. Renju Suresh
15	UIT Thenmala	
16	UIT Ittiva	
17	UIT Yeroor	
18	UIT Kottarakkara	
19	UIT Mannady	
20	B.Ed Anchal	
21	B.Ed Kulakkada	
22	UIT Pathanapuram	Dr. S. Nazeeb Shri. Jairaj. J
23	UIT Azhoor	
24	UIT Vakkom	
25	B.Ed Kollam	

26	UIT Mukhathala	Adv.G.Muralidharan Pillai
27	UIT Kollam	
28	UIT Paravur	
29	UIT Sasthamcottah	Dr. S. Nazeeb
30	UIT Adoor	Shri. Jairaj. J
31	B.Ed Adoor	Adv.G.Muralidharan Pillai Shi. R. Arunkumar
32	UIT Pathiyur	Adv. K.H. Babujan Adv. A. Ajikumar Dr. K.B. Manoj
33	UIT Karuvatta	
34	UIT Alappuzha	
35	UIT Mannanchery	
36	UIT Charamangalam	
37	UIT Aroor	
38	B.Ed Allappuzha	
39	UIT Mannar	Adv. K.H. Babujan Adv. A. Ajikumar Sri. R. Arunkumar
40	UIT Chengannur	
41	UIT Muthukulam	
42	UIT Bharanicavu	
43	B.Ed Kayamkulam	
44	B.Ed Kunnam	

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**Item No. 29.81**      ***Request from Sri. Jairaj. J, Member Syndicate-Changing of designation and Post from Academic Co-ordinator to Assistant Professor of General Education-reg***

***(Ad.AVII)***

The Syndicate considered the request of Sri.Jairaj. J, Member Syndicate regarding Changing of designation and post from Academic Co-ordinator to Assistant Professor of General Education and **RESOLVED** to approve the same.

**FURTHER RESOLVED** that Smt. Smitha T.S., Academic Co-ordinator at Adoor be redesignated as Assistant Professor of General Education at Kunnam and Smt. Kumari Shobha Academic Co-ordinator at Anchal be redesignated as Assistant Professor of General Education at Kayamkulam.

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University Buildings,  
Thiruvananthapuram,  
02.07.2021



**UNIVERSITY OF KERALA**  
*Preliminary Minutes of the 30<sup>th</sup> Meeting of the  
Syndicate held on 23.07.2021*

Place of Meeting : University Buildings  
Thiruvananthapuram  
Time : 10.00 AM

*Members present:*

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)  
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar  
Pro-Vice-Chancellor
3. Adv.G.Muralidharan Pillai
4. Dr.M.Vijayan Pillai
5. Sri.Arunkumar R
6. Adv.A.Ajikumar
7. Dr.K.G.Gopchandran
8. Dr.S.Nazeeb
9. Sri.Bijukumar.G
10. Dr.B.Unnikrishnan Nair
11. Dr.K.B.Manoj
12. Sri.B.P.Murali
13. Adv.B.Balachandran
14. Sri.Riyas Vahab
15. Smt.Renju Suresh
16. Prof.K.Lalitha

Online presence

1. Dr.Mathew V

**Item No. 30.01.** *Confirmation of the Preliminary Minutes of the 29<sup>th</sup> Meeting of the Syndicate held on 02.07.2021 -reg.*

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 29<sup>th</sup> Meeting of the Syndicate held on 02.07.2021 with the following modifications:

**Item No.29.09.01** Resolution be added '**Further Resolved** to permit the candidates mentioned above to appear for the special examination due to the reason cited above'.

(M&CI/ CBCSS B.AII)

**Item No.29.09.02** Resolution be added '**Further Resolved** to permit the candidates mentioned above to appear for the special examination due to the reason cited above'.

(M&CI/ CBCSS B.Sc II)

**Item No.29.40.01** Recommendation be corrected as:

*The Committee considered the proposal regarding enhancement of the rate of remuneration for the conduct of SDE/Private Study theory Examinations, 2020 and recommended the following:*

Details	Revised rate of remuneration in Rs
Chief Superintendent	Rs 600 /- per session
Senior Asst. Superintendent/ Additional Superintendent	Rs 550 /- per session ( <b>permissible only if the number of candidates is 500 or more during any season of a day, all examinations being put together</b> )



<i>Invigilator / Asst. Superintendent</i>	<i>Rs 500 /- per session</i>
<i>Office Superintendent</i>	<i>Rs 300 /- per day</i>
<i>Accountant</i>	<i>Rs 250 /- per day</i>
<i>Clerk</i>	<i>Rs 30 /- for every 20 candidates subject to a minimum of Rs. 250/- per day</i>
<i>Typist</i>	<i>Rs.250/- per day</i>
<i>Peon</i>	<i>Rs 20 /- for every 20 candidates subject to a minimum of Rs. 200/- per day</i>
<i>Stationery charge per student</i>	<i>Rs 5 /-</i>
<i>Scavenger / Sweeper</i>	<i>Rs 200 /- per day</i>
<i>Preliminary arrangements</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Conduct of Examinations</i>	<i>Rs 25 /- for every 40 candidates</i>
<i>Room rent</i>	<i>Rs 250 /-per day / per room to the centers other than affiliated colleges/centers</i>

*Remuneration for the distribution of Hall tickets in connection with the IDE/Pvt. Study and Learners Support Centre examinations (For Offline Halltickets only)*

<i>Sl No</i>	<i>Particulars</i>	<i>Amount</i>
<i>1</i>	<i>Chief Superintendent</i>	<i>Rs.100/- per day (Maximum of 3 days)</i>
<i>2</i>	<i>Assistant Superintendent</i>	<i>Rs.75/- per day (for every 200 hall tickets/part thereof)</i>
<i>3</i>	<i>Office Superintendent</i>	<i>Rs.50/- per day (Maximum of 3 days)</i>
<i>4</i>	<i>Clerk</i>	<i>Rs.50/- per day (for every 100 hall tickets/part thereof)</i>
<i>5</i>	<i>Peon</i>	<i>Rs.25/- per day (for every 200 hall tickets/part thereof)</i>

*The Committee further recommended to sanction an amount as detailed below for the disinfection of the examination centres due to COVID- 19 pandemic until further orders.*

- Examination Centres with less than or equal to 500 students- Rs. 5000/-*
- Examination Centres with more than 500 students- Rs. 10,000/-*

*The Committee also recommended that the 1:20 ratio is applicable in Schools/University Departments and in colleges until the COVID '19 pandemic situation prevails.*

*The Committee also recommended that the above noted enhancements in rate shall be in effect from June 2020 onwards.*

*(M&CI/ EKI)*

**Item No.29.74.A10** Resolution be corrected as **'Resolved that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 30.06.2021, be approved'**.

*(Ac.FII/ Ac.FI)*

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