



Break
the
chain

UNIVERSITY OF KERALA

Thiruvananthapuram, Kerala, India - 695034

(Established as University of Travancore by the Travancore University Act in 1937 and reconstituted as University of Kerala by the Kerala University Act of 1957 and presently governed by the Kerala University Act of 1974 passed by the Kerala State Legislative Assembly)
(Re-accredited by NAAC with 'A' Grade)

No. 8971/Admn A V/2021/UOK

Dated 10.03.2021

CIRCULAR

Sub:- General Administration Department-General Election to Legislative Assembly of Kerala, 2021-Model Code of Conduct-Guidelines-Implementation in the University- reg.

Ref :- Circular No.Cdn4/53/2021/GAD dated 03.03.2021 from General Administration(Coordination) Department

The Government of Kerala, vide paper read above, have issued instructions to be complied with regarding the Model Code of Conduct (MCC) in connection with the General Election to Legislative Assembly of Kerala 2021 already came into force from 26/02/2021. The University of Kerala has decided to implement the instructions contained in the Government Circular read above.

The copy of the Government Circular is appended.

The contents of the Circular shall be brought to the notice of all concerned.


Registrar

To

1. PS to VC/PVC
2. PA to Registrar/FO/CE/DPD/DCDC
3. All Head of the Departments
4. All JR's/All Sections
5. Stock File/File Copy



FAX

GOVERNMENT OF KERALA

No. Cdn4/53/2021/GAD

General Administration (Co-ordination) Department

Dated, Thiruvananthapuram, 03-03-2021.

CIRCULAR

Sub :- General Administration Department – General Election to Legislative Assembly of Kerala, 2021- Model Code of Conduct – Guidelines- Regarding.

Ref:- G.O(Rt)No.975/2021/GAD Dated 02.03.2021

The Model Code of Conduct (MCC) in connection with the General Election to Legislative Assembly of Kerala, 2021 already come into force from 26th February 2021 with a view to making available sufficient time to comprehend the same and to facilitate all officials concerned to give appropriate direction to the subordinate officers in dealing with MCC cases. The following instructions are issued to be complied with so as to avoid sending all files to the Office of the Chief Electoral officer, Kerala for referring it to the Election Commission of India during election period for MCC clearance.

- i. Cases that may come under MCC should be examined at the level of Secretaries itself, on the basis of MCC guidelines and decided accordingly. Only those cases where an exemption from MCC norms/clarification in guidelines is needed or cases which do not come under the purview of the existing instructions /guidelines should only be placed before the Screening committee constituted as per G.O cited above for referring to the Chief Electoral officer, Kerala for consideration. Such files should clearly indicate.
 - a) Brief of the case
 - b) How it contravenes MCC provisions and why exemption is needed,
 - c) Specific remarks of the Secretary Concerned. (need of Urgency)
- ii. All Secretaries may give immediate direction to the HoDs, Head of PSUs, etc. Coming under their administrative control that cases/files involving relaxation of MCC norms/clarifications should be routed only through their respective administrative departments in the Secretariat and not to the Chief Electoral officer, Kerala directly. Secretaries should examine and take decision as per MCC guidelines.
- iii. Secretaries concerned shall examine the file in accordance with the MCC Guidelines issued by the Chief Electoral officer, Kerala and may decide whether the proposal has to be submitted before Screening Committee Constituted for referring the same to the Chief Electoral officer, Kerala for referring it to the Election Commission of India.
- iv. Brief note (not exceeding one page in editable format) on proposals in the prescribed proforma appended to be placed before the Screening Committee should be sent well in advance to the Office of the Principal Secretary (GAD) as per the instructions in the G.O cited, with a copy to gadcdn@gmail.com

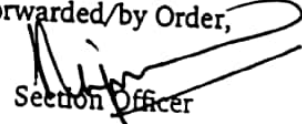
v. Casual sending of files to the Chief Electoral Officer's Office will be viewed seriously and reported to the Election Commission of India.

vi. All officers concerned under your control may be sensitised about the above directions and the MCC guidelines. The guidelines are available in the website of the Chief Electoral Officer, Kerala (<http://www.ceo.kerala.gov.in/mcc.html>)

K.R.JYOTHILAL
PRINCIPAL SECRETARY

The State Election Commission, JANAHITHAM'. TC-27/6(2), Vikas Bhavan P.O,
Thiruvananthapuram- 695 033
The Chief Electoral Officer, Election Department, Niyamasabha Complex, Trivandrum
All Additional Chief Secretaries/Principal Secretaries/ Secretaries/ Spl.Secretaries
The Secretary to Governor
The Secretary, Kerala Legislative Assembly, Thiruvananthapuram
The Advocate General, Eranakulam
The Registrar, High Court of Kerala, Eranakulam
The Secretary, Kerala Public Service Commission, Thiruvananthapuram
All District Collectors
All Heads of Departments.
The Chief Executives of all Public Sector Undertakings.
The Government owned Industrial Concerns } Through District Collectors
All Government Commercial Undertakings } concerned
All Departments in Government Secretariat including Law and Finance (They
may be requested to give necessary directions to the offices under their
administrative control)
The Station Director, All India Radio, Thiruvananthapuram
The Labour Commissioner, Thiruvananthapuram.
The Registrar, Kerala/Cochin/Calicut/Mahatma Gandhi/Kannur University
The Registrar, Kerala Agriculture University, Mannuthi, Thrissur
The Registrar, Sree Sankaracharya Sanskrit University, Kalady, Aluva
The Registrar, Kerala University of Health and Allied Sciences, Thrissur-680 596
The Registrar, Kerala Veterinary & Animal Sciences University, Camp Office,
Kerala Agricultural University Campus, Mannuthy, Thrissur.
The Registrar, Kerala University of Fisheries and Ocean Studies, Panangad, Kochi
The Director, Information & Public Relations Department
(for giving wide publicity through media and Govt. Website)
Web & New Media (for publishing in Government Website)
Stock File/Office copy

Forwarded/by Order,


Section Officer

SL.no	Department & file no	Subject	Need of urgency