

**Tender Document for the Supply and Installation of 80AH 12V Tubular batteries (20 Nos) (Preferred brand: Amaron/Exide/Novito etc.) with all interconnecting Cables by replacing/dismantling the faulty Current Batteries attached with 10 KVA Online UPS installed at FE SEM Laboratory of the Department of Optoelectronics, University of Kerala, Kariavattom Campus, on buyback basis.**

**Tenderer Details**

Registered Name and Address of Tenderer	
Address for communication	
Other contact information Telephone Office: Mobile: Email: FAX:	
Signature	

## FORM OF TENDER

From

.....  
.....  
.....

To

.....  
.....  
.....

Sir,

I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the University of Kerala, Thiruvananthapuram at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

\*I/We am/are remitting/have separately remitted the required amount of .....(Rupees..... only) as earnest money.

Yours faithfully

Signature.....

Address.....

Date:.....

\*(To be scored in cases where no earnest money deposit is furnished)

Important: This tender form may be printed on A4 size paper. Editing of the pre-printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off in applicable material etc.) will render the tender for invalid and liable for rejection.



## GENERAL CONDITIONS

Sealed tenders are invited for the supply of the materials as specified in schedule attached below.

1) The tenders should be addressed to The Professor & Head, Department of Optoelectronics, University of Kerala, Kariavattom Campus, Thiruvananthapuram in a sealed cover with the tender number and name and duly super scribed on the cover- "Tenders for the supply of.....".

2) The cost of tender forms once paid will not be refunded. Tenders which are not in the prescribed form are liable to be rejected. The quoted rates must be in Indian currency (INR) only. Tenders submitted in any other currency are liable to rejection.

3) The Tenderer shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc. No request for an enhancement of rates will be considered once accepted.

4) Intending tenderers must ensure that their tenders reach the designated officer, as mentioned in the tender notification, on or before the specified due date and time noted therein. Tenders received after the deadline will not be accepted under any circumstances. The quoted rates shall remain firm for acceptance until the date specified in the tender. Tenders that do not specify a period of firmness, include a price variation clause, or contain conditions such as 'subject to prior sale' are liable to be rejected.

5) (a) Every tenderer who has not registered his name with the State Government (Stores Purchase Department), should submit earnest money along with tender. The amount may be paid by remitting as Demand Draft (DD) drawn in favour of Professor & Head, Department of Optoelectronics, University of Kerala, Kariavattom Campus, Thiruvananthapuram, as described in the tender notification. Cheques will not be accepted. The earnest money of unsuccessful tenderers will be returned as soon as possible after the tenders are settled.

(b) Tenderers whose names are registered with Government (Stores Purchase Department) are generally exempted from furnishing earnest money for such articles for which they have registered their names. If they tender for stores other than those for which they have registered their names, they will have to furnish earnest money as in the case of unregistered firms. Registered firms will have to quote invariably in every tender they submit the assigned registration number to them by the Stores Purchase Department. Attested copy of registration certificate may be enclosed with the tender for reference.

(c) Micro, Small & Medium Enterprises and Cottage industries and industrial co-operatives within the State which are certified as such by the Director of Industries and commerce or by the Regional Joint Directors of Industries and Commerce will be exempted from furnishing earnest money deposits in support of tenders submitted by them. The Khadi and village Industries Co-operative Societies and the institutions registered under the Literary, Scientific and Charitable Societies Act and financed by the Kerala Khadi and Village industries Board within that State which are certified as such by the Secretary, Kerala Khadi Village Industries Board will be exempted from furnishing earnest money deposits in support of tenders submitted by them. Institutions/State Public Sector Industries which manufacture and supply stores will also be exempted from furnishing earnest money for tenders submitted by them. Attested copy of the same may be closed with the tender for the exemption of earnest money.



(d) In the matter of purchase of stores by the State Government Departments, Small Scale industrial Units sponsored by the National Small Scale industries Corporation Limited, New Delhi and in respect of which competency certificates are issued by the Corporation will be exempted from payment of Earnest Money Deposits. Attested copy of the same may be closed with the tender forth exemption of earnest money.

6) The tenders will be opened on the appointed day and time in the office of the tendering authority, in the presence of those tenderers or their nominees who may be present at that time. If the scheduled tender opening date is declared a holiday or postponed for any other valid reason, the process will take place on the next working day or on a date specified by the undersigned.

7) Detailed specifications of the items together with quantity required are available within the schedule of Materials/Compliance appended to the tender notification/tender document.

8) If any tenderer withdraws from his tender before the expiry of the period fixed for keeping the rates firm for acceptance, the earnest money, if any deposited by him will be forfeited to University of Kerala or such action taken against him as the University think fit.

9) Tenderers shall invariably specify in their tenders the delivery date and the time for the supply of tendered articles, as per the tender notification.

10) The final acceptance of the tenders rest entirely with the University who do not bind themselves to accept the lowest or any tender. But the tenderers on their part should be prepared to carry out such portion of the supplies included in their tender as may be allotted to them.

