



# UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)

No.Ad.BI(2)PORTRAIT/2017.

13.11.2017.

## NOTICE INVITING QUOTATIONS.

Sealed quotations are invited from eminent artists for installation of a 'Portrait of Mahatma Gandhi' to be installed in the Syndicate room, University of Kerala.

**Size:** 124 cm × 192 cm (including outer frame)  
105 cm × 175 cm (canvas alone)

**Posture:** Any well known postures of Mahatma Gandhi, comfortable for the site

**Time requirement:** 1 month.

The quotations shall specify the a fixed lump sum amount (INR) as cost for the portrait along with EMD of Rs.15000/- (Rupees Fifteen Thousand Only), as Demand Draft, in favour of the Finance Officer, University of Kerala, the quotations shall reach this office on or before 3.30pm on 21.11.2017. The quotations will be opened at 4:00 p.m on the same day. Acceptance of the quotations will be subject to the terms and conditions stipulated in the detailed notice exhibited in the notice board of this office and university website [w.w.w.keralauniversity.ac.in](http://w.w.w.keralauniversity.ac.in). The decision of the Registrar will be final in this regard.

Sd/-

**REGISTRAR.**

University Buildings  
Thiruvananthapuram.

Copy to:

The P.R.O. - for issuing press release and notifying in the University web site



## UNIVERSITY OF KERALA

### CONDITIONS STIPULATED BY THE UNIVERSITY FOR INSTALLATION OF PORTRAIT OF MAHATMA GANDHI, FATHER OF THE NATION

#### 1. INSTRUCTIONS TO THE BIDDER

The applicants are invited to submit their “Technical Proposal” i.e. details, stipulating to the eligibility criteria” and “Financial Proposal” in separate sealed covers for the requisite services.

The applicants must acquaint themselves to the nature of job, environment and factors / Parameters prescribed.

#### 2. EXPERIENCE

The bidder must have experience in portrait paintings. The bidder must submit the required details showing the complete infrastructure facilities, equipments & number of years of experience in this field with the Technical Proposal. The bidder must submit list of the similar works executed. The certificate from the University for satisfactory work and complete portfolio of the statues should also be enclosed with the Technical Proposal.

#### 3. SUBMISSION OF BIDS

##### **Technical Bid**

Bidders must have a fine art background and should have at least 10-12 years experience in the field of portraiture. The technical bid and its evaluation will be based on the eligibility criteria as mentioned above and with due regard to the similar works undertaken in the past for Organizations as available, Portfolio of the Artist, number of years of experience will be taken into consideration. The financial proposal of the bidder shall only be opened/ considered if the Technical Proposal found satisfactory.

##### **Financial Bid**

The Financial Proposal should be a fixed “**Lump Sum Amount**” in INR (Indian National Rupees) as cost of the portrait. The lump sum amount shall be submitted for -All services / submissions

The amount shall be inclusive of all taxes including GST, duties, fees, levies and other charges imposed under the applicable law. The Bidder shall submit the financial proposal unconditionally.

#### **4. SUBMISSION**

The proposal shall be submitted in one separate sealed envelope scribed “Supply and Installation of Mahatma Gandhi Portrait in the University of Kerala” The parts shall include **Part 1 – Technical Proposal** and **Part -2 Financial Proposal**. The proposal shall be valid for a period of 45 days from the date of receipt of bid as indicated above. The envelope shall clearly mention the Technical Proposal and Financial Proposal of the project. The original proposal shall be prepared in indelible ink. It shall contain no interlineations or overwriting, except a necessary to correct any errors made by the applicant itself. Any such corrections must be initialed by the person or persons who sign(s) the proposals. An authorized representative of the firm shall initial all pages of the proposal.

#### **EVALUATION OF PROPOSAL**

The Technical Proposal of the Bidders would be evaluated as per following norms: -  
**TECHNICAL EVALUATION CRITERIA**

Technical Evaluation of the applicants would be carried out based on the following criteria: -

1. Portfolio of Bidder/ firm including details about studio set up, fine art background, work force, Space, Understanding about the portrait and painting techniques – satisfying the University.
2. Experience in the field of Portraiture with documentary evidence.
3. Quality of the portraits produced with documentary evidence.

#### **FINANCIAL EVALUATION**

After the technical proposal is evaluated, the University will inform to those bidders who have qualified the technical evaluation. Financial Proposal of the non responsive bidder shall be returned unopened after completing the selection process. The University will inform the bidder selected by the above process indicating the date and time for opening the financial proposal. The financial proposal shall be opened on the next day in presence of the bidder’s representative who may choose to attend. The quoted amount shall be read and recorded. Applicants qualified in the Technical Evaluation shall be prequalified and short listed for Financial Evaluation. The Bidder quoted lowest shall be qualifying for issuance of letter of Intent, if all the other conditions are fulfilled entering in to the agreement with the University.

Sd/-  
**REGISTRAR.**

University Buildings,  
Thiruvananthapuram.  
13.11.2017.