

UNIVERSITY OF KERALA

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APPLICATION FOR TRANSFER OF STUDENTS FROM ONE UNIVERSITY INSTITUTE OF TECHNOLOGY TO ANOTHER

FEE PRESCRIBED	
Inter UIT Transfer (Rs.25/- for downloaded application form)	: Rs.1050/-
Combination of attendance	: Rs.1575/-
Total	: Rs. 2625/-

Details of remittance of fee (Enclose original Receipt / DD)	
Pay-in-slip / DD No.	_____
Univ.Cash Counter / Bank	_____
Amount Rs.	_____
Date of payment	_____
<small>(Add Rs. 10/- towards service charge for every DD)</small>	

INSTRUCTIONS

1. The application duly filled in by the Principal concerned and the student is to be submitted to the University.
2. Application for transfer from one UIT to another with change of Second Language or Optional subjects will not be considered.

A. To be filled in by the office of the UIT in which the student is studying

1. Name of the student in full as enrolled in the University Records (in Block Letters)	
2. Candidate code & Year of Admission	
3. UIT in which studying	
4. Course	
5. Semester in which the student is studying	
6. Academic year of study	
7. Whether promoted to next Semester or not (if applied at the beginning of the Academic Year)	
8. a.Valid reason for transfer	
b.Whether the Principal of the UIT is agreeable to issue Transfer Certificate	

9. Conduct Certificate from the Principal	
10. Whether the student has availed any transfer in previous semester/s. If yes, give details.	
11. Total marks/CGPA /Grade secured in qualifying exam.	

Office seal to be affixed here

Signature of the Principal with date

B To be filled in by the office of the UIT in which the student propose to join.

12. Name of the UIT in which the student proposes to join	
13. Semester in which the student is to be admitted.	
14. Academic year of study	
15. Details of the subjects of study	
A.UG Programme	
a. Language Course	
b. Additional Language Course	
c. Core Course	
d. Elective Course	
e. Complementary Course	

f. Open Course	
g. Vocational Course	
h. Foundation Course	
B PG Programme	
Core Course	
16. If the transfer is sanctioned, whether it will be within the sanctioned strength for the Course	
17. If the transfer is permitted, will the student be able to continue the course of study already commenced under each Part of the Course	

Office seal to be affixed here

Signature of the Principal with date

C. To be filled in by the student

18. Name and address (with Pin Code) of the Student to which communications may be sent (in Block letters)	Telephone No.
19. Signature of the student	
20. Date of Application	

Space for office use