



सूचना का
अधिकार
RIGHT TO
INFORMATION

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(आईएसओ 9001:2008 प्रमाणित विभाग)
(AN ISO 9001:2008 CERTIFIED DEPARTMENT)



सत्यमेव जयते

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
वैज्ञानिक और औद्योगिक अनुसंधान विभाग
टेक्नोलॉजी भवन, नया महरौली मार्ग,
नई दिल्ली - 110016
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
Department of Scientific and Industrial Research
Technology Bhavan, New Mehrauli Road
New Delhi - 110016



No. TU/V/RG-CDE (364)/2026

Dated: 23.06.2026

To
The Registrar
University of Kerala
Thiruvananthapuram - 695 034
Kerala

Subject: Renewal of the Registration of Public Funded Research Institutions or a University or an Indian Institute of Technology or Indian Institute of Science, Bangalore or a Regional Engg. College, other than a Hospital*, for purposes of availing Customs Duty exemption in terms of Notification No. 51/96-Customs dated 23rd July, 1996, amended by Notification No. 43/2017 dated. 30.06.2017, further amended by Notification No. 42/2022-Customs dated 13.07.2022, Notification No.07/2024-Customs dated 29.01.2024; Notification No. 38/2024-Customs dated 23rd July, 2024, Notification No. 45/2025- Customs dated: 24.10.2025 as amended from time to time.

With Reference: Your requisition dated 23.05.2026 on the above subject, this is the certificate of registration.

CERTIFICATE OF REGISTRATION

This is to certify that **University of Kerala, Thiruvananthapuram, Kerala**, other than Hospital*, is registered with the Department of Scientific and Industrial Research (DSIR) for purposes of availing Customs Duty exemptions in terms of Notfn. No. 51/96- Customs dt. 23.07.1996, amended by Notification No. 43/2017 dated. 30.06.2017, further amended by Notification No. 42/2022-Customs dated 13.07.2022, Notification No.07/2024-Customs dated 29.01.2024; amended further vide Notification No. 38/2024-Customs dated 23rd July, 2024, Notification No. 45/2025- Customs dated: 24.10.2025 as amended from time to time for research purposes only. This Registration is subject to terms and conditions mentioned overleaf.

This Registration is valid upto **31.03.2029**

Please acknowledge the receipt.

Yours faithfully,

(Vinay Kumar)
Scientist - 'G'

* Certificate of registration is not valid for activities falling within the definition of "hospital" as per notification no. 51/96 - Customs dated 23-07-1996 issued by the Department of Revenue. The institutions are cautioned to go through the notification before availing duty exemptions under this notification.

Terms and Conditions for registration of public funded research institutions, etc., other than a hospital for the purposes of availing Customs Duty exemption in terms of Notification No. 51/96-Customs dated 23rd July, 1996, amended by Notification 43/2017 dated. 30.06.2017, further amended by Notification No. 42/2022-Customs dated 13.07.2022, Notification No.07/2024-Customs dated 29.01.2024; Notification No. 38/2024-Customs dated 23rd July, 2024; **Notification No. 45/2025- Customs dated: 24.10.2025 as amended from time to time.**

01. The institution should acknowledge receipt of the registration letter by stating that they will abide by the terms and conditions of registration

02. The registration would be valid for the period specified in the registration letter**. Request for renewal of registration shall be made in prescribed proforma, at least 03 months before the expiry of the valid registration Applications received late may not be considered.

**** However, certificate of registration is not valid for activities failing within the definition of 'hospital' as per Notification No. 51/96- Customs dated 23.7.1996 issued by the Department of Revenue. The institutions are cautioned to go through the Notification before availing duty exemptions under this Notification.**

03. Brief summary of the R&D activities, status of on-going projects and achievements of the institution shall be submitted to the DSIR at the end of 5(five) years, in case of institution where validity of registration is 10(ten) years. This should include details related to papers published, patents obtained and processes developed, new products introduced, awards & prizes received and copy of the latest Annual Report.

