



UNIVERSITY OF KERALA

**Preliminary Minutes of the Meeting of the
Special Syndicate held on 12.01.2021**

Place of Meeting : University Buildings
Thiruvananthapuram
Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Adv.G.Muralidharan Pillai
5. Sri.Jairaj.J
6. Dr.M.Vijayan Pillai
7. Dr.S.Nazeeb
8. Dr.K.G.Gopchandran
9. Sri.Bijukumar.G
10. Adv.A.Ajikumar
11. Adv.B.Balachandran
12. Dr.B.Unnikrishnan Nair
13. Sri.R.Rajesh
14. Sri.Viswan Padanilam
15. Prof.K.Lalitha
16. Smt.Renju Suresh

Online presence

1. Dr.K.B.Manoj
2. Sri.Arunkumar R

Spl. Syn.Item No. 01 Confirmation of the Preliminary Minutes of the 20th Meeting of the Syndicate held on 30.11.2020 -reg. (Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 20th Meeting of the Syndicate held on 30.11.2020 with the following modifications:

Item No.20.64.12 FURTHER RESOLVED to grant permission to the University Engineer to submit the revised estimate incorporating items like toilet repair, Chappathi Machine room etc.

(Pl.G)

Spl. Syn.Item No. 02. Confirmation of the Preliminary Minutes of the 21st Meeting of the Syndicate held on 29.12.2020 -reg. (Ac.A.I)

The Syndicate considered the Preliminary Minutes of the 21st Meeting of the Syndicate held on 29.12.2020.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Spl. Syn.Item No. 03. Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 04.01.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 04.01.2021.

Special Item No.02 Resolution be corrected as ‘The Syndicate considered the estimate submitted by the University Engineer for Civil and Electrical works for setting up of theatre classroom in various teaching departments of the University and **RESOLVED** to revise the estimate limiting the same to the **Chancellor’s Prize money with its interest and any other available fund**, conducting after detailed discussion in the expert committee, and to place the same before the next Syndicate’.

(Ac.D)

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Spl. Syn.Item No.04. Appointments / Career Advancement Promotion, if any – reg.

(Ad.H/Ad.D.II Section)

Resolution of the Syndicate

I APPOINTMENTS

1. **Minutes of the Meeting of the Screening cum Selection Committee for Selection of Associate Professor (1-SC) in the Department of Zoology, Kariavattom held on 04.01.2021.**

RESOLVED to re-notify the post of Associate Professor (1-SC) in the Department of Zoology.

2. **Minutes of the Meeting of the Screening cum Selection Committee for Selection of Professor (1-Muslim) in the Department of Zoology, Kariavattom held on 04.01.2021.**

RESOLVED to re-notify the post of Professor (1-Muslim) in the Department of Zoology.

3. **Minutes of the Meeting of the Screening cum Selection Committee for Selection of Assistant Professor (Open) in the Department of Russian, Palayam held on 08.01.2021.**

RESOLVED to approve the Minutes and further Resolved to offer the post of Assistant Professor (Open) in the Department of Russian, Palayam to **Ms.Hrishika Katyayan**.

II Career Advancement Promotion

1. **Minutes of the Meeting of the Screening and Selection Committee for considering the promotion of Dr.Bindu R. Nair from the post of Associate Professor to Professor in the Department of Botany, University of Kerala, Kariavattom under Career Advancement Scheme held on 30.12.2020.**

RESOLVED that the recommendation of the Meeting of the Screening and Selection Committee for considering the promotion of **Dr.Bindu R. Nair** from the post of Associate Professor to Professor in the Department of Botany, University of Kerala, Kariavattom under Career Advancement Scheme held on 30.12.2020, be approved.

2. **Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Sri.Noushad.V, Assistant Professor, Department of Arabic, University of Kerala, Kariavattom under Career Advancement Scheme held on 22.12.2020.**

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Sri.Noushad.V**, Assistant Professor, Department of Arabic, University of Kerala, Kariavattom w.e.f. 15.11.2019 under Career Advancement Scheme held on 22.12.2020, **be approved**.

3. Minutes of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of Dr.Sreejith.P, Assistant Professor, Department of Zoology, University of Kerala, Kariavattom under Career Advancement Scheme held on 04.01.2021.

RESOLVED that the recommendations of the Meeting of the Screening Cum Evaluation Committee for considering the grade promotion (Stage 1 to Stage 2) of **Dr.Sreejith.P**, Assistant Professor, Department of Zoology, University of Kerala, Kariavattom w.e.f. 17.09.2016 under Career Advancement Scheme held on 04.01.2021, **be approved.**

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Spl. Syn.Item No.05 Setting up of Theatre Classrooms in the Departments of the University – Approval of Estimates - reg.

(Ad.BII/Pl.G)

The Syndicate, at its meeting held on 15.05.2020, resolved to approve the proposal towards the modernization of 43 departments utilizing the Chancellor's Award/2014-15 Prize Money and to initiate immediate steps for implementing the same. Accordingly, an Expert Committee was constituted for finalizing the specifications for Theatre Classrooms and Smart Classrooms in the teaching departments of the University. An Expert Committee was constituted vide U.O. No. AdBII/1/21682/07/2020 dated 15.07.2020. As per the orders of the Hon'ble Vice-Chancellor, Dr.Balu John, Associate Professor, Dept of Computer Science, Govt Engineering College, Palakkad was nominated as external expert in the Expert Committee vide U.O. No. AdBII/1/21682/07/2020 dated 01.12.2020.

The Syndicate, at its meeting held on 01.10.2020, resolved to invite Expression of Interest for implementation of Theatre Classrooms and Smart Classrooms in the teaching departments of the University and EoI notice dated 04.11.2020 was issued.

The Syndicate, at its meeting, held on 30.11.2020, resolved to constitute a sub-committee consisting of the Registrar, Vice-Chairman (CSS), IQAC Director, Campus Director, Kariavattom, Computer Centre Director, Dr. Aji S. (Associate Professor, Dept of Computer Science), Dr. G.Suresh Singh (Professor & Head, Dept of Mathematics), Dr. Manju S. Nair (Professor, Dept of Economics) & University Engineer to evaluate the bids received and submit a detailed report before the Syndicate. Accordingly, U.O. No. AdBII/1/21682/12/2020 dated 02.12.2020 was issued.

Seven quotations were received in response to the EoI notice dated 04.11.2020. The sub-committee recommended not to consider the EoI bids received from M/s Sai Tech, M/s Digital Media has not fulfill the financial criteria & M/s QCS as technically not qualified. Therefore, the other four firms (viz, M/s Godrej, M/s Macro Enterprises, M/s Keltron & M/s ITI, Palakkad) were invited for technical discussion session/presentation on 28.12.2020. The feedback and suggestions from the four eligible firms received after the presentation were forwarded to the University Engineer as well as to Dr. Aji and Instrumentation Engineer to confirm the requirements of the University and to prepare a detailed estimate for Civil, Electrical, Hardware & Networking of the proposed Theatre class room. Subsequently the University Engineer has submitted a detailed estimate for the Civil & Electrical works for a total amount of Rs. 8.5 Crores for 40 numbers of theatre class room. Instrumentation engineer has submitted an estimate amounting to Rs.31,75,000/- for networking. Dr. Aji reported that hardware components for each class room comes around Rs.25 lakh amounting to Rs. 10 crore. The special Syndicate held on 04.01.2021 considered the estimate and resolved to revise the estimate limiting the same to the proposed provision, after conducting detailed discussion in the expert committee, and to place the same before the next Syndicate. Syndicate further resolved to obtain expert opinion from Shri. Joy Sebastian, CEO Techgentia, regarding the hardware components. The Expert Committee meeting held on 05.01.2021 has reconsidered the proposal with the suggestions of outside experts Shri. Joy Sebastian & Shri. Balu John and recommended to provide 10 Theatre class rooms in the Departments of SDE, Aquatic Biology and Fisheries, Physics, Malayalam, Environmental Sciences, Political Science, Bio- Chemistry, Computer Science, Zoology and Institute of Management in Kerala and full fledged Smart Class rooms to the other 33 departments in the University. Also recommended to avoid video sharing and auto detected cameras in smart class

rooms. The Expert Committee suggested to revise the estimate according to the suggestions of the experts.

The estimate of Rs. 1 Crore for installing Server and Storage which may also be used as a secondary storage of the University was forwarded by Director, KUCC. Rs.15 Lakh which was offered in the budget speech of F.Y. 2020-2021 for installing Transformer and an additional Rs. 25 lakh for the enhancement of cabling and electrification of Theatre Class Rooms and Smart Class Rooms, was forwarded by Assistant Executive Engineer, Electrical.

Subsequently the estimate was revised and the details are as follows.

Sl.No.	Nature of Work	Amount in Rs.	Submitted by
1	Civil Work	Rs. 4,80,00,000/- (including 12% GST)	University Engineer on 08.01.2020
2	Electrical	Rs. 1,68,60,000/- (including 12% GST)	
3	Equipments	Rs. 2,21,00,000/-	KUCC Director on 08.01.2020
4	Networking	Rs. 21,50,000/-	Instrumentation Engineer on 08.01.2020
5	Server and Storage	Rs. 1,00,00,000/-	
	Total	9,91,10,000/-	

Additional Requirement

Transformer and Electric Cabling	Rs. 40,00,000/-
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The Standing Committee of the Syndicate held on 08.01.2021 recommended to approve the estimate and also recommended to place the proposal with estimates before the next meeting of the Syndicate with the recommendations of the expert committee. The Expert Committee held on 11.01.2021 has recommended to place the proposal and estimates before the Syndicate.

Hence, the proposal and estimates are placed before the Syndicate for the decision on the following matter.

- a) For Administrative Sanction to the estimate of Rs.9,91,10,000/- for Civil, Electrical, Hardware, Networking, Server and additional administrative sanction for Transformer & Electrical Cabling amounting to Rs. 40 Lakh.
- b) Invite financial bid for item 1 to 5 listed above from the firms listed by the sub committee for evaluation of EoI is given Below.
 1. M/s Godrej
 2. M/s Macro Enterprises
 3. M/s Keltron
 4. M/s ITI, Palakkad
- c) U.E. may be entrusted to take necessary action for establishing new transformer & electrical cabling limiting to an amount of Rs. 40 Lakh.

Resolution of the Syndicate

The Syndicate considered the revised estimate for setting up of Theatre Classroom in various teaching departments of the University and **RESOLVED** to place the estimate of Civil works/ Electrical works before the Technical Committee scheduled on 12.01.2021 at 04.00 p.m.

FURTHER RESOLVED to rename the proposal as setting up of Multimedia Theatres and Multimedia Class room.

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Spl. Syn.Item No:06 *Budget 2020-21 - Kariavattom Campus- Reconstruction of Compound wall with fencing on either side of National Highway--Estimate-Consideration of -Reg.*

(Ad.BI)

An amount of Rs. 40.00 Lakh has been envisaged in the Budget Speech, 2020-'21 for providing fencing to the both sides of the National Highway in front of the Kariavattom campus and planting bougainvillea. Accordingly, the University Engineer, vide letter no.DB2/Compound Wall/902/2020 dated 25.06.2020, had informed that the Pro Vice Chancellor, Members of the Syndicate and the Registrar have inspected the site and directed to reconstruct the compound wall on either side of the NH for a total length of 1Km. Subsequently, a sketch showing the front elevation of the compound wall was prepared and submitted to the Pro Vice Chancellor for approval. Some

modifications were suggested in this plan and accordingly the drawing was revised and submitted. A detailed estimate has been prepared for the work in 'PRICE' Software based on "DSR 2016" with 37.93 % cost index. As per the suggestion of the PVC and the members of the Syndicate, it is proposed to construct new compound wall in the area between the boundary near church (near Kariavattom Junction) to the entrance of the Green field stadium in the North side, and in the south side it is from old 'F' type quarters end to "Theeram" Park area (opposite to the Green field stadium). The estimate consists of 22 Nos of items which included all the essential items for the proper completion of the work. The total estimated cost comes to Rs.1,16,00,000/- (Rupees One Crore Sixteen Lakhs only). The estimate was placed before the Technical committee held on 24.06.2020 (vide item no.01) and the Technical committee has recommended to approve the estimate after considering the present widening proposal of Kazhakootom to Kesavadasapuram Stretch with the NH wing of Kerala PWD, and also recommended to provide parking facility in the rear side of the compound wall where ever sufficient space is available. Hence, the University Engineer requested for the orders of the above work and to entrust the Joint Registrar (Campus Administration) to cut and remove the trees in the nearby area of the proposed compound wall considering that the roots of which will damage the compound wall in future.

The aforesaid estimate was considered by the Syndicate at its meeting held on 24.08.2020, vide item no. 17.29.01 and resolved to agree to the proposal in principle and to refer the matter to the Standing Committee of the Syndicate on Finance for consideration. The same was considered by the Standing Committee of the Syndicate on Finance held on 06.11.2020 and recommended to approve the proposed estimate for the reconstruction of the compound wall with fencing on either side of National Highway in principle and further recommended to start the tendering process of the work only after getting a confirmation on the actual width of the NH after widening, from the PWD authorities and the Syndicate at it's meeting held on 10.11.2020, vide item No. 34.05, has resolved to approve the said recommendations.

The University Engineer, vide letter No.DB2/Compound Wall/902/2020 dated 30.10.2020, has communicated the above matter to the PWD authorities and requested to make available the details of the proposed road widening. Also, it may be noted that the estimate in this regard has to be approved by the Syndicate, before issuing an Administrative sanction to Engineering Unit.

As per the orders of the Vice-Chancellor, the above matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to obtain the details of the road widening from the PWD authorities and place the final estimate before the Standing Committee of the Syndicate on Planning and Development.

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Spl. Syn.Item No:07. Kariavattom Campus - allotting space to start Nursery for forest Department- reg:

(Ad.BI)

The Range Forest Officer, Social Forestry, Thiruvananthapuram, vide letter no. SFT-10/2020 dated 06.11.2020, has requested to allot one Hectare of land near the present nursery of the Forest Department at the Botany Block for planting 1,00,000 seedlings for the 'Haritha Keralam' project of Kerala Government and also informed that the land used will be returned after planting. The Professor and Head, Department of Botany, vide letter no 6/Bot/Green House/281/2020, has informed that, at present, the Department have no space to spare for starting nursery for forest Department and the premises has been allotted for various Department Projects.

As per the orders of the Vice-Chancellor, the request of the Range Forest Officer is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED not to consider the request of the Range Forest Officer, Social Forestry, Thiruvananthapuram for allotting space to start nursery for Forest Department.

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Spl. Syn.Item No.08 ONV Memorial Award and Lecture – Regularization of Provisional Advance and reimbursement of the additional amount - proposal submitted

by the Head, Department of Malayalam, Kariavattom - Consideration of-reg.

(Ad.AII)

Dr. S Shifa, Professor and Head, Department of Malayalam requested to sanction Rs.2,50,000/- (Two Lakh Fifty Thousand only) as provisional advance for the conduct of ONV Memorial Award and Lecture for the year 2019 scheduled to be held on 1st November 2019 [Rs.1,50,000/- (Rupees One Lakh Fifty Thousand Only) for the conduct of Lecture and Rs. 1,00,000/- (Rupees One Lakh only) towards prize money to be issued to the Winner of Award].

The meeting of the Syndicate held on 30.10.2019 vide Item No.05.101 resolved to sanction an amount of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only) as Provisional Advance to Dr.S.Shifa, Professor and Head, Dept. of Malayalam, University of Kerala the conduct of ONV Memorial Award and Lecture and also resolved to convene a Programme ONV 'Kavya Sandhya'.

Vide U.O No.883/2019/UOK dated 02.12.2019 & U.O No.958/2019/UOK dated 07.12.2019 an amount of Rs.2,50,000/- (Rupees Two Lakh Fifty Thousand only) was sanctioned to Dr.Shifa, Prof. & Head , Department of Malayalam, University of Kerala as provisional advance towards the conduct of ONV Memorial Award and Lecture for the year 2019-2020.

Vide letter No. F18/Seminar/678/2019-20 dated 03.03.2020 Dr. S Shifa, Professor and Head, Department of Malayalam requested to regularize an amount of Rs.2,50,000/- sanctioned, , and to reimburse an additional amount of Rs. 84,833/- (Rupees Eighty Four Thousand Eight Hundred and Thirty Three only) incurred including Rs. 28,650/- (Rupees Twenty Eight Thousand Six Hundred and Fifty only) expended for zebra blind curtain work and submitted all the bills and vouchers for an amount of Rs.3,34,833/-(Rupees Three Lakh Thirty Four Thousand Eight Hundred and Thirty Three only) towards the conduct of ONV Memorial Award and Lecture for the year 2019-2020 . The HoD stated that the expenditure incurred was in accordance with the recommendations of the committee/ Department Council.

The Bills and vouchers for an amount of Rs.3,34,833/- (Rupees Three Lakh Thirty Four Thousand Eight Hundred and Thirty Three only) were verified by the Audit section and found in order. Finance -I section remarked that separate administrative sanction shall be obtained for reimbursement of an additional amount of Rs. 84,833/- (Rupees Eighty Four Thousand Eight Hundred and Thirty Three only) incurred including Rs. 28,650/- (Rupees Twenty Eight Thousand Six Hundred and Fifty only) expended for zebra blind curtain work towards the conduct of ONV Memorial Award and Lecture for the year 2019-2020. The Hon'ble Vice-Chancellor has ordered to place the matter before the Syndicate.

Hence the matter of regularization of provisional advance sanctioned (Rs.2,50,000/-) and reimbursement of an additional amount of Rs. 84,833/- (Rupees Eighty Four Thousand Eight Hundred and Thirty Three only) towards the conduct of ONV Memorial Award and Lecture for the year 2019-2020 is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to regularize the provisional advance of Rs.2,50,000/- (Rs.Two lakh and fifty thousand only) sanctioned to Dr.S.Shifa, Professor and Head, Department of Malayalam, Kariavattom towards the conduct of ONV Memorial Award and Lecture for the year 2019-2020.

FURTHER RESOLVED to reimburse an additional amount of Rs.84,833/- (Rupees Eighty Four Thousand Eight Hundred and Thirty Three only) incurred, to the Head, Department of Malayalam for the conduct of ONV Memorial Award and Lecture for the year 2019-2020

Spl. Syn.Item No.09 Minutes of the meeting of the Selection Committee for the appointment of Reception Officer -Approval - Reporting of - reg.

(Ad.A.V)

Selection Committee for the appointment of Reception Officer, at its meeting held on 14.12.2020, recommended to invite application for the post of Reception Officer by transfer method from University Employees based on merit and suitability. The Vice Chancellor has approved the minutes of the meeting, subject to reporting to the Syndicate (Minutes of the meeting is appended).

Subsequently, Circular No.27780/Admn A V/2020/UOK dated 21.12.2020 was issued.

As per the orders of the Vice Chancellor, the matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.10 Minutes of the 9th and 10th meeting of the Purchase Committee for the year 2020-21 –Approval of-reg-

(Ad.B IV)

The Minutes of the 9th (Non-Plan-fund) and 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020 is placed before the Syndicate for approval.

I. MINUTES OF THE 9TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM NON-PLAN SECTOR

Day : Monday
Date : 21.12.2020
Time : 02.30 P M
Venue : Syndicate Room

Chairman

Pro-Vice-Chancellor : Sd/-

Members

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| 1. Adv.K.H.Babujan, Convener, SC of the syndicate on Finance | : | Sd/- |
| 2. Adv.K.Ajikumar, Member, Syndicate | : | Sd/- |
| 3. Dr. K.G.Gopchandran, Member, Syndicate | : | Absent |
| 4. Adv.B.Balachandran, Member, Syndicate | : | Sd/- |
| 5. Adv.G.Muralidharan Pillai, Member, Syndicate | : | Sd/- |
| 6. Dr. K.B. Manoj, Member, Syndicate | : | Absent |
| 7. Sri.Arunkumar.R, Member, Syndicate | : | Absent |
| 8. Dr.S.Nazeeb, Member, Syndicate | : | Sd/- |
| 9. The Registrar | : | Sd/- |
| 10. The Finance Officer | : | Sd/- |
| 11. The Director, Planning & Development | : | Absent |
| 12. The Director, Computer Centre | : | Sd/- |
| 13. The Instrumentation Engineer, CLIF | : | Sd/- |

Officers present

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| 1. Dr.Ajikumari.T, University Librarian-in-charge | : | Sd/- |
| 2. Dr.B.Mini Devi, Dept of Library and Information science | : | Sd/- |
| 3. Prof.G.M.Nair, Director, CLIF | : | Sd/- |
| 4. Dr.P.Jeyakrishnan, MSCDCS | : | Sd/- |
| 5. Mahesh Kumar.S, Asst. Superintendent | : | Sd/- |
| 6. Dr.Sony George, Dept of Chemistry | : | Sd/- |

Spl. Syn.Item No.10.01.09.01: Consideration for the Purchase of Godrej Chairs and Storewells to CLIF-Sanction requested- reg

The Director, CLIF vide Letterno:CLIF/PURCHASE/368/2019-20 dated 26/02/2020 has informed that an amount of Rs. 50 Lakhs was allocated for equipping CLIF hall vide U.O no:Ad D III.1.16757/2019 dated 28/10/2019 and has forwarded a proposal for purchasing 180 numbers of Godrej make Regency Visitor with Armrest chair and 04 numbers of Godrej Store Well Plain(e-tender) for use in the seminar hall in the CLIF as detailed below:

Firm	M/s Krishna Traders, Trivandrum (Godrej dealer)	M/s Godrej & Boyce Mfg. Co.Ltd Ernakulam	Ms Safe &Security Systems Trivandrum
Rate of Chair	Rs 9,923/-	Rs 10,445/-	Rs 10967.620/-
Rate of Store well	Rs 21,400/-	Rs 22,074/-	Rs 23,200/-
Total Price for Godrej Make Regency Visitor with Armrest Chair (180 nos.)	Rs 17,86,140/-	Rs 18,80,100/-	Rs 19,74,171.60/-
Total price for Godrej Store Well Plain (04 nos.)	Rs 85,600/-	Rs 88,296/-	Rs 92,800/-

Total Amount	Rs 18,71,740/-	Rs 19,68,396/-	Rs20,66,971.60/-
Remarks by the Director	Meets specification required L1 Recommended	<i>Meets specification required</i> L2	Meets specification required L3

The Director has requested sanction for purchasing 180 numbers of Godrej make Regency Visitor with Armrest chair and 04 numbers of Godrej Store well plain from the lowest quoted firm M/s Krishna Traders, Trivandrum (Godrej dealer) for a total amount of **Rs. 18,71,740/- (Rupees Eighteen Lakh Seventy One Thousand Seven Hundred and Forty only), including GST.**

The Director CLIF has informed that Godrej brand items have superior quality and durability and thus quotations were invited specifying the brand name. The Finance officer remarked that the Govt. E Market rates may also be compared. The Director CLIF has intimated that the Godrej chairs and Store wells intended to be purchased for seminar hall is not listed specifically in the GEM portal. The Finance I section has remarked to place the proposal of purchase of 180 numbers of Godrej make Regency Visitor with Armrest chair and 04 numbers of Godrej Store well plain before the Purchase Committee for approval.

As per the orders of the Hon'ble Vice- Chancellor, the matter is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to purchase 180 numbers of Godrej make Regency Visitor with Armrest chair and 04 numbers of Godrej Store well plain from the lowest quoted firm M/s Krishna Traders, Trivandrum(Godrej dealer) for a total amount of Rs.18,71,740/- (Rupees Eighteen Lakh Seventy One Thousand Seven Hundred and Forty only)including GST. The Committee also recommended to ensure 3 year warranty for the above said items. The expenditure shall be met from the amount of Rs.50 Lakhs sanctioned vide U.O no:Ad D III.1.16757/2019 dated 28/10/2019 for equipping the CLIF hall.

Resolution of the Syndicate
RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01.09.02:- Consideration for the Purchase of Furniture for the Help desk in Student Amenity Centre - reg

The Syndicate at its meeting held on 28/12/2019 has directed to provide furniture and other facilities to the Exam Help desk in Student Amenity Centre. Accordingly vide Noted dated 13/01/2020 received from Ad.B1(3) section, Ad B1 section has requested to initiate necessary steps for equipping the Help Desk. The details of furniture items with a rough estimate as discussed in the meeting of the Syndicate held on 28/12/2019 are as follows;

Slno:	Item	Quantity	Rate / Unit	Amount in Rs.
1	Office Table (for S.O)	01	8000/-	8000/-
2	6 Seater Table/ Work Station	01	25,000/-	25,000/-
3	Chair High Back	01	6000/-	6000/-
4	Chair (Medium Back)	06	5000/-	30,000/-
5	Visitor's Chair	07	4000/-	28,000/-
6	Airport Chair for Students	15	7500/-	1,05,000/-
	Total			2,02,000/-

M/s SIDCO Sales Emporium, Thiruvananthapuram has provided proforma invoice no: SSE/TVM/PI/20-21/0245 dated 09/11/2020 for the supply of furniture items, as detailed below;

Sl no;	Item description	Quantity	Rate/Unit	Amount in Rs
1	Steel Table 180x90x75cm (3 drawer, 1 cup board, 18mm laminated top)	01	8,785/-	8,785/-
2	Executive High Back Revolving Chair	01	8,024/-	8,024/-
3	Revolving Chair Medium Back with Pushback	06	5,976/-	35,856/-
4	Visitors Chair with Cushion Seat and Back	07	3,132/-	21,924/-
5	Perforated Sheet visitors Chair- 3 Seater type	15	6,565/-	98,475/-
6	Hard Wood Plain Table- Workstation Table (180x90x75cm)	01	10,181/-	10,181/-
7	Delivery Charges			5,497/-

	Sub Total		1,88,742/-
	GST @18%		33,973.56
	Total Amount		2,22,716/-

The erstwhile Exam Help Desk is now Help Desk integrating the Enquiry Section and Exam Help Desk. The total amount inclusive of delivery charges and GST @ 18% comes to **Rs.2,22,716/- (Two Lakh Twenty Two Thousand Seven Hundred and Sixteen Only)**. The Finance I section has remarked to place the proposal of purchase of furniture for Help Desk before the Purchase Committee. Accordingly the proposal is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase the following items from M/s.SIDCO Sales Emporium, Thiruvananthapuram for a total cost of Rs.2,22,716/- (Two Lakh Twenty Two Thousand Seven Hundred and Sixteen Only), including delivery charges and GST @ 18% as detailed below;

Sl no;	Item description	Qty	Rate/Unit	Amount in Rs
1	Steel Table 180x90x75cm (3 drawer, 1 cup board, 18mm laminated top)	01	8,785/-	8,785/-
2	Executive High Back Revolving Chair	01	8,024/-	8,024/-
3	Revolving Chair Medium Back with Pushback	06	5,976/-	35,856/-
4	Visitors Chair with Cushion Seat and Back	07	3,132/-	21,924/-
5	Perforated Sheet visitors Chair- 3 Seater type	15	6,565/-	98,475/-
6	Hard Wood Plain Table- Workstation Table (180x90x75cm)	01	10,181/-	10,181/-
7	Delivery Charges			5,497/-
	Sub Total			1,88,742/-
	GST @18%			33,973.56
	Total Amount			2,22,716/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.03:- Consideration for the Renewal of AMC of 12 Air Conditioners in Kerala University Library- Sanction requested- reg:

The Assistant Librarian (i/c), Kerala University Library vide Letter no:M/244/2020-21 dated 15/10/2020 has intimated that the Annual Maintenance Contract of 12 Air Conditioners installed at the University Library had expired on **16.10.2020**. M/s LG Electronics India Pvt Ltd, 1st Floor, Fortune Arcade, 34/565B, NH By pass, Padivattom, Edapally, Kochi was entrusted with the AMC of 12 Air Conditioners installed at the University Library for a period of 1 year with effect from 17.10.2019 to 16.10.2020. The Assistant Librarian i/c has informed that AMC is indispensable for the proper maintenance of Air Conditioners and the services rendered by M/s LG Electronics India Pvt Ltd, Kochi was satisfactory.

The Assistant Librarian(i/c) has forwarded a proposal for **Rs. 2,13,166/- (Rupees Two Lakh Thirteen Thousand One Hundred and Sixty Six Only)** including GST@ 18% submitted by M/s LG Electronics India Pvt Ltd, Kochi for the renewal of AMC of 12 Air Conditioners for another 1 year from 17/10/2020 to 16/10/2021, meeting the expenses from "Part I-NP-MH-50(a)- University Library-4-3020-Maintenance of Equipment" provided in the current year's Budget estimates of the University.

The Finance Officer has remarked that payment terms have to be specified in the University Order. When compared to last year, there is only an incremental hike in the proposal for the renewal of AMC as submitted by M/s LG Electronics India Pvt Ltd, Kochi. As per the orders of the Hon'ble Vice-Chancellor the proposal of renewal of Annual Maintenance Contract of 12 Air Conditioners installed at the University Library with M/s LG Electronics India Pvt Ltd, Kochi is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended not to approve the proposal for the

renewal of Annual Maintenance Contract of 12 Air Conditioners installed at the University Library with M/s.LG Electronics India Pvt Ltd, Kochi, as the Syndicate at its meeting held on 04.06.2020 (vide Item no.12.53.02) has resolved to appoint two AC mechanics on contract basis.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.04:- Consideration for the Supply and installation of Audio Visual Equipment and Electricals with Site Preparation for the Conference Hall at CLIF- Sanction requested-reg

The Hon. Director, CLIF has been sanctioned an amount of **Rs.50,00,000/-(Rupees Fifty Lakh Only) vide U.O no: Ad.D.III.1.16757/2019 dated 28/10/2019**, for equipping the CLIF Halls (19.90 Lakh for the Conference room and 30.10 Lakh for the Seminar Hall). The Director, CLIF vide Letter no: CLIF/PUR/55A/2020-21 dated 16/06/2020 has informed that E-Tendering was done for the supply and installation of Audio-Visual Equipments and electricals with site preparation for the conference hall. When E tendering was done initially three firms participated in the bidding process but only two of them were technically qualified and hence re-tendering was done on 20.02.2020. A corrigendum notice was published on 25.02.2020 for modification of specification and only one firm participated in the re-tender.

M/s Neuf Solutions, Thiruvananthapuram, the sole bidder satisfies all the requirements (technically verified by the Instrumentation Engineer and Assistant Engineer, CLIF) and quoted an amount of Rs.31,37,727/-. Due to Budget constraints three items specified in the BoQ were cancelled on their request before negotiation. The firm offered final price as Rs. 21,10,782 (Rupees Twenty One lakh Ten thousand seven hundred and Eighty two only). The details are as follows;

		Item/Description	Qty	Original rate	Revised rate
1. Equipment	1.01	VC end point	1	4,64,035	4,64,035
	1.02	Powered speaker	2	60016	65022.01
	1.03	supply and laying of 15 Mtr HDMI/VGA cable	3	16138.14	16138.15
	1.04	Dual handled Codeless Microphone	1	5040	5040
	1.05	12 channel digital mixer	1	301608	301608
	1.06	Boundary layer microphone	7	139924.4	159913.6
	1.07	Wireless lapel microphone	1	21420	21420
	1.08	65" prof. display	1	176640	161280
	1.09	wall mount enclosure	1	14044.95	14044.95
	1.1	Wall mount camera stand	1	11894.4	-
	1.11	connectors and other accessories	1	35400	35400
	1.12	installation, testing and commissioning	1	17700	17700
	1.13	HP/Dell laptop with AMD Ryzen	1	65284.8	65284.8
	1.14	Canon EOS	1	40354.72	40354.72
2. Electricals	2.01	Supply and installation of MCB	1	193.99	193.99
	2.02	supply and fixing of modular type 6a 1no 3 pin plug socket	3	497.01	497.02
	2.03	supply and fixing of modular type 6A 4 no switch	1	366.18	366.18
	2.04	supply and laying of 3 run 2.5 square mm cable	90mtr	7079.4	7079.29
	2.05	supply and laying of pvc trunk	50 mtr	20760	20760
	2.06	DLP trunking case	15 mtr	14758.35	14758.4
	2.07	supply and installation of 2 ton AC	2	138493.7	116644
	2.08	3 KVA UPS 30 minutes bck up	1	64050.4	64050.4
3. Site preparation	3.01	D shape conference table with 21 seats	1	300003.2	224011.2
	3.02	high back conference room executive revolving chairs	21	161280	161280
	3.03	panelling walls with suitable	1	299838	-

		acoustic board sheet			
	3.04	miscellaneous works	1LS	29500	29500
	3.05	vertical blinds for windows	170 sq.ft	36408.9	36408.9
	3.06	embossing golden colour letters of Uty of kerala	1 LS	45997.58	45991.68
	3.07	Acoustic wooden door with small glass windows and automatic door closer	1	649000	-
	3.07	Aluminium Glass door	1	-	22000
		Total		31,37,727	21,10,782

The Director has requested sanction to entrust the supply and installation of Audio Visual Equipments and electricals including site preparation for conference hall at CLIF Kariavattom Campus with M/s Neuf Solutions, Thiruvananthapuram for a total amount of **Rs.21,10,782(Rupees Twenty One lakh Ten thousand seven hundred and Eighty two only)**.

The Finance I section has remarked to place the proposal of equipping CLIF Halls before the Purchase Committee for approval. Accordingly the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Pro-Vice Chancellor and the Hon. Director, CLIF to conduct negotiations with the representatives of M/s.Neuf Solutions, Thiruvananthapuram. After the negotiation, the firm agreed for a final price of Rs.20,33,642/- (Rupees Twenty lakh Thirty three thousand Six hundred and forty two only).

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.05:- Consideration for the Purchase of Chemicals & Consumables- Award of rate contract for the year 2020-21-sanction -reg

The Director, Central Laboratory for Instrumentation and Facilitation (CLIF) vide Letter no: CLIF/Rate Contract/113/2020-21 dated 27.08.2020 has forwarded proposals received from 07 firms for entering into rate contract for the supply of chemicals and consumables for the year 2020-21. The details of quotation received are as follows:

Sl No:	Name of the Firm
1	M/s Avantor Performance Materials India Limited Authorised Distributor- M/s APJ Scientific Solutions, PGRA-5,TC No: 12/208(5) Plamoodu, Pattom, Thiruvananthapuram
2	M/s The Industrial and Laboratory Equipment Co., PB No 5701, Killippalam Junction, Chalai P.O, Thiruvananthapuram
3	M/s Globe Scientific, TC 28/1095(11), Sreekandeswaram, Fort P.O, Thiruvananthapuram
4	M/s Genkrom, T.c 28/1095(2)/ Sreekanteswaram, Fort P.O, Thiruvananthapuram
5	M/s Eppendorf India Private Limited No: 18,19,20 (Part), Ambit park Road, Sidco Industrial Estate (SP), Ambattur, Chennai- 600 058
6	M/s Biogene, TC 17/271, CRA-217, M K Road, Chadiyara, Poojappura P.O, TVPM
7	M/s Biostar Scientific, TC 17/271/7, CRA-217, M K Road, Chadiyara, Poojappura P.O, TVPM

The Director, CLIF has requested sanction to enter into rate contract with the aforementioned firms for the supply of items for the year 2020-21. Finance I section has remarked to agree to the proposal of entering into rate contract with the 07 firms for the supply of chemicals and consumables for a period of one year from the date of issuance of the U.O for the year 2020-21, subject to the condition that where the firms are not the sole distributors of the items, the purchase should be placed with the lowest quotationer giving higher discount and limiting the purchase to the budgetary provisions.

The expenditure on this account may be met from the subheads "4/1225 Laboratory Contingencies,4/1890 - Sample Analysis and 4/2070- Augmentation of Laboratory" of the major head

" Part I-NP-MH:59(e) Central Laboratory for Instrumentation and Facilitation" provided in the current Year's Budget Estimates of the University.

As per the orders of the Hon'ble Vice-Chancellor, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to entrust the Director, CLIF to conduct negotiations with the representatives of above said firms on the possibility of providing the rate contract for a period of one year from the date of issuance of the University Order. After the negotiations with the seven firms, the Director, CLIF intimated that the firms agreed for the extension of rate contract for one year from the date of issuance of the University Order.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.06:- Consideration for the Purchase of Desktop Computers and A3 Photocopier- Dept. of Library and Information Science

The Head, Dept. of Library and Information Science Letter no. DLIS/242/2020 dated 16/09/2020 has requested to sanction for the purchase of items in connection with renovation of the Dept. This file deals with purchase of six numbers of Desktop Computer and one number of A3 Photocopier through CPRCS portal of KSITM maintained by Ms Keltron as follows,

Sl. no	Item	Quantity	Rate	Total	Remarks
1	Desktop Computer Ubuntu	6	30527	183162	Specification given by Instrumentation Engineer, CLIF
2	A3 photocopier	1	39270	39270	
			Total	222432	

The above rates are exclusive of Flood Cess.

The HOD, Dept. of Library and Information Science has stated that an amount of Rs.5,00,000/- has been allotted to that department out of which Rs.2,00,000/- has been allotted for purchase of computers as part of renovation of that department in the Budget Speech 2019-20.

The Finance section has remarked that the purchase may be effected meeting the expenditure from the provisional advance sanctioned and that the above proposal may be placed in Purchase Committee for consideration and recommendation.

As per the orders of the Vice Chancellor, the matter is placed before Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase the following items through the CPRCS portal of KSITM maintained by Ms Keltron as detailed below;

Sl. no	Item	Qty	Rate	Total
1	Desktop Computer Ubuntu	6	30527	183162
2	A3 photocopier	1	39270	39270
			Total	222432

The expenditure shall be met from the Provisional Advance sanctioned to the HOD, Dept. of Library and Information Science Vide U.O.No. Ad.AV.03/34510 /2019 dated 23.12.2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.07:- Consideration for the Purchase of Furniture Manonmaniam Centre for Dravidian Cultural Studies

The Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies, Kariavattom Letter no.Mscdcs/2020-21 dated 03.08.2020 has forwarded the request for purchase of furniture for the use of centre as detailed below:

The expenditure may be met from the provisional advance sanctioned to the Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies as per U.O No. Ac.D/3/15095/2019 dated 28.05.2020.

	Name of firm	Descriptions	Quantity	Rate	Remarks
1	RUBCO	1.Study Table	10	80,700. 00	

	South Bazar,Kannur Kerala 670002		Nos		
		2.Paneling Table front Side	3.42 Sqm	20,691 . 00	
		3.Wooden Chair with Arm Colonial	10 Nos	40,600 . 00	
		Total		141,991	
2.	SIDCO Marketing Division Housing Board Division, Thiruvananthapuram	4..Steel Cabinet with 3 Fixed Shelves(20g) size: 127 x 76 x 43cm	4	26,160.00	
		5.Steel Drawer with One Drawer and One Cupboard 18mm prelaminate board size: 120x60x75 cm(20g)	3	16,398.00	
		6.Executive Medium Back Revolving Chair	1	5,976.00	
		7.Hard Wood Stool size: 40 x 40 x 50cm size: 40 x 40 x 50cm	1	1,835.00	
		8.teel Slotted Angle Rack with 3 Panel Size:- 90 x 90 x 38 cm Size:- 90 x 90 x 38 cm		2,193.00	
		9.Steel cabinet with 4 fixed shelves (190 x 90 x 48cm) 18G	1	12,400.00	
		10..Steel Cabinet with Glass Door (Size:- 198 x 90 x 48 cm) 18 G	2	28,800.00	
		11..Hardwood Notice Board with glass 90x30x8cm	1	4,561.00	
		12..Plastic Arm Chair	30	19,500.00	
		Transportation& Unloading Charges		3,500 .00	
		Gross Total		1,21,323	
		SGST @9%		10919 .07	
		CGST @ 9%		10919 .07	
		Total		1,43,161	
		Grand Total for item no.1 & 2		2,85,152/-	

Finance I section remarked that the above proposal for purchasing furniture from M/s Sidco Marketing Division, Housing Board Division, Trivandrum (for Rs.1,43,161) and M/s Rubco South Bazar Kannur (for Rs.1,41,991) for a total cost of **Rs. 2,85,152/- (Two Lakh eighty five thousand one hundred and fifty two only)** may be placed in the Purchase Committee for consideration and recommendation and to meet the expenditure from the provisional advance already sanctioned, if the proposal is agreed to.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase the following items from M/s Sidco Marketing Division, Housing Board Division, Trivandrum (for Rs.1,43,161) and M/s Rubco South Bazar Kannur (for Rs.1,41,991) for a total cost of Rs. 2,85,152/- (Two Lakh eighty five thousand one hundred and fifty two only). The expenditure may be met from the provisional advance sanctioned to the Director, Manonmaniam Sundaranar Centre for Dravidian Cultural Studies as per U.O No. Ac D/3/15095/2019 dated 28.05.2020. The details of furniture is as follows;

	Name of firm	Descriptions	Qty	Rate
1	RUBCO, South Bazar, Kannur, Kerala 670002	1.Study Table	10 Nos	80,700. 00
		2.Paneling Table front Side	3.42Sqm	20,691 . 00
		3.Wooden Chair with Arm Colonial	10 Nos	40,600 . 00

		Total		141,991
2.	SIDCO Marketing Division, Housing Board Division, Thiruvananthapuram	4..Steel Cabinet with 3 Fixed Shelves(20g) size: 127 x 76 x 43cm	4	26,160.00
		5.Steel Drawer with One Drawer and One Cupboard 18mm prelaminate board size: 120x60x75 cm(20g)	3	16,398.00
		6.Executive Medium Back Revolving Chair	1	5,976.00
		7.Hard Wood Stool size: 40 x 40 x 50cm size: 40 x 40 x 50cm	1	1,835.00
		8.steel Slotted Angle Rack with 3 Panel Size:- 90 x 90 x 38 cm Size:- 90 x 90 x 38 cm		2,193.00
		9.Steel cabinet with 4 fixed shelves (190 x 90 x 48cm) 18G	1	12,400.00
		10..Steel Cabinet with Glass Door (Size:- 198 x 90 x 48 cm) 18 G	2	28,800.00
		11..Hardwood Notice Board with glass 90x30x8cm	1	4,561.00
		12..Plastic Arm Chair	30	19,500.00
		Transportation & Unloading Charges		3,500.00
		Gross Total		1,21,323
		SGST @9%		10919.07
		CGST @ 9%		10919.07
		Total		1,43,161
		Grand Total for item no.1 & 2		2,85,152/-

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.08:- Consideration for the Regraining of Pre-sensitised Offset Printing Plates for the use of University Press

The General Foreman in-charge of Superintendent, Kerala University Press has forwarded quotations for entering into rate contract for the regraining of PS Offset printing plates for a period of one year. The details are as follows;

Sl. No.	Items	Rate quoted by Firms for regraining (per plate)			Lowest quoted Firm
		M/s.Sona Tech Plates, Sivakasi	M/s.Moorthi Plates Systems, Vinidhunagar	M/s.Sobhana Chemicals Pvt Ltd, Sivakasi	
1.	770 X 925mm Double Demy PS Offset Printing plate	Rs.130+ GST	Rs.135+GST	Rs.120 (inclusive of tax)	M/s.Sobhana Chemicals Pvt Ltd, Sivakasi
2.	530 X 650 mm Demy PS Offset printing plate	Rs. 65+GST	Rs.70+ GST	Rs.60 (inclusive of tax)	M/s.Sobhana Chemicals Pvt Ltd, Sivakasi

The expenditure in this regard may be met from the Head of Account Part I NP-MH-56-University Press-4-3020-Maintenance of Equipment” in the current year’s Budget Estimates of the University. The Finance section has remarked that estimated quantity required may also be mentioned in the quotation notice in future.

As per the orders of the Vice Chancellor, the above rate contract proposal for regraining of PS Printing plates is placed before the Purchase Committee for consideration and recommendation.

The Committee considered the matter and recommended to enter into rate contract with the lowest quoted firm M/s.Sobhana Chemicals Pvt Ltd, Sivakasi for the regraining of PS Offset printing plates for a period of one year. The expenditure in this regard may be met from the Head of Account Part I NP-MH-56-University Press-4-3020-Maintenance of Equipment” in the current

year's Budget Estimates of the University. The details of items are as follows;

Sl. No.	Items	M/s.Sobhana Chemicals Pvt Ltd, Sivakasi
1.	770 X 925mm Double Demy PS Offset Printing plate	Rs.120 (inclusive of tax)(per plate)
2.	530 X 650 mm Demy PS Offset printing plate	Rs.60 (inclusive of tax) (per plate)

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.09:- Consideration for the Purchase of IT equipments for various UIT centres

The Syndicate at its meeting held on 23.10.2020 vide item no. 19.90 resolved to initiate immediate steps to upload the details of Computers, Laptops, Printers, UPS and LCD Projectors as a special requirement in M/s. Keltron portal and to place the proforma invoice before the Purchase Committee for consideration.

As per the specification obtained from Instrumentation Engineer, the requirement of Laptops (2 nos.), Desktop Computer (188 nos- Windows and Ubuntu) and Photocopier were generated through the CPRCS portal of Keltron for use in various UIT Centres. Invoices of other items such as LCD Projector, Multifunction Printer, Printer, 5KVA UPS, 3 KVA UPS and 600 VA UPS for use in various UIT Centres were obtained through CPRCS Portal by uploading the items as special requirement.

Requirement of some of the UIT's included Printer, Scanner and Photocopier. Clarification was sought from the Instrumentation Engineer whether the requirement of Printers, Scanners and Photocopier may be grouped or not. The IE remarked that the requirement of Printer and Scanner can be grouped into Multi-function Printer and those who want to take photocopy in paper size upto A4, only A4 Multifunction Printer is needed. A3 size photocopier shall be provided to those who requires A3 size photocopy and large number of Photostat on daily basis. The matter was intimated to Ad.AVII section over phone.

The requirements of Printer, Scanner and Photocopier were recalculated on the basis of the remarks of Instrumentation Engineer and the requirements given by UIT's concerned. (remarks of IE and e-mail of UIT's attached in the file). Fresh invoices are thus generated.

The details are as follows:

I for UITs started in the Academic year 2017-18

Sl. No.	UIT	Computer	Laptop	UPS 600 VA	5KVA UPS	3 KVA UPS	Printer	Multi function printer	Photocopier	LCD Projector
1	Muthukulam	15		15						
2	Mannanchery	3		3				2		
3	Vallakadavu	5	1	3			1			
4	Malayankeezhu	12			1			2		
5	Ittiva	25						2		
6	Charamangalam	3		3			2			
7	Pathiyoor	10		10				1		
8	Azhoor	30						1		
9	Kanjiramkulam	20			1		1			
10	Tholicode	17					2			
11	kallara	2					1			
	Total	142	1	34	2	0	7	8	0	0

II for UITs started in the Academic year 2018-19

Sl. No.	UIT Centre	Computer	Laptop	UPS (600 VA)	5KVA UPS	3KV A UPS	Printer	Multi Function Printer	Photocopier	LCD Projector
1	Paravur	25		2	01			2		
2	Aroor	12	1	1		01		2	1	01

3	Bharanickavu	3		3				1		01
4	Chenganoor	2		2				2		
5	Kazhakkuttom	2		1			1			
6	Varkala	2		2				1	1	
	Total	46	1	11	1	1	1	8		2
	Grand total for I&II	188	2	45	3	1	8	16	2	2

The proforma invoice details are as follows;

Sl No.	Items	Invoice no.	Quantity	Rate/unit	Total amount	Remarks
1.	Laptop-Medium end-Windows 10 Home	TVM/ITBG/PI/RC/19467/20-21 dated 14.10.2020	2	27,489	54,978	Warranty 3 years
2.	a. Desktop AMD Processor-Medium end-Windows 10 Home		162	32,507	52,66,134	Warranty 5 years
	b.Desktop AMD Processor-Medium end-Ubuntu		26	29,625	7,70,250	Warranty 5 years
				Total	60,91,362	
3	A3 Photocopier Entry level	TVM/ITBG/PI/RC/20448/20-21 dated 25.11.2020	2	39,270	78,540	Warranty 5 years
4.	a. Acer LCD projector	TVM/ITBG/PI/SB/223/20-21 dated 12.11.2020	2	22,509	45,018	Warranty 5 years
	b. projector screen		2	2,200	4,400	
	c. Projector Ceiling Mounting Kit and Installation with Accessories		2	4,900	9,800	
	TOTAL				59,218	
5.	Multifunction Printer 1. Canon Image CLASS MF 244dw or 2.HP Laser jet pro MFP M329 dw Printer	TVM/ITBG/PI/SB/339/20-21 dated 11.11.2020	16	23,800	3,80,800	Warranty 3 years
			16	39,360	6,29,760	
6.	Printer a.Canon LBP 6030B Monochrome Laserprinter or b.HP 108A Monochrome Laser printer	TVM/ITBG/PI/SB/338/20-21 dated 11.11.2020	8	11,750	94,000	Warranty 3 years
			8	12,500	1,00,000	
7.	5KVA UPS	TVM/ITBG/PI/SB/228/20-21				

	a.HYKON 5 KVA UPS or b.Numeric Legrand 5 KVA UPS	dated 20.10.2020	3	1,74,040	5,22,120 L1	Warranty UPS 5 years Tubular battery-4years
			3	2,25,498	6,76,494	
8.	3KVA UPS a.Hykon 3KVA or b.Numeric- Legrand 3KVA	TVM/ITBG/PI/SB/228/20-21 dated 20.10.2020	1	63,750	63,750 L1	Warranty -2 years
			1	68,021	68,021	
9.	600 VA offline UPS with 10 to 15 minutes backup	TVM/ITBG/PI/SB/298/20-21 dated 04.11.2020	45	2,500	1,12,500	Warranty 3 year

Please note that the section concerned has not mentioned the Head of Account from which the expenditure for the above purchase may be met. Finance I section has remarked to place the above purchase proposal in the Purchase Committee.