11) In the case of materials of technical nature the successful tenderer should be prepared to guarantee satisfactory performance for warranty period.

12) In cases where a successful tenderer, after having made partial supplies, fails to fulfil the contracts in full, all or any of the materials not supplied may at the discretion of the tendering authority, be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby, together with such sums as may be fixed by the University towards damages, be recovered from the defaulting tenderer.

13) The contractor shall not assign or make over the contract or the benefits or burdens thereof to any other person or body corporate. The contractor shall not underlet or sublet to any person or persons or body corporate the execution of the contract or any part thereof without the consent in writing of the tendering authority who shall have absolute power to refuse such consent or to rescind such content (if given) at any time if he is not satisfied with the manner in which the contract is being executed and no allowance or compensation shall be made to the contractor or the sub-contractor upon such recession. Provided always that if such consent be given at any time, the contractor shall not be relieved from any obligation, duty or responsibility under this contract.

14) The tenderer shall undertake to supply materials according to the standard sample and/or specifications mentioned in the Tender Document.

15) Any attempt on the part of the tenderers or their agents to influence the University in their favour by personal canvassing with the officers concerned will disqualify the tenderers.



16) Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of earnest money in the event of default in supplies or failure to supply within the stipulated time.

17) The tender will be valid for 180 days from its date of opening. Further extension can be done by mutual consent.

18) The item should be delivered at site and installed as per the conditions in the tender notice.

19) Full payment will be made only as per the conditions in the tender notice.

20) Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.

21) The under signed reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.

22) General rules relating to purchase of materials/equipment will also be applicable to this tender.

### **SCHEDULE OF MATERIALS**

Sl. No.	ItemName	Quantity (Nos.)	Rate (Rs.)	Total Rate (Qty x Rate)	(GST Rate (%)	GST Amount	Total Amount (Total Rate +GST Amount (incl. GST)	Remarks
1.	80AH 12V Tubular Batteries (Preferred brand: Amaron/ Exide/ Novito etc./) with interconnecting cables (as per the specification mentioned in the Tender Notice)	20						
2.	Buy-Back of old Novito make 80AH,12V Tubular Batteries	20						
<b>Grand Total (1-2)</b>								

The quoted rate should be inclusive of all charges, including packing, forwarding, freight, loading/unloading/handling, transportation, installation, GST, and any applicable government duties or other costs

**Period within which goods should be delivered: deliver the items within 10 days of placing the Supply Order.**

Other special conditions: Defective items, if any, supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.

**General Tender Terms & Conditions for technical verification**

1. Tenderers who are blacklisted by State/Central Government departments and organizations are not eligible to participate in this tender and such tender will be summarily rejected.
2. The Tenderers should have registered office/Own service centre in Kerala preferably in Thiruvananthapuram.
3. Compliance Statement should be submitted separately that includes all parameters including Make and Model of the quoted item, as in specification
4. Detailed equipment data sheet should be submitted.
5. All the items must have a warranty period as mentioned in the specification.
6. Technical Specification and compliance statement for the item should be submitted for 80AH 12V Tubular Battery (20 nos.) with three year warranty.

**Technical Specification and Compliance Statement**

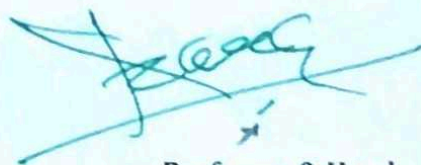
**80 AH, 12V Tubular Batteries (20 Nos.) with interconnecting cables**

Sl. No.	Specification	Specify Make, Model and Warranty of Batteries being supplied	Compliance (Yes/No)	Remarks
1	Supply and Installation of 80 AH, 12V Tubular Batteries (20 Nos.) and interconnecting cables, with Warranty-3 Years			



### **Terms and conditions**

1. The Tenderer shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian currency. The tender shall be typed and signed by the Tenderer.
3. All the documents mentioned shall be submitted without fail.
4. All the documents must be typed and clear.
5. Detailed specifications of the items together with quantity required are available within the schedule of Materials/Compliance appended to the tender notification/tender document.
6. **Validity:-** The tender will be valid for 180 days from its date of opening. Further extension can be done by mutual consent.
7. **Delivery:-** The item should be delivered at the at the Department of Optoelectronics, University of Kerala, Kariavattom Campus
8. **Installation:-** The items shall be installed with the UPS installed (FE SEM Laboratory) at Department of Optoelectronics, University of Kerala, Kariavattom Campus.
9. **Period of Completion:-** The supply and installation shall be completed within a period 10 days from date of placing the Supply Order.
10. **Payment:-** The full payment will be made only after successful completion of the supply and the installation of items and advance payment will not be allowed under any circumstances. No part payments shall be made.
11. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
12. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
13. General rules relating to purchase of materials/equipment will also be applicable to this tender.



Professor & Head  
Department of Optoelectronics  
University of Kerala  
Kariavattom



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