04. The institution should have a broad based research advisory committee (RAC), which should meet at regular intervals for approving, guiding and monitoring the ongoing and future research projects.

05. The institution should have separate budget for research. The institution should utilize the duty exemption facility as per the above mentioned notification, for research purposes only. Non-research requirement such as the one for service activities, teaching, training, patient care etc. should not be procured availing the facility.

06. DSIR will not be responsible for any misuse of the duty exemption facility using this certificate. The onus that duty exemption has been availed for research purpose only lies with the institution.

07. The institutions should introduce a chapter in its Annual Report dealing with the research & development work. This could contain the on-going research projects, achievements during the year, publications, patents if any, etc. The R&D income & expenditure should be separately shown in an annexure/ schedule in the statement of accounts in the Annual Report.

08. The registration will entitle the institutions to avail custom duty exemption on purchase of equipment, instruments spares thereof, consumables etc. used for research & development subject to relevant Government policies in force from time to time. Such exemption will have to be separately applied for in the prescribed formats. The institutions should also abide by the terms & conditions of the customs notifications issued/amended from time to time.

09. In case of disposal / sale of R&D equipment, clearance from customs authorities will also be required in view of the applicable notification under which the equipment was imported in India.

10. The institution should submit details of the imports at the time of renewal in the proforma issued by DSIR.

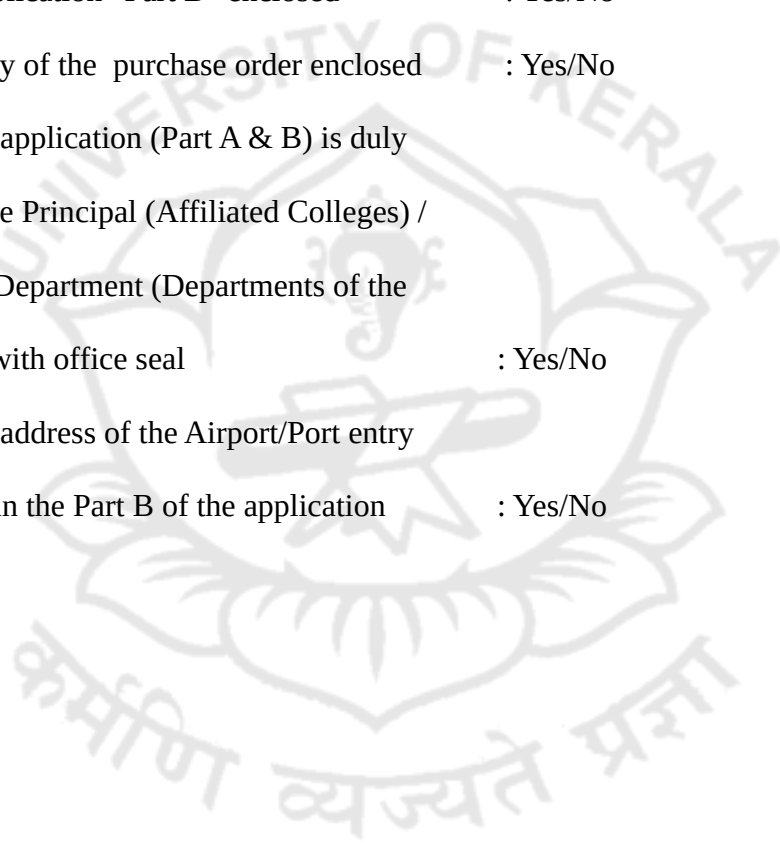
11. Any violation of the terms & conditions mentioned above and/or provisions of taxation in force will make the institution liable to de-registration.

12. The institution will also confirm to such other conditions for registration stipulated in the Guidelines, as may be specifically provided in the registration letter and notices placed on Department official website (<http://www.dsir.gov.in>) from time to time.