As per the orders of the Vice Chancellor, the matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to place the proposal of purchase of IT Equipments for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and Other Institutions to limit the purchase within the budget allocation.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.10:- Consideration for Equipping of CLIF Seminar Hall-Sanction requested-reg

An amount of Rs. 50 Lakh has been sanctioned vide U.O no: **Ad DIII.I.16757/2019 dated 28/10/2019** for equipping the CLIF Hall (Rs. 19.90 lakh for Conference Room & Rs.30.10 lakh for Seminar Hall).The Director, CLIF vide letter cited has informed that e-tendering was done for the purchase of Audio Visual equipments for the CLIF Seminar Hall and three firms participated in the process of bidding. The initial tender for the supply of Audio Visual Equipments for CLIF Hall was published on **06/01/2020** . As only two firms participated, it was decided to go for retendering and retender was published on 14/02/2020 and 3 bidders participated in the retender.

Item: Supply and Installation of Audio Visual Equipments for CLIF Seminar Hall:

Sl no:	Firm	Total Amount	Remarks
1	M/s Net X Technologies, Kochi	7,42,067/-	Satisfies Technical Specification
2	M/s Neuf Solutions, Thiruvananthapuram	7,04,647/-	Satisfies Technical Specification
3	M/s KM Technologies, Kottayam	5,10,170/-	Satisfies technical specification but price bid has been uploaded along with technical bid and hence disqualified.

As per the minutes of the Technical Evaluation, M/s KM Technologies was disqualified for uploading the price bid along with technical bid .

Only two firms were qualified after the process of re-tendering and the technical committee accepted their bids. The Financial bid was opened and M/s Neuf Solutions, Thiruvananthapuram quoted the lowest amount. The details are as follows:

Item: Supply and Installation of Audio-Visual Equipment for CLIF seminar Hall

Sl. No	Firm	Total Amount	Remarks
1	M/s Net X Technologies, Kochi	7,42,067/- L2	Satisfies technical specification

2.	M/s Neuf Solutions, Trivandrum	7,04,647/- L1	Satisfies technical specification
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The Finance I Section has remarked to place the proposal for the purchase of Audio Visual equipments for the CLIF Seminar Hall before the Purchase Committee, meeting the expenditure from the Provisional Advance sanctioned vide U.O no:Ad DIII.I.16757/2019 dated 28/10/2019.

Accordingly, the matter is placed before the Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase Audio-Visual Equipment from the lowest quoted firm M/s Neuf Solutions, Trivandrum for a total amount of Rs.7,04,647/- (Rupees Seven lakh four thousand six hundred and forty seven only) including GST for CLIF seminar Hall. The expenditure shall be met from the Provisional Advance sanctioned vide U.O no:Ad DIII.I.16757/2019 dated 28/10/2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.11:- Consideration for the Purchase of GPU Server, High-end work station, Printer and External Hard Disk – Centre for Data Science and Information Processing-reg.

As per the U.O.No.Ac.D/3/034534/2018dt:28/03/2019, sanction has been given by the Hon'ble Vice Chancellor to start the Centre for Data Science and Information Processing. The Department Council, at its meeting entrusted the Director to procure GPU Server, Work Station, Printer and External Harddisk at the initial phase. Sanction was earlier accorded to the Director to invite quotations through e-tendering for the purchase. As per the First E-Tender (ID 2019_KU_287639_1) there was only one bid and therefore it was cancelled before bid opening. In the retender (ID.2019-KU-297192_1) there were four bids and purchase order was issued as per Lr.No.AdBIV(CP).02.2020Dtd:01.02.2020. The Director informed that after issuing purchase order, the concerned firm FUJITSU had closed their operations in India and there was no other qualified bids for the same items in the tender.

Therefore after re-tendering (Tender No.CS/CDSIP/Tender/3/20-21)with modified specifications the Director, Centre for Data Science and Information Processing, has forwarded received 6 quotations for the purchase of GPU Server, High-end work station, Printer and External Hard Disk after . The Department Council verified the Technical and Financial bids and entrusted the Director, Data Science and Information Processing to purchase the above said items. The details of quotations received are as follows;

Item No.1 GPU Server – 1 Number

Sl.No.	Firms	Make/Brand	Amount (including GST)
1.	M/s. Dbrains Info systems and Controls, Kozhikode	HPE Proliant DL380 Gen10(NVIDIA Quadro RTX 6000 Graphics)	Rs.923174.99/-
2.	M/s.TechPool Consultancy Services Pvt Ltd	Think System SR650	Rs.704599/-
3.	M/s.USAM Technology Solutions Pvt Ltd, Kochi	HPE Proliant DL380 Gen10(GC-RTX 6000 HPE Ethemet 1GB 4portFIRT-1350)	Rs.941404/-
4.	M/s. Skylark Information Systems, kochi	HPE Proliant DL380 Gen10(GC-RTX 6000 HPE Aurba 2530)	Rs.983325/-
5.	M/s.Smartsoft, Thrissur	Dell Power Edge R740 (Chipset-Intel C620 GC-NVIDIA Quadro RTX 6000)	Rs.874772.86/-

Item No.2 WORK STATION - 3 Numbers

Sl.No.	Firms	Make/Brand	Amount (including GST)
1.	M/s. Dbrains Info systems and Controls, Kozhikode	HPZ4G4 Workstation	Rs.11,87,802/-
2.	M/s. Skylark Information Systems, Kochi	Lenovo ThinkstationP520c	Rs.7,55,055/-
3.	StarOne IT Solutions PVT LTD, Thiruvananthapuram	Dell Precision 5820 Tower XCTO Base	Rs.3,27,505.64
4.	M/s.Smartsoft, Thrissur	Dell Precision 5820 Tower XCTO Base	Rs.2,46,929.56

Item No.3 Printer – 1 Number

Sl.No.	Firms	Make/Brand	Amount (including GST)
1.	M/s. Dbrains Info systems and Controls, Kozhikode	Brother MF520D	Rs.14514.99
2.	M/s.TechPool Consultancy Services Pvt Ltd	HP laserjet Pro MEP132	Rs.21157
3.	M/s. USAM Technology Solutions Pvt Ltd, Kochi	HP Neverstop laser MFP1200	Rs.22824
4.	M/s. Skylark Information Systems, Kochi	HP laserjet Pro100 MFP M126nw	Rs.15382.5
5.	StarOne IT Solutions PVT LTD, Thiruvananthapuram	Canon MF3010	Rs.17535.98
6.	M/s.Smartsoft, Thrissur	CanonMF 24ID	Rs.18028.55

Item No.4 External Hard Disk – 1 Number

Sl.No.	Firms	Make/Brand	Amount (including GST)
1.	M/s. Dbrains Info systems and Controls, Kozhikode	WD8TB	13564.99
2.	M/s.TechPool	Seagate	22550
3.	M/s. USAM Technology Solutions Pvt Ltd, Kochi	Seagate	17000
4.	M/s. Skylark Information Systems, Kochi	Seagate	18375
5.	StarOne IT Solutions PVT LTD, Thiruvananthapuram	Seagate 8TB Backup Plus	17445.12
6.	M/s.Smartsoft, Thrissur	SeagateSTEL8000300	16217

The Director, has recommended to purchase the following items from the firms as detailed below;

Sl.No.	Items/Qty	Firms	Make/Brand	Amount (including GST)
1.	GPU Server (1 number)	M/s.Smartsoft, Thrissur	Dell Power Edge R740 (Chipset-Intel C620 GC-NVIDIA Quadro RTX 6000)	Rs.874772.86/- Rs.8,23,115.69 (Amount After negotiation)
2.	Work Station (3 numbers)	M/s.Smartsoft, Thrissur	Lenovo ThinkstationP520c	Rs.740788.68 Rs.7,05,514.36 (Amount After negotiation)
3.	Printer (1 number)	M/s. Dbrains Info systems and Controls, Kozhikode	Brother MF520D	Rs.14514.99
4.	External Hard Disk (1 number)	M/s. Dbrains Info systems and Controls, Kozhikode	WD8TB	Rs,13564.99

The amount for the purchase of one number of GPU Server and 3 number of Work Station from M/s.Smartsoft, Thrissur would amount to a total of Rs.15,28,630.05/-(Rupees Fifteen lakhs twenty eight thousand six hundred and thirty and zero five paise only) and for the purchase of one number each of Printer and External Hard Disk from M/s. Dbrains Info systems and Controls,

Kozhikode would amount to a total of Rs.28,079.98/- (Rupees Twenty Eight thousand Seventy nine and ninety eight paise only).

The Expenditure may be met under the Item Data Science Lab from the Provisional Advance released to Hon. Director, Dr. Aji.S from the head 'Part I-NP-MH-63-Miscellaneous – 8/6028-New Development Programmes' for Establishing the Centre-Implementation of Budget Speech 2019.

The Finance has remarked that the proposal for purchase of GPU Server, High-end work station, Printer and External Hard Disk for Centre for Data Science and Information Processing in the Department of Computer Science may be placed before the Purchase Committee for approval. The Finance has also remarked that if approved the purchase may be effected by meeting the expenditure from the provisional advance sanctioned vide U.O.No.Ac.D/3/034534/2018 dated.28.03.2019.

As per orders of the Vice-Chancellor, matter is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase the following items from the firms as detailed below;

Sl.No.	Items/Qty	Firms	Make/Brand	Amount (including GST)
1.	GPU Server (1 number)	M/s. Smartsoft, Thrissur	Dell Power Edge R740 (Chipset-Intel C620 GC- NVIDIA Quadro RTX 6000)	Rs.874772.86/- Rs.8,23,115.69 (Amount After negotiation)
2.	Work Station (3 numbers)	M/s. Smartsoft, Thrissur	Lenovo ThinkstationP520c	Rs.740788.68 Rs.7,05,514.36 (Amount After negotiation)
3.	Printer (1 number)	M/s. Dbrains Info systems and Controls, Kozhikode	Brother MF520D	Rs.14514.99
4.	External Hard Disk (1 number)	M/s. Dbrains Info systems and Controls, Kozhikode	WD8TB	Rs.13564.99

The Expenditure may be met under the Item Data Science Lab from the Provisional Advance (U.O.No.Ac.D/3/034534/2018 dated.28.03.2019) released to Hon. Director, Dr. Aji.S from the head 'Part I-NP-MH-63-Miscellaneous-8/6028-New Development Programmes' for Establishing the Centre-Implementation of Budget Speech 2019.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. 09.12:-

**Consideration for the Purchase of Furniture Using DDF-
Kerala University Library-reg**

The University Librarian (i/c), Kerala University Library has forwarded a letter no. QT/69/2020-21 dated 17.06.2020 informing that the University Library is facing acute shortage of sufficient furniture in various sections. As per the requirements of the University Library; M/S SIDCO, Trivandrum has submitted a Proforma Invoice for Shelves, Catalogue Card Cabinets, Wooden Stool and Book Support for the use of Research Section, Reference section, Maintenance Section & Kerala Studies in the library. M/S SIDCO has submitted estimate for an amount of Rs.6,85,290/- (Rupees Six lakhs eighty five thousand two hundred and ninety only) in connection with the cost of furniture as required. The Invoice submitted by M/S SIDCO is enclosed with this note. The University Librarian (i/c) has admitted that the expenditure on this account can be met from the Department Development Fund of the University Library and also informed that the meeting of the section heads has agreed to the purchase of furniture using DDF.

The Finance branch examined the matter and recommended to place the same before the Purchase Committee for approval after obtaining administrative sanction for meeting the expenses from DDF of University Library. The Hon'ble Vice-Chancellor considered the same and ordered to place the matter before the Purchase Committee for recommendation.

As per the orders of the Hon'ble Vice-Chancellor, the matter of purchasing furniture from M/S SIDCO as per the requirements of Kerala University Library, using fund from DDF for an

amount of Rs.6,85,290/- (Rupees Six lakhs eighty five thousand two hundred and ninety only), is placed before the Purchase Committee for consideration.

The Committee considered the matter and recommended to purchase various furniture from M/s.SIDCO (Government Instrument Workshop), Trivandrum for an amount of Rs.5,75,874/- (Rupees Five lakhs seventy five thousand eight hundred and seventy four only) plus GST @ 18%, excluding flood CESS for use in the Kerala University Library. The expenditure may be met from Department Development Fund of University Library.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. Additional Item No: 09.01:- *Consideration for the Purchase of Vacuum Pump for the Maintenance of Printing Machine - Kerala University Press sanction - reg*

The Superintendent-in-charge, University Press vide reference read as (1) above has informed that one of the printing machines at the University Press is not working properly due to the worst condition of its Vacuum Pump. Immediate replacement of vacuum pump of the printing machine is unavoidable to run the machine smoothly.

The Superintendent-in-charge, University Press has forwarded the quotation from M/s.HMT, Kalamassery for the purchase of Vacuum Pump and requested to grant permission to purchase a Vacuum pump from M/s.HMT, Kalamassery at a total cost of Rs.5,46,897/- (Rupees Five lakh forty six thousand eight hundred and ninety seven only), meeting the expenditure from the Head of Account "Part I-NP-MH-56-4-3020-Maintenance of Equipment" provided in the current year's Budget Estimates of the University. The details of the quotation are as follows;

Item: Vacuum Pump with Motor KTA 60 Qty. 1 number

Firm	Amount
M/s.HMT, Kalamassery	Item Total – Rs.4,36,640/- Packing charges(@ 5%) – Rs.21,832/- Freight(approximate) – Rs.5,000/- CGST(@ 9%) – Rs.41,712/- SGST(@9%) – Rs.41,712/- Total – Rs.5,46,897/- (Rupees Five lakh forty six thousand eight hundred and ninety seven only)

The Finance has remarked that only a single quotation is submitted for the purchase of Vacuum Pump amounting to Rs.5,46,897/- (Rupees Five lakh forty six thousand eight hundred and ninety seven only) and remarked the following points;

1. As per store purchase manual 2013, clause 7.8, the limited tender system may be invited if the estimated cost is above Rs.1 lakh and upto Rs.10 lakh.
2. As per Store Purchase Manual 2013, clause 7.20 for standardization of machinery or components or spare parts to be compatible to the existing sets of machinery or equipment (on the advice of competent technical expert and approved by the competent authority), the required stores are to be purchased only from a selected firm.

The Press Superintendent (i/c) vide letter No.KUP/Estt/1/HMT/2020 dated 17.12.2020 has intimated that offset printing machines were purchased inviting single quotation since 1995. The spare parts of these machines were procured from M/s.HMT, Kalamassery, which is a public sector undertaking and sole proprietor. Original spare parts were purchased from M/s.HMT, Kalamassery to ensure longer life, quality and also to avoid frequent repair.

In this context, the matter is placed before Purchase committee for consideration.

The Committee considered the matter and recommended to purchase Vacuum Pump, spare part of printing machine from M/s.HMT, Kalamassery at a cost of Rs. 5,46,897/- (Rupees Five lakh forty six thousand eight hundred and ninety seven only) after obtaining advice from the Technical Expert of Government Press on whether the spare parts has to be purchased from the OEM itself and the advice shall be approved by the competent authority. The expenditure shall be met from the

Head of Account “Part I-NP-MH-56-4-3020-Maintenance of Equipment” provided in the current year’s Budget Estimates of the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.01. Additional Item No: 09.02:- Consideration for the Purchase of Furniture for use in the various UIT Centres.

The Ad.AVII section has forwarded a proposal for purchase of furniture for use in various UIT’s. The Principals of UIT’s have forwarded the details of Students strength in their centres, details of Furniture available and details of furniture purchased during previous years. Ad.AVII section has forwarded the total requirement of furniture for all the UIT’s. It is also intimated that the colleges and other institutions are likely to reopen in the month of January 2021 and requested to initiate purchase procedures.

The statement showing the students’ strength, stock of furniture and fresh requirement of furniture as requested by various UIT Centres are detailed below:

UIT CENTRES (Number of Students)		ALAPPUZHA (465)		NEYYATTINKARA (199)		KOLLAM (552)		PATHANAPURAM (186)	
Sl. No.	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30	40	10	50	21	100	56	
2	DESK	36	40	10	50	21	100	15	
3	OFFICE CHAIR		10	35	10	22			10 (s type)
4	JEFFERSON CHAIR	425		280		390	25	153(condition-60, Scrap-93)	100
5	CHAIR	43(S Type)		15(Plastic) 35(Office Chair)		33 (wood chair) 1(sofa set) 90(plastic)	100 (plastic)	28 14(PVC) 36(wooden)	
6	COMPUTER CHAIR	19				20			
7	COMPUTER TABLE	42	15	23		3		25	15
8	OFFICE TABLE			10	2	21		36(wood)	10 (1 side 3 drawer)
9	TABLE	16(without drawer) 01 43(with drawer)	10			5(wood) 4(Iron) 1(with cupboard) 2(reading table)	5	2(wood) 7(Plain) 18(with drawer)	
10	ALMIRAH	33	5	28		29(Steel)		24	10

						1(Godrej)			
11	GLASS ALMIRAH								
12	ALMIRAH WITH LOCKER							1	1
13	RACK	5				5		4 (book rack)	4
14	STOOL	99		51		40		21	20
15	SHELF			3	1 (glass-For Library)		5 (metal)		
16	GREEN BOARD								
17	WHITE BOARD			8				9	
18	CUPBOARD							9	
19	NOTICE BOARD					1			

UIT CENTRES (Number of Students)		PIRAPANCODE (328)		KOTTARAKKARA (196)		SASTHAMCOTTA (112)		KARUVATTA (295)	
Sl. No	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	50	20	17 3-scrap	60	3	40	6	30
2	DESK	50	20	20	60	3	40	6	30
3	OFFICE CHAIR		10			20	5 (Armed)		
4	JEFFERSON CHAIR			246 scrap-150	50	160 100-scrap	100		
5	CHAIR	35 250(Plastic)	275 (250 for auditorium)	27(steel) 8(wood) 85(plastic) 15-scrap	100 (armless-plastic)			25 42(plastic)	
6	COMPUTER CHAIR	15	15	7 2-scrap	25				
7	COMPUTER TABLE	6	6	21	15	17 3-scrap	10	1	
8	OFFICE TABLE		5	18	7	9	5 (1 executive table)		
9	TABLE	23 3(large)	18 (lab-10, library-3, class table-5)	8(steel) 4(wood)			4	263	
10	ALMIRAH	13	8	2(wooden) 19(steel)	5	5(steel) 1-scrap	3 (steel)	10	

11	GLASS ALMIRAH				4		5		
12	ALMIRAH WITH LOCKER		2						
13	RACK	4	4(library)	6	4		5		
14	STOOL					20	25	2(Plastic)	
15	SHELF	6	6						
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD	5	5						
19	NOTICE BOARD								

UIT CENTRES (Number of Students)		MANNAR (260)		VAKKOM (136)		VELLARADA (142)		KALLARA (73)	
Sl. No.	Items	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH			70	50	45	60	40	30
2	DESK			70	50	45	60	35	30
3	OFFICE CHAIR		10 (steel)			10	5		
4	JEFFERSON CHAIR	190 20-scrap	120					13	
5	CHAIR	60(plastic) 40-scrap 4(steel) 6-scrap	84 (60-plastic-armless & 24 with arm)	10	66			3(wooden)	20 (wood)
6	COMPUTER CHAIR		3						
7	COMPUTER TABLE	15 5-scrap		20	16	20	10		
8	OFFICE TABLE	2(steel) 2-scrap	6 (Steel)			4(wooden)	5		6 (with drawer & 1-Principal's table)
9	TABLE			1-steel 4	48 (5 reading table, 13 class table)	6(Steel)		8	6 (2 large -for reading room)
10	ALMIRAH	1(steel) 3-scrap	5 (steel)	5	12	4(steel)	2 (steel)	3	3
11	GLASS ALMIRAH				5 (glass door)		3		
12	ALMIRAH WITH LOCKER								
13	RACK		5 (steel)		7				
14	STOOL			20		20	10		
15	SHELF				2			1	
16	GREEN		5						

	BOARD								
17	WHITE BOARD				11	4		5	4
18	CUPBOARD				10				2
19	NOTICE BOARD								1

UIT CENTRES (No.of Students)		Azhoor (133)		Ittiva (63)		Kanjiramkulam (82)		Veli (110)	
Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30(wooden)	30	30	30	30	20	30	20
2	DESK	30	30	30	30	30	20	30	20
3	OFFICE CHAIR	3	10		5		10	3	4
4	JEFFERS ON CHAIR					25			
5	CHAIR			3(wooden)		3(plastic)			
6	COMPUTER CHAIR		25						
7	COMPUTER TABLE		25		20		10		
8	OFFICE TABLE	3	5		3		10	3	3
9	TABLE		4(wood)	3(Table)	1	3(steel)			
10	ALMIRAH	2(steel)	5(steel)	3(Steel)	2	2(steel)	5	2	3
11	GLASS ALMIRAH		4						
12	ALMIRAH WITH LOCKER								
13	RACK		4						
14	STOOL						20		
15	SHELF			1	1				
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD								
19	NOTICE BOARD								

UIT CENTRES (No. of Students)	Tholicode (140)	Malayinkeezhu (134)	Pathiyur (70)	Charamangalam (200)
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Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	36	20	30	20	30	15	30	25
2	DESK	36	20	30	20	30	15	30	25
3	OFFICE CHAIR	3	5						
4	JEFFERSON CHAIR								
5	CHAIR			3 10(Plastic)	10	15	10	3	10
6	COMPUTER CHAIR		20						
7	COMPUTER TABLE		20				7		
8	OFFICE TABLE	3	5		10		10		5(steel)
9	TABLE			3		6		3	
10	ALMIRAH		2			2	2	2	2
11	GLASS ALMIRAH		2				1		
12	ALMIRAH WITH LOCKER						1		
13	RACK								
14	STOOL								
15	SHELF	2	2						
16	GREEN BOARD								
17	WHITE BOARD								
18	CUPBOARD			3	3				
19	NOTICE BOARD								

UIT CENTRES (No.of Students)		Muthukulam (134)		Paravur (135)		Aroor (136)	
Sl. No	Item	Stock	Requirement	Stock	Requirement	Stock	Requirement
1	BENCH	30	5	50 50(Hard wood)	25	60	25
2	DESK	30	5	50	75	60	25
3	OFFICE CHAIR				5	2	5
4	JEFFERSON CHAIR	45					
5	CHAIR	3(wooden) 7(plastic)	5(wooden)	19 5(steel full arm) 30(plastic)	20(plastic)	5(steel)	
6	COMPUTER CHAIR	1	10		15		
7	COMPUTER TABLE	1	10	15	15	10	
8	OFFICE TABLE		5(steel)	4	10		5
9	TABLE	7(plastic)		6 3(Hard)		1 3(wooden)	

		3(wood en)		wood)			
10	ALMIRAH	5(steel)	1		4		
11	GLASS ALMIRAH						
12	ALMIRAH WITH LOCKER			3		3	
13	RACK		1			3	
14	STOOL	25(plast ic)				10	
15	SHELF			7			
16	GREEN BOARD						
17	WHITE BOARD			5			
18	CUPBOARD						
19	NOTICE BOARD						

UIT CENTRES No. of students		Bharanikavu (61)		Chengannur (82)		Kattayikonam (89)		Varkala (82)	
Sl. No	Item	Stock	Requiremen t	Stock	Requireme nt	Stock	Require ment	Stoc k	Requir ement
1	BENCH	No Furnitur e in stock	30	25	10	25	40	25	30
2	DESK		30	25	10	25	40	25	30
3	OFFICE CHAIR					5	10	1	
4	JEFFERSO N CHAIR					80			
5	CHAIR		10	4(wooden) 5(steel) 32(plastic)		5(steel) 12		12(pl astic) 5(ste el)	
6	COMPUTE R CHAIR						4		
7	COMPUTE R TABLE		1	1		1	4		
8	OFFICE TABLE		4			1	5	6	
9	TABLE			3 1(steel table)		4(woode n)		3	
10	ALMIRAH		4	4(steel)		3(steel)	4		
11	GLASS ALMIRAH		10				4	2	
12	ALMIRAH WITH LOCKER							1	
13	RACK		1	3		2	6	3	
14	STOOL		10						
15	SHELF								
16	GREEN BOARD					1			

17	WHITE BOARD		2			3	2		6
18	CUPBOARD							1	
19	NOTICE BOARD		1						

The consolidated item wise requirement of various furniture are as follows;

Sl.No.	ITEMS	TOTAL
1	BENCH	825
2	DESK	875
3	OFFICE CHAIR	114
4	JEFFERSON CHAIR	395
5	CHAIR	710
6	COMPUTER CHAIR	117
7	COMPUTER TABLE	199
8	OFFICE TABLE	126
9	TABLE	96
10	ALMIRAH	87
11	GLASS ALMIRAH	38
12	ALMIRAH WITH LOCKER	4
13	RACK	41
14	STOOL	85
15	SHELF	17
16	GREEN BOARD	5
17	WHITE BOARD	25
18	CUPBOARD	20
19	NOTICE BOARD	2

As per the orders of the Registrar, the proforma invoices were obtained from M/s.SIDCO and M/s.RUBCO. It may be noted that in the invoice forwarded by M/s.Rubco the items Green Board, white board and notice board are not included.

The Finance has remarked that there is huge difference between the rates offered by the two firms. Hence, it is suggested that purchase may be effected with the lowest quoted firm after requirement analysis and verification of the quality by the University Engineer. Subject to this, proposal for the purchase of furniture for use in various UIT centres may be placed before the purchase committee for approval.

The Finance also remarked that an amount of Rs.50 Lakhs has been provided for the purchase of furniture in the UITs in the current years B.E. of the University. If required, additional fund can be provided at the time of effecting the payment.

The proposal is placed before the Purchase Committee for consideration and appropriate **Recommendations.**

The Committee considered the matter and recommended to place the proposal of purchase of furniture for use in various UIT Centres before the Standing Committee of the Syndicate on Departments and Other Institutions to limit the purchase within the budget allocation.

Resolution the Syndicate

RESOLVED that the above recommendation of the 9th (Non-Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

II. MINUTES OF THE 10TH MEETING OF PURCHASE COMMITTEE TO CONSIDER THE PROPOSAL FROM PLAN SECTOR

Day : Monday
Date : 21.12.2020
Time : 02.30 P M
Venue : Syndicate Room

Chairman

1. Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
 2. Adv.K.Ajikumar, Member, Syndicate : Sd/-
 3. Dr. K.G.Gopchandran, Member, Syndicate : Absent
 4. Dr.S.Nazeeb, Member, Syndicate : Sd/-
 5. Adv.B.Balachandran, Member,Syndicate : Sd/-
 6. Adv.G.Muralidharan Pillai, Member, Syndicate : Sd/-
 7. Dr. K.B. Manoj, Member,Syndicate : Absent
 7. Sri.Arunkumar.R, Member, Syndicate : Absent
 9. The Registrar : Sd/-
 10. The Finance Officer : Sd/-
 11. The Director, Planning & Development : Absent
 12. The Director, Computer Centre : Sd/-
 13. The Instrumentation Engineer : Sd/-

Spl. Syn.Item No.10.02. 10.01: Consideration for the Purchase of three numbers of Split Air Conditioners in the Department of Computer Science

The Head, Department of Computer Science, vide letter No. CS/purchase/20-21/08 dated 24/09/2020, submitted a proposal for the purchase of three numbers of "2 Ton Split Inverter Air Conditioners" in the Department.

The Head has forwarded the Quotation obtained from four suppliers for the above purchase, along with a copy of the Quotation Notice, certificate regarding compliance with KFC, Evaluation Report on the Quotations, obtained from the University Engineer, Engineering Unit, Kariavattom (vide letter dated 08/09/2020) and the Minutes of the Department Council meeting held in the Department on 22/09/2020, recommending the purchase.

The comparative statement of quotations in this regard is enumerated below:

Items: 2 Ton Split Inverter Air Conditioners (3 Nos)

Sl. No	Firms	Make and Model	Amount (in Rs)	GST @18%	Total Amount	Remarks
1	Hevco Cooling Systems (P) Limited, Trivandrum	Make: Panasonic Model :TU24W KY.	1,74,273/-	Inclusive of GST	1,74,273/-	L1 Recommended by the Head. 1 year warranty for AC and 5 years for compressor. 5 years Warranty for the Stabilizer
2	Cool Palace Home Appliances, Trivandrum	Make: Panasonic	1,85,850/-	Inclusive of GST	1,85,850/-	L2 -1 year warranty for AC and 5 years for compressor
3	BST Air Conditioning & Refrigerations Private Limited, Kottayam	Make: Bluestar	2,04,780/-	Inclusive of GST	2,04,780/-	L3 - 2 year warranty for AC and 5 years for compressor
4	Lomofy Multi Traders Pvt Ltd, Trivandrum	Make:Voltas	1,74,000/-	31,320/-	2,05,320/-	L4 - Warranty not specified

As per the remarks of the AE, Electrical, the Head had conducted a negotiation with the supplier and the firm vide Lr. dated 17/09/2020 agreed to provide a **discount of Rs. 500/-** on the total quoted rate, as a goodwill gesture.

The Head, Department of Computer Science, has recommended the firm 'M/s. Hevco Cooling System (P) Limited, Trivandrum', for the purchase of three numbers of "2 Ton Split Inverter Air Conditioners" in the Department, at the discounted rate of Rs.1,73,773/- (Rupees One lakh seventy three thousand seven hundred and seventy three only), inclusive of GST @ 18% & Flood Cess @1%.

The expenses in this connection may be debited from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development".

The Finance Officer has remarked to place the proposal for the 'Purchase of three numbers of "2 Ton Split Inverter Air Conditioners" in the Department of Computer Science, before the Purchase Committee for consideration and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

Recommendations:

The Committee considered the proposal and recommended to effect the purchase of three numbers of "2 Ton Split Inverter Air Conditioners" (Panasonic- Make, Model: TU24WKY) in the Department of Computer Science, from 'Hevco Cooling Systems (P) Limited, Trivandrum' at a total cost of Rs.1,73,773/- (Rupees One lakh seventy three thousand seven hundred and seventy three only), inclusive of GST @ 18% & Flood Cess @1%, debiting the expenditure from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved.

Spl. Syn.Item No.10.02. 10.02: Consideration for the Purchase of Computer chairs without wheel in the Department of Computer Science

The Head, Department of Computer Science, vide Letter No.CS/purchase/20-21/04 dated 16/06/2020, submitted a proposal for the Purchase of sixty "Computer Chairs without Wheel (Perforated Sheet visitors chair)" in the Department.

The Head has forwarded the Quotation obtained from 'M/s SIDCO Instrument Workshop, Industrial Estate, Pappanamcode, Thiruvananthapuram' for the above purchase, in accordance with the G.O. (Rt.) No. 49/2019/SPD dated 14/11/2019, along with the Minutes of the Department council meeting held in the Department on 10/06/2020, recommending the purchase.

The detailed quote in this regard is enumerated below:

Items: Perforated Sheet Visitors Chair FV -20 (60 nos)

Sl. No.	Items	Unit rate	Qty	Amount (in Rs.)
1.	Perforated Sheet Visitors Chair FV -20	2,405/-	60	1,44,300/-
	Transporting Charges			4329/-
	Gross Total			1,48,629/-
	CGST 9%			13,376.61/-
	SGST 9%			13,376.61/-
	Kerala Flood Cess @1%			1486.29/-
	Grand Total			1,76,869/-
(Rupees One Lakh seventy six thousand eight hundred and sixty nine only)				

The Head, Department of Computer Science, has recommended the firm 'M/s SIDCO Instrument Workshop, Industrial Estate, Pappanamcode, Thiruvananthapuram' for the purchase of sixty "Computer Chairs without Wheel (Perforated Sheet visitors chair)" in the Department, at a total cost of **1,76,869/- (Rupees One lakh seventy six thousand eight hundred and sixty nine only)**, inclusive of GST @ 18% & Flood Cess @1%.

The expenses in this connection may be debited from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development".

The Finance Officer has remarked to place the proposal for the 'Purchase of sixty "Computer Chairs without Wheel (Perforated Sheet visitors chair)" in the Department of Computer Science, before the Purchase Committee for consideration and if approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee, for consideration.

Recommendations:

The Committee considered the proposal and recommended to effect the purchase of sixty "Computer Chairs without Wheel (Perforated Sheet visitors chair)" in the

Department of Computer Science, from 'M/s SIDCO Instrument Workshop, Industrial Estate, Pappanamcode, Thiruvananthapuram', at a total cost of Rs. 1,76,869/- (Rupees One lakh seventy six thousand eight hundred and sixty nine only), inclusive of GST @ 18% & Flood Cess @1%, debiting the expenditure from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure and Laboratory Development".

Resolution of the Syndicate

RESOLVED that the above recommendation of the 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved

Spl. Syn.Item No.10.02. 10.03: *Consideration for the Purchase of Mac Book in connection with the implementation of the Innovative Project "Creation of Mobile Application for Landslide Early Warning" in the Department of Geology*

The Head, Department of Geology, vide Letter No. 1914/Geology/2020/UOK-KC dated 07/08/2020, submitted a proposal for the Purchase of one 'Mac Book' in the Department, in connection with the implementation of the Innovative Project "Creation of Mobile Application for Landslide Early Warning" in the Department, debiting the expenses from the Provisional Advance of ₹10,60,000/- sanctioned to the Head, vide U. O. No. 32999/2019/UOK dated 18/12/2019.

The Head has forwarded the Quotations obtained from five suppliers for the purchase of "Mac Book" in the Department, along with a copy of the Quotation Notice, certificate regarding compliance with KFC, Minutes of the Technical Committee meeting held in the Department on 23/06/2020, recommending the purchase and the Evaluation Report from the Instrumentation Engineer, CLIF, in this connection.

The Head has also furnished sufficient clarifications to the remarks of the IE, detailed in the Evaluation Report.

The comparative statement of quotations in this regard, is detailed below:

Item : MacBook Pro (1 No.)

Sl. No.	Firms Quoted	Particulars	Rate (Rs.)	Tax (GST 18%)	Total Amount	Remark
1	Yessquare, Trivandrum	Make:Apple Model: MacBook Pro	2,44,900/-	Inclusive of GST	2,44,900/-	Two year Warranty.
2	Quarks Enginnering, Pvt Ltd, Palakkad	Make:Apple Model: MacBook Pro	2,35,000/-	Inclusive of GST	2,35,000/-	
3	Quinze Technologies, Kochi	Make:Apple Model: MacBook Pro	2,02,533.90/-	36,456.10/-	2,38,990/-	One year Warranty.
4	CDNS Technology, Trivandrum	Make:Apple Model: MacBook Pro	1,85,000/-	33,300/-	2,18,300/-	One year limited Warranty.
5	Brilyant IT Solutions, Bangalore	Make:Apple Model: MacBook Pro	1,79,500/-	32,310/-	2,11,810/-	L1. Recommended by the Head. One Year Warranty.

The Head, Department of Geology, has recommended the firm 'M/s Brilyant IT Solutions, Bangalore' for the purchase of one "Mac Book" in the Department, at a total cost of Rs.2,11,810/- (Rupees Two lakh eleven thousand eight hundred and ten only).

The Finance Officer has remarked that the proposal for the 'Purchase of one Mac Book' in the Department of Geology, may be placed before the Purchase Committee for approval. Also, if approved, supply order may be placed accordingly, meeting the expenditure from provisional advance Rs.10,60,000/- (Rupees Ten Lakh sixty thousand only) sanctioned to Dr. Sajin Kumar S., Assistant Professor, Department of Geology and Principal Investigator of the Innovative Project "Creation of Mobile Application of landslide early warning", towards its implementation, vide U.O.32999/2019/UOK dated 18/12/2019, under State Plan Grant for the year 2019-20.

In this context, the proposal is placed before the Purchase Committee, for consideration.

Recommendations:

The Committee considered the proposal and recommended to effect the purchase of one "Mac Book (Make: Apple, Model: MacBook Pro)" in the Department of Geology, from 'M/s Brilyant IT Solutions, Bangalore' at a total cost of Rs. 2,11,810/- (Rupees Two lakh eleven thousand eight hundred and ten only), inclusive of GST@18%, debiting the expenditure from provisional advance Rs. 10,60,000/- (Rupees Ten Lakh sixty thousand only) sanctioned to Dr. Sajin Kumar S., Assistant Professor, Department of Geology and Principal Investigator of the Innovative Project "Creation of Mobile Application of landslide early warning", towards its implementation, vide U.O. NO. 32999/2019/UOK dated 18/12/2019, under State Plan Grant for the year 2019-20. The Committee also recommended the Head to explore the possibility of effecting the above purchase @5% GST, subject to obtaining Essentiality Certificate from the University.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved

Spl. Syn.Item No.10.02. Additional Item No:01: Consideration for the Purchase of various furniture items in the University Campus Library

The Deputy Librarian, University Campus Library vide Letter No.CL/purchase/101/2020-21 dated 23/11/2020, submitted a proposal for the purchase of following items in the Campus Library, in connection with the **upcoming NAAC visit** in the University.

Ground Floor :

- (i) Conference Table. (20 Nos)
- (ii) Single Seater Table with Rack only (15 Nos)
- (iii) Wooden Chair Out Arm- Colonial (35 Nos)
- (iv) Partition -wood-glas sqm (39 Nos)
- (v) Office Table-Executive-Exot (2Nos)-
- (vi) Executive Visitors chair revolving back (2Nos)
- (vii) Wooden Chair with Arm Colonial (4 Nos)

First Floor :

- (viii) Partition wood glass Sqm (9 Nos)
- (ix) Work Station Single Seater with computer facility (4 Nos)
- (x) Executive Visitors Chair Revolving Medium back (4 Nos)
- (xi) Simple Table (1 No)

The Head, has forwarded the Quotation obtained from 'M/s Kerala State Rubber Co-Operative Ltd., Kannur' for the purchase of the aforementioned items, in accordance with the G.O. (Rt.) No. 24/2020/SPD dated 24/11/2020.

Items : Furniture

Sl. No.	Items	Basic Rate (in Rs)	Transportation & Unloading Charges (in Rs)	Total Amount (in Rs)	GST@18%	Kerala Flood Cess	Unit Price (in Rs)	Unit	Qty	Amount (in Rs)
1	Conference Table.	6064	694	6758	1216	68	8042	per seat	20	160840
2	Single Seater Table with Rack only	6267	717	6894	1257	70	8311	Nos	15	124665
3	Wooden Chair Out Arm- Colonial	2716	311	3027	545	30	3602	Nos	35	126070
4	Partition - wood-glas	5626	644/-	6270	1129	63	7461	Sqm	39	290979

	sqm									
5	Steel Slotted Angle rackOffice Table-Executive-Exot	25411	2907	28318	5097	283	33698	Nos	2	67396
6	Executive Visitors chair revolving back	6269	717	6986	1258	70	8314	Nos	2	16628
7	Wooden Chair with Arm Colonial	3089	353	3442	620	34	4096	Nos	2	16384
8	Partition wood glass Sqm	5626	644/-	6270	1129/-	63	7461	Sqm	9	67149
9	Work Station Single Seater with computer facility	30712	3513/-	34225	6161	342	40728	Nos	4	162912
10	Executive Visitors Chair Revolving Medium back	6269	717	6986	1258	70	8314	Nos	4	33256
11	Simple Table	6857	784/-	7641	1375	76	9093	Nos	1	9093
Total - Ten Lakh Seventy Five thousand three hundred and Seventy Two only/- Rs. 10,75,372/-										

The Deputy Librarian, University Campus Library has recommended the firm "M/s **RUBCO, Kannur**" for the purchase of various 'Furniture items' in the Campus Library, for a total amount of **Rs. 10,75,372/- (Rupees Ten lakh seventy five thousand three hundred and seventy two only)**.

The Expenditure in this connection may be debited from the State Plan Grant 2020-21 sanctioned to the Department, under the Scheme-component "Infrastructure & Laboratory Development".

The Finance Officer has remarked that the proposal for the purchase of various furniture items for use in the University Campus Library from 'M/s RUBCO, Kannur', may be placed before the Purchase Committee for approval. If approved, supply order may be placed accordingly.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendations:

The Committee considered the proposal and recommended to entrust the Pro-Vice-Chancellor, Syndicate Members at Kariavattom Campus, the Registrar and the Deputy Librarian (i/c), Campus Library, to hold a meeting with the representative from "M/s RUBCO, Kannur" at the Campus Library, for finalizing an appropriate design regarding the furnishing of the newly constructed building(Ground floor and First floor) in an aesthetically pleasing manner and to submit a revised proposal for purchase accordingly.

Resolution of the Syndicate

RESOLVED that the above recommendation of the 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved

Spl. Syn.Item No.10.02. Additional Item No:02:

Consideration for the Purchase of various equipment in connection with the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and imaging"- Department of Chemistry-Reg.

The Head, Department of Chemistry, vide letter Letter No. 871/2020/UOK-KC dated 02/03/2020, has requested sanction to invite open tenders for the purchase of the following instruments in the Department, through e-Procurement portal, in connection with the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and imaging", under State Plan Grant for the year 2019-20:

- (i) Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer.
- (ii) Mass Spectrometer.
- (iv) Computer Server.
- (v) Electrochemical Work Station and Allied instruments.

Spl. Syn.Item No.10.02. Additional Item No:02.01.

'Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer':

Open tender was invited through e-procurement under two bid system for the purchase of '**Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer**', with the orders of the Registrar on 03.07.2020 and due to nonavailability of sufficient quotations (3 Nos.) in the first tender, retenders were invited on 13.08.2020 and & the technical bids were opened on 07/09/2020 and forwarded to the Head for evaluation vide e-mail dated 08/09/2020.

Two bidders participated in the tender Viz.,

- (i) M/s SIMCO Global Technologies Ltd. &
- (ii) M/s Specialise Instruments Marketing Pvt. Ltd.

Subsequently, the Head, Department of Chemistry, vide email dated 18.09.2020 had forwarded the minutes of the meeting of the Technical Expert Committee held on 14.09.2020, recommending to retender the purchase of TCSPC Lifetime Fluorescence Spectrophotometer without change in specifications, as many predominant vendors were unable to quote for the equipment due to the extended lockdown that was prevailing during tender submission period.

Accordingly, it was again re-tendered on 08/10/20 and the technical bids were opened on 02/11/2020 :

Three bidders participated in the tender Viz:

1. M/s SIMCO Global Technologies Ltd.
2. M/s Specialise Instruments Marketing Pvt. Ltd.
3. M/s Laser Spectra Services India Pvt. Ltd.

The Technical bids of the above firms were forwarded to the Head for evaluation, vide email dated 03/11/2020. Accordingly, the Head, vide letter No. DC/4/280/2020 dated 20/11/2020 had forwarded the Minutes of the Technical Committee Meeting held on 16/11/2020 at the Department, recommending to open the financial bids of all the three firms.

Accordingly, the financial bids were opened on 30/11/2020 and forwarded to the Head, vide email dated 30/11/2020 for evaluation.

Subsequently, the Head vide Letter No. DC/4/298/2020 dated 09/12/2020 submitted the evaluation report on the financial bid along with the minutes of the meeting of the Department Council held in the Department on 07/12/2020, recommending the purchase of '**Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer**' from the L1 firm 'M/s Edinburg Instruments, UK' through the supplier firm '**M/s Specialise Instruments Marketing Company, Mumbai**'.

The comparative statement of the financial bids in this regard is enumerated below:

Item No1 : Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer.

Sl. No.	Firms	Make/Model	Rate			Remarks
			In Foreign Currency	In INR (1USD= 73.96) (1EURO = 88.57) (1GBP = 98.72)	TOTAL (In Rs.)	
1	'M/s. Laser Spectra Services India Pvt. Ltd., Bangalore' (Representating 'M/s Horiba Instruments Inc, USA')	Make: Horiba Model: Fluorolog-3 KIT	USD 2,56,144.00	1,89,44,410.00 + Rs. 1,04,000.00 for Indian Accessories + Applicable GST	1,90,48,410/-	L2 Warranty: Three years: Comprehensive
2	M/s SIMCO Global Technologies and Systems Ltd., New Delhi (Representating 'M/s Pico Quant GmbH, Germany')	Make: PicoQuant Model: Fluotimer 300	EURO 347199.23	3,07,51,435.00	3,07,51,435/-	L3 1 Year + 2 years Extended warranty : Comprehensive
	M/s. Specialise Instruments Marketing Company (Representating 'M/s Edinburg Instruments, UK')	Make: Edinburg Instruments Model: Fls 1000	GBP 172724.00+ GBP 12,831.00* = 1,85,555.00 *(The price quoted for 'XYZ motorised stage' in the optional item was also added to the Main price, in accordance with the recommendations of the Technical Committee held on 16/11/2020 (Point 3))	1,83,17,990 + 3,00,000.00 for Indian Accessories + Applicable GST	1,86,17,990/- + Applicable GST for Indian Accessories	L1 Warranty one year + 2 Years extended: comprehensive (Provided in their compliance statement and Technical Bid)

The Head, Department of Chemistry has recommended the purchase of 'Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer' in the Department from 'M/s Edinburg Instruments, UK' through the supplier firm 'M/s Specialise Instruments Marketing Company, Mumbai', at a total cost of **GBP 1,85,555.00** [i.e. Rs. 1,83,17,990/- (Rupees One crore eighty three lakh seventeen thousand nine hundred and ninety only) @ Rs. **98.72** /- per **GBP**]+ **Rs. 3,00,000/- for Indian Accessories + Applicable GST.**

Item No.2 Computer Server:

Open tender was invited through e-procurement under two bid system for the purchase of "Computer Server", with the orders of the Registrar on 03.07.2020 and due to nonavailability of sufficient quotations (3 Nos.) in the first tender, retenders were invited on 14.08.2020. The technical bids were opened on 7/09/2020 and forwarded to the Head for evaluation vide e-mail dated 08/09/2020.

Five bidders participated in the tender Viz.,

- (i) M/s Absolut Technologies
- (ii) M/s Dbrains Info Systems and Controls Private Limited
- (iii) M/s Starone It Solutions India Pvt. Ltd.
- (iv) M/s TimeNet Solutions Pvt. Ltd.
- (v) M/s USAM Technology Solutions Pvt. Ltd.

Accordingly, the Head, vide Letter No. DC/4/264/2020 dated 2/11/2020 had forwarded the evaluation report dated 8/10/2020 of the Instrumentation Engineer, CLIF and the Minutes of the Technical Committee held on 20/10/2020 at the Department, recommending to open the financial bids of all the five firms.

Accordingly, the financial bids were opened on 19/11/2020 and forwarded to the Head, vide email dated 20/11/2020 for evaluation.

Subsequently, the Head vide Letter No. DC/4/298/2020 dated 09/12/2020 submitted the evaluation report on the financial bid along with the minutes of the meeting of the Department Council held in the Department on 07/12/2020, recommending the purchase of '**Computer Server**' from the L1 firm '**M/s USAM Technology Solutions Pvt. Ltd., Ernakulam**'.

The comparative statement of the financial bids in this regard is enumerated below:

Item No2 : Computer Server:

Sl. No.	Firms	Make/Model	Unit Rate (in Rs.)	GST @5% (in Rs.)	Total (in Rs.)	Remarks
1	M/s Absolut Technologies, Trivandrum	Make: Dell Model: R 740 Power Edge	17,75,257/- + 2,36,063/- (16 GB T4 RAM) + 1,76,237/- (SSD Hard Drive) = 21,87,557	1,09,377.85	22,96,934.85	5 years Warranty
2	M/s Timenet Solutions, Tvm	Make: Dell Model: R 740 Power Edge	17,05,365/- + 2,27,707/- (16 GB T4 RAM) + 1,69,999/- (Hard Drive) = 21,03,071/-	1,05,153.55	22,08,224.55	5 years Warranty
3	M/s StarOne IT solutions, Tvm	Make: Dell Model: R 740 Power Edge	16,07,516/- + 2,17,262/- (16 GB T4 RAM) + 1,62,201/- (Hard Drive) = 19,86,979/-	99348.95	20,86,327.95	L3 5 years Warranty
4	Dbrains Info solutions Pvt. Ltd., Tvm	HPE ProLiant DL380 Gen10	17,73,832/- + 2,31,525/- (16 GB T4 RAM) + 77,175/- (Hard Drive) = 20,82,532/-	Inclusive	20,82,532/-	L2 5 years Warranty
5.	USAM Technology Solutions, Ekm	HPE ProLiant DL380 Gen10	16,31,895/- + 2,27,115/- (16 GB T4 RAM) + 64890/- (Hard Drive) = 19,23,900/- (clarification from USAM obtained)	Inclusive	19,23,900/-	L1 Recommended by the Head 5 years Warranty provided in the compliance statement

The Head, Department of Chemistry, has recommended the purchase of '**Computer Server**' in the Department from '**M/s USAM Technology Solutions Pvt. Ltd., Ernakulam**', at a total cost of **Rs. 19,23,900/- (Rupees Nineteen lakh twenty three thousand and nine hundred only)**, provided they extend their server warranty for a period of five years (5 year warranty provided in the compliance statement, but not in the Price Bid).

