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**DEPARTMENT OF HISTORY  
UNIVERSITY OF KERALA**

Kariavattom Campus, Thiruvananthapuram-695 581, Phone: 2308465

No. 1/2017-18/HISTORY\_UOK

Dated. 02/06/2017

**Quotation Notice**

Competitive quotations are invited from reputed firms/ manufactures for Supply of following items as per the minimum specification given below for the use of Department of History, University of Kerala, Kariavattom Campus.

1.	Name of Items	Supply of a. Digital Photocopier - 1 no b. Multifunction Color Laser Printer - 2 no.
2.	Documents to be submitted.	1. Data Sheet of the items 2. Details of warranty 3. Address and Details of the Firm 4. Financial Bid 5. Any other relevant information
3.	Last Date of receipt of Tender/ Bid closing	12/06/2017 - 3:00 PM
4.	Date and time of Opening Tender	12/06/2017 - 3:30 PM

The interested bidders shall submit their best possible offer before the last date.

**Technical Specification**

**1. Multifunction Color Laser Printer**

<b><u>Print Function</u></b>	
Print Speed (black and white) A4	16ppm
Print speed colour A4	16ppm
Resolution	600x600dpi
First page out	less tha 15s
Auto duplex printing	yes
<b><u>Scan Function</u></b>	
Type	Flatbed
Speed (Colour/B&W)	18/10
Scan size, maximum	216 x 297 mm
Resolution	600x600 dpi
Scan file format	pdf, jpeg
<b><u>Copy Function</u></b>	
speed	16 ppm
Resolution	300x300
Resize option	50% to 200%
Max no. of copies	upto 99
<b><u>Connectivity</u></b>	
usb 2.0	yes
10/100 ethernet	yes
Wireless direct print capability	yes

<b><u>General</u></b>	
Type	MFP Colour laser
Paper size	min up to letter
Warranty	1 year
Memory	min 128 MB
OS Support	Win 10/8/7, Linux

## 2. **Specification for Digital Monochrome photocopier**

<b><u>General</u></b>	
Machine Type	MultifunctionLaser Printer (print, copy, Scan)
Maximum Paper size	A3
Warm-Up Time	Less than 35 Seconds
Paper Capacity	Standard 250 Sheets
Multipurpose tray	100 sheets
Power Source	240 Volts, 50/60 Hz
Memory	128MB
OS support	Windows, 7,8,8.1,10, Linux
Interface	RJ-45 Ethernet (10/100Base-T), USB 2.0 (High-speed)
Warranty	One year
<b><u>Print Specification</u></b>	
Resolution	600x600 dpi
print Speed (A4)	18ppm
First Copy Out	15 Seconds Color/ 15 Seconds B&W
Duplex printing	Automatic Duplex Unit
<b><u>Copy Specification</u></b>	
Resolution	600x600 dpi
Copy Speed (A4)	20 PPM
First Copy Out	15 Seconds Color/ 15 Seconds B&W
Multiple Copying	Up to 999 Copies
Magnification Ratio	25% to 400%
Multiple page copying	Yes
<b><u>Scan Specification</u></b>	
Resolution	600x600 dpi
Scan Modes	Standard: Color, Monochrome, Grayscale
File Formats	Pdf, jpeg/tiff/bmp

### **Terms and conditions**

1. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. All the documents mentioned above shall be submitted without fail.

4. **Validity:-** The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
5. **Delivery :-** The item should be delivered at Department of History, University of Kerala, Kariavattom Campus.
6. **Installation and commissioning:-** The items shall be installed and commissioned at the Department of History, University of Kerala, Kariavattom Campus.
7. **Payment:-** The University will release the payment only after inspecting the equipment and satisfy that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
8. **Warranty/Guarantee:-** The supplier shall guarantee to repair/replace the items or its part -if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
9. In case of dispute arises, the decision of University authority shall be final and binding on bidders.
10. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
11. General rules relating to purchase of materials/equipments will also applicable to this tender.
12. The cover may be superscripted with “Supply of Digital Photocopier and Color laser MFP In Dep. of Commerce University of Kerala”
13. The bids shall be opened at the office of the Head of the Department, Department of History, University of Kerala, Kariavattom Campus. on the date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Sd/-  
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