

# **KERALA UNIVERSITY PRESS**

## **THIRUVANANTHAPURAM**

No : KUP/QTN/Art Paper/2025-26

08/08/2025

### **QUOTATION NOTICE**

Competitive Quotations are invited from interested Vendors within Kerala for the supply of the 25 Reams of Double Demy Art Paper for the use of Kerala University Press, Palayam. The details of materials is specified in Schedule of Materials attached herewith.

### **Terms and Conditions**

1. The Bidder shall quote in clear terms and the specification of the products.
2. The rate quoted should be inclusive of all charges such as Taxes, packing, transportation charges, loading/unloading/handling and any other charges.
3. The Schedule of Materials(format enclosed) should be filled and submitted along with the Quotation.
4. The rates quoted in Quotation should be only in Indian currency. Quotations in any other currency are liable to rejection.
5. The full payment will be made (after deducting TDS amount) only after successful completion of the supply of items and advance payment will not be allowed under any circumstances.
6. The items should be delivered at the Kerala University Press, Senate House Campus,Palayam. Billing should be done in favour of The HOD, Department of Archaeology, University of Kerala, Kariavattom.
7. Complaints if any, with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
8. The undersigned reserves the right to reject or accept any or all the received Quotations fully or partly without assigning any reason thereof.

The Quotations should be addressed to “**The Superintendent(i/c), Kerala University Press, University of Kerala, Thiruvananthapuram – 34**”, in a sealed cover and – “**Quotations for the supply of printing materials (Double Demy Art Paper)**” duly superscribed on the cover. The last date of receipt of Quotations is at 3.00 PM on 25.08.2025. The Quotations will be opened at the office of the Kerala University Press, Palayam Thiruvananthapuram on 3.30 PM on the same day.

Sd/-  
Superintendent (i/c)  
Kerala University Press

**SCHEDULE OF MATERIALS**

<b>Sl. No.</b>	<b>Item &amp; Specification</b>	<b>Quantity</b>	<b>Rate (₹)</b>	<b>Total Rate (Qty x Rate) (₹)</b>	<b>GST Rate(%)</b>	<b>GST Amount</b>	<b>Total Amount (Total Rate + GST Amount Incl GST)</b>	<b>Remarks</b>
1.	Double Demy Art Paper White,A grade,100 gsm	25 Reams						