Item No. 3 Mass Spectrometer :

Open tender was invited through e-procurement under two bid system for the purchase of '**Mass Spectrometer**', with the orders of the Registrar on 03.07.2020 and the technical bids were opened on 18/08/2020 and forwarded to the Head for evaluation vide e-mail dated 18/08/2020.

- Three bidders participated in the tender Viz.,
- (i) M/s. Agilent Technologies Pvt. Ltd., Bangalore
 - (ii) M/s. Inkarp Instruments Pvt. Ltd., Tvm
 - (iii) M/s. Scientific Enterprises Cochin

Subsequently, the Head, Department of Chemistry, vide email dated 18.09.2020 had forwarded the minutes of the meeting of the Technical Expert Committee held on 11.09.2020, recommending to retender the purchase of 'Mass Spectrometer' with certain change in specifications, as there were less than three technically qualified firms for further processing.

Accordingly, it was again re-tendered on 08/10/2020 and the technical bids were opened on 02/11/2020 :

- Two bidders participated in the tender, Viz:
- (i) M/s Agilent Technologies Pvt. Ltd., Bangalore
 - (ii) M/s Inkarp Instruments Pvt. Ltd., Tvm.

The Technical bids of the above firms were forwarded to the Head for evaluation, vide email dated 03/11/2020. Accordingly, the Head, vide letter No. DC/4/271/2020 dated 11/11/2020 had forwarded the Minutes of the Technical Committee Meeting held on 4/11/2020 at the Department, recommending to open the financial bid of the sole technically qualified firm "M/s Inkarp Instruments Pvt. Ltd., Tvm."

Accordingly, the financial bids were opened on 30/11/2020 and forwarded to the Head, vide email dated 30/11/2020 for evaluation.

Subsequently, the Head vide Letter No. DC/4/298/2020 dated 09/12/2020 submitted the evaluation report on the financial bid along with the minutes of the meeting of the Department Council held in the Department on 07/12/2020, recommending the purchase of 'Mass Spectrometer' from the sole technically qualified firm 'M/s. Advion Inc., USA' through the supplier firm 'M/s. Inkarp Instruments Pvt. Ltd., Tvm.'

The detailed financial bid in this regard is enumerated below:

Item No. 3 Mass Spectrometer:

Sl. No.	Firms	Make/Model	Rate			Remarks
			In USD	In INR (1USD= 73.96)	TOTAL (In Rs.)	
1	'M/s. Inkarp Instruments Pvt. Ltd., Tvm.' (Representating 'M/s. Advion Inc., USA')	Make: Advion Model: CMS-L 01	USD 58,296.00	43,11,572.16 + Rs. 10,00,000.00 for Indian Accessories including taxes	53,11,572.16	Recommended by the HOD. Warranty Three years

The Head, Department of Chemistry has recommended the purchase of 'Mass Spectrometer' in the Department from the sole technically qualified firm 'M/s. Advion Inc., USA' through the supplier firm 'M/s. Inkarp Instruments Pvt. Ltd., Tvm.', at a total cost of USD 58,296.00 [i.e. Rs. 43,11,572.16 (Rupees Forty three lakh eleven thousand five hundred and ninety only) @ Rs. 73.96 /- per USD]+ Rs. 10,00,000/-, inclusive of taxes for Indian Accessories.

Item No. 4: Material Software:

Open tender was invited through e-procurement under two bid system for the purchase of 'Material Software', with the orders of the Registrar on 03.07.2020 and due to non-availability of sufficient quotations (3 Nos.) in the first tender, retenders were invited on 14.08.2020. The technical bids were opened on 7/09/2020 and forwarded to the Head for evaluation vide e-mail dated 08/09/2020.

One bidder participated in the tender Viz., "M/s Altem Technologies, Bangalore".

Accordingly, the Head, vide Letter No. DC/4/264/2020 dated 2/11/2020 had forwarded the Minutes of the Technical Committee Meeting held on 20/10/2020 at the Department, recommending to open the financial bid of the above firm, as the 'Material Software' meets all the technical specifications and has a powerful algorithm to do material simulations and calculations and is unique in offering a 'graphical interface' which makes it very user friendly.

Accordingly, the financial bid of the aforementioned firm was opened on 19/11/2020 and forwarded to the Head, vide email dated 20/11/2020 for evaluation.

Subsequently, the Head vide Letter No. DC/4/298/2020 dated 09/12/2020 submitted the evaluation report on the financial bid along with the minutes of the meeting of the Department Council held in the Department on 07/12/2020, recommending the purchase of 'Material Software' from 'M/s Altem Technologies, Bangalore'.

The detailed financial bid in this regard is enumerated below:

Item No. 4: Material Software:

Sl. No.	Firms	Make/Model	Unit Rate (in Rs.)	GST @ 18% (in Rs.)	Total(in Rs.)	Remarks
1	M/s Altem Technologies, Bangalore	Biovia Materials Studio Academic Base and Biovia Materials Studio Academic Quantum	12,60,750/-	2,26,935/-	14,87,685/-	Recommended by the HOD. Warranty:12 Months

The Head, Department of Chemistry, has recommended the purchase of 'Material Software' in the Department from 'M/s Altem Technologies, Bangalore', at a total cost of Rs.14,87,685/- (Rupees Fourteen lakh eighty seven thousand six hundred and eighty five only).

The Head, Department of Chemistry has recommended the following firms for the purchase of corresponding items in the Department, in connection with the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and imaging":

Sl. No.	Items	Firm	In foreign currency	Amount (in INR)
1	Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer	M/s Specialise Instruments Marketing Company (Representating 'M/s Edinburg Instruments, UK')	GBP 172724.00+ GBP 12,831.00* = 1,85,555.00	1,83,17,990 + 3,00,000.00 for Indian Accessories + Applicable GST
2	Computer Server	USAM Technology Solutions, Ekm	-	19,23,900/- (Inclusive of GST @5%)
3.	Mass Spectrometer	'M/s. Inkar Instruments Pvt. Ltd., Tvm.' (Representating 'M/s. Advion Inc., USA')	USD 58,296.00	43,11,572.16 + Rs.10,00,000.00 for Indian Accessories, including taxes = 53,11,572.16
4.	Material Software:	M/s Altem Technologies, Bangalore	-	14,87,685/- (including taxes)
		Total		Rs. 2,73,41,147.16 (Plus Applicable GST on Indian Accessories for TCSPC)

It may be noted that an amount of Rs. 2.85 Crore has been allocated to the Department of Chemistry for the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and Imaging", under the State Plan Grant for the year 2019-20. Also, the project has been included under the Scheme-component ""Ongoing Projects/Purchases (Continuing Projects/Purchases sanctioned under State Plan Grant 2018-19 and 2019-20)", in the State Plan Grant 202-21.

The expenses in this connection may be met from this provision.

The Finance Officer has remarked that the proposal for the purchase of the aforementioned various equipments in connection with the implementation of the Specific Project "Advanced Research Laboratory for Molecular Sensing and Imaging" in the Department of Chemistry, may be placed before the Purchase Committee along with evaluation report of technical bids and financial bids, for consideration and if approved, Supply Order may be placed accordingly. Also remarked to

invite the “L1” firms for a negotiation before the Committee.

In this context, the proposal is placed before the Purchase Committee for consideration.

Recommendation:

1) The Committee negotiated with the representative from the supplier firm ‘M/s Specialise Instruments Marketing Company’ (the “L1” firm), with regard to the purchase of 'Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer' in the Department of Chemistry and the firm agreed to provide the component “Computer-controlled Motorised Prior Stage for Inverted Microscopes” amounting to GBP 12,831.00, (i.e. Total discount of Rs. 12,66,676/- (Rupees Twelve lakh sixty six thousand six hundred and seventy six) @ Rs. 98.72/- per GBP), free of cost.

In this context, the Committee recommended to effect the purchase of 'Time Correlated Single Photon Counting (TCSPC) Lifetime Fluorescence Spectrophotometer' in the Department from 'M/s Edinburg Instruments, UK' through the supplier firm ‘M/s Specialise Instruments Marketing Company, Mumbai’, at the discounted rate of GBP 1,72,724.00 [i.e. Rs. 1,70,51,313/- (Rupees One crore seventy lakh fifty one thousand three hundred and thirteen only) @ Rs. 98.72/- per GBP] + 2,50,000.00 (Rupees Two lakh fifty thousand only) for Indian Accessories + Applicable GST.

2) The Committee negotiated with the representative from the supplier firm ‘M/s USAM Technology Solutions, Ekm’ (the “L1” firm), with regard to the purchase of 'Computer Server' in the Department of Chemistry and the firm agreed to provide a total discount of Rs. 85,609/- (Rupees Eighty five thousand six hundred and nine only) on the quoted price.

In this context, the Committee recommended to effect the purchase of 'Computer Server' in the Department from ‘M/s USAM Technology Solutions, Ekm’, at the discounted rate of Rs. 18,38,291/- (Rupees Eighteen lakh thirty eight thousand two hundred and ninety one only), inclusive of GST @5%.

3) The Committee negotiated with the representative from the supplier firm ‘M/s. Inkarp Instruments Pvt. Ltd., Tvm.’ (the sole technically qualified firm), with regard to the purchase of 'Mass Spectrometer' in the Department of Chemistry and the firm agreed to provide a discount of USD 2,296.00 (i.e. Rs. 1,69,812/- (Rupees One lakh sixty nine thousand eight hundred and twelve only) @ Rs. 73.96 per USD) on the main unit and a Rs. 50,000/- for the Indian accessories [(i.e. Total Discount in INR amounting to Rs. 2,19,812/- (Rupees Two lakh nineteen thousand eight hundred and twelve only)].

In this context, the Committee recommended to effect the purchase of 'Mass Spectrometer' in the Department from 'M/s. Advion Inc., USA' through the supplier firm ‘M/s. Inkarp Instruments Pvt. Ltd., Tvm.’, at the discounted rate of USD 56,000.00 [i.e. Rs. 41,41,760/- (Rupees Forty one lakh forty one thousand seven hundred and sixty only) @ Rs. 73.96 per USD] + 9,50,000.00 (Rs. Nine lakh fifty thousand only) for Indian Accessories, including taxes.

4) The Committee negotiated with the representative from the supplier firm ‘M/s Altem Technologies, Bangalore’ (the sole technically qualified firm), with regard to the purchase of 'Material Software' in the Department of Chemistry and the firm agreed to provide a total discount of Rs. 63,038/- (Rupees Sixty three thousand and thirty eight only) on the quoted base price.

In this context, the Committee recommended to effect the purchase of 'Material Software' in the Department from ‘M/s Altem Technologies, Bangalore’, at the discounted rate of Rs. 12,57,597/- (Rupees Twelve lakh fifty seven thousand five hundred and ninety seven only), inclusive of GST @5%.

Resolution of the Syndicate

RESOLVED that the above recommendations of the 10th (Plan-fund) meeting of the Purchase Committee held on 21.12.2020, be approved

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*Spl. Syn.Item No.11. Central Laboratory for Instrumentation and Facilitation (CLIF) -
 Extension of Deputation for the Post of Instrumentation Engineer-
 Disbursement of Salary-Consideration of reg*

(Ad.DIII)

Sanction has been accorded by the Vice-Chancellor to Sri. Aneesh Mohammed A.S being permitted to continue his service as Instrumentation Engineer, CLIF University of Kerala on deputation basis for a further period of one year w.e.f.26.10.2020 on expiry of the same on 25.10.2020, subject to the concurrence obtained from the Government as resolved by the Syndicate at its meeting held on 01.10.2020, vide Item No.18.06.

As per note received from Audit Section, in order to process the salary of Sri Aneesh Mohamed A.S., necessary Administrative Orders may be issued since the concurrence from Government is pending.

In this regard, the following may kindly be seen.

- i) As per the Objection from the Audit and as per the orders of the Vice-Chancellor the salary for the month of October 2020 in respect of Sri Aneesh Mohamed A.S. has been disbursed only up to 25.10.2020 due to the pending NOC from KSEB Ltd and concurrence from the Government since his period of deputation expired on 25.10.2020.
- ii) The Secretary (Administration), KSEB Ltd has informed in his letter dated 06.11.2020 that the Kerala State Electricity Board Ltd has no objection in sparing the service of Sri Aneesh Mohamed A.S. Assistant Engineer as Instrumentation Engineer in CLIF on deputation basis for a further period of one year w.e.f. 26.10.2020 as per the usual terms and conditions of deputation.
- iii) Letter dated 24.11.2020 was sent, to the Principal Secretary, Govt.Higher Education Department for obtaining concurrence from the Government, to extend the period of deputation of Sri Aneesh Mohamed A.S., as Instrumentation Engineer in CLIF.
- iv) There is an usual delay to obtain G.O regarding concurrence.
- v) It may kindly be noted that, in connection with the sanctioning extension of deputation of Sri.Aneesh Mohamed A.S., as Instrumentation Engineer, interim university orders had been issued for the first three years.
- vi) As per note received from Audit Section, in order to process the salary of Sri Aneesh Mohamed A.S., necessary Administrative Orders may be issued since the concurrence from Government is pending.

In response to the above, the Vice-Chancellor, has ordered to place the matter before the Syndicate with remarks of Finance.

In this regard, Finance has opined the following;

"It is seen that the approved period of deputation of Sri.Aneesh Mohammed A.S. has been completed and his present service can be technically said as 'Over stayal'. If approval for extension (NOC) is received from KSEB/Govt. orders can be issued in this regard. Otherwise the period of over stayal has to be regularised as deputation by his parent Dept."

As per the orders of the Vice-Chancellor, the matter of issuing Interim Order in connection with the extension of deputation of Sri.Aneesh Mohammed A.S with remarks of Finance is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

Based on the letter dated 06.11.2020 from the KSEB Ltd the Syndicate **RESOLVED** to approve the deputation of Sri.Aneesh Mohammed A.S, Assistant Engineer as Instrumentation Engineer in CLIF on deputation basis for a period of one year w.e.f. 26.10.2020 as per the usual terms and conditions of deputation.

Since, concurrence from the Government for extending the deputation of Sri.Aneesh Mohammed.A.S as Instrumentation Engineer is pending the Syndicate **FURTHER RESOLVED** to release the salary by taking an undertaking from the incumbent.

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Spl. Syn.Item No.12. Reckoning of prior service of Dr.Gabriel Simon Thattil for pensionary benefits -Request -Consideration of- reg:-

(Ad.AII)

Dr.Gabriel Simon Thattil, Professor, Department of Commerce vide letter dated 19.05.2020 stated that he joined the University Department of Commerce, Kariavattom as lecturer on 19th May 1998 and was placed in the Senior Scale with effect from the same date based on his past five years

service(9th February 1993 to 18 th May 1998) at Henry Baker College, Melukavumattom regularized vide U.O No.Ad D II 3/4737/95 dated 1.07.2004 and further stated that he was again placed as Reader in Commerce with effect from 9th February 2002.Hence stating all the facts he has requested to consider his prior service from 9th February 1993 to 18th May 1998 for his retiral benefits.

After verification of his prior service. Finance section remarked that as per the GO(P) No.228/2001/Fin dated 02/02/2001 the prior service put in by employees in Municipal Common Service/Panchayats and Universities prior to their entry in State Govt.Service including Aided School/College and vice versa can be reckoned as qualifying service for pension. Hence the prior aided college service of University employees can be reckoned as qualifying service for pensionary benefits .It is also stated that as per circular No.Fin.III.I.Misc/2014 dated 16/06/2014 ‘the employees and teachers in the regular service of the University who wish to reckon their past service for service benefits in the University are required to apply for the same in writing within 5 years from the date of joining the University Service through proper channel”. There are precedents of considering requests received after five years - of Dr.Madhukumar former CE, Dr.Padma Rao, etc. Their prior service has been reckoned by the University for pensionary benefits.

As per orders of the Hon'ble Vice Chancellor, the request of Prof.Gabriel Simon Thatil for reckoning his prior service from 9th February 1993 to 18th May 1998 is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to consider the request of Prof.Gabriel Simon Thatil for reckoning his prior service from 9th February 1993 to 18th May 1998 for pensionary benefits.

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Spl. Syn.Item No.13 Granting of pensionary benefits to Dr.K.Padmakumar, Professor and Head (Retired on 30.04.2019), Department of Aquatic Biology and Fisheries- Consideration of reg:

(Ad.AIII)

Dr.K.Padmakumar, Professor and Head, Department of Aquatic Biology and Fisheries, retired from University service on 30.04.2019. Dr.K.Padmakumar was informed of the liabilities outstanding against him well in time, vide liability certificates dated 26.04.2019, 04.06.2019, 17.12.2019 and 22.09.2020. As per Liability Certificate dated 22.09.2020, an amount of Rs.1,86,76,455/- (Rupees One crore eighty six lakh seventy six thousand four hundred and fifty five only) was outstanding against him towards unsettled provisional advances/projects. His pensionary benefits are not disbursed due to non-regularisation of the provisional advances/projects sanctioned to him as per Liability Certificate dated 22.09.2020. Also, his pensionary benefits are not sufficient to recover these liabilities. As per the direction from the Joint Director, Kerala State Audit Department, clarification was sought from the Government regarding the feasibility of granting provisional pension to Dr.K.Padmakumar inorder to avoid further legal consequences. Vide letter dated 03.07.2020, the Principal Secretary to Government, Higher Education Department has informed that since there is no reference of departmental/judicial proceedings initiated against Dr.K.Padmakumar, he is eligible for final pension.

Meanwhile, as per the orders of Vice-Chancellor, a meeting was convened on 28.09.2020, chaired by Pro-Vice-Chancellor to finalise the liabilities outstanding against Dr.K.Padmakumar. As per the minutes of the meeting and on the basis of the reports from Ad.AV, Joint Registrar, Kariavattom and Planning G sections, revised Liability Certificate dated 23.11.2020 has been issued to him showing the unspent balance to be refunded separately and his liability has reduced to Rs.1,77,66,455/- (Rupees One crore seventy seven lakh sixty six thousand four hundred and fifty five only). Moreover in the meeting held on 28.09.2020, Dr.K.Padmakumar had given assurance that he would clear the liabilities reported towards non-regularisation of projects/provisional advances within three months.

It may be noted that there are precedents of granting provisional pension to the pensioners having huge amount of unsettled liabilities to avoid further legal consequences. Other pensionary benefits will be released on clearing the liabilities.

Hence as per the orders of Vice-Chancellor, the matter of granting provisional pension to Dr.K.Padmakumar is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant provisional pension to Dr.K.Padmakumar, Professor and Head (Rtd.), Department of Aquatic Biology and Fisheries, Kariavattom.

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Spl. Syn.Item No.14 *Minutes of the meeting of the Sub Committee constituted for studying the Report submitted by Sri. J Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC – Approval of-reg.*

(Ad.AVII)

The Syndicate at its meeting held on 15.05.2020, vide Item No. 11.36.06, resolved to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to have a comparative study of the report submitted regarding DOMTEC by Dr.K.S.Chandrasekhar, Professor, IMK and the proposal for strengthening DOMTEC submitted by Joint Registrar (Academic) in consultation with Joint Registrar (Administration) and place the detailed report before the Syndicate.

The Vice-Chancellor ordered to implement the Syndicate resolution and accordingly Sri. J.Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University was intimated the same. Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University has submitted the report and as per the orders of the Vice-Chancellor it was placed before the Syndicate for consideration.

The Syndicate at its meeting held on 01.10.2020, vide item no. 18.85, considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Syndicate at its meeting held on 23.10.2020, vide item no. 19.01, considered and approved the Preliminary Minutes of the 18th Meeting of the Syndicate held on 01.10.2020 with the following modifications in item no.18.85:

“to constitute a Sub Committee consisting of Adv. K H Babujan, Adv. B Balachandran, Dr.S. Nazeeb, Adv. G. Muraleedharan Pillai , Sri J Jairaj , Dr. M Vijayan Pillai, Members Syndicate and all Statutory Officers for studying the report submitted by Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University .”

The Vice- Chancellor has ordered to implement the Syndicate resolution. A meeting of the Sub committee was convened on 28.10.2020. The Sub committee has recommended to place minutes before the Syndicate. The minutes of the sub committee was approved by the Vice Chancellor.

Meanwhile, the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University, vide email dated 03.11.2020 addressed to the Vice Chancellor, proposed to place the matter in Sl. No. 9 &17 in the report before the Standing Committee of the Syndicate on Departments and Other Institutions held on 04.11.2020 and as per the orders of the Vice Chancellor, the matter in Sl. No. 9 &17 in the report was placed before the Standing Committee of the Syndicate on Departments and Other Institutions held on 04.11.2020.

The minutes of the sub committee, as per the orders of the Vice-Chancellor, was placed before the Syndicate at its meeting held on 10.11.2020. The Syndicate considered the minutes vide Item No. 42 and resolved to refer the item to the next Syndicate.

Accordingly, the minutes of the meeting of the Sub Committee constituted for studying the report submitted by Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC held on 28.10.2020 is placed before the Syndicate for consideration (Minutes appended).

Minutes of the meeting of the Sub Comiittee constituted for studying the Report submitted by Sri. J Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC

Date : 28.10.2020

Time : 3.30 pm

Venue : Senate Chamber

Members

•Adv. K H Babujan	- Sd/-
•Adv. B Balachandran	-Absent
•Dr.S. Nazeeb	-Absent
•Adv. G. Muraleedharan Pillai	- Sd/-
•Sri J Jairaj	- Sd/-
•Dr. M Vijayan Pillai	- Absent
•Registrar	- Sd/-
•Finance Officer	- Sd/-
•controller of Examinations	- Sd/-

The meeting started at 3.30 p. m.

The committee considered and discussed about the report submitted by Sri. J. Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC and recommended as follows.

Sl. No.	Report of Sri. Jairaj J, Convener, SC on D&OI	Recommendation of the sub Committee
1.	The engagement of a Director under DOMTEC is essential for strengthening the infrastructure facilities and to ensure the quality of education in the institutions.	To Approve.
2.	The Director, DOMTEC will be a person having academic and administrative experience. The Qualifications will be fixed by the Selection Committee.	To Approve. To constitute the selection committee consisting of Pro Vice Chancellor, Convener- SC on D &OI and Dr. Chandrasekhar (Professor, IMK) as members.
3.	An executive council for Domtec comprising of the Pro Vice Chancellor as chairman and conveners of the standing committees of Departments and other institutions, Finance, Staff and equipments, Affiliation, Finance officer, and director Domtec maybe constituted.	•To Approve. •To include the Registrar also in the executivecouncil.
4.	The council should meet once in a month and approve the financial, administrative and academic matters on a time bound manner and report to the standing committee of the Syndicate on Departments and other institutions	•To Approve with following modification. “The council should meet once in quarterly (3 months) and approve the financial, administrative and academic matters on a time bound manner and report to the standing committee of the Syndicate on Departments and other institutions”
5.	The present workload of the Sections coming under DOMTEC, ie, Ad. A VII, Ad. A VII (A) &Ad. C sections, be placed before the Stnding Committee of the Syndicate on Staff, Equipment and Buildings.	•To entrust Registrar to re- assess the workload of the sections coming under DOMTEC, ie, Ad. A VII, Ad. A VII (A) &Ad. C sections.
6.	Vehicle is to be provided for DOMTEC.	•To delete it.
7.	A team including Syndicate members for inspection, monitoring and development in district level may be constituted.	•To Approve •To authorise the Convener, SC on D &OI for constituting the team.
8.	A developmental committee should be created in each Centre including the local bodies and authorities. The guidelines for the creation of the same shall be provided from the University.	•To Approve with following modification. ‘A developmental committee should be created in each Centre including the local bodies and representatives .The guidelines for the creation of the same shall be provided from the University.’
9.	The service of an experienced contract staff having degree qualification is to be given for doing the clerical and office works	•To place the recommendation before the Standing committee of

	in UITs.	the Syndicate on D &OI.
10.	The sections coming under DOMTEC may be arranged under a single umbrella.	•To approve
11.	Requests from the Centres be routed through and recommended by the Director, DOMTEC.	•To approve
12.	Steps should be taken for participating students in co-curricular activities in collegiate level competitions.	•To approve
13.	Necessary facility shall be made available to conduct online examination in the institutions with the help of MP/MLA/LSG.	•To approve
14.	A separate P D Account maybe created for DOMTEC	•To delete it.
15.	An institution development fund maybe collected from students at the time of admission and utilized purely for the development of the institution.	•To delete it.
16.	The duties and responsibilities of the Director, DOMTEC shall be as follows A Overall supervision of the academic and administrative matters of the DOMTEC institutions B Convening the meeting of the executive council and reporting to it, the functions of the institutions. C Executing the decisions of the executive council with proper follow-ups D Keep a good liaison with the heads of the institutions and report to the executive council 17 The service of a qualified Physical Education teacher and arts teacher maybe made avail at least on a cluster basis for the institutions under DOMTEC, for this the service of teachers in the nearby teacher education centres can be availed to manage at least a minimum of these activities	•To approve
17.	The following matters should be placed and discussed in detail by the Standing Committee of the Syndicate on Department and Other Institutions of the University. •Provision of own building for institutions under DOMTEC •Appointment of Guest Lecturers and its modalities. •Uniformity in renewal of staff on contract •Transfer and posting of faculty to be done before the commencement of an academic year. •Introduction of online payment of salary to the daily wage employees and Guest lecturers. •Introduction of punching to Principals/teachers/non-teaching staff/ students in order to ensure quality of education and discipline. •Constitution of grievance cell for students and teachers under DOMTEC. •Lack of financial support from University for improving the infrastructural facilities. •Delay in supply of furniture, computers and other accessories.	•To place the recommendations before the Standing committee of the Syndicate on D &OI.

The committee further recommended to place the minutes before the Syndicate.

The meeting came to an end at 04.30 p.m.

Resolution of the Syndicate		
RESOLVED that the above recommendations of the meeting of the Sub Committee held on 28.10.2020, be approved with the following modifications:		
2	The Director, DOMTEC will be a person having academic and administrative experience. The Qualifications will be fixed by the Selection Committee.	To Approve. To constitute the selection committee consisting of Pro-Vice-Chancellor, Conveners, Standing Committee of the Syndicate on Departments and Other Institutions of the University & <i>Staff, Equipment and Buildings</i> and Dr. Chandrasekhar (Professor, IMK) as members.
3	DELETED	
4.	DELETED	

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Spl. Syn.Item No.15 *Minutes of the meeting of the Sub Committee constituted for studying the Report submitted by Sri. J Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University regarding the strengthening of DOMTEC – Recommendations in Sl.no 17- Consideration of- reg.*

(Ad.AVII)

The Syndicate at its meeting held on 15.05.2020, vide Item No. 11.36.06, resolved to entrust the Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University to have a comparative study of the report submitted regarding DOMTEC by Dr.K.S.Chandrasekhar, Professor, IMK and the proposal for strengthening DOMTEC submitted by Joint Registrar (Academic) in consultation with Joint Registrar (Administration) and place the detailed report before the Syndicate.

The Vice-Chancellor has ordered to implement the Syndicate resolution and accordingly Sri.J.Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University was intimated the same. Sri.J.Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University has submitted the report and as per the orders of the Vice-Chancellor it was placed before the Syndicate for consideration.

The Syndicate at its meeting held on 01.10.2020, vide item no. 18.85, considered the matter and resolved to refer the matter to the Standing Committee of the Syndicate on Departments and Other Institutions of the University. The Syndicate at its meeting held on 23.10.2020, vide item no. 19.01, considered and approved the Preliminary Minutes of the 18th Meeting of the Syndicate held on 01.10.2020 with modification in item no.18.85; ie, to constitute a Sub Committee consisting of Adv.K.H. Babujan, Adv. B. Balachandran, Dr. S. Nazeeb, Adv. G. Muraleedharan Pillai, Sri. J. Jairaj, Dr.M.Vijayan Pillai, Members Syndicate and all Statutory Officers for studying the report submitted by Sri.J.Jairaj, Convener, Standing Committee of the Syndicate on Departments and Other Institutions of the University.

The Vice- Chancellor has ordered to implement the Syndicate resolution. Accordingly, a meeting of the Sub committee was convened on 28.10.2020. The Sub committee has recommended to place the recommendations mentioned as Sl. No 9 & Sl. No 17 in the report of the Convener, before the Standing Committee of the Syndicate on Departments and Other Institutions of the University for consideration.

The Standing Committee of the Syndicate on Departments and Other Institutions of the University held on 04.11.2020 considered the matter and recommended to place the following matters before the Syndicate.

- Introduction of online payment of salary to the daily wage employees and Guest lecturers.
- Suggestion of the members of the Centralised Grievance Cell for students and teachers under DOMTEC.

- Lack of financial support from University for improving the infrastructural facilities.
- Delay in supply of furniture, computers and other accessories.

Hence, as per the orders of the Vice-Chancellor, the under mentioned matters of the **institutions under DOMTEC** are placed before the Syndicate for consideration.

1. Introduction of online payment of salary to the daily wage employees and Guest lecturers.
2. Suggestion of the members of the Centralised Grievance Cell for students and teachers under DOMTEC.
3. Lack of financial support from University for improving the infrastructural facilities.
4. Delay in supply of furniture, computers and other accessories.

Resolution of the Syndicate

RESOLVED to take necessary steps for the implementation of proposal at Sl.No.1, 2 and 4.

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Spl. Syn.Item No.16. *Unauthorized Construction Work in the premises of the Department of Sociology- 'CHOLA', the Green Park-Explanation from the HoD, Dept of Sociology-Consideration of- reg.*

(Ad.B1)

The Joint Registrar (Campus Administration), vide letter no. CA/Admn/IA/265/2020 dated. 04.12.2020 has reported that an unauthorized construction of a semi-permanent building was made by the HoD, Dept of Sociology, in front of the Department without the permission or knowledge of the JR (Campus Administration) or University authorities. The said construction was made with cement bricks wall and metal roofing and it is a closed structure with one or two windows. Electrical connection with meter board is provided to the said building by the Engineering Wing.

The JR (Campus Administration) has informed that the HoD, Dept of Sociology had requested to issue a piece of wood of 60 cubic feet for renovation of the park named 'CHOLA' in front of the Dept of Sociology. Accordingly, the JR (Campus Administration) has reported that a fallen Acacia tree, as a result of clearing land can be given for the above said work.

The JR (Campus Administration) has also informed that several constructions are being done in the Campus by the Engineering Unit and the office of the Joint Registrar is not acknowledged about the site, nature of work, details of contractors or employees involved. Therefore, no staffs in the office of the JR is noticed the above said work. Also, it is reported that electrical connection with meter board is provided by the Engineering Wing in the said building. The Security Officer has also reported that no information about the said work is intimated to the Security Wing.

The Assistant Executive Engineer, vide report dated. 07.12.2020 has reported that the Dept of Sociology had sought permission for providing electric connection to the 'CHOIA' building including the open class room and stage. Based on the direction a supply with energy meter has been provided. Further it is reported that the electrical connection to the buildings and construction sites are usually provided after getting proper intimate direction from the higher authorities. The University Engineer vide Email dated. 07.12.2020 has reported that the aforesaid construction of a semi permanent building in front of Dept of Sociology opposite to the earthen road towards Hymavathy Pump Hose is not being executed under the permission/supervision of the University Engineer.

On this matter, the Vice Chancellor has ordered to stop all the constructions made at the premises of the Dept of Sociology without getting prior sanction from the University and also directed to the HoD, Dept of Sociology to furnish an explanation on carrying out such a construction without prior sanction from the University.

Accordingly, the HoD, Dept of Sociology, vide letter no.nil dated. 21.12.2020 has forwarded an explanation (Copy of the explanation is appended). The HoD, Dept of Sociology has also requested to regularize the aforesaid work, granting permission.

As per the orders of the Vice Chancellor, the aforesaid matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Planning and Development.

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Spl. Syn.Item No.17 Kerala Highway Research Institute - allotting of University land at Kariavattom Campus - request-reg.

(Ad.BI)

The Principal Secretary to Government, Higher Education Department, vide letter no. no. B3/227/2020/H.Edn dated 02.11.2020 has forwarded the copy of a request of the Chief Engineer, Public Works Department for an urgent report on allotting University land at Kariavattom Campus.

The Chief Engineer, Public Works Department has informed that the Kerala Highway Research Institute is functioning in an 1.5 acres of land at Kariavattom Campus under lease agreement, with nearly 100 staff and the institute requires additional land for the proposed expansion and it is requested to take necessary steps to transfer the existing institute campus permanently and to allot the nearby 2.2 acres of land between the KHRI and the NH and 4.5 cents of vacant land between KHRI and the Greenfield Stadium, for the upgrading of KHRI to "Centre of excellence in Road Sector".

In the detailed report dated 07.08.2020,forwarded by the Chief Engineer, PWD, it is stated that as per the lease deed executed between the PWD and the University on 21.10.1980, the University has transferred 8 acres of land in survey number K2315 to the Kerala Highway Research

Institute, for an annual rent of Rupees 800 per year, for a period of 50 years and as per the Cabinet decision, on 14.02.2012 the PWD Secretary through G.O (Ms) No. 22/2012/PWD has sanctioned the return of 6.5 acres of land in possession of KHRI to the University for the construction of Greenfield Stadium, after retaining 1.5 acres of land with KHRI till 2030. It is also noted that the request of permanent transferring of 1.5 acres of University land is due to practical impossibility of relocating the existing KHRI campus where crores of laboratory instruments have been fixed to the ground and also the Department had invested crores of rupees on infrastructure developments as part of NABL accreditation in the present campus like the temperature controlled test chambers, accommodation rooms, advanced NDT and Durability Labs etc. Also, it is reported that the department has not been received any positive response from the University, in this regard.

It may be noted that the Syndicate at its meeting held on 20th January 1995 has resolved to not agree to the request of Secretary to Government, Industries (J) Department for releasing 25 acres of land adjoining the Technopark, Kariavattom for the setting up of Bio-technology Park,. Also, in a similar case, ie, while considering the request of the Secretary to Government, Higher Education Department for leasing 75 acres of land at Kariavattom campus for 51 years for the establishment of APJ Abdul Kalam Kerala Technological University, the Senate at its meeting held on 1st and 2nd July 2016 has resolved to not agree to the request.

It may also be noted that the above decision has been conveyed to the Department of Higher Education, on the requests of IFFK/APJ KTU/KSHEC/KSSC-ST DCF Ltd (Land for starting petrol pump) / Re-Build Kerala/ Kerala State Council for Historic Research etc.

As per the orders of the Vice Chancellor, the request for allotting the 1.5 acres of University land at Kariavattom (now on lease) permanently to the KHRI existing institute and allotting the nearby 2.2 acres of land between the KHRI & NH and 4.5 cents of vacant land between KHRI & Greenfield Stadium, for the upgrading of KHRI to “Centre of excellence in Road Sector” is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to intimate the decision of the Senate held on 1st and 2nd July, 2016 to the Principal Secretary to Government, Higher Education Department.

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Spl. Syn.Item No.18 Legal Opinion- Resolution of the Syndicate on Report and recommendations of the Sub-Committee constituted vide Ad.AI.4/22229/2020 dated 22.09.2020 –Consideration of- reg.

(Ad. AI)

While considering the report and recommendations of the Sub-Committee constituted vide U.O. NO.Ad.AI.4/22229/2020 dated 22.09.2020, the meeting of the Syndicate held on 23.10.2020 in additional item No.19.02 resolved the following;

1. Appeal shall be filed before the Hon’ble High Court of Kerala against the judgment dated 08.09.2020 in WP(C) No.1366/18 and connected cases thereby allowing the University to continue with department test as one among the criteria for promotion and for getting legal validity for the list approved by the Syndicate on 10.05.2018.
2. The list approved by the Syndicate on 10.05.2018 shall be upheld and necessary steps shall be initiated for getting legal validity of the list.
3. Steps shall be initiated for fixation and disbursement of salary due to 2008 batch of employees which is being delayed because of the ongoing litigations. It shall be done in accordance with the date of effect of promotion given to the last person promoted from the list approved by the Syndicate on 10.05.2018 to the post of Assistant (Sr.Gr), Assistant (Sel.Gr) and Section Officer after obtaining permission from the Hon’ble High Court of Kerala. The difference of amount in fixation and disbursement of salary with respect to that of the list approved by the Syndicate on 10.05.2018 shall be done after the final disposal of writ petitions before the Hon’ble High Court of Kerala.
4. The disbursement of arrear shall be done in accordance with the date of effect of promotion given to the last person promoted from the list approved by the Syndicate on 10.05.2018 to the post of Assistant (Sr.Gr), Assistant (Sel.Gr) and Section Officer after obtaining permission

from the Hon'ble High Court of Kerala. The difference of amount in the disbursement of arrear shall be done after the final verdict of the Hon'ble High Court of Kerala.

5. Para (2), (3) and (4) shall be done after obtaining the permission from the Hon'ble High Court of Kerala.

Accordingly, the Standing Counsel was directed to expedite steps in this regard vide letter No. L.S.3/LO-47/ WP (C) 1366 / 2018 dated 17-11-2020 and the Standing Counsel vide letter no. TA/SC-LO-57/ 2020 dated 25.12.2020 opined that "Paragraphs 1 and 2 of the resolution are directly linked with the appeal filed against the judgment dated 18-9-2020 in W P (C) No. 1366 of 2018 and connected cases. Since Writ Appeal has been filed as observed in the note the issues covered by paragraphs 1 and 2 depend on the outcome of the said appeals and the connected cases.

Regarding the issues highlighted in paragraphs 3 and 4 the same are connected with the interim order dated 27-7-2017 passed by the Hon'ble High Court in Writ Appeal No 706 of 2017 and Writ Appeal No 788 of 2017 whereby the University has been interdicted by the Hon'ble Court from "disbursing the monitory benefits including arrears due to the promoted respondents (employees of 2008 batch) pursuant to the promotions granted". These two writ appeals have nothing to do with the present writ appeal filed by the University challenging the common judgment dated 8-9-2020 rendered in WP(C) No. 1366 of 2018 and connected cases. The University has already filed separate Interlocutory applications in Writ Appeal Nos 706 and 788 of 2017 for vacating the aforesaid interim orders. The said IAs are still pending and whenever the University has pressed for hearing of these I.As the Hon'ble Court has expressed preference to finally hear the writ appeals itself. Now the Hon'ble Divisional Bench had agreed to hear the 2017 batch of writ appeals initially and then the 2020 batch of writ appeals thereafter, but the date fixed for hearing changed owing to dearth of time. If the proposals in paragraphs 3 and 4 of the resolution are also to be brought before the Hon'ble Court for obtaining the consent of the Court separate Interlocutory applications seeking the said reliefs also have to be filed. But this is required only if after reopening of the Court it is found that further delay is likely to occur for the final hearing of the 2017 batch of writ appeals. Therefore a decision regarding this can be taken after an attempt is made for expediting the final hearing of the said cases."

As per the orders of the Hon'ble Vice Chancellor, the Legal Opinion tendered by the Standing Counsel is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to take urgent steps to file an Interlocutory application before the Hon'ble High Court of Kerala for the fixation and disbursement of salary due to 2008 batch employees.

Spl. Syn.Item No.19

Promotion to the post of Deputy Registrar - Reporting of-reg.

(Ad.AI)

The following promotions to the post of Deputy Registrar in the scale of pay of Rs.77400-15200, were made in the University wef 16.12.2020 vide UO. No.Ad.AI.4/7404/2020 dated 16.12.2020 as detailed below;

1. **Sri. R. Rajnarayan**, Assistant Registrar (Hr. Gr) working as Additional Private Secretary in the Office of the Minister for Revenue and Housing, on deputation basis was promoted to the post of Deputy Registrar. He was put in the vacancy of Smt. Anitha Madhavan, Deputy Registrar CBCS Tabulation retired. Sri. R. Rajnarayan is permitted to continue as Additional Private Secretary to the Minister for Revenue and Housing, on deputation basis.
2. **Sri. C.S. Saji**, Assistant Registrar (Hr. Gr), Academic-I was promoted to the post of Deputy Registrar. He was put in the vacancy of Sri. R. Rajnarayan, Deputy Registrar, on deputation and posted as Deputy Registrar, CBCS Tabulation

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.20

Resolution No. 05 of the meeting of the Senate held on 28.07.2020 – Consideration of –reg.

(Ac.FII)

The Registrar, University of Kerala has ordered to take necessary steps to implement the resolution no. 05 of the meeting of the Senate held on 28.07.2020 presented by Sri Sony P John regarding the counting of past service in University Departments with more than one year of service with valid selection procedures and without any break in service can be considered for placement/ promotion of permanent vacancy.

As per GO(P) No.171/99/HEdn dated 21-12-1999, the past service can be counted on following conditions,

7.1 Previous service, without any break as a Lecturer equivalent ,in a University, College, national laboratory, or other Scientific organisations, e.g., CSIR, ICAR, DRDO, UGC, ICSSR, ICHR and as a UGC Research Scientist, should be counted for placement of lecturer in Senior Scale/Selection Grade provided that:

- The post was an equivalent grade/scale of pay as the post of Lecturer,
- The qualifications for the post were not lower than the qualifications prescribed by the UGC for the post of Lecturer,
- The Candidates who apply for direct recruitment should apply through proper channel;
- The concerned Lecturers possessed the minimum qualifications prescribed by the UGC for appointment as Lecturers;
- The post was filled in accordance with the prescribed selection procedure as laid down by the University/ State Government/Central Government / Institution's Regulations.
- The appointment was not ad-hoc or in a leave vacancy of less than one year duration. Ad-hoc service of more than one year duration can be counted provided-

(a) the ad hoc service was of more than one year duration;

(b) the incumbent was appointed on the recommendation of duly constituted Selection Committee; and

(c) the incumbent was selected to the permanent post in continuation to the adhoc service, without any break

The Principal, S.N. College, Sivagiri has forwarded a proposal for placement/ promotion in respect of Dr. Soju S, Department of Commerce, Assistant Professor Stage I to II w.e.f 30.06.2011, taking into consideration of his prior service. The Syndicate held on 28.04.2020 vide item No. 10.166.37 considered the proposal subject to the approval of the Vice Chancellor. Consequently, the Vice Chancellor has ordered to obtain remarks from the Government. Accordingly, remarks from the Government has been sought vide University letter No. Ac.FIII/2/31402/2019 dated 24.09.2020.. The reply to the same is yet to be received.

The Vice Chancellor has ordered to send one more letter to Government regarding the counting of past service. Accordingly, a reminder letter was sent to the Government vide letter No. Ac.FIII/2/31402/2019 dated 18.12.2020. The Vice Chancellor has further ordered to place the matter before the Syndicate for its recommendation regarding the counting of past service for the Placement/ Promotion of Aided College teachers as well as teachers in University teaching Departments.

In the light of above mentioned facts, the matter is placed before the Syndicate for consideration and approval, as per orders of the Vice Chancellor

Resolution of the Syndicate

RESOLVED that the counting of past service for the Placement/ Promotion of Aided College teachers as well as teachers in University teaching Departments be considered as stipulated in the UGC Regulations and orders issued by the Government.

Spl. Syn.Item No.21 Improvement of Internal assessment marks-LLB 3 year+5 Year Course - proposal from the tabulation section and academic section for modifications in the existing regulations-Consideration of-reg.

(EG1(b))

Ref- Minutes of the Syndicate held on 23/10/2020

As per UO AC AIII/3/FOL/IA2018 dated 02/11/2018 clause 6—“The students shall attend afresh the University examination of the paper(s) in which he/she has improved the internal assessment as special appearance”. Accordingly the supplementary students of 3 year Unitary

&Integrated 5 year LL.B are not eligible to add the improved internal marks to the examinations held prior to the University order granting sanction to them for the improvement of internal assessment. The students are eligible to add the internal marks to the University examinations wef the date of the order. Several students have been aggrieved by this clause and have submitted representations requesting that their improved internal marks be added to the supplementary examinations held before the conduct of internal appearance at the respective colleges. They have cited three reasons for their redressal i.e.

1. Although their applications were submitted sufficiently early, the sanction order was issued late.
2. The results of the University examinations were not published during the completion of the Internal Assessment tests at the colleges.
3. In the light of Covid 19, it is difficult for them to reappear for the University examinations.

Litigations were also filed by the students and the Judgements of the Honourable High Court (copies appended) on WPC) 21275/2020 filed by Athul Ahamed & WP(c) 21969 filed by Arjun C Bhaskar were in the favour of the Petitioners, wherein the University was directed to add the improved internal marks to the previously attended supplementary examinations. As the Judgements were against the existing regulations, the legal opinion was sought in order to file an appeal. But the Standing Counsel was of the opinion that “preferring an appeal is not advisable as the courts are now rather inclined to grant reliefs considering the fathomless agony and practical difficulties faced by the students owing to the extra ordinary situation prevailing now”. (opinion of S.C attached) In this regard it may be noted that there is no statutory basis regarding the provision for Internal Improvement, since it has not been amended in the current Statutes. Hence the University does not have any legal standing while facing the litigations on matters relating to the Internal Improvement. The current existing UOs are being challenged in the court and the Judgements are given in favour of the Petitioners.

As per the resolution of the Syndicate held on 23/10/2020, the following proposals have been put forward by the Tabulation and Academic section for the benefit of the student community.

1. The notification for the Internal Improvement which is normally issued in the month of December be notified sufficiently early for the respective year i.e. – immediately after one year of the completion of the course.
2. In the cases where the results of the supplementary examinations have not been published, but were held prior to the sanction order, the improved CA marks be added to the ESA marks of the Supplementary Examinations held at the prior date.
3. Currently the mercy chance candidates are permitted to add the internal re-appearance marks to the previous supplementary examinations. This benefit may be extended to the candidates from 2011 schemes also, in the wake of the Judgements of the Honourable High Court being in the favour of the Petitioners. Hence uniformity in the norms may be made applicable to all LL.B candidates.
4. As per UO AC AIII/LL.B/19880/2020 dated 21/08/2020 “the mercy chance candidates be permitted to add the internal re-appearance marks to their previous supplementary ESA to obtain minimum pass only”. It is proposed that the UO dated 21/08/2020 be modified as “the Internal re-appearance marks be added to the ESA of regular/Supplementary/Mercy chance examinations to enable the candidates to pass the subject”. The reference to ‘pass minimum’ may not be mentioned so that the Mercy Chance candidates be benefitted as a whole.
5. The modifications in the UO s relating to the Internal Improvement may be mentioned in the Statutes. Necessary steps may be taken for including the provisions for Internal Improvement for LL.B examinations in the Statutes .so as to have a legal standing while facing litigations.

The proposals for the modifications in the existing regulations relating to the Internal Improvement of LL.B examinations for failed and Mercy chance candidates are placed before the Syndicate as per the resolution of the meeting of the Syndicate held on 23/10/2020 which approved the recommendations of the Examination Monitoring Committee held on 21/10/2020

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on

Examinations.

Spl. Syn.Item No.22 *First Degree Programme in BA (Tamil) - conduct of workshop for revision of syllabus into OBE pattern - Consideration of-reg.*

(Ac.A.II)

Dr.K.Manickaraj, Chairman, Board of Studies in Tamil (Pass) has submitted a proposal and budget estimate of Rs.65,000/- for conducting two day workshop on 12th and 13th November 2020 at the Department of Tamil, University College, Palayam for revision of syllabus of the First Degree Programme in BA (Tamil) to OBE pattern .

As per the orders of the Vice-chancellor, the proposal was placed before the Standing Committee of the Syndicate on Academics and Research held on 25.09.2020 and the Committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate of Finance and Academics & Research. The Syndicate at its meeting held on 01.10.2020 resolved to approve the above recommendation .

Accordingly, the matter was placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020 and the committee has recommended to entrust the Director, IQAC for submitting a detailed report on the matter. The 20th meeting of the Syndicate (Item no.20.69.01) held on 30.11.2020 resolved to approve the recommendation of combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research. Sanction has been accorded by the Vice-Chancellor to implement the resolution of the Syndicate and the Director, IQAC was requested to submit a detailed report.

The Director, IQAC remarked that "*the proposal submitted by the Chairman, Board of Studies in Tamil (PG) may be approved considering the mode of conduct-online or offline and if Online, the budget submitted to be revised downward*" .

As per the orders of the Vice-Chancellor, remarks of the Director, IQAC is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Spl. Syn.Item No.23 *MA Degree Programme in Tamil Language and Literature-conduct of workshop for revision of syllabus into OBE pattern-Consideration of-reg.*

(Ac.A.II)

Dr.P.Jeyakrishnan, Chairman, Board of Studies in Tamil (PG) has submitted a proposal and budget estimate of Rs.70,000/- for conducting two day workshop in the month of November 2020 at the Department of Tamil, University of Kerala, Kariavattom for revision of syllabi of MA Degree Programme in Tamil Language and Literature into OBE pattern. As per the orders of the Vice-Chancellor, the proposal was placed before the Standing Committee on Academics and Research held on 25.09.2020 and the committee recommended to place the matter before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research. The Syndicate at its meeting held on 01.10.2020 resolved to approve the recommendation of the Standing Committee on Academics and Research .

