



## University of Kerala

(Abstract)

University Hostels at Kariavattom and Thycaud – Running of hostel mess on contract–  
Guidelines - Sanctioned – Orders issued

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### ADMINISTRATION D II SECTION

No.Ad.D II.3/02/2017

Thiruvananthapuram, dated: 23.02.2017

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- Read: 1. Circular No.26483/G1/15/H.Edn. Dated 12.10.2015  
2. Judgement dated 20.10.2015 in WP(C)numbers 30612, 30613, 30614, 30615, 30616, 30617 of 2015.  
3. Circular No.Ad.A V.27038/2016 dated 29.08.2016.  
4. Minutes of the Hostel Monitoring Committee held on 17.02.2017.  
5. Report dated 18-2-2017 of the Joint Registrar(Administration) and Joint Registrar( Campus Administration, Kariavattom)  
6. Proposal dated 20-2-2017 submitted by the Joint Registrar(Administration) and Joint Registrar( Campus Administration, Kariavattom)

### ORDER

The Higher Education Department, Government of Kerala, vide circular read (1) above, had issued rules and regulations for the smooth functioning of the campuses and hostels of the Universities and Affiliated Colleges.

The Hon'ble High Court of Kerala, vide judgement read (2) above directed that all the colleges and Universities in the State shall strictly enforce the Circular issued by the Government. Accordingly instructions were given to all the University Departments and affiliated Colleges, vide circular read (3) above, to strictly enforce the contents of the Government circular as directed by the Hon'ble High Court.

The Hostel Monitoring Committee at its meeting held on 17.02.2017 after considering a complaint connected with the conduct of mess in the Researchers' Hostel recommended to implement the Mess System followed in the Trivandrum Medical College Mens' Hostel in the University hostels as provided in the Government Circular and authorised the Joint Registrar(Administration) and Joint Registrar(Campus Administration, Kariavattom) to study the same and to submit a proposal for implementing it in the University hostels. The Vice Chancellor approved the proposal submitted by the Joint Registrar (Administration) and Joint Registrar (Campus Administration, Kariavattom) in this regard.

In the above circumstances sanction has been accorded by the Vice Chancellor to implement the system of Mess on contract basis in University Hostels as directed by the Government and recommended by the Hostel Monitoring Committee, on the following terms and conditions:

**1. Mess Committee** - A committee shall be constituted in each hostel comprising the Warden of the Hostel as Convenor, two elected inmates each from I<sup>st</sup> PG and II<sup>nd</sup> PG for PG hostel, two inmates each from Ph.D and M.Phil students for Researchers' Hostel, and two UG and two PG students for Womens Hostel, Thycaud.

2. The tenure of the Committee shall be 1 (one) year or as decided by the University from time to time.
3. Student representatives of the Committee shall be elected from the General Body on the basis of voting with the presence of 2/3 of inmates and 2/3 votes of the members present should be gained.
4. The elected members of the committee shall supervise the preparation of the food.
5. Maintaining quality and hygiene in the mess shall be ensured by the Mess Committee.
6. Mess Register shall be kept in the mess and proper entries have to be made by the committee everyday.
7. **Mess Advance** – Hostel office shall collect an amount of Rs. 1000/- towards mess advance from inmates (except SC/ST students) at the time of admission and shall be refunded as and when they are relieved from the Hostel.
8. **E- grants** – Mess fee of students who are eligible for fee concession will be paid to the firm/contractor of mess in advance from the PD account of the Warden and this amount shall be recouped from the Department of Welfare, Government of Kerala.
9. **Exemption from Mess fee** – Absenting from the mess continuously for seven days or more period **with valid reasons** are eligible for exemption from mess fee.
10. All inmates are liable to pay the mess fee on or before 10<sup>th</sup> of every month failing which appropriate late fee shall be imposed. However the Warden can give extension for payment of mess fee, in exceptional cases with valid reasons.
11. Mess timing and Menu shall be exhibited in the notice board.
12. The mess committee shall be vested with the responsibility of ensuring the supply of quality food.

Orders are issued accordingly.

Sd/-  
**Bindu.B**  
Deputy Registrar (Admn II)  
For Registrar

To

1. The PS to VC/PVC
2. The PA to Registrar/FO
3. The Joint Registrar, Campus Admn.,Kariavattom
4. The Hostel Wardens
5. The Heads of Departments
6. The Audit, Kariavattom
7. The Stock file/File copy

Forwarded/By Order

Sd/-  
Assistant Registrar