



**ORIENTAL RESEARCH INSTITUTE & MANUSCRIPT LIBRARY**  
**UNIVERSITY OF KERALA**  
**KARIAVATTOM.P.O., THIRUVANANTHAPURAM-695581**

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Mssl/ 2022

30/06/2022

**Quotation Notice**

Sealed quotations are invited from Authorised dealers/ manufactures for Supply of following item as per the specification given below for the use of the Dept. of Oriental Research Institute & Manuscript Library

**Item: Contactless Document Scanner**

Scanner type	Over Head system, simplex scanning
Scanning modes	Color, grayscale, monochrome, Automatic (color, grayscale, monochrome detection)
Image sensor	CCD
Optical resolution	Horizontal scanning: 285 to 218 dpi or better Vertical scanning: 283 to 152 dpi or better
Scanning speed (Normal)	Color / Grayscale: 150 dpi, Monochrome: 300 dpi 3 seconds / page
Document size	A3,A4,A5,A6,B4,B5
Automatic recognition of document size	Required
Interface	USB2.0 / USB1.1
Automatic cropping of documents	Required
Page Turning Detection	Required
Book Image Correction	Required
Compactable Software (driver)	Required
Additional Features	Auto paper size detection, Auto image rotation, Auto color detection, Book image correction , Multiple document detection
Additional	Cleaning Material
Warranty	One-year comprehensive warranty
Quantity	One
Documents to be submitted	<ul style="list-style-type: none"><li>• Address and Details of the Firm</li><li>• Technical Details/Specification, warranty information, Any other relevant information</li><li>• Financial Quote</li></ul>
Period of Completion	<ul style="list-style-type: none"><li>• 15 days</li></ul>
Last Date of receipt of Tender/Bid closing	<ul style="list-style-type: none"><li>• 15.07.2022, 4 PM</li></ul>

The interested bidders shall submit their best possible offer before the last date to the undersigned

### **Terms and conditions**

- The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site including loading and unloading charge, warranty and installation charges etc...
- The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
- Validity: - The Bid will be valid for 60 days from its date of opening. Further extension can be done by mutual consent.
- Delivery: - The item should be delivered at Oriental Research Institute & Manuscript Library..
- Warranty/Guarantee: - The supplier shall guarantee to repair/replace the items or its part -if found defective within the warranty period of one year. The entire expenditure for repair/ replaces the item in this regard shall be borne by the supplier. Warranty shall be applicable for entire item.
- In case of dispute arises, the decision of University authority shall be final and binding on bidders.
- The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
- General rules relating to purchase of materials/equipment's will also applicable to this tender.
- The cover may be super scripted with "SUPPLY OF\_ **Contactless Document Scanner** ". The bids shall be addressed and send to the "**The Head, Oriental Research Institute& Manuscripts Library, University of Kerala, Kariavattom Campus, Trivandrum-695581** on or before the date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.