Accordingly, the matter was placed before the combined meeting of the Standing Committee of the Syndicate on Finance and Academics & Research held on 27.11.2020 and the combined meeting has recommended to entrust the Director, IQAC for submitting a detailed report on the matter. The 20th meeting of the Syndicate (Item no.20.69.01) held on 30.11.2020 resolved to approve the recommendation of the combined meeting of the Standing Committee of the Syndicate on Finance and Academics and Research. Sanction has been accorded by the Vice-chancellor to implement the resolution of the Syndicate and the Director, IQAC was requested to furnish the same.

The Director, IQAC remarked that "*the proposal submitted by the Chairman, Board of Studies in Tamil (PG) may be approved considering the mode of conduct-online or offline and if Online, the budget submitted to be revised downward*" .

As per the orders of the Vice-Chancellor, the remarks of the Director, IQAC is submitted before the Syndicate for consideration and appropriate decision .

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing Committee of the Syndicate on Academics and Research.

Spl. Syn.Item No.24 **Payment of Rs.248520/- to M/s Vismaya Service Consultancies towards the sweeping & cleaning charges of SH Campus for the month of August 2020 – Reporting of-reg.**

(Ad.A.VIII)

The Vice Chancellor has sanctioned an amount of Rs.248520/- (Rupees Two lakh forty eight thousand five hundred and twenty only) to M/s Vismaya Service Consultancies towards the sweeping & cleaning charges of SH Campus for the month of August 2020, subject to reporting to the Syndicate, from the head of account “Part I NP- MH 1(a) General Direction- 4/1220 Office Expenses and Miscellaneous” provided in the current year’s Budget Estimate of the University. U.O No.Ad A VIII/S&C/8/2020 dated 03.12.2020 was issued to the above effect. (Copy appended). The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.25 **DS & YA - Hosting of AFC Asian Cup 2027- University Stadium as Training Site - Submission of phase II Documents - Signing of Training Site Agreement –Consideration of-reg.**

(Ad DI)

The Director, Directorate of Sports & Youth Affairs has informed that Thiruvananthapuram has been nominated as one of the host cities for the AFC Asian Cup 2027 for which India is bidding and University Stadium is selected as a training site. He has forwarded the Training Site Agreement received from All India Football Federation which is to be submitted as part of the bidding for AFC Asian Cup 2027 and the same is to be signed by the Registrar and to be submitted in triplicate.

Hence, the Director, Directorate of Sports & Youth Affairs, has requested to sign the Training Site Agreement relates to the use of University Stadium as a training site for the AFC Asian Cup 2027 and submit in triplicate giving utmost priority to the matter.

The Director (i/c), Department of Physical Education, has remarked as it is matter of great pride that the University Stadium is selected as a Training site for the AFC Asian Cup 2027. It is also informed that the Department does not have any objection in the Stadium (except the office premises) being selected as Training site for the AFC Asian Cup 2027. **It is also remarked that the Training Site Agreement relates to the use of University Stadium as a training site for the AFC Asian Cup 2027 may be thoroughly perused prior to the Registrar signing the same.**

The Vice Chancellor has ordered to place the matter before the Syndicate. Accordingly the matter is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED to constitute a sub-Committee consisting of Sri.J.Jairaj, Adv.B.Balachandran, Sri.R.Arunkumar, Members Syndicate to verify the training site agreement for the AFC Asian Cup 2027.

Spl. Syn.Item No.26 **Ph.D Research – Re-registration – Application submitted by Smt. Athulya S. Patric, Research Scholar in Economics– Reporting of-reg.**

(Ac.E1)

Application has been received from the following Research Scholar duly recommended by the Research Supervisor, Head of the Research Centre and Chairman of the Doctoral Committee for re-registration of Ph.D. research due to the defaulted payment of Ph.D. research fee for more than 6 months and there is no break in her research work.

The details of the Research Scholars are as follows:

Name of the Research Scholar, Subject (FT/PT) and	Research Supervisor & Centre	Requests	Remarks
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U.O. Granting Registration			
Smt. Athulya S. Patric Economics -Part Time U.O.No.AcE1.A3/117/ECO/152 33/2017 dated 26.08.2017 w.e.f. 10.08.2017	Research Supervisor: Dr. G.L. Arunjilal Associate Professor, Dept. of Economics, University College, Tvpm. Centre: Govt. College for Women, Vazhuthacaud, Tvpm.	Re-registration from the date of expiry of previous registration i.e. w.e.f. 10.08.2019	Re-registration w.e.f. 10.08.2019. Default from 3 rd Year. Paid fine of Rs.1060/- KUF No. 19040567dated 10.03.2020

The candidate has submitted the required documents for considering the application for re-registration.

Sanction was accorded by the Vice -Chancellor, subject to reporting to the Syndicate, to the above mentioned research scholar being permitted to re-register as break in registration of Ph.D. research occurred due to the default in payment of research fee for more than 6 months and as there is no break in her research work.

Consequently U.O has been issued vide No. 4069/2020/UOK dated 14.12.2020

The matter is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.27 *Research leading to Ph.D Degree – Re-registration in respect of Sri. Manu.N.M, Full-time Research Scholar in Biotechnology -Reporting of- reg.*

(Ac.E1)

An application has been received from Sri. Manu N.M., Full-time research scholar in Biotechnology, at Rajiv Gandhi Centre for Biotechnology, Thiruvananthapuram duly recommended by the Supervisor, Head of the Research Centre and Chairman, Doctoral Committee for Re-registration of Ph.D. Research due to the defaulted payment of Ph.D. Research fees for more than 6 months.

Accordingly, sanction has been accorded by the Vice Chancellor to Sri. Manu N.M., being granted re-registration due to default in payment of Research fee for more than six months, subject to reporting to the Syndicate. U.O Number 4095/2020/UOK dated 15.12.2020 was issued in this regard.

As per the orders of the Vice-Chancellor, the matter of granting Re-registration in respect of Sri. Manu N.M, Full-time Research Scholar in Biotechnology is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.28 *Re-Appropriation of funds to Part IV - Debt and Deposits - MH 94 Suspense Account 15/8162 Other Recoveries -Consideration of- Reg.*

(Ad B II)

The Accounts V A section has remarked that the budget allocation to Part IV Debt and Deposits -M.H.94 suspense account -8162 Other Recoveries for the financial year 2020-21 is Rs.20,00,00,000/- (Rupees Twenty crore only).The outstanding balance in this account as on 05.11.2020 is Rs.9390426/- only which is not sufficient to meet the entire payment of the current financial year.

The Accounts VA section has hence requested to sanction an additional amount of ₹5,00,00,000/- (Rupees Five Crore Only) to the Head of Account "Part IV Debt & Deposits -M.H-Suspense Account 8162 Other Recoveries "for the financial year 2020-21.

The Finance has endorsed to **provide an additional amount of Rs.5,00,00,000/- (Rupees Five crores only) under the head of account "Part IV Debt and Deposits MH 94 Suspense Account 15/8162 Other Recoveries" by re-appropriation from the head of account "Part IV Debt and Deposits MH 92 Provident and other funds 15/8051 Provident Fund of University Employees' provided in the current year's Budget Estimates of the University. It is also**

remarked that, the expenditure related to other recoveries may be met from the above mentioned head of account.

As per the orders of the Vice-chancellor, the above re-appropriation proposal is placed before the Syndicate, for consideration. Registrar

<p><i>Resolution of the Syndicate</i> RESOLVED that the above proposal be agreed to.</p>
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Spl. Syn.Item No.29

Award of Ph.D Degrees

(Ac.E.II/Ac.E.V)

Spl. Syn.Item No.29.01 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Gregori Paul K J in Management Studies -reg:-

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**ALTERNATIVE BANKING DELIVERY CHANNELS IN INDIA – ITS EVOLVEMENT, DEVELOPMENT, IMPACT AND FUTURE ROLE IN CUSTOMER DELIGHT: A COMPARATIVE STUDY OF PUBLIC SECTOR BANKS IN INDIA VIS-A-VIS PRIVATE SECTOR BANKS INCLUDING NEW GENERATION AND FOREIGN BANKS IN INDIA**” submitted by Sri.Gregori Paul K J.

<p><i>Resolution of the Syndicate</i> RESOLVED that Sri.Gregori Paul K J., be declared eligible for the award of the Degree of Doctor of Philosophy in Management Studies under the Faculty of Management Studies.</p>
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Spl. Syn.Item No. 29.02 Consideration of the examiners reports on the Ph.D Thesis submitted by Sri.Ratheesh K in Theatre Arts and Film Aesthetics for Education –reg.

(Ac. EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**DRAMA AS MEDICINE AND MEDITATION FOR MAKING UNIVERSAL MAN**” submitted by Sri.Ratheesh.K.

<p><i>Resolution of the Syndicate</i> RESOLVED that Sri.Ratheesh K., be declared eligible for the award of the Degree of Doctor of Philosophy in Theatre Arts and Film Aesthetics for Education under the Faculty of Fine Arts.</p>

Spl. Syn.Item No.29.03 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. J.R. Rani in Computational Biology and Bioinformatics –reg.

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**TRANSCRIPTOME SEQUENCING AND EFFECTOR PREDICTION IN PYTHIUM SPLENDENS-OOMYCETE PATHOGEN OF BLACK PEPPER**” submitted by Smt. J.R. Rani.

<p><i>Resolution of the Syndicate</i> RESOLVED that Smt. J.R. Rani., be declared eligible for the award of the Degree of Doctor of Philosophy in Computational Biology and Bioinformatics under the Faculty of Applied Sciences and Technology.</p>

Spl. Syn.Item No. 29.04 Consideration of Examiners reports on the Ph.D thesis submitted by Smt. Aswathy I. S in Biochemistry –reg.

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled “**SCIENTIFIC VALIDATION OF KASHAYAMS USED IN RHEUMATOID ARTHRITIS**” submitted by Smt. Aswathy I.S.

<p><i>Resolution of the Syndicate</i> RESOLVED that Smt.Aswathy I.S., be declared eligible for the award of the Degree of Doctor of Philosophy in Biochemistry under the Faculty of Science.</p>
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Spl. Syn.Item No. 29.05 Consideration of Examiners reports on the Ph.D thesis submitted by Sri. Jesby George in Physics – reg.

(Ac. E.II)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“SYNTHESIS, CHARACTERIZATION AND STRUCTURE-NLO PROPERTY RELATIONSHIP OF CERTAIN ORGANIC SINGLE CRYSTALS”** submitted by Sri. Jesby George.

Resolution of the Syndicate
RESOLVED that Sri. Jesby George., be declared eligible for the award of the Degree of Doctor of Philosophy in Physics under the Faculty of Science.

Spl. Syn.Item No.29.06. Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Sreela S .in Malayalam- reg :-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“പുരസ്കര സങ്കല്പം മലയാളചെറുകഥയിൽ - മാധവിക്കുട്ടിയുടെയും ശ്രേണിയുടെയും രചനകളെ ആസ്പദമാക്കി ഒരു പഠനം”** submitted by Smt. Sreela S.

Resolution of the Syndicate
RESOLVED that Smt. Sreela S., be declared eligible for the award of the Degree of Doctor of Philosophy in Malayalam under the Faculty of Oriental Studies.

Spl. Syn.Item No.29.07. Consideration of the examiners reports on the Ph.D thesis submitted by Smt.Sandhya J Nair in History reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“HISTORY OF THE PUBLIC HEALTH ADMINISTRATION IN KERALA: PROBLEMS AND PERSPECTIVES”** submitted by Smt.Sandhya J Nair.

Resolution of the Syndicate
RESOLVED that Smt.Sandhya J Nair., be declared eligible for the award of the Degree of Doctor of Philosophy in History under the Faculty of Social Sciences.

Spl. Syn.Item No.29.08.Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Nithya G inTamil- reg:-

(Ac.E.V)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“A STUDY ON CHILDRENS MAGAZINES IN TAMIL (2010-2014) - OAR AAIVU”** submitted by Smt.Nithya.G.

Resolution of the Syndicate
RESOLVED that Smt. Nithya G., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Spl. Syn.Item No.29.09.Consideration of the examiners reports on the Ph.D Thesis submitted by Smt. Shylaja S in Tamil - reg :-

(Ac.EV)

The Syndicate considered the reports of Examiners on the Ph.D. thesis entitled **“VAISURI MAALAI – TEXTUAL EDITION CRITICISM AND STUDY”** submitted by Smt. Shylaja S.

Resolution of the Syndicate
RESOLVED that Smt. Shylaja S., be declared eligible for the award of the Degree of Doctor of Philosophy in Tamil under the Faculty of Oriental Studies.

Spl. Syn.Item No.30 Meeting of the Standing committee of the Syndicate on Planning and Development – Minutes - approval of-reg.

(Pl. G)

The minutes of the meeting of the Standing committee of the Syndicate on Planning and Development held at 08.01.2021(COPY APPENDED), is placed before the Syndicate for approval.

**MINUTES OF THE MEETING OF THE STANDING COMMITTEE OF THE SYNDICATE
ON PLANNING AND DEVELOPMENT**

Date and Time : 12.00 P.M; 08.01.2021.
Venue : Senate Chamber, Senate House Campus, Palayam

Members

Adv.A.Ajikumar, Member, Syndicate [Convener]	Sd/-
Adv.K.H.Babujan, Member, Syndicate	Sd/-
Dr.S.Nazeeb, Member, Syndicate	Sd/-
Dr.K.B.Manoj, Member, Syndicate	---
Sri.B.P.Murali, Member, Syndicate	---
Adv.Muralidharan Pillai.G, Member, Syndicate	---
Sri.Bijukumar. G, Member, Syndicate	Sd/-
Sri.Jairaj. J, Member, Syndicate	---
Dr.K.G. Gopchandran, Member, Syndicate	Sd/-
Dr.Vijayan Pillai. M, Member, Syndicate	---
Sri.Viswan Padanilam, Member, Syndicate	---
Sri.Arun Kumar. R, Member, Syndicate	---

Spl. Syn.Item No.30.01 Meeting convened to hold a discussion with the firm M/s. Omega Elevators regarding the supply, installation, testing and commissioning of 6 passenger lift in the Vertical Extension to Kerala University Library and the report regarding the non-cooperative attitude of the firm in providing prompt service in respect of lift installed in the ONV Memorial Building at Kariavattom – Minutes – reg.

[**Pl. G**]

As per G.O(Rt)No.466/2011/H.Edn dated:23.03.2011, the Government had released a total amount of Rs. 6,55,00,000/- (Rupees Six Crore Fifty Five lakh only) for the Modernization of University Libraries under University of Kerala and out of this, an amount of R.1.5 crores each has been allocated for building (Palayam) and for renovation respectively.

M/s Habitat Technology Group was appointed as the consultant for the vertical extension of Kerala University Library, Palayam as per the resolution of the Syndicate held on 16.11.2013 and an agreement was executed with the firm on 01.01.2014. The detailed estimate amounting to Rs.2,60,00,000/- (Rupees Two crore sixty lakh only) submitted by M/s Habitat Technology Group, verified and forwarded by the University Engineer. Including consultancy fee, service tax etc. for the above work was approved vide U.O dated 28.02.2015.

As requested by the University Engineer revised Administrative Sanction for electrical works (Rs.10,27,690/-), Lift (Rs.15,00,000/-) and AC (Rs.35,00,000/-) have been issued vide U.O. dated 31.12.2018.

The University Engineer vide letter No.DB1/LIFT-lib/2019-20 dated 05.08.2020 had reported that, in response to the invitation of tenders for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library, 3 tenders were received, among which the tender for approved make M/s Omega Elevators had quoted Rs.14,75,000/- (Rupees Fourteen Lakh Seventy five Thousand only) against the estimate amount of Rs.15,00,000/- (Rupees Fifteen Lakh only). The total amount including AMC for first three year + paid AMC for 4th, 5th & 6th year comes to Rs. 16,70,500/- (Rupees Sixteen Lakh Seventy Thousand and five Hundred only) [Rs. 14,75,000/- + Rs. 1,95,500/-]

The University Engineer had also remarked that, the company had pointed out some clarifications regarding the lift shaft details in the tender notification and had requested to conduct a negotiation with the lift company M/s Omega Elevators regarding the modifications and the rates quoted by them.

The meeting of the Standing Committee of the Syndicate on Planning & Development held on 25/09/2020 considered the matter and recommended to inform M/s Omega Elevators to assign a senior official for negotiation and to schedule the same during the next meeting of the committee, noting that the representative present before the committee expressed his inability to hold the negotiation discussion and the Syndicate held on 01/10/2020, vide item no.18.68.06 has resolved to approve the same.

Accordingly the matter was again considered by the Standing Committee of the Syndicate on Planning & Development held on 19/10/2020 and recommended that the item be deferred to the next meeting of the committee noting that the representatives of M/s Omega Elevators are not present before the committee for negotiation. (Recommendation approved by the Syndicate held on 23/10/2020, vide item No.19.37.08).

Meanwhile, the University Engineer, vide letter No.DB2/PJAC/lift dated 19/10/2020, submitted a report detailing the non-cooperative attitude of the firm in providing prompt service in respect of lift installed in the ONV Memorial Building at Kariavattom and the report of the Assistant Executive Engineer (Ele) in the matter, wherein the Assistant Executive Engineer had remarked that considering the seriousness of the matter M/s Omega may be avoided from taking part in further bids of the University.

The meeting of the Standing Committee of the Syndicate on Planning & Development held on 27.11.2020 considered the matters and recommended to initiate action to hold discussion with the firm / contractor by the University Engineer and the Assistant Executive Engineer (Electrical) in the presence of the Pro Vice Chancellor at an immediate date, convenient to the Pro Vice Chancellor and the Syndicate held on 30/11/2020, vide items no.20.64.02 & 20.64.06 has resolved to approve the same.

Accordingly, the meeting with M/s. Omega Elevators was convened at 11.00 a.m on 04.01.2021.

The representative of M/s Omega Elevators, Cochin expressed their inconvenience to take up the work of installation of lift at the vertical extension of Kerala University Library and further they submitted request to arrange for the return of the EMD.

The meeting recommended the following:

- To initiate steps to blacklist the firm on the basis of the report from the University Engineer regarding the non-cooperative attitude of M/s Omega Elevators in providing prompt service in respect of lift installed in the ONV Memorial Building at Kariavattom and to return the EMD to the firm as per norms.
- To re-tender the work in respect of supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library.

As per orders of the Vice Chancellor, the Minutes of the meeting convened to hold a discussion with the firm M/s. Omega Elevators, regarding the supply, installation, testing and commissioning of 6 passenger lift in the Vertical Extension to Kerala University Library and the report regarding the non-cooperative attitude of the firm in providing prompt service in respect of lift installed in the ONV Memorial Building at Kariavattom, held on 04.01.2020 is placed before the standing Committee of the Syndicate on Planning & Development for consideration and appropriate recommendation.

RECOMMENDATION:

In the light of the recommendation of the meeting convened to hold a discussion with the firm M/s. Omega Elevators, regarding the supply, installation, testing and commissioning of 6 passenger lift in the Vertical Extension to Kerala University Library and the report regarding the non-cooperative attitude of the firm in providing prompt service in respect of lift installed in the ONV Memorial Building at Kariavattom, held on 04.01.2020 the committee noted the following;

•The firm M/s. Omega Elevators, who had quoted for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library, is not providing timely and prompt service of the existing lift installed by them at ONV Memorial Building at Kariavattom, the service of which is within the AMC and even after repeated notices are issued.

•The validity of the tender by M/s. Omega Elevators, who had quoted for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library has been expired and the firm had expressed their convenience, in writing, to proceed with the project and requested the return of EMD.

The committee recommended the following:

•To release the EMD submitted by M/s. Omega Elevators in respect of quotation for the supply, installation, testing and commissioning of 1 No. of 6 passenger lift related with the vertical extension of Kerala University Library and to retender the work.

•To address M/s. Omega Elevators to provide prompt and timely service of the lift installed by them at ONV Memorial Building at Kariavattom, as per AMC, in future, failing which legal proceedings will be initiated.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

Spl. Syn.Item No.30.02 Infrastructure facility for conducting newly proposed PG course with specialization in Renewable Energy in Centre for Renewable Energy and Materials -reg.

[Ad. B I]

The Hon. Director, Centre for Renewable Energy and Materials, vide letter dated. 27.11.2020 has requested to provide two halls for setting up of two labs, one for electrochemical practical & related research and the other one for physical & biological experiments and for project work, and also to provide two rooms for classes & theoretical work, in connection with the conduction of the newly proposed PG course with specialization in Renewable Energy, as per the recommendations of the Council meeting of the Centre, held on 20.11.2020.

The Hon. Director, Centre for Renewable Energy and Materials has further requested to provide suitable space preferably at the adjoining building of CLIF at Kariavattom Campus.

It may be noted that, the Syndicate, vide item no. 19.37.15 held on 23.10.2020 has resolved to consider the matter of construction of IMK block & Renewable Energy Block) after the process of prioritization of the various projects, by the syndicate.

As per the orders of the Vice Chancellor, the matter of providing Infrastructure facility for conducting newly proposed PG course with specialization in Renewable Energy in Centre for Renewable Energy and Materials is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

To entrust a subcommittee comprising of Dr. Nazeeb, Dr. Gopchandran, Members, Syndicate and the Director, CLIF for identify a suitable area at building of CLIF at Kariavattom Campus for providing Infrastructure facility for conducting newly proposed PG course with specialization in Renewable Energy in the Centre for Renewable Energy and Materials.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

Spl. Syn.Item No.30.03 SBI, KUOC-Execution of registered lease deed for the new premises at the Students' Amenity Building- reg.

[Ad. B I]

The Syndicate at its meeting held on 30.10.2019, vide item no 05.109.02, considered the matter of executing fresh lease deed with SBI and resolved to approve the following recommendations of the Combined Committee of the Standing Committees of the Syndicate on Planning & Development and Finance held on 23.10.2019.

- (1) To execute registered lease deed for 9 years with initial rent Rs.40996/- + applicable GST per month and a 40% increase in every 3 years (the rent after 3 years –Rs. 57,394/-, after 6 years – Rs. 80352/-).

- (2) To collect the arrear amount of rent from 01.08.2016 to the date of new agreement, ie 15% of Rs. 11407/- per month.
- (3) To fix the rent for ATM @ Rs.25,000/- + applicable GST per month from the date of installation of the ATM at the students amenities building at SH Campus and at the same conditions as for the Bank building.

The Chief Manager, SBI, vide letter dated 30.12.2019, had informed the willingness of the Bank to agree to take the new premises on lease. On the matter, the Syndicate at its meeting held on 28.04.2020 has resolved to approve the following recommendations of the combined meeting of the Standing Committee of the Syndicate on Planning & Development and Finance.

- (i) To double the initial rent as Rs.81992/-+ applicable GST per month and the percentage of increase in every 3 years shall be reduced to 20% from 40%.
- (ii) To fix the rent for ATM @Rs.20,000/- + applicable GST per month from the date of installation of the ATM at the Students' Amenities building at SH Campus and the percentage of increase in every 3 years shall be reduced to 15% from 40%.

In response to the letters dated 21.05.2020 and 06.10.2020, regarding the renewal of lease deed with aforesaid terms and conditions, the Chief Manager, SBI, vide letter no. KUOC/70292/16 dated 15.10.2020, has requested to renew the lease for the existing premises itself for a further period immediately, with a reasonable increase in existing rent rates. It is also requested to shift the ATM from the present location to the existing branch premises (ie, old location of the ATM), as the present site is in an open area prone to security threats.

In this context, it may also be noted that the SBI authorities have not remitted the rent for the ATM functioning in the new premises and the arrear rent amount @ 15% of Rs. 11407/- per month from 01.08.2016 to the date of new agreement in respect of the existing premises of SBI KUOC Office branch till date. As per the terms and conditions of the lease deed, the rent is to be revised in every three years and accordingly rent had to be revised in the year 2019. But the revision is kept pending as the lease agreement has not yet been executed.

The matter of renewal of lease for the existing premises of SBI itself for a further period immediately with a reasonable increase in existing rent rates and shifting of ATM to the existing branch premises in its old place itself, as requested by the SBI authorities, was considered by the Syndicate at its meeting held on 29.12.2020 and resolved to refer the item to the Standing Committee of Syndicate on Planning & Development and to invite the Chief Manager, State Bank of India for detailed discussion regarding the execution of registered lease deed for the new premises at the Student's Amenity Building.

As per the orders of the Vice Chancellor the matter of (i) renewal of lease for the existing premises of SBI itself for a further period immediately with a reasonable increase in existing rent rates and (ii) shifting of ATM to the existing branch premises in its old place itself, as requested by the SBI authorities, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

Hold discussions with the officials of State Bank of India, regarding shifting and rent of their office premises at Senate House Campus, wherein they have expressed their inconvenience to consider the first floor of the Amenity centre building for functioning of the bank and expressed interest in the Ground floor and informed that they cannot afford an amount much higher than that fixed for the present old premises. Also expressed their interest to continue the bank office at the present premises including ATM.

•Recommended to obtain the statements of the bank authorities in document and to append the same for discussion at the meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

FURTHER RESOLVED that the item be referred to the Combined Standing committees of the Syndicate on Planning & Development and Finance for discussion regarding the renewal of existing lease rent of SBI, KUOC Branch, Palayam.

Spl. Syn.Item No.30.04**SBI, Kariavattom branch-Execution of new lease deed –reg.****[Ad. B I]**

The Branch Manager, SBI Kariavattom branch, vide letter no. nil dated 03.05.2019 has requested to initiate the proceedings for the renewal of lease agreement. Accordingly, the University Engineer, vide letter no. DB2/SBI-RT/19 dated 11.02.2020 has assessed the revised rent of building as Rs. 38,592/- per month, based on the PWD regulations.

It may be noted that a lease deed was executed between the University and SBI towards the rent for the building housing the SBI branch, Kariavattom for a period of nine years with effect from 01.01.2011 and the same expired on 31.12.2019. The initial lease rent at the commencement of the expired lease deed was Rs. 15,870/- plus applicable service tax per month and the monthly lease rent had been enhanced by 25% every three years, i.e., in 2014 & 2017 as Rs. 19,838/- plus service tax and Rs. 24,797/- plus service tax respectively.

It may also be noted that the rent in full till December 2019, has not been remitted by the SBI authorities and measures are being taken to realize the same.

The Branch Manager, SBI Kariavattom, vide letter no. RM-III-2020-21/12 dated 09.09.2020 has requested to initiate the proceedings for the renewal of lease agreement for a further period of five years from 01.01.2020 and to make arrangement for the small maintenance of the building. The rate of enhancement or terms and conditions to be applied are not mentioned in the letter.

The matter of executing a fresh lease deed for a period of five years from 01.01.2020 & rate of enhancement of the rent and request for maintenance of the building was considered by the Syndicate meeting held on 29.12.2020 and it was resolved to approve the following recommendations of the Standing Committee of the Syndicate on Planning and Development.

To initiate necessary action to hold discussions with the authorities of SBI, Kariavattom branch during the next meeting of the Standing Committee of the Syndicate on Planning and Development.

As per the orders of the Vice Chancellor, the matter of holding discussions with the authorities of SBI, Kariavattom on executing a fresh lease deed for a period of five years from 01.01.2020 & rate of enhancement of the rent and request for maintenance of the building is placed before the Standing Committee of the Syndicate on Planning and Development for discussion.

RECOMMENDATION:

Hold discussions with the officials of State Bank of India, regarding rent of their office premises at Kariavattom Campus, wherein they have expressed their willingness to consider a fair proposal of rent by the University, agreeing to enhancement condition by 25% every three years, by placing the same before the decision making authorities of State Bank of India.

•Recommended to consider the revised rent of building assessed by the University Engineer, vide letter no. DB2/SBI-RT/19 dated 11.02.2020, at Rs. 38,592/- per month, based on the PWD regulations and to finalize the amount at the meeting of the Syndicate.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

FURTHER RESOLVED to approve the revised rent of building at Rs.38,592/- per month as assessed by the University Engineer, based on the PWD regulations

Spl. Syn.Item No.30.05 HortiCorp stall functioning at University Stadium premises- Extension of lease period-reg.**[Ad. B I]**

HortiCorp stall is functioning at University Stadium premises opposite to the Public library, Thiruvananthapuram, on daily lease rent basis since 2013.

The license period of the stall was extended from 01.01.2020 to 31.12.2020 at the existing rate of Rs.3700/- per day + applicable GST. The HortiCorp authorities were also requested to execute the agreement of license instead of lease and the same is to be executed shortly.

Vide letter no. 3839/P/14/HPDC/22 dated 01.01.2021 the Managing Director, HortiCorp has requested to renew the license agreement for a further period of one year w.e.f 01.01.2021.

It may be noted that Horticorp has remitted license fee up to August 2020 and action is being taken to collect the balance amount from 01.09.2020 to 31.12.2020.

As per the orders of the Vice Chancellor the request of Managing Director, Horticorp to renew the license agreement for a further period of one year w.e.f 01.01.2021, is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

•To renew the license agreement of Horticorp stall functioning at University Stadium premises opposite to the Public library, Thiruvananthapuram, on daily lease rent basis, as per the existing rate, for a further period of one year w.e.f 01.01.2021.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

Spl. Syn.Item No.30.06 Kariavattom Campus- Light roofing over the Researcher's Hostel and PG Hostel- negotiation in quoted amount- reg.

[Ad. B I]

The Syndicate at its meeting held on 30.11.2020, vide item no.20.64.09, has resolved to entrust the University Engineer to take steps to obtain documented statements from L1 and L2 contractor/ firm, specifying their willingness to the extent to which they shall negotiate for providing light roofing over the Researcher's Hostel and Mess Hall of the PG Hostel at Kariavattom and to place the matter before the next meeting of the Standing Committee of the Syndicate on Planning & Development. Accordingly, the University Engineer, vide letter no.DB2/1839/LR-SH/19 dated 06.01.2021, has informed that the L1 contractor, Sri B.Anilkumar has expressed his unwillingness to reduce his rate and requested to release the EMD and due to the inconsistencies in documents, the L2 firm M/s Home Art Builders was rejected. The L3 contractor, Sri. Shajudeen was called for negotiation and he reduced 1% from his quoted amount. The tendered PAC of the work is Rs.38,52,040/- (Rupees Thirty eight lakh Fifty two thousand and Forty two only). The negotiated amount of Sri.Shajudeen comes to Rs.36,22,432/- (Rupees Thirty six lakh Twenty two thousand Four hundred and Thirty two only) which is 5.96% below the PAC amount of Rs.38,52,040/-(Rupees Thirty eight lakh Fifty two thousand and Forty two only).

The details after negotiation are as follows.

Sl. No.	Name of Contractor/firm.	Rank	Amount
1.	Sri B.Anilkumar	L1	Rs.32,30,255/-
2.	M/s Home Art Builders	L2	Rejected in technical evaluation
3.	Sri.Shajudeen	L3	Rs.36,22,432/-
4.	Sri.R.Sajikumar	L4	Rs.45,29,765/-

As per the orders of the Vice-Chancellor, the above matter is placed before the Standing Committee of the Syndicate on Planning and Development for the consideration and appropriate recommendation.

RECOMMENDATION:

Noted that the L1 contractor, Sri B.Anilkumar has claimed for additional 12% GST over and above the quoted rate and expressed his unwillingness to take up the work otherwise and requested to release the EMD and the L2 firm M/s Home Art Builders was rejected in technical evaluation. Noting the time elapsed after the tender process, the committee was of the view that the hike in the rates of materials occurred in due course has to be taken into account and hence consideration of L3 shall be feasible as the rate comes reasonable at this point of time and to avoid further delay in materialising the project.

•Recommended that the negotiated amount of Sri.Shajudeen, ie; Rs.36,22,432/-(Rupees Thirty six lakh Twenty two thousand Four hundred and Thirty two only) which is 5.96% below the PAC amount of Rs.38,52,040/-(Rupees Thirty eight lakh Fifty two thousand and Forty two only) be accepted with condition that no additional GST shall be paid and necessary administrative proceedings be initiated as per norms.

•To release the other EMD as per norms

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

Spl. Syn.Item No.30.07 Replacing of Acacia trees with indigenous trees at Kariavattom – Auction – Finalization of bid – reg.

[Ad. B I]

A MoU was executed between the University and the Social Forestry Division for the project of replacing acacia trees with indigenous trees at 20 hectares of land Kariavattom Campus. The Syndicate at its meeting held on 30.07.2020 has resolved to entrust the Social Forestry Division to assess the value of the acacia trees / logs dumped in the campus. Accordingly, the Social Forestry Division has inspected the site and assessed the value of 72 acacia trees in the campus as Rs. 2,52,232/- (Rupees Two Lakh Fifty Two Thousand Two Hundred and Thirty Two Only). Vide letter no. CA/Admn/03/SFP-Trees /2020 dated 22.12.2020 the Joint Registrar Campus Administration has informed that tender for auctioning 72 Acacia trees in the project site of replacing acacia trees with indigenous trees was notified on 07.10.2020 and accordingly three quotations were received. Out of the three quotations, the highest quoted amount was Rs. 65,100/- only and hence re-tender notification was issued on 17.11.2020 and received only one quotation of Rs. 1,81,000/-. As the quoted amount was very low as compared to the value assessed by the Social Forestry Department (Rs. 2,52,232/-) re tender was again notified. The highest and second highest quoted amount is Rs. 2,00,300/-(Rupees Two Lakh and Three Hundred Only) & Rs. 1,87,500/- respectively and the same is also lower than the standard value.

In view of the above, the Joint Registrar Campus Administration has requested orders on whether the auction of the 72 acacia trees be finalized with the bidder who quoted the highest value of Rs. 2,00,300/- (Rupees Two Lakh and Three Hundred Only).

On the matter, the Vice Chancellor has ordered to call the highest quoted firm to the next Standing Committee of the Syndicate on Planning and Development, for negotiation. The Joint Registrar Campus Administration, vide letter dated 07.01.2021, has informed that on contacting over telephone, the highest quoted bidder, Sri. Sudheerkumar S.L. has informed that, he has quoted his highest rate and is not interested in negotiation. The bidder has also informed his inability to attend the meeting due to another appointment and has assured to accept the decision taken by the Committee.

As per the orders of the Vice Chancellor, the matter of finalizing the auction of 72 acacia trees in Kariavattom campus is placed before the Standing Committee of the Syndicate on Planning and Development for consideration and appropriate recommendation.

RECOMMENDATION:

•To take steps to hold a meeting with all those who submitted tenders in response to auction of 72 acacia trees in the project site of replacing acacia trees with indigenous trees by Adv. A Ajikumar, Convener, Standing committee of the Syndicate on Planning and Development and Joint Registrar (Campus Admn. Kvtm) in the presence of the Hon'ble Vice Chancellor, at an immediate date, convenient to his office in order to fix the amount not below the value assessed by the Social Forestry division.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing committee of the Syndicate on Planning and Development held on 08.01.2021, be approved.

Spl. Syn.Item No.30.08 Setting up of Theatre Classrooms in the departments of the University – Approval of Estimates – reg.

[Ad. B II]

The Syndicate, at its meeting held on 15.05.2020, resolved to approve the proposal towards the modernization of 43 departments utilizing the Chancellor's Award/2014-15 Prize Money and to imitate immediate steps for implementing the same. Accordingly, an Expert Committee was constituted for finalizing the specifications for Theatre Classrooms and Smart Classrooms in the

teaching departments of the University. Accordingly, an Expert Committee was constituted vide U.O. No. AdBII/1/21682/07/2020 dated 15.07.2020. As per the orders of the Hon'ble Vice-Chancellor, Dr. Balu John, Associate Professor, Dept of Computer Science was nominated as external expert in the Expert Committee vide U.O. No. AdBII/1/21682/07/2020 dated 01.12.2020.

The Syndicate, at its meeting held on 01.10.2020, resolved to invite Expression of Interest for implementation of Theatre Classrooms and Smart Classrooms in the teaching departments of the University and EoI notice dated 04.11.2020 was issued.

The Syndicate, at its meeting, held on 30.11.2020, resolved to constitute a sub-committee consisting of the Registrar, Vice-Chairman (CSS), IQAC Director, Campus Director, Kariavattom, Computer Centre Director, Dr. Aji S. (Associate Professor, Dept of Computer Science), Dr. G. Suresh Singh (Professor & Head, Dept of Mathematics), Dr. Manju S. Nair (Professor, Dept of Economics) & University Engineer to evaluate the bids received and submit a detailed report before the Syndicate. Accordingly, U.O. No. AdBII/1/21682/12/2020 dated 02.12.2020 was issued.

Seven quotations were received in response to the EoI notice dated 04.11.2020. The sub-committee recommended not to consider the EoI bids received from M/s Sai Tech, M/s Digital Media & M/s QCS. Therefore, the other four firms (viz, M/s Godrej, M/s Macro Enterprises, M/s Keltron & M/s ITI, Palakkad) were invited for technical discussion session/presentation on 28.12.2020. The feedback and suggestions from the four firms received after the presentation were forwarded to the University Engineer to confirm the requirements of the University.

The Expert Committee meeting held on 01.01.2020, recommended to entrust the University Engineer to prepare a rough estimate along with the estimate cost, in consultation with the Assistant Executive Engineer (Civil), Assistant Executive Engineer (Electrical), Director, KUCC & Instrumentation Engineer w.r.t. civil, electrical, hardware & networking requirements/components and further, to place the estimate/report before the next Syndicate, so as to include the same in the tender notice. The meeting held on 05/01/2021 in the Syndicate room it has recommended to modify the estimate with the following suggestions.

- Only 10 nos of class rooms have to set as theatre class room.
- Other 30 nos listed have to be set as Smart class room.
- To include one class room each from English, German and Russian departments as smart class. Hence a total of 33 numbers of class rooms are proposed as smart class room.
- Stepped flooring need to be provided only for theatre class rooms with carpets.
- All theatre and smart class rooms to be Air conditioned.
- All rooms (both theatre and smart) to be furnished with tables and chairs.
- Acoustics to be provided in all rooms (both theatre and smart).
- Retain the seats in the Biochemistry dept and to repair the seat if required. No tables to be provided in this dept.
- Floor tiling to be provided for all smart class room if not exists.
- Additional Transformer required to be provided as separate work. AEE (Electrical) is entrusted to prepare the same for issuing separate Administrative Sanction.

The estimate has been modified incorporating the above suggestions. The details of estimate is as follows.

Sl.No.	Nature of Work	Amount in Rs.	Submitted by
1	Civil Work	Rs.4,80,00,000/- (including 12% GST)	University Engineer on 08.01.2021 vide letter no DB2/4050/Theatre class/2020
2	Electrical	Rs.1,68,60,000/- (including 12% GST)	
3	Equipments	Rs.2,21,00,000/-	KUCC Director vide E mail on 08.01.2021
4	Networking	Rs.21,50,000/-	Instrumentation Engineer vide Email on 08.01.2021

As per the orders of the Hon'ble Vice – Chancellor, the revised estimate of Civil and Electrical work submitted by University Engineer, the revised estimate of Equipments submitted by KUCC Director, the revised estimate of Networking submitted Instrumentation Engineer are placed before the Standing Committee of Syndicate on Planning and Development for Consideration and Recommendation.

RECOMMENDATION:

•To approve the revised estimate of Civil and Electrical work submitted by University Engineer vide letter no DB2/ 4050/ Theatre class/ 2020 dated 08.01.2020, the revised estimate of Equipments submitted by KUCC Director and that for Networking submitted Instrumentation Engineer, vide e-mails dated 08.01.2020, in respect of implementation of Theatre Classrooms and Smart Classrooms in the teaching departments of the University and to grant administrative sanction as per norms.

The meeting came to an end at 2.00 P.M

Resolution of the Syndicate

RESOLVED that the item be referred to the Standing committee of the Syndicate on Planning and Development.

FURTHER RESOLVED to correct the dates in the recommendation as '08.01.2021' instead of '08.01.2020'

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Spl. Syn.Item No.31 *Kerala Libraries Academic Network (KALNET) – Permitting Librarians to upload data of the Libraries on a real time basis – Report submitted by the University Librarian (i/c) - reg.*

(Ad.AV)

The Vice Chairman, Kerala State Higher Education Council, vide letter No. KSHEC-A6/301/VC-Drct/KALNET/2020 dated 18.11.2020, has requested to give necessary directions to the Librarian for uploading data of the University/ Department Libraries on a real time basis to the KALNET (Kerala Libraries Academic Network) which involves making available all the resources of the academic libraries of Universities/ Colleges in the State under a single digital platform for the benefit of the academic community. He has stated that, it would help a user to know the available knowledge resources on a particular subject. It is suggested that, it would be better if one or two universities upload their data on a trial basis and the permission for this may be granted to the librarians. It is also stated that, a meeting of the Technical group members / University Librarians will be held in due course to discuss the technical or other modalities for launching the KALNET.

The Syndicate held on 30.11.2020 considered the matter and has resolved to entrust the University Librarian (i/c), Kerala University Library to submit a detailed report regarding the uploading of data of the libraries in the University to the KALNET and place the same before the Standing Committee of the Syndicate on Academics and Research. Accordingly, the matter was informed to the University Librarian (i/c), vide letter No. Ad.AV.1.22387/2020 dated 14.12.2020.

The University Librarian (i/c), KUL, has submitted the report regarding the uploading of data of the libraries in the University to the KALNET, vide letter No. M/389/2020-21 dated 18.12.2020.

As per the orders of the Vice-Chancellor the report submitted by the University Librarian(i/c), KUL regarding the uploading of data of the libraries in the University to the KALNET (Kerala Libraries Academic Network) is placed before the Syndicate for appropriate decision (Copy of the report appended).

Resolution of the Syndicate

RESOLVED to accept the report submitted by the University Librarian (i/c), Kerala University Library, regarding the uploading of data of the libraries in the University to the KALNET (Kerala Libraries Academic Network).

FURTHER RESOLVED to intimate the same to the Vice-Chairman, Kerala State Higher Education Council with immediate effect.

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Spl. Syn.Item No.32 *Minutes of the personal hearing of Sri.Binu.V (Unitary LLB Degree Student of Kerala Law Academy Law College, Thiruvananthapuram) - In compliance with the order dtd.16/12/2020 by the Hon'ble Upa Lok Ayukta - approval of - reg.*

(SDC)

In compliance with the order dtd.16/12/2020 by the Hon'ble Upa Lok Ayukta, Sri.Binu.V (Unitary LLB Degree Student of Kerala Law Academy Law College,Thiruvananthapuram) was heard

by the Standing Committee of the Syndicate on Students' Discipline on 08/01/2021. The minutes of the personal hearing is placed before the Syndicate for consideration and approval.

Minutes of the personal hearing of Sri.Binu.V (Unitary LLB Degree Student of Kerala Law Academy Law College, Thiruvananthapuram) - In compliance with the order dtd.16/12/2020 by the Hon'ble Upa Lok Ayukta

Date : 08/01/2021
Time : 2.00 pm
Venue : Deans Room, Faculty Guest House

Members Present

- 1 Dr.K.G.Gopchandran (Convenor)
- 2 Prof.K.Lalitha
- 3 Sri.Jairaj . J
- 4 Adv.Muralidharan Pillai G

The members Dr.K.B.Manoj, Sri.Arunkumar R and Smt.Renju Suresh attended the meeting through online video conferencing.

Members Absent

- 1 Dr.B.Unnikrishnan Nair
- 2 Dr.Mathew.V
- 3 Adv.B.Balachandran

I Suspected malpractice reported in the S2 Unitary LLB Degree, October 2019 against the candidate 'Sri.Binu.V' - As reported by the additional examiner from CV Camp-reg.

The candidate Sri.Binu.V (Cand.Code.47418551038, Kerala Law Academy Law College, Thiruvananthapuram) was reported from the CV Camp, for suspected malpractice in the S2 Unitary LLB Degree Examination, October 2019. He was called for the personal hearing before the Standing Committee of the Syndicate on Students' Discipline held on 04.11.2020, however he was neither accompanied by his parents nor did he remit the requisite malpractice enquiry fees, which are mandatory requirements and were already intimated to him in the memo sent him summoning for the personal hearing. Hence he was not permitted to attend the personal hearing on that day, however, the committee permitted him to attend the personal hearing on successive days of 5th or 6th November 2020 satisfying the above mentioned requirements, but he remained absent on both these days. This was reported in the Minutes of the Meeting of the Standing Committee of the Syndicate on Students' Discipline held on 06/11/2020 and the Syndicate meeting held on 30.11.2020 (vide item no.20.08) approved the same (alongwith the recommendations of the Committee for the candidates who were present for the personal hearing on that day related to their malpractice cases).

In the meantime the candidate Sri.Binu.V filed a complaint no.129/2020A before the Hon'ble Upa Lok Ayukta requesting to grant him an opportunity of personal hearing before the Standing Committee of the Syndicate on Students' Discipline and to permit him to appear for examinations in respect of remaining semesters. An order was passed on 16/12/2020 by the Hon'ble forum in this regard directing to hear Sri.Binu.V within a period of five weeks from that date satisfying the mandatory requirements for appearing for such personal hearing as mentioned above. It was also directed that, since the father of the complainant is no more and his mother is bedridden, the complainant shall be permitted to accompany his maternal uncle, being his guardian.

In compliance with the directions of the Hon'ble Upa Lok Ayukta, Sri.Binu.V was called for a personal hearing before the Standing Committee of the Syndicate on Students' Discipline on 08.01.2021 at 2pm. It may be noted that he was reported for suspected malpractice for having written '29' marks in the answerscript in the column provided for entering 'Grand Total of marks'. Sri.Binu.V was present for the personal hearing satisfying all the mandatory requirements needed for the same. The Committee heard him. He submitted a written statement before the Committee. In his written statement he has stated that by mistake he had written the number '29' in the column provided for writing 'Grand Total of marks' and has requested to pardon his mistake. Also Sri.Binu.V has orally stated that he had written various semester examinations after being reported for malpractice.

In view of the above fact, clarification was sought from the EG I(a) LLB tabulation section. The report received from EG I(a) LLB tabulation section on 08.01.2021 states that, before being reported for suspected malpractice in June 2020 from the CV Camp (for the S2 Unitary LLB Degree

examination held in October 2019), Sri.Binu.V had written the S3 Unitary LLB Degree examination held in February 2020. It may also be noted that he had written the S4 Unitary LLB Degree examination held in October 2020 provisionally as per the directions of the Hon'ble Upa Lok Ayukta.

Recommendations of the Committee :

The Committee discussed the matter in detail and found that the candidate Sri.Binu.V had written the total number of pages '29' in the column provided for entering the grand total of marks, instead of writing the same in the space provided for writing the total number of pages in the answerscript. Since the secrecy of the answerscript of the candidate is lost, the Committee recommended to cancel the particular paper (in which malpractice has been reported) and to permit him to appear for any semester examination in the next available chance.

Resolution of the Syndicate

RESOLVED that the above recommendations of the personal hearing of Sri.Binu.V (Unitary LLB Degree Student of Kerala Law Academy Law College, Thiruvananthapuram) in compliance with the order dtd.16/12/2020 by the Hon'ble Upa Lok Ayukta, held on 08/01/2021, be approved.

FURTHER RESOLVED to entrust the Standing Committee of the Syndicate on Student's Discipline to give a recommendation on the matter related to evaluation of the S3 and S4 Unitary LLB Degree Examination held in February, 2020 and October, 2020 respectively.

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Spl. Syn.Item No.33 Department of Physical Education - Online Short Term Course in Research Methodology - Relieving and Charge Hand Over - Request - Consideration of-reg.

(Ad DI)

Ref: U.O No.4098/2020/UOK dtd.16.12.2020.

Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education, has requested to grant him permission to attend an Online Short Term Course in Research Methodology conducted by UGC-Human Resource Development Centre (HRDC), Kariavattom from 17.12.2020 to 23.12.2020 and to relieve him from the duties of the Department from 17.12.2020 to 23.12.2020.

As per U.O referred above, Sanction has been accorded by the Vice Chancellor to Dr.Jayarajan David.D, Assistant Director (i/c of Director), Department of Physical Education, being relieved him from his duties in the Department w.e.f 17.12.2020 to 23.12.2020 for attending Online Short Term Course in Research Methodology conducted by UGC-Human Resource Development Centre(HRDC), Kariavattom and the Registrar being put in charge of the Director of Physical Education w.e.f 17.12.2020 to 23.12.2020 during his absence, subject to reporting to the Syndicate.

Accordingly the above matter is hereby reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

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Spl. Syn.Item No.34 Extension of order on relieving Dr.Gabriel Simon Thattil from teaching assignments at Department of Commerce, Kariavattom-Consideration of - reg.

(Ad.A.II)

The 11th meeting of the IQAC held on 17.01.2020 recommended to relieve Director, IQAC, Dr.Gabriel Simon Thattil from the teaching assignment at the Department of Commerce for six months considering the NAAC accreditation work involved. Accordingly sanction had been granted by the Vice-Chancellor (Vide U.O No.1820/2020/UOK dated 22.06.2020) to relieve Dr.Gabriel Simon Thattil, Director, IQAC from the teaching assignments in the Department of Commerce, University of Kerala for six months with immediate effect from 21.06.2020. However due to the pending task of SSR uploading on the NAAC accreditation Dr.Gabriel Simon Thattil seeks extension of time of relieving from teaching activities until the completion of the task.

