



**CENTRE FOR DIASPORA STUDIES  
UNIVERSITY OF KERALA**

Kariavattom Campus, Thiruvananthapuram, 695581  
Phone. 0471 2308425

CDS/OF-QT/01/17

27/11/2017

**QUOTATION NOTICE**

Competitive quotations are invited from reputed firms/ manufactures for supply of the following items as per the minimum specification given below for the use of *Centre for Diaspora Studies* University of Kerala, Kariavattom Campus.

1	Name of the Items	Branded Furniture
2	Documents to be submitted	1. Technical Data Sheet of the Items 2. Details of warranty 3. Details of the Firm 4. Financial Bid 5. Any other relevant information
3	Last date of receipt of Tender/Bid closing	07/12/2017 – 3.00 pm
4	Date and Time of Opening Tender	12/12/2017 – 12.00 pm

The interested bidders shall submit their best possible offer before the last date.

**Technical Specifications**

SL No	SPECIFICATIONS	QTY
1	<b>Office Table</b> Size shall be 1199 Width x 590 Depth x 735 Height MM (approximate) . The top panels shall be made from thick Pre - laminated boards Under structure shall be made from 0.9 mm (approximate) thick powder coated metal sheet. The Storage shall be having shell 0.5 +/- 0.07 mm thick metal sheet Drawer tray and Drawer front Metal sheet 10 lever cam lock plus handles.	1
2	<b>Computer Table</b> Size shall be 700 Width x 500 Depth x 750 Height MM (approximate). The top panels shall be of solid wood or MDF Panel. Understructure shall be made from powder coated metal sheet. The approximate load bearing capacity of table top is 35 Kg or above and	4

	<p>under shelf is 10 kg. Also there should be 2 wheel castor in back bottom side and 2 glide screw in front bottom side.</p>	
3	<p><b>High back</b> revolving Chair –with adjustable head rest 780mm W 780mm D (1135-1260mm H), Seat height (440- 530 mm) (all approximate) Multi position lock (including upright lock) Auto balancing Option of variable tilt angle Pedestal fitted with 5 nos twin wheel castors. Chair back made up of mesh fabric. Back is having adjustable lumbar support. Seat upholstered with fabric. Seat depth adjustment is integrated in the seat through a sliding mechanism. Adjustable armrest (four way adjustable).</p>	1
4	<p><b>Mid Back chair</b> Adjustable Lumbar Pad Adjustable Arm and Seat height Adjustable Back tilt and Recline Lock having Approximate Seat depth 47cm (W) x 49.5cm (D). Back rest is net type and seat is Pu Foam covered with Fabric. 360 degree revolving type, single point control, Tilt tension adjustment -Multi position locking</p>	4
5	<p><b>Visitor chair</b>, the seat Back moulded upholstered with fabric. The back foam shall be designed with contoured lumbar support The dimensions of seat shall be 45.0cm (W) x 42.0cm.(D) and of back shall be 39.0cm(W) x 38.0cm.(H) (all approximate). The armrests made of black integral skin Polyurethane reinforced with M.S. insert. Powder-coated armrest brackets Fixed type mechanism without back tilt. The tubular frame solid powder coated metal The overall dimensions of chair shall be Seat Height -45.0cm, Height -81.5cm, Width &amp; Depth of Chair as measured from pedestal - Width-56.0 cm and Depth-54.0 cm.(all approximate)</p>	5
6	<p><b>Metal Storage Shelf</b> Overall size of 916mm (W)x486mm(D)x1980mm(H) (approximate) with welded construction. One full locker It should have shelf thickness of 0.7 mm,(or above) Back thickness of 0.8mm (or above), Door thickness of 0.8mm (high yield strength) (or above) and all other components shall have a thickness of 0.9mm (or above). These components made of CRCA ‘D’ grade high yield strength as per IS:513. Handle and Three way locking mechanism with Shooting Bolts. It should have a height wise adjustable shelf mounting which shall have a Uniformly Distributed Load Capacity of max 40 Kg (or above). Finishing with Epoxy powder coated to the thickness of 50 microns (+/- 10).</p>	1

