



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A++' Grade)

26555/Admn B IV/2025/UOK

21.09.2025

QUOTATION NOTICE

Competitive Quotations are invited from interested vendors inside Kerala for the supply of one number of **Multi Function Printer** for use in the Planning Wing (Planning A, B, D and Ad F I Section).

Conditions

1. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
2. **Compliance Statement should be submitted that includes all parameters as in specification.**
3. Complaints with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
4. Payment will be made only after the supply of the items at our own site.
5. The undersigned reserves the right to reject /accept any quotation without assigning any reason.

The sealed Quotations should be addressed to the **Registrar, University of Kerala, Senate House Campus, Palayam, Trivandrum, Pin 695034**, superscribing: "**Quotations for the supply of 1 number of Multi Function Printer for the Planning Wing (Planning A, B, D and Ad F I Section).**" **(Specifications appended)**. The last date of receipt of the Quotations is at **3.00 PM on 07.10.2025** The Quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

REGISTRAR



Specification of 1 no. of Multi Function Printer for the Planning Wing.

Print Technology	Laser
Type of Printing	Mono
Type of Machine	Multi Function Machine
Print Paper size	A4 and Legal
Print Speed (minimum)	32 ppm (A4)
Flatbed size	A4
Original Document feeder (for scanning and copying)	Automatic Document Feeders (ADF)
Memory (MB)	256
Duplex feature	Auto duplex
Connectivity	USB, Ethernet
Number of main paper trays	1
Each main paper tray capacity	250
Bypass tray capacity	Yes
If Yes, Bypass Tray Combined Capacity	100
OEM Onsite Warranty	3 years