As per the orders of the Vice Chancellor the request received from Dr.Gabriel Simon Thattil

to relieve him of teaching assignments until the completion of IQAC works is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to grant permission to relieve Dr. Gabriel Simon Thattil, Professor, Department of Commerce from teaching assignments until the completion of IQAC works.

Spl. Syn.Item No.35 **Request for permission for foreign students to join PG and UG programme for the academic year 2020-21 through online mode – Consideration of - reg.**

(Ac.BI)

Applications were received from foreign candidates through ICCR and self financing, seeking admission to UG/PG/Ph.D programme offered by the University of Kerala. These applications along with remarks of the HODs concerned have been placed before the Executive Committee of the Centre for Global Academics held on 08.10.2020 and the committee recommended to grant admission to qualified candidates among the list of applications. The Syndicate held on 23.10.2020 considered it as item No.19.29.01 and resolved to approve the above recommendation made by the CGA. The Vice Chancellor has ordered to implement the decision. Accordingly necessary communication has been given to the ICCR, Director and to individual Self financing candidates detailing the admission procedure of the University. As a result, two self financing candidates from Iraq have joined in PG programme at Department of Linguistics, University of Kerala.

The Director, CGA informed that ICCR, Trivandrum has now sought permission for the foreign students to join for UG and PG programmes under online mode till the corona issue is over and assured that they will arrive physically to the university once the colleges reopen for the first semester and will take admission as per the guidelines of the University. Also attached is a format of joining report for online classes of the students admitted in the academic year 2020-21.

In the wake of Covid-19 pandemic the proposal may be considered by treating admission to the above said foreign nationals, during the academic year 2020-21 as provisional admission and also keeping the fact that foreign nationals were admitted by creating a supernumerary seat in the concerned college or department.

As per the orders of the Vice Chancellor, **the proposal forwarded by the Director, CGA for providing online classes to the foreign nationals during the academic year 2020-21 till the Corona issue is over** is placed before the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED that the proposal be agreed to.

Spl.Syn.Item No.36 **Request from Sri Gokul N, inmate of Sri Chithra Poor Home for admission to the PG programme- reg.**

(CSS)

The Principal Secretary to Government has forwarded a request of Sri Gokul N, inmate of Sri Chithra Poor Home for admission to MSc Biochemistry (2020-2022 batch). As per the request, the candidate was included in the rank list for admission to MSc Biochemistry with rank 38 in waiting list. He could not get admission. Now the candidate has requested to admit him to the course on supernumerary basis.

The matter was placed before the CSS Academic Committee. The CSS Academic Committee in its meeting held on 11.01.2021 vide item no.06 recommended the matter subject to approval of the Syndicate.

The matter is placed before the Syndicate.

Resolution of the Syndicate

RESOLVED to reopen the admission of PG Programme in the University Teaching Departments and to create an additional seat on supernumerary basis for M.Sc Biochemistry (2020-2022) batch and admit Sri.Gokul N.

Spl. Syn.Item No.37 **Establishment of Records Room at Senate Hall building - Minutes of the meeting held on 04.01.2021- approval of- reg.**

(Ad.BI)

A meeting was held at 12.00 noon on 01.01.2021 at PVC's Chamber, on the establishment of 'Records Room' at Senate Hall Campus. As per the orders of the Vice Chancellor, the minutes of the meeting is placed before the Syndicate for approval (Copy appended).

Minutes of the meeting convened to discuss the establishment of Records Room in the Senate

House Campus

Venue : PVC's Chamber
Date : 01.01.2021
Time : 12.00 Noon

Members Present:-

- | | | |
|----|--|------|
| 1. | Dr.P. P Ajayakumar, Pro-Vice Chancellor (in the Chair) | Sd/- |
| 2. | Adv. B Balachandran, Member Syndicate | Sd/- |
| 3. | Sri. Robin Xavier, Section Officer, AdBI | Sd/- |
| 4. | Sri. Naveen S.L, Section Officer, AdBI | Sd/- |

The meeting discussed the progress of establishment of "Records Room" in the Senate House Campus and put forward the following recommendations.

- (i) To request the PWD authorities to expedite the value assessing of Teak wood planks kept in the Cellar.
- (ii) Two casual labourers may be appointed from the list of casual labourers for engaging the work of establishing the records room.
- (iii) Disposal of wooden scraps may be completed on or before 20th January 2021.
- (iv) Direction may be given to all academic/administrative sections to complete the verification and sorting of files kept in the cellar, on or before 15th January 2021.
- (v) Packing of 'handwriting answer scripts' of the exam conducted for the appointment of Assistant Grade II in 2005 may be completed on or before 15th January 2021.
- (vi) The four member team entrusted for studying the system followed in the records room of Government secretariat may be requested to finalize the model of the Records room.
- (vii) Maintenance and disposal of furniture may be completed within a month.
- (viii) Wooden planks for making two Almirahs for Tagore Niketan at Kerala University Library may be removed from the store and be handed over to the University Librarian (i/c) Kerala University Librarian.
- (ix) Re-usability of the old home appliances/kitchen utensils etc. used by former Vice Chancellors may be verified and certified by the Instrumentation Engineer. Usable ones may be given to Guest House Kitchen.
- (x) Space may be identified for the safe keeping of cast iron kept in the cellar. Usable cast iron may be retained and unusable may be disposed after getting certification of the Assistant Engineer, Head Quarters.
- (xi) Scrap items kept in the shed behind the Senate Hall may also be verified and certified by the Assistant Engineer, Head Quarters, for disposal.
- (xii) Old books kept in the store such as journals, medical project reports, specimen copies of text books etc. may be handed over to the University Library.
- (xiii) Five copies each of old Syndicate minutes/ Annual reports may be retained and balance copies may be disposed along with paper scrap.
- (xiv) The large battery fitted in the cellar may be shifted to the electrical wing with the technical support of electrical wing of the engineering unit.
- (xv) Action may also be taken to dispose the tyre scraps kept in the Cellar.
- (xvi) The list of books and other materials to be disposed, may be placed before the Syndicate.
- (xvii) To hold the next meeting at 12.00 noon on 29.01.2021 at PVC's chamber.

The meeting came to an end at 12.50PM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the Establishment of Records Room at Senate Hall building held on 04.01.2021, be approved.

Spl. Syn.Item No.38 Minutes of the 11th meeting of the Purchase Committee for the year 2020-21 –Note to the Syndicate-reg-

(Ad.B IV)

The Minutes of the 11th (Non-Plan-fund) meeting of the Purchase Committee held on 07.01.2021 is placed before the Syndicate for approval.

Day : Thursday
Date : 07.01.2021
Time : 11.00 a.m.
Venue : Pro-Vice Chancellor's Chamber

Chairman

Pro-Vice-Chancellor : Sd/-

Members

1. Adv.K.H.Babujan, Convener SC of the syndicate on Finance : Sd/-
2. Adv.K.Ajikumar, Member, Syndicate : Absent
3. Dr. K.G.Gopchandran, Member, Syndicate : Absent
4. Dr.S.Nazeeb, Member, Syndicate : Absent
5. Adv.B.Balachandran, Member, Syndicate : Sd/-
6. Adv.G.Muralidharan Pillai, Member, Syndicate : Absent
7. Dr. K.B. Manoj, Member, Syndicate : Absent
8. Sri.Arunkumar.R, Member, Syndicate : Absent
9. The Registrar : Absent
10. The Finance Officer : Sd/-
11. The Director, Planning & Development : Absent
12. The Director, Computer Centre : Sd/-
13. The Instrumentation Engineer : Absent

Officers Present

- Sachin K.V, Field Investigator, PRC : Sd/-

Spl. Syn.Item No.38.11.01: Consideration for the Implementing video-conferencing facility in the University

The Syndicate at its meeting held on 30.07.2020 had resolved to approve the proposal for the purchase of various items required for video conferencing facilities by inviting tender.

The Director, KUCC was entrusted to invite quotations for the said purchase for the smooth functioning of video conferencing facility. The Director, KUCC has informed that in response of initial quotation, sufficient number of bidders were not received, hence re-tender notice was issued.

The Director has also forwarded the four quotations received in response to the re-tender notice. The details are as follows:

Sl.No.	Item	Firm	Amount (in ₹)	Remarks
1	VC Bundle Solutions	Cross gen Technologies	4,83,800.00/-	
		Origin Tech Server Pvt Ltd	5,25,378.00/-	
		Icom Solutions	4,82,000.50/-	L1
2	i)Laptop (3 Nos.)	ITPCOS	2,01,570.00/-	L1
		Origin Tech Server Pvt Ltd	2,92,503.00/-	
	ii)Recorder Encoder High End laptop (1 No)	ITPCOS	1,48,805.00/-	L1
		Origin Tech Server Pvt Ltd	2,40,001.38/-	
3	Video Conference Accessories	SRS Associates	2,76,807.94/-	Single Quote

The Director, KUCC after verifying quotations received, has put forward the following remarks/ recommendations .

Item	Remarks
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VC Bundle solutions	All firms are technically satisfied and lowest quoted firm is Icom solutions, the quoted amount is ₹ 4,82,000.50/-
Laptop	Lowest quoted firm is ITPCOS ₹ 2,01,570.00/-
Recorder Encoder High-End Laptop	Product quoted by ITPCOS does not technically satisfy the tender conditions. Hence Origin Tech server Pvt. Ltd. may be selected for an amount of ₹ 2,40,001.38/-
Video Conference Accessories	Quoted by single firm SRS Associates - ₹ 2,76,807.94/-.

The Finance has recommended to place the proposal before the purchase committee. As ordered by the Hon'ble Vice-Chancellor, the matter regarding the purchase of items required for the smooth functioning of Video conferencing system at University is placed before the Purchase committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase items for use in the Registrar's room, Pro-Vice Chancellor's room and Syndicate room as detailed below;

Sl.No.	Items	Firm	Amount
1.	VC Bundle solutions	M/s.Icom Solutions, Thiruvananthapuram (L1)	Rs.4,82,000.50/-
2.	Laptop(3 numbers)	M/s.ITPCOS, Thiruvananthapuram (L1)	Rs.2,01,570/-
3.	Recorder Encoder High-End Laptop (1 number)	M/s.Origin Techserver Pvt Ltd, Chennai (L2) as the lowest quoted firm M/s.ITPCOS, Thiruvananthapuram did not qualify technically	Rs.2,40,001.38/-
4.	Video Conference Accessories	M/s.SRS Associates, Thiruvananthapuram	Rs.2,76,807.94/-

The Committee further recommended to conduct negotiations with M/s.Origin Techserver Pvt Ltd, Chennai for Recorder Encoder High-End Laptop and M/s.SRS Associates, Thiruvananthapuram for Video Conference Accessories.

Resolution of the Syndicate
RESOLVED that the above recommendations of the 11 th (Non-Plan-fund) meeting of the Purchase Committee held on 07.01.2021, be approved.

Spl. Syn.Item No.38.11.02: Consideration for the Purchase of Laptop for Population Research Centres (PRC), Kariavattom – reg

The Population Research Centres in India are fully sponsored by the Ministry of Health and Family Welfare, Govt of India and administered by the rules and regulations of the host University. The PRC, Kerala is administered by University of Kerala.

In the wake of lockdown due to Covid -19 in India the Ministry of Health and Family Welfare, Govt of India has started webinars, Meetings, trainings, and Workshop online under the work at home initiative . All the staff in the PRC are requested to attend such classes. Currently 50% office attendance is the state's mandate. The most recent training organised by PRC ,IEG , New Delhi required PRC s to install R Studio version1.2.5042 exe in the computers . This is not possible with the computers/laptops available. . Similarly more programmes are being intimated like trainings in SAS, SPSS and STATA which requires computers with higher specification as detailed below. These packages need specifications more or equal to intel core i5 and are essential for high dimensional data analysis .

More over every year PRC, Kerala is assigned with work outside Kerala. During 2019-20 PRC staff were assigned 55 districts spread over 8 states in India for quick monitoring works in health institutions under NHM PIP Monitoring. The time frame of report submission is one week from the completion of survey and as such they are forced to do analysis and report writing works simultaneously with their field work.

In order to fascilitate the same, each staff is to be provided with a laptop compatible to the requirements. Also the present mode of trainings and work assigned requires sufficient number of laptops with better specifications.

The PRC staff meeting held on 25/05/2020 has discussed the matter in detail and observed the following:

“They have an unspent balance of Rs.2,00,000/- (Rupees Two Lakhs only) in the recently completed project titled ‘Longitudinal Ageing Study in India(LASI)’, undertaken by PRC granted by IIPS , Mumbai and the budget estimate of the said project has a provision for purchasing laptop under the head ‘ Organisational Expense’. Considering the urgency, the meeting recommended to seek University sanction to purchase three laptops with the Specification approved by the Instrumentation Engineer, CLIF, University of Kerala.

Hence the Director (i/c) has requested to grant sanction for purchasing three laptops with specification approved by the Instrumentation Engineer, CLIF, University of Kerala utilizing the unspent balance in the LASI Project.

Specification

- 1.Intel core i5(8th gen or higher) OR AMD Ryzen 5 processor
- 2.8GB DDR 4 RAM
- 3.512 GB SSB hard Disk
- 4.Integrated Graphics
- 5.WiFi, Ethernet, HDMI port
- 6.Audio Out, MIC in port
- 7.Integrated Camera
- 8.15.6 inch ful HD IPS antiglare display
- 9.Windows 10 home 64 bit OS
- 10.3 year onsite warranty
11. carry case

The Finance section, while endorsing the proposal has remarked that the purchase shall be effected through Keltron. As per the orders of the Vice Chancellor matter was placed before the Central Purchase Committee. The committee recommended to place the purchase proposal of three laptops with specification in line with the item available in the CPRCS Portal of M/s Keltron as forwarded by the Instrumentation Engineer, CLIF, Kariavattom. The Syndicate vide item No.18.87.01.07 resolved to defer the proposal and authorise the Pro Vice Chancellor to hear the Director (i/c), PRC regarding the purchase of laptop utilizing the budget estimate of the project under the head “Organizational Expense”.

The online hearing was conducted on 01/12/2020 at 11.00AM via Google meet. The Pro Vice-Chancellor has recommended to purchase the three laptops through GEMPORTAL with specification approved by the Instrumentation Engineer through purchase section and initiate urgent steps for the purchase of laptops at the earliest. University has no financial liability on this as the purchase of laptops is by using the unspent balance of LASI project sponsored by IIPS Mumbai.

As per the orders of the the Vice Chancellor the matter is placed before the Central Purchase Committee for consideration and appropriate recommendation.

The Committee considered the matter and recommended to purchase three number of Laptops through the GeM portal, meeting the expenditure from the unspent balance of Rs.2,00,000/- (Rupees Two Lakhs only) in the recently completed project titled ‘Longitudinal Ageing Study in India (LASI)’, undertaken by PRC sponsored by IIPS, Mumbai, without causing any financial commitment to the University and as per the clauses and budget governing the project.

Resolution of the Syndicate

RESOLVED that the above recommendations of the 11th (Non-Plan-fund) meeting of the Purchase Committee held on 07.01.2021, be approved.

Spl. Syn.Item No.39 Withdrawal of recognition by NCTE to various Training colleges - present status – Consideration of- reg.

(Ac B II)

The NCTE had withdrawn the recognition granted to following Training colleges during 2020-21 and the colleges concerned obtained direction from the Honourable High Court of Kerala to the effect that "The affiliating University shall permit admission for B Ed course in the petitioner institutions, for the academic session year 2020-21, only if the faculties are having the requisite qualification as per the NCTE regulation 2014."

Rama Vilasom Training College, Valakom, Kollam (UNAIDED)

Iqbal Training College, Daivappura, Peringammala (UNAIDED)
 Pattom Thanu Pillai Memorial College of Education, Maruthoorakonam (UNAIDED)
 St.Jacob's Training College, Menamkulam, Kazhakoottam (UNAIDED)
 Karmala Rani Training College, Kollam (AIDED)
 Christ Nagar College of Education, Thiruvallam (UNAIDED).

Accordingly on approval of staff list, the colleges concerned were included in the admission portal of the University for B Ed admissions 2020-21.

Again the NCTE continued to withdraw recognition granted to three other colleges which were already in the admission portal of the University since the B Ed admission portal was open for registration by students.

Mannam Foundation for Teacher Education Technology, Poruvazhy, Kollam
 Jamia Training College, Kadakkal, Kollam
 Kunjukrishnan Nadar Memorial B.Ed college, Kanjiramkulam

The colleges filed Writ petitions before the Hon'ble High court of Kerala and so far have not furnished any direction from the Hon'ble High court.

As per the orders of the Registrar, the following fact was intimated to the Standing Counsel:

- The intimation of the NCTE to the University, as well as the petitioner colleges who were included in the admission portal by University upon approval of faculty list in respect of the colleges, not to make any admissions until Revised Recognition Order is issued by the NCTE is obviously not true to facts and constitutes an interpretation of the ruling of the Hon' Court which was made in the context of the admission process after duly considering all the aspects presented by the Petitioners as well as the respondents. Further the act of the NCTE in attributing its direction to the order of the Hon' High Court of Kerala can be viewed seriously by the Hon' Court.

Now the NCTE has forwarded certain letters to the following effect:

- The NCTE permitted continuation for R.V.Training College, Valakom., Pattom Thanu Pillai Memorial college of Education, Maruthoorakonam, Christ Nagar College of Education, Thiruvallam, St. Jacob's Training College, Menamkulam and Karmela Rani Training College whose recognition withdrawn earlier by the NCTE.
- Withdrew the recognition granted to Iqbal Training college, Peringammala again, stating that "the institution had failed in submission of approval of the affiliating University even after the directions issued by the Hon'ble High Court of Kerala." **The Educational Agency again approached Hon'ble High Court and obtained Judgment dated 18.12.2020 directing the petitioner to file appeal within a period of one week on receipt of the Judgement to the appellate authority of NCTE and the appellate authority shall consider the same and pass appropriate orders within a period of three weeks from the date of receipt of that appeal.** It may be noted that, the Hon'ble court has made observation in the Judgment, that the Educational Agency submitted the approved Staff list to NCTE subsequent to recognition withdrawal decision taken by the NCTE.
- **NCTE has withdrawn the recognition granted to Emmanuel College of B Ed Training, Vazhichal with effect from the next academic session. The Educational Agency also filed Writ Petition before the Hon'ble High court.**

Presently four Training colleges (Iqbal Training college, Peringammala, Mannam Foundation for Teacher Education Technology, Poruvazhy, 22857/Ac B II/2020/UOK Kollam, Jamia Training College, Kadakkal, Kollam and Kunjukrishnan Nadar Memorial B.Ed college, Kanjiramkulam) whose recognition has been withdrawn by the NCTE continues to be in the admission portal of the University for B Ed admissions 2020-21 among which Iqbal Training college obtained Judgment dated 18.12.2020 as mentioned above.

In view of the above facts, the following facts may be noted:

- The matter of ongoing admission to B Ed programmes in four Training Colleges [(1) Iqbal Training college, Peringammala, (2) Mannam Foundation for Teacher Education Technology, Poruvazhy, Kollam, (3) Jamia Training College, Kadakkal, Kollam and (4) Kunjukrishnan Nadar Memorial B.Ed college, Kanjiramkulam] during 2020-21, whose recognition has been withdrawn by the NCTE, among which Iqbal Training college obtained Judgment dated

18.12.2020 directing them to file appeal before NCTE authorities.

- Matter of withdrawal of recognition granted to Emmanuel College of B Ed Training, Vazhichal by the NCTE with effect from the next academic session.

In the context of the above mentioned issues relating to the recognition of the NCTE to B ED programmes in the various affiliated colleges keeping in view the ongoing admission process to the colleges for B Ed programmes 2020-21, the Syndicate may consider appropriate steps to ensure that the admissions shall be unaffected by the current issues especially on account of the current COVID 19 situation so that the admissions for the next session 2021-22 shall be done on the basis of clear cut recognition orders from the NCTE obtained by the colleges sufficiently prior to the commencement of the admission process itself (preferably one month).

As per the orders of the Vice Chancellor, the above matter is placed before the Syndicate for consideration and decision.

Resolution of the Syndicate

RESOLVED to intimate the content of the letter No.SRCNCTE/APSO/1080/B.Ed/392th/2020/121198 dated 17.12.2020 received from NCTE to the Principals of training colleges. (Copy of the letter to be forwarded)

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Spl. Syn.Item No.40. Rescheduling of Academic & Examination Calendar 2020-21-Meeting of the Committee empowered to compile Academic & Examination Calendar 2020-21- Consideration of- reg:

(Ac.D)

The Special Syndicate at its meeting held on 04.01.2021 vide item no .01 considered the rescheduling of Academic & Examination Calendar 2020-21 along with minutes of the meeting of the committee empowered to compile Academic & Examination Calendar 2020-21 held on 18.12.2020 and resolved the following as per the recommendations of the meeting of the committee empowered to compile Academic & Examination Calendar 2020-21

1. to approve rescheduled dates of CSS Academic Calendar
2. to authorize Joint Registrar, CBCS for rescheduling the dates of CBCS Academic Calendar
3. to include dates for PG programmes after the meeting of the PG level monitoring Committee
4. to publish the Calendar immediately after placing the draft before Syndicate

The Syndicate further resolved to approve the draft Academic & Examination Calendar 2020-21 in principle and place the same before the next Syndicate for detailed discussion.

As per the orders of the Vice Chancellor, draft Academic & Examination Calendar 2020-21 is placed before the Syndicate for consideration and detailed discussion (draft Academic Calendar 2020-21 appended).

Resolution of the Syndicate

RESOLVED to approve the draft Academic & Examination Calendar 2020-21.

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Spl. Syn.Item No.41 University Institute of Technology Regional Centre Mannady- Payment of rent-Reporting of-reg.

(Ad.A.VIII(A))

The Secretary, NSS Karayogam, Mughamuri, Pathanamthitta has informed that they have given their old building free of rent to UIT Mannady for one year from September 2015 onwards and later constructed a new building and it was also given to UIT Mannady for its use from July 2018 onwards. The payment of an amount of Rs.5,000/- per month as rent for the old building for the period from September 2016 to June 2018 and an amount of Rs.10,000/- per month as rent for the new building for the period from July 2018 to June 2019 has been made vide U.O No.Ad.AVII(A)/19331/2019 dated 18.07.2019.

The Secretary, NSS Karayogam has requested for payment of Rs.5,000/- per month as rent for the old building from July 2018 onwards and Rs10,000/- per month as rent for the new building from

July 2019 onwards. He has also forwarded the rent agreement for the period from 01.07.2018 to 31.03.2020.

Sanction has been accorded by the Vice-Chancellor for payment of an amount of Rs.5,000/- per month as rent for old building of NSS Karayogam Mannady for the period from July 2018 to 31.03.2020 and an amount of Rs.10,000/- per month as rent for new building of NSS Karayogam Mannady from July 2019 to 31.03.2020 subject to reporting to Syndicate.

The Finance has endorsed the above payment vide Endt.No.3239/FinanceI/dtd 14.12.2020.

University Order was issued for the above payment vide U.O No. Ad.AVII(A)/19331/2019 dated 31.12.2020.

As per orders of the Vice-Chancellor, the payment of rent of UIT Mannady to NSS Karayogam, is reported to the Syndicate.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having accorded sanction as detailed above, be noted.

Spl. Syn.Item No.42 Award of Contract – University Canteen, SH Campus, Palayam-consideration of – reg.

(Ad.BII)

The tenure for running canteen in S.H. Campus ended on 15.04.2020 and fresh quotations were invited accordingly. A total of 15 quotations were received. The Canteen Advisory Committee held on 23.09.2020 recommended to issue re-tender notice towards running the canteen at S.H. Campus, in view of changes in the guideline due to the surge of Covid-19 pandemic and to invite all the tenderers who have submitted their quotations for the bid. The committee held on 14.12.2020 has decided to fix the security deposit as Rs.50,000/- for executing the contract. Also the committee approved to issue “Limited Tender Notice” for the present bidders who have already submitted their bids previously and to invite them for a meeting. The committee further recommended to evaluate the bids as per the following criteria.

80% Weightage	Rate of items
10% Weightage	For experience in the field in years (1% per year-maximum 10%)
10% Weightage	Approximate number of daily customers in the institutions shown as previous experience (1% per hundred -maximum 10%)

As per the orders of the Registrar, a limited tender Notice was published on 17.12.2020 and the last date for Limited Tender was fixed as 24.12.2020 in which a total of ten quotations were received. The Committee held on 31.12.2020 shortlisted three bidders, Sri. Balu K. (Sivakumar). Sri.N.Sreekantan and Sri. Shanim (M/s Sha Catering Service) on the basis of the copies of documents submitted to prove their experience, which are highest amongst all other bidders. On the next committee held on 06.01.2021, it was found that Sri. Shanim (M/s Sha Catering Service) has quoted the lowest amount for most of the items. Hence the committee has recommended to invite Sri. Shanim (M/s Sha Catering Service) for a negotiation on rate on 11.01.2021. Negotiation was held with M/s.Sha Catering Service on 11.01.2021 and asked to lower the prices of the items for which the quote was higher earlier. After discussions/negotiations, the committee recommended, even though M/s Sha Catering Service quoted the Second lowest quote for Breakfast (Public), considering their quality and experience, the contract for running the canteen at S.H. Campus may be awarded to the said firm. The agreement may be for one year, i.e. from Feb 1st to Jan 31st. A quality check up may be conducted once in every three months and if found not satisfactory the agreement may be made void. The U.E. may be entrusted to submit an estimate for painting the Canteen at the earliest (One Coat) and a water purifier may be purchased and installed at the canteen. The committee further recommended to place the whole matter before the Syndicate for approval.

Hence the matter is placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED to award the contract for running the Canteen at SH Campus to M/s.Sha Catering Service for one year with effect from 1st February, 2020.

FURTHER RESOLVED to entrust the University Engineer to submit estimate for painting the canteen with immediate effect.

ALSO RESOLVED to take urgent steps to purchase and install water purifier in the canteen.

Spl. Syn.Item No.43 *University of Kerala - Anomalies in running Institutions exclusively run by the University – Letter from UGC - consideration of – reg.*

(Ad.AVII)

The Syndicate considered the letter F.No.2-41/Complaints/UGC-SWRO/2020-21 dated 29.12.2020 regarding the anomalies in running Institutions exclusively run by the University and **RESOLVED** to refer the matter to the Combined Standing Committees of the Syndicate on Departments and Other Institutions of the University and Affiliation of Colleges for detailed discussion.

Spl. Syn.Item No.44. *Minutes of the Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges - reg.*

(Ac F II)

The Meeting of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges was held on 06.01.2021 at 11.30 A.M in the Senate Chamber.

The Minutes of the Meeting of the Standing Committee is placed before the Syndicate for consideration and approval.

Minutes of the meeting of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges

Day and Date	:	Wednesday, 06 th January, 2021
Time	:	11.30 AM
Venue	:	University Buildings.

Members Present

- Dr.M.Vijayan Pillai
- Smt.Renju Suresh
- Sri.B.P.Murali
- Prof.K.Lalitha
- Sri.Jairaj.J (Attended via online)
- Sri.R.Arun Kumar (Attended via online)
- Dr.B.Unnikrishnan Nair (Attended via online)

Members Absent

- Sri.Viswan Padanilam
- Dr. Mathew.V
- Dr.K.B Manoj
- Sri.R.Rajesh (MLA)

The meeting started at 11.30 AM

Spl. Syn.Item No.44.01: *Mar Ivanios College Thiruvananthapuram- Placement/ Promotion proposal of Dr.Victoria.P.K, Assistant Professor Stage II, Department of Botany to Assistant Professor Stage III (with AGP 8000/-) -Approval – reg.*

(23387/Ac F1/2020)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Victoria.P.K, Assistant Professor stage II, Department of Botany to Assistant Professor Stage III(with AGP 8000/-) w.e.f 04-11-2014

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.The UGC vide letter F.No.2-16/2002(PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998. The service details of Dr.Victoria.P.K, are as follows

Qualifications	M.Sc Botany in May 1990 from M.G University. Qualified Ph.D on 05-08-1997 from M.G University
Date of first entry into service	04-11-2005
Date of entry into continuous service	04-11-2005
L.W.A. availed	Nil
Date of promotion as Assistant Professor Stage II	04-11-2009
Date of completion of 5 years of service as Assistant Professor stage II	03-11-2014
Details of relaxation availed of	Already availed in Stage I to II
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC from ASC University of Kerala Kariavattom from 21-07-2007 to 17-08-2007. 2.Special Summer School (Multidisciplinary Refresher Course) from HRDC, University of Kerala, Kariavattom from 11.07.2017 to 31.07.2017
Refresher / Orientation Course due	One RC due
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	04-11-2014
Regulation applicable/available	UGC Regulation 1998

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

It may be noted that as per UGC Regulation 1998, the teacher has to attend two refresher courses for promotion to Assistant professor stage III, but the teacher has attended only one RC from 11-07-2017 to 31-07-2017.

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Dr.Victoria.P.K, Assistant Professor, Department of Botany to Assistant Professor Stage III (with AGP 8000/-) is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and in the light of following documents,

1. Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31 st December, 2018"

2. UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018

recommended that Placement / Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the placement/ promotion of Dr.Victoria.P.K, Assistant Professor, Department of Botany to Assistant Professor Stage III w.e.f 04-11-2014 and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.02: Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (stage I to II) of Smt.Meenu Jose, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of English- reg

(20705/Ac FI/2020)

The Principal, Mar Ivanios College , Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Meenu Jose, Assistant Professor, Department of English, from Stage I to II with AGP 6000/- to 7000/-, w.e.f 13.09.2016.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.A, NET (held on 28.06.2009)
Date of first entry into service	13.09.2010
Date of continuous service	13.09.2010
Relaxation of period availed if any on account of PhD/MPhil	Nil
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher courses attended	1) O.C from 01.01.2013 to 28.01.2013 Human Resource Development centre, University of Kerala-UGC 2) R.C from 12.08.2015 to 01.09.2015 Human Resource Development centre, University of Hyderabad-UGC
Date of completion of required years of service	12.09.2016(6 yrs)
Proposed date of placement/promotion	13.09.2016

Since the Promotion of Smt.Meenu Jose, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 13.09.2016 , the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated. 30.11.2018).

The Principal ,Mar Ivanios College , Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -600 for which the minimum required is 480

Category II –164 for which the minimum required is 50

Category III -87 for which the minimum required is 20

Category II +III -251 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts. In the light of the above facts the proposal regarding the Placement/Promotion of Smt.Meenu Jose as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-) , in the Department of English, Mar Ivanios College , Thiruvananthapuram, w.e.f 13.09.2016 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.03: MSM College, Kayamkulam - Initial Appointment of Assistant Professors – Approval – reg –

(Ac FI/52790/2018)

The Educational Agency, MSM College, Kayamkulam has forwarded proposals for the approval of the initial appointment of the following Assistant Professors in the Department of Chemistry.

Sl.No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Sri.Anvar Sadath.A	Chemistry	24.02.2016 FN	Against the retirement vacancy of Sri.K.S.Sreekumar on 31.03.2014

2	Smt.Jayalekshmi.KS	Chemistry	03.08.2016 AN	Against the retirement vacancy of Dr.S.Abdul Jabbar ON 31.03.2016
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The details of the Assistant Professors and the workload are indicated in the proforma placed below. The following details have been furnished by the DDO.

01. Appointment Orders in Form 1.
02. Workload Statement.
03. Qualifying Certificates.
04. Documents proving age.
05. Service Books of Teachers.
06. Seniority- wise list of teachers in the Departments.
07. Apportionment Statement.
08. Government nominee letter No.D2/19713/D2/15/HEdn dated.27.07.2015.
09. Score Sheet of the candidates.
10. Minutes of the Selection Committee.
11. Attested copies of News Paper Cuttings .
12. Joining reports of the incumbents.
13. Confidential Report from the subject experts.
14. Certificate that there are no thrown-out hands and supernumerary hands in the

Departments.

15. Certificate to the effect that one month time was given to prospective candidate for applying for the post of Assistant Professors.
16. Post Adalath Report of Statistics and Botany.
17. NET undertaking produced.

The Educational Agency had advertised the notification regarding the vacancy in 4 daily newspapers viz. The Hindu (dated 10.12.2015), Deshabhimani (dated 09.12.2015), The New Indian Express (dated 09.12.2015) and Madhyamam (dated 09.12.2015) has notified 1 post for Assistant Professor in Chemistry. Hence the age of the teacher is calculated as on 01.01.2015 .

As per the minutes of the meeting of Selection Committee held on 23.02.2016 a select list 5 candidates were prepared.

As per UGC Regulations the minimum qualifications required for the post of Assistant Professors(vide clause 3.3.0 & 3.3.1) is as follows

A good academic record, 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the master's level and qualifying in the National Eligibility Test(NET) or an accredited test(State Level Eligibility Test-SLET/SET), shall remain for the appointment of Assistant Professors.

NET/SLET/SET shall remain the minimum eligibility condition for the recruitment and appointment of Assistant Professors in University/Colleges/Institutions.

Provided however, that candidates, who are or have been awarded a Ph D degree in accordance with the UGC(minimum standards and procedure for award of Ph D Degree) Regulations, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/ Institutions.

It may be noted that the Hon'ble High Court pronounced the judgement in WP(C) 15739/2013 dated.23.02.2016 that all appointments made after 18.09.2010 ie, the date on which the state Government has adpoted the U G C Regulation 2010, should be in tune with the UGC Regulation 2010.

Consequently the Government as well as the University proceeded to file a Special Leave Petition before the Hon'ble Supreme Court of India, for extending the date of applicability of the U G C Regulations 2010 vide SLP(C) No.18938-8942/2017.

The academic Council noted the Judgement dated 17.07.2018 of the Hob'ble Supreme Court of India on SLP filed with regard to the effective date of implementation of the UGC Regulation 2010 and resolved that the said regulation shall be treated as implemented in the University with effect form 23.02.2016.

It may be noted that the Standing Committee of the Syndicate held on 17.01.2019 considered the proposals for the approval of the appointment of Assistant Professors in the Department of Chemistry, MSM College and recommended to approve the same. The Syndicate at its meeting held on 22.01.2019 resolved to approve the recommendation of the Standing Committee.

In the meantime complaints were received from many quarters regarding the awarding of marks in the score sheet. Based on the complaint, the score sheet has been verified and it is seen that the Ph.D marks of the eligible candidates are not entered in the relevant column, instead the year of Ph.D is entered as | Ph.D| for 3 candidates and | Ph.D | for 1 candidate, then misleading

20	20
15	12

the section to interpret the above as award of Ph.D marks. It may further be noted that the Educational Agency has forwarded the proposal for approval of appointment of Assistant Professors made in 2016, only by the end of 2018.

As per the norms governing the awarding of marks under different heads (correction approved by the Syndicate dated 22.12.2007) a candidate who holds Ph.D Degree shall be eligible for a maximum of 15 marks. If the Ph.D marks are reckoned in the score sheet of the Assistant Professors in the Department of Chemistry, the rank position will be changed.

It may be noted that the Educational Agency instead of following the above norms, has followed the 1996 norms for awarding of marks to the candidates, in which marks for Ph.D is applicable only to the candidates who possess 'NET'.

In the light of the above facts, the matter was reported to the Syndicate. The Syndicate at its meeting held on 08.02.2019, resolved to modify the resolution “to seek explanation from the Manager, MSM College, Kayamkulam relating to discrepancies in the score sheet”.

As per the Orders of the Vice-Chancellor, explanation was sought from the Manager, regarding the ambiguity in the score sheet relating to the selection of Assistant Professors in the Department of Chemistry vide letter dated 11.02.2019 and by a reminder dated 17.08.2019 .

The Manager has clarified, vide letter dated 05.09.2019, that the selection committee for the selection of Assistant Professors in the Department of Chemistry has not awarded weightage of marks to Ph.D holders in the case of those candidates not attained NET qualification during the time of application and availed the relaxation to NET in the light of their Ph.D qualification. Also stated that in the score sheet the year of award of Ph.D only has been entered in the case of candidates who availed the relaxation.

However it is understood from the letter that the Educational Agency has followed the 1996 Norms instead of the revised Norms of 2007 and not submitted the corrected score sheet. It may be noted that the explanation submitted by the Manager, Educational Agency is vague and does not specify the reason for resorting to 1996 norms instead of 2007 norms (amended norms).

The proposal for the approval of appointment of Assistant Professors in Chemistry can be considered only after the discrepancy in the award of marks is rectified as otherwise the present rank position will be changed if the marks of candidate who have Ph.D qualification are reckoned.

The Vice Chancellor ordered to place the proposal along with the explanation received from the Manager before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges. Standing Committee considered the proposal and recommended to defer the item until the discrepancies in the score sheet is rectified by the Educational Agency. The Syndicate at its meeting held on 30.10.2019 resolved to defer the item.

Now the DDO, M S M College, Kayamkulam vide letter No.G1/417/2016 dated.15.10.2020 has forwarded the rectified score sheet, minutes and relinquishment letter of Dr.Sebeela Mol J N (First rank holder in the rank list). On verification of the above proposals, it is found that the appointments made by the Educational Agency is as per the qualifications prescribed in the Kerala University norms 2007.

As per the orders of the Vice-Chancellor, the following are submitted for consideration and recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges .

1. The revised score sheet in respect of Selection Committee held on 23.02.2016 for the selection of Assistant Professor in Chemistry, forwarded by the Educational Agency on 15.10.2020 may be accepted.
2. The approval of Initial appointment of the following Assistant Professors in the Department of Chemistry, M.S.M College, Kayamkulam

Sl. No	Name of Assistant Professor	Subject	Date of Joining	Nature of Vacancy
1	Sri.Anvar Sadath.A	Chemistry	24.02.2016 FN	Against the retirement vacancy of Sri.K.S.Sreekumar on 31.03.2014
2	Smt.Jayalekshmi.KS	Chemistry	03.08.2016 AN	Against the retirement vacancy of Dr.S.Abdul Jabbar on 31.03.2016

Ac/FI/52790/2019

PROFORMA

Proposal for the approval initial appointment of Assistant Professor in Chemistry at M.S.M college, Kayamkulam

Date of Notification –09.12.2015(Madhyamam, Deshabhimani, Indian Express), 10.12.2015(The Hindu)

Sl. No	Name of the Assistant Professor and Date of Joining	Date of Birth and Age as on 01.01.2015	Rank Position and Category	Academic Qualification	Workload in the Dept. & No. Of Teachers permissible & Position of the teacher	Apportionment position		Remarks
						Open	Community	
1	Sri.Anvar Sadath A Date of Joining-24.02.2016 FN	25.05.1989 25 years and 5 Months	2 nd Rank in open merit	1) Bsc Chemistry, First Class, University of Kerala, April 2009, Reg No. 755694 2)M Sc Analytical Chemistry, First Class, August 2011 Reg No. 63607204/09117001(Universi ty of Kerala) 3)CSIR-UGC- NET held on 17.06.2012 Roll No.149024 w.e.f 01.10.2012 -NET undertaking produced.	As per Post Adalath Report 2002 and G O 260/2010, 156 hrs and 10 posts permissible. 160 hrs 10 posts(Universit y Workload as per order dated 26.10.2013) Position of the Teacher- 10(as on 24.02.2016)	70	N.A	Against the retirement vacancy of Dr.K S Sreekumar,Associate Professor retired on 31.03.2014
2.	Smt.Jayalekshmi K S Date of Joining-03.08.2016 AN	15.05.1986 28 years 7 months	3 rd Rank in open merit	1) B Sc Chemistry (first Class), April 2006, Reg No.418061, University of Kerala 2) M Sc Chemistry (first Class), August 2011, Univerisity of Kerala, Reg No.63507403/09128005	As per Post Adalath Report 2002 and G O 260/2010, 156 hrs and 10 posts permissible. 160 hrs 10 posts(Universit y Workload as per order dated 26.10.2013)	71	N A	Against the retirement vacancy of Dr.S Abdul Jabbar on 31.03.2016

			3) NET held on 17.06.2012, Roll No.149374. Undertaking for NET examination produced.	Position of the teacher- 10(as on 03.08.2016)		
			4) B Ed ,First Class (Physical Science) November 2008, Reg No.54297, University of Kerala			

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.04: Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (stage I to II) of Smt.Divya Johnson, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of English-reg.

(Ac FI/20655/2020)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Divya Johnson, Assistant Professor, Department of English, from Stage I to II ,with AGP 6000/- to 7000/-, w.e.f 18.06.2018.

The following are the details of the incumbent on verification of the service book

Qualifications	M A, NET
Date of first entry into service	18.06.2012
Date of continuous service	18.06.2012
Relaxation of period availed if any on account of Ph.D/M.Phil	Nil
Date of acquiring Ph D and University	Nil
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation /Refresher courses attended	1.O.C from 08.06.2017 to 05.07.2017 HRDC, University of Kerala-UGC 2. R.C from 01.08.2014 to 21.08.2014 ASC, University of Kerala-UGC
Date of completion of required years of service	17.06.2018(6 years)
Proposed date of placement/ promotion	18.06.2018

Since the Promotion of Smt.Divya Johnson, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 18.06.2018 , the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable .

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per U.O No.Ac D/Gen/UGC- R 2010 /IV Amendment dated.30.11.2018 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee, it is stated that the Committee scrutinised PBAS records of the work done by the candidate and her service records. The API score for various categories have been verified and the Screening Committee found that the teacher satisfied all the requirements for the promotion to Assistant Professor stage II (AGP – 7000) w.e.f 18.06.2018.

As per the API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following scores for each category for the year 2012-18:

Category I – 600, for which the minimum required is 480

Category II -250, for which the minimum required is 50

Category III- 97, for which the minimum required is 20

Category II+III- 347, for which the minimum required 90

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the facts the proposal regarding the Placement/Promotion of Smt.Divya Johnson as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-) , in the Department of English, Mar Ivanios College, Thiruvananthapuram, w.e.f 18.06.2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.05 : *Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (stage I to II) of Smt.Preethamol M K, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of English-reg.*

(Ac F1/20659/2020)

The Principal, Mar Ivanios College , Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Preethamol M K, Assistant Professor, Department of English, from Stage I to II with AGP 6000/- to 7000/-, w.e.f 15.09.2016.

The following are the details of the incumbent on verification of the service book

Qualifications	M.A, NET(held on December 2000)
Date of first entry into service	15.09.2010
Date of continuous service	15.09.2010
Relaxation of period availed if any on account of Ph.D/M.Phil	Nil
Details of LWA availed other than on medical grounds(without MC)	Nil
Details of Orientation/Refresher courses attended	1) O.C from 31.10.2012 to 27.11.2012 ASC, University of Kerala- UGC 2) Special Summer School programme from 28.05.2015 to 17.06.2015 Human Resource Development centre, University of Kerala-UGC
Date of completion of required years of service	14.09.2016(6 yrs)
Proposed date of placement/promotion	15.09.2016

Since the Promotion of Smt.Preethamol M K, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 15.09.2016 , the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal ,Mar Ivanios College , Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On preliminary verification of the API score by the section based on the U.O dated 30.11.2018 the scores are found as follows

Category I -570 for which the minimum required is 480

Category II -214 for which the minimum required is 50

Category III -102 for which the minimum required is 20

Category II +III -316 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the Placement/Promotion of Smt.Preethamol M K, as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-) , in the Department of English, Mar Ivanios College , Thiruvananthapuram, w.e.f 15.09.2016 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.06 : ***Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (stage I to II) of Smt. Rani Alex, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of English-reg.***

(Ac.FI/20699/2020)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Rani Alex, Assistant Professor, Department of English from Stage I to II with AGP 6000/- to 7000/- w.e.f 04.06.2017.

The following are the details of the incumbent on verification of the service book

Qualifications	M A , June 2004, University of Kerala M Phil, University of Kerala NET held on 26.06.2011
Date of first entry into service	04.06.2012
Date of continuous service	04.06.2012
Relaxation of period availed if any on account of Ph.D/M.Phil	one year on account of M Phil
Date of acquiring M Phil and University	November 2007, University of Kerala
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher courses attended	1.Special Winter School Course from 28.11.2014 to 18.12.2014 ASC, University of Kerala-UGC 2. O.C from 22.11.2017 to 19.12.2017 HRDC, University of Kerala-UGC
Date of completion of required years of service	03.06.2017(5 years)
Proposed date of placement/ promotion	04.06.2017

The UGC at its meeting held on 27.09.2018 approved the extension of date for completing Orientation/Refresher course for the purpose of promotion under CAS upto 31.12.2018 for all candidates to ensure uniformity and a public notice dated 16.10.2018 has been issued accordingly. As per the public notice, the Assistant Professor is eligible for promotion to stage II w.e.f.04.06.2017 even though she had attended the mandatory orientation course after the promotion due date.

Since the Promotion of Smt.Rani Alex, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 04.06.2017, the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable.

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per U.O No.Ac No.AcFII/GENERAL/UGC-R-2010/2018 dated.30.11.2018 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

In the Minutes of the Screening Committee it is stated that on evaluation of the credentials for promotion in respect of Ms.Rani Alex, has found her performance during the evaluation period satisfactory and therefore recommends the promotion of Ms.Rani Alex, Assistant Professor of English, Mar Ivanios College, Thiruvananthapuram from Stage I to II with effect from 04.06.2017 FN.

API score are found as follows

Category I - 500 for which the minimum required is 400.

Category II – 121 for which the minimum required is 50.

Category III - 114 for which the minimum required is 20.

Category II +III -235 for which the minimum required is 90.

All the calculations being fully based on academic parameters and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts proposal regarding the Placement/Promotion of Smt.Rani Alex as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-), in the Department of English, Mar Ivanios College, Thiruvananthapuram, w.e.f 04.06.2017 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44. 07 : ***Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (stage I to II) of Smt. Remy Skaria, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of English- reg.***

(Ac F1/20661/2020)

The Principal, Mar Ivanios College , Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Smt.Remy Skaria, Assistant Professor, Department of English from Stage I to II with AGP 6000/- to 7000/- w.e.f 18.08.2016.

The following are the details of the incumbent on verification of the service book.

Qualifications	M.A, NET(held on june 2002)
Date of first entry into service	23.11.2005 as High School Assistant
Date of appointment as Assistant Professor	18.08.2010
Date of continuous service	18.08.2010
Relaxation of period availed if any on account of Ph.D/M.Phil	Nil
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher courses attended	1) O.C from 21.06.2013 to 18.07.2013 ASC University of Kerala- UGC 2) Special Summer School Programme from 28.05.2015 to 17.06.2015 Human Resource Development centre, University of Kerala-UGC
Date of completion of required years of service	17.08.2016(6 yrs)
Proposed date of placement/promotion	18.08.2016

Since the Promotion of Smt.Remy Skaria, as Assistant Professor Stage II (AGP 7000/-) is w.e.f 18.08.2016 , the minimum score, stipulated in the API based PBAS as set out in the 4th Amendment of UGC Regulation 2010 is applicable (U.O No.Ac.F II/General/UGC-R-2010/2018 dated.30-11-2018).

The Principal ,Mar Ivanios College, Thiruvananthapuram has forwarded the proposal as per UGC regulation 2010 with the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2010.

On preliminary verification of the API score by the section, based on the U.O dated 30.11.2018 the scores are found as follows

Category I -590 for which the minimum required is 480

Category II –112 for which the minimum required is 50
 Category III -90 for which the minimum required is 20
 Category II +III -202 for which the minimum required is 90.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal regarding the Placement/Promotion of Smt.Reny Skaria as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-) , in the Department of English, Mar Ivanios College , Thiruvananthapuram, w.e.f 18.08.2016 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.08: **D.B College, Sasthamcottah - Placement/Promotion of Dr.Ajayan Thankayan Assistant Professor, Department of Commerce from Stage I- II (AGP 6000 to 7000) - Approval- reg.**

(Ac FII/25498/2020)

The Secretary, Travancore Devaswom Board College has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Ajayan Thankayan, Assistant Professor, Department of Commerce, D.B College, Sasthamcottah from stage I to II (AGP 6000 to 7000/-), w.e.f 24.12.2016 F.N

The Service details of Dr.Ajayan Thankayyan are as follows.

Qualifications	M.Com - University of Kerala – 2001 Ph.D - University of Kerala - 23/12/2016
Date of first entry in to Service	05.07.2012 F.N
Date of entry into continuous service	05.07.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	24.12.2016 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.O.C-UGC-HRDC-University of Kerala,Kariavattom from 04.11.2016 to 01.12.2016 2. R.C-UGC-HRDC, University of Kerala, Kariavattom from 13.06.2017 to 03.07.2017
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 05.07.2012 F.N in Devaswom Board Pampa College,Parumala and it was approved by M.G University vide U.O No.3143/BII(1)/2013/Acad dtd. 06.06.2013. He was transferred to D.B College, Sasthamcottah on 17.02.2016. Since the teacher has acquired Ph.D Degree on 23.12.2016 and completed four years of service, he is eligible to be promoted as Assistant Professor Stage II w.e.f 24.12.2016.