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**Checklist for applying Customs Duty
Exemption Certificate**

1. Name of the Department / Affiliated College : _____
2. Name of the Equipment/s : _____
3. Cost of the Equipment/s (Indicate with the : _____
name of the currency)
4. Name of the funding agency : Govt. /University /Management Funds
5. Funding details furnished : Yes/No
6. Certificate sought for : Customs /Excise duty exemption
7. Whether Application "Part A" enclosed : Yes/No
8. Whether Application "Part B" enclosed : Yes/No
9. Whether copy of the purchase order enclosed : Yes/No
10. Whether the application (Part A & B) is duly
signed by the Principal (Affiliated Colleges) /
Head of the Department (Departments of the
University) with office seal : Yes/No
11. Whether the address of the Airport/Port entry
is furnished in the Part B of the application : Yes/No



PART 'A'

APPLICATION FOR ESSENTIALITY CERTIFICATE TO CLAIM CUSTOMS DUTY EXEMPTION OF SPARE PARTS/ ACCESSORIES, CONSUMABLES, PROTOTYPES PURCHASED FOR RESEARCH PURPOSES IN TERMS OF GOVERNMENT NOTIFICATION NO. 51/96-CUSTOMS DATED 23 JULY 1996 AS AMENDED FROM TIME TO TIME.

1	Name of the Institution & Address	
2	Name of the Department (Approved Research Centre of the University)	
3	Is the Organization recognized by DSIR. If so, DSIR No. and Date	
4	Brief description of the items along with details of accessories, spares, consumables etc. as per the final invoice. (Enclose duly authenticated copy of Final Invoice)	
5	Name & complete address of the Manufacturer	
6	Name & Address of the Supplier	
7	(a) Whether imported directly or through agent. (b) If order is placed through agent, give import license number and date of the agent.	
8	Purchase Order No. & Date	
9	Cost of the item as per Final Invoice/Order of Acknowledgement	
10	Probable date of receipt of the item at the Airport/Port entry	

Certified that the above goods for which exemption is claimed is essential for research and shall be used only for research purpose and also certified that the institution is an approved research centre of the University and not engaged in any commercial activity.

Signature with Seal
(Head of the Department/Principal)

Office Seal (Dept/College)

Date :

**Registrar
University of Kerala**



PART 'B'

The Deputy/Assistant Commissioner

**CERTIFICATE ISSUED BY THE HEAD OF THE INSTITUTE IN RESPECT OF
CUSTOMS DUTY EXEMPTION FOR THE GOODS AS PER PARTICULARS GIVEN
BELOW**

1.	Purchase Order No. & Date	
2.	Final Invoice / Order of Acknowledgement No. & Date	
3.	Particulars of Goods	
4.	Cost of the item as per Final Invoice/ Order of Acknowledgement	

**CERTIFICATE UNDER CUSTOMS/CENTRAL EXCISE NOTIFICATION No.51/96
DATED 23.07.1996 AND 10/1977 CENTRAL EXCISE DATED 01.03.1997**

It is certified that University of Kerala is a Public Educational Institution in items of the above notification and is not engaged in any commercial activities and that the goods in respect of which exemption is claimed under this notification would be used only for the purpose of research.

Signature with Seal
(Head of the Department/Principal)

Office Seal (Dept/College)

Date :

**Registrar
University of Kerala**



The terms and conditions for the issue of DSIR registration certificate for availing Customs duty exemption.

- (a) Three copies of the application form duly filled and signed by the Head of the Department /Principal of the college along with the official seal.
- (b) A copy of the Final Invoice/Order of Acknowledgement/Order of Confirmation from the manufacturer (not from the supplier) to be appended.
- (c) The name of the airport to be noted in the Part B of the application.
- (d) A copy of the purchase order and details of funds utilised for the purchase to be attached.
- (e) A request letter from the Head of the Department or Principal noting that the said purchase is effected exclusively for research purpose to be appended.
- (f) The name of the equipment / consumables to be filled in the application as noted as in the Invoice. Avoid vernacular names.
- (g) If the supply order is issued by the University then the number and date of the same to be noted in the respective column of the application.

