



**UNIVERSITY OF KERALA**  
**(Reaccredited by NAAC with A++ Grade)**  
**CENTRAL LABORATORY FOR INSTRUMENTATION AND FACILITATION (CLIF)**  
**Kariavattom Campus, Thiruvananthapuram, Kerala, India -695 581**

**Director ,  
CLIF**

E-mail: [clifuok@keralauniversity.ac.in](mailto:clifuok@keralauniversity.ac.in)  
Website: [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in)  
Phone: 0471-2308566

Dated: 12.07.2024

**Ref. No . CLIF/PUR/Work Station NMR/2024**

**Tender Notice**

Sealed Competitive Tenders are invited from Authorized dealers/manufactures for Supply of one number of computer work station machine for the research purpose of CLIF, University of Kerala, Kariavattom Campus as per the terms and conditions mentioned in the tender .

**Specification of Server**

**Tender Notice**

SL.No	Parts	Description of Requirement
1	Processor	1X Intel Xenon 6 core,2.0 GHz base frequency, up to 4.0 GHz
2	Memory	32 GB(2X16GB)DDR4 or DDR5 4800 DIMM REG ECC
3	Graphics card	NVIDIA T1000 8GB graphics card or higher
4	Optional drive	DVD super multi-SATA SLIM (tray)
5	Hard Disk Drive	SSDC PCIe 1X1024M.2 NVMe High 9 end card
6	Monitor	24widescreen IPS LED Display,1920X1200 Resolution (Same make as workstation)

7	Keyboard	Standard Keyboard(Same make as workstation)
8	Mouse	Optical mouse(Same make as workstation)
9	Ethernet port	2X10/100/1000 Gigabit port
10	Operating system	Windows11Pro
11	Power Supply	800W wide range power supply
12	Warranty	3-years onsite warranty
13	Preferred brand	HP/Dell/Lenova/Fujitsu

<b>Quantity</b>	<b>1)</b>
<b>Documents to be submitted</b>	<ul style="list-style-type: none"> <li>• <b>Address and Details of the Firm.</b></li> <li>• <b>Technical Details/Specification Server, warranty information</b></li> <li>• <b>Any other relevant information</b></li> </ul>
<b>Period of Completion</b>	<b>10 days</b>
<b>Last Date of receipt of Tender/ Bid closing</b>	<b>22.07.2024, 3 PM</b>

The interested bidders shall submit their best possible offer before the last date to the undersigned.

### **Scope of the Work**

The tender forms can be downloaded from the Website of the University of Kerala [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in). The cost of tender form and Earnest Money Deposit (EMD) should be submitted as Demand Draft (DD) issued from a Nationalized and Scheduled Commercial Banks, drawn in favour of the Finance Officer, University of Kerala, payable at State Bank of India, Kerala University Office Campus (KUOC) Branch (IFS Code : SBIN0070292), as described below

Cost of Tender Form	590/-
Earnest Money Deposit (EMD)	2500/-

The cost of tender form will not be refunded and the separate DD towards the cost of the tender form and the EMD should be submitted. For more details, please log on to [www.keralauniversity.ac.in](http://www.keralauniversity.ac.in).

### **Conditions**

1. The rate quoted should be inclusive of GST, transportation charges, installation charges and any other charges.
2. Complaints with the items supplied should be rectified /replaced to the satisfaction of the University by the suppliers at their own cost.
3. Payment will be made only after the satisfactory installation of the item at our site.
4. The undersigned reserves the right to reject /accept any quotation without assigning any reason.
5. Compliance Statement should be submitted that includes all parameters as in specification, as detailed in Tender Document.
6. Warranty/Guarantee: - The supplier shall guarantee to repair/replace the items or its part -if found defective within the warranty period of three year. The entire expenditure for repair/ replaces the item in this regard shall be borne by the supplier. Warranty shall be applicable for entire item.

The sealed tenders along with the tender document, separate DD towards the cost of the tender form and the EMD, Compliance Statement and the technical specification/brochure should be addressed to "The .Director, Central Laboratory for Instrumentation and Facilitation, University of Kerala, Kariavattom Campus, Trivandrum-. The last date of receipt of tenders is at 3.00 PM on 22.07.2024. The tender will be opened at the office of The Hon .Director, Central Laboratory for Instrumentation and Facilitation, University of Kerala, Kariavattom Campus on 3.30 PM on the same day in the presence of vendors then present.



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University of Kerala**

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CLIF/PUR/Work Station NMR/2024

Dated- 11.07.2024

**Tender Document for the Supply of one number of computer work station machine for research purpose in CLIF, University of Kerala, Kariavattom Campus.**

**Tenderer Details**

Registered Name and Address of Tenderer	
Address for communication	
<u>Other contact information</u> Telephone Office :Mobile:  Email:  FAX:	
Signature	

**FORM OF TENDER**

From

.....  
.....  
.....

To

.....  
.....  
.....

Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion there of, as may be decided by the University of Kerala, Thiruvananthapuram at the rates quoted against each item. The articles will be delivered with in the time and at the places specified in the schedule.

\*I/We am/are remitting/ have separately remitted the required amount of  
₹.....(Rupees .....only)as earnest money.

Yours faithfully  
Signature.....

.....  
Address.....  
.....

Date: .....

\*(To be scored in cases where no earnest money deposit is furnished)

Important: This tender form may be printed on A4sizepaper. Editing of the pre-printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material

etc.) will render the tender form invalid and liable for rejection.

## GENERAL CONDITIONS

Sealed tenders are invited for the supply of the materials as specified in schedule attached below.