The Secretary, Travancore Devaswom Board has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2012 to 2016 and the minimum required scores for category II +III is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 23.03.2020 at K.S.M.D.B College, Sasthamcottah.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category: Category II- 54 marks, Category II+III - 81 marks .

The committee evaluated the submitted PBAS proforma of Dr.Ajayan Thankayan, Assistant Professor in Commerce, and verified the original documents and recommended for promotion from Stage I to II, w.e.f 24.12.2016 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved **to extend the date for completing Orientation Course/ Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.**

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Ajayan Thankayan, Assistant Professor, Department of Commerce, D.B College, Sasthamcottah from Stage I -II (AGP 6000 to 7000), w.e.f 24.12.2016 FN is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.09 : **S.G College, Kottarakkara - Placement/ Promotion of Dr.Archana.G.R , Assistant Professor, Department of Botany from Stage 1-2 (AGP 6000 to 7000), - Approval- reg.**
(AcFII/29401/2020)

The Principal, S.G College, Kottarakkara, has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Archana.G.R, Assistant Professor, Department of Botany from stage I to II (AGP 6000 to 7000/-), w.e.f 16.07.2016 F.N.

The Service details of Dr.Archana.G.R are as follows.

Qualifications	M.Sc – University of Kerala -June 2004 Ph.D - Kannur University- December 2010
Date of first entry in to Service	16.07.2012 F.N
Date of entry into continuous service	16.07.2016 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	16.07.2016 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 30.01.2014 to 26.02.2014. 2. Special Summetr School from UGC- HRDC, University of Kerala, Kariavattom from 14.10.2016 to 03.11.2016.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 16.07.2012 F.N in S.G College, Kottarakkara and it was approved by University of Kerala vide U.O No. Ac FV/43949/2012 dtd. 25.01.2013 . She has completed four years of service on 16.07.2016 (Since two years exemption, as she was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS **as per UGC Regulations 2018 option A** for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2020 at 10.00 AM in S.G College, Kottarakkara. The committee evaluated the submitted PBAS proforma of Dr.Archana.G.R, Assistant Professor in Botany, and verified the score and original documents and found qualified for promotion to the post of Assistant Professor Stage II, w.e.f 16.07.2016 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved **to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.**

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Archana.G.R, **Assistant Professor, Department of Botany, S.G College, Kottarakkara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 16.07.2016 F.N, based on UGC Regulations, 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private colleges for consideration

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.10 : **S.G College, Kottarakkara - Placement/Promotion of Fr.Biji.P, Assistant Professor, Department of Syriac from Stage I- II (AGP 6000 to 7000), - Approval- reg.**

(Ac FII/29402/2020)

The Principal, S.G College, Kottarakkara has forwarded a proposal regarding the Placement/ Promotion in respect of Fr.Biji.P, Assistant Professor, Department of Syriac from stage I to II (AGP 6000 to 7000/-), w.e.f 14.02.2017 F.N

The Service details of Fr.Biji.P are as follows.

Qualifications	M.A - M.G University – May 2006
Date of first entry in to Service	14.02.2011 F.N
Date of entry into continuous service	14.02.2011 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	14.02.2017 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.O.C-UGC-ASC, University of Kerala,Kariavattom from 03.10.2013 to 30.10.2013 2. R.C- Special Winter School -UGC-ASC, University of Kerala,Kariavattom from 28.11.2014 to 18.12.2014
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.02.2011 F.N in S.G College, Kottarakkara and it was approved by University of Kerala vide U.O No. AcFV16172/2011 dtd. 29.08.2011 . He has completed six years of service on 14.02.2017 F.N, for being promoted as Assistant Professor with AGP 7000/- .

The Principal, S.G College, Kottarakkara has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent **as per UGC Regulations 2018 option B** for the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2011 to 2017 and the minimum required scores for category II +III is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 20.10.2020 at 11.00 AM in S.G College, Kottarakkara.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is awarded 197 marks for Category II+III, the minimum required scores for category II +III is 20.. The committee evaluated the submitted PBAS proforma of Fr.Biji.P , Assistant Professor in Syriac , and verified the original documents and recommended for promotion from Stage I to II, w.e.f 14.02.2017 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Fr.Biji.P, **Assistant Professor, Department of Syriac, S.G College, Kottarakkara from Stage I -II (AGP 6000 to 7000), w.e.f 14.02.2017 F.N** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.11: S.G College, Kottarakkara-Placement/Promotion of Sri.Shalaj.R, Assistant Professor, Department of Botany from Stage 1-2 (AGP 6000 to 7000), - Approval- reg.

(AcFII/29386/2020)

The Principal, S.G College, Kottarakkara, has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Shalaj.R, Assistant Professor, Department of Botany, from stage I to II (AGP 6000 to 7000/-), w.e.f 16.07.2018 F.N.

The Service details of Mr.Shalaj.R are as follows.

Qualifications	M.Sc – University of Kerala -May 2005
Date of first entry in to Service	16.07.2012 F.N
Date of entry into continuous service	16.07.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	16.07.2018 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-HRDC, University of Kerala, Kariavattom from 16.07.2015 to 12.08.2015. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 06.09.2018 to 26.09.2018.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 16.07.2012 F.N in S.G College, Kottarakkara and it was approved by University of Kerala vide U.O No. Ac FV/43949/2012 dtd. 25.01.2013 . He has completed six years of service on 16.07.2018, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS **as per UGC Regulations 2018 option A** for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2020 at 10.00 AM in S.G College, Kottarakkara. The committee evaluated the submitted PBAS proforma of Mr.Shalaj.R, Assistant Professor in Botany, and verified the score and original documents and found qualified for promotion to the post of Assistant Professor Stage II, w.e.f

16.07.2018 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and approved to extend the date for completing Orientation Course/Refresher course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri.Shalaj.R, Assistant Professor, Department of Botany, S.G College, Kottarakkara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 16.07.2018 F.N, based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.12: St.Stephen's College, Pathanapuram - Placement/Promotion of Fr.George Mathew, Assistant Professor, Department of Syriac from Stage I- II (AGP 6000 to 7000) , - Approval- reg.

(Ac FII/28001/2020)

The Principal, St.Stephen's College,Pathanapuram has forwarded a proposal regarding the Placement/ Promotion in respect of Fr.George Mathew , Assistant Professor, Department of Syriac from stage I to II (AGP 6000 to 7000/-), w.e.f 30.07.2018 F.N The Service details of Fr.George Mathew are as follows.

Qualifications	M.A - M.G University – June 2007
Date of first entry in to Service	30.07.2012 F.N
Date of entry into continuous service	30.07.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	30.07.2018F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University	1.O.C-UGC-HRDC- University of Kerala, Kariavattom from 01.01.2016 to 28.01.2016 2. R.C-UGC-ASC, University of Kerala,Kariavattom from 08.10.2018 to 29.10.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 30.07.2012 F.N in St.Stephen's College,Pathanapuram and it was approved by University of Kerala vide U.O No. AcFIII/2/44850/2012 dtd. 01.03.2013 . He has completed six years of service on 30.07.2018F.N,

The Principal, St.Stephen's College,Pathanapuram has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS of the incumbent as per UGC Regulations 2018 option B for the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The API Scores are verified for the period 2012 to 2018 and the minimum required scores for category II +III is 20.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 20.10.2020 at St.Stephen's College, Pathanapuram.

As per the API score sheet, duly endorsed by the Screening Committee, the incumbent is

awarded the following marks for each category:

Category II- 235 marks

Category II+III - 235 marks

The committee evaluated the submitted PBAS proforma of Fr.George Mathew , Assistant Professor in Syriac and verified the original documents and recommended for promotion from Stage I to II, w.e.f 30.07.2018 F.N

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

According to UGC Public Notice No. F.No. 2. 16/2002(PS)Pt.FI.II dated 16th October 2018, the date of participation in Orientation/Refresher Course in respect of Teachers/ Assistant Registrar/ Assistant University Librarian/College Librarian/ Deputy Librarian/ Assistant Director of Physical Education/ College Director of Physical Education for the purpose of career advancement was considered by the Commission (UGC) and *approved to extend the date for completing Orientation Course/Refresher Course for promotion under CAS upto 31.12.2018 for all the candidates to ensure uniformity.*

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of **Fr.George Mathew, Assistant Professor, Department of Syriac, St. Stephen's College, Pathanapuram from Stage I -II (AGP 6000 to 7000), w.e.f 30.07.2018 FN** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.13: ***St.Stephens College, Pathanapuram- Placement/Promotion of Smt.Sharon S, Assistant Professor, Department of Political Science from Stage 1-2 (AGP 6000 to 7000) - Approval- reg. (AcFII/27992/2020)***

The Principal, St.Stephens College, Pathanapuram, has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Sharon.S, Assistant Professor, Department of Political Science from stage I to II (AGP 6000 to 7000/-), w.e.f 17.07.2020 F.N.

The Service details of **Smt.Sharon.S** are as follows.

Qualifications	M.A – University of Kerala -August 2010
Date of first entry in to Service	17.07.2014 F.N
Date of entry into continuous service	17.07.2014 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	17.07.2020 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.R.C from UGC-HRDC, University of Kerala, Kariavattom from 19.08.2016 to 08.09.2016. 2. O.C from UGC-HRDC, University of Kerala, Kariavattom from 16.10.2019 to 05.11.2019.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 17.07.2014 F.N in St.Stephens College, Pathanapuram and it was approved by University of Kerala vide U.O No. Ac FIII/2/38914/2014 dtd. 01.07.2015 . She has completed six years of service on 17.07.2020, for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per **UGC Regulations 2018 option A**

for the assessment periods 2014 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 20.10.2020 at 10.00 A.M in St.Stephen's College,Pathanapuram.The scores were verified by the screening committee and recommended for promotion from Stage I to II, w.e.f 17.07.2020 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Smt.Sharon.S, Assistant Professor, Department of Political Science, St.Stephens College, Pathanapuram from Stage I to II (AGP 6000/- to 7000/-) w.e.f 17.07.2020 F.N, based on UGC Regulations, 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.14 : ***Iqbal College, Peringammala -Placement / Promotion proposal of Dr.Sheeja.V.R Department of Zoology, to Assistant Professor with AGP 8000/-, Stage (2-3) - Approval – reg.***

(30718/Ac F III/2020/UOK)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sheeja.V.R Assistant Professor with AGP 7000/-, Department of Zoology to Assistant Professor with AGP 8000/-, w.e.f 14.03.2016.

The service details of Dr.Sheeja.V.R are as follows

Qualifications	MSc Zoology, University of Kerala, April 1995. Ph.D –University of Kerala 26-04-2004.
Date of first entry into service	14.03.2007 FN
Date of entry into continuous service	14.03.2007
Date of Promotion to Assistant Professor with AGP 7000/-	14.03.2011
L.W.A. availed	Nil
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-	13.03.2016
Details of relaxation availed of	Availed 2 years on account of Ph.D in stage (1- 2)
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala from 08.12.2009 to 29.12.2009. 2. OC from ASC, University of Kerala from 27.12.2007 to 23.01.2008. 3. RC from ASC, University of Kerala, Kariavattom from 02.07.2014 to 22.07.2014.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	14.03.2016

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 2 to 3) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 219

Category III - 35.5

Category II + III – 254.5, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 14.03.2016 and hence, recommends Dr.Sheeja V.R, Department of Zoology, Iqbal College, Peringammala for promotion to the post of Assistant Professor Stage III (AGP – 8000/-) w.e.f 14-03-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Sheeja.V.R Assistant Professor with AGP 7000/-, Department of Zoology to Assistant Professor with AGP 8000/-, w.e.f 14.03.2016 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No: 44.15 : ***Iqbal College, Peringammala -Placement / Promotion proposal of Dr.Kumari.V.K.Shyni, Department of Commerce, to Assistant Professor with AGP 8000 - Approval – reg.***

(30724/Ac F III/2020/UOK)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Kumari.V.K.Shyni, Assistant Professor with AGP 7000/-, Department of Commerce to Assistant Professor with AGP 8000/-, w.e.f 14.03.2016.

The service details of Dr.Kumari.V.K.Shyni are as follows.

Qualifications	MCom -University of Kerala,1995. Ph.D –University of Kerala 08-10-2003.
Date of first entry into service	14.03.2007
Date of entry into continuous service	14.03.2007
L.W.A. availed	Nil
Date of completion of years of service	13.03.2011
Date of placement to Senior Scale	14.03.2011
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from ASC, University of Kerala from 18.02.2010 to 11.03.2010 2. OC from ASC, University of Kerala from 21.07.2007 to 17.08.2007. 3. UGC sponsored Special Winter School ASC, University of Kerala from 28.11.2014 to 18.12.2014
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	14.03.2016

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 2

to 3) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II - 192

Category III - 84

Category II + III – 276, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 14.03.2016 and hence, recommends Dr.Kumari.V.K.Shyni, Department of Commerce, Iqbal College, Peringammala for promotion to the post of Assistant Professor Stage III (AGP – 8000/-) w.e.f 14-03-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Kumari.V.K.Shyni, Assistant Professor with AGP 7000/-, Department of Commerce to Assistant Professor with AGP 8000/-, w.e.f 14.03.2016 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No: 44.16 : ***SN College, Cherthala - Placement / Promotion proposal of Dr.V.D Radhakrishnan, Department of Political Science to Assistant Professor with AGP 8000/-, (Stage 2-3)) - Approval -reg. (29589/Ac F III/2020/UOK)***

The Principal of SN college, Cherthala had forwarded a proposal regarding the Placement / Promotion in respect of Dr.V.D Radhakrishnan, Assistant Professor with AGP 7000/-, Department of Political Science to Assistant Professor with AGP 8000/-, (Stage 2-3)), w.e.f 09-06-2017.

The service details of Dr.V.D Radhakrishnan are as follows.

Qualifications	MA Political Science from MG University in May 1994 2005 Ph.D from MG University in 2003
Date of first entry into service	09-06-2008 F.N
Date of entry into continuous service	09-06-2008
L.W.A. availed	Nil
Date of Placement toAssistant Professor with AGP 7000/-	09-06-2012
Date of completion of five years of service as Assistant Professor with AGP 7000/-	08-06-2017
Date of Placement toAssistant Professor with AGP 8000/-	09-06-2017
Details of relaxation availed of	Availed two years on account of Ph.D in stage (1-2).
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Calicut from 27.01.2012 to 23.02.2012. 2.RC from UGC HRDC, University of Kerala,

	Kariavattom from 19-08-2016 to 08-09-2016.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor with AGP 8000/- (Stage 2-3))	09-06-2017

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor (Stage 2 to 3) with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks.

Category I - Good

Category II - 68

Category III - 90

Category II + III - 158, for which the minimum required is 50/Assessment period.

In the Minutes of the Screening Committee held on 06.08.2020, it is stated that after verifying the necessary forms and documents produced before the committee, the applicant is eligible to be placed to Assistant Professor Stage with AGP 8000/-. Hence the Committee unanimously recommended that Dr.V.D Radhakrishnan, Assistant Professor in Political Science, may be granted placement to Assistant Professor with AGP 8000/-, w.e.f 09-06-2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.V.D Radhakrishnan, Assistant Professor with AGP 7000/-, Department of Political Science to Assistant Professor with AGP 8000/-, (Stage 2-3), w.e.f 09-06-2017, in SN College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No: 44.17: SN College, Cherthala - Placement/Promotion of Dr.Dhanya Sethunayanan, Department of Zoology to Assistant Professor with AGP 7000/-, (Stage 1 to 2) - Approval – reg. (29595/Ac F III/2020/UOK)

The Drawing and Disbursing Officer, SN College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Dr.Dhanya Sethunayanan, Assistant Professor with AGP 6000/-, Department of Zoology to Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 25-02-2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Dr.Dhanya Sethunayanan, is as follows.

Qualification	MSc Coastal Aquaculture from Annamalai University in May 2002. Mphil from Annamalai University in February 2004. Ph.D from Annamalai University in April
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	2009. Qualified NET exam held in June 2004.
Date of first entry into service	• 25-02-2010 F.N
Date of entry into continuous service	• 25-02-2010
Details of LWA availed	• Nil
Details of relaxation availed on account of M.phil/Ph.D	• Two years on account of Ph.D
Date of completion of 4 years of service as Assistant Professor with 6000/-	• 24.02.2014
Details of Orientation/ Refresher Course attended	OC from HRDC, University of Kerala, Kariavattom from 22.04.2015 to 19.05.2015. RC from HRDC University of Kerala, Kariavattom from 08.11.2017 to 28.11.2017
Proposed date of Placement Assistant Professor with AGP 8000/-	• 25.02.2014

The Drawing and Disbursing Officer of S.N College, Cherthala had forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Dr.Dhanya Sethunaryanan, Assistant Professor with AGP 6000/-, Department of Zoology to Assistant Professor with AGP 7000/-, (Stage 1 to 2), w.e.f 25-02-2014, in Sree Narayana College, Cherthala, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.	

Spl. Syn.Item No.44.18: **SN College, Cherthala - Placement/Promotion of Smt.Jesny S, Department of Chemistry to Assistant Professor with AGP 8000/-, (Stage 2 to 3) - Approval – reg.**

(29593/Ac F III/2020/UOK)

The Drawing and Disbursing Officer, SN College, Cherthala, had forwarded a proposal regarding the Placement / Promotion in respect of Smt.Jesny S, Assistant Professor with AGP 7000/-, Department of Chemistry to Assistant Professor with AGP 8000/-, (Stage 2 to 3), w.e.f 06-12-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002(PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The service details of Smt.Jesny S, is as follows.

Qualification	MSc from MG University in June 2003. Qualified NET exam held in December 2002.
Date of first entry into service	• 06-12-2004 F.N
Date of entry into continuous service	• 06-12-2004
Date of Promotion to Assistant Professor with 7000/-	• 06.12.2010
Details of LWA availed	• Nil
Date of completion of 5 years of service as Assistant Professor with 7000/-	• 05-12-2015
Details of relaxation availed on account of M.phil/Ph.D	• Nil
Details of Orientation/ Refresher Course attended	OC from Academic Staff College, University

	of Kerala, Kariavattom from 05.11.2005 to 02.12.2005. RC from Maharaja's College, Ernakulam from 06.02.2008 to 27.02.2008. (Government of Kerala sponsored Course) RC from ASC, University of Kerala, Kariavattom from 22.10.2013 to 11.11.2013. RC from HRDC University of Kerala, Kariavattom from 30.11.2018 to 20.12.2018
Proposed date of Placement Assistant Professor with AGP 8000/-	• 06.12.2015

The Drawing and Disbursing Officer has forwarded all the necessary supporting documents along with the proposal as per UGC Regulations 1998.

In the light of the above mentioned facts, the proposal regarding the placement/ promotion in respect of Smt.Jesny S, Assistant Professor with AGP 7000/-, Department of Chemistry to Assistant Professor with AGP 8000/-, (Stage 2 to 3), w.e.f 06-12-2015, in Sree Narayana College, Cherthala, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No: 44.19: ***S.N College, Sivagiri - Placement/Promotion of Sri.Syam Raj R, Assistant Professor with AGP 6000/-, Department of Economics to Assistant Professor with AGP 7000/-, Approval-reg (26837/Ac F III/2020/UOK)***

The Principal of S.N College, Sivagiri, Varkala had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Syam Raj R, Assistant Professor with AGP 6000/-, Department of Economics to Assistant Professor with AGP 7000/-, w.e.f 25.02.2016 .

The Service details of Sri.Syam Raj R are as follows.

Qualifications	MA Economics from University of Kerala in 2004. Qualified NET exam held on 17.12.2006.
Date of first entry in to Service	25-02-2010 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	24.02.2016
Date of Placement to Assistant Professor Assitant Professor with AGP 7000/-	25.02.2016
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 03-01-2020 to 23-01-2020.
Refresher / Orientation Course due	One RC due

On verification of the Service Book, the teacher had entered into the service on 25.02.2010 F.N. He has been Completed 6 years of service as Assistant Professor on 24.02.2016.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one Orientation Course from 03-01-2020 to 23-01-2020 and the required Refresher Course is due.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), w.e.f 25.02.2016 F.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-) w.e.f 25-02-2016 F.N.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

It may be noted that,

(1) The teacher has attended only one Orientation Course from 03-01-2020 to 23-01-2020.

(2) As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one Orientation Course and the required Refresher Course is due.

In the light of the above mentioned facts the proposal regarding the Placement/ Promotion of Sri.Syam Raj R, Assistant Professor with AGP 6000/-, Department of Economics to Assistant Professor with AGP 7000/-, w.e.f 25.02.2016 (as per the exemption clause) or the date of acquiring Refresher Course. in S.N College, Sivagiri, Varkala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.20 : ***S.N College, Chathannur - Proposal for the approval of the Placement/Promotion of Smt.Divya B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, -reg.***

(31778/Ac F III/2020/UOK)

The Principal of S.N College, Chathannur had forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Divya B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 24.09.2018.

The Service details of Smt.Divya B are as follows.

Qualifications	<ul style="list-style-type: none"> • MCom from University of Kerala in May 2000. • Qualified NET on 13.06.2011.
Date of first entry in to Service	24-09-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	23.09.2018
Date of Placement to Assistant Professor Assitant Professor with AGP 7000/-	24.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 16-01-2019 to 12-02-2019. 2. RC from HRDC, University of Kerala, Kariavattom from 27.07.2018 to 16.08.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book, the teacher had entered into the service on 24.09.2012 F.N. She has been Completed 6 years of service as Assistant Professor with AGP 6000/- on 23.09.2018. .Even though she has attended the OC from HRDC, University of Kerala, Kariavattom, from 16-01-2019 to 12-02-2019, she is eligible for promotion in the light of clause 6.3 VIII of UGC Regulation, 2018.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Divya B, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 24.09.2018 – S.N College, Chathannur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44. 21: ***Iqbal College, Peringammala - Placement / Promotion proposal of Dr.Roshni R, Department of Hindi, to Assistant Professor with AGP 8000/-, Stage (2-3), - Approval – reg.***
(30699/Ac F III/2020/UOK)

The Principal of Iqbal College, Peringammala had forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Roshni R, Assistant Professor with AGP 7000/-, Department of Hindi to Assistant Professor with AGP 8000/-, w.e.f 07.06.2016.

The service details of Dr.Roshni R are as follows.

Qualifications	<ul style="list-style-type: none"> • M.A- Bangalore University, April 1994. • Ph.D –University of Kerala 26-10-2006.
Date of first entry into service	07.06.2007 FN
Date of entry into continuous service	07.06.2007
Date of placement to Assistant Professor with AGP 7000/-	07.06.2011
L.W.A. availed	Nil
Date of completion of 5 years of service as Assistant Professor with AGP 7000/-	06.06.2016
Details of relaxation availed of	Two years on account of Ph.D
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	<ol style="list-style-type: none"> 1. RC from ASC, University of Kerala from 08.01.2010 to 29.01.2010 2. OC from ASC, University of Kerala from 24.02.2009 to 23.03.2009. 3. Special Winter School from ASC, University of Kerala from 28.11.2014 to 18.12.2014
Refresher / Orientation Course due	Nil

Proposed date of Placement / Promotion as Senior Scale Lecturer (Assistant Professor with AGP 7000/-)	07.06.2016
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On verification of the Service Book, it is seen that, the teacher had entered into service on 07.06.2007 F.N. She was promoted as Assistant Professor with AGP 7000/- on 07.06.2011. She has been completed five years of service as Assistant Professor with AGP 7000/- on 06.06.2016.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 2 to 3) from 2011 to 2016 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category II + III – 176, for which the minimum required is 50/Assessment period.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 07.06.2016 and hence the Committee recommends Dr.Roshni R, Department of Hindi, Iqbal College, Peringammala for promotion to the post of Assistant Professor Stage III (AGP – 8000/-) w.e.f 07-06-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Roshni R, Assistant Professor with AGP 7000/-, Department of Hindi to Assistant Professor with AGP 8000/-, w.e.f 07.06.2016 in Iqbal College, Peringammala is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.22 : *S.N College, Chathannur - Proposal for the approval of the Placement/Promotion of Sri.Binoy S, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, -reg.*

(31775/Ac F III/2020/UOK)

The Principal of S.N College, Chathannur had forwarded a proposal regarding the Placement/Promotion in respect of Sri.Binoy S, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 01.10.2018.

The Service details of Sri.Binoy S are as follows.

Qualifications	<ul style="list-style-type: none"> • MCom from University of Kerala in April 2003. • Qualified NET on 13.06.2011.
Date of first entry in to Service	01-10-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	30.09.2018
Date of Placement to Assistant Professor Assitant Professor with AGP 7000/-	01.10.2018
Number of refresher Courses or Orientation Courses attended, duration	1. OC from HRDC, University of Calicut, from 23-01-2019 to 19-02-2019 .

and name of University	2. RC from HRDC, Kannur University from 12.11.2019 to 25.11.2019
Refresher / Orientation Course due	Nil

On verification of the Service Book, the teacher had entered into the service on 01.10.2012 F.N. She has completed 6 years of service as Assistant Professor with AGP 6000/- on 30.09.2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

As per clause 6.3.VIII of UGC Regulations 2018 the requirement for OC and RC for promotion due under CAS shall not be mandatory upto 31.12.2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Sri.Binoy S, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 01.10.2018 – S.N College, Chathannur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.23 : *S.N College, Chempazhanthy -Proposal for the approval of the Placement/Promotion of Dr.Swapna.S, Assistant Professor with AGP 7000/-, Department of Zoology to Assistant Professor with AGP 8000/-, reg.*

(30719/Ac F III/2020/UOK)

The Principal Sree Narayana College, Chempazhanthy, has forwarded a proposal for placement/ promotion in respect of Dr.Swapna.S, Assistant professor with AGP 7000/-, Department of Zoology, to Assistant professor with AGP 8000/- with effect from 25-02-2019.

The Service details of Dr.Swapna.S are as follows.

Qualifications	MSc – M.G University - May 2000. Ph.D –University of Kerala 27-09-2008. M.Phil on April 2003 from Bharathiar University.
Date of first entry into service	02-06-2009 (temporary)
Date of entry into continuous service	25-02-2010
date of Promotion to Assistant Professor with AGP 7000/-	25.02.2014
L.W.A. availed	Nil
Details of relaxation availed of	Availed two years on account of Ph.D in stage (1-2)
Date of completion of years of service	24-02-2019
Date of placement to Assistant Professor with AGP 8000/-	25-02-2019
No.of Refresher Courses/Orientation Courses attended, duration and Name of	1. RC from ASC, University of Kerala from 08-12-2009 to 29-12-2009.

University	2. OC from ASC, University of Kerala from 31-10-2012 to 27-11-2012. 3. Special Summer School from HRDC, University of Kerala, Kariavattom from 11.07.2017 to 31.07.2017 (equivalent to OC/RC). 4. Short term Course from ASC, University of Kerala, Kariavattom from 24.02.2015 to 28.02.2015. 5. Short term Course from ASC, University of Kerala, Kariavattom from 28.10.2014 to 01.11.2014 5. Short term Course from ASC, University of Kerala, Kariavattom from 24.10.2018 to 31.10.2018
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor with AGP 8000/-	25-02-2019

On verification of the Service Book, it is seen that, the teacher had entered into the permanent service on 25.02.2010 F.N. The teacher was promoted to Assistant Professor with AGP 7000/- on 25.02.2014. She has been Completed 5 years of service as Assistant Professor with AGP 7000/- on 24.02.2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 2 to 3) from 2014 to 2019 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage III (AGP – 8000/-), w.e.f 25.02.2019 F.N and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III (AGP – 8000/-) w.e.f 25-02-2019 F.N.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Dr.Swapna.S, Assistant professor with AGP 7000/-, Department of Zoology, to Assistant professor with AGP 8000/- with effect from 25-02-2019 in S.N College, Chempazhanthy is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.24: *Sree Narayana College, Kollam - Proposal for the approval of the Placement/Promotion of Dr.Vinod B.S, department of Biochemistry to Assistant Professor stage III (with AGP 7000/- to 8000/-) -reg.*

(29385/AcFIII/2020/UOK)

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Vinod B.S, Department of Biochemistry to Assistant Professor stage III (with AGP 7000/- to 8000/-), w.e.f 05-01-2020.

The Service details of Dr.Vinod B.S are as follows.

• Qualifications	MSc Medical Biochemistry from MG University on June 2003.
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	Qualified CSIR-UGC-NET exam held on 27-06-2004 Ph.D in BioChemistry from University of Kerala on 12-02-2014
• Date of first entry in to Service	• 05-01-2011
• Date of entry into continuous service	• 05-01-2011
• Date of promotion to Assistant Professor stage II with AGP 7000	• 05-01-2015
• L.W.A availed	• nil
• Date of Placement as Assistant Professor Stage III with AGP 8000/-	• 05-01-2020
• Date of completion of 5 years as Assistant Professor Stage II	• 04-01-2020
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala, Kariavattom from 01-01-2015 to 28-01-2015. 2. RC from HRDC University of Kerala, Kariavattom from 02-02-2017 to 22-02-2017. 3. RC from HRDC University of Kerala, Kariavattom from 11-07-2019 to 24-07-2019
• Details of relaxation availed of	• Already availed in the Senior Scale

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 05-01-2011. He was promoted to Assistant Professor stage II (with AGP 7000/-) on 05.01.2015. After completing 5 years of service as Assistant Professor stage II, the teacher becomes eligible to be promoted to Assistant Professor stage III (with AGP 8000/-) on 05.01.2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2015 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per API score sheet duly endorsed by the Screening Committee, the incumbent is awarded 321 for category II+III, for which the minimum required is 50/assessment period. The teacher has attended the required Refresher Course.

In the Minutes of the Screening Committee it is stated that, Dr. Vinod B.S is found qualified for promotion to the post of Assistant Professor Stage-II (with AGP 8000) w.e.f 05-01-2020 and hence the Committee recommended the teacher for promotion to the post of Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Vinod B.S, as Assistant Professor stage III (with AGP 8000/-) in the Department of Biochemistry, S.N College, Kollam, w.e.f 05-01-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.25 : ***Sree Narayana College, Kollam -Proposal for the approval of the Placement/ Promotion of Smt.Simu Rajendran, department of Commerce to Assistant Professor stage II (with AGP 7000/-)- reg. (22651/AcFIII/2020/UOK)***

The Principal, Sree Narayana College, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Simu Rajendran, Department of Commerce to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 01-07-2019.

The Service details of Smt.Simu Rajendran are as follows.

Qualifications	MCom from Kerala University in September 2007. Qualified UGC NET exam held on 26-12-2010.
Date of first entry in to Service	• 06-06-2013 F.N
Date of entry into continuous service	• 06-06-2013 F.N
Date of completion of probation	• 01-07-2014
Date of completion of required period of service	• 30-06-2019
L.W.A availed on medical ground	<ul style="list-style-type: none"> • 07-10-2013 to 20-10-2013(14 days) • 17-02-2014 to 27-02-2014(11 days) • (25 days before completing probation) • 17-03-2015 to 26-03-2015(10 days) • (continuation to maternity leave)
• Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 01-07-2019
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala, Kariavattom from 16-01-2019 to 12-02-2019. 2. RC from HRDC, University of Kerala Kariavattom from 10-11-2016 to 30-11-2016.
• Details of relaxation availed of	• Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-06-2013 F.N. She has availed 25 days of LWA on medical ground before completing the probation. The manager has certified that the teacher has completed her probation on 01-07-2014. She has completed her six years of service as Assistant Professor Stage I (with AGP 6000/-) on 30-06-2019.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2013 to 2019 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that as per the UGC Regulations, Smt.Simu Rajendran, is eligible to be placed to Assistant Professor Stage-II(with AGP 7000) w.e.f 01-07-2019.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/ promotion of Smt.Simu Rajendran, Assistant Professor stage I (with AGP 6000/-), Department of Commerce to Assistant Professor stage II (with AGP 7000/-), S.N College, Kollam, w.e.f 01-07-2019 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.26 : *S.N College, Chathannur- Proposal for the approval of the Placement/Promotion of Dr.Nisha Somarajan, Department of English as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) -reg*

(30774/Ac FIII/2020/UOK)

The Principal, Sree Narayana College, Chathannur has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Nisha Somarajan, Department of English as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 22-01-2020.

The Service details of Dr.Nisha Somarajan, are as follows.

Qualifications	M.A English from Annamalai University in 2002. Mphil in English from Annamalai University in 2010 Ph.D in English from Annamalai University in April 2013
Date of first entry in to Service	• 22-01-2016 F.N
Date of entry into continuous service	• 22-01-2016 F.N
Date of completion of required period of service	• 21-01-2020
L.W.A availed without medical ground	• Nil
• Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 22-01-2020
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from HRDC, University of Kerala, Kariavattom from 13-06-2019 to 03-07-2019 2. RC from HRDC, University of Kerala, Kariavattom from 01-11-2019 to 14-11-2019
Details of relaxation availed of	• Two years on account of Ph.D degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 22-01-2016 F.N. She has acquired Ph.D in English in April 2013. She has completed 4 years of service on 21-01-2020.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2016 to 2020 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 106 for category II+III for which the minimum required is 20/Assessment period. The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Dr.Nisha Somarajan is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f 22-01-2020.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Nisha Somarajan, Department of English as Assistant Professor stage II (AGP 6000/- to 7000/-), in S.N College, Chathannur, w.e.f 22-01-2020 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.	

Spl. Syn.Item No. 44.27 : **Sree Narayana College, Punalur - Proposal for the approval of the Placement/Promotion of Smt.Kavitha.K.S, department of Commerce to Assistant Professor stage II (with AGP 7000/-) -reg (30722/Ac FIII /2020/UOK)**

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Kavitha.K.S, Department of Commerce to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 17-09-2018.

The Service details of Smt.Kavitha.K.S are as follows.

Qualifications	Mcom from Kerala University in April 2003 Qualified UGC- NET exam on 08-10-2010.
Date of first entry in to Service	• 17-09-2012FN

Date of entry into continuous service	• 17-09-2012FN
Date of completion of required period of service	• 16-09-2018
L.W.A availed	• nil
• Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 17-09-2018
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.Special Summer School from HRDC, University of KeralaKariavattom, from 28.05.2015 to 17-06-2015 (Special Summer School is equivalent to an RC /OC) 2. OC from HRDC, University of Kerala Kariavattom, from 04-01-2017 to 31-01-2017.
• Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 17-09-2012FN. She has completed six years of service on 16-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 367.5 for category II+III for which the minimum required is 20/Assessment period. The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, Smt.Kavitha.K.S is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 17-09-2018 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts. In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Kavitha.K.S , as Assistant Professor stage II (with AGP 7000/-) in the Department of Commerce, S.N College, Punalur, w.e.f 17-09-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.	

Spl. Syn.Item No.44.28 : **Sree Narayana College, Punalur - Proposal for the approval of the Placement/ Promotion of Smt.Ganga.M.R, department of Commerce to Assistant Professor stage II (with AGP 7000/-) -reg (30721/AcFIII/2020/UOK)**

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Ganga.M.R, Department of Commerce to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 01-10-2018.

The Service details of Smt.Ganga.M.R are as follows.

Qualifications	Mcom from Kerala University in August 2010 Qualified UGC- NET exam held on 27-06-2010.
Date of first entry in to Service	• 01-10-2012FN
Date of entry into continuous service	• 01-10-2012FN
Date of completion of required period of service	• 30-09-2018
L.W.A availed without medical ground	• nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 01-10-2018
Number of refresher Courses or Orientation	1.OC from HRDC, University of Kerala

Courses attended, duration and name of the University	Kariavattom, from 01-01-2016 to 28-01-2016 2. RC from HRDC, University of Kerala Kariavattom, from 27-07-2018 to 16-08-2018.
• Details of relaxation availed of	• nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 01-10-2012FN. She has completed six years of service on 30-09-2018.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2012 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 247 for category II+III for which the minimum required is 20/Assessment period. The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, Smt.Ganga.M.R is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 01-10-2018 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Ganga.M.R , as Assistant Professor stage II (with AGP 7000/-) in the Department of Commerce, S.N College, Punalur, w.e.f 01-10-2018 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.	

Spl. Syn.Item No.44.29 : *S.N College, Chathannur -Proposal for the approval of the Placement/Promotion of Smt. Rani Rajeevan as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) Department of Mathematics –reg*

(29602/ Ac FIII/2020/UOK)

The Principal, Sree Narayana College, Chathannur has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Rani Rajeevan, Department of Mathematics as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 01-11-2017 .

The Service details of Smt.Rani Rajeevan, are as follows.

• Qualifications	M.Sc Mathematics from University of Kerala in June 2004. Mphil Mathematics from University of Kerala in February 2008. Qualified CSIR-UGC-NET exam held on 21-06-2009.
Date of first entry in to Service	• 01-11-2012 F.N
Date of entry into continuous service	• 01-11-2012 F.N
Date of completion of required period of service	• 31-10-2017
L.W.A availed without medical ground	• Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 01-11-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC, University of Kerala, Kariavattom from 16-01-2019 to 12-02-2019 2.RC from HRDC, University of Kerala, Kariavattom from 04-08-2015 to 24-08-2015 .
Details of relaxation availed of	• One year on account of Mphil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 01-11-2012 F.N. She has acquired Mphil degree in February 2008. She has completed 5 years of service on 31-10-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Smt.Rani Rajeevan is eligible to be placed to Assistant Professor Stage-II(with AGP 7000/-) w.e.f 01-11-2017.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stageII, but the teacher has attended only one RC during the period of promotion.The teacher has attended OC from 16-01-2019 to 12-02-2019 and as such the teacher is eligible for promotion only w.e.f 13-02-2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Rani Rajeevan, Department of Mathematics as Assistant Professor stage II (AGP 6000/- to 7000/-), in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.30 : ***S.N College, Cherthala- Placement / Promotion proposal of Sri.Ratheesh.T.R, Assistant Professor Stage I, Department of Malayalam to Assistant Professor Stage II with AGP 6000/- to 7000/- Approval – reg.***

(29591/Ac FIII/2020/UOK)

The Drawing and Disbursing Officer, Sree Narayana College, Cherthala, has forwarded a proposal regarding the Placement/ Promotion in respect of Sri.Ratheesh.T.R, Assistant Professor Stage I, Department of Malayalam to Assistant Professor Stage II with AGP 6000/- to 7000/-) w.e.f 12-03-2014.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Sri.Ratheesh.T.R, are as follows.

Qualifications	<ul style="list-style-type: none"> • MA Malayalam in 2004 from Sree Sankaracharya University of Sanskrit, Kalady. • Qualified UGC-NET exam held in 2003.
Date of first entry into service	12.03.2008 FN
Date of entry into continuous service	12.03.2008 FN
Date of completion of 6 years of service as Assistant Professor Stage I	11-03-2014
Date of promotion to Assistant Professor Stage II with AGP 7000/-	12-03-2014

LWA availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Calicut from 06.01.2010 to 02.02.2010. 2. RC from ASC University of Kerala Kariavattom from 23.08.2013 to 12.09.2013.
Refresher / Orientation Course due	Nil
Proposed date of Placement/ Promotion to Assistant Professor Stage II with AGP 7000/-	12-03-2014

In the light of the above mentioned facts the proposal for the approval of the Placement/ Promotion in respect of Sri.Ratheesh.T.R, Assistant Professor Stage I with AGP 6000/-, Department of Malayalam to Assistant Professor Stage II with AGP 7000/- w.e.f 12-03-2014 in S.N College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.31: *S.N College, Chathannur - Proposal for the approval of the Placement/ Promotion of Jiji.P as Assistant Professor stage I to II (with AGP 6000/- to 7000/-), Department of Commerce –reg (Ac FIII/1/31772/2020)*

The Principal, Sree Narayana College, Chathannur has forwarded a proposal regarding the Placement/ Promotion in respect of Jiji.P, Department of Commerce as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 01-10-2017.

The Service details of Jiji.P, are as follows.

• Qualifications	MCom from University of Kerala in May 2005. Mphil Commerce from University of Kerala in November 2008. Qualified UGC-NET exam with JRF held on 27-06-2010.
• Date of first entry in to Service	• 01-10-2012 F.N
Date of entry into continuous service	• 01-10-2012 F.N
Date of completion of required period of service	• 30-09-2017
L.W.A availed without medical ground	• Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 01-10-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC University, of Kerala, Kariavattom sponsored by RUSA from 02-11-2017 to 29-11-2017 2. RC from HRDC, University of Kerala, Kariavattom from 27-07-2018 to 16-08-2018
Details of relaxation availed of	• One year on account of Mphil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 01-10-2012 F.N. She has acquired Mphil degree in November 2008. She has completed 5 years of service on 30-09-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

The teacher has attended the required Orientation Course and Refresher Course. The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Jiji.P is eligible to be placed to Assistant Professor Stage-II (with AGP 7000/-) w.e.f 01-10-2017.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Jiji.P, Department of Commerce as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 01-10-2017 in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.32 : *S.N College, Chathannur - Proposal for the approval of the Placement/ Promotion of Vishnu.S as Assistant Professor stage I to II (with AGP 6000/- to 7000/-) Department of Commerce-reg. (Ac FIII/1/31763/2020)*

The Principal, Sree Narayana College, Chathannur has forwarded a proposal regarding the Placement/Promotion in respect of Vishnu.S, Department of Commerce as Assistant Professor stage II (AGP 6000/- to 7000/-), w.e.f 01-10-2017.

The Service details of Vishnu.S are as follows.

• Qualifications	MCom from University of Kerala in September 2005. Mphil Commerce from Bharathidasan University in October 2009. Qualified UGC-NET exam held on 26-06-2011.
Date of first entry in to Service	• 01-10-2012 F.N
Date of entry into continuous service	• 01-10-2012 F.N
Date of completion of required period of service	• 30-09-2017
L.W.A availed without medical ground	• Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	• 01-10-2017
• Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from HRDC, University of Panjab, Chandigarh from 28-06-2017 to 25-07-2017 2.RC-Winter School (Multidisciplinary) from HRDC, University of Kerala, Kariavattom from 05-12-2019 to 18-12-2019
Details of relaxation availed of	• One year on account of Mphil degree

On verification of the Service Book of the incumbent, it is seen that the teacher had entered into service as lecturer on 01-10-2012 F.N. He has acquired Mphil degree in October 2009. He has completed 5 years of service on 30-09-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A (Assistant Professor Stage I to II) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

In the Minutes of the Screening Committee it is stated that, after verifying the necessary forms and documents produced before the committee, it has been found that Vishnu.S is eligible to be placed to Assistant Professor Stage-II (with AGP 7000/-) w.e.f 01-10-2017.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stage II, but the teacher has attended only one OC during the period of promotion. The teacher has attended RC from 05-12-2019 to 18-12-2019 and as such the teacher is eligible for promotion only w.e.f 19-12-2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31st December 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Vishnu.S, Department of Commerce as Assistant Professor stage II (AGP 6000/- to 7000/-), in S.N College, Chathannur is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.33: S.D. College Alappuzha - Proposal for the approval of Placement / Promotion of Sri. Amalraj P, Department of Mathematics as Assistant Professor (AGP8000/-), stage (II to III), -reg.

(24833/2Ac FI/2020)

The DDO, SD college Alappuzha has forwarded the relevant documents, placement order, minutes of Screening committee and API Score sheet based on PBAS for option B, From 2014-2019, With recommendation of the Screening Committee, duly Constituted as per UGC Regulations 2018 for the approval of the placement/ promotion of Sri.Amalraj.P, Department of Mathematics as Assistant Professor with AGP 8000, stage (II to III) w.e.f 06.07.2019, SD college Alappuzha.

The service details of Sri. Amalraj P are as follows

Qualifications	M Sc from University of Kerala in 2004 M.Phil from Cochin University of Science and Technology in 2007
Date of first entry in to the Service	• 06.07.2009
L.W.A availed	• Nil
Details of relaxation availed of	I. Nil
Date of placement to Assistant Professor Stage II	I. 06.07.2014
Date of completion of 5 years of service as Assistant Professor Stage III	• 05.07.2019
Date of placement to Assistant Professor Stage III	• 06.07.2019
Number of refresher Courses or Orientation Courses attended duration and name of University	Orientation Programme in UGC Academic Staff College, University of Kerala, Kariavattom from 03.03.2011 to 30.03.2011. • Refresher Course in Mathematics from UGC Academic Staff College, University of Kerala, Kariavattom from 05.09.2012 to 26.09.2011, • Refresher Course in Mathematics from UGC Academic staff college, University of Calicut from 19.07.2018 to 08.08.2018
Refresher / Orientation Courses due	• Nil

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher

satisfied all the requirements for promotion to Stage III – Assistant Professor with AGP 8000/-

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the following marks for each category.

Category I – Good

Category II – 173

Category III – 110

Category II + III – 283 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Sri.Amalraj.P, Department of Mathematics as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 w.e f 06.07.2019 at SD College, Alappuzha, **as per the UGC Regulations 2018**, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.34.: S.D college, Alappuzha - Proposal for the approval of Placement/ Promotion of Dr. Bibin K. Jose, Department of Mathematics as Assistant Professor (AGP8000/-), stage (II to III),- Approval -reg. (24832/Ac FI/2020)

The DDO, SD college, Alappuzha has forwarded the relevant documents, placement order, minutes of Screening committee and API Score sheet based on PBAS for option B, From 2013-2018, with recommendation of the Screening Committee, duly Constituted as per UGC Regulations 2018, for the approval of the placement / promotion of Dr. Bibin K.Jose, Department of Mathematics as Assistant Professor with AGP 8000, stage (II to III) w.e.f 20-11-2018.

The service details of Dr. Bibin K Jose are as follows

Qualifications	M Sc from MG University in 2006 M Phil from Madras University in 2007 PhD from MG University in 2012
Date of first entry in to the Service	• 20.11.2009
L.W.A availed	• Nil
Details of relaxation availed of	II. Nil
Date of placement to Assistant Professor Stage II	II. 20.11.2013
Date of completion of 5 years of service as Assistant Professor Stage III	• 19.11.2018
Date of placement to Assistant Professor Stage III	• 20.11.2018
Number of refresher Courses or Orientation Courses attended duration and name of University	Orientation Programme from UGC Academic Staff College,University of Kerala,Kariavattom from 27.12.2011 to 23.01.2012 Refresher Course in Mathematics from UGC Academic Staff College, University of Kerala, Kariavattom from 05.09.2012 to 26.09.2012. Special Winter School Programme from HRDC, University of Kerala, Kariavattom from 30.11.2017 to 20.12.2017
Refresher / Orientation Courses due	• Nil

As per the minutes of the Screening Committee the API score claimed for various categories have been verified against the documents produced, the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage III – Assistant Professor with AGP 8000/-

As per API Scores sheet endorsed by the Screening Committee, the incumbent is awarded the

following marks for each category.

Category I – Good

Category II – 164

Category III – 105

Category II + III – 269 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/ Promotion of Dr.Bibin K Jose, Department of Mathematics as Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 w.e.f 20.11.2018 at SD College, Alappuzha , as per the UGC Regulations 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non – teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.35: TKM College of Arts and Science,Kollam- Proposal for the approval of the Placement/ Promotion of Smt.Ruksana Sulthana A H, Department of Commerce as Assistant Professor (AGP 7000/-), stage(1 to 2),- Approval -reg.

(Ac FI/23389/2020)

The Principal of TKM College of Arts and Science, Kollam. had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Ruksana Sulthana A H, Department of Commerce as Assistant Professor (AGP 6000/-) to Assistant Professor (AGP 7000/-), Stage(1 to 2) w.e.f 10.09.2018.

The Service details of Smt.Ruksana Sulthana A H are as follows.

Qualifications	M.Com from University of Kerala in2008.
Date of first entry in to Service	10.09.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor (Stage 1)	09.09.2018
Date of Placement to Assistant Professor (Stage 2)	10.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	Orientation Programme from UGC Academic Staff College, University of Kerala, Kariavattom from 03.03.2015 to 30.03.2015. Refresher Course from UGC-HRDC, University of Kerala, Kariavattom from 02.12.2016 to 22.12.2016.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B, Assistant Professor, (Stage 1 to 2) from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 .

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II, Assistant Professor with AGP 7000/- .

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I -Good

Category II- 105,

Category III –36 ,

Category II+III- 141 for which the minimum required is 20 (consolidated).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned fact, the proposal regarding the Placement/Promotion of Smt.Ruksana Sulthana A.H, Department of Commerce as Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 w.e.f 10.09.2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.36: *TKM College of Arts and Science, Kollam -Proposal for the approval of the Placement/ Promotion of Smt.Shiny Salam, Department of Commerce as Assistant Professor (AGP 7000/-), stage(1 to 2) -reg.*

(Ac FI/23389/2020)

The Principal of TKM College of Arts and Science, Kollam had forwarded a proposal regarding the Placement/ Promotion in respect of Smt. Shiny Salam, Department of Commerce as Assistant Professor (AGP 6000/-) to Assistant Professor (AGP 7000/-), Stage(1 to 2) w.e.f 10.09.2018. The Service details of Smt.Shiny Salam are as follows.

