



UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with A++ Grade)

74524/PLANNING D/2025/UOK

30.12.2025

Expression of Interest (EoI)

Sub: Expression of Interest (EoI) for Catering Services for the Seven-day Faculty Development Programme titled “Faculty Empowerment for Effective Curriculum Implementation and Student-Centered Pedagogy” funded by PM-USHA– reg.

The University of Kerala invites Expressions of Interest (EoI) from experienced and reputed service providers for providing catering services during the Seven-day Faculty Development Programme titled “Faculty Empowerment for Effective Curriculum Implementation and Student-Centered Pedagogy”, to be held from **07th to 13th January 2026** at CCF, CLIF, Kariavattom Campus.

This Faculty Development Programme, organized under the **Pradhan Mantri Uchchatar Shiksha Abhiyan (PM-USHA)**, will engage faculty members from diverse disciplines, representing universities and colleges from various states across India. High-quality hospitality and professional services are expected throughout the Programme.

All bills for services rendered must be raised in the name of:

**The Registrar,
University of Kerala.**

Scope of Work

Catering Services

1. Lunch for 40 participants on 7th, 8th, 9th, 12th and 13th January 2026 (5 days).
2. Tea and light snack at 11:00 AM and 3:00 PM for 40 participants on 7th, 8th, 9th, 12th and 13th January 2026 (5 days).

Menu requirements for Lunch:

- Day 1 (07th Jan 2026): Fried Rice + Veg/Non-Veg dishes + dessert



- Day 2 (08th Jan 2026): Kerala-style Sadya. + dessert
- Day 3 (09th Jan 2026): Ghee rice + Veg/Non-Veg dishes + dessert
- Day 4 (12th Jan 2026): Kerala-style Sadya. + dessert
- Day 5 (13th Jan 2026): Fried Rice + Veg/Non-Veg dishes + dessert

Catering requirements:

- Proven experience in large-scale events. Efficient, hygienic service in line with food safety standards. Ability to handle variation of $\pm 10\%$ in participant count.
- Adequate staffing to serve food and remove wastes after the event. Submission of proposed menu and pricing.
- Item-wise cost breakup (Lunch, Tea, Dinner).
- GST (if applicable).

General Instructions for Submission

1. Interested firms must submit their EoI with sealed quotations addressed to:

**The Registrar,
University of Kerala,
Senate House Campus,
Thiruvananthapuram – 695 034**

2. Quotations must be submitted to the Coordinator of the programme, Dr. Divya C. Senan, Associate Professor, Department of Education, University of Kerala, Kariavattom Campus, Thiruvananthapuram 695 581 on or before 05 January, 2026 by 11 am. Quotations will be opened at 3 pm on the same day.
3. The University reserves the right to accept or reject any or all EoIs without assigning reason(s).
4. Only firms with proven experience in catering services for large professional events will be considered.
5. GST Registration Certificate, PAN, and other relevant documents must be attached.

For further queries contact:

Dr. Divya C. Senan, +919447552870

RESMI R
Registrar(i/c)

