

# UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)  
(Re-accredited by NAAC with 'A++' Grade)

6792/Ad BIV A/2025/UOK

28.01.2025

## QUOTATION NOTICE

Competitive Quotations are invited from interested Vendors **within Kerala State**, for the supply of **one number each of Napkin Vending Machine & Fully Automatic Sanitary Napkin Incinerator** for use in the Centre for Undergraduate Studies, Kariavattom Campus. The details of Specifications for **Napkin Vending Machine & Fully Automatic Sanitary Napkin Incinerator** and Compliance Statements are also appended.

Quotation Number	6792/Ad BIV A/2025/UOK
Due date and time for receipt of quotations	14.02.2025 3.00 P.M.
Date and time for opening of quotations	14.02.2025 3.30 P.M.
Date up to which the rates remain firm for acceptance	180 days
<b>Designation and address of Officer to whom the quotation is to be addressed</b>	<b>The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034</b>
Superscription: Quotations for the supply of <b>one number each of Napkin Vending Machine &amp; Fully Automatic Sanitary Napkin Incinerator</b> for use in the Centre for Undergraduate Studies, Kariavattom Campus.	

- Sealed Quotations are invited for the supply of the materials specified in the schedule attached below.
- The rates quoted should be for delivery of the articles at the place mentioned below the schedule.
- The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above.
- Any quotation received after the time fixed on the due date is liable to be rejected.
- The maximum period required for delivery of the articles should also be mentioned.
- Quotations not stipulating the period of firmness and with price variation clause and/or 'subject to prior sale' condition, are liable to be rejected.

The acceptance of the Quotations will be subject to the following conditions:

1. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the University also reserves the right to remove the defaulter's name from the list of University suppliers permanently or for a specified number of years.

2. No representation for enhancement of price once accepted will be considered.



3. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.

4. In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the University shall thereby together with such sums as may be fixed by the University towards damages be recovered from the defaulting tenderer.

5. The prices quoted should be inclusive of all taxes, duties, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

6. Payments will be made only after the items are actually verified and taken to stock. The Firms will produce stamped pre-receipted invoices for the release of the payment.

7. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

### **Other Conditions**

1. The rate quoted should be inclusive of Tax, transportation charges, installation charges and any other charges.
2. **Item Wise Evaluation is applicable to this Quotation (i.e. L1 evaluation at Individual item level).**
3. **Compliance Statements should be submitted separately that includes all parameters including Make and Model of the quoted item, as in specification.**
4. **Detailed equipment data sheets should be submitted**
5. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
6. The item should be delivered at the Centre for Undergraduate Studies, **Kariavattom Campus, Thiruvananthapuram.**
7. Payment will be made only after the supply and installation of the item at the proposed site.
8. The undersigned reserves the right to accept/reject any quotation without assigning any reason.

The sealed **quotations (Technical and Financial Bid)** along with the **compliance statements** including the **technical brochures** should be addressed to "**The Registrar, University of Kerala, Senate House Campus, Palayam, Thiruvananthapuram - 695034**", superscribing as "**Quotations for the supply of one number each of Napkin Vending Machine & Fully Automatic Sanitary Napkin Incinerator for use in the Centre for Undergraduate Studies, Kariavattom Campus, Thiruvananthapuram**". The last date of receipt of quotations is at 3.00 PM on 14.02.2025. The quotations will be opened at 3.30 PM on the same day in the presence of vendors then present.