Qualifications	M.Com from University of Kerala in 2008. Qualified NET exam held on 26.12.2010.
Date of first entry in to Service	10.09.2012
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assistant Professor (Stage 1)	09.09.2018
Date of Placement to Assistant Professor (Stage 2)	10.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ul style="list-style-type: none"> • Orientation Programme from UGC-HRD Centre, University of Kerala, Kariavattom from 10.08.2016 to 06.09.2016 • Refresher Course from HRDC, University of Kerala, Kariavattom from 01.08.2019 to 14.08.2019.
Refresher / Orientation Course due	Nil

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for **option B**, Assistant Professor, (Stage 1 to 2) from 2012 to 2018, with recommendation of the Screening Committee, duly constituted as per **UGC Regulations 2018**.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced , the Screening Committee found that the teacher satisfied all the requirements for promotion to Stage II, Assistant Professor with AGP 7000/- .

As per the API Score sheet duly endorsed by the Screening Committee, the incumbent is awarded the following marks for each Category

Category I-Good

Category II- 81,

Category III –53.5,

Category II+III-134.5 for which the minimum required is 20 (consolidated).

Smt.Shiny Salam has attended Refresher Course from HRDC, University of Kerala, Kariavattom, from 01.08.2019 to 14.08.2019.

As per clause 6.3 VIII of UGC Regulations 2018, the requirement of Orientation course and Refresher course for promotions under the CAS shall not be mandatory upto 31.12.2018

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts, the proposal regarding the Placement/Promotion of Smt.Shiny Salam, Assistant Professor, Department of Commerce, TKM College of Arts & Science, Kollam from stage I to II (AGP 6000/- to 7000/-) w.e.f 10.09.2018 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<i>Resolution of the Syndicate</i>	
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.	

Spl. Syn.Item No.44.37: *T.K.M College of Arts and Science, Kollam. - Proposal for the approval of the Placement/ Promotion of Dr.ShehnazSR, Department of Commerce as Assistant Professor (AGP 7000/-), stage (1 to 2)-reg.*

(Ac.FI/32627/2020)

The DDO, TKM College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Shehnaz S R, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 14.06.2017 F.N.

The Service details of Dr.Shehnaz S R are as follows.

Qualifications	MCom from University of Kerala in 2002. Qualified NET exam held on 27.06.2010.
Date of first entry in to Service	14.06.2013
L.W.A availed	Nil
Details of relaxation availed of	2 years on account of Ph D, PhD from University of Kerala on 20.06.2016
Date of completion of 6 years of service as Assistant Professor (Stage 1)	13.06.2019
Date of Placement to Assistant Professor (Stage 2)	14.06.2017
Number of refresher Courses or Orientation Courses attended, duration and name of University	Refresher Course from UGC-HRD Centre, University of Kerala, Kariavattom from 10.11.2016 to 30.11.2016. Orientation Programme from HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 14.06.2013 F.N in TKM College of Arts and Science, Kollam and it was approved by University of Kerala vide U.O No. Ac FIII/1/42701/2013 dtd.29.04.2014 and Ac FIII/1/42701/2013 dtd 23.05.2014

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2013 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was held on 14.08.2020 in the Principal's chamber at T K M College of Arts and Science, Kollam.

The committee evaluated the submitted PBAS proforma of Dr.Shehnaz S R, Assistant Professor in Commerce, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 14.06.2017 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr. Shehnaz S R, Assistant Professor, Department of Commerce, TKM College of Arts and Science from Stage I to II (AGP 6000/- to 7000/-) w.e.f 14.06.2017 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.38: *S.N College, Chathannur- Proposal for the approval of the Placement/Promotion of Smt.Parvathy Nand, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/- –reg.*

(31780/Ac F III/2020/UOK)

The Principal of S.N College, Chathannur had forwarded a proposal regarding the Placement/Promotion in respect of Smt.Parvathy Nand, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant Professor with AGP 7000/-, w.e.f 17.09.2018.

The Service details of Smt.Parvathy Nand are as follows.

Qualifications	MCom from University of Kerala in May 2008. Qualified NET on 08.10.2010.
Date of first entry in to Service	17-09-2012 F.N
L.W.A availed	Nil
Details of relaxation availed of	Nil
Date of completion of 6 years of service as Assitant Professor with AGP 6000/-	16.09.2018
Date of Placement to Assistant Professor Assitant Professor with AGP 7000/-	17.09.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 28-02-2018 to 27-03-2018. 2. RC from HRDC, University of Kerala, Kariavattom from 12.06.2019 to 25.06.2019
Refresher / Orientation Course due	Nil

On verification of the Service Book, it is seen that the teacher had entered into the service on 17.09.2012 F.N. She has been Completed 6 years of service as Assistant Professor with AGP 6000/- on 16.09.2018.

The Principal has forwarded the relevent documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option A, Assistant Professor, (Stage 1 to 2) from 2012 to 2018 with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018.

In the minutes of the Screening Committee it is stated that the committee after making detailed evaluation regarding the performance of the teacher and taking into consideration the existing UGC norms, Government orders and statutes of the University of Kerala, has found the teacher is qualified for promotion to the post of Assistant Professor Stage II (AGP – 7000/-), and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II (AGP – 7000/-).

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above mentioned facts the proposal regarding the Placement/Promotion of Smt.Parvathy Nand, Assistant Professor with AGP 6000/-, Department of Commerce to Assistant

Professor with AGP 7000/-, w.e.f 17.09.2018 – S.N College, Chathannur is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.39: ***Sree Narayana College, Punalur - Proposal for the approval of the Placement/ Promotion of Smt.Raji.V, department of Chemistry to Assistant Professor stage II (with AGP 7000/-)***

(Ac FIII/1/30720/2020)

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Raji.V, Department of Chemistry to Assistant Professor stage II (with AGP 6000/- to 7000/-), w.e.f 10-01-2017.

The Service details of Smt.Raji.V are as follows.

Qualifications	Msc Chemistry from Kerala University in June 2007 Qualified CSIR-UGC- NET exam held on 22.06.2018.
Date of first entry in to Service	10-01-2011F.N
Date of entry into continuous service	10-01-2011F.N
Date of completion of required period of service	09-01-2017
L.W.A availed	nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	10-01-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1.OC from ASC, University of Kerala Kariavattom, from 01-01-2015 to 28-01-2015 2.RC from HRDC, University of Kerala Kariavattom, from 24-01-2019 to 14-02-2019.
Details of relaxation availed of	nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 10-01-2011F.N. She has completed six years of service on 09-01-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage I to II) from the assessment periods 2011 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 254 for category II+III for which the minimum required is 20/Assessment period.

In the Minutes of the Screening Committee it is stated that, Smt.Raji.V is found qualified for promotion to the post of Assistant Professor Stage-II(with AGP 7000) w.e.f 10-01-2017 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage II.

As per UGC Regulation 2018, the teacher has to attend one refresher course and one orientation course for promotion to Assistant professor stageII, but the teacher has attended only one OC during the period of promotion.The teacher has attended RC from 24-01-2019 to 14-02-2019.The teacher is eligible for promotion only w.e.f 15-02-2019.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotion due under CAS shall not be mandatory up to 31' st December 2018.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Raji.V as Assistant Professor stage II (with AGP 7000/-) in the Department of Chemistry, S.N College, Punalur, 10-01-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same in the light of Clause 6.3 VIII of UGC Regulations 2018.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.40 : **Sree Narayana College, Punalur - Proposal for the approval of the Placement/Promotion of Smt.Jasmin Rose.J, department of Mathematics to Assistant Professor stage III (with AGP 8000/-) - reg.**

(Ac FIII/1/30715/2020)

The Principal, Sree Narayana College, Punalur has forwarded a proposal regarding the Placement/ Promotion in respect of Smt.Jasmin Rose.J, Department of Mathematics to Assistant Professor stage III (with AGP 7000/- to 8000/-), w.e.f 05-12-2017.

The Service details of Smt.Jasmin Rose.J are as follows.

Qualifications	Msc Mathematics from M.G University in May 2000 Qualified CSIR-UGC- NET exam held on 01.07.2001.
Date of first entry in to Service	06-12-2004
Date of entry into continuous service	06-12-2004
Date of promotion to Assistant Professor Stage II	05-12-2012
L.W.A availed	2 years from 02-01-2008 to 31-12-2009
Date of completion of 5 years of service as Assistant Professor StageII	04-12-2017
Date of Placement as Assistant Professor with AGP Rs. 8000/-	05-12-2017
Number of refresher Courses or Orientation Courses attended, duration and name of the University	1. OC from ASC, University of Kerala Kariavattom from 05-01-2011 to 01-02-2011. 2. RC from ASC, University of Kerala Kariavattom from 05-09-2012 to 26-9-2012 1.Special Summer School (Multidisciplinary RC) from HRDC, University of Kerala Kariavattom from 11-07-2017 to 31-07-2017.
Details of relaxation availed of	nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as lecturer on 06-12-2004. She was promoted to Lecturer Senior Scale on 05-12-2012 and has completed five years of service on 04-12-2017.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS for option B (Assistant Professor Stage II to III) from the assessment periods 2012 to 2017 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

As per the API sheet duly endorsed by the Screening Committee, the teacher has attained a score of 289 for category II+III for which the minimum required is 50/Assessment period. The teacher has attended the required Orientation Course and Refresher Course.

In the Minutes of the Screening Committee it is stated that, Smt.Jasmin Rose.J is found qualified for promotion to the post of Assistant Professor Stage-III(with AGP 8000) w.e.f 05-12-2017 and hence the Committee recommends the teacher for promotion to the post of Assistant Professor Stage III.

All the calculations being fully based on academic parameters, the responsibility of ensuring its accuracy shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Smt.Jasmin Rose.J as Assistant Professor stage III (with AGP 8000/-) in the Department of Mathematics, S.N College, Punalur, w.e.f 05-12-2017 is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.41: **Sree Sankara College, Nagaroor - Assessment of work load and fixation of staff strength – reg.**

(Ac.FIII/1/8730/2019)

The Principal, Sree Sankara College, Nagaroor, Kilimanoor had forwarded the half yearly returns of the College for the assessment of workload and fixation of staff strength of the various teaching Departments of the College for the academic year 2020-21.

The workload is calculated in accordance with the norms laid down in Chapter XIII of the Kerala University First Ordinance, 1978. As per the ordinances when a new College is affiliated, the work load of the first year of the courses (s) shall be calculated on the basis of affiliated student strength of the current academic year. During subsequent years, the actual strength as on first November of the previous year plus the affiliated strength of the current academic year, until the completion of course of the first batch of students shall be taken into account. As per GO(Ms)No.155/2020/H.Edn. dated 01.04.2020, the Government has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

The workload for the academic year 2018-19 & 2019-20 has also been calculated which was mutually agreed to by the Management, the Deputy Director of Collegiate Education, Kollam during the Adalath held on 27-09-2019, and U.O has been issued. Now the Manager has requested to calculate the workload for the year 2020-21, since third year graduate classes have begun during 2020-21. The Principal has forwarded half yearly returns of the College.

The department wise calculation of workload assessed for the three years and the statement showing the workload assessed in Sree Sankara College, Nagaroor, Kilimanoor has been prepared and appended.

The proposal for the assessment of workload and permissible number of teaching staff in various teaching Departments of Sree Sankara College, Nagaroor, Kilimanoor for the three years 2018-19, 2019-20 and 2020-21 is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration and recommendation.

STATEMENT SHOWING ASSESSMENT OF WORKLOAD AND FIXATION OF STAFF STRENGTH IN SREE SANKARA COLLEGE, NAGAROOR, KILIMANOOR FOR 2020-21

	Subject	Workload Assessed
1.	English	22
2.	Malayalam	13
3.	Hindi	13
4.	History	6
5.	Economics	40
6.	Politics	6
7.	Commerce	63
8.	Mathematics	9
9.	Physics	44
10.	Chemistry	13

The Standing Committee considered the proposal and recommended to defer the item.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.42 : **Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (Stage I to II) of Dr. Bindu Alex, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of Botany -reg.**

(26275/Ac F I/2020/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Dr. Bindu Alex, Assistant Professor, Department of Botany,

from Stage I to II with AGP 6000/- to 7000/-, w.e.f 10.06.2013.

The following are the details of the incumbent on verification of the service book

Qualifications	M.Sc, University of Kerala, 1995 Ph D (M G University , 05.04.2006)
Date of first entry into service	10.06.2009
Date of continuous service	10.06.2009
Relaxation of period availed if any on account of Ph.D/M.Phil	Two years on account of Ph D
Details of LWA availed other than on medical grounds(without MC)	Nil
Details of Orientation/Refresher courses attended	1) Refresher Course from 25.06.2015 to 15.07.2015 Human Resource Development centre, University of Kerala-UGC 2) O C from from 01.01.2015 to 28.01.2015 Academic Staff College, University of Kerala-UGC
Date of completion of required years of service	09.06.2013
Proposed date of placement/promotion	10.06.2013
Regulation applicable/available	UGC Regulation 1998

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr. Bindu Alex, Assistant Professor with AGP 7000, in the Department of Botany.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr. Bindu Alex, opted 1998 regulation since the promotion date falls on 10.06.2013. On completion of 4 years of qualifying service as Assistant Professor Stage I with AGP 6000, the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 7000/- with effect from 10.06.2013.

It may be noted that Dr. Bindu Alex has acquired RC and OC after the due date of promotion. Only one RC or OC need be considered for Placement/Promotion, from stage I to II, in respect of Dr. Bindu Alex, as she is a Ph.D degree holder in Botany.

UGC has issued a Public Notice regarding the extension of the date of participation in Orientation/Refresher Course in respect of teachers for the purpose of Career Advance Scheme on 16.10.2018. The Commission in its meeting held on 27th September 2018 and approved to extend the date of completing Orientation Course/Refresher Course for promotion under CAS up to 31.12.2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal regarding the Placement/Promotion of Dr. Bindu Alex as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-), in the Department of Botany, Mar Ivanios College, Thiruvananthapuram, w.e.f 10.06.2013 is placed before the standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

<i>Resolution of the Syndicate</i>
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.43 :

Mar Ivanios College, Thiruvananthapuram - Proposal for the approval of the Placement/Promotion (Stage I to II) of Dr.Rejitha.L.R, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of Botany- reg.

(26277/Ac F I/2020/UOK)

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded a proposal for the approval of the Placement/Promotion of Dr. Rejitha L R, Assistant Professor, Department of Botany from Stage I to II with AGP 6000/- to 7000/- w.e.f 01.06.2015.

The following are the details of the incumbent on verification of the service book

Qualifications	M.Sc, University of Kerala, 1994 M Phil, University of Kerala, June 1997 Ph D (University of Kerala, 19.03.2004)
Date of first entry into service	01.06.2011
Date of continuous service	01.06.2011
Relaxation of period availed if any on account of Ph.D/M.Phil	Two years on account of PhD
Details of LWA availed other than on medical grounds (without MC)	Nil
Details of Orientation/Refresher courses attended	Orientation Course from 27.06.2014 to 24.07.2014 ASC, University of Kerala-UGC
Date of completion of required years of service	31.05.2015(4 yrs)
Proposed date of placement/promotion	01.06.2015
Regulation applicable/available	UGC Regulation 1998

The Principal, Mar Ivanios College, Thiruvananthapuram has forwarded all supporting documents necessary for the approval of the Placement/Promotion in respect of Dr. Rejitha L R, Assistant Professor with AGP 7000, in the Department of Botany.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

It may be also noted that of Dr. Rejitha L.R, opted 1998 regulation since the promotion date falls on 01.06.2015. On completion of 4 years of qualifying service as Assistant Professor Stage I with AGP 6000, the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 7000/- with effect from 01.06.2015

In the light of the above facts the proposal regarding the Placement/Promotion of Dr.Rejitha.L.R as Assistant Professor from Stage I to II (with AGP Rs.6000/- to 7000/-), in the Department of Botany, Mar Ivanios College, Thiruvananthapuram, w.e.f 01.06.2015 is placed before the Standing committee of the Syndicate on Teaching and Non-teaching staff of private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44. 44:

SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.K.Narayanan, Assistant Professor (AGP Rs 7000/- to 8000/-), Department of Sanskrit stage (II to III), - reg

(31783/Ac F I/2020/UOK)

The Principal of S D College, Alappuzha has forwarded a proposal regarding the Placement/Promotion in respect of Dr. K Narayanan, Department of Sanskrit as Assistant Professor with AGP 8000 w.e.f 01.06.2015.

The Service details of Dr. K Narayanan are as follows.

Qualifications	M.A from Rashtriya Sanskrit Vidyapeetha,Tirupati Ph D from Rashtriya Sanskrit Vidyapeetha,Tirupati in 2000
Date of first entry in to Service	01.06.2006
L.W.A availed	Nil
Details of relaxation availed of	already availed in stage I to II
Date of Placement to Assistant Professor (Senior Scale)	01.06.2010
Date of completion of 5 years of service as Assistant Professor (Senior Scale with AGP 7000)	31.05.2015
Proposed date of Placement to Assistant Professor with AGP 8000	01.06.2015
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O.C from UGC Academic Staff College, University of Kerala for the period from 21.07.2007 to 17.08.2007. 2. RC from HRDC, University of Kerala from 01.10.2015 to 21.10.2015 3. Special Winter School Programme HRDC University of Kerala, from 30.11.2017 to 20.12.2017
Refresher / Orientation Course due	Nil

The teacher entered into the service on 01.06.2006. The teacher was placed to Lecturer Senior Scale on 01.06.2010.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The promotion of Dr. K Narayanan is covered under 1998 regulation, since the promotion date falls on 01.06.2015. On completion of 5 years of qualifying service as lecturer senior scale the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 01.06.2015.

It may be noted that the teacher has attended Special Winter School Course and RC after the due date of promotion.

But the UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of placement / Promotion in respect of Dr. K Narayanan as Assistant Professor with AGP 8000, Department of Sanskrit, w.e.f 01.06.2015 at S.D college,Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.45: ***SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr. Ajayakumar S, Assistant Professor (AGP Rs 7000/- to 8000/-), Department of Malayalam stage (II to III) - reg***

(31768/Ac F I/2020/UOK)

The Principal of S D College, Alappuzha has forwarded a proposal regarding the Placement/

Promotion in respect of Dr. Ajayakumar S, Department of Malayalam as Assistant Professor with AGP 8000 w.e.f 15.02.2015.

The Service details of Dr. Ajayakumar S are as follows.

Qualifications	M.A from University of Kerala Ph D from M G University,20.05.2005 Qualified NET held on June 2003
Date of first entry in to Service	15.02.2006
L.W.A availed	Nil
Details of relaxation availed of	already availed 2 years relaxation on account of Ph.D.
Date of Placement to Assistant Professor (Senior Scale)	15.02.2010
Date of completion of 5 years of service as Assistant Professor (Senior Scale with AGP 7000)	14.02.2015
Proposed date of Placement to Assistant Professor with AGP 8000	15.02.2015
Number of refresher Courses or Orientation Courses attended, duration and name of University	1.O.C from 01.04.2008 to 28.04.2008 Academic Staff College, University of Kerala - UGC 2. R C HRDC University of Kerala, for the period from 09.09.2015 to 29.09.2015 3. R C from HRDC, Kannur University from 13.02.2017 to 06.03.2017
Refresher / Orientation Course due	Nil

The teacher entered into the service on 15.02.2006. The teacher was placed to Lecturer Senior Scale on 15.02.2010.

The Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016, and the same was implemented as per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018.

The promotion of Dr. Ajayakumar S is covered under 1998 regulation since the promotion date falls on 15.02.2015. On completion of 5 years of qualifying service as lecturer senior scale the teacher is eligible to be placed/ promoted as Assistant Professor with AGP 8000/- with effect from 15.02.2015.

It may be noted that the teacher has attended two Refresher Courses after the due date of promotion.

The UGC vide letter F.No.2-16/2002(PS)Pt.FI.II dated 16-10-2018 has informed that UGC had extended the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

In the light of the above facts the proposal for the approval of the placement / Promotion in respect of Dr. Ajayakumar S as Assistant Professor with AGP 8000, Department of Malayalam , w.e.f 15.02.2015 at S.D college,Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.46: SD College, Alappuzha - Placement/ Promotion proposal of Smt.Anupama V, Assistant Professor Stage II, Department of Economics to Assistant Professor Stage III (with AGP 8000/-)- Approval – reg.

(21082/Ac F I/2020/UOK)

The Principal, S D College, Alappuzha has forwarded a proposal regarding the Placement / Promotion in respect of Smt.Anupama V, Assistant Professor stage II, Department of Economics to

Assistant Professor Stage III (with AGP 8000/-) w.e.f 21.02.2016 .

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016. The UGC vide letter F.No.2-16/2002 (PS) Pt.FI.II dated 16-10-2018 has informed that UGC has approved to extend the date for completing OC/RC for promotion under CAS up to 31-12-2018 for all the candidates to ensure uniformity.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Smt.Anupama V, are as follows

Qualifications	M.A Economics in 1999 from University of Kerala. M Phil, May 2002 University of Kerala. Qualified NET held on December 1999
Date of first entry into service	21.02.2006
Date of entry into continuous service	21.02.2006
L.W.A. availed	Nil
Date of promotion as Assistant Professor Stage II	21.02.2011
Date of completion of 5 years of service as Assistant Professor stage II	20.02.2016
Details of relaxation availed of	Already availed in Stage I to II
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1.OC from ASC University of Kerala Kariavattom from 24.02.2009 to 23.03.2009. 2. Refresher Course from HRDC, University of Kerala, Kariavattom from 01.02.2010 to 22.02.2010 3. Special Winter School Course from ASC, University of Kerala from 28.11.2014 to 18.12.2014
Refresher / Orientation Course due	One RC
Proposed date of Placement / Promotion as Assistant Professor with AGP 8000/-	21.02.2016
Regulation applicable/available	UGC Regulation 1998

It may be noted that as per UGC Regulation 1998, the teacher has to attend two refresher courses for promotion to Assistant professor stage III, but the teacher has attended only one Special Winter School Course during the period.

As per clause 6.3.VIII of UGC Regulation 2018, the requirement for Orientation course and refresher Course for promotions due under the CAS shall not be mandatory up to 31st December 2018, but the Assistant Professor has opted 1998 Regulation.

In the light of the above facts the proposal for the approval of the Placement/Promotion in respect of Smt.Anupama V, Assistant Professor, Department of Economics to Assistant Professor Stage III (with AGP 8000/-), S D College, Alappuzha is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and in the light of following documents,

1. Clause 6.3.VIII of UGC Regulations 2018 - "The requirement for Orientation course and Refresher course for promotions due under the CAS shall not be mandatory upto 31 st December, 2018"

2. UGC Public Notice F. No. 2-16/2002(PS)Pt. FI.II dated 16.10.2018 - Extension of the date participation of OC/RC under CAS upto 31.12.2018

recommended that Placement / Promotion may be made applicable to the teachers, whose RC/OC is due and are eligible to be promoted under UGC Regulations 1998. The Committee further recommended to approve the placement/ promotion of Smt. Anupama V, Assistant Professor stage II, Department of Economics to Assistant Professor Stage III (with AGP 8000/-) w.e.f 21.02.2016 and similarly placed teachers.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on

Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.
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Spl. Syn.Item No .44.47: **S D College, Alappuzha- Proposal for approval of the Placement/ Promotion of Dr.Sanjai V N, Assistant Professor (AGP Rs 7000/- to 8000/-), Department of Botany, stage (II to III),-reg**
(30271/Ac F I/2020/UOK)

The Principal of SD College, Alappuzha has forwarded a proposal regarding the Placement/ Promotion in respect of Dr.Sanjai V N, Department of Botany as Assistant Professor with AGP 8000 w.e.f 24.06.2018.

The Service details of Dr.Sanjai V N are as follows.

Qualifications	M Sc from M G University, in May 1993 Ph.D from Bharathiar University, awarded in 01.08.2000
Date of first entry in to Service	24.06.2009
L.W.A availed	Nil
Details of relaxation availed of	already availed relaxation for 2 years on account of Ph.D during promotion from stage I to stage II
Date of Placement to Assistant Professor (Senior Scale)	24.06.2013
Date of completion of 5 years of service as Assistant Professor (Senior Scale with AGP 7000)	23.06.2018
Proposed date of Placement to Assistant Professor with AGP 8000	24.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from ASC, University of Kerala, Kariavattom from 03.03.2011 to 30.03.2011. 2.RC from ASC University of Kerala, Kariavattom from 01.10.2012 to 22.10.2012 3. RC from HRDC University of Kerala, Kariavattom from 06.09.2018 to 26.09.2018
Refresher / Orientation Course due	Nil

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2013 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

The teacher has acquired one Refresher course after the due date of promotion (on 26.09.2018). As per UGC Regulation 2018, Clause 6.3.VIII, stipulates that the requirement for Orientation course and Refresher Course for promotions due under the CAS shall not be mandatory upto 31 st December 2018.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher has satisfied all the requirements for promotion to Stage III- Assistant Professor with AGP 8000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 50/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verification it is found that the teacher has obtained following scores

Category I -Good

Category II – 160

Category III -120

Category II +III -280 for which the minimum required is 50.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Sanjai V N, Assistant Professor with AGP 7000 to Assistant Professor with AGP 8000 (Stage II to III) Department of Botany as w.e.f 24.06.2018 at Sanathana Dharma college, Alappuzha as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44.48: Iqbal College, Peringammala- Complaint in the appointment of Assistant Professors – reg.

(27709/Ac FIII/2020/UOK)

An anonymous complaint has been received with regard to the appointment of Assistant Professors in Iqbal College, Peringammala alleging that the Management has not sent memo for attending the interview to many candidates who have Ph.D degree with the intension to give appointment to those whom they desire.

It may be noted that a writ petition was filed by Sri.M.Ashrafudeen, one of the member of Iqbal College Trust, raising serious allegations in the selection for appointment of Assistant Professors in the College. The Hon'ble Court vide order dated 25-02-2020 in WP© No. 4963 of 2020 allowed the Management to conduct the Selection process.

In the Judgment dated 17-06-2020 in WP© No. 4963 of 2020 (U), the Court has observed that the petitioner would be free to peruse the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

Here the complainant is also free to approach any other appropriate authority for redressal of grievance.

It may also be noted that since neither name nor address of the complainant has been furnished, the University is not able to communicate any suggestion/decision to him/her.

As per the orders of the Vice-Chancellor, the matter was placed before the the Standing Committee of the Syndicate on Affiliation of Colleges and the Committee considered the matter and recommended to refer the matter to the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges.

The whole matter has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate.

The Syndicate held on 23-10-2020, vide item.no.19.79.31 has resolved to intimate the Manager, Educational Agency to appear for a hearing before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private College with related documents.

The Vice-Chancellor has ordered to obtain legal opinion in this regard and legal opinion has been sought from the Legal Advisor. It has been opined that on the basis of the writ petition filed by Sri.Ashrafudeen raising serious allegations in the selection for appointment of Assistant Professors in the College, the Hon'ble High Court of Kerala as per the order dated 25-02-2020 in WP(C)No.4963 of 2020, guidelines were issued showing the manner in which the selection process should be conducted and has also been opined that it is seen that in strict compliance with the directions of the Hon'ble High Court of Kerala, the selection process has been completed and as the directions of the Hon'ble Court has been complied in the selection process, the anonymous complaint is only to be ignored.

The whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the complaint and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to verify the file and place the item before the next Syndicate.

Spl. Syn.Item No.44.49: Iqbal College, Peringammala- Initial appointment of Assistant Professor in English -Approval of – reg.

(Ac.FIII /1/18417/2020)

The Principal, Iqbal College, Peringammala has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Anupama.L	Iqbal College, Peringammala	English	24-06-2020 F.N	Retirement vacancy of Dr.MC Karmachandran on 31-05-2015

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - **NA**
5. Minutes of the meetings of the Selection Committee held on 03-03-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject English in open merit. In the selection procedure Dr.Anupama.L occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in English. The College has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A writ petition was filed by Sri.M.Ashrafudeen, one of the Member of Iqbal College, Trust raising serious allegations in the selection for appointment of Assistant Professors in the College.

In the Judgment dated 17-06-2020, in WP© No.4963 of 2020(4) the Court has observed that the petitioner would be free to pursue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020 the Govt has further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges, shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

As per Post Adalath Review there are 36 hours of workload permitting 2 teachers. An additional 70 hours permitting 5 teachers have been sanctioned vide G.O(Ms) No.260/2010/H.Edn dated 20-08-2010. Hence there is a total of 106 hours permitting 7 teachers. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. There is no P.G Course in the Department of English in Iqbal College, Peringammala. Dr.Anupama.L has been appointed as the 6th teacher in the Department with 16 hours of workload per week.

The proposal for the approval of appointment of Dr.Anupama.L as Assistant Professor in English in Iqbal College, Peringammala w.e.f 24-06-2020 F.N in the retirement vacancy of Dr.MC.Karmachandran has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23-10-2020 vide item.No.19.79.36 resolved to defer the item.

Meanwhile an anonymous complaint was received by the University on 19-03-2020. Sri.M.Ashrafudeen, one of the Iqbal College Trust Member has also requested that before approving the applications submitted regarding the appointments made by the Manager of the College, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 in which it has been ordered that IA 305/2018 is dismissed as not pressed, vide separate order. Hence legal opinion in this regard was sought.

The Legal Advisor opined that the anonymous complaint can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and as the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02-03-2020 showing the dismissal of the same, **there is no meaning in keeping the file in abeyance and the University can pass appropriate orders in the matter in question.**

The whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

PROFORMA

Sl. No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Anupama.L 24-06-2020F.N English Iqbal College,	31-08-1979 39 years	1 (Open merit)	Bsc Zoology, first class(72.5%) April 2000	As per post adalath review 36 hours of	6 th	24	9	Retirement vacancy of

	Peringamma la. Date of notification 16-10-2019			Kerala University MA English language and literature, second class(57.5%) April 2002 Kerala University. Mphil in English in December 2004 Kerala University. Ph.D in English from Kerala University on 24-04-2018 (Certificate to the effect that the degree has been awarded in accordance with UGC 2009 regulation is produced) Qualified UGC-NET+ JRF exam held on 26-12-2010.	workload permitting 2 teachers. As per G.O 260, 70 hours of workload permitting 5 teachers.			Dr.M.C. Karma chandran
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The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to verify the file and place the item before the next Syndicate.

Spl. Syn.Item No. 44.50 : Iqbal College, Peringammala- Initial appointment of Assistant Professor in Botany- Approval of – reg

.(Ac.FIII /1/17362/2020)

The Principal, Iqbal College, Peringammala has forwarded a proposal for the approval of the initial appointment of the following Assistant Professor

Sl No	Name of the Assistant Professor	College	Subject	Date of Joining	Remarks
1	Dr.Shamnad.J	Iqbal College, Peringammala	Botany	18-06-2020 F.N	Retirement vacancy Sri.A.Abdul Ayub retired on 31-05-2016F.N

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Principal.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019.
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 26-02-2020.
6. Confidential report of the University subject expert.
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019.
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject Botany in Community quota. In the selection procedure Dr.Shamnad.J occupies the first rank position. The details regarding the age, rank position, academic qualifications, workload in the department, permissible number of teachers etc. are shown in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009, or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee authorizing appointment against one post in Botany. The College has forwarded the minutes of the duly constituted Selection Committee. The candidate has acquired minimum required qualifications for appointment as Assistant Professor as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skills etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A writ petition was filed by Sri.M.Ashrafudeen, one of the Member of Iqbal College, Trust raising serious allegations in the selection for appointment of Assistant Professors in the College.

In the Judgment dated 17-06-2020, in WP© No.4963 of 2020(4) the Court has observed that the petitioner would be free to pursue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and P.G weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dated 11.9.2020 the Govt has further clarified that all selections and appointments made from 01-06-2020 onwards in Government and Aided Arts and Science Colleges, shall follow the conditions stipulated in Government order no.155/2020/H.Edn dated 01-04-2020.

The University vide order dated 19-07-2014 has sanctioned new P.G course (MSc Botany) in Iqbal College, Peringammala during the year 2013-14. But the Government has not sanctioned the post till date. After excluding the P.G weightage, there is sufficient post to accommodate the teacher.

As per Post Adalath review there are 57 hours of workload permitting 4 teachers. There are three teachers in the Department of Botany including the newly appointed teacher. As per G.O(Ms) No.155/2020/H.Edn dated 01-04-2020, a workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. Dr.Shamnad.J has been appointed as the 3rd teacher in the Department with 16 hours per week.

The proposal for the approval of appointment of Dr.Shamnad.J as Assistant Professor in Botany in Iqbal College, Peringammala w.e.f 18-06-2020 F.N in the retirement vacancy of Sri.A.Abdul Ayub retired on 31-05-2016 has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges held on 21-10-2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23-10-2020 vide item.No.19.79.37 resolved to defer the item.

Meanwhile an anonymous complaint was received by the University on 19-03-2020. Sri.M.Ashrafudeen, one of the Iqbal College Trust Member has also requested that before approving the applications submitted regarding the appointments made by the Manager of the College, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 in which it has been ordered that IA 305/2018 is dismissed as not pressed, vide separate order. Hence legal opinion in this regard was sought.

The Legal Advisor opined that the anonymous complaint can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02-03-2020 showing the dismissal of the same, **there is no meaning in keeping the file in abeyance and the University can pass appropriate orders in the matter in question.**

The whole matter is again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for consideration.

PROFORMA

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
							Open	Community	
1.	Dr.Shamnad.J 18-06-2020F.N Botany Iqbal College, Peringammala. Date of notification	23-01-1985 33years	1 (community merit)	Bsc Botany, first class (67.2%) April 2006 Kerala University Msc Botany, first class (70.04%)	As per post adalath review 57 hours of workload permitting 4 teachers	3 rd	21	7	Retirement vacancy of Sri.A.Abdul Ayub

16-10-2019			May 2009 M.G University. (Eligibility certificate produced) Mphil in Botany in May 2014 Kerala University. Ph.D in Botany from Kerala University on 31-08- 2019 (Certificate to the effect that the degree has been awarded in accordance with UGC 2009 regulation is produced)					
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The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to verify the file and place the item before the next Syndicate.

Spl. Syn.Item No. 44.51: ***Iqbal College, Peringammala - Initial appointment of Assistant Professors in Commerce - Approval of – reg.***
(17365/Ac F III/2020/UOK)

The Principal, Iqbal College, Peringammala had forwarded the proposals for the approval of the initial appointment of the following Assistant Professors in Commerce.

Sl No	Name of the Assistant Professor	Date of Joining	Remarks
1	Dr.Santhi G Nair	18.06.2020 F.N	Posted in the retirement vacancy of Dr.U Nazarudeen
2	Dr.Pradeesh S	18.06.2020 F.N	Posted in the demise vacancy of Dr.M.Shahul Hameed
3.	Dr.Saleena A S	18.06.2020 F.N	Posted in the retirement vacancy of Sri.M Jalaludeen

The details of Assistant Professors and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 10.03.2020.

6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee - vide Government letter No. D2/308/2019/H.Edn dated 05-10-2019
17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. Three vacancies were notified for the subject Commerce, two in the open merit and one in the Community quota. In the selection procedure Dr.Santhi G Nair occupies the first rank position and Dr.Pradeesh S occupies the second rank, appointed against the open merit vacancies and Dr.Saleena A S occupies the third rank and posted in the community merit quota. The particulars regarding the age, workload and qualification are detailed in the proforma appended.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee for filling up three vacancies in the department of Commerce and the College has forwarded the Minutes of the duly constituted Selection Committee.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A Writt Petition was filed by M.Ashrafudeen, a member of the Iqbal College Trust, raising serious allegations in the Selection for appointment of Assistant Professors in the College.

In the Judgment dated 17.06.2020 the Court has observed that the petitioner would be free to peruse the I.A filed in O.S No.5/1990 in respect of all the allegation which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

As per G.O.(Ms)No.155/2020/hedn dtd 1.4.2020 the Govt has clarified that every teaching posts should have a workload of 16 hours .It has further been stated that P.G weightage shall not be considered since it is not provided in the UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated 11.09.2020, the Govt has clarified that the above mentioned order shall be w.e.f 01.06.2020 only. Moreover as per the order dtd 11.9.2020 the Govt has further clarified that all selections and appointments made from 01.06.2020 in Government and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020. The University vide letter dated 09.10.2020 has informed the Educational Agency to obtain clarification regarding the applicability of the G.O (Ms)No.313/2020/HEDN dated 11.09.2020 in relation to the validity of the selection against vacancies notified earlier, but with respect to which appointments were made after 01.06.2020.

As per post Adalat Review there are 138 hours permitting 8 teachers + Principal + PTL. There are 7 teachers in the department of Commerce including the newly appointed teachers and the first position is occupied by Principal. As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, PG weightage will not be considered. Since it is not provided under UGC Regulations. If weightage for

PG is not to be given there would be a reduction of 25 hours in the department reducing the total hours from 138 to 113. 112 hours are enough for sanctioning of 7 posts and the newly appointed teachers occupy 5th, 6th, 7th position.

The proposal for the approval of appointment of Dr.Santhi G Nair, Dr.Pradeesh S, Dr.Saleena.A.S, as Assistant Professor in Commerce in Iqbal College, Peringammala w.e.f 18-06-2020 in the retirement vacancy Dr.U.Nazarudeen, in the demise vacancy of Dr.M.Shahul Hameed and in the retirement vacancy of Sri.M.Jalaludeen respectively has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 21.10.2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23.10.2020 vide item No. 19.79.Additional Item.No.1, resolved to defer the item.

Meanwhile an anonymous compliant was received by the University on 19.03.2020. Sri.M.Ashrafudeen, one of the trust members of Iqbal College has also requested that before approving the applications submitted regarding the appointments made by the Manager of the college, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02.03.2020 in IA1/2020 in OS 5/1990 in which it has been ordered that IA 305/2018 is dismissed as not pressed, vide a separate order. Hence legal opinion in this regard was sought.

The legal advisor opined that the anonymous compliant can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02.03.2020 showing the dismissal of the same, there is no meaning in keeping the file in abeyance and the Universty can pass appropriate orders in the matter in question.

The whole matter be again placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

PROFORMA

SI No	Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.20 19	Rank position and Categor y	Academic Qualificati on	Workloa d in the Dept. & No. of Teachers permissi ble	Positio n of the Teach er	Apportionment Position		Remarks
							Ope n	Communi ty	
1.	Dr.Santhi G Nair date of notification: 16.10.2019 Date of Joining: 18.06.2020	08.02.19 82 36 years	Merit first rank	BCom April 2002. first class University of Kerala MCom first Class, June 2004 University of Kerala Ph.D 31.08.2019 University of Kerala (as per UGC Regulation s 2009)	As per Post Adalath review statement 2002, 138 teaching hours permittin g 8 teachers.	5	22	8	Posted in the retirement vacarncy of Dr.U Nazarudee n

				Qualified NET+ JRF on 30.11.2011					
2.	Dr.Pradeesh S date of notification: 16-10-2019 Date of Joining: 18.06.2020	10.05.1982 36 years	Merit second rank	BCom first class April 2002. University of Kerala MCom second Class (55%), September 2004 University of Kerala Ph.D 10.10.2017 University of Kerala (as per UGC Regulations 2009) Qualified NET on 30.11.2011	As per Post Adalath review statement 2002, 138 teaching hours permitting 8 teachers.	6	23	8	Posted in the demise vacancy of Dr.M.Shahul Hameed
3.	Dr.Saleena A S date of notification: 16-10-2019 Date of Joining: 18.06.2020	19.05.1983 35 years	Community merit (3 rd rank)	BCom first class April 2004. University of Kerala MCom first Class, May 2006 University of Kerala Ph.D 22.01.2019 University of Kerala (As per UGC Regulations 2009) Qualified NET+ JRF on 13.06.2011	As per Post Adalath review statement 2002, 138 teaching hours permitting 8 teachers.	7	23	9	Posted in the retirement vacancy of Sri.M Jalaludeen

The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to verify the file and place the item before the next Syndicate.

Spl. Syn.Item No. 44.52 :

Iqbal College, Peringammala - Initial appointment of Dr.Anu A as Assistant Professor in Physics - approval of – reg.

(17364/Ac F III/2020/UOK)

The Principal, Iqbal College, Peringammala had forwarded the proposal for the approval of the initial appointment of Dr.Anu A as Assistant Professor in Physics w.e.f 18.06.2020 F.N in the retirement vacancy of Dr.L.Abdul Khalam on 31.05.2018 AN.

The details of Assistant Professor and the workload are indicated in the proforma appended. All the necessary following details and supporting documents have been furnished by the Drawing and Disbursing Officer.

1. News paper cuttings. The Hindu, The New Indian Express, Mathrubhumi and Madhyamam dated 16-10-2019
2. Certificate that one month time was given for applying
3. Certificate that there were no thrown out or supernumerary teachers.
4. Relinquishment of post - NA
5. Minutes of the meetings of the Selection Committee held on 26.02.2020.
6. Confidential report of the University subject expert
7. Statement regarding apportionment of vacancies
8. Qualifying Certificates
9. Document proving age
10. Service Book of Assistant Professor
11. Interview score sheet
12. Rank list in the order of merit
13. Seniority wise list of Teachers in the Department
14. Appointment order
15. Workload statement
16. Government nominee- vide Government letter No. D2/308/2019/H.Edn dated

05-10-2019

17. Joining Report

The notification for the post appeared in 4 leading dailies on 16-10-2019. The age of the teacher is calculated as on 01-01-2019. One vacancy was notified for the subject Physics in Community quota. In the selection procedure Dr.Anu A occupies the first rank position.

As per UGC Regulations 2018, 55% marks at master's level and qualifying in the NET shall remain the minimum qualification to be appointed as Assistant Professor under direct recruitment. Provided however, that the candidates, who or have been awarded a Ph.D degree in accordance with the UGC Regulations 2009 or 2016, shall be exempted from the requirement with minimum eligibility condition of NET/SLET/SET.

The Government has deputed its nominee to the Selection Committee for filling up one vacancy in the department of Physics and the College has forwarded the Minutes of the duly constituted Selection Committee.

The candidates have acquired minimum required qualifications for appointment as Assistant Professors as per UGC Regulations 2018.

The awarding of points for journals, books, teaching skill etc are based on academic parameters and the sole responsibility of the verification of the relevant documents and awarding of marks and the subsequent calculations shall be solely vested with the Selection Committee.

A Writ Petition was filed by M.Ashrafudeen one of the members of the Iqbal College Trust, raising serious allegations in the Selection for appointment of Assistant Professors in the College.

In the Judgment dated 17.06.2020 the Court has observed that the petitioner would be free to peruse the I.A filed in O.S No.5/1990 in respect of all the allegation which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

In this context it may be noted that the Government vide GO(Ms)No.155/2020/H.Edn. Dated 01.04.2020 has ordered that 16 hours of workload per week is required for sanctioning and filling up of regular teaching posts and PG weightage will not be considered since it is not provided under UGC Regulations.

However as per G.O(Ms) No.313/2020/HEDN Dated, 11.9.2020 the Govt has clarified that the above mentioned order shall be w.e.f 1.6.2020 only. Moreover as per the order dtd 11.9.2020 the Govt has further clarified that all selections and appointments made from 01.06.2020 in Government

and Aided Arts and Science colleges, shall follow the conditions stipulated in GO(Ms) No.155/2020/H.Edn Dated 01.04.2020.

As per post Adalat review, there are 13 teaching hours and as per GO 260, there are 57 teaching hours. Thus there are total 70 teaching hours permitting 4 teachers. There are 4 teachers in the Department of Physics including the newly appointed teacher. As per GO(Ms)No.155/2020/H.Edn dated 01.04.2020, workload of 16 hours per week is required for sanctioning and filling up of regular teaching posts. There is no PG course in the department of Physics in Iqbal College, Peringammala. Dr.Anu A has been appointed as the 4th teacher in the Department with 16 hours per week.

The proposal for the approval of appointment of Dr.Anu A as Assistant Professor in Physics in Iqbal College, Peringammala w.e.f 18-06-2020 against the retirement vacancy of Dr.L.Abdul Khalam has been considered by the Standing Committee of the Syndicate on Teaching and Non-Teaching staff of Private Colleges held on 21.10.2020 and recommended to refer the item to the Syndicate and the Syndicate held on 23.10.2020 vide item No. 19.79.36, resolved to defer the item.

Meanwhile an anonymous compliant was received by the University on 19.03.2020. Sri.M.Ashrafudeen, one of the trust members of Iqbal College has also requested that before approving the applications submitted regarding the appointments made by the Manager of the college, the evidences to be presented in the matter by him may be examined. The Manager, Iqbal College, Peringammala has forwarded an order dated 02.03.2020 in IA1/2020 in OS 5/1990 in which it has been ordered that IA 305/2018 is dismissed as not pressed, vide a separate order. Hence legal opinion in this regard was sought.

The legal advisor opined that the anonymous compliant can be ignored and since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02.03.2020 showing the dismissal of the same, there is no meaning in keeping the file in abeyance and the University can pass appropriate orders in the matter in question.

The whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

PROFORMA

Name of Teacher with date of joining and College	Date of Birth and Age as on 01.01.2019	Rank position and Category	Academic Qualification	Workload in the Dept. & No. of Teachers permissible	Position of the Teacher	Apportionment Position		Remarks
						Open	Community	
Dr.Anu A date of notification: 16-10-2019 Date of Joining: 18.06.2020	20.05.1983 35 years	Community first rank	BSc Physics April 2004. first class University of Kerala MSc Physics first Class May 2006 MG University M.Phil in Nano Science & Nano Technology University of Kerala January 2009 Ph.D in Nano Science & Nano Technology 31.12.2018	As per Post Adalath review statement 2002, 13 teaching hours permitting 1 teacher. As per G.O 260, 57 hours of workload permitting 3 teachers. (Total 70 hours of workload	4	21	8	Posted in the retirement vacancy of Dr.L.Abdhul Khalam

			University of Kerala (as per UGC Regulations 2016) (M.Phil & Ph.D in Nano Science & Nano Technology is equivalent to MSc degree of the candidate is produced as they are interdisciplinary)	permitting 4 teachers)				
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The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

Resolution of the Syndicate

RESOLVED to entrust the Registrar to verify the file and place the item before the next Syndicate.

Spl. Syn.Item No.44. 53: S.N College, Cherthala - Placement / Promotion proposal of Dr.Sreejamole.K.L, Assistant Professor Stage II, Department of Zoology to Assistant Professor Stage III with AGP 7000/- to 8000/- Approval – reg.

(29588/Ac F III/2020/UOK)

The Drawing and Disbursing Officer, Sree Narayana College, Cherthala, has forwarded a proposal regarding the Placement / Promotion in respect of Dr.Sreejamole.K.L, Assistant Professor Stage II, Department of Zoology to Assistant Professor Stage III with AGP 7000/- to 8000/-) w.e.f 06-12-2015.

As per UO.No.AcFII/General/UGC-R-2010/2018 dated 30-11-2018, the Academic Council at its meeting held on 05-10-2018 has resolved to approve the simplified templates for API scores along with the modifications in proforma for CAS promotions of teachers in colleges and University departments, with the teachers being allowed to exercise option of UGC Regulations 1998 or 2010 for the purpose of Placement/Promotion due upto 23-02-2016.

The Principal has forwarded all the necessary supporting documents along with the proposal as per UGC Regulation 1998.

The service details of Dr.Sreejamole.K.L, are as follows.

Qualifications	MSc Marine Biology in 2000 from CUSAT. Qualified UGC-NET exam held in 2001.
Date of first entry into service	06.12.2004 FN
Date of entry into continuous service	06.12.2004 FN
Date of promotion to Assistant Professor Stage II with AGP 7000/-	06.12.2010
Date of completion of 5 years of service as Assistant Professor Stage II	05-12-2015
Date of promotion to Assistant Professor Stage III with AGP 8000/-	06-12-2015
LWA availed	Nil
Details of relaxation availed of	Nil
No. of Refresher Courses/Orientation Courses attended, duration and Name of University	1. RC from CUSAT from 02.03.2009 to 23.03.2009. 2. OC from ASC, University of Kerala from 05.11.2005 to 02.12.2005. 3. Special Winter School (Multidisciplinary Refresher Course) from HRDC, University of Kerala,

	Kariavattom from 16-02-2017 to 08-03-2017. 4. RC from ASC, University of Kerala Kariavattom from 01-10-2012 to 22-10-2012.
Refresher / Orientation Course due	Nil
Proposed date of Placement / Promotion to Assistant Professor Stage III with AGP 8000/-	06-12-2015

In the light of the above mentioned facts the proposal for the approval of the Placement/Promotion in respect of Dr.Sreejamole.K.L, Assistant Professor Stage II with AGP 7000/-, Department of Zoology to Assistant Professor Stage III with AGP 8000/- w.e.f 06-12-2015 in S.N College, Cherthala is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate
RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No . 44.54: **T.K.M College of Arts and Science, Kollam -Proposal for the approval of the Placement/Promotion of Sri.Firoskhan A, Department of Commerce as Assistant Professor (AGP 7000/-), stage (1 to 2),- reg.**

(Ac.F1/32646/2020)

The DDO, TKM College of Arts and Science, Kollam has forwarded a proposal regarding the Placement/ Promotion in respect of Sri. Firoskhan A, Assistant Professor, Department of Commerce from stage I to II (AGP 6000 to 7000/-), w.e.f 13.06.2018 F.N.

