

Department of Sociology University of Kerala

Ph: 0471-2308425, deptsocku@gmail.com

QUOTATION NOTICE

Competitive quotations are invited from reputed firm for Supply of following item as per the minimum specification given below for the use of *Department of Sociology*, University of Kerala, and Kariavattom Campus.

| | | |
|---|--|---|
| 1 | Name of the Item | Branded Desktops |
| 2 | Documents to be submitted | 1. Technical Data Sheet of the Items 2. Details of warranty 3. Details of the Firm 4. Financial Bid 5. Any other relevant information |
| 3 | Last date of receipt of Tender/Bid closing | 20 January 2018 – 3.00 PM |
| 4 | Date and Time of Opening Tender | 21 January 2018 – 2.00 PM |

The interested bidders shall submit their best possible offer before the last date.

All in one Desktop /Desktop (No. 5)

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|--------------------------------|---|
| Processor | Intel Core i3 6 th Generation or higher |
| Memory | 4 GB |
| Hard Disk | 1TB @ 5400 rpm or higher |
| Optical Drive | DVD RW (Internal) |
| Display | 20"HD or Higher |
| Graphics | Integrated |
| Input Devices | Key board and Optical Mouse |
| Ports | USB 2.0; USB 3.0; headphone /microphone combo |
| Connectivity and Communication | Integrated 10/100/1000 Gigabit Ethernet LAN; Wireless 802.11b/g/n |
| Operating system | Activated Genuine Windows 10 with Media and License Key |
| Warranty | One Year |

Terms and Conditions

1. The Bidder shall quote price in clear terms and also the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...
2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. Partial quote should not be allowed.
4. The bidder should quote branded item.
5. All the documents mentioned above shall be submitted without fail.
6. *Validity:-* The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
7. *Delivery:-* The item should be delivered at Department of Sociology, University of Kerala Kariavattom.
8. *Installation and commissioning:* - The items shall be installed and commissioned at the Department of Sociology
9. *Payment:* - The University will release the payment only after inspecting the equipment and satisfying that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
10. *Warranty/Guarantee:-* The supplier shall guarantee to repair/replace the items or its part –if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
11. In case of disputes, the decision of University authority shall be final and binding on bidders.
12. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
13. General rules relating to purchase of materials/equipments will also be applicable to this tender.
14. The cover may be superscripted with “Supply of Branded Desktop (No.5) for the Department of Sociology, University of Kerala, Kariavattom and also should be addressed to Dr. Sobha.B.Nair, The Head, Department of Sociology, University of Kerala
15. The bids shall be opened at the office of the Head, Department of Sociology. If the opening of tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Sd/-

Dr. Sobha.B.Nair

Associate Professor and Head