



**DEPARTMENT OF COMMUNICATION & JOURNALISM**  
**UNIVERSITY OF KERALA**

*(RE-ACCREDITED BY NAAC WITH 'A' GRADE)*

Kariavattom Campus  
Thiruvananthapuram- 695581  
Tel: (O) 0471-2308013  
[www.keralauniversity.ac.in/www.dcjku.in](http://www.keralauniversity.ac.in/www.dcjku.in)

No.DCJ/RE-QUOT-4/2016-17

17-11-2017

**Quotation Notice (Re-tender)**

Competitive quotations are invited from reputed firms/ manufactures for Supply of following items as per the minimum specification given below for the use of Department of Communication & Journalism (DCJ), University of Kerala, Kariavattom Campus.

1	Name of Items	<b>1. Basic UPS – 3Nos</b> <b>2. Colour Laser Printer A4 – 1 No</b> <b>3. B/W Laser Printer A4 – 1 No</b> <b>4. Computer Tables – 3 Nos</b>
2	Documents to be submitted.	1. Technical Data Sheet of the items 2. Details of warranty 3. Details of the Firm 4. Financial Bid 5. Any other relevant information
3	Last Date of receipt of Tender/ Bid closing	<b>November 29 - 3.00 PM</b>
4	Date and time of Opening Tender	<b>November 30 – 2 pm</b>

**Technical Specification**

**1. Basic UPS**

600 VA ups

Warranty 2 year

Brands Preferred : APC, V-Guard

**2. Colour Laser printer (All in one)**

Functions: Print copy Scan

Print / copy speed 16 ppm (Black), 4 ppm (Colour)

Duty cycle more than 10000

600x600 print resolution

Scan format: pdf, jpeg

Memory not less than 128MB

USB Connectivity

paper size supported up to A4, Letter

Media weight 60 Gsm to 163 GSM

OS support: win 10/8/7, Linux

Warranty - 1 year

Brands Preferred: Samsung, HP

**3. Low end Black and white laser printer**

Laser monochrome printer

14 ppm or better print speed

600x600 resolution

paper size supported up to a4.

Media weight 60 Gsm to 163 GSM

First page out put less than 10s

Monthly duty cycle up to 5000

USB Connectivity

Warranty - 1 year

Brands Preferred: Samsung, HP

**4. Computer Tables – 3 Nos**

Medium Sized Computer tables

**Terms and conditions**

1. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...

2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. All the documents mentioned above shall be submitted without fail.
4. Validity: - The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
5. Delivery: - The item should be delivered at DCJ, Kariavattom
6. Installation and commissioning: - The items shall be installed and commissioned at the Department of Communication & Journalism (DCJ)
7. Payment:-The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
8. Warranty/Guarantee: - The supplier shall guarantee to repair/replace the items or its part –if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
9. In case of dispute arises, the decision of University authority shall be final and binding on bidders.
10. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
11. General rules relating to purchase of materials/equipment will also applicable to this tender.
  1. The cover may be superscripted with “Supply and installation of Desktop Computers-3 nos. in Department of Communication & Journalism (DCJ), Kariavattom Campus” and also should be addressed to The HOD, Department of Communication & Journalism, University of Kerala
12. The bids shall be opened at the office of the HOD, Department of Communication & Journalism (DCJ), Kariavattom Campus, Kerala University on Date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

**Head**

**Dept. of Communication & Journalism, University of Kerala, Kariavattom campus**

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