



- Draft #24 Draft#4251 FileB375A/2023/VAZ0936/0061 Approved by REGISTRATION on 01/11/2028 Jan 28 09:59 AM - Page 3

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Registar(i/c)



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UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India – 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with A++ Grade)

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BIV

A/2023/UOK

21.01.2026

Tender Document for the Supply 8250 numbers of Pulp Card (white) for the University of Kerala

Tenderer Details

Registered Name and Address of Tenderer	
Address for communication	
<u>Other contact information</u> Telephone Office : Mobile : Email :	



From

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I/We hereby tender to supply, under the annexed general conditions of contract, the whole of the articles referred to and described in the attached specification and schedule, or any portion thereof, as may be decided by the University of Kerala, Thiruvananthapuram at the rates quoted against each item. The articles will be delivered within the time and at the places specified in the schedule.

Yours faithfully

Signature.....

Address.....

Date :

*(To be scored in cases where no earnest money deposit is furnished)

Important: This Tender Form may be printed on A4 size paper. Editing of the pre-printed text in the tender form in any way other than as indicated (like ticking, filling in with ink/typing, scoring off inapplicable material etc.) will render the tender form invalid and liable for rejection.



Draft #24 Draft #2352 Filed 01/25/2023 10:56 AM - Page 6



- (c) Micro, Small & Medium Enterprises and Cottage Industries and Industrial co-operatives within the State which are certified as such by the Director of Industries and Commerce or by the Regional Joint Directors of Industries and Commerce will be exempted from furnishing earnest money deposits in support of tenders submitted by them. The Khadi and Village Industries Co-operative Societies and the institutions registered under the Literary, Scientific and Charitable Societies Act and financed by the Kerala Khadi and Village Industries Board within the State which are certified as such by the Secretary, Kerala Khadi Village Industries Board will be exempted from furnishing earnest money deposits in support of tenders submitted by them. Government Institutions/State Public Sector Industries which manufacture and supply stores will also be exempted from furnishing earnest money for tenders submitted by them. Attested copy

Draft #24 Draft# 2351 /File 31252 /2023 VAK App/Id OK Approved By REGISSAFIAR and m1a1ha20226-Jan2302108:566PM - Page 7



15. Any attempt on the part of the tenderers or their agents to influence the University in their favour by personal canvassing with the officers concerned will disqualify the

tenderers.

16. Tenderers should be prepared to accept orders subject to the penalty clause for forfeiture of earnest money in the even of default in supplies or failure to supply within the stipulated period.

17. **The firm should submit the sample of the pulp card for verification, along with the tender document.**

SCHEDULE OF MATERIALS

Sl. No.	Item Name	Quantity (Nos)	Rate (₹)	Total Rate (Qty x Rate) (₹)	GST Rate (%)	GST Amount	Total Amount (Total Rate + GST Amount (incl GST))	Remarks
1.	Pulp Card (White)	8250						
2	Buy Back amount of Old UPS with batteries							

Rate quoted should be inclusive of all charges such as packing, forwarding, freight, loading/unloading/handling and Government duties leviable, if any.

Rate quoted should be inclusive of GST, transportation charges and any other charges.

Period within which goods should be delivered: The items shall be delivered within 15 days of placing the Supply Order.

Other special conditions: Defective items, if any, supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.



Draft #24 Draft#4351/FILEB1252/2023/VAN2023/0004 Approved By REGISTRATION and Published Jan 23 2023 10:59:08M - Page 9

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Supply of 8250 numbers of pulp card (white) for the University of Kerala

Feature	Description	Compliance (Yes / No)	Remarks
Type of card	Pulp card (white)		
Thickness	220 GSM		

1. The Tenderer shall quote price in clear terms. The rates quoted must be inclusive of all taxes, cost of supply at site etc...
2. The price should be quoted only in Indian rupees. The tender shall be typed and signed by the Tenderer.
3. All the documents mentioned shall be submitted without fail.
4. All the documents must be typed and clear.
5. Detailed specifications of the items together with quantity required are available within the schedule of Materials/Copmliance appended to the tender notification/tender document.
6. **Validity:-** The tender will be valid for 180 days from its date of opening. Further extension can be done by mutual consent.
7. **Delivery :-** The item should be delivered at the Controller of Examinations section, University of Kerala
8. **Period of Completion:-** The supply and installation shall be completed within a period 15 days from date of placing the Supply Order.
9. **Payment: -** The Full payment will be made only after successful completion of the supply and the installation of items and advance payment will not be allowed under any circumstances. No part payments shall be made.
10. Complaints if any with the items supplied should be rectified/replaced to the satisfaction of the University by the suppliers at their own cost.
11. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
12. General rules relating to purchase of materials/equipment will also applicable to this tender.



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