7	<p><b>Unwind Chair</b>, Seat and back made up with injection moulded high impact strength poly Propylene polymer compound.  Seat:52.5cm W x 53.2cm D, Back Size: 51.6cm W x 40.5 cm (approximate)  Powder coated beam Structure.</p>	6
8	<p><b>4 Door Book Case</b> shall have the configuration of 914mm (W)x 320mm(D)x1742mm(H) (approximate).  Made from prime quality CRCA steel with anti rusting treatment.  The Top Pannel, Back Pannel and Side Pannel are made from 0.7mm (or above) high yield CRCA and other components from 0.8mm (or above) CRCA.  Each door shall have a 6 Lever Cam Lock with Common Key. 3mm (or above) thick glass should be used in each door for clear inside vision which shall be secured in a metal frame through a rubber gasket.  Scissor Mechanism should be provided in each door for receding inside the top of every compartment and it shall ensure parallel and smooth movement.  Each door should be provided with handle which is easy to grip.  Each compartment shall have a storage shelf with a UDL capacity of max 80 Kg. (or above)  The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10).</p>	1
10	<p><b>4 Drawer Vertical Filing Cabinets</b>, Size of VFC shall be 1320mm (H) X 470mm (W) X 620mm(D). All the components shall be made of CRCA. It should have 1 Point Locking Mechanism and a Rigid Knock Down Construction.  The Top, Side &amp; Drawer Front thickness should be 0.7mm (or more). The Frames, Drawer-inside cover and Side Back Side thickness should be 0.6mm (or more).  The Back, Bottom and Drawer thickness should be 0.5mm (or above).  Easy to grip Handle shall be integrated into Metal Drawer for easy pull out convenience.  There shall be a Snap on type plastic label holder on Drawer Fronts.  In addition, 28 ‘Ezee’ / ‘Visa’ files (Foolscap) (approximately) from front to back of thickness 20mm per drawer can be hanged in VFC.  The Centralized locking System shall be provided along with Shooting Bolt Mechanism and 10 Lever Cam Lock.  The VFC should have anti-tipping arrangement which ensures that when one drawer is opened for use, it does not allow other drawers to be opened. The High Quality Precision Ball Slide shall be provided with Drawer Load capacity of max 40 kg (or above) and UDL for 75,000 cycles (BS).  Plain Triangular plate pop should be riveted at the bottom corners for rigidity.  Optional Accessories like Drawer Partition and Cradle for hanging A4 file folders front to back should also be available.  The finishing shall include Epoxy powder coated to the thickness of 50 microns (+/- 10).</p>	1

**Terms and Conditions**

1. The Bidder shall quote price in clear terms and also the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, warranty and installation charges etc...

2. The price should be quoted only in Indian rupees. The bid shall be typed and signed by the bidder.
3. Partial quote shall be allowed.
4. The bidder should quote branded items.
5. All the documents mentioned above shall be submitted without fail.
6. *Validity*:- The Bid will be valid for 90 days from its date of opening. Further extension can be done by mutual consent.
7. *Delivery*:- The item should be delivered at Centre for Diaspora Studies, Kariavattom.
8. *Installation and commissioning*:- The items shall be installed and commissioned at the Centre for Diaspora Studies.
9. *Payment*:- The University will release the payment only after inspecting the equipment and satisfying that the supply is as per the requirements. The payment will be made after successful completion of the supply on producing invoice in duplicate.
10. *Warranty/Guarantee*:- The supplier shall guarantee to repair/replace the items or its part –if found defective within the warranty period. The entire expenditure for repair/ replace the item in this regard shall be borne by the supplier.
11. In case of disputes, the decision of University authority shall be final and binding on bidders.
12. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof.
13. General rules relating to purchase of materials/equipments will also applicable to this tender.
14. The cover may be superscripted with “Supply of Branded Furniture – at Centre for Diaspora Studies, Kariavattom and also should be addressed to Director, Centre for Diaspora Studies, University of Kerala
15. The bids shall be opened at the office of the Director, Centre for Diaspora Studies, University of Kerala, Kariavattom Campus on Date mentioned above. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Hon. Director  
Centre for Diaspora Studies  
University of Kerala