

**Norms for the selection to the post of Registrar
Notification dated 01.04.2013**

(The norms formulated by the selection committee on 11.04.2013)

The following posts shall be considered as qualifying for reckoning of administrative experience for the purpose of selection.

1. Principal of a Government/Private Aided College
2. Head of a Department in the University
3. Head of Department of a Department with PG and UG in a Government/Private Aided College.
4. Head Staff in charge of NSS/NCC in a Government/ Private Aided College/University.
5. Other equivalent positions like Registrar, Controller of Examinations, Director(P&D), DCDC and Director, ASC in an University, State Liaison Officer for NSS or any other position which involves administrative work of managing staff.
6. The distribution of index points shall be as follows:

<i>Parameter</i>	<i>Maximum index points</i>	<i>Method of calculation</i>
Essential PG Academic qualifications	(15)	PG Marks: $0.3 \times \% \text{ of marks secured above } 50\%$ subject to a maximum of 15 points
Additional Academic qualifications	(8)	PhD: 8 index points Additional PG/M.Phil:5 index points Diploma or higher qualification in Educational Administration: 5 index points
Administrative Experience	(15)	One point each per year subject to a maximum 15 index points
Personal Interview	(12)	Individual merit
Total	(50)	

REGISTRAR
Joint Registrar in Charge