The Service details of Sri. Firoskhan A are as follows.

Qualifications	MCom from University of Kerala in 2007. M.Phil from University of Kerala in 2010
Date of first entry in to Service	13.06.2013
L.W.A availed	Nil
Details of relaxation availed of	one year on account of M.Phil, M.Phil from University of Kerala in April 2010
Date of completion of 5 years of service as Assistant Professor (Stage 1)	12.06.2018
Date of Placement to Assistant Professor (Stage 2)	13.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	<ul style="list-style-type: none"> • Orientation Programme from UGC-HRD Centre, University of Kerala, Kariavattom from 01.03.2017 to 28.03.2017. • Refresher course conducted by UGC-HRD Centre, University of Kerala, Kariavattom from 12.06.2019 to 25.06.2019.
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 13.06.2013 F.N in TKM College of Arts and Science, Kollam and it was approved by University of Kerala vide U.O No. Ac FIII/1/42701/2013 dtd.29.04.2014 and Ac FIII/1/42701/2013 dtd 23.05.2014.

The DDO has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS **as per UGC Regulations 2018 option A** for the assessment periods 2013 to 2018 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was held on 14.08.2020 in the Principal's chamber at T K M College of Arts and Science, Kollam.

The committee evaluated the submitted PBAS proforma of Sri.Firoskhan A, Assistant Professor in Commerce, and verified the score and original documents and recommended for promotion from Stage I to II, w.e.f 13.06.2018F.N.

Even though the Asst.Professor attended the refresher course after the promotion due

date, as per the UGC Regulation 2018, he is eligible for promotion on 13.06.2018, in the light of 6.3, Clause VIII of UGC Regulations 2018.

The calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of **Sri Firoskhan A, Assistant Professor, Department of Commerce, TKM College of Arts and Science from Stage I to II (AGP 6000/- to 7000/-) w.e.f 13.06.2018 F.N, based on UGC Regulations, 2018,** is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No. 44.55: Travancore Devaswom Board Colleges – Initial appointment of Assistant Professors in Commerce – Approval – reg. (Ac F II/43077/2019)

The Secretary, Travancore Devaswom Board has forwarded the proposal regarding the approval of the initial appointment of the following Assistant Professors, appointed in the Department of Commerce in the respective colleges as detailed below.

Sl No	Name of the Assistant Professor	Name of the College	Date of Joining	Nature of Vacancy
1.	Sri. Arun Kumar. A	KSMDB College, Sasthamcotta	14.06.2019 A.N	In the retirement vacancy of Prof. S. Sarathchandran Nair, on 31.03.2015 A.N
2.	Sri. Sanu S.J	KSMDB College, Sasthamcotta	14.06.2019 A.N	In the retirement vacancy of Dr.V.S.Sunandha, on 31.05.2015 A.N

The Secretary, Travancore Devaswom Board has forwarded the following documents regarding the selection and appointment of the above Assistant Professors.

Appointment order in Form No.I

Minutes of the Selection Committee meeting and Interview score sheet.

News paper cuttings bearing the notification regarding the appointment.

Certificate stating that there are no supernumerary hands and no thrown out teachers.

Declaration to the effect that one month's time was given to the prospective candidates for applying.

Nomination letter from the Government.

Certificate showing no apportionment or reservation of vacancies for any community.

The Secretary, TDB have forwarded the following supporting documents in respect of the above Assistant Professors as stipulated in the norms of the University for the approval of the initial appointment.

Originals of the Qualifying Degrees, and mark lists.

Certificates to prove age and date of birth.

Service book of the concerned teacher with entries.

Joining report of the Assistant Professor concerned.

Workload statement in the concerned department.

List of teachers in the department.

The notifications regarding the appointments were advertised in the four major dailies as detailed below:

- Mathrubhumi dtd. 02.09.2015
- Malayala Manorama dtd. 01.09.2015
- The New Indian Express dtd. 02.09.2015

- The Hindu dtd. 02.09.2015
Since the advertisement has been made on September 2015, the age of the Assistant Professors are calculated as on 01.01.2015.

The subject expert/University nominee for the selection committee has submitted the confidential report regarding the interview in the prescribed proforma.

The Government vide letter No. D2/92/2016/H.Edn dated 02.08.2017 has nominated Sri.K.NSatheesh, Director, Department of Industries and Commerce to the staff selection committee for filling up of one vacancy in Travancore Devaswom Board College, in the subject Commerce and University approved the initial appointment of Dr. Pradeep Kumar K.S, First rank holder, based on G.O (Rt) No. 21/2019/H.Edn dtd. 05.01.2019 and U.O was issued.

On the basis of Judgement of the Hon'ble High Court of Kerala in WP (C) No. 3246/2019 & 1726/2019 dated 05.04.2019, the Government order vide G.O (Rt) No.930/2019/H.Edn dated 10.06.2019, permission was granted to the Manager, Travancore Devaswom Board to fill up two more vacancies of Assistant Professors in Commerce from the existing ranklist prepared on 03.07.2018. Subsequently, the Manager forwarded the proposals for the approval of appointments of Sri. Arun Kumar .A and Sri. Sanu S.J, as Assistant Professors in Commerce, in KSMDDB College, Sasthamcottah.

Qualifications for the appointment of Assistant professors in private Aided Colleges is delineated in clause 4.4.1 of UGC Regulations 2010, which reads

- Good academic record as defined by the concerned University with at least 55% marks(or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level in a relevant subject from an Indian University, or an equivalent degree from an accredited foreign University.
- Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC, CSIR or similar test accredited by the UGC like SLET/SET.
- Notwithstanding anything contained in sub- clauses (i) and (ii) to this clause 4.4.1, candidates, who are or have been awarded a Ph.D Degree in accordance with the University Grants Commission (Minimum Standards and procedure for award of Ph.D. Degree) Regulations, 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions.
- NET/SLET/SET shall also not be required for such masters Programs in disciplines for which NET/SLET/SET is not conducted.

Statute 14 – Chapter 2 – KUFS 1979 stipulates that ‘Approval of every appointment to the teaching post shall be made by the Syndicate subject to the condition that the appointment is in accordance with the staff pattern fixed by the University and that the person so appointed is fully qualified for the post.

The Educational Agency has forwarded a certificate to the effect that there is no apportionment or reservations of vacancies for any community and that all the appointments were made under open quota.

On verification, it is seen that Sri. Sanu S.J (the third rank holder) the candidate selected for appointment as mentioned in the pre-page, possesses the required qualifications prescribed in the Regulations of the University for the Appointment of teachers in colleges.

However, it is found that, the second rank holder, Sri. Arun Kumar. A has obtained his M.Phil degree from Vinayaka Mission University, in distant mode, which has no eligibility under Kerala University and has been awarded marks for the same. If the marks awarded in this category is reduced, (5 marks), the position of the second and third rank holders is liable to change as there is another .0candidate with slightly more marks than the present second rank holder.

The marks of second and third rank holders in the ranklist be as follows.

- Sri. Arun Kumar. A - 50.2 (marks awarded 55.2) [Second rank]
2. Sri. Sanu S.J. - 52 (marks awarded 52)
[Third rank]

The resolution of the Syndicate held on 04.06.2020 on the proposal was 'to intimate the Educational Agency to submit the report of the Subject Expert and authorize the Vice Chancellor to take appropriate action accordingly.'

Accordingly a letter No AcFII/43077/2019 dated 25.06.2020 was forwarded to the Educational Agency intimating the above decision.

The Educational Agency has forwarded a letter No.ROCNo.8468/15/Coll./Commerce dated 20.10.2020 with the remarks of the subject experts on the above matter.

According to the subject experts the marks of Sri. Arun Kumar , Second rank holder, is now 53.2 and there is no change in marks for the third rank holder, Sri.Sanu.SJ. **It may be noted that though the marks of the candidates change there is no change in the rank position.** Accordingly the file was put up and the file was ordered to place before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges by the Vice Chancellor.

In the light of the above mentioned facts, as per the orders of the Vice Chancellor, the proposal for the approval of appointment of following Assistant Professors in the Department of Commerce in KSMDDB College as detailed below, is placed before the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges for consideration and recommendations.

1. Sri. Arun Kumar. A, appointed as Assistant Professor in KSMDDB College, Sasthamcotta, w.e.f 14.06.2019 A.N, in the retirement vacancy of Prof. S. Sarathchandran Nair, retired on 31.03.2015 A.N.

2. Sri. Sanu S.J, appointed as Assistant Professor in KSMDDB College, Sasthamcotta, w.e.f 14.06.2019 A.N, in the retirement vacancy of Dr. V.S Sunandha, retired on 31.05.2015 A.N.

PROFORMA

Sl No.	Name of Asst. Professor , Department Date of Joining	Date of birth & age as on 01.01.2013	Rank position & Category	Academic Qualifications	Workload	Position of the teacher	Apportionment Statement		Remarks
							OP EN	Com muni ty	
1	Sri. Arun Kumar. A K.S.M.D.B College, Sasthamcottah 14.06.2019 A.N	22.04.1975 39 years, 7 months	Rank 2 Open Merit.	1.B.Com – M.G Uty– II class-April 1997- 104688- II Class. 2.M.Com - M.G Uty-- May 2001- 40222 - I class (60%) 3.UGC-NET- November 2011- 16081079- Undertaking Produced. 3. M.Phil- Vinayaka Mission University- January 2009- 046116- First Class- EC not Produced.	138 hrs Post adalath + G.O 260 8 teachers permissible	7	--	--	In the retirement vacancy of Prof. S. Sarathchandran Nair, on 31.03.2015 A.N
2.	Sri. Sanu S.J K.S.M.D.B College, Sasthamcottah 14.06.2019 A.N	06.03.1981 33 years, 9 months	Rank 3 Open Merit.	1.B.Com – Uty of Kerala– I class-April 2001- 52023. A 2001. 2.M.Com - Uty of Kerala– I class- 2003- COM 010521/2003 - (77 %)- II nd rank 3.UGC-NET- March 2013- 09080369- Undertaking Produced. 3. MBA- Amritha	138 hrs Post adalath + G.O 260 8 teachers permissible	8	--	--	In the retirement vacancy of Dr. V.S Sunandha, on 31.05.2015 A.N

				Viswa Vidhya Peetam- September 2005- PGPM/84/2003- First Class- EC not Produced.					
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The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendations of the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44. 56 : **S.G College, Kottarakkara - Placement/Promotion of Dr.Lekshmi.G.M, Assistant Professor, Department of Botany from Stage I-2 (AGP 6000 to 7000) - Approval- reg. (AcFII/29392/2020)**

The Principal, S.G College, Kottarakkara, has forwarded a proposal regarding the Placement/Promotion in respect of Dr.Lekshmi.G.M, Assistant Professor, Department of Botany from stage I to II (AGP 6000 to 7000/-), w.e.f 16.07.2016 F.N.

The Service details of Dr.Lekshmi.G.M are as follows.

Qualifications	<ul style="list-style-type: none"> • M.Sc – Manonmaniam Sundarnar University - April 2002 • Ph.D- University of Kerala- 26.09.2011
Date of first entry in to Service	16.07.2012 F.N
Date of entry into continuous service	16.07.2012 F.N
L.W.A availed	Nil
Date of Placement as Assistant Professor with AGP Rs. 7000/-	16.07.2016 F.N
No. of Refresher Courses/ Orientation Courses attended, duration and Name of University.	1.O.C from UGC-ASC, University of Kerala, Kariavattom from 14.10.2014 to 10.11.2014. 2. R.C from UGC-HRDC, University of Kerala, Kariavattom from 25.06.2015to 15.07.2015
Refresher / Orientation Course due	Nil

On verification of the Service Book of the incumbent, it is seen that the teacher had entered in to service as Assistant Professor on 16.07.2012 F.N in S.G College, Kottarakkara and it was approved by University of Kerala vide U.O No. Ac FV/43949/2012 dtd. 25.01.2013 . She has completed four years of service on 16.07.2016 (Since two years exemption, as she was awarded Ph.D), for being promoted as Assistant Professor with AGP 7000/- .

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per UGC Regulations 2018 option A for the assessment periods 2012 to 2016 with recommendation of the Screening Committee duly constituted as per UGC Regulations 2018.

It is stated in the Minutes of the Screening Committee that the Committee was constituted on 21.10.2020 at 10.00 AM in S.G College, Kottarakkara.The committee evaluated the submitted PBAS proforma of Dr.Lekshmi.G.M, Assistant Professor in Botany, and verified the score and original documents and found qualified for promotion to the post of Assistant Professor Stage II, w.e.f 16.07.2016 F.N.

All the calculations being fully based on academic parameters, and the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

In the light of above mentioned facts, the proposal regarding the placement/promotion of Dr.Lekshmi.G.M, Assistant Professor, Department of Botany, S.G College, Kottarakkara from Stage I to II (AGP 6000/- to 7000/-) w.e.f 16.07.2016 F.N, based on UGC Regulations, 2018, is placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges for consideration and recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44. 57: SD College, Alappuzha - Proposal for the approval of the Placement/Promotion of Dr.Sreeranjini S, Assistant Professor (AGP Rs 6000/- to 7000/-), Department of Botany stage(I to II) -reg (Ac FI/30270/2020)

The Principal of S D College, Alappuzha had forwarded a proposal regarding the Placement/Promotion in respect of Dr.Sreeranjini S, Department of Botany as Assistant Professor with AG P 7000 w.e.f 09.06.2018 .

The Service details of Dr.Sreeranjini S are as follows

Qualifications	MSc from M G University in May 2002 Ph D from University of Kerala awarded in 12.02.2014
Date of first entry in to Service	09.06.2014
L.W.A availed	Nil
Details of relaxation availed of	Two years on account of Ph D
Date of Placement to Assistant Professor with AGP 7000	09.06.2018
Number of refresher Courses or Orientation Courses attended, duration and name of University	1. OC from HRDC, University of Kerala, Kariavattom from 04.01.2018 to 31.01.2018. 2. RC from HRDC, University of Kerala, Kariavattom from 26.06.2018 to 16.07.2018.
Refresher / Orientation Course due	Nil

The Principal, S D College, Alappuzha has forwarded the relevant documents, placement order, minutes of the Screening committee and API Score sheet based on PBAS as per the criteria stipulated in UGC Regulations 2018 (Option B), from 2014 to 2018, with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 for the CAS promotion of the incumbent.

As per the minutes of the Screening Committee, the API score claimed for various categories have been verified against the documents produced, the screening committee found that the teacher satisfied all the requirements for promotion to Stage II- Assistant Professor with AGP 7000. The minimum API scores required for each category, the CAS promotion of the teachers, as per UGC Regulations 2018(Option B) is as follows

Category I -Good or Satisfactory/Year- Not a minimum requirement

Category II+III- 20/Assessment period for College Teachers

There shall be no minimum API score requirement for Category II and Category III individually.

On verification it is found that the teacher has obtained following score

Category II +III -229 for which the minimum required is 20.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Screening Committee comprising of subject experts.

Even though the Asst.Professor attended refresher course after the due date of promotion, as per clause 6.3 VIII of UGC Regulations 2018, the requirement of Orientation course and Refresher course for promotions under the CAS shall not be mandatory up to 31.12.2018.Hence the Asst.Professor is eligible for promotion w.e.f 09.06.2018 itself.

In the light of the above facts the proposal for the approval of the Placement / Promotion in respect of Dr.Sreeranjini S, Assistant Professor with AGP 6000 to Assistant Professor with AGP 7000 (Stage I to II) Department of Botany as w.e.f 09.06.2018 at Sanathana Dharma college, Alappuzha as per the UGC Regulations 2018 is placed before the Standing Committee of the Syndicate on Teaching and Non- Teaching Staff of Private Colleges for consideration and appropriate recommendation.

The Standing Committee considered the proposal and recommended to approve the same.

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.44 Additional Item No. 1: Iqbal College, Peringammala- Complaint against the appointment of Assistant Professors – reg. (27571/Ac F III/2020/UOK)

A writ petition was filed by Sri.M.Ashrafudeen, one of the Member of Iqbal College Trust, raising serious allegations in the selection for appointment of Assistant Professors in the College. As per the Judgment dated 17-06-2020 in WP (C) No. 4963 of 2020 (U), the Hon' High Court has observed that the petitioner would be free to persue the I.A.No filed in O.S.No.5/1990 in respect of all the allegations which prima face requires evidence for adjudication. It has further been observed that the petitioner would also be free to approach the appropriate authorities to pursue his remedies available under law.

The petitioner had requested that before approving the applications submitted regarding the appointments made by the Manager of the College, evidences to be presented in the matter by him may be examined.

The Manager, Iqbal College, Peringammala has forwarded an order dated 02-03-2020 in IA1/2020 in OS 5/1990 filed by the petitioner before the Additional District Court, Thiruvananthapuram in which it has been ordered that IA 305/2018 is **dismissed as not pressed**, vide separate order.

Legal opinion was sought in this matter, whether IA1/2020 in OS 5/1990 has been dismissed vide order dated 02-03-2020 or whether the same is still in action; clarification was also sought, as to whether the petitioner Sri.M.Ashrafudeen may be given an opportunity to be heard along with the Manager, Iqbal College, Peringammala.

The legal advisor has opined that since no evidence has been produced by Sri.M.Ashrafudeen for examination before the University for consideration as requested by him and as the Manager has produced the order in IA.1/2020 in O.S.5/1990 dated 02.03.2020 showing the dismissal of the same, there is no meaning in keeping the file in abeyance and the Universty can pass appropriate orders in the matter in question.

The whole matter is placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staffs of Private Colleges for recommendation.

The Standing Committee considered the proposal and recommended to refer the item to Syndicate.

The meeting came to a close at 01.15 PM

Resolution of the Syndicate

RESOLVED that the above recommendation of the Standing Committee of the Syndicate on Teaching and Non Teaching Staff of Private Colleges held on 06.01.2021, be approved.

Spl. Syn.Item No.45 Re-engagement of Sri. Sam S as Public Relations Officer on contract basis – proposal- reg

(Ad.AI)

Vide U.O No.Ad AI.2/30832/2021 dated 11.01.2020, Sri. Sam S was re-engaged as Public Relations Officer in the University w.e.f 20.11.2020 FN for a period of three months with a consolidated remuneration of Rs 27000/- per month. His present term as PRO will expire on 16.02.2021 AN.

Govt vide order No.GO(P) No.37/2020 dated 06.11.2020 have ascertained the Qualifications, Age, Pay scale, Method of recruitment for various non-teaching staff of the Universities in Kerala including that of Public Relations Officer. As such, Kerala Public Service Commission can go ahead with the recruitment process in line with the Kerala Public Service Commission Act.

Meanwhile, as per the orders of the Vice-Chancellor, vide Letter No..Ad.AI/2/2020 dated 05.01.2021, the vacancy of Public Relations Officer was reported to the Kerala Public Service Commission.

Sri. Sam. S' tenure as PRO on contract basis in the University is due to expire on 17.02.2021. However, Sri. Sam S has not given any request for his re-engagement as Public Relations Officer for another period.

Therefore, as per the orders of the Vice-Chancellor, the proposal to engage Public Relations Officer on contract basis in the University after 17.02.2021 is submitted to the Syndicate for consideration and appropriate decision.

Resolution of the Syndicate

RESOLVED not to re-engage Sri. Sam S, Public Relations Officer on contract basis in the University after 17.02.2021.

Spl. Syn.Item No.46 “നവകേരള - യുവകേരളം - മുഖ്യമന്ത്രിയും വിദ്യാർത്ഥികളുമായി ആശയ വിനിമയം - 02.02.2021 - reg.

(Ad.B1)

A meeting of the “നവകേരള - യുവകേരളം - മുഖ്യമന്ത്രിയും വിദ്യാർത്ഥികളുമായി ആശയ വിനിമയം - 02.02.2021 was held on 07.01.2021 at CLIF Building, Kariavattom.

As per the orders of the Vice-Chancellor, the Minutes of the aforesaid meeting is placed before the Syndicate for consideration and appropriate decision.

Minutes of the meeting “നവകേരളം - യുവകേരളം - മുഖ്യമന്ത്രിയും വിദ്യാർത്ഥികളുമായി ആശയ വിനിമയം - 02.02.2021

Venue : CLIF Building
Date : 07.01.2021
Time : 5.00 PM

Officers Present:-

- | | |
|--|------|
| 01. Dr. V.P Mahadevan Pillai, Vice Chancellor (in the chair) | Sd/- |
| 02. Dr.P.P Ajayakumar, Pro-Vice Chancellor | Sd/- |
| 03. Adv. K.H. Babujan, Member, Syndicate. | Sd/- |
| 04. Adv. A. Ajikumar, Member, Syndicate. | Sd/- |
| 05. Dr. S. Nazeeb, Member, Syndicate. | Sd/- |
| 06. Dr. K.G. Gopchandran, Member, Syndicate. | Sd/- |
| 07. Smt. Renju Suresh, Member, Syndicate | Sd/- |
| 08. Dr. C.R Prasad, Registrar | Sd/- |
| 09. Dr. N Gopakumar, Controller of Examinations | Sd/- |
| 10. Sri. R. Mahadevan, Finance Officer | Sd/- |
| 11. Dr. A Bijukumar, Professor & Head, Dept.of Aquatic Biology | Sd/- |
| 12. Dr. Gabriel Simon Thattil, Director, IQAC | Sd/- |
| 13. Dr. K.S Chandrasekhar, Campus Director | Sd/- |
| 14. Dr. G.M Nair, Hon'ble Director, CLIF | Sd/- |
| 15. Dr. R.B Binoj Kumar, Research Director | Sd/- |
| 16. Dr. A. Helen, Member, Senate | Sd/- |
| 17. Dr. Siddik. Rabiyyath, Director, Dept.of Students Services | Sd/- |
| 18. Dr. P Raghavan, Joint Registrar, Administration | Sd/- |
| 19. Dr. N.R Sreela Raj, Joint Registrar, Campus Administration | Sd/- |
| 20. Sri. Robin Xavier, Section Officer, Ad.BI Section | Sd/- |
| 21. Sri. Sam.S, Public Relations Officer | Sd/- |
| 22. Smt. Bindu A, Assistant Engineer | Sd/- |
| 23. Sri. R.S Padmakumar, AEE (Electrical) | Sd/- |

Online

01. Sri. Viswan Padanilam, Member, Syndicate
02. Sri. R. Arun Kumar, Member, Syndicate

The meeting was convened to discuss “നവകേരളം – യുവകേരളം” programme scheduled to be held on Feb.2, 2021 at Kariavattom University Campus. Hon’ble Vice Chancellor has detailed the programme. Hon’ble Chief Minister of Kerala Sri. Pinarayi Vijayan has kindly consented to be at Kariavattom for the interaction with the students.

The meeting discussed and recommended the following:

01. Venue of the meeting shall be finalized from among the following alternatives.
 - (a) ONV Memorial Open Air Auditorium.
 - (b) Ground opposite to Golden Jubilee Building.
 - (c) Back side of University College of Engineering, Kariavattom.
02. Necessary arrangements including shamina/ pandal, Public address system, Net facility, etc. shall be arranged on a war footing basis.
03. Students excelled in Arts, Science & Sports be selected for the interaction programme.
04. A meeting under video conferencing made chaired by Hon’ble Vice Chancellor may be convened to discuss with the Principals of Colleges to nominate student representative from the respective colleges.
05. A documentary of Five minutes duration shall be made in this regard.
06. The following Committees may be constituted with immediate effect for the successful implementation of the programme.

Committees

I. General Committee

Chairman - Dr. V.P Mahadevan Pillai, Vice Chancellor

Convener - Adv. K.H. Babujan, Member, Syndicate

- All Members of the Syndicate
- Senate Members from Kariavttom Campus
- All Statutory Officers of University
- Deans of all faculties
- Chairman, & General Secretary, University Union
- Chairman, Departments Union
- Chairman, Researchers Union
- Director, IQAC
- Director, Computer Centre
- Campus Director
- Vice Chairman, CSS
- Research Director
- University Engineer
- Joint Registrar, Administration
- Joint Registrar, Campus Administration, Kariavattom

II. Publicity Committee

Chairman – Adv. B. Balachandran, Member, Syndicate

Convener - Dr. P Raghavan, Joint Registrar, Administration

Members:

01. Dr. Nazeeb. S, Member, Syndicate
02. Sri. Jairaj J, Member, Syndicate
03. Dr. Gopchandran K.G, Member, Syndicate
04. Dr. Vinod Chandra S.S, Director, Computer Centre
05. Sri. Suresh K.S, Dept.of Journalism
06. Dr. T.K Santhosh Kumar, Dept. of Malayalam

III. Video and Documentation

Chairman - Dr.P.P Ajayakumar, Pro-Vice Chancellor

Convener - Dr. Gopchandran K.G, Member, SyndicateMembers

01. Dr. K.B Manoj, Member, Syndicate
02. Dr. C.R Prasad, Registrar
03. Dr. Gabriel Simon Thattil, Director, IQAC
04. Dr. P Lalmohan, Head, Dept. of Journalism
05. Dr. Binoj Kumar R.B, Research Director
06. Dr. Raja Varier, Centre for Performing Arts
07. Dr. M.S Harikumar, Dept.of Journalism
08. Dr. Vinod Chandra, Director, Computer Centre

IV. Food and Refreshments

Chairman – Adv. A. Ajikumar, Member, Syndicate

Convener - Dr. Siddik Rabiyyath, Dept. of Student Services

Members

01. Dr. M. Vijayan Pillai, Member, Syndicate
02. Sri. Bijukumar G, Member, Syndicate
03. Sri. Viswan Padanilam, Member, Syndicate.
04. Dr. R Jayachandran, HOD, Dept.of Hindi
05. Dr. A Ganga Prasad, Dean, Dept.of Botany
06. Dr. A. Helen, Member, Senate.
07. Sri. Saj S.V, Kerala University Employees Union

V. Stage Committee

Chairman – Sri. B.P Murali, Member, Syndicate

Convener – Sri. Ramesh T.S, Assistant Executive Engineer, University of Kerala

Members

01. Prof. Lalitha K, Member, Syndicate
02. Dr. B. Unnikrishnan Nair, Member, Syndicate
03. Dr. Pramod Kiran R.B, Member, Senate
04. Dr. Deepak. K.R, Dept.of Hindi
05. Dr. Rajan T.K, Dept.of Hindi
06. Director, Computer Centre
07. University Engineer
08. Sri. C.K Suresh Kumar, Kerala University Staff Union
09. Instrumentation Engineer
10. Assistant Executive Engineer (Electrical)

VI. Program Committee

Chairman – Dr. S. Nazeeb, Member, Syndicate

Convener - Dr. A. Bijukumar, Aquatic Biology

Members

01. Dr. Simon Thattil, IQAC
02. Dr. G.M Nair, CLIF
03. Dr. Renju Suresh, Member, Syndicate
04. Dr. Gopchandran, Member, Syndicate
05. Sri. Bijukumar G, Member, Syndicate
06. Dr. P.M Radhamany, Dept.of Botany
07. Dr. A.K Ampotti, Dept.of Islamic Studies
08. Dr. Biju V, Dept.of Physics
09. Dr. Raju G, Dept.of Commerce

VII. Reception Committee

Chairman – Adv. G. Muraleedharan Pillai, Member, Syndicate

Convener – Dr. K.S Chadrasekar, Campus Director

Members

01. Smt. Renju Suresh, Member, Syndicate
02. Prof. K.Lalitha, Member, Syndicate
03. Dr. Lekshmi Priya N, Member, Senate.
04. Dr. Swapna T.S, Dept.of Botany
05. Dr. Jayasree S.R, Dept.of Chemistry
06. Dr. Bushra Beegom R.K, Dept .of Hindi
07. Dr. A.K Prasad, Dept.of Economics
08. Sri.S Najumudeen, Kerala University Staff Association

VIII. Finance Committee

01. Dr. V.P Mahadevan Pillai, Vice Chancellor (Chairman General Committee)
02. Dr.P.P Ajayakumar, Pro-Vice Chancellor
03. Adv. K.H Babujan (Convenor General Committee)
04. Dr. C.R Prasad, Registrar
05. Sri. R Mahadevan, Finance Officer (Convenor)

X. Participants Selection Committee

Convenor - Dr.P.P Ajayakumar, Pro-Vice Chancellor.

Members

- All School Directors
- All Deans of Faculties
- Dr. Nazeeb S, Member, Syndicate
- Sri. Jairaj J, Member, Syndicate
- Sri. Arun Kumar R, Member, Syndicate
- Dr. Manoj. K.B, Member, Syndicate
- Dr. Gopchandran, Member, Syndicate
- Dr. M Vijayan Pillai, Member, Syndicate
- Dr. Unnikrishnan Nair B, Member, Syndicate
- Prof. K. Lalitha, Member, Syndicate
- Dr. Mathew V, Member, Syndicate

The meeting came to an end at 7.00 PM

Resolution of the Syndicate

RESOLVED that the above recommendations of the meeting of the “നവകേരള യുവകേരളം - മുഖ്യമന്ത്രിയും വിദ്യാർത്ഥികളുമായി ആശയവിനിമയം - 02.02.2021 held on 07.01.2021, be approved with following modifications:

1. In General Committee include Public Relations Officer, University of Kerala
2. In Publicity Committee include Dr.Achuth Sankar S. Nair, Professor & Head (i/c), Department of Computational Biology and Bioinformatics, Kariavattom
3. In Food and Refreshments Committee include Dr.Thajudeen.A.S, Assistant Professor and Head, Department of Arabic, Kariavattom

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Spl. Syn.Item No.47 *Minutes of the meeting of the Hostel Monitoring Committee held on 11.01.2021 – reporting of reg:*

(Ad.DII)

The minutes of the meeting of the Hostel Monitoring Committee held on 11.01.2021 has been approved by the Vice-Chancellor. Accordingly the matter is reported to the Syndicate.

MINUTES OF THE MEETING OF THE HOSTEL MONITORING COMMITTEE

Venue : Syndicate Room
Date : 11.01.2021

Time : 03.30 PM

MEMBERS PRESENT

- | | |
|---|----------|
| 1. Dr. V. P. Mahadevan Pillai, Vice-Chancellor (in the Chair) | : Sd/- |
| 2. Dr. Ajayakumar P. P, Pro-Vice-Chancellor | : Sd/- |
| 3. The Registrar | : Sd/- |
| 4. Adv.K.H.Babujan | : Absent |
| Convener, Standing Committee of the Syndicate on Finance | |
| 5. Adv. B Balachandran, Convener, Standing Committee of the | : Absent |
| Syndicate on Staff, Equipments and Buildings | |
| 6. Dr. Gopchandran K G, Member, Syndicate | : Sd/- |
| 7. Dr. S. Nazeeb, Member, Syndicate | : Sd/- |
| 8. Sri. Jairaj J, Convener, Standing Committee of the | : Sd/ |
| Syndicate on Department & Other Institutions - | |
| 9. Prof.K.Lalitha, Convener, Standing Committee of the | :Sd/- |
| Syndicate on Students' Services | |
| 10. The Joint Registrar, Administration (Convener) | : Sd/- |
| 11. The Joint Registrar, Campus Administration, Kariavattom | : Sd/- |
| 12. The Director, Kerala University Computer Centre | : Absent |
| 13. The University Engineer | : Sd/- |
|
 | |
| 14. Warden, University Men's Hostel, Kariavattom | : Sd/- |
| (Administrative Officer for Warden) | |
| 15. Warden, University Women's Hostel, Kariavattom | : Sd/- |
| 16. Warden, University Women's Hostel, Thycaud | : Sd/- |
| 17. Smt.Sivi Velayudhan, Computer Programmer | : Sd/- |
| 18. The University Union Chairman | : Absent |
| 19. The Kerala University Departments Union Chairman | : Sd/- |
| 20. The Kerala University Research Students Union Chairman | : Sd/- |
| 21. Hostel Secretaries | |
| Additional Men's Hostel Kariavattom | : Sd/- |
| P.G. Men's Hostel Kariavattom | : Absent |
| Ladies Researchers Hostel Kariavattom | : Sd/- |
| Ladies Hostel (old block) Kariavattom | : Sd/- |
| Ladies Hostel (new block) Kariavattom | : Sd/- |
| Women's Hostel Thycaud | : Absent |
| 22. Assistant Engineer Instrumentation | : Sd/- |

The meeting started at 03.30 PM.

The Committee discussed the various issues faced during admission to University Hostels during the current academic year (2020-21) in light of the COVID -19 pandemic recommended the following to ensure safe stay for the present inmates and to provide admission to maximum number of eligible students who have applied for admission to University Hostels as most of the private hostels are either shut down or charging high rates which are not affordable by the students.

- To accommodate the maximum number of eligible students who are currently pursuing Second year Post Graduate programmes at the Departments under the University. For accommodating these students the following arrangements are to be made on warfoot basis:
 - The top floor of the Teachers hostel may be vacated and the inmates with family may be shifted to lower floors and those without families may be accommodated at the Guest House.
 - A gate may be provided at the stairs leading to the top floor. The damaged compound wall around the teachers hostel may be repaired at the earliest. The University Engineer is entrusted with the same and a report on the same may be forwarded to the Vice-Chancellor on completion of the work.
 - Two security guards and two matrons may be appointed at the teachers hostel.

- To explore the feasibility of accommodating students in the International Youth Hostel, Palayam.
- To maintain the status quo on the fees levied from the students as such before the introduction of new Hostel Rules wef 2020-2021 admissions.
- To forward a report on purchase of furniture (cot/table) and fan for the Hostels to the Syndicate (attached) and to explore the possibility of providing a single window purchase system for urgent materials needed at the hostel.
- To grant a three months extension of stay to Kum. Divya N M, Research Scholar, Department of Economics at University Researcher's Hostel for Women, Kariavattom.
- To place the matter regarding working of Chapathi maker installed at the University Hostel for Men, Kariavattom before the Syndicate. It may be noted that, the Syndicate held on 13.01.2020, vide item no.08.26.11 noted the action taken by the Vice-Chancellor approving the recommendation of the Hostel Monitoring Committee to meet the extra expenses including recurring expenses towards electricity charges, cost of ingredients and the wages of operating personnel of the Chapathi maker to be installed at the University Hostel, Kariavattom from the inmates dividing the amount equally among them.

REPORT ON CURRENT STATUS OF PURCHASE OF COTS AND FANS FOR UNIVERSITY HOSTELS, KARIAVATTOM.

- University Hostel for Women, Kariavattom-COT and TABLE purchase-

The specification of the wooden double decker cot and single drawer wooden table was obtained from the University Engineer on 07/01/2021. The request for invoice as per the specification has been sent to M/s Rubco by email on 08/01/2021 as reported by the Joint Registrar, Campus Administration.

- University Hostel, Kariavattom- FAN purchase-
The quotations invited by Joint Registrar, Campus Administration for the purchase of 100 fans to University hostels was forwarded to Assistant Executive Engineer, Electrical wing for verification. As per the note of the Assistant Executive Engineer clarifications were sought from the lowest bidder M/s Quark Engineering Pvt Ltd. The file has been given for remarks on the reply from the firm to the Assistant Executive Engineer, Electrical wing.
- University Hostel for Men, Kariavattom-COT and TABLE purchase-
The Warden, University Hostel for Men, was requested to forward a detailed technical evaluation report from Assistant Executive Engineer, Electrical on and a certificate to the effect that the purchases shall be made as per the Store Purchase Manual and the same is awaited.

Resolution of the Syndicate

RESOLVED that the action taken by the Vice-Chancellor in having approved the above recommendations of the meeting of the Hostel Monitoring Committee held on 11.01.2021, be approved.

FURTHER RESOLVED to constitute a sub-committee consisting of Dr.K.G.Gopchandran, Dr.S.Nazeeb, Sri.B.P.Murali, Members Syndicate to locate the places for arranging additional accommodation for the students and submit a detailed report. Based on the report authorize the Vice-Chancellor to take appropriate action accordingly.

Spl. Syn.Item No.48

S.N Colleges – Considering Screening Committee as Selection Committee for the Promotion to Associate Professor – request from the Manager-Consideration of-reg.

(Ac F III)

The Manager, S.N Colleges, Kollam has reported that since the University has implemented UGC Regulation 2018 and permitted constitution of Screening Committee instead of Selection Committee for the promotion to Associate Professor, they have conducted several Screening Committee meetings for 12 applications from various S.N Colleges

It has also been pointed out that the conduct of the Selection Committee meetings once again for the above mentioned teachers is a tedious process and there is no change in the CAS proforma

submitted. It has been requested that as two experts are nominated by the Vice-Chancellor, the Screening Committee may be treated as the Selection Committee for the above mentioned teachers.

It may be noted that as per UGC Regulation 2018 the promotion to the post of Associate Professor is to be recommended by a Selection Committee in accordance with the Regulations. But as per U.O.No.AcFII/General/UGC-R-2018/2019 dated 02-09-2019, for purpose of CAS promotion, to the post of Associate Professor in Affiliated Aided Colleges, where such posts are borne on the cadre of Assistant Professor, constitution of Selection Committee need not be insisted and instead Screening cum Evaluation Committee may be instituted. Hence the Management forwarded the placement/promotion proposals of the above mentioned teachers accordingly. But as per G.O(P) No.28/2019/H.Edn dated 29-09-2019 the Government of Kerala has implemented UGC Regulations as such and the University has also implemented UGC Regulations 2018 as such vide U.O.No.AcFII/General/UGC Regulation 2018/2019 dated 20-03-2020, w.e.f 18-07-2018, the date of promulgation by the UGC. Hence the promotion to the post of Associate Professor has to be recommended by the Selection Committee and the University vide letter dated 27-08-2020 has informed this matter to all the Aided College Managements.

It may be noted that the NSS Management has also approached the University on a similar plea.

The proposal from the Manager, Christian College, Chengannur in the case of promotion due to Dr.Sunila Abraham who has already retired from service has also been put up on grounds that the University and the Educational Agency have proceeded in good faith of the Regulations implemented by the Academic Council of the University even prior to the implementation by the Government and all the stake holders including the University, the Educational Agency and the teachers are bound to suffer. This is especially true in the case of teachers who have retired from service hence and shall be deprived of their rightful claim for no fault of their own.

Further the question of whether any executive order shall carry retrospective effect to the detriment of those affected is also to be borne in mind since it is an established legal dictum that no executive orders carry retrospective effect.

The matter was placed before the Standing Committee of the Syndicate on Teaching and Non-Teaching Staff of Private Colleges held on 25-11-2020 and recommended to refer the item to the Syndicate.

The Syndicate held on 30-11-2020 resolved to defer the item to the next Syndicate. As per the orders of the Vice-Chancellor, the matter is once again placed before the Syndicate. The Syndicate vide item.No.21.63.Additional item.No.1, resolved the item be deferred.

As per the orders of the Vice-Chancellor, the matter is again placed before the Syndicate for consideration

Resolution of the Syndicate

RESOLVED that the Screening Committee constituted in lieu of Selection Committee for CAS promotion to teachers be treated as selection committee themselves, wherever two subject experts nominated by the Vice-Chancellor were present, after obtaining an affidavit from the Educational Agency that the Principal shall be treated as management nominee also.

FURTHER RESOLVED that the above measure shall be limited to those committee constituted prior to the implementation of UGC Regulations 2018 in toto.

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Spl. Syn.Item No.49 Placement/Promotion proposal of Dr.Sunila Abraham, Assistant Professor stage III, Department of Physics as Associate Professor (with AGP 8000/- to 9000) w.e.f 15-08-2016, Christian College, Chengannur - Approval – reg. (Ac F III)

The Principal, Christian College, Chengannur, had forwarded a proposal regarding the Placement/ Promotion in respect of **Dr.Sunila Abraham**, Assistant Professor stage III, Department of Physics as Associate Professor (with AGP 8000/- to 9000/-), **w.e.f 15-08-2016**.

The service details of **Dr.Sunila Abraham**, are as follows.

Qualifications	MSc Physics from Kerala University – 1986 Ph.D on 15-09-1993, University of Kerala
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Date of first entry into service	21-03-1991
Date of entry into continuous service	22-09-1994
Date of Promotion to Senior Scale (Assistant Professor with AGP 7000/-)	11-06-2000
L.W.A. availed after placement to Selection Grade	nil
Date of promotion to Selection Grade(Assistant Professor with AGP 8000/-)	15-08-2013
No.of Refresher Courses/Orientation Courses attended, duration and Name of University	1. OC from ASC, University of Kerala, Kariavattom from 08-10-1998 to 04-11-1998. 2. RC from Academic Staff College, University of Kerala from 03-01-2013 to 23-01-2013. 3. Special Summer School course from Human Resource Development Centre, University of Kerala Kariavattom from 14-10-2016 to 03-11-2016. (Special Summer School is equivalent to an RC/OC) 4. RC on Quantum Mecchanics sponsored by Indian Academy of Sciences, Bangalore, Indian National Science Academy, New Delhi and the National Academy of Sciences India, Alahabad in collaboration with Bishop Moore College, Mavelikara from 05-05-2014 to 18-05-2014
Refresher / Orientation Course due	• Nil
Proposed date of Placement/ Promotion as Associate Professor (with AGP 9000/-)	III. 15-08-2016

On verification of the Service Book of the incumbent, it is seen that the teacher entered into service w.e.f 21-03-1991. Since the teacher has qualified Ph.D on 15-09-1993, after completing four years of service excluding the period of LWA availed, the teacher was promoted to Senior Scale w.e.f 11-06-2000. After completing 5 years of service in the Senior Scale excluding the period of LWA availed in the senior scale the teacher became eligible to be promoted to Selection Grade w.e.f 15-08-2013. On completion of 3 years as Lecturer Selection Grade the teacher has become eligible to be promoted as Associate Professor w.e.f 15-08-2016.

As per UGC Regulation 2018 the promotion to the post of Associate Professor is to be recommended by a Selection Committee in accordance with the Regulations. But as per U.O. No.AcFII/General/UGC-R-2018/2019 dated 02-09-2019, for purpose of CAS promotion, to the post of Associate Professor in Affiliated Aided Colleges, where such posts are borne on the cadre of Assistant Professor, constitution of Selection Committee need not be insisted and instead Screening cum Evaluation Committee may be instituted. Hence the Management forwarded the placement/promotion proposal in respect of Dr.Sunila Abraham assessed by a Screening Committee. But as per G.O(P)No.28/2019/H.Edn dated 29-09-2019 the Government of Kerala has implemented UGC Regulations as such and the University has also implemented UGC Regulations 2018 as such vide U.O.No.AcFII/General/UGC Regulation 2018/2019 dated 20-03-2020, w.e.f 18-07-2018, the date of promulgation by the UGC. Hence the promotion to the post of Associate Professor has to be recommended by the Selection Committee and the University vide letter dated 27-08-2020 has informed this matter to all the Aided College Managements.

The Manager, Christian College, Chengannur had already promoted Smt.Sunila Abraham as Associate Professor as per the recommendation of a Screening Committee in tune with the U.O dated 02-09-2019.

It may be noted that the Manager, Christian College, Chengannur has now reported that **since Dr.Sunila Abraham had retired on 31-05-2020, she does not have the claim to appear before the Selection Committee once again as per UGC Regulations.** It has also been stated that since the letter conveying the facts that the Vice-Chancellor has approved UGC Regulations 2018 as such and hence Selection Committee should be constituted for the promotion to Associate Professor was

received after the retirement of the teacher, she does not have the claim to attend the Selection Committee and is deprived of her natural right for promotion. It has been requested that exemption may be granted to her since University nominee had verified her qualifications. It is further requested that the Screening Committee may be read as Selection Committee by considering the Principal of the College as Management nominee.

In this context it may be noted that in the present instance the commitment from the Principal in having forwarded the assessment report in format itself may be deemed as sufficient as the individual colleges as well as the teachers concerned and the University itself has proceeded in good faith of the UGC Regulations implemented by the Academic Council and the Senate even prior to the implementation by the Government. It may be noted that several cases of similar nature from various Colleges are pending with the University.

The Principal has forwarded the relevant documents, placement order, minutes of the Screening committee (which should be treated as Selection Committee) and API Score sheet based on PBAS with recommendation of the Screening Committee, duly constituted as per UGC Regulations 2018 based on the U.O.AcFII/General/UGC-R-2018/2019 dated 02-09-2019. As per the minutes, Committee has screened the information submitted by the incumbent based on her PBAS proforma and Grades (category-I & II), participation in Orientation & Refresher Course, research publications and related parameters as laid down in the UGC regulations 2018, dated 18-07-2018.

The Committee has recommended to place Dr.Sunila Abraham in the scale of pay 37400-67000/-+AGP 9000 of Associate Professor Stage 4 w.e.f 15-08-2016.

All the calculations being fully based on academic parameters, the responsibility of ensuring the accuracy of such calculations shall be vested with the Committee comprising of subject experts.

The proposal regarding the placement/ promotion in respect of **Dr.Sunila Abraham**, Assistant Professor Stage 3 to Associate Professor Stage IV, Department of Physics (with AGP 8000/- to 9000/-), **w.e.f 15-08-2016** in Christian College, Chengannur was placed before the Standing Committee of the Syndicate on Teaching and Non - Teaching Staff of Private Colleges held on 25-11-2020 for recommendation as to whether the Screening Committee can be considered as Selection Committee as per the request of the Manager and if so whether she is eligible for promotion to Associate Professor Stage IV and the Committee recommended to refer the item to the Syndicate.

The Syndicate held on 30-11-2020 resolved to defer the item to the next Syndicate. As per the orders of the Vice-Chancellor, the matter was once again placed before the Syndicate. The Syndicate vide item.No.21.63.34, resolved the item be deferred.

As per the orders of the Vice-Chancellor, the matter is again placed before the Syndicate for consideration.

Resolution of the Syndicate

RESOLVED that the item be referred to the next Syndicate.

Additional Item No.1 Request for Commuted Leave by Dr.C.R.Prasad, Registrar i/c – consideration of – reg.

(Ad.AI)

The Syndicate considered the request of Dr.C.R.Prasad, Registrar i/c for commuted for 10 days and **RESOLVED** to grant commuted leave from 21st January, 2021 to 30th January, 2021.

FURTHER RESOLVED to assign the charge of Registrar to Dr.P.Raghavan, Joint Registrar (Admn.) on the above days.

Additional Item No.2 Request from the daily wages/ contract employees working in the University – to appointment on permanent basis – consideration of – reg.

(Ad.AII/ Ad.AIV/ Ad.AV/ Ad.AVI/ Ad.AVII/ Ad.BIII/ Ad.C/ Ad.D1/ Ad.DII/ Ad.DIII)

The Syndicate considered the matter regarding the appointment of daily wages/ contract employees working in the University (for more than 10 years) on permanent basis and Resolved to constitute a Committee consisting of the Convenor, Standing Committee of the Syndicate on Staff, Equipment and Buildings, Sri.B.P.Murali, Member Syndicate, Registrar to study the matter in detail and submit a report

Additional Item No.3 Department of Computational Biology and Bioinformatics & Department of Nanoscience and Nanotechnology - to include the Departments in the School of Technology – reg.

(Ac.L)

The Syndicate considered the request from the Director, School of Technology, University of Kerala, Kariavattom regarding the inclusion of departments (Department of Computational Biology and Bioinformatics & Department of Nanoscience and Nanotechnology) in the School of Technology and RESOLVED to entrust the Registrar to initiate steps regarding the matter by bringing necessary amendments in the Kerala University Statutes.

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University Buildings,
Thiruvananthapuram,
12.01.2021



UNIVERSITY OF KERALA
Preliminary Minutes of the 23rd Meeting of the
Syndicate held on 17.02.2021

Place of Meeting : University Buildings
 Thiruvananthapuram
 Time : 10.00 AM

Members present:

1. Prof.(Dr.) V.P.Mahadevan Pillai (*In the Chair*)
 Vice-Chancellor
2. Prof.(Dr.) P.P.Ajayakumar
 Pro-Vice-Chancellor
3. Adv.K.H.Babujan
4. Dr.S.Nazeeb
5. Dr.K.G.Gopchandran
6. Adv.G.Muralidharan Pillai
7. Sri.Jairaj.J
8. Dr.M.Vijayan Pillai
9. Sri.Bijukumar.G
10. Dr.K.B.Manoj
11. Sri.Viswan Padanilam
12. Dr.B.Unnikrishnan Nair
13. Prof.K.Lalitha
14. Smt.Renju Suresh

Online presence

15. Sri.Arunkumar R
16. Dr.V.Mathew
17. Adv.A.Ajikumar
18. Sri.B.P.Murali
19. Sri.Vijayakumar.R, Additional Secretary, Higher Education Department.

Item No. 23.01.B Confirmation of the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2021 -reg.

(Ac.A.I)

The Syndicate considered the Preliminary Minutes of the Special Meeting of the Syndicate held on 12.01.2021 with the following modifications:

Spl. Syn.Item No.37 Resolved to correct the Date in the Heading of the Agenda and in Resolution as '***01.01.2021***' instead of '***04.01.2021***'.

(Ad.B1)

Spl. Syn.Item No.48 The Resolution be added "***ALSO RESOLVED*** that an affidavit be obtained from the concerned Teacher absolving the University of any legal claims on account of the concession accorded".

(Ac.FII)

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