1. The tenders should be addressed to the Hon. Director CLIF, University of Kerala, Kariavattom in a sealed cover with the tender number and name – **“Tenders for the supply of one number of computer work station machine for research purpose in CLIF ”** duly super scribed on the cover.
2. The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected. The rates quoted should be only in Indian currency. Tenders in any other currency are liable to rejection.
3. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on or before the due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or ‘subject to prior sale’ condition are liable to be rejected.
4. (a) Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, an earnest money of ₹2500/-. The amount may be paid by remitting as Demand Draft (DD) drawn in favour of the Finance Officer, University of Kerala, Thiruvananthapuram, as described in the tender notification. Cheques will not be accepted. The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.  
(b) Tenderers whose names are registered with Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their

names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit the assigned registration number to them by the Stores Purchase Department. Attested copy of registration certificate may be enclosed with the tender for reference.

(c) Micro, Small & Medium Enterprises and Cottage Industries and Industrial Co-operatives within the State which are certified as such by the Director of Industries and Commerce or by the Regional Joint Directors of Industries and Commerce will be exempted from furnishing earnest money deposits in support of tenders submitted by them. The Khadi and Village Industries Co-operative Societies and the institutions registered under the Literary, Scientific and Charitable Societies Act and financed by the Kerala Khadi and Village Industries Board within that State which are certified as such by the Secretary, Kerala Khadi Village Industries Board will be exempted from furnishing earnest money deposits in support of tenders submitted by them. Institutions /State Public Sector Industries which manufacture and supply stores will also be exempted from furnishing earnest money for tenders submitted by them. Attested copy of the same may be enclosed with the tender for the exemption of earnest money.

(d) In the matter of purchase of stores by the State Government Departments, Small Scale Industrial Units sponsored by the National Small Scale Industries Corporation Limited, New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of Earnest Money Deposits. Attested copy of the same may be enclosed with the tender for exemption of earnest money.

5. The tenders will be opened on the appointed day and time in the office of the Registrar, in the presence of such of those tenderers or their nominees who may be present at that time.
6. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to University of Kerala or such action taken against him as the University think fit.

7. Tenderers shall invariably specify in their tenders the delivery date and the time for the supply of tendered articles ,as per the tender notification.
8. The final acceptance of the tenders rest entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.
9. In the case of materials of technical nature the successful tenderer should be prepared to guarantee satisfactory performance for warranty period.
10. In cases where a successful tenderer, after having made partial supplies, fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby, together with such sums as may be fixed by the University towards damages ,be recovered from the defaulting tenderer.
11. Payments will be made only after the supplies are actually verified and taken out of stock. The firms will produce stamped pre-receipt for releasing the payment, after the satisfactory supply/installation of the items at our site.
12. The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the Registrar who shall have absolute power to refuse such consent or to rescind such content (if given) at any time if he is not satisfied with them in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such recession .Provided always that if such consent be given at any time, the contractor shall not be relieved from any obligation ,duty or responsibility under this contract.
13. The tenderer shall undertake to supply materials according to the standard sample and/or specifications mentioned in the Tender Document.
14. No representation for enhancement of rates once accepted will be considered.
15. Any attempt on the part of the tenderers or their agents to influence the University in their favour by personal canvassing with the officers



concerned will disqualify the tenderers.

16. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of earnest money in the even of default in supplies or failure to supply within the stipulated

### SCHEDULE OF MATERIALS

Sl. No	Item Name	Quantity (Nos)	Rate (₹)	Total Rate (Qty x Rate) (₹)	GST Rate (%)	GST Amount	Total Amount (Total Rate + GST Amount) (incl GST)	Remarks
1.	Computer work station machine for research purpose in CLIF (as per the specification mentioned in the Tender Notice)	1						

Rate quoted should be inclusive of all charges such as packing, forwarding, freight ,loading/unloading/handling or installation charges and Government duties leviable ,if any.

Rate quoted should be inclusive of GST, transportation charges, installation charges and any other charges.

**Period within which goods should be delivered: deliver the items within 10 days of placing the Supply Order.**

Other special conditions: Defective items, if any, supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.

**General Tender Terms & Conditions for technical verification**

1. Tenderers who are black listed by State/Central Government departments and organizations are not eligible to participate in this tender and such tender will be summarily rejected.

2. The Tenderer should have registered office/Own service centre in Kerala preferably in Thiruvananthapuram.

3. Compliance Statement should be submitted separately that includes all parameters including Make and Model of the quoted item, as in specification

4. Detailed equipment datasheet should be submitted

5. All the items must have a warranty period, as mentioned in the Specification.

Technical Specification and compliance statement –Work station machine for NMR

#### **Terms and conditions**

1. The Tenderer shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian rupees. The tender shall be typed and signed by the Tenderer.
3. All the documents mentioned shall be submitted without fail.
4. All the documents must be typed and clear.
5. Detailed specifications of the items together with quantity required are available within the schedule of Materials/Compliance appended to the tender notification/tender document.
6. **Validity:-**The tender will be valid for 180 days from its date of opening. Further extension can be done by mutual consent.
7. **Delivery:-**The item should be delivered at the ground floor, CLIF, University of Kerala, Kariavattom campus.
8. **Installation:-** The items shall be installed at the NMR room CLIF, University of Kerala, Kariavattom campus.
9. **Period of Completion: -**The supply and installation shall be completed within a period of 10 days from date of placing the Supply Order.
10. **Payment: -** The Full payment will be made only after successful completion of

the supply and the installation of items and advance payment will not be allowed under any circumstances. No part payments shall be made.

11. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
12. The under signed reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
13. General rules relating to purchase of materials/equipment will also applicable to this tender.



*Subodh P*

**Director, CLIF**

**University of Kerala**

**Director**  
Central Laboratory for Instrumentation and Facilitation