



DEPARTMENT OF BIOCHEMISTRY
(DST-FIST Sponsored Department)
UNIVERSITY OF KERALA

Established as University of Travancore by the Travancore University act in 1937 and reconstituted as University of Kerala by the Kerala University act of 1957 and presently governed by the Kerala University act of 1974 passed by the Kerala state Legislative Assembly)

(Re – accredited by NAAC with ‘A++’ Grade)



KARIAVATTOM
THIRUVANANTHAPURAM – 695581
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BCH/State Plan-02/2025-26

07/08/2025

TENDER

**Containing General Conditions and
Schedule for the Purchase of ANALYTICAL
BALANCE, Plan Fund 2025-26**

**Name of Tenderer: Associate Professor and Head
Department of Biochemistry**

**Address: The Associate Professor and Head
Department of Biochemistry
University of Kerala
Kariavattom 695581**

Signature of Tenderer:

FORM OF TENDER

From

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.....
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To

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.....
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Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the University of Kerala, Thiruvananthapuram at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

*I/We am/are remitting/have separately remitted the required amount of
Rs..... as earnest money.

Yours faithfully (Signature)

.....

(Address).....

Date:

* To be scored in cases where no earnest money deposit is furnished.

Important: This tender form may be printed on A4 size paper. Editing of the pre- printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material etc.) will render the tender form invalid and liable for rejection.

GENERAL CONDITIONS

Sealed tenders are invited for the supply of the materials as specified in schedule attached below.

1. The tenders should be addressed to the **Associate Professor and Head, Department of Biochemistry, University of Kerala, Kariavattom Campus, Kerala** in a sealed cover with the tender number and name – **“Tender for the “Purchase of Analytical Balance , Plan Fund 2025-26 ”** duly superscribed on the cover on or before **21/08/2025, 4 PM.**
2. Tenders which are not in the prescribed form are liable to be rejected and the cost of tender forms once paid will not be refunded.
3. Intending tenderers should send their tenders so as to reach the officer mentioned in the tender notification, on or before the due date and time noted therein. No tender received after the specified date and time will be accepted on any account. The rates will be considered firm for acceptance till the date mentioned therein. Tenders not stipulating period of firmness and tenders with price variation clause and/or ‘subject to prior sale’ condition are liable to be rejected.
4. a. Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should send along with his tender, The cost of the tender form **Rs 480/- (Rupees Four hundred and Eighty Only)** and are required to furnish **Earnest Money Deposit (EMD)**, of **Rs. 2000/- (Rupees Two thousand Only)** should be remitted by way of Demand Draft issued from a nationalized/scheduled bank, drawn in favor of **Associate Professor and Head, Department of Biochemistry, University of Kerala, Kariavattom Campus, Kerala. Cheque will not be accepted**, payable at **State Bank of India, Kerala University Kariavattom Campus Branch (SBIN0070043)**. The tender documents, along with separate DD towards the cost of the tender form and the EMD should be submitted/sent to **Associate Professor and Head, Department of Biochemistry, University of Kerala, Kariavattom Campus, Kerala.** The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.
- b. Tenderers whose names are registered with Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit, the registration number assigned to them by the Stores Purchase Department. Attested copy of registration certificate may be enclosed with the tender for reference.

c. Small Scale Industries and Cottage Industries within the Kerala state, which are certified as such by the Director of Industries and Commerce or by the Regional Joint Director of Industries and Commerce will be exempted from furnishing earned money against tenders for supply of stores manufactured by them.

5. If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to University of Kerala or such action taken against him as the University think fit.

6. The final acceptance of the tender rests entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.

7. In cases where a successful tenderer, after having made partial supplies, fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the Registrar, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby, together with such sums as may be fixed by the University towards damages, be recovered from the defaulting tenderer.

8. Payment will be made only after the supplies are actually verified and taken to stock.

9. The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the Registrar who shall have absolute power to refuse such consent or to rescind such consent (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such rescission. Provided always that if such consent be given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.

10. The tenderer shall undertake to supply materials according to the standard sample and/ or specifications

11. No representations for enhancement of rates once accepted will be considered.

12. Any attempt on the part of the tenderers or their agents to influence the University in their favor by personal canvassing with the officers concerned will disqualify the tenderers.

13. Samples would be forwarded if called for and unapproved samples got back by the tenderers at their own cost. Samples sent by V.P. Post for 'freight to pay' will not be accepted. The approved samples may or may not be returned at the discretion of the undersigned. Tenderers whose samples are received late will not be considered. Tenders for the supply of materials are liable to be rejected unless samples if called for, of the materials tendered for are forwarded.

14. The Validity of the Quotation will be for 180 days.

TECHNICAL SPECIFICATIONS

- Handy lever on the front to open either side of the weighing chamber for
- quick and efficient access
- Small footprint of 249 mm by 330 mm to save space Adjustable (manual or
- automatic) response characteristics to help cope with the effect of drafts and
- vibrations. Automatic self calibration to maintain accuracy under temperature
- changes
- Anti-static glass breeze break with a thin evaporated metal coating
- Multiple weighing units: g, mg, oz, ozt, ct, mom, dwt, gr, SG
- Density determination function and an optional density determination kit
- Capacity 42 g / 210 g
- Resolution 0.01 mg / 0.1 mg
- Repeatability 0.02 mg / 0.1 mg
- Linearity ± 0.03 mg / ± 0.2 mg
- Weighing Pan $\varnothing 85$ mm
- Warranty 3 years

Rate quoted should be inclusive of all charges such as packing, forwarding, freight, loading/unloading/handling or installation charges and Government duties leviable, if any.

Period within which goods should be delivered: As per the Delivery Schedule in the Purchase Order.

Other special conditions: Defective items, if any, supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.

Date of opening the Tender: 22.08.2025, 2 pm

07.08.2025
Kariavattom

Sd/-
Associate Professor & Head