**Prof. (Dr.) K S Anil Kumar**  
**Registrar**



<b>Specification of Napkin Vending Machine</b>		
Sl. No.	Description	Parameter
1	Machine Type	Wall-mounted Fully automated, Electronic model, Programmable
2	Product Storage Capacity	Holds at least 70 sanitary napkins or better
3	Power supply	230V +1-10% ,50 Hz single phase AC supply
4	Vending Mechanism	Vends one products, upon selecting a product and inserting the required coins
5	Coin Acceptance	<ul style="list-style-type: none"> <li>• Should accept different coins</li> <li>• Should accept multiple coins to reach the desired value</li> <li>• Programmable to any new coins</li> </ul>
6	User Interface	Simple, user-friendly interface with clear instructions (touch or button operation).
7	Size of Napkins	Dispenses different sizes (regular, large, etc.).
8	Material	Made from corrosion-resistant materials (stainless steel or high-quality ABS plastic).
9	Locking Mechanism	Secure, tamper-proof locking system
10	Installation and Training	<ul style="list-style-type: none"> <li>• Full installation at specified location.</li> <li>• Demonstration and training for personnel on operation and basic troubleshooting</li> </ul>
11	Warranty	Minimum 1-year warranty covering all parts and services (excluding consumables).

<b>Specification of Fully Automatic Sanitary Napkin Incinerator</b>		
Sl. No.	Description	Parameter
1	Type	Wall mountable
2	Operation mode	Electronically operated fully automatic timer cut off
3	Loading type	Front loading
4	Material thermal insulation	High density ceramic fiber
5	Temperature indicator	Required
6	Timer	Required
7	Burning chamber tray	Required
8	Burning capacity per day	150 and above (number of napkins)
9	Power supply	230V +/-10% ,50 Hz single phase AC supply
10	Type of smoke control Unit	Top controlled with minimum 3m length of flexible emission outlet PCB
11	Safety MCB	Required



12	Pollution certificate central/state pollution control boards/CSIR/NABL	Required
13	Warranty	1 year onsite comprehensive warranty

Compliance Statement of Napkin Vending Machine				
Napkin Vending Machine (1 No.)				
Specify Make & Model :				
Sl. No.	Description	Parameter	Compliance (Yes/No)	Remarks
1	Machine Type	Wall-mounted Fully automated, Electronic model, Programable		
2	Product Storage Capacity	Holds at least 70 sanitary napkins or better		
3	Power supply	230V +1-10% ,50 Hz single phase AC supply		
4	Vending Mechanism	Vends one products, upon selecting a product and inserting the required coins		
5	Coin Acceptance	<ul style="list-style-type: none"> <li>• Should accept different coins</li> <li>• Should accept multiple coins to reach the desired value</li> <li>• Programmable to any new coins</li> </ul>		
6	User Interface	Simple, user-friendly interface with clear instructions (touch or button operation).		
7	Size of Napkins	Dispenses different sizes (regular, large, etc.).		
8	Material	Made from corrosion-resistant materials (stainless steel or high- quality ABS plastic).		
9	Locking Mechanism	Secure, tamper-proof locking system		
10	Installation and Training	<ul style="list-style-type: none"> <li>• Full installation at specified location.</li> <li>• Demonstration and training for personnel on operation and basic troubleshooting</li> </ul>		
11	Warranty	Minimum 1-year warranty covering all parts and services (excluding consumables).		



**Compliance Statement of Fully Automatic Sanitary Napkin Incinerator****Fully Automatic Sanitary Napkin Incinerator (1 No.)****Specify Make & Model :**

Sl. No.	Description	Parameter	Compliance (Yes/No)	Remarks
1	Type	Wall mountable		
2	Operation mode	Electronically operated fully automatic timer cut off		
3	Loading type	Front loading		
4	Material thermal insulation	High density ceramic fiber		
5	Temperature indicator	Required		
6	Timer	Required		
7	Burning chamber tray	Required		
8	Burning capacity per day	150 and above (number of napkins)		
9	Power supply	230V +/-10% ,50 Hz single phase AC supply		
10	Type of smoke control Unit	Top controlled with minimum 3m length of flexible emission outlet PCB		
11	Safety MCB	Required		
12	Pollution certificate central/state pollution control boards/CSIR/NABL	Required		
13	Warranty	1 year onsite comprehensive warranty		

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The document is digitally approved. Hence signature is not needed.

