

(Application Format)

Application for Empanelment of Firms/Vendors/Suppliers who have registered office in Kerala for supply of Books for Kerala University Library System

1. Name of the Firm :
2. Complete Postal Address :
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- FAX No. :
- Telephone No. :
- Email :
3. Kind of Proprietorship (i.e. Single/Joint) :
4. If Partnership, name and address of Partners :
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5. Are you a member of Good Offices Committee (GOC)? Yes/No. If Yes, attach a copy of the Membership Certificate
6. Are you a Member of Federation of Publishers' and Booksellers' Association of India? Yes/No. *If Yes, attach copy of the Membership certificate*
7. Are you a distributor/dealer/stockiest/exclusive/preferred agent? Please specify. *(Attach the authority letter(s) issued by the publishers)*
8. Year of establishment of the firm & Registration No., date :
9. PAN No./TAN/TIN No. :
10. VAT Sales Tax Registration No., if any :
- (Attach: copies of GST, CST Certificate)*
11. Annual business Turnover *(Attach Certified copy of IT returns for the last three years)*
12. Details of Universities/Academic Institutions to which books are being supplied. *(Attach at least one copy of the latest Purchase Order from the institute concerned, use additional sheets if required)*
13. Major areas of specialization (Text Books/Reference Books/General Books).

DECLARATIONS

- (i) I/We do hereby declare that the entries made in this application form are true to the best of my / our knowledge and belief.
- (ii) Signature(s) given below is(are) authorized representative of this firm.
- (iii) I/We also undertake the responsibility of communicating the library authority, if any changes occurred in future in the constitution or working of our firm, which affect the terms and conditions stated above.
- (iv) I/We declare that our firm is not black listed/debarred by any public organization/ University/national level institutions.

Date:

Authorized Signatory
& Seal